

# Alpharetta

GEORGIA ♦ USA



# Budget

**Fiscal Year 2019**

**(July 1, 2018 through June 30, 2019)**

City of Alpharetta, GA

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# Annual Operating & Capital Budget (Line-item Budget Detail)

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for Fiscal Year 2019  
(July 1, 2018 through June 30, 2019)

# Operating and Capital Budget

## Fiscal Year 2019

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June 18, 2018

To the City Council and Citizens of Alpharetta:

We are pleased to present our Annual Operating and Capital Budget (line-item budget detail) for Fiscal Year 2019 (the “Budget”) of the City of Alpharetta, Georgia. Our recommendations are based on direction provided at the City Council Retreat as well as a thorough review of our current financial status, revenue trends, economic data, and our standard of providing top level service while maintaining our focus on keeping Alpharetta an affordable option for our citizens and stakeholders.

This budget is the culmination of years of financial stewardship by the City Council, City Administrator, city departments, and includes the following:

- ✓ Tax-burden reductions for our homeowners and business owners including:
  - Maintenance of the city’s \$40,000 homestead exemption which saves our homeowners \$2.6 million annually. This savings equates to a 1.1 mill reduction for the average homeowner (see section entitled *Taxpayer Savings* for more information).
  - Maintenance of the city’s millage rate at 5.750 mills (flat with FY 2018) including funding \$4.5 million from General Fund operations for recurring capital initiatives (e.g. milling and resurfacing of city streets; traffic equipment replacement; drainage maintenance; etc.).
- ✓ Focus on employee recruitment and retention through: (1) a reduction in group insurance premium costs to our employees via an increase in the HSA/HRA contribution made by the city to employees (increase in contribution varies between 25% to over 50%); (2) Addition of a new post-employment healthcare benefit to assist our employees in funding one of their primary cost drivers in retirement, healthcare. This benefit will require a minimum 15-year vesting (maximum benefit achieved at 25-

MAYOR  
JIM GILVIN

MAYOR PRO TEM  
DONALD F. MITCHELL

COUNCIL MEMBERS  
JASON BINDER  
BEN BURNETT  
JOHN HIPES  
DAN MERKEL  
KAREN RICHARD

CITY ADMINISTRATOR  
ROBERT J. REGUS

years<sup>1</sup>) which will further assist in not only recruitment, but also retention of our most valuable assets, our employees.

- ✓ Forecasted funding totaling \$23 million for capital investment within our city (includes the \$4.5 million in recurring capital discussed above) and described in detail under the *Capital Initiatives* section of this report.
- ✓ Continuation of the same high service levels our citizenry, business owners, and stakeholders have to expect from our city.
- ✓ Expanded service levels within multiple departments are available for your review and described in detail under the *Operating Initiatives* section of this report.

## **BUDGET PROCESS AND OVERVIEW**

The Fiscal Year 2019 Budget process was refined through an update of the city's financial condition which was presented during the City Council retreat (January 28-29, 2018). During this update, a financial plan was established which prioritized the use of available fund balance to most effectively position the city for financial success in the future. This information was also shared with the city's department directors during the budget review process.

As provided monthly to the City Council through the Financial Management Reports, the Finance Department has closely monitored our revenue and expenditure trends, indicating spending would continue to be closely managed for FY 2018 to ensure operations are funded at an acceptable level while also maximizing available funding for recurring capital initiatives (e.g. milling and resurfacing of city streets, stormwater maintenance, etc.). Accordingly, the Finance Department analyzed departmental spending needs and calculated target budgets for each department. City departments responded to the direction provided by the Finance Department and submitted base operating budgets (non-personnel) for each activity and program in line with current revenue estimates that cover the city's primary cost drivers (e.g. personnel compensation, healthcare, etc.).

The FY 2019 Budget is balanced for all funds and totals \$129 million with the breakdown by fund type as follows:

– General Fund:	\$ 72,588,199
– Special Revenue Funds:	12,729,700 (A)
– Debt Service Fund:	5,473,513
– Capital Project Funds:	21,480,065 (A)
– Solid Waste Fund:	4,017,954
– Risk Management Fund:	1,450,500
– Medical Insurance Fund:	8,670,457
– OPEB Trust Fund:	2,155,000
Total	<u>\$128,565,388</u>

(A) Amounts contained herein represent new appropriations for FY 2019. Unexpended FY 2018 appropriations for Council approved projects are re-appropriated annually pursuant to city policy.

<sup>1</sup> Credited years-of-service for current employees will count towards vesting (subject to a maximum of 15-years).

Several of the major points of the FY 2019 Budget are as follows:

- **Property Taxes:** The FY 2019 Budget is based on maintenance of the city's millage rate at 5.750 mills.

The property tax revenue estimates are net of the city's \$40,000 homestead exemption which saves our homeowners \$2.6 million annually (e.g. equates to a 1.1 mill reduction for the average homeowner). The city's homestead exemption is more than double the amounts offered from our companion cities and goes great lengths in keeping Alpharetta an affordable place to live and raise a family.

- Operating expenditures of the General Fund are up 4.9% over FY 2018. This figure includes the operating initiative funding for FY 2019<sup>2</sup>. After adjusting for the operating initiative funding, **the base operational growth totals 3%**.
  - Management of personnel and compensation program to align with current market environment:
    - ✓ Staffing level at 445.5 full-time equivalents (up one position from FY 2018; reduction of a vacant Deputy Clerk II position within Municipal Court which is offset by the addition of two positions within Community Development including a Permit Technician and an Administrative Assistant II).
    - ✓ Continuation of a performance-based merit program of 3% on April 1, 2019, per authorized/funded position (estimated cost of \$250,000 citywide<sup>3</sup>) as well as the annualized financial impact of the Public Safety Department personnel reorganization that initiated in FY 2018 (estimated cost of \$50,000). The merit program is contingent upon a mid-year review of revenue trends to determine if sufficient funding is available. Research of national and local wage growth data indicates the 3% rate is a responsible average (i.e. not among the highest or the lowest).
    - ✓ Coverage of group insurance premiums including an increase in the HSA/HRA contribution made by the city to employees (increase in contribution varies between 25% to over 50%). However, premium growth is flat overall and less than the market growth for comparably sized entities due to city claims patterns that are trending less than the industry standard.
    - ✓ Addition of a new post-employment healthcare benefit to assist our employees in funding one of their primary cost drivers during retirement, healthcare. Forecasted costs for this benefit include a one-time transfer of available funding within the Medical Insurance Fund (\$1.5 million) and the inclusion of annual funding within departments approximating 2% of payroll (\$550,000 citywide). This benefit will require a minimum 15-year vesting

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<sup>2</sup> Please refer to the Operating Initiatives section of this document for detailed descriptions).

<sup>3</sup> This represents the financial impact in FY 2019 (i.e. April-June 2019).

(maximum benefit achieved at 25-years<sup>4</sup>) which will further assist in not only recruitment, but also retention of our most valuable assets, our employees.

- Targeted growth (6% or \$835,977) in departmental maintenance and operations budgets (General Fund) including expanded service levels (Operating Initiatives<sup>5</sup>).
- The departmental operating capital/lease budget primarily represents funding for the city's capital lease obligations (fire trucks, public works and community development software, etc.) coupled with minor maintenance capital needs. The capital lease for the Finance Department accounting software was fully paid during FY 2018 which is the primary cause of the decrease in funding requests for FY 2019.
- The Other Uses category includes the following: contingency (approximately 1% of the operating budget); Risk Management claims funding (this allocation represents funding for insurance premiums; funding for claims and administration/brokerage fees has been allocated to departments through the personnel services category); funding of debt service on the Gwinnett Technical College contribution (Alpharetta campus); and continuation of funding for the Friends of the Library (\$10,000).

Please refer to the *Budget Narrative* tab for a detailed narrative of the FY 2019 Budget, including a multi-year personnel listing by department.

## **BUDGET HEARINGS**

As set forth under Georgia law and the City Code, citizen input is solicited during the process of adopting the budget through publicly advertised meetings as follows:

- April 30, 2018: Distributed the FY 2019 Mayor's Recommended Budget
- May 7, 2018: Council Meeting  
*FY 2019 Budget Work Session (operating and capital)*
- May 21, 2018: Council Meeting  
*FY 2019 Budget Work Session (capital)*
- June 4, 2018: Council Meeting  
*FY 2019 Budget Work Session (operating and capital)*
- June 11, 2018: Public Hearing and Council Meeting  
*1<sup>st</sup> reading of Budget Ordinance*  
*E-911 Resolution*
- June 18, 2018: Public Hearing and Council Meeting  
*2<sup>nd</sup> reading of Budget Ordinance*

As of submission of this budget, the City has not received a 2018 Tax Digest from the Tax Commissioner of Fulton County. However, the County has committed to its cities to provide tax digest valuations in early June. Public Hearings for the Millage Rate Levy are tentatively scheduled for July 16<sup>th</sup> and July 23<sup>rd</sup>.

<sup>4</sup> Credited years-of-service for current employees will count towards vesting (subject to a maximum of 15-years.

<sup>5</sup> Please refer to the Operating Initiatives section of this document for detailed descriptions).

## **BUDGET ISSUES AND PRIORITIES**

The FY 2019 Budget formalizes numerous key financial factors which have been themes for several years within the government:

- Bond ratings;
- Sustainability of existing services;
- Cost of government;
- Taxpayer savings;
- Debt service payments;
- Expansion of departmental service levels;
- Maintaining an effective capital improvement program;
- Proper use of fund balance; and
- Funding recurring capital from operating budget.

### **Bond Ratings**

The city's AAA bond rating was reaffirmed by *Moody's* and *Standard & Poor's* ("S&P") during July 2016 in conjunction with the sale of \$51 million (par) of City of Alpharetta General Obligation Bonds, Series 2016, for improvements aimed at alleviating traffic congestion, expanding sidewalk connectivity, improving park amenities, extending the Big Creek Greenway north to connect with Forsyth County's Greenway, and securing parkland for future active and passive park systems.

The AAA rating represents the highest rating available to municipalities and translates to significant savings to our citizens and stakeholders through reduced borrowing costs. This rating demonstrates the strongest creditworthiness relative to other US municipal or tax-exempt issuers and reflects the city's current sound financial position as well as strong financial management practices guiding our ongoing decision making. These practices are supported by formal policies to guide budget and procurement practices, capital investment, and debt management. Other positive factors include a relatively strong economic base, moderate debt burden, and manageable capital needs. The FY 2019 Budget is mindful of these factors and the importance of maintaining the highest rating, not only for our citizens but also our bondholders. Alpharetta is one of only 221 (*Moody's*)/336 (*S&P*) cities in the United States to earn an AAA bond rating.

S&P raised the city's Financial Management Assessment score from "good" to "strong" based on the city's formalized long-term financial projections (operations and capital) during 2016. *Moody's* reaffirmed the city's AAA bond rating in March 2018 and noted: "*Alpharetta's credit position is superior, and its Aaa rating far surpasses the median rating of Aa3 for cities nationwide. Notable credit factors include a very strong wealth and income profile, an extensive tax base, a robust financial position and affordable debt and pension liabilities*".



## Sustainability of Existing Services

The City Council, City Administration, and City Departments have displayed impressive financial stewardship over the years through an established philosophy of budgetary evaluation. This philosophy entails reviewing the needs of the city relative to a standard that services and associated costs should not be appropriated unless they are justified as strategic goals of the organization that serve to accomplish our guiding principles.

This philosophy is the foundation of our budget process as evidenced by the Finance Department's direction to departments that base operating budgets should be submitted in line with the city's revenue trends. City departments responded to the direction provided by the Finance Department and submitted base operating budgets (non-personnel) for each activity and program in-line with current revenue estimates that cover the city's primary cost drivers (e.g. personnel compensation and healthcare).

## Cost of Government

The city has historically acknowledged the need to provide a taxation rate commensurate with the government's level of service. The FY 2019 Budget is based on maintenance of the city's millage rate at 5.750 mills. As of the date of this letter, the City has not received a 2019 Tax Digest from the Tax Commissioner of Fulton County. However, the County has committed to its cities to provide tax digest valuations in early June.

FY 2020 taxroll valuations will be impacted by the floating homestead legislation (House Bill 712), assuming passage by the voters in November 2018, as it will rollback valuations on homesteaded properties (legislation includes a lengthy formula, but most

properties will roll back to a 2016 base year valuation). However, HB 712 provides an inflationary adjustment factor that should help stabilize property tax revenue for the FY 2020 budget

Fiscal Year	Operating Millage Levy	Debt Service Millage Levy	Total Millage Levy	% Increase (Decrease)
2019 est.	4.770	0.980	5.750	0.0%
2018	4.720	1.030	5.750	0.0%
2017	4.620	1.130	5.750	0.0%
2016	5.000	0.750	5.750	0.0%
2015	4.950	0.800	5.750	0.0%
2014	4.870	0.880	5.750	0.0%
2013	4.820	0.930	5.750	0.0%
2012	4.215	1.535	5.750	0.0%
2011	4.215	1.535	5.750	0.0%
2010	4.215	1.535	5.750	0.0%
2009	4.215	1.535	5.750	-8.0%
2008	4.508	1.740	6.248	-5.3%
2007	4.150	2.450	6.600	-5.7%
2006	4.550	2.450	7.000	0.0%
2005	4.700	2.300	7.000	0.0%
2004	4.750	2.250	7.000	-3.2%
2003	4.900	2.330	7.230	-3.3%
2002	5.060	2.420	7.480	-5.1%
2001	4.930	2.950	7.880	0.0%
2000	5.170	2.710	7.880	

The table above provides a historical snapshot of millage rate levies.

The portion of the millage rate funding debt service (Debt Service Fund) is estimated to decrease from 1.03 mills in FY 2018 to 0.98 mills in FY 2019. Estimated growth in the property tax digest, coupled with available cash in the Debt Service Fund, allows for a reduction in the millage rate dedicated for debt service. The FY 2019 Budget proposes to program the debt service millage reduction into the General Fund.

The portion of the millage rate funding operations and recurring capital investment (General Fund) is estimated to increase from 4.72 mills in FY 2018 to 4.77 mills in FY 2019. Property tax revenue estimates for FY 2019 total \$22.7 million (excluding motor vehicle taxes). Of this amount, \$4.5 million is included for a recurring capital program (e.g. milling and resurfacing of city streets; traffic equipment replacement; drainage maintenance; etc.). The capital funding will be transferred to the Capital Projects Fund and Stormwater Capital Fund to properly account for the capital improvement activities.

### **Taxpayer Savings**

The FY 2019 millage rate, coupled with the city's substantial Homestead Exemption, goes great lengths in keeping Alpharetta an affordable place to live and also strategically positions us relative to neighboring areas. The city's homestead exemption totals \$40,000 and saves our homeowners over \$2.6 million annually (e.g. equates to a 1.1 mill reduction for the average homeowner). The city's homestead exemption is more than double the amounts offered from our companion cities.

### **Debt Service Payments**

The city's primary method of funding large scale capital projects is through the issuance of bonds (e.g. general obligation bonds, Development Authority bonds, etc.). General obligation bonds have been issued to fund numerous large scale projects including public safety facilities, parks and recreation facilities, and transportation improvements that continue to define Alpharetta as a desirable community to work and live. The Alpharetta Development Authority, a component unit of the city that is focused on economic development within our borders, issued bonds in 2016 to fund construction of a new state-of-the-art Conference Center. These bonds are funded by a portion of the Hotel/Motel Tax.

Principal and interest payments for fiscal year 2019 are budgeted at \$6.7 million with the following forecast: 2020 - 2041<sup>6</sup>: \$7.2 million (annual average). These figures include city and Development Authority obligations and span multiple Funds.

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<sup>6</sup> Represents the final maturity of the Series 2016 Alpharetta Parks and Transportation Bonds issued in FY 2017.

## Expansion of Departmental Service Levels (Operating Initiatives)

Operating initiative funding totals \$900,000 and is allocated as follows:

Funds Available for Operating Initiatives:		Total (net)
General Fund		\$ 773,000
E911 Fund		\$ 127,000
		<b>\$ 900,000</b>

Recommended Initiatives:	Operations Impact		
	Expenditures (net)	Revenue	Total (net)
Community Development	\$ 93,000	\$ -	\$ 93,000
Public Safety	\$ 74,946	\$ -	\$ 74,946
Public Works	\$ 200,000	\$ -	\$ 200,000
Recreation, Parks & Cultural Services	\$ 475,054	\$ 200,000	\$ 275,054
E911	\$ 127,000	\$ -	\$ 127,000
	<b>\$ 970,000</b>	<b>\$ 200,000</b>	<b>\$ 770,000</b>
Non-Allocated			<b>\$ 130,000</b>

Operating Initiative funding for FY 2019 has been programmed into the General Fund and E-911 Fund budgets. Remaining funding totals \$130,000 and will be reserved for future initiatives.

Operating Initiatives not recommended for funding total \$1,311,000 and have an associated capital requirement totaling \$412,000. Please refer to the *Operating Initiatives* section for a detailed listing of operating initiatives including descriptions.

## Maintaining an Effective Capital Improvement Program (Capital Initiatives)

The FY 2019 Capital Plan includes funding of \$23 million for capital initiatives. As part of the capital planning process, departments submitted capital/one-time initiative funding requests totaling \$23 million. Recommended capital projects total \$15 million, with an additional \$8.2 million set aside for future capital initiatives, and is described in detail under the *Capital Initiatives* section of this report.

### FY 2019 Capital Improvement Program Source and Use

	General Fund	Impact Fee Fund	E-911 Fund	Hotel/Motel Fund	T-SPLST Fund	Subtotal (3)	Other Sources (4)	Total
<b>Sources:</b>								
Available Fund Balance	\$ 6,100,065	\$ 565,000	\$ 73,500	\$ -	\$ -	\$ 6,738,565	\$ -	\$ 6,738,565
(1) Recurring Capital Program	2,625,000	-	-	-	-	2,625,000	-	2,625,000
(1) Recurring Stormwater Capital Program	1,875,000	-	-	-	-	1,875,000	-	1,875,000
Pay-as-you-go Capital Investment	-	45,000	-	451,412	8,160,000	8,656,412	-	8,656,412
(5) Available Fund Balance (Capital Fund)	2,750,000	-	-	-	-	2,750,000	-	2,750,000
(2) Other Sources	-	-	-	-	-	-	575,000	575,000
	<b>\$13,350,065</b>	<b>\$ 610,000</b>	<b>\$ 73,500</b>	<b>\$451,412</b>	<b>\$ 8,160,000</b>	<b>\$22,644,977</b>	<b>\$ 575,000</b>	<b>\$23,219,977</b>
<b>Uses:</b>								
(2) Capital/Grant-Matching	\$ 10,220,315	\$ 232,300	\$ 73,500	\$ 301,412	\$ 3,616,996	\$ 14,444,523	\$ 575,000	\$ 15,019,523
	<b>\$10,220,315</b>	<b>\$ 232,300</b>	<b>\$ 73,500</b>	<b>\$301,412</b>	<b>\$ 3,616,996</b>	<b>\$14,444,523</b>	<b>\$ 575,000</b>	<b>\$15,019,523</b>
<b>Non-Allocated:</b>								
Future Capital/Grant Initiatives	<b>\$ 3,129,750</b>	<b>\$ 377,700</b>	<b>\$ -</b>	<b>\$150,000</b>	<b>\$ 4,543,004</b>	<b>\$ 8,200,454</b>	<b>\$ -</b>	<b>\$ 8,200,454</b>

- (1) Represents funding programmed within the General fund budget to cover recurring capital needs (e.g. milling & resurfacing of city roadways, fleet replacement, etc.).
- (2) All Capital Initiative funding will be transferred and accounted for within the Capital Projects Fund, Stormwater Capital Fund, Impact Fee Fund, E-911 Fund, T-SPLST Capital Fund, Hotel/Motel Fund, and Operating Grant Fund.
- (3) Represents capital appropriations included in the base FY 2019 Budget.
- (4) Represents capital appropriations that will be appropriated upon (1) receipt of the funds or (2) receipt of executed grant agreements or comparable documentation in accordance with the FY 2019 Budget Ordinance. Source includes LMIG Grant.
- (5) Represents the FY 2018 Non-Allocated balance within the Capital Project Fund.

## Proper Use of Fund Balance

General Fund - Based on audited financial statements for the year ended June 30, 2017, the city's fund balance totaled \$28.5 million. Of this amount, approximately \$8.9 million was appropriated in the FY 2018 Budget for capital/one-time initiatives and \$13.5 million has been designated as an emergency account based on a conservative policy of 21% of total appropriations (i.e. roughly 2½ months of operating expenditures). It has been the city's policy to utilize the remaining fund balance above the emergency requirement for one-time capital expenditures. Available capital/one-time initiative funding resulting from FY 2017 operations totals \$6.1 million.

### **Funding Recurring Capital from Operating Budget**

FY 2019 includes appropriations totaling \$4.5 million within the General Fund for recurring capital initiatives (e.g. milling and resurfacing of city streets; traffic equipment replacement; drainage maintenance; etc.). By programming the capital program into the operating budget, the city is announcing to its citizens and stakeholders that capital investment in our roads and infrastructure is a priority that should be funded with certainty as opposed to relying on fund balance which may or may not be accumulated.

In closing, this budget is committed to continuing our focus on providing effective and efficient savings to our citizens and stakeholders.

Respectfully Submitted,

Jim Gilvin  
Mayor

Robert J. Regus  
City Administrator

Thomas G. Harris  
Finance Director

# **OPERATING INITIATIVE** **REQUESTS**

# City of Alpharetta FY 2019 Budget Operating Initiative Requests

## Executive Summary

Funds Available for Operating Initiatives:		Total (net)
General Fund		\$ 773,000
E911 Fund		\$ 127,000
		<b>\$ 900,000</b>

Recommended Initiatives:	Operations Impact		
	Expenditures (net)	Revenue	Total (net)
Community Development	\$ 93,000	\$ -	\$ 93,000
Public Safety	\$ 74,946	\$ -	\$ 74,946
Public Works	\$ 200,000	\$ -	\$ 200,000
Recreation, Parks & Cultural Services	\$ 475,054	\$ 200,000	\$ 275,054
E911	\$ 127,000	\$ -	\$ 127,000
	<b>\$ 970,000</b>	<b>\$ 200,000</b>	<b>\$ 770,000</b>
Non-Allocated			<b>\$ 130,000</b>

Operating Initiative funding for FY 2019 has been programmed into the General Fund and E-911 Fund budgets. Remaining funding totals \$130,000 and will be reserved for future initiatives. Operating Initiatives not recommended for funding total \$1,311,000 and have an associated capital requirement totaling \$412,000.

## **RECOMMENDED OPERATING INITIATIVES**

### General Fund

#### **Community Development**

##### **Permit Technician position (1.0 FTE) Net Budget Impact: \$46,500**

##### **- net cost of upgrading from the current temporary part-time position -**

This request is for one (1) Permit Technician position with Community Development. Funding for a temporary part-time position was approved as part of the FY 2017 Mid-Year Budget and due to departmental workloads, staff is now requesting a permanent full-time position be added.

With the continued growth of commercial and residential building, the front office of the Building Safety Division is struggling to keep pace with the demands of the public and the level of service that is customary. The division averages over 300 walk in customers monthly in addition to being responsible for the data entry of over 110 building permits and 329 trade permits as well as the scanning of thousands of documents in order to maintain electronic documents and continue to move from paper

files and filing cabinets. In addition, due to the implementation of the CityWorks software system, staff has found that the process systematically takes a lot more time. It is no longer feasible for one part-time staff member to undertake and is at present time overwhelming.

This new position is to ensure the Building Safety Division can maintain the level of service to the citizens of Alpharetta that has provided over the years. At present, the part time position is assisting, but the respective Building Official and other staff members undertake much of these tasks during the rest of the time. Hiring this position full time will allow these employees to perform their core operational functions without distractions, improve productivity, perform daily tasks in an efficient, quick manner and maintain exemplary customer service.

Operational costs total \$75,000 (salary/benefits) with no additional operation budget impact as all the necessary equipment was acquired for the current temporary position. However, the current temporary position funding totals \$28,500 leaving a net budget impact of \$46,500 associated with approval of the Permit Technician position.

**Administrative Assistant II position (1.0 FTE) Net Budget Impact: \$46,500**

**- net cost of upgrading from the current temporary part-time position -**

This request is for one (1) Administrative Assistant II position with Community Development. Funding for a temporary part-time position was approved as part of the FY 2017 Mid-Year Budget and due to departmental workloads, staff is now requesting a permanent full-time position be added.

With the continued development, the front office of the Planning and Zoning Division is struggling to keep pace with the demands of the public and the level of service that is customary. With the implementation of the CityWorks software system, the front desk is responsible for all data entry upon submittals of zoning certifications, administrative variances, land disturbance permits for both residential and commercial, public hearing applications, design review board submittals, and final plats. This position assists the Zoning Administrator with time consuming file research needed to complete zoning certifications. Since tree permits are now issued solely online, the front desk staff is the main point of contact to assist those customers. These changes have increased the daily task workload significantly and is no longer feasible for one part-time staff member to undertake.

This new position is to ensure the Planning and Zoning Division maintains the level of service to the citizens of Alpharetta that has provided over the years. At present, the part-time position is assisting, but the respective managers and their staff undertake much of these tasks during the rest of the time. Hiring this position full time will allow these employees to perform their core operational functions without distractions, improve productivity and maintain exemplary customer service.

Operational costs total \$75,000 (salary/benefits) with no additional operation budget impact as all the necessary equipment was acquired for the current temporary position. However, the current temporary position funding totals \$28,500 leaving a net budget impact of \$46,500 associated with approval of the Administrative Assistant II position.



## Public Safety

### **Taser Replacement Capital Lease (transfer to General Fund)      \$48,946**

This request is to transfer the annual capital lease payment for the Taser refresh from the DEA Fund to the General Fund. In September 2015, the City Council approved the replacement of 150 Taser electronic weapons through a capital lease program funded within the DEA Fund. However, since approval in 2015, revenue collection within the DEA Fund has slowed drastically with annual ongoing expenditures (three Police Officer positions and the Taser lease discussed above) being funded partially through reserves (\$375,000 balance as of January 2018), which is unsustainable. This request is for the General Fund to assume the Taser lease obligation with the goal of ensuring the health of the Fund to meet its annual obligation of funding the three Police Officers.

### **Tactical Patrol Officer Program      \$12,000**

This request is for approval and funding of the Tactical Patrol Officer Program. This program will focus on training in tactics and forced building entry and equipping the patrol officers to handle the first phase of rapidly developing and fluid tactical related incidents with the goal to keep officers and citizens safe during critical incidents. Operating costs total \$12,000 and include breaching equipment and ballistic shields (two sets of each).

### **Special Events Team Armor      \$14,000**

This is a request is for the purchase of 10 Tactical Helmets and 10 Tactical Vests with Steel plates for the Fire Departments Special Events Team (SET). This Team consist of 30 members who provide EMS standby at large events throughout the city. Usually the Team will staff large events with 10 members to provide Emergency services to the citizens and visitors of our city. Due to the increased safety issues that we are seeing worldwide with large events and how they are becoming targets for attacks. This purchase will allow the Department to better protect our SET members and increase safe response capabilities to care for our citizens in an active event.

## Public Works

### **Street Lights (electric service/relamping/replacement)      \$200,000**

Street lights along public roads are currently being paid for (electric service, relamping, and replacement) by the city as well as subdivisions (some subdivisions have a HOA and some do not). Over the last couple of years the Department of Public Works has been working with the Power companies to obtain data concerning which communities pay for which street lights within the city. Currently, three (3) electric companies maintain lights within the city: Cobb EMC; Sawnee Electric; and Georgia Power. Upon receiving all of their audited data, it has been determined the city pays for the majority of the street lights on public streets within the city. Approximately \$200,000 is paid for by others. The Department of Public Works is requesting dollars to go towards the city's electric bill to pay for all of the street lights within the city. Paying for all of the street lights on public streets will provide uniformity and clarity to the citizens. When new subdivisions are built that contain public streets, the city will also be absorbing this unknown future cost.



**E-911 Fund****Public Safety****Emergency Services Network (NexGen 911)      Net Budget Impact: \$111,000**

This project replaces the current 911 twisted pair – copper lane line 911 system infrastructure with a Fiber IP infrastructure that leverages VOIP technology and provides increased location services/routing capabilities while also providing the 911 Center a redundant capability that it currently does not have.

The PSAP Abandonment Device (PAD) is included in the service. This device will allow 911 calls to be re-routed to a pre-provisioned alternative destination and alternate routing plans are defined as part of the implementation process.

- 911 Calls to the PSAP through the ESInet on average reach the PSAP within 1 to 2 Seconds vs. the legacy 911 network where call set up and tear down can take 7 to 9 seconds.
- Text is delivered over the same AVPN (AT&T Virtual Private Network) service as voice, with the same prioritization as your 9-1-1 calls.
- Texts are monitored just like your voice traffic.
- Can apply alternative routing and over-flow rules to your texts.
- Redundant and diverse connections. Call paths are virtual. No more waiting for engineering, provisioning, and installation of 911 Trunks.
- Nationally geographically distributed and redundant network to provide automatic disaster recovery which helps ensure that PSAPs and their emergency responders can remain connected even during disasters.
- Helps protect the network from cyberattacks and other crippling menaces.

Costs for the NexGen services total \$242,500 annually with an additional one-time setup charge of \$7,000. However, the existing 911 twisted pair infrastructure costs \$138,500 annually leaving the net impact of this initiative at \$111,000 annually.

**911 CALEA Accreditation Program      \$16,000**

This request is for funding and approval for the Public Safety Department to pursue the CALEA Public Safety Communications Accreditation Program for the 911 Center (CALEA – The Commission on Accreditation for Law Enforcement). This provides a communications center, or the communications unit of a public safety agency, with a process to systemically review and internally assess its operations and procedures and to voluntarily demonstrate its commitment to excellence. CALEA Accreditation can limit a communications center's liability and risk exposure because it demonstrates that internationally recognized standards for public safety communications have been met, as verified by a team of independent outside CALEA-trained assessors. Operational costs total \$16,000 (\$12,000 of which represent one-time startup costs). Annual costs for FY 2020 forward will range between \$3,000 and \$4,000. Funding is being requested through the E-911 Fund.

**OPERATING INITIATIVES NOT RECOMMENDED FOR FUNDING AT THIS TIME****Community Development****Code Enforcement Officer position (1.0 FTE) \$73,000 (operations); \$25,000 (capital)**

This request is for one (1) Code Enforcement Officer position within Community Development. As the city's population increases, the need for an additional Code Enforcement Officer has also increased. The additional position would not only assist the Code Enforcement Division, but also the Development Services and Zoning Division. The new position will be responsible for all aspects of the Tree Removal permitting process, including inspections, and investigations. This position will be reviewing, alongside the Arborist, necessary replanting requirements and correlating inspections. This new position will also ensure: landscape compliance on new sites before Certificates of Occupancy's are issued and/or Code required 18-month inspections on commercial sites are conducted; and landscape compliance inspections are conducted on ongoing commercial projects to help ensure the initial landscaping is maintained per the Code. This new position will be the point position for the Zoning Division with the requirements of the "public notice" signage. They will install, alter and monitor all the required signs. The position will also work with businesses throughout the city for any code enforcement compliance issues including, but not limited to, investigating businesses for operating without a license and non-payment of renewals.

This new position is to help ensure the level of service for residents is above and beyond their expectations. This position will reduce the turnaround time for Tree Removal Permits and will allow current employees to better focus on residential quality of life issues in Code Enforcement. Approval of this position will allow the current employees to perform their core operational functions, improve productivity, perform daily tasks in an efficient manner and maintain exemplary customer service.

Operational costs total \$73,000 and includes \$70,000 for salary/benefits and \$3,000 for general operations (e.g. cell phone, iPad, desktop PC, uniforms, etc.). Capital costs total \$25,000 and include the acquisition of one (1) F-150 pickup truck. The capital request is a component of the FY 2019 Capital Budget Request.

**Human Resources****Employee Development/Training Coordinator position (1.0 FTE) \$86,000**

This request is for the addition of one (1) full-time-equivalent (FTE) position to the Human Resources Department to coordinate employee training, development, assessment, and performance management. This position would also assist with employee recruitment/retention as well as with disciplinary matters.

Due to increased regulatory and process mandates, Human Resources is experiencing increased time demands related to compliance issues that are resulting in an inability to support training and talent development. This has had a direct impact on the quality of employee performance; especially as it relates to leadership and management, written communications, and customer service. Further, increasing needs relative to employee recruitment as we experience higher turnover resulting from an aging workforce and increased competition from other employers is resulting in increasing delays in the hiring process as the workload continues to stretch and exceed current bandwidth of the Human Resources Department.

OPERATING INITIATIVES NOT RECOMMENDED FOR FUNDING AT THIS TIME

Operational costs total \$86,000 and includes \$83,000 for salary/benefits and \$3,000 for general operations (e.g. cell phone, iPad, desktop PC, etc.).

### **Employment Law Advisory/Consulting Services**

**\$15,000**

The field of employment law is highly specified and fast-changing. From time-to-time the city has need for employment law services beyond the primary practice areas provided by the City Attorney; especially with respect to issues related to the Americans With Disabilities Act (ADA), certain disciplinary actions, and advisement on changing and emerging mandates and legal precedent. Under this initiative, the city would establish an on-call relationship with a law firm specializing in employment law matters. The goal is to minimize the City's risk related to civil actions or federal/state penalties. The cost estimate is based upon our size as an employer, business sector, and the recent history of employment issues for which on-call legal services may have been useful. Future budget requests would be based upon the prior year's actual usage.

### **Information Technology**

#### **CityWorks IT Administrator position (1.0 FTE)**

**\$118,000**

This request is for one (1) CityWorks IT Administrator position within the Information Technology Department. As the Public Works, Community Development, and Recreation and Parks Departments continue to refine their operations around CityWorks, it has become apparent that a dedicated position is needed to properly support the system. A brief timeline and synopsis of needs and solutions can be found below:

#### **CityWorks Implementation History:**

- 2013 - Hiring of Azteca and Timmons Group for design, configuration and implementation with the focus on Public Works, Community Development, and Recreation and Parks.
- Four Years of existing staff supporting the implementation and use: both from IT and the other Departments.
- Implementation was highly customized to include data capture beyond the normal CityWorks standards. Particular efforts were made in the Community Development aspect (PLL) to help replicate or replace the previous implementation of Permits Plus.
- AMS and PLL was implemented simultaneously and the city was one of the very first sites for PLL use.

#### **Core Issues with Existing System:**

- Periodic Maintenance Releases – unique configurations are non-standard with the general release updates causing bugs and system anomalies.
- Frequency of expected updates from Azteca:
  - 2 to 3 Releases per year is a minimum level of implementation;
  - 3 to 6 Add-Ons/additional features and capabilities that are developed for CityWorks.
- Integrations – after performing upgrade, integrations with other systems (MUNIS/Firehouse/See-Click-Fix/ePlan) can cause failures/break and have to be re-developed with Timmons.

- Staff time from IT and other Departments is insufficient to properly address the above issues.

#### Solution for Addressing CityWorks Needs:

- CityWorks Account Manager recommends a full-time staff position to properly support the system.
  - Maintenance and release implementations/integrations;
  - Fully customize and streamline capabilities and features of CityWorks.
  - Redevelop integrations of APIs.
- Other implementation sites for CityWorks have on-site fulltime staff (ex: City of Augusta with 2 full time staff).

#### Recommendations for 2019 Budget to Address the CityWorks Support Needs:

- CityWorks dedicated full-time position based in the Information Technology Department to address the above identified needs:
  - Full-time dedicated focus on City of Alpharetta implementation and needs.
  - Institutional Knowledge.
  - Availability as needed for implementations – weekends, nights, etc.
  - Manage User Groups, Departmental Testing, Productivity Increase, Test Environment Developed.
- The alternative that is not recommended by staff includes the Contractor Option with Timmons Group (Quotes indicate \$200,000/Year Plus)

Operational costs for the new position total \$118,000 and includes \$115,000 for salary/benefits and \$3,000 for general operations (e.g. computer, cell phone, associated cellular service, operational budget allocation, etc.).

#### **Patch Management Software**

**\$15,000**

Patch Management is the process of repairing system vulnerabilities which are discovered after the infrastructure components have been released on the market. Due to the fact that the components which make up network infrastructure and information systems are not perfect when they are released on the market makes patch distribution all that much more important. Patch management is preventative and the number of vulnerabilities discovered over an extended period of time can seriously compromise the integrity and security of information. Cost estimate includes funding for the base software and licensing.

#### **GIS Features**

**\$30,000**

This request is for funding to update several features within GIS that are getting out of date. The features include: correcting building footprints; adding Recreation and Parks assets and Public Works assets, etc. These features are used by the GIS system, Public Safety and all departments using the CityWorks Work Order Management System. Cost estimate includes funding for the base software and licensing.

## Public Safety

### **Police Officer positions (5.0 FTE)      \$450,000 (operations); \$300,000 (capital)**

This request is for the addition of five (5) Police Officers who will form a Bike unit consisting of one (1) Lieutenant and four (4) Police Officers equipped with Ford F150 4x4 pickups and special purpose bicycles which will allow them to efficiently and effectively patrol the City of Alpharetta as well as participate in community and special events.

With the city strongly advocating a live, work, and play environment that connects downtown to Avalon, the Alpha Loop, and other large scale projects it is imperative that the Public Safety Department meet these demands head on. Officers on bikes will be the most effective deterrent to criminal activity as well as having the extremely favorable response that is generated from officers on bikes out and about in the community. With the addition of a larger bike unit, the Public Safety Department will be making a proactive approach to this growth for police services. Whether it is on the Greenway, the Alpha Loop, City Center, Avalon or with our educational functions - these additional Bike Officers will allow us to have more face to face contact with our community which further supports the Department's mission of enhancing the quality of life for all who live, work, or play within the City of Alpharetta.

Operational costs total \$450,000 and includes \$390,000 for salary/benefits and \$60,000 for general operations (e.g. uniforms, ballistic vests, duty gear, weapons, portable radios, body cameras, etc.). Capital costs total \$300,000 for the acquisition of five (5) F-150 4x4s (including upfitting to public safety standards), specialty bicycles, vehicle cameras, etc. The capital request is a component of the FY 2019 Capital Budget Request.

### **Assistant Fire Marshal positions (2.0 FTE) \$189,000 (operations); \$87,000 (capital)**

This request is for the addition of two (2) Assistant Fire Marshal positions to the Public Safety Department to assist the Fire Marshal's office in maintaining its existing level of service to the community. This is in addition to the new Assistant Fire Marshall position approved in the FY 2018 budget.

With the growth of commercial and multifamily residential construction, the Fire Marshal's office is struggling to keep pace with the demands of fire plan reviews and the annual business inspections. In 2017, the fire inspectors completed 100% of plan reviews in a 10-day turnaround period to stay consistent with Alpharetta's customer service expectation. However, this has caused the ISO requirement and State Fire Marshal recommendation of annual inspection compliance of 100% to drop to below 75%. The request for two (2) fire inspectors will help ensure that the fire marshal office is completing 100% annual inspections and meeting the 10-day turnaround for plan reviews. The fire inspectors also complete same day inspections for all construction site inspection to make sure there is no delay of progress for the constructions of Alpharetta.

Operational costs total \$189,000 and includes \$155,000 for salary/benefits and \$34,000 for general operations (e.g. cell phone, iPad, associated cellular service, uniforms, desktop PCs, desks, radios, etc.). Capital costs total \$87,000 and include the acquisition of two (2) pickup trucks with associated upfitting costs.

**Firefighter/Paramedic positions (3.0 FTE)****\$250,000**

This request is for the addition of three (3) Firefighter/Paramedics to place in service a rapid response unit to handle all the non-emergency service/medical calls for service in Station 81's territory. From January 2017 through January 2018, Squad 81 was manned by paying personnel overtime. The Unit responded to a little over 10% (700+ calls) of the fire department's total call volume. This Unit reduced the costs associated with having a fire apparatus respond to non-emergency service calls. Currently there are over one thousand assisted living beds in station 81's territory. Squad 81 was considered a rapid response unit that operated in a smaller vehicle which took less gas and maintenance to operate. It was easier to maneuver through Avalon and City Center allowing access to tight places quicker. The plan in the near future will be to do the same at station 83 once the Lakeview Pkwy Project is completed.

Operational costs total \$250,000 and includes \$228,000 for salary/benefits and \$22,000 for general operations (e.g. uniforms, duty gear, portable radios, etc.). There are no additional capital costs contemplated at this time as the crew will be utilizing equipment previously manned through overtime hours. Accordingly, there may be a decrease in overtime associated with this initiative but it is undeterminable at this time.

**Public Works****Traffic Control Center IT consultant(s)****\$75,000**

This request is for professional services to manage IT issues related to the Traffic Control Center (TCC). It is the city's Information Technology Department recommendation that consultants/vendors be found that can support and maintain the various systems in the TCC. This support will need to provide services related to the dedicated transportation server systems, A/V display, and camera systems for the transportation network, and the interconnectivity of these devices on the transportation network. Without technology support, Public Works does not have the knowledge or ability to trouble shoot why traffic control cameras are not functioning and diagnosis equipment for all of the traffic controllers are not operating properly.

**Recreation and Parks****Part-time Security****\$10,000**

This request is for the provision, on a limited basis, of part-time/seasonal unarmed security (Security Ambassadors) at park facilities and recreation events. The Security Ambassadors will enforce park rental permits and User Agreements at ballfields, gyms and pavilions. A portion of these funds will be used to add 40 hours of uniformed police security for City Teen Basketball League play.





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# **CAPITAL INITIATIVE** **REQUESTS**

## City of Alpharetta FY 2019 Budget Capital Initiative Requests (Narrative)

### Executive Summary

#### General Fund

Recurring Capital Program	\$ 4,500,000
Available Fund Balance	6,100,065
Capital Project Fund (Fund Balance)	2,750,000
T-SPLOST Fund	8,160,000
Hotel/Motel Fund (facility money) <sup>1</sup>	451,412
Impact Fee Fund <sup>2</sup>	610,000
E-911 Fund <sup>3</sup>	73,500
LMIG Grant <sup>4</sup>	575,000
<b>Total Sources:</b>	<b>\$23,219,977</b>

#### Recommended Capital Initiatives\*:

T-SPLOST Initiatives	\$ 3,616,996
Recurring Capital Initiatives	7,341,700
Recurring Stormwater/Drainage Initiatives	1,875,000
General Capital Initiatives	2,185,827
<b>Total Uses:</b>	<b>\$15,019,523</b>

Reserve for Future Capital/One-Time Investment:	<b>\$ 3,129,750</b>
T-SPLOST Reserve for Eligible Projects:	<b>\$ 4,543,004</b>
Hotel/Motel Fund (facility money):	<b>\$ 150,000</b>
Impact Fees (Transportation):	<b>\$ 377,700</b>

\* Capital initiatives not recommended for funding total \$8,039,200.

- <sup>1</sup> Funding from the Hotel/Motel tax (available Facility Tax portion above the \$1.5 million debt service reserve established for the Convention Center Bonds) allocated towards the following projects: Equestrian Center Foundation Match (design/buildout of amenities; \$250,000); partial funding for Park System Wayfinding Signage (\$51,412 of total request of \$126,412); and \$150,000 in non-allocated reserve that is available for future investment.
- <sup>2</sup> Funding pursuant to impact fee eligibility ratios for: parks projects (design and construction of new park spaces); public safety projects (Furniture for the Public Safety Headquarters Expansion); and transportation (park plaza signalization upgrade).
- <sup>3</sup> Funding for replacement of the E911 Audio Recorder System (\$23,500) and allocable portion of the roof replacement over the E-911 Center (\$50,000).
- <sup>4</sup> Includes potential LMIG grant funding for milling and resurfacing initiatives (\$575,000) Grants/ contributions would be appropriated upon execution of binding agreements and/or receipt of the funds.

Priority 1: Imperative/ UrgentPriority 2: Essential/ NeededPriority 3: Important**T-SPLOST Initiatives****Public Works****McGinnis Ferry Road Capacity Improvements****\$2,400,000**

Priority 1: This regional capacity enhancement project includes widening of McGinnis Ferry Road from 2-lanes to 4-lanes between Union Hill Road and Sargent Road. The project is jointly funded by GDOT, Forsyth County, Alpharetta and Johns Creek. McGinnis Ferry Road is a major east/ west corridor connecting I-85 with GA 400.

Funding sources to include local (TSPLOST), state and/or Federal Funds. Total project costs are estimated at \$36 million; Alpharetta's allocable costs are currently estimated at \$4 million. Existing funding includes: Series 2016 Parks and Transportation Bond (\$1.5 million); and \$100,000 within the Capital Project Fund. The remaining \$2.4 million is being requested herein through TSPLOST funds.

**Morris Road Operational Improvements (Construction)****\$500,000**

Priority 1: This operational project along Morris Road will provide the appropriate auxiliary lanes to accommodate the heavy traffic flow from both Old Milton Parkway and Webb Bridge Road. Project will also provide pedestrian and bicycle accommodations.

Original project estimates totaled \$2.7 million and were funded as part of the 2017 mid-year budget (design) and 2018 capital budget (construction). However, revised cost estimates total \$3.2 million requiring an additional \$500,000 in appropriations to maintain the scope. The additional funding is to cover cost overruns in the design and right-of-way acquisition phases. Both phases had been estimated at \$100,000 each. Design costs (including project management) have totaled \$276,714 and right-of-way is now estimated at \$489,000 based on the preparation of a data book. The construction estimate for the project is currently at \$2,400,000, below the original estimate of \$2,500,000.

**Bethany Rd at Mid-Broadwell Rd Intersection Imp.****\$716,996**

Priority 1: Intersection operational improvements potentially incorporating roundabouts at the intersection of Bethany Road and Mid Broadwell Road. The City has received numerous complaints regarding left turns onto Mid Broadwell Road from motorists traveling south on Bethany Road and from residents of the Pindell Glen Subdivision trying to leave their subdivision. Residents have complained about the speed of vehicles on Mid Broadwell road and have requested a reduction of the speed limit or the installation of a traffic signal or four-way stop. As these options do not meet warrants, a roundabout is proposed to reduce speeds in the area and assist in left-turn movements. Given the proximity of this intersection with the intersection of Bethany Road and Mayfield Road, both projects will be pursued together to ensure proper functionality.

Design was funded as part of the FY 2017 capital budget (TSPLOST). Right-of-way was fully funded and construction partially funded as part of the FY 2018 capital budget (TSPLOST). The requested funds represent the remainder of the construction cost.

**Recurring Capital Initiatives****Community Development****Recurring Fleet Replacement (F-150s; Qty: 2)****\$50,000**

Priority 1: FY 2019 request is for the replacement of one 2004 Ford F-150 and one 2007 Ford F-150 (Unit CD2111 has 53,787 miles, and Unit CD4299 has 86,330 miles) for the Building Safety and Code Enforcement divisions. These vehicles are expected to last in excess of 10 years and/or 130,000 miles. These vehicles warrant replacement based on age.

**Public Works****Recurring Traffic Signal System Maintenance****\$100,000**

Priority 1: This request is for the continual maintenance and repair of vehicle detectors (sensors that tell the traffic signal a car is waiting) and traffic signal communications throughout the city. Vehicle detectors are required to be repaired and/or replaced in order to maintain traffic signal responsiveness. Traffic signal communications enable the intersections to work together and smooth traffic flow. The annual funding request also allows for the replacement of loops removed during the milling and resurfacing projects.

**Recurring Milling and Resurfacing****\$2,500,000**

Priority 1: This request is for the on-going maintenance of milling and resurfacing of city streets. Resurfacing of city streets increases the life expectancy of the roads. Without resurfacing, roadways will deteriorate and be more costly to repair. It is anticipated that this project will be augmented through an LMIG grant (additional \$575,000 that will be appropriated upon grant submission/approval).

The city maintains a road rating database similar to that of the Georgia Department of Transportation. In using this approach, each road receives a rating from 1 to 100, with lower scores representing a greater need for maintenance. **Funding to be provided through the following sources: Recurring Capital (\$1,925,000); LMIG Grant (\$575,000).**

**Recurring Park Facilities Pavement Preservation****\$250,000**

Priority 1: This request is for the on-going maintenance of pavement within the city's park facilities. Preservation of the roads, drives, and parking lots increases their life expectancy. Without preservation, these pavements will deteriorate and be more costly to repair.

For FY 2019, preservation of the back parking lot and associated drives for the Wills Park Equestrian Center. The work will involve the application of a high density mineral bond and the milling and resurfacing of select problem areas. This funding will be reserved pending completion of the Master Plan for Wills Park and the Equestrian Center.

**Recurring Traffic Control Equipment****\$100,000**

Priority 1: This request is for equipment necessary for maintaining traffic control throughout the City. This includes traffic signal communications, traffic monitoring, and temporary traffic control measures. Traffic signal communications enable the intersections to work together and smooth traffic flow. Traffic signal monitoring includes equipment necessary to maintain the Traffic Control Center. Temporary traffic control equipment includes devices used to detour or delineate traffic flow, examples include: cones, delineators and barricades.

### **Recurring Traffic Responsive System Maintenance** **\$50,000**

Priority 3: This request provides funds to maintain upgraded signal equipment and fiber communication hardware purchased and installed by the Georgia Department of Transportation (GDOT; see below for explanation).

Stage 1: GDOT upgraded 123 out of 126 traffic signals with a new software (called MaxTime), at no cost to the City, which was completed in January 2018. Equipment cost borne by GDOT was approximately \$145,000. Only 3 fire station signals are left which will be upgraded in the current year.

Stage 2: New timing plans will be developed and implemented at 114 signals on major corridors at approximately \$550,000 cost to GDOT and no cost to the City. In order to perform this part, each intersection will be visited by contractors (Kimley-Horn and/or Arcadis) to collect updated counts, evaluate existing infrastructure, develop and test new timing plans, and also provide recommendations for safety improvements.

Stage 3: Developing thresholds, installation, and testing of Traffic Responsive (TR) timing plans at 114 signals on major corridors with an estimated cost of \$100,000 to GDOT and at no cost to the City.

### **Recurring Traffic Striping and Signage** **\$180,000**

Priority 1: This request is for purchase of equipment and material needed for the repair/replacement of traffic striping and signage throughout the City. Repair/replacement of striping consists of the refresh of existing striping due to normal wear and the restriping of roadways after milling and resurfacing. Repair/replacement of traffic signage consists of replacement of existing signage due to normal wear as well as damage. This request also includes equipment/materials needed for fabrication the city's signage (performed in-house).

### **Recurring Traffic Calming/Intersection Safety Improvements** **\$35,000**

Priority 1: This request is for the identification, design, and implementation of safety improvements in neighborhoods and at high crash rate intersections. Additionally, funds will enable staff to implement necessary traffic calming measures within the city. Projects will consist of roadway striping, signage, channelization, and minor widening to mitigate existing safety deficiencies. Program will enhance public health and safety for users of the city's transportation system.

### **Recurring Bridge Maintenance** **\$175,000**

Priority 1: This request is for the continual performance of required repairs and maintenance measures identified by Georgia Department of Transportation (GDOT) inspectors during their biennial inspections of city owned bridges. Tasks include: the removal of corrosion and repainting of bridge supports; remediation of erosion issues; installation/extension of concrete encasements around piles; cleaning and sealing deck joints; and replacement of failed wing walls. Failure to address these items can lead to further deterioration of bridge conditions. FY 2019: Work items to be based on 2017 GDOT Inspections once report is received.

**Recurring Traffic Signal Pole Painting and Maintenance** **\$25,000**

Priority 2: This request funds the continued paint maintenance of the city's traffic signal mast arms and pedestrian signals. Painting will coincide with the expected 7-10 year lifespan of the current signal pole painting plus miscellaneous general maintenance and touchups.

**Recurring Tree Planting and Landscape Improvements** **\$100,000**

Priority 1: This request is for tree pruning, tree removal, tree planting, and landscape improvements within city right-of-ways. The city's aging tree canopy within right-of-way areas requires pruning and removal to address issues such as pedestrian and vehicular safety, conflicts with street lights, signal head clearance, and intersection sightline clearance. The FY 2019 request also includes funding for tree planting and other landscape improvements. Proposed areas of improvement include sections of Westside Parkway and Mansell Road. The projects will include the planting of trees, shrubs and groundcovers. Planting of trees along Rucker Road will come from the City's Tree Bank Fund.

**Recurring Sidewalk Maintenance and Repair** **\$200,000**

Priority 1: This request is for the continual maintenance and repair of the city's sidewalk inventory. Over the last 10 years, the city has expended in excess of \$5,000,000 on sidewalk projects. During that same period of time, the city's sidewalk inventory has also been increased through larger roadway and streetscape projects, through private development, and through annexation. The Public Works Department has prepared a prioritized list of sidewalks needing repair. Currently this list identifies over 3,500 panels of sidewalk totaling in excess of 17,000 linear feet in need of repair. For FY 2019, work will include the repair of the sidewalk along heavily traveled areas around the City which are too large for in-house Public Works Crews to accomplish. One such area is along Old Milton Parkway between Wills Road and Roswell Street.

**Recurring Fleet Replacement (F-150 Truck)** **\$36,000**

Priority 1: This request is for the recurring replacement of trucks within the Public Works fleet. These replacements are based on age and/or maintenance/repair costs. These vehicles are expected to last in excess of 10 years and/or 130,000 miles. This request is for the replacement of one 1998 F-150 4x4 (Unit #77 with 88,403 miles) within the Public Works fleet. This vehicle warrants replacement based on age.

**Recurring Fleet Replacement (Admin Vehicle)** **\$32,500**

Priority 1: This request is for the recurring replacement of administrative vehicles within the Public Works fleet. These replacements are based on age and/or maintenance/repair costs. These vehicles are expected to last in excess of 10 years and/or 130,000 miles. This request is for the replacement of a 2002 Crown Victoria (Unit #296 with 67,762 miles) within the Public Works fleet. This vehicle warrants replacement based on age.

**Recurring Fleet Replacement (F-250 Crew Cab Service Truck)** **\$61,000**

Priority 2: This request is for the recurring replacement of F-250 trucks within the Public Works fleet. The F-250 replacements are based on age and/or maintenance/repair costs. These vehicles are expected to last in excess of 130,000 miles. This request is for the replacement of a 2006 F250 Crew Cab 4x4 with Service Bed (unit #501 with 118,231 miles) within the Public Works fleet. This vehicle warrants replacement based

on age and repair history. The vehicle has been out of service recently due to multiple issues including fuel system, turbo, etc.

**Recurring Fleet Replacement (F-750 Box Dump Truck) \$115,000**

Priority 1: This request is for the replacement of one 1994 F-800 Crew Cab Sand/Salt Spreader (Unit #104). This truck has 20,874 miles and is in need of replacement due to rust and corrosion on the chassis and suspension. The salt used with this vehicle has caused severe damage to the undercarriage which cannot be repaired. Staff recommends replacing this vehicle with a box dump truck that has a removable spreader insert. Currently the 1994 F-800 has a permanently mounted spreader unit.

**Recurring Facility Renovations (Fire Stations) \$125,000**

Priority 1: This Request is for the renovation of bathrooms, kitchens, and bunk rooms. In addition, the facilities are in need of replacing flooring, lighting, appliances, adding large ceiling fans, improving the bay doors, etc., at each of the six Fire Stations within the city. Several Fire Stations are greater than 20 years old with minimal improvements throughout the years. These facilities are in use 24-hours a day and 365 days a year; they receive more use than an average home and need to be on a fixed cycle of replacing appliances to minimize disruption to the individuals utilizing the facilities. FY 2019 funding is targeted at renovating the kitchen and bathroom at Fire Station 84.

**Recurring Facility Renovations (CID Offices) \$70,000**

Priority 1: This request is for renovations to the CID area which is located on the second floor of the detention facility. Work will include upgraded lighting, new carpet/vct flooring, and painting of the interior of the area. This area is showing wear and tear as the interior buildout is over 20 years old.

**Recurring Facility Renovations (PW Headquarters) \$40,000**

Priority 1: This request is for renovations at the Public Works Facility. This work will include bathroom renovations, painting in various locations, new carpet/vct as needed, exterior metal repairs, and wall repairs in the bay area. The restrooms are used heavily and are in need of remodeling. The carpet/vct shows wear and tear and walls need repainting. Funding for these improvements will be requested over a period of several years. FY 2019 funding will go toward renovating the bathrooms in the building, replacing flooring in the facility, and replacing insulation and lighting in the bay.

**Recurring Gym Restoration \$35,000**

Priority 2: This request is for repair and maintenance of interior ceilings, walls, beams, and duct work in various gym facilities. This work will include painting of duct work, metal beams, and walls in the gym areas. It will also include repairs to ceiling insulations and painting of the ceilings as well. FY 2019 funding is for repair and maintenance of gym(s) at the Community Center.

**Recurring City Center Maintenance \$50,000**

Priority 1: This request is for on-going interior maintenance like painting walls and trim. In addition, repairs to the custom stained moldings throughout the main floor require hiring professionals. Funds in this account shall also go towards replacing cabinetry and countertops throughout the building (phased approach) that are not holding up to the day to day use at City Hall. FY 2019 funding will be to start a program painting all of the walls and trim work. The trim will be more frequent than the walls. In addition, due to the wear and tear of the cabinets and countertops, we will allocate dollars every year to



phase in replacement of the cabinets and upgrade the countertops to a solid surface material.

### **Information Technology**

#### **Recurring Technology Replacement (all city departments) \$300,000**

Priority 1: This request is to provide for the annual replacement of technology for all city departments. As in prior-years, funding for technology replacement is placed in one capital project account to allow for more efficient management (as opposed to being spread across multiple departments based on an estimate of replacement needs which may or may not equate to the actual need during the fiscal year). The city currently has 455 computers in operation (265 desktops; 190 laptops). The main component of the FY 2019 request includes funding for the replacement of approximately 125 PCs, 57 cellular phones, 83 iPhones, 42 iPads, and wireless access points throughout city facilities (although actual replacement will be driven by equipment condition).

The current city standards for technology replacement (based on funding availability) are as follows: servers (5-6 years); SANS – Storage (5-6 years); desktop PCs (4 years); laptop PCs (3 years); iPad tablets (2 years); iPhones (2 years); large scale multi-function printers (MFPs) (5-7 years); small scale MFPs (5 years); small printers (3-5 years); desktop UPS (electrical service backup) (3 years); Network UPS (closets) (4 years); Wireless Access Points [WAPs] (5 years); network routers/switched/firewalls (5 years); telephony gateways (5-6 years). Larger replacement initiatives are not included in this appropriation (e.g. CISCO network devices).

#### **Recurring Data Center Server Replacement \$210,000**

Priority 2: This request is for server replacement equipment for the Data Center located at Public Works Headquarters. The equipment to be replaced provides server support for all City systems for the Data Center located at PW. This will provide greater reliability, reduced annual costs, and greater efficiency and capability for the use of system applications for the city. The existing servers have reached end-of-life.

### **Public Safety**

#### **Recurring Fleet Replacement (Qty: 25) \$1,008,000**

Priority 1: This request is for the forecasted annual replacement of police and fire sedans, light trucks and motorcycles. The replacement need is driven by the mileage and mechanical condition of the vehicles. Emergency response vehicles are expected to last in excess of 110,000 miles; administrative vehicles are generally run somewhat longer.

This forecasted need is based on mileage, age, and condition of vehicles. Replacement goal is to smooth the fleet replacement to 20-25 vehicles annually based on a 110,000 mileage threshold.

Replacement vehicles to be purchased in FY 2019 include: 15 SUVs for Patrol; 2 SUVs for the K9 unit; 2 F150s for the Community Services unit; 1 motorcycle; and 5 SUVs for the Admin team.

**Replacement Traffic Preemption System****\$150,000**

Priority 2: The request is to fund the replacement of the Opticom System which is the equipment that links emergency vehicles (in Alpharetta's case, fire trucks) with traffic signal control boxes. This system allows approaching Fire apparatus to change the traffic signals allowing them to move traffic that is in front of them, or approaching intersections, safely away from the direction the vehicle is traveling. The current system is line-of-sight based with a transmitter in fire trucks hitting a receiver on traffic signal mast arms which triggers a green light for the approaching fire truck. This system is beyond end-of-life and no longer effective.

The proposed replacement is a GPS-based system with several advantages: (a) The GPS link can be programmed for distances well beyond line of sight, allowing a green light to drain traffic well ahead of the approaching emergency vehicle. This speeds response times and improves traffic safety for all motorists. (b) The Signal changes are guided by turn signals on the fire truck so that fewer traffic lights are affected unnecessarily. (c) Again, because the new system is not line-of-sight the receiving antennae can be moved from mast arms to control boxes, reducing damage and lowering maintenance costs. (d) The system is programmable for distances and features, allowing better customization for Alpharetta. This system is for outfitting twelve (12) Fire apparatus and fifty (50) intersections which have been identified for this project.

FY 2019 funding request totals \$150,000 and includes the following: (a) \$60,000 to install equipment on apparatus (12 trucks \* \$5,000 per truck); and (b) \$90,000 to purchase and install the Applied Information Traffic Preemption equipment at 29 intersections. Includes 5-year warranty, training, installation, connectivity, software, and service agreement. The 21 remaining intersections will be requested as part of the FY 2020 capital budget (est. cost of \$70,000).

**Recurring Public Safety Equipment (replacement)****\$144,700**

Priority 1: This request is for scheduled replacement of equipment that is essential for the safety of firefighters and police officers which has expired, failed inspection, is uneconomical to repair or otherwise must be taken out of service.

The FY 2019 request includes: furniture and bedding at fire stations (\$9,000); Ice Maker at 2 fire stations (\$4,000); Fire tools and equipment (\$6,000); new firefighter turn-out gear that meets NFPA 10 year service life (\$100,000); replacement of 3 ballistic SWAT shields (\$7,500); door jamb spreader for entry by the SWAT team (\$2,000); replace worn interior items and exterior of the Fire Safety Education house (\$9,500); Update the exterior of the Crisis Negotiations bus (\$6,700).

**Recurring PS Facility Roof Restoration/Replacement  
(General Fund; E-911 Fund)****\$140,000**

Priority 1: Roof replacement of PS Headquarters (Final Phase; \$100,000) and roof restoration of the Evidence Building (\$40,000).

- Public Safety HQ-Phase 3 (6,200 sq. ft. Roof Restoration 30YR Garland Warranty): This is the last phase of roof restoration following Phase 1 & 2 and is the same scope. This option gives the City a 30-year leak free warranty. Funding is split between E-911 (\$50,000) and general Fund Balance (\$50,000).
- Public Safety-Evidence Building Roof Restoration (5,800 sq. ft. Roof Restoration 10YR Garland Warranty): The evidence building is the only roof at this location with

a non-ballasted, smooth EPDM (rubber) surface at the Public Safety facilities. Coupled with the fact that it is not leaking, it is a great candidate for roof restoration, which will provide a 10-year warranty at a much lower cost than a roof replacement, and may have a service life up to 15 years.

**Funding is allocated between general Fund Balance (\$90,000) and E-911 Fund (\$50,000).**

**Replacement PS Headquarters Furniture \$105,000**

Priority 1: This request is for funding to (1) replace old and worn-out furniture in existing offices and (2) purchase new furniture for the Public Safety Headquarters expansion (office spaces and lobby). This includes: desks, tables, chairs, shelving, etc. for the conference room \$15,000 (\$10,000 for table and chairs, \$5,000 for wall cabinets and credenza); \$18,000 for Traffic Unit (10 workstations for the officers, 2 desks for Lieutenants, and new chairs); \$4,500 for Police Captains (two new workstations); \$18,000 for Police Lieutenants (10 desks and file cabinets); \$25,000 for desks, chairs and workstations for records and new lobby area; \$21,000 for the Public Affairs Office (desks, chairs, conference table, whiteboard, televisions); and \$3,500 for Professional Standards/IA workstation, chairs, file cabinet and shelving. **Funding is provided through Impact Fees (\$40,000 based on allowable impact fee funding allocations) and Fund Balance (\$65,000).**

**Replacement 911 Audio Recorder System \$23,500 (E911 Fund)**

Priority 1: This request is to remove and replace the current 911 telephone recorder system with new hardware. Currently, the 911 recorder is in excess of 5-years old and is nearing end of life. The current configuration has failed on multiple occasions resulting in the inability to reproduce 911 emergency calls and meet Open Records requests. FY 2019 impact includes extended warranty service for years 2 - 5. Year one is provided in the base price. Also included is remote motoring for critical failure and system integrity. Operational cost include routine maintenance, software upgrades, virus protection, and remote monitoring.

**Recreation, Parks & Cultural Services**

**Recurring Athletic Scoreboards (maintenance/replacement) \$20,000**

Priority 2: The city owns and maintains thirty-one athletic and equestrian scoreboards. Staff has developed a plan for systematic replacement of scoreboards. The replacement cost is estimated at \$20,000 for a wireless scoreboard (includes shipping, installation, and stamped engineering drawings). Maintenance/refurbishment of scoreboards is estimated at an additional \$1,000 to \$2,000 annually. FY 2019 request is for the replacement of the (4) Baseball Scoreboards at Webb Bridge Park. Scoreboard replacement may vary from what's included herein if it is in the Director's opinion that a higher priority replacement is needed (e.g. due to mechanical malfunction) or if additional funds are available.

**Recurring Park Equipment Replacement \$36,000**

Priority 2: This request is for the replacement of three John Deer Gators (model years: 1999, 2005, and 2006) and one 2007 Bobcat Utility Vehicle. The 1999 John Deere Gator and the Bobcat Utility Vehicle assists staff with the maintenance of the Greenway. The 2005 and 2006 John Deer Gators are for the maintenance of North Park.

**Recurring Synthetic Turf Field Replacement (North Park) \$450,000**

Priority 1: This request is for the replacement of North Park synthetic turf field 1 which was installed in 2005. Synthetic turf fields have an average life of 10-years. This field does not incur the same usage rate as the Webb Bridge soccer field which is why it has had a longer life expectancy.

**Recurring Park Repairs/Improvements \$100,000**

Priority 1: This request would cover types of ground maintenance repairs such as asphalt trail repairs, concrete repair and parking lot striping, etc. at parks and along the greenway. FY 2019 funding would be utilized for repairs to the walking trail at Wills Park, boardwalk replacement for the Greenway (approximately 25 sections), concrete repair along numerous walkways, etc.

**Recurring Fleet Replacement (F150 Truck) \$28,000**

Priority 1: Replacement criteria is as follows: 1) when the department director determines it is no longer cost effective to retain the vehicle; 2) when either mileage or age reaches or exceeds 10-years of service or 130,000 miles; and 3) motorized equipment damaged in accidents shall be inspected by the Safety/Risk Administrator to determine feasibility of repairs as compared to replacement cost. This request is for the replacement of a 2003 Ford F250 (Unit RP-3288 with 82,770 miles) with a Ford F150 4x4 vehicle. Replacement is warranted based on age.

**Recurring Playground Equipment (repair/replacement) \$100,000**

Priority 1: This request is for the replacement of playground equipment at the Wacky World Playground (built in 1997). Wacky World is a 20 year old pressure treated wood structure. Although the 6-inch round posts are structurally sound, most of the wood platforms, bridges, hand rails, as well as some of the play equipment are showing signs of wear and weather degradation. Staff is constantly making repairs. Playgrounds-by-Leathers conducted an inspection last fall and provided their findings and recommendations on the repairs and forms the basis for this cost estimate. Leathers was the playground company that supplied the playground and equipment and was onsite when the playground was built.

**Recurring Parks Facility Roof Repair/Replacement/Wall Restoration \$137,000**

Priority 1: This request is for the roof repair/rehab/replacement at multiple Parks and Recreation facilities.

Wall restoration at Wills Park Recreation Center gym (\$46,000), roof repairs/maintenance/painting at the Equestrian Center (\$73,000), and replacement of the shingled roof at the Baseball Concession/Restroom building at Webb Bridge Park (\$18,000).

**Wills Park Recreation Center Gym Wall Restoration (12,500 sq.ft.; 10-yr warranty)**

The interior wall of the recreation center gym is covered with efflorescence. This is from previous water intrusion which has stained the walls and is unsightly. Scope includes: applying primer on north wall; removing and replacing joint sealants; repairing all wall cracks; and applying two (2) coats of an elastomeric acrylic product (Tuff Coat).

**Wills Park Equestrian Center Covered Arena Roof Repair (68,000 sq.ft.)**

This roof is made from trapezoid standing seam metal panels. The field of the roof is in good shape, but like all thru fastened metal roofs, the overlap seams, fasteners, and ridge need attention. The skylights have broken down and although there are no holes, the fiberglass that was used to make the skylights has broken down and is turning black. Scope includes: pressure washing entire roof area; removing all old fasteners (thousands); installing new fasteners and sealant; treating and repairing all rust areas and applying primer and top coats; cleaning and sealing the skylights to stop further degradation. This funding will be reserved pending completion of the Master Plan for Wills Park and the Equestrian Center.

**Webb Bridge Park Baseball Restroom/Concessions Roof Replacement (2,000 sq.ft.; 30-yr warranty)**

This shingled roof has reached its end of life and needs replacement. Scope includes full tear-off of existing shingles; replacement of wood as necessary; and installation of architectural-grade shingles.

**Recurring Tennis Courts Resurfacing****\$60,000**

Priority 1: This request is for the repair/resurface/recoat of tennis courts with a fabric crack repair system. FY 2019 funding is for resurfacing 7 tennis courts at North Park (last resurfaced in FY 2012). Due to cracking on the courts, this repair will be more in-depth than a general resurfacing as the courts will need to be milled to allow for repair of the cracks before finishing with a resurfacing.

**Recurring Stormwater/Drainage Initiatives****Public Works****Recurring Stormwater Pipes/Structure Repair/Maintenance****\$1,225,000**

Priority 1: This request is for stormwater pipe and structure maintenance, repair, and replacement. This category includes unclogging pipes and structures filled with sediment and debris, repairing pipes by relining, contractual repairs to stormwater structures, and pipe replacement projects. The contractual pipe unclogging and structure repair will be throughout the city based on inspection results. The following project locations have been identified for pipe repair or replacement in FY 2019: Lantern Ridge; and Meadow Drive.

**Recurring Stormwater Drainage Maintenance****\$150,000**

Priority 1: This request is for the continual maintenance and small drainage maintenance work within the city including: (1) small repairs such as grouting, paved inverts, and replacing tops; (2) annual maintenance of the city's stormceptor units, oil/water separators, and city-owned detention ponds (as required by the Georgia Environmental Protection Division); and (3) Water Quality lab testing (as required by the Georgia Environmental Protection Division).

**Recurring Stormwater Inspections****\$100,000**

Priority 1: The National Pollutant Discharge Elimination System (NPDES) Stormwater Permit requires Alpharetta to complete a number of inspections to protect our stormwater system. These inspections include site visits to private industrial facilities, private carwash and auto body repair shops, city ponds and stormwater management facilities, private ponds and stormwater management facilities, and city maintained storm structures and pipes. These inspections help us identify maintenance repair work,

help us prioritize our crews and CIP lists, and help us recognize private violations of the stormwater ordinance. This project includes hiring a private consultant to complete the inspections so that city staff can focus their efforts toward planning, maintenance, and enforcement activities.

### **Recurring Stormwater Design/Studies**

**\$100,000**

Priority 1: This request funds various drainage, flood, and watershed studies that are required by state and federal regulations. Watershed studies identify capital projects to improve water quality in impaired streams. Additional studies include dam breach analysis, bacterial source testing, emergency planning and estimating damage, GIS maintenance, inventory updates, stream delisting, etc. These studies also identify future capital improvement projects or provide specific information that can be used by the city to meet regulatory compliance or further our service to our citizenry. FY 2019 funding will be used to complete the design of a stream restoration project that will help to protect the integrity of our greenway trail. The specific project selected will be chosen from those identified as the highest priority in the ongoing FY 2018 Big Creek Erosion Study. Such work may consist of removing debris from specific locations, reestablishing a vegetated bank via landscape or gabion walls, and/or removing sediment at specific locations.

### **Recreation, Parks & Cultural Services**

#### **Wills Park Stream Restoration #1**

**\$300,000**

Priority 1: There are three reaches of stream in Wills Park that would benefit from stream restoration and/or buffer enhancement; reaches A, B, and C. In stream restoration it is generally best practice to work from upstream to downstream. This project was identified in the Foe Killer Creek Watershed Improvement Plan as project #13a and is named Reach A. Reach A is highly incised due to storm runoff. The channel should be raised and reconnected with the floodplain to reduce erosion. Approximately 800 linear feet of stream restoration is planned.

### **General Capital Initiatives**

#### **City Administration**

#### **Economic Development Toolbox**

**\$125,000**

Priority 1: The City of Alpharetta provides local incentives through its economic development toolbox and facilitated by our team of experienced economic development professionals. New or growing businesses that demonstrate a serious economic impact through job creation and capital investment qualify for these programs. The programs funded in this request include the Alpharetta360 Video Marketing Fund which has been influential in marketing the city as a business destination and has been directly responsible for the location of new businesses to the city. To date we have had more than 10,000 unique views on our A360 website and have added in a marketing boosting strategy that has significantly increased our viewership. A new tool-kit item will be created with this funding called the Start-Up Relocation Grant which is aimed at attracting out-of-state technology start-ups to relocate and grow in the city. We will target 5 mid-stage FinTech and MedTech/HealthIT based tech start-up companies for the pilot program of this tool-kit item. Relocated start-up companies will be placed in the Alpharetta Innovation Center to help fuel our innovative community and attract more venture capital investment.

**Alpharetta Technology Commission Operational Funding \$118,336**

Priority 1: This request is to provide operational funding for the Alpharetta Technology Commission (ATC) including funding for the ATC Director pursuant to terms set forth in the MOU between the ATC and the Development Authority of Alpharetta. The Director performs the day-to-day tasks and responsibilities necessary for the delivery of operational management services. The MOU terminates in February 2019 which represents 8-months of activity in FY 2019 totaling \$83,336 (\$10,417 monthly). Additional funding totaling \$35,000 is allocated herein to cover estimated costs beyond February.

**Community Development****Milton Avenue Concept Design****\$40,000**

Priority 2: Funding for design services along Milton Avenue including new landscaping requirements, seating locations, crosswalk concept and sign locations, etc.

**Design Services****\$80,000**

Priority 2: This request is to provide funding for various studies and professional services that arise each year from Council and/or Department initiatives. Such services may include revisions to Comprehensive Plans, Small Area Plans, project designs such as plazas, landscape architecture, hosting a series of public input sessions, conceptual design standards, etc. These types of studies and professional services are essential and will assist in forecasting the current market environment, recommend standards that will assist in policy decisions, improve project completion timelines and functionality to maintain the high level of performance by City Staff that our citizens and business owners are accustomed to.

**Public Works****Pedestrian Safety Study****\$125,000**

Priority 1: This request is for the identification, design, and collaboration of safety improvements along collector/arterial streets and the downtown area where high speeds are occurring and there is an increase of pedestrian traffic. The funds associated with this project are to assist the Department in hiring consultants to examine our downtown, as well as several intersections outside the downtown area, and develop options for improving pedestrian safety.

**Park Plaza Signalization Upgrade****\$300,000**

Priority 1: This request is for upgrading the traffic signal at the intersection of Park Plaza and Academy Street. The existing signal was constructed as part of the old Haynes Bridge Road Extension. With the realignment of Haynes Bridge Road and the development of City Center, the existing poles and signal heads are no longer appropriately oriented to serve this intersection. This project will replace the existing poles, mast arms, signal heads, and provide a new pedestrian crossing of Academy Street. **Funding is provided through Impact Fees (\$72,300 based on allowable impact fee funding allocations) and Fund Balance (\$227,700).**

**Streetlighting Conversion/New Installations****\$50,000**

Priority 1: This request is annual funding for (1) the conversion of Georgia Power's High Pressure Sodium Lights to LED and (2) adding additional lighting along public roads that do not have sufficient lighting (or no lighting at all). This initiative will be funded over many years and is a companion to the Operating Initiative pertaining to transferring all street lights located on public streets to be paid for by the City of Alpharetta. This

initiative will increase the safety of citizens who use our streets and sidewalks on a daily basis.

### **City Center (Phase 2) Utilities**

**\$26,079**

Priority 1: This request is to allocate remaining funds for Alpharetta's obligations under the terms of agreement with MMS Alpharetta LLC for Phase 2 of City Center (private development position). Unfunded obligation includes:

- Assist in funding costs associated with moving AT&T utilities in right-of-way. City costs total \$224,716 which is to be funded over 4 annual payments that started in FY 2018. The FY 2019 payment of \$56,179 is being reduced by available funds in the City Center Utility account of \$30,100 leaving an unfunded balance of \$26,079 (FY 2019 Request). The final two payments will be requested as part of the FY 2020 and 2021 capital budgets.

### **Public Safety HQ Parking Lot Expansion (Design)**

**\$20,000**

Priority 1: Due to the increased number of individuals accessing the Public Safety Headquarters, additional parking needs are desired. Requested funds will go towards obtaining topographic and utility surveys to design the expanded parking lot. Public Works will design the parking lot expansion utilizing in-house staff. Construction cost will be determined once the design is complete.

### **Design Services**

**\$115,000**

Priority 1: This request is for various design services associated with minor projects unable to be completed by city staff. Such services include structural designs and or evaluations, sub-surface geotechnical investigations, miscellaneous right-of-way/easement research. Utilizing experts in various fields enables city staff to make the appropriate decisions related to resolving construction issues. Additionally, the information gathered by the design professionals allows staff to properly design or address issues in the field.

### **Information Technology**

#### **Application and Desktop Virtualization (Phase 2)**

**\$150,000**

Priority 2: This request is for the deployment of desktop services and associated technology for the City for local, remote, and mobile platforms. This will provide greater reliability, and greater efficiency and capability for the use of system applications for the City and provide core functionality. This equipment is scheduled to be replaced every 5-6 years (normal maintenance life) in order to provide for both reliable and efficient service. The Application and Desktop Virtualization initiative will provide greater reliability, possible reduced annual costs, and enhanced system applications security. Through the virtualization of the desktop, each user's profile and desktop are stored centrally in the data center to be available for use from any pc or remote system given the appropriate security measures. This technology is rapidly becoming the standard deployment for organizations as they move more applications and capability to the "Cloud" and seek to provide more reliable and efficient service. The initial test system has been deployed a several City Departments with key personnel for evaluation.

This request will also lead to the deployment of virtual application technology. The ability to manage city software applications from a central platform rather than deploying the system to every desktop will save significant amounts of time needed to "touch" each desktop and/or deploy the systems individually over the network. This way, each user



accesses the software they need using the latest updates and tested systems. This will provide greater reliability, reduced annual costs for desktop support, and greater security with respect to the city's software applications. This initiative should lead to decreased costs in annual desktop system replacements (reduces need for certain computer components such as a hard drives and a fully configured PC). Phase II (FY 2019) will finalize the Public Safety rollout that began in FY 2017.

Phase III (FYs 2020-2021) will expand the virtual deployment across various Departments (based on need and ability to reduce hardware costs) to include desktops as well as the Mirage and Horizon benefits listed above. Desktops will emulate the experience end users have with traditional Windows OS and applications on their existing systems. Overtime, this will defray costs for refreshing PC systems with less expensive form factors (e.g. thin clients, terminals, mobile devices, etc.). This will also have an effect of reducing the need for multiple devices per user (tablets, desktops, laptops, and smartphones).

### **Public Safety**

#### **PS Jail Camera System (replacement/expansion)**

**\$75,000**

Priority 1: This request for replacement/expansion of the Jail's camera system. Specifically, this project replaces the existing sixteen (16) coax cameras with IP cameras while also expanding the system to include an additional nine (9) IP cameras (25 total cameras). The current camera system in-use was purchased off the shelf and uses low resolution cameras and an outdated recording system and is past its useful life cycle. This system improvement will increase and improve jail employee and inmate safety through enhanced camera resolution, by adding additional camera coverage, and reducing instances of camera system downtime. This system will tie in with the current Avigilon system in use by the city and will reduce the time needed to comply with open records requests and/or investigations with its improved data copying capability. Funding includes miscellaneous hardware and licensing to support the cameras.

#### **PS Turn-out Gear Washers (Qty: 4)**

**\$25,000**

Priority 1: This request is for one "turn-out gear" washer for fire stations 82, 84, 85 and 86. Currently the fire department has only two washers – stations 81 and 83. These are heavy duty washing machines designed to handle the load of washing firefighter "turn-out gear". The load capacity is only one set of turn out gear per load. This is currently very time consuming when 10-12 firefighters must wash their gear. With the increased exposure of cancer causing agents and off-gassing carcinogens it has created the need to better protect personnel of the fire department that wear their turn out gear during firefighting. The additional washers will be able to launder more turnout gear and at a faster rate. Funding includes costs for installation.

### **Recreation, Parks & Cultural Services**

#### **Design Services**

**\$20,000**

Priority 2: This request is to provide funding for various studies and professional services that arise each year from Council and/or Department initiatives. Such services may include revisions to Recreation Master Plans, construction plans for recreation amenities including pavilions, gazebos, etc. These types of studies and professional services are essential and will assist in forecasting the current market environment, recommend standards that will assist in policy decisions, improve project completion timelines and functionality to maintain the high level of services our customers are accustomed to.

**Design and Construction of new Park Spaces** **\$400,000**

Priority 1: This request is for the design and construction of new park spaces. **Funding is provided through Impact Fees (\$120,000 based on allowable impact fee funding allocations) and Fund Balance (\$280,000).**

**Equestrian Center Foundation Match (design/buildout of amenities) \$250,000 (Hotel/Motel Fund)**

Priority 1: This funding will serve as a match towards Equestrian Center Foundation fundraising, up to the \$250,000 appropriation requested herein, to be used for the design and renovation/buildout of the Equestrian Center.

The FY 2018 budget includes funding for a Master Plan update to Wills Park and the Equestrian Center which will guide the design phase of this request. Residual match funding after design will be used towards the buildout of the Equestrian Center in accordance with the Master Plan and corresponding design elements. **Funding is provided through Hotel/Motel Taxes (facility portion).**

**Park System Wayfinding Signage** **\$126,412**

Priority 1: This project is the beginning of the implementation of the park system wayfinding and signage plan that is being developed in FY 2017. The purpose of the signage plan is to bring uniformity to the numerous signs in our entire park system. The plan will define a specific sign style that will become our “brand” and help park patrons easily identify Alpharetta parks. The plan will also recommend locations for signs to help visitors locate various amenities in the parks, such as fields, playgrounds, tennis courts, restrooms, etc. Signs within parks will be evaluated and prioritized for replacement. Staff will systematically replace signs using the new guidelines outlined in the plan. Entrance upgrades were listed for all parks in the Master Plan and part of the upgrade includes signage. **Funding is provided through Fund Balance (\$75,000) and Hotel/Motel Taxes (facility portion; \$51,412).**

**Alpharetta Public Arts Initiative** **\$85,000**

Priority 1: Arts Alpharetta is a nonprofit organization dedicated to bringing quality arts to Alpharetta. At the request of staff, Arts Alpharetta formed a steering committee to look at introducing outdoor public art to the exciting new Thompson Street Greenway trail. Arts Alpharetta feels that by lining the trail with unique, high quality temporary installations, residents and visitors like will be enticed to use and explore the trail. The working title for this project is Phase Two – *Outdoor Art Gallery* loan project. Phase One is the *Instruments of Inspiration* permanent installations currently approved by the City Council in December 2016.

Briefly, the works would be on loan from the artists for a 9-month period tentatively March through November 2019. This would become an annual event where new and returning artists would be selected each year. The artists would receive a loan-fee, half paid at installation and half at the end of the loan period. Several communities around Alpharetta have a similar program but what is unique about this initiative is that the Thompson Street Greenway allows us to select and prep the sites while the trail is being built. Further the steering committee feels that we do not merely want to replicate what others communities have done but rather we strive to elevate the project to the highest possible quality art and experience.

This initiative provides funding for the loan of an estimated 12 art installations including installation, marketing, events, juror stipends, with funding (if available) for the purchase of art pieces for permanent display in Alpharetta.

**The Stories Project**

**\$25,000**

Priority 2: This project entails video recording the stories and oral history of our citizens and their memories of the Alpharetta Experience. This project will continue into the future and involve the recordings of a number of citizens each year as seniors are willing to express their emotions, memories and recollections of the Alpharetta they have known. As time progresses, the videos will be compiled so they can be used as an online story of our past and its respected citizens who have helped to shape our city. This documentation will also be used within the History Center as an oral history of Alpharetta's development over time. We are hoping to record 50 citizens within the next year.

**General Government**

**Matching Funds for City Grants**

**\$30,000**

Priority 2: This request is to provide available funding to serve as matching funds for grant opportunities as they arise throughout the year. Operating grants, such as the Bulletproof Vest Partnership Program, typically require matching funds in order to carry out the required grant activities. This funding will allow the City of Alpharetta to pursue a multitude of grant opportunities.

**CAPITAL INITIATIVES NOT RECOMMENDED FOR FUNDING AT THIS TIME****City Administration****Downtown Beautification Grant****\$50,000**

Priority 2: This request is for seed funding for the Downtown Beautification grant program which is used to incentivize downtown building renovations and improvements (including façade improvements). This small city investment has resulted in numerous private renovation projects in downtown over the past 15 years.

**Citywide Economic Development Analysis and Strategic Plan****\$75,000**

Priority 1: The last Economic Development Strategy and strategic plan was done in 2011-2012. The relevant life of such a study is 3-5 years and continually needs updating as the economy and environment is constantly changing. Given the amount of development we have had in the last 5 years, a new outside evaluation of the health of the Alpharetta economy, strategic vision and priority of development, and evaluation of current initiatives and business inventory is needed. The scope of the entire economic engine in Alpharetta is too large to be internally evaluated and is best evaluated periodically by an outside agency. The request is to hire an outside economic development consulting agency to perform an economic outlook, economic evaluation of business and industry health within Alpharetta and recommendations for strategic planning initiatives to forward the mission and objectives of the economic development department for the next 3-5 years.

**Community Development****Downtown Parking and Wayfinding Signage****\$150,000 (Hotel/Motel Fund)**

Priority 1: This project is intended to develop and implement a comprehensive parking sign package for Downtown Alpharetta. Major components include monument signage at city parking lots, wayfinding signage directing the traveling public to city lots, and time restriction parking signage. Decorative sign poles and bases will be identified. In addition, a signature logo will be proposed in order to coordinate the entire downtown parking infrastructure. The proposed design guidelines will be presented to the downtown business association and approved by the Design Review Board. Deliverables from this project will include the following:

- Downtown Parking Sign design Guidelines;
- Installation of monument signage at the two City Surface lots (Old Roswell lot, Roswell/Marietta lot);
- Wayfinding signage throughout Downtown (Main Street, Academy Street, Roswell Street, Milton Avenue); and
- Time restricted signage for Milton Avenue (2 hour limit/15 min limit).

Funding is provided through Hotel/Motel Taxes (facility portion).

**Parking Management – Meters/Old Roswell Lot Gate Arm \$115,000 (expense); \$18,200 (revenue)**

Priority 1: This projects consists of installing approximately 70 parking meters along Main Street and Milton Avenue. Maintenance fees assumed wireless meter management and wireless sensor management. User fees (revenues) are based on very nominal usage: assuming \$0.50 per hour during weekdays (8am-5pm) and each meter averaging 2 hours use per day (\$1.00\*260 days \*70), Actual revenues have a much higher potential.

CAPITAL INITIATIVES NOT RECOMMENDED FOR FUNDING AT THIS TIME

Project also includes installing a gate arm and ticket machine at the Old Roswell Lot. Implementation and funding would be based on revenues from the meter program. Old Roswell Lot will be time restricted to 3 hours, for no costs, or \$1.00 per hour if more than 3 hours. Gate arm and ticket facility will decrease manpower effort required to enforce parking time limits and provide an opportunity for parking for those willing to pay a daily fee.

**2019 Operating Initiative – New Fleet for Code Enf. Officer position (Qty: 1) \$25,000**

Priority 2: This initiative constitutes the capital component (new fleet and associated upfitting costs) of the new Code Enforcement Officer position requested in FY 2019 (Operating Initiative). Capital costs total \$25,000 and include the acquisition of one (1) F-150 pickup truck. Please refer to the Operating Initiatives section of this document for a detailed write-up of position duties and justification.

**Public Works**

**Major Intersection Improvements**

**\$300,000**

Priority 2: This request would allow the City to quickly address major intersection improvement projects, such as adding turn lanes at major intersections. Projects will be selected based on their effect on traffic flow and safety.

The requested design funds is for the design of a left-turn lane from Kimball Bridge Road to Park Brooke Drive. The City has received a number of requests over recent years to provide this improvement. The requested construction funding for FY 2019 is for the construction of dual left turn lanes from south-bound Haynes Bridge Road to east-bound North Point Drive.

**Davis Dr Extension to Westside Parkway**

**\$500,000**

Priority 1: This project would construct the extension of Davis Drive from its current cul-de-sac at The Cooler and Pappadeaux to Westside Parkway at Sanctuary Parkway. The constructed road segment would be a two lane road with bicycle lanes and 6' sidewalks. Also included in the project scope is modifying the existing four lane configuration of Davis Drive to a two lane configuration with a center turn lane and bicycle lanes. The new roadway section would be approximately 1,400 linear feet in length. Design for this project was funded in FY 2014. Transportation impact fees can offset a portion of these costs. City and the North Fulton Community Improvement District are working together to fund completion of the project.

**Connector Road (NP Pkwy to Edison Dr.; Design)**

**\$150,000**

Priority 2: This project would create a new two-lane roadway with sidewalks connecting North Point Parkway and Edison Drive. Proposed roadway would utilize the existing curb cut for the AT&T property on the east side of North Point Parkway at Dryden Road. Proposed roadway would be approximately 900 linear feet in length. FY 2019 funding request is for design. ROW and construction costs are estimated at \$930,000 and would be part of future funding requests.

**Pedestrian/Safety Improvements at Marietta Street and SR9**

**\$175,000**

Priority 1: This request is for the construction of pedestrian enhancements and safety improvements at the intersection of SR 9 and Marietta Street. A proposed pedestrian enhancement at this intersection will assist pedestrians in crossing SR 9 by removing conflicting side-street straight and left-turn movements.

**Hembree Road Turn Lanes (Design; ROW) \$150,000**

Priority 1: This request is for the design and construction of various turn lanes along Hembree Road from Maxwell Road to Old Roswell Road. The project length would be approximately 2,000 linear feet. During the morning peak hours, Hembree Road is congested with vehicles attempting to make left turns into various properties. These vehicles are creating congestion through the intersection of Maxwell Rd. and Hembree Rd. as well as creating undue delays at the intersection of Westside Parkway and Hembree Rd. Installing turn lanes at various intersections will alleviate congestion along this corridor. Construction costs are estimated at \$600,000 and would be part of a future funding request.

**Marjean Way Extension (Design) \$500,000**

Priority 2: This request is for the design of the extension of Marjean Way from its current terminus at Orchid Lane north to Milton Avenue. The roadway extension will include brick sidewalks on both sides of the road to match the roadway section approved as part of the Windsong Townhomes development. Also included in the project scope will be the design of a regional stormwater facility designed to accommodate any future redevelopment of the adjacent upstream properties (currently occupied by the Masonic Lodge and Krogh Cabinetry) and the city-owned property at 90/92 Milton Avenue. The stormwater facility will be designed in such a manner to provide an attractive amenity to the area. In addition, the design shall include amenities associated with the future park. Construction costs are estimated at \$3 million and would be part of future funding requests.

**Wills Road Widening (Design; Milton Ave. to Old Milton Parkway) \$200,000**

Priority 1: The City has received complaints of traffic backups that occur at the intersection of Mid Broadwell Road and Wills Road. The downtown area of Milton Avenue near Roswell Street/Canton Street is becoming more congested. Providing connectivity to the multi-lane of Old Milton Parkway from Wills Road may serve as a reliever route for traffic not wishing to go through downtown. An additional southbound lane on Wills Road from Mid Broadwell will provide a free flow right off of Mid Broadwaell Road and allow connection to Old Milton Pkwy thus giving drivers an option around downtown. ROW and Construction costs are estimated at \$650,000 and would be part of a future funding request.

**Waters Road Traffic Calming (Design) \$350,000**

Priority 1: The city has received numerous complaints from citizens living along Waters Road regarding the volume of traffic and speed of vehicles. Several options and locations were evaluated and it has been determined that roundabouts at the intersections of Waters Road and Centennial Drive and Waters Road and Waters Mill Drive would be the most feasible method for addressing these concerns. Design funds are being requested for FY 2019. It is anticipated that right-of-way will be needed from property owners and will be acquired after completion of the design documents in FY 2020. ROW and Construction costs are estimated at \$2.4 million and would be part of a future funding request.

**Douglas Road Traffic Calming Improvements (Option 1) \$500,000**

Priority 1: This request is for the design and implementation of safety improvements along Douglas Road. Citizens of Waters Road have expressed concerns of individuals driving at excessive speeds. The topography of Douglas Road does not make it any easier to slow drivers. Requests have been submitted for roundabouts, sidewalks on

both sides of the street, chicanes, and improved landscape areas. This funding request is to remove the right turn lanes along the corridor. Removal of the right turn lanes and replacing the areas with landscaping will provide drivers a tunnel affect and force drivers to slow their speed and become more aware of their surroundings. Another option would be roundabouts which are included in a separate capital request.

#### **Douglas Road Traffic Calming Improvements (Option 2; Design) \$150,000**

Priority 1: The City has received numerous complaints from citizens living along Douglas Road regarding the volume of traffic and speed of vehicles. Several options and locations were evaluated along Douglas Road. Intersection improvements at Douglas Road/Clubhouse Drive and Douglas Road/Newport Bay Passage are being considered. A roundabout is being proposed at Douglas Road/Clubhouse Drive to address the intersections volume as well as a traffic calming. Traffic calming measures for the Newport Bay Passage intersection would include a lane diet and sight distance improvements. Design funds are being requested for FY 2019. It is anticipated that right-of-way will be needed from property owners and will be acquired after completion of the design documents in FY 2020. ROW and Construction costs are estimated at \$1.7 million and would be part of a future funding request. Another option includes smaller scale traffic calming measures including removal of right-turn lanes and are included in a separate capital request.

#### **Flashing Yellow Signals**

**\$60,000**

Priority 1: This request is to upgrade 36 signalized intersections within the city to the flashing yellow arrow standard. This signal change introduces a flashing yellow arrow during the permissive left turn phase of the signal operation. The Federal Highway Administration had demonstrated that this new application has helped reduce left turn crashes, causes less driver confusion on the decision to turn, and provides additional traffic management flexibility. Implementing the new federal standard for permissive phasing also provides consistency with neighboring jurisdictions. Currently SR 120 has 2 flashing yellow intersections and GDOT has plans to continue upgrades to the rest of the corridor.

The city's upgrade will be done over a 4-year period starting with the arterial streets, then moving to collector and local streets. The following is a list of intersections to be done in FY 2019: North Point Parkway at Rockmill Road; North Point Pkwy at Kimball Bridge Road; Haynes Bridge Road at Westside Pkwy; Haynes Bridge Road at Lakeview/Northwinds Pkwy; Haynes Bridge Road at Ga Lane; North Point Parkway at Mansell Crossing South; North Point Parkway at Mansell Crossing Middle; North Point Parkway at Mansell Crossing North; North Point Parkway at Ga Lane; and North Point Parkway at North Point Drive. Estimated cost for the project is \$240,000 and would be allocated over the four-year period beginning in FY 2019.

#### **Citywide Sign Inventory**

**\$120,000**

Priority 3: This request is for a citywide sign inventory. The City does not currently have an inventory of our right-of-way signage which hinders our ability to adequately maintain these assets. With this inventory the management, location, and condition of signage will be tracked. This inventory will provide data collection, post processing, and a geodatabase that will integrate with the city's asset management system (CityWorks) and the city's GIS. Each year, Public Works performs over 250 work orders associated with street signage and the work orders are reactionary based on complaints. The inventory system will enable Public Works to identify when signage was installed and

develop a pro-active replacement program for when signage exceeds its useful life (e.g. degradation of reflectivity).

#### **Waters Road Sidewalk Improvements**

**\$750,000**

Priority 1: This funding request is for the installation of sidewalks on both sides of the street to improve pedestrian connectivity. Pedestrians would only need to cross Waters Road at signalized intersections: Kimball Bridge Road; and Jones Bridge Road. Citizens of Waters Road have expressed concerns of individuals driving at excessive speeds. The topography of Waters Road does not make it any easier to slow drivers. Requests have been submitted for roundabouts, sidewalks on both sides of the street, chicanes, and improved landscape areas.

#### **AlphaLoop (City Trail)**

**\$1,000,000**

Priority 1: This request is to provide construction funding for the AlphaLoop City Trail. AlphaLoop is envisioned as a multi-use trail and park system intended to connect City Center, Avalon, and the Northwinds Area together via paved pedestrian pathways.

Phase A runs from Old Milton Parkway to Westside Parkway and Phase B runs from Westside Parkway to Kimball Bridge Road. Phase C covers the intersections and crossings (e.g. Old Milton Parkway, Westside Parkway, Northwinds Parkway, Kimball Bridge Road, etc.). Phases A & B are further broken down into two tiers: Tier 1 covers the trail and Tier 2 covers pocket parks/plazas.

Construction estimates for Phase A (tiers 1 and 2) total \$4.5 million. The FY 2018 budget includes available funding of \$1.5 million. This request is for an additional \$1 million bringing total funding for construction to \$2.5 million. These funds will be utilized to leverage private investment as proof of a solid financial commitment has been made by the city. Unfunded construction obligations for Phase A will be part of future funding requests.

Construction estimates for Phase B (tiers 1 and 2) and Phase C total \$5 million and would be part of a future funding request.

#### **Douglas Rd Drainage and Erosion Control Improvements**

**\$200,000**

Priority 1: This request is for the reconstruction of approximately 915 linear feet of existing sidewalk along the west side of Douglas Road between Newport Bay Passage and the bridge over Caney Creek. Along this stretch of Douglas Road there is no curb and gutter between the road and the existing sidewalk. When it rains, runoff from the road runs across and along the sidewalk making it unusable for pedestrians. This is also causing erosion problems in the area. This project will reconstruct the sidewalk, install curb and gutter, install storm drainage structures and pipes, and address the erosion issues.

#### **City Center Parking Deck Lighting**

**\$50,000**

Priority 1: This request is for installation of additional lighting in the City Center parking deck. When the Private development tied onto the city's parking deck, a significant amount of ambient lighting was lost. Though the lights are on all the time, several areas of the deck remain dark causing patrons to feel unsafe.



**Public Safety Headquarters Façade (Design) \$200,000**

Priority 1: The current Public Safety Headquarters building was originally designed on the basis of facing Kimball Bridge Road. However, upon the completion of Westside Parkway and the addition of AVALON, the front of the building is in the open more and is in need of aesthetic treatments. The funding of this CIP request will go towards designing a retrofit to the existing facade and developing a cost estimate for complementation for a subsequent CIP request.

**Restroom Renovations (Wacky World/Wills Park) \$150,000**

Priority 2: This request is for the interior remodeling of the existing restroom facility adjacent to the Wacky World Playground. The building is showing its age and needs upgrades to enhance the use of the building as well as the overall appearance for the citizens. The project will entail removing everything within the current facility and replacing all of the current items with brand new items of similar materials in the restroom facilities at Brooke Street Park and the City Hall Parking Deck.

**Concession Building Renovation (North Park fields 1-4; Design) \$150,000**

Priority 1: This request is for design of a new restroom/concession building at North Park Fields 1-4. The building is showing its age and needs replacement instead of an upgrade to enhance the use of the building as well as the overall appearance for the citizens. Construction costs are estimated at \$1.5 million and would be part of a future capital funding request.

