

# Alpharetta

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# Budget

**Fiscal Year 2020**

(July 1, 2019 through June 30, 2020)

**City of Alpharetta, GA**

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# **Annual Operating & Capital Budget (Line-item Budget Detail)**

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**for Fiscal Year 2020**  
(July 1, 2019 through June 30, 2020)

# Operating and Capital Budget

## Fiscal Year 2020

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June 3, 2019

To the City Council and Citizens of Alpharetta:

We are pleased to present our Annual Operating and Capital Budget (line-item budget detail) for Fiscal Year 2020 (the “Budget”) of the City of Alpharetta, Georgia. Our recommendations are based on direction provided at the City Council Retreat as well as a thorough review of our current financial status, revenue trends, economic data, and our standard of providing top level service while maintaining our focus on keeping Alpharetta an affordable option for our citizens and stakeholders.

This budget is the culmination of years of financial stewardship by the City Council, City Administrator, city departments, and includes the following:

- ✓ Tax-burden reductions for our homeowners and business owners including:
  - Maintenance of the city’s \$40,000 homestead exemption which saves our homeowners \$2.7 million annually. This savings equates to a 1.1 mill reduction for the average homeowner (see section entitled *Taxpayer Savings* for more information).
  - Maintenance of the city’s millage rate at 5.750 mills (flat with FY 2019) including funding \$4.8 million from General Fund operations for recurring capital initiatives (e.g. milling and resurfacing of city streets; traffic equipment replacement; drainage maintenance; etc.).
- ✓ Forecasted funding totaling \$34 million for capital investment within our city (includes the \$4.8 million in recurring capital discussed above) and described in detail under the *Capital Initiatives* section of this report.
- ✓ Continuation of the same high service levels our citizenry, business owners, and stakeholders expect from our city.

MAYOR  
 JIM GILVIN

MAYOR PRO TEM  
 DONALD F. MITCHELL

COUNCIL MEMBERS  
 JASON BINDER  
 BEN BURNETT  
 JOHN HIPES  
 DAN MERKEL  
 KAREN RICHARD

CITY ADMINISTRATOR  
 ROBERT J. REGUS

- ✓ Expanded service levels within multiple departments are available for your review and described in detail under the *Operating Initiatives* section of this report.

## **BUDGET PROCESS AND OVERVIEW**

The Fiscal Year 2020 Budget process was refined through an update of the city's financial condition which was presented during the City Council retreat (February 10-11, 2019). During this update, a financial plan was established which prioritized the use of available fund balance to most effectively position the city for financial success in the future. This information was also shared with the city's department directors during the budget review process.

As provided monthly to the City Council through the Financial Management Reports, the Finance Department has closely monitored our revenue and expenditure trends, indicating spending would continue to be closely managed for FY 2019 to ensure operations are funded at an acceptable level while also maximizing available funding for recurring capital initiatives (e.g. milling and resurfacing of city streets, stormwater maintenance, etc.). Accordingly, the Finance Department analyzed departmental spending needs and calculated target budgets for each department. City departments responded to the direction provided by the Finance Department and submitted base operating budgets (non-personnel) for each activity and program in line with current revenue estimates that cover the city's primary cost drivers (e.g. personnel compensation, healthcare, etc.).

The FY 2020 Budget is balanced for all funds and totals \$141 million with the breakdown by fund type as follows:

– General Fund:	\$ 75,291,843	
– Special Revenue Funds:	15,945,768	(1)
– Debt Service Fund:	5,351,086	
– Capital Project Funds:	30,492,500	(1)
– Solid Waste Fund:	4,180,762	
– Risk Management Fund:	1,507,300	
– Medical Insurance Fund:	7,686,909	
– OPEB Funds:	641,000	
Total	\$141,097,168	

(A) Amounts contained herein represent new appropriations for FY 2020. Unexpended FY 2019 appropriations for Council approved projects are re-appropriated annually pursuant to city policy.

Several of the major points of the FY 2020 Budget are as follows:

- Property Taxes: The FY 2020 Budget is based on maintenance of the city's millage rate at 5.750 mills.

The tax digest is anticipated to decline due to implementation of the floating homestead exemption approved by voters in November 2018. The property tax digest reduction (existing values) is estimated at -5% (overall) equating to \$5 billion plus a forecast of new construction valuation of \$95 million (based on building permit data). While the tax digest is estimated to decline -5% overall, the actual decline will be in residential valuations (-10% decline estimate; this is after allowing for the 4.23% growth multiplier

set forth in the legislation) and partially mitigated through growth in commercial valuations and new construction.

The property tax revenue estimates are net of the city's \$40,000 homestead exemption which saves our homeowners \$2.7 million annually (e.g. equates to a 1.1 mill reduction for the average homeowner). The city's homestead exemption is more than double the amounts offered from our companion cities and goes great lengths in keeping Alpharetta an affordable place to live and raise a family.

- Operating expenditures of the General Fund are up 2.9% over FY 2019. This figure includes the operating initiative funding for FY 2020<sup>1</sup>. After adjusting for operating initiative funding, **the base operational budget growth totals 1.5%**.
  - Management of personnel and compensation program to align with current market environment:
    - ✓ Staffing level at 452 full-time equivalents "FTE" (including the 8.5 FTE positions added as part of the operating initiative funding for FY 2020).
    - ✓ Continuation of a performance-based merit program of 3% on April 1, 2020, per authorized/funded position (estimated cost of \$250,000 citywide). This merit program is contingent upon a mid-year review of revenue trends to determine if sufficient funding is available.
    - ✓ Coverage of group insurance premiums (5% premium increase; \$321,198<sup>2</sup> incremental budget impact citywide for existing positions).
    - ✓ Coverage of Pension (Defined Benefit) costs that grow annually at a rate approximating salary growth (3% for FY 2020).
  - Targeted growth (4.8% or \$741,627) in departmental maintenance and operations budgets (General Fund) that is primarily attributable to approved operating initiatives and includes the following:
    - ✓ Increase in professional services of \$293,031 due primarily to: (1) estimated staffing and management costs for the 2019 municipal election (managed through Fulton County; \$150,000 including advertising needs); and (2) programming of Tech Alpharetta operational funding (\$100,000) into the operating budget (previously funded the capital allocations).
    - ✓ Increase in maintenance contracts of \$79,269 due primarily to 2020 Operating Initiative funding for a License Plate Recognition Grant Program.
    - ✓ Increase in professional services (IT) of \$525,709 due primarily to the addition of ThinkGard database backup services (previously funded through periodic capital investment), full-recognition of Microsoft Enterprise licensing

<sup>1</sup> Please refer to the Operating Initiative section of this document for detailed descriptions.

<sup>2</sup> The General Fund increased \$357,022 while the other operating funds (combined) decreased -\$35,824.

costs (FY 2019 appropriation was understated and, as a result, was funded in-part through one-time capital funding), and Operating Initiative funding (Cloud IT Services, Microsoft Azure, DUO Security Service, Patch Management Software, SpamHero Software, HRIS Management Software, Budget Preparation Software, etc.).

- ✓ Increase in fuel costs of \$57,450 due to fluctuations in fuel pricing through the Fulton County Fuel depot.
  - ✓ Increase in legal services costs of \$60,000 due to growth in service needs due to construction projects (right-of-way acquisitions, etc.) and an increase in contract drafting/review requests.
  - ✓ All other departmental maintenance and operations budget accounts declined roughly -4% based on a review of expenditure trends coupled with a forecast of operational service priorities.
- The departmental operating capital/lease budget primarily represents funding for the city's capital lease obligations (fire trucks, police tasers, etc.) coupled with minor maintenance capital needs. The capital lease for the Work Order Management software (CityWorks) was fully paid during FY 2019.
  - The Other Uses category includes the following: contingency (approximately 1% of the operating budget); Risk Management claims funding (this allocation represents funding for insurance premiums; funding for claims and administration/brokerage fees has been allocated to departments through the personnel services category); and funding of debt service on the Gwinnett Technical College contribution (Alpharetta campus).

Please refer to the *Budget Narrative* tab for a detailed narrative of the FY 2020 Budget, including a multi-year personnel listing by department.

## **BUDGET HEARINGS**

As set forth under Georgia law and the City Code, citizen input is solicited during the process of adopting the budget through publicly advertised meetings as follows:

- April 22, 2019: Distributed the FY 2020 Mayor's Recommended Budget
- May 6, 2019: Council Meeting
- May 13, 2019: Council Meeting
- May 20, 2019: Council Meeting

### *FY 2020 Budget Work Sessions*

- May 28, 2019: Public Hearing and Council Meeting (tentative)  
*1<sup>st</sup> reading of Budget Ordinance*  
*1<sup>st</sup> reading of Millage Rate Ordinance*
- June 3, 2019: Public Hearing and Council Meeting (tentative)  
*2<sup>nd</sup> reading of Budget Ordinance*  
*2<sup>nd</sup> reading of Millage Rate Ordinance*

As of submission of this budget, the City has not received a 2019 Tax Digest from the Tax Commissioner of Fulton County.

### **BUDGET ISSUES AND PRIORITIES**

The FY 2020 Budget formalizes numerous key financial factors which have been themes for several years within the government:

- Bond ratings;
- Sustainability of existing services;
- Cost of government;
- Taxpayer savings;
- Debt service payments;
- Expansion of departmental service levels;
- Maintaining an effective capital improvement program;
- Proper use of fund balance; and
- Funding recurring capital from operating budget.

### **Bond Ratings**

The city's AAA bond rating was reaffirmed by *Moody's* and *Standard & Poor's* ("S&P") during July 2016 in conjunction with the sale of \$51 million (par) of City of Alpharetta General Obligation Bonds, Series 2016, for improvements aimed at alleviating traffic congestion, expanding sidewalk connectivity, improving park amenities, extending the Big Creek Greenway north to connect with Forsyth County's Greenway, and securing parkland for future active and passive park systems.

The AAA rating represents the highest rating available to municipalities and translates to significant savings to our citizens and stakeholders through reduced borrowing costs. This rating demonstrates the strongest creditworthiness relative to other US municipal or tax-exempt issuers and reflects the city's current sound financial position as well as strong financial management practices guiding our ongoing decision making. These practices are supported by formal policies to guide budget and procurement practices, capital investment, and debt management. Other positive factors include a relatively strong economic base, moderate debt burden, and manageable capital needs. The FY 2020 Budget is mindful of these factors and the importance of maintaining the highest rating, not only for our citizens but also our bondholders. Alpharetta is one of only 221 (*Moody's*)/336 (*S&P*) cities in the United States to earn an AAA bond rating.

S&P raised the city's Financial Management Assessment score from "good" to "strong" based on the city's formalized long-term financial projections (operations and capital) during 2016. *Moody's* reaffirmed the city's AAA bond rating in March 2018 and noted: "Alpharetta's credit position is superior, and its Aaa rating far surpasses the median rating of Aa3 for cities nationwide. Notable credit factors include a very strong wealth and income



*profile, an extensive tax base, a robust financial position and affordable debt and pension liabilities”.*

### Sustainability of Existing Services

The City Council, City Administration, and City Departments have displayed impressive financial stewardship over the years through an established philosophy of budgetary evaluation. This philosophy entails reviewing the needs of the city relative to a standard that services and associated costs should not be appropriated unless they are justified as strategic goals of the organization that serve to accomplish our guiding principles.

This philosophy is the foundation of our budget process as evidenced by the Finance Department’s direction to departments that base operating budgets should be submitted in line with the city’s revenue trends. City departments responded to the direction provided by the Finance Department and submitted base operating budgets (non-personnel) for each activity and program in-line with current revenue estimates that cover the city’s primary cost drivers (e.g. personnel compensation and healthcare).

### Cost of Government

The city has historically acknowledged the need to provide a taxation rate commensurate with the government’s level of service. The FY 2020 Budget is based on maintenance of the city’s millage rate at 5.750 mills. As of the date of this letter, the City has not received a 2019 Tax Digest from the Tax Commissioner of Fulton County.

FY 2020 taxroll valuations will be impacted by the floating homestead legislation (House Bill 712). The property tax digest reduction (existing values) is estimated at -5% (overall) equating to \$5 billion plus a forecast of new construction valuation of \$95 million (based on building

permit data). While the tax digest is estimated to decline -5% overall, the actual decline will be in residential valuations (-10% decline estimate; this is after allowing for the 4.23% growth multiplier set forth in the legislation) and partially mitigated through growth in commercial valuations and new construction.

The portion of the millage rate funding debt service (Debt Service Fund) is estimated to decrease from 0.98 mills in FY 2019 to 0.93 mills in FY 2020. Estimated growth in the property tax digest (while the overall tax digest is declining, there is growth above the conservative estimates contained in the adopted 2019 Budget), coupled with available cash in the Debt Service Fund, allows for a reduction in the millage rate dedicated for debt

Fiscal Year	Operating Millage Levy	Debt Service Millage Levy	Total Millage Levy	% Increase (Decrease)
2020	4.820	0.930	5.750	0.0%
2019	4.770	0.980	5.750	0.0%
2018	4.720	1.030	5.750	0.0%
2017	4.620	1.130	5.750	0.0%
2016	5.000	0.750	5.750	0.0%
2015	4.950	0.800	5.750	0.0%
2014	4.870	0.880	5.750	0.0%
2013	4.820	0.930	5.750	0.0%
2012	4.215	1.535	5.750	0.0%
2011	4.215	1.535	5.750	0.0%
2010	4.215	1.535	5.750	0.0%
2009	4.215	1.535	5.750	-8.0%
2008	4.508	1.740	6.248	-5.3%
2007	4.150	2.450	6.600	-5.7%
2006	4.550	2.450	7.000	0.0%
2005	4.700	2.300	7.000	0.0%
2004	4.750	2.250	7.000	-3.2%
2003	4.900	2.330	7.230	-3.3%
2002	5.060	2.420	7.480	-5.1%
2001	4.930	2.950	7.880	0.0%
2000	5.170	2.710	7.880	

service. The FY 2020 Budget proposes to program the debt service millage reduction into the General Fund to augment its recurring capital program (\$250,000 growth from \$4.5 million to \$4.8 million).

The portion of the millage rate funding operations and recurring capital investment (General Fund) is estimated to increase from 4.77 mills in FY 2019 to 4.82 mills in FY 2020. Property tax revenue estimates for FY 2020 total \$23.5 million (excluding motor vehicle taxes). Of this amount, \$4.8 million is included for a recurring capital program (e.g. milling and resurfacing of city streets; traffic equipment replacement; drainage maintenance; etc.). The capital funding will be transferred to the Capital Projects Fund and Stormwater Capital Fund to properly account for the capital improvement activities

### **Taxpayer Savings**

The FY 2020 millage rate, coupled with the city's substantial Homestead Exemption, goes great lengths in keeping Alpharetta an affordable place to live and also strategically positions us relative to neighboring areas.

The city's homestead exemption totals \$40,000, saves our homeowners over \$2.7 million annually (e.g. equates to a 1.1 mill reduction for the average homeowner), and is more than double the amounts offered from our companion cities. Additionally, a new floating homestead exemption takes effect in FY 2020 and will further aid in keeping Alpharetta an affordable place to live and raise a family well into the future.

The Alpharetta Mayor and City Council have approved two additional homestead exemption measures that will be subject to voter approval on the November 2019 ballot:

- \$5,000 increase to the City's base Homestead Exemption (increasing it from \$40,000 to \$45,000) that would take effect in FY 2021 (estimated to save our homeowners over \$300,000 annually); and
- Removing the income restriction for residents age 65 and older to qualify for the existing \$10,000 additional senior homestead exemption which will also take effect in FY 2021 (estimated to save our homeowners over \$70,000 annually).

### **Debt Service Payments**

The city's primary method of funding large scale capital projects is through the issuance of bonds (e.g. general obligation bonds, Development Authority bonds, etc.). General obligation bonds have been issued to fund numerous large scale projects including public safety facilities, parks and recreation facilities, and transportation improvements that continue to define Alpharetta as a desirable community to work and live. The Alpharetta Development Authority, a component unit of the city that is focused on economic development within our borders, issued bonds in 2016 to fund construction of our state-of-the-art Conference Center. These bonds are funded by a portion of the Hotel/Motel Tax.

Principal and interest payments for fiscal year 2020 are budgeted at \$6.6 million with the following forecast: 2021 - 2041<sup>3</sup>: \$7.2 million (annual average). These figures include city and Development Authority obligations and span multiple Funds.

### Expansion of Departmental Service Levels (Operating Initiatives)

Operating initiative funding totals \$1 million and is allocated as follows:

	General Fund		911 Fund		
<b>Funds Available for Operating Initiatives:</b>	\$	879,688	\$	133,837	
<b>Operating Initiatives:</b>				<b>Total</b>	<b>Capital Impact</b>
City Administration	\$	6,500	\$	-	\$ -
Community Development		152,077		-	138,000
Human Resources		32,000		-	-
Finance		50,000		-	-
Public Safety		272,390		133,837	54,250
Information Technology		316,721		-	(500,000)
Recreation, Parks & Cultural Services		50,000		-	-
	<b>\$</b>	<b>879,688</b>	<b>\$</b>	<b>133,837</b>	<b>\$ (307,750)</b>
<b>Non-Allocated:</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	

Operating Initiative funding for FY 2020 has been programmed into the General Fund and E-911 Fund budgets.

Operating Initiatives not recommended for funding total \$159,721 (E-911 Fund). Please refer to the *Operating Initiatives* section for a detailed listing of operating initiatives including descriptions.

### General Fund Non-Allocated Reserve

An additional \$320,312 has been reserved within the General Fund to assist in funding initiatives as directed by the City Council.

<sup>3</sup> Represents the final maturity of the Series 2016 Alpharetta Parks and Transportation Bonds issued in FY 2017.

## Maintaining an Effective Capital Improvement Program (Capital Initiatives)

The FY 2020 Capital Plan includes funding of \$34 million for capital initiatives. As part of the capital planning process, departments submitted capital/one-time initiative funding requests totaling \$30 million. Recommended capital projects total \$14.7 million, with an additional \$19.8 million set aside for future capital initiatives, and is described in detail under the *Capital Initiatives* section of this report.

FY 2020 Capital Improvement Program  
Source and Use

	General Fund	Impact Fee Fund	E-911 Fund	DEA Fund	Hotel/Motel Fund	T-SPLST Fund	2016 Bond Fund	Subtotal (3)	Other Sources (4)	Total
<b>Sources:</b>										
Available Fund Balance	\$ 5,537,018	\$ 1,595,128	\$ 119,000	\$ 130,000	\$ 814,470	\$ 4,372,820	\$ 1,325,912	\$ 13,894,348	\$ -	\$ 13,894,348
(1) Recurring Capital Program	2,229,250	-	-	-	-	-	-	2,229,250	-	2,229,250
(1) Recurring Stormwater Capital Program	2,550,000	-	-	-	-	-	-	2,550,000	-	2,550,000
Pay-as-you-go Capital Investment	-	-	-	-	671,037	11,400,000	-	12,071,037	-	12,071,037
(5) Available Fund Balance (Capital Fund)	3,000,000	-	-	-	-	-	-	3,000,000	-	3,000,000
(2) Other Sources	77,500	-	-	-	-	-	-	77,500	600,000	677,500
	<b>\$ 13,393,768</b>	<b>\$ 1,595,128</b>	<b>\$ 119,000</b>	<b>\$ 130,000</b>	<b>\$ 1,485,507</b>	<b>\$ 15,772,820</b>	<b>\$ 1,325,912</b>	<b>\$ 33,822,135</b>	<b>\$ 600,000</b>	<b>\$ 34,422,135</b>
<b>Uses:</b>										
(2) Capital/Grant-Matching	\$ 12,564,650	\$ 191,900	\$ 119,000	\$ 130,000	\$ 1,045,000	\$ -	\$ -	\$ 14,050,550	\$ 600,000	\$ 14,650,550
	<b>\$ 12,564,650</b>	<b>\$ 191,900</b>	<b>\$ 119,000</b>	<b>\$ 130,000</b>	<b>\$ 1,045,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 14,050,550</b>	<b>\$ 600,000</b>	<b>\$ 14,650,550</b>
<b>Non-Allocated:</b>										
Future Capital/Grant Initiatives	<b>\$ 829,118</b>	<b>\$ 1,403,228</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 440,507</b>	<b>\$ 15,772,820</b>	<b>\$ 1,325,912</b>	<b>\$ 19,771,585</b>	<b>\$ -</b>	<b>\$ 19,771,585</b>

(1) Represents funding programmed within the General fund budget to cover recurring capital needs (e.g. milling & resurfacing of city roadways, fleet replacement, etc.).

(2) All Capital Initiative funding will be transferred and accounted for within the Capital Projects Fund, Stormwater Capital Fund, Impact Fee Fund, E-911 Fund, T-SPLST Capital Fund, Hotel/Motel Fund, and Operating Grant Fund.

(3) Represents capital appropriations included in the base FY 2020 Budget.

(4) Represents capital appropriations that will be appropriated upon (1) receipt of the funds or (2) receipt of executed grant agreements or comparable documentation in accordance with the FY 2020 Budget Ordinance. Source includes LMIG Grant.

(5) Represents the FY 2019 Non-Allocated balance within the Capital Project Fund.

## Proper Use of Fund Balance

General Fund - Based on audited financial statements for the year ended June 30, 2018, the city's fund balance totaled \$24.6 million. Of this amount, approximately \$6.1 million was appropriated in the FY 2019 Budget for capital/one-time initiatives and \$14 million has been designated as an emergency account based on a conservative policy of 21% of total appropriations (i.e. roughly 2½ months of operating expenditures). It has been the city's policy to utilize the remaining fund balance above the emergency requirement for one-time capital expenditures. Available capital/one-time initiative funding resulting from FY 2018 operations totals \$4.5 million.

In an effort to insulate the City from the rising cost of asphalt, the FY 2020 Budget includes an additional \$1 million from the FY 2019 estimated fund balance to augment milling and resurfacing (bringing the total milling and resurfacing project funding to \$5.1 million for FY 2020).

### **Funding Recurring Capital from Operating Budget**

FY 2020 includes appropriations totaling \$4.8 million within the General Fund for recurring capital initiatives (e.g. milling and resurfacing of city streets; traffic equipment replacement; drainage maintenance; etc.). By programming the recurring capital program into the operating budget, the city is announcing to its citizens and stakeholders that capital investment in our roads and infrastructure is a priority that should be funded with certainty as opposed to relying on fund balance which may or may not be accumulated.

In closing, this budget is committed to continuing our focus on providing effective and efficient savings to our citizens and stakeholders.

Respectfully Submitted,

Jim Gilvin  
Mayor

Robert J. Regus  
City Administrator

Thomas G. Harris  
Finance Director

# **OPERATING INITIATIVE** **REQUESTS**

# City of Alpharetta FY 2020 Budget Operating Initiative Requests

## Executive Summary

	General Fund		911 Fund		
<b>Funds Available for Operating Initiatives:</b>	\$	879,688	\$	133,837	
<b>Operating Initiatives:</b>				<b>Total</b>	<b>Capital Impact</b>
City Administration	\$	6,500	\$	-	\$ -
Community Development		152,077		-	138,000
Human Resources		32,000		-	-
Finance		50,000		-	-
Public Safety		272,390		133,837	54,250
Information Technology		316,721		-	(500,000)
Recreation, Parks & Cultural Services		50,000		-	-
	<b>\$</b>	<b>879,688</b>	<b>\$</b>	<b>133,837</b>	<b>\$ (307,750)</b>
<b>Non-Allocated:</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	

Operating Initiative funding for FY 2020 has been programmed into the General Fund and E-911 Fund budgets. Operating Initiatives not recommended for funding total \$159,721 (E-911 Fund).

## **RECOMMENDED OPERATING INITIATIVES**

### General Fund

#### **City Administration**

##### **Recognition of City Committees and Boards \$6,500**

This request is for funding to recognize the citizens that serve on City Committees and Boards (approximately 9 Committees/Boards totaling over 70 participants). Recognition will involve multiple facets including an annual recognition event.

#### **Community Development**

##### **Code Enforcement Officers (2.0 FTE) \$152,077 (operations); \$138,000 (capital)**

This request is for two (2) Code Enforcement Officer positions within Community Development aimed at transferring the Alcohol and Spa Services/Massage licensing from the Police Department to Community Development.

Benefits of this reorganization include the following:

- Centralized Service – Currently, the business owner/agent must navigate multiple departments/locations to inquire about, apply for, and receive a license for alcohol sales/spa services. This move gives the customer one centralized location point for these services.
- Reallocation of these duties from Police Officers frees them up to focus on active police work instead of administrative duties.

Operational costs total \$152,077 and includes \$146,177 for salary/benefits and \$5,900 for general operations (e.g. cell phone, iPad, desktop PC, uniforms, etc.). Capital costs total \$138,000 and include the acquisition of two (2) F-150 pickup trucks (\$50,000) and the buildout of an existing shell space including furniture (\$88,000).

## Human Resources

### HRIS Software

**\$32,000**

Software as a service subscription for HRIS/Talent Management platform. Improves workflow and speeds hiring process, allows for better data-driven decision making, reduces paperwork, enhances compliance and legally defensible processes, streamlines onboarding of new hires, improves ability to track employee development and direct training throughout the employee lifecycle, improves documentation and performance evaluation. Selection of the actual HRIS/Talent Management platform would be made by the new Human Resources Director. The intent is to identify/preserve funding so that acquisition and launch can occur during FY 2020.

## Finance

### Budget Preparation Software

**\$50,000**

This request is for the purchase and implementation of budget preparation software aimed at improving efficiencies in the budget process by moving away from manual spreadsheets and the staff time inherent in updating/managing/reporting on said spreadsheets. Approval of this funding will enable the City to release an RFP seeking a “state of the art” integrated budgeting system to address multiple requirements including: personnel costing/forecasting, operations, and capital budgeting; long-range financial planning (capital); etc. A component of this project will involve leveraging available resources to update other components of the Finance Department’s software capabilities (e.g. payroll).

## Public Safety

### **Assistant Fire Marshals (1.5 FTE; 1 new and upgrade from PT to FT) \$122,210 (net operations); \$54,250 (capital)**

This request is for the addition of one (1) new Assistant Fire Marshal position and the upgrading of the existing part-time Assistant Fire Marshall position to full-time to help meet forecasted growth in plan reviews and inspections.

Based on the national study performed for the National Fire Protection Association (NFPA), it would take 7-8 fire inspectors to perform the current workload in the City of Alpharetta. This workload does not include all the additional work affiliated with annual inspections, such as: plan review, fire investigations, community AED program, and public education events. The Fire Marshall’s Office currently has 5.5 FTE (Fire



Marshal, Deputy Fire Marshal, 3 full-time Assistant Fire Marshals, and one part-time Assistant Fire Marshal).

With the growth of commercial and multifamily residential construction, the Fire Marshal's office is struggling to keep pace with the demands of fire plan reviews and the annual business inspections. In 2018, the fire inspectors completed 100% of plan reviews in a 10-day turnaround period to stay consistent with Alpharetta's customer service expectation. However, this has caused the ISO requirement and State Fire Marshal recommendation of annual inspection compliance of 100% to drop to below 75%. This request will help ensure that the fire marshal office is completing 100% annual inspections and meeting the 10-day turnaround for plan reviews. The fire inspectors also complete same day service for all construction site inspections to ensure there is no delay of project progress in Alpharetta.

Operational costs total \$142,210 and includes \$136,710 for salary/benefits and \$5,500 for general operations (e.g. equipment for new position including cell phone, iPad, associated cellular service, uniform, desktop PC, handheld radio, etc.). It is anticipated that these positions will reduce overtime usage within the Fire Marshall's Office by \$20,000 resulting in a net operational impact of \$122,210. Capital costs total \$54,250 and include the acquisition of one (1) pickup truck with associated upfitting costs and radio.

#### **Evidence Technician (1.0 FTE)**

**\$82,860**

This request includes the addition of an Evidence Technician position (1 FTE) that, along with the existing Evidence Custodian, would bring dedicated-evidence staffing to 2 positions which is necessary to maintain the current level of service and meet set standards.

Currently, of the two positions in Evidence, one is a civilian Evidence Custodian and the other is a certified Crime Scene Technician who is a sworn and POST certified Peace Officer. This Officer is currently doing the duties of a second Evidence Custodian. This requested change will allow the sworn Officer to become engaged in Investigative duties as a Detective and Crime Scene Technician.

The duties of the Evidence Technician include: evidence processing; security of evidence and private property; maintaining chain of evidence; courtroom testimony; drug identification; required inspections; audits and inventories; court ordered destructions and sales of property; transportation of evidence to GBI and District Attorney's office; return of property to proper owners; etc. Once properly trained and certified, the Evidence Technician will work with the Crime Scene Technician to process large or serious crime scenes and will work for and is supervised by the Evidence Custodian.

Operational costs total \$82,860 and includes \$79,660 for salary/benefits and \$3,200 for general operations (e.g. cell phone, iPad, desktop PC, uniforms, etc.).

#### **License Plate Recognition Camera Program**

**\$67,320**

This request is for rental agreement funding between the City of Alpharetta and Georgia Power to enable license plate recognition (LPR) cameras to be placed at strategic locations within the City. This will allow for the detection and apprehension of wanted vehicles and persons, traffic violators, and suspects involved in serious crimes including burglaries, entering autos, and other serious crimes. The agreement includes LPR cameras, mounting hardware, power connections, communication hardware and

service, maintenance and repair, and access to the Vigilant LPR database which we currently subscribe. The agreement can be terminated at any time with a 30 day notice.

Statistical data will be collected indicating the number of identified wanted persons and vehicles, the number of apprehensions that result, and the number of crimes that are solved based upon data captured from LPR cameras.

FY 2020 includes the intersections of GA 400 northbound at Mansell Road, Haynes Bridge Road, and Old Milton Parkway. Depending on program performance, future expansion would include the GA 400/Windward Parkway intersection and other areas deemed priorities.

## Information Technology

### CityWorks IT Administrator position (1.0 FTE)

**\$124,721**

This request is for one (1) CityWorks IT Administrator position within the Information Technology Department. As the Public Works, Community Development, and Recreation and Parks Departments continue to refine their operations around CityWorks, it has become apparent that a dedicated position is needed to properly support the system. A brief timeline and synopsis of needs and solutions can be found below:

#### CityWorks Implementation History:

- 2013 - Hiring of Azteca and Timmons Group for design, configuration and implementation with the focus on Public Works, Community Development, and Recreation and Parks.
- Four years of existing staff supporting the implementation and use: both from IT and the other Departments.
- Implementation was highly customized to include data capture beyond the normal CityWorks standards. Particular efforts were made in the Community Development aspect (PLL) to help replicate or replace the previous implementation of Permits Plus.
- AMS (Asset Management System) and PLL was implemented simultaneously and the city was one of the very first sites for PLL use.

#### Core Issues with Existing System:

- Periodic Maintenance Releases – unique configurations are non-standard with the general release updates causing bugs and system anomalies.
- Frequency of expected updates from Azteca:
  - 2 to 3 Releases per year is a minimum level of implementation;
  - 3 to 6 Add-Ons/additional features and capabilities that are developed for CityWorks.
- Integrations – after performing upgrade, integrations with other systems (MUNIS/Firehouse/See-Click-Fix/ePlan) can cause failures/break and have to be re-developed with Timmons.
- Staff time from IT and other Departments is insufficient to properly address the above issues.

#### Solution for Addressing CityWorks Needs:

- CityWorks Account Manager recommends a full-time staff position to properly support the system.

- Maintenance and release implementations/integrations;
- Fully customize and streamline capabilities and features of CityWorks.
- Redevelop integrations of APIs.
- Other implementation sites for CityWorks have on-site fulltime staff (ex: City of Augusta with 2 full time staff).

Recommendations for 2020 Budget to Address the CityWorks Support Needs:

- CityWorks dedicated full-time position based in the Information Technology Department to address the above identified needs:
  - Full-time dedicated focus on City of Alpharetta implementation and needs.
  - Institutional Knowledge.
  - Availability as needed for implementations – weekends, nights, etc.
  - Manage User Groups, Departmental Testing, Productivity Increase, Test Environment Developed.
- The alternative that is not recommended by staff includes the Contractor Option with Timmons Group (Quotes indicate \$200,000/Year Plus)

Operational costs for the new position total \$124,721 and includes \$121,721 for salary/benefits and \$3,000 for general operations (e.g. computer, cell phone, associated cellular service, operational budget allocation, etc.).

#### **Cloud Services (onsite server/data storage equipment replacement) \$100,000**

This request is for estimated cloud data storage costs in lieu of onsite servers and storage equipment. Cloud Services such as Microsoft Azure or Amazon AWS provide the ability to move virtual servers in an onsite data center to the cloud to provide, in some cases, economy of scale and security that is of higher value. These services can also provide some failover capability for the cloud services and onsite services. The goal in the early years is to have a mix of onsite server/storage equipment coupled with leveraging of cloud servers. The future goal is to move all functionality to the cloud when it is proven to be operationally and economically beneficial to do so.

There is a companion Capital Initiative (\$500,000) to provide one-time funding for replacement of equipment. Should this operating initiative move forward, the capital initiative will be removed. This initiative will free the city from having to fund large server and data storage equipment initiatives periodically through the capital budget.

#### **Microsoft Azure**

**\$36,000**

This request is for annual licensing and maintenance costs associated with implementation of Microsoft Azure.

Azure Active Directory (Azure AD) is Microsoft's multi-tenant, cloud based directory and identity management service. Azure AD combines core directory services, advanced identity governance, and application access management. Azure AD also offers a rich, standards-based platform that enables developers to deliver access control to their applications, based on centralized policy and rules.

For IT Admins, Azure AD provides an affordable, easy to use solution to give employees and business partners' single sign-on (SSO) access to thousands of cloud SaaS Applications like Office365, Salesforce.com, DropBox, and Concur.

Azure AD also includes a full suite of identity management capabilities including multi-factor authentication, device registration, self-service password management, self-

service group management, privileged account management, role based access control, application usage monitoring, rich auditing and security monitoring and alerting. These capabilities can help secure cloud based applications, streamline IT processes, cut costs and help ensure that corporate compliance goals are met.

The City would operate based on a Hybrid Model. This enables us to synchronize on-premises directory objects with Azure AD while still managing our users on-premises.

Using Azure AD we would look to use with or replace in the immediate future:

- AirWatch Device Enrollment
- Office 365 Single-Sign on
- Two Factor Authentication options
- Replace ADSelfService for self-service password management
- Used in conjunction with ADAuditPlus for user account login audit information.

#### **DUO Security Service**

**\$25,000**

Duo Security provides Multi-Factor Authentication (MFA), endpoint visibility to check that your user's devices meet security standards before granting access, adaptive authentication and policy enforcement to grant or block access attempts by users or devices, and remote access and seamless secure single sign-on to cloud and on-premises applications and servers. This initiative completes the additional licensing of the remaining City of Alpharetta users besides Public Safety and Information Technology which already is licensed.

#### **Patch Management Software**

**\$16,000**

Patch Management is the process of repairing system vulnerabilities which are discovered after the infrastructure components have been released on the market. Due to the fact that the components which make up network infrastructure and information systems are not perfect when they are released on the market makes patch distribution all that much more important. Patch management is preventative and the number of vulnerabilities discovered over an extended period of time can seriously compromise the integrity and security of information. Cost estimate includes funding for the base software and licensing.

#### **SpamHero Software**

**\$15,000**

Unlike other spam filtering systems that rely on fancy algorithms that spammers can easily defeat, SpamHero's rule based system features millions of rules that are constantly updated and maintained by live superheroes and robots 24/7. SpamHero is a product that will work with Office 365 spam filters to more effectively eliminate spam from the City of Alpharetta systems. Cost estimate includes funding for the base software and licensing.

### **Recreation, Parks, and Cultural Services**

#### **Special Needs Grant Programs**

**\$50,000**

This request is for program grant funding for city partnership agencies and organizations that deliver programs directly to individuals and/or families with special needs. Each agency that receives funding would provide a detailed list of deliverables that would be used to determine funding for the following year.

**911 Fund****Public Safety****Communication Officers (3.0 FTE)****\$133,837 (net)**

This request includes the addition of three personnel in the role of Communications Officer as recommended by the Council sponsored Center for Public Safety Management study. An increase in operator availability equates to increased customer service, decreased call answer time, and greater Fire and Police responder safety.

The Alpharetta E911 Division is currently budgeted with 29 full-time equivalent (FTE) positions. The E911 Division is administered by a Division Chief who is a direct report to the Director of Public Safety. Administrative staff includes a Quality Assurance Chief, a Quality Assurance Officer, and a 911 Manager who is responsible for the day-to-day operations of the Emergency Communications Center (ECC). Each of the four shifts include a Supervisor, a Senior Communications Officer (who functions as the shift training officer), and four Communications Officers (Telecommunications Specialists). An additional Communications Officer FTE is allocated as a "swing" position to cover short-term vacancies on any shift. ECC staff are scheduled to work an average of 42 hours per week. They work 12-hour shifts on a rotating schedule of 2 days on, 2 days off, 3 days on, 2 days off, 2 days on, 3 days off. The staff work permanent days or nights, which facilitates better sleep patterns for the employees. This work schedule is a best practice and the most efficient in the 911 industry.

The minimum number of staff on each shift is four; however, there are times, particularly at night, where staffing drops to three. This is a risky practice, since a surge in service demand can occur at any time. It also precludes the staff from taking necessary breaks for meals, bathroom visits and de-stressing after a particularly serious call. Optimally, an emergency communications center of this size and call volume should have a supervisor, an assistant supervisor (trainer), two call takers, one fire/EMS radio dispatcher, one police radio dispatcher, and one teletype/NCIC/records position on duty at all times. Seven positions on each shift would provide a staffing factor for leave and training; would facilitate consistent staffing; and would allow employees to take much needed breaks during their 12 hours of work. CPSM recommends that the Alpharetta E911 Division add three FTEs to provide seven personnel per shift. The minimum staffing level for each shift would remain at four. These additional personnel will assist 911 management toward evaluating other staffing models such as a swing shift and variable staffing schedules determined by historical system load in the future.

Operational costs associated with the addition of 3 FTE total \$233,837 and consist solely of salary/benefits (includes overtime reduction set forth above). Overtime savings are estimated at \$100,000 resulting in a net operational impact of \$133,837.

**OPERATING INITIATIVES NOT RECOMMENDED FOR FUNDING AT THIS TIME****911 Fund****Public Safety****Administrative Assistant II (1.0 FTE)****\$75,089**

This request is for the addition of an Administrative Assistant II (1 FTE). The 911 center proposes to increase staffing in an administrative role to provide the following: GCIC Compliance, Warrant tracking, Validation, Payroll and financial process back up for 911 and Public Safety. Currently there is no backup personnel in Public Safety for finance and payroll processing, which this position would fill that gap. It could also spend significant time within the 911 center processing GCIC compliant materials. Currently, State mandatory compliance with GCIC detracts from training and quality improvement initiatives. Operational costs total \$73,089 and consist solely of salary/benefits.

Operational costs total \$75,089 and includes \$73,089 for salary/benefits and \$2,000 for general operations (e.g. phone, desktop PC, etc.).

**Communications Quality Assurance Officer (1.0 FTE)****\$84,632**

This request is for the addition of a Quality Assurance Officer (1 FTE). Quality Assurance goes hand-in-hand with training and continuing education. Currently, the Quality Improvement Unit (QIU) section divides these duties between two full time personnel, while 3 part-time personnel (OT for specifically trained 911 personnel) handle a small number of call reviews to assist with quality assurance. These duties are prioritized on a daily basis depending on the urgency, availability, and personnel requirements allotted. It was discovered during 2018 that QIU often struggled with daily call review quotas while keeping track of current training, new hire training, accreditation requirements, and protocol upgrades. Call takers make the best use of their feedback from call reviews when this information is delivered to them in a more timely manner. When call reviews are completed several days after that call taker has processed that call, they lack the ability to recall the specific call in question. Existing personnel are often already overworked from working required overtime on the 911 floor, leaving their feedback for 911 personnel lacking in substance.

It is deemed that adding an additional full-time Quality Assurance Officer would greatly benefit the 911 center in providing personnel specialized in protocol call review who can submit feedback to call takers, while providing the QIU manager information and research to create and deliver specific training to correct job performance deficiencies and keep 911 personnel proficient in their jobs.

Another goal of the QIU section is to strive for CALEA Accreditation for the 911 Center. As part of the CALEA Accreditation process, additional job performance reviews would need to be conducted pertaining to radio transmissions by 911 personnel, to ensure professionalism, courtesy, and consistency is maintained. This will add further workload to the QIU division. The additional full-time QIU position would eliminate the need for other 911 personnel to work extra OT to cover those duties, and focus more on 911 dispatch duties alone.

Operational costs total \$84,632 and includes \$81,632 for salary/benefits and \$3,000 for general operations (e.g. phone, desktop PC, uniforms, etc.).

OPERATING INITIATIVES NOT RECOMMENDED FOR FUNDING AT THIS TIME



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# **CAPITAL INITIATIVE** **REQUESTS**



## City of Alpharetta FY 2020 Budget Capital Initiative Requests (Narrative)

### Executive Summary

#### General Fund

Recurring Capital Program	\$ 4,779,250
Available Fund Balance	5,537,018
Capital Project Fund (Fund Balance)	3,000,000
T-SPLOST Fund <sup>1</sup>	15,772,820
Hotel/Motel Fund (facility money) <sup>2</sup>	1,485,507
Impact Fee Fund <sup>3</sup>	1,595,128
E-911 Fund <sup>4</sup>	119,000
DEA Fund <sup>5</sup>	130,000
2016 Bond Fund	1,325,912
Development Authority Contribution <sup>6</sup>	37,500
Grant <sup>7</sup>	640,000
<b>Total Sources:</b>	<b>\$34,422,135</b>

#### Recommended Capital Initiatives\*:

Recurring Capital Initiatives	\$ 9,678,800
Recurring Stormwater/Drainage Initiatives	2,550,000
General Capital Initiatives	2,421,750
<b>Total Uses:</b>	<b>\$14,650,550</b>

Reserve for Future Capital/One-Time Investment:	\$ 829,118
T-SPLOST Non-Allocated:	\$15,772,820
Hotel/Motel Fund (facility money):	\$ 440,507
Impact Fees (Transportation):	\$ 826,691
Impact Fees (Parks):	\$ 523,453
Impact Fees (Public Safety):	\$ 53,084
2016 Bond Fund Non-Allocated (Roads):	\$ 734,064
2016 Bond Fund Non-Allocated (Parks):	\$ 591,848

\* Capital initiatives not recommended for funding total \$15,306,000.

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- <sup>1</sup> Funding from TSPLOST is programmed into Non-Allocated (\$15.8 million).
- <sup>2</sup> Funding from the Hotel/Motel tax (available Facility Tax portion above the \$1.5 million debt service reserve established for the Convention Center Bonds) allocated towards the following projects: Park System Wayfinding Signage; Wills Park Master Plan Improvements; and Downtown Parking Signage.
- <sup>3</sup> Funding from Impact Fees allocated pursuant to impact fee eligibility ratios for: parks projects (non-allocated); public safety projects (Hazardous Materials Truck and Trailer and non-allocated); and transportation (Design of Hopewell Road at Vaughan Drive Roundabout; non-allocated).
- <sup>4</sup> Funding from E-911 fees allocated for replacement of Portable Radios and implementation of Mobile Dispatch functionality.
- <sup>5</sup> Funding from DEA forfeiture funds for the patrol rifle platform system.
- <sup>6</sup> Funding from the Alpharetta Development Authority to fund 50% of costs associated with the Economic Development Analysis and Strategic Plan.
- <sup>7</sup> Includes potential LMIG grant funding for milling and resurfacing initiatives (\$600,000) as well as year 3 of the Northside Hospital Activity Grant (\$40,000). Grants would be appropriated upon execution of binding agreements and/or receipt of the funds.

Priority 1: Imperative/ UrgentPriority 2: Essential/ NeededPriority 3: Important**Recurring Capital Initiatives****Community Development****Recurring Fleet Replacement (F-150s; Qty: 2)****\$50,000**

Priority 1: FY 2019 request is for the replacement of two 2007 Ford F-150s (Unit CD4301 has 44,759 miles, and Unit CD4298 has 24,448 miles and is burning oil) for the Building Safety and Code Enforcement divisions. These vehicles are expected to last in excess of 10-years and/or 130,000 miles. These vehicles warrant replacement based on age and repair history.

**Public Works****Recurring Traffic Signal System Maintenance****\$100,000**

Priority 1: This request is for the continual maintenance, repair, and upgrading of existing traffic signals throughout the City. This includes vehicular detection systems, pedestrian signals, signal heads, signal cabinets and components, and signal communication systems. This funding request also allows for the replacement of loops removed during the annual milling and resurfacing project.

**Recurring Milling and Resurfacing****\$5,100,000**

Priority 1: This request is for the on-going maintenance of milling and resurfacing and preservation of city streets. Resurfacing of city streets increases the life expectancy of the roads. Without resurfacing, roadways will deteriorate and be more costly to repair. It is anticipated that this project will be augmented through an LMIG grant (additional \$600,000 that will be appropriated upon grant submission/approval). In FY 2019, the City contracted with Dynatest to complete a full evaluation of the city roadways. Each road receives a Pavement Condition Index score between 0 and 100. This standardized rating system is also used by the Georgia Department of Transportation. Lower scores indicate need for maintenance or reconstruction.

In FY 2020 the City will allocate funding in accordance with the Pavement Condition Index findings and also identify preservation techniques that will best extend the life of our roads. This includes a combination of surface coating techniques, milling and resurfacing, soil cement, etc. **Funding to be provided through the following sources: Recurring Capital (\$2,250,000); Fund Balance (\$2,250,000); and LMIG Grant (\$600,000).**

**Recurring Traffic Control Equipment****\$100,000**

Priority 1: This request is for equipment necessary for traffic control throughout the City. This includes traffic signal communications, traffic monitoring, and temporary traffic control measures. Traffic signal communications enable the intersections to work together and smooth traffic flow. Traffic signal monitoring includes equipment such as traffic cameras and maintenance to the Traffic Control Center. Temporary traffic control equipment includes devices used to detour or delineate traffic flow, such as cones, delineators and barricades, and variable message boards.

**Recurring Traffic Responsive System Maintenance****\$50,000**

Priority 3: Since 2018, the Georgia Department of Transportation has upgraded over 100 signals throughout the City with new software (MaxTime) and has worked with the City to develop new Traffic Responsive timing plans along major corridors. All at no cost to the City. This request provides funds to maintain the upgraded traffic signal software and equipment provided and installed by GDOT. Additionally, the funds will be utilized

to work with consultants to analyze data collected through these upgrades to continue modifying timing plans and expand the system throughout the City.

**Recurring Traffic Striping and Signage** **\$200,000**

Priority 1: This request is for purchase of equipment and material needed for the repair/replacement of traffic striping and signage throughout the City. Repair/replacement of striping consists of the refresh of existing striping due to normal wear and the restriping of roadways after milling and resurfacing. Repair/replacement of traffic signage consists of replacement of existing signage due to normal wear as well as damage. This request also includes equipment/materials needed for fabrication of the city's signage (performed in-house).

**Recurring Traffic Calming Improvements** **\$50,000**

Priority 1: This request is for the identification, design, and implementation of safety improvements primarily in neighborhoods and at high crash rate intersections. Additionally, funds will enable staff to implement necessary traffic calming measures within the city. Projects may consist of roadway striping, signage such as radar signs, and channelization to mitigate existing safety deficiencies. Program will enhance public health and safety for users of the city's transportation system.

**Recurring Bridge Maintenance** **\$175,000**

Priority 1: This request is for the continual performance of required repairs and maintenance measures identified by Georgia Department of Transportation (GDOT) inspectors during their biennial inspections of city owned bridges. Tasks include: the removal of corrosion and repainting of bridge supports; remediation of erosion issues; installation/extension of concrete encasements around piles; cleaning and sealing deck joints; and replacement of failed wing walls. Failure to address these items can lead to further deterioration of bridge conditions. FY 2020: Work items will include repairs to the decorative end treatments of the 5 bridges along Windward Parkway.

**Recurring Traffic Signal Pole Painting and Maintenance** **\$50,000**

Priority 2: This request funds the continued paint maintenance of the city's traffic signal mast arms and pedestrian signals. Painting will coincide with the expected 7-10 year lifespan of the current signal pole painting plus miscellaneous general maintenance and touchups. Current costs total \$15,000 per intersection. FY 2020 includes funding for 4 intersections.

**Recurring Tree Planting and Landscape Improvements** **\$100,000**

Priority 1: This request is for tree pruning, tree removal, tree planting, and landscape improvements within city right-of-ways. The city's aging tree canopy within right-of-way areas requires pruning and removal to address issues such as pedestrian and vehicular safety, conflicts with street lights, signal head clearance, and intersection sightline clearance. FY 2020 funding will be used for landscaping the two roundabouts on Bethany Road, specifically Bethany @ Mid-Broadwell and Bethany @ Mayfield. Public Works staff will design the landscape plans for both roundabouts to conserve funding. Landscaping will include beautifying the feeder islands as well as the center of the median. Due to the location of these roundabouts, the City will take over maintenance of the landscaping at both roundabouts after final acceptance.

**Recurring Sidewalk Maintenance and Repair****\$200,000**

Priority 1: This request is for the continual maintenance and repair of the city's sidewalk inventory. Over the last 10 years, the city has expended in excess of \$5 million on sidewalk projects. During that same period of time, the city's sidewalk inventory has also been increased through larger roadway and streetscape projects, through private development, and through annexation.

In FY 2019 the City contracted with Dynatest to complete a sidewalk inventory and evaluate sidewalk conditions. This list will standardize the evaluation process, provide a clear prioritized list of sidewalks needing repair, and tie sidewalk data into the city's GIS and asset management software. Types of repairs (cracking, trip hazard vertical displacements, and spalling) along with location (near schools and parks, along arterial roadways, in the downtown district, etc.) will help determine the repair priority. Dynatest's work is expected to be completed in spring of 2019, so project prioritizations can be used for the FY 2020 budget. Due to the large number and complexity, the City contracts out some of these repairs. This budget item covers the cost of sidewalk repairs completed by outside contractors.

**Recurring Fleet Replacement (F-150 Truck)****\$35,000**

Priority 1: This request is for the recurring replacement of trucks within the Public Works fleet. These replacements are based on age and/or maintenance/repair costs. These vehicles are expected to last in excess of 10 years and/or 130,000 miles. This request is for the replacement of one 1999 F150 4x4 (unit #81) with 80,762 miles within the Public Works fleet. This vehicle warrants replacement based on age.

**Recurring Fleet Replacement (Admin Vehicle)****\$35,000**

Priority 1: This request is for the recurring replacement of department pool vehicles within the Public Works fleet. These vehicles are not assigned to an individual but are used by a pool of people in the department; additionally, these vehicles are used as replacement vehicles when others are out of service. These replacements are based on age and/or maintenance/repair costs. These vehicles are expected to last in excess of 10 years and/or 130,000 miles.

This request is for the replacement of a 2003 Crown Victoria (Unit #339 with 58,541 miles) within the Public Works fleet. This vehicle warrants replacement based on age. This vehicle also has repair needs. Staff recommends replacing this vehicle with an F150 pickup truck to better serve the needs of the Public Works Fleet. An F150 would allow transportation of staff, while also being capable of towing and hauling as necessary, and occasional emergency use during inclement weather.

**Recurring Fleet Replacement (F-250 Crew Cab Service Truck)****\$61,000**

Priority 2: This request is for the recurring replacement of F-250 trucks within the Public Works fleet. The F-250 replacements are based on age and/or maintenance/repair costs. These vehicles are expected to last in excess of 130,000 miles.

This request is for the replacement of a 2006 F250 Crew Cab 4x4 with Service Bed (unit #500 with 116,230 miles) within the Public Works fleet. This vehicle warrants replacement based on age and repair history. The vehicle has been out of service recently due to multiple issues including fuel system, turbo, etc.

**Recurring Equipment Replacement (Portable Wood Chipper) \$50,000**

Priority 2: This request is for the replacement of a 1992 Brush Bandit Portable Wood Chipper Machine (26 years old). The 1992 Brush Bandit warrants replacement based on age and maintenance/repair costs. Due to its age, parts are increasingly hard to find and are typically more expensive. This piece of equipment enables staff to clear trees and brush from City right of ways while recycling the debris into usable mulch for use in other projects.

**Recurring PS Facility Roof Replacement \$365,000**

Priority 1: Roof replacement of the Evidence Building (\$115,000) and the metal roof segment of Fire Station 81 (\$250,000).

- Public Safety Headquarters - Evidence Building Roof Restoration (5,800 sq. ft. Roof Replacement 30YR Garland Warranty): The evidence building is the only roof at this location with a non-ballasted, smooth EPDM (rubber) surface at the Public Safety facilities. This roof is actively experiencing leaks. Due to the nature of this facility's usage, we can choose a couple roofing options: (1) Mod-Bitumen option similar to what the other Public Safety facilities have which provides significant durability but is higher-priced (represents \$115,000 quote herein); or (2) another EPDM roofing option similar to what is being replaced which, while requiring more maintenance (i.e. walking pads to ensure the surface is not punctured, debris cleaning to ensure water doesn't pool and stretch the membrane, etc.), is a more cost-effective alternative.
- Fire Station 82 – Replacement of the metal roof segment at Fire Station 82. This roof was installed in 1990 and totals approximately 4,000 sq.ft. Although the field of the roof is in good shape, the transition at the ridge and eave are showing significant signs of age and are no longer providing adequate water tight protection. This facility is actively experiencing leaks.

**Recurring Facility Renovations (Fire Stations) \$125,000**

Priority 1: This Request is for the renovation of bathrooms, kitchens, flooring, lighting, appliances, ceiling fans, etc. at various Fire Stations within the City. The renovations will be accomplished over multiple years. FY 2020 request includes Fire Station 81 and 82 which will both receive bathroom and lighting renovations.

**Recurring Facility Renovations (PW Headquarters) \$40,000**

Priority 1: This request is for renovations at the Public Works Facility. This work will include bathroom renovations, painting in various locations, new carpet /vct as needed, exterior metal repairs, and wall repairs in the bay area. The restrooms are used heavily and are in need of remodeling. The carpet/vct shows wear and tear and walls need repainting. FY 2020 funding will be used to replace the HVAC units and/or continued renovations of the restrooms.

**Recurring City Center Maintenance \$15,000**

Priority 1: This request is for on-going interior maintenance like replacing cabinetry, painting walls and trim, etc. In addition, repairs to the custom stained moldings throughout the main floor require hiring professionals. FY 2020 funding will be combined with FY 2019 funding for installation of new cabinets, countertops, and appliances within

the Community Room. The existing cabinets are beginning to wear and some are coming apart and are in need of repair. These replacements will keep the use of the cabinets in good working order.

**Recurring Court Facility Improvements** **\$70,000**

Priority 2: This request is for installation of new carpet in the Court Room as well as re-upholstery on the benches in the Court Room. It also includes replacement of two HVAC units for the Court Room which are approximately 25 years old.

**Recurring HVAC Replacement (Detention Facility)** **\$75,000**

Priority 1: This request is for the replacement of HVAC units at the Detention Facility. These units are 20+ years in age and have outlasted their lifespan requiring multiple calls-for-service. Replacement of these units should make the building run more efficiently.

**Recurring Generator Replacement (Fire Stations 82/83)** **\$100,000**

Priority 1: This request is for replacement of generators for city facilities. New generators will be natural gas instead of diesel. FY 2020 replacement is for Fire Stations 82 and 83 (both are 25+ years old).

**Information Technology**

**Recurring Technology Replacement (all city departments)** **\$300,000**

Priority 1: This request is to provide for the annual replacement of technology for all city departments. As in prior-years, funding for technology replacement is placed in one capital project account to allow for more efficient management (as opposed to being spread across multiple departments based on an estimate of replacement needs which may or may not equate to the actual need during the fiscal year). The city currently has 463 computers in operation (262 desktops; 201 laptops). The main component of the FY 2020 request includes funding for the replacement of approximately 120 PCs, 15 cellular phones, 65 iPhones, 56 iPads, and wireless access points throughout city facilities (although actual replacement will be driven by equipment condition).

The current city standards for technology replacement (based on funding availability) are as follows: servers (5-6 years); SANS – Storage (5-6 years); desktop PCs (4 years); laptop PCs (4 years); iPad tablets (3 years); iPhones (3 years); large scale multi-function printers (MFPs) (5-7 years); small scale MFPs (5 years); small printers (3-5 years); desktop UPS (electrical service backup) (3 years); Network UPS (closets) (4 years); Wireless Access Points [WAPs] (5 years); network routers/switched/firewalls (5 years); telephony gateways (5-6 years). Larger replacement initiatives are not included in this appropriation (e.g. CISCO network devices).

**Public Safety**

**Recurring Fleet Replacement (Qty: 16)** **\$716,000**

Priority 1: This request is for the forecasted annual replacement of Police and Fire SUVs, light trucks and motorcycles. The replacement need is driven by the mileage and mechanical condition of the vehicles. Emergency response vehicles are expected to last in excess of 110,000 miles; administrative vehicles are generally run somewhat longer. This request includes upfitting costs for new vehicles and stripping costs for old vehicles. Funding levels are anticipated to remain around \$750,000 in the early years and will necessitate keeping a certain number of vehicles past their target mileage.

Replacement vehicles to be purchased in FY 2020 include: 1 SUV each for Traffic, K9 and Patrol; 1 F250 for the Fire Battalion Chief; 2 F150s and 2 SUVs for CID; 5 SUVs and 2 F150s for the Admin team and 1 motorcycle.

#### **Replacement Hazardous Materials Truck & Trailer \$250,000**

Priority 1: This request is for replacement of the Hazardous Materials truck and trailer. Both the truck and trailer currently in use have exceeded their life expectancy and have needed significant repairs and maintenance. Actually, the department often has to use multiple trucks/trailers to perform this function which is inefficient, time consuming, and negatively impacts response times. The current trailer gross vehicle weight is close to the rating of the trailer based on DOT requirements.

The Alpharetta Hazmat Unit based out of Fire Station 84 is requesting \$250,000 for the purchase and upfit of an F-750 truck and 44' Custom trailer to carry all their gear and transport the Hazmat trained firefighters safely and efficiently to the scene of a Hazmat incident. Their current vehicle is a 1997 Ford F-800 that was absorbed from the Public Works Department. This older vehicle lacks modern safety and efficiency features that are found on current model vehicles. The towing ability of the F-750 is needed to pull the larger 44' custom trailer that was designed by Hazmat Officers. The trailer cost is estimated at \$120,000. The F-750 before the rear cargo bed is approximately \$85,000. The rear bed and upfit of emergency equipment and center console is estimated at \$30,000. The additional \$15,000 is to cover any overages or price increases that may arise during the approval time frame. It is expected that this new vehicle and trailer will be in service for at least twenty (20) years.

Response times will improve with the purchase/consolidation into one truck/trailer unit. As response time and, by extension, service capabilities will increase, impact fees are being used to fund a portion of the acquisition costs. **Specifically, funding is provided through Impact Fees (\$155,750) and Fund Balance (\$94,250).**

#### **Replacement Traffic Preemption System (Year 2 of 2) \$150,000**

Priority 2: The request is to fund the replacement of the Opticom System which is the equipment that links emergency vehicles (in Alpharetta's case, fire trucks) with traffic signal control boxes. This system allows approaching Fire apparatus to change the traffic signals allowing them to move traffic that is in front of them, or approaching intersections, safely away from the direction the vehicle is traveling. The current system is line-of-sight based with a transmitter in fire trucks hitting a receiver on traffic signal mast arms which triggers a green light for the approaching fire truck. This system is beyond end-of-life and no longer effective.

The proposed replacement is a GPS-based system with several advantages: (a) The GPS link can be programmed for distances well beyond line of sight, allowing a green light to drain traffic well ahead of the approaching emergency vehicle. This speeds response times and improves traffic safety for all motorists. (b) The Signal changes are guided by turn signals on the fire truck so that fewer traffic lights are affected unnecessarily. (c) Again, because the new system is not line-of-sight the receiving antennae can be moved from mast arms to control boxes, reducing damage and lowering maintenance costs. (d) The system is programmable for distances and features, allowing better customization for Alpharetta. This system is for outfitting twelve (12) Fire apparatus and fifty (50) intersections which have been identified for this project.

FY 2019 funding request totaled \$150,000. This request will finalize the project scope.

**Recurring Public Safety Equipment (replacement) \$220,800**

Priority 1: This request is for scheduled replacement of equipment that is essential for the safety of firefighters and police officers which has expired, failed inspection, is uneconomical to repair, or otherwise must be taken out of service.

FY 2020 request includes funding for Fire Station replacements for furniture/bedding (\$10,000), fire tools/equipment (\$6,000), and ice machines (\$4,000); personal protective equipment- turnout gear replacement for National Fire Protection Association (NFPA) 10 year service life (\$100,000); PD SWAT equipment (3 helmets = \$3,600; 3 vests = \$16,500, 4 rifles = \$21,100); Replacement workout equipment in 3 fire stations (81, 83 & 84 = \$10,000); replacement of the Fire Marshall's fire extinguisher simulator (\$6,300); replacement of 10 automated external defibrillators (AED) (patrol; \$15,000); replacement of eight computer tablets for ESO (\$16,000); Purchase of reusable LED safety flares versus normal flares (\$6,500); and Police Bike Unit equipment repair/replacement (\$5,800).

**Recurring Self Contained Breathing Apparatus (qty: 15) \$98,000**

Priority 1: This request is for scheduled replacement of equipment that is essential for the safety of firefighters and which has expired based on the upcoming 2019 National Fire Protection Association (NFPA) Standard revision or otherwise must be taken out of service and replaced. After 3 NFPA standard revision cycles, which is 10-15 years, Firefighter Self-Contained Breathing Apparatus or SCBA have updated innovation and technology that makes the older SCBA units obsolete and non-compliant with the current NFPA standard.

Alpharetta Fire currently has 33 units that were manufactured under the 1997 or 2002 NFPA standard. Our request is to replace these units over a 2-year period (\$98,000 annually over this period). This project will assure the safety of firefighters and provide each of them with updated technology. Financing arrangements will be considered if it is in the City's best interest.

**Portable Radio Replacement/Reallocation \$28,000 (E911)**

Priority 1: Public Safety has seen an increase in the need in the issuance of portable radios for the purpose of support functions such as SWAT Medic, Arson Investigation, Police E-Squad that have placed a strain in the number of available spare and in service capable radios. Public Safety proposes to purchase lighter, less rugged, portable radios (qty: 10) such as those used in Public Works for the Fire Marshall's office and repurpose those existing radios to Public Safety. **Funding is provided through the E911 Fund.**

**Recreation, Parks & Cultural Services**

**Recurring Park Enhancements \$150,000**

Priority 2: This funding is for amenities within the parks themselves such as fence replacement and repair, bleacher repair and replacement, new trash cans, new benches, netting replacement and signage not related to wayfinding (such as park rules, dogs on leash, no smoking, etc.) and maintenance shade structures. Each year we are repairing and/or replacing the amenities, plus adding these same amenities to our new parks and downtown areas.



**Recurring Park Repairs/Improvements****\$100,000**

Priority 1: This funding is for general park repairs and improvements on a smaller scale (non-capital size projects). This account allows us to repair trails throughout the system as they need to be repaired. As an example, FY 2019 funds were used to: (1) replace a section of the asphalt trail in Wills Park; (2) replace/repair the brick sidewalk at the Mansell House due to a trip hazard; (3) pour two patios at the Community Center to improve the flow and usability of our heaviest used facility; (4) add a sidewalk at Cogburn Road Park to improve the flow and remove a large mud hole area near the playground; (5) repair a portion of the boardwalk near Mansell Road; etc. This account is crucial to the Department's ability to respond to the needs and repairs as they arise throughout the year.

**Recurring Fleet Replacement (Qty: 2 - Bus/Truck)****\$150,000**

Priority 1: Replacement criteria is as follows: 1) when the department director determines it is no longer cost effective to retain the vehicle; 2) when either mileage or age reaches or exceeds 10-years of service or 125,000 miles; and 3) motorized equipment damaged in accidents shall be inspected by the Safety/Risk Administrator to determine feasibility of repairs as compared to replacement cost. FY 2020 funding is for replacement of one 2002 Ford Goshen 21 passenger Bus and one 2004 Chevrolet Silverado 1500.

**Recurring Park Equipment Replacement****\$120,000**

Priority 2: This request is for the replacement of a 1995 Ford Tractor, 2000 4100-John Deere Tractor, and 2007 Bobcat UTV. Replacement requested due to age, hours of use, and estimated repair cost.

**Recurring Greenway Improvements/Repairs****\$250,000**

Priority 3: This fund will be used to repair, improve and enhance the entire length of the Alpharetta Greenway. This asset is extremely valuable to the City, but is showing its age. Washouts, erosion, heavy use and constant maintenance has taken a toll on the Greenway. Major repairs are needed on the boardwalk portion of the Greenway. Many trees need to be maintained and/or removed to ensure the health of the Greenway and Big Creek.

**Recurring Stormwater/Drainage Initiatives****Public Works****Recurring Stormwater Pipes/Structure Repair/Maintenance****\$2,200,000**

Priority 1: This request is for stormwater pipe and structure maintenance, repair/replacement and includes headwall repair projects located on private residential property within our existing maintenance responsibility.

This category includes unclogging pipes and structures filled with sediment and debris, repairing pipes by relining, contractual repairs to stormwater structures, and pipe replacement projects. The contractual pipe unclogging and structure repair will be throughout the city based on inspection results.

FY 2020

- Pipe repair or replacement: Lynne Circle and Lantern Ridge.
- Pipe lining projects: Fairfax, Greenmont Walk, Michaela Woods, and Hunters Oaks.

- **Headwall repair/replacement:** The city maintains headwalls at the end of pipes draining roadway water through residential properties, often discharging to streams, channels, or swales in the back or side yards of homes. Access to these areas is often difficult as it requires removal of fences, landscaping, and large trees. It can also be down steep embankments. Coordination with property owners is critical and the ability of the City to repair these headwalls is directly dependent on the cooperation of the property owners. Due to the work being in close proximity to homes, extra care is needed to maintain the homeowners' privacy and restore the area back to its preconstruction condition to the best of the City's ability to handle future maintenance.

#### **Recurring Stormwater Drainage Maintenance**

**\$150,000**

Priority 1: This request is for the continual maintenance and small drainage maintenance work within the city including: (1) small repairs such as grouting, paved inverts, and replacing tops; (2) annual maintenance of the city's stormceptor units, oil/water separators, and city-owned detention ponds (as required by the Georgia Environmental Protection Division); and (3) Water Quality lab testing (as required by the Georgia Environmental Protection Division).

#### **Recurring Stormwater Inspections**

**\$100,000**

Priority 1: The National Pollutant Discharge Elimination System (NPDES) Stormwater Permit requires Alpharetta to complete a number of inspections to protect our stormwater system. These inspections include site visits to private industrial facilities, private carwash and auto body repair shops, city ponds and stormwater management facilities, private ponds and stormwater management facilities, and city maintained storm structures and pipes. These inspections help us identify maintenance repair work, help us prioritize our crews and CIP lists, and help us recognize private violations of the stormwater ordinance. This project includes hiring a private consultant to complete the inspections so that city staff can focus their efforts toward planning, maintenance, and enforcement activities.

#### **Recurring Stormwater Design/Studies**

**\$100,000**

Priority 1: This request funds various drainage, flood, and watershed studies that are required by state and federal regulations. Watershed studies identify capital projects to improve water quality in impaired streams. Additional studies include dam breach analysis, bacterial source testing, emergency planning and estimating damage, GIS maintenance, inventory updates, stream delisting, etc. These studies also identify future capital improvement projects or provide specific information that can be used by the city to meet regulatory compliance or further our service to our citizenry.

In December 2018 the City was notified by Georgia EPD that the Lake Windward Dam will be reclassified to a Category 1 dam and that because of the city's ownership of Lake Windward Drive, the city is considered a co-owner of the Lake Windward Dam. Category 1 dams require quarterly inspections and a once yearly engineer of record inspection to be submitted to Georgia EPD.

As co-owners we will need to come to an agreement with Windward for how these services and maintenance are managed. The FY 2020 funding will pay for the City's portion of the dam inspections and maintenance. Any remaining funds will be used to

complete a design of a streambank protection project that will help to protect the integrity of our greenway trails identified in the ongoing FY 2018 Big Creek Erosion Study. Such work may consist of removing debris from specific locations, reestablishing a vegetated bank via landscape or gabion walls, removing trees, and/or removing sediment at specific locations.

## **General Capital Initiatives**

### **City Administration**

#### **Economic Development Toolbox**

**\$87,500**

Priority 1: The City of Alpharetta provides local incentives through its economic development toolbox and facilitated by our team of experienced economic development professionals. New or growing businesses that demonstrate a serious economic impact through job creation and capital investment qualify for these programs. The programs funded in this request include the Local Jobs Creation Grant and the Alpharetta360 Video Marketing Fund to name a few.

The 360 Marketing Videos have been influential in marketing the city as a business destination and has been directly responsible for the location of new businesses to the city. To date we have had more than 10,000 unique views on our A360 website and have added in a marketing boosting strategy that has significantly increased our viewership.

#### **Citywide Economic Development Analysis and Strategic Plan**

**\$75,000**

Priority 1: The last Economic Development Strategy and strategic plan was done in 2011-2012. The relevant life of such a study is 3-5 years and continually needs updating as the economy and environment is constantly changing. Given the amount of development we have had in the last 5 years, a new outside evaluation of the health of the Alpharetta economy, strategic vision and priority of development, and evaluation of current initiatives and business inventory is needed. The scope of the entire economic engine in Alpharetta is too large to be internally evaluated and is best evaluated periodically by an outside agency. The request is to hire an outside economic development consulting agency to perform an economic outlook, economic evaluation of business and industry health within Alpharetta and recommendations for strategic planning initiatives to forward the mission and objectives of the economic development department for the next 3-5 years. **This initiative is being split funded by the City (\$37,500) and the Alpharetta Development Authority (\$37,500).**

### **Community Development**

#### **Downtown Parking Signage**

**\$95,000 (Hotel/Motel Taxes)**

Priority 1: This project is intended to develop and implement a comprehensive parking sign package for Downtown Alpharetta. Major components include monument signage at city parking lots, wayfinding signage directing the traveling public to city lots, and time restriction parking signage. Decorative sign poles and bases will be identified. In addition, a signature logo will be proposed in order to coordinate the entire downtown parking infrastructure. The proposed design guidelines will be presented to the downtown business association and approved by the Design Review Board. Deliverables from this project will include the following:

- Downtown Parking Sign design Guidelines; Installation of monument signage at the two City Surface lots (Old Roswell lot, Roswell/Marietta lot); Wayfinding

signage throughout Downtown (Main Street, Academy Street, Roswell Street, Milton Avenue); and Time restricted signage for Milton Avenue (2 hour limit/15 min limit).

- **Eligible for funding through Hotel/Motel Taxes (facility portion).** The FY 2020 request is for parking signage (on parking decks as well as street-level signs). The remaining sign packages will be requested in future years.

### **2020 Operating Initiative – New Fleet/Space for Code Officers (Qty: 2) \$138,000**

Priority 2: This initiative constitutes the capital component (new fleet and associated upfitting costs as well as construction of office space) of the (2) new Enforcement Licensing Officers position requested in FY 2020 (Operating Initiative). Capital costs total \$138,000 and include the acquisition of two (2) F-150 pickup trucks (\$50,000) and the buildout of an existing shell space including furniture (\$88,000). Please refer to the Operating Initiatives section of this document for a detailed write-up of position duties and justification.

### **Design Services**

**\$80,000**

Priority 2: This request is to provide funding for various studies and professional services that arise each year from Council and/or Department initiatives. Such services may include revisions to Comprehensive Plans, Small Area Plans, project designs such as plazas, landscape architecture, hosting a series of public input sessions, conceptual design standards, etc. These types of studies and professional services are essential and will assist in forecasting the current market environment, recommend standards that will assist in policy decisions, improve project completion timelines and functionality to maintain the high level of performance by City Staff that our citizens and business owners are accustomed to.

### **Public Works**

#### **Hopewell Road at Vaughan Drive Roundabout (design)**

#### **\$150,000 (Capital Proj. Fund; Impact Fees)**

Priority 1: This request is for funding for the design of a roundabout at the intersection of Hopewell Road and Vaughan Drive. The roundabout would serve to: denote one is entering into Alpharetta; aid in slowing traffic entering into the Downtown area; and assist in turning onto/off of Vaughan Drive. Right-of-Way and Construction costs are estimated at \$100,000 and \$1.5 million respectively and would be part of a future funding request.

**Eligible for funding through Capital Project Fund (\$113,850) and Impact Fees (\$36,150).**

### **Pedestrian Safety Improvements (Downtown)**

**\$200,000**

Priority 1: This request is for funding to evaluate, design, and construct pedestrian safety improvements at Canton Street/Old Canton Street and neighboring areas in the Downtown utilizing the tools and recommendations set forth in the pedestrian safety study funded in FY 2019. Projects may include pedestrian refuge islands, lighting improvements, midblock crossings, intersection treatments, and signal timing adjustments. Additional improvements may consist of installing signage restricting turning movements and modifying signals to incorporate a leading pedestrian movement. Remaining funds, if any, may be used at the intersection of Mayfield Road and Alpharetta Elementary School and/or surrounding Downtown areas.

**Old Roswell St Parking Lot Trash Enclosure****\$125,000**

Priority 1: This request is for funding to reconfigure and expand the dumpster enclosures servicing downtown businesses. Business user fees will cover the operational costs associated with the dumpster services.

**Design Services****\$75,000**

Priority 1: This request is for various design services associated with minor projects unable to be completed by city staff. Such services include structural designs and/or evaluations, sub-surface geotechnical investigations, miscellaneous right-of-way/easement research. Utilizing experts in various fields enables city staff to make the appropriate decisions related to resolving construction issues. Additionally, the information gathered by the design professionals allows staff to properly design or address issues in the field.

