

Alpharetta

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Annual Operating & Capital Budget Line-item Budget Detail

for Fiscal Year 2012

(July 1, 2011 through June 30, 2012)



City of Alpharetta, GA

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Annual Operating & Capital Budget (Line-item Budget Detail)



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Operating and Capital Budget Fiscal Year 2012

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June 20, 2011

To the City Council and Citizens of Alpharetta:

We are pleased to present our Annual Operating and Capital Budget (line-item budget detail) for Fiscal Year 2012 (the “Budget”) of the City of Alpharetta, Georgia. Our recommendations are based on direction provided at the City Council Retreat as well as a thorough review of our current financial status, revenue trends, economic data, and our standard of providing top level service while maintaining our focus on keeping Alpharetta an affordable option for our citizens and stakeholders.

The City of Alpharetta, like many cities in our region and throughout the United States, is facing fiscal challenges as a result of the recent national and global recession. The economic downturn includes challenges in the form of falling real estate values, reductions in investment values, limited consumer/business credit availability, job losses, etc.

All of these factors have combined to limit revenue growth and in many cases reduce revenues below prior year levels (e.g. property taxes, investment earnings, etc.). In addition to stagnant or falling revenues, certain costs such as fuel, utilities, and healthcare are rising significantly - for the most part outside of our control (see section entitled *Sustainability of Existing Services* for information on healthcare cost mitigation).

In light of the economic challenges and its impact on city resources, we have compiled a budget in line with our guiding principles that accomplishes the following:

- ✓ Tax-burden reductions for our homeowners and business owners including:
 - Maintenance of the city’s millage rate at 5.750 mills which represents a tax reduction for many property owners as the value of property within the city has declined; and
 - Increase of the homestead exemption to \$40,000 which is estimated to save our homeowners \$260,000 annually in property taxes (see section entitled *Taxpayer Savings* for more information).
- ✓ Continuation of the same high service levels our citizenry and stakeholders deserve and have come to expect from our city; and

- ✓ Alignment of departmental operating budgets to the city's short-term revenue outlook while also covering the primary cost drivers (e.g. healthcare, city election, fuel, and utilities).

BUDGET PROCESS AND OVERVIEW

In response to the economic challenges, our businesses and citizens have tightened their budgets and are doing more with less; and so too has the City of Alpharetta.

The city has been proactive in realigning its spending to match the current economic reality. Spending during FY 2011 has been limited to essential items only and vacancies are filled on a priority basis with emphasis on public safety officers on the street and 911 operators. Proactive fiscal management has positioned us to more effectively approach the challenges in the FY 2012 budget.

The Fiscal Year 2012 Budget process began with an update of the city's financial condition, which was presented to the Mayor and City Council during the City Council retreat (February 3, 2011). During this update, a financial plan was established which prioritized the use of available fund balance to most effectively position the city for financial success in the future. This information was also shared with the city's department directors during budget kick-off meetings.

As provided monthly to the City Council through the Financial Management Reports, the Finance Department has closely monitored our revenue and expenditure trends, indicating spending would continue to be closely managed for FY 2012 to compensate for reduced property tax collections and expenditure increases (e.g. healthcare, fuel, and utilities). Accordingly, the Finance Department analyzed departmental spending needs and calculated target budget reductions for each department.

City departments responded to the direction provided by the Finance Department and submitted base operating budgets (non-personnel) for each activity and program in line with current revenue estimates that cover the city's primary cost drivers (e.g. healthcare, city election, fuel, and utilities).

The FY 2012 Budget is balanced for all funds and totals \$84,040,252 with the breakdown by fund type as follows:

– General Fund:	\$ 52,531,591
– Special Revenue Funds:	6,450,159 (1)
– Debt Service Fund:	11,520,045
– Capital Project Funds:	9,313,797 (1)
– Solid Waste Fund:	3,063,160
– Risk Management Fund:	<u>1,161,500</u>
Total	\$84,040,252

(1) Amounts contained herein represent new appropriations for FY 2012. Unexpended FY 2011 appropriations for Council approved projects are re-appropriated annually pursuant to city policy.

Several of the major points of the FY 2012 Budget are as follows:

- ✓ Operating expenditures of the General Fund up only 2.2% over FY 2011 (including a 57% increase in Contingency¹).
- ✓ Management of personnel and compensation program to align with current market environment:

- Base Budget

Continuation of a reduced workforce:

- 425 full-time equivalents (funded; down 1.0 FTE from 2011); and
- 13 full-time equivalents (un-funded; budgetary savings of \$600,000) – positions to remain vacant pending an identified funding source and workload justification.

The 1.0 FTE reduction in personnel represents the elimination of an Administrative Assistant I position effective July 1, 2011 (incumbent is retiring and the Public Safety Department will reorganize operations to absorb the job duties).

- Operating Initiative (E-911 Fund)

Three new positions are included in the FY 2012 E-911 Fund budget to augment service levels (two Communication Officer positions; one Communication Shift Supervisor position). Specifically, the new positions will provide multiple benefits including: improved tactical communications for both police and fire; improved GCIC compliance; alleviate staffing shortages and reduce overtime costs; etc. Funding is split

¹ Contingency totals \$706,061 in FY 2012 (\$450,000 in FY 2011) and is intended to insulate the city's budget from unforeseen revenue declines (e.g. property tax appeals), emergency expenditures, etc.

between Alpharetta and the City of Milton per Intergovernmental Agreement.

- Implementation of a performance-based merit program of 2% on April 1, 2012, per authorized/funded position (estimated cost of \$138,000 citywide²). This merit program is contingent upon a mid-year review of revenue trends to determine if sufficient funding is available.
- Coverage of major growth drivers, including group insurance (a.k.a. healthcare) costs (3% increase citywide or \$157,184). The actual premium growth for FY 2012 is estimated between 9-15% due to claims patterns that are trending at 90% of premiums (industry standard is 80-85%) and medical cost inflation. During the FY 2011 budget process, assumptions were made about group insurance premium growth as negotiations with our insurance carrier (CIGNA) were ongoing. The Finance Department was able to negotiate a contract with CIGNA that resulted in a 0% increase in premiums for FY 2011. From a budget-to-budget perspective, the excess group insurance funding from FY 2011 is being used to offset FY 2012 estimated premium growth.

The Finance Department, in conjunction with Bryant Wharton (insurance advisor), is working with our insurance carrier (CIGNA) to lower the premium growth while still ensuring a competitive insurance package for our employees. Alternatives being discussed include providing our employees the option of an HSA (Health Savings Account) healthcare plan that includes many of the HRA benefits but also allows for portability of unspent funds. The HSA will facilitate healthcare cost management and result in lower premium growth in the future while still providing top level healthcare to employees and their families.

- ✓ Targeted growth (2% or \$222,521) in departmental maintenance and operations budgets (General Fund) that is primarily attributable to the following:
 - Increase in professional fees of \$138,000 due to costs associated with the upcoming municipal election (November 2011).
 - Increase in professional fees of \$60,000 due primarily to fees associated with the GBI system (fingerprint-based background checks) which was instituted during FY 2011. The system is operationally self sufficient with an estimated

² This represents the financial impact in FY 2012 (i.e. April-June 2012).

- \$60,000 increase in both revenues (service fees) and expenditures (professional fees).
- Increase in vehicle repair and maintenance of \$71,051 due primarily to rising fuel costs and general fleet maintenance requirements.
 - Increase in maintenance contracts of \$119,244 due primarily to estimated cost increases for landscaping, tornado siren (a.k.a. Early Warning System), and red light camera program maintenance (additional red light citation revenue offsets this increase) coupled with the reallocation of Code Red Alert system and Public Safety radio system maintenance costs (Fulton County and Motorola) to the E-911 Fund pursuant to HB 280³. Additionally, funding totaling \$36,000 is allocated for maintenance expenses related to properties acquired within the City Center area that have active leases. The activity is self supportive with lease revenues covering anticipated expenditures (unspent revenues will be reserved for future initiatives).
 - Decrease in professional services (Information Technology "IT") of -\$177,891 due primarily to the reallocation of OSSI software⁴ maintenance costs to the E-911 Fund pursuant to HB 280.
 - Increase in utilities of \$183,722, based on current year-to-date expenditures and the GA Power rate increase (est. at 8-10%) that occurred in the first quarter of 2011 (electricity costs are estimated at \$1.4 million in FY 2012). Additional rate increases are scheduled for January 1, 2012 and 2013.
 - Increase in legal services funding of \$80,000, based on current year-to-date expenditures, that more accurately reflects service requirements and usage.
 - Decrease of -\$251,605 (total) in all other departmental maintenance and operations accounts.
- ✓ Significant reduction (-25% or -\$152,923) in departmental recurring-capital/lease budgets due primarily to non-recurring costs (\$296,828) in FY 2011 related to the payoff of the remaining two years of the OSSI software lease. Additionally, this category includes funding for operating initiatives which are discussed further in the *Expansion of Departmental Service Levels* section of this transmittal letter.

³ House Bill 280 was signed into law during the 2011 Legislative Session and expands the uses for emergency telephone system fund money (i.e. E-911 Fund).

⁴ OSSI is the main software application used by our Public Safety Department to support law enforcement and emergency 911 activities.

- ✓ Continuation of prior-year funding initiatives including:
 - Rural Metro: \$140,000;
 - *Police Athletic League* contribution: \$35,000; and
 - *Friends of the Library* contribution: \$10,000.

Please refer to the *Budget Narrative* tab for a detailed narrative of the FY 2012 Budget, including a multi-year personnel listing by department.

BUDGET AND MILLAGE RATE HEARINGS

As set forth under Georgia law and the City of Alpharetta Code, citizen input is solicited during the process of adopting the budget through publicly advertised meetings as follows:

- April 25, 2011: Public Hearing
distribute FY 2012 Recommended Budget
- May 2, 2011: Council Meeting
- May 16, 2011: Council Meeting
- June 13, 2011: Public Hearing and Council Meeting
1st reading of Budget Ordinance
1st reading of Millage Rate Ordinance
E-911 Resolution
- June 20, 2011: Public Hearing and Council Meeting
2nd reading of Budget Ordinance
2nd reading of Millage Rate Ordinance

BUDGET ISSUES AND PRIORITIES

The FY 2012 Budget formalizes numerous key financial factors which have been themes for several years within the government:

- ✓ Bond ratings;
- ✓ Sustainability of existing services;
- ✓ Cost of government;
- ✓ Taxpayer savings;
- ✓ Debt service payments;
- ✓ Expansion of departmental service levels
- ✓ Maintaining an effective capital improvement program;
- ✓ Proper use of fund balance; and
- ✓ Funding recurring capital from operating budget.

Bond Ratings

The city's AAA bond rating was reaffirmed by *Moody's* and *Standard & Poor's* during April 2009 in conjunction with the sale of \$8.6 million (par) of General Obligation Refunding Bonds, Series 2009, and \$5.9 million (par) of Development Authority Revenue Refunding Bonds, Series 2009.

Alpharetta is one of only 199 cities in the United States (and one of two in Georgia) to earn a AAA bond rating (*Moody's*). The AAA rating represents the highest rating available to municipalities and translates to significant savings to our citizens and stakeholders through reduced borrowing costs. The refundings identified above save our taxpayers over \$125,000 annually in reduced interest costs.

This rating demonstrates the strongest creditworthiness relative to other US municipal or tax-exempt issuers and reflects the city's current sound financial position as well as strong financial management practices guiding our ongoing decision making. These practices are supported by formal policies to guide budget and procurement practices, capital investment, and debt management. Other positive factors include a relatively strong economic base, moderate debt burden, and manageable capital needs. The FY 2012 Budget is mindful of these factors and the importance of maintaining the highest rating, not only for our citizens but also our bondholders.

Sustainability of Existing Services

Governments in our regional area as well as across the country are experiencing significant budgetary shortfalls due to the economic recession and weak construction activity. Although many economic factors are largely outside of local government control, the City Council, City Administration, and city departments have displayed impressive financial stewardship over the years through an established philosophy of budgetary evaluation. This philosophy entails reviewing the needs of the city relative to a standard that services and associated costs should not be appropriated unless they are justified as strategic goals of the organization that serve to accomplish our guiding principles.

This philosophy is the foundation of our budget process as evidenced by the Finance Department's direction to departments that base operating budgets should be submitted in line with the city's revenue trends. City departments responded to the direction provided by the Finance Department and submitted base operating budgets (non-personnel) for each activity and program in-line with current revenue estimates that cover the city's primary cost drivers (e.g. healthcare, city election, fuel, and utilities).

As with many employers, one item that is affecting the sustainability of services is healthcare costs. To mitigate the rising costs of healthcare, the city is embarking on the following initiatives:

- Continuation with our consumer driven HRA (Health Reimbursement Account) healthcare plan supplemented with a wellness program. Together these programs engage the employee and his/her family into making more informed decisions about their medical care and their overall health.
- Incentivizing our wellness program for all employees who elect city health coverage. This will include the completion of a health risk assessment questionnaire, biometric screening, and in-person meetings with a trained wellness coach. Failure to enroll will result in the application of a material surcharge to the medical premium paid by the employee.
- Increasing the tobacco surcharge (added to employee's premium) to \$35 per pay period.
- Offering our employees the option of an HSA healthcare plan that more fully engages the participant in the decisions of healthcare purchases while providing more flexibility to the participant than the HRA.

Cost of Government

The city has historically acknowledged the need to provide a taxation rate commensurate with the government's level of service. The following table illustrates the annual millage rates levied by the city for the last 10 years.

Fiscal Year	Operating Millage Levy	Debt Service Millage Levy	Total Millage Levy	% Increase/ Decrease
2012	4.215	1.535	5.750	0.0%
2011	4.215	1.535	5.750	0.0%
2010	4.215	1.535	5.750	0.0%
2009	4.215	1.535	5.750	-8.0%
2008	4.508	1.740	6.248	-5.3%
2007	4.150	2.450	6.600	-5.7%
2006	4.550	2.450	7.000	0.0%
2005	4.700	2.300	7.000	0.0%
2004	4.750	2.250	7.000	-3.2%
2003	4.900	2.330	7.230	-3.3%

The FY 2012 Budget is based on maintenance of the city's millage rate at 5.750 mills which represents a tax reduction for many property owners as the value of property within the city has declined over the last several years and is anticipated to decline further in FY 2012.

The Fulton County Board of Assessors (the “BOA”) has indicated that digest values for North Fulton, including the City of Alpharetta, may experience declines in 2011. Recently adopted property tax reform legislation requires all Georgia counties to mail an annual assessment notice to all of their taxable real estate properties every year. This is anticipated to increase appeal activity which will erode digest values. As of the date of this letter, we have not received the 2011 Digest from the BOA.

Taxpayer Savings

The FY 2012 millage rate, coupled with the city’s substantial Homestead Exemption, goes great lengths in keeping Alpharetta an affordable place to live and also strategically positions us relative to neighboring areas.

The Mayor and City Council provided voters the option in the Nov. 2009 election to increase the homestead exemption from \$30,000 to \$40,000; further reducing the tax burden on our homeowners. The voters overwhelmingly passed this tax relief measure. The homestead exemption for calendar year 2010 (FY 2011) increased \$5,000 to a total of \$35,000 (\$260,000 savings to homeowners) and increases to \$40,000 (additional \$260,000 savings to homeowners) in calendar year 2011 (FY 2012). Additional tax savings to our homeowners from this measure is estimated at over \$520,000 annually and is reflected in the FY 2012 revenue figure. It should be noted that the \$40,000 Homestead Exemption our city offers is equivalent to a 1.5 mill reduction for the average homeowner.

Debt Service Payments

The city’s primary method of funding large scale capital projects is through the issuance of general obligation bonds (“GO Bonds”) upon referendum approval by our voters. GO Bonds have been issued to fund numerous large scale projects including public safety facilities, parks and recreation facilities, and transportation improvements that continue to define Alpharetta as a desirable community to work and live. Principal and interest payments for fiscal year 2012 are budgeted at \$7,215,045 with the following forecast:

2013: \$2,164,026	2015: \$2,157,586
2014: \$2,164,465	2016: \$2,142,102
2017 - 2026 ⁵ : \$2,034,341 (annual average)	

⁵ Represents final maturity of the city’s existing debt (General Obligation Bonds, Series 2006).

Property tax revenues (as adjusted for full rollback) combined with fund balance reserve (Debt Service Fund), investment earnings, and impact fees are anticipated to generate sufficient funding for the debt service requirements identified above. Beginning in FY 2013, property tax revenues levied for debt service will decline significantly in accordance with the underlying debt service requirements.

Expansion of Departmental Service Levels (Operating Initiatives)

Recommended operating initiative funding for FY 2012 totals \$320,000 and is included within the appropriate departmental budget. Initiatives include the following:

- General Fund:
 - ✓ Finance Department Request: \$50,000
Lease funding for the acquisition of a technologically up-to-date Finance/HRIS enterprise resource planning software solution. Initiative is fully funded through reductions in the Finance Department’s FY 2012 operating budget.
 - ✓ Public Safety Department Request: \$60,000
Lease funding for the replacement of Fire Engine #2.
- E-911 Fund:
 - ✓ Public Safety Department Request: \$160,000
Funding for the addition of three new positions to augment service levels (two Communication Officer positions; one Communication Shift Supervisor position). Initiative is fully funded from E-911 revenues and the City of Milton Intergovernmental Agreement.
- Solid Waste Fund:
 - ✓ Finance Department Request: \$50,000
Funding for a recycling/hazardous-waste removal event. Initiative is fully funded from existing solid waste fees.

Please refer to the *Operating Initiatives* tab for a detailed listing of operating initiatives.

Maintaining an Effective Capital Improvement Program (Capital Initiatives)

The city’s capital improvement program (“CIP”) has the most visible and long-term effect on the quality of life for our stakeholders. Through an aggressive CIP, improvements to transportation, access to quality

cultural and recreational opportunities, partnering with local businesses for continued economic development, and providing infrastructure and assets for public safety are afforded. As part of the capital planning process for FY 2012, departments submitted capital/one-time initiative funding requests totaling \$6.8 million with another \$2.6 million currently set aside for future capital initiatives.

FY 2012 Capital Improvement Program			
Source and Use			
	General Fund	Alpharetta Business Community	Total
Sources:			
Available Fund Balance	\$ 4,423,797	\$ -	\$ 4,423,797
(1) Debt Service Fund	4,300,000	-	4,300,000
ABC Contribution	-	640,000	640,000
	\$ 8,723,797	\$ 640,000	\$ 9,363,797
Uses:			
(2) Capital	\$ 6,141,500	\$ 640,000	\$ 6,781,500
	\$ 6,141,500	\$ 640,000	\$ 6,781,500
Reserve:			
Future Capital/one-time Initiatives	\$ 2,582,297	\$ -	\$ 2,582,297

(1) Represents the repayment of monies to the General Fund that were advanced to stabilize the required debt service millage rates over the past several years.

(2) All Capital Initiative funding will be transferred and accounted for within one of the City's capital project funds.

Please refer to the *Capital Requests* tab for a detailed listing of capital initiatives by funding source.

Proper Use of Fund Balance

General Fund - Based on audited financial statements for the year ended June 30, 2010, the city's unreserved fund balance was \$18.8 million. Of this amount, approximately \$3.6 million was appropriated in the FY 2011 Budget for capital/one-time initiatives, \$750,000 was designated for future OPEB⁶ costs, and \$10.0 million has been designated as an emergency account based on a conservative policy of 21% of total appropriations (i.e. roughly 2½ months of operating expenditures). It has been the city's policy to utilize the remaining fund

⁶ Other Post-Employment Benefits (OPEB) are benefits that that an employee receives upon retirement. For the city, eligible retirees are offered the same health and prescription drug coverage as active employees. However, unlike active employees, retirees pay 100% of the blended premium afforded to the city. The city's only exposure is the accounting treatment of the implicit rate subsidy (the additional cost of including retired employees in the same healthcare plan used by current employees). The \$750,000 reserve fully funds the OPEB liability at September 30, 2010. The city will establish an OPEB trust for these monies in the near future.

balance above the emergency requirement for one-time capital expenditures. Available capital/one-time initiative funding for FY 2012 totals \$4.4 million.

Debt Service Fund – The city's General Fund has transferred over \$6.0 million into the Debt Service Fund to smooth the tax levy necessary to support escalating debt service requirements from 2007-2011. The FY 2012 budget includes repayment (from available fund balance) to the General Fund of \$4.3 million. This funding is being transferred directly to the Capital Project Fund to be used for one-time capital initiatives.

ABC Contribution

The FY 2012 budget includes a \$640,000 contribution from the Alpharetta Business Community for sidewalk improvement projects that meet the entity's goals of connecting hotels to historic or business districts within the city through bicycle or pedestrian greenways, trails, walkways, etc.

Funding Recurring Capital from Operating Budget

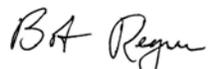
The city has historically used available fund balance to pay for recurring capital initiatives. While this is an acceptable practice, it is more fiscally prudent to program appropriations in the operating budget for on-going renewal & replacement of capital initiatives.

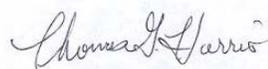
FY 2010 included appropriations within the operating budget (i.e. General Fund) for a milling and resurfacing program. As a temporary measure, the FY 2012 budget funds the milling and resurfacing program through available fund balance in an effort to reduce operating expenditures (i.e. General Fund) and increase operational budget flexibility. The city intends to reprogram appropriations in the FY 2013 operating budget for recurring capital renewal and replacement including milling and resurfacing.

In closing, this budget is committed to continuing our focus on providing effective and efficient savings to our citizens and stakeholders.

Respectfully Submitted,


Arthur G. Letchas
Mayor


Robert J. Regus
City Administrator


Thomas G. Harris
Finance Director

OPERATING INITIATIVE **REQUESTS**

City of Alpharetta FY 2012 Budget Operating Initiative Requests

Executive Summary

Operating Initiatives submitted by Departments:

General Fund	\$ 110,000
E-911 Fund	160,000
Solid Waste Fund	<u>50,000</u>
Total:	\$ 320,000

Operating Initiative Requests have been included within the appropriate departmental budgets.

General Fund

Finance/HR ERP Software Solution (Finance Dept.) \$50,000

This request is for the purchase, installation, and maintenance of the Munis Enterprise Resource Planning (“ERP”) solution that provides the city with a fully-integrated and technologically advanced system for its financial management, human resource information system (“HRIS”), and payroll functions.

The city currently uses H.T.E. for its financial management and payroll functions. The system is outdated and no longer provides the necessary functionality to meet the city’s goals.

On July 29, 2010 the city issued RFP# 11-102 for an ERP solution. Specifically, the city sought a fully-integrated system that fulfills functional needs for financial management, HRIS, and payroll. Additionally, the RFP required the system to be programmed in technology that is not only current, but also regarded as the standard for the near future (e.g. “.NET” framework). After careful consideration, the evaluation committee recommends Tyler Technologies as the city’s ERP solution provider.

Tyler Munis ERP solution

One-time Costs:	
Software	\$230,000
Conversion and Implementation	<u>650,000</u>
Total:	\$880,000
Available Project Funding:	
Operating	(\$ 75,000)
Capital	<u>(\$ 80,000)</u>
Net:	\$725,000

Financing

Enter into a lease through the Georgia Management Association (GMA) to fund the net one-time costs (\$725,000) of the Tyler Munis ERP solution. The lease terms include:

- 7-year term;
- No closing costs; and
- 3.19% fixed interest rate;
- \$125,000 annual pmt.

The Finance Department currently has appropriations totaling \$75,000 (approved in the FY 2011 budget for HRIS improvements) to fund the lease payment associated with an ERP system. This request is for the remaining \$50,000 needed to fully fund the annual lease payment.

The Finance Department has reprioritized its operations and found cost reductions totaling \$50,000 which means the overall Finance Department budget for maintenance and operations will remain flat with FY 2011.

Annual Maintenance

Annual maintenance costs for the Tyler Munis ERP system are similar to what the city is currently paying for H.T.E. As such, no additional appropriations are required to fund annual maintenance costs.

Fire Truck Lease (Public Safety Dept.) \$60,000

This request is for the funding of an annual lease payment for the replacement of Fire Engine #2. Engine #2 was acquired in 2003 and has over 70,000 miles. Upon replacement, Engine 2 will become a reserve engine (required by the Insurance Services Office¹), replacing the current reserve Engine #11 which will be surplus. Engine #11 was acquired in 1993, has over 145,000 miles, and has experienced increasing maintenance requirements due to its age.

The new Fire Engine is estimated to cost \$500,000. The lease has a 10-year term with estimated annual payments of \$60,000.

E-911 Fund

E-911 Communication Officer Positions (3) \$160,000

Represents funding for the addition of three new positions to augment service levels (two Communication Officer positions; one Communication Shift Supervisor position). Specifically, the new positions will provide multiple benefits including: improved tactical communications for both police and fire; improved GCIC compliance; alleviate staffing shortages and reduce overtime costs. Funding is split between Alpharetta and the City of Milton per Intergovernmental Agreement.

Solid Waste Fund

Recycling/Hazardous Removal Event \$50,000

Represents funding for a Recycling/Hazardous Removal Event. This event will assist homeowners with the proper disposal of items such as pesticides, poisons, mercury, flammables, paints, old electronics, and other caustic or dangerous items. This event is a component of the city's Green Initiative.

¹ ISO is a leading source of information about property/casualty insurance risk. Through the Public Protection Classification Program ("PPC"), ISO evaluates municipal fire-protection efforts in communities throughout the United States. Insurance companies use PPC information to help establish fair premiums for fire insurance – generally offering lower premiums in communities with better protection.



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CAPITAL REQUESTS

**City of Alpharetta
FY 2012 Budget
Capital Initiative Requests (Narrative)**

Executive Summary

Available Fund Balance:	
General Fund	\$ 4,423,797
Debt Svc Fund (General Fund Repayment)	4,300,000
ABC Contribution	<u>640,000</u>
Total Sources:	\$ 9,363,797
FY 2012 Recommended Capital Initiatives	<u>\$ 6,781,500</u>
Total Uses:	\$ 6,781,500
Reserve for Future Capital/One-time Investment:	\$ 2,582,297

Fund Balance

Engineering & Public Works

Priority I:
**Imperative/
Urgent**

Recurring Traffic Signal System Maintenance **\$75,000**

Priority I - This request is for the continual maintenance and repair of vehicle detectors and traffic signal communications throughout the city. Vehicle detectors are required to be repaired and/or replaced in order to maintain traffic signal responsiveness.

Priority II:
**Essential/
Needed**

Recurring Milling and Resurfacing **\$250,000**

Priority I - This request is for the on-going maintenance of milling and resurfacing of city streets. Resurfacing of City streets increases the life expectancy of the roads. Without resurfacing, roadways will deteriorate and be more costly to repair.

This request is for reconstructive pavement repair projects using soil cement. Projects include the repair of pavement along Maxwell Road between Hembree Road and Westside Parkway. The sub-grade beneath the existing pavement is in poor condition due to excessive heavy truck traffic.

The city funds \$1 million annually for Milling and Resurfacing. The \$1 million allocation for FY 2012 includes the \$250,000 requested herein with the remaining \$750,000 representing bond funds. The bond funds were put out to bid in early 2011 to take advantage of historically low construction costs.

Recurring Traffic Control Equipment **\$100,000**

Priority I - This request is for the repair/replacement of traffic signal parts and supplies. Purchase of this necessary equipment will provide ongoing maintenance to the city's existing traffic system.

Recurring Traffic Striping and Signage **\$150,000**

Priority I - This request is for the (a) replacement and repair of traffic striping and traffic control signs and the (b) restriping of city roadways after milling and resurfacing. This funding will provide ongoing maintenance to the city's existing traffic system.

Recurring Traffic Calming/Intersection Safety Improvements **\$37,500**

Priority I - This request is for the identification and implementation of safety improvements in neighborhoods and at high crash rate intersections. Additionally, funds will enable staff to implement necessary traffic calming measures within the city. Projects will consist of roadway striping, signage, channelization, and minor widening to mitigate existing safety deficiencies. Program will enhance public health and safety for users of the city's transportation system.

Recurring Mast Arm Maintenance **\$75,000**

Priority I - This request is for the painting of mast arms and pedestrian/vehicular lighting (collectively the "fixtures") throughout the city and will be phased in over multiple years. Painting the fixtures black will increase the aesthetics of downtown Alpharetta. The project will consist of sandblasting the fixtures and then applying an industrial paint. Depending on the size of the fixtures and the amount of traffic traveling through the intersection the average cost per intersection ranges from \$8,000 to \$10,000. Painting the fixtures will improve the overall aesthetic of the city and provide a uniform appearance.

Recurring Bridge Maintenance **\$300,000**

Priority I - This request is for the continual performance of required repairs and maintenance measures identified by Georgia Department of Transportation (GDOT) inspectors during their biennial inspections of city owned bridges. Tasks include: the removal of corrosion and repainting of bridge supports; remediation of erosion issues; installation/extension of concrete encasements around piles; cleaning and sealing deck joints; and replacement of failed wing walls. Failure to address these items can lead to further deterioration of bridge conditions.

Work items are based on 2010 GDOT Inspections and include Waters Road at Long Indian Creek (\$220,000) and funding for miscellaneous repairs as needed.

Recurring Design Services **\$50,000**

Priority I - This request is for various design services associated with minor projects unable to be completed by city staff. Such services include structural designs and or evaluations, sub-surface geotechnical investigations, miscellaneous right-of-way/easement research. Utilizing experts in various fields enables city staff to make the appropriate decisions related to resolving construction issues. Additionally, the information gathered by the design professionals allows staff to properly design or address issues in the field.

Recurring Storm/Drainage Repair **\$75,000**

Priority I - This request is for the continual maintenance and repair of small drainage work within the city. We are required by the State to maintain our existing storm sewer system. The stormwater inspections have shown approximately 15% of structures to be in need of repair (estimating 300

structures per year in need of repair). Smaller repairs such as grouting, paving inverts, and replacing tops will be handled through this account. Funds in this account will also go towards the annual maintenance on the city's 10 stormceptor units, 8 oil/water separators, and city-owned detention ponds (as required by EPD).

F-150 4x4 Extended Cab (replacement; Qty: 2) \$70,000

Priority I - This request is for the replacement of one 2001 F-150 (10-years old) and one 2003 F-150 (8-years old). The 2001 F-150 has 85,344 miles and warrants replacement based on age, mileage, and repair costs. The 2003 F-150 (on-call vehicle) has 91,622 miles and warrants replacement based on age, mileage, and repair costs. Repair costs for these vehicles are escalating and replacement parts can be difficult to locate.

F-250 Crew Cab with Utility Bed (replacement/upgrade) \$45,000

Priority I - This request is for the replacement/upgrade of a 2000 F-250 (11-years old). The 2000 F-250 has 91,965 miles and warrants replacement based on age, mileage, and repair costs. The current vehicle carries a maximum of two individuals which forces a crew to utilize two vehicles for the majority of tasks. The upgrade to an F-250 Crew Cab accommodates the entire crew thereby reducing trips in the field.

F-550 Crew Cab Bucket Truck (replacement/upgrade) \$95,000

Priority II - This request is for the replacement/upgrade of a 1996 F-350 Bucket Truck (15-years old). The 1996 F-350 Bucket Truck has 42,087 miles and warrants replacement based on age and repair costs. This vehicle enables staff to safely work on traffic signals and install banners and decorations on light posts throughout downtown. Upgrading to an F-550 Bucket Truck provides a longer boom (i.e. reach) while also increasing stability.

Vehicle LED Emergency Lighting Upgrade \$25,000

Priority I - This request is for the upgrade of emergency lighting currently in use on Engineering/Public Works vehicles. Existing strobe and halogen lighting will be replaced with more efficient, lower maintenance LED systems. Costs per vehicle average from \$3,500 to \$4,500. The total cost is being spread over a four-year period which began in FY 2011. The fleet's current lighting systems require that vehicles remain running while the emergency lighting is activated in order to prevent the battery drain. LED lighting reduces the strain on a vehicle's electrical system which will increase the vehicle's useful life and reduce maintenance costs. This request will also allow the fleet to comply with the city's no idle policy, which is part of the city's Green initiative.

Skid Steer Loader (replacement) \$50,000

Priority I - This request is for the replacement of a 1996 New Holland LX 885 Skid Steer Loader (15-years old). The current equipment warrants replacement based on age and repair costs. Specifically, the current equipment needs an engine replacement at an estimated \$12,000-\$15,000. This equipment allows staff to perform various digging, hauling, and lifting tasks on jobsites as well as loading/unloading cargo at EPW headquarters.

Hazardous Tree Removal/Tree Care Program **\$30,000**

Priority I - Trees are a valuable environmental resource to the city. They are protected through our Unified Development Code (UDC) ordinances and are considered in design of public and private improvements. The recent years of drought followed by a very wet fall and winter have had an impact on the tree health and survival. In order to preserve specimen and significant trees and help their longevity it is recommended by the International Society of Arboriculture (ISA) that a tree care program for each city notable tree be implemented. This care can include specialized tree pruning, mulching, fertilization, root treatment, and lightning protection. Additionally, the Engineering/ Public Works Department on occasion must remove hazard trees located in city right-of-way or on non-park city property. This funding will allow for the safe removal of those trees. Tree Bank¹ funding is not eligible to be used for these activities.

Haynes Bridge Road Realignment **\$2,405,000**

Priority I - The proposed roadway will consist of a travel lane in each direction, bike lanes, landscape median, 8' wide brick paver sidewalk, vehicular and pedestrian lighting. The cost breakdown is as follows:

- Design: \$ 400,000
- Pavement: \$ 300,000
- 8' Brick Paver Sidewalk: \$ 200,000
- Curb and Gutter: \$ 55,000
- Granite Median: \$ 150,000
- Sod and Landscape: \$ 100,000
- Grading /Demo/Walls: \$ 950,000
- Lighting (fixtures/street lights): \$ 250,000

Realigning Haynes Bridge Road will enable the City Center Project to have a contiguous 20 plus acre development, instead of having the development separated by a roadway.

Mayfield Rd. Sidewalk/Drainage (design) **\$60,000**

Priority II – This request is for design costs including a survey, geotechnical review, and retaining wall design. EPW staff will perform the necessary design work to construct the project.

The project includes construction of a sidewalk and bike-route along the south side of Mayfield Road: Mayfield Manor Drive to Bates Road, Bates Road to Sherry Drive, and Sherry Drive to Bethany Road. Also included within the scope of work is the installation of curb and gutter, drainage structures and pipe, and possible retaining walls. This project consists of approximately 6,200 linear feet of sidewalk. Approximately twelve utility poles and two utility cabinets will require relocation. The project would provide connectivity to Downtown.

Future project costs are anticipated to be structured in phases with total costs estimated at \$300,000 for utility relocations and \$1.6 million for construction.

¹ Tree Bank (e.g. Tree Replacement Fund) is an account that is used solely for the planting of trees on public property.

Additional right-of-way may be required for construction of the proposed improvements.

Bethany Rd. Curb and Gutter

\$70,000

Priority II – This request is for the installation of 700 linear feet of curb and gutter and associated drainage structures along the north side of Mid-Broadwell Road from Brierfield Road to Bethany Road and along the east side of Bethany Road from Mid-Broadwell Road to Chelsea Lane. This project will fill a gap in curb and gutter between Chelsea Subdivision and Brierfield Subdivision. The purposes of this project are to alleviate erosion problems adjacent to the Chelsea Subdivision pond caused by water run-off from Bethany Road and to increase the safety of pedestrians utilizing the existing sidewalk in the area.

Webb Bridge Park Drainage Study

\$75,000

Priority I – The Recreation and Parks Department has indicated that the gravel parking lots and pathways in Webb Bridge Park require considerable upkeep and maintenance. The gravel washes into the existing pond requiring repeated pond dredging. Future plans call for more turf fields that will also require drainage analysis. Neighboring properties including the Windward Association have raised concerns over the erosion and drainage runoff from the park. In order to properly plan for the expansion and paving of the gravel pervious pavement and to evaluate needs for providing erosion control, a comprehensive drainage study of the park and downstream areas is necessary. The study would provide recommendations for future capital stormwater projects including cost estimates to detain water, provide water quality, and minimize erosion.

Webb Bridge Park Erosion Control

\$300,000

Priority I – The Recreation and Parks Department has indicated that there are various areas of erosion concern within Webb Bridge Park, particularly on the northeast side. Neighboring properties including the Windward Association have raised concerns over the erosion and drainage runoff from the park. This project would work in conjunction with the Drainage Study proposed for FY 2012. The estimate may be modified as more information is provided with the drainage study. Current known needs include repairs to the trail and adjacent areas to prevent headwall and pedestal inlet clogging, stream bank stabilization, flume repair, and adding river rock channels to stabilize slope rilling.

Archive Filing and Scanning

\$25,000

Priority I - The Engineering/Public Works archive files need to be sorted, scanned, and archived in the off-site records center to be consistent with citywide records retention procedures. The current onsite archive files have reached their capacity. New projects are unable to be properly filed. Completed project files are accessed by staff in response to open records requests and are used in review of proposed construction projects. This process will scan all files and make them readily available electronically and will take the hard copies off-site for proper storage.

Information Technology

Enterprise Data Mgmt and Disaster Recovery for Data Ctr. \$330,000

Priority II - This project will provide Site-to-Site recoverability ranging from critical system functionality and restoration for the Public Safety virtualized data environment located at the 911 Center and the City Data Center located at Engineering and Public Works. The upgrading and expansion of our existing VMware licensing and storage systems will also provide the foundation for securing a geographically remote disaster recovery site. This site can be secured via interagency/intergovernmental agreements, usually involving a mutual hosting and recoverability capacity for each entity.

GIS Mobility Project

\$17,000

Priority II - This request is for the acquisition of Geographic Information Systems ("GIS") hardware and software to test and develop mobile application capability using the ESRI GIS enterprise system. GIS hardware is for the Department of Information Technology to test and ready this software for enterprise use on various platforms (tablet technology, data phones, GIS portable devices, etc.).

Public Safety

Fleet Replacement (Qty: 23)

\$750,000

Priority I - This request is for the forecasted annual replacement of police and fire sedans, light trucks and motorcycles. The replacement need is driven by the mileage and mechanical condition of the vehicles. Emergency response vehicles are expected to last more than 100,000 miles; administrative vehicles are run somewhat longer.

The average cost per vehicle is lower than in recent years, as the department will have completed its analog-to-digital transition of radios and cameras and these two expensive pieces of equipment will be moved from old cars to new. Most of the other equipment, such as light bars and partitions, cannot be moved due to vehicle body style changes over the life of the cars. Funding is included within this request to replace the other equipment as needed.

The forecast need is 23 vehicles (primarily Chevrolet Police Impalas and one motorcycle).

Fire Gear (replacement)

\$50,000

Priority I - This request is for replacement of fire/rescue/hazmat equipment. All of these items have a finite service life and must be replaced when this is reached. Trying to extend this life puts the firefighters using the equipment at considerable risk of injury from sudden and traumatic equipment failure, e.g. an old air bottle failing under pressure. Replacement will be prioritized based on the funding allocation provided.

Equipment to be replaced includes turnout gear, hazmat suits, fire hoses, air bottles, etc.

Server for Police In-Car Camera System (replacement)

\$25,000

Priority I - This request is for replacement of the fleet camera system server. The department's digital, in-vehicle cameras upload video footage from hard drives in each vehicle to a server at headquarters. The server is the legal storage location

of images for evidence purposes, and the source of material for discovery and Open Record Act requests. The current server is at the end of its useful life and must be replaced to sustain the fleet camera system.

Security Enhancements (Evidence & Property Bldg) \$8,000

Priority II - The request is for the purchase of two enhancements to the Department's Evidence and Property Building. Approximately \$2,500 is earmarked for a security camera inside that will record and allow monitoring of all activity in the building. An additional \$5,500 is for a keypad access control system to supplement the current card-reader system. Both enhancements are intended to better secure expensive equipment that is stored in the bay of the building, and evidence items secured in the evidence room.

Security Camera System Expansion \$50,000

Priority III - This request is for the purchase and installation of security cameras in additional public locations such as parks and around city buildings and parking lots. The cameras would be tied into an existing pilot system and could be monitored from the 911-Center to improve the safety of people and property.

Motorcycle Equipment (cameras/printers) \$35,000

Priority II - The request is for the purchase of cameras and hand-held computer/ticket writers for Police motorcycles. The cameras are the same make as those mounted on Police car dashboards, adapted for motorcycles. They hold the same value for motor officers as for other officers, providing both evidence of offenses and documentation of citizen encounters. The computer/ticket writers would automate the process of running drivers license and tag information and generating citations. These functions have been available in patrol cars for some time, but the equipment used in cars does not adapt easily to motorcycles. The department has been testing various approaches to meeting these needs and concluded that hand-held devices, as opposed to various compact computer-printer combinations, are the most durable and cost-effective. The camera system (\$5,000) and hand-held computer/ticket writer (\$5,000) will cost \$10,000 for each motorcycle and there are seven motorcycles. One is already equipped with a camera (i.e. \$70,000 investment - \$5,000 current camera = \$65,000 request). The Department's intent is to spread this capital investment over FY's 2012 (\$35,000) and 2013 (\$30,000).

Recreation & Parks

Athletic Scoreboards (maintenance/replacement) \$14,000

Recreation Commission² Priority #2

Department Priority II - As a component of the city's renegotiated contract with Atlanta Coca Cola Bottling Company to be the exclusive beverage provider for city facilities and functions, the city will take over ownership and maintenance of thirty-one athletic and equestrian scoreboards.

² The Recreation Commission prioritized projects on a 1-11 scale with "1" being the highest priority. Priorities "1" (Artificial Turf - Webb Bridge Park Upper Field; \$1.2 million) and "11" (Park Land acquisition; \$1.4 million) are not recommended for pay-as-you-go funding due to their large capital costs. Staff will review other funding options for these projects. Priority "10" (new Picnic Pavilion; \$21,790) was funded in FY 2011 through a Clorox Company Foundation grant with matching funds from the city.

Ten of these scoreboards have been identified for replacement. The replacement cost is estimated at \$6,000 per scoreboard (includes shipping and installation) with replacement scheduled as follows: two scoreboards in FY 2012 and two scoreboards annually in FY's 2013-2016. Maintenance/refurbishment of scoreboards is estimated at an additional \$2,000 annually.

Total expenses for FY 2012 are estimated at \$14,000 (\$12,000 for the replacement of two scoreboards and \$2,000 for general maintenance). Scoreboards to be replaced during FY 2012 include field 3 and either field A or B at Wills Park (depending on condition). Recreation and Parks is developing a plan for systematic replacement of the older scoreboards.

Staff has developed a sponsorship program to generate revenue for the city to offset expenses associated with maintaining and/or replacing scoreboards. This program will also provide advertising for local businesses along with showing community spirit and support of our youth programs.

Staff is planning on submitting the sponsorship program to the Recreation and Park Commission for approval in the near future.

Ball Field Lights (Wills Park) \$125,000

Recreation Commission Priority #3

Department Priority II - This request is for upgrading the electrical infrastructure and adding approximately 50 additional light fixtures (1500 watt metal halide) to fields 1, 2, and 4 at Wills Park. The poles and fixtures were installed by Fulton County prior to the city purchasing Wills Park and the fields do not have the amount of fixtures needed to provide adequate lighting.

Wills Park Equestrian Center Electrical Upgrade \$50,000

Recreation Commission Priority #4

Department Priority II - This request is for upgrading the electrical service to Barns A-G at Wills Park Equestrian Center. The wiring outlets and fixtures do not support the electrical needs of the facility. Replacing the wiring and adding GFI outlets will both increase the functionality of the facility and bring it into compliance with city code.

North Park Bank Stabilization \$50,000

Recreation Commission Priority #5

Department Priority I - This request is for funding to stabilize the bank that is adjacent to football field #1 at North Park. This bank is eroding and washing down onto the artificial turf field. The bank needs to be secured by a retaining wall. Staff has seeded the bank multiple times and has planted shrubbery to aid in the erosion process. However, park visitors tend to travel along this bank and ultimately damage the shrubbery and grass. When it rains the dirt is washed down the bank and onto the artificial turf field which could result in damage to the field. The bank will be tiered and landscaped to discourage its appeal for children to climb and slide down and will include the installation of required drainage infrastructure.

Recreation and Parks Building Re-Roofing**\$72,000**

Recreation Commission Priority #6

Department Priority I - This request is for the removal and replacement of roofing materials at seven facilities including the: Adult Activity Center main building; Crabapple Government Center (shingled and metal roof); Wills Park Pool Building; Administration Office; Park Services/Equestrian Office Building; lower Equestrian Bath House; and the lower Equestrian Center show office. The lower show office and the Park Services/Equestrian Office Building were last re-roofed in 1997. The Administration Office was re-roofed prior to 1997. The Crabapple Government Center has had minor repairs but no major roof repairs since the city purchased the building. The Adult Activity Center has had minor repairs to the roof but no replacements since it was constructed in 1988. The Equestrian Bath House has not had its roof replaced since it was built in the early 1990's. The estimated cost for all roof replacements totals \$144,000 with the replacements phased in over a two-year period (\$72,000 for FY 2012; \$72,000 for FY 2013). Roof replacements will be prioritized based on condition.

North Park Tennis Courts Resurfacing**\$35,000**

Recreation Commission Priority #7

Department Priority I - This request is for the repair/resurfacing/recoating of courts 1-7 (including the repair of several divots, re-asphalt, re-set net posts, improve court drainage, etc). The last recoat was completed in September 2006 (courts 1-3) and August 2007 (courts 4-7). Courts 2 and 3 are in especially poor shape and both have divots within the lines of play which are a safety risk for players. These courts were originally built around 1995. Staff no longer rents court 3 because it is not suitable for matches. The surface of courts 4-7 has turned orange and faded due to water/clay washing onto the court. Parks Services staff installed a drainage system for erosion control in summer 2010 to alleviate this issue.

Fleet Replacement (Qty: 2)**\$35,000**

Recreation Commission Priority #8

Department Priority II - This request is for the replacement of one 1999 F-250 (12-years old) and one 2001 F-250 (10-years old). The 1999 F-250 has 97,000 miles and warrants replacement based on age and repair costs. The 2001 F-250 has 102,000 miles and warrants replacement based on age, mileage, and repair costs. Repair costs for these vehicles are escalating and replacement parts can be difficult to locate.

Replacement criteria is as follows: 1) when the department director determines it is no longer cost effective to retain the vehicle; 2) when either mileage or age reaches or exceeds 100,000 miles or 10-years of service; and 3) motorized equipment damaged in accidents shall be inspected by the Safety/Risk Administrator to determine feasibility of repairs as compared to replacement cost.

Parking Lot Paving (Wills Park)**\$83,000**

Recreation Commission Priority #9

Department Priority III - This request is for repaving at Wills Park (parking lot at Wacky World, pool, and fields A-D is pervious asphalt and is cracking and eroding away). This project includes removing loose gravel on 66,000 square feet and milling 46,100 square feet then repaving with a 1.5" thickness of Type-E

asphalt and re-striping. The resurfacing material would improve the structural adequacy of existing paving and provide a like new appearance for striping. This would enhance the appearance of the park and minimize maintenance costs.

Non-Departmental

Matching Funds for City Grants

\$50,000

Priority I - This request is to provide available funding to serve as matching funds for grant opportunities as they arise throughout the year. Operating grants, such as the Bulletproof Vest Partnership Program, typically require matching funds in order to carry out the required grant activities. This funding will allow the City of Alpharetta to pursue a multitude of grant opportunities.

Alpharetta Business Community (Contribution)

Engineering & Public Works

Cumming St. Sidewalk (Clairmonte Ave. to Henderson Pkwy) \$290,000

Priority II - This request is for the construction of an 8' wide sidewalk along the south side of Cumming Street from Clairmonte Avenue to Henderson Parkway. This project consists of approximately 2,400 linear feet of sidewalk. The project will provide Clairmonte Subdivision, Sterling Heights, and Lake Union Hill Apartments connectivity to Manning Oaks Elementary School. This project was submitted to Georgia Department of Transportation for construction as part of their Safe Routes to School program.

EPW staff will perform the necessary design work to construct the project. Design costs included herein are for items such as a survey, geotechnical review, and retaining wall design.

Maxwell Rd. Sidewalk (Hembree Rd. to Encore Pkwy)

\$350,000

Priority II – This request is for the construction of a sidewalk along the east and west side of Maxwell Road from Hembree Road to Encore Parkway. This project consists of approximately 650 linear feet of sidewalk on the west side of Maxwell Road and 400 linear feet of sidewalk on the east side of Maxwell Road. Also included within the scope of work is the installation of curb and gutter, drainage structures and pipe, utility relocations, and a retaining wall along the east side. The project will provide uninterrupted connectivity between Hembree Road, Westside Parkway, and Encore Parkway.

EPW staff will perform the necessary design work to construct the project. Design costs included herein are for items such as a survey, geotechnical review, and retaining wall design.



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BUDGET NARRATIVE

City of Alpharetta

FY 2012 Budget Narrative

Budget Rollup: All Funds

The FY 2012 Budget is balanced for all funds and totals \$84,040,252 with the breakdown by fund type as follows:

• General Fund:	\$ 52,531,591
• Special Revenue Funds:	6,450,159 (1)
• Debt Service Fund:	11,520,045
• Capital Project Funds:	9,313,797 (1)
• Solid Waste Fund:	3,063,160
• Risk Management Fund:	<u>1,161,500</u>
Total	\$ 84,040,252

(1) Amounts contained herein represent new appropriations for FY 2012. Unexpended FY 2011 appropriations for Council approved projects are re-appropriated annually pursuant to city policy.

FY 2012 Budget: General Fund

Revenues: FY 2012 General Fund revenues are forecasted to grow by 2.7%, or \$1.3 million, compared to Amended FY 2011. The following table compares major revenue categories within the General Fund:

	FY 2011 AMENDED BUDGET	FY 2012 RECOMMENDED BUDGET	\$ Variance	% Variance
Revenues:				
Property Taxes:				
Current Year	\$ 16,500,000	\$ 15,500,000	\$ (1,000,000)	-6.1%
Motor Vehicle	750,000	800,000	50,000	6.7%
Prior Year/Delinquent	280,500	432,500	152,000	54.2%
Local Option Sales Tax	10,800,000	11,350,000	550,000	5.1%
Other Taxes:				
Franchise Fees	5,800,000	6,300,000	500,000	8.6%
Insurance Premium Tax	1,925,000	1,875,000	(50,000)	-2.6%
Alcohol Beverage Excise Tax	1,400,000	1,450,000	50,000	3.6%
Other Taxes	1,340,000	1,450,000	110,000	8.2%
Licenses & Permits	1,027,000	1,502,000	475,000	46.3%
Intergovernmental	76,252	76,252	-	0.0%
Charges for Services	2,482,700	2,705,900	223,200	9.0%
Fines & Forfeitures	3,000,000	3,175,000	175,000	5.8%
Interest	115,000	30,000	(85,000)	-73.9%
Other Revenues	260,542	221,142	(39,400)	-15.1%
Other Financing Sources:				
Interfund Transfer (Hotel/Motel Fund)	1,100,000	1,240,000	140,000	12.7%
Total Operating Revenues	\$ 46,856,994	\$ 48,107,794	\$ 1,250,800	2.7%
Fund Balance Carryforward	3,622,808	4,423,797		
Total Revenues	\$ 50,479,802	\$ 52,531,591		

The following section provides brief narratives on major variances within the revenue categories detailed in the table above.

- Property Taxes: reductions of -6.1% are forecasted to compensate for anticipated declines in property assessments coupled with the final phase of the homestead exemption increase (i.e. from \$35,000 to \$40,000).

The FY 2012 Budget is based on maintenance of the city's millage rate at 5.750 mills which represents a tax reduction for many property owners as the value of property within the city has declined over the last several years and is anticipated to decline further in FY 2012. Specifically, the revenue figure for FY 2012 assumes a 3% reduction in existing property values.

The Mayor and City Council provided voters the option in the Nov. 2009 election to increase the homestead exemption from \$30,000 to \$40,000

thereby further reducing the tax burden on our homeowners. The voters overwhelmingly passed this tax relief measure. The homestead exemption for calendar year 2010 (FY 2011) increased \$5,000 to a total of \$35,000 and will increase to \$40,000 in calendar year 2011 (FY 2012). Additional tax savings to our homeowners from this measure is estimated at over \$520,000 annually and is reflected in the FY 2012 revenue figure. This exemption is equivalent to a 1.5 mill reduction for the average homeowner.

- Prior Year/Delinquent Taxes: Growth of 54.2% is forecasted for FY 2012 from a budget-to-budget standpoint and is based on current collection patterns.
- Local Option Sales Taxes (“LOST”): Growth of 5.1% is forecasted for FY 2012 from a budget-to-budget standpoint. However, actual collections are estimated at \$11.4 million in FY 2011. It should be noted that the estimated figure for FY 2011 is net of audit adjustments by the Georgia Department of Revenue¹ that reduced distributions by -\$310,000. Adding back the audit adjustments would net an estimated \$11.7 million in FY 2011. The city has included a -3.0% reduction in the FY 2012 Budget to insulate from further erosion in consumer/business spending.
- Franchise Fees: Growth of 8.6% is forecasted for FY 2012 from a budget-to-budget standpoint. Actual collections are estimated at \$6.1 million in FY 2011. GA Power, the largest contributor to this revenue source (68% of total franchise fees), has obtained approval from the Georgia Public Service Commission for three incremental rate increases beginning in calendar year 2011 and occurring annually thereafter through 2013. The 2011 rate adjustment will increase base rates between 8-10% and will be reflected in the city’s franchise fees for FY 2012 (est. to generate an additional \$300,000 annually).
- Alcohol Beverage Excise Tax: Growth of 3.6% is forecasted for FY 2011 from a budget-to-budget standpoint. However, actual collections are estimated at \$1.6 million in FY 2011. The city has included a -6.7% reduction in the FY 2012 Budget to insulate from reduced alcoholic beverage sales (represent taxes generated by dealers and wholesalers of alcoholic beverages).
- Licenses & Permits: Growth of 46.3% is forecasted for FY 2012 based on current collection patterns and permit activity. Specific revenue sources include: Development Permits and Related Fees (increased +\$20,000 to \$70,000); Building Permit Fees (increased +\$450,000 to \$900,000); Occupancy Permit Fees (increased +\$10,000 to \$75,000); etc.

¹ The Georgia DOR performed an audit on a large taxpayer’s account due to a refund request. The refund was requested for items and services that were exempt from sales tax but were paid at the time of purchase/service and covers periods from January 2004 through December 2007. The refund affected all sales tax distributions in Fulton County (Alpharetta’s portion totaled \$310,000).

- Charges for Services: Growth of 9.0% is forecasted for FY 2012 due to current collection patterns and permit activity. Specific revenue sources include: Plan Review Fees (increased +\$170,000 to \$275,000); Police Reports and Services (increased +\$60,000 to \$140,000 due to fees associated with the GBI fingerprinting/background check program instituted during FY 2011); etc. It should be noted that the GBI fingerprinting/background check program impacts the expenditure budget through fees for system usage but is operationally self sufficient (i.e. fee revenues fund the program).
- Fines and Forfeitures: Growth of 5.8% is forecasted for FY 2012 due primarily to increases in Municipal Court fines (increased +\$50,000 to \$2.8 million) and Red Light Camera program citations (increased +\$125,000 to \$425,000).
- Interest: Reductions of -73.9% are due primarily to reduced interest on the city's investments as interest rates in the market remain at historical lows.
- Hotel/Motel Taxes (interfund transfer): Growth of 12.7% is due primarily to an increase in business spending on travel and training. Specifically, year-to-date collections are trending 8% higher than FY 2010 and are estimated to total \$3.0 million by year-end. The city (General Fund) receives 40% of this revenue.

Expenditures: FY 2012 General Fund operating expenditures have increased 2.2%, or \$1.0 million, compared to Amended FY 2011. The following table compares departmental appropriations within the General Fund (please refer to the departmental summaries included herein for detailed budgetary analysis).

	FY 2011 AMENDED BUDGET	FY 2012 RECOMMENDED BUDGET	\$ Variance	% Variance
Expenditures (by Department):				
Mayor and Council	\$ 301,165	\$ 288,115	\$ (13,050)	-4.3%
City Administration	1,254,194	1,391,344	137,150	10.9%
Legal Services	400,000	480,000	80,000	20.0%
City Clerk	270,292	275,000	4,708	1.7%
(1) Election Costs	-	138,000	138,000	100.0%
Community Development	2,028,382	1,961,072	(67,310)	-3.3%
Engineering and Public Works	6,596,083	6,759,465	163,382	2.5%
Finance	2,866,211	2,886,909	20,698	0.7%
(2) ERP System	75,000	125,000	50,000	100.0%
Public Safety	22,020,903	22,322,211	301,308	1.4%
(3) GBI Fingerprint/Background Checks	-	60,000	60,000	100.0%
(4) OSSI Lease Payoff	296,828	-	(296,828)	-100.0%
(5) Red Light Camera Program	300,000	425,000	125,000	41.7%
(2) Fire Truck Lease (Engine 2)	-	60,000	60,000	100.0%
Human Resources	401,177	391,153	(10,024)	-2.5%
Municipal Court	993,351	1,024,358	31,007	3.1%
Internal Audit	153,634	157,359	3,725	2.4%
Recreation and Parks	6,668,406	6,683,764	15,358	0.2%
Information Technology	1,323,565	1,291,483	(32,082)	-2.4%
Non-Departmental:				
Contingency	450,000	706,061	256,061	56.9%
Donations/Contributions	45,000	45,000	-	0.0%
Total Operating Expenditures	\$ 46,444,191	\$ 47,471,294	\$ 1,027,103	2.2%
Interfund Transfer:				
Capital Project Fund	3,259,311	4,373,797		
Grant Funds	50,000	50,000		
Risk Management Fund	726,300	636,500		
Total Expenditures	\$ 50,479,802	\$ 52,531,591		

Notes:

- (1) Represents funding for the upcoming City election (November 2011).
- (2) Additional funding approved as an operating initiative during the FY 2012 budget process.
- (3) The GBI fingerprinting/background check program was instituted during FY 2011. This program is fee-based and operationally self sufficient (i.e. fee revenues fund the program).
- (4) Available fund balance in FY 2011 was used to payoff the remaining two years of the OSSI lease (public safety software). This transaction reduced the City's outstanding debt and interest expense.
- (5) Increase in anticipated Red Light Camera activity is offset with additional citation revenue.

The following table compares expenditure category appropriations within the General Fund.

	FY 2011 AMENDED BUDGET	FY 2012 RECOMMENDED BUDGET	\$ Variance	% Variance
Expenditures (by Category):				
Personnel Services:				
Salaries and Wages	\$ 23,163,701	\$ 23,616,049	\$ 452,348	2.0%
Group Insurance	4,997,452	5,147,696	150,244	3.0%
Pension (Defined Benefit)	2,962,599	2,866,169	(96,430)	-3.3%
Pension (401A Contribution)	886,178	1,002,226	116,048	13.1%
Miscellaneous	2,325,241	2,404,475	79,234	3.4%
<i>subtotal</i>	\$ 34,335,171	\$ 35,036,615	\$ 701,444	2.0%
Maintenance and Operations:				
Professional Fees	\$ 1,967,646	\$ 1,770,467	\$ (197,179)	-10.0%
(1) <i>Election Costs</i>	-	138,000	138,000	100.0%
(2) <i>GBI Fingerprint/Background Checks</i>	-	60,000	60,000	100.0%
Vehicles (Fuel and Maintenance)	878,865	949,916	71,051	8.1%
Maintenance Contracts	1,510,190	1,629,434	119,244	7.9%
Professional Services (IT)	1,151,875	973,984	(177,891)	-15.4%
Utilities	1,990,453	2,174,175	183,722	9.2%
Legal Services	400,000	480,000	80,000	20.0%
Miscellaneous	3,091,598	3,037,172	(54,426)	-1.8%
<i>subtotal</i>	\$ 10,990,627	\$ 11,213,148	\$ 222,521	2.0%
Capital/Lease:				
Fire Truck Lease	\$ 217,805	\$ 217,805	\$ -	0.0%
(3) OSSI Lease Payoff	296,828	-	(296,828)	-100.0%
(4) New Initiatives (Fire Truck/ERP Lease)	75,000	185,000	110,000	146.7%
Miscellaneous	33,760	67,665	33,905	100.4%
<i>subtotal</i>	\$ 623,393	\$ 470,470	\$ (152,923)	-24.5%
Other Uses:				
Contingency	\$ 450,000	\$ 706,061	\$ 256,061	56.9%
Donations/Contributions	45,000	45,000	-	0.0%
<i>subtotal</i>	\$ 495,000	\$ 751,061	\$ 256,061	51.7%
Total Operating Expenditures	\$ 46,444,191	\$ 47,471,294	\$ 1,027,103	2.2%
Interfund Transfer:				
Capital Project Fund	3,259,311	4,373,797		
Grant Funds	50,000	50,000		
Risk Management	726,300	636,500		
Total Expenditures	\$ 50,479,802	\$ 52,531,591		

Notes:

- (1) Represents funding for the upcoming City election (November 2011).
- (2) The GBI fingerprinting/background check program was instituted during FY 2011. This program is fee-based and operationally self sufficient (i.e. fee revenues fund the program).
- (3) Available fund balance in FY 2011 was used to payoff the remaining two years of the OSSI lease (public safety software). This transaction reduced the City's outstanding debt and interest expense.
- (4) Additional funding approved as an operating initiative during the FY 2012 budget process.

Meeting the Internal Needs of Operating Departments

As provided monthly to the City Council through the Financial Management Reports, the Finance Department has closely monitored our revenue and expenditure trends and indicated that spending would need to continue to be focused on essential items for FY 2012 to compensate for declining property values and increased costs for group insurance premiums, fuel, and utilities. Accordingly, the Finance Department analyzed departmental spending needs and calculated target budgets for each department.

City departments responded to the direction provided by the Finance Department and submitted base operating budgets (non-personnel) in line with current revenue estimates that cover the city's major cost drivers (e.g. fuel and utilities).

Several of the major points of the FY 2012 Budget are as follows:

- Operating expenditures of the General Fund up only 2.2% over FY 2011 (including a 57% increase in Contingency²).
- Management of personnel and compensation program to align with current market environment:

- Base Budget

Continuation of a reduced workforce:

- ✓ 425 full-time equivalents (funded; down 1.0 FTE from 2011); and
- ✓ 13 full-time equivalents (un-funded; budgetary savings of \$600,000) – positions to remain vacant pending an identified funding source and workload justification.

The 1.0 FTE reduction in personnel represents the elimination of an Administrative Assistant I position effective July 1, 2011 (incumbent is retiring and the Public Safety Department will reorganize operations to absorb the job duties).

- Operating Initiative (E-911 Fund)

Three new positions are included in the FY 2012 E-911 Fund budget to augment service levels (two Communication Officer positions; one Communication Shift Supervisor position). Specifically, the new positions will provide multiple benefits including: improved tactical communications for both police and fire; improved GCIC compliance; alleviate staffing shortages and reduce overtime costs; etc. Funding is split between Alpharetta and the City of Milton per Intergovernmental Agreement.

² Contingency totals \$706,061 in FY 2012 (\$450,000 in FY 2011) and is intended to insulate the city's budget from unforeseen revenue declines (e.g. property tax appeals), emergency expenditures, etc.

- Implementation of a performance-based merit program of 2% on April 1, 2012, per authorized/funded position (estimated cost of \$138,000 citywide³). This merit program is contingent upon a mid-year review of revenue trends to determine if sufficient funding is available.
- Coverage of major growth drivers, including group insurance (a.k.a. healthcare) costs (3% increase citywide or \$157,184). The actual premium growth for FY 2012 is estimated between 9-15% due to claims patterns that are trending at 90% of premiums (industry standard is 80-85%) and medical cost inflation. During the FY 2011 budget process, assumptions were made about group insurance premium growth as negotiations with our insurance carrier (CIGNA) were ongoing. The Finance Department was able to negotiate a contract with CIGNA that resulted in a 0% increase in premiums for FY 2011. From a budget-to-budget perspective, the excess group insurance funding from FY 2011 is being used to offset FY 2012 estimated premium growth.

The Finance Department, in conjunction with Bryant Wharton (insurance advisor), is working with our insurance carrier (CIGNA) to lower the premium growth while still ensuring a competitive insurance package for our employees. Alternatives being discussed include providing our employees the option of an HSA (Health Savings Account) healthcare plan that includes many of the HRA benefits but also allows for portability of unspent funds. The HSA will facilitate healthcare cost management and result in lower premium growth in the future while still providing top level healthcare to employees and their families.

- Targeted growth (2% or \$222,521) in departmental maintenance and operations budgets (General Fund) that is primarily attributable to the following:
 - Increase in professional fees of \$138,000 due to costs associated with the upcoming municipal election (November 2011).
 - Increase in professional fees of \$60,000 due primarily to fees associated with the GBI system (fingerprint-based background checks) which was instituted during FY 2011. The system is operationally self sufficient with an estimated \$60,000 increase in both revenues (service fees) and expenditures (professional fees).
 - Increase in vehicle repair and maintenance of \$71,051 due primarily to rising fuel costs and general fleet maintenance requirements.

³ This represents the financial impact in FY 2012 (i.e. April-June 2012).

- Increase in maintenance contracts of \$119,244 due primarily to estimated cost increases for landscaping, tornado siren (a.k.a. Early Warning System), and red light camera program maintenance (additional red light citation revenue offsets this increase) coupled with the reallocation of Code Red Alert system and Public Safety radio system maintenance costs (Fulton County and Motorola) to the E-911 Fund pursuant to HB 280⁴. Additionally, funding totaling \$36,000 is allocated for maintenance expenses related to properties acquired within the City Center area that have active leases. The activity is self supportive with lease revenues covering anticipated expenditures (unspent revenues will be reserved for future initiatives).
- Decrease in professional services (Information Technology "IT") of -\$177,891 due primarily to the reallocation of OSSI software⁵ maintenance costs to the E-911 Fund pursuant to HB 280.
- Increase in utilities of \$183,722, based on current year-to-date expenditures and the GA Power rate increase (est. at 8-10%) that occurred in the first quarter of 2011 (electricity costs are estimated at \$1.4 million in FY 2012). Additional rate increases are scheduled for January 1, 2012 and 2013.
- Increase in legal services funding of \$80,000, based on current year-to-date expenditures, that more accurately reflects service requirements and usage.
- Decrease of -\$251,605 (total) in all other departmental maintenance and operations accounts.
- Significant reduction (-25% or -\$152,923) in departmental recurring-capital/lease budgets due primarily to non-recurring costs (\$296,828) in FY 2011 related to the payoff of the remaining two years of the OSSI software lease. Additionally, this category includes funding for the following operating initiatives:
 - ✓ Finance Department Request: \$50,000
Lease funding for the acquisition of a technologically up-to-date Finance/HRIS enterprise resource planning software solution. Initiative is fully funded through reductions in the Finance Department's FY 2012 operating budget.
 - ✓ Public Safety Department Request: \$60,000
Lease funding for the replacement of Fire Engine #2.

⁴ House Bill 280 was signed into law during the 2011 Legislative Session and expands the uses for emergency telephone system fund money (i.e. E-911 Fund).

⁵ OSSI is the main software application used by our Public Safety Department to support law enforcement and emergency 911 activities.

Please refer to the *Operating Initiatives* tab for a detailed listing of operating initiatives.

- Continuation of prior-year funding initiatives including:
 - Rural Metro: \$140,000;
 - *Police Athletic League* contribution: \$35,000; and
 - *Friends of the Library* contribution: \$10,000.

The following table provides a comparison of personnel by fiscal year.

		A	B	=B-A	C	=B+C		
		FY 2012						
		Actual FY 2009	Actual FY 2010	Actual FY 2011	(1) Base	(2) Variance	Operating Initiatives (3)	Revised Total
Detail by Department:								
General Fund								
Mayor & City Council		7.0	7.0	7.0	7.0	-	-	7.0
City Administration		7.0	7.0	7.0	8.0	1.0	-	8.0
City Clerk		2.0	2.0	2.0	2.0	-	-	2.0
Community Development		21.0	21.0	21.0	20.0	(1.0)	-	20.0
Engineering/Public Works		62.0	62.0	62.0	62.0	-	-	62.0
Finance Department		24.0	25.0	25.0	25.0	-	-	25.0
Public Safety Department		218.0	218.0	218.0	217.0	(1.0)	-	217.0
Human Resources		3.0	3.0	3.0	3.0	-	-	3.0
Municipal Court		9.0	9.0	9.0	9.0	-	-	9.0
Internal Audit		1.0	1.0	1.0	1.0	-	-	1.0
Recreation & Parks		51.0	51.0	51.0	51.0	-	-	51.0
Information Technology		13.0	11.0	11.0	11.0	-	-	11.0
	subtotal	418.0	417.0	417.0	416.0	(1.0)	-	416.0
E-911 Fund (Special Revenue Fund)								
Public Safety		20.0	20.0	20.0	20.0	-	3.0	23.0
Information Technology		-	1.0	1.0	1.0	-	-	1.0
	subtotal	20.0	21.0	21.0	21.0	-	3.0	24.0
Solid Waste Fund (Enterprise Fund)								
Finance		1.0	1.0	1.0	1.0	-	-	1.0
	Full-Time-Equivalent (FTE) Positions	439.0	439.0	439.0	438.0	(1.0)	3.0	441.0

Notes:

- (1) Includes 13.0 full-time equivalent positions that are not funded but are part of the City's authorized work force. These positions will remain vacant pending an identified funding source and workload justification.
- (2) Includes the reduction of 1.0 FTE within the Public Safety Department (Administrative Assistant I position) and the transfer of 1.0 FTE (Economic Development Coordinator) from the Community Development Department to City Administration.
- (3) Includes the addition of 3.0 FTE within the E-911 Fund (Public Safety Department; 2.0 FTE Communications Officers/1.0 FTE Communications Shift Supervisor).

The departmental base budgets are discussed below and detailed further under the respective departmental tab of this document.

Mayor and City Council

The Fiscal Year 2012 Budget for Mayor and City Council totals \$288,115 and represents a decrease of -4.3%, or -\$13,050, compared to the FY 2011 budget, and primarily represents decreased group insurance costs (pursuant to current medical insurance enrollment).

The Maintenance & Operations category remained flat compared to prior year. The annual discretionary expense appropriation will remain at \$5,000 for Council Members and \$9,000 for the Mayor.

Base level personnel for FY 2012 total 7.0 full-time-equivalents (“FTE”) and represent the following:

	FTEs				Variance
	FY 2009	FY 2010	FY 2011	FY 2012	
Mayor	1.0	1.0	1.0	1.0	-
Councilperson Post 1	1.0	1.0	1.0	1.0	-
Councilperson Post 2	1.0	1.0	1.0	1.0	-
Councilperson Post 3	1.0	1.0	1.0	1.0	-
Councilperson Post 4	1.0	1.0	1.0	1.0	-
Councilperson Post 5	1.0	1.0	1.0	1.0	-
Councilperson Post 6	1.0	1.0	1.0	1.0	-
	7.0	7.0	7.0	7.0	-

City Administration

The FY 2012 Budget for City Administration totals \$1,391,344 and represents an increase of 10.9%, or \$137,150, compared to the FY 2011 budget.

The Personnel Services category increased 9.4%, or \$82,206, due primarily to: the reorganization of the Economic Development function (1.0 FTE Economic Development Coordinator position) from the Community Development Department to City Administration; wage increases associated with the 2% performance-based merit program scheduled for April 1, 2012 (contingent upon a mid-year review of revenue trends); increases in group insurance costs; and the reallocation of overtime appropriations from special events to the Public Safety Department (-\$25,000).

Base level personnel for FY 2012 total 8.0 FTEs and represent the following:

	FTEs				
	FY 2009	FY 2010	FY 2011	FY 2012	Variance
City Administrator	1.0	1.0	1.0	1.0	-
Assistant City Administrator	1.0	1.0	1.0	1.0	-
Economic Development Coordinator	-	-	-	1.0	1.0
Executive Assistant	1.0	-	-	-	-
Executive Office Coordinator	-	1.0	1.0	1.0	-
Grants Administrator	1.0	1.0	1.0	1.0	-
Special Events Coordinator (2PT)	1.0	1.0	1.0	1.0	-
Special Events Manager	1.0	1.0	1.0	1.0	-
Web Administrator	1.0	1.0	1.0	1.0	-
	7.0	7.0	7.0	8.0	1.0

* Economic Development Coordinator position is being transferred from the Community Development Department to City Administration (effective FY 2012).

The Maintenance & Operations category increased 14.7%, or \$54,944, due primarily to the following activity:

- Increase in costs relating to the reorganization of the Economic Development function from the Community Development Department to City Administration (\$20,000 allocated between the professional development, advertising, printing, and promotions accounts);
- Addition of \$36,000 in maintenance contracts to fund property maintenance expenses related to properties acquired within the City Center area that have active leases. The activity is self supportive with lease revenues covering anticipated expenditures (unspent revenues will be reserved for future initiatives);
- Decreases in professional fees for the *Taste of Alpharetta* of -\$9,518 due primarily to reduced vendor payout estimates (based on activity over the last several events); and
- Increases in professional services (IT) of \$5,454 due primarily to growth in the following costs: Adobe licensing; Microsoft licensing; telephony support services; etc.

City Clerk

The FY 2012 Budget for the City Clerk totals \$413,000 and represents an increase of 52.8%, or \$142,708, compared to the FY 2011 budget.

The Personnel Services category increased 2.3%, or \$4,790, due primarily to: wage increases associated with the 2% performance-based merit program scheduled for April 1, 2012 (contingent upon a mid-year review of revenue trends); and increases in group insurance costs.

Base level personnel for FY 2012 total 2.0 FTEs and represent the following:

	FY 2009	FY 2010	FY 2011	FY 2012	Variance
City Clerk	1.0	1.0	1.0	1.0	-
Administrative Assistant I	1.0	-	-	-	-
Assistant City Clerk	-	1.0	1.0	1.0	-
	2.0	2.0	2.0	2.0	-

The Maintenance & Operations category increased 237.5%, or \$137,918, due to costs associated with the upcoming municipal election (November 2011).

Community Development Department

The FY 2012 Budget for Community Development totals \$1,961,072 and represents a decrease of -3.3%, or -\$67,310 compared to FY 2011.

The Personnel Services category decreased -3.7%, or -\$64,479, due primarily to: the reorganization of the Economic Development function (1.0 FTE Economic Development Coordinator position) from the Community Development Department to City Administration; wage increases associated with the 2% performance-based merit program scheduled for April 1, 2012 (contingent upon a mid-year review of revenue trends); and increases in group insurance costs. The Department has two Building Inspector positions that were not funded in FY 2011 and are not funded in FY 2012. These positions will remain vacant pending an identified funding source and workload justification.

Base level personnel for FY 2012 total 20.0 FTEs and represent the following:

	FTEs				
	FY 2009	FY 2010	FY 2011*	FY 2012*	Variance
Administrative Assistant II***	3.0	3.0	3.0	2.0	(1.0)
Boards Administrator	1.0	1.0	1.0	1.0	-
Building Inspector	5.0	5.0	5.0	5.0	-
Building Official	1.0	1.0	1.0	1.0	-
Building Plans Examiner	2.0	2.0	2.0	2.0	-
Code Enforcement Officer	4.0	4.0	4.0	4.0	-
Director	1.0	1.0	1.0	1.0	-
Economic Development Coordinator**	1.0	1.0	1.0	-	(1.0)
GIS Specialist	-	1.0	1.0	1.0	-
Planning Technician	1.0	-	-	-	-
Recording Secretary	1.0	1.0	1.0	1.0	-
Specialized Assistant - Permits Plus***	-	-	-	1.0	1.0
Planning & Zoning Administrator	1.0	1.0	1.0	1.0	-
	21.0	21.0	21.0	20.0	(1.0)

* Includes 2.0 FTE not-funded in the FY 2012 Budget. Those positions are as follows: Building Inspector (2.0 FTE).

** Economic Development Coordinator position is being transferred from the Community Development Department to City Administration (effective FY 2012).

*** Position reclassifications occurred during FY 2011.

The Maintenance & Operations category decreased -7.6%, or -\$22,831, due primarily to the following activity:

- Decrease in costs relating to the reorganization of the Economic Development function from the Community Development Department to City Administration (-\$8,724 allocated between professional fees, travel, general supplies, and food/meals accounts);
- Decrease in professional services (IT) and maintenance contracts (combined) of -\$9,915 due primarily to a reduction in offsite records storage fees/records management initiatives;
- Decrease in computer replacement costs of -\$9,650. Computer replacement is based on years-of-service as well as current

condition. The replacement schedule is not standard and will vary from year-to-year.

The Capital/Lease category totals \$20,000 and includes funding for the replacement of two copiers (\$12,000) and a computer server/other hardware (\$8,000). The copiers have reached the end of their useful lives and are in constant need of servicing.

Engineering/Public Works Department

The FY 2012 Budget for Engineering and Public Works totals \$6,759,465 and represents an increase of 2.5%, or \$163,382, compared to FY 2011.

The Personnel Services category increased 1.2%, or \$49,795, due primarily to: wage increases associated with the 2% performance-based merit program scheduled for April 1, 2012 (contingent upon a mid-year review of revenue trends); and increases in group insurance costs. The Department has four positions (1.0 FTE Deputy Director of Engineering/Public Works, 1.0 FTE GIS Specialist, and 2.0 FTE Public Works Technician positions) that were not funded in FY 2011 and are not funded in FY 2012. These positions will remain vacant pending an identified funding source and workload justification.

Base level personnel for FY 2012 total 62.0 FTEs and represent the following:

	FTEs				Variance
	FY 2009	FY 2010	FY 2011*	FY 2012*	
Administrative Assistant I	1.0	1.0	-	-	-
Administrative Assistant II	1.0	1.0	2.0	2.0	-
Arborist	1.0	1.0	1.0	1.0	-
Civil Engineer	4.0	3.0	3.0	3.0	-
Construction Inspector**	2.0	2.0	2.0	-	(2.0)
Construction Manager	1.0	1.0	1.0	1.0	-
Deputy Director of Engineering/PW	1.0	1.0	1.0	1.0	-
Director of Engineering/PW	1.0	1.0	1.0	1.0	-
Engineering Technician**	5.0	5.0	5.0	7.0	2.0
Environmental Program Coordinator**	-	-	-	1.0	1.0
Environmental Education Coordinator**	1.0	1.0	1.0	-	(1.0)
Fleet Coordinator	1.0	1.0	1.0	1.0	-
GIS Specialist	1.0	1.0	1.0	1.0	-
Inspector**	-	-	-	4.0	4.0
Land Disturbance Activity Inspector**	3.0	3.0	3.0	-	(3.0)
Office Manager	1.0	1.0	-	-	-
Project Administrator	-	-	1.0	1.0	-
Public Works Crew Leader	7.0	7.0	7.0	7.0	-
Public Works Supervisor	3.0	3.0	3.0	3.0	-
Public Works Technician**	7.0	7.0	7.0	6.0	(1.0)
Public Works Technician I	7.0	7.0	7.0	7.0	-
Public Works Technician II	9.0	9.0	9.0	9.0	-
Senior Engineer	2.0	3.0	3.0	3.0	-
Senior Operations Manager-PW	1.0	1.0	1.0	1.0	-
Senior Engineering Technician	1.0	1.0	1.0	1.0	-
Water Resources Technician	1.0	1.0	1.0	1.0	-
	62.0	62.0	62.0	62.0	-

* Includes 4.0 FTE not-funded in the FY 2012 Budget. Those positions are as follows: Deputy Director of Engineering/PW (1.0 FTE); GIS Specialist (1.0 FTE); and Public Works Technician (2.0 FTE).

** Position reclassifications occurred during FY 2011.

The Maintenance & Operations category increased 4.9%, or \$113,587, due primarily to the following activity:

- Increase in utilities of \$159,617, based on current year-to-date expenditures and the GA Power rate increase (est. at 8-10%) that occurred in the first quarter of 2011. Additional rate increases are scheduled for January 1, 2012 and 2013;
- Decrease in professional fees of -\$9,550 due primarily to a reduction in consulting fees;
- Decrease in equipment/facility repair and maintenance costs of -\$32,690 (combined), based on current year-to-date expenditures at the time of the budget preparation;
- Increase in vehicle repair and maintenance of \$15,000 due primarily to rising fuel costs;
- Increase in maintenance contracts of \$17,949 due primarily to estimated cost increases for landscape and tornado siren maintenance;
- Decrease in professional services (IT) of -\$20,590 due to cost reductions in multiple line-items including cell phone service, Microsoft licensing, voice/data circuit maintenance, etc.;
- Decrease in general supplies of -\$14,745 due to cost reductions in office supplies, postage, construction supplies, etc.; and
- Decrease in uniforms of -\$10,874 due primarily to the non-standard structure of the Department's uniform replacement cycle. Depending on usage, existing uniform inventories grow and offset needs for the following fiscal year (as is the case for FY 2012).

Finance Department

The FY 2012 Budget for Finance totals \$3,011,909 and represents an increase of 2.4%, or \$70,698, compared to FY 2011.

The Personnel Services category increased 3.4%, or \$70,698, due primarily to: wage increases associated with the 2% performance-based merit program scheduled for April 1, 2012 (contingent upon a mid-year review of revenue trends); and increases in group insurance costs. The Department has three positions (1.0 FTE Accounts Receivable/Collections Rep., 1.0 FTE Controller, and 0.5 FTE part-time Accountant) that were not funded in FY 2011 and are not funded in FY 2012. These positions will remain vacant pending an identified funding source and workload justification.

Base level personnel for FY 2012 total 25.0 FTEs and represent the following:

	FTEs				
	FY 2009	FY 2010	FY 2011*	FY 2012*	Variance
Accountant (3FT; 2PT)	4.0	4.0	4.0	4.0	-
Accounting & Operations Manager	1.0	1.0	1.0	1.0	-
Accounts Payable Technician	1.0	1.0	1.0	1.0	-
Accounts Receivable/Collections Rep.	1.0	1.0	1.0	1.0	-
Administrative Assistant II	1.0	-	-	-	-
Billing Coordinator**	-	-	-	1.0	1.0
Budget & Procurement Analyst	1.0	1.0	1.0	1.0	-
Budget & Procurement Manager	1.0	1.0	1.0	1.0	-
Cash Management Coordinator**	-	-	-	1.0	1.0
Chief Accountant	1.0	1.0	1.0	1.0	-
Controller	1.0	1.0	1.0	1.0	-
Customer Account Coordinator**	-	-	-	1.0	1.0
Customer Account Representative**	-	-	-	1.0	1.0
Customer Service Coordinator**	1.0	1.0	1.0	-	(1.0)
Director of Finance	1.0	1.0	1.0	1.0	-
Financial Services Manager**	1.0	1.0	1.0	-	(1.0)
Financial Services Representative**	1.0	1.0	1.0	-	(1.0)
Office Manager	-	1.0	1.0	1.0	-
Payroll Coordinator	1.0	1.0	1.0	1.0	-
Records Manager	-	1.0	1.0	1.0	-
Senior Budget & Procurement Analyst	2.0	2.0	2.0	2.0	-
Tax Billing Coordinator**	1.0	1.0	1.0	-	(1.0)
Treasury/Deposit Program Coordinator**	1.0	1.0	1.0	-	(1.0)
Treasury Services Manager**	-	-	-	1.0	1.0
HRIS/Compensation Administrator	1.0	1.0	1.0	1.0	-
Safety/Risk Administrator	1.0	1.0	1.0	1.0	-
Benefits Manager	1.0	1.0	1.0	1.0	-
	24.0	25.0	25.0	25.0	-

* Includes 2.5 FTE not-funded in the FY 2012 Budget. Those positions are as follows: Accountant (0.5 FTE - part time); Accounts Receivable/Collections Representative (1.0 FTE); and Controller (1.0 FTE).