**Downtown Enhancements \$35,000**

Priority 1: This request is for the design, installation, and repair of streetscape/aesthetic enhancements on city property throughout the downtown area. Improvements consist of new trash receptacles, kiosks, benches, arbors, and landscape enhancements to city owned property.

**Public Safety****Community Center Generator (new) \$200,000**

Priority 2: The Alpharetta Community Center is targeted to serve as an emergency shelter. However, the American Red Cross and Salvation Army require emergency shelters that serve the public to have emergency generators servicing the facility. The Community Center does not currently have generators. This projects includes the purchase and installation of a new 400kw Natural Gas Generator.

**Fire Station Camera System \$38,000**

Priority 2: This request is to install seven (7) IP cameras at Fire Stations for parking lot security. This was a City Council initiated request in 2017 after several Fire Stations were the scene of multiple entering autos, causing the loss of personal and department property as well as damage to our Firefighter's personal vehicles. There are currently no security cameras at any of the Fire Stations to deter criminals or provide any useful information in the event a crime or significant incident arises. This initiative provides for a local recording server and licensing to support camera recording and interfaces. The proposal is to install two (2) "IP" cameras at Fire Station 81, and one (1) "IP" camera each at Fire Stations 82 through 86. The installation includes the needed local storage and interfaces needed to connect to the city's existing security camera infrastructure.

**SWAT Medic Take-Home Vehicles (Qty: 4)****\$160,000**

Priority 3: This request is for the purchase of four (4) emergency vehicles to be issued to SWAT medics to enhance their deployment speed and safely secure their equipment. SWAT medics are Advanced Emergency Medical Technicians (AEMT) and GA POST Law Enforcement certified firefighters who are integral members of SWAT. A properly outfitted vehicle would provide the SWAT medics with secure storage for the highly sensitive weapons and equipment they are entrusted with.

This request would provide each SWAT medic with an unmarked Ford Explorer SUV (Admin Package; \$29,000); emergency lights and equipment (\$5,000); SWAT Trunk Vault (\$2,500); Rifle\Shotgun rack (\$500); and radio (\$3,000) for a cost per vehicle of \$40,000. There are currently four assigned SWAT medics making the initial cost \$160,000. The anticipated future costs would include the addition of two (2) vehicles and equipment (year 2 and 3) to be issued to new medics bringing a total of six SWAT medics (two per fire shift). There is normal maintenance costs associated with vehicles. Current policy regarding assigned City vehicles would be followed.

**2019 Operating Initiative—Fleet/Equip. for Police Officer positions (Qty:5) \$300,000**

Priority 1: This initiative constitutes the capital component (new fleet/associated upfitting costs and equipment) of the five (5) new Police Officer positions requested in FY 2019 (Operating Initiative). The five (5) new Police Officer positions would form a Bike unit consisting of one (1) Lieutenant and four (4) Police Officers equipped with Ford F150 4x4 pickups and special purpose bicycles which will allow them to efficiently and effectively patrol the City of Alpharetta as well as participate in community and special events. Capital costs total \$300,000 for the acquisition of five (5) F-150 4x4s (including upfitting to public safety standards), specialty bicycles, vehicle cameras, etc. Please refer to the Operating Initiatives section of this document for a detailed write-up of position duties and justification.

**2019 Operating Initiative—Fleet for Asst. Fire Marshall position (Qty:2) \$87,000**

Priority 1: This initiative constitutes the capital component (new fleet/associated upfitting costs) of the two (2) new Assistant Fire Marshall positions requested in FY 2019 (Operating Initiative). The two (2) Assistant Fire Marshal positions will assist the Fire Marshal's office in maintaining its existing level of service to the community. This is in addition to the new Assistant Fire Marshall position approved in the FY 2018 budget. Capital costs total \$87,000 and include the acquisition of two (2) pickup trucks with associated upfitting costs. Please refer to the Operating Initiatives section of this document for a detailed write-up of position duties and justification.

**3D Laser Scanner****\$90,700**

Priority 1: This request is for a 3D laser scanner and software with equipment which will replace the out of service and outdated Total Station equipment previously used during crash investigations by the Traffic Unit. The laser scanner captures a 3D representation of any scene, exactly how it was at the time. It can create 2D and 3D scene diagrams and animations, perform crash and crime scene analysis, and creates courtroom presentations. This system can also be used for crime scene investigations, arson investigations, training, pre-planning, and a wide array of other uses by several units within Public Safety. This requests includes: 3D Laser Scanner (\$47,000); Set up (\$8,300); 3D software (\$13,900); Equipment (\$8,500; notebook, stands, tripods, battery); and 3-year maintenance and warranty on equipment and software (\$13,000).

**Patrol Rifle System****\$130,000**

Priority 2: This request is for the purchase of 65 rifle platforms at \$2,000 each and will allow the Department to issue the same type of rifle platform (make and model rifle, optics, light system and sling) to Officers. Currently, due to the limited number of Department owned rifles and the number of Officers, the Department allows Officers to the option of carrying an approved rifle that is personally owned or carrying one of the limited number of rifles the Department owns. The Department has issued 36 rifles to Uniformed Patrol Officers and has 4 unassigned and available to Uniform Patrol. Currently, 22 Officers carry their own Department approved personal rifles due to their preference in optics, light systems and sling systems which are not supplied by the Department. With the new standardized rifle platform the carry of personal rifles will no longer be needed and the current policy of authorizing the practice will be modified. The estimated number of rifles takes into consideration the 36 issued to Officers, the 22 personal rifles currently being carried and the 4 currently unassigned but available and 3 spares - for a total of 65 new standardized rifle platforms. All rifles will be from the same manufacturer with the same optics, light and sling systems.

**Recreation, Parks & Cultural Services****Heritage Park (preliminary design/planning, Heritage Site declaration) \$250,000**

Priority 1: This request is to provide funds for the design and study of the area referred to as "Heritage Park" located at the corner of Old Milton Parkway and Georgia 400. Funds would be utilized to obtain a historical site designation, Geo-technical data, and necessary permits. This site is considered to be the oldest settlement in the City of Alpharetta. There is a City Council condition that requires the donation of land to occur no later than the issuance of a land disturbance permit on the office property. The property is presently under review for a land disturbance permit (April 2018).

**Thompson Street Trail Sculpture****\$44,000**

Priority 1: This request is for the purchase of a sculpture at the entrance to the Thompson Street Trail. Costs are estimated at \$44,000 and include artists' fees, juror fees, and installation. This request is being presented from Arts Alpharetta. Thompson Street Park will become one of the favorite stops along the Inner Alpha Loop. The need for an iconic piece of artwork cannot be understated. Arts Alpharetta will use the same process that it has used for *Instruments of Inspiration* and for *Miscellany* to select the artwork.

**Midwick Wall Mural****\$82,500**

Priority 1: This request is for a mural at Midwick Wall. Costs are estimated at \$82,500 and include artists' fees, design fees, juror fees, wall preparation, and installation. This wall is along the inner Alpha Loop between City Hall and Avalon. This piece of artwork will help soften a large retaining wall that faces Academy Park. The spot for the mural and the conditions surrounding its selection has been vetted by the City of Alpharetta in cooperation with Academy Park and the developer.

**Downtown Holiday Decorations (expansion)****\$88,000**

Priority 1: This request is for additional Holiday Decorating Displays for the Downtown which includes the following: "RGB" Tree-of-Lights, with preprogrammed effects, approx. 58'-60'; (12) 30" manzanita snow balls; (12) 24" manzanita snow balls; (6) 7.5 3D deer (matches existing stars); one cluster of three slim-topiary style Christmas trees (sizes = 12'/10'/8') enhanced with manzanita type branches (nestled together to accent small park near promenade). This will be an addition to the current displays we highlighted in 2017. Capital costs total \$88,000 for purchase of the holiday décor

described above. Operational costs are estimated \$15,000 annually for the installation, takedown, and storage and is included in the Recreation, Parks & Cultural Services Department operating budget. The performance of these decorations will be measured by the number of attendees, number of sponsors, number of volunteers recruited, and the number of community organizations involved in the Christmas Tree Lighting.

**Wills Park Drainage Improvements (main parking lot) \$350,000**

Priority 1: This project is located in the forested area between the main parking lot for Wills Park Pool and the stream that runs east to west through the park. Currently the area receives runoff from the parking lot, the baseball fields, and a large portion of this side of the park. High volume and velocity storm flows have carved a large gully through the wooded area impacting mature trees, threatening the walking path, and creating a dangerous hazard condition for Frisbee golfers. The FY 2017 Capital Budget included funding for the design of a solution to repair the inflow pipes and stabilize the channel. The corrugated metal inflow pipes have deteriorated and the headwalls structures have fallen off the pipes. This project will add two junction boxes and replace approximately 150 linear feet of the most downstream pipe. The gully will be re-shaped using a regenerative stormwater conveyance system including rock step pools and stone weirs to cascade the water gently downslope into the stream. This will reduce erosion and stabilize the area near the walking path and the Frisbee golf course. Additionally, a new pedestrian safe bridge will be added for the Frisbee golf course allowing players to safely reach the pin. Some large sweetgums will be removed for safety during construction. This project addresses measure 1 in the watershed improvement plan. FY 2017 Capital Budget included funding for design. FY 2019 request is for construction of the underlying improvements.

**Big Creek Stream Bank Restoration \$50,000**

Priority 1: This project will work in conjunction with a Stormwater Study of Big Creek erosion funded in FY 2018. The Study will create a template design for minor maintenance that can be used for small repairs. It will further identify areas of unique concern that require individual design, state permitting, and extensive restoration construction. Routine maintenance is expected in FYs 2019-2022 and individual designs and construction projects are anticipated in FYs 2022-2028.

**New Fleet – Parks Department Managers (Qty: 2)****\$64,000**

Priority 1: The Recreation, Parks & Cultural Services Department has undergone a significant change in Department Leadership and the physical location of Department Managers. With the addition of two divisions, the need to accommodate the Management Team with the appropriate transportation will be vital to their success.

Ford Explorer - Staff is requesting a Ford Explorer (addition to the fleet) for Managers of Recreation Services, Cultural Affairs and Community Services Divisions; the managers will work out of City Hall so they will have easy access to share this vehicle.

Ford F150 4x4 Supercab – Staff is requesting a Ford F150 4X4 Supercab Truck (addition to the fleet) that truck will be assigned to the Park Services Manager. The plan is to provide every staff person deemed Essential Personnel in Park Services a 4X4 truck. The Park Services Manager's current truck will be assigned to staff to meet the essential needs of the daily operations that is highlighted in the following justifications:

- a) The Recreation, Parks & Cultural Services Dept. has undergone tremendous growth over the past five years. In FY 2016, the department was given the oversight, and additional support, for the Special Events Division. Even though monies and resources were added for staff and program implementation, no additional funds were added for Park Services support, equipment or fleet.
- b) Another significant addition to the Department is the opening of the new Art Center which coincides with the launch of the new Cultural Affairs division. This facility will require janitorial support of the current Facility Technician Team. The intention is utilize current staff to accommodate the needs of the four Recreation Centers and Art Facility. This additional truck will be used by the technicians to meet this additional responsibility.
- c) (c) Two new parks were added in FY 2018 (Brookside Property and Avalon Fitness Park), totaling approximately 35 acres that are currently being maintained by Parks Staff. FY 2019 will add a minimum of two more properties, Thompson Street Linear Park and Encore Park, which will require more vehicles to properly meet the current maintenance standard.

# **BUDGET NARRATIVE**

# City of Alpharetta

## FY 2019 Budget Narrative

### Budget Rollup: All Funds

The FY 2019 Budget is balanced for all funds and totals \$129 million with the breakdown by fund type as follows:

• General Fund:	\$ 72,588,199
• Special Revenue Funds:	12,729,700 (1)
• Debt Service Fund:	5,473,513
• Capital Project Funds:	21,480,065 (1)
• Solid Waste Fund:	4,017,954
• Risk Management Fund:	1,450,500
• Medical Insurance Fund:	8,670,457
• OPEB Trust Fund:	<u>2,155,000</u>
Total	\$128,565,388

*(1) Amounts contained herein represent new appropriations for FY 2019. Unexpended FY 2018 appropriations for Council approved projects are re-appropriated annually pursuant to city policy.*

## General Fund

**Revenues:** FY 2019 General Fund operating revenues are forecasted to grow by 3%, or \$2 million, compared to Amended FY 2018. The following table compares major revenue categories within the General Fund:

	FY 2018 AMENDED BUDGET	FY 2019 RECOMMENDED BUDGET	\$ Variance	% Variance
<b>Revenues:</b>				
Property Taxes:				
Current Year	\$ 21,160,000	\$ 22,680,000	\$ 1,520,000	7.2%
Motor Vehicle	180,000	115,000	(65,000)	-36.1%
Motor Vehicle Title Tax Fee	775,000	900,000	125,000	16.1%
Prior Year/Delinquent	239,000	237,000	(2,000)	-0.8%
Local Option Sales Tax	15,200,000	15,650,000	450,000	3.0%
Other Taxes:				
Franchise Fees	6,640,000	6,200,000	(440,000)	-6.6%
Insurance Premium Tax	3,693,320	3,900,000	206,680	5.6%
Alcohol Beverage Excise Tax	2,100,000	2,200,000	100,000	4.8%
Other Taxes	2,339,500	2,429,500	90,000	3.8%
Licenses & Permits	2,722,050	2,704,250	(17,800)	-0.7%
Intergovernmental	435,000	460,000	25,000	5.7%
Charges for Services	3,492,408	3,709,150	216,742	6.2%
Fines & Forfeitures	2,209,250	1,987,500	(221,750)	-10.0%
Interest	75,000	150,000	75,000	100.0%
Other Revenues	292,258	296,984	4,726	1.6%
Other Financing Sources:				
Interfund Transfer (Hotel/Motel Fund)	2,718,750	2,868,750	150,000	5.5%
<b>Total Operating Revenues</b>	<b>\$ 64,271,536</b>	<b>\$ 66,488,134</b>	<b>\$ 2,216,598</b>	<b>3.4%</b>
Fund Balance Carryforward	8,860,286	6,100,065		
<b>Total Revenues</b>	<b>\$ 73,131,822</b>	<b>\$ 72,588,199</b>		

The following section provides brief narratives on major variances within the revenue categories detailed in the table above.

- Property Taxes: The FY 2019 Budget is based on maintenance of the city's millage rate at 5.750 mills. Property tax digest growth (existing values) is estimated at 6% equating to \$4.8 billion plus a forecast of new construction valuation of \$56 million (based on building permit data). The FY 2019 taxroll will be based on market valuations and the County has committed to its cities to provide tax digest valuations in early June. FY 2020 taxroll valuations will be impacted by the floating homestead legislation (House Bill 712), assuming passage by the voters in November 2018, as it will rollback valuations on homesteaded properties (legislation includes a lengthy formula, but most properties will roll back to a 2016 base year valuation).



However, HB 712 provides an inflationary adjustment factor that should help stabilize property tax revenue for the FY 2020 budget.

- The portion of the millage rate funding debt service (Debt Service Fund) is estimated to decrease from 1.03 mills in FY 2018 to 0.98 mills in FY 2019. Estimated growth in the property tax digest, coupled with available cash in the Debt Service Fund, allows for a reduction in the millage rate dedicated for debt service. The FY 2019 Budget proposes to program the debt service millage reduction into the General Fund.
- The portion of the millage rate funding operations and recurring capital investment (General Fund) is estimated to increase from 4.72 mills in FY 2018 to 4.77 mills in FY 2019. Property tax revenue estimates for FY 2019 total \$22.7 million (excluding motor vehicle taxes). Of this amount, \$4.5 million is included for a recurring capital program (e.g. milling and resurfacing of city streets; traffic equipment replacement; drainage maintenance; etc.). The capital funding will be transferred to the Capital Projects Fund and Stormwater Capital Fund to properly account for the capital improvement activities.

The property tax revenue estimates are net of the city's \$40,000 homestead exemption which saves our homeowners \$2.6 million annually (e.g. equates to a 1.1 mill reduction for the average homeowner). The city's homestead exemption is more than double the amounts offered from our companion cities and goes great lengths in keeping Alpharetta an affordable place to live and raise a family.

- Motor vehicle taxes are experiencing declines due to House Bill 386 which phased out motor vehicle taxes on all vehicles titled on or after March 1, 2013. The city is still receiving motor vehicle taxes on vehicles titled before March 1, 2013 until the vehicle is sold/transferred. The city is forecasting motor vehicle revenues to be fully phased-out over the period ending in FY 2022. HB 386 created a Motor Vehicle Title Fee that is intended to partially offset the reduction in motor vehicle taxes. An increase of 16% is forecasted for FY 2019 for motor vehicle title fees from a budget-to-budget standpoint. However, actual collections are estimated at \$850,000 in FY 2018 which equates to a revised growth rate of 6%. The main driver for the variances is a revision in the title fee revenue sharing formula (State/Counties/Cities) that increased the local share during 2017 from 41% to 46%.
- Local Option Sales Taxes ("LOST"): Growth of 3% is forecasted for FY 2019 and is based on year-to-date growth in FY 2018. Market indicators highlight continued growth in the economy but that has not translated into increased spending on taxable goods/services over the last several years.
- Franchise Fees: Reduction of -7% is forecasted for FY 2019 from a budget-to-budget standpoint. Franchise Fee revenue is sensitive to fluctuations in usage (e.g. cool summer significantly lessens the need for air conditioning and associated energy usage). As such, budgetary practice is to be

conservative with forecasting these collections so as to insulate the operating budget from the associated short-term collection fluctuations inherent in this revenue source. Collections from GA Power, the largest contributor of this revenue source (62% of total franchise fees), totaled \$3.9 million in FY 2018 and represents a -\$230,169 decrease over the prior year (\$4.1 million was collected in FY 2017) due primarily to relatively milder seasons (e.g. cooler summer and warmer winter) and continued investment in green technology (e.g. LED lighting) that reduced energy usage needs.

- Insurance Premium Taxes: Growth of 6% is forecasted for FY 2019 from a budget-to-budget standpoint. However, actual collections during FY 2018 totaled \$3.8 million which equates to a revised growth rate of 2%.
- Alcohol Beverage Excise Taxes: Growth of 5% is forecasted for FY 2019 from a budget-to-budget standpoint. However, actual collections are estimated at \$2.2 million for FY 2018 which is flat compared to the FY 2019 forecast.
- The Other Taxes category includes collections for Intangibles Taxes (-12% reduction to \$550,000), Real Estate Transfer Taxes (-22% reduction to \$300,000), Business and Occupational Taxes (12% growth to \$1.2 million), Financial Institution Taxes (42% growth to \$425,000), etc.
- Licenses & Permits: A slight reduction of -1% is forecasted for FY 2019 based on current collection patterns and permit activity. Actual collections are estimated at \$3.3 million in FY 2018 which is greater than the FY 2019 budget. License and Permit revenue is cyclical and sensitive to fluctuations in the market (e.g. construction market, employment market, etc.). As such, budgetary practice is to be conservative with forecasting these collections so as to insulate the operating budget from the associated short-term collection fluctuations inherent in this revenue source. The largest revenue source is Building Permit Fees (\$1.6 million forecast for FY 2019; \$2.2 million conservatively estimated for FY 2018).
- Charges for Services: Increase of 6% is forecasted for FY 2019 due primarily to the 2019 Operating Initiatives<sup>1</sup> including the new Cultural Arts Center and Expanded Pool operations (\$200,000 in revenue growth).
- Fines and Forfeitures: Reduction of -10% is forecasted for FY 2019 from a budget-to-budget standpoint. However, actual collections are estimated at \$1.8 million in FY 2018 which equates to a revised growth rate of 10%. The primary driver of this variance is a significant reduction in court fine revenue (actual collections are down -25% fiscal year-to-date through February 2018) which is driven through a reduction in the corresponding citations. As the Public Safety Department is able to fill vacancies, traffic patrol activities will return to their normal scope; the FY 2019 Budget reflects an increased level of enforcement activity.

<sup>1</sup> Please refer to the Operating Initiatives section of this document for detailed descriptions.

Expenditures: The following table compares departmental appropriations within the General Fund (please refer to the departmental summaries included herein for detailed budgetary analysis).

	FY 2018 AMENDED BUDGET	FY 2019 RECOMMENDED BUDGET	\$ Variance	% Variance
<b>Expenditures (by Department):</b>				
Mayor and Council	\$ 364,488	\$ 364,389	\$ (99)	0.0%
City Administration	2,266,016	2,174,084	(91,932)	-4.1%
Legal Services	665,000	690,000	25,000	3.8%
Community Development	2,857,116	3,162,560	305,444	10.7%
Public Works	8,377,022	8,821,264	444,242	5.3%
Finance	3,347,009	3,366,136	19,127	0.6%
Public Safety	27,260,508	28,419,771	1,159,263	4.3%
Human Resources	415,782	430,846	15,064	3.6%
Municipal Court	1,126,546	1,096,466	(30,080)	-2.7%
Recreation, Parks & Cultural Services	9,101,275	9,934,305	833,030	9.2%
Information Technology	1,681,857	1,742,223	60,366	3.6%
<b>Non-Departmental:</b>				
Contingency	650,000	670,000	20,000	3.1%
Insurance Premiums (Risk Fund)	665,000	689,500	24,500	3.7%
Gwinnett Tech Contribution (Debt Svc)	286,840	286,590	(250)	-0.1%
Reserve for Operating Initiatives	-	130,000	130,000	100.0%
Donations/Contributions	45,000	10,000	(35,000)	-77.8%
<b>Total Operating Expenditures</b>	<b>\$ 59,109,459</b>	<b>\$ 61,988,134</b>	<b>\$ 2,878,675</b>	<b>4.9%</b>
<b>Interfund Transfer:</b>				
Capital Project Fund	12,747,363	8,895,065		
Operating Grant Fund	20,000	30,000		
Stormwater Capital Fund	1,255,000	1,675,000		
<b>Total Expenditures</b>	<b>\$ 73,131,822</b>	<b>\$ 72,588,199</b>		

The following table compares expenditure category appropriations within the General Fund.

	FY 2018 AMENDED BUDGET	FY 2019 RECOMMENDED BUDGET	\$ Variance	% Variance
<b>Expenditures (by Category):</b>				
Personnel Services:				
Salaries	\$ 26,968,197	\$ 28,026,322	\$ 1,058,125	3.9%
Group Insurance	8,002,164	8,039,454	37,290	0.5%
Pension (Defined Benefit)	2,500,954	2,599,935	98,981	4.0%
Pension (401A)	1,688,463	1,808,371	119,908	7.1%
Post Employment Healthcare Benefit	-	515,000	515,000	100.0%
Miscellaneous Benefits	2,844,228	3,001,047	156,819	5.5%
<i>sub total</i>	<b>\$ 42,004,006</b>	<b>\$ 43,990,129</b>	<b>\$ 1,986,123</b>	<b>4.7%</b>
Maintenance and Operations:				
Professional Services	\$ 2,758,796	\$ 2,870,122	\$ 111,326	4.0%
Repair/Maintenance	1,549,408	1,675,050	125,642	8.1%
Maintenance Contracts	2,174,992	2,365,305	190,313	8.8%
Professional Services (IT)	1,450,777	1,437,923	(12,854)	-0.9%
General Supplies	1,014,810	1,135,160	120,350	11.9%
Utilities	2,604,475	2,835,179	230,704	8.9%
Fuel	449,524	441,650	(7,874)	-1.8%
Legal Services	665,000	690,000	25,000	3.8%
Miscellaneous	1,937,663	1,991,033	53,370	2.8%
<i>sub total</i>	<b>\$ 14,605,445</b>	<b>\$ 15,441,422</b>	<b>\$ 835,977</b>	<b>5.7%</b>
Capital/Lease:				
Fire Truck/Cardiac Monitor/Taser Leases	\$ 578,669	\$ 628,550	\$ 49,881	8.6%
Tyler ERP Lease	110,904	-	(110,904)	-100.0%
Work Order Software Lease	76,622	76,943	321	0.4%
Miscellaneous	86,973	65,000	(21,973)	-25.3%
<i>sub total</i>	<b>\$ 853,168</b>	<b>\$ 770,493</b>	<b>\$ (82,675)</b>	<b>-9.7%</b>
Other Uses:				
Contingency	\$ 650,000	\$ 670,000	\$ 20,000	3.1%
Insurance Premiums (Risk Fund)	665,000	689,500	24,500	3.7%
Gwinnett Tech Contribution (Debt Svc)	286,840	286,590	(250)	-0.1%
Reserve for Operating Initiatives	-	130,000	130,000	-
Donations/Contributions	45,000	10,000	(35,000)	-77.8%
<i>sub total</i>	<b>\$ 1,646,840</b>	<b>\$ 1,786,090</b>	<b>\$ 139,250</b>	<b>8.5%</b>
<b>Total Operating Expenditures</b>	<b>\$ 59,109,459</b>	<b>\$ 61,988,134</b>	<b>\$ 2,878,675</b>	<b>4.9%</b>
Interfund Transfer:				
Capital Project Fund	12,747,363	8,895,065		
Operating Grant Fund	20,000	30,000		
Stormwater Capital Fund	1,255,000	1,675,000		
<b>Total Expenditures</b>	<b>\$ 73,131,822</b>	<b>\$ 72,588,199</b>		

## Meeting the Internal Needs of Operating Departments

Several of the major points of the FY 2019 Budget are as follows:

- Operating expenditures of the General Fund are up 4.9% over FY 2018. This figure includes the operating initiative funding for FY 2019<sup>2</sup>. After adjusting for the operating initiative funding, **the base operational growth totals 3%.**
- Management of personnel and compensation program to align with current market environment:
  - Staffing level at 445.5 full-time equivalents (up one position from FY 2018; reduction of a vacant Deputy Clerk II position within Municipal Court which is offset by the addition of two positions within Community Development including a Permit Technician and an Administrative Assistant II).
  - Continuation of a performance-based merit program of 3% on April 1, 2019, per authorized/funded position (estimated cost of \$250,000 citywide<sup>3</sup>) as well as the annualized financial impact of the Public Safety Department personnel reorganization that initiated in FY 2018 (estimated cost of \$50,000). This merit program is contingent upon a mid-year review of revenue trends to determine if sufficient funding is available. Research of national and local wage growth data indicates the 3% rate is a responsible average (i.e. not among the highest or the lowest).
  - Coverage of group insurance premiums including an increase in the HSA/HRA contribution made by the city to employees (increase in contribution varies between 25% to over 50%). However, premium growth is flat overall and less than the market growth for comparably sized entities due to city claims patterns that are trending less than the industry standard.
  - Addition of a new post-employment healthcare benefit to assist our employees in funding one of their primary cost drivers during retirement, healthcare. Forecasted costs for this benefit include a one-time transfer of available funding within the Medical Insurance Fund (\$1.5 million) and the inclusion of annual funding within departments approximating 2% of payroll (\$550,000 citywide). This benefit will require a minimum 15-year vesting (maximum benefit achieved at 25-years<sup>4</sup>) which will further assist in not only recruitment, but also retention of our most valuable assets, our employees.

<sup>2</sup> Please refer to the Operating Initiatives section of this document for detailed descriptions.

<sup>3</sup> This represents the financial impact in FY 2019 (i.e. April-June 2019).

<sup>4</sup> Credited years-of-service for current employees will count towards vesting (subject to a maximum of 15-years).

The following table provides a comparison of personnel counts by fiscal year.

	Actual FY 2015	Actual FY 2016	Actual FY 2017	Actual FY 2018	Actual FY 2019	Variance
<b>Detail by Department:</b>						
<b>General Fund</b>						
Mayor & City Council	7.0	7.0	7.0	7.0	7.0	-
City Administration	14.0	11.0	10.0	10.0	10.0	-
Community Development	22.0	23.0	26.0	26.0	28.0	2.0
Public Works	55.0	55.0	52.0	52.0	52.0	-
Finance	21.5	21.5	21.5	21.5	21.5	-
Public Safety	217.5	218.5	219.0	221.0	221.0	-
Human Resources	2.0	2.0	2.0	2.0	2.0	-
Municipal Court	9.0	9.0	9.0	9.0	8.0	(1.0)
Recreation and Parks	48.0	51.0	51.0	51.0	51.0	-
Information Technology	11.0	11.0	11.0	11.0	11.0	-
<b>subtotal</b>	<b>407.0</b>	<b>409.0</b>	<b>408.5</b>	<b>410.5</b>	<b>411.5</b>	<b>1.0</b>
<b>E-911 Fund (Special Revenue Fund)</b>						
Public Safety	25.0	25.0	29.0	29.0	29.0	-
Information Technology	1.0	1.0	1.0	1.0	1.0	-
<b>subtotal</b>	<b>26.0</b>	<b>26.0</b>	<b>30.0</b>	<b>30.0</b>	<b>30.0</b>	<b>-</b>
<b>DEA Fund (Special Revenue Fund)</b>						
Public Safety	3.0	3.0	3.0	3.0	3.0	-
<b>Solid Waste Fund (Enterprise Fund)</b>						
Finance	1.0	1.0	1.0	1.0	1.0	-
<b>Full-Time-Equivalent (FTE) Positions</b>	<b>437.0</b>	<b>439.0</b>	<b>442.5</b>	<b>444.5</b>	<b>445.5</b>	<b>1.0</b>

- Targeted growth (6% or \$835,977) in departmental maintenance and operations budgets (General Fund) that is primarily attributable to approved Operating Initiatives and include the following:
  - Increase in professional services of \$111,326 due primarily to the elimination of municipal election related funding (FY 2018 was an election year) which is fully offset through arts program instructor fees anticipated for the new Cultural Arts Center (offset through fee collections from customers) and support for Community Arts Organizations within the newly formed Cultural Arts Division of the Recreation, Parks, and Cultural Services Department.
  - Increase in maintenance contract costs of \$190,313 due primarily to the following:
    - Public Works - increase in maintenance contract costs due primarily to cost growth under the ROW landscape maintenance contract, Fulton County Animal Control contract, HVAC and pest control contracts for the Recreation, Parks & Cultural Services Department, janitorial contract costs for City Center, etc.
    - Public Safety - increase in maintenance contract costs due primarily to additional janitorial costs for the expanded Public Safety Headquarters

coupled with software licensing fees associated with the TimeKeeping software procured during FY 2018.

- Municipal Court - increase in maintenance contract costs due primarily to the Court Management Software initiative approved in FY 2018. Specifically: year 1 (FY 2018) included funds for fingerprint scanner equipment which does not continue into FY 2019; and year 2 (FY 2019) includes software licensing fees for the eCourts court management software (year 1 costs were covered by the Judicial Council's Administrative Office). Additional increases are associated with Janitorial Services which are now needed as a result of the Recreation, Parks, and Cultural Services Department reorganization that resulted in them vacating the Crabapple Government Center and reallocating their staff that used to provide onsite janitorial services. The City will use its private janitorial service provider moving forward to clean the Courts facility.
- Recreation, Parks & Cultural Services - increase in maintenance contract costs due primarily to an increase in copier consumables (toner, etc.), expansion of the Zagster Bike Share program (City Center and Thompson Street locations) approved in FY 2018, and increases in janitorial maintenance costs. The Recreation, Parks & Cultural Services departmental reorganization resulted in the reallocation of active cleaning/maintenance personnel from the Crabapple Government Center. The City will use its private janitorial service provider moving forward to clean the remaining portions of the Crabapple facility used for parks activities (North Fulton Senior Services area and the Recreation Classroom area).
- Increase in repair and maintenance costs of \$125,642 due primarily to the following:
  - Public Works - Increase in facility repair and maintenance costs due to anticipated facility maintenance needs in FY 2019 including HVAC, flooring, painting, etc.).
  - Recreation, Parks & Cultural Services - Increase in grounds repair and maintenance costs based on park beautification efforts including increased focus on landscape maintenance (clearing out underbrush, tree pruning, tree removal, etc.).
- Increase in general supplies costs of \$120,350 due primarily to the following:
  - City Administration - Increase in general supplies costs based on historical and year-to-date expenditure trends including increased funding for meetings (materials, refreshments, etc.), promotional materials, and new funding to cover Alcohol Applicant signage (to be repaid through the Alcohol Beverage Permit Fee), etc.

- Public Safety - Increase in general supplies costs based primarily on an increase in estimated spending on ammunition.
- Recreation, Parks & Cultural Services - Increase in general supplies costs due primarily to the new Cultural Arts Center and expanded Wills Park Pool operations as well as multiple other factors including an increase in program activity and associated supplies (e.g. uniforms), increased activity at the Equestrian Center and a corresponding increase in shavings needs, and general growth in supply needs.
  - Increase in utilities funding of \$230,704 due primarily to operating initiative funding for street lighting along public roads<sup>5</sup>.
- The departmental operating capital/lease budget primarily represents funding for the city's capital lease obligations (fire trucks, public works and community development software, etc.) coupled with minor maintenance capital needs and the transfer of the Taser Lease obligation from the DEA Fund in FY 2019<sup>6</sup>. The capital lease for the Finance Department (Tyler ERP) accounting software was fully paid during FY 2018.
- The Other Uses category includes the following: contingency (approximately 1% of the operating budget); Risk Management claims funding (this allocation represents funding for insurance premiums; funding for claims and administration/brokerage fees has been allocated to departments through the personnel services category); funding of debt service on the Gwinnett Technical College contribution (Alpharetta campus); and continuation of funding for the Friends of the Library (\$10,000).

The departmental base budgets are discussed below and detailed further under the respective departmental tab of this document.

### **Mayor and City Council**

The Fiscal Year 2019 Budget for Mayor and City Council totals \$364,389 and is flat with the FY 2018 budget. The Personnel Services category increased 1%, or \$3,753, due primarily to costs associated with the implementation of a post-employment healthcare benefit (new for FY 2019).

The Maintenance and Operations category decreased -7%, or -\$3,852, due primarily to a reduction in anticipated needs for general professional/consulting services (e.g. minor studies, etc.). The annual discretionary expense appropriation will remain at \$5,000 for Council Members and \$9,000 for the Mayor.

<sup>5</sup> Please refer to the Operating Initiatives section of this document for detailed descriptions.

<sup>6</sup> Please refer to the Operating Initiatives section of this document for detailed descriptions.



Base level personnel totals 7.0 full-time-equivalents (“FTE”) and represent the following:

	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Variance
Mayor	1.0	1.0	1.0	1.0	1.0	-
Councilperson Post 1	1.0	1.0	1.0	1.0	1.0	-
Councilperson Post 2	1.0	1.0	1.0	1.0	1.0	-
Councilperson Post 3	1.0	1.0	1.0	1.0	1.0	-
Councilperson Post 4	1.0	1.0	1.0	1.0	1.0	-
Councilperson Post 5	1.0	1.0	1.0	1.0	1.0	-
Councilperson Post 6	1.0	1.0	1.0	1.0	1.0	-
	7.0	7.0	7.0	7.0	7.0	-

### **City Administration**

The FY 2019 Budget for City Administration totals \$2,174,084 and represents a decrease of -4%, or -\$91,932, compared to FY 2018. The Personnel Services category increased 3%, or \$47,712, due primarily to wage increases associated with the 3% performance-based merit program scheduled for April 1, 2019 (contingent upon a mid-year review of revenue trends) and implementation of a post-employment healthcare benefit (new for FY 2019). Base level personnel total 10 FTEs and represent the following:

	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Variance
Assistant City Administrator	1.0	1.0	1.0	1.0	1.0	-
Assistant City Clerk	1.0	1.0	1.0	1.0	1.0	-
City Administrator	1.0	1.0	1.0	1.0	1.0	-
City Clerk	1.0	1.0	1.0	1.0	1.0	-
Economic Development Director	1.0	1.0	1.0	1.0	1.0	-
Economic Development Manager	1.0	1.0	1.0	1.0	1.0	-
Executive Office Coordinator	1.0	1.0	1.0	1.0	1.0	-
Grants Administrator	1.0	1.0	-	-	-	-
Internal Auditor	1.0	1.0	1.0	1.0	1.0	-
Records Manager	1.0	1.0	1.0	1.0	1.0	-
Special Events Coordinator (1FT;2PT)*	2.0	-	-	-	-	-
Special Events Manager*	1.0	-	-	-	-	-
Web Administrator	1.0	1.0	1.0	1.0	1.0	-
	14.0	11.0	10.0	10.0	10.0	-

\* The Special Events Division was transferred to the Recreation and Parks Department in FY 2016.

The Maintenance and Operations category decreased -18%, or -\$139,644, due primarily to the following activity:

- Increase in general supplies costs of \$19,150 based on historical and year-to-date expenditure trends including increased funding for meetings (materials, refreshments, etc.), promotional materials, and new funding to cover Alcohol Applicant signage (to be repaid through the Alcohol Beverage Permit Fee), etc.
- Decrease in professional services costs of -\$125,255 due primarily to the elimination of municipal election related funding (FY 2018 was an election year). The election set for November 2018 is a countywide general election and will not result in additional costs for Alpharetta.
- Decrease in facility improvement costs of -\$17,973 due to one-time funding in FY 2018 for equipment within the History Room (City Hall).

- Decrease in travel/training of -\$12,450 due to a reduced expectation of travel/training needs for the next fiscal year.

### **Community Development Department**

The FY 2019 Budget for Community Development totals \$3,162,560 and represents an increase of 11%, or \$305,444 compared to FY 2018.

The Personnel Services category increased 12%, or \$298,839, due primarily to: wage increases associated with the 3% performance-based merit program scheduled for April 1, 2019 (contingent upon a mid-year review of revenue trends); increases in group insurance premiums; annualized impact of staff turnover (and varying insurance plan signups); implementation of a post-employment healthcare benefit (new for FY 2019); and the net cost of upgrading two part-time temporary seasonal positions to full-time permanent status (2019 Operating Initiatives-Permit Technician; Administrative Assistant II). Please refer to the Operating Initiatives section of this report for detailed information on the initiatives

Base level personnel total 28.0 FTEs and represent the following:

	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Variance
Administrative Assistant II*	1.0	1.0	1.0	1.0	1.0	-
Arborist	1.0	1.0	1.0	1.0	1.0	-
Boards Assistant	1.0	1.0	1.0	-	-	-
Building Inspector	4.0	5.0	5.0	4.0	4.0	-
Building Inspector Manager*	-	-	-	-	1.0	1.0
Building Official	1.0	1.0	1.0	1.0	1.0	-
Building Plans Examiner	2.0	2.0	2.0	2.0	2.0	-
Code Enforcement Manager	-	-	1.0	1.0	1.0	-
Code Enforcement Officer	4.0	3.0	3.0	3.0	3.0	-
Director of Community Development	1.0	1.0	1.0	1.0	1.0	-
Deputy Director of Community Development	1.0	-	-	-	-	-
Development Services Engineer (Stormwater)	1.0	1.0	1.0	1.0	1.0	-
GIS Specialist/Planner	1.0	1.0	1.0	1.0	1.0	-
Inspectors	-	-	3.0	3.0	3.0	-
Office Manager*	-	-	-	-	1.0	1.0
Planning and Zoning Coordinator	-	-	-	1.0	1.0	-
Permit Technician	1.0	1.0	1.0	1.0	2.0	1.0
Project Administrator	-	-	1.0	1.0	1.0	-
Senior Building Inspector*	-	-	-	1.0	-	(1.0)
Senior Engineer (Transportation)	1.0	1.0	1.0	1.0	1.0	-
Senior Planner	-	1.0	1.0	1.0	1.0	-
Specialized Assistant - Permits Plus	1.0	1.0	-	-	-	-
Zoning Administrator	1.0	1.0	1.0	1.0	1.0	-
Zoning Enforcement Officer	-	1.0	-	-	-	-
	22.0	23.0	26.0	26.0	28.0	2.0

\* Position reclassifications occurred during FY 2018.

The Maintenance and Operations category increased 2%, or \$6,605, due primarily to the following activity:

- Increase in maintenance contract costs of \$5,000 due primarily to licensing fees associated with the Traffic Optimization software implemented in 2018.

- Increase in travel/training costs of \$2,000 due primarily to a continued focus on training and certification.
- Increase in printing and binding costs of \$1,500 due primarily to increased printing activity (e.g. Fire Prevention educational materials).
- Increase in advertising costs of \$1,500 resulting from growth in development activity and associated notice requirements.
- Decrease in professional services (IT) of -\$4,295 due primarily to a streamlining of software services and software/hardware maintenance services citywide as well as reduced costs for Microsoft licensing.

### **Public Works Department**

The FY 2019 Budget for Public Works totals \$8,821,264 and represents an increase of 5%, or \$444,242, compared to FY 2018. The Personnel Services category increased 3%, or \$158,575, due primarily to wage increases associated with the 3.0% performance-based merit program scheduled for April 1, 2019 (contingent upon a mid-year review of revenue trends) and implementation of a post-employment healthcare benefit (new for FY 2019). Base level personnel total 52.0 FTEs and represent the following:

	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Variance
Administrative Assistant II	2.0	2.0	1.0	1.0	1.0	-
Administrative Office Coordinator*	-	-	1.0	1.0	-	(1.0)
Assistant Construction Manager	-	-	-	1.0	1.0	-
Civil Engineer	1.0	2.0	2.0	2.0	2.0	-
Construction Manager	1.0	1.0	1.0	1.0	1.0	-
Deputy Director of Public Works	1.0	1.0	1.0	1.0	1.0	-
Director of Public Works	1.0	1.0	1.0	1.0	1.0	-
Engineering Technician	7.0	4.0	4.0	6.0	6.0	-
Environmental Program Coordinator	1.0	1.0	1.0	1.0	1.0	-
Fleet Coordinator	1.0	1.0	1.0	1.0	1.0	-
Inspector**	3.0	3.0	-	-	-	-
Project Administrator	1.0	1.0	1.0	1.0	1.0	-
Public Works Crew Leader	7.0	7.0	8.0	8.0	8.0	-
Public Works Supervisor	3.0	3.0	3.0	4.0	4.0	-
Public Works Technician I	11.0	11.0	11.0	6.0	6.0	-
Public Works Technician II	9.0	8.0	7.0	10.0	10.0	-
Senior Engineer	3.0	2.0	2.0	2.0	2.0	-
Senior Engineering Technician	1.0	1.0	1.0	-	-	-
Senior Inspector	1.0	1.0	1.0	1.0	1.0	-
Senior Water Resources Analyst	1.0	1.0	1.0	1.0	1.0	-
Support Services Manager*	-	-	-	-	1.0	1.0
Traffic Operations Manager	-	1.0	1.0	1.0	1.0	-
Traffic Signal Engineer	-	1.0	1.0	1.0	1.0	-
Urban Forestry Program Manager	-	1.0	1.0	1.0	1.0	-
Utility Locator	-	1.0	1.0	-	-	-
	55.0	55.0	52.0	52.0	52.0	-

\* Position reclassifications occurred during FY 2018.

The Maintenance and Operations category increased 8%, or \$285,346, due primarily to the following activity:

- Increase in electric utilities funding of \$200,000 due to operating initiative funding for street lighting along public roads. Please refer to the Operating Initiative section of this document for detailed information
- Increase in maintenance contract costs of \$76,174 due primarily to cost growth under the ROW landscape maintenance contract, Fulton County Animal Control contract, HVAC and pest control contracts for the Recreation and Parks Department, janitorial contract costs for City Center, etc.
- Increase in facility repair and maintenance costs of \$26,800 due to anticipated facility maintenance needs in FY 2019 including HVAC, flooring, painting, etc.).

The Capital/Lease category includes funding for the CityWorks work-order management software lease.

### **Finance Department**

The FY 2019 Budget for Finance totals \$3,366,136 and represents an increase of 1%, or \$19,127, compared to FY 2018. The Personnel Services category increased 5%, or \$108,241, due primarily to wage increases associated with the 3% performance-based merit program scheduled for April 1, 2019 (contingent upon a mid-year review of revenue trends) and implementation of a post-employment healthcare benefit (new for FY 2019). Base level personnel total 21.5 FTEs and represent the following:

	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Variance
Accountant (3FT; 1PT)	3.5	3.5	3.5	3.5	3.5	-
Accounting & Operations Manager	1.0	1.0	1.0	1.0	1.0	-
Accounts Payable Technician	1.0	1.0	1.0	1.0	1.0	-
Billing/Collections Rep.	-	1.0	1.0	1.0	1.0	-
Benefits Manager	1.0	1.0	1.0	1.0	1.0	-
Benefits Coordinator	1.0	1.0	1.0	1.0	1.0	-
Billing Coordinator	1.0	1.0	1.0	1.0	1.0	-
Budget & Procurement Manager	1.0	1.0	1.0	1.0	1.0	-
Cash Management Officer	1.0	-	-	-	-	-
Cash Management Coordinator	-	1.0	1.0	1.0	1.0	-
Chief Accountant	1.0	1.0	1.0	1.0	1.0	-
Customer Account Coordinator	1.0	-	-	-	-	-
Customer Account Representative	1.0	1.0	1.0	1.0	1.0	-
Director of Finance	1.0	1.0	1.0	1.0	1.0	-
Office Manager	1.0	1.0	1.0	1.0	1.0	-
Payroll Coordinator	1.0	1.0	1.0	1.0	1.0	-
Safety/Risk Administrator	1.0	1.0	1.0	1.0	1.0	-
Senior Budget & Procurement Analyst	3.0	3.0	3.0	3.0	3.0	-
Treasury Services Manager	1.0	1.0	1.0	1.0	1.0	-
	21.5	21.5	21.5	21.5	21.5	-

The Maintenance and Operations category increased 3%, or \$21,790, due primarily to the following activity:

- Increase in professional fees of \$10,325 due primarily to increases in actuarial, asset management, and external auditing fees.

- Increase in maintenance contracts of \$9,250 due to licensing fees associated with the Socrata CIP dashboard software solution implemented during FY 2017 and Whitebirch financial management solution implemented in FY 2018.
- Increase in professional services (IT) of \$6,315 due to multiple factors including growth in adobe product fees, Tyler Munis disaster recovery service fees, etc.

The Capital/Lease category does not include funding in FY 2019 as the capital lease for the Tyler ERP software was fully-paid in FY 2018.

### **Public Safety Department**

The FY 2019 Budget for Public Safety totals \$28,419,771 and represents an increase of 4%, or \$1,159,263, compared to FY 2018.

The Personnel Services category increased 5%, or \$1,067,853, due primarily to wage increases associated with the 3% performance-based merit program scheduled for April 1, 2019 (contingent upon a mid-year review of revenue trends), increases in overtime expense, implementation of a post-employment healthcare benefit (new for FY 2019), as well as the annualized financial impact of the Public Safety Department personnel reorganization that initiated in FY 2018 (estimated cost of \$50,000).

Base level personnel total 221 FTEs and represent the following:

	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Variance
<b>Sworn Police Officers</b>						
Director of Public Safety	1.0	1.0	1.0	1.0	1.0	-
Captain*	6.0	7.0	7.0	6.0	4.0	(2.0)
Lieutenant	16.0	16.0	15.0	15.0	15.0	-
Division Chief*	1.0	-	-	-	1.0	1.0
Field Training Officer*	10.0	10.0	10.0	10.0	9.0	(1.0)
Officer*	69.0	69.0	70.0	71.0	67.0	(4.0)
Sergeants*	-	-	-	-	6.0	6.0
Police Operations Major	-	-	-	1.0	1.0	-
Police Support Operations Major*	-	-	-	-	1.0	1.0
Public Information Officer*	1.0	1.0	1.0	1.0	-	(1.0)
Public Safety Budget/Finance Administrator	1.0	1.0	1.0	1.0	1.0	-
	105.0	105.0	105.0	106.0	106.0	-
<b>Certified Firefighters</b>						
Deputy Director of Public Safety	1.0	1.0	1.0	1.0	1.0	-
Battalion Chief*	3.0	3.0	3.0	2.0	3.0	1.0
Division Chief*	1.0	1.0	1.0	1.0	-	(1.0)
Captain*	24.0	23.0	23.0	23.0	22.0	(1.0)
Chief Public Affairs Officer*	-	-	-	-	1.0	1.0
Accreditation/Emer. Mgmt. Coord. (Captain)	1.0	1.0	1.0	1.0	1.0	-
Training/Emergency Medical Svcs Coord.	1.0	1.0	1.0	1.0	1.0	-
Fire Apparatus Engineer*	22.0	22.0	22.0	22.0	24.0	2.0
Firefighter/Paramedic	20.0	20.0	20.0	20.0	20.0	-
Firefighter II*	19.0	21.0	21.0	21.0	19.0	(2.0)
Fire Logistics Officer	1.0	1.0	1.0	1.0	1.0	-
Fire Marshal (Battalion Chief)	1.0	1.0	1.0	1.0	1.0	-
Fire Operations Chief	-	-	-	1.0	1.0	-
Deputy Fire Marshal	1.0	1.0	1.0	1.0	1.0	-
Assistant Fire Marshal (3FT; 1PT)	2.5	2.5	2.5	3.5	3.5	-
	97.5	98.5	98.5	99.5	99.5	-

	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Variance
<b>Civilian Positions</b>						
Administrative Assistant II	2.0	2.0	2.0	2.0	2.0	-
Criminal Intelligence Analyst	1.0	1.0	1.0	1.0	1.0	-
Data Entry Clerk (1PT)	0.5	0.5	-	-	-	-
Evidence Technician	1.0	-	-	-	-	-
Evidence Custodian	-	1.0	1.0	1.0	1.0	-
Fingerprint Technician	0.5	0.5	1.0	1.0	1.0	-
Parking Enforcement Officer (2PT 2018; 1FT 2019)	-	1.0	1.0	1.0	1.0	-
Public Safety Volunteer Manager	1.0	-	-	-	-	-
Records Clerk	4.0	4.0	4.5	4.5	4.5	-
Records Supervisor	1.0	1.0	1.0	1.0	1.0	-
School Crossing Guard (8PT)	4.0	4.0	4.0	4.0	4.0	-
	15.0	15.0	15.5	15.5	15.5	-
	<b>217.5</b>	<b>218.5</b>	<b>219.0</b>	<b>221.0</b>	<b>221.0</b>	<b>-</b>

\* Position reclassifications occurred during FY 2018.

*Additional personnel changes will occur through attrition in accordance with the departmental reorganization approved during FY 2018.*

The Maintenance and Operations category increased 1%, or \$41,529, due primarily to the following activity:

- Increase in utility costs of \$26,100 based primarily on additional utility costs for the expanded Public Safety Headquarters.
- Increase in maintenance contract costs of \$25,262 based primarily on additional janitorial costs for the expanded Public Safety Headquarters coupled with software licensing fees associated with the TimeKeeping software installed during FY 2018.
- Increase in general supplies costs of \$20,424 based primarily on an increase in estimated spending on ammunition.
- Decrease in professional services (IT) of -\$28,121 due primarily to a streamlining of software services and software/hardware maintenance services citywide as well as reduced costs for Microsoft licensing.
- Decrease in professional service costs of -\$20,200 based on historical and year-to-date expenditure trends for GBI fingerprint checks.
- Decrease in employee uniform costs of -\$14,700 based on staff forecast of uniform needs for FY 2019.

The Capital/Lease category includes funding for fire truck leases and heart monitors and is flat compared to FY 2018.

### **Human Resources**

The FY 2019 Budget for Human Resources totals \$430,846 and represents an increase of 4%, or \$15,064, compared to FY 2018.

The Personnel Services category increased 4%, or \$9,607, due primarily to wage increases associated with the 3% performance-based merit program scheduled for April 1, 2019 (contingent upon a mid-year review of revenue trends) and implementation of a post-employment healthcare benefit (new for FY 2019).

Base level personnel total 2.0 FTEs and represent the following:

	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Variance
Administrative Assistant II	1.0	1.0	1.0	1.0	1.0	-
Human Resources Manager	1.0	1.0	1.0	1.0	1.0	-
	2.0	2.0	2.0	2.0	2.0	-

Assistant City Administrator (acting HR Director) is funded within the City Administration budget.

The Maintenance and Operations category increased 3.4%, or \$5,457, due primarily to an increase in professional services costs of \$6,000 based on year-to-date and historical expenditure trends for pre-employment evaluations, psychological evaluations, employment physicals, etc.

### **Municipal Court**

The FY 2019 Budget for Municipal Court totals \$1,096,466 and represents a decrease of -3%, or -\$30,080, compared to FY 2018.

The Personnel Services category decreased -6%, or -\$46,863, due primarily to: wage increases associated with the 3% performance-based merit program scheduled for April 1, 2019 (contingent upon a mid-year review of revenue trends); implementation of a post-employment healthcare benefit (new for FY 2019); all of which is fully offset through the elimination of the vacant Deputy Clerk II position (-1.0 FTE).

Base level personnel total 8.0 FTEs and represent the following:

	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Variance
Court Clerk/Director of Court Services	1.0	1.0	1.0	1.0	1.0	-
Deputy Clerk I	1.0	1.0	1.0	1.0	1.0	-
Deputy Clerk II	5.0	5.0	5.0	5.0	4.0	(1.0)
Deputy Clerk III	1.0	1.0	1.0	1.0	1.0	-
Judge	1.0	1.0	1.0	1.0	1.0	-
	9.0	9.0	9.0	9.0	8.0	(1.0)

The Maintenance and Operations category increased 4%, or \$16,783, due primarily to the following activity:

- Increase in maintenance contract costs of \$16,900 and corresponding decrease in small equipment costs of -\$20,000 due primarily to the Court Management Software initiative approved in FY 2018. Specifically: year 1 (FY 2018) included funds for fingerprint scanner equipment which does not continue into FY 2019; and year 2 (FY 2019) includes software licensing fees for the eCourts court management software (year 1 costs were covered by the

Judicial Council's Administrative Office). Additional increases totaling \$17,400 are associated with Janitorial Services which are now needed as a result of the Recreation, Parks, and Cultural Services Department reorganization that resulted in them vacating the Crabapple Government Center and reallocating their staff that used to provide onsite janitorial services. The City will use its private janitorial service provider moving forward to clean the Courts facility.

- Increase in professional services costs of \$5,000 based on historical and year-to-date expenditure trends for bank fees, court appointed attorney fees, translator fees, etc.

### **Recreation, Parks & Cultural Services Department**

The FY 2019 Budget for Recreation and Parks totals \$9,934,305 and represents an increase of 9%, or \$833,030, compared to FY 2018. The Personnel Services category increased 6%, or \$285,006, due primarily to: wage increases associated with the 3% performance-based merit program scheduled for April 1, 2019 (contingent upon a mid-year review of revenue trends); anticipated growth in seasonal salaries to remain competitive in the employment market; implementation of a post-employment healthcare benefit (new for FY 2019); and seasonal staff requirements of the new Cultural Arts Center and expanded Wills Park Pool (2019 Operating Initiative). Authorized personnel total 51.0 FTEs and represent the following:

	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Variance
Administrative Assistant I*	2.0	2.0	2.0	5.0	4.0	(1.0)
Administrative Assistant II	1.0	1.0	1.0	1.0	1.0	-
Arts Coordinator	1.0	1.0	1.0	-	-	-
Community Services Manager*	-	-	-	-	1.0	1.0
Cultural Arts Supervisor	-	-	-	1.0	1.0	-
Cultural Services Manager*	-	-	-	-	1.0	1.0
Customer Service Representative	3.0	3.0	3.0	-	-	-
Deputy Director of Recreation/Parks*	1.0	1.0	1.0	1.0	-	(1.0)
Director of Recreation/Parks	1.0	1.0	1.0	1.0	1.0	-
Equestrian Center Manager*	1.0	1.0	1.0	1.0	-	(1.0)
Facility Technician	4.0	4.0	4.0	4.0	4.0	-
Marketing/Accreditation Coordinator	1.0	1.0	1.0	1.0	1.0	-
Office Manager	1.0	1.0	1.0	1.0	1.0	-
Park Services Manager	1.0	1.0	1.0	1.0	1.0	-
Parks Maintenance Technician	8.0	-	-	-	-	-
Parks Maintenance Technician I*	5.0	13.0	13.0	13.0	12.0	(1.0)
Parks Maintenance Technician II	5.0	5.0	5.0	5.0	5.0	-
Parks Supervisor II*	4.0	4.0	4.0	4.0	3.0	(1.0)
Program Coordinator	-	-	-	-	-	-
Projects Manager*	-	-	-	-	1.0	1.0
Recreation Coordinator*	5.0	5.0	5.0	5.0	6.0	1.0
Recreation Services Manager*	-	-	-	-	1.0	1.0
Recreation Supervisor II*	4.0	4.0	4.0	4.0	3.0	(1.0)
Special Events Coordinator (2FT;2PT)*	-	2.0	2.0	2.0	3.0	1.0
Special Events Manager*	-	1.0	1.0	1.0	-	(1.0)
Wills Park Manager*	-	-	-	-	1.0	1.0
	48.0	51.0	51.0	51.0	51.0	-

\* Position reclassifications occurred during FY 2018.



The Maintenance and Operations category increased 13%, or \$552,024, due primarily to the following activity:

- Increase in grounds repair and maintenance costs of \$99,942 based on park beautification efforts including increased focus on landscape maintenance (clearing out underbrush, tree pruning, tree removal, etc.).
- Increase in professional services costs of \$243,456 due primarily to instructor fees for the new Cultural Arts Center and support for cultural arts organizations in Alpharetta (2019 Operating Initiative funding)<sup>7</sup>.
- Increase in general supplies costs of \$84,626 due to multiple factors including supply costs for the new Cultural Arts Center and expanded Wills Park Pool, an increase in other parks program activity and associated supplies (e.g. uniforms), increased activity at the Equestrian Center and a corresponding increase in shavings needs, and general growth in supply needs.
- Increase in maintenance contract costs of \$39,935 due primarily to an increase in copier consumables (toner, etc.), expansion of the Zagster Bike Share program (City Center and Thompson Street locations) approved in FY 2018, and increases in janitorial maintenance costs. The Recreation, Parks & Cultural Services departmental reorganization resulted in the reallocation of active cleaning/maintenance personnel from the Crabapple Government Center. The City will use its private janitorial service provider moving forward to clean the remaining portions of the Crabapple facility used for parks activities (North Fulton Senior Services area and the Recreation Classroom area).

The Capital/Other category includes funding for general repair/replacement capital and equipment needs at the Equestrian Center, Wills Park Recreation Center, Webb Bridge Park, North Park, Rock Mill Park, etc.

<sup>7</sup> Please refer to the Operating Initiatives section of this document for detailed descriptions.

### **Information Technology Department**

The FY 2019 Budget for Information Technology totals \$1,742,223 and represents an increase of 4%, or \$60,366, compared to FY 2018.

The Personnel Services category increased 4%, or \$53,400, due primarily to wage increases associated with the 3.0% performance-based merit program scheduled for April 1, 2019 (contingent upon a mid-year review of revenue trends) and implementation of a post-employment healthcare benefit (new for FY 2019). Authorized personnel total 11.0 FTEs and represent the following:

	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Variance
Director	1.0	1.0	1.0	1.0	1.0	-
Database Administrator	1.0	1.0	-	-	-	-
GIS Manager	1.0	1.0	1.0	1.0	1.0	-
IT Manager	1.0	3.0	4.0	4.0	4.0	-
IT Systems Administrator	1.0	-	-	-	-	-
Network Administrator	-	2.0	2.0	2.0	2.0	-
Network Analyst I	1.0	1.0	1.0	-	-	-
Network Analyst II	1.0	-	-	1.0	1.0	-
Network Manager	1.0	-	-	-	-	-
Systems Analyst II	2.0	2.0	2.0	2.0	2.0	-
Systems Manager	1.0	-	-	-	-	-
	11.0	11.0	11.0	11.0	11.0	-

The Maintenance & Operations category increased 5%, or \$6,966, due primarily to the following activity:

- Increase in professional services (IT) costs of \$14,966 based primarily on the IT Department assuming management control of the audio/visual equipment in City Council Chambers and implementing hardware and software maintenance contracts to ensure the services (e.g. streaming) meets industry standards for uptime and functionality.
- Decrease in professional services costs of -\$5,000 based on historical expenditure trends and forecasted needs for contractual labor in FY 2019.

### **Emergency-911 Fund**

The FY 2019 Budget for the E-911 Fund totals \$4,152,193 and represents a decrease of -24%, or -\$1,295,613, compared to FY 2018. The main driver of this variance is the non-allocated reserve (i.e. available fund balance) and capital initiatives (E911 Expansion, VOIP upgrade, etc.) budgeted in FY 2018<sup>8</sup>. After adjusting for the non-allocated reserve, the true operational budget growth is flat with FY 2018.

The Personnel Services category increased 3%, or \$76,754, due primarily to wage increases associated with the 3% performance based merit program scheduled for April 1, 2019 (contingent upon a mid-year review of revenue trends), increases in

<sup>8</sup> Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Non-Allocated Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2019 will occur subsequent to adoption of the budget.

overtime expense, and implementation of a post-employment healthcare benefit (new for FY 2019). Authorized personnel total 30.0 FTEs.

	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Variance
Communications Officer	14.0	13.0	17.0	17.0	17.0	-
Communications Shift Supervisor	5.0	5.0	5.0	4.0	4.0	-
Communications Quality Assurance Officer*	-	-	-	-	1.0	1.0
Division Chief	1.0	1.0	1.0	1.0	1.0	-
Section Chief - Communications Training*	1.0	1.0	1.0	1.0	1.0	-
Sr. Communications Officer*	4.0	5.0	5.0	5.0	4.0	(1.0)
911 Operations Manager	-	-	-	1.0	1.0	-
IT Systems Administrator	1.0	-	-	-	-	-
Network Analyst II	-	1.0	1.0	1.0	1.0	-
	26.0	26.0	30.0	30.0	30.0	-

\* Position reclassifications occurred during FY 2018.

The Maintenance and Operations category decreased -5%, or -\$76,160, due primarily to the following activity:

- Decrease in maintenance contract costs of -\$105,516 due primarily to non-recurring Radio System appropriations in FY 2018.
- Increase in communications of \$26,000 to cover costs for implementation of the NexGen 911 Emergency Services Network (2019 Operating Initiative<sup>9</sup>) which was partially offset through reduced cost estimates for E-911 Cost Recovery charges.

The Capital and Other categories include \$83,882 to cover lease payments associated with the financing of replacement mobile radios and \$73,500 in capital initiatives<sup>10</sup> (\$23,500 for a replacement 911 Audio Recorder System and the allocable costs for roof replacement at Public Safety Headquarters (\$50,000).

### **Impact Fee Fund**

The FY 2019 Budget totals \$610,000.

This fund accounts for fees assessed upon development activity. These fees are collected to pay for system improvements (recreation/parks, streets, and public safety) as detailed within the city's impact fee ordinance. Impact Fees (non-allocated reserve balances from prior year collections) are being allocated to specific system improvements as follows:

- System Improvements<sup>11</sup>
  - Parks (Design and construction of new park spaces: \$120,000)
  - Roads (Park Plaza Signalization: \$72,300; Non-Allocated: \$377,700)
  - Public Safety (Headquarters Expansion Furniture: \$40,000)

<sup>9</sup> Please refer to the Operating Initiatives section of this document for detailed descriptions.

<sup>10</sup> Please refer to the Capital Initiatives tab of this document for detailed descriptions of the initiatives.

<sup>11</sup> Please refer to the Capital Initiatives tab of this document for detailed descriptions of the initiatives.

### **Drug Enforcement Agency Fund**

This fund accounts for revenues received from the enforcement of drug laws and the confiscation of property from drug offender arrests that can be used by public safety to aid in drug enforcement activity. Funds cannot be used to supplant the Public Safety Department's normal operational budget.

The FY 2019 Budget for the DEA Fund totals \$287,507 and represents a decrease of -83%, or -\$1,403,926, compared to FY 2018. The main driver of this variance is the non-allocated reserve (i.e. available fund balance) budgeted in FY 2018<sup>12</sup>.

The Personnel Services category increased 19%, or \$46,748, due primarily to wage increases associated with the 3% performance-based merit program schedules for April 1, 2019 (contingent upon a mid-year review of revenue trends), increases in group insurance premiums coupled with the effect of staff turnover (i.e. varying incumbent insurance coverage elections - e.g. family vs. single, etc.), and implementation of a post-employment healthcare benefit (new for FY 2019). Included in this Fund is funding for the three police officer positions that were displaced with the creation of the Special Investigations Unit approved in FY 2014.

Authorized personnel total 3 FTEs.

	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Variance
Officer	3.0	3.0	3.0	3.0	3.0	-
	3.0	3.0	3.0	3.0	3.0	-

Capital/Lease expenses decreased due to the reallocation of the Taser lease funding to the General Fund for FY 2019 (Operating Request<sup>13</sup>).

### **Hotel/Motel Fund**

The FY 2019 Budget totals \$7,650,000.

This fund accounts for occupancy tax collections from area hotels and motels for the purpose of promoting conventions, tourism, and trade shows, while providing funds to facilitate economic vitality in downtown areas. The city levies a hotel/motel occupancy tax of 8% on total rental charges. The resulting revenue is distributed as follows: City of Alpharetta (37.5%); Alpharetta Convention & Visitor's Bureau (43.75%); and Tourism Product Development (18.75%). The Tourism Product Development portion of the revenue is dedicated to funding debt service on the Conference Center bonds with residual monies recommended to fund allowable capital initiatives (\$250,000 for the Equestrian Center Foundation Match; \$51,412

<sup>12</sup> Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Non-Allocated Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. A portion of this Non-Allocated Reserve was used to fund the Public Safety Headquarters Expansion project, SWAT equipment, Body Camera initiative, etc. The carry-forward for FY 2019 will occur subsequent to adoption of the budget.

<sup>13</sup> Please refer to the Operating Initiatives section tab of this document for detailed descriptions of the initiatives.

for Park System Wayfinding Signage; \$150,000 in non-allocated and available for future investment)<sup>14</sup>.

The FY 2019 budget includes funding within the Hotel/Motel Fund to cover debt service on the bonds issued to fund construction of the Convention Center. The debt service is fully funded through the hotel/motel tax.

Hotel/Motel Tax collections are forecasted to grow to \$7.7 million (FY 2018 collections are estimated at \$7.4 million) due primarily to an increase in business spending on travel and training.

### **Debt Service Fund**

The FY 2019 Budget totals \$5,473,513 and includes funding for: the payment of principal and interest on general long-term debt (\$5,468,513) and associated administrative fees (\$5,000).

### **Solid Waste Fund**

The FY 2019 Budget for the Solid Waste Fund totals \$4,017,954 and represents a decrease of -1%, or -\$32,298, compared to FY 2018. The main driver of this variance is the non-allocated reserve (i.e. available fund balance) budgeted in FY 2018<sup>15</sup>. After adjusting for the non-allocated reserve, the operational budget is close to 9% representing the annualized impact of the glass recycling route approved in FY 2018 in addition to inflationary increases in the private waste hauler contract.

The Personnel Services category increased 3%, or \$2,170, due primarily to wage increases associated with the 3% performance-based merit program scheduled for April 1, 2019 (contingent upon a mid-year review of revenue trends) and implementation of a post-employment healthcare benefit (new for FY 2019).

Authorized personnel total 1.0 FTE and represent the following:

	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Variance
Customer Account Representative	1.0	1.0	1.0	1.0	1.0	-
	1.0	1.0	1.0	1.0	1.0	-

The Maintenance and Operations category increased 10%, or \$350,778, due primarily to the annualized impact of the glass recycling route approved in FY 2018 in addition to inflationary increases in the private waste hauler contract.

<sup>14</sup> This funding is in addition to the \$1.5 million of surplus hotel/motel taxes earmarked for a debt service reserve on the Conference Center bonds. This reserve is fully funded through the Conference Center portion of the tax.

<sup>15</sup> Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Non-Allocated Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2019 will occur subsequent to adoption of the budget.

### **Risk Management Fund**

The Risk Management Fund is responsible for funding all insurance premiums, workers compensation claims, etc.

The FY 2019 Budget for the Risk Management Fund totals \$1,450,500 and represents a decrease of -10%, or -\$166,835, compared to FY 2018. The main driver of this variance is the non-allocated reserve (i.e. available fund balance) budgeted in FY 2018<sup>16</sup>. After adjusting for the non-allocated reserve, the true operational budget growth totals 8%. This growth is driven through insurance premium increases/coverage changes (e.g. vehicle insurance, workers compensation excess liability insurance, etc.) and growth in estimated claims expenses (based on actuarial analysis).

### **Medical Insurance Fund**

The Medical Insurance Fund accounts for activity under the City's Minimum Premium Plan (MPP) in accordance with Generally Accepted Accounting Principles.

Accounting rules dictate the creation of an Internal Service Fund to track activity under an MPP. As such, this fund does not represent new costs. Rather, it represents a flow of funds from the Operating Funds (e.g. employer/employee premiums) that does have the effect of grossing-up the totals as the appropriations are reflected in multiple Funds.

Under the MPP, the City and the medical insurer (CIGNA) agree that the City will be responsible for paying all claims up to an agreed-upon aggregate level, with the insurer responsible for the excess. The insurer will continue to process claims and administrative services. Through the MPP arrangement, the City is able to reduce premium taxes while maintaining coverage benefits. The MPP is still a fully insured medical plan.

The FY 2019 Budget totals \$8.7 million and represents premiums (employer and employee) and the associated expenditures (administration, claims, and reserves) in addition to a transfer of available fund balance to the OPEB Trust Fund for implementation of a post-employment healthcare benefit (new for FY 2019). The operating funds (e.g. General Fund, E911 Fund, DEA Fund, and Sanitation Fund) all include group insurance expenses that represent the city's costs.

<sup>16</sup> Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Non-Allocated Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2019 will occur subsequent to adoption of the budget.

**OPEB Trust Fund**

The OPEB Trust Fund, until FY 2019, solely represented activity associated the other post-employment benefit plan (OPEB). Eligible retirees are offered the same health and prescription drug coverage as active employees. Each fiscal year, the city determines the Plan benefits and premium rate for participants (active and retirees). However, unlike active employees, retirees pay 100% of the blended premium afforded to the city. Therefore, as the retiree makes the full premium payment, the city's only exposure is the accounting treatment of this implicit rate subsidy caused by the difference in the blended rate offered to the retiree and his/her actual age adjusted premium. Coverage expires at age 65. OPEB related funding for FY 2019 totals \$105,000 and is essentially flat with prior-year activity.

Starting with Fiscal Year 2019, this Fund is also reflecting implementation of a post-employment healthcare benefit (new for FY 2019). Funding for this benefit includes a one-time transfer of available funds from the Medical Insurance Fund (\$1.5 million) and ongoing funding from City operations (roughly 2% of payroll or \$550,000).

# **FUND SUMMARIES**





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# **CITYWIDE FUND SUMMARIES**

FY 2019 Budget  
**City of Alpharetta**  
 FY 2019 Budget  
**Citywide Statement of Revenues and Expenditures (by Department)**

	Special Revenue Funds							Capital Project Funds			Enterprise Fund	Internal Service Funds		Fiduciary Fund	
	General Fund	E-911 Fund	Impact Fee Fund	DEA Fund	Hotel/Motel Fund	Operating Grant Fund	Debt Service Fund	Capital Projects Fund	Stormwater Capital Fund	T-SPLOST Capital Fund	Solid Waste Fund	Risk Management Fund	Medical Insurance Fund	OPEB Trust Fund	TOTAL
<b>REVENUES:</b>															
Property Taxes	\$ 23,932,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,134,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 29,066,000
Local Option Sales Taxes/T-SPLOST	15,650,000	-	-	-	-	-	-	-	-	8,160,000	-	-	-	-	23,810,000
Other Taxes	14,729,500	-	-	-	7,650,000	-	-	-	-	-	-	-	-	-	22,379,500
Licenses and Permits	2,704,250	-	-	-	-	-	-	-	-	-	-	-	-	-	2,704,250
Intergovernmental Revenue	460,000	950,000	-	-	-	-	-	-	-	-	-	-	-	-	1,410,000
Charges for Services	3,709,150	3,105,000	45,000	-	-	-	-	-	-	-	4,009,300	1,446,500	7,170,457	-	19,485,407
Fines and Forfeitures	1,987,500	-	-	-	-	-	-	-	-	-	-	-	-	-	1,987,500
Interest Earnings	150,000	11,693	-	-	-	-	10,000	-	-	-	8,654	4,000	-	-	184,347
Other/Miscellaneous	296,984	-	-	-	-	-	-	-	-	-	-	-	-	655,000	951,984
<i>subtotal</i>	\$ 63,619,384	\$ 4,066,693	\$ 45,000	\$ -	\$ 7,650,000	\$ -	\$ 5,144,000	\$ -	\$ -	\$ 8,160,000	\$ 4,017,954	\$ 1,450,500	\$ 7,170,457	\$ 655,000	\$ 101,978,988
<b>Other Financing Sources</b>															
Interfund Transfer from General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ 8,695,065	\$ 1,875,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,600,065
Interfund Transfer from Hotel/Motel Fund	2,868,750	-	-	-	-	-	-	-	-	-	-	-	-	-	2,868,750
Interfund Transfer from Medical Ins. Fund	-	-	-	-	-	-	-	-	-	-	-	-	-	1,500,000	1,500,000
Budgeted Fund Balance	6,100,065	85,500	565,000	287,507	-	-	329,513	2,750,000	-	-	-	-	1,500,000	-	11,617,585
<i>subtotal</i>	\$ 8,968,815	\$ 85,500	\$ 565,000	\$ 287,507	\$ -	\$ 30,000	\$ 329,513	\$ 11,445,065	\$ 1,875,000	\$ -	\$ -	\$ -	\$ 1,500,000	\$ 1,500,000	\$ 26,586,400
<b>Total Revenues</b>	<b>\$ 72,588,199</b>	<b>\$ 4,152,193</b>	<b>\$ 610,000</b>	<b>\$ 287,507</b>	<b>\$ 7,650,000</b>	<b>\$ 30,000</b>	<b>\$ 5,473,513</b>	<b>\$ 11,445,065</b>	<b>\$ 1,875,000</b>	<b>\$ 8,160,000</b>	<b>\$ 4,017,954</b>	<b>\$ 1,450,500</b>	<b>\$ 8,670,457</b>	<b>\$ 2,155,000</b>	<b>\$ 128,565,388</b>
<b>EXPENDITURES:</b>															
Mayor and City Council	\$ 364,389	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 364,389
City Administration	2,174,084	-	-	-	-	-	-	243,336	-	-	-	-	-	-	2,417,420
Legal Services	690,000	-	-	-	-	-	-	-	-	-	-	-	-	-	690,000
Community Development	3,162,560	-	-	-	-	-	-	170,000	-	-	-	-	-	-	3,332,560
Public Works	8,821,264	-	72,300	-	-	-	-	4,268,279	1,575,000	3,616,996	-	-	-	-	18,353,839
Finance	3,366,136	-	-	-	-	-	-	-	-	-	4,017,954	761,000	-	2,155,000	10,300,090
Public Safety	28,419,771	4,152,193	40,000	287,507	-	-	-	1,557,700	-	-	-	-	-	-	34,457,171
Human Resources	430,846	-	-	-	-	-	-	-	-	-	-	-	-	-	430,846
Municipal Court	1,096,466	-	-	-	-	-	-	-	-	-	-	-	-	-	1,096,466
Recreation, Parks & Cultural Services	9,934,305	-	120,000	-	301,412	-	-	1,416,000	300,000	-	-	-	-	-	12,071,717
Information Technology	1,742,223	-	-	-	-	-	-	660,000	-	-	-	-	-	-	2,402,223
Non-Departmental	-	-	-	-	3,000	-	5,000	-	-	-	-	-	-	-	8,000
Insurance Premiums (Risk Fund)	689,500	-	-	-	-	-	-	-	-	-	-	689,500	-	-	1,379,000
Medical Claims/Premiums	-	-	-	-	-	-	-	-	-	-	-	-	7,125,344	-	7,125,344
Contingency	670,000	-	-	-	-	-	-	-	-	-	-	-	-	-	670,000
Non-Allocated (Reserve)	130,000	-	377,700	-	150,000	30,000	-	3,129,750	-	4,543,004	-	-	45,113	-	8,405,567
Alpharetta Convention and Visitors Bureau	-	-	-	-	3,346,875	-	-	-	-	-	-	-	-	-	3,346,875
Debt Service (Principal and Interest)	286,590	-	-	-	979,963	-	5,468,513	-	-	-	-	-	-	-	6,735,066
Donations/Contributions	10,000	-	-	-	-	-	-	-	-	-	-	-	-	-	10,000
<i>subtotal</i>	\$ 61,988,134	\$ 4,152,193	\$ 610,000	\$ 287,507	\$ 4,781,250	\$ 30,000	\$ 5,473,513	\$ 11,445,065	\$ 1,875,000	\$ 8,160,000	\$ 4,017,954	\$ 1,450,500	\$ 7,170,457	\$ 2,155,000	\$ 113,596,573
<b>Other Financing Uses</b>															
Interfund Transfer to General Fund	\$ -	\$ -	\$ -	\$ -	\$ 2,868,750	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,868,750
Interfund Transfer to OPEB Trust Fund	-	-	-	-	-	-	-	-	-	-	-	-	1,500,000	-	1,500,000
Interfund Transfer to Grant/Capital Funds	10,600,065	-	-	-	-	-	-	-	-	-	-	-	-	-	10,600,065
<i>subtotal</i>	\$ 10,600,065	\$ -	\$ -	\$ -	\$ 2,868,750	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000	\$ -	\$ 14,968,815
<b>Total Expenditures</b>	<b>\$ 72,588,199</b>	<b>\$ 4,152,193</b>	<b>\$ 610,000</b>	<b>\$ 287,507</b>	<b>\$ 7,650,000</b>	<b>\$ 30,000</b>	<b>\$ 5,473,513</b>	<b>\$ 11,445,065</b>	<b>\$ 1,875,000</b>	<b>\$ 8,160,000</b>	<b>\$ 4,017,954</b>	<b>\$ 1,450,500</b>	<b>\$ 8,670,457</b>	<b>\$ 2,155,000</b>	<b>\$ 128,565,388</b>

**City of Alpharetta**  
**FY 2019 Budget**  
**Citywide Statement of Revenues and Expenditures (by Category)**

	Special Revenue Funds							Capital Project Funds			Enterprise Fund	Internal Service Funds		Fiduciary Fund	TOTAL
	General Fund	E-911 Fund	Impact Fee Fund	DEA Fund	Hotel/Motel Fund	Operating Grant Fund	Debt Service Fund	Capital Projects Fund	Stormwater Capital Fund	T-SPLOST Capital Fund	Solid Waste Fund	Risk Management Fund	Medical Insurance Fund	OPEB Trust Fund	
<b>REVENUES:</b>															
Property Taxes	\$ 23,932,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,134,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 29,066,000
Local Option Sales Taxes/T-SPLOST	15,650,000	-	-	-	-	-	-	-	-	8,160,000	-	-	-	-	23,810,000
Other Taxes	14,729,500	-	-	-	7,650,000	-	-	-	-	-	-	-	-	-	22,379,500
Licenses and Permits	2,704,250	-	-	-	-	-	-	-	-	-	-	-	-	-	2,704,250
Intergovernmental Revenue	460,000	950,000	-	-	-	-	-	-	-	-	-	-	-	-	1,410,000
Charges for Services	3,709,150	3,105,000	45,000	-	-	-	-	-	-	-	4,009,300	1,446,500	7,170,457	-	19,485,407
Fines and Forfeitures	1,987,500	-	-	-	-	-	-	-	-	-	-	-	-	-	1,987,500
Interest Earnings	150,000	11,693	-	-	-	-	10,000	-	-	-	8,654	4,000	-	-	184,347
Other/Miscellaneous	296,984	-	-	-	-	-	-	-	-	-	-	-	-	655,000	951,984
<i>subtotal</i>	\$ 63,619,384	\$ 4,066,693	\$ 45,000	\$ -	\$ 7,650,000	\$ -	\$ 5,144,000	\$ -	\$ -	\$ 8,160,000	\$ 4,017,954	\$ 1,450,500	\$ 7,170,457	\$ 655,000	\$ 101,978,988
<b>Other Financing Sources</b>															
Interfund Transfer from General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ 8,695,065	\$ 1,875,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,600,065
Interfund Transfer from Hotel/Motel Fund	2,868,750	-	-	-	-	-	-	-	-	-	-	-	-	-	2,868,750
Interfund Transfer from Medical Ins. Fund	-	-	-	-	-	-	-	-	-	-	-	-	-	1,500,000	1,500,000
Budgeted Fund Balance	6,100,065	85,500	565,000	287,507	-	-	329,513	2,750,000	-	-	-	-	1,500,000	-	11,617,585
<i>subtotal</i>	\$ 8,968,815	\$ 85,500	\$ 565,000	\$ 287,507	\$ -	\$ 30,000	\$ 329,513	\$ 11,445,065	\$ 1,875,000	\$ -	\$ -	\$ -	\$ 1,500,000	\$ 1,500,000	\$ 26,586,400
<b>Total Revenues</b>	<b>\$ 72,588,199</b>	<b>\$ 4,152,193</b>	<b>\$ 610,000</b>	<b>\$ 287,507</b>	<b>\$ 7,650,000</b>	<b>\$ 30,000</b>	<b>\$ 5,473,513</b>	<b>\$ 11,445,065</b>	<b>\$ 1,875,000</b>	<b>\$ 8,160,000</b>	<b>\$ 4,017,954</b>	<b>\$ 1,450,500</b>	<b>\$ 8,670,457</b>	<b>\$ 2,155,000</b>	<b>\$ 128,565,388</b>
<b>EXPENDITURES:</b>															
Personnel Services	\$ 43,990,129	\$ 2,577,801	\$ -	\$ 287,507	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 76,909	\$ -	\$ -	\$ -	\$ 46,932,346
Maintenance and Operations	15,441,422	1,417,010	-	-	3,000	-	5,000	-	-	-	3,941,045	761,000	-	-	21,568,477
Capital/Capital Lease	770,493	157,382	232,300	-	301,412	-	-	8,315,315	1,875,000	3,616,996	-	-	-	-	15,268,898
<b>Other</b>															
Insurance Premiums (Risk Fund)	689,500	-	-	-	-	-	-	-	-	-	-	689,500	-	-	1,379,000
Medical Claims/Premiums/Benefits	-	-	-	-	-	-	-	-	-	-	-	-	7,125,344	2,155,000	9,280,344
Contingency	670,000	-	-	-	-	-	-	-	-	-	-	-	-	-	670,000
Non-Allocated (Reserve)	130,000	-	377,700	-	150,000	30,000	-	3,129,750	-	4,543,004	-	-	45,113	-	8,405,567
Alpharetta Convention and Visitors Bureau	-	-	-	-	3,346,875	-	-	-	-	-	-	-	-	-	3,346,875
Debt Service (Principal and Interest)	286,590	-	-	-	979,963	-	5,468,513	-	-	-	-	-	-	-	6,735,066
Donations/Contributions	10,000	-	-	-	-	-	-	-	-	-	-	-	-	-	10,000
<i>subtotal</i>	\$ 61,988,134	\$ 4,152,193	\$ 610,000	\$ 287,507	\$ 4,781,250	\$ 30,000	\$ 5,473,513	\$ 11,445,065	\$ 1,875,000	\$ 8,160,000	\$ 4,017,954	\$ 1,450,500	\$ 7,170,457	\$ 2,155,000	\$ 113,596,573
<b>Other Financing Uses</b>															
Interfund Transfer to General Fund	\$ -	\$ -	\$ -	\$ -	\$ 2,868,750	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,868,750
Interfund Transfer to OPEB Trust Fund	-	-	-	-	-	-	-	-	-	-	-	-	1,500,000	-	1,500,000
Interfund Transfer to Grant/Capital Funds	10,600,065	-	-	-	-	-	-	-	-	-	-	-	-	-	10,600,065
<i>subtotal</i>	\$ 10,600,065	\$ -	\$ -	\$ -	\$ 2,868,750	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000	\$ -	\$ 14,968,815
<b>Total Expenditures</b>	<b>\$ 72,588,199</b>	<b>\$ 4,152,193</b>	<b>\$ 610,000</b>	<b>\$ 287,507</b>	<b>\$ 7,650,000</b>	<b>\$ 30,000</b>	<b>\$ 5,473,513</b>	<b>\$ 11,445,065</b>	<b>\$ 1,875,000</b>	<b>\$ 8,160,000</b>	<b>\$ 4,017,954</b>	<b>\$ 1,450,500</b>	<b>\$ 8,670,457</b>	<b>\$ 2,155,000</b>	<b>\$ 128,565,388</b>



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# **GENERAL FUND SUMMARY**

**City of Alpharetta**  
**General Fund**  
**Statement of Budgetary Comparisons (FY 2018-2019)**

	FY 2018 AMENDED BUDGET	FY 2019 RECOMMENDED BUDGET	\$ Variance	% Variance
<b>Revenues:</b>				
Property Taxes:				
Current Year	\$ 21,160,000	\$ 22,680,000	\$ 1,520,000	7.2%
Motor Vehicle	180,000	115,000	(65,000)	-36.1%
Motor Vehicle Title Tax Fee	775,000	900,000	125,000	16.1%
Prior Year/Delinquent	239,000	237,000	(2,000)	-0.8%
Local Option Sales Tax	15,200,000	15,650,000	450,000	3.0%
Other Taxes:				
Franchise Fees	6,640,000	6,200,000	(440,000)	-6.6%
Insurance Premium Tax	3,693,320	3,900,000	206,680	5.6%
Alcohol Beverage Excise Tax	2,100,000	2,200,000	100,000	4.8%
Other Taxes	2,339,500	2,429,500	90,000	3.8%
Licenses & Permits	2,722,050	2,704,250	(17,800)	-0.7%
Intergovernmental	435,000	460,000	25,000	5.7%
Charges for Services	3,492,408	3,709,150	216,742	6.2%
Fines & Forfeitures	2,209,250	1,987,500	(221,750)	-10.0%
Interest	75,000	150,000	75,000	100.0%
Other Revenues	292,258	296,984	4,726	1.6%
Other Financing Sources:				
Interfund Transfer (Hotel/Motel Fund)	2,718,750	2,868,750	150,000	5.5%
<b>Total Operating Revenues</b>	<b>\$ 64,271,536</b>	<b>\$ 66,488,134</b>	<b>\$ 2,216,598</b>	<b>3.4%</b>
Fund Balance Carryforward	8,860,286	6,100,065		
<b>Total Revenues</b>	<b>\$ 73,131,822</b>	<b>\$ 72,588,199</b>		
<b>Expenditures (by Category):</b>				
Personnel Services:				
Salaries	\$ 26,968,197	\$ 28,026,322	\$ 1,058,125	3.9%
Group Insurance	8,002,164	8,039,454	37,290	0.5%
Pension (Defined Benefit)	2,500,954	2,599,935	98,981	4.0%
Pension (401A)	1,688,463	1,808,371	119,908	7.1%
Post Employment Healthcare Benefit	-	515,000	515,000	100.0%
Miscellaneous Benefits	2,844,228	3,001,047	156,819	5.5%
<i>subtotal</i>	<b>\$ 42,004,006</b>	<b>\$ 43,990,129</b>	<b>\$ 1,986,123</b>	<b>4.7%</b>
Maintenance and Operations:				
Professional Services	\$ 2,758,796	\$ 2,870,122	\$ 111,326	4.0%
Repair/Maintenance	1,549,408	1,675,050	125,642	8.1%
Maintenance Contracts	2,174,992	2,365,305	190,313	8.8%
Professional Services (IT)	1,450,777	1,437,923	(12,854)	-0.9%
General Supplies	1,014,810	1,135,160	120,350	11.9%
Utilities	2,604,475	2,835,179	230,704	8.9%
Fuel	449,524	441,650	(7,874)	-1.8%
Legal Services	665,000	690,000	25,000	3.8%
Miscellaneous	1,937,663	1,991,033	53,370	2.8%
<i>subtotal</i>	<b>\$ 14,605,445</b>	<b>\$ 15,441,422</b>	<b>\$ 835,977</b>	<b>5.7%</b>
Capital/Lease:				
FireTruck/Cardiac Monitor/Taser Leases	\$ 578,669	\$ 628,550	\$ 49,881	8.6%
Tyler ERP Lease	110,904	-	(110,904)	-100.0%
Work Order Software Lease	76,622	76,943	321	0.4%
Miscellaneous	86,973	65,000	(21,973)	-25.3%
<i>subtotal</i>	<b>\$ 853,168</b>	<b>\$ 770,493</b>	<b>\$ (82,675)</b>	<b>-9.7%</b>
Other Uses:				
Contingency	\$ 650,000	\$ 670,000	\$ 20,000	3.1%
Insurance Premiums (Risk Fund)	665,000	689,500	24,500	3.7%
Gwinnett Tech Contribution (Debt Svc)	286,840	286,590	(250)	-0.1%
Donations/Contributions	45,000	10,000	(35,000)	-77.8%
Operating Initiatives Reserves	-	130,000	130,000	100.0%
<i>subtotal</i>	<b>\$ 1,646,840</b>	<b>\$ 1,786,090</b>	<b>\$ 139,250</b>	<b>8.5%</b>
<b>Total Operating Expenditures</b>	<b>\$ 59,109,459</b>	<b>\$ 61,988,134</b>	<b>\$ 2,878,675</b>	<b>4.9%</b>
Interfund Transfer:				
Capital Project/Grant Funds	14,022,363	10,600,065		
<b>Total Expenditures</b>	<b>\$ 73,131,822</b>	<b>\$ 72,588,199</b>		
Personnel (full-time-equivalent)	410.5	411.5		

# City of Alpharetta

## General Fund

### Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended Budget	FY 2019 Recommended Budget
<b>Beginning Fund Balance:</b>	\$ 20,951,279	\$ 20,873,496	\$ 23,586,068	\$ 27,290,370	\$ 28,460,351	\$ 19,600,065
<b>Revenues:</b>						
Property Taxes	\$ 19,892,754	\$ 20,765,849	\$ 22,321,490	\$ 21,696,627	\$ 22,354,000	\$ 23,932,000
Local Option Sales Taxes	13,575,938	14,757,780	14,953,985	14,943,853	15,200,000	15,650,000
Other Taxes	12,706,783	13,875,057	14,615,779	14,609,885	14,772,820	14,729,500
Licenses and Permits	2,400,059	2,912,433	3,814,821	4,222,432	2,722,050	2,704,250
Intergovernmental	376,000	386,458	495,916	422,607	435,000	460,000
Charges for Services	2,857,898	3,264,768	3,767,927	3,714,804	3,492,408	3,709,150
Fines and Forfeitures	2,360,816	2,767,465	2,208,782	2,244,699	2,209,250	1,987,500
Interest	51,065	40,334	119,786	136,336	75,000	150,000
Other Revenue	166,200	204,218	181,625	238,610	192,258	177,671
	<b>\$ 54,387,513</b>	<b>\$ 58,974,363</b>	<b>\$ 62,480,110</b>	<b>\$ 62,229,854</b>	<b>\$ 61,452,786</b>	<b>\$ 63,500,071</b>
<b>Expenditures:</b>						
Mayor and City Council	\$ 282,367	\$ 308,237	\$ 321,095	\$ 319,279	\$ 364,488	\$ 364,389
City Administration	2,651,745	2,722,528	1,893,792	1,980,803	2,266,016	2,174,084
Legal Services	504,045	608,630	726,165	650,104	665,000	690,000
Community Development	2,257,827	2,340,068	2,345,022	2,631,318	2,857,116	3,162,560
Public Works	6,891,550	7,084,379	7,364,018	7,335,950	8,377,022	8,821,264
Finance	2,894,001	2,953,855	3,087,059	3,105,132	3,347,009	3,366,136
Public Safety	23,051,613	24,212,086	24,672,611	25,001,343	27,260,508	28,419,771
Human Resources	351,050	376,580	393,603	368,722	415,782	430,846
Municipal Court	954,463	969,417	955,841	953,791	1,126,546	1,096,466
Recreation, Parks & Cultural Services	6,238,989	6,669,756	8,124,273	8,353,856	9,101,275	9,934,305
Information Technology	1,389,411	1,467,121	1,520,628	1,546,560	1,681,857	1,742,223
<b>Non-Departmental:</b>						
Contingency	221,353	224,249	84,663	114,541	650,000	670,000
Insurance Premiums (Risk Fund)	690,800	545,000	607,000	640,000	665,000	689,500
Gwinnett Tech Contribution (Debt Svc)	153,465	288,640	290,340	286,940	286,840	286,590
Reserve for Operating Initiatives	-	-	-	-	-	130,000
Donations/Contributions	45,000	45,000	45,000	45,000	45,000	10,000
	<b>\$ 48,577,680</b>	<b>\$ 50,815,544</b>	<b>\$ 52,431,110</b>	<b>\$ 53,333,338</b>	<b>\$ 59,109,459</b>	<b>\$ 61,988,134</b>
<b>Other Financing Sources (Uses):</b>						
Proceeds from the sale of Capital Assets	\$ 549,213	\$ 162,797	\$ 168,544	\$ 155,043	\$ 100,000	\$ 119,313
<b>Interfund Transfer:</b>						
Hotel/Motel Fund	1,656,674	1,858,068	2,429,994	2,661,700	2,718,750	2,868,750
Operating Grant Fund	-	-	-	(20,000)	(20,000)	(30,000)
Capital Project Fund	(8,093,503)	(7,467,112)	(8,943,236)	(8,854,857)	(12,747,363)	(8,895,065)
Stormwater Capital Fund	-	-	-	(1,675,000)	(1,255,000)	(1,675,000)
Bond IV Fund	-	-	-	6,579	-	-
	<b>\$ (5,887,616)</b>	<b>\$ (5,446,248)</b>	<b>\$ (6,344,698)</b>	<b>\$ (7,726,535)</b>	<b>\$ (11,203,613)</b>	<b>\$ (7,612,002)</b>
<b>Ending Fund Balance: (1)</b>	<b>\$ 20,873,496</b>	<b>\$ 23,586,068</b>	<b>\$ 27,290,370</b>	<b>\$ 28,460,351</b>	<b>\$ 19,600,065</b>	<b>\$ 13,500,000</b>
<i>Changes in Fund Balance (actual/est.)</i>	<i>\$ (77,783)</i>	<i>\$ 2,712,572</i>	<i>\$ 3,704,302</i>	<i>\$ 1,169,981</i>	<i>\$ (8,860,286)</i>	<i>\$ (6,100,065)</i>
<i>Personnel (full-time-equivalent)</i>	<i>407.0</i>	<i>407.0</i>	<i>409.0</i>	<i>408.5</i>	<i>410.5</i>	<i>411.5</i>

**Notes:**

- (1) Pursuant to the City's financial management policies, fund balance in excess of the City's current 21% Fund Balance Reserve can be used for one-time capital initiatives. Additionally, the budgetary presentation for fiscal years 2018 and 2019 assumes all appropriations will be spent; historically, a portion of the appropriations will go unspent which will augment the fund balance (i.e. the actual reduction in fund balance will be lower than what is presented above).





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# **SPECIAL REVENUE FUND SUMMARIES**

# City of Alpharetta

## E-911 Fund

### Statement of Budgetary Comparisons (FY 2018-2019)

	FY 2018 Amended Budget	FY 2019 Recommended Budget	\$ Variance	% Variance
Charges for Services:				
E-911 Service Fees (land lines)	\$ 1,425,000	\$ 1,545,000	\$ 120,000	8.4%
E-911 Service Fees (cell phones)	1,460,000	1,420,000	(40,000)	-2.7%
E-911 Service Fees (prepaid cell cards)	115,000	140,000	25,000	21.7%
Intergovernmental:				
City of Milton	940,000	950,000	10,000	1.1%
Interest	5,478	11,693	6,215	113.5%
Other Financing Sources: (2)				
Mobile Radio Lease Financing	504,025	-	(504,025)	-100.0%
Budgeted Fund Balance ("FB")	998,303	85,500	(912,803)	-91.4%
<b>Total Revenues (All Sources): (1)</b>	<b>\$ 5,447,806</b>	<b>\$ 4,152,193</b>	<b>\$ (1,295,613)</b>	<b>-23.8%</b>
Personnel Services:				
Salaries	\$ 1,630,236	\$ 1,678,963	\$ 48,727	3.0%
Benefits	870,811	898,838	28,027	3.2%
Maintenance and Operations:				
Communications	428,000	454,000	26,000	6.1%
Maintenance Contracts	606,561	501,045	(105,516)	-17.4%
Professional Services (IT)	248,939	240,902	(8,037)	-3.2%
Utilities	41,948	48,091	6,143	14.6%
Miscellaneous	167,722	172,972	5,250	3.1%
Capital:				
Capital (3)	1,275,560	73,500	(1,202,060)	-94.2%
North Fulton Radio System (COA)	-	-	-	#DIV/0!
Capital Lease Payments	76,777	83,882	7,105	
Other Uses: (2),(3)				
Non-Allocated/Reserve	101,252	-	(101,252)	-100.0%
Transfer to Capital Project Fund	-	-	-	0.0%
<b>Total Expenditures (All Uses): (1)</b>	<b>\$ 5,447,806</b>	<b>\$ 4,152,193</b>	<b>\$ (1,295,613)</b>	<b>-23.8%</b>

<i>Personnel (full-time-equivalent)</i>	<i>30.0</i>	<i>30.0</i>
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#### Notes:

(1) Includes non-operating revenue and expenditures such as Carryforward Fund Balance and Non-Allocated/Reserves. The true operational budget variance after adjusting for non-operating items approximates 2%.

(2) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2019 will occur subsequent to adoption of the budget.

(3) FY 2018 includes funding for capital initiatives (E-911 allocable portion of the PS Headquarters Expansion project; costs related to the Alarm Interface Module; capital costs for the upgrade of mobile radios which were funded through a capital lease) and operating initiatives (annual support/maintenance costs related to the Alarm Interface Module). FY 2019 includes funding for the Emergency Services Network (NexGen911) upgrade (net cost of \$111,000), 911 CALEA Accreditation Program (\$16,000), replacement 911 Audio Recorder System (\$23,500), and the allocable costs for roof replacement at Public Safety Headquarters (\$50,000). Please refer to the Capital Initiative Requests and Operating Initiative Requests section of this document for detailed information.

# City of Alpharetta

## E-911 Fund

### Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended Budget	FY 2019 Recommended Budget
<b>Beginning Fund Balance:</b>	\$ 3,971,699	\$ 2,150,699	\$ 2,122,858	\$ 1,827,069	\$ 930,018
<b>Revenues:</b>					
Charges for Services	\$ 3,235,946	\$ 3,020,347	\$ 2,649,733	\$ 3,000,000	\$ 3,105,000
Interest	3,803	5,777	5,508	5,478	11,693
City of Milton Agreement	898,734	921,918	936,865	940,000	950,000
Other	6,912	-	-	504,025	-
	<u>\$ 4,145,396</u>	<u>\$ 3,948,042</u>	<u>\$ 3,592,106</u>	<u>\$ 4,449,503</u>	<u>\$ 4,066,693</u>
<b>Expenditures:</b>					
Public Safety	\$ 5,966,396	\$ 3,975,883	\$ 3,887,895	\$ 5,346,554	\$ 4,152,193
	<u>\$ 5,966,396</u>	<u>\$ 3,975,883</u>	<u>\$ 3,887,895</u>	<u>\$ 5,346,554</u>	<u>\$ 4,152,193</u>
<b>Adjustments/Reconciliation:</b>	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Ending Fund Balance: (1)</b>	<u><b>\$ 2,150,699</b></u>	<u><b>\$ 2,122,858</b></u>	<u><b>\$ 1,827,069</b></u>	<u><b>\$ 930,018</b></u>	<u><b>\$ 844,518</b></u>
<i>Changes in Fund Balance (actual/est.) (2)(3)</i>	<i>\$ (1,821,000)</i>	<i>\$ (27,841)</i>	<i>\$ (295,789)</i>	<i>\$ (897,051)</i>	<i>\$ (85,500)</i>
<i>Personnel (full-time-equivalent)</i>	<i>26.0</i>	<i>26.0</i>	<i>30.0</i>	<i>30.0</i>	<i>30.0</i>

**Notes:**

- In order to accurately measure anticipated fund balance usage, this schedule omits the Carryforward Fund Balance and Non-Allocated/Reserve accounts.