**City Hall Beautification****\$10,000**

Priority 2: This request is for the beautification of City Hall including interior art aesthetics.

**Public Safety****PS Server Migration****\$25,000**

Priority 1: Our current CentralSquare environment was built to the standards of 2008. While it has served us well, in order for us to provide the upmost scalability and resiliently, we need to redesign this environment to 2019 CentralSquare standards. In addition multiple servers are in need of upgrades as end of support from Microsoft is coming due.

Currently our environment consists of the following: BISHOP – OSMCT Server (Server 2016 – 01.11.2027); HAVOK – CentralSquare Mobile Data Server (Server 2016 – 01.11.2027); DEMETER – CAD Application and Database Server (Server 2012 – 10.10.2023 EOS); DIONYSUS – MCT Application and Database Server (Server 2012 – 10.10.2023 EOS); DION – RMS Application and Database Server (Server 2012 – 10.10.2023 EOS); PWYLL – FREEDOM Server (Server 2012 – 10.10.2023 EOS); SATYR- CAD2CAD \ ANIALI Server (Windows 7 – 01.14.2020 EOS); CYCLOPS-COURTTRANS \ PAGEGATE Server (Windows 7 – 01.14.2020 EOS); ARAWN – P2C Server (Server 2008 R2 – 01.14.2020 EOS).

As you can see, there are multiple OS levels as well as different applications that are dependent on multiple servers to be online at the same to be operational. Not only is this a poor design from a high availability standpoint but it also makes it difficult to troubleshoot from an IT perspective.

The proposal is a redesign of our configuration using one OS platform (Windows Server 2019) with Windows Server Clustering and High-Availability. By clustering the database, application, file, and web servers we can provide true 24/7 uptime in the event of a server failure and maintenance.

**Exhaust Removal System/Turnout Gear Lockers****\$76,000**

Priority 1: This request is for a vehicle exhaust extraction system at Fire Stations 85 (Mid-Broadwell) and Station 86 (Kimball Bridge). These exhaust systems would replace the overhead filtration capture systems, which do not remove all of the exhaust and particulate being produced by apparatus.

Since the construction of these two fire stations in 2005, the department has considered pursuing the purchase and installation of a vehicle exhaust extraction system in order to protect our station personnel and daily general public visitors from carcinogen exposure and cancer causing effects of vehicle exhaust emissions. Our apparatus generates these emissions during startup, return to quarters and routine pump testing at facilities.

Current changes in health and safety standards have clearly identified that vehicle exhaust emissions, in particular, whole diesel exhaust (PM10) is a cancer causing substance. Agencies documenting the hazards of diesel exhaust include but are not limited to The National Institute of Occupational Safety & Health (NIOSH), The American Conference of General Industrial Hygienists (ACGIH), The U.S. Department of Health (USDH), The Occupational Safety and Health Administration (OSHA). The above listed agencies have led to the implementation of NFPA 1500 – 2002 Edition Standard 9.1.6 on facility safety regarding exhaust emissions. Guidelines for vehicle exhaust elimination state: “Local exhaust ventilation that remove harmful fumes at their source, hoses at tailpipe or stack exhaust” as listed in the OSHA Health and Safety Fact Sheet; “ Motor vehicles that are operated shall be provided with a source capture system that connects directly to the motor vehicle’s exhaust system. In addition, “recirculation of air is prohibited”, as stated in the IMC Code 2003.

This request also includes funding for the purchase of Turnout Gear Lockers for the storage of the fire personnel turnout gear in the bay area instead of in the inside storage area currently being utilized. The current location is being filtered by the interior HVAC system, which could introduce contaminants to the living space inside the Fire Station.

The proposed system provides not only protection from exhaust emissions but long-term financial savings as well. Savings will be seen in the form of the potential reduction of insurance premiums, reduced building maintenance cost, reduced liability and lower energy bills by enabling the bay doors to remain closed in winter months. Besides protecting our members from exhaust emissions, our department will achieve direct financial savings by reducing energy consumption while complying with the U.S. Green Building Council Standards (USGBC).

Funding offsets will be pursued through various grant opportunities which may offset the costs set forth herein.

**2020 Operating Initiative – Vehicle for New Asst Fire Marshal****\$54,250**

Priority 2: This initiative constitutes the capital component (new vehicle) of the addition of one (1) new Assistant Fire Marshal position and the upgrading of the existing part-time Assistant Fire Marshall position to full-time as requested in FY 2020 (Operating Initiative). Capital costs total \$54,250 and include the acquisition of one (1) pickup truck with associated upfitting costs and radio. The existing part-time position has all the necessary equipment. This request is solely related to the new Fire Marshall position. Please refer to the Operating Initiatives section of this document for a detailed write-up of position duties and justification.

**Patrol Rifle System****\$130,000 (DEA)**

Priority 1: This request is for the purchase of 65 rifle platforms at \$2,000 each and will allow the Department to issue the same type of rifle platform (make and model rifle, optics, light system and sling) to Officers. Currently, due to the limited number of Department owned rifles and the number of Officers, the Department allows Officers to the option of carrying an approved rifle that is personally owned or carrying one of the limited number of rifles the Department owns.

The Department has issued Forty (40) rifles to Uniformed Patrol Officers and has zero (0) unassigned and available to Uniform Patrol. Currently, twenty-two (22) Officers carry their own Department approved personal rifles due to their preference in optics, light systems and sling systems which are not supplied by the Department. With the new standardized rifle platform the carry of personal rifles will no longer be needed and the current policy of authorizing the practice will be modified. The estimated number of rifles takes into consideration the 40 issued to Officers, the 22 personal rifles currently being carried and 3 spares - for a total of 65 new standardized rifle platforms. All rifles will be from the same manufacturer with the same optics, light and sling systems. **Eligible for funding through DEA forfeiture funds.**

**Mobile Dispatch****\$91,000 (E911 Fund)**

Priority 1: Purchase and install the required hardware (2 laptops- one Motorola and one AT&T- 1 will function as a radio and 1 will function as a telephone; hardware in the server room for connections and encryption for a VPN for the laptops) and software to provide portable remote access to 911 telephone system and radio network. In the event of emergency, the 911 center can be immediately replicated in a limited functional capacity until alternate facilities can be arranged (911 personnel will be able to move to any safe location with the laptops and resume limited operations). Both Motorola and AT&T / Intrado West have internet / VPN / Laptop capabilities. Utilizing this mobile platform will also increase efficiencies during special events by providing a 911 center on scene during events. **Eligible for funding through E911 funds.**

**Recreation, Parks & Cultural Services****Park System Wayfinding Signage****\$100,000 (Hotel/Motel Taxes)**

Priority 1: This project is the implementation of the park system wayfinding and signage plan developed in FY 2017. The purpose of the signage plan is to bring uniformity to the numerous signs in our entire park system. The plan defines a specific sign style that will become our "brand" and help park patrons easily identify Alpharetta parks. The plan recommends locations for signs to help visitors locate various amenities in the parks, such as fields, playgrounds, tennis courts, restrooms, etc. Signs within parks will be evaluated and prioritized for replacement. Staff will systematically replace signs using the new guidelines outlined in the plan. Entrance upgrades were listed for all parks in the Master Plan and part of the upgrade includes signage. This is a multi-year initiative. **Funding is provided through Hotel/Motel Taxes (facility portion; \$100,000).**

**Northside Sponsorship Activity Grant Improvements****\$40,000 Grant Funded**

Priority 1: Northside Hospital is funding a three year sponsorship program focusing on the Health and Wellness aspects of Alpharetta's parks and programs.

Northside is providing \$50,000.00 per year for three years (began in FY 2019) which includes \$10,000 for operational initiatives and \$40,000 for capital improvements.

Collections for 2020 will be used for construction of a trail-head, fitness site, and associated signage/beautification installations at Wills Park. **100% of funding for these improvements is provided by Northside Hospital.**

**Wills Park Master Plan Improvements**

**\$850,000 (Hotel/Motel Taxes)**

Priority 2: This program provides for the systematic development of Wills Park as outlined in the 2018 Wills Park Master Plan. In 2020 the funds are for the design costs associated with the replacement and relocation of the Wills Park maintenance barn. The new location would be more centrally located allowing closer access to horseshow exhibitors and park users. The maintenance barn would also offer additional rental space opportunities for the Equestrian Center and can serve as a larger horse schooling arena thus assisting with attracting larger horseshows. Also in 2020, construction of gateway entrances and improvements to the dog park to include drainage upgrades are planned. **Funding is provided through Hotel/Motel Taxes (facility portion; \$850,000).**

**Design Services**

**\$20,000**

Priority 2: This request is to provide funding for various studies and professional services that arise each year from Council and/or Department initiatives. Such services may include revisions to Recreation Master Plans, construction plans for recreation amenities including pavilions, gazebos, etc. These types of studies and professional services are essential and will assist in forecasting the current market environment, recommend standards that will assist in policy decisions, improve project completion timelines and functionality to maintain the high level of services our customers are accustomed to.



**CAPITAL INITIATIVES NOT RECOMMENDED FOR FUNDING AT THIS TIME****Community Development****Parking Management – Meters/Old Roswell Lot Gate Arm****\$115,000 (expense); \$18,200 (revenue)**

Priority 1: This projects consists of installing approximately 70 parking meters along Main Street and Milton Avenue. Maintenance fees assumed wireless meter management and wireless sensor management. User fees (revenues) are based on very nominal usage: assuming \$0.50 per hour during weekdays (8am-5pm) and each meter averaging 2 hours use per day (\$1.00\*260 days \*70), Actual revenues have a much higher potential. Project also includes installing a gate arm and ticket machine at the Old Roswell Lot. Implementation and funding would be based on revenues from the meter program. Old Roswell Lot will be time restricted to 3 hours, for no costs, or \$1.00 per hour if more than 3 hours. Gate arm and ticket facility will decrease manpower effort required to enforce parking time limits and provide an opportunity for parking for those willing to pay a daily fee.

**Milton Ave. Improvements (design)****\$50,000**

Priority 1: This 400 foot roadway improvement will provide operational enhancements as well as bicycle and pedestrian accommodations along Milton Avenue between Old Roswell Street and Roswell Street. This project complements improvements being implemented on the north side of Milton Avenue by the Private Developer.

Improvements include correcting excessive cross slope and widening the sidewalk along the south side of the road. Reconfiguring much of the south side parking to parallel parking on paver material, and modifying drainage as needed to accommodate the new configuration. Lighting with hanging baskets and new trees in tree wells are also being proposed. This project will also incorporate utility relocations.

Construction/utility relocation costs are estimated at \$2 million and would be part of a future funding request.

**Bus Shelter Construction Program****\$40,000**

Priority 1: This project installs at least one (1) new bus shelter in Alpharetta annually. City staff will work with businesses and the North Fulton CID in order to partner on installations, potentially allowing multiple installations per year.

**Public Works****Recurring Fleet Replacement (F-550 Crew Cab Dump Truck)****\$80,000**

Priority 2: This request is for the recurring replacement of F-550 trucks within the Public Works fleet. The F-550 replacements are based on age and/or maintenance/repair costs. Unit #56 (27,759 miles) is a 1993 Ford F350 Single Cab Flatbed Truck that is specifically outfitted to cut traffic signal loops. Due to its exclusive build design, the truck does not get used very often. Staff recommends replacing unit #56 with an F550 Crew Cab Dump Truck that will allow a much broader range of work to be accomplished. The loop cutting equipment can be transferred to a trailer and towed behind many different vehicles which will add diversity to the fleet. Upgrading from a single cab to a crew cab truck will also allow Public Works crews to minimize the number of trucks needed on jobsites.

**Recurring Park Facilities Pavement Preservation \$250,000**

Priority 1: This request is for the on-going maintenance of pavement within the city's park facilities. Preservation of the roads, drives, and parking lots increases their life expectancy. Without preservation, these pavements will deteriorate and be more costly to repair.

For FY 2020, preservation of the parking lots for the Wills Park Equestrian Center (front lot), Wills Park (Garden Center, Recreation Center, Wacky World), Wills Park Pool, Mansell House, etc. The work will involve the application of a high density mineral bond and the milling and resurfacing of select problem areas.

**Recurring Parking Garage Maintenance \$25,000**

Priority 1: This request is for general maintenance of the two Parking Garages. FY 2020 includes pressure washing the City Center Parking Garage. This will increase safety in the parking deck as well as keep the parking deck aesthetically pleasing.

**Pedestrian Safety Improvements \$300,000**

Priority 1: This request is for funding to evaluate, design, and construct pedestrian safety improvements throughout the City. Utilizing the tools and recommendations set forth in the pedestrian safety study funded in FY 2019, projects will be identified City-wide and may include pedestrian refuge islands, lighting improvements, midblock crossings, intersection treatments, and signal timing adjustments. For FY 2020, construction projects will include enhancement of the existing midblock crossing of Mayfield Road at Alpharetta Elementary School (\$80,000), pedestrian crossing of Cumming Street at Jayne Ellen Way/Clairmonte Avenue (\$80,000), and pedestrian crossings along Clubhouse Drive (\$40,000). FY 2020 Design will include design of roundabout at the intersection of Roswell Street and Old Roswell Street.

**Streetlighting Installations \$50,000**

Priority 1: This request is for City streets that currently do not have sufficient lighting or no lighting at all throughout the street. This work will include installation of new lighting either on existing power poles or the installation of new poles along with lighting. This will increase the safety of citizens who use our streets and sidewalks on a daily basis.

**Roundabout Studies \$125,000 (Capital Proj. Fund; Impact Fees)**

Priority 1: When designed and placed appropriately, roundabouts promote a continuous flow of traffic allowing for more efficient travel. Additionally, the long-term maintenance costs are significantly less than those of a signalized intersection.

This request is for funding to study the replacement of five signalized intersections throughout the City with roundabouts. Studies will provide a conceptual layout, traffic analysis, conceptual cost estimate, and modeling of each intersection. The five intersections to be studied are:

1. Cumming Street at Henderson Parkway;
2. Mayfield Road at Providence Road;
3. Mayfield Road at Canton Street;
4. Windward Parkway at Clubhouse Drive; and
5. Upper Hembree Road at Harris Road.

**Eligible for funding through Capital Project Fund (\$94,875) and Impact Fees (\$30,125).**

**Major Intersection Improvements \$50,000 (Capital Proj. Fund; Impact Fees)**

Priority 1: This request would allow the City to quickly address intersection improvement projects, such as adding turn lanes. Projects will be selected based on their effect on traffic flow and safety. The requested FY 2020 funding is for the construction of a left-turn lane from Kimball Bridge Road to Park Brooke Drive. The City has received a number of requests over recent years to provide this improvement. To achieve maximum cost savings, the necessary milling and resurfacing for this project would be performed as part of the annual milling and resurfacing contract in FY 2020. **Eligible for funding through Capital Project Fund (\$37,950) and Impact Fees (\$12,050).**

**Davis Dr Extension to Westside Pkwy \$500,000 (Capital Proj. Fund; Impact Fees)**

Priority 1: This project would construct the extension of Davis Drive from its current cul-de-sac at The Cooler and Pappadeaux to Westside Parkway at Sanctuary Parkway. The constructed road segment would be a two lane road with bicycle lanes and 6' sidewalks. Also included in the project scope is modifying the existing four lane configuration of Davis Drive to a two lane configuration with a center turn lane and bicycle lanes. The new roadway section would be approximately 1,400 linear feet in length. Design for this project was funded in FY 2014. Transportation impact fees can offset a portion of these costs. City and the North Fulton Community Improvement District are working together to fund completion of the project. **Eligible for funding through Capital Project Fund (\$120,500) and Impact Fees (\$379,500).**

**City Center Decorative Sign Posts \$180,000**

Priority 2: This request is to upgrade the sign posts at City Center to the approved decorative black Wadsworth design post. This project will include 55 sign posts located in and around City Center including Academy Street (SR 9 to Haynes Bridge Road) and Haynes Bridge Road (Academy Street to Old Milton Parkway). As a part of this project, a GIS inventory of the permanent sign locations will be done and sign clutter will be taken into consideration to reduce the overall number of signs.

**Connector Road (NP Pkwy to Edison Dr.; Design) \$200,000 (Capital Proj. Fund; Impact Fees)**

Priority 2: This project would create a new two-lane roadway with sidewalks connecting North Point Parkway and Edison Drive. Proposed roadway would utilize the existing curb-cut for the AT&T property on the east side of North Point Parkway at Dryden Road. Proposed roadway would be approximately 900 linear feet in length. FY 2020 funding request is for design. Project is contingent upon a partnership with the property owner. Construction costs are estimated at \$1M and would be part of a future funding request. **Eligible for funding through Capital Project Fund (\$48,200) and Impact Fees (\$151,800).**

**Pedestrian/Safety Improvements at Marietta Street and SR9 \$200,000 (Capital Proj. Fund; Impact Fees)**

Priority 1: This request is for the construction of pedestrian enhancements and safety improvements at the intersection of SR 9 and Marietta Street. A proposed pedestrian enhancement at this intersection will assist pedestrians in crossing SR 9 by removing conflicting side-street straight and left-turn movements. **Eligible for funding through Capital Project Fund (\$151,800) and Impact Fees (\$48,200).**

**Haynes Bridge Road Lighting****\$300,000**

Priority 1: This request is for installation of Pedestrian Street Lights on the East and West side of Haynes Bridge Road between Old Milton Parkway and Academy Street. Lighting will consist of pedestrian lighting along the sidewalk (both sides) as well as taller street lights in the vicinity of the roundabout. A formal lighting design will determine the best approach taking into consideration lighting casted onto neighboring streets as well as safety for pedestrians and vehicles.

**Marjean Way Extension (Design)****\$500,000 (Capital Proj. Fund; Impact Fees)**

Priority 2: This request is for the design of the extension of Marjean Way from its current terminus at Orchid Lane north to Milton Avenue. The roadway extension will include brick sidewalks on both sides of the road to match the roadway section approved as part of the Windsong Townhomes development. Also included in the project scope will be the design of a regional stormwater facility designed to accommodate any future redevelopment of the adjacent upstream properties (currently occupied by the Masonic Lodge and Krogh Cabinetry) and the city-owned property at 90/92 Milton Avenue. The stormwater facility will be designed in such a manner to provide an attractive amenity to the area. In addition, the design shall include amenities associated with the future park. Construction costs are estimated at \$3 million and would be part of a future funding request. **Eligible for funding through Capital Project Fund (\$120,500) and Impact Fees (\$379,500).**

**Wills Road Widening (Design; Milton Ave. to Old Milton Parkway)****\$200,000 (Capital Proj. Fund; Impact Fees)**

Priority 1: The City has received complaints of traffic backups that occur at the intersection of Mid Broadwell Road and Wills Road. The downtown area of Milton Avenue near Roswell Street/Canton Street is becoming more congested. Providing connectivity to the multi-lane of Old Milton Parkway from Wills Road may serve as a reliever route for traffic not wishing to go through downtown. An additional southbound lane on Wills Road from Mid Broadwell will provide a free flow right off of Mid Broadwaell Road and allow connection to Old Milton Pkwy thus giving drivers an option around downtown. This request is for funding of design and estimated right-of-way costs. Construction costs are estimated at \$1,000,000 and would be part of a future funding request. **Eligible for funding through Capital Project Fund (\$151,800) and Impact Fees (\$48,200).**

**Waters Road Traffic Calming (Design) \$300,000 (Capital Proj. Fund; Impact Fees)**

Priority 2: The city has received numerous complaints from citizens living along Waters Road regarding the volume of traffic and speed of vehicles. Several options and locations were evaluated and it has been determined that roundabouts at the intersections of Waters Road and Centennial Drive, and Waters Road and Waters Mill Drive, would be the most feasible method for addressing these concerns. Design funds are being requested for FY 2020. It is anticipated that right-of-way will be needed from property owners and will be acquired in FY 2021 after completion of the design documents. Construction costs are estimated at \$3,000,000 and would be part of a future funding request. **Eligible for funding through Capital Project Fund (\$227,700) and Impact Fees (\$72,300).**

**Kimball Bridge Road Improvements (design; Waters Rd to Buice Rd)  
\$200,000 (Capital Proj. Fund; Impact Fees)**

Priority 2: This request is for roadway improvements along Kimball Bridge Road between Waters Road and Buice Road. Improvements will include the addition of left-turn lanes along Kimball Bridge Road to serve all intersections with South Kimball Bridge Crossing and Bracebridge Road. Project will also investigate adding improvements like replacing the signal at the intersection with Glen Abbey Drive/Tuxford Drive with a roundabout. Project goal is to provide these improvements along the corridor to slow vehicles and improve pedestrian safety. Cost savings can be accomplished in construction by pairing the project up with the future 60" water transmission line work by the County along Kimball Bridge Road from the cemetery to Buice Road. Right-of-way and construction costs are estimated at \$200,000 and \$2,000,000 respectively and would be part of future funding requests. **Eligible for funding through Capital Project Fund (\$151,800) and Impact Fees (\$48,200).**

**Douglas Road Traffic Calming Improvements (Option 1; Design)  
\$50,000 (Capital Proj. Fund; Impact Fees)**

Priority 2: This request is for the design and implementation of safety improvements along Douglas Road. Citizens of Waters Road have expressed concerns of individuals driving at excessive speeds. The topography of Douglas Road does not make it any easier to slow drivers. Requests have been submitted for roundabouts, sidewalks on both sides of the street, chicanes, and improved landscape areas. This funding request is for design of improvements which include removal of right turn lanes along the corridor. Removal of the right turn lanes and replacing the areas with landscaping will provide drivers a tunnel affect and force drivers to slow their speed and become more aware of their surroundings. Construction costs are estimated at \$450,000 and would be part of a future funding request. Another option would be roundabouts which are included in a separate capital request. **Eligible for funding through Capital Project Fund (\$37,950) and Impact Fees (\$12,050).**

**Douglas Road Traffic Calming Improvements (Option 2; Design)  
\$150,000 (Capital Proj. Fund; Impact Fees)**

Priority 1: The City has received numerous complaints from citizens living along Douglas Road regarding the volume of traffic and speed of vehicles. Several options and locations were evaluated along Douglas Road. Intersection improvements at Douglas Road/Clubhouse Drive and Douglas Road/Newport Bay Passage are being considered. A roundabout is being proposed at Douglas Road/Clubhouse Drive to address the intersections volume as well as a traffic calming. Traffic calming measures for the Newport Bay Passage intersection would include a lane diet and sight distance improvements. Design funds are being requested for FY 2020. It is anticipated that right-of-way will be needed from property owners and will be acquired in FY 2021 after completion of the design documents (estimated at \$100,000). Construction costs are estimated at \$1,500,000 and would be part of a future funding request. Another option includes smaller scale traffic calming measures including removal of right-turn lanes and are included in a separate capital request. **Eligible for funding through Capital Project Fund (\$113,850) and Impact Fees (\$36,150).**

**Citywide Sign Inventory** **\$120,000**

Priority 3: This request is for a citywide sign inventory. The City does not currently have an inventory of our right-of-way signage which hinders our ability to adequately maintain these assets. With this inventory the management, location, and condition of signage

will be tracked. This inventory will provide data collection, post processing, and a geodatabase that will integrate with the city's asset management system (CityWorks) and the city's GIS. Each year, Public Works performs over 250 work orders associated with street signage and the work orders are reactionary based on complaints. The inventory system will enable Public Works to identify when signage was installed and develop a pro-active replacement program for when signage exceeds its useful life (e.g. degradation of reflectivity).

**Waters Road Sidewalk Improvements (ROW)  
\$50,000 (Capital Proj. Fund; Impact Fees)**

Priority 1: This funding request is for the installation of sidewalks to fill in two gaps along the east side of Waters Road. Citizens of Waters Road have expressed concerns of individuals driving at excessive speeds. Installation of these sidewalks would provide continuous sidewalk along both sides of Waters Road. Pedestrians would only need to cross Waters Road at signalized intersections: Kimball Bridge Road and Jones Bridge Road. Design of these sidewalk segments was completed in-house by Staff in FY 2019. Construction costs are estimated at \$970,000 and would be part of future funding requests. **Eligible for funding through Capital Project Fund (\$38,000) and Impact Fees (\$12,000).**

**AlphaLoop (City Trail) \$7,300,000**

Priority 1: This request is to provide construction funding for the AlphaLoop City Trail. AlphaLoop is envisioned as a multi-use trail and park system intended to connect City Center, Avalon, and the Northwinds Area together via paved pedestrian pathways. Phase A runs from Old Milton Parkway to Westside Parkway and Phase B runs from Westside Parkway to Kimball Bridge Road. Phase C covers crossing under Westside Parkway. Construction estimates total \$8.8 million and include the following: Phase A (\$6 million); Phase B (\$1.1 million); Phase C (\$1.7 million). The FY 2019 budget included funding of \$1.5 million leaving an unfunded balance of \$7.3 million.

**Southlake Drive Culvert Replacement \$1,300,000**

Priority 1: This request is for the reconstruction of the culvert under Southlake Drive at Westchester Way. The existing culvert and headwalls are deteriorating and do not carry the 100 year flood without topping the roadway. This project will replace the triple culverts with an arch culvert similar to Mayfield Road. The walls on either side will not be adjacent to the sidewalk, so they will not extend to be visible while on the roadway. The face of the walls (visible from the resident home side) will be finished with stone pattern similar to the surrounding stacked stone signs and pillars in the vicinity. The new bottomless culvert will require less maintenance and be equipped with a rack to capture floating debris on the southside of Southlake Drive to prevent some floatables from entering Lake Windward. The Southlake Project will include some additional stormwater pipe realignment to tie into the new culvert, placement of sidewalk and handicap ramps, and installation of sod and landscaping.

**Wills Park Stream Restoration – Stream 13a \$350,000**

Priority 2: This request is to supplement the \$280,000 currently in the budget for the Stream 13a stream restoration in Wills Park. Stream 13a in Wills Park was identified in the Foe Killer Creek Watershed Improvement Plan as a priority project for watershed and water quality improvement within Wills Park. This project includes reshaping and grading the stream bank and stream bed to remove the incised channels, remove invasive species, and improve the water quality. The Alpharetta Rotary donated the civil

engineering development plans for the project. The city has obtained state and federal permit approvals for the project. This funding will include landscape design and installation that was not part of the donated civil engineering development plans.

**Douglas Rd Drainage and Erosion Control Improvements** **\$200,000**

Priority 1: This request is for the reconstruction of approximately 915 linear feet of existing sidewalk along the west side of Douglas Road between Newport Bay Passage and the bridge over Caney Creek. Along this stretch of Douglas Road there is no curb and gutter between the road and the existing sidewalk. When it rains, runoff from the road runs across and along the sidewalk making it unusable for pedestrians. This is also causing erosion problems in the area. This project will reconstruct the sidewalk, install curb and gutter, install storm drainage structures and pipes, and address the erosion issues.

**Public Safety HQ Parking Lot Expansion** **\$100,000 (Impact Fees)**

Priority 1: Due to the increased number of individuals accessing the Public Safety Headquarters, additional parking needs are desired. This request is for funding to construct an additional 24 parking spaces along the main entrance off of Westside Parkway to the Public Safety Headquarters complex. Design was funded in FY 2019 and completed by Staff. **Eligible for funding through Impact Fees.**

**Alpharetta Arts Center Parking Expansion (Design)**

**\$50,000 (Capital Proj. Fund; Impact Fees)**

Priority 1: This request is for funding of the design and construction of an expansion of the parking lot at the Arts Center. The existing parking lot provides 39 parking spaces. The proposed expansion would increase this number by 36 spaces to 75 total. The parking lot expansion would be constructed atop the current detention pond. This will necessitate the creation of an underground detention system beneath the parking expansion. The use of permeable pavers in lieu of asphalt is proposed for the parking expansion. Construction costs are estimated at \$900,000 and would be part of future funding requests. **Eligible for funding through Capital Project Fund (\$22,915) and Impact Fees (\$27,085).**

**Public Safety**

**Community Center Generator (new)**

**\$200,000**

Priority 2: The Alpharetta Community Center is targeted to serve as an emergency shelter. However, the American Red Cross and Salvation Army require emergency shelters that serve the public to have emergency generators servicing the facility. The Community Center does not currently have generators. This projects includes the purchase and installation of a new 400kw Natural Gas Generator.

**Fire Station Camera System**

**\$45,000**

Priority 3: This request is to install seven (7) IP cameras at Fire Stations for parking lot security. This was a City Council initiated request in 2017 after several Fire Stations were the scene of multiple entering autos, causing the loss of personal and department property as well as damage to our Firefighter's personal vehicles. There are currently no security cameras at any of the Fire Stations to deter criminals or provide any useful information in the event a crime or significant incident arises. This initiative provides for a local recording server and licensing to support camera recording and interfaces. The proposal is to install two (2) "IP" cameras at Fire Station 81, and one (1) "IP" camera

each at Fire Stations 82 through 86. The installation includes the needed local storage and interfaces needed to connect to the city's existing security camera infrastructure.

**Court Services Facility Replacement/PS HQ Facade Imp. (design) \$50,000**

Priority 1: This project provides the necessary evaluation, planning, design, and construction of replacement offices for Municipal Court operations as well as façade improvements to Public Safety Headquarters. FY 2020 funding is for design. Construction costs are estimated at \$4 million and would be part of a future capital request.

**PS Workplace Enhancements (PS HQ) \$25,000**

Priority 2: This request is for workplace enhancements needed to improve the interior of the Public Safety Headquarters. Enhancements include interior decorations such as pictures, wall murals, wall signage for offices, wooden picture board of personnel, TVs with wall mounts, and exterior signage.

**SWAT Medic Take-Home Vehicles (Qty: 4) \$200,000**

Priority 3: This request is for the purchase of four (4) emergency vehicles to be issued to SWAT medics to enhance their deployment speed and safely secure their equipment. SWAT medics are Advanced Emergency Medical Technicians (AEMT) and GA POST Law Enforcement certified firefighters who are integral members of SWAT. A properly outfitted vehicle would provide the SWAT medics with secure storage for the highly sensitive weapons and equipment they are entrusted with.

This request would provide each SWAT medic with an unmarked Ford Explorer SUV (Admin Package; \$37,500); emergency lights and equipment (\$6,500); SWAT Trunk Vault (\$2,500); Rifle\Shotgun rack (\$500); and radio (\$3,000) for a cost per vehicle of \$50,000. There are currently four assigned SWAT medics making the initial cost \$200,000. The anticipated future costs would include the addition of two (2) vehicles and equipment (year 2 and 3) to be issued to new medics bringing a total of six SWAT medics (two per fire shift). There is normal maintenance costs associated with vehicles. Current policy regarding assigned City vehicles would be followed.

**3D Laser Scanner \$92,000 (DEA)**

Priority 1: This request is for a 3D laser scanner and software with equipment which will replace the out-of-service and outdated Total Station equipment previously used during crash investigations by the Traffic Unit. The laser scanner captures a 3D representation of any scene, exactly how it was at the time. It can create 2D and 3D scene diagrams and animations, perform crash and crime scene analysis, and creates courtroom presentations. This system can also be used for crime scene investigations, arson investigations, training, pre-planning, and a wide array of other uses by several units within Public Safety. This requests includes: 3D Laser Scanner (\$47,600); Set up (\$9,200); 3D software (\$14,200); Equipment (\$5,500); stands, tripods, battery; and 3-year maintenance and warranty on equipment and software (\$15,500). **Eligible for funding through DEA forfeiture funds.**

**Stalker Lasers (Patrol/Traffic; Qty: 10) \$24,000 (DEA)**

Priority 1: This request is to purchase ten (10) new Stalker RLR lasers. This increase in LASER equipment will allow additional uniformed patrol officers to increase traffic safety enforcement. The LASER unit is able to measure distance between vehicles for enforcement of vehicles following too closely, which is our number one accident



contributing factor. Current cost per unit is \$2,400. **Eligible for funding through DEA forfeiture funds.**

### **Recreation, Parks & Cultural Services**

#### **Recurring Tennis Courts Resurfacing**

**\$60,000**

Priority 1: This request is for the repair/resurface/recoat of tennis courts with a fabric crack repair system. FY 2020 funding is for resurfacing of six courts at Wills Park.

#### **Pocket Park Development (design) \$50,000 (Capital Proj. Fund; Impact Fees)**

Priority 1: Design/development of downtown pocket parks throughout downtown Alpharetta. These parks need to be planned for connectivity and curb appeal. Included in these areas are Ole Milton Park (where the fountain and Christmas tree are); areas at the corner of Old Roswell and Roswell Street; the corner of Old Canton and Canton; the parking area where Food Truck Alley is held; and other small city-owned areas in downtown. FY 2020 includes funding for design of the improvements. Construction of the improvements would span multiple years and is currently estimated at \$375,000. **Eligible for funding through Capital Project Fund (\$31,940) and Impact Fees (\$18,060).**

#### **Neighborhood Park Renovation/Development**

##### **\$550,000 (Capital Proj. Fund; Impact Fees)**

Priority 1: This request is for the design and construction of neighborhood parks. FY 2020 funding is for the design and construction of various improvements to Union Hill Park based on the 2017 Master Plan. **Eligible for funding through Capital Project Fund (\$311,630) and Impact Fees (\$238,370).**

#### **Wills Park Equestrian Center Improvements \$350,000 (Hotel/Motel Taxes)**

Priority 3: This request is for concession and restroom improvements consisting of lighting, irrigation, architecture improvements and landscaping, 2 Stone Pillars w/signs, etc. In meetings between city officials and members of the equestrian community, it was suggested to implement a phased plan of improvement to make the center more attractive to the community as well as make it more appealing for larger shows. **Eligible for funding through Hotel/Motel Taxes (facility portion).**

#### **Historic Preservation Initiative \$275,000 (Capital Proj. Fund; Impact Fees)**

Priority 2: This fund supports initiatives to preserve the rich history of the City of Alpharetta. This request is for funding of a master plan, along with the necessary permits for the Farmhouse property. Additionally, \$25,000 is being requested for a farmhouse documentary project. **Eligible for funding through Capital Project Fund (\$184,700) and Impact Fees (\$90,300).**

#### **Big Creek Stream Bank Restoration \$50,000**

Priority 1: This project will work in conjunction with a Stormwater Study of Big Creek erosion funded in FY 2018. The Study will create a template design for minor maintenance that can be used for small repairs. It will further identify areas of unique concern that require individual design, state permitting, and extensive restoration construction. Routine maintenance is expected in FYs 2020-2023 and individual designs and construction projects are anticipated in FYs 2024-2029.

# **BUDGET NARRATIVE**

# City of Alpharetta

## FY 2020 Budget Narrative

### Budget Rollup: All Funds

The FY 2020 Budget is balanced for all funds and totals \$141 million with the breakdown by fund type as follows:

• General Fund:	\$ 75,291,843
• Special Revenue Funds:	15,945,768 (1)
• Debt Service Fund:	5,351,086
• Capital Project Funds:	30,492,500 (1)
• Solid Waste Fund:	4,180,762
• Risk Management Fund:	1,507,300
• Medical Insurance Fund:	7,686,909
• OPEB Funds:	<u>641,000</u>
Total	\$141,097,168

*(1) Amounts contained herein represent new appropriations for FY 2020. Unexpended FY 2019 appropriations for Council approved projects are re-appropriated annually pursuant to city policy.*

## General Fund

**Revenues:** FY 2020 General Fund operating revenues are forecasted to grow by 2%, or \$1.4 million, compared to Amended FY 2019. The following table compares major revenue categories within the General Fund:

	FY 2019 AMENDED BUDGET	FY 2020 RECOMMENDED BUDGET	\$ Variance	% Variance
<b>Revenues:</b>				
Property Taxes:				
Current Year	\$ 24,080,000	\$ 23,500,000	\$ (580,000)	-2.4%
Motor Vehicle	115,000	95,000	(20,000)	-17.4%
Motor Vehicle Title Tax Fee	900,000	1,025,000	125,000	13.9%
Prior Year/Delinquent	237,000	282,000	45,000	19.0%
Local Option Sales Tax	15,650,000	16,450,000	800,000	5.1%
Other Taxes:				
Franchise Fees	6,200,000	6,570,000	370,000	6.0%
Insurance Premium Tax	3,900,000	4,200,000	300,000	7.7%
Alcohol Beverage Excise Tax	2,200,000	2,300,000	100,000	4.5%
Other Taxes	2,429,500	2,615,214	185,714	7.6%
Licenses & Permits	2,704,250	2,999,250	295,000	10.9%
Intergovernmental	510,000	110,000	(400,000)	-78.4%
Charges for Services	3,721,992	4,139,150	417,158	11.2%
Fines & Forfeitures	1,987,500	1,687,500	(300,000)	-15.1%
Interest	150,000	200,000	50,000	33.3%
Other Revenues	317,790	281,711	(36,079)	-11.4%
Other Financing Sources:				
Interfund Transfer (Hotel/Motel Fund)	3,225,000	3,300,000	75,000	2.3%
<b>Total Operating Revenues</b>	<b>\$ 68,328,032</b>	<b>\$ 69,754,825</b>	<b>\$ 1,426,793</b>	<b>2.1%</b>
Fund Balance Carryforward	6,100,065	5,537,018		
<b>Total Revenues</b>	<b>\$ 74,428,097</b>	<b>\$ 75,291,843</b>		

The following section provides brief narratives on major variances within the revenue categories detailed in the table above.

- Property Taxes: The FY 2020 Budget is based on maintenance of the city's millage rate at 5.750 mills. The tax digest is anticipated to decline due to implementation of the floating homestead exemption approved by voters in November 2018. The property tax digest reduction (existing values) is estimated at -5% (overall) equating to \$5 billion plus a forecast of new construction valuation of \$95 million (based on building permit data). While the tax digest is estimated to decline -5% overall, the actual decline will be in residential valuations (-10% decline estimate; this is after allowing for the 4.23% growth multiplier set forth in the legislation) and partially mitigated through growth in commercial valuations and new construction.

- The portion of the millage rate funding debt service (Debt Service Fund) is estimated to decrease from 0.98 mills in FY 2019 to 0.93 mills in FY 2020. Estimated growth in the property tax digest (while the overall tax digest is declining, there is growth above the conservative estimates contained in the adopted 2019 Budget), coupled with available cash in the Debt Service Fund, allows for a reduction in the millage rate dedicated for debt service. The FY 2020 Budget proposes to program the debt service millage reduction into the General Fund.
- The portion of the millage rate funding operations and recurring capital investment (General Fund) is estimated to increase from 4.77 mills in FY 2019 to 4.82 mills in FY 2020. Property tax revenue estimates for FY 2020 total \$23.5 million (excluding motor vehicle taxes). Of this amount, \$4.75 million is included for a recurring capital program (e.g. milling and resurfacing of city streets; traffic equipment replacement; drainage maintenance; etc.). The capital funding will be transferred to the Capital Projects Fund and Stormwater Capital Fund to properly account for the capital improvement activities.

The property tax revenue estimates are net of the city's \$40,000 homestead exemption which saves our homeowners \$2.7 million annually (e.g. equates to a 1.1 mill reduction for the average homeowner). The city's homestead exemption is more than double the amounts offered from our companion cities and goes great lengths in keeping Alpharetta an affordable place to live and raise a family.

- Motor vehicle taxes are experiencing declines due to House Bill 386 which phased out motor vehicle taxes on all vehicles titled on or after March 1, 2013. The city is still receiving motor vehicle taxes on vehicles titled before March 1, 2013 until the vehicle is sold/transferred. The city is forecasting motor vehicle revenues to be fully phased-out over the period ending in FY 2024. HB 386 created a Motor Vehicle Title Fee that is intended to partially offset the reduction in motor vehicle taxes. An increase of 14% is forecasted for FY 2020 for motor vehicle title fees from a budget-to-budget standpoint. However, actual collections are estimated at \$1 million in FY 2019 which equates to a revised growth rate of 3%. The main driver for the variances is a revision in the title fee revenue sharing formula (State/Counties/Cities) that increased the local share during 2019 from 46% to 52%.
- Local Option Sales Taxes ("LOST"): Growth of 5% is forecasted for FY 2020 from a budget-to-budget standpoint. However, actual collections are estimated at \$16.3 million in FY 2019 which equates to a revised growth rate of 1%.
- Franchise Fees: Growth of 6% is forecasted for FY 2020 from a budget-to-budget standpoint. However, actual collections are estimated at \$6.6 million in FY 2019 which is essentially flat compared to FY 2020. Franchise Fee revenue is sensitive to fluctuations in usage (e.g. cool summer significantly

lessens the need for air conditioning and associated energy usage). As such, budgetary practice is to be conservative with forecasting these collections so as to insulate the operating budget from the associated short-term collection fluctuations inherent in this revenue source. Collections from GA Power, the largest contributor of this revenue source (62% of total franchise fees), totaled \$4.1 million in FY 2019 and represents a \$259,981 increase over the prior year (\$3.9 million was collected in FY 2018). The city also raised the Cable Franchise Fee from 3% to 5% effective January 1, 2019 (\$350,000 revenue growth). These trends indicate that revenue growth from this source will likely exceed the 2020 budget.

- Insurance Premium Taxes: Growth of 8% is forecasted for FY 2020 from a budget-to-budget standpoint. However, actual collections during FY 2019 totaled \$4 million which equates to a revised growth rate of 2%.
- Alcohol Beverage Excise Taxes: Growth of 5% is forecasted for FY 2020 from a budget-to-budget standpoint. Due primarily to the continued strong growth in our service and hospitality markets.
- The Other Taxes category includes collections for Intangibles Taxes (5% growth to \$575,000), Real Estate Transfer Taxes (42% growth to \$425,000), Business and Occupational Taxes (2% growth to \$1.2 million), Financial Institution Taxes (2% growth to \$435,000), etc.
- Licenses & Permits: Growth of 11% is forecasted for FY 2020 based on current collection patterns and permit activity. Actual collections are estimated at \$3.6 million in FY 2019 which is greater than the FY 2020 budget. License and Permit revenue is cyclical and sensitive to fluctuations in the market (e.g. construction market, employment market, etc.). As such, budgetary practice is to be conservative with forecasting these collections so as to insulate the operating budget from the associated short-term collection fluctuations inherent in this revenue source. Additional revenue growth is anticipated above budget forecasts due to the increase of building permit fee rates during the 1<sup>st</sup> quarter of 2019. The largest revenue source is Building Permit Fees (\$1.8 million forecast for FY 2020; \$2.3 million conservatively estimated for FY 2019).
- Intergovernmental: Decrease of -78% is forecasted for FY 2020 due to the termination (4<sup>th</sup> quarter of 2019) of the Recreation/Parks Mutual Use Agreement with the City of Milton. Milton residents will no longer be eligible for early signups and will not drive program offerings (programs will require majority Alpharetta participation in most cases). Termination of this agreement results in an estimated loss of -\$400,000 but is mitigated through anticipated increases in non-resident fees as Milton participants will now pay non-resident fees to participate in programs (estimated gain of \$260,000 accounted for within the Charges for Services category). It should be noted that as program offerings are focused on Alpharetta participation (as opposed to Alpharetta and Milton participation), overall revenues will decline along with expenses (e.g. program instructors, supplies, etc.).

- Charges for Services: Increase of 11% is forecasted for FY 2020 due primarily to the termination of the Recreation/Parks Mutual Use Agreement with the City of Milton described above).
- Fines and Forfeitures: Reduction of -15% is forecasted for FY 2020 from a budget-to-budget standpoint. However, actual collections are estimated at \$1.7 million in FY 2019 which equates to a revised growth rate of 2%. The primary driver of this variance is a continued reduction in court fine revenue (actual collections are down -7% fiscal year-to-date through February 2019) which is driven through a reduction in the corresponding citations. As the Public Safety Department is able to fill vacancies, traffic patrol activities will return to their normal scope; the FY 2020 Budget reflects an increased level of enforcement activity.

Expenditures: The following table compares departmental appropriations within the General Fund (please refer to the departmental summaries included herein for detailed budgetary analysis).

	FY 2019 AMENDED BUDGET	FY 2020 RECOMMENDED BUDGET	\$ Variance	% Variance
<b>Expenditures (by Department):</b>				
Mayor and Council	\$ 364,389	\$ 382,496	\$ 18,107	5.0%
City Administration	1,963,439	2,018,666	55,227	2.8%
Legal Services	690,000	750,000	60,000	8.7%
Community Development	3,162,560	3,435,510	272,950	8.6%
Public Works	8,821,264	8,955,157	133,893	1.5%
Finance	3,366,136	3,548,890	182,754	5.4%
Public Safety	28,472,171	29,771,142	1,298,971	4.6%
Human Resources	505,846	643,973	138,127	27.3%
Municipal Court	1,096,466	1,119,715	23,249	2.1%
Recreation, Parks & Cultural Services	9,975,553	10,266,679	291,126	2.9%
Information Technology	1,742,223	2,119,345	377,122	21.6%
<b>Non-Departmental:</b>				
Contingency	1,711,913	685,000	(1,026,913)	-60.0%
Insurance Premiums (Risk Fund)	689,500	667,500	(22,000)	-3.2%
Gwinnett Tech Contribution (Debt Svc)	286,590	291,190	4,600	1.6%
Donations/Contributions	-	-	-	0.0%
<b>Total Operating Expenditures</b>	<b>\$ 62,848,050</b>	<b>\$ 64,655,263</b>	<b>\$ 1,807,213</b>	<b>2.9%</b>
Non-Allocated (Reserve)		320,312		
<b>Interfund Transfer:</b>				
Capital Project Fund	9,675,047	7,766,268		
Operating Grant Fund	30,000	-		
Stormwater Capital Fund	1,875,000	2,550,000		
<b>Total Expenditures</b>	<b>\$ 74,428,097</b>	<b>\$ 75,291,843</b>		

The following table compares expenditure category appropriations within the General Fund.

	FY 2019 AMENDED BUDGET	FY 2020 RECOMMENDED BUDGET	\$ Variance	% Variance
<b>Expenditures (by Category):</b>				
Personnel Services:				
Salaries	\$ 27,980,293	\$ 29,307,901	\$ 1,327,608	4.7%
Group Insurance	8,008,808	8,506,331	497,523	6.2%
Pension (Defined Benefit)	2,599,935	2,675,532	75,597	2.9%
Pension (401A)	1,803,549	1,935,988	132,439	7.3%
OPEB/Post Employment Healthcare	593,514	566,864	(26,650)	-4.5%
Miscellaneous Benefits	2,916,427	3,100,513	184,086	6.3%
<i>sub total</i>	<u>\$ 43,902,526</u>	<u>\$ 46,093,129</u>	<u>\$ 2,190,603</u>	<u>5.0%</u>
Maintenance and Operations:				
Professional Services	\$ 2,918,106	\$ 3,211,137	\$ 293,031	10.0%
Repair/Maintenance	1,695,541	1,703,985	8,444	0.5%
Maintenance Contracts	2,397,441	2,476,710	79,269	3.3%
Professional Services (IT)	1,437,923	1,963,632	525,709	36.6%
General Supplies	1,043,557	1,050,277	6,720	0.6%
Utilities	2,834,704	2,734,925	(99,779)	-3.5%
Fuel	441,650	499,100	57,450	13.0%
Legal Services	690,000	750,000	60,000	8.7%
Miscellaneous	2,033,106	1,843,889	(189,217)	-9.3%
<i>sub total</i>	<u>\$ 15,492,028</u>	<u>\$ 16,233,655</u>	<u>\$ 741,627</u>	<u>4.8%</u>
Capital/Lease:				
Fire Truck/Cardiac Monitor/Taser Leases	\$ 628,550	\$ 631,289	\$ 2,739	0.4%
Work Order Software Lease	76,943	-	(76,943)	-100.0%
Miscellaneous	60,000	53,500	(6,500)	-10.8%
<i>sub total</i>	<u>\$ 765,493</u>	<u>\$ 684,789</u>	<u>\$ (80,704)</u>	<u>-10.5%</u>
Other Uses:				
Contingency	\$ 1,711,913	\$ 685,000	\$ (1,026,913)	-60.0%
Insurance Premiums (Risk Fund)	689,500	667,500	(22,000)	-3.2%
Gwinnett Tech Contribution (Debt Svc)	286,590	291,190	4,600	1.6%
<i>sub total</i>	<u>\$ 2,688,003</u>	<u>\$ 1,643,690</u>	<u>\$ (1,044,313)</u>	<u>-38.9%</u>
<b>Total Operating Expenditures</b>	<u><b>\$ 62,848,050</b></u>	<u><b>\$ 64,655,263</b></u>	<u><b>\$ 1,807,213</b></u>	<u><b>2.9%</b></u>
Non-Allocated (Reserve)		320,312		
Interfund Transfer:				
Capital Project Fund	9,675,047	7,766,268		
Operating Grant Fund	30,000	-		
Stormwater Capital Fund	1,875,000	2,550,000		
<b>Total Expenditures</b>	<u><b>\$ 74,428,097</b></u>	<u><b>\$ 75,291,843</b></u>		



## Meeting the Internal Needs of Operating Departments

Several of the major points of the FY 2020 Budget are as follows:

- Operating expenditures of the General Fund are up 2.9% over FY 2019. This figure includes the operating initiative funding for FY 2020<sup>1</sup>. After adjusting for operating initiative funding, **the base operational budget growth totals 1.5%**.
- Management of personnel and compensation program to align with current market environment:
  - Staffing level at 452 full-time equivalents “FTE” (including the 8.5 FTE positions added as part of the operating initiative funding for FY 2020).
  - Continuation of a performance-based merit program of 3% on April 1, 2020, per authorized/funded position (estimated cost of \$250,000 citywide<sup>2</sup>). This merit program is contingent upon a mid-year review of revenue trends to determine if sufficient funding is available.
  - Coverage of group insurance premiums (5% premium increase; \$321,198<sup>3</sup> incremental budget impact citywide for existing positions).
  - Coverage of Pension (Defined Benefit) costs that grow annually at a rate approximating salary growth (3% for FY 2020).

The following table provides a comparison of personnel counts by fiscal year.

	Actual FY 2016	Actual FY 2017	Actual FY 2018	Actual FY 2019	Actual FY 2020	Variance
<b>Detail by Department:</b>						
<b>General Fund</b>						
Mayor & City Council	7.0	7.0	7.0	7.0	7.0	-
City Administration	11.0	10.0	10.0	8.0	7.0	(1.0)
Community Development	23.0	26.0	26.0	28.0	30.0	2.0
Public Works	55.0	52.0	52.0	52.0	52.0	-
Finance	21.5	21.5	21.5	21.5	21.5	-
Public Safety	218.5	219.0	221.0	221.0	223.5	2.5
Human Resources	2.0	2.0	2.0	3.0	3.0	-
Municipal Court	9.0	9.0	9.0	8.0	8.0	-
Recreation, Parks and Cultural Svcs	51.0	51.0	51.0	51.0	51.0	-
Information Technology	11.0	11.0	11.0	11.0	12.0	1.0
<b>subtotal</b>	<b>409.0</b>	<b>408.5</b>	<b>410.5</b>	<b>410.5</b>	<b>415.0</b>	<b>4.5</b>
<b>E-911 Fund (Special Revenue Fund)</b>						
Public Safety	25.0	29.0	29.0	29.0	32.0	3.0
Information Technology	1.0	1.0	1.0	1.0	1.0	-
<b>subtotal</b>	<b>26.0</b>	<b>30.0</b>	<b>30.0</b>	<b>30.0</b>	<b>33.0</b>	<b>3.0</b>
<b>DEA Fund (Special Revenue Fund)</b>						
Public Safety	3.0	3.0	3.0	3.0	3.0	-
<b>Solid Waste Fund (Enterprise Fund)</b>						
Finance	1.0	1.0	1.0	1.0	1.0	-
<b>Full-Time-Equivalent (FTE) Positions</b>	<b>439.0</b>	<b>442.5</b>	<b>444.5</b>	<b>444.5</b>	<b>452.0</b>	<b>7.5</b>

<sup>1</sup> Please refer to the Operating Initiative section of this document for detailed descriptions.

<sup>2</sup> This represents the financial impact in FY 2020 (i.e. April-June 2020).

<sup>3</sup> The General Fund increased \$357,022 while the other operating funds (combined) decreased -\$35,824.

- Targeted growth (4.8% or \$741,627) in departmental maintenance and operations budgets (General Fund) that is primarily attributable to approved 2020 Operating Initiatives and includes the following:
  - Increase in professional services of \$293,031 due primarily to: (1) estimated staffing and management costs for the 2019 municipal election (managed through Fulton County; \$150,000 including advertising needs); and (2) programming of Tech Alpharetta operational funding (\$100,000) into the operating budget (previously funded the capital allocations).
  - Increase in maintenance contracts of \$79,269 due primarily to 2020 Operating Initiative funding for a License Plate Recognition Grant Program.
  - Increase in professional services (IT) of \$525,709 due primarily to the addition of ThinkGard database backup services (previously funded through periodic capital investment), full-recognition of Microsoft Enterprise licensing costs (FY 2019 appropriation was understated and, as a result, was funded in-part through one-time capital funding), and 2020 Operating Initiative funding (Cloud IT Services, Microsoft Azure, DUO Security Service, Patch Management Software, SpamHero Software, HRIS Management Software, Budget Preparation Software, etc.).
  - Increase in fuel costs of \$57,450 due to fluctuations in fuel pricing through the Fulton County Fuel depot.
  - Increase in legal services costs of \$60,000 due to growth in service needs due to construction projects (right-of-way acquisitions, etc.) and an increase in contract drafting/review requests.
  - All other departmental maintenance and operations budget accounts declined roughly -4% based on a review of expenditure trends coupled with a forecast of operational service priorities.
- The departmental operating capital/lease budget primarily represents funding for the city's capital lease obligations (fire trucks, police tasers, etc.) coupled with minor maintenance capital needs. The capital lease for the Work Order Management software (CityWorks) was fully paid during FY 2019.
- The Other Uses category includes the following: contingency (approximately 1% of the operating budget); Risk Management claims funding (this allocation represents funding for insurance premiums; funding for claims and administration/brokerage fees has been allocated to departments through the personnel services category); and funding of debt service on the Gwinnett Technical College contribution (Alpharetta campus).

The departmental base budgets are discussed below and detailed further under the respective departmental tab of this document.

### **Mayor and City Council**

The Fiscal Year 2020 Budget for Mayor and City Council totals \$382,496 and represents an increase of 5%, or \$18,107 compared to the FY 2019 budget. The Personnel Services category increased 6%, or \$17,878, due primarily to growth in group insurance premiums and changes in insurance coverage elections.

The Maintenance and Operations category is flat with FY 2019. The annual discretionary expense appropriation will remain at \$5,000 for Council Members and \$9,000 for the Mayor.

Base level personnel totals 7.0 full-time-equivalents (“FTE”) and represent the following:

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Variance
Mayor	1.0	1.0	1.0	1.0	1.0	-
Councilperson Post 1	1.0	1.0	1.0	1.0	1.0	-
Councilperson Post 2	1.0	1.0	1.0	1.0	1.0	-
Councilperson Post 3	1.0	1.0	1.0	1.0	1.0	-
Councilperson Post 4	1.0	1.0	1.0	1.0	1.0	-
Councilperson Post 5	1.0	1.0	1.0	1.0	1.0	-
Councilperson Post 6	1.0	1.0	1.0	1.0	1.0	-
	7.0	7.0	7.0	7.0	7.0	-

### **City Administration**

The FY 2020 Budget for City Administration totals \$2,018,666 and represents an increase of 3%, or \$55,227, compared to FY 2019. The Personnel Services category decreased -10%, or -\$132,433, due primarily to wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2020, growth in group insurance premiums, growth in risk management claims funding, all of which is offset through the full-year impacts of the elimination of the Internal Audit function (one Internal Auditor position) and Economic Development Director position (fiscal year 2019 budget reflects partial-year funding for both) as well as elimination of the Records Manager position. Base level personnel total 7 FTEs and represent the following:

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Variance
Assistant City Administrator	1.0	1.0	1.0	1.0	1.0	-
Assistant City Clerk	1.0	1.0	1.0	1.0	1.0	-
City Administrator	1.0	1.0	1.0	1.0	1.0	-
City Clerk	1.0	1.0	1.0	1.0	1.0	-
Economic Development Director**	1.0	1.0	1.0	1.0	-	(1.0)
Economic Development Manager	1.0	1.0	1.0	1.0	1.0	-
Executive Office Coordinator	1.0	1.0	1.0	1.0	1.0	-
Grants Administrator	1.0	-	-	-	-	-
Internal Auditor*	1.0	1.0	1.0	-	-	-
Records Manager*	1.0	1.0	1.0	-	-	-
Web Administrator	1.0	1.0	1.0	1.0	1.0	-
	11.0	10.0	10.0	8.0	7.0	(1.0)

\* Position eliminated during FY 2019 (Internal Auditor)/FY 2020 (Records Manager).

\*\* Position funding removed in FY 2019.

The Maintenance and Operations category increased 30%, or \$187,660, due primarily to the following activity:

- Increase in professional services of \$229,820 due primarily to: (1) estimated staffing and management costs for the 2019 municipal election (managed through Fulton County; \$150,000 including advertising needs); and (2) programming of Tech Alpharetta operational funding (\$100,000) into the operating budget (previously funded the capital allocations).
- All other departmental maintenance and operations budget accounts declined roughly -9% based on a review of expenditure trends coupled with a forecast of operational service priorities including the elimination of the Internal Audit function and a targeted reduction in hospitality, marketing, and promotional needs.

### **Community Development Department**

The FY 2020 Budget for Community Development totals \$3,435,510 and represents an increase of 9%, or \$272,950 compared to FY 2019.

The Personnel Services category increased 9%, or \$256,573, due primarily to: wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2020 (contingent upon a mid-year review of revenue trends); growth in group insurance premiums; growth in risk management claims funding; and the addition of 2 full-time-equivalent Code Enforcement Officer positions (2020 Operating Initiative).

Base level personnel total 30 FTEs and represent the following:

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Variance
Administrative Assistant II	1.0	1.0	1.0	1.0	1.0	-
Arborist	1.0	1.0	1.0	1.0	1.0	-
Boards Assistant	1.0	1.0	-	-	-	-
Building Inspector	5.0	5.0	4.0	4.0	4.0	-
Building Inspector Manager	-	-	-	1.0	1.0	-
Building Official	1.0	1.0	1.0	1.0	1.0	-
Building Plans Examiner	2.0	2.0	2.0	2.0	2.0	-
Code Enforcement Manager	-	1.0	1.0	1.0	1.0	-
Code Enforcement Officer	3.0	3.0	3.0	3.0	5.0	2.0
Director of Community Development	1.0	1.0	1.0	1.0	1.0	-
Development Services Engineer (Stormwater)	1.0	1.0	1.0	1.0	1.0	-
GIS Specialist/Planner	1.0	1.0	1.0	1.0	1.0	-
Inspectors	-	3.0	3.0	3.0	3.0	-
Office Manager	-	-	-	1.0	1.0	-
Planning and Zoning Coordinator	-	-	1.0	1.0	1.0	-
Permit Technician	1.0	1.0	1.0	2.0	2.0	-
Project Administrator	-	1.0	1.0	1.0	1.0	-
Senior Building Inspector	-	-	1.0	-	-	-
Senior Engineer (Transportation)	1.0	1.0	1.0	1.0	1.0	-
Senior Planner	1.0	1.0	1.0	1.0	1.0	-
Specialized Assistant - Permits Plus	1.0	-	-	-	-	-
Zoning Administrator	1.0	1.0	1.0	1.0	1.0	-
Zoning Enforcement Officer	1.0	-	-	-	-	-
	23.0	26.0	26.0	28.0	30.0	2.0

The Maintenance and Operations category increased 5%, or \$16,377, due primarily to the following activity:

- Increase in professional services (IT) of \$21,545 due primarily to the addition of ThinkGard database backup services (previously funded through periodic capital investment), full-recognition of Microsoft Enterprise licensing costs (FY 2019 appropriation was understated and, as a result, was funded in-part through one-time capital funding), and equipment associated with the two new Code Enforcement Officers added for FY 2020.
- Increase in general supplies of \$3,601 based on historical expenditure trends.
- All other departmental maintenance and operations budget accounts declined roughly -2% based on a review of expenditure trends coupled with a forecast of operational service priorities.

**Public Works Department**

The FY 2020 Budget for Public Works totals \$8,955,157 and represents an increase of 1.5%, or \$133,893, compared to FY 2019. The Personnel Services category increased 6%, or \$280,374, due primarily to wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2020 (contingent upon a mid-year review of revenue trends), growth in group insurance premiums, growth in risk management claims funding, etc.

Base level personnel total 52.0 FTEs and represent the following:

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Variance
Administrative Assistant II	2.0	1.0	1.0	1.0	1.0	-
Administrative Office Coordinator	-	1.0	1.0	-	-	-
Assistant Construction Manager	-	-	1.0	1.0	1.0	-
Civil Engineer	2.0	2.0	2.0	2.0	2.0	-
Construction Manager	1.0	1.0	1.0	1.0	1.0	-
Deputy Director of Public Works	1.0	1.0	1.0	1.0	1.0	-
Director of Public Works	1.0	1.0	1.0	1.0	1.0	-
Engineering Technician*	4.0	4.0	6.0	6.0	5.0	(1.0)
Environmental Program Coordinator	1.0	1.0	1.0	1.0	1.0	-
Fleet Coordinator	1.0	1.0	1.0	1.0	1.0	-
Inspector**	3.0	-	-	-	-	-
Project Administrator	1.0	1.0	1.0	1.0	1.0	-
Public Works Crew Leader	7.0	8.0	8.0	8.0	8.0	-
Public Works Supervisor	3.0	3.0	4.0	4.0	4.0	-
Public Works Technician I	11.0	11.0	6.0	6.0	6.0	-
Public Works Technician II	8.0	7.0	10.0	10.0	10.0	-
Right of Way Coordinator*	-	-	-	-	1.0	1.0
Senior Engineer	2.0	2.0	2.0	2.0	2.0	-
Senior Engineering Technician	1.0	1.0	-	-	-	-
Senior Inspector	1.0	1.0	1.0	1.0	1.0	-
Senior Water Resources Analyst	1.0	1.0	1.0	1.0	1.0	-
Support Services Manager*	-	-	-	1.0	1.0	-
Traffic Operations Manager	1.0	1.0	1.0	1.0	1.0	-
Traffic Signal Engineer	1.0	1.0	1.0	1.0	1.0	-
Urban Forestry Program Manager	1.0	1.0	1.0	1.0	1.0	-
Utility Locator	1.0	1.0	-	-	-	-
	55.0	52.0	52.0	52.0	52.0	-

\* Position reclassifications occurred during FY 2019.

The Maintenance and Operations category decreased -2%, or -\$69,538, due primarily to the following activity:

- Increase in facility repair/maintenance of \$45,900 based on a forecast of facility maintenance needs in FY 2020 including HVAC, flooring, painting, roof maintenance, etc.).
- Increase in professional services (IT) of \$34,584 due primarily to the addition of ThinkGard database backup services (previously funded through periodic capital investment) and full-recognition of Microsoft Enterprise licensing costs (FY 2019 appropriation was understated and, as a result, was funded in-part through one-time capital funding).

- Decrease in electric utilities funding of -\$140,000 based on historical and year-to-date expenditure trends including the forecasted impact of replacing much of our lighting stock with LED fixtures.

The Capital/Lease category declined due to the as the capital lease for the Work Order Management software (CityWorks) was fully paid during FY 2019.

### **Finance Department**

The FY 2020 Budget for Finance totals \$3,548,890 and represents an increase of 5%, or \$182,754, compared to FY 2019. The Personnel Services category increased 5%, or \$136,673, due primarily to wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2020 (contingent upon a mid-year review of revenue trends), growth in group insurance premiums, growth in risk management claims funding, etc.

Base level personnel total 21.5 FTEs and represent the following:

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Variance
Accountant (3FT; 1PT)	3.5	3.5	3.5	3.5	3.5	-
Accounting & Operations Manager	1.0	1.0	1.0	1.0	1.0	-
Accounts Payable Technician	1.0	1.0	1.0	1.0	1.0	-
Billing/Collections Rep.	1.0	1.0	1.0	1.0	1.0	-
Benefits Manager	1.0	1.0	1.0	1.0	1.0	-
Benefits Coordinator	1.0	1.0	1.0	1.0	1.0	-
Billing Coordinator	1.0	1.0	1.0	1.0	1.0	-
Budget & Procurement Manager	1.0	1.0	1.0	1.0	1.0	-
Cash Management Coordinator	1.0	1.0	1.0	1.0	1.0	-
Chief Accountant	1.0	1.0	1.0	1.0	1.0	-
Customer Account Representative	1.0	1.0	1.0	1.0	1.0	-
Director of Finance	1.0	1.0	1.0	1.0	1.0	-
Office Manager	1.0	1.0	1.0	1.0	1.0	-
Payroll Coordinator	1.0	1.0	1.0	1.0	1.0	-
Safety/Risk Administrator	1.0	1.0	1.0	1.0	1.0	-
Senior Budget & Procurement Analyst	3.0	3.0	3.0	3.0	3.0	-
Treasury Services Manager	1.0	1.0	1.0	1.0	1.0	-
	21.5	21.5	21.5	21.5	21.5	-

The Maintenance and Operations category increased 6%, or \$46,081, due primarily to the following activity:

- Increase in professional fees of \$47,145 due primarily to increases in actuarial, asset management, and external auditing fees.
- Increase in professional services (IT) of \$34,582 due primarily to 2020 Operating Initiative funding for new Budget Preparation Software which is partially offset through a reduction in Tyler Munis Disaster Recovery costs as those services are now rolled-up into enterprise-wide ThinkGuard services (implemented in FY 2019).
- Decrease in maintenance contracts of -\$13,991 due in part to the elimination of funding for the Capital Improvement Dashboard (Socrata) as the County is now funding this service as part of TSPLOST oversight.

- Decrease in employee wellness program needs of -\$11,000 based on historical expenditure trends and a forecast of future needs.

### **Public Safety Department**

The FY 2020 Budget for Public Safety totals \$29,771,142 and represents an increase of 4.6%, or \$1,298,971, compared to FY 2019.

The Personnel Services category increased 4.5%, or \$1,102,647, due primarily to wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2020 (contingent upon a mid-year review of revenue trends), growth in group insurance premiums, growth in risk management claims funding, and the addition 2.5 full-time-equivalent positions as part of the 2020 Operating Initiatives (Assistant Fire Marshal personnel - one full-time and the upgrade of one existing part-time to full-time; and one Evidence Technician position).

Base level personnel total 223.5 FTEs and represent the following:

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Variance
<b>Sworn Police Officers</b>						
Director of Public Safety	1.0	1.0	1.0	1.0	1.0	-
Captain	7.0	7.0	6.0	4.0	4.0	-
Lieutenant*	16.0	15.0	15.0	15.0	8.0	(7.0)
Division Chief*	-	-	-	1.0	-	(1.0)
Field Training Officer*	10.0	10.0	10.0	9.0	6.0	(3.0)
Officer*	69.0	70.0	71.0	67.0	70.0	3.0
Sergeants*	-	-	-	6.0	13.0	7.0
Police Operations Major	-	-	1.0	1.0	1.0	-
Police Support Operations Major	-	-	-	1.0	1.0	-
Public Information Officer	1.0	1.0	1.0	-	-	-
Public Safety Budget/Finance Administrator	1.0	1.0	1.0	1.0	1.0	-
Training Coordinator/Police	-	-	-	-	1.0	1.0
	105.0	105.0	106.0	106.0	106.0	-
<b>Certified Firefighters</b>						
Deputy Director of Public Safety	1.0	1.0	1.0	1.0	1.0	-
Battalion Chief*	3.0	3.0	2.0	3.0	4.0	1.0
Division Chief	1.0	1.0	1.0	-	-	-
Captain*	23.0	23.0	23.0	22.0	18.0	(4.0)
Lieutenant*	-	-	-	-	3.0	3.0
Chief Public Affairs Officer	-	-	-	1.0	1.0	-
Accreditation/Emer. Mgmt. Coord. (Captain)	1.0	1.0	1.0	1.0	1.0	-
Training/Emergency Medical Svcs Coord.	1.0	1.0	1.0	1.0	1.0	-
Fire Apparatus Engineer	22.0	22.0	22.0	24.0	24.0	-
Firefighter/Paramedic	20.0	20.0	20.0	20.0	20.0	-
Firefighter II	21.0	21.0	21.0	19.0	19.0	-
Public Safety Logistics Officer	1.0	1.0	1.0	1.0	1.0	-
Fire Marshal (Battalion Chief)	1.0	1.0	1.0	1.0	1.0	-
Fire Operations Chief	-	-	1.0	1.0	1.0	-
Deputy Fire Marshal	1.0	1.0	1.0	1.0	1.0	-
Assistant Fire Marshal	2.5	2.5	3.5	3.5	5.0	1.5
	98.5	98.5	99.5	99.5	101.0	1.5



	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Variance
<b>Civilian Positions</b>						
Administrative Assistant II	2.0	2.0	2.0	2.0	2.0	-
Criminal Intelligence Analyst	1.0	1.0	1.0	1.0	1.0	-
Data Entry Clerk (1PT)	0.5	-	-	-	-	-
Evidence Custodian	1.0	1.0	1.0	1.0	1.0	-
Evidence Technician	-	-	-	-	1.0	1.0
Fingerprint Technician	0.5	1.0	1.0	1.0	1.0	-
Parking Enforcement Officer (2PT)	1.0	1.0	1.0	1.0	1.0	-
Records Clerk	4.0	4.5	4.5	4.5	4.5	-
Records Supervisor	1.0	1.0	1.0	1.0	1.0	-
School Crossing Guard (8PT)	4.0	4.0	4.0	4.0	4.0	-
	15.0	15.5	15.5	15.5	16.5	1.0
	<b>218.5</b>	<b>219.0</b>	<b>221.0</b>	<b>221.0</b>	<b>223.5</b>	<b>2.5</b>

\* Position reclassifications occurred during FY 2019.

The Maintenance and Operations category increased 6%, or \$193,585, due primarily to the following activity:

- Increase in professional services (IT) of \$162,338 due primarily to the addition of ThinkGard database backup services (previously funded through periodic capital investment) and full-recognition of Microsoft Enterprise licensing costs (FY 2019 appropriation was understated and, as a result, was funded in-part through one-time capital funding).
- Increase in fuel costs of \$48,000 due to fluctuations in fuel pricing through the Fulton County Fuel depot.
- Increase in maintenance contracts of \$84,391 due primarily to new funding for a License Plate Recognition Camera Program (2020 Operating Initiative) and reflecting the true operational allocation of RAPSTC which is partially offset through revised cost estimates for janitorial services, body camera software maint., Extra Job software, automated Form software, and the elimination of timekeeping software.
- All other departmental maintenance and operations budget accounts declined roughly -5% based on a review of expenditure trends coupled with a forecast of operational service priorities.

The Capital/Lease category includes funding for fire truck leases, heart monitors, and tasers, and is flat compared to FY 2019.

### **Human Resources**

The FY 2020 Budget for Human Resources totals \$643,973 and represents an increase of 27%, or \$138,127, compared to FY 2019.

The Personnel Services category increased 32%, or \$107,857, due primarily to wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2020 (contingent upon a mid-year review of revenue trends), growth in group insurance premiums, growth in risk management claims funding, and the addition of Human Resources Director position (FY 2019 included partial-year funding).

Base level personnel total 3.0 FTEs and represent the following:

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Variance
Administrative Assistant II	1.0	1.0	1.0	1.0	1.0	-
Human Resources Manager	1.0	1.0	1.0	1.0	1.0	-
Director of Human Resources*	-	-	-	1.0	1.0	-
	2.0	2.0	2.0	3.0	3.0	-

\* Position added during FY 2019.

The Maintenance and Operations category increased 18%, or \$30,270, due to the addition of 2020 Operating Initiative funding for new HRIS Software.

### **Municipal Court**

The FY 2020 Budget for Municipal Court totals \$1,119,715 and represents an increase of 2%, or \$23,249, compared to FY 2019.

The Personnel Services category increased 5%, or \$34,377, due primarily to: wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2020 (contingent upon a mid-year review of revenue trends); growth in group insurance premiums, growth in risk management claims funding; etc.

Base level personnel total 8.0 FTEs and represent the following:

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Variance
Court Administrator	1.0	1.0	1.0	1.0	1.0	-
Deputy Clerk I	1.0	1.0	1.0	1.0	1.0	-
Deputy Clerk II	5.0	5.0	5.0	4.0	4.0	-
Deputy Clerk III	1.0	1.0	1.0	1.0	1.0	-
Judge	1.0	1.0	1.0	1.0	1.0	-
	9.0	9.0	9.0	8.0	8.0	-

The Maintenance and Operations category decreased -3%, or -\$11,128, due primarily to the following activity:

- Increase in professional services (IT) of \$4,447 due primarily to the addition of ThinkGard database backup services (previously funded through periodic capital investment) and full-recognition of Microsoft Enterprise licensing costs (FY 2019 appropriation was understated and, as a result, was funded in-part through one-time capital funding).
- Decrease in professional services/printing/small equipment needs of -\$12,750 based on historical and year-to-date expenditure trends for bank fees (credit card processing), court appointed attorney fees, substitute solicitor fees, printing, small equipment, etc.
- Decrease in maintenance contracts of -\$3,900 based on a reduction in funding needs for copier consumables, document scanning initiatives, etc.

### **Recreation, Parks & Cultural Services Department**

The FY 2020 Budget for Recreation, Parks & Cultural Services totals \$10,266,679 and represents an increase of 3%, or \$291,126, compared to FY 2019.

The Personnel Services category increased 4%, or \$198,551, due primarily to: wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2020 (contingent upon a mid-year review of revenue trends); growth in group insurance premiums; growth in risk management claims funding; growth in seasonal salaries (temporary staffing); etc.