** Position reclassifications occurred during FY 2011.

The Maintenance & Operations category decreased -6.6%, or -\$50,000, due primarily to the following activity:

- Decrease in professional fees, printing, and general supplies of -\$80,004 (combined) due to: a reduction in annual independent audit fees (Finance Department's competitive solicitation resulted in a greatly reduced contract amount); elimination of temporary staffing appropriations; and a reduction in the number of Popular Annual Financial Reports (PAFR) printed. Before FY 2011, the city would send every address within the corporate limits a printed PAFR. In an effort to be more environmentally sensitive, electronic distribution is now the focus (city website) although a smaller number of copies are still printed and distributed to city facilities for our citizenry and stakeholders;
- Increase in professional services (IT) and maintenance contracts of \$17,642 (combined) due primarily to 1st year maintenance costs on the recently acquired fleet management system;
- Increase in funding for wellness initiatives of \$7,500 (wellness coach, biometric screenings, etc.); and
- Increase in computer replacement costs of \$5,150. Computer replacement is based on years-of-service as well as current condition. The replacement schedule is not standard and will vary from year-to-year.

The Capital/Lease category increased 64.1%, or \$50,000, due to additional operational initiative funding for lease funding for the acquisition of a technologically up-to-date Finance/HRIS enterprise resource planning software solution. Initiative is fully funded through reductions in the maintenance and operations budget.

Public Safety Department

The FY 2012 Budget for Public Safety totals \$22,867,211 and represents an increase of 1.1%, or \$249,480, compared to FY 2011.

The Personnel Services category increased 2.6%, or \$501,441, due primarily to: wage increases associated with the 2% performance-based merit program scheduled for April 1, 2012 (contingent upon a mid-year review of revenue trends); increases in group insurance and overtime costs. The Department has one part-time position (0.5 FTE part-time Administrative Assistant I) that was not funded in FY 2011 and is not funded in FY 2012. This position will remain vacant pending an identified funding source and workload justification. Additionally, one full-time Administrative Assistant I position is being eliminated effective July 1, 2011 (incumbent is retiring and department will reorganize operations to absorb the duties).

Base level personnel for FY 2012 total 217.0 FTEs and represent the following:

	FTEs				Variance
	FY 2009	FY 2010	FY 2011*	FY 2012*	
Sworn Police Officers					
Director of Public Safety	1.0	1.0	1.0	1.0	-
Captain	6.0	6.0	6.0	6.0	-
Training Coordinator (Captain)	1.0	1.0	1.0	1.0	-
Lieutenant	14.0	14.0	14.0	14.0	-
Emergency Mgmt Program Coordinator (Lt.)	1.0	1.0	1.0	1.0	-
Field Training Officer	10.0	10.0	10.0	10.0	-
Officer**	70.0	70.0	70.0	71.0	1.0
Public Information Officer	1.0	1.0	1.0	1.0	-
	104.0	104.0	104.0	105.0	1.0
Certified Firefighters					
Deputy Director of Public Safety	1.0	1.0	1.0	1.0	-
Battalion Chief	4.0	4.0	4.0	4.0	-
Communications Training Coord. (Captain)**	-	-	-	1.0	1.0
Public Safety Administrator (Battalion Chief)	-	1.0	1.0	1.0	-
Public Safety Deputy Administrator	1.0	-	-	-	-
Captain**	26.0	26.0	26.0	25.0	(1.0)
Fire Apparatus Engineer	23.0	23.0	23.0	23.0	-
Firefighter/Paramedic	17.0	17.0	17.0	17.0	-
Firefighter II	19.0	19.0	19.0	19.0	-
Fire Logistics Officer	1.0	1.0	1.0	1.0	-
Fire Marshal (Battalion Chief)	1.0	1.0	1.0	1.0	-
Fire Prevention Officer (2FT; 2PT)	3.0	3.0	3.0	3.0	-
	96.0	96.0	96.0	96.0	-
Civilian Positions					
Accreditation Manager	1.0	1.0	1.0	1.0	-
Administrative Assistant I (1FT; 1PT)***	2.5	2.5	1.5	0.5	(1.0)
Administrative Assistant II (2FT; 1PT)	2.5	2.5	2.5	2.5	-
CERT Program Manager**	1.0	1.0	1.0	-	(1.0)
Data Entry Clerk (1PT)	0.5	0.5	0.5	0.5	-
Evidence Technician**	2.0	2.0	2.0	1.0	(1.0)
Fingerprint Technician (1PT)	0.5	0.5	0.5	0.5	-
Jail/Court Liaison	1.0	1.0	-	-	-
Public Safety Volunteer Manager**	-	-	-	1.0	1.0
Records Clerk	1.0	1.0	3.0	3.0	-
Records Supervisor	1.0	1.0	1.0	1.0	-
Research Analyst	1.0	1.0	1.0	1.0	-
School Crossing Guard (8PT)	4.0	4.0	4.0	4.0	-
	18.0	18.0	18.0	16.0	(2.0)
	218.0	218.0	218.0	217.0	(1.0)

* Includes 0.5 FTE not-funded in the FY 2012 Budget (Administrative Assistant I - part time).

** Position reclassifications occurred during FY 2011.

*** Position to be eliminated on July 1, 2011 (incumbent is retiring).

The Maintenance & Operations category decreased -0.7%, or -\$22,133, due primarily to the following activity:

- Increase in professional fees of \$69,211 due primarily to fees associated with the GBI system (fingerprint-based background checks) which was instituted during FY 2011. The system is

operationally self sufficient with an estimated \$60,000 increase in both revenues (service fees) and expenditures (professional fees);

- Increase in vehicle repair and maintenance of \$50,957 due primarily to rising fuel costs and general fleet maintenance requirements;
- Increase in utilities of \$16,500, based on current year-to-date expenditures and the GA Power rate increase (est. at 8-10%) that occurred in the first quarter of 2011. Additional rate increases are scheduled for January 1, 2012 and 2013;
- Increase in small equipment of \$18,716 due primarily to cell phone replacements (\$13,950), printer replacements/repair (\$2,966), and data card equipment (\$600);
- Increase in computer replacement costs of \$19,800. Computer replacement is based on years-of-service as well as current condition. The replacement schedule is not standard and will vary from year-to-year;
- Decrease in professional development costs of -\$79,434 due primarily to a non-recurring training course (School of Public Safety and Command training course; Northwestern University Center for Public Safety) hosted by the city in FY 2011. Public safety personnel from numerous agencies across the state attended. As host, the city was the lead agency. Class participants paid all course fees to the city which in turn submitted those fee revenues to Northwestern University. This was a one-time event and will not continue in FY 2012;
- Decrease in equipment repair/maintenance and professional services (IT) of -\$130,054 (combined) due primarily to the reallocation of radio repair/maintenance and OSSI software maintenance costs to the E-911 Fund pursuant to HB 280; and
- Decrease in non-recurring costs of -\$15,000 due primarily to a K-9 replacement during FY 2011.

The Capital/Lease category decreased -43.8%, or -\$229,828, due primarily to: non-recurring costs (\$296,828) in FY 2011 related to the payoff of the remaining two years of the OSSI lease (public safety software); and FY 2012 funding for the replacement of one copier (\$6,000) on the first floor of Public Safety Headquarters and the addition of one copier (\$6,000) for the evidence and property office. Currently, staff in the evidence and property office have no copying/printing equipment and must leave (and lock) the office to bring work to Headquarters to print/copy which is time consuming and inefficient. Also included in this category is operational initiative funding totaling \$60,000 to fund a lease payment for the replacement of Fire Engine #2.

Human Resources

The FY 2012 Budget for Human Resources totals \$391,153 and represents a decrease of -2.5%, or -\$10,024, compared to FY 2011.

The Personnel Services category decreased -2.9%, or -\$7,019, due primarily to: wage increases associated with the 2% performance-based merit program scheduled for April 1, 2012 (contingent upon a mid-year review of revenue trends); coupled with decreased group insurance costs (pursuant to current medical insurance enrollment). The Department has one position (1.0 FTE Senior HR Administrator) that was not funded in FY 2011 and is not funded in FY 2012. This position will remain vacant pending an identified funding source and workload justification.

Base level personnel for FY 2012 total 3.0 FTEs and represent the following:

	FTEs				Variance
	FY 2009	FY 2010	FY 2011*	FY 2012*	
Administrative Assistant II	1.0	1.0	1.0	1.0	-
Employment/Recruitment Manager	1.0	1.0	1.0	1.0	-
Senior HR Administrator	1.0	1.0	1.0	1.0	-
	3.0	3.0	3.0	3.0	-

* Includes 1.0 FTE not-funded in the FY 2012 Budget (Senior HR Administrator).

* Assistant City Administrator (acting HR Director) is funded within the City Administration budget.

The Maintenance & Operations category decreased -1.9%, or -\$3,005, due to the following activity:

- Reduction in professional services (IT) of -\$4,617 due primarily to a reduction in software maintenance costs for HTE SunGard (module is currently not used for HRIS processes); and
- Increase in computer replacement costs of \$4,450. Computer replacement is based on years-of-service as well as current condition. The replacement schedule is not standard and will vary from year-to-year.

Municipal Court

The FY 2012 Budget for Municipal Court totals \$1,024,358 and represents an increase of 3.1%, or \$31,007, compared to FY 2011.

The Personnel Services category increased 0.6%, or \$4,172, due primarily to: wage increases associated with the 2% performance-based merit program scheduled for April 1, 2012 (contingent upon a mid-year review of revenue trends); increases in group insurance costs; and decreases in seasonal wage costs.

Base level personnel for FY 2012 total 9.0 FTEs and represent the following:

	FTEs				Variance
	FY 2009	FY 2010	FY 2011	FY 2012	
Court Clerk/Director of Court Services	1.0	1.0	1.0	1.0	-
Deputy Clerk I	2.0	1.0	1.0	1.0	-
Deputy Clerk II	4.0	5.0	5.0	5.0	-
Deputy Clerk III	1.0	1.0	1.0	1.0	-
Judge	1.0	1.0	1.0	1.0	-
	9.0	9.0	9.0	9.0	-

The Maintenance & Operations category increased 7.8%, or \$26,835, due primarily to the following activity:

- Increase in professional fees of \$4,900, based on current year-to-date expenditures at the time of the budget preparation (substitute solicitor fees, credit card/revenue processing fees, etc.);
- Increase in printing of \$10,000, based on current year-to-date expenditures at the time of the budget preparation as well as additional printed folder requirements (court records) attributable to an increase in court cases;
- Increase in utilities of \$5,945, based on current year-to-date expenditures and the GA Power rate increase (est. at 8-10%) that occurred in the first quarter of 2011. Additional rate increases are scheduled for January 1, 2012 and 2013; and
- Increase in computer replacement costs of \$2,886. Computer replacement is based on years-of-service as well as current condition. The replacement schedule is not standard and will vary from year-to-year.

Internal Audit

The FY 2012 Budget for Internal Audit totals \$157,359 and represents an increase of 2.4%, or \$3,725, compared to FY 2011.

The Personnel Services category increased 2.6%, or \$3,840, due primarily to wage increases associated with the 2% performance-based merit program scheduled for April 1, 2012 (contingent upon a mid-year review of revenue trends) and increases in group insurance.

Base level personnel for FY 2012 total 1.0 FTEs and represent the following:

	FTEs				
	FY 2009	FY 2010	FY 2011	FY 2012	Variance
Internal Auditor	1.0	1.0	1.0	1.0	-

The Maintenance & Operations category decreased -2.1%, or -\$115, compared to prior year.

Recreation and Parks Department

The FY 2012 Budget for Recreation and Parks totals \$6,683,764 and represents an increase of 0.2%, or \$15,358, compared to FY 2011.

The Personnel Services category increased 1.3%, or \$48,407, due primarily to: wage increases associated with the 2% performance-based merit program scheduled for April 1, 2012 (contingent upon a mid-year review of revenue trends); decreases in seasonal wage costs; and increases in group insurance costs. The Department has two positions (1.0 FTE Athletic Coordinator and 1.0 FTE Program Coordinator) that were not funded in FY 2011 and are not funded in FY 2012. These positions will remain vacant pending an identified funding source and workload justification.

Authorized personnel for FY 2012 total 51.0 FTEs and represent the following:

	FTEs				Variance
	FY 2009	FY 2010	FY 2011*	FY 2012*	
Administrative Assistant I	2.0	2.0	2.0	2.0	-
Administrative Assistant II	1.0	1.0	1.0	1.0	-
Athletic Coordinator	4.0	4.0	4.0	4.0	-
Arts Coordinator	1.0	1.0	1.0	1.0	-
Customer Service Representative	5.0	5.0	5.0	5.0	-
Deputy Director of Recreation/Parks	1.0	1.0	1.0	1.0	-
Director	1.0	1.0	1.0	1.0	-
Equestrian Center Manager	1.0	1.0	1.0	1.0	-
Facility Technician**	3.0	3.0	3.0	4.0	1.0
Office Manager	1.0	1.0	1.0	1.0	-
Park Services Manager	1.0	1.0	1.0	1.0	-
Parks Maintenance Technician**	11.0	11.0	11.0	10.0	(1.0)
Parks Maintenance Technician I	2.0	2.0	2.0	2.0	-
Parks Maintenance Technician II	5.0	5.0	5.0	5.0	-
Parks Supervisor II	4.0	4.0	4.0	4.0	-
Program Coordinator	4.0	4.0	4.0	4.0	-
Recreation Supervisor II	4.0	4.0	4.0	4.0	-
	51.0	51.0	51.0	51.0	-

* Includes 2.0 FTE not-funded in the FY 2012 Budget. Those positions include an Athletic Coordinator (1.0 FTE) and Recreation Supervisor II (1.0 FTE).

** Position reclassifications occurred during FY 2011.

The Maintenance & Operations category decreased -1.6%, or -\$47,934, due primarily to the following activity:

- Decrease in professional fees of -\$123,910, based on current year-to-date expenditures at the time of the budget preparation as well as a reconciliation of forecasted program attendance and associated instructor requirements;
- Increase in grounds repair and maintenance of \$53,900 due primarily to walking trail repairs (asphalt topping, gravel, etc.), tree removal in city parks, ball-field maintenance, etc.;

- Increase in facility repair and maintenance of \$14,849 due primarily to general facility repairs, electrical repairs at Wills Park fields 1-4;
- Decrease in professional services (IT) of -\$10,854 due primarily to cost reductions in GIS tools, voice/data circuit maintenance, etc.;
- Increase in small equipment of \$23,066 due primarily to cell phone replacement, batting cages for North Park (fields 5/6), fitness equipment for the Adult Activity Center (wellness initiative for staff), replacement of water fountain at North Park (fields 1-4), etc.; and
- Decrease in computer replacement costs of -\$12,500. Computer replacement is based on years-of-service as well as current condition. The replacement schedule is not standard and will vary from year-to-year.

The Capital category increased 116.5%, or \$14,885 (to a total of \$27,665), due primarily to a server replacement (\$8,000); replacement equipment for the Parks Maintenance crew (e.g. pull-behind blower, equipment trailer, etc.); and equipment for the pool (e.g. ADA lift, ramp into baby pool, etc.).

Information Technology Department

The FY 2012 Budget for Information Technology totals \$1,291,483 and represents a decrease of -2.4%, or \$32,082, compared to FY 2011.

The Personnel Services category increased 2.0%, or \$20,643, due primarily to wage increases associated with the 2% performance-based merit program scheduled for April 1, 2012 (contingent upon a mid-year review of revenue trends) and increases in group insurance costs. The Department has one position (1.0 FTE Network Analyst II position) that was not funded in FY 2011 and is not funded in FY 2012. This position will remain vacant pending an identified funding source and workload justification.

Authorized personnel for FY 2012 total 11.0 FTEs and represent the following:

	FTEs				Variance
	FY 2009	FY 2010	FY 2011*	FY 2012*	
Director	1.0	1.0	1.0	1.0	-
GIS Coordinator	1.0	1.0	1.0	1.0	-
GIS Manager	1.0	1.0	1.0	1.0	-
IT Project Manager	1.0	1.0	1.0	1.0	-
Network Analyst I	1.0	1.0	1.0	1.0	-
Network Analyst II	2.0	1.0	1.0	1.0	-
IT Systems Administrator	-	1.0	1.0	1.0	-
Network Manager	1.0	1.0	1.0	1.0	-
Records Manager	1.0	-	-	-	-
Systems Analyst II	3.0	2.0	2.0	2.0	-
Systems Manager	1.0	1.0	1.0	1.0	-
	13.0	11.0	11.0	11.0	-

* Includes 1.0 FTE not-funded in the budget (Network Analyst II).

The Maintenance & Operations category decreased -16.3%, or -\$44,745, due primarily to the following activity:

- Decrease in professional services (IT) of -\$44,472 due primarily to the reallocation of various maintenance costs (e.g. voice and data circuits) to other departments based on updated allocation methodologies (e.g. user licenses, etc.);
- Increase in professional development of \$6,000 due to additional staff training requirements, including VMWare meeting support;
- Increase in professional fees of \$4,000 due primarily to additional funding for temporary contractual labor (e.g. to cleanup GIS data, addresses, etc.); and
- Decrease in computer replacement costs of -\$22,955 due primarily to a reduction in server replacement needs.

The Capital category decreased -100%, or -\$7,980 due primarily to technology hardware purchases in FY 2011 that are not anticipated to continue in FY 2012.

Emergency-911 Fund

The FY 2012 Budget for the E-911 Fund totals \$2,777,659 and represents a decrease of -41.9%, or -\$1,999,532, compared to FY 2011. The main driver of this variance was the General Fund repayment during FY 2011. The General Fund had contributed \$1,775,043 to the E-911 Fund since FY 2005. The contributions were made for budgeting purposes but were not needed as sufficient cash existed at the fund level. The FY 2011 Budget included repayment (from available fund balance) to the General Fund of the \$1.8 million contribution at 0% interest.

The Personnel Services category increased 11.4%, or \$189,450, due primarily to wage increases associated with the 2% performance-based merit program scheduled for April 1, 2012 (contingent upon a mid-year review of revenue trends), increases in group insurance costs, and the addition of three new positions as an operating initiative.

Authorized personnel for FY 2012 total 24.0 FTEs and include three new positions to augment service levels (two Communication Officer positions; one Communication Shift Supervisor position). Specifically, the new positions will provide multiple benefits including: improved tactical communications for both police and fire; improved GCIC compliance; alleviate staffing shortages and reduce overtime costs. Funding is split between Alpharetta and the City of Milton per Intergovernmental Agreement.

	FTEs						Variance
	FY 2009	FY 2010	FY 2011	FY 2012 Base	Operating Initiatives	FY 2012 Total	
Communications Officer	12.0	12.0	12.0	12.0	2.0	14.0	2.0
Communications Shift Supervisor	4.0	4.0	4.0	4.0	1.0	5.0	1.0
Sr. Communications Officer	4.0	4.0	4.0	4.0	-	4.0	-
IT Systems Administrator	-	1.0	1.0	1.0	-	1.0	-
	20.0	21.0	21.0	21.0	3.0	24.0	3.0

The Maintenance & Operations category increased 35.3%, or \$236,061, due primarily to the reallocation of radio equipment/system, Code Red Alert system, and OSSI software maintenance costs from the General Fund pursuant to HB 280.

The Capital category includes funding totaling \$25,000 for the replacement of one Netlock GPS time coordination device that is used to time sync all the computers, recorders, and telephone devices.

Impact Fee Fund

The FY 2012 Budget totals \$272,500.

This fund accounts for fees assessed upon development activity. These fees are collected to pay for system improvements (recreation/parks, streets, and public safety) as detailed within the city's impact fee ordinance. Specifically, impact fee monies are transferred to the debt Service Fund to offset debt service on general obligation bonds issued to fund the improvements discussed above.

Drug Enforcement Agency Fund

The FY 2012 Budget totals \$250,000.

This fund accounts for revenues received from the enforcement of drug laws and the confiscation of property from drug offender arrests that can be used by public safety to aid in drug enforcement activity. Funds cannot be used to supplant the Public Safety Department's normal operational budget.

Hotel/Motel Fund

The FY 2012 Budget totals \$3,100,000.

This fund accounts for occupancy tax collections from area hotels and motels for the purpose of promoting conventions, tourism, and trade shows, while providing funds to facilitate economic vitality in downtown areas. The city levies a hotel/motel occupancy tax of 6% on total rental charges. The resulting revenue is distributed as follows: City of Alpharetta (40.00%); Alpharetta Convention & Visitor's Bureau (43.33%); and the Alpharetta Business Community (16.67%).

Debt Service Fund

The FY 2012 Budget totals \$11,520,045 and includes funding for: the payment of principal and interest on general long-term debt (\$7,215,045); administrative fees (\$5,000); and repayment⁶ to the General Fund (\$4,300,000).

Solid Waste Fund

The FY 2012 Budget for the Solid Waste Fund totals \$3,063,160 and represents a decrease of -7.8%, or -\$258,616, compared to FY 2011.

The Personnel Services category increased 2.3%, or \$1,242, due primarily to wage increases associated with the 2% performance-based merit program scheduled for April 1, 2012 (contingent upon a mid-year review of revenue trends) and increases in group insurance costs.

Authorized personnel for FY 2012 total 1.0 FTE and represent the following:

	FTEs				
	FY 2009	FY 2010	FY 2011	FY 2012	Variance
Financial Services Representative*	1.0	1.0	1.0	-	(1.0)
Customer Account Representative*	-	-	-	1.0	1.0
	1.0	1.0	1.0	1.0	-

* Position reclassifications occurred during FY 2011.

The Maintenance & Operations category increased 2.0%, or \$60,142, due to an increase in estimated collection fees (variance due to customer base; not an increase in rates) and operational initiative funding (\$50,000) for a Recycling/Hazardous Removal Event. This event will assist homeowners with the proper disposal of items such as pesticides, poisons, mercury, flammables, paints, old electronics, and other caustic or dangerous items. This event is a component of the city's Green Initiative.

Risk Management Fund

The FY 2012 Budget totals \$1,161,500.

The Risk Management Fund is responsible for funding all insurance premiums, workers compensation claims, etc.

⁶ The city's General Fund has transferred over \$6.0 million into the Debt Service Fund to smooth the tax levy necessary to support escalating debt service requirements from 2007-2011. The FY 2012 budget includes repayment (from available fund balance) to the General Fund of \$4.3 million. This funding is being transferred directly to the Capital Project Fund to be used for one-time capital initiatives.

FUND SUMMARIES



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CITYWIDE FUND SUMMARIES

**City of Alpharetta
FY 2012 Budget
Citywide Statement of Revenues and Expenditures (by Department)**

	Special Revenue Funds							Enterprise Fund	Internal Service Fund	TOTAL	
	General Fund	E-911 Fund	Impact Fee Fund	DEA Fund	Hotel/Motel Fund	Operating Grants Fund	Debt Service Fund	Capital Projects Fund	Solid Waste Fund		Risk Management Fund
REVENUES:											
Property Taxes	\$ 16,732,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,708,000	\$ -	\$ -	\$ -	\$ 23,440,500
Local Option Sales Taxes	11,350,000	-	-	-	-	-	-	-	-	-	11,350,000
Other Taxes	11,075,000	-	-	-	3,100,000	-	-	-	-	-	14,175,000
Licenses and Permits	1,502,000	-	-	-	-	-	-	-	-	-	1,502,000
Intergovernmental Revenue	76,252	660,400	-	-	-	-	-	-	-	-	736,652
Charges for Services	2,705,900	2,115,000	30,000	-	-	-	-	3,056,500	525,000	-	8,432,400
Fines and Forfeitures	3,175,000	-	-	50,000	-	-	-	-	-	-	3,225,000
Interest Earnings	30,000	2,259	2,500	2,500	-	-	20,000	-	6,660	-	63,919
Other/Miscellaneous	221,142	-	-	-	-	-	-	640,000	-	-	861,142
subtotal	\$ 46,867,794	\$ 2,777,659	\$ 32,500	\$ 52,500	\$ 3,100,000	\$ -	\$ 6,728,000	\$ 640,000	\$ 3,063,160	\$ 525,000	\$ 63,786,613
Other Financing Sources											
Interfund Transfer from General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ 4,373,797	\$ -	\$ 636,500	\$ 5,060,297
Interfund Transfer from Hotel/Motel Fund	1,240,000	-	-	-	-	-	-	-	-	-	1,240,000
Interfund Transfer from Impact Fee Fund	-	-	-	-	-	-	271,600	-	-	-	271,600
Interfund Transfer from Debt Service Fund	-	-	-	-	-	-	-	4,300,000	-	-	4,300,000
Budgeted Fund Balance	4,423,797	-	240,000	197,500	-	-	4,520,445	-	-	-	9,381,742
subtotal	\$ 5,663,797	\$ -	\$ 240,000	\$ 197,500	\$ -	\$ 50,000	\$ 4,792,045	\$ 8,673,797	\$ -	\$ 636,500	\$ 20,253,639
Total Revenues	\$ 52,531,591	\$ 2,777,659	\$ 272,500	\$ 250,000	\$ 3,100,000	\$ 50,000	\$ 11,520,045	\$ 9,313,797	\$ 3,063,160	\$ 1,161,500	\$ 84,040,252
EXPENDITURES:											
Mayor and City Council	\$ 288,115	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 288,115
City Administration	1,391,344	-	-	-	-	-	-	-	-	-	1,391,344
Legal Services	480,000	-	-	-	-	-	-	-	-	-	480,000
City Clerk	413,000	-	-	-	-	-	-	-	-	-	413,000
Community Development	1,961,072	-	-	-	-	-	-	-	-	-	1,961,072
Engineering and Public Works	6,759,465	-	-	-	-	-	-	4,362,500	-	-	11,121,965
Finance	3,011,909	-	-	-	-	-	-	-	3,063,160	1,161,500	7,236,569
Public Safety	22,867,211	2,777,659	-	250,000	-	-	-	918,000	-	-	26,812,870
Human Resources	391,153	-	-	-	-	-	-	-	-	-	391,153
Municipal Court	1,024,358	-	-	-	-	-	-	-	-	-	1,024,358
Internal Audit	157,359	-	-	-	-	-	-	-	-	-	157,359
Recreation and Parks	6,683,764	-	-	-	-	-	-	464,000	-	-	7,147,764
Information Technology	1,291,483	-	-	-	-	-	-	347,000	-	-	1,638,483
Non-Departmental											
Contingency	706,061	-	-	-	-	-	-	-	-	-	706,061
Reserve for Future Operating/Capital Initiatives	-	-	-	-	-	-	-	2,582,297	-	-	2,582,297
Alpharetta Business Community (Sidewalks)	-	-	-	-	516,770	-	-	640,000	-	-	1,156,770
Alpharetta Convention and Visitors Bureau	-	-	-	-	1,343,230	-	-	-	-	-	1,343,230
Debt Service (Principal and Interest)	-	-	-	-	-	-	7,215,045	-	-	-	7,215,045
Other	45,000	-	900	-	-	50,000	5,000	-	-	-	100,900
subtotal	\$ 47,471,294	\$ 2,777,659	\$ 900	\$ 250,000	\$ 1,860,000	\$ 50,000	\$ 7,220,045	\$ 9,313,797	\$ 3,063,160	\$ 1,161,500	\$ 73,168,355
Other Financing Uses											
Interfund Transfer to General Fund	\$ -	\$ -	\$ -	\$ -	\$ 1,240,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,240,000
Interfund Transfer to Special Revenue Funds	50,000	-	-	-	-	-	-	-	-	-	50,000
Interfund Transfer to Capital Project Funds	4,373,797	-	-	-	-	-	4,300,000	-	-	-	8,673,797
Interfund Transfer to Debt Service Fund	-	-	271,600	-	-	-	-	-	-	-	271,600
Interfund Transfer to Risk Management Fund	636,500	-	-	-	-	-	-	-	-	-	636,500
subtotal	\$ 5,060,297	\$ -	\$ 271,600	\$ -	\$ 1,240,000	\$ -	\$ 4,300,000	\$ -	\$ -	\$ -	\$ 10,871,897
Total Expenditures	\$ 52,531,591	\$ 2,777,659	\$ 272,500	\$ 250,000	\$ 3,100,000	\$ 50,000	\$ 11,520,045	\$ 9,313,797	\$ 3,063,160	\$ 1,161,500	\$ 84,040,252

**City of Alpharetta
FY 2012 Budget
Citywide Statement of Revenues and Expenditures (by Category)**

	Special Revenue Funds							Enterprise Fund	Internal Service Fund	TOTAL	
	General Fund	E-911 Fund	Impact Fee Fund	DEA Fund	Hotel/Motel Fund	Operating Grants Fund	Debt Service Fund	Capital Projects Fund	Solid Waste Fund		Risk Management Fund
REVENUES:											
Property Taxes	\$ 16,732,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,708,000	\$ -	\$ -	\$ -	\$ 23,440,500
Local Option Sales Taxes	11,350,000	-	-	-	-	-	-	-	-	-	11,350,000
Other Taxes	11,075,000	-	-	-	3,100,000	-	-	-	-	-	14,175,000
Licenses and Permits	1,502,000	-	-	-	-	-	-	-	-	-	1,502,000
Intergovernmental Revenue	76,252	660,400	-	-	-	-	-	-	-	-	736,652
Charges for Services	2,705,900	2,115,000	30,000	-	-	-	-	3,056,500	525,000	-	8,432,400
Fines and Forfeitures	3,175,000	-	-	50,000	-	-	-	-	-	-	3,225,000
Interest Earnings	30,000	2,259	2,500	2,500	-	-	20,000	-	6,660	-	63,919
Other/Miscellaneous	221,142	-	-	-	-	-	-	640,000	-	-	861,142
<i>subtotal</i>	\$ 46,867,794	\$ 2,777,659	\$ 32,500	\$ 52,500	\$ 3,100,000	\$ -	\$ 6,728,000	\$ 640,000	\$ 3,063,160	\$ 525,000	\$ 63,786,613
Other Financing Sources											
Interfund Transfer from General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ 4,373,797	\$ -	\$ 636,500	\$ 5,060,297
Interfund Transfer from Hotel/Motel Fund	1,240,000	-	-	-	-	-	-	-	-	-	1,240,000
Interfund Transfer from Impact Fee Fund	-	-	-	-	-	-	271,600	-	-	-	271,600
Interfund Transfer from Debt Service Fund	-	-	-	-	-	-	-	4,300,000	-	-	4,300,000
Budgeted Fund Balance	4,423,797	-	240,000	197,500	-	-	4,520,445	-	-	-	9,381,742
<i>subtotal</i>	\$ 5,663,797	\$ -	\$ 240,000	\$ 197,500	\$ -	\$ 50,000	\$ 4,792,045	\$ 8,673,797	\$ -	\$ 636,500	\$ 20,253,639
Total Revenues	\$ 52,531,591	\$ 2,777,659	\$ 272,500	\$ 250,000	\$ 3,100,000	\$ 50,000	\$ 11,520,045	\$ 9,313,797	\$ 3,063,160	\$ 1,161,500	\$ 84,040,252
EXPENDITURES:											
Personnel Services	\$ 35,036,615	\$ 1,847,615	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,586	\$ -	\$ 36,939,816
Maintenance and Operations	11,213,148	905,044	900	159,000	-	-	5,000	-	3,007,574	1,161,500	16,452,166
Capital/Capital Lease	470,470	25,000	-	91,000	-	50,000	-	6,091,500	-	-	6,727,970
Other											
Contingency	706,061	-	-	-	-	-	-	-	-	-	706,061
Reserve for Future Operating/Capital Initiatives	-	-	-	-	-	-	-	2,582,297	-	-	2,582,297
Alpharetta Business Community (Sidewalks)	-	-	-	-	516,770	-	-	640,000	-	-	1,156,770
Alpharetta Convention and Visitors Bureau	-	-	-	-	1,343,230	-	-	-	-	-	1,343,230
Debt Service (Principal and Interest)	-	-	-	-	-	-	7,215,045	-	-	-	7,215,045
Donations/Contributions	45,000	-	-	-	-	-	-	-	-	-	45,000
<i>subtotal</i>	\$ 47,471,294	\$ 2,777,659	\$ 900	\$ 250,000	\$ 1,860,000	\$ 50,000	\$ 7,220,045	\$ 9,313,797	\$ 3,063,160	\$ 1,161,500	\$ 73,168,355
Other Financing Uses											
Interfund Transfer to General Fund	\$ -	\$ -	\$ -	\$ -	\$ 1,240,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,240,000
Interfund Transfer to Special Revenue Funds	50,000	-	-	-	-	-	-	-	-	-	50,000
Interfund Transfer to Capital Project Funds	4,373,797	-	-	-	-	-	4,300,000	-	-	-	8,673,797
Interfund Transfer to Debt Service Fund	-	-	271,600	-	-	-	-	-	-	-	271,600
Interfund Transfer to Risk Management Fund	636,500	-	-	-	-	-	-	-	-	-	636,500
<i>subtotal</i>	\$ 5,060,297	\$ -	\$ 271,600	\$ -	\$ 1,240,000	\$ -	\$ 4,300,000	\$ -	\$ -	\$ -	\$ 10,871,897
Total Expenditures	\$ 52,531,591	\$ 2,777,659	\$ 272,500	\$ 250,000	\$ 3,100,000	\$ 50,000	\$ 11,520,045	\$ 9,313,797	\$ 3,063,160	\$ 1,161,500	\$ 84,040,252

GENERAL FUND SUMMARY



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City of Alpharetta
General Fund
Statement of Budgetary Comparisons (FY 2011-2012)

	FY 2011 AMENDED BUDGET	FY 2012 RECOMMENDED BUDGET	\$ Variance	% Variance
Revenues:				
Property Taxes:				
Current Year	\$ 16,500,000	\$ 15,500,000	\$ (1,000,000)	-6.1%
Motor Vehicle	750,000	800,000	50,000	6.7%
Prior Year/Delinquent	280,500	432,500	152,000	54.2%
Local Option Sales Tax	10,800,000	11,350,000	550,000	5.1%
Other Taxes:				
Franchise Fees	5,800,000	6,300,000	500,000	8.6%
Insurance Premium Tax	1,925,000	1,875,000	(50,000)	-2.6%
Alcohol Beverage Excise Tax	1,400,000	1,450,000	50,000	3.6%
Other Taxes	1,340,000	1,450,000	110,000	8.2%
Licenses & Permits	1,027,000	1,502,000	475,000	46.3%
Intergovernmental	76,252	76,252	-	0.0%
Charges for Services	2,482,700	2,705,900	223,200	9.0%
Fines & Forfeitures	3,000,000	3,175,000	175,000	5.8%
Interest	115,000	30,000	(85,000)	-73.9%
Other Revenues	260,542	221,142	(39,400)	-15.1%
Other Financing Sources:				
Interfund Transfer (Hotel/Motel Fund)	1,100,000	1,240,000	140,000	12.7%
Total Operating Revenues	\$ 46,856,994	\$ 48,107,794	\$ 1,250,800	2.7%
Fund Balance Carryforward	3,622,808	4,423,797		
Total Revenues	\$ 50,479,802	\$ 52,531,591		
Expenditures (by Category):				
Personnel Services:				
Salaries and Wages	\$ 23,163,701	\$ 23,616,049	\$ 452,348	2.0%
Group Insurance	4,997,452	5,147,696	150,244	3.0%
Pension (Defined Benefit)	2,962,599	2,866,169	(96,430)	-3.3%
Pension (401A Contribution)	886,178	1,002,226	116,048	13.1%
Miscellaneous	2,325,241	2,404,475	79,234	3.4%
<i>subtotal</i>	\$ 34,335,171	\$ 35,036,615	\$ 701,444	2.0%
Maintenance and Operations:				
Professional Fees	\$ 1,967,646	\$ 1,968,467	\$ 821	0.0%
Vehicles (Fuel and Maintenance)	878,865	949,916	71,051	8.1%
Maintenance Contracts	1,510,190	1,629,434	119,244	7.9%
Professional Services (IT)	1,151,875	973,984	(177,891)	-15.4%
Utilities	1,990,453	2,174,175	183,722	9.2%
Legal Services	400,000	480,000	80,000	20.0%
Miscellaneous	3,091,598	3,037,172	(54,426)	-1.8%
<i>subtotal</i>	\$ 10,990,627	\$ 11,213,148	\$ 222,521	2.0%
Capital/Lease:				
Fire Truck Lease (current)	\$ 217,805	\$ 217,805	-	0.0%
OSSI Lease Payoff	296,828	-	(296,828)	100.0%
New Initiatives (Fire Truck/ERP Lease)	75,000	185,000	110,000	146.7%
Miscellaneous	33,760	67,665	33,905	100.4%
<i>subtotal</i>	\$ 623,393	\$ 470,470	\$ (152,923)	-24.5%
Other Uses:				
Contingency	\$ 450,000	\$ 706,061	\$ 256,061	56.9%
Donations/Contributions	45,000	45,000	-	0.0%
<i>subtotal</i>	\$ 495,000	\$ 751,061	\$ 256,061	51.7%
Total Operating Expenditures	\$ 46,444,191	\$ 47,471,294	\$ 1,027,103	2.2%
Interfund Transfer:				
Capital Project Fund	3,259,311	4,373,797		
Grant Funds	50,000	50,000		
Risk Management	726,300	636,500		
Total Expenditures	\$ 50,479,802	\$ 52,531,591		
<i>Personnel (full-time-equivalent)</i>	417.0	416.0		

City of Alpharetta
General Fund
Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Amended Budget	FY 2012 Recommended Budget
Beginning Fund Balance:	\$ 19,846,379	\$ 22,883,207	\$ 21,295,481	\$ 18,879,353	\$ 15,256,545
Revenues:					
Property Taxes	\$ 18,214,162	\$ 18,914,265	\$ 18,603,559	\$ 17,530,500	\$ 16,732,500
Local Option Sales Taxes	11,263,805	10,696,787	11,174,798	10,800,000	11,350,000
Other Taxes	10,359,126	10,787,634	10,998,748	10,465,000	11,075,000
Licenses and Permits	2,241,052	1,369,379	1,497,744	1,027,000	1,502,000
Intergovernmental	91,447	73,516	76,348	76,252	76,252
Charges for Services	2,998,867	2,660,303	2,638,962	2,482,700	2,705,900
Fines and Forfeitures	3,733,499	3,327,621	3,360,576	3,000,000	3,175,000
Interest	749,391	280,382	57,365	115,000	30,000
Other Revenue	296,925	487,710	315,562	234,092	159,822
	\$ 49,948,274	\$ 48,597,597	\$ 48,723,662	\$ 45,730,544	\$ 46,806,474
Expenditures:					
Mayor and City Council	\$ 237,623	\$ 245,974	\$ 226,706	\$ 301,165	\$ 288,115
City Administration	1,125,997	1,173,318	1,104,657	1,254,194	1,391,344
Legal Services	482,040	464,007	392,470	400,000	480,000
City Clerk	309,806	249,190	350,403	270,292	413,000
Community Development	1,879,108	1,904,173	1,925,790	2,028,382	1,961,072
Engineering and Public Works	6,854,946	7,294,161	7,025,225	6,596,083	6,759,465
Finance	2,000,280	2,512,964	2,684,236	2,941,211	3,011,909
Public Safety	20,214,681	21,360,612	21,698,836	22,617,731	22,867,211
Human Resources	723,575	333,715	263,708	401,177	391,153
Municipal Court	857,517	918,427	931,504	993,351	1,024,358
Internal Audit	136,794	145,657	147,360	153,634	157,359
Recreation and Parks	6,353,547	6,298,065	6,159,360	6,668,406	6,683,764
Information Technology	1,259,184	1,394,203	1,230,662	1,323,565	1,291,483
Non-Departmental:	22,749	-	-	-	-
Contingency	-	-	-	450,000	706,061
Donations/Contributions	45,000	45,000	45,000	45,000	45,000
	\$ 42,502,847	\$ 44,339,466	\$ 44,185,917	\$ 46,444,191	\$ 47,471,294
Other Financing Sources (Uses):					
Proceeds from the sale of Capital Assets	\$ 53,396	\$ 244,000	\$ 73,099	\$ 26,450	\$ 61,320
Interfund Transfer:					
E-911 Fund	(340,344)	-	-	-	-
Bond IV Fund	-	-	-	-	-
Hotel/Motel Fund	1,469,671	1,224,923	1,132,755	1,100,000	1,240,000
Operating Grant Fund	(42,950)	(25,450)	-	-	(50,000)
Capital Grant Fund	(20,000)	(184,575)	(275,000)	(50,000)	-
Capital Project Fund	(4,586,184)	(6,213,887)	(6,634,830)	(3,259,311)	(4,373,797)
Debt Service Fund	-	-	-	-	-
Solid Waste Fund	(605)	-	-	-	-
(1) Risk Management Fund	(941,582)	(890,868)	(1,249,897)	(726,300)	(636,500)
	\$ (4,408,598)	\$ (5,845,857)	\$ (6,953,873)	\$ (2,909,161)	\$ (3,758,977)
Ending Fund Balance: (2)	\$ 22,883,207	\$ 21,295,481	\$ 18,879,353	\$ 15,256,545	\$ 10,832,748
<i>Changes in Fund Balance (actual/est.)</i>	\$ 3,036,829	\$ (1,587,726)	\$ (2,416,128)	\$ (3,622,808)	\$ (4,423,797)
<i>Personnel (full-time-equivalent) (3)</i>	413.5	418.0	417.0	417.0	416.0

Notes:

- (1) The Risk Management Fund was initially created in fiscal year 2010. Prior activity was recorded within the General Fund. For presentation purposes, all Risk Management activity has been included together.
- (2) Pursuant to the City's financial management policies, fund balance in excess of the City's current 21% Fund Balance Reserve can be used for one-time capital initiatives. Additionally, the budgetary presentation for fiscal years 2011 and 2012 assumes all appropriations will be spent; historically, a portion of the appropriations will go unspent which will augment the fund balance (i.e. the actual reduction in fund balance will be lower than what is presented above).



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SPECIAL REVENUE FUND SUMMARIES

City of Alpharetta

E-911 Fund

Statement of Budgetary Comparisons (FY 2011-2012)

	FY 2011 Amended Budget	FY 2012 Recommended Budget	\$ Variance	% Variance
Charges for Services:				
E-911 Service Fees (land lines)	\$ 718,361	\$ 800,000	\$ 81,639	11.4%
E-911 Service Fees (cell phones)	1,000,000	1,315,000	315,000	31.5%
Intergovernmental:				
City of Milton	606,787	660,400	53,613	8.8%
Interest	2,000	2,259	259	13.0%
Other Financing Sources:				
Budgeted Fund Balance ("FB")	2,450,043	-	(2,450,043)	-100.0%
Total Revenues (All Sources):	\$ 4,777,191	\$ 2,777,659	\$ (1,999,532)	-41.9%
Personnel Services: (1)				
Salaries	\$ 1,161,693	\$ 1,312,562	\$ 150,869	13.0%
Benefits	496,472	535,053	38,581	7.8%
Maintenance and Operations:				
Communications	359,080	372,000	12,920	3.6%
Maintenance Contracts	63,682	170,843	107,161	168.3%
Professional Services (IT)	92,499	144,428	51,929	56.1%
Utilities	56,500	62,316	5,816	10.3%
Miscellaneous	97,222	155,457	58,235	59.9%
Capital:				
Miscellaneous	-	25,000	25,000	0.0%
Other Uses:				
Non-Allocated/Reserve (1)	675,000	-	(675,000)	-100.0%
Transfer to Capital Project Fund (2)	1,775,043	-	(1,775,043)	100.0%
Total Expenditures (All Uses):	\$ 4,777,191	\$ 2,777,659	\$ (1,999,532)	-41.9%

<i>Personnel (full-time-equivalent)</i>	21.0	21.0	<i>Base</i>
	0.0	3.0	<i>New Positions</i>
	21.0	24.0	<i>Total</i>

Notes:

(1) FY 2012 includes funding for the addition of three new positions to augment service levels (two Communication Officer positions; one Communication Shift Supervisor position).

(2) The General fund has contributed \$1,775,043 to the E-911 Fund since fiscal year 2005. The contributions were made for budgeting purposes but were not needed as sufficient cash existed at the fund level. This figure assumes repayment to the General Fund in Fiscal Year 2011 at 0% interest.

City of Alpharetta
E-911 Fund
Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Amended Budget	FY 2012 Recommended Budget
Beginning Fund Balance:	\$ 1,618,430	\$ 2,280,174	\$ 2,470,588	\$ 2,921,114	\$ 1,146,071
Revenues:					
Charges for Services	\$ 1,864,280	\$ 1,986,479	\$ 2,001,326	\$ 1,718,361	\$ 2,115,000
Interest	93,277	34,693	11,147	2,000	2,259
City of Milton Agreement	-	393,675	551,065	606,787	660,400
Other	-	-	1,084	-	-
	\$ 1,957,557	\$ 2,414,847	\$ 2,564,622	\$ 2,327,148	\$ 2,777,659
Expenditures:					
Public Safety (3)	\$ 1,636,157	\$ 2,224,433	\$ 2,114,096	\$ 2,327,148	\$ 2,777,659
	\$ 1,636,157	\$ 2,224,433	\$ 2,114,096	\$ 2,327,148	\$ 2,777,659
Other Financing Sources (Uses):					
Interfund Transfer:					
(2) General Fund (subsidy/other)	\$ 340,344	\$ -	\$ -	\$ (1,775,043)	\$ -
Capital Project Fund	-	-	-	-	-
	\$ 340,344	\$ -	\$ -	\$ (1,775,043)	\$ -
Adjustments/Reconciliation:	\$ (1)	\$ -	\$ -	\$ -	\$ -
Ending Fund Balance: (1)	\$ 2,280,174	\$ 2,470,588	\$ 2,921,114	\$ 1,146,071	\$ 1,146,071
<i>Changes in Fund Balance (actual/est.)</i>	\$ 661,743	\$ 190,414	\$ 450,526	\$ (1,775,043)	\$ -
<i>Personnel (full-time-equivalent)</i>	20.0	20.0	21.0	21.0	21.0
	0.0	0.0	0.0	0.0	3.0
	20.0	20.0	21.0	21.0	24.0

Notes:

- (1) In order to accurately measure anticipated fund balance usage, this schedule omits the Carryforward Fund Balance and Non-Allocated/Reserve accounts.
- (2) The General Fund has contributed \$1,775,043 to the E-911 Fund since fiscal year 2005. The contributions were made for budgeting purposes but were not needed as sufficient cash existed at the fund level. This figure assumes repayment to the General Fund in Fiscal Year 2011 at 0% interest.
- (3) FY 2012 includes funding for the addition of three new positions to augment service levels (two Communication Officer positions; one Communication Shift Supervisor position).

City of Alpharetta Impact Fee Fund Statement of Budgetary Comparisons (FY 2011-2012)

	FY 2011 Amended Budget	FY 2012 Recommended Budget	\$ Variance	% Variance
Charges for Services:				
Impact Fees (streets/highways)	\$ 7,500	\$ 7,500	\$ -	0.00%
Impact Fees (recreation/parks)	7,500	7,500	-	0.00%
Impact Fees (public safety)	15,000	15,000	-	0.00%
Interest	2,500	2,500	-	0.00%
Other Financing Sources:				
Budgeted Fund Balance	713,108	240,000	(473,108)	-66.34%
Total Revenues (All Sources):	\$ 745,608	\$ 272,500	\$ (473,108)	-63.45%
Non-Departmental/Other Uses:				
Impact Fee Administration	900	900	-	0.00%
Interfund Transfer (Debt Svc Fund)	500,000	271,600	(228,400)	-45.68%
Non-Allocated/Reserve	244,708	-	(244,708)	-100.00%
Total Expenditures (All Uses):	\$ 745,608	\$ 272,500	\$ (473,108)	-63.45%

City of Alpharetta Impact Fee Fund

Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Amended Budget	FY 2012 Recommended Budget
Beginning Fund Balance:	\$ 1,845,310	\$ 341,180	\$ 710,515	\$ 713,108	\$ 244,708
Revenues:					
Charges for Services	\$ 455,355	\$ 591,847	\$ 104,486	\$ 30,000	\$ 30,000
Interest	55,239	14,243	2,593	2,500	2,500
	\$ 510,593	\$ 606,090	\$ 107,079	\$ 32,500	\$ 32,500
Expenditures:					
Non-Departmental	\$ 14,723	\$ 17,755	\$ 3,135	\$ 900	\$ 900
	\$ 14,723	\$ 17,755	\$ 3,135	\$ 900	\$ 900
Other Financing Sources (Uses):					
Interfund Transfer:					
Debt Service Fund	\$ (2,000,000)	\$ (219,000)	\$ (101,351)	\$ (500,000)	\$ (271,600)
	\$ (2,000,000)	\$ (219,000)	\$ (101,351)	\$ (500,000)	\$ (271,600)
Ending Fund Balance: (1)	\$ 341,180	\$ 710,515	\$ 713,108	\$ 244,708	\$ 4,708
<i>Changes in Fund Balance (actual/est.)</i>	<i>\$ (1,504,130)</i>	<i>\$ 369,335</i>	<i>\$ 2,593</i>	<i>\$ (468,400)</i>	<i>\$ (240,000)</i>

Notes:

- (1) In order to accurately measure anticipated fund balance usage, this schedule omits the Carryforward Fund Balance and Non-Allocated/Reserve accounts.
(2) FY's 2008, 2011, and 2012 fund balance was transferred to the City's Debt Service Fund to offset debt service costs.

**City of Alpharetta
Drug Enforcement Agency Fund
Statement of Budgetary Comparisons (FY 2011-2012)**

	FY 2011 Amended Budget	FY 2012 Recommended Budget	\$ Variance	% Variance
Fines and Forfeitures	\$ 50,000	\$ 50,000	\$ -	0.00%
Interest	2,500	2,500	-	0.00%
Other Financing Sources:				
Budgeted Fund Balance	781,482	197,500	(583,982)	-74.73%
Total Revenues (All Sources):	\$ 833,982	\$ 250,000	\$ (583,982)	-70.02%
Maintenance and Operations	\$ 241,755	\$ 159,000	\$ (82,755)	-34.23%
Capital	592,227	91,000	(501,227)	-84.63%
Other Uses:				
Non-Allocated/Reserve	-	-	-	0.00%
Total Expenditures (All Uses):	\$ 833,982	\$ 250,000	\$ (583,982)	-70.02%

City of Alpharetta Drug Enforcement Agency Fund Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimated Actual	FY 2012 Recommended Budget
Beginning Fund Balance:	\$ 305,866	\$ 433,413	\$ 572,678	\$ 804,469	\$ 501,911
Revenues:					
Fines and Forfeitures	\$ 203,174	\$ 399,093	\$ 507,289	\$ 526,424	\$ 50,000
Interest	11,595	11,826	3,142	5,000	2,500
Miscellaneous	-	-	1,064	-	-
	\$ 214,769	\$ 410,919	\$ 511,494	\$ 531,424	\$ 52,500
Expenditures:					
Public Safety	\$ 87,222	\$ 271,654	\$ 279,703	\$ 833,982	\$ 250,000
	\$ 87,222	\$ 271,654	\$ 279,703	\$ 833,982	\$ 250,000
Ending Fund Balance: (1),(2)	\$ 433,413	\$ 572,678	\$ 804,469	\$ 501,911	\$ 304,411
<i>Changes in Fund Balance (actual/est.)</i>	\$ 127,547	\$ 139,265	\$ 231,791	\$ (302,558)	\$ (197,500)

Notes:

- (1) In order to accurately measure anticipated fund balance usage, this schedule omits the Carryforward Fund Balance and Non-Allocated/Reserve accounts.
(2) FY 2011 fund balance is being used for capital initiatives (SWAT Bus, Public Safety gym renovation, etc.).
FY 2012 fund balance is proposed to be used for operating/capital initiatives.

City of Alpharetta Hotel/Motel Fund Statement of Budgetary Comparisons (FY 2011-2012)

	FY 2011 Amended Budget	FY 2012 Recommended Budget	\$ Variance	% Variance
Other Taxes:				
Hotel/Motel Taxes	\$ 2,750,000	\$ 3,100,000	\$ 350,000	12.73%
Total Revenues (All Sources):	\$ 2,750,000	\$ 3,100,000	\$ 350,000	12.73%
Other Uses:				
Alpharetta Business Community	\$ 458,425	\$ 516,770	\$ 58,345	12.73%
Alpharetta Convention & Visitor's Bureau	1,191,575	1,343,230	151,655	12.73%
City of Alpharetta	1,100,000	1,240,000	140,000	12.73%
Total Expenditures (All Uses):	\$ 2,750,000	\$ 3,100,000	\$ 350,000	12.73%

Notes:

The City of Alpharetta levies a Hotel/Motel occupancy tax of 6% on total rental charges. The resulting revenue is distributed as follows: Alpharetta Business Community (16.67%); Alpharetta Convention & Visitor's Bureau (43.33%); and the City of Alpharetta (40.00%).

City of Alpharetta Hotel/Motel Fund Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Amended Budget	FY 2012 Recommended Budget
Beginning Fund Balance:	\$ 10,947	\$ 10,947	\$ 10,947	\$ 10,947	\$ 10,947
Revenues:					
Other Taxes	\$ 3,674,176	\$ 3,062,307	\$ 2,831,888	\$ 2,750,000	\$ 3,100,000
	\$ 3,674,176	\$ 3,062,307	\$ 2,831,888	\$ 2,750,000	\$ 3,100,000
Expenditures:					
Alpharetta Business Community	\$ 612,484	\$ 510,487	\$ 472,076	\$ 458,425	\$ 516,770
Alpharetta Convention & Visitor's Bureau	1,592,021	1,326,897	1,227,057	1,191,575	1,343,230
City of Alpharetta	1,469,671	1,224,923	1,132,755	1,100,000	1,240,000
	\$ 3,674,176	\$ 3,062,307	\$ 2,831,888	\$ 2,750,000	\$ 3,100,000
Ending Fund Balance: (1),(2)	\$ 10,947	\$ 10,947	\$ 10,947	\$ 10,947	\$ 10,947
<i>Changes in Fund Balance (actual/est.)</i>	\$ -	\$ 0	\$ (0)	\$ -	\$ -

Notes:

The City of Alpharetta levies a Hotel/Motel occupancy tax of 6% on total rental charges. The resulting revenue is distributed as follows: Alpharetta Business Community (16.67%); Alpharetta Convention & Visitor's Bureau (43.33%); and the City of Alpharetta (40.00%).



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**City of Alpharetta
Operating Grant Fund
Statement of Budgetary Comparisons (FY 2011-2012)**

	FY 2011 Adopted Budget	FY 2012 Recommended Budget	\$ Variance	% Variance
Other Financing Sources:				
General Fund Transfer	\$ 50,000	\$ 50,000	\$ -	100.00%
Budgeted Fund Balance	-	-	-	0.00%
Total Revenues (All Sources):	\$ 50,000	\$ 50,000	\$ -	100.00%
Capital:				
Community Development	\$ -	\$ -	\$ -	100.00%
Engineering and Public Works	-	-	-	0.00%
Finance	-	-	-	0.00%
Public Safety	-	-	-	0.00%
Recreation and Parks	-	-	-	0.00%
Information Technology	-	-	-	0.00%
Other Uses:				
Reserve for Future Capital/One-time Initiatives	50,000	50,000	-	100.00%
Total Expenditures (All Uses):	\$ 50,000	\$ 50,000	\$ -	100.00%



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DEBT SERVICE FUND SUMMARY

City of Alpharetta Debt Service Fund Statement of Budgetary Comparisons (FY 2011-2012)

	FY 2011 Amended Budget	FY 2012 Recommended Budget	\$ Variance	% Variance
Property Taxes:				
Property Taxes	\$ 6,621,000	\$ 6,431,000	\$ (190,000)	-2.87%
Motor Vehicle Taxes	225,900	277,000	51,100	22.62%
Interest	50,000	20,000	(30,000)	-60.00%
Other Financing Sources:				
Transfer-In from Impact Fee Fund	500,000	271,600	(228,400)	-45.68%
Budgeted Fund Balance (1)	2,196,915	4,520,445	2,323,530	105.76%
Total Revenues (All Sources)	\$ 9,593,815	\$ 11,520,045	\$ 1,926,230	20.08%
Maintenance & Operations:				
Professional Services	\$ 5,000	\$ 5,000	\$ -	0.00%
Debt Service (Principal and Interest):				
City of Alpharetta				
GO Refunding Bonds, Series 2003	3,618,619	3,667,494	48,875	1.35%
GO Bonds, Series 2006	2,067,738	2,058,538	(9,200)	-0.44%
GO Refunding Bonds, Series 2009	3,776,650	1,363,250	(2,413,400)	-63.90%
Development Authority of Alpharetta				
Revenue Refunding Bonds, Series 2009	125,808	125,763	(45)	-0.04%
Other Uses:				
Transfer to Capital Project Fund (2)	-	4,300,000	4,300,000	100.00%
Total Expenditures (All Uses)	\$ 9,593,815	\$ 11,520,045	\$ 1,926,230	20.08%

Notes:

(1) The Debt Service Fund includes a fund balance reserve that when augmented with a base level of property tax revenues, investment earnings, and impact fees, is forecasted to be sufficient to cover annual debt services on the underlying bonds through maturity.

(2) The city's General Fund transferred over \$6.0M to smooth the tax levy necessary to support escalating debt service requirements from 2007-2011. The figure represents the available balance that can be utilized for capital initiatives.

City of Alpharetta Debt Service Fund

Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Est.	FY 2012 Recommended Budget
Beginning Fund Balance:	\$ 10,709,090	\$ 10,648,494	\$ 8,875,237	\$ 6,811,110	\$ 4,800,295
Revenues:					
Property Taxes (incl. Motor Vehicle)	\$ 7,062,818	\$ 7,449,471	\$ 7,336,490	\$ 7,063,000	\$ 6,708,000
Interest	565,381	265,630	35,432	20,000	20,000
Other	(2)	185	-	-	-
	\$ 7,628,197	\$ 7,715,286	\$ 7,371,922	\$ 7,083,000	\$ 6,728,000
Expenditures:					
Professional Services	\$ 3,175	\$ 3,000	\$ 7,069	\$ 5,000	\$ 5,000
Non-Departmental:					
Debt Service	9,693,281	9,694,484	9,530,331	9,588,815	7,215,045
	\$ 9,696,456	\$ 9,697,484	\$ 9,537,400	\$ 9,593,815	\$ 7,220,045
Other Financing Sources (Uses):					
Interfund Transfer:					
General Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Impact Fee Fund	2,000,000	219,000	101,351	500,000	271,600
(2) Capital Project Fund	-	-	-	-	(4,300,000)
Bond IV Fund	7,662	-	-	-	-
Refunding Bonds (net)	-	(10,059)	-	-	-
	\$ 2,007,662	\$ 208,941	\$ 101,351	\$ 500,000	\$ (4,028,400)
Ending Fund Balance: (1)	\$ 10,648,494	\$ 8,875,237	\$ 6,811,110	\$ 4,800,295	\$ 279,850
<i>Changes in Fund Balance (actual/est.)</i>	\$ (60,596)	\$ (1,773,257)	\$ (2,064,127)	\$ (2,010,815)	\$ (4,520,445)

Notes:

(1) The Debt Service Fund includes a fund balance reserve that when augmented with a base level of property tax revenues, investment earnings, and impact fees, is forecasted to be sufficient to cover annual debt services on the underlying bonds through maturity.

(2) The city's General Fund transferred over \$6.0M to smooth the tax levy necessary to support escalating debt service requirements from 2007-2011. The figure represents the available balance that can be utilized for capital initiatives.

CAPITAL PROJECT FUND SUMMARIES

City of Alpharetta Capital Project Fund Statement of Budgetary Comparisons (FY 2011-2012)

	FY 2011 Adopted Budget	FY 2012 Recommended Budget	\$ Variance	% Variance
Other/Miscellaneous:				
Alpharetta Business Community	\$ -	\$ 640,000	\$ 640,000	#DIV/0!
Beverage Agreement (Scoreboards)	20,000	-	(20,000)	100.00%
Other Financing Sources: (1)				
General Fund Transfer	3,259,311	4,373,797	1,114,486	34.19%
E-911 Fund Repayment	1,775,043	-	(1,775,043)	100.00%
Debt Service Fund Repayment		4,300,000	4,300,000	200.00%
Budgeted Fund Balance	138,565	-	(138,565)	100.00%
Alpharetta Business Community	1,025,000	-	(1,025,000)	100.00%
Total Revenues (All Sources):	\$ 6,217,919	\$ 9,313,797	\$ 3,095,878	49.79%
Capital: (2)				
Community Development	\$ 160,750	\$ -	\$ (160,750)	100.00%
Engineering and Public Works	2,367,000	4,362,500	1,995,500	84.31%
Finance	175,000	-	(175,000)	100.00%
Public Safety	855,000	918,000	63,000	7.37%
Recreation and Parks	1,165,169	464,000	(701,169)	-60.18%
Information Technology	470,000	347,000	(123,000)	-26.17%
Alpharetta Business Community Sidewalks	1,025,000	640,000	(385,000)	-37.56%
Other Uses:				
Reserve for Future Capital/One-time Initiatives	-	2,582,297	2,582,297	100.00%
Total Expenditures (All Uses):	\$ 6,217,919	\$ 9,313,797	\$ 3,095,878	49.79%

Notes:

(1) The city's General Fund has transferred over \$6.0 million into the Debt Service Fund to smooth the tax levy necessary to support escalating debt service requirements from 2007-2011. The FY 2012 budget includes repayment (from available fund balance) to the General Fund of \$4.3 million. This funding is being transferred directly to the Capital Project Fund to be used for one-time capital initiatives.

(2) Please refer to the Capital Requests tab for detailed descriptions of the FY 2012 capital initiatives.



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ENTERPRISE FUND SUMMARY

City of Alpharetta Solid Waste Fund Statement of Budgetary Comparisons (FY 2011-2012)

	FY 2011 Amended Budget	FY 2012 Recommended Budget	\$ Variance	% Variance
Charges for Services:				
Refuse Collection Fees	\$ 2,625,000	\$ 2,685,000	\$ 60,000	2.29%
TAG Fees	1,000	1,000	-	0.00%
Commercial Hauler Fees	20,000	25,000	5,000	25.00%
Environmental Fees	335,000	335,000	-	0.00%
Penalties and Fees	10,000	10,000	-	0.00%
Bad Check Fees	500	500	-	0.00%
Interest	10,276	6,660	(3,616)	-35.19%
Other Financing Sources:				
Budgeted Fund Balance	320,000	-	(320,000)	-100.00%
Total Revenues (All Sources): (1)	\$ 3,321,776	\$ 3,063,160	\$ (258,616)	-7.79%
Personnel Services:				
Salaries	\$ 37,595	\$ 38,443	\$ 848	2.26%
Benefits	16,749	17,143	394	2.35%
Maintenance & Operations:				
Professional Fees	2,906,500	2,963,000	56,500	1.94%
Miscellaneous	40,932	44,574	3,642	8.90%
Other Uses:				
Non-Allocated/Reserve	320,000	-	(320,000)	-100.00%
Total Expenditures (All Uses): (1)	\$ 3,321,776	\$ 3,063,160	\$ (258,616)	-7.79%

<i>Personnel (full-time-equivalent)</i>	1.0	1.0
---	-----	-----

Notes:

(1) Includes non-operating revenue and expenditures such as Carryforward Fund Balance and Non-Allocated/Reserves. The true operational budget growth after adjusting for non-operating items approximates 2.0%.

City of Alpharetta Solid Waste Fund

Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Amended Budget	FY 2012 Recommended Budget
Beginning Fund Balance:	\$ 630,455	\$ 843,883	\$ 982,404	\$ 956,834	\$ 956,834
Revenues:					
Charges for Services	\$ 2,653,117	\$ 2,633,974	\$ 2,645,368	\$ 2,991,500	\$ 3,056,500
Interest	59,190	30,191	6,749	10,276	6,660
	\$ 2,712,308	\$ 2,664,165	\$ 2,652,118	\$ 3,001,776	\$ 3,063,160
Expenditures:					
Solid Waste Operations	\$ 2,499,485	\$ 2,525,644	\$ 2,677,689	\$ 3,001,776	\$ 3,063,160
	\$ 2,499,485	\$ 2,525,644	\$ 2,677,689	\$ 3,001,776	\$ 3,063,160
Other Financing Sources (Uses):					
Interfund Transfer:					
General Fund (subsidy/other)	\$ 605	\$ -	\$ -	\$ -	\$ -
	\$ 605	\$ -	\$ -	\$ -	\$ -
Adjustments/Reconciliation:	-	-	2	-	-
Ending Fund Balance: (1)	\$ 843,883	\$ 982,404	\$ 956,834	\$ 956,834	\$ 956,834
<i>Changes in Fund Balance (actual/est.)</i>	\$ 213,428	\$ 138,521	\$ (25,569)	\$ -	\$ -
<i>Personnel (full-time-equivalent)</i>	1.0	1.0	1.0	1.0	1.0

Notes:

(1) In order to accurately measure anticipated fund balance usage, this schedule omits the Carryforward Fund Balance and Non-Allocated/Reserve accounts.



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INTERNAL SERVICE FUND SUMMARY

City of Alpharetta Risk Management Fund Statement of Budgetary Comparisons (FY 2011-2012)

	FY 2011 Amended Budget	FY 2012 Recommended Budget	\$ Variance	% Variance
Charges for Services	\$ 480,698	\$ 525,000	\$ 44,302	9.22%
Other:				
General Fund Transfer	726,300	636,500	(89,800)	-12.36%
Budgeted Fund Balance	679,780	-		
Total Revenues (All Sources):	\$ 1,886,778	\$ 1,161,500	\$ (45,498)	-2.41%
Maintenance & Operations:				
(1) Professional Services	\$ 50,300	\$ 100,000	\$ 49,700	98.81%
Claims & Judgments (CY Reserve)	480,698	525,000	44,302	9.22%
Vehicle Liability	150,000	110,000	(40,000)	-26.67%
Property and Equipment Liability	50,000	50,000	-	0.00%
General Liability	90,000	80,000	(10,000)	-11.11%
Law Enforcement Liability	129,500	115,000	(14,500)	-11.20%
Public Entity Liability	55,000	35,000	(20,000)	-36.36%
Workers Comp. Excess Liability	70,000	60,000	(10,000)	-14.29%
Employee Benefits Liability	500	500	-	100.00%
Criminal Liability	6,000	6,000	-	0.00%
Umbrella and Excess Liability	125,000	80,000	(45,000)	-36.00%
Other Uses:				
Non-Allocated/Reserve	679,780			
Total Expenditures (All Uses):	\$ 1,886,778	\$ 1,161,500	\$ (45,498)	-2.41%

Notes:

The Risk Management Fund was established in FY 2010 and included the one-time transfer of \$550,000 from the General Fund for prior-year claims reserve.

(1) Variance is based on a change in how the city funds insurance brokerage fees. Previously, the fees were imbedded in the insurance premiums which resulted in limited transparency. Now the fees are paid directly from the professional services account.

City of Alpharetta
Risk Management Fund
Statement of Revenues, Expenditures, and changes in Fund Balance ^{(1),(2)}

	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Amended Budget	FY 2012 Recommended Budget
Beginning Fund Balance:	\$ -	\$ -	\$ -	\$ 3,521	\$ 3,521
Revenues:					
Charges for Services	\$ -	\$ -	\$ 425,000	\$ 480,698	\$ 525,000
	\$ -	\$ -	\$ 425,000	\$ 480,698	\$ 525,000
Expenditures:					
Maintenance & Operations:					
Workers Compensation Admin.	\$ -	\$ -	\$ 16,542	\$ -	\$ -
(3) Professional Services	-	-	40,699	50,300	100,000
(4) Claims & Judgments	-	-	976,147	480,698	525,000
Vehicle Liability	-	-	143,013	150,000	110,000
Property and Equipment Liability	-	-	45,351	50,000	50,000
General Liability	-	-	79,650	90,000	80,000
Law Enforcement Liability	-	-	124,466	129,500	115,000
Public Entity Liability	-	-	50,091	55,000	35,000
Workers Comp. Excess Liability	-	-	67,271	70,000	60,000
Employee Benefits Liability	-	-	475	500	500
Criminal Liability	-	-	6,579	6,000	6,000
Umbrella and Excess Liability	-	-	120,581	125,000	80,000
	\$ -	\$ -	\$ 1,670,865	\$ 1,206,998	\$ 1,161,500
Other Financing Sources (Uses):					
Interfund Transfer:					
General Fund	\$ -	\$ -	\$ 1,249,386	\$ 726,300	\$ 636,500
	\$ -	\$ -	\$ 1,249,386	\$ 726,300	\$ 636,500
Ending Fund Balance: (1),(2)	\$ -	\$ -	\$ 3,521	\$ 3,521	\$ 3,521
<i>Changes in Fund Balance (actual/est.)</i>	\$ -	\$ -	\$ 3,521	\$ -	\$ -

Notes:

- (1) The Risk Management Fund was established in FY 2010 to allow for the effective and efficient tracking of Risk Management activities.
- (2) In order to accurately measure anticipated fund balance usage, this schedule omits the Carryforward Fund Balance and Non-Allocated/Reserve accounts.
- (3) Variance is based on a change in how the city funds insurance brokerage fees. Previously, the fees were imbedded in the insurance premiums which resulted in limited transparency. Now the fees are paid directly from the professional services account.
- (4) FY 2010 includes an allocation of \$492,426 for Claims Payable (due in more than one year). This figure represents the funding of future claims liability. FY 2008-2009 financial activity was recorded within the General Fund.



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Mayor and City Council



Arthur Letchas



Doug DeRito



Mike Kennedy



Chris Owens



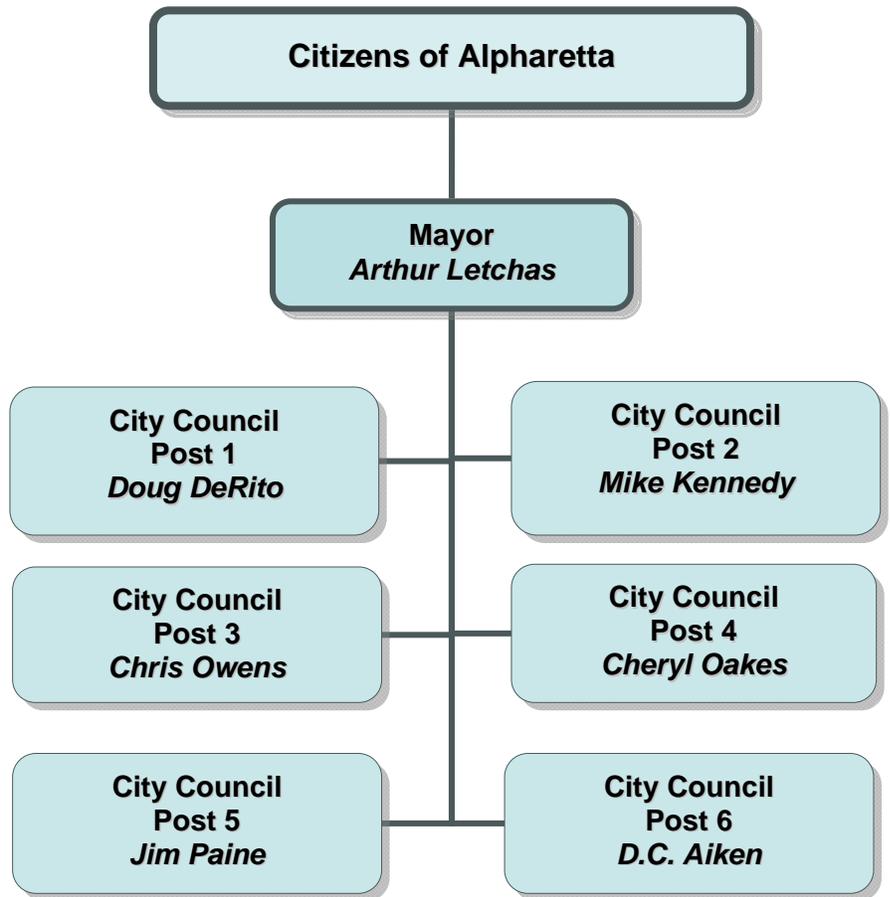
Cheryl Oakes



Jim Paine



D. C. Aiken



Mayor and City Council

Mission Statement

To make a positive difference in the community by efficiently managing public resources and providing effective services and leadership that exceed the expectations of our citizens.

Core Values

Excellence: We believe that expectations are the starting point; not the destination. Every member of the City of Alpharetta Team shall be dedicated to the pursuit of continuous improvement in our results and how they are achieved.

Stewardship: The citizens of Alpharetta have entrusted to us public resources and empowered us to protect, invest, and leverage them for the good and betterment of the community. We shall do so in a manner that reflects the highest ethics, exacting standards, and unwavering principles.

Integrity: The trust of the public is the foundation of our ability to conduct the business of local government and realize the City's mission. Every member of the City of Alpharetta Team shall maintain her or his reputation for honesty, straightforwardness, fair dealing, and a sincere desire to serve in the best interest of the community and citizens of Alpharetta

Service: The City of Alpharetta is committed to efficient, effective, and responsive service delivery that makes a positive difference in the community and the lives of those we serve. We shall proactively address issues and pursue opportunities, act with humility, and deliver more than what is expected.

Loyalty: Through our every word and action we shall serve, protect, and promote the community and citizens of Alpharetta; advance the City's mission; and support and work in unity with those with whom we serve.

Goals and Objectives

Alpharetta is the Signature City in the Region, distinguished by the following characteristics:

- ✓ Safe, Secure and Livable City for our Residents, Businesses and Visitors;
- ✓ Recreational, Educational and Cultural Opportunities for All Ages;

- ✓ Proactive, Environmentally Sensitive Community with a Focus on our Future;
- ✓ Responsive, Open Government to Meet the Needs of our Citizens and Stakeholders;
- ✓ Strong Economic Base to Minimize Taxes and Provide a Secure Future for our Families;
- ✓ Small Town Feel with a Historic Past;
- ✓ Strong Business Partnerships in a Corporate Campus Environment; and
- ✓ Comprehensive Transportation System, Balancing Greenways and Walkways with Road and Rail.

5-YEAR FINANCIAL SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2012
MAYOR AND CITY COUNCIL
Five-year Financial Summary**

	Actual FY 2008	Actual FY 2009	Actual FY 2010	Amended Budget FY 2011	Recommended Budget FY 2012
Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
<i>% Change</i>		0.0%	0.0%	0.0%	0.0%
<i>average 5 year percent change</i>		0.0%			
Expenditures	\$ 237,623	\$ 245,974	\$ 226,706	\$ 301,165	\$ 288,115
<i>% Change</i>		3.5%	-7.8%	32.8%	-4.3%
<i>average 5 year percent change</i>		6.0%			

DEPARTMENT BUDGET SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2012
MAYOR AND CITY COUNCIL
BUDGET REQUEST BY ACCOUNT**

Amended FY 2011 to FY 2012

Notes	ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	ADOPTED BUDGET FY 2011	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2011	RECOMMENDED BUDGET FY 2012	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
	Revenue								
	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
	Total Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
	Expenditures								
(1)	Personnel services:								
	Salary	\$ 120,000	\$ 117,500	\$ 120,000	\$ -	\$ 120,000	\$ 120,000	0.0%	\$ -
	Benefits	96,124	97,198	133,165	-	133,165	120,115	-9.8%	(13,050)
	subtotal	\$ 216,124	\$ 214,698	\$ 253,165	\$ -	\$ 253,165	\$ 240,115	-5.2%	\$ (13,050)
	Maintenance and Operations:								
	Professional Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
	General Supplies	-	-	-	-	-	-		-
	Small Equipment	1,306	-	-	-	-	-		-
	Post 1 - Doug DeRito	3,264	1,721	5,000	-	5,000	5,000	0.0%	-
	Post 2 - Mike Kennedy	4,195	2,593	5,000	-	5,000	5,000	0.0%	-
	Post 3 - Chris Owens	4,775	2,462	5,000	-	5,000	5,000	0.0%	-
	Post 4 - Cheryl Oakes	2,546	2,049	5,000	-	5,000	5,000	0.0%	-
	Post 5 - Jim Paine	2,775	310	5,000	-	5,000	5,000	0.0%	-
	Post 6 - D.C. Aiken	2,324	466	5,000	-	5,000	5,000	0.0%	-
	Mayor Letchas	8,150	2,379	9,000	-	9,000	9,000	0.0%	-
	Non-Recurring	514	29	3,000	-	3,000	3,000	0.0%	-
	Promotions	-	-	6,000	-	6,000	6,000	0.0%	-
	subtotal	\$ 29,850	\$ 12,008	\$ 48,000	\$ -	\$ 48,000	\$ 48,000	0.0%	\$ -
	Capital:								
	Machinery & Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
	subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
	Total Expenditures	\$ 245,974	\$ 226,706	\$ 301,165	\$ -	\$ 301,165	\$ 288,115	-4.3%	\$ (13,050)
	Full-time Equivalent Positions	7.0	7.0	7.0		7.0	7.0		

Notes

The historical expenditure activity by City Council Post, in some instances, includes multiple incumbents.



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EXPENDITURE SUMMARY **BY PROJECT**

City of Alpharetta

Budget: FY 2012

Statement: Expenditure Summary by Project (Maintenance and Operations/Capital)

ACCOUNT DESCRIPTION	FY 2011 Project Budget Amended	FY 2012 Project Budget Request	Mayor Letchas	Council Member Kennedy	Council Member Oakes	Council Member Owens	Council Member Belle Isle	Council Member DeRito
			1110AA	1110AB	1110AC	1110AD	1110AE	1110AF
Professional Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Supplies	-	-	-	-	-	-	-	-
Small Equipment	-	-	-	-	-	-	-	-
Post 1 - Doug DeRito	5,000	5,000	-	-	-	-	-	5,000
Post 2 - Mike Kennedy	5,000	5,000	-	5,000	-	-	-	-
Post 3 - Chris Owens	5,000	5,000	-	-	-	5,000	-	-
Post 4 - Cheryl Oakes	5,000	5,000	-	-	5,000	-	-	-
Post 5 - Jim Paine	5,000	5,000	-	-	-	-	5,000	-
Post 6 - D.C. Aiken	5,000	5,000	-	-	-	-	-	-
Mayor Letchas	9,000	9,000	9,000	-	-	-	-	-
Non-Recurring	3,000	3,000	-	-	-	-	-	-
Promotions	6,000	6,000	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-	-
TOTAL	\$ 48,000	\$ 48,000	\$ 9,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000

ACCOUNT DESCRIPTION	Council Member Aiken	Machinery & Equipment	Council Activity
	1110AG	1110ME	111010
Professional Fees	\$ -	\$ -	\$ -
General Supplies	-	-	-
Small Equipment	-	-	-
Post 1 - Doug DeRito		-	-
Post 2 - Mike Kennedy	-	-	-
Post 3 - Chris Owens	-	-	-
Post 4 - Cheryl Oakes	-	-	-
Post 5 - Jim Paine	-	-	-
Post 6 - D.C. Aiken	5,000	-	-
Mayor Letchas	-	-	-
Non-Recurring	-	-	3,000
Promotions	-	-	6,000
Machinery & Equipment	-	-	-
TOTAL	\$ 5,000	\$ -	\$ 9,000



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EXPENDITURE DETAIL **BY PROJECT**

Budget: FY 2012
Statement: Expenditure Detail by Project (Maintenance and Operations/Capital)

Project #	Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
1110AA	Mayor Arthur Letchas	100-1110-532.30-07	Mayor and Council Expense		9,000	9,000
				<i>subtotal</i>	9,000	9,000
			Total		\$ 9,000	\$ 9,000
1110AB	Council Member Mike Kennedy	100-1110-532.30-02	Mayor and Council Expense		5,000	5,000
				<i>subtotal</i>	5,000	5,000
			Total		\$ 5,000	\$ 5,000
1110AC	Council Member Cheryl Oakes	100-1110-532.30-04	Mayor and Council Expense		5,000	5,000
				<i>subtotal</i>	5,000	5,000
			Total		\$ 5,000	\$ 5,000
1110AD	Council Member Chris Owens	100-1110-532.30-03	Mayor and Council Expense		5,000	5,000
				<i>subtotal</i>	5,000	5,000
			Total		\$ 5,000	\$ 5,000
1110AE	Council Member Jim Paine	100-1110-532.30-04	Mayor and Council Expense		5,000	5,000
				<i>subtotal</i>	5,000	5,000
			Total		\$ 5,000	\$ 5,000
1110AF	Council Member Doug DeRito	100-1110-532.30-01	Mayor and Council Expense		5,000	5,000
				<i>subtotal</i>	5,000	5,000
			Total		\$ 5,000	\$ 5,000
1110AG	Council Member D.C. Aiken	100-1110-532.30-06	Mayor and Council Expense		5,000	5,000
				<i>subtotal</i>	5,000	5,000
			Total		\$ 5,000	\$ 5,000
1110ME	Machinery & Equipment	100-1110-542.10-00	Machinery and Equipment		-	-
				<i>subtotal</i>	-	-
			Total		\$ -	\$ -

Project #	Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
111010	Council Activity	100-1110-521.20-00	Professional Fees		-	-
				<i>subtotal</i>	-	-
		100-1110-531.10-00	General Supplies		-	-
				<i>subtotal</i>	-	-
		100-1110-531.60-00	Small Equipment		-	-
				<i>subtotal</i>	-	-
		100-1110-532.40-00	Non-recurring		3,000	3,000
				<i>subtotal</i>	3,000	3,000
		100-1110-533.10-00	Promotions		6,000	6,000
				<i>subtotal</i>	6,000	6,000
		100-1100-542.10-00	Machinery and Equipment		-	-
				<i>subtotal</i>	-	-
Total					\$ 9,000	\$ 9,000
Total					\$ 48,000	\$ 48,000



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City Administration



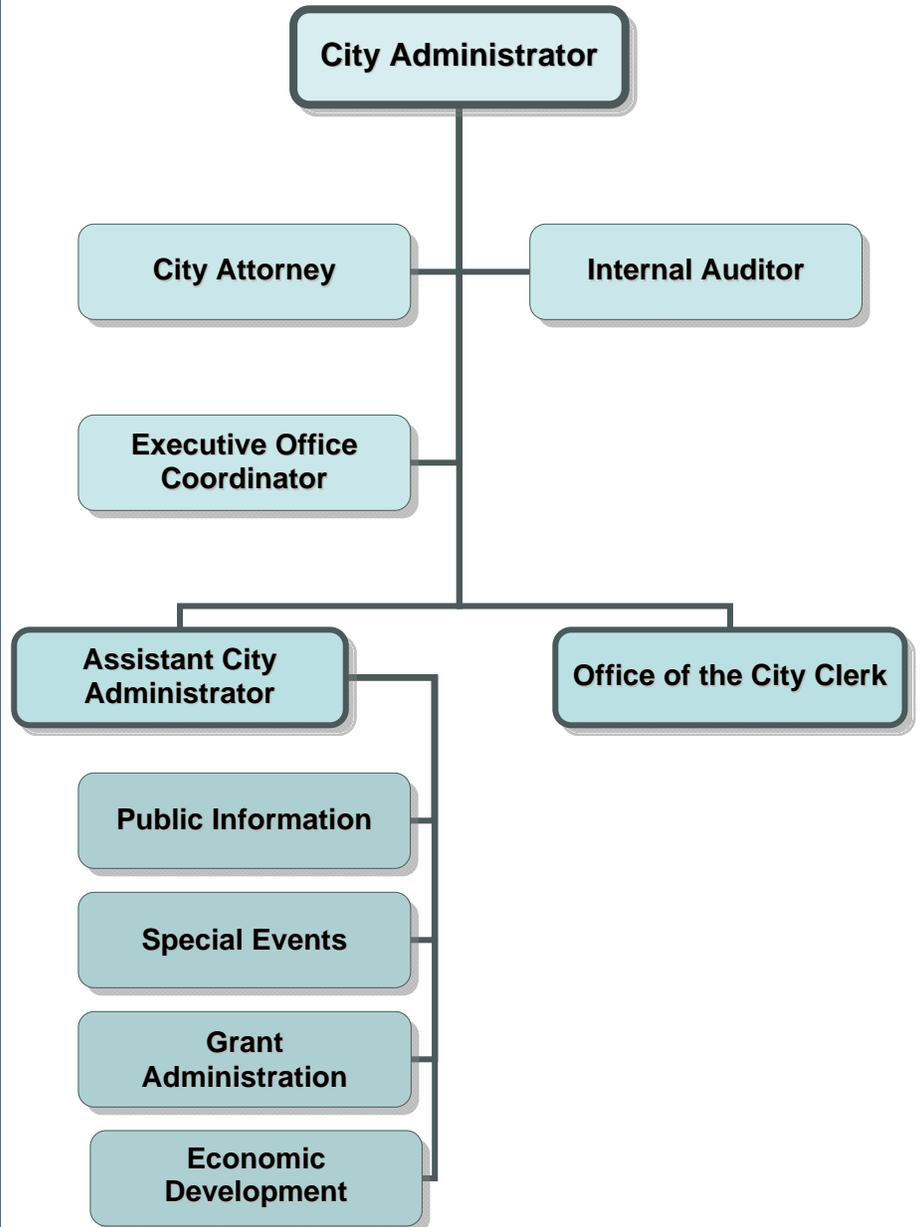
Bob Regus
City Administrator



James Drinkard
Assistant
City Administrator



Sue Rainwater
City Clerk



City Administration

Administration, Internal Audit, City Attorney, City Clerk, Public Information, Special Events, Grants Administration, and Economic Development

Mission Statement

The mission of the City Administrator's Office is to carry out the policies and implement the goals established by the City Council in providing services to the citizens in the most effective and economical manner while promoting awareness and understanding of services, policies, information, programs, and priorities that results in an informed and participative community.