FY 2015 fund balance usage was for the city's share of the North Fulton Radio System initiative. This initiative is 100% funded by the City of Alpharetta and is being tracked in a separate project (PEM01) to ensure transparency. FYs 2016-2017 fund balance usage is for multiple one-time capital initiatives including mobile radio replacements, 911 Facility Expansion, replacement of the 911 Phone System with a state-of-the-art VOIP system, emergency communications equipment, and continued funding for the North Fulton Regional Radio System Authority.

- FY 2018 includes funding from fund balance for capital initiatives (E-911 allocable portion of the PS Headquarters Expansion project; costs related to the Alarm Interface Module; capital costs for the upgrade of mobile radios which were funded through a capital lease) and operating initiatives (annual support/maintenance costs related to the Alarm Interface Module). FY 2019 includes funding for the Emergency Services Network (NexGen911) upgrade (net cost of \$111,000), 911 CALEA Accreditation Program (\$16,000), replacement 911 Audio Recorder System (\$23,500), and the allocable costs for roof replacement at Public Safety Headquarters (\$50,000). Please refer to the Capital Initiative Requests and Operating Initiative Requests section of this document for detailed information.

## City of Alpharetta Impact Fee Fund Statement of Budgetary Comparisons (FY 2018-2019)

	FY 2018 Amended Budget	FY 2019 Recommended Budget	\$ Variance	% Variance
Charges for Services:				
Impact Fees (streets/highways)	\$ -	\$ -	\$ -	-
Impact Fees (recreation/parks)	550,000	45,000	(505,000)	-91.8%
Impact Fees (public safety)	-	-	-	-
Interest	-	-	-	-
Other Financing Sources:				
Budgeted Fund Balance	4,095,456	565,000	(3,530,456)	-86.2%
<b>Total Revenues (All Sources):</b>	<b>\$ 4,645,456</b>	<b>\$ 610,000</b>	<b>\$ (4,035,456)</b>	<b>-86.9%</b>
Non-Departmental/Other Uses:				
Impact Fee Administration	-	-	-	-
Capital	4,430,179	232,300		-94.8%
(1) Non-Allocated/Reserve	215,277	377,700	162,423	75.4%
<b>Total Expenditures (All Uses):</b>	<b>\$ 4,645,456</b>	<b>\$ 610,000</b>	<b>\$ 162,423</b>	<b>-86.9%</b>

Notes:

(1) Impact Fee monies are being reserved for future system improvements.

# City of Alpharetta

## Impact Fee Fund

### Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Estimated Actual	FY 2019 Recommended Budget
<b>Beginning Fund Balance:</b>	\$ 1,119,410	\$ 1,582,560	\$ 2,927,264	\$ 4,095,456	\$ 605,451
<b>Revenues:</b>					
Charges for Services	\$ 529,004	\$ 1,425,667	\$ 1,449,478	\$ 925,642	\$ 45,000
Interest	2,204	10,779	17,834	14,532	-
	\$ 531,208	\$ 1,436,446	\$ 1,467,312	\$ 940,174	\$ 45,000
<b>Expenditures:</b>					
Non-Departmental	\$ 68,058	\$ 17,055	\$ -	\$ -	\$ -
Capital	-	74,688	299,120	4,430,179	232,300
	\$ 68,058	\$ 91,743	\$ 299,120	\$ 4,430,179	\$ 232,300
<b>Other Financing Sources (Uses):</b>					
Interfund Transfer:					
Debt Service Fund	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Ending Fund Balance: (1)</b>	<b>\$ 1,582,560</b>	<b>\$ 2,927,264</b>	<b>\$ 4,095,456</b>	<b>\$ 605,451</b>	<b>\$ 418,151</b>
<i>Changes in Fund Balance (actual/est.)</i>	<i>\$ 463,150</i>	<i>\$ 1,344,704</i>	<i>\$ 1,168,192</i>	<i>\$ (3,490,005)</i>	<i>\$ (187,300)</i>

**Notes:**

- (1) In order to accurately measure anticipated fund balance usage, this schedule omits the Carryforward Fund Balance and Non-Allocated/Reserve accounts.
- (2) Impact Fee monies for FY's 2015-2017 are being reserved for future system improvements. FY's 2018-2019 includes the appropriation of impact fee monies toward eligible projects.

## City of Alpharetta

### Drug Enforcement Agency Fund

### Statement of Budgetary Comparisons (FY 2018-2019)

	FY 2018 Amended Budget	FY 2019 Recommended Budget	\$ Variance	% Variance
Fines and Forfeitures	\$ -	\$ -	\$ -	0.00%
Interest	-	-	-	0.00%
SWAT Equipment (Milton/Roswell Contribution)	240,360	-	(240,360)	100.00%
Other Financing Sources:				
Budgeted Fund Balance	1,451,073	287,507	(1,163,566)	-80.19%
<b>Total Revenues (All Sources):</b>	<b>\$ 1,691,433</b>	<b>\$ 287,507</b>	<b>\$ (1,403,926)</b>	<b>-83.00%</b>
Personnel Services	\$ 240,759	\$ 287,507	\$ 46,748	19.42%
Maintenance and Operations	-	-	-	0.00%
Capital (2)	1,159,556	-	(1,159,556)	-100.00%
Other Uses:				
Non-Allocated/Reserve (1)	291,118	-	(291,118)	-100.00%
<b>Total Expenditures (All Uses):</b>	<b>\$ 1,691,433</b>	<b>\$ 287,507</b>	<b>\$ (1,403,926)</b>	<b>-83.00%</b>

**Notes:**

(1) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2019 will occur subsequent to adoption of the budget.

(2) FY 2018 capital initiative funding includes multiple initiatives such as the Body Camera Program, additional funding for the PS Headquarters Expansion, SWAT Equipment, etc. FY 2019 funding is solely for the Taser lease payment.

# City of Alpharetta

## Drug Enforcement Agency Fund

### Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Estimated Actual	FY 2019 Recommended Budget
<b>Beginning Fund Balance:</b>	\$ 2,096,210	\$ 1,974,755	\$ 1,742,860	\$ 1,450,948	\$ 391,980
<b>Revenues:</b>					
Fines and Forfeitures	\$ 769,983	\$ 244,352	\$ 220,016	\$ 100,987	\$ -
Interest	1,276	1,435	1,216	-	-
Miscellaneous	-	-	-	240,360	-
	<u>\$ 771,259</u>	<u>\$ 245,786</u>	<u>\$ 221,232</u>	<u>\$ 341,347</u>	<u>\$ -</u>
<b>Expenditures:</b>					
Public Safety	\$ 892,714	\$ 477,682	\$ 513,144	\$ 1,400,315	\$ 287,507
	<u>\$ 892,714</u>	<u>\$ 477,682</u>	<u>\$ 513,144</u>	<u>\$ 1,400,315</u>	<u>\$ 287,507</u>
<b>Ending Fund Balance: (1),(2)</b>	<b><u>\$ 1,974,755</u></b>	<b><u>\$ 1,742,860</u></b>	<b><u>\$ 1,450,948</u></b>	<b><u>\$ 391,980</u></b>	<b><u>\$ 104,473</u></b>
<i>Changes in Fund Balance (actual/est.)</i>	<i>\$ (121,455)</i>	<i>\$ (231,895)</i>	<i>\$ (291,912)</i>	<i>\$ (1,058,968)</i>	<i>\$ (287,507)</i>

Notes:

(1) In order to accurately measure anticipated fund balance usage, this schedule omits the Carryforward Fund Balance and Non-Allocated,

(2) FY 2019 fund balance is being used to fund personnel and the capital lease for Tasers.



## City of Alpharetta Hotel/Motel Fund Statement of Budgetary Comparisons (FY 2018-2019)

	FY 2018 Amended Budget	FY 2019 Recommended Budget	\$ Variance	% Variance
Other Taxes:				
Hotel/Motel Taxes	\$ 7,250,000	\$ 7,650,000	\$ 400,000	5.5%
Interest:	-	-	-	0.0%
Other:				
Budgeted Fund Balance	1,505,262	-	(1,505,262)	0.0%
<b>Total Revenues (All Sources):</b>	<b>\$ 8,755,262</b>	<b>\$ 7,650,000</b>	<b>\$ (1,105,262)</b>	<b>-12.6%</b>
Other Uses:				
Alpharetta Convention & Visitor's Bureau	\$ 3,171,875	\$ 3,346,875	\$ 175,000	5.5%
City of Alpharetta	2,718,750	2,868,750	150,000	5.5%
Facility Portion of the Hotel/Motel Tax:				
Professional Svcs (Bond Admin Fee)	-	3,000	3,000	0.0%
Series 2016 Bonds (Principal/Interest)	779,963	979,963	200,000	0.0%
Alpharetta Arts Center	550,000	-	(550,000)	0.0%
(1) Equestrian Center Foundation Match	-	250,000	250,000	200.0%
(1) Park System Wayfinding Signage	-	51,412	51,412	300.0%
Non-Allocated (Reserve)	34,674	150,000	115,326	0.0%
Debt Service Reserve	1,500,000	-	(1,500,000)	-100.0%
<b>Total Expenditures (All Uses):</b>	<b>\$ 8,755,262</b>	<b>\$ 7,650,000</b>	<b>\$ (1,105,262)</b>	<b>-12.6%</b>

### Notes:

The City of Alpharetta levies a Hotel/Motel occupancy tax of 8% on total rental charges. The resulting revenue is distributed as follows: Alpharetta Convention & Visitor's Bureau (43.75%); City of Alpharetta (37.50%); and Tourism Product Development (18.75%; e.g. Conference Center). The tax was changed from 6% to 8% effective October 1, 2015 to fund construction of a Conference Center.

(1) Please refer to the Capital Initiatives section of this document for detailed descriptions.

# City of Alpharetta

## Hotel/Motel Fund

### Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Estimated Actual	FY 2019 Recommended Budget
<b>Beginning Fund Balance:</b>	\$ -	\$ -	\$ 950,566	\$ 1,505,262	\$ 2,109,799
<b>Revenues:</b>					
Other Taxes	\$ 4,645,169	\$ 6,391,842	\$ 7,097,865	\$ 7,400,000	\$ 7,650,000
Interest	-	-	-	-	-
	<u>\$ 4,645,169</u>	<u>\$ 6,391,842</u>	<u>\$ 7,097,865</u>	<u>\$ 7,400,000</u>	<u>\$ 7,650,000</u>
<b>Expenditures:</b>					
Alpharetta Business Community	\$ 774,350	\$ 220,403	\$ 0	\$ -	\$ -
Alpharetta Convention & Visitor's Bureau	2,012,752	2,790,878	3,105,316	3,237,500	3,346,875
City of Alpharetta	1,858,068	2,429,994	2,661,700	2,775,000	2,868,750
Facility Portion of the Hotel/Motel Tax:					
Professional Svcs (Bond Admin)	-	-	525	3,000	3,000
Facility Debt Service	-	-	775,629	779,963	979,963
Equestrian Center Foundation Match	-	-	-	-	250,000
Park System Wayfinding Signage	-	-	-	-	51,412
	<u>\$ 4,645,169</u>	<u>\$ 5,441,275</u>	<u>\$ 6,543,171</u>	<u>\$ 6,795,463</u>	<u>\$ 7,500,000</u>
<b>Ending Fund Balance:</b>	<u>\$ -</u>	<u>\$ 950,566</u>	<u>\$ 1,505,262</u>	<u>\$ 2,109,799</u>	<u>\$ 2,259,799</u>
<i>Changes in Fund Balance (actual/est.)</i>	\$ -	\$ 950,566	\$ 554,695	\$ 604,537	\$ 150,000

**Notes:**

Revenue is to be distributed to the participating entities based on their relative share. Funding for Tourism Product Development is used for debt service on the Series 2016 Conference Center Bonds or reserved for debt service/future eligible initiatives (fund balance within the Hotel/Motel Fund).

Fund Balance totaling \$1.5 million will be retained as a Debt Service Reserve.

Please refer to the Capital Initiatives section of this document for detailed descriptions on the recommended projects.

## City of Alpharetta Operating Grant Fund Statement of Budgetary Comparisons (FY 2018-2019)

	FY 2018 Amended Budget	FY 2019 Recommended Budget	\$ Variance	% Variance
Intergovernmental Revenues:				
Grants	58,947	-	(58,947)	-100.00%
Interest	-	-	-	-
Other/Miscellaenous:				
Contributions/Donations	-	-	-	-100.00%
Other Financing Sources:				
General Fund Transfer	20,000	30,000	10,000	100.00%
Budgeted Fund Balance	48,544	-	(48,544)	-100.00%
<b>Total Revenues (All Sources):</b>	<b>\$ 127,491</b>	<b>\$ 30,000</b>	<b>\$ (97,491)</b>	<b>-76.47%</b>
Maintenance and Operations:	49,554	-	(49,554)	-100.00%
Capital:	57,960	-	(57,960)	-100.00%
Non-Allocated:	19,977	30,000	10,023	50.17%
<b>Total Expenditures (All Uses):</b>	<b>\$ 127,491</b>	<b>\$ 30,000</b>	<b>\$ (97,491)</b>	<b>-76.47%</b>

# City of Alpharetta

## Operating Grant Fund

### Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended Budget	FY 2019 Recommended Budget
<b>Beginning Fund Balance:</b>	\$ 57,907	\$ 50,160	\$ 49,594	\$ 48,544	\$ 19,977
<b>Revenues:</b>					
Intergovernmental (Grants)	\$ 47,737	\$ 18,872	\$ 65,690	\$ 58,947	\$ -
Interest	105	240	266	-	-
Other/Miscellaneous	-	-	-	-	-
	<u>\$ 47,842</u>	<u>\$ 19,112</u>	<u>\$ 65,956</u>	<u>\$ 58,947</u>	<u>\$ -</u>
<b>Expenditures:</b>					
Non-Departmental	\$ -	\$ -	\$ -	\$ -	\$ -
Public Safety	55,297	14,311	72,006	62,035	-
Recreation, Parks & Cultural Services	292	5,367	15,000	45,479	-
	<u>\$ 55,589</u>	<u>\$ 19,678</u>	<u>\$ 87,006</u>	<u>\$ 107,514</u>	<u>\$ -</u>
<b>Other Financing Sources (Uses):</b>					
Interfund Transfer:					
General Fund	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ 30,000
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 20,000</u>	<u>\$ 20,000</u>	<u>\$ 30,000</u>
<b>Ending Fund Balance:</b>	<u>\$ 50,160</u>	<u>\$ 49,594</u>	<u>\$ 48,544</u>	<u>\$ 19,977</u>	<u>\$ 49,977</u>
<i>Changes in Fund Balance (actual/est.)</i>	<i>\$ (7,747)</i>	<i>\$ (566)</i>	<i>\$ (1,050)</i>	<i>\$ (28,567)</i>	<i>\$ 30,000</i>



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# **DEBT SERVICE FUND SUMMARY**

# City of Alpharetta

## Debt Service Fund

### Statement of Budgetary Comparisons (FY 2018-2019)

	FY 2018	FY 2019	\$	%
	Amended Budget	Recommended Budget	Variance	Variance
Property Taxes:				
Property Taxes	\$ 5,106,000	\$ 5,090,000	\$ (16,000)	-0.3%
Delinquent	20,000	20,000	-	0.0%
Motor Vehicle Taxes	38,000	24,000	(14,000)	-36.8%
Interest	12,000	10,000	(2,000)	-16.7%
Other Financing Sources:				
Transfer-In from Impact Fee Fund	-	-	-	0.0%
Budgeted Fund Balance (1)	1,250,406	329,513	(920,893)	-73.6%
<b>Total Revenues (All Sources)</b>	<b>\$ 6,426,406</b>	<b>\$ 5,473,513</b>	<b>\$ (952,893)</b>	<b>-14.8%</b>
Maintenance & Operations:				
Professional Services	\$ 5,000	\$ 5,000	\$ -	0.0%
Debt Service (Principal and Interest):				
City of Alpharetta				
GO Bonds, Series 2012	1,483,900	1,478,950	(4,950)	-0.3%
GO Bonds, Series 2014 (refunding)	1,935,477	1,933,622	(1,855)	-0.1%
GO Bonds, Series 2016	1,930,788	1,930,788	-	0.0%
Development Authority of Alpharetta				
Revenue Refunding Bonds, Series 2009	124,493	125,153	660	0.5%
Other Uses:				
Debt Service Reserve (2)	946,748	-	(946,748)	-100.0%
<b>Total Expenditures (All Uses)</b>	<b>\$ 6,426,406</b>	<b>\$ 5,473,513</b>	<b>\$ (952,893)</b>	<b>-14.8%</b>

## Notes:

(1) FYs 2018-2019 utilize available fund balance to offset a portion of the debt service requirements.

(2) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2019 will occur subsequent to adoption of the budget.

# City of Alpharetta

## Debt Service Fund

### Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended Budget	FY 2019 Recommended Budget
<b>Beginning Fund Balance:</b>	\$ 913,165	\$ 845,508	\$ 814,050	\$ 1,250,403	\$ 946,745
<b>Revenues:</b>					
Property Taxes (incl. Motor Vehicle)	\$ 3,508,728	\$ 3,519,961	\$ 5,565,545	\$ 5,164,000	\$ 5,134,000
Interest	4,513	8,578	10,979	12,000	10,000
Other	-	-	-	-	-
Refunding Bond Proceeds	-	-	-	-	-
	<u>\$ 3,513,241</u>	<u>\$ 3,528,539</u>	<u>\$ 5,576,524</u>	<u>\$ 5,176,000</u>	<u>\$ 5,144,000</u>
<b>Expenditures:</b>					
Professional Services	\$ -	\$ -	\$ 2,350	\$ 5,000	\$ 5,000
Non-Departmental:					
Debt Service	3,580,898	3,559,998	5,137,821	5,474,658	5,468,513
Debt Service Reserve	-	-	-	-	-
Refunding Bonds (Pmt to Escrow)	-	-	-	-	-
Refunding Bonds (Issue Costs)	-	-	-	-	-
	<u>\$ 3,580,898</u>	<u>\$ 3,559,998</u>	<u>\$ 5,140,171</u>	<u>\$ 5,479,658</u>	<u>\$ 5,473,513</u>
<b>Other Financing Sources (Uses):</b>					
Interfund Transfer:					
General Fund	\$ -	\$ -	\$ -	\$ -	\$ -
(1) Capital Project Fund	-	-	-	-	-
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Ending Fund Balance: (1)</b>	<u>\$ 845,508</u>	<u>\$ 814,050</u>	<u>\$ 1,250,403</u>	<u>\$ 946,745</u>	<u>\$ 617,232</u>
<i>Changes in Fund Balance (actual/est.)</i>	<u>\$ (67,657)</u>	<u>\$ (31,459)</u>	<u>\$ 436,353</u>	<u>\$ (303,658)</u>	<u>\$ (329,513)</u>

## Notes:

(1) FYs 2015-2019 utilize available fund balance to offset a portion of the debt service requirements.





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# **CAPITAL PROJECT FUND SUMMARIES**

## City of Alpharetta Capital Project Fund Statement of Budgetary Comparisons (FY 2018-2019)

	FY 2018 Adopted Budget	FY 2019 Recommended Budget	\$ Variance	% Variance
Other Financing Sources:				
General Fund Transfer	\$ 12,747,363	\$ 8,695,065	\$ (4,052,298)	-31.79%
Intergovernmental Revenue (Dev. Authority)	45,312	-	(45,312)	-100.00%
Budgeted Fund Balance	410,000	2,750,000	2,340,000	0.00%
<b>Total Revenues (All Sources):</b>	<b>\$ 13,202,675</b>	<b>\$ 11,445,065</b>	<b>\$ (1,757,610)</b>	<b>-13.31%</b>
Capital: (1)				
City Administration	\$ 470,000	\$ 243,336	\$ (226,664)	-48.23%
Community Development	125,000	170,000	45,000	36.00%
Public Works	4,749,892	4,268,279	(481,613)	-10.14%
Public Safety	2,452,173	1,557,700	(894,473)	-36.48%
Recreation, Parks & Cultural Services	2,151,000	1,416,000	(735,000)	-34.17%
Information Technology	505,000	660,000	155,000	30.69%
Other Uses:				
Non-Allocated (Future Capital/One-time Initiatives)	2,749,610	3,129,750	380,140	13.83%
<b>Total Expenditures (All Uses):</b>	<b>\$ 13,202,675</b>	<b>\$ 11,445,065</b>	<b>\$ (1,757,610)</b>	<b>-13.31%</b>

Notes:

(1) Please refer to the *Capital Initiatives* section of this document for detailed descriptions of the FY 2019 capital initiatives.

## City of Alpharetta Stormwater Capital Fund Statement of Budgetary Comparisons (FY 2018-2019)

	FY 2018 Adopted Budget	FY 2019 Recommended Budget	\$ Variance	% Variance
Other Financing Sources:				
General Fund Transfer	\$ 1,255,000	\$ 1,875,000	\$ 620,000	49.40%
Budgeted Fund Balance	-	-	-	0.00%
<b>Total Revenues (All Sources):</b>	<b>\$ 1,255,000</b>	<b>\$ 1,875,000</b>	<b>\$ 620,000</b>	<b>49.40%</b>
Capital: (1)				
Public Works	\$ 1,255,000	\$ 1,575,000	\$ 320,000	25.50%
Recreation, Parks & Cultural Services	-	300,000	300,000	0.00%
Other Uses:				
Non-Allocated (Future Capital/One-time Initiatives)	-	-	-	-
<b>Total Expenditures (All Uses):</b>	<b>\$ 1,255,000</b>	<b>\$ 1,875,000</b>	<b>\$ 620,000</b>	<b>49.40%</b>

## Notes:

(1) Please refer to the Capital Requests tab for detailed descriptions of the FY 2019 capital initiatives.

## City of Alpharetta T-SPLOST Capital Fund Statement of Budgetary Comparisons (FY 2017-2018)

	FY 2017 Amended Budget	FY 2018 Recommended Budget	\$ Variance	% Variance
Taxes:				
T-SPLOST	\$ 13,000,000	\$ 8,160,000	\$ (4,840,000)	-37.23%
Other Financing Sources:				
Budgeted Fund Balance	1,650,901	-	(1,650,901)	0.00%
<b>Total Revenues (All Sources):</b>	<b>\$ 14,650,901</b>	<b>\$ 8,160,000</b>	<b>\$ (6,490,901)</b>	<b>-44.30%</b>
Capital: (1)				
Public Works	\$ 13,650,901	\$ 3,616,996	\$ (10,033,905)	-73.50%
Other Uses:				
Non-Allocated (Future Capital/One-time Initiatives)	1,000,000	4,543,004	3,543,004	354.30%
<b>Total Expenditures (All Uses):</b>	<b>\$ 14,650,901</b>	<b>\$ 8,160,000</b>	<b>\$ (6,490,901)</b>	<b>-44.30%</b>

## Notes:

(1) Please refer to the Capital Requests tab for detailed descriptions of the FY 2019 capital initiatives.

# **ENTERPRISE FUND SUMMARY**

# City of Alpharetta

## Solid Waste Fund

### Statement of Budgetary Comparisons (FY 2018-2019)

	FY 2018 Amended Budget	FY 2019 Recommended Budget	\$ Variance	% Variance
Licenses and Permits:				
Solid Waste Permits (Penalties/Interest)	\$ -	\$ -	\$ -	0.00%
Charges for Services:				
Solid Waste Collection Fees	3,553,000	3,953,000	400,000	11.26%
Solid Waste Tag Fees	1,000	1,000	-	0.00%
Solid Waste Commercial Hauler Fees	25,000	25,000	-	0.00%
Solid Waste Fees (Penalties/Interest)	30,000	30,000	-	0.00%
Bad Check Fees	300	300	-	0.00%
Interest	7,706	8,654	948	12.30%
Other:				
Miscellaneous Revenue	-	-	-	0.00%
Other Financing Sources:				
Budgeted Fund Balance	433,246	-	(433,246)	-100.00%
<b>Total Revenues (All Sources): (1)</b>	<b>\$ 4,050,252</b>	<b>\$ 4,017,954</b>	<b>\$ (32,298)</b>	<b>-0.80%</b>
Personnel Services:				
Salaries	\$ 38,542	\$ 39,552	\$ 1,010	2.62%
Benefits	36,197	37,357	1,160	3.20%
Maintenance & Operations:				
Professional Fees	3,536,360	3,885,400	349,040	9.87%
Miscellaneous	53,907	55,645	1,738	3.22%
Capital/Other Uses:				
Non-Allocated/Reserve (2)	385,246	-	(385,246)	-100.00%
<b>Total Expenditures (All Uses): (1)</b>	<b>\$ 4,050,252</b>	<b>\$ 4,017,954</b>	<b>\$ (32,298)</b>	<b>-0.80%</b>
<i>Personnel (full-time-equivalent)</i>	<i>1.0</i>	<i>1.0</i>		

Notes:

(1) Includes non-operating revenue and expenditures such as Carryforward Fund Balance and Non-Allocated/Reserves. Operational budget growth is 22% after adjusting for non-operating items and is primarily driven by the new glass recycling service approved subsequent to the FY 2018 budget adoption.

(2) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2019 will occur subsequent to adoption of the budget.

# City of Alpharetta

## Solid Waste Fund

### Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended Budget	FY 2019 Recommended Budget
<b>Beginning Fund Balance:</b>	\$ 1,013,492	\$ 967,765	\$ 1,123,990	\$ 1,133,211	\$ 1,085,211
<b>Revenues:</b>					
Licenses and Permits	\$ 763	\$ 743	\$ 71	\$ -	\$ -
Charges for Services	3,214,475	3,224,290	3,275,064	3,609,300	4,009,300
Interest	3,131	8,598	8,994	7,706	8,654
Miscellaneous Revenue	-	-	-	-	-
	<u>\$ 3,218,369</u>	<u>\$ 3,233,631</u>	<u>\$ 3,284,129</u>	<u>\$ 3,617,006</u>	<u>\$ 4,017,954</u>
<b>Expenditures:</b>					
Solid Waste Operations	\$ 3,264,095	\$ 3,077,407	\$ 3,274,907	\$ 3,665,006	\$ 4,017,954
	<u>\$ 3,264,095</u>	<u>\$ 3,077,407</u>	<u>\$ 3,274,907</u>	<u>\$ 3,665,006</u>	<u>\$ 4,017,954</u>
<b>Other Financing Sources (Uses):</b>					
Interfund Transfer:					
General Fund (subsidy/other)	\$ -	\$ -	\$ -	\$ -	\$ -
				<u>\$ -</u>	<u>\$ -</u>
<b>Ending Fund Balance: (1)</b>	<u><b>\$ 967,765</b></u>	<u><b>\$ 1,123,990</b></u>	<u><b>\$ 1,133,211</b></u>	<u><b>\$ 1,085,211</b></u>	<u><b>\$ 1,085,211</b></u>
<i>Changes in Fund Balance (actual/est.)</i>	<i>\$ (45,727)</i>	<i>\$ 156,224</i>	<i>\$ 9,222</i>	<i>\$ (48,000)</i>	<i>\$ -</i>
<i>Personnel (full-time-equivalent)</i>	<i>1.0</i>	<i>1.0</i>	<i>1.0</i>	<i>1.0</i>	<i>1.0</i>

**Notes:**

(1) In order to accurately measure anticipated fund balance usage, this schedule omits the Carryforward Fund Balance and Non-Allocated/Reserve accounts.

The minor reduction in fund balance in FY 2015 is based on the acquisition and implementation of new billing software for sanitation (e.g. Munis billing software) and general operations.





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# **INTERNAL SERVICE FUND SUMMARIES**

# City of Alpharetta

## Risk Management Fund

### Statement of Budgetary Comparisons (FY 2018-2019)

	FY 2018 Amended Budget	FY 2019 Recommended Budget	\$ Variance	% Variance
Charges for Services				
Risk Fund	\$ 1,335,000	\$ 1,446,500	\$ 111,500	8.4%
Interest Earnings	3,000	4,000	1,000	100.0%
Other:				
Budgeted Fund Balance	279,335	-	(279,335)	-100.0%
<b>Total Revenues (All Sources):</b>	<b>\$ 1,617,335</b>	<b>\$ 1,450,500</b>	<b>\$ (166,835)</b>	<b>-10.3%</b>
Maintenance & Operations: (1)				
Professional Services	\$ 125,000	\$ 132,000	\$ 7,000	5.6%
Vehicle Insurance	150,000	170,000	20,000	13.3%
Property and Equipment Insurance	90,000	100,000	10,000	11.1%
General Liability Insurance	60,000	60,000	-	0.0%
Law Enforcement Liability Insurance	100,000	94,000	(6,000)	-6.0%
Public Entity Liability Insurance	60,000	60,000	-	0.0%
Workers Comp. Excess Liability Insurance	105,000	107,000	2,000	1.9%
Criminal Liability Insurance	5,000	4,500	(500)	-10.0%
Cyber Liability Insurance	8,000	7,000	(1,000)	100.0%
Umbrella Liability Insurance	60,000	56,000	(4,000)	-6.7%
Medical Services (PS Custody)	30,000	35,000	5,000	16.7%
Claims and Judgments	550,000	625,000	75,000	13.6%
Other Uses: (2),(3)				
Reserve	274,335	-	(274,335)	-100.0%
<b>Total Expenditures (All Uses):</b>	<b>\$ 1,617,335</b>	<b>\$ 1,450,500</b>	<b>\$ (166,835)</b>	<b>-10.3%</b>

**Notes:**

(1) Variances are based on current year-to-date premium expenditures and actuarial loss projections for risk claims (workers compensation, general liability, auto liability, etc.).

(2) Includes non-operating revenue and expenditures such as Budgeted Fund Balance and Reserve. The true operational budget variance after adjusting for non-operating accounts approximates 8%.

(3) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2019 will occur subsequent to adoption of the budget.

## City of Alpharetta Risk Management Fund

### Statement of Revenues, Expenditures, and changes in Fund Balance <sup>(1)</sup>

	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended Budget	FY 2019 Recommended Budget
<b>Beginning Fund Balance:</b>	\$ 334,109	\$ 367,911	\$ 589,042	\$ 279,336	\$ 274,336
<b>Revenues:</b>					
Charges for Services	\$ 1,115,000	\$ 1,262,000	\$ 1,310,000	\$ 1,335,000	\$ 1,446,500
Interest Earnings	1,724	3,984	4,754	3,000	4,000
Other:					
Insurance Proceeds	89,298	25,537	98,274	-	-
	<u>\$ 1,206,021</u>	<u>\$ 1,291,522</u>	<u>\$ 1,413,028</u>	<u>\$ 1,338,000</u>	<u>\$ 1,450,500</u>
<b>Expenditures:</b>					
Maintenance & Operations:					
Professional Services	\$ 122,141	\$ 93,457	\$ 121,077	\$ 125,000	\$ 132,000
Vehicle Insurance	128,809	135,169	143,111	150,000	170,000
Property and Equipment Insurance	62,856	84,628	83,823	90,000	100,000
General Liability Insurance	52,315	54,387	56,244	60,000	60,000
Law Enforcement Liability Insurance	91,350	93,429	94,931	100,000	94,000
Public Entity Liability Insurance	48,825	49,295	57,900	60,000	60,000
Workers Comp. Excess Liability Insurance	79,485	87,050	100,239	105,000	107,000
Criminal Liability Insurance	4,075	4,075	4,275	5,000	4,500
Cyber Liability Insurance	-	6,584	6,806	8,000	7,000
Umbrella Liability Insurance	52,115	53,602	56,725	60,000	56,000
Medical Services (PS Custody)	19,210	6,608	12,408	30,000	35,000
Claims and Judgments	511,038	402,107	985,195	550,000	625,000
	<u>\$ 1,172,219</u>	<u>\$ 1,070,391</u>	<u>\$ 1,722,734</u>	<u>\$ 1,343,000</u>	<u>\$ 1,450,500</u>
<b>Ending Fund Balance: (1)</b>	<u>\$ 367,911</u>	<u>\$ 589,042</u>	<u>\$ 279,336</u>	<u>\$ 274,336</u>	<u>\$ 274,336</u>
<i>Changes in Fund Balance (actual/est.) (2)</i>	\$ 33,802	\$ 221,131	\$ (309,706)	\$ (5,000)	\$ -

**Notes:**

(1) In order to accurately measure anticipated fund balance usage, this schedule omits the Carryforward Fund Balance and Non-Allocated/Reserve accounts.

(2) Available Fund Balance was used in FY 2014 to supplement the reserve for claims and judgments.

# City of Alpharetta

## Medical Insurance Fund

### Statement of Budgetary Comparisons (FY 2018-2019)

	FY 2018 Amended Budget	FY 2019 Recommended Budget	\$ Variance	% Variance
Charges for Services:				
Medical Insurance Premiums				
Employer Contribution	\$ 6,289,453	\$ 6,455,648	\$ 166,195	2.6%
Employee Contribution	702,209	714,809	12,600	1.8%
Interest	-	-	-	0.0%
Other Financing Sources:				
Budgeted Fund Balance	1,022,567	1,500,000	477,433	100.0%
<b>Total Revenues (All Sources):</b>	<b>\$ 8,014,229</b>	<b>\$ 8,670,457</b>	<b>\$ 656,228</b>	<b>8.2%</b>
Maintenance and Operations				
Medical Premiums	\$ 1,501,694	\$ 1,637,589	\$ 135,895	9.0%
Other				
Medical Claims	5,408,414	5,487,755	79,341	1.5%
Reserve	1,104,121	45,113	(1,059,008)	-95.9%
Transfers-Out:				
OPEB Trust Fund	-	1,500,000	1,500,000	100.0%
<b>Total Expenditures (All Uses):</b>	<b>\$ 8,014,229</b>	<b>\$ 8,670,457</b>	<b>\$ 656,228</b>	<b>8.2%</b>

#### Notes:

The Medical Insurance Fund accounts for activity under the City's Minimum Premium Plan (MPP) in accordance with Generally Accepted Accounting Principles.

Accounting rules dictate the creation of an Internal Service Fund to track activity under an MPP. As such, this fund does not represent new costs. Rather, it represents a flow of funds from the Operating Funds (e.g. employer/employee premiums) that does have the effect of grossing-up the totals as the appropriations are reflected in multiple Funds.

Under the MPP, the City and the medical insurer (CIGNA) agree that the City will be responsible for paying all claims up to an agreed-upon aggregate level, with the insurer responsible for the excess. The insurer will continue to process claims and administrative services. Through the MPP arrangement, the City is able to reduce premium taxes while maintaining coverage benefits. The MPP is still a fully insured medical plan.

The FY 2019 Budget totals \$8.7 million and represents premiums (employer and employee) and the associated expenditures (administration, claims, and reserves) in addition to a transfer of available fund balance to the OPEB Trust Fund for implementation of a post-employment healthcare benefit (new for FY 2019). The operating funds (e.g. General Fund, E911 Fund, DEA Fund, and Sanitation Fund) all include group insurance expenses that represent the City's costs.

# City of Alpharetta

## Medical Insurance Fund

### Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Estimated Actual	FY 2019 Recommended Budget
<b>Beginning Fund Balance:</b>	\$ -	\$ -	\$ (76,062)	\$ 964,180	\$ 1,569,644
<b>Revenues:</b>					
Charges for Services	\$ -	\$ 6,558,912	\$ 6,742,079	\$ 6,991,662	\$ 7,170,457
Interest	-	116	126	-	-
	\$ -	\$ 6,559,028	\$ 6,742,205	\$ 6,991,662	\$ 7,170,457
<b>Expenditures:</b>					
Medical Premiums	\$ -	\$ 1,341,840	\$ 1,347,126	\$ 1,508,781	\$ 1,637,589
Medical Claims	-	5,293,250	4,354,837	4,877,417	5,487,755
	\$ -	\$ 6,635,089	\$ 5,701,963	\$ 6,386,199	\$ 7,125,344
<b>Other Financing Sources (Uses):</b>					
Interfund Transfer:					
OPEB Trust Fund	\$ -	\$ -	\$ -	\$ -	\$ (1,500,000)
	\$ -	\$ -	\$ -	\$ -	\$ (1,500,000)
<b>Ending Fund Balance:</b>	\$ -	\$ (76,062)	\$ 964,180	\$ 1,569,644	\$ 114,757
<i>Changes in Fund Balance (actual/est.)</i>	\$ -	\$ (76,062)	\$ 1,040,242	\$ 605,463	\$ (1,454,887)

Notes:

Available fund balance is being used in FY 2019 to fund implementation of a post-employment healthcare benefit (new for FY 2019).



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# **FIDUCIARY FUND SUMMARY**



# City of Alpharetta

## OPEB Trust Fund

### Statement of Budgetary Comparisons (FY 2018-2019)

	FY 2018 Amended Budget	FY 2019 Recommended Budget	\$ Variance	% Variance
Charges for Services:				
OPEB Trust Funding				
Employer Contribution	\$ -	\$ 85,000	\$ 85,000	-
Employee Contribution	-	20,000	20,000	-
Post Employment Healthcare Benefit				
Employer Contribution	-	550,000	550,000	-
Interest	-	-	-	-
Transfer-In				
Medical Insurance Fund	-	1,500,000	1,500,000	-
<b>Total Revenues (All Sources):</b>	<b>\$ -</b>	<b>\$ 2,155,000</b>	<b>\$ 2,155,000</b>	<b>-</b>
Maintenance and Operations				
OPEB Benefits	\$ -	\$ 105,000	\$ 105,000	-
Post Employment Healthcare Benefit	-	2,050,000	2,050,000	-
Reserve	-	-	-	0.0%
<b>Total Expenditures (All Uses):</b>	<b>\$ -</b>	<b>\$ 2,155,000</b>	<b>\$ 2,155,000</b>	<b>-</b>

Notes:

Fiscal Year's 2015-2018 represent activity associated the OPEB plan. Eligible retirees are offered the same health and prescription drug coverage as active employees. Each fiscal year, the City determines the Plan benefits and premium rate for participants (active and retirees). However, unlike active employees, retirees pay 100% of the blended premium afforded to the City. Therefore, as the retiree makes the full premium payment, the City's only exposure is the accounting treatment of this implicit rate subsidy caused by the difference in the blended rate offered to the retiree and his/her actual age adjusted premium. Coverage expires at age 65.

Starting with Fiscal Year 2019, this Fund is also reflecting implementation of a post-employment healthcare benefit (new for FY 2019). Funding for this benefit includes a one-time transfer of available funds from the Medical Insurance Fund and ongoing funding from City operations (roughly 2% of payroll).

FY 2019).

# City of Alpharetta

## OPEB Trust Fund

### Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended Budget	FY 2019 Recommended Budget
<b>Beginning Fund Balance:</b>	\$ 944,314	\$ 995,158	\$ 1,057,004	\$ 1,130,253	\$ 1,130,253
<b>Revenues:</b>					
OPEB Trust Funding	\$ 112,642	\$ 105,416	\$ 114,283	\$ -	\$ 105,000
Post Employment Healthcare Benefit	-	-	-	-	550,000
Interest	1,507	2,846	6,460	-	-
	<u>\$ 114,149</u>	<u>\$ 108,261</u>	<u>\$ 120,743</u>	<u>\$ -</u>	<u>\$ 655,000</u>
<b>Expenditures:</b>					
OPEB Benefits	\$ 63,306	\$ 46,415	\$ 47,494	\$ -	\$ 105,000
Post Employment Healthcare Benefits	-	-	-	-	2,050,000
	<u>\$ 63,306</u>	<u>\$ 46,415</u>	<u>\$ 47,494</u>	<u>\$ -</u>	<u>\$ 2,155,000</u>
<b>Other Financing Sources (Uses):</b>					
Interfund Transfer:					
Medical Insurance Fund	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,500,000</u>
<b>Ending Fund Balance:</b>	<u>\$ 995,158</u>	<u>\$ 1,057,004</u>	<u>\$ 1,130,253</u>	<u>\$ 1,130,253</u>	<u>\$ 1,130,253</u>
<i>Changes in Fund Balance (actual/est.)</i>	<u>\$ 50,844</u>	<u>\$ 61,846</u>	<u>\$ 73,249</u>	<u>\$ -</u>	<u>\$ -</u>

**Notes:**

This Fund did not have an Annual Budget appropriation until FY 2019 with implementation of a post-employment healthcare benefit (new for FY 2019).



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## Mayor and City Council

DONALD MITCHELL  
MAYOR PRO TEM



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BEN BURNETT  
CITY COUNCIL (POST 2)



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KAREN RICHARD  
CITY COUNCIL (POST 3)

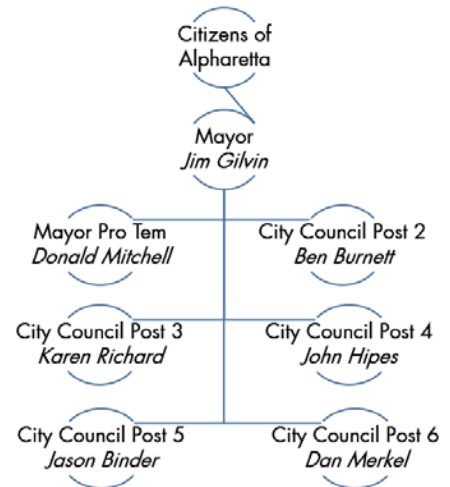


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JIM GILVIN  
MAYOR



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DAN MERKEL  
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## Mayor and City Council

### **Mission Statement**

To make a positive difference in the community by efficiently managing public resources and providing effective services and leadership that exceed the expectations of our citizens.

### **Core Values**

***Excellence:*** We believe that expectations are the starting point; not the destination. Every member of the City of Alpharetta Team shall be dedicated to the pursuit of continuous improvement in our results and how they are achieved.

***Stewardship:*** The citizens of Alpharetta have entrusted to us public resources and empowered us to protect, invest, and leverage them for the good and betterment of the community. We shall do so in a manner that reflects the highest ethics, exacting standards, and unwavering principles.

***Integrity:*** The trust of the public is the foundation of our ability to conduct the business of local government and realize the City's mission. Every member of the City of Alpharetta Team shall maintain her or his reputation for honesty, straightforwardness, fair dealing, and a sincere desire to serve in the best interest of the community and citizens of Alpharetta

***Service:*** The City of Alpharetta is committed to efficient, effective, and responsive service delivery that makes a positive difference in the community and the lives of those we serve. We shall proactively address issues and pursue opportunities, act with humility, and deliver more than what is expected.

***Loyalty:*** Through our every word and action we shall serve, protect, and promote the community and citizens of Alpharetta; advance the City's mission; and support and work in unity with those with whom we serve.

### **Community Vision**

Our Community Vision is to advance Alpharetta as a signature City by:

- ✓ *Offering the highest quality of environment for our residents and businesses;*
- ✓ *Fostering strong sense of community including safety and security; and*
- ✓ *Providing a business climate that attracts the top echelon companies.*

Our Community Vision serves as the guiding principles for the planning and operation of our city government and each department structures its mission, goals, and objectives to facilitate achievement of our mission.

# **5-YEAR FINANCIAL SUMMARY**

<b>CITY OF ALPHARETTA</b> <b>RECOMMENDED BUDGET FY 2019</b> <b>MAYOR AND CITY COUNCIL</b> <b>Five-year Financial Summary</b>					
	<b>Actual FY 2015</b>	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>Amended Budget FY 2018</b>	<b>Recommended Budget FY 2019</b>
<b>Revenue</b>	\$ -	\$ -	\$ -	\$ -	\$ -
<i>% Change</i>		0.0%	0.0%	0.0%	0.0%
<i>average 5 year percent change</i>		0.0%			
<b>Expenditures</b>	\$ 308,237	\$ 321,095	\$ 319,279	\$ 364,488	\$ 364,389
<i>% Change</i>		4.2%	-0.6%	14.2%	0.0%
<i>average 5 year percent change</i>		4.4%			

# **DEPARTMENT BUDGET SUMMARY**



**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2019  
MAYOR AND CITY COUNCIL  
BUDGET REQUEST BY ACCOUNT**

		<i>Amended FY 2018 to FY 2019</i>							
ACCOUNT DESCRIPTION	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	ADOPTED BUDGET FY 2018	BUDGET AMENDMENTS	AMENDED BUDGET FY 2018	RECOMMENDED BUDGET FY 2019	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
<b>Revenue</b>									
N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>	<b>\$ -</b>
<b>Expenditures</b>									
Personnel services:									
Salary	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ -	\$ 120,000	\$ 120,000	0.0%	\$ -
Benefits	159,466	165,160	171,026	190,252	-	190,252	194,005	2.0%	3,753
<b>subtotal</b>	<b>\$ 279,466</b>	<b>\$ 285,160</b>	<b>\$ 291,026</b>	<b>\$ 310,252</b>	<b>\$ -</b>	<b>\$ 310,252</b>	<b>\$ 314,005</b>	<b>1.2%</b>	<b>\$ 3,753</b>
Maintenance and Operations:									
(1) Professional Services	\$ -	\$ -	\$ -	\$ 9,000	\$ -	\$ 9,000	\$ 5,000	-44.4%	\$ (4,000)
Non-Recurring	-	-	-	-	-	-	-	-	-
IT Professional Services	1,639	1,813	1,980	2,236	-	2,236	2,384	6.6%	148
General Supplies	1,053	4,488	1,232	4,000	-	4,000	4,000	0.0%	-
Mayor	9,593	8,793	8,476	9,000	-	9,000	9,000	0.0%	-
City Council Post 1	2,835	4,460	4,835	5,000	-	5,000	5,000	0.0%	-
City Council Post 2	2,086	1,607	1,019	5,000	-	5,000	5,000	0.0%	-
City Council Post 3	4,992	5,000	1,809	5,000	-	5,000	5,000	0.0%	-
City Council Post 4	3,894	4,993	4,546	5,000	-	5,000	5,000	0.0%	-
City Council Post 5	2,205	1,925	659	5,000	-	5,000	5,000	0.0%	-
City Council Post 6	475	2,856	3,697	5,000	-	5,000	5,000	0.0%	-
<b>subtotal</b>	<b>\$ 28,770</b>	<b>\$ 35,936</b>	<b>\$ 28,254</b>	<b>\$ 54,236</b>	<b>\$ -</b>	<b>\$ 54,236</b>	<b>\$ 50,384</b>	<b>-7.1%</b>	<b>\$ (3,852)</b>
Capital:									
Machinery & Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
<b>subtotal</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>	<b>\$ -</b>
<b>Total</b>	<b>\$ 308,237</b>	<b>\$ 321,095</b>	<b>\$ 319,279</b>	<b>\$ 364,488</b>	<b>\$ -</b>	<b>\$ 364,488</b>	<b>\$ 364,389</b>	<b>0.0%</b>	<b>\$ (99)</b>
<b>Full-time Equivalent Positions</b>	7.0	7.0	7.0	7.0		7.0	7.0		

**Notes**

(1) Variance is based on year-to-date expenditure trends for general professional services.

# **EXPENDITURE SUMMARY BY** **DIVISION/PROJECT**

**City of Alpharetta**

Budget: FY 2019

Statement: Expenditure Summary by Project (Maintenance and Operations/Capital)

ACCOUNT DESCRIPTION		FY 2018 Amended Operating Budget	FY 2019 Operating Budget Request	Mayor & Council	Mayor	City Council Post 1	City Council Post 2	City Council Post 3	City Council Post 4	City Council Post 5	City Council Post 6
				1110	MCC00	MCC01	MCC02	MCC03	MCC04	MCC05	MCC06
521200	Professional Services	\$ 9,000	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
523900	IT Professional Services	2,236	2,384	2,384	-	-	-	-	-	-	-
532400	Non-Recurring	-	-	-	-	-	-	-	-	-	-
531100	General Supplies	4,000	4,000	4,000	-	-	-	-	-	-	-
532310	Mayor	9,000	9,000	-	9,000	-	-	-	-	-	-
532320	City Council Post 1	5,000	5,000	-	-	5,000	-	-	-	-	-
532330	City Council Post 2	5,000	5,000	-	-	-	5,000	-	-	-	-
532340	City Council Post 3	5,000	5,000	-	-	-	-	5,000	-	-	-
532350	City Council Post 4	5,000	5,000	-	-	-	-	-	5,000	-	-
532360	City Council Post 5	5,000	5,000	-	-	-	-	-	-	5,000	-
532370	City Council Post 6	5,000	5,000	-	-	-	-	-	-	-	5,000
<b>TOTAL</b>		<b>\$ 54,236</b>	<b>\$ 50,384</b>	<b>\$ 12,494</b>	<b>\$ 9,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>

# **EXPENDITURE LINE-ITEM DETAIL BY** **DIVISION/PROJECT**

## City of Alpharetta

Budget: FY 2019

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

					FY 2018 Adopted Budget	FY 2019 Recommended Budget
Division/Project Title	Account Number		Title	Account Detail		
MAYOR & COUNCIL	10011100	521200	Professional Services	General Professional Services	9,000	5,000
				<b>subtotal</b>	<b>\$ 9,000</b>	<b>\$ 5,000</b>
	10011100	532400	Non-Recurring			
				<b>subtotal</b>	<b>\$ -</b>	<b>\$ -</b>
	10011100	523900	IT Professional Services	Technical Support for CISCO Network	34	40
				Developer License for MDM	1	1
				Data Center's Uninterruptible Power System	14	25
				Citywide Microsoft Licensing	394	50
				Drone to GIS Conversion		7
				Non-Xerox Printer Repair	17	17
				GIS Mobile Field Mapping & Data Collection	118	117
				Filemaker Database Management for Various City Dep	13	13
				Data Center Fire Suppression System	3	3
				WAP Maintenance - Aerohive	4	14
				City Circuit Connection to Internet - Charter	8	8
				SharePoint Migration	34	
				Solarwinds Software Renewal	25	27
				Wiring Services	23	23
				Amazon Web Services	2	2
				Conversion of LIDAR Data to ArcGIS	4	4
				Technical Support for Vmware Environment	33	
				City Enterprise Data Management	46	46
				Data Circuits - ASE - AT&T	89	123
				Load Balancer - Citrix	3	3
				Project Event Capture - ESRI	7	7
				City Virus, Adware, Spyware & Threat Protection	124	121
				City Circuit Connection to Internet - Zayo	60	59
				City Circuit Connection to Internet - AT&T	43	43
				ManageEngine (Ad SelfService)	53	23
				iPad Wireless Service		384
				Mobile Data Management	343	343
				Line and Circuit Service	108	108
				GLS Monitoring and Support	170	135

				FY 2018 Adopted Budget	FY 2019 Recommended Budget
Division/Project Title	Account Number	Title	Account Detail		
			CISCO SMARTnet Telephony and Phone App Licenses	100	100
			Cisco phone infrastructure support	10	10
			Long Distance	18	-
			ERPM (RED Identity Mgmt)		5
			ManageEngine - Logging & Auditing		57
			Security Awareness Training (knowBe4)		21
			Microsoft User Based Training		21
			Texting Service Global Text Messages -7CBilled	1	
			External Monitoring Service - MXToolbox	1	
			Datacenter Security		14
			Consulting Services		55
			GPO Change Management - NetIQ	2	
			Firewall - Palo Alto - Veristor	52	58
			SQL Monitoring	11	11
			Maintenance Extensions	66	95
			Network Vulnerability Scanner	115	68
			Asset Management - LanSweeper	5	5
			ClientVPN - Palo Alto - Veristor	13	13
			Citywide Virtual Licensing	69	105
			<b>subtotal</b>	<b>\$ 2,236</b>	<b>\$ 2,384</b>
	10011100	531100	General Supplies	4,000	4,000
			<b>subtotal</b>	<b>\$ 4,000</b>	<b>\$ 4,000</b>
<b>MAYOR MCC00</b>	10011100	532370	MCC00 Mayor Expense	8,616	8,616
			Other Expenses		
			iPad Wireless Service	384	384
			<b>subtotal</b>	<b>\$ 9,000</b>	<b>\$ 9,000</b>
<b>CITY COUNCIL POST 1</b>	10011100	532310	MCC01 Post 1 Expense	5,000	5,000
			<b>subtotal</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>
<b>CITY COUNCIL POST 2</b>	10011100	532320	MCC09 Post 2 Expense	5,000	5,000
			<b>subtotal</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>
<b>CITY COUNCIL POST 3</b>	10011100	532330	MCC03 Post 3 Expense	5,000	5,000
			<b>subtotal</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>
<b>CITY COUNCIL POST 4</b>	10011100	532340	MCC04 Post 4 Expense	5,000	5,000
			<b>subtotal</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>

Division/Project Title      Account Number      Title      Account Detail				FY 2018 Adopted Budget	FY 2019 Recommended Budget
CITY COUNCIL POST 5    10011100    532350    MCC07 Post 5 Expense				5,000	5,000
				<i>subtotal</i> \$ 5,000	\$ 5,000
CITY COUNCIL POST 6    10011100    532360    MCC08 Post 6 Expense				5,000	5,000
				<i>subtotal</i> \$ 5,000	\$ 5,000
				<u>\$ 54,236</u>	<u>\$ 50,384</u>

## City Administration

BOB REGUS  
CITY ADMINISTRATOR

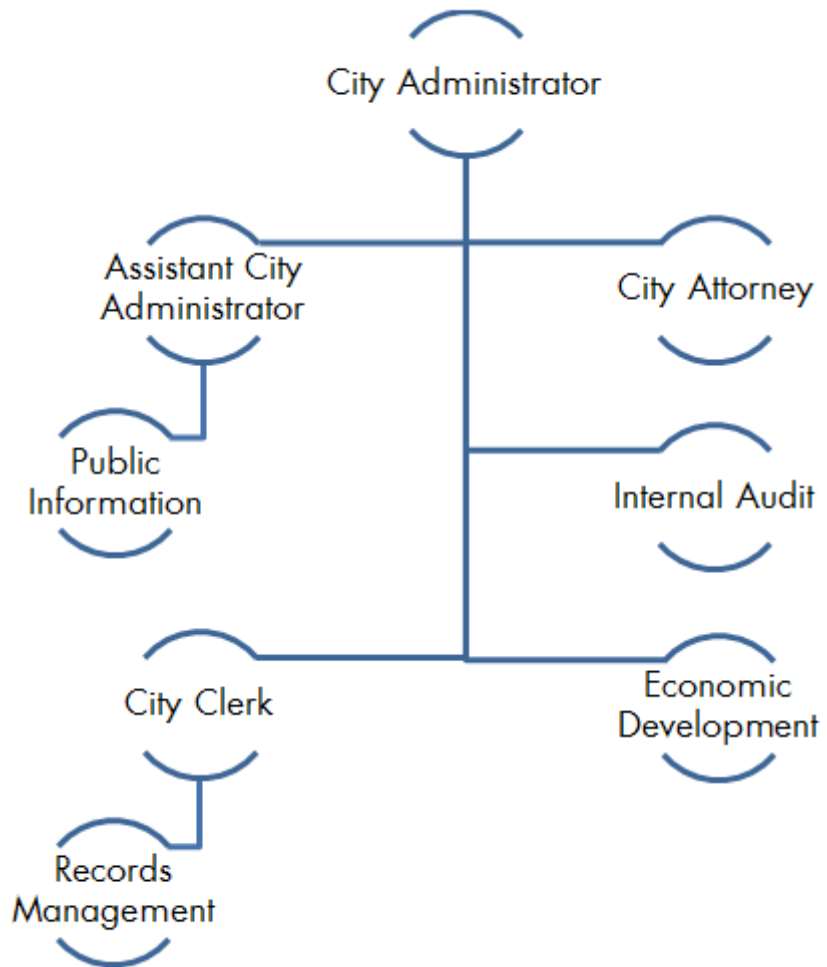


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JAMES DRINKARD  
ASSISTANT CITY  
ADMINISTRATOR



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- ✓ *Fostering strong sense of community including safety and security; and*
- ✓ *Providing a business climate that attracts the top echelon companies.*

Our Community Vision serves as the guiding principles for the planning and operation of our city government and each department structures its mission, goals, and objectives to facilitate achievement of our mission.



## City Administration

*Administration, Internal Audit, City Attorney, City Clerk, Public Information, and Economic Development*

### **Mission Statement**

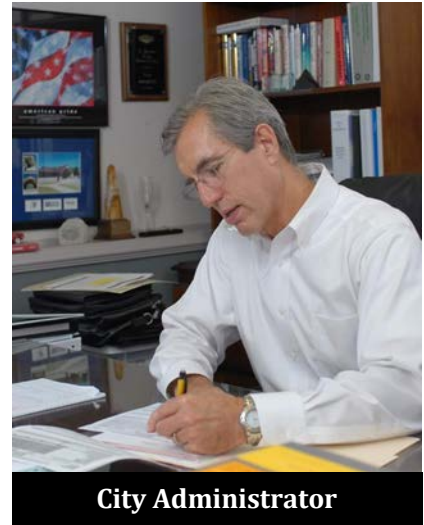
The mission of the City Administrator's Office is to carry out the policies and implement the goals established by the City Council in providing services to the citizens in the most effective and economical manner while promoting awareness and understanding of services, policies, information, programs, and priorities that results in an informed and participative community.

### **Goals and Objectives**

- ✓ To improve quality of service to citizens of the City of Alpharetta;
- ✓ To improve morale and promote teamwork among all employees;
- ✓ To improve coordination and administration of interdepartmental activities;
- ✓ To promote better communication between all levels of government and the citizens;
- ✓ To use technology to improve processes for citizen input into facets of governance;
- ✓ To increase the public/government interaction through the City's web site; and
- ✓ Oversee the Economic Development efforts for the City.

### **Key Issues**

- ✓ Continue the development of a "customer-driven" organizational culture among the staff;
- ✓ Strengthen the relationship between the City Council and staff - building bridges in communication to facilitate the relationship;
- ✓ Continue the informative, cooperative endeavor of providing the best available information for the City Council to remain effective and successful in their offices;
- ✓ Meet the service provision and service level demand of the citizens while ensuring the most cost effective delivery of those services;
- ✓ Continue efforts toward more effective communication strategies with citizens through enhanced public awareness and public education programs;



- ✓ Seek to work with the local legislative delegation on the introduction or support of legislation that benefits the City of Alpharetta and its citizens;
- ✓ Anticipate the future population and area growth of the City as a result of continued development and annexations, ensuring staff meets the expectations of existing and new residents; and
- ✓ Continue efforts toward enhancing the compensation and benefits package to attract and retain the very best employees.

# **5-YEAR FINANCIAL SUMMARY**

<b>CITY OF ALPHARETTA</b> <b>RECOMMENDED BUDGET FY 2019</b> <b>CITY ADMINISTRATION</b> <b>Five-Year Financial Summary</b>					
	<b>Actual FY 2015</b>	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>Amended Budget FY 2018</b>	<b>Recommended Budget FY 2019</b>
<b>Revenue</b>	\$ 274,832	\$ 13,672	\$ 21,953	\$ 4,758	\$ 6,700
% Change		-95.0%	60.6%	-78.3%	40.8%
average 5-year percent change		-18.0%			
<b>Expenditures</b>	\$ 2,722,528	\$ 1,893,792	\$ 1,980,803	\$ 2,266,016	\$ 2,174,084
% Change		-30.4%	4.6%	14.4%	-4.1%
average 5-year percent change		-3.9%			

# **DEPARTMENT BUDGET SUMMARY**

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2019  
CITY ADMINISTRATION  
BUDGET REQUEST BY ACCOUNT**

*Amended FY 2018 to FY 2019*

	ACCOUNT DESCRIPTION	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	ADOPTED BUDGET FY 2018	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2018	RECOMMENDED BUDGET FY 2019	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
<b>Revenue</b>										
	Charges for Services									
	Taste of Alpharetta	\$ 159,961	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
	Alpharetta Arts Streetfest	19,796	-	-	-	-	-	-	-	-
	Alpharetta Room	690	-	-	-	-	-	-	-	-
	Other Events	17,695	733	-	-	-	-	-	-	-
	Public Works Event Fees	8,195	-	-	-	-	-	-	-	-
	Fire Services Event Fees	5,434	-	-	-	-	-	-	-	-
	Police Services Event Fees	13,768	-	-	-	-	-	-	-	-
	Parks Services Event Fees	28,248	-	-	-	-	-	-	-	-
	Donation From Private Sources	2,079	-	-	-	-	-	-	-	-
	Rents/Royalties	-	-	3,410	-	-	-	-	-	-
	Misc. Revenue	10,237	87	7,696	-	-	-	-	-	-
	Donation from Private Sources	-	-	-	-	4,158	4,158	-	-100.0%	(4,158)
(5)	Alcohol Beverage Permit Fee	8,450	-	-	-	-	-	6,000	-	6,000
	Alcohol Beverage Admin Fee	-	11,900	10,150	-	-	-	-	-	-
	Penalty / Int. Alcoholic Bev	-	-	-	-	-	-	-	-	-
	Public Records Request	280	453	498	100	-	100	500	400.0%	400
	City Center Facility Rental	-	500	200	500	-	500	200	-60.0%	(300)
	<b>Total</b>	<b>\$ 274,832</b>	<b>\$ 13,672</b>	<b>\$ 21,953</b>	<b>\$ 600</b>	<b>\$ 4,158</b>	<b>\$ 4,758</b>	<b>\$ 6,700</b>	<b>40.8%</b>	<b>\$ 1,942</b>

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2019  
CITY ADMINISTRATION  
BUDGET REQUEST BY ACCOUNT**

								<i>Amended FY 2018 to FY 2019</i>	
ACCOUNT DESCRIPTION	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	ADOPTED BUDGET FY 2018	BUDGET AMENDMENTS	AMENDED BUDGET FY 2018	RECOMMENDED BUDGET FY 2019	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
<b>Expenditures</b>									
(1) Personnel Services:									
Salary	\$ 1,269,572	\$ 978,234	\$ 976,858	\$ 1,022,233	\$ -	\$ 1,022,233	\$ 1,040,352	1.8%	\$ 18,119
Benefits	513,443	425,918	422,467	477,932	-	477,932	507,525	6.2%	29,593
<b>subtotal</b>	<b>\$ 1,783,015</b>	<b>\$ 1,404,153</b>	<b>\$ 1,399,325</b>	<b>\$ 1,500,165</b>	<b>\$ -</b>	<b>\$ 1,500,165</b>	<b>\$ 1,547,877</b>	<b>3.2%</b>	<b>\$ 47,712</b>
Maintenance and Operations:									
(2) Professional Services	\$ 376,566	\$ 93,263	\$ 154,563	\$ 240,900	\$ 49,755	\$ 290,655	\$ 165,400	-43.1%	\$ (125,255)
Equipment Repair/Maint.	-	110	-	300	-	300	300	0.0%	-
Equipment Rental	107,774	-	-	-	-	-	-	-	-
(3) Advertising	71,473	91,170	161,923	175,600	(5,535)	170,065	176,000	3.5%	5,935
Printing and Binding	28,680	2,535	2,940	2,250	-	2,250	2,800	24.4%	550
(4) Employee Travel	30,243	30,160	37,441	34,600	-	34,600	25,600	-26.0%	(9,000)
(4) Employee Training	32,647	22,701	33,828	28,250	-	28,250	24,800	-12.2%	(3,450)
Maintenance Contracts	76,169	83,589	47,896	102,007	4,158	106,165	106,307	0.1%	142
IT Professional Services	34,859	36,739	38,859	43,228	-	43,228	42,085	-2.6%	(1,143)
(5) General Supplies/Materials	152,386	124,791	84,830	60,765	-	60,765	79,915	31.5%	19,150
Miscellaneous Utilities	3,062	-	-	-	-	-	-	-	-
Water and Sewer Utilities	423	152	549	-	-	-	-	-	-
Natural Gas Utilities	490	-	-	-	-	-	-	-	-
Electricity Utilities	15,842	744	(222)	-	-	-	-	-	-
Food	-	-	-	-	-	-	-	-	-
(6) Small Equipment	600	3,560	11,928	2,500	9,100	11,600	3,000	-74.1%	(8,600)
(7) Facility Improvements	-	-	-	-	17,973	17,973	-	-100.0%	(17,973)
Non-Recurring Expenses	8,300	124	6,941	-	-	-	-	-	-
<b>subtotal</b>	<b>\$ 939,513</b>	<b>\$ 489,639</b>	<b>\$ 581,478</b>	<b>\$ 690,400</b>	<b>\$ 75,451</b>	<b>\$ 765,851</b>	<b>\$ 626,207</b>	<b>-18.2%</b>	<b>\$ (139,644)</b>

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2019  
CITY ADMINISTRATION  
BUDGET REQUEST BY ACCOUNT**

*Amended FY 2018 to FY 2019*

ACCOUNT DESCRIPTION	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	ADOPTED BUDGET FY 2018	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2018	RECOMMENDED BUDGET FY 2019	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Capital:									
Machinery	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
<i>subtotal</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
<b>Total</b>	<b>\$ 2,722,528</b>	<b>\$ 1,893,792</b>	<b>\$ 1,980,803</b>	<b>\$ 2,190,565</b>	<b>\$ 75,451</b>	<b>\$ 2,266,016</b>	<b>\$ 2,174,084</b>	<b>-4.1%</b>	<b>\$ (91,932)</b>
<b>Full-time Equivalent Positions (1)</b>	<b>14.00</b>	<b>11.00</b>	<b>10.00</b>	<b>10.00</b>		<b>10.00</b>	<b>10.00</b>		

**Notes**

- (1) Variance due primarily to wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2019 (contingent upon a mid-year review of revenue trends) and implementation of a post-employment healthcare benefit (new for FY 2019).
- (2) Variance is due primarily to the elimination of municipal election related funding (FY 2018 was an election year).
- (3) Variance is due primarily to multiple sponsorship/advertising initiatives within the Economic Development Division (e.g. Metro Atlanta Chamber of Commerce).
- (4) Variance is based on a reduced expectation of travel and training needs.
- (5) Variance is based on historical and year-to-date expenditure trends including increased funding for meetings (materials, refreshments, etc.), promotional materials, etc. and new funding to cover Alcohol Applicant signage (to be repaid through the Alcohol Beverage Permit Fee).
- (6) Variance is due in part to one-time funding in FY 2018 for the purchase of audio/visual equipment for the City Council Chambers.
- (7) Variance is due in part to one-time funding in FY 2018 for equipment within the History Room (City Hall).



# **REVENUE SUMMARY BY** **DIVISION/PROJECT**

**City of Alpharetta**

Budget: FY 2019

Statement: Revenue Summary by Account

Division/Project	Account Number	Title	FY 2018 Amended Budget	FY 2019 Recommended Budget
City Admin	10013200 371000	Donation from Private Source	4,158	-
Economic Development	10013220 381000	Rents/Royalties	-	-
" "	10013220 389000	Misc. Revenue	-	-
City Clerk	10013300 321100	Alcohol Beverage Permit Fee	-	6,000
" "	10013300 321101	Alcohol Beverage Admin Fee	-	-
" "	10013300 324100	Penalty/Interest Alcoholic Bev	-	-
" "	10013300 341900	Public Records Request	100	500
" "	10013300 341901	City Center Facility Rental	500	200
<b>Total</b>			<b>\$ 4,758</b>	<b>\$ 6,700</b>

# **EXPENDITURE SUMMARY BY** **DIVISION/PROJECT**

**City of Alpharetta**

Budget: FY 2019  
Statement: Expenditure Summary by Division/Project (Maintenance and Operations/Capital)

				Economic Development		City Clerk	
ACCOUNT DESCRIPTION	FY 2018 Amended Operating Budget	FY 2019 Operating Budget Request	City Administration	Economic Development	Community Marketing & Promotions	City Clerk	Elections
			1320	1322	AED02	1330	ACC00
521200 Professional Services	\$ 290,655	\$ 165,400	\$ 159,400	\$ -	\$ -	\$ 6,000	\$ -
522210 Equipment Repair/Maint.	300	300	300	-	-	-	-
522320 Equipment Rental	-	-	-	-	-	-	-
523300 Advertising	170,065	176,000	15,500	-	156,500	4,000	-
523400 Printing and Binding	2,250	2,800	-	-	2,800	-	-
523500 Employee Travel	34,600	25,600	3,000	15,000	-	2,500	-
523700 Employee Training	28,250	24,800	6,000	14,000	-	3,000	-
523860 Maintenance Contracts	106,165	106,307	39,300	43,500	-	23,507	-
523900 IT Professional Services	43,228	42,085	27,197	7,110	-	6,071	-
531100 General Supplies/Materials	60,765	79,915	20,565	11,000	35,000	13,000	-
531600 Small Equipment	11,600	3,000	3,000	-	-	-	-
532400 Non-Recurring	-	-	-	-	-	-	-
541300 Facility Improvements	17,973	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 765,851</b>	<b>\$ 626,207</b>	<b>\$ 274,262</b>	<b>\$ 90,610</b>	<b>\$ 194,300</b>	<b>\$ 58,078</b>	<b>\$ -</b>

ACCOUNT DESCRIPTION		Internal Audit
		<b>1360</b>
521200	Professional Services	\$ -
522210	Equipment Repair/Maint.	-
522320	Equipment Rental	-
523300	Advertising	-
523400	Printing and Binding	-
523500	Employee Travel	5,100
523700	Employee Training	1,800
523860	Maintenance Contracts	-
523900	IT Professional Services	1,707
531100	General Supplies/Materials	350
531600	Small Equipment	-
532400	Non-Recurring	-
541300	Facility Improvements	-
<b>TOTAL</b>		<b>\$ 8,957</b>

# **EXPENDITURE LINE-ITEM DETAIL BY** **DIVISION/PROJECT**

FY 2019 Budget

City of Alpharetta

Budget: FY 2019

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

					FY 2018 Adopted Budget	FY 2019 Recommended Budget
Division/Project Title	Account Number		Title	Account Detail		
CITY ADMINISTRATION	10013200	521200	Professional Services	Bank Fees	100	-
				Atlanta Regional Commission	1,500	1,500
				Georgia Municipal Association - Dues	16,500	16,700
				Georgia Municipal Association - Telecom	9,700	10,000
				Council Retreat Facility	2,000	-
				Video Production And Editing Services	1,100	1,200
				Website Function Improvements	10,000	10,000
				Marketing/Public Relations Services (Media Frenzy Global)	100,000	100,000
				Misc. Professional/Design Services	20,000	20,000
				<b>subtotal</b>	<b>\$ 160,900</b>	<b>\$ 159,400</b>
	10013200	522210	Equipment Repair & Maintenance	General Repair/Maintenance (e.g. printers)	300	300
				<b>subtotal</b>	<b>\$ 300</b>	<b>\$ 300</b>
	10013200	523300	Advertising	Bid and Recruitment Advertising	1,000	500
				Marketing / Promotional Materials / Placement Advertising	5,100	15,000
				Community Affinity Campaign/Promotion (2018 Initiative)	10,000	-
				<b>subtotal</b>	<b>\$ 16,100</b>	<b>\$ 15,500</b>
	10013200	522320	Equipment Rental	General Rentals (e.g. Tents & Chairs - Special Hearings)	-	-
				<b>subtotal</b>	<b>\$ -</b>	<b>\$ -</b>
	10013200	523400	Printing and Binding	General Printing (e.g. Business Cards, Service Awards, etc.)	250	-
				<b>subtotal</b>	<b>\$ 250</b>	<b>\$ -</b>
	10013200	523500	Employee Travel	Local Mileage & Travel	3,600	3,000
				<b>subtotal</b>	<b>\$ 3,600</b>	<b>\$ 3,000</b>
	10013200	523700	Employee Training	Association Membership Fees	3,000	3,000
				Training and Education	3,500	3,000
				<b>subtotal</b>	<b>\$ 6,500</b>	<b>\$ 6,000</b>
	10013200	523860	Maintenance Contracts	Coffee and Water Cooler Service	3,000	3,000
				GRM Records Management	500	500
				GRM Shredding	100	100
				Domain Name Registration - GSA Finance	150	150
				SQ Box Solutions	2,000	3,000
				Telerik (Sitefinity CMS Enterprise) Annual Maintenance	9,300	9,300
				Siteimprove Annual Contract	4,350	4,350
				Website Hosting (Cloud)	4,600	4,000
				Survey Creator Subscription	300	300
				Seamless Government Online Forms	9,500	10,000
				BIS Digital Recording System Maintenance	1,700	4,000
				Mailchimp Subscription (Email Newsletter Support)	-	600
				<b>subtotal</b>	<b>\$ 35,500</b>	<b>\$ 39,300</b>

## FY 2019 Budget

City of Alpharetta

Budget: FY 2019

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

				FY 2018 Adopted Budget	FY 2019 Recommended Budget
Division/Project Title	Account Number	Title	Account Detail		
	10013200 523900	IT Professional Services			
			Texting Service - Global Text Message - 7CBilled - Pcard	2	-
			Solarwinds Software Renewal	101	109
			WAP Maintenance - Aerohive	16	57
			Amazon Web Services	7	7
			Developer License for MDM	3	3
			City Circuit Connection to Internet - AT&T	171	171
			ASE (AT&T)	357	493
			City Circuit Connection to Internet - Charter	30	31
			Load Balancer - Citrix	11	14
			Data Center's Uninterruptible Power System	55	100
			Citywide Microsoft Licensing	1,575	201
			Drone to GIS Conversion		27
			GIS Mobile Field Mapping & Data Collection	472	470
			Non-Xerox Printer Repair	66	68
			Filemaker Software Maintenance & Support	52	52
			Data Center Fire Suppression System	11	11
			Project Event Capture - Palo Alto - Veristor	27	27
			Network Vulnerability Scanner	458	274
			Asset Management - LanSweeper	18	18
			ERPM (RED Identity Mgmt)	-	18
			Manage Engine Logging and Auditing	-	228
			Security Awareness Training (KnowBe4)	-	82
			Microsoft User Based Training	-	82
			External Monitoring Service Email - MXToolbox	3	-
			SmartNet Technical Support for CISCO Network	137	160
			Conversion of LIDAR Data to ArcGIS	15	15
			NetIQ Essential	8	-
			Firewall - Palo Alto - Veristor	208	231
			Client VPN - Palo Alto - Veristor	52	53
			SQL Monitoring Tool	46	46
			SharePoint Migration	137	-
			Wiring Services	92	91
			Datacenter Security	-	55
			Consulting Services	-	219
			Technical Support for Vmware Environment	133	-
			City Enterprise Data Management	183	182
			Citywide Virtual Infrastructure	275	418



## FY 2019 Budget

## City of Alpharetta

Budget: FY 2019

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project				FY 2018 Adopted Budget	FY 2019 Recommended Budget
Title	Account Number	Title	Account Detail		
			Maintenance Extension	266	379
			City Virus, Adware, Spyware & Threat Protection	495	483
			City Circuit Connection to Internet - Zayo	238	237
			ManageEngine Ad Self-service	211	91
			iPhone Service	1,872	1,872
			Cellular iPad Service	768	768
			Cellular MiFi Service	456	456
			Mobile Data Management	343	343
			Line and Circuit Service	2,371	2,371
			GLS Monitoring and Support	3,733	2,978
			CISCO SMARTnet Telephony and Phone App Licenses	2,196	2,196
			Cisco phone infrastructure support	220	220
			Long Distance	400	-
			Netmotion Mobility XE Software Renewal	290	290
			Digital Recorder Maintenance & Renewal	5,000	5,000
			Adobe Products	1,100	1,660
			Efax	540	540
			McDean - Building Access Control	2,000	1,800
			City Camera (Avigilon Control Center)	-	1,500
			<b>subtotal</b>	<b>\$ 27,220</b>	<b>\$ 27,197</b>
	10013200 531100	General Supplies & Materials	Catering Services - Various Meetings	200	200
			Council (facility, meals, etc.)	3,000	5,000
			Meals and Meetings	5,000	5,000
			General Supplies	8,500	8,500
			Postage Allocation	150	150
			Shipping - FedEx USPS	500	500
			Promotional Events	500	500
			Subscriptions - Atlanta Business Chronicle	150	150
			Subscriptions - Atlanta Journal Constitution	300	300
			Subscriptions - Fortune	65	65
			Subscriptions - Wall Street Journal	200	200
			<b>subtotal</b>	<b>\$ 18,565</b>	<b>\$ 20,565</b>
	10013200 531600	Small Equipment	Misc. Small Equipment	2,500	3,000
			<b>subtotal</b>	<b>\$ 2,500</b>	<b>\$ 3,000</b>
	10013200 532400	Non-Recurring Expenses		-	-
			<b>subtotal</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Administration Total</b>				<b>\$ 271,435</b>	<b>\$ 274,262</b>

FY 2019 Budget

City of Alpharetta

Budget: FY 2019

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project					FY 2018 Adopted Budget	FY 2019 Recommended Budget
Title	Account Number	Title	Account Detail			
ECONOMIC DEVELOPMENT	10013220 523500	Employee Travel			24,000	15,000
				<b>subtotal</b>	<b>\$ 24,000</b>	<b>\$ 15,000</b>
	10013220 523700	Employee Training	Association Membership Fees		4,000	4,000
			Training and Education		13,000	10,000
				<b>subtotal</b>	<b>\$ 17,000</b>	<b>\$ 14,000</b>
	10013220 523860	Maintenance Contracts	Co-Star Group		7,500	7,500
			GNFCC Chamber Economic Development		25,000	25,000
			GIS Integration to ED Website		11,000	11,000
				<b>subtotal</b>	<b>\$ 43,500</b>	<b>\$ 43,500</b>
	10013220 523900	IT Professional Services				
			Texting Service Global Text Messages - 7CBilled		1	-
			Solarwinds Software Renewal		50	55
			WAP Maintenance - Aerohive		8	28
			Amazon Web Services - Domain Name Service		4	4
			Developer License for MDM		1	1
			City Circuit Connection to Internet - AT&T		85	86
			Data Circuits - ASE - AT&T		178	246
			City Circuit Connection to Internet - Charter		15	15
			Load Balancer - Citrix		6	7
			Data Center's Uninterruptible Power System		27	50
			Citywide Microsoft Licensing		787	100
			Drone to GIS Conversion			14
			GIS Mobile Field Mapping & Data Collection		236	235
			Non-Xerox Printer Repair		33	34
			Filemaker Software Maintenance & Support		26	26
			Data Center Fire Suppression System		5	5
			Project Event Capture - Palo Alto - Veristor		14	14
			Network Vulnerability Scanner		229	137
			Asset Management - LanSweeper		9	9
			External Monitoring Service for Email - MXToolbox		2	-
			ERPM (RED Identity Mgmt)		-	43
			Manage Engine (Logging & Auditing)		-	114
			Security Awareness Training		-	41
			Microsoft User Based Training		-	41
			Technical Support for CISCO Network		69	80
			Conversion of LIDAR Data to ArcGIS		8	7
			GPO Change Management - NetIQ		4	-
			Firewall - Palo Alto - Veristor		104	115

## FY 2019 Budget

## City of Alpharetta

Budget: FY 2019

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

					FY 2018 Adopted Budget	FY 2019 Recommended Budget
Division/Project Title	Account Number	Title		Account Detail		
				SQL Monitoring Tool	23	23
				Client VPN - Palo Alto - Veristor	26	26
				SharePoint Migration	69	-
				Wiring Services	46	46
				Datacenter Security	-	27
				Consulting Services	-	109
				Technical Support for Vmware Environment	67	-
				City Enterprise Data Management	92	91
				Citywide Virtual Infrastructure	137	209
				Maintenance Extension - DC Equipment Main Renewal	133	189
				City Virus, Adware, Spyware & Threat Protection	247	242
				City Circuit Connection to Internet - Zayo	119	119
				ManageEngine AdSelfService	105	46
				iPhone Service	1,248	1,248
				Cellular iPad Service	768	768
				Mobile Data Management	229	229
				Line and Circuit Service	216	216
				GLS Monitoring and Support	339	271
				CISCO SMARTnet Telephony and Phone App Licenses	200	200
				Cisco phone infrastructure support	20	20
				Long Distance	36	-
				Netmotion Mobility XE Software Renewal	174	174
				Adobe Products	1,100	1,100
				Webloci Software	250	250
				<b>subtotal</b>	<b>\$ 7,545</b>	<b>\$ 7,110</b>
	10013220	531100	General Supplies	Meals and Meetings	7,500	8,000
				General Supplies	2,000	3,000
				<b>subtotal</b>	<b>\$ 9,500</b>	<b>\$ 11,000</b>
				<b>Economic Development Total</b>	<b>\$ 101,545</b>	<b>\$ 90,610</b>
<b>DEVELOPMENT</b>	10013220	521200	AED00	Professional Services	-	-
<b>AUTHORITY</b>				<b>subtotal</b>	<b>\$ -</b>	<b>\$ -</b>
<b>EXPENSES AED00</b>	10013220	523500	AED00	Employee Travel	-	-
				Authority Member Travel	-	-
				<b>subtotal</b>	<b>\$ -</b>	<b>\$ -</b>
	10013220	523700	AED00	Employee Training	-	-
				Authority Member Training	-	-
				<b>subtotal</b>	<b>\$ -</b>	<b>\$ -</b>
	10013220	531100	AED00	General Supplies	300	-
				Office Supplies		

## FY 2019 Budget

## City of Alpharetta

Budget: FY 2019

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

						FY 2018 Adopted Budget	FY 2019 Recommended Budget
Division/Project Title	Account Number		Title		Account Detail		
					Meals and Meetings	-	-
					<i>subtotal</i>	300	-
					<b><i>Economic Development (Development Authority) Total</i></b>	<b>\$ 300</b>	<b>\$ -</b>
COMMUNITY MARKETING & PROMOTIONS AED02	10013220	521200	AED02	Professional Services	Pro Sound Production	-	-
					<i>subtotal</i>	\$ -	\$ -
	10013220	523300	AED02	Advertising	Advertising / Marketing	45,000	31,000
					GAMEVID Expo Sponsorship	10,000	-
					Metro Atlanta Chamber of Commerce Sponsorship(s)	23,000	-
					Greater North Fulton Chamber of Commerce Sponsorship(s)	5,000	10,000
					Alpharetta Chamber of Commerce Sponsorship	10,000	10,000
					HI-REZ Studios Sponsorship (HRX Expo)	15,000	15,000
					TAG Bundled Sponsorships	25,000	30,000
					Money 20/20 Europe - London Techweek Sponsorship (MAC)	16,500	16,500
					SMART Cities World Congress (Mtro Chamber)	-	10,000
					Silicon Valley Start-Up Trade Mission - 2X @\$5000	-	10,000
					SXSW Metro Atlanta House (MAC)	-	5,000
					Mobile World Congress US Sponsorship (MAC)	-	5,000
					Money 20/20 US Sponsorship (MAC)	-	6,500
					Connexx Start-Up Challenge Trade Mission	-	7,500
					<i>subtotal</i>	<b>\$ 149,500</b>	<b>\$ 156,500</b>
	10013220	523400	AED02	Printing and Binding	Brochures	2,000	2,800
					<i>subtotal</i>	<b>\$ 2,000</b>	<b>\$ 2,800</b>
	10013220	531100	AED02	General Supplies	Promotional Materials, ATC Dinner, etc.	25,000	35,000
					<i>subtotal</i>	<b>\$ 25,000</b>	<b>\$ 35,000</b>
					<b><i>Economic Development (Community Marketing/Promotions) Total</i></b>	<b>\$ 176,500</b>	<b>\$ 194,300</b>
CITY CLERK	10013300	521200		Professional Services	Bank Related Fees	-	-
					Muni Code - including web hosting, policy updates, etc.	4,000	4,000
					Records Management	2,000	2,000
					<i>subtotal</i>	<b>\$ 6,000</b>	<b>\$ 6,000</b>
	10013300	523300		Advertising	Bid and Recruitment Advertising	500	500
					Newspaper advertisements (incl alcohol)	3,500	3,500
					<i>subtotal</i>	<b>\$ 4,000</b>	<b>\$ 4,000</b>
	10013300	523500		Employee Travel	Clerk Division Travel Expenses	2,500	2,500
					<i>subtotal</i>	<b>\$ 2,500</b>	<b>\$ 2,500</b>
	10013300	523700		Employee Training	Clerk Division Professional Development	2,500	2,500
					Association Membership Fees	500	500
					<i>subtotal</i>	<b>\$ 3,000</b>	<b>\$ 3,000</b>

## FY 2019 Budget

City of Alpharetta

Budget: FY 2019

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

					FY 2018 Adopted Budget	FY 2019 Recommended Budget
Division/Project Title	Account Number	Title	Account Detail			
	10013300 523860	Maintenance Contracts	Xerox Copier Lease (WC7545) & (CQ8900)		3,457	3,457
			Xerox Copier Maintenance Plan		7,000	7,000
			GRM - Records Management		1,000	1,000
			BIS Agenda Mgmt. Software Maintenance		6,200	6,200
			Pitney Bowes - Postage Machine		3,750	4,250
			JustFOIA (open records request)		1,600	1,600
			<b>subtotal</b>	<b>\$ 23,007</b>	<b>\$ 23,507</b>	
	10013300 523900	IT Professional Services				
			Texting Service Global Text Messages - 7CBilled		2	-
			Solarwinds Software Renewal		76	82
			WAP Maintenance - Aerohive		12	42
			Amazon Web Services - Domain Name Service		5	5
			Developer License for MDM		2	2
			City Circuit Connection to Internet - AT&T		128	129
			Data Circuits - ASE - AT&T		268	369
			City Circuit Connection to Internet - Charter		23	23
			Load Balancer - Citrix		8	10
			Data Center's Uninterruptible Power System		41	75
			Citywide Microsoft Licensing		1,181	151
			Drone to GIS Conversion		-	21
			GIS Mobile Field Mapping & Data Collection		354	352
			Non-Xerox Printer Repair		50	51
			Database Management for Various City Departments		39	39
			Data Center Fire Suppression System		8	8
			Project Event Capture - Palo Alto - Veristor		21	21
			Network Vulnerability Scanner		344	205
			Asset Management - LanSweeper		14	14
			ERPM (RED Identity Mgmt)		-	65
			Manage Engine (Logging & Auditing)		-	171
			Security Awareness Training (KnowBe4)		-	62
			Microsoft User Based Training		-	62
			External Monitoring Service for Email - MXToolbox		3	-
			Technical Support for CISCO Network		103	120
			Conversion of LIDAR Data to ArcGIS		11	11
			Datacenter Security		-	41
			GPO Change Management		6	-
			Firewall - Palo Alto - Veristor		156	173
			Client VPN - Palo Alto - Veristor		39	40

## FY 2019 Budget

## City of Alpharetta

Budget: FY 2019

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

					FY 2018 Adopted Budget	FY 2019 Recommended Budget
Division/Project Title	Account Number	Title	Account Detail			
			SQL Monitoring Tool		34	34
			SharePoint Migration		103	-
			Wiring Services		69	68
			Technical Support for Vmware Environment		100	-
			Consulting Services		-	164
			City Enterprise Data Management		137	137
			Citywide Virtual Infrastructure		206	314
			Maintenance Extension - DC Equipment Main Renewal		199	284
			City Virus, Adware, Spyware & Threat Protection		371	363
			City Circuit Connection to Internet - Zayo		179	178
			ManageEngine Ad Self-service		158	68
			iPhone Service		624	624
			Mobile Data Management		114	114
			Line and Circuit Service		323	323
			GLS Monitoring and Support		509	406
			CISCO SMARTnet Telephony and Phone App Licenses		299	299
			Cisco phone infrastructure support		30	30
			Long Distance		55	-
			Netmotion Remote Application & Data Access		116	116
			Adobe Products		-	205
			<b>subtotal</b>	<b>\$ 6,520</b>	<b>\$ 6,071</b>	
	10013300	531100	General Supplies & Materials	Pitney Bowes Postage & Supplies	5,000	5,000
				Luncheons	500	500
				City Council Events	500	500
				General Office Supplies	1,000	1,000
				Alcohol Applicant Signs	-	6,000
			<b>subtotal</b>	<b>\$ 7,000</b>	<b>\$ 13,000</b>	
	10013300	531600	Small Equipment		-	-
			<b>subtotal</b>	<b>\$ -</b>	<b>\$ -</b>	
	10013300	532400	Non-Recurring Expenses		-	-
			<b>subtotal</b>	<b>\$ -</b>	<b>\$ -</b>	
			<b>City Clerk Total</b>	<b>\$ 52,027</b>	<b>\$ 58,078</b>	
ELECTIONS ACC00	10013301	521200	ACC00 Professional Services	Fulton County Elections	74,000	-
			<b>subtotal</b>	<b>\$ 74,000</b>	<b>\$ -</b>	
	10013301	521200	ACC00 Advertising	Election Advertisements	6,000	-
			<b>subtotal</b>	<b>\$ 6,000</b>	<b>\$ -</b>	
			<b>City Clerk (Elections) Total</b>	<b>\$ 80,000</b>	<b>\$ -</b>	

## FY 2019 Budget

City of Alpharetta

Budget: FY 2019

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

					FY 2018 Adopted Budget	FY 2019 Recommended Budget
Division/Project Title	Account Number		Title	Account Detail		
INTERNAL AUDIT	10013600	522210	Equipment Repair & Maintenance			
				<i>subtotal</i>	\$ -	\$ -
	10013600	523500	Employee Travel	Internal Audit Travel Expenses	4,500	5,100
				<i>subtotal</i>	\$ 4,500	\$ 5,100
	10013600	523700	Employee Training	Internal Audit Prof Development	1,750	1,800
				<i>subtotal</i>	\$ 1,750	\$ 1,800
	10013600	523900	IT Professional Services			
				Texting Service Global Text Messages - 7CBilled	1	-
				Solarwinds Software Renewal	25	27
				WAP Maintenance - Aerohive	4	14
				Amazon Web Services - Domain Name Service	2	2
				Developer License for MDM	1	1
				City Circuit Connection to Internet - AT&T	43	43
				Data Circuits - ASE - AT&T	89	123
				City Circuit Connection to Internet - Charter	8	8
				Load Balancer - Citrix	3	3
				Data Center's Uninterruptible Power System	14	25
				Citywide Microsoft Licensing	394	50
				GIS Mobile Field Mapping & Data Collection	118	117
				Drone to GIS Conversion	-	7
				Non-Xerox Printer Repair	17	17
				Database Management for Various City Departments	13	13
				Data Center Fire Suppression System	3	3
				Project Event Capture - Palo Alto - Veristor	7	7
				Network Vulnerability Scanner	115	68
				Asset Management - LanSweeper	5	5
				External Monitoring Service for Email - MXToolbox	1	-
				ERPM (RED Identity Mgmt)	-	5
				Manage Engine (Logging & Auditing)	-	57
				Security Awareness Training (KnowBe4)	-	21
				Microsoft User Based Training	-	21
				Technical Support for CISCO Network	34	40
				Conversion of LIDAR Data to ArcGIS	4	4
				GPO Change Management	2	-
				Firewall - Palo Alto - Veristor	52	58
				Client VPN - Palo Alto - Veristor	13	13
				SQL Monitoring Tool	11	11
				SharePoint Migration	34	-

## FY 2019 Budget

## City of Alpharetta

Budget: FY 2019

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

				FY 2018 Adopted Budget	FY 2019 Recommended Budget
Division/Project Title	Account Number	Title	Account Detail		
			Wiring Services	23	23
			Technical Support for Vmware Environment	33	-
			City Enterprise Data Management	46	46
			Datacenter Security	-	14
			Consulting Services	-	55
			Citywide Virtual Infrastructure	69	105
			Maintenance Extension - DC Equipment Main Renewal	66	95
			City Virus, Adware, Spyware & Threat Protection	124	121
			City Circuit Connection to Internet - Zayo	60	59
			ManageEngine Ad Self-service	53	23
			Line and Circuit Service	108	108
			GLS Monitoring and Support	170	135
			CISCO SMARTnet Telephony and Phone App Licenses	100	100
			Cisco phone infrastructure support	10	10
			Long Distance	18	-
			Visio Licenses	50	50
			<b>subtotal</b>	<b>\$ 1,943</b>	<b>\$ 1,707</b>
	10013600 531100	General Supplies & Materials	Office Supplies	200	150
			Printer Toner Cartridges	200	200
			<b>subtotal</b>	<b>\$ 400</b>	<b>\$ 350</b>
			<b>Internal Audit Total</b>	<b>\$ 8,593</b>	<b>\$ 8,957</b>
			<b>City Administration Department Total</b>	<b>\$ 690,400</b>	<b>\$ 626,207</b>



# **PERFORMANCE MEASUREMENTS**

<b>City Administration Performance Measurements</b>	<b>Actual FY 2015</b>	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>YTD (Dec. 2017) FY 2018</b>	<b>Target FY 2018</b>	<b>Target FY 2019</b>
City Administration Department annual turnover percentage	0.0%	11.0%	12.0%	0.0%	0.0%	12.0%
Number of website hits	616,693	622,799	485,734	311,949	430,000	430,000
Website Unique Visitors	407,045	452,000	315,621	232,780	454,000	454,000
Website Page Views	1,680,784	1,200,000	1,144,182	553,948	1,210,000	1,210,000
% of Website New Visits	64%	N/A	N/A	N/A	N/A	N/A
Facebook Followers	N/A	N/A	6,244	7,645	5,500	8,200
Twitter Followers	N/A	N/A	7,505	7,899	6,600	8,500
<b>Personnel Assigned:</b>	<b>9.0 FTE</b>	<b>9.0 FTE</b>	<b>8.0 FTE</b>	<b>8.0 FTE</b>	<b>8.0 FTE</b>	<b>8.0 FTE</b>
City Administrator	City Administrator	City Administrator	City Administrator	City Administrator	City Administrator	City Administrator
Asst City Admin	Asst City Admin	Asst City Admin	Asst City Admin	Asst City Admin	Asst City Admin	Asst City Admin
Executive Office Coord.	Executive Office Coord.	Executive Office Coord.	Executive Office Coord.	Executive Office Coord.	Executive Office Coord.	Executive Office Coord.
Grants Administrator	Grants Administrator	Grants Administrator	N/A	N/A	N/A	N/A
Web Administrator	Web Administrator	Web Administrator	Web Administrator	Web Administrator	Web Administrator	Web Administrator
City Clerk	City Clerk	City Clerk	City Clerk	City Clerk	City Clerk	City Clerk
Assistant City Clerk	Assistant City Clerk	Assistant City Clerk	Assistant City Clerk	Assistant City Clerk	Assistant City Clerk	Assistant City Clerk
Records Manager	Records Manager	Records Manager	Records Manager	Records Manager	Records Manager	Records Manager
Internal Auditor	Internal Auditor	Internal Auditor	Internal Auditor	Internal Auditor	Internal Auditor	Internal Auditor

City Administration - Economic Development						
Performance Measurements	Actual FY 2015	Actual FY 2016	Actual FY 2017	YTD (Dec. 2017) FY 2018	Target FY 2018	Target FY 2019
# of Existing business contacts	400	425	516	425	475	550
# of New projects	5	9	12	9	7	7
# of Major business prospects recruited	2	1		1	2	1
<b>Personnel Assigned:</b>	<b>2.0 FTE</b>	<b>2.0 FTE</b>	<b>2.0 FTE</b>	<b>2.0 FTE</b>	<b>2.0 FTE</b>	<b>2.0 FTE</b>
Economic Dev Director	Economic Dev Director	Economic Dev Director	Economic Dev Director	Economic Dev Director	Economic Dev Director	Economic Dev Director
Economic Dev Manager	Economic Dev Manager	Economic Dev Manager	Economic Dev Manager	Economic Dev Manager	Economic Dev Manager	Economic Dev Manager

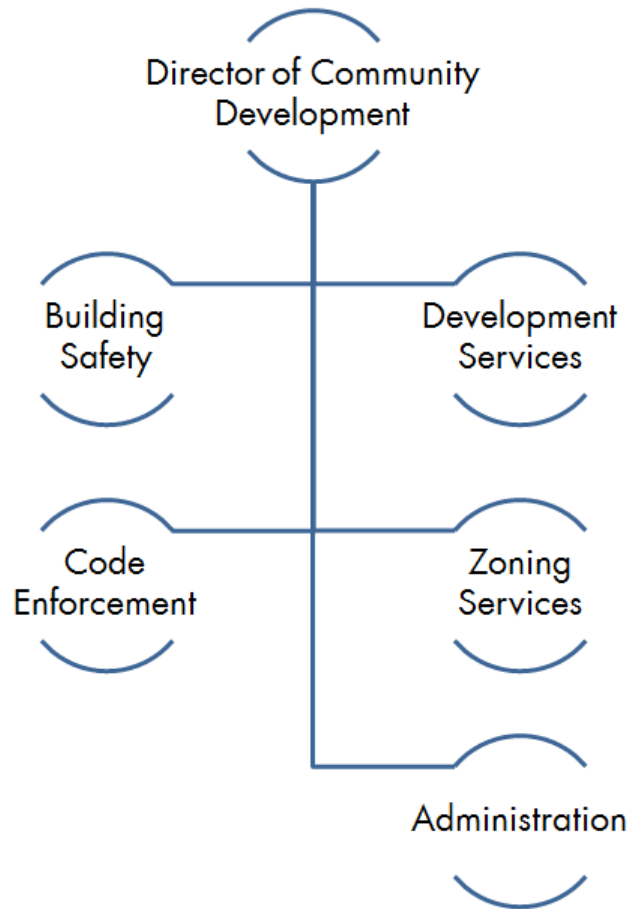
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## Community Development

KATHI COOK  
DIRECTOR



kcook@alpharetta.ga.us



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Our Community Vision is to advance Alpharetta as a signature City by:

- ✓ *Offering the highest quality of environment for our residents and businesses*
- ✓ *Fostering strong sense of community, preserving the character; and providing multimodel connectivity*
- ✓ *Providing a business climate that attracts the top echelon companies*
- ✓ *Encouraging an emphasis on Arts and Culture in our community*

Our Community Vision serves as the guiding principles for the planning and operation of our city government and each department structures its mission, goals, and objectives to facilitate achievement of our mission.

## Community Development

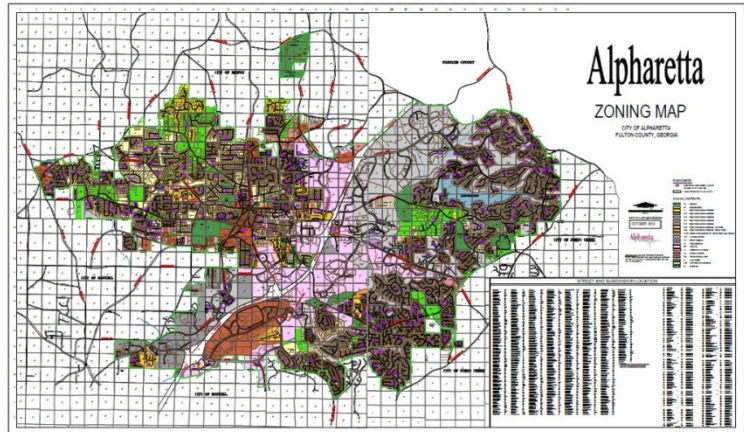
*Administration, Building Safety, Development Services, Zoning, and Code Enforcement*

### **Mission Statement**

To protect and enhance the lives of Alpharetta citizens by guiding the city's growth and safeguarding the built environment.

### **Goals and Objectives**

- ✓ Enforce the standard building code and zoning code;
- ✓ Provide building inspections within 48 hours of request;
- ✓ Provide efficient plans processing and permitting;
- ✓ Provide quality support to boards and commissions staffed by Community Development;
- ✓ Provide the highest quality of customer service;
- ✓ Maintain and update demographic, statistical and other data, maps and materials;
- ✓ Process all public hearings in the most efficient manner possible;
- ✓ Maintain and process business licenses for the City; and
- ✓ Collaborate with the Economic Development Division (City Administration) to fulfill the vision of the City of Alpharetta as the preeminent place to live, work, learn and play.