Authorized personnel total 51.0 FTEs and represent the following:

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Variance
Administrative Assistant I	2.0	2.0	5.0	4.0	4.0	-
Administrative Assistant II*	1.0	1.0	1.0	1.0	2.0	1.0
Administrative Office Coordinator*	-	-	-	-	1.0	1.0
Arts Coordinator	1.0	1.0	-	-	-	-
Community Services Manager	-	-	-	1.0	1.0	-
Cultural Services Coordinator	-	-	-	-	1.0	1.0
Cultural Services Supervisor	-	-	1.0	1.0	1.0	-
Cultural Services Manager	-	-	-	1.0	1.0	-
Customer Service Representative	3.0	3.0	-	-	-	-
Deputy Director of Recreation/Parks	1.0	1.0	1.0	-	-	-
Director of Recreation/Parks	1.0	1.0	1.0	1.0	1.0	-
Equestrian Center Manager	1.0	1.0	1.0	-	-	-
Facility Technician	4.0	4.0	4.0	4.0	4.0	-
Marketing/Accreditation Coordinator*	1.0	1.0	1.0	1.0	-	(1.0)
Marketing Coordinator*	-	-	-	-	0.5	0.5
Office Manager*	1.0	1.0	1.0	1.0	-	(1.0)
Park Services Manager	1.0	1.0	1.0	1.0	1.0	-
Parks Maintenance Crew Leader*	-	-	-	-	1.0	1.0
Parks Maintenance Technician I	13.0	13.0	13.0	12.0	12.0	-
Parks Maintenance Technician II*	5.0	5.0	5.0	5.0	4.0	(1.0)
Parks Supervisor II	4.0	4.0	4.0	3.0	3.0	-
Projects Manager	-	-	-	1.0	1.0	-
Recreation Coordinator*	5.0	5.0	5.0	6.0	4.0	(2.0)
Recreation Services Manager	-	-	-	1.0	1.0	-
Recreation Supervisor II*	4.0	4.0	4.0	3.0	4.0	1.0
Special Events Coordinator (2FT;2PT)*	2.0	2.0	2.0	3.0	2.5	(0.5)
Special Events Manager	1.0	1.0	1.0	-	-	-
Wills Park Manager	-	-	-	1.0	1.0	-
	51.0	51.0	51.0	51.0	51.0	-

\* Position reclassifications occurred during FY 2019.

The Maintenance and Operations category increased 2%, or \$99,075, due primarily to the following activity:

- Increase in professional services of \$42,541 due primarily to 2020 Operating Initiative funding for implementation of Special Needs Grant Programs.
- Increase in utilities (net) costs of \$64,221 based primarily on updated cost trends on the new facilities opened during FY 2019 (expanded Wills Park Pool, Cultural Arts Center).
- Increase in professional services (IT) of \$35,275 due primarily to the addition of ThinkGard database backup services (previously funded through periodic

capital investment) and full-recognition of Microsoft Enterprise licensing costs (FY 2019 appropriation was understated and, as a result, was funded in-part through one-time capital funding).

- All other departmental maintenance and operations budget accounts declined roughly -2% (average) based on a review of expenditure trends coupled with a forecast of operational service priorities.

The Capital/Other category includes funding for general repair/replacement capital and equipment needs at the Equestrian Center, Wills Park Recreation Center, Easter/Northern/Southern Districts, etc.

### **Information Technology Department**

The FY 2020 Budget for Information Technology totals \$2,119,345 and represents an increase of 22%, or \$377,122, compared to FY 2019.

The Personnel Services category increased 12%, or \$188,106, due primarily to wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2020 (contingent upon a mid-year review of revenue trends), growth in group insurance premiums, growth in risk management claims funding, and the addition of one CityWorks IT Administrator position (2020 Operating Initiative).

Authorized personnel total 12.0 FTEs and represent the following:

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Variance
Chief Security Officer	-	-	-	-	1.0	1.0
CityWorks IT Administrator	-	-	-	-	1.0	1.0
Director	1.0	1.0	1.0	1.0	1.0	-
Database Administrator	1.0	-	-	-	-	-
GIS Manager	1.0	1.0	1.0	1.0	1.0	-
IT Administrator	-	-	-	-	4.0	4.0
IT Analyst	-	-	-	-	1.0	1.0
IT Manager	3.0	4.0	4.0	4.0	3.0	(1.0)
Network Administrator	2.0	2.0	2.0	2.0	-	(2.0)
Network Analyst I	1.0	1.0	-	-	-	-
Network Analyst II	-	-	1.0	1.0	-	(1.0)
Systems Analyst II	2.0	2.0	2.0	2.0	-	(2.0)
	11.0	11.0	11.0	11.0	12.0	1.0

The Maintenance & Operations category increased 117%, or \$189,016, due primarily to the following activity:

- Increase in professional services (IT) of \$201,416 due primarily to 2020 Operating Initiative funding for Cloud Services (\$100,000), Microsoft Azure (\$36,000), DUO Security Service (\$25,000), Patch Management Software (\$16,000) SpamHero Software (\$15,000) and the addition of ThinkGard database backup services (previously funded through periodic capital investment) and full-recognition of Microsoft Enterprise licensing costs (FY 2019 appropriation was understated and, as a result, was funded in part through one-time capital monies).

- All other departmental maintenance and operations budget accounts declined roughly -13% (average) based on a review of expenditure trends coupled with a forecast of operational service priorities (e.g. reduced offsite travel/training).

### **Emergency-911 Fund**

The FY 2020 Budget for the E-911 Fund totals \$4,311,120 and represents a decrease of -14%, or -\$717,485, compared to FY 2019. The main driver of this variance is the non-allocated reserve (i.e. available fund balance) and capital initiatives (E911 Expansion, VOIP upgrade, etc.) budgeted in FY 2019<sup>4</sup>. After adjusting for the non-allocated reserve, the true operational budget growth is minimal (3%) compared to FY 2019.

The Personnel Services category increased 6%, or \$149,885, due primarily to wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2020 (contingent upon a mid-year review of revenue trends), growth in group insurance premiums, growth in risk management claims funding, and the addition of 3 Communication Officer personnel (2020 Operating Initiative) with costs partially offset through a reduction in overtime due to the increased staffing.

Authorized personnel total 33.0 FTEs.

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Variance
Communications Officer	13.0	17.0	17.0	17.0	20.0	3.0
Communications Shift Supervisor	5.0	5.0	4.0	4.0	4.0	-
Communications Quality Assurance Officer	-	-	-	1.0	1.0	-
Division Chief	1.0	1.0	1.0	1.0	1.0	-
Section Chief - Communications Training	1.0	1.0	1.0	1.0	1.0	-
Sr. Communications Officer	5.0	5.0	5.0	4.0	4.0	-
911 Operations Manager	-	-	1.0	1.0	1.0	-
IT Analyst	-	-	-	-	1.0	1.0
Network Analyst II	1.0	1.0	1.0	1.0	-	(1.0)
	26.0	30.0	30.0	30.0	33.0	3.0

The Maintenance and Operations category decreased -9%, or -\$143,248, due primarily to the following activity:

- Decrease in maintenance contract costs of -\$100,641 due primarily to a carryforward of encumbrance appropriations during FY 2019 that will not continue into FY 2020.
- Decrease in communications of -\$20,700 due to the elimination of E911 cost recovery fee obligations under recent state law changes.
- Decrease in professional services of -\$27,649 due primarily to a carryforward of encumbrance appropriations during FY 2019 that will not continue into FY

<sup>4</sup> Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Non-Allocated Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2020 will occur subsequent to adoption of the budget.

2020 coupled with one-time CALEA accreditation costs in FY 2019 that will not continue in FY 2020.

The Capital and Other categories include: \$119,000 for capital initiatives (Mobile Dispatch project and Radio Replacements); and \$76,777 to cover lease payments associated with the financing of replacement mobile radios.

### **Impact Fee Fund**

The FY 2020 Budget totals \$1,595,128.

This fund accounts for fees assessed upon development activity. These fees are collected to pay for system improvements (recreation/parks, streets, and public safety) as detailed within the city's impact fee ordinance. Impact Fees (non-allocated reserve balances from prior year collections) are being allocated to specific system improvements as follows:

- System Improvements<sup>5</sup>
  - Parks (Non-Allocated: \$523,453)
  - Roads (Hopewell Road @ Vaughan Drive Roundabout (Design) \$36,150; Non-Allocated: \$826,691)
  - Public Safety (HAZMAT Truck/Trailer \$155,750; Non-Allocated: \$53,084)

### **Drug Enforcement Agency Fund**

This fund accounts for revenues received from the enforcement of drug laws and the confiscation of property from drug offender arrests that can be used by public safety to aid in drug enforcement activity. Funds cannot be used to supplant the Public Safety Department's normal operational budget.

The FY 2020 Budget for the DEA Fund totals \$425,050 and represents a decrease of -45%, or -\$341,318, compared to FY 2019. The main driver of this variance is the non-allocated reserve (i.e. available fund balance) and capital initiatives (Body Camera expansion, DEA eligible equipment, etc.) budgeted in FY 2019<sup>6</sup>. After adjusting for the non-allocated reserve, the true operational budget growth is minimal compared to FY 2019.

The Personnel Services category increased 3%, or \$7,543, due primarily to wage increases associated with the 3% performance-based merit program schedules for April 1, 2020 (contingent upon a mid-year review of revenue trends), increases in group insurance premiums coupled with the effect of staff turnover (i.e. varying incumbent insurance coverage elections - e.g. family vs. single, etc.), etc.

<sup>5</sup> Please refer to the Capital Initiatives tab of this document for detailed descriptions of the initiatives.

<sup>6</sup> Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Non-Allocated Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2020 will occur subsequent to adoption of the budget.

Included in this Fund is funding for the three police officer positions that were displaced with the creation of the Special Investigations Unit approved in FY 2014.

Authorized personnel total 3 FTEs.

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Variance
Officer	3.0	3.0	3.0	3.0	3.0	-
	3.0	3.0	3.0	3.0	3.0	-

The Capital category includes \$130,000 for the Patrol Rifle Platform System (please refer to the Capital Initiatives section of this document for a detailed description).

### **Hotel/Motel Fund**

The FY 2020 Budget totals \$9,614,470.

This fund accounts for occupancy tax collections from area hotels and motels for the purpose of promoting conventions, tourism, and trade shows, while providing funds to facilitate economic vitality in downtown areas. The city levies a hotel/motel occupancy tax of 8% on total rental charges. The resulting revenue is distributed as follows: City of Alpharetta (37.5% or \$3.3 million); Alpharetta Convention & Visitor's Bureau (43.75% or \$3.9 million); and Tourism Product Development (18.75%). The Tourism Product Development portion of the revenue is dedicated to funding debt service on the Conference Center bonds (\$975,963) with residual monies recommended to fund allowable capital initiatives (Park System Wayfinding Signage \$100,000; Wills Park Master Plan Improvements \$850,000; Downtown Parking Signage \$95,000; and a non-allocated balance of \$440,507 available for future investment)<sup>7</sup>.

The FY 2020 budget includes funding within the Hotel/Motel Fund to cover debt service on the bonds issued to fund construction of the Convention Center. The debt service is fully funded through the hotel/motel tax.

Hotel/Motel Tax collections are forecasted to grow to \$8.8 million (FY 2019 collections are estimated at \$8.6 million) due primarily to an increase in business spending on travel and training.

### **Debt Service Fund**

The FY 2020 Budget totals \$5,351,086 and includes funding for: the payment of principal and interest on general long-term debt (\$5,346,086) and associated administrative fees (\$5,000).

<sup>7</sup> This funding is in addition to the \$1.5 million of surplus hotel/motel taxes earmarked for a debt service reserve on the Conference Center bonds. This reserve is fully funded through the Conference Center portion of the tax.



### **Solid Waste Fund**

The FY 2020 Budget for the Solid Waste Fund totals \$4,180,762 and represents a decrease of -4%, or -\$178,384, compared to FY 2019. The main driver of this variance is the non-allocated reserve (i.e. available fund balance) budgeted in FY 2019<sup>8</sup>. After adjusting for the non-allocated reserve, the operational budget is close to 4% representing the contractual rate/fee growth of the waste hauler coupled with customer base growth.

The Personnel Services category increased 4%, or \$2,935, due primarily to wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2020 (contingent upon a mid-year review of revenue trends), growth in group insurance premiums, growth in risk management claims funding, etc.

Authorized personnel total 1.0 FTE and represent the following:

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Variance
Customer Account Representative	1.0	1.0	1.0	1.0	1.0	-
	1.0	1.0	1.0	1.0	1.0	-

The Maintenance and Operations category increased 4%, or \$159,018, due primarily to the contractual rate/fee growth of the waste hauler contract coupled with customer base growth.

### **Risk Management Fund**

The Risk Management Fund is responsible for funding all insurance premiums, workers compensation claims, etc.

The FY 2020 Budget for the Risk Management Fund totals \$1,507,300 and represents a decrease of -10%, or -\$165,336, compared to FY 2019. The main driver of this variance is the non-allocated reserve (i.e. available fund balance) budgeted in FY 2019<sup>9</sup>. After adjusting for the non-allocated reserve, the true operational budget growth totals 4%. This growth is driven through insurance premium increases/coverage changes (e.g. vehicle insurance, workers compensation excess liability insurance, etc.) and growth in estimated claims expenses (based on actuarial analysis).

<sup>8</sup> Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Non-Allocated Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2020 will occur subsequent to adoption of the budget.

<sup>9</sup> Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Non-Allocated Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2020 will occur subsequent to adoption of the budget.



### **Medical Insurance Fund**

The Medical Insurance Fund accounts for activity under the City's Minimum Premium Plan (MPP) in accordance with Generally Accepted Accounting Principles.

Accounting rules dictate the creation of an Internal Service Fund to track activity under an MPP. As such, this fund does not represent new costs. Rather, it represents a flow of funds from the Operating Funds (e.g. employer/employee premiums) that does have the effect of grossing-up the totals as the appropriations are reflected in multiple Funds.

Under the MPP, the City and the medical insurer (CIGNA) agree that the City will be responsible for paying all claims up to an agreed-upon aggregate level, with the insurer responsible for the excess. The insurer will continue to process claims and administrative services. Through the MPP arrangement, the City is able to reduce premium taxes while maintaining coverage benefits. The MPP is still a fully insured medical plan.

The FY 2020 Budget totals \$7.7 million and represents premiums (employer and employee) and the associated expenditures (administration, claims, and reserves).

### **OPEB Health/Reimbursement Funds**

The OPEB Health Fund represents activity associated the other post-employment benefit plan (OPEB). Eligible retirees are offered the same health and prescription drug coverage as active employees. Each fiscal year, the city determines the Plan benefits and premium rate for participants (active and retirees). However, unlike active employees, retirees pay 100% of the blended premium afforded to the city. Therefore, as the retiree makes the full premium payment, the city's only exposure is the accounting treatment of this implicit rate subsidy caused by the difference in the blended rate offered to the retiree and his/her actual age adjusted premium. Coverage expires at age 65. OPEB related funding for FY 2020 totals \$60,000.

The OPEB Reimbursement Fund accounts for the post-employment healthcare benefit and is funded through City operations (roughly 2% of payroll or \$581,000).

# **FUND SUMMARIES**



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# **CITYWIDE FUND SUMMARIES**

FY 2020 Budget  
City of Alpharetta  
FY 2020 Budget  
Citywide Statement of Revenues and Expenditures (by Department)

	General Fund	Special Revenue Funds					Debt Service Fund	Capital Project Funds				Enterprise Fund	Internal Service Funds			Fiduciary Fund		TOTAL
		E-911 Fund	Impact Fee Fund	DEA Fund	Hotel/Motel Fund	Capital Projects Fund		Stormwater Capital Fund	T-SPLOST Capital Fund	2016 Bond Fund	Solid Waste Fund	Risk Management Fund	Medical Insurance Fund	OPEB Trust Fund	OPEB Reimb. Fund			
REVENUES:																		
Property Taxes	\$ 24,902,000	\$ -	\$ -	\$ -	\$ -	\$ 5,085,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 29,987,000
Local Option Sales Taxes/ T-SPLOST	16,450,000	-	-	-	-	-	-	-	11,400,000	-	-	-	-	-	-	-	-	27,850,000
Other Taxes	15,685,214	-	-	-	8,800,000	-	-	-	-	-	-	-	-	-	-	-	-	24,485,214
Licenses and Permits	2,999,250	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,999,250
Intergovernmental Revenue	110,000	1,025,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,135,000
Charges for Services	4,139,150	3,150,000	-	-	-	-	-	-	-	-	4,080,762	1,499,800	7,686,909	-	-	-	-	20,556,621
Fines and Forfeitures	1,687,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,687,500
Interest Earnings	200,000	17,120	-	-	-	12,000	-	-	-	-	20,000	7,500	-	10,000	-	-	-	266,620
Other/Miscellaneous	281,711	-	-	-	-	-	77,500	-	-	-	-	-	-	-	50,000	581,000	-	990,211
subtotal	\$ 66,454,825	\$ 4,192,120	\$ -	\$ -	\$ 8,800,000	\$ 5,097,000	\$ 77,500	\$ -	\$ 11,400,000	\$ -	\$ 4,100,762	\$ 1,507,300	\$ 7,686,909	\$ 60,000	\$ 581,000	\$ -	\$ 109,957,416	
Other Financing Sources																		
Interfund Transfer from General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,766,268	\$ 2,550,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,316,268
Interfund Transfer from Hotel/Motel Fund	3,300,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3,300,000
Budgeted Fund Balance	5,537,018	119,000	1,595,128	425,050	814,470	254,086	3,000,000	-	4,372,820	1,325,912	80,000	-	-	-	-	-	-	17,523,484
subtotal	\$ 8,837,018	\$ 119,000	\$ 1,595,128	\$ 425,050	\$ 814,470	\$ 254,086	\$ 10,766,268	\$ 2,550,000	\$ 4,372,820	\$ 1,325,912	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,139,752
Total Revenues	\$ 75,291,843	\$ 4,311,120	\$ 1,595,128	\$ 425,050	\$ 9,614,470	\$ 5,351,086	\$ 10,843,768	\$ 2,550,000	\$ 15,772,820	\$ 1,325,912	\$ 4,180,762	\$ 1,507,300	\$ 7,686,909	\$ 60,000	\$ 581,000	\$ -	\$ 141,097,168	
EXPENDITURES:																		
Mayor and City Council	\$ 382,496	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 382,496
City Administration	2,018,666	-	-	-	-	-	162,500	-	-	-	-	-	-	-	-	-	-	2,181,166
Legal Services	750,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	750,000
Community Development	3,435,510	-	-	-	95,000	-	268,000	-	-	-	-	-	-	-	-	-	-	3,798,510
Public Works	8,955,157	-	36,150	-	-	-	7,019,850	2,550,000	-	-	-	-	-	-	-	-	-	18,561,157
Finance	3,548,890	-	-	-	-	-	-	-	-	-	4,180,762	832,300	-	60,000	581,000	-	-	9,202,952
Public Safety	29,771,142	4,311,120	155,750	425,050	-	-	1,434,300	-	-	-	-	-	-	-	-	-	-	36,097,362
Human Resources	643,973	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	643,973
Municipal Court	1,119,715	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,119,715
Recreation, Parks & Cultural Services	10,266,679	-	-	-	950,000	-	830,000	-	-	-	-	-	-	-	-	-	-	12,046,679
Information Technology	2,119,345	-	-	-	-	-	300,000	-	-	-	-	-	-	-	-	-	-	2,419,345
Non-Departmental	-	-	-	-	3,000	5,000	-	-	-	-	-	-	-	-	-	-	-	8,000
Insurance Premiums (Risk Fund)	667,500	-	-	-	-	-	-	-	-	-	-	675,000	-	-	-	-	-	1,342,500
Medical Claims/Premiums	-	-	-	-	-	-	-	-	-	-	-	-	7,641,909	-	-	-	-	7,641,909
Contingency	685,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	685,000
Non-Allocated (Reserve)	320,312	-	1,403,228	-	440,507	-	829,118	-	15,772,820	1,325,912	-	-	45,000	-	-	-	-	20,136,897
Alpharetta Convention/Visitors Bureau	-	-	-	-	3,850,000	-	-	-	-	-	-	-	-	-	-	-	-	3,850,000
Debt Service (Principal and Interest)	291,190	-	-	-	975,963	5,346,086	-	-	-	-	-	-	-	-	-	-	-	6,613,239
Donations/Contributions	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
subtotal	\$ 64,975,575	\$ 4,311,120	\$ 1,595,128	\$ 425,050	\$ 6,314,470	\$ 5,351,086	\$ 10,843,768	\$ 2,550,000	\$ 15,772,820	\$ 1,325,912	\$ 4,180,762	\$ 1,507,300	\$ 7,686,909	\$ 60,000	\$ 581,000	\$ -	\$ 127,480,900	
Other Financing Uses																		
Interfund Transfer to General Fund	\$ -	\$ -	\$ -	\$ -	\$ 3,300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,300,000
Interfund Transfer to Grant/Capital Funds	10,316,268	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,316,268
subtotal	\$ 10,316,268	\$ -	\$ -	\$ -	\$ 3,300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,616,268
Total Expenditures	\$ 75,291,843	\$ 4,311,120	\$ 1,595,128	\$ 425,050	\$ 9,614,470	\$ 5,351,086	\$ 10,843,768	\$ 2,550,000	\$ 15,772,820	\$ 1,325,912	\$ 4,180,762	\$ 1,507,300	\$ 7,686,909	\$ 60,000	\$ 581,000	\$ -	\$ 141,097,168	

**City of Alpharetta**  
**FY 2020 Budget**  
**Citywide Statement of Revenues and Expenditures (by Category)**

	General Fund	Special Revenue Funds					Debt Service Fund	Capital Project Funds				Enterprise Fund	Internal Service Funds		Fiduciary Fund		TOTAL
		E-911 Fund	Impact Fee Fund	DEA Fund	Hotel/Motel Fund	Capital Projects Fund		Stormwater Capital Fund	T-SPLOST Capital Fund	2016 Bond Fund	Solid Waste Fund	Risk Management Fund	Medical Insurance Fund	OPEB Trust Fund	OPEB Reimb. Fund		
REVENUES:																	
Property Taxes	\$ 24,902,000	\$ -	\$ -	\$ -	\$ -	\$ 5,085,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 29,987,000
Local Option Sales Taxes/ T-SPLOST	16,450,000	-	-	-	-	-	-	-	11,400,000	-	-	-	-	-	-	-	27,850,000
Other Taxes	15,685,214	-	-	-	8,800,000	-	-	-	-	-	-	-	-	-	-	-	24,485,214
Licenses and Permits	2,999,250	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,999,250
Intergovernmental Revenue	110,000	1,025,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,135,000
Charges for Services	4,139,150	3,150,000	-	-	-	-	-	-	-	-	4,080,762	1,499,800	7,686,909	-	-	-	20,556,621
Fines and Forfeitures	1,687,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,687,500
Interest Earnings	200,000	17,120	-	-	-	12,000	-	-	-	-	20,000	7,500	-	10,000	-	-	266,620
Other/Miscellaneous	281,711	-	-	-	-	-	77,500	-	-	-	-	-	-	50,000	581,000	-	990,211
subtotal	\$ 66,454,825	\$ 4,192,120	\$ -	\$ -	\$ 8,800,000	\$ 5,097,000	\$ 77,500	\$ -	\$ 11,400,000	\$ -	\$ 4,100,762	\$ 1,507,300	\$ 7,686,909	\$ 60,000	\$ 581,000	\$ 109,957,416	
Other Financing Sources																	
Interfund Transfer from General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,766,268	\$ 2,550,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,316,268
Interfund Transfer from Hotel/Motel Fund	3,300,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3,300,000
Budgeted Fund Balance	5,537,018	119,000	1,595,128	425,050	814,470	254,086	3,000,000	-	4,372,820	1,325,912	80,000	-	-	-	-	-	17,523,484
subtotal	\$ 8,837,018	\$ 119,000	\$ 1,595,128	\$ 425,050	\$ 814,470	\$ 254,086	\$ 10,766,268	\$ 2,550,000	\$ 4,372,820	\$ 1,325,912	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,139,752
Total Revenues	\$ 75,291,843	\$ 4,311,120	\$ 1,595,128	\$ 425,050	\$ 9,614,470	\$ 5,351,086	\$ 10,843,768	\$ 2,550,000	\$ 15,772,820	\$ 1,325,912	\$ 4,180,762	\$ 1,507,300	\$ 7,686,909	\$ 60,000	\$ 581,000	\$ 141,097,168	
EXPENDITURES:																	
Personnel Services	\$ 46,093,129	\$ 2,727,686	\$ -	\$ 295,050	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 79,844	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 49,195,709
Maintenance and Operations	16,233,655	1,387,657	-	-	3,000	5,000	-	-	-	-	4,100,918	832,300	-	-	-	-	22,562,530
Capital/Capital Lease	684,789	195,777	191,900	130,000	1,045,000	-	10,014,650	2,550,000	-	-	-	-	-	-	-	-	14,812,116
Other																	
Insurance Premiums (Risk Fund)	667,500	-	-	-	-	-	-	-	-	-	-	675,000	-	-	-	-	1,342,500
Medical Claims/Premiums/Benefits	-	-	-	-	-	-	-	-	-	-	-	-	7,641,909	60,000	581,000	8,282,909	
Contingency	685,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	685,000
Non-Allocated (Reserve)	320,312	-	1,403,228	-	440,507	-	829,118	-	15,772,820	1,325,912	-	-	45,000	-	-	-	20,136,897
Alpharetta Convention and Visitors Bureau	-	-	-	-	3,850,000	-	-	-	-	-	-	-	-	-	-	-	3,850,000
Debt Service (Principal and Interest)	291,190	-	-	-	975,963	5,346,086	-	-	-	-	-	-	-	-	-	-	6,613,239
Donations/Contributions	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
subtotal	\$ 64,975,575	\$ 4,311,120	\$ 1,595,128	\$ 425,050	\$ 6,314,470	\$ 5,351,086	\$ 10,843,768	\$ 2,550,000	\$ 15,772,820	\$ 1,325,912	\$ 4,180,762	\$ 1,507,300	\$ 7,686,909	\$ 60,000	\$ 581,000	\$ 127,480,900	
Other Financing Uses																	
Interfund Transfer to General Fund	\$ -	\$ -	\$ -	\$ -	\$ 3,300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,300,000
Interfund Transfer to Grant/Capital Funds	10,316,268	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,316,268
subtotal	\$ 10,316,268	\$ -	\$ -	\$ -	\$ 3,300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,616,268
Total Expenditures	\$ 75,291,843	\$ 4,311,120	\$ 1,595,128	\$ 425,050	\$ 9,614,470	\$ 5,351,086	\$ 10,843,768	\$ 2,550,000	\$ 15,772,820	\$ 1,325,912	\$ 4,180,762	\$ 1,507,300	\$ 7,686,909	\$ 60,000	\$ 581,000	\$ 141,097,168	



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# **GENERAL FUND SUMMARY**



**City of Alpharetta**  
**General Fund**  
**Statement of Budgetary Comparisons (FY 2019-2020)**

	FY 2019 AMENDED BUDGET	FY 2020 RECOMMENDED BUDGET	\$ Variance	% Variance
<b>Revenues:</b>				
Property Taxes:				
Current Year	\$ 24,080,000	\$ 23,500,000	\$ (580,000)	-2.4%
Motor Vehicle	115,000	95,000	(20,000)	-17.4%
Motor Vehicle Title Tax Fee	900,000	1,025,000	125,000	13.9%
Prior Year/Delinquent	237,000	282,000	45,000	19.0%
Local Option Sales Tax	15,650,000	16,450,000	800,000	5.1%
Other Taxes:				
Franchise Fees	6,200,000	6,570,000	370,000	6.0%
Insurance Premium Tax	3,900,000	4,200,000	300,000	7.7%
Alcohol Beverage Excise Tax	2,200,000	2,300,000	100,000	4.5%
Other Taxes	2,429,500	2,615,214	185,714	7.6%
Licenses & Permits	2,704,250	2,999,250	295,000	10.9%
Intergovernmental	510,000	110,000	(400,000)	-78.4%
Charges for Services	3,721,992	4,139,150	417,158	11.2%
Fines & Forfeitures	1,987,500	1,687,500	(300,000)	-15.1%
Interest	150,000	200,000	50,000	33.3%
Other Revenues	317,790	281,711	(36,079)	-11.4%
Other Financing Sources:				
Interfund Transfer (Hotel/Motel Fund)	3,225,000	3,300,000	75,000	2.3%
<b>Total Operating Revenues</b>	<b>\$ 68,328,032</b>	<b>\$ 69,754,825</b>	<b>\$ 1,426,793</b>	<b>2.1%</b>
Fund Balance Carryforward	6,100,065	5,537,018		
<b>Total Revenues</b>	<b>\$ 74,428,097</b>	<b>\$ 75,291,843</b>		
<b>Expenditures (by Category):</b>				
Personnel Services:				
Salaries	\$ 27,980,293	\$ 29,307,901	\$ 1,327,608	4.7%
Group Insurance	8,008,808	8,506,331	497,523	6.2%
Pension (Defined Benefit)	2,599,935	2,675,532	75,597	2.9%
Pension (401A)	1,803,549	1,935,988	132,439	7.3%
OPEB/Post Employment Healthcare	593,514	566,864	(26,650)	-4.5%
Miscellaneous Benefits	2,916,427	3,100,513	184,086	6.3%
<i>subtotal</i>	<b>\$ 43,902,526</b>	<b>\$ 46,093,129</b>	<b>\$ 2,190,603</b>	<b>5.0%</b>
Maintenance and Operations:				
Professional Services	\$ 2,918,106	\$ 3,211,137	\$ 293,031	10.0%
Repair/Maintenance	1,695,541	1,703,985	8,444	0.5%
Maintenance Contracts	2,397,441	2,476,710	79,269	3.3%
Professional Services (IT)	1,437,923	1,963,632	525,709	36.6%
General Supplies	1,043,557	1,050,277	6,720	0.6%
Utilities	2,834,704	2,734,925	(99,779)	-3.5%
Fuel	441,650	499,100	57,450	13.0%
Legal Services	690,000	750,000	60,000	8.7%
Miscellaneous	2,033,106	1,843,889	(189,217)	-9.3%
<i>subtotal</i>	<b>\$ 15,492,028</b>	<b>\$ 16,233,655</b>	<b>\$ 741,627</b>	<b>4.8%</b>
Capital/Lease:				
FireTruck/Cardiac Monitor/Taser Leases	\$ 628,550	\$ 631,289	\$ 2,739	0.4%
Work Order Software Lease	76,943	-	(76,943)	-100.0%
Miscellaneous	60,000	53,500	(6,500)	-10.8%
<i>subtotal</i>	<b>\$ 765,493</b>	<b>\$ 684,789</b>	<b>\$ (80,704)</b>	<b>-10.5%</b>
Other Uses:				
Contingency	\$ 1,711,913	\$ 685,000	\$ (1,026,913)	-60.0%
Insurance Premiums (Risk Fund)	689,500	667,500	(22,000)	-3.2%
Gwinnett Tech Contribution (Debt Svc)	286,590	291,190	4,600	1.6%
<i>subtotal</i>	<b>\$ 2,688,003</b>	<b>\$ 1,643,690</b>	<b>\$ (1,044,313)</b>	<b>-38.9%</b>
<b>Total Operating Expenditures</b>	<b>\$ 62,848,050</b>	<b>\$ 64,655,263</b>	<b>\$ 1,807,213</b>	<b>2.9%</b>
Non-Allocated (Reserve)		320,312		
Interfund Transfer:				
Capital Project/Grant Funds	11,580,047	10,316,268		
<b>Total Expenditures</b>	<b>\$ 74,428,097</b>	<b>\$ 75,291,843</b>		
<i>Personnel (full-time-equivalent)</i>	410.5	415.0		

# City of Alpharetta

## General Fund

### Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Amended Budget	FY 2020 Recommended Budget
<b>Beginning Fund Balance:</b>	\$ 20,873,496	\$ 23,586,068	\$ 27,290,370	\$ 28,460,351	\$ 24,637,083	\$ 18,537,018
<b>Revenues:</b>						
Property Taxes	\$ 20,765,849	\$ 22,321,490	\$ 21,696,627	\$ 22,681,551	\$ 25,332,000	\$ 24,902,000
Local Option Sales Taxes	14,757,780	14,953,985	14,943,853	15,907,320	15,650,000	16,450,000
Other Taxes	13,875,057	14,615,779	14,609,885	14,693,816	14,729,500	15,685,214
Licenses and Permits	2,912,433	3,814,821	4,222,432	3,403,611	2,704,250	2,999,250
Intergovernmental	386,458	495,916	422,607	601,978	510,000	110,000
Charges for Services	3,264,768	3,767,927	3,714,804	3,399,085	3,721,992	4,139,150
Fines and Forfeitures	2,767,465	2,208,782	2,244,699	1,811,814	1,987,500	1,687,500
Interest	40,334	119,786	136,336	227,600	150,000	200,000
Other Revenue	204,218	181,625	238,610	248,805	198,477	156,244
	<b>\$ 58,974,363</b>	<b>\$ 62,480,110</b>	<b>\$ 62,229,854</b>	<b>\$ 62,975,580</b>	<b>\$ 64,983,719</b>	<b>\$ 66,329,358</b>
<b>Expenditures:</b>						
Mayor and City Council	\$ 308,237	\$ 321,095	\$ 319,279	\$ 292,533	\$ 364,389	\$ 382,496
City Administration	2,722,528	1,893,792	1,980,803	2,181,453	1,963,439	2,018,666
Legal Services	608,630	726,165	650,104	725,172	690,000	750,000
Community Development	2,340,068	2,345,022	2,631,318	2,793,574	3,162,560	3,435,510
Public Works	7,084,379	7,364,018	7,335,950	7,770,820	8,821,264	8,955,157
Finance	2,953,855	3,087,059	3,105,132	3,319,528	3,366,136	3,548,890
Public Safety	24,212,086	24,672,611	25,001,343	26,161,349	28,472,171	29,771,142
Human Resources	376,580	393,603	368,722	367,541	505,846	643,973
Municipal Court	969,417	955,841	953,791	983,191	1,096,466	1,119,715
Recreation, Parks & Cultural Services	6,669,756	8,124,273	8,353,856	8,586,625	9,975,553	10,266,679
Information Technology	1,467,121	1,520,628	1,546,560	1,602,409	1,742,223	2,119,345
Non-Departmental:						
Contingency	224,249	84,663	114,541	45,697	1,711,913	685,000
Insurance Premiums (Risk Fund)	545,000	607,000	640,000	665,000	689,500	667,500
Gwinnett Tech Contribution (Debt Svc)	288,640	290,340	286,940	286,840	286,590	291,190
Non-Allocated (Reserve)	-	-	-	-	-	320,312
Donations/Contributions	45,000	45,000	45,000	10,000	-	-
	<b>\$ 50,815,544</b>	<b>\$ 52,431,110</b>	<b>\$ 53,333,338</b>	<b>\$ 55,791,732</b>	<b>\$ 62,848,050</b>	<b>\$ 64,975,575</b>
<b>Other Financing Sources (Uses):</b>						
Proceeds from the sale of Capital Assets	\$ 162,797	\$ 168,544	\$ 155,043	\$ 140,546	\$ 119,313	\$ 125,467
Interfund Transfer:						
Hotel/Motel Fund	1,858,068	2,429,994	2,661,700	2,874,701	3,225,000	3,300,000
Operating Grant Fund	-	-	(20,000)	(20,000)	(30,000)	-
Capital Project Fund	(7,467,112)	(8,943,236)	(8,854,857)	(12,747,363)	(9,675,047)	(7,766,268)
Stormwater Capital Fund	-	-	(1,675,000)	(1,255,000)	(1,875,000)	(2,550,000)
Bond IV Fund	-	-	6,579	-	-	-
	<b>\$ (5,446,248)</b>	<b>\$ (6,344,698)</b>	<b>\$ (7,726,535)</b>	<b>\$ (11,007,116)</b>	<b>\$ (8,235,734)</b>	<b>\$ (6,890,801)</b>
<b>Ending Fund Balance: (1)</b>	<b>\$ 23,586,068</b>	<b>\$ 27,290,370</b>	<b>\$ 28,460,351</b>	<b>\$ 24,637,083</b>	<b>\$ 18,537,018</b>	<b>\$ 13,000,000</b>
<i>Changes in Fund Balance (actual/est.)</i>	<i>\$ 2,712,572</i>	<i>\$ 3,704,302</i>	<i>\$ 1,169,981</i>	<i>\$ (3,823,268)</i>	<i>\$ (6,100,065)</i>	<i>\$ (5,537,018)</i>
<i>Personnel (full-time-equivalent)</i>	<i>407.0</i>	<i>409.0</i>	<i>408.5</i>	<i>410.5</i>	<i>410.5</i>	<i>415.0</i>

**Notes:**

- (1) Pursuant to the City's financial management policies, fund balance in excess of the City's current 21% Fund Balance Reserve can be used for one-time capital initiatives. Additionally, the budgetary presentation for fiscal years 2019 and 2020 assumes all appropriations will be spent; historically, a portion of the appropriations will go unspent which will augment the fund balance (i.e. the actual reduction in fund balance will be lower than what is presented above).



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# **SPECIAL REVENUE FUND SUMMARIES**

# City of Alpharetta

## E-911 Fund

### Statement of Budgetary Comparisons (FY 2019-2020)

	FY 2019 Amended Budget	FY 2020 Recommended Budget	\$ Variance	% Variance
Charges for Services:				
E-911 Service Fees (land lines)	\$ 1,545,000	\$ 1,500,000	\$ (45,000)	-2.9%
E-911 Service Fees (cell phones)	1,420,000	1,450,000	30,000	2.1%
E-911 Service Fees (prepaid cell cards)	140,000	200,000	60,000	42.9%
Intergovernmental:				
City of Milton	950,000	1,025,000	75,000	7.9%
Interest	11,693	17,120	5,427	46.4%
Other Financing Sources: (2)				
Mobile Radio Lease Financing	-	-	-	
Budgeted Fund Balance ("FB")	961,912	119,000	(842,912)	-87.6%
<b>Total Revenues (All Sources): (1)</b>	<b>\$ 5,028,605</b>	<b>\$ 4,311,120</b>	<b>\$ (717,485)</b>	<b>-14.3%</b>
Personnel Services:				
Salaries	\$ 1,678,963	\$ 1,730,891	\$ 51,928	3.1%
Benefits	898,838	996,795	97,957	10.9%
Maintenance and Operations:				
Communications	448,700	428,000	(20,700)	-4.6%
Maintenance Contracts	594,041	493,400	(100,641)	-16.9%
Professional Services (IT)	252,202	269,115	16,913	6.7%
Utilities	48,091	48,920	829	1.7%
Miscellaneous	187,871	148,222	(39,649)	-21.1%
Capital:				
Capital (3)	553,025	119,000	(434,025)	-78.5%
Capital Lease Payments	83,882	76,777	(7,105)	
Other Uses: (2),(3)				
Non-Allocated/Reserve	210,332	-	(210,332)	-100.0%
Transfer to Capital Project Fund	-	-	-	0.0%
<b>Total Expenditures (All Uses): (1)</b>	<b>\$ 5,028,605</b>	<b>\$ 4,311,120</b>	<b>\$ (717,485)</b>	<b>-14.3%</b>

<i>Personnel (full-time-equivalent)</i>	<i>30.0</i>	<i>33.0</i>
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**Notes:**

(1) Includes non-operating revenue and expenditures such as Carryforward Fund Balance and Non-Allocated/Reserves. The true operational budget variance after adjusting for non-operating items approximates 3%.

(2) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2020 will occur subsequent to adoption of the budget.

(3) Please refer to the Capital Initiative Requests and Operating Initiative Requests section of this document for detailed information.

# City of Alpharetta

## E-911 Fund

### Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Amended Budget	FY 2020 Recommended Budget
<b>Beginning Fund Balance:</b>	\$ 2,150,699	\$ 2,122,858	\$ 1,827,070	\$ 1,851,913	\$ 1,100,333
<b>Revenues:</b>					
Charges for Services	\$ 3,020,347	\$ 2,649,733	\$ 2,918,267	\$ 3,105,000	\$ 3,150,000
Interest	5,777	5,508	12,542	11,693	17,120
City of Milton Agreement	921,918	936,865	941,752	950,000	1,025,000
Other	-	-	504,106	-	-
	<u>\$ 3,948,042</u>	<u>\$ 3,592,106</u>	<u>\$ 4,376,667</u>	<u>\$ 4,066,693</u>	<u>\$ 4,192,120</u>
<b>Expenditures:</b>					
Public Safety	\$ 3,975,883	\$ 3,887,895	\$ 4,351,824	\$ 4,818,273	\$ 4,311,120
	<u>\$ 3,975,883</u>	<u>\$ 3,887,895</u>	<u>\$ 4,351,824</u>	<u>\$ 4,818,273</u>	<u>\$ 4,311,120</u>
<b>Adjustments/Reconciliation:</b>	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Ending Fund Balance: (1)</b>	<u><b>\$ 2,122,858</b></u>	<u><b>\$ 1,827,070</b></u>	<u><b>\$ 1,851,913</b></u>	<u><b>\$ 1,100,333</b></u>	<u><b>\$ 981,333</b></u>
<i>Changes in Fund Balance (actual/est.) (2)(3)</i>	\$ (27,841)	\$ (295,789)	\$ 24,844	\$ (751,580)	\$ (119,000)
<i>Personnel (full-time-equivalent)</i>	26.0	26.0	30.0	30.0	33.0

**Notes:**

(1) In order to accurately measure anticipated fund balance usage, this schedule omits the Carryforward Fund Balance and Non-Allocated/Reserve accounts.

FYs 2016-2017 and 2019 fund balance usage is for multiple one-time capital initiatives including mobile radio replacements, 911 Facility Expansion, replacement of the 911 Phone System with a state-of-the-art VOIP system, emergency communications equipment, and continued funding for the North Fulton Regional Radio System Authority.

## City of Alpharetta Impact Fee Fund Statement of Budgetary Comparisons (FY 2019-2020)

	FY 2019 Amended Budget	FY 2020 Recommended Budget	\$ Variance	% Variance
Charges for Services:				
Impact Fees (streets/highways)	\$ 250,000	\$ -	\$ (250,000)	-100.0%
Impact Fees (recreation/parks)	550,000	-	(550,000)	-100.0%
Impact Fees (public safety)	175,000	-	(175,000)	-100.0%
Interest	50,000	-	(50,000)	-100.0%
Other Financing Sources:				
Budgeted Fund Balance	2,744,187	1,595,128	(1,149,059)	-41.9%
<b>Total Revenues (All Sources):</b>	<b>\$ 3,769,187</b>	<b>\$ 1,595,128</b>	<b>\$ (2,174,059)</b>	<b>-57.7%</b>
Non-Departmental/Other Uses:				
Impact Fee Administration	-	-	-	-
(2) Capital	2,174,059	191,900	-	-91.2%
(1) Non-Allocated/Reserve	1,595,128	1,403,228	(191,900)	-12.0%
<b>Total Expenditures (All Uses):</b>	<b>\$ 3,769,187</b>	<b>\$ 1,595,128</b>	<b>\$ (191,900)</b>	<b>-57.7%</b>

Notes:

(1) Impact Fee monies are being reserved for future system improvements.

(2) Please refer to the Capital Initiatives section of this document for a detailed description of the initiatives.

# City of Alpharetta

## Impact Fee Fund

### Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Estimated Actual	FY 2020 Recommended Budget
<b>Beginning Fund Balance:</b>	\$ 1,582,560	\$ 2,927,264	\$ 4,095,456	\$ 2,744,187	\$ 1,595,128
<b>Revenues:</b>					
Charges for Services	\$ 1,425,667	\$ 1,449,478	\$ 1,346,589	\$ 975,000	\$ -
Interest	10,779	17,834	36,045	50,000	-
	\$ 1,436,446	\$ 1,467,312	\$ 1,382,634	\$ 1,025,000	\$ -
<b>Expenditures:</b>					
Non-Departmental	\$ 17,055	\$ -	\$ -	\$ -	\$ -
Capital	74,688	299,120	2,733,902	2,174,059	191,900
	\$ 91,743	\$ 299,120	\$ 2,733,902	\$ 2,174,059	\$ 191,900
<b>Other Financing Sources (Uses):</b>					
Interfund Transfer:					
Debt Service Fund	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Ending Fund Balance: (1)</b>	<b>\$ 2,927,264</b>	<b>\$ 4,095,456</b>	<b>\$ 2,744,187</b>	<b>\$ 1,595,128</b>	<b>\$ 1,403,228</b>
<i>Changes in Fund Balance (actual/est.)</i>	<i>\$ 1,344,704</i>	<i>\$ 1,168,192</i>	<i>\$ (1,351,269)</i>	<i>\$ (1,149,059)</i>	<i>\$ (191,900)</i>

**Notes:**

- (1) In order to accurately measure anticipated fund balance usage, this schedule omits the Carryforward Fund Balance and Non-Allocated/Reserve accounts.
- (2) Impact Fee monies for FY's 2016-2017 are being reserved for future system improvements. FY's 2018-2019 includes the appropriation of impact fee monies toward eligible projects.



# City of Alpharetta

## Drug Enforcement Agency Fund

### Statement of Budgetary Comparisons (FY 2019-2020)

	FY 2019 Amended Budget	FY 2020 Recommended Budget	\$ Variance	% Variance
Fines and Forfeitures	\$ 300,000	\$ -	\$ (300,000)	0.00%
Interest	600	-	(600)	0.00%
SWAT Equipment (Milton/Roswell Contribution)	142,591	-	(142,591)	100.00%
Other Financing Sources:				
Budgeted Fund Balance	323,177	425,050	101,873	31.52%
<b>Total Revenues (All Sources):</b>	<b>\$ 766,368</b>	<b>\$ 425,050</b>	<b>\$ (341,318)</b>	<b>-44.54%</b>
Personnel Services	\$ 287,507	\$ 295,050	\$ 7,543	2.62%
Maintenance and Operations	41,974	-	(41,974)	0.00%
Capital	33,569	130,000	96,431	287.26%
Other Uses:				
Non-Allocated/Reserve (1)	403,318	-	(403,318)	-100.00%
<b>Total Expenditures (All Uses):</b>	<b>\$ 766,368</b>	<b>\$ 425,050</b>	<b>\$ (341,318)</b>	<b>-44.54%</b>

Notes:

(1) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2020 will occur subsequent to adoption of the budget.

# City of Alpharetta

## Drug Enforcement Agency Fund

### Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Estimated Actual	FY 2020 Recommended Budget
<b>Beginning Fund Balance:</b>	\$ 1,974,755	\$ 1,742,860	\$ 1,450,948	\$ 323,178	\$ 453,319
<b>Revenues:</b>					
Fines and Forfeitures	\$ 244,352	\$ 220,016	\$ 242,998	\$ 350,000	\$ -
Interest	1,435	1,216	752	600	-
Miscellaneous	-	-	110,200	142,591	-
	<u>\$ 245,786</u>	<u>\$ 221,232</u>	<u>\$ 353,951</u>	<u>\$ 493,191</u>	<u>\$ -</u>
<b>Expenditures:</b>					
Public Safety	\$ 477,682	\$ 513,144	\$ 1,481,721	\$ 363,050	\$ 425,050
	<u>\$ 477,682</u>	<u>\$ 513,144</u>	<u>\$ 1,481,721</u>	<u>\$ 363,050</u>	<u>\$ 425,050</u>
<b>Ending Fund Balance: (1),(2)</b>	<u><b>\$ 1,742,860</b></u>	<u><b>\$ 1,450,948</b></u>	<u><b>\$ 323,178</b></u>	<u><b>\$ 453,319</b></u>	<u><b>\$ 28,269</b></u>
<i>Changes in Fund Balance (actual/est.)</i>	<i>\$ (231,895)</i>	<i>\$ (291,912)</i>	<i>\$ (1,127,770)</i>	<i>\$ 130,141</i>	<i>\$ (425,050)</i>

**Notes:**

(1) In order to accurately measure anticipated fund balance usage, this schedule omits the Carryforward Fund Balance and Non-Allocated/Reserve accounts.

(2) FY 2016-2017 fund balance is being used to equipment, personnel, and the capital lease for Tasers. FY 2018 fund balance was used primarily to fund a portion of the Public Safety Headquarters expansion.

## City of Alpharetta Hotel/Motel Fund Statement of Budgetary Comparisons (FY 2019-2020)

	FY 2019 Amended Budget	FY 2020 Recommended Budget	\$ Variance	% Variance
Other Taxes:				
Hotel/Motel Taxes	\$ 8,600,000	\$ 8,800,000	\$ 200,000	2.3%
Interest:	-	-	-	0.0%
Other:				
Budgeted Fund Balance	1,770,515	814,470	(956,045)	0.0%
<b>Total Revenues (All Sources):</b>	<b>\$ 10,370,515</b>	<b>\$ 9,614,470</b>	<b>\$ (756,045)</b>	<b>-7.3%</b>
Other Uses:				
Alpharetta Convention & Visitor's Bureau	\$ 3,762,500	\$ 3,850,000	\$ 87,500	2.3%
City of Alpharetta	3,225,000	3,300,000	75,000	2.3%
Facility Portion of the Hotel/Motel Tax:				
Professional Svcs (Bond Admin Fee)	3,000	3,000	-	0.0%
Series 2016 Bonds (Principal/Interest)	979,963	975,963	(4,000)	0.0%
Alpharetta Arts Center	164,392	-	(164,392)	0.0%
Equestrian Center Foundation Match	250,000	-	(250,000)	200.0%
(1) Park System Wayfinding Signage	51,412	100,000	48,588	300.0%
(1) Wills Park Master Plan Improvements	-	850,000	850,000	400.0%
(1) Downtown Parking Signage	-	95,000	95,000	400.0%
Non-Allocated (Reserve)	814,470	440,507	(373,963)	0.0%
Debt Service Reserve	1,500,000	-	(1,500,000)	-100.0%
<b>Total Expenditures (All Uses):</b>	<b>\$ 10,750,737</b>	<b>\$ 9,614,470</b>	<b>\$ (1,136,267)</b>	<b>-10.6%</b>

Notes:

The City of Alpharetta levies a Hotel/Motel occupancy tax of 8% on total rental charges. The resulting revenue is distributed as follows: Alpharetta Convention & Visitor's Bureau (43.75%); City of Alpharetta (37.50%); and Tourism Product Development (18.75%; e.g. Conference Center). The tax was changed from 6% to 8% effective October 1, 2015 to fund construction of a Conference Center.

(1) Please refer to the Capital Initiatives section of this document for detailed descriptions.

# City of Alpharetta

## Hotel/Motel Fund

### Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Estimated Actual	FY 2020 Recommended Budget
<b>Beginning Fund Balance:</b>	\$ -	\$ 950,567	\$ 1,505,262	\$ 1,770,515	\$ 2,314,470
<b>Revenues:</b>					
Other Taxes	\$ 6,391,842	\$ 7,097,865	\$ 7,665,868	\$ 8,600,000	\$ 8,800,000
Transfer-In from Conference Center Fund	-	-	-	380,222	-
	<u>\$ 6,391,842</u>	<u>\$ 7,097,865</u>	<u>\$ 7,665,868</u>	<u>\$ 8,980,222</u>	<u>\$ 8,800,000</u>
<b>Expenditures:</b>					
Alpharetta Business Community	\$ 220,403	\$ 0	\$ 0	\$ -	\$ -
Alpharetta Convention & Visitor's Bureau	2,790,878	3,105,316	3,353,818	3,762,500	3,850,000
City of Alpharetta	2,429,994	2,661,700	2,874,701	3,225,000	3,300,000
Facility Portion of the Hotel/Motel Tax:					
Professional Svcs (Bond Admin)	-	525	6,525	3,000	3,000
Facility Debt Service	-	775,629	779,963	979,963	975,963
Alpharetta Arts Center	-	-	385,609	164,392	-
Equestrian Center Foundation Match	-	-	-	250,000	-
Park System Wayfinding Signage	-	-	-	51,412	100,000
Wills Park Master Plan Imp.	-	-	-	-	850,000
Downtown Parking Signage	-	-	-	-	95,000
	<u>\$ 5,441,275</u>	<u>\$ 6,543,171</u>	<u>\$ 7,400,615</u>	<u>\$ 8,436,267</u>	<u>\$ 9,173,963</u>
<b>Ending Fund Balance:</b>	<u>\$ 950,567</u>	<u>\$ 1,505,262</u>	<u>\$ 1,770,515</u>	<u>\$ 2,314,470</u>	<u>\$ 1,940,507</u>
<i>Changes in Fund Balance (actual/est.)</i>	<i>\$ 950,567</i>	<i>\$ 554,695</i>	<i>\$ 265,254</i>	<i>\$ 543,955</i>	<i>\$ (373,963)</i>

#### Notes:

Revenue is to be distributed to the participating entities based on their relative share. Funding for Tourism Product Development is used for debt service on the Series 2016 Conference Center Bonds or reserved for debt service/future eligible initiatives (fund balance within the Hotel/Motel Fund).

Fund Balance totaling \$1.5 million will be retained as a Debt Service Reserve.

Please refer to the Capital Initiatives section of this document for detailed descriptions on the recommended projects.



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# **DEBT SERVICE FUND SUMMARY**

# City of Alpharetta

## Debt Service Fund

### Statement of Budgetary Comparisons (FY 2019-2020)

	FY 2019	FY 2020	\$	%
	Amended Budget	Recommended Budget	Variance	Variance
Property Taxes:				
Property Taxes	\$ 5,090,000	\$ 5,050,000	\$ (40,000)	-0.8%
Delinquent	20,000	20,000	-	0.0%
Motor Vehicle Taxes	24,000	15,000	(9,000)	-37.5%
Interest	10,000	12,000	2,000	20.0%
Other Financing Sources:				
Transfer-In from Impact Fee Fund	-	-	-	0.0%
Budgeted Fund Balance (1)	1,032,049	254,086	(777,963)	-75.4%
<b>Total Revenues (All Sources)</b>	<b>\$ 6,176,049</b>	<b>\$ 5,351,086</b>	<b>\$ (824,963)</b>	<b>-13.4%</b>
Maintenance & Operations:				
Professional Services	\$ 5,000	\$ 5,000	\$ -	0.0%
Debt Service (Principal and Interest):				
City of Alpharetta				
GO Bonds, Series 2012	1,478,950	1,485,350	6,400	0.4%
GO Bonds, Series 2014 (refunding)	1,933,622	1,930,948	(2,674)	-0.1%
GO Bonds, Series 2016	1,930,788	1,929,788	(1,000)	-0.1%
Development Authority of Alpharetta				
Revenue Refunding Bonds, Series 2009	125,153	-	(125,153)	-100.0%
Other Uses:				
Debt Service Reserve (2)	702,536	-	(702,536)	-100.0%
<b>Total Expenditures (All Uses)</b>	<b>\$ 6,176,049</b>	<b>\$ 5,351,086</b>	<b>\$ (824,963)</b>	<b>-13.4%</b>

## Notes:

(1) FYs 2019-2020 utilize available fund balance to offset a portion of the debt service requirements.

(2) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2020 will occur subsequent to adoption of the budget.

# City of Alpharetta

## Debt Service Fund

### Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Amended Budget	FY 2020 Recommended Budget
<b>Beginning Fund Balance:</b>	\$ 845,511	\$ 814,053	\$ 1,250,407	\$ 1,032,050	\$ 702,537
<b>Revenues:</b>					
Property Taxes (incl. Motor Vehicle)	\$ 3,519,961	\$ 5,565,545	\$ 5,239,144	\$ 5,134,000	\$ 5,085,000
Interest	8,578	10,979	20,456	10,000	12,000
Other	-	1	-	-	-
Refunding Bond Proceeds	-	-	-	-	-
	<u>\$ 3,528,539</u>	<u>\$ 5,576,525</u>	<u>\$ 5,259,600</u>	<u>\$ 5,144,000</u>	<u>\$ 5,097,000</u>
<b>Expenditures:</b>					
Professional Services	\$ -	\$ 2,350	\$ 3,300	\$ 5,000	\$ 5,000
Non-Departmental:					
Debt Service	3,559,998	5,137,821	5,474,657	5,468,513	5,346,086
Debt Service Reserve	-	-	-	-	-
Refunding Bonds (Pmt to Escrow)	-	-	-	-	-
Refunding Bonds (Issue Costs)	-	-	-	-	-
	<u>\$ 3,559,998</u>	<u>\$ 5,140,171</u>	<u>\$ 5,477,957</u>	<u>\$ 5,473,513</u>	<u>\$ 5,351,086</u>
<b>Other Financing Sources (Uses):</b>					
Interfund Transfer:					
General Fund	\$ -	\$ -	\$ -	\$ -	\$ -
(1) Capital Project Fund	-	-	-	-	-
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Ending Fund Balance: (1)</b>	<u>\$ 814,053</u>	<u>\$ 1,250,407</u>	<u>\$ 1,032,050</u>	<u>\$ 702,537</u>	<u>\$ 448,451</u>
<i>Changes in Fund Balance (actual/est.)</i>	<u>\$ (31,459)</u>	<u>\$ 436,354</u>	<u>\$ (218,357)</u>	<u>\$ (329,513)</u>	<u>\$ (254,086)</u>

## Notes:

(1) FYs 2016-2020 utilize available fund balance to offset a portion of the debt service requirements.



# **CAPITAL PROJECT FUND SUMMARIES**

## City of Alpharetta Capital Project Fund Statement of Budgetary Comparisons (FY 2019-2020)

	FY 2019 Adopted Budget	FY 2020 Recommended Budget	\$ Variance	% Variance
Other Financing Sources:				
General Fund Transfer	\$ 8,695,065	\$ 7,766,268	\$ (928,797)	-10.68%
Northside Hospital Grant (Fitness Initiatives)	-	40,000	40,000	-100.00%
Development Authority Contribution	-	37,500	37,500	-100.00%
Budgeted Fund Balance	2,750,000	3,000,000	250,000	0.00%
<b>Total Revenues (All Sources):</b>	<b>\$ 11,445,065</b>	<b>\$ 10,843,768</b>	<b>\$ (601,297)</b>	<b>-5.25%</b>
Capital: (1)				
City Administration	\$ 243,336	\$ 162,500	\$ (80,836)	-33.22%
Community Development	170,000	268,000	98,000	57.65%
Public Works	4,268,279	7,019,850	2,751,571	64.47%
Public Safety	1,557,700	1,434,300	(123,400)	-7.92%
Recreation, Parks & Cultural Services	1,416,000	830,000	(586,000)	-41.38%
Information Technology	660,000	300,000	(360,000)	-54.55%
Other Uses:				
Non-Allocated (Future Capital/One-time Initiatives)	3,129,750	829,118	(2,300,632)	-73.51%
<b>Total Expenditures (All Uses):</b>	<b>\$ 11,445,065</b>	<b>\$ 10,843,768</b>	<b>\$ (601,297)</b>	<b>-5.25%</b>

Notes:

(1) Please refer to the *Capital Initiatives* section of this document for detailed descriptions of the FY 2020 capital initiatives.

## City of Alpharetta Stormwater Capital Fund Statement of Budgetary Comparisons (FY 2019-2020)

	FY 2019 Adopted Budget	FY 2020 Recommended Budget	\$ Variance	% Variance
Other Financing Sources:				
General Fund Transfer	\$ 1,875,000	\$ 2,550,000	\$ 675,000	36.00%
Budgeted Fund Balance	-	-	-	0.00%
<b>Total Revenues (All Sources):</b>	<b>\$ 1,875,000</b>	<b>\$ 2,550,000</b>	<b>\$ 675,000</b>	<b>36.00%</b>
Capital: (1)				
Public Works	\$ 1,575,000	\$ 2,550,000	\$ 975,000	61.90%
Recreation, Parks & Cultural Services	300,000	-	(300,000)	0.00%
Other Uses:				
Non-Allocated (Future Capital/One-time Initiatives)	-	-	-	N/A
<b>Total Expenditures (All Uses):</b>	<b>\$ 1,875,000</b>	<b>\$ 2,550,000</b>	<b>\$ 675,000</b>	<b>36.00%</b>

## Notes:

(1) Please refer to the Capital Requests tab for detailed descriptions of the FY 2020 capital initiatives.

## City of Alpharetta T-SPLOST Capital Fund Statement of Budgetary Comparisons (FY 2019-2020)

	FY 2019 Amended Budget	FY 2020 Recommended Budget	\$ Variance	% Variance
Taxes:				
T-SPLOST	\$ 11,100,000	\$ 11,400,000	\$ 300,000	2.70%
Investment Earnings	225,000	-	(225,000)	-100.00%
Other Financing Sources:				
Budgeted Fund Balance	-	4,372,820	4,372,820	N/A
<b>Total Revenues (All Sources):</b>	<b>\$ 11,325,000</b>	<b>\$ 15,772,820</b>	<b>\$ 4,447,820</b>	<b>39.27%</b>
Capital: (1)				
Public Works	\$ 6,671,423	\$ -	\$ (6,671,423)	-100.00%
Other Uses:				
Non-Allocated (Future Capital/One-time Initiatives)	4,653,577	15,772,820	11,119,243	238.94%
<b>Total Expenditures (All Uses):</b>	<b>\$ 11,325,000</b>	<b>\$ 15,772,820</b>	<b>\$ 4,447,820</b>	<b>39.27%</b>

Notes:

(1) Please refer to the *Capital Initiatives* section of this document for detailed descriptions of the FY 2020 capital initiatives.

## City of Alpharetta

### 2016 Parks and Transportation Bond Capital Fund

### Statement of Budgetary Comparisons (FY 2019-2020)

	FY 2019 Adopted Budget	FY 2020 Recommended Budget	\$ Variance	% Variance
Other Financing Sources:				
Budgeted Fund Balance	\$ -	\$ 1,325,912	\$ 1,325,912	-
<b>Total Revenues (All Sources):</b>	<b>\$ -</b>	<b>\$ 1,325,912</b>	<b>\$ 1,325,912</b>	<b>-</b>
Capital: (1)				
Public Works	\$ -	\$ -	\$ -	-
Recreation, Parks & Cultural Services	-	-	-	-
Other Uses:				
Non-Allocated (Transportation)	-	734,064	734,064	-
Non-Allocated (Parks)	-	591,848	591,848	-
<b>Total Expenditures (All Uses):</b>	<b>\$ -</b>	<b>\$ 1,325,912</b>	<b>\$ 1,325,912</b>	<b>-</b>

Notes:

(1) Please refer to the *Capital Initiatives* section of this document for detailed descriptions of the FY 2020 capital initiatives.

This fund accounts for the proceeds and associated expenditures resulting from the issuance of voter approved general obligation bonds, series 2016. This bond issue provided \$52 million in improvements aimed at alleviating traffic congestion, expanding sidewalk connectivity, improving park amenities, extending the Big Creek Greenway north to connect with Forsyth County's Greenway, and securing parkland for future passive and active park systems. Fund appropriations are perpetual with only new appropriations recognized in the annual budget. FY 2019 did not include any appropriation adjustments in the Adopted Budget. FY 2020 is recognizing non-allocated appropriations for future appropriation by the City Council.

# **ENTERPRISE FUND SUMMARY**

# City of Alpharetta

## Solid Waste Fund

### Statement of Budgetary Comparisons (FY 2019-2020)

	FY 2019 Amended Budget	FY 2020 Recommended Budget	\$ Variance	% Variance
Licenses and Permits:				
Solid Waste Permits (Penalties/Interest)	\$ -	\$ -	\$ -	0.00%
Charges for Services:				
Solid Waste Collection Fees	3,953,000	4,014,000	61,000	1.54%
Solid Waste Tag Fees	1,000	1,500	500	50.00%
Solid Waste Commercial Hauler Fees	25,000	25,000	-	0.00%
Solid Waste Fees (Penalties/Interest)	30,000	40,000	10,000	33.33%
Bad Check Fees	300	262	(38)	-12.67%
Interest	8,654	20,000	11,346	131.11%
Other:				
Miscellaneous Revenue	-	-	-	0.00%
Other Financing Sources:				
Budgeted Fund Balance	341,192	80,000	(261,192)	-76.55%
<b>Total Revenues (All Sources): (1)</b>	<b>\$ 4,359,146</b>	<b>\$ 4,180,762</b>	<b>\$ (178,384)</b>	<b>-4.09%</b>
Personnel Services:				
Salaries	\$ 39,552	\$ 40,773	\$ 1,221	3.09%
Benefits	37,357	39,071	1,714	4.59%
Maintenance & Operations:				
Professional Fees	3,886,255	4,044,400	158,145	4.07%
Miscellaneous	55,645	56,518	873	1.57%
Capital/Other Uses:				
Non-Allocated/Reserve (2)	340,337	-	(340,337)	-100.00%
<b>Total Expenditures (All Uses): (1)</b>	<b>\$ 4,359,146</b>	<b>\$ 4,180,762</b>	<b>\$ (178,384)</b>	<b>-4.09%</b>
<i>Personnel (full-time-equivalent)</i>	<i>1.0</i>	<i>1.0</i>		

**Notes:**

(1) Includes non-operating revenue and expenditures such as Carryforward Fund Balance and Non-Allocated/Reserves. Operational budget growth is 4% after adjusting for non-operating items.

(2) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2020 will occur subsequent to adoption of the budget.

# City of Alpharetta

## Solid Waste Fund

### Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Amended Budget	FY 2020 Recommended Budget
<b>Beginning Fund Balance:</b>	\$ 967,766	\$ 1,123,990	\$ 1,133,212	\$ 1,186,192	\$ 1,185,337
<b>Revenues:</b>					
Licenses and Permits	\$ 743	\$ 71	\$ 50	\$ -	\$ -
Charges for Services	3,224,290	3,275,064	3,851,813	4,009,300	4,080,762
Interest	8,598	8,994	19,817	8,654	20,000
Miscellaneous Revenue	-	-	(56)	-	-
	<u>\$ 3,233,631</u>	<u>\$ 3,284,129</u>	<u>\$ 3,871,624</u>	<u>\$ 4,017,954</u>	<u>\$ 4,100,762</u>
<b>Expenditures:</b>					
Solid Waste Operations	\$ 3,077,407	\$ 3,274,907	\$ 3,818,643	\$ 4,018,809	\$ 4,180,762
	<u>\$ 3,077,407</u>	<u>\$ 3,274,907</u>	<u>\$ 3,818,643</u>	<u>\$ 4,018,809</u>	<u>\$ 4,180,762</u>
<b>Other Financing Sources (Uses):</b>					
Interfund Transfer:					
General Fund (subsidy/other)	\$ -	\$ -	\$ -	\$ -	\$ -
				<u>\$ -</u>	<u>\$ -</u>
<b>Ending Fund Balance: (1)</b>	<u><b>\$ 1,123,990</b></u>	<u><b>\$ 1,133,212</b></u>	<u><b>\$ 1,186,192</b></u>	<u><b>\$ 1,185,337</b></u>	<u><b>\$ 1,105,337</b></u>
<i>Changes in Fund Balance (actual/est.) (2)</i>	<i>\$ 156,224</i>	<i>\$ 9,222</i>	<i>\$ 52,980</i>	<i>\$ (855)</i>	<i>\$ (80,000)</i>
<i>Personnel (full-time-equivalent)</i>	<i>1.0</i>	<i>1.0</i>	<i>1.0</i>	<i>1.0</i>	<i>1.0</i>

**Notes:**

(1) In order to accurately measure anticipated fund balance usage, this schedule omits the Carryforward Fund Balance and Non-Allocated/Reserve accounts.

(2) Fund balance is being utilized in FY 2020 to subsidize operations and maintain sanitation rates at existing levels through April 2020.





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# **INTERNAL SERVICE FUND SUMMARIES**

# City of Alpharetta

## Risk Management Fund

### Statement of Budgetary Comparisons (FY 2019-2020)

	FY 2019 Amended Budget	FY 2020 Recommended Budget	\$ Variance	% Variance
Charges for Services				
Risk Fund	\$ 1,446,500	\$ 1,499,800	\$ 53,300	3.7%
Interest Earnings	4,000	7,500	3,500	100.0%
Other:				
Budgeted Fund Balance	222,136	-	(222,136)	-100.0%
<b>Total Revenues (All Sources):</b>	<b>\$ 1,672,636</b>	<b>\$ 1,507,300</b>	<b>\$ (165,336)</b>	<b>-9.9%</b>
Maintenance & Operations: (1)				
Professional Services	\$ 132,000	\$ 135,300	\$ 3,300	2.5%
Vehicle Insurance	170,000	170,000	-	0.0%
Fine Arts Insurance	2,500	3,500	1,000	40.0%
Property and Equipment Insurance	100,000	95,000	(5,000)	-5.0%
General Liability Insurance	60,000	60,000	-	0.0%
Law Enforcement Liability Insurance	91,500	92,500	1,000	1.1%
Public Entity Liability Insurance	62,733	65,000	2,267	3.6%
Workers Comp. Excess Liability Insurance	107,000	107,000	-	0.0%
Criminal Liability Insurance	4,500	4,000	(500)	-11.1%
Cyber Liability Insurance	7,000	7,000	-	100.0%
Umbrella Liability Insurance	56,000	56,000	-	0.0%
Medical Services (PS Custody)	35,000	15,000	(20,000)	-57.1%
Claims and Judgments	622,267	697,000	74,733	12.0%
Other Uses: (2),(3)				
Reserve	222,136	-	(222,136)	-100.0%
<b>Total Expenditures (All Uses):</b>	<b>\$ 1,672,636</b>	<b>\$ 1,507,300</b>	<b>\$ (165,336)</b>	<b>-9.9%</b>

Notes:

(1) Variances are based on current year-to-date premium expenditures and actuarial loss projections for risk claims (workers compensation, general liability, auto liability, etc.).

(2) Includes non-operating revenue and expenditures such as Budgeted Fund Balance and Reserve. The true operational budget variance after adjusting for non-operating accounts approximates 8%.

(3) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2020 will occur subsequent to adoption of the budget.

# City of Alpharetta

## Risk Management Fund

### Statement of Revenues, Expenditures, and changes in Fund Balance (1)

	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Amended Budget	FY 2020 Recommended Budget
<b>Beginning Fund Balance:</b>	\$ 367,911	\$ 589,041	\$ 279,335	\$ 222,137	\$ 222,137
<b>Revenues:</b>					
Charges for Services	\$ 1,262,000	\$ 1,310,000	\$ 1,335,000	\$ 1,446,500	\$ 1,499,800
Interest Earnings	3,984	4,754	9,247	4,000	7,500
Other:					
Insurance Proceeds	25,537	98,274	56,175	-	-
	<u>\$ 1,291,522</u>	<u>\$ 1,413,028</u>	<u>\$ 1,400,421</u>	<u>\$ 1,450,500</u>	<u>\$ 1,507,300</u>
<b>Expenditures:</b>					
Maintenance & Operations:					
Professional Services	\$ 93,457	\$ 121,077	\$ 131,408	\$ 132,000	\$ 135,300
Vehicle Insurance	135,169	143,111	159,588	170,000	170,000
Fine Arts Insurance	-	-	-	2,500	3,500
Property and Equipment Insurance	84,628	83,823	92,197	100,000	95,000
General Liability Insurance	54,387	56,244	56,626	60,000	60,000
Law Enforcement Liability Insurance	93,429	94,931	85,194	91,500	92,500
Public Entity Liability Insurance	49,295	57,900	58,077	62,733	65,000
Workers Comp. Excess Liability Insurance	87,050	100,239	103,609	107,000	107,000
Criminal Liability Insurance	4,075	4,275	3,386	4,500	4,000
Cyber Liability Insurance	6,584	6,806	6,394	7,000	7,000
Umbrella Liability Insurance	53,602	56,725	52,782	56,000	56,000
Medical Services (PS Custody)	6,608	12,408	40,155	35,000	15,000
Claims and Judgments	402,107	985,195	668,204	622,267	697,000
	<u>\$ 1,070,391</u>	<u>\$ 1,722,734</u>	<u>\$ 1,457,620</u>	<u>\$ 1,450,500</u>	<u>\$ 1,507,300</u>
<b>Ending Fund Balance: (1)</b>	<u><b>\$ 589,041</b></u>	<u><b>\$ 279,335</b></u>	<u><b>\$ 222,137</b></u>	<u><b>\$ 222,137</b></u>	<u><b>\$ 222,137</b></u>
<i>Changes in Fund Balance (actual/est.) (2)</i>	\$ 221,131	\$ (309,706)	\$ (57,199)	\$ -	\$ -

**Notes:**

(1) In order to accurately measure anticipated fund balance usage, this schedule omits the Carryforward Fund Balance and Non-Allocated/Reserve accounts.

(2) Available Fund Balance was used in FY's 2017-2018 to supplement the reserve for claims and judgments.

# City of Alpharetta

## Medical Insurance Fund

### Statement of Budgetary Comparisons (FY 2019-2020)

	FY 2019 Amended Budget	FY 2020 Recommended Budget	\$ Variance	% Variance
Charges for Services:				
Medical Insurance Premiums				
Employer Contribution	\$ 6,455,648	\$ 6,972,100	\$ 516,452	8.0%
Employee Contribution	714,809	714,809	-	0.0%
Interest	-	-	-	0.0%
Other Financing Sources:				
Budgeted Fund Balance	1,200,060	-	(1,200,060)	100.0%
<b>Total Revenues (All Sources):</b>	<b>\$ 8,370,517</b>	<b>\$ 7,686,909</b>	<b>\$ (683,608)</b>	<b>-8.2%</b>
Maintenance and Operations				
Medical Premiums	\$ 1,637,589	\$ 1,750,000	\$ 112,411	6.9%
Other				
Medical Claims	5,487,755	5,891,909	404,154	7.4%
Reserve	(254,827)	45,000	299,827	-117.7%
Transfers-Out:				
OPEB Trust Fund	1,500,000	-	(1,500,000)	100.0%
<b>Total Expenditures (All Uses):</b>	<b>\$ 8,370,517</b>	<b>\$ 7,686,909</b>	<b>\$ (683,608)</b>	<b>-8.2%</b>

Notes:

The Medical Insurance Fund accounts for activity under the City's Minimum Premium Plan (MPP) in accordance with Generally Accepted Accounting Principles.