Goals and Objectives

- ✓ To improve quality of service to citizens of the City of Alpharetta;
- ✓ To improve morale and promote teamwork among all employees;
- ✓ To improve coordination and administration of interdepartmental activities;
- ✓ To promote better communication between all levels of government and the citizens;
- ✓ To use technology to improve processes for citizen input into facets of governance;
- ✓ To expand funding opportunities through grant resources;
- ✓ To selectively create new events while sustaining existing events and promotions that draws the community closer together and maintains our distinctive character;
- ✓ To increase the public/government interaction through the City's web site; and
- ✓ Oversee the Economic Development efforts for the City.

Key Issues

- ✓ Continue the development of a "customer-driven" organizational culture among the staff;
- ✓ Strengthen the relationship between the City Council and staff - building bridges in communication to facilitate the relationship;

- ✓ Continue the informative, cooperative endeavor of providing the best available information for the City Council to remain effective and successful in their offices;
- ✓ Meet the service provision and service level demand of the citizens while ensuring the most cost effective delivery of those services;
- ✓ Continue efforts toward more effective communication strategies with citizens through enhanced public awareness and public education programs;
- ✓ Seek to work with the local legislative delegation on the introduction or support of legislation that benefits the City of Alpharetta and its citizens;
- ✓ Anticipate the future population and area growth of the City as a result of continued development and annexations, ensuring staff meets the expectations of existing and new residents;
- ✓ Continue efforts toward enhancing the compensation and benefits package to attract and retain the very best employees; and
- ✓ Continue to seek alternative private and public funding sources to procure equipment, improve internal operations, enhance service delivery, and accomplish municipal projects.

5-YEAR FINANCIAL SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2012
CITY ADMINISTRATION
Five-Year Financial Summary**

	Actual FY 2008	Actual FY 2009	Actual FY 2010	Amended Budget FY 2011	Recommended Budget FY 2012
Revenue	\$ 189,832	\$ 252,500	\$ 234,118	\$ 207,500	\$ 228,500
% Change		33.0%	-7.3%	-11.4%	10.1%
average 5-year percent change		6.1%			
Expenditures	\$ 1,125,997	\$ 1,173,318	\$ 1,104,657	\$ 1,254,194	\$ 1,391,344
% Change		4.2%	-5.9%	13.5%	10.9%
average 5-year percent change		5.7%			

DEPARTMENT BUDGET SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2012
CITY ADMINISTRATION
BUDGET REQUEST BY ACCOUNT**

NOTES	ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	ADOPTED BUDGET FY 2011	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2011	RECOMMENDED BUDGET FY 2012	<i>Amended FY 2011 to FY 2012</i>	
								% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
	Revenue								
	Charges for Services								
	Taste of Alpharetta	\$ 149,385	\$ 141,357	\$ 150,000	\$ -	\$ 150,000	\$ 140,000	-6.7%	\$ (10,000)
	Alpharetta Arts Streetfest	20,500	12,938	20,000	-	20,000	15,000	-25.0%	(5,000)
	Alpharetta Room	30,148	1,928	-	-	-	-	-	-
	Other	1,411	3,972	5,000	-	5,000	5,000	0.0%	-
	Public Works Charge	930	1,440	500	-	500	500	0.0%	-
	Fire Dept Charge	1,095	1,757	1,000	-	1,000	1,000	0.0%	-
	Police Dept Charge	3,360	4,295	1,000	-	1,000	1,000	0.0%	-
	Finance Dept Charge	-	-	-	-	-	-	-	-
	Recreation & Parks Dept Charge	45,672	66,433	30,000	-	30,000	30,000	0.0%	-
	Other								
(3)	Rents and Royalties	-	-	-	-	-	36,000	-	36,000
	Total Revenue	\$ 252,500	\$ 234,118	\$ 207,500	\$ -	\$ 207,500	\$ 228,500	10.1%	\$ 21,000

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2012
CITY ADMINISTRATION
BUDGET REQUEST BY ACCOUNT**

		<i>Amended FY 2011 to FY 2012</i>							
NOTES	ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	ADOPTED BUDGET FY 2011	BUDGET AMENDMENTS	AMENDED BUDGET FY 2011	RECOMMENDED BUDGET FY 2012	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Expenditures									
(1)	Personnel Services:								
	Salary	\$ 594,147	\$ 594,627	\$ 635,471	\$ -	\$ 635,471	\$ 691,364	8.8%	\$ 55,893
	Benefits	189,977	207,422	243,725	-	243,725	270,038	10.8%	26,313
	subtotal	\$ 784,123	\$ 802,048	\$ 879,196	\$ -	\$ 879,196	\$ 961,402	9.4%	\$ 82,206
Maintenance and Operations:									
(2)	Professional Development	\$ 4,779	\$ 6,038	\$ 11,240	\$ (850)	\$ 10,390	\$ 16,650	60.3%	\$ 6,260
	Professional Fees	103,320	82,145	102,249	(8,944)	93,305	94,734	1.5%	1,429
	Professional Fees - TOA	94,093	90,259	117,084	-	117,084	107,566	-8.1%	(9,518)
	Equipment R & M	364	848	1,000	-	1,000	1,000	0.0%	-
	Rental Equipment	24,927	25,801	28,560	885	29,445	32,285	9.6%	2,840
	Communications	2,561	-	-	-	-	-	-	-
(2)	Advertising	24,720	17,531	20,311	(75)	20,236	24,505	21.1%	4,269
(2)	Printing	72,326	18,154	26,269	(925)	25,344	23,504	-7.3%	(1,840)
	Travel	3,016	774	2,750	-	2,750	2,850	3.6%	100
(2),(3)	Maintenance Contracts	8,713	7,952	8,733	1,400	10,133	52,680	419.9%	42,547
(4)	IT Professional Services	-	9,729	15,783	-	15,783	21,237	34.6%	5,454
	General Supplies	24,894	12,786	15,749	815	16,564	17,197	3.8%	633
	Utilities	8,284	7,608	10,099	-	10,099	10,099	0.0%	-
	Food/Meals	5,716	3,212	6,135	100	6,235	7,155	14.8%	920
	Small Equipment	3,496	6,032	3,000	150	3,150	3,528	12.0%	378
	IT Computer Refresh	-	2,545	484	6,444	6,928	7,500	8.3%	572
	Non-Recurring	-	-	-	-	-	-	-	-
	Promotions	7,986	4,053	5,552	1,000	6,552	7,452	13.7%	900
	subtotal	\$ 389,195	\$ 295,468	\$ 374,998	\$ -	\$ 374,998	\$ 429,942	14.7%	\$ 54,944

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2012
CITY ADMINISTRATION
BUDGET REQUEST BY ACCOUNT**

NOTES	ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	ADOPTED BUDGET FY 2011	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2011	RECOMMENDED BUDGET FY 2012	<i>Amended FY 2011 to FY 2012</i>	
								% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
	Capital:								
	Machinery	\$ -	\$ 7,140	\$ -	\$ -	\$ -	\$ -	-	\$ -
	subtotal	\$ -	\$ 7,140	\$ -	\$ -	\$ -	\$ -	-	\$ -
	Total Expenditures	\$ 1,173,318	\$ 1,104,657	\$ 1,254,194	\$ -	\$ 1,254,194	\$ 1,391,344	10.9%	\$ 137,150
(1)	Full-time Equivalent Positions	7.00	7.00	7.00		7.00	8.00		

- Notes**
- (1) Variance due primarily to: wage increases associated with the 2% performance-based merit program scheduled for April 1, 2012 (contingent upon a mid-year review of revenue trends); increases in group insurance costs; and the reorganization of the Economic Development function (1.0 FTE Economic Development Coordinator position) from the Community Development Department to City Administration.
- (2) Variance due primarily to the reorganization of the Economic Development function (approx. \$9,000 in maintenance and operations funding in FY 2011) from the Community Development Department to City Administration. The Community Development Department will see a corresponding reduction in appropriations due to the reorganization. It should be noted that appropriations for the Economic Development function were increased in FY 2012 (\$20,000 in total maintenance and operations funding in FY 2012) to fund additional initiatives as part of the revised goals/objectives of the function.
- (3) FY 2012 includes funding for property maintenance expenses related to the properties acquired within the City Center area that have active leases. This activity is self-supporting with revenues covering anticipated expenditures.
- (4) Variance due to cost increases within multiple line-items including Adobe licensing, Microsoft licensing, telephony support services, etc.

REVENUE SUMMARY BY ACCOUNT

City of Alpharetta

Budget: FY 2012
 Statement: Revenue Summary by Account

Project #/Title	Account Number			Title	Account Detail	AMENDED BUDGET FY 2011	RECOMMENDED BUDGET FY 2012
100	1320	371.00	00	Private Sources		\$ -	\$ -
100	1320	371.99	00	Contra Revenue - Donations		-	-
100	1321	347.50	10	Taste of Alpharetta		150,000	140,000
100	1321	347.50	11	Alpharetta Arts Streetfest		20,000	15,000
100	1321	347.50	15	Alpharetta Room		-	-
100	1321	347.50	20	Other		5,000	5,000
100	1321	347.50	30	Public Works Charges		500	500
100	1321	347.50	40	Fire Department Charges		1,000	1,000
100	1321	347.50	50	Police Department Charges		1,000	1,000
100	1321	347.50	60	Finance Department Charges		-	-
100	1321	347.50	70	Recreation and Parks		30,000	30,000
100	1323	381.00	00	Lease (Downtown Properties)		-	36,000
Total						\$ 207,500	\$ 228,500

EXPENDITURE SUMMARY **BY PROJECT**

City of Alpharetta

Budget: FY 2012

Statement: Expenditure Summary by Project (Maintenance and Operations/Capital)

ACCOUNT DESCRIPTION	FY 2011 Project Budget Amended	FY 2012 Project Budget Request	City Admin Employee Expenses	City Admin Gen Office	Support Services	City Wide Professional Memberships	Council Relations	Youth Council
			1320EE	1320GO	1320SS	132012	132013	132017
Professional Development	\$ 10,390	\$ 16,650	\$ 13,325	\$ -	\$ -	\$ -	\$ -	\$ -
Professional Fees	93,305	94,734	-	-	100	32,500	2,000	-
Professional Fees - TOA	117,084	107,566	-	-	-	-	-	-
Equipment R & M	1,000	1,000	-	-	1,000	-	-	-
Rental Equipment	29,445	32,285	-	-	-	-	-	-
Advertising	20,236	24,505	-	-	990	-	-	-
Printing	25,344	23,504	-	1,100	-	-	-	200
Travel	2,750	2,850	1,100	-	-	-	-	-
Maintenance Contracts	10,133	52,680	-	-	6,320	-	-	-
IT Professional Services	15,783	21,237	-	-	18,267	-	-	-
General Supplies	16,564	17,197	-	3,450	-	-	-	100
Utilities	10,099	10,099	-	-	7,582	-	-	-
Food/Meals	6,235	7,155	1,100	-	-	-	3,600	200
Small Equipment	3,150	3,528	-	2,000	928	-	-	-
IT Computer Refresh	6,928	7,500	7,500	-	-	-	-	-
Non-Recurring	-	-	-	-	-	-	-	-
Promotions	6,552	7,452	-	1,500	-	-	-	-
TOTAL	\$ 374,998	\$ 429,942	\$ 23,025	\$ 8,050	\$ 35,187	\$ 32,500	\$ 5,600	\$ 500

ACCOUNT DESCRIPTION	Special Programs	Public Info Activities	Special Events Employee Expenses	Special Events Gen Office	Downtown Decorations	Alpharetta Arts StreetFest Spring	Scarecrow Harvest	Mayor's Challenge
	132018	132040	1321EE	1321GO	1321SD	132113	132114	132115
Professional Development	\$ -	\$ -	\$ 1,025	\$ -	\$ -	\$ -	\$ -	\$ -
Professional Fees	-	12,455	-	1,150	12,360	13,446	7,390	1,500
Professional Fees - TOA	-	-	-	-	-	-	-	-
Equipment R & M	-	-	-	-	-	-	-	-
Rental Equipment	-	-	-	-	-	3,811	1,250	-
Advertising	-	-	-	1,020	-	5,040	2,735	-
Printing	-	500	-	400	-	3,590	2,000	-
Travel	-	-	1,450	-	-	-	-	-
Maintenance Contracts	-	5,150	-	-	-	-	-	-
IT Professional Services	-	-	2,190	-	-	-	-	-
General Supplies	200	300	-	2,200	400	1,050	4,461	-
Utilities	-	-	-	-	1,160	445	-	-
Food/Meals	300	-	-	300	-	500	135	-
Small Equipment	-	-	600	-	-	-	-	-
IT Computer Refresh	-	-	-	-	-	-	-	-
Non-Recurring	-	-	-	-	-	-	-	-
Promotions	2,000	-	-	-	-	-	-	-
TOTAL	\$ 2,500	\$ 18,405	\$ 5,265	\$ 5,070	\$ 13,920	\$ 27,882	\$ 17,971	\$ 1,500

ACCOUNT DESCRIPTION	Old Soldier's Day	Taste of Alpharetta	Tree Lighting	Lazy Log Cabin Days	Historic Preservation Room
	132117	132118	132119	132121	132126
Professional Development	\$ -	\$ -	\$ -	\$ -	\$ -
Professional Fees	2,070	-	6,650	3,113	-
Professional Fees - TOA	-	107,566	-	-	-
Equipment R & M	-	-	-	-	-
Rental Equipment	310	26,078	236	600	-
Advertising	1,000	4,510	1,500	500	-
Printing	1,900	8,750	2,364	-	-
Travel	-	-	-	-	-
Maintenance Contracts	-	-	-	-	-
IT Professional Services	-	-	-	-	-
General Supplies	1,860	1,670	766	540	-
Utilities	-	912	-	-	-
Food/Meals	50	-	-	70	-
Small Equipment	-	-	-	-	-
IT Computer Refresh	-	-	-	-	-
Non-Recurring	-	-	-	-	-
Promotions	-	3,552	-	-	-
TOTAL	\$ 7,190	\$ 153,038	\$ 11,516	\$ 4,823	\$ -

EXPENDITURE DETAIL **BY PROJECT**

City of Alpharetta

Budget:

FY 2012

Statement:

Expenditure Detail by Project (Maintenance and Operations/Capital)

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget		
Employee Expenses 1320EE	100 1320 521.10 00	Professional Development	Day- Association Membership Fees	250	250		
			Drinkard - Association Membership Fees	980	975		
			Friction - Association Membership Fees	160	100		
			Regus - Association Membership Fees	1,600	1,640		
			Riddle - Association Membership Fees	400	400		
			Day - Training and Education	300	500		
			Drinkard - Training and Education	1,500	1,300		
			Friction - Training and Education	200	300		
			Regus - Training and Education	2,000	1,800		
			Riddle - Training and Education	300	5,000		
			Management Team - Training and Education	2,000	500		
			Subscriptions - Atlanta Business Chronicle		100		
			Subscriptions - Atlanta Journal Constitution	300	240		
			Subscriptions - Fortune	65	60		
			Subscriptions - Wall Street Journal	160	160		
					subtotal	10,215	13,325
			100 1320 523.50 00	Travel	Travel	500	500
					Day - Local Mileage	200	250
					Drinkard - Local Mileage	200	100
					Friction - Local Mileage	50	50
					Regus - Local Mileage	300	150
					Riddle - Local Mileage	50	50
						subtotal	1,300
100 1320 531.30 00	Food/Meals	Day - Meals and Meetings	100	100			
		Drinkard - Meals and Meetings	100	100			
		Friction - Meals and Meetings		100			
		Regus - Meals and Meetings	800	800			
	subtotal	1,000	1,100				
100 1320 531.60 01	IT Computer Refresh	Workstation Replacements	-	7,500			
		iMac for Riddle - Showcase	-	-			
		subtotal	-	7,500			
Total				\$ 12,515	\$ 23,025		

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget	
City Admin General Office Admin 1320GO	100 1320 523.40 00	Printing	Business Cards	735	500	
			Envelopes	735	500	
			Grant Applications	100	100	
				subtotal	1,570	1,100
	100 1320 531.10 00	General Supplies	Break Room Supplies	100	-	
			Cleaning Supplies	50	-	
			Copier Allocation	100	-	
			General Supplies	1,700	1,700	
			Postage Allocation	150	150	
			Shipping	100	100	
			Toner Cartridges	1,800	1,500	
				subtotal	4,000	3,450
	100 1320 531.60 00	Small Equipment	Misc Small Equipment	3,000	2,000	
				subtotal	3,000	2,000
	100 1320 533.10 00	Promotions	Specialty Promotional Items	-	-	
Promotional Events			-	1,500		
			subtotal	-	1,500	
Total				\$ 8,570	\$ 8,050	
City Admin Support Services 1320SS	100 1320 521.20 00	Professional Fees	Bank Fees	102	100	
				subtotal	102	100
	100 1320 522.20 10	Equipment R & M	GC&E Systems - Security	1,000	1,000	
				subtotal	1,000	1,000
	100 1320 523.20 00	Communications		-	-	
				subtotal	-	-
	100 1320 523.30 00	Advertising	Bid and Recruitment Advertising	2,000	990	
				subtotal	2,000	990
	100 1320 523.85 01	Maintenance Contracts	Janitorial Contract	3,000	3,000	
			Coffee Service	649	650	
			Water Cooler - Annual Maintenance Contract	779	779	
			Copier Maintenance	300	300	
			License Agreement - ASCAP	350	350	
			License Agreement - BMI		620	
			GRM Records Management	404	621	
			subtotal	5,482	6,320	
100 1320 523.90 00	IT Professional Services	CISCO NETWORK TECHNICAL SUPPORT	1,045	1,033		
		WORKSTATION/SERVER BACKUP & DISASTER	240	297		
		ANTI-VIRUS SOFTWARE MAINTENANCE/RENEWAL	318	86		
		CITY INTERNET CIRCUIT CONNECTION -		68		
		DATA CENTER APC/MGE UPS SYSTEM		151		
		WORKSTATION DEFRAGMENTOR SOFTWARE	128	116		
		DISASTER RECOVERY EMAIL MGMT SOFTWARE	488	503		
		CITYWIDE MICROSOFT LICENSING	2,474	2,919		
		EMAIL ARCHIVING SOFTWARE		110		
		GIS MOBILE FIELD MAPPING & DATA COLLECTION	1,073	1,173		
			subtotal	106	166	
					43	

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
			DATA CENTER FIRE SUPPRESSION SYSTEM -		30
			EMAIL FILTERING SERVICES	742	321
			WEB FILTERING SERVICES		99
			IP MONITORING SOFTWARE	300	18
			NETWORK MONITORING SOFTWARE		44
			TELEPHONE WIRING SERVICES	300	297
			NETWORK CONSULTING SERVICES	600	594
			CISCO NETWORK SUPPORT SERVICES	600	891
			LP360 LIDAR GIS SOFTWARE/SERVER		47
			WEBSITE OUTAGE MONITORING SERVICE		5
			GIS PARCEL BUILDING SOFTWARE		262
			TELEPHONY SUPPORT SERVICES	661	1,188
			PHONE EQUIPMENT MAINTENANCE & SUPPORT	736	710
			VMWARE ENVIRONMENT TECHNICAL SUPPORT	180	104
			WORKSTATION/SERVER BACKUP & DISASTER		30
			VIRTUAL SERVER LICENSING & SUPPORT		163
			EMPLOYEE SELF SERVICE SOFTWARE		56
			ENTERPRISE LICENSING FOR PASSWORD		74
			CITY INTERNET CIRCUIT CONNECTION	753	704
			REMOTE APPLICATION & DATABASE SOFTWARE	158	169
			ADOBE SOFTWARE LICENSES		2,799
			LONG DISTANCE SERVICE	103	106
			CELL PHONE SERVICE	2,781	2,891
			Critical Components - APC/MGE CPCS	-	-
			DPS - Printer R&M	350	-
			Microsoft - Servers Virtual Server Licenses	369	-
			Microsoft - SCM System Config Management	90	-
			VMWare	484	-
			TDC - Freeance	54	-
			Bellsouth Communications	-	-
			Showcase	-	-
			Zohho - Adselfservice Plus	-	-
			subtotal	15,133	18,267
	100 1320	531.20 00 Utilities	Electric Service - Georgia Power	6,592	6,592
			Garbage Service - BFI	232	232
			Gas Service - Gas South	670	670
			Water Service - Fulton County	88	88
			subtotal	7,582	7,582
	100 1320	531.60 00 Small Equipment	Printer Replacement/Repair	-	178
			Cell Phone Equipment	-	750
			subtotal	-	928
			Total	\$ 31,299	\$ 35,187
City-Wide Professional Memberships	100 1320	521.20 00 Professional Fees	Atlanta Regional Commission	1,900	1,900
132012			Georgia Municipal Association - Dues	15,000	15,000
			Georgia Municipal Association - Telecom	5,000	5,000
			Greater North Fulton Chamber of Commerce	5,000	5,000

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
			ICMA Performance Measurement Consortium	5,600	5,600
			Prepaid Items	-	-
			subtotal	32,500	32,500
			Total	\$ 32,500	\$ 32,500
Council Relations 132013	100 1320	521.20 00 Professional Fees	Council Retreat Facility	2,000	2,000
			subtotal	2,000	2,000
	100 1320	531.30 00 Food/Meals	Catering Services - Various Meetings	600	600
			City Business Related Luncheons	200	200
			Council Retreat - Meals and Accommodations	1,800	1,800
			Council Mid-Year Retreat - Meals and Facilities	1,000	1,000
			subtotal	3,600	3,600
			Total	\$ 5,600	\$ 5,600
Youth Council 132017	100 1320	523.40 00 Printing	Service Awards	200	200
			subtotal	200	200
	100 1320	531.10 00 General Supplies	General Supplies	100	100
			subtotal	100	100
	100 1320	531.30 00 Food/Meals	Catering Services - Various Meetings	200	200
			subtotal	200	200
			Total	\$ 500	\$ 500
Special Programs/Promotions 132018	100 1320	531.10 00 General Supplies	General Supplies	300	200
			subtotal	300	200
	100 1320	531.30 00 Food/Meals		300	300
			subtotal	300	300
	100 1320	533.10 00 Promotions	Retirement Gifts	2,000	2,000
			subtotal	2,000	2,000

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget	
			Total	\$ 2,600	\$ 2,500	
Public Information Activities 132040	100 1320 521.20 00	Professional Fees	Website Function Improvements	17,600	12,455	
			Consulting for Web Server	-	-	
				subtotal	17,600	12,455
	100 1320 523.40 00	Printing	Printing	500	500	
			subtotal	500	500	
	100 1320 523.85 01	Maintenance Contracts	Domain Name Registration - GSA Finance	125	150	
			SQ Box Solutions	1,130	1,400	
			Peak Democracy - Open City Hall	2,400	2,400	
			ClickFix, LLC	-	1,200	
			subtotal	3,655	5,150	
100 1320 531.10 00	General Supplies	General Office Supplies	200	300		
		Postage - City Speaker	-	-		
		subtotal	200	300		
100 1320 531.60 00	Small Equipment	Software Purchases & Upgrades	-	-		
		subtotal	-	-		
100 1320 542.10 00	Machinery & Equipment		-	-		
		subtotal	-	-		
			Total	\$ 21,955	\$ 18,405	
Special Events Employee Expenses 1321EE	100 1320 521.10 00	Professional Development	Association Membership Fees	575	575	
			Dodson Professional Development	200	200	
			Special Events Subscriptions	250	250	
			Special Events Professional Development	-	-	
			subtotal	1,025	1,025	
	100 1320 523.50 00	Travel	Dodson Local Mileage	1,000	1,000	
			Dodson Travel Expenses	-	-	
			Part Time Employee Local Mileage	450	450	
			Special Events Travel	-	-	
			subtotal	1,450	1,450	
100 1320 523.90 00	IT Professional Services	Cell Phone Service	730	2,190		
		subtotal	730	2,190		
100 1320 531.60 00	Small Equipment	Cell Phone Equipment	-	600		
		subtotal	-	600		
100 1320 531.60 01	IT Computer Refresh	Workstation Replacement	-	-		
		subtotal	-	-		
100 1320 542.10 00	Machinery & Equipment		-	-		
		subtotal	-	-		
			Total	\$ 3,205	\$ 5,265	
Special Events General Office Admin 1321GO	100 1320 521.20 00	Professional Fees	Fall Fest Website Design & Hosting	-	-	
			Fulton County Board of Education - Parking Lot	1,150	1,150	
			subtotal	1,150	1,150	
100 1320 523.30 00	Advertising	Advertising	1,020	1,020		
		subtotal	1,020	1,020		

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
	100 1320 523.40 00	Printing	Business Cards	100	100
			Envelopes	300	300
			subtotal	400	400
	100 1320 531.10 00	General Supplies	Office Supplies	1,000	1,000
			Postage Allocation	1,000	1,000
			Copier Allocation	200	200
			150th Book Shipping	-	-
			subtotal	2,200	2,200
	100 1320 531.30 00	Food/Meals	Lunch/Dinner Meetings w/ Organizations	300	300
			subtotal	300	300
			Total	\$ 5,070	\$ 5,070
Downtown Decorations 1321SD	100 1320 521.20 00	Professional Fees	Electric Hook Up for Tree	510	510
			Holiday Decorations for Downtown	600	600
			Holiday Decorating - Install & Removal	11,250	11,250
			subtotal	12,360	12,360
	100 1320 523.30 00	Advertising	Advertising	-	-
			subtotal	-	-
	100 1320 531.10 00	General Supplies	Office Supplies	-	-
			Hay & Delivery - Fall Decorations	1,000	400
			subtotal	1,000	400
	100 1320 531.20 00	Utilities	Electrical - Temporary Poles	1,160	1,160
			subtotal	1,160	1,160
			Total	\$ 14,520	\$ 13,920
Alpharetta Arts Street Fest (Spring Show) 132113	100 1320 521.20 00	Professional Fees	Cleaning Crew	450	-
			Entertainment	1,525	1,525
			Graphic Designer	2,450	2,450
			Photographer	250	250
			Street Sweeper	281	281
			Security Overnight	765	765
			Stage, Sound & Lighting	6,575	6,575
			On Site Staff for Electrical Services	1,600	1,600
			subtotal	13,896	13,446
	100 1320 522.32 00	Rental Equipment	Portable Toilets	750	750
			Dumpsters & Recycling Bins	561	561
			Tents, Tables, Chairs & Two Way Radios	2,500	2,500
			subtotal	3,811	3,811
	100 1320 523.30 00	Advertising	Event, Road Closings, Online, Etc.	4,590	5,040
			subtotal	4,590	5,040
	100 1320 523.40 00	Printing	Applications & Business Cards	-	320
			Banners	2,250	2,250
			Programs & Flyers	1,020	1,020
			subtotal	3,270	3,590
	100 1320 531.10 00	General Supplies	Mailings & Postage	100	100
			Various Supplies Children's Area, Skirting, Artist Bags	535	950
			subtotal	635	1,050

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
	100 1320	531.20 00 Utilities	Electrical - Temporary Poles	445	445
			subtotal	445	445
	100 1320	531.30 00 Food/Meals	Jurors Breakfast and Dinner/Artist's Breakfast	500	500
			subtotal	500	500
		Total		\$ 27,147	\$ 27,882
Scarecrow Harvest 132114	100 1320	521.20 00 Professional Fees	Cleaning Crew	300	-
			On Site Staff for Electrical Services	238	238
			Entertainment	3,802	3,802
			Graphic Designer	2,000	2,000
			Photographer	250	250
			Misc	-	-
			Stage, Sound & Lighting	1,100	1,100
			subtotal	7,690	7,390
	100 1320	522.32 00 Rental Equipment	Portable Toilets	250	250
			Dumpsters & Recycling Bins	500	500
			Tents, Tables, Chairs & Two Way Radios	500	500
			subtotal	1,250	1,250
	100 1320	523.30 00 Advertising	Event, Road Closings, Online Etc.	2,735	2,735
			subtotal	2,735	2,735
	100 1320	523.40 00 Printing	Banners, Flyers, & Awards	2,000	2,000
			subtotal	2,000	2,000
	100 1320	531.10 00 General Supplies	Car Detail	125	125
			Hay Delivery for Staging of Scarecrows	2,020	2,771
			Mailings & Postage	700	700
			Various Supplies Children's Area, Skirting	865	865
			subtotal	3,710	4,461
	100 1320	531.20 00 Utilities		-	-
			subtotal	-	-
	100 1320	531.30 00 Food/Meals	Volunteers	135	135
			subtotal	135	135
	100 1320	533.10 00 Promotions		-	-
			subtotal	-	-
		Total		\$ 17,520	\$ 17,971
Mayor's Challenge 132115	100 1320	521.20 00 Professional Fees	Contract with Alpharetta Rotary	600	1,500
			subtotal	600	1,500
	100 1320	523.30 00 Advertising	Advertising	1,250	-
			subtotal	1,250	-
	100 1320	523.40 00 Printing	Banners	510	-
			Ribbons	125	-
			Registration Forms & Flyers to Promote Event	500	-
			subtotal	1,135	-
	100 1320	531.10 00 General Supplies	Mailings & Postage	100	-
			Allied Waste		
			Trophies	408	-
			subtotal	508	-

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
	100 1320 531.30 00	Food/Meals	Food for Race	50	-
			subtotal	50	-
			Total	\$ 3,543	\$ 1,500
Old Soldier's Day 132117	100 1320 521.20 00	Professional Fees	Parade Transportation	-	600
			Graphic Designer	200	200
			Photographer	250	250
			Stage, Sound & Lighting	1,020	1,020
			subtotal	1,470	2,070
	100 1320 522.32 00	Rental Equipment	Dumpsters & Recycling Bins	200	200
			Portable Toilets	110	110
			subtotal	310	310
	100 1320 523.30 00	Advertising	Event, Road Closings, Etc.	1,000	1,000
			subtotal	1,000	1,000
	100 1320 523.40 00	Printing	Banners, Photos, Applications	1,000	1,000
			Posters, Flyers, Programs	900	900
			subtotal	1,900	1,900
	100 1320 531.10 00	General Supplies	General Supplies	1,450	1,450
			Postage	50	250
			T-shirts from American Legion	160	160
			subtotal	1,660	1,860
	100 1320 531.30 00	Food/Meals	Volunteers	50	50
			subtotal	50	50
			Total	\$ 6,390	\$ 7,190
Taste of Alpharetta 132118	100 1320 521.20 00	Professional Fees	Entertainment	2,000	2,000
			Buses/Shuttles	1,500	1,500
			Cleaning Crew	-	-
			Credit Card Fees	1,575	1,575
			Graphic Designer	3,000	3,000
			TOA Vendor Payout	91,800	83,710
			Photographer	510	510
			Stage, Sound & Lighting	6,000	6,000
			Street Sweeper	1,020	1,020
			On Site Staff for Temporary Electrical Services	8,251	8,251
			subtotal	115,656	107,566
	100 1320 522.32 00	Rental Equipment	Portable Toilets	4,200	4,200
			Storage Space	1,428	1,428
			Dumpsters & Recycling Bins		
			Golf Carts	1,000	1,000
			Kitchen Equipment for Competition	2,550	2,550
			Two Way Radios	357	357
			Tents, Tables, Chairs & Competition Stage	16,320	16,543
			subtotal	25,855	26,078
	100 1320 523.30 00	Advertising	Events, Road Closings, Etc.	4,510	4,510
			subtotal	4,510	4,510

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
	100 1320 523.40 00	Printing	Kiosks, Application Edits	1,000	1,000
			Posters, Maps, Brochures, Flyers & Tickets	12,000	6,000
			Banners	1,250	1,750
			subtotal	14,250	8,750
	100 1320 531.10 00	General Supplies	Car Detail	-	100
			Mailings & Postage	150	150
			General Supplies	1,020	920
			Postage/Copier Allocation	500	500
			subtotal	1,670	1,670
	100 1320 531.20 00	Utilities	Electricity - Infrastructure	612	612
			Electricity - Georgia Power	300	300
			subtotal	912	912
	100 1320 533.10 00	Promotions	Judges/Volunteer Gifts	-	-
			TOA Sponsor Books	102	102
			Trophies	950	950
			T-Shirts	2,500	2,500
			subtotal	3,552	3,552
		Total		\$ 166,405	\$ 153,038
Tree Lighting 132119	100 1320 521.20 00	Professional Fees	Entertainment	750	1,500
			Parade Transportation	750	-
			Graphic Designer	1,500	2,000
			Music Performance	500	500
			Photographer	255	255
			Stage & Sound Lighting	1,000	1,595
			On Site Staff for Temporary Electrical Services	800	800
			RCS Productions	1,700	-
			subtotal	7,255	6,650
	100 1320 522.32 00	Rental Equipment	Portable Toilets	133	236
			subtotal	133	236
	100 1320 523.30 00	Advertising	Event, Road Closings, Etc.	1,606	1,500
			Banners	700	-
			Posters & Flyers	900	-
			subtotal	3,206	1,500
	100 1320 523.40 00	Printing	Banners	353	592
			Programs, Posters & Flyers	691	1,772
			subtotal	1,044	2,364
	100 1320 531.10 00	General Supplies	Dumpsters & Recycling Bins	66	66
			General Supplies	700	700
			subtotal	766	766
	100 1320 531.20 00	Utilities		-	-
			subtotal	-	-
	100 1320 531.30 00	Food/Meals	Volunteers	-	-
			subtotal	-	-
		Total		\$ 12,404	\$ 11,516

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
Lazy Log Cabin Days - Downtown Fall Festival 132121	100 1320 521.20 00	Professional Fees	Historic Demonstrators Photographer	3,255 -	2,863 250
			subtotal	3,255	3,113
	100 1320 522.32 00	Rental Equipment	The Rental Place	-	600
			subtotal	-	600
	100 1320 523.30 00	Advertising	Event, Road Closings, Etc.	-	500
			subtotal	-	500
	100 1320 523.40 00	Printing	Banners Brochures, Signs & Event Maps	- -	- -
			subtotal	-	-
	100 1320 531.10 00	General Supplies	Hay & Delivery Supplies - Children's Area	- -	135 405
			subtotal	-	540
	100 1320 531.20 00	Utilities		-	-
		subtotal	-	-	
100 1320 531.30 00	Food/Meals	Volunteers	-	70	
		subtotal	-	70	
100 1320 533.10 00	Promotions	T-Shirts	-	-	
		subtotal	-	-	
		Total	\$ 3,255	\$ 4,823	
Historical Preservation 132126 (transferred to Recreation and Parks)	100 1320 521.20 00	Professional Fees	Morningstar of Alpharetta PastPerfect Software - Annual Maintenance Fee	- -	- -
			subtotal	-	-
	100 1320 531.10 00	General Supplies	Gen Supplies Postage	- -	- -
			subtotal	-	-
	100 1320 531.30 00	Food & Meals	Lunch, Dinner Meetings	-	-
			subtotal	-	-
100 1320 531.60 00	Small Equipment		-	-	
		subtotal	-	-	
		Total	\$ -	\$ -	
Econ. Dev. Employee Expenses 1322EE	100 1320 521.10 00	Professional Development	Jones - Association Membership Fees Jones - Training and Education	- -	500 800
			subtotal	-	1,300
	100 1320 523.50 00	Travel	Jones - Local Mileage	-	100
			subtotal	-	100
	100 1320 531.30 00	Food / Meals	Jones - Meals and Meetings	-	200
			subtotal	-	200
	100 1320 531.60 00	Small Equipment	Cell Phone Equipment	-	-
			subtotal	-	-
100 1320 531.60 01	IT Computer Refresh	Workstation Replacement - Jones	-	-	
		subtotal	-	-	
		Total	\$ -	1,600	

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget	
Econ. Dev. Support Services 1322SS	100 1320 523.85 01	Maintenance Contracts	Co-Star Group	-	5,210	
			<i>subtotal</i>	-	5,210	
	100 1320 523.90 00	IT Professional Services	Cell Phone Service	-	780	
			<i>subtotal</i>	-	780	
		Total		\$ -	5,990	
Development Authority Expenses 132210	100 1320 521.10 00	Professional Development	Authority Member Training	-	1,000	
			<i>subtotal</i>	-	1,000	
	100 1320 531.30 00	Food / Meals	Meals and Meetings	-	500	
			<i>subtotal</i>	-	500	
			Travel	Authority Member Travel	-	200
			<i>subtotal</i>	-	200	
	100 1320 531.10 00	General Supplies	Office Supplies	-	200	
			<i>subtotal</i>	-	200	
		Total		\$ -	1,900	
Downtown 132215	100 1320 523.30 00	Advertising	Advertising / Marketing Recruitment Activities	-	2,000	
			<i>subtotal</i>	-	1,210	
				-	3,210	
	100 1320 523.40 00	Printing	Brochures	-	200	
			<i>subtotal</i>	-	200	
100 1320 531.30 00	Food / Meals	Meals and Meetings	-	200		
		<i>subtotal</i>	-	200		
		Total		\$ -	3,610	
Community Marketing / Promotions 132220	100 1320 523.30 00	Advertising	Advertising / Marketing Marketing Events	-	2,500	
			<i>subtotal</i>	-	1,500	
				-	4,000	
	100 1320 523.40 00	Printing	Brochures	-	2,500	
			<i>subtotal</i>	-	2,500	
100 1320 533.10 00	Promotions	Promotional Materials	-	400		
		<i>subtotal</i>	-	400		
		Total		\$ -	6,900	
Downtown Properties 132300	100 1320 521.20 00	Professional Fees	Property Maintenance	-	-	
			<i>subtotal</i>	-	-	
	100 1320 523.85 01	Maintenance Contracts	Reserve for potential Property Maintenance	-	36,000	
		<i>subtotal</i>	-	36,000		
		Total		\$ -	\$ 36,000	
Total Budget				\$ 374,998	\$ 429,942	

PERFORMANCE MEASUREMENTS

City Administration Performance Measurements	Actual FY 2008	Actual FY 2009	Actual FY 2010	YTD (Feb. 2011) FY 2011	Target FY 2011	Target FY 2012
City Administration Department annual turnover percentage	10.0%	10.0%	0.0%	0.0%	0.0%	0.0%
# of Public meetings held	50	52	44		40	32
Number of website hits	4,693,023	4,800,962	4,923,592	N/A	5,000,000	N/A
Website Unique Visitors	N/A	N/A	380,366	213,659	N/A	373,308
Website Page Views	N/A	N/A	1,956,813	1,111,139	N/A	1,930,800
% of Website New Visits	N/A	N/A	64.67%	62.46%	N/A	65%
Number of newsletters distributed	54,000	52,000	N/A	N/A	N/A	N/A
# of Grant applications prepared	15	15	13	8	13	15
# of Grants received	6	7	9	6	7	7
% of successful grant applications	40%	47%	69%	75%	54%	47%
Total value of grants received	\$120,516	\$60,000	\$7,193,802	\$82,557	\$100,000	\$100,000
# of Grants managed	34	28	42	38	35	35
Personnel Assigned:	5.0 FTE	5.0 FTE	5.0 FTE	5.0 FTE	5.0 FTE	5.0 FTE
City Administrator	City Administrator	City Administrator	City Administrator	City Administrator	City Administrator	City Administrator
Asst City Admin.	Asst City Admin	Asst City Admin	Asst City Admin	Asst City Admin	Asst City Admin	Asst City Admin
Executive Assistant	Executive Assistant	Executive Assistant	Executive Office Coord.	Executive Office Coord.	Executive Office Coord.	Executive Office Coord.
Grants Manager	Grants Manager	Grants Manager	Grants Administrator	Grants Administrator	Grants Administrator	Grants Administrator
Webmaster	Webmaster	Webmaster	Web Administrator	Web Administrator	Web Administrator	Web Administrator

Special Events Performance Measurements	Actual FY 2008	Actual FY 2009	Actual FY 2010	YTD (Feb. 2011) FY 2011	Target FY 2011	Target FY 2012
# of Total approved events:						
Exclusive City Events	37	38	35	23	12	36
City Partnered Events	12	12	50	18	32	50
Other Events	13	43	42	16	26	42
Approximate attendance for:						
Alpharetta Marathon	3,000	300	N/A	N/A	N/A	N/A
Taste of Alpharetta	85,000	60,000	64,000		64,000	64,000
Mayor's Challenge	1,000	1,000	1,000		1,000	1,000
Old Soldier's Day Parade	10,000	9,500	9,500	9,500	9,500	9,500
Annual Tree Lighting	4,500	4,500	3,500	3,500	3,000	3,500
Alpharetta Arts Street Fest Spring	15,000	15,000	15,000		15,000	15,000
Alpharetta Arts Street Fest Fall	N/A	N/A	N/A	N/A	N/A	N/A
Scarecrow Harvest		3,000	3,500	3,500	3,000	3,500
Lazy Log Cabin Days	5,000	4,000	750	700	N/A	750
# of Special events applications processed	2,100	2,250	2,260			
# of Volunteers recruited	375	420	750	500	250	750
# of Special event sponsors	25	32	38	9	28	39
# of Event vendors managed	260	240	600	200	400	600
Personnel Assigned:	1.5 FTE	2.0 FTE				
Special Events Manager	Special Events Manager	Special Events Manager	Special Events Manager	Special Events Manager	Special Events Manager	Special Events Manager
Special Events Coordinator (.5)	Special Events Coordinator (2 PT)					

City Administration - Economic Development						
Performance Measurements	Actual FY 2008	Actual FY 2009	Actual FY 2010	YTD (Feb. 2011) FY 2011	Target FY 2011	Target FY 2012
# of Existing business contacts	225	208	215	200	200	210
# of New projects	5	4	4	3	4	4
# of Major business prospects recruited	5	3	3	2	3	3
Personnel Assigned:						1.0 FTE*
						Economic Dev Coordinator

* FY 2012 includes the reorganization of the Economic Development function (1.0 FTE Economic Development Coordinator position) from the Community Development Department to City Administration.



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CITY CLERK

The Organizational Chart is included under the *City Administration* tab of this document.



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City Clerk

Mission Statement

The City Clerk's Office pledges to be the professional link between the citizens and city government. The City Clerk's office is ever mindful of neutrality and impartiality, rendering equal service to everyone. In addition, the City Clerk's office is committed to maintaining accurate records and quality record retention.

Goals and Objectives

- ✓ Continued efforts to improve records retention processes through document imaging;
- ✓ Continue to improve meeting agenda reports and updates, using Internet and document imaging technology; and
- ✓ Encourage improved efficiency on consent agenda items to allow adequate time on primary agenda items.

5-YEAR FINANCIAL SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2012
CITY CLERK
Five-year Financial Summary**

	Actual FY 2008	Actual FY 2009	Actual FY 2010	Amended Budget FY 2011	Recommended Budget FY 2012
Revenue	\$ 454,338	\$ 433,919	\$ 426,972	\$ 407,000	\$ 407,000
<i>% Change</i>		-4.5%	-1.6%	-4.7%	0.0%
<i>average 5 year percent change</i>		-2.7%			
Expenditures	\$ 309,806	\$ 249,190	\$ 350,403	\$ 270,292	\$ 413,000
<i>% Change</i>		-19.6%	40.6%	-22.9%	52.8%
<i>average 5 year percent change</i>		12.7%			

DEPARTMENT BUDGET SUMMARY

REVENUE DETAIL BY ACCOUNT

City of Alpharetta

Budget: FY 2012
 Statement: Revenue Summary by Account

Project #/Title	Account Number	Title	Account Detail	AMENDED BUDGET FY 2011	RECOMMENDED BUDGET FY 2012
100	1130 321.10 00	Alcohol Beverage Excise Tax		\$ 400,000	\$ 400,000
100	1130 321.10 10	Invest/Advertising Fee		5,000	5,000
100	1130 324.10 00	Business License Penalty		2,000	2,000
100	1130 324.40 00	Interest on Business Licenses		-	-
Total				\$ 407,000	\$ 407,000

EXPENDITURE SUMMARY **BY PROJECT**

City of Alpharetta

Budget:

FY 2012

Statement:

Expenditure Summary by Project (Maintenance and Operations/Capital)

ACCOUNT DESCRIPTION	FY 2011 Project Budget Amended	FY 2012 Project Budget Request	City Clerk Employee Expenses	General Office Admin	City Clerk Support Services	Council Support	Elections	Mail Room
			1130EE	1130GO	1130SS	113011	113012	113013
Professional Development	\$ 1,000	\$ 1,200	\$ 1,200	\$ -	\$ -	\$ -	\$ -	\$ -
Professional Fees	3,600	141,600	-	500	100	3,000	138,000	-
Equipment R & M	-	-	-	-	-	-	-	-
Communications	-	-	-	-	-	-	-	-
Advertising	9,800	10,000	-	-	2,000	5,000	3,000	-
Printing	100	100	-	100	-	-	-	-
Travel	975	1,000	1,000	-	-	-	-	-
Maintenance Contracts	13,192	14,369	-	-	10,694	-	-	3,675
IT Professional Services	4,364	1,924	-	-	1,924	-	-	-
General Supplies	10,500	11,300	-	3,000	-	1,300	-	7,000
Utilities	7,378	7,456	-	-	7,456	-	-	-
Food/Meals	1,600	1,600	-	600	-	1,000	-	-
Small Equipment	-	28	-	-	28	-	-	-
IT Computer Refresh	1,550	1,400	-	1,400	-	-	-	-
Non-Recurring	4,000	4,000	-	4,000	-	-	-	-
Promotions	-	-	-	-	-	-	-	-
Machinery	-	-	-	-	-	-	-	-
TOTAL	\$ 58,059	\$ 195,977	\$ 2,200	\$ 9,600	\$ 22,202	\$ 10,300	\$ 141,000	\$ 10,675

EXPENDITURE DETAIL **BY PROJECT**

Budget: FY 2012
Statement: Expenditure Summary by Project (Maintenance and Operations/Capital)

Project #	Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget		
1130EE	Employee Expenses	100-1130-521.10-00	Professional Development	Kennedy Professional Development	1,000	1,000		
				Rainwater GA Municipal Clerk Renewal	-	-		
				Rainwater IIMC Renewal	-	200		
				subtotal	1,000	1,200		
		100-1130-523.50-00	Travel	Kennedy Travel Expenses	175	1,000		
				subtotal	175	1,000		
Total					\$ 1,175	\$ 2,200		
1130GO	General Office Admin	100-1130-521.20-00	Professional Fees	Temporary Staffing	500	500		
				subtotal	500	500		
				100-1130-523.40-00	Printing	Printing	100	100
						subtotal	100	100
				100-1130-531.10-00	General Supplies	General Office Supplies	3,000	3,000
						Office Depot Office Supplies	-	-
						Copier Allocation	-	-
						Digital Media - Toner Cartridges	-	-
						Unibind	-	-
						Calendars	-	-
				subtotal	3,000	3,000		
				100-1130-531.30-00	Food/Meals	Luncheons	600	600
						SmokeJack - City Hall Holiday Luncheon	-	-
						Publix - City Hall Holiday Luncheon	-	-
				subtotal	600	600		
100-1130-531.60-00	Small Equipment		-	-				
		subtotal	-	-				
100-1130-531.60-01	IT Computer Refresh	Computer Replacement	1,550	1,400				
		subtotal	1,550	1,400				
100-1130-532.40-00	Non-recurring	Flowers for City Employees	4,000	4,000				
		Memorial Donations	-	-				
subtotal	4,000	4,000						
100-1130-533.10-00	Promotions	Holiday Decorations	-	-				
		Poinsettias - Milton HS	-	-				
subtotal	-	-						
100-1130-542.10-00	Mach/Equip		-	-				
		subtotal	-	-				
Total					\$ 9,750	\$ 9,600		

Project #	Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget	
1130SS	Support Services	100-1130-521.20-00	Professional Fees	Bank Related Fees	100	100	
				<i>subtotal</i>	100	100	
		100-1130-522.20-10	Equipment R & M			-	-
				<i>subtotal</i>		-	-
		100-1130-523.20-00	Communications			-	-
				<i>subtotal</i>		-	-
		100-1130-523.40-00	Advertising		Bid and Recruitment Advertising	2,000	2,000
				<i>subtotal</i>		2,000	2,000
		100-1130-523.85-01	Maintenance Contracts		Building Maintenance - Janitorial Contract	2,517	2,517
					Copier Maintenance	7,000	7,000
					GRM - Records Management	2,411	1,177
				<i>subtotal</i>		9,517	10,694
		100-1130-523.90-00	IT Professional Services		CISCO NETWORK TECHNICAL SUPPORT	161	160
					WORKSTATION/SERVER BACKUP & DISASTER RECOVERY OF PHYSICAL SERVER FILES	37	46
					ANTI-VIRUS SOFTWARE MAINTENANCE/RENEWAL	49	13
					CITY INTERNET CIRCUIT CONNECTION - SUPPLEMENT & BACKUP	-	10
					DATA CENTER APC/MGE UPS SYSTEM MAINTENANCE	-	23
					WORKSTATION DEFRAGMENTOR SOFTWARE MAINTENANCE/RENEWAL	20	18
					DISASTER RECOVERY EMAIL MGMT SOFTWARE MAINTENANCE/RENEWAL	75	78
					CITYWIDE MICROSOFT LICENSING	423	452
					EMAIL ARCHIVING SOFTWARE MAINTENANCE/RENEWAL	-	17
					GIS MOBILE FIELD MAPPING & DATA COLLECTION SOFTWARE MAINTENANCE/RENEWAL	165	182
					DATABASE MANAGEMENT SOFTWARE MAINTENANCE/RENEWAL	16	26
			BLACKBERRY SERVER MAINTENANCE/RENEWAL	-	7		
			INSPECTION	-	5		
			EMAIL FILTERING SERVICES	114	50		
			WEB FILTERING SERVICES	-	15		
			IP MONITORING SOFTWARE MAINTENANCE/RENEWAL	46	3		
			NETWORK MONITORING SOFTWARE MAINTENANCE/RENEWAL	-	7		
			TELEPHONE WIRING SERVICES	46	46		
			NETWORK CONSULTING SERVICES	92	92		
			CISCO NETWORK SUPPORT SERVICES	97	138		
			LP360 LIDAR GIS SOFTWARE/SERVER MAINTENANCE	-	7		
			WEBSITE OUTAGE MONITORING SERVICE	-	1		
			GIS PARCEL BUILDING SOFTWARE	-	41		
			TELEPHONY SUPPORT SERVICES	102	184		

Project #	Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
				PHONE EQUIPMENT MAINTENANCE & SUPPORT	113	110
				VMWARE ENVIRONMENT TECHNICAL SUPPORT	28	16
				WORKSTATION/SERVER BACKUP & DISASTER		
				RECOVERY OF VIRTUAL SERVER FILES	-	5
				VIRTUAL SERVER LICENSING & SUPPORT	57	25
				EMPLOYEE SELF SERVICE SOFTWARE		
				MAINTENANCE/RENEWAL	-	9
				MANAGEMENT	-	11
				CITY INTERNET CIRCUIT CONNECTION	116	109
				LONG DISTANCE SERVICE	103	18
				DPS Printer R& M	69	-
				Microsoft - SCM System Config Management	14	-
				TDC Group Freeeance	10	-
				Bellsouth Communication	-	-
				Critical Components	-	-
				Zoho - Adeslfservice	-	-
				subtotal	1,953	1,924
		100-1130-531.20-00	Utilities	BFI - Garbage Service	232	232
				GA Power - Electric Service	6,386	6,464
				Fulton Cty - Water Service	90	90
				Gas Service	670	670
				subtotal	7,378	7,456
		100-1130-531.60-00	Small Equipment	Printer Replacement/Repair	-	28
				subtotal	-	28
				Total	\$ 22,154	\$ 22,202
113011	City Council Support	100-1130-521.20-00	Professional Fees	Municipal Code, including police updates	3,000	3,000
				subtotal	3,000	3,000
		100-1130-523.40-00	Advertising	Newspaper advertisements (incl alcohol)	5,000	5,000
				subtotal	5,000	5,000
		100-1130-531.10-00	General Supplies	Unibind	1,300	1,300
				General Supplies	-	-
				Digital Media - Toner Cartridges	-	-
				Water for Council Meetings	-	-
				subtotal	1,300	1,300
		100-1130-531.30-00	Food/Meals	City Council Events - Swearing in ceremony	1,000	1,000
				subtotal	1,000	1,000
		100-1130-532.40-00	Non-recurring	Non-Recurring Expenses	-	-
				subtotal	-	-
				Total	\$ 10,300	\$ 10,300

Project #	Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget	
113012	Elections	100-1130-521.20-00	Professional Fees	Fulton County Elections	-	138,000	
		<i>subtotal</i>				-	138,000
		100-1130-523.40-00	Advertising	Election Advertisements	2,800	3,000	
		<i>subtotal</i>				2,800	3,000
Total					\$ 2,800	\$ 141,000	
113013	Mail Room	100-1130-523.85-01	Maintenance Contract	Pitney Bowes	3,675	3,675	
		<i>subtotal</i>				3,675	3,675
		100-1130-531.10-00	General Supplies	Pitney Bowes Postage &Supplies Copier Allocation	7,000 -	7,000 -	
		<i>subtotal</i>				7,000	7,000
Total					\$ 10,675	\$ 10,675	
Total					\$ 56,854	\$ 195,977	

PERFORMANCE MEASUREMENTS

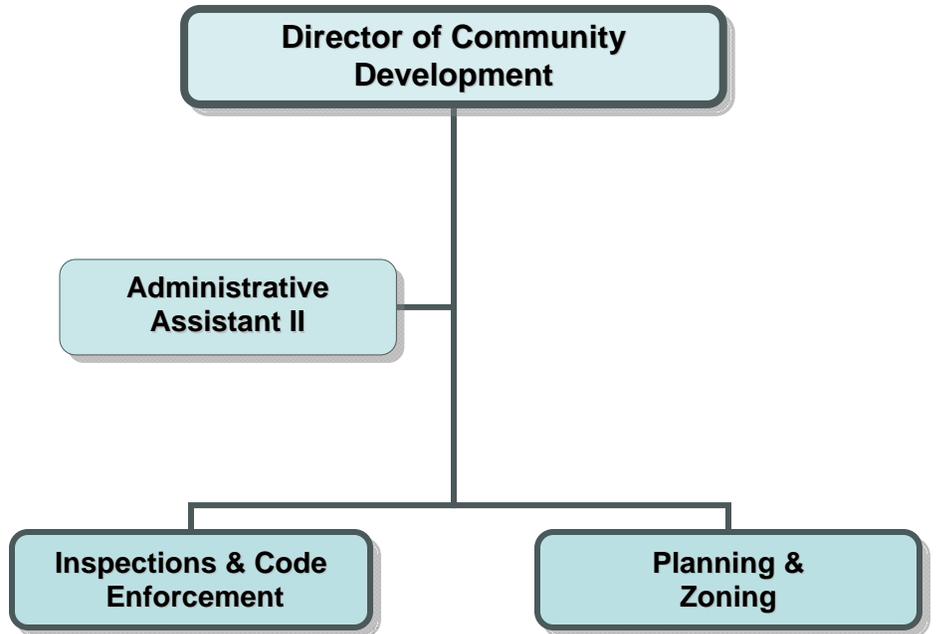
City Clerk Performance Measurements	Actual FY 2008	Actual FY 2009	Actual FY 2010	YTD (Feb. 2011) FY 2011	Target FY 2011	Target FY 2012
City Clerk annual turnover percentage	0.0%	0.0%	0.00%	0.00%	0.00%	0.00%
# of Ordinances prepared	35	35	35	1	35	35
# of Open records requests processed	30	30	15	5	15	15
# of New alcohol license applications	25	15	24	1	20	20
Personnel Assigned:	2.0 FTE	2.0 FTE	2.0 FTE		2.0 FTE	2.0 FTE
	City Clerk	City Clerk	City Clerk		City Clerk	City Clerk
	Admin Asst. I	Admin Asst. I	Asst. City Clerk		Asst. City Clerk	Asst. City Clerk



Community Development



Diana Wheeler
Director of Community
Development





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Community Development

Administration, Planning & Zoning, and Code Enforcement

Mission Statement

To protect and enhance the lives of Alpharetta citizens by protecting property values, guiding the City's growth and safeguarding the built environment.

Goals and Objectives

- ✓ Enforce the standard building code and zoning code;
- ✓ Provide building inspections within 48 hours of request;
- ✓ Provide efficient plans processing and permitting;
- ✓ Provide quality support to boards and commissions staffed by Community Development;
- ✓ Maintain and update demographic, statistical and other data, maps and materials;
- ✓ Process all public hearings in the most efficient manner possible; and
- ✓ Maintain and process business licenses for the City.

5-YEAR FINANCIAL SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2012
COMMUNITY DEVELOPMENT
Five-Year Financial Summary**

	Actual FY 2008	Actual FY 2009	Actual FY 2010	Amended Budget FY 2011	Recommended Budget FY 2012
Revenue	\$ 2,198,050	\$ 1,145,558	\$ 1,419,529	\$ 755,900	\$ 1,415,900
<i>% Change</i>		-47.9%	23.9%	-46.7%	87.3%
<i>average 5 year percent change</i>		4.1%			
Expenditures	\$ 1,879,108	\$ 1,904,173	\$ 1,925,790	\$ 2,028,382	\$ 1,961,072
<i>% Change</i>		1.3%	1.1%	5.3%	-3.3%
<i>average 5 year percent change</i>		1.1%			

DEPARTMENT BUDGET SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2012
COMMUNITY DEVELOPMENT
BUDGET REQUEST BY ACCOUNT**

Amended FY 2011 to FY 2012

Notes	ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	ADOPTED BUDGET FY 2011	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2011	RECOMMENDED BUDGET FY 2012	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
(1)	Revenue								
	<i>Licenses & Permits</i>								
	Development Permits	\$ 139,445	\$ 40,932	\$ 50,000	\$ -	\$ 50,000	\$ 70,000	40.0%	\$ 20,000
	Building Permits	613,194	900,010	450,000	-	450,000	900,000	100.0%	450,000
	Occupancy Permits	107,766	84,554	65,000	-	65,000	75,000	15.4%	10,000
	Sign Permits	40,251	33,610	30,000	-	30,000	30,000	0.0%	-
	<i>Charges for Services</i>								
	Planning and Development Fees & Charges	76,581	78,727	55,000	-	55,000	65,000	18.2%	10,000
	Administration (Impact Fees)	17,755	3,135	900	-	900	900	0.0%	-
	Plan Review	150,565	278,562	105,000	-	105,000	275,000	161.9%	170,000
	<i>Fines & Forfeitures</i>								
	Code Enforcement Board	-	-	-	-	-	-	-	-
	Total Revenue	\$ 1,145,558	\$ 1,419,529	\$ 755,900	\$ -	\$ 755,900	\$ 1,415,900	87.3%	\$ 660,000

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2012
COMMUNITY DEVELOPMENT
BUDGET REQUEST BY ACCOUNT**

Amended FY 2011 to FY 2012

Notes	ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	ADOPTED BUDGET FY 2011	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2011	RECOMMENDED BUDGET FY 2012	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Expenditures									
(2)	Personnel Services:								
	Salary	\$ 1,164,753	\$ 1,175,347	\$ 1,174,151	\$ -	\$ 1,174,151	\$ 1,128,095	-3.9%	\$ (46,056)
	Benefits	484,796	509,655	554,231	-	554,231	535,808	-3.3%	(18,423)
	subtotal	\$ 1,649,549	\$ 1,685,002	\$ 1,728,382	\$ -	\$ 1,728,382	\$ 1,663,903	-3.7%	\$ (64,479)
	Maintenance and Operations:								
	Professional Development	\$ 8,238	\$ 9,035	\$ 6,804	\$ (235)	\$ 6,569	\$ 8,304	26.4%	\$ 1,735
(3)	Professional Fees	40,303	14,862	20,644	4,800	25,444	13,421	-47.3%	(12,023)
	Board Member Fees	11,300	11,850	11,250	-	11,250	11,250	0.0%	-
	Equipment R & M	49	-	500	(375)	125	500	300.0%	375
	Vehicle R & M	11,807	12,426	19,236	(4,530)	14,706	19,800	34.6%	5,094
	Rental Land/Building	81,464	82,824	84,774	-	84,774	86,000	1.4%	1,226
	Communications	5,303	-	-	-	-	-	-	-
	Advertising	9,392	7,298	7,000	(250)	6,750	7,000	3.7%	250
	Printing	2,861	4,806	4,550	1,625	6,175	4,050	-34.4%	(2,125)
(3)	Travel	5,358	1,833	3,000	(300)	2,700	2,600	-3.7%	(100)
(4)	Maintenance Contracts	42,547	13,790	18,166	-	18,166	20,834	14.7%	2,668
(4)	IT Professional Svcs	-	50,823	65,944	-	65,944	53,361	-19.1%	(12,583)
(3)	General Supplies	16,590	14,348	22,698	(3,485)	19,213	21,678	12.8%	2,465
	Uniforms	2,055	1,719	2,400	(1,485)	915	2,400	162.3%	1,485
	Utilities	11,571	11,950	13,434	-	13,434	14,119	5.1%	685
(3)	Food/Meals	2,493	1,738	1,900	2,685	4,585	1,400	-69.5%	(3,185)
	Small Equipment	3,294	178	400	50	450	2,802	522.7%	2,352
(5)	IT Computer Refresh	-	1,108	16,900	-	16,900	7,250	-57.1%	(9,650)
	Non-Recurring	-	200	400	1,500	1,900	400	-78.9%	(1,500)
	subtotal	\$ 254,624	\$ 240,788	\$ 300,000	\$ -	\$ 300,000	\$ 277,169	-7.6%	\$ (22,831)

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2012
COMMUNITY DEVELOPMENT
BUDGET REQUEST BY ACCOUNT**

Amended FY 2011 to FY 2012

Notes	ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	ADOPTED BUDGET FY 2011	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2011	RECOMMENDED BUDGET FY 2012	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
	Capital:								
(6)	Machinery	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	-	\$ 20,000
	subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	-	\$ 20,000
	Total	\$ 1,904,173	\$ 1,925,790	\$ 2,028,382	\$ -	\$ 2,028,382	\$ 1,961,072	-3.3%	\$ (67,310)
	Full-time Equivalent Positions	21.0	21.0	19.0		19.0	18.0	funded	
		-	-	2.0		2.0	2.0	un-funded	
		21.0	21.0	21.0		21.0	20.0		

- Notes*
- (1) Represents revenue directly associated with department operations. Please note: departmental operations often impact numerous revenue sources that are accounted for elsewhere within the city's budget. For example, the enforcement and collection of business and occupational taxes are a significant priority and the Community Development Department is instrumental in their collection. These revenues are accounted for in non-departmental operations (much like property taxes, franchise fees, etc.) but are reliant on the work of the Community Development Department.
- (2) Variance due primarily to: wage increases associated with the 2% performance-based merit program scheduled for April 1, 2012 (contingent upon a mid-year review of revenue trends); increases in group insurance costs; and the reorganization of the Economic Development function (1.0 FTE Economic Development Coordinator position) from the Community Development Department to City Administration.
- (3) Variance due primarily to the reorganization of the Economic Development function (approx. \$9,000 in maintenance and operations funding in FY 2011) from the Community Development Department to City Administration. The City Administration Department will see a corresponding increase in appropriations due to the reorganization.
- (4) Variance due primarily to the reallocation/reduction of offsite records storage fees from IT Professional Services to Maintenance Contracts.
- (5) Variance is based on a decrease in the number of computer replacements (desktops/laptops). Replacement is based on years of service as well as current condition. The replacement schedule is not standard and will vary from year-to-year.
- (6) Variance due primarily to the: (a) replacement of two copiers (\$12,000) that have reached the end of their useful lives and are in constant need of servicing; and (b) replacement of a server (\$8,000) and other hardware.

REVENUE SUMMARY BY ACCOUNT

City of Alpharetta

Budget: FY 2012
 Statement: Revenue Summary by Account

Project #/Title	Account Details	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended
100	7410 322.01 00	Development Permits		\$ 50,000	\$ 70,000
100	7410 322.02 00	Building Permits		450,000	900,000
100	7410 322.03 00	Occupancy Permits		65,000	75,000
100	7410 322.07 00	Sign Permits		30,000	30,000
100	7410 341.30 00	Plan & Dev Fees/Charges		55,000	65,000
100	7410 341.32 01	Administration		900	900
100	7410 342.20 10	Plan Review		105,000	275,000
100	7410 351.19 00	Code Enforcement Board		-	-
100	7410 371.00 00	Private Sources		-	-
100	7410 371.99 00	Contra Revenue - Donations		-	-
Total				\$ 755,900	\$ 1,415,900

Notes

Represents revenue directly associated with department operations. Please note: departmental operations often impact numerous revenue sources that are accounted elsewhere within the City's budget. For example, the enforcement and collection of Business and Occupation Taxes are a significant departmental priority and the Community Development Department is instrumental in the collection of these revenues. These revenues are accounted for in non-departmental operations (much like property taxes, franchise fees, etc.) but are reliant on the work of the Community Development Department.

EXPENDITURE SUMMARY **BY PROJECT**

City of Alpharetta

Budget: FY 2012

Statement: Expenditure Summary by Project (Maintenance and Operations/Capital)

ACCOUNT DESCRIPTION	FY 2011 Project Budget Amended	FY 2012 Project Budget Request	Zoning Employee Expenses	Zoning General Office Administration	Support Services	Boards & Commissions
			7410EE	7410GO	7410SS	741020
Professional Development	\$ 6,569	\$ 8,304	\$ 2,004	\$ -	\$ -	\$ -
Professional Fees	25,444	13,421	-	3,000	10,421	-
Board Member Fees	11,250	11,250	-	-	-	11,250
Equipment R & M	125	500	-	500	-	-
Vehicle R & M	14,706	19,800	-	-	-	-
Rental Land/Buildings	84,774	86,000	-	86,000	-	-
Communications	-	-	-	-	-	-
Advertising	6,750	7,000	-	-	1,000	-
Printing	6,175	4,050	-	1,400	-	-
Travel	2,700	2,600	800	-	-	-
Maintenance Contracts	18,166	20,834	-	-	20,834	-
IT Professional Svcs	65,944	53,361	-	-	53,361	-
General Supplies	19,213	21,678	-	10,000	-	600
Uniforms	915	2,400	-	-	-	-
Utilities	13,434	14,119	-	-	14,119	-
Food/Meals	4,585	1,400	-	500	-	800
Small Equipment	450	2,802	-	400	2,402	-
IT Computer Refresh	16,900	7,250	2,800	3,050	-	-
Non-Recurring	1,900	400	-	400	-	-
Machinery	-	20,000	-	6,000	8,000	-
TOTAL	\$ 300,000	\$ 297,169	\$ 5,604	\$ 111,250	\$ 110,137	\$ 12,650

ACCOUNT DESCRIPTION	Plan Review Activity	Code Enforcement Employee Expenses	Code Enforcement General Office Administration	Fleet	Building Permit Issuance	Economic Development Employee Expenses
	741025	7450EE	7450GO	7450FL	745011	7520EE
Professional Development	\$ -	\$ 3,800	\$ -	\$ -	2,500	\$ -
Professional Fees	-	-	-	-	-	-
Board Member Fees	-	-	-	-	-	-
Equipment R & M	-	-	-	-	-	-
Vehicle R & M	-	-	-	19,800	-	-
Rental Land/Buildings	-	-	-	-	-	-
Communications	-	-	-	-	-	-
Advertising	-	-	6,000	-	-	-
Printing	-	-	2,650	-	-	-
Travel	-	1,800	-	-	-	-
Maintenance Contracts	-	-	-	-	-	-
IT Professional Svcs	-	-	-	-	-	-
General Supplies	-	-	9,278	-	1,800	-
Uniforms	-	2,400	-	-	-	-
Utilities	-	-	-	-	-	-
Food/Meals	-	-	100	-	-	-
Small Equipment	-	-	-	-	-	-
IT Computer Refresh	-	1,400	-	-	-	-
Non-Recurring	-	-	-	-	-	-
Machinery	-	6,000	-	-	-	-
TOTAL	\$ -	\$ 15,400	\$ 18,028	\$ 19,800	\$ 4,300	\$ -

ACCOUNT DESCRIPTION	Economic Development Activities
	752010
Professional Development	\$ -
Professional Fees	-
Board Member Fees	-
Equipment R & M	-
Vehicle R & M	-
Rental Land/Buildings	-
Communications	-
Advertising	-
Printing	-
Travel	-
Maintenance Contracts	-
IT Professional Svcs	-
General Supplies	-
Uniforms	-
Utilities	-
Food/Meals	-
Small Equipment	-
IT Computer Refresh	-
Non-Recurring	-
Machinery	-
TOTAL	\$ -

EXPENDITURE DETAIL **BY PROJECT**

City of Alpharetta

Budget:

FY 2012

Statement:

Expenditure Detail by Project (Maintenance and Operations/Capital)

Project #/Title	Account Number			Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
Employee Expenses 7410EE	100	7410	521.10 00	Professional Development	PLANNING AND ZONING PROF DEV (incl. GIS Training)	1,800	1,800
					SUBSCRIPTIONS/PUBLICATIONS	204	204
					subtotal	2,004	2,004
	100	7410	523.50 00	Travel	PLANNING & ZONING TRAVEL	800	800
					subtotal	800	800
	100	7410	531.60 00	Small Equipment	SMALL EQUIPMENT	-	-
				subtotal	-	-	
100	7410	531.60 01	IT Computer Refresh	WORKSTATION REPL (2)	3,900	2,800	
				subtotal	3,900	2,800	
100	7410	542.10 00	Machinery & Equipment	MACHINERY & EQUIPMENT	-	-	
				subtotal	-	-	
				Total	\$ 6,704	\$ 5,604	
General Office Admin. 7410GO	100	7410	521.20 00	Professional Fees	TEMPORARY STAFFING ²	1,000	1,000
					MISC PROFESSIONAL FEES	2,000	2,000
					subtotal	3,000	3,000
	100	7410	522.20 10	Equipment R & M	EQUIPMENT R&M	500	500
					subtotal	500	500
	100	7410	522.31 00	Rental Building/Land	BUILDING LEASE AND ADT MONITORING	84,774	86,000
					subtotal	84,774	86,000
	100	7410	523.30 00	Advertising	BID PROCESS ADVERTISING	-	-
					subtotal	-	-
	100	7410	523.40 00	Printing	MAPS, AAA IMAGING, KINKO'S, BUSINESS CARDS	1,000	1,000
					AAA IMAGING COPIES OF FILES	400	400
					subtotal	1,400	1,400
	100	7410	531.10 00	General Supplies	GENERAL OFFICE SUPPLIES	8,000	8,000
					GENERAL CLEANING SUPPLIES, FIRST-AID	500	500
					MISC GENERAL SUPPLIES	-	-
					POSTAGE, FED EX, UPS	1,500	1,500
				subtotal	10,000	10,000	
100	7410	531.30 00	Food/Meals	FOOD/MEALS MONTHLY MEETINGS	500	500	
				subtotal	500	500	
100	7410	531.60 00	Small Equipment	SMALL EQUIPMENT	400	400	
				subtotal	400	400	
100	7410	531.60 01	IT Computer Refresh	LAPTOP REPL - PRESENTATION	-	1,650	
				DESKTOP PC (LOBBY)	-	1,400	
				subtotal	-	3,050	
100	7410	532.40 00	Non-Recurring	OTHER NON-RECURRING	400	400	
				subtotal	400	400	
100	7410	542.10 00	Machinery & Equipment	MACHINERY & EQUIPMENT (copier)	-	6,000	

Project #/Title	Account Number			Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
					<i>subtotal</i>	-	6,000
				Total		\$ 100,974	\$ 111,250
Support Services Act. 7410SS	100	7410	521.20 00	Professional Fees	RECORD PROCESSING	-	-
					ONLINE PROCESSING FEES & CLERK RECORD ACCESS	340	340
					SHREDDING SERVICES	-	-
					BANK RELATED FEES	12,000	10,081
					<i>subtotal</i>	12,340	10,421
	100	7410	522.20 10	Equipment R & M	PRINTER R & M	-	-
					<i>subtotal</i>	-	-
	100	7410	523.30 00	Advertising	EMPLOYEE RECRUITMENT	500	500
					BID PROCESS ADVERTISING	500	500
					<i>subtotal</i>	1,000	1,000
	100	7410	523.85 01	Maintenance Contracts	JANITORIAL CONTRACT/BUILDING MAINTENANCE SVCS	7,745	7,745
					WINDOW CLEANING	-	-
					AMERICAN FIBER-INTERNET FILTERING	-	-
					AT&T COMM SYS - ROUTER MAINTENANCE	-	-
					CODE VIOLATION CLEAN-UP	3,000	3,000
					COFFEE SERVICE/STANDARD COFFEE	948	948
					COPIER MAINTENANCE/DTGroup	4,000	4,000
					DICTAPHONE	258	258
					GRM STORAGE FEES	-	2,668
					HTE	-	-
					IBM/ISS - FIREWALL	-	-
					LOCKTITE	-	-
					MOTOROLA MAINTENANCE	-	-
					NETMOTION	-	-
					PITNEY BOWES - POSTAGE METER	1,648	1,648
					WATER COOLER/FILTER/CITY WATER INT'L	567	567
					<i>subtotal</i>	18,166	20,834
	100	7410	523.90 00	IT Professional Services	DELL - SYS CONF MGMT	146	-
					GRM STORAGE FEES	15,150	-
					IP MONITOR ANNUAL MAINTENANCE	-	-
					PRINTER R & M	728	-
					SMARTNET/BELLSOUTH	-	-
					CISCO NETWORK TECHNICAL SUPPORT	1,689	1,749
					WORKSTATION/SERVER BACKUP & DISASTER RECOVERY	388	503
					ANTI-VIRUS SOFTWARE MAINTENANCE/RENEWAL	514	145
					CITY INTERNET CIRCUIT CONNECTION - SUPPLEMENT &	-	115
					DATA CENTER APC/MGE UPS SYSTEM MAINTENANCE	-	256
					WORKSTATION DEFRAGMENTOR SOFTWARE	207	196
					DISASTER RECOVERY EMAIL MGMT SOFTWARE	788	852
					CITYWIDE MICROSOFT LICENSING	4,438	4,946
					EMAIL ARCHIVING SOFTWARE MAINTENANCE/RENEWAL	-	186
					GIS MOBILE FIELD MAPPING & DATA COLLECTION	1,734	1,987
					DATABASE MANAGEMENT SOFTWARE	172	282
					BLACKBERRY SERVER MAINTENANCE/RENEWAL	-	72
					DATA CENTER FIRE SUPPRESSION SYSTEM - INSPECTION	-	50
					EMAIL FILTERING SERVICES	1,199	543
					WEB FILTERING SERVICES	-	167
					IP MONITORING SOFTWARE MAINTENANCE/RENEWAL	485	30

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
			NETWORK MONITORING SOFTWARE	-	75
			TELEPHONE WIRING SERVICES	485	503
			NETWORK CONSULTING SERVICES	970	1,006
			CISCO NETWORK SUPPORT SERVICES	970	1,509
			LP360 LIDAR GIS SOFTWARE/SERVER MAINTENANCE	-	79
			WEBSITE OUTAGE MONITORING SERVICE	-	9
			GIS PARCEL BUILDING SOFTWARE	-	443
			TELEPHONY SUPPORT SERVICES	1,067	2,012
			PHONE EQUIPMENT MAINTENANCE & SUPPORT	1,189	1,202
			VMWARE ENVIRONMENT TECHNICAL SUPPORT	291	176
			WORKSTATION/SERVER BACKUP & DISASTER RECOVERY	-	50
			VIRTUAL SERVER LICENSING & SUPPORT	597	277
			EMPLOYEE SELF SERVICE SOFTWARE	-	95
			ENTERPRISE LICENSING FOR PASSWORD MANAGEMENT	-	126
			CITY INTERNET CIRCUIT CONNECTION	1,217	1,192
			REMOTE APPLICATION & DATABASE SOFTWARE	315	337
			PERMIT, INSPECTION, CODE ENFORCEMENT	16,243	20,507
			ADOBE SOFTWARE LICENSES	-	500
			DESIGN SOFTWARE & SUBSCRIPTION RENEWALS	1,288	1,378
			VOICE/DATA CIRCUIT SERVICE	5,150	4,295
			LONG DISTANCE SERVICE	258	253
			CELL PHONE SERVICE	8,266	5,258
			subtotal	65,944	53,361
	100 7410 531.20 00	Utilities	ELECTRIC SERVICE	10,815	11,500
			GARBAGE SERVICE	250	250
			GAS SERVICE	2,369	2,369
			INTERNET SERVICE	-	-
			WATER SERVICE	-	-
			subtotal	13,434	14,119
	100 7410 531.60 00	Small Equipment	PRINTER REPLACEMENTS / REPAIR	-	302
			CELL PHONE EQUIPMENT	-	2,100
			EQUIPMENT REPLACEMENT - MISC HARDWARE	-	-
			subtotal	-	2,402
	100 7410 542.10 00	Machinery & Equipment	SERVER & OTHER HARDWARE	-	8,000
			subtotal	-	8,000
			Total	\$ 110,884	\$ 110,137
Boards & Commissioners 741020	100 7410 521.10 00	Professional Development	TRAINING FOR BOARD MEMBERS	-	-
			subtotal	-	-
	100 7410 521.20 00	Professional Fees	RECORD STORAGE	-	-
			subtotal	-	-
	100 7410 523.40 00	Printing	AAA IMAGING	-	-
			subtotal	-	-
	100 7410 521.40 00	Board Member Fees	ALL BOARDS - ZONING, CODE, DESIGN, DEVELOPMENT	11,250	11,250
			subtotal	11,250	11,250
	100 7410 531.10 00	General Supplies	YEAR END APPRECIATION	600	600
			subtotal	600	600
	100 7410 531.30 00	Food/Meals	BOARD & COMMISSION REFRESHMENTS	800	800
			subtotal	800	800
			Total	\$ 12,650	\$ 12,650
Plan Review Activity	100 7410 523.40 00	Printing	ZONING MAPS, BLUE PRINTS	-	-

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
741025			<i>subtotal</i>	-	-
		Total		\$ -	\$ -
Code Enf. Employee Expenses	100 7410 521.10 00	Professional Development	CODE ENFORCEMENT PROFESSIONAL DEVELOPMENT	3,800	3,800
7450EE			<i>subtotal</i>	3,800	3,800
	100 7410 523.50 00	Travel	CODE ENFORCEMENT TRAVEL	1,800	1,800
			<i>subtotal</i>	1,800	1,800
	100 7410 531.17 00	Uniforms	UNIFORMS INSPECTIONS UNIFORMS CODE ENFORCEMENT	2,400	2,400
			<i>subtotal</i>	2,400	2,400
	100 7410 531.60 00	Small Equipment	COMPUTER REPLACEMENT PRINTER	-	-
			<i>subtotal</i>	-	-
	100 7410 531.60 01	IT Computer Refresh	WORKSTATION REPL (2)	13,000	1,400
			<i>subtotal</i>	13,000	1,400
	100 7410 542.10 00	Machinery & Equipment	TAXI DECALS & FORM TRANSLATION COMPUTER LICENSE MISC MACHINERY & EQUIPMENT(copier) NEW EMPLOYEE MACHINERY COMPUTER REPLACEMENT	- - - - -	- - 6,000 - -
			<i>subtotal</i>	-	6,000
		Total		\$ 21,000	\$ 15,400
Code Enf. Office Admin.	100 7410 521.20 00	Professional Fees	TEMPORARY STAFFING FOR 7450 ONLINE ACCESS & PROCESSING FEES (DAILY REPORT RECORD PROCESSING	- - -	- - -
7450GO			<i>subtotal</i>	-	-
	100 7410 523.30 00	Advertising	LEGAL NOTICES/AJC, FULTON COUNTY DAILY, APPEN	6,000	6,000
			<i>subtotal</i>	6,000	6,000
	100 7410 523.40 00	Printing	AAA IMAGING (OPEN RECORD, FILE COPIES) BUSINESS CARDS PRINTING	2,000 450 200	2,000 450 200
			<i>subtotal</i>	2,650	2,650
	100 7410 531.10 00	General Supplies	OFFICE SUPPLIES POSTAGE, FED EX MOTOROLA MAINTENANCE TONER SUPPLIES	7,478 300 - 1,500	7,478 300 - 1,500
			<i>subtotal</i>	9,278	9,278
	100 7410 531.30 00	Food/Meals	FOOD/MEALS	100	100
			<i>subtotal</i>	100	100
		Total		\$ 18,028	\$ 18,028
Fleet Maintenance	100 7410 522.20 20	Vehicle R & M	VEHICLE MAINTENANCE FUEL	5,800 13,436	5,800 14,000
7450FL			<i>subtotal</i>	19,236	19,800
		Total		\$ 19,236	\$ 19,800

Project #/Title	Account Number			Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
Building Permit Issuance 745011	100	7410	521.10 00	Professional Development	ACCELA TRAINING	-	2,500
				<i>subtotal</i>		-	2,500
	100	7410	531.10 00	General Supplies	PERMIT YARD CARDS, VIOLATION STICKERS	1,800	1,800
				<i>subtotal</i>		1,800	1,800
Total						\$ 1,800	\$ 4,300
Econ. Dev. Employee Expenses 7520EE	100	7410	521.10 00	Professional Development	ECONOMIC DEVELOPMENT PROFESSIONAL	1,000	-
				<i>subtotal</i>		1,000	-
<i>Economic Development function was reorganized into the City Administration Department for FY 2012.</i>	100	7410	523.50 00	Travel	ECON DEV EMPLOYEE TRAVEL	400	-
				<i>subtotal</i>		400	-
	100	7410	531.60 00	Small Equipment	SMALL EQUIPMENT	-	-
				<i>subtotal</i>		-	-
	100	7410	531.60 01	IT Computer Refresh	WORKSTATION REPL - JONES	-	-
			<i>subtotal</i>		-	-	
100	7410	542.10 00	Machinery & Equipment	COMPUTER SOFTWARE	-	-	
			<i>subtotal</i>		-	-	
Total						\$ 1,400	\$ -
Economic Development Events 752010	100	7410	521.20 00	Professional Fees	DOREY'S/COSTAR GROUP/REAL ESTATE DATABASE	5,304	-
				<i>subtotal</i>		5,304	-
<i>Economic Development function was reorganized into the City Administration Department for FY 2012.</i>	100	7410	523.40 00	Printing	BROCHURES	500	-
				<i>subtotal</i>		500	-
	100	7410	531.10 00	General Supplies	SUPPLIES FOR EVENTS	1,020	-
				<i>subtotal</i>		1,020	-
	100	7410	531.30 00	Food/Meals	CEO QUARTERLY BREAKFAST, CITY TOURS	500	-
			<i>subtotal</i>		500	-	
Total						\$ 7,324	\$ -
Grand Total						\$ 300,000	\$ 297,169

PERFORMANCE MEASUREMENTS

Community Development - Administration & Planning and Zoning					
Performance Measurements	Actual FY 2008	Actual FY 2009	Actual FY 2010	Target FY 2011	Target FY 2012
Community Development annual turnover percentage	5%	5%	0%	16%	0%
# of Special projects managed	4	3	2	2	2
# of Community image enhancement projects	2	2	2	2	2
# of New public hearings filed	64	56	66	70	80
Total # of public hearings processed	135	112	87	100	110
# of parcels annexed	1	1	0	0	0
Personnel Assigned:	6.0 FTE				
Director of Comm Development	Director of Comm Development	Director of Comm Development	Director of Comm Development	Director of Comm Development	Director of Comm Development
Admin Asst. II	Admin Asst. II	Admin Asst. II	Admin Asst. II	Admin Asst. II	Admin Asst. II
Plans Technician	Plans Technician	GIS Specialist	GIS Specialist	GIS Specialist	GIS Specialist
Boards Administrator	Boards Administrator	Boards Administrator	Boards Administrator	Boards Administrator	Boards Administrator
Recording Secretary	Recording Secretary	Recording Secretary	Recording Secretary	Recording Secretary	Recording Secretary
Planning & Zoning Administrator	Planning & Zoning Administrator	Planning & Zoning Administrator	Planning & Zoning Administrator	Planning & Zoning Administrator	Planning & Zoning Administrator

Community Development - Code Enforcement					
Performance Measurements	Actual FY 2008	Actual FY 2009	Actual FY 2010	Target FY 2011	Target FY 2012
# of New building permits issued	3,456	3,478	2,516	3,000	3,200
# of Building inspections completed	15,249	13,505	7,776	8,200	8,500
# of Code enforcement inspections completed	3,622	2,707	4,210	4,200	4,200
Personnel Assigned:	14.0 FTE	14.0 FTE	14.0 FTE	14.0 FTE	14.0 FTE
	Building Official	Building Official	Building Official	Building Official	Building Official
	Admin Asst. II (2)	Admin Asst. II (2)	Admin Asst. II (2)	Admin Asst. II (2)	Admin Asst. II Specialized Assistant (Permits Plus)
		Building Plans Plans Inspector (2)	Building Plans Examiner (2)	Building Plans Examiner (2)	Building Plans Examiner (2)
	Building Inspector (5)	Building Inspector (5)	Building Inspector (5)	Building Inspector (5)	Building Inspector (5)*
	Code Enforcement Officer (4)	Code Enforcement Officer (4)	Code Enforcement Officer (4)	Code Enforcement Officer (4)	Code Enforcement Officer (4)

* Includes 2.0 FTE (Building Inspector positions) not-funded in the FY 2012 Budget.