# **5-YEAR FINANCIAL SUMMARY**

<b>CITY OF ALPHARETTA RECOMMENDED BUDGET FY 2019 COMMUNITY DEVELOPMENT Five-Year Financial Summary</b>					
	<b>Actual FY 2015</b>	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>Amended Budget FY 2018</b>	<b>Recommended Budget FY 2019</b>
<b>Revenue</b>	\$ 4,169,380	\$ 5,370,370	\$ 5,817,299	\$ 3,880,800	\$ 4,003,500
<i>% Change</i>		28.8%	8.3%	-33.3%	3.2%
<i>average 5 year percent change</i>		1.8%			
<b>Expenditures</b>	\$ 2,340,068	\$ 2,345,022	\$ 2,631,318	\$ 2,857,116	\$ 3,162,560
<i>% Change</i>		0.2%	12.2%	8.6%	10.7%
<i>average 5 year percent change</i>		7.9%			

# **DEPARTMENT BUDGET SUMMARY**



**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2019  
COMMUNITY DEVELOPMENT  
BUDGET REQUEST BY ACCOUNT**

ACCOUNT DESCRIPTION	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	ADOPTED BUDGET FY 2018	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2018	RECOMMENDED BUDGET FY 2019	<i>Amended FY 2018 to FY 2019</i>	
								% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
<b>Revenue (1)</b>									
<i>Taxes</i>									
Business and Occupational Taxes	\$ 1,058,279	\$ 1,112,259	\$ 1,136,506	\$ 1,025,000	\$ -	\$ 1,025,000	\$ 1,150,000	12.2%	\$ 125,000
Penalty/Int. on Business/Occupational Taxes	11,255	8,094	9,167	2,500	-	2,500	4,000	60.0%	1,500
<i>Licenses &amp; Permits</i>									
Development Permit Fees	162,387	327,420	418,790	275,000	-	275,000	150,000	-45.5%	(125,000)
Sign Permit Fees	32,349	27,367	23,360	25,000	-	25,000	25,000	0.0%	-
Occupancy Permit Fees	155,641	207,481	273,780	175,000	-	175,000	185,000	5.7%	10,000
Building Permit Fees	1,891,794	2,542,159	2,750,273	1,550,000	-	1,550,000	1,600,000	3.2%	50,000
Tree Removal Permit	14,887	8,547	8,442	10,000	-	10,000	7,500	-25.0%	(2,500)
Soil Erosion Permit	21,148	52,345	74,001	20,000	-	20,000	30,000	50.0%	10,000
House Moving Permit	-	-	-	50	-	50	-	-100.0%	(50)
Penalty/Int. on other Permits	5,100	25,046	12,275	1,000	-	1,000	4,000	300.0%	3,000
<i>Charges for Services</i>									
Planning and Development Fees & Charges	160,036	171,205	135,072	145,000	-	145,000	120,000	-17.2%	(25,000)
Impact Fee Administration	15,870	43,018	44,658	-	-	-	25,000	-	25,000
Printing and Duplicating Services	155	2,502	1,667	250	-	250	1,000	300.0%	750
Plan Review	640,479	839,426	928,784	650,000	-	650,000	700,000	7.7%	50,000
<i>Fines &amp; Forfeitures</i>									
Code Enforcement Board Fines	-	3,500	525	2,000	-	2,000	2,000	0.0%	-
<b>Total</b>	<b>\$ 4,169,380</b>	<b>\$ 5,370,370</b>	<b>\$ 5,817,299</b>	<b>\$ 3,880,800</b>	<b>\$ -</b>	<b>\$ 3,880,800</b>	<b>\$ 4,003,500</b>	<b>3.2%</b>	<b>\$ 122,700</b>
<b>Expenditures</b>									
(2) Personnel Services:									
Salaries	\$ 1,351,843	\$ 1,389,490	\$ 1,513,075	\$ 1,642,716	\$ -	\$ 1,642,716	\$ 1,769,528	7.7%	\$ 126,812
Benefits	627,439	680,819	792,632	877,208	-	877,208	1,049,235	19.6%	172,027
<b>subtotal</b>	<b>\$ 1,979,282</b>	<b>\$ 2,070,309</b>	<b>\$ 2,305,707</b>	<b>\$ 2,519,924</b>	<b>\$ -</b>	<b>\$ 2,519,924</b>	<b>\$ 2,818,763</b>	<b>11.9%</b>	<b>\$ 298,839</b>

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2019  
COMMUNITY DEVELOPMENT  
BUDGET REQUEST BY ACCOUNT**

										<i>Amended FY 2018 to FY 2019</i>
	ACCOUNT DESCRIPTION	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	ADOPTED BUDGET FY 2018	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2018	RECOMMENDED BUDGET FY 2019	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
	Maintenance and Operations:									
	Professional Services	\$ 36,737	\$ 40,158	\$ 55,715	\$ 64,500	\$ -	\$ 64,500	\$ 64,500	0.0%	\$ -
	Board Member Fees	11,575	10,600	11,525	13,000	-	13,000	13,000	0.0%	-
	Equipment Repair/Maint.	-	-	-	-	-	-	-	-	-
	Vehicle Repair/Maint.	6,468	3,082	5,316	6,000	-	6,000	6,000	0.0%	-
	Facility Repair/Maint.	-	-	-	-	-	-	-	-	-
	Land & Building Rental	65,935	-	-	-	-	-	-	-	-
	Equipment Rental	-	-	-	-	-	-	-	-	-
(3)	Advertising	16,498	19,418	18,383	21,000	-	21,000	22,500	7.1%	1,500
(5)	Printing and Binding	2,579	2,717	2,028	3,000	-	3,000	4,500	50.0%	1,500
(4)	Employee Travel	7,696	10,685	13,846	15,500	-	15,500	17,500	12.9%	2,000
(4)	Employee Training	10,627	8,728	11,267	15,500	-	15,500	15,500	0.0%	-
(8)	Maintenance Contracts	34,054	30,928	28,611	26,300	-	26,300	31,300	19.0%	5,000
(6)	IT Professional Services	101,470	99,429	99,373	115,142	-	115,142	110,847	-3.7%	(4,295)
	General Supplies	35,200	31,582	29,576	34,000	-	34,000	33,700	-0.9%	(300)
	Miscellaneous Utilities	2,611	84	-	-	-	-	-	-	-
	Natural Gas Utilities	-	-	-	-	-	-	-	-	-
	Electricity Utilities	13,069	-	-	-	-	-	-	-	-
	Fuel	9,773	7,989	13,048	14,500	-	14,500	14,500	0.0%	-
	Food	-	-	-	-	-	-	-	-	-
(7)	Small Equipment	2,817	2,266	5,321	2,000	-	2,000	3,500	75.0%	1,500
	IT Equipment Refresh	-	-	-	-	-	-	-	-	-
	Employee Uniforms	3,677	5,643	2,950	6,750	-	6,750	6,450	-4.4%	(300)
	Non-Recurring Expenses	-	1,403	28,653	-	-	-	-	-	-
	<b>subtotal</b>	<b>\$ 360,786</b>	<b>\$ 274,712</b>	<b>\$ 325,610</b>	<b>\$ 337,192</b>	<b>\$ -</b>	<b>\$ 337,192</b>	<b>\$ 343,797</b>	<b>2.0%</b>	<b>\$ 6,605</b>

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2019  
COMMUNITY DEVELOPMENT  
BUDGET REQUEST BY ACCOUNT**

ACCOUNT DESCRIPTION	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	ADOPTED BUDGET FY 2018	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2018	RECOMMENDED BUDGET FY 2019	<i>Amended FY 2018 to FY 2019</i>	
								% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Capital/Other:									
Machinery & Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Workers Comp. Claims	-	-	-	-	-	-	-	-	-
<b>subtotal</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>	<b>\$ -</b>
<b>Total</b>	<b>\$ 2,340,068</b>	<b>\$ 2,345,022</b>	<b>\$ 2,631,318</b>	<b>\$ 2,857,116</b>	<b>\$ -</b>	<b>\$ 2,857,116</b>	<b>\$ 3,162,560</b>	<b>10.7%</b>	<b>\$ 305,444</b>
<b>Full-time Equivalent Positions (2)</b>	<b>22.0</b>	<b>23.0</b>	<b>26.0</b>	<b>26.0</b>		<b>26.0</b>	<b>28.0</b>		

Notes

- (1) Variance is based on year-to-date collection activity as well as a forecasted continuation of development/construction activity into FY 2019.
- (2) Variance due primarily to: wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2019 (contingent upon a mid-year review of revenue trends); increases in group insurance premiums; annualized impact of staff turnover (and varying insurance plan signups); implementation of a post-employment healthcare benefit (new for FY 2019); and the net cost of upgrading two part-time temporary seasonal positions to full-time permanent status (2019 Operating Initiatives - Permit Technician; Administrative Assistant II). Please refer to the Operating Initiatives section of this report for detailed information on the initiatives.
- (3) Variance is due to increased advertising costs, resulting from growth in development activity and associated notice requirements.
- (4) Variance due primarily to a continued focus on training and certification.
- (5) Variance due primarily to increased printing activity (e.g. Fire Prevention educational materials).
- (6) Variance due primarily to a streamlining of software services and software/hardware maintenance services citywide as well as reduced costs for Microsoft licensing.
- (7) Variance is based on historical and year-to-date expenditure trends.
- (8) Variance due primarily to licensing costs associated with the Traffic Optimization software implemented in 2018.

# **REVENUE SUMMARY BY** **DIVISION/PROJECT**

## City of Alpharetta

Budget: FY 2019  
Statement: Revenue Summary by Account

Division/Project	Account Number	Title	FY 2018 Amended Budget	FY 2019 Recommended Budget
Planning and Zoning	10074100 341300	Planning and Development Fees & Charges	\$ 145,000	\$ 120,000
" "	10074100 341320	Impact Fee Administration	-	25,000
" "	10074100 341400	Printing and Duplicating Services	250	1,000
	10074100 351190	Code Enforcement Board Fines	2,000	2,000
Development Services	10074400 322992	Tree Removal Permit	10,000	7,500
" "	10074400 322994	Soil Erosion Permit	20,000	30,000
" "	10074400 324000	Penalty/Int. on other Permits	1,000	4,000
Inspections/Code Enf.	10074500 316100	Business and Occupational Taxes	1,025,000	1,150,000
" "	10074500 319400	Penalty/Int. on Business/Occupational Taxes	2,500	4,000
" "	10074500 322200	Development Permit Fees	275,000	150,000
" "	10074500 322220	House Moving Permit Fees	50	-
" "	10074500 322230	Sign Permit Fees	25,000	25,000
" "	10074500 322991	Occupancy Permit Fees	175,000	185,000
" "	10074500 323100	Building Permit Fees	1,550,000	1,600,000
" "	10074500 342201	Plan Review	650,000	700,000
<b>Total</b>			<b>\$ 3,880,800</b>	<b>\$ 4,003,500</b>

# **EXPENDITURE SUMMARY BY** **DIVISION/PROJECT**

# City of Alpharetta

Budget: FY 2019

Statement: Expenditure Summary by Project (Maintenance and Operations/Capital)

ACCOUNT DESCRIPTION		FY 2018 Amended Operating Budget	FY 2019 Operating Budget Request	Administration	Building Safety	Development Services	Code Enforcement	Zoning
				7410	7430	7440	7450	7460
521200	Professional Services	\$ 64,500	\$ 64,500	\$ 64,500	\$ -	\$ -	\$ -	\$ -
521400	Board Member Fees	13,000	13,000	13,000	-	-	-	-
522210	Equipment Repair/Maint.	-	-	-	-	-	-	-
522220	Vehicle Repair/Maint.	6,000	6,000	-	-	-	6,000	-
522240	Grounds Repair/Maint.	-	-	-	-	-	-	-
522250	Facility Repair/Maint.	-	-	-	-	-	-	-
522310	Land & Building Rental	-	-	-	-	-	-	-
522320	Equipment Rental	-	-	-	-	-	-	-
523300	Advertising	21,000	22,500	5,000	-	-	17,500	-
523400	Printing and Binding	3,000	4,500	4,500	-	-	-	-
523500	Employee Travel	15,500	17,500	5,250	1,400	2,450	4,375	4,025
523700	Employee Training	15,500	15,500	2,325	2,325	3,875	3,875	3,100
523860	Maintenance Contracts	26,300	31,300	31,300	-	-	-	-
523900	IT Professional Services	115,142	110,847	110,847	-	-	-	-
531100	General Supplies	34,000	33,700	31,700	-	2,000	-	-
531270	Fuel	14,500	14,500	-	-	-	14,500	-
531600	Small Equipment	2,000	3,500	3,500	-	-	-	-
531610	IT Equipment Refresh	-	-	-	-	-	-	-
531700	Employee Uniforms	6,750	6,450	-	3,440	1,290	1,720	-
532400	Non-Recurring Expenses	-	-	-	-	-	-	-
542100	Machinery & Equipment	-	-	-	-	-	-	-
<b>TOTAL</b>		<b>\$ 337,192</b>	<b>\$ 343,797</b>	<b>\$ 271,922</b>	<b>\$ 7,165</b>	<b>\$ 9,615</b>	<b>\$ 47,970</b>	<b>\$ 7,125</b>

# **EXPENDITURE LINE-ITEM DETAIL BY** **DIVISION/PROJECT**



**FY 2019 Budget**

**City of Alpharetta**

Budget: FY 2019

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

					FY 2018 Adopted Budget	FY 2019 Recommended Budget
Division/Project Title	Account Number	Title	Account Detail			
Administration	10074100 521200	Professional Services	BANK RELATED FEES		33,000	33,000
			MISC PROFESSIONAL FEES (E.G. ON-CALL RADIO FREQUENCY ENGINEERING SVCS, CONTRACTED ENG SVCS)		20,000	20,000
			MUNICODE - UNIFIED DEVELOPMENT CODE (MUNICIPAL CODE CORP)		10,000	10,000
			ONLINE PROCESSING FEES & CLERK RECORD ACCESS		500	500
			TEMPORARY STAFFING		1,000	1,000
			<b>Subtotal</b>		<b>64,500</b>	<b>64,500</b>
	10074100 521400	Board Member Fees	ALL BOARDS - ZONING, CODE, DESIGN, DEVELOPMENT		13,000	13,000
			<b>Subtotal</b>		<b>13,000</b>	<b>13,000</b>
	10074100 522210	Equipment Repair & Maintenance	EQUIPMENT R&M		-	-
			<b>Subtotal</b>		<b>-</b>	<b>-</b>
	10074100 523300	Advertising	LEGAL NOTICES, PROCUREMENT NOTICES, RECRUITMENT ADS		4,000	5,000
			<b>Subtotal</b>		<b>4,000</b>	<b>5,000</b>
	10074100 523400	Printing & Binding	GENERAL (PLANS, MAPS, OPEN RECORDS, etc.)		3,000	4,500
			<b>Subtotal</b>		<b>3,000</b>	<b>4,500</b>
	10074100 523500	Employee Travel	TRAVEL		2,500	5,250
			<b>Subtotal</b>		<b>2,500</b>	<b>5,250</b>
	10074100 523700	Employee Training	PROFESSIONAL DEVELOPMENT		2,500	2,325
			<b>Subtotal</b>		<b>2,500</b>	<b>2,325</b>
	10074100 523860	Maintenance Contracts	COFFEE SERVICE & WATER - CITY HALL BREAKROOM AND CD		4,500	4,000
			COPIER LEASE (WC 7845)		1,950	1,950
			COPIER MAINTENANCE PLAN (XEROX)		6,500	8,500
			OPEN RECORDS REQUEST TRACKING SUBSCRIPTION (JUSTFOIA)		1,600	1,600
			PLOTTER MAINTENANCE CONTRACT (HP PLOTTER - REPRO PRODUCTS)		1,250	1,250
			RECORD STORAGE & SHREDDING FEES		7,000	7,000
			TRAFFIC OPTIMIZATION SOFTWARE (SYNCHRO PLUS/SIMTRAFFIC LICENSES)		-	3,500
			SEE CLICK FIX - WORK ORDER SOFTWARE		3,500	3,500
			<b>Subtotal</b>		<b>26,300</b>	<b>31,300</b>
	10074100 523900	IT Professional Services	2D & 3D DESIGN SOFTWARE & SUBSCRIPTION RENEWALS (DLT SOLUTIONS)		2,100	2,200
			ADOBE SOFTWARE LICENSES		-	2,080
			ASSET MANAGEMENT (LANSWEEPER)		-	119
			CELL PHONE SERVICE (VERIZON)		720	720
			CELLULAR PHONE SERVICE - IPHONE (VERIZON)		14,352	14,352
			CELLULAR IPAD SERVICE		8,448	8,448
			CISCO NETWORK TECHNICAL SUPPORT (DISYS-SMARTNET)		893	1,038
			CITY INTERNET CIRCUIT CONNECTION (ZAYO BANDWIDTH)		1,549	1,542
			CITY INTERNET CIRCUIT CONNECTION - SUPPLEMENT & BACKUP (CHARTER COMM)		197	199
			CITY VIRUS, ADWARE, SPYWARE, & THREAT PROTECTION		-	3,143
			CITYWIDE ENTERPRISE DATA MANAGEMENT (VERISTOR-COMM VAULT)		1,191	1,186
			CITYWIDE MICROSOFT LICENSING (DELL)		10,235	1,305
			CITYWIDE MICROSOFT USER BASED TRAINING		-	534
			CITYWIDE WORK, ASSET, COMPLIANCE SOFTWARE (CITYWORKS)		28,800	28,800
			CITYWORKS CUSTOM SUPPORT		5,400	5,400
			CLIENTVPN (VERISTOR-PALO ALTOGLOBAL PROTECT)		339	344
			CONSULTING SERVICES FOR CISCO AND MICROSOFT		-	1,423
			DATA CENTER APC/MGE UPS SYSTEM MAINTENANCE (CRITICAL COMPONENTS - OEM ADV)		357	652
			DATA CENTER FIRE SUPPRESSION SYSTEM - INSPECTION		71	71
			DATA CIRCUITS		2,319	3,202
			DATABASE MANAGEMENT SOFTWARE MAINTENANCE/RENEWAL (FILEMAKER)		337	336

Adopted: June 18, 2018

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FY 2019 Budget

City of Alpharetta

Budget: FY 2019

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2018 Adopted Budget	FY 2019 Recommended Budget
			DEVELOPER LICENSE FOR MDM	18	18
			DC EQUIPMENT MAINTENANCE RENEWAL	1,787	2,461
			DIRECTORY ANALYSIS (ZOH0)	1,370	593
			DOMAIN NAME SERVICE (AMAZON WEB SERVICES)	48	47
			DRONE MAPPING (ERSI-DRONE2MAP)	-	178
			EXTERNAL MONITORING SERVICE	23	-
			FIREWALL (PALO ALTO FIREWALL)	1,351	1,501
			GIS MOBILE FIELD MAPPING & DATA COLLECTION SOFTWARE MAINTENANCE/RENEWAL (ESRI)	3,068	3,054
			GPO CHANGE MANAGEMENT (NETIQ)	54	-
			LOAD BALANCER (CITRIX)	72	89
			LONG DISTANCE SERVICE (BIRCH COMM)	601	-
			LP360 LIDAR GIS SOFTWARE/SERVER MAINTENANCE	98	95
			MANAGE ENGINE LOGGING & AUDITING (KONARK)	-	1,482
			MISC IT PROFESSIONAL FEES	1,246	-
			MOBILE DATA MANAGEMENT (AIRWATCH)	3,146	3,146
			NETWORK VULNERABILITY SCANNER/SECURITY	2,978	1,779
			NON-XEROX PRINTER REPAIR	429	445
			CITY CIRCUIT CONNECTION TO INTERNET (REDUNDANCY) (AT&T V3426)	1,111	1,115
			ORION NPM, NTA,IPAM, UDT (ACL COMPUTERS - SOLARWINDS)	655	712
			PHYSICAL SECURITY FOR DATA CENTER	-	356
			PROJECT EVENT CAPTURE (GEOEVENT-ESRI)	179	178
			RED IDENTITY MANAGEMENT (ERPM)	-	119
			SECURITY AWARENESS TRAINING	-	534
			SERVER MAINTENANCE EXTENSION	2,136	-
			SHAREPOINT MIGRATION	893	-
			SQL MONITORING TOOL (QUEST)	298	296
			REMOTE APPLICATION & DATABASE SOFTWARE (RENEWAL)	232	232
			TECHNICAL SUPPORT FOR VMWARE ENVIRONMENT (VERISTOR-FIRST CALL & PRODUCTION SUPPORT)	2,652	-
			TELEPHONY COMMUNICATIONS SERVICE & SUPPORT (AT&T V1442)	12,778	11,645
			TEXTING SERVICE, GLOBAL TEXT MESSAGES (7CBILLED)	15	-
			VIRTUAL INFRASTRUCTURE/VMWARE VIRTUAL SERVERS AND LICENSES	-	2,717
			WAP MAINTENANCE (AEROHIVE)	-	368
			WIRING SERVICES (PREFERRED COMMUNICATIONS)	596	593
			<b>Subtotal</b>	<b>115,142</b>	<b>110,847</b>
10074100	531100	General Supplies & Materials	BOARD & COMMISSION REFRESHMENTS	2,000	2,000
			GENERAL OFFICE SUPPLIES	26,300	26,000
			POSTAGE, FED EX, UPS	2,500	2,500
			SUBSCRIPTIONS/PUBLICATIONS	1,200	1,200
			<b>Subtotal</b>	<b>32,000</b>	<b>31,700</b>
10074100	531600	Small Equipment	SMALL EQUIPMENT	2,000	3,500
			<b>Subtotal</b>	<b>2,000</b>	<b>3,500</b>
10074100	532400	Non-Recurring	COPIER LEASE BUYOUT	-	-
			<b>Subtotal</b>	<b>-</b>	<b>-</b>
<b>Administration Total</b>				<b>\$ 264,942</b>	<b>\$ 271,922</b>

FY 2019 Budget

City of Alpharetta

Budget:

FY 2019

Statement:

Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

					FY 2018 Adopted Budget	FY 2019 Recommended Budget
Division/Project Title	Account Number		Title	Account Detail		
Building Safety	10074300	523500	Employee Travel	BUILDING SAFETY TRAVEL	3,000	1,400
				<i>Subtotal</i>	<b>3,000</b>	<b>1,400</b>
	10074300	523700	Employee Training	BUILDING SAFETY PROFESSIONAL DEVELOPMENT	3,500	2,325
				<i>Subtotal</i>	<b>3,500</b>	<b>2,325</b>
	10074300	531700	Employee Uniforms	UNIFORMS BUILDING SAFETY	3,600	3,440
				<i>Subtotal</i>	<b>3,600</b>	<b>3,440</b>
				<i>Building Safety Total</i>	<b>\$ 10,100</b>	<b>\$ 7,165</b>
Development Services	10074400	523500	Employee Travel	DEV SVCS TRAVEL	3,000	2,450
				<i>Subtotal</i>	<b>3,000</b>	<b>2,450</b>
	10074400	523700	Employee Training	DEV SVCS PROFESSIONAL DEVELOPMENT	3,000	3,875
				<i>Subtotal</i>	<b>3,000</b>	<b>3,875</b>
	10074400	531100	General Supplies & Materials	GENERAL SUPPLIES INCLUDING MATERIALS FOR ARBOR DAY EVENT	2,000	2,000
				<i>Subtotal</i>	<b>2,000</b>	<b>2,000</b>
	10074400	531700	Employee Uniforms	UNIFORMS DEVELOPMENT SERVICES	1,350	1,290
				<i>Subtotal</i>	<b>1,350</b>	<b>1,290</b>
				<i>Development Services Total</i>	<b>\$ 9,350</b>	<b>\$ 9,615</b>
Code Enforcement	10074500	522220	Vehicle R & M	VEHICLE MAINTENANCE	6,000	6,000
				<i>Subtotal</i>	<b>6,000</b>	<b>6,000</b>
	10074500	523300	Advertising	LEGAL NOTICES/AJC, FULTON COUNTY DAILY, APPEN	17,000	17,500
				<i>Subtotal</i>	<b>17,000</b>	<b>17,500</b>
	10074500	523500	Employee Travel	CODE ENFORCEMENT TRAVEL	2,500	4,375
				<i>Subtotal</i>	<b>2,500</b>	<b>4,375</b>
	10074500	523700	Employee Training	CODE ENFORCEMENT PROFESSIONAL DEVELOPMENT	2,500	3,875
				<i>Subtotal</i>	<b>2,500</b>	<b>3,875</b>
	10074500	531270	Fuel	VEHICLE FUEL	14,500	14,500
				<i>Subtotal</i>	<b>14,500</b>	<b>14,500</b>
	10074500	531700	Employee Uniforms	UNIFORMS CODE ENFORCEMENT	1,800	1,720
				<i>Subtotal</i>	<b>1,800</b>	<b>1,720</b>
				<i>Code Enforcement Total</i>	<b>\$ 44,300</b>	<b>\$ 47,970</b>
Zoning	10074600	523500	Employee Travel	ZONING TRAVEL	4,500	4,025
				<i>Subtotal</i>	<b>4,500</b>	<b>4,025</b>
	10074600	523700	Employee Training	ZONING PROFESSIONAL DEVELOPMENT	4,000	3,100
				<i>Subtotal</i>	<b>4,000</b>	<b>3,100</b>
	10074600	531700	Employee Uniforms	UNIFORMS ZONING	-	-
				<i>Subtotal</i>	<b>-</b>	<b>-</b>
				<i>Zoning Total</i>	<b>\$ 8,500</b>	<b>\$ 7,125</b>
				<i>Community Development Department Total</i>	<b>\$ 337,192</b>	<b>\$ 343,797</b>

# **PERFORMANCE MEASUREMENTS**

<b>Community Development - Administration</b>						
<b>Performance Measurements</b>	<b>Actual FY 2015</b>	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>YTD (Dec. 2017) FY 2018</b>	<b>Target FY 2018</b>	<b>Target FY 2019</b>
# of Special projects managed	13	16	15	15	16	13
<b>Personnel Assigned:</b>	<b>4.0 FTE</b>	<b>4.0 FTE</b>	<b>4.0 FTE</b>		<b>4.0 FTE</b>	<b>4.0 FTE</b>
	Director of Comm Development	Director of Comm Development	Director of Comm Development		Director of Comm Development	Director of Comm Development
	Admin Asst. II	Admin Asst. II	Admin Asst. II		Admin Asst. II	
						Office Manager
	Deputy Director of Comm Development	Senior Planner	Senior Planner		Senior Planner	Senior Planner
	Specialized Assistant (Permits Plus)	Specialized Assistant (Permits Plus)				
			Project Administrator		Project Administrator	Project Administrator

<b>Community Development - Building Safety</b>						
<b>Performance Measurements</b>	<b>Actual FY 2015</b>	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>YTD (Dec. 2017) FY 2018</b>	<b>Target FY 2018</b>	<b>Target FY 2019</b>
# of New building permits issued	4,812	4,727	5,333	2,836	4,850	4,900
# of Building inspections completed	23,323	24,971	24,814	13,874	24,000	24,200
<b>Personnel Assigned:</b>	<b>8.0 FTE</b>	<b>9.0 FTE</b>	<b>9.0 FTE</b>	<b>9.0 FTE</b>	<b>10.0 FTE</b>	
	Building Official	Building Official	Building Official	Building Official	Building Official	Building Official
	Permit Technician	Permit Technician	Permit Technician	Permit Technician	Permit Technician	Permit Technician (2)
	Building Plans Examiner (2)	Building Plans Examiner (2)	Building Plans Examiner (2)	Building Plans Examiner (2)	Building Plans Examiner (2)	Building Plans Examiner (2)
				Senior Building Inspector	Senior Building Inspector	Senior Building Inspector
	Building Inspector (4)	Building Inspector (5)	Building Inspector (5)	Building Inspector (4)	Building Inspector (4)	Building Inspector (4)

<b>Community Development - Development Services</b>						
<b>Performance Measurements</b>	<b>Actual FY 2015</b>	<b>**Actual FY 2016</b>	<b>*Actual FY 2017</b>	<b>YTD (Dec. 2017) FY 2018</b>	<b>Target FY 2018</b>	<b>Target FY 2019</b>
Private development plans reviewed	121	163	162	85	140	140
Tree permits issued	974	644	978	448	800	800
<b>Personnel Assigned:</b>	<b>3.0 FTE</b>	<b>3.0 FTE</b>	<b>6.0 FTE</b>		<b>6.0 FTE</b>	<b>6.0 FTE</b>
Development Services Senior Engineer - Transportation	Development Services Senior Engineer - Transportation	Development Services Senior Engineer - Transportation	Development Services Senior Engineer - Transportation		Development Services Senior Engineer - Transportation	Development Services Senior Engineer - Transportation
Development Services Engineer - Stormwater	Development Services Engineer - Stormwater	Development Services Engineer - Stormwater	Development Services Engineer - Stormwater		Development Services Engineer - Stormwater	Development Services Engineer - Stormwater
			Inspectors (3)		Inspectors (3)	Inspectors (3)
Arborist	Arborist	Arborist	Arborist		Arborist	Arborist

\* Department completed a reorganization of three Inspector positions from the Public Works Department in FY 2017 to improve service and availability to our permit customers.

\*\* Possible data loss, due to moving from a manual process to a computer based process (CityWorks)

<b>Community Development - Code Enforcement</b>						
<b>Performance Measurements</b>	<b>Actual FY 2015</b>	<b>**Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>YTD (Dec. 2017) FY 2018</b>	<b>Target FY 2018</b>	<b>Target FY 2019</b>
# of Code enforcement inspections completed	3,322	1,599	539	346	500	500
<b>Personnel Assigned:</b>	<b>3.0 FTE</b>	<b>3.0 FTE</b>	<b>4.0 FTE</b>	<b>4.0 FTE</b>	<b>4.0 FTE</b>	<b>4.0 FTE</b>
			Code Enforcement Manager		Code Enforcement Manager	Code Enforcement Manager
	Code Enforcement Officer (3)	Code Enforcement Officer (3)	Code Enforcement Officer (3)		Code Enforcement Officer (3)	Code Enforcement Officer (3)

\*\*Due to the new CityWorks software system, the Code Enforcement Officers are tracking violations that require action. These numbers do not reflect proactive daily patrols and interaction with citizens and businesses. The City of Alpharetta's Code Enforcement Officers are taking a more face to face, customer service approach with citizens and businesses, prior to taking any action that requires data entry. (CityWorks was implemented on October 5, 2015)



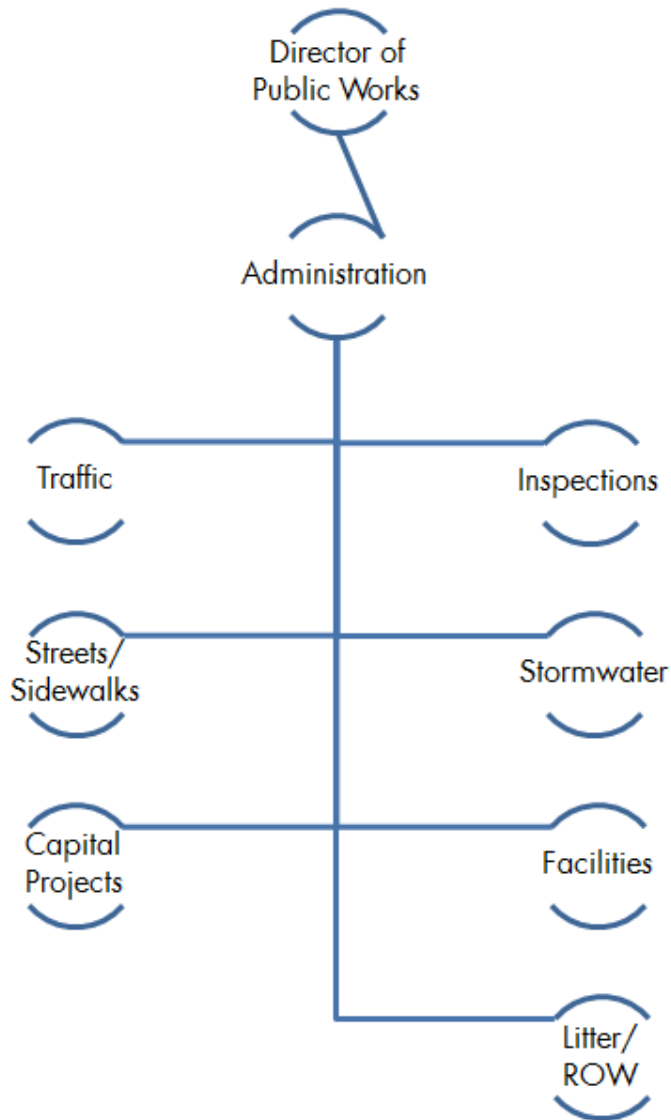
<b>Community Development - Zoning</b>						
<b>Performance Measurements</b>	<b>Actual FY 2015</b>	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>YTD (Dec. 2017) FY 2018</b>	<b>Target FY 2018</b>	<b>Target FY 2019</b>
# of New public hearings filed	137	165	128	89	185	180
Total # of public hearings processed	130	177	123	72	187	180
# of parcels annexed	0	0	0	0	0	0
<b>Personnel Assigned:</b>	<b>4.0 FTE</b>	<b>4.0 FTE</b>	<b>3.0 FTE</b>	<b>3.0 FTE</b>	<b>4.0 FTE</b>	
Zoning Administrator	Zoning Administrator	Zoning Administrator	Zoning Administrator	Zoning Administrator	Zoning Administrator	Zoning Administrator
GIS Specialist/Planner	GIS Specialist/Planner	GIS Specialist/Planner	GIS Specialist/Planner	GIS Specialist/Planner	GIS Specialist/Planner	GIS Specialist/Planner
Boards Assistant	Boards Assistant	Boards Assistant	Boards Assistant			Administrative Assistant II
Code Enforcement Officer	Code Enforcement Officer	Zoning Enforcement Officer		Planning and Zoning Coordinator	Planning and Zoning Coordinator	

## Public Works

PETE SEWCZWICZ  
DIRECTOR



PSewczwicz@alpharetta.ga.us



Our Community Vision is to advance Alpharetta as a signature City by:

- ✓ *Offering the highest quality of environment for our residents and businesses;*
- ✓ *Fostering strong sense of community including safety and security; and*
- ✓ *Providing a business climate that attracts the top echelon companies.*

Our Community Vision serves as the guiding principles for the planning and operation of our city government and each department structures its mission, goals, and objectives to facilitate achievement of our mission.

## Public Works

*Administration, Engineering, Public Works, and Conservation*

### **Mission Statement**

The Department of Public Works is committed to providing cost effective engineering, maintenance and design solutions through the highest possible professionalism which protects, preserves and improves the City of Alpharetta's infrastructure. Our focus shall include traffic, streets, stormwater, and environmental conservation.

### **Goals and Objectives**

- ✓ Improve and maintain the City of Alpharetta infrastructure at the highest possible level and to enhance and promote the quality of life;
- ✓ Provide engineering professionalism to ensure growth and progress for the City of Alpharetta;
- ✓ Provide consistent Public Works functions and operations that afford future excellence in growth and expansion for the City of Alpharetta;
- ✓ Improve intergovernmental relations;
- ✓ Provide more efficient support and response for the citizens of Alpharetta;
- ✓ Develop strategic, long-range plans for the future; and
- ✓ Ensure timely completion of repairs on work projects so the disruption of service to the customer is minimal.



# **5-YEAR FINANCIAL SUMMARY**

<b>CITY OF ALPHARETTA</b> <b>RECOMMENDED BUDGET FY 2019</b> <b>PUBLIC WORKS</b> <b>Five-Year Financial Summary</b>					
	<b>Actual FY 2015</b>	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>Amended Budget FY 2018</b>	<b>Recommended Budget FY 2019</b>
<b>Revenue</b>	\$ 89,926	\$ 54,055	\$ 79,883	\$ 80,000	\$ 82,500
<i>% Change</i>		-39.9%	47.8%	0.1%	3.1%
<i>average 5-year % change</i>		2.8%			
<b>Expenditures</b>	\$ 7,084,379	\$ 7,364,018	\$ 7,335,950	\$ 8,377,022	\$ 8,821,264
<i>% Change</i>		3.9%	-0.4%	14.2%	5.3%
<i>average 5-year % change</i>		5.8%			

# **DEPARTMENT BUDGET SUMMARY**

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2019  
PUBLIC WORKS  
BUDGET REQUEST BY ACCOUNT**

								Amended FY 2018 to FY 2019	
ACCOUNT DESCRIPTION	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	ADOPTED BUDGET FY 2018	BUDGET AMEND-MENTS	AMENDED BUDGET FY 2018	RECOMMENDED BUDGET FY 2019	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Revenues									
Licenses & Permits:									
Tree Removal Permit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Permit Fees	2,500	-	-	-	-	-	-	-	-
Soil Erosion Permit	30,226	-	-	-	-	-	-	-	-
Charges for Services									
Printing Services	-	-	-	-	-	-	-	-	-
Donations from Private Sources:									
(1) NFCID (GA 400 Maint)	57,200	54,000	78,362	80,000	-	80,000	82,500	3.1%	2,500
Donations from Private Sources:	-	55	1,521	-	-	-	-	-	-
Total	\$ 89,926	\$ 54,055	\$ 79,883	\$ 80,000	\$ -	\$ 80,000	\$ 82,500	3.1%	\$ 2,500
Expenditures									
(2) Personnel Services									
Salary	\$ 2,656,832	\$ 2,826,562	\$ 2,788,185	\$ 3,009,265	\$ -	\$ 3,009,265	\$ 3,097,372	2.9%	\$ 88,107
Benefits	1,339,542	1,410,083	1,471,151	1,720,152	-	1,720,152	1,790,620	4.1%	70,468
subtotal	\$ 3,996,374	\$ 4,236,645	\$ 4,259,336	\$ 4,729,417	\$ -	\$ 4,729,417	\$ 4,887,992	3.4%	\$ 158,575

**CITY OF ALPHARETTA**  
**RECOMMENDED BUDGET FY 2019**  
**PUBLIC WORKS**  
**BUDGET REQUEST BY ACCOUNT**

									Amended FY 2018 to FY 2019	
ACCOUNT DESCRIPTION		ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	ADOPTED BUDGET FY 2018	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2018	RECOMMENDED BUDGET FY 2019	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Maintenance and Operations										
	Professional Services	\$ 37,773	\$ 39,928	\$ 29,091	\$ 41,000	\$ -	\$ 41,000	\$ 42,000	2.4%	\$ 1,000
	Board Member Fees	3,300	3,025	3,625	4,200	-	4,200	4,200	0.0%	-
	Equipment Repair/Maint.	31,075	28,550	28,093	35,000	-	35,000	35,000	0.0%	-
	Vehicle Repair/Maint.	57,120	82,492	57,969	80,000	-	80,000	80,000	0.0%	-
(3)	Facility Repair/Maint.	131,818	190,802	240,020	355,900	30,000	385,900	412,700	6.9%	26,800
	Equipment Rental	879	1,555	958	1,500	-	1,500	1,500	0.0%	-
	Advertising	3,521	1,859	2,601	3,000	-	3,000	3,000	0.0%	-
	Printing and Binding	1,767	1,258	838	1,500	-	1,500	1,500	0.0%	-
(4)	Employee Travel	6,927	6,687	13,342	8,000	-	8,000	12,000	50.0%	4,000
(4)	Employee Training	20,539	7,246	9,379	13,000	-	13,000	12,000	-7.7%	(1,000)
(5)	Maintenance Contracts	732,155	642,990	641,770	848,450	(30,000)	818,450	894,624	9.3%	76,174
(6)	IT Professional Services	158,807	170,821	164,018	179,483	-	179,483	172,655	-3.8%	(6,828)
	General Supplies	156,119	130,852	137,430	149,250	-	149,250	149,750	0.3%	500
(7)	Miscellaneous Utilities	18,609	22,222	26,331	26,600	-	26,600	32,600	22.6%	6,000
(7)	Water and Sewer Utilities	15,754	39,303	17,717	43,000	-	43,000	32,500	-24.4%	(10,500)
(7)	Natural Gas Utilities	8,922	7,663	7,297	8,800	-	8,800	8,000	-9.1%	(800)
(8)	Electricity Utilities	1,521,441	1,608,561	1,534,715	1,680,000	-	1,680,000	1,880,000	11.9%	200,000
(7)	Fuel	64,754	47,591	43,072	65,000	-	65,000	55,000	-15.4%	(10,000)
	Food	-	-	-	-	-	-	-	-	-
	Small Equipment	21,749	9,868	19,646	12,000	-	12,000	12,000	0.0%	-
	IT Equipment Refresh	-	-	-	-	-	-	-	-	-
	Employee Uniforms	11,851	8,106	14,370	15,300	-	15,300	15,300	0.0%	-
	Non-Recurring	7,432	-	1,445	-	-	-	-	-	-
	subtotal	\$ 3,012,314	\$ 3,051,378	\$ 2,993,728	\$ 3,570,983	\$ -	\$ 3,570,983	\$ 3,856,329	8.0%	\$ 285,346



**CITY OF ALPHARETTA**  
**RECOMMENDED BUDGET FY 2019**  
**PUBLIC WORKS**  
**BUDGET REQUEST BY ACCOUNT**

ACCOUNT DESCRIPTION	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	ADOPTED BUDGET FY 2018	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2018	RECOMMENDED BUDGET FY 2019	<i>Amended FY 2018 to FY 2019</i>	
								% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Capital/Other:									
Machinery & Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Workers Comp Claims.	-	-	-	-	-	-	-	-	-
Capital Lease (principal)	70,848	72,088	79,929	74,634	-	74,634	75,940	1.7%	1,306
Capital Lease (interest)	4,843	3,907	2,956	1,988	-	1,988	1,003	-49.5%	(985)
<b>subtotal</b>	<b>\$ 75,691</b>	<b>\$ 75,996</b>	<b>\$ 82,885</b>	<b>\$ 76,622</b>	<b>\$ -</b>	<b>\$ 76,622</b>	<b>\$ 76,943</b>	<b>0.4%</b>	<b>\$ 321</b>
<b>Total</b>	<b>\$ 7,084,379</b>	<b>\$ 7,364,018</b>	<b>\$ 7,335,950</b>	<b>\$ 8,377,022</b>	<b>\$ -</b>	<b>\$ 8,377,022</b>	<b>\$ 8,821,264</b>	<b>5.3%</b>	<b>\$ 444,242</b>
<b>Full-time Equivalent Positions (2)</b>	<b>55.0</b>	<b>55.0</b>	<b>52.0</b>	<b>52.0</b>		<b>52.0</b>	<b>52.0</b>		

**Notes**

(1) The contract for GA400 landscape interchange maintenance was procured in FY 2017 and currently has a contract amount approximating \$165,000 annually. Pursuant to a revenue sharing agreement between the City and North Fulton Community Improvement District (CID), the CID funds 50% of these contract expenses.

(2) Variance due primarily to wage increases associated with the 3.0% performance-based merit program scheduled for April 1, 2019 (contingent upon a mid-year review of revenue trends) and implementation of a post-employment healthcare benefit (new for FY 2019).

(3) Variance based on anticipated facility maintenance needs in FY 2019 including HVAC, flooring, painting, etc.).

(4) Variance is based on historical and year-to-date expenditure trends including a forecast of anticipated training and certification needs (e.g. professional licensing requirements, CityWorks training, etc.).

(5) Variance is due primarily to cost growth under the ROW landscape maintenance contract, Fulton County Animal Control contract, HVAC and pest control contracts for the Recreation and Parks Department, janitorial contract costs for City Center, etc.

(6) Variance due primarily to a streamlining of software services and software/hardware maintenance services citywide as well as reduced costs for Microsoft licensing.

(7) Variance is based on historical and year-to-date expenditure trends.

(8) Variance is based on the 2019 Operating Initiative for full funding of electric service for neighborhood street lighting along public roads. Please refer to the Operating Initiatives section of this document for detailed information on the initiatives.

# **REVENUE SUMMARY BY** **DIVISION/PROJECT**

**City of Alpharetta**

Budget: FY 2019

Statement: Revenue Summary by Account

Division/Project	Account Number		Title	FY 2018 Amended	FY 2019
				Budget	Recommended Budget
Public Works	10041050	371001	EPW00 NFCID Contribution (GA 400 Interchange Maint.)	80,000	82,500
" "	10041050	341400	Printing Services	-	-
" "	10041050	371000	Donation from Private Sources	-	-
Conservation	10041051	371000	Donation from Private Sources	-	-
<b>Total</b>				<b>\$ 80,000</b>	<b>\$ 82,500</b>

# **EXPENDITURE SUMMARY BY** **DIVISION/PROJECT**

**City of Alpharetta**

Budget: FY 2019

Statement: Expenditure Summary by Project (Maintenance and Operations/Capital)

ACCOUNT DESCRIPTION	FY 2018 Amended Operating Budget	FY 2019 Operating Budget Request	Public Works Admin. 4101	Public Works 4105	City Facilities EPW00	Jail Facility EPW03	City Center EPW04
521200 Professional Services	\$ 41,000	\$ 42,000	\$ 41,000	\$ -	\$ -	\$ -	\$ -
521400 Board Member Fees	4,200	4,200	-	-	-	-	-
522210 Equipment Repair/Maint.	35,000	35,000	-	35,000	-	-	-
522220 Vehicle Repair/Maint.	80,000	80,000	-	80,000	-	-	-
522250 Facility Repair/Maint.	385,900	412,700	-	45,000	170,000	25,000	45,000
522320 Equipment Rental	1,500	1,500	-	1,500	-	-	-
523300 Advertising	3,000	3,000	3,000	-	-	-	-
523400 Printing and Binding	1,500	1,500	1,400	-	-	-	-
523500 Employee Travel	8,000	12,000	12,000	-	-	-	-
523700 Employee Training	13,000	12,000	12,000	-	-	-	-
523860 Maintenance Contracts	818,450	894,624	107,150	-	646,150	-	90,000
523900 IT Professional Services	179,483	172,655	172,655	-	-	-	-
531100 General Supplies	149,250	149,750	18,000	90,000	22,500	1,000	-
531200 Miscellaneous Utilities	26,600	32,600	32,600	-	-	-	-
531210 Water and Sewer Utilities	43,000	32,500	2,500	-	-	-	30,000
531220 Natural Gas Utilities	8,800	8,000	7,000	-	-	-	1,000
531230 Electricity Utilities	1,680,000	1,880,000	1,740,000	-	-	-	140,000
531270 Fuel	65,000	55,000	-	55,000	-	-	-
531600 Small Equipment	12,000	12,000	4,000	8,000	-	-	-
531610 IT Equipment Refresh	-	-	-	-	-	-	-
531700 Employee Uniforms	15,300	15,300	-	15,300	-	-	-
532400 Non-Recurring Expenses	-	-	-	-	-	-	-
542100 Machinery & Equipment	-	-	-	-	-	-	-
581200 Capital Lease Principal	74,634	75,940	75,940	-	-	-	-
582200 Capital Lease Interest	1,988	1,003	1,003	-	-	-	-
<b>TOTAL</b>	<b>\$ 3,647,605</b>	<b>\$ 3,933,272</b>	<b>\$ 2,230,248</b>	<b>\$ 329,800</b>	<b>\$ 838,650</b>	<b>\$ 26,000</b>	<b>\$ 306,000</b>

ACCOUNT DESCRIPTION	Recreation & Parks Facilities	Environmental Education Workshop	Environmental Outreach
	EPW07	EES05	EES06
Professional Services	\$ -	\$ -	\$ 1,000
Board Member Fees	-	-	4,200
Equipment Repair/Maint.	-	-	-
Vehicle Repair/Maint.	-	-	-
Facility Repair/Maint.	127,700	-	-
Equipment Rental	-	-	-
Advertising	-	-	-
Printing and Binding	-	-	100
Employee Travel	-	-	-
Employee Training	-	-	-
Maintenance Contracts	51,324	-	-
IT Professional Services	-	-	-
General Supplies	-	4,000	14,250
Miscellaneous Utilities	-	-	-
Water and Sewer Utilities	-	-	-
Natural Gas Utilities	-	-	-
Electricity Utilities	-	-	-
Fuel	-	-	-
Small Equipment	-	-	-
IT Equipment Refresh	-	-	-
Employee Uniforms	-	-	-
Non-Recurring Expenses	-	-	-
Machinery & Equipment	-	-	-
Capital Lease Principal	-	-	-
Capital Lease Interest	-	-	-
<b>TOTAL</b>	<b>\$ 179,024</b>	<b>\$ 4,000</b>	<b>\$ 19,550</b>

# **EXPENDITURE LINE-ITEM DETAIL BY** **DIVISION/PROJECT**

## FY 2019 Budget

City of Alpharetta

Budget:

FY 2019

Statement:

Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Org	Object	Project	Title	Account Detail	FY 2018 Adopted Budget	FY 2019 Recommended Budget
Public Works Administration	10041010	521200	Professional Services	GEORGIA811 UTILITIES PROTECTION SERVICE		12,000	13,000
				PROFESSIONAL STUDIES/PLANS		28,000	28,000
				<b>subtotal</b>	<b>\$</b>	<b>40,000</b>	<b>\$ 41,000</b>
	10041010	522210	Equipment R & M	GENERAL R&M		-	-
				<b>subtotal</b>	<b>\$</b>	<b>-</b>	<b>\$ -</b>
	10041010	523300	Advertising	DEPARTMENT RECRUITMENT		1,500	1,500
				BID ADVERTISING		1,500	1,500
				<b>subtotal</b>	<b>\$</b>	<b>3,000</b>	<b>\$ 3,000</b>
	10041010	523400	Printing	GENERAL PRINTING (FORMS, BUSINESS CARDS, etc.)		1,400	1,400
				<b>subtotal</b>	<b>\$</b>	<b>1,400</b>	<b>\$ 1,400</b>
	10041010	523500	Employee Travel	ADMIN DIVISION TRAVEL		8,000	12,000
				<b>subtotal</b>	<b>\$</b>	<b>8,000</b>	<b>\$ 12,000</b>
	10041010	523700	Employee Training	PROFESSIONAL DEVELOPMENT		13,000	12,000
				<b>subtotal</b>	<b>\$</b>	<b>13,000</b>	<b>\$ 12,000</b>
	10041010	523860	Maintenance Contracts	PITNEY BOWES		1,750	1,750
				XEROX COPIER MAINTENANCE PLAN		2,600	2,600
				N. FULTON REGIONAL RADIO AGREEMENT		38,700	38,700
				GENERATORS		26,000	27,000
				DOCUMENT STORAGE (GRM)		2,400	2,500
				JANITORIAL CONTRACT		12,500	13,000
				COFFEE AND WATER COOLER CONTRACT		4,500	4,500
				TORNADO WARNING SIRENS		12,750	13,500
				SECLICKFIX		3,450	3,600
				<b>subtotal</b>	<b>\$</b>	<b>104,650</b>	<b>\$ 107,150</b>
	10041010	523900	IT Professional Services	2D & 3DDRAFTING & DESIGNING SOFTWARE		4,200	4,350
				AD SELF SERVICE		-	1,186
				ADOBE PRODUCTS		-	1,230
				ASSET MANAGEMENT		238	237
				CELL PHONE/iPhone/iPad SERVICE/MiFi		31,872	35,242
				CISCO NETWORK TECHNICAL SUPPORT		1,787	2,075
				CITY CIRCUIT CONNECTION TO INTERNET		2,223	2,229
				CITY ENTERPRISE DATA MANAGEMENT		2,383	2,372
				CITY INTERNET CIRCUIT CONNECTION		3,097	3,083
				CITY INTERNET CIRCUIT CONNECTION - SUPPLEMENT & B.		393	397
				CITY VIRUS, ADWARE, SPYWARE & THREAT PROTECTION		6,433	6,285
				CITYWIDE MICROSOFT LICENSING		20,471	2,609
				CITYWIDE VIRTUAL INFRASTRUCTURE		3,574	5,434



## FY 2019 Budget

Division/Project Title	Org	Object	Project	Title	Account Detail	FY 2018 Adopted Budget	FY 2019 Recommended Budget
					CITYWIDE WORK, ASSET, COMPLIANCE MANAGEMENT	28,800	28,800
					CITYWORKS CUSTOM SUPPORT	5,400	5,400
					CLIENT VPN	677	688
					CONSTRUCTION ESTIMATION SOFTWARE MAINTENANCE &	2,200	2,300
					CONSULTING SERVICES	-	2,846
					DATA CENTER FIRE SUPPRESSION SYSTEM - INSPECTION	143	142
					DATA CENTER UPS APC/MGE SYSTEM MAINT	715	1,304
					DATA CIRCUITS	4,639	6,404
					DATABASE MANAGEMENT SOFTWARE MAINTENANCE/RE	675	672
					DC EQUIPMENT MAINTENANCE RENEWAL	3,455	4,921
					DEVELOPER LICENSE FOR MDM	36	36
					DOMAIN NAME SERVICE	95	95
					DRONE TO GIS CONNECTION	-	356
					ERPM, RED IDENTITY MANAGEMENT	-	237
					EXTERNAL MONITORING SERVICE	45	-
					FIREWALL	2,702	3,002
					GIS MOBILE FIELD MAPPING & DATA COLLECTION SOFTW	6,135	6,107
					GPO CHANGE MANAGEMENT	107	-
					LOAD BALANCER	143	178
					LONG DISTANCE SERVICE	1,074	-
					LP360 LIDAR GIS SOFTWARE/SERVER MAINTENANCE	196	190
					MANAGE ENGINE PASSWORD MANAGER-DIRECTORY ANAI	2,740	2,965
					MICROSOFT USER BASED TRAINING	-	1,067
					MOBILE DATA MANAGEMENT	2,688	-
					NETWORK VULNERABILITY SCANNER/SECURITY	5,956	3,558
					NON-XEROX PRINTER REPAIR	859	889
					ORION NPM, NTA, IPAM, UDT,NCM	1,310	1,423
					PHYSICAL SECURITY		712
					PROJECT EVENT CAPTURE	357	356
					PUBLIC WORKS SIGN SHOP UPGRADE AND SUPPORT	600	600
					REMOTE APPLICATION & DATABASE SOFTWARE (RENEW/	871	871
					SECURITY AWARENESS TRAINING	-	1,067
					SHAREPOINT MIGRATION	1,787	-
					SQL MONITORING TOOL	596	593
					TECHNICAL SUPPORT FOR VMWARE ENVIRONMENT	1,730	-
					TELEPHONY COMMUNICATIONS SERVICE & SUPPORT	22,846	20,821
					TEXTING SERVICE GLOBAL TEXT MESSAGES	30	-
					SIMTRAFFIC	-	3,605
					VEHICLE SIMULATION SOFTWARE MAINTENANCE & SUPP	1,800	1,800
					WAP MAINTENANCE	214	735
					WIRING SERVICES	1,191	1,186

## FY 2019 Budget

Division/Project Title	Org	Object	Project	Title	Account Detail		FY 2018 Adopted Budget	FY 2019 Recommended Budget
						<i>subtotal</i>	\$ 179,483	\$ 172,655
	10041010	531100		General Supplies	SUPPLIES		14,000	18,000
						<i>subtotal</i>	\$ 14,000	\$ 18,000
	10041010	531200		Miscellaneous Utilities	GARBAGE SERVICE		11,500	11,500
					DUMPSTER HAULING		9,000	15,000
					COMCAST		600	600
					CITY OF ROSWELL GARBAGE/STORMWATER		5,500	5,500
						<i>subtotal</i>	\$ 26,600	\$ 32,600
	10041010	531210		Water and Sewer Utilities	WATER SERVICE		3,000	2,500
						<i>subtotal</i>	\$ 3,000	\$ 2,500
	10041010	531220		Natural Gas Utilities	GAS SERVICE		7,000	7,000
						<i>subtotal</i>	\$ 7,000	\$ 7,000
	10041010	531230		Electricity Utilities	ELECTRIC SERVICE		1,540,000	1,540,000
					2019 OPERATING INITIATIVE (STREET LIGHTING)		-	200,000
						<i>subtotal</i>	\$ 1,540,000	\$ 1,740,000
	10041010	531600		Small Equipment	SMALL EQUIPMENT		4,000	4,000
						<i>subtotal</i>	\$ 4,000	\$ 4,000
	10041010	532400		Non-Recurring	COPIER LEASE BUYOUT		-	-
						<i>subtotal</i>	\$ -	\$ -
	10041010	581200		Capital Lease Principal	WORK MANAGEMENT SOFTWARE LEASE		74,634	75,940
						<i>subtotal</i>	\$ 74,634	\$ 75,940
	10041010	582200		Capital Lease Interest	WORK MANAGEMENT SOFTWARE LEASE		1,988	1,003
						<i>subtotal</i>	\$ 1,988	\$ 1,003
					<i>Administration Total</i>		2,020,755	2,230,248
	10041050	521200		Professional Services	CONSULTING		-	-
						<i>subtotal</i>	\$ -	\$ -
	10041050	522210		Equipment R & M	R&M EQUIPMENT		35,000	35,000
						<i>subtotal</i>	\$ 35,000	\$ 35,000
Public Works	10041050	522220		Vehicle R&M	R&M VEHICLE		80,000	80,000
						<i>subtotal</i>	\$ 80,000	\$ 80,000

## FY 2019 Budget

Division/Project Title	Org	Object	Project	Title	Account Detail	FY 2018 Adopted Budget	FY 2019 Recommended Budget
	10041050	522250		Facility R & M	FACILITY R&M (TREE REMOVAL)	40,000	45,000
					<i>subtotal</i>	\$ 40,000	\$ 45,000
	10041050	522320		Equipment Rental	RENTAL EQUIPMENT	1,500	1,500
					<i>subtotal</i>	\$ 1,500	\$ 1,500
	10041050	523500		Travel	TRAVEL	-	-
					<i>subtotal</i>	\$ -	\$ -
	10041050	523700		Employee Training	PROFESSIONAL DEVELOPMENT	-	-
					<i>subtotal</i>	\$ -	\$ -
	10041050	531100		General Supplies	SUPPLIES (TOOLS, CONSTRUCTION MATERIALS, etc.)	90,000	90,000
					<i>subtotal</i>	\$ 90,000	\$ 90,000
	10041050	531270		Fuel	FUEL - CITY VEHICLES	65,000	55,000
					<i>subtotal</i>	\$ 65,000	\$ 55,000
	10041050	531600		Small Equipment	SMALL EQUIPMENT	8,000	8,000
					<i>subtotal</i>	\$ 8,000	\$ 8,000
	10041050	531700		Uniforms	UNIFORMS AND SHOE ALLOWANCE	15,000	15,000
					PERSONAL PROTECTIVE EQUIPMENT FOR LAB	300	300
					<i>subtotal</i>	\$ 15,300	\$ 15,300
					<b>Public Works Total</b>	<b>334,800</b>	<b>329,800</b>
	10041050	522210	EPW00	Equipment R & M	EQUIPMENT REPAIR	-	-
					<i>subtotal</i>	\$ -	\$ -
City Facilities	10041050	522250	EPW00	Facility R & M	R&M CITY FACILITIES/ROW GENERAL	133,200	170,000
					<i>subtotal</i>	\$ 133,200	\$ 170,000
	10041050	523860	EPW00	Maintenance Contracts	FULTON COUNTY/ATLANTA HUMANE SOCIETY	50,000	57,500
					HVAC	40,000	40,000
					LANDSCAPE/ROW	330,000	350,000
					LANDSCAPE GA 400 INTERCHANGES	160,000	165,000
					PEST CONTROL	10,300	12,000
					STREET SWEEPING	21,650	21,650
					<i>subtotal</i>	\$ 611,950	\$ 646,150
	10041050	531100	EPW00	General Supplies	OFFICE & CITY FACILITY RELATED SUPPLIES	25,000	22,500
					<i>subtotal</i>	\$ 25,000	\$ 22,500
	10041050	531600	EPW00	Small Equipment	SMALL EQUIPMENT	-	-
					<i>subtotal</i>	\$ -	\$ -
					<b>City Facilities</b>	<b>770,150</b>	<b>838,650</b>
	10041050	522250	EPW03	Facility R & M	JAIL FACILITY MAINTENANCE	25,000	25,000
					<i>subtotal</i>	\$ 25,000	\$ 25,000
Jail Facility	10041050	531100	EPW03	General Supplies	JAIL FACILITY SUPPLIES	1,000	1,000
					<i>subtotal</i>	\$ 1,000	\$ 1,000
					<b>Jail Facility</b>	<b>26,000</b>	<b>26,000</b>
	10041050	522250	EPW04	Facility R & M	CITY CENTER MAINTENANCE	40,000	45,000
					<i>subtotal</i>	\$ 40,000	\$ 45,000

## FY 2019 Budget

Division/Project Title	Org	Object	Project	Title	Account Detail	FY 2018 Adopted Budget	FY 2019 Recommended Budget
City Center	10041050	523860	EPW04	Maintenance Contracts	GENERAL MAINTENANCE CONTRACTS	15,000	15,500
					ALARM EQUIPMENT/FIRE EXTINGUISHER INSPECTION	1,100	1,200
					ELEVATOR MAINTENANCE/INSPECTION	7,000	7,200
					HVAC CHILLER/COOLING TOWER MAINTENANCE/SERVICE	4,300	4,500
					JANITORIAL CONTRACT	55,000	57,000
					PARKING DECK/STREET SWEEPING	4,450	4,600
					subtotal	\$ 86,850	\$ 90,000
	10041050	531100	EPW04	General Supplies		2,500	-
					subtotal	\$ 2,500	\$ -
	10041050	531200	EPW04	Miscellaneous Utilities	CITY HALL/PARKING GARAGE (GARBAGE SERVICE)	-	-
					subtotal	\$ -	\$ -
	10041050	531210	EPW04	Water and Sewer Utilities	WATER SERVICE-CITY HALL, PARKING GARAGE, PARK	40,000	30,000
					subtotal	\$ 40,000	\$ 30,000
	10041050	531220	EPW04	Natural Gas Utilities	GAS SERVICE	1,800	1,000
					subtotal	\$ 1,800	\$ 1,000
	10041050	531230	EPW04	Electricity Utilities	ELECTRIC SERVICE-CITY HALL, PARKING GARAGE, PARK	140,000	140,000
					subtotal	\$ 140,000	\$ 140,000
City Center						311,150	306,000
Recreation and Parks Facilities	10041050	522210	EPW07	Equipment Repair & Maintenance		-	-
					subtotal	\$ -	\$ -
	10041050	522250	EPW07	Facility Repair & Maintenance	GENERAL FACILITY REPAIR/MAINTENANCE	110,000	127,700
					subtotal	\$ 110,000	\$ 127,700
	10041050	523860	EPW07	Maintenance Contracts	HVAC	45,000	47,000
					PEST CONTROL		4,324
					subtotal	\$ 45,000	\$ 51,324
	10041050	531100	EPW07	General Supplies		-	-
					subtotal	\$ -	\$ -
	10041050	531600	EPW07	Small Equipment		-	-
				subtotal	\$ -	\$ -	
10041050	542100	EPW07	Machinery & Equipment		-	-	
				subtotal	\$ -	\$ -	
Recreation and Parks Facilities Total						\$ 155,000	\$ 179,024
Environmental Education Workshop	10041051	531100	EES05	General Supplies	OFFICE & CONSERVATION RELATED SUPPLIES	3,000	4,000
					subtotal	\$ 3,000	\$ 4,000
Environmental Education Workshop						3,000	4,000

Division/Project Title	Org	Object	Project	Title	Account Detail	FY 2018 Adopted Budget	FY 2019 Recommended Budget
<i>Environmental Outreach</i>	10041051	521200	EES06	Professional Services	SCHOOL & RECYCLING PROGRAMS, CONSULTING	1,000	1,000
					<i>subtotal</i>	\$ 1,000	\$ 1,000
	10041051	521400	EES06	Board Member Fees	NATURAL RESOURCES COMMISSION	4,200	4,200
					<i>subtotal</i>	\$ 4,200	\$ 4,200
	10041051	523400	EES06	Printing	BUSINESS CARDS/INVITATIONS	100	100
					<i>subtotal</i>	\$ 100	\$ 100
	10041051	531100	EES06	General Supplies	NRC EVENTS	1,250	1,250
					LAB SUPPLIES	8,000	8,000
					OFFICE/ACTIVITY SUPPLIES	4,500	5,000
					<i>subtotal</i>	\$ 13,750	\$ 14,250
<i>Environmental Outreach</i>						19,050	19,550
						3,639,905	3,933,272

# **PERFORMANCE MEASUREMENTS**

<b>Public Works Conservation</b>						
<b>Performance Measurements</b>	<b>Actual FY 2015</b>	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>YTD (Dec. 2017) FY 2018</b>	<b>Target FY 2018</b>	<b>Target FY 2019</b>
# of Events coordinated	21	28	32	16	25	25
# of Students reached	292	1371	943	298	600	600
# of Volunteers	996	662	542	384	600	600
<b>Personnel Assigned:</b>	<b>1.0 FTE</b>	<b>1.0 FTE</b>	<b>1.0 FTE</b>		<b>1.0 FTE</b>	<b>1.0 FTE</b>
	Environmental Program Coord.	Environmental Program Coord.	Environmental Program Coord.		Environmental Program Coord.	Environmental Program Coord.

FY 2019 Budget

Public Works Engineering						
Performance Measurements	Actual FY 2015	Actual FY 2016	Actual FY 2017	YTD (Dec. 2017) FY 2018	Target FY 2018	Target FY 2019
# of Water quality samples analyzed	415	434	381	212	300	300
# of Land disturbance inspections	9,467	COMMUNITY DEVELOPMENT				
* Capital contracts include traffic, stormwater, sidewalks, infrastructure, community development, and facilities projects.						
Personnel Assigned:	24.0 FTE	24.0 FTE	21.0 FTE***	22.0 FTE	22.0 FTE	
	Director of PW	Director of PW	Director of PW	Director of PW	Director of PW	
	Deputy Director	Deputy Director	Deputy Director	Deputy Director	Deputy Director	
	Project Administrator	Project Administrator	Project Administrator	Project Administrator	Project Administrator	
			Administrative Office Coordinator	Administrative Office Coordinator	Administrative Office Coordinator	
	Admin Asst. II (2)	Admin Asst. II (2)	Admin Asst. II	Admin Asst. II	Admin Asst. II	
	Fleet Coordinator	Fleet Coordinator	Fleet Coordinator	Fleet Coordinator	Fleet Coordinator	
	Civil Engineer	Civil Engineer (2)	Civil Engineer (2)	Civil Engineer (2)	Civil Engineer (2)	
	Sr. Engineer (3)	Sr. Engineer (2)	Sr. Engineer (2)	Sr. Engineer (2)	Sr. Engineer (2)	
	Construction Mgr.	Construction Mgr.	Construction Mgr.	Construction Mgr.	Construction Mgr.	
			Assistant Construction Mgr.	Assistant Construction Mgr.	Assistant Construction Mgr.	
	Inspector (3)/ Senior Inspector	Inspector (3)/ Senior Inspector	Senior Inspector	Senior Inspector	Senior Inspector	
	Sr. Engineering Technician	Sr. Engineering Technician	Public Works Supervisor	Public Works Supervisor	Public Works Supervisor	
	Engineering Technician (7)	Engineering Technician (4)	Engineering Technician (4)	Engineering Technician (4)	Engineering Technician (4)	
		Traffic Operations Manager	Traffic Operations Manager	Traffic Operations Manager	Traffic Operations Manager	
		Traffic Signal Engineer	Traffic Signal Engineer	Traffic Signal Engineer	Traffic Signal Engineer	
		Urban Forestry Program Manager	Urban Forestry Program Manager	Urban Forestry Program Manager	Urban Forestry Program Manager	
	Senior Water Resources Analyst	Senior Water Resources Analyst	Senior Water Resources Analyst	Senior Water Resources Analyst	Senior Water Resources Analyst	

\*\*\*Three positions were reorganized into the Community Development Department in FY 2017 to improve service and availability to our permit customers (three Inspectors).



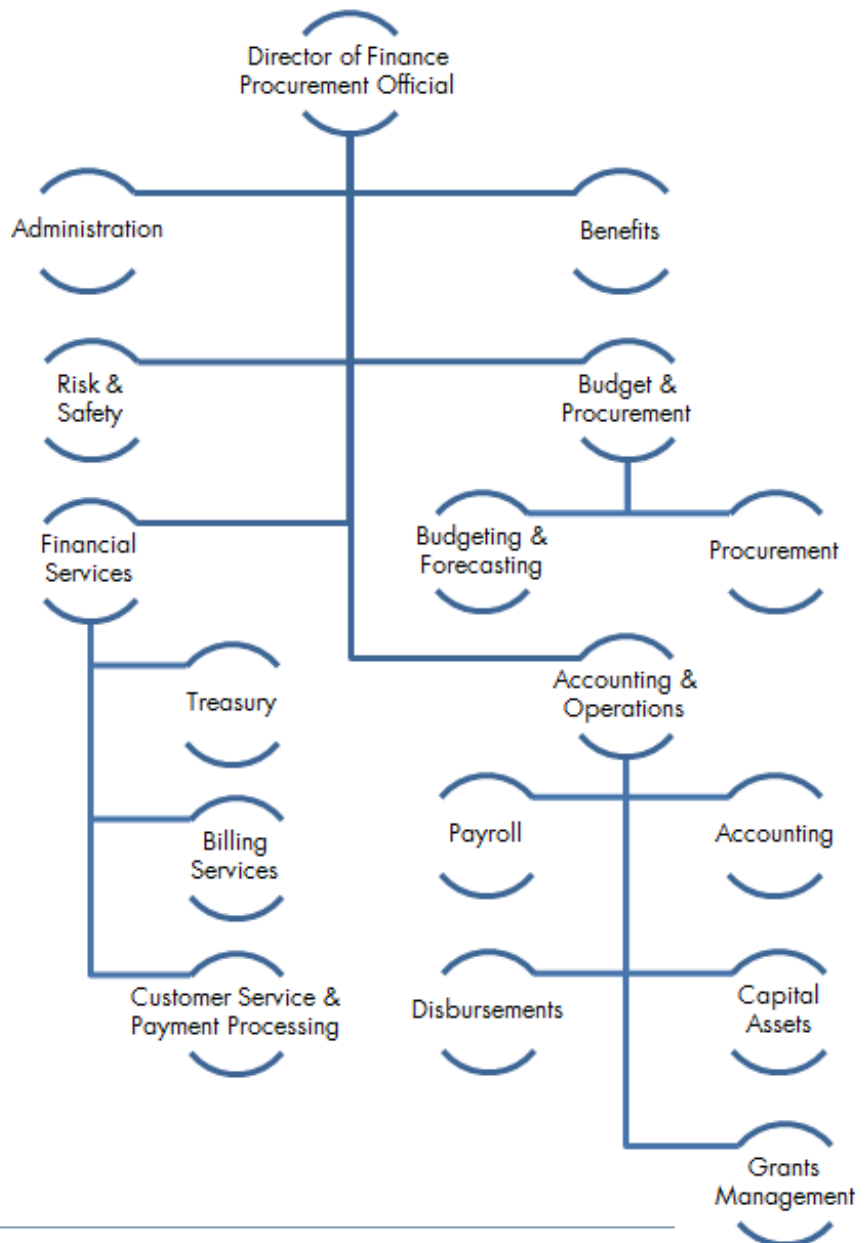
<b>Public Works</b>						
<b>Public Works Operations</b>						
<b>Performance Measurements</b>	<b>Actual FY 2015</b>	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>YTD (Dec. 2017) FY 2018</b>	<b>Target FY 2018</b>	<b>Target FY 2019</b>
Average # of days to complete sidewalk work order	4.8	3.7	3.9	3.3	3.0	3.0
Average # of days to complete pothole work order	1.0	1.0	1.0	1.0	1.0	1.0
Average # of days to complete curb and gutter work order	2.7	2.5	2.3	2.0	3.0	3.0
Average # of days to complete ROW, mowing, limb work order	1.1	1.2	1.1	1.0	1.0	1.0
Average # of days to complete sink hole work order	2.6	33.3	1.0	4.8	3.0	3.0
Average # of days to complete sign replacement/upgrade work order	1.8	2.2	1.4	1.0	2.0	2.0
Average # of days to complete signal light maintenance work order	2.0	4.4	2.9	1.7	3.0	3.0
Average # of days to complete striping work order	2.3	1.4	15.2	1.1	3.0	3.0
Average # of days to complete catch basin work order	8.8	2.0	1.6	1.5	2.0	2.0
Average # of days to complete storm drain work order	9.2	5.7	2.7	1.4	3.0	3.0
Average # of days to complete facilities work order	1.3	1.2	2.1	2.5	2.0	2.0
<b>Personnel Assigned:</b>	<b>30.0 FTE</b>	<b>30.0 FTE</b>	<b>30.0 FTE</b>	<b>29.0 FTE</b>	<b>29.0 FTE</b>	
	PW Supervisor (3)	PW Supervisor (3)	PW Supervisor (3)	PW Supervisor (3)	PW Supervisor (3)	
	PW Crew Leader (7)	PW Crew Leader (7)	PW Crew Leader (8)	PW Crew Leader (8)	PW Crew Leader (8)	
	PW Tech II (9)	PW Tech II (8)	PW Tech II (7)	PW Tech II (10)	PW Tech II (10)	
	PW Tech I (11)	PW Tech I (11)	PW Tech I (11)	PW Tech I (6)	PW Tech I (6)	
		Utility Locator	Utility Locator	Engineering Tech (2)	Engineering Tech (2)	

## Finance

THOMAS G. HARRIS  
DIRECTOR



THarris@alpharetta.ga.us



Our Community Vision is to advance Alpharetta as a signature City by:

- ✓ *Offering the highest quality of environment for our residents and businesses;*
- ✓ *Fostering strong sense of community including safety and security; and*
- ✓ *Providing a business climate that attracts the top echelon companies.*

Our Community Vision serves as the guiding principles for the planning and operation of our city government and each department structures its mission, goals, and objectives to facilitate achievement of our mission.

## Finance

*Administration, Accounting, Budgeting, Employee Benefits and Compensation, Procurement, Grants Management, Risk Management, Treasury, Internal and External Service*

### **Mission Statement**

The mission of the Finance Department is to plan, receive, monitor, safeguard, invest, account, and expend the financial resources of the City of Alpharetta in the highest legal, ethical, and professional standard practical, and to respond to the service needs of our internal and external customers in a timely, courteous and accurate manner.

### **Goals and Objectives**

- ✓ Implementation of a finance/human resources system that utilizes current technology and provides heightened data analysis functionality and increases overall staff efficiencies;
- ✓ Process and procedure documentation program – conduct a comprehensive review of team processes, procedures, and practices;
- ✓ Expansion of the financial planning process – continue the development of a comprehensive long-term capital improvement program and multi-year budgeting, forecasting, and planning in order to more accurately predict our financial position in future years, and the impact current year decisions have on the city's long-range financial position;
- ✓ Update to Financial Management Program (e.g. policy revisions); and
- ✓ Design and administer innovative and cost-effective benefit programs (e.g. Health Savings Accounts and enhanced Wellness Program) that meet the needs of today's diverse workforce and enhance the city's ability to attract, retain and reward employees.



# **5-YEAR FINANCIAL SUMMARY**

<b>CITY OF ALPHARETTA</b> <b>RECOMMENDED BUDGET FY 2019</b> <b>FINANCE DEPARTMENT</b> <b>Five-Year Financial Summary</b>					
	<b>Actual FY 2015</b>	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>Amended Budget FY 2018</b>	<b>Recommended Budget FY 2019</b>
<b>Revenue</b>	\$ -	\$ -	\$ -	\$ -	\$ -
<i>% Change</i>		0.0%	0.0%	0.0%	0.0%
<i>average-5 year percent change</i>		0.0%			
<b>Expenditures</b>	\$ 2,953,855	\$ 3,087,059	\$ 3,105,132	\$ 3,347,009	\$ 3,366,136
<i>% Change</i>		4.5%	0.6%	7.8%	0.6%
<i>average-5 year percent change</i>		3.4%			

# **DEPARTMENT BUDGET SUMMARY**

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2019  
FINANCE DEPARTMENT  
BUDGET REQUEST BY ACCOUNT**

Amended FY 2018 to FY 2019										
ACCOUNT DESCRIPTION		ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	ADOPTED BUDGET FY 2018	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2018	RECOMMENDED BUDGET FY 2019	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Revenues		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Total		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Expenditures										
(1) Personnel Services:										
	Salary	\$ 1,428,421	\$ 1,502,002	\$ 1,503,783	\$ 1,571,963	\$ -	\$ 1,571,963	\$ 1,621,322	3.1%	\$ 49,359
	Benefits	692,408	737,494	763,586	854,338	-	854,338	913,220	6.9%	58,882
	subtotal	\$ 2,120,829	\$ 2,239,496	\$ 2,267,369	\$ 2,426,301	\$ -	\$ 2,426,301	\$ 2,534,542	4.5%	\$ 108,241
Maintenance and Operations:										
(2)	Professional Fees	\$ 233,728	\$ 271,838	\$ 275,190	\$ 278,205	\$ -	\$ 278,205	\$ 288,530	3.7%	\$ 10,325
	Equipment Repair/Maint.	-	-	-	-	-	-	-	-	-
	Vehicle Repair/Maint.	417	16	-	500	-	500	500	0.0%	-
	Advertising	5,252	3,117	3,053	6,000	-	6,000	6,000	0.0%	-
(3)	Printing and Binding	23,367	22,544	24,825	25,700	-	25,700	27,300	6.2%	1,600
(3)	Employee Travel	5,803	11,062	5,766	18,530	-	18,530	17,530	-5.4%	(1,000)
(3)	Employee Training	16,164	13,417	9,734	19,165	-	19,165	16,165	-15.7%	(3,000)
(4)	Maintenance Contracts	38,512	43,737	44,586	63,870	-	63,870	73,120	14.5%	9,250
(6)	IT Professional Services	158,594	150,874	152,360	163,884	-	163,884	170,199	3.9%	6,315
	General Supplies	44,616	44,310	39,517	49,300	-	49,300	47,600	-3.4%	(1,700)
	Miscellaneous Utilities	458	-	-	-	-	-	-	-	-
	Water and Sewer Utilities	101	-	-	-	-	-	-	-	-
	Natural Gas Utilities	2,032	-	-	-	-	-	-	-	-
	Electricity Utilities	3,237	-	-	-	-	-	-	-	-
	Fuel	44	23	-	150	-	150	150	0.0%	-
	Food	-	-	-	-	-	-	-	-	-
	Small Equipment	13,451	15,394	6,751	4,500	-	4,500	4,500	0.0%	-
	IT Equipment Refresh	1,310	-	-	-	-	-	-	-	-
	Non-Recurring Expenses	-	365	-	-	-	-	-	-	-
	Employee Wellness Program	167,461	160,727	155,073	180,000	-	180,000	180,000	0.0%	-
	subtotal	\$ 714,546	\$ 737,424	\$ 716,856	\$ 809,804	\$ -	\$ 809,804	\$ 831,594	2.7%	\$ 21,790

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2019  
FINANCE DEPARTMENT  
BUDGET REQUEST BY ACCOUNT**

									<u>Amended FY 2018 to FY 2019</u>	
ACCOUNT DESCRIPTION	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	ADOPTED BUDGET FY 2018	BUDGET AMENDMENTS	AMENDED BUDGET FY 2018	RECOMMENDED BUDGET FY 2019		% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Capital/Lease/Other:										
Machinery & Equipment	\$ 8,120	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		-	\$ -
Interest on Property Tax Refund(s)	4,174	2,439	11,645	-	-	-	-		-	-
(5) Capital Lease (Principal)	101,920	104,346	106,830	109,373	-	109,373	-		-100.0%	(109,373)
Capital Lease (Interest)	4,266	3,354	2,432	1,531	-	1,531	-		-100.0%	(1,531)
<b>subtotal</b>	<b>\$ 118,480</b>	<b>\$ 110,139</b>	<b>\$ 120,907</b>	<b>\$ 110,904</b>	<b>\$ -</b>	<b>\$ 110,904</b>	<b>\$ -</b>		<b>-100.0%</b>	<b>\$ (110,904)</b>
<b>Total</b>	<b>\$ 2,953,855</b>	<b>\$ 3,087,059</b>	<b>\$ 3,105,132</b>	<b>\$ 3,347,009</b>	<b>\$ -</b>	<b>\$ 3,347,009</b>	<b>\$ 3,366,136</b>		<b>0.6%</b>	<b>\$ 19,127</b>

**Full-time Equivalent Positions**

21.5

21.5

21.5

21.5

21.5

21.5

**Notes**

- (1) Variance due primarily to wage increases associated with the 3.0% performance-based merit program scheduled for April 1, 2019 (contingent upon a mid-year review of revenue trends) and implementation of a post-employment healthcare benefit (new for FY 2019).
- (2) Variance due to increases in actuarial, asset management, and external auditing fees.
- (3) Variance based on historical and year-to-date expenditure trends.
- (4) Variance based on licensing fees associated with the Socrata CIP dashboard software solution implemented during FY 2017 and Whitebirch financial management solution implemented in FY 2018.
- (5) The capital lease for the Tyler ERP software was fully-paid in FY 2018.



# **EXPENDITURE SUMMARY BY** **DIVISION/PROJECT**

## City of Alpharetta

Budget: FY 2019

Statement: Expenditure Summary by Division/Project (Maintenance and Operations/Capital)

ACCOUNT DESCRIPTION	FY 2018 Amended Operating Budget	FY 2019 Operating Budget Request	Finance Administration		Benefits and Wellness	
			Finance Admin.	Tyler ERP Lease	Benefits and Wellness	Wellness Program
			1510	FAD00	1511	FBW00
521200 Professional Fees	\$ 278,205	\$ 288,530	\$ 102,800	\$ -	\$ 65,400	\$ 14,250
522210 Equipment Repair/Maint.	-	-	-	-	-	-
522220 Vehicle Repair/Maint.	500	500	-	-	500	-
522250 Facility Repair/Maint.	-	-	-	-	-	-
522320 Equipment Rental	-	-	-	-	-	-
523300 Advertising	6,000	6,000	-	-	-	-
523400 Printing and Binding	25,700	27,300	500	-	1,000	-
523500 Employee Travel	18,530	17,530	2,000	-	2,030	-
523700 Employee Training	19,165	16,165	4,165	-	3,000	-
523860 Maintenance Contracts	63,870	73,120	73,120	-	-	-
523900 IT Professional Services	163,884	170,199	170,199	-	-	-
531100 General Supplies/Materials	49,300	47,600	25,500	-	1,800	2,500
531270 Fuel	150	150	-	-	150	-
531600 Small Equipment	4,500	4,500	4,500	-	-	-
531700 Employee Uniforms	-	-	-	-	-	-
532400 Non-Recurring Expenses	-	-	-	-	-	-
532440 Wellness	180,000	180,000	-	-	-	180,000
542100 Machinery and Equipment	-	-	-	-	-	-
581200 Capital Lease Principal	109,373	-	-	-	-	-
581220 Capital Lease Interest	1,531	-	-	-	-	-
582301 Interest on Property Tax Refund	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 920,708</b>	<b>\$ 831,594</b>	<b>\$ 382,784</b>	<b>\$ -</b>	<b>\$ 73,880</b>	<b>\$ 196,750</b>

ACCOUNT DESCRIPTION	Accounting and Operations				Budget and Procurement		Financial Services
	Risk Management	Accounting and Operations	External Audit	CAFR Publication	Budget and Procurement	PAFR Publication	
	1555	1512	FA000	FA001	1513	FBP00	1514
Professional Fees	\$ 3,350	\$ 18,000	\$ 55,000	\$ 3,900	\$ 1,000	\$ 4,530	\$ 20,300
Equipment Repair/Maint.		-	-	-	-	-	-
Vehicle Repair/Maint.		-	-	-	-	-	-
Facility Repair/Maint.		-	-	-	-	-	-
Equipment Rental		-	-	-	-	-	-
Advertising		1,000	-	-	5,000	-	-
Printing and Binding		1,800	-	1,000	2,500	2,000	18,500
Employee Travel		5,500	-	-	5,000	-	3,000
Employee Training		4,000	-	-	3,500	-	1,500
Maintenance Contracts		-	-	-	-	-	-
IT Professional Services		-	-	-	-	-	-
General Supplies/Materials		-	-	-	300	-	17,500
Fuel		-	-	-	-	-	-
Small Equipment		-	-	-	-	-	-
Employee Uniforms		-	-	-	-	-	-
Non-Recurring Expenses		-	-	-	-	-	-
Wellness		-	-	-	-	-	-
Machinery and Equipment		-	-	-	-	-	-
Capital Lease Principal		-	-	-	-	-	-
Capital Lease Interest		-	-	-	-	-	-
Interest on Property Tax Refund	-	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 3,350</b>	<b>\$ 30,300</b>	<b>\$ 55,000</b>	<b>\$ 4,900</b>	<b>\$ 17,300</b>	<b>\$ 6,530</b>	<b>\$ 60,800</b>

# **EXPENDITURE LINE-ITEM DETAIL BY** **DIVISION/PROJECT**

## FY 2019 Budget

City of Alpharetta

Budget: FY 2019

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2018 Adopted Budget	FY 2019 Recommended Budget
FINANCE ADMINISTRATION	10015100 521200	Professional Fees	Bank Related Fees, Vantage Card Services	80,000	80,000
			Department of Homeland Security (SAVE ID)	300	300
			Investment Administration Fees (DC Benefit Plan)	15,500	15,500
			Software development and consultations	7,000	7,000
			<b>subtotal</b>	<b>\$ 102,800</b>	<b>\$ 102,800</b>
	10015100 522210	Equipment Repair & Maintenance	General Repair/Maintenance (e.g. printers)	-	-
			<b>subtotal</b>	<b>\$ -</b>	<b>\$ -</b>
	10015100 523300	Advertising	Bid/Employee Recruitment Advertising	-	-
			<b>subtotal</b>	<b>\$ -</b>	<b>\$ -</b>
	10015100 523400	Printing and Binding	Envelopes/Forms/Stock	500	500
			<b>subtotal</b>	<b>\$ 500</b>	<b>\$ 500</b>
	10015100 523500	Employee Travel	Travel Expenses	2,000	2,000
			<b>subtotal</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>
	10015100 523700	Employee Training	Professional Development	3,000	3,000
			CPA Certification	85	85
			AGA Membership	30	30
			CGFM Membership	100	100
			GGFOA Membership	50	50
			GGFOA Conference	325	325
			GFOA Membership	200	200
			NIGP Membership	100	100
			AICPA Membership	275	275
			<b>subtotal</b>	<b>\$ 4,165</b>	<b>\$ 4,165</b>
	10015100 523860	Maintenance Contracts	Coffee Service/Water Cooler	3,500	3,500
			Periscope Holdings License - NIGP Commodity Codes	250	500
			Copier Maintenance (Non-Xerox)/ Folder Maintenance	1,000	1,000
			Xerox Copier Lease (CQ9303)	4,120	4,120
			Xerox Copier Maintenance Plan	7,500	7,500
			OpenGov Financial Transparency Software	8,500	8,500
			E-Bid Systems	9,500	9,500
			Records Storage	4,500	4,500
			DocuSign	5,000	5,000
			Socrata - CIP Dashboard	20,000	24,000
			Whiteburch Software Licenses	-	5,000
			<b>subtotal</b>	<b>\$ 63,870</b>	<b>\$ 73,120</b>

FY 2019 Budget

City of Alpharetta

Budget: FY 2019

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2018 Adopted Budget	FY 2019 Recommended Budget
	10015100 523900	IT Professional Services			
			Texting Service Global Text Messages -7CBilled	12	-
			Solarwinds Software Renewal	542	588
			WAP Maintenance - Aerohive	89	304
			Amazon Web Services	39	39
			Developer License for MDM	15	15
			City Circuit Connection to Internet - AT&T	919	922
			AT&T ASE	1,918	2,648
			City Circuit Connection to Internet - Charter	163	164
			Load Balancer - Citrix	59	74
			Data Center's Uninterruptible Power System	296	539
			Citywide Microsoft Licensing	8,464	1,079
			Drone to GIS Conversion	-	147
			GIS Mobile Field Mapping & Data Collection	2,537	2,525
			Non-Xerox Printer Repair	355	368
			Filemaker Software Maintenance & Support	279	278
			Data Center Fire Suppression System	59	59
			Project Event Capture - ESRI	148	147
			Network Vulnerability Scanner	2,463	1,471
			Asset Management - LanSweeper	99	98
			ERPM Red Identity	-	466
			Manage Engine	-	1,226
			Security Awareness Training	-	441
			Microsoft User Based Training	-	441
			External Monitoring Service for Email - MXToolbox	19	-
			Technical Support for CISCO Network	739	858
			Conversion of LIDAR Data to ArcGIS	81	78
			GPO Change Management - NetIQ	44	-
			Firewall - Palo Alto - Veristor	1,117	1,241
			ClientVPN - Palo Alto - Veristor	280	284
			SQL Monitoring Tool	246	245
			SharePoint Migration	739	-
			Wiring Services	493	490
			Physical Security	-	294
			Consulting Services	-	1,177
			Technical Support for Vmware Environment	715	-
			City Enterprise Data Management	985	981
			Citywide Virtual Infrastructure - Veristor	1,478	2,247
			Maintenance Extension	1,428	2,035
			City Virus, Adware, Spyware & Threat Protection	2,660	2,599
			City Circuit Connection to Internet - Zayo	1,281	1,275
			ADSelfService	-	490
			Directory Analysis	1,133	-

FY 2019 Budget

City of Alpharetta

Budget: FY 2019

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2018 Adopted Budget	FY 2019 Recommended Budget
			Cellular Phone Service	-	360
			iPhone Cell Service	4,368	3,744
			iPad Cellular Service	384	384
			Data Cards	456	456
			Mobile Data Management	572	515
			Line and Circuit Service	3,988	3,988
			GLS Monitoring and Support	6,277	5,008
			CISCO SMARTnet Telephony and Phone App Licenses	3,693	3,693
			Cisco phone infrastructure support	369	369
			Long Distance	674	-
			Netmotion <i>Mobility XE</i> Software Renewal	174	174
			Tyler Maintenance / Tyler Disaster Recovery	97,760	104,640
			Aquarius - Finance Document Mgmt	-	3,000
			Adobe Products	-	2,260
			Fleet Management Collective Data	7,725	7,725
			Visio Licenses	50	50
			AudioTel Software - Check Posting	3,000	3,000
			IBM AS400 iSeries Maintenance	2,500	2,500
			<b>subtotal</b>	<b>\$ 163,884</b>	<b>\$ 170,199</b>

## FY 2019 Budget

## City of Alpharetta

Budget: FY 2019

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2018 Adopted Budget	FY 2019 Recommended Budget
	10015100 531100	General Supplies & Material	Wall Street Journal Subscriptions	450	450
			Lunch Meetings/Citywide Training	300	300
			AJC Newspaper	200	200
			Atlanta Business Chronicle	100	100
			Business Week	70	70
			Pitney Bowes - Mailing Supplies	300	300
			Postage Allocation	7,000	7,000
			General Office Supplies	15,580	15,580
			UPS & Fed Ex	1,500	1,500
			<b>subtotal</b>	<b>\$ 25,500</b>	<b>\$ 25,500</b>
	10015100 531600	Small Equipment	Misc. Small Equipment	4,500	4,500
			<b>subtotal</b>	<b>\$ 4,500</b>	<b>\$ 4,500</b>
	10015100 532400	Non-Recurring		-	-
			<b>subtotal</b>	<b>\$ -</b>	<b>\$ -</b>
			<b>Administration Total</b>	<b>\$ 367,219</b>	<b>\$ 382,784</b>
<b>TYLER ERP LEASE</b>	10015101 581200 FAD00	Capital Lease Principal	Tyler ERP Solution	109,373	-
			<b>subtotal</b>	<b>\$ 109,373</b>	<b>\$ -</b>
	10015101 582200 FAD00	Capital Lease Interest	Tyler ERP Solution	1,531	-
			<b>subtotal</b>	<b>\$ 1,531</b>	<b>\$ -</b>
			<b>Administration (Tyler ERP Lease) Total</b>	<b>\$ 110,904</b>	<b>\$ -</b>
<b>BENEFITS AND WELLNESS</b>	10015110 521200	Professional Fees	TALX -Unemployment Services	400	400
			Morris, Manning & Martin/Weeks Pension Advisory Fees	10,000	10,000
			Retirement Actuarial Services	10,000	12,000
			United States Treasury VCP Compliance Fee	5,000	2,500
			Cutwater Asset Mgmt	7,500	10,500
			Morgan Stanley Investment Advisor Fees	30,000	30,000
			<b>subtotal</b>	<b>\$ 62,900</b>	<b>\$ 65,400</b>
	10015110 522220	Vehicle Repair & Maintenance	Vehicle Maintenance - Standard	500	500
			<b>subtotal</b>	<b>\$ 500</b>	<b>\$ 500</b>
	10015110 523400	Printing and Binding	Envelopes/Forms/Stock/Raffle Tickets	1,000	1,000
			<b>subtotal</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>
	10015110 523500	Employee Travel	Travel Expenses	2,000	2,000
			Local Mileage	30	30
			<b>subtotal</b>	<b>\$ 2,030</b>	<b>\$ 2,030</b>



FY 2019 Budget

City of Alpharetta

Budget: FY 2019

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2018 Adopted Budget	FY 2019 Recommended Budget
	10015110 523700	Employee Training	Professional Development	2,000	2,000
			Association Membership Fees	1,000	1,000
			<b>subtotal</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>
	10015110 531100	General Supplies & Material	Postage	200	200
			General Supplies	300	1,000
			Publications & Subscriptions	100	100
			Pension Board Meetings Food	500	500
			Retirement Gifts	2,500	-
			<b>subtotal</b>	<b>\$ 3,600</b>	<b>\$ 1,800</b>
	10015110 531270	Fuel	Finance Vehicle Fuel	150	150
			<b>subtotal</b>	<b>\$ 150</b>	<b>\$ 150</b>
			<b>Benefits and Wellness Total</b>	<b>\$ 73,180</b>	<b>\$ 73,880</b>
WELLNESS	10015110 521200 FBW00	Professional Fees	EAP Services	14,250	14,250
			<b>subtotal</b>	<b>\$ 14,250</b>	<b>\$ 14,250</b>
	10015110 531100 FBW00	General Supplies	Flu Shots	500	500
			Various Vendors - Lunch & Learn	1,000	1,000
			Wellness Screening	1,000	1,000
			<b>subtotal</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>
	10015110 532440 FBW00	Employee Wellness Program	Health Screening	5,000	5,000
			CHN Wellness Initiatives + (Spouses)	175,000	175,000
			<b>subtotal</b>	<b>\$ 180,000</b>	<b>\$ 180,000</b>
			<b>Benefits and Wellness (Wellness Program) Total</b>	<b>\$ 196,750</b>	<b>\$ 196,750</b>
RISK MANAGEMENT	10015550 521200	Professional Fees	Drug Tests/HEP Vaccines	1,000	1,000
			Fitness for Duty Exams	1,000	1,000
			North Fulton After Hours Drug Screens	600	600
			Safety, Signage, DFWP, DDC 6 Training	750	750
			<b>subtotal</b>	<b>\$ 3,350</b>	<b>\$ 3,350</b>
			<b>Risk Management Total</b>	<b>\$ 3,350</b>	<b>\$ 3,350</b>
ACCOUNTING AND OPERATIONS	10015120 521200	Professional Fees	Arbitrage Calculations	3,000	3,000
			Auction Fees	12,000	12,000
			Temporary Staff		3,000
			<b>subtotal</b>	<b>\$ 15,000</b>	<b>\$ 18,000</b>
	10015120 523300	Advertising	Advertising for Auction	1,000	1,000
			<b>subtotal</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>

FY 2019 Budget

City of Alpharetta

Budget: FY 2019

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2018 Adopted Budget	FY 2019 Recommended Budget
	10015120 523400	Printing and Binding	Check Stock - Checks & Deposit Slips	800	1,000
			Data Flow - 1099 Forms & Envelopes	200	400
			Data Flow - W-2 Forms & Envelopes	200	400
			<b>subtotal</b>	<b>\$ 1,200</b>	<b>\$ 1,800</b>
	10015120 523500	Employee Travel	Accounting Travel Expenses	2,500	2,500
			Munis Conference	3,000	3,000
			<b>subtotal</b>	<b>\$ 5,500</b>	<b>\$ 5,500</b>
	10015120 523700	Employee Training	Training and Professional Development	6,000	4,000
			<b>subtotal</b>	<b>\$ 6,000</b>	<b>\$ 4,000</b>
	10015120 542100	Machinery and Equipment	Software Applications/Upgrades/Programming		
			<b>subtotal</b>	<b>\$ -</b>	<b>\$ -</b>
			<b>Accounting and Operations Total</b>	<b>\$ 28,700</b>	<b>\$ 30,300</b>
EXTERNAL AUDIT	10015120 521200 FA000	Professional Fees	Mauldin & Jenkins	50,000	55,000
			<b>subtotal</b>	<b>\$ 50,000</b>	<b>\$ 55,000</b>
			<b>Accounting and Operations (External Audit) Total</b>	<b>\$ 50,000</b>	<b>\$ 55,000</b>
CAFR PUBLICATION	10015120 521200 FA001	Professional Fees	Application Fee for GFOA	600	600
			Graphic Design for CAFR	3,300	3,300
			<b>subtotal</b>	<b>\$ 3,900</b>	<b>\$ 3,900</b>
	10015120 523400 FA001	Printing and Binding	Printing of Cover, Tabs & Document	1,000	1,000
			<b>subtotal</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>
	10015120 531100 FA001	General Supplies	Mailing of Documents	-	-
			<b>subtotal</b>	<b>\$ -</b>	<b>\$ -</b>
			<b>Accounting and Operations (CAFR) Total</b>	<b>\$ 4,900</b>	<b>\$ 4,900</b>
BUDGET AND PROCUREMENT	10015130 521200	Professional Fees	GFOA Distinguished Budget Award	425	550
			Excellence Award for Purchasing	450	450
			<b>subtotal</b>	<b>\$ 875</b>	<b>\$ 1,000</b>
	10015130 523300	Advertising	Advertising Annual Budget Adoption & Mileage Rate	4,000	4,000
			Mid-Year Budget Adoption Advertising	500	500
			Legal Advertisements	500	500
			<b>subtotal</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>
	10015130 523400	Printing and Binding	Annual Operating Budget & Capital Budget	1,500	2,500
			<b>subtotal</b>	<b>\$ 1,500</b>	<b>\$ 2,500</b>

FY 2019 Budget

City of Alpharetta

Budget: FY 2019

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2018 Adopted Budget	FY 2019 Recommended Budget
	10015130 523500	Employee Travel	Budget Dept. Travel	2,000	1,000
			GFOA Budget Seminar Travel Expenses	1,500	1,500
			Munis Conference	2,500	2,500
			<b>subtotal</b>	<b>\$ 6,000</b>	<b>\$ 5,000</b>
	10015130 523700	Employee Training	Training and Professional Development	4,500	3,500
			<b>subtotal</b>	<b>\$ 4,500</b>	<b>\$ 3,500</b>
	10015130 531100	General Supplies	General Office Supplies	200	300
			<b>subtotal</b>	<b>\$ 200</b>	<b>\$ 300</b>
	10015130 531600	Small Equipment	Budget Fridge		
			<b>subtotal</b>	<b>\$ -</b>	<b>\$ -</b>
			<b>Budget and Purchasing Total</b>	<b>\$ 18,075</b>	<b>\$ 17,300</b>
PAFR PUBLICATION	10015130 521200 FBP00	Professional Fees	Application Fee for GFOA	225	225
			Digital Publication Services	105	105
			Graphic Design for PAFR	3,000	3,200
			Photography Services	1,500	1,000
			<b>subtotal</b>	<b>\$ 4,830</b>	<b>\$ 4,530</b>
	10015130 523400 FBP00	Printing and Binding	Printing of PAFR Copies	2,000	2,000
			<b>subtotal</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>
	10015130 531100 FBP00	General Supplies	Postage	-	-
			<b>subtotal</b>	<b>\$ -</b>	<b>\$ -</b>
			<b>Budget and Purchasing (PAFR) Total</b>	<b>\$ 6,830</b>	<b>\$ 6,530</b>
FINANCIAL SERVICES	10015140 521200	Professional Fees	FIFA's Fulton County	1,500	1,500
			Graphic Design of Tax Brochure	700	700
			Temporary Position Services	16,000	16,000
			Online Payment Service Fees - PayPal	750	750
			Post Office Box Rental	150	150
			Collection Fees - Penn Credit	1,200	1,200
			<b>subtotal</b>	<b>\$ 20,300</b>	<b>\$ 20,300</b>
	10015140 523300	Advertising		-	-
			<b>subtotal</b>	<b>\$ -</b>	<b>\$ -</b>
	10015140 523400	Printing and Binding	Data Media - Tax, False Alarms	15,500	15,500
			Printing of Tax Brochure	2,500	2,500
			Tyler Tech - Forms Business Licenses	500	500
			<b>subtotal</b>	<b>\$ 18,500</b>	<b>\$ 18,500</b>

FY 2019 Budget

City of Alpharetta

Budget: FY 2019

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2018 Adopted Budget	FY 2019 Recommended Budget
	10015140 523500	Employee Travel	Travel Expenses	1,500	1,500
			Munis Conference	1,500	1,500
			<b>subtotal</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>
	10015140 523700	Employee Training	Training and Professional Development	1,500	1,500
			<b>subtotal</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>
	10015140 531100	General Supplies	Associations/Memberships/Subscriptions	250	250
			Educational Materials	250	250
			Data Media - Postage for Tax, False Alarm & Bus License	17,000	17,000
			<b>subtotal</b>	<b>\$ 17,500</b>	<b>\$ 17,500</b>
	10015140 531600	Small Equipment		-	-
			<b>subtotal</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Financial Services Total</b>				<b>\$ 60,800</b>	<b>\$ 60,800</b>
<b>Finance Department Total</b>				<b>\$ 920,708</b>	<b>\$ 831,594</b>

# **PERFORMANCE MEASUREMENTS**

<b>Finance Admin Performance Measurements</b>	<b>Actual FY 2015</b>	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>Target FY 2018</b>	<b>Target FY 2019</b>
# of New GAAP/GASB financial requirements implemented	2	4	2	3	4
Bond rating maintained or upgraded	Maintain Aaa - AAA	Maintain Aaa - AAA	Maintain Aaa - AAA	Maintain Aaa - AAA	Maintain Aaa - AAA
Cash management program maximizing interest returns (all funds)	\$80,767	\$213,747	\$567,874	\$500,000	\$250,000
<b>Personnel Assigned:</b>	<b>Finance Admin 2.0 FTE</b>	<b>Finance Admin 2.0 FTE</b>	<b>Finance Admin 2.0 FTE</b>	<b>Finance Admin 2.0 FTE</b>	<b>Finance Admin 2.0 FTE</b>
	Director of Finance Office Manager	Director of Finance Office Manager	Director of Finance Office Manager	Director of Finance Office Manager	Director of Finance Office Manager
	<b>Risk Mgmt. 1.0 FTE</b>	<b>Risk Mgmt. 1.0 FTE</b>	<b>Risk Mgmt. 1.0 FTE</b>	<b>Risk Mgmt. 1.0 FTE</b>	<b>Risk Mgmt. 1.0 FTE</b>
	Safety/Risk Administrator	Safety/Risk Administrator	Safety/Risk Administrator	Safety/Risk Administrator	Safety/Risk Administrator

FY 2019 Budget

Accounting, Budget, Procurement Performance Measurements	Actual FY 2015	Actual FY 2016	Actual FY 2017	Target FY 2018	Target FY 2019
Audited CAFR to be published within 180 days of fiscal year end	12/15/2015	12/22/2016	11/1/2017	11/1/2017	11/1/2018
GFOA Certificate of Achievement for Excellence in Financial Reporting	Yes	Yes	Yes	Yes	Yes
GFOA Outstanding Achievement in Popular Annual Financial Reporting	Yes	Yes	Yes	Yes	Yes
GFOA Distinguished Budget Award	Yes	Yes	Yes	Yes	Yes
Percentage of General Fund departments within appropriated budget*	91%	91%	100%	100%	100%
% of Budgeted employees participating in direct deposit	97%	98%	98%	98%	98%
Average # of vendor responses to Bids/Requests for Proposals	4	5	6	6	6
	<b>Accounting Services 7.5 FTE</b>	<b>Accounting Services 7.5 FTE</b>	<b>Accounting Services 7.5 FTE</b>	<b>Accounting Services 7.5 FTE</b>	<b>Accounting Services 7.5 FTE</b>
	Accounting & Op. Mgr.	Accounting & Op. Mgr.	Accounting & Op. Mgr.	Accounting & Op. Mgr.	Accounting & Op. Mgr.
	Chief Accountant	Chief Accountant	Chief Accountant	Chief Accountant	Chief Accountant
	Accountant (3.5)	Accountant (3.5)	Accountant (3.5)	Accountant (3.5)	Accountant (3.5)
	Payroll Coordinator	Payroll Coordinator	Payroll Coordinator	Payroll Coordinator	Payroll Coordinator
	Accounts Payable Technician	Accounts Payable Technician	Accounts Payable Technician	Accounts Payable Technician	Accounts Payable Technician
	<b>Budget/Procurement 4 FTE</b>	<b>Budget/Procurement 4 FTE</b>	<b>Budget/Procurement 4 FTE</b>	<b>Budget/Procurement 4 FTE</b>	<b>Budget/Procurement 4 FTE</b>
	Budget & Procurement Mgr.	Budget & Procurement Mgr.	Budget & Procurement Mgr.	Budget & Procurement Mgr.	Budget & Procurement Mgr.
	Sr. Budget & Procurement Analyst (3)	Sr. Budget & Procurement Analyst (3)	Sr. Budget & Procurement Analyst (3)	Sr. Budget & Procurement Analyst (3)	Sr. Budget & Procurement Analyst (3)
<b>Total Personnel Assigned Internal Services:</b>	<b>11.5 FTE</b>	<b>11.5 FTE</b>	<b>11.5 FTE</b>	<b>11.5 FTE</b>	<b>11.5 FTE</b>

\* Legal Services is the only department that has gone over its appropriations. Legal services represents professional services expenses to a private legal firm.