Accounting rules dictate the creation of an Internal Service Fund to track activity under an MPP. As such, this fund does not represent new costs. Rather, it represents a flow of funds from the Operating Funds (e.g. employer/employee premiums) that does have the effect of grossing-up the totals as the appropriations are reflected in multiple Funds.

Under the MPP, the City and the medical insurer (CIGNA) agree that the City will be responsible for paying all claims up to an agreed-upon aggregate level, with the insurer responsible for the excess. The insurer will continue to process claims and administrative services. Through the MPP arrangement, the City is able to reduce premium taxes while maintaining coverage benefits. The MPP is still a fully insured medical plan.

The FY 2020 Budget totals \$7.7 million and represents premiums (employer and employee) and the associated expenditures (administration, claims, and reserves). The operating funds (e.g. General Fund, E911 Fund, DEA Fund, and Sanitation Fund) all include group insurance expenses that represent the City's costs.

# City of Alpharetta

## Medical Insurance Fund

### Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Amended Budget	FY 2020 Recommended Budget
<b>Beginning Fund Balance:</b>	\$ -	\$ (76,062)	\$ 964,180	\$ 1,200,062	\$ (254,825)
<b>Revenues:</b>					
Charges for Services	\$ 6,558,912	\$ 6,742,079	\$ 6,999,721	\$ 7,170,457	\$ 7,686,909
Interest	116	126	119	-	-
	<u>\$ 6,559,028</u>	<u>\$ 6,742,205</u>	<u>\$ 6,999,839</u>	<u>\$ 7,170,457</u>	<u>\$ 7,686,909</u>
<b>Expenditures:</b>					
Medical Premiums	\$ 1,341,840	\$ 1,347,126	\$ 1,506,906	\$ 1,637,589	\$ 1,750,000
Medical Claims	5,293,250	4,354,837	5,257,053	5,487,755	5,891,909
	<u>\$ 6,635,089</u>	<u>\$ 5,701,963</u>	<u>\$ 6,763,958</u>	<u>\$ 7,125,344</u>	<u>\$ 7,641,909</u>
<b>Other Financing Sources (Uses):</b>					
Interfund Transfer:					
OPEB Trust Fund	\$ -	\$ -	\$ -	\$ 1,500,000	\$ -
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,500,000</u>	<u>\$ -</u>
<b>Ending Fund Balance:</b>	<u><u>\$ (76,062)</u></u>	<u><u>\$ 964,180</u></u>	<u><u>\$ 1,200,062</u></u>	<u><u>\$ (254,825)</u></u>	<u><u>\$ (209,825)</u></u>
<i>Changes in Fund Balance (actual/est.)</i>	<u>\$ (76,062)</u>	<u>\$ 1,040,242</u>	<u>\$ 235,881</u>	<u>\$ (1,454,887)</u>	<u>\$ 45,000</u>

**Notes:**

Available fund balance is being used in FY 2019 to fund implementation of a post-employment healthcare benefit (new for FY 2019).



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# **FIDUCIARY FUND SUMMARY**



## City of Alpharetta OPEB Health Trust Fund Statement of Budgetary Comparisons (FY 2019-2020)

	FY 2019 Amended Budget	FY 2020 Recommended Budget	\$ Variance	% Variance
Charges for Services:				
OPEB Trust Funding				
Employer Contribution	\$ 85,000	\$ 30,000	\$ (55,000)	-
Employee Contribution	20,000	20,000	-	-
Interest	-	10,000	10,000	-
Transfer-In				
Medical Insurance Fund	-	-	-	-
<b>Total Revenues (All Sources):</b>	<b>\$ 105,000</b>	<b>\$ 60,000</b>	<b>\$ (45,000)</b>	-
Maintenance and Operations				
OPEB Benefits	\$ 105,000	\$ 60,000	\$ (45,000)	-
Post Employment Healthcare Benefit	-	-	-	-
Reserve	-	-	-	0.0%
<b>Total Expenditures (All Uses):</b>	<b>\$ 105,000</b>	<b>\$ 60,000</b>	<b>\$ (45,000)</b>	-

# City of Alpharetta

## OPEB Health Trust Fund

### Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Amended Budget	FY 2020 Recommended Budget
<b>Beginning Fund Balance:</b>	\$ 995,157	\$ 1,057,003	\$ 1,130,252	\$ 1,224,157	\$ 1,224,157
<b>Revenues:</b>					
OPEB Trust Funding	\$ 105,416	\$ 114,283	\$ 85,200	\$ 105,000	\$ 50,000
Interest	2,846	6,460	16,391	-	10,000
	<u>\$ 108,261</u>	<u>\$ 120,743</u>	<u>\$ 101,591</u>	<u>\$ 105,000</u>	<u>\$ 60,000</u>
<b>Expenditures:</b>					
OPEB Benefits	\$ 46,415	\$ 47,494	\$ 7,686	\$ 105,000	\$ 60,000
	<u>\$ 46,415</u>	<u>\$ 47,494</u>	<u>\$ 7,686</u>	<u>\$ 105,000</u>	<u>\$ 60,000</u>
<b>Other Financing Sources (Uses):</b>					
Interfund Transfer:					
Medical Insurance Fund	\$ -	\$ -	\$ -	\$ -	\$ -
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Ending Fund Balance:</b>	<u><u>\$ 1,057,003</u></u>	<u><u>\$ 1,130,252</u></u>	<u><u>\$ 1,224,157</u></u>	<u><u>\$ 1,224,157</u></u>	<u><u>\$ 1,224,157</u></u>
<i>Changes in Fund Balance (actual/est.)</i>	<u>\$ 61,846</u>	<u>\$ 73,249</u>	<u>\$ 93,905</u>	<u>\$ -</u>	<u>\$ -</u>

Notes:

Fiscal Years 2016-2018 represent activity associated the OPEB Health Trust plan. Eligible retirees are offered the same health and prescription drug coverage as active employees. Each fiscal year, the City determines the Plan benefits and premium rate for participants (active and retirees). However, unlike active employees, retirees pay 100% of the blended premium afforded to the City. Therefore, as the retiree makes the full premium payment, the City's only exposure is the accounting treatment of this implicit rate subsidy caused by the difference in the blended rate offered to the retiree and his/her actual age adjusted premium. Coverage expires at age 65.

# City of Alpharetta

## OPEB Reimbursement Trust Fund

### Statement of Budgetary Comparisons (FY 2019-2020)

	FY 2019 Amended Budget	FY 2020 Recommended Budget	\$ Variance	% Variance
Charges for Services:				
OPEB Health Reimbursement Benefit				
Employer Contribution	\$ 550,000	\$ 575,000	\$ 25,000	-
Interest	-	6,000	6,000	-
Transfer-In				
Medical Insurance Fund	1,500,000	-	(1,500,000)	-
<b>Total Revenues (All Sources):</b>	<b>\$ 2,050,000</b>	<b>\$ 581,000</b>	<b>\$ (1,469,000)</b>	-
Maintenance and Operations				
OPEB Health Reimbursement Benefit	\$ 2,050,000	\$ 581,000	\$ (1,469,000)	-
Reserve	-	-	-	0.0%
<b>Total Expenditures (All Uses):</b>	<b>\$ 2,050,000</b>	<b>\$ 581,000</b>	<b>\$ (1,469,000)</b>	-

# City of Alpharetta

## OPEB Reimbursement Trust Fund

### Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Amended Budget	FY 2020 Recommended Budget
<b>Beginning Fund Balance:</b>	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Revenues:</b>					
OPEB Health Reimbursement Benefit	\$ -	\$ -	\$ -	\$ 550,000	\$ 575,000
Interest	-	-	-	-	6,000
	\$ -	\$ -	\$ -	\$ 550,000	\$ 581,000
<b>Expenditures:</b>					
OPEB Health Reimbursement Benefit	\$ -	\$ -	\$ -	\$ 2,050,000	\$ 581,000
	\$ -	\$ -	\$ -	\$ 2,050,000	\$ 581,000
<b>Other Financing Sources (Uses):</b>					
Interfund Transfer:					
Medical Insurance Fund	\$ -	\$ -	\$ -	\$ 1,500,000	\$ -
	\$ -	\$ -	\$ -	\$ 1,500,000	\$ -
<b>Ending Fund Balance:</b>	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Changes in Fund Balance (actual/est.)</i>	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes:**

The Fiscal Year 2019 Adopted Budget reflected implementation of a OPEB Health Reimbursement benefit (new for FY 2019). Funding for this benefit includes a one-time transfer of available funds from the Medical Insurance Fund and ongoing funding from City operations (roughly 2% of payroll). Funding with this benefit was transferred during FY 2019 to its own Fund (Fund 791 - OPEB Health Reimbursement Trust Fund).



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## Mayor and City Council

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CITY COUNCIL (POST 3)



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JIM GILVIN  
MAYOR



JGilvin@alpharetta.ga.us

### Mission Statement

*TO MAKE A POSITIVE DIFFERENCE in the community by efficiently managing public resources and providing effective services and leadership that exceed the expectations of our citizens.*

JOHN HIPES  
CITY COUNCIL (POST 4)



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JASON BINDER  
CITY COUNCIL (POST 5)



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DAN MERKEL  
CITY COUNCIL (POST 6)



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## Mayor and City Council

### **Mission Statement**

To make a positive difference in the community by efficiently managing public resources and providing effective services and leadership that exceed the expectations of our citizens.

### **Core Values**

***Excellence:*** We believe that expectations are the starting point; not the destination. Every member of the City of Alpharetta Team shall be dedicated to the pursuit of continuous improvement in our results and how they are achieved.

***Stewardship:*** The citizens of Alpharetta have entrusted to us public resources and empowered us to protect, invest, and leverage them for the good and betterment of the community. We shall do so in a manner that reflects the highest ethics, exacting standards, and unwavering principles.

***Integrity:*** The trust of the public is the foundation of our ability to conduct the business of local government and realize the City's mission. Every member of the City of Alpharetta Team shall maintain her or his reputation for honesty, straightforwardness, fair dealing, and a sincere desire to serve in the best interest of the community and citizens of Alpharetta

***Service:*** The City of Alpharetta is committed to efficient, effective, and responsive service delivery that makes a positive difference in the community and the lives of those we serve. We shall proactively address issues and pursue opportunities, act with humility, and deliver more than what is expected.

***Loyalty:*** Through our every word and action we shall serve, protect, and promote the community and citizens of Alpharetta; advance the City's mission; and support and work in unity with those with whom we serve.

### **Community Vision**

Our Community Vision is to advance Alpharetta as a signature City by:

- ✓ *Offering the highest quality of environment for our residents and businesses;*
- ✓ *Fostering strong sense of community including safety and security; and*
- ✓ *Providing a business climate that attracts the top echelon companies.*

Our Community Vision serves as the guiding principles for the planning and operation of our city government and each department structures its mission, goals, and objectives to facilitate achievement of our mission.

# **5-YEAR FINANCIAL SUMMARY**



<b>CITY OF ALPHARETTA</b> <b>RECOMMENDED BUDGET FY 2020</b> <b>MAYOR AND CITY COUNCIL</b> <b>Five-year Financial Summary</b>					
	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>Actual FY 2018</b>	<b>Amended Budget FY 2019</b>	<b>Recommended Budget FY 2020</b>
<b>Revenue</b>	\$ -	\$ -	\$ -	\$ -	\$ -
<i>% Change</i>		0.0%	0.0%	0.0%	0.0%
<i>average 5 year percent change</i>		0.0%			
<b>Expenditures</b>	\$ 321,095	\$ 319,279	\$ 292,533	\$ 364,389	\$ 382,496
<i>% Change</i>		-0.6%	-8.4%	24.6%	5.0%
<i>average 5 year percent change</i>		5.1%			

# **DEPARTMENT BUDGET SUMMARY**

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2020  
MAYOR AND CITY COUNCIL  
BUDGET REQUEST BY ACCOUNT**

								<i>Amended FY 2019 to FY 2020</i>	
ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
<b>Revenue</b>									
N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
<b>Expenditures</b>									
(1) Personnel services:									
Salary	\$ 120,000	\$ 120,000	\$ 109,063	\$ 120,000	\$ -	\$ 120,000	\$ 120,000	0.0%	\$ -
Benefits	165,160	171,026	153,643	194,005	-	194,005	211,883	9.2%	17,878
<b>subtotal</b>	<b>\$ 285,160</b>	<b>\$ 291,026</b>	<b>\$ 262,705</b>	<b>\$ 314,005</b>	<b>\$ -</b>	<b>\$ 314,005</b>	<b>\$ 331,883</b>	<b>5.7%</b>	<b>\$ 17,878</b>
Maintenance and Operations:									
Professional Services	\$ -	\$ -	\$ -	\$ 5,000	\$ -	\$ 5,000	\$ 5,000	0.0%	\$ -
(2) IT Professional Services	1,813	1,980	2,153	2,384	-	2,384	2,613	9.6%	229
General Supplies	4,488	1,232	3,687	4,000	-	4,000	4,000	0.0%	-
Mayor	8,793	8,476	7,782	9,000	-	9,000	9,000	0.0%	-
City Council Post 1	4,460	4,835	4,916	5,000	-	5,000	5,000	0.0%	-
City Council Post 2	1,607	1,019	3,936	5,000	-	5,000	5,000	0.0%	-
City Council Post 3	5,000	1,809	689	5,000	-	5,000	5,000	0.0%	-
City Council Post 4	4,993	4,546	1,954	5,000	-	5,000	5,000	0.0%	-
City Council Post 5	1,925	659	1,316	5,000	-	5,000	5,000	0.0%	-
City Council Post 6	2,856	3,697	3,395	5,000	-	5,000	5,000	0.0%	-
<b>subtotal</b>	<b>\$ 35,936</b>	<b>\$ 28,254</b>	<b>\$ 29,828</b>	<b>\$ 50,384</b>	<b>\$ -</b>	<b>\$ 50,384</b>	<b>\$ 50,613</b>	<b>0.5%</b>	<b>\$ 229</b>
Capital:									
Machinery & Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
<b>subtotal</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>	<b>\$ -</b>
<b>Total</b>	<b>\$ 321,095</b>	<b>\$ 319,279</b>	<b>\$ 292,533</b>	<b>\$ 364,389</b>	<b>\$ -</b>	<b>\$ 364,389</b>	<b>\$ 382,496</b>	<b>5.0%</b>	<b>\$ 18,107</b>
<b>Full-time Equivalent Positions</b>	7.0	7.0	7.0	7.0		7.0	7.0		

**Notes**

(1) Variance due primarily to growth in group insurance premiums coupled with changes in coverage elections, growth in risk management claims funding, etc.

(2) Variance due primarily to the addition of ThinkGard database backup services (previously funded through periodic capital investment) and full-recognition of Microsoft Enterprise licensing costs (FY 2019 appropriation was understated and, as a result, was funded in part through one-time capital monies).

# **EXPENDITURE SUMMARY BY** **DIVISION/PROJECT**

**City of Alpharetta**

Budget: FY 2020

Statement: Expenditure Summary by Project (Maintenance and Operations/Capital)

ACCOUNT DESCRIPTION		FY 2019 Amended Operating Budget	FY 2020 Operating Budget Request	Mayor & Council	Mayor	City Council Post 1	City Council Post 2	City Council Post 3	City Council Post 4	City Council Post 5	City Council Post 6
				1110	MCC00	MCC01	MCC02	MCC03	MCC04	MCC05	MCC06
521200	Professional Services	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
523900	IT Professional Services	2,384	2,613	2,613	-	-	-	-	-	-	-
531100	General Supplies	4,000	4,000	4,000	-	-	-	-	-	-	-
532310	Mayor	9,000	9,000	-	9,000	-	-	-	-	-	-
532320	City Council Post 1	5,000	5,000	-	-	5,000	-	-	-	-	-
532330	City Council Post 2	5,000	5,000	-	-	-	5,000	-	-	-	-
532340	City Council Post 3	5,000	5,000	-	-	-	-	5,000	-	-	-
532350	City Council Post 4	5,000	5,000	-	-	-	-	-	5,000	-	-
532360	City Council Post 5	5,000	5,000	-	-	-	-	-	-	5,000	-
532370	City Council Post 6	5,000	5,000	-	-	-	-	-	-	-	5,000
<b>TOTAL</b>		<b>\$ 50,384</b>	<b>\$ 50,613</b>	<b>\$ 12,723</b>	<b>\$ 9,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>

# **EXPENDITURE LINE-ITEM DETAIL BY** **DIVISION/PROJECT**

## City of Alpharetta

Budget: FY 2020

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

					FY 2019 Adopted Budget	FY 2020 Recommended Budget
Division/Project Title	Account Number		Title	Account Detail		
MAYOR & COUNCIL	10011100	521200	Professional Services	General Professional Services	5,000	5,000
				<b>subtotal</b>	<b>5,000</b>	<b>5,000</b>
	10011100	523900	IT Professional Services	Solarwinds Software Renewal	27	-
				WAP Maintenance - Aerohive	14	14
				Amazon Web Services	2	2
				Developer License for MDM	1	1
				City Circuit Connection to Internet - AT&T	43	43
				Data Circuits - ASE - AT&T	123	123
				City Circuit Connection to Internet - Charter	8	8
				Load Balancer - Citrix	3	14
				Security - Patch Mgmt	-	57
				Data Center's Uninterruptible Power System	25	30
				Citywide Microsoft Licensing	50	421
				GIS Mobile Field Mapping & Data Collection	117	3
				Drone to GIS Conversion	7	117
				Non-Xerox Printer Repair	17	11
				Filemaker Database Management for Various City Dep	13	21
				Data Center Fire Suppression System	3	3
				Firewall - Palo Alto - Veristor	58	14
				Network Vulnerability Scanner	68	71
				Asset Management - LanSweeper	5	5
				ERPM (RED Identity Mgmt)	5	14
				ManageEngine - Logging & Auditing - LogRhythm	57	114
				Security Awareness Training (knowBe4)	21	20
				Microsoft User Based Training	21	-
				Technical Support for CISCO Network	40	40
				Conversion of LIDAR Data to ArcGIS	4	4
				Firewall - Palo Alto - Veristor	-	60
				ClientVPN - Palo Alto - Veristor	13	-
				SQL Monitoring	11	11
				Wiring Services	23	23
				City Enterprise Data Management	46	-

					FY 2019 Adopted Budget	FY 2020 Recommended Budget
Division/Project Title	Account Number	Title	Account Detail			
			Datacenter Security		14	-
			Consulting Services		55	55
			Citywide Virtual Licensing		105	97
			Maintenance Extensions		95	144
			City Virus, Adware, Spyware & Threat Protection		121	-
			City Circuit Connection to Internet - Zayo		59	59
			Backup and Replication/O365 backup		-	259
			Deep Security and Officescan - Carbon Black		-	48
			Duo 2FA - 2 Factor Authentication		-	52
			ManageEngine (Ad SelfService)		23	15
			iPad Wireless Service		384	-
			Mobile Data Management		343	286
			Line and Circuit Service		108	108
			GLS Monitoring and Support		135	136
			CISCO SMARTnet Telephony and Phone App Licenses		100	100
			Cisco phone infrastructure support		10	10
			Project Event Capture - ESRI		7	-
			<b>subtotal</b>		<b>2,384</b>	<b>2,613</b>
	10011100	531100	General Supplies		4,000	4,000
			<b>subtotal</b>		<b>4,000</b>	<b>4,000</b>
MAYOR MCC00	10011100	532370	MCC00 Mayor Expense	Other Expenses	8,616	8,616
				iPad Wireless Service	384	384
			<b>subtotal</b>		<b>9,000</b>	<b>9,000</b>
CITY COUNCIL POST 1	10011100	532310	MCC01 Post 1 Expense		5,000	5,000
			<b>subtotal</b>		<b>5,000</b>	<b>5,000</b>
CITY COUNCIL POST 2	10011100	532320	MCC09 Post 2 Expense		5,000	5,000
			<b>subtotal</b>		<b>5,000</b>	<b>5,000</b>
CITY COUNCIL POST 3	10011100	532330	MCC10 Post 3 Expense		5,000	5,000
			<b>subtotal</b>		<b>5,000</b>	<b>5,000</b>
CITY COUNCIL POST 4	10011100	532340	MCC11 Post 4 Expense		5,000	5,000
			<b>subtotal</b>		<b>5,000</b>	<b>5,000</b>
CITY COUNCIL POST 5	10011100	532350	MCC07 Post 5 Expense		5,000	5,000
			<b>subtotal</b>		<b>5,000</b>	<b>5,000</b>
CITY COUNCIL POST 6	10011100	532360	MCC08 Post 6 Expense		5,000	5,000
			<b>subtotal</b>		<b>5,000</b>	<b>5,000</b>
					<b>50,384</b>	<b>50,613</b>





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## City Administration

BOB REGUS  
CITY ADMINISTRATOR

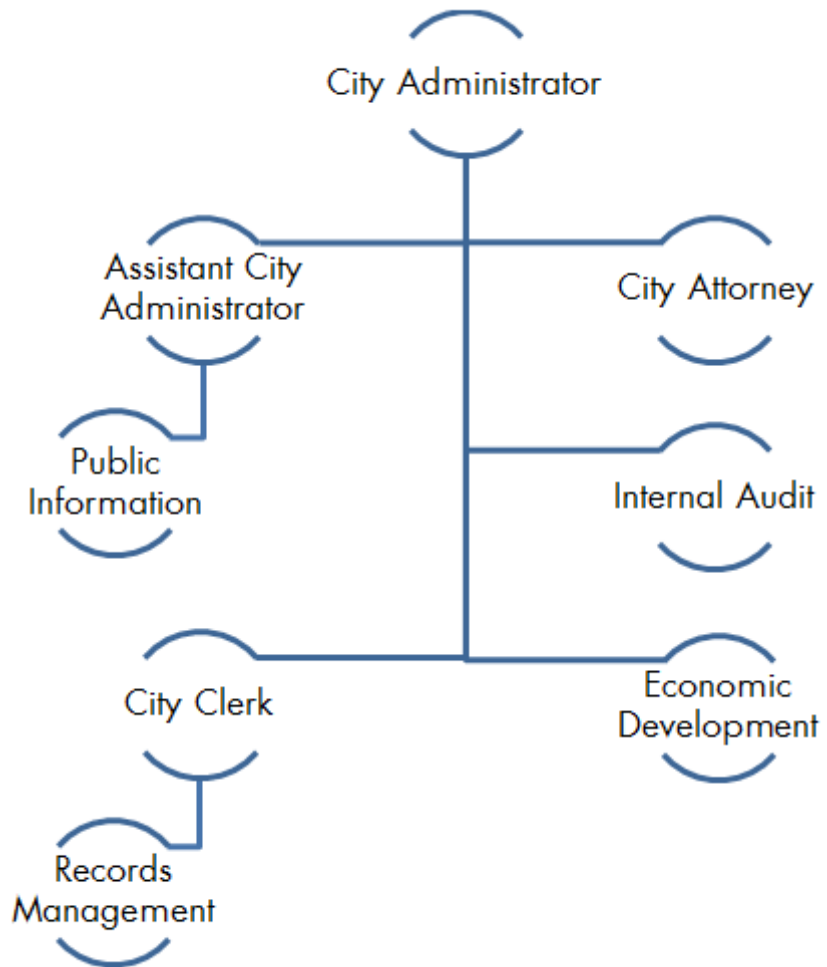


BRegus@alpharetta.ga.us

JAMES DRINKARD  
ASSISTANT CITY  
ADMINISTRATOR



JDrinkard@alpharetta.ga.us



Our Community Vision is to advance Alpharetta as a signature City by:

- ✓ *Offering the highest quality of environment for our residents and businesses;*
- ✓ *Fostering strong sense of community including safety and security; and*
- ✓ *Providing a business climate that attracts the top echelon companies.*

Our Community Vision serves as the guiding principles for the planning and operation of our city government and each department structures its mission, goals, and objectives to facilitate achievement of our mission.

## City Administration

*Administration, Internal Audit, City Attorney, City Clerk, Public Information, and Economic Development*

### **Mission Statement**

The mission of the City Administrator's Office is to carry out the policies and implement the goals established by the City Council in providing services to the citizens in the most effective and economical manner while promoting awareness and understanding of services, policies, information, programs, and priorities that results in an informed and participative community.

### **Goals and Objectives**

- ✓ To improve quality of service to citizens of the City of Alpharetta;
- ✓ To improve morale and promote teamwork among all employees;
- ✓ To improve coordination and administration of interdepartmental activities;
- ✓ To promote better communication between all levels of government and the citizens;
- ✓ To use technology to improve processes for citizen input into facets of governance;
- ✓ To increase the public/government interaction through the City's web site; and
- ✓ Oversee the Economic Development efforts for the City.

### **Key Issues**

- ✓ Continue the development of a "customer-driven" organizational culture among the staff;
- ✓ Strengthen the relationship between the City Council and staff - building bridges in communication to facilitate the relationship;
- ✓ Continue the informative, cooperative endeavor of providing the best available information for the City Council to remain effective and successful in their offices;
- ✓ Meet the service provision and service level demand of the citizens while ensuring the most cost effective delivery of those services;
- ✓ Continue efforts toward more effective communication strategies with citizens through enhanced public awareness and public education programs;



- ✓ Seek to work with the local legislative delegation on the introduction or support of legislation that benefits the City of Alpharetta and its citizens;
- ✓ Anticipate the future population and area growth of the City as a result of continued development and annexations, ensuring staff meets the expectations of existing and new residents; and
- ✓ Continue efforts toward enhancing the compensation and benefits package to attract and retain the very best employees.

# **5-YEAR FINANCIAL SUMMARY**

<b>CITY OF ALPHARETTA</b> <b>RECOMMENDED BUDGET FY 2020</b> <b>CITY ADMINISTRATION</b> <b>Five-Year Financial Summary</b>					
	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>Actual FY 2018</b>	<b>Amended Budget FY 2019</b>	<b>Recommended Budget FY 2020</b>
<b>Revenue</b>	\$ 13,672	\$ 21,953	\$ 15,818	\$ 6,700	\$ 6,700
% Change		60.6%	-27.9%	-57.6%	0.0%
average 5-year percent change		-6.3%			
<b>Expenditures</b>	\$ 1,893,792	\$ 1,980,803	\$ 2,181,453	\$ 1,963,439	\$ 2,018,666
% Change		4.6%	10.1%	-10.0%	2.8%
average 5-year percent change		1.9%			

# **DEPARTMENT BUDGET SUMMARY**

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2020  
CITY ADMINISTRATION  
BUDGET REQUEST BY ACCOUNT**

										<i>Amended FY 2019 to FY 2020</i>	
ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)		
<b>Revenue</b>											
Charges for Services											
Parks Services Event Fees	\$ 733	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	-	-
Rents/Royalties	-	3,410	-	-	-	-	-	-	-	-	-
Misc. Revenue	87	7,696	490	-	-	-	-	-	-	-	-
Donation from Private Sources	-	-	4,158	-	-	-	-	-	-	-	-
(5) Alcohol Beverage Permit Fee	-	-	-	6,000	-	6,000	-	-100.0%	(6,000)		
Alcohol Beverage Admin Fee	11,900	10,150	10,150	-	-	-	6,000	-	6,000		
Public Records Request	453	498	820	500	-	500	500	0.0%	-		
City Center Facility Rental	500	200	200	200	-	200	200	0.0%	-		
<b>Total</b>	<b>\$ 13,672</b>	<b>\$ 21,953</b>	<b>\$ 15,818</b>	<b>\$ 6,700</b>	<b>\$ -</b>	<b>\$ 6,700</b>	<b>\$ 6,700</b>	<b>0.0%</b>	<b>\$ -</b>		



**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2020  
CITY ADMINISTRATION  
BUDGET REQUEST BY ACCOUNT**

								<i>Amended FY 2019 to FY 2020</i>	
ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMENDMENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
<b>Expenditures</b>									
(1) Personnel Services:									
Salary	\$ 978,234	\$ 976,858	\$ 986,376	\$ 1,040,352	\$ (158,109)	\$ 882,243	\$ 807,226	-8.5%	\$ (75,017)
Benefits	425,918	422,467	431,845	507,525	(61,694)	445,831	388,415	-12.9%	(57,416)
<b>subtotal</b>	<b>\$ 1,404,153</b>	<b>\$ 1,399,325</b>	<b>\$ 1,418,220</b>	<b>\$ 1,547,877</b>	<b>\$ (219,803)</b>	<b>\$ 1,328,074</b>	<b>\$ 1,195,641</b>	<b>-10.0%</b>	<b>\$ (132,433)</b>
Maintenance and Operations:									
(2) Professional Services	\$ 93,263	\$ 154,563	\$ 293,534	\$ 165,400	\$ 14,480	\$ 179,880	\$ 409,700	127.8%	\$ 229,820
Equipment Repair/Maint.	110	-	1,373	300	-	300	-	-100.0%	(300)
(3) Advertising	91,170	161,923	184,783	176,000	515	176,515	163,200	-7.5%	(13,315)
(4) Printing and Binding	2,535	2,940	1,342	2,800	-	2,800	3,000	7.1%	200
(5) Employee Travel	30,160	37,441	38,585	25,600	(3,687)	21,913	12,500	-43.0%	(9,413)
(5) Employee Training	22,701	33,828	30,809	24,800	(1,800)	23,000	20,100	-12.6%	(2,900)
Maintenance Contracts	83,589	47,896	66,460	106,307	-	106,307	103,777	-2.4%	(2,530)
IT Professional Services	36,739	38,859	36,900	42,085	-	42,085	38,358	-8.9%	(3,727)
(3) General Supplies/Materials	124,791	84,830	80,558	79,915	(350)	79,565	69,390	-12.8%	(10,175)
Water and Sewer Utilities	152	549	178	-	-	-	-	-	-
Electricity Utilities	744	(222)	-	-	-	-	-	-	-
Small Equipment	3,560	11,928	13,045	3,000	-	3,000	3,000	0.0%	-
Non-Recurring Expenses	124	6,941	-	-	-	-	-	-	-
<b>subtotal</b>	<b>\$ 489,639</b>	<b>\$ 581,478</b>	<b>\$ 747,565</b>	<b>\$ 626,207</b>	<b>\$ 9,158</b>	<b>\$ 635,365</b>	<b>\$ 823,025</b>	<b>29.5%</b>	<b>\$ 187,660</b>

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2020  
CITY ADMINISTRATION  
BUDGET REQUEST BY ACCOUNT**

ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	<i>Amended FY 2019 to FY 2020</i>	
								% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Capital:									
Machinery/Equipment	\$ -	\$ -	\$ 15,668	\$ -	\$ -	\$ -	\$ -	-	\$ -
<b>subtotal</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,668</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>	<b>\$ -</b>
<b>Total</b>	<b>\$ 1,893,792</b>	<b>\$ 1,980,803</b>	<b>\$ 2,181,453</b>	<b>\$ 2,174,084</b>	<b>\$ (210,645)</b>	<b>\$ 1,963,439</b>	<b>\$ 2,018,666</b>	<b>2.8%</b>	<b>\$ 55,227</b>
<b>Full-time Equivalent Positions (1)</b>	<b>11.00</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>		<b>8.00</b>	<b>7.00</b>		

**Notes**

- Variance due primarily to wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2020 (contingent upon a mid-year review of revenue trends), growth in group insurance premiums, growth in risk management claims funding, all of which is offset through the elimination of the Internal Audit function (one Internal Auditor position), Records Manager position, and Economic Development Director position.
- Variance is due primarily to election staffing/management costs for FY 2020 and the programming of Tech Alpharetta operational funding into the operating budget (previously funded the capital allocations). In accordance with the agreement with Fulton County, the city is responsible for full election cost coverage during those elections held when the County does not have a question on the ballot (as is anticipated for FY 2020).
- Variance is based on an overall reduction in anticipated hospitality/marketing/promotional needs and is partially offset through anticipated elections advertising costs and 2020 Operating Initiatives (Recognition of City Committees and Boards).
- (4) Variance is based on historical and year-to-date expenditure trends.
- (5) Variance is based on a reduced expectation of travel and training needs.

# **REVENUE SUMMARY BY** **DIVISION/PROJECT**

**City of Alpharetta**

Budget: FY 2020

Statement: Revenue Summary by Account

Division/Project	Account Number	Title	FY 2019 Amended Budget	FY 2020 Recommended Budget
City Admin	10013200 371000	Donation from Private Source	-	-
Economic Development	10013220 381000	Rents/Royalties	-	-
" "	10013220 389000	Misc. Revenue	-	-
City Clerk	10013300 321100	Alcohol Beverage Permit Fee	6,000	-
" "	10013300 321101	Alcohol Beverage Admin Fee	-	6,000
" "	10013300 324100	Penalty/Interest Alcoholic Bev	-	-
" "	10013300 341900	Public Records Request	500	500
" "	10013300 341901	City Center Facility Rental	200	200
<b>Total</b>			<b>\$ 6,700</b>	<b>\$ 6,700</b>

# **EXPENDITURE SUMMARY BY** **DIVISION/PROJECT**

**City of Alpharetta**

Budget: FY 2020  
Statement: Expenditure Summary by Division/Project (Maintenance and Operations/Capital)

				Economic Development		City Clerk	
ACCOUNT DESCRIPTION	FY 2019 Amended Operating Budget	FY 2020 Operating Budget Request	City Administration	Economic Development	Community Marketing & Promotions	City Clerk	Elections
			<b>1320</b>	<b>1322</b>	<b>AED02</b>	<b>1330</b>	<b>ACC00</b>
521200 Professional Services	\$ 179,880	\$ 409,700	\$ 121,200	\$ 140,000	\$ -	\$ 4,500	\$ 144,000
522210 Equipment Repair/Maint.	300	-	-	-	-	-	-
522320 Equipment Rental	-	-	-	-	-	-	-
523300 Advertising	176,515	163,200	5,500	-	145,700	6,000	\$6,000
523400 Printing and Binding	2,800	3,000	-	-	3,000	-	-
523500 Employee Travel	21,913	12,500	2,000	7,500	-	3,000	-
523700 Employee Training	23,000	20,100	7,500	9,000	-	3,600	-
523860 Maintenance Contracts	106,307	103,777	25,700	49,000	-	\$29,077	-
523900 IT Professional Services	42,085	38,358	23,115	7,431	-	\$7,812	-
531100 General Supplies/Materials	79,565	69,390	26,890	6,000	25,000	\$11,500	-
531600 Small Equipment	3,000	3,000	3,000	-	-	-	-
532400 Non-Recurring	-	-	-	-	-	-	-
541300 Facility Improvements	-	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 635,365</b>	<b>\$ 823,025</b>	<b>\$ 214,905</b>	<b>\$ 218,931</b>	<b>\$ 173,700</b>	<b>\$ 65,489</b>	<b>\$ 150,000</b>

# **EXPENDITURE LINE-ITEM DETAIL BY** **DIVISION/PROJECT**

## City of Alpharetta

Budget: FY 2020

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

					FY 2019 Adopted Budget	FY 2020 Recommended Budget
Division/Project Title	Account Number		Title	Account Detail		
CITY ADMINISTRATION	10013200	521200	Professional Services	Atlanta Regional Commission	1,500	-
				Georgia Municipal Association - Dues	16,700	-
				Georgia Municipal Association - Telecom	10,000	-
				Video Production And Editing Services	1,200	1,200
				Website Function Improvements	10,000	10,000
				Marketing/Public Relations Services	100,000	100,000
				Misc. Professional/Design Services	20,000	10,000
				<b>subtotal</b>	<b>159,400</b>	<b>121,200</b>
	10013200	522210	Equipment Repair & Maintenance	General Repair/Maintenance (e.g. printers)	300	-
				<b>subtotal</b>	<b>300</b>	<b>-</b>
	10013200	523300	Advertising	Bid and Recruitment Advertising	500	500
				Marketing / Promotional Materials / Placement Advertising	15,000	5,000
				<b>subtotal</b>	<b>15,500</b>	<b>5,500</b>
	10013200	523500	Employee Travel	Local Mileage & Travel	3,000	2,000
				<b>subtotal</b>	<b>3,000</b>	<b>2,000</b>
	10013200	523700	Employee Training	Association Membership Fees	3,000	3,500
				Training and Education	3,000	4,000
				<b>subtotal</b>	<b>6,000</b>	<b>7,500</b>
	10013200	523860	Maintenance Contracts	Coffee and Water Cooler Service	3,000	2,500
				GRM Records Management	500	300
				GRM Shredding	100	100
				Domain Name Registration - GSA Finance	150	150
				SQ Box Solutions	3,000	3,000
				Telerik (Sitefinity CMS Enterprise) Annual Maintenance	9,300	9,300
				Siteimprove Annual Contract	4,350	4,350
				Website Hosting (Cloud)	4,000	4,000
				Survey Creator Subscription	300	400
				Government Online Forms	10,000	-
				Basecamp Subscription (Team collaboration tool)	4,000	1,000
				Mailchimp Subscription (Email Newsletter Support)	600	600
				<b>subtotal</b>	<b>39,300</b>	<b>25,700</b>



## FY 2020 Budget

## City of Alpharetta

Budget: FY 2020

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2019 Adopted Budget	FY 2020 Recommended Budget
	10013200 523900	IT Professional Services	Solarwinds Software Renewal	109	-
			WAP Maintenance - Aerohive	57	56
			Amazon Web Services	7	7
			Developer License for MDM	3	3
			City Circuit Connection to Internet - AT&T	171	171
			Data Circuits ASE (AT&T)	493	491
			City Circuit Connection to Internet - Charter	31	30
			Load Balancer - Citrix	14	55
			Security - Patch Mgmt	-	228
			Data Center's Uninterruptible Power System	100	118
			Citywide Microsoft Licensing	201	1,686
			Drone to GIS Conversion	27	14
			GIS Mobile Field Mapping & Data Collection	470	469
			Non-Xerox Printer Repair	68	46
			Filemaker Software Maintenance & Support	52	82
			Data Center Fire Suppression System	11	11
			Project Event Capture - Palo Alto - Veristor	27	55
			Network Vulnerability Scanner	274	282
			Asset Management - LanSweeper	18	18
			ERPM (RED Identity Mgmt)	18	55
			Manage Engine Logging and Auditing - LogRhythm	228	456
			Security Awareness Training (KnowBe4)	82	82
			Microsoft User Based Training	82	-
			SmartNet Technical Support for CISCO Network	160	159
			Conversion of LIDAR Data to ArcGIS	15	15
			Firewall - Palo Alto - Veristor	231	241
			Client VPN - Palo Alto - Veristor	53	-
			SQL Monitoring Tool	46	46
			Wiring Services	91	91
			Datacenter Security	55	-
			Consulting Services	219	218
			City Enterprise Data Management	182	-
			Citywide Virtual Infrastructure	418	390
			Maintenance Extension	379	576
			City Virus, Adware, Spyware & Threat Protection	483	-
			City Circuit Connection to Internet - Zayo	237	237
			Backup and Replication/0365 backup	-	1,038

## FY 2020 Budget

## City of Alpharetta

Budget: FY 2020

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2019 Adopted Budget	FY 2020 Recommended Budget
			End Point Protection - Carbon Black	-	191
			Duo 2FA - 2 Factor Authentication	-	209
			ManageEngine Ad Self-service	91	59
			iPhone Service	1,872	2,200
			Cellular iPad Service	768	984
			Cellular MiFi Service	456	456
			Mobile Data Management	343	400
			Line and Circuit Service	2,371	2,376
			GLS Monitoring and Support	2,978	2,984
			CISCO SMARTnet Telephony and Phone App Licenses	2,196	2,200
			Cisco phone infrastructure support	220	220
			Netmotion Mobility XE Software Renewal	290	290
			Digital Recorder Maintenance & Renewal	5,000	-
			Adobe Products	1,660	2,220
			Efax	540	900
			Building Access Control	1,800	-
			City Camera (Avigilon Control Center)	1,500	-
			<b>subtotal</b>	<b>27,197</b>	<b>23,115</b>
	10013200 531100	General Supplies & Materials	Catering Services - Various Meetings	200	-
			Council (facility, meals, retreat, etc.)	5,000	6,000
			Meals and Meetings	5,000	4,000
			General Supplies	8,500	8,500
			Postage Allocation - Shipping - FedEx USPS	650	500
			Promotional Events	500	500
			Subscriptions - Atlanta Business Chronicle	150	150
			Subscriptions - Atlanta Journal Constitution	300	475
			Subscriptions - Fortune	65	65
			Subscriptions - Wall Street Journal	200	200
			City Committees/Boards Recognition (2020 Operating Init.)	-	6,500
			<b>subtotal</b>	<b>20,565</b>	<b>26,890</b>
	10013200 531600	Small Equipment	Misc. Small Equipment	3,000	3,000
			<b>subtotal</b>	<b>3,000</b>	<b>3,000</b>
	10013200 532400	Non-Recurring Expenses		-	-
			<b>subtotal</b>	<b>-</b>	<b>-</b>
<b>Administration Total</b>				<b>274,262</b>	<b>214,905</b>

## FY 2020 Budget

## City of Alpharetta

Budget: FY 2020

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

					FY 2019 Adopted Budget	FY 2020 Recommended Budget
Division/Project Title	Account Number		Title	Account Detail		
ECONOMIC DEVELOPMENT	10013220	521200	Professional Services	Tech Alpharetta	-	100,000
				Miscellaneous Professional Services	-	40,000
				<b>subtotal</b>	<b>-</b>	<b>140,000</b>
	10013220	523500	Employee Travel		15,000	7,500
				<b>subtotal</b>	<b>15,000</b>	<b>7,500</b>
	10013220	523700	Employee Training	Association Membership Fees	4,000	4,000
				Training and Education	10,000	5,000
				<b>subtotal</b>	<b>14,000</b>	<b>9,000</b>
	10013220	523860	Maintenance Contracts	Co-Star Group	7,500	7,000
				GNFCC Chamber Economic Development	25,000	25,000
				ORACLE NetSuite (Project Mgmt/Cloud)	-	6,000
				GIS Integration to ED Website	11,000	11,000
				<b>subtotal</b>	<b>43,500</b>	<b>49,000</b>
	10013220	523900	IT Professional Services			
				Solarwinds Software Renewal	55	-
				WAP Maintenance - Aerohive	28	28
				Amazon Web Services - Domain Name Service	4	4
				Developer License for MDM	1	1
				City Circuit Connection to Internet - AT&T	86	86
				Data Circuits - ASE - AT&T	246	246
				City Circuit Connection to Internet - Charter	15	15
				Load Balancer - Citrix	7	27
				Security - Patch Management	-	114
				Data Center's Uninterruptible Power System	50	59
				Citywide Microsoft Licensing	100	843
				Drone to GIS Conversion	14	7
				GIS Mobile Field Mapping & Data Collection	235	234
				Non-Xerox Printer Repair	34	23
				Filemaker Software Maintenance & Support	26	41
				Data Center Fire Suppression System	5	5
				Project Event Capture - Palo Alto - Veristor	14	27
				Network Vulnerability Scanner	137	141
				Asset Management - LanSweeper	9	9
				ERPM (RED Identity Mgmt)	43	27
				Manage Engine (Logging & Auditing) - LogRhythm	114	228
				Security Awareness Training	41	41
				Microsoft User Based Training	41	-

## FY 2020 Budget

## City of Alpharetta

Budget: FY 2020

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

				FY 2019 Adopted Budget	FY 2020 Recommended Budget
Division/Project Title	Account Number	Title	Account Detail		
			Technical Support for CISCO Network	80	80
			Conversion of LIDAR Data to ArcGIS	7	7
			Firewall - Palo Alto - Veristor	115	121
			SQL Monitoring Tool	23	23
			Client VPN - Palo Alto - Veristor	26	-
			Wiring Services	46	46
			Datacenter Security	27	-
			Consulting Services	109	109
			City Enterprise Data Management	91	195
			Citywide Virtual Infrastructure	209	-
			Maintenance Extension - DC Equipment Main Renewal	189	288
			City Virus, Adware, Spyware & Threat Protection	242	-
			City Circuit Connection to Internet - Zayo	119	118
			Backup and Replication/O365 backup	-	519
			End Point Protection - Carbon Black	-	96
			Duo 2FA - 2 Factor Authentication	-	105
			ManageEngine AdSelfService	46	30
			iPhone Service	1,248	550
			Cellular iPad Service	768	-
			Mobile Data Management	229	57
			Line and Circuit Service	216	216
			GLS Monitoring and Support	271	271
			CISCO SMARTnet Telephony and Phone App Licenses	200	200
			Cisco phone infrastructure support	20	20
			Netmotion Mobility XE Software Renewal	174	174
			Adobe Products	1,100	2,000
			Webloci Software	250	-
			<b>subtotal</b>	<b>7,110</b>	<b>7,431</b>
	10013220	531100	General Supplies	8,000	3,000
			Meals and Meetings	3,000	3,000
			<b>subtotal</b>	<b>11,000</b>	<b>6,000</b>
<b>Economic Development Total</b>				<b>90,610</b>	<b>218,931</b>

## City of Alpharetta

Budget: FY 2020

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project					FY 2019	FY 2020
Title	Account Number		Title	Account Detail	Adopted Budget	Recommended Budget
COMMUNITY MARKETING & PROMOTIONS AED02	10013220	523300 AED02	Advertising	Advertising/Marketing (ATL Bus. Chronicle, Appen, Pesto)	31,000	35,000
				Greater North Fulton Chamber (Membership Dues)	5,000	5,000
				Greater North Fulton Chamber (Gala Sponsorship)	5,000	5,500
				Alpharetta Chamber of Commerce Sponsorship	10,000	12,500
				HI-REZ Studios Sponsorship (HRX Expo)	15,000	15,000
				Tech. Association of GA (TAG) Bundled Sponsorships	30,000	25,000
				Greater ATL Chamber Foundation - SXSW 2018 Sponsorship	5,000	-
				Metro ATL Chamber (MAC) - IoT-ATL Sponsorship	-	7,500
				MAC - Money 20/20 Vegas Sponsorship	-	-
				MAC - Smart City Expo Sponsorship	-	9,200
				MAC - Money 2020 & InfoSec	-	14,000
				MAC - Membership Dues	-	11,000
				Miscellaneous Sponsorships (BISNOW, CFQG, etc.)	-	6,000
				Money 20/20 - INFOSEC/VEGAS (Metro Atl Chamber-MAC)	16,500	-
				SMART Cities World Congress (MAC)	10,000	-
				Silicon Valley Start-Up Trade Mission - 2X @\$5000	10,000	-
				Mobile World Congress US Sponsorship (MAC)	5,000	-
				Money 20/20 US Sponsorship (MAC)	6,500	-
				Connexx Start-Up Challenge Trade Mission	7,500	-
				subtotal	156,500	145,700
	10013220	523400 AED02	Printing and Binding	Brochures	2,800	3,000
				subtotal	2,800	3,000
	10013220	531100 AED02	General Supplies	Promotional Materials, ATC Dinner, etc.	35,000	25,000
				subtotal	35,000	25,000
Economic Development					194,300	173,700
CITY CLERK	10013300	521200	Professional Services	Muni Code - including web hosting, policy updates, etc.	4,000	4,000
				Records Management	2,000	500
				subtotal	6,000	4,500
	10013300	523300	Advertising	Bid and Recruitment Advertising	500	500
				Newspaper advertisements (incl alcohol license)	3,500	5,500
				subtotal	4,000	6,000
	10013300	523500	Employee Travel	Clerk Division Travel Expenses	2,500	3,000
				subtotal	2,500	3,000
	10013300	523700	Employee Training	Clerk Division Professional Development	2,500	3,100
				Association Membership Fees	500	500
				subtotal	3,000	3,600

## FY 2020 Budget

## City of Alpharetta

Budget: FY 2020

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title				FY 2019 Adopted Budget		FY 2020 Recommended Budget
Account Number	Title	Account Detail				
10013300 523860	Maintenance Contracts	Xerox Copier Lease (FY18-WC7545/CQ8900; FY19-C8045)		3,457		1,677
		Xerox Copier Maintenance Plan		7,000		6,500
		GRM - Records Management		1,000		800
		CivicClerk Agenda Mgmt. Software Maintenance & Video Feed		6,200		13,000
		Pitney Bowes - Postage Machine		4,250		5,500
		JustFOIA (open records request)		1,600		1,600
		<b>subtotal</b>		<b>23,507</b>		<b>29,077</b>
10013300 523900	IT Professional Services	Solarwinds Software Renewal		82		-
		WAP Maintenance - Aerohive		42		42
		Amazon Web Services - Domain Name Service		5		5
		Developer License for MDM		2		2
		City Circuit Connection to Internet - AT&T		129		128
		Data Circuits - ASE - AT&T		369		369
		City Circuit Connection to Internet - Charter		23		23
		Load Balancer - Citrix		10		41
		Security - Patch Mgmt		-		171
		Data Center's Uninterruptible Power System		75		89
		Citywide Microsoft Licensing		151		1,264
		Drone to GIS Conversion		21		10
		GIS Mobile Field Mapping & Data Collection		352		352
		Non-Xerox Printer Repair		51		34
		Database Management for Various City Departments		39		62
		Data Center Fire Suppression System		8		8
		Project Event Capture - Palo Alto - Veristor		21		41
		Network Vulnerability Scanner		205		212
		Asset Management - LanSweeper		14		14
		ERPM (RED Identity Mgmt)		65		41
		Manage Engine (Logging & Auditing) - LogRhythm		171		342
		Security Awareness Training (KnowBe4)		62		61
		Microsoft User Based Training		62		-
		Technical Support for CISCO Network		120		119
		Conversion of LIDAR Data to ArcGIS		11		11
		Datacenter Security		41		181
		Firewall - Palo Alto - Veristor		173		-
		Client VPN - Palo Alto - Veristor		40		-
		SQL Monitoring Tool		34		34
		Wiring Services		68		68

FY 2020 Budget

City of Alpharetta

Budget: FY 2020

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2019 Adopted Budget	FY 2020 Recommended Budget
			Consulting Services	164	164
			City Enterprise Data Management	137	292
			Citywide Virtual Infrastructure	314	432
			Maintenance Extension - DC Equipment Main Renewal	284	-
			City Virus, Adware, Spyware & Threat Protection	363	-
			City Circuit Connection to Internet - Zayo	178	177
			Backup and Replication/O365 backup	-	778
			End Point Protection - Carbon Black	-	143
			Duo 2FA - 2 Factor Authentication	-	157
			ManageEngine Ad Self-service	68	44
			iPhone Service	624	550
			Mobile Data Management	114	114
			Line and Circuit Service	323	324
			GLS Monitoring and Support	406	407
			CISCO SMARTnet Telephony and Phone App Licenses	299	300
			Cisco phone infrastructure support	30	30
			Netmotion Remote Application & Data Access	116	116
			Adobe Products	205	60
			<b>subtotal</b>	<b>6,071</b>	<b>7,812</b>
	10013300	531100	General Supplies & Materials		
			Pitney Bowes Postage & Supplies	5,000	5,000
			Luncheons	500	1,250
			City Council Events	500	1,250
			General Office Supplies	1,000	1,000
			Alcohol Applicant Signs	6,000	3,000
			<b>subtotal</b>	<b>13,000</b>	<b>11,500</b>
	10013300	531600	Small Equipment		-
			<b>subtotal</b>	-	-
	10013300	532400	Non-Recurring Expenses	-	-
			<b>subtotal</b>	-	-
			<b>City Clerk Total</b>	<b>58,078</b>	<b>65,489</b>
<b>ELECTIONS ACC00</b>	10013301	521200 ACC00	Professional Services		
			Election (Fulton County Staffing/Management)	-	144,000
			<b>subtotal</b>	-	<b>144,000</b>
	10013301	521200 ACC00	Advertising		
			Election Advertisements	-	6,000
			<b>subtotal</b>	-	<b>6,000</b>
			<b>City Clerk (Elections) Total</b>	-	<b>150,000</b>

FY 2020 Budget

City of Alpharetta

Budget: FY 2020

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2019 Adopted Budget	FY 2020 Recommended Budget
INTERNAL AUDIT	10013600 522210	Equipment Repair & Maintenance			
			<i>subtotal</i>	-	-
	10013600 523500	Employee Travel	Internal Audit Travel Expenses	5,100	-
			<i>subtotal</i>	<b>5,100</b>	-
	10013600 523700	Employee Training	Internal Audit Prof Development	1,800	-
			<i>subtotal</i>	<b>1,800</b>	-
	10013600 523900	IT Professional Services			
			Solarwinds Software Renewal	27	-
			WAP Maintenance - Aerohive	14	-
			Amazon Web Services - Domain Name Service	2	-
			Developer License for MDM	1	-
			City Circuit Connection to Internet - AT&T	43	-
			Data Circuits - ASE - AT&T	123	-
			City Circuit Connection to Internet - Charter	8	-
			Load Balancer - Citrix	3	-
			Data Center's Uninterruptible Power System	25	-
			Citywide Microsoft Licensing	50	-
			GIS Mobile Field Mapping & Data Collection	117	-
			Drone to GIS Conversion	7	-
			Non-Xerox Printer Repair	17	-
			Database Management for Various City Departments	13	-
			Data Center Fire Suppression System	3	-
			Project Event Capture - Palo Alto - Veristor	7	-
			Network Vulnerability Scanner	68	-
			Asset Management - LanSweeper	5	-
			ERPM (RED Identity Mgmt)	5	-
			Manage Engine (Logging & Auditing)	57	-
			Security Awareness Training (KnowBe4)	21	-
			Microsoft User Based Training	21	-
			Technical Support for CISCO Network	40	-
			Conversion of LIDAR Data to ArcGIS	4	-
			Firewall - Palo Alto - Veristor	58	-
			Client VPN - Palo Alto - Veristor	13	-
			SQL Monitoring Tool	11	-
			Wiring Services	23	-
			City Enterprise Data Management	46	-
			Datacenter Security	14	-



## City of Alpharetta

Budget: FY 2020

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

				FY 2019 Adopted Budget	FY 2020 Recommended Budget
Division/Project Title	Account Number	Title	Account Detail		
			Consulting Services	55	-
			Citywide Virtual Infrastructure	105	-
			Maintenance Extension - DC Equipment Main Renewal	95	-
			City Virus, Adware, Spyware & Threat Protection	121	-
			City Circuit Connection to Internet - Zayo	59	-
			ManageEngine Ad Self-service	23	-
			Line and Circuit Service	108	-
			GLS Monitoring and Support	135	-
			CISCO SMARTnet Telephony and Phone App Licenses	100	-
			Cisco phone infrastructure support	10	-
			Visio Licenses	50	-
			<b>subtotal</b>	<b>1,707</b>	-
	10013600 531100	General Supplies & Materials	Office Supplies	150	-
			Printer Toner Cartridges	200	-
			<b>subtotal</b>	<b>350</b>	-
			<b>Internal Audit Total</b>	<b>8,957</b>	-
			<b>City Administration Department Total</b>	<b>626,207</b>	<b>823,025</b>

# **PERFORMANCE MEASUREMENTS**

<b>City Administration Performance Measurements</b>	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>Actual FY 2018</b>	<b>YTD (Dec. 2018) FY 2019</b>	<b>Target FY 2019</b>	<b>Target FY 2020</b>
City Administration Department annual turnover percentage	11.0%	12.0%	0.0%	14.0%	0.0%	0.0%
Number of website hits	622,799	485,734	536,173	263,919	430,000	500,000
Website Unique Visitors	452,000	315,621	332,428	171,801	454,000	350,000
Website Page Views	1,200,000	1,144,182	1,177,294	566,390	1,210,000	1,210,000
% of Website New Visits	N/A	N/A	61%	60%	60%	60%
Facebook Followers	N/A	6,244	7,800	9,764	8,200	10,000
Twitter Followers	N/A	7,505	8,100	8,756	8,500	9,000
<b>Personnel Assigned:</b>	<b>9.0 FTE</b>	<b>8.0 FTE</b>	<b>8.0 FTE</b>	<b>7.0 FTE</b>	<b>7.0 FTE</b>	<b>6.0 FTE</b>
City Administrator	City Administrator	City Administrator	City Administrator	City Administrator	City Administrator	City Administrator
Asst City Admin	Asst City Admin	Asst City Admin	Asst City Admin	Asst City Admin	Asst City Admin	Asst City Admin
Executive Office Coord.	Executive Office Coord.	Executive Office Coord.	Executive Office Coord.	Executive Office Coord.	Executive Office Coord.	Executive Office Coord.
Grants Administrator	N/A	N/A	N/A	N/A	N/A	N/A
Web Administrator	Web Administrator	Web Administrator	Web Administrator	Web Administrator	Web Administrator	Web Administrator
City Clerk	City Clerk	City Clerk	City Clerk	City Clerk	City Clerk	City Clerk
Assistant City Clerk	Assistant City Clerk	Assistant City Clerk	Assistant City Clerk	Assistant City Clerk	Assistant City Clerk	Assistant City Clerk
Records Manager	Records Manager	Records Manager	Records Manager	Records Manager	Records Manager	N/A
Internal Auditor	Internal Auditor	Internal Auditor	Internal Auditor			

City Administration - Economic Development						
Performance Measurements	Actual FY 2016	Actual FY 2017	Actual FY 2018	YTD (Dec. 2018) FY 2019	Target FY 2019	Target FY 2020
# of Existing business contacts	425	516	425		550	110
# of New projects	9	12	9	11	7	10
# of Major business prospects recruited	1		1		1	2
<b>Personnel Assigned:</b>	<b>2.0 FTE</b>	<b>2.0 FTE</b>	<b>2.0 FTE</b>		<b>2.0 FTE</b>	<b>1.0 FTE</b>
Economic Dev Director		Economic Dev Director	Economic Dev Director		Economic Dev Director	N/A
Economic Dev Manager		Economic Dev Manager	Economic Dev Manager		Economic Dev Manager	Economic Dev Manager



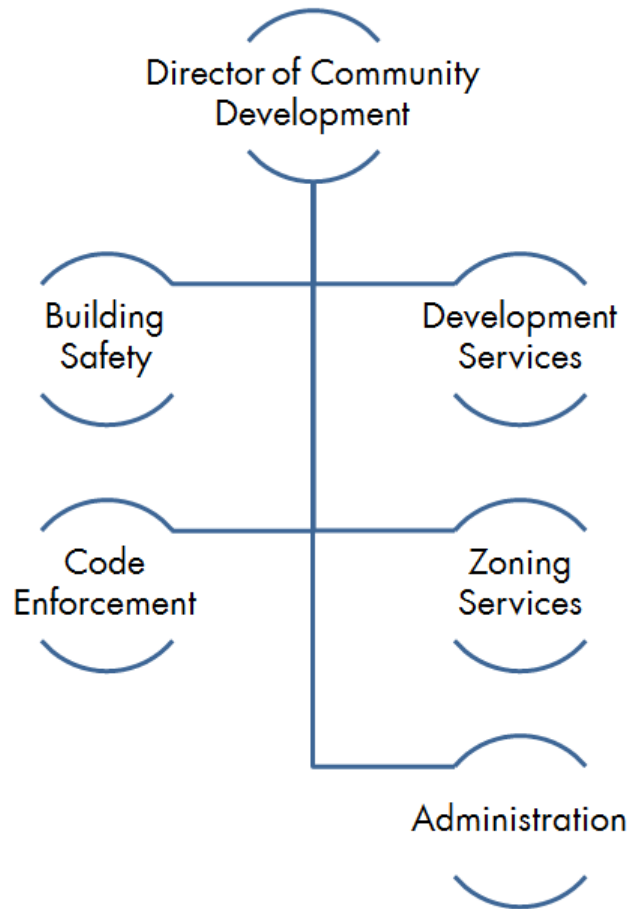
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## Community Development

KATHI COOK  
DIRECTOR



kcook@alpharetta.ga.us



Our Community Vision is to advance Alpharetta as a signature City by:

- ✓ *Offering the highest quality of environment for our residents and businesses;*
- ✓ *Fostering strong sense of community including safety, security; and providing multimodel connectivity;*
- ✓ *Providing a business climate that attracts the top echelon companies;*
- ✓ *Encouraging an emphasis on Arts and Culture in our community;*
- ✓ *Build on the City's heritage, while enhancing a high quality of life for our citizens.*

Our Community Vision serves as the guiding principles for the planning and operation of our city government and each department structures its mission, goals, and objectives to facilitate achievement of our mission.

## Community Development

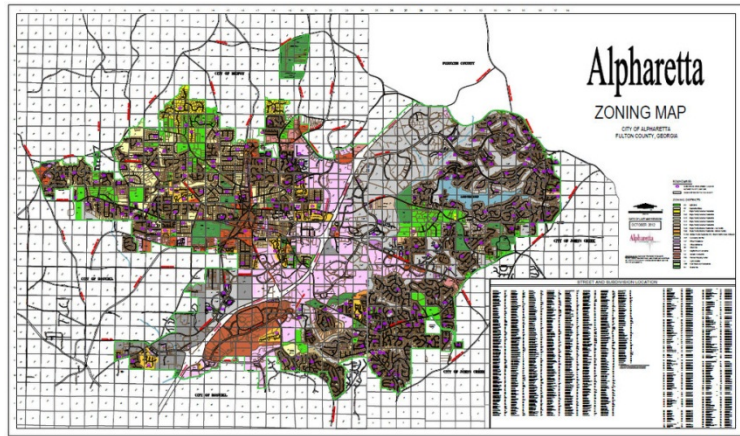
*Administration, Building Safety, Development Services, Zoning, and Code Enforcement*

### **Mission Statement**

To protect and enhance the lives of Alpharetta citizens by guiding the city's growth and safeguarding the built environment.

### **Goals and Objectives**

- ✓ Enforce the standard building code and zoning code;
- ✓ Provide building inspections within 48 hours of request;
- ✓ Provide efficient plans processing and permitting;
- ✓ Provide quality support to boards and commissions staffed by Community Development;
- ✓ Provide the highest quality of customer service;
- ✓ Maintain and update demographic, statistical and other data, maps and materials;
- ✓ Process all public hearings in the most efficient manner possible;
- ✓ Maintain and process business licenses for the City;
- ✓ Collaborate with the Community to provide planning documents for the future and
- ✓ Collaborate with the Economic Development Division (City Administration) to fulfill the vision of the City of Alpharetta as the preeminent place to live, work, learn and play.



# **5-YEAR FINANCIAL SUMMARY**



<b>CITY OF ALPHARETTA RECOMMENDED BUDGET FY 2020 COMMUNITY DEVELOPMENT Five-Year Financial Summary</b>					
	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>Actual FY 2018</b>	<b>Amended Budget FY 2019</b>	<b>Recommended Budget FY 2020</b>
<b>Revenue</b>	\$ 5,370,370	\$ 5,817,299	\$ 4,706,861	\$ 4,003,500	\$ 4,474,214
<i>% Change</i>		8.3%	-19.1%	-14.9%	11.8%
<i>average 5 year percent change</i>		-3.5%			
<b>Expenditures</b>	\$ 2,345,022	\$ 2,631,318	\$ 2,793,574	\$ 3,162,560	\$ 3,435,510
<i>% Change</i>		12.2%	6.2%	13.2%	8.6%
<i>average 5 year percent change</i>		10.1%			

# **DEPARTMENT BUDGET SUMMARY**

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2020  
COMMUNITY DEVELOPMENT  
BUDGET REQUEST BY ACCOUNT**

ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	<i>Amended FY 2019 to FY 2020</i>	
								% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
<b>Revenue (1)</b>									
<i>Taxes</i>									
Business and Occupational Taxes	\$ 1,112,259	\$ 1,136,506	\$ 1,120,188	\$ 1,150,000	\$ -	\$ 1,150,000	\$ 1,175,000	2.2%	\$ 25,000
Penalty/Int. on Business/Occupational Taxes	8,094	9,167	12,128	4,000	-	4,000	4,714	17.9%	714
<i>Licenses &amp; Permits</i>									
Development Permit Fees	327,420	418,790	187,353	150,000	-	150,000	200,000	33.3%	50,000
Sign Permit Fees	27,367	23,360	25,176	25,000	-	25,000	30,000	20.0%	5,000
Occupancy Permit Fees	207,481	273,780	182,594	185,000	-	185,000	225,000	21.6%	40,000
Building Permit Fees	2,542,159	2,750,273	2,232,284	1,600,000	-	1,600,000	1,800,000	12.5%	200,000
Tree Removal Permit	8,547	8,442	6,421	7,500	-	7,500	7,500	0.0%	-
Soil Erosion Permit	52,345	74,001	44,362	30,000	-	30,000	30,000	0.0%	-
House Moving Permit	-	-	-	-	-	-	-	-	-
Penalty/Int. on other Permits	25,046	12,275	2,100	4,000	-	4,000	4,000	0.0%	-
<i>Charges for Services</i>									
Planning and Development Fees & Charges	171,205	135,072	128,040	120,000	-	120,000	125,000	4.2%	5,000
Impact Fee Administration	43,018	44,658	43,107	25,000	-	25,000	40,000	60.0%	15,000
Printing and Duplicating Services	2,502	1,667	1,426	1,000	-	1,000	1,000	0.0%	-
Plan Review	839,426	928,784	719,380	700,000	-	700,000	830,000	18.6%	130,000
<i>Fines &amp; Forfeitures</i>									
Code Enforcement Board Fines	3,500	525	2,300	2,000	-	2,000	2,000	0.0%	-
<b>Total</b>	<b>\$ 5,370,370</b>	<b>\$ 5,817,299</b>	<b>\$ 4,706,861</b>	<b>\$ 4,003,500</b>	<b>\$ -</b>	<b>\$ 4,003,500</b>	<b>\$ 4,474,214</b>	<b>11.8%</b>	<b>\$ 470,714</b>
<b>Expenditures</b>									
(2) Personnel Services:									
Salaries	\$ 1,389,490	\$ 1,513,075	\$ 1,596,756	\$ 1,769,528	\$ -	\$ 1,769,528	\$ 1,871,700	5.8%	\$ 102,172
Benefits	680,819	792,632	856,492	1,049,235	-	1,049,235	1,203,636	14.7%	154,401
<b>subtotal</b>	<b>\$ 2,070,309</b>	<b>\$ 2,305,707</b>	<b>\$ 2,453,248</b>	<b>\$ 2,818,763</b>	<b>\$ -</b>	<b>\$ 2,818,763</b>	<b>\$ 3,075,336</b>	<b>9.1%</b>	<b>\$ 256,573</b>

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2020  
COMMUNITY DEVELOPMENT  
BUDGET REQUEST BY ACCOUNT**

ACCOUNT DESCRIPTION								<i>Amended FY 2019 to FY 2020</i>	
	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Maintenance and Operations:									
Professional Services	\$ 40,158	\$ 55,715	\$ 85,120	\$ 64,500	\$ -	\$ 64,500	\$ 62,500	-3.1%	\$ (2,000)
(3) Board Member Fees	10,600	11,525	10,855	13,000	-	13,000	12,500	-3.8%	(500)
Vehicle Repair/Maint.	3,082	5,316	3,465	6,000	-	6,000	5,000	-16.7%	(1,000)
(3) Advertising	19,418	18,383	20,384	22,500	-	22,500	22,000	-2.2%	(500)
(3) Printing and Binding	2,717	2,028	4,923	4,500	-	4,500	5,000	11.1%	500
(3) Employee Travel	10,685	13,846	16,988	17,500	-	17,500	17,450	-0.3%	(50)
(3) Employee Training	8,728	11,267	11,067	15,500	-	15,500	12,825	-17.3%	(2,675)
Maintenance Contracts	30,928	28,611	25,211	31,300	-	31,300	31,407	0.3%	107
(4) IT Professional Services	99,429	99,373	107,182	110,847	-	110,847	132,392	19.4%	21,545
(3) General Supplies	31,582	29,576	35,309	33,700	(3,601)	30,099	33,700	12.0%	3,601
Miscellaneous Utilities	84	-	-	-	-	-	-	-	-
(5) Fuel	7,989	13,048	14,281	14,500	-	14,500	15,500	6.9%	1,000
(3) Small Equipment	2,266	5,321	1,709	3,500	3,601	7,101	3,500	-50.7%	(3,601)
(3) Employee Uniforms	5,643	2,950	3,831	6,450	-	6,450	6,400	-0.8%	(50)
Non-Recurring Expenses	1,403	28,653	-	-	-	-	-	-	-
<b>subtotal</b>	<b>\$ 274,712</b>	<b>\$ 325,610</b>	<b>\$ 340,325</b>	<b>\$ 343,797</b>	<b>\$ -</b>	<b>\$ 343,797</b>	<b>\$ 360,174</b>	<b>4.8%</b>	<b>\$ 16,377</b>

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2020  
COMMUNITY DEVELOPMENT  
BUDGET REQUEST BY ACCOUNT**

ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	<i>Amended FY 2019 to FY 2020</i>	
								% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Capital/Other:									
Machinery & Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Workers Comp. Claims	-	-	-	-	-	-	-	-	-
<i>subtotal</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
<b>Total</b>	<b>\$ 2,345,022</b>	<b>\$ 2,631,318</b>	<b>\$ 2,793,574</b>	<b>\$ 3,162,560</b>	<b>\$ -</b>	<b>\$ 3,162,560</b>	<b>\$ 3,435,510</b>	<b>8.6%</b>	<b>\$ 272,950</b>
<b>Full-time Equivalent Positions (2)</b>	<b>23.0</b>	<b>26.0</b>	<b>26.0</b>	<b>28.0</b>		<b>28.0</b>	<b>30.0</b>		

Notes

- (1) Variance is based on year-to-date collection activity, forecasted impacts of fee adjustments implemented during FY 2019 (building permit fees), as well as a forecasted continuation of development/construction activity into FY 2020.
- (2) Variance due primarily to wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2020 (contingent upon a mid-year review of revenue trends), growth in group insurance premiums, growth in risk management claims funding, and the addition of 2 full-time-equivalent Code Enforcement Officer positions (2020 Operating Initiative).
- (3) Variance is based on historical and year-to-date expenditure trends.
- (4) Variance due primarily to the addition of ThinkGard database backup services (previously funded through periodic capital investment) and full-recognition of Microsoft Enterprise licensing costs (FY 2019 appropriation was understated and, as a result, was funded in part through one-time capital monies). Additional funding was allocated for technology equipment costs for the two new Code Enforcement Officer positions (2020 Operating Initiative).
- (5) Variance due to a price fluctuations at the Fulton County Fuel Depot.