Community Development - Economic Development					
Performance Measurements	Actual FY 2008	Actual FY 2009	Actual FY 2010	Target FY 2011	Target FY 2012
# of Existing business contacts	225	208	215	200	
# of New projects	5	4	4	4	
# of Major business prospects recruited	5	3	3	3	
Personnel Assigned:	1.0 FTE	1.0 FTE	1.0 FTE	1.0 FTE	
	Economic Dev Coordinator	Economic Dev Coordinator	Economic Dev Coordinator	Economic Dev Coordinator	

* FY 2012 includes the reorganization of the Economic Development function (1.0 FTE Economic Development Coordinator position) from the Community Development Department to City Administration. Please refer to the City Administration Department for FY 2012 Performance Measurements.



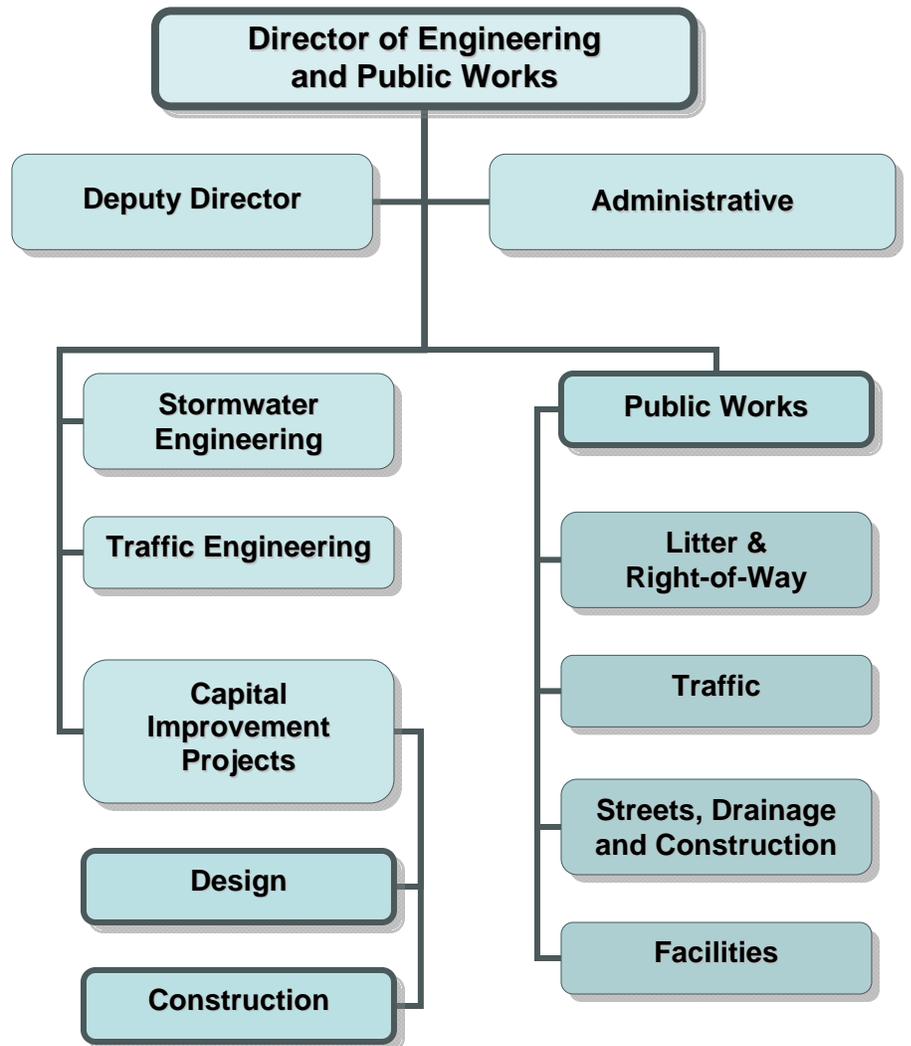
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Engineering and Public Works



Pete Sewczwicz
Director of Engineering
and Public Works





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Engineering and Public Works

Administration, Conservation, Engineering, and Public Works

Mission Statement

The Department of Engineering and Public Works is committed to providing cost effective engineering, maintenance and design solutions through the highest possible professionalism which protects, preserves and improves the City of Alpharetta's infrastructure. Our focus shall include traffic, streets, stormwater, conservation, protection of trees and records management.

Goals and Objectives

- ✓ Improve and maintain the City of Alpharetta infrastructure at the highest possible level and to enhance and promote the quality of life;
- ✓ Provide engineering professionalism to ensure growth and progress for the City of Alpharetta;
- ✓ Provide consistent Public Works functions and operations that afford future excellence in growth and expansion for the City of Alpharetta;
- ✓ Improve intergovernmental relations;
- ✓ Provide more efficient support and response for the citizens of Alpharetta;
- ✓ Develop strategic, long-range plans for the future; and
- ✓ Ensure timely completion of repairs on work projects; so the disruption of customer's service is minimal.

5-YEAR FINANCIAL SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2012
ENGINEERING/PUBLIC WORKS
Five-Year Financial Summary**

	Actual FY 2008	Actual FY 2009	Actual FY 2010	Amended Budget FY 2011	Recommended Budget FY 2012
Revenue	\$ 64,875	\$ 28,060	\$ 8,889	\$ 20,000	\$ 15,000
<i>% Change</i>		-56.7%	-68.3%	125.0%	-25.0%
<i>average 5-year % change</i>		-6.3%			
Expenditures	\$ 6,854,946	\$ 7,294,161	\$ 7,025,225	\$ 6,596,083	\$ 6,759,465
<i>% Change</i>		6.4%	-3.7%	-6.1%	2.5%
<i>average 5-year % change</i>		-0.2%			

DEPARTMENT BUDGET SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2012
ENGINEERING/PUBLIC WORKS
BUDGET REQUEST BY ACCOUNT**

Amended FY 2011 to FY 2012

NOTES	ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	ADOPTED BUDGET FY 2011	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2011	RECOMMENDED BUDGET FY 2012	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Revenue									
	Licenses & Permits:								
	Tree Removal Permit	\$ 6,218	\$ 1,612	\$ 5,000	\$ -	\$ 5,000	\$ 5,000	0.0%	\$ -
	Soil Erosion Permit	21,581	5,642	15,000	-	15,000	10,000	-33.3%	-
	Charges for Services:								
	Tree Replacement Fund	-	-	-	-	-	-	-	-
	Contributions from Private Sources:								
	Arbor Day Event	261	150	-	-	-	-	-	-
	Env Educ Coord Workshop	-	1,485	-	-	-	-	-	-
	Total Revenue	\$ 28,060	\$ 8,889	\$ 20,000	\$ -	\$ 20,000	\$ 15,000	-25.0%	\$ -

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2012
ENGINEERING/PUBLIC WORKS
BUDGET REQUEST BY ACCOUNT**

Amended FY 2011 to FY 2012

NOTES	ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	ADOPTED BUDGET FY 2011	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2011	RECOMMENDED BUDGET FY 2012	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Expenditures									
(1)	Personnel Services								
	Salary	\$ 2,868,181	\$ 2,793,717	\$ 2,887,466	\$ -	\$ 2,887,466	\$ 2,936,059	1.7%	\$ 48,593
	Benefits	1,197,979	1,274,269	1,395,081	-	1,395,081	1,396,283	0.1%	1,202
	subtotal	\$ 4,066,160	\$ 4,067,987	\$ 4,282,547	\$ -	\$ 4,282,547	\$ 4,332,342	1.2%	\$ 49,795
Maintenance and Operations									
	Professional Development	\$ 21,304	\$ 12,085	\$ 16,000	\$ -	\$ 16,000	\$ 19,250	20.3%	\$ 3,250
(2)	Professional Fees	66,090	40,350	47,900	-	47,900	38,350	-19.9%	(9,550)
	Board Member Fees	4,400	4,000	5,700	-	5,700	5,700	0.0%	-
(3)	Equipment R & M	21,641	19,393	24,250	-	24,250	23,250	-4.1%	(1,000)
(3)	Vehicle R & M	114,853	121,663	120,000	-	120,000	135,000	12.5%	15,000
(3)	Facility R & M	125,699	110,434	146,690	-	146,690	115,000	-21.6%	(31,690)
	Rental Equipment	367	1,285	1,500	-	1,500	1,500	0.0%	-
	Communications	21,089	-	-	-	-	-	-	-
	Advertising	7,620	5,233	6,000	-	6,000	9,000	50.0%	3,000
	Printing	3,062	2,604	2,000	-	2,000	2,100	5.0%	100
	Travel	3,546	1,314	2,000	-	2,000	3,750	87.5%	1,750
(4)	Maintenance Contracts	475,187	460,648	470,205	-	470,205	488,154	3.8%	17,949
(5)	IT Professional Services	15	86,191	103,025	-	103,025	82,435	-20.0%	(20,590)
(6)	General Supplies	203,132	166,954	169,495	-	169,495	154,750	-8.7%	(14,745)
(7)	Uniforms	26,924	22,934	28,274	-	28,274	17,400	-38.5%	(10,874)
(8)	Utilities	1,149,663	1,160,894	1,120,826	-	1,120,826	1,280,443	14.2%	159,617
	Food/Meals	2,648	2,126	1,800	-	1,800	1,800	0.0%	-
	Small Equipment	61,929	26,955	31,500	-	31,500	28,391	-9.9%	(3,109)
	IT Computer Refresh	-	22,501	11,571	-	11,571	16,400	41.7%	4,829
	Arbor Day Events	1,760	2,540	2,000	-	2,000	2,000	0.0%	-
	Non-Recurring	-	-	-	-	-	-	-	-
	Promotions	3,520	1,810	2,800	-	2,800	2,450	-12.5%	(350)
	subtotal	\$ 2,314,450	\$ 2,271,916	\$ 2,313,536	\$ -	\$ 2,313,536	\$ 2,427,123	4.9%	\$ 113,587

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2012
ENGINEERING/PUBLIC WORKS
BUDGET REQUEST BY ACCOUNT**

Amended FY 2011 to FY 2012

NOTES	ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	ADOPTED BUDGET FY 2011	BUDGET AMENDMENTS	AMENDED BUDGET FY 2011	RECOMMENDED BUDGET FY 2012	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
	Capital:								
	Machinery	\$ -	\$ 2,400	\$ -	\$ -	\$ -	\$ -	-	\$ -
	Milling & Resurfacing	913,551	682,923	-	-	-	-	-	-
	subtotal	\$ 913,551	\$ 685,323	\$ -	\$ -	\$ -	\$ -	-	\$ -
	Total	\$ 7,294,161	\$ 7,025,225	\$ 6,596,083	\$ -	\$ 6,596,083	\$ 6,759,465	2.5%	\$ 163,382

Full-time Equivalent Positions

62.0	61.0	58.0	58.0	58.0	funded
0.0	1.0	4.0	4.0	4.0	un-funded
62.0	62.0	62.0	62.0	62.0	

Notes

- (1) Variance due primarily to wage increases associated with the 2% performance-based merit program scheduled for April 1, 2012 (contingent upon a mid-year review of revenue trends) and increases in group insurance costs.
- (2) Variance due primarily to a reduction in consulting fees.
- (3) Variance due primarily to reductions in facility and equipment repair/maintenance (based on historical/year-to-date expenditure trends) and increases in vehicle repair/maintenance attributable to rising fuel costs.
- (4) Variance due primarily to an increase in estimated landscape maintenance and tornado siren maintenance costs.
- (5) Variance due to cost reductions within multiple line-items including cell phone service, Microsoft licensing, voice/data circuit maintenance, etc.
- (6) Variance due primarily to cost reductions in office supplies, postage, construction supplies, etc.
- (7) Variance due primarily to the non-standard structure of the Department's uniform replacement cycle. Depending on usage, existing uniform inventories grow and offset needs for the following fiscal year (as is the case for FY 2012).
- (8) Variance is based on current year-to-date expenditures and the GA Power rate increase that occurred in the first quarter of 2011. Additional rate increases are scheduled for January 1, 2012 and 2013.

REVENUE SUMMARY BY ACCOUNT

City of Alpharetta

Budget: FY 2012
 Statement: Revenue Summary by Account

Project #/Title	Account Number			Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
	100	4101	322.04 00	Tree Removal Permit		\$ 5,000	\$ 5,000
	100	4101	322.06 00	Soil Erosion Permit		15,000	10,000
	100	4101	341.40 00	Printing Services		-	-
	100	4101	343.21 01	Tree Replacement Fund		-	-
	100	4101	371.00 00	Private Sources		-	-
	100	4101	371.20 01	Arbor Day Event		-	-
	100	4101	371.30 00	Environmental Education Coordinator Workshop		-	-
	100	4101	371.99 00	Contra Revenue - Donations		-	-
	Total					\$ 20,000	\$ 15,000

EXPENDITURE SUMMARY **BY PROJECT**

City of Alpharetta

Budget: FY 2012

Statement: Expenditure Summary by Project (Maintenance and Operations/Capital)

ACCOUNT DESCRIPTION	FY 2011 Project Budget Amended	FY 2012 Project Budget Request	Admin Employee Expenses	General Office Admin	Support Services	Engineering Employee Expenses	Arborist Activities
			4101EE	4101GO	4101SS	1575EE	157510
Professional Development	\$ 16,000	\$ 19,250	\$ 3,000	\$ -	\$ -	\$ 10,000	\$ -
Professional Fees	47,900	38,350	-	7,500	-	-	600
Board Member Fees	5,700	5,700	-	-	-	-	-
Equipment R & M	24,250	23,250	-	-	-	-	-
Vehicle R & M	120,000	135,000	-	-	-	-	-
Facility R & M	146,690	115,000	-	-	-	-	25,000
Rental Equipment	1,500	1,500	-	-	-	-	-
Advertising	6,000	9,000	-	-	2,000	-	-
Printing	2,000	2,100	-	1,000	-	-	-
Travel	2,000	3,750	100	-	-	3,000	-
Maintenance Contracts	470,205	488,154	-	1,600	76,554	-	-
IT Professional Services	103,025	82,435	-	-	82,435	-	-
General Supplies	169,495	154,750	-	9,000	-	-	300
Uniforms	28,274	17,400	-	-	-	4,400	-
Utilities	1,120,826	1,280,443	-	-	1,265,443	-	-
Food/Meals	1,800	1,800	-	1,500	-	-	-
Small Equipment	31,500	28,391	-	1,000	6,891	3,000	-
IT Computer Refresh	11,571	16,400	16,400	-	-	-	-
Arbor Day Events	2,000	2,000	-	-	-	-	2,000
Non-Recurring	-	-	-	-	-	-	-
Promotions	2,800	2,450	-	-	-	-	300
Milling & Resurfacing	-	-	-	-	-	-	-
Machinery	-	-	-	-	-	-	-
TOTAL	\$ 2,313,536	\$ 2,427,123	\$ 19,500	\$ 21,600	\$ 1,433,323	\$ 20,400	\$ 28,200

ACCOUNT DESCRIPTION	Design	Stormwater (Engineering)	Traffic (Engineering)	Construction	Traffic Supplies (Eng)	Public Works Employee Expenses	PW Fleet Activity	City Facilities
	157511	157512	157513	157514	157520	4105EE	4105FL	410510
Professional Development	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,250	\$ -	\$ -
Professional Fees	8,000	2,250	1,000	4,000	-	-	-	-
Board Member Fees	-	-	-	-	-	-	-	-
Equipment R & M	-	-	-	-	-	-	17,000	-
Vehicle R & M	-	-	-	-	-	-	135,000	-
Facility R & M	-	-	-	-	-	-	-	90,000
Rental Equipment	-	-	-	-	-	-	-	-
Advertising	7,000	-	-	-	-	-	-	-
Printing	490	-	-	210	-	-	-	-
Travel	-	-	-	-	-	450	-	-
Maintenance Contracts	-	-	-	-	-	-	-	410,000
IT Professional Services	-	-	-	-	-	-	-	-
General Supplies	1,050	9,000	500	2,500	4,000	-	-	25,000
Uniforms	-	-	-	-	-	13,000	-	-
Utilities	-	-	-	-	-	-	-	-
Food/Meals	-	-	-	-	-	-	-	-
Small Equipment	1,050	1,000	1,500	950	-	3,000	-	2,000
IT Computer Refresh	-	-	-	-	-	-	-	-
Arbor Day Events	-	-	-	-	-	-	-	-
Non-Recurring	-	-	-	-	-	-	-	-
Promotions	-	-	-	-	-	-	-	-
Milling & Resurfacing	-	-	-	-	-	-	-	-
Machinery	-	-	-	-	-	-	-	-
TOTAL	\$ 17,590	\$ 12,250	\$ 3,000	\$ 7,660	\$ 4,000	\$ 21,700	\$ 152,000	\$ 527,000

ACCOUNT DESCRIPTION	Construction	Stormwater (PW)	Streets/Litter	Traffic Supplies (PW)	Conservation Employee Expenses	Alpharetta Clean & Beautiful	Evergreen Program	Environmental Ed Workshop
	410511	410516	410517	410520	7110EE	711010	711011	711012
Professional Development	\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ -	\$ -	\$ -
Professional Fees	13,000	-	-	-	-	-	-	-
Board Member Fees	-	-	-	-	-	-	-	-
Equipment R & M	3,000	750	2,500	-	-	-	-	-
Vehicle R & M	-	-	-	-	-	-	-	-
Facility R & M	-	-	-	-	-	-	-	-
Rental Equipment	750	750	-	-	-	-	-	-
Advertising	-	-	-	-	-	-	-	-
Printing	-	-	-	-	-	-	-	-
Travel	-	-	-	-	200	-	-	-
Maintenance Contracts	-	-	-	-	-	-	-	-
IT Professional Services	-	-	-	-	-	-	-	-
General Supplies	79,000	5,000	7,000	7,000	-	-	-	3,000
Uniforms	-	-	-	-	-	-	-	-
Utilities	15,000	-	-	-	-	-	-	-
Food/Meals	-	-	-	-	-	-	-	-
Small Equipment	5,000	-	3,000	-	-	-	-	-
IT Computer Refresh	-	-	-	-	-	-	-	-
Arbor Day Events	-	-	-	-	-	-	-	-
Non-Recurring	-	-	-	-	-	-	-	-
Promotions	-	-	-	-	-	-	-	-
Milling & Resurfacing	-	-	-	-	-	-	-	-
Machinery	-	-	-	-	-	-	-	-
TOTAL	\$ 115,750	\$ 6,500	\$ 12,500	\$ 7,000	\$ 1,200	\$ -	\$ -	\$ 3,000

ACCOUNT DESCRIPTION	Environ-mental Outreach
	711013
Professional Development	\$ -
Professional Fees	2,000
Board Member Fees	5,700
Equipment R & M	-
Vehicle R & M	-
Facility R & M	-
Rental Equipment	-
Advertising	-
Printing	400
Travel	-
Maintenance Contracts	-
IT Professional Services	-
General Supplies	2,400
Uniforms	-
Utilities	-
Food/Meals	300
Small Equipment	-
IT Computer Refresh	-
Arbor Day Events	-
Non-Recurring	-
Promotions	2,150
Milling & Resurfacing	-
Machinery	-
TOTAL	\$ 12,950

EXPENDITURE DETAIL **BY PROJECT**

City of Alpharetta

Budget:

FY 2012

Statement:

Expenditure Detail by Project (Maintenance and Operations/Capital)

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
Admin Employee Expenses 4101EE	100 4101 521.10 00	Professional Development	ADMIN PROFESSIONAL DEVELOPMENT	3,000	3,000
			subtotal	3,000	3,000
	100 4101 523.50 00	Travel	ADMIN TRAVEL	-	100
			subtotal	-	100
	100 4101 531.17 00	Uniforms	CITY LOGO POLO SHIRTS	-	-
			subtotal	-	-
	100 4101 531.60 01	IT Computer Refresh	Workstation Replacements Server	9,350	16,400
			subtotal	9,350	16,400
	100 4101 542.10 00	Machinery & Equipment		-	-
			subtotal	-	-
Total				12,350	19,500
General Office Admin 4101GO	100 4101 521.20 00	Professional Fees	COURIER DELIVERY SERVICES Metro North Georgia Water Planning Dept	-	-
			subtotal	7,500	7,500
	100 4101 523.40 00	Printing	AAA IMAGING LETTERHEADS/BUSINESS CARDS/INVITATIONS	600	1,000
			subtotal	600	1,000
	100 4101 523.85 01	Maintenance Contracts	Pitney Bowes	1,600	1,600
			subtotal	1,600	1,600
	100 4101 531.10 00	General Supplies	POSTAGE FEDERAL EXPRESS OFFICE SUPPLIES MOTOROLA SUPPLIES	11,250	9,000
			subtotal	11,250	9,000
	100 4101 531.30 00	Food/Meals	FOOD/MEALS	1,500	1,500
			subtotal	1,500	1,500
	100 4101 531.60 00	Small Equipment	Small Equipment DATA CARD EQUIPMENT EQUIPMENT REPLACEMENT - MISC HARDWARE	7,500	1,000
			subtotal	7,500	1,000
	100 4101 532.40 00	Non-Recurring	NON-RECURRING	-	-
			subtotal	-	-
100 4101 542.10 00	Machinery & Equipment	Servers, Other Hardware	-	-	
		subtotal	-	-	
Total				29,950	21,600

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
Support Services Activities 4101SS	100 4101 521.20 00	Professional Fees	TELEPHONE PROGRAMMING	-	-
			TELEPHONE WIRING	-	-
			IRON MOUNTAIN FEES	-	-
			BANK FEES	-	-
			subtotal	-	-
	100 4101 522.20 10	Equipment R & M	PRINTER REPAIR	-	-
			subtotal	-	-
	100 4101 523.30 00	Advertising	DEPARTMENT RECRUITMENT	2,000	2,000
			subtotal	2,000	2,000
	100 4101 523.85 01	Maintenance Contracts	DTGroup COPIER MAINTENANCE	3,000	4,000
			FULTON COUNTY RADIO AGREEMENT	8,500	8,500
			GENERATORS	35,000	35,000
			GRM Document Storage (IRON MOUNTAIN FEES)	6,557	1,654
			IKON COPIER MAINTENANCE	-	-
			JANITORIAL CONTRACT	10,000	10,000
			MOTOROLA MAINTENANCE	-	-
			STANDARD COFFEE	1,760	1,700
			TORNADO WARNING SIRENS	7,300	15,000
			WATER COOLER MAINTENANCE	700	700
			subtotal	72,817	76,554
	100 4101 523.90 00	IT Professional Services	CISCO NETWORK TECHNICAL SUPPORT	2,741	3,421
			WORKSTATION/SERVER BACKUP & DISASTER RECOVERY	300	984
			ANTI-VIRUS SOFTWARE MAINTENANCE/RENEWAL	925	284
			CITY INTERNET CIRCUIT CONNECTION - SUPPLEMENT &	-	224
			DATA CENTER APC/MGE UPS SYSTEM MAINTENANCE	-	501
			WORKSTATION DEFRAGMENTOR SOFTWARE	560	383
			DISASTER RECOVERY EMAIL MGMT SOFTWARE	2,200	1,667
			CITYWIDE MICROSOFT LICENSING	11,900	9,676
			EMAIL ARCHIVING SOFTWARE MAINTENANCE/RENEWAL	-	365
			GIS MOBILE FIELD MAPPING & DATA COLLECTION	4,375	3,887
			DATABASE MANAGEMENT SOFTWARE	400	551
			BLACKBERRY SERVER MAINTENANCE/RENEWAL	-	142
			DATA CENTER FIRE SUPPRESSION SYSTEM - INSPECTION	-	98
			EMAIL FILTERING SERVICES	2,928	1,063
			WEB FILTERING SERVICES	-	327
			IP MONITORING SOFTWARE MAINTENANCE/RENEWAL	-	59
			NETWORK MONITORING SOFTWARE	-	147
			PRINTER REPAIR	2,500	-
			TELEPHONE WIRING SERVICES	2,000	984
			NETWORK CONSULTING SERVICES	2,440	1,968
			CISCO NETWORK SUPPORT SERVICES	-	2,952
			LP360 LIDAR GIS SOFTWARE/SERVER MAINTENANCE	-	155
			WEBSITE OUTAGE MONITORING SERVICE	-	17
			GIS PARCEL BUILDING SOFTWARE	-	867
			TELEPHONY SUPPORT SERVICES	3,700	3,936
			PHONE EQUIPMENT MAINTENANCE & SUPPORT	2,000	2,352
			VMWARE ENVIRONMENT TECHNICAL SUPPORT	-	344
			WORKSTATION/SERVER BACKUP & DISASTER RECOVERY	-	98
			VIRTUAL SERVER LICENSING & SUPPORT	2	541
			EMPLOYEE SELF SERVICE SOFTWARE	-	186

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
			ENTERPRISE LICENSING FOR PASSWORD MANAGEMENT	-	246
			CITY INTERNET CIRCUIT CONNECTION	2,972	2,332
			REMOTE APPLICATION & DATABASE SOFTWARE	1,600	1,686
			PERMIT, INSPECTION, CODE ENFORCEMENT AUTOMATION	6,200	6,161
			DSL CONNECTIVITY	-	1,618
			ADOBE SOFTWARE LICENSES	-	1,400
			LAND-USE & TRANSPORTATION PLANNING SOFTWARE	-	-
			DESIGN SOFTWARE & SUBSCRIPTION RENEWALS	5,209	4,609
			CONSTRUCTION ESTIMATION SOFTWARE MAINTENANCE &	6,600	1,500
			VEHICLE SIMULATION SOFTWARE MAINTENANCE &	1,874	395
			VOICE/DATA CIRCUIT SERVICE	10,000	5,074
			LONG DISTANCE SERVICE	300	84
			CELL PHONE SERVICE	20,500	18,789
			DATA CARD SERVICE	2,000	362
			BLACKBERRY GIS SOFTWARE	244	-
			subtotal	96,470	82,435
	100 4101 531.20 00	Utilities	DIRECT TV	618	618
			ELECTRIC SERVICE	1,089,440	1,240,000
			GARBAGE SERVICE	7,777	7,750
			GAS SERVICE	9,888	9,900
			WATER SERVICE	3,451	4,000
			CITY OF ROSWELL UTILITY	3,152	3,175
			subtotal	1,114,326	1,265,443
	100 4101 531.60 01	IT Computer Refresh	Workstation Replacements	-	-
			Server	2,221	-
			subtotal	2,221	-
	100 4101 531.60 00	Small Equipment	PRINTER REPLACEMENTS / REPAIR	-	591
			CELL PHONE EQUIPMENT	-	6,300
			subtotal	-	6,891
			Total	1,287,834	1,433,323
Engineering Employee Expense	100 4101 521.10 00	Professional Development	ENGINEERING PROFESSIONAL DEVELOPMENT	8,500	10,000
			Other	-	-
			subtotal	8,500	10,000
1575EE	100 4101 523.50 00	Travel	ENGINEERING TRAVEL	1,350	3,000
			subtotal	1,350	3,000
	100 4101 531.17 00	Uniforms	SHOE ALLOWANCE	1,500	1,500
			PERSONAL PROTECTIVE EQUIPMENT FOR LAB	300	300
			UNIFORM	3,714	2,500
			OTHER - JACKET & UNIFORM SETUP	100	100
			subtotal	5,614	4,400
	100 4101 531.60 00	Small Equipment	EQUIPMENT	3,000	3,000
			subtotal	3,000	3,000
	100 4101 542.10 00	Machinery & Equipment		-	-
			subtotal	-	-
			Total	18,464	20,400

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
Arborist Activities 157510	100 4101 521.20 00	Professional Fees	CONSULTING TREE COMMISSION	600 -	600 -
			<i>subtotal</i>	600	600
	100 4101 521.40 00	Board Member Fees	NRC COMMISSION	5,700	-
			<i>subtotal</i>	5,700	-
	100 4101 522.20 50	Facility R & M	GROUNDS LANDSCAPING TREE MAINTENANCE	5,150 20,000	5,000 20,000
			<i>subtotal</i>	25,150	25,000
	100 4101 523.40 00	Printing	PRINTING	-	-
			<i>subtotal</i>	-	-
	100 4101 531.10 00	General Supplies	OFFICE SUPPLIES	300	300
			<i>subtotal</i>	300	300
	100 4101 531.30 00	Food/Meals	MEALS FOR SPONSORED MEETINGS	-	-
			<i>subtotal</i>	-	-
	100 4101 531.70 00	Arbor Day Event	Arbor Day Event Supplies	2,000	2,000
		<i>subtotal</i>	2,000	2,000	
100 4101 532.40 00	Non-recurring	NON-RECURRING	-	-	
		<i>subtotal</i>	-	-	
100 4101 533.10 00	Promotions	TREE COMMISSION EVENTS	300	300	
		<i>subtotal</i>	300	300	
		Total	34,050	28,200	
Design 157511	100 4101 521.20 00	Professional Fees	CONSULTING RADIOACTIVE LICENSE RADIOACTIVE BADGE MONITORING REAL ESTATE CONSULTING FEES	17,000 - - -	8,000 - - -
			<i>subtotal</i>	17,000	8,000
	100 4101 523.30 00	Advertising	BID ADVERTISING	4,000	7,000
			<i>subtotal</i>	4,000	7,000
	100 4101 523.40 00	Printing	MISC PRINTING	1,000	490
			<i>subtotal</i>	1,000	490
	100 4101 531.10 00	General Supplies	OFFICE SUPPLIES	1,500	1,050
			<i>subtotal</i>	1,500	1,050
	100 4101 531.30 00	Food/Meals	MISC LUNCHEON MEETINGS	-	-
			<i>subtotal</i>	-	-
	100 4101 531.60 00	Small Equipment	Small Equipment	1,500	1,050
		<i>subtotal</i>	1,500	1,050	
100 4101 542.10 00	Machinery & Equipment	SOFTWARE/OFFICE EQUIPMENT	-	-	
		<i>subtotal</i>	-	-	
		Total	25,000	17,590	

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
Stormwater 157512	100 4101 521.20 00	Professional Fees	CONSULTING	6,000	2,250
			<i>subtotal</i>	6,000	2,250
	100 4101 531.10 00	General Supplies	OFFICE SUPPLIES	9,000	9,000
			<i>subtotal</i>	9,000	9,000
	100 4101 531.30 00	Food/Meals	PRE-CONSTRUCTION CLASS MEALS	-	-
			<i>subtotal</i>	-	-
100 4101 531.60 00	Small Equipment	Small Equipment	1,500	1,000	
		<i>subtotal</i>	1,500	1,000	
100 4101 542.10 00	Machinery & Equipment		-	-	
		<i>subtotal</i>	-	-	
		Total	16,500	12,250	
Traffic (Engineering) 157513	100 4101 521.20 00	Professional Fees	CONSULTING SERVICES	1,000	1,000
			<i>subtotal</i>	1,000	1,000
	100 4101 523.85 01	Maintenance Contracts	DLT SOLUTIONS	-	-
			<i>subtotal</i>	-	-
	100 4101 531.10 00	General Supplies	OFFICE SUPPLIES	500	500
			<i>subtotal</i>	500	500
100 4101 531.30 00	Food/Meals	FOOD/MEALS	-	-	
		<i>subtotal</i>	-	-	
100 4101 531.60 00	Small Equipment	Small Equipment	1,500	1,500	
		<i>subtotal</i>	1,500	1,500	
100 4101 542.10 00	Machinery & Equipment		-	-	
		<i>subtotal</i>	-	-	
		Total	3,000	3,000	
Construction 157514	100 4101 521.20 00	Professional Fees	CONSULTING	-	4,000
			RADIOACTIVE LICENSE	-	-
			RADIOACTIVE BADGE MONITORING	-	-
			REAL ESTATE CONSULTING FEES	-	-
			<i>subtotal</i>	-	4,000
	100 4101 523.30 00	Advertising	BID ADVERTISING	-	-
			<i>subtotal</i>	-	-
	100 4101 523.40 00	Printing	MISC PRINTING	-	210
			<i>subtotal</i>	-	210
	100 4101 531.10 00	General Supplies	OFFICE SUPPLIES	-	2,500
		<i>subtotal</i>	-	2,500	
100 4101 531.30 00	Food/Meals	MISC LUNCHEON MEETINGS	-	-	
		<i>subtotal</i>	-	-	
100 4101 531.60 00	Small Equipment	Small Equipment	-	950	
		<i>subtotal</i>	-	950	
100 4101 542.10 00	Machinery & Equipment	SOFTWARE/OFFICE EQUIPMENT	-	-	
		<i>subtotal</i>	-	-	
		Total	-	7,660	
Traffic Supplies (Eng) 157520	100 4101 531.10 00	General Supplies	Traffic related SUPPLIES	5,000	4,000
			<i>subtotal</i>	5,000	4,000
		Total	5,000	4,000	
Public Works Employee Expense 4105EE	100 4101 521.10 00	Professional Development	PUBLIC WORKS PROFESSIONAL DEVELOPMENT	3,500	5,250
			<i>subtotal</i>	3,500	5,250
	100 4101 523.50 00	Travel	PUBLIC WORKS TRAVEL	450	450
		<i>subtotal</i>	450	450	

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
	100 4101 531.17 00	Uniforms	SHOE ALLOWANCE	3,000	3,000
			UNIFORMS	19,660	10,000
			<i>subtotal</i>	22,660	13,000
	100 4101 531.60 00	Small Equipment		3,000	3,000
			<i>subtotal</i>	3,000	3,000
	100 4101 542.10 00	Machinery & Equipment		-	-
			<i>subtotal</i>	-	-
		Total		29,610	21,700
PW Fleet Activity 4105FL	100 4101 522.20 10	Equipment R & M	EQUIPMENT REPAIR	17,000	17,000
			<i>subtotal</i>	17,000	17,000
	100 4101 522.20 20	Vehicle R & M	FUEL	60,000	75,000
			REPAIR & MAINTENANCE	60,000	60,000
			<i>subtotal</i>	120,000	135,000
		Total		137,000	152,000
City Facilities 410510	100 4101 522.20 50	Facility R & M	CITY FACILITIES GENERAL REPAIR AND MAINTENANCE	121,540	90,000
			<i>subtotal</i>	121,540	90,000
	100 4101 523.85 01	Maintenance Contracts	FULTON COUNTY/ATLANTA HUMANE SOCIETY	51,500	48,000
			FOUNTAINS	2,122	-
			HVAC	66,700	68,000
			LANDSCAPE	249,729	265,000
			RIGHT-OF-WAY	-	-
			PEST CONTROL	6,556	6,500
			STREET SWEEPING	21,000	18,000
			ICE MACHINE	2,163	2,000
			FIRE EXTINGUISHER	2,575	2,500
			<i>subtotal</i>	402,345	410,000
	100 4101 531.10 00	General Supplies	GENERAL SUPPLIES FOR ENG/PW	26,443	25,000
			<i>subtotal</i>	26,443	25,000
	100 4101 531.60 00	Small Equipment	Small Equipment	2,000	2,000
			<i>subtotal</i>	2,000	2,000
		Total		552,328	527,000
Construction 410511	100 4101 521.20 00	Professional Fees	UTILITIES PROTECTION CENTER	10,000	10,000
			CONSTRUCTION PROFESSIONAL FEES	4,000	3,000
			<i>subtotal</i>	14,000	13,000
	100 4101 522.20 10	Equipment R & M	CONSTRUCTION EQUIPMENT R & M	4,000	3,000
			<i>subtotal</i>	4,000	3,000
	100 4101 522.32 00	Rental Equipment	CONSTRUCTION EQUIPMENT RENTAL	750	750
			<i>subtotal</i>	750	750
	100 4101 531.10 00	General Supplies	CONSTRUCTION SUPPLIES	82,250	79,000
			<i>subtotal</i>	82,250	79,000
	100 4101 531.30 00	Food/Meals	FOOD/MEALS	-	-
			<i>subtotal</i>	-	-
	100 4101 531.20 00	Utilities	BFI DUMPSTER HAULING	6,500	15,000
			<i>subtotal</i>	6,500	15,000
	100 4101 531.60 00	Small Equipment	Small Equipment	6,500	5,000
			<i>subtotal</i>	6,500	5,000

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
	100 4101 532.40 00	Non-recurring	GENERAL	-	-
			<i>subtotal</i>	-	-
	100 4101 541.94 56	Milling & Resurfacing	MILLING AND RESURFACING	-	-
			<i>subtotal</i>	-	-
	100 4101 542.10 00	Machinery & Equipment		-	-
			<i>subtotal</i>	-	-
		Total		114,000	115,750
Stormwater 410516	100 4101 522.20 10	Equipment R & M	STORMWATER EQUIPMENT REPAIR	750	750
			<i>subtotal</i>	750	750
	100 4101 522.32 00	Rental Equipment	EQUIPMENT RENTAL	750	750
			<i>subtotal</i>	750	750
	100 4101 531.10 00	General Supplies	GENERAL STORMWATER SUPPLIES	10,000	5,000
			<i>subtotal</i>	10,000	5,000
		Total		11,500	6,500
Street/Litter 410517	100 4101 522.20 10	Equipment R & M	EQUIPMENT REPAIR	2,500	2,500
			<i>subtotal</i>	2,500	2,500
	100 4101 531.10 00	General Supplies	GENERAL SUPPLIES	7,000	7,000
			<i>subtotal</i>	7,000	7,000
	100 4101 531.60 00	Small Equipment	Small Equipment	5,000	3,000
			<i>subtotal</i>	5,000	3,000
	100 4101 542.10 00	Machinery & Equipment	GENERAL MACH & EQUIP	-	-
			<i>subtotal</i>	-	-
		Total		14,500	12,500
Traffic Supplies (PW) 410520	100 4101 531.10 00	General Supplies	Traffic related SUPPLIES	11,000	7,000
			<i>subtotal</i>	11,000	7,000
		Total		11,000	7,000
Observation Employee Expense 7110EE	100 4101 521.10 00	Professional Development	ENVIRONMENTAL EDUCATION PROFESSIONAL	1,000	1,000
			<i>subtotal</i>	1,000	1,000
	100 4101 523.20 00	Communications		-	-
			<i>subtotal</i>	-	-
	100 4101 523.50 00	Travel	ENVIRONMENTAL EDUCATION TRAVEL	200	200
			<i>subtotal</i>	200	200
	100 4101 531.60 00	Small Equipment	Small Equipment	-	-
			<i>subtotal</i>	-	-
	100 4101 542.10 00	Machinery & Equipment		-	-
			<i>subtotal</i>	-	-
		Total		1,200	1,200

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
Alpharetta Clean & Beautiful 711010	100 4101 521.20 00	Professional Fees	ALPHARETTA CLEAN & BEAUTIFUL	300	-
			<i>subtotal</i>	300	-
	100 4101 521.40 00	Board Member Fees	ALPHARETTA CLEAN & BEAUTIFUL BOARD	-	-
			<i>subtotal</i>	-	-
	100 4101 523.40 00	Printing	BUSINESS CARDS/INVITATIONS	300	-
			<i>subtotal</i>	300	-
	100 4101 531.10 00	General Supplies	OFFICE/ACTIVITY SUPPLIES	2,000	-
			CURB MARKERS	-	-
			<i>subtotal</i>	2,000	-
	100 4101 531.30 00	Food/Meals	MISC LUNCHEON MEETINGS	300	-
		<i>subtotal</i>	300	-	
100 4101 533.10 00	Promotions	BULKY TRASH DAY	1,500	-	
		ALPHARETTA CLEAN & BEAUTIFUL	500	-	
		<i>subtotal</i>	2,000	-	
		Total	4,900	-	
Evergreen Program 711011	100 4101 521.20 00	Professional Fees	EVERGREEN SCHOOL PROGRAM	1,500	-
			RECYCLING PROGRAM	-	-
			<i>subtotal</i>	1,500	-
	100 4101 523.40 00	Printing	BUSINESS CARDS/INVITATIONS	100	-
			<i>subtotal</i>	100	-
	100 4101 531.10 00	General Supplies	MISC SUPPLIES FOR EVERGREEN PROGRAM	250	-
		<i>subtotal</i>	250	-	
100 4101 531.30 00	Food/Meals	MISC LUNCHEON MEETINGS	-	-	
		<i>subtotal</i>	-	-	
100 4101 533.10 00	Promotions		500	-	
			500	-	
		Total	2,350	-	
Environmental Ed Workshop 711012	100 4101 521.20 00	Professional Fees		-	-
				-	-
	100 4101 523.40 00	Printing		-	-
				-	-
	100 4101 531.10 00	General Supplies		3,000	3,000
				3,000	3,000
100 4101 531.30 00	Food/Meals		-	-	
			-	-	
100 4101 533.10 00	Promotions		-	-	
			-	-	
		Total	3,000	3,000	

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
Environmental Outreach	100 4101 521.20 00	Professional Fees	SCHOOL & RECYCLING PROGRAMS, CONSULTING	-	2,000
711013			<i>subtotal</i>	-	2,000
(Combination of 711010 & 711011)	100 4101 521.40 00	Board Member Fees		-	5,700
			<i>subtotal</i>	-	5,700
	100 4101 523.40 00	Printing	BUSINESS CARDS/INVITATIONS	-	400
			<i>subtotal</i>	-	400
	100 4101 531.10 00	General Supplies	OFFICE/ACTIVITY SUPPLIES	-	2,000
			MISC SUPPLIES	-	400
			<i>subtotal</i>	-	2,400
	100 4101 531.30 00	Food/Meals	MISC LUNCHEON MEETINGS	-	300
			<i>subtotal</i>	-	300
	100 4101 533.10 00	Promotions	BULKY TRASH DAY	-	1,500
			MISC PROMOTIONS	-	650
			<i>subtotal</i>	-	2,150
Total				-	12,950
Grand Total				2,313,536	2,427,123

PERFORMANCE MEASUREMENTS

Engineering & Public Works						
Public Works Administration						
Performance Measurements	Actual FY 2008	Actual FY 2009	Actual FY 2010	YTD (Feb. 2011) FY 2011	Target FY 2011	Target FY 2012
Engineering/PW Department annual turnover percentage	10%	10%	10%	11%	5%	5%
Personnel Assigned:	7.0 FTE	7.0 FTE	7.0 FTE		7.0 FTE	7.0 FTE
Director of Eng/PW	Director of Eng/PW	Director of Eng/PW	Director of Eng/PW		Director of Eng/PW	Director of Eng/PW
Deputy Director	Deputy Director	Deputy Director	Deputy Director		Deputy Director	Deputy Director *
PW Sr. Operations Manager	Senior Operations Manager - PW	Senior Operations Manager - PW	Senior Operations Manager - PW		Senior Operations Manager - PW	Senior Operations Manager - PW
Office Manager	Office Manager	Office Manager	Office Manager		Project Administrator	Project Administrator
Admin Asst. II	Admin Asst. II	Admin Asst. II	Admin Asst. II		Admin Asst. II (2)	Admin Asst. II (2)
Admin Asst. I	Admin Asst. I	Admin Asst. I	Admin Asst. I			
Engineering Tech	Fleet Coordinator	Fleet Coordinator	Fleet Coordinator		Fleet Coordinator	Fleet Coordinator

* Deputy Director position is not funded in the FY 2012 Budget.

Engineering & Public Works Conservation						
Performance Measurements	Actual FY 2008	Actual FY 2009	Actual FY 2010	YTD (Feb. 2011) FY 2011	Target FY 2011	Target FY 2012
# of Events coordinated	26	18	23	11	17	17
# of Students reached	1230	343	896	374	500	500
# of Volunteers	811	885	677	496	600	600
Personnel Assigned:	1.0 FTE	1.0 FTE	1.0 FTE		1.0 FTE	1.0 FTE
	Environmental Education Coord.	Environmental Education Coord.	Environmental Education Coord.		Environmental Education Coord.	Environmental Program Coord.

Engineering & Public Works

Engineering

Performance Measurements	Actual FY 2008	Actual FY 2009	Actual FY 2010	YTD (feb. 2011) FY 2011	Target FY 2011	Target FY 2012
# of Stormwater plans reviewed	258	198	103	68	120	120
% of Stormwater plans reviewed within 10 calendar days	90%	88%	93%	98%	80%	80%
# of capital/bond contracts managed	58	36	35	46	30	36
Total amount of capital/bond projects under contract	\$20,858,539	\$10,506,285	\$10,516,222	\$16,163,655	\$15,800,000	\$20,000,000
Contract expenditures on capital/bond projects *	\$6,685,959	\$4,306,522	\$4,167,114	\$4,349,047	\$6,000,000	\$4,500,000
% of contracts completed within 10% of original budget contract	97%	85%	86%	87%	80%	80%
% of contracts completed within 10% of original contract time	83%	62%	61%	83%	80%	80%
# of Water quality samples analyzed	122	330	316	232	366	366
# of Land disturbance inspections	6995	5856	4099	2869	4000	4000
# of traffic/signal projects inspected	96	40	40	37	50	50
# of traffic signals timed	89	60	43	68	50	50
# of Traffic complaint responses	225	250	250	210	250	250

* Capital contracts include traffic, stormwater, sidewalks, infrastructure, community development, and facilities projects.

**Engineering & Public Works
Engineering**

Personnel Assigned:	21.0 FTE				
Arborist	Arborist	Arborist	Arborist	Arborist	Arborist
Civil Engineer (3)					
Sr. Engineer (3)					
Construction Mgr.					
Construction Inspector (2)					
Sr. Engineering Technician					
Engineering Technician (5)					
Land Disturbance Inspector (3)					
Water Resources Technician					
Fleet Coordinator	GIS Specialist	GIS Specialist	GIS Specialist	GIS Specialist	GIS Specialist*

* GIS Specialist position is not funded in the FY 2012 Budget.

Engineering & Public Works
Public Works Operations

Performance Measurements	Actual FY 2008	Actual FY 2009	Actual FY 2010	YTD (Feb. 2011) FY 2011	Target FY 2011	Target FY 2012
Average # of days to complete sidewalk work order	6.3	10.0	10.4	16.2	12.0	12.0
Average # of days to complete pothole & curb/gutter work order	1.1	1.0	1.1	1.0	1.0	1.0
Average # of days to complete curb and gutter work order	7.0	2.5	16.8	21.2	7.0	7.0
Average # of days to complete ROW., mowing, limb work order	6.0	2.7	2.3	1.8	2.5	2.5
Average # of days to complete drainage sink hole work order	5.0	6.5	1.1	5.7	7.0	7.0
Average # of days to complete sign replacement/upgrade work order	3.6	4.0	3.5	4.0	4.5	4.5
Average # of days to complete signal light maintenance work order	1.5	2.2	2.5	2.3	3.0	3.0
Average # of days to complete striping work order	3.6	3.6	1.9	1.2	3.0	3.0
Average # of days to complete catch basin work order	6.6	8.4	6.1	13.0	8.0	8.0
Average # of days to complete storm drain work order	13.2	10.2	19.5	24.4	12.0	12.0
Average # of days to complete facilities work order	3.3	3.2	4.9	2.2	3.0	3.0
Personnel Assigned:	33.0 FTE	33.0 FTE	33.0 FTE	33.0 FTE	33.0 FTE	33.0 FTE
PW Supervisor (3)	PW Supervisor (3)	PW Supervisor (3)	PW Supervisor (3)	PW Supervisor (3)	PW Supervisor (3)	PW Supervisor (3)
PW Crew Leader (7)	PW Crew Leader (7)	PW Crew Leader (7)	PW Crew Leader (7)	PW Crew Leader (7)	PW Crew Leader (7)	PW Crew Leader (7)
PW Tech II (9)	PW Tech II (9)	PW Tech II (9)	PW Tech II (9)	PW Tech II (9)	PW Tech II (9)	PW Tech II (9)
PW Tech I (7)	PW Tech I (7)	PW Tech I (7)	PW Tech I (7)	PW Tech I (7)	PW Tech I (7)	PW Tech I (7)
PW Tech (7)	PW Tech (7)	PW Tech (7)	PW Tech (7)	PW Tech (7)	PW Tech (7)	PW Tech (7)*

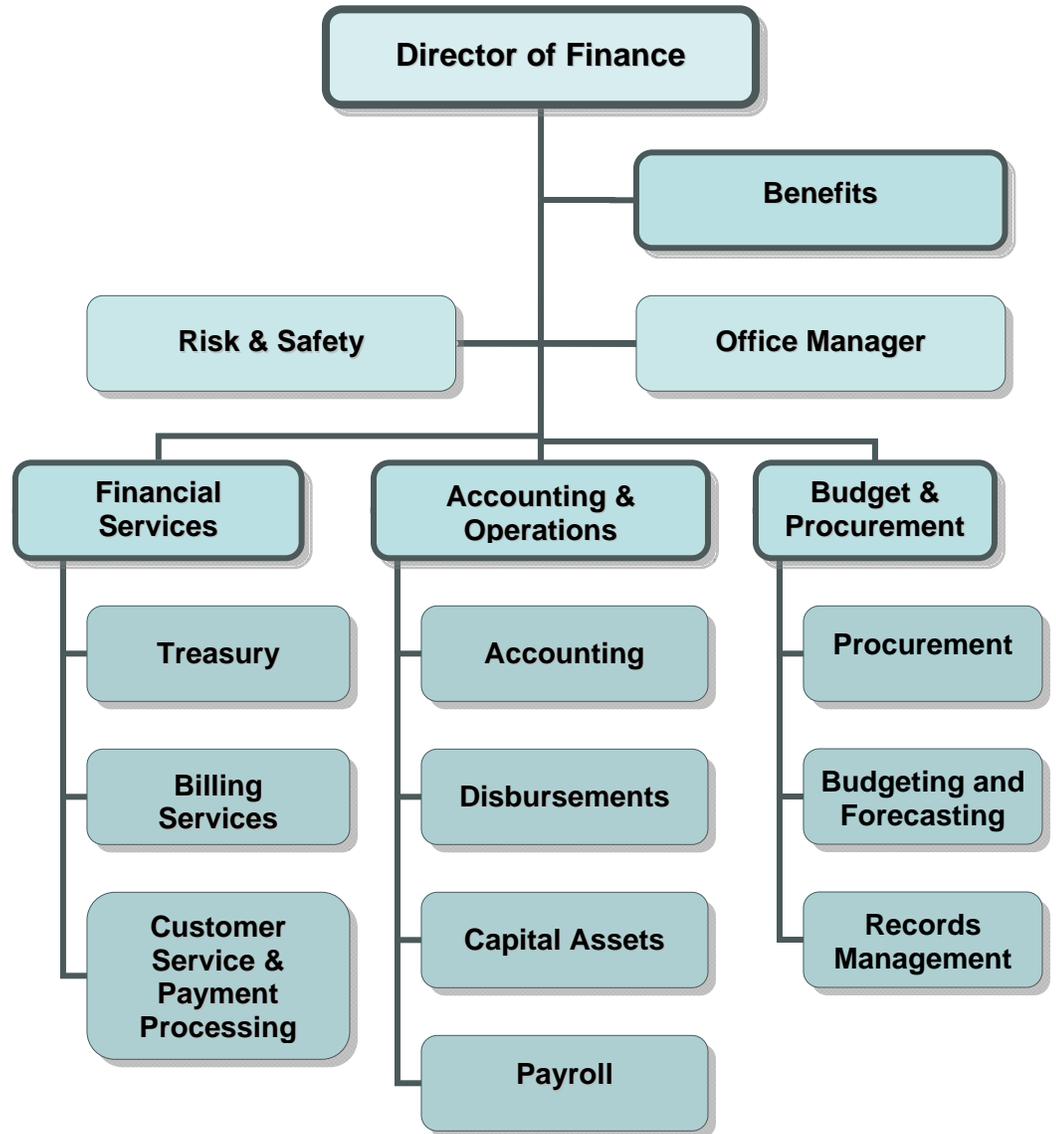
* 2 PW Tech. positions are not funded in the FY 2012 Budget.



Finance



Thomas G. Harris
Director of Finance





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Finance

Administration, Accounting, Budgeting, Employee Benefits and Compensation, Procurement, Risk Management, Treasury, Records Management, Internal and External Service

Mission Statement

The mission of the Finance Department is to plan, receive, monitor, safeguard, invest, account, and expend the financial resources of the City of Alpharetta in the highest legal, ethical, moral, and professional standard practical, and to respond to the service needs of our internal and external customers in a timely, courteous and accurate manner.

Goals and Objectives

- ✓ Securing Financing Team (e.g. bond attorney, financial advisor, etc.) for the analysis and recommendation of financing alternatives for the City Center/City Hall project;
- ✓ Preparation of informative marketing materials for rating agencies that highlight the city's competitive economic and demographic statistics (e.g. strong credit rating);
- ✓ Implementation of a finance/human resources system that utilizes current technology and provides heightened data analysis functionality and increases overall staff efficiencies;
- ✓ Process and procedure documentation program – conduct a comprehensive review of team processes, procedures, and practices;
- ✓ Expansion of the financial planning process – continue the development of a comprehensive long-term capital improvement program and multi-year budgeting, forecasting, and planning in order to more accurately predict our financial position in future years, and the impact current year decisions have on the city's long-range financial position;
- ✓ Update to Financial Management Program (e.g. Procurement Policy revisions); and
- ✓ Design and administer innovative and cost-effective benefit programs (e.g. Health Savings Accounts and enhanced Wellness Program) that meet the needs of today's diverse workforce and enhance the city's ability to attract, retain and reward employees.

5-YEAR FINANCIAL SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2012
FINANCE
Five-Year Financial Summary**

	Actual FY 2008	Actual FY 2009	Actual FY 2010	Amended Budget FY 2011	Recommended Budget FY 2012
Revenue	\$ 28,254	\$ 14,127	\$ -	\$ -	\$ -
<i>% Change</i>		-50.0%	-100.0%	0.0%	0.0%
<i>average-5 year percent change</i>		-37.5%			
Expenditures	\$ 2,000,280	\$ 2,512,964	\$ 2,684,236	\$ 2,941,211	\$ 3,011,909
<i>% Change</i>		25.6%	6.8%	9.6%	2.4%
<i>average-5 year percent change</i>		11.1%			

DEPARTMENT BUDGET SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2012
FINANCE
BUDGET REQUEST BY ACCOUNT**

Amended FY 2011 to FY 2012

NOTES	ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	ADOPTED BUDGET FY 2011	BUDGET AMENDMENTS	AMENDED BUDGET FY 2011	RECOMMENDED BUDGET FY 2012	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
	Revenue								
	Other:								
	Rent (Suite 675 - Finance Office Bldg)	\$ 14,127	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -
	Total Revenue	\$ 14,127	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -
	Expenditures								
(1)	Personnel Services:								
	Salary	\$ 1,343,500	\$ 1,447,801	\$ 1,425,529	\$ -	\$ 1,425,529	\$ 1,464,914	2.8%	\$ 39,385
	Benefits	557,559	652,061	682,682	-	682,682	713,995	4.6%	31,313
	subtotal	\$ 1,901,058	\$ 2,099,862	\$ 2,108,211	\$ -	\$ 2,108,211	\$ 2,178,909	3.4%	\$ 70,698
	Maintenance and Operations:								
	Professional Development	\$ 19,931	\$ 13,619	\$ 27,734	\$ -	\$ 27,734	\$ 24,734	-10.8%	\$ (3,000)
(2)	Professional Fees	236,332	223,419	263,410	-	263,410	201,692	-23.4%	(61,718)
	Equipment R & M	925	65	-	-	-	-	-	-
	Vehicle R & M	2,050	1,229	1,500	-	1,500	1,500	0.0%	-
	Building Rental	108,838	47,243	-	-	-	-	-	-
	Communications	7,348	-	-	-	-	-	-	-
	Advertising	1,524	3,167	14,400	-	14,400	14,400	0.0%	-
(2)	Printing	37,107	41,275	47,300	-	47,300	40,800	-13.7%	(6,500)
	Travel	11,352	9,648	11,630	-	11,630	13,630	17.2%	2,000
(3)	Maintenance Contracts	114,445	14,229	19,230	(550)	18,680	23,998	28.5%	5,318
(3),(4)	IT Professional Services	-	131,413	120,133	550	120,683	133,007	10.2%	12,324
(2)	General Supplies	47,714	44,643	98,986	-	98,986	87,200	-11.9%	(11,786)
	Utilities	2,978	8,517	14,227	-	14,227	14,427	1.4%	200
	Food/Meals	1,094	1,426	3,600	-	3,600	3,600	0.0%	-
	Small Equipment	14,238	969	3,500	-	3,500	4,012	14.6%	512
(5)	IT Computer Refresh	-	4,192	9,350	-	9,350	14,500	55.1%	5,150
	Non-Recurring	-	33,720	-	-	-	-	-	-
	Employee Recognition	-	-	-	-	-	-	-	-
	Wellness	6,021	5,600	120,000	-	120,000	127,500	6.3%	7,500
	subtotal	\$ 611,898	\$ 584,375	\$ 755,000	\$ -	\$ 755,000	\$ 705,000	-6.6%	\$ (50,000)

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2012
FINANCE
BUDGET REQUEST BY ACCOUNT**

Amended FY 2011 to FY 2012

NOTES	ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	ADOPTED BUDGET FY 2011	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2011	RECOMMENDED BUDGET FY 2012	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
	Capital/Lease:								
	Machinery & Equipment	\$ -	\$ -	\$ 3,000	\$ -	\$ 3,000	\$ 3,000	0.0%	\$ -
(6)	Capital Lease (Principal)	-	-	75,000	-	75,000	125,000	66.7%	50,000
(6)	Capital Lease (Interest)	-	-	-	-	-	-	-	-
	subtotal	\$ -	\$ -	\$ 78,000	\$ -	\$ 78,000	\$ 128,000	64.1%	\$ 50,000
	Adjustments/Reconciliation (CAFR)	\$ 8	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
	TOTAL	\$ 2,512,964	\$ 2,684,236	\$ 2,941,211	\$ -	\$ 2,941,211	\$ 3,011,909	2.4%	\$ 70,698
	Full-time Equivalent Positions	24.0	24.0	22.5		22.5	22.5		funded
		-	1.0	2.5		2.5	2.5		un-funded
		24.0	25.0	25.0		25.0	25.0		

- Notes**
- (1) Variance due primarily to wage increases associated with the 2% performance-based merit program scheduled for April 1, 2012 (contingent upon a mid-year review of revenue trends) and increases in group insurance costs.
 - (2) Variance due primarily to a reduction in the following: annual audit fees; number of Popular Annual Financial Reports (PAFR) printed; and a reallocation of envelope printing fees from General Supplies to Printing. Before FY 2011, the city would send every address within the corporate limits a printed PAFR. In an effort to be more environmentally sensitive, electronic distribution is now the focus (city website) although a smaller number of copies are still printed and distributed to city facilities.
 - (3) Variance due primarily to the reallocation of offsite records storage fees from IT Professional Services to Maintenance Contracts.
 - (4) Variance due primarily to 1st year maintenance costs on the newly acquired fleet management system.
 - (5) Variance is based on an increase in the number of computer replacements (desktops/laptops). Replacement is based on years of service as well as current condition. The replacement schedule is not standard and will vary from year-to-year.
 - (6) Includes a reallocation of existing funding (\$75,000) and new funding (\$50,000) for the lease of an updated Finance/HRIS ERP software solution.

EXPENDITURE SUMMARY **BY PROJECT**

City of Alpharetta

Budget: FY 2012

Statement: Expenditure Summary by Project (Maintenance and Operations/Capital)

ACCOUNT DESCRIPTION	FY 2011 Project Budget Amended	FY 2012 Project Budget Request	Administration	Support	Finance	Employee	
			Employee Expenses	Services	Administration	Expenses	Fleet Activity
			1510EE	1510SS	151010	1511EE	1511FL
Professional Development	\$ 27,734	\$ 24,734	\$ 4,046	\$ -	\$ -	\$ 4,030	\$ -
Professional Fees	263,410	201,692	-	50,000	-	-	-
Equipment R & M	-	-	-	-	-	-	-
Vehicle R & M	1,500	1,500	-	-	-	-	1,500
Building Rental	-	-	-	-	-	-	-
Communications	-	-	-	-	-	-	-
Advertising	14,400	14,400	-	2,750	-	-	-
Printing	47,300	40,800	-	-	5,600	-	-
Travel	11,630	13,630	2,800	-	-	1,730	-
Maintenance Contracts	18,680	23,998	-	23,998	-	-	-
IT Professional Services	120,683	133,007	-	133,007	-	-	-
General Supplies	98,986	87,200	-	-	53,900	-	-
Utilities	14,227	14,427	-	11,000	-	-	-
Food/Meals	3,600	3,600	-	-	1,000	-	-
Small Equipment	3,500	4,012	-	1,012	3,000	-	-
IT Computer Refresh	9,350	14,500	2,800	-	-	-	-
Non-Recurring	-	-	-	-	-	-	-
Employee Recognition	-	-	-	-	-	-	-
Wellness	120,000	127,500	-	-	-	-	-
Capital Lease (Principal)	75,000	125,000	-	125,000	-	-	-
Capital Lease (Interest)	-	-	-	-	-	-	-
Machinery & Equipment	3,000	3,000	-	-	-	-	-
TOTAL	\$ 833,000	\$ 833,000	\$ 9,646	\$ 346,767	\$ 63,500	\$ 5,760	\$ 1,500

ACCOUNT DESCRIPTION	Support Services	Employee Wellness	Recruitment & Employment	Worker's Comp & Safety	Accounting Employee Expense	Accounting
	1511SS	151120	151142	151152	1512EE	151210
Professional Development	\$ -	\$ -	\$ -	\$ -	\$ 8,840	\$ -
Professional Fees	-	25,000	17,900	13,900	-	16,892
Equipment R & M	-	-	-	-	-	-
Vehicle R & M	-	-	-	-	-	-
Building Rental	-	-	-	-	-	-
Communications	-	-	-	-	-	-
Advertising	-	-	-	-	-	400
Printing	-	-	300	-	-	2,500
Travel	-	-	-	-	2,500	-
Maintenance Contracts	-	-	-	-	-	-
IT Professional Services	-	-	-	-	-	-
General Supplies	-	500	250	-	-	-
Utilities	3,427	-	-	-	-	-
Food/Meals	-	2,600	-	-	-	-
Small Equipment	-	-	-	-	-	-
IT Computer Refresh	-	-	-	-	5,850	-
Non-Recurring	-	-	-	-	-	-
Employee Recognition	-	-	-	-	-	-
Wellness	-	127,500	-	-	-	-
Capital Lease (Principal)						
Capital Lease (Interest)						
Machinery & Equipment	-	-	-	-	-	3,000
TOTAL	\$ 3,427	\$ 155,600	\$ 18,450	\$ 13,900	\$ 17,190	\$ 22,792

ACCOUNT DESCRIPTION	Annual Citizens Report PAFR	External Annual Audit	CAFR Publication	Budget Employee Expense	Budgeting	Billing Employee Expenses	Billing & Collection
	151211	151212	151217	1513EE	151310	1514EE	151410
Professional Development	\$ -	\$ -	\$ -	\$ 4,673	\$ -	\$ 3,145	\$ -
Professional Fees	7,300	59,000	5,700	-	3,700	-	2,300
Equipment R & M	-	-	-	-	-	-	-
Vehicle R & M	-	-	-	-	-	-	-
Building Rental	-	-	-	-	-	-	-
Communications	-	-	-	-	-	-	-
Advertising	-	-	-	-	11,250	-	-
Printing	5,000	-	2,500	-	3,500	-	21,400
Travel	-	-	-	5,100	-	1,500	-
Maintenance Contracts	-	-	-	-	-	-	-
IT Professional Services	-	-	-	-	-	-	-
General Supplies	300	-	200	-	50	-	32,000
Utilities	-	-	-	-	-	-	-
Food/Meals	-	-	-	-	-	-	-
Small Equipment	-	-	-	-	-	-	-
IT Computer Refresh	-	-	-	4,450	-	1,400	-
Non-Recurring	-	-	-	-	-	-	-
Employee Recognition	-	-	-	-	-	-	-
Wellness	-	-	-	-	-	-	-
Capital Lease (Principal)							
Capital Lease (Interest)							
Machinery & Equipment	-	-	-	-	-	-	-
TOTAL	\$ 12,600	\$ 59,000	\$ 8,400	\$ 14,223	\$ 18,500	\$ 6,045	\$ 55,700

EXPENDITURE DETAIL **BY PROJECT**

City of Alpharetta

Budget:

FY 2012

Statement:

Expenditure Detail by Project (Maintenance and Operations/Capital)

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
Finance Admin.	100 1510 521.10 00	Professional Development	Harris Professional Development	3,000	3,000
Employee Expenses			CPA Certification	105	105
1510EE			AGA Membership	30	30
Tom & Kristen			CGFM Membership	100	100
			GGFOA Membership	50	50
			GFOA Membership	200	200
			NIGP Membership	101	101
			Wall Street Journal Subscriptions	150	150
			AJC Newspaper	160	160
			Atlanta Business Chronicle	100	100
			Business Week	50	50
			Harris GAPPT Conference	-	-
			Harris AICPA Renewal	-	-
			Harris Local Gov't Finance Conference	-	-
			subtotal	4,046	4,046
	100 1510 523.20 00	Professional Fees		-	-
			subtotal	-	-
	100 1510 523.20 00	Communications		-	-
			subtotal	-	-
	100 1510 523.50 00	Travel	Travel Expenses	2,800	2,800
			CGFM Prep Course Travel	-	-
			Payroll Summary	-	-
			subtotal	2,800	2,800
	100 1510 531.60 01	IT Computer Refresh	Workstation Replacement	1,550	2,800
			subtotal	1,550	2,800
	100 1510 531.60 00	Small Equipment	HP4250N Printer	-	-
			subtotal	-	-
	100 1510 542.10 00	Machinery & Equipment	HTE Receipt Printers for Internal Controls	-	-
			Misc. Machinery & Equipment (3 Printers)	-	-
			Workstation Replacement	-	-
			subtotal	-	-
		Total		8,396	9,646
Support Services Acct.	100 1510 521.20 00	Professional Fees	Bank Related Fees, Vantage Card Services	49,000	50,000
1510SS			Red Light Camera Citation Processing Bank Fees	10,200	-
			ERP (Finance/HR Solution)	-	-
			subtotal	59,200	50,000
	100 1510 522.20 10	Equipment R & M	Laser First - Fax Repair	-	-

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
			<i>subtotal</i>	-	-
100	1510 523.20 00	Communications		-	-
			<i>subtotal</i>	-	-
100	1510 523.30 00	Advertising	Advertising	2,750	2,750
			<i>subtotal</i>	2,750	2,750
100	1510 523.85 01	Maintenance Contracts	Coffee Service	1,030	1,030
			Pitney Bowes Mail Machine	3,300	3,300
			Pitney Bowes Folder	1,400	1,400
			Water Cooler Maintenance	-	300
			Periscope Holdings License - NIGP Commodity Codes	200	200
			Copier Maintenance	1,800	1,800
			GRM / Shred-It Services	1,500	1,500
			Building Maintenance - Janitorial Contract	10,000	9,700
			GRM Records Management	-	4,768
			<i>subtotal</i>	19,230	23,998
100	1510 523.90 00	IT Prof Services	CISCO NETWORK TECHNICAL SUPPORT	2,252	2,389
			WORKSTATION/SERVER BACKUP & DISASTER	517	687
			ANTI-VIRUS SOFTWARE MAINTENANCE/RENEWAL	648	198
			CITY INTERNET CIRCUIT CONNECTION -	-	157
			DATA CENTER APC/MGE UPS SYSTEM	-	350
			WORKSTATION DEFRAGMENTOR SOFTWARE	275	268
			DISASTER RECOVERY EMAIL MGMT SOFTWARE	1,050	1,164
			CITYWIDE MICROSOFT LICENSING	5,917	6,755
			EMAIL ARCHIVING SOFTWARE	-	255
			GIS MOBILE FIELD MAPPING & DATA COLLECTION	2,312	2,714
			DATABASE MANAGEMENT SOFTWARE	228	385
			BLACKBERRY SERVER MAINTENANCE/RENEWAL	-	99
			DATA CENTER FIRE SUPPRESSION SYSTEM -	-	69
			EMAIL FILTERING SERVICES	1,599	742
			WEB FILTERING SERVICES	-	228
			IP MONITORING SOFTWARE	647	41
			NETWORK MONITORING SOFTWARE	-	103
			TELEPHONE WIRING SERVICES	647	687
			NETWORK CONSULTING SERVICES	1,293	1,374
			CISCO NETWORK SUPPORT SERVICES	1,293	2,061
			LP360 LIDAR GIS SOFTWARE/SERVER	-	108
			WEBSITE OUTAGE MONITORING SERVICE	-	12
			GIS PARCEL BUILDING SOFTWARE	-	606
			TELEPHONY SUPPORT SERVICES	1,423	2,748
			PHONE EQUIPMENT MAINTENANCE & SUPPORT	1,584	1,642
			VMWARE ENVIRONMENT TECHNICAL SUPPORT	388	240
			WORKSTATION/SERVER BACKUP & DISASTER	-	69

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
			VIRTUAL SERVER LICENSING & SUPPORT	795	378
			EMPLOYEE SELF SERVICE SOFTWARE	-	130
			ENTERPRISE LICENSING FOR PASSWORD	-	171
			CITY INTERNET CIRCUIT CONNECTION	1,623	1,628
			REMOTE APPLICATION & DATABASE SOFTWARE	158	169
			FINANCE DOCUMENT MANAGEMENT SOFTWARE	5,620	5,620
			ADOBE SOFTWARE LICENSES	-	200
			TASK SCHEDULING SOFTWARE MAINTENANCE &	199	299
			CHECK POSTING SOFTWARE MAINTENANCE &	2,500	2,250
			IBM AS400 iSERIES MAINTENANCE & SUPPORT	-	3,300
			FINANCE APPLICATIONS MAINTENANCE & SUPPORT	72,081	68,324
			FLEET MANAGEMENT APPLICATION MAINTENANCE	-	11,324
			VOICE/DATA CIRCUIT SERVICE	6,180	10,576
			LONG DISTANCE SERVICE	206	467
			CELL PHONE SERVICE	1,460	1,563
			DATA CARD SERVICE	544	457
			Canon CR-180 Scanner Maint - CustServ Check Scanner	-	-
			DPS Printer Repair/Maintenance	500	-
			Jack Henry & Assoc - Audiotel Maint	-	-
			Microsoft - SCM System Config Management	194	-
			GRM Records Management	6,000	-
			Barracuda - Web Filter	-	-
			subtotal	120,133	133,007
	100 1510 531.20 00	Utilities	GA Power - Electric Service	7,000	7,000
			BFI - Garbage Service	1,000	1,000
			Infinite Energy - Gas Service	2,500	2,500
			Fulton Cty - Water Service	500	500
			subtotal	11,000	11,000
	100 1510 531.60 00	Small Equipment	Printer Replacements/Repair	-	412
			Cell Phone Equipment	-	600
			subtotal	-	1,012
	100 1510 581.20 00	Capital Lease Principal	Tyler ERP Solution	75,000	125,000
			subtotal	75,000	125,000
	100 1510 581.20 00	Capital Lease Interest	Tyler ERP Solution	-	-
			subtotal	-	-
			Total	287,313	346,767
Finance Administration 151010	100 1510 521.20 00	Professional Fees	Investment Management	2,000	-
			Temporary Staff Agencies	7,000	-
			Dashboard Upgrades	5,000	-
			Fulton County FIFA	-	-

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
			Payment of NSF	-	-
			<i>subtotal</i>	14,000	-
100	1510 522.31 00	Rental/Land/Building	GA 400 Center	-	-
			<i>subtotal</i>	-	-
100	1510 523.40 00	Printing	Envelopes/Forms/Stock	1,300	4,800
			Creative Awards - Nameplates	-	-
			Office Depot - Finance Newsletter Issue 1	-	-
			Purchase Orders	800	800
			<i>subtotal</i>	2,100	5,600
100	1510 531.10 00	General Supplies	Pitney Bowes - Mailing Supplies	300	300
			Pitney Bowes - Postage Billing	18,000	18,000
			Alpharetta Quality Printing - Envelopes	3,500	-
			Postage Allocation	6,500	6,500
			Digital Media - Toner	3,500	3,500
			Data Flow - 1099 Forms & Envelopes	400	400
			Data Flow - W-2 Forms & Envelopes	400	400
			Janpak Paper Coffee Cups	-	-
			General Office Supplies	24,886	24,000
			Copier Usage - City Hall	100	100
			UPS & Fed Ex	700	700
			<i>subtotal</i>	58,286	53,900
100	1510 531.30 00	Food/Meals	Pension Board Meetings Food	1,000	1,000
			<i>subtotal</i>	1,000	1,000
100	1510 531.60 00	Small Equipment	Misc. Small Equipment	3,500	3,000
			Cell Phone Replacement	-	-
			<i>subtotal</i>	3,500	3,000
100	1510 531.60 01	IT Computer Refresh		-	-
			<i>subtotal</i>	-	-
100	1510 542.10 00	Machinery & Equipment	Digital Video/Camera Replacements	-	-
			<i>subtotal</i>	-	-
Total				78,886	63,500

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
Employee Expenses 1511EE Betty-Ann, Veronica, Derek	100 1510 521.10 00	Professional Development	Brundage Professional Development	600	600
			Brundage Association Membership Fees	730	730
			Busby Professional Development	1,000	1,000
			Busby Association Membership Fees	400	400
			Nelson Professional Development	1,200	1,200
			Nelson Association Membership Fees	-	-
			Tuition Reimbursement	-	-
			Publications & Subscriptions	100	100
			subtotal	4,030	4,030
				100 1510 523.20 00	Communications
		subtotal		-	-
	100 1510 523.50 00	Travel			
		Brundage Travel Expenses	500	500	
		Brundage Local Mileage	30	30	
		Busby Travel Expenses	700	700	
		Busby Local Mileage	-	-	
		Nelson Travel Expenses	500	500	
		Payroll Summary	-	-	
		subtotal	1,730	1,730	
	100 1510 531.60 01	IT Computer Refresh	Dell Workstation Replacements Betty-Ann, Derek & Veron	-	-
		subtotal		-	-
		Total		5,760	5,760
Fleet Activity 1511FL	100 1510 522.20 20	Vehicle R & M	Fuel	500	500
			Vehicle Maintenance - Standard	1,000	1,000
			subtotal	1,500	1,500
		Total		1,500	1,500
Support Services Acct. 1511SS 1/2 of the HR Utilities	100 1510 531.20 00	Utilities	GA Power - Electric Service	2,800	3,000
			BFI - Garbage Service	103	103
			Infinite Energy - Gas Service	288	288
			Fulton Cty - Water Service	36	36
			subtotal	3,227	3,427
		Total		3,227	3,427
Wellness 151120	100 1510 521.20 00	Professional Fees	Families First	9,500	10,000
			Brown Richards - Corporate Child Care	10,710	-
			Caduceus Occupational Medicine - Health Fair	14,000	15,000
			subtotal	34,210	25,000
	100 1510 523.85 01	Maintenance Contracts		-	-
		subtotal		-	-
	100 1510 531.10 00	General Supplies	Various Vendors - Health Fair	500	500
		subtotal		500	500
	100 1510 531.30 00	Food/Meals	Various Vendors - Lunch & Learn	1,000	1,000
			Creative Catering - Health Fair	1,600	1,600
		subtotal		2,600	2,600

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
	100 1510 532.44 00	Wellness	Caduceus Occupational Medicine - Flu Shots	7,000	7,500
			CHN Wellness Initiatives	113,000	120,000
			subtotal	120,000	127,500
		Total		157,310	155,600
Recruitment & Employment 151142	100 1510 521.20 00	Professional Fees	TALX -Unemployment Services	400	400
			Nat'l Conf on Public Empl Ret	-	-
			Fisher & Phillips	15,000	15,000
			HRIS and Payroll Services	-	-
			Weeks Retirement Solutions	2,500	2,500
			subtotal	17,900	17,900
	100 1510 523.40 00	Printing	Envelopes/Forms/Stock	300	300
			Various Vendors	-	-
			subtotal	300	300
	100 1510 531.10 00	General Supplies	Postage	200	200
			General Supplies	50	50
			subtotal	250	250
	100 1510 532.42 00	Employee Recognition		-	-
			subtotal	-	-
		Total		18,450	18,450
Workers Comp and Safety Activities 151152	100 1510 521.20 00	Professional Fees	Caduceus Occupational - Drug Tests/HEP Vaccines	5,000	5,000
			Stone & Associates - Fitness for Duty Exams	3,500	3,500
			North Fulton After Hours Drug Screens	600	600
			Vivid Learning Systems	-	-
			Safety, Signage, DFWP, DDC 6 Training	3,800	3,800
			3 E MSDS Emergency Response Service	1,000	1,000
			subtotal	13,900	13,900
		Total		13,900	13,900
Finance Accounting Employee Expenses 1512EE	100 1510 521.10 00	Professional Development	Accounting Professional Development	-	-
			Burdette Professional Development	-	-
			AICPA	100	100
			GSCPA	195	195
			GFOA	150	150
			GGFOA	50	50
			GA State Board of Accountancy	50	50
			CPE (maintain CPA certificate)	1,000	1,000
			Hunt Professional Development	600	600
			American Payroll Association	200	200
			National Conference	1,500	1,500
			Tax Resources	300	300
			Sejour Professional Development	-	-
			GFOA Membership	195	195
			Moore Professional Development	-	-

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
			Carl Vincent Certification	1,000	1,000
			Arnold Professional Development	-	-
			Accounts Payable Membership	700	700
			Association Membership Fees	1,800	1,800
			Excel/Word Classes & Educational Materials	4,000	1,000
			subtotal	11,840	8,840
	100 1510 523.50 00	Travel	Accounting Travel Expenses	2,500	2,500
			Hunt Travel Expenses	-	-
			subtotal	2,500	2,500
	100 1510 531.60 01	IT Computer Refresh	Workstation Replacements	3,900	5,850
			subtotal	3,900	5,850
	100 1510 542.10 00	Machinery & Equipment		-	-
			subtotal	-	-
			Total	18,240	17,190
Accounting 151210	100 1510 521.20 00	Professional Fees	Bank Wire Fees	10,000	8,892
			Software User Training	10,200	8,000
			Replenish Flexible Spending Account	-	-
			Weeks Retirement Solutions - GASB 45	-	-
			subtotal	20,200	16,892
	100 1510 523.30 00	Advertising	Advertising for Auction	400	400
			subtotal	400	400
	100 1510 523.40 00	Printing	Check Stock - Checks & Deposit Slips	2,500	2,500
			subtotal	2,500	2,500
	100 1510 542.10 00	Machinery & Equipment	Software Applications/Upgrades/Programming	3,000	3,000
			subtotal	3,000	3,000
			Total	26,100	22,792
Annual Citizen's Report 151211 PAFR	100 1510 521.20 00	Professional Fees	Application Fee for GFOA	300	300
			Graphic Design for PAFR	4,000	4,000
			Photography Services	3,000	3,000
			subtotal	7,300	7,300
	100 1510 523.40 00	Printing	Printing of PAFR Copies	15,000	5,000
			subtotal	15,000	5,000
	100 1510 531.10 00	General Supplies	Postage	7,300	300
			subtotal	7,300	300
			Total	29,600	12,600
Annual External Audit 151212	100 1510 521.20 00	Professional Fees	Mauldin & Jenkins	85,000	59,000
			Grant Thornton LLP	-	-
			subtotal	85,000	59,000
	100 1510 531.10 00	General Supplies	General Office Supplies	-	-
			subtotal	-	-

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
Total				85,000	59,000
CAFR Publication 151217	100 1510 521.20 00	Professional Fees	Application Fee for GFOA	600	600
			Graphic Design for CAFR	5,100	5,100
			subtotal	5,700	5,700
	100 1510 523.40 00	Printing	Printing of Cover, Tabs & Document	2,500	2,500
			subtotal	2,500	2,500
	100 1510 531.10 00	General Supplies	Mailing of Documents	200	200
			subtotal	200	200
Total				8,400	8,400
Budget Employee Expenses 1513EE	100 1510 521.10 00	Professional Development	Budget Professional Development	1,000	1,000
			Association Membership Fees	-	-
Shawn, Abby, Deb, Stephanie Robert			Educational Materials	-	-
			Mitchell Professional Development	-	-
			IMA Membership	300	300
			GFOA Membership	200	200
			GGFOA Membership	50	50
			Shipp Professional Development	-	-
			NIGP Membership	101	101
			GA Chapter NIGP	30	30
			CVIOP Elective for CE (15 credits req)	350	350
			NIGP Certification Classes	600	600
			Westbrook Professional Development	-	-
			NIGP Membership	101	101
			NIGP Class for CPPB Certification	575	575
			GNIGP Membership	30	30
			NIGP Webinar (2/yr)	150	150
			CPPB Prep Class	360	360
			UPPCC Test Fee for CPPB	200	200
			CVIOP Elective for CE (15 credits req)	350	350
			Tuition Reimbursement	-	-
			Williams Professional Development	-	-
			NIGP Membership	101	101
			Kornegay Professional Development	-	-
			ARMA Renewal	175	175
			subtotal	4,673	4,673
	100 1510 523.50 00	Travel	GFOA Budget Seminar Travel Expenses	2,000	2,100
			Mitchell Travel Expenses	500	1,500
			Shipp Travel Expenses	200	500
			Westbrook Travel Expenses	400	500
			Cochran Travel Expenses	-	500
			Payroll Summary	-	-
			subtotal	3,100	5,100

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
	100 1510 531.60 01	IT Computer Refresh	Workstation Replacements	2,600	4,450
			subtotal	2,600	4,450
	100 1510 542.10 00	Machinery & Equipment		-	-
			subtotal	-	-
		Total		10,373	14,223
Budgeting 151310	100 1510 521.20 00	Professional Fees	Accounting Advisors - Dashboard Upgrades	2,500	2,500
			GFOA Membership	-	-
			GFOA Distinguished Budget Award	500	500
			Redesign of Budget Document/Graphic	-	-
			Excellence Award for Purchasing	700	700
			CIS Save ID	-	-
			subtotal	3,700	3,700
	100 1510 523.30 00	Advertising	Advertising Annual Budget Adoption & Mileage Rate	750	750
			Mid-Year Budget Adoption Advertising	500	500
			Legal Advertisements	10,000	10,000
			subtotal	11,250	11,250
	100 1510 523.40 00	Printing	Annual Operating Budget & Capital Budget	3,500	3,500
			subtotal	3,500	3,500
	100 1510 531.10 00	General Supplies	General Office Supplies	50	50
			VeriSign - Certificate for Click2Gov	400	-
			subtotal	450	50
	100 1510 531.30 00	Food/Meals	City Council Workshop Meals/Refreshments	-	-
			Directors Budget Meeting Lunch	-	-
			subtotal	-	-
		Total		18,900	18,500
Billing Employee Expenses 1514EE	100 1510 521.10 00	Professional Development	Billing Professional Development	-	-
			Sills Professional Development	1,200	1,200
			Sills AFP Memberships	400	400
			Glover CVIOG Elective for CE (15 credits req)	350	350
			Bulau AFP Membership	395	395
			Bulau CTP Exam	300	300
			Associations/Memberships/Subscriptions	250	250
			Educational Materials	250	250
			subtotal	3,145	3,145
	100 1510 523.50 00	Travel	Billing Travel Expenses	1,500	1,500
			Sills Travel Expenses	-	-
			subtotal	1,500	1,500
	100 1510 531.60 01	IT Computer Refresh	Workstation Replacements	1,300	1,400
			subtotal	1,300	1,400
	100 1510 542.10 00	Machinery & Equipment		-	-
			subtotal	-	-
		Total		5,945	6,045

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
Billing & Collection 151410	100 1510 521.20 00	Professional Fees	FIFA's Fulton County	1,000	1,000
			Phil Calvery Design of Tax Brochure	700	700
			Sungard Fulton Cty Updates	600	600
			Post Office Box		
			subtotal	2,300	2,300
	100 1510 523.40 00	Printing	Data Media - Tax, False Alarms & Business Licenses	15,000	15,000
			Alpharetta Quality Printing - Business Lic Envelopes	400	400
			Printing of Tax Guide & Letters	5,500	5,500
			Color Vision - Business License Flyers	500	500
			subtotal	21,400	21,400
100 1510 531.10 00	General Supplies	Data Media - Postage for Tax, False Alarm & Bus Lic	32,000	32,000	
		Printing Trade Company			
		subtotal	32,000	32,000	
100 1510 531.60 00	Small Equipment		-	-	
		subtotal	-	-	
100 1510 542.10 00	Machinery & Equipment	Vantage Card Services	-	-	
		subtotal	-	-	
Total				55,700	55,700
Total Budget for Finance				833,000	833,000

PERFORMANCE MEASUREMENTS

Finance Admin Performance Measurements	Actual FY 2008	Actual FY 2009	Actual FY 2010	YTD (Feb. 2011) FY 2011	Target FY 2011	Target FY 2012
# of New GAAP/GASB financial requirements implemented	2	2	2	1	1	1
Bond rating maintained or upgraded	Maintain Aaa - AAA	Maintain Aaa - AAA	Maintain Aaa - AAA	Maintain Aaa - AAA	Maintain Aaa - AAA	Maintain Aaa - AAA
Cash management program maximizing interest returns (all funds)	\$2,422,210	\$1,078,236	\$357,380	\$44,449	\$182,276	\$62,858
Personnel Assigned:		Finance Admin 3.0 FTE	Finance Admin 3.0 FTE		Finance Admin 3.0 FTE	Finance Admin 3.0 FTE
	3.0 FTE					
Director of Finance	Director of Finance	Director of Finance	Director of Finance	Director of Finance	Director of Finance	Director of Finance
Controller	Controller	Controller	Controller	Controller	Controller *	Controller *
Admin. Assist. II	Admin. Assist. II	Office Manager	Office Manager	Office Manager	Office Manager	Office Manager
		Risk Mgmt 1.0 FTE	Risk Mgmt 1.0 FTE		Risk Mgmt 1.0 FTE	Risk Mgmt 1.0 FTE
		Safety/Risk Administrator	Safety/Risk Administrator		Safety/Risk Administrator	Safety/Risk Administrator
Total Personnel Assigned						
Finance Administration:	3.0 FTE	4.0 FTE	4.0 FTE		4.0 FTE	4.0 FTE

* The Controller position is not funded in FY 2012 Budget.