<b>Financial Services Performance Measurements</b>	<b>Actual FY 2015</b>	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>Target FY 2018</b>	<b>Target FY 2019</b>
% of bills generated on time	99%	99%	99%	99%	99%
% of bills collected on time	95%	95%	95%	95%	95%
# of Real estate tax bills generated	19,292	19,407	19,673	19,673	19,700
# of Personal property tax bills	2,829	2,989	2,989	2,989	3,025
# of Liens processed	124	116	150	150	150
# of Sanitation customers	15,042	15,345	15,135	15,135	15,200
% of Delinquent sanitation Accts	<10%	<10%	<10%	<10%	<10%
<b>Personnel Assigned:</b>	<b>5.0 FTE</b>	<b>5.0 FTE</b>	<b>5.0 FTE</b>	<b>5.0 FTE</b>	<b>5.0 FTE</b>
	Treasury Services Manager	Treasury Services Manager	Treasury Services Manager	Treasury Services Manager	Treasury Services Manager
	Billing Coordinator	Billing Coordinator	Billing Coordinator	Billing Coordinator	Billing Coordinator
	Customer Account Coordinator				
	Cash Management Officer	Cash Management Coordinator	Cash Management Coordinator	Cash Management Coordinator	Cash Management Coordinator
		Billing/Collections Representative	Billing/Collections Representative	Billing/Collections Representative	Billing/Collections Representative
	Customer Account Representative	Customer Account Representative	Customer Account Representative	Customer Account Representative	Customer Account Representative



<b>Benefits &amp; Compensation Performance Measurements</b>	<b>Actual FY 2015</b>	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>Target FY 2018</b>	<b>Target FY 2019</b>
% of Employees enrolled in group insurance	90%	90%	90%	91%	91%
% of Employees enrolled in deferred compensation	78%	80%	80%	81%	82%
<b>Personnel Assigned:</b>	<b>2.0 FTE</b>	<b>2.0 FTE</b>	<b>2.0 FTE</b>	<b>2.0 FTE</b>	<b>2.0 FTE</b>
	Benefits Manager	Benefits Manager	Benefits Manager	Benefits Manager	Benefits Manager
	Benefits Coordinator	Benefits Coordinator	Benefits Coordinator	Benefits Coordinator	Benefits Coordinator

## Public Safety

JOHN ROBISON  
DIRECTOR



JRobison@alpharetta.ga.us



Our Community Vision is to advance Alpharetta as a signature City by:

- ✓ *Offering the highest quality of environment for our residents and businesses;*
- ✓ *Fostering strong sense of community including safety and security; and*
- ✓ *Providing a business climate that attracts the top echelon companies.*

Our Community Vision serves as the guiding principles for the planning and operation of our city government and each department structures its mission, goals, and objectives to facilitate achievement of our mission.

## Public Safety

*Administration, Police, Fire, and Emergency 911*

### **Mission Statement**

*Public Safety:* Expand joint efforts between Police and Fire, particularly in the area of training, emergency management, and community outreach.

*Police Services* The Alpharetta Police Department is dedicated to working in partnership with our community to reduce crime, alleviate fear, and enhance the quality of life for all citizens.

*Fire and Emergency Services* Our mission is to provide fire and emergency services that enhances the quality of life of the Alpharetta community by engaging in partnerships that emphasizes an environment of service.

### **Goals and Objectives**

#### ***Police Services***

- ✓ Crime Prevention – Partner with the community through the Alpharetta Community of Excellence (ACE) program, Crime-Free Multifamily Housing, and Business Watch programs, building partnerships and mitigating problems through education and enforcement;
- ✓ Uniform Patrol - Increase visible presence in the community with an emphasis on residential neighborhoods and business areas;
- ✓ Criminal Investigation - Maintain a case clearance rate above national averages through strong local investigative efforts and appropriate partnerships with other federal, state and local law enforcement agencies; and
- ✓ Traffic Safety - Identify and address traffic concerns through engineering, education, and enforcement. Build the effectiveness of specialty teams including DUI enforcement, bicycle and commercial vehicle inspection.



### ***Fire Services***

- ✓ Maintain a minimum on-duty staffing level of not less than 25 Firefighter/EMT or Paramedics at all times;
- ✓ Assure all firefighters are certified at the National Professional Qualifications Firefighter II Level;
- ✓ Maintain a minimum of 240 hours of annual training and career development for each career firefighter;
- ✓ Place the first fire apparatus on the scene of an emergency within five minutes of dispatch at least 90% of the time;
- ✓ Place a minimum of 15 firefighters on the scene of a structure fire within seven minutes of dispatch at least 90% of the time;
- ✓ Place an advance life support paramedic on the scene of a medical emergency within five minutes of dispatch at least 90% of the time;
- ✓ Present programs of fire safety education to 80% of all preschool children and 95% of all first and fourth grade students who reside within the City; and
- ✓ Conduct a fire safety inspection and/or design a pre-fire plan for every non-residential occupancy annually.



# **5-YEAR FINANCIAL SUMMARY**

<b>CITY OF ALPHARETTA</b> <b>RECOMMENDED BUDGET FY 2019</b> <b>PUBLIC SAFETY DEPARTMENT</b> <b>Five-Year Financial Summary</b>					
	<b>Actual FY 2015</b>	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>Amended Budget FY 2018</b>	<b>Recommended Budget FY 2019</b>
<b>Revenue</b>	\$ 3,845,797	\$ 3,387,302	\$ 3,462,364	\$ 3,404,500	\$ 3,220,250
<i>% Change</i>		-11.9%	2.2%	-1.7%	-5.4%
<i>average 5 year percent change</i>		-4.2%			
<b>Expenditure</b>	\$ 24,212,086	\$ 24,672,611	\$ 25,001,343	\$ 27,260,508	\$ 28,419,771
<i>% Change</i>		1.9%	1.3%	9.0%	4.3%
<i>average 5 year percent change</i>		4.1%			

# **DEPARTMENT BUDGET SUMMARY**

**CITY OF ALPHARETTA**  
**RECOMMENDED BUDGET FY 2019**  
**PUBLIC SAFETY DEPARTMENT**  
**BUDGET REQUEST BY ACCOUNT**

								Amended FY 2018 to FY 2019	
ACCOUNT DESCRIPTION	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	ADOPTED BUDGET FY 2018	BUDGET AMEND-MENTS	AMENDED BUDGET FY 2018	RECOMMENDED BUDGET FY 2019	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Revenue (1)									
Licenses & Permits:									
Alcoholic Beverage Permits	\$ 566,159	\$ 582,812	\$ 618,767	\$ 650,000	-	\$ 650,000	\$ 670,000	3.1%	\$ 20,000
Other Permits	1,200	800	950	500	-	500	750	50.0%	250
Fire Permits	20,592	26,043	30,245	15,000	-	15,000	25,000	66.7%	10,000
Penalties/Interest (Permits)	-	2,900	1,400	500	-	500	1,000	100.0%	500
Intergovernmental:									
City of Milton (Public Safety)	60,000	60,000	60,000	60,000	-	60,000	60,000	0.0%	-
Charges for Services									
Public Safety Reports	26,376	26,268	29,543	25,000	-	25,000	25,000	0.0%	-
Public Safety Services	217,865	213,580	211,103	210,000	-	210,000	210,000	0.0%	-
Dangerous Driving Course	-	-	2,930	6,000	-	6,000	6,000	0.0%	-
False Alarm Fees	43,601	44,346	48,098	35,000	-	35,000	40,000	14.3%	5,000
False Alarm Registration	13,498	9,417	7,700	10,000	-	10,000	7,500	-25.0%	(2,500)
Penalties/Int. (False Alarms)	386	3,826	2,894	1,000	-	1,000	2,500	150.0%	1,500
Fire Building Plan Review	78,776	170,450	147,619	140,000	-	140,000	140,000	0.0%	-
Fire Inspection Fees	2,050	3,325	3,525	2,000	-	2,000	2,000	0.0%	-
Fines & Forfeitures:									
Municipal Court Fines	2,418,607	2,198,202	2,225,129	2,200,000	-	2,200,000	1,975,000	-10.2%	(225,000)
Red Light Camera Citations	348,858	7,080	-	-	-	-	-	-	-
School Bus Camera Citations	-	-	18,120	7,000	-	7,000	10,000	42.9%	3,000
Sale of Confiscated Assets	3,604	1,037	925	250	-	250	500	100.0%	250
Contributions from Private Sources:									
Donations/Private Sources	2,579	952	3,555	-	2,250	2,250	-	-100.0%	(2,250)
Other:									
Miscellaneous Revenue	-	1,780	1,696	-	-	-	-	-	-
Reimb. Extra Job (vehicle)	41,645	34,483	48,165	40,000	-	40,000	45,000	12.5%	5,000
Total	\$ 3,845,797	\$ 3,387,302	\$ 3,462,364	\$ 3,402,250	\$ 2,250	\$ 3,404,500	\$ 3,220,250	-5.4%	\$ (184,250)



**CITY OF ALPHARETTA**  
**RECOMMENDED BUDGET FY 2019**  
**PUBLIC SAFETY DEPARTMENT**  
**BUDGET REQUEST BY ACCOUNT**

								<i>Amended FY 2018 to FY 2019</i>	
ACCOUNT DESCRIPTION	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	ADOPTED BUDGET FY 2018	BUDGET AMENDMENTS	AMENDED BUDGET FY 2018	RECOMMENDED BUDGET FY 2019	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
<b>Expenditures</b>									
Personnel Services: (2)									
Salaries	\$ 13,761,512	\$ 14,177,726	\$ 14,046,360	\$ 14,911,949	\$ -	\$ 14,911,949	\$ 15,454,620	3.6%	\$ 542,671
Benefits	6,936,216	7,369,728	7,570,874	8,460,002	-	8,460,002	8,985,184	6.2%	525,182
<b>subtotal</b>	<b>\$ 20,697,727</b>	<b>\$ 21,547,454</b>	<b>\$ 21,617,234</b>	<b>\$ 23,371,951</b>	<b>\$ -</b>	<b>\$ 23,371,951</b>	<b>\$ 24,439,804</b>	<b>4.6%</b>	<b>\$ 1,067,853</b>
Maintenance and Operations:									
(3) Professional Services	\$ 267,775	\$ 251,627	\$ 219,430	\$ 279,032	\$ -	\$ 279,032	\$ 258,832	-7.2%	\$ (20,200)
Equipment Repair/Maint.	57,204	42,902	72,760	63,750	-	63,750	63,750	0.0%	-
Vehicle Repair/Maint.	460,059	386,953	385,013	420,000	-	420,000	420,000	0.0%	-
Grounds Repair/Maint.	-	-	-	-	-	-	-	-	-
Facility Repair/Maint.	24,896	38,280	37,958	40,000	-	40,000	40,000	0.0%	-
Equipment Rental	1,057	2,309	-	3,500	-	3,500	3,000	-14.3%	(500)
Advertising	-	322	2,224	650	-	650	400	-38.5%	(250)
Printing and Binding	1,103	3,982	4,417	4,750	-	4,750	4,750	0.0%	-
(4) Employee Travel	84,212	116,285	103,299	110,750	-	110,750	130,500	17.8%	19,750
(4) Employee Training	89,271	103,419	121,710	124,100	-	124,100	114,600	-7.7%	(9,500)
(5) Maintenance Contracts	579,345	244,950	293,924	452,070	-	452,070	477,332	5.6%	25,262
(7) IT Professional Services	493,165	537,412	551,245	621,736	17,000	638,736	610,615	-4.4%	(28,121)
(6) General Supplies	272,499	252,921	247,884	276,600	18,376	294,976	315,400	6.9%	20,424
(5) Miscellaneous Utilities	11,788	12,091	12,192	13,000	-	13,000	14,600	12.3%	1,600
(5) Water and Sewer Utilities	14,286	15,440	15,910	16,000	-	16,000	21,000	31.3%	5,000
(5) Natural Gas Utilities	22,789	18,316	17,586	21,500	-	21,500	23,000	7.0%	1,500
(5) Electricity Utilities	133,407	133,107	125,390	145,000	(3,000)	142,000	160,000	12.7%	18,000
Fuel	417,726	304,980	304,871	350,000	(17,626)	332,374	335,000	0.8%	2,626
(10) Small Equipment	70,074	81,372	109,370	96,000	8,500	104,500	132,138	26.4%	27,638
IT Equipment Refresh	-	-	-	-	-	-	-	-	-
(8) Employee Uniforms	206,083	188,875	193,291	241,200	-	241,200	226,500	-6.1%	(14,700)
(9) Non-Recurring Expenses	4,252	29,244	14,900	8,000	(1,000)	7,000	-	-100.0%	(7,000)
<b>subtotal</b>	<b>\$ 3,210,992</b>	<b>\$ 2,764,789</b>	<b>\$ 2,833,373</b>	<b>\$ 3,287,638</b>	<b>\$ 22,250</b>	<b>\$ 3,309,888</b>	<b>\$ 3,351,417</b>	<b>1.3%</b>	<b>\$ 41,529</b>

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2019  
PUBLIC SAFETY DEPARTMENT  
BUDGET REQUEST BY ACCOUNT**

								<i>Amended FY 2018 to FY 2019</i>	
ACCOUNT DESCRIPTION	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	ADOPTED BUDGET FY 2018	BUDGET AMENDMENTS	AMENDED BUDGET FY 2018	RECOMMENDED BUDGET FY 2019	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Capital/Lease:									
Machinery & Equipment	\$ 7,440	\$ -	\$ 27,765	\$ -	\$ -	\$ -	\$ -	-	\$ -
Workers Comp. Claims	-	4,620	-	-	-	-	-	-	-
(10) Capital Lease Principal	277,460	338,844	489,795	498,773	-	498,773	548,438	10.0%	49,665
(10) Capital Lease Interest	18,467	16,903	33,176	79,896	-	79,896	80,112	0.3%	216
<b>subtotal</b>	<b>\$ 303,366</b>	<b>\$ 360,367</b>	<b>\$ 550,736</b>	<b>\$ 578,669</b>	<b>\$ -</b>	<b>\$ 578,669</b>	<b>\$ 628,550</b>	<b>8.6%</b>	<b>\$ 49,881</b>
<b>Total</b>	<b>\$ 24,212,086</b>	<b>\$ 24,672,611</b>	<b>\$ 25,001,343</b>	<b>\$ 27,238,258</b>	<b>\$ 22,250</b>	<b>\$ 27,260,508</b>	<b>\$ 28,419,771</b>	<b>4.3%</b>	<b>\$ 1,159,263</b>
<b>Full-time Equivalent Positions (9)</b>	<b>217.5</b>	<b>218.5</b>	<b>219.0</b>	<b>221.0</b>		<b>221.0</b>	<b>221.0</b>		

**Notes:**

- (1) Variance is primarily due to a reduction in court fine revenue based on year-to-date citation and collection activity.
- (2) Variance due primarily to: wage increases associated with the 3% performance-based merit program scheduled for April 1, 2019 (contingent upon a mid-year review of revenue trends); increases in overtime expense; and implementation of a post-employment healthcare benefit (new for FY 2019).
- (3) Variance based on historical and year-to-date expenditure trends for GBI fingerprint checks.
- (4) Variance based on historical and year-to-date expenditure trends as well as a forecast of training and certification needs.
- (5) Variance based primarily on additional janitorial and utility costs for the expanded Public Safety Headquarters coupled with software licensing fees associated with the TimeKeeping software installed during FY 2018.
- (6) Variance based primarily on an increase in estimated spending on ammunition.
- (7) Variance due primarily to a streamlining of software services and software/hardware maintenance services citywide as well as reduced costs for Microsoft licensing.
- (8) Variance based on staff forecast of uniform needs for FY 2019.
- (9) FY 2018 included one-time funding for the replacement of one K-9.
- (10) Variance due in part to FY 2019 Operating Initiative funding for the Tactical Officer Program, Special Events Team Armor, and the Transfer of the Taser Lease from the DEA Fund. Please refer to the Operating Initiatives section of this report for detailed information on the initiatives.

# **REVENUE SUMMARY BY** **DIVISION/PROJECT**

## City of Alpharetta

Budget:

FY 2019

Statement:

Revenue Summary by Account

Division/Project	Account Number	Title	FY 2018 Amended Budget	FY 2019 Recommended Budget
PS Administration	10031100 321100	Alcoholic Beverage Permits	\$ 650,000	\$ 670,000
" "	10031100 321900	Precious Metal Permit Fee	500	750
" "	10031100 324100	Penalties/Interest (Permits)	500	1,000
" "	10031100 337051	City of Milton (Public Safety)	60,000	60,000
" "	10031100 351360	Sale of Confiscated Assets	250	500
" "	10031100 371000	Donations/Private Sources	1,000	-
Police Logistics	10031200 342101	Public Safety Reports	25,000	25,000
" "	10031200 342102	Public Safety Services	210,000	210,000
" "	10031200 342130	False Alarm Fees	35,000	40,000
" "	10031200 342132	False Alarm Registration	10,000	7,500
" "	10031200 342133	Penalties/Int. (False Alarms)	1,000	2,500
" "	10031200 389001	Reimb. Extra Job (vehicle)	40,000	45,000
Police Traffic Control	10031240 351170	Municipal Court Fines	2,200,000	1,975,000
" "	10031240 351191	Red Light Camera Citations	-	-
" "	10031240 351193	School Bus Camera Citations	7,000	10,000
" "	10031240 342103 PAD05	Dangerous Driving Course	6,000	6,000
Fire Logistics	10031500 342102	Public Safety Services	-	-
" "	10031500 371000	Donations/Private Sources	1,000	-
Fire Prevention/Insp.	10031520 322993	Fire Permits	15,000	25,000
" "	10031520 342201	Fire Building Plan Review	140,000	140,000
" "	10031520 342202	Fire Inspection Fees	2,000	2,000
" "	10031520 371000	Donations/Private Sources	250	-
<b>Total</b>			<b>\$ 3,404,500</b>	<b>\$ 3,220,250</b>

# **EXPENDITURE SUMMARY BY** **DIVISION/PROJECT**

## City of Alpharetta

Budget:

FY 2019

Statement:

Expenditure Summary by Division/Project (Maintenance and Operations/Capital)

ACCOUNT DESCRIPTION	FY 2018 Amended Operating Budget	FY 2019 Operating Budget Request	Public Safety Administration			
			Public Safety Admin.	Professional Standards	Public Safety Training	Community Services
			3110	PAD00	PAD01	PAD03
521200 Professional Services	\$ 279,032	\$ 258,832	\$ 170,950	\$ 9,500	\$ 2,000	\$ -
522210 Equipment Repair/Maint.	63,750	63,750	3,000	-	-	-
522220 Vehicle Repair/Maint.	420,000	420,000	-	-	-	-
522240 Grounds Repair/Maint.	-	-	-	-	-	-
522250 Facility Repair/Maint.	40,000	40,000	15,000	-	-	-
522320 Equipment Rental	3,500	3,000	-	-	-	-
523300 Advertising	650	400	400	-	-	-
523400 Printing and Binding	4,750	4,750	4,000	-	-	-
523500 Employee Travel	110,750	130,500	-	2,000	58,500	4,000
523700 Employee Training	124,100	114,600	-	1,500	62,000	2,500
523860 Maintenance Contracts	452,070	477,332	290,070	1,000	138,500	300
523900 IT Professional Services	638,736	610,615	610,615	-	-	-
531100 General Supplies/Materials	294,976	315,400	53,500	-	11,000	5,500
531200 Miscellaneous Utilities	13,000	14,600	7,500	-	-	-
531210 Water and Sewer Utilities	16,000	21,000	7,000	-	-	-
531220 Natural Gas Utilities	21,500	23,000	5,000	-	-	-
531230 Electricity Utilities	142,000	160,000	85,000	-	-	-
531270 Fuel	332,374	335,000	-	-	-	-
531600 Small Equipment	104,500	132,138	20,238	-	3,500	1,500
531610 IT Equipment Refresh	-	-	-	-	-	-
531700 Employee Uniforms	241,200	226,500	-	-	-	1,000
532400 Non-Recurring Expenses	7,000	-	-	-	-	-
542100 Machinery & Equipment	-	-	-	-	-	-
581200 Capital Lease Principal	498,773	548,438	548,438	-	-	-
582200 Capital Lease Interest	79,896	80,112	80,112	-	-	-
<b>TOTAL</b>	<b>\$ 3,888,557</b>	<b>\$ 3,979,967</b>	<b>\$ 1,900,823</b>	<b>\$ 14,000</b>	<b>\$ 275,500</b>	<b>\$ 14,800</b>

ACCOUNT DESCRIPTION			Public Affairs	Recruiting	Police Logistics	Police Criminal Investigations	
	Evidence	Armory				Police Criminal Investigations	Intelligence Unit/Special Investigations
	PAD04	PAD06	PAD07	PAD08	3120	3121	PCI00
Professional Services	\$ 800	\$ -			\$ -	\$ 25,432	\$ 5,200
Equipment Repair/Maint.	-	1,000			6,500	-	-
Vehicle Repair/Maint.	-	-			285,000	-	-
Grounds Repair/Maint.	-	-			-	-	-
Facility Repair/Maint.	-	-			-	-	-
Equipment Rental	-	-			-	1,000	2,000
Advertising	-	-			-	-	-
Printing and Binding	-	-			-	-	-
Employee Travel	-	-	4,000	2,000	-	9,000	9,000
Employee Training	-	-	2,500	1,500	-	6,000	6,000
Maintenance Contracts	-	-	1,062	1,500	-	-	18,400
IT Professional Services	-	-			-	-	-
General Supplies/Materials	7,500	92,300	2,750	6,350	4,000	5,000	2,500
Miscellaneous Utilities	-	-			-	-	-
Water and Sewer Utilities	-	-			-	-	-
Natural Gas Utilities	-	-			-	-	-
Electricity Utilities	-	-			-	-	-
Fuel	-	-			275,000	-	-
Small Equipment	-	-	3,000	1,000	7,900	6,000	9,000
IT Equipment Refresh	-	-			-	-	-
Employee Uniforms	-	-			105,000	-	-
Non-Recurring Expenses	-	-			-	-	-
Machinery & Equipment	-	-			-	-	-
Capital Lease Principal	-	-			-	-	-
Capital Lease Interest	-	-			-	-	-
<b>TOTAL</b>	<b>\$ 8,300</b>	<b>\$ 93,300</b>	<b>\$ 13,312</b>	<b>\$ 12,350</b>	<b>\$ 683,400</b>	<b>\$ 52,432</b>	<b>\$ 52,100</b>

ACCOUNT DESCRIPTION	Police SWAT	Police Uniform Patrol			Police Traffic Control		Police Jail	Fire Logistics
		Police Uniform Patrol	K-9 Program	Public Safety Reservists	Police Traffic Control	Dangerous Driving Course		
	3122	3123	PUP00	PUP01	3124	PAD05	3125	3150
Professional Services	\$ -	\$ -	\$ 7,000	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment Repair/Maint.	500	-	-	-	9,250	-	1,000	30,000
Vehicle Repair/Maint.	-	-	-	-	-	-	-	135,000
Grounds Repair/Maint.	-	-	-	-	-	-	-	-
Facility Repair/Maint.	-	-	-	-	-	-	-	-
Equipment Rental	-	-	-	-	-	-	-	-
Advertising	-	-	-	-	-	-	-	-
Printing and Binding	-	-	-	-	-	-	-	-
Employee Travel	5,000	9,000	4,000	-	7,000	-	-	-
Employee Training	3,600	7,000	3,000	-	5,000	-	-	-
Maintenance Contracts	-	8,100	200	-	1,100	-	13,000	-
IT Professional Services	-	-	-	-	-	-	-	-
General Supplies/Materials	4,000	1,000	10,000	1,500	3,000	2,500	4,000	1,500
Miscellaneous Utilities	-	-	-	-	-	-	1,100	-
Water and Sewer Utilities	-	-	-	-	-	-	-	-
Natural Gas Utilities	-	-	-	-	-	-	-	-
Electricity Utilities	-	-	-	-	-	-	-	-
Fuel	-	-	-	-	-	-	-	60,000
Small Equipment	2,000	17,000	-	-	3,000	3,500	1,000	3,000
IT Equipment Refresh	-	-	-	-	-	-	-	-
Employee Uniforms	2,500	-	-	15,000	1,000	-	-	95,000
Non-Recurring Expenses	-	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-	-
Capital Lease Principal	-	-	-	-	-	-	-	-
Capital Lease Interest	-	-	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 17,600</b>	<b>\$ 42,100</b>	<b>\$ 24,200</b>	<b>\$ 16,500</b>	<b>\$ 29,350</b>	<b>\$ 6,000</b>	<b>\$ 20,100</b>	<b>\$ 324,500</b>



ACCOUNT DESCRIPTION	Fire Suppression					
	Fire Suppression	Fire Reservists/ Volunteers	Emergency Medical Services	Special Events Team	Incident Response	Fire Prevention & Inspection
	3151	PFS00	PFS01	PFS02	PFS03	3152
Professional Services	\$ -	\$ -	\$ 36,500	\$ -	\$ -	\$ 1,450
Equipment Repair/Maint.	10,000	-	-	500	2,000	-
Vehicle Repair/Maint.	-	-	-	-	-	-
Grounds Repair/Maint.	-	-	-	-	-	-
Facility Repair/Maint.	25,000	-	-	-	-	-
Equipment Rental	-	-	-	-	-	-
Advertising	-	-	-	-	-	-
Printing and Binding	-	-	-	-	-	750
Employee Travel	12,000	-	3,000	-	-	2,000
Employee Training	10,000	-	2,000	-	-	2,000
Maintenance Contracts	4,100	-	-	-	-	-
IT Professional Services	-	-	-	-	-	-
General Supplies/Materials	12,000	8,000	55,000	500	4,000	18,000
Miscellaneous Utilities	6,000	-	-	-	-	-
Water and Sewer Utilities	14,000	-	-	-	-	-
Natural Gas Utilities	18,000	-	-	-	-	-
Electricity Utilities	75,000	-	-	-	-	-
Fuel	-	-	-	-	-	-
Small Equipment	16,500	-	4,000	16,000	9,000	5,000
IT Equipment Refresh	-	-	-	-	-	-
Employee Uniforms	-	6,500	-	500	-	-
Non-Recurring Expenses	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-
Capital Lease Principal	-	-	-	-	-	-
Capital Lease Interest	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 202,600</b>	<b>\$ 14,500</b>	<b>\$ 100,500</b>	<b>\$ 17,500</b>	<b>\$ 15,000</b>	<b>\$ 29,200</b>

# **EXPENDITURE LINE-ITEM DETAIL BY** **DIVISION/PROJECT**

## FY 2019 Budget

City of Alpharetta

Budget: FY 2019

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2018 Adopted Budget	FY 2019 Recommended Budget
PUBLIC SAFETY ADMINISTRATION	10031100 521200	Professional Services	BANK FEES	1,750	1,750
			CALEA ANNUAL CONTINUATION CONTRACT - ACCREDITATION	4,100	4,100
			FIRE ACCREDITATION	100	100
			GA DEPT. OF LABOR (ELEVATOR INSPECTIONS)	2,700	2,700
			GBI/FINGERPRINTING CHECKS	160,000	150,000
			GCIC CONNECTION FEES	10,000	10,000
			IACP NET YEARLY FEES	1,500	1,500
			PHOTOGRAPHY	500	500
			STATE CERTIFICATION	300	300
			<b>subtotal</b>	<b>180,950</b>	<b>170,950</b>
	10031100 522210	Equipment Repair & Maintenance	EQUIPMENT R & M	1,300	1,300
			GYM EQUIPMENT	700	700
			KEY ACCESS SYSTEM	1,000	1,000
			<b>subtotal</b>	<b>3,000</b>	<b>3,000</b>
	10031100 522250	Facility Repair & Maintenance	GENERAL FACILITY REPAIR AND MAINTENANCE	15,000	15,000
			<b>subtotal</b>	<b>15,000</b>	<b>15,000</b>
	10031100 523300	Advertising	BID ADVERTISING	400	400
			RECRUITMENT ADVERTISING	250	-
			<b>subtotal</b>	<b>650</b>	<b>400</b>
	10031100 523400	Printing & Binding	CITATIONS, FORMS, DOCUMENTS	3,500	3,500
			MISC. PRINTING	500	500
			<b>subtotal</b>	<b>4,000</b>	<b>4,000</b>
	10031100 523500	Employee Travel	ADMINISTRATIVE & TRAINING TRAVEL EXPENSES	16,500	-
			<b>subtotal</b>	<b>16,500</b>	-
	10031100 523700	Employee Training	PROFESSIONAL DEVELOPMENT	55,000	-
			<b>subtotal</b>	<b>55,000</b>	-
	10031100 523860	Maintenance Contracts	COFFEE SERVICE	13,000	13,000
			COPIER LEASES (COPIER REFRESH IN 18 - XEROX WC7845)	1,950	1,950
			COPIER MAINTENANCE PLAN FOR XEROX EQP	25,000	25,000
			CALEA ADD-ON SUBSCRIPTION	500	500
			CRIMEREPORTS PLUS SUBSCRIPTION	2,400	3,000
			ELEVATOR	2,500	2,500
			EMPLOYEE DOCUMENTATION/RECOGNITION SOFTWARE (GUARDIAN TRACKING)	5,000	5,000
			YEARLY FIELD TRAINING TRACKING SERVICE	1,800	1,800
			GENERATOR SERVICE	5,220	5,220
			FIRE ALARM MONITORING	500	500
			INNOVATIVE DATA SOLUTIONS	5,000	5,000
			JANITORIAL CONTRACT	35,500	55,000
			OPEN RECORDS REQUEST TRACKING SUBSCRIPTION (JUSTFOIA)	1,600	1,600
			DIGITAL STAKEOUT	7,500	7,500

Adopted: June 18, 2018

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FY 2019 Budget

City of Alpharetta

Budget: FY 2019

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2018 Adopted Budget	FY 2019 Recommended Budget
			RECORD STORAGE & SHREDDING FEES	12,000	10,000
			BODY CAMERAS (2018 OPERATING INITIATIVES)	135,000	135,000
			TIME KEEPING SOFTWARE MAINTENANCE	-	17,500
			<b>subtotal</b>	<b>254,470</b>	<b>290,070</b>
10031100	523900	IT Professional Services	ADOBE SOFTWARE LICENSES	742	1,645
			CITY VIRUS, ADWARE, SPYWARE & THREAT PROTECTION	21,076	27,075
			CELLULAR PHONE SERVICE (VERIZON)	4,079	3,240
			CELLULAR IPAD SERVICE	6,328	4,608
			CELLULAR MIFI SERVICE (VERIZON)	68,104	60,192
			IPHONE SERVICE (VERIZON)	59,773	58,656
			MOBILE DATA MANAGEMENT (AIRWATCH)	9,628	9,095
			TELEPHONY (LINE AND CIRCUIT SERVICE) (AT&T V1442)	45,073	21,880
			DATA CIRCUITS (ASE) (AT&T)	-	27,585
			TELEPHONY (GLS MONITORING AND SUPPORT) (AT&T V1442)	34,224	27,475
			TELEPHONY (CISCO SMARTNET AND PHONE APP LICENSES)	11,477	20,259
			TELEPHONY (CISCO PHONE INFRASTRUCTURE SUPPORT)	2,087	2,026
			CISCO NETWORK TECHNICAL SUPPORT (PRESIDIO-SMARTNET)	20,022	8,940
			CITY ENTERPRISE DATA MANAGEMENT (VERISTOR-COMMVAULT)	15,806	10,217
			CITY INTERNET CIRCUIT CONNECTION (ZAYO BANDWIDTH)	13,699	13,282
			CITY INTERNET CIRCUIT CONNECTION - SUPPLEMENT & BACKUP (CHARTER COMM)	1,686	1,711
			CITYWIDE MICROSOFT LICENSING (DELL)	78,401	11,239
			DATA CENTER APC/MGE UPS SYSTEM MAINTENANCE (CRITICAL COMPONENTS -OEM)	2,898	5,619
			DATA CENTER FIRE SUPPRESSION SYSTEM - INSPECTION	580	614
			DATABASE MANAGEMENT SOFTWARE MAINTENANCE/RENEWAL (FILEMAKER)	2,898	2,894
			DEVELOPER LICENSE FOR MDM	158	154
			DIGITAL IN-CAR VIDEO SYSTEM MAINTENANCE & SUPPORT (L3 COMM)	18,025	12,000
			DIGITAL PALM SCANNER MAINTENANCE & SUPPORT (MORPHO TRUST)	1,236	1,200
			DOMAINE NAME SERVICE (AMAZON WEB SERVICES)	399	408
			DSL/INTERNET CONNECTIVITY (AT&T V673)	1,545	1,200
			EXTERNAL MONITORING SERVICE	190	-
			FIRE & EMS RECORDS MANAGEMENT SOFTWARE MAINTENANCE (ACS FIREHOUSE)	14,446	30,000
			FIREWALL (PALO ALTO FIREWALL)	18,441	12,931
			FLEET MANAGEMENT (COLLECTIVE DATA)	1,288	1,250
			GIS MOBILE FIELD MAPPING & DATA COLLECTION SOFTWARE	21,076	26,308
			GIS PARCEL BUILDING SOFTWARE	5,006	-
			GPO CHANGE MANAGEMENT (NETIQ)	527	-
			HP SWITCHES (EDGES SWITCHING)	1,581	-
			LAW ENF DOCUMENT ACCESSING VIA VIDEO CONFERENCING SOFTWARE MAIN &	3,399	3,400
			K9 VEHICLE TEMPERATURE ALERTS (AT&T)	890	864

FY 2019 Budget

City of Alpharetta

Budget: FY 2019

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2018 Adopted Budget	FY 2019 Recommended Budget
			LAW ENFORCEMENT TRAINING TRACKING SOFTWARE MAINTENANCE & SUPPORT	52	50
			LAW ENFORCEMENT VIDEO MONITORING, RECORDING, ARCHIVING, CASE MGMT	1,236	1,200
			LONG DISTANCE SERVICE (BIRCH COMM)	3,681	-
			LP360 LIDAR GIS SOFTWARE/SERVER MAINTENANCE	843	817
			DATA CENTER EQUIPMENT MAINTENANCE EXTENSION	20,575	21,200
			MANAGE ENGINE PASSWORD MANAGER PRO (NORTHWINDS VENTURES)	4,519	12,771
			NETWORK (LANGUARD)	2,635	-
			OFFICE 365 LICENSES	18,540	-
			OFFSITE ARCHIVE OF COA DATA (VERISTOR -2)	31,614	-
			CITY CIRCUIT CONNECTION TO INTERNET (REDUNDANCY) (AT&T)	8,957	9,604
			ORION NPM, NTA, IPAM,UDT (ACL COMPUTERS - SOLARWINDS)	5,796	6,131
			PRINTER REPAIR (NON-XEROX EQP)	3,688	3,831
			REMOTE APPLICATION & DATABASE SOFTWARE (RENEWAL)	9,749	8,884
			SHAREPOINT MIGRATION	6,323	-
			SQL MONITORING TOOL	2,635	2,554
			TELEPHONE WIRING SERVICES (PREFERRED COMM)	5,268	5,108
			TEXTING SERVICE, GLOBAL TEXT MESSAGES (7CBILLED)	127	-
			VISIO LICENSES (DELL)	5,150	15,800
			2 FACTOR AUTHENTICATION	2,060	-
			2018 INITIATIVES (POLICE OFFICER CELL SERVICES)	750	-
			2018 INITIATIVES (ASSISTANT FIRE MARSHALL POSITION CELL SERVICES)	750	-
			DRONE TO GIS CONVERSION	-	1,532
			MICROSOFT USER TRAINING	-	4,598
			PHYSICAL SECURITY (DATACENTER SECURITY)	-	3,065
			BODY CAMERA CIRCUIT TO INTERNET (AT&T)	-	14,000
			CRABAPPLE CID (METRO E CIRCUIT)	-	15,000
			CITY CAMERA (MC DEAN)	-	1,500
			LOAD BALANCER (NETSCALER)	-	766
			PROJECT EVENT CAPTURE (GEOEVENT - ESRI)	-	1,532
			SECURITY AWARENESS TRAINING	-	4,598
			SECURITY (NETWORK VULNERABILITY SCANNER)	-	15,325
			ASSET MGMT (LANSWEEPER)	-	1,022
			ERPM (RED IDENTITY MGMT)	-	4,853
			CLIENT VPN (VERISTOR PALO ALTO)	-	2,963
			CONSULTING SERVICES	-	12,260
			ADSELFERVICE (ZOH0)	-	5,108
			CITYWIDE VIRTUAL INFRASTRUCTURE (VERISTOR)	-	23,409
			WAP MAINTENANCE	-	3,167
			<b>subtotal</b>	<b>621,736</b>	<b>610,615</b>

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City of Alpharetta

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Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2018 Adopted Budget	FY 2019 Recommended Budget
	10031100	531100	General Supplies & Materials		
			OFFICE SUPPLIES	45,000	45,000
			CELL PHONES ACCESSORIES	1,500	1,500
			TONER CARTRIDGES	7,000	7,000
			<b>subtotal</b>	<b>53,500</b>	<b>53,500</b>
	10031100	531200	Miscellaneous Utilities		
			GARBAGE SERVICE	5,000	6,500
			CABLE/TV SERVICE/BACKUP INTERNET	900	1,000
			<b>subtotal</b>	<b>5,900</b>	<b>7,500</b>
	10031100	531210	Water & Sewer Utilities		
			WATER SERVICE	6,000	7,000
			<b>subtotal</b>	<b>6,000</b>	<b>7,000</b>
	10031100	531220	Natural Gas Utilities		
			GAS SERVICE	4,000	5,000
			<b>subtotal</b>	<b>4,000</b>	<b>5,000</b>
	10031100	531230	Electricity Utilities		
			ELECTRIC SERVICE	70,000	85,000
			<b>subtotal</b>	<b>70,000</b>	<b>85,000</b>
	10031100	531600	Small Equipment		
			SMALL EQUIPMENT	15,000	20,238
			2018 INITIATIVES (POLICE OFFICER EQUIPMENT)	2,650	-
			<b>subtotal</b>	<b>17,650</b>	<b>20,238</b>
	10031100	581200	Capital Lease Principal		
			FIRE TRUCK LEASE (2011 SERIES - 1 PUMPER)	50,006	51,214
			AIR/LIGHT TRUCK LEASE (2012 SERIES - 1 AIR/LIGHT TRUCK)	43,575	44,458
			FIRE TRUCK LEASE (2015 SERIES - 1 PUMPER)	43,801	44,865
			FIRE TRUCK LEASE (2016A - 2 PUMPERS)	92,530	94,228
			FIRE TRUCK LEASE (2016B - 2 PUMPERS)	107,898	106,879
			FIRE TRUCK LEASE (2016C - 1 AERIAL LADDER)	82,232	80,478
			CARDIAC MONITOR LEASE (2016 - 9 HEART MONITORS)	78,731	79,266
			TASER LEASE (XFER FROM DEA; 2019 OPERATING INITIATIVE)	-	47,050
			<b>subtotal</b>	<b>498,773</b>	<b>548,438</b>
	10031100	582200	Capital Lease Interest		
			FIRE TRUCK LEASE (2011 SERIES - 1 PUMPER)	2,945	2,275
			AIR/LIGHT TRUCK LEASE (2012 SERIES - 1 AIR/LIGHT TRUCK)	2,703	2,223
			FIRE TRUCK LEASE (2015 SERIES - 1 PUMPER)	9,276	8,211
			FIRE TRUCK LEASE (2016A - 2 PUMPERS)	16,453	14,755
			FIRE TRUCK LEASE (2016B - 2 PUMPERS)	20,680	21,699
			FIRE TRUCK LEASE (2016C - 1 AERIAL LADDER)	22,876	24,630
			CARDIAC MONITOR LEASE (2016 - 9 HEART MONITORS)	4,963	4,423
			TASER LEASE (XFER FROM DEA; 2019 OPERATING INITIATIVE)	-	1,896
			<b>subtotal</b>	<b>79,896</b>	<b>80,112</b>
<b>Administration Total</b>				<b>1,887,025</b>	<b>1,900,823</b>

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Division/Project Title	Account Number			Title	Account Detail	FY 2018 Adopted Budget	FY 2019 Recommended Budget
PROFESSIONAL STANDARDS	10031100	521200	PAD00	Professional Services	BACKGROUND CHECKS	250	250
					OTHER INVESTIGATIVE FEES	250	250
					POLYGRAPH SERVICES	9,000	9,000
					TESTING/LAW ENFORCEMENT EDUCATION/EXAMS	4,000	-
					<i>subtotal</i>	<b>13,500</b>	<b>9,500</b>
	10031100	531100	PAD00	General Supplies & Materials	FOOD & GENERAL SUPPLIES FOR INTERVIEW PANELS	850	-
					<i>subtotal</i>	<b>850</b>	-
	10031100	531500	PAD04	Employee Travel	ADMINISTRATIVE & TRAINING TRAVEL EXPENSES	-	2,000
					<i>subtotal</i>	-	<b>2,000</b>
	10031100	531700	PAD04	Employee Training	PROFESSIONAL DEVELOPMENT	-	1,500
					<i>subtotal</i>	-	<b>1,500</b>
PUBLIC SAFETY TRAINING	10031100	523860	PAD00	Maintenance Contracts	INDEED LICENSE	2,500	-
					HR SOFTWARE FOR PROF STANDARDS	1,000	1,000
					APPLICANT STACK LICENSE	1,500	-
					<i>subtotal</i>	<b>5,000</b>	<b>1,000</b>
					<i>Professional Standards Total</i>	<b>19,350</b>	<b>14,000</b>
	10031100	521200	PAD01	Professional Services	MISC. PROFESSIONAL FEES, PARAMEDIC/EMT LICENSING FEES	2,000	2,000
					<i>subtotal</i>	<b>2,000</b>	<b>2,000</b>
	10031100	523400	PAD01	Printing & Binding	MISC. PRINTING	-	-
					<i>subtotal</i>	-	-
	10031100	523500	PAD01	Employee Travel	DEPARTMENT TRAVEL/TRAINING	70,000	30,000
					ACCREDITATION/EMERGENCY MANAGEMENT	2,000	2,000
PUBLIC SAFETY TRAINING					COMMAND COLLEGE	8,000	4,500
					TRAINING	2,000	6,000
					EXECUTIVE	-	10,000
					ADMIN	2,000	4,000
					RECORDS	1,000	2,000
					<i>subtotal</i>	<b>85,000</b>	<b>58,500</b>
	10031100	523700	PAD01	Employee Training	DEPARTMENT TRAVEL/TRAINING	35,000	45,000
					ACCREDITATION/EMERGENCY MANAGEMENT	1,500	1,500
					COMMAND COLLEGE	10,000	5,500
					TRAINING	1,000	2,000
					EXECUTIVE	-	5,000
PUBLIC SAFETY TRAINING					ADMIN	2,500	1,500
					RECORDS	4,000	1,500
					<i>subtotal</i>	<b>54,000</b>	<b>62,000</b>

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						FY 2018 Adopted Budget	FY 2019 Recommended Budget
Division/Project Title	Account Number		Title		Account Detail		
COMMUNITY SERVICES	10031100	523860	PAD01	Maintenance Contracts	GUN RANGES & OTHER TRAINING FACILITIES	13,500	13,500
					TRACK RENTAL (VEHICLE MANEUVER TRAINING)	5,000	5,000
					RAPSTC FEE	120,000	120,000
					<b>subtotal</b>	<b>138,500</b>	<b>138,500</b>
	10031100	531100	PAD01	General Supplies & Materials	TEXTBOOK, TARGETS AND GENERAL TRAINING SUPPLIES	11,000	11,000
					<b>subtotal</b>	<b>11,000</b>	<b>11,000</b>
	10031100	531600	PAD01	Small Equipment	SMALL EQUIPMENT	3,500	3,500
					<b>subtotal</b>	<b>3,500</b>	<b>3,500</b>
	<b>Public Safety Training Total</b>					<b>294,000</b>	<b>275,500</b>
	10031100	522210	PAD03	Equipment Repair & Maintenance	BICYCLES, VIDEO EQUIPMENT, ETC.	-	-
					<b>subtotal</b>	<b>-</b>	<b>-</b>
	10031100	523500	PAD03	Employee Travel	ADMINISTRATIVE & TRAINING TRAVEL EXPENSES	-	4,000
					<b>subtotal</b>	<b>-</b>	<b>4,000</b>
	10031100	523700	PAD03	Employee Training	PROFESSIONAL DEVELOPMENT	-	2,500
					<b>subtotal</b>	<b>-</b>	<b>2,500</b>
	10031100	523860	PAD03	Maintenance Contracts	SURVEY MONKEY	300	300
					<b>subtotal</b>	<b>300</b>	<b>300</b>
	10031100	531100	PAD03	General Supplies & Materials	CITIZENS ACADEMY, NEIGHBORHOOD MEETINGS, NATIONAL NIGHT OUT	2,500	2,500
					EDUCATIONAL MATERIALS	3,000	3,000
					<b>subtotal</b>	<b>5,500</b>	<b>5,500</b>
	10031100	531600	PAD03	Small Equipment	BICYCLES, VIDEO EQUIPMENT, ETC.	1,500	1,500
					<b>subtotal</b>	<b>1,500</b>	<b>1,500</b>
	10031100	531700	PAD03	Uniforms	BIKE TEAM	1,000	1,000
					<b>subtotal</b>	<b>1,000</b>	<b>1,000</b>
	<b>Community Services Total</b>					<b>8,300</b>	<b>14,800</b>
EVIDENCE	10031100	521200	PAD04	Professional Services	DESTRUCTION SERVICES	800	800
					<b>subtotal</b>	<b>800</b>	<b>800</b>
	10031100	523400	PAD04	Printing & Binding	PROPERTY DISPOSAL FORMS	-	-
					<b>subtotal</b>	<b>-</b>	<b>-</b>
	10031100	523500	PAD04	Employee Travel	ADMINISTRATIVE & TRAINING TRAVEL EXPENSES	-	-
					<b>subtotal</b>	<b>-</b>	<b>-</b>
	10031100	523700	PAD04	Employee Training	PROFESSIONAL DEVELOPMENT	-	-
					<b>subtotal</b>	<b>-</b>	<b>-</b>
	10031100	523860	PAD04	Maintenance Contracts	EVIDENCE TRACKER SOFTWARE	-	-
					<b>subtotal</b>	<b>-</b>	<b>-</b>
	10031100	531100	PAD04	General Supplies & Materials	EVIDENCE SUPPLIES	7,500	7,500
					<b>subtotal</b>	<b>7,500</b>	<b>7,500</b>
	<b>Evidence Total</b>					<b>8,300</b>	<b>8,300</b>



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						FY 2018 Adopted Budget	FY 2019 Recommended Budget
Division/Project Title	Account Number		Title		Account Detail		
ARMORY	10031100	522210	PAD06	Equipment Repair & Maintenance	WEAPON REPAIR AND MAINTENANCE	1,000	1,000
						<i>subtotal</i>	<b>1,000</b>
	10031100	531100	PAD06	General Supplies & Materials	AMMUNITION, ALL TYPES	75,000	85,000
					CLEANING SUPPLIES - GUNS	500	500
					GUN SIGHTS, MAGAZINES, ETC.	2,000	6,800
					<i>subtotal</i>	<b>77,500</b>	<b>92,300</b>
<i>Armory Total</i>						<b>78,500</b>	<b>93,300</b>
PUBLIC AFFAIRS	10031100	522210	PAD07	Equipment Repair & Maintenance		-	-
						<i>subtotal</i>	-
	10031100	523500	PAD07	Employee Travel	ADMINISTRATIVE & TRAINING TRAVEL EXPENSES		4,000
						<i>subtotal</i>	-
	10031100	523700	PAD07	Employee Training	PROFESSIONAL DEVELOPMENT		2,500
						<i>subtotal</i>	-
	10031100	523860	PAD07	Maintenance Contracts	ADOBE CREATIVE CLOUD		1,062
						<i>subtotal</i>	-
	10031100	531100	PAD07	General Supplies & Materials			2,750
						<i>subtotal</i>	-
10031100	531600	PAD07	Small Equipment			3,000	
					<i>subtotal</i>	-	
<i>Public Affairs Total</i>						-	<b>13,312</b>
RECRUITING	10031100	522210	PAD08	Equipment Repair & Maintenance		-	-
						<i>subtotal</i>	-
	10031100	523500	PAD08	Employee Travel	ADMINISTRATIVE & TRAINING TRAVEL EXPENSES		2,000
						<i>subtotal</i>	-
	10031100	523700	PAD08	Employee Training	PROFESSIONAL DEVELOPMENT		1,500
						<i>subtotal</i>	-
	10031100	523860	PAD08	Maintenance Contracts	APPLICANT STACK LICENSE		1,500
						<i>subtotal</i>	-
	10031100	531100	PAD08	General Supplies & Materials	TESTING/LAW ENFORCEMENT EDUCATION/EXAMS		2,000
					RECRUITMENT ADVERTISING	-	2,000
				GENERAL SUPPLIES FOR INTERVIEW PANELS		850	
				SUPPLIES & MATERIALS		1,500	
					<i>subtotal</i>	-	
10031100	531600	PAD08	Small Equipment			1,000	
					<i>subtotal</i>	-	
<i>Recruiting Total</i>						-	<b>12,350</b>

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City of Alpharetta

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Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

					FY 2018 Adopted Budget	FY 2019 Recommended Budget
Division/Project Title	Account Number		Title	Account Detail		
POLICE LOGISTICS	10031200	522210	Equipment Repair & Maintenance	GENERAL EQUIPMENT REPAIR	6,500	6,500
				<i>subtotal</i>	<b>6,500</b>	<b>6,500</b>
	10031200	522220	Vehicle Repair & Maintenance	R&M	285,000	285,000
				<i>subtotal</i>	<b>285,000</b>	<b>285,000</b>
	10031200	523500	Employee Travel	TRAVEL EXPENSES	250	-
				<i>subtotal</i>	<b>250</b>	-
	10031200	531100	General Supplies & Materials	GENERAL SUPPLIES, MAP BOOKS, EDUCATIONAL MATERIALS	4,000	4,000
				<i>subtotal</i>	<b>4,000</b>	<b>4,000</b>
	10031200	531270	Fuel	VEHICLE FUEL	290,000	275,000
				<i>subtotal</i>	<b>290,000</b>	<b>275,000</b>
	10031200	531600	Small Equipment	SMALL EQUIPMENT	5,000	7,900
				<i>subtotal</i>	<b>5,000</b>	<b>7,900</b>
	10031200	531700	Employee Uniforms	CLOTHING ALLOWANCE	20,000	20,000
				UNIFORMS & DUTY GEAR	80,000	85,000
				2018 INITIATIVES (POLICE OFFICER UNIFORMS)	4,600	-
				<i>subtotal</i>	<b>104,600</b>	<b>105,000</b>
<i>Police Logistics Total</i>					<b>695,350</b>	<b>683,400</b>
POLICE CRIMINAL INVESTIGATIONS	10031210	521200	Professional Services	ONLINE DATABASE SUBSCRIPTIONS & SERVICES (NOT PUBLICATIONS)	2,500	2,500
				INVESTIGATION EXPENSES	5,500	5,500
				THOMSON REUTERS WEST - CLEAR LAW ENFORCEMENT GATEWAY	9,000	9,000
				ESO GPS TRACKING	432	432
				LEADS ONLINE	8,000	8,000
				<i>subtotal</i>	<b>25,432</b>	<b>25,432</b>
	10031210	522210	Equipment Repair & Maintenance	EVIDENCE EQUIPMENT R&M	-	-
				<i>subtotal</i>	-	-
	10031210	522320	Equipment Rental	UNDERCOVER CAR RENTAL	1,000	1,000
				<i>subtotal</i>	<b>1,000</b>	<b>1,000</b>
	10031210	523500	Employee Travel	ADMINISTRATIVE & TRAINING TRAVEL EXPENSES	2,000	9,000
				<i>subtotal</i>	<b>2,000</b>	<b>9,000</b>
	10031210	523700	Employee Training	PROFESSIONAL DEVELOPMENT	1,000	6,000
				<i>subtotal</i>	<b>1,000</b>	<b>6,000</b>
	10031210	531100	General Supplies & Materials	SUPPLIES	250	-
				<i>subtotal</i>	<b>5,000</b>	<b>5,000</b>
				<i>subtotal</i>	<b>5,250</b>	<b>5,000</b>
	10031210	531600	Small Equipment	SMALL EQUIPMENT (COMPUTER EQUIPMENT, PHONE EQUIPMENT, ETC)	6,000	6,000
				<i>subtotal</i>	<b>6,000</b>	<b>6,000</b>
<i>Police Criminal Investigations Total</i>					<b>40,682</b>	<b>52,432</b>

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Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

						FY 2018 Adopted Budget	FY 2019 Recommended Budget
Division/Project Title	Account Number		Title		Account Detail		
INTELLIGENCE UNIT/SPECIAL INVESTIGATIONS	10031210	521200	PCI00	Professional Services	INVESTIGATION EXPENSES	4,000	4,000
					FORENSIC TOOLKIT SOFTWARE	1,200	1,200
					<i>subtotal</i>	<b>5,200</b>	<b>5,200</b>
	10031210	522320	PCI00	Equipment Rental	UNDERCOVER CAR RENTAL	2,000	2,000
					<i>subtotal</i>	<b>2,000</b>	<b>2,000</b>
	10031210	523500	PCI00	Employee Travel	ADMINISTRATIVE & TRAINING TRAVEL EXPENSES	1,500	9,000
					<i>subtotal</i>	<b>1,500</b>	<b>9,000</b>
	10031210	523700	PCI00	Employee Training	PROFESSIONAL DEVELOPMENT		6,000
					<i>subtotal</i>	-	<b>6,000</b>
	10031210	523860	PCI00	Maintenance Contracts	DIGITAL STAKEOUT	6,000	6,000
					CALLYO	3,700	2,400
					CELLEBRITE	12,000	10,000
					<i>subtotal</i>	<b>21,700</b>	<b>18,400</b>
	10031210	531100	PCI00	General Supplies & Materials	GENERAL OFFICE SUPPLIES AND INVESTIGATIVE SUPPLIES	2,500	2,500
					<i>subtotal</i>	<b>2,500</b>	<b>2,500</b>
	10031210	531600	PCI00	Small Equipment	SMALL EQUIPMENT (COMPUTER EQUIPMENT, PHONE EQUIPMENT, ETC)	9,000	9,000
					<i>subtotal</i>	<b>9,000</b>	<b>9,000</b>
<i>Police Special Investigations Total</i>						<b>41,900</b>	<b>52,100</b>
POLICE SWAT	10031220	522210		Equipment Repair & Maintenance	SWAT COMMUNICATION GEAR	500	500
					<i>subtotal</i>	<b>500</b>	<b>500</b>
	10031220	523500		Employee Travel	TRAINING RELATED TRAVEL	5,000	5,000
					<i>subtotal</i>	<b>5,000</b>	<b>5,000</b>
	10031220	523860		Maintenance Contracts		-	-
					<i>subtotal</i>	-	-
	10031220	523700		Employee Training	SWAT MEMBERSHIPS	600	600
					TRAINING	3,000	3,000
					<i>subtotal</i>	<b>3,600</b>	<b>3,600</b>
	10031220	531100		General Supplies & Materials	BATTERIES & GENERAL SUPPLIES	4,000	4,000
					<i>subtotal</i>	<b>4,000</b>	<b>4,000</b>
	10031220	531600		Small Equipment	GENERAL SMALL EQUIPMENT	2,000	2,000
					<i>subtotal</i>	<b>2,000</b>	<b>2,000</b>
	10031220	531700		Employee Uniforms	UNIFORMS	2,500	2,500
					<i>subtotal</i>	<b>2,500</b>	<b>2,500</b>
<i>Police SWAT Total</i>						<b>17,600</b>	<b>17,600</b>
POLICE UNIFORM PATROL	10031230	522210		Equipment Repair & Maintenance	WEAPON R & M	-	-
					<i>subtotal</i>	-	-
	10031230	522320		Equipment Rental		500	
					<i>subtotal</i>	<b>500</b>	-

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	10031230	523500	Employee Travel	ADMINISTRATIVE & TRAINING TRAVEL EXPENSES			9,000
					<i>subtotal</i>	-	9,000
	10031230	523700	Employee Training	PROFESSIONAL DEVELOPMENT			7,000
					<i>subtotal</i>	-	7,000
	10013230	523860	Maintenance Contracts	AGENCY 360 (FTO software)		1,600	1,600
				FINGERPRINT ID SOFTWARE		2,500	6,500
					<i>subtotal</i>	4,100	8,100
	10031230	531100	General Supplies & Materials	CODE BOOKS & MANUALS		-	-
					<i>subtotal</i>	1,000	1,000
	10031230	531600	Small Equipment	GENERAL SMALL EQUIPMENT		5,000	5,000
				BREACHING EQUIPMENT AND BALLISTIC SHIELDS (2019 Operating Initiative)		-	12,000
					<i>subtotal</i>	5,000	17,000
<i>Police Uniform Patrol Total</i>						10,600	42,100
K-9 PROGRAM	10031230	521200	PUP00 Professional Services	K-9 CERTIFICATION		2,000	2,000
				VETERINARIAN CARE		4,000	5,000
					<i>subtotal</i>	6,000	7,000
	10031230	523500	PUP00 Employee Travel	ADMINISTRATIVE & TRAINING TRAVEL EXPENSES			4,000
					<i>subtotal</i>	-	4,000
	10031230	523700	PUP00 Employee Training	PROFESSIONAL DEVELOPMENT		10,000	3,000
					<i>subtotal</i>	10,000	3,000
	10031230	531100	PUP00 General Supplies & Materials	DOG FOOD		6,000	6,000
				K-9 SUPPLIES		4,000	4,000
					<i>subtotal</i>	10,000	10,000
	10031230	523860	PUP00 Maintenance Contracts	K9 VISUAL PRO		200	200
					<i>subtotal</i>	200	200
	10031230	532400	PUP00 Non-Recurring Expenses	REPLACEMENT DOGS (1 IN 2018)		8,000	-
					<i>subtotal</i>	8,000	-
<i>Police K-9 Total</i>						34,200	24,200
PUBLIC SAFETY RESERVISTS	10031230	522320	PUP01 Equipment Rental	VEHICLE & OTHER EQUIPMENT RENTAL		-	-
					<i>subtotal</i>	-	-
	10031230	523500	PUP01 Employee Travel	TRAVEL EXPENSES		500	
					<i>subtotal</i>	500	-
	10031230	531100	PUP01 General Supplies & Materials	GIFT CARDS		3,000	1,500
					<i>subtotal</i>	3,000	1,500
	10031230	531700	PUP01 Employee Uniforms	STIPEND		28,000	15,000
					<i>subtotal</i>	28,000	15,000
<i>Police Reservists Total</i>						31,500	16,500

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					FY 2018 Adopted Budget	FY 2019 Recommended Budget
Division/Project Title	Account Number		Title	Account Detail		
POLICE TRAFFIC CONTROL	10031240	521200	Professional Services	2018 INITIATIVES (ELECTRONIC WARRANT INTERFACE BLOOD DRAWS)	7,200	
				<i>subtotal</i>	<b>7,200</b>	-
	10031240	522210	Equipment Repair & Maintenance	ALCO SENSORS	500	500
				INTOXILYZERS	500	500
				PTT INSTALLATIONS	250	250
				RADARS & LASERS REPAIR & CERTIFICATIONS	8,000	8,000
				<i>subtotal</i>	<b>9,250</b>	<b>9,250</b>
	10031240	523500	Employee Travel	ADMINISTRATIVE & TRAINING TRAVEL EXPENSES		7,000
				<i>subtotal</i>	-	<b>7,000</b>
	10031240	523700	Employee Training	PROFESSIONAL DEVELOPMENT		5,000
				<i>subtotal</i>	-	<b>5,000</b>
	10031240	523860	Maintenance Contracts	RED LIGHT CAMERA LEASE	-	-
				CDR BLACK BOX READER	1,100	1,100
				2018 INITIATIVES (ELECTRONIC WARRANT INTERFACE SOFTWARE LICENSES)	9,600	-
				<i>subtotal</i>	<b>10,700</b>	<b>1,100</b>
	10031240	531100	General Supplies & Materials	ACCIDENT RECONSTRUCTION SUPPLIES	580	580
				ALCO GAS FOR CALIBRATION	275	275
				ALCO SENSOR MOUTH PIECES	500	500
				CUSTOM LASER BATTERIES	500	500
				INTOXIMETER SUPPLIES	500	500
				SPECIAL EVENT SUPPLIES/CHECKPOINT SUPPLIES	645	645
				<i>subtotal</i>	<b>3,000</b>	<b>3,000</b>
	10031240	531600	Small Equipment	GENERAL SMALL EQUIPMENT	3,000	3,000
				2018 INITIATIVES (ELECTRONIC WARRANT INTERFACE SYSTEM EQUIPMENT)	1,200	
				<i>subtotal</i>	<b>4,200</b>	<b>3,000</b>
	10031240	531700	Employee Uniforms	MOTOR UNIFORMS	1,000	1,000
				CROSSING GUARDS UNIFORMS	-	-
				<i>subtotal</i>	<b>1,000</b>	<b>1,000</b>
<i>Police Traffic Control Total</i>					<b>35,350</b>	<b>29,350</b>
DANGEROUS DRIVING COURSE	10031240	522210	PAD05 Equipment Repair & Maintenance	COURSE EQUIPMENT REPAIR	-	-
				<i>subtotal</i>	-	-
	10031240	522320	PAD05 Equipment Rental	COURSE EQUIPMENT RENTAL	-	-
				<i>subtotal</i>	-	-
	10031240	531100	PAD05 General Supplies & Materials	COURSE SUPPLIES	2,500	2,500
				<i>subtotal</i>	<b>2,500</b>	<b>2,500</b>
	10031240	531600	PAD05 Small Equipment	GENERAL SMALL EQUIPMENT	3,500	3,500
				<i>subtotal</i>	<b>3,500</b>	<b>3,500</b>
<i>Dangerous Driving Course Total</i>					<b>6,000</b>	<b>6,000</b>

FY 2019 Budget

City of Alpharetta

Budget: FY 2019

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

					FY 2018 Adopted Budget	FY 2019 Recommended Budget
Division/Project Title	Account Number		Title	Account Detail		
POLICE JAIL	10031250	521200	Professional Services	GEORGIA TECHNOLOGY AUTHORITY - WAN, DATA CONNECTION TO VPN		
				<i>subtotal</i>	-	-
	10031250	522210	Equipment Repair & Maintenance	GENERAL EQUIPMENT REPAIR	1,000	1,000
				<i>subtotal</i>	<b>1,000</b>	<b>1,000</b>
	10031250	531200	Miscellaneous Utilities	TV SERVICE	1,100	1,100
				<i>subtotal</i>	<b>1,100</b>	<b>1,100</b>
	10031250	523860	Maintenance Contracts	COPIER SUPPLIES	3,000	3,000
				GEORGIA TECHNOLOGY AUTHORITY - WAN, DATA CONNECTION TO VPNN	10,000	10,000
				<i>subtotal</i>	<b>13,000</b>	<b>13,000</b>
	10031250	531100	General Supplies & Materials	JAIL OPERATING SUPPLIES	2,500	4,000
				<i>subtotal</i>	<b>2,500</b>	<b>4,000</b>
	10031250	531600	Small Equipment	REPLACEMENT CAMERA	1,000	1,000
				<i>subtotal</i>	<b>1,000</b>	<b>1,000</b>
<i>Police Jail Total</i>					<b>18,600</b>	<b>20,100</b>
FIRE LOGISTICS	10031500	522210	Equipment Repair & Maintenance	EQUIPMENT REPAIR & MAINTENANCE	30,000	30,000
				<i>subtotal</i>	<b>30,000</b>	<b>30,000</b>
	10031500	522220	Vehicle Repair & Maintenance	R&M	135,000	135,000
				<i>subtotal</i>	<b>135,000</b>	<b>135,000</b>
	10031500	523500	Employee Travel	ADMINISTRATIVE & TRAINING TRAVEL EXPENSES		
				<i>subtotal</i>	-	-
	10031500	523700	Employee Training	PROFESSIONAL DEVELOPMENT		
				<i>subtotal</i>	-	-
	10031500	531100	General Supplies & Materials	GENERAL SUPPLIES &, MAP BOOKS	1,500	1,500
				<i>subtotal</i>	<b>1,500</b>	<b>1,500</b>
	10031500	531270	Fuel	VEHICLE FUEL & EMERGENCY FUEL	60,000	60,000
				<i>subtotal</i>	<b>60,000</b>	<b>60,000</b>
	10031500	531600	Small Equipment	MISC. SMALL EQUIPMENT	3,000	3,000
				<i>subtotal</i>	<b>3,000</b>	<b>3,000</b>
	10031500	531700	Employee Uniforms	FOOTWEAR REIMBURSEMENTS	10,000	10,000
				STATION UNIFORMS	45,000	50,000
				TURNOUT GEAR	35,000	35,000
				2018 INITIATIVES (ASSISTANT FIRE MARSHALL POSITION UNIFORMS)	7,100	-
				<i>subtotal</i>	<b>97,100</b>	<b>95,000</b>
<i>Fire Logistics Total</i>					<b>326,600</b>	<b>324,500</b>
FIRE SUPPRESSION	10031510	522210	Equipment Repair & Maintenance	MISC. EQUIPMENT REPAIR	10,000	10,000
				<i>subtotal</i>	<b>10,000</b>	<b>10,000</b>
	10031510	522250	Facility Repair & Maintenance	GENERAL FACILITY REPAIRS	25,000	25,000
				<i>subtotal</i>	<b>25,000</b>	<b>25,000</b>

FY 2019 Budget

City of Alpharetta

Budget: FY 2019

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title						FY 2018 Adopted Budget	FY 2019 Recommended Budget
	10031510	523500	Employee Travel	ADMINISTRATIVE & TRAINING TRAVEL EXPENSES			12,000
					subtotal	-	12,000
	10031510	523700	Employee Training	PROFESSIONAL DEVELOPMENT			10,000
					subtotal	-	10,000
	10031510	523860	Maintenance Contracts	STATION FLOOR CLEANING		4,100	4,100
					subtotal	4,100	4,100
	10031510	531100	General Supplies & Materials	GENERAL OPERATIONAL SUPPLIES		12,000	12,000
					subtotal	12,000	12,000
	10031510	531200	Miscellaneous Utilities	CABLE/TV SERVICE		2,000	2,000
				GARBAGE SERVICE		4,000	4,000
					subtotal	6,000	6,000
	10031510	531210	Water & Sewer Utilities	WATER SERVICE		10,000	14,000
					subtotal	10,000	14,000
	10031510	531220	Natural Gas Utilities	GAS SERVICE		17,500	18,000
					subtotal	17,500	18,000
	10031510	531230	Electricity Utilities	ELECTRIC SERVICE		75,000	75,000
					subtotal	75,000	75,000
	10031510	531600	Small Equipment	SMALL EQUIPMENT		16,500	16,500
					subtotal	16,500	16,500
				<b>Fire Suppression Total</b>		<b>176,100</b>	<b>202,600</b>
FIRE RESERVISTS/ VOLUNTEER	10031510	531100	PFS00	General Supplies & Materials	GENERAL FIREFIGHTING SUPPLIES	6,000	5,000
					CERT TIER 2 SUPPLIES	3,000	3,000
					subtotal	9,000	8,000
	10031510	531700	PFS00	Uniforms	VOLUNTEER UNIFORMS	4,000	4,000
					VOLUNTEER UNIFORMS/TURNOUT GEAR	2,500	2,500
					subtotal	6,500	6,500
				<b>Fire Reservists Total</b>		<b>15,500</b>	<b>14,500</b>
EMERGENCY MEDICAL SVCS	10031511	521200	PFS01	Professional Services	BIO HAZARD WASTE DISPOSAL	5,000	5,000
					MEDICAL DIRECTOR STIPEND	31,500	31,500
					subtotal	36,500	36,500
	10031511	523500		Employee Travel	ADMINISTRATIVE & TRAINING TRAVEL EXPENSES		3,000
					subtotal	-	3,000
	10031511	523700		Employee Training	PROFESSIONAL DEVELOPMENT		2,000
					subtotal	-	2,000
	10031511	531100	PFS01	General Supplies & Materials	MEDICAL SUPPLIES	45,000	55,000
					subtotal	45,000	55,000
	10031511	531600	PFS01	Small Equipment	SMALL EQUIPMENT	3,000	4,000
					subtotal	3,000	4,000
				<b>EMS Total</b>		<b>84,500</b>	<b>100,500</b>

FY 2019 Budget

City of Alpharetta

Budget: FY 2019

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2018 Adopted Budget	FY 2019 Recommended Budget
SPECIAL EVENTS TEAM	10031510	522210 PFS02	Equipment Repair & Maintenance VARIOUS EQUIPMENT REPAIRS	500	500
			<i>subtotal</i>	<b>500</b>	<b>500</b>
	10031510	531100 PFS02	General Supplies & Materials GENERAL CLEANING SUPPLIES	500	500
			<i>subtotal</i>	<b>500</b>	<b>500</b>
	10031510	531600 PFS02	Small Equipment SMALL EQUIPMENT	2,000	2,000
			SE TEAM ARMOR (TACTICAL HELMETS/VESTS); (2019 Operating Initiative)	-	14,000
			<i>subtotal</i>	<b>2,000</b>	<b>16,000</b>
	10031510	531700 PFS02	Employee Uniforms TURN OUT GEAR	500	500
			<i>subtotal</i>	<b>500</b>	<b>500</b>
			<i>Special Events Total</i>	<b>3,500</b>	<b>17,500</b>
INCIDENT RESPONSE	10031510	522210 PFS03	Equipment Repair & Maintenance EQUIPMENT REPAIR & MAINTENANCE ITEMS	2,000	2,000
			<i>subtotal</i>	<b>2,000</b>	<b>2,000</b>
	10031510	523400 PFS03	Printing & Binding VARIOUS PRINTING	-	-
			<i>subtotal</i>	<b>-</b>	<b>-</b>
	10031510	531100 PFS03	General Supplies & Materials FIREFIGHTER SUPPLIES/REHAB SUPPLIES	4,000	4,000
			<i>subtotal</i>	<b>4,000</b>	<b>4,000</b>
	10031510	531600 PFS03	Small Equipment GENERAL SMALL EQUIPMENT	9,000	9,000
			<i>subtotal</i>	<b>9,000</b>	<b>9,000</b>
			<i>Incident Response Total</i>	<b>15,000</b>	<b>15,000</b>
FIRE PREVENTION AND INSPECTION	10031520	521200	Professional Services ASSOCIATION FEES	200	200
			EVIDENCE TESTING	1,250	1,250
			<i>subtotal</i>	<b>1,450</b>	<b>1,450</b>
	10031520	523400	Printing & Binding FIRE INSPECTION REMINDERS & SIGNAGE	750	750
			<i>subtotal</i>	<b>750</b>	<b>750</b>
	10031520	523500	Employee Travel ADMINISTRATIVE & TRAINING TRAVEL EXPENSES	500	2,000
			<i>subtotal</i>	<b>500</b>	<b>2,000</b>
	10031520	523700	Employee Training PROFESSIONAL DEVELOPMENT	-	2,000
			<i>subtotal</i>	<b>-</b>	<b>2,000</b>
	10031520	531100	General Supplies & Materials CODE BOOKS, OFFICE SUPPLIES	2,250	2,250
			EDUCATIONAL MATERIALS	8,000	15,000
			PHOTO, EVIDENCE COLLECTION	750	750
			<i>subtotal</i>	<b>11,000</b>	<b>18,000</b>
	10031520	531600	Small Equipment SMALL EQUIPMENT	1,500	5,000
			2018 INITIATIVES (ASSISTANT FIRE MARSHALL POSITION EQUIPMENT)	2,650	-
			<i>subtotal</i>	<b>4,150</b>	<b>5,000</b>
			<i>Fire Prevention Total</i>	<b>17,850</b>	<b>29,200</b>
			<i>Public Safety Department Total</i>	<b>3,866,307</b>	<b>3,979,967</b>

Adopted: June 18, 2018

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# **PERFORMANCE MEASUREMENTS**

**Public Safety Department  
Performance Measures  
Police**

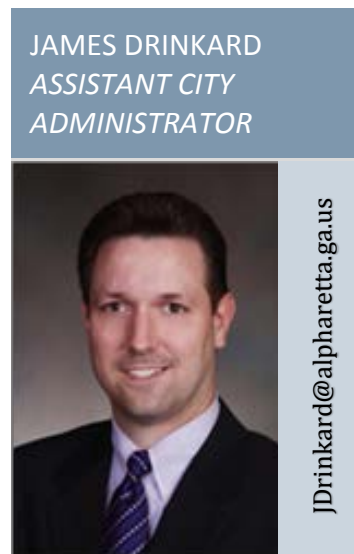
		<b>Actual 2013</b>	<b>Actual 2014</b>	<b>Actual 2015</b>	<b>Actual 2016</b>	<b>Actual 2017</b>	<b>Department Target</b>	<b>Results</b>
<b>Uniform Crime Reports - Part 1</b>								
Reported	No.	1,316	1,339	1,229	1,369	1,286	N/A	N/A
	No. reported per 1,000 population	22.31	22.28	19.50	21.92	19.68	< 39.29	-18.89
Arrests	No. (total)	328.00	302.00	252.00	269.00	187	N/A	N/A
	% arrested of Part 1 Crimes	24.92%	22.55%	20.50%	19.27%	14.54%	N/A	N/A
	No. (juvenile only)	63	49	57	66	70	N/A	N/A
	% juvenile arrests per total UCR Part 1 arrests	19.21%	16.23%	22.62%	24.54%	5.44%	< 20.02%	-14.58%
	No. arrests per 1,000 population	5.56%	5.03%	4.00%	4.22%	4.10%	< 9.72	-5.72
	No. arrests per sworn FTE	3.15	2.80	2.29	2.49	1.70	< 5.16	-2.87
Assigned	No.	591	423	525	644	478	N/A	N/A
	% assigned	44.91%	31.59%	43.72%	46.13%	37.17%	N/A	N/A
Cleared								
	No.	278	158	200	202	144	N/A	N/A
	% assigned	21.12%	37.35%	38.10%	14.47%	11.20%	N/A	N/A
	No. cleared per sworn FTE	2.66	1.46	1.82	1.87	1.31	N/A	N/A
<b>Uniform Crime Reports - Part 2</b>								
	No. drug arrests	214	254	244	226	210	N/A	N/A
	No. drug arrests per 1,000 population	3.63	4.23	3.87	3.55	3.21	< 5.88	-2.01
	No. juvenile drug arrests	18	17	22	23	9	N/A	N/A
	% juvenile drug arrests	8.41%	6.69%	9.02%	10.18%	4.29%	< 13%	-8.70%
<b>Arrests - General</b>								
	No. total arrests	1,206	1,368	1,050	1,086	1,029	N/A	N/A
	No. total arrests per 1,000 population	20.44	22.76	16.66	17.05	15.75	< 68.52	-51.47
	No. DUI arrests	277	347	244	274	332	N/A	N/A
	No. DUI arrests per 1,000 population	4.70	5.77	3.87	4.30	5.08	> 6.96	-1.69
<b>Traffic Accidents</b>								
	No. fatal traffic accidents	2	0	2	2	4	N/A	N/A
	No. fatal traffic accidents per 1,000 population	0.03	0.00	0.03	0.03	0.06	N/A	N/A
<b>911 Calls</b>								
	No. incoming calls	39,857	45,019	44,087	45,033	37,448	N/A	N/A
	Avg. ring time in seconds	5.45	6.05	<5.0	13.94	12.29	<20.00	-7.71

Public Safety Department  
Performance Measures  
Fire

	2013	2014	2015	2016	2017
	Incidents	Incidents	Incidents	Incidents	Incidents
<b>FIRES</b>					
Structure Fires	55	62	62	61	60
Vehicle Fires	19	23	25	23	28
Other Fires	54	60	56	46	43
<b>Total Fires</b>	<b>128</b>	<b>145</b>	<b>143</b>	<b>130</b>	<b>131</b>
Pressure Ruptures, Explosion, Overheat	5	4	6	4	5
<b>RESCUE CALLS</b>					
Emergency Medical Treatment	3,201	3,434	3,475	3354	3373
All Others	66	71	78	68	84
<b>Total Rescue Calls</b>	<b>3,267</b>	<b>3,505</b>	<b>3,553</b>	<b>3422</b>	<b>3457</b>
Hazardous Condition Calls	132	176	155	169	160
Service Calls	645	846	703	640	946
Good Intent Calls	978	1,150	1,272	1468	1753
Severe Weather or Natural Disaster Calls	8	12	2	1	15
Special Incident Calls	8	20	7	10	19
Unknown Incident Type	0	0	0	0	0
<b>FALSE CALLS</b>					
Malicious Calls	24	20	11	10	21
Other False Calls	607	621	648	661	771
<b>Total False Calls</b>	<b>631</b>	<b>641</b>	<b>659</b>	<b>671</b>	<b>792</b>
<b>TOTAL CALLS .....</b>	<b>5,802</b>	<b>6,499</b>	<b>6,500</b>	<b>6515</b>	<b>7278</b>

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## Human Resources



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Our Community Vision is to advance Alpharetta as a signature City by:

- ✓ *Offering the highest quality of environment for our residents and businesses;*
- ✓ *Fostering strong sense of community including safety and security; and*
- ✓ *Providing a business climate that attracts the top echelon companies.*

Our Community Vision serves as the guiding principles for the planning and operation of our city government and each department structures its mission, goals, and objectives to facilitate achievement of our mission.

## Human Resources

*Administration, Employee Recruitment and Retention*

### **Mission Statement**

It is the mission of the Human Resources Team to recruit, retain, and develop an efficient, creative, and professional workforce capable of meeting the current and future needs and expectations of the City of Alpharetta and the citizens and customers whom we exist to serve.

### **Synopsis**

To successfully carryout our core mission, the Human Resources Team shall:

- ✓ Ensure that employees are provided the same concern, respect, and caring attitude within the organization that they are expected to share with every customer, both external and internal;
- ✓ Act as a catalyst enabling all employees to contribute at optimum levels towards the success of the community and the City of Alpharetta;
- ✓ Establish, administer, and effectively communicate sound policies, rules, and practices that treat employees with dignity and equality while maintaining compliance with employment and labor laws, organizational directives, and the vision and values of the City of Alpharetta;
- ✓ Consult with senior management and supervisory personnel on human resources matters regarding staffing, organizational effectiveness, training and development, motivation and discipline, compliance, and related matters; and
- ✓ Work in support of the Benefits Team (Finance Department) to develop and provide a competitive salary and benefit package that supports our employees and meets the needs and goals of the City of Alpharetta.

### **Goals and Objectives**

- ✓ Develop and maintain appropriate personnel policies and procedures that provide flexibility in the management of personnel while maintaining compliance with current employment law and practice so as to effectively protect the City;
- ✓ Develop and deliver effective training programs to all employees so as to constantly improve customer service delivery, efficiency of operations, and the overall effectiveness and professionalism of the organization;
- ✓ Identify and develop internal talent;
- ✓ Develop and maintain a Strategic Human Resources Plan to ensure continuity of operations, effective succession planning in key positions, appropriate staffing to



meet City goals and customer service expectations, and anticipate fiscal needs and impacts;

- ✓ Improve operational efficiency and reduce costs by elevating the overall health of our employees; and
- ✓ Elevate and maintain morale by improving communications with employees and fostering an information rich environment.

# **5-YEAR FINANCIAL SUMMARY**

<b>CITY OF ALPHARETTA</b> <b>RECOMMENDED BUDGET FY 2019</b> <b>HUMAN RESOURCES</b> <b>Five-Year Financial Summary</b>						
	<b>Actual FY 2015</b>	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>Amended Budget FY 2018</b>	<b>Recommended Budget FY 2019</b>	
<b>Revenue</b>	\$ -	\$ -	\$ -	\$ -	\$ -	-
<i>% Change</i>		0.0%	0.0%	0.0%		0.0%
<i>Average 5 year percent change</i>		0.0%				
<b>Expenditures</b>	\$ 376,580	\$ 393,603	\$ 368,722	\$ 415,782	\$ 430,846	
<i>% Change</i>		4.5%	-6.3%	12.8%		3.6%
<i>Average 5 year percent change</i>		3.6%				



# **DEPARTMENT BUDGET SUMMARY**

**CITY OF ALPHARETTA**  
**PROPOSED BUDGET FY 2019**  
**HUMAN RESOURCES**  
**BUDGET REQUEST BY ACCOUNT**

										<i>Amended FY 2018 to FY 2019</i>	
ACCOUNT DESCRIPTION	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	ADOPTED BUDGET FY 2018	BUDGET AMENDMENTS	AMENDED BUDGET FY 2018	RECOMMENDED BUDGET FY 2019	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)		
<b>Revenue</b>											
N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	-	-
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>	<b>\$ -</b>	<b>-</b>	<b>-</b>
<b>Expenditures</b>											
(1) Personnel Services:											
Salary	\$ 129,424	\$ 133,854	\$ 136,357	\$ 142,317	\$ -	\$ 142,317	\$ 146,646	3.0%	4,329		
Benefits	47,931	51,344	54,645	57,250	-	57,250	62,528	9.2%	5,278		
Citywide Tuition Reimbursement Program	52,654	59,028	34,007	55,000	-	55,000	55,000	0.0%	-		
<b>subtotal</b>	<b>\$ 230,010</b>	<b>\$ 244,226</b>	<b>\$ 225,008</b>	<b>\$ 254,567</b>	<b>\$ -</b>	<b>\$ 254,567</b>	<b>\$ 264,174</b>	<b>3.8%</b>	<b>\$ 9,607</b>		
Maintenance and Operations:											
(2) Professional Services	\$ 54,035	\$ 56,368	\$ 59,420	\$ 56,350	\$ -	\$ 56,350	\$ 62,350	10.6%	\$ 6,000		
Employee Recruitment	2,254	1,516	1,321	2,000	-	2,000	2,000	0.0%	-		
Equipment Repair/Maint.	-	-	-	-	-	-	-	-	-		
Advertising	2,451	-	-	-	-	-	-	-	-		
Printing and Binding	-	-	-	-	-	-	-	-	-		
Employee Travel	841	1,326	521	2,300	-	2,300	2,000	-13.0%	(300)		
Employee Training	3,914	2,946	4,194	4,250	-	4,250	4,250	0.0%	-		
Maintenance Contracts	2,495	1,382	1,435	2,050	-	2,050	2,050	0.0%	-		
IT Professional Services	3,660	5,269	5,165	6,090	-	6,090	5,547	-8.9%	(543)		
General Supplies	5,155	8,151	6,613	8,525	-	8,525	8,825	3.5%	300		
Miscellaneous Utilities	282	-	-	-	-	-	-	-	-		
Water and Sewer Utilities	46	-	-	-	-	-	-	-	-		
Natural Gas Utilities	123	-	-	-	-	-	-	-	-		
Electricity Utilities	1,403	-	-	-	-	-	-	-	-		
Small Equipment	1,100	-	-	-	-	-	-	-	-		
Non-Recurring Expenses	218	113	113	-	-	-	-	-	-		
Employee Recognition Program	68,593	72,307	64,933	79,650	-	79,650	79,650	0.0%	-		
<b>subtotal</b>	<b>\$ 146,570</b>	<b>\$ 149,377</b>	<b>\$ 143,714</b>	<b>\$ 161,215</b>	<b>\$ -</b>	<b>\$ 161,215</b>	<b>\$ 166,672</b>	<b>3.4%</b>	<b>\$ 5,457</b>		

**CITY OF ALPHARETTA  
PROPOSED BUDGET FY 2019  
HUMAN RESOURCES  
BUDGET REQUEST BY ACCOUNT**

ACCOUNT DESCRIPTION	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	ADOPTED BUDGET FY 2018	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2018	RECOMMENDED BUDGET FY 2019	<i>Amended FY 2018 to FY 2019</i>	
								% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Capital:									
Machinery & Equipment	-	-	-	-	\$ -	-	-	-	-
<b>subtotal</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
<b>Total</b>	\$ 376,580	\$ 393,603	\$ 368,722	\$ 415,782	\$ -	\$ 415,782	\$ 430,846	3.6%	\$ 15,064
<b>Full-time Equivalent Positions</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>		<b>2.0</b>	<b>2.0</b>		

*Notes*

- (1) Variance is due primarily to wage increases associated with the 3% performance-based merit program scheduled for April 1, 2019 and implementation of a post-employment healthcare benefit (new for FY 2019).
- (2) Variance is based on year-to-date and historical expenditure trends for pre-employment evaluations, psychological evaluations, employment physicals, etc.

# **EXPENDITURE SUMMARY BY** **DIVISION/PROJECT**

**City of Alpharetta**

Budget: FY 2019

Statement: Expenditure Summary by Division/Project (Maintenance and Operations/Capital)

ACCOUNT DESCRIPTION		FY 2018 Amended Operating Budget	FY 2019 Operating Budget Request	Human Resources	Recruitment and Employment	Citywide Training
				1840	HRD00	HRD01
521200	Professional Services	\$ 56,350	\$ 62,350	\$ -	\$ 37,350	\$ 25,000
521300	Employee Recruitment	2,000	2,000	-	2,000	
522320	Equipment Repair/Maint.	-	-	-		
523300	Advertising	-	-	-	-	
523400	Printing and Binding	-	-	-	-	
523500	Employee Travel	2,300	2,000	2,000		
523700	Employee Training	4,250	4,250	4,250		
523860	Maintenance Contracts	2,050	2,050	2,050		
523900	IT Professional Services	6,090	5,547	5,547		
531100	General Supplies/Materials	8,525	8,825	6,725	950	1,150
531600	Small Equipment	-	-	-		
532400	Non-Recurring Expenses	-	-	-	-	
532420	Employee Recognition Program	79,650	79,650	-	79,650	
542100	Machinery and Equipment	-	-	-		
<b>TOTAL</b>		<b>\$ 161,215</b>	<b>\$ 166,672</b>	<b>\$ 20,572</b>	<b>\$ 119,950</b>	<b>\$ 26,150</b>

# **EXPENDITURE LINE-ITEM DETAIL BY** **DIVISION/PROJECT**

## FY 2019 Budget

City of Alpharetta

Budget:

FY 2019

Statement:

Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	FY 2018 Adopted Budget	FY 2019 Recommended Budget
HUMAN RESOURCES	10018400 521200	Professional Services	On-Call Legal Consulting And Handbook Review	-
		<b>subtotal</b>	\$ -	\$ -
	10018400 522210	Equipment Repair & Maintenance	General Repair/Maintenance (e.g. printers)	-
		<b>subtotal</b>	\$ -	\$ -
	10018400 523300	Advertising		-
		<b>subtotal</b>	\$ -	\$ -
	10018400 523400	Printing and Binding	Business Cards	-
		<b>subtotal</b>	\$ -	\$ -
	10018400 523500	Employee Travel	Human Resources Travel	2,300
		<b>subtotal</b>	\$ 2,300	\$ 2,000
	10018400 523700	Employee Training	Professional Development (incl. Software Training)	4,250
		<b>subtotal</b>	\$ 4,250	\$ 4,250
	10018400 523860	Maintenance Contracts	Copier Maintenance	900
			GRM Shredding	150
			GRM Records Management	1,000
		<b>subtotal</b>	\$ 2,050	\$ 2,050
	10018400 523900	IT Professional Services		
		Texting Service Global Text Messages - 7CBilled	1	-
		Solarwinds Software Renewal	50	55
		WAP Maintenance - Aerohive	8	28
		Domain Name Service - Amazon Web Services	4	4
		Developer License for MDM	1	1
		City Circuit Connection to Internet - AT&T	85	86
		Data Circuits - ASE - AT&T	178	246
		City Circuit Connection to Internet - Charter	15	15
		Load Balancer - Citrix	6	7
		Data Center's Uninterruptible Power System	27	50
		Citywide Microsoft Licensing	787	100
		Drone to GIS Conversion	-	14
		GIS Mobile Field Mapping & Data Collection	236	235
		Non-Xerox Printer Repair	33	34
		Database Management for Various City Departments	26	26
		Data Center Fire Suppression System	5	5
		Project Event Capture - ESRI	14	14
		Network Vulnerability Scanner	229	137
		Asset Management	9	9
		ERPM (RED Identity Mgmt)	-	43
		Manage Engine (Logging & Security)	-	114
		Security Awareness Training (KnowBe4)	-	41
		Microsoft User Based Training	-	41

## FY 2019 Budget

City of Alpharetta

Budget:

FY 2019

Statement:

Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title		Account Number	Title	FY 2018 Adopted Budget	FY 2019 Recommended Budget
			External Monitoring Service - MXToolbox	2	-
			Technical Support for CISCO Network	69	80
			Conversion of LIDAR Data to ArcGIS	8	7
			GPO Change Management	4	-
			Firewall - Palo Alto - Veristor	104	115
			Client VPN - Palo Alto - Veristor	26	26
			SQL Monitoring	23	23
			SharePoint Migration	69	-
			Wiring Services	46	46
			Datacenter Security	-	27
			Consulting Services	-	109
			Technical Support for Vmware Environment	67	-
			City Enterprise Data Management	92	91
			Citywide Virtual Infrastructure	137	209
			Maintenance Extension	133	189
			City Virus, Adware, Spyware & Threat Protection	247	242
			City Circuit Connection to Internet - Zayo	119	119
			Directory Analysis - ManageEngine Products	105	-
			Manage Engine (Ad Self Service)	-	46
			Line and Circuit Service	539	539
			GLS Monitoring and Support	848	677
			CISCO SMARTnet Telephony and Phone App Licenses	499	499
			Cisco phone infrastructure support	50	50
			Long Distance	91	-
			Netmotion <i>Mobility XE</i> Software Renewal	58	58
			Tyler Finance/HR ERP	1,040	1,090
			<b>subtotal</b>	<b>\$ 6,090</b>	<b>\$ 5,547</b>
	10018400	531100	General Supplies & Materials		
			Publications/Subscriptions (e.g, FLSA Guide)	725	725
			General Office Supplies, postage, etc.	5,450	4,000
			Retirement Gifts	-	2,000
			<b>subtotal</b>	<b>\$ 6,175</b>	<b>\$ 6,725</b>
	10018400	531600	Small Equipment		
			Printer Repairs/Replacement		
			<b>subtotal</b>	<b>\$ -</b>	<b>\$ -</b>
	10018400	532400	Non-Recurring Expenses		
			<b>subtotal</b>	<b>\$ -</b>	<b>\$ -</b>
	10018400	542100	Machinery & Equipment		
			<b>subtotal</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Human Resource Total</b>				<b>\$ 20,865</b>	<b>\$ 20,572</b>



FY 2019 Budget

City of Alpharetta

Budget:

FY 2019

Statement:

Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title					Account Number		Title	FY 2018 Adopted Budget	FY 2019 Recommended Budget
RECRUITMENT AND EMPLOYMENT HRD00	10018400	521200	HRD00	Professional Services	Occupational Medicine			14,000	20,000
					Pre-Employment/Psychological/Other Evaluations			15,500	15,500
					Compensation Comparison			1,850	1,850
					<b>subtotal</b>	\$		<b>31,350</b>	<b>\$ 37,350</b>
	10018400	521300	HRD00	Employee Recruitment	Employment Verification			2,000	2,000
					<b>subtotal</b>	\$		<b>2,000</b>	<b>\$ 2,000</b>
	10018400	523300	HRD00	Advertising	Advertising Costs for Recruitment			-	-
					<b>subtotal</b>	\$		-	\$ -
	10018400	523400	HRD00	Printing and Binding	Printing			-	-
					<b>subtotal</b>	\$		-	\$ -
	10018400	531100	HRD00	General Supplies & Materials	General Supplies			800	800
					Postage (USPS, Fed Ex, etc.)			150	150
					<b>subtotal</b>	\$		<b>950</b>	<b>\$ 950</b>
	10018400	532400	HRD00	Non-Recurring Expenses				-	-
					<b>subtotal</b>	\$		-	\$ -
CITYWIDE TRAINING HRD01	10018400	532420	HRD00	Employee Recognition Program	Performance Recognition Program			5,000	5,000
					Employee Appreciation Days (2)			24,450	24,450
					Flowers for City Employees/Donations			4,000	4,000
					Payroll Summary (\$50 Gift Check -Dec)			45,000	45,000
					Gift Certificates (Municipal Court, City Attorney)			1,200	1,200
					<b>subtotal</b>	\$		<b>79,650</b>	<b>\$ 79,650</b>
					<b>Recruitment and Employment Total</b>	\$		<b>113,950</b>	<b>\$ 119,950</b>
	10018400	521200	HRD01	Professional Services	HR/Customer Service/Sexual Harassment Training			25,000	25,000
CITYWIDE TRAINING HRD01					<b>subtotal</b>	\$		<b>25,000</b>	<b>\$ 25,000</b>
	10018400	531100	HRD01	General Supplies	Handbook/Course Materials - Seasonal PT			400	400
					Miscellaneous Classrooms & Training Supplies			1,000	750
					<b>subtotal</b>	\$		<b>1,400</b>	<b>\$ 1,150</b>
Citywide Training Total								\$ 26,400	\$ 26,150
Human Resource Department Total								\$ 161,215	\$ 166,672

# **PERFORMANCE MEASUREMENTS**

<b>Administration Performance Measurements</b>	<b>Actual FY 2015</b>	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>YTD (Dec. 2017) FY 2018</b>	<b>Target FY 2018</b>	<b>Target FY 2019</b>
Human Resources annual turnover percentage	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
City-wide turnover percentage	6.22%	9.08%	10.13%	4.28%	9.50%	8.00%
Total # full-time equivalents (full-time, part-time, seasonal, and elected)	535	527	532	492	585	595
HR staff to total full-time equivalent employee ratio	267.5:1	263.5:1	266:01:00	246:01:00	292.5:1	297.5:1
<b>Personnel Assigned:</b>	<b>1.0 FTE</b>	<b>1.0 FTE</b>	<b>1.0 FTE</b>		<b>1.0 FTE</b>	<b>1.0 FTE</b>
	Admin Assistant II	Admin Assistant II	Admin Assistant II		Admin Assistant II	Admin Assistant II
*The Human Resources Department is directed by the Assistant City Administrator.						