# **REVENUE SUMMARY BY** **DIVISION/PROJECT**

## City of Alpharetta

Budget: FY 2020  
Statement: Revenue Summary by Account

Division/Project	Account Number	Title	FY 2019 Amended Budget	FY 2020 Recommended Budget
Planning and Zoning	10074100 341300	Planning and Development Fees & Charges	\$ 120,000	\$ 125,000
" "	10074100 341320	Impact Fee Administration	25,000	40,000
" "	10074100 341400	Printing and Duplicating Services	1,000	1,000
	10074100 351190	Code Enforcement Board Fines	2,000	2,000
Development Services	10074400 322992	Tree Removal Permit	7,500	7,500
" "	10074400 322994	Soil Erosion Permit	30,000	30,000
" "	10074400 324000	Penalty/Int. on other Permits	4,000	4,000
Inspections/Code Enf.	10074500 316100	Business and Occupational Taxes	1,150,000	1,175,000
" "	10074500 319400	Penalty/Int. on Business/Occupational Taxes	4,000	4,714
" "	10074500 322200	Development Permit Fees	150,000	200,000
" "	10074500 322220	House Moving Permit Fees	-	-
" "	10074500 322230	Sign Permit Fees	25,000	30,000
" "	10074500 322991	Occupancy Permit Fees	185,000	225,000
" "	10074500 323100	Building Permit Fees	1,600,000	1,800,000
" "	10074500 342201	Plan Review	700,000	830,000
<b>Total</b>			<b>\$ 4,003,500</b>	<b>\$ 4,474,214</b>

# **EXPENDITURE SUMMARY BY** **DIVISION/PROJECT**



**City of Alpharetta**

Budget: FY 2020

Statement: Expenditure Summary by Project (Maintenance and Operations/Capital)

ACCOUNT DESCRIPTION		FY 2019 Amended Operating Budget	FY 2020 Operating Budget Request	Administration	Building Safety	Development Services	Code Enforcement	Zoning
				7410	7430	7440	7450	7460
521200	Professional Services	\$ 64,500	\$ 62,500	\$ 62,500	\$ -	\$ -	\$ -	\$ -
521400	Board Member Fees	13,000	12,500	12,500	-	-	-	-
522220	Vehicle Repair/Maint.	6,000	5,000	-	-	-	5,000	-
523300	Advertising	22,500	22,000	5,000	-	-	17,000	-
523400	Printing and Binding	4,500	5,000	5,000	-	-	-	-
523500	Employee Travel	17,500	17,450	5,250	1,000	2,450	4,500	4,250
523700	Employee Training	15,500	12,825	2,000	2,325	3,000	2,500	3,000
523860	Maintenance Contracts	31,300	31,407	31,407	-	-	-	-
523900	IT Professional Services	110,847	132,392	132,392	-	-	-	-
531100	General Supplies	30,099	33,700	31,700	-	2,000	-	-
531270	Fuel	14,500	15,500	-	-	-	15,500	-
531600	Small Equipment	7,101	3,500	3,500	-	-	-	-
531700	Employee Uniforms	6,450	6,400	-	2,500	1,200	2,700	-
532400	Non-Recurring Expenses	-	-	-	-	-	-	-
542100	Machinery & Equipment	-	-	-	-	-	-	-
<b>TOTAL</b>		<b>\$ 343,797</b>	<b>\$ 360,174</b>	<b>\$ 291,249</b>	<b>\$ 5,825</b>	<b>\$ 8,650</b>	<b>\$ 47,200</b>	<b>\$ 7,250</b>

# **EXPENDITURE LINE-ITEM DETAIL BY** **DIVISION/PROJECT**

**FY 2020 Budget**

City of Alpharetta

Budget: FY 2020

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

					FY 2019 Adopted Budget	FY 2020 Recommended Budget
Division/Project Title	Account Number	Title	Account Detail			
Administration	10074100 521200	Professional Services	BANK RELATED FEES		33,000	35,000
			CITYWORKS CONSULTING SERVICES		-	2,500
			MISC PROFESSIONAL FEES (E.G. ON-CALL ENGINEERING SVCS, RADIO FREQUENCY SVCS, ETC.)		20,000	22,000
			MUNICODE - UNIFIED DEVELOPMENT CODE (MUNICIPAL CODE CORP)		10,000	2,500
			ONLINE PROCESSING FEES & CLERK RECORD ACCESS		500	500
			TEMPORARY STAFFING		1,000	-
			<b>Subtotal</b>		<b>64,500</b>	<b>62,500</b>
	10074100 521400	Board Member Fees	ALL BOARDS - ZONING, CODE, DESIGN, DEVELOPMENT		13,000	12,500
			<b>Subtotal</b>		<b>13,000</b>	<b>12,500</b>
	10074100 523300	Advertising	LEGAL NOTICES, PROCUREMENT NOTICES, RECRUITMENT ADS		5,000	5,000
			<b>Subtotal</b>		<b>5,000</b>	<b>5,000</b>
	10074100 523400	Printing & Binding	GENERAL (PLANS, MAPS, OPEN RECORDS, etc.)		4,500	5,000
			<b>Subtotal</b>		<b>4,500</b>	<b>5,000</b>
	10074100 523500	Employee Travel	TRAVEL		5,250	5,250
			<b>Subtotal</b>		<b>5,250</b>	<b>5,250</b>
	10074100 523700	Employee Training	PROFESSIONAL DEVELOPMENT		2,325	2,000
			<b>Subtotal</b>		<b>2,325</b>	<b>2,000</b>
	10074100 523860	Maintenance Contracts	COFFEE SERVICE & WATER - CITY HALL BREAKROOM AND CD		4,000	4,000
			COPIER LEASE (WC7845;FY19 also includes C8070)		1,950	4,607
			COPIER MAINTENANCE PLAN (XEROX)		8,500	8,500
			OPEN RECORDS REQUEST TRACKING SUBSCRIPTION (JUSTFOIA/MCCI)		1,600	1,600
			PLOTTER MAINTENANCE CONTRACT (HP PLOTTER - REPRO PRODUCTS)		1,250	1,500
			RECORD STORAGE & SHREDDING FEES		7,000	7,000
			TRAFFIC OPTIMIZATION SOFTWARE (SYNCHRO PLUS/SIMTRAFFIC LICENSES)		3,500	500
			SEE CLICK FIX - WORK ORDER SOFTWARE		3,500	3,700
			<b>Subtotal</b>		<b>31,300</b>	<b>31,407</b>
	10074100 523900	IT Professional Services	2D & 3D DESIGN SOFTWARE & SUBSCRIPTION RENEWALS (DLT SOLUTIONS)		2,200	2,200
			2FA AUTHENTICATION (DUO)		-	1,465
			AD SELF SERVICE (ABRAHAMS)		-	414
			ADOBE SOFTWARE LICENSES		2,080	1,640
			ASSET MANAGEMENT (LANSWEEPER)		119	127
			CELL PHONE SERVICE (VERIZON)		720	-
			CELLULAR PHONE SERVICE - IPHONE (VERIZON)		14,352	12,100
			CELLULAR IPAD SERVICE		8,448	8,364
			CISCO NETWORK TECHNICAL SUPPORT (DISYS-SMARTNET)		1,038	1,115
			CITY INTERNET CIRCUIT CONNECTION (ZAYO BANDWIDTH)		1,542	1,657
			CITY INTERNET CIRCUIT CONNECTION - SUPPLEMENT & BACKUP (CHARTER COMM)		199	213
			CITY VIRUS, ADWARE, SPYWARE, & THREAT PROTECTION		3,143	-
			CITYWIDE ENTERPRISE DATA MANAGEMENT (VERISTOR-COMM VAULT)		1,186	-
			CITYWIDE MICROSOFT LICENSING (DELL)		1,305	11,799
			CITYWIDE MICROSOFT USER BASED TRAINING		534	-
			CITYWIDE WORK, ASSET, COMPLIANCE SOFTWARE (CITYWORKS)		28,800	28,800
			CITYWORKS CUSTOM SUPPORT		5,400	4,500
			CLIENTVPN (VERISTOR-PALO ALTOGLOBAL PROTECT)		344	-
			CONSULTING SERVICES FOR CISCO AND MICROSOFT		1,423	1,529
			DATA CENTER APC/MGE UPS SYSTEM MAINTENANCE (CRITICAL COMPONENTS - OEM ADV)		652	828
			DATA CENTER FIRE SUPPRESSION SYSTEM - INSPECTION		71	76
			DATA CIRCUITS		3,202	3,440

Adopted: June 3, 2019

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FY 2020 Budget

City of Alpharetta

Budget: FY 2020

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2019 Adopted Budget	FY 2020 Recommended Budget
			DATABASE MANAGEMENT SOFTWARE MAINTENANCE/RENEWAL (FILEMAKER)	336	575
			DEVELOPER LICENSE FOR MDM	18	19
			DC EQUIPMENT MAINTENANCE RENEWAL	2,461	4,033
			DIRECTORY ANALYSIS (ZOH0)	593	
			DOMAIN NAME SERVICE (AMAZON WEB SERVICES)	47	51
			DRONE MAPPING (ERSI-DRONE2MAP)	178	96
			END POINT PROTECTION (CARBON BLACK)	-	1,338
			FIREWALL (PALO ALTO FIREWALL)	1,501	1,688
			GIS MOBILE FIELD MAPPING & DATA COLLECTION SOFTWARE MAINTENANCE/RENEWAL (ESRI)	3,054	3,281
			LOAD BALANCER (CITRIX)	89	382
			LP360 LIDAR GIS SOFTWARE/SERVER MAINTENANCE	95	102
			MANAGE ENGINE LOGGING & AUDITING (KONARK)	1,482	-
			MOBILE DATA MANAGEMENT (AIRWATCH)	3,146	2,803
			NETWORK VULNERABILITY SCANNER/SECURITY (TENABLE)	1,779	1,975
			NON-XEROX PRINTER REPAIR	445	319
			CITY CIRCUIT CONNECTION TO INTERNET (REDUNDANCY) (AT&T V3426)	1,115	1,198
			ORION NPM, NTA,IPAM, UDT (ACL COMPUTERS - SOLARWINDS)	712	-
			PHYSICAL SECURITY FOR DATA CENTER	356	-
			PROJECT EVENT CAPTURE (GEOEVENT-ESRI)	178	382
			RED IDENTITY MANAGEMENT (LIBERMAN)	119	382
			SECURITY (CLOUD MANAGEMENT SUITE)	-	1,593
			SECURITY AWARENESS TRAINING	534	573
			SIEM AND LOGGING/AUDITING	-	3,192
			SQL MONITORING TOOL (QUEST)	296	319
			REMOTE APPLICATION & DATABASE SOFTWARE (RENEWAL)	232	232
			TELEPHONY COMMUNICATIONS SERVICE & SUPPORT (AT&T V1442)	11,645	11,669
			THINKGARD BACKUP/REPLICATION	-	7,263
			VIRTUAL INFRASTRUCTURE/VMWARE VIRTUAL SERVERS AND LICENSES	2,717	2,728
			WAP MAINTENANCE (AEROHIVE)	368	395
			WIRING SERVICES (PREFERRED COMMUNICATIONS)	593	637
			2020 OPERATING INITIATIVES (NEW CODE ENFORCEMENT OFFCIERS; 2 FTE)	-	4,900
			<b>Subtotal</b>	<b>110,847</b>	<b>132,392</b>
10074100	531100	General Supplies & Materials	BOARD & COMMISSION REFRESHMENTS	2,000	2,000
			GENERAL OFFICE SUPPLIES	26,000	26,000
			POSTAGE, FED EX, UPS	2,500	2,500
			SUBSCRIPTIONS/PUBLICATIONS	1,200	1,200
			<b>Subtotal</b>	<b>31,700</b>	<b>31,700</b>
10074100	531600	Small Equipment	SMALL EQUIPMENT	3,500	3,500
			FURNITURE & FIXTURES FOR FRONT OFFICES	-	-
			MULTI-FUNCTION PRINTER	-	-
			<b>Subtotal</b>	<b>3,500</b>	<b>3,500</b>
10074100	532400	Non-Recurring	COPIER LEASE BUYOUT	-	-
			<b>Subtotal</b>	<b>-</b>	<b>-</b>
<b>Administration Total</b>				<b>271,922</b>	<b>291,249</b>

Adopted: June 3, 2019

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FY 2020 Budget

City of Alpharetta

Budget: FY 2020

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail		FY 2019 Adopted Budget	FY 2020 Recommended Budget
Building Safety	10074300 523500	Employee Travel	BUILDING SAFETY TRAVEL		1,400	1,000
				Subtotal	1,400	1,000
	10074300 523700	Employee Training	BUILDING SAFETY PROFESSIONAL DEVELOPMENT		2,325	2,325
				Subtotal	2,325	2,325
	10074300 531700	Employee Uniforms	UNIFORMS BUILDING SAFETY		3,440	2,500
				Subtotal	3,440	2,500
Building Safety Total					7,165	5,825
Development Services	10074400 523500	Employee Travel	DEV SVCS TRAVEL		2,450	2,450
				Subtotal	2,450	2,450
	10074400 523700	Employee Training	DEV SVCS PROFESSIONAL DEVELOPMENT		3,875	3,000
				Subtotal	3,875	3,000
	10074400 531100	General Supplies & Materials	GENERAL SUPPLIES INCLUDING MATERIALS FOR NATURAL RESOURCE COMMISSION EVENTS		2,000	2,000
				Subtotal	2,000	2,000
	10074400 531700	Employee Uniforms	UNIFORMS DEVELOPMENT SERVICES		1,290	1,200
				Subtotal	1,290	1,200
Development Services Total					9,615	8,650
Code Enforcement	10074500 522220	Vehicle R & M	VEHICLE MAINTENANCE		6,000	5,000
				Subtotal	6,000	5,000
	10074500 523300	Advertising	LEGAL NOTICES/AJC, FULTON COUNTY DAILY, APPEN		17,500	17,000
				Subtotal	17,500	17,000
	10074500 523500	Employee Travel	CODE ENFORCEMENT TRAVEL		4,375	4,500
				Subtotal	4,375	4,500
	10074500 523700	Employee Training	CODE ENFORCEMENT PROFESSIONAL DEVELOPMENT		3,875	2,500
				Subtotal	3,875	2,500
	10074500 531270	Fuel	VEHICLE FUEL		14,500	15,500
				Subtotal	14,500	15,500
	10074500 531700	Employee Uniforms	UNIFORMS CODE ENFORCEMENT		1,720	1,700
			2020 OPERATING INITIATIVES (NEW CODE ENFORCEMENT OFFCIERS; 2 FTE)		-	1,000
				Subtotal	1,720	2,700
Code Enforcement Total					47,970	47,200
Zoning	10074600 523500	Employee Travel	ZONING TRAVEL		4,025	4,250
				Subtotal	4,025	4,250
	10074600 523700	Employee Training	ZONING PROFESSIONAL DEVELOPMENT		3,100	3,000
				Subtotal	3,100	3,000
	10074600 531700	Employee Uniforms	UNIFORMS ZONING		-	-
				Subtotal	-	-
Zoning Total					7,125	7,250
Community Development Department Total					343,797	360,174

# **PERFORMANCE MEASUREMENTS**

<b>Community Development - Administration</b>						
<b>Performance Measurements</b>	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>Actual FY 2018</b>	<b>YTD (Dec. 2018) FY 2019</b>	<b>Target FY 2019</b>	<b>Target FY 2020</b>
# of Special projects managed	16	15	16	13	13	15
<b>Personnel Assigned:</b>	<b>4.0 FTE</b>	<b>4.0 FTE</b>	<b>4.0 FTE</b>		<b>4.0 FTE</b>	<b>4.0 FTE</b>
	Director of Comm Development	Director of Comm Development	Director of Comm Development		Director of Comm Development	Director of Comm Development
	Admin Asst. II	Admin Asst. II	Admin Asst. II		Office Manager	Office Manager
	Senior Planner	Senior Planner	Senior Planner		Senior Planner	Senior Planner
	Specialized Assistant (Permits Plus)	Project Administrator	Project Administrator		Project Administrator	Project Administrator

<b>Community Development - Building Safety</b>						
<b>Performance Measurements</b>	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>Actual FY 2018</b>	<b>YTD (Dec. 2018) FY 2019</b>	<b>Target FY 2019</b>	<b>Target FY 2020</b>
# of New building permits issued	4,727	5,333	5,902	3,033	4,900	4,950
# of Building inspections completed	24,971	24,814	29,786	15,954	24,200	24,400
<b>Personnel Assigned:</b>	<b>9.0 FTE</b>	<b>9.0 FTE</b>	<b>9.0 FTE</b>		<b>10.0 FTE</b>	<b>10.0 FTE</b>
Building Official	Building Official	Building Official	Building Official		Building Official	Building Official
Permit Technician	Permit Technician	Permit Technician	Permit Technician		Permit Technicians (2)	Permit Technicians (2)
Building Plans Examiners (2)	Building Plans Examiners (2)	Building Plans Examiners (2)	Building Plans Examiners (2)		Building Plans Examiners (2)	Building Plans Examiners (2)
			Senior Building Inspector		Senior Building Inspector	Senior Building Inspector
Building Inspectors (5)	Building Inspectors(5)	Building Inspectors(5)	Building Inspectors (4)		Building Inspectors(4)	Building Inspectors(4)



<b>Community Development - Development Services</b>						
<b>Performance Measurements</b>	<b>**Actual FY 2016</b>	<b>*Actual FY 2017</b>	<b>Actual FY 2018</b>	<b>YTD (Dec. 2018) FY 2019</b>	<b>Target FY 2019</b>	<b>Target FY 2020</b>
Private development plans reviewed	163	162	160	82	140	140
Tree permits issued	644	978	878	533	800	800
<b>Personnel Assigned:</b>	<b>3.0 FTE</b>	<b>6.0 FTE</b>	<b>6.0 FTE</b>		<b>6.0 FTE</b>	<b>6.0 FTE</b>
Development Services Senior Engineer - Transportation	Development Services Senior Engineer - Transportation	Development Services Senior Engineer - Transportation	Development Services Senior Engineer - Transportation		Development Services Senior Engineer - Transportation	Development Services Senior Engineer - Transportation
Development Services Engineer - Stormwater	Development Services Engineer - Stormwater	Development Services Engineer - Stormwater	Development Services Engineer - Stormwater		Development Services Engineer - Stormwater	Development Services Engineer - Stormwater
		Inspectors (3)	Inspectors (3)		Inspectors (3)	Inspectors (3)
Arborist	Arborist	Arborist	Arborist		Arborist	Arborist

\* Department completed a reorganization of three Inspector positions from the Public Works Department in FY 2017 to improve service and availability to our permit customers.

\*\* Possible data loss, due to moving from a manual process to a computer based process (CityWorks)

<b>Community Development - Code Enforcement</b>						
<b>Performance Measurements</b>	<b>**Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>Actual FY 2018</b>	<b>YTD (Dec. 2018) FY 2019</b>	<b>Target FY 2019</b>	<b>Target FY 2020</b>
# of Code enforcement inspections completed	1,599	539	644	310	500	550
<b>Personnel Assigned:</b>	<b>3.0 FTE</b>	<b>4.0 FTE</b>	<b>4.0 FTE</b>		<b>4.0 FTE</b>	<b>4.0 FTE</b>
		Code Enforcement Manager	Code Enforcement Manager		Code Enforcement Manager	Code Enforcement Manager
	Code Enforcement Officers (3)	Code Enforcement Officers (3)	Code Enforcement Officers (3)		Code Enforcement Officers (3)	Code Enforcement Officers (3)

\*\*Due to the new CityWorks software system, the Code Enforcement Officers are tracking violations that require action. These numbers do not reflect proactive daily patrols and interaction with citizens and businesses. The City of Alpharetta's Code Enforcement Officers are taking a more face to face, customer service approach with citizens and businesses, prior to taking any action that requires data entry. (CityWorks was implemented on October 5, 2015)

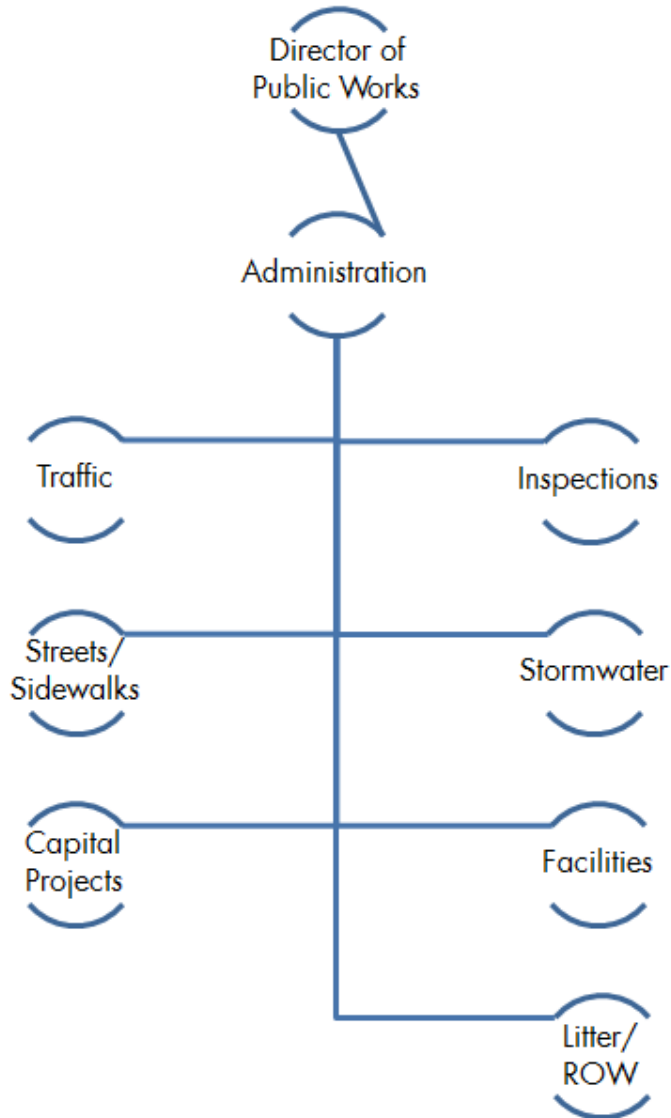
<b>Community Development - Zoning</b>						
<b>Performance Measurements</b>	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>Actual FY 2018</b>	<b>YTD (Dec. 2018) FY 2019</b>	<b>Target FY 2019</b>	<b>Target FY 2020</b>
# of New public hearings filed	165	128	145	59	185	150
Total # of public hearings processed	177	123	132	48	187	150
# of parcels annexed	0	0	0	0	0	0
<b>Personnel Assigned:</b>	<b>4.0 FTE</b>	<b>3.0 FTE</b>	<b>3.0 FTE</b>		<b>4.0 FTE</b>	<b>4.0 FTE</b>
Zoning Administrator	Zoning Administrator	Zoning Administrator	Zoning Administrator		Zoning Administrator	Zoning Administrator
GIS Specialist/Planner	GIS Specialist/Planner	GIS Specialist/Planner	GIS Specialist/Planner		GIS Specialist/Planner	GIS Specialist/Planner
Boards Assistant	Boards Assistant				Administrative Assistant II	Administrative Assistant II
Zoning Enforcement Officer			Planning and Zoning Coordinator		Planning and Zoning Coordinator	Planning and Zoning Coordinator

## Public Works

PETE SEWCZWICZ  
DIRECTOR



PSewczwicz@alpharetta.ga.us



Our Community Vision is to advance Alpharetta as a signature City by:

- ✓ *Offering the highest quality of environment for our residents and businesses;*
- ✓ *Fostering strong sense of community including safety and security; and*
- ✓ *Providing a business climate that attracts the top echelon companies.*

Our Community Vision serves as the guiding principles for the planning and operation of our city government and each department structures its mission, goals, and objectives to facilitate achievement of our mission.

## Public Works

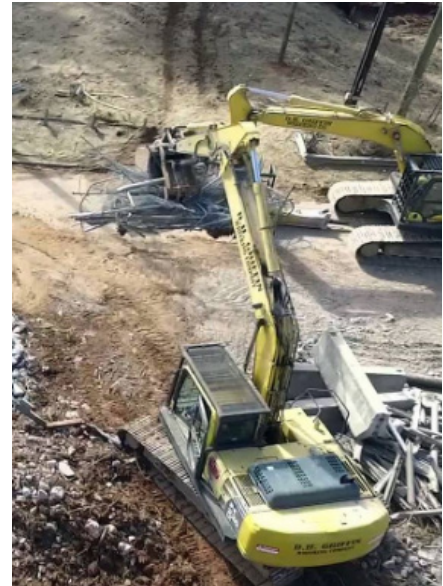
*Administration, Engineering, Public Works, and Conservation*

### **Mission Statement**

The Department of Public Works is committed to providing cost effective engineering, maintenance and design solutions through the highest possible professionalism which protects, preserves and improves the City of Alpharetta's infrastructure. Our focus shall include traffic, streets, stormwater, and environmental conservation.

### **Goals and Objectives**

- ✓ Improve and maintain the City of Alpharetta infrastructure at the highest possible level and to enhance and promote the quality of life;
- ✓ Provide engineering professionalism to ensure growth and progress for the City of Alpharetta;
- ✓ Provide consistent Public Works functions and operations that afford future excellence in growth and expansion for the City of Alpharetta;
- ✓ Improve intergovernmental relations;
- ✓ Provide more efficient support and response for the citizens of Alpharetta;
- ✓ Develop strategic, long-range plans for the future; and
- ✓ Ensure timely completion of repairs on work projects so the disruption of service to the customer is minimal.



# **5-YEAR FINANCIAL SUMMARY**

<b>CITY OF ALPHARETTA</b> <b>RECOMMENDED BUDGET FY 2020</b> <b>PUBLIC WORKS</b> <b>Five-Year Financial Summary</b>					
	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>Actual FY 2018</b>	<b>Amended Budget FY 2019</b>	<b>Recommended Budget FY 2020</b>
<b>Revenue</b>	\$ 54,055	\$ 79,883	\$ 70,674	\$ 82,500	\$ 82,500
<i>% Change</i>		47.8%	-11.5%	16.7%	0.0%
<i>average 5-year % change</i>		13.2%			
<b>Expenditures</b>	\$ 7,364,018	\$ 7,335,950	\$ 7,770,820	\$ 8,821,264	\$ 8,955,157
<i>% Change</i>		-0.4%	5.9%	13.5%	1.5%
<i>average 5-year % change</i>		5.1%			

# **DEPARTMENT BUDGET SUMMARY**



**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2020  
PUBLIC WORKS  
BUDGET REQUEST BY ACCOUNT**

ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	Amended FY 2019 to FY 2020	
								% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Revenues									
Donations from Private Sources:									
(1) NFCID (GA 400 Maint)	\$ 54,000	\$ 78,362	\$ 70,674	\$ 82,500	\$ -	\$ 82,500	\$ 82,500	0.0%	-
Donations from Private Sources:	55	1,521	-	-	-	-	-	-	-
Total	\$ 54,055	\$ 79,883	\$ 70,674	\$ 82,500	\$ -	\$ 82,500	\$ 82,500	0.0%	\$ -
Expenditures									
(2) Personnel Services									
Salary	\$ 2,826,562	\$ 2,788,185	\$ 2,912,994	\$ 3,097,372	\$ -	\$ 3,097,372	\$ 3,243,889	4.7%	\$ 146,517
Benefits	1,410,083	1,471,151	1,532,924	1,790,620	-	1,790,620	1,924,477	7.5%	133,857
subtotal	\$ 4,236,645	\$ 4,259,336	\$ 4,445,918	\$ 4,887,992	\$ -	\$ 4,887,992	\$ 5,168,366	5.7%	\$ 280,374

**CITY OF ALPHARETTA**  
**RECOMMENDED BUDGET FY 2020**  
**PUBLIC WORKS**  
**BUDGET REQUEST BY ACCOUNT**

										Amended FY 2019 to FY 2020	
ACCOUNT DESCRIPTION		ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)	
Maintenance and Operations											
(3)	Professional Services	\$ 39,928	\$ 29,091	\$ 37,568	\$ 42,000	\$ (15,000)	\$ 27,000	\$ 19,000	-29.6%	\$ (8,000)	
	Board Member Fees	3,025	3,625	3,425	4,200	-	4,200	4,200	0.0%	-	
	Equipment Repair/Maint.	28,550	28,093	34,114	35,000	-	35,000	30,000	-14.3%	(5,000)	
	Vehicle Repair/Maint.	82,492	57,969	87,846	80,000	-	80,000	75,000	-6.3%	(5,000)	
(4)	Facility Repair/Maint.	190,802	240,020	393,039	412,700	-	412,700	458,600	11.1%	45,900	
	Equipment Rental	1,555	958	2,569	1,500	-	1,500	1,500	0.0%	-	
	Advertising	1,859	2,601	1,644	3,000	-	3,000	2,100	-30.0%	(900)	
	Printing and Binding	1,258	838	379	1,500	-	1,500	600	-60.0%	(900)	
	Employee Travel	6,687	13,342	8,538	12,000	-	12,000	16,000	33.3%	4,000	
(9)	Employee Training	7,246	9,379	12,489	12,000	15,000	27,000	32,000	18.5%	5,000	
(5)	Maintenance Contracts	642,990	641,770	759,142	894,624	-	894,624	909,902	1.7%	15,278	
(8)	IT Professional Services	170,821	164,018	179,818	172,655	-	172,655	207,239	20.0%	34,584	
	General Supplies	130,852	137,430	150,350	149,750	-	149,750	146,250	-2.3%	(3,500)	
	Miscellaneous Utilities	22,222	26,331	28,091	32,600	-	32,600	32,600	0.0%	-	
(6)	Water and Sewer Utilities	39,303	17,717	7,285	32,500	-	32,500	20,500	-36.9%	(12,000)	
	Natural Gas Utilities	7,663	7,297	5,856	8,000	-	8,000	8,000	0.0%	-	
(6)	Electricity Utilities	1,608,561	1,534,715	1,461,024	1,880,000	-	1,880,000	1,740,000	-7.4%	(140,000)	
	Fuel	47,591	43,072	49,968	55,000	-	55,000	55,000	0.0%	-	
	Food	-	-	-	-	-	-	-	-	-	
	Small Equipment	9,868	19,646	17,784	12,000	-	12,000	7,000	-41.7%	(5,000)	
	IT Equipment Refresh	-	-	-	-	-	-	-	-	-	
	Employee Uniforms	8,106	14,370	13,931	15,300	-	15,300	21,300	39.2%	6,000	
	Non-Recurring	-	1,445	-	-	-	-	-	-	-	
	subtotal	\$ 3,051,378	\$ 2,993,728	\$ 3,254,860	\$ 3,856,329	\$ -	\$ 3,856,329	\$ 3,786,791	-1.8%	\$ (69,538)	

**CITY OF ALPHARETTA**  
**RECOMMENDED BUDGET FY 2020**  
**PUBLIC WORKS**  
**BUDGET REQUEST BY ACCOUNT**

								<i>Amended FY 2019 to FY 2020</i>	
ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMENDMENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Capital/Other:									
Machinery & Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Workers Comp Claims.	-	-	-	-	-	-	-	-	-
(7) Capital Lease (principal)	72,088	79,929	68,054	75,940	-	75,940	-	-100.0%	(75,940)
(7) Capital Lease (interest)	3,907	2,956	1,988	1,003	-	1,003	-	-100.0%	(1,003)
<b>subtotal</b>	<b>\$ 75,996</b>	<b>\$ 82,885</b>	<b>\$ 70,042</b>	<b>\$ 76,943</b>	<b>\$ -</b>	<b>\$ 76,943</b>	<b>\$ -</b>	<b>-100.0%</b>	<b>\$ (76,943)</b>
<b>Total</b>	<b>\$ 7,364,018</b>	<b>\$ 7,335,950</b>	<b>\$ 7,770,820</b>	<b>\$ 8,821,264</b>	<b>\$ -</b>	<b>\$ 8,821,264</b>	<b>\$ 8,955,157</b>	<b>1.5%</b>	<b>\$ 133,893</b>
<b>Full-time Equivalent Positions (2)</b>	<b>55.0</b>	<b>52.0</b>	<b>52.0</b>	<b>52.0</b>		<b>52.0</b>	<b>52.0</b>		

**Notes**

- (1) The contract for GA400 landscape interchange maintenance was procured in FY 2017 and currently has a contract amount approximating \$165,000 annually. Pursuant to a revenue sharing agreement between the City and North Fulton Community Improvement District (CID), the CID funds 50% of these contract expenses.
- (2) Variance due primarily to wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2020 (contingent upon a mid-year review of revenue trends), growth in group insurance premiums, growth in risk management claims funding, etc.
- (3) Variance based on anticipated reduction in professional service (studies) needs in FY 2020.
- (4) Variance based on anticipated facility maintenance needs in FY 2020 including HVAC, flooring, painting, roof maintenance, etc.).
- (5) Variance is based on historical and year-to-date expenditure trends and a reallocation of forecasted funding for HVAC repair to the facility maintenance account offset through contract rate increases for landscape maintenance and animal control services through Fulton County.
- (6) Variance is based on historical and year-to-date expenditure trends including the forecasted impact of replacing much our lighting stock with LED fixtures (electricity).
- (7) The lease for the CityWorks work order system was paid-off during FY 2019.
- (8) Variance due primarily to the addition of ThinkGard database backup services (previously funded through periodic capital investment) and full-recognition of Microsoft Enterprise licensing costs (FY 2019 appropriation was understated and, as a result, was funded in part through one-time capital monies).
- (9) Variance is based on anticipated department-wide programs. Prior budget years some programs were viewed as Professional Services. However, due to the continuance of these programs, it is more correctly being charged to Training for FY 2020.

# **REVENUE SUMMARY BY** **DIVISION/PROJECT**

**City of Alpharetta**

Budget: FY 2020

Statement: Revenue Summary by Account

Division/Project	Account Number		Title	FY 2019 Amended	FY 2020
				Budget	Recommended Budget
Public Works	10041050	371001	EPW00 NFCID Contribution (GA 400 Interchange Maint.)	82,500	82,500
" "	10041050	341400	Printing Services	-	-
" "	10041050	371000	Donation from Private Sources	-	-
Conservation	10041051	371000	Donation from Private Sources	-	-
<b>Total</b>				<b>\$ 82,500</b>	<b>\$ 82,500</b>

# **EXPENDITURE SUMMARY BY** **DIVISION/PROJECT**

**City of Alpharetta**

Budget: FY 2020

Statement: Expenditure Summary by Project (Maintenance and Operations/Capital)

ACCOUNT DESCRIPTION	FY 2019 Amended Operating Budget	FY 2020 Operating Budget Request	Public Works Admin.	Public Works	City Facilities	Jail Facility	City Center
			4101	4105	EPW00	EPW03	EPW04
521200 Professional Services	\$ 27,000	\$ 19,000	\$ 18,000	\$ -	\$ -	\$ -	\$ -
521400 Board Member Fees	4,200	4,200	-	-	-	-	-
522210 Equipment Repair/Maint.	35,000	30,000	-	30,000	-	-	-
522220 Vehicle Repair/Maint.	80,000	75,000	-	75,000	-	-	-
522250 Facility Repair/Maint.	412,700	458,600	-	45,000	170,000	26,600	47,000
522320 Equipment Rental	1,500	1,500	-	1,500	-	-	-
523300 Advertising	3,000	2,100	2,100	-	-	-	-
523400 Printing and Binding	1,500	600	500	-	-	-	-
523500 Employee Travel	12,000	16,000	16,000	-	-	-	-
523700 Employee Training	27,000	32,000	32,000	-	-	-	-
523860 Maintenance Contracts	894,624	909,902	105,350	-	693,350	-	93,400
523900 IT Professional Services	172,655	207,239	207,239	-	-	-	-
531100 General Supplies	149,750	146,250	20,000	90,000	18,000	-	-
531200 Miscellaneous Utilities	32,600	32,600	32,600	-	-	-	-
531210 Water and Sewer Utilities	32,500	20,500	2,500	-	-	-	16,900
531220 Natural Gas Utilities	8,000	8,000	7,000	-	-	-	1,000
531230 Electricity Utilities	1,880,000	1,740,000	1,595,000	-	-	-	140,000
531270 Fuel	55,000	55,000	-	55,000	-	-	-
531600 Small Equipment	12,000	7,000	2,500	4,500	-	-	-
531610 IT Equipment Refresh	-	-	-	-	-	-	-
531700 Employee Uniforms	15,300	21,300	-	21,300	-	-	-
532400 Non-Recurring Expenses	-	-	-	-	-	-	-
542100 Machinery & Equipment	-	-	-	-	-	-	-
581200 Capital Lease Principal	75,940	-	-	-	-	-	-
582200 Capital Lease Interest	1,003	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 3,933,272</b>	<b>\$ 3,786,791</b>	<b>\$ 2,040,789</b>	<b>\$ 322,300</b>	<b>\$ 881,350</b>	<b>\$ 26,600</b>	<b>\$ 298,300</b>

ACCOUNT DESCRIPTION	Recreation & Parks Facilities	92 Milton Ave Garage	Environmental Education Workshop	Environmental Outreach
	EPW07	EPW08	EES05	EES06
Professional Services	\$ -	\$ -	\$ -	\$ 1,000
Board Member Fees	-	-	-	4,200
Equipment Repair/Maint.	-	-	-	-
Vehicle Repair/Maint.	-	-	-	-
Facility Repair/Maint.	170,000	-	-	-
Equipment Rental	-	-	-	-
Advertising	-	-	-	-
Printing and Binding	-	-	-	100
Employee Travel	-	-	-	-
Employee Training	-	-	-	-
Maintenance Contracts	17,802	-	-	-
IT Professional Services	-	-	-	-
General Supplies	-	-	4,000	14,250
Miscellaneous Utilities	-	-	-	-
Water and Sewer Utilities	-	1,100	-	-
Natural Gas Utilities	-	-	-	-
Electricity Utilities	-	5,000	-	-
Fuel	-	-	-	-
Small Equipment	-	-	-	-
IT Equipment Refresh	-	-	-	-
Employee Uniforms	-	-	-	-
Non-Recurring Expenses	-	-	-	-
Machinery & Equipment	-	-	-	-
Capital Lease Principal	-	-	-	-
Capital Lease Interest	-	-	-	-
<b>TOTAL</b>	<b>\$ 187,802</b>	<b>\$ 6,100</b>	<b>\$ 4,000</b>	<b>\$ 19,550</b>



# **EXPENDITURE LINE-ITEM DETAIL BY** **DIVISION/PROJECT**

## FY 2020 Budget

City of Alpharetta

Budget:

FY 2020

Statement:

Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Org	Object	Project	Title	Account Detail	FY 2019 Adopted Budget	FY 2020 Recommended Budget
Public Works Administration	10041010	521200	Professional Services	GEORGIA811 UTILITIES PROTECTION SERVICE		13,000	12,000
				PROFESSIONAL STUDIES/PLANS		28,000	6,000
				<b>subtotal</b>		<b>41,000</b>	<b>18,000</b>
	10041010	522210	Equipment R & M	GENERAL R&M		-	-
				<b>subtotal</b>		-	-
	10041010	523300	Advertising	DEPARTMENT RECRUITMENT		1,500	600
				BID ADVERTISING		1,500	1,500
				<b>subtotal</b>		<b>3,000</b>	<b>2,100</b>
	10041010	523400	Printing	GENERAL PRINTING (FORMS, BUSINESS CARDS, etc.)		1,400	500
				<b>subtotal</b>		<b>1,400</b>	<b>500</b>
	10041010	523500	Employee Travel	ADMIN DIVISION TRAVEL		12,000	16,000
				<b>subtotal</b>		<b>12,000</b>	<b>16,000</b>
	10041010	523700	Employee Training	PROFESSIONAL DEVELOPMENT		12,000	32,000
				<b>subtotal</b>		<b>12,000</b>	<b>32,000</b>
	10041010	523860	Maintenance Contracts	PITNEY BOWES		1,750	1,500
				XEROX COPIER MAINTENANCE PLAN		2,600	3,250
				N. FULTON REGIONAL RADIO AGREEMENT		38,700	38,700
				GENERATORS		27,000	25,000
				DOCUMENT STORAGE (GRM)		2,500	2,500
				JANITORIAL CONTRACT		13,000	13,000
				COFFEE AND WATER COOLER CONTRACT		4,500	4,200
				TORNADO WARNING SIRENS		13,500	13,500
				SEECCLICKFIX		3,600	3,700
				<b>subtotal</b>		<b>107,150</b>	<b>105,350</b>
	10041010	523900	IT Professional Services	2D & 3DDRAFTING & DESIGNING SOFTWARE		4,350	4,350
				AD SELF SERVICE		1,186	769
				ADOBE PRODUCTS		1,230	700
				ASSET MANAGEMENT		237	237
				BACKUP AND REPLICATION/OFFICE365 BACKUP		-	13,488
				CELL PHONE/iPhone/iPad SERVICE/MiFi		35,242	38,088
				CISCO NETWORK TECHNICAL SUPPORT		2,075	2,071
				CITY ENTERPRISE DATA MANAGEMENT		2,372	-
				CITY INTERNET CIRCUIT CONNECTION: AT&T		3,083	2,225
				CITY INTERNET CIRCUIT CONNECTION		2,229	3,076
				CITY INTERNET CIRCUIT CONNECTION - SUPPLEMENT & B.		397	396
				CITY VIRUS, ADWARE, SPYWARE & THREAT PROTECTION		6,285	-
				CITYWIDE MICROSOFT LICENSING		2,609	21,912

## FY 2020 Budget

Division/Project Title	Org	Object	Project	Title	Account Detail	FY 2019 Adopted Budget	FY 2020 Recommended Budget
					CITYWIDE VIRTUAL INFRASTRUCTURE	5,434	5,067
					CITYWIDE WORK, ASSET, COMPLIANCE MANAGEMENT	28,800	28,800
					CITYWORKS CUSTOM SUPPORT	5,400	4,500
					CLIENT VPN	688	-
					CONSTRUCTION ESTIMATION SOFTWARE MAINTENANCE &	2,300	2,500
					CONSULTING SERVICES	2,846	2,840
					DATA CENTER FIRE SUPPRESSION SYSTEM - INSPECTION	142	142
					DATA CENTER UPS APC/MGE SYSTEM MAINT	1,304	1,538
					DATA CIRCUITS	6,404	6,389
					DATABASE MANAGEMENT SOFTWARE MAINTENANCE/RE	672	1,067
					DC EQUIPMENT MAINTENANCE RENEWAL	4,921	7,489
					DEVELOPER LICENSE FOR MDM	36	36
					DOMAIN NAME SERVICE	95	95
					DRONE TO GIS CONNECTION	356	178
					DUO 2FA AUTHENTICATION	-	2,721
					END POINT PROTECTION	-	2,485
					FIREWALL	3,002	3,136
					GIS MOBILE FIELD MAPPING & DATA COLLECTION SOFTW	6,107	6,093
					LOAD BALANCER	178	710
					LP360 LIDAR GIS SOFTWARE/SERVER MAINTENANCE	190	189
					MANAGE ENGINE PASSWORD MANAGER-DIRECTORY ANAL	2,965	-
					MICROSOFT USER BASED TRAINING	1,067	-
					NETWORK VULNERABILITY SCANNER/SECURITY	3,558	3,668
					NON-XEROX PRINTER REPAIR	889	592
					ORION NPM, NTA, IPAM, UDT,NCM	1,423	-
					PHYSICAL SECURITY	712	-
					PROJECT EVENT CAPTURE	356	710
					PUBLIC WORKS SIGN SHOP UPGRADE AND SUPPORT	600	600
					RED IDENTITY MANAGEMENT	237	710
					REMOTE APPLICATION & DATABASE SOFTWARE (RENEW/	871	871
					SECURITY AWARENESS TRAINING	1,067	1,065
					SECURITY (PATCH MANAGEMENT)	-	2,958
					SIEM AND LOGGING/AUDITING	-	5,928
					SIMTRAFFIC	3,605	-
					SQL MONITORING TOOL	593	592
					TELEPHONY COMMUNICATIONS SERVICE & SUPPORT	20,821	20,863
					VEHICLE SIMULATION SOFTWARE MAINTENANCE & SUPP	1,800	1,800
					VISIO & PROJECT LICENSES	-	1,678
					WAP MAINTENANCE	735	734
					WIRING SERVICES	1,186	1,183
					<b>subtotal</b>	<b>172,655</b>	<b>207,239</b>

## FY 2020 Budget

Division/Project Title	Org	Object	Project	Title	Account Detail	FY 2019 Adopted Budget	FY 2020 Recommended Budget
	10041010	531100		General Supplies	SUPPLIES	18,000	20,000
					<i>subtotal</i>	<b>18,000</b>	<b>20,000</b>
	10041010	531200		Miscellaneous Utilities	GARBAGE SERVICE	11,500	11,500
					DUMPSTER HAULING	15,000	15,000
					COMCAST	600	600
					CITY OF ROSWELL GARBAGE/STORMWATER	5,500	5,500
					<i>subtotal</i>	<b>32,600</b>	<b>32,600</b>
	10041010	531210		Water and Sewer Utilities	WATER SERVICE	2,500	2,500
					<i>subtotal</i>	<b>2,500</b>	<b>2,500</b>
	10041010	531220		Natural Gas Utilities	GAS SERVICE	7,000	7,000
					<i>subtotal</i>	<b>7,000</b>	<b>7,000</b>
	10041010	531230		Electricity Utilities	ELECTRIC SERVICE	1,740,000	1,595,000
					<i>subtotal</i>	<b>1,740,000</b>	<b>1,595,000</b>
	10041010	531600		Small Equipment	SMALL EQUIPMENT	4,000	2,500
					<i>subtotal</i>	<b>4,000</b>	<b>2,500</b>
	10041010	532400		Non-Recurring	COPIER LEASE BUYOUT	-	-
					<i>subtotal</i>	-	-
	10041010	581200		Capital Lease Principal	WORK MANAGEMENT SOFTWARE LEASE	75,940	-
					<i>subtotal</i>	<b>75,940</b>	-
	10041010	582200		Capital Lease Interest	WORK MANAGEMENT SOFTWARE LEASE	1,003	-
					<i>subtotal</i>	<b>1,003</b>	-
				<b>Administration Total</b>		<b>2,230,248</b>	<b>2,040,789</b>
	10041050	521200		Professional Services	CONSULTING	-	-
					<i>subtotal</i>	-	-
	10041050	522210		Equipment R & M	R&M EQUIPMENT	35,000	30,000
					<i>subtotal</i>	<b>35,000</b>	<b>30,000</b>
<b>Public Works</b>	10041050	522220		Vehicle R&M	R&M VEHICLE	80,000	75,000
					<i>subtotal</i>	<b>80,000</b>	<b>75,000</b>

FY 2020 Budget

Division/Project Title	Org	Object	Project	Title	Account Detail	FY 2019 Adopted Budget	FY 2020 Recommended Budget
	10041050	522250		Facility R & M	FACILITY R&M (TREE REMOVAL)	45,000	45,000
					<i>subtotal</i>	<b>45,000</b>	<b>45,000</b>
	10041050	522320		Equipment Rental	RENTAL EQUIPMENT	1,500	1,500
					<i>subtotal</i>	<b>1,500</b>	<b>1,500</b>
	10041050	523500		Travel	TRAVEL	-	-
					<i>subtotal</i>	-	-
	10041050	523700		Employee Training	PROFESSIONAL DEVELOPMENT	-	-
					<i>subtotal</i>	-	-
	10041050	531100		General Supplies	SUPPLIES (TOOLS, CONSTRUCTION MATERIALS, etc.)	90,000	90,000
					<i>subtotal</i>	<b>90,000</b>	<b>90,000</b>
	10041050	531270		Fuel	FUEL - CITY VEHICLES	55,000	55,000
					<i>subtotal</i>	<b>55,000</b>	<b>55,000</b>
	10041050	531600		Small Equipment	SMALL EQUIPMENT	8,000	4,500
					<i>subtotal</i>	<b>8,000</b>	<b>4,500</b>
	10041050	531700		Uniforms	UNIFORMS AND SHOE ALLOWANCE	15,000	21,000
					PERSONAL PROTECTIVE EQUIPMENT FOR LAB	300	300
					<i>subtotal</i>	<b>15,300</b>	<b>21,300</b>
					<b>Public Works Total</b>	<b>329,800</b>	<b>322,300</b>
	10041050	522210	EPW00	Equipment R & M	EQUIPMENT REPAIR	-	-
					<i>subtotal</i>	-	-
City Facilities	10041050	522250	EPW00	Facility R & M	R&M CITY FACILITIES/ROW GENERAL	170,000	170,000
					<i>subtotal</i>	<b>170,000</b>	<b>170,000</b>
	10041050	523860	EPW00	Maintenance Contracts	FULTON COUNTY/ATLANTA HUMANE SOCIETY	57,500	85,000
					HVAC	40,000	20,000
					LANDSCAPE/ROW	350,000	385,000
					LANDSCAPE GA 400 INTERCHANGES	165,000	165,000
					PEST CONTROL	12,000	9,000
					FIRE EXTINGUISHER INSPECTIONS	-	7,700
					STREET SWEEPING	21,650	21,650
					<i>subtotal</i>	<b>646,150</b>	<b>693,350</b>
	10041050	531100	EPW00	General Supplies	OFFICE & CITY FACILITY RELATED SUPPLIES	22,500	18,000
					<i>subtotal</i>	<b>22,500</b>	<b>18,000</b>
	10041050	531600	EPW00	Small Equipment	SMALL EQUIPMENT	-	-
					<i>subtotal</i>	-	-
					<b>City Facilities</b>	<b>838,650</b>	<b>881,350</b>
	10041050	522250	EPW03	Facility R & M	JAIL FACILITY MAINTENANCE	25,000	26,600
					<i>subtotal</i>	<b>25,000</b>	<b>26,600</b>
Jail Facility	10041050	531100	EPW03	General Supplies	JAIL FACILITY SUPPLIES	1,000	-
					<i>subtotal</i>	<b>1,000</b>	-
					<b>Jail Facility</b>	<b>26,000</b>	<b>26,600</b>
	10041050	522250	EPW04	Facility R & M	CITY CENTER MAINTENANCE	45,000	47,000

FY 2020 Budget

FY 2019							FY 2020
Division/Project Title	Org	Object	Project	Title	Account Detail	Adopted Budget	Recommended Budget
City Center	10041050	523860	EPW04	Maintenance Contracts	GENERAL MAINTENANCE CONTRACTS	15,500	15,500
					ALARM EQUIPMENT/FIRE EXTINGUISHER INSPECTION	1,200	3,100
					ELEVATOR MAINTENANCE/INSPECTION	7,200	7,200
					HVAC CHILLER/COOLING TOWER MAINTENANCE/SERVICE	4,500	4,500
					PEST CONTROL	-	1,500
					JANITORIAL CONTRACT	57,000	57,000
					PARKING DECK/STREET SWEEPING	4,600	4,600
					subtotal	90,000	93,400
	10041050	531100	EPW04	General Supplies		-	-
					subtotal	-	-
	10041050	531200	EPW04	Miscellaneous Utilities	CITY HALL/PARKING GARAGE (GARBAGE SERVICE)	-	-
					subtotal	-	-
	10041050	531210	EPW04	Water and Sewer Utilities	WATER SERVICE-CITY HALL, PARKING GARAGE, PARK	30,000	16,900
					subtotal	30,000	16,900
	10041050	531220	EPW04	Natural Gas Utilities	GAS SERVICE	1,000	1,000
					subtotal	1,000	1,000
	10041050	531230	EPW04	Electricity Utilities	ELECTRIC SERVICE-CITY HALL, PARKING GARAGE, PARK	140,000	140,000
					subtotal	140,000	140,000
City Center						306,000	298,300
Recreation and Parks Facilities	10041050	522210	EPW07	Equipment Repair & Maintenance		-	-
					subtotal	-	-
	10041050	522250	EPW07	Facility Repair & Maintenance	GENERAL FACILITY REPAIR/MAINTENANCE	127,700	170,000
					subtotal	127,700	170,000
	10041050	523860	EPW07	Maintenance Contracts	HVAC	47,000	11,742
					PEST CONTROL	4,324	6,060
					subtotal	51,324	17,802
	10041050	531100	EPW07	General Supplies		-	-
					subtotal	-	-
	10041050	531600	EPW07	Small Equipment		-	-
					subtotal	-	-
	10041050	542100	EPW07	Machinery & Equipment		-	-
subtotal					-	-	
Recreation and Parks Facilities Total						179,024	187,802
92 Milton Avenue Parking Garage	10041050	531200	EPW08	Miscellaneous Utilities		-	-
					subtotal	-	-
	10041050	531210	EPW08	Water And Sewer Utilities		-	1,100
					subtotal	-	1,100
	10041050	531230	EPW08	Electricity Utilities		-	5,000
subtotal					-	5,000	
92 Milton Ave Garage						-	6,100

							FY 2020 Recommended Budget
Division/Project Title	Org	Object	Project	Title	Account Detail	FY 2019 Adopted Budget	
Environmental Education Workshop	10041051	531100	EES05	General Supplies	OFFICE & CONSERVATION RELATED SUPPLIES	4,000	4,000
					subtotal	4,000	4,000
					Environmental Education Workshop		
Environmental Outreach	10041051	521200	EES06	Professional Services	SCHOOL & RECYCLING PROGRAMS, CONSULTING	1,000	1,000
					subtotal	1,000	1,000
	10041051	521400	EES06	Board Member Fees	NATURAL RESOURCES COMMISSION	4,200	4,200
					subtotal	4,200	4,200
	10041051	523400	EES06	Printing	BUSINESS CARDS/INVITATIONS	100	100
					subtotal	100	100
	10041051	531100	EES06	General Supplies	NRC EVENTS	1,250	1,250
					LAB SUPPLIES	8,000	8,000
					OFFICE/ACTIVITY SUPPLIES	5,000	5,000
					subtotal	14,250	14,250
Environmental Outreach					19,550	19,550	
						3,933,272	3,786,791

# **PERFORMANCE MEASUREMENTS**



<b>Public Works Conservation</b>						
<b>Performance Measurements</b>	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>Actual FY 2018</b>	<b>YTD (Dec. 2018) FY 2019</b>	<b>Target FY 2019</b>	<b>Target FY 2020</b>
# of Events coordinated	28	32	28	12	25	25
# of Students reached	1371	943	738	36	200	200
# of Volunteers	662	542	752	231	500	500
<b>Personnel Assigned:</b>	<b>1.0 FTE</b>	<b>1.0 FTE</b>	<b>1.0 FTE</b>		<b>1.0 FTE</b>	<b>1.0 FTE</b>
	Environmental Program Coord.	Environmental Program Coord.	Environmental Program Coord.		Environmental Program Coord.	Environmental Program Coord.

FY 2020 Budget

Public Works Engineering						
Performance Measurements	Actual FY 2016	Actual FY 2017	Actual FY 2018	YTD (Dec. 2018) FY 2019	Target FY 2019	Target FY 2020
# of Water quality samples analyzed	434	381				
# of Land disturbance inspections				COMMUNITY DEVELOPMENT		
<i>* Capital contracts include traffic, stormwater, sidewalks, infrastructure, community development, and facilities projects.</i>						
<b>Personnel Assigned:</b>	<b>24.0 FTE</b>	<b>21.0 FTE***</b>	<b>22.0 FTE</b>	<b>22.0 FTE</b>	<b>22.0 FTE</b>	<b>22.0 FTE</b>
Director of PW	Director of PW	Director of PW	Director of PW	Director of PW	Director of PW	Director of PW
Deputy Director	Deputy Director	Deputy Director	Deputy Director	Deputy Director	Deputy Director	Deputy Director
Project Administrator	Project Administrator	Project Administrator	Project Administrator	Project Administrator	Project Administrator	Project Administrator
	Administrative Office Coordinator	Administrative Office Coordinator	Administrative Office Coordinator	Administrative Office Coordinator	Administrative Office Coordinator	Administrative Office Coordinator
Admin Asst. II (2)	Admin Asst. II	Admin Asst. II	Admin Asst. II	Admin Asst. II	Admin Asst. II	Admin Asst. II
Fleet Coordinator	Fleet Coordinator	Fleet Coordinator	Fleet Coordinator	Fleet Coordinator	Fleet Coordinator	Fleet Coordinator
Civil Engineer (2)	Civil Engineer (2)	Civil Engineer (2)	Civil Engineer (2)	Civil Engineer (2)	Civil Engineer (2)	Civil Engineer (2)
Sr. Engineer (2)	Sr. Engineer (2)	Sr. Engineer (2)	Sr. Engineer (2)	Sr. Engineer (2)	Sr. Engineer (2)	Sr. Engineer (2)
Construction Mgr.	Construction Mgr.	Construction Mgr.	Construction Mgr.	Construction Mgr.	Construction Mgr.	Construction Mgr.
	Assistant Construction Mgr.	Assistant Construction Mgr.	Assistant Construction Mgr.	Assistant Construction Mgr.	Assistant Construction Mgr.	Assistant Construction Mgr.
Inspector (3)/ Senior Inspector	Senior Inspector	Senior Inspector	Senior Inspector	Senior Inspector	Senior Inspector	Senior Inspector
Sr. Engineering Technician	Public Works Supervisor	Public Works Supervisor	Public Works Supervisor	Public Works Supervisor	Public Works Supervisor	Public Works Supervisor
Engineering Technician (4)	Engineering Technician (4)	Engineering Technician (4)	Engineering Technician (4)	Engineering Technician (4)	Engineering Technician (4)	Engineering Technician (4)
Traffic Operations Manager	Traffic Operations Manager	Traffic Operations Manager	Traffic Operations Manager	Traffic Operations Manager	Traffic Operations Manager	Traffic Operations Manager
Traffic Signal Engineer	Traffic Signal Engineer	Traffic Signal Engineer	Traffic Signal Engineer	Traffic Signal Engineer	Traffic Signal Engineer	Traffic Signal Engineer
Urban Forestry Program Manager	Urban Forestry Program Manager	Urban Forestry Program Manager	Urban Forestry Program Manager	Urban Forestry Program Manager	Urban Forestry Program Manager	Urban Forestry Program Manager
Senior Water Resources Analyst	Senior Water Resources Analyst	Senior Water Resources Analyst	Senior Water Resources Analyst	Senior Water Resources Analyst	Senior Water Resources Analyst	Senior Water Resources Analyst

\*\*\*Three positions were reorganized into the Community Development Department in FY 2017 to improve service and availability to our permit customers (three Inspectors).

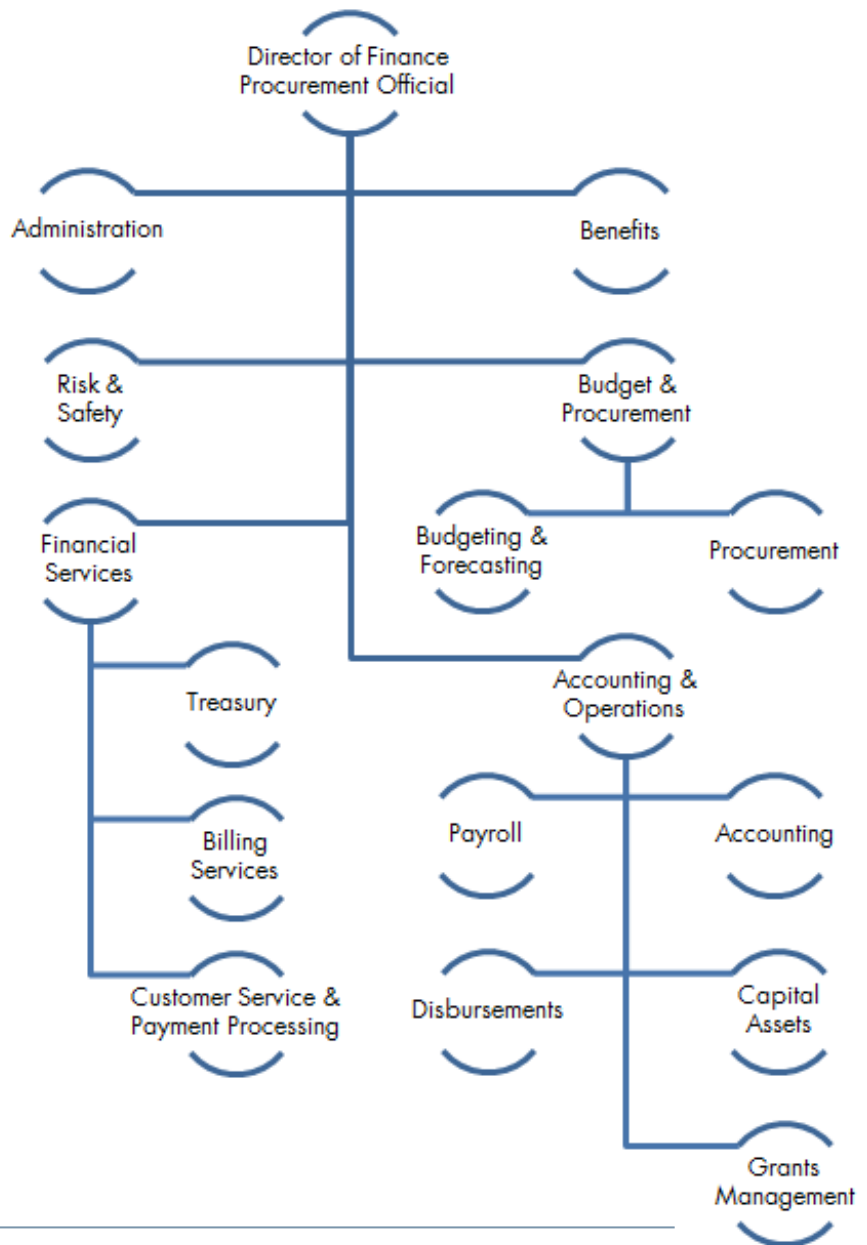
<b>Public Works</b>						
<b>Public Works Operations</b>						
<b>Performance Measurements</b>	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>Actual FY 2018</b>	<b>YTD (Dec. 2018) FY 2019</b>	<b>Target FY 2019</b>	<b>Target FY 2020</b>
Average # of days to complete sidewalk work order	3.7	3.9	3.6	5.1	3.5	3.5
Average # of days to complete pothole work order	1.0	1.0	1.0	1.0	1.0	1.0
Average # of days to complete curb and gutter work order	2.5	2.3	3.0	1.1	2.5	2.5
Average # of days to complete ROW, mowing, limb work order	1.2	1.1	1.6	1.3	1.0	1.0
Average # of days to complete sink hole work order	33.3	1.0	4.8	1.0	2.5	2.5
Average # of days to complete sign replacement/upgrade work order	2.2	1.4	1.1	1.5	1.5	1.5
Average # of days to complete signal light maintenance work order	4.4	2.9	2.8	2.2	2.5	2.5
Average # of days to complete striping work order	1.4	15.2	4.5	2.1	3.5	3.5
Average # of days to complete catch basin work order	2.0	1.6	3.7	1.9	2.0	2.0
Average # of days to complete storm drain work order	5.7	2.7	5.0	3.7	3.5	3.5
Average # of days to complete facilities work order	1.2	2.1	2.3	3.4	2.5	2.5
<b>Personnel Assigned:</b>	<b>30.0 FTE</b>	<b>30.0 FTE</b>	<b>29.0 FTE</b>	<b>29.0 FTE</b>	<b>29.0 FTE</b>	<b>29.0 FTE</b>
PW Supervisor (3)	PW Supervisor (3)	PW Supervisor (3)	PW Supervisor (3)	PW Supervisor (3)	PW Supervisor (3)	PW Supervisor (3)
PW Crew Leader (7)	PW Crew Leader (8)	PW Crew Leader (8)	PW Crew Leader (8)	PW Crew Leader (8)	PW Crew Leader (8)	PW Crew Leader (8)
PW Tech II (8)	PW Tech II (7)	PW Tech II (7)	PW Tech II (10)	PW Tech II (10)	PW Tech II (10)	PW Tech II (10)
PW Tech I (11)	PW Tech I (11)	PW Tech I (11)	PW Tech I (6)	PW Tech I (6)	PW Tech I (6)	PW Tech I (6)
Utility Locator	Utility Locator	Utility Locator	Engineering Tech (2)	Engineering Tech (2)	Engineering Tech (2)	Engineering Tech (2)

## Finance

THOMAS G. HARRIS  
DIRECTOR



THarris@alpharetta.ga.us



Our Community Vision is to advance Alpharetta as a signature City by:

- ✓ *Offering the highest quality of environment for our residents and businesses;*
- ✓ *Fostering strong sense of community including safety and security; and*
- ✓ *Providing a business climate that attracts the top echelon companies.*

Our Community Vision serves as the guiding principles for the planning and operation of our city government and each department structures its mission, goals, and objectives to facilitate achievement of our mission.

## Finance

*Administration, Accounting, Budgeting, Employee Benefits and Compensation, Procurement, Grants Management, Risk Management, Treasury, Internal and External Service*

### **Mission Statement**

The mission of the Finance Department is to plan, receive, monitor, safeguard, invest, account, and expend the financial resources of the City of Alpharetta in the highest legal, ethical, and professional standard practical, and to respond to the service needs of our internal and external customers in a timely, courteous and accurate manner.

### **Goals and Objectives**

- ✓ Implementation of a finance/human resources system that utilizes current technology and provides heightened data analysis functionality and increases overall staff efficiencies;
- ✓ Process and procedure documentation program – conduct a comprehensive review of team processes, procedures, and practices;
- ✓ Expansion of the financial planning process – continue the development of a comprehensive long-term capital improvement program and multi-year budgeting, forecasting, and planning in order to more accurately predict our financial position in future years, and the impact current year decisions have on the city's long-range financial position;
- ✓ Update to Financial Management Program (e.g. policy revisions); and
- ✓ Design and administer innovative and cost-effective benefit programs (e.g. Health Savings Accounts and enhanced Wellness Program) that meet the needs of today's diverse workforce and enhance the city's ability to attract, retain and reward employees.



# **5-YEAR FINANCIAL SUMMARY**

<b>CITY OF ALPHARETTA</b> <b>RECOMMENDED BUDGET FY 2020</b> <b>FINANCE DEPARTMENT</b> <b>Five-Year Financial Summary</b>					
	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>Actual FY 2018</b>	<b>Amended Budget FY 2019</b>	<b>Recommended Budget FY 2020</b>
<b>Revenue</b>	\$ -	\$ -	\$ -	\$ -	\$ -
<i>% Change</i>		0.0%	0.0%	0.0%	0.0%
<i>average-5 year percent change</i>		0.0%			
<b>Expenditures</b>	\$ 3,087,059	\$ 3,105,132	\$ 3,319,528	\$ 3,366,136	\$ 3,548,890
<i>% Change</i>		0.6%	6.9%	1.4%	5.4%
<i>average-5 year percent change</i>		3.6%			

# **DEPARTMENT BUDGET SUMMARY**



**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2020  
FINANCE DEPARTMENT  
BUDGET REQUEST BY ACCOUNT**

										<i>Amended FY 2019 to FY 2020</i>
ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)	
<b>Revenues</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	-
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	-
<b>Expenditures</b>										
(1) Personnel Services:										
Salary	\$ 1,502,002	\$ 1,503,783	\$ 1,554,527	\$ 1,621,322	\$ -	\$ 1,621,322	\$ 1,690,777	4.3%	\$ 69,455	
Benefits	737,494	763,586	804,168	913,220	-	913,220	980,438	7.4%	67,218	
<b>subtotal</b>	<b>\$ 2,239,496</b>	<b>\$ 2,267,369</b>	<b>\$ 2,358,694</b>	<b>\$ 2,534,542</b>	<b>\$ -</b>	<b>\$ 2,534,542</b>	<b>\$ 2,671,215</b>	<b>5.4%</b>	<b>\$ 136,673</b>	
Maintenance and Operations:										
(2) Professional Fees	\$ 271,838	\$ 275,190	\$ 344,260	\$ 288,530	\$ -	\$ 288,530	\$ 335,675	16.3%	\$ 47,145	
Equipment Repair/Maint.	-	-	982	-	-	-	-	-	-	-
Vehicle Repair/Maint.	16	-	37	500	-	500	-	-100.0%	(500)	
Advertising	3,117	3,053	3,106	6,000	-	6,000	5,000	-16.7%	(1,000)	
(3) Printing and Binding	22,544	24,825	29,831	27,300	-	27,300	29,350	7.5%	2,050	
(4) Employee Travel	11,062	5,766	12,490	17,530	-	17,530	14,780	-15.7%	(2,750)	
(4) Employee Training	13,417	9,734	12,254	16,165	-	16,165	13,040	-19.3%	(3,125)	
(5) Maintenance Contracts	43,737	44,586	79,865	73,120	-	73,120	59,129	-19.1%	(13,991)	
(7) IT Professional Services	150,874	152,360	155,290	170,199	-	170,199	204,781	20.3%	34,582	
General Supplies	44,310	39,517	49,701	47,600	-	47,600	44,920	-5.6%	(2,680)	
Fuel	23	-	-	150	-	150	-	-100.0%	(150)	
Small Equipment	15,394	6,751	3,603	4,500	-	4,500	2,000	-55.6%	(2,500)	
Non-Recurring Expenses	365	-	-	-	-	-	-	-	-	-
(6) Employee Wellness Program	160,727	155,073	156,995	180,000	-	180,000	169,000	-6.1%	(11,000)	
<b>subtotal</b>	<b>\$ 737,424</b>	<b>\$ 716,856</b>	<b>\$ 848,412</b>	<b>\$ 831,594</b>	<b>\$ -</b>	<b>\$ 831,594</b>	<b>\$ 877,675</b>	<b>5.5%</b>	<b>\$ 46,081</b>	

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2020  
FINANCE DEPARTMENT  
BUDGET REQUEST BY ACCOUNT**

ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	<i>Amended FY 2019 to FY 2020</i>	
								% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Capital/Lease/Other:									
Machinery & Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Interest on Property Tax Refund(s)	2,439	11,645	1,519	-	-	-	-	-	-
Capital Lease (Principal)	104,346	106,830	109,371	-	-	-	-	-	-
Capital Lease (Interest)	3,354	2,432	1,531	-	-	-	-	-	-
<b>subtotal</b>	<b>\$ 110,139</b>	<b>\$ 120,907</b>	<b>\$ 112,421</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>	<b>\$ -</b>
<b>Total</b>	<b>\$ 3,087,059</b>	<b>\$ 3,105,132</b>	<b>\$ 3,319,528</b>	<b>\$ 3,366,136</b>	<b>\$ -</b>	<b>\$ 3,366,136</b>	<b>\$ 3,548,890</b>	<b>5.4%</b>	<b>\$ 182,754</b>
<b>Full-time Equivalent Positions</b>	<b>21.5</b>	<b>21.5</b>	<b>21.5</b>	<b>21.5</b>		<b>21.5</b>	<b>21.5</b>		

**Notes**

- (1) Variance due primarily to wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2020 (contingent upon a mid-year review of revenue trends), growth in group insurance premiums, growth in risk management claims funding, etc.
- (2) Variance due to increases in actuarial, asset management, and investment advisor fees.
- (3) Variance due to growth in number of tax billings required (parcels, re-bills, etc.).
- (4) Variance based on revised travel and training expectations.
- (5) Variance due in part to the elimination of funding for the Capital Improvement Dashboard (Socrata) as the County is now funding this service as part of TSPLOST oversight.
- (6) Variance based on historical and year-to-date expenditure trends.
- (7) Variance based primarily on funding for new Budget Preparation Software (2020 Operating Initiative) and partially offset through a reduction in Tyler Munis Disaster Recovery costs as those services are now rolled-up into enterprise-wide ThinkGuard services (implemented in FY 2019).