Accounting, Budget, Procurement Performance Measurements	Actual FY 2008	Actual FY 2009	Actual FY 2010	YTD (Feb. 2011) FY 2011	Target FY 2011	Target FY 2012
Audited CAFR to be published within 180 days of fiscal year end	11/15/2007	12/28/2008	12/6/2010	N/A	11/15/2011	11/15/2012
GFOA Certificate of Achievement for Excellence in Financial Reporting	Yes	Yes	Yes	N/A	Yes	Yes
GFOA Outstanding Achievement in Popular Annual Financial Reporting	Yes	Yes	Yes	N/A	Yes	Yes
GFOA Distinguished Budget Award	Yes	Yes	Yes	N/A	Yes	Yes
Percentage of departments within appropriated salary & benefit budget	100%	100%	100%	100%	100%	100%
Percentage of departments within appropriated maintenance & operating budget	100%	100%	100%	100%	100%	100%
% of Budgeted employees participating in direct deposit	93%	93%	96%	96%	96%	96%
Average # of vendor responses to Bids/Requests for Proposals	6	5	8	7	5	5
Percentage of re-bids	3%	9%	4%	8%	3%	4%
Average # of days from Council approval to notice to proceed	30	33	23	7	30	20
	Accounting Services 8 FTE	Accounting Services 8 FTE	Accounting Services 8 FTE		Accounting Services 8 FTE	Accounting Services 8 FTE
	Acct/Ops Manager	Accounting & Op. Mgr	Accounting & Op. Mgr		Accounting & Op. Mgr	Accounting & Op. Mgr
	Chief Accountant	Chief Accountant	Chief Accountant		Chief Accountant	Chief Accountant
	Accountant II (3)	Accountant (4)	Accountant (4)		Accountant (4)	Accountant (4) *
	GIS Tech	Payroll Coordinator	Payroll Coordinator		Payroll Coordinator	Payroll Coordinator
	Payroll Coordinator	Accounts Payable Technician	Accounts Payable Technician		Accounts Payable Technician	Accounts Payable Technician
	Capital Assets					
	Budget/Procurement 4 FTE	Budget/Procurement 4 FTE	Budget/Procurement 5 FTE		Budget/Procurement 5 FTE	Budget/Procurement 5 FTE
	Sr. Budget Analyst (2)	Budget & Procurement Mgr.	Budget & Procurement Mgr.		Budget & Procurement Mgr.	Budget & Procurement Mgr.
	Budget Analyst (2)	Sr. Budget & Procurement Analyst (2)	Sr. Budget & Procurement Analyst (2)		Sr. Budget & Procurement Analyst (2)	Sr. Budget & Procurement Analyst (2)
		Budget & Procurement Analyst	Budget & Procurement Analyst		Budget & Procurement Analyst	Budget & Procurement Analyst
			Records Manager		Records Manager	Records Manager
Total Personnel Assigned Internal Services:	12.0 FTE	12.0 FTE	13.0 FTE		13.0 FTE	13.0 FTE

* Includes 0.5 FTE (part-time Accountant position) not funded in the FY 2012 Budget.

Financial Services Performance Measurements	Actual FY 2008	Actual FY 2009	Actual FY 2010	YTD (Feb. 2011) FY 2011	Target FY 2011	Target FY 2012
% of bills generated on time	99%	99%	99%	99%	99%	99%
% of bills collected on time	95%	95%	95%	95%	95%	95%
# of Real estate tax bills generated	19,412	18,205	19,121	19,227	19,323	19,420
# of Personal property tax bills	2,944	2,347	2,832	2,817	2,831	2,845
# of Liens processed	226	302	391	350	352	354
# of Sanitation customers	13,804	13,780	14,020	14,562	14,635	14,708
% of Delinquent sanitation Accts	<10%	<10%	<10%	<10%	<10%	<10%
Personnel Assigned:	6.5 FTE	6.0 FTE	6.0 FTE	6.0 FTE	6.0 FTE	6.0 FTE
Financial Services Manager	Financial Services Manager	Financial Services Manager	Financial Services Manager	Treasury Services Manager	Treasury Services Manager	
Tax Billing Coord	Tax Billing Coord	Tax Billing Coord	Tax Billing Coord	Billing Coordinator	Billing Coordinator	
Customer Service Coord	Customer Service Coord	Customer Service Coord	Customer Service Coord	Customer Account Coordinator	Customer Account Coordinator	
		Treasury/ Deposit Project Coord.	Treasury/ Deposit Project Coord.	Cash Management Coordinator	Cash Management Coordinator	
		Accounts Rec/ Collections Rep.	Accounts Rec/ Collections Rep.	Accounts Rec/ Collections Rep.	Accounts Rec/ Collections Rep.	
Financial Services Rep (3)	Financial Services Rep	Financial Services Rep	Financial Services Rep	Customer Account Representative	Customer Account Representative	

* The Accounts Rec./Collections Rep. position is not funded in FY 2012 Budget.

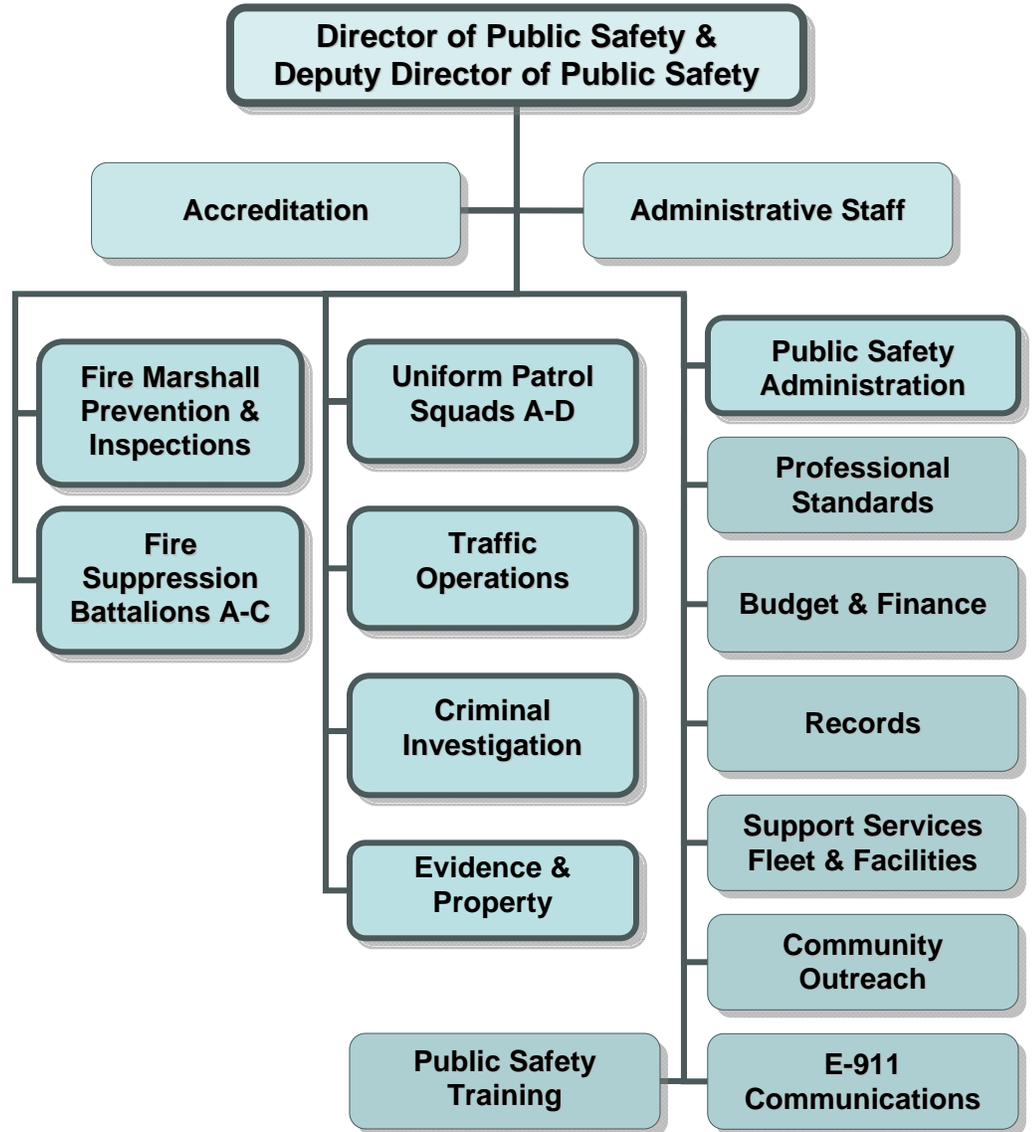
Benefits & Compensation Performance Measurements	Actual FY 2008	Actual FY 2009	Actual FY 2010	YTD (Feb. 2011) FY 2011	Target FY 2011	Target FY 2012
Annual City Paygrade review conducted	1/1/08	9/1/2008	11/1/2009	12/1/2010	9/1/2010	9/1/2011
% of Employees enrolled in group insurance	96%	93%	93%	90%	95%	95%
% of Employees enrolled in deferred compensation	74%	72%	78%	76%	85%	80%
Personnel Assigned:	2.0 FTE	2.0 FTE	2.0 FTE		2.0 FTE	2.0 FTE
	Benefits Coord	Benefits Manager	Benefits Manager		Benefits Manager	Benefits Manager
		HRIS/Comp Administrator	HRIS/Comp Administrator		HRIS/Comp Administrator	HRIS/Comp Administrator
	Comp Specialist					



Public Safety



Gary George
Director of Public Safety



Public Safety

Administration, Police, Fire, and Emergency 911

Mission Statement

Public Safety: Expand joint efforts between Police and Fire, particularly in the area of training, emergency management, and community outreach.

Police Services strives to ensure the highest quality of life for its citizens through developing and maintaining partnerships with the community. We take pride in the fact that all contacts with the public are professional and at all times personify the highest levels of honor, integrity, ethics and justice, entrusted to us by those we are sworn to serve.

Fire and Emergency Services is a proactive, customer oriented emergency services provider. Our objective is to provide the best possible fire and emergency medical services. Our goal is to maximize the saving of lives, minimize the loss of property and avoid loss whenever possible through prevention and education.

Goals and Objectives

Police Services

- ✓ Traffic Safety - Identify and address traffic concerns through engineering, education, and enforcement. Build the effectiveness of specialty teams including DUI enforcement, bicycle and commercial vehicle inspection;
- ✓ Crime Prevention - Reach out to the community through the Police Athletic League (PAL), Police And Citizens Together (PACT), and Business Watch programs, building partnerships and mitigating problems through education and enforcement;
- ✓ Uniform Patrol - Increase visible presence in the community with an emphasis on residential neighborhoods; and
- ✓ Criminal Investigation - Maintain a case clearance rate above national averages through strong local investigative efforts and appropriate partnerships with other federal, state and local law enforcement agencies.

Fire Services

- ✓ To maintain a minimum on duty staffing level of not less than 25 firefighters at all times;
- ✓ Assure all firefighters are certified at the National Professional Qualifications Firefighter II Level;
- ✓ Maintain a minimum of 240 hours of annual training and career development for each career firefighter;
- ✓ Place the first fire apparatus on the scene of an emergency within five minutes of dispatch at least 90% of the time;
- ✓ Place a minimum of 15 firefighters on the scene of a structure fire within seven minutes of dispatch at least 90% of the time;
- ✓ Place an advance life support paramedic on the scene of a medical emergency within five minutes of dispatch at least 90% of the time;
- ✓ Present programs of fire safety education to 80% of all preschool children and 95% of all first and fourth grade students who reside within the City; and
- ✓ Conduct a fire safety inspection and/or design a pre-fire plan for every non-residential occupancy annually.

5-YEAR FINANCIAL SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2012
PUBLIC SAFETY DEPARTMENT
Five-Year Financial Summary**

	Actual FY 2008	Actual FY 2009	Actual FY 2010	Amended Budget FY 2011	Recommended Budget FY 2012
Revenue	\$ 4,096,579	\$ 3,644,690	\$ 3,663,897	\$ 3,236,752	\$ 3,471,752
<i>% Change</i>		-11.0%	0.5%	-11.7%	7.3%
<i>average 5 year percent change</i>		-3.7%			
Expenditure	\$ 20,214,681	\$ 21,360,612	\$ 21,698,836	\$ 22,617,731	\$ 22,867,211
<i>% Change</i>		5.7%	1.6%	4.2%	1.1%
<i>average 5 year percent change</i>		3.1%			

DEPARTMENT BUDGET SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2012
PUBLIC SAFETY DEPARTMENT
BUDGET REQUEST BY ACCOUNT**

		<i>Amended FY 2011 to FY 2012</i>							
Notes	ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	ADOPTED BUDGET FY 2011	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2011	RECOMMENDED BUDGET FY 2012	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Revenue									
	Licenses & Permits:								
	Fire Permit	\$ 7,004	\$ 4,413	\$ 5,000	\$ -	\$ 5,000	\$ 5,000	0.0%	\$ -
	Intergovernmental:								
	City of Milton (Public Safety)	73,516	59,695	76,252	-	76,252	76,252	0.0%	-
	Charges for Services								
	Reports	48,620	45,085	40,000	-	40,000	40,000	0.0%	-
(1)	Services	69,270	60,614	40,000	-	40,000	100,000	150.0%	60,000
	False Alarms	15,593	15,357	10,000	-	10,000	10,000	0.0%	-
	Registration	14,337	11,491	10,000	-	10,000	10,000	0.0%	-
	Penalty	1,289	693	-	-	-	-	-	-
	Interest	718	312	-	-	-	-	-	-
	Plan Review	30,572	53,347	30,000	-	30,000	30,000	0.0%	-
	Inspection Fees	11,250	12,000	5,000	-	5,000	5,000	0.0%	-
	Fines & Forfeitures:								
	Municipal	2,703,736	3,011,998	2,700,000	-	2,700,000	2,750,000	1.9%	50,000
(6)	Red Light Cameras	623,885	347,178	300,000	-	300,000	425,000	41.7%	125,000
	Evidence	148	1,400	-	-	-	-	-	-
	Contributions from Private Sources:								
	Private Sources	-	-	-	-	-	-	-	-
	Private Sources	20,100	758	-	-	-	-	-	-
	Private Sources	2,530	1,520	-	500	500	500	0.0%	-
	Other:								
	Reimb voluntary EJ	22,122	38,035	20,000	-	20,000	20,000	0.0%	-
Total Revenue		\$ 3,644,690	\$ 3,663,897	\$ 3,236,252	\$ 500	\$ 3,236,752	\$ 3,471,752	7.3%	\$ 235,000

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2012
PUBLIC SAFETY DEPARTMENT
BUDGET REQUEST BY ACCOUNT**

		<i>Amended FY 2011 to FY 2012</i>							
Notes	ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	ADOPTED BUDGET FY 2011	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2011	RECOMMENDED BUDGET FY 2012	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Expenditures									
(2)	Personnel Services:								
	Salary	\$ 12,474,236	\$ 12,674,474	\$ 12,848,573	\$ -	\$ 12,848,573	\$ 13,156,713	2.4%	\$ 308,140
	Benefits	5,423,031	5,847,485	6,210,322	-	6,210,322	6,403,623	3.1%	193,301
	subtotal	\$ 17,897,267	\$ 18,521,959	\$ 19,058,895	\$ -	\$ 19,058,895	\$ 19,560,336	2.6%	\$ 501,441
Maintenance and Operations:									
(3)	Professional Development	\$ 47,657	\$ 51,316	\$ 75,150	\$ 63,000	\$ 138,150	\$ 58,716	-57.5%	\$ (79,434)
(1)	Professional Fees	189,150	196,074	237,100	-	237,100	306,311	29.2%	69,211
(4)	Equipment R & M	46,221	44,452	72,114	-	72,114	41,814	-42.0%	(30,300)
(5)	Vehicle R & M	683,893	704,672	679,043	-	679,043	730,000	7.5%	50,957
	Grounds R & M	589	1,681	-	-	-	-	-	-
	Facility R & M	7,252	7,570	5,000	-	5,000	5,000	0.0%	-
	Rental Equipment	-	-	-	-	-	-	-	-
	Rental Land/Buildings	-	-	-	-	-	-	-	-
	Communications	175,752	-	-	-	-	-	-	-
	Advertising	5,843	2,581	7,800	-	7,800	5,000	-35.9%	(2,800)
	Printing	16,054	12,263	18,250	-	18,250	10,750	-41.1%	(7,500)
	Travel	49,203	40,740	34,000	-	34,000	36,500	7.4%	2,500
(6)	Maintenance Contracts	1,052,276	598,809	582,398	-	582,398	625,474	7.4%	43,076
(7)	IT Professional Services	-	421,027	540,658	1,200	541,858	442,104	-18.4%	(99,754)
	General Supplies	189,392	197,604	195,993	2,945	198,938	190,993	-4.0%	(7,945)
	Uniforms	185,873	197,362	180,975	-	180,975	180,975	0.0%	-
(8)	Utilities	189,384	203,770	196,950	-	196,950	213,450	8.4%	16,500
	Food/Meals	5,299	2,079	4,750	160	4,910	4,750	-3.3%	(160)
(9)	Small Equipment	169,474	25,336	34,117	(1,200)	32,917	51,633	56.9%	18,716
(10)	IT Computer Refresh	-	84,650	88,800	-	88,800	108,600	22.3%	19,800
	Non-Recurring	12,847	15,707	15,000	-	15,000	-	-100.0%	(15,000)
	subtotal	\$ 3,026,159	\$ 2,807,693	\$ 2,968,098	\$ 66,105	\$ 3,034,203	\$ 3,012,070	-0.7%	\$ (22,133)

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2012
PUBLIC SAFETY DEPARTMENT
BUDGET REQUEST BY ACCOUNT**

<i>Amended FY 2011 to FY 2012</i>									
Notes	ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	ADOPTED BUDGET FY 2011	BUDGET AMEND-MENTS	AMENDED BUDGET FY 2011	RECOMMENDED BUDGET FY 2012	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
	Capital/Lease:								
(11)	Machinery	\$ 68,002	\$ -	\$ 10,000	\$ -	\$ 10,000	\$ 17,000	70.0%	\$ 7,000
(12)	Capital Lease Principal	273,312	285,329	443,325	-	443,325	225,533	-49.1%	(217,792)
(12)	Capital Lease Interest	95,873	83,856	71,308	-	71,308	52,272	-26.7%	(19,036)
	subtotal	\$ 437,186	\$ 369,184	\$ 524,633	\$ -	\$ 524,633	\$ 294,805	-43.8%	\$ (229,828)
	Total	\$ 21,360,612	\$ 21,698,836	\$ 22,551,626	\$ 66,105	\$ 22,617,731	\$ 22,867,211	1.1%	\$ 249,480
	Full-time Equivalent Positions	218.0	217.5	217.5		217.5	216.5	funded	
		-	0.5	0.5		0.5	0.5	un-funded	
		218.0	218.0	218.0		218.0	217.0		

- Notes**
- (1) Variance due primarily to fees associated with the GBI system (fingerprint-based background checks) which was instituted during FY 2011. The system is operationally self-sufficient with an estimated \$60,000 increase in both revenues (service fees) and expenditures (professional fees).
 - (2) Variance due primarily to: wage increases associated with the 2% performance-based merit program scheduled for April 1, 2012 (contingent upon a mid-year review of revenue trends); increases in overtime and group insurance costs; and the elimination of one full-time Administrative Assistant I position effective July 1, 2011 (incumbent is retiring and department will reorganize operations to absorb the duties).
 - (3) During FY 2011, the city hosted the School of Public Safety and Command training course (Northwestern University Center for Public Safety). Public safety personnel from numerous agencies across the state attended. As host, the city was the lead agency. Class participants paid all course fees to the city which in turn submitted those fee revenues to Northwestern University. This was a one-time event and will not continue in FY 2012.
 - (4) Variance due primarily to the reallocation of radio repair/maintenance costs to the E-911 Fund pursuant to HB 280.
 - (5) Variance due primarily to increases in vehicle repair/maintenance costs including rising fuel costs.
 - (6) Variance due primarily to an increase in anticipated Red Light Camera activity (additional \$125,000 which is offset with additional Red Light Camera citation revenue) and the reallocation of radio system and Code Red Alert maintenance costs to the E-911 Fund pursuant to HB 280.
 - (7) Variance due primarily to the reallocation of OSSI software maintenance costs to the E-911 Fund pursuant to HB 280.
 - (8) Variance is based on current year-to-date expenditures and the GA Power rate increase that occurred on January 1, 2011. Additional rate increases are scheduled for January 1, 2012 and 2013.
 - (9) Variance due primarily to cell-phone replacement (\$14,000) and printer repair/replacement costs (\$3,000).
 - (10) Variance is based on an increase in the number of computer replacements (desktops/laptops). Replacement is based on years-of-service as well as current condition. The replacement schedule is not standard and will vary from year-to-year.
 - (11) servicing); and (b) the addition of one copier (\$6,000) for the evidence and property office. Currently, staff in the evidence and property office have no copying/printing equipment and must leave (and lock) the office and bring work to headquarters to print/copy which is time consuming and inefficient.
 - (12) Variance due primarily to a combination of the following: non-recurring costs (\$296,828) in FY 2011 related to the payoff of the remaining two years of the OSSI lease (public safety software); and new funding totaling \$60,000 for an annual lease payment for the replacement of Fire Engine #2.

REVENUE SUMMARY BY ACCOUNT

City of Alpharetta

Budget:

FY 2012

Statement:

Revenue Summary by Account

Project #/Title	Account Number			Title	FY 2011 Amended Budget	FY 2012 Recommended Budget
	100	3110	371.00 00	Private Sources	\$ -	\$ -
	100	3110	371.99 00	Contra Revenue - Donations	-	-
	100	3210	337.05 10	City of Milton PS	76,252	76,252
	100	3210	342.10 10	Reports	40,000	40,000
	100	3210	342.10 20	Services	40,000	100,000
	100	3210	342.10 30	Agreement - Milton City PS	-	-
	100	3210	342.13 00	False Alarm Fines	10,000	10,000
	100	3210	342.13 20	Registration	10,000	10,000
	100	3210	342.22 00	Alcohol Fines - PAL Program	-	-
	100	3210	342.90 10	Penalty	-	-
	100	3210	342.90 20	Interest	-	-
	100	3210	351.17 00	Court - Municipal	2,700,000	2,750,000
	100	3210	351.20 00	Red-Light Cameras	300,000	425,000
	100	3210	351.36 01	Evidence	-	-
	100	3210	371.00 00	Private Sources	-	-
	100	3210	371.99 00	Contra Revenue - Donations	-	-
	100	3210	389.01 00	Reimb Voluntary EJ	20,000	20,000
	100	3510	322.05 00	Fire Permit	5,000	5,000
	100	3510	342.20 10	Plan Review	30,000	30,000
	100	3510	342.20 20	Inspection Fees	5,000	5,000
	100	3510	371.00 00	Private Sources	500	500
	100	3510	371.99 00	Contra Revenue - Donations	-	-
	Total				\$ 3,236,752	\$ 3,471,752

EXPENDITURE SUMMARY **BY PROJECT**

City of Alpharetta

Budget: FY 2012

Statement: Expenditure Summary by Project (Maintenance and Operations/Capital)

ACCOUNT DESCRIPTION	FY 2011 Amended Project Budget	FY 2012 Project Budget Request	PS Admin Emp Exp	PS General Office	PS Support Services	Crime Prevention	Professional Standards
			3110EE	3110GO	3110SS	3110CP	3110PS
Professional Development	\$ 138,150	\$ 58,716	\$ 12,000	\$ -	\$ -	\$ -	\$ -
Professional Fees	237,100	306,311	-	76,000	144,950	-	4,011
Equipment R & M	72,114	41,814	-	1,200	6,564	-	-
Vehicle R & M	679,043	730,000	-	-	-	-	-
Grounds R & M	-	-	-	-	-	-	-
Facility R & M	5,000	5,000	-	-	5,000	-	-
Rental Equipment	-	-	-	-	-	-	-
Rental Land/Buildings	-	-	-	-	-	-	-
Communications	-	-	-	-	-	-	-
Advertising	7,800	5,000	-	-	5,000	-	-
Travel	34,000	36,500	15,000	-	-	-	-
Printing	18,250	10,750	-	8,500	-	-	-
Maintenance Contracts	582,398	625,474	-	-	61,661	-	-
IT Professional Services	541,858	442,104	-	-	442,104	-	-
General Supplies	198,938	190,993	-	47,244	-	4,000	-
Uniforms	180,975	180,975	-	-	-	-	-
Utilities	196,950	213,450	-	-	94,100	-	-
Food/Meals	4,910	4,750	-	1,500	-	2,500	500
Small Equipment	32,917	51,633	-	5,000	17,516	-	-
IT Computer Refresh	88,800	108,600	-	-	108,600	-	-
Non-Recurring	15,000	-	-	-	-	-	-
Machinery	10,000	17,000	-	-	12,000	-	-
Capital Lease Principal	443,325	225,533	-	-	-	-	-
Capital Least Interest	71,308	52,272	-	-	-	-	-
TOTAL	\$ 3,558,836	\$ 3,306,875	\$ 27,000	\$ 139,444	\$ 897,495	\$ 6,500	\$ 4,511

ACCOUNT DESCRIPTION	Public Safety Training	Detention	Police Emp Exp	Police Fleet	Fire Emp Exp	Fire Fleet	Criminal Inv Operations
	3110TR	311010	3132EE	3132FL	3150EE	3150FL	322111
Professional Development	\$ 28,566	\$ -	\$ 3,000	\$ -	\$ 1,000	\$ -	\$ 4,850
Professional Fees	8,000	-	-	-	-	-	17,150
Equipment R & M	-	-	-	-	-	21,300	2,500
Vehicle R & M	-	-	-	535,000	-	195,000	-
Grounds R & M	-	-	-	-	-	-	-
Facility R & M	-	-	-	-	-	-	-
Rental Equipment	-	-	-	-	-	-	-
Rental Land/Buildings	-	-	-	-	-	-	-
Communications	-	-	-	-	-	-	-
Advertising	-	-	-	-	-	-	-
Travel	10,000	-	3,000	-	2,000	-	3,000
Printing	2,000	-	-	-	-	-	-
Maintenance Contracts	127,000	-	-	-	-	-	-
IT Professional Services	-	-	-	-	-	-	-
General Supplies	-	-	-	1,000	-	4,000	1,500
Uniforms	-	-	103,088	-	57,087	-	-
Utilities	-	-	-	-	-	-	-
Food/Meals	-	-	-	-	-	-	250
Small Equipment	500	-	-	5,000	-	-	250
IT Computer Refresh	-	-	-	-	-	-	-
Non-Recurring	-	-	-	-	-	-	-
Machinery	-	-	-	-	-	-	-
Capital Lease Principal	-	-	-	-	-	-	-
Capital Least Interest	-	-	-	-	-	-	-
TOTAL	\$ 176,066	\$ -	\$ 109,088	\$ 541,000	\$ 60,087	\$ 220,300	\$ 29,500

ACCOUNT DESCRIPTION	Uniform Patrol Operations	SWAT	Traffic Control Operations	St 1 Facility	St 2 Facility	St 3 Facility	St 4 Facility
	322311	3223TT	323011	3520S1	3520S2	3520S3	3520S4
Professional Development	\$ -	\$ 4,300	\$ 1,000	\$ -	\$ -	\$ -	\$ -
Professional Fees	5,600	-	20,000	-	-	-	-
Equipment R & M	2,000	1,000	4,750	-	-	-	-
Vehicle R & M	-	-	-	-	-	-	-
Grounds R & M	-	-	-	-	-	-	-
Facility R & M	-	-	-	-	-	-	-
Rental Equipment	-	-	-	-	-	-	-
Rental Land/Buildings	-	-	-	-	-	-	-
Communications	-	-	-	-	-	-	-
Advertising	-	-	-	-	-	-	-
Travel	-	2,000	-	-	-	-	-
Printing	-	-	-	-	-	-	-
Maintenance Contracts	-	-	425,000	8,100	-	-	-
IT Professional Services	-	-	-	-	-	-	-
General Supplies	56,616	500	4,000	7,000	-	-	-
Uniforms	-	2,500	2,400	-	-	-	-
Utilities	-	-	-	119,350	-	-	-
Food/Meals	-	-	-	-	-	-	-
Small Equipment	-	1,000	-	1,000	-	-	-
IT Computer Refresh	-	-	-	-	-	-	-
Non-Recurring	-	-	-	-	-	-	-
Machinery	-	-	-	-	-	-	-
Capital Lease Principal	-	-	-	-	-	-	-
Capital Least Interest	-	-	-	-	-	-	-
TOTAL	\$ 64,216	\$ 11,300	\$ 457,150	\$ 135,450	\$ -	\$ -	\$ -

ACCOUNT DESCRIPTION	St 5 Facility	St 6 Facility	Fire Reservists/ Volunteer	Emergency Medical Svcs	Special Events Team	Incident Response	Building Inspections
	3520S5	3520S6	352010	352011	352012	352015	353010
Professional Development	\$ -	\$ -	\$ 2,000	\$ -	\$ -	\$ -	\$ 2,000
Professional Fees	-	-	-	24,900	-	-	-
Equipment R & M	-	-	-	-	1,000	1,500	-
Vehicle R & M	-	-	-	-	-	-	-
Grounds R & M	-	-	-	-	-	-	-
Facility R & M	-	-	-	-	-	-	-
Rental Equipment	-	-	-	-	-	-	-
Rental Land/Buildings	-	-	-	-	-	-	-
Communications	-	-	-	-	-	-	-
Advertising	-	-	-	-	-	-	-
Travel	-	-	-	-	-	-	1,500
Printing	-	-	-	-	-	250	-
Maintenance Contracts	-	-	-	-	-	-	-
IT Professional Services	-	-	-	-	-	-	-
General Supplies	-	-	2,500	35,000	1,000	14,000	3,633
Uniforms	-	-	13,900	-	2,000	-	-
Utilities	-	-	-	-	-	-	-
Food/Meals	-	-	-	-	-	-	-
Small Equipment	-	-	-	2,000	1,000	15,000	1,367
IT Computer Refresh	-	-	-	-	-	-	-
Non-Recurring	-	\$ -	\$ -	-	-	-	-
Machinery	-	-	-	-	-	5,000	-
Capital Lease Principal	-	-	-	-	-	-	-
Capital Least Interest	-	-	-	-	-	-	-
TOTAL	\$ -	\$ -	\$ 18,400	\$ 61,900	\$ 5,000	\$ 35,750	\$ 8,500

ACCOUNT DESCRIPTION	Fire Investigation	Fire Prevention Education	PS OSSI Software	PS Fire Apparatus	Communications
	353012	353014	083101	083102	380012
Professional Development	\$ -	\$ -	\$ -	\$ -	\$ -
Professional Fees	1,700	-	-	-	4,000
Equipment R & M	-	-	-	-	-
Vehicle R & M	-	-	-	-	-
Grounds R & M	-	-	-	-	-
Facility R & M	-	-	-	-	-
Rental Equipment	-	-	-	-	-
Rental Land/Buildings	-	-	-	-	-
Communications	-	-	-	-	-
Advertising	-	-	-	-	-
Travel	-	-	-	-	-
Printing	-	-	-	-	-
Maintenance Contracts	-	-	-	-	3,713
IT Professional Services	-	-	-	-	-
General Supplies	1,000	8,000	-	-	-
Uniforms	-	-	-	-	-
Utilities	-	-	-	-	-
Food/Meals	-	-	-	-	-
Small Equipment	-	-	-	-	2,000
IT Computer Refresh	-	-	-	-	-
Non-Recurring	-	-	-	-	-
Machinery	-	-	-	-	-
Capital Lease Principal	-	-	-	225,533	-
Capital Least Interest	-	-	-	52,272	-
TOTAL	\$ 2,700	\$ 8,000	\$ -	\$ 277,805	\$ 9,713

EXPENDITURE DETAIL **BY PROJECT**

City of Alpharetta

Budget: FY 2012
 Statement: Expenditure Detail by Project (Maintenance and Operations/Capital)

Project #/Title	Account Number			Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget	
PS Admin Employee Expenses 3110EE	100	3110	521.10 00	Professional Development	PROFESSIONAL DEVELOPMENT COMMAND COLLEGE (SANDERS)	12,000	12,000	
						<i>subtotal</i>	12,000	12,000
	100	3110	523.20 00	Communications	PAGER SERVICE - USA MOBILITY	-	-	
						<i>subtotal</i>	-	-
	100	3110	523.50 00	Travel	ADMINISTRATIVE & TRAINING TRAVEL EXPENSES	15,000	15,000	
						<i>subtotal</i>	15,000	15,000
	100	3110	531.17 00	Uniforms	UNIFORMS AND DUTY GEAR CLOTHING ALLOWANCE EXPLORER UNIFORMS & EQUIPMENT CAPS UNIFORMS & DUTY GEAR	-	-	
						<i>subtotal</i>	-	-
	100	3110	531.60 00	Small Equipment	SMALL EQUIPMENT	-	-	
						<i>subtotal</i>	-	-
Total						\$ 27,000	\$ 27,000	
General Office Administration 3110GO	100	3110	521.20 00	Professional Fees	CALEA ANNUAL CONTINUATION CONTRACT - ACCREDITATION CALEA ON-SITE ASSESSMENT STATE CERTIFICATION DRY CLEANING (FOR RE-ISSUED UNIFORMS) SHRED-IT IACP NET YEARLY FEES GBI/FINGERPRINTING CHECKS NOTARY FEES TEMPORARY STAFFING MISC PROFESSIONAL FEES	4,500 - 300 200 - 1,500 - - - 1,000	4,500 8,500 300 200 - 1,500 60,000 - - 1,000	
						<i>subtotal</i>	7,500	76,000
	100	3110	522.20 10	Equipment R & M	EQUIPMENT R & M	1,200	1,200	
						<i>subtotal</i>	1,200	1,200
	100	3110	523.40 00	Printing	CITATIONS, FORMS, DOCUMENTS BUSINESS CARDS MISC. PRINTING	8,000 3,500 500	5,000 3,000 500	
						<i>subtotal</i>	12,000	8,500
	100	3110	531.10 00	General Supplies	GREEN GUARD FIRST AID BATTERIES POSTAGE GENERAL OFFICE SUPPLIES CELL PHONES & ACCESSORIES TONER CARTRIDGES CULLIGAN PHOTO PROCESSING EVIDENCE SUPPLIES	- 1,260 6,300 30,000 1,680 7,500 504 - 2,000	- 1,260 6,300 25,000 1,680 7,500 504 - 2,000	

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
			JANITORIAL SUPPLIES	3,000	3,000
			MOTOROLA SUPPLIES	-	-
			<i>subtotal</i>	52,244	47,244
	100 3110 531.30 00	Food/Meals	MISC MEALS	1,500	1,500
			STAFF MEETING	-	-
			<i>subtotal</i>	1,500	1,500
	100 3110 531.60 00	Small Equipment	SMALL EQUIPMENT	5,000	5,000
			<i>subtotal</i>	5,000	5,000
	100 3110 532.40 00	Non-Recurring	K-9 REPLACEMENT	15,000	-
			COYOTE REMOVAL	-	-
			<i>subtotal</i>	15,000	-
	100 3110 542.10 00	Machinery & Equipment	MACHINERY & EQUIPMENT	-	-
			<i>subtotal</i>	-	-
			Total	\$ 94,444	\$ 139,444
Support Services Activities 3110SS	100 3110 521.20 00	Professional Fees	BANK FEES	1,500	1,500
			GA DEPT OF LABOR (ELEVATOR INSPECTIONS) (From Contracts)	2,700	2,700
			SHREDDING SVCS	750	750
			MISC PROFESSIONAL FEES	-	-
			EMS VENTURES/EM AMBULANCE SVC	138,300	140,000
			<i>subtotal</i>	143,250	144,950
	100 3110 522.20 10	Equipment R & M	OFFICE EQUIPMENT (COPIERS, FAXES)	2,000	2,000
			DORTEK/PACE	3,000	3,000
			GYM EQUIPMENT	460	460
			RADIOS	20,000	-
			ELEVATOR	2,300	-
			BEST ACCESS SYSTEM (KEY SYSTEM)	1,104	1,104
			MISC	-	-
			<i>subtotal</i>	28,864	6,564
	100 3110 522.20 50	Facility R & M	MISC FACILITY REPAIR AND MAINTENANCE	5,000	5,000
			<i>subtotal</i>	5,000	5,000
	100 3110 523.20 00	Communications	LAPTOP AIR CARD REPLACEMENTS	-	-
			<i>subtotal</i>	-	-
	100 3110 523.30 00	Advertising	BID ADVERTISING	6,600	4,000
			RECRUITMENT ADVERTISING	1,200	1,000
			<i>subtotal</i>	7,800	5,000
	100 3110 523.85 01	Maintenance Contracts	CODE RED MAINTENANCE (EMERGENCY COMM NETWORK)	15,000	-
			COFFEE SERVICE-Standard	5,000	6,000
			COPIER MAINTENANCE - DTGROUP	4,500	4,500
			CRIME VIEW - OMEGA GROUP	-	-
			ELEVATOR	-	2,300
			EVIDENCE TRACKER SOFTWARE	800	800
			FULTON COUNTY RADIO AGREEMENT	64,000	-
			GRM RECORD STORAGE	-	2,543
			INNOVATIVE DATA SOLUTIONS	4,200	4,200
			INSIGHT PUBLIC SECTOR (Power DMS - NetMotion)	-	-
			ISS FIREWALL	-	-
			JANITORIAL CONTRACT - EVIDENCE & PROPERTY BLDG	-	-

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
			JANITORIAL CONTRACT - POLICE HEADQUARTERS	39,758	39,758
			LEGACY (FIRE ALARM MONITORING)	530	530
			MISC MAINTENANCE CONTRACTS	-	-
			MOTOROLA	-	-
			ROUTER MAINT - BELLSOUTH	-	-
			SIREN MAINTENANCE	-	-
			SURFCONTROL INTERNET FILTERING	-	-
			WATER COOLER/STANDGUARD	1,030	1,030
			subtotal	134,818	61,661
100	3110 523.90 00	IT Professional Services	DELL - SERVER MAINTENANCE	-	-
			GRM (IRON MOUNTAIN)	2,411	-
			MICROSOFT - SYS CONFIG MGMT	1,469	-
			MISC IT PROF SVCS	-	-
			PRINTER R & M	7,345	-
			CISCO NETWORK TECHNICAL SUPPORT	17,048	17,186
			WORKSTATION/SERVER BACKUP & DISASTER RECOVERY OF	3,917	4,943
			ANTI-VIRUS SOFTWARE MAINTENANCE/RENEWAL	5,183	1,427
			CITY INTERNET CIRCUIT CONNECTION - SUPPLEMENT &	-	1,127
			DATA CENTER APC/MGE UPS SYSTEM MAINTENANCE	-	2,515
			WORKSTATION DEFRAGMENTOR SOFTWARE	2,083	1,926
			DISASTER RECOVERY EMAIL MGMT SOFTWARE	7,953	8,375
			CITYWIDE MICROSOFT LICENSING	44,800	48,604
			EMAIL ARCHIVING SOFTWARE MAINTENANCE/RENEWAL	-	1,833
			GIS MOBILE FIELD MAPPING & DATA COLLECTION SOFTWARE	17,504	19,525
			DATABASE MANAGEMENT SOFTWARE	1,727	2,770
			BLACKBERRY SERVER MAINTENANCE/RENEWAL	-	711
			DATA CENTER FIRE SUPPRESSION SYSTEM - INSPECTION	-	494
			EMAIL FILTERING SERVICES	12,104	5,338
			WEB FILTERING SERVICES	-	1,643
			IP MONITORING SOFTWARE MAINTENANCE/RENEWAL	4,897	296
			NETWORK MONITORING SOFTWARE MAINTENANCE/RENEWAL	-	739
			TELEPHONE WIRING SERVICES	4,896	4,943
			NETWORK CONSULTING SERVICES	9,792	9,886
			CISCO NETWORK SUPPORT SERVICES	9,792	14,829
			LP360 LIDAR GIS SOFTWARE/SERVER MAINTENANCE	-	780
			WEBSITE OUTAGE MONITORING SERVICE	-	84
			GIS PARCEL BUILDING SOFTWARE	-	4,357
			TELEPHONY SUPPORT SERVICES	10,771	19,772
			PHONE EQUIPMENT MAINTENANCE & SUPPORT	11,996	11,816
			VMWARE ENVIRONMENT TECHNICAL SUPPORT	2,938	1,730
			WORKSTATION/SERVER BACKUP & DISASTER RECOVERY OF	-	494
			VIRTUAL SERVER LICENSING & SUPPORT	6,023	2,719
			EMPLOYEE SELF SERVICE SOFTWARE	-	932
			ENTERPRISE LICENSING FOR PASSWORD MANAGEMENT	-	1,233
			CITY INTERNET CIRCUIT CONNECTION	12,285	11,715
			REMOTE APPLICATION & DATABASE SOFTWARE (RENEWAL)	7,350	7,866
			ASSET MANAGEMENT SOFTWARE MAINTENANCE & SUPPORT	538	538

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
			COMPUTER AIDED DISPATCH RECORDS MGRMT, MOBILE	66,475	-
			FIRE & EMS RECORDS MANAGEMENT SOFTWARE	6,620	9,130
			OPTICAL ETHERNET INTERNET ACCESS - SURFCONTROL	22,660	15,000
			DSL CONNECTIVITY	750	1,507
			GCIC CONNECTION SOFTWARE MAINTENANCE & SUPPORT	-	1,200
			AUTOMATIC LICENSE PLATE READER SOFTWARE (RENEWAL)	1,172	1,138
			COMMANDER SIREN - WEATHER ALERT SOFTWARE	600	-
			DIGITAL PALM SCANNER MAINTENANCE & SUPPORT	-	4,625
			DIGITAL IN-CAR VIDEO SYSTEM MAINTENANCE & SUPPORT	4,895	3,152
			LAW ENFORCEMENT TRAINING TRACKING SOFTWARE	50	50
			REMOTE ACCESS TO WINDOWS APPLICATIONS SOFTWARE	464	900
			LAW ENFORCEMENT VIDEO MONITORING, RECORDING,	1,200	1,200
			LAW ENFORCEMENT DOCUMENT ACCESSING VIA VIDEO	4,144	3,284
			VOICE/DATA CIRCUIT SERVICE	82,400	72,644
			LONG DISTANCE SERVICE	1,236	1,052
			CELL PHONE SERVICE	61,800	49,683
			DATA CARD SERVICE	81,370	64,393
			subtotal	540,658	442,104
	100 3110 531.20 00	Utilities	ELECTRIC SERVICE	46,500	60,000
			GARBAGE SERVICE	3,300	3,300
			WATER SERVICE	18,000	18,000
			GAS SERVICE	12,800	12,800
			subtotal	80,600	94,100
	100 3110 531.60 00	Small Equipment	PRINTER REPLACEMENTS / REPAIR	-	2,966
			CELL PHONE EQUIPMENT	-	13,950
			DATA CARD EQUIPMENT	-	600
			EQUIPMENT REPLACEMENT - MISC HARDWARE	-	-
			subtotal	-	17,516
	100 3110 531.60 01	IT Computer Refresh	WORKSTATION REPLACEMENTS - WORKSTATIONS & LAPTOPS	88,800	108,600
			SERVER/VM WARE	-	-
			subtotal	88,800	108,600
	100 3110 542.10 00	Machinery & Equipment	DIGITAL IN-CAR VIDEO SYSTEM HARDWARE REPLACEMENT	-	12,000
			COPIERS/PRINTERS (1 replacement; 1 new addition)	-	12,000
			subtotal	-	12,000
			Total	\$ 1,029,790	\$ 897,495
Crime Prevention 3110CP	100 3110 521.10 00	Professional Development	TRAINING	-	-
			subtotal	-	-
	100 3110 523.50 00	Travel	TRAINING - RELATED TRAVEL	-	-
			subtotal	-	-
	100 3110 523.40 00	Printing	TRADING CARDS	4,000	-
			subtotal	4,000	-
	100 3110 523.85 01	Maintenance Contracts	JANITORIAL SERVICES FOR PAL GYMS	-	-
			subtotal	-	-

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
	100 3110 531.10 00	General Supplies	EDUCATIONAL MATERIALS	4,000	4,000
			JANITORIAL SUPPLIES	-	-
			AWARDS	-	-
			GENERAL SUPPLIES	-	-
			subtotal	4,000	4,000
	100 3110 531.30 00	Food/Meals	CITIZENS ACADEMY, NEIGHBORHOOD MEETINGS, NATIONAL NIGHT OUT	1,500	1,500
			OPEN HOUSE	1,000	1,000
			subtotal	2,500	2,500
	100 3110 531.60 00	Small Equipment	SMALL EQUIPMENT	-	-
			subtotal	-	-
			Total	\$ 10,500	\$ 6,500
Office of Professional Standards 3110PS	100 3110 521.20 00	Professional Fees	TESTING	2,000	2,000
			BACKGROUND CHECKS	2,000	1,011
			OTHER INVESTIGATIVE FEES	1,000	1,000
			subtotal	5,000	4,011
	100 3110 523.30 00	Advertising	RECRUITMENT ADVERTISING	-	-
			subtotal	-	-
	100 3110 531.10 00	General Supplies	OFFICE SUPPLIES	-	-
			subtotal	-	-
	100 3110 531.30 00	Food/Meals	INTERVIEW PANELS	500	500
			subtotal	500	500
			Total	\$ 5,500	\$ 4,511
Public Safety Training 3110TR	100 3110 521.10 00	Professional Development	TRAINING	45,000	28,566
			subtotal	45,000	28,566
	100 3110 521.20 00	Professional Fees		8,000	8,000
			subtotal	8,000	8,000
	100 3110 523.40 00	Printing		2,000	2,000
			subtotal	2,000	2,000
	100 3110 523.50 00	Travel		7,500	10,000
			subtotal	7,500	10,000
	100 3110 523.85 01	Maintenance Contracts	RAPSTC FEE & OTHER GUN RANGE FEE	112,000	112,000
				15,000	15,000
			subtotal	127,000	127,000
	100 3110 531.10 00	General Supplies		-	-
			subtotal	-	-
	100 3110 531.30 00	Food/Meals		-	-
			subtotal	-	-
	100 3110 531.60 00	Small Equipment	SMALL EQUIPMENT	500	500
			subtotal	500	500
	100 3110 542.10 00	Machinery & Equipment		-	-
			subtotal	-	-
			Total	\$ 190,000	\$ 176,066
Police Employee Expenses 3132EE	100 3110 521.10 00	Professional Development	COMMAND COLLEGE - MECHLER	3,000	3,000
			subtotal	3,000	3,000

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
	100 3110 523.20 00	Communications	COMMUNICATIONS	-	-
			<i>subtotal</i>	-	-
	100 3110 523.50 00	Travel	TRAINING - RELATED TRAVEL - MECHLER	3,000	3,000
			<i>subtotal</i>	3,000	3,000
	100 3110 531.17 00	Uniforms	UNIFORMS & DUTY GEAR CLOTHING ALLOWANCE	91,088 12,000	91,088 12,000
			<i>subtotal</i>	103,088	103,088
	100 3110 542.10 00	Machinery & Equipment	MACHINERY & EQUIPMENT	-	-
			<i>subtotal</i>	-	-
		Total		\$ 109,088	\$ 109,088
Police Fleet Expenses 3132FL	100 3110 522.20 20	Vehicle R & M	FUEL R&M	379,000 125,000	400,000 135,000
			<i>subtotal</i>	504,000	535,000
	100 3110 522.20 10	Equipment R & M		-	-
			<i>subtotal</i>	-	-
	100 3110 522.32 00	Equipment Rental		-	-
			<i>subtotal</i>	-	-
	100 3110 523.50 00	Travel		-	-
			<i>subtotal</i>	-	-
	100 3110 531.10 00	General Supplies	GENERAL SUPPLIES, MAP BOOKS, EMERGENCY FUEL	1,000	1,000
			<i>subtotal</i>	1,000	1,000
	100 3110 531.60 00	Small Equipment	SMALL EQUIPMENT	5,000	5,000
			<i>subtotal</i>	5,000	5,000
		Total		\$ 510,000	\$ 541,000
Fire Employee Expenses 3150EE	100 3110 521.10 00	Professional Development	PROFESSIONAL DEVELOPMENT COMMAND COLLEGE (SCHMITZ) FDIC CONF	- - 1,000	- - 1,000
			<i>subtotal</i>	1,000	1,000
	100 3110 523.50 00	Travel	TRAVEL EXPENSES (COMMAND COLLEGE)	2,000	2,000
			<i>subtotal</i>	2,000	2,000
	100 3110 523.20 00	Communications	PAGER SERVICE	-	-
			<i>subtotal</i>	-	-
	100 3110 531.17 00	Uniforms	TURNOUT GEAR TURNOUT GEAR REPLACEMENT PHASE 3 STATION UNIFORMS FOOTWEAR REIMBURSEMENTS	12,000 33,087 12,000	12,000 33,087 12,000
			<i>subtotal</i>	57,087	57,087
	100 3110 542.10 00	Machinery & Equipment	MACHINERY & EQUIPMENT	-	-
			<i>subtotal</i>	-	-
		Total		\$ 60,087	\$ 60,087
Fire Fleet Expenses 3150FL	100 3110 522.20 10	Equipment R & M	EQUIPMENT REPAIR & MAINTENANCE	21,300	21,300
			<i>subtotal</i>	21,300	21,300
	100 3110 522.20 20	Vehicle R & M	FUEL R&M	103,793 71,250	115,000 80,000
			<i>subtotal</i>	175,043	195,000
	100 3110 523.50 00	Travel		-	-
			<i>subtotal</i>	-	-

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
	100 3110 531.10 00	General Supplies	GENERAL SUPPLIES, MAP BOOKS, EMERGENCY FUEL	4,000	4,000
			<i>subtotal</i>	4,000	4,000
		Total		\$ 200,343	\$ 220,300
Criminal Investigations Operations 322111	100 3210 521.10 00	Professional Development	TRAINING	4,850	4,850
			<i>subtotal</i>	4,850	4,850
	100 3210 521.20 00	Professional Fees	ANNUAL UPDATE FOR EVIDENCE TRACKER (MOVED)	-	-
			CHOICEPOINT	2,400	2,400
			LEADS ONLINE	7,000	7,000
			OTHER SUBSCRIPTIONS & SERVICES	1,000	1,000
			INVESTIGATION EXPENSES	6,750	6,750
			<i>subtotal</i>	17,150	17,150
	100 3210 522.20 10	Equipment R & M	EVIDENCE EQUIPMENT R&M	2,500	2,500
			<i>subtotal</i>	2,500	2,500
	100 3210 522.31 00	Rental Land Buildings	EVIDENCE STORAGE	-	-
			<i>subtotal</i>	-	-
	100 3210 523.50 00	Travel	INVESTIGATIVE TRAVEL	-	-
			TRAINING - RELATED TRAVEL	3,000	3,000
			<i>subtotal</i>	3,000	3,000
	100 3210 531.10 00	General Supplies	SUPPLIES	1,500	1,500
			PHOTO PROCESSING	-	-
			ROCIC INVESTIGATION RESOURCES	-	-
			<i>subtotal</i>	1,500	1,500
	100 3210 531.30 00	Food/Meals	INTELLIGENCE MEETING	250	250
			<i>subtotal</i>	250	250
	100 3210 531.60 00	Small Equipment	SMALL EQUIPMENT	250	250
			<i>subtotal</i>	250	250
	100 3210 542.10 00	Machinery & Equipment	MACHINERY & EQUIPMENT	-	-
			<i>subtotal</i>	-	-
		Total		\$ 29,500	\$ 29,500
Uniform Patrol Operations 322311	100 3210 521.10 00	Professional Development	TRAINING	-	-
			<i>subtotal</i>	-	-
	100 3210 521.20 00	Professional Fees	VETERINARIAN CARE	4,000	4,000
			K-9 CERTIFICATION	1,600	1,600
			<i>subtotal</i>	5,600	5,600
	100 3210 522.20 10	Equipment R & M	WEAPON R & M	2,000	2,000
			PORTABLE RADIO R & M	-	-
			<i>subtotal</i>	2,000	2,000
	100 3210 531.10 00	General Supplies	DOG FOOD	8,000	8,000
			K-9 SUPPLIES	1,500	1,500
			AMMUNITION, ALL TYPES	46,116	46,116
			MISC GENERAL SUPPLIES	-	-
			CODE BOOKS & MANUALS	1,000	1,000
			<i>subtotal</i>	56,616	56,616
	100 3210 531.60 00	Small Equipment	SMALL EQUIPMENT	-	-
			<i>subtotal</i>	-	-

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
	100 3210 542.10 00	Machinery & Equipment	FIRE EXTINGUISHER REPLACEMENTS RADARS WEAPONS	- - -	- - -
			<i>subtotal</i>	-	-
	100 3210 532.40 00	Non-Recurring	HOTEL EXPENSES FOR STAFF DURING INCLEMENT WEATHER	-	-
			<i>subtotal</i>	-	-
		Total		\$ 64,216	\$ 64,216
SWAT 3223TT	100 3210 521.10 00	Professional Development	SWAT MEMBERSHIPS TRAINING	430 3,870	430 3,870
			<i>subtotal</i>	4,300	4,300
	100 3210 522.20 10	Equipment R & M	SWAT COMMUNICATION GEAR	1,000	1,000
			<i>subtotal</i>	-	-
	100 3210 523.50 00	Travel	TRAINING RELATED TRAVEL	2,000	2,000
			<i>subtotal</i>	2,000	2,000
	100 3210 531.10 00	General Supplies	BATTERIES	500	500
			<i>subtotal</i>	500	500
	100 3210 531.17 00	Uniforms	UNIFORMS	2,500	2,500
			<i>subtotal</i>	2,500	2,500
	100 3210 531.60 00	Small Equipment	SMALL EQUIPMENT	1,000	1,000
			<i>subtotal</i>	1,000	1,000
	100 3210 542.10 00	Machinery & Equipment	SWAT NEGOTIATIONS SWAT EQUIPMENT REPLACEMENT	- -	- -
			<i>subtotal</i>	-	-
		Total		\$ 11,300	\$ 11,300
Traffic Control Operations 323011	100 3210 521.10 00	Professional Development	TRAINING	1,000	1,000
			<i>subtotal</i>	1,000	1,000
	100 3210 523.50 00	Travel	TRAINING - RELATED TRAVEL	-	-
			<i>subtotal</i>	-	-
	100 3210 521.20 00	Professional Fees	LASER & RADAR RECERTIFICATION GA DEPT OF REVENUE (RED LIGHT CITATIONS)	2,800 17,200	2,800 17,200
			<i>subtotal</i>	20,000	20,000
	100 3210 522.20 10	Equipment R & M	RADARS & LASERS ALCO SENSORS INTOXILYZERS PTT INSTALLATIONS BICYCLE REPAIR SHOULDER MICS	2,000 500 500 250 1,500 -	2,000 500 500 250 1,500 -
			<i>subtotal</i>	4,750	4,750
	100 3210 523.85 01	Maintenance Contracts	RED LIGHT CAMERA LEASE	300,000	425,000
			<i>subtotal</i>	300,000	425,000
	100 3210 531.17 00	Uniforms	BIKE PATROL UNIFORMS & DUTY GEAR MOTOROLA GEAR CROSSING GUARDS UNIFORMS	2,000 - 400	2,000 - 400
			<i>subtotal</i>	2,400	2,400

Project #/Title	Account Number			Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
	100	3210	531.10 00	General Supplies	ALCO GAS FOR CALIBRATION	290	290
					ALCO SENSOR MOUTH PIECES	870	870
					INTOX 500 SUPPLIES	870	870
					VHS TAPES REPLACEMENTS	-	-
					CUSTOM LASER BATTERIES	812	812
					ACCIDENT RECONSTRUCTION SUPPLIES	579	579
					SPECIAL EVENT SUPPLIES/CHECKPOINT SUPPLIES	579	579
					PHOTO PROCESSING	-	-
					subtotal	4,000	4,000
	100	3210	531.30 00	Food/Meals		-	-
					subtotal	-	-
	100	3210	531.60 00	Small Equipment	SMALL EQUIPMENT	-	-
					EQUIPMENT REPLACEMENT	-	-
					subtotal	-	-
	100	3210	542.10 00	Machinery & Equipment	MACHINERY & EQUIPMENT	-	-
					EQUIPMENT REPLACEMENT	-	-
					subtotal	-	-
					Total	\$ 332,150	\$ 457,150
Station 1 Facility 3520S1	100	3510	522.20 10	Equipment R & M	STATION EQUIPMENT R & M	-	-
					subtotal	-	-
	100	3510	522.20 40	Grounds R & M	GROUNDS R&M	-	-
					subtotal	-	-
	100	3510	522.20 50	Facility R & M	FACILITY R & M	-	-
					subtotal	-	-
	100	3510	523.85 01	Maintenance Contracts	LAWN MAINTENANCE - VERNIER (NEW FOR FY11)	8,100	8,100
					subtotal	8,100	8,100
	100	3510	531.10 00	General Supplies	GENERAL CLEANING SUPPLIES	7,000	7,000
					subtotal	7,000	7,000
	100	3510	531.20 00	Utilities	ELECTRIC SERVICE	71,000	74,000
					GARBAGE SERVICE	4,500	4,500
					GAS SERVICE	34,000	34,000
					WATER SERVICE	6,200	6,200
					CABLE SERVICE	650	650
					subtotal	116,350	119,350
	100	3510	531.60 00	Small Equipment	SMALL EQUIPMENT	1,000	1,000
					subtotal	1,000	1,000
	100	3510	542.10 00	Machinery & Equipment	MACHINERY & EQUIPMENT	-	-
					subtotal	-	-
					Total	\$ 132,450	\$ 135,450
Station 2 Facility 3520S2	100	3510	522.20 10	Equipment R & M	STATION EQUIPMENT R & M	-	-
					subtotal	-	-
	100	3510	522.20 40	Grounds R & M	LAWN MAINTENANCE	-	-
					subtotal	-	-
	100	3510	522.20 50	Facility R & M	FACILITY R & M	-	-
					subtotal	-	-
	100	3510	523.85 01	Maintenance Contracts	MAINTENANCE CONTRACTS	-	-
					subtotal	-	-

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
	100 3510 531.10 00	General Supplies	GENERAL CLEANING SUPPLIES	-	-
			<i>subtotal</i>	-	-
	100 3510 531.20 00	Utilities	UTILITIES	-	-
			<i>subtotal</i>	-	-
	100 3510 531.60 00	Small Equipment	SMALL EQUIPMENT	-	-
			<i>subtotal</i>	-	-
	100 3510 542.10 00	Machinery & Equipment	MACHINERY & EQUIPMENT	-	-
			<i>subtotal</i>	-	-
		Total		\$ -	\$ -
Station 3 Facility 3520S3	100 3510 522.20 10	Equipment R & M	STATION EQUIPMENT R & M	-	-
			<i>subtotal</i>	-	-
	100 3510 522.20 40	Grounds R & M	LAWN MAINTENANCE	-	-
			<i>subtotal</i>	-	-
	100 3510 522.20 50	Facility R & M	FACILITY R & M	-	-
			<i>subtotal</i>	-	-
	100 3510 523.85 01	Maintenance Contracts	MAINTENANCE CONTRACTS	-	-
			<i>subtotal</i>	-	-
	100 3510 531.10 00	General Supplies	GENERAL CLEANING SUPPLIES	-	-
			<i>subtotal</i>	-	-
	100 3510 531.20 00	Utilities	UTILITIES	-	-
			<i>subtotal</i>	-	-
	100 3510 531.60 00	Small Equipment	SMALL EQUIPMENT	-	-
			<i>subtotal</i>	-	-
	100 3510 542.10 00	Machinery & Equipment	MACHINERY & EQUIPMENT	-	-
			<i>subtotal</i>	-	-
		Total		\$ -	\$ -
Station 4 Facility 3520S4	100 3510 522.20 10	Equipment R & M	STATION EQUIPMENT R & M	-	-
			<i>subtotal</i>	-	-
	100 3510 522.20 40	Grounds R & M	LAWN MAINTENANCE	-	-
			<i>subtotal</i>	-	-
	100 3510 522.20 50	Facility R & M	FACILITY R & M	-	-
			<i>subtotal</i>	-	-
	100 3510 523.85 01	Maintenance Contracts	MAINTENANCE CONTRACTS	-	-
			<i>subtotal</i>	-	-
	100 3510 531.10 00	General Supplies	GENERAL CLEANING SUPPLIES	-	-
			<i>subtotal</i>	-	-
	100 3510 531.20 00	Utilities	UTILITIES	-	-
			<i>subtotal</i>	-	-
	100 3510 531.60 00	Small Equipment	SMALL EQUIPMENT	-	-
			<i>subtotal</i>	-	-
	100 3510 542.10 00	Machinery & Equipment	MACHINERY & EQUIPMENT	-	-
			<i>subtotal</i>	-	-
		Total		\$ -	\$ -
Station 5 Facility 3520S5	100 3510 522.20 10	Equipment R & M	STATION EQUIPMENT R & M	-	-
			<i>subtotal</i>	-	-
	100 3510 522.20 40	Grounds R & M	LAWN MAINTENANCE	-	-
			<i>subtotal</i>	-	-

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
	100 3510 522.20 50	Facility R & M	FACILITY R & M	-	-
			<i>subtotal</i>	-	-
	100 3510 523.85 01	Maintenance Contracts	MAINTENANCE CONTRACTS	-	-
			<i>subtotal</i>	-	-
	100 3510 531.10 00	General Supplies	GENERAL CLEANING SUPPLIES	-	-
			<i>subtotal</i>	-	-
	100 3510 531.20 00	Utilities	UTILITIES	-	-
			<i>subtotal</i>	-	-
	100 3510 531.60 00	Small Equipment	SMALL EQUIPMENT	-	-
			<i>subtotal</i>	-	-
	100 3510 542.10 00	Machinery & Equipment	MACHINERY & EQUIPMENT	-	-
			<i>subtotal</i>	-	-
		Total		\$ -	\$ -
Station 6 Facility 3520S6	100 3510 521.20 00	Professional Fees	MISC PROFESSIONAL FEES	-	-
			<i>subtotal</i>	-	-
	100 3510 522.20 10	Equipment R & M	STATION EQUIPMENT R & M	-	-
			<i>subtotal</i>	-	-
	100 3510 522.20 40	Grounds R & M	LAWN MAINTENANCE	-	-
			<i>subtotal</i>	-	-
	100 3510 522.20 50	Facility R & M	FACILITY R & M	-	-
			<i>subtotal</i>	-	-
	100 3510 523.85 01	Maintenance Contracts	MAINTENANCE CONTRACTS	-	-
			<i>subtotal</i>	-	-
	100 3510 531.10 00	General Supplies	CLEANING SUPPLIES	-	-
			<i>subtotal</i>	-	-
	100 3510 531.20 00	Utilities	UTILITIES	-	-
			<i>subtotal</i>	-	-
	100 3510 531.60 00	Small Equipment	SMALL EQUIPMENT	-	-
			<i>subtotal</i>	-	-
	100 3510 542.10 00	Machinery & Equipment	MACHINERY & EQUIPMENT	-	-
			<i>subtotal</i>	-	-
		Total		\$ -	\$ -
Fire Reservists/Volunteer 352010	100 3510 521.10 00	Professional Development	VOLUNTEER TRAINING MISC PROFESSIONAL DEV	2,000	2,000
			<i>subtotal</i>	2,000	2,000
	100 3510 521.20 00	Professional Fees	STIPEND FUND	-	-
			<i>subtotal</i>	-	-
	100 3510 531.10 00	General Supplies	CERT TIER 2 SUPPLIES	2,500	2,500
			<i>subtotal</i>	2,500	2,500
	100 3510 531.17 00	Uniforms	VOLUNTEER UNIFORMS/TURNOUT GEAR TURN OUT GEAR	3,000	3,000
			<i>subtotal</i>	10,900	10,900
	100 3510 531.30 00	Food/Meals	FOOD/MEALS	-	-
			<i>subtotal</i>	-	-
		Total		\$ 18,400	\$ 18,400

Project #/Title	Account Number			Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
Emergency Medical Services 352011	100	3510	521.20 00	Professional Fees	BIO HAZARD WASTE DISPOSAL	5,000	5,000
					PROFESSIONAL PERIODICALS	-	-
					MEDICAL DIRECTOR STIPEND	19,900	19,900
					subtotal	24,900	24,900
	100	3510	531.10 00	General Supplies	MEDICAL SUPPLIES	35,000	35,000
					subtotal	35,000	35,000
100	3510	531.60 00	Small Equipment	SMALL EQUIPMENT	2,000	2,000	
				subtotal	2,000	2,000	
				Total	\$ 61,900	\$ 61,900	
Special Events Team 352012	100	3510	522.20 10	Equipment R & M	VARIOUS EQUIPMENT REPAIRS	1,000	1,000
					subtotal	1,000	1,000
	100	3510	531.10 00	General Supplies	GENERAL OPERATIONAL SUPPLIES	1,000	1,000
					subtotal	1,000	1,000
	100	3510	531.17 00	Uniforms	UNIFORMS	2,000	2,000
					subtotal	2,000	2,000
100	3210	531.60 00	Small Equipment	SMALL EQUIPMENT BICYCLE EQUIPMENT	500 500	500 500	
				subtotal	1,000	1,000	
100	3510	542.10 00	Machinery & Equipment		-	-	
				subtotal	-	-	
				Total	\$ 5,000	\$ 5,000	
Incident Response 352015	100	3510	522.20 10	Equipment R & M	EQUIPMENT REPAIR & MAINTENANCE	1,500	1,500
					subtotal	1,500	1,500
	100	3510	523.40 00	Printing	VARIOUS PRINTING	250	250
					subtotal	250	250
	100	3510	531.10 00	General Supplies	FIREFIGHTER REHAB SUPPLIES GENERAL FIREFIGHTING SUPPLIES	4,000 10,000	4,000 10,000
					subtotal	14,000	14,000
100	3510	531.60 00	Small Equipment	SMALL EQUIPMENT	15,000	15,000	
				subtotal	15,000	15,000	
100	3510	542.10 00	Machinery & Equipment	MACHINERY & EQUIPMENT EXTRICATION EQUIPMENT REPLACEMENT (2) THERMAL IMAGING CAMERA	10,000 - -	5,000 - -	
				subtotal	10,000	5,000	
				Total	\$ 40,750	\$ 35,750	
Building Inspections 353010	100	3510	521.10 00	Professional Development	INSPECTION, INVESTIGATION, PREVENTION	2,000	2,000
					subtotal	2,000	2,000
	100	3510	523.50 00	Travel	TRAINING-RELATED TRAVEL	1,500	1,500
					subtotal	1,500	1,500
	100	3510	531.10 00	General Supplies	CODE BOOKS, OFFICE SUPPLIES	3,633	3,633
				subtotal	3,633	3,633	
100	3510	531.60 00	Small Equipment	SMALL EQUIPMENT	1,367	1,367	
				subtotal	1,367	1,367	
				Total	\$ 8,500	\$ 8,500	
Fire Investigations 353012	100	3510	521.20 00	Professional Fees	ASSOCIATION FEES EVIDENCE TESTING	200 1,500	200 1,500
					subtotal	1,700	1,700

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
	100 3510 531.30 00	Food/Meals	MEETINGS	-	-
			<i>subtotal</i>	-	-
	100 3510 531.10 00	General Supplies	PHOTO, EVIDENCE COLLECTION	1,000	1,000
			<i>subtotal</i>	1,000	1,000
	100 3510 542.10 00	Machinery & Equipment	MACHINERY & EQUIPMENT	-	-
			<i>subtotal</i>	-	-
		Total		\$ 2,700	\$ 2,700
Fire Prevention 353014	100 3510 531.10 00	General Supplies	EDUCATIONAL MATERIALS	8,000	8,000
			HYDRANT FLOW KITS	-	-
			<i>subtotal</i>	8,000	8,000
		Total		\$ 8,000	\$ 8,000
PS OSSI Software 083101	100 3110 581.20 00	Capital Lease Principal	SOFTWARE LEASE (Excluding CAD)	139,745	-
			SOFTWARE LEASE (Excluding CAD - Payoff)	145,447	-
			<i>subtotal</i>	285,192	-
	100 3110 582.20 00	Capital Lease Interest		11,636	-
			<i>subtotal</i>	11,636	-
		Total		\$ 296,828	\$ -
PS Fire Apparatus 083102	100 3110 581.20 00	Capital Lease Principal	APPARATUS LEASE	158,133	165,533
			APPARATUS LEASE (ENGINE 2)	-	60,000
			<i>subtotal</i>	158,133	225,533
	100 3110 582.20 00	Capital Lease Interest	APPARATUS LEASE	59,672	52,272
			<i>subtotal</i>	59,672	52,272
		Total		\$ 217,805	\$ 277,805
COMMUNICATIONS 380012	100 3110 521.2 00	Professional Fees	GTA Fees (GCIC connection)	4,000	4,000
			<i>subtotal</i>	4,000	4,000
	100 3110 522.20 10	Equipment R & M	ATLANTA COMMUNICATIONS (911 Radios)	8,000	-
			MISC EQP REPAIR	-	-
			<i>subtotal</i>	8,000	-
	100 3110 523.85 01	Maintenance Contracts	WEATHER MONITORING	2,614	-
			JANITORIAL CONTRACT	3,713	3,713
			GCIC SOFTWARE	1,200	-
			ATLANTA COMMUNICATIONS (911 Radios)	4,953	-
			<i>subtotal</i>	12,480	3,713
	100 3110 523.90 00	IT Professional Services	VERIZON WIRELESS DATACARDS	-	-
			GCIC SOFTWARE MAINTENANCE AGREEMENT	-	-
			<i>subtotal</i>	-	-
	100 3110 531.60 00	Small Equipment	HAM RADIO SUPPLIES	2,000	2,000
			<i>subtotal</i>	2,000	2,000
		Total		\$ 26,480	\$ 9,713
		Grand Total		\$ 3,492,731	\$ 3,306,875

PERFORMANCE MEASUREMENTS

Public Safety Department

Performance Measures

	Actual 2009	Actual 2010	ICMA/ Department Target	Results	YTD (Feb.) 2011	ICMA/ Department Target
Uniform Crime Reports - Part 1						
Reported						
No.	1,829	1,637	N/A	N/A	907	N/A
No. reported per 1,000 population	35.17	31.28	39.29	A	17.44	39.29
Arrests						
No. (total)	476	397.00	N/A	N/A	279	N/A
% arrested of Part 1 Crimes	26.03%	24.25%	N/A	N/A	30.76%	N/A
No. (juvenile only)	68	127	N/A	N/A	63	N/A
% juvenile arrests per total UCR Part 1 arrests	14.29%	31.99%	20.02%	C	22.58%	20.02%
No. arrests per 1,000 population	9.15	7.59%	9.72	A	5.31	9.72
No. arrests per sworn FTE	4.58	3.82	5.16	A	2.68	5.16
Assigned						
No.	846	563	N/A	N/A	288	N/A
% assigned	43.34%	34.39%	N/A	N/A	31.75%	N/A
Cleared						
No.	557	561	N/A	N/A	213	N/A
% assigned	65.84%	34.27%	N/A	N/A	23.48%	N/A
No. cleared per sworn FTE	5.36	5.39	N/A	N/A	2.05	N/A
Uniform Crime Reports - Part 2						
No. drug arrests	285	155	N/A	N/A	92	N/A
No. drug arrests per 1,000 population	5.48	2.96	5.88	A	1.75	5.88
No. juvenile drug arrests	24	10	N/A	N/A	5	N/A
% juvenile drug arrests	8.42%	6.45%	13.00%	A	5.43%	13.00%
Arrests - General						
No. total arrests	913	1,331	N/A	N/A	911	N/A
No. total arrests per 1,000 population	17.56	25.43	68.52	A	17.35	68.52
No. DUI arrests	335	356	N/A	N/A	241	N/A
No. DUI arrests per 1,000 population	6.44	6.80	6.96	A	4.59	6.96
Traffic Accidents						
No. fatal traffic accidents	5	1	N/A	N/A	1	N/A
No. fatal traffic accidents per 1,000 population	0.01	0.01	N/A	N/A	0.01	N/A
911 Calls						
No. incoming calls	7,500	42,559	N/A	N/A	21,347	N/A
Avg. ring time in seconds	0.89	5.17	5.00	B	5.00	5.00

Alpharetta is a member of ICMA's (International City/County Management Association) performance measurement consortium which tracks data from various service units (e.g. police, fire, etc.) and allows for the comparison and exchange of data with other local governments within the consortium as well as nationwide. Many of the Targets included above represent ICMA averages.