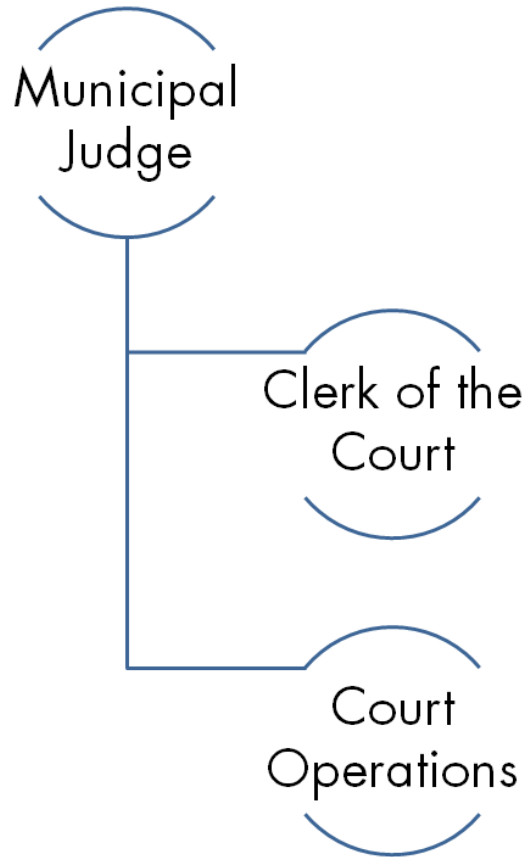
## FY 2019 Budget

<b>Employment &amp; Retention Performance Measurements</b>	<b>Actual FY 2015</b>	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>YTD (Dec. 2017) FY 2018</b>	<b>Target FY 2018</b>	<b>Target FY 2019</b>
Average cost per hire - Permanent	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500
Average cost per hire - Seasonal	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200
# of Resumes reviewed & logged	781	689	1068	478	900	1100
# of Qualified applications processed	117	138	213	94	180	220
# of New hires - Permanent	19	34	42	25	46	50
# of New hires - Seasonal	51	52	48	0	68	70
# of Internal promotions	16	15	15	5	11	13
# of separations	86	95	106	28	100	125
% of Employees rated "Exceeds" on annual merit review	7.7%	11.3%	11.5%	0.0%	11.7%	12.0%
% of Employees rated "Meets" on annual merit review	92.3%	88.7%	88.5%	0.0%	88.3%	88.0%
% of Employees underperforming on annual performance review	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
% of Employees on "Performance Improvement Plan"	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Total # of employees enrolled in Education Programs						
Doctorate Degree	0	0	1	2	0	2
Master's Degree	8	7	5	1	5	4
Bachelor's Degree	18	18	14	11	20	18
Associate's Degree	3	2	5	3	3	4
Certificate Programs	1	2	0	0	3	2
Total # of employees receiving tuition r	30	29	25	17	31	30
Total dollar amount of reimbursement	\$54,458	\$53,867	\$36,407	\$16,422	\$52,000	\$54,000
* Employee review percentage not 100% due to the impact of new hires, vacancies, turnover, and leaves of absence.						
<b>Personnel Assigned:</b>	<b>1.0 FTE</b>	<b>1.0 FTE</b>	<b>1.0 FTE</b>	<b>1.0 FTE</b>	<b>1.0 FTE</b>	<b>1.0 FTE</b>
Human Resources	Human Resources	Human Resources	Human Resources	Human Resources	Human Resources	Human Resources
Manager	Manager	Manager	Manager	Manager	Manager	Manager



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## Municipal Court



Our Our Community Vision is to advance Alpharetta as a signature City by:

- ✓ *Offering the highest quality of environment for our residents and businesses;*
- ✓ *Fostering strong sense of community including safety and security; and*
- ✓ *Providing a business climate that attracts the top echelon companies.*

Our Community Vision serves as the guiding principles for the planning and operation of our city government and each department structures its mission, goals, and objectives to facilitate achievement of our mission.

## Municipal Court

*Administration, Employee Recruitment and Retention*

### **Mission Statement**

To grow and maintain sufficient staffing, infrastructure and general court services for the City of Alpharetta; to educate and inform persons who attend court; to ensure the citizens' rights are observed and protected; to achieve justice and fundamental fairness in all matters including cases that go to trial and those that are settled pre-trial; and to efficiently and responsibly serve all citizens living in the community.

### **Goals and Objectives**

- ✓ Provide professional, quality service;
- ✓ Monitor court sessions and continue to improve efficiency;
- ✓ Develop operations guide to use internally;
- ✓ Implement the new eCourts software system;
- ✓ Develop activity reports;
- ✓ Enhance reporting to state and city departments;
- ✓ Review and enhance current reports/forms;
- ✓ Enhance the current data that is shared between Court/Police;
- ✓ Review, improve, and update day to day operations;
- ✓ Provide proper training to insure compliance with all State laws and regulations; and
- ✓ Continue to cross-train employees.

# **5-YEAR FINANCIAL SUMMARY**



<b>CITY OF ALPHARETTA</b> <b>RECOMMENDED BUDGET FY 2019</b> <b>MUNICIPAL COURT</b> <b>Five-Year Financial Summary</b>						
	<b>Actual FY 2015</b>	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>Amended Budget FY 2018</b>	<b>Recommended Budget FY 2019</b>	
<b>Revenue</b>	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>% Change</i>		0.0%	0.0%	0.0%	100.0%	
average 5-year percent change		25.0%				
<b>Expenditures</b>	\$ 969,417	\$ 955,841	\$ 953,791	\$ 1,126,546	\$ 1,096,466	
<i>% Change</i>		-1.4%	-0.2%	18.1%	-2.7%	
<i>Average 5-year percent change</i>		3.5%				

# **DEPARTMENT BUDGET SUMMARY**

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2019  
MUNICIPAL COURT  
BUDGET REQUEST BY ACCOUNT**

								<i>Amended FY 2018 to FY 2019</i>	
ACCOUNT DESCRIPTION	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	ADOPTED BUDGET FY 2018	BUDGET AMENDMENTS	AMENDED BUDGET FY 2018	RECOMMENDED BUDGET FY 2019	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
<b>Revenue</b>									
(1) Intergovernmental:									
City of Milton (lease of Court Space)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>	<b>\$ -</b>
<b>Expenditures</b>									
(2) Personnel Services:									
Salary	\$ 424,987	\$ 391,112	\$ 397,085	\$ 471,441	\$ -	\$ 471,441	\$ 437,852	-7.1%	\$ (33,589)
Benefits	206,208	200,297	208,407	260,020	-	260,020	246,746	-5.1%	(13,274)
<b>subtotal</b>	<b>\$ 631,195</b>	<b>\$ 591,408</b>	<b>\$ 605,493</b>	<b>\$ 731,461</b>	<b>\$ -</b>	<b>\$ 731,461</b>	<b>\$ 684,598</b>	<b>-6.4%</b>	<b>\$ (46,863)</b>
Maintenance and Operations:									
(3) Professional Services	\$ 222,182	\$ 234,204	\$ 243,316	\$ 248,000	\$ -	\$ 248,000	\$ 253,000	2.0%	\$ 5,000
Equipment Repair/Maint.	-	-	-	300	-	300	-	-100.0%	(300)
Facility Repair/Maint.	-	6,237	283	-	-	-	500	-	500
Advertising	195	245	224	250	-	250	250	0.0%	-
Printing and Binding	21,375	8,423	18,169	18,500	-	18,500	19,000	2.7%	500
Employee Travel	1,932	3,229	1,473	3,500	-	3,500	3,500	0.0%	-
Employee Training	1,165	1,640	1,289	2,000	-	2,000	2,000	0.0%	-
(4) Maintenance Contracts	15,261	14,621	14,082	20,000	-	20,000	54,300	171.5%	34,300
IT Professional Services	24,971	33,675	32,290	37,710	-	37,710	34,893	-7.5%	(2,817)
General Supplies	13,257	12,007	11,891	13,750	-	13,750	13,100	-4.7%	(650)

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2019  
MUNICIPAL COURT  
BUDGET REQUEST BY ACCOUNT**

*Amended FY 2018 to FY 2019*

	ACCOUNT DESCRIPTION	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	ADOPTED BUDGET FY 2018	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2018	RECOMMENDED BUDGET FY 2019	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
	Miscellaneous Utilities	706	721	706	825	-	825	825	0.0%	-
	Water and Sewer Utilities	613	582	601	750	-	750	1,000	33.3%	250
	Natural Gas Utilities	2,578	1,953	2,036	2,500	-	2,500	2,500	0.0%	-
	Electricity Utilities	22,794	21,215	20,386	25,000	-	25,000	25,000	0.0%	-
(4)	Small Equipment	-	-	1,553	22,000	-	22,000	2,000	-90.9%	(20,000)
	IT Equipment Refresh	-	-	-	-	-	-	-	-	-
	Non-Recurring	362	-	-	-	-	-	-	-	-
	<b>subtotal</b>	<b>\$ 327,391</b>	<b>\$ 338,751</b>	<b>\$ 348,298</b>	<b>\$ 395,085</b>	<b>\$ -</b>	<b>\$ 395,085</b>	<b>\$ 411,868</b>	<b>4.2%</b>	<b>\$ 16,783</b>
Capital:										
	Machinery & Equipment	\$ 10,830	\$ 25,681	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
	<b>subtotal</b>	<b>\$ 10,830</b>	<b>\$ 25,681</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>	<b>\$ -</b>
	<b>Total</b>	<b>\$ 969,417</b>	<b>\$ 955,841</b>	<b>\$ 953,791</b>	<b>\$ 1,126,546</b>	<b>\$ -</b>	<b>\$ 1,126,546</b>	<b>\$ 1,096,466</b>	<b>-2.7%</b>	<b>\$ (30,080)</b>
	<b>Full-time Equivalent Positions</b>	<b>9.0</b>	<b>9.0</b>	<b>9.0</b>	<b>9.0</b>		<b>9.0</b>	<b>8.0</b>		

Notes

- (1) Please note: Departmental operations often impact numerous revenue sources that are accounted elsewhere within the city's budget. For example, the Municipal Court Department is instrumental in the collection of Municipal Court Fine revenues. These revenues are accounted for in the Public Safety Department but are reliant, in part, on the work of the Municipal Court Department.
- (2) Variance due primarily to: wage increases associated with the 3% performance-based merit program scheduled for April 1, 2019; implementation of a post-employment healthcare benefit (new for FY 2019); all of which is fully offset through the elimination of the vacant Deputy Clerk II position (-1.0 FTE).
- (3) Variances based on historical and year-to-date expenditure trends for bank fees, court appointed attorney fees, translator fees, etc.
- Variance due primarily to new Court Management software and a new requirement for Janitorial Services. The Court Management Software initiative was approved in FY 2018. Specifically: year 1 (FY 2018) included funds for fingerprint scanner equipment which does not continue into FY 2019; and year 2 (FY 2019) includes software licensing fees for the eCourts court management software (year 1 costs were covered by the Judicial Council's Administrative Office). The Janitorial Services are now needed as a result of the Recreation, Parks, and Cultural Services Department reorganization that resulted in them vacating the Crabapple Government Center and reallocating their staff that used to provide onsite janitorial services. The City will use its private janitorial service provider moving forward to clean the Courts facility.

# **REVENUE SUMMARY BY** **DIVISION/PROJECT**

**City of Alpharetta**

Budget: FY 2019

Statement: Revenue Summary by Account

			FY 2018 Amended Budget	FY 2019 Recommended Budget
Division/Project	Account Number		Title	
Municipal Court	10026500	337051	City of Milton (lease of Court Space)	\$ -
" "	10026500	341900	Public Records Requests	-
			<b>Total</b>	<b>\$ -</b>

# **EXPENDITURE SUMMARY BY** **DIVISION/PROJECT**

**City of Alpharetta**

Budget: FY 2019

Statement: Expenditure Summary by Division/Project (Maintenance and Operations/Capital)

			Court Services	
ACCOUNT DESCRIPTION	FY 2018 Amended Operating Budget	FY 2019 Operating Budget Request	Court Services	Contracted Services
			2650	SCS00
521200 Professional Services	\$ 248,000	\$ 253,000	\$ 24,000	\$ 229,000
522210 Equipment Repair/Maint.	300	-	-	-
522250 Facility Repair/Maint.	-	500	500	-
523300 Advertising	250	250	250	-
523400 Printing and Binding	18,500	19,000	3,000	16,000
523500 Employee Travel	3,500	3,500	3,500	-
523700 Employee Training	2,000	2,000	2,000	-
523860 Maintenance Contracts	20,000	54,300	54,300	-
523900 IT Professional Services	37,710	34,893	34,893	-
531100 General Supplies/Materials	13,750	13,100	13,100	-
531200 Miscellaneous Utilities	825	825	825	-
531210 Water and Sewer Utilities	750	1,000	1,000	-
531220 Natural Gas Utilities	2,500	2,500	2,500	-
531230 Electricity Utilities	25,000	25,000	25,000	-
531600 Small Equipment	22,000	2,000	2,000	-
531610 IT Equipment Refresh	-	-	-	-
532400 Non-Recurring	-	-	-	-
542100 Machinery and Equipment	-	-	-	-
	<b>\$ 395,085</b>	<b>\$ 411,868</b>	<b>\$ 166,868</b>	<b>\$ 245,000</b>



# **EXPENDITURE LINE-ITEM DETAIL BY** **DIVISION/PROJECT**

## FY 2019 Budget

City of Alpharetta

Budget: FY 2019

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

					FY 2018 Adopted Budget	FY 2019 Recommended Budget
Division/Project Title	Account Number		Title	Account Detail		
Court Services	10026500	521200	Professional Services	Revenue Collection Fees- Amex, Vantage, Certegy, VeriSign	22,000	24,000
				PayPal	1,000	-
				<b>subtotal</b>	<b>\$ 23,000</b>	<b>\$ 24,000</b>
	10026500	522210	Equipment Repair & Maintenance	General Repair/Maintenance (e.g. printers)	300	-
				<b>subtotal</b>	<b>\$ 300</b>	<b>\$ -</b>
	10026500	522250	Facility Repair & Maintenance	General Repair/Maintenance (e.g. Security System)	-	500
				<b>subtotal</b>	<b>\$ -</b>	<b>\$ 500</b>
	10026500	523300	Advertising	Legal Advertising	250	250
				<b>subtotal</b>	<b>\$ 250</b>	<b>\$ 250</b>
	10026500	523400	Printing and Binding	General Printing (Brochures, Sentencing Forms, etc.)	3,500	3,000
				<b>subtotal</b>	<b>\$ 3,500</b>	<b>\$ 3,000</b>
	10026500	523500	Employee Travel	Courts Travel	3,500	3,500
				<b>subtotal</b>	<b>\$ 3,500</b>	<b>\$ 3,500</b>
	10026500	523700	Employee Training	Courts Professional Development	2,000	2,000
				<b>subtotal</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>
	10026500	523860	Maintenance Contracts	Copier Consumables/Maintenance	8,500	8,500
				Pitney Bowes Mail Machine	1,500	1,500
				Coffee and Water Cooler Service	1,500	1,400
				Shredding Services	1,000	1,000
				Security System Monitoring	500	500
				Digital Scanning/Records Management Initiatives	2,000	2,000
				Records Storage	5,000	4,500
				Janitorial Services	-	17,400
				Court Case Management System (eCourts - 2018 Initiative)	-	17,500
				<b>subtotal</b>	<b>\$ 20,000</b>	<b>\$ 54,300</b>
	10026500	523900	IT Professional Services	Technical Support for CISCO Network	309	359
				City Circuit Connection to Internet - Supplement & Backup - Charte	68	69
				Data Center's Uninterruptible Power System	124	226
				Citywide Microsoft Licensing	3,543	452
				Non-Xerox Printer Repair	149	154
				GIS Mobile Field Mapping & Data Collection	1,062	1,057
				Database Management for Various City Departments	117	116
				Data Center Fire Suppression System	25	25
				SharePoint Migration	309	
				Solarwinds Software Renewal	227	246
				Drone to GIS Conversion		62
				Wiring Services	206	205
				Conversion of LIDAR Data to ArcGIS	34	33
				City Enterprise Data Management - CommVault - Veristor	412	410
				Datacenter Security		123

## FY 2019 Budget

City of Alpharetta

Budget: FY 2019

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2018 Adopted Budget	FY 2019 Recommended Budget
			Consulting		493
			City Virus, Adware, Spyware & Threat Protection	1,113	1,088
			City Circuit Connection to Internet - Zayo	536	534
			City Circuit Connection to Internet - AT&T	385	386
			Manage Engine (Ad Self Service)		205
			iPhone Service	624	624
			Mobile Data Management	57	57
			Line and Circuit Service	3,234	3,234
			GLS Monitoring and Support	5,090	4,060
			CISCO SMARTnet Telephony and Phone App Licenses	2,994	2,994
			Cisco phone infrastructure support	299	299
			Long Distance	546	-
			Netmotion Mobility XE - Remote Application & Data Access	116	116
			Recording of Proceedings	1,100	1,100
			Scanning Document Management	2,500	2,500
			Court Case Management System	5,700	6,100
			Support for Court Scanner	1,600	1,600
			OSSI Software Maintenance & Licensing	500	500
			Texting Service Global Text Messages - 7CBilled	5	
			Domain Name Service - Amazon Web Services	16	16
			External Monitoring Service - MXToolbox	8	
			GPO Change Management	19	
			Firewall - Veristor - Palo Alto	468	520
			ClientVPN - Veristor - Palo Alto	117	119
			SQL Monitoring	103	103
			Maintenance Extensions - DC Equip Main - Veristor	598	852
			Aerohive - WAP Maintenance	37	127
			Apple Developer License	6	6
			ASE Data Circuits - AT&T	803	1,108
			Load Balancer - Citrix	25	31
			Project Event Capture - ESRI	62	62
			Network Vulnerability Scanner	1,031	616
			Asset Management - LanSweeper	41	41
			ERPM (RED Identity Manager)		41
			ManageEngine (Logging & Auditing)		513
			Security Awareness Training		185
			Microsoft User Based Training		185
			Technical Support for VMware Environment - First Call - Veristor	299	
			Citywide Virtual Infrastructure - VMware - Veristor	619	941
			ManageEngine Products - Zoho	474	

FY 2019 Budget

City of Alpharetta

Budget: FY 2019

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

					FY 2018 Adopted Budget	FY 2019 Recommended Budget
Division/Project Title	Account Number	Title	Account Detail			
	10026500	531100	General Supplies & Materials	General Office Supplies	subtotal \$ 37,710	\$ 34,893
				Pitney Bowes - Postage Refill & Ink Cartridges	8,000	7,000
				GA Attorney Update Publication	4,150	4,500
				LexisNexis/Matthew Bender (Criminal/Traffic Law Manual)	350	350
				Muni Code	400	400
				Legal Supplies Manuals/Subscriptions	350	350
					500	500
				subtotal	\$ 13,750	\$ 13,100
	10026500	531200	Misc. Utilities	BFI - Garbage Service	825	825
				subtotal	\$ 825	\$ 825
	10026500	531210	Water & Sewer	Fulton Cty - Water Service	750	1,000
				subtotal	\$ 750	\$ 1,000
	10026500	531220	Natural Gas	Gas Service	2,500	2,500
				subtotal	\$ 2,500	\$ 2,500
	10026500	531230	Electric	GA Power - Electric Service	25,000	25,000
				subtotal	\$ 25,000	\$ 25,000
	10026500	531600	Small Equipment	General Small Equipment	2,000	2,000
				2018 Initiative (Fingerprinting Equipment)	20,000	-
				subtotal	\$ 22,000	\$ 2,000
	10026500	532400	Non-Recurring		-	-
				subtotal	\$ -	\$ -
<b>Court Services Total</b>					<b>\$ 155,085</b>	<b>\$ 166,868</b>
<b>Contracted Services</b>	10026500	521200 SCS00	Professional Services	Court Appointed Attorneys	12,000	15,000
				Solicitor Fees	130,000	130,000
				Substitute Solicitor Fees	5,000	5,000
				Substitute Judge Fees	43,000	43,000
				Court Reporters	1,000	1,000
				Translators	34,000	35,000
				subtotal	\$ 225,000	\$ 229,000
	10026500	522210 SCS00	Equipment Repair & Maintenance	Crime Prevention Tech	-	-
				Metal Detector	-	-
				subtotal	\$ -	\$ -
	10026500	523400 SCS00	Printing	Patterson Pope - File Folders & Labels	15,000	16,000
				subtotal	\$ 15,000	\$ 16,000
<b>Contracted Services Total</b>					<b>\$ 240,000</b>	<b>\$ 245,000</b>
<b>Municipal Court Department Total</b>					<b>\$ 395,085</b>	<b>\$ 411,868</b>

# **PERFORMANCE MEASUREMENTS**

<b>Municipal Court Performance Measurements</b>	<b>Actual FY 2014</b>	<b>Actual FY 2015</b>	<b>Actual FY 2016</b>	<b>Target FY 2017</b>	<b>Target FY 2018</b>
# of Citations received to process	15,889	14,028	15,113	15,250	15,250
Total # of cases disposed	13,791	15,444	15,045	15,100	15,100
# of Court sessions	234	232	230	236	236
Annual deposits (Court Fines)	\$2,012,517	\$2,418,607	\$2,198,202	\$2,025,000	\$2,200,000
<b>Personnel Assigned:</b>	<b>9.0 FTE</b>	<b>9.0 FTE</b>	<b>9.0 FTE</b>	<b>9.0 FTE</b>	<b>9.0 FTE</b>
	Municipal Judge	Municipal Judge	Municipal Judge	Municipal Judge	Municipal Judge
	Court Clerk /	Court Clerk /	Court Clerk /	Court Clerk /	Court Clerk /
	Director of Court	Director of Court	Director of Court	Director of Court	Director of Court
	Services	Services	Services	Services	Services
	Deputy Clerk III	Deputy Clerk III	Deputy Clerk III	Deputy Clerk III	Deputy Clerk III
	Deputy Clerk II (5)	Deputy Clerk II (5)	Deputy Clerk II (5)	Deputy Clerk II (5)	Deputy Clerk II (5)
	Deputy Clerk I	Deputy Clerk I	Deputy Clerk I	Deputy Clerk I	Deputy Clerk I



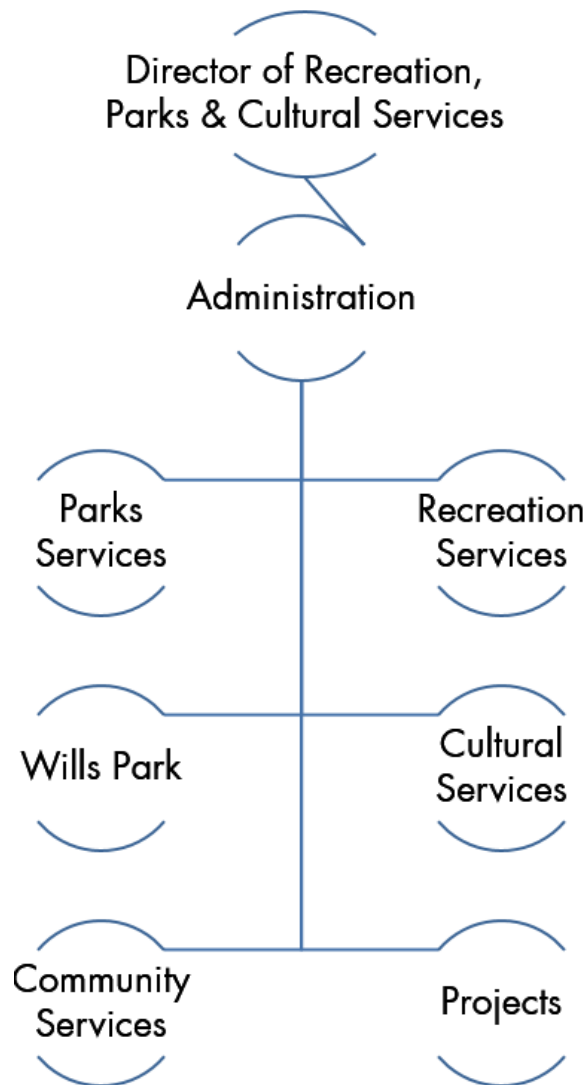
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## Recreation, Parks & Cultural Services

MORGAN RODGERS  
DIRECTOR



MRodgers@alpharetta.ga.us



Our Community Vision is to advance Alpharetta as a signature City by:

- ✓ *Offering the highest quality of environment for our residents and businesses;*
- ✓ *Fostering strong sense of community including safety and security; and*
- ✓ *Providing a business climate that attracts the top echelon companies.*

Our Community Vision serves as the guiding principles for the planning and operation of our city government and each department structures its mission, goals, and objectives to facilitate achievement of our mission.



## Recreation, Parks & Cultural Services

*Administration, Parks Services, Recreation Services, Wills Park, Cultural Services, Community Services, Projects*

### **Mission Statement**

The Recreation, Parks & Cultural Services Department strives to promote the highest quality recreation programs and park facilities to our citizens consistent with our core values of Excellence, Stewardship, Integrity, Service and Loyalty.

### **Goals and Objectives**



- ✓ Implement elements of the Recreation and Parks Master Plan as funded and prioritized by City Officials;
- ✓ Begin construction of the northern Big Creek Greenway connection;
- ✓ Infuse arts into all facets of the Department and the Community;
- ✓ Engage the Community through new programming, sponsorships, public/private partnerships and selective place making;
- ✓ Develop a comprehensive detailed master plan for Wills Park, to include the Equestrian Center;
- ✓ Improve access and usability of all parks and facilities by improved signage, beautification and facility enhancement;

# **5-YEAR FINANCIAL SUMMARY**

<b>CITY OF ALPHARETTA</b> <b>RECOMMENDED BUDGET FY 2019</b> <b>RECREATION, PARKS &amp; CULTURAL SERVICES</b> <b>Five-year Financial Summary</b>					
	<b>Actual FY 2015</b>	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>Amended Budget FY 2018</b>	<b>Recommended Budget FY 2019</b>
<b>Revenue</b>	\$ 2,170,806	\$ 2,703,163	\$ 2,532,283	\$ 2,652,452	\$ 2,829,450
<i>% Change</i>		24.5%	-6.3%	4.7%	6.7%
<i>average 5 year percent change</i>		7.4%			
<b>Expenditures</b>	\$ 6,669,756	\$ 8,127,231	\$ 8,353,856	\$ 9,101,275	\$ 9,934,305
<i>% Change</i>		21.9%	2.8%	8.9%	9.2%
<i>average 5 year percent change</i>		10.7%			

\*2015-2016 Variance due primarily to the transfer of the City's Special Event Division from the City Administration Department to the Recreation & Parks Department. The Special Events Division includes 3 full-time-equivalent positions (2 full time; 2 part-time) and associated maintenance and operations funding.

# **DEPARTMENT BUDGET SUMMARY**

**CITY OF ALPHARETTA**  
**RECOMMENDED BUDGET FY 2019**  
**RECREATION, PARKS & CULTURAL SERVICES**  
**BUDGET REQUEST BY ACCOUNT**

								<i>Amended FY 2018 to FY 2019</i>	
ACCOUNT DESCRIPTION	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	ADOPTED BUDGET FY 2018	BUDGET AMENDMENTS	AMENDED BUDGET FY 2018	RECOMMENDED BUDGET FY 2019	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
<b>Revenue (1),(3)</b>									
Intergovernmental:									
City of Milton (Recreation)	\$ 326,458	\$ 435,916	\$ 362,607	\$ 375,000	\$ -	\$ 375,000	\$ 400,000	6.7%	\$ 25,000
Charges for Services:									
Aquatics Fees	115,114	109,891	107,727	105,000	-	105,000	185,000	76.2%	80,000
Arts Program Fees	50,511	59,998	33,892	50,000	-	50,000	160,000	220.0%	110,000
Community Center Fees	414,961	497,895	571,512	550,000	25,000	575,000	580,000	0.9%	5,000
Community Ctr Bldg. Rental	61,160	56,450	11,938	20,000	-	20,000	10,000	-50.0%	(10,000)
Adult Activity Ctr Fees	13,425	32,310	27,121	15,000	5,000	20,000	25,000	25.0%	5,000
Adult Activity Ctr Bldg. Rental	3,388	3,208	4,275	2,500	-	2,500	3,000	20.0%	500
Adult Activity Ctr Trip Fees	31,668	35,198	50,354	40,000	-	40,000	40,000	0.0%	-
Equestrian Ctr Fees	274,666	349,129	246,730	290,000	25,000	315,000	335,000	6.3%	20,000
Equestrian Ctr Permit Fees	-	-	-	-	-	-	-	-	-
Bike Share Fees	-	-	3,456	-	-	-	-	-	-
Wills Park Rec Ctr Fees	170,825	163,664	171,620	165,000	10,000	175,000	185,000	5.7%	10,000
Wills Park Rec Ctr Bldg. Rental	(410)	-	-	-	-	-	-	-	-
Wills Park Rec Ctr Permit Fees	15,461	14,790	16,530	18,500	-	18,500	16,000	-13.5%	(2,500)
Athletics Fees	357,394	377,091	406,848	375,000	22,500	397,500	360,000	-9.4%	(37,500)
Athletics Field Rental Fees	17,621	24,913	41,099	15,000	-	15,000	21,700	44.7%	6,700
Athletics Soccer Doc Fees	32,216	43,017	40,539	45,000	-	45,000	40,000	-11.1%	(5,000)
Recreation Services	270	-	-	-	-	-	-	-	-
Open Gym Fees	3,258	3,015	5,144	2,500	2,500	5,000	5,000	0.0%	-
Non-Resident Rec Fees	250,082	261,895	269,660	260,000	-	260,000	250,000	-3.8%	(10,000)
Taste of Alpharetta	-	136,006	88,834	140,000	-	140,000	140,000	0.0%	-
Alpharetta Arts Streetfest	-	-	-	20,000	-	20,000	20,000	0.0%	-
Alpharetta Room	-	230	-	-	-	-	-	-	-

**CITY OF ALPHARETTA**  
**RECOMMENDED BUDGET FY 2019**  
**RECREATION, PARKS & CULTURAL SERVICES**  
**BUDGET REQUEST BY ACCOUNT**

*Amended FY 2018 to FY 2019*

ACCOUNT DESCRIPTION	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	ADOPTED BUDGET FY 2018	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2018	RECOMMENDED BUDGET FY 2019	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Other Events	-	3,900	8,288	8,000	-	8,000	8,000	0.0%	-
Public Works Event Fees	-	3,532	1,573	4,000	-	4,000	1,500	-62.5%	(2,500)
Fire Services Event Fees	-	3,110	1,771	2,500	-	2,500	1,750	-30.0%	(750)
Police Services Event Fees	-	8,374	2,563	6,000	-	6,000	2,500	-58.3%	(3,500)
Parks Services Event Fees	-	35,408	28,491	20,000	10,000	30,000	30,000	0.0%	-
Food Truck Thursdays	-	18,752	10,175	9,400	-	9,400	10,000	6.4%	600
Contributions from Private Sources:									
Donations/Private Sources	23,478	19,188	11,644	-	14,052	14,052	-	-100.0%	(14,052)
Contra Revenue/Donations	-	-	-	-	-	-	-	-	-
Other:									
Rents/Royalties	-	-	-	-	-	-	-	-	-
Miscellaneous Revenue	9,261	6,284	7,893	-	-	-	-	-	-
<b>Total</b>	<b>\$ 2,170,806</b>	<b>\$ 2,703,163</b>	<b>\$ 2,532,283</b>	<b>\$ 2,538,400</b>	<b>\$ 114,052</b>	<b>\$ 2,652,452</b>	<b>\$ 2,829,450</b>	<b>6.7%</b>	<b>\$ 176,998</b>

**Expenditures**

(1) Personnel Services:

Salaries	\$ 2,056,329	\$ 2,374,821	\$ 2,435,501	\$ 2,571,534	\$ -	\$ 2,571,534	\$ 2,656,709	3.3%	\$ 85,175
Seasonal Salaries	364,534	401,979	388,193	497,017	-	497,017	646,627	30.1%	149,610
Benefits	1,171,674	1,350,050	1,389,475	1,563,538	-	1,563,538	1,613,759	3.2%	50,221
<b>subtotal</b>	<b>\$ 3,592,537</b>	<b>\$ 4,126,850</b>	<b>\$ 4,213,170</b>	<b>\$ 4,632,089</b>	<b>\$ -</b>	<b>\$ 4,632,089</b>	<b>\$ 4,917,095</b>	<b>6.2%</b>	<b>\$ 285,006</b>

**CITY OF ALPHARETTA**  
**RECOMMENDED BUDGET FY 2019**  
**RECREATION, PARKS & CULTURAL SERVICES**  
**BUDGET REQUEST BY ACCOUNT**

*Amended FY 2018 to FY 2019*

ACCOUNT DESCRIPTION		ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	ADOPTED BUDGET FY 2018	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2018	RECOMMENDED BUDGET FY 2019	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Maintenance and Operations:										
(8)	Professional Services	\$ 734,911	\$ 1,202,049	\$ 1,267,772	\$ 1,363,655	\$ 99,399	\$ 1,463,054	\$ 1,706,510	16.6%	\$ 243,456
	Board Member Fees	4,450	4,475	4,375	4,500		4,500	4,500	0.0%	-
(1)	Equipment Repair/Maint.	50,096	57,583	44,667	58,600	-	58,600	67,300	14.8%	8,700
	Vehicle Repair/Maint.	14,163	25,962	28,436	25,000	-	25,000	25,000	0.0%	-
(2)	Grounds Repair/Maint.	379,409	367,022	450,005	398,000	58	398,058	498,000	25.1%	99,942
	Facility Repair/Maint.	166,443	148,063	153,355	35,000	-	35,000	26,000	-25.7%	(9,000)
	Land/Building Rental	20,221	20,388	18,205	23,200	-	23,200	23,200	0.0%	-
(8)	Equipment Rental	51,972	164,166	180,140	223,200	(755)	222,445	235,000	5.6%	12,555
(8)	Advertising	4,762	40,211	34,763	50,975	-	50,975	75,575	48.3%	24,600
(8)	Printing and Binding	16,841	45,822	43,641	49,050	-	49,050	65,850	34.3%	16,800
(3)	Employee Travel	8,726	8,418	17,858	23,475	(2,575)	20,900	29,200	39.7%	8,300
(3)	Employee Training	8,492	13,163	17,631	24,075	(1,692)	22,383	27,950	24.9%	5,567
(7),(8)	Maintenance Contracts	439,683	629,687	618,415	684,644	(1,957)	682,687	722,622	5.8%	39,935
(4)	IT Professional Services	167,064	210,039	223,440	216,540	-	216,540	226,004	4.4%	9,464
(5),(8)	General Supplies	291,509	328,682	344,833	380,645	3,499	384,144	468,770	22.0%	84,626
(6),(8)	Miscellaneous Utilities	45,639	57,280	61,292	59,000	-	59,000	65,000	10.2%	6,000
(6),(8)	Water and Sewer Utilities	82,893	90,185	82,713	96,000	-	96,000	94,500	-1.6%	(1,500)
(6),(8)	Natural Gas Utilities	20,299	16,509	15,570	20,000	-	20,000	21,000	5.0%	1,000
(6),(8)	Electricity Utilities	424,652	436,707	407,841	449,500	-	449,500	453,654	0.9%	4,154
	Fuel	39,273	29,124	29,529	37,500	-	37,500	37,000	-1.3%	(500)
	Small Equipment	76,506	42,650	56,683	51,600	6,075	57,675	53,600	-7.1%	(4,075)
(8)	Employee Uniforms	13,022	21,178	15,092	23,975	-	23,975	25,975	8.3%	2,000
	Non-Recurring Expenses	-	2,958	3,073	-	-	-	-	-	-
	<b>subtotal</b>	<b>\$ 3,061,025</b>	<b>\$ 3,962,322</b>	<b>\$ 4,119,328</b>	<b>\$ 4,298,134</b>	<b>\$ 102,052</b>	<b>\$ 4,400,186</b>	<b>\$ 4,952,210</b>	<b>12.5%</b>	<b>\$ 552,024</b>

**CITY OF ALPHARETTA**  
**RECOMMENDED BUDGET FY 2019**  
**RECREATION, PARKS & CULTURAL SERVICES**  
**BUDGET REQUEST BY ACCOUNT**

*Amended FY 2018 to FY 2019*

ACCOUNT DESCRIPTION	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	ADOPTED BUDGET FY 2018	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2018	RECOMMENDED BUDGET FY 2019	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Capital/Other:									
Machinery & Equipment	\$ 16,194	\$ 38,059	\$ 21,358	\$ 57,000	\$ 12,000	\$ 69,000	\$ 65,000	-5.8%	\$ (4,000)
<b>subtotal</b>	<b>\$ 16,194</b>	<b>\$ 38,059</b>	<b>\$ 21,358</b>	<b>\$ 57,000</b>	<b>\$ 12,000</b>	<b>\$ 69,000</b>	<b>\$ 65,000</b>	<b>-5.8%</b>	<b>\$ (4,000)</b>
<b>Total</b>	<b>\$ 6,669,756</b>	<b>\$ 8,127,231</b>	<b>\$ 8,353,856</b>	<b>\$ 8,987,223</b>	<b>\$ 114,052</b>	<b>\$ 9,101,275</b>	<b>\$ 9,934,305</b>	<b>9.2%</b>	<b>\$ 833,030</b>
<b>Full-time Equivalent Positions</b>	<b>51.0</b>	<b>51.0</b>	<b>51.0</b>	<b>51.0</b>		<b>51.0</b>	<b>51.0</b>		

**Notes**

- (1) Variance due primarily to: wage increases associated with the 3% performance-based merit program scheduled for April 1, 2019 (contingent upon a mid-year review of revenue trends); seasonal salary growth associated with expanded pool operations and the opening of a new Cultural Arts Center (2019 Operating Initiatives; please refer to the Operating Initiatives section of this report for detailed information); and implementation of a post-employment healthcare benefit (new for FY 2019).
- (2) Variance based on park beautification efforts including increased focus on landscape maintenance (clearing out underbrush, tree pruning, tree removal, etc.).
- (3) Variance based on historical and year-to-date expenditure trends as well as a forecast of certification and training needs.
- (4) Variance due primarily to a streamlining of software services and software/hardware maintenance services citywide as well as reduced costs for Microsoft licensing.
- (5) Variance due to multiple factors including an increase in program activity and associated supplies (e.g. uniforms), increased activity at the Equestrian Center and a corresponding increase in shavings needs, and general growth in supply needs.
- (6) Variance based on historical and year-to-date expenditure trends.
- (7) Variance due primarily to the Recreation, Parks & Cultural Services departmental reorganization that vacated active cleaning/maintenance personnel from the Crabapple Government Center. The City will use its private janitorial service provider moving forward to clean the remaining portions of the Crabapple facility used for parks activities (North Fulton Senior Services area and the Recreation Classroom area).
- (8) Variance based partly on additional costs associated with expanded pool operations, opening of a new Cultural Arts Center (2019 Operating Initiative), and community support for Arts Organizations in Alpharetta. Please refer to the Operating Initiatives section of this report for detailed information on the initiatives.



# **REVENUE SUMMARY BY** **DIVISION/PROJECT**

FY 2019 Budget

City of Alpharetta

Budget:

FY 2019

Statement:

Revenue Summary by Account

Division/Project	Account Number	Title	FY 2018 Amended Budget	FY 2019 Recommended Budget
Rec Administration	10061100 337051	City of Milton (Recreation IGA)	\$ 375,000	\$ 400,000
" "	10061100 347990	Non-Resident Rec Fees	260,000	250,000
" "	10061100 347995	Open Gym Fees	5,000	5,000
" "	10061100 371000	Donations/Private Sources	14,052	-
Aquatics	10061240 347010	Aquatics Fees	105,000	185,000
Athletics	10061300 347250	Athletics Fees	397,500	360,000
" "	10061300 347254	Athletics Field Rental Fees	15,000	21,700
" "	10061300 347255	Athletics Soccer Doc Fees	45,000	40,000
Cultural Arts	10061350 347020	Arts Program Fees	50,000	60,000
Cultural Arts Center	10061360 347020	Arts Program Fees	-	3,000
" "	10061360 347020 RCA07	Arts Program Fees	-	22,000
" "	10061360 347020 RCA08	Arts Program Fees	-	70,000
" "	10061360 347020 RCA10	Arts Program Fees	-	5,000
Community Center	10061400 347210	Community Center Fees	575,000	580,000
" "	10061400 347211	Community Ctr Bldg. Rental	20,000	10,000
Adult Activity Center	10061450 347220	Adult Activity Ctr Fees	20,000	25,000
" "	10061450 347221	Adult Activity Ctr Bldg. Rental	2,500	3,000
" "	10061450 347222	Adult Activity Ctr Trip Fees	40,000	40,000
Equestrian Center	10061500 347230	Equestrian Ctr Fees	315,000	335,000
" "	10061500 347232	Equestrian Ctr Shows	-	-
Wills Park Rec Ctr	10061550 347240	Wills Park Rec Ctr Fees	175,000	185,000
" "	10061550 347242	Wills Park Rec Ctr Permit Fees	18,500	16,000
Special Events	10061900 347500	Taste of Alpharetta	140,000	140,000
" "	10061900 347501	Alpharetta Arts Streetfest	20,000	20,000
" "	10061900 347502	Alpharetta Room	-	-
" "	10061900 347503	Other Events	8,000	8,000
" "	10061900 347504	Public Works Event Fees	4,000	1,500
" "	10061900 347505	Fire Services Event Fees	2,500	1,750
" "	10061900 347506	Police Services Event Fees	6,000	2,500
" "	10061900 347507	Parks Services Event Fees	30,000	30,000
" "	10061900 347508	Food Truck Thursdays	9,400	10,000
" "	10061900 371000	Donation From Private Sources	-	-
<b>Total</b>			<b>\$ 2,652,452</b>	<b>\$ 2,829,450</b>

# **EXPENDITURE SUMMARY BY** **DIVISION/PROJECT**

**City of Alpharetta**

Budget: FY 2019

Statement: Expenditure Summary by Division/Project (Maintenance and Operations/Capital)

ACCOUNT DESCRIPTION	FY 2018 Amended Operating Budget	FY 2019 Operating Budget Request	Recreation Admin.  6110	Aquatics			Aquatics
				Aquatics	Special Events	Swim Team	Swimming Lessons
				6124	RAQ00	RAQ01	RAQ02
521200 Professional Services	\$ 1,463,054	\$ 1,706,510	\$ 37,475	\$ 15,000	\$ 2,700	\$ 18,500	\$ 35,000
521400 Board Member Fees	4,500	4,500	4,500	-	-	-	-
522210 Equipment Repair/Maint.	58,600	67,300	4,500	5,500	-	-	-
522220 Vehicle Repair/Maint.	25,000	25,000	25,000	-	-	-	-
522240 Grounds Repair/Maint.	398,058	498,000	-	-	-	-	-
522250 Facility Repair/Maint.	35,000	26,000	-	3,000	-	-	-
522310 Land/Building Rental	23,200	23,200	-	-	-	-	-
522320 Equipment Rental	222,445	235,000	-	-	-	-	-
523300 Advertising	50,975	75,575	9,000	-	-	-	-
523400 Printing and Binding	49,050	65,850	10,500	-	-	-	-
523500 Employee Travel	20,900	29,200	6,500	-	-	-	-
523700 Employee Training	22,383	27,950	3,500	2,250	-	-	-
523860 Maintenance Contracts	682,687	722,622	80,572	-	-	-	-
523900 IT Professional Services	216,540	226,004	226,004	-	-	-	-
531100 General Supplies	384,144	468,770	10,125	46,220	1,250	22,300	100
531200 Miscellaneous Utilities	59,000	65,000	63,000	-	-	-	-
531210 Water and Sewer Utilities	96,000	94,500	94,500	-	-	-	-
531220 Natural Gas Utilities	20,000	21,000	21,000	-	-	-	-
531230 Electricity Utilities	449,500	453,654	444,154	-	-	-	-
531270 Fuel	37,500	37,000	24,000	-	-	-	-
531600 Small Equipment	57,675	53,600	2,500	1,000	-	-	-
531700 Employee Uniforms	23,975	25,975	1,200	3,700	-	-	-
532400 Non-Recurring Expenses	-	-	-	-	-	-	-
542100 Machinery & Equipment	69,000	65,000	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 4,469,186</b>	<b>\$ 5,017,210</b>	<b>\$ 1,068,030</b>	<b>\$ 76,670</b>	<b>\$ 3,950</b>	<b>\$ 40,800</b>	<b>\$ 35,100</b>

	Aquatics	Athletics					
ACCOUNT DESCRIPTION	Aquatic - Fitness Programs	Athletics	Basketball	Lacrosse	Soccer	Softball	Adult Volleyball
	RAQ03	6130	RAL00	RAL01	RAL03	RAL04	RAL06
Professional Services	\$ 1,500	\$ -	\$ 36,800	\$ 13,000	\$ 121,500	\$ 37,000	\$ 12,000
Board Member Fees	-	-	-	-	-	-	-
Equipment Repair/Maint.	-	-	-	-	-	-	-
Vehicle Repair/Maint.	-	-	-	-	-	-	-
Grounds Repair/Maint.	-	-	-	-	-	-	-
Facility Repair/Maint.	-	-	-	-	-	-	-
Land/Building Rental	-	-	-	-	20,000	-	-
Equipment Rental	-	-	-	-	-	-	-
Advertising	-	-	-	-	-	-	-
Printing and Binding	-	500	-	-	-	-	-
Employee Travel	-	2,000	-	-	-	-	-
Employee Training	-	2,000	-	-	-	-	-
Maintenance Contracts	-	500	-	-	-	-	-
IT Professional Services	-	-	-	-	-	-	-
General Supplies	-	3,650	31,000	2,250	29,250	4,450	2,200
Miscellaneous Utilities	-	-	-	-	-	-	-
Water and Sewer Utilities	-	-	-	-	-	-	-
Natural Gas Utilities	-	-	-	-	-	-	-
Electricity Utilities	-	-	-	-	-	-	-
Fuel	-	-	-	-	-	-	-
Small Equipment	-	2,000	-	-	6,000	-	-
Employee Uniforms	-	900	-	-	-	-	-
Non-Recurring Expenses	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 1,500</b>	<b>\$ 11,550</b>	<b>\$ 67,800</b>	<b>\$ 15,250</b>	<b>\$ 176,750</b>	<b>\$ 41,450</b>	<b>\$ 14,200</b>

	Cultural Arts Services				Cultural Arts Center		
ACCOUNT DESCRIPTION	Cultural Services	Arts & History Supported Events	Community Supported Arts Programs	Historic Preservation	Cultural Arts Center	Summer Camps	Art Programs
	6135	RCA03	RCA05	RCA06	6136	RCA07	RCA08
Professional Services	\$ 2,600	\$ 9,000	\$ 50,000	\$ 10,000	\$ -	\$ 12,000	\$ 130,000
Board Member Fees	-	-	-	-	-	-	-
Equipment Repair/Maint.	-	-	-	-	2,000	-	-
Vehicle Repair/Maint.	-	-	-	-	-	-	-
Grounds Repair/Maint.	-	-	-	-	-	-	-
Facility Repair/Maint.	-	-	-	-	-	-	-
Land/Building Rental	-	-	-	-	-	-	-
Equipment Rental	-	5,500	-	-	-	-	-
Advertising	2,000	3,500	4,000	2,500	4,000	-	5,000
Printing and Binding	-	1,500	2,000	1,000	6,000	-	4,500
Employee Travel	5,000	-	-	-	-	-	-
Employee Training	3,200	-	-	-	-	-	-
Maintenance Contracts	-	-	-	3,000	2,000	-	-
IT Professional Services	-	-	-	-	-	-	-
General Supplies	1,600	3,500	7,000	500	10,550	3,200	5,750
Miscellaneous Utilities	-	-	-	-	-	-	-
Water and Sewer Utilities	-	-	-	-	-	-	-
Natural Gas Utilities	-	-	-	-	-	-	-
Electricity Utilities	-	-	-	-	-	-	-
Fuel	-	-	-	-	-	-	-
Small Equipment	-	-	-	-	-	-	-
Employee Uniforms	400	-	-	-	-	250	-
Non-Recurring Expenses	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 14,800</b>	<b>\$ 23,000</b>	<b>\$ 63,000</b>	<b>\$ 17,000</b>	<b>\$ 24,550</b>	<b>\$ 15,450</b>	<b>\$ 145,250</b>

	Cultural Arts Center		Community Center				
ACCOUNT DESCRIPTION	Lectures & Presentations	Special Events Gallery Shows	Community Center	Special Events	Gymnastics	Instructional Sports	Performing Arts Programs
	RCA09	RCA10	6140	RCC00	RCC01	RCC02	RCC04
Professional Services	\$ 6,000	\$ 12,500	\$ -	\$ 5,950	\$ 285,000	\$ 113,000	\$ 72,500
Board Member Fees	-	-	-	-	-	-	-
Equipment Repair/Maint.	-	-	4,800	-	-	-	-
Vehicle Repair/Maint.	-	-	-	-	-	-	-
Grounds Repair/Maint.	-	-	-	-	-	-	-
Facility Repair/Maint.	-	-	-	-	-	-	-
Land/Building Rental	-	-	-	-	-	-	-
Equipment Rental	-	5,000	-	1,000	-	-	3,000
Advertising	3,000	3,500	-	-	-	-	-
Printing and Binding	-	-	200	-	-	-	-
Employee Travel	-	-	2,200	-	-	-	-
Employee Training	-	-	2,200	-	-	-	-
Maintenance Contracts	-	-	50	-	-	-	-
IT Professional Services	-	-	-	-	-	-	-
General Supplies	-	3,000	9,500	6,650	-	-	400
Miscellaneous Utilities	-	-	-	-	-	-	-
Water and Sewer Utilities	-	-	-	-	-	-	-
Natural Gas Utilities	-	-	-	-	-	-	-
Electricity Utilities	-	-	-	-	-	-	-
Fuel	-	-	-	-	-	-	-
Small Equipment	-	-	9,000	-	-	-	-
Employee Uniforms	-	-	700	-	-	-	-
Non-Recurring Expenses	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 9,000</b>	<b>\$ 24,000</b>	<b>\$ 28,650</b>	<b>\$ 13,600</b>	<b>\$ 285,000</b>	<b>\$ 113,000</b>	<b>\$ 75,900</b>

	Community Center				Adult Activity Center		
ACCOUNT DESCRIPTION	Special Needs Programs	Youth Volleyball League	Babysitter Boot Camp	Outdoor Recreation Programs	Adult Activity Center	Special Events	Senior Recreational Programs
	RCC05	RCC06	RCC07	RCC08	6145	RAA00	RAA01
Professional Services	\$ 7,500	\$ 11,000	\$ 9,000	\$ 13,500	\$ 3,250	\$ 2,700	\$ 53,500
Board Member Fees	-	-	-	-	-	-	-
Equipment Repair/Maint.	-	-	-	-	2,000	-	-
Vehicle Repair/Maint.	-	-	-	-	-	-	-
Grounds Repair/Maint.	-	-	-	-	-	-	-
Facility Repair/Maint.	-	-	-	-	-	-	-
Land/Building Rental	-	-	-	-	-	-	-
Equipment Rental	14,000	-	-	-	-	550	-
Advertising	-	-	-	-	-	-	-
Printing and Binding	-	-	-	-	250	-	-
Employee Travel	-	-	-	-	1,000	-	-
Employee Training	-	-	-	-	500	-	-
Maintenance Contracts	-	-	-	-	-	-	-
IT Professional Services	-	-	-	-	-	-	-
General Supplies	5,400	1,200	-	-	6,400	6,000	2,575
Miscellaneous Utilities	-	-	-	-	-	-	-
Water and Sewer Utilities	-	-	-	-	-	-	-
Natural Gas Utilities	-	-	-	-	-	-	-
Electricity Utilities	-	-	-	-	-	-	-
Fuel	-	-	-	-	-	-	-
Small Equipment	-	-	-	-	3,600	-	2,000
Employee Uniforms	-	-	-	-	775	-	-
Non-Recurring Expenses	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 26,900</b>	<b>\$ 12,200</b>	<b>\$ 9,000</b>	<b>\$ 13,500</b>	<b>\$ 17,775</b>	<b>\$ 9,250</b>	<b>\$ 58,075</b>



ACCOUNT DESCRIPTION	Adult Act. Ctr	Wills Park Recreation Center					
	Tennis	Equestrian Center	Wills Park Recreation Center	Special Events	Fitness Programs	Wills Park Day Camp	Webb Bridge Park Athletic Fields
	RAA02	6150	6155	RWP00	RWP01	RWP02	6170
Professional Services	\$ 20,000	\$ 850	\$ -	\$ 36,000	\$ 51,250	\$ 21,000	\$ -
Board Member Fees	-	-	-	-	-	-	-
Equipment Repair/Maint.	-	9,500	-	-	-	-	1,500
Vehicle Repair/Maint.	-	-	-	-	-	-	-
Grounds Repair/Maint.	-	45,000	-	-	-	-	92,500
Facility Repair/Maint.	-	3,000	-	-	-	-	-
Land/Building Rental	-	-	-	-	-	-	-
Equipment Rental	-	5,000	-	8,000	-	22,500	1,000
Advertising	-	-	-	-	-	-	-
Printing and Binding	-	-	-	-	-	-	-
Employee Travel	-	2,000	750	-	-	-	1,000
Employee Training	-	1,500	1,000	-	-	-	1,500
Maintenance Contracts	-	140,000	-	-	-	-	-
IT Professional Services	-	-	-	-	-	-	-
General Supplies	2,500	100,200	5,250	6,500	3,000	9,400	825
Miscellaneous Utilities	-	-	-	-	-	-	-
Water and Sewer Utilities	-	-	-	-	-	-	-
Natural Gas Utilities	-	-	-	-	-	-	-
Electricity Utilities	-	-	-	-	-	-	-
Fuel	-	3,000	-	-	-	-	-
Small Equipment	500	4,000	-	-	-	-	4,000
Employee Uniforms	-	1,200	2,500	2,200	-	-	1,100
Non-Recurring Expenses	-	-	-	-	-	-	-
Machinery & Equipment	-	10,000	7,500	-	-	-	10,000
<b>TOTAL</b>	<b>\$ 23,000</b>	<b>\$ 325,250</b>	<b>\$ 17,000</b>	<b>\$ 52,700</b>	<b>\$ 54,250</b>	<b>\$ 52,900</b>	<b>\$ 113,425</b>

			Community Services				
ACCOUNT DESCRIPTION	North Park Athletic Fields	Rock Mill Park/ Greenway	Community Services	Downtown Decorations	Alpharetta Arts Streetfest	Scarecrow Harvest/Brew Moon Fest (October)	Mayor's Challenge
	6175	6180	6190	RSE00	RSE01	RSE02	RSE03
Professional Services	\$ -	\$ -	\$ 13,500	\$ 83,600	\$ 13,075	\$ 13,725	\$ 1,150
Board Member Fees	-	-	-	-	-	-	-
Equipment Repair/Maint.	1,000	1,500	-	-	-	-	-
Vehicle Repair/Maint.	-	-	-	-	-	-	-
Grounds Repair/Maint.	75,000	85,500	-	-	-	-	-
Facility Repair/Maint.	-	-	-	-	-	-	-
Land/Building Rental	-	-	2,000	-	-	-	-
Equipment Rental	5,500	3,000	3,950	-	5,100	2,500	1,700
Advertising	-	-	-	-	7,500	1,000	175
Printing and Binding	-	-	3,000	-	2,500	2,500	-
Employee Travel	750	1,500	5,000	-	-	-	-
Employee Training	1,000	1,500	5,800	-	-	-	-
Maintenance Contracts	-	-	7,500	-	-	-	-
IT Professional Services	-	-	-	-	-	-	-
General Supplies	1,600	1,000	2,750	2,000	5,000	5,400	-
Miscellaneous Utilities	-	-	2,000	-	-	-	-
Water and Sewer Utilities	-	-	-	-	-	-	-
Natural Gas Utilities	-	-	-	-	-	-	-
Electricity Utilities	-	-	9,000	-	-	-	-
Fuel	-	-	-	-	-	-	-
Small Equipment	5,000	4,000	-	-	-	-	-
Employee Uniforms	2,000	1,750	750	-	-	-	-
Non-Recurring Expenses	-	-	-	-	-	-	-
Machinery & Equipment	10,000	2,500	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 101,850</b>	<b>\$ 102,250</b>	<b>\$ 55,250</b>	<b>\$ 85,600</b>	<b>\$ 33,175</b>	<b>\$ 25,125</b>	<b>\$ 3,025</b>

	Community Services						
ACCOUNT DESCRIPTION	Old Soldier's Day	Taste of Alpharetta	Tree Lighting	Downtown European Market	Wire & Wood	Farmers Market	Resthaven Cemetery Tours
	RSE04	RSE05	RSE06	RSE12	RSE13	RSE14	RSE15
Professional Services	\$ 5,310	\$ 131,075	\$ 26,000	\$ 3,700	\$ 56,800	\$ -	\$ 12,250
Board Member Fees	-	-	-	-	-	-	-
Equipment Repair/Maint.	-	-	-	-	-	-	-
Vehicle Repair/Maint.	-	-	-	-	-	-	-
Grounds Repair/Maint.	-	-	-	-	-	-	-
Facility Repair/Maint.	-	-	-	-	-	-	-
Land/Building Rental	-	-	-	-	1,200	-	-
Equipment Rental	4,700	31,900	25,000	1,100	41,600	1,200	2,300
Advertising	2,000	9,000	3,600	-	5,000	-	1,800
Printing and Binding	3,200	12,500	1,500	-	7,500	-	500
Employee Travel	-	-	-	-	-	-	-
Employee Training	-	-	-	-	-	-	-
Maintenance Contracts	-	-	-	-	-	-	-
IT Professional Services	-	-	-	-	-	-	-
General Supplies	3,225	9,650	2,700	-	2,000	-	500
Miscellaneous Utilities	-	-	-	-	-	-	-
Water and Sewer Utilities	-	-	-	-	-	-	-
Natural Gas Utilities	-	-	-	-	-	-	-
Electricity Utilities	-	-	-	-	-	-	-
Fuel	-	-	-	-	-	-	-
Small Equipment	-	-	-	-	-	-	-
Employee Uniforms	-	-	-	-	-	-	-
Non-Recurring Expenses	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 18,435</b>	<b>\$ 194,125</b>	<b>\$ 58,800</b>	<b>\$ 4,800</b>	<b>\$ 114,100</b>	<b>\$ 1,200</b>	<b>\$ 17,350</b>

ACCOUNT DESCRIPTION	Community Services					
	Brew Moon Fest (June)	UGA Game On Milton	Alpharetta Thursday Nights	Memorial Day	Veterans Day	Alpharetta Concert Series
	RSE19	RSE20	RSE23	RSE24	RSE25	RSE26
Professional Services	\$ 6,400	\$ 6,600	\$ 14,000	\$ 2,500	\$ 2,500	\$ 42,750
Board Member Fees	-	-	-	-	-	-
Equipment Repair/Maint.	-	-	-	-	-	-
Vehicle Repair/Maint.	-	-	-	-	-	-
Grounds Repair/Maint.	-	-	-	-	-	-
Facility Repair/Maint.	-	-	-	-	-	-
Land/Building Rental	-	-	-	-	-	-
Equipment Rental	1,000	2,900	25,500	1,250	1,250	1,500
Advertising	-	1,000	3,000	-	-	5,000
Printing and Binding	-	500	2,500	-	-	1,200
Employee Travel	-	-	-	-	-	-
Employee Training	-	-	-	-	-	-
Maintenance Contracts	-	-	-	-	-	-
IT Professional Services	-	-	-	-	-	-
General Supplies	-	-	500	250	250	750
Miscellaneous Utilities	-	-	-	-	-	-
Water and Sewer Utilities	-	-	-	-	-	-
Natural Gas Utilities	-	-	-	-	-	-
Electricity Utilities	500	-	-	-	-	-
Fuel	-	-	-	-	-	-
Small Equipment	-	-	-	-	-	-
Employee Uniforms	-	-	-	-	-	-
Non-Recurring Expenses	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 7,900</b>	<b>\$ 11,000</b>	<b>\$ 45,500</b>	<b>\$ 4,000</b>	<b>\$ 4,000</b>	<b>\$ 51,200</b>

ACCOUNT DESCRIPTION	Parks Maintenance		
	Parks Maintenance	Playground Maintenance	City Center Park Maintenance
	6195	RPM00	RPM01
Professional Services	\$ 3,000	\$ -	\$ -
Board Member Fees	-	-	-
Equipment Repair/Maint.	35,000	-	-
Vehicle Repair/Maint.	-	-	-
Grounds Repair/Maint.	140,000	25,000	35,000
Facility Repair/Maint.	20,000	-	-
Land/Building Rental	-	-	-
Equipment Rental	6,500	-	-
Advertising	-	-	-
Printing and Binding	2,000	-	-
Employee Travel	1,500	-	-
Employee Training	2,000	-	-
Maintenance Contracts	364,000	-	125,000
IT Professional Services	-	-	-
General Supplies	77,500	-	-
Miscellaneous Utilities	-	-	-
Water and Sewer Utilities	-	-	-
Natural Gas Utilities	-	-	-
Electricity Utilities	-	-	-
Fuel	10,000	-	-
Small Equipment	10,000	-	-
Employee Uniforms	6,550	-	-
Non-Recurring Expenses	-	-	-
Machinery & Equipment	25,000	-	-
<b>TOTAL</b>	<b>\$ 703,050</b>	<b>\$ 25,000</b>	<b>\$ 160,000</b>

# **EXPENDITURE LINE-ITEM DETAIL BY** **DIVISION/PROJECT**

FY 2019 Budget

City of Alpharetta

Budget: FY 2019

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

					FY 2018 Adopted Budget	FY 2019 Recommended Budget
Division/Project Title	Account Number		Title	Account Detail		
Recreation Administration	10061100	521200	Professional Services	PROFESSIONAL STUDIES (ARCHITECTS, ENGINEERS, CITYWORKS TRAINING, etc.)	30,000	30,000
				BANK FEES (e.g. TRANSACTION FEES)	1,000	1,000
				GRPA AGENCY DUES	400	400
				GRPA DISTRICT 7 MEMBERSHIP DUES/BANQUET	350	350
				CAPRA ANNUAL MEMBERSHIP FEE	1,650	-
				MILTON CENTER IGA (ANNUAL CAPITAL CONTRIBUTION)	5,000	5,000
				YEARLY GRPA COMMISSION/BOARD MEMBERSHIP/NRPA DEPARTMENT MEMBERSHIP	75	725
				<b>subtotal</b>	<b>38,475</b>	<b>37,475</b>
	10061100	521400	Board Member Fees	MONTHLY MEETINGS	4,500	4,500
				<b>subtotal</b>	<b>4,500</b>	<b>4,500</b>
	10061100	522210	Equipment Repair & Maintenance	CALL BOX REPAIR	1,000	4,000
				GENERAL REPAIR & MAINTENANCE	500	500
				<b>subtotal</b>	<b>1,500</b>	<b>4,500</b>
	10061100	522220	Vehicle Repair & Maintenance	PREVENTIVE MAINTENANCE & REPAIRS	25,000	25,000
				<b>subtotal</b>	<b>25,000</b>	<b>25,000</b>
	10061100	522240	Ground Repair & Maintenance	GROUND REPAIRS	-	-
				<b>subtotal</b>	<b>-</b>	<b>-</b>
	10061100	523300	Advertising	BID ADVERTISING, RECRUITMENT ADVERTISING, etc.	1,000	1,000
				PROMOTIONS AND MARKETING	4,000	4,000
				REVUE, SPORTING KID, ANSWER BOOK, AES PTA, MHS PTA	4,000	4,000
				<b>subtotal</b>	<b>9,000</b>	<b>9,000</b>
	10061100	523400	Printing & Binding	LEISURE GUIDE & DESIGN FEES	8,500	9,500
				GENERAL PRINTING NEEDS (NAME PLAQUES, SIGNS, BANNERS, etc.)	1,000	1,000
				<b>subtotal</b>	<b>9,500</b>	<b>10,500</b>
	10061100	523500	Employee Travel	DIVISION TRAVEL - GRPA CONFERENCE FOR TWO, NRPA CONFERENCE FOR ONE	6,000	6,500
				<b>subtotal</b>	<b>6,000</b>	<b>6,500</b>
	10061100	523700	Employee Training	DIVISION TRAINING - NRPA, GRPA, CITY WORKS ETC FOR MORGAN AND KURT	2,500	3,500
				<b>subtotal</b>	<b>2,500</b>	<b>3,500</b>
	10061100	523860	Maintenance Contracts	COFFEE & WATER SERVICE	9,200	8,200
				XEROX COPIER LEASE (CQ9303)	4,909	4,909
				XEROX COPIER LEASE (WC7545)	2,088	2,088
				XEROX COPIER CONSUMABLES/MAINTENANCE PLAN	15,000	16,500
				JANITORIAL CONTRACT (CRABAPPLE - SENIOR SERVICES AREA; REC CLASROOM)	1,200	19,000
				POSTAGE MACHINE MAINTENANCE	1,400	1,400
				BIKE SHARE PROGRAM (3 LOCATIONS) - ZAGSTER	15,840	19,840
				2018 INITIATIVES (EXPANDED BIKE SHARE PROGRAM - 2 ADD'L LOCATIONS)	4,840	4,840
				LICENSE AGREEMENT - ASCAP	650	650
				LICENSE AGREEMENT - BMI	675	675
				LICENSE AGREEMENT - SESAC	1,200	1,300
				SEE CLICK FIX APP	820	800
				RECORD STORAGE & SHREDDING	370	370
				<b>subtotal</b>	<b>58,192</b>	<b>80,572</b>

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				FY 2018 Adopted Budget	FY 2019 Recommended Budget
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	10061100 523900	IT Professional Services	ADOBE SOFTWARE LICENSES (CDW)	550	2,475
			ANTI-VIRUS SOFTWARE RENEWAL (CITY VIRUS, ADWARE, SPYWARE & THREAT PROTECTION)	6,309	6,164
			ASSET MANAGEMENT (LANSWEEPER)	234	233
			AVIGILON CONTROL CENTER-CITY CAMERA (MC DEAN)	-	1,000
			CELLULAR PHONE SERVICE	9,360	9,360
			CELLULAR IPAD SERVICE (VERIZON)	3,072	3,072
			CELLULAR IPHONE SERVICE (VERIZON)	12,480	13,728
			CELLULAR MIFI (VERIZON)	1,368	1,368
			CISCO NETWORK TECHNICAL SUPPORT (PRESIDIO - SMARTNET)	1,753	2,035
			CLIENTVPN (PALO ALTO GLOBAL PROTECT)	664	675
			CITY CIRCUIT CONNECTION TO INTERNET (AT&T)	2,180	2,187
			CITY ENTERPRISE DATA MANAGEMENT (VERISTOR - COMMVault)	2,337	2,326
			CITY INTERNET CIRCUIT CONNECTION (ZAYO BANDWIDTH)	3,038	3,024
			CITY INTERNET CIRCUIT CONNECTION - SUPPLEMENT & BACKUP (CHARTER COMMUNICATIONS)	386	390
			CITYWIDE MICROSOFT LICENSING (DELL)	20,077	2,559
			CITYWIDE VIRTUAL INFRASTRUCTURE	3,505	5,330
			CITYWIDE WORK, ASSET, COMPLIANCE & MANAGEMENT SOFTWARE (CITYWORKS)	6,400	6,400
			CONSULTING SERVICES - GIS/NETWORK	-	2,791
			CUSTOM CITYWORKS SUPPORT	1,200	1,200
			DATA CENTER APC/MGE UPS SYSTEM MAINTENANCE (CRITICAL COMPONENTS - OEM ADV)	701	1,279
			DATA CENTER FIRE SUPPRESSION SYSTEM - INSPECTION	140	140
			DATA CIRCUIT (AT&T - ASE)	4,550	6,281
			DATABASE MANAGEMENT SOFTWARE MAINTENANCE/RENEWAL (FILEMAKER)	662	659
			DEVELOPER LICENSE FOR MDM (APPLE)	35	35
			DIRECTORY ANALYSIS (MANAGEENGINE ZOH0 CORPORATION)	2,687	1,163
			DOMAIN NAME SERVICE (AMAZON WEB SERVICES)	93	93
			DRONE MAPPING FOR GIS CONVERSION	-	349
			DSL/INTERNET CONNECTIVITY/GCIC CONNECTION & REMOTE PARK SITES (AT&T CORP)	2,400	2,400
			GPO CHANGE MANAGEMENT (NETIQ)	105	-
			ERPM (RED IDENTITY MANAGEMENT)	-	1,105
			EXTERNAL MONITORING SERVICE (MXT00LBOX)	44	-
			FIREWALL (PALO ATLO FIREWALL)	2,650	2,944
			GIS MOBILE FIELD MAPPING & DATA COLLECTION SOFTWARE MAINTENANCE/RENEWAL	6,017	5,990
			GREENWAY CALLBOX SERVICES (AT&T MOBILITY)	2,940	2,940
			HISTORICAL PRESERVATION ARCHIVING SOFTWARE LICENSE RENEWAL (PAST PERFECT)	600	600
			LOAD BALANCER (CITRIX)	140	174
			LOGGING AND AUDITING (MANAGE ENGINE)	-	2,908
			LONG DISTANCE SERVICE (BIRCH COMMUNICATIONS)	1,347	-
			LP360 LIDAR GIS SOFTWARE/SERVER MAINTENANCE	192	186
			MAINTENANCE EXTENSION (DC EQUIPMENT MAINTENANCE RENEWAL)	3,388	4,827
			MICROSOFT USER BASED TRAINING	-	1,047
			MOBILE DATA MANAGEMENT (AIRWATCH)	1,602	1,716
			NETWORK VULNERABILITY SCANNER (TENABLE)	5,842	3,489
			ORION NPM, NTA, IPAM, UDT (ACL COMPUTERS - SOLARWINDS)	1,285	1,396

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			PAYPHONE SERVICE (INTERSTATE)	5,000	5,000
			PHYSICAL SERCURITY FOR DATA CENTER	-	698
			PRINTER REPAIR (NON-XEROX)	842	872
			PROJECT EVENT CAPTURE (GEOEVENT-ESRI)	351	349
			REC & PARK APPLICATION MANAGEMENT SOFTWARE (ACTIVENET/MISC CASH RECEIPTS)	62,500	80,000
			REMOTE APPLICATION & DATABASE SOFTWARE (INSIGHT/NETMOTION)	1,219	1,219
			SECURITY AWARENESS TRAINING (KNOWBE4)	-	1,047
			SHAREPOINT MIGRATION	1,753	-
			SQL MONITORING TOOL	584	582
			TECHNICAL SUPPORT FOR VMWARE ENVIRONMENT (VERISTOR- FIRST CALL & PRODUCTION SUPPORT)	1,696	-
			TELEPHONE WIRING SERVICES	1,168	1,163
			TELEPHONY COMM SERVICES & SUPPORT (LINE & CIRCUIT, GLS MONITORING)	28,655	26,115
			TEXTING SERVICE/GLOBAL TEXT MESSAGES (7CBILLED)	29	-
			VISIO LICENSES (DELL)	200	200
			WAP MAINTENANCE	210	721
			<b>subtotal</b>	<b>216,540</b>	<b>226,004</b>
10061100	531100	General Supplies & Materials	APPRECIATION/HOLIDAY/BUSINESS LUNCHES	1,000	4,000
			LAMINATING SUPPLIES	300	300
			GENERAL SUPPLIES (TONER, ENVELOPES, etc.)	5,000	5,000
			POSTAGE	2,000	500
			POSTAGE MACHINE SUPPLIES	150	150
			YEARLY BULK MAIL PERMIT RENEWAL	175	175
			<b>subtotal</b>	<b>8,625</b>	<b>10,125</b>
10061100	531200	Misc. Utilities	GARBAGE SERVICE	55,000	58,000
			SATELLITE/CABLE SERVICE	2,000	2,000
			GARBAGE SERVICE (Cultural Arts Center - 2019 Operating Initiative)	-	2,000
			SATELLITE/CABLE SERVICE (Cultural Arts Center - 2019 Operating Initiative)	-	1,000
			<b>subtotal</b>	<b>57,000</b>	<b>63,000</b>
10061100	531210	Water & Sewer Utilities	WATER	96,000	92,000
			WATER (Cultural Arts Center - 2019 Operating Initiative)	-	2,500
			<b>subtotal</b>	<b>96,000</b>	<b>94,500</b>
10061100	531220	Natural Gas Utilities	NATURAL GAS SERVICE	20,000	20,000
			NATURAL GAS SERVICE (Cultural Arts Center - 2019 Operating Initiative)	-	1,000
			<b>subtotal</b>	<b>20,000</b>	<b>21,000</b>
10061100	531230	Electricity Utilities	ELECTRIC SERVICE	420,000	410,000
			MILTON CENTER	20,000	20,000
			ELECTRIC SERVICE (Cultural Arts Center - 2019 Operating Initiative)	-	14,154
			<b>subtotal</b>	<b>440,000</b>	<b>444,154</b>
10061100	531270	Fuel	FUEL	25,000	24,000
			<b>subtotal</b>	<b>25,000</b>	<b>24,000</b>
10061100	531600	Small Equipment	SMALL EQUIPMENT - REPLACEMENT DESKS/CHAIRS	2,000	2,500
			<b>subtotal</b>	<b>2,000</b>	<b>2,500</b>
10061100	531700	Employee Uniforms	STAFF SHIRTS	1,200	1,200
			<b>subtotal</b>	<b>1,200</b>	<b>1,200</b>

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						FY 2018 Adopted Budget	FY 2019 Recommended Budget
Division/Project Title	Account Number		Title	Account Detail			
	10061100	532400	Non-Recurring			-	-
				<i>subtotal</i>		-	-
	10061100	542100	Machinery & Equipment	EXPANDED BIKE SHARE PROGRAM - 2 ADD'L LOCATIONS		4,000	-
				<i>subtotal</i>		4,000	-
				<i>Administration Total</i>		\$ 1,025,032	\$ 1,068,030
Aquatics	10061240	521200	Professional Services	AQUATIC EXAMENER SERVICE, INSTRUCTORS, ETC. (2019 Operating Initiative)		-	15,000
				<i>subtotal</i>		-	15,000
	10061240	522210	Equipment Repair & Maintenance	POOL EQUIPMENT REPAIRS (PUMPS, BOILERS, VALVES, etc.)		5,500	5,500
				<i>subtotal</i>		5,500	5,500
	10061240	522250	Facility Repair & Maintenance	ELECTRICAL REPAIRS		-	-
				POOL DECK REPAIRS		3,000	-
				GENERAL REPAIR & MAINTENANCE		-	3,000
				<i>subtotal</i>		3,000	3,000
	10061240	523400	Printing & Binding	NEW SIGNS & SIGN REPLACEMENTS		-	-
				<i>subtotal</i>		-	-
	10061240	523700	Employee Training	AQUATICS STAFF PROFESSIONAL DEVELOPMENT (30 guards @\$200)		2,250	2,250
				<i>subtotal</i>		2,250	2,250
	10061240	531100	General Supplies & Materials	GENERAL FIRST AID SUPPLIES		500	500
				POOL CHEMICALS (CHLORINE, etc.)		23,000	23,000
				POOL SUPPLIES (EQUIPMENT, OFFICE SUPPLIES, etc.)		1,000	1,000
				POOL HOLDER PACKETS & PASSES		750	750
				POOL OPERATIONS MANUALS		200	200
				POOL PERMITS		770	770
				POOL SUPPLIES INCLUDING CHEMICALS (2019 Operating Initiative)		-	20,000
				<i>subtotal</i>		26,220	46,220
	10061240	531600	Small Equipment	SMALL EQUIPMENT (E.G. SKIMMER)		1,000	1,000
				<i>subtotal</i>		1,000	1,000
	10061240	531700	Employee Uniforms	SEASONAL EMPLOYEES FIRST AID FANNY PACKS/WHISTLES		200	200
				SEASONAL EMPLOYEES GUARD SUITS		2,300	2,300
				SEASONAL EMPLOYEES HATS		200	200
				SEASONAL EMPLOYEE STAFF SHIRTS		1,000	1,000
				<i>subtotal</i>		3,700	3,700
	10061240	542100	Machinery & Equipment	REPLACE LIFE GUARD STANDS AND LOUNGE CHAIRS		8,000	-
				<i>subtotal</i>		8,000	-
				<i>Aquatics Total</i>		\$ 49,670	\$ 76,670
Aquatics - Special Events	10061240	521200	RAQ00 Professional Services	DJ FOR POOL PARTIES		700	700
				MOVIE VENDOR FOR DIVE IN		2,000	2,000
				<i>subtotal</i>		2,700	2,700
	10061240	531100	RAQ00 General Supplies & Materials	DECORATIONS FOR THEME PARTIES		500	500
				DOOR PRIZES		250	250
				REFRESHMENTS		500	500
				<i>subtotal</i>		1,250	1,250
				<i>Aquatics (Special Events) Total</i>		\$ 3,950	\$ 3,950

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Division/Project Title	Account Number		Title		Account Detail		
Aquatics - Swim Team	10061240	521200	RAQ01	Professional Services	SWIM COACH FEES - TEAM 1: RHODES	13,000	13,000
					SWIM COACH FEES - TEAM 2: LUCY	2,000	2,000
					POLO TEAM COACH	1,500	1,500
					DIVE TEAM COACH	2,000	2,000
					<b>subtotal</b>	<b>18,500</b>	<b>18,500</b>
	10061240	531100	RAQ01	General Supplies & Materials	MEET FEES & PARTICIPANT RIBBONS	4,500	4,500
					WATER POLO GOALS, BALLS, PROTECTIVE EAR CAPS	3,400	3,400
					SWIM TEAM CAPS - TEAM 2	600	600
					SWIM TEAM CAPS - TEAM 1 AND DIVE TEAM/POLO TEAM+F306	3,000	3,000
					EQUIPMENT FOR WATER POLO AND DIVE - MOVED FROM AQUATICS MACH/EQUIP	9,000	9,000
					SWIM TEAM SIGNAGE	-	-
					SWIM TEAM T-SHIRTS - TEAM 1	1,300	1,300
					SWIM TEAM T-SHIRTS TEAM 2	500	500
					<b>subtotal</b>	<b>22,300</b>	<b>22,300</b>
<b>Aquatics (Swim Team) Total</b>						<b>\$ 40,800</b>	<b>\$ 40,800</b>
Aquatics - Swimming Lessons	10061240	521200	RAQ02	Professional Services	INSTRUCTOR FEES FOR SWIM LESSONS	35,000	35,000
					<b>subtotal</b>	<b>35,000</b>	<b>35,000</b>
	10061240	531100	RAQ02	General Supplies & Materials	SWIM LESSON EQUIPMENT	100	100
					<b>subtotal</b>	<b>100</b>	<b>100</b>
<b>Aquatics (Swimming Lessons) Total</b>						<b>\$ 35,100</b>	<b>\$ 35,100</b>
Aquatics - Fitness Program	10061240	521200	RAQ03	Professional Services	INSTRUCTOR FEES FOR AQUATIC FITNESS PROGRAM	1,500	1,500
					<b>subtotal</b>	<b>1,500</b>	<b>1,500</b>
<b>Aquatics (Fitness Program) Total</b>						<b>\$ 1,500</b>	<b>\$ 1,500</b>
Athletics	10061300	521200		Professional Services	PROFESSIONAL SERVICES		
					<b>subtotal</b>	-	-
	10061300	522250		Facility Repair & Maintenance	ACGC GYM FLOOR	-	-
					<b>subtotal</b>	-	-
	10061300	523400		Printing & Binding	BANNERS & SIGNS	500	500
					<b>subtotal</b>	<b>500</b>	<b>500</b>
	10061300	523500		Employee Travel	ATHLETICS STAFF TRAVEL	750	2,000
					<b>subtotal</b>	<b>750</b>	<b>2,000</b>
	10061300	523700		Employee Training	ATHLETICS STAFF PROFESSIONAL DEVELOPMENT	1,500	2,000
					<b>subtotal</b>	<b>1,500</b>	<b>2,000</b>
	10061300	523860		Maintenance Contracts	ARPDATHLETICS.ORG - QUICK SCORES HOST	1,800	500
					<b>subtotal</b>	<b>1,800</b>	<b>500</b>
Athletics	10061300	531100		General Supplies & Materials	GENERAL OFFICE SUPPLIES, TONER, ENVELOPES	3,400	3,400
					POSTAGE	250	250
					<b>subtotal</b>	<b>3,650</b>	<b>3,650</b>
Athletics	10061300	531600		Small Equipment	SMALL EQUIPMENT	2,000	2,000
					<b>subtotal</b>	<b>2,000</b>	<b>2,000</b>
Athletics	10061300	531700		Employee Uniforms	SEASONAL EMPLOYEES STAFF SHIRTS	900	900
					<b>subtotal</b>	<b>900</b>	<b>900</b>
<b>Athletics Total</b>						<b>\$ 11,100</b>	<b>\$ 11,550</b>

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Athletics - Basketball	10061300	521200	RAL00	Professional Services	COACH CERTIFICATION FEES	800	800
					OFFICIALS FOR 2 SEASONS	5,000	5,000
					OFFICIALS FOR TEEN LEAGUES	5,000	5,000
					OFFICIALS FOR YOUTH BASKETBALL LEAGUE	25,000	25,000
					PLAYER DEVELOPMENT CLINICS	1,000	1,000
					subtotal	36,800	36,800
	10061300	531100	RAL00	General Supplies & Materials	BASKETBALL EQUIPMENT	2,500	2,500
					PLAYER AWARDS	4,000	2,500
					PLAYER UNIFORMS - TEEN LEAGUE	3,500	4,000
					PLAYER UNIFORMS - YOUTH LEAGUE	20,000	22,000
						subtotal	30,000
Athletics (Basketball) Total					\$ 66,800	\$ 67,800	
Athletics - Lacrosse	10061300	521200	RAL01	Professional Services	LEAGUE TOURNAMENT FEES	3,000	3,000
					OFFICIALS	7,500	10,000
					subtotal	10,500	13,000
	10061300	531100	RAL01	General Supplies & Materials	LACROSSE BALLS, NETS & GOALIE EQUIPMENT	2,000	2,250
					subtotal	2,000	2,250
Athletics (Lacrosse) Total					\$ 12,500	\$ 15,250	
Athletics - Soccer	10061300	521200	RAL03	Professional Services	DIRECTOR OF COACHING FEES	45,000	47,500
					OFFICIALS FOR REC LEAGUE	25,000	25,000
					OFFICIALS FOR SELECT LEAGUES	23,000	24,000
					PLAYER LEAGUE FEES	25,000	25,000
					subtotal	118,000	121,500
	10061300	522310	RAL03	Land/Building Rental	BRIDGEWAY CHRISTIAN ACADEMY FIELD RENTAL	20,000	20,000
					subtotal	20,000	20,000
	10061300	523700	RAL03	Employee Training	COACH CERTIFICATION FEES	800	-
					subtotal	800	-
	10061300	531100	RAL03	General Supplies & Materials	GENERAL SOCCER SUPPLIES	150	750
					PLAYER AWARD FOR REC LEAGUES	3,500	3,500
					PLAYER UNIFORMS - REC LEAGUES	21,500	25,000
					subtotal	25,150	29,250
	10061300	561600	RAL03	Small Equipment	GOALS, NETS, WAGONS, ETC.	7,500	6,000
					subtotal	7,500	6,000
Athletics (Soccer) Total					\$ 171,450	\$ 176,750	
Athletics - Softball	10061300	521200	RAL04	Professional Services	UMPIRES FOR ALL LEAGUES	40,000	37,000
					subtotal	40,000	37,000
	10061300	531100	RAL04	General Supplies & Materials	FIRST AID & MISC SUPPLIES	250	250
					PLAYER AWARDS FOR TOURNAMENT WINNERS	1,200	1,200
					PLAYER SHIRTS	3,000	3,000
					subtotal	4,450	4,450
Athletics (Softball) Total					\$ 44,450	\$ 41,450	

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Athletics - Volleyball	10061300	521200	RAL06	Professional Services	INSTRUCTOR/OFFICIALS FEES		7,400	12,000
						subtotal	7,400	12,000
	10061300	531100	RAL06	General Supplies & Materials	GENERAL SUPPLIES		2,200	2,200
						subtotal	2,200	2,200
Athletics (Adult Volleyball) Total							\$ 9,600	\$ 14,200
Cultural Arts	10061350	521200		Professional Services	PHOTOGRAPHER (EVENTS, ADVERTISING, ETC.); (2019 Operating Initiative)		-	600
					GRAPHIC DESIGNER (2019 Operating Initiative)		-	2,000
						subtotal	-	2,600
	10061350	523300		Advertising	GENERAL (SCULPTURE LAUNCH, PERFORMANCE, ETC.); (2019 Operating Initiative)		-	2,000
						subtotal	\$ -	\$ 2,000
	10061350	522210		Equipment Repair & Maintenance	GENERAL MAINTENANCE/REPAIR (KILN, POTTERY WHEELS, LIGHT BOARD)		-	
						subtotal	-	-
	10061350	523500		Employee Travel	ARTS MANAGER, SUPERVISOR AND COORDINATOR TRAVEL		375	375
					LOCAL MILEAGE, CONFERENCE TRAVEL (2019 Operating Initiative)		-	4,625
						subtotal	375	5,000
	10061350	523700		Employee Training	ARTS MANAGER, SUPERVISOR AND COORDINATOR TRAINING/PROFESSIONAL MEMBERSHIPS		375	375
					PROFESSIONAL DEVELOPMENT, MEMBERSHIPS, ASSOCIATIONS, ETC. (2019 Operating Initiative)		-	2,825
						subtotal	375	3,200
	10061350	531100		General Supplies & Materials	GENERAL OFFICE SUPPLIES		500	500
					GENERAL OFFICE SUPPLIES (POSTAGE, OFFICE SUPPLIES, ETC.); (2019 Operating Initiatives)		-	1,100
					subtotal	500	1,600	
10061350	531700		Employee Uniforms	SEASONAL EMPLOYEE STAFF SHIRTS		50	50	
				SEASONAL EMPLOYEE STAFF SHIRTS (2019 Operating Initiatives)		-	350	
					subtotal	50	400	
Cultural Arts Total							\$ 1,300	\$ 14,800
Cultural Services - Arts & History Supported Events	10061350	521200	RCA03	Professional Services	ENTERTAINMENT (ART SHOWS)		2,500	2,500
					SOUND, STAGE, & LIGHTING EQUIPMENT (2019 Operating Initiatives)		-	1,500
					MUSCIANS (2019 Operating Initiatives)		-	2,500
					GRAPHIC DESIGNER (2019 Operating Initiative)		-	2,500
						subtotal	2,500	9,000
	10061350	523300	RCA03	Advertising	NEWSPAPER, ONLINE, ETC. (2019 Operating Initiative)		-	3,500
						subtotal	\$ -	\$ 3,500
	10061350	522320	RCA03	Equipment Rental	TRASH, PORTAPOTTIES, ETC. (2019 Operating Initiative)		-	2,000
					RENTALS - TABLES, CHAIRS, GLASSES, ETC. (2019 Operating Initiative)		-	3,500
						subtotal	-	5,500
	10061350	523400	RCA03	Printing & Binding	PROGRAM FLYERS, BANNERS, SIGNS, ETC. (2019 Operating Initiative)		-	1,500
						subtotal	-	1,500
	10061350	531100	RCA03	General Supplies & Materials	ARTS & CRAFTS SUPPLIES		300	300
					SHOW SUPPLIES, INVITATIONS, HOSPITALITY (2019 Operating Initiative)		-	3,200
					subtotal	300	3,500	
Cultural Arts (Arts & History Supported Events) Total							\$ 2,800	\$ 23,000

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						FY 2018 Adopted Budget	FY 2019 Recommended Budget
Division/Project Title	Account Number		Title		Account Detail		
Cultural Services - Community Supported Arts Programs	10061350	521200	RCA05	Professional Services	SUPPORT FOR COMMUNITY ARTS ORGANIZATIONS (2019 Operating Initiative)	3,600	50,000
						subtotal	3,600
	10061350	523300	RCA05	Advertising	NEWSPAPER, ONLINE, ETC. (2019 Operating Initiative)	-	4,000
						subtotal	\$ - \$ 4,000
	10061350	523400	RCA05	Printing & Binding	PROGRAM FLYERS, BANNERS, SIGNS, ETC. (2019 Operating Initiative)	-	2,000
						subtotal	- 2,000
	10061350	531100	RCA05	General Supplies & Materials	FINE ARTS - BETA CLUB MURALS, POETRY , ETC. - PAINTS, BRUSHES, ETC. (2019 Operating Initiative)	-	4,000
					TECHNOLOGY - TECH INCORPORATED IN ART PROGRAMS (2019 Operating Initiative)	-	2,000
				OTHER ARTS - CULINARY (2019 Operating Initiative)	-	1,000	
					subtotal	- 7,000	
Cultural Arts (Community Supported Arts Programs) Total						\$ 3,600	\$ 63,000
Cultural Services - Historic Preservation	10061350	521200	RCA06	Professional Services	RADAR SCANNING, BRUSH CLEARING, ETC. (2019 Operating Initiative)	-	10,000
						subtotal	- 10,000
	10061350	523300	RCA06	Advertising	NEWSPAPER, ONLINE, ETC. (2019 Operating Initiative)	-	2,500
						subtotal	\$ - \$ 2,500
	10061350	523400	RCA06	Printing & Binding	PROGRAM FLYERS, BANNERS, SIGNS, ETC. (2019 Operating Initiative)	-	1,000
						subtotal	- 1,000
	10061350	523860	RCA06	Maintenance Contracts	HISTORICAL MARKERS (PAINTING, REVISIONS, MOVING), MUSEUM (2019 Operating Initiative)	3,552	3,000
						subtotal	3,552 3,000
10061350	531100	RCA06	General Supplies & Materials	GENERAL (E.G. TOMBSTONE CLEANING SUPPLIES, ETC.) (2019 Operating Initiative)	-	500	
					subtotal	- 500	
Cultural Arts (Historic Preservation) Total						\$ 3,552	\$ 17,000
Cultural Arts Center	10061360	522210		Equipment Repair & Maintenance	ARTS EQUIPMENT (KILN, POTTERY WHEELS, LIGHT BOARD, ETC.); (2019 Operating Initiatives)	-	2,000
						subtotal	- 2,000
	10061360	523300		Advertising	GENERAL (MARKETING PLAN, SOCIAL MEDIA, NEWSPAPER, ETC.); (2019 Operating Initiative)	-	4,000
						subtotal	\$ - \$ 4,000
	10061360	523400		Printing & Binding	PROGRAM FLYERS, BANNERS, SIGNS, ETC. (2019 Operating Initiative)	-	6,000
						subtotal	- 6,000
	10061360	523860		Maintenance Contracts	COPIER MAINTENANCE (INCL. CONSUMABLES); (2019 Operating Initiative)	-	2,000
						subtotal	- 2,000
	10061360	531100		General Supplies & Materials	GENERAL SUPPLIES (POSTAGE, ENVELOPES, OFFICE SUPPLIES, ETC.); (2019 Operating Initiative)	-	2,550
					JANITORIAL SUPPLIES (FOR QUICK CLEANUP BETWEEN PROGRAMS); (2019 Operating Initiative)	-	1,500
					BREAKROOM SUPPLIES (2019 Operating Initiative)	-	1,200
					INTERCHANGABLE OUTSIDE ENTRY WALL ART (2X A YEAR); (2019 Operating Initiative)	-	800
					VOLUNTEER PROGRAMS (FOOD, T-SHIRTS, AWARDS, ETC.); (2019 Operating Initiative)	-	4,500
					subtotal	- 10,550	
Cultural Arts Center Total						\$ -	\$ 24,550
Cultural Arts Center - Summer Camps	10061360	521200	RCA07	Professional Services	INSTRUCTOR FEES	10,000	10,000
					INSTRUCTOR FEES (2019 Operating Initiatives)	-	2,000
						subtotal	10,000 12,000
	10061360	531100	RCA07	General Supplies & Materials	GENERAL CAMP SUPPLIES	3,200	3,200
						subtotal	3,200 3,200
	10061360	531700	RCA07	Employee Uniforms	STAFF SHIRTS (2019 Operating Initiatives)	-	250
					subtotal	- 250	
Cultural Arts Center ( Summer Camps) Total						\$ 13,200	\$ 15,450

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						FY 2018 Adopted Budget	FY 2019 Recommended Budget	
Division/Project Title	Account Number			Title	Account Detail			
Cultural Arts Center - Art Programs	10061360	521200	RCA08	Professional Services	INSTRUCTOR FEES	28,000	28,000	
					FINE ARTS INSTRUCTOR FEES (DRAWING, PAINTING, CLAY, ETC.); (2019 Operating Initiatives)	-	20,000	
					PERFORMING ARTS INSTRUCTOR FEES (DRAMA, MUSIC, DANCE, ETC.); (2019 Operating Initiatives)	-	30,000	
					TECH ARTS INSTRUCTOR FEES (PHOTOSHOP, 3D PRINTING, CAD, ETC.); (2019 Operating Initiatives)	-	30,000	
					OTHER INSTRUCTOR FEES (WRITING, CULINARY, ART HISTORY, ETC.); (2019 Operating Initiatives)	-	20,000	
					GRAPHIC DESIGNER; (2019 Operating Initiatives)	-	2,000	
					subtotal	28,000	130,000	
	10061360	523300	RCA08	Advertising	NEWSPAPER, ONLINE, ETC. (2019 Operating Initiatives)	-	5,000	
	10061360	523400	RCA08	Printing & Binding	PROGRAM FLYERS, BANNERS, SIGNS, ETC. (2019 Operating Initiatives)	-	4,500	
	10061360	531100	RCA08	General Supplies & Materials	ART SUPPLIES PAINT, BRUSHES	750	750	
					FINE ARTS SUPPLIES (PAINT, BRUSHES, CANVAS, GIFFIN GRIPS, ETC.); (2019 Operating Initiatives)	-	1,750	
					PERFORMING ARTS SUPPLIES (GOBOS, PROPS, SCRIPT COPIES, ETC.); (2019 Operating Initiatives)	-	1,000	
					TECH ARTS SUPPLIES (PROGRAMS, SOFTWARE LICENSES, ETC.); (2019 Operating Initiatives)	-	1,250	
					OTHER SUPPLIES (MAT BOARD, MUSEUM TRIP TICKETS, CUTLERY, ETC.); (2019 Operating Initiatives)	-	1,000	
					subtotal	750	5,750	
	Cultural Arts Center (Art Programs) Total						\$ 28,750	\$ 145,250
	Cultural Arts Center - Lectures & Presentations	10061360	521200	RCA09	Professional Services	6 GUEST LECTURES (ARTIST WITH AIRFARE, HOTEL, ETC. ); (2019 Operating Initiatives)	-	6,000
						subtotal	-	6,000
		10061360	523300	RCA09	Advertising	NEWSPAPER, ONLINE, ETC. (2019 Operating Initiatives)	-	3,000
						subtotal	\$ -	\$ 3,000
	Cultural Arts Center (Lectures & Presentations) Total						\$ -	\$ 9,000
	Cultural Arts Center - Special Events Gallery Shows	10061360	521200	RCA10	Professional Services	ART SHOWS (2019 Operating Initiatives)	-	10,000
						MUSIC (BANDS FOR LAWN SHOWS, ETC.); (2019 Operating Initiatives)	-	2,500
subtotal						-	12,500	
10061360		522320	RCA10	Equipment Rental	PORTABLE GALLERY WALLS (SETUP, LOGISTICS, ETC.); (2019 Operating Initiatives)	-	2,000	
					RENTALS - TABLES, CHAIRS, GLASSES, ETC. (2019 Operating Initiatives)	-	3,000	
					subtotal	-	5,000	
10061360		523300	RCA10	Advertising	NEWSPAPER, ONLINE, ETC. (2019 Operating Initiatives)	-	3,500	
					subtotal	\$ -	\$ 3,500	
10061360		531100	RCA10	General Supplies & Materials	SHOW SUPPLIES, INVITATIONS, HOSPITALITY (2019 Operating Initiatives)	-	3,000	
					subtotal	-	3,000	
Cultural Arts Center (Special Events Gallery Shows) Total						\$ -	\$ 24,000	
Community Center	10061400	522210		Equipment Repair & Maintenance	AALCO BASKETBALL GOAL (1 GYM = \$1700)	3,400	3,400	
					AUTOMATIC DOOR REPAIRS	750	750	
					MINOR REPAIRS	-	-	
					SOUND SYSTEM REPAIRS	300	300	
					SECURITY CAMERAS, SECURITY DOOR & SECURITY SYSTEM REPAIRS	350	350	
					subtotal	4,800	4,800	
	10061400	522320		Equipment Rental	HYDRAULIC LIFT (CHANGE LIGHT BULBS)	-	-	
					subtotal	-	-	
	10061400	523400		Printing & Binding	BANNERS & SIGNS	-	200	
					subtotal	-	200	
	10061400	523500		Employee Travel	COMMUNITY CENTER STAFF TRAVEL	2,200	2,200	

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Division/Project Title		Account Number		Title		Account Detail						
									subtotal	2,200	2,200	
		10061400	523700	Employee Training		COMMUNITY CENTER STAFF PROFESSIONAL DEVELOPMENT			2,200	2,200		
									subtotal	2,200	2,200	
		10061400	523860	Maintenance Contracts		ATHLETICS DOMAIN			50	50		
									subtotal	50	50	
		10061400	531100	General Supplies & Materials		OFFICE SUPPLIES (PAPER, ENVELOPES, etc.)			8,500	8,500		
						FIRST AID SUPPLIES			500	500		
						POSTAGE			500	500		
									subtotal	9,500	9,500	
		10061400	531200	Misc. Utilities		CABLE/SATELLITE SERVICE (NOT EQUIPMENT PURCHASE)			-	-		
									subtotal	-	-	
		10061400	531600	Small Equipment		REPLACE VARIOUS GYMNASISTICS EQUIPMENT (PIT CUBES, MATS, ETC>)			4,000	4,000		
						SMALL EQUIPMENT			4,000	4,000		
						BASKETBALL FOAM PADS			1,000	1,000		
									subtotal	9,000	9,000	
		10061400	531700	Employee Uniforms		SEASONAL EMPLOYEE STAFF SHIRTS			350	350		
						STAFF/FACILITY SHIRTS			350	350		
									subtotal	700	700	
Community Center Total									\$	28,450	\$	28,650
Community Center - Special Events	10061400	521200	RCC00	Professional Services	DISC JOCKEY (FATHER/DAUGHTER, COOKIES W/CLAUSES)			700	700			
					ENTERTAINMENT (COOKIES WITH CLAUSES)			400	400			
					ENTERTAINMENT (MOTHER/SON EVENT)			500	500			
					ENTERTAINMENT (FATHER/DAUGHTER DAY)			600	600			
					ENTERTAINMENT (STORIES, SONGS & SMORES)			300	300			
					PHOTOGRAPHER FOR F/D DANCE			600	600			
					DISC JOCKEY (OSD)			350	350			
					RACE MANAGEMENT & FINISH LINE			2,500	2,500			
								subtotal	5,950	5,950		
	10061400	522320	RCC00	Equipment Rental	RENTAL OF CHAIRS/TABLES FOR F/D DANCE AND INFLATABLES (MOTHER & SON)			1,500	1,000			
								subtotal	1,500	1,000		
	10061400	531100	RCC00	General Supplies & Materials	DECORATIONS (COOKIES WITH CLAUSES)			200	200			
				EVENT AWARDS, T-SHIRTS, WATER, OTHER FOOD (OLD SOLDIERS DAY RACE)			4,250	4,250				
				DECORATIONS FOR F/D DANCE			600	600				
				FOOD & SUPPLIES FOR EVENTS (COOKIES WITH CLAUSES, F/D DANCE, MOTHER/SON EVENT)			1,600	1,600				
							subtotal	6,650	6,650			
Community Center (Special Events) Total									\$	14,100	\$	13,600
Community Center - Gymnastics	10061400	521200	RCC01	Professional Services	INSTRUCTOR FOR RECREATIONAL GYMNASISTICS - RELATED PROGRAMS			145,000	170,000			
					INSTRUCTOR FOR TEAM GYMNASISTICS - RELATED PROGRAMS			90,000	115,000			
								subtotal	235,000	285,000		
Community Center (Gymnastics) Total									\$	235,000	\$	285,000