# **EXPENDITURE SUMMARY BY** **DIVISION/PROJECT**

## City of Alpharetta

Budget: FY 2020

Statement: Expenditure Summary by Division/Project (Maintenance and Operatio

ACCOUNT DESCRIPTION	FY 2019 Amended Operating Budget	FY 2020 Operating Budget Request	Administration	Benefits and Wellness	
			Finance Admin.	Benefits and Wellness	Wellness Program
			1510	1511	FBW00
521200 Professional Fees	\$ 288,530	\$ 335,675	\$ 122,300	\$ 91,900	\$ 14,250
522210 Equipment Repair/Maint.	-	-	-	-	-
522220 Vehicle Repair/Maint.	500	-	-	-	-
522250 Facility Repair/Maint.	-	-	-	-	-
522320 Equipment Rental	-	-	-	-	-
523300 Advertising	6,000	5,000	-	-	-
523400 Printing and Binding	27,300	29,350	250	1,000	-
523500 Employee Travel	17,530	14,780	2,000	2,030	-
523700 Employee Training	16,165	13,040	2,790	3,000	-
523860 Maintenance Contracts	73,120	59,129	59,129	-	-
523900 IT Professional Services	170,199	204,781	204,781	-	-
531100 General Supplies/Materials	47,600	44,920	23,920	1,500	2,500
531270 Fuel	150	-	-	-	-
531600 Small Equipment	4,500	2,000	2,000	-	-
531700 Employee Uniforms	-	-	-	-	-
532400 Non-Recurring Expenses	-	-	-	-	-
532440 Wellness	180,000	169,000	-	-	169,000
542100 Machinery and Equipment	-	-	-	-	-
581200 Capital Lease Principal	-	-	-	-	-
581220 Capital Lease Interest	-	-	-	-	-
582301 Interest on Property Tax Refund	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 831,594</b>	<b>\$ 877,675</b>	<b>\$ 417,170</b>	<b>\$ 99,430</b>	<b>\$ 185,750</b>

ns/Capital)

ACCOUNT DESCRIPTION	Risk Management	Accounting and Operations			Budget and Procurement		Financial Services
		Accounting and Operations	External Audit	CAFR Publication	Budget and Procurement	PAFR Publication	
	1555	1512	FA000	FA001	1513	FBP00	1514
Professional Fees	\$ 2,300	\$ 19,500	\$ 55,000	\$ 3,600	\$ 1,000	\$ 3,425	\$ 22,400
Equipment Repair/Maint.		-	-	-	-	-	-
Vehicle Repair/Maint.		-	-	-	-	-	-
Facility Repair/Maint.		-	-	-	-	-	-
Equipment Rental		-	-	-	-	-	-
Advertising		1,000	-	-	4,000	-	-
Printing and Binding		1,800	-	1,000	2,000	1,300	22,000
Employee Travel		5,000	-	-	5,000	-	750
Employee Training		4,000	-	-	2,500	-	750
Maintenance Contracts		-	-	-	-	-	-
IT Professional Services		-	-	-	-	-	-
General Supplies/Materials		-	-	-	-	-	17,000
Fuel		-	-	-	-	-	-
Small Equipment		-	-	-	-	-	-
Employee Uniforms		-	-	-	-	-	-
Non-Recurring Expenses		-	-	-	-	-	-
Wellness		-	-	-	-	-	-
Machinery and Equipment		-	-	-	-	-	-
Capital Lease Principal		-	-	-	-	-	-
Capital Lease Interest		-	-	-	-	-	-
Interest on Property Tax Refund	-	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 2,300</b>	<b>\$ 31,300</b>	<b>\$ 55,000</b>	<b>\$ 4,600</b>	<b>\$ 14,500</b>	<b>\$ 4,725</b>	<b>\$ 62,900</b>

# **EXPENDITURE LINE-ITEM DETAIL BY** **DIVISION/PROJECT**

FY 2020 Budget

City of Alpharetta

Budget: FY 2020

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2019 Adopted Budget	FY 2020 Recommended Budget
FINANCE ADMINISTRATION	10015100 521200	Professional Fees	Bank Related Fees, Vantage Card Services	80,000	101,000
			Department of Homeland Security (SAVE ID)	300	300
			Investment Admin/Actuarial/Prof. Services	15,500	17,000
			Software development and consultations	7,000	4,000
			<b>subtotal</b>	<b>102,800</b>	<b>122,300</b>
	10015100 523400	Printing and Binding	Envelopes/Forms/Stock	500	250
			<b>subtotal</b>	<b>500</b>	<b>250</b>
	10015100 523500	Employee Travel	Travel Expenses	2,000	2,000
			<b>subtotal</b>	<b>2,000</b>	<b>2,000</b>
	10015100 523700	Employee Training	Professional Development	3,000	1,500
			CPA Certification	85	85
			AGA Membership	30	30
			CGFM Membership	100	100
			GGFOA Membership	50	50
			GGFOA Conference	325	450
			GFOA Membership	200	200
			NIGP Membership	100	100
			AICPA Membership	275	275
			<b>subtotal</b>	<b>4,165</b>	<b>2,790</b>
	10015100 523860	Maintenance Contracts	Coffee Service/Water Cooler	3,500	3,500
			Periscope Holdings License - NIGP Commodity Codes	500	550
			Copier Maintenance (Non-Xerox)/ Folder Maintenance	1,000	850
			Xerox Copier Lease (CQ9303)	4,120	2,454
			Xerox Copier Maintenance Plan	7,500	8,000
			OpenGov Financial Transparency Software	8,500	15,500
			E-Bid Systems - Bentley	9,500	9,500
			Records Storage/Shredding	4,500	3,000
			DocuSign	5,000	5,000
			Socrata - CIP Dashboard	24,000	-
			Whiteburch Software Licenses	5,000	-
			Forms Software	-	5,000
			Tyler Munis PACE	-	5,775
			<b>subtotal</b>	<b>73,120</b>	<b>59,129</b>

## City of Alpharetta

Budget: FY 2020

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2019 Adopted Budget	FY 2020 Recommended Budget
	10015100 523900	IT Professional Services			
			Solarwinds Software Renewal	588	
			WAP Maintenance - Aerohive	304	303
			Amazon Web Services	39	39
			Developer License for MDM	15	15
			City Circuit Connection to Internet - AT&T	922	920
			AT&T ASE	2,648	2,642
			City Circuit Connection to Internet - Charter	164	164
			Load Balancer - Citrix	74	294
			Security - Patch Mgmt	-	1,223
			Data Center's Uninterruptible Power System	539	636
			Citywide Microsoft Licensing	1,079	9,060
			Drone to GIS Conversion	147	73
			GIS Mobile Field Mapping & Data Collection	2,525	2,519
			Non-Xerox Printer Repair	368	245
			Filemaker Software Maintenance & Support	278	441
			Data Center Fire Suppression System	59	59
			Project Event Capture - ESRI	147	294
			Network Vulnerability Scanner	1,471	1,516
			Asset Management - LanSweeper	98	98
			ERPM Red Identity	466	294
			Manage Engine - LogRhythm	1,226	2,451
			Security Awareness Training	441	440
			Microsoft User Based Training	441	-
			Technical Support for CISCO Network	858	856
			Conversion of LIDAR Data to ArcGIS	78	78
			Firewall - Palo Alto - Veristor	1,241	1,296
			ClientVPN - Palo Alto - Veristor	284	-
			SQL Monitoring Tool	245	245
			Wiring Services	490	489
			Physical Security	294	-
			Consulting Services	1,177	1,174
			City Enterprise Data Management	981	-
			Citywide Virtual Infrastructure - Veristor	2,247	2,095



## City of Alpharetta

Budget: FY 2020

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2019 Adopted Budget	FY 2020 Recommended Budget
			Maintenance Extension	2,035	3,097
			City Virus, Adware, Spyware & Threat Protection	2,599	-
			City Circuit Connection to Internet - Zayo	1,275	1,272
			Backup and Replication/O365 backup	-	5,577
			Deep Security and OfficeScan - Carbon Black	-	1,027
			Duo 2FA - 2 Facotr Authentication	-	1,125
			ADSelfService	490	318
			Cellular Phone Service	360	-
			iPhone Cell Service	3,744	3,300
			iPad Cellular Service	384	492
			Data Cards	456	456
			Mobile Data Management	515	515
			Line and Circuit Service	3,988	3,996
			GLS Monitoring and Support	5,008	5,018
			CISCO SMARTnet Telephony and Phone App Licenses	3,693	3,700
			Cisco phone infrastructure support	369	370
			Netmotion <i>Mobility XE</i> Software Renewal	174	174
			Tyler Maintenance / Tyler Disaster Recovery	104,640	79,680
			Adobe Products	2,260	1,480
			Fleet Management Collective Data	7,725	7,725
			AudioTel Software - Check Posting	3,000	3,000
			IBM AS400 iSeries Maintenance	2,500	2,500
			Aquarius - Finance Document Mgmt	3,000	-
			Visio Licenses	50	-
			Budget Preparation Software (2020 Operating Initiative)	-	50,000
			<b>subtotal</b>	<b>170,199</b>	<b>204,781</b>
	10015100 531100	General Supplies & Material:	Wall Street Journal Subscriptions	450	450
			Lunch Meetings/Citywide Training	300	300
			AJC Newspaper	200	200
			Atlanta Business Chronicle	100	100
			Business Week	70	70
			Pitney Bowes - Mailing Supplies	300	300

## City of Alpharetta

Budget: FY 2020

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2019 Adopted Budget	FY 2020 Recommended Budget
			Postage Allocation	7,000	5,000
			General Office Supplies	15,580	16,000
			UPS & Fed Ex	1,500	1,500
			<b>subtotal</b>	<b>25,500</b>	<b>23,920</b>
	10015100 531600	Small Equipment	Misc. Small Equipment	4,500	2,000
			<b>subtotal</b>	<b>4,500</b>	<b>2,000</b>
			<b>Administration Total</b>	<b>382,784</b>	<b>417,170</b>
BENEFITS AND WELLNESS	10015110 521200	Professional Fees	TALX -Unemployment Services	400	400
			Morris, Manning & Martin Pension Advisory Fees	10,000	10,000
			Retirement Actuarial Services	12,000	10,000
			United States Treasury VCP Compliance Fee	2,500	2,500
			Pension Advisory Services	10,500	28,000
			Morgan Stanley Investment Advisor Fees	30,000	30,000
			Public Trust Advisor Investment Fees	-	11,000
			<b>subtotal</b>	<b>65,400</b>	<b>91,900</b>
	10015110 522220	Vehicle Repair & Maintenance	Vehicle Maintenance - Standard	500	-
			<b>subtotal</b>	<b>500</b>	<b>-</b>
	10015110 523400	Printing and Binding	Envelopes/Forms/Stock/Raffle Tickets	1,000	1,000
			<b>subtotal</b>	<b>1,000</b>	<b>1,000</b>
	10015110 523500	Employee Travel	Travel Expenses	2,000	2,000
			Local Mileage	30	30
			<b>subtotal</b>	<b>2,030</b>	<b>2,030</b>
	10015110 523700	Employee Training	Professional Development	2,000	2,000
			Association Membership Fees	1,000	1,000
			<b>subtotal</b>	<b>3,000</b>	<b>3,000</b>
	10015110 531100	General Supplies & Materials	Postage	200	
			General Supplies	1,000	1,000
			Publications & Subscriptions	100	-
			Pension Board Meetings Food	500	500
			<b>subtotal</b>	<b>1,800</b>	<b>1,500</b>
	10015110 531270	Fuel	Finance Vehicle Fuel	150	-
			<b>subtotal</b>	<b>150</b>	<b>-</b>
<b>Benefits and Wellness Total</b>				<b>73,880</b>	<b>99,430</b>

## City of Alpharetta

Budget: FY 2020

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

							FY 2019 Adopted Budget	FY 2020 Recommended Budget
Division/Project Title	Account Number			Title	Account Detail			
WELLNESS	10015110	521200	FBW00	Professional Fees	EAP Services		14,250	14,250
						subtotal	14,250	14,250
	10015110	531100	FBW00	General Supplies	Flu Shots		500	500
					Various Vendors - Lunch & Learn		1,000	1,000
					Wellness Screening		1,000	1,000
					subtotal	2,500	2,500	
	10015110	532440	FBW00	Employee Wellness Program	Health Screening		5,000	4,000
					CHN Wellness Initiatives + (Spouses)		175,000	165,000
					subtotal	180,000	169,000	
	Benefits and Wellness (Wellness Program) Total						196,750	185,750
RISK MANAGEMENT	10015550	521200		Professional Fees	Drug Tests/HEP Vaccines		1,000	1,000
					Fitness for Duty Exams		1,000	-
					North Fulton After Hours Drug Screens		600	600
					Safety, Signage, DFWP, DDC 6 Training		750	700
					subtotal	3,350	2,300	
Risk Management Total						3,350	2,300	
ACCOUNTING AND OPERATIONS	10015120	521200		Professional Fees	Arbitrage Calculations		3,000	7,500
					Auction Fees - GovDeals		12,000	12,000
					Temporary Staff		3,000	-
					subtotal	18,000	19,500	
	10015120	523300		Advertising	Advertising for Auction		1,000	1,000
					subtotal	1,000	1,000	
	10015120	523400		Printing and Binding	Check Stock - Checks & Deposit Slips		1,000	1,000
					Data Flow - 1099 Forms & Envelopes		400	400
					Data Flow - W-2 Forms & Envelopes		400	400
					subtotal	1,800	1,800	
	10015120	523500		Employee Travel	Accounting Travel Expenses		2,500	2,000
					Munis Conference		3,000	3,000
					subtotal	5,500	5,000	
	10015120	523700		Employee Training	Training and Professional Development		4,000	4,000
					subtotal	4,000	4,000	
	10015120	542100		Machinery and Equipment	Software Applications/Upgrades/Programming			
					subtotal	-	-	
Accounting and Operations Total						30,300	31,300	

## City of Alpharetta

Budget: FY 2020

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2019 Adopted Budget	FY 2020 Recommended Budget
EXTERNAL AUDIT	10015120 521200 FA000	Professional Fees	Mauldin & Jenkins	55,000	55,000
			<i>subtotal</i>	<b>55,000</b>	<b>55,000</b>
			<i>Accounting and Operations (External Audit) Total</i>	<b>55,000</b>	<b>55,000</b>
CAFR PUBLICATION	10015120 521200 FA001	Professional Fees	Application Fee for GFOA	600	600
			Graphic Design for CAFR	3,300	3,000
			<i>subtotal</i>	<b>3,900</b>	<b>3,600</b>
	10015120 523400 FA001	Printing and Binding	Printing of Cover, Tabs & Document	1,000	1,000
			<i>subtotal</i>	<b>1,000</b>	<b>1,000</b>
	10015120 531100 FA001	General Supplies	Mailing of Documents	-	-
			<i>subtotal</i>	<b>-</b>	<b>-</b>
			<i>Accounting and Operations (CAFR) Total</i>	<b>4,900</b>	<b>4,600</b>
BUDGET AND PROCUREMENT	10015130 521200	Professional Fees	GFOA Distinguished Budget Award	550	550
			Excellence Award for Purchasing	450	450
			<i>subtotal</i>	<b>1,000</b>	<b>1,000</b>
	10015130 523300	Advertising	Advertising Annual Budget Adoption & Mileage Rate	4,000	3,000
			Mid-Year Budget Adoption Advertising	500	500
			Legal Advertisements	500	500
			<i>subtotal</i>	<b>5,000</b>	<b>4,000</b>
	10015130 523400	Printing and Binding	Annual Operating Budget & Capital Budget	2,500	2,000
			<i>subtotal</i>	<b>2,500</b>	<b>2,000</b>
	10015130 523500	Employee Travel	Budget Dept. Travel	1,000	1,000
			GFOA Budget Seminar Travel Expenses	1,500	1,500
			Munis Conference	2,500	2,500
			<i>subtotal</i>	<b>5,000</b>	<b>5,000</b>
	10015130 523700	Employee Training	Training and Professional Development	3,500	2,500
			<i>subtotal</i>	<b>3,500</b>	<b>2,500</b>
	10015130 531100	General Supplies	General Office Supplies	300	-
			<i>subtotal</i>	<b>300</b>	<b>-</b>
			<i>Budget and Purchasing Total</i>	<b>17,300</b>	<b>14,500</b>
PAFR PUBLICATION	10015130 521200 FBP00	Professional Fees	Application Fee for GFOA	225	225
			Digital Publication Services	105	-
			Graphic Design for PAFR	3,200	3,200
			Photography Services	1,000	-
			<i>subtotal</i>	<b>4,530</b>	<b>3,425</b>

## City of Alpharetta

Budget: FY 2020

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2019 Adopted Budget	FY 2020 Recommended Budget
	10015130 523400 FBP00	Printing and Binding	Printing of PAFR Copies	2,000	1,300
			<i>subtotal</i>	<b>2,000</b>	<b>1,300</b>
			<b><i>Budget and Purchasing (PAFR) Total</i></b>	<b>6,530</b>	<b>4,725</b>
FINANCIAL SERVICES	10015140 521200	Professional Fees	FIFA's Fulton County	1,500	1,500
			Graphic Design of Tax Brochure	700	700
			Temporary Position Services	16,000	16,000
			Online Payment Service Fees - PayPal	750	3,000
			Post Office Box Rental	150	-
			Collection Fees - Penn Credit	1,200	1,200
			<i>subtotal</i>	<b>20,300</b>	<b>22,400</b>
	10015140 523400	Printing and Binding	Data Media - Tax, False Alarms	15,500	19,000
			Printing of Tax Brochure	2,500	2,500
			Tyler Tech - Forms Business Licenses	500	500
			<i>subtotal</i>	<b>18,500</b>	<b>22,000</b>
	10015140 523500	Employee Travel	Travel Expenses	1,500	750
			Munis Conference	1,500	-
			<i>subtotal</i>	<b>3,000</b>	<b>750</b>
	10015140 523700	Employee Training	Training and Professional Development	1,500	750
			<i>subtotal</i>	<b>1,500</b>	<b>750</b>
	10015140 531100	General Supplies	Associations/Memberships/Subscriptions	250	
			Educational Materials	250	
			Data Media - Postage for Tax, False Alarm & Bus License	17,000	17,000
			<i>subtotal</i>	<b>17,500</b>	<b>17,000</b>
	10015140 531600	Small Equipment		-	-
			<i>subtotal</i>	-	-
			<b><i>Financial Services Total</i></b>	<b>60,800</b>	<b>62,900</b>
			<b><i>Finance Department Total</i></b>	<b>831,594</b>	<b>877,675</b>

# **PERFORMANCE MEASUREMENTS**

<b>Finance Admin Performance Measurements</b>	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>Actual FY 2018</b>	<b>Target FY 2019</b>	<b>Target FY 2020</b>
# of New GAAP/GASB financial requirements implemented	4	2	3	3	3
Bond rating maintained or upgraded	Maintain Aaa - AAA	Maintain Aaa - AAA	Maintain Aaa - AAA	Maintain Aaa - AAA	Maintain Aaa - AAA
Cash management program maximizing interest returns (all funds)	\$213,631	\$567,749	\$1,180,203	\$1,500,000	\$265,032
<b>Personnel Assigned:</b>	<b>Finance Admin 2.0 FTE</b>	<b>Finance Admin 2.0 FTE</b>	<b>Finance Admin 2.0 FTE</b>	<b>Finance Admin 2.0 FTE</b>	<b>Finance Admin 2.0 FTE</b>
	Director of Finance Office Manager	Director of Finance Office Manager	Director of Finance Office Manager	Director of Finance Office Manager	Director of Finance Office Manager
	<b>Risk Mgmt. 1.0 FTE</b>	<b>Risk Mgmt. 1.0 FTE</b>	<b>Risk Mgmt. 1.0 FTE</b>	<b>Risk Mgmt. 1.0 FTE</b>	<b>Risk Mgmt. 1.0 FTE</b>
	Safety/Risk Administrator	Safety/Risk Administrator	Safety/Risk Administrator	Safety/Risk Administrator	Safety/Risk Administrator

FY 2020 Budget

<b>Accounting, Budget, Procurement Performance Measurements</b>	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>Actual FY 2018</b>	<b>Target FY 2019</b>	<b>Target FY 2020</b>
Audited CAFR to be published within 180 days of fiscal year end	12/22/2016	11/1/2017	12/20/2018	11/1/2019	11/1/2020
GFOA Certificate of Achievement for Excellence in Financial Reporting	Yes	Yes	Yes	Yes	Yes
GFOA Outstanding Achievement in Popular Annual Financial Reporting	Yes	Yes	Yes	Yes	Yes
GFOA Distinguished Budget Award	Yes	Yes	Yes	Yes	Yes
Percentage of General Fund departments within appropriated budget*	91%	100%	91%	100%	100%
% of Budgeted employees participating in direct deposit	98%	98%	99%	100%	100%
Average # of vendor responses to Bids/Requests for Proposals	5	6	6	6	6
	<b>Accounting Services 7.5 FTE</b>	<b>Accounting Services 7.5 FTE</b>	<b>Accounting Services 7.5 FTE</b>	<b>Accounting Services 7.5 FTE</b>	<b>Accounting Services 7.5 FTE</b>
	Accounting & Op. Mgr.	Accounting & Op. Mgr.	Accounting & Op. Mgr.	Accounting & Op. Mgr.	Accounting & Op. Mgr.
	Chief Accountant	Chief Accountant	Chief Accountant	Chief Accountant	Chief Accountant
	Accountant (3.5)	Accountant (3.5)	Accountant (3.5)	Accountant (3.5)	Accountant (3.5)
	Payroll Coordinator	Payroll Coordinator	Payroll Coordinator	Payroll Coordinator	Payroll Coordinator
	Accounts Payable Technician	Accounts Payable Technician	Accounts Payable Technician	Accounts Payable Technician	Accounts Payable Technician
	<b>Budget/Procurement 4 FTE</b>	<b>Budget/Procurement 4 FTE</b>	<b>Budget/Procurement 4 FTE</b>	<b>Budget/Procurement 4 FTE</b>	<b>Budget/Procurement 4 FTE</b>
	Budget & Procurement Mgr.	Budget & Procurement Mgr.	Budget & Procurement Mgr.	Budget & Procurement Mgr.	Budget & Procurement Mgr.
	Sr. Budget & Procurement Analyst (3)	Sr. Budget & Procurement Analyst (3)	Sr. Budget & Procurement Analyst (3)	Sr. Budget & Procurement Analyst (3)	Sr. Budget & Procurement Analyst (3)
<b>Total Personnel Assigned Internal Services:</b>	<b>11.5 FTE</b>	<b>11.5 FTE</b>	<b>11.5 FTE</b>	<b>11.5 FTE</b>	<b>11.5 FTE</b>

\* Legal Services is the only department that has gone over its appropriations. Legal services represents professional services expenses to a private legal firm.



<b>Financial Services Performance Measurements</b>	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>Actual FY 2018</b>	<b>Target FY 2019</b>	<b>Target FY 2020</b>
% of bills generated on time	99%	99%	99%	99%	99%
% of bills collected on time	95%	95%	95%	95%	95%
# of Real estate tax bills generated	19,407	19,673	20,152	20,674	21,294
# of Personal property tax bills	2,989	2,989	3,030	3,055	3,080
# of Liens processed	116	150	86	120	150
# of Sanitation customers	15,345	15,135	16,277	16,636	16,885
% of Delinquent sanitation Accts	<10%	<10%	<10%	<10%	<10%
<b>Personnel Assigned:</b>	<b>5.0 FTE</b>	<b>5.0 FTE</b>	<b>5.0 FTE</b>	<b>5.0 FTE</b>	<b>5.0 FTE</b>
	Treasury Services Manager	Treasury Services Manager	Treasury Services Manager	Treasury Services Manager	Treasury Services Manager
	Billing Coordinator	Billing Coordinator	Billing Coordinator	Billing Coordinator	Billing Coordinator
	Cash Management Coordinator	Cash Management Coordinator	Cash Management Coordinator	Cash Management Coordinator	Cash Management Coordinator
	Billing/Collections Representative	Billing/Collections Representative	Billing/Collections Representative	Billing/Collections Representative	Billing/Collections Representative
	Customer Account Representative	Customer Account Representative	Customer Account Representative	Customer Account Representative	Customer Account Representative

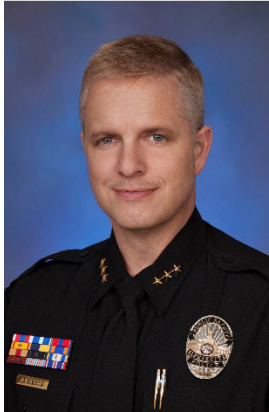
<b>Benefits &amp; Compensation Performance Measurements</b>	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>Actual FY 2018</b>	<b>Target FY 2019</b>	<b>Target FY 2020</b>
% of Employees enrolled in group insurance	90%	90%	82%	90%	90%
% of Employees enrolled in deferred compensation	80%	80%	77%	80%	80%
<b>Personnel Assigned:</b>	<b>2.0 FTE</b>	<b>2.0 FTE</b>	<b>2.0 FTE</b>	<b>2.0 FTE</b>	<b>2.0 FTE</b>
	Benefits Manager	Benefits Manager	Benefits Manager	Benefits Manager	Benefits Manager
	Benefits Coordinator	Benefits Coordinator	Benefits Coordinator	Benefits Coordinator	Benefits Coordinator



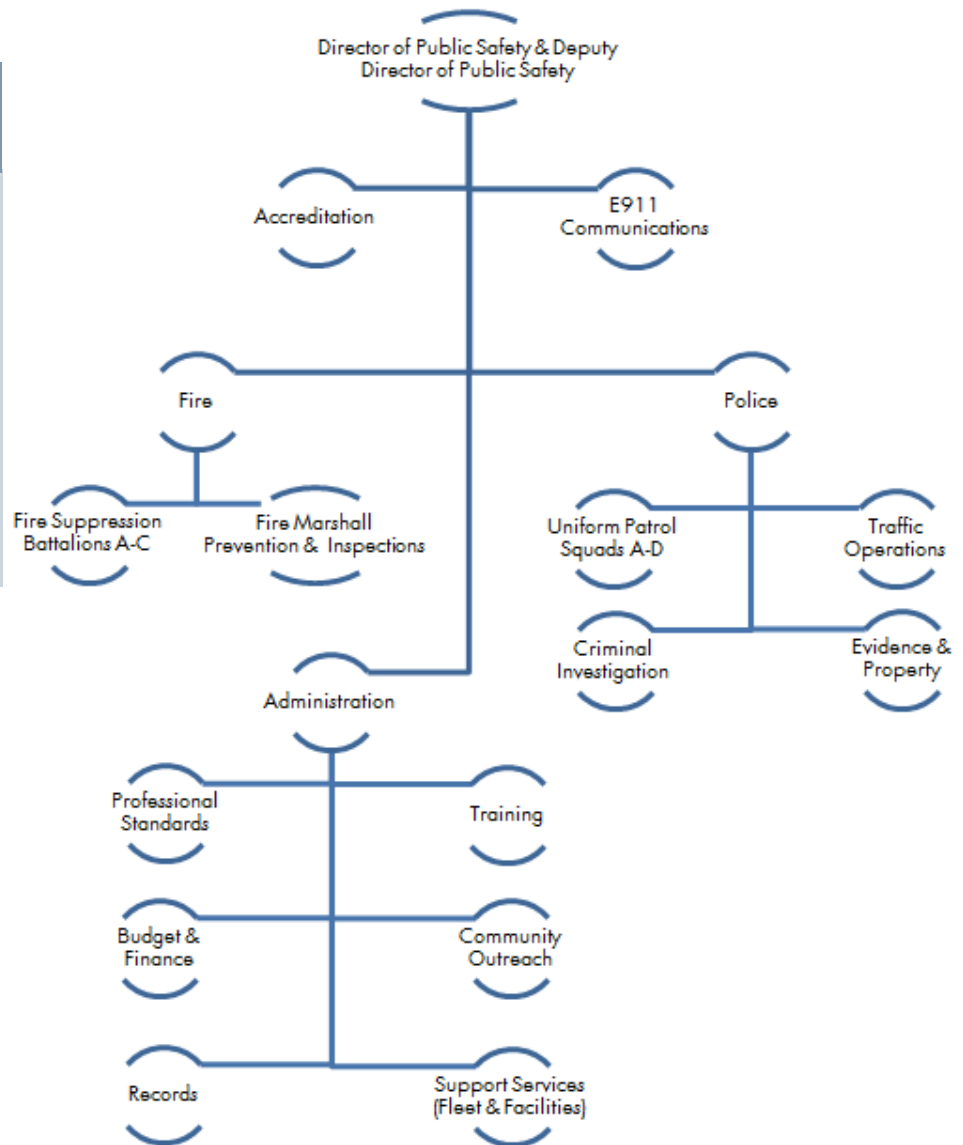
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## Public Safety

JOHN ROBISON  
DIRECTOR



JRobison@alpharetta.ga.us



Our Community Vision is to advance Alpharetta as a signature City by:

- ✓ *Offering the highest quality of environment for our residents and businesses;*
- ✓ *Fostering strong sense of community including safety and security; and*
- ✓ *Providing a business climate that attracts the top echelon companies.*

Our Community Vision serves as the guiding principles for the planning and operation of our city government and each department structures its mission, goals, and objectives to facilitate achievement of our mission.

## Public Safety

*Administration, Police, Fire, and Emergency 911*

### **Mission Statement**

*Public Safety:* It is the **Mission** of the **Alpharetta Department of Public Safety** to **Enhance** the **Quality of Life** of those that **Live, Work, and Play** in the **City of Alpharetta**.

*Police Services* strives to ensure the highest quality of life for its citizens through developing and maintaining partnerships with the community. We take pride in the fact that all contacts with the public are professional and at all times personify the highest levels of honor, integrity, ethics and justice, entrusted to us by those we are sworn to serve.

*Fire and Emergency Services* is a proactive, customer oriented emergency services provider. Our objective is to provide the best possible fire and emergency medical services. Our goal is to maximize the saving of lives, minimize the loss of property and avoid loss whenever possible through prevention and education.

### **Goals and Objectives**

#### ***Police Services***

- ✓ Crime Prevention – Partner with the community through the Alpharetta Community of Excellence (ACE) program, Crime-Free Multifamily Housing, and building partnerships and mitigating problems through education and enforcement;
- ✓ Uniform Patrol - Increase visible presence in the community with an emphasis on residential neighborhoods;
- ✓ Criminal Investigation - Maintain a case clearance rate above national averages through strong local investigative efforts and appropriate partnerships with other federal, state and local law enforcement agencies; and
- ✓ Traffic Safety - Identify and address traffic and pedestrian concerns through engineering, education, and enforcement. Build an effective strategy utilizing a collaborative effort between city departments.



**Fire Services**

### ***Fire Services***

- ✓ Maintain a minimum on-duty staffing level of not less than 24 Firefighter/EMT or Paramedics at all times;
- ✓ Assure all firefighters are certified at the National Professional Qualifications Firefighter II Level;
- ✓ Maintain a minimum of 240 hours of annual training and career development for each career firefighter;
- ✓ Place the first fire apparatus on the scene of an emergency within five minutes of dispatch at least 90% of the time;
- ✓ Place a minimum of 15 firefighters on the scene of a structure fire within seven minutes of dispatch at least 90% of the time;
- ✓ Place an advance life support paramedic on the scene of a medical emergency within five minutes of dispatch at least 90% of the time;
- ✓ Present programs of fire safety education to 80% of all preschool children and 95% of all first and fourth grade students who reside within the City; and
- ✓ Conduct a fire safety inspection and/or design a pre-fire plan for every non-residential occupancy annually.



# **5-YEAR FINANCIAL SUMMARY**

<b>CITY OF ALPHARETTA</b> <b>RECOMMENDED BUDGET FY 2020</b> <b>PUBLIC SAFETY DEPARTMENT</b> <b>Five-Year Financial Summary</b>					
	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>Actual FY 2018</b>	<b>Amended Budget FY 2019</b>	<b>Recommended Budget FY 2020</b>
<b>Revenue</b>	\$ 3,387,302	\$ 3,462,364	\$ 2,865,213	\$ 3,222,650	\$ 2,875,250
<i>% Change</i>		2.2%	-17.2%	12.5%	-10.8%
<i>average 5 year percent change</i>		-3.3%			
<b>Expenditure</b>	\$ 24,672,611	\$ 25,001,343	\$ 26,161,349	\$ 28,472,171	\$ 29,771,142
<i>% Change</i>		1.3%	4.6%	8.8%	4.6%
<i>average 5 year percent change</i>		4.8%			



# **DEPARTMENT BUDGET SUMMARY**

**CITY OF ALPHARETTA**  
**RECOMMENDED BUDGET FY 2020**  
**PUBLIC SAFETY DEPARTMENT**  
**BUDGET REQUEST BY ACCOUNT**

ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	<i>Amended FY 2019 to FY 2020</i>	
								% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
<b>Revenue (1)</b>									
Licenses & Permits:									
Alcoholic Beverage Permits	\$ 582,812	\$ 618,767	\$ 670,979	\$ 670,000	-	\$ 670,000	\$ 670,000	0.0%	\$ -
Other Permits	800	950	-	750	-	750	750	0.0%	-
Fire Permits	26,043	30,245	36,356	25,000	-	25,000	25,000	0.0%	-
Penalties/Interest (Permits)	2,900	1,400	5,835	1,000	-	1,000	1,000	0.0%	-
Intergovernmental:									
City of Milton (Public Safety)	60,000	60,000	60,000	60,000	-	60,000	60,000	0.0%	-
Charges for Services									
Public Safety Reports	26,268	29,543	17,315	25,000	-	25,000	25,000	0.0%	-
Public Safety Services	213,580	211,103	50,870	210,000	-	210,000	210,000	0.0%	-
Dangerous Driving Course	-	2,930	8,287	6,000	-	6,000	6,000	0.0%	-
False Alarm Fees	44,346	48,098	50,336	40,000	-	40,000	40,000	0.0%	-
False Alarm Registration	9,417	7,700	6,149	7,500	-	7,500	7,500	0.0%	-
Penalties/Int. (False Alarms)	3,826	2,894	1,765	2,500	-	2,500	2,500	0.0%	-
Fire Building Plan Review	170,450	147,619	86,884	140,000	-	140,000	140,000	0.0%	-
Fire Inspection Fees	3,325	3,525	1,475	2,000	-	2,000	2,000	0.0%	-
Fines & Forfeitures:									
Municipal Court Fines	2,198,202	2,225,129	1,793,974	1,975,000	-	1,975,000	1,675,000	-15.2%	(300,000)
Red Light Camera Citations	7,080	-	-	-	-	-	-	-	-
School Bus Camera Citations	-	18,120	15,540	10,000	-	10,000	10,000	0.0%	-
Sale of Confiscated Assets	1,037	925	1,908	500	-	500	500	0.0%	-
Contributions from Private Sources:									
Donations/Private Sources	952	3,555	1,075	-	2,400	2,400	-	-100.0%	(2,400)
Other:									
Miscellaneous Revenue	1,780	1,696	5,372	-	-	-	-	-	-
Reimb. Extra Job (vehicle)	34,483	48,165	51,093	45,000	-	45,000	-	-100.0%	(45,000)
<b>Total</b>	<b>\$ 3,387,302</b>	<b>\$ 3,462,364</b>	<b>\$ 2,865,213</b>	<b>\$ 3,220,250</b>	<b>\$ 2,400</b>	<b>\$ 3,222,650</b>	<b>\$ 2,875,250</b>	<b>-10.8%</b>	<b>\$ (347,400)</b>

**CITY OF ALPHARETTA**  
**RECOMMENDED BUDGET FY 2020**  
**PUBLIC SAFETY DEPARTMENT**  
**BUDGET REQUEST BY ACCOUNT**

								<i>Amended FY 2019 to FY 2020</i>	
ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMENDMENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
<b>Expenditures</b>									
Personnel Services: (2)									
Salaries	\$ 14,177,726	\$ 14,046,360	\$ 14,859,259	\$ 15,454,620	\$ 50,000	\$ 15,504,620	\$ 16,249,491	4.8%	\$ 744,871
Benefits	7,369,728	7,570,874	7,776,161	8,985,184	-	8,985,184	9,342,960	4.0%	357,776
<b>subtotal</b>	<b>\$ 21,547,454</b>	<b>\$ 21,617,234</b>	<b>\$ 22,635,420</b>	<b>\$ 24,439,804</b>	<b>\$ 50,000</b>	<b>\$ 24,489,804</b>	<b>\$ 25,592,451</b>	<b>4.5%</b>	<b>\$ 1,102,647</b>
Maintenance and Operations:									
(3) Professional Services	\$ 251,627	\$ 219,430	\$ 115,484	\$ 258,832	\$ -	\$ 258,832	\$ 248,457	-4.0%	\$ (10,375)
(4) Equipment Repair/Maint.	42,902	72,760	43,899	63,750	8,232	71,982	65,135	-9.5%	(6,847)
(4) Vehicle Repair/Maint.	386,953	385,013	389,789	420,000	-	420,000	400,000	-4.8%	(20,000)
(5) Facility Repair/Maint.	38,280	37,958	17,101	40,000	-	40,000	24,000	-40.0%	(16,000)
Equipment Rental	2,309	-	-	3,000	(830)	2,170	1,500	-30.9%	(670)
Advertising	322	2,224	1,859	400	-	400	2,000	400.0%	1,600
Printing and Binding	3,982	4,417	1,105	4,750	-	4,750	2,250	-52.6%	(2,500)
(6) Employee Travel	116,285	103,299	120,290	130,500	5,000	135,500	118,500	-12.5%	(17,000)
(6) Employee Training	103,419	121,710	103,713	114,600	5,000	119,600	103,600	-13.4%	(16,000)
(7) Maintenance Contracts	244,950	293,924	394,940	477,332	984	478,316	562,707	17.6%	84,391
(8) IT Professional Services	537,412	551,245	607,628	610,615	-	610,615	772,953	26.6%	162,338
General Supplies	252,921	247,884	298,807	315,400	(52,869)	262,531	309,850	18.0%	47,319
Miscellaneous Utilities	12,091	12,192	10,929	14,600	-	14,600	14,100	-3.4%	(500)
Water and Sewer Utilities	15,440	15,910	17,221	21,000	-	21,000	21,000	0.0%	-
(4) Natural Gas Utilities	18,316	17,586	18,897	23,000	-	23,000	22,000	-4.3%	(1,000)
(4) Electricity Utilities	133,107	125,390	123,068	160,000	-	160,000	150,000	-6.3%	(10,000)
(4) Fuel	304,980	304,871	348,500	335,000	-	335,000	383,000	14.3%	48,000
(9) Small Equipment	81,372	109,370	91,558	132,138	(158)	131,980	122,100	-7.5%	(9,880)
Employee Uniforms	188,875	193,291	197,978	226,500	-	226,500	224,250	-1.0%	(2,250)
Non-Recurring Expenses	29,244	14,900	44,508	-	37,041	37,041	-	-100.0%	(37,041)
<b>subtotal</b>	<b>\$ 2,764,789</b>	<b>\$ 2,833,373</b>	<b>\$ 2,947,275</b>	<b>\$ 3,351,417</b>	<b>\$ 2,400</b>	<b>\$ 3,353,817</b>	<b>\$ 3,547,402</b>	<b>5.8%</b>	<b>\$ 193,585</b>

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2020  
PUBLIC SAFETY DEPARTMENT  
BUDGET REQUEST BY ACCOUNT**

								<i>Amended FY 2019 to FY 2020</i>	
ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMENDMENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Capital/Lease:									
Machinery & Equipment	\$ -	\$ 27,765	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Workers Comp. Claims	4,620	-	-	-	-	-	-	-	-
(10) Capital Lease Principal	338,844	489,795	498,788	548,438	-	548,438	559,281	2.0%	10,843
(10) Capital Lease Interest	16,903	33,176	79,866	80,112	-	80,112	72,008	-10.1%	(8,104)
<b>subtotal</b>	<b>\$ 360,367</b>	<b>\$ 550,736</b>	<b>\$ 578,654</b>	<b>\$ 628,550</b>	<b>\$ -</b>	<b>\$ 628,550</b>	<b>\$ 631,289</b>	<b>0.4%</b>	<b>\$ 2,739</b>
<b>Total</b>	<b>\$ 24,672,611</b>	<b>\$ 25,001,343</b>	<b>\$ 26,161,349</b>	<b>\$ 28,419,771</b>	<b>\$ 52,400</b>	<b>\$ 28,472,171</b>	<b>\$ 29,771,142</b>	<b>4.6%</b>	<b>\$ 1,298,971</b>
<b>Full-time Equivalent Positions (9)</b>	<b>218.5</b>	<b>219.0</b>	<b>221.0</b>	<b>221.0</b>		<b>221.0</b>	<b>223.5</b>		

**Notes:**

- (1) Variance is primarily due to a reduction in court fine revenue based on year-to-date citation and collection activity. HIDTA Grant was previously recorded in the General Government Division.
- (2) Variance due primarily to wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2020 (contingent upon a mid-year review of revenue trends), growth in group insurance premiums, growth in risk management claims funding, and the addition of Assistant Fire Marshal personnel (one full-time and the upgrade of one existing part-time to full-time) and one Evidence Technician position.
- (3) Variance based primarily on historical and year-to-date expenditure trends for GBI fingerprint checks.
- (4) Variance based primarily on historical and year-to-date expenditure trends.
- (5) Starting in fiscal year 2019, the Public Works Department became the primary responsible entity for facility maintenance. As the transition continues, department funding for facility maintenance will continue to transfer to Public Works.
- (6) Variance based on revised expectations of training and certification needs.
- (7) Variance due primarily to new funding for a License Plate Recognition Camera Program (2020 Operating Initiative) and reflecting the true operational allocation of RAPSTC which is partially offset through revised cost estimates for janitorial services, body camera software maint., Extra Job software, automated Form software, and the elimination of timekeeping software.
- (8) Variance due primarily to the addition of ThinkGard database backup services (previously funded through periodic capital investment) and full-recognition of Microsoft Enterprise licensing costs (FY 2019 appropriation was understated and, as a result, was funded in part through one-time capital monies).
- (9) Variance based on a reduction in anticipated small equipment needs.

# **REVENUE SUMMARY BY** **DIVISION/PROJECT**

## City of Alpharetta

Budget:

FY 2020

Statement:

Revenue Summary by Account

Division/Project	Account Number	Title	FY 2019 Amended Budget	FY 2020 Recommended Budget
PS Administration	10031100 321100	Alcoholic Beverage Permits	\$ 670,000	\$ 670,000
" "	10031100 321900	Precious Metal Permit Fee	750	750
" "	10031100 324100	Penalties/Interest (Permits)	1,000	1,000
" "	10031100 337051	City of Milton (Public Safety)	60,000	60,000
" "	10031100 351360	Sale of Confiscated Assets	500	500
" "	10031100 371000	Donations/Private Sources	2,400	-
Police Logistics	10031200 342101	Public Safety Reports	25,000	25,000
" "	10031200 342102	Public Safety Services	210,000	210,000
" "	10031200 342130	False Alarm Fees	40,000	40,000
" "	10031200 342132	False Alarm Registration	7,500	7,500
" "	10031200 342133	Penalties/Int. (False Alarms)	2,500	2,500
" "	10031200 389001	Reimb. Extra Job (vehicle)	45,000	-
Police Traffic Control	10031240 351170	Municipal Court Fines	1,975,000	1,675,000
" "	10031240 351191	Red Light Camera Citations	-	-
" "	10031240 351193	School Bus Camera Citations	10,000	10,000
" "	10031240 342103 PAD05	Dangerous Driving Course	6,000	6,000
Fire Logistics	10031500 342102	Public Safety Services	-	-
" "	10031500 371000	Donations/Private Sources	-	-
Fire Prevention/Insp.	10031520 322993	Fire Permits	25,000	25,000
" "	10031520 342201	Fire Building Plan Review	140,000	140,000
" "	10031520 342202	Fire Inspection Fees	2,000	2,000
" "	10031520 371000	Donations/Private Sources	-	-
<b>Total</b>			<b>\$ 3,222,650</b>	<b>\$ 2,875,250</b>

# **EXPENDITURE SUMMARY BY** **DIVISION/PROJECT**

## City of Alpharetta

Budget:

FY 2020

Statement:

Expenditure Summary by Division/Project (Maintenance and Operations/Capital)

ACCOUNT DESCRIPTION	FY 2019 Amended Operating Budget	FY 2020 Operating Budget Request	Public Safety Administration			
			Public Safety Admin.	Professional Standards	Public Safety Training	Community Services
			3110	PAD00	PAD01	PAD03
521200 Professional Services	\$ 258,832	\$ 248,457	\$ 148,425	\$ 11,000	\$ 4,500	\$ -
522210 Equipment Repair/Maint.	71,982	65,135	1,500	-	-	-
522220 Vehicle Repair/Maint.	420,000	400,000	-	-	-	-
522250 Facility Repair/Maint.	40,000	24,000	9,000	-	-	-
522320 Equipment Rental	2,170	1,500	-	-	-	-
523300 Advertising	400	2,000	2,000	-	-	-
523400 Printing and Binding	4,750	2,250	1,500	-	-	-
523500 Employee Travel	135,500	118,500	-	2,000	46,000	5,000
523700 Employee Training	119,600	103,600	-	1,500	49,000	3,500
523860 Maintenance Contracts	478,316	562,707	332,942	1,000	181,703	300
523900 IT Professional Services	610,615	772,953	772,953	-	-	-
531100 General Supplies/Materials	262,531	309,850	53,500	-	11,000	4,000
531200 Miscellaneous Utilities	14,600	14,100	7,000	-	-	-
531210 Water and Sewer Utilities	21,000	21,000	7,000	-	-	-
531220 Natural Gas Utilities	23,000	22,000	4,000	-	-	-
531230 Electricity Utilities	160,000	150,000	75,000	-	-	-
531270 Fuel	335,000	383,000	-	-	-	-
531600 Small Equipment	131,980	122,100	20,000	-	3,500	1,500
531700 Employee Uniforms	226,500	224,250	-	-	-	750
532400 Non-Recurring Expenses	37,041	-	-	-	-	-
542100 Machinery & Equipment	-	-	-	-	-	-
581200 Capital Lease Principal	548,438	559,281	559,281	-	-	-
582200 Capital Lease Interest	80,112	72,008	72,008	-	-	-
<b>TOTAL</b>	<b>\$ 3,982,367</b>	<b>\$ 4,178,691</b>	<b>\$ 2,066,109</b>	<b>\$ 15,500</b>	<b>\$ 295,703</b>	<b>\$ 15,050</b>



ACCOUNT DESCRIPTION	Public Safety Administration					Police Criminal Investigations	
	Evidence	Armory	Public Affairs	Recruiting	Police Logistics	Police Criminal Investigations	Intelligence Unit/Special Investigations
	PAD04	PAD06	PAD07	PAD08	3120	3121	PCI00
Professional Services	\$ 750	\$ -			\$ -	\$ 33,682	\$ 4,200
Equipment Repair/Maint.	-	2,500			13,385	-	-
Vehicle Repair/Maint.	-	-			285,000	-	-
Facility Repair/Maint.	-	-			-	-	-
Equipment Rental	-	-			-	-	1,500
Advertising	-	-			-	-	-
Printing and Binding	-	-			-	-	-
Employee Travel	-	-	4,000	2,000	-	9,000	10,000
Employee Training	-	-	2,500	1,500	-	4,000	6,000
Maintenance Contracts	-	-	1,062	1,500	-	-	17,000
IT Professional Services	-	-			-	-	-
General Supplies/Materials	7,500	87,500	2,000	6,350	3,000	5,000	2,500
Miscellaneous Utilities	-	-			-	-	-
Water and Sewer Utilities	-	-			-	-	-
Natural Gas Utilities	-	-			-	-	-
Electricity Utilities	-	-			-	-	-
Fuel	-	-			310,000	-	-
Small Equipment	3,200	-	3,000	1,000	7,900	6,000	9,000
Employee Uniforms	-	-			105,000	-	-
Non-Recurring Expenses	-	-			-	-	-
Machinery & Equipment	-	-			-	-	-
Capital Lease Principal	-	-			-	-	-
Capital Lease Interest	-	-			-	-	-
<b>TOTAL</b>	<b>\$ 11,450</b>	<b>\$ 90,000</b>	<b>\$ 12,562</b>	<b>\$ 12,350</b>	<b>\$ 724,285</b>	<b>\$ 57,682</b>	<b>\$ 50,200</b>

ACCOUNT DESCRIPTION	Police SWAT	Police Uniform Patrol			Police Traffic Control		Police Jail	Fire Logistics
		Police Uniform Patrol	K-9 Program	Public Safety Reservists	Police Traffic Control	Dangerous Driving Course		
	3122	3123	PUP00	PUP01	3124	PAD05	3125	3150
Professional Services	\$ -	\$ -	\$ 7,500	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment Repair/Maint.	500	-	-	-	6,250	-	1,000	30,000
Vehicle Repair/Maint.	-	-	-	-	-	-	-	115,000
Facility Repair/Maint.	-	-	-	-	-	-	-	-
Equipment Rental	-	-	-	-	-	-	-	-
Advertising	-	-	-	-	-	-	-	-
Printing and Binding	-	-	-	-	-	-	-	-
Employee Travel	5,000	9,000	5,000	-	4,500	-	-	-
Employee Training	4,600	7,000	4,000	-	2,000	-	-	-
Maintenance Contracts	-	8,100	-	-	1,100	-	13,700	-
IT Professional Services	-	-	-	-	-	-	-	-
General Supplies/Materials	3,000	1,000	10,000	1,500	3,000	2,500	6,500	2,000
Miscellaneous Utilities	-	-	-	-	-	-	1,100	-
Water and Sewer Utilities	-	-	-	-	-	-	-	-
Natural Gas Utilities	-	-	-	-	-	-	-	-
Electricity Utilities	-	-	-	-	-	-	-	-
Fuel	-	-	-	-	-	-	-	73,000
Small Equipment	2,000	10,000	-	-	3,000	4,000	1,000	3,000
Employee Uniforms	1,500	-	-	15,000	1,000	-	-	95,000
Non-Recurring Expenses	-	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-	-
Capital Lease Principal	-	-	-	-	-	-	-	-
Capital Lease Interest	-	-	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 16,600</b>	<b>\$ 35,100</b>	<b>\$ 26,500</b>	<b>\$ 16,500</b>	<b>\$ 20,850</b>	<b>\$ 6,500</b>	<b>\$ 23,300</b>	<b>\$ 318,000</b>

ACCOUNT DESCRIPTION	Fire Suppression					
	Fire Suppression	Fire Reservists/ Volunteers	Emergency Medical Services	Special Events Team	Incident Response	Fire Prevention & Inspection
	3151	PFS00	PFS01	PFS02	PFS03	3152
Professional Services	\$ -	\$ -	\$ 36,500	\$ -	\$ -	\$ 1,900
Equipment Repair/Maint.	7,500	-	-	500	2,000	-
Vehicle Repair/Maint.	-	-	-	-	-	-
Facility Repair/Maint.	15,000	-	-	-	-	-
Equipment Rental	-	-	-	-	-	-
Advertising	-	-	-	-	-	-
Printing and Binding	-	-	-	-	-	750
Employee Travel	10,000	-	3,000	-	-	4,000
Employee Training	13,000	-	2,000	-	-	3,000
Maintenance Contracts	4,300	-	-	-	-	-
IT Professional Services	-	-	-	-	-	-
General Supplies/Materials	18,000	8,500	55,000	500	4,000	12,000
Miscellaneous Utilities	6,000	-	-	-	-	-
Water and Sewer Utilities	14,000	-	-	-	-	-
Natural Gas Utilities	18,000	-	-	-	-	-
Electricity Utilities	75,000	-	-	-	-	-
Fuel	-	-	-	-	-	-
Small Equipment	16,500	-	4,000	4,000	9,000	10,500
Employee Uniforms	-	5,500	-	500	-	-
Non-Recurring Expenses	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-
Capital Lease Principal	-	-	-	-	-	-
Capital Lease Interest	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 197,300</b>	<b>\$ 14,000</b>	<b>\$ 100,500</b>	<b>\$ 5,500</b>	<b>\$ 15,000</b>	<b>\$ 32,150</b>

# **EXPENDITURE LINE-ITEM DETAIL BY** **DIVISION/PROJECT**

FY 2020 Budget

City of Alpharetta

Budget: FY 2020

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2019 Adopted Budget	FY 2020 Recommended Budget
PUBLIC SAFETY ADMINISTRATION	10031100 521200	Professional Services	BANK FEES	1,750	3,000
			CALEA ANNUAL CONTINUATION CONTRACT - ACCREDITATION	4,100	4,700
			FIRE ACCREDITATION/INTERNATIONAL ASSOC. OF FIRE CHIEFS	100	1,225
			GA DEPT. OF LABOR (ELEVATOR INSPECTIONS)	2,700	2,700
			GBI/FINGERPRINTING CHECKS	150,000	125,000
			GCIC CONNECTION FEES	10,000	10,000
			IACP NET YEARLY FEES	1,500	1,500
			PHOTOGRAPHY	500	-
			STATE CERTIFICATION	300	300
			<b>subtotal</b>	<b>170,950</b>	<b>148,425</b>
	10031100 522210	Equipment Repair & Maintenance	EQUIPMENT R & M	3,000	1,500
			<b>subtotal</b>	<b>3,000</b>	<b>1,500</b>
	10031100 522250	Facility Repair & Maintenance	GENERAL FACILITY REPAIR AND MAINTENANCE	15,000	9,000
			<b>subtotal</b>	<b>15,000</b>	<b>9,000</b>
	10031100 523300	Advertising	BID/RECRUITMENT ADVERTISING	400	2,000
			<b>subtotal</b>	<b>400</b>	<b>2,000</b>
	10031100 523400	Printing & Binding	CITATIONS, FORMS, DOCUMENTS	4,000	1,500
			<b>subtotal</b>	<b>4,000</b>	<b>1,500</b>
	10031100 523500	Employee Travel	ADMINISTRATIVE & TRAINING TRAVEL EXPENSES	-	-
			<b>subtotal</b>	<b>-</b>	<b>-</b>
	10031100 523700	Employee Training	PROFESSIONAL DEVELOPMENT	-	-
			<b>subtotal</b>	<b>-</b>	<b>-</b>
	10031100 523860	Maintenance Contracts	COFFEE SERVICE	13,000	14,000
			COPIER LEASES (COPIER REFRESH IN 18 - XEROX WC7845)	1,950	1,950
			COPIER MAINTENANCE PLAN FOR XEROX EQP	25,000	22,000
			CALEA ADD-ON SUBSCRIPTION	500	500
			CRIMEREPORTS PLUS SUBSCRIPTION	3,000	3,000
			ELEVATOR	2,500	2,500
			EMPLOYEE DOC/RECOGNITION SOFTWARE (GUARDIAN TRACKING)	5,000	6,000
			YEARLY FIELD TRAINING TRACKING SERVICE	1,800	1,800
			GENERATOR SERVICE	5,220	5,220
			FIRE ALARM MONITORING	500	500
			INNOVATIVE DATA SOLUTIONS	5,000	5,000
			JANITORIAL CONTRACT -	55,000	50,000
			OPEN RECORDS REQUEST TRACKING SUBSCRIPTION (JUSTFOIA)	1,600	1,600
			RECORD STORAGE & SHREDDING FEES	10,000	9,000
			BODY CAMERAS	135,000	120,000
			TIME KEEPING SOFTWARE MAINTENANCE	17,500	-
			RMS BIKE REGISTRATION SOFTWARE	-	2,300
			EXTRA JOB TRACKING SOFTWARE	-	5,800

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Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2019 Adopted Budget	FY 2020 Recommended Budget
			FORMSTACK SOFTWARE	-	4,300
			2 FACTOR AUTHENTICATION	-	10,152
			LICENSE PLATE RECOGNITION CAMERA PROGRAM (2020 OPERATING INIT.)	-	67,320
			<b>subtotal</b>	<b>282,570</b>	<b>332,942</b>
10031100	523900	IT Professional Services	ORION NPM, NTA, IPAM,UDT (ACL COMPUTERS - SOLARWINDS)	6,131	-
			WAP MAINTENANCE	3,167	3,160
			DOMAINE NAME SERVICE (AMAZON WEB SERVICES)	408	408
			DEVELOPER LICENSE FOR MDM	154	154
			CITY CIRCUIT CONNECTION TO INTERNET (REDUNDANCY) (AT&T)	9,604	9,583
			DATA CIRCUITS (ASE) (AT&T)	27,585	27,522
			CITY INTERNET CIRCUIT CONNECTION - SUPPLEMENT & BACKUP (CHARTER COMM)	1,711	1,708
			LOAD BALANCER (NETSCALER)	766	3,058
			SECURITY - PATCH MGMT	-	12,742
			DATA CENTER APC/MGE UPS SYSTEM MAINTENANCE (CRITICAL COMPONENTS -OEM	5,619	6,626
			CITYWIDE MICROSOFT LICENSING (DELL)	11,239	94,391
			DRONE TO GIS CONVERSION	1,532	765
			GIS MOBILE FIELD MAPPING & DATA COLLECTION SOFTWARE	26,308	26,249
			PRINTER REPAIR (NON-XEROX EQP)	3,831	2,548
			DATABASE MANAGEMENT SOFTWARE MAINTENANCE/RENEWAL (FILEMAKER)	2,894	4,598
			DATA CENTER FIRE SUPPRESSION SYSTEM - INSPECTION	614	612
			PROJECT EVENT CAPTURE (GEOEVENT - ESRI)	1,532	3,058
			SECURITY (NETWORK VULNERABILITY SCANNER)	15,325	15,800
			ASSET MGMT (LANSWEEPER)	1,022	1,019
			ERPM (RED IDENTITY MGMT)	4,853	3,058
			MANAGE ENGINE PASSWORD MANAGER PRO (LogRhythm)	12,771	25,534
			SECURITY AWARENESS TRAINING	4,598	4,587
			MICROSOFT USER TRAINING	4,598	-
			CISCO NETWORK TECHNICAL SUPPORT (PRESIDIO-SMARTNET)	8,940	8,919
			LP360 LIDAR GIS SOFTWARE/SERVER MAINTENANCE	817	815
			FIREWALL (PALO ALTO FIREWALL)	12,931	13,507
			CLIENT VPN (VERISTOR PALO ALTO)	2,963	-
			SQL MONITORING TOOL	2,554	2,548
			TELEPHONE WIRING SERVICES (PREFERRED COMM)	5,108	5,097
			PHYSICAL SECURITY (DATACENTER SECURITY)	3,065	-
			CONSULTING SERVICES	12,260	12,232
			CITY ENTERPRISE DATA MANAGEMENT (VERISTOR-COMMVAULT)	10,217	-
			CITYWIDE VIRTUAL INFRASTRUCTURE (VERISTOR)	23,409	21,827
			DATA CENTER EQUIPMENT MAINTENANCE EXTENSION	21,200	32,262
			CITY VIRUS, ADWARE, SPYWARE & THREAT PROTECTION	27,075	-

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City of Alpharetta

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Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2019 Adopted Budget	FY 2020 Recommended Budget
			CITY INTERNET CIRCUIT CONNECTION (ZAYO)	13,282	13,252
			BACKUP AND REPLICATION 0365 - THINKGARD	-	58,102
			DEEP SECURITY & OFFICESCAN - CARBON BLACK	-	10,703
			DUO 2FA - 2 FACTOR AUTHENTICATION	-	11,722
			ADSELFERVICE (ZOHO)	5,108	3,313
			CELLULAR PHONE SERVICE (VERIZON)	3,240	1,080
			IPHONE SERVICE (VERIZON)	58,656	48,400
			CELLULAR IPAD SERVICE	4,608	9,840
			CELLULAR MIFI SERVICE (VERIZON)	60,192	60,192
			MOBILE DATA MANAGEMENT (AIRWATCH)	9,095	9,209
			TELEPHONY (LINE AND CIRCUIT SERVICE) (AT&T V1442)	21,880	21,924
			TELEPHONY (GLS MONITORING AND SUPPORT) (AT&T V1442)	27,475	27,530
			TELEPHONY (CISCO SMARTNET AND PHONE APP LICENSES)	20,259	20,300
			TELEPHONY (CISCO PHONE INFRASTRUCTURE SUPPORT)	2,026	2,030
			REMOTE APPLICATION & DATABASE SOFTWARE (RENEWAL)	8,884	8,884
			FIRE & EMS RECORDS MANAGEMENT SOFTWARE MAINTENANCE (ACS FIREHOUSE)	30,000	43,000
			DSL/INTERNET CONNECTIVITY (AT&T V673)	1,200	1,200
			BODY CAMERA CIRCUIT TO INTERNET (AT&T)	14,000	14,000
			CRABAPPLE CID (METRO E CIRCUIT)	15,000	15,000
			K9 VEHICLE TEMPERATURE ALERTS (AT&T)	864	1,100
			ADOBE SOFTWARE LICENSES	1,645	900
			FLEET MANAGEMENT (COLLECTIVE DATA)	1,250	1,250
			VISIO LICENSES (DELL)	15,800	17,521
			DIGITAL IN-CAR VIDEO SYSTEM MAINTENANCE & SUPPORT (L3 COMM)	12,000	10,014
			BUILDING ACCESS CONTROL	-	2,000
			CITY CAMERA (MC DEAN)	1,500	6,000
			DIGITAL PALM SCANNER MAINTENANCE & SUPPORT (MORPHO TRUST)	1,200	5,200
			LAW ENF DOCUMENT ACCESSING VIA VIDEO CONFERENCING SOFTWARE MAIN &	3,400	4,900
			LAW ENFORCEMENT TRAINING TRACKING SOFTWARE MAINTENANCE & SUPPORT	50	-
			LAW ENFORCEMENT VIDEO MONITORING, RECORDING, ARCHIVING, CASE MGMT	1,200	-
			<b>subtotal</b>	<b>610,615</b>	<b>772,953</b>
10031100	531100	General Supplies & Materials	OFFICE SUPPLIES	45,000	45,000
			CELL PHONE ACCESSORIES	1,500	1,500
			TONER CARTRIDGES	7,000	7,000
			<b>subtotal</b>	<b>53,500</b>	<b>53,500</b>
10031100	531200	Miscellaneous Utilities	GARBAGE SERVICE	6,500	6,000
			CABLE/TV SERVICE/BACKUP INTERNET	1,000	1,000
			<b>subtotal</b>	<b>7,500</b>	<b>7,000</b>

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City of Alpharetta

Budget:

FY 2020

Statement:

Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title					Account Number		Title		Account Detail		FY 2019 Adopted Budget	FY 2020 Recommended Budget
	10031100	531210		Water & Sewer Utilities					WATER SERVICE		7,000	7,000
										<i>subtotal</i>	<b>7,000</b>	<b>7,000</b>
	10031100	531220		Natural Gas Utilities					GAS SERVICE		5,000	4,000
										<i>subtotal</i>	<b>5,000</b>	<b>4,000</b>
	10031100	531230		Electricity Utilities					ELECTRIC SERVICE		85,000	75,000
										<i>subtotal</i>	<b>85,000</b>	<b>75,000</b>
	10031100	531600		Small Equipment					SMALL EQUIPMENT		20,238	20,000
										<i>subtotal</i>	<b>20,238</b>	<b>20,000</b>
	10031100	581200		Capital Lease Principal					FIRE TRUCK LEASE (2011 SERIES - 1 PUMPER)		51,214	52,451
									AIR/LIGHT TRUCK LEASE (2012 SERIES - 1 AIR/LIGHT TRUCK)		44,458	45,359
									FIRE TRUCK LEASE (2015 SERIES - 1 PUMPER)		44,865	45,429
									FIRE TRUCK LEASE (2016A - 2 PUMPERS)		94,228	95,957
									FIRE TRUCK LEASE (2016B - 2 PUMPERS)		106,879	109,096
									FIRE TRUCK LEASE (2016C - 1 AERIAL LADDER)		80,478	82,288
									CARDIAC MONITOR LEASE (2016 - 9 HEART MONITORS)		79,266	80,660
									TASER LEASE (XFER FROM DEA; 2019 OPERATING INITIATIVE)		47,050	48,041
										<i>subtotal</i>	<b>548,438</b>	<b>559,281</b>
	10031100	582200		Capital Lease Interest					FIRE TRUCK LEASE (2011 SERIES - 1 PUMPER)		2,275	1,543
									AIR/LIGHT TRUCK LEASE (2012 SERIES - 1 AIR/LIGHT TRUCK)		2,223	1,693
									FIRE TRUCK LEASE (2015 SERIES - 1 PUMPER)		8,211	8,658
									FIRE TRUCK LEASE (2016A - 2 PUMPERS)		14,755	13,026
									FIRE TRUCK LEASE (2016B - 2 PUMPERS)		21,699	19,482
									FIRE TRUCK LEASE (2016C - 1 AERIAL LADDER)		24,630	22,820
									CARDIAC MONITOR LEASE (2016 - 9 HEART MONITORS)		4,423	3,618
									TASER LEASE (XFER FROM DEA; 2019 OPERATING INITIATIVE)		1,896	1,168
										<i>subtotal</i>	<b>80,112</b>	<b>72,008</b>
<b>Administration Total</b>											<b>1,893,323</b>	<b>2,066,109</b>
<b>PROFESSIONAL STANDARDS</b>	10031100	521200	PAD00	Professional Services					BACKGROUND CHECKS		250	500
									LAW ENFORCEMENT EXAMS, OTHER PROFESSIONAL SERVICES		250	1,000
									POLYGRAPH SERVICES		9,000	9,500
										<i>subtotal</i>	<b>9,500</b>	<b>11,000</b>
	10031100	531100	PAD00	General Supplies & Materials					FOOD & GENERAL SUPPLIES FOR INTERVIEW PANELS		-	-
										<i>subtotal</i>	<b>-</b>	<b>-</b>
	10031100	531500	PAD00	Employee Travel					ADMINISTRATIVE & TRAINING TRAVEL EXPENSES		2,000	2,000
										<i>subtotal</i>	<b>2,000</b>	<b>2,000</b>
	10031100	531700	PAD00	Employee Training					PROFESSIONAL DEVELOPMENT		1,500	1,500
										<i>subtotal</i>	<b>1,500</b>	<b>1,500</b>

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City of Alpharetta

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Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

						FY 2019 Adopted Budget	FY 2020 Recommended Budget
Division/Project Title	Account Number		Title		Account Detail		
	10031100	523860	PAD00	Maintenance Contracts	HR SOFTWARE FOR PROF STANDARDS	1,000	1,000
					<i>subtotal</i>	<b>1,000</b>	<b>1,000</b>
					<i>Professional Standards Total</i>	<b>14,000</b>	<b>15,500</b>
PUBLIC SAFETY TRAINING	10031100	521200	PAD01	Professional Services	MISC. PROFESSIONAL FEES, PARAMEDIC/EMT LICENSING FEES	2,000	4,500
					<i>subtotal</i>	<b>2,000</b>	<b>4,500</b>
	10031100	523400	PAD01	Printing & Binding	MISC. PRINTING	-	-
					<i>subtotal</i>	-	-
	10031100	523500	PAD01	Employee Travel	DEPARTMENT TRAVEL/TRAINING	30,000	24,000
					ACCREDITATION/EMERGENCY MANAGEMENT	2,000	1,000
					COMMAND COLLEGE	4,500	4,500
					TRAINING	6,000	5,000
					EXECUTIVE	10,000	8,000
					ADMIN	4,000	2,500
					RECORDS	2,000	1,000
					<i>subtotal</i>	<b>58,500</b>	<b>46,000</b>
	10031100	523700	PAD01	Employee Training	DEPARTMENT TRAVEL/TRAINING	45,000	32,000
					ACCREDITATION/EMERGENCY MANAGEMENT	1,500	1,500
					COMMAND COLLEGE	5,500	5,500
					TRAINING	2,000	2,000
					EXECUTIVE	5,000	5,000
					ADMIN	1,500	1,500
					RECORDS	1,500	1,500
					<i>subtotal</i>	<b>62,000</b>	<b>49,000</b>
	10031100	523860	PAD01	Maintenance Contracts	GUN RANGES & OTHER TRAINING FACILITIES	13,500	13,500
					TRACK RENTAL (VEHICLE MANEUVER TRAINING)	5,000	5,000
					RAPSTC FEE	120,000	163,203
					<i>subtotal</i>	<b>138,500</b>	<b>181,703</b>
	10031100	531100	PAD01	General Supplies & Materials	TEXTBOOK, TARGETS AND GENERAL TRAINING SUPPLIES	11,000	11,000
					<i>subtotal</i>	<b>11,000</b>	<b>11,000</b>
	10031100	531600	PAD01	Small Equipment	SMALL EQUIPMENT	3,500	3,500
					<i>subtotal</i>	<b>3,500</b>	<b>3,500</b>
					<i>Public Safety Training Total</i>	<b>275,500</b>	<b>295,703</b>
COMMUNITY SERVICES	10031100	522210	PAD03	Equipment Repair & Maintenance	BICYCLES, VIDEO EQUIPMENT, ETC.	-	-
					<i>subtotal</i>	-	-
	10031100	523500	PAD03	Employee Travel	ADMINISTRATIVE & TRAINING TRAVEL EXPENSES	4,000	5,000
					<i>subtotal</i>	<b>4,000</b>	<b>5,000</b>
	10031100	523700	PAD03	Employee Training	PROFESSIONAL DEVELOPMENT	2,500	3,500
					<i>subtotal</i>	<b>2,500</b>	<b>3,500</b>

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						FY 2019 Adopted Budget	FY 2020 Recommended Budget
Division/Project Title	Account Number			Title	Account Detail		
	10031100	523860	PAD03	Maintenance Contracts	SURVEY MONKEY	300	300
						subtotal	300
	10031100	531100	PAD03	General Supplies & Materials	CITIZENS ACADEMY, NEIGHBORHOOD MEETINGS, NATIONAL NIGHT OUT EDUCATIONAL MATERIALS	2,500	2,000
						3,000	2,000
						subtotal	5,500
	10031100	531600	PAD03	Small Equipment	BICYCLES, VIDEO EQUIPMENT, ETC.	1,500	1,500
						subtotal	1,500
	10031100	531700	PAD03	Uniforms	BIKE TEAM	1,000	750
						subtotal	1,000
Community Services Total						14,800	15,050
EVIDENCE	10031100	521200	PAD04	Professional Services	DESTRUCTION SERVICES	800	750
						subtotal	800
	10031100	523400	PAD04	Printing & Binding	PROPERTY DISPOSAL FORMS	-	-
						subtotal	-
	10031100	523500	PAD04	Employee Travel	ADMINISTRATIVE & TRAINING TRAVEL EXPENSES	-	-
						subtotal	-
	10031100	523700	PAD04	Employee Training	PROFESSIONAL DEVELOPMENT	-	-
						subtotal	-
	10031100	523860	PAD04	Maintenance Contracts	EVIDENCE TRACKER SOFTWARE	-	-
						subtotal	-
	10031100	531100	PAD04	General Supplies & Materials	EVIDENCE SUPPLIES	7,500	7,500
						subtotal	7,500
	10031100	531600	PAD04	Small Equipment	NEW EVIDENCE TECH POSITION (2020 OPERATING INITIATIVE)	-	3,200
						subtotal	-
Evidence Total						8,300	11,450
ARMORY	10031100	522210	PAD06	Equipment Repair & Maintenance	WEAPON REPAIR AND MAINTENANCE	1,000	2,500
						subtotal	1,000
	10031100	531100	PAD06	General Supplies & Materials	AMMUNITION, ALL TYPES	85,000	81,000
					CLEANING SUPPLIES - GUNS	500	500
					GUN SIGHTS, MAGAZINES, ETC.	6,800	6,000
						subtotal	92,300
	10031100	532400	PAD06	Non-Recurring		-	-
						subtotal	-
Armory Total						93,300	90,000
PUBLIC AFFAIRS	10031100	522210	PAD07	Equipment Repair & Maintenance		-	-
						subtotal	-
	10031100	523500	PAD07	Employee Travel	ADMINISTRATIVE & TRAINING TRAVEL EXPENSES	4,000	4,000
						subtotal	4,000

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Division/Project Title	Account Number	Title	Account Detail		FY 2019 Adopted Budget	FY 2020 Recommended Budget
	10031100	523700	PAD07 Employee Training	PROFESSIONAL DEVELOPMENT	2,500	2,500
				<i>subtotal</i>	<b>2,500</b>	<b>2,500</b>
	10031100	523860	PAD07 Maintenance Contracts	ADOBE CREATIVE CLOUD	1,062	1,062
				<i>subtotal</i>	<b>1,062</b>	<b>1,062</b>
	10031100	531100	PAD07 General Supplies & Materials		2,750	2,000
				<i>subtotal</i>	<b>2,750</b>	<b>2,000</b>
	10031100	531600	PAD07 Small Equipment		3,000	3,000
				<i>subtotal</i>	<b>3,000</b>	<b>3,000</b>
				<i>Public Affairs Total</i>	<b>13,312</b>	<b>12,562</b>
<b>RECRUITING</b>	10031100	522210	PAD08 Equipment Repair & Maintenance		-	-
				<i>subtotal</i>	-	-
	10031100	523500	PAD08 Employee Travel	ADMINISTRATIVE & TRAINING TRAVEL EXPENSES	2,000	2,000
				<i>subtotal</i>	<b>2,000</b>	<b>2,000</b>
	10031100	523700	PAD08 Employee Training	PROFESSIONAL DEVELOPMENT	1,500	1,500
				<i>subtotal</i>	<b>1,500</b>	<b>1,500</b>
	10031100	523860	PAD08 Maintenance Contracts	APPLICANT STACK LICENSE	1,500	1,500
				<i>subtotal</i>	<b>1,500</b>	<b>1,500</b>
	10031100	531100	PAD08 General Supplies & Materials	TESTING/LAW ENFORCEMENT EDUCATION/EXAMS	2,000	2,000
				RECRUITMENT ADVERTISING	2,000	2,000
				GENERAL SUPPLIES FOR INTERVIEW PANELS	850	850
				SUPPLIES & MATERIALS	1,500	1,500
				<i>subtotal</i>	<b>6,350</b>	<b>6,350</b>
	10031100	531600	PAD08 Small Equipment		1,000	1,000
				<i>subtotal</i>	<b>1,000</b>	<b>1,000</b>
				<i>Recruiting Total</i>	<b>12,350</b>	<b>12,350</b>
<b>POLICE LOGISTICS</b>	10031200	522210	Equipment Repair & Maintenance	GENERAL EQUIPMENT REPAIR	6,500	2,500
				AED PADS/BATTERIES REPLACEMENT	-	10,885
				<i>subtotal</i>	<b>6,500</b>	<b>13,385</b>
	10031200	522220	Vehicle Repair & Maintenance	R&M	285,000	285,000
				<i>subtotal</i>	<b>285,000</b>	<b>285,000</b>
	10031200	523500	Employee Travel	TRAVEL EXPENSES		
				<i>subtotal</i>	-	-
	10031200	531100	General Supplies & Materials	GENERAL SUPPLIES, MAP BOOKS, EDUCATIONAL MATERIALS	4,000	3,000
				<i>subtotal</i>	<b>4,000</b>	<b>3,000</b>
	10031200	531270	Fuel	VEHICLE FUEL	275,000	310,000
				<i>subtotal</i>	<b>275,000</b>	<b>310,000</b>
	10031200	531600	Small Equipment	SMALL EQUIPMENT	7,900	7,900
				<i>subtotal</i>	<b>7,900</b>	<b>7,900</b>

FY 2020 Budget

City of Alpharetta

Budget: FY 2020

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

											FY 2019 Adopted Budget	FY 2020 Recommended Budget
Division/Project Title		Account Number		Title		Account Detail						
		10031200	531700	Employee Uniforms		CLOTHING ALLOWANCE					20,000	20,000
						UNIFORMS & DUTY GEAR					85,000	85,000
									subtotal	105,000	105,000	
Police Logistics Total											683,400	724,285
POLICE CRIMINAL INVESTIGATIONS	10031210	521200	Professional Services		ONLINE DATABASE SUBSCRIPTIONS & SERVICES (NOT PUBLICATIONS)					2,500	2,500	
					INVESTIGATION EXPENSES					5,500	3,000	
					THOMSON REUTERS WEST - CLEAR LAW ENFORCEMENT GATEWAY					9,000	19,750	
					ESO GPS TRACKING					432	432	
					LEADS ONLINE					8,000	8,000	
										subtotal	25,432	33,682
	10031210	522210	Equipment Repair & Maintenance		EVIDENCE EQUIPMENT R&M					-	-	
										subtotal	-	-
	10031210	522320	Equipment Rental		UNDERCOVER CAR RENTAL					1,000	-	
										subtotal	1,000	-
10031210	523500	Employee Travel		ADMINISTRATIVE & TRAINING TRAVEL EXPENSES					9,000	9,000		
									subtotal	9,000	9,000	
10031210	523700	Employee Training		PROFESSIONAL DEVELOPMENT					6,000	4,000		
									subtotal	6,000	4,000	
10031210	531100	General Supplies & Materials		SUPPLIES					5,000	5,000		
									subtotal	5,000	5,000	
10031210	531600	Small Equipment		SMALL EQUIPMENT (COMPUTER EQUIPMENT, PHONE EQUIPMENT, ETC)					6,000	6,000		
									subtotal	6,000	6,000	
Police Criminal Investigations Total											52,432	57,682
INTELLIGENCE UNIT/SPECIAL INVESTIGATIONS	10031210	521200	PCI00	Professional Services	INVESTIGATION EXPENSES					4,000	3,000	
					FORENSIC TOOLKIT SOFTWARE					1,200	1,200	
										subtotal	5,200	4,200
	10031210	522320	PCI00	Equipment Rental	UNDERCOVER CAR RENTAL					2,000	1,500	
										subtotal	2,000	1,500
	10031210	523500	PCI00	Employee Travel	ADMINISTRATIVE & TRAINING TRAVEL EXPENSES					9,000	10,000	
										subtotal	9,000	10,000
	10031210	523700	PCI00	Employee Training	PROFESSIONAL DEVELOPMENT					6,000	6,000	
										subtotal	6,000	6,000
	10031210	523860	PCI00	Maintenance Contracts	DIGITAL STAKEOUT					13,500	7,000	
				CALLYO					2,400	2,500		
				CELLEBRITE					10,000	7,500		
									subtotal	25,900	17,000	
10031210	531100	PCI00	General Supplies & Materials	GENERAL OFFICE SUPPLIES AND INVESTIGATIVE SUPPLIES					2,500	2,500		
									subtotal	2,500	2,500	