LEGEND
A = met or exceeded target
B = within 15% of target
C = missed target by more than 15%

Public Safety Department

Performance Measures

	Actual 2009	Actual 2010	ICMA/ Department Target	Results	YTD (Feb.) 2011	ICMA/ Department Target
FTEs						
No. Fire FTE per 1,000 population	1.85	1.85	< 2.51	A	1.85	
Fires						
Residential						
No. structure fires	17	22	N/A	N/A	41	
Structure fires per 1,000 structures	0.81	1.05	< 3.06	A	1.96	
Structure fires per 1,000 population	0.32	0.42	< 1	A	0.78	
1&2 family structure fires	7	15		N/A	16	
1&2 family structure fires contained to room of origin	4	8		N/A	13	
1&2 family fires contained per total 1&2 family fires	57.14%	53.33%	> 62%	B	81.25%	
Commercial/Industrial						
No. structure fires	1	2		N/A	14	
Structure fires per 1,000 Comm./Ind. structures	0.56	1.11	< 6.48	A	3.78	
Non-Structure						
No. non-structure fires	48	85		N/A	54	
No. non-structure fires per 1,000 population	0.92	1.62	< 2.23	A	1.03	
Totals						
Total fire incidents	133	109		N/A	109	
Total fire incidents per 1,000 population	2.54	2.08	< 3.66	A	2.08	
Response Time						
Fire Total Customer Time in minutes	6.40	6.46	7	A	6.22	
Non-Fires						
No. non-fire incidents	4,171	4,271		N/A	2,295	
No. non-fire incidents per 1,000 population	79.70	81.48	< 80.21	C	43.71	
False Alarms						
No. false alarms & good intent calls	1,465	1,756		N/A	822	
False alarms & good intent calls per total calls	25.00%	28.62%	> 18.02%	A	34.19%	
Arson						
No. residential arson incidents	0	1	1	N/A	1	
No. residential arson incidents per 10,000 population	0.00	0.19	< 0.82	A	0.19	
Total arson incidents	0	2		N/A	1	
Total arson incidents per 10,000 population	0.00	0.38	< 1.33	A	0.19	
Total arson cases cleared	N/A	1		N/A	0	
Arson case clearance rate	N/A	50.00%	> 52.83%	B	0.00%	
Rescue/Recovery						
No. rescue/recovery incidents	73	69		N/A	50	
No. rescue/recovery incidents per 10,000 population	13.95	13.18	< 4.20	C	9.52	
EMS						
No. EMS responses	2,960	3,289		N/A	1,763	
No. EMS responses per 1,000 population	56.56	62.84	< 87.00	A	33.58	
No. patients with cardiac arrest/defib.	25	15		N/A	13	
Hazmat						
No. Hazmat incidents	50	57		N/A	28	
No. Hazmat incidents per 10,000 population	9.55	10.89	< 13.32	A	5.33	

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LEGEND

A = met or exceeded target

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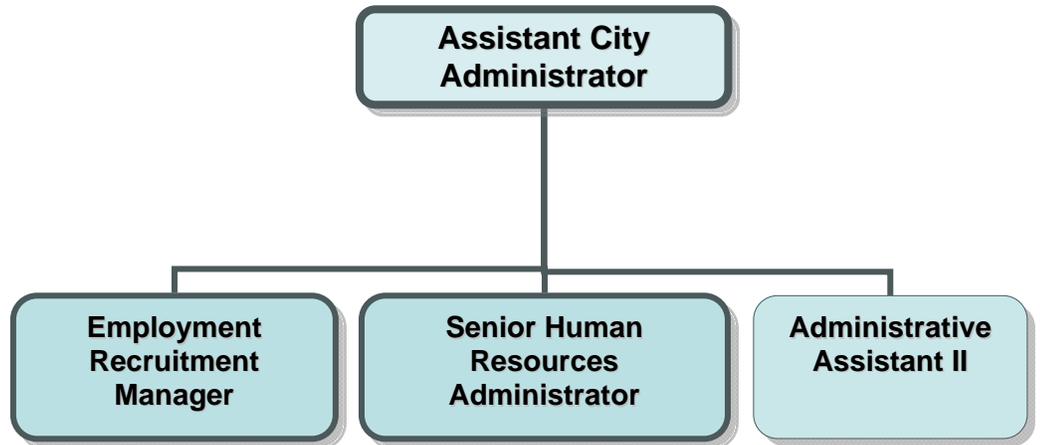
C = missed target by more than 15%



Human Resources



James Drinkard
Assistant
City Administrator



Assistant City Administrator (acting HR Director) is funded within the City Administration budget.

Human Resources

Administration, Employee Recruitment and Retention

Mission Statement

It is the mission of the Human Resources Team to recruit, retain, and develop an efficient, creative, and professional workforce capable of meeting the current and future needs and expectations of the City of Alpharetta and the citizens and customers whom we exist to serve.

Synopsis

To successfully carryout our core mission, the Human Resources Team shall:

- ✓ Ensure that employees are provided the same concern, respect, and caring attitude within the organization that they are expected to share with every customer, both external and internal;
- ✓ Act as a catalyst enabling all employees to contribute at optimum levels towards the success of the community and the City of Alpharetta;
- ✓ Establish, administer, and effectively communicate sound policies, rules, and practices that treat employees with dignity and equality while maintaining compliance with employment and labor laws, organizational directives, and the vision and values of the City of Alpharetta;
- ✓ Consult with senior management and supervisory personnel on human resources matters regarding staffing, organizational effectiveness, training and development, motivation and discipline, compliance, and related matters; and
- ✓ Work in support of the Benefits Team (Finance Department) to develop and provide a competitive salary and benefit package that supports our employees and meets the needs and goals of the City of Alpharetta.

Goals and Objectives

The core goals of the Human Resources Department are:

- ✓ Develop and maintain appropriate personnel policies and procedures that provide flexibility in the management of personnel while maintaining compliance with current employment law and practice so as to effectively protect the City;

- ✓ Develop and deliver effective training programs to all employees so as to constantly improve customer service delivery, efficiency of operations, and the overall effectiveness and professionalism of the organization;
- ✓ Identify and develop internal talent;
- ✓ Develop and maintain a Strategic Human Resources Plan to ensure continuity of operations, effective succession planning in key positions, appropriate staffing to meet City goals and customer service expectations, and anticipate fiscal needs and impacts;
- ✓ Improve operational efficiency and reduce costs by elevating the overall health of our employees; and
- ✓ Elevate and maintain morale by improving communications with employees and fostering an information rich environment.

5-YEAR FINANCIAL SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2012
HUMAN RESOURCES
Five-Year Financial Summary**

	Actual FY 2008	Actual FY 2009	Actual FY 2010	Amended Budget FY 2011	Recommended Budget FY 2012
Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
<i>% Change</i>		0.0%	0.0%	0.0%	0.0%
<i>Average 5 year percent change</i>		0.0%			
Expenditures	\$ 723,575	\$ 333,715	\$ 263,708	\$ 401,177	\$ 391,153
<i>% Change</i>		-53.9%	-21.0%	52.1%	-2.5%
<i>Average 5 year percent change</i>		-6.3%			

DEPARTMENT BUDGET SUMMARY

**CITY OF ALPHARETTA
PROPOSED BUDGET FY 2012
HUMAN RESOURCES
BUDGET REQUEST BY ACCOUNT**

Amended FY 2011 to FY 2012

Notes	ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	ADOPTED BUDGET FY 2011	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2011	RECOMMENDED BUDGET FY 2012	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Revenue									
	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Total		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Expenditures									
(1)	Personnel Services:								
	Salary	\$ 149,947	\$ 112,652	\$ 112,692	\$ -	\$ 112,692	\$ 115,233	2.3%	\$ 2,541
	Benefits	56,985	49,557	48,485	-	48,485	38,925	-19.7%	(9,560)
	Citywide Tuition Reimbursement Program	-	-	85,000	-	85,000	85,000	0.0%	-
	subtotal	\$ 206,932	\$ 162,210	\$ 246,177	\$ -	\$ 246,177	\$ 239,158	-2.9%	\$ (7,019)
	Maintenance and Operations:								
	Professional Development	\$ 9,095	\$ 2,126	\$ 2,030	\$ -	\$ 2,030	\$ 2,030	0.0%	\$ -
	Professional Fees	21,894	12,821	46,200	-	46,200	46,200	0.0%	-
	Employee Recruitment	1,422	667	2,700	-	2,700	2,700	0.0%	-
	Equipment R & M	-	-	-	-	-	-	-	-
	Vehicle R & M	-	-	-	-	-	-	-	-
	Communications	70	-	-	-	-	-	-	-
	Advertising	2,328	-	6,000	-	6,000	5,303	-11.6%	(697)
	Printing	1,023	375	500	-	500	500	0.0%	-
	Travel	3,579	-	1,200	-	1,200	1,200	0.0%	-
	Maintenance Contracts	6,836	1,597	1,828	-	1,828	2,791	52.7%	963
(2)	IT Professional Services	-	8,113	8,636	-	8,636	4,019	-53.5%	(4,617)
	General Supplies	4,327	3,917	8,400	-	8,400	7,900	-6.0%	(500)
	Utilities	3,968	3,665	4,270	-	4,270	4,270	0.0%	-
	Food/Meals	2,264	1,209	1,050	-	1,050	250	-76.2%	(800)
	Small Equipment	1,553	-	-	-	-	56	-	56
(3)	IT Computer Refresh	-	1,108	-	-	-	4,450	-	4,450
	Non-Recurring	189	241	-	-	-	-	-	-
	Employee Recognition	68,235	65,658	72,186	-	72,186	70,326	-2.6%	(1,860)
	Employee Wellness	-	-	-	-	-	-	-	-
	subtotal	\$ 126,783	\$ 101,498	\$ 155,000	\$ -	\$ 155,000	\$ 151,995	-1.9%	\$ (3,005)

**CITY OF ALPHARETTA
PROPOSED BUDGET FY 2012
HUMAN RESOURCES
BUDGET REQUEST BY ACCOUNT**

Amended FY 2011 to FY 2012

Notes	ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	ADOPTED BUDGET FY 2011	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2011	RECOMMENDED BUDGET FY 2012	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
	Capital:								
	Machinery & Equipment	-	-	-	-	-	-	-	-
	<i>subtotal</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
	Total	\$ 333,715	\$ 263,708	\$ 401,177	\$ -	\$ 401,177	\$ 391,153	-2.5%	\$ (10,024)
	Full-time Equivalent Positions	3.0	3.0	2.0		2.0	2.0 funded		
		-	-	1.0		1.0	1.0 un-funded		
		3.0	3.0	3.0		3.0	3.0		

Notes

- (1) Variance due primarily to: wage increases associated with the 2% performance-based merit program scheduled for April 1, 2012 (contingent upon a mid-year review of revenue trends); coupled with decreased group insurance costs (pursuant to current medical insurance enrollment).
- (2) Variance due primarily to a reduction in software maintenance costs for HTE SunGard (module is not currently used for HR processes).
- (3) Variance is based on an increase in the number of computer replacements (desktops). Replacement is based on years-of-service as well as current condition. The replacement schedule is not standard and will vary from year-to-year.

EXPENDITURE SUMMARY **BY PROJECT**

City of Alpharetta

Budget: FY 2012
 Statement: Expenditure Summary by Project (Maintenance and Operations/Capital)

ACCOUNT DESCRIPTION	FY 2011 Project Budget Amended	FY 2012 Project Budget Request	Employee Expenses	General Office Administration	H.R. Support Services	Recruitment & Employment	City Training
			1540EE	1540GO	1540SS	154042	154063
Professional Development	\$ 2,030	\$ 2,030	\$ 2,030	\$ -	\$ -	\$ -	\$ -
Professional Fees	46,200	46,200	-	-	-	16,200	30,000
Employee Recruitment	2,700	2,700	-	-	-	2,700	-
Equipment R & M	-	-	-	-	-	-	-
Vehicle R & M	-	-	-	-	-	-	-
Communications	-	-	-	-	-	-	-
Advertising	6,000	5,303	-	-	-	5,303	-
Printing	500	500	-	100	-	400	-
Travel	1,200	1,200	1,200	-	-	-	-
Maintenance Contracts	1,828	2,791	-	-	2,791	-	-
IT Professional Services	8,636	4,019	-	-	4,019	-	-
General Supplies	8,400	7,900	-	5,350	-	650	1,900
Utilities	4,270	4,270	-	-	4,270	-	-
Food/Meals	1,050	250	-	250	-	-	-
Small Equipment	-	56	-	-	56	-	-
IT Computer Refresh	-	4,450	4,450	-	-	-	-
Non-Recurring	-	-	-	-	-	-	-
Employee Recognition	72,186	70,326	-	-	-	70,326	-
Wellness	-	-	-	-	-	-	-
Machinery	-	-	-	-	-	-	-
TOTAL	\$ 155,000	\$ 151,995	\$ 7,680	\$ 5,700	\$ 11,136	\$ 95,579	\$ 31,900

EXPENDITURE DETAIL **BY PROJECT**

City of Alpharetta

Budget:

FY 2012

Statement:

Expenditure Detail by Project (Maintenance and Operations/Capital)

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
Employee Expenses 1540EE	100 1540 521.10 00	Professional Development	Human Resources Professional Development	-	-
			Wells Professional Development	250	250
			Wells Professional Membership Fees	170	170
			Bott Professional Development	-	-
			Bott Association Membership Fees	810	810
			HR Director Association Membership Fees	-	-
			HR Director Professional Development	-	-
			Publications & Subscriptions	325	325
			NLH NIBM Book 2yr Renewal	-	-
			Fair Labor Standards Handbook	475	475
			Strategic Staffing - Book	-	-
			subtotal	2,030	2,030
	100 1540 523.20 00	Communications	Nextel - Cell Phone Service	-	-
			subtotal	-	-
	100 1540 523.50 00	Travel	Human Resources Travel	1,100	1,100
			Wells Travel Expenses	-	-
			Wells Local Mileage	100	100
			Bott Travel Expenses	-	-
			Bott Local Mileage	-	-
			HR Director Travel Expenses	-	-
			Holder Travel Expenses	-	-
Holder Local Mileage			-	-	
			subtotal	1,200	1,200
100 1540 531.60 00	Small Equipment		-	-	
	subtotal	-	-		
100 1540 531.60 01	IT Computer Refresh	Dell Laptop / Workstation Replacements	-	4,450	
		VMWare	-	-	
		subtotal	-	4,450	

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
	100 1540 542.10 00	Machinery & Equipment		-	-
			<i>subtotal</i>	-	-
		Total		\$ 3,230	\$ 7,680
General Office Admin. 1540GO	100 1540 523.40 00	Printing	Alpharetta Printing Employee Handbook	-	-
			Business Cards	100	100
			Letterhead	-	-
			<i>subtotal</i>	100	100
	100 1540 531.10 00	General Supplies	General Office Supplies	5,500	5,000
			Postage	50	50
			Digital Media - Toner	-	-
			Copier Usage	100	100
			UPS & Fed Ex	200	200
			<i>subtotal</i>	5,850	5,350
	100 1540 531.30 00	Food/Meals	Food & Drinks - Unplanned Events	250	250
			Target - Employee Appreciation	-	-
			<i>subtotal</i>	250	250
	100 1540 532.40 00	Non-Recurring	Toaster for Lunch Room	-	-
			<i>subtotal</i>	-	-
	100 1540 542.10 00	Machinery & Equipment	Roswell Office Furniture - Fireproof Cabinet	-	-
			<i>subtotal</i>	-	-
		Total		\$ 6,200	\$ 5,700
Support Services Act. 1540SS	100 1540 521.20 00	Professional Fees	Professional Services	-	-
			<i>subtotal</i>	-	-
	100 1540 522.20 10	Equipment R & M		-	-
			<i>subtotal</i>	-	-
	100 1540 523.20 00	Communications		-	-
			<i>subtotal</i>	-	-
	100 1540 523.85 01	Maintenance Contracts	Building Maintenance - Janitorial Contract	1,378	1,378
			Copier Maintenance	450	450
			GRM Records Management	808	963
			<i>subtotal</i>	2,636	2,791
	100 1540 523.90 00	IT Professional Services	CISCO NETWORK TECHNICAL SUPPORT	322	320
			WORKSTATION/SERVER BACKUP & DISASTER	74	92
			ANTI-VIRUS SOFTWARE MAINTENANCE/RENEWAL	98	27
			CITY INTERNET CIRCUIT CONNECTION -	-	21
			DATA CENTER APC/MGE UPS SYSTEM	-	47
			WORKSTATION DEFRAGMENTOR SOFTWARE	39	36
			DISASTER RECOVERY EMAIL MGMT SOFTWARE	150	156
			CITYWIDE MICROSOFT LICENSING	846	903
			EMAIL ARCHIVING SOFTWARE	-	34
			GIS MOBILE FIELD MAPPING & DATA COLLECTION	330	363
			DATABASE MANAGEMENT SOFTWARE	33	52
			BLACKBERRY SERVER MAINTENANCE/RENEWAL	-	13

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
			DATA CENTER FIRE SUPPRESSION SYSTEM -	-	9
			EMAIL FILTERING SERVICES	228	99
			WEB FILTERING SERVICES	-	31
			IP MONITORING SOFTWARE	92	6
			NETWORK MONITORING SOFTWARE		14
			TELEPHONE WIRING SERVICES	92	92
			NETWORK CONSULTING SERVICES	185	184
			CISCO NETWORK SUPPORT SERVICES	185	276
			LP360 LIDAR GIS SOFTWARE/SERVER	-	15
			WEBSITE OUTAGE MONITORING SERVICE	-	2
			GIS PARCEL BUILDING SOFTWARE	-	81
			TELEPHONY SUPPORT SERVICES	203	368
			PHONE EQUIPMENT MAINTENANCE & SUPPORT	226	220
			VMWARE ENVIRONMENT TECHNICAL SUPPORT	55	32
			WORKSTATION/SERVER BACKUP & DISASTER	-	9
			VIRTUAL SERVER LICENSING & SUPPORT	114	51
			EMPLOYEE SELF SERVICE SOFTWARE	-	17
			ENTERPRISE LICENSING FOR PASSWORD	-	23
			CITY INTERNET CIRCUIT CONNECTION	232	218
			REMOTE APPLICATION & DATABASE SOFTWARE	158	169
			HUMAN RESOURCES APPLICATIONS	3,794	-
			LONG DISTANCE SERVICE	206	39
			Bellsouth Communications	-	-
			DPS Printer Repair/Maintenance	138	-
			Microsoft - SCM System Config Management	28	-
			subtotal	7,828	4,019
	100 1540 531.20 00	Utilities	GA Power - Electric Service	3,640	3,640
			BFI - Garbage Service	200	200
			Gas Service	380	380
			Fulton Cty - Water Service	50	50
			subtotal	4,270	4,270
	100 1540 531.60 00	Small Equipment	Printer Repairs/Replacement	-	56
			subtotal	-	56
			Total	\$ 14,734	\$ 11,136
Recruitment & Employment 154042	100 1540 521.20 00	Professional Fees	Caduceus Occupational Medicine	7,000	7,000
			Stone & Associates	8,000	8,000
			Payscale	1,200	1,200
			subtotal	16,200	16,200
	100 1540 521.30 00	Employee Recruitment	International Personnel Mgt. Association - Test	2,500	2,500
			National Student Clearing House	75	75
			Work Index Number	75	75
			Various Vendors	50	50
			subtotal	2,700	2,700

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
	100 1540 523.30 00	Advertising	Advertising Costs for Recruitment	6,000	5,303
			subtotal	6,000	5,303
	100 1540 523.40 00	Printing	Alpharetta Printing	400	400
			Various Vendors	-	-
			subtotal	400	400
	100 1540 531.10 00	General Supplies	Paper Direct	500	500
			Fed Ex	100	100
			Postage Allocation	50	50
			General Office Supplies	-	-
			subtotal	650	650
	100 1540 531.30 00	Food/Meals	Miscellaneous	-	-
			Oral Boards	-	-
			subtotal	-	-
	100 1540 532.42 00	Employee Recognition	Employee Appreciation candy	-	-
			Employee of the Quarter - Metro Awards	1,386	-
			Performance Recognition Program	-	5,000
			Employee Appreciation Days (2)	26,000	22,386
			Cheryl & Co	800	800
			Payroll Summary (\$50 Gift Check -Dec)	41,000	41,000
			Gift Certificates (Volunteers, Reserve Off)	3,800	1,140
			subtotal	72,986	70,326
		Total		\$ 98,936	\$ 95,579
City Training 154063	100 1540 521.20 00	Professional Fees	Customer Service/Sexual Harassment Training	30,000	30,000
			subtotal	30,000	30,000
	100 1540 531.10 00	General Supplies	Handbook/Course Materials - Seasonal PT	400	400
			Annual College Fair Supplies	-	-
			Miscellaneous Classrooms & Training Supplies	1,500	1,500
			subtotal	1,900	1,900
	100 1540 531.30 00	Food/Meals	New Employee Tour (4)	-	-
			Miscellaneous Food & Snacks (for training classes)	-	-
			Target - Employee Appreciation	-	-
			subtotal	-	-
		Total		\$ 31,900	\$ 31,900
		Total		\$ 155,000	\$ 151,995

PERFORMANCE MEASUREMENTS

Administration Performance Measurements	Actual FY 2008	Actual FY 2009	Actual FY 2010	YTD (Feb. 2011) FY 2011	Target FY 2011	Target FY 2012
Human Resources annual turnover percentage	0.0%	36.4%	0.0%	0.0%	0.0%	0.0%
City-wide turnover percentage	12.03%	6.45%	2.90%	3.41%	5.00%	7.00%
Total # full-time equivalents (full-time, part-time, seasonal, and elected)	491	493	542	487	540	550
HR staff to total full-time equivalent employee ratio	1 to 81	1 to 164	1 to 271	1 to 243	1 to 270	1 to 275
Personnel Assigned:	2.0 FTE	1.0 FTE	1.0 FTE		1.0 FTE	1.0 FTE
	Admin Assistant II	Admin Assistant II	Admin Assistant II		Admin Assistant II	Admin Assistant II
	Risk Manager **					
*The Human Resources Department is directed by the Assistant City Administrator.						
** Risk Manager position transferred to the Finance Department in FY 2009.						

Employment & Retention Performance Measurements	Actual FY 2008	Actual FY 2009	Actual FY 2010	YTD (Feb. 2011) FY 2011	Target FY 2011	Target FY 2012
Average cost per hire - Permanent	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500
Average cost per hire - Seasonal	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200
# of Resumes reviewed & logged	1100	900	576	592	700	900
# of Qualified applications processed	325	270	150	142	250	300
# of New hires - Permanent	28	17	13	10	19	25
# of New hires - Seasonal	32	16	51	0	51	55
# of Internal promotions	31	9	8	6	8	10
# of separations	94	78	75	80	65	75
% of Employees rated "Exceeds" on annual merit review	42%	11.9%	4.7%	4.7%	4.7%	8%
% of Employees rated "Meets" on annual merit review	55%	83.2%	95%	95%	95%	88%
% of Employees underperforming on annual performance review	2%	5%	.5%	.5%	.5%	4%
% of Employees on "Performance Improvement Plan"	0%	0%	2%	1%	1%	1%
Total # of employees enrolled in Education Programs						
Doctorate Degree	0	0	0	1	1	1
Master's Degree	7	11	6	3	3	2
Bachelor's Degree	10	13	11	8	11	11
Associate's Degree	7	10	12	10	11	13
Certificate Programs	9	5	0	1	2	2
Total # of employees receiving tuition reimbursement	33	39	26	17	25	27
Total dollar amount of reimbursement	\$46,935	\$62,000	\$42,023	\$24,854	\$40,800	\$44,000
<i>* Employee review percentage not 100% due to the impact of new hires, vacancies, turnover, and leaves of absence.</i>						
Personnel Assigned:	2.0 FTE	2.0 FTE	2.0 FTE	2.0 FTE	2.0 FTE	2.0 FTE
	Employment Specialist	Sr. HR Administrator	Sr. HR Administrator	Sr. HR Administrator*	Sr. HR Administrator*	
	Train/Dev Supervisor	Employment/Recruitment Manager	Employment/Recruitment Manager	Employment/Recruitment Manager	Employment/Recruitment Manager	

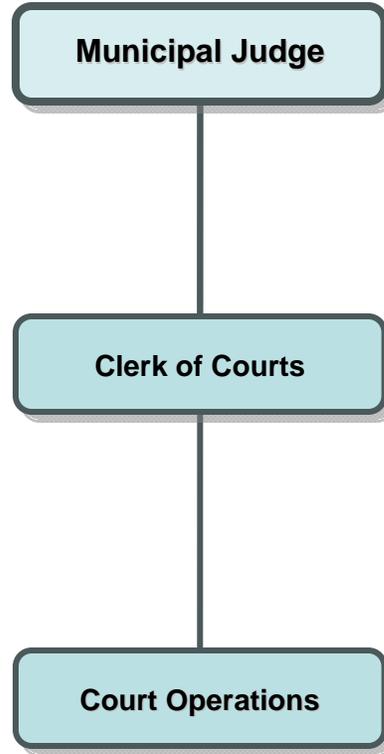
* Not funded in the budget for FY's 2011-2012.



Municipal Court



Elizabeth Sahlin
Clerk of Courts





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Municipal Court

Administration and Court Services

Mission Statement

To grow and maintain sufficient staffing, infrastructure and general court services for the City of Alpharetta; to educate and inform persons who attend court; to ensure the citizens' rights are observed and protected; to achieve justice and fundamental fairness in all matters including cases that go to trial and those that are settled pre-trial; and to efficiently and responsibly serve all citizens living in the community.

Goals and Objectives

- ✓ Provide professional, quality service;
- ✓ Monitor court sessions and continue to improve efficiency;
- ✓ Develop operations guide to use internally;
- ✓ Enhance the GBS court Software system;
- ✓ Develop activity reports;
- ✓ Enhance reporting to state and city departments;
- ✓ Review and enhance current reports/forms;
- ✓ Enhance the current data that is shared between Court/Police;
- ✓ Review, improve, and update day to day operations;
- ✓ Provide proper training to insure compliance with all State laws and regulations; and
- ✓ Continue to cross-train employees

5-YEAR FINANCIAL SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2012
MUNICIPAL COURT
Five-Year Financial Summary**

	Actual FY 2008	Actual FY 2009	Actual FY 2010	Amended Budget FY 2011	Recommended Budget FY 2012
Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
<i>% Change</i>		0.0%	0.0%	0.0%	0.0%
average 5-year percent change		0.0%			
Expenditures	\$ 857,517	\$ 918,427	\$ 931,504	\$ 993,351	\$ 1,024,358
<i>% Change</i>		7.1%	1.4%	6.6%	3.1%
<i>Average 5-year percent change</i>		4.6%			

DEPARTMENT BUDGET SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2012
MUNICIPAL COURT
BUDGET REQUEST BY ACCOUNT**

Amended FY 2011 to FY 2012

NOTES	ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	ADOPTED BUDGET FY 2011	BUDGET AMENDMENTS	AMENDED BUDGET FY 2011	RECOMMENDED BUDGET FY 2012	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Revenue									
(1)	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Total Revenue		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Expenditures									
(2)	Personnel Services:								
	Salary	\$ 405,072	\$ 407,364	\$ 441,486	\$ -	\$ 441,486	\$ 439,975	-0.3%	\$ (1,511)
	Benefits	160,749	167,846	206,865	-	206,865	212,548	2.7%	5,683
	subtotal	\$ 565,821	\$ 575,209	\$ 648,351	\$ -	\$ 648,351	\$ 652,523	0.6%	\$ 4,172
	Maintenance and Operations:								
	Professional Development	\$ 3,554	\$ 1,760	\$ 2,000	\$ -	\$ 2,000	\$ 2,000	0.0%	\$ -
(3)	Professional Fees	248,611	245,061	239,623	-	239,623	244,523	2.0%	4,900
	Equipment R & M	343	610	1,000	-	1,000	1,000	0.0%	-
	Facilities	228	-	-	-	-	-	-	-
	Communications	5,060	-	-	-	-	-	-	-
	Advertising	400	500	250	-	250	250	0.0%	-
(4)	Printing	20,337	22,258	12,946	-	12,946	22,946	77.2%	10,000
	Travel	6,051	2,363	3,000	-	3,000	3,000	0.0%	-
(5)	Maintenance Contracts	24,686	4,550	5,187	-	5,187	7,994	54.1%	2,807
	IT Professional Services	-	31,391	35,572	-	35,572	35,213	-1.0%	(359)
	General Supplies	12,287	13,311	19,704	-	19,704	19,704	0.0%	-
	Uniforms	464	-	-	-	-	-	-	-

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2012
MUNICIPAL COURT
BUDGET REQUEST BY ACCOUNT**

Amended FY 2011 to FY 2012

NOTES	ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	ADOPTED BUDGET FY 2011	BUDGET AMENDMENTS	AMENDED BUDGET FY 2011	RECOMMENDED BUDGET FY 2012	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
(6)	Utilities	24,422	25,118	24,154	-	24,154	30,099	24.6%	5,945
	Food/Meals	278	-	-	-	-	-	-	-
	Small Equipment	5,885	404	-	-	-	656	-	656
(7)	IT Computer Refresh	-	8,969	1,564	-	1,564	4,450	184.5%	2,886
	Non-Recurring	-	-	-	-	-	-	-	-
	subtotal	\$ 352,607	\$ 356,295	\$ 345,000	\$ -	\$ 345,000	\$ 371,835	7.8%	\$ 26,835
	Capital:								
	Machinery & Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
	subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
	Total	\$ 918,427	\$ 931,504	\$ 993,351	\$ -	\$ 993,351	\$ 1,024,358	3.1%	\$ 31,007

Full-time Equivalent Positions

9.0 9.0 9.0 9.0 9.0

Notes

- (1) Please note: departmental operations often impact numerous revenue sources that are accounted elsewhere within the City's budget. For example, the Municipal Courts Department is instrumental in the collection of Municipal Court Fine revenues. These revenues are accounted for in the Public Safety Department but are reliant, in part, on the work of the Municipal Courts Department.
- (2) Variance due primarily to: wage increases associated with the 2% performance-based merit program scheduled for April 1, 2012 (contingent upon a mid-year review of revenue trends); decreases in seasonal wage costs; and an increase in group insurance costs.
- (3) Variance is based on current year-to-date expenditures at the time of the budget preparation (substitute solicitor fees, credit card/revenue processing fees, etc.).
- (4) Variance is based on current year-to-date expenditures at the time of the budget preparation as well as additional printed folder requirements (court records) attributable to an increase in court cases.
- (5) Variance is based on current year-to-date expenditures at the time of the budget preparation.

EXPENDITURE SUMMARY **BY PROJECT**

City of Alpharetta

Budget:

FY 2012

Statement:

Expenditure Summary by Project (Maintenance and Operations/Capital)

ACCOUNT DESCRIPTION	FY 2011 Project Budget Amended	FY 2012 Project Budget Request	Courts Employee Expenses	General Office Administration	Support Services	Court Session Activity
			2650EE	2650GO	2650SS	265010
Professional Development	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	\$ -	\$ -
Professional Fees	239,623	244,523	-	3,678	20,455	220,390
Equipment R & M	1,000	1,000	-	-	-	1,000
Facilities R&M	-	-	-	-	-	-
Advertising	250	250	-	250	-	-
Printing	12,946	22,946	-	6,946	-	16,000
Travel	3,000	3,000	3,000	-	-	-
Maintenance Contracts	5,187	7,994	-	-	7,994	-
IT Professional Services	35,572	35,213	-	-	35,213	-
General Supplies	19,704	19,704	-	19,704	-	-
Uniforms	-	-	-	-	-	-
Utilities	24,154	30,099	-	-	30,099	-
Food/Meals	-	-	-	-	-	-
Small Equipment	-	656	-	-	656	-
IT Computer Refresh	1,564	4,450	4,450	-	-	-
Non-Recurring	-	-	-	-	-	-
Machinery	-	-	-	-	-	-
TOTAL	\$ 345,000	\$ 371,835	\$ 9,450	\$ 30,578	\$ 94,417	\$ 237,390

EXPENDITURE DETAIL **BY PROJECT**

City of Alpharetta

Budget: FY 2012
 Statement: Expenditure Detail by Project (Maintenance and Operations/Capital)

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget			
Employee Expenses 2650EE	100 2650 521.10 00	Professional Development	Courts Professional Development	2,000	2,000			
			E Sahlin Professional Development	-	-			
			E Sahlin Memberships	-	-			
			R Combs Professional Development	-	-			
			R Combs Memberships	-	-			
			M Waddell Professional Development	-	-			
			M Waddell Memberships	-	-			
			E Trigonoplos Memberships	-	-			
			M Owens Memberships	-	-			
			D Bates Memberships	-	-			
			Judge Matoney	-	-			
			F Shoenthal	-	-			
			B Zimmerman	-	-			
			Pre Paid Items	-	-			
					subtotal	2,000	2,000	
				100 2650 523.50 00	Travel	Courts Travel	3,000	3,000
						E Sahlin	-	-
						R Combs	-	-
						M Waddel	-	-
			Judge Matoney	-	-			
			Payroll Summary	-	-			
			subtotal	3,000	3,000			
	100 2650 531.17 00	Uniforms	Judge Matoney - Robes	-	-			
			Employee Shirts	-	-			
			subtotal	-	-			
	100 2650 531.60 00	Small Equipment		-	-			
			subtotal	-	-			
	100 2650 531.60 01	IT Computer Refresh	Workstation Replacements	1,300	4,450			
			VMWare	264	-			
			subtotal	1,564	4,450			

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
	100 2650 542.10 00	Machinery	Furniture	-	-
			subtotal	-	-
		Total		\$ 6,564	\$ 9,450
2650GO	100 2650 521.20 00	Professional Fees	Temporary Staffing	-	-
			Misc Professional Fees	3,678	3,678
			Roswell N Fulton Fire Extinguisher - 6 year	-	-
			subtotal	3,678	3,678
	100 2650 522.20 10	Equipment R & M	Current Office Equipment	-	-
			Laser First Office System - Repair Fax Machine	-	-
			subtotal	-	-
	100 2650 522.20 50	Facilities	VanRan Communications - Repair Phone Lines	-	-
			subtotal	-	-
	100 2650 523.30 00	Advertising	Legal Advertising	250	250
			Fulton County Daily Reporter	-	-
			Northeast Georgia	-	-
			Gwinnett Daily Post	-	-
			subtotal	250	250
	100 2650 523.40 00	Printing	Brochures Design & Setup	816	816
			Brochures Printing	1,530	1,530
			Business Cards	100	100
			Envelopes	500	500
			Signs	-	-
			Alpharetta Quality Printing	1,500	4,000
			subtotal	4,446	6,946

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
	100 2650 531.10 00	General Supplies	General Office Supplies	11,189	11,189
			Employee Appreciation Supplies	-	-
			Haynes Directory	-	-
			Pitney Bowes - Postage Refill & Ink Cartridges	4,000	4,000
			Administrative Office - Copies GA Court Directory	65	65
			GBS - Barcode Scanner	-	-
			Postage Allocation	-	-
			Aspen Publishers - GA Prim Law	600	600
			Matthew Bender	250	250
			Digital Media	3,600	3,600
			subtotal	19,704	19,704
	100 2650 531.30 00	Food/Meals	Food/Meals	-	-
			Quarterly Luncheon - Brookwood Grill	-	-
			subtotal	-	-
		Total		\$ 28,078	\$ 30,578
Support Services Act. 2650SS	100 2650 521.20 00	Professional Fees	Revenue Collection Fees- Amex, Vantage, Certegy, PayPal GCIC Access	19,055 1,400	19,055 1,400
			subtotal	20,455	20,455
	100 2650 522.20 10	Equipment R & M		-	-
			subtotal	-	-
	100 2650 523.20 00	Communications	Bellsouth	-	-
			subtotal	-	-
	100 2650 523.85 01	Maintenance Contracts	Copier Maintenance	1,850	1,850
			Pitney Bowes Mail Machine	1,804	1,804
			Standard/ Gold Cup Coffee Service	372	372
			Water Cooler Maintenance	361	361
			Shred-It	800	800
			GRM / Iron Mountain Record Storage	2,411	2,807
			subtotal	7,598	7,994
	100 2650 523.90 00	IT Professional Services	CISCO NETWORK TECHNICAL SUPPORT	1,206	1,193
			WORKSTATION/SERVER BACKUP & DISASTER	277	343
			ANTI-VIRUS SOFTWARE	367	99
			CITY INTERNET CIRCUIT CONNECTION -		78
			DATA CENTER APC/MGE UPS SYSTEM		175
			WORKSTATION DEFRAGMENTOR SOFTWARE	147	134
			DISASTER RECOVERY EMAIL MGMT SOFTWARE	563	581
			CITYWIDE MICROSOFT LICENSING	3,170	3,373
			EMAIL ARCHIVING SOFTWARE		127
			GIS MOBILE FIELD MAPPING & DATA	1,238	1,355

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
			DATABASE MANAGEMENT SOFTWARE	122	192
			BLACKBERRY SERVER	-	49
			DATA CENTER FIRE SUPPRESSION SYSTEM -	-	34
			EMAIL FILTERING SERVICES	856	370
			WEB FILTERING SERVICES	-	114
			IP MONITORING SOFTWARE	346	21
			NETWORK MONITORING SOFTWARE	-	51
			TELEPHONE WIRING SERVICES	346	343
			NETWORK CONSULTING SERVICES	693	686
			CISCO NETWORK SUPPORT SERVICES	693	1,029
			LP360 LIDAR GIS SOFTWARE/SERVER	-	54
			WEBSITE OUTAGE MONITORING SERVICE	-	6
			GIS PARCEL BUILDING SOFTWARE	-	302
			TELEPHONY SUPPORT SERVICES	762	1,372
			PHONE EQUIPMENT MAINTENANCE & SUPPORT	849	820
			VMWARE ENVIRONMENT TECHNICAL SUPPORT	-	120
			WORKSTATION/SERVER BACKUP & DISASTER	-	34
			VIRTUAL SERVER LICENSING & SUPPORT	-	189
			EMPLOYEE SELF SERVICE SOFTWARE	-	65
			ENTERPRISE LICENSING FOR PASSWORD	-	86
			CITY INTERNET CIRCUIT CONNECTION	-	813
			LICENSE TO ACCESS PUBLIC SAFETY	-	400
			DIGITAL COURT RECORDER MAINTENANCE &	866	916
			COURT CASE MANAGEMENT SYSTEM	7,667	6,697
			CANNON SCANNER MAINTENANCE & SUPPORT	1,400	1,400
			VOICE/DATA CIRCUIT SERVICE	6,180	9,226
			LONG DISTANCE SERVICE	206	13
			CELL PHONE SERVICE	-	1,440
			DATA CARD SERVICE	1,603	913
			DPS Laser - Printer R&M	1,500	-
			Microsoft - Servers Virtual Server Licenses	426	-
			Microsoft - SCM System Config Management	104	-
			Zoho Ad Self Service	-	-
			TDC - Freelance GIS Tools	97	-
			Verisign/GBS Certificate	400	-
			Veristore	208	-
			Internet Filtering - American Fiber Systems/ Zayo	869	-
			subtotal	33,161	35,213
	100 2650 531.20 00	Utilities	GA Power - Electric Service	19,055	25,000
			BFI - Garbage Service	773	773

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
			Infinite Energy - Gas Service	3,399	3,399
			Fulton Cty - Water Service	927	927
			subtotal	24,154	30,099
	100 2650 531.60 00	Small Equipment	Printer Replacements/Repairs	-	206
			Cell Phone Equipment	-	450
			subtotal	-	656
Total				\$ 85,368	\$ 94,417

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
Court Activity 265010	100 2650 521.20 00	Professional Fees	Court Appointed Attorney	9,000	9,000
			Solicitor Fees - Fran Shoenthal	128,000	130,000
			Substitute Judge Fees Barry Zimmerman	27,000	27,000
			Court Reporters	200	200
			Sub Judges - Brian Hansford	9,895	9,895
			Sub Solicitors - Schwartz and Chen	10,295	10,295
			Translators - 8A Translation, GA Interpreting	31,100	34,000
			subtotal	215,490	220,390
	100 2650 522.20 10	Equipment R & M	Crime Prevention Tech	500	500
			Metal Detector	500	500
			Re-Wire Microphone		
			subtotal	1,000	1,000
	100 2650 523.40 00	Printing	Alpharetta Quality Printing BROCHURES	-	-
			GBS Case File Folders	-	-
			Kinko's Waivers	-	-
Southern Business Systems - File Folders & Labels			8,500	16,000	
		subtotal	8,500	16,000	
100 2650 531.10 00	General Supplies	Office Supplies	-	-	
		subtotal	-	-	
100 2650 531.60 00	Small Equipment		-	-	
		subtotal	-	-	
Total				\$ 224,990	\$ 237,390
Total				\$ 345,000	\$ 371,835

PERFORMANCE MEASUREMENTS

Municipal Court Performance Measurements	Actual FY 2008	Actual FY 2009	Actual FY 2010	YTD (Feb. 2011) 2011	Target 2011	Target 2012
Municipal Court annual turnover percentage	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%
# of Citations received to process	18,814	22,572	20,773	3,127	21,000	21,000
Total # of cases disposed	16,068	21,562	23,356	3,301	24,000	24,000
# of Court sessions	224	256	226	40	234	234
Annual deposits (Court Fines)	\$2,747,680	\$2,703,736	\$3,011,998	\$1,836,425	\$2,700,000	\$2,750,000
Personnel Assigned:	9.0 FTE					
Municipal Judge	Municipal Judge	Municipal Judge	Municipal Judge	Municipal Judge	Municipal Judge	Municipal Judge
Court Clerk/ Director of Court Services	Court Clerk / Director of Court Services	Court Clerk / Director of Court Services	Court Clerk / Director of Court Services	Court Clerk / Director of Court Services	Court Clerk / Director of Court Services	Court Clerk / Director of Court Services
Deputy Clerk III	Deputy Clerk III	Deputy Clerk III	Deputy Clerk III	Deputy Clerk III	Deputy Clerk III	Deputy Clerk III
Deputy Clerk II (3)	Deputy Clerk II (4)	Deputy Clerk II (5)				
Deputy Clerk I (3)	Deputy Clerk I (2)	Deputy Clerk I				



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INTERNAL AUDIT

The Organizational Chart is included under the *City Administration* tab of this document.

5-YEAR FINANCIAL SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2012
INTERNAL AUDIT
Five-Year Financial Summary**

	Actual FY 2008	Actual FY 2009	Actual FY 2010	Amended Budget FY 2011	Recommended Budget FY 2012
Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
% Change		0.0%	0.0%	0.0%	0.0%
average 5-year percent change		0.0%			
Expenditures	\$ 136,794	\$ 145,657	\$ 147,360	\$ 153,634	\$ 157,359
% Change		6.5%	1.2%	4.3%	2.4%
average 5-year percent change		3.6%			

DEPARTMENT BUDGET SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2012
INTERNAL AUDIT
BUDGET REQUEST BY ACCOUNT**

Amended FY 2011 to FY 2012

Notes	ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	ADOPTED BUDGET FY 2011	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2011	RECOMMENDED BUDGET FY 2012	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
	Revenue								
	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
	Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
	Expenditures								
(1)	Personnel Services:								
	Salary	\$ 99,100	\$ 100,873	\$ 100,483	\$ -	\$ 100,483	\$ 102,748	2.3%	\$ 2,265
	Benefits	42,248	44,739	47,722	-	47,722	49,297	3.3%	1,575
	subtotal	\$ 141,347	\$ 145,613	\$ 148,205	\$ -	\$ 148,205	\$ 152,045	2.6%	\$ 3,840
	Maintenance and Operations:								
	Professional Development	\$ 1,650	\$ 1,318	\$ 2,098	\$ -	\$ 2,098	\$ 2,098	0.0%	\$ -
	Equipment R & M	-	-	104	-	104	-	-100.0%	(104)
	Communication	-	-	11	-	11	-	-100.0%	(11)
	Travel	2,486	265	3,000	-	3,000	3,000	0.0%	-
	General Supplies	173	164	216	-	216	216	0.0%	-
	subtotal	\$ 4,309	\$ 1,747	\$ 5,429	\$ -	\$ 5,429	\$ 5,314	-2.1%	\$ (115)
	Total	\$ 145,657	\$ 147,360	\$ 153,634	\$ -	\$ 153,634	\$ 157,359	2.4%	\$ 3,725
	Full-time Equivalent Positions	1.0	1.0	1.0		1.0	1.0		

Notes

- (1) Variance due primarily to wage increases associated with the 2% performance-based merit program scheduled for April 1, 2012 (contingent upon a mid-year review of revenue trends) and increases in group insurance costs.

EXPENDITURE SUMMARY **BY PROJECT**

City of Alpharetta

Budget:

FY 2012

Statement:

Expenditure Summary by Project (Maintenance and Operations/Capital)

ACCOUNT DESCRIPTION	FY 2011 Project Budget Amended	FY 2012 Project Budget Request	Internal Audit Employee Expenses	Support Services	Internal Audit Activity
			1560EE	1560SS	156010
Professional Development	\$ 2,098	\$ 2,098	\$ 2,098	\$ -	\$ -
Professional Fees	-	-	-	-	-
Equipment R & M	104	-	-	-	-
Communication	11	-	-	-	-
IT Professional Services	-	-	-	-	-
Travel	3,000	3,000	3,000	-	-
General Supplies	216	216	-	-	216
Small Equipment	-	-	-	-	-
TOTAL	\$ 5,429	\$ 5,314	\$ 5,098	\$ -	\$ 216

EXPENDITURE DETAIL **BY PROJECT**

City of Alpharetta

Budget: FY 2012
 Statement: Expenditure Detail by Project (Maintenance and Operations/Capital)

Project #/Title	Account Number			Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget				
Employee Expenses 1560EE	100	1560	521.10 00	Professional Development	Audit Professional Development	2,098	2,098				
					AGA Conference	-	-				
					GFOA Conference	-	-				
					GFOA Membership	-	-				
					ALGA Membership	-	-				
					subtotal	2,098	2,098				
100	1560	523.50 00	Travel	Audit Travel Expenses	3,000	3,000					
				subtotal	3,000	3,000					
				Total	\$ 5,098	\$ 5,098					
Support Services 1560SS	100	1560	522.20 10	Equipment R & M	Printer R&M	104	-				
					subtotal	104	-				
					100	1560	522.20 00	Communications	subtotal	11	-
									IT Professional Services	Long Distance	-
					100	1560	523.90 00	Small Equipment	subtotal	-	-
									Printer Replacement	subtotal	-
Total	\$ 115	\$ -									
Activity 156010	100	1560	531.10 00	General Supplies	Letterhead, Envelopes, Business Cards	-	-				
					Office Supplies	100	100				
					Paper	41	41				
					Printer Toner Cartridges	75	75				
					Copier Allocation	-	-				
					subtotal	216	216				
Total	\$ 216	\$ 216									
Total						\$ 5,429	\$ 5,314				



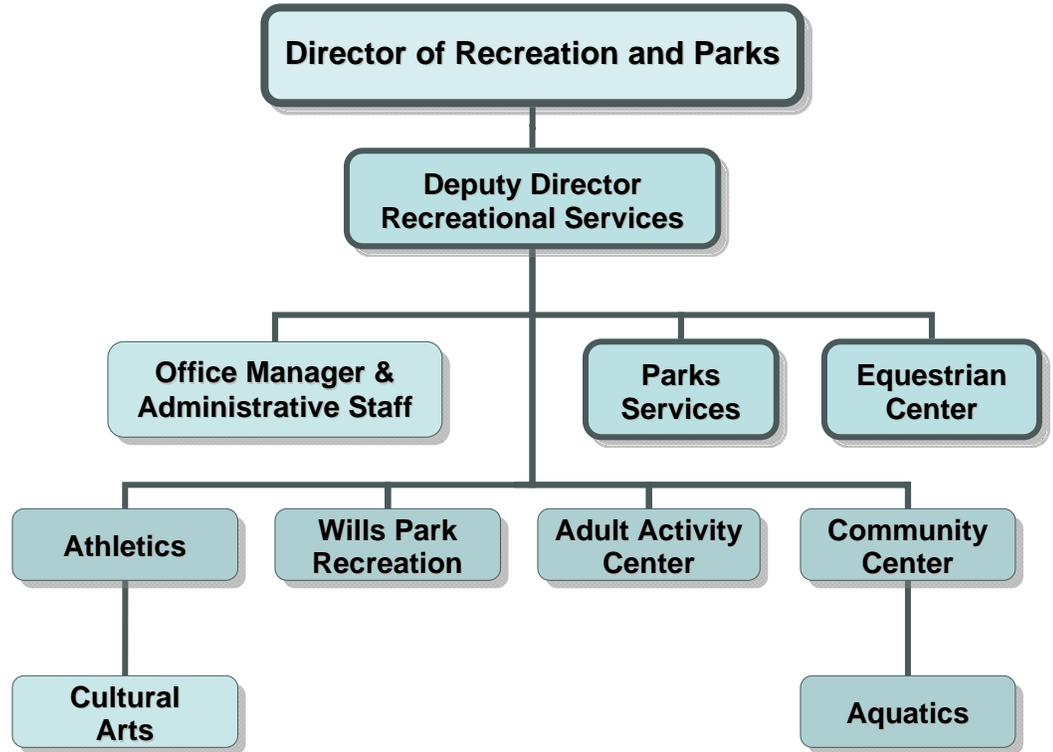
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Recreation & Parks



Mike Perry
Director of
Recreation and Parks





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Recreation and Parks

Administration, Adult Activity Center, Aquatics, Athletics, Community Center, Cultural Arts, Equestrian Center, Wills Park Recreation Center, and Parks Maintenance

Mission Statement

The Alpharetta Recreation and Parks Department is dedicated to providing the highest quality recreational opportunities through the development of both active and passive programs and facilities to promote the physical, social and mental wellness of its citizens.

Goals and Objectives

- ✓ Offer a wider variety of programs to citizens; athletic, art and general programs;
- ✓ Improve the amenities to the Greenway system;
- ✓ Expand Cultural Arts programming;
- ✓ Hire and retain the highest quality staff to serve the public;
- ✓ Provide the safest grounds and facilities possible;
- ✓ Provide the highest quality of play surfaces and playgrounds;
- ✓ Provide each staff person with Professional growth and training;
- ✓ Identify and design additional park sites;
- ✓ Review and improve accreditation standards; and
- ✓ Work with Council and Recreation Commission to identify program deficiencies.

5-YEAR FINANCIAL SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2012
RECREATION & PARKS
Five-year Financial Summary**

	Actual FY 2008	Actual FY 2009	Actual FY 2010	Amended Budget FY 2011	Recommended Budget FY 2012
Revenue	\$ 2,068,488	\$ 1,987,129	\$ 1,871,182	\$ 1,985,965	\$ 1,975,000
<i>% Change</i>		-3.9%	-5.8%	6.1%	-0.6%
<i>average 5 year percent change</i>		-1.0%			
Expenditures	\$ 6,353,547	\$ 6,298,065	\$ 6,159,360	\$ 6,668,406	\$ 6,683,764
<i>% Change</i>		-0.9%	-2.2%	8.3%	0.2%
<i>average 5 year percent change</i>		1.4%			

DEPARTMENT BUDGET SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2012
RECREATION & PARKS
BUDGET REQUEST BY ACCOUNT**

Amended FY 2011 to FY 2012

Notes	ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	ADOPTED BUDGET FY 2011	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2011	RECOMMENDED BUDGET FY 2012	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
(1)	Revenue								
	Charges for Services:								
	Arts Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
	Non-Resident Fees	296,350	253,146	300,000	-	300,000	355,000	18.3%	55,000
	Recreation Services	1,119	1,746	-	-	-	-	-	-
	Aquatics	120,154	110,571	115,000	-	115,000	115,000	0.0%	-
	Athletics	483,455	440,744	425,000	-	425,000	450,000	5.9%	25,000
	Fulton County Arts	69,599	62,904	70,000	-	70,000	55,000	-21.4%	(15,000)
	Community Center	434,219	401,704	445,800	-	445,800	415,000	-6.9%	(30,800)
	Senior Center	69,276	81,291	81,000	-	81,000	45,000	-44.4%	(36,000)
	Equestrian Center	276,668	312,458	312,000	-	312,000	340,000	9.0%	28,000
	Dog Show	545	-	-	-	-	-	-	-
	Park Permits	658	-	-	-	-	-	-	-
	Interest	-	2,173	-	-	-	-	-	-
	Will Park Recreation Center	216,836	188,041	230,000	-	230,000	200,000	-13.0%	(30,000)
	Other:								
	Private Sources	18,250	16,406	-	7,165	7,165	-	-100.0%	(7,165)
	Total	1,987,129	1,871,182	1,978,800	7,165	1,985,965	1,975,000	-0.6%	(10,965)

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2012
RECREATION & PARKS
BUDGET REQUEST BY ACCOUNT**

Amended FY 2011 to FY 2012

Notes	ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	ADOPTED BUDGET FY 2011	BUDGET AMENDMENTS	AMENDED BUDGET FY 2011	RECOMMENDED BUDGET FY 2012	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Expenditures									
(2)	Personnel Services:								
	Salaries	\$ 2,095,634	\$ 2,090,563	\$ 2,104,196	\$ -	\$ 2,104,196	\$ 2,146,430	2.0%	\$ 42,234
	Seasonal Salaries	405,557	379,227	438,000	-	438,000	423,000	-3.4%	(15,000)
	Benefits	1,034,856	1,081,983	1,186,417	-	1,186,417	1,207,590	1.8%	21,173
	subtotal	\$ 3,536,046	\$ 3,551,773	\$ 3,728,613	\$ -	\$ 3,728,613	\$ 3,777,020	1.3%	\$ 48,407
Maintenance and Operations:									
(3)	Professional Development	\$ 13,484	\$ 8,300	\$ 9,645	\$ (740)	\$ 8,905	\$ 11,570	29.9%	\$ 2,665
	Professional Fees	724,177	661,501	879,662	8,218	887,880	763,970	-14.0%	(123,910)
	Board Member Fees	4,400	4,975	5,400	-	5,400	5,400	0.0%	-
	Equipment R & M	39,488	45,718	42,750	7,399	50,149	43,750	-12.8%	(6,399)
	Vehicle R & M	55,732	53,787	63,616	-	63,616	63,616	0.0%	-
(4)	Grounds R & M	274,073	323,938	231,500	8,500	240,000	293,900	22.5%	53,900
(5)	Facility R & M	173,562	122,965	92,328	6,983	99,311	114,160	15.0%	14,849
	Rental Equipment	17,570	21,182	25,475	4,078	29,553	28,050	-5.1%	(1,503)
	Communications	20,036	-	-	-	-	-	-	-
	Advertising	5,543	1,424	4,800	265	5,065	4,800	-5.2%	(265)
	Printing	43,137	23,598	27,850	17	27,867	28,200	1.2%	333
	Travel	35,959	20,571	38,525	752	39,277	40,875	4.1%	1,598
	Maintenance Contracts	372,353	348,684	388,034	(4,802)	383,232	384,903	0.4%	1,671
(6)	IT Professional Services	125	70,864	106,645	-	106,645	95,791	-10.2%	(10,854)
	General Supplies	227,993	207,832	258,226	(12,525)	245,701	255,973	4.2%	10,272
	Uniforms	81,216	80,235	95,888	(5,924)	89,964	88,493	-1.6%	(1,471)
	Utilities	552,250	531,655	582,915	-	582,915	582,915	0.0%	-
	Food/Meals	4,748	2,641	4,000	-	4,000	4,200	5.0%	200
(7)	Small Equipment	87,503	49,429	24,840	9,027	33,867	56,933	68.1%	23,066
(8)	IT Computer Refresh	-	4,057	19,500	-	19,500	7,000	-64.1%	(12,500)
	Non-Recurring	-	10,946	-	-	-	-	-	-
	Promotions	11,672	4,191	4,580	(414)	4,166	4,580	9.9%	414
	subtotal	\$ 2,745,021	\$ 2,598,492	\$ 2,906,179	\$ 20,834	\$ 2,927,013	\$ 2,879,079	-1.6%	\$ (47,934)

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2012
RECREATION & PARKS
BUDGET REQUEST BY ACCOUNT**

Amended FY 2011 to FY 2012

Notes	ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	ADOPTED BUDGET FY 2011	BUDGET AMENDMENTS	AMENDED BUDGET FY 2011	RECOMMENDED BUDGET FY 2012	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
	Capital:								
(9)	Machinery	\$ 16,998	\$ 9,095	\$ 7,280	\$ 5,500	\$ 12,780	\$ 27,665	116.5%	\$ 14,885
	subtotal	\$ 16,998	\$ 9,095	\$ 7,280	\$ 5,500	\$ 12,780	\$ 27,665	116.5%	\$ 14,885
	Total	\$ 6,298,065	\$ 6,159,360	\$ 6,642,072	\$ 26,334	\$ 6,668,406	\$ 6,683,764	0.2%	\$ 15,358
	Full-time Equivalent Positions	51.0	51.0	49.0		49.0	49.0	funded	
		-	-	2.0		2.0	2.0	un-funded	
		51.0	51.0	51.0		51.0	51.0		

- Notes**
- (1) Variance due primarily (1) a reconciliation of forecasted program attendance and (2) year-to-date revenue collection trends.
 - (2) Variance due primarily to: wage increases associated with the 2% performance-based merit program scheduled for April 1, 2012 (contingent upon a mid-year review of revenue trends); decreases in seasonal wages; and increases in group insurance costs.
 - (3) Variance due primarily (1) a reconciliation of forecasted program attendance and associated instructor requirements and (2) year-to-date expenditure trends.
 - (4) Variance due to general increases in maintenance including: walking trail repairs (asphalt topping, gravel, etc.); tree removals in city parks; ball field maintenance; etc.
 - (5) Variance due to general increases in maintenance including: facility repairs; electrical repairs at Wills Park fields 1-4; etc.
 - (6) Variance due to cost reductions within multiple line-items including GIS tools, voice/data circuit maintenance, etc.
 - (7) Variance due primarily to the following: replacement of cell phones; installation of new batting cages at North Park (fields 5/6); purchase of fitness equipment for the Adult Activity Center (wellness initiative for city staff); replacement of water fountain at North Park (fields 1-4); etc.
 - (8) Variance is based on an increase in the number of computer replacements (desktops/laptops). Replacement is based on years of service as well as current condition. The replacement schedule is not standard and will vary from year-to-year.
 - (9) Includes funding for a server replacement (\$8,000), equipment for Parks Maintenance crews (\$12,165; e.g. pull-behind blower, equipment trailer, etc.), and equipment for the pool (\$7,000; e.g. ADA lift, ramp into the baby pool, etc.).

REVENUE SUMMARY BY ACCOUNT

City of Alpharetta

Budget: FY 2012

Statement: Revenue Summary by Account

Account Number					FY 2011 Adopted Budget	FY 2012 Recommended Budget
	Title	Account Detail				
100 6110 336.20 01	Arts Grant			\$ -	\$ -	
100 6110 347.00 00	Culture and Recreation			-	-	
100 6110 347.99 00	Non-Resident Fees			300,000	355,000	
100 6110 371.00 00	Private Sources			1,000	-	
100 6110 371.99 00	Contra Revenue - Donations			6,165	-	
100 6120 347.26 00	Recreation Services			-	-	
100 6124 347.01 00	Aquatics			115,000	115,000	
100 6130 347.25 00	Athletics			425,000	450,000	
100 6135 347.02 00	Fulton County Arts			70,000	55,000	
100 6140 347.21 00	Community Center			445,800	415,000	
100 6145 347.22 00	Adult Activity Center			81,000	45,000	
100 6150 347.23 00	Equestrian Center			312,000	340,000	
100 6150 347.23 05	Dog Show			-	-	
100 6150 347.90 10	Penalty			-	-	
100 6150 347.90 20	Interest			-	-	
100 6155 347.24 00	Wills Park Rec Center			230,000	200,000	
Total				\$ 1,985,965	\$ 1,975,000	

EXPENDITURE SUMMARY **BY PROJECT**

City of Alpharetta

Budget: FY 2012

Statement: Expenditure Summary by Project (Maintenance and Operations/Capital)

ACCOUNT DESCRIPTION	FY 2011 Project Budget Amended	FY 2012 Project Budget Request	Rec Admin Employee Expenses	General Office Admin	Support Services	Fleet Activity	Aquatics Employee Expenses
			6110EE	6110GO	6110SS	6110FL	6124EE
Professional Development	\$ 8,905	\$ 11,570	\$ 1,845	\$ 400	\$ -	\$ -	\$ 2,000
Professional Fees	887,880	763,970	-	18,021	21,500	-	-
Board Member Fees	5,400	5,400	-	5,400	-	-	-
Equipment R & M	50,149	43,750	-	-	2,500	-	-
Vehicle R & M	63,616	63,616	-	-	-	63,616	-
Grounds R & M	240,000	293,900	-	-	-	-	-
Facility R & M	99,311	114,160	-	-	-	-	-
Rental Equipment	29,553	28,050	-	-	-	-	-
Communications	-	-	-	-	-	-	-
Advertising	5,065	4,800	-	1,000	3,500	-	-
Printing	27,867	28,200	-	15,500	-	-	-
Travel	39,277	40,875	3,325	-	-	-	-
Maintenance Contracts	383,232	384,903	-	1,900	15,108	-	-
IT Professional Services	106,645	95,791	-	-	95,791	-	-
General Supplies	245,701	255,973	-	10,465	-	-	-
Uniforms	89,964	88,493	400	-	-	-	3,900
Utilities	582,915	582,915	-	-	582,915	-	-
Food/Meals	4,000	4,200	-	1,400	-	-	-
Small Equipment	33,867	56,933	-	-	6,373	-	-
IT Computer Refresh	19,500	7,000	1,400	-	-	-	-
Non-Recurring	-	-	-	-	-	-	-
Promotions	4,166	4,580	-	-	-	-	-
Machinery	12,780	27,665	-	-	8,000	-	-
TOTAL	\$ 2,939,793	\$ 2,906,744	\$ 6,970	\$ 54,086	\$ 735,687	\$ 63,616	\$ 5,900

ACCOUNT DESCRIPTION	General Office	Pool	Special	Swim Team	Swimming	Athletics	Gen Office
	Admin Aquatics 6124GO	Operations 612411	Events 612412	612413	Lessons 612414	Employee Expenses 6130EE	Admin Athletic 6130GO
Professional Development	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ -
Professional Fees	-	-	2,000	14,040	25,000	-	-
Board Member Fees	-	-	-	-	-	-	-
Equipment R & M	-	2,600	-	-	-	-	-
Vehicle R & M	-	-	-	-	-	-	-
Grounds R & M	-	-	-	-	-	-	-
Facility R & M	-	1,500	-	-	-	-	1,200
Rental Equipment	-	-	-	-	-	-	-
Communications	-	-	-	-	-	-	-
Advertising	-	-	-	-	-	-	-
Printing	750	200	-	-	-	-	350
Travel	-	-	-	-	-	1,000	-
Maintenance Contracts	-	-	-	-	-	-	800
IT Professional Services	-	-	-	-	-	-	-
General Supplies	3,778	18,000	750	6,528	200	-	3,600
Uniforms	-	-	-	3,739	-	500	-
Utilities	-	-	-	-	-	-	-
Food/Meals	-	-	1,000	-	-	-	-
Small Equipment	-	-	-	-	-	-	-
IT Computer Refresh	-	-	-	-	-	-	-
Non-Recurring	-	-	-	-	-	-	-
Promotions	-	-	-	-	-	-	-
Machinery	-	7,000	-	-	-	-	-
TOTAL	\$ 4,528	\$ 29,300	\$ 3,750	\$ 24,307	\$ 25,200	\$ 2,000	\$ 5,950

ACCOUNT DESCRIPTION	Athletics Basketball	Youth/Teen Basketball	Athletics - Lacrosse	Athletics - Roller Hockey	Athletics - Soccer	Athletics - Softball	Athletics - Baseball
	613010	613011	613012	613013	613014	613015	613017
Professional Development	\$ -	\$ -	\$ -	\$ -	\$ 800	\$ -	\$ -
Professional Fees	4,500	24,500	14,000	8,750	95,360	60,000	29,800
Board Member Fees	-	-	-	-	-	-	-
Equipment R & M	-	-	-	-	-	-	-
Vehicle R & M	-	-	-	-	-	-	-
Grounds R & M	-	-	-	-	-	-	-
Facility R & M	-	-	-	-	-	-	-
Rental Equipment	-	-	-	-	-	-	-
Communications	-	-	-	-	-	-	-
Advertising	-	-	-	-	-	-	-
Printing	-	-	-	-	-	-	-
Travel	-	-	-	-	-	-	-
Maintenance Contracts	-	-	-	-	-	-	-
IT Professional Services	-	-	-	-	-	-	-
General Supplies	600	4,500	1,200	1,750	3,200	5,200	2,700
Uniforms	-	21,734	6,800	3,100	14,000	-	15,000
Utilities	-	-	-	-	-	-	-
Food/Meals	-	-	-	-	-	-	-
Small Equipment	-	1,000	1,500	500	2,000	-	2,000
IT Computer Refresh	-	-	-	-	-	-	-
Non-Recurring	-	-	-	-	-	-	-
Promotions	-	-	-	-	-	-	-
Machinery	-	-	-	-	-	-	-
TOTAL	\$ 5,100	\$ 51,734	\$ 23,500	\$ 14,100	\$ 115,360	\$ 65,200	\$ 49,500

ACCOUNT DESCRIPTION	Athletics - Adult Volleyball	Cultural Arts Employee Expenses	General Office Admin Cultural Arts	Cultural Arts - Art Camp	Drama Camp	Fall Arts Program	Special Events
	613023	6135EE	6135GO	613511	613512	613514	613515
Professional Development	\$ -	\$ 275	\$ -	\$ -	\$ -	\$ -	\$ -
Professional Fees	1,500	-	-	3,000	-	9,500	7,500
Board Member Fees	-	-	-	-	-	-	-
Equipment R & M	-	-	-	-	-	-	-
Vehicle R & M	-	-	-	-	-	-	-
Grounds R & M	-	-	-	-	-	-	-
Facility R & M	-	-	-	-	-	-	-
Rental Equipment	-	-	-	-	-	-	-
Communications	-	-	-	-	-	-	-
Advertising	-	-	-	-	-	-	-
Printing	-	-	-	-	-	-	-
Travel	-	250	-	-	-	-	-
Maintenance Contracts	-	-	-	-	-	-	-
IT Professional Services	-	-	-	-	-	-	-
General Supplies	500	-	500	4,500	-	750	300
Uniforms	-	50	-	300	-	-	-
Utilities	-	-	-	-	-	-	-
Food/Meals	-	-	-	-	-	-	-
Small Equipment	-	-	-	-	-	-	-
IT Computer Refresh	-	-	-	-	-	-	-
Non-Recurring	-	-	-	-	-	-	-
Promotions	-	-	-	-	-	-	-
Machinery	-	-	500	-	-	-	-
TOTAL	\$ 2,000	\$ 575	\$ 1,000	\$ 7,800	\$ -	\$ 10,250	\$ 7,800

ACCOUNT DESCRIPTION	Fitness Programs	Spring Arts Program	Winter Arts Program	City Band	Community Center Employee Expenses	General Office Admin Community Center	Special Events
	613516	613517	613518	613520	6140EE	6140GO	614010
Professional Development	\$ -	\$ -	\$ -	\$ -	\$ 1,600	\$ -	\$ -
Professional Fees	6,000	3,825	4,000	3,000	-	-	1,600
Board Member Fees	-	-	-	-	-	-	-
Equipment R & M	-	-	-	-	-	2,650	-
Vehicle R & M	-	-	-	-	-	-	-
Grounds R & M	-	-	-	-	-	-	-
Facility R & M	-	-	-	-	-	7,660	-
Rental Equipment	-	-	-	-	-	-	900
Communications	-	-	-	-	-	-	-
Advertising	-	-	-	-	-	-	-
Printing	-	-	-	-	-	500	-
Travel	-	-	-	-	1,600	-	-
Maintenance Contracts	-	-	-	-	-	850	-
IT Professional Services	-	-	-	-	-	-	-
General Supplies	-	-	-	-	-	6,510	4,892
Uniforms	-	-	-	-	550	-	-
Utilities	-	-	-	-	-	-	-
Food/Meals	-	-	-	-	-	-	1,450
Small Equipment	-	-	-	-	-	4,360	-
IT Computer Refresh	-	-	-	-	2,800	-	-
Non-Recurring	-	-	-	-	-	-	-
Promotions	-	-	-	-	-	-	4,080
Machinery	-	-	-	-	-	-	-
TOTAL	\$ 6,000	\$ 3,825	\$ 4,000	\$ 3,000	\$ 6,550	\$ 22,530	\$ 12,922

ACCOUNT DESCRIPTION	Gymnastics	Instructional Sports	Performing Arts Program	SporTykes	Special Needs Programs	Adult Activity Center Employee Expenses	General Office Admin Adult Activity Center
	614015	614017	614022	614024	614026	6145EE	6145GO
Professional Development	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400	\$ -
Professional Fees	180,000	30,000	48,000	25,000	7,000	-	-
Board Member Fees	-	-	-	-	-	-	-
Equipment R & M	-	-	-	-	-	-	700
Vehicle R & M	-	-	-	-	-	-	-
Grounds R & M	-	-	-	-	-	-	-
Facility R & M	-	-	-	-	-	-	300
Rental Equipment	-	-	4,000	-	-	-	-
Communications	-	-	-	-	-	-	-
Advertising	-	-	-	-	-	-	-
Printing	-	-	-	-	-	-	100
Travel	-	-	-	-	8,000	2,000	-
Maintenance Contracts	-	-	-	-	-	-	300
IT Professional Services	-	-	-	-	-	-	-
General Supplies	-	-	500	-	3,600	-	5,475
Uniforms	-	-	-	-	-	700	-
Utilities	-	-	-	-	-	-	-
Food/Meals	-	-	-	-	-	-	-
Small Equipment	-	-	-	-	-	12,600	-
IT Computer Refresh	-	-	-	-	-	-	-
Non-Recurring	-	-	-	-	-	-	-
Promotions	-	-	-	-	-	-	-
Machinery	-	-	-	-	-	-	-
TOTAL	\$ 180,000	\$ 30,000	\$ 52,500	\$ 25,000	\$ 18,600	\$ 15,700	\$ 6,875

ACCOUNT DESCRIPTION	Special Events	Computer Classes	Tennis	Arts & Crafts Program	Fitness Program	Social Programs	Equestrian Center Employee Expenses
	614510	614514	614515	614516	614517	614518	6150EE
Professional Development	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 900
Professional Fees	900	1,000	17,000	-	1,000	-	-
Board Member Fees	-	-	-	-	-	-	-
Equipment R & M	-	-	-	-	-	-	-
Vehicle R & M	-	-	-	-	-	-	-
Grounds R & M	-	-	-	-	-	-	-
Facility R & M	-	-	-	-	-	-	-
Rental Equipment	-	-	-	-	-	-	-
Communications	-	-	-	-	-	-	-
Advertising	-	-	-	-	-	-	-
Printing	-	-	-	-	-	-	-
Travel	-	-	-	-	-	-	1,000
Maintenance Contracts	-	-	-	-	-	-	-
IT Professional Services	-	-	-	-	-	-	-
General Supplies	1,400	-	750	1,500	-	-	-
Uniforms	-	-	-	-	-	-	1,500
Utilities	-	-	-	-	-	-	-
Food/Meals	150	-	-	-	-	-	-
Small Equipment	-	-	-	-	-	-	-
IT Computer Refresh	-	-	-	-	-	-	-
Non-Recurring	-	-	-	-	-	-	-
Promotions	-	-	-	-	-	-	-
Machinery	-	-	-	-	-	-	-
TOTAL	\$ 2,450	\$ 1,000	\$ 17,750	\$ 1,500	\$ 1,000	\$ -	\$ 3,400

ACCOUNT DESCRIPTION	General Office Administrative Equestrian	Equestrian Center Activities	Stall Maintenance	Wills Park Employee Expenses	General Office Admin Wills Park	Special Events	Karate
	6150GO	615011	615016	6155EE	6155GO	615511	615512
Professional Development	\$ -	\$ -	\$ -	\$ 400	\$ -	\$ -	\$ -
Professional Fees	400	-	-	-	-	3,900	15,000
Board Member Fees	-	-	-	-	-	-	-
Equipment R & M	-	8,700	-	-	-	-	-
Vehicle R & M	-	-	-	-	-	-	-
Grounds R & M	-	30,000	2,000	-	-	-	-
Facility R & M	-	500	-	-	5,500	-	-
Rental Equipment	-	250	-	-	-	6,400	-
Communications	-	-	-	-	-	-	-
Advertising	-	-	-	-	-	-	-
Printing	-	-	-	-	150	-	-
Travel	-	-	-	400	-	-	-
Maintenance Contracts	350	-	125,000	-	408	20,000	-
IT Professional Services	-	-	-	-	-	-	-
General Supplies	250	-	90,000	-	4,350	1,875	-
Uniforms	-	-	-	2,250	-	800	-
Utilities	-	-	-	-	-	-	-
Food/Meals	-	-	-	-	-	-	-
Small Equipment	-	1,000	-	-	-	-	-
IT Computer Refresh	-	-	-	2,800	-	-	-
Non-Recurring	-	-	-	-	-	-	-
Promotions	-	-	-	-	-	500	-
Machinery	-	-	-	-	-	-	-
TOTAL	\$ 1,000	\$ 40,450	\$ 217,000	\$ 5,850	\$ 10,408	\$ 33,475	\$ 15,000

ACCOUNT DESCRIPTION	Step Aerobics	Tennis	Wills Park Day Camp	Pilates	Youth Fitness	Webb Bridge Park Employee Expenses	General Office Admin Webb Bridge Park
	615516	615517	615519	615522	614027	6170EE	6170GO
Professional Development	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 350	\$ -
Professional Fees	12,750	28,500	22,500	1,200	9,000	-	-
Board Member Fees	-	-	-	-	-	-	-
Equipment R & M	-	-	-	-	-	-	400
Vehicle R & M	-	-	-	-	-	-	-
Grounds R & M	-	-	-	-	-	-	86,000
Facility R & M	-	-	-	-	-	-	500
Rental Equipment	-	-	1,000	-	-	-	1,000
Communications	-	-	-	-	-	-	-
Advertising	-	-	-	-	300	-	-
Printing	-	-	350	-	-	-	60
Travel	-	-	22,000	-	-	250	-
Maintenance Contracts	-	-	-	-	-	-	350
IT Professional Services	-	-	-	-	-	-	-
General Supplies	-	1,000	4,400	-	-	-	950
Uniforms	-	-	2,550	-	-	1,360	-
Utilities	-	-	-	-	-	-	-
Food/Meals	-	-	-	-	-	-	-
Small Equipment	-	-	-	-	-	-	2,000
IT Computer Refresh	-	-	-	-	-	-	-
Non-Recurring	-	-	-	-	-	-	-
Promotions	-	-	-	-	-	-	-
Machinery	-	-	-	-	-	-	-
TOTAL	\$ 12,750	\$ 29,500	\$ 52,800	\$ 1,200	\$ 9,300	\$ 1,960	\$ 91,260

ACCOUNT DESCRIPTION	North Park Employee Expenses	General Office Admin North Park	Park/ Greenway Employee Expenses	General Office Admin Rock Mill Park/ Greenway	Maintenance Employee Expenses	General Office Admin Park Maintenance	Parks Maintenance
	6175EE	6175GO	6180EE	6180GO	6205EE	6205GO	620516
Professional Development	\$ 350	\$ -	\$ 1,000	\$ -	\$ 750	\$ -	\$ -
Professional Fees	-	-	-	-	-	500	-
Board Member Fees	-	-	-	-	-	-	-
Equipment R & M	-	200	-	300	-	200	25,500
Vehicle R & M	-	-	-	-	-	-	-
Grounds R & M	-	36,000	-	14,400	-	-	105,000
Facility R & M	-	500	-	1,500	-	-	95,000
Rental Equipment	-	4,900	-	4,600	-	3,000	2,000
Communications	-	-	-	-	-	-	-
Advertising	-	-	-	-	-	-	-
Printing	-	60	-	60	-	120	10,000
Travel	250	-	500	-	300	-	-
Maintenance Contracts	-	-	-	-	-	-	219,837
IT Professional Services	-	-	-	-	-	-	-
General Supplies	-	1,750	-	1,450	-	5,300	50,000
Uniforms	1,700	-	1,470	-	6,090	-	-
Utilities	-	-	-	-	-	-	-
Food/Meals	-	-	-	-	-	-	-
Small Equipment	-	17,100	-	2,000	-	-	2,500
IT Computer Refresh	-	-	-	-	-	-	-
Non-Recurring	-	-	-	-	-	-	-
Promotions	-	-	-	-	-	-	-
Machinery	-	-	-	-	-	-	12,165
TOTAL	\$ 2,300	\$ 60,510	\$ 2,970	\$ 24,310	\$ 7,140	\$ 9,120	\$ 522,002

ACCOUNT DESCRIPTION	Playground Maintenance	Historical Preservation
	620517	632126
Professional Development	\$ -	\$ -
Professional Fees	-	2,924
Board Member Fees	-	-
Equipment R & M	-	-
Vehicle R & M	-	-
Grounds R & M	20,500	-
Facility R & M	-	-
Rental Equipment	-	-
Communications	-	-
Advertising	-	-
Printing	-	-
Travel	-	-
Maintenance Contracts	-	-
IT Professional Services	-	-
General Supplies	-	1,000
Uniforms	-	-
Utilities	-	-
Food/Meals	-	200
Small Equipment	2,000	-
IT Computer Refresh	-	-
Non-Recurring	-	-
Promotions	-	-
Machinery	-	-
TOTAL	\$ 22,500	\$ 4,124

EXPENDITURE DETAIL **BY PROJECT**

City of Alpharetta

Budget:

FY 2012

Statement:

Expenditure Detail by Project (Maintenance and Operations/Capital)

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
Admin Employee Expenses 6110EE	100 6110 521.10 00	Professional Development	ADMIN MISC DEVELOPMENT	200	200
			CHERRY PROFESSIONAL DEVELOPMENT	500	500
			CHERRY ASSOCIATION MEMBER FEES	210	210
			CRABAPPLE SUPERVISOR PROFESSIONAL DEVELOPMENT	150	150
			CRABAPPLE SUPERVISOR ASSOCIATION MEMBER FEES	75	75
			PERRY PROFESSIONAL DEVELOPMENT	500	500
			PERRY ASSOCIATION MEMBER FEES	210	210
			COMPUTER REPLACEMENT	-	-
			subtotal	1,845	1,845
	100 6110 523.20 00	Communications		-	-
			subtotal	-	-
	100 6110 523.50 00	Travel	SEMEXAN/BRADLEY/HEALY - MILEAGE	300	300
			MORGAN LOCAL MILEAGE	-	-
			CHERRY TRAVEL EXPENSES	1,000	1,000
			CHERRY LOCAL MILEAGE	100	100
			WEATHERS TRAVEL EXPENSES	400	400
			WEATHERS LOCAL MILEAGE	125	125
			PERRY TRAVEL EXPENSES	1,000	1,000
			PERRY LOCAL MILEAGE	100	100
			CITY REPS FOR MEETING WITH CAPRA	-	-
			SMITH LOCAL MILEAGE	300	300
					subtotal
	100 6110 531.17 00	Uniforms	STAFF SHIRTS	400	400
WORK SHOES - SEMEXAN			-	-	
WORK PANTS (through Parks Services)			-	-	
DEPARTMENT SHIRTS for Commission			-	-	
		subtotal	400	400	
100 6110 531.60 00	Small Equipment	BLACKBERRY/CELL PHONES	-	-	
		subtotal	-	-	
100 6110 531.60 01	IT Computer Refresh	WORKSTATION REPLACEMENT - (1)	2,600	1,400	
		SERVER/VM WARE	-	-	
		subtotal	2,600	1,400	
100 6110 542.10 00	Machinery & Equipment	WORKSTATION REPLACEMENT	-	-	
		SECURITY	-	-	
		subtotal	-	-	
Total				\$ 8,170	\$ 6,970
General Office Administration 6110GO	100 6110 521.10 00	Professional Development	TEAM BUILDING	400	400
			subtotal	400	400
	100 6110 521.20 00	Professional Fees	YEARLY GRPA COMMISSION/BOARD MEMBERSHIP	75	75
			ARCHITECTS/ENGINEERS	14,800	14,800
			GRPA AGENCY DUES	350	350
			FULTON COUNTY BOARD OF EDUCATION/FIELD RENTAL	1,700	1,700
			GRPA DISTRICT 7 DUES	50	50
			YEARLY AGENCY ACCREDITATION FEE & RE-ACCREDITATION	300	300
			GRM/RECORD STORAGE	-	746

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted	FY 2012
				Budget	Recommended Budget
			<i>subtotal</i>	17,275	18,021
	100 6110 521.40 00	Board Member Fees	MEETING PER MONTH	5,400	5,400
			<i>subtotal</i>	5,400	5,400
	100 6110 523.30 00	Advertising	REVUE, SPORTING KID, ANSWER BOOK, AES PTA, MHS PTA	1,000	1,000
			<i>subtotal</i>	1,000	1,000
	100 6110 523.40 00	Printing	LEISURE GUIDE & DESIGN FEES	14,500	14,500
			MAPS, PLAQUES, ENVELOPES	1,000	1,000
			<i>subtotal</i>	15,500	15,500
	100 6110 523.85 01	Maintenance Contracts	POSTAGE MACHINE MAINTENANCE	1,600	1,600
			WATER COOLER MAINTENANCE	400	300
			<i>subtotal</i>	2,000	1,900
	100 6110 531.10 00	General Supplies	CULLIGAN WATER	400	400
			LAMINATING SUPPLIES	300	300
			OFFICE DEPOT & GENERAL SUPPLIES, TONER	3,100	3,100
			150TH BOOKS FOR BOARD AND COMMISSION	-	-
			TONER	-	-
			POSTAGE	6,000	6,000
			POSTAGE MACHINE SUPPLIES	500	500
			YEARLY BULK RENEWAL	165	165
			<i>subtotal</i>	10,465	10,465
	100 6110 531.17 00	Uniforms	STAFF SHIRTS	-	-
			SEASONAL STAFF SHIRTS	-	-
			<i>subtotal</i>	-	-
	100 6110 531.30 00	Food/Meals	APPRECIATION/HOLIDAY/BUSINESS LUNCHESES	1,400	1,400
			<i>subtotal</i>	1,400	1,400
	100 6110 532.4 00	Non-Recurring	FULTON COUNTY TAX ON PRIOR YR PARCEL PURCHASES	-	-
			<i>subtotal</i>	-	-
	100 6110 542.10 00	Machinery & Equipment	(4) BENCHES FOR FRIENDSHIP RING	-	-
			<i>subtotal</i>	-	-
		Total		\$ 53,440	\$ 54,086
Support Services	100 6110 521.20 00	Professional Fees	BANK RELATED FEES	21,500	21,500
6110SS			<i>subtotal</i>	21,500	21,500
	100 6110 522.20 10	Equipment R & M	CALL BOX REPAIR	2,500	2,500
			<i>subtotal</i>	2,500	2,500
	100 6110 523.20 00	Communications		-	-
			<i>subtotal</i>	-	-
	100 6110 523.30 00	Advertising	RECRUITMENT ADVERTISING	1,500	1,500
			BID ADVERTISING	2,000	2,000
			<i>subtotal</i>	3,500	3,500
	100 6110 523.85 01	Maintenance Contracts	AM FIBER/SURFCONTROL-INTERNET FILTERING	-	-
			COFFEE SERVICE	4,244	4,244
			COPIER MAINTENANCE ACC	1,425	1,425
			COPIER MAINTENANCE ADMIN, CRAB, WILLS PARK	2,075	2,075
			COPIER MAINTENANCE SR CENTER	4,500	4,500
			IBM/ISS - FIREWALL	-	-
			JANITORIAL CONTRACT	2,864	2,864
			MOTOROLA MAINTENANCE	-	-
			NEXTEL MAINTENANCE	-	-
			PBX MAINTENANCE	-	-
			REPEATER CHARGE FOR OLDER PARK RADIOS	-	-
			ROUTER MAINTENANCE - AT&T COMM SYS	-	-