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							FY 2018 Adopted Budget	FY 2019 Recommended Budget
Division/Project Title	Account Number			Title	Account Detail			
Community Center - Instructional Sports	10061400	521200	RCC02	Professional Services	INSTRUCTOR COSTS - INSTRUCTIONAL SPORTS CLASSES AND CAMPS		50,000	90,000
					INSTRUCTOR COSTS - SPORTYKES		23,000	23,000
	subtotal						73,000	113,000
	Community Center (Instructional Sports) Total						\$ 73,000	\$ 113,000
Community Center - Performing Arts Programs	10061400	521200	RCC04	Professional Services	INSTRUCTOR COST FOR YOUTH & ADULT		72,500	72,500
					subtotal			
	10061400	522320	RCC04	Equipment Rental	RENTAL & TECHNICIANS FEES FOR DANCE RECITAL		3,000	3,000
					subtotal			
	10061400	531100	RCC04	General Supplies & Materials	RECITAL SUPPLIES		400	400
subtotal						400	400	
Community Center (Performing Arts) Total						\$ 75,900	\$ 75,900	
Community Center - Special Needs Programs	10061400	521200	RCC05	Professional Services	CAMP FIELD TRIPS		4,250	7,500
					subtotal			
	10061400	522320	RCC05	Equipment Rental	LEASED BUS WITH AC FOR CAMP		9,000	9,000
					CAMP HAPPY HEARTS FACILITY RENTAL (LIONHEART SCHOOL)		5,000	5,000
					subtotal			
	10061400	523860	RCC05	Maintenance Contracts	JANITORIAL SERVICES		-	-
					subtotal			
	10061400	531100	RCC05	General Supplies & Materials	8 FIELD TRIPS INCLUDING ADMISSION		-	-

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					FY 2018 Adopted Budget	FY 2019 Recommended Budget
Division/Project Title	Account Number	Title	Account Detail			
	10061450	522250	Facility Repair & Maintenance	REPAIR/MAINTENANCE (e.g. FLOOR MAINTENANCE)	-	-
				PAINT LOBBY, HALL, MULTI PURPOSE ROOM, et.	-	-
				<i>subtotal</i>	-	-
	10061450	523400	Printing & Binding	EVENT SIGNAGE/BANNERS & BUILDING SIGNS	250	250
				<i>subtotal</i>	<b>250</b>	<b>250</b>
	10061450	523500	Employee Travel	ADULT ACTIVITY CENTER STAFF TRAVEL	2,000	1,000
				<i>subtotal</i>	<b>2,000</b>	<b>1,000</b>
	10061450	523700	Employee Training	ADULT ACTIVITY CENTER STAFF PROFESSIONAL DEVELOPMENT	500	500
				<i>subtotal</i>	<b>500</b>	<b>500</b>
	10061450	523860	Maintenance Contracts	WATER COOLER MAINTENANCE	-	-
				<i>subtotal</i>	-	-
	10061450	531100	General Supplies & Materials	BUSINESS CARDS & ENVELOPES	500	500
				OFFICE SUPPLIES, NAME BADGES, FILM, FIRST AID	4,500	4,500
				POSTAGE	1,000	1,000
				PRINTER & COPIER TONER	400	400
				<i>subtotal</i>	<b>6,400</b>	<b>6,400</b>
	10061450	531600	Small Equipment	FITNESS EQUIPMENT (RECUMBENT BIKE, ELLIPTICAL, TREADMILL)	-	3,000
				GENERAL SMALL EQUIPMENT	600	600
				<i>subtotal</i>	<b>600</b>	<b>3,600</b>
	10061450	531700	Employee Uniforms	SEASONAL STAFF SHIRTS (BUS DRIVERS & FACILITY STAFF)	500	500
				STAFF SHIRTS (FOR FACILITY TECHNICIAN)	75	75
				EMPLOYEE WORK BOOTS	100	100
				EMPLOYEE WORK PANTS	100	100
				<i>subtotal</i>	<b>775</b>	<b>775</b>
<i>Adult Activity Center Total</i>					<b>\$ 14,575</b>	<b>\$ 17,775</b>
Adult Activity Center - Special Events	10061450	521200	RAA00 Professional Services	MAGICIAN OR FACE PAINTER (BREAKFAST WITH SANTA)	500	600
				DJ'S QUARTERLY SPECIAL EVENTS	500	1,500
				SANTA & MRS. CLAUS	500	600
				<i>subtotal</i>	<b>1,500</b>	<b>2,700</b>
	10061450	522320	RAA00 Equipment Rental	CHILDREN'S TRAIN AND PETTY ZOO	450	550
				<i>subtotal</i>	<b>450</b>	<b>550</b>
	10061450	523400	RAA00 Printing & Binding	EVENT SIGNAGE	-	-
				<i>subtotal</i>	-	-
	10061450	531100	RAA00 General Supplies & Materials	BREAKFAST WITH SANTA GIVEAWAYS	200	500
				BREAKFAST WITH THE CLAUSES	200	500
				GAMES, PRIZES, EGGS (EGG HUNT) AND QUARTERLY SPECIAL EVENTS	1,650	5,000
				<i>subtotal</i>	<b>2,050</b>	<b>6,000</b>
<i>Adult Activity Center (Special Events) Total</i>					<b>\$ 4,000</b>	<b>\$ 9,250</b>
Adult Activity Center - Senior Recreational Programs	10061450	521200	RAA01 Professional Services	INSTRUCTOR FEES FOR WATER EXERCISE	-	-
				TRAVEL INITIATIVES (FUNDED THROUGH FEES)	30,000	30,000
				INSTRUCTOR FEES FOR ADULT FITNESS PROGRAMS INCLUDING OIGONG	9,500	11,500
				PICKLEBALL PROGRAM	-	12,000
				<i>subtotal</i>	<b>39,500</b>	<b>53,500</b>

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						FY 2018 Adopted Budget	FY 2019 Recommended Budget
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Adult Activity Center - Tennis	10061450	531100	RAA01	General Supplies & Materials	CERAMIC SUPPLIES	250	525
					STAIN GLASS SUPPLIES	250	525
					WOODWORK	250	525
					VETERANS APPRECIATION BREAKFAST DECORATIONS/GIVEAWAYS	750	1,000
					<b>subtotal</b>	<b>1,500</b>	<b>2,575</b>
	10061450	531600	RAA01	Small Equipment	WOODSHOP EQUIPMENT REPLACEMENT	2,000	2,000
					<b>subtotal</b>	<b>2,000</b>	<b>2,000</b>
	<b>Adult Activity Center (Senior Recreational Programs) Total</b>						
						\$ 43,000	\$ 58,075
	10061450	521200	RAA02	Professional Services	INSTRUCTOR FEES	20,000	20,000
					<b>subtotal</b>	<b>20,000</b>	<b>20,000</b>
	10061450	531100	RAA02	General Supplies & Materials	TENNIS/GENERAL SUPPLIES (NETS, SCOREBOARD SET, ETC)	1,000	1,000
					REPLACE WINDSCREENS	1,500	1,500
					<b>subtotal</b>	<b>2,500</b>	<b>2,500</b>
	10061450	531600	RAA02	Small Equipment	PLAYER BENCH REPLACEMENT	500	500
					<b>subtotal</b>	<b>500</b>	<b>500</b>
<b>Adult Activity Center (Tennis) Total</b>						\$ 23,000	\$ 23,000
Equestrian Center	10061500	521200		Professional Services	STABLE LICENSE and LEAGUE OF AGRICULTURE & EQUINE FACILITY FEE	695	850
					<b>subtotal</b>	<b>695</b>	<b>850</b>
	10061500	522210		Equipment Repair & Maintenance	GENERAL REPAIRS	1,500	3,500
					PMA'S REPAIRS TO GATOR & GOLF CART	500	500
					REPAIRS TO ARENA DRAGS & HAND EQUIPMENT	2,000	2,500
					REPAIRS TO FREEZERS/REFRIGERATORS	1,000	1,000
					REPAIRS TO PA SYSTEM OF OFFICES, BARNs, RINGS	2,000	2,000
					<b>subtotal</b>	<b>7,000</b>	<b>9,500</b>
	10061500	522240		Grounds Repair & Maintenance	EQUESTRIAN CENTER GROUNDS R & M, INCL FENCE REPAIR	33,000	38,000
					STALL MAINTENANCE GROUND R & M	2,000	2,000
					EQUESTRIAN GROUNDS BEAUTIFICATION (PLANTS, TREES, & UNDERBRUSH REMOVAL)	-	5,000
					<b>subtotal</b>	<b>35,000</b>	<b>45,000</b>
	10061500	522250		Facility Repair & Maintenance	GENERAL REPAIR (STALLS, ELECTRICAL, etc.)	5,000	3,000
					<b>subtotal</b>	<b>5,000</b>	<b>3,000</b>
	10061500	522320		Equipment Rental	GENERAL RENTALS (PA SYSTEM, WATER TRAILER, etc.)	250	5,000
					<b>subtotal</b>	<b>250</b>	<b>5,000</b>
	10061500	523500		Employee Travel	EQUESTRIAN CENTER MGR TRAVEL EXPENSES	2,000	2,000
					<b>subtotal</b>	<b>2,000</b>	<b>2,000</b>
	10061500	523700		Employee Training	EQUESTRIAN CENTER MGR PROFESSIONAL DEVELOPMENT	1,500	1,500
					<b>subtotal</b>	<b>1,500</b>	<b>1,500</b>
	10061500	523860		Maintenance Contracts	SHAVINGS, MANURE REMOVAL	125,000	140,000
					<b>subtotal</b>	<b>125,000</b>	<b>140,000</b>
	10061500	531100		General Supplies & Materials	GENERAL OFFICE SUPPLIES	200	200
					SHAVINGS	90,000	100,000
					<b>subtotal</b>	<b>90,200</b>	<b>100,200</b>
	10061500	531270		Fuel	EQUIPMENT FUEL	2,500	3,000
					<b>subtotal</b>	<b>2,500</b>	<b>3,000</b>

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	10061500	531600	Small Equipment	GATOR/UTILITY VEHICLE	-	-
				HAND TOOLS: BLOWER/CHAIN SAW/HAND TOOLS	4,000	4,000
				<i>subtotal</i>	<b>4,000</b>	<b>4,000</b>
	10061500	531700	Employee Uniforms	STANDARD UNIFORMS, SAFETY SHOES, & ACCESSORIES	1,200	1,200
				<i>subtotal</i>	<b>1,200</b>	<b>1,200</b>
	10061500	542100	Machinery & Equipment	GENERAL MACHINERY & EQUIPMENT	10,000	10,000
				<i>subtotal</i>	<b>10,000</b>	<b>10,000</b>
<i>Equestrian Center Total</i>					<b>\$ 284,345</b>	<b>\$ 325,250</b>
Wills Park Recreation Center	10061550	522250	Facility Repair & Maintenance	EXTERIOR LIGHTING OF WPRC	-	-
				MULTI PURPOSE ROOM REFINISHING	-	-
				GENERAL FACILITY REPAIR/MAINTENANCE	-	-
				<i>subtotal</i>	-	-
	10061550	523500	Employee Travel	WILLS PARK TRAVEL	400	750
				<i>subtotal</i>	<b>400</b>	<b>750</b>
	10061550	523700	Employee Training	WILLS PARK PROFESSIONAL DEVELOPMENT	650	1,000
				<i>subtotal</i>	<b>650</b>	<b>1,000</b>
	10061550	523860	Maintenance Contracts		-	-
				<i>subtotal</i>	-	-
	10061550	531100	General Supplies & Materials	BASKETBALL, PING PONG, FOOSBALL, POOL EQUIPMENT	250	250
				BREAKROOM SUPPLIES	400	350
				ENVELOPES, BUSINESS CARDS	350	150
				JANITORIAL SUPPLIES	200	200
				MEDICAL SUPPLIES	500	500
				OFFICE & GENERAL SUPPLIES	3,500	3,500
				POSTAGE	200	100
				TONERS	200	200
				<i>subtotal</i>	<b>5,600</b>	<b>5,250</b>
	10061550	531700	Employee Uniforms	DAY CAMP SEASONAL EMPLOYEES STAFF SHIRTS	850	2,000
				SEASONAL EMPLOYEES BACK PACKS	250	250
				STAFF SHIRTS (INCLUDING FACILITY TECH UNIFORM ALLOWANCE)	250	250
				<i>subtotal</i>	<b>1,350</b>	<b>2,500</b>
	10061550	542100	Machinery & Equipment	MACHINERY & EQUIPMENT	7,500	7,500
				<i>subtotal</i>	<b>7,500</b>	<b>7,500</b>
<i>Wills Park Recreation Center Total</i>					<b>\$ 15,500</b>	<b>\$ 17,000</b>
Wills Park Recreation Center - Special Events	10061550	521200	RWP00 Professional Services	ENTERTAINMENT (JULY 4TH & HALLOWEEN)	6,000	6,000
				FIREWORKS	30,000	30,000
				<i>subtotal</i>	<b>36,000</b>	<b>36,000</b>
	10061550	522240	RWP00 Grounds Repair & Maintenance	GENERAL GROUNDS REPAIRS	-	-
				<i>subtotal</i>	-	-
	10061550	522320	RWP00 Equipment Rental	INFLATABLES - TOUCH A TRUCK, JULY 4TH, HALLOWEEN	1,000	4,000
				SOUND SYSTEM & STAGE FOR JULY 4TH	8,000	4,000
				<i>subtotal</i>	<b>9,000</b>	<b>8,000</b>

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Division/Project Title	Account Number	Title	Account Detail	FY 2018 Adopted Budget	FY 2019 Recommended Budget
	10061550	531100 RWP00	General Supplies & Materials		
			CHILDREN'S EVENT GIVEAWAYS (JULY 4, HALLOWEEN)	500	500
			SUPPLIES FOR JULY 4	2,000	2,000
			SUPPLIES FOR SPECIAL EVENTS	3,500	4,000
			<b>subtotal</b>	<b>6,000</b>	<b>6,500</b>
	10061550	531700 RWP00	Employee Uniforms		
			STAFF & VOLUNTEER SHIRTS (JULY 4 300 & TOUCH A TRUCK 500)	2,200	2,200
			<b>subtotal</b>	<b>2,200</b>	<b>2,200</b>
<b>Wills Park Recreation Center (Special Events) Total</b>				<b>\$ 53,200</b>	<b>\$ 52,700</b>
<b>Wills Park Recreation Center - Fitness Programs</b>	10061550	521200 RWP01	Professional Services		
			INSTRUCTOR FEES (KARATE - ADAMS)	13,500	13,500
			INSTRUCTOR FEES (STEP AEROBICS - AEROBIC FITNESS)	7,500	7,500
			INSTRUCTOR FEES (TENNIS - GESSNER)	25,000	25,000
			INSTRUCTOR FEES (CAKE DECORATING - CUPCAKES BY DSIGNZ)	750	750
			INSTRUCTOR FEES (ADULT FITNESS & HULA HOOP)	3,500	3,500
			INSTRUCTOR FEES (YOUTH FITNESS - LIL VIBE)	1,000	1,000
			<b>subtotal</b>	<b>51,250</b>	<b>51,250</b>
	10061550	523300 RWP01	Advertising		
			FLYERS & PRESS RELEASES	-	-
			<b>subtotal</b>	<b>-</b>	<b>-</b>
	10061550	531100 RWP01	General Supplies & Materials		
			SUPPLIES FOR ALL HEALTH AND WELLNESS PROGRAMS	1,000	3,000
			<b>subtotal</b>	<b>1,000</b>	<b>3,000</b>
<b>Wills Park Recreation Center (Fitness Programs) Total</b>				<b>\$ 52,250</b>	<b>\$ 54,250</b>
<b>Wills Park Recreation Center - Wills Park Day Camp</b>	10061550	521200 RWP02	Professional Services		
			8 FIELD TRIPS	21,000	21,000
			<b>subtotal</b>	<b>21,000</b>	<b>21,000</b>
	10061550	522320 RWP02	Equipment Rental		
			BUS SERVICE	19,000	19,000
			INFLATABLES	3,500	3,500
			<b>subtotal</b>	<b>22,500</b>	<b>22,500</b>
	10061550	531100 RWP02	General Supplies & Materials		
			ART & CRAFT SUPPLIES	3,000	3,000
			BOARD GAMES, BALLS, BATS, ETC.	3,500	3,500
			PARENT HANDBOOK & REGISTRATION FORMS	350	350
			PARTICIPANT T-SHIRTS	2,550	2,550
			<b>subtotal</b>	<b>9,400</b>	<b>9,400</b>
<b>Wills Park Recreation Center (Day Camp) Total</b>				<b>\$ 52,900</b>	<b>\$ 52,900</b>

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Division/Project Title	Account Number	Title	Account Detail	FY 2018 Adopted Budget	FY 2019 Recommended Budget
Webb Bridge Park Athletic Fields	10061700 522210	Equipment Repair & Maintenance	VARIOUS EQUIPMENT SUPPLIES	1,500	1,500
			<b>subtotal</b>	<b>1,500</b>	<b>1,500</b>
	10061700 522240	Grounds Repair & Maintenance	BALL FIELD & MATERIALS (INFIELD MIX, SAND, ETC)	5,000	5,000
			BALL FIELD & TENNIS LIGHT REPAIRS	10,000	10,000
			CHALK & FIELD PAINT	4,000	4,000
			FENCE REPAIRS	4,500	4,500
			GENERAL GROUNDS REPAIRS	10,000	10,000
			HANDRAIL REPAIRS	4,000	4,000
			INFIELD IRRIGATION ON BASEBALL FIELDS	4,000	4,000
			LAKE/IRRIGATION PUMP/REPAIR EXPENSES	4,000	4,000
			MATERIALS FOR TRAIL REPAIRS (M10 SAND, SLATE, ETC.)	4,000	4,000
			SEPTIC TANK PUMPING	3,000	3,000
			SOD FOR WB SOCCER/WINDWARD SOCCER/BASEBALL FIELDS	15,000	15,000
			TREE REMOVAL	5,000	10,000
			STRIPING OF IN-PARK ROADWAY	5,000	5,000
			PARK BEAUTIFICATION (PLANTS, TREES & UNDERBRUSH CLEARING)	-	10,000
			<b>subtotal</b>	<b>77,500</b>	<b>92,500</b>
	10061700 522250	Facility Repair & Maintenance	LIGHT BULBS	-	-
			PAINT	-	-
			<b>subtotal</b>	<b>-</b>	<b>-</b>
	10061700 522320	Equipment Rental	AUGER, LIFTS, PORTALETTS @ WINDWARD SOCCER	1,000	1,000
			<b>subtotal</b>	<b>1,000</b>	<b>1,000</b>
	10061700 523500	Employee Travel	WEBB BRIDGE PARK TRAVEL	1,000	1,000
			<b>subtotal</b>	<b>1,000</b>	<b>1,000</b>
	10061700 523700	Employee Training	WEBB BRIDGE PARK PROFESSIONAL DEVELOPMENT	1,500	1,500
			<b>subtotal</b>	<b>1,500</b>	<b>1,500</b>
	10061700 523860	Maintenance Contracts		-	-
			<b>subtotal</b>	<b>-</b>	<b>-</b>
	10061700 531100	General Supplies & Materials	ENVELOPES, BUSINESS CARDS	75	75
			GENERAL SUPPLIES- LIGHT BULBS, GAS CANS, GLUE, ETC.	-	-
			JANITORIAL SUPPLIES	250	250
			MEDICAL SUPPLIES	300	300
			OFFICE SUPPLIES	200	200
			<b>subtotal</b>	<b>825</b>	<b>825</b>
	10061700 531600	Small Equipment	HAND TOOLS: BLOWER/CHAIN SAW/HAND TOOLS	4,000	4,000
			<b>subtotal</b>	<b>4,000</b>	<b>4,000</b>
	10061700 531700	Employee Uniforms	STANDARD UNIFORMS	750	750
			EMPLOYEE WORK BOOTS	350	350
			<b>subtotal</b>	<b>1,100</b>	<b>1,100</b>
	10061700 542100	Machinery & Equipment	EQUIPMENT	10,000	10,000
			<b>subtotal</b>	<b>10,000</b>	<b>10,000</b>
Webb Bridge Park (Athletic Fields) Total				\$ 98,425	\$ 113,425

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Division/Project Title	Account Number	Title	Account Detail	FY 2018 Adopted Budget	FY 2019 Recommended Budget
North Park Athletic Fields	10061750 522210	Equipment Repair & Maintenance	SMALL EQUIPMENT REPAIRS	1,000	1,000
			<b>subtotal</b>	<b>1,000</b>	<b>1,000</b>
	10061750 522240	Grounds Repair & Maintenance	ELECTRICAL/LIGHTING SERVICE	-	-
			GENERAL REPAIR/MAINTENANCE	35,000	35,000
			SOFTBALL FIELD EQUIPMENT (BASES, HOME PLATES, ETC.)	20,000	20,000
			SEPTIC TANK PUMPING (7 TANKS)	5,000	5,000
			TREE PRUNING/REMOVAL	-	5,000
			PARK BEAUTIFICATION (PLANTS, TREES & UNDERBRUSH CLEARING)	-	10,000
			<b>subtotal</b>	<b>60,000</b>	<b>75,000</b>
	10061750 522250	Facility Repair & Maintenance	LIGHT BULBS	-	-
			PAINTING	-	-
			<b>subtotal</b>	<b>-</b>	<b>-</b>
	10061750 522320	Equipment Rental	LIFT/AUGERS/ETC.	2,000	2,000
			PORT - A - LETS	3,500	3,500
			<b>subtotal</b>	<b>5,500</b>	<b>5,500</b>
	10061750 523500	Employee Travel	COGBURN RD PARK TRAVEL	750	750
			<b>subtotal</b>	<b>750</b>	<b>750</b>
	10061750 523700	Employee Training	NORTH PARK PROFESSIONAL DEVELOPMENT	1,000	1,000
			<b>subtotal</b>	<b>1,000</b>	<b>1,000</b>
	10061750 531100	General Supplies & Materials	OFFICE SUPPLIES, FIRST AID SUPPLIES, ETC.	1,350	1,350
			JANITORIAL SUPPLIES	250	250
			<b>subtotal</b>	<b>1,600</b>	<b>1,600</b>
	10061750 531600	Small Equipment	GENERAL SMALL EQUIPMENT	5,000	5,000
			<b>subtotal</b>	<b>5,000</b>	<b>5,000</b>
	10061750 531700	Employee Uniforms	STANDARD UNIFORMS	1,250	1,250
			EMPLOYEE WORK BOOTS	750	750
			<b>subtotal</b>	<b>2,000</b>	<b>2,000</b>
	10061750 542100	Machinery & Equipment	BATTING CAGE AT FIELD 7	-	-
			TRASH RECEPTACLES	-	-
			GENERAL EQUIPMENT	10,000	10,000
			<b>subtotal</b>	<b>10,000</b>	<b>10,000</b>
<b>North Park (Athletic Fields) Total</b>				<b>\$ 86,850</b>	<b>\$ 101,850</b>
Rock Mill Park/ Greenway	10061800 522210	Equipment Repair & Maintenance	CHAIN SAW SHARPENING/REPAIRS, ETC.	1,500	1,500
			<b>subtotal</b>	<b>1,500</b>	<b>1,500</b>
	10061800 522240	Grounds Repair & Maintenance	GROUND REPAIRS FOR GREENWAY AND UNION HILL	10,000	10,000
			TREE REMOVAL SERVICE	20,000	25,000
			LEVELING UNEVEN AREAS OF TRAIL (TRIP HAZARDS) 120 ln ft. @ \$40.00 ft.	5,000	5,000
			GREENWAY TRAIL, BRIDGE REPAIRS, BOARDWALK REPAIRS	15,000	20,000
			SIDEWALK REPAIRS	7,500	7,500
			PAVILION STAINING/SEALING	8,000	8,000
			PARK BEAUTIFICATION (PLANTS, TREES & UNDERBRUSH CLEARING)	-	10,000
			<b>subtotal</b>	<b>65,500</b>	<b>85,500</b>

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Division/Project Title	Account Number	Title	Account Detail	FY 2018 Adopted Budget	FY 2019 Recommended Budget
	10061800	522250	Facility Repair & Maintenance		
			LIGHT BULBS (Rock Mill & Union Hill)	-	-
			PAINT	-	-
			<i>subtotal</i>	-	-
	10061800	522320	Equipment Rental		
			DUST MOPS FOR UNION HILL	1,000	500
			LIFT/AUGERS/SMALLER TRACKHOES/SKIDSTEERS	1,500	1,000
			PORT - A - LETS (GW)	1,500	1,500
			<i>subtotal</i>	<b>4,000</b>	<b>3,000</b>
	10061800	523500	Employee Travel		
			ROCK MILL PARK/GREENWAY TRAVEL	1,500	1,500
			<i>subtotal</i>	<b>1,500</b>	<b>1,500</b>
	10061800	523700	Employee Training		
			ROCK MILL PARK/GREENWAY PROFESSIONAL DEVELOPMENT	1,500	1,500
			<i>subtotal</i>	<b>1,500</b>	<b>1,500</b>
	10061800	531100	General Supplies & Materials		
			ENVELOPES, BUSINESS CARDS	50	50
			FIRST AID SUPPLIES (ROCK MILL & UNION HILL)	500	500
			GENERAL SUPPLIES	-	-
			JANITORIAL SUPPLIES	250	250
			OFFICE SUPPLIES	200	200
			<i>subtotal</i>	<b>1,000</b>	<b>1,000</b>
	10061800	531600	Small Equipment		
			HAND TOOLS: BLOWER/CHAIN SAW/HAND TOOLS	4,000	4,000
			<i>subtotal</i>	<b>4,000</b>	<b>4,000</b>
	10061800	531700	Employee Uniforms		
			STANDARD UNIFORMS	1,250	1,250
			WORK BOOTS	500	500
			<i>subtotal</i>	<b>1,750</b>	<b>1,750</b>
	10061800	542100	Machinery & Equipment		
			GENERAL EQUIPMENT	2,500	2,500
			<i>subtotal</i>	<b>2,500</b>	<b>2,500</b>
<b>Rock Mill Park/Greenway Total</b>				<b>\$ 83,250</b>	<b>\$ 102,250</b>
<b>Community Services</b>	10061900	521200	Professional Services		
			FULTON COUNTY BOARD OF EDUCATION-PARKING LOT	1,000	-
			FLIPSFILM ANNUAL RENEWAL	500	500
			PROFESSIONAL EVENT PLANNING FOR ADDITIONAL EVENTS	-	10,000
			ELECTRICAL SERVICES	1,400	3,000
			<i>subtotal</i>	<b>\$ 2,900</b>	<b>\$ 13,500</b>
	10061900	522320	Equipment Rental		
			SELF STORAGE	250	250
			TEMPORARY GARBAGE SERVICE - 45 ROSWELL ST	1,200	1,200
			EVENT BOXES	1,000	2,500
			<i>subtotal</i>	<b>\$ 2,450</b>	<b>\$ 3,950</b>
	10061900	523300	Advertising		
			ADVERTISING	-	-
			<i>subtotal</i>	<b>\$ -</b>	<b>\$ -</b>
	10061900	523400	Printing and Binding		
			ENVELOPES, GENERAL PRINTING	900	3,000
			<i>subtotal</i>	<b>\$ 900</b>	<b>\$ 3,000</b>
	10061900	523500	Employee Travel		
			LOCAL MILEAGE AND TRAVEL	5,000	5,000
			<i>subtotal</i>	<b>\$ 5,000</b>	<b>\$ 5,000</b>
	10061900	523700	Employee Training		
			ASSOCIATION MEMBERSHIP FEES	800	800
			PROFESSIONAL DEVELOPMENT-IFEA CONFERENCE	5,000	5,000
			<i>subtotal</i>	<b>\$ 5,800</b>	<b>\$ 5,800</b>
	10061900	523860	Maintenance Contracts		
			COPIER MAINTENANCE & SUPPLIES - PAGEPACK	1,500	2,000
			MUSIC LICENSING - ASCAP/BMI/SESAC	2,550	2,500
			ONLINE EVENT APPLICATION SERVICE	3,000	3,000
			<i>subtotal</i>	<b>\$ 7,050</b>	<b>\$ 7,500</b>

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Account Number		Title		Account Detail				
10061900	522310	Land/Building Rental		MILTON CENTER PARKING LOT RENTAL		2,000		2,000
					subtotal	\$ 2,000	\$	2,000
10061900	531100	General Supplies & Materials		SUBSCRIPTIONS		250		250
				OFFICE SUPPLIES		2,000		2,000
				POSTAGE		250		250
				LUNCH/DINNER MEETINGS WITH ORGANIZATIONS		250		250
					subtotal	\$ 2,750	\$	2,750
10061900	531200	Misc. Utilities		(2) PERMANENT GARBAGE DUMPSTERS IN DOWNTOWN		2,000		2,000
					subtotal	\$ 2,000	\$	2,000
10061900	531230	Electricity				9,000		9,000
					subtotal	\$ 9,000	\$	9,000
10061900	531600	Small Equipment		SMALL EQUIPMENT		-		-
					subtotal	\$ -	\$	-
10061900	531700	Employee Uniforms		STAFF CLOTHING		\$ 500	\$	750
					subtotal	\$ 500	\$	750
10061900	532400	Non-Recurring Expenses		REBRANDING INITIATIVE		-		-
					subtotal	\$ -	\$	-
Special Events Total						\$ 40,350	\$	55,250
DOWNTOWN DECORATIONS RSE00	10061900	521200 RSE00	Professional Services	ELECTRIC HOOK UP FOR TREE		1,500		3,000
				HOLIDAY WREATHS FOR CITY HALL & DOWNTOWN		600		600
				HOLIDAY DECORATING/LIGHTING (PURCHASE, INSTALL, REMOVAL, ETC.)		65,000		80,000
					subtotal	\$ 67,100	\$	83,600
	10061900	531100 RSE00	General Supplies	HAY & DELIVERY - FALL DECORATIONS & DOWNTOWN LAMP POST BANNERS		2,000		2,000
					subtotal	\$ 2,000	\$	2,000
10061900	531230 RSE00	Electricity				-		-
					subtotal	\$ -	\$	-
Special Events (Downtown Decorations) Total						\$ 69,100	\$	85,600
ALPHARETTA ARTS STREETFEST RSE01	10061900	521200 RSE01	Professional Services	PROFESSIONAL EVENT PLANNING		15,000		5,000
				ENTERTAINMENT & RECYCLING ART VENDOR (BUBBLE VENDOR, STORYTELLER, PETTING FARM, MUSIC)		2,500		2,500
				PHOTOGRAPHY		-		-
				STREET SWEEPER		375		425
				OVERNIGHT SECURITY SERVICES		1,400		1,400
				STAGE, SOUND, & LIGHTING		2,000		2,000
				ON SITE STAFF FOR ELECTRICAL SERVICES		1,750		1,750
					subtotal	\$ 23,025	\$	13,075
	10061900	522320 RSE01	Equipment Rental	PORTABLE TOILETS & DUMPSTERS		2,000		2,000
				GOLF CARTS		600		600
				TENTS, TABLES, CHAIRS & 2-WAY RADIOS		2,000		2,500
					subtotal	\$ 4,600	\$	5,100
	10061900	523300 RSE01	Advertising	EVENT ROAD CLOSINGS, ONLINE, ETC.		10,000		7,500
					subtotal	\$ 10,000	\$	7,500
	10061900	523400 RSE01	Printing and Binding	APPLICATIONS, RIBBONS, PLAQUES		300		300
				LAMP POST BANNERS FOR DOWNTOWN		1,000		1,000
				MAPS & POSTERS		1,200		1,200
					subtotal	\$ 2,500	\$	2,500
10061900	531100 RSE01	General Supplies		MAILING AND POSTAGE		-		-
				VARIOUS SUPPLIES, INCL. CHILDREN'S AREA SUPPLIES, SKIRTING, AND ARTIST BAGS		2,000		5,000
					subtotal	\$ 2,000	\$	5,000

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	10061900	531230 RSE01	Electricity	-	-
			<b>subtotal</b>	\$ -	\$ -
			<b>Special Events (Alpharetta Arts Streetfest) Total</b>	\$ 42,125	\$ 33,175
SCARECROW HARVEST/ BREW MOON FEST (OCTOBER) RSE02	10061900	521200 RSE02	Professional Services	1,000	1,000
			ON SITE STAFF FOR ELECTRICAL SERVICES	4,500	4,500
			ENTERTAINMENT	1,500	500
			GRAPHIC DESIGNER	500	500
			INTERACTIVE MAP DEVELOPER	-	1,000
			MUSICIANS	500	500
			PHOTOGRAPHER	5,300	5,300
			STAGE, SOUND, & LIGHTING/STAGE MGMT.	425	425
			STREET SWEEPER	<b>subtotal</b>	<b>\$ 13,725</b>
	10061900	522320 RSE02	Equipment Rental	1,200	1,200
			PORTABLE TOILETS	1,300	1,300
			TENTS, TABLES, CHAIRS & 2-WAY RADIOS	<b>subtotal</b>	<b>\$ 2,500</b>
	10061900	523300 RSE02	Advertising	2,000	1,000
			EVENT, ROAD CLOSINGS, ONLINE, ETC.	<b>subtotal</b>	<b>\$ 2,000</b>
	10061900	523400 RSE02	Printing and Binding	1,500	1,500
			MAPS & POSTERS	1,000	1,000
			NEW LAMP POST BANNERS FOR DOWNTOWN	<b>subtotal</b>	<b>\$ 2,500</b>
	10061900	531100 RSE02	General Supplies	150	
			CAR DETAIL	4,000	4,000
			HAY DELIVERY FOR STAGING OF SCARECROWS	200	200
			MAILINGS AND POSTAGE	1,000	1,000
			VARIOUS SUPPLIES, INCL. CHILDREN'S AREA SUPPLIES & SKIRTING	200	200
			VOLUNTEER SNACKS	<b>subtotal</b>	<b>\$ 5,550</b>
			<b>Special Events (Scarecrow Harvest) Total</b>	\$ 26,275	\$ 25,125
MAYOR'S CHALLENGE RSE03	10061900	521200 RSE03	Professional Services	400	400
			STREET SWEEPER	750	750
			ELECTRICAL SERVICES	<b>subtotal</b>	<b>\$ 1,150</b>
	10061900	522320 RSE03	Equipment Rental	1,500	1,500
			PORTABLE TOILETS	200	200
			TABLES, TENTS, & CHAIRS	<b>subtotal</b>	<b>\$ 1,700</b>
	10061900	523300 RSE03	Advertising	175	175
			ADVERTISING	<b>subtotal</b>	<b>\$ 175</b>
			<b>Special Events (Mayor's Challenge) Total</b>	\$ 3,025	\$ 3,025
OLD SOLDIER'S DAY RSE04	10061900	521200 RSE04	Professional Services	2,000	2,000
			PARADE TRANSPORTATION - TROLLEY, SHUTTLE, GOLF CARTS	60	60
			GRAPHIC DESIGNER	125	125
			ELECTRICAL SERVICES	400	400
			PHOTOGRAPHER	425	425
			STREET SWEEPER	2,300	2,300
			STAGE, SOUND, & LIGHTING	<b>subtotal</b>	<b>\$ 5,310</b>
	10061900	522320 RSE04	Equipment Rental	1,200	1,200
			PORTABLE TOILETS	400	400
			2-WAY RADIOS	1,900	1,900
			GOLF CARTS	1,200	1,200
			TABLES, TENTS, & CHAIRS	<b>subtotal</b>	<b>\$ 4,700</b>

FY 2019 Budget

City of Alpharetta

Budget: FY 2019

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2018 Adopted Budget	FY 2019 Recommended Budget
	10061900	523300 RSE04	Advertising		
			EVENT, ROAD CLOSINGS, ONLINE, ETC.	2,000	2,000
			<b>subtotal</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>
	10061900	523400 RSE04	Printing and Binding		
			PHOTOS & APPLICATIONS	200	200
			POSTER, FLYERS, PROGRAMS - BROCHURES & INSERTS	2,200	2,200
			LAMP POST BANNERS FOR DOWNTOWN	800	800
			<b>subtotal</b>	<b>\$ 3,200</b>	<b>\$ 3,200</b>
	10061900	531100 RSE04	General Supplies		
			GENERAL SUPPLIES, INCL CANDY FOR PARADE GIVE-AWAY	1,000	2,500
			POSTAGE	250	250
			T-SHIRTS FROM AMERICAN LEGION	325	325
			VOLUNTEER SNACKS	150	150
			<b>subtotal</b>	<b>\$ 1,725</b>	<b>\$ 3,225</b>
			<b>Special Events (Old Soldier's Day) Total</b>	<b>\$ 16,935</b>	<b>\$ 18,435</b>
<b>TASTE OF ALPHARETTA RSE05</b>	10061900	521200 RSE05	Professional Services		
			PROFESSIONAL EVENT PLANNING	23,000	23,000
			ENTERTAINMENT	5,000	5,000
			BUSES/SHUTTLE	1,500	1,500
			CREDIT CARD FEES	1,575	1,575
			GRAPHIC DESIGNER	2,000	2,000
			INTERACTIVE MAP DEVELOPER	500	500
			TOA VENDOR PAYOUT	75,000	75,000
			PHOTOGRAPHER	500	500
			STAGE, SOUND, & LIGHTING	12,000	12,000
			STREET SWEEPER	750	750
			ON SITE STAFF & TEMPORARY ELECTRICAL SERVICES	9,250	9,250
			<b>subtotal</b>	<b>\$ 131,075</b>	<b>\$ 131,075</b>
	10061900	522320 RSE05	Equipment Rental		
			PORTABLE TOILETS	5,000	5,000
			LED DISPLAY	2,500	2,500
			GOLF CARTS	2,000	2,000
			KITCHEN EQUIPMENT FOR COMPETITION AREA	2,000	2,000
			2-WAY RADIOS	400	400
			TENTS, TABLES, CHAIRS & COMPETITION STAGE	20,000	20,000
			<b>subtotal</b>	<b>\$ 31,900</b>	<b>\$ 31,900</b>
	10061900	523300 RSE05	Advertising		
			EVENT, ROAD CLOSINGS, MOBILE APPS, ONLINE, ETC.	9,000	9,000
			<b>subtotal</b>	<b>\$ 9,000</b>	<b>\$ 9,000</b>
	10061900	523400 RSE05	Printing and Binding		
			POSTER, MAP, FLYERS, BROCHURES	3,000	3,000
			TICKETS	3,000	3,000
			GROUND BANNERS, KIOSKS, STAGES, & FLAGS	5,000	5,000
			LAMP POST BANNERS FOR DOWNTOWN	1,500	1,500
			<b>subtotal</b>	<b>\$ 12,500</b>	<b>\$ 12,500</b>
	10061900	531100 RSE05	General Supplies		
			CAR DETAIL	150	150
			MAILINGS & POSTAGE	1,000	1,000
			GENERAL SUPPLIES	1,000	1,000
			TOA SPONSOR BOOKS		
			AWARDS	2,000	2,000
			T-SHIRTS	4,500	4,500
			VOLUNTEER FOOD - BREAKFAST, LUNCH, & JUDGES LUNCH	1,000	1,000
			<b>subtotal</b>	<b>\$ 9,650</b>	<b>\$ 9,650</b>
			<b>Special Events (Taste of Alpharetta) Total</b>	<b>\$ 194,125</b>	<b>\$ 194,125</b>

FY 2019 Budget

City of Alpharetta

Budget: FY 2019

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

						FY 2018 Adopted Budget	FY 2019 Recommended Budget
Division/Project Title	Account Number		Title	Account Detail			
TREE LIGHTING RSE06	10061900	521200 RSE06	Professional Services	ENTERTAINMENT - ELVES, BALLOON ARTIST, FACE PAINTER		3,000	2,000
				SANTA (DERREL PERRY)		1,200	1,200
				ON SITE STAFF FOR ELECTRICAL SERVICES		3,000	1,800
				EVENT MGMT.		2,500	-
				GRAPHIC DESIGNER		1,500	500
				STAGE, SOUND, & LIGHTING, INCL BAND AND EMCEE		6,800	20,000
				STREET SWEEPING		500	500
				subtotal		\$ 18,500	\$ 26,000
	10061900	522320 RSE06	Equipment Rental	PORTABLE TOILETS		2,500	2,200
				TENTS, TABLES & CHAIRS		7,250	6,500
				2-WAY RADIOS		500	300
				SNOW PLAYGROUND (50x50)		14,000	14,000
				FENCING		2,000	2,000
				LED DISPLAY		2,500	-
				subtotal		\$ 28,750	\$ 25,000
	10061900	523300 RSE06	Advertising	EVENT, ROAD CLOSINGS, ONLINE, ETC.		3,000	3,600
	subtotal		\$ 3,000	\$ 3,600			
	10061900	523400 RSE06	Printing and Binding	PROGRAMS, POSTERS, FLYERS, BANNERS		2,000	1,500
	subtotal		\$ 2,000	\$ 1,500			
	10061900	531100 RSE06	General Supplies	DUMPSTERS AND RECYCLING BINS		300	300
				GENERAL SUPPLIES		2,500	2,000
				VOLUNTEER SNACKS		400	400
				subtotal		\$ 3,200	\$ 2,700
Special Events (Tree Lighting) Total						\$ 55,450	\$ 58,800
DOWNTOWN EUROPEAN MARKET RSE12	10061900	521200 RSE12	Professional Services	ON SITE STAFF FOR ELECTRICAL SERVICES		600	600
				STREET SWEEPER		500	500
				EVENT COORDINATOR			2,600
				subtotal		\$ 1,100	\$ 3,700
	10061900	522320 RSE12	Equipment Rental	PORTABLE TOILETS		950	950
				DUMPSTERS & RECYCLING BINS		150	150
				TABLES, TENTS, AND CHAIRS		2,000	
	subtotal		\$ 3,100	\$ 1,100			
	10061900	523300 RSE12	Advertising			-	-
	subtotal		\$ -	\$ -			
	10061900	523400 RSE12	Printing and Binding			-	-
	subtotal		\$ -	\$ -			
	10061900	531100 RSE12	General Supplies			-	-
				subtotal		\$ -	\$ -
Special Events (Downtown European Market) Total						\$ 4,200	\$ 4,800
WIRE & WOOD RSE13	10061900	521200 RSE13	Professional Services	PHOTOGRAPHER - PHOTO BOOTH		1,000	1,000
				GRAPHIC DESIGNER		1,000	1,000
				EVENT PRODUCTION COMPANY		20,000	20,000
				INTERACTIVE MAP DEVELOPER		500	500
				STREET SWEEPER		800	800
				ENTERTAINMENT		1,500	1,500
				ON SITE STAFF FOR ELECTRICAL SERVICES		4,000	4,000
				STAGE, SOUND, & LIGHTING		28,000	28,000
				subtotal		\$ 56,800	\$ 56,800

FY 2019 Budget

City of Alpharetta

Budget: FY 2019

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

						FY 2018 Adopted Budget	FY 2019 Recommended Budget
Division/Project Title	Account Number		Title	Account Detail			
	10061900	522310 RSE13	Land/Building Rental	40 OLD ROSWELL ST		1,200	1,200
					<b>subtotal</b>	<b>\$ 1,200</b>	<b>\$ 1,200</b>
	10061900	522320 RSE13	Equipment Rental	PORTABLE TOILETS		3,500	3,500
				FENCING RENTAL FOR MAIN STAGE AREA		5,000	6,700
				GOLF CARTS		1,500	1,500
				LAND RENTALS		2,400	2,400
				2-WAY RADIOS		500	500
				TABLES, TENTS, & CHAIRS		27,000	27,000
					<b>subtotal</b>	<b>\$ 39,900</b>	<b>\$ 41,600</b>
	10061900	523300 RSE13	Advertising			5,000	5,000
					<b>subtotal</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>
	10061900	523400 RSE13	Printing and Binding	LAMP POST BANNERS, A-FRAME VENUE SIGNS, GROUND BANNERS, BROCHURES, ETC.		6,500	7,500
					<b>subtotal</b>	<b>\$ 6,500</b>	<b>\$ 7,500</b>
	10061900	531100 RSE13	General Supplies	T-SHIRTS, 2 DAY ARTIST HOSPITALITY TENT/VOLUNTEERS		2,000	2,000
					<b>subtotal</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>
				<b>Special Events (Wire &amp; Wood) Total</b>		<b>\$ 111,400</b>	<b>\$ 114,100</b>
<b>FARMER'S MARKET RSE14</b>	10061900	521200 RSE14	Professional Services			-	-
					<b>subtotal</b>	<b>\$ -</b>	<b>\$ -</b>
	10061900	522320 RSE14	Equipment Rental	PORTABLE TOILETS		1,200	1,200
					<b>subtotal</b>	<b>\$ 1,200</b>	<b>\$ 1,200</b>
				<b>Special Events (Farmers Market) Total</b>		<b>\$ 1,200</b>	<b>\$ 1,200</b>
<b>RESTHAVEN CEMETERY TOURS RSE15</b>	10061900	521200 RSE15	Professional Services	ON SITE STAFF FOR ELECTRICAL SERVICES		450	450
				PHOTOGRAPHER		300	300
				STAGE, SOUND, & LIGHTING		3,500	3,500
				THEATRICAL COMPANY, WRITERS, ACTORS, COSTUMES		7,000	7,500
				GRAPHIC DESIGNER		500	500
					<b>subtotal</b>	<b>\$ 11,750</b>	<b>\$ 12,250</b>
	10061900	522320 RSE15	Equipment Rental	PORTABLE TOILETS		100	100
				TABLES, TENTS, AND CHAIRS		1,900	2,200
				DUMPSTERS AND RECYCLING BINS		-	-
					<b>subtotal</b>	<b>\$ 2,000</b>	<b>\$ 2,300</b>
	10061900	523300 RSE15	Advertising			1,800	1,800
					<b>subtotal</b>	<b>\$ 1,800</b>	<b>\$ 1,800</b>
	10061900	523400 RSE15	Printing and Binding			500	500
					<b>subtotal</b>	<b>\$ 500</b>	<b>\$ 500</b>
	10061900	531100 RSE15	General Supplies	FOOD FOR ACTORS (AS PER RIDER)		600	500
					<b>subtotal</b>	<b>\$ 600</b>	<b>\$ 500</b>
				<b>Special Events (Resthaven Cemetery Tours) Total</b>		<b>\$ 16,650</b>	<b>\$ 17,350</b>
<b>BREW MOON FEST (JUNE) RSE19</b>	10061900	521200 RSE19	Professional Services	STAGE, SOUND, & LIGHTING		5,800	5,800
				ON SITE STAFF FOR ELECTRICAL SERVICES		600	600
					<b>subtotal</b>	<b>\$ 6,400</b>	<b>\$ 6,400</b>
	10061900	522320 RSE19	Equipment Rental			1,000	1,000
					<b>subtotal</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>
	10061900	531230 RSE19	Electric Utilities			500	500
					<b>subtotal</b>	<b>\$ 500</b>	<b>\$ 500</b>
				<b>Special Events (Brew Moon Fest - June) Total</b>		<b>\$ 7,900</b>	<b>\$ 7,900</b>

FY 2019 Budget

City of Alpharetta

Budget: FY 2019

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

						FY 2018 Adopted Budget	FY 2019 Recommended Budget		
Division/Project Title	Account Number		Title	Account Detail					
UGA GAME ON MILTON RSE20	10061900	521200 RSE20	Professional Services	STAGE, SOUND, & LED SCREEN		4,650	4,650		
				ON SITE STAFF FOR ELECTRICAL SERVICES		750	750		
				PHOTOGRAPHER		300	300		
				GRAPHIC DESIGNER					
				MOONWALKS/INFLATABLES		600	-		
				FACE PAINTING		500	500		
				STREET SWEEPING		400	400		
				subtotal	\$	7,200	\$	6,600	
	10061900	522320 RSE20	Equipment Rental	PORTABLE TOILETS		700	700		
				MOONWALKS/INFLATABLES		-	700		
				TABLES, TENTS, & CHAIRS		1,500	1,500		
	subtotal	\$	2,200	\$	2,900				
	10061900	523300 RSE20	Advertising		1,000	1,000			
	10061900	523400 RSE20	Printing and Binding		500	500			
	subtotal	\$	1,000	\$	1,000				
	10061900	523400 RSE20	Printing and Binding		500	500			
	subtotal	\$	500	\$	500				
10061900	531100 RSE20	General Supplies	SHIRTS FOR VOLUNTEERS		-	-			
subtotal	\$	-	\$	-					
Special Events (UGA Game on Milton) Total						\$	10,900	\$	11,000
ALPHARETTA THURSDAY NIGHTS RSE23	10061900	521200 RSE23	Professional Services	ENTERTAINMENT - MUSICIANS		13,500	13,500		
				ON SITE STAFF FOR ELECTRICAL SERVICES		500	500		
				subtotal	\$	14,000	\$	14,000	
	10061900	522320 RSE23	Equipment Rental	TABLES, TENTS, & CHAIRS		20,000	20,000		
				DUMPSTERS & RECYCLING BINS		1,000	1,000		
				MOONWALKS/INFLATABLES		1,500	1,500		
				PORTABLE TOILETS		3,000	3,000		
				subtotal	\$	25,500	\$	25,500	
	10061900	523300 RSE23	Advertising		3,000	3,000			
	subtotal	\$	3,000	\$	3,000				
	10061900	523400 RSE23	Printing and Binding		2,500	2,500			
	subtotal	\$	2,500	\$	2,500				
	10061900	531100 RSE23	General Supplies		500	500			
	subtotal	\$	500	\$	500				
Special Events (Alpharetta Thursday Nights) Total						\$	45,500	\$	45,500
MEMORIAL DAY EVENT RSE24	10061900	521200 RSE24	Professional Services	ON SITE STAFF FOR ELECTRICAL SERVICES		500	500		
				SOUND & STAGE		1,500	1,500		
				ENTERTAINMENT		500	500		
				subtotal	\$	2,500	\$	2,500	
	10061900	522320 RSE24	Equipment Rental	DUMPSTERS & RECYCLING BINS		100	100		
				TABLES, TENTS, & CHAIRS		650	650		
				PORTABLE TOILETS		500	500		
				subtotal	\$	1,250	\$	1,250	
	10061900	523300 RSE24	Advertising		-	-			
	subtotal	\$	-	\$	-				
	10061900	523400 RSE24	Printing and Binding		-	-			
	subtotal	\$	-	\$	-				
	10061900	531100 RSE24	General Supplies		250	250			
	subtotal	\$	250	\$	250				
Special Events (Memorial Day Event) Total						\$	4,000	\$	4,000

FY 2019 Budget

City of Alpharetta

Budget: FY 2019

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2018 Adopted Budget	FY 2019 Recommended Budget
VETERANS DAY EVENT RSE25	10061900 521200 RSE25	Professional Services	ON SITE STAFF FOR ELECTRICAL SERVICES	500	500
			SOUND & STAGE	1,500	1,500
			ENTERTAINMENT	500	500
			<b>subtotal</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>
	10061900 522320 RSE25	Equipment Rental	DUMPSTERS & RECYCLING BINS	100	100
			TABLES, TENTS, & CHAIRS	650	650
			PORTABLE TOILETS	500	500
			<b>subtotal</b>	<b>\$ 1,250</b>	<b>\$ 1,250</b>
	10061900 523300 RSE25	Advertising		-	-
			<b>subtotal</b>	<b>\$ -</b>	<b>\$ -</b>
ALPHARETTA CONCERT SERIES RSE26	10061900 523400 RSE25	Printing and Binding		-	-
			<b>subtotal</b>	<b>\$ -</b>	<b>\$ -</b>
	10061900 531100 RSE25	General Supplies		250	250
			<b>subtotal</b>	<b>\$ 250</b>	<b>\$ 250</b>
	<b>Special Events (Veterans Day Event) Total</b>			<b>\$ 4,000</b>	<b>\$ 4,000</b>
	10061900 521200 RSE26	Professional Services	MUSICIAN/BAND FEES	42,750	42,750
			<b>subtotal</b>	<b>\$ 42,750</b>	<b>\$ 42,750</b>
	10061900 522320 RSE26	Equipment Rental	PORTABLE TOILETS, DUMPSTERS, & RECYCLING BINS	1,500	1,500
			<b>subtotal</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>
Parks Maintenance	10061900 523300 RSE26	Advertising		5,000	5,000
			<b>subtotal</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>
	10061900 523400 RSE26	Printing and Binding		1,200	1,200
			<b>subtotal</b>	<b>\$ 1,200</b>	<b>\$ 1,200</b>
	10061900 531100 RSE26	General Supplies		750	750
			<b>subtotal</b>	<b>\$ 750</b>	<b>\$ 750</b>
	<b>Special Events (Alpharetta Concert Series) Total</b>			<b>\$ 51,200</b>	<b>\$ 51,200</b>
	10061950 521200	Professional Services	UTILITY LOCATES IN ALL PARKS	3,000	3,000
			<b>subtotal</b>	<b>3,000</b>	<b>3,000</b>
	10061950 522210	Equipment Repair & Maintenance	GENERAL EQUIPMENT REPAIRS	7,000	7,000
			PMA'S ENGINE REPAIRS, ETC.	20,000	20,000
			TIRES, TIRE SERVICE	8,000	8,000
			<b>subtotal</b>	<b>35,000</b>	<b>35,000</b>
	10061950 522240	Grounds Repair & Maintenance	ASPHALT TOPPING FOR WALKING TRAIL REPAIRS	-	-
			GENERAL GROUNDS MAINTENANCE	115,000	115,000
			PAVILION STAINING/SEALING	5,000	5,000
			PARK BEAUTIFICATION (PLANTS, TREES & UNDERBRUSH CLEARING)	-	10,000
			TREE PRUNING/REMOVAL	-	10,000
			<b>subtotal</b>	<b>120,000</b>	<b>140,000</b>
	10061950 522250	Facility Repair & Maintenance	TOTAL PARKS MAINTENANCE	-	-
			FLOOR REFINISHING, PAINTING, ETC.	27,000	20,000
			<b>subtotal</b>	<b>27,000</b>	<b>20,000</b>
	10061950 522320	Equipment Rental	DUST MOPS & DOOR MATS	1,000	500
			PORT-A-LETS FOR JULY 4TH AT WILLS PARK	3,500	4,000
			RENTAL OF SOD CUTTERS, PACKERS, LIFTS, TRUCKS	2,000	2,000
			<b>subtotal</b>	<b>6,500</b>	<b>6,500</b>
	10061950 52300	Printing & Binding	PARK SIGN REPLACEMENT	4,000	2,000
			<b>subtotal</b>	<b>4,000</b>	<b>2,000</b>

FY 2019 Budget

City of Alpharetta

Budget: FY 2019

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

					FY 2018 Adopted Budget	FY 2019 Recommended Budget
Division/Project Title	Account Number	Title	Account Detail			
	10061950	523500	Employee Travel	PARKS MAINTENANCE TRAVEL	1,500	1,500
				<b>subtotal</b>	<b>1,500</b>	<b>1,500</b>
	10061950	523700	Employee Training	PARK MAINTENANCE PROFESSIONAL DEVELOPMENT	2,000	2,000
				<b>subtotal</b>	<b>2,000</b>	<b>2,000</b>
	10061950	523860	Maintenance Contracts	JANITORIAL SERVICES (LIMITED CLEANING OF PARK RESTROOMS)	21,000	21,000
				2018 INITIATIVES (EXPANDED JANITORIAL SERVICES)	35,000	35,000
				DOWNTOWN PLANTERS, INCLUDING (2) SEASONAL PLANTINGS	52,000	52,000
				LANDSCAPE SERVICE (ADDED Milton Center)	236,000	236,000
				LANDSCAPE SERVICE (NEWLY ACQUIRED PARKLAND)	20,000	20,000
				<b>subtotal</b>	<b>364,000</b>	<b>364,000</b>
	10061950	531100	General Supplies & Materials	FIRST AID SUPPLIES FOR WILLS PARK	2,000	2,000
				GENERAL OFFICE SUPPLIES	4,000	4,000
				LETTERHEAD, ENVELOPES, BUSINESS CARDS	500	500
				PAPER PRODUCTS, CLEANING SUPPLIES, TRASH BAGS	60,000	70,000
				TONER CARTRIDGES	700	700
				WATER CUPS	300	300
				<b>subtotal</b>	<b>67,500</b>	<b>77,500</b>
	10061950	531270	Fuel	GAS, DIESEL, OIL FOR ALL PARK EQUIPMENT	10,000	10,000
				<b>subtotal</b>	<b>10,000</b>	<b>10,000</b>
	10061950	531600	Small Equipment	HAND TOOLS & SMALL EQUIPMENT	10,000	10,000
				<b>subtotal</b>	<b>10,000</b>	<b>10,000</b>
	10061950	531700	Employee Uniforms	STANDARD UNIFORMS	3,000	3,000
				SAFETY SHOES	1,350	1,350
				SEASONAL EMPLOYEE UNIFORMS	200	200
				STAFF SHIRTS	500	500
				UNIFORM ACCESSORIES (GLOVES, HATS, BRACES, GOGGLES)	1,500	1,500
				<b>subtotal</b>	<b>6,550</b>	<b>6,550</b>
	10061950	542100	Machinery & Equipment	GENERAL M & E	5,000	25,000
				<b>subtotal</b>	<b>5,000</b>	<b>25,000</b>
				<b>Parks Maintenance Total</b>	<b>\$ 662,050</b>	<b>\$ 703,050</b>
Parks Maintenance - Playground Maintenance	10061950	522240	RPM00	Grounds Repair & Maintenance	20,000	25,000
				SEAL WOOD ON WACKY WORLD & WEBB ZONE	-	-
				<b>subtotal</b>	<b>20,000</b>	<b>25,000</b>
	10061950	531600	RPM00	Small Equipment	-	-
				<b>subtotal</b>	<b>-</b>	<b>-</b>
				<b>Parks Maintenance (Playground Maintenance) Total</b>	<b>\$ 20,000</b>	<b>\$ 25,000</b>
City Center Park Maintenance	10061950	522240	RPM01	Grounds Repair & Maintenance	5,000	5,000
				FOUNTAIN REPAIR/PLANT REPLACEMENT/TREE REMOVAL	15,000	30,000
				<b>subtotal</b>	<b>20,000</b>	<b>35,000</b>
	10061950	523860	RPM01	Maintenance Contracts	125,000	125,000
				<b>subtotal</b>	<b>125,000</b>	<b>125,000</b>
				<b>City Center Park Maintenance Total</b>	<b>\$ 145,000</b>	<b>\$ 160,000</b>
				<b>Recreation and Parks Department Total</b>	<b>\$ 4,355,134</b>	<b>\$ 5,017,210</b>

Adopted: June 18, 2018

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# **PERFORMANCE MEASUREMENTS**

<b>Recreation, Parks &amp; Cultural Services - Rec Admin</b>						
<b>Performance Measurements</b>	<b>Actual FY 2015</b>	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>YTD (Dec. 2017) FY 2018</b>	<b>Target FY 2018</b>	<b>Target FY 2019</b>
Recreation & Parks turnover percentage	4.00%	10%	10%	6%	8%	4%
Annual Activity Enrollments as in RecWare and ActiveNet	14,877	18,054	16,517	8,020	17,000	17,250
# of Part-time hours used	43,279.00	43,467	40,525	25,236	41,000	41,250
<b>Personnel Assigned:</b>	<b>5.0 FTE</b>	<b>5.0 FTE</b>	<b>5.0 FTE</b>	<b>5.0 FTE</b>	<b>5.0 FTE</b>	<b>5.0 FTE</b>
Director - Rec/Parks	Director - Rec/Parks	Director - Rec/Parks	Director - Rec/Parks	Director - Rec/Parks	Director - Rec/Parks	Director - Rec/Parks
Deputy Director	Deputy Director	Deputy Director	Deputy Director	Deputy Director	Deputy Director	Project Manager
Office Manager	Office Manager	Office Manager	Office Manager	Office Manager	Office Manager	Office Manager
Customer Service Rep	Customer Service Rep	Customer Service Rep	Customer Service Rep	Admin Assistant I		
Mkt/Accreditation Coordinator	Mkt/Accreditation Coordinator	Mkt/Accreditation Coordinator	Mkt/Accreditation Coordinator	Mkt/Accreditation Coordinator		

<b>Recreation, Parks &amp; Cultural Services - Adult Activity</b>						
<b>Performance Measurements</b>	<b>Actual FY 2015</b>	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>YTD (Dec. 2017) FY 2018</b>	<b>Target FY 2018</b>	<b>Target FY 2019</b>
Total # of Participants per year*	22,703	29,209	37,263	17,529	38,500	39,500
(Res / Non-Res)	6,462/16,241	12,096/17,113	26,048/11,215	12,395/5134	27,000/11,500	27,500/12,000
Total # of Building rentals	65	49	55	17	60	65
Total # of Day trips taken	107	98	96	54	100	110
Total # of Overnight trips taken using City buses	0	7	0	0	3	3
<b>Personnel Assigned:</b>	<b>4.0 FTE</b>	<b>4.0 FTE</b>	<b>4.0 FTE</b>	<b>4.0 FTE</b>	<b>4.0 FTE</b>	<b>4.0 FTE</b>
Recreation Supervisor II	Recreation Supervisor II	Recreation Supervisor II	Recreation Supervisor II	Recreation Supervisor II	Recreation Supervisor II	Recreation Supervisor II
Recreation Coord	Recreation Coord	Recreation Coord	Recreation Coord	Recreation Coord	Recreation Coord	Recreation Coord
Admin Asst. I	Admin Asst. I	Admin Asst. I	Admin Asst. I	Admin Asst. I	Admin Asst. I	Admin Asst. I
Facility Technician	Facility Technician	Facility Technician	Facility Technician	Facility Technician	Facility Technician	Facility Technician

<b>Recreation, Parks &amp; Cultural Services - Aquatics</b>						
<b>Performance Measurements</b>	<b>Actual FY 2015</b>	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>YTD (Dec. 2017) FY 2018</b>	<b>Target FY 2018</b>	<b>Target FY 2019</b>
% of Days pool facilities were open during pool season (93 days)	98%	99%	100%	100%	99%	99%
Average daily attendance at City pool	257	198	204	97	295	340
Hours of lifeguard training per person	20	20	15	7	50	50
# of Swim lessons held	122	111	108	54	125	125
# of Swim lessons participants	765	649	617	309	800	800
(resident / non-resident)	494/271	428/221	386/231	193/116	550/250	600/200
Swim teams participants	234	234	217	N/A	250	260
(resident / non-resident)	147/87	147/87	139/78	N/A	200/50	210/50
C.O.A.S.T. participants	55	55	38	38	55	60
(resident / non-resident)	30/25	30/24	28/10	28/10	30/25	40/20
# of Pool passes sold	90	357	121		250	275
(resident / non-resident)	67/23	76	67/54	67/54	175/75	200/75
<i>* Pool season spans two fiscal years</i>						
<b>Personnel Assigned:</b>						
Employees are hired seasonally. Aquatics is overseen by Rec.Services Mgr & Aquatics Coordinator						

\* Pool closed for renovation July 1, 2017 - June 30, 2018

<b>Recreation, Parks &amp; Cultural Services - Athletics</b>						
<b>Performance Measurements</b>	<b>Actual FY 2015</b>	<b>Actual FY 2016</b>	<b>Target FY 2017</b>	<b>YTD (Dec. 2017) FY 2018</b>	<b>Target FY 2018</b>	<b>Target FY 2019</b>
# of Participants - Adult Basketball						
2 Seasons-25 teams	189 (Spring 2015)	74	279 w/42 teams	164 w/41 teams	319 w/61 teams	340 w/62 teams
(resident / non-resident)	67/122	43/317	122/157	78/86	143/176	150/190
# of Participants - Adult Softball						
3 Seasons-170 teams	434 (Spring 2015)	804 w/126 teams	1528 w/126 teams	548 w/41 teams	986 w/120 teams	1225 w/149 teams
(resident / non-resident)	142/292	510/294	766/762	279/269	500/486	613/612
# of Participants - Teen Basketball						
2 Season-12 teams	231	200	273 w/28 teams	113 w/20 teams	226 w/25 teams	250 w/25 teams
(resident / non-resident)	128/103	n/a	199/74	101/12	202/24	200/50
# of Participants - Youth Basketball						
75 Teams	707	620	611 w/76 teams	584 /70 teams	584/70 teams	600/72 teams
(resident / non-resident)	428/279	382/238	352/259	330/254	330/254	350/250
# of Participants - Youth Soccer						
70 Teams	870	940	927 w/85 teams	466 w/48 teams	877 w/80 teams	900 w/82 teams
(resident / non-resident)	634/236	737/203	707/220	348/118	688/199	700/200

<b>Recreation, Parks &amp; Cultural Services - Athletics</b>						
<b>Performance Measurements</b>	<b>Actual FY 2015</b>	<b>Actual FY 2016</b>	<b>Target FY 2017</b>	<b>YTD (Dec. 2017) FY 2018</b>	<b>Target FY 2018</b>	<b>Target FY 2019</b>
# of Participants - Youth Travel Soccer						
40 Teams (2 seasons)	853	894	1063 w/88 teams	596 w/44 teams	1038 w/88 teams	1050 w/90 teams
(resident / non-resident)	467/386	442/452	535/528	328/268	558/480	550/500
<b>Personnel Assigned:</b>	<b>5.0 FTE</b>	<b>5.0 FTE</b>	<b>5.0 FTE</b>	<b>5.0 FTE</b>	<b>5.0 FTE</b>	<b>5.0 FTE</b>
Recreation Supervisor II	Recreation Supervisor II	Recreation Supervisor II	Recreation Supervisor II	Recreation Supervisor II	Recreation Supervisor II	Recreation Supervisor II
Facility Technician	Facility Technician	Facility Technician	Facility Technician	Facility Technician	Facility Technician	Facility Technician
Admin Asst. I	Admin Asst. I	Admin Asst. I	Admin Asst. I	Admin Asst. I	Admin Asst. I	Admin Asst. I
Recreation Coord (2)	Recreation Coord (2)	Recreation Coord (2)	Recreation Coord (2)	Recreation Coord (2)	Recreation Coord (2)	Recreation Coord (2)

<b>Recreation, Parks &amp; Cultural Services - Community Center</b>						
<b>Performance Measurements</b>	<b>Actual FY 2015</b>	<b>Actual FY 2016</b>	<b>Target FY 2017</b>	<b>YTD (Dec. 2017) FY 2018</b>	<b>Target FY 2018</b>	<b>Target FY 2019</b>
# of Participants in dance (resident / non-resident)	562 350/212	886 507/379	647 417/230	256 124/132	700 450/250	750 475/275
# of Participants in gymnastics (resident / non-resident)	2885 1,637/1,248	4561 2,244/2,317	3747 2031/1716	1699 912/787	4000 2500/1500	4200 2600/1600
# of Participants in instructional sports, including camps (resident / non-resident)	1,044 627/417	1,024 577/447	1,008 571/437	783 429/354	100 600/400	1,100 650/450
# of Participants in Outdoor Programs (resident / non-resident)	78 44/34	80 38/42	32 22/8	61 26/26	40 30/10	50 35/15
# of Participants in Specialty Recreation Programs (Babysitter, Bootcamp, Big Thinkers, LEGO)	192	301	199	61	200	225
(resident/non-resident)	115/77	140/616	99/100	34/27	150/50	175/50
# of Part-time hours used	3,720	3,850	3,287	3,208	5,000	5,000
<b>Personnel Assigned:</b>	<b>5.0 FTE</b>	<b>5.0 FTE</b>	<b>5.0 FTE</b>	<b>5.0 FTE</b>	<b>5.0 FTE</b>	<b>5.0 FTE</b>
	Recreation Supervisor II	Recreation Supervisor II	Recreation Supervisor II		Recreation Supervisor II	Recreation Manager
	Recreation Coord (2)	Recreation Coord (2)	(Recreation Coord (2)		Recreation Coord (2)	Recreation Coord (2)
	Customer Service Representative	Customer Service Representative	Customer Service Representative		Admin Assistant I	Admin Assistant I
	Facility Technician	Facility Technician	Facility Technician		Facility Technician	Facility Technician

<b>Recreation, Parks &amp; Cultural Services - Cultural Arts</b>						
<b>Performance Measurements</b>	<b>Actual FY 2015</b>	<b>Actual FY 2016</b>	<b>Target FY 2017</b>	<b>YTD (Dec. 2017) FY 2018</b>	<b>Target FY 2018</b>	<b>Target FY 2019</b>
# of Participants in youth art classes	174	93	416	184	437	502
(resident/Milton/non-resident)	104/70	49/44	186/148/82	88/20/76	199/63/175	228/73/201
# of Participants in adult art classes	396	348	293	181	362	416
(resident/Milton/non-resident)	180/216	186/162	164/57/72	99/50/32	198/100/64	227/115/74
# of Participants in summer camp	186	231	301	130	284	284
(resident/Milton/non-resident)	111/75	146/85	148/114/39	58/52/20	124/112/48	124/112/48
<b>Personnel Assigned:</b>	<b>1.0 FTE</b>	<b>1.0 FTE</b>	<b>1.0 FTE</b>		<b>1.0 FTE</b>	<b>1.0 FTE</b>
	Arts Coordinator	Arts Coordinator	Arts Coordinator	Cultural Arts Supervisor	Cultural Arts Manager	Cultural Arts Manager
					Cultural Arts Supervisor	Cultural Arts Supervisor
					Arts Coordinator	Arts Coordinator
					Admin Assistant I	Admin Assistant I
					Maintenance Tech	Maintenance Tech



<b>Recreation, Parks &amp; Cultural Services - Equestrian Center</b>						
<b>Performance Measurements</b>	<b>Actual FY 2015</b>	<b>Actual FY 2016</b>	<b>Target FY 2017</b>	<b>YTD (Dec. 2017) FY 2018</b>	<b>Target FY 2018</b>	<b>Target FY 2019</b>
Total # of Equestrian event dates	94	100	97	65	111	115
Total # dog show events	26	24	24	9	18	20
Total # other event dates hosted at equestrian center	19	44	58	16	51	45
Total attendance at events	115,000	125,000	130,000	65,000	135,000	140,000
# of Arenas/rings maintained	5	5	5	5	5	5
<b>Personnel Assigned:</b>	<b>4.0 FTE</b>	<b>4.0 FTE</b>	<b>4.0 FTE</b>	<b>4.0 FTE</b>	<b>4.0 FTE</b>	<b>4.0 FTE</b>
Equestrian Mgr.	Equestrian Mgr.	Equestrian Mgr.	Equestrian Mgr.	Equestrian Mgr.	Equestrian Mgr.	Equestrian Mgr.
Parks Maintenance Tech II	Parks Maintenance Tech II	Parks Maintenance Tech II	Parks Maintenance Tech II	Parks Maintenance Tech II	Parks Maintenance Tech II	Parks Maintenance Tech II
Parks Maintenance Tech I	Parks Maintenance Tech I (2)	Parks Maintenance Tech I (2)	Parks Maintenance Tech I (2)	Parks Maintenance Tech I (2)	Parks Maintenance Tech I (2)	Parks Maintenance Tech I (2)
Parks Maintenance Tech						

<b>Recreation, Parks &amp; Cultural Services - Wills Park</b>						
<b>Performance Measurements</b>	<b>Actual FY 2015</b>	<b>Actual FY 2016</b>	<b>Target FY 2017</b>	<b>YTD (Dec. 2017) FY 2018</b>	<b>Target FY 2018</b>	<b>Target FY 2019</b>
# of Participants in aerobics	342	216	220	107	215	200
(resident / non-resident)	303/39	177/33	185/35	83/24	170/45	170/30
# of Participants in summer camp	1213	1187	1200	n/a	1200	1200
(resident / non-resident)	1106/107	1130/57	1140/60	n/a	1145/55	1145/55
# of Participants in tennis	377	396	395	113	400	700
(resident / non-resident)	334/43	382/14	375/20	106/7	380/20	675/25
# of Participants in karate	298	266	260	72	225	225
(resident / non-resident)	258/40	220/46	180/80	49/23	150/75	150/75
# of Wills Park special events	8	6	9	5	3	3
<b>Personnel Assigned:</b>	<b>3.0 FTE</b>	<b>3.0 FTE</b>	<b>3.0 FTE</b>		<b>3.0 FTE</b>	<b>3.0 FTE</b>
	Recreation Supervisor II	Recreation Supervisor II	Recreation Supervisor II		Recreation Supervisor II	Recreation Supervisor II
	Facility Technician	Facility Technician	Facility Technician		Facility Technician	Facility Technician
	Customer Service Representative	Customer Service Representative	Customer Service Representative		Admin Assistant I	Admin Assistant I

<b>Recreation, Parks &amp; Cultural Services - City Special Events Performance Measurements</b>						
	<b>Actual FY 2015</b>	<b>Actual FY 2016</b>	<b>Target FY 2017</b>	<b>YTD (Dec. 2017) FY 2018</b>	<b>Target FY 2018</b>	<b>Target FY 2019</b>
# of Total approved events:						
Exclusive City Events	48	50	50	36	50	45
City Partnered Events	37	38	38	23	75	80
Other Events	42	48	50	36	50	50
Approximate attendance for:						
Taste of Alpharetta	60,000	30,000 (rain)	30,000 (rain)	n/a	60,000	60,000
Mayor's Challenge	1,250	1,250	2,100	2,100	2,300	2,500
Old Soldier's Day Parade	8,000	7,000	7,500	7,500	7,500	8,000
Annual Tree Lighting	10,000	10,000	10,000	10,000	10,000	10,000
Alpharetta Arts Street Fest Spring	17,000	20,000	26,000	n/a	26,000	28,000
Scarecrow Harvest	6,000	6,000	6,500	6,500	6,500	6,500
Wire & Wood	2,000	1,700	1,200 (rain)	1,200	2,000	2,000
Alpharetta Food Truck Alley	26,000	27,000	27,000	14,100	27,000	29,000
Restless In Resthaven	400	450	400	400	450	450
Grilling & Gridiron	1,250	1,500	1,650	1,650	1,650	1,650
# of Special events applications processed	3,690	3,724	3,746	2,010	3,700	3,700
# of Volunteers recruited	1,250	1,300	1,450	830	1,400	1,400
# of Special event sponsors	120	124	132	63	145	155
# of Event vendors managed	1,015	1,010	1,070	460	1,100	1,150
<b>Personnel Assigned:</b>						
	<b>3.0 FTE</b>	<b>3.0 FTE</b>		<b>3.0 FTE</b>	<b>3.0 FTE</b>	
	Special Events Manager	Special Events Manager		Special Events Manager	Community Services Manager	
	Special Events Coord. (1 FT; 2PT)	Special Events Coord. (1 FT; 2 PT)		Special Events Coord. (1 FT; 2 PT)	Marketing/Accred. Coordinator Special Events Coordinator (2FT/1PT)	

Effective July 1, 2015, the City's Special Event Division is being transferred from the City Administration Department to the Recreation & Parks Department. The Special Events Division includes 3 full-time-equivalent positions (2 full time; 2 part-time). Division performance data is being shown herein for comparison purposes. Effective January 1, 2018 Special Events will now be called Community Services Division.

<b>Recreation, Parks &amp; Cultural Services - Parks Maintenance</b>						
<b>Performance Measurements</b>	<b>Actual FY 2015</b>	<b>Actual FY 2016</b>	<b>Target FY 2017</b>	<b>YTD (Dec. 2017) FY 2018</b>	<b>Target FY 2018</b>	<b>Target FY 2019</b>
# of Athletic fields maintained*	32	32	33	33	31	31
# of Park acres maintained	320	320	322	322	354	354
# of Greenway acres maintained	252	252	252	257	257	257
# of Playground inspections	96	96	96	48	96	96
# of Park/playground injuries	1	0	1	0	0	0
# of Athletic field preparations	8,925	6,087	6,375	3,200	6,400	6,400
# of Park mowings	40	40	40	20	40	40
# of Athletic field mowings	80	80	80	40	80	80
# of Buildings maintained	38	37	37	37	37	37
# of Restrooms maintained	54	54	54	54	52	52
# of Pavilions maintained	15	15	15	15	15	15
# of Hours utilized for trash pickup	9,855	9,125	9,100	4,550	9,100	9,100
# of Part-time hours used	6,147	7,615	6,587	3,201	7,000	8,000
# of Vehicles maintained	15	15	15	15	15	15
# of Vehicle-related accidents	1	1	1	0	0	0
# of Work days missed due to accidents	0	0	0	1	1	0
<b>Personnel Assigned:</b>	<b>21.0 FTE</b>	<b>21.0 FTE</b>	<b>21.0 FTE</b>	<b>21.0 FTE</b>	<b>21.0 FTE</b>	<b>21.0 FTE</b>
Park Services Manager	Park Services Manager	Park Services Manager	Park Services Manager	Park Services Manager	Park Services Manager	Park Services Manager
Park Supervisor II (4)	Park Supervisor II (4)	Park Supervisor II (4)	Park Supervisor II (4)	Park Supervisor II (4)	Park Supervisor II (3)	Park Supervisor II (3)
Park Maintenance Tech II (4)	Park Maintenance Tech II (4)	Park Maintenance Tech II (4)	Park Maintenance Tech II (4)	Park Maintenance Tech II (4)	Park Maintenance Tech II (4)	Park Maintenance Tech II (4)
Park Maintenance Tech I (4)	Park Maintenance Tech I (11)	Park Maintenance Tech I (11)	Park Maintenance Tech I (11)	Park Maintenance Tech I (11)	Park Maintenance Tech I (10)	Park Maintenance Tech I (10)
Park Maintenance Tech (7)						
Admin Asst. II	Admin Asst. II	Admin Asst. II	Admin Asst. II	Admin Asst. II	Admin Asst. II	Admin Asst. II



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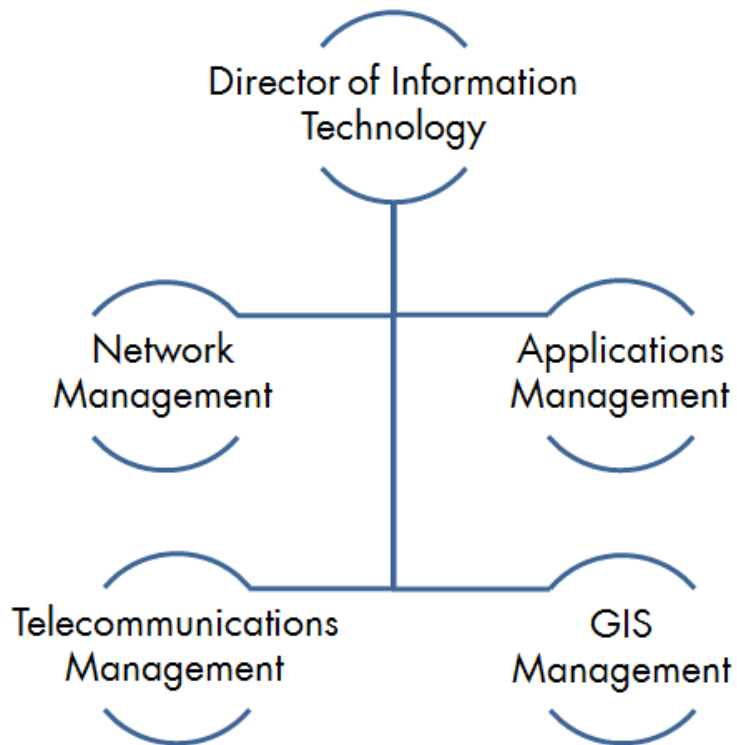
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## Information Technology

RANDY BUNDY  
DIRECTOR



RBundy@alpharetta.ga.us



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Our Community Vision is to advance Alpharetta as a signature City by:

- ✓ *Offering the highest quality of environment for our residents and businesses;*
- ✓ *Fostering strong sense of community including safety and security; and*
- ✓ *Providing a business climate that attracts the top echelon companies.*

Our Community Vision serves as the guiding principles for the planning and operation of our city government and each department structures its mission, goals, and objectives to facilitate achievement of our mission.

## Information Technology

*Administration, Network, and Systems*

### **Mission Statement**

Information Technology's mission is to provide high quality technology products, services and human resources to City departments that enable them to accomplish their goals and objectives. The Information Technology Department strives to continuously improve the delivery of services and minimize costs while accommodating future City growth.

### **Goals and Objectives**

As we accomplish our mission, the City of Alpharetta Information Technology Department will be known to provide high quality services by:

- ✓ Being recognized by City departments as having a high level of skill and knowledge;
- ✓ Providing excellent serves to all City departments as measured by the City's performance standards;
- ✓ Acquiring and supporting proven, sustainable technology solutions that are continually maintained and updated; and
- ✓ Helping City departments to improve and extend the functionality of major systems by offering systems integration and software development services.



# **5-YEAR FINANCIAL SUMMARY**



<b>CITY OF ALPHARETTA</b> <b>RECOMMENDED BUDGET FY 2019</b> <b>INFORMATION TECHNOLOGY</b> <b>Five-year Financial Summary</b>						
	<b>Actual FY 2015</b>	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>Amended Budget FY 2018</b>	<b>Recommended Budget FY 2019</b>	
<b>Revenue</b>	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>% Change</i>		0.0%	0.0%	0.0%	0.0%	
<i>average 5 year percent change</i>		0.0%				
<b>Expenditures</b>	\$ 1,467,121	\$ 1,520,628	\$ 1,546,560	\$ 1,681,857	\$ 1,742,223	
<i>% Change</i>		3.6%	1.7%	8.7%	3.6%	
<i>average 5 year percent change</i>		4.4%				

# **DEPARTMENT BUDGET SUMMARY**

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2019  
INFORMATION TECHNOLOGY  
BUDGET REQUEST BY ACCOUNT**

										<i>Amended FY 2018 to FY 2019</i>	
	ACCOUNT DESCRIPTION	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	ADOPTED BUDGET FY 2018	BUDGET AMENDMENTS	AMENDED BUDGET FY 2018	RECOMMENDED BUDGET FY 2019	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)	
<b>Revenues</b>											
	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	-
	<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>	<b>\$ -</b>	<b>-</b>
<b>Expenditures</b>											
(1) Personnel Services:											
	Salary	\$ 930,554	\$ 962,790	\$ 977,041	\$ 1,019,762	\$ (12,000)	\$ 1,007,762	\$ 1,035,294	2.7%	\$ 27,532	
	Benefits	392,302	427,335	461,708	520,117	-	520,117	545,985	5.0%	25,868	
	<b>subtotal</b>	<b>\$ 1,322,856</b>	<b>\$ 1,390,125</b>	<b>\$ 1,438,749</b>	<b>\$ 1,539,879</b>	<b>\$ (12,000)</b>	<b>\$ 1,527,879</b>	<b>\$ 1,581,279</b>	<b>3.5%</b>	<b>\$ 53,400</b>	
Maintenance and Operations:											
(2)	Professional Services	\$ 12,096	\$ 8,306	\$ 23,060	\$ 17,000	\$ 12,000	\$ 29,000	\$ 24,000	-17.2%	\$ (5,000)	
	Equipment Repair/Maint.	-	940	-	1,000	-	1,000	-	-100.0%	(1,000)	
	Facility Repair/Maint.	-	-	-	-	-	-	-	-	-	
	Advertising	395	129	1,409	450	-	450	1,000	122.2%	550	
	Printing and Binding	-	-	-	-	-	-	-	-	-	
	Employee Travel	17,010	18,693	12,456	20,000	-	20,000	20,000	0.0%	-	
	Employee Training	25,187	29,117	16,698	30,000	-	30,000	30,000	0.0%	-	
	Maintenance Contracts	3,717	3,090	2,878	3,400	-	3,400	3,650	7.4%	250	
(3)	IT Professional Services	39,473	50,932	37,786	47,728	-	47,728	62,694	31.4%	14,966	
(4)	General Supplies	18,130	13,016	12,361	16,100	-	16,100	14,100	-12.4%	(2,000)	
	Miscellaneous Utilities	282	-	-	-	-	-	-	-	-	
	Water and Sewer Utilities	93	-	-	-	-	-	-	-	-	
	Natural Gas Utilities	245	-	-	-	-	-	-	-	-	
	Electricity Utilities	18,123	-	-	-	-	-	-	-	-	
	Food	-	-	-	-	-	-	-	-	-	
	Small Equipment	4,727	5,526	-	5,300	-	5,300	4,300	-18.9%	(1,000)	
	IT Equipment Refresh	-	-	-	-	-	-	-	-	-	
	Employee Uniforms	-	829	1,079	1,000	-	1,000	1,200	20.0%	200	
	Non-Recurring	2,019	(75)	83	-	-	-	-	-	-	
	<b>subtotal</b>	<b>\$ 141,497</b>	<b>\$ 130,503</b>	<b>\$ 107,811</b>	<b>\$ 141,978</b>	<b>\$ 12,000</b>	<b>\$ 153,978</b>	<b>\$ 160,944</b>	<b>4.5%</b>	<b>\$ 6,966</b>	

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2019  
INFORMATION TECHNOLOGY  
BUDGET REQUEST BY ACCOUNT**

ACCOUNT DESCRIPTION	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	ADOPTED BUDGET FY 2018	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2018	RECOMMENDED BUDGET FY 2019	<i>Amended FY 2018 to FY 2019</i>	
								% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Capital/Other:									
Machinery	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Workers Comp Claims	2,769	-	-	-	-	-	-	-	-
<b>subtotal</b>	<b>\$ 2,769</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>	<b>\$ -</b>
<b>Total</b>	<b>\$ 1,467,121</b>	<b>\$ 1,520,628</b>	<b>\$ 1,546,560</b>	<b>\$ 1,681,857</b>	<b>\$ -</b>	<b>\$ 1,681,857</b>	<b>\$ 1,742,223</b>	<b>3.6%</b>	<b>\$ 60,366</b>
<b>Full-time Equivalent Positions</b>	<b>11.0</b>	<b>11.0</b>	<b>11.0</b>	<b>11.0</b>		<b>11.0</b>	<b>11.0</b>		

Notes

- (1) Variance due primarily to wage increases associated with the 3.0% performance-based merit program scheduled for April 1, 2019 (contingent upon a mid-year review of revenue trends) and implementation of a post-employment healthcare benefit (new for FY 2019).
- (2) Variances based on historical expenditure trends and forecasted needs for contractual labor in FY 2019.
- (3) Variance based primarily on the IT Department assuming management control of the audio/visual equipment in City Council Chambers and implementing hardware and software maintenance contracts to ensure the services (e.g. streaming) meets industry standards for uptime and functionality.
- (4) Variance based on historical expenditure trends.

# **EXPENDITURE SUMMARY BY** **DIVISION/PROJECT**

**City of Alpharetta**

Budget: FY 2019

Statement: Expenditure Summary by Division/Project (Maintenance and Operations/Capital)

ACCOUNT DESCRIPTION		FY 2018 Amended Operating Budget	FY 2019 Operating Budget Request	Information Technology
				<b>1735</b>
521200	Professional Services	\$ 29,000	\$ 24,000	\$ 24,000
522210	Equipment Repair/Maint.	1,000	-	-
522250	Facility Repair/Maint.	-	-	-
523300	Advertising	450	1,000	1,000
523400	Printing and Binding	-	-	-
523500	Employee Travel	20,000	20,000	20,000
523700	Employee Training	30,000	30,000	30,000
523860	Maintenance Contracts	3,400	3,650	3,650
523900	IT Professional Services	47,728	62,694	62,694
531100	General Supplies/Materials	16,100	14,100	14,100
531200	Miscellaneous Utilities	-	-	-
531210	Water and Sewer Utilities	-	-	-
531220	Natural Gas Utilities	-	-	-
531230	Electricity Utilities	-	-	-
531600	Small Equipment	5,300	4,300	4,300
531610	IT Equipment Refresh	-	-	-
531700	Employee Uniforms	1,000	1,200	1,200
532400	Non-Recurring	-	-	-
542100	Machinery & Equipment	-	-	-
<b>TOTAL</b>		<b>\$ 153,978</b>	<b>\$ 160,944</b>	<b>\$ 160,944</b>

# **EXPENDITURE LINE-ITEM DETAIL BY** **DIVISION/PROJECT**

FY 2019 Budget

City of Alpharetta

Budget:

FY 2019

Statement:

Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2018 Adopted Budget	FY 2019 Recommended Budget
Information Technology	10017350	521200 Professional Services	Computer Refurbishing	-	-
			Preferred Communications	-	-
			Temporary Help- (Interns)	17,000	24,000
			Electric Service (e.g. add circuits)	-	-
			<b>subtotal</b>	<b>\$ 17,000</b>	<b>\$ 24,000</b>
	10017350	522210 Equipment Repair & Maintenance	General Repair/Maintenance (e.g. printers)	1,000	-
			<b>subtotal</b>	<b>\$ 1,000</b>	<b>\$ -</b>
	10017350	522250 Facility Repair & Maintenance	Repairs To Facilities	-	-
			<b>subtotal</b>	<b>\$ -</b>	<b>\$ -</b>
	10017350	523300 Advertising	Recruitment Advertising	250	800
			Bid Advertising	200	200
			<b>subtotal</b>	<b>\$ 450</b>	<b>\$ 1,000</b>
	10017350	523400 Printing and Binding	General Printing (e.g. business cards)	-	-
			<b>subtotal</b>	<b>\$ -</b>	<b>\$ -</b>
	10017350	523500 Employee Travel	Travel Expenses	20,000	20,000
			<b>subtotal</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>
	10017350	523700 Employee Training	Professional Development	30,000	30,000
			<b>subtotal</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>
	10017350	523860 Maintenance Contracts	Water - Annual Maintenance Contract	550	550
			Copier Consumables/Maintenance	1,500	1,500
			GRM Records Management	100	100
			Repro Products - Annual Plotter Maintenance	1,250	1,500
			<b>subtotal</b>	<b>\$ 3,400</b>	<b>\$ 3,650</b>
	10017350	523900 IT Professional Services	7CBilled - Texting Service Global Text Messages	6	-
			Solarwinds Software Renewal	277	301
			WAP Maintenance - Aerohive	45	156
			Domain Name Service - Amazon Web Services	20	20
			Developer License for MDM	8	8
			City Circuit Connection to Internet - AT&T	470	472
			Data Circuits - ASE - AT&T	981	1,355
			City Circuit Connection to Internet - Charter	83	84
			Load Balancer Citrix	30	38
			Data Center's Uninterruptible Power System	151	276
			Citywide Microsoft Licensing	4,330	552
			Drone to GIS Conversion		75
			GIS Mobile Field Mapping & Data Collection	1,298	1,292



## FY 2019 Budget

City of Alpharetta

Budget:

FY 2019

Statement:

Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2018 Adopted Budget	FY 2019 Recommended Budget
			Non-Xerox Printer Repair	182	188
			Database Management for Various City Departments	143	142
			Data Center Fire Suppression System	30	30
			Project Event Capture - ESRI	76	75
			Network Vulnerability Scanner	1,260	753
			Asset Management	50	50
			ERPM (RED Identity Mgmt.)		50
			ManageEngine (Logging & Auditing)		627
			Security Awareness Training (KnowBe4)		226
			Microsoft User Training		226
			MXToolbox - External Monitoring Service	10	-
			Technical Support for CISCO Network	378	439
			Conversion of LIDAR Data to ArcGIS	41	40
			GPO Change Management	23	-
			Firewall - Palo Alto - Veristor	572	635
			Client VPN - Palo Alto - Veristor	143	145
			SQL Monitoring	126	125
			SharePoint Migration	378	-
			Wiring Services	252	251
			Consulting Services		602
			Datacenter Security (Physical Security)		151
			Technical Support for Vmware Environment	366	-
			City Enterprise Data Management	504	502
			Citywide Virtual Infrastructure	756	1,150
			Maintenance Extension - Veristor	731	1,041
			City Virus, Adware, Spyware & Threat Protection	1,361	1,330
			City Circuit Connection to Internet - Zayo	655	652
			ManageEngine (Ad Self Service)	580	251
			iPhone Service	8,112	8,112
			iPad Service	1,920	1,920
			Data Cards	456	456
			Mobile Data Management	1,373	1,373
			Line and Circuit Service	2,910	2,910
			GLS Monitoring and Support	4,581	3,654
			CISCO SMARTnet Telephony and Phone App Licenses	2,695	2,695
			Cisco phone infrastructure support	269	269
			Long Distance	491	-

## FY 2019 Budget

City of Alpharetta

Budget:

FY 2019

Statement:

Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title		Account Number	Title	Account Detail	FY 2018 Adopted Budget	FY 2019 Recommended Budget
				Netmotion <i>Mobility XE</i> Software Renewal	465	465
				Support for Live Streaming Council Mtgs (CivicPlus)		15,000
				Service for Live Streaming		3,000
				Adobe Products	1,100	2,290
				Visio Licenses	2,400	2,400
				Efax	540	540
				Trust Seal/SSL Certificate Renewals	1,500	1,500
				Exchange Monitoring Subscription - MXToolbox	800	-
				Website Monitoring Subscription - ServiceUpTime	1,000	-
				Terminal Application	800	800
				ServiceUpTime		1,000
				<b>subtotal</b>	<b>\$ 47,728</b>	<b>\$ 62,694</b>
	10017350	531100	General Supplies & Materials	General Office Supplies	16,000	14,000
				Postage/FedEx	100	100
				<b>subtotal</b>	<b>\$ 16,100</b>	<b>\$ 14,100</b>
	10017350	531230	Electric		-	-
				<b>subtotal</b>	<b>\$ -</b>	<b>\$ -</b>
	10017350	531600	Small Equipment	Servers	1,300	1,300
				Equipment Replacement - Misc. Hardware	4,000	3,000
				<b>subtotal</b>	<b>\$ 5,300</b>	<b>\$ 4,300</b>
	10017350	531610	IT Equipment Refresh	Cell Phone Equipment/Replacements	-	-
				Dell Servers	-	-
				<b>subtotal</b>	<b>\$ -</b>	<b>\$ -</b>
	10017350	531700	Employee Uniforms	Uniforms	1,000	1,200
				<b>subtotal</b>	<b>\$ 1,000</b>	<b>\$ 1,200</b>
	10017350	532400	Non-Recurring		-	-
				<b>subtotal</b>	<b>\$ -</b>	<b>\$ -</b>
	10017350	542100	Machinery & Equipment	Replacement Plotter	-	-
				<b>subtotal</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Information Technology Department Total</b>					<b>141,978</b>	<b>160,944</b>

# **PERFORMANCE MEASUREMENTS**

## Information Technology Department

### Performance Measures (Calendar Year Stats)

	Actual CYear 2013	Actual CYear 2014	Actual CYear 2015	Actual CYear 2016	Actual CYear 2017	Department Target	Results
<b>Telephone</b>							
Repairs							
Number	70	79	74	68	54		54
Number resolved w/in 24 hours	59	64	58	60	47		47
% resolved w/in 24 hours	84.29%	81.01%	78.38%	88.24%	87.04%	60.00%	A
Service Requests							
Number	149	175	165	158	133		133
Number resolved on time	139	157	150	144	130		130
% resolved on time	93.29%	89.71%	90.91%	91.14%	97.74%	90.00%	A
<b>Network</b>							
Repairs							
Number	227	245	221	256	318		318
Number resolved w/in 24 hours	199	218	199	220	260		260
% resolved w/in 24 hours	87.67%	88.98%	90.05%	85.94%	81.76%	80.00%	A
Service Requests							
Number	298	276	242	281	299		299
Number resolved on time	275	259	222	253	279		279
% resolved on time	92.28%	93.84%	91.74%	90.04%	93.31%	90.00%	A
Outages							
Number (including maintenance)	30	25	35	37	21		21
Avg. duration in hours	1.65	1.13	0.98	1.16	0.92		0.92
							A
<b>Applications</b>							
Repairs							
Number	603	576	713	751	872		872
Number resolved w/in 24 hours	463	431	475	535	706		706
% resolved w/in 24 hours	76.78%	74.83%	66.62%	71.24%	80.96%	70.00%	A
<b>Desktop</b>							
Repairs							
Number	1,643	1,262	1,184	1,099	946		946
Number resolved w/in 24 hours	989	799	758	750	728		728
% resolved w/in 24 hours	60.19%	63.31%	64.02%	68.24%	76.96%	60.00%	A
Service Requests							
Number	745	818	848	929	888		888
Number resolved on time	658	758	798	851	822		822
% resolved on time	88.32%	92.67%	94.10%	91.60%	92.57%	90.00%	A
<b>Helpdesk</b>							
Number total calls	4,745	3,584	4,245	4,089	4,318		4,318
Number resolved w/in 4 hours	1,753	1,215	1,444	1,406	1,698		1,698
Number resolved w/in 8 hours	297	387	481	501	777		777
% resolved w/in 8 hours	43.20%	44.70%	45.35%	46.64%	57.32%	40.00%	A
<b>GIS</b>							
Number total cases	365	299	313	354	322		322
Number resolved on time	303	265	271	295	280		280
% resolved on time	83.01%	88.63%	86.58%	83.33%	86.96%	80.00%	A
<b>Emails</b>							
Number	652,409	539,876	584,321	689,156	756,752		756,752
SPAM blocked	342,119	188,543	213,423	299,478	367,581		367,581
Viruses blocked	137,900	145,219	158,777	188,777	221,483		221,483
% SPAM	52.44%	34.92%	36.52%	43.46%	48.57%		48.57%
% viruses	21.14%	26.90%	27.17%	27.39%	29.27%		29.27%
<b>Servers</b>							
Avg. number	142	124	118	183	177		177
% availability (including maintenance)	99.89%	99.85%	99.80%	99.84%	99.88%	99.00%	A

#### LEGEND

A = met or exceeded target  
 B = within 15% of target  
 C = missed target by more than 15%



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# **GENERAL GOVERNMENT**

# **5-YEAR FINANCIAL SUMMARY**

<b>CITY OF ALPHARETTA</b> <b>RECOMMENDED BUDGET FY 2019</b> <b>GENERAL GOVERNMENT</b> <b>Five-year Financial Summary</b>					
	<b>Actual FY 2015</b>	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>Amended Budget FY 2018</b>	<b>Recommended Budget FY 2019</b>
<b>Revenue</b>	\$ 50,444,486	\$ 53,552,984	\$ 53,139,334	\$ 63,109,312	\$ 62,445,799
<i>% Change</i>		6.2%	-0.8%	18.8%	-1.1%
<i>average 5 year percent change</i>		5.8%			
<b>Expenditures</b>	\$ 8,570,001	\$ 9,970,239	\$ 11,636,338	\$ 15,669,203	\$ 12,386,155
<i>% Change</i>		16.3%	16.7%	34.7%	-21.0%
<i>average 5 year percent change</i>		11.7%			



# **GENERAL GOVERNMENT**

# **BUDGET SUMMARY**

**CITY OF ALPHARETTA**  
**RECOMMENDED BUDGET FY 2019**  
**GENERAL GOVERNMENT**  
**BUDGET REQUEST BY ACCOUNT**

*Amended FY 2018 to FY 2019*

ACCOUNT DESCRIPTION	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	ADOPTED BUDGET FY 2018	BUDGET AMENDMENTS	AMENDED BUDGET FY 2018	RECOMMENDED BUDGET FY 2019	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
<b>Revenue (1)</b>									
Taxes:									
Real Property - Current Year	\$ 18,627,480	\$ 20,393,409	\$ 19,779,392	\$ 21,160,000	\$ -	\$ 21,160,000	\$ 22,680,000	7.2%	\$ 1,520,000
Real Property - Prior Year	138,305	170,532	736,270	125,000	-	125,000	125,000	0.0%	-
Motor Vehicle Tax	535,898	390,577	243,436	180,000	-	180,000	115,000	-36.1%	(65,000)
Motor Vehicle Title Tax/Fee	1,311,317	1,132,961	854,978	775,000	-	775,000	900,000	16.1%	125,000
Intangibles Tax	486,468	587,184	608,388	625,000	-	625,000	550,000	-12.0%	(75,000)
Real Estate Transfer Tax	276,708	360,735	369,743	385,000	-	385,000	300,000	-22.1%	(85,000)
Franchise Taxes	-	-	-	-	-	-	-	-	-
Franchise Taxes (electric)	4,947,852	4,855,997	4,635,877	4,850,000	-	4,850,000	4,500,000	-7.2%	(350,000)
Franchise Taxes (gas)	310,169	325,383	324,347	315,000	-	315,000	325,000	3.2%	10,000
Franchise Taxes (cable)	410,827	429,365	441,476	400,000	-	400,000	450,000	12.5%	50,000
Franchise Taxes (telephone)	1,013,195	1,019,644	955,643	1,075,000	-	1,075,000	925,000	-14.0%	(150,000)
Franchise Taxes (other)	-	-	-	-	-	-	-	-	-
Local Option Sales and Use Tax	14,757,780	14,953,985	14,943,853	15,200,000	-	15,200,000	15,650,000	3.0%	450,000
Alcohol Beverage Excise Tax	1,998,770	2,053,173	2,113,121	2,100,000	-	2,100,000	2,200,000	4.8%	100,000
Insurance Premium Tax	3,101,250	3,313,175	3,588,813	3,620,000	73,320	3,693,320	3,900,000	5.6%	206,680
Financial Institution Tax	254,502	548,175	426,015	300,000	-	300,000	425,000	41.7%	125,000
General Property	148,397	226,648	80,439	110,000	-	110,000	110,000	0.0%	-
Alcohol Beverage Excise Tax (penalties)	5,785	2,593	790	2,000	-	2,000	500	-75.0%	(1,500)
FIFA and Publication Charges	4,452	7,362	2,112	4,000	-	4,000	2,000	-50.0%	(2,000)
Interest Earnings:									
Interest Earnings	40,334	119,786	136,336	75,000	-	75,000	150,000	100.0%	75,000
Other/Miscellaneous:									
Rents and Royalties	38,921	39,021	38,921	38,922	-	38,922	38,922	0.0%	-
Miscellaneous Revenue	18,496	25,343	35,726	17,034	-	17,034	11,249	-34.0%	(5,785)
Discounts Taken	322	432	336	-	-	-	-	-	-

**CITY OF ALPHARETTA**  
**RECOMMENDED BUDGET FY 2019**  
**GENERAL GOVERNMENT**  
**BUDGET REQUEST BY ACCOUNT**

*Amended FY 2018 to FY 2019*

ACCOUNT DESCRIPTION	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	ADOPTED BUDGET FY 2018	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2018	RECOMMENDED BUDGET FY 2019	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Sale of Capital Assets	124,840	91,757	102,226	60,000	-	60,000	75,813	26.4%	15,813
Sale of Non-Capital Assets	34,353	75,749	52,817	40,000	-	40,000	43,500	8.8%	3,500
Other Financing Sources:									
Hotel/Motel Fund	1,858,068	2,429,994	2,661,700	2,718,750	-	2,718,750	2,868,750	5.5%	150,000
Capital Project Fund	-	-	6,579	-	-	-	-	-	-
Fund Balance	-	-	-	8,842,313	17,973	8,860,286	6,100,065	-31.2%	(2,760,221)
<b>Total</b>	<b>\$ 50,444,486</b>	<b>\$ 53,552,984</b>	<b>\$ 53,139,334</b>	<b>\$ 63,018,019</b>	<b>\$ 91,293</b>	<b>\$ 63,109,312</b>	<b>\$ 62,445,799</b>	<b>-1.1%</b>	<b>\$ (663,513)</b>
<b>Expenditures (2)</b>									
Other:									
Ins. Premiums (Risk Fund)	\$ 545,000	\$ 607,000	\$ 640,000	\$ 665,000	\$ -	\$ 665,000	\$ 689,500	3.7%	\$ 24,500
Police Activity League Donation	35,000	35,000	35,000	35,000	-	35,000	-	-100.0%	(35,000)
Friends of the Library Donation	10,000	10,000	10,000	10,000	-	10,000	10,000	0.0%	-
Reserve for Operating Initiatives	-	-	-	-	-	-	130,000	-	130,000
Gwinnett Tech Bond (principal)	165,000	170,000	170,000	175,000	-	175,000	180,000	2.9%	5,000
Gwinnett Tech Bond (interest)	123,640	120,340	116,940	111,840	-	111,840	106,590	-4.7%	(5,250)
Contingency	224,249	84,663	114,541	650,000	-	650,000	670,000	3.1%	20,000
<b>subtotal</b>	<b>\$ 1,102,889</b>	<b>\$ 1,027,003</b>	<b>\$ 1,086,481</b>	<b>\$ 1,646,840</b>	<b>\$ -</b>	<b>\$ 1,646,840</b>	<b>\$ 1,786,090</b>	<b>8.5%</b>	<b>\$ 139,250</b>
Transfers-Out:									
Capital Projects Fund	\$ 7,467,112	\$ 8,943,236	\$ 8,854,857	\$ 12,747,363	\$ -	\$ 12,747,363	\$ 8,895,065	-30.2%	\$ (3,852,298)
Stormwater Capital Fund	-	-	1,675,000	1,255,000	-	1,255,000	1,675,000	33.5%	420,000
Operating Grant Fund	-	-	20,000	20,000	-	20,000	30,000	50.0%	10,000
<b>subtotal</b>	<b>\$ 7,467,112</b>	<b>\$ 8,943,236</b>	<b>\$ 10,549,857</b>	<b>\$ 14,022,363</b>	<b>\$ -</b>	<b>\$ 14,022,363</b>	<b>\$ 10,600,065</b>	<b>-24.4%</b>	<b>\$ (3,422,298)</b>
<b>Total</b>	<b>\$ 8,570,001</b>	<b>\$ 9,970,239</b>	<b>\$ 11,636,338</b>	<b>\$ 15,669,203</b>	<b>\$ -</b>	<b>\$ 15,669,203</b>	<b>\$ 12,386,155</b>	<b>-21.0%</b>	<b>\$ (3,283,048)</b>

**Notes**

- (1) Variances based on year-to-date collection trends and forecasted market conditions. Please refer to the *Budget Narrative* section of this document for detailed information.
- (2) Please refer to the *Budget Narrative* section of this document for detailed information.