FY 2020 Budget

City of Alpharetta

Budget: FY 2020

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

						FY 2019 Adopted Budget	FY 2020 Recommended Budget
Division/Project Title	Account Number		Title		Account Detail		
	10031210	531600	PCI00	Small Equipment	SMALL EQUIPMENT (COMPUTER EQUIPMENT, PHONE EQUIPMENT, ETC)	9,000	9,000
					subtotal	9,000	9,000
					Police Special Investigations Total	59,600	50,200
POLICE SWAT	10031220	522210		Equipment Repair & Maintenance	SWAT COMMUNICATION GEAR	500	500
					subtotal	500	500
	10031220	523500		Employee Travel	TRAINING RELATED TRAVEL	5,000	5,000
					subtotal	5,000	5,000
	10031220	523860		Maintenance Contracts		-	-
					subtotal	-	-
	10031220	523700		Employee Training	SWAT MEMBERSHIPS TRAINING	600	600
						3,000	4,000
					subtotal	3,600	4,600
	10031220	531100		General Supplies & Materials	BATTERIES & GENERAL SUPPLIES	4,000	3,000
					subtotal	4,000	3,000
	10031220	531600		Small Equipment	GENERAL SMALL EQUIPMENT	2,000	2,000
					subtotal	2,000	2,000
	10031220	531700		Employee Uniforms	UNIFORMS	2,500	1,500
					subtotal	2,500	1,500
					Police SWAT Total	17,600	16,600
POLICE UNIFORM PATROL	10031230	522210		Equipment Repair & Maintenance	WEAPON R & M	-	-
					subtotal	-	-
	10031230	522320		Equipment Rental		-	-
					subtotal	-	-
	10031230	523500		Employee Travel	ADMINISTRATIVE & TRAINING TRAVEL EXPENSES	9,000	9,000
					subtotal	9,000	9,000
	10031230	523700		Employee Training	PROFESSIONAL DEVELOPMENT	7,000	7,000
					subtotal	7,000	7,000
	10031230	523860		Maintenance Contracts	AGENCY 360 (FTO software) FINGERPRINT ID SOFTWARE	1,600	1,600
						6,500	6,500
					subtotal	8,100	8,100
	10031230	531100		General Supplies & Materials	CODE BOOKS & MANUALS	1,000	1,000
					subtotal	1,000	1,000
	10031230	531600		Small Equipment	GENERAL SMALL EQUIPMENT BREACHING EQUIPMENT AND BALLISTIC SHIELDS (2019 Operating Initiative)	5,000	10,000
						12,000	-
					subtotal	17,000	10,000
					Police Uniform Patrol Total	42,100	35,100
K-9 PROGRAM	10031230	521200	PUP00	Professional Services	K-9 CERTIFICATION	2,000	2,000
					VETERINARIAN CARE	5,000	5,500
					subtotal	7,000	7,500

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City of Alpharetta

Budget: FY 2020

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

							FY 2019 Adopted Budget	FY 2020 Recommended Budget	
Division/Project Title	Account Number			Title	Account Detail				
PUBLIC SAFETY RESERVISTS	10031230	523500	PUP00	Employee Travel	ADMINISTRATIVE & TRAINING TRAVEL EXPENSES		4,000	5,000	
						subtotal	4,000	5,000	
	10031230	523700	PUP00	Employee Training	PROFESSIONAL DEVELOPMENT		3,000	4,000	
						subtotal	3,000	4,000	
	10031230	531100	PUP00	General Supplies & Materials	DOG FOOD		6,000	6,000	
					K-9 SUPPLIES		4,000	4,000	
						subtotal	10,000	10,000	
	10031230	523860	PUP00	Maintenance Contracts	K9 VISUAL PRO		200	-	
						subtotal	200	-	
	10031230	532400	PUP00	Non-Recurring Expenses	REPLACEMENT DOGS (1 IN 2018)		-	-	
						subtotal	-	-	
	Police K-9 Total							24,200	26,500
	PUBLIC SAFETY RESERVISTS	10031230	522320	PUP01	Equipment Rental	VEHICLE & OTHER EQUIPMENT RENTAL		-	-
							subtotal	-	-
		10031230	523500	PUP01	Employee Travel	TRAVEL EXPENSES		-	-
						subtotal	-	-	
10031230		531100	PUP01	General Supplies & Materials	GIFT CARDS		1,500	1,500	
					subtotal	1,500	1,500		
POLICE TRAFFIC CONTROL	10031230	531700	PUP01	Employee Uniforms	STIPEND		15,000	15,000	
						subtotal	15,000	15,000	
	Police Reservists Total							16,500	16,500
	POLICE TRAFFIC CONTROL	10031240	521200		Professional Services	2018 INITIATIVES (ELECTRONIC WARRANT INTERFACE BLOOD DRAWS)		-	-
							subtotal	-	-
10031240		522210		Equipment Repair & Maintenance	ALCO SENSORS		500	500	
					INTOXILYZERS		500	500	
					PTT INSTALLATIONS		250	250	
					RADARS & LASERS REPAIR & CERTIFICATIONS		8,000	5,000	
						subtotal	9,250	6,250	
10031240		523500		Employee Travel	ADMINISTRATIVE & TRAINING TRAVEL EXPENSES		7,000	4,500	
						subtotal	7,000	4,500	
10031240		523700		Employee Training	PROFESSIONAL DEVELOPMENT		5,000	2,000	
						subtotal	5,000	2,000	
10031240		523860		Maintenance Contracts	CRASH DATA REPORTING SOFTWARE		1,100	1,100	
						subtotal	1,100	1,100	
10031240		531100		General Supplies & Materials	GENERAL SUPPLIES		-	-	
					ACCIDENT RECONSTRUCTION SUPPLIES		580	580	
					ALCO GAS FOR CALIBRATION		275	275	
					ALCO SENSOR MOUTH PIECES		500	500	
					CUSTOM LASER BATTERIES		500	500	

FY 2020 Budget

City of Alpharetta

Budget: FY 2020

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

					FY 2019 Adopted Budget	FY 2020 Recommended Budget	
Division/Project Title	Account Number		Title		Account Detail		
					INTOXIMETER SUPPLIES	500	500
					SPECIAL EVENT SUPPLIES/CHECKPOINT SUPPLIES	645	645
					subtotal	3,000	3,000
	10031240	531600	Small Equipment		GENERAL SMALL EQUIPMENT	3,000	3,000
					subtotal	3,000	3,000
	10031240	531700	Employee Uniforms		MOTOR UNIFORMS	1,000	1,000
					subtotal	1,000	1,000
Police Traffic Control Total						29,350	20,850
DANGEROUS DRIVING COURSE	10031240	522210	PAD05	Equipment Repair & Maintenance	COURSE EQUIPMENT REPAIR	-	-
					subtotal	-	-
	10031240	522320	PAD05	Equipment Rental	COURSE EQUIPMENT RENTAL	-	-
					subtotal	-	-
	10031240	531100	PAD05	General Supplies & Materials	COURSE SUPPLIES	2,500	2,500
					subtotal	2,500	2,500
	10031240	531600	PAD05	Small Equipment	GENERAL SMALL EQUIPMENT	3,500	4,000
					subtotal	3,500	4,000
Dangerous Driving Course Total						6,000	6,500
POLICE JAIL	10031250	521200		Professional Services		subtotal	-
						-	-
	10031250	522210		Equipment Repair & Maintenance	GENERAL EQUIPMENT REPAIR	1,000	1,000
					subtotal	1,000	1,000
	10031250	523860		Maintenance Contracts	COPIER SUPPLIES	3,000	4,200
					GEORGIA TECHNOLOGY AUTHORITY - WAN, DATA CONNECTION TO VPNN	10,000	9,500
					subtotal	13,000	13,700
	10031250	531100		General Supplies & Materials	JAIL OPERATING SUPPLIES	4,000	6,500
				subtotal	4,000	6,500	
	10031250	531200		Miscellaneous Utilities	TV SERVICE	1,100	1,100
					subtotal	1,100	1,100
	10031250	531600		Small Equipment		1,000	1,000
					subtotal	1,000	1,000
Police Jail Total						20,100	23,300
FIRE LOGISTICS	10031500	522210		Equipment Repair & Maintenance	EQUIPMENT REPAIR & MAINTENANCE	30,000	30,000
					subtotal	30,000	30,000
	10031500	522220		Vehicle Repair & Maintenance	R&M	135,000	115,000
					subtotal	135,000	115,000
	10031500	523500		Employee Travel	ADMINISTRATIVE & TRAINING TRAVEL EXPENSES		
					subtotal	-	-
	10031500	523700		Employee Training	PROFESSIONAL DEVELOPMENT		
					subtotal	-	-

FY 2020 Budget

City of Alpharetta

Budget: FY 2020

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title					Account Number		Title		Account Detail		FY 2019 Adopted Budget	FY 2020 Recommended Budget
	10031500	531100	General Supplies & Materials	GENERAL SUPPLIES &, MAP BOOKS							1,500	2,000
										<i>subtotal</i>	<b>1,500</b>	<b>2,000</b>
	10031500	531270	Fuel	VEHICLE FUEL & EMERGENCY FUEL							60,000	73,000
										<i>subtotal</i>	<b>60,000</b>	<b>73,000</b>
	10031500	531600	Small Equipment	MISC. SMALL EQUIPMENT							3,000	3,000
										<i>subtotal</i>	<b>3,000</b>	<b>3,000</b>
	10031500	531700	Employee Uniforms	FOOTWEAR REIMBURSEMENTS							10,000	10,000
				STATION UNIFORMS							50,000	50,000
				TURNOUT GEAR							35,000	35,000
										<i>subtotal</i>	<b>95,000</b>	<b>95,000</b>
										<i>Fire Logistics Total</i>	<b>324,500</b>	<b>318,000</b>
<b>FIRE SUPPRESSION</b>	10031510	522210	Equipment Repair & Maintenance	MISC. EQUIPMENT REPAIR							10,000	7,500
										<i>subtotal</i>	<b>10,000</b>	<b>7,500</b>
	10031510	522250	Facility Repair & Maintenance	GENERAL FACILITY REPAIRS							25,000	15,000
										<i>subtotal</i>	<b>25,000</b>	<b>15,000</b>
	10031510	523500	Employee Travel	ADMINISTRATIVE & TRAINING TRAVEL EXPENSES							12,000	10,000
										<i>subtotal</i>	<b>12,000</b>	<b>10,000</b>
	10031510	523700	Employee Training	PROFESSIONAL DEVELOPMENT							10,000	13,000
										<i>subtotal</i>	<b>10,000</b>	<b>13,000</b>
	10031510	523860	Maintenance Contracts	STATION FLOOR CLEANING							4,100	4,300
										<i>subtotal</i>	<b>4,100</b>	<b>4,300</b>
	10031510	531100	General Supplies & Materials	GENERAL OPERATIONAL SUPPLIES							12,000	18,000
										<i>subtotal</i>	<b>12,000</b>	<b>18,000</b>
	10031510	531200	Miscellaneous Utilities	CABLE/TV SERVICE							2,000	2,000
				GARBAGE SERVICE							4,000	4,000
										<i>subtotal</i>	<b>6,000</b>	<b>6,000</b>
	10031510	531210	Water & Sewer Utilities	WATER SERVICE							14,000	14,000
										<i>subtotal</i>	<b>14,000</b>	<b>14,000</b>
	10031510	531220	Natural Gas Utilities	GAS SERVICE							18,000	18,000
										<i>subtotal</i>	<b>18,000</b>	<b>18,000</b>
	10031510	531230	Electricity Utilities	ELECTRIC SERVICE							75,000	75,000
										<i>subtotal</i>	<b>75,000</b>	<b>75,000</b>
	10031510	531600	Small Equipment	SMALL EQUIPMENT							16,500	16,500
										<i>subtotal</i>	<b>16,500</b>	<b>16,500</b>
										<i>Fire Suppression Total</i>	<b>202,600</b>	<b>197,300</b>
<b>FIRE RESERVISTS/ VOLUNTEER</b>	10031510	531100	PFS00	General Supplies & Materials	GENERAL FIREFIGHTING SUPPLIES						5,000	5,500
					CERT TIER 2 SUPPLIES						3,000	3,000
										<i>subtotal</i>	<b>8,000</b>	<b>8,500</b>



FY 2020 Budget

City of Alpharetta

Budget: FY 2020

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

						FY 2019 Adopted Budget	FY 2020 Recommended Budget
Division/Project Title	Account Number			Title	Account Detail		
EMERGENCY MEDICAL SVCS	10031510	531700	PFS00	Uniforms	VOLUNTEER UNIFORMS	4,000	3,500
					VOLUNTEER UNIFORMS/TURNOUT GEAR	2,500	2,000
					subtotal	6,500	5,500
	Fire Reservists Total					14,500	14,000
	10031511	521200	PFS01	Professional Services	BIO HAZARD WASTE DISPOSAL	5,000	5,000
					MEDICAL DIRECTOR STIPEND	31,500	31,500
					subtotal	36,500	36,500
	10031511	523500	PFS01	Employee Travel	ADMINISTRATIVE & TRAINING TRAVEL EXPENSES	3,000	3,000
					subtotal	3,000	3,000
	10031511	523700	PFS01	Employee Training	PROFESSIONAL DEVELOPMENT	2,000	2,000
					subtotal	2,000	2,000
	10031511	531100	PFS01	General Supplies & Materials	MEDICAL SUPPLIES	55,000	55,000
					subtotal	55,000	55,000
	10031511	531600	PFS01	Small Equipment	SMALL EQUIPMENT	4,000	4,000
					subtotal	4,000	4,000
	EMS Total					100,500	100,500
SPECIAL EVENTS TEAM	10031510	522210	PFS02	Equipment Repair & Maintenance	VARIOUS EQUIPMENT REPAIRS	500	500
					subtotal	500	500
	10031510	531100	PFS02	General Supplies & Materials	GENERAL CLEANING SUPPLIES	500	500
					subtotal	500	500
	10031510	531600	PFS02	Small Equipment	SMALL EQUIPMENT	2,000	4,000
					SE TEAM ARMOR (TACTICAL HELMETS/VESTS); (2019 Operating Initiative)	14,000	-
					subtotal	16,000	4,000
	10031510	531700	PFS02	Employee Uniforms	TURN OUT GEAR	500	500
				subtotal	500	500	
Special Events Total					17,500	5,500	
INCIDENT RESPONSE	10031510	522210	PFS03	Equipment Repair & Maintenance	EQUIPMENT REPAIR & MAINTENANCE ITEMS	2,000	2,000
					subtotal	2,000	2,000
	10031510	523400	PFS03	Printing & Binding	VARIOUS PRINTING	-	-
					subtotal	-	-
	10031510	531100	PFS03	General Supplies & Materials	FIREFIGHTER SUPPLIES/REHAB SUPPLIES	4,000	4,000
					subtotal	4,000	4,000
	10031510	531600	PFS03	Small Equipment	GENERAL SMALL EQUIPMENT	9,000	9,000
					subtotal	9,000	9,000
Incident Response Total					15,000	15,000	

FY 2020 Budget

City of Alpharetta

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Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

					FY 2019 Adopted Budget	FY 2020 Recommended Budget
Division/Project Title	Account Number		Title	Account Detail		
FIRE PREVENTION AND INSPECTION	10031520	521200	Professional Services	ASSOCIATION FEES	200	400
				EVIDENCE TESTING	1,250	1,500
				subtotal	1,450	1,900
	10031520	523400	Printing & Binding	FIRE INSPECTION REMINDERS & SIGNAGE	750	750
				subtotal	750	750
	10031520	523500	Employee Travel	ADMINISTRATIVE & TRAINING TRAVEL EXPENSES	2,000	4,000
				subtotal	2,000	4,000
	10031520	523700	Employee Training	PROFESSIONAL DEVELOPMENT	2,000	3,000
				subtotal	2,000	3,000
	10031520	531100	General Supplies & Materials	CODE BOOKS, OFFICE SUPPLIES	2,250	2,250
				EDUCATIONAL MATERIALS	15,000	9,000
				PHOTO, EVIDENCE COLLECTION	750	750
				subtotal	18,000	12,000
10031520	531600	Small Equipment	SMALL EQUIPMENT	5,000	5,000	
			NEW ASSISTANT FIRE MARSHAL POSITIONS (2020 OPERATING INITIATIVE)	-	5,500	
			subtotal	5,000	10,500	
Fire Prevention Total					29,200	32,150
Public Safety Department Total					3,979,967	4,178,691

# **PERFORMANCE MEASUREMENTS**

**Public Safety Department  
Performance Measures  
Police**

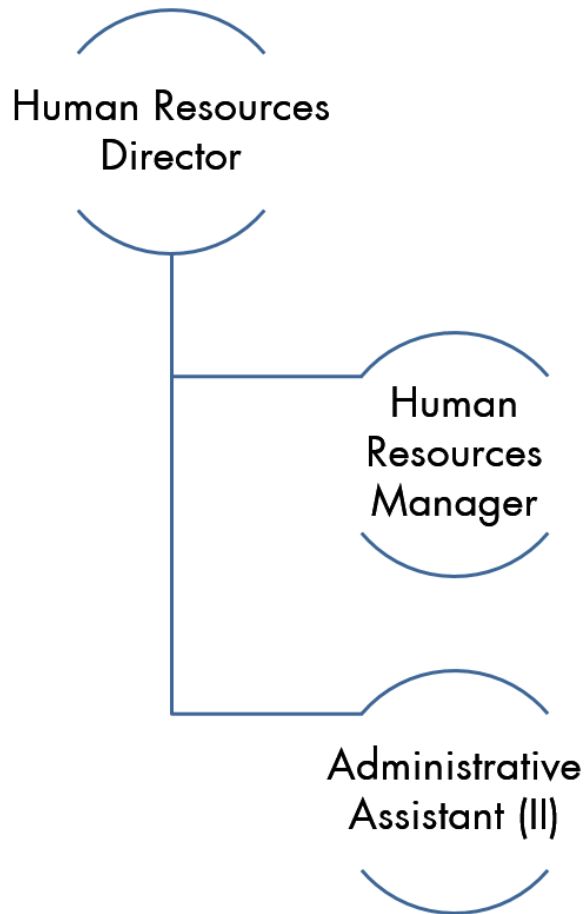
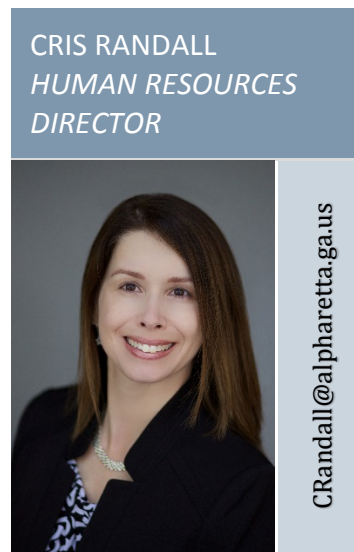
		<b>Actual 2014</b>	<b>Actual 2015</b>	<b>Actual 2016</b>	<b>Actual 2017</b>	<b>Actual 2018</b>	<b>Department Target</b>	<b>Results</b>
<b>Uniform Crime Reports - Part 1</b>								
Reported	No.	1,339	1,229	1,369	1,286	1,299	N/A	N/A
	No. reported per 1,000 population	22.28	19.50	21.92	19.68	19.88	< 39.29	-19.41
Arrests	No. (total)	302.00	252.00	269.00	187	168	N/A	N/A
	% arrested of Part 1 Crimes	22.55%	20.50%	19.27%	14.54%	12.93%	N/A	N/A
	No. (juvenile only)	49	57	66	70	52	N/A	N/A
	% juvenile arrests per total UCR Part 1 arrests	16.23%	22.62%	24.54%	5.44%	30.95%	< 20.02%	10.93%
	No. arrests per 1,000 population	5.03%	4.00%	4.22%	4.10%	2.57%	< 9.72	-7.15%
	No. arrests per sworn FTE	2.80	2.29	2.49	1.70	1.53	< 5.16	-3.63
Assigned	No.	423	525	644	478	466	N/A	N/A
	% assigned	31.59%	43.72%	46.13%	37.17%	35.87%	N/A	N/A
Cleared	No.	158	200	202	144	122	N/A	N/A
	% assigned	37.35%	38.10%	14.47%	11.20%	9.39%	N/A	N/A
	No. cleared per sworn FTE	1.46	1.82	1.87	1.31	1.11	N/A	N/A
<b>Uniform Crime Reports - Part 2</b>								
	No. drug arrests	254	244	226	210	153	N/A	N/A
	No. drug arrests per 1,000 population	4.23	3.87	3.55	3.21	2.34	< 5.88	-3.54
	No. juvenile drug arrests	17	22	23	9	9	N/A	N/A
	% juvenile drug arrests	6.69%	9.02%	10.18%	4.29%	5.88%	< 13%	-7.12%
<b>Arrests - General</b>	No. total arrests	1,368	1,050	1,086	1,029	868	N/A	N/A
	No. total arrests per 1,000 population	22.76	16.66	17.05	15.75	13.28	< 68.52	-55.24
	No. DUI arrests	347	244	274	332	293	N/A	N/A
	No. DUI arrests per 1,000 population	5.77	3.87	4.30	5.08	4.48	> 6.96	-2.48
<b>Traffic Accidents</b>	No. fatal traffic accidents	0	2	2	4	5	N/A	N/A
	No. fatal traffic accidents per 1,000 population	0.00	0.03	0.03	0.06	0.08	N/A	N/A
<b>911 Calls</b>	No. incoming calls	45,019	44,087	45,033	37,448	45,707	N/A	N/A
	Avg. ring time in seconds	6.05	<5.0	13.94	12.29	12.70	<20.00	-7.30

Public Safety Department  
Performance Measures  
Fire

	2014	2015	2016	2017	2018
	Incidents	Incidents	Incidents	Incidents	Incidents
<b>FIRES</b>					
Structure Fires	62	62	61	60	32
Vehicle Fires	23	25	23	28	22
Other Fires	60	56	46	43	46
<b>Total Fires</b>	<b>145</b>	<b>143</b>	<b>130</b>	<b>131</b>	<b>100</b>
Overheat	4	6	4	5	2
<b>RESCUE CALLS</b>					
Emergency Medical Treatment	3,434	3,475	3354	3373	3011
All Others	71	78	68	84	63
<b>Total Rescue Calls</b>	<b>3,505</b>	<b>3,553</b>	<b>3422</b>	<b>3457</b>	<b>3074</b>
Hazardous Condition Calls	176	155	169	160	121
Service Calls	846	703	640	946	726
Good Intent Calls	1,150	1,272	1468	1753	2424
Calls	12	2	1	15	1
Special Incident Calls	20	7	10	19	3
Unknown Incident Type	0	0	0	0	0
<b>FALSE CALLS</b>					
Malicious Calls	20	11	10	21	16
Other False Calls	621	648	661	771	749
<b>Total False Calls</b>	<b>641</b>	<b>659</b>	<b>671</b>	<b>792</b>	<b>765</b>
<b>TOTAL CALLS .....</b>	<b>6,499</b>	<b>6,500</b>	<b>6515</b>	<b>7278</b>	<b>7216</b>

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## Human Resources



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Our Community Vision is to advance Alpharetta as a signature City by:

- ✓ *Offering the highest quality of environment for our residents and businesses;*
- ✓ *Fostering strong sense of community including safety and security; and*
- ✓ *Providing a business climate that attracts the top echelon companies.*

Our Community Vision serves as the guiding principles for the planning and operation of our city government and each department structures its mission, goals, and objectives to facilitate achievement of our mission.

## Human Resources

*Administration, Employee Recruitment and Retention*

### **Mission Statement**

It is the mission of the Human Resources Team to recruit, retain, and develop an efficient, creative, and professional workforce capable of meeting the current and future needs and expectations of the City of Alpharetta and the citizens and customers whom we exist to serve.

### **Synopsis**

To successfully carryout our core mission, the Human Resources Team shall:



**Human Resources Team**

- ✓ Ensure that employees are provided the same concern, respect, and caring attitude within the organization that they are expected to share with every customer, both external and internal;
- ✓ Act as a catalyst enabling all employees to contribute at optimum levels towards the success of the community and the City of Alpharetta;
- ✓ Establish, administer, and effectively communicate sound policies, rules, and practices that treat employees with dignity and equality while maintaining compliance with employment and labor laws, organizational directives, and the vision and values of the City of Alpharetta;
- ✓ Consult with senior management and supervisory personnel on human resources matters regarding staffing, organizational effectiveness, training and development, motivation and discipline, compliance, and related matters; and
- ✓ Work in support of the Benefits Team (Finance Department) to develop and provide a competitive salary and benefit package that supports our employees and meets the needs and goals of the City of Alpharetta.

### **Goals and Objectives**

- ✓ Develop and maintain appropriate personnel policies and procedures that provide flexibility in the management of personnel while maintaining compliance with current employment law and practice so as to effectively protect the City;
- ✓ Develop and deliver effective training programs to all employees so as to constantly improve customer service delivery, efficiency of operations, and the overall effectiveness and professionalism of the organization;
- ✓ Identify and develop internal talent;

- ✓ Develop and maintain a Strategic Human Resources Plan to ensure continuity of operations, effective succession planning in key positions, appropriate staffing to meet City goals and customer service expectations, and anticipate fiscal needs and impacts;
- ✓ Improve operational efficiency and reduce costs by elevating the overall health of our employees; and
- ✓ Elevate and maintain morale by improving communications with employees and fostering an information rich environment.



# **5-YEAR FINANCIAL SUMMARY**

<b>CITY OF ALPHARETTA</b> <b>RECOMMENDED BUDGET FY 2020</b> <b>HUMAN RESOURCES</b> <b>Five-Year Financial Summary</b>						
	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>Actual FY 2018</b>	<b>Amended Budget FY 2019</b>	<b>Recommended Budget FY 2020</b>	
<b>Revenue</b>	\$ 61	\$ 60	\$ -	\$ -	\$ -	
<i>% Change</i>		0.0%	0.0%	0.0%	0.0%	
<i>Average 5 year percent change</i>		0.0%				
<b>Expenditures</b>	\$ 393,603	\$ 368,722	\$ 367,541	\$ 505,846	\$ 643,973	
<i>% Change</i>		-6.3%	-0.3%	37.6%	27.3%	
<i>Average 5 year percent change</i>		14.6%				

# **DEPARTMENT BUDGET SUMMARY**

**CITY OF ALPHARETTA  
PROPOSED BUDGET FY 2020  
HUMAN RESOURCES  
BUDGET REQUEST BY ACCOUNT**

								Amended FY 2019 to FY 2020	
ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMENDMENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Revenue									
Public Records Requests	\$ 61	\$ 60	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Total	\$ 61	\$ 60	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Expenditures									
(1) Personnel Services:									
Salary	\$ 133,854	\$ 136,357	\$ 139,789	\$ 146,646	\$ 52,700	\$ 199,346	\$ 274,215	37.6%	74,869
Benefits	51,344	54,645	56,846	62,528	19,500	82,028	115,016	40.2%	32,988
Citywide Tuition Reimbursement Program	59,028	34,007	30,999	55,000	-	55,000	55,000	0.0%	-
subtotal	\$ 244,226	\$ 225,008	\$ 227,634	\$ 264,174	\$ 72,200	\$ 336,374	\$ 444,231	32.1%	\$ 107,857
Maintenance and Operations:									
Professional Services	\$ 56,368	\$ 59,420	\$ 58,933	\$ 62,350	\$ -	\$ 62,350	\$ 63,000	1.0%	\$ 650
Employee Recruitment	1,516	1,321	1,338	2,000	-	2,000	2,000	0.0%	-
(2) Employee Travel	1,326	521	216	2,000	-	2,000	4,000	100.0%	2,000
(2) Employee Training	2,946	4,194	2,084	4,250	-	4,250	7,000	64.7%	2,750
Maintenance Contracts	1,382	1,435	1,084	2,050	-	2,050	1,450	-29.3%	(600)
(4) IT Professional Services	5,269	5,165	5,476	5,547	-	5,547	40,567	631.3%	35,020
(3) General Supplies	8,151	6,613	5,955	8,825	-	8,825	6,725	-23.8%	(2,100)
(5) Small Equipment	-	-	-	-	2,800	2,800	-	-100.0%	(2,800)
Non-Recurring Expenses	113	113	-	-	-	-	-	-	-
Employee Recognition Program	72,307	64,933	64,821	79,650	-	79,650	75,000	-5.8%	(4,650)
subtotal	\$ 149,377	\$ 143,714	\$ 139,906	\$ 166,672	\$ 2,800	\$ 169,472	\$ 199,742	17.9%	\$ 30,270

**CITY OF ALPHARETTA  
PROPOSED BUDGET FY 2020  
HUMAN RESOURCES  
BUDGET REQUEST BY ACCOUNT**

ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	<i>Amended FY 2019 to FY 2020</i>	
								% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Capital:									
Machinery & Equipment	-	-	-	-	\$ -	-	-	-	-
<b>subtotal</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>	<b>\$ -</b>
<b>Total</b>	<b>\$ 393,603</b>	<b>\$ 368,722</b>	<b>\$ 367,541</b>	<b>\$ 430,846</b>	<b>\$ 75,000</b>	<b>\$ 505,846</b>	<b>\$ 643,973</b>	<b>27.3%</b>	<b>\$ 138,127</b>
<b>Full-time Equivalent Positions</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>		<b>3.0</b>	<b>3.0</b>		

Notes

- (1) Variance due primarily to wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2020 (contingent upon a mid-year review of revenue trends), growth in group insurance premiums, growth in risk management claims funding, and the addition of Human Resources Director position.
- (2) Variance is based on a forecast of needs due to the addition of the Human Resources Director position.
- (3) Variance is based on year-to-date and historical expenditure trends.
- (4) Variance due primarily to the addition of ThinkGard database backup services (previously funded through periodic capital investment) and full-recognition of Microsoft Enterprise licensing costs (FY 2019 appropriation was understated and, as a result, was funded in part through one-time capital monies). Additional funding is allocated for new HRIS Software (2020 Operating Initiative).
- (5) FY 2019 includes one-time funding for the purchase of a color multi-function printer.

# **EXPENDITURE SUMMARY BY** **DIVISION/PROJECT**

**City of Alpharetta**

Budget: FY 2020

Statement: Expenditure Summary by Division/Project (Maintenance and Operations/Capital)

ACCOUNT DESCRIPTION		FY 2019 Amended Operating Budget	FY 2020 Operating Budget Request	Human Resources	Recruitment and Employment	Citywide Training
				1840	HRD00	HRD01
521200	Professional Services	\$ 62,350	\$ 63,000	\$ -	\$ 38,000	\$ 25,000
521300	Employee Recruitment	2,000	2,000	-	2,000	
523500	Employee Travel	2,000	4,000	4,000		
523700	Employee Training	4,250	7,000	7,000		
523860	Maintenance Contracts	2,050	1,450	1,450		
523900	IT Professional Services	5,547	40,567	40,567		
531100	General Supplies/Materials	8,825	6,725	5,225	350	1,150
531600	Small Equipment	2,800	-	-	-	-
532400	Non-Recurring Expenses	-	-	-	-	
532420	Employee Recognition Program	79,650	75,000	-	75,000	
542100	Machinery and Equipment	-	-	-		
<b>TOTAL</b>		<b>\$ 169,472</b>	<b>\$ 199,742</b>	<b>\$ 58,242</b>	<b>\$ 115,350</b>	<b>\$ 26,150</b>

# **EXPENDITURE LINE-ITEM DETAIL BY** **DIVISION/PROJECT**



## FY 2020 Budget

City of Alpharetta

Budget:

FY 2020

Statement:

Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title		Account Number	Title		FY 2019 Adopted Budget	FY 2020 Recommended Budget
HUMAN RESOURCES		10018400 523500	Employee Travel	Human Resources Travel	2,000	4,000
				<b>subtotal</b>	<b>2,000</b>	<b>4,000</b>
		10018400 523700	Employee Training	Professional Development (incl. Software Training)	4,250	7,000
				<b>subtotal</b>	<b>4,250</b>	<b>7,000</b>
		10018400 523860	Maintenance Contracts	Copier Maintenance	900	500
				GRM Shredding	150	150
				GRM Records Management	1,000	800
				<b>subtotal</b>	<b>2,050</b>	<b>1,450</b>
		10018400 523900	IT Professional Services	Solarwinds Software Renewal	55	-
				WAP Maintenance - Aerohive	28	42
				Domain Name Service - Amazon Web Services	4	5
				Developer License for MDM	1	2
				City Circuit Connection to Internet - AT&T	86	128
				Data Circuits - ASE - AT&T	246	369
				City Circuit Connection to Internet - Charter	15	23
				Load Balancer - Citrix	7	41
				Security - Patch Mgmt	-	171
				Data Center's Uninterruptible Power System	50	89
				Citywide Microsoft Licensing	100	1,264
				Drone to GIS Conversion	14	10
				GIS Mobile Field Mapping & Data Collection	235	352
				Non-Xerox Printer Repair	34	34
				Database Management for Various City Departments	26	62
				Data Center Fire Suppression System	5	8
				Project Event Capture - ESRI	14	41
				Network Vulnerability Scanner	137	212
				Asset Management	9	14
				ERPM (RED Identity Mgmt)	43	41
				Manage Engine (Logging & Security) - LogRhythm	114	342
				Security Awareness Training (KnowBe4)	41	61
				Microsoft User Based Training	41	-
				Technical Support for CISCO Network	80	119
				Conversion of LIDAR Data to ArcGIS	7	11
				Firewall - Palo Alto - Veristor	115	181
				Client VPN - Palo Alto - Veristor	26	-
				SQL Monitoring	23	34
				Wiring Services	46	68
				Datacenter Security	27	-
				Consulting Services	109	164

## FY 2020 Budget

City of Alpharetta

Budget:

FY 2020

Statement:

Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

					FY 2019 Adopted Budget	FY 2020 Recommended Budget
Division/Project Title	Account Number		Title			
				City Enterprise Data Management	91	-
				Citywide Virtual Infrastructure	209	292
				Maintenance Extension	189	432
				City Virus, Adware, Spyware & Threat Protection	242	-
				City Circuit Connection to Internet - Zayo	119	177
				Backup and Replication/O365 backup	-	778
				Deep Security and Officescan	-	143
				Duo 2FA - 2 Factor Authentication	-	157
				Directory Analysis - ManageEngine Products	-	-
				Manage Engine (Ad Self Service)	46	44
				Line and Circuit Service	539	540
				GLS Monitoring and Support	677	678
				CISCO SMARTnet Telephony and Phone App Licenses	499	500
				Cisco phone infrastructure support	50	50
				Netmotion <i>Mobility XE</i> Software Renewal	58	58
				Tyler Finance/HR ERP	1,090	830
				HRIS Software (2020 Operating Initiative)	-	32,000
				<b>subtotal</b>	<b>5,547</b>	<b>40,567</b>
	10018400	531100	General Supplies & Materials	Publications/Subscriptions (e.g., FLSA Guide)	725	725
				General Office Supplies, postage, etc.	4,000	4,500
				Retirement Gifts	2,000	-
				<b>subtotal</b>	<b>6,725</b>	<b>5,225</b>
	10018400	531600	Small Equipment	Printer Repairs/Replacement	-	-
				<b>subtotal</b>	<b>-</b>	<b>-</b>
	10018400	532400	Non-Recurring Expenses		-	-
				<b>subtotal</b>	<b>-</b>	<b>-</b>
<b>Human Resource Total</b>					<b>20,572</b>	<b>58,242</b>
<b>RECRUITMENT AND EMPLOYMENT HRD00</b>	10018400	521200 HRD00	Professional Services	Occupational Medicine	20,000	20,000
				Pre-Employment/Psychological/Other Evaluations	15,500	18,000
				Compensation Comparison	1,850	-
				<b>subtotal</b>	<b>37,350</b>	<b>38,000</b>
	10018400	521300 HRD00	Employee Recruitment	Employment Verification	2,000	2,000
				<b>subtotal</b>	<b>2,000</b>	<b>2,000</b>
	10018400	531100 HRD00	General Supplies & Materials	General Supplies	800	300
				Postage (USPS, Fed Ex, etc.)	150	50
				<b>subtotal</b>	<b>950</b>	<b>350</b>
	10018400	532400 HRD00	Non-Recurring Expenses		-	-
				<b>subtotal</b>	<b>-</b>	<b>-</b>

## City of Alpharetta

## Budget:

FY 2020

## Statement:

Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title					Account Number	Title	FY 2019 Adopted Budget	FY 2020 Recommended Budget
					10018400 532420 HRD00	Employee Recognition Program		
						Performance Recognition Program	5,000	5,000
						Employee Appreciation Days (2)	24,450	24,300
						Flowers for City Employees/Donations	4,000	2,500
						Payroll Summary (\$50 Gift Check -Dec)	45,000	42,000
						Gift Certificates (Municipal Court, City Attorney)	1,200	1,200
						<i>subtotal</i>	<b>79,650</b>	<b>75,000</b>
						<i>Recruitment and Employment Total</i>	<b>119,950</b>	<b>115,350</b>
CITYWIDE TRAINING HRD01					10018400 521200 HRD01	Professional Services		
						HR/Customer Service/Sexual Harassment Training	25,000	25,000
						<i>subtotal</i>	<b>25,000</b>	<b>25,000</b>
					10018400 531100 HRD01	General Supplies		
						Handbook/Course Materials - Seasonal PT	400	400
						Miscellaneous Classrooms & Training Supplies	750	750
						<i>subtotal</i>	<b>1,150</b>	<b>1,150</b>
						<i>Citywide Training Total</i>	<b>26,150</b>	<b>26,150</b>
						<i>Human Resource Department Total</i>	<b>166,672</b>	<b>199,742</b>

# **PERFORMANCE MEASUREMENTS**

<b>Administration Performance Measurements</b>	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>Actual FY 2018</b>	<b>YTD (Dec. 2018) FY 2019</b>	<b>Target FY 2019</b>	<b>Target FY 2020</b>
Human Resources annual turnover percentage	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
City-wide turnover percentage	9.08%	10.13%	9.40%	5.20%	11.00%	10.00%
Total # full-time equivalents (full-time, part-time, seasonal, and elected)	527	532	528	535	546	552
HR staff to total full-time equivalent employee ratio	263.5:1	266:01:00	264:01:00	267.5:1	182:01:00	184:01:00
<b>Personnel Assigned:</b>	<b>1.0 FTE</b>	<b>1.0 FTE</b>	<b>1.0 FTE</b>		<b>1.0 FTE</b>	<b>1.0 FTE</b>
	Admin Assistant II	Admin Assistant II	Admin Assistant II		Admin Assistant II	Admin Assistant II

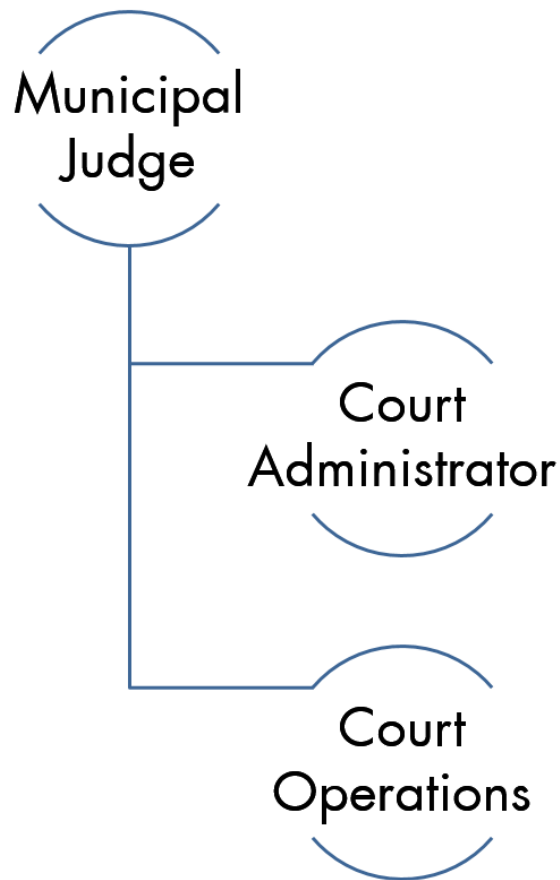
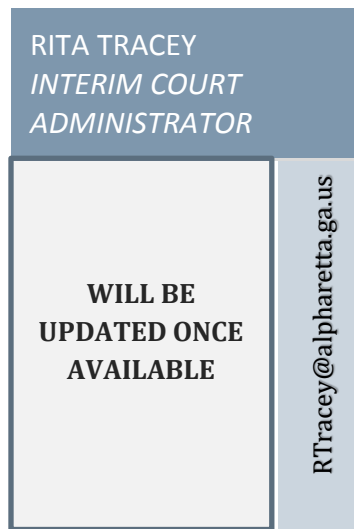
FY 2020 Budget

<b>Employment &amp; Retention Performance Measurements</b>	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>Actual FY 2018</b>	<b>YTD (Dec. 2018) FY 2019</b>	<b>Target FY 2019</b>	<b>Target FY 2020</b>
Average cost per hire - Permanent	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500
Average cost per hire - Seasonal	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200
# of Resumes reviewed & logged	689	1068	775	400	937	1100
# of Qualified applications processed	138	213	155	80	187	220
# of New hires - Permanent	34	42	48	30	45	50
# of New hires - Seasonal	52	48	50	0	60	65
# of Internal promotions	15	15	19	20	30	35
# of separations	95	106	105	92	107	110
% of Employees rated "Exceeds" on annual merit review	11.3%	11.5%	17.7%	0.0%	19.0%	20.5%
% of Employees rated "Meets" on annual merit review	88.7%	88.5%	82.9%	0.0%	81.0%	79.5%
% of Employees underperforming on annual performance review	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
% of Employees on "Performance Improvement Plan"	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Total # of employees enrolled in Education Programs						
Doctorate Degree	0	1	2	2	2	2
Master's Degree	7	5	3	2	4	4
Bachelor's Degree	18	14	12	6	9	12
Associate's Degree	2	5	3	1	2	2
Certificate Programs	2	0	0	0	0	2
Total # of employees receiving tuition reimbursement	29	25	20	11	17	22
Total dollar amount of tuition reimbursement	\$53,867	\$36,407	\$30,189	\$15,548	\$41,000	\$55,000
* Employee review percentage not 100% due to the impact of new hires, vacancies, turnover, and leaves of absence.						
<b>Personnel Assigned:</b>	<b>1.0 FTE</b>	<b>1.0 FTE</b>	<b>1.0 FTE</b>	<b>2.0 FTE</b>	<b>2.0 FTE</b>	
				Human Resources Director	Human Resources Director	
	Human Resources Manager	Human Resources Manager	Human Resources Manager	Human Resources Manager	Human Resources Manager	



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## Municipal Court



Our Our Community Vision is to advance Alpharetta as a signature City by:

- ✓ *Offering the highest quality of environment for our residents and businesses;*
- ✓ *Fostering strong sense of community including safety and security; and*
- ✓ *Providing a business climate that attracts the top echelon companies.*

Our Community Vision serves as the guiding principles for the planning and operation of our city government and each department structures its mission, goals, and objectives to facilitate achievement of our mission.



## Municipal Court

*Administration, Employee Recruitment and Retention*

### **Mission Statement**

To grow and maintain sufficient staffing, infrastructure and general court services for the City of Alpharetta; to educate and inform persons who attend court; to ensure the citizens' rights are observed and protected; to achieve justice and fundamental fairness in all matters including cases that go to trial and those that are settled pre-trial; and to efficiently and responsibly serve all citizens living in the community.

### **Goals and Objectives**

- ✓ Provide professional, quality service;
- ✓ Monitor court sessions and continue to improve efficiency;
- ✓ Develop operations guide to use internally;
- ✓ Implement the new eCourts software system;
- ✓ Develop activity reports;
- ✓ Enhance reporting to state and city departments;
- ✓ Review and enhance current reports/forms;
- ✓ Enhance the current data that is shared between Court/Police;
- ✓ Review, improve, and update day to day operations;
- ✓ Provide proper training to insure compliance with all State laws and regulations; and
- ✓ Continue to cross-train employees.

# **5-YEAR FINANCIAL SUMMARY**

<b>CITY OF ALPHARETTA</b> <b>RECOMMENDED BUDGET FY 2020</b> <b>MUNICIPAL COURT</b> <b>Five-Year Financial Summary</b>						
	Actual FY 2016	Actual FY 2017	Actual FY 2018	Amended Budget FY 2019	Recommended Budget FY 2020	
<b>Revenue</b>	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>% Change</i>		0.0%	0.0%	0.0%	100.0%	
average 5-year percent change		25.0%				
<b>Expenditures</b>	\$ 955,841	\$ 953,791	\$ 983,191	\$ 1,096,466	\$ 1,119,715	
<i>% Change</i>		-0.2%	3.1%	11.5%	2.1%	
<i>Average 5-year percent change</i>		4.1%				

# **DEPARTMENT BUDGET SUMMARY**

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2020  
MUNICIPAL COURT  
BUDGET REQUEST BY ACCOUNT**

*Amended FY 2019 to FY 2020*

ACCOUNT DESCRIPTION		ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
<b>Revenue</b>										
(1) Intergovernmental:										
	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
	<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>	<b>\$ -</b>
<b>Expenditures</b>										
(2) Personnel Services:										
	Salary	\$ 391,112	\$ 397,085	\$ 417,971	\$ 437,852	\$ -	\$ 437,852	\$ 467,283	6.7%	\$ 29,431
	Benefits	200,297	208,407	219,276	246,746	-	246,746	251,692	2.0%	4,946
	<b>subtotal</b>	<b>\$ 591,408</b>	<b>\$ 605,493</b>	<b>\$ 637,247</b>	<b>\$ 684,598</b>	<b>\$ -</b>	<b>\$ 684,598</b>	<b>\$ 718,975</b>	<b>5.0%</b>	<b>\$ 34,377</b>
Maintenance and Operations:										
(3)	Professional Services	\$ 234,204	\$ 243,316	\$ 243,994	\$ 253,000	\$ -	\$ 253,000	\$ 246,250	-2.7%	\$ (6,750)
	Equipment Repair/Maint.	-	-	348	-	-	-	200	-	200
	Facility Repair/Maint.	6,237	283	943	500	-	500	500	0.0%	-
	Advertising	245	224	117	250	-	250	225	-10.0%	(25)
(3)	Printing and Binding	8,423	18,169	10,249	19,000	-	19,000	14,000	-26.3%	(5,000)
(4)	Employee Travel	3,229	1,473	4,137	3,500	-	3,500	5,000	42.9%	1,500
(4)	Employee Training	1,640	1,289	2,341	2,000	-	2,000	2,400	20.0%	400
(5)	Maintenance Contracts	14,621	14,082	13,098	54,300	-	54,300	50,400	-7.2%	(3,900)
(6)	IT Professional Services	33,675	32,290	34,176	34,893	-	34,893	39,340	12.7%	4,447
	General Supplies	12,007	11,891	10,528	13,100	-	13,100	12,600	-3.8%	(500)

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2020  
MUNICIPAL COURT  
BUDGET REQUEST BY ACCOUNT**

								<i>Amended FY 2019 to FY 2020</i>	
ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMENDMENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Miscellaneous Utilities	721	706	706	825	-	825	825	0.0%	-
Water and Sewer Utilities	582	601	2,088	1,000	-	1,000	2,500	150.0%	1,500
Natural Gas Utilities	1,953	2,036	2,436	2,500	-	2,500	2,500	0.0%	-
Electricity Utilities	21,215	20,386	20,243	25,000	-	25,000	23,000	-8.0%	(2,000)
(3) Small Equipment	-	1,553	541	2,000	-	2,000	1,000	-50.0%	(1,000)
Non-Recurring	-	-	-	-	-	-	-	-	-
<b>subtotal</b>	<b>\$ 338,751</b>	<b>\$ 348,298</b>	<b>\$ 345,944</b>	<b>\$ 411,868</b>	<b>\$ -</b>	<b>\$ 411,868</b>	<b>\$ 400,740</b>	<b>-2.7%</b>	<b>\$ (11,128)</b>
Capital:									
Machinery & Equipment	\$ 25,681	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
<b>subtotal</b>	<b>\$ 25,681</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>	<b>\$ -</b>
<b>Total</b>	<b>\$ 955,841</b>	<b>\$ 953,791</b>	<b>\$ 983,191</b>	<b>\$ 1,096,466</b>	<b>\$ -</b>	<b>\$ 1,096,466</b>	<b>\$ 1,119,715</b>	<b>2.1%</b>	<b>\$ 23,249</b>
<b>Full-time Equivalent Positions</b>	9.0	9.0	9.0	8.0		8.0	8.0		

Notes

- (1) Please note: Departmental operations often impact numerous revenue sources that are accounted elsewhere within the city's budget. For example, the Municipal Court Department is instrumental in the collection of Municipal Court Fine revenues. These revenues are accounted for in the Public Safety Department but are reliant, in part, on the work of the Municipal Court Department.
- (2) Variance due primarily to wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2020 (contingent upon a mid-year review of revenue trends), growth in group insurance premiums, growth in risk management claims funding, etc.
- (3) Variances based on historical and year-to-date expenditure trends for bank fees (credit card processing), court appointed attorney fees, substitute solicitor fees, printing, small equipment, etc.
- (4) Variances based on a forecasted focus on training and professional development.
- (5) Variances based on a reduction in funding needs for copier consumables, document scanning initiatives, etc.
- (6) Variance due primarily to the addition of ThinkGard database backup services (previously funded through periodic capital investment) and full-recognition of Microsoft Enterprise licensing costs (FY 2019 appropriation was understated and, as a result, was funded in part through one-time capital monies).

# **EXPENDITURE SUMMARY BY** **DIVISION/PROJECT**

**City of Alpharetta**

Budget: FY 2020

Statement: Expenditure Summary by Division/Project (Maintenance and Operations/Capital)

			<b>Court Services</b>	
<b>ACCOUNT DESCRIPTION</b>	<b>FY 2019 Amended Operating Budget</b>	<b>FY 2020 Operating Budget Request</b>	<b>Court Services</b>	<b>Contracted Services</b>
			<b>2650</b>	<b>SCS00</b>
521200 Professional Services	\$ 253,000	\$ 246,250	\$ 19,750	\$ 226,500
522210 Equipment Repair/Maint.	-	200	200	-
522250 Facility Repair/Maint.	500	500	500	-
523300 Advertising	250	225	225	-
523400 Printing and Binding	19,000	14,000	2,000	12,000
523500 Employee Travel	3,500	5,000	5,000	-
523700 Employee Training	2,000	2,400	2,400	-
523860 Maintenance Contracts	54,300	50,400	50,400	-
523900 IT Professional Services	34,893	39,340	39,340	-
531100 General Supplies/Materials	13,100	12,600	12,600	-
531200 Miscellaneous Utilities	825	825	825	-
531210 Water and Sewer Utilities	1,000	2,500	2,500	-
531220 Natural Gas Utilities	2,500	2,500	2,500	-
531230 Electricity Utilities	25,000	23,000	23,000	-
531600 Small Equipment	2,000	1,000	1,000	-
532400 Non-Recurring	-	-	-	-
542100 Machinery and Equipment	-	-	-	-
	<b>\$ 411,868</b>	<b>\$ 400,740</b>	<b>\$ 162,240</b>	<b>\$ 238,500</b>



# **EXPENDITURE LINE-ITEM DETAIL BY** **DIVISION/PROJECT**

## FY 2020 Budget

City of Alpharetta

Budget: FY 2020

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

					FY 2019 Adopted Budget	FY 2020 Recommended Budget
Division/Project Title	Account Number		Title	Account Detail		
Court Services	10026500	521200	Professional Services	Revenue Collection Fees- Amex, Vantage, Certegy, VeriSign	24,000	19,000
				PayPal - Online Ticket Payments	-	750
				<b>subtotal</b>	<b>24,000</b>	<b>19,750</b>
	10026500	522210	Equipment Repair & Maintenance	General Repair/Maintenance (e.g. printers)	-	200
				<b>subtotal</b>	<b>-</b>	<b>200</b>
	10026500	522250	Facility Repair & Maintenance	General Repair/Maintenance (e.g. Security System)	500	500
				<b>subtotal</b>	<b>500</b>	<b>500</b>
	10026500	523300	Advertising	Legal Advertising	250	225
				<b>subtotal</b>	<b>250</b>	<b>225</b>
	10026500	523400	Printing and Binding	General Printing (Brochures, Sentencing Forms, etc.)	3,000	2,000
				<b>subtotal</b>	<b>3,000</b>	<b>2,000</b>
	10026500	523500	Employee Travel	Courts Travel	3,500	5,000
				<b>subtotal</b>	<b>3,500</b>	<b>5,000</b>
	10026500	523700	Employee Training	Courts Professional Development	2,000	2,400
				<b>subtotal</b>	<b>2,000</b>	<b>2,400</b>
	10026500	523860	Maintenance Contracts	Copier Consumables/Maintenance	8,500	7,000
				Pitney Bowes Mail Machine	1,500	1,250
				Coffee and Water Cooler Service	1,400	1,400
				Shredding Services	1,000	750
				Security System Monitoring	500	-
				Digital Scanning/Records Management Initiatives	2,000	-
				Records Storage	4,500	4,500
				Janitorial Services	17,400	18,000
				Court Case Management System (eCourts - 2018 Initiative)	17,500	17,500
				<b>subtotal</b>	<b>54,300</b>	<b>50,400</b>
	10026500	523900	IT Professional Services	Solarwinds Software Renewal	246	
				Aerohive - WAP Maintenance	127	113
				Domain Name Service - Amazon Web Services	16	15
				Apple Developer License	6	6
				City Circuit Connection to Internet - AT&T	386	342
				ASE Data Circuits - AT&T	1,108	983
				City Circuit Connection to Internet - Charter	69	61
				Load Balancer - Citrix	31	109
				Security - Patch Mgmt	-	455
				Data Center's Uninterruptible Power System	226	237
				Citywide Microsoft Licensing	452	3,371
				Drone to GIS Conversion	62	27
				GIS Mobile Field Mapping & Data Collection	1,057	937
				Non-Xerox Printer Repair	154	91
				Database Management for Various City Departments	116	164

## FY 2020 Budget

City of Alpharetta

Budget: FY 2020

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2019 Adopted Budget	FY 2020 Recommended Budget
			Data Center Fire Suppression System	25	22
			Project Event Capture - ESRI	62	109
			Network Vulnerability Scanner	616	564
			Asset Management - LanSweeper	41	36
			ERPM (RED Identity Manager)	41	109
			ManageEngine (Logging & Auditing) - Log Rhythm	513	912
			Security Awareness Training	185	164
			Microsoft User Based Training	185	-
			Technical Support for CISCO Network	359	319
			Conversion of LIDAR Data to ArcGIS	33	29
			Firewall - Veristor - Palo Alto	520	482
			ClientVPN - Veristor - Palo Alto	119	-
			SQL Monitoring	103	91
			Wiring Services	205	182
			Datacenter Security	123	-
			Consulting	493	437
			City Enterprise Data Management - CommVault - Veristor	410	-
			Citywide Virtual Infrastructure - Vmware - Veristor	941	780
			City Virus, Adware, Spyware & Threat Protection	1,088	-
			City Circuit Connection to Internet - Zayo	534	473
			Maintenance Extensions - DC Equip Main - Veristor	852	1,152
			Backup and Replication/O365 backup	-	2,075
			Deep Security and Officescan	-	382
			Duo 2FA - 2 Factor Authentication	-	419
			Manage Engine (Ad Self Service)	205	118
			iPhone Service	624	-
			Mobile Data Management	57	-
			Line and Circuit Service	3,234	3,240
			GLS Monitoring and Support	4,060	4,068
			CISCO SMARTnet Telephony and Phone App Licenses	2,994	3,000
			Cisco phone infrastructure support	299	300
			Netmotion Mobility XE - Remote Application & Data Access	116	116
			Recording of Proceedings	1,100	1,200
			Court Case Management System	6,100	6,400
			GCIC Connection	-	650
			Scanning Document Management	2,500	2,500
			Support for Court Scanner	1,600	1,600
			OSSI Software Maintenance & Licensing	500	500
			<b>subtotal</b>	<b>34,893</b>	<b>39,340</b>

Adopted: June 3, 2019

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## FY 2020 Budget

## City of Alpharetta

Budget: FY 2020

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

					FY 2019 Adopted Budget	FY 2020 Recommended Budget
Division/Project Title	Account Number		Title	Account Detail		
	10026500	531100	General Supplies & Materials	General Office Supplies	7,000	7,000
				Pitney Bowes - Postage Refill & Ink Cartridges	4,500	4,000
				GA Attorney Update Publication	350	350
				LexisNexis/Matthew Bender (Criminal/Traffic Law Manual)	400	400
				Muni Code	350	350
				Legal Supplies Manuals/Subscriptions	500	500
				<i>subtotal</i>	<b>13,100</b>	<b>12,600</b>
	10026500	531200	Misc. Utilities	BFI - Garbage Service	825	825
				<i>subtotal</i>	<b>825</b>	<b>825</b>
	10026500	531210	Water & Sewer	Fulton Cty - Water Service	1,000	2,500
				<i>subtotal</i>	<b>1,000</b>	<b>2,500</b>
	10026500	531220	Natural Gas	Gas Service	2,500	2,500
				<i>subtotal</i>	<b>2,500</b>	<b>2,500</b>
	10026500	531230	Electric	GA Power - Electric Service	25,000	23,000
				<i>subtotal</i>	<b>25,000</b>	<b>23,000</b>
	10026500	531600	Small Equipment	General Small Equipment	2,000	1,000
				<i>subtotal</i>	<b>2,000</b>	<b>1,000</b>
	10026500	532400	Non-Recurring		-	-
				<i>subtotal</i>	<b>-</b>	<b>-</b>
				<i>Court Services Total</i>	<b>166,868</b>	<b>162,240</b>
Contracted Services	10026500	521200 SCS00	Professional Services	Court Appointed Attorneys	15,000	12,000
				Solicitor Fees	130,000	132,000
				Substitute Solicitor Fees	5,000	2,500
				Substitute Judge Fees	43,000	45,000
				Court Reporters	1,000	-
				Translators	35,000	35,000
				<i>subtotal</i>	<b>229,000</b>	<b>226,500</b>
	10026500	523400 SCS00	Printing	Patterson Pope - File Folders & Labels	16,000	12,000
				<i>subtotal</i>	<b>16,000</b>	<b>12,000</b>
				<i>Contracted Services Total</i>	<b>245,000</b>	<b>238,500</b>
				<i>Municipal Court Department Total</i>	<b>411,868</b>	<b>400,740</b>

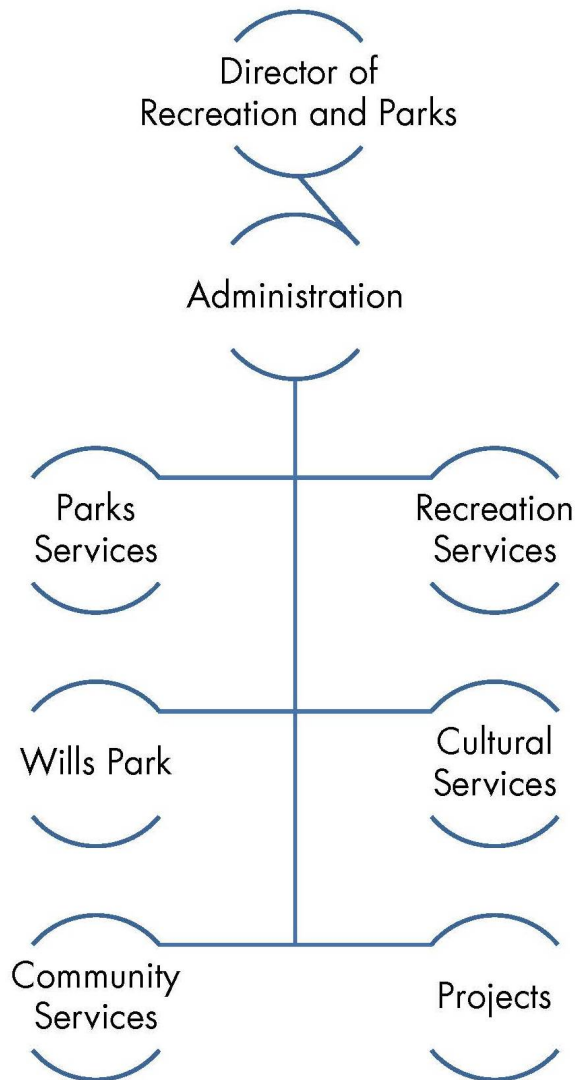
# **PERFORMANCE MEASUREMENTS**

<b>Municipal Court Performance Measurements</b>	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>Actual FY 2018</b>	<b>Target FY 2019</b>	<b>Target FY 2020</b>
# of Citations received to process	15,113	13,559	12,830	13,000	13,000
Total # of cases disposed	15,045	14,353	10,803	11,000	11,000
# of Court sessions	230	232	242	236	235
Annual deposits (Court Fines)	\$2,198,202	\$2,225,129	\$1,793,974	\$1,675,000	\$1,675,000
<b>Personnel Assigned:</b>	<b>9.0 FTE</b>	<b>9.0 FTE</b>	<b>9.0 FTE</b>	<b>8.0 FTE</b>	<b>8.0 FTE</b>
Municipal Judge	Municipal Judge	Municipal Judge	Municipal Judge	Municipal Judge	Municipal Judge
Court Administrator	Court Administrator	Court Administrator	Court Administrator	Court Administrator	Court Administrator
Deputy Clerk III	Deputy Clerk III	Deputy Clerk III	Deputy Clerk III	Deputy Clerk III	Deputy Clerk III
Deputy Clerk II (5)	Deputy Clerk II (5)	Deputy Clerk II (5)	Deputy Clerk II (5)	Deputy Clerk II (4)	Deputy Clerk II (4)
Deputy Clerk I	Deputy Clerk I	Deputy Clerk I	Deputy Clerk I	Deputy Clerk I	Deputy Clerk I



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## Recreation, Parks and Cultural Services



Our Community Vision is to advance Alpharetta as a signature City by:

- ✓ *Offering the highest quality of environment for our residents and businesses;*
- ✓ *Fostering strong sense of community including safety and security; and*
- ✓ *Providing a business climate that attracts the top echelon companies.*

Our Community Vision serves as the guiding principles for the planning and operation of our city government and each department structures its mission, goals, and objectives to facilitate achievement of our mission.



## Recreation, Parks & Cultural Services

*Administration, Parks Services, Recreation Services, Wills Park, Cultural Services, Community Services, Projects*

### **Mission Statement**

The Alpharetta Recreation and Parks Department strives to promote the highest quality recreation programs and park facilities to our citizens consistent with our core values of Excellence, Stewardship, Integrity, Service and Loyalty.

### **Goals and Objectives**



- ✓ Implement Recreation and Parks Master Plan 2025 as funded and prioritized by City Officials;
- ✓ Develop a short/long term facility maintenance plan for all department facilities;
- ✓ Implement new programs where there is a need to serve residents;
- ✓ Finalize preferred route for northern Greenway extension;
- ✓ Complete construction on the new Alpharetta Arts Center;
- ✓ Complete renovation of the City Pool;
- ✓ Utilize City work order management system; and
- ✓ Increase revenues through increased participation and sponsorships.

# **5-YEAR FINANCIAL SUMMARY**

<b>CITY OF ALPHARETTA</b> <b>RECOMMENDED BUDGET FY 2020</b> <b>RECREATION, PARKS &amp; CULTURAL SERVICES</b> <b>Five-year Financial Summary</b>					
	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>Actual FY 2018</b>	<b>Amended Budget FY 2019</b>	<b>Recommended Budget FY 2020</b>
<b>Revenue</b>	\$ 2,703,163	\$ 2,532,283	\$ 2,761,477	\$ 2,860,698	\$ 2,719,450
<i>% Change</i>		-6.3%	9.1%	3.6%	-4.9%
<i>average 5 year percent change</i>		0.3%			
<b>Expenditures</b>	\$ 8,127,231	\$ 8,353,856	\$ 8,586,625	\$ 9,975,553	\$ 10,266,679
<i>% Change</i>		2.8%	2.8%	16.2%	2.9%
<i>average 5 year percent change</i>		6.2%			

\*2015-2016 Variance due primarily to the transfer of the City's Special Event Division from the City Administration Department to the Recreation & Parks Department. The Special Events Division includes 3 full-time-equivalent positions (2 full time; 2 part-time) and associated maintenance and operations funding.

# **DEPARTMENT BUDGET SUMMARY**

**CITY OF ALPHARETTA**  
**RECOMMENDED BUDGET FY 2020**  
**RECREATION, PARKS & CULTURAL SERVICES**  
**BUDGET REQUEST BY ACCOUNT**

*Amended FY 2019 to FY 2020*

ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
<b>Revenue (1),(3)</b>									
Intergovernmental:									
(9) City of Milton (Recreation)	\$ 435,916	\$ 362,607	\$ 461,661	\$ 400,000	\$ -	\$ 400,000	\$ -	-100.0%	\$ (400,000)
Charges for Services:									
Aquatics Fees	109,891	107,727	158,113	185,000	-	185,000	225,000	21.6%	40,000
Arts Program Fees	59,998	33,892	29,978	160,000	-	160,000	120,000	-25.0%	(40,000)
Community Center Fees	497,895	571,512	583,458	580,000	-	580,000	600,000	3.4%	20,000
Community Ctr Bldg. Rental	56,450	11,938	1,210	10,000	-	10,000	10,000	0.0%	-
Adult Activity Ctr Fees	32,310	27,121	23,582	25,000	-	25,000	25,000	0.0%	-
Adult Activity Ctr Bldg. Rental	3,208	4,275	4,025	3,000	-	3,000	3,000	0.0%	-
Adult Activity Ctr Trip Fees	35,198	50,354	39,201	40,000	12,842	52,842	40,000	-24.3%	(12,842)
Equestrian Ctr Fees	349,129	246,730	300,412	335,000	-	335,000	335,000	0.0%	-
Equestrian Ctr Permit Fees	-	-	-	-	-	-	-	-	-
Bike Share Fees	-	3,456	4,875	-	-	-	-	-	-
Wills Park Rec Ctr Fees	163,664	171,620	177,401	185,000	-	185,000	185,000	0.0%	-
Wills Park Rec Ctr Bldg. Rental	-	-	192	-	-	-	-	-	-
Wills Park Rec Ctr Permit Fees	14,790	16,530	19,658	16,000	-	16,000	16,000	0.0%	-
Athletics Fees	377,091	406,848	362,424	360,000	-	360,000	360,000	0.0%	-
Athletics Field Rental Fees	24,913	41,099	40,622	21,700	-	21,700	21,700	0.0%	-
Athletics Soccer Doc Fees	43,017	40,539	42,686	40,000	-	40,000	40,000	0.0%	-
Recreation Services	-	-	-	-	-	-	-	-	-
Open Gym Fees	3,015	5,144	5,943	5,000	-	5,000	5,000	0.0%	-
(9) Non-Resident Rec Fees	261,895	269,660	273,280	250,000	-	250,000	510,000	104.0%	260,000
Taste of Alpharetta	136,006	88,834	139,327	140,000	-	140,000	140,000	0.0%	-
Alpharetta Arts Streetfest	-	-	-	20,000	-	20,000	-	-100.0%	(20,000)
Alpharetta Room	230	-	-	-	-	-	-	-	-
Other Events	3,900	8,288	28,952	8,000	-	8,000	28,000	250.0%	20,000

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2020  
RECREATION, PARKS & CULTURAL SERVICES  
BUDGET REQUEST BY ACCOUNT**

*Amended FY 2019 to FY 2020*

ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Public Works Event Fees	3,532	1,573	1,209	1,500	-	1,500	1,500	0.0%	-
Fire Services Event Fees	3,110	1,771	1,029	1,750	-	1,750	1,750	0.0%	-
Police Services Event Fees	8,374	2,563	2,318	2,500	-	2,500	2,500	0.0%	-
Parks Services Event Fees	35,408	28,491	27,397	30,000	-	30,000	30,000	0.0%	-
Food Truck Thursdays	18,752	10,175	11,950	10,000	-	10,000	10,000	0.0%	-
Contributions from Private Sources:									
Donations/Private Sources	19,188	11,644	15,595	-	18,406	18,406	10,000	-45.7%	(8,406)
Contra Revenue/Donations	-	-	-	-	-	-	-	-	-
Other:									
Rents/Royalties	-	-	-	-	-	-	-	-	-
Miscellaneous Revenue	6,284	7,893	4,979	-	-	-	-	-	-
<b>Total</b>	<b>\$ 2,703,163</b>	<b>\$ 2,532,283</b>	<b>\$ 2,761,477</b>	<b>\$ 2,829,450</b>	<b>\$ 31,248</b>	<b>\$ 2,860,698</b>	<b>\$ 2,719,450</b>	<b>-4.9%</b>	<b>\$ (141,248)</b>

**Expenditures**

(1) Personnel Services:

Salaries	\$ 2,374,821	\$ 2,435,501	\$ 2,473,917	\$ 2,656,709	\$ -	\$ 2,656,709	\$ 2,768,921	4.2%	\$ 112,212
Seasonal Salaries	401,979	388,193	434,473	646,627	9,380	656,007	661,039	0.8%	5,032
Benefits	1,350,050	1,389,475	1,399,446	1,613,759	620	1,614,379	1,695,686	5.0%	81,307
<b>subtotal</b>	<b>\$ 4,126,850</b>	<b>\$ 4,213,170</b>	<b>\$ 4,307,836</b>	<b>\$ 4,917,095</b>	<b>\$ 10,000</b>	<b>\$ 4,927,095</b>	<b>\$ 5,125,646</b>	<b>4.0%</b>	<b>\$ 198,551</b>

**CITY OF ALPHARETTA**  
**RECOMMENDED BUDGET FY 2020**  
**RECREATION, PARKS & CULTURAL SERVICES**  
**BUDGET REQUEST BY ACCOUNT**

*Amended FY 2019 to FY 2020*

ACCOUNT DESCRIPTION		ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
(11) Maintenance and Operations:										
(8) (10)	Professional Services	\$ 1,202,049	\$ 1,267,772	\$ 1,262,105	\$ 1,706,510	\$ 48,504	\$ 1,755,014	\$ 1,797,555	2.4%	\$ 42,541
	Board Member Fees	4,475	4,375	3,225	4,500		4,500	4,500	0.0%	-
(2)	Equipment Repair/Maint.	57,583	44,667	47,091	67,300	(200)	67,100	56,550	-15.7%	(10,550)
(2)	Vehicle Repair/Maint.	25,962	28,436	18,448	25,000	-	25,000	23,000	-8.0%	(2,000)
(2)	Grounds Repair/Maint.	367,022	450,005	536,794	498,000	7,459	505,459	540,500	6.9%	35,041
(3)	Facility Repair/Maint.	148,063	153,355	42,833	26,000	5,000	31,000	25,500	-17.7%	(5,500)
	Land/Building Rental	20,388	18,205	17,728	23,200	(3,200)	20,000	20,000	0.0%	-
	Equipment Rental	164,166	180,140	193,853	235,000	(63,630)	171,370	184,628	7.7%	13,258
(4)	Advertising	40,211	34,763	23,840	75,575	(4,589)	70,986	65,303	-8.0%	(5,683)
	Printing and Binding	45,822	43,641	45,478	65,850	5,964	71,814	55,488	-22.7%	(16,326)
(12)	Employee Travel	8,418	17,858	14,558	29,200	(8,256)	20,944	26,950	28.7%	6,006
(12)	Employee Training	13,163	17,631	11,322	27,950	(6,424)	21,526	33,450	55.4%	11,924
	Maintenance Contracts	629,687	618,415	639,970	722,622	31,152	753,774	754,588	0.1%	814
(7)	IT Professional Services	210,039	223,440	237,209	226,004	-	226,004	261,279	15.6%	35,275
	General Supplies	328,682	344,833	346,740	468,770	(34,783)	433,987	410,842	-5.3%	(23,145)
(5)	Miscellaneous Utilities	57,280	61,292	65,804	65,000	-	65,000	68,200	4.9%	3,200
(5)	Water and Sewer Utilities	90,185	82,713	78,177	94,500	-	94,500	92,500	-2.1%	(2,000)
(5)	Natural Gas Utilities	16,509	15,570	15,472	21,000	-	21,000	18,000	-14.3%	(3,000)
(5)	Electricity Utilities	436,707	407,841	504,694	453,654	(475)	453,179	519,200	14.6%	66,021
(9)	Fuel	29,124	29,529	33,926	37,000	-	37,000	45,600	23.2%	8,600
(6)	Small Equipment	42,650	56,683	54,782	53,600	50,615	104,215	54,300	-47.9%	(49,915)
	Employee Uniforms	21,178	15,092	24,462	25,975	2,375	28,350	29,600	4.4%	1,250
	Non-Recurring Expenses	2,958	3,073	860	-	6,736	6,736	-	-100.0%	(6,736)
	<b>subtotal</b>	<b>\$ 3,962,322</b>	<b>\$ 4,119,328</b>	<b>\$ 4,219,372</b>	<b>\$ 4,952,210</b>	<b>\$ 36,248</b>	<b>\$ 4,988,458</b>	<b>\$ 5,087,533</b>	<b>2.0%</b>	<b>\$ 99,075</b>

**CITY OF ALPHARETTA**  
**RECOMMENDED BUDGET FY 2020**  
**RECREATION, PARKS & CULTURAL SERVICES**  
**BUDGET REQUEST BY ACCOUNT**

*Amended FY 2019 to FY 2020*

ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMENDMENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Capital/Other:									
Machinery & Equipment	\$ 38,059	\$ 21,358	\$ 59,417	\$ 65,000	\$ (5,000)	\$ 60,000	\$ 53,500	-10.8%	\$ (6,500)
<b>subtotal</b>	<b>\$ 38,059</b>	<b>\$ 21,358</b>	<b>\$ 59,417</b>	<b>\$ 65,000</b>	<b>\$ (5,000)</b>	<b>\$ 60,000</b>	<b>\$ 53,500</b>	<b>-10.8%</b>	<b>\$ (6,500)</b>
<b>Total</b>	<b>\$ 8,127,231</b>	<b>\$ 8,353,856</b>	<b>\$ 8,586,625</b>	<b>\$ 9,934,305</b>	<b>\$ 41,248</b>	<b>\$ 9,975,553</b>	<b>\$ 10,266,679</b>	<b>2.9%</b>	<b>\$ 291,126</b>
<b>Full-time Equivalent Positions</b>	<b>51.0</b>	<b>51.0</b>	<b>51.0</b>	<b>51.0</b>		<b>51.0</b>	<b>51.0</b>		

**Notes**

- (1) Variance due primarily to wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2020 (contingent upon a mid-year review of revenue trends), growth in group insurance premiums, growth in risk management claims funding, growth in seasonal salaries (temporary staffing), etc.
- (2) Variance based on historical and year-to-date expenditure trends including reductions for equipment/vehicle repair and maintenance which is offset through increases in grounds repair and maintenance. The increase in parklands have contributed to the growth in grounds repair and maintenance costs.
- (3) Starting in fiscal year 2019, the Public Works Department became the primary responsible entity for facility maintenance. As the transition continues, department funding for facility maintenance will continue to transfer to Public Works.
- (4) Variance based on historical, year-to-date, and a forecast of expenditure trends for community services advertising needs.
- (5) Variance based primarily on updated cost trends on the new facilities opened during FY 2019 (expanded Wills Park Pool, Cultural Arts Center).
- (6) Variance due primarily to one-time expenditures during FY 2019 (office furniture, nutcrackers, snow machines) that will not continue into FY 2020.
- (7) Variance due primarily to the addition of ThinkGard database backup services (previously funded through periodic capital investment) and full-recognition of Microsoft Enterprise licensing costs (FY 2019 appropriation was understated and, as a result, was funded in part through one-time capital monies).
- (8) The Intergovernmental Agreement with Milton for Recreational Services was cancelled during FY 2019. As such, Milton Residents will now be registering and paying program fees under a Non-Resident classification. It is anticipated that the net loss of revenues will approximate -\$200,000. This figure will be mitigated over time through a reduction of program fees (e.g. instructor fees) on the expenditure side as fewer classes are managed/offered.
- (9) Variance due to price fluctuations at Fulton County Fuel Depot.
- (10) Variance is partially due to reallocation of the \$10,000 donation to the Friends of the Library from General Government into the departmental budget. In addition, during FY 2019, the department absorbed the operations of the Wills Park Pool concession stand (Golden Age Club - GAC - used to manage concessions). To offset the GAC's lost revenue, the City is providing \$8,000 annually for (5) years. FY2020 is the first year to budget this expense. Main drive of the variance is the implementation of a Special Needs Grant Program (2020 Operating Initiative) aimed at delivering programs directly to individuals and/or families with special needs.
- (11) During FY2019, the department went through a major reorganization, creating a Health & Wellness, Downtown District, and Community Agriculture Divisions, adding Marketing and Brew Moon Fest-Fall projects, and renaming some of their projects to better align their budget with current operations.
- (12) Variance based on historical and year-to-date expenditure trends as well as a forecast of certification and training needs.