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted	FY 2012
				Budget	Recommended Budget
			<i>subtotal</i>	15,108	15,108
100	6110 523.90 00	IT Professional Services	DELL - SYS CONF MGMT	340	-
			GRM - RECORD STORAGE FEES	242	-
			MISC IT PROFESSIONAL SERVICES	-	-
			PRINTER REPAIR/MAINTENANCE	1,698	-
			VERISIGN YEARLY FEE	400	-
			CISCO NETWORK TECHNICAL SUPPORT	3,941	3,897
			WORKSTATION/SERVER BACKUP & DISASTER RECOVERY OF	906	1,121
			ANTI-VIRUS SOFTWARE MAINTENANCE/RENEWAL	1,198	324
			CITY INTERNET CIRCUIT CONNECTION - SUPPLEMENT & BACKUP	-	256
			DATA CENTER APC/MGE UPS SYSTEM MAINTENANCE	-	570
			WORKSTATION DEFRAGMENTOR SOFTWARE	482	437
			DISASTER RECOVERY EMAIL MGMT SOFTWARE	-	1,899
			CITYWIDE MICROSOFT LICENSING	10,355	11,023
			EMAIL ARCHIVING SOFTWARE MAINTENANCE/RENEWAL	-	416
			GIS MOBILE FIELD MAPPING & DATA COLLECTION SOFTWARE	4,046	4,428
			DATABASE MANAGEMENT SOFTWARE MAINTENANCE/RENEWAL	400	628
			BLACKBERRY SERVER MAINTENANCE/RENEWAL	-	161
			DATA CENTER FIRE SUPPRESSION SYSTEM - INSPECTION	-	112
			EMAIL FILTERING SERVICES	2,798	1,211
			WEB FILTERING SERVICES	-	373
			IP MONITORING SOFTWARE MAINTENANCE/RENEWAL	1,132	67
			NETWORK MONITORING SOFTWARE MAINTENANCE/RENEWAL	-	168
			TELEPHONE WIRING SERVICES	1,132	1,121
			NETWORK CONSULTING SERVICES	2,263	2,242
			CISCO NETWORK SUPPORT SERVICES	2,263	3,363
			LP360 LIDAR GIS SOFTWARE/SERVER MAINTENANCE	-	177
			WEBSITE OUTAGE MONITORING SERVICE	-	19
			GIS PARCEL BUILDING SOFTWARE	-	988
			TELEPHONY SUPPORT SERVICES	2,490	4,484
			PHONE EQUIPMENT MAINTENANCE & SUPPORT	2,773	2,680
			VMWARE ENVIRONMENT TECHNICAL SUPPORT	679	392
			WORKSTATION/SERVER BACKUP & DISASTER RECOVERY OF	-	112
			VIRTUAL SERVER LICENSING & SUPPORT	1,392	617
			EMPLOYEE SELF SERVICE SOFTWARE MAINTENANCE/RENEWAL	-	211
			ENTERPRISE LICENSING FOR PASSWORD MANAGEMENT	-	280
			CITY INTERNET CIRCUIT CONNECTION	2,839	2,657
			REMOTE APPLICATION & DATABASE SOFTWARE (RENEWAL)	315	337
			REC & PARK APPLICATION MANAGEMENT SOFTWARE MAINTENANCE	6,375	6,375
			DSL CONNECTIVITY	3,535	2,275
			GREENWAY CALLBOX SERVICES	2,472	2,154
			ADOBE SOFTWARE LICENSES	-	900
			PAYPHONE SERVICE	5,883	4,488
			JAVA WEBAPP DEPLOYMENT SOFTWARE MAINTENANCE & SUPPORT	140	140
			HISTORICAL PRESERVATION ARCHIVING SOFTWARE LICENSE	-	424
			VOICE/DATA CIRCUIT SERVICE	25,000	14,657
			LONG DISTANCE SERVICE	309	170
			CELL PHONE SERVICE	15,896	16,068
			DATA CARD SERVICE	1,112	1,369
			<i>subtotal</i>	104,806	95,791

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted	FY 2012
				Budget	Recommended Budget
	100 6110 531.20 00	Utilities	BFI WASTE	32,703	32,703
			FULTON COUNTY WATER	95,000	95,000
			GEORGIA POWER	420,000	420,000
			INFINITE ENERGY/NATURAL GAS	30,000	30,000
			YMCA WATER REIMBURSEMENT	5,212	5,212
			<i>subtotal</i>	<i>582,915</i>	<i>582,915</i>
	100 6110 531.60 00	Small Equipment	PRINTER REPLACEMENTS / REPAIR	-	673
			CELL PHONE EQUIPMENT	-	5,700
			DATA CARD EQUIPMENT	-	-
			EQUIPMENT REPLACEMENT - MISC HARDWARE	-	-
			<i>subtotal</i>	<i>-</i>	<i>6,373</i>
	100 6110 542.10 00	Machinery & Equipment	SERVER REPLACEMENT & OTHER HARDWARE	-	8,000
			<i>subtotal</i>	<i>-</i>	<i>8,000</i>
		Total		\$ 730,329	\$ 735,687
Fleet Activity 6110FL	100 6110 522.20 20	Vehicle R & M	CAR WASHES, ETC.	1,000	1,000
			BATTERIES, LIGHTS, WIPER BLADES, ETC.	500	500
			BODY, INTERIOR REPAIRS	3,000	3,000
			FUEL	34,116	34,116
			PMA'S AND REPAIRS	20,000	20,000
			TIRES	5,000	5,000
			<i>subtotal</i>	<i>63,616</i>	<i>63,616</i>
		Total		\$ 63,616	\$ 63,616

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted	FY 2012
				Budget	Recommended Budget
Aquatics Employee Expenses 6124EE	100 6110 521.10 00	Professional Development	AQUATICS PROFESSIONAL DEVELOPMENT	2,000	2,000
			<i>subtotal</i>	2,000	2,000
	100 6110 531.17 00	Uniforms	SEASONAL - FIRST AID FANNY PACKS/WHISTLES	150	150
			SEASONAL - GUARD SUITS	2,250	2,250
			SEASONAL - HATS	200	200
			SEASONAL - STAFF SHIRTS	1,300	1,300
			<i>subtotal</i>	3,900	3,900
	100 6110 531.60 00	Small Equipment	WORKSTATION REPLACEMENT - (1) POOL PC	-	-
			<i>subtotal</i>	-	-
	100 6110 542.10 00	Machinery & Equipment	WORKSTATION REPLACEMENT - (1) POOL PC	-	-
		<i>subtotal</i>	-	-	
		Total	\$ 5,900	\$ 5,900	
General Office Admin Aquatics 6124GO	100 6110 523.30 00	Advertising	AD FOR SEASONAL STAFFING	-	-
			<i>subtotal</i>	-	-
	100 6110 523.40 00	Printing	POOL HOLDER PACKETS, POOL PASSES	500	500
			POOL OPERATIONS MANUALS	250	250
			<i>subtotal</i>	750	750
	100 6110 531.10 00	General Supplies	FILM AND FILM PROCESSING	-	-
			TRAINING EQUIPMENT	-	-
			GENERAL FIRST AID SUPPLIES	1,020	1,020
			OFFICE SUPPLIES FOR POOL OPERATIONS	750	750
			POOL SUPPLIES (Lounge chairs, guard chairs, etc.)	-	-
		PICNIC TABLES	-	-	
		CPR IN-SERVICE TRAINING MATERIALS (Mannequins)	-	-	
		MISC GEN SUPPLIES	1,500	1,500	
		POOL PERMITS	408	408	
		POSTAGE	100	100	
		<i>subtotal</i>	3,778	3,778	
100 6110 531.30 00	Food/Meals	REFRESHMENTS FOR TRAINING SESSIONS	-	-	
		<i>subtotal</i>	-	-	
100 6110 533.10 00	Promotions	ITEMS FOR PASSHOLDERS BEACH BALLS, MAGNETS	-	-	
		<i>subtotal</i>	-	-	
		Total	\$ 4,528	\$ 4,528	
Pool Operations 612411	100 6110 522.20 10	Equipment R & M	BOILER ROOM INSPECTION	400	400
			PUMP REPAIRS	2,000	2,000
			VACUUM REPAIRS AND BAGS	200	200
			<i>subtotal</i>	2,600	2,600
	100 6110 522.20 50	Facility R & M	ELECTRICAL REPAIRS	500	500
			AIR CONDITION FOR GUARD/SWIM TEAM OFFICE	-	-
			AIR CONDITION FOR CASHIER OFFICE IN POOL BLDG	-	-
			POOL DECK AND BLDG REPAIRS	1,000	1,000
			<i>subtotal</i>	1,500	1,500
	100 6110 523.40 00	Printing	NEW SIGNS AND SIGN REPLACEMENTS	200	200
		<i>subtotal</i>	200	200	
100 6110 531.10 00	General Supplies	LIQUID CHLORINE	10,000	10,000	
		OTHER CHEMICALS	8,000	8,000	
		<i>subtotal</i>	18,000	18,000	

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted	FY 2012
				Budget	Recommended Budget
	100 6110 542.10 00	Machinery & Equipment	ADA LIFT FOR THE POOL - ADA REGULATIONS REQUIREMENT INSTALL RAMP INTO BABY POOL	-	4,500
			<i>subtotal</i>	-	7,000
		Total		\$ 22,300	\$ 29,300
Special Events 612412	100 6110 521.20 00	Professional Fees	DJ FOR POOL PARTIES MOVIE VENDOR FOR DIVE IN	500 1,500	500 1,500
			<i>subtotal</i>	2,000	2,000
	100 6110 523.30 00	Advertising	BANNERS FOR ACTIVITIES	-	-
			<i>subtotal</i>	-	-
	100 6110 523.40 00	Printing	FLYERS TO PAST PARTICIPANTS AND PASSHOLDERS	-	-
			<i>subtotal</i>	-	-
	100 6110 531.10 00	General Supplies	DECORATIONS FOR THEME PARTIES DOOR PRIZES POSTAGE RAFFLE TICKETS	500 250 - -	500 250 - -
			<i>subtotal</i>	750	750
	100 6110 531.30 00	Food/Meals	REFRESHMENTS	1,000	1,000
			<i>subtotal</i>	1,000	1,000
	100 6110 533.10 00	Promotions	T-SHIRTS FOR EVENTS	-	-
			<i>subtotal</i>	-	-
		Total		\$ 3,750	\$ 3,750
Swim Team 612413	100 6110 521.20 00	Professional Fees	SWIM COACH FEES SWIM COACH FEES COAST TEAM	12,000 2,040	12,000 2,040
			<i>subtotal</i>	14,040	14,040
	100 6110 523.30 00	Advertising	BANNERS FOR SHARKS	-	-
			<i>subtotal</i>	-	-
	100 6110 523.40 00	Printing	ROSTERS MEET HEAT SHEETS	-	-
			<i>subtotal</i>	-	-
	100 6110 531.10 00	General Supplies	MEET FEES AND PARTICIPANT RIBBONS PLAYER AWARDS FOR REGULAR SEASON POSTAGE	6,528 1,530 -	6,528 - -
			<i>subtotal</i>	8,058	6,528
	100 6110 531.17 00	Uniforms	COAST SWIM CAPS COAST T-SHIRTS SHARKS T-SHIRTS SHARKS SWIM CAPS	612 765 1,377 -	612 - 1,377 1,750
			<i>subtotal</i>	2,754	3,739
	100 6110 531.60 00	Small Equipment	TEAM EQUIPMENT (four lane rope covers for reels)	1,750	-
			<i>subtotal</i>	1,750	-
	100 6110 542.10 00	Machinery & Equipment	TEAM EQUIPMENT (four lane rope covers for reels)	-	-
			<i>subtotal</i>	-	-
		Total		\$ 26,602	\$ 24,307
Swimming Lessons 612414	100 6110 521.20 00	Professional Fees	INSTRUCTOR FEES FOR SWIM LESSONS	25,000	25,000
			<i>subtotal</i>	25,000	25,000
	100 6110 523.30 00	Advertising	BANNER FOR SWIM LESSONS	-	-
			<i>subtotal</i>	-	-
	100 6110 523.40 00	Printing	MEDALS FOR PARTICIPANTS FLYERS TO PAST PARTICIPANTS	- -	- -
			<i>subtotal</i>	-	-

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
	100 6110 531.10 00	General Supplies	POSTAGE	-	-
			SWIM LESSON EQUIPMENT	200	200
			<i>subtotal</i>	200	200
	100 6110 531.17 00	Uniforms	INSTRUCTOR SHIRTS	-	-
			<i>subtotal</i>	-	-
		Total		\$ 25,200	\$ 25,200
Athletics Employee Expenses 6130EE	100 6110 521.10 00	Professional Development	ATHLETICS PROFESSIONAL DEVELOPMENT	500	500
			<i>subtotal</i>	500	500
	100 6110 523.20 00	Communications	CELLPHONE SERVICE	-	-
			<i>subtotal</i>	-	-
	100 6110 523.50 00	Travel	ATHLETICS TRAVEL	1,500	1,000
			<i>subtotal</i>	1,500	1,000
	100 6110 531.17 00	Uniforms	STAFF SHIRTS	-	-
			SEASONAL - STAFF SHIRTS	250	500
			<i>subtotal</i>	250	500
	100 6110 531.60 00	Small Equipment		-	-
			<i>subtotal</i>	-	-
	100 6110 531.60 01	IT Computer Refresh	WORKSTATION REPLACEMENTS	7,800	-
			<i>subtotal</i>	7,800	-
	100 6110 542.10 00	Machinery & Equipment	ICE MACHINE - CRABAPPLE GOV. CENTER	-	-
			<i>subtotal</i>	-	-
		Total		\$ 10,050	\$ 2,000
General Office Admin Athletics 6130GO	100 6110 522.20 10	Equipment R & M	MISC EQP REPAIRS	-	-
			<i>subtotal</i>	-	-
	100 6110 522.20 50	Facility R & M	ACGC GYM FLOOR	1,200	1,200
			<i>subtotal</i>	1,200	1,200
	100 6110 523.40 00	Printing	BANNERS, SIGNS, ENVELOPES	100	350
			POLICIES AND PROCEDURES MANUALS	-	-
			<i>subtotal</i>	100	350
	100 6110 523.85 01	Maintenance Contracts	Eteamz web hosting - arpdathletics.org	800	800
			<i>subtotal</i>	800	800
	100 6110 531.10 00	General Supplies	GENERAL OFFICE SUPPLIES, TONER	3,000	3,000
			NAME BADGES	-	-
			POSTAGE	600	600
			<i>subtotal</i>	3,600	3,600
	100 6110 531.30 00	Food & Meals	Food & Meals (for part-time staff training)	-	-
			<i>subtotal</i>	-	-
		Total		\$ 5,700	\$ 5,950
Athletics Basketball 613010	100 6110 521.20 00	Professional Fees	OFFICIALS FOR 2 SEASONS	4,500	4,500
			<i>subtotal</i>	4,500	4,500
	100 6110 523.30 00	Advertising	Ad for leagues	-	-
			<i>subtotal</i>	-	-
	100 6110 531.10 00	General Supplies	PLAYER AWARDS AND T-SHIRTS	600	600
			<i>subtotal</i>	600	600
		Total		\$ 5,100	\$ 5,100

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted	FY 2012
				Budget	Recommended Budget
Youth/Teen Basketball 613011	100 6110 521.20 00	Professional Fees	COACH CERTIFICATION FEES	1,500	1,500
			OFFICIALS FOR TEEN LEAGUES	3,366	5,000
			OFFICIALS FOR YOUTH BASKETBALL LEAGUE	15,300	17,000
			PLAYER DEVELOPMENT CLINICS	1,000	1,000
			subtotal	21,166	24,500
	100 6110 523.30 00	Advertising	ADVERTISING	-	-
			subtotal	-	-
	100 6110 523.40 00	Printing	FLYERS TO PAST PARTICIPANTS	-	-
			subtotal	-	-
	100 6110 531.10 00	General Supplies	FIRST AID SUPPLIES	-	-
			PLAYER AWARDS	4,000	4,500
			POSTAGE FOR MAIL OUTS	-	-
			subtotal	4,000	4,500
	100 6110 531.17 00	Uniforms	COACH SHIRTS	-	-
UNIFORMS FOR TEEN LEAGUES			1,734	1,734	
UNIFORMS FOR YOUTH LEAGUE			18,000	20,000	
		subtotal	19,734	21,734	
100 6110 531.60 00	Small Equipment	BASKETBALL EQUIPMENT	600	1,000	
		subtotal	600	1,000	
100 6110 542.10 00	Machinery & Equipment	BASKETBALL EQUIPMENT	-	-	
		subtotal	-	-	
		Total	\$ 45,500	\$ 51,734	
Athletic - Lacrosse 613012	100 6110 521.10 00	Professional Development	COACH CLINIC FEES	-	-
			subtotal	-	-
	100 6110 521.20 00	Professional Fees	OFFICIALS	5,500	7,000
			GYLA TOURNAMENT FEES	5,000	7,000
			PLAYER DEVELOPMENT CLINICS	-	-
			subtotal	10,500	14,000
	100 6110 531.10 00	General Supplies	FIRST AID SUPPLIES	-	-
			PLAYER AWARDS	1,200	1,200
			POSTAGE	-	-
			subtotal	1,200	1,200
100 6110 531.17 00	Uniforms	COACH SHIRTS	-	-	
		PLAYER UNIFORMS	6,800	6,800	
		subtotal	6,800	6,800	
100 6110 531.60 00	Small Equipment	LACROSSE BALLS, NETS AND GOALIE EQUIPMENT	750	1,500	
		subtotal	750	1,500	
100 6110 542.10 00	Machinery & Equipment	LACROSSE BALLS, NETS AND GOALIE EQUIPMENT	-	-	
		subtotal	-	-	
		Total	\$ 19,250	\$ 23,500	
Athletics - Roller Hockey 613013	100 6110 521.10 00	Professional Development	COACH CERTIFICATION FEES	-	-
			subtotal	-	-
	100 6110 521.20 00	Professional Fees	OFFICIALS FOR ADULT LEAGUES	4,500	4,500
			OFFICIALS FOR YOUTH LEAGUES	8,500	4,250
			PLAYER DEVELOPMENT CLINICS	-	-
			subtotal	13,000	8,750
	100 6110 523.30 00	Advertising	AD FOR PROGRAM	-	-
		subtotal	-	-	
100 6110 523.40 00	Printing	FLYERS TO PAST PARTICIPANTS	-	-	
		subtotal	-	-	
100 6110 531.10 00	General Supplies	FIRST AID SUPPLIES	-	-	

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
			PLAYER AWARD AND T-SHIRTS (ADULTS)	500	500
			PLAYER AWARDS FOR YOUTH	2,500	1,250
			<i>subtotal</i>	3,000	1,750
	100 6110 531.17 00	Uniforms	COACH SHIRTS	-	-
			PLAYER UNIFORMS	6,200	3,100
			<i>subtotal</i>	6,200	3,100
	100 6110 531.60 00	Small Equipment	ROLLER HOCKEY EQUIPMENT (PUCKS/STICKS/NETS/GOALIE)	1,000	500
			<i>subtotal</i>	1,000	500
	100 6110 542.10 00	Machinery & Equipment	ROLLER HOCKEY EQUIPMENT (PUCKS/STICKS/NETS/GOALIE)	-	-
			<i>subtotal</i>	-	-
		Total		\$ 23,200	\$ 14,100
Athletics - Soccer 613014	100 6110 521.10 00	Professional Development	COACH CERTIFICATION FEES	800	800
			<i>subtotal</i>	800	800
	100 6110 521.20 00	Professional Fees	DEVELOPMENTAL TRAINING PROGRAM	2,000	2,000
			OFFICIALS FOR REC LEAGUE	17,000	20,000
			DIRECTOR OF COACHING FEES	27,000	30,000
			OFFICIALS FOR SELECT LEAGUES	25,000	25,000
			PLAYER LEAGUE FEES	18,360	18,360
			<i>subtotal</i>	89,360	95,360
	100 6110 523.40 00	Printing	FLYERS TO PAST LEAGUE	-	-
			<i>subtotal</i>	-	-
	100 6110 531.10 00	General Supplies	FIRST AID SUPPLIES	-	-
			PLAYER AWARD FOR REC LEAGUES	3,200	3,200
			POSTAGE	-	-
			<i>subtotal</i>	3,200	3,200
	100 6110 531.17 00	Uniforms	COACH SHIRTS	-	-
			PLAYER UNIFORMS FOR REC LEAGUES	16,000	14,000
			<i>subtotal</i>	16,000	14,000
	100 6110 531.60 00	Small Equipment	GOALS - 1 FULL SIZE & U10, PLUS NETS	1,000	2,000
			<i>subtotal</i>	1,000	2,000
	100 6110 542.10 00	Machinery & Equipment	ICE MACHINE - WEBB BRIDGE PARK LOWER SOCCER FIELD	-	-
			GOALS - 1 FULL SIZE & U10, PLUS NETS	-	-
			<i>subtotal</i>	-	-
		Total		\$ 110,360	\$ 115,360
Athletics - Softball 613015	100 6110 521.20 00	Professional Fees	UMPIRES FOR ALL LEAGUES	60,000	60,000
			<i>subtotal</i>	60,000	60,000
	100 6110 523.30 00	Advertising	AD FOR PROGRAM	-	-
			<i>subtotal</i>	-	-
	100 6110 531.10 00	General Supplies	FIRST AID SUPPLIES	200	200
			PLAYER AWARDS FOR TOURNAMENT WINNERS	4,500	4,500
			PLAYER SHIRTS	500	500
			SOFTBALL	-	-
			POSTAGE	-	-
			<i>subtotal</i>	5,200	5,200
		Total		\$ 65,200	\$ 65,200
Athletics - Baseball 613017	100 6110 521.10 00	Professional Development	COACH CERTIFICATION FEES	-	-
			<i>subtotal</i>	-	-
	100 6110 521.20 00	Professional Fees	PLAYER DEVELOPMENT CLINICS	-	-
			TRAVEL TEAMS LEAGUE FEES & ASSOCIATION FEES	1,800	1,800
			UMPIRES FOR REC LEAGUES	20,000	16,000
			UMPIRES FOR TRAVEL LEAGUES	13,000	12,000

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted	FY 2012
				Budget	Recommended Budget
			<i>subtotal</i>	34,800	29,800
	100 6110 523.30 00	Advertising	AD FOR TRAVEL TRYOUTS	-	-
			<i>subtotal</i>	-	-
	100 6110 531.10 00	General Supplies	FIRST AID SUPPLIES	200	200
			PLAYER AWARDS	3,000	2,500
			POSTAGE	-	-
			<i>subtotal</i>	3,200	2,700
	100 6110 531.17 00	Uniforms	UNIFORMS FOR REC LEAGUE	18,360	15,000
			PARTICIPANTS AND COACHES SHIRTS	-	-
			<i>subtotal</i>	18,360	15,000
	100 6110 531.60 00	Small Equipment	BASEBALL EQUIPMENT (BALLS, TEES, L-SCREEN, ETC.)	1,500	2,000
			<i>subtotal</i>	1,500	2,000
	100 6110 542.10 00	Machinery & Equipment	BASEBALL EQUIPMENT (BALLS, TEES, L-SCREEN, ETC.)	-	-
			BATTING CAGE TURF (2 CAGES)	-	-
			<i>subtotal</i>	-	-
		Total		\$ 57,860	\$ 49,500
Athletics - Adult Volleyball 613023	100 6110 521.20 00	Professional Fees	INSTRUCTOR/OFFICIALS FEES	1,500	1,500
			<i>subtotal</i>	1,500	1,500
	100 6110 523.30 00	Advertising	AD FOR PROGRAM	-	-
			<i>subtotal</i>	-	-
	100 6110 531.10 00	General Supplies	MISCELLANEOUS SUPPLIES	500	500
			PLAYER AWARDS	-	-
			<i>subtotal</i>	500	500
		Total		\$ 2,000	\$ 2,000
Arts Employee Expenses 6135EE	100 6110 521.10 00	Professional Development	ARTS PROFESSIONAL DEVELOPMENT	200	275
			<i>subtotal</i>	200	275
	100 6110 523.50 00	Travel	ARTS TRAVEL	250	250
			<i>subtotal</i>	250	250
	100 6110 531.17 00	Uniforms	STAFF SHIRTS	-	-
			CAMP STAFF BACKPACKS	-	-
			SEASONAL STAFF SHIRTS	50	50
			<i>subtotal</i>	50	50
	100 6110 531.60 00	Small Equipment	WORKSTATION REPLACEMENT	-	-
			<i>subtotal</i>	-	-

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
	100 6110 542.10 00	Machinery & Equipment	WORKSTATION REPLACEMENT - (1) MANFRE	-	-
			<i>subtotal</i>	-	-
General Office Administration		Total		\$ 500	\$ 575
Cultural Arts	100 6110 531.10 00	General Supplies	GENERAL OFFICE SUPPLIES	750	500
6135GO			<i>subtotal</i>	750	500
	100 6110 531.60 00	Small Equipment	ART EASELS (15 @ \$150 EACH) REPLACE CLAY WHEELS (6 @ \$250)	-	-
			<i>subtotal</i>	-	-
	100 6110 542.10 00	Machinery & Equipment	KILN REPAIR REPLACE CLAY WHEELS (6 @ \$250)	-	500
			<i>subtotal</i>	-	500
		Total		\$ 750	1,000
Cultural Arts - Art Camp	100 6110 521.20 00	Professional Fees	GUESTS ARTISTS (6 weeks @ \$500 per week)	1,200	3,000
613511			<i>subtotal</i>	1,200	3,000
	100 6110 523.30 00	Advertising	BANNERS, FLYERS, MAGAZINE AND POSTCARDS	-	-
			<i>subtotal</i>	-	-
	100 6110 523.40 00	Printing	APPLICATIONS, PARENT/GUARDIAN AND STAFF HANDBOOK NEWSLETTER	-	-
			<i>subtotal</i>	-	-
	100 6110 523.50 00	Travel	TRAVEL TO AND FROM CAMP	-	-
			<i>subtotal</i>	-	-
	100 6110 531.10 00	General Supplies	SIX WEEKS OF CAMP SUPPLIES	4,500	4,500
			<i>subtotal</i>	4,500	4,500
	100 6110 531.17 00	Uniforms	STAFF SHIRTS	300	300
			<i>subtotal</i>	300	300
		Total		\$ 6,000	7,800
Drama Camp	100 6110 521.20 00	Professional Fees	INSTRUCTOR FEES	8,100	-
613512			<i>subtotal</i>	8,100	-
	100 6110 523.30 00	Advertising	BANNERS, FLYERS, MAGAZINE AND POSTCARDS	-	-
			<i>subtotal</i>	-	-
	100 6110 523.40 00	Printing	NEWSLETTER	-	-
			<i>subtotal</i>	-	-
	100 6110 531.17 00	Uniforms	STAFF SHIRTS	-	-
			<i>subtotal</i>	-	-
		Total		\$ 8,100	\$ -

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted	FY 2012
				Budget	Recommended Budget
Fall Arts Program 613514	100 6110 521.20 00	Professional Fees	INSTRUCTOR FEES	9,500	9,500
			<i>subtotal</i>	9,500	9,500
	100 6110 522.20 10	Equipment R & M	REPAIR OF POTTERY EQUIPMENT	-	-
			<i>subtotal</i>	-	-
	100 6110 531.10 00	General Supplies	ART SUPPLIES PAINT, BRUSHES	750	750
			<i>subtotal</i>	750	750
		Total		\$ 10,250	\$ 10,250
Special Events 613515	100 6110 521.20 00	Professional Fees	ENTERTAINMENT (CHILDREN'S FESTIVAL, ART SHOWS) VENDOR DEMONSTRATION INSTRUCTOR FEES	7,500	7,500
			<i>subtotal</i>	7,500	7,500
	100 6110 522.32 00	Rental Equipment	SOUND AND STAGE TENT	-	-
			<i>subtotal</i>	-	-
	100 6110 523.30 00	Advertising	FLYERS PRESS RELEASES, SIGNS, BANNERS, POSTCARDS	-	-
			<i>subtotal</i>	-	-
	100 6110 523.40 00	Printing	VENDOR APPLICATION PACKAGE	-	-
			<i>subtotal</i>	-	-
	100 6110 531.10 00	General Supplies	ARTS & CRAFTS SUPPLIES	300	300
			<i>subtotal</i>	300	300
	100 6110 531.30 00	Food/Meals	COURTESY TABLE	-	-
		<i>subtotal</i>	-	-	
		Total		\$ 7,800	\$ 7,800
Fitness Programs 613516	100 6110 521.20 00	Professional Fees	INSTRUCTOR FEES	6,000	6,000
			<i>subtotal</i>	6,000	6,000
	100 6110 523.30 00	Advertising	FLYERS AND POSTCARDS	-	-
			<i>subtotal</i>	-	-
	100 6110 531.10 00	General Supplies	VARIOUS SUPPLIES	-	-
		<i>subtotal</i>	-	-	
		Total		\$ 6,000	\$ 6,000
Spring Arts Program 613517	100 6110 521.20 00	Professional Fees	INSTRUCTOR FEES	3,825	3,825
			<i>subtotal</i>	3,825	3,825
	100 6110 523.30 00	Advertising	FLYERS, BANNERS, POSTCARDS, PRESS RELEASES	-	-
			<i>subtotal</i>	-	-
	100 6110 531.10 00	General Supplies	ART SUPPLIES PAINT, BRUSHES	-	-
		<i>subtotal</i>	-	-	
		Total		\$ 3,825	\$ 3,825
Winter Arts Program 613518	100 6110 521.20 00	Professional Fees	INSTRUCTOR FEES	4,000	4,000
			<i>subtotal</i>	4,000	4,000
	100 6110 523.30 00	Advertising	FLYERS, BANNERS, POSTCARDS, PRESS RELEASES	-	-
			<i>subtotal</i>	-	-
	100 6110 531.10 00	General Supplies	ART SUPPLIES PAINT, BRUSHES	-	-
		<i>subtotal</i>	-	-	
		Total		\$ 4,000	\$ 4,000
City Band 613520	100 6110 521.20 00	Professional Fees	CONDUCTOR FEES	3,000	3,000
			<i>subtotal</i>	3,000	3,000
	100 6110 531.10 00	General Supplies	GENERAL SUPPLIES	-	-
		<i>subtotal</i>	-	-	
		Total		\$ 3,000	\$ 3,000
Comm Center Employee Expenses 6140EE	100 6110 521.10 00	Professional Development	COMM CENTER PROFESSIONAL DEVELOPMENT	500	1,600
			<i>subtotal</i>	500	1,600
	100 6110 523.20 00	Communications	PAGER SERVICE	-	-

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
			<i>subtotal</i>	-	-
	100 6110 523.50 00	Travel	COMM CENTER TRAVEL	500	1,600
			<i>subtotal</i>	500	1,600
	100 6110 531.17 00	Uniforms	STAFF/FACILITY SHIRTS	-	250
			WORK BOOTS	-	-
			WORK PANTS	-	-
			SEASONAL STAFF SHIRTS	-	300
			<i>subtotal</i>	-	550
	100 6110 531.60 00	Small Equipment		-	-
			<i>subtotal</i>	-	-
	100 6110 531.60 01	IT Computer Refresh	WORKSTATION REPLACEMENT - (2)	2,600	2,800
			<i>subtotal</i>	2,600	2,800
	100 6110 542.10 00	Machinery & Equipment		-	-
			<i>subtotal</i>	-	-
General Office Admin Comm Center 6140GO		Total		\$ 3,600	\$ 6,550
	100 6110 522.20 10	Equipment R & M	AALCO BASKETBALL GOAL	600	1,200
			COMMUNICATIONS AND ENTERTAINMENT SOUND SYSTEM	300	300
			CRIME PREVENTION TECHNOLOGIES	750	750
			STANLEY ACCESS TECHNOLOGIES AUTOMATIC DOOR	400	400
			<i>subtotal</i>	2,050	2,650
	100 6110 522.20 50	Facility R & M	DANCE ROOM FLOOR REFINISHING	1,430	1,430
			CARPET CLEANING FOR GYMNASISTICS ROOM	650	786
			GYM FLOOR REFINISH	1,033	2,315
			GROUT CLEAN AND SEAL IN RESTROOMS	-	850
			STRIP/WAX ALL TILE FLOORS	2,315	2,279
			<i>subtotal</i>	5,428	7,660
	100 6110 522.32 00	Rental Equipment	HYDRAULIC LIFT (CHANGE LIGHT BULBS)	-	-
			<i>subtotal</i>	-	-
	100 6110 523.40 00	Printing	ENVELOPES, BUSINESS CARDS	500	500
			<i>subtotal</i>	500	500
	100 6110 523.85 01	Maintenance Contracts	WATER COOLER LEASE	850	850
			<i>subtotal</i>	850	850
	100 6110 531.10 00	General Supplies	FIRST AID SUPPLIES	510	510
			GENERAL FACILITY SUPPLIES	-	-
			OFFICE SUPPLIES, TONER	5,000	5,000
			OPERATION SUPPLIES	-	-
			POSTAGE	1,000	1,000
			<i>subtotal</i>	6,510	6,510
	100 6110 531.60 00	Small Equipment	REPLACEMENT FOLDING TABLES	300	300
			REPLACEMENT GYMNASISTICS SMALL EQUIPMENT/MATS	5,440	2,350
			HEIGHT ADJUSTERS FOR GYM 2 BASKETBALL GOALS (6)	-	-
			REPLACE VOLLEYBALL PADS	-	710
			REPLACE PORTABLE BALLET BARS FOR DANCE ROOM	-	-
			DIRECT TV FEES	1,000	1,000
			CHALK AND ODOR CONTROL SYSTEM FOR GYMNASISTICS	-	-
			WATER COOLER LEASE/PURCHASE	-	-
			WATER COOLER FOR OFFICE STAFF	-	-
			<i>subtotal</i>	6,740	4,360
	100 6110 542.10 00	Machinery & Equipment	REPLACEMENT FOLDING TABLES	-	-
			<i>subtotal</i>	-	-
		Total		\$ 22,078	\$ 22,530

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget		
Special Events 614010	100 6110 521.20 00	Professional Fees	ENTERTAINMENT (FATHER/DAUGHTER DAY)	-	-		
			ENTERTAINMENT (COOKIES WITH CLAUSES)	1,000	1,000		
			DISC JOCKEY (FATHER/DAUGHTER, COOKIES W/CLAUSES)	867	600		
				<i>subtotal</i>	<i>1,867</i>	<i>1,600</i>	
	100 6110 522.32 00	Rental Equipment	RENTAL OF CHAIRS/TABLES FOR F/D DANCE	850	900		
			<i>subtotal</i>	<i>850</i>	<i>900</i>		
	100 6110 523.30 00	Advertising	BANNERS/FLYERS/MAGAZINES	-	-		
			<i>subtotal</i>	<i>-</i>	<i>-</i>		
	100 6110 523.40 00	Printing	MAP PRINTING	-	-		
			<i>subtotal</i>	<i>-</i>	<i>-</i>		
	100 6110 531.10 00	General Supplies	EVENT AWARDS (OLD SOLDIERS DAY RACE)	1,020	1,100		
			NATIONAL DANCE WEEK (DECORATIONS)	-	-		
			RACE MANAGEMENT AND FINISH LINE	2,142	2,142		
			DECORATIONS (COOKIES WITH CLAUSES)	306	325		
			DECORATE A PUMPKIN (PAINT, GLITTER, MARKERS, OTHER MATERIAL)	350	325		
			DECORATIONS FOR F/D DANCE	500	500		
			PHOTOGRAPHER FOR F/D DANCE	500	500		
			<i>subtotal</i>	<i>4,818</i>	<i>4,892</i>		
			100 6110 531.30 00	Food/Meals	WATER AND OTHER FOOD (OLD SOLDIERS DAY RACE)	200	250
					FOOD FOR COOKIES WITH CLAUSES	150	150
	FOOD FOR DANCE WEEK CELEBRATION & DECORATE A PUMPKIN	150			150		
	FOOD FOR F/D DANCE	900			900		
	<i>subtotal</i>	<i>1,400</i>			<i>1,450</i>		
	100 6110 533.10 00	Promotions	EVENT T-SHIRTS	4,080	4,080		
			<i>subtotal</i>	<i>4,080</i>	<i>4,080</i>		
	Total				\$ 13,015	\$ 12,922	

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted	FY 2012
				Budget	Recommended Budget
Gymnastics 614015	100 6110 521.20 00	Professional Fees	INSTRUCTOR FOR ALL GYMNASTICS - RELATED PROGRAMS	220,000	180,000
			<i>subtotal</i>	220,000	180,000
	100 6110 533.10 00	Promotions	T-SHIRTS FOR CAMPERS	-	-
			<i>subtotal</i>	-	-
	100 6110 531.10 00	General Supplies	ARTS AND CRAFTS SUPPLIES POSTAGE	- -	- -
			<i>subtotal</i>	-	-
		Total		\$ 220,000	\$ 180,000
Instructional Sports 614017	100 6110 521.20 00	Professional Fees	INSTRUCTOR COSTS	38,000	30,000
			<i>subtotal</i>	38,000	30,000
	100 6110 523.30 00	Advertising	BANNERS, YARD SIGNS	-	-
			<i>subtotal</i>	-	-
	100 6110 523.40 00	Printing	FLYERS TO PROMOTE PROGRAM	-	-
			<i>subtotal</i>	-	-
	100 6110 531.10 00	General Supplies	POSTAGE	-	-
		<i>subtotal</i>	-	-	
	100 6110 533.10 00	Promotions	T-SHIRTS FOR CAMPERS	-	-
		<i>subtotal</i>	-	-	
	100 6110 542.10 00	Machinery & Equipment	EQUIPMENT	-	-
		<i>subtotal</i>	-	-	
		Total		\$ 38,000	\$ 30,000
Performing Arts Program 614022	100 6110 521.20 00	Professional Fees	INSTRUCTOR COST FOR YOUTH \$45,000/ADULT \$3000	75,000	48,000
			<i>subtotal</i>	75,000	48,000
	100 6110 522.32 00	Rental Equipment	RENTAL AND TECHNICIANS FEES FOR DANCE RECITAL	4,000	4,000
			<i>subtotal</i>	4,000	4,000
	100 6110 523.40 00	Printing	PAYMENT DUE POSTCARDS AND RECITAL TICKETS	-	-
			<i>subtotal</i>	-	-
	100 6110 531.10 00	General Supplies	T-SHIRTS FOR CAMPERS RECITAL SUPPLIES	- 1,224	- 500
		<i>subtotal</i>	1,224	500	
		Total		\$ 80,224	\$ 52,500
SporTykes 614024	100 6110 521.20 00	Professional Fees	INSTRUCTOR COSTS	35,000	25,000
			<i>subtotal</i>	35,000	25,000
	100 6110 523.40 00	Printing	FLYERS TO PROMOTE PROGRAM	-	-
			<i>subtotal</i>	-	-
	100 6110 531.10 00	General Supplies	POSTAGE ARTS AND CRAFTS SUPPLIES	- -	- -
		<i>subtotal</i>	-	-	
	100 6110 533.10 00	Promotions	T-SHIRTS FOR CAMP PARTICIPANTS	-	-
		<i>subtotal</i>	-	-	
		Total		\$ 35,000	\$ 25,000
Special Needs Programs 614026	100 6110 521.20 00	Professional Fees	8 FIELD TRIPS INCLUDING ADMISSION JANITORIAL SERVICES AT MANNING OAKS ELEMENTARY FACILITY FEES (LIONHEART SCHOOL) SEEKING GRANT FUNDING	3,000 1,400 -	3,000 - 4,000
			<i>subtotal</i>	4,400	7,000
	100 6110 523.30 00	Advertising	FLYERS AND PRESS RELEASES	-	-
			<i>subtotal</i>	-	-
	100 6110 523.40 00	Printing	APPLICATIONS, HANDBOOKS	-	-
			<i>subtotal</i>	-	-
	100 6110 523.50 00	Travel	TRAVEL TO AND FROM CAMP LEASED BUS WITH AC FOR CAMP (SEEKING GRANT FUNDING FOR THI	- 8,000	- 8,000

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
			<i>subtotal</i>	8,000	8,000
	100 6110 531.10 00	General Supplies	SUPPLIES FOR 8 WEEKS OF CAMP	3,000	3,000
			CAMPER SHIRTS	600	600
			<i>subtotal</i>	3,600	3,600
	100 6110 531.30 00	Food/Meals	REFRESHMENTS FOR PARTICIPANTS	-	-
			<i>subtotal</i>	-	-
Adult Activity Center Employee Expenses 6145EE		Total		\$ 16,000	\$ 18,600
	100 6110 521.10 00	Professional Development	ADULT ACTIVITY CENTER PROFESSIONAL DEVELOPMENT	300	400
			<i>subtotal</i>	-	-
	100 6110 523.20 00	Communications	CELL PHONE SERVICE	300	400
			<i>subtotal</i>	-	-
	100 6110 523.50 00	Travel	ADULT ACTIVITY CENTER TRAVEL	-	-
			<i>subtotal</i>	500	2,000
	100 6110 531.17 00	Uniforms	STAFF SHIRTS	500	2,000
			WORK BOOTS	-	-
			WORK PANTS	-	125
			CAMP STAFF BACKPACKS	-	125
			SEASONAL STAFF SHIRTS (CAMP HAPPY HEARTS)	300	-
			SEASONAL STAFF SHIRTS (BUS DRIVERS & FACILITY STAFF)	400	-
			<i>subtotal</i>	-	450
	100 6110 531.60 00	Small Equipment	FITNESS EQUIPMENT	700	700
			<i>subtotal</i>	-	12,600
		IT Computer Refresh	WORKSTATION REPLACEMENT - (14)	-	12,600
	100 6110 531.60 01		<i>subtotal</i>	5,200	-
			<i>subtotal</i>	5,200	-
	100 6110 542.10 00	Machinery & Equipment	REPLACEMENT WORKSTATION - 5	-	-
			<i>subtotal</i>	-	-
		Total		\$ 6,700	\$ 15,700

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted	FY 2012
				Budget	Recommended Budget
Gen Ofc Admin Adult Activity Center 6145GO	100 6110 522.20 10	Equipment R & M	REPAIR ICE MACHINE	-	-
			KILN REPAIRS	300	700
			<i>subtotal</i>	300	700
	100 6110 522.20 50	Facility R & M	CARPET CLEANING	700	300
			<i>subtotal</i>	700	300
	100 6110 523.40 00	Printing	BUSINESS CARDS AND ENVELOPES	-	100
			<i>subtotal</i>	-	100
	100 6110 523.85 01	Maintenance Contracts	WATER COOLER MAINTENANCE	400	300
			<i>subtotal</i>	400	300
	100 6110 531.10 00	General Supplies	OFFICE SUPPLIES, NAME BADGES, FILM, FIRST AID	3,000	3,175
			POSTAGE	1,200	1,800
			PRINTER AND COPIER TONER	500	500
			<i>subtotal</i>	4,700	5,475
	100 6110 531.60 00	Small Equipment	MISC SMALL EQUIPMENT	-	-
		<i>subtotal</i>	-	-	
100 6110 533.10 00	Promotions	EVENT MAGNETS, CALENDARS	-	-	
		<i>subtotal</i>	-	-	
100 6110 542.10 00	Machinery & Equipment	REPLACE COPIER	-	-	
		<i>subtotal</i>	-	-	
		Total	\$ 6,100	\$ 6,875	
Special Events 614510	100 6110 521.20 00	Professional Fees	SANTA AND MRS. CLAUS	600	300
			MAGICIAN/FACE PAINTER (BREAKFAST WITH SANTA)	-	300
			MAGICIAN/FACE PAINTER (EASTER EGG HUNT)	-	300
			<i>subtotal</i>	600	900
	100 6110 523.30 00	Advertising	FLYERS AND PRESS RELEASES	-	-
			<i>subtotal</i>	-	-
	100 6110 523.40 00	Printing	EVENT SIGNAGE	-	-
			<i>subtotal</i>	-	-
	100 6110 531.10 00	General Supplies	GAMES AND PRIZES (EGG HUNT)	900	900
			STOCKING THE LAKE WITH FISH	300	-
			PLASTIC EGGS	400	500
		INFLATABLE'S FOR EGG HUNT	75	-	
		PRIZES (FISHING DERBY WINNERS)	75	-	
		<i>subtotal</i>	1,750	1,400	
100 6110 531.30 00	Food/Meals	BREAKFAST WITH THE CLAUSES	-	150	
		<i>subtotal</i>	-	150	
100 6110 533.10 00	Promotions		-	-	
		<i>subtotal</i>	-	-	
		Total	\$ 2,350	\$ 2,450	
Computer Classes 614514	100 6110 521.20 00	Professional Fees	INSTRUCTOR FEES	2,750	1,000
			<i>subtotal</i>	2,750	1,000
	100 6110 523.30 00	Advertising	AD FOR CLASSES	-	-
			<i>subtotal</i>	-	-
100 6110 542.10 00	Machinery & Equipment	ANTIVIRUS SOFTWARE FOR 12 COMPUTERS	-	-	
		COMPUTER LAB REPAIRS	-	-	
		<i>subtotal</i>	-	-	
		Total	\$ 2,750	\$ 1,000	
Tennis 614515	100 6110 521.20 00	Professional Fees	INSTRUCTOR FEES	20,000	17,000
			<i>subtotal</i>	20,000	17,000

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
	100 6110 523.40 00	Printing	BANNERS TENNIS COURT RESERVATION BOOK <i>subtotal</i>	- - -	- - -
	100 6110 531.10 00	General Supplies	Tennis/General Supplies (nets, balls, junior rackets, etc.) <i>subtotal</i>	750 750	750 750
	100 6110 533.10 00	Promotions	T-SHIRTS FOR PARTICIPANTS <i>subtotal</i>	- -	- -
		Total		\$ 20,750	\$ 17,750
Arts & Crafts Program 614516	100 6110 523.40 00	Printing	PRINTING <i>subtotal</i>	- -	- -
	100 6110 531.10 00	General Supplies	CERAMIC SUPPLIES STAIN GLASS SUPPLIES WOODWORK <i>subtotal</i>	150 150 150 450	500 500 500 1,500
	100 6110 531.60 00	Small Equipment	GLASS KILN <i>subtotal</i>	- -	- -
	100 6110 542.10 00	Machinery & Equipment	SKUTT GLASS KILN <i>subtotal</i>	- -	- -
		Total		\$ 450	\$ 1,500
Fitness Program 614517	100 6110 521.20 00	Professional Fees	INSTRUCTOR FEES (EXERCISE AND WATER AEROBICS) <i>subtotal</i>	1,000 1,000	1,000 1,000
		Total		\$ 1,000	\$ 1,000

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
Social Programs 614518	100 6110 521.20 00	Professional Fees	ENTERTAINMENT FOR LUNCHEONS/SPECIAL PROGRAMS	-	-
			INSTRUCTOR FEES - DANCE CLASSES	3,000	-
			INSTRUCTOR FEES - BRIDGE PROGRAMS	-	-
			subtotal	3,000	-
	100 6110 531.10 00	General Supplies	BRIDGE SUPPLIES	-	-
		subtotal	-	-	
100 6110 531.30 00	Food/Meals	FOOD/MEALS MONTHLY MEETINGS	-	-	
		subtotal	-	-	
		Total	\$ 3,000	\$ -	
Equestrian Employee Expenses 6150EE	100 6110 521.10 00	Professional Development	CASEY PROFESSIONAL DEVELOPMENT	900	900
			HURTADO, ELLIOTT, DEAL PROFESSIONAL DEVELOPMENT	-	-
			subtotal	900	900
	100 6110 523.20 00	Communications	CELL PHONE (Equestrian Center Manager)	-	-
			subtotal	-	-
	100 6110 523.50 00	Travel	CASEY TRAVEL EXPENSES	1,000	1,000
			HURTADO, ELLIOTT, DEAL TRAVEL	-	-
			subtotal	1,000	1,000
	100 6110 531.17 00	Uniforms	STANDARD UNIFORMS, SAFETY SHOES, AND ACCESSORIES	2,040	1,500
			subtotal	2,040	1,500
100 6110 531.60 00	Small Equipment	WORKSTATIONS REPLACEMENT - (1) CASEY	-	-	
		subtotal	-	-	
100 6110 542.10 00	Machinery & Equipment	WORKSTATIONS REPLACEMENT - (1) CASEY	-	-	
		subtotal	-	-	
		Total	\$ 3,940	\$ 3,400	

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted	FY 2012
				Budget	Recommended Budget
Gen Ofc Admin Equestrian Center 6150GO	100 6110 521.20 00	Professional Fees	STABLE LICENSE	200	400
			<i>subtotal</i>	200	400
	100 6110 523.40 00	Printing	LETTERHEAD, ENVELOPES, ETC.	-	-
			<i>subtotal</i>	-	-
	100 6110 523.85 01	Maintenance Contracts	WATER COOLER MAINTENANCE	350	350
			<i>subtotal</i>	350	350
	100 6110 531.10 00	General Supplies	GENERAL OFFICE SUPPLIES	250	250
			<i>subtotal</i>	250	250
		Total		\$ 800	\$ 1,000
Equestrian Center Activities 615011	100 6110 522.20 10	Equipment R & M	REPAIRS TO FREEZERS/REFRIGERATORS	1,000	1,000
			FUEL	1,000	1,000
			PMA'S REPAIRS TO GATOR AND GOLF CART	1,200	1,200
			REPAIRS TO ARENA DRAGS AND HAND EQUIPMENT	2,000	2,000
			JUMP REPAIRS	2,000	2,000
			REPAIRS TO PA SYSTEM OF OFFICES, BARNS, RINGS	1,500	1,500
			<i>subtotal</i>	8,700	8,700
	100 6110 522.20 40	Grounds R & M	EQUESTRIAN CENTER GROUNDS R & M AND FENCE REPAIR	30,000	30,000
			<i>subtotal</i>	30,000	30,000
	100 6110 522.20 50	Facility R & M	POLE REPLACEMENT ON BARNS	500	500
			WPEC BARN H ROOF REPLACEMENT	-	-
			<i>subtotal</i>	500	500
	100 6110 522.32 00	Rental Equipment	RENTAL OF PA SYSTEM	250	250
			TRENCHES, EDGERS, LIFTS, ETC	-	-
			<i>subtotal</i>	250	250
100 6110 531.10 00	General Supplies	PAPER, LAMINATING SUPPLIES	-	-	
		<i>subtotal</i>	-	-	
100 6110 531.60 00	Small Equipment	MISC HAND TOOLS: BLOWER/CHAIN SAW/HAND TOOLS	1,000	1,000	
		<i>subtotal</i>	1,000	1,000	
100 6110 542.10 00	Machinery & Equipment	MISC HAND TOOLS: BLOWER/CHAIN SAW/HAND TOOLS	-	-	
		REPLACEMENT MOTOROLA RADIO	-	-	
		<i>subtotal</i>	-	-	
		Total	\$ 40,450	\$ 40,450	
Stall Maintenance 615016	100 6110 522.20 40	Grounds R & M	STALL MAINTENANCE GROUND R & M	2,000	2,000
			<i>subtotal</i>	2,000	2,000
	100 6110 522.32 00	Rental Equipment	EQUIPMENT FOR PACKING STALL FLOORS	-	-
			<i>subtotal</i>	-	-
	100 6110 523.85 01	Maintenance Contracts	SHAVINGS, MANURE REMOVAL	125,000	125,000
			<i>subtotal</i>	125,000	125,000
	100 6110 531.10 00	General Supplies	SHAVINGS	90,000	90,000
		<i>subtotal</i>	90,000	90,000	
100 6110 531.60 00	Small Equipment		-	-	
		<i>subtotal</i>	-	-	
100 6110 542.10 00	Machinery & Equipment	STALL MATS 250 @ \$50 (BARNS G-5 PER STALL)	-	-	
		<i>subtotal</i>	-	-	
		Total	\$ 217,000	\$ 217,000	

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted	FY 2012
				Budget	Recommended Budget
Wills Park Rec Center Employee Expenses 6155EE	100 6110 521.10 00	Professional Development	WILLS PARK PROFESSIONAL DEVELOPMENT	400	400
			subtotal	400	400
	100 6110 523.20 00	Communications	CELL PHONE SERVICE	-	-
			subtotal	-	-
	100 6110 523.50 00	Travel	WILLS PARK TRAVEL	400	400
			subtotal	400	400
	100 6110 531.17 00	Uniforms	STAFF SHIRTS (INCLUDING FACILITY TECH UNIFORM ALLOWANCE) DAY CAMP STAFF SHIRTS SEASONAL BACK PACKS	- 1,200 500	550 1,200 500
			subtotal	1,700	2,250
	100 6110 531.60 00	Small Equipment	WORKSTATION REPLACEMENT	-	-
			subtotal	-	-
100 6110 531.60 01	IT Computer Refresh	WORKSTATION REPLACEMENT - (2)	-	2,800	
		subtotal	-	2,800	
100 6110 542.10 00	Machinery & Equipment	WORKSTATION REPLACEMENT - (1) CAMP DIRECTOR	-	-	
		subtotal	-	-	
		Total	\$ 2,500	\$ 5,850	
General Office Admin Wills Park 6155GO	100 6110 522.20 50	Facility R & M	GYM FLOOR REFINISH MULTI PURPOSE ROOM REFINISHING PAINTING OF INSIDE STAIRWAY RAILS	2,500 1,000 2,000	2,500 1,000 2,000
			subtotal	5,500	5,500
	100 6110 523.40 00	Printing	ENVELOPES, BUSINESS CARDS	150	150
			subtotal	150	150
	100 6110 523.85 01	Maintenance Contracts	WATER COOLER MAINTENANCE & COFFEE SERVICE	-	408
			subtotal	-	408
	100 6110 531.10 00	General Supplies	BASKETBALL, PING PONG, FOOSEBALL, POOL EQUIPMENT BREAKROOM SUPPLIES JANITORIAL SUPPLIES MEDICAL SUPPLIES TONERS POSTAGE WATER (from Maintenance Contracts) OFFICE SUPPLIES	250 400 200 500 200 200 408 2,600	250 400 200 500 200 200 - 2,600
			subtotal	4,758	4,350
	100 6110 542.10 00	Machinery & Equipment		-	-
			subtotal	-	-
		Total	\$ 10,408	\$ 10,408	
Special Events 615511	100 6110 521.20 00	Professional Fees	ENTERTAINMENT - July 4 (3000), Halloween Hayrides (400) TOUCH A TRUCK (500)	3,900	3,900
			subtotal	3,900	3,900
	100 6110 522.32 00	Rental Equipment	INFLATABLE'S - Touch A Truck (1000), July 4 (1500), Halloween (500) SOUND SYSTEM AND STAGE - July 4 STAGE - July 4	2,550 1,225 100	3,000 3,400 -
			subtotal	3,875	6,400
	100 6110 523.30 00	Advertising	BANNERS	-	-
			subtotal	-	-
	100 6110 523.40 00	Printing	FLYERS - TOUCH A TRUCK, HALLOWEEN EVENT	-	-
			subtotal	-	-
	100 6110 523.85 01	Maintenance Contracts	FIREWORKS	20,000	20,000
			subtotal	20,000	20,000
100 6110 531.10 00	General Supplies	SUPPLIES FOR JULY 4	1,200	1,000	

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
			SUPPLIES FOR SPECIAL EVENTS	-	875
			<i>subtotal</i>	1,200	1,875
	100 6110 531.17 00	Uniforms	STAFF & VOLUNTEER SHIRTS (JULY 4 300 & TOUCH A TRUCK 500)	300	800
			<i>subtotal</i>	300	800
	100 6110 533.10 00	Promotions	CHILDREN'S EVENT GIVEAWAYS (JULY 4, HALLOWEEN)	500	500
			T-SHIRTS - TOUCH A TRUCK	-	-
			<i>subtotal</i>	500	500
		Total		\$ 29,775	\$ 33,475
Karate	100 6110 521.20 00	Professional Fees	INSTRUCTOR FEES	20,000	15,000
615512			<i>subtotal</i>	20,000	15,000
	100 6110 523.40 00	Printing	FLYERS	-	-
			<i>subtotal</i>	-	-
	100 6110 531.10 00	General Supplies	REPLACEMENT PADS	-	-
			<i>subtotal</i>	-	-
		Total		\$ 20,000	\$ 15,000
Step Aerobics	100 6110 521.20 00	Professional Fees	INSTRUCTOR FEES	15,300	12,750
615516			<i>subtotal</i>	15,300	12,750
	100 6110 522.20 10	Equipment R & M	REPLACEMENT EQUIPMENT	-	-
			<i>subtotal</i>	-	-
		Total		\$ 15,300	\$ 12,750
Tennis	100 6110 521.20 00	Professional Fees	INSTRUCTOR FEES	45,000	28,500
615517			<i>subtotal</i>	45,000	28,500
	100 6110 522.32 00	Rental Equipment	INFLATABLE'S FOR USTA CHILDREN'S CLINIC	-	-
			<i>subtotal</i>	-	-
	100 6110 522.20 40	Grounds R & M	FENCE REPAIRS	-	-
			<i>subtotal</i>	-	-
	100 6110 523.30 00	Advertising	BANNERS	-	-
			<i>subtotal</i>	-	-
	100 6110 523.40 00	Printing	FLYERS	-	-
			<i>subtotal</i>	-	-
	100 6110 531.10 00	General Supplies	WILLS PARK TENNIS CLUB	1,000	1,000
			<i>subtotal</i>	1,000	1,000
	100 6110 531.17 00	Uniforms	STAFF T-SHIRTS	-	-
			<i>subtotal</i>	-	-
	100 6110 531.30 00	Food/Meals	FOOD AND DRINK FOR USTA CHILDREN'S CLINIC	-	-
			<i>subtotal</i>	-	-
	100 6110 533.10 00	Promotions	GOODIE BAGS - summer camp participants, TopSpin	-	-
			<i>subtotal</i>	-	-
		Total		\$ 46,000	\$ 29,500

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
Wills Park Day Camp 615519	100 6110 521.10 00	Professional Development	STAFF TRAINING SESSIONS	-	-
			<i>subtotal</i>	-	-
	100 6110 521.20 00	Professional Fees	8 FIELD TRIPS DISC JOCKEY	22,500	22,500
			<i>subtotal</i>	22,500	22,500
	100 6110 522.32 00	Rental Equipment	INFLATABLE'S	1,000	1,000
			<i>subtotal</i>	1,000	1,000
	100 6110 523.40 00	Printing	PARENT HANDBOOK, REGISTRATION FORM	350	350
			<i>subtotal</i>	350	350
	100 6110 523.50 00	Travel	BUS SERVICE	22,000	22,000
			<i>subtotal</i>	22,000	22,000
	100 6110 531.10 00	General Supplies	ART AND CRAFT SUPPLIES BOARD GAMES, BALLS, BATS, ETC.	900	900
			<i>subtotal</i>	3,500	3,500
100 6110 531.17 00	Uniforms	PARTICIPANT T-SHIRTS	4,400	4,400	
		<i>subtotal</i>	2,550	2,550	
100 6110 531.30 00	Food/Meals	REFRESHMENTS	-	-	
		<i>subtotal</i>	-	-	
100 6110 542.10 00	Machinery & Equipment	EQUIPMENT	-	-	
		<i>subtotal</i>	-	-	
		Total	\$ 52,800	\$ 52,800	
Fitness Programs 615522	100 6110 521.20 00	Professional Fees	MISC INSTRUCTOR FEES INSTRUCTOR FEES (WOMEN'S RUNNING)	-	-
			<i>subtotal</i>	1,200	1,200
	100 6110 531.10 00	General Supplies	COED DODGEBALL SUPPLIES	-	-
		<i>subtotal</i>	-	-	
		Total	\$ 1,200	\$ 1,200	
Youth Fitness Programs 615523	100 6110 521.20 00	Professional Fees	INSTRUCTOR FEES	9,000	9,000
			<i>subtotal</i>	9,000	9,000
	100 6110 523.30 00	Advertising	FLYERS AND PRESS RELEASES	300	300
		<i>subtotal</i>	300	300	
		Total	\$ 9,300	\$ 9,300	
Webb Bridge Park Employee Expenses 6170EE	100 6110 521.10 00	Professional Development	WEBB BRIDGE PARK PROFESSIONAL DEVELOPMENT	350	350
			<i>subtotal</i>	350	350
	100 6110 523.20 00	Communications	CELL PHONE SERVICE	-	-
			<i>subtotal</i>	-	-
	100 6110 523.50 00	Travel	WEBB BRIDGE PARK TRAVEL	250	250
			<i>subtotal</i>	250	250
	100 6110 531.17 00	Uniforms	STAFF SHIRTS (UNIFORMS) WORK BOOTS 4 @ \$90	1,700	1,000
		<i>subtotal</i>	360	360	
100 6110 531.60 01	IT Computer Refresh	WORKSTATION REPLACEMENT	2,060	1,360	
		<i>subtotal</i>	1,300	-	
		<i>subtotal</i>	1,300	-	

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted	FY 2012
				Budget	Recommended Budget
	100 6110 542.10 00	Machinery & Equipment	WORKSTATION REPLACEMENT	-	-
			<i>subtotal</i>	-	-
		Total		\$ 3,960	\$ 1,960
General Office Admin Webb Bridge Park 6170GO	100 6110 522.20 10	Equipment R & M	VARIOUS EQUIPMENT SUPPLIES	400	400
			<i>subtotal</i>	400	400
	100 6110 523.85 01	Maintenance Contracts	WATER COOLER MAINTENANCE & COFFEE SERVICE	350	350
			IRRIGATION PUMP MAINTENANCE	-	-
			<i>subtotal</i>	350	350
	100 6110 522.20 40	Grounds R & M	BASEBALL FIELD EQUIPMENT (BASES, HOME PLATES, ETC.)	1,500	1,500
			CHALK AND FIELD PAINT	4,000	4,000
			BALL FIELD & TENNIS LIGHT REPAIRS	5,000	5,000
			BALL FIELD & MATERIALS (INFIELD MIX, SAND, ETC)	5,000	5,000
			TREE REMOVAL	3,000	3,000
			MATERIALS FOR TRAIL REPAIRS (M10 SAND, SLATE, ETC)	5,000	5,000
			FENCE REPAIRS	5,000	5,000
			SOD FOR SOCCER/BASEBALL FIELDS	25,000	25,000
			SEPTIC TANK PUMPING	4,000	4,000
			INFIELD IRRIGATION ON BASEBALL FIELDS	-	-
			DREDGE LAKE	25,000	25,000
			REPLACE NET/FENCE AT L.SOCCER FIELD NEAR PARKING LOT	-	1,000
			PINE STRAW FOR PHASE III (500+ BALES)	-	2,500
			<i>subtotal</i>	82,500	86,000
	100 6110 522.20 50	Facility R & M	LIGHT BULBS	250	250
			PAINT	250	250
			<i>subtotal</i>	500	500
	100 6110 522.32 00	Rental Equipment	AUGER, LIFTS, ETC.	1,000	1,000
			<i>subtotal</i>	1,000	1,000
	100 6110 523.40 00	Printing	ENVELOPES, BUSINESS CARDS	60	60
			<i>subtotal</i>	60	60
	100 6110 531.10 00	General Supplies	JANITORIAL SUPPLIES	250	250
			MEDICAL SUPPLIES	600	600
			POSTAGE	-	-
			BLUE JEWEL WATER (from Maintenance Contracts)	-	-
			OFFICE SUPPLIES	100	100
			<i>subtotal</i>	950	950
	100 6110 531.60 00	Small Equipment	ITEMS FOR PHASE II (trash bins, benches, grills, signs, etc.)	-	-
			MISC HAND TOOLS	2,000	2,000
			BOOSTER PUMP FOR BACKUP IRRIGATION SYSTEM	-	-
			<i>subtotal</i>	2,000	2,000
	100 6110 542.10 00	Machinery & Equipment	ITEMS FOR PHASE II (trash bins, benches, grills, signs, etc.)	-	-
			UTILITY VEHICLE	-	-
			MISC HAND TOOLS	-	-
			STORAGE SHED FOR SOCCER FIELD	-	-
			<i>subtotal</i>	-	-
		Total		\$ 87,760	\$ 91,260
North Park Employee Expenses 6175EE	100 6110 521.10 00	Professional Development	COGBURN RD PARK PROFESSIONAL DEVELOPMENT	350	350
			<i>subtotal</i>	350	350
	100 6110 523.20 00	Communications	CELL PHONE SERVICE	-	-
			<i>subtotal</i>	-	-
	100 6110 523.50 00	Travel	COGBURN RD PARK TRAVEL	250	250

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted	FY 2012
				Budget	Recommended Budget
			<i>subtotal</i>	250	250
	100 6110 531.17 00	Uniforms	STAFF SHIRTS (UNIFORMS)	2,100	1,250
			WORK BOOTS 5 @ \$90	450	450
			<i>subtotal</i>	2,550	1,700
	100 6110 542.10 00	Machinery & Equipment	WORKSTATION REPLACEMENT	-	-
			<i>subtotal</i>	-	-
		Total		\$ 3,150	\$ 2,300
General Office Admin North Park 6175GO	100 6110 522.20 10	Equipment R & M	SMALL EQUIPMENT REPAIRS	200	200
			<i>subtotal</i>	200	200
	100 6110 522.20 40	Grounds R & M	SOFTBALL FIELD EQUIPMENT (BASES, HOME PLATES, ETC.)	1,500	1,500
			CHALK AND FIELD PAINT	2,500	2,500
			BALL FIELD REPAIR MATERIALS (INFIELD MIX, BRICK DUST, ETC)	2,500	9,000
			BATTING CAGE	-	-
			SOD FOR SOFTBALL/FOOTBALL FIELDS	5,000	5,000
			FENCE REPAIRS	5,000	5,000
			BALL FIELD/TENNIS LIGHT REPAIRS	5,000	8,000
			INSTALL IRRIGATION IN THE OUTSIDE AREA OF FOOTBALL FIELD #1		5,000
			<i>subtotal</i>	21,500	36,000
	100 6110 522.20 50	Facility R & M	LIGHT BULBS	250	250
			PAINTING	250	250
			<i>subtotal</i>	500	500
	100 6110 522.32 00	Rental Equipment	LIFT/AUGERS/ETC.	1,500	1,500
			PORT - A - LETS	3,400	3,400
			<i>subtotal</i>	4,900	4,900
	100 6110 523.40 00	Printing	ENVELOPES, BUSINESS CARDS	60	60
			<i>subtotal</i>	60	60
	100 6110 531.10 00	General Supplies	JANITORIAL SUPPLIES	250	250
			FIRST AID SUPPLIES	1,000	1,000
			POSTAGE	-	-
			WATER (from Maintenance Contracts)	400	400
			OFFICE SUPPLIES	100	100
			<i>subtotal</i>	1,750	1,750
	100 6110 531.60 00	Small Equipment	AERATOR	-	-
			NEW BATTING CAGES AT FIELDS 5 & 6 (1 EACH) - AYSA MATCH	-	12,500
			MISC HAND TOOLS	2,000	2,000
			REPLACEMENT WATER FOUNTAIN AT NORTH PARK FIELDS 1-4		2,600
			<i>subtotal</i>	2,000	17,100
	100 6110 542.10 00	Machinery & Equipment	AERATOR	-	-
			MISC HAND TOOLS	-	-
			<i>subtotal</i>	-	-
		Total		\$ 30,910	\$ 60,510
Rock Mill Park/Greenway Employee Expenses 6180EE	100 6110 521.10 00	Professional Development	ROCK MILL PARK/GREENWAY PROFESSIONAL DEVELOPMENT	350	1,000
			<i>subtotal</i>	350	1,000
	100 6110 523.20 00	Communications	CELL PHONE SERVICE	-	-
			<i>subtotal</i>	-	-
	100 6110 523.50 00	Travel	ROCK MILL PARK/GREENWAY TRAVEL	250	500
			<i>subtotal</i>	250	500
	100 6110 531.17 00	Uniforms	STAFF SHIRTS (UNIFORMS)	1,700	1,200
			WORK BOOTS 4 @ \$90	270	270
			<i>subtotal</i>	1,970	1,470

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
	100 6110 531.60 00	Small Equipment	WORKSTATION REPLACEMENT	-	-
			<i>subtotal</i>	-	-
	100 6110 542.10 00	Machinery & Equipment	WORKSTATION REPLACEMENT	-	-
			<i>subtotal</i>	-	-
		Total		\$ 2,570	\$ 2,970
General Office Admin Rock Mill/Greenway 6180GO	100 6110 522.20 10	Equipment R & M	CHAIN SAW SHARPENING/REPAIRS, ETC	300	300
			<i>subtotal</i>	300	300
	100 6110 522.20 40	Grounds R & M	SOD FOR WINDWARD SOCCER FIELD	2,000	2,000
			SAND FOR WINDWARD SOCCER FIELD	1,000	1,000
			PAINT FOR WINDWARD SOCCER FIELD	500	500
			MULCH/PINESTRAW (not in landscaping contract)	1,500	1,500
			REPLACE FRONT FENCE AT WINDWARD	-	-
			DIRT/STONE FOR GREENWAY FOR EROSION CONTROL	-	2,700
			GRAVEL FOR REPLENSHING GREENWAY PARKING LOTS	-	1,700
			GREENWAY BRIDGE/TRAIL REPAIRS	-	5,000
			<i>subtotal</i>	5,000	14,400
	100 6110 522.20 50	Facility R & M	LIGHT BULBS (Rock Mill and Union Hill)	1,000	1,000
			PAINT	500	500
			<i>subtotal</i>	1,500	1,500
	100 6110 522.32 00	Rental Equipment	LIFT/AUGERS/ETC.	600	600
			DUST MOPS FOR UNION HILL	1,000	1,000
			PORT - A - LETS (GW & WS)	3,000	3,000
			<i>subtotal</i>	4,600	4,600
	100 6110 523.40 00	Printing	ENVELOPES, BUSINESS CARDS	60	60
			<i>subtotal</i>	60	60
100 6110 531.10 00	General Supplies	JANITORIAL SUPPLIES	250	250	
		FIRST AID SUPPLIES (Rock Mill and Union Hill)	1,000	1,000	
		POSTAGE	-	-	
		WATER (from Maintenance Contracts)	-	-	
		OFFICE SUPPLIES	200	200	
		<i>subtotal</i>	1,450	1,450	
100 6110 531.60 00	Small Equipment	MISC HAND TOOLS	2,000	2,000	
		CALL BOX FOR BOARDWALK EXTENSION	-	-	
		<i>subtotal</i>	2,000	2,000	
100 6110 542.10 00	Machinery & Equipment	MISC HAND TOOLS	-	-	
		<i>subtotal</i>	-	-	
		Total		\$ 14,910	\$ 24,310
Parks Maintenance Employee Expenses 6205EE	100 6110 521.10 00	Professional Development	PARK MAINTENANCE PROFESSIONAL DEVELOPMENT	750	750
			<i>subtotal</i>	750	750
	100 6110 523.20 00	Communications	PAGER SERVICE	-	-
			WIRELESS DATA CARDS	-	-
			CELL PHONE SERVICE	-	-
			<i>subtotal</i>	-	-
	100 6110 523.50 00	Travel	PARKS MAINTENANCE TRAVEL	300	300
			<i>subtotal</i>	300	300
	100 6110 531.17 00	Uniforms	UNIFORM ACCESSORIES (GLOVES, HATS, BRACES, GOGGLES)	1,500	1,500
			STAFF SHIRTS (UNIFORMS)	500	500
		STANDARD UNIFORM	4,000	2,000	
		SAFETY SHOES (21 @\$90 EACH)	1,170	1,890	
		SEASONAL - UNIFORMS	100	200	
		<i>subtotal</i>	7,270	6,090	

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
	100 6110 531.6 00	Small Equipment	WORKSTATION REPLACEMENT (3) JACKSON, MILLEY & PIKE	-	-
			subtotal	-	-
	100 6110 542.10 00	Machinery & Equipment	WORKSTATION REPLACEMENT (3) JACKSON, MILLEY & PIKE	-	-
			subtotal	-	-
		Total		\$ 8,320	\$ 7,140
General Office Admin Park Maintenance 6205GO	100 6110 521.20 00	Professional Fees	UTILITY LOCATES IN ALL PARKS	500	500
			subtotal	500	500
	100 6110 522.20 10	Equipment R & M	MISC EQUIPMENT REPAIRS	200	200
			subtotal	200	200
	100 6110 522.32 00	Rental Equipment	DUST MOPS AND DOOR MATS	3,000	3,000
			subtotal	3,000	3,000
	100 6110 523.40 00	Printing	LETTERHEAD, ENVELOPES, BUSINESS CARDS	120	120
			subtotal	120	120
	100 6110 531.10 00	General Supplies	WATER CUPS	300	300
			MOTOROLA RADIO SUPPLIES	-	-
			FIRST AID SUPPLIES FOR WILLS PARK	1,500	1,500
			GENERAL OFFICE SUPPLIES	2,000	2,000
			TONER CARTRIDGES	1,500	1,500
			subtotal	5,300	5,300
	100 6110 531.60 00	Small Equipment	MOTOROLA RADIO REPLACEMENTS	-	-
			MISC SMALL EQUIPMENT	-	-
			subtotal	-	-
	100 6110 542.10 00	Machinery & Equipment	MOTOROLA RADIO REPLACEMENTS	-	-
			subtotal	-	-
		Total		\$ 9,120	\$ 9,120
Parks Maintenance 620516	100 6110 522.20 10	Equipment R & M	GAS, DIESEL, OIL FOR ALL PARK EQUIPMENT	5,500	5,500
			PMA'S ENGINE REPAIRS, ETC.	16,000	16,000
			TIRES, TIRE SERVICE	4,000	4,000
			subtotal	25,500	25,500
	100 6110 522.20 40	Grounds R & M	GENERAL GROUNDS MAINTENANCE	70,000	70,000
			SHADE STRUCTURES FOR WILLS PARK BLEACHERS	-	-
			DOG PARK EXPANSION	-	-
			2500 SQ YDS ASPHALT TOPPING FOR WALKING TRAIL REPAIRS	-	20,000
			TREE REMOVAL FOR ALL PARKS	-	15,000
			REPLACE DUGOUTS ON WILLS PARK 1 & 2	-	-
			WIDEN SIDEWALK FROM ACC PARKING LOT TO EVENT LAWN	-	-
			AWNING REPLACEMENT AT NORTH PARK FIELDS 1,2,4	-	-
			REROOF PAVILION AT NORTH PARK AT FIELDS 1-4	-	-
			BATTING CAGES AT NORTH PARK (F6 RF & F8 LF)	-	-
			OPEN AIR STORAGE BLDG FOR NP MAINT AREA	-	-
			MATERIAL STORAGE BINS FOR WP AND NP	-	-
			SPECTATOR VIEWING WOODEN DECK AT NP TENNIS CENTER	-	-
			TENNIS COURT RESURFACING @ NORTH PARK (COURTS 4-7)	-	-
			subtotal	70,000	105,000
	100 6110 522.20 50	Facility R & M	TOTAL PARKS MAINTENANCE	75,000	85,000
			REPLACE ELECTRICAL BLDG AT WP FIELDS 1-4	-	10,000
			WPEC BARN G ROOF REPLACEMENT	-	-
			WPEC BARN F ROOF REPLACEMENT	-	-
			REPLACE ROOF ON FOOTBALL BLDG	-	-
			REPLACE ROOF ON OLD MAINTENANCE BLDG AT NP	-	-
			INSTALL AC UNIT AT FOOTBALL BLDG	-	-

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
			REPLACE CARPET IN GYMNASIAC ROOM AT COMM CTR	-	-
			PAINT WALL IN GYM 1 AT COMM CTR	-	-
			REPLACE RESTROOM PARTITIONS AT GREENWAY AND WPRC	-	-
			DRI-DECK FLOORING IN POOL LOCKER ROOMS	-	-
			CHANGE LIGHT BALLAST TO "GREEN"	-	-
			<i>subtotal</i>	75,000	95,000
	100 6110 522.32 00	Rental Equipment	RENTAL OF SOD CUTTERS, PACKERS, LIFTS	2,000	2,000
			TRENCHER RENTAL	-	-
			AUGER, SHIPPERS, SPREADERS, ETC.	-	-
			<i>subtotal</i>	2,000	2,000
	100 6110 523.40 00	Printing	PARK SIGN REPLACEMENT	10,000	10,000
			RULES SIGNS	-	-
			SIGNAGE FOR ALL BALL FIELDS	-	-
			<i>subtotal</i>	10,000	10,000
	100 6110 523.85 01	Maintenance Contracts	CLEANING OF PARK RESTROOMS	17,567	17,567
			GREENWAY RESTROOMS CONTRACT	-	-
			WB IRRIGATION PUMP STATION	-	-
			MAINTENANCE WATER COOLER	-	-
			LANDSCAPE SERVICE	205,609	202,270
			<i>subtotal</i>	223,176	219,837
	100 6110 531.10 00	General Supplies	PAPER PRODUCTS, CLEANING SUPPLIES	50,000	50,000
			<i>subtotal</i>	50,000	50,000
	100 6110 531.60 00	Small Equipment	MISC HAND TOOLS & SMALL EQUIPMENT	2,500	2,500
			PORTABLE PITCHING MOUNDS (2)	-	-
			REPLACEMENT TRASH CONTAINERS FOR WILLS PARK	-	-
			<i>subtotal</i>	2,500	2,500
	100 6110 542.10 00	Machinery & Equipment	ADDITIONAL GATOR FOR GREENWAY	-	-
			LITTERKAT FOR GROOMING ARTIFICIAL TURF FIELDS	7,280	-
			20FT EQUIP TRAILER FOR GREENWAY TO TRANSPORT EQUIP.	-	5,200
			TORO PRO FORCE PULL BEHIND BLOWER	-	6,500
			3-POINT PULL BEHIND BLADE	-	465
			HAND TOOLS/CHAIN SAW, ETC. FOR WILLS PARK	-	-
			SANDBLASTER W/TRAILER AND SAFETY EQUIPMENT	-	-
			REPLACEMENT TRASH CONTAINERS FOR WEBB BRIDGE PARK	-	-
			ADD FENCE TO SIDES OF WINDWARD SOCCER FIELD	-	-
			E-Z GO 4 PASSENGER CART FOR GREENWAY	-	-
			PURCHASE TURFTIGER SPREADER	-	-
			REPLACEMENT TRUCK FOR 1995 FORD F150	-	-
			SHELVING AND TOOLS FOR GW MAINT BARN	-	-
			REPLACEMENT GATOR	-	-
			REPLACE MOTOROLA RADIOS WITH PHONES	-	-
			<i>subtotal</i>	7,280	12,165
		Total		\$ 465,456	\$ 522,002

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted	FY 2012
				Budget	Recommended Budget
Playground Maintenance 620517	100 6110 522.20 40	Grounds R & M	GROUNDS PLAYGROUND MAINTENANCE	18,000	18,000
			SEAL WOOD ON WACKY WORLD & WEBB ZONE	2,500	2,500
			<i>subtotal</i>	20,500	20,500
	100 6110 531.60 00	Small Equipment	REPLACEMENT PARTS FOR PLAYGROUND EQUIP	2,000	2,000
			<i>subtotal</i>	2,000	2,000
	100 6110 542.10 00	Machinery & Equipment	REPLACEMENT PARTS FOR PLAYGROUND EQUIP	-	-
<i>subtotal</i>			-	-	
		Total	\$ 22,500	\$ 22,500	
Historical Preservation 632126	100 6110 521.20 00	Professional Fees	MORNINGSTAR OF ALPHARETTA	2,255	2,500
			PASTPERFECT SOFTWARE - ANNUAL MAINTENANCE FEE	424	424
			<i>subtotal</i>	2,679	2,924
	100 6110 531.10 00	General Supplies	GENERAL OFFICE SUPPLIES	565	400
			POSTAGE	750	600
			<i>subtotal</i>	1,315	1,000
100 6110 531.30 00	Food/Meals	LUNCH AND DINNER MEETINGS	200	200	
		<i>subtotal</i>	200	200	
		Total	\$ 4,194	\$ 4,124	
Grand Total				2,911,620	2,906,744

PERFORMANCE MEASUREMENTS

Recreation & Parks - Rec Admin						
Performance Measurements	Actual FY 2008	Actual FY 2009	Actual FY 2010	YTD (Feb. 2011) FY 2011	Target FY 2011	Target FY 2012
Recreation & Parks turnover percentage	1.53%	2.00%	4.00%	1%	2.00%	2%
Maintain CAPRA accreditation *	Yes	yes	yes	yes	yes	yes
Semi-Annual Leisure Guide distribution (per season)	20,000	20,000	2,500	2,500	2,500	2,500
Annual Activity Enrollments as in RecWare	14,729	13,373	15,255	8,096	13,000	13,000
# of Part-time hours used	0	0	45,340.25	29,098.75		
# of purchase orders managed	165	185	203	122	175	175
<i>* CAPRA = Commission for Accreditation of Parks and Recreation Agencies.</i>						
Personnel Assigned:	7.0 FTE	7.0 FTE	7.0 FTE		6.0 FTE	6.0 FTE
Director - Rec/Parks		Director - Rec/Parks	Director - Rec/Parks		Director - Rec/Parks	Director - Rec/Parks
Deputy Director		Deputy Director	Deputy Director		Deputy Director	Deputy Director
Office Manager		Office Manager	Office Manager		Office Manager	Office Manager
Customer Service Rep (2)		Customer Service Rep (2)	Customer Service Rep (2)		Customer Service Rep (2)	Customer Service Rep (2)
Admin Asst. I		Admin Asst. I	Admin Asst. I		Facility Tech	Facility Tech
Facility Tech		Facility Tech	Facility Tech			

Recreation & Parks - Adult Activity						
Performance Measurements	Actual FY 2008	Actual FY 2009	Actual FY 2010	YTD (Thru Jan 2011) FY 2011	Target FY 2011	Target FY 2012
Total # of Participants per year*	35,000	36,000	13,555	7,468	13,000	13,000
(Res / Non-Res)	NA	NA	3166 / 10,389	2178 / 5290	4000 / 9000	5000 / 8000
# of Computer classes offered	12	20	7	3	7	7
Total # of Building rentals	78	75	37	29	48	48
Total # of Day trips taken	359	325	173	71	144	144
Total # of Overnight trips taken using City buses	11	12	6	4	6	6
<i>*For FY 2010, the number of participants reduced significantly due to the bridge program moving to a private facility. The bridge program accounted for 15,000 participants annually in prior fiscal years.</i>						
Personnel Assigned:	4.0 FTE	4.0 FTE	4.0 FTE		5.0 FTE	5.0 FTE
	Recreation Supervisor II	Recreation Supervisor II	Recreation Supervisor II		Recreation Supervisor II	Recreation Supervisor II*
	Program Coord	Program Coord	Program Coord		Program Coord	Program Coord
	Admin Asst. I	Admin Asst. I	Admin Asst. I		Admin Asst. I	Admin Asst. I
					Customer Service Representative	Customer Service Representative
	Facility Technician	Facility Technician	Facility Technician		Facility Technician	Facility Technician
* 1.0 FTE Recreation Supervisor II position is not funded in the FY 2012 Budget.						