# **E-911 Fund**

The Organizational Chart is included under the *Public Safety* tab of this document.

# **5-YEAR FINANCIAL SUMMARY**

<b>CITY OF ALPHARETTA</b> <b>RECOMMENDED BUDGET FY 2019</b> <b>PUBLIC SAFETY DEPARTMENT</b> <b>E-911 FUND (FUND 215)</b> <b>Five-year Financial Summary</b>					
	<b>Actual FY 2015</b>	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>Amended Budget FY 2018</b>	<b>Recommended Budget FY 2019</b>
<b>Revenue</b>	\$ 4,145,396	\$ 3,948,042	\$ 3,592,106	\$ 5,447,806	\$ 4,152,193
<i>% Change</i>		-4.8%	-9.0%	38.0%	-23.8%
<i>average 5 year percent change</i>		0.1%			
<b>Expenditures</b>	\$ 5,966,396	\$ 3,975,883	\$ 3,887,895	\$ 5,447,806	\$ 4,152,193
<i>% Change</i>		-33.4%	-2.2%	37.0%	-23.8%
<i>average 5 year percent change</i>		-5.6%			
Budget figures may include non-operating accounts such as reserve and carryforward fund balance. For an accurate comparison to prior-year actual activity, these accounts should be removed from the budgetary figures.					

# **FUND BUDGET SUMMARY**

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2019  
PUBLIC SAFETY DEPARTMENT  
E-911 COMMUNICATIONS  
BUDGET REQUEST BY ACCOUNT**

*Amended FY 2018 to FY 2019*

ACCOUNT DESCRIPTION	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	ADOPTED BUDGET FY 2018	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2018	RECOMMENDED BUDGET FY 2019	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
<b>Revenue</b>									
Charges for Services:									
E-911 Service Fees (land lines)	\$ 1,349,152	\$ 1,591,022	\$ 1,144,641	\$ 1,425,000	\$ -	\$ 1,425,000	\$ 1,545,000	8.4%	\$ 120,000
E-911 Service Fees (cell phones)	1,784,773	1,326,614	1,389,695	1,460,000	-	1,460,000	1,420,000	-2.7%	(40,000)
E-911 Prepaid Service Fees (cell phones)	102,022	102,710	115,397	115,000	-	115,000	140,000	21.7%	25,000
Intergovernmental:									
City of Milton	898,734	921,918	936,865	940,000	-	940,000	950,000	1.1%	10,000
Interest:	3,803	5,777	5,508	5,478	-	5,478	11,693	113.5%	6,215
Miscellaneous:	6,912	-	-	-	-	-	-	-	-
Other:									
Mobile Radio Lease Financing	-	-	-	-	504,025	504,025	-	-100.0%	(504,025)
Carryforward Fund Balance	-	-	-	481,200	517,103	998,303	85,500	-91.4%	(912,803)
<b>Total Revenue</b>	<b>\$ 4,145,396</b>	<b>\$ 3,948,042</b>	<b>\$ 3,592,106</b>	<b>\$ 4,426,678</b>	<b>\$ 1,021,128</b>	<b>\$ 5,447,806</b>	<b>\$ 4,152,193</b>	<b>-23.8%</b>	<b>\$ (1,295,613)</b>
<b>Expenditures</b>									
(1) Personnel Services:									
Salary	\$ 1,397,484	\$ 1,543,676	\$ 1,509,989	\$ 1,630,236	\$ -	\$ 1,630,236	\$ 1,678,963	3.0%	\$ 48,727
Benefits	630,299	690,105	670,701	870,811	-	870,811	898,838	3.2%	28,027
<b>subtotal</b>	<b>\$ 2,027,783</b>	<b>\$ 2,233,781</b>	<b>\$ 2,180,691</b>	<b>\$ 2,501,047</b>	<b>\$ -</b>	<b>\$ 2,501,047</b>	<b>\$ 2,577,801</b>	<b>3.1%</b>	<b>\$ 76,754</b>
Maintenance and Operations:									
(2),(8) Professional Services	\$ 7,704	\$ 20,019	\$ 15,567	\$ 39,000	\$ -	\$ 39,000	\$ 39,250	0.6%	\$ 250
Equipment Repair/Maint.	438	3,883	2,845	5,000	-	5,000	5,000	0.0%	-
(3) Facility Repair/Maint.	5,972	108	2,950	7,500	-	7,500	4,000	-46.7%	(3,500)
Land & Building Rental	37,721	37,721	37,721	37,722	-	37,722	37,722	0.0%	-
(4),(8) Communications	410,631	401,071	334,214	428,000	-	428,000	454,000	6.1%	26,000
Printing and Binding	758	-	1,467	2,000	-	2,000	3,000	50.0%	1,000
Employee Travel	15,405	13,449	17,528	17,000	-	17,000	17,000	0.0%	-
Employee Training	9,864	15,498	18,955	20,000	-	20,000	22,000	10.0%	2,000
(5) Maintenance Contracts	132,912	60,363	344,658	505,045	101,516	606,561	501,045	-17.4%	(105,516)
IT Professional Services	201,318	278,723	224,542	248,939	-	248,939	240,902	-3.2%	(8,037)
(3) General Supplies	13,749	6,598	8,621	12,500	-	12,500	15,000	20.0%	2,500



**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2019  
PUBLIC SAFETY DEPARTMENT  
E-911 COMMUNICATIONS  
BUDGET REQUEST BY ACCOUNT**

*Amended FY 2018 to FY 2019*

	ACCOUNT DESCRIPTION	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	ADOPTED BUDGET FY 2018	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2018	RECOMMENDED BUDGET FY 2019	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
(3)	Miscellaneous Utilities	2,376	2,850	2,476	4,725	-	4,725	4,541	-3.9%	(184)
(3)	Water and Sewer Utilities	183	177	171	500	-	500	350	-30.0%	(150)
(3)	Natural Gas Utilities	1,194	920	825	1,500	-	1,500	1,200	-20.0%	(300)
(3)	Electricity Utilities	34,943	34,534	31,795	42,000	(6,777)	35,223	42,000	19.2%	6,777
(3)	Small Equipment	9,531	12,386	8,080	10,000	-	10,000	15,000	50.0%	5,000
	Employee Uniforms	13,774	10,767	11,675	17,000	-	17,000	15,000	-11.8%	(2,000)
	Non-Recurring	-	1,686	-	-	-	-	-	-	-
	<b>subtotal</b>	<b>\$ 898,471</b>	<b>\$ 900,751</b>	<b>\$ 1,064,091</b>	<b>\$ 1,398,431</b>	<b>\$ 94,739</b>	<b>\$ 1,493,170</b>	<b>\$ 1,417,010</b>	<b>-5.1%</b>	<b>\$ (76,160)</b>
	Capital/Lease:									
(6)	Machinery & Equipment	\$ 689,548	\$ 832,107	\$ 274,221	\$ -	\$ 522,876	\$ 522,876	\$ 23,500	-95.5%	\$ (499,376)
	North Fulton Radio System (COA Only)	2,337,844	9,244	343,748	-	-	-	-	-	-
(7)	Facility Improvements	12,750	-	25,144	457,200	295,484	752,684	50,000	-93.4%	(702,684)
	Capital Lease (Principal/Interest)	-	-	-	70,000	6,777	76,777	83,882	9.3%	7,105
	<b>subtotal</b>	<b>\$ 3,040,142</b>	<b>\$ 841,351</b>	<b>\$ 643,113</b>	<b>\$ 527,200</b>	<b>\$ 825,137</b>	<b>\$ 1,352,337</b>	<b>\$ 157,382</b>	<b>-88.4%</b>	<b>\$ (1,194,955)</b>
	Non-Allocated	\$ -	\$ -	\$ -	\$ -	\$ 101,252	\$ 101,252	\$ -	-100.0%	\$ (101,252)
	<b>subtotal</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 101,252</b>	<b>\$ 101,252</b>	<b>\$ -</b>	<b>-100.0%</b>	<b>\$ (101,252)</b>
	<b>Total Expenditures</b>	<b>\$ 5,966,396</b>	<b>\$ 3,975,883</b>	<b>\$ 3,887,895</b>	<b>\$ 4,426,678</b>	<b>\$ 1,021,128</b>	<b>\$ 5,447,806</b>	<b>\$ 4,152,193</b>	<b>-23.8%</b>	<b>\$ (1,295,613)</b>
	<b>Full-time Equivalent Positions (1)</b>	<b>26.0</b>	<b>26.0</b>	<b>30.0</b>	<b>30.0</b>		<b>30.0</b>	<b>30.0</b>		

**Notes:**

- (1) Variance due primarily to wage increases associated with the 3% performance based merit program scheduled for April 1, 2019 (contingent upon a mid-year review of revenue trends), increases in overtime expense, and implementation of a post-employment healthcare benefit (new for FY 2019).
- (2) Variance due primarily to one-time fees in FY 2018 for Alarm Interface Module integration services that will not continue into FY 2019.
- (3) Variance based on historical and year-to-date expenditure trends.
- (4) Variance based reduced cost estimates for E-911 Cost Recovery charges.
- (5) Variance due primarily to non-recurring Radio System appropriations in FY 2018.
- (6) FY 2018 included a carryforward of non-recurring capital projects (E-911 VOIP phone system upgrade, NFRRSA capital startup costs, etc.). FY 2019 includes funding for the replacement of the 911 Recorder System.
- (7) FY 2018 included funding for one-time capital initiatives (E-911 allocable portion of the PS Headquarters Expansion project; and capital costs related to the Alarm Interface Module). FY 2019 includes funding for the allocable costs for roof replacement at Public Safety Headquarters (\$50,000)
- (8) Variance based partly on new operating initiatives including the NexGen 911 Emergency Services Network implementation and the implementation of a 911 CALEA Accreditation Program. Please refer to the Operating Initiatives section of this report for detailed information.

# **REVENUE SUMMARY BY** **DIVISION/PROJECT**

## City of Alpharetta

Budget: FY 2019

Statement: Revenue Summary by Account

Project #/Title		Account Details			FY 2018 Amended Budget	FY 2019 Recommended Budget
Division/Project Title	Account Number		Title			
E-911 Operations	21531800	337051	City of Milton Intergovernmental Agreement	\$	940,000	\$ 950,000
"	21531800	342500	E-911 Service Fees (land lines)		1,425,000	1,545,000
"	21531800	342510	E-911 Service Fees (cell phones)		1,460,000	1,420,000
"	21531800	342520	E-911 Prepaid Service Fees (cell phones)		115,000	140,000
"	21531800	361000	Interest Earnings		5,478	11,693
"	21531800	393500	Mobile Radio Lease Financing		504,025	-
"	21531800	395000	Carryforward Fund Balance		998,303	85,500
<b>Total</b>				<b>\$</b>	<b>5,447,806</b>	<b>\$ 4,152,193</b>

# **EXPENDITURE SUMMARY BY** **DIVISION/PROJECT**

**City of Alpharetta****Budget:** FY 2019**Statement:** Expenditure Summary by Project (Maintenance and Operations/Capital)

ACCOUNT DESCRIPTION		FY 2018 Amended Operating Budget	FY 2019 Operating Budget Request	E-911 Operations	E911 COA Support Services
				3180	PEM00/PEM02/ PEM04/C1609
521200	Professional Services	\$ 39,000	\$ 39,250	\$ 39,250	\$ -
522210	Equipment Repair/Maint.	5,000	5,000	3,000	2,000
522250	Facility Repair/Maint.	7,500	4,000	4,000	-
522310	Land & Building Rental	37,722	37,722	37,722	-
523200	Communications	428,000	454,000	454,000	-
523300	Advertising	-	-	-	-
523400	Printing and Binding	2,000	3,000	3,000	-
523500	Employee Travel	17,000	17,000	17,000	-
523700	Employee Training	20,000	22,000	22,000	-
523860	Maintenance Contracts	606,561	501,045	97,430	403,615
523900	IT Professional Services	248,939	240,902	84,252	156,650
531100	General Supplies/Materials	12,500	15,000	15,000	-
531200	Miscellaneous Utilities	4,725	4,541	4,541	-
531210	Water and Sewer Utilities	500	350	350	-
531220	Natural Gas Utilities	1,500	1,200	1,200	-
531230	Electricity Utilities	35,223	42,000	42,000	-
531600	Small Equipment	10,000	15,000	15,000	-
531700	Employee Uniforms	17,000	15,000	15,000	-
532400	Non-Recurring	-	-	-	-
541300	Facility Improvements	752,684	50,000		50,000
542100	Machinery & Equipment	522,876	23,500	23,500	-
542400	NF Radio System (COA Only)	-	-	-	-
552200	Workers Comp Claims/Judgements	-	-	-	-
581200	Capital Lease Principal	74,980	75,000	-	75,000
582200	Capital Lease Interest	1,797	8,882	-	8,882
579000	Reserve	101,252	-	-	-
<b>TOTAL</b>		<b>\$ 2,946,759</b>	<b>\$ 1,574,392</b>	<b>\$ 878,245</b>	<b>\$ 696,147</b>

# **EXPENDITURE LINE-ITEM DETAIL BY** **DIVISION/PROJECT**

FY 2019 Budget

City of Alpharetta  
 Budget: FY 2019  
 Statement: Expenditure Detail by Project (Maintenance and Operations/Capital)

					FY 2018 Adopted Budget	FY 2019 Recommended Budget
Division/Project Title	Account Number		Title	Account Detail		
E911 Operations	21531800 521200		Professional Services	APPLICANT BACKGROUND CHECKS	1,000	1,000
				APPLICANT TESTING (SELECT ADVANTAGE/GJKG)	1,000	3,000
				EFD RECERTIFICATION FEES	-	750
				GA TECHNOLOGY AUTHORITY (WAN SERVICE - GA TECHNOLOGY)	15,000	14,000
				HEARING IMPAIRED TRANSLATION SERVICES	2,000	1,500
				INTERPRETATION SERVICES (LANGUAGE LINE)	4,000	3,000
				ALARM INTERFACE MODULE INTEGRATION SERVICES	16,000	-
				911 CALEA Accreditation (on-going)	-	4,000
				911 CALEA Accreditation (one-time startup)	-	12,000
				<b>subtotal</b>	<b>39,000</b>	<b>39,250</b>
	21531800 522210		Equipment Repair & Maintenance	GENERAL REPAIR & MAINTENANCE	5,000	3,000
				<b>subtotal</b>	<b>5,000</b>	<b>3,000</b>
	21531800 522250		Facilities Repair & Maintenance	REPAIR & MAINTENANCE	7,500	4,000
				<b>subtotal</b>	<b>7,500</b>	<b>4,000</b>
	21531800 522310		Land & Building Rental	LEASE FOR BUILDING SPACE	37,722	37,722
				<b>subtotal</b>	<b>37,722</b>	<b>37,722</b>
	21531800 523200		Communications	BELLSOUTH SERVICE	305,000	305,000
				AT&T PRI FOR OUTBOUND CALLS	8,000	8,000
				E911 COST RECOVERY (WIRELESS SUBSCRIPTION - PHASE II) (AT&T V 9333)	115,000	30,000
				NexGen 911 (annual incremental impact); (2019 Operating Initiatives)	-	104,000
				NexGen 911 (one-time setup); (2019 Operating Initiatives)	-	7,000
				<b>subtotal</b>	<b>428,000</b>	<b>454,000</b>
	21531800 523300		Advertising	RECRUITMENT ADVERTISING	-	-
				<b>subtotal</b>	<b>-</b>	<b>-</b>
	21531800 523400		Printing & Binding	VARIOUS PRINTING	2,000	3,000
				<b>subtotal</b>	<b>2,000</b>	<b>3,000</b>
	21531800 523500		Employee Travel	TRAINING RELATED TRAVEL	17,000	17,000
				<b>subtotal</b>	<b>17,000</b>	<b>17,000</b>
	21531800 523700		Employee Training	TRAINING	20,000	22,000
				<b>subtotal</b>	<b>20,000</b>	<b>22,000</b>
	21531800 523860		Maintenance Contracts	COPIER MAINTENANCE	3,000	3,000
				WATER SVC (ROYAL CUP)	550	550
				JANITORIAL SERVICES (AMERICAN FACILITY SERVICES)	8,500	8,500
				OTHER MAINTENANCE CONTRACT (GA TECHNOLOGY AUTHORITY)	7,000	-
				RECORD STORAGE & SHREDDING	300	300
				911 CALL CENTER VIPER VOIP SOFTWARE MAINTENANCE (IMPLEMENTED IN FY 2016)	37,080	37,080
				SMARTPREPARE & SMART911 (AT&T MOBILITY V672)	45,500	45,500
				ALARM INTERFACE MODULE (IMPLEMENTED IN 2018)	2,500	2,500
				<b>subtotal</b>	<b>104,430</b>	<b>97,430</b>
	21531800 523900		IT Professional Services	911 RECORDING SOFTWARE MAINTENANCE & SUPPORT	10,000	10,500
				ANTI-VIRUS SOFTWARE RENEWAL (CITY VIRUS, ADWARE, SPYWARE & THREAT PROTECTION)	3,711	3,626
				ASSET MANAGEMENT	137	137
				CELLULAR PHONE SERVICE (VERIZON)	1,800	1,800
				CISCO NETWORK TECHNICAL SUPPORT (PRESIDIO-SMARTNET)	1,031	1,197
				CITY ENTERPRISE DATA MANAGEMENT (VERISTOR-COMM VAULT)	1,375	1,368
				CITY INTERNET CIRCUIT CONNECTION (ZAYO BANDWIDTH)	1,787	1,779
				CITY INTERNET CIRCUIT CONNECTION - SUPPLEMENT & BACKUP (CHARTER COMM)	227	229
				CITYWIDE MICROSOFT LICENSING (DELL)	11,810	1,505
				CITYWIDE VIRTUAL INFRASTRUCTURE	2,062	3,135

FY 2019 Budget

City of Alpharetta

Budget: FY 2019

Statement: Expenditure Detail by Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2018 Adopted Budget	FY 2019 Recommended Budget
			CLIENTVPN (PALO ALTO GLOBAL PROTECT)	391	397
			DATA CENTER APC/MGE UPS SYSTEM MAINTENANCE (CRITICAL COMPONENTS - OEM ADV)	412	753
			DATA CENTER FIRE SUPPRESSION SYSTEM - INSPECTION	82	82
			DATABASE MANAGEMENT SOFTWARE MAINTENANCE/RENEWAL (FILEMAKER)	389	388
			DATA CIRCUITS (ASE) ( AT&T)	2,676	3,694
			DEVELOPER LICENSE FOR MDM	21	21
			DIRECTORY ANALYSIS	1,581	-
			DOMAIN NAME SERVICE	55	55
			EMERGENCY MEDICAL DISPATCHER SOFTWARE MAINTENANCE & SUPPORT (PRIORITY DISPATCH)	30,000	30,000
			EXTERNAL MONITORING SERVICE (MXTOOLBOX)	26	-
			FIREWALL (PALO ALTO FIREWALL)	1,559	1,732
			GCIC CONNECTION CAPABILITY	1,650	1,700
			GIS MOBILE FIELD MAPPING & DATA COLLECTION SOFTWARE MAINTENANCE/RENEWAL (ESRI)	3,540	3,523
			GPO CHANGE MANAGEMENT (NETIQ)	62	-
			LP360 LIDAR GIS SOFTWARE/SERVER MAINTENANCE	113	109
			LOAD BALANCER (CITRIX)	83	103
			LONG DISTANCE (BIRCH COMMUNICATIONS)	55	-
			MAINTENANCE EXTENSION (DC EQUIPMENT MAINTENANCE RENEWAL)	1,993	2,839
			NETWORK (NETWORK VULNERABILITY SCANNER)	3,436	-
			CITY CIRCUIT CONNECTION TO INTERNET (REDUNDANCY) (AT&T)	1,282	1,286
			ORION NPM, NTA, IPAM, UDT (ACL COMPUTERS - SOLARWINDS)	756	821
			PRINTER REPAIR (NON-XEROX)	495	513
			PROJECT EVENT CAPTURE (GEOEVENT-ESRI)	206	205
			REMOTE APPLICATION & DATABASE ACCESS (NETMOTION)	174	174
			SHAREPOINT MIGRATION	1,031	-
			SQL MONITORING	344	342
			TELEPHONE WIRING SERVICES (PREFERRED COMMUNICATIONS)	687	684
			TELEPHONY COMMUNICATION SERVICE (CLUB Bill)	1,161	323
			TELEPHONY COMMUNICATION SERVICE (GLS)	-	406
			TELEPHONY COMMUNICATIONS SERVICE (CISCO SMARTNET)	-	299
			TELEPHONY COMMUNICATION SERVICE (INFRASTRUCTURE SUPPORT)	-	30
			TEXTING SERVICE/GLOBAL TEXT MESSAGES (7CBILLED)	17	-
			VMWARE ENVIRONMENT TECHNICAL SUPPORT (VERISTOR - FIRST CALL & PRODUCTION SUPPORT)	998	-
			WAP MAINTENANCE	124	424
			SECURITY AWARENESS TRAINING	-	616
			MICROSOFT USER BASED TRAINING	-	616
			ERPM (RED IDENTITY MGMT)	-	137
			SECURITY (NETWORK VULNERABILITY SCANNER)	-	2,053
			MANAGE ENGINE (LOGGING & AUDITING)	-	1,710
			CONSULTING SERVICES	-	1,642
			MANAGE ENGINE (AD SELFSERVICE)	-	684
			DRONE TO GIS CONVERSION	-	205
			DATACENTER SECURITY	-	410
			2018 INITIATIVES (ALARM INTERFACE MODULE)	8,000	-
			<b>subtotal</b>	<b>97,339</b>	<b>84,252</b>
	21531800	531100	General Supplies & Materials		
			AWARDS, FOOD, ETC.	2,000	4,000
			OFFICE SUPPLIES, MAPS, ATLAS, DIRECTORIES	8,500	7,000
			RADIO BATTERIES & HEADSETS	2,000	4,000
			<b>subtotal</b>	<b>12,500</b>	<b>15,000</b>

Adopted: June 18, 2018

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FY 2019 Budget

City of Alpharetta

Budget: FY 2019

Statement: Expenditure Detail by Project (Maintenance and Operations/Capital)

Division/Project Title					Account Number		Title		Account Detail		FY 2018 Adopted Budget	FY 2019 Recommended Budget
					21531800	531200	Misc Utilities		BACKUP MODEM SERVICE		3,100	2,916
									CABLE/TV SERVICE		125	125
									GARBAGE		1,500	1,500
									<b>subtotal</b>		<b>4,725</b>	<b>4,541</b>
					21531800	531210	Water & Sewer Utilities		WATER		500	350
									<b>subtotal</b>		<b>500</b>	<b>350</b>
					21531800	531220	Natural Gas Utilities		NATURAL GAS		1,500	1,200
									<b>subtotal</b>		<b>1,500</b>	<b>1,200</b>
					21531800	531230	Electricity Utilities		ELECTRICITY		42,000	42,000
									<b>subtotal</b>		<b>42,000</b>	<b>42,000</b>
					21531800	531600	Small Equipment		SMALL EQUIPMENT		10,000	15,000
									<b>subtotal</b>		<b>10,000</b>	<b>15,000</b>
					21531800	531700	Employee Uniforms		UNIFORMS		17,000	15,000
									<b>subtotal</b>		<b>17,000</b>	<b>15,000</b>
					21531800	542100	Machinery & Equipment		AUDIO RECORDER SYSTEM (2019 CAPITAL INITITIVE)		-	23,500
									<b>subtotal</b>		-	<b>23,500</b>
					21531800	579000	Reserve for Operating/Capital Initiatives				-	-
									<b>subtotal</b>		-	-
					<b>E-911 Operations Total</b>						<b>\$ 846,216</b>	<b>\$ 878,245</b>
<b>E911 COA Support Services</b>	21531800	522210	PEM00	Equipment Repair & Maintenance			RADIO REPAIRS				-	2,000
							<b>subtotal</b>				-	<b>2,000</b>
	21531800	523860	PEM00	Maintenance Contracts			NORTH FULTON REGIONAL RADIO OPERATIONAL COSTS				362,000	375,000
							WEATHER MONITORING (TELVENT)				7,000	7,000
							OSSI - SUNGARD ONESOLUTION FIELD TRAINING ONLINE APP				11,615	11,615
							GENERAL MAINTENANCE CONTRACTS				20,000	10,000
							<b>subtotal</b>				<b>400,615</b>	<b>403,615</b>
	21531800	523900	PEM00	IT Professional Services			OSSI SOFTWARE MAINTENANCE				150,000	155,000
							WEATHER ALERT SOFTWARE MAINTENANCE (FEDERAL SIGNAL SYSTEMS)				1,600	1,650
							<b>subtotal</b>				<b>151,600</b>	<b>156,650</b>
	21531800	532400	PEM00	Non-Recurring							-	-
							<b>subtotal</b>				-	-
	21531800	542100	PEM00	Machinery & Equipment			PUBLIC SAFETY EQUIPMENT				-	-
	21531800	542100	PEM02	Machinery & Equipment			RADIO REPLACEMENT				-	-
	21531800	542100	PEM04	Machinery & Equipment			E-911 VOIP PHONE SYSTEM UPGRADE				-	-
	21531800	541300	C1229	Facility Improvements			ROOF REPLACEMENTS (2019 CAPITAL INITIATIVE)				-	50,000
	21531800	541300	C1609	Facility Improvements			PS HEADQUARTERS IMPROVEMENTS				457,200	-
							<b>subtotal</b>				<b>457,200</b>	<b>50,000</b>
	21531800	581200	PEM00	Capital Lease Principal			MOBILE RADIOS UPGRADE/REPLACEMENT				65,000	75,000
							<b>subtotal</b>				<b>65,000</b>	<b>75,000</b>
	21531800	582200	PEM00	Capital Lease Interest			MOBILE RADIOS UPGRADE/REPLACEMENT				5,000	8,882
							<b>subtotal</b>				<b>5,000</b>	<b>8,882</b>
					<b>E-911 COA Support Services Total</b>						<b>1,079,415</b>	<b>696,147</b>
					<b>E-911 Fund Total</b>						<b>1,925,631</b>	<b>1,574,392</b>

# **IMPACT FEE FUND**

# **5-YEAR FINANCIAL SUMMARY**

<b>CITY OF ALPHARETTA</b> <b>RECOMMENDED BUDGET FY 2019</b> <b>IMPACT FEE FUND (FUND 270)</b> <b>Five-Year Financial Summary</b>					
	<b>Actual FY 2015</b>	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>Amended Budget FY 2018</b>	<b>Recommended Budget FY 2019</b>
<b>Revenue</b>	\$ 531,208	\$ 1,436,446	\$ 1,467,312	\$ 4,645,456	\$ 610,000
<i>% Change</i>		170.4%	2.1%	216.6%	-86.9%
<i>average 5-year % change</i>		75.6%			
<b>Expenditures</b>	\$ 68,058	\$ 91,743	\$ 299,120	\$ 4,645,456	\$ 610,000
<i>% Change</i>		34.8%	226.0%	1453.0%	-86.9%
<i>average 5-year % change</i>		406.8%			
Budget figures may include non-operating accounts such as reserve and carryforward fund balance. For an accurate comparison to prior-year actual activity, these accounts should be removed from the budgetary figures.					

# **FUND BUDGET SUMMARY**

**CITY OF ALPHARETTA**  
**RECOMMENDED BUDGET FY 2019**  
**IMPACT FEE FUND (FUND 270)**  
**BUDGET REQUEST BY ACCOUNT**

Amended FY 2018 to FY 2019

ACCOUNT DESCRIPTION	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	ADOPTED BUDGET FY 2018	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2018	RECOMMENDED BUDGET FY 2019	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
<b>Revenue</b>									
Charges for Services:									
Impact Fees									
Roads	\$ 310,273	\$ 371,478	\$ 313,980	\$ -	\$ -	\$ -	\$ -	-	\$ -
Parks	122,307	879,760	988,049	550,000	-	550,000	45,000	-91.8%	(505,000)
Public Safety	96,424	174,430	147,448	-	-	-	-	-	-
Interest:	2,204	10,779	17,834	-	-	-	-	-	-
Budgeted Fund Balance:									
(1) Roads	-	-	-	-	1,554,060	1,554,060	450,000	-71.0%	(1,104,060)
Parks	-	-	-	1,000,000	1,023,146	2,023,146	75,000	-96.3%	(1,948,146)
Public Safety	-	-	-	80,000	438,250	518,250	40,000	-92.3%	(478,250)
<b>Total</b>	<b>\$ 531,208</b>	<b>\$ 1,436,446</b>	<b>\$ 1,467,312</b>	<b>\$ 1,630,000</b>	<b>\$ 3,015,456</b>	<b>\$ 4,645,456</b>	<b>\$ 610,000</b>	<b>-86.9%</b>	<b>\$ (4,035,456)</b>
<b>Expenditures</b>									
(2) Capital:									
Public Safety - HQ Expansion	\$ -	\$ 74,688	\$ 83,598	\$ 80,000	\$ 440,465	\$ 520,465	\$ -	-100.0%	\$ (520,465)
Public Safety - HQ Furniture	-	-	-	-	-	-	40,000	-	40,000
Roads - Rucker Rd Corridor Imp.	-	-	-	-	1,150,000	1,150,000	-	-100.0%	(1,150,000)
Roads - Northwinds Temp Traffic	-	-	42,564	-	25,746	25,746	-	-100.0%	(25,746)
Roads - Teasley St. Extension	-	-	-	-	56,925	56,925	-	-100.0%	(56,925)
Roads - Park Plaza Signalization	-	-	-	-	-	-	72,300	-	72,300
Parks - Alpharetta Arts Center	-	-	172,957	-	1,127,043	1,127,043	-	-100.0%	(1,127,043)
Parks - City Center Sidewalks	-	-	-	300,000	-	300,000	-	-100.0%	(300,000)
Parks - Wills Park Pool Expansion	-	-	-	1,100,000	-	1,100,000	-	-100.0%	(1,100,000)
Parks - Design/Construction of new Park Spaces	-	-	-	-	-	-	120,000	-	120,000
Parks - Cultural Arts/Parkland Acquisition	-	-	-	150,000	-	150,000	-	-100.0%	(150,000)

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2019  
IMPACT FEE FUND (FUND 270)  
BUDGET REQUEST BY ACCOUNT**

<i>Amended FY 2018 to FY 2019</i>									
ACCOUNT DESCRIPTION	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	ADOPTED BUDGET FY 2018	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2018	RECOMMENDED BUDGET FY 2019	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Other:									
Impact Fee Administration	15,870	12,993	-	-	-	-	-	-	-
Professional Services	52,188	4,063	-	-	-	-	-	-	-
(1),(2) Non-Allocated/Reserve									
Roads	-	-	-	-	321,389	321,389	377,700	17.5%	56,311
Parks	-	-	-	-	(103,897)	(103,897)	-	-100.0%	103,897
Public Safety	-	-	-	-	(2,215)	(2,215)	-	-100.0%	2,215
<b>Total</b>	<b>\$ 68,058</b>	<b>\$ 91,743</b>	<b>\$ 299,120</b>	<b>\$ 1,630,000</b>	<b>\$ 3,015,456</b>	<b>\$ 4,645,456</b>	<b>\$ 610,000</b>	<b>-86.9%</b>	<b>\$ (4,035,456)</b>

**Notes:**

- (1) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2019 will occur subsequent to adoption of the budget.
- (2) Please refer to the Capital Initiative section of this document for detailed information on the Impact Fee funded capital investment for FY 2019.
- (3) Impact Fee monies for FY's 2015-2017 were reserved for future system improvements.

# **DRUG ENFORCEMENT AGENCY FUND**



# **5-YEAR FINANCIAL SUMMARY**

<b>CITY OF ALPHARETTA RECOMMENDED BUDGET FY 2019 PUBLIC SAFETY DEPARTMENT DRUG ENFORCEMENT AGENCY FUND (FUND 210) Five-Year Financial Summary</b>					
	<b>Actual FY 2015</b>	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>Amended Budget FY 2018</b>	<b>Recommended Budget FY 2019</b>
<b>Revenue</b>	\$ 771,259	\$ 245,786	\$ 221,232	\$ 1,691,433	\$ 287,507
<i>% Change</i>		-68.1%	-10.0%	664.6%	-83.0%
<i>Average 5-year % change</i>		125.9%			
<b>Expenditures</b>	\$ 892,714	\$ 477,682	\$ 513,144	\$ 1,691,433	\$ 287,507
<i>% Change</i>		-46.5%	7.4%	229.6%	-83.0%
<i>Average 5-year % change</i>		26.9%			
Budget figures may include non-operating accounts such as reserve and carryforward fund balance. For an accurate comparison to prior-year actual activity, these accounts should be removed from the budgetary figures.					

# **FUND BUDGET SUMMARY**

**CITY OF ALPHARETTA**  
**RECOMMENDED BUDGET FY 2019**  
**PUBLIC SAFETY DEPARTMENT**  
**DRUG ENFORCEMENT AGENCY FUND (FUND 210)**  
**BUDGET REQUEST BY ACCOUNT**

*Amended FY 2018 to FY 2019*

ACCOUNT DESCRIPTION	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	ADOPTED BUDGET FY 2018	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2018	RECOMMENDED BUDGET FY 2019	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
<b>Revenue</b>									
Fines & Forfeitures:									
Confiscation (Federal Seizure)	\$ 724,289	\$ 208,012	\$ 192,009	\$ -	\$ -	\$ -	\$ -	-	\$ -
Confiscation (State Seizure)	45,694	36,340	28,007	-	-	-	-	-	-
Interest:	1,276	1,435	1,216	-	-	-	-	-	-
Other:									
SWAT Equipment (Milton/Koswell Contribution)	-	-	-	-	240,360	240,360	-	-100.0%	(240,360)
(1) Budgeted Fund Balance (Federal)	-	-	-	51,706	1,382,030	1,433,736	287,507	-79.9%	(1,146,229)
(1) Budgeted Fund Balance (State)	-	-	-	-	17,337	17,337	-	-100.0%	(17,337)
<b>Total</b>	<b>\$ 771,259</b>	<b>\$ 245,786</b>	<b>\$ 221,232</b>	<b>\$ 51,706</b>	<b>\$ 1,639,727</b>	<b>\$ 1,691,433</b>	<b>\$ 287,507</b>	<b>-83.0%</b>	<b>\$ (1,403,926)</b>
<b>Expenditures</b>									
<b>DEA Seizure</b>									
(2) Personnel Services:									
Salary	\$ 149,038	\$ 158,963	\$ 152,825	\$ 162,228	\$ -	\$ 162,228	\$ 171,319	5.6%	\$ 9,091
Benefits	87,740	94,834	78,837	78,531	-	78,531	116,188	48.0%	37,657
<b>subtotal</b>	<b>\$ 236,778</b>	<b>\$ 253,798</b>	<b>\$ 231,662</b>	<b>\$ 240,759</b>	<b>\$ -</b>	<b>\$ 240,759</b>	<b>\$ 287,507</b>	<b>19.4%</b>	<b>\$ 46,748</b>
Maintenance and Operations:									
Professional Services	\$ -	\$ 19,807	\$ 3,180	\$ -	\$ -	\$ -	\$ -	-	\$ -
Equipment Rental	1,885	-	-	-	-	-	-	-	-
Employee Travel	-	138	-	-	-	-	-	-	-
Employee Training	17,218	-	-	-	-	-	-	-	-
General Supplies & Materials	-	-	12,291	-	-	-	-	-	-
Small Equipment	-	-	43,268	-	-	-	-	-	-
Employee Uniforms	7,913	-	73,730	-	-	-	-	-	-
Non-Recurring Expenses	23,140	-	-	-	-	-	-	-	-
<b>subtotal</b>	<b>\$ 50,157</b>	<b>\$ 19,945</b>	<b>\$ 132,469</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>	<b>\$ -</b>

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2019  
PUBLIC SAFETY DEPARTMENT  
DRUG ENFORCEMENT AGENCY FUND (FUND 210)  
BUDGET REQUEST BY ACCOUNT**

*Amended FY 2018 to FY 2019*

	ACCOUNT DESCRIPTION	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	ADOPTED BUDGET FY 2018	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2018	RECOMMENDED BUDGET FY 2019	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
<b>Capital/Other:</b>										
	North Fulton Radio System/Body Camera Program	\$ 605,778	\$ -	\$ -	\$ -	\$ 70,000	\$ 70,000	\$ -	-100.0%	\$ (70,000)
	Headquarters Expansion	-	-	-	100,000	500,000	600,000	-	-100.0%	(600,000)
	Machinery & Equipment	-	126,830	36,092	128,000	(51,572)	76,428	-	-100.0%	(76,428)
	SWAT Equipment	-	-	-	-	364,181	364,181	-		
(3)	Taser Lease (Principal)	-	48,347	45,227	46,130	-	46,130	-	-100.0%	(46,130)
(3)	Taser Lease (Interest)	-	598	3,719	2,817	-	2,817	-	-100.0%	(2,817)
	<b>subtotal</b>	<b>\$ 605,778</b>	<b>\$ 175,776</b>	<b>\$ 85,037</b>	<b>\$ 276,947</b>	<b>\$ 882,609</b>	<b>\$ 1,159,556</b>	<b>\$ -</b>	<b>-100.0%</b>	<b>\$ (1,159,556)</b>
<b>State Seizure</b>										
<b>Maintenance and Operations:</b>										
	Employee Travel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
	Small Equipment	-	-	-	-	-	-	-	-	-
	Non-Recurring Expenses	-	28,164	63,975	-	-	-	-	-	-
	<b>subtotal</b>	<b>\$ -</b>	<b>\$ 28,164</b>	<b>\$ 63,975</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>	<b>\$ -</b>
<b>Other</b>										
(1)	Reserve (DEA Seizure)	\$ -	\$ -	\$ -	\$ -	273,781	273,781	\$ -	-100.0%	\$ (273,781)
(1)	Reserve (State Seizure)	-	-	-	-	17,337	17,337	-	-100.0%	(17,337)
	<b>subtotal</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 291,118</b>	<b>\$ 291,118</b>	<b>\$ -</b>	<b>-100.0%</b>	<b>\$ (291,118)</b>
	<b>Total</b>	<b>\$ 892,714</b>	<b>\$ 477,682</b>	<b>\$ 513,144</b>	<b>\$ 517,706</b>	<b>\$ 1,173,727</b>	<b>\$ 1,691,433</b>	<b>\$ 287,507</b>	<b>-83.0%</b>	<b>\$ (1,403,926)</b>
<b>Full-time Equivalent Positions (3)</b>		<b>3.0</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>		<b>3.0</b>	<b>3.0</b>		

Notes

- (1) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carryforward for FY 2019 will occur subsequent to adoption of the budget.
- (2) Variance due primarily to wage increases associated with the 3% performance-based merit program schedules for April 1, 2019 (contingent upon a mid-year review of revenue trends), increases in group insurance premiums coupled with the effect of staff turnover (i.e. varying incumbent insurance coverage elections - e.g. family vs. single, etc.), and implementation of a post-employment healthcare benefit (new for FY 2019).
- (3) The FY 2019 Recommended Budget includes the reallocation of the Taser lease funding to the General Fund. The goal of this reallocation is to ensure the DEA Fund has the resources necessary to continue funding the Police Officer personnel.

# **REVENUE SUMMARY BY** **DIVISION/PROJECT**

**City of Alpharetta**

Budget: FY 2019  
 Statement: Revenue Summary by Account

				FY 2018 Amended Budget	FY 2019 Recommended Budget
Division/Project	Account Number		Title		
Federal Seizure	21031110	351300	Confiscation (Federal Seizure)	\$ -	\$ -
" "	21031110	361000	Interest Earnings	-	-
" "	21031110	336000 C1817	SWAT Equipment (Milton/Roswell Contribution)	240,360	-
" "	21031110	395000	Carryforward Fund Balance (Federal Seizure)	1,433,736	287,507
State Seizure	21031120	351301	Confiscation (State Seizure)	-	-
" "	21031120	395000	Carryforward Fund Balance (State Seizure)	17,337	-
<b>Total</b>				<b>\$ 1,691,433</b>	<b>\$ 287,507</b>

# **EXPENDITURE SUMMARY BY** **DIVISION/PROJECT**



**City of Alpharetta**

Budget: FY 2019

Statement: Expenditure Summary by Division/Project (Maintenance and Operations/Capital)

ACCOUNT DESCRIPTION	FY 2018 Amended Operating Budget	FY 2019 Operating Budget Request	Federal Seizure	State Seizure
			<b>3111</b>	<b>3112</b>
521200 Professional Services	\$ -	\$ -	\$ -	\$ -
523500 Employee Travel	-	-	-	-
523700 Employee Training	-	-	-	-
523860 Maintenance Contracts	-	-	-	-
531100 General Supplies/Materials	-	-	-	-
531270 Fuel	-	-	-	-
531600 Small Equipment	-	-	-	-
531700 Employee Uniforms	-	-	-	-
532400 Non-Recurring Expenses	-	-	-	-
541300 Facility Improvements	600,000	-	-	-
542100 Machinery and Equipment	76,428	-	-	-
542100 SWAT Equipment	64,186	-	-	-
542200 SWAT Equipment	299,995	-	-	-
542200 Fleet	-	-	-	-
542400 Body Camera Program	70,000	-	-	-
579000 Reserve	291,118	-	-	-
581200 Taser Lease (Principal)*	46,130	-	-	-
582200 Taser Lease (Interest)*	2,817	-	-	-
<b>TOTAL</b>	<b>\$ 1,450,674</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

\* The FY 2019 Recommended Budget includes the reallocation of the Taser lease funding to the General Fund.

# **EXPENDITURE LINE-ITEM DETAIL BY** **DIVISION/PROJECT**

FY 2019 Budget

City of Alpharetta

Budget: FY 2019

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

					FY 2018 Adopted Budget	FY 2019 Recommended Budget
Division/Project Title	Account Number		Title			
FEDERAL SEIZURE	21031110	521200	Professional Services	GCIC CONNECTION ACCESS - 2 STEP AUTHENTICATION	-	-
				<i>subtotal</i>	\$ -	\$ -
	21031110	523500	Employee Travel	TRAINING TRAVEL COSTS	-	-
				<i>subtotal</i>	\$ -	\$ -
	21031110	523700	Employee Training	TUITION FEES	-	-
				<i>subtotal</i>	\$ -	\$ -
	21031110	531100	General Supplies & Materials	GENERAL SUPPLIES	-	-
				OFFICE SUPPLIES	-	-
				<i>subtotal</i>	\$ -	\$ -
	21031110	531270	Fuel	FUEL PURCHASES	-	-
				<i>subtotal</i>	\$ -	\$ -
	21031110	531600	Small Equipment	SI UNIT EQUIPMENT	-	-
				GENERAL SMALL EQUIPMENT	-	-
				<i>subtotal</i>	\$ -	\$ -
	21031110	531700	Employee Uniforms	SI UNIT EMPLOYEE UNIFORMS	-	-
				<i>subtotal</i>	\$ -	\$ -
	21031110	541300 C1630	PS Headquarters Expansion		100,000	-
				<i>subtotal</i>	\$ 100,000	\$ -
	21031110	542100	Machinery & Equipment	PUBLIC SAFETY EQUIPMENT (2018 CAPITAL REQUEST)	58,000	-
				BODY CAMERAS (2018 CAPITAL REQUEST)	70,000	-
				<i>subtotal</i>	\$ 128,000	\$ -
	21031110	542200	Fleet		-	-
				<i>subtotal</i>	\$ -	\$ -
	21031110	579000	Reserve for Future Investment		-	-
				<i>subtotal</i>	\$ -	\$ -
	21031110	581200 C1623	Taser Lease (Principal)*		46,130	-
				<i>subtotal</i>	\$ 46,130	\$ -
	21031110	582200 C1623	Taser Lease (Interest)*		2,817	-
				<i>subtotal</i>	\$ 2,817	\$ -
<i>Federal Seizure Total</i>					276,947	-
STATE SEIZURE	21031120	523500	Employee Travel	TRAVEL	-	-
				<i>subtotal</i>	\$ -	\$ -
	21031120	531600	Small Equipment	MISC SMALL EQUIPMENT	-	-
				<i>subtotal</i>	\$ -	\$ -
	21031120	532400	Non-Recurring Expenses	MISC. NON-RECURRING EXPENSES	-	-
				<i>subtotal</i>	\$ -	\$ -
<i>State Seizure Total</i>					-	-
<i>DEA Fund Total</i>					\$ 276,947	\$ -

\* The FY 2019 Recommended Budget includes the reallocation of the Taser lease funding to the General Fund.

# **HOTEL/MOTEL FUND**

# **5-YEAR FINANCIAL SUMMARY**

<b>CITY OF ALPHARETTA</b> <b>RECOMMENDED BUDGET FY 2019</b> <b>HOTEL/MOTEL FUND (FUND 275)</b> <b>Five-Year Financial Summary</b>					
	<b>Actual FY 2015</b>	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>Amended Budget FY 2018</b>	<b>Recommended Budget FY 2019</b>
<b>Revenue</b>	\$ 4,645,169	\$ 6,391,842	\$ 7,097,865	\$ 8,755,262	\$ 7,650,000
<i>% Change</i>		37.6%	11.0%	23.4%	-12.6%
<i>average 5-year % change</i>		14.8%			
<b>Expenditures</b>	\$ 4,645,169	\$ 5,441,275	\$ 6,543,170	\$ 8,755,262	\$ 7,650,000
<i>% Change</i>		17.1%	20.3%	33.8%	-12.6%
<i>average 5-year % change</i>		14.6%			

# **FUND BUDGET SUMMARY**

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2019  
HOTEL/MOTEL FUND (FUND 275)  
BUDGET REQUEST BY ACCOUNT**

							<i>Amended FY 2018 to FY 2019</i>		
ACCOUNT DESCRIPTION	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	ADOPTED BUDGET FY 2018	BUDGET AMEND-MENTS	AMENDED BUDGET FY 2018	RECOMMENDED BUDGET FY 2019	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
<b>Revenue</b>									
Other Taxes:									
Hotel/Motel Taxes	\$ 4,641,325	\$ 6,388,501	\$ 7,097,864	\$ 7,250,000	\$ -	\$ 7,250,000	\$ 7,650,000	5.5%	\$ 400,000
Hotel/Motel Taxes (Penalties/Interest)	3,844	3,341	1	-	-	-	-	-	-
Other:									
Budgeted Fund Balance	-	-	-	-	1,505,262	1,505,262	-	-100.0%	(1,505,262)
<b>Total</b>	<b>\$ 4,645,169</b>	<b>\$ 6,391,842</b>	<b>\$ 7,097,865</b>	<b>\$ 7,250,000</b>	<b>\$ 1,505,262</b>	<b>\$ 8,755,262</b>	<b>\$ 7,650,000</b>	<b>-12.6%</b>	<b>\$ (1,105,262)</b>
<b>Expenditures</b>									
Other:									
Alpharetta Business Community	\$ 774,350	\$ 220,403	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Alpharetta Convention & Visitor's Bureau	2,012,752	2,790,878	3,105,316	3,171,875	-	3,171,875	3,346,875	5.5%	175,000
City of Alpharetta	1,858,068	2,429,994	2,661,700	2,718,750	-	2,718,750	2,868,750	5.5%	150,000
<b>subtotal</b>	<b>\$ 4,645,169</b>	<b>\$ 5,441,275</b>	<b>\$ 5,767,016</b>	<b>\$ 5,890,625</b>	<b>\$ -</b>	<b>\$ 5,890,625</b>	<b>\$ 6,215,625</b>	<b>5.5%</b>	<b>\$ 325,000</b>
Facility Portion of the Hotel/Motel Tax:									
Professional Svcs (Bond Admin)	\$ -	\$ -	\$ 525	\$ -	\$ -	\$ -	\$ 3,000	-	\$ 3,000
Series 2016 Bonds	-	-	775,629	779,963	-	779,963	979,963	25.6%	200,000
Alpharetta Arts Center	-	-	-	550,000	-	550,000	-	-100.0%	(550,000)
Equestrian Center Foundation									
(1) Match	-	-	-	-	-	-	250,000	-	250,000
(1) Park System Wayfinding Signage	-	-	-	-	-	-	51,412	-	51,412
Non-Allocated Reserve	-	-	-	29,412	5,262	34,674	150,000	332.6%	115,326
Debt Service Reserve	-	-	-	-	1,500,000	1,500,000	-	-100.0%	(1,500,000)
<b>subtotal</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 776,154</b>	<b>\$ 1,359,375</b>	<b>\$ 1,505,262</b>	<b>\$ 2,864,637</b>	<b>\$ 1,434,375</b>	<b>-49.9%</b>	<b>\$ (1,430,262)</b>
<b>Total</b>	<b>\$ 4,645,169</b>	<b>\$ 5,441,275</b>	<b>\$ 6,543,170</b>	<b>\$ 7,250,000</b>	<b>\$ 1,505,262</b>	<b>\$ 8,755,262</b>	<b>\$ 7,650,000</b>	<b>-12.6%</b>	<b>\$ (1,105,262)</b>

## Notes:

The City of Alpharetta levies a Hotel/Motel occupancy tax of 8% on total rental charges. The resulting revenue is distributed as follows: Alpharetta Convention & Visitor's Bureau (43.75%); City of Alpharetta (37.50%); and Tourism Product Development (18.75%; e.g. Conference Center Facility). The tax was changed from 6% to 8% effective October 1, 2015 to fund construction of a Conference Center.

(1) Please refer to the Capital Initiatives section of this document for detailed descriptions.





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# **DEBT SERVICE FUND SUMMARY**

# **5-YEAR FINANCIAL SUMMARY**

<b>CITY OF ALPHARETTA</b> <b>RECOMMENDED BUDGET FY 2019</b> <b>DEBT SERVICE FUND (FUND 410)</b> <b>Five-Year Financial Summary</b>					
	<b>Actual FY 2015</b>	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>Amended Budget FY 2018</b>	<b>Recommended Budget FY 2019</b>
<b>Revenue</b>	\$ 3,513,243	\$ 3,528,539	\$ 5,576,525	\$ 6,426,406	\$ 5,473,513
<i>% Change</i>		0.4%	58.0%	15.2%	-14.8%
<i>average 5-year % change</i>		14.7%			
<b>Expenditures</b>	\$ 3,580,898	\$ 3,559,998	\$ 5,140,171	\$ 6,426,406	\$ 5,473,513
<i>% Change</i>		-0.6%	44.4%	25.0%	-14.8%
<i>average 5-year % change</i>		13.5%			

# **FUND BUDGET SUMMARY**

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2019  
DEBT SERVICE FUND (FUND 410)  
BUDGET REQUEST BY ACCOUNT**

*Amended FY 2018 to FY 2019*

Notes	ACCOUNT DESCRIPTION	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	ADOPTED BUDGET FY 2018	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2018	RECOMMENDED BUDGET FY 2019	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
<b>Revenue</b>										
(1) Property Taxes:										
	Current Year	\$ 3,382,978	\$ 3,417,288	\$ 5,367,318	\$ 5,106,000	\$ -	\$ 5,106,000	\$ 5,090,000	-0.3%	\$ (16,000)
	Delinquent	28,826	33,839	128,331	20,000	-	20,000	20,000	0.0%	-
	Motor Vehicle	86,610	58,587	59,542	38,000	-	38,000	24,000	-36.8%	(14,000)
	Delinquent	10,316	10,247	10,354	-	-	-	-	-	-
Interest:		4,513	8,578	10,979	12,000	-	12,000	10,000	-16.7%	(2,000)
Other:										
	Miscellaneous	2	-	1	-	-	-	-	-	-
	Transfer-In (Impact Fee Fund)	-	-	-	-	-	-	-	-	-
	Refunding Bond Proceeds	-	-	-	-	-	-	-	-	-
(1) Budgeted Fund Balance		-	-	-	303,658	946,748	1,250,406	329,513	-73.6%	(920,893)
	<b>Total</b>	<b>\$ 3,513,243</b>	<b>\$ 3,528,539</b>	<b>\$ 5,576,525</b>	<b>\$ 5,479,658</b>	<b>\$ 946,748</b>	<b>\$ 6,426,406</b>	<b>\$ 5,473,513</b>	<b>-14.8%</b>	<b>\$ (952,893)</b>

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2019  
DEBT SERVICE FUND (FUND 410)  
BUDGET REQUEST BY ACCOUNT**

*Amended FY 2018 to FY 2019*

Notes	ACCOUNT DESCRIPTION	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	ADOPTED BUDGET FY 2018	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2018	RECOMMENDED BUDGET FY 2019	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
<b>Expenditures</b>										
	Maintenance & Operations:									
	Professional Services	\$ -	\$ -	\$ 2,350	\$ 5,000	\$ -	\$ 5,000	\$ 5,000	0.0%	\$ -
	Debt Service (Principal & Interest):									
	City of Alpharetta									
	General Obligation Bonds (GO)									
	Series 2006	1,304,350	1,289,600	-	-	-	-	-	-	-
	Series 2012	1,502,700	1,497,900	1,500,100	1,483,900	-	1,483,900	1,478,950	-0.3%	(4,950)
	Series 2014 (refunding)	647,862	647,246	1,936,513	1,935,477	-	1,935,477	1,933,622	-0.1%	(1,855)
	Series 2016	-	-	1,576,014	1,930,788	-	1,930,788	1,930,788	0.0%	-
	Development Authority of Alpharetta									
	Series 2009 (refunding)	125,986	125,252	125,194	124,493	-	124,493	125,153	0.5%	660
	Other Uses:									
	Transfer to Capital Project Fund	-	-	-	-	-	-	-	-	-
	(2) Debt Service Reserve	-	-	-	-	946,748	946,748	-	-100.0%	(946,748)
	<b>Total</b>	<b>\$ 3,580,898</b>	<b>\$ 3,559,998</b>	<b>\$ 5,140,171</b>	<b>\$ 5,479,658</b>	<b>\$ 946,748</b>	<b>\$ 6,426,406</b>	<b>\$ 5,473,513</b>	<b>-14.8%</b>	<b>\$ (952,893)</b>

**Notes:**

(1) FYs 2015-2018 utilize available fund balance to offset a portion of the debt service requirements.

(2) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2019 will occur subsequent to adoption of the budget.

# **REVENUE SUMMARY BY** **DIVISION/PROJECT**



**City of Alpharetta**

Budget: FY 2019

Statement: Revenue Summary by Account

				<b>FY 2018 Amended Budget</b>	<b>FY 2019 Recommended Budget</b>
<b>Division/Project</b>	<b>Account Number</b>		<b>Title</b>		
Debt Service Fund	41090100	311100	Property Taxes (Current Year)	\$ 5,106,000	\$ 5,090,000
" "	41090100	311200	Property Taxes (Delinquent)	20,000	20,000
" "	41090100	311310	Motor Vehicle Taxes	38,000	24,000
" "	41090100	319100	Property Taxes (Penalties/Interest)	-	-
" "	41090100	361000	Investment Earnings	12,000	10,000
" "	41090100	395000	Carryforward Fund Balance	1,250,406	329,513
<b>Total</b>				<b>\$ 6,426,406</b>	<b>\$ 5,473,513</b>

# **EXPENDITURE SUMMARY BY** **DIVISION/PROJECT**

## City of Alpharetta

Budget: FY 2019

Statement: Expenditure Summary by Division/Project (Maintenance and Operations/Capital)

ACCOUNT DESCRIPTION		FY 2018 Amended Operating Budget	FY 2019 Operating Budget Request	Admin	Series 2016 GO Bond	Series 2014 GO Bond (R)	Series 2012 GO Bond	Series 2009 Development Authority Revenue Refunding Bond
					D1601	D1400	D1201	D1203
521200	Professional Services	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -
581100	Principal	2,755,500	2,832,100	-	420,000	1,610,000	680,000	122,100
582100	Interest	2,719,158	2,636,413	-	1,510,788	323,622	798,950	3,053
579000	Contingency	946,748	-	-	-	-	-	-
<b>TOTAL</b>		<b>\$ 6,426,406</b>	<b>\$ 5,473,513</b>	<b>\$ 5,000</b>	<b>\$ 1,930,788</b>	<b>\$ 1,933,622</b>	<b>\$ 1,478,950</b>	<b>\$ 125,153</b>

# **EXPENDITURE LINE-ITEM DETAIL BY** **DIVISION/PROJECT**

## City of Alpharetta

Budget: FY 2019

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

					FY 2018 Adopted Budget	FY 2019 Recommended Budget
Division/Project Title	Account Number		Title			
Administration	41090100	521200	Professional Services	Bond Administration Fees	5,000	5,000
				<b>subtotal</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>
Series 2016 GO Bond	41090100	581100 D1601	Principal		400,000	420,000
				<b>subtotal</b>	<b>\$ 400,000</b>	<b>\$ 420,000</b>
	41090100	582100 D1601	Interest		1,530,788	1,510,788
				<b>subtotal</b>	<b>\$ 1,530,788</b>	<b>\$ 1,510,788</b>
Series 2014 GO Bond	41090100	581100 D1400	Principal		1,575,000	1,610,000
				<b>subtotal</b>	<b>\$ 1,575,000</b>	<b>\$ 1,610,000</b>
	41090100	582100 D1400	Interest		360,477	323,622
				<b>subtotal</b>	<b>\$ 360,477</b>	<b>\$ 323,622</b>
Series 2012 GO Bond	41090100	581100 D1201	Principal		665,000	680,000
				<b>subtotal</b>	<b>\$ 665,000</b>	<b>\$ 680,000</b>
	41090100	582100 D1201	Interest		818,900	798,950
				<b>subtotal</b>	<b>\$ 818,900</b>	<b>\$ 798,950</b>
Series 2006 GO Bond	41090100	581100 D1202	Principal		-	-
				<b>subtotal</b>	<b>\$ -</b>	<b>\$ -</b>
	41090100	582100 D1202	Interest		-	-
				<b>subtotal</b>	<b>\$ -</b>	<b>\$ -</b>
Series 2009 Development	41090100	581100 D1203	Principal		115,500	122,100
				<b>subtotal</b>	<b>\$ 115,500</b>	<b>\$ 122,100</b>
Authority Revenue Bond (Refunding)	41090100	582100 D1203	Interest		8,993	3,053
				<b>subtotal</b>	<b>\$ 8,993</b>	<b>\$ 3,053</b>
<b>Debt Service Fund Total</b>					<b>\$ 5,479,658</b>	<b>\$ 5,473,513</b>

# **SOLID WASTE FUND**

The Organizational Chart is included under the *Finance* tab of this document.

# **5-YEAR FINANCIAL SUMMARY**

<b>CITY OF ALPHARETTA RECOMMENDED BUDGET FY 2019 FINANCE DEPARTMENT SOLID WASTE FUND (FUND 540) Five-Year Financial Summary</b>					
	<b>Actual FY 2015</b>	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>Amended Budget FY 2018</b>	<b>Recommended Budget FY 2019</b>
<b>Revenue</b>	\$ 3,218,369	\$ 3,233,631	\$ 3,284,129	\$ 4,050,252	\$ 4,017,954
<i>% Change</i>		0.5%	1.6%	23.3%	-0.8%
<i>average 5-year % change</i>		6.1%			
<b>Expenditures</b>	\$ 3,264,095	\$ 3,077,407	\$ 3,274,907	\$ 4,050,252	\$ 4,017,954
<i>% Change</i>		-5.7%	6.4%	23.7%	-0.8%
<i>average 5-year % change</i>		5.9%			
Budget figures may include non-operating accounts such as reserve and carryforward fund balance. For an accurate comparison to prior-year actual activity, these accounts should be removed from the budgetary figures.					



# **FUND BUDGET SUMMARY**

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2019  
FINANCE DEPARTMENT  
SOLID WASTE FUND (FUND 540)  
BUDGET REQUEST BY ACCOUNT**

*Amended FY 2018 to FY 2019*

ACCOUNT DESCRIPTION		ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	ADOPTED BUDGET FY 2018	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2018	RECOMMENDED BUDGET FY 2019	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
<b>Revenue</b>										
Licenses and Permits:										
	Solid Waste Permits (Penalties/Interest)	\$ 763	\$ 743	\$ 71	\$ -	\$ -	\$ -	\$ -	-	\$ -
Charges for Services:										
(2)	Solid Waste Collection Fees	3,139,002	3,153,739	3,218,198	3,240,000	313,000	3,553,000	3,953,000	11.3%	400,000
	Solid Waste Tag Fees	1,240	992	294	1,000	-	1,000	1,000	0.0%	-
	Solid Waste Commercial Hauler Fees	37,640	24,991	27,950	25,000	-	25,000	25,000	0.0%	-
	Solid Waste Fees (Penalties/Interest)	36,351	44,189	28,522	30,000	-	30,000	30,000	0.0%	-
	Bad Check Fees	242	379	100	300	-	300	300	0.0%	-
	Interest Earnings:	3,131	8,598	8,994	7,706	-	7,706	8,654	12.3%	948
Other:										
	Miscellaneous Revenue	-	-	-	-	-	-	-	-	-
(4)	Carryforward Fund Balance	-	-	-	-	433,246	433,246	-	-100.0%	(433,246)
	<b>Total</b>	<b>\$ 3,218,369</b>	<b>\$ 3,233,631</b>	<b>\$ 3,284,129</b>	<b>\$ 3,304,006</b>	<b>\$ 746,246</b>	<b>\$ 4,050,252</b>	<b>\$ 4,017,954</b>	<b>-0.8%</b>	<b>\$ (32,298)</b>
<b>Expenditures</b>										
(1) Personnel Services:										
	Salaries	\$ 39,641	\$ 19,785	\$ 37,248	\$ 38,542	\$ -	\$ 38,542	\$ 39,552	2.6%	\$ 1,010
	Benefits	24,934	15,601	32,753	36,197	-	36,197	37,357	3.2%	1,160
	<b>subtotal</b>	<b>\$ 64,574</b>	<b>\$ 35,386</b>	<b>\$ 70,001</b>	<b>\$ 74,739</b>	<b>\$ -</b>	<b>\$ 74,739</b>	<b>\$ 76,909</b>	<b>2.9%</b>	<b>\$ 2,170</b>

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2019  
FINANCE DEPARTMENT  
SOLID WASTE FUND (FUND 540)  
BUDGET REQUEST BY ACCOUNT**

Amended FY 2018 to FY 2019

	ACCOUNT DESCRIPTION	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	ADOPTED BUDGET FY 2018	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2018	RECOMMENDED BUDGET FY 2019	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
	Maintenance and Operations:									
(2)	Professional Services	\$ 3,082,338	\$ 3,070,236	\$ 3,164,395	\$ 3,175,360	\$ 361,000	3,536,360	\$ 3,885,400	9.9%	\$ 349,040
	Printing and Binding	15,106	15,266	17,721	16,100	-	16,100	19,200	19.3%	3,100
	Employee Travel	-	-	-	3,000	-	3,000	1,500	100.0%	(1,500)
	Employee Training	495	-	-	600	-	600	500	-16.7%	(100)
	IT Professional Services	1,265	4,444	4,567	4,707	-	4,707	4,945	5.1%	238
	General Supplies and Materials	25,474	25,413	26,633	29,500	-	29,500	29,500	0.0%	-
	<b>subtotal</b>	<b>\$ 3,124,678</b>	<b>\$ 3,115,359</b>	<b>\$ 3,213,316</b>	<b>\$ 3,229,267</b>	<b>\$ 361,000</b>	<b>\$ 3,590,267</b>	<b>\$ 3,941,045</b>	<b>9.8%</b>	<b>\$ 350,778</b>
	Other:									
	Bad Debt Expense	\$ 74,393	\$ (73,338)	\$ (8,410)	\$ -	\$ -	\$ -	\$ -	-	\$ -
	Tyler (Munis) Software	450	-	-	-	-	-	-	-	-
(3)	Non-Allocated/Reserve	-	-	-	-	385,246	385,246	-	-100.0%	(385,246)
	<b>subtotal</b>	<b>\$ 74,843</b>	<b>\$ (73,338)</b>	<b>\$ (8,410)</b>	<b>\$ -</b>	<b>\$ 385,246</b>	<b>\$ 385,246</b>	<b>\$ -</b>	<b>-100.0%</b>	<b>\$ (385,246)</b>
	<b>Total</b>	<b>\$ 3,264,095</b>	<b>\$ 3,077,407</b>	<b>\$ 3,274,907</b>	<b>\$ 3,304,006</b>	<b>\$ 746,246</b>	<b>\$ 4,050,252</b>	<b>\$ 4,017,954</b>	<b>-0.8%</b>	<b>\$ (32,298)</b>
	<b>Full-time Equivalent Positions</b>	<b>1.0</b>	<b>1.0</b>	<b>1.0</b>	<b>1.0</b>		<b>1.0</b>	<b>1.0</b>		

**Notes**

- (1) Variance due primarily to wage increases associated with the 3% performance-based merit program scheduled for April 1, 2019 (contingent upon a mid-year review of revenue trends) and implementation of a post-employment healthcare benefit (new for FY 2019).
- (2) This activity is primarily attributable to our private solid waste hauling contract including the new glass recycling service approved subsequent to the FY 2018 budget adoption as well as service customer growth and inflationary cost increases in the hauler contract.
- (3) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2019 will occur subsequent to adoption of the budget.

# **REVENUE SUMMARY BY** **DIVISION/PROJECT**

## City of Alpharetta

Budget:

FY 2019

Statement:

Revenue Summary by Account

Division/Project		Account Number	Title	FY 2018 Amended Budget	FY 2019 Recommended Budget
Solid Waste Administration		54015450 324110	Solid Waste Permits (Penalties/Interest)	\$ -	\$ -
" "		54015450 344110	Solid Waste Collection Fees	3,538,000	3,928,000
" "		54015450 344110 FSW00	Solid Waste Collection Fees (Downtown Sanitation Initiatives)	15,000	25,000
" "		54015450 344111	Solid Waste Tag Fees	1,000	1,000
" "		54015450 344140	Solid Waste Commercial Hauler Fees	25,000	25,000
" "		54015450 349900	Solid Waste Fees (Penalties/Interest)	30,000	30,000
" "		54015450 349930	Bad Check Fees	300	300
" "		54015450 361000	Interest Earnings	7,706	8,654
" "		54015450 389000	Miscellaneous Revenue	-	-
" "		54015450 395000	Carryforward Fund Balance	433,246	-
<b>Total</b>				<b>\$ 4,050,252</b>	<b>\$ 4,017,954</b>

# **EXPENDITURE SUMMARY BY** **DIVISION/PROJECT**

**City of Alpharetta**

Budget: FY 2019

Statement: Expenditure Summary by Project (Maintenance and Operations/Capital)

ACCOUNT DESCRIPTION		FY 2018 Amended Budget	FY 2019 Budget Request	Solid Waste Admin	Downtown Sanitation Initiatives
				15450	FSW00
521200	Professional Services	\$ 3,536,360	\$ 3,885,400	\$ 3,860,400	\$ 25,000
523400	Printing and Binding	16,100	19,200	19,200	-
523500	Employee Travel	3,000	1,500	1,500	-
523700	Employee Training	600	500	500	-
523900	IT Professional Services	4,707	4,945	4,945	-
531100	General Supplies/Materials	29,500	29,500	29,500	-
579000	Reserve	385,246	-	-	-
<b>TOTAL</b>		<b>\$ 3,975,513</b>	<b>\$ 3,941,045</b>	<b>\$ 3,916,045</b>	<b>\$ 25,000</b>

# **EXPENDITURE LINE-ITEM DETAIL BY** **DIVISION/PROJECT**



## FY 2019 Budget

## City of Alpharetta

Budget: FY 2019  
Statement: Expenditure Detail by Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2018 Adopted Budget	FY 2019 Recommended Budget
SOLID WASTE ADMINISTRATION	54015450 521200	Professional Services	Sanitation Collection Fees	3,130,000	3,250,000
			Glass Recycling Fees	-	580,000
			Garbage Tags	2,560	2,500
			Recycling/Hazardous Waste Collection Event	27,000	27,000
			Graphic Designer (brochures)	800	900
			<b>subtotal</b>	<b>3,160,360</b>	<b>3,860,400</b>
	54015450 523400	Printing and Binding	Sanitation Bill Statement (printing)	15,500	18,000
			Sanitation Brochure (printing)	600	1,200
			<b>subtotal</b>	<b>16,100</b>	<b>19,200</b>
	54015450 523500	Employee Travel	Software/Professional Development Conf.	3,000	1,500
			<b>subtotal</b>	<b>3,000</b>	<b>1,500</b>
	54015450 523700	Employee Training	Software/Professional Development Conf.	600	500
			<b>subtotal</b>	<b>600</b>	<b>500</b>
	54015450 523900	IT Professional Services	Technical Support for CISCO Network	91	100
			Developer License for MDM	2	1
			City Circuit Connection to Internet - Supplement & Backup	8	8
			Data Center's Uninterruptible Power System	14	25
			Citywide Microsoft Licensing	355	50
			Non-Xerox Printer Repair	17	17
			GIS Mobile Field Mapping & Data Collection	95	117
			Database Management for Various City Departments	14	13
			Data Center Fire Suppression System	4	3
			SharePoint Migration	29	-
			Project event capture (Goevent - ESRI)	-	7
			Security (Tenable)	-	68
			Asset Mgmt (Lansweeper)	-	5
			ERPM - Red Identity Mgmt	-	22
			Manage Engine	-	57
			Security Awareness Training (KnowBe4)	-	21
			Microsoft User Training	-	21
			Solarwinds Software Renewal	26	27
			Wiring Services	24	23
			Conversion of LIDAR Data to ArcGIS	5	4
			GIS Parcel Building Software	23	-
			City Enterprise Data Management	72	46
			Off-site Archive of COA Data	144	-

## FY 2019 Budget

## City of Alpharetta

Budget: FY 2019  
Statement: Expenditure Detail by Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2018 Adopted Budget	FY 2019 Recommended Budget
			City Virus, Adware, Spyware & Threat Protection	95	121
			City Circuit Connection to Internet - Zayo	62	59
			City Circuit Connection to Internet - AT&T	41	43
			Line and Circuit Service	223	108
			GLS Monitoring and Support	169	135
			CISCO SMARTnet Telephony and Phone App Licenses	57	40
			Cisco phone infrastructure support	11	10
			Long Distance	19	-
			Tyler Finance/ HR ERP	2,865	3,270
			GFI Languard	13	-
			Texting Service Global Text Messages - 7CBilled	2	-
			Domain Name Service - Amazon Web Services	3	3
			External Monitoring Service for Emails - MXTtoolbox	2	-
			GPO Change Management - NetIQ	3	-
			Firewall	84	58
			SQL Monitoring Tool	13	11
			Edges Switching - HP Switches	8	-
			Maintenance Extensions	93	95
			Directory Analysis	21	-
			Data Circuits (ASE) (AT&T)	-	123
			Drone to GIS Conversion	-	7
			Client VPN	-	13
			Physical Security	-	14
			Consulting Services	-	55
			AdSelfService	-	23
			Citywide Virtual Infrastructure	-	105
			Load Balance	-	3
			WAP Maintenance	-	14
			<b>subtotal</b>	<b>4,707</b>	<b>4,945</b>
	54015450 531100	General Supplies/Materials	General Supplies	5,000	2,000
			Sanitation Bill Statement (postage)	24,500	27,500
			<b>subtotal</b>	<b>29,500</b>	<b>29,500</b>

**City of Alpharetta**

Budget: FY 2019  
 Statement: Expenditure Detail by Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2018 Adopted Budget	FY 2019 Recommended Budget
			<i>Administration Total</i>	\$ 3,214,267	\$ 3,916,045
<b>DOWNTOWN SANITATION INITIATIVES</b>	54015450 521200 FSW00	Professional Services	Dumpster	15,000	25,000
			<i>subtotal</i>	<i>15,000</i>	<i>25,000</i>
			<i>Downtown Sanitation Initiatives Total</i>	\$ 15,000	\$ 25,000
			<i>Solid Waste Fund Total</i>	<u>\$ 3,229,267</u>	<u>\$ 3,941,045</u>

# **RISK MANAGEMENT FUND**

# **5-YEAR FINANCIAL SUMMARY**

<b>CITY OF ALPHARETTA</b> <b>RECOMMENDED BUDGET FY 2019</b> <b>RISK MANAGEMENT FUND (FUND 600)</b> <b>Five-Year Financial Summary</b>					
	<b>Actual FY 2015</b>	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>Amended Budget FY 2018</b>	<b>Recommended Budget FY 2019</b>
<b>Revenue</b>	\$ 1,206,021	\$ 1,291,522	\$ 1,413,028	\$ 1,617,335	\$ 1,450,500
<i>% Change</i>		7.1%	9.4%	14.5%	-10.3%
<i>average 5-year % change</i>		5.2%			
<b>Expenditures</b>	\$ 1,172,219	\$ 1,070,391	\$ 1,722,734	\$ 1,617,335	\$ 1,450,500
<i>% Change</i>		-8.7%	60.9%	-6.1%	-10.3%
<i>average 5-year % change</i>		9.0%			
Budget figures may include non-operating accounts such as reserve and carryforward fund balance. For an accurate comparison to prior-year actual activity, these accounts should be removed from the budgetary figures.					

# **FUND BUDGET SUMMARY**

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2019  
RISK MANAGEMENT FUND (FUND 600)  
BUDGET REQUEST BY ACCOUNT**

*Amended FY 2018 to FY 2019*

ACCOUNT DESCRIPTION	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	ADOPTED BUDGET FY 2018	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2018	RECOMMENDED BUDGET FY 2019	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
<b>Revenue</b>									
Charges for Services:									
Risk Fund	\$ 1,115,000	\$ 1,262,000	\$ 1,310,000	\$ 1,335,000	\$ -	\$ 1,335,000	\$ 1,446,500	8.4%	\$ 111,500
Interest Earnings:	1,724	3,984	4,754	3,000	-	3,000	4,000	33.3%	1,000
Other:									
General Fund Transfer	-	-	-	-	-	-	-	-	-
Insurance Proceeds	89,298	25,537	98,274	-	-	-	-	-	-
(1) Budgeted Fund Balance	-	-	-	-	279,335	279,335	-	-100.0%	(279,335)
<b>Total</b>	<b>\$ 1,206,021</b>	<b>\$ 1,291,522</b>	<b>\$ 1,413,028</b>	<b>\$ 1,338,000</b>	<b>\$ 279,335</b>	<b>\$ 1,617,335</b>	<b>\$ 1,450,500</b>	<b>-10.3%</b>	<b>\$ (166,835)</b>



**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2019  
RISK MANAGEMENT FUND (FUND 600)  
BUDGET REQUEST BY ACCOUNT**

Amended FY 2018 to FY 2019

ACCOUNT DESCRIPTION	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	ADOPTED BUDGET FY 2018	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2018	RECOMMENDED BUDGET FY 2019	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
<b>Expenditures</b>									
(2) Maintenance and Operations:									
Professional Services	\$ 122,141	\$ 93,457	\$ 121,077	\$ 125,000	\$ -	\$ 125,000	\$ 132,000	5.6%	\$ 7,000
Vehicle Insurance	128,809	135,169	143,111	150,000	-	150,000	170,000	13.3%	20,000
Property and Equipment Insurance	62,856	84,628	83,823	90,000	-	90,000	100,000	11.1%	10,000
General Liability Insurance	52,315	54,387	56,244	60,000	-	60,000	60,000	0.0%	-
Law Enforcement Liability Insurance	91,350	93,429	94,931	100,000	-	100,000	94,000	-6.0%	(6,000)
Public Entity Liability Insurance	48,825	49,295	57,900	60,000	-	60,000	60,000	0.0%	-
Workers Compensation Excess Liability Insurance	79,485	87,050	100,239	105,000	-	105,000	107,000	1.9%	2,000
Criminal Liability Insurance	4,075	4,075	4,275	5,000	-	5,000	4,500	-10.0%	(500)
Cyber Liability	-	6,584	6,806	8,000	-	8,000	7,000	-12.5%	(1,000)
Umbrella Liability Insurance	52,115	53,602	56,725	60,000	-	60,000	56,000	-6.7%	(4,000)
Medical Services (PS Custody)	19,210	6,608	12,408	30,000	-	30,000	35,000	16.7%	5,000
Claims and Judgments	511,038	402,107	985,195	545,000	5,000	550,000	625,000	13.6%	75,000
<b>subtotal</b>	<b>\$ 1,172,219</b>	<b>\$ 1,070,391</b>	<b>\$ 1,722,734</b>	<b>\$ 1,338,000</b>	<b>\$ 5,000</b>	<b>\$ 1,343,000</b>	<b>\$ 1,450,500</b>	<b>8.0%</b>	<b>\$ 107,500</b>
Other:									
(1) Reserve	-	-	-	-	274,335	274,335	-	-100.0%	(274,335)
<b>Total</b>	<b>\$ 1,172,219</b>	<b>\$ 1,070,391</b>	<b>\$ 1,722,734</b>	<b>\$ 1,338,000</b>	<b>\$ 279,335</b>	<b>\$ 1,617,335</b>	<b>\$ 1,450,500</b>	<b>-10.3%</b>	<b>\$ (166,835)</b>

Notes:

- (1) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carryforward for FY 2019 will occur subsequent to adoption of the budget.
- (2) Variances are based on current year-to-date premium expenditures and actuarial loss projections for risk claims (workers compensation, general liability, auto liability, etc.).

# **REVENUE SUMMARY BY** **DIVISION/PROJECT**

**City of Alpharetta**

Budget:

FY 2019

Statement:

Revenue Summary by Account

Division/Project		Account Number	Title	FY 2018 Amended Budget	FY 2019 Recommended Budget
Risk and Safety Fund		60015550 341751	Risk Fund Charges for Services	\$ 1,335,000	\$ 1,446,500
" "		60015550 361000	Interest Earnings	3,000	4,000
" "		60015550 391100	Transfer-In from General Fund	-	-
" "		60015550 392300	Insurance Proceeds	-	-
" "		60015550 395000	Budgeted Fund Balance	279,335	-
<b>Total</b>				<b>\$ 1,617,335</b>	<b>\$ 1,450,500</b>

# **EXPENDITURE SUMMARY BY** **DIVISION/PROJECT**

**City of Alpharetta**

Budget: FY 2019

Statement: Expenditure Summary by Project (Maintenance and Operations/Capital)

ACCOUNT DESCRIPTION		FY 2018 Amended Budget	FY 2019 Recommended Budget	Risk and Safety
				<b>1555</b>
521200	Professional Services	\$ 125,000	\$ 132,000	\$ 132,000
523110	Vehicle Insurance Premiums	150,000	170,000	170,000
523120	Property/Equipment Insurance Premiums	90,000	100,000	100,000
523130	General Liability Insurance Premiums	60,000	60,000	60,000
523140	Law Enforcement Liability Insurance Premiums	100,000	94,000	94,000
523150	Public Entity Liability Insurance Premiums	60,000	60,000	60,000
523160	Workers Compensation Excess Liability Insurance Premiums	105,000	107,000	107,000
523180	Criminal Liability Insurance Premiums	5,000	4,500	4,500
523185	Cyber Liability Insurance Premiums	8,000	7,000	7,000
523190	Umbrella Liability Insurance Premiums	60,000	56,000	56,000
523195	Medical Services (PS Custody)	30,000	35,000	35,000
552200	Claims and Judgments	550,000	625,000	625,000
579000	Reserve	274,335	-	-
<b>TOTAL</b>		<b>\$ 1,617,335</b>	<b>\$ 1,450,500</b>	<b>\$ 1,450,500</b>

# **EXPENDITURE LINE-ITEM DETAIL BY** **DIVISION/PROJECT**

## City of Alpharetta

Budget: FY 2019

Statement: Expenditure Detail by Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2018 Adopted Budget	FY 2019 Recommended Budget
Risk and Safety	60015550 521200	Professional Services	Risk/Claims Administration Service Fees	25,000	22,250
			GA Subsequent Injury Trust Fund	22,000	30,000
			Actuarial Analysis	11,000	11,000
			Workers Compensation Annual Assessment (State of GA)	7,000	6,000
			Insurance Package (Professional Services)	7,500	7,500
			Insurance Brokerage Service Fee	50,000	50,000
			Alternative Fuel and Highway Impact Fees	-	2,750
			Post Drug Testing	2,500	2,500
			<b>subtotal</b>	<b>125,000</b>	<b>132,000</b>
	60015550 523110	Vehicle Insurance Premiums	Insurance Premiums	150,000	170,000
			<b>subtotal</b>	<b>150,000</b>	<b>170,000</b>
	60015550 523120	Property/Equipment Insurance Premiums	Property/Equipment Insurance	90,000	100,000
			<b>subtotal</b>	<b>90,000</b>	<b>100,000</b>
	60015550 523130	General Liability Insurance Premiums	Insurance Premiums	60,000	60,000
			<b>subtotal</b>	<b>60,000</b>	<b>60,000</b>
	60015550 523140	Law Enforcement Liability Insurance Premiums	Insurance Premiums	100,000	94,000
			<b>subtotal</b>	<b>100,000</b>	<b>94,000</b>
	60015550 523150	Public Entity Liability Insurance Premiums	Management Liability/Employment Practices Insurance Premiums	60,000	60,000
			<b>subtotal</b>	<b>60,000</b>	<b>60,000</b>
	60015550 523160	Workers Compensation Excess Liability Insurance Premiums	Insurance Policy Premiums (Audit)	8,000	2,000
			Excess Liability Insurance Premiums	97,000	105,000
			<b>subtotal</b>	<b>105,000</b>	<b>107,000</b>
	60015550 523180	Criminal Liability Insurance Premiums	Insurance Premiums	5,000	4,500
			<b>subtotal</b>	<b>5,000</b>	<b>4,500</b>

**City of Alpharetta**

Budget: FY 2019

Statement: Expenditure Detail by Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2018 Adopted Budget	FY 2019 Recommended Budget
	60015550 523185	Cyber Liability Insurance Premiums	Insurance Premiums	8,000	7,000
			<b>subtotal</b>	<b>8,000</b>	<b>7,000</b>
	60015550 523190	Umbrella Liability Insurance Premiums	Insurance Premiums	60,000	56,000
			<b>subtotal</b>	<b>60,000</b>	<b>56,000</b>
	60015550 523195	Medical Services (PS Custody)	Medical Costs for individuals under custody	30,000	35,000
			<b>subtotal</b>	<b>30,000</b>	<b>35,000</b>
	60015550 552200	Claims and Judgments	Claims and Judgments	545,000	625,000
			<b>subtotal</b>	<b>545,000</b>	<b>625,000</b>
<b>Risk Management Fund</b>				<b>\$ 1,338,000</b>	<b>\$ 1,450,500</b>





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# **MEDICAL INSURANCE FUND**

# **5-YEAR FINANCIAL SUMMARY**

CITY OF ALPHARETTA RECOMMENDED BUDGET FY 2019 MEDICAL INSURANCE FUND (FUND 605)					
Five-Year Financial Summary					
	Actual FY 2015	Actual FY 2016	Actual FY 2017	Amended Budget FY 2018	Recommended Budget FY 2019
<b>Revenue</b>	\$ -	\$ 6,559,028	\$ 6,742,205	\$ 8,014,229	\$ 8,670,457
<i>% Change</i>		100.0%	2.8%	18.9%	8.2%
<i>average 5-year % change</i>		32.5%			
<b>Expenditures</b>	\$ -	\$ 6,635,089	\$ 5,701,963	\$ 8,014,229	\$ 8,670,457
<i>% Change</i>		100.0%	-14.1%	40.6%	8.2%
<i>average 5-year % change</i>		33.7%			

The Medical Insurance Fund accounts for activity under the City's Minimum Premium Plan (MPP) in accordance with Generally Accepted Accounting Principles.

Accounting rules dictate the creation of an Internal Service Fund to track activity under an MPP. As such, this fund does not represent new costs. Rather, it represents a flow of funds from the Operating Funds (e.g. employer/employee premiums) that does have the effect of grossing-up the totals as the appropriations are reflected in multiple Funds.

Under the MPP, the City and the medical insurer (CIGNA) agree that the City will be responsible for paying all claims up to an agreed-upon aggregate level, with the insurer responsible for the excess. The insurer will continue to process claims and administrative services. Through the MPP arrangement, the City is able to reduce premium taxes while maintaining coverage benefits. The MPP is still a fully insured medical plan.

The FY 2019 Budget totals \$8.7 million and represents premiums (employer and employee) and the associated expenditures (administration, claims, and reserves) in addition to a transfer of available fund balance to the OPEB Trust Fund for implementation of a post-employment healthcare benefit (new for FY 2019). The operating funds (e.g. General Fund, E911 Fund, DEA Fund, and Sanitation Fund) all include group insurance expenses that represent the City's costs.

# **FUND BUDGET SUMMARY**

**CITY OF ALPHARETTA**  
**RECOMMENDED BUDGET FY 2019**  
**MEDICAL INSURANCE FUND (FUND 605)**  
**BUDGET REQUEST BY ACCOUNT**

*Amended FY 2018 to FY 2019*

ACCOUNT DESCRIPTION	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	ADOPTED BUDGET FY 2018	BUDGET AMEND-MENTS	AMENDED BUDGET FY 2018	RECOMMENDED BUDGET FY 2019	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
<b>Revenue</b>									
Charges for Services:									
Medical Insurance Premiums									
Employer Contribution	\$ -	\$ 5,802,177	\$ 6,007,327	\$ 6,289,453	\$ -	\$ 6,289,453	\$ 6,455,648	2.6%	\$ 166,195
Employee Contribution	-	715,904	734,753	702,209	-	702,209	714,809	1.8%	12,600
Medical Fund Charges	-	40,831	-	-	-	-	-	-	-
Interest:	-	116	126	-	-	-	-	-	-
Other:									
Budgeted Fund Balance	-	-	-	-	1,022,567	1,022,567	1,500,000	46.7%	477,433
<b>Total</b>	<b>\$ -</b>	<b>\$ 6,559,028</b>	<b>\$ 6,742,205</b>	<b>\$ 6,991,662</b>	<b>\$ 1,022,567</b>	<b>\$ 8,014,229</b>	<b>\$ 8,670,457</b>	<b>8.2%</b>	<b>\$ 656,228</b>
<b>Expenditures</b>									
Maintenance and Operations:									
Medical Premiums	\$ -	\$ 1,341,840	\$ 1,347,126	\$ 1,501,694	\$ -	\$ 1,501,694	\$ 1,637,589	9.0%	\$ 135,895
Other:									
Medical Claims	-	5,293,250	4,354,837	5,408,414	-	5,408,414	5,487,755	1.5%	79,341
Reserve:	-	-	-	81,554	1,022,567	1,104,121	45,113	-95.9%	(1,059,008)
Transfers-Out:									
OPEB Trust Fund	-	-	-	-	-	-	1,500,000	-	1,500,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 6,635,089</b>	<b>\$ 5,701,963</b>	<b>\$ 6,991,662</b>	<b>\$ 1,022,567</b>	<b>\$ 8,014,229</b>	<b>\$ 8,670,457</b>	<b>8.2%</b>	<b>\$ 656,228</b>



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# **OPEB TRUST FUND**



# **5-YEAR FINANCIAL SUMMARY**

<b>CITY OF ALPHARETTA</b> <b>RECOMMENDED BUDGET FY 2019</b> <b>OPEB TRUST FUND (FUND 790)</b> <b>Five-Year Financial Summary</b>					
	<b>Actual FY 2015</b>	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>Amended Budget FY 2018</b>	<b>Recommended Budget FY 2019</b>
<b>Revenue</b>	\$ 114,149	\$ 108,261	\$ 120,743	\$ -	\$ 2,155,000
<i>% Change</i>		-5.2%	11.5%	-100.0%	100.0%
<i>average 5-year % change</i>		1.6%			
<b>Expenditures</b>	\$ 63,306	\$ 46,415	\$ 47,494	\$ -	\$ 2,155,000
<i>% Change</i>		-26.7%	2.3%	-100.0%	100.0%
<i>average 5-year % change</i>		-6.1%			

# **FUND BUDGET SUMMARY**

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2019  
OPEB TRUST FUND (FUND 790)  
BUDGET REQUEST BY ACCOUNT**

<i>Amended FY 2018 to FY 2019</i>									
ACCOUNT DESCRIPTION	ACTUAL FY 2015	ACTUAL FY 2016	ACTUAL FY 2017	ADOPTED BUDGET FY 2018	BUDGET AMEND-MENTS	AMENDED BUDGET FY 2018	RECOMMENDED BUDGET FY 2019	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
<b>Revenue</b>									
Miscellaneous Revenue:									
OPEB Trust Funding									
Employer Contribution	\$ 85,000	\$ 85,000	\$ 85,000	\$ -	\$ -	\$ -	\$ 85,000	-	\$ 85,000
Employee Contribution	27,642	20,416	29,283	-	-	-	20,000	-	20,000
Post Employment Healthcare Benefit									
Employer Contribution	-	-	-	-	-	-	550,000	-	550,000
Interest:	1,507	2,846	6,460	-	-	-	-	-	-
Transfer-In:									
Medical Insurance Fund	-	-	-	-	-	-	1,500,000	-	1,500,000
<b>Total</b>	<b>\$ 114,149</b>	<b>\$ 108,261</b>	<b>\$ 120,743</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,155,000</b>	<b>-</b>	<b>\$ 2,155,000</b>
<b>Expenditures</b>									
Maintenance and Operations:									
OPEB Benefits	\$ 63,306	\$ 46,415	\$ 47,494	\$ -	\$ -	\$ -	\$ 105,000	-	\$ 105,000
Post Employment Healthcare Benefits	-	-	-	-	-	-	2,050,000	-	2,050,000
Reserve:									
OPEB Trust Fund	-	-	-	-	-	-	-	-	-
Post Employment Healthcare Benefits	-	-	-	-	-	-	-	-	-
<b>Total</b>	<b>\$ 63,306</b>	<b>\$ 46,415</b>	<b>\$ 47,494</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,155,000</b>	<b>-</b>	<b>\$ 2,155,000</b>

**Notes:**

Fiscal Year's 2015-2018 represent activity associated the OPEB plan. Eligible retirees are offered the same health and prescription drug coverage as active employees. Each fiscal year, the City determines the Plan benefits and premium rate for participants (active and retirees). However, unlike active employees, retirees pay 100% of the blended premium afforded to the City. Therefore, as the retiree makes the full premium payment, the City's only exposure is the accounting treatment of this implicit rate subsidy caused by the difference in the blended rate offered to the retiree and his/her actual age adjusted premium. Coverage expires at age 65.

Starting with Fiscal Year 2019, this Fund is also reflecting implementation of a post-employment healthcare benefit (new for FY 2019). Funding for this benefit includes a one-time transfer of available funds from the Medical Insurance Fund and ongoing funding from City operations (roughly 2% of payroll).

This Fund did not have an Annual Budget appropriation until FY 2019 with implementation of a post-employment healthcare benefit (new for FY 2019).



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# **APPENDIX**

## ***Alpharetta Convention & Visitors Bureau Fiscal Year 2019 Budget***

## Alpharetta Convention & Visitors Bureau Fiscal Year 2019 Adopted Budget

Occupancy Tax Revenues	\$ 3,346,875
Interest Income	1,600
Accumulated Surplus	706,000
<b>TOTAL REVENUE</b>	<b>\$ 4,054,475</b>
Salary & Benefits	\$ 1,010,460
Accounting & Legal Fees	20,000
Advertising	
<i>Georgia/Metro Atlanta Ads</i>	269,425
<i>National/Regional Ads</i>	618,185
Business License	325
Computer Equipment	13,700
Business Development	
Verizon Wireless Amphitheatre	128,000
Conference Center	500,000
Meeting Planners FAMs	75,000
Braves	16,500
Computer Software/Maintenance	57,160
Research	25,600
Contingency Fund	149,349
Insurance	3,450
Meeting Expenses	46,800
Membership Dues	24,956
Subscriptions	750
Office Equipment/Leases	23,000
Office Rent (utilities, cleaning, security)	91,800
Office Supplies/Furniture	33,670
Postage/Shipping	31,450
Premiums/Gifts	39,500
Printing/Production	194,750
Taxes/Leased Equipment	1,500
Public Relations	210,800
Sponsorships/Bid Fees	291,100
Telephone/ISP	30,000
Tradeshows/Conference/Professional Development	141,245
Staff Development	6,000
<b>TOTAL EXPENSES</b>	<b>\$ 4,054,475</b>



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