Recreation & Parks - Aquatics						
Performance Measurements	Actual FY 2008	Actual FY 2009	Actual FY 2010	YTD (Feb. 2011) FY 2011	Target FY 2011	Target FY 2012
% of Days pool facilities were open during pool season (89 days)	98%	100%	99%	100%	98%	98%
Average daily attendance at City pool	230	230	230	230	230	230
Hours of lifeguard training per person	20	20	20	8	20	20
# of Swim lessons held	90	118	116	51	120	120
# of Swim lessons participants	595	733	692	317	700	700
(resident / non-resident)	376 / 219	543 / 190	528/164	221/96	515/185	500/200
Swim teams participants	295	274	278	0	249	275
(resident / non-resident)	190 / 105	183 / 91	187/91	0/0	159/90	185/90
# of Non-competitive special events held	3	3	2	1	2	2
# of Swim competitions hosted at City pool	3	3	2	0	3	3
Total attendance at non-competitive special events	825	651	493	81	500	350
# of Pool passes sold	241	226	220	0	175	175
(resident / non-resident)	115 / 126	123 / 103	188/32	0	130 / 45	130 / 45
<i>* Pool season spans two fiscal years</i>						
Personnel Assigned:						
Employees are hired seasonally. Aquatics is overseen by Recreation Supervisor II at Community Ctr.						

Recreation & Parks - Athletics						
Performance Measurements	Actual FY 2008	Actual FY 2009	Actual FY 2010	YTD (Feb. 2011) FY 2011	Target FY 2011	Target FY 2012
# of Participants - Adult Basketball 2 Seasons-25 teams	185	230	173	108	200	220
(resident / non-resident)	69 / 116	140/89	115 / 58	72 / 36	120 / 80	130 / 90
# of Participants - Adult Roller Hockey 2 Seasons-10 teams	251	323	239	112	250	275
(resident / non-resident)	86 / 165	92/231	69/170	28/84	100/150	100/175
# of Participants - Adult Softball 3 Seasons-170 teams	2848	2874	2425	653	2600	2700
(resident / non-resident)	562 / 2286	572/2302	696 / 1729	215 / 438	800 / 1800	900 / 1800
# of Participants - Teen Basketball 2 Season-12 teams	187	197	243	128	250	275
(resident / non-resident)	90 / 97	101/97	116/27	49/79	125/125	150/125
# of Participants - Youth Baseball 2 Seasons-44 teams	319	320	271	144	300	315
(resident / non-resident)	193 / 126	243/77	234/37	116/28	250/50	275/40
# of Participants - Youth Travel Baseball 7 Teams	58	66	104	69	110	115
(resident / non-resident)	32 / 26	40/26	54/50	40/29	60/50	65/50
# of Participants - Youth Basketball 75 Teams	545	503	521	598	610	615
(resident / non-resident)	369 / 176	325/178	332/189	413/182	425/185	435/180
# of Participants - Youth Lacrosse 8 Teams	100	142	209	86	225	240
(resident / non-resident)	46 / 54	73/69	149/160	45/41	165/60	180/60
# of Participants - Youth Roller Hockey 20 Teams	280	285	97	0	140	160
(resident / non-resident)	118 / 162	109/176	41/56		45/905	50/110
# of Participants - Youth Soccer 70 Teams	871	637	670	317	695	710
(resident / non-resident)	590 / 281	491/146	533/137	252/65	500/195	510/200

Recreation & Parks - Athletics						
Performance Measurements	Actual FY 2008	Actual FY 2009	Actual FY 2010	YTD (Feb. 2011) FY 2011	Target FY 2011	Target FY 2012
# of Participants - Youth Travel Soccer 40 Teams (2 seasons)	605	486	454	253	500	525
(resident / non-resident)	242 / 363	221/265	252/202	135/118	275/225	300/225
# of Participants - Adult Volleyball	130	120	59	N/A	70	80
(resident / non-resident)	45 / 85	45/75	40/19		50/20	55/25
Adult Programs - % of City resident participation *	23%	24%	31%	34%	35%	33%
Youth Programs - % of City resident participation	70%	61%	67%	66%	65%	68%
Personnel Assigned:	5.0 FTE	5.0 FTE	5.0 FTE		6.0 FTE	6.0 FTE
	Recreation Supervisor II	Recreation Supervisor II	Recreation Supervisor II		Recreation Supervisor II Facility Technician	Recreation Supervisor II Facility Technician
	Athletic Coord (4)	Athletic Coord (4)	Athletic Coord (4)		Athletic Coord (4)	Athletic Coord (4)*
* 1.0 FTE Athletic Coordinator position is not funded in the FY 2012 Budget.						

Recreation & Parks - Community Center						
Performance Measurements	Actual FY 2008	Actual FY 2009	Actual FY 2010	YTD (Feb. 2011) FY 2011	Target FY 2011	Target FY 2012
# of Participants in dance (resident / non-resident)	700 515 / 185	787 570 / 217	489 353/136	202 141/61	350 300/50	440 330/110
# of Participants in gymnastics (resident / non-resident)	2119 1,437 / 682	2321 1,648 / 673	1852 1209/643	760 501/259	1700 1150/550	1850 1220/630
# of Participants in instructional sports, including camps (resident / non-resident)	940 620 / 320	1215 841 / 374	954 640/314	480 314/166	920 590/330	980 640/340
# of Special events	7	5	5	4	5	3
Total attendance at special events	3,100	2,015	2,115	1,035	2,050	600
# of Part-time hours used	3,000	3,720	3,720	2,170	3,720	3,720
Personnel Assigned:	6.0 FTE	6.0 FTE	6.0 FTE		6.0 FTE	6.0 FTE
	Recreation Supervisor II	Recreation Supervisor II	Recreation Supervisor II		Recreation Supervisor II	Recreation Supervisor II
	Program Coord (2)	Program Coord (2)	Program Coord (2)		Program Coord (2)	Program Coord (2)
	Customer Service Representative (2)	Customer Service Representative (2)	Customer Service Representative (2)		Customer Service Representative	Customer Service Representative
	Facilities Technician	Facility Technician	Facility Technician		Facility Technician	Facility Technician
					Administrative Assistant I	Administrative Assistant I

Recreation & Parks - Cultural Arts						
Performance Measurements	Actual FY 2008	Actual FY 2009	Actual FY 2010	YTD (Feb. 2011) FY 2011	Target FY 2011	Target FY 2012
# of Participants in youth art classes	175	145	188	42	200	225
(resident / non-resident)	114 / 61	99/46	116/72	22/20	145/55	150/75
# of Participants in adult art classes	150	142	143	28	165	200
(resident / non-resident)	75 / 75	79/63	64/79	17/11	75/90	100/100
# of Participants in summer camp	345	est 282	247	124	275	300
(resident / non-resident)	180 / 165	est 185/97	130/117	66/38	150/125	175/125
# of Cultural arts special events	6	6	4	1	5	6
Total attendance at special events	2,000	2,000	2,200	50	3,000	3500
Personnel Assigned:	1.0 FTE	1.0 FTE	1.0 FTE		1.0 FTE	1.0 FTE
	Arts Coordinator	Arts Coordinator	Arts Coordinator		Arts Coordinator	Arts Coordinator

Recreation & Parks - Equestrian Center						
Performance Measurements	Actual FY 2008	Actual FY 2009	Actual FY 2010	YTD (Feb. 2011) FY 2011	Target FY 2011	Target FY 2012
Total # of Equestrian event dates	80	83	144	64	144	145
Total # dog show events	38	36	31	16	30	60
Total # other event dates hosted at equestrian center	24	16	12	6	15	15
Total attendance at events	75,000	75,000	80,000	50,000	85,000	90,000
# of Arenas/rings maintained	7	6	6	6	7	7
Personnel Assigned:	4.0 FTE	4.0 FTE	4.0 FTE		4.0 FTE	4.0 FTE
Equestrian Mgr	Equestrian Mgr	Equestrian Mgr	Equestrian Mgr		Equestrian Mgr	Equestrian Mgr
Parks	Parks	Parks	Parks		Parks	Parks
Maintenance Tech II	Maintenance Tech II	Maintenance Tech II	Maintenance Tech II		Maintenance Tech II	Maintenance Tech II
Parks Maintenance Tech (2)	Parks Maintenance Tech (2)	Parks Maintenance Tech (2)	Parks Maintenance Tech (2)		Parks Maintenance Tech (2)	Parks Maintenance Tech (2)

Recreation & Parks - Parks Maintenance						
Performance Measurements	Actual FY 2008	Actual FY 2009	Actual FY 2010	YTD (Feb. 2011) FY 2011	Target FY 2011	Target FY 2012
# of Athletic fields maintained	28	29	29	29	29	29
# of Park acres maintained	311	313	313	313	313	313
# of Greenway acres maintained	250	250	250	250	250	250
# of Playground inspections	84	84	84	53	96	96
# of Park/playground injuries	2	1	2	0	0	0
# of Athletic field preparations	7,094	7,100		3,930	6,735	6,735
# of Park mowings	40	40	40	20	40	40
# of Athletic field mowings	70	80	80	36	80	80
# of Buildings maintained	34	35	35	35	35	35
# of Restrooms maintained	48	50	50	50	50	50
# of Pavilions maintained	11	4	14	14	14	14
# of Hours utilized for trash pickup	9,360	9,760	9,425	5,498	9,425	9,425
# of Part-time hours used	3,180	5,984	4,480	4,653	6,000	6,000
# of Vehicles maintained	14	16	14	14	14	14
# of Vehicle-related accidents	0	0	2	1	0	0
# of Work days missed due to accidents	0	0	0	0	0	0
Personnel Assigned:	21.0 FTE	21.0 FTE	21.0 FTE		20.0 FTE	20.0 FTE
Park Services Manager	Park Services Manager	Park Services Manager	Park Services Manager		Park Services Manager	Park Services Manager
Park Supervisor II	Park Supervisor II (4)	Park Supervisor II (4)	Park Supervisor II (4)		Park Supervisor II (4)	Park Supervisor II (4)
Park Supervisor						
Park Maintenance Tech II (4)	Park Maintenance Tech II (4)	Park Maintenance Tech II (4)	Park Maintenance Tech II (4)		Park Maintenance Tech II (4)	Park Maintenance Tech II (4)
Park Maintenance Tech I (3)	Park Maintenance Tech I (2)	Park Maintenance Tech I (2)	Park Maintenance Tech I (2)		Park Maintenance Tech I (2)	Park Maintenance Tech I (2)
Park Maintenance Tech (9)	Park Maintenance Tech (9)	Park Maintenance Tech (9)	Park Maintenance Tech (9)		Park Maintenance Tech (8)	Park Maintenance Tech (8)
Admin Asst. II	Admin Asst. II	Admin Asst. II	Admin Asst. II		Admin Asst. II	Admin Asst. II

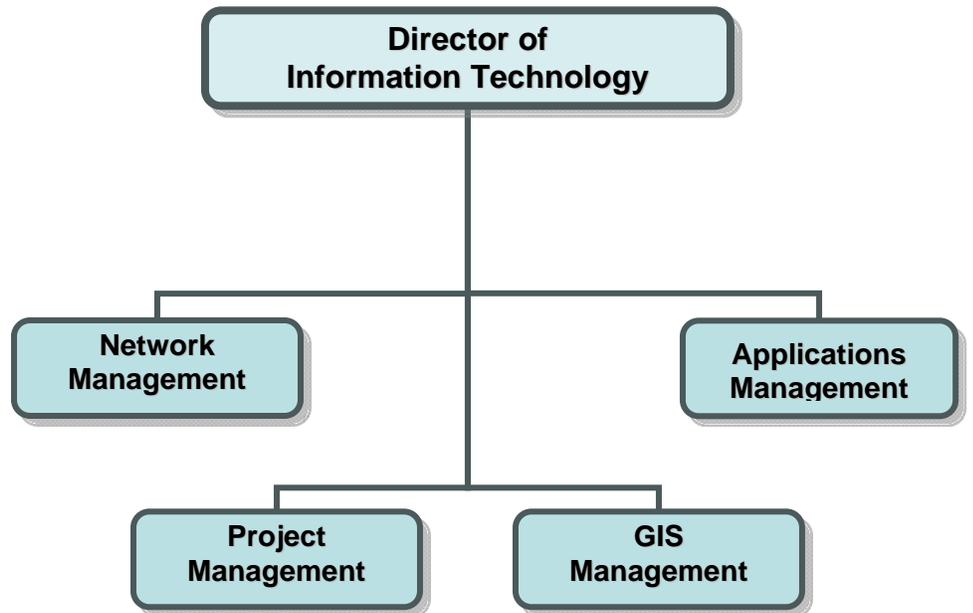
Recreation & Parks - Wills Park						
Performance Measurements	Actual FY 2008	Actual FY 2009	Actual FY 2010	YTD (Feb. 2011) FY 2011	Target FY 2011	Target FY 2012
# of Participants in aerobics	586	500	464	280	480	455
(resident / non-resident)	442 / 144	360/140	330/134	220/60	360/120	330/125
# of Participants in summer camp	1191	960	950	485	1200	980
(resident / non-resident)	1,102 / 89	890/70	860/90	445/40	1100/100	910/70
# of Participants in Extreme camp	118	72	70	N/A	N/A	N/A
(resident / non-resident)	101 / 17	65/7	63/7			
# of Participants in tennis	637	520	515	225	515	420
(resident / non-resident)	537 / 100	400/120	400/115	175/50	400/115	330/90
# of Participants in karate	322	270	205	160	210	250
(resident / non-resident)	216 / 106	200/70	165/40	130/30	170/40	200/50
# of Wills Park special events	3	4	4	4	4	5
Estimated attendance at July 4th	40,000	40,000	40,000	40,000	40,000	40,000
Total attendance at special events	6,610	6,825	6,400	6,485	6,500	6,850
Personnel Assigned:	3.0 FTE	3.0 FTE	3.0 FTE		3.0 FTE	3.0 FTE
	Recreation Center Supervisor II	Recreation Center Supervisor II	Recreation Center Supervisor II		Recreation Supervisor II	Recreation Supervisor II
	Program Coord	Program Coord	Program Coord		Program Coord	Program Coord
	Customer Service Rep	Customer Service Rep	Customer Service Rep		Customer Service Representative	Customer Service Representative



Information Technology



Randy Bundy
Director of Information
Technology





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Information Technology

Administration, Network, and Systems

Mission Statement

Information Technology's mission is to provide high quality technology products, services and human resources to City departments that enable them to accomplish their goals and objectives. The Information Technology Department strives to continuously improve the delivery of services and minimize costs while accommodating future City growth.

Goals and Objectives

As we accomplish our mission, the City of Alpharetta Information Technology Department will be known to provide high quality services by:

- ✓ Being recognized by City departments as having a high level of skill and knowledge;
- ✓ Providing excellent services to all City departments as measured by the City's performance standards;
- ✓ Acquiring and supporting proven, sustainable technology solutions that are continually maintained and updated; and
- ✓ Helping City departments to improve and extend the functionality of major systems by offering systems integration and software development services.

5-YEAR FINANCIAL SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2012
INFORMATION TECHNOLOGY
Five-year Financial Summary**

	Actual FY 2008	Actual FY 2009	Actual FY 2010	Amended Budget FY 2011	Recommended Budget FY 2012
Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
<i>% Change</i>		0.0%	0.0%	0.0%	0.0%
<i>average 5 year percent change</i>		0.0%			
Expenditures	\$ 1,259,184	\$ 1,394,203	\$ 1,230,662	\$ 1,323,565	\$ 1,291,483
<i>% Change</i>		10.7%	-11.7%	7.5%	-2.4%
<i>average 5 year percent change</i>		1.0%			

DEPARTMENT BUDGET SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2012
INFORMATION TECHNOLOGY
BUDGET REQUEST BY ACCOUNT**

Amended FY 2011 to FY 2012

Notes	ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	ADOPTED BUDGET FY 2011	BUDGET AMENDMENTS	AMENDED BUDGET FY 2011	RECOMMENDED BUDGET FY 2012	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Revenues									
	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
	subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
Expenditures									
(1)	Personnel Services:								
	Salary	\$ 797,205	\$ 716,667	\$ 719,027	\$ -	\$ 719,027	\$ 731,361	1.7%	\$ 12,334
	Benefits	304,147	290,718	322,169	-	322,169	330,478	2.6%	8,309
	subtotal	\$ 1,101,353	\$ 1,007,385	\$ 1,041,196	\$ -	\$ 1,041,196	\$ 1,061,839	2.0%	\$ 20,643
	Maintenance and Operations:								
(2)	Professional Development	\$ 16,054	\$ 21,142	\$ 20,000	\$ -	\$ 20,000	\$ 26,000	30.0%	\$ 6,000
(3)	Professional Fees	6,627	7,965	6,100	-	6,100	10,100	65.6%	4,000
	Equipment R & M	65	-	900	-	900	900	0.0%	-
	Facility R & M	-	-	900	-	900	900	0.0%	-
	Communications	46,653	-	100	-	100	100	0.0%	-
	Advertising	2,312	172	1,500	-	1,500	1,500	0.0%	-
	Printing	354	47	1,500	-	1,500	1,500	0.0%	-
	Travel	15,565	1,813	2,000	-	2,000	2,000	0.0%	-
(4)	Maintenance Contracts	68,542	5,593	6,369	800	7,169	8,237	14.9%	1,068
(5)	IT Professional Services	-	95,127	144,365	5,000	149,365	104,893	-29.8%	(44,472)
	General Supplies	15,321	34,357	20,150	(800)	19,350	20,150	4.1%	800
	Uniforms	892	-	600	-	600	600	0.0%	-
	Utilities	8,031	16,703	16,200	-	16,200	16,897	4.3%	697
	Food/Meals	316	-	250	-	250	250	0.0%	-
(6)	Small Equipment	37,107	22,823	21,500	(3,000)	18,500	28,617	54.7%	10,117
(7)	IT Computer Refresh	-	2,436	39,935	(9,980)	29,955	7,000	-76.6%	(22,955)
	subtotal	\$ 217,837	\$ 208,177	\$ 282,369	\$ (7,980)	\$ 274,389	\$ 229,644	-16.3%	\$ (44,745)

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2012
INFORMATION TECHNOLOGY
BUDGET REQUEST BY ACCOUNT**

Amended FY 2011 to FY 2012

Notes	ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	ADOPTED BUDGET FY 2011	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2011	RECOMMENDED BUDGET FY 2012	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
	Capital:								
	Machinery	\$ 75,014	\$ 15,100	\$ -	\$ 7,980	\$ 7,980	\$ -	-100.0%	\$ (7,980)
	subtotal	\$ 75,014	\$ 15,100	\$ -	\$ 7,980	\$ 7,980	\$ -	-100.0%	\$ (7,980)
	Total	\$ 1,394,203	\$ 1,230,662	\$ 1,323,565	\$ -	\$ 1,323,565	\$ 1,291,483	-2.4%	\$ (32,082)
	Full-time Equivalent Positions	13.0	10.0	10.0		10.0	10.0	<i>funded</i>	
		0.0	1.0	1.0		1.0	1.0	<i>un-funded</i>	
		13.0	11.0	11.0		11.0	11.0		

- Notes**
-
- (1) Variance due primarily to wage increases associated with the 2% performance-based merit program scheduled for April 1, 2012 (contingent upon a mid-year review of revenue trends) and increases in group insurance costs.
-
- (2) Variance due primarily to additional training requirements including VMWare meeting support.
-
- (3) Variance due primarily to additional funding for temporary contractual labor (e.g. to cleanup GIS data, addresses, etc.).
-
- (4) Variance due primarily to the reallocation of offsite records storage fees from IT Professional Services to Maintenance Contracts.
-
- (5) Variance due primarily to the reallocation of various maintenance contracts costs (e.g. voice and data circuits) to other departments based on updated allocation methodologies (e.g. user licenses, etc.).
-
- (6) Variance due primarily to an increase in anticipated hardware/equipment replacement needs.
-

EXPENDITURE SUMMARY **BY PROJECT**

City of Alpharetta

Budget: FY 2012

Statement: Expenditure Summary by Project (Maintenance and Operations/Capital)

ACCOUNT DESCRIPTION	FY 2011 Project Budget Amended	FY 2012 Project Budget Request	Employee Expenses	Support Services	IT Administration	Applications Support
			1535EE	1535SS	153510	153511
Professional Development	\$ 20,000	\$ 26,000	\$ 26,000	\$ -	\$ -	\$ -
Professional Fees	6,100	10,100	-	100	10,000	-
Equipment R & M	900	900	-	900	-	-
Facility R & M	900	900	-	900	-	-
Communications	100	100	-	-	100	-
Advertising	1,500	1,500	-	1,500	-	-
Printing	1,500	1,500	500	-	1,000	-
Travel	2,000	2,000	2,000	-	-	-
Maintenance Contracts	7,169	8,237	-	6,369	-	-
IT Professional Services	149,365	104,893	-	-	-	-
General Supplies	19,350	20,150	-	-	20,150	-
Uniforms	600	600	600	-	-	-
Utilities	16,200	16,897	-	16,897	-	-
Food/Meals	250	250	-	-	250	-
Small Equipment	18,500	28,617	1,000	-	500	-
IT Computer Refresh	29,955	7,000	7,000	-	-	-
Machinery	7,980	-	-	-	-	-
TOTAL	\$ 282,369	\$ 229,644	\$ 37,100	\$ 26,666	\$ 32,000	\$ -

ACCOUNT DESCRIPTION	Infrastructure Support
	153512
Professional Development	\$ -
Professional Fees	-
Equipment R & M	-
Facility R & M	-
Communications	-
Advertising	-
Printing	-
Travel	-
Maintenance Contracts	1,868
IT Professional Services	104,893
General Supplies	-
Uniforms	-
Utilities	-
Food/Meals	-
Small Equipment	27,117
IT Computer Refresh	-
Machinery	-
TOTAL	\$ 133,878

EXPENDITURE DETAIL **BY PROJECT**

City of Alpharetta

Budget:

FY 2012

Statement:

Expenditure Detail by Project (Maintenance and Operations/Capital)

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
Employee Expenses 1535EE	100 1535 521.10 00	Professional Development	Professional Development	20,000	26,000
			Williams Professional Development	-	-
			Montgomery Professional Development	-	-
			Price Professional Development	-	-
			Cureton Professional Development	-	-
			Wardrup Professional Development	-	-
			Griffith Professional Development	-	-
			Bundy Professional Development	-	-
			subtotal	20,000	26,000
	100 1535 523.20 00	Communications		-	-
			subtotal	-	-
	100 1535 523.40 00	Printing		500	500
			subtotal	500	500
	100 1535 523.50 00	Travel	Travel	2,000	2,000
			Matt Anderson Intern Travel	-	-
			Cureton Travel	-	-
			Wardrup Travel	-	-
			Reiss Travel	-	-
			Bundy Travel	-	-
			subtotal	2,000	2,000
	100 1535 531.17 00	Uniforms	Uniforms - Professional Outfitters	600	600
			subtotal	600	600
	100 1535 531.60 00	Small Equipment	DPS Laser - Printer HP CLJ3600N	1,000	1,000
			subtotal	1,000	1,000
	100 1535 531.60 01	IT Computer Refresh	Workstation Replacement	9,100	7,000
			subtotal	9,100	7,000
	100 1535 542.10 00	Machinery & Equipment		-	-
			subtotal	-	-
Total				\$ 33,200	\$ 37,100

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
Support Services Activities 1535SS	100 1535 521.20 00	Professional Fees	Bank Fees	100	100
			subtotal	100	100
	100 1535 522.20 10	Equipment R & M	DPS Laser - Printer R&M	900	900
			subtotal	900	900
	100 1535 522.20 50	Facility R & M	Repairs To Facilities	900	900
			subtotal	900	900
	100 1535 523.20 00	Communications		-	-
			subtotal	-	-
	100 1535 523.30 00	Advertising	Recruitment Advertising	500	500
			Bid Advertising	1,000	1,000
			subtotal	1,500	1,500
	100 1535 523.85 01	Maintenance Contracts	Water - Annual Maintenance Contract	309	309
			Coffee Service	325	325
			Copier Maintenance Allocations	-	-
			Building Maintenance - Janitorial Contract	5,635	5,635
		Copier Allocation	100	100	
		subtotal	6,369	6,369	
100 1535 531.20 00	Utilities	GA Power - Electric Service	8,986	9,683	
		BFI - Garbage Service	532	532	
		Fulton County - Water Service	512	512	
		Gas Service	1,420	1,420	
		EPW - Utilities	4,750	4,750	
		subtotal	16,200	16,897	
		Total	\$ 25,969	\$ 26,666	
IT Administration 153510	100 1535 521.20 00	Professional Fees	Computer Refurbishing	3,000	3,000
			Temporary Help- (Interns)	3,000	7,000
			subtotal	6,000	10,000
	100 1535 523.20 00	Communications		100	100
			subtotal	100	100
	100 1535 523.40 00	Printing	Alpharetta Quality Printing - Business Cards	1,000	1,000
			subtotal	1,000	1,000
	100 1535 531.10 00	General Supplies	General Office Supplies	20,000	20,000
			Toner Cartridges	-	-
			Postage	100	100
		Copier Allocation	50	50	
		subtotal	20,150	20,150	
100 1535 531.30 00	Food/Meals	Outside Meals	250	250	
		subtotal	250	250	

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
	100 1535 531.60 00	Small Equipment	CDW, Batteries Plus & Fry's Electronics	200	200
			Nextel Equipment Purchase	-	-
			Cell Phone Replacements	300	300
			subtotal	500	500
	100 1535 542.10 00	Machinery & Equipment		-	-
			subtotal	-	-
		Total		\$ 28,000	\$ 32,000
Applications Support 153511	100 1535 523.85 01	Maintenance Contracts	Sungard HTE (Software)	-	-
			Sungard HTE (Upgrade)	-	-
			Sungard HTE (Subscription)	-	-
			ESRI Inc	-	-
			GoToMeeting.com	-	-
			Efax	-	-
			subtotal	-	-
		Total		\$ -	\$ -
Infrastructure Support 153512	100 1535 521.20 00	Professional Fees	DRI Extended Download	-	-
			subtotal	-	-
	100 1535 522.20 10	Equipment R & M		-	-
			subtotal	-	-
	100 1535 523.20 00	Communications	Bellsouth	-	-
			subtotal	-	-
	100 1535 523.85 01	Maintenance Contracts	GRM Records Management	-	1,868
			subtotal	-	1,868
	100 1535 523.90 00	IT Professional Services	CISCO NETWORK TECHNICAL SUPPORT	2,895	2,705
			WORKSTATION/SERVER BACKUP & DISASTER	665	778
			ANTI-VIRUS SOFTWARE	880	225
			CITY INTERNET CIRCUIT CONNECTION -	-	177
			DATA CENTER APC/MGE UPS SYSTEM	-	396
			WORKSTATION DEFRAGMENTOR SOFTWARE	354	303
			DISASTER RECOVERY EMAIL MGMT	1,350	1,318
			CITYWIDE MICROSOFT LICENSING	7,607	7,650
			EMAIL ARCHIVING SOFTWARE	-	288
			GIS MOBILE FIELD MAPPING & DATA	2,972	3,073
			DATABASE MANAGEMENT SOFTWARE	293	436
			BLACKBERRY SERVER	1,385	112
			DATA CENTER FIRE SUPPRESSION SYSTEM -	-	78
			EMAIL FILTERING SERVICES	2,055	840
			WEB FILTERING SERVICES	-	259
			IP MONITORING SOFTWARE	831	47
			NETWORK MONITORING SOFTWARE	-	116
			TELEPHONE WIRING SERVICES	831	778
			NETWORK CONSULTING SERVICES	1,663	1,556

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
			CISCO NETWORK SUPPORT SERVICES	1,663	2,334
			LP360 LIDAR GIS SOFTWARE/SERVER	-	123
			WEBSITE OUTAGE MONITORING SERVICE	-	13
			GIS PARCEL BUILDING SOFTWARE	-	686
			TELEPHONY SUPPORT SERVICES	1,829	3,112
			PHONE EQUIPMENT MAINTENANCE &	2,037	1,860
			VMWARE ENVIRONMENT TECHNICAL SUPPORT	499	272
			WORKSTATION/SERVER BACKUP & DISASTER	777	78
			VIRTUAL SERVER LICENSING & SUPPORT	1,023	428
			EMPLOYEE SELF SERVICE SOFTWARE	-	147
			ENTERPRISE LICENSING FOR PASSWORD	-	194
			CITY INTERNET CIRCUIT CONNECTION	2,086	1,844
			REMOTE APPLICATION & DATABASE	473	506
			ASSET MANAGEMENT SOFTWARE	3,763	3,763
			PORTABLE DOCUMENT FORMATTING	5,000	900
			GIS HP PLOTTER MAINTENANCE	659	659
			CHARTING & DATA VISUALIZATION SOFTWARE	407	-
			ONLINE FAXING SERVICE	-	205
			TRUST SEAL/SSL CERTIFICATE FOR IDENTITY	800	1,000
			ONLINE MEETING SERVICE	-	590
			SQL SERVER CODE COMPLETION SOFTWARE	60	-
			GPS FLEET TRACKING SOFTWARE	-	500
			MACROSCRIPTING SOFTWARE (RENEWAL)	500	496
			VOICE/DATA CIRCUIT SERVICE	82,400	53,044
			LONG DISTANCE SERVICE	206	115
			CELL PHONE SERVICE	6,592	7,596
			DATA CARD SERVICE	3,090	3,293
			DPS Printer Repair/Maintenance	1,247	-
			Bellsouth Communications	-	-
			Microsoft - SCM System Config Management	249	-
			IP Monitor	-	-
			Zayo/ American Fiber Systems - Internet Filtering	2,086	-
			GRM Records Management	5,224	-
			Plixer - Acct split FY10 and FY11	-	-
			GoDaddy Website	-	-
			subtotal	146,451	104,893

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
100 1535 531.60 00	Small Equipment	Equipment Replacement - Misc Hardware		20,000	25,000
		Printer Replacements/Repairs		-	467
		Cell Phone Equipment		-	1,650
		subtotal		20,000	27,117
100 1535 531.60 01	IT Computer Refresh	Dell Servers		30,000	-
		VMWare		835	-
		subtotal		30,835	-
100 1535 542.10 00	Machinery & Equipment	MOM License Server & 30 CAL's		-	-
		subtotal		-	-
Total				\$ 197,286	\$ 133,878
Total Budget				\$ 284,455	\$ 229,644

PERFORMANCE MEASUREMENTS

Information Technology Department

Performance Measures

	Actual 2009	Actual 2010	ICMA/ Department Target	Results	(7 Months) YTD (Feb) 2011	ICMA/ Department Target
WEB						
Number online payments	19,880	21,105		N/A	12,841	
Amount online payments	\$2,704,328.28	\$2,964,924.53		N/A	2,353,499.21	
External Web number user sessions	383,674	530,369		N/A	293,523	
Internal Web number user sessions	10,606	8,621		N/A	4,908	
Viruses blocked	409			N/A		
Spyware blocked	385,134			N/A		
Telephone						
Repairs						
Number	133	148		N/A	79	
Number resolved w/in 24 hours	69	88		N/A	49.00	
% resolved w/in 24 hours	51.88%	59.46%	40.00%	A	62.03%	40.00%
Service Requests						
Number	122	116		N/A	55	
Number resolved on time	107	110		N/A	51	
% resolved on time	87.70%	94.83%	90.00%	B	92.73%	90.00%
Network						
Repairs						
Number	175	173		N/A	139	
Number resolved w/in 24 hours	132	140		N/A	102	
% resolved w/in 24 hours	75.43%	80.92%	80.00%	B	73.38%	80.00%
Service Requests						
Number	130	121		N/A	105	
Number resolved on time	122	119		N/A	99	
% resolved on time	93.85%	98.35%	90.00%	A	94.29%	90.00%
Outages						
Number (including maintenance)	113	41	120	A	7	120
Avg. duration in hours	7.22	3.70			0.30	
Applications						
Repairs						
Number	484	537		N/A	308	
Number resolved w/in 24 hours	334	366		N/A	211	
% resolved w/in 24 hours	69.01%	68.16%	70.00%	B	68.51%	70.00%
Desktop						
Repairs						
Number	1,417	1,380		N/A	967	
Number resolved w/in 24 hours	900	874		N/A	556	
% resolved w/in 24 hours	63.51%	63.33%	60.00%	A	57.50%	60.00%
Service Requests						
Number	952	879		N/A	525	
Number resolved on time	880	834		N/A	494	
% resolved on time	92.44%	94.88%	90.00%	A	94.10%	90.00%
Helpdesk						
Number total calls	4,165	4,099		N/A	2,575	
Number resolved w/in 4 hours	1,880	1,856		N/A	1,110	
Number resolved w/in 8 hours	268	264		N/A	152	
% resolved w/in 8 hours	51.57%	51.72%	40.00%	A	49.01%	40.00%
GIS						
Number total cases	178	276		N/A	163	
Number resolved on time	161	257		N/A	158.00	
% resolved on time	90.45%	93.12%	80.00%	A	96.93%	80.00%
Project Management						
Avg. number IT projects (greater than 40 hours effort)	13	13		N/A	7	
% on track	93.92%	93.83%	90.00%	A	65.00%	90.00%
Emails						
Number	8,312,179	9,024,850		N/A	3,924,005	
SPAM blocked	7,250,855	7,890,426		N/A	3,386,482	
Viruses blocked	207,606	320,180		N/A	115,996	
% SPAM	87.23%	87.43%		N/A	86.30%	
% viruses	2.50%	3.55%		N/A	2.96%	
Servers						
Avg. number	60	63		N/A	67.00	
% availability (including maintenance)	99.15%	99.75%	99.00%	A	99.80%	99.00%

Alpharetta is a member of ICMA's (International City/County Management Association) performance measurement consortium which tracks data from various service units (e.g. police, fire, etc.) and allows for the comparison and exchange of data with other local governments within the consortium as well as nationwide. Many of the Targets included above represent ICMA averages.

LEGEND

- A = met or exceeded target
- B = within 15% of target
- C = missed target by more than 15%

The Department identified errors in the stated measures after printing but prior to distribution. The electronic document has been updated accordingly.



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E-911 Fund

The Organizational Chart is included under the *Public Safety* tab of this document.

5-YEAR FINANCIAL SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2012
PUBLIC SAFETY DEPARTMENT
E-911 FUND (FUND 215)
Five-year Financial Summary**

	Actual FY 2008	Actual FY 2009	Actual FY 2010	Amended Budget FY 2011	Recommended Budget FY 2012
Revenue	\$ 2,297,901	\$ 2,414,847	\$ 2,564,622	\$ 4,777,191	\$ 2,777,659
<i>% Change</i>		5.1%	6.2%	86.3%	-41.9%
<i>average 5 year percent change</i>		13.9%			
Expenditures	\$ 1,636,157	\$ 2,224,433	\$ 2,114,096	\$ 4,777,191	\$ 2,777,659
<i>% Change</i>		36.0%	-5.0%	126.0%	-41.9%
<i>average 5 year percent change</i>		28.8%			

Budget figures may include non-operating accounts such as reserve and carryforward fund balance. For an accurate comparison to prior-year actual activity, these accounts should be removed from the budgetary figures.

FUND BUDGET SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2012
PUBLIC SAFETY DEPARTMENT
E-911 COMMUNICATIONS
BUDGET REQUEST BY ACCOUNT**

Amended FY 2011 to FY 2012

Notes	ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	ADOPTED BUDGET FY 2011	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2011	RECOMMENDED BUDGET FY 2012	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Revenue									
	Charges for Services:								
	E-911 Service Fees (land lines)	\$ 755,401	\$ 810,167	\$ 718,361	\$ -	\$ 718,361	\$ 800,000	11.4%	\$ 81,639
	E-911 Service Fees (cell phones)	1,231,078	1,191,158	1,000,000	-	1,000,000	1,315,000	31.5%	315,000
	Intergovernmental:								
	City of Milton	393,675	551,065	606,787	-	606,787	660,400	8.8%	53,613
	Interest:	34,693	11,147	2,000	-	2,000	2,259	13.0%	259
	Miscellaneous:	-	1,084	-	-	-	-	-	-
	Other:								
	General Fund (subsidy)	-	-	-	-	-	-	-	-
	Budgeted Fund Balance	-	-	1,775,043	675,000	2,450,043	-	-100.0%	(2,450,043)
	Total Revenue	\$ 2,414,847	\$ 2,564,622	\$ 4,102,191	\$ 675,000	\$ 4,777,191	\$ 2,777,659	-41.9%	\$ (1,999,532)

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2012
PUBLIC SAFETY DEPARTMENT
E-911 COMMUNICATIONS
BUDGET REQUEST BY ACCOUNT**

Amended FY 2011 to FY 2012

Notes	ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	ADOPTED BUDGET FY 2011	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2011	RECOMMENDED BUDGET FY 2012	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Expenditures									
(1)	Personnel Services:								
	Salary	\$ 988,737	\$ 1,057,106	\$ 1,161,693	\$ -	\$ 1,161,693	\$ 1,312,562	13.0%	\$ 150,869
	Benefits	367,535	447,659	496,472	-	496,472	535,053	7.8%	38,581
	subtotal	\$ 1,356,271	\$ 1,504,764	\$ 1,658,165	\$ -	\$ 1,658,165	\$ 1,847,615	11.4%	\$ 189,450
Maintenance and Operations:									
(2)	Professional Development	\$ 3,460	\$ 2,339	\$ 7,500	\$ -	\$ 7,500	\$ 15,000	100.0%	\$ 7,500
(3)	Professional Fees	18,641	2,432	5,000	-	5,000	8,000	60.0%	3,000
(4)	Equipment R&M	440	-	6,000	-	6,000	31,983	433.1%	25,983
(5)	Facility R&M	2,210	-	2,500	-	2,500	8,500	240.0%	6,000
	Building Lease	-	37,722	37,722	-	37,722	37,750	0.1%	28
(6)	Communications	322,906	420,047	359,080	-	359,080	372,000	3.6%	12,920
	Advertising	1,363	150	2,000	-	2,000	2,000	0.0%	-
	Printing	(178)	4,408	6,000	-	6,000	6,000	0.0%	-
(7)	Travel	2,182	2,275	4,000	-	4,000	10,000	150.0%	6,000
(8)	Maintenance Contracts	110,508	2,406	63,682	-	63,682	170,843	168.3%	107,161
(9)	IT Professional Services	-	72,140	92,499	-	92,499	144,428	56.1%	51,929
	General Supplies	4,574	5,738	10,500	-	10,500	11,500	9.5%	1,000
	Uniforms	458	-	2,000	-	2,000	2,500	25.0%	500
(10)	Utilities	39,100	39,181	56,500	-	56,500	62,316	10.3%	5,816
	Food/Meals	-	-	-	-	-	-	-	-
(11)	Small Equipment	2,564	8,212	14,000	-	14,000	22,224	58.7%	8,224
	IT Computer Refresh	-	12,284	-	-	-	-	-	-
	Non-Recurring	-	-	-	-	-	-	-	-
	subtotal	\$ 508,228	\$ 609,332	\$ 668,983	\$ -	\$ 668,983	\$ 905,044	35.3%	\$ 236,061
Capital:									
(12)	Machinery & Equipment	\$ 359,934	\$ -	\$ -	\$ -	\$ -	\$ 25,000	-	\$ 25,000
	subtotal	\$ 359,934	\$ -	\$ -	\$ -	\$ -	\$ 25,000	-	\$ 25,000

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2012
PUBLIC SAFETY DEPARTMENT
E-911 COMMUNICATIONS
BUDGET REQUEST BY ACCOUNT**

Amended FY 2011 to FY 2012

Notes	ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	ADOPTED BUDGET FY 2011	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2011	RECOMMENDED BUDGET FY 2012	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
	Other:								
	Non-Allocated/Reserve	\$ -	\$ -	\$ -	\$ 675,000	\$ 675,000	\$ -	-100.0%	\$ (675,000)
	Transfer to Capital Project Fund	-	-	1,775,043	-	1,775,043	-	-100.0%	(1,775,043)
	subtotal	\$ -	\$ -	\$ 1,775,043	\$ 675,000	\$ 2,450,043	\$ -	-100.0%	\$ (2,450,043)
	Total Expenditures	\$ 2,224,433	\$ 2,114,096	\$ 4,102,191	\$ 675,000	\$ 4,777,191	\$ 2,777,659	-41.9%	\$ (1,999,532)
	Full-time Equivalent Positions	20.0	21.0	21.0		21.0	21.0	<i>base</i>	
		-	-	-		-	3.0	<i>new positions</i>	(1)
		20.0	21.0	21.0		21.0	24.0		

- Notes**
- (1) Variance due primarily to wage increases associated with the 2% performance-based merit program scheduled for April 1, 2012 (contingent upon a mid-year review of revenue trends), increases in group insurance costs, and the addition of three new positions to augment service levels (two Communication Officer positions; one Communication Shift Supervisor position).
 - (2) Variance due primarily to additional funding for employee training.
 - (3) Variance due primarily to additional funding for applicant testing fees and background checks (new positions).
 - (4) Variance due primarily to additional funding for general equipment repair/maintenance costs and the reallocation of radio maintenance costs from the General Fund pursuant to HB 280.
 - (5) Variance due primarily to additional funding for facility repair/maintenance costs.
 - (6) Variance due primarily to additional funding for Bellsouth service fees and Wireless Subscription (Phase II) fees.
 - (7) Variance due primarily to additional funding for employee training and associated travel requirements.
 - (8) Variance due primarily to the reallocation of various activities (Code Red Alert maintenance; Fulton County radio maintenance; etc.) from the General Fund pursuant to HB 280.
 - (9) Variance due primarily to the reallocation of various maintenance contracts costs (e.g. American Fiber, CAD - OSSl) to other departments based on updated allocation methodologies (e.g. user licenses, etc.) and the reallocation of various activities (OSSl maintenance; Commander Siren weather monitoring system maintenance; etc.) from the General Fund pursuant to HB 280.
 - (10) Variance is based on current year-to-date expenditures and the GA Power rate increase that occurred in the first quarter of 2011. Additional rate increases are scheduled for January 1, 2012 and 2013.
 - (11) Variance due primarily to additional funding for general small equipment needs.
 - (12) Variance due primarily to the replacement of one Netlock GPS time coordination device that is used to time sync all the computers, recorders, and telephone devices.

REVENUE SUMMARY BY ACCOUNT

City of Alpharetta

Budget: FY 2012
 Statement: Revenue Summary by Account

Project #/Title		Account Details			FY 2011 Amended Budget	FY 2012 Recommended Budget
		Title	Account Detail			
215	0000	361.00	00	Interest	\$ 2,000	\$ 2,259
215	0000	395.00	00	Budgeted Fund Balance	2,450,043	-
215	3210	342.50	00	E-911 Service Fees (land lines)	718,361	800,000
215	3210	342.51	00	E-911 Service Fees (cell phones)	1,000,000	1,315,000
215	3800	337.05	10	City of Milton Intergovernmental Agreement	606,787	660,400
				Total	\$ 4,777,191	\$ 2,777,659

EXPENDITURE SUMMARY **BY PROJECT**

City of Alpharetta

Budget:

FY 2012

Statement:

Expenditure Summary by Project (Maintenance and Operations/Capital)

ACCOUNT DESCRIPTION	FY 2011 Project Budget Amended	FY 2012 Project Budget Request	E-911 Employee Expenses	E-911 ER Call Operations	E-911 Support Services
			3800EE	380012	3800SS
Professional Development	\$ 7,500	\$ 15,000	\$ 15,000	\$ -	\$ -
Professional Fees	5,000	8,000	5,000	3,000	-
Equipment R&M	6,000	31,983	-	8,983	23,000
Facility R&M	2,500	8,500	-	8,500	-
Building Lease	37,722	37,750	-	37,750	-
Communications	359,080	372,000	-	372,000	-
Advertising	2,000	2,000	-	2,000	-
Printing	6,000	6,000	-	6,000	-
Travel	4,000	10,000	10,000	-	-
Maintenance Contracts	63,682	170,843	-	62,843	108,000
IT Professional Services	92,499	144,428	-	39,367	105,061
General Supplies	10,500	11,500	-	11,500	-
Uniforms	2,000	2,500	2,500	-	-
Utilities	56,500	62,316	-	62,316	-
Food/Meals	-	-	-	-	-
Small Equipment	14,000	22,224	6,500	15,724	-
IT Computer Refresh	-	-	-	-	-
Non-Recurring	-	-	-	-	-
Machinery & Equipment	-	25,000	-	25,000	-
TOTAL	\$ 668,983	\$ 930,044	\$ 39,000	\$ 654,983	\$ 236,061

EXPENDITURE DETAIL **BY PROJECT**

City of Alpharetta

Budget: FY 2012

Statement: Expenditure Detail by Project (Maintenance and Operations/Capital)

					FY 2011 Adopted	FY 2012		
Project #/Title	Account Number			Title	Account Detail	Budget	Recommended Budget	
Employee Expenses 3800EE	215	3800	521.10 00	Professional Development	Training	7,500	15,000	
					Subscriptions	-	-	
						subtotal	7,500	15,000
	215	3800	521.20 00	Professional Fees	Applicant Testing	1,000	2,500	
					Applicant Background Checks	1,000	2,500	
						subtotal	2,000	5,000
	215	3800	523.20 00	Communications	Pager Service	-	-	
					Cell Phone Service	-	-	
						subtotal	-	-
	215	3800	523.50 00	Travel	Training-Related Travel	4,000	10,000	
					subtotal	4,000	10,000	
215	3800	531.17 00	Uniforms	Uniforms	2,000	2,500		
					subtotal	2,000	2,500	
215	3800	531.60 00	Small Equipment	Small Equipment	4,000	6,500		
					subtotal	4,000	6,500	
215	3800	542.10 00	Machinery & Equipment		-	-		
					subtotal	-	-	
					Total	\$ 19,500	\$ 39,000	
ER Call Operations 380012	215	3800	521.20 00	Professional Fees	Datamax (GCIC software)	-	-	
					GTA Fees (GCIC connection)	-	-	
					Language Line	3,000	3,000	
					Tele Wiring	-	-	
					Telecom (Bahman)	-	-	
					Misc Exp	-	-	
						subtotal	3,000	3,000
	215	3800	522.20 10	Equipment R & M	General R&M	2,000	2,000	
					DPS (Printer R&M)	-	-	
					Other Equipment Repair	4,000	6,983	
					subtotal	6,000	8,983	
215	3800	522.20 50	Facilities R&M	R&M	2,500	8,500		
					subtotal	2,500	8,500	

City of Alpharetta

Budget: FY 2012

Statement: Expenditure Detail by Project (Maintenance and Operations/Capital)

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted	FY 2012
				Budget	Recommended Budget
215	3800 522.31 00	Building Rental	Lease for Building Space	37,722	37,750
				37,722	37,750
215	3800 523.30 00	Advertising	Recruitment Advertising	2,000	2,000
			Bid Advertising	-	-
			subtotal	2,000	2,000
215	3800 523.85 01	Maintenance Contracts	GCIC	-	-
			SUNGUARD (CAD - OSSI)	-	-
			MEDICAL PRIORITY DISPATCH	-	-
			Copier Maintenance (DTGroup)	622	2,000
			Sprint Connectivity	7,000	-
			Microsoft Enterprise Licensing	-	-
			Netmotion	-	-
			Google (Postini)	-	-
			GRM Document Storage	-	161
			American Fiber Systems (SurfControl-Internet Filtering)	-	-
			ESRI (GIS Tools)	-	-
			ISS (Firewall)	-	-
			McAfee	-	-
			Freeance (GIS Tools)	-	-
			Motorola	-	-
			Janitorial Contract	-	-
			Diskeeper (workstation defrag)	-	-
			Other Services	2,060	682
			Meteorologix	-	-
			Coffee Service	-	-
			AT&T Phone System Maint Contract	54,000	60,000
			subtotal	63,682	62,843
215	3800 523.20 00	Communications	TDD Service	2,000	2,000
			Bellsouth Service	220,000	225,000
			Long Distance	-	-
			Wireless Subscriptions (Phase II)	137,080	145,000
			subtotal	359,080	372,000
215	3800 523.40 00	Printing	Various Printing	6,000	6,000
			subtotal	6,000	6,000
215	3800 523.90 00	IT Professional Services	American Fiber Systems	22,000	-
			Bellsouth Service	-	-
			Critical Components	-	-
			Dell - System conf mgmt	63	-
			DPS (Printer R&M)	312	-
			GRM Document Storage	161	-

City of Alpharetta

Budget: FY 2012

Statement: Expenditure Detail by Project (Maintenance and Operations/Capital)

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted	FY 2012
				Budget	Recommended Budget
			CISCO NETWORK TECHNICAL SUPPORT	724	716
			WORKSTATION/SERVER BACKUP & DISASTER	167	206
			ANTI-VIRUS SOFTWARE MAINTENANCE/RENEWAL	221	59
			CITY INTERNET CIRCUIT CONNECTION -	-	47
			DATA CENTER APC/MGE UPS SYSTEM	-	105
			WORKSTATION DEFRAGMENTOR SOFTWARE	89	80
			DISASTER RECOVERY EMAIL MGMT SOFTWARE	338	349
			CITYWIDE MICROSOFT LICENSING	1,902	2,026
			EMAIL ARCHIVING SOFTWARE	-	76
			GIS MOBILE FIELD MAPPING & DATA COLLECTION	744	814
			DATABASE MANAGEMENT SOFTWARE	74	115
			BLACKBERRY SERVER MAINTENANCE/RENEWAL	-	30
			DATA CENTER FIRE SUPPRESSION SYSTEM -	-	21
			EMAIL FILTERING SERVICES	514	222
			WEB FILTERING SERVICES	-	68
			IP MONITORING SOFTWARE	208	12
			NETWORK MONITORING SOFTWARE	-	31
			TELEPHONE WIRING SERVICES	208	206
			NETWORK CONSULTING SERVICES	416	412
			CISCO NETWORK SUPPORT SERVICES	416	618
			LP360 LIDAR GIS SOFTWARE/SERVER	-	33
			WEBSITE OUTAGE MONITORING SERVICE	-	4
			GIS PARCEL BUILDING SOFTWARE	-	182
			TELEPHONY SUPPORT SERVICES	457	824
			PHONE EQUIPMENT MAINTENANCE & SUPPORT	510	492
			VMWARE ENVIRONMENT TECHNICAL SUPPORT	125	72
			WORKSTATION/SERVER BACKUP & DISASTER	-	21
			VIRTUAL SERVER LICENSING & SUPPORT	256	113
			EMPLOYEE SELF SERVICE SOFTWARE	-	39
			ENTERPRISE LICENSING FOR PASSWORD	-	51
			CITY INTERNET CIRCUIT CONNECTION	522	488
			COMPUTER AIDED DISPATCH SOFTWARE	49,134	19,513
			911 RECORDING SOFTWARE MAINTENANCE &	4,200	5,000
			EMERGENCY MEDICAL DISPATCHER SOFTWARE	3,012	3,012
			PAGER SERVICES	412	509
			LONG DISTANCE SERVICE	206	196
			CELL PHONE SERVICE	1,908	1,088
			DATA CARD SERVICE	3,200	1,517
			subtotal	92,499	39,367

City of Alpharetta

Budget: FY 2012

Statement: Expenditure Detail by Project (Maintenance and Operations/Capital)

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
215	3800 531.10 00	General Supplies	Office Supplies	5,000	6,000
			Janitorial Supplies	2,500	2,500
			Maps, Atlases, & Directories	3,000	3,000
			subtotal	10,500	11,500
215	3800 531.20 00	Utilities	Electric	45,000	50,000
			Garbage	8,000	8,816
			Gas	2,400	2,400
			Water	1,100	1,100
			subtotal	56,500	62,316
215	3800 531.60 00	Small Equipment	Small Equipment	10,000	15,000
			PRINTER REPLACEMENTS / REPAIR	-	124
			CELL PHONE EQUIPMENT	-	600
			DATA CARD EQUIPMENT	-	-
			EQUIPMENT REPLACEMENT - MISC HARDWARE	-	-
			subtotal	10,000	15,724
215	3800 531.60 01	IT Computer Refresh	Workstation Replacement	-	-
			Server/VM Ware	-	-
			subtotal	-	-
215	3800 542.10 00	Machinery & Equipment	Motorola Replacement	-	-
			Netlock GPS Time Coordination Replacement	-	25,000
			Headset Replacement	-	-
			Spare Parts Inventory	-	-
			911 Phone System Replacement	-	-
			subtotal	-	25,000
215	3800 531.30 00	Food/Meals	Food	-	-
			subtotal	-	-
215	3800 532.40 00	Non-Recurring	Employee Recognition	-	-
			subtotal	-	-
		Total		\$ 649,483	\$ 654,983
Support Services	215 3800 521.20 00	Professional Fees		-	-
3800SS			subtotal	-	-
	215 3800 522.20 10	Equipment R & M	Radios	-	15,000
			Atlanta Communications (911 Radios)	-	8,000
			subtotal	-	23,000
<i>City of Alpharetta costs - not a part of Milton Intergovernmental Agreement</i>	215 3800 523.30 00	Advertising		-	-
			subtotal	-	-
	215 3800 523.85 01	Maintenance Contracts	Code Red Maint (Emergency Comm. Network)	-	15,000
			Fulton County Radio System	-	68,000
			Weather Monitoring	-	5,000
			Atlanta Communications (911 Radios)	-	20,000

City of Alpharetta

Budget: FY 2012

Statement: Expenditure Detail by Project (Maintenance and Operations/Capital)

Project #/Title	Account Number	Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
			<i>subtotal</i>	-	108,000
215	3800 523.90 00	IT Professional Services	OSSI Software Maint. (CAD, etc.)	-	104,236
			Commander Siren Maint (weather alert software)	-	825
			<i>subtotal</i>	-	105,061
215	3800 523.20 00	Communications		-	-
			<i>subtotal</i>	-	-
215	3800 531.10 00	General Supplies		-	-
			<i>subtotal</i>	-	-
215	3800 531.20 00	Utilities		-	-
			<i>subtotal</i>	-	-
Total				\$ -	\$ 236,061
Grand Total				\$ 668,983	\$ 930,044



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IMPACT FEE FUND

5-YEAR FINANCIAL SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2012
IMPACT FEE FUND (FUND 270)
Five-Year Financial Summary**

	Actual FY 2008	Actual FY 2009	Actual FY 2010	Amended Budget FY 2011	Recommended Budget FY 2012
Revenue	\$ 510,594	\$ 606,090	\$ 107,079	\$ 745,608	\$ 272,500
<i>% Change</i>		18.7%	-82.3%	596.3%	-63.5%
<i>average 5-year % change</i>		117.3%			
Expenditures	\$ 2,014,723	\$ 236,755	\$ 104,486	\$ 745,608	\$ 272,500
<i>% Change</i>		-88.2%	-55.9%	613.6%	-63.5%
<i>average 5-year % change</i>		101.5%			

Budget figures may include non-operating accounts such as reserve and carryforward fund balance. For an accurate comparison to prior-year actual activity, these accounts should be removed from the budgetary figures.

FUND BUDGET SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2012
IMPACT FEE FUND (FUND 270)
BUDGET REQUEST BY ACCOUNT**

Amended FY 2011 to FY 2012

Notes	ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	ADOPTED BUDGET FY 2011	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2011	RECOMMENDED BUDGET FY 2012	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Revenue									
	Charges for Services:								
	Impact Fees								
	Streets/Highways	\$ 277,880	\$ 53,490	\$ 7,500	\$ -	\$ 7,500	\$ 7,500	0.0%	\$ -
	Recreation/Parks	138,024	23,336	7,500	-	7,500	7,500	0.0%	-
	Public Safety	175,943	27,660	15,000	-	15,000	15,000	0.0%	-
	Interest:	14,243	2,593	2,500	-	2,500	2,500	0.0%	-
	Other:								
	Budgeted Fund Balance	-	-	468,400	244,708	713,108	240,000	-66.3%	(473,108)
	Total Revenue	\$ 606,090	\$ 107,079	\$ 500,900	\$ 244,708	\$ 745,608	\$ 272,500	-63.5%	\$ (473,108)
Expenditures									
	Other:								
	Impact Fee Administration	\$ 17,755	\$ 3,135	\$ 900	\$ -	\$ 900	\$ 900	0.0%	\$ -
(1)	Transfer to Debt Svc. Fund	219,000	101,351	500,000	-	500,000	271,600	-45.7%	(228,400)
	Non-Allocated/Reserve								
	Streets/Highways	-	-	-	122,946	122,946	-	-100.0%	(122,946)
	Recreation/Parks	-	-	-	50,929	50,929	-	-100.0%	(50,929)
	Public Safety	-	-	-	70,833	70,833	-	-100.0%	(70,833)
	Total Expenditures	\$ 236,755	\$ 104,486	\$ 500,900	\$ 244,708	\$ 745,608	\$ 272,500	-63.5%	\$ (473,108)

Notes:

- (1) Impact Fee monies are transferred to the Debt Service Fund to offset debt service on general obligation bonds issued to fund system improvements (recreation/parks, streets, and public safety).



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DRUG ENFORCEMENT AGENCY FUND

5-YEAR FINANCIAL SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2012
PUBLIC SAFETY DEPARTMENT
DRUG ENFORCEMENT AGENCY FUND (FUND 210)
Five-Year Financial Summary**

	Actual FY 2008	Actual FY 2009	Actual FY 2010	Amended Budget FY 2011	Recommended Budget FY 2012
Revenue	\$ 214,769	\$ 410,919	\$ 511,494	\$ 833,982	\$ 250,000
<i>% Change</i>		91.3%	24.5%	63.0%	-70.0%
<i>average 5-year % change</i>		27.2%			
Expenditures	\$ 87,222	\$ 271,654	\$ 279,703	\$ 833,982	\$ 250,000
<i>% Change</i>		211.4%	3.0%	198.2%	-70.0%
<i>average 5-year % change</i>		85.6%			

Budget figures may include non-operating accounts such as reserve and carryforward fund balance. For an accurate comparison to prior-year actual activity, these accounts should be removed from the budgetary figures.

FUND BUDGET SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2012
PUBLIC SAFETY DEPARTMENT
DRUG ENFORCEMENT AGENCY FUND (FUND 210)
BUDGET REQUEST BY ACCOUNT**

Amended FY 2011 to FY 2012

Notes	ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	ADOPTED BUDGET FY 2011	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2011	RECOMMENDED BUDGET FY 2012	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Revenue									
	Fines & Forfeitures:								
(1)	Confiscation	\$ 399,093	\$ 507,289	\$ 50,000	\$ -	\$ 50,000	\$ 50,000	0.0%	-
	Interest:	11,826	3,142	2,500	-	2,500	2,500	0.0%	-
	Other:								
	Miscellaneous Revenue	-	1,064	-	-	-	-	-	-
(1)	Budgeted Fund Balance	-	-	197,500	583,982	781,482	197,500	-74.7%	(583,982)
	Total Revenue	\$ 410,919	\$ 511,494	\$ 250,000	\$ 583,982	\$ 833,982	\$ 250,000	-70.0%	\$ (583,982)
Expenditures									
	Maintenance and Operations:								
	Professional Development	\$ 23,640	\$ 48,750	\$ 25,000	\$ (6,887)	\$ 18,113	\$ 25,000	38.0%	\$ 6,887
	Professional Fees	550	-	12,000	-	12,000	12,000	0.0%	-
	Vehicle R&M	-	-	-	-	-	-	-	-
	Travel	2,781	6,395	12,000	-	12,000	10,403	-13.3%	(1,597)
	IT Professional Services	-	-	-	6,887	6,887	1,597	-76.8%	(5,290)
	General Supplies	-	-	-	-	-	5,000	-	5,000
	Uniforms	16,305	586	10,000	-	10,000	5,000	-50.0%	(5,000)
	Non-Recurring	-	-	-	22,573	22,573	-	-100.0%	(22,573)
	Small Equipment	113,656	103,983	100,000	60,182	160,182	100,000	-37.6%	(60,182)
	subtotal	\$ 156,931	\$ 159,713	\$ 159,000	\$ 82,755	\$ 241,755	\$ 159,000	-34.2%	\$ (82,755)
	Capital:								
	Command & Control Center	\$ 114,723	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
	Machinery	-	119,990	91,000	501,227	592,227	91,000	-84.6%	(501,227)
	subtotal	\$ 114,723	\$ 119,990	\$ 91,000	\$ 501,227	\$ 592,227	\$ 91,000	-84.6%	\$ (501,227)

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2012
PUBLIC SAFETY DEPARTMENT
DRUG ENFORCEMENT AGENCY FUND (FUND 210)
BUDGET REQUEST BY ACCOUNT**

Amended FY 2011 to FY 2012

Notes	ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	ADOPTED BUDGET FY 2011	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2011	RECOMMENDED BUDGET FY 2012	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
	Other:								
	Non-Allocated/Reserve	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
	subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
	Total Expenditures	\$ 271,654	\$ 279,703	\$ 250,000	\$ 583,982	\$ 833,982	\$ 250,000	-70.0%	\$ (583,982)

Notes:

- (1) Annual confiscation revenue appropriations are estimated herein at conservatively minor amounts due to their non-standard collection pattern. The annual budget will rely primarily upon available fund balance (i.e. revenue collections in excess of expenditures/commitments). Revenue collection in excess of the minor amounts budgeted will further augment available fund balance.

HOTEL/MOTEL FUND

5-YEAR FINANCIAL SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2012
HOTEL/MOTEL FUND (FUND 275)
Five-Year Financial Summary**

	Actual FY 2008	Actual FY 2009	Actual FY 2010	Amended Budget FY 2011	Recommended Budget FY 2012
Revenue	\$ 3,674,176	\$ 3,062,307	\$ 2,831,888	\$ 2,750,000	\$ 3,100,000
<i>% Change</i>		-16.7%	-7.5%	-2.9%	12.7%
<i>average 5-year % change</i>		-3.6%			
Expenditures	\$ 3,674,176	\$ 3,062,307	\$ 2,831,888	\$ 2,750,000	\$ 3,100,000
<i>% Change</i>		-16.7%	-7.5%	-2.9%	12.7%
<i>average 5-year % change</i>		-3.6%			

FUND BUDGET SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2012
HOTEL/MOTEL FUND (FUND 275)
BUDGET REQUEST BY ACCOUNT**

Amended FY 2011 to FY 2012

Notes	ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	ADOPTED BUDGET FY 2011	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2011	RECOMMENDED BUDGET FY 2012	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Revenue									
	Other Taxes:								
	Hotel/Motel Taxes	\$ 3,062,307	\$ 2,831,888	\$ 2,750,000	-	\$ 2,750,000	\$ 3,100,000	12.7%	\$ 350,000
	Total Revenue	\$ 3,062,307	\$ 2,831,888	\$ 2,750,000	-	\$ 2,750,000	\$ 3,100,000	12.7%	\$ 350,000
Expenditures									
	Other:								
	Alpharetta Business Community	\$ 510,487	\$ 472,076	\$ 458,425	-	\$ 458,425	\$ 516,770	12.7%	\$ 58,345
	Alpharetta Convention & Visitor's Bureau	1,326,897	1,227,057	1,191,575	-	1,191,575	1,343,230	12.7%	151,655
	City of Alpharetta	1,224,923	1,132,755	1,100,000	-	1,100,000	1,240,000	12.7%	140,000
	Total Expenditures	\$ 3,062,307	\$ 2,831,888	\$ 2,750,000	-	\$ 2,750,000	\$ 3,100,000	12.7%	\$ 350,000



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DEBT SERVICE FUND

5-YEAR FINANCIAL SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2012
DEBT SERVICE FUND (FUND 410)
Five-Year Financial Summary**

	Actual FY 2008	Actual FY 2009	Actual FY 2010	Amended Budget FY 2011	Recommended Budget FY 2012
Revenue	\$ 9,635,862	\$ 16,702,612	\$ 7,473,273	\$ 9,593,815	\$ 11,520,045
<i>% Change</i>		73.3%	-55.3%	28.4%	20.1%
<i>average 5-year % change</i>		16.6%			
Expenditures	\$ 9,696,456	\$ 18,475,869	\$ 9,537,400	\$ 9,593,815	\$ 11,520,045
<i>% Change</i>		90.5%	-48.4%	0.6%	20.1%
<i>average 5-year % change</i>		15.7%			
Fiscal Year 2009 included bond refunding activity.					

FUND BUDGET SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2012
DEBT SERVICE FUND (FUND 410)
BUDGET REQUEST BY ACCOUNT**

Amended FY 2011 to FY 2012

Notes	ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	ADOPTED BUDGET FY 2011	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2011	RECOMMENDED BUDGET FY 2012	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Revenue									
	Property Taxes:								
	Current Year	\$ 6,999,581	\$ 6,869,812	\$ 6,621,000	\$ -	\$ 6,621,000	\$ 6,356,000	-4.0%	\$ (265,000)
	Delinquent	54,287	121,725	-	-	-	75,000	-	75,000
	Motor Vehicle	330,207	296,528	225,900	-	225,900	277,000	22.6%	51,100
	Delinquent	65,395	48,426	-	-	-	-	-	-
	Interest:	265,630	35,431	50,000	-	50,000	20,000	-60.0%	(30,000)
	Other:								
	Miscellaneous	185	-	-	-	-	-	-	-
	Transfer-In (Impact Fee Fund)	219,000	101,351	500,000	-	500,000	271,600	-45.7%	(228,400)
	Transfer-In (Bond IV Fund)	-	-	-	-	-	-	-	-
	Budgeted Fund Balance	-	-	2,196,915	-	2,196,915	4,520,445	105.8%	2,323,530
	Refunding Bond Proceeds								
	General Obligation, Series 2009	8,620,000	-	-	-	-	-	-	-
	Dev. Authority, Series 2009	148,326	-	-	-	-	-	-	-
	Total Revenue	\$ 16,702,612	\$ 7,473,273	\$ 9,593,815	\$ -	\$ 9,593,815	\$ 11,520,045	20.1%	\$ 1,926,230

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2012
DEBT SERVICE FUND (FUND 410)
BUDGET REQUEST BY ACCOUNT**

Amended FY 2011 to FY 2012

Notes	ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	ADOPTED BUDGET FY 2011	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2011	RECOMMENDED BUDGET FY 2012	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Expenditures									
	Maintenance & Operations:								
	Professional Services	\$ 3,000	\$ 5,000	\$ 5,000	\$ -	\$ 5,000	\$ 5,000	0.0%	\$ -
	Debt Service (Principal & Interest)								
	City of Alpharetta								
	General Obligation Bonds (GO)								
	Series 1992	2,234,875	2,241,825	-	-	-	-	-	-
	Series 1998	3,869,925	-	-	-	-	-	-	-
	Series 2003 (refunding)	1,352,881	1,357,581	3,618,619	-	3,618,619	3,667,494	1.4%	48,875
	Series 2006	2,097,525	2,080,663	2,067,738	-	2,067,738	2,058,538	-0.4%	(9,200)
	Series 2009 (refunding)	-	3,766,415	3,776,650	-	3,776,650	1,363,250	-63.9%	(2,413,400)
	Development Authority of Alpharetta								
	Series 1998	139,278	-	-	-	-	-	-	-
	Series 2009 (refunding)	-	83,847	125,808	-	125,808	125,763	0.0%	(45)
	Current Refunding								
	Series 1998 (GO)	8,624,872	2,069	-	-	-	-	-	-
	Series 1998 (Dev. Auth.)	153,513	-	-	-	-	-	-	-
	Other Uses:								
	(1) Transfer to Capital Project Fund	-	-	-	-	-	4,300,000	-	4,300,000
	Total Expenditures	\$ 18,475,869	\$ 9,537,400	\$ 9,593,815	\$ -	\$ 9,593,815	\$ 11,520,045	20.1%	\$ 1,926,230

Notes:

(1) The city's General Fund transferred over \$6.0M to smooth the tax levy necessary to support escalating debt service requirements from 2007-2011. The figure represents the available balance that can be utilized for capital initiatives.

SOLID WASTE FUND

The Organizational Chart is included under the *Finance* tab of this document.

5-YEAR FINANCIAL SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2012
FINANCE DEPARTMENT
SOLID WASTE FUND (FUND 540)
Five-Year Financial Summary**

	Actual FY 2008	Actual FY 2009	Actual FY 2010	Amended Budget FY 2011	Recommended Budget FY 2012
Revenue	\$ 2,712,912	\$ 2,664,165	\$ 2,652,118	\$ 3,321,776	\$ 3,063,160
<i>% Change</i>		-1.8%	-0.5%	25.2%	-7.8%
<i>average 5-year % change</i>		3.8%			
Expenditures	\$ 2,499,485	\$ 2,525,644	\$ 2,677,689	\$ 3,321,776	\$ 3,063,160
<i>% Change</i>		1.0%	6.0%	24.1%	-7.8%
<i>average 5-year % change</i>		5.8%			

Budget figures may include non-operating accounts such as reserve and carryforward fund balance. For an accurate comparison to prior-year actual activity, these accounts should be removed from the budgetary figures.

FUND BUDGET SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2012
FINANCE DEPARTMENT
SOLID WASTE FUND (FUND 540)
BUDGET REQUEST BY ACCOUNT**

Amended FY 2011 to FY 2012

Notes	ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	ADOPTED BUDGET FY 2011	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2011	RECOMMENDED BUDGET FY 2012	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Revenue									
	Charges for Services:								
	Refuse Collection Fees	\$ 2,243,158	\$ 2,243,793	\$ 2,625,000	\$ -	\$ 2,625,000	\$ 2,685,000	2.3%	60,000
	Tag Fees	1,745	3,625	1,000	-	1,000	1,000	0.0%	-
	Commercial Hauler Fees	23,288	27,154	20,000	-	20,000	25,000	25.0%	5,000
	Environmental Fees	329,369	332,071	335,000	-	335,000	335,000	0.0%	-
	Penalties and Fees	35,640	37,926	10,000	-	10,000	10,000	0.0%	-
	Bad Check Fees	775	801	500	-	500	500	0.0%	-
	Interest:	30,191	6,749	10,276	-	10,276	6,660	-35.2%	(3,616)
	Other:								
	General Fund (subsidy/other)	-	-	-	-	-	-	-	-
	Budgeted Fund Balance	-	-	-	320,000	320,000	-	-100.0%	(320,000)
	Total Revenue	\$ 2,664,165	\$ 2,652,118	\$ 3,001,776	\$ 320,000	\$ 3,321,776	\$ 3,063,160	-7.8%	\$ (258,616)

Expenditures

(1)	Personnel Services:								
	Salaries	\$ 36,041	\$ 38,380	\$ 37,595	\$ -	\$ 37,595	\$ 38,443	2.3%	\$ 848
	Benefits	10,981	16,034	16,749	-	16,749	17,143	2.4%	394
	subtotal	\$ 47,022	\$ 54,415	\$ 54,344	\$ -	\$ 54,344	\$ 55,586	2.3%	\$ 1,242
	Maintenance and Operations:								
	Professional Development	\$ -	\$ -	\$ 1,932	\$ -	\$ 1,932	\$ 2,500	29.4%	\$ 568
(2)	Professional Fees	2,441,876	2,562,927	2,906,500	-	2,906,500	2,963,000	1.9%	56,500
	Printing	11,381	13,453	12,000	-	12,000	14,000	16.7%	2,000
	Travel	-	45	-	-	-	-	-	-
	General Supplies	21,298	22,249	27,000	-	27,000	28,074	4.0%	1,074
	subtotal	\$ 2,474,555	\$ 2,598,673	\$ 2,947,432	\$ -	\$ 2,947,432	\$ 3,007,574	2.0%	\$ 60,142

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2012
FINANCE DEPARTMENT
SOLID WASTE FUND (FUND 540)
BUDGET REQUEST BY ACCOUNT**

Amended FY 2011 to FY 2012

Notes	ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	ADOPTED BUDGET FY 2011	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2011	RECOMMENDED BUDGET FY 2012	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
	Other:								
	Bad Debt Expense	\$ 4,067	\$ 24,601	\$ -	\$ -	\$ -	\$ -	-	\$ -
	Non-Allocated/Reserve	-	-	-	320,000	320,000	-	-100.0%	(320,000)
	subtotal	\$ 4,067	\$ 24,601	\$ -	\$ 320,000	\$ 320,000	\$ -	-100.0%	\$ (320,000)
	Total Expenditures	\$ 2,525,644	\$ 2,677,689	\$ 3,001,776	\$ 320,000	\$ 3,321,776	\$ 3,063,160	-7.8%	\$ (258,616)

Full-time Equivalent Positions

1.0 1.0 1.0 1.0 1.0

Notes

- (1) Variance due primarily to wage increases associated with the 2% performance-based merit program scheduled for April 1, 2012 (contingent upon a mid-year review of revenue trends) and increases in group insurance costs.
- (2) Variance is due primarily to funding for a Recycling/Hazardous Removal Event. This event will assist homeowners with the proper disposal of items such as pesticides, poisons, mercury, flammables, paints, old electronics, and other caustic or dangerous items. This event is a component of the city's Green Initiative. This initiative is being brought to the City Council for consideration as an operating initiative.

REVENUE SUMMARY BY ACCOUNT

City of Alpharetta

Budget:

FY 2012

Statement:

Revenue Summary by Account

Project #/Title		Account Number			FY 2011 Amended Budget	FY 2012 Recommended Budget
				Title		
540	0000	361.00	00	Interest Revenues	\$ 10,276	\$ 6,660
540	0000	395.00	00	Budgeted Fund Balance	320,000	-
540	4510	324.11	00	Solid Waste Permit (penalties)	-	-
540	4510	324.41	00	Solid Waste Permit (interest)	-	-
540	4510	344.11	00	Refuse Collection Fees	2,625,000	2,685,000
540	4510	344.11	10	Tag Fees	1,000	1,000
540	4510	344.14	00	Commercial Hauler Fees	20,000	25,000
540	4510	344.17	00	Environmental Fees	335,000	335,000
540	4510	349.90	00	Penalty/Interest	10,000	10,000
540	4510	349.93	00	Bad Check Fees	500	500
				Total	\$ 3,321,776	\$ 3,063,160

EXPENDITURE SUMMARY **BY PROJECT**

City of Alpharetta

Budget:

FY 2012

Statement:

Expenditure Summary by Project (Maintenance and Operations/Capital)

ACCOUNT DESCRIPTION	FY 2011 Project Budget Amended	FY 2012 Project Budget Request	SW Employee Expenses 4510EE	Solid Waste Billing 451010
Professional Development	\$ 1,932	\$ 2,500	\$ 2,500	\$ -
Professional Fees	2,906,500	2,963,000	-	2,963,000
Printing	12,000	14,000	-	14,000
Travel	-	-	-	-
General Supplies	27,000	28,074	-	28,074
TOTAL	\$ 2,947,432	\$ 3,007,574	\$ 2,500	\$ 3,005,074

EXPENDITURE DETAIL **BY PROJECT**

City of Alpharetta

Budget: FY 2012
 Statement: Expenditure Detail by Project (Maintenance and Operations/Capital)

Project #/Title	Account Number			Title	Account Detail	FY 2011 Adopted Budget	FY 2012 Recommended Budget
Employee Expenses 4510EE	540	4510	521.10 00	Professional Development	PROFESSIONAL DEVELOPMENT	1,932	2,500
				<i>subtotal</i>		1,932	2,500
	540	4510	523.50 00	Travel	TRAVEL EXPENSES	-	-
				<i>subtotal</i>		-	-
Total						\$ 1,932	\$ 2,500
Solid Waste Administration 451010	540	4510	521.20 00	Professional Fees	REPUBLIC COLLECTION FEES	2,450,000	2,456,000
					GARBAGE TAGS	1,500	2,000
					ENVIRONMENTAL FEES	450,000	450,000
					RECYCLING/HAZARDOUS WASTE COLLECTION EVENT	-	50,000
					VANTAGE CC CHARGES	5,000	5,000
					<i>subtotal</i>		2,906,500
	540	4510	523.40 00	Printing	Data Media - printing statements	12,000	14,000
				<i>subtotal</i>		12,000	14,000
540	4510	531.10 00	General Supplies	OFFICE SUPPLIES	5,000	5,074	
				Data Media - postage for statements	22,000	23,000	
				<i>subtotal</i>		27,000	28,074
Total						\$ 2,945,500	\$ 3,005,074
Total Budget						\$ 2,947,432	\$ 3,007,574

RISK MANAGEMENT FUND

5-YEAR FINANCIAL SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2012
RISK MANAGEMENT FUND (FUND 600)
Five-Year Financial Summary**

	Actual FY 2008	Actual FY 2009	Actual FY 2010	Amended Budget FY 2011	Recommended Budget FY 2012
Revenue	\$ 856,946	\$ 760,097	\$ 1,674,386	\$ 1,886,778	\$ 1,161,500
<i>% Change</i>		-11.3%	120.3%	12.7%	-38.4%
<i>average 5-year % change</i>		20.8%			
Expenditures	\$ 856,946	\$ 760,097	\$ 1,670,865	\$ 1,886,778	\$ 1,161,500
<i>% Change</i>		-11.3%	119.8%	12.9%	-38.4%
<i>average 5-year % change</i>		20.8%			

Budget figures may include non-operating accounts such as reserve and carryforward fund balance. For an accurate comparison to prior-year actual activity, these accounts should be removed from the budgetary figures.

FUND BUDGET SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2012
RISK MANAGEMENT FUND (FUND 600)
BUDGET REQUEST BY ACCOUNT**

Amended FY 2011 to FY 2012

Notes	ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	ADOPTED BUDGET FY 2011	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2011	RECOMMENDED BUDGET FY 2012	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Revenue									
	Charges for Services:								
	Workers Comp. Charges	\$ -	\$ 425,000	\$ 480,698	\$ -	\$ 480,698	\$ 525,000	9.2%	\$ 44,302
	Other:								
	General Fund Cont./Transfer	760,097	1,249,386	726,300	-	726,300	636,500	-12.4%	(89,800)
	Budgeted Fund Balance	-	-	-	679,780	679,780	-	-100.0%	(679,780)
	Total Revenue	\$ 760,097	\$ 1,674,386	\$ 1,206,998	\$ 679,780	\$ 1,886,778	\$ 1,161,500	-38.4%	\$ (725,278)

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2012
RISK MANAGEMENT FUND (FUND 600)
BUDGET REQUEST BY ACCOUNT**

Amended FY 2011 to FY 2012

Notes	ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	ADOPTED BUDGET FY 2011	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2011	RECOMMENDED BUDGET FY 2012	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Expenditures									
Maintenance and Operations:									
	Workers Com. Administration	\$ 0	\$ 16,542	\$ -	\$ -	\$ -	-	-	\$ -
(1)	Professional Fees	61,520	40,699	50,300	-	50,300	100,000	98.8%	49,700
	<i>workers comp. medical review fees</i>								
	<i>insurance brokerage fees</i>								
	<i>actuarial analysis</i>								
	<i>risk management service fees</i>								
	Claims and Judgments	49,221	976,147	480,698	-	480,698	525,000	9.2%	44,302
	<i>reserve for current-year losses</i>								
	Bond	270	-	-	-	-	-	-	-
	Vehicle Liability	139,035	143,013	150,000	-	150,000	110,000	-26.7%	(40,000)
	<i>auto liability</i>								
	<i>auto/physical damage</i>								
	Property & Equipment Liability	52,415	45,351	50,000	-	50,000	50,000	0.0%	-
	<i>property/inland marine</i>								
	<i>equipment breakdown</i>								
	<i>inland marine</i>								
	General Liability	88,837	79,650	90,000	-	90,000	80,000	-11.1%	(10,000)
	Law Enforcement Liability	130,015	124,466	129,500	-	129,500	115,000	-11.2%	(14,500)
	Public Entity Liability	45,854	50,091	55,000	-	55,000	35,000	-36.4%	(20,000)
	<i>management liability</i>								
	<i>employment practices liability</i>								
	Workers Comp. Excess Liability	58,742	67,271	70,000	-	70,000	60,000	-14.3%	(10,000)
	Employee Benefits Liability	-	475	500	-	500	500	0.0%	-
	Criminal Liability	6,594	6,579	6,000	-	6,000	6,000	0.0%	-
	Umbrella and Excess Liability	127,594	120,581	125,000	-	125,000	80,000	-36.0%	(45,000)

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2012
RISK MANAGEMENT FUND (FUND 600)
BUDGET REQUEST BY ACCOUNT**

Amended FY 2011 to FY 2012

Notes	ACCOUNT DESCRIPTION	ACTUAL FY 2009	ACTUAL FY 2010	ADOPTED BUDGET FY 2011	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2011	RECOMMENDED BUDGET FY 2012	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)	
	Other:									
	Non-Allocated/Reserve	-		-		679,780	679,780	-	-100.0%	(679,780)
	Total Expenditures	\$ 760,097	\$ 1,670,865	\$ 1,206,998	\$ 679,780	\$ 1,886,778	\$ 1,161,500	-38.4%	\$ (725,278)	

Notes:

The Risk Management Fund was established in FY 2010 and included the one-time transfer of \$550,000 from the General Fund for prior-year claims reserve. FY 2009 represents General Fund activity.

- (1) Variance is based on a change in how the city funds insurance brokerage fees. Previously, the fees were imbedded in the insurance premiums which resulted in limited transparency. Now the fees are paid directly from the professional services account.



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APPENDIX

Alpharetta Convention & Visitors Bureau Fiscal Year 2012 Budget

**Alpharetta Convention & Visitors Bureau
Fiscal Year 2012 Recommended Budget**

Occupancy Tax Revenues	\$ 1,300,000
Interest Income	4,300
Accumulated Surplus	100,000
TOTAL REVENUE	\$ 1,404,300

Salary & Benefits	\$ 650,642
Accounting & Legal Fees	11,000
Advertising	
<i>Georgia/Metro Atlanta Ads</i>	113,510
<i>National/Regional Ads</i>	94,925
Business License	275
Computer Equipment	2,600
Business Development	
Verizon Wireless Amphitheatre	59,800
Braves	9,400
Computer Software/Maintenance	22,500
Research	3,600
Contingency Fund	35,612
Insurance	2,700
Meeting Expenses	24,146
Membership Dues	17,420
Subscriptions	1,105
Office Equipment/Leases	20,290
Office Rent (utilities, cleaning, security)	79,800
Office Supplies/Furniture	16,790
Postage & Shipping	16,200
Premiums/Gifts	29,500
Printing/Production	68,750
Taxes/Leased Equipment	2,000
Public Relations	6,250
Sponsorships/Bid Fees	36,500
Telephone & ISP	16,200
Tradeshows/Conference/Professional Development	62,035
Staff Development	750
TOTAL EXPENSES	\$ 1,404,300



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