# **REVENUE SUMMARY BY** **DIVISION/PROJECT**

## City of Alpharetta

Budget:

FY 2020

Statement:

Revenue Summary by Account

Division/Project	Account Number	Title	FY 2019 Amended Budget	FY 2020 Recommended Budget
Rec Administration	10061100 337051	City of Milton (Recreation IGA)	\$ 400,000	\$ -
" "	10061100 347990	Non-Resident Rec Fees	250,000	510,000
" "	10061100 347995	Open Gym Fees	5,000	5,000
" "	10061100 371000	Donations/Private Sources	8,406	-
Aquatics	10061240 347010	Aquatics Fees	185,000	225,000
Athletics	10061300 347250	Athletics Fees	360,000	360,000
" "	10061300 347254	Athletics Field Rental Fees	21,700	21,700
" "	10061300 347255	Athletics Soccer Doc Fees	40,000	40,000
Cultural Arts	10061350 347020	Arts Program Fees	60,000	20,000
Cultural Arts Center	10061360 347020	Arts Program Fees	3,000	3,000
" "	10061360 347020 RCA07	Arts Program Fees	22,000	22,000
" "	10061360 347020 RCA08	Arts Program Fees	70,000	70,000
" "	10061360 347020 RCA10	Arts Program Fees	5,000	5,000
Community Center	10061400 347210	Community Center Fees	580,000	600,000
" "	10061400 347211	Community Ctr Bldg. Rental	10,000	10,000
Adult Activity Center	10061450 347220	Adult Activity Ctr Fees	25,000	25,000
" "	10061450 347221	Adult Activity Ctr Bldg. Rental	3,000	3,000
" "	10061450 347222	Adult Activity Ctr Trip Fees	52,842	40,000
Equestrian Center	10061500 347230	Equestrian Ctr Fees	335,000	335,000
Wills Park Rec Ctr	10061550 347240	Wills Park Rec Ctr Fees	185,000	185,000
" "	10061550 347242	Wills Park Rec Ctr Permit Fees	16,000	16,000
	10061650 371000 C1926	Donation From Private Sources (Northside MOU)	10,000	10,000
Special Events	10061900 347500	Taste of Alpharetta	140,000	140,000
" "	10061900 347501	Alpharetta Arts Streetfest	20,000	-
" "	10061900 347503	Other Events	8,000	28,000
" "	10061900 347504	Public Works Event Fees	1,500	1,500
" "	10061900 347505	Fire Services Event Fees	1,750	1,750
" "	10061900 347506	Police Services Event Fees	2,500	2,500
" "	10061900 347507	Parks Services Event Fees	30,000	30,000
" "	10061900 347508	Food Truck Thursdays	10,000	10,000
" "	10061900 371000	Donation From Private Sources	-	-
<b>Total</b>			<b>\$ 2,860,698</b>	<b>\$ 2,719,450</b>

# **EXPENDITURE SUMMARY BY** **DIVISION/PROJECT**

## City of Alpharetta

Budget: FY 2020

Statement: Expenditure Summary by Division/Project (Maintenance and Operations/Capital)

				Aquatics		
ACCOUNT DESCRIPTION	FY 2019 Amended Operating Budget	FY 2020 Operating Budget Request	Recreation Admin.	Aquatics	Special Events	Swim Team
			6110	6124	RAQ00	RAQ01
521200 Professional Services	\$ 1,755,014	\$ 1,797,555	\$ 10,805	\$ 15,000	\$ 2,350	\$ 21,500
521400 Board Member Fees	4,500	4,500	4,500	-	-	-
522210 Equipment Repair/Maint.	67,100	56,550	4,000	2,500	-	-
522220 Vehicle Repair/Maint.	25,000	23,000	23,000	-	-	-
522240 Grounds Repair/Maint.	505,459	540,500	-	-	-	-
522250 Facility Repair/Maint.	31,000	25,500	-	2,500	-	-
522310 Land/Building Rental	20,000	20,000				
522320 Equipment Rental	171,370	184,628	-	-	-	-
523300 Advertising	70,986	65,303	-	-	-	-
523400 Printing and Binding	71,814	55,488	500	300	-	-
523500 Employee Travel	20,944	26,950	4,500	-	-	-
523700 Employee Training	21,526	33,450	3,000	8,000	-	-
523860 Maintenance Contracts	753,774	754,588	56,038	43,000	-	-
523900 IT Professional Services	226,004	261,279	261,279	-	-	-
531100 General Supplies	433,987	410,842	11,472	10,720	500	13,300
531200 Miscellaneous Utilities	65,000	68,200	65,000	-	-	-
531210 Water and Sewer Utilities	94,500	92,500	92,500	-	-	-
531220 Natural Gas Utilities	21,000	18,000	18,000	-	-	-
531230 Electricity Utilities	453,179	519,200	509,200	-	-	-
531270 Fuel	37,000	45,600	28,000	-	-	-
531600 Small Equipment	104,215	54,300	2,500	3,500	-	-
531700 Employee Uniforms	28,350	29,600	1,200	6,950	-	-
532400 Non-Recurring Expenses	6,736	-	-	-	-	-
542100 Machinery & Equipment	60,000	53,500	-	-	-	-
<b>TOTAL</b>	<b>\$ 5,048,458</b>	<b>\$ 5,141,033</b>	<b>\$ 1,095,494</b>	<b>\$ 92,470</b>	<b>\$ 2,850</b>	<b>\$ 34,800</b>

	Aquatics		Athletics					Athletics
ACCOUNT DESCRIPTION	Swimming Lessons	Aquatic - Fitness Programs	Athletics	Basketball	Soccer	Softball	Adult Volleyball	Instructional Sports
	RAQ02	RAQ03	6130	RAL00	RAL03	RAL04	RAL06	RAL08
Professional Services	\$ 35,000	\$ 4,000	\$ -	\$ 31,800	\$ 121,500	\$ 31,000	\$ 8,000	\$ 113,000
Board Member Fees	-	-	-	-	-	-	-	-
Equipment Repair/Maint.	-	-	-	-	-	-	-	-
Vehicle Repair/Maint.	-	-	-	-	-	-	-	-
Grounds Repair/Maint.	-	-	-	-	-	-	-	-
Facility Repair/Maint.	-	-	-	-	-	-	-	-
Land/Building Rental	-	-	-	-	20,000	-	-	-
Equipment Rental	-	-	-	-	-	-	-	-
Advertising	-	-	-	-	-	-	-	-
Printing and Binding	-	-	100	-	-	-	-	-
Employee Travel	-	-	-	-	-	-	-	-
Employee Training	-	-	-	-	-	-	-	-
Maintenance Contracts	-	-	-	-	-	-	-	-
IT Professional Services	-	-	-	-	-	-	-	-
General Supplies	100	-	3,400	22,500	29,250	3,700	1,525	-
Miscellaneous Utilities	-	-	-	-	-	-	-	-
Water and Sewer Utilities	-	-	-	-	-	-	-	-
Natural Gas Utilities	-	-	-	-	-	-	-	-
Electricity Utilities	-	-	-	-	-	-	-	-
Fuel	-	-	-	-	-	-	-	-
Small Equipment	-	-	2,000	-	4,000	-	-	-
Employee Uniforms	-	-	-	-	-	-	-	-
Non-Recurring Expenses	-	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 35,100</b>	<b>\$ 4,000</b>	<b>\$ 5,500</b>	<b>\$ 54,300</b>	<b>\$ 174,750</b>	<b>\$ 34,700</b>	<b>\$ 9,525</b>	<b>\$ 113,000</b>

	Cultural Arts Services				Cultural Arts Center
ACCOUNT DESCRIPTION	Cultural Services	Arts & History Supported Events	Community Supported Arts Programs	Historic Preservation	Cultural Arts Center
	6135	RCA03	RCA05	RCA06	6136
Professional Services	\$ 2,600	\$ 9,000	\$ 60,000	\$ 10,000	\$ -
Board Member Fees	-	-	-	-	-
Equipment Repair/Maint.	-	-	-	-	2,000
Vehicle Repair/Maint.	-	-	-	-	-
Grounds Repair/Maint.	-	-	-	-	-
Facility Repair/Maint.	-	-	-	-	-
Land/Building Rental	-	-	-	-	-
Equipment Rental	-	5,500	-	-	-
Advertising	2,000	3,500	4,000	2,500	3,000
Printing and Binding	-	1,500	2,000	1,000	2,000
Employee Travel	5,000	-	-	-	-
Employee Training	3,200	-	-	-	-
Maintenance Contracts	-	-	-	3,000	2,000
IT Professional Services	-	-	-	-	-
General Supplies	1,600	3,500	7,000	500	10,550
Miscellaneous Utilities	-	-	-	-	-
Water and Sewer Utilities	-	-	-	-	-
Natural Gas Utilities	-	-	-	-	-
Electricity Utilities	-	-	-	-	-
Fuel	-	-	-	-	-
Small Equipment	-	-	-	-	-
Employee Uniforms	400	-	-	-	-
Non-Recurring Expenses	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 14,800</b>	<b>\$ 23,000</b>	<b>\$ 73,000</b>	<b>\$ 17,000</b>	<b>\$ 19,550</b>

	Cultural Arts Center				Community Center			
ACCOUNT DESCRIPTION	Summer Camps	Art Programs	Lectures & Presentations	Special Events Gallery Shows	Community Center	Special Events	Gymnastics	Performing Arts Programs
	RCA07	RCA08	RCA09	RCA10	6140	RCC00	RCC01	RCC04
Professional Services	\$ 14,000	\$ 120,000	\$ 6,000	\$ 12,500	\$ -	\$ 3,450	\$ 285,000	\$ 70,000
Board Member Fees	-	-	-	-	-	-	-	-
Equipment Repair/Maint.	-	-	-	-	4,050	-	-	-
Vehicle Repair/Maint.	-	-	-	-	-	-	-	-
Grounds Repair/Maint.	-	-	-	-	-	-	-	-
Facility Repair/Maint.	-	-	-	-	-	-	-	-
Land/Building Rental	-	-	-	-	-	-	-	-
Equipment Rental	-	-	-	5,000	-	3,500	-	3,000
Advertising	-	3,750	2,000	3,500	-	-	-	-
Printing and Binding	-	2,500	-	-	500	-	-	-
Employee Travel	-	-	-	-	-	-	-	-
Employee Training	-	-	-	-	-	-	-	-
Maintenance Contracts	-	-	-	-	-	-	-	-
IT Professional Services	-	-	-	-	-	-	-	-
General Supplies	3,200	5,750	-	3,000	9,000	3,500	-	200
Miscellaneous Utilities	-	-	-	-	-	-	-	-
Water and Sewer Utilities	-	-	-	-	-	-	-	-
Natural Gas Utilities	-	-	-	-	-	-	-	-
Electricity Utilities	-	-	-	-	-	-	-	-
Fuel	-	-	-	-	-	-	-	-
Small Equipment	-	-	-	-	7,000	-	-	-
Employee Uniforms	250	-	-	-	-	-	-	-
Non-Recurring Expenses	-	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 17,450</b>	<b>\$ 132,000</b>	<b>\$ 8,000</b>	<b>\$ 24,000</b>	<b>\$ 20,550</b>	<b>\$ 10,450</b>	<b>\$ 285,000</b>	<b>\$ 73,200</b>

	Community Center			Adult Activity Center				
ACCOUNT DESCRIPTION	Special Needs Programs	Speciality Camps/ Programs	Wills Park Day Camp	Adult Activity Center	Special Events	Senior Recreational Programs	Tennis	Equestrian Center
	RCC05	RCC06	RCC09	6145	RAA00	RAA01	RAA02	6150
Professional Services	\$ 57,000	\$ 22,000	\$ 29,000	\$ 12,000	\$ 2,600	\$ 46,000	\$ -	\$ 850
Board Member Fees	-	-	-	-	-	-	-	-
Equipment Repair/Maint.	-	-	-	2,000	-	-	-	8,500
Vehicle Repair/Maint.	-	-	-	-	-	-	-	-
Grounds Repair/Maint.	-	-	-	-	-	-	-	47,000
Facility Repair/Maint.	-	-	-	-	-	-	-	3,000
Land/Building Rental	-	-	-	-	-	-	-	-
Equipment Rental	9,500	-	30,500	-	550	-	-	5,000
Advertising	-	-	-	-	-	-	-	-
Printing and Binding	-	-	-	250	300	-	-	-
Employee Travel	-	-	-	-	-	-	-	2,000
Employee Training	-	-	-	-	-	-	-	1,500
Maintenance Contracts	-	-	-	-	-	-	-	150,000
IT Professional Services	-	-	-	-	-	-	-	-
General Supplies	3,500	-	10,350	6,400	5,000	2,000	1,500	105,200
Miscellaneous Utilities	-	-	-	-	-	-	-	-
Water and Sewer Utilities	-	-	-	-	-	-	-	-
Natural Gas Utilities	-	-	-	-	-	-	-	-
Electricity Utilities	-	-	-	-	-	-	-	-
Fuel	-	-	-	-	-	-	-	5,600
Small Equipment	-	-	-	3,600	-	1,500	200	4,000
Employee Uniforms	-	-	-	-	-	-	-	1,200
Non-Recurring Expenses	-	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-	10,000
<b>TOTAL</b>	<b>\$ 70,000</b>	<b>\$ 22,000</b>	<b>\$ 69,850</b>	<b>\$ 24,250</b>	<b>\$ 8,450</b>	<b>\$ 49,500</b>	<b>\$ 1,700</b>	<b>\$ 343,850</b>



	Wills Park Recreation Center				Health & Wellness			
ACCOUNT DESCRIPTION	Wills Park Recreation Center	Special Events	Fitness Programs	Recreation Services	Fitness Activities	Outdoor Programming	Eastern District	Northern District
	6155	RWP00	RWP01	6160	RHW01	RHW02	6170	6175
Professional Services	\$ -	\$ 33,000	\$ 48,500	\$ -	\$ 24,250	\$ 13,500	\$ -	\$ -
Board Member Fees	-	-	-	-	-	-	-	-
Equipment Repair/Maint.	-	-	-	-	-	-	1,500	1,000
Vehicle Repair/Maint.	-	-	-	-	-	-	-	-
Grounds Repair/Maint.	-	-	-	-	-	-	88,500	75,000
Facility Repair/Maint.	-	-	-	-	-	-	-	-
Land/Building Rental	-	-	-	-	-	-	-	-
Equipment Rental	-	2,000	-	-	-	-	1,500	7,000
Advertising	-	-	-	-	-	-	-	-
Printing and Binding	-	-	-	-	-	-	-	-
Employee Travel	-	-	-	6,950	-	-	1,000	500
Employee Training	-	-	-	7,700	-	-	1,500	750
Maintenance Contracts	-	-	-	2,050	-	-	-	-
IT Professional Services	-	-	-	-	-	-	-	-
General Supplies	4,800	1,250	-	-	7,250	-	825	1,600
Miscellaneous Utilities	-	-	-	-	-	-	-	-
Water and Sewer Utilities	-	-	-	-	-	-	-	-
Natural Gas Utilities	-	-	-	-	-	-	-	-
Electricity Utilities	-	-	-	-	-	-	-	-
Fuel	-	-	-	-	-	-	-	-
Small Equipment	1,500	-	-	-	-	-	2,500	5,000
Employee Uniforms	-	200	-	5,500	-	-	1,100	2,000
Non-Recurring Expenses	-	-	-	-	-	-	-	-
Machinery & Equipment	3,500	-	-	-	-	-	10,000	7,500
<b>TOTAL</b>	<b>\$ 9,800</b>	<b>\$ 36,450</b>	<b>\$ 48,500</b>	<b>\$ 22,200</b>	<b>\$ 31,500</b>	<b>\$ 13,500</b>	<b>\$ 108,425</b>	<b>\$ 100,350</b>

ACCOUNT DESCRIPTION	Southern District	Downtown District	City Center Park Maintenance	Community Services		
				Community Services	Downtown Decorations	Alpharetta Arts Streetfest
	6180	6185	RPM01	6190	RSE00	RSE01
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ 81,750	\$ 10,875
Board Member Fees	-	-	-	-	-	-
Equipment Repair/Maint.	1,000	-	-	-	-	-
Vehicle Repair/Maint.	-	-	-	-	-	-
Grounds Repair/Maint.	95,000	-	40,000	-	-	-
Facility Repair/Maint.	-	-	-	-	-	-
Land/Building Rental	-	-	-	-	-	-
Equipment Rental	3,000	-	-	-	-	2,000
Advertising	-	-	-	-	-	-
Printing and Binding	-	-	-	-	-	-
Employee Travel	1,500	-	-	5,000	-	-
Employee Training	1,500	-	-	5,800	-	-
Maintenance Contracts	-	52,000	110,000	5,500	-	-
IT Professional Services	-	-	-	-	-	-
General Supplies	450	-	-	5,750	2,000	2,000
Miscellaneous Utilities	-	-	-	3,200	-	-
Water and Sewer Utilities	-	-	-	-	-	-
Natural Gas Utilities	-	-	-	-	-	-
Electricity Utilities	-	-	-	9,000	-	-
Fuel	-	-	-	-	-	-
Small Equipment	4,000	-	-	-	-	-
Employee Uniforms	1,750	-	-	1,500	-	-
Non-Recurring Expenses	-	-	-	-	-	-
Machinery & Equipment	2,500	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 110,700</b>	<b>\$ 52,000</b>	<b>\$ 150,000</b>	<b>\$ 35,750</b>	<b>\$ 83,750</b>	<b>\$ 14,875</b>

ACCOUNT DESCRIPTION	Community Services						
	Scarecrow Harvest	Mayor's Challenge	Old Soldier's Day	Taste of Alpharetta	Season of Celebration	European Market	Wire & Wood
	RSE02	RSE03	RSE04	RSE05	RSE06	RSE12	RSE13
Professional Services	\$ 24,100	\$ 1,300	\$ 3,375	\$ 137,075	\$ 39,225	\$ 4,800	\$ 88,800
Board Member Fees	-	-	-	-	-	-	-
Equipment Repair/Maint.	-	-	-	-	-	-	-
Vehicle Repair/Maint.	-	-	-	-	-	-	-
Grounds Repair/Maint.	-	-	-	-	-	-	-
Facility Repair/Maint.	-	-	-	-	-	-	-
Land/Building Rental	-	-	-	-	-	-	-
Equipment Rental	1,300	1,500	6,300	34,000	13,000	1,100	24,500
Advertising	-	-	-	-	-	-	-
Printing and Binding	1,000	-	-	12,800	1,500	-	6,000
Employee Travel	-	-	-	-	-	-	-
Employee Training	-	-	-	-	-	-	-
Maintenance Contracts	-	-	-	-	-	-	-
IT Professional Services	-	-	-	-	-	-	-
General Supplies	5,400	-	1,700	9,000	2,300	-	2,000
Miscellaneous Utilities	-	-	-	-	-	-	-
Water and Sewer Utilities	-	-	-	-	-	-	-
Natural Gas Utilities	-	-	-	-	-	-	-
Electricity Utilities	-	-	-	-	-	-	-
Fuel	-	-	-	-	-	-	-
Small Equipment	-	-	-	-	-	-	-
Employee Uniforms	-	-	-	-	-	-	-
Non-Recurring Expenses	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 31,800</b>	<b>\$ 2,800</b>	<b>\$ 11,375</b>	<b>\$ 192,875</b>	<b>\$ 56,025</b>	<b>\$ 5,900</b>	<b>\$ 121,300</b>

ACCOUNT DESCRIPTION	Community Services					
	Farmers Market	Brew Moon Fest - Summer	Grilling & Gridiron	Food Trucks	Memorial Day	Brooke St Park Concert Series
	RSE14	RSE19	RSE20	RSE23	RSE24	RSE26
Professional Services	\$ 1,200	\$ 7,225	\$ 5,400	\$ 50,100	\$ 500	\$ 46,750
Board Member Fees	-	-	-	-	-	-
Equipment Repair/Maint.	-	-	-	-	-	-
Vehicle Repair/Maint.	-	-	-	-	-	-
Grounds Repair/Maint.	-	-	-	-	-	-
Facility Repair/Maint.	-	-	-	-	-	-
Land/Building Rental	-	-	-	-	-	-
Equipment Rental	-	1,000	1,500	13,000	-	400
Advertising	-	-	-	-	-	-
Printing and Binding	-	-	-	1,000	-	500
Employee Travel	-	-	-	-	-	-
Employee Training	-	-	-	-	-	-
Maintenance Contracts	-	-	-	-	-	-
IT Professional Services	-	-	-	-	-	-
General Supplies	-	-	-	500	-	-
Miscellaneous Utilities	-	-	-	-	-	-
Water and Sewer Utilities	-	-	-	-	-	-
Natural Gas Utilities	-	-	-	-	-	-
Electricity Utilities	-	500	-	-	-	-
Fuel	-	-	-	-	-	-
Small Equipment	-	-	-	-	-	-
Employee Uniforms	-	-	-	-	-	-
Non-Recurring Expenses	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 1,200</b>	<b>\$ 8,725</b>	<b>\$ 6,900</b>	<b>\$ 64,600</b>	<b>\$ 500</b>	<b>\$ 47,650</b>

	Community Services			Parks Maintenance	
ACCOUNT DESCRIPTION	Brew Moon Fest - Fall	Marketing	Community Agriculture	Western District	Playground Maintenance
	RSE27	RSE28	6191	6195	RPM00
Professional Services	\$ 7,225	\$ 9,950	\$ 1,200	\$ 1,500	\$ -
Board Member Fees	-	-	-	-	-
Equipment Repair/Maint.	-	-	-	30,000	-
Vehicle Repair/Maint.	-	-	-	-	-
Grounds Repair/Maint.	-	-	-	170,000	25,000
Facility Repair/Maint.	-	-	-	20,000	-
Land/Building Rental	-	-	-	-	-
Equipment Rental	1,000	-	1,728	6,250	-
Advertising	-	41,053	-	-	-
Printing and Binding	-	17,738	-	4,000	-
Employee Travel	-	-	-	500	-
Employee Training	-	-	-	500	-
Maintenance Contracts	-	-	-	331,000	-
IT Professional Services	-	-	-	-	-
General Supplies	-	1,000	10,500	74,300	-
Miscellaneous Utilities	-	-	-	-	-
Water and Sewer Utilities	-	-	-	-	-
Natural Gas Utilities	-	-	-	-	-
Electricity Utilities	500	-	-	-	-
Fuel	-	-	-	12,000	-
Small Equipment	-	-	5,000	8,000	-
Employee Uniforms	-	-	-	7,550	-
Non-Recurring Expenses	-	-	-	-	-
Machinery & Equipment	-	-	-	20,000	-
<b>TOTAL</b>	<b>\$ 8,725</b>	<b>\$ 69,741</b>	<b>\$ 18,428</b>	<b>\$ 685,600</b>	<b>\$ 25,000</b>

# **EXPENDITURE LINE-ITEM DETAIL BY** **DIVISION/PROJECT**

FY 2020 Budget

City of Alpharetta

Budget: FY 2020

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2019 Adopted Budget	FY 2020 Recommended Budget
Recreation Administration	10061100 521200	Professional Services	PROFESSIONAL STUDIES (ARCHITECTS, ENGINEERS, CITYWORKS TRAINING, etc.)	30,000	8,000
			BANK FEES (e.g. TRANSACTION FEES)	1,000	1,000
			GRPA AGENCY DUES: AGENCYU, DIRECTOR, BOARD, 2 ADMIN STAFF	400	605
			GRPA DISTRICT 7 MEMBERSHIP DUES/BANQUET	350	350
			MILTON CENTER IGA (ANNUAL CAPITAL CONTRIBUTION)	5,000	-
			NRPA ANNUAL AGENCY/BOARD MEMBERSHIP	725	850
			<b>subtotal</b>	<b>37,475</b>	<b>10,805</b>
	10061100 521400	Board Member Fees	MONTHLY MEETINGS	4,500	4,500
			<b>subtotal</b>	<b>4,500</b>	<b>4,500</b>
	10061100 522210	Equipment Repair & Maintenance	GENERAL REPAIR & MAINTENANCE (incl. CALL BOX MAINT.)	4,500	4,000
			<b>subtotal</b>	<b>4,500</b>	<b>4,000</b>
	10061100 522220	Vehicle Repair & Maintenance	PREVENTIVE MAINTENANCE & REPAIRS	25,000	23,000
			<b>subtotal</b>	<b>25,000</b>	<b>23,000</b>
	10061100 523300	Advertising	BID ADVERTISING, RECRUITMENT ADVERTISING, ETC	1,000	-
			PROMOTIONS AND MARKETING	4,000	-
			REVUE, SPORTING KID, ANSWER BOOK, AES PTA, MHS PTA	4,000	-
			<b>subtotal</b>	<b>9,000</b>	<b>-</b>
	10061100 523400	Printing & Binding	LEISURE GUIDE & PROGRAM BROCHURES DESIGN & PRINTING FEES	9,500	-
			GENERAL PRINTING NEEDS (NAME PLAQUES, SIGNS, BANNERS, etc.)	1,000	500
			<b>subtotal</b>	<b>10,500</b>	<b>500</b>
	10061100 523500	Employee Travel	DIVISION TRAVEL - GRPA CONFERENCE FOR THREE, NRPA CONFERENCE FOR ONE	6,500	4,500
			<b>subtotal</b>	<b>6,500</b>	<b>4,500</b>
	10061100 523700	Employee Training	DIVISION TRAINING - NRPA, GRPA, CITY WORKS ETC FOR MORGAN AND KURT	3,500	3,000
			<b>subtotal</b>	<b>3,500</b>	<b>3,000</b>
	10061100 523860	Maintenance Contracts	COFFEE & WATER SERVICE	8,200	8,200
			DOCUSIGN MAINTENANCE AGREEMENT	-	4,200
			XEROX COPIER LEASE (FY18 CQ9303; FY19 C8055)	4,909	2,403
			XEROX COPIER LEASE (FY18 WC7545; FY19 C8045)	2,088	1,677
			XEROX COPIER CONSUMABLES/MAINTENANCE PLAN	16,500	18,500
			JANITORIAL CONTRACT (CRABAPPLE - SENIOR SERVICES AREA; REC CLASSROOM)	19,000	-
			POSTAGE MACHINE MAINTENANCE	1,400	1,248
			BIKE SHARE PROGRAM (5 LOCATIONS) - ZAGSTER	24,680	18,640
			LICENSE AGREEMENT - ASCAP	650	-
			LICENSE AGREEMENT - BMI	675	-
			LICENSE AGREEMENT - SESAC	1,300	-
			SEE CLICK FIX APP	800	800
			RECORD STORAGE & SHREDDING	370	370
			<b>subtotal</b>	<b>80,572</b>	<b>56,038</b>
	10061100 523900	IT Professional Services	ADOBE SOFTWARE LICENSES (CDW)	2,475	3,640
			AD SELF SERVICE (ABRAHAMS)	-	754
			2FA AUTHENTICATION	-	2,669
			ANTI-VIRUS SOFTWARE RENEWAL (CITY VIRUS, ADWARE, SPYWARE & THREAT PROTECTION)	6,164	-
			ASSET MANAGEMENT (LANSWEEPER)	233	232
			AVIGILON CONTROL CENTER-CITY CAMERA (MC DEAN)	1,000	1,000
			CELLULAR PHONE SERVICE	9,360	5,760
			CELLULAR IPAD SERVICE (VERIZON)	3,072	4,428
			CELLULAR IPHONE SERVICE (VERIZON)	13,728	16,500

**FY 2020 Budget**

City of Alpharetta

Budget: FY 2020

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2019 Adopted Budget	FY 2020 Recommended Budget
			CELLULAR MIFI (VERIZON)	1,368	1,368
			CISCO NETWORK TECHNICAL SUPPORT (PRESIDIO - SMARTNET)	2,035	2,031
			CLIENTVPN (PALO ALTO GLOBAL PROTECT)	675	-
			CITY CIRCUIT CONNECTION TO INTERNET (AT&T)	2,187	3,017
			CITY ENTERPRISE DATA MANAGEMENT (VERISTOR - COMMVAULT)	2,326	-
			CITY INTERNET CIRCUIT CONNECTION (ZAYO BANDWIDTH)	3,024	2,182
			CITY INTERNET CIRCUIT CONNECTION - SUPPLEMENT & BACKUP (CHARTER COMMUNICATIONS)	390	389
			CITYWIDE MICROSOFT LICENSING (DELL)	2,559	21,491
			CITYWIDE VIRTUAL INFRASTRUCTURE	5,330	4,969
			CITYWIDE WORK, ASSET, COMPLIANCE & MANAGEMENT SOFTWARE (CITYWORKS)	6,400	6,400
			CONSULTING SERVICES - GIS/NETWORK	2,791	2,785
			CUSTOM CITYWORKS SUPPORT	1,200	1,000
			DATA CENTER APC/MGE UPS SYSTEM MAINTENANCE (CRITICAL COMPONENTS - OEM ADV)	1,279	1,509
			DATA CENTER FIRE SUPPRESSION SYSTEM - INSPECTION	140	139
			DATA CIRCUIT (AT&T - ASE)	6,281	6,266
			DATABASE MANAGEMENT SOFTWARE MAINTENANCE/RENEWAL (FILEMAKER)	659	1,047
			DEVELOPER LICENSE FOR MDM (APPLE)	35	35
			DIRECTORY ANALYSIS (MANAGEENGINE ZOHOO CORPORATION)	1,163	-
			DOMAIN NAME SERVICE (AMAZON WEB SERVICES)	93	93
			DRONE MAPPING FOR GIS CONVERSION	349	174
			DSL/INTERNET CONNECTIVITY/GCIC CONNECTION & REMOTE PARK SITES (AT&T CORP)	2,400	2,400
			END POINT PROTECTION	-	2,437
			ERPM (RED IDENTITY MANAGEMENT)	1,105	696
			FIREWALL (PALO ATLO FIREWALL)	2,944	3,075
			GIS MOBILE FIELD MAPPING & DATA COLLECTION SOFTWARE MAINTENANCE/RENEWAL	5,990	5,976
			GREENWAY CALLBOX SERVICES (AT&T MOBILITY)	2,940	2,940
			HISTORICAL PRESERVATION ARCHIVING SOFTWARE LICENSE RENEWAL (PAST PERFECT)	600	600
			LOAD BALANCER (CITRIX)	174	696
			SIEM & LOGGING/AUDITING	2,908	5,814
			LP360 LIDAR GIS SOFTWARE/SERVER MAINTENANCE	186	186
			MAINTENANCE EXTENSION (DC EQUIPMENT MAINTENANCE RENEWAL)	4,827	7,345
			MICROSOFT USER BASED TRAINING	1,047	-
			MOBILE DATA MANAGEMENT (AIRWATCH)	1,716	2,231
			NETWORK VULNERABILITY SCANNER (TENABLE)	3,489	3,597
			ORION NPM, NTA, IPAM, UDT (ACL COMPUTERS - SOLARWINDS)	1,396	-
			PAYPHONE SERVICE (INTERSTATE)	5,000	5,000
			PHYSICAL SECURITY FOR DATA CENTER	698	-
			PRINTER REPAIR (NON-XEROX)	872	580
			PROJECT EVENT CAPTURE (GEOEVENT-ESRI)	349	696
			REC & PARK APPLICATION MANAGEMENT SOFTWARE (ACTIVENET/MISC CASH RECEIPTS)	80,000	80,000
			REMOTE APPLICATION & DATABASE SOFTWARE (INSIGHT/NETMOTION)	1,219	1,219
			SECURITY - CLOUD MANAGEMENT SUITE	-	2,901
			SECURITY AWARENESS TRAINING (KNOWBE4)	1,047	1,044
			SQL MONITORING TOOL	582	580
			TELEPHONE WIRING SERVICES	1,163	1,160
			TELEPHONY COMM SERVICES & SUPPORT (LINE & CIRCUIT, GLS MONITORING)	26,115	26,167
			THINKGARD - BACKUP AND REPLICATION	-	13,229

Adopted: June 3, 2019

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FY 2020 Budget

City of Alpharetta

Budget: FY 2020

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

				FY 2019 Adopted Budget	FY 2020 Recommended Budget	
Division/Project Title	Account Number		Title	Account Detail		
				VISIO LICENSES (DELL)	200	113
				WAP MAINTENANCE	721	719
				subtotal	226,004	261,279
	10061100	531100	General Supplies & Materials	APPRECIATION/HOLIDAY/BUSINESS LUNCHESES	4,000	4,000
				LAMINATING SUPPLIES	300	-
				GENERAL SUPPLIES (TONER, ENVELOPES, etc.)	5,000	7,000
				POSTAGE	500	352
				POSTAGE MACHINE SUPPLIES	150	120
				YEARLY BULK MAIL PERMIT RENEWAL	175	-
				subtotal	10,125	11,472
	10061100	531200	Misc. Utilities	GARBAGE SERVICE	60,000	62,000
				SATELLITE/CABLE SERVICE	3,000	3,000
				subtotal	63,000	65,000
	10061100	531210	Water & Sewer Utilities	WATER	94,500	92,500
				subtotal	94,500	92,500
	10061100	531220	Natural Gas Utilities	NATURAL GAS SERVICE	21,000	18,000
				subtotal	21,000	18,000
	10061100	531230	Electricity Utilities	ELECTRIC SERVICE	424,154	509,200
				MILTON CENTER	20,000	-
				subtotal	444,154	509,200
	10061100	531270	Fuel	FUEL	24,000	28,000
				subtotal	24,000	28,000
	10061100	531600	Small Equipment	SMALL EQUIPMENT	2,500	2,500
				subtotal	2,500	2,500
	10061100	531700	Employee Uniforms	STAFF SHIRTS	1,200	1,200
				subtotal	1,200	1,200
Administration Total					1,068,030	1,095,494
Aquatics	10061240	521200	Professional Services	AQUATIC EXAMINER SERVICE, INSTRUCTORS, ETC. (2019 Operating Initiative)	15,000	15,000
				subtotal	15,000	15,000
	10061240	522210	Equipment Repair & Maintenance	POOL EQUIPMENT REPAIRS (PUMPS, BOILERS, VALVES, etc.)	5,500	2,500
				subtotal	5,500	2,500
	10061240	522250	Facility Repair & Maintenance	GENERAL REPAIR & MAINTENANCE	3,000	2,500
				subtotal	3,000	2,500
	10061240	523400	Printing & Binding	SIGNS & BANNERS	-	300
				subtotal	-	300
	10061240	523700	Employee Training	AQUATICS STAFF PROFESSIONAL DEVELOPMENT (40 guards @\$200)	2,250	8,000
				subtotal	2,250	8,000
	10061240	523860	Maintenance Contracts	POOL SERVICE	-	17,000
				POOL SERVICE CHEMICALS	20,000	26,000
				subtotal	20,000	43,000
	10061240	531100	General Supplies & Materials	GENERAL FIRST AID SUPPLIES	500	500
				POOL CHEMICALS (CHLORINE, CARBON DIOXIDE, ETC.)	23,000	8,000
				POOL SUPPLIES (EQUIPMENT, OFFICE SUPPLIES, ETC.)	1,000	1,000
				POOL HOLDER PACKETS & PASSES	750	250
				POOL OPERATIONS MANUALS	200	200
				POOL PERMITS	770	770
				subtotal	26,220	10,720

FY 2020 Budget

City of Alpharetta

Budget: FY 2020

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

						FY 2019 Adopted Budget	FY 2020 Recommended Budget
Division/Project Title	Account Number		Title	Account Detail			
	10061240	531600	Small Equipment	SMALL EQUIPMENT (E.G. VACUUM)		1,000	3,500
					<b>subtotal</b>	<b>1,000</b>	<b>3,500</b>
	10061240	531700	Employee Uniforms	SEASONAL EMPLOYEES FIRST AID FANNY PACKS/WHISTLES (40 guards)		200	750
				SEASONAL EMPLOYEES GUARD SUITS (40 guards)		2,300	4,000
				SEASONAL EMPLOYEES HATS (40 guards)		200	200
				SEASONAL EMPLOYEE STAFF SHIRTS (50 guards & staff)		1,000	2,000
					<b>subtotal</b>	<b>3,700</b>	<b>6,950</b>
				<b>Aquatics Total</b>		<b>76,670</b>	<b>92,470</b>
Aquatics - Special Events	10061240	521200	RAQ00	Professional Services	DJ FOR POOL PARTIES	700	350
					MOVIE VENDOR FOR DIVE IN	2,000	2,000
					<b>subtotal</b>	<b>2,700</b>	<b>2,350</b>
	10061240	531100	RAQ00	General Supplies & Materials	DECORATIONS FOR THEME PARTIES	500	200
					DOOR PRIZES	250	100
					REFRESHMENTS	500	200
					<b>subtotal</b>	<b>1,250</b>	<b>500</b>
				<b>Aquatics (Special Events) Total</b>		<b>3,950</b>	<b>2,850</b>
Aquatics - Swim Team	10061240	521200	RAQ01	Professional Services	SWIM COACH FEES - TEAM 1: RHODES	13,000	13,000
					SWIM COACH FEES - TEAM 2: BERENGUER	2,000	2,400
					MASTER SWIM COACH	1,500	3,500
					DIVE TEAM COACH	2,000	2,600
					<b>subtotal</b>	<b>18,500</b>	<b>21,500</b>
	10061240	531100	RAQ01	General Supplies & Materials	MEET FEES & PARTICIPANT RIBBONS	4,500	4,500
					MASTER SWIM SUPPLIES	3,400	3,400
					SWIM TEAM CAPS - COAST SWIM TEAM	600	600
					SWIM TEAM CAPS - SHARKS SWIM TEAM	3,000	3,000
					EQUIPMENT FOR WATER POLO AND DIVE - MOVED FROM AQUATICS MACH/EQUIP	9,000	-
					SWIM TEAM T-SHIRTS - SHARKS SWIM TEAM	1,300	1,300
					SWIM TEAM T-SHIRTS - COAST SWIM TEAM	500	500
					<b>subtotal</b>	<b>22,300</b>	<b>13,300</b>
				<b>Aquatics (Swim Team) Total</b>		<b>40,800</b>	<b>34,800</b>
Aquatics - Swimming Lessons	10061240	521200	RAQ02	Professional Services	INSTRUCTOR FEES FOR SWIM LESSONS	35,000	35,000
					<b>subtotal</b>	<b>35,000</b>	<b>35,000</b>
	10061240	531100	RAQ02	General Supplies & Materials	SWIM LESSON EQUIPMENT	100	100
					<b>subtotal</b>	<b>100</b>	<b>100</b>
				<b>Aquatics (Swimming Lessons) Total</b>		<b>35,100</b>	<b>35,100</b>
Aquatics - Fitness Program	10061240	521200	RAQ03	Professional Services	INSTRUCTOR FEES FOR AQUATIC FITNESS PROGRAM	1,500	4,000
					<b>subtotal</b>	<b>1,500</b>	<b>4,000</b>
				<b>Aquatics (Fitness Program) Total</b>		<b>1,500</b>	<b>4,000</b>
Athletics	10061300	523400		Printing & Binding	BANNERS & SIGNS	500	100
					<b>subtotal</b>	<b>500</b>	<b>100</b>
	10061300	523500		Employee Travel	ATHLETICS STAFF TRAVEL	2,000	-
					<b>subtotal</b>	<b>2,000</b>	<b>-</b>
	10061300	523700		Employee Training	ATHLETICS STAFF PROFESSIONAL DEVELOPMENT	2,000	-
					<b>subtotal</b>	<b>2,000</b>	<b>-</b>
	10061300	523860		Maintenance Contracts	ARPDATHLETICS.ORG - QUICK SCORES HOST	500	-
					<b>subtotal</b>	<b>500</b>	<b>-</b>

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Division/Project Title						Account Number		Title	Account Detail	FY 2019 Adopted Budget	FY 2020 Recommended Budget
Athletics - Basketball	10061300	531100		General Supplies & Materials	GENERAL OFFICE SUPPLIES, TONER, ENVELOPES POSTAGE					3,400 250	3,400 -
									<i>subtotal</i>	<b>3,650</b>	<b>3,400</b>
	10061300	531600		Small Equipment	SMALL EQUIPMENT					2,000	2,000
									<i>subtotal</i>	<b>2,000</b>	<b>2,000</b>
	10061300	531700		Employee Uniforms	SEASONAL EMPLOYEES STAFF SHIRTS					900	-
									<i>subtotal</i>	<b>900</b>	<b>-</b>
	<i>Athletics Total</i>									<b>11,550</b>	<b>5,500</b>
	Athletics - Basketball	10061300	521200	RAL00	Professional Services			COACH CERTIFICATION FEES		800	800
								OFFICIALS FOR 2 SEASONS		5,000	3,500
								OFFICIALS FOR TEEN LEAGUES		5,000	3,500
								OFFICIALS FOR YOUTH BASKETBALL LEAGUE		25,000	23,000
								PLAYER DEVELOPMENT CLINICS		1,000	1,000
									<i>subtotal</i>	<b>36,800</b>	<b>31,800</b>
		10061300	531100	RAL00	General Supplies & Materials			BASKETBALL EQUIPMENT		2,500	2,000
								PLAYER AWARDS		2,500	2,500
								PLAYER UNIFORMS - TEEN LEAGUE		4,000	3,000
								PLAYER UNIFORMS - YOUTH LEAGUE		22,000	15,000
									<i>subtotal</i>	<b>31,000</b>	<b>22,500</b>
<i>Athletics (Basketball) Total</i>										<b>67,800</b>	<b>54,300</b>
Athletics - Lacrosse	10061300	521200	RAL01	Professional Services	LEAGUE TOURNAMENT FEES			OFFICIALS		3,000	-
										10,000	-
									<i>subtotal</i>	<b>13,000</b>	<b>-</b>
	10061300	531100	RAL01	General Supplies & Materials	LACROSSE BALLS, NETS & GOALIE EQUIPMENT					2,250	-
									<i>subtotal</i>	<b>2,250</b>	<b>-</b>
	<i>Athletics (Lacrosse) Total</i>									<b>15,250</b>	<b>-</b>
	Athletics - Soccer	10061300	521200	RAL03	Professional Services			DIRECTOR OF COACHING FEES		47,500	47,500
								OFFICIALS FOR REC LEAGUE		25,000	25,000
								OFFICIALS FOR SELECT LEAGUES		24,000	24,000
								PLAYER LEAGUE FEES		25,000	25,000
									<i>subtotal</i>	<b>121,500</b>	<b>121,500</b>
		10061300	522310	RAL03	Land/Building Rental			BRIDGEWAY CHRISTIAN ACADEMY FIELD RENTAL		20,000	20,000
									<i>subtotal</i>	<b>20,000</b>	<b>20,000</b>
		10061300	531100	RAL03	General Supplies & Materials			GENERAL SOCCER SUPPLIES		750	750
								PLAYER AWARDS FOR REC LEAGUES		3,500	3,500
								PLAYER UNIFORMS - REC LEAGUES		25,000	25,000
									<i>subtotal</i>	<b>29,250</b>	<b>29,250</b>
	10061300	561600	RAL03	Small Equipment	GOALS, NETS, WAGONS, SANDBAGS, FLAGS, ETC.					6,000	4,000
									<i>subtotal</i>	<b>6,000</b>	<b>4,000</b>
<i>Athletics (Soccer) Total</i>										<b>176,750</b>	<b>174,750</b>
Athletics - Softball	10061300	521200	RAL04	Professional Services	UMPIRES FOR ALL LEAGUES					37,000	31,000
									<i>subtotal</i>	<b>37,000</b>	<b>31,000</b>
	10061300	531100	RAL04	General Supplies & Materials	FIRST AID & MISC SUPPLIES			PLAYER AWARDS FOR TOURNAMENT WINNERS		250	-
								PLAYER SHIRTS		1,200	1,200
										3,000	2,500
									<i>subtotal</i>	<b>4,450</b>	<b>3,700</b>
	<i>Athletics (Softball) Total</i>									<b>41,450</b>	<b>34,700</b>

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Division/Project Title	Account Number		Title		Account Detail			
Athletics - Volleyball	10061300	521200	RAL06	Professional Services	INSTRUCTOR/OFFICIALS FEES	12,000	8,000	
						subtotal	12,000	8,000
	10061300	531100	RAL06	General Supplies & Materials	PLAYER SHIRTS AND GENERAL SUPPLIES	2,200	1,525	
					subtotal	2,200	1,525	
Athletics (Adult & Youth Volleyball) Total						14,200	9,525	
Athletics - Instructional Sports	10061300	521200	RAL08	Professional Services	INSTRUCTOR COSTS - INSTRUCTIONAL SPORTS CLASSES AND CAMPS	-	90,000	
						INSTRUCTOR COSTS - SPORTYKES	-	23,000
						subtotal	-	113,000
Athletics (Instructional Sports) Total						-	113,000	
Cultural Services	10061350	521200		Professional Services	PHOTOGRAPHER (EVENTS, ADVERTISING, ETC.)	600	600	
						GRAPHIC DESIGNER	2,000	2,000
						subtotal	2,600	2,600
	10061350	523300		Advertising	GENERAL (SCULPTURE LAUNCH, PERFORMANCE, ETC.)	2,000	2,000	
						subtotal	2,000	2,000
	10061350	523500		Employee Travel	ARTS MANAGER, SUPERVISOR AND COORDINATOR TRAVEL	375	375	
						LOCAL MILEAGE, CONFERENCE TRAVEL	4,625	4,625
						subtotal	5,000	5,000
	10061350	523700		Employee Training	ARTS MANAGER, SUPERVISOR AND COORDINATOR TRAINING/PROFESSIONAL MEMBERSHIPS	375	375	
						PROFESSIONAL DEVELOPMENT, MEMBERSHIPS, ASSOCIATIONS, ETC.	2,825	2,825
						subtotal	3,200	3,200
	10061350	531100		General Supplies & Materials	GENERAL OFFICE SUPPLIES	1,600	1,600	
						subtotal	1,600	1,600
	10061350	531700		Employee Uniforms	SEASONAL EMPLOYEE STAFF SHIRTS	400	400	
						subtotal	400	400
Cultural Services Total						14,800	14,800	
Cultural Services - Arts & History Supported Events	10061350	521200	RCA03	Professional Services	ENTERTAINMENT (ART SHOWS)	2,500	2,500	
						SOUND, STAGE, & LIGHTING EQUIPMENT	1,500	1,500
						MUSICIANS	2,500	2,500
						GRAPHIC DESIGNER	2,500	2,500
						subtotal	9,000	9,000
	10061350	523300	RCA03	Advertising	NEWSPAPER, ONLINE, ETC.	3,500	3,500	
						subtotal	3,500	3,500
	10061350	522320	RCA03	Equipment Rental	TRASH, PORTAPOTTIES, ETC.	2,000	2,000	
						RENTALS - TABLES, CHAIRS, GLASSES, ETC.	3,500	3,500
						subtotal	5,500	5,500
	10061350	523400	RCA03	Printing & Binding	PROGRAM FLYERS, BANNERS, SIGNS, ETC.	1,500	1,500	
						subtotal	1,500	1,500
	10061350	531100	RCA03	General Supplies & Materials	ARTS & CRAFTS SUPPLIES	300	300	
						SHOW SUPPLIES, INVITATIONS, HOSPITALITY	3,200	3,200
						subtotal	3,500	3,500
Cultural Services (Arts & History Supported Events) Total						23,000	23,000	
Cultural Services - Community Supported Arts Programs	10061350	521200	RCA05	Professional Services	SUPPORT FOR COMMUNITY ARTS ORGANIZATIONS	50,000	50,000	
						FRIENDS OF THE LIBRARY DONATION	-	10,000
						subtotal	50,000	60,000
	10061350	523300	RCA05	Advertising	NEWSPAPER, ONLINE, ETC.	4,000	4,000	
					subtotal	4,000	4,000	

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	10061350	523400	RCA05	Printing & Binding	PROGRAM FLYERS, BANNERS, SIGNS, ETC.	2,000	2,000
					subtotal	2,000	2,000
	10061350	531100	RCA05	General Supplies & Materials	FINE ARTS - BETA CLUB MURALS, POETRY , ETC. - PAINTS, BRUSHES, ETC.	4,000	4,000
					TECHNOLOGY - TECH INCORPORATED IN ART PROGRAMS	2,000	2,000
					OTHER ARTS - CULINARY	1,000	1,000
					subtotal	7,000	7,000
Cultural Services (Community Supported Arts Programs) Total						63,000	73,000
Cultural Services - Historic Preservation	10061350	521200	RCA06	Professional Services	RADAR SCANNING, BRUSH CLEARING, ETC.	10,000	10,000
					subtotal	10,000	10,000
	10061350	523300	RCA06	Advertising	NEWSPAPER, ONLINE, ETC.	2,500	2,500
					subtotal	2,500	2,500
	10061350	523400	RCA06	Printing & Binding	PROGRAM FLYERS, BANNERS, SIGNS, ETC.	1,000	1,000
					subtotal	1,000	1,000
	10061350	523860	RCA06	Maintenance Contracts	HISTORICAL MARKERS (PAINTING, REVISIONS, MOVING), MUSEUM	3,000	3,000
				subtotal	3,000	3,000	
	10061350	531100	RCA06	General Supplies & Materials	GENERAL (E.G. TOMBSTONE CLEANING SUPPLIES, ETC.)	500	500
					subtotal	500	500
Cultural Services (Historic Preservation) Total						17,000	17,000
Cultural Arts Center	10061360	522210		Equipment Repair & Maintenance	ARTS EQUIPMENT (KILN, POTTERY WHEELS, LIGHT BOARD, ETC.)	2,000	2,000
					subtotal	2,000	2,000
	10061360	523300		Advertising	GENERAL (MARKETING PLAN, SOCIAL MEDIA, NEWSPAPER, ETC.)	4,000	3,000
					subtotal	4,000	3,000
	10061360	523400		Printing & Binding	PROGRAM FLYERS, BANNERS, SIGNS, ETC.	6,000	2,000
					subtotal	6,000	2,000
	10061360	523860		Maintenance Contracts	COPIER MAINTENANCE (INCL. CONSUMABLES)	2,000	2,000
					subtotal	2,000	2,000
	10061360	531100		General Supplies & Materials	GENERAL SUPPLIES (POSTAGE, ENVELOPES, OFFICE SUPPLIES, ETC.)	2,550	2,550
					JANITORIAL SUPPLIES (FOR QUICK CLEANUP BETWEEN PROGRAMS)	1,500	1,500
				BREAKROOM SUPPLIES	1,200	1,200	
				INTERCHANGEABLE OUTSIDE ENTRY WALL ART (2X A YEAR)	800	800	
				VOLUNTEER PROGRAMS (FOOD, T-SHIRTS, AWARDS, ETC.)	4,500	4,500	
				subtotal	10,550	10,550	
Cultural Arts Center Total						24,550	19,550
Cultural Arts Center - Summer Camps	10061360	521200	RCA07	Professional Services	INSTRUCTOR FEES	12,000	14,000
					subtotal	12,000	14,000
	10061360	531100	RCA07	General Supplies & Materials	GENERAL CAMP SUPPLIES	3,200	3,200
				subtotal	3,200	3,200	
	10061360	531700	RCA07	Employee Uniforms	STAFF SHIRTS	250	250
				subtotal	250	250	
Cultural Arts Center ( Summer Camps) Total						15,450	17,450
Cultural Arts Center - Art Programs	10061360	521200	RCA08	Professional Services	INSTRUCTOR FEES	28,000	26,000
					FINE ARTS INSTRUCTOR FEES (DRAWING, PAINTING, CLAY, ETC.)	20,000	18,000
					PERFORMING ARTS INSTRUCTOR FEES (DRAMA, MUSIC, DANCE, ETC.)	30,000	28,000
					TECH ARTS INSTRUCTOR FEES (PHOTOSHOP, 3D PRINTING, CAD, ETC.)	30,000	28,000
					OTHER INSTRUCTOR FEES (WRITING, CULINARY, ART HISTORY, ETC.)	20,000	18,000
					GRAPHIC DESIGNER	2,000	2,000
					subtotal	130,000	120,000
	10061360	523300	RCA08	Advertising	NEWSPAPER, ONLINE, ETC.	5,000	3,750

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	10061360	523400	RCA08	Printing & Binding	PROGRAM FLYERS, BANNERS, SIGNS, ETC.	<i>subtotal</i> 5,000 3,750
					4,500 2,500	
					<i>subtotal</i> 4,500 2,500	
	10061360	531100	RCA08	General Supplies & Materials	ART SUPPLIES PAINT, BRUSHES	750 750
					FINE ARTS SUPPLIES (PAINT, BRUSHES, CANVAS, GIFFIN GRIPS, ETC.)	1,750 1,750
					PERFORMING ARTS SUPPLIES (GOBOS, PROPS, SCRIPT COPIES, ETC.)	1,000 1,000
					TECH ARTS SUPPLIES (PROGRAMS, SOFTWARE LICENSES, ETC.)	1,250 1,250
					OTHER SUPPLIES (MAT BOARD, MUSEUM TRIP TICKETS, CUTLERY, ETC.)	1,000 1,000
					<i>subtotal</i> 5,750 5,750	
				<i>Cultural Arts Center (Art Programs) Total</i>	145,250	132,000
Cultural Arts Center - Lectures & Presentations	10061360	521200	RCA09	Professional Services	6 GUEST LECTURES (ARTIST WITH AIRFARE, HOTEL, ETC. )	6,000 6,000
					<i>subtotal</i> 6,000 6,000	
	10061360	523300	RCA09	Advertising	NEWSPAPER, ONLINE, ETC.	3,000 2,000
					<i>subtotal</i> 3,000 2,000	
				<i>Cultural Arts Center (Lectures &amp; Presentations) Total</i>	9,000	8,000
Cultural Arts Center - Special Events Gallery Shows	10061360	521200	RCA10	Professional Services	ART SHOWS	10,000 10,000
					MUSIC (BANDS FOR LAWN SHOWS, ETC.)	2,500 2,500
					<i>subtotal</i> 12,500 12,500	
	10061360	522320	RCA10	Equipment Rental	PORTABLE GALLERY WALLS (SETUP, LOGISTICS, ETC.)	2,000 2,000
					RENTALS - TABLES, CHAIRS, GLASSES, ETC.	3,000 3,000
					<i>subtotal</i> 5,000 5,000	
	10061360	523300	RCA10	Advertising	NEWSPAPER, ONLINE, ETC.	3,500 3,500
					<i>subtotal</i> 3,500 3,500	
	10061360	531100	RCA10	General Supplies & Materials	SHOW SUPPLIES, INVITATIONS, HOSPITALITY	3,000 3,000
					<i>subtotal</i> 3,000 3,000	
				<i>Cultural Arts Center (Special Events Gallery Shows) Total</i>	24,000	24,000
Community Center	10061400	522210		Equipment Repair & Maintenance	AALCO BASKETBALL GOAL (2 GYMS @ \$1700)	3,400 3,400
					AUTOMATIC DOOR REPAIRS	750 -
					SOUND SYSTEM REPAIRS	300 300
					SECURITY CAMERAS, SECURITY DOOR & SECURITY SYSTEM REPAIRS	350 350
					<i>subtotal</i> 4,800 4,050	
	10061400	523400		Printing & Binding	BANNERS & SIGNS	200 500
					<i>subtotal</i> 200 500	
	10061400	523500		Employee Travel	COMMUNITY CENTER STAFF TRAVEL	2,200 -
					<i>subtotal</i> 2,200 -	
	10061400	523700		Employee Training	COMMUNITY CENTER STAFF PROFESSIONAL DEVELOPMENT	2,200 -
					<i>subtotal</i> 2,200 -	
	10061400	523860		Maintenance Contracts	ATHLETICS DOMAIN	50 -
					<i>subtotal</i> 50 -	
	10061400	531100		General Supplies & Materials	OFFICE SUPPLIES (PAPER, ENVELOPES, etc.)	8,500 8,500
					FIRST AID SUPPLIES	500 500
					POSTAGE	500 -
					<i>subtotal</i> 9,500 9,000	

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Division/Project Title	Account Number		Title		Account Detail		
	10061400	531600		Small Equipment	REPLACE VARIOUS GYMNASTICS EQUIPMENT (PIT CUBES, MATS, ETC.>)	4,000	3,000
					SMALL EQUIPMENT	4,000	4,000
					BASKETBALL FOAM PADS	1,000	-
					<b>subtotal</b>	<b>9,000</b>	<b>7,000</b>
	10061400	531700		Employee Uniforms	SEASONAL EMPLOYEE STAFF SHIRTS	350	-
					STAFF/FACILITY SHIRTS	350	-
					<b>subtotal</b>	<b>700</b>	<b>-</b>
<b>Community Center Total</b>						<b>28,650</b>	<b>20,550</b>
Community Center - Special Events	10061400	521200	RCC00	Professional Services	DISC JOCKEY (FATHER/DAUGHTER, DROOL IN THE POOL)	700	1,050
					ENTERTAINMENT (JINGLE JOLLY JAM)	400	400
					ENTERTAINMENT (PARENTS NIGHT OUT)	500	500
					ENTERTAINMENT (FATHER/DAUGHTER DANCE)	600	600
					ENTERTAINMENT (SNORES N S'MORES)	300	300
					PHOTOGRAPHER	600	600
					DISC JOCKEY (DROOL IN THE POOL)	350	-
					RACE MANAGEMENT & FINISH LINE	2,500	-
					<b>subtotal</b>	<b>5,950</b>	<b>3,450</b>
	10061400	522320	RCC00	Equipment Rental	RENTAL OF CHAIRS/TABLES FOR F/D DANCE AND INFLATABLES (TOUCH A TRUCK)	1,000	3,500
					<b>subtotal</b>	<b>1,000</b>	<b>3,500</b>
	10061400	531100	RCC00	General Supplies & Materials	DECORATIONS (JINGLE JOLLY JAM)	200	-
					EVENT AWARDS, T-SHIRTS, WATER, OTHER FOOD (OLD SOLDIERS DAY RACE)	4,250	-
					DECORATIONS FOR F/D DANCE	600	-
					EVENT DECORATIONS, FOOD & SUPPLIES	1,600	3,500
					<b>subtotal</b>	<b>6,650</b>	<b>3,500</b>
<b>Community Center (Special Events) Total</b>						<b>13,600</b>	<b>10,450</b>
Community Center - Gymnastics	10061400	521200	RCC01	Professional Services	INSTRUCTOR FOR RECREATIONAL GYMNASTICS - RELATED PROGRAMS	170,000	170,000
					INSTRUCTOR FOR TEAM GYMNASTICS - RELATED PROGRAMS	115,000	115,000
					<b>subtotal</b>	<b>285,000</b>	<b>285,000</b>
<b>Community Center (Gymnastics) Total</b>						<b>285,000</b>	<b>285,000</b>
Community Center - Instructional Sports	10061400	521200	RCC02	Professional Services	INSTRUCTOR COSTS - INSTRUCTIONAL SPORTS CLASSES AND CAMPS	90,000	-
					INSTRUCTOR COSTS - SPORTYKES	23,000	-
					<b>subtotal</b>	<b>113,000</b>	<b>-</b>
<b>Community Center (Instructional Sports) Total</b>						<b>113,000</b>	<b>-</b>
Community Center - Performing Arts Programs	10061400	521200	RCC04	Professional Services	INSTRUCTOR COST FOR YOUTH & ADULT	72,500	70,000
					<b>subtotal</b>	<b>72,500</b>	<b>70,000</b>
	10061400	522320	RCC04	Equipment Rental	RENTAL & TECHNICIANS FEES FOR DANCE RECITAL	3,000	3,000
					<b>subtotal</b>	<b>3,000</b>	<b>3,000</b>
	10061400	531100	RCC04	General Supplies & Materials	RECITAL SUPPLIES	400	200
					<b>subtotal</b>	<b>400</b>	<b>200</b>
<b>Community Center (Performing Arts) Total</b>						<b>75,900</b>	<b>73,200</b>
Community Center - Special Needs Programs	10061400	521200	RCC05	Professional Services	CAMP FIELD TRIPS	7,500	7,000
					SPECIAL NEEDS GRANT PROGRAM (2020 OPERATING INITIATIVE)	-	50,000
					<b>subtotal</b>	<b>7,500</b>	<b>57,000</b>
	10061400	522320	RCC05	Equipment Rental	LEASED BUS WITH AC FOR CAMP	9,000	4,000
					CAMP HAPPY HEARTS FACILITY RENTAL (LIONHEART SCHOOL)	5,000	5,500
					<b>subtotal</b>	<b>14,000</b>	<b>9,500</b>

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	10061400 531100 RCC05	General Supplies & Materials	CAMPER SHIRTS	1,000	1,000
			SUPPLIES FOR 8 WEEKS OF CAMP	4,400	2,500
			<b>subtotal</b>	<b>5,400</b>	<b>3,500</b>
			<b>Community Center (Special Needs) Total</b>	<b>26,900</b>	<b>70,000</b>
COMMUNITY CENTER SPECIALTY PROGRAMS/CAMPS	10061400 521200 RCC06	Professional Services	INSTRUCTOR FEES (CAKE DECORATING - CUPCAKES BY DSGNZ, BACH TO ROCK, LITTLE VET)	-	5,000
			INSTRUCTOR COSTS - RECREATIONAL VARIOUS PROGRAMS (LEGO CAMP)	11,000	17,000
			<b>subtotal</b>	<b>11,000</b>	<b>22,000</b>
	10061400 531100 RCC06	General Supplies & Materials	MISC PROGRAM/CAMP SUPPLIES	1,200	-
			<b>subtotal</b>	<b>1,200</b>	<b>-</b>
			<b>Community Center (Specialty Programs/Camps)</b>	<b>12,200</b>	<b>22,000</b>
Community Center - Babysitter Boot Camp	10061400 521200 RCC07	Professional Services	INSTRUCTOR FEES	9,000	-
			<b>subtotal</b>	<b>9,000</b>	<b>-</b>
			<b>Community Center (Babysitter Boot Camp) Total</b>	<b>9,000</b>	<b>-</b>
Community Center - Outdoor Recreation Programs	10061400 521200 RCC08	Professional Services	INSTRUCTOR COSTS - TREE CLIMBING	1,000	-
			INSTRUCTOR COSTS - BIKE RIDING, FLY FISHING, RUNNING	12,500	-
			<b>subtotal</b>	<b>13,500</b>	<b>-</b>
			<b>Community Center (Outdoor Recreation) Total</b>	<b>13,500</b>	<b>-</b>
Community Center - Wills Park Day Camp	10061400 521200 RCC09	Professional Services	9 FIELD TRIPS	-	29,000
			<b>subtotal</b>	<b>-</b>	<b>29,000</b>
	10061400 522320 RCC09	Equipment Rental	BUS SERVICE / INFLATABLES	-	30,500
			<b>subtotal</b>	<b>-</b>	<b>30,500</b>
	10061400 531100 RCC09	General Supplies & Materials	ART & CRAFT SUPPLIES	-	3,000
			BOARD GAMES, BALLS, BATS, ETC.	-	4,000
			PARENT HANDBOOK & REGISTRATION FORMS	-	350
			PARTICIPANT T-SHIRTS	-	3,000
			<b>subtotal</b>	<b>-</b>	<b>10,350</b>
			<b>Community Center (Wills Park Day Camp) Total</b>	<b>-</b>	<b>69,850</b>
Adult Activity Center	10061450 521200	Professional Services	GRAPHIC DESIGN & LAYOUT OF MONTHLY NEWSLETTER	3,000	4,000
			GOLDEN AGE CLUB/CONCESSION STAND PMT: 2 OF 5	-	8,000
			MISC PROFESSIONAL SERVICES	250	-
			<b>subtotal</b>	<b>3,250</b>	<b>12,000</b>
	10061450 522210	Equipment Repair & Maintenance	EQUIPMENT REPAIRS (KILN, GYM EQP, VACUUMS, ETC.)	2,000	2,000
			<b>subtotal</b>	<b>2,000</b>	<b>2,000</b>
	10061450 523400	Printing & Binding	EVENT SIGNAGE/BANNERS & BUILDING SIGNS	250	250
			<b>subtotal</b>	<b>250</b>	<b>250</b>
	10061450 523500	Employee Travel	ADULT ACTIVITY CENTER STAFF TRAVEL	1,000	-
			<b>subtotal</b>	<b>1,000</b>	<b>-</b>
	10061450 523700	Employee Training	ADULT ACTIVITY CENTER STAFF PROFESSIONAL DEVELOPMENT	500	-
			<b>subtotal</b>	<b>500</b>	<b>-</b>
	10061450 531100	General Supplies & Materials	BUSINESS CARDS & ENVELOPES	500	500
			OFFICE SUPPLIES, NAME BADGES, FILM, FIRST AID	4,500	5,500
			POSTAGE	1,000	-
			PRINTER & COPIER TONER	400	400
			<b>subtotal</b>	<b>6,400</b>	<b>6,400</b>



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Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

						FY 2019 Adopted Budget	FY 2020 Recommended Budget
Division/Project Title	Account Number		Title		Account Detail		
	10061450	531600	Small Equipment		FITNESS EQUIPMENT (RECUMBENT BIKE, ELLIPTICAL, TREADMILL)	3,000	3,000
					GENERAL SMALL EQUIPMENT	600	600
					<b>subtotal</b>	<b>3,600</b>	<b>3,600</b>
	10061450	531700	Employee Uniforms		SEASONAL STAFF SHIRTS (BUS DRIVERS & FACILITY STAFF)	500	-
					STAFF SHIRTS (FOR FACILITY TECHNICIAN)	75	-
					EMPLOYEE WORK BOOTS	100	-
					EMPLOYEE WORK PANTS	100	-
					<b>subtotal</b>	<b>775</b>	<b>-</b>
<b>Adult Activity Center Total</b>						<b>17,775</b>	<b>24,250</b>
<b>Adult Activity Center - Special Events</b>	10061450	521200	RAA00	Professional Services	ENTERTAINMENT FOR SPECIAL EVENTS	600	600
					DJ'S QUARTERLY SPECIAL EVENTS	1,500	1,400
					SANTA & MRS. CLAUS	600	600
					<b>subtotal</b>	<b>2,700</b>	<b>2,600</b>
	10061450	522320	RAA00	Equipment Rental	STAGE/SOUND SYSTEM	550	550
					<b>subtotal</b>	<b>550</b>	<b>550</b>
	10061450	523400	RAA00	Printing & Binding	EVENT SIGNAGE	-	300
					<b>subtotal</b>	<b>-</b>	<b>300</b>
	10061450	531100	RAA00	General Supplies & Materials	BREAKFAST WITH SANTA GIVEAWAYS	500	500
					BREAKFAST WITH THE CLAUSES	500	500
					GAMES & PRIZES FOR QUARTERLY SPECIAL EVENTS	5,000	4,000
					<b>subtotal</b>	<b>6,000</b>	<b>5,000</b>
<b>Adult Activity Center (Special Events) Total</b>						<b>9,250</b>	<b>8,450</b>
<b>Adult Activity Center - Senior Recreational Programs</b>	10061450	521200	RAA01	Professional Services	TRAVEL INITIATIVES (FUNDED THROUGH FEES)	30,000	30,000
					INSTRUCTOR FEES FOR ADULT FITNESS PROGRAMS	11,500	11,000
					PICKLEBALL PROGRAM	12,000	5,000
					<b>subtotal</b>	<b>53,500</b>	<b>46,000</b>
	10061450	531100	RAA01	General Supplies & Materials	CERAMIC SUPPLIES	525	500
					STAIN GLASS SUPPLIES	525	500
					WOODWORKING SUPPLIES	525	-
					VETERANS APPRECIATION BREAKFAST DECORATIONS/GIVEAWAYS	1,000	1,000
					<b>subtotal</b>	<b>2,575</b>	<b>2,000</b>
	10061450	531600	RAA01	Small Equipment	SMALL EQUIPMENT	2,000	1,500
					<b>subtotal</b>	<b>2,000</b>	<b>1,500</b>
<b>Adult Activity Center (Senior Recreational Programs) Total</b>						<b>58,075</b>	<b>49,500</b>
<b>Adult Activity Center - Tennis</b>	10061450	521200	RAA02	Professional Services	INSTRUCTOR FEES	20,000	-
					<b>subtotal</b>	<b>20,000</b>	<b>-</b>
	10061450	531100	RAA02	General Supplies & Materials	TENNIS/GENERAL SUPPLIES (NETS, SCOREBOARD SET, ETC.)	1,000	500
					REPLACE WINDSCREENS	1,500	1,000
					<b>subtotal</b>	<b>2,500</b>	<b>1,500</b>
	10061450	531600	RAA02	Small Equipment	PLAYER BENCH REPLACEMENT	500	200
					<b>subtotal</b>	<b>500</b>	<b>200</b>
<b>Adult Activity Center (Tennis) Total</b>						<b>23,000</b>	<b>1,700</b>
<b>Equestrian Center</b>	10061500	521200		Professional Services	STABLE LICENSE and LEAGUE OF AGRICULTURE & EQUINE FACILITY FEE	850	850
					<b>subtotal</b>	<b>850</b>	<b>850</b>

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Division/Project Title	Account Number	Title	Account Detail	FY 2019 Adopted Budget	FY 2020 Recommended Budget
	10061500 522210	Equipment Repair & Maintenance	GENERAL REPAIRS	3,500	3,000
			PMA'S REPAIRS TO GATOR & GOLF CART	500	500
			REPAIRS TO ARENA DRAGS & HAND EQUIPMENT	2,500	2,000
			REPAIRS TO FREEZERS/REFRIGERATORS	1,000	1,000
			REPAIRS TO PA SYSTEM OF OFFICES, BARNs, RINGS	2,000	2,000
			<b>subtotal</b>	<b>9,500</b>	<b>8,500</b>
	10061500 522240	Grounds Repair & Maintenance	EQUESTRIAN CENTER GROUNDS R & M, INCL FENCE REPAIR	38,000	40,000
			STALL MAINTENANCE GROUND R & M	2,000	2,000
			EQUESTRIAN GROUNDS BEAUTIFICATION (PLANTS, TREES, & UNDERBRUSH REMOVAL)	5,000	5,000
			<b>subtotal</b>	<b>45,000</b>	<b>47,000</b>
	10061500 522250	Facility Repair & Maintenance	GENERAL REPAIR (STALLS, ELECTRICAL, etc.)	3,000	3,000
			<b>subtotal</b>	<b>3,000</b>	<b>3,000</b>
	10061500 522320	Equipment Rental	GENERAL RENTALS (PA SYSTEM, WATER TRAILER, etc.)	5,000	5,000
			<b>subtotal</b>	<b>5,000</b>	<b>5,000</b>
	10061500 523500	Employee Travel	EQUESTRIAN CENTER MGR TRAVEL EXPENSES	2,000	2,000
			<b>subtotal</b>	<b>2,000</b>	<b>2,000</b>
	10061500 523700	Employee Training	EQUESTRIAN CENTER MGR PROFESSIONAL DEVELOPMENT	1,500	1,500
			<b>subtotal</b>	<b>1,500</b>	<b>1,500</b>
	10061500 523860	Maintenance Contracts	SHAVINGS, MANURE REMOVAL	140,000	150,000
			<b>subtotal</b>	<b>140,000</b>	<b>150,000</b>
	10061500 531100	General Supplies & Materials	GENERAL OFFICE SUPPLIES	200	200
			SHAVINGS	100,000	105,000
			<b>subtotal</b>	<b>100,200</b>	<b>105,200</b>
	10061500 531270	Fuel	EQUIPMENT FUEL	3,000	5,600
			<b>subtotal</b>	<b>3,000</b>	<b>5,600</b>
	10061500 531600	Small Equipment	HAND TOOLS: BLOWER/CHAIN SAW/HAND TOOLS	4,000	4,000
			<b>subtotal</b>	<b>4,000</b>	<b>4,000</b>
	10061500 531700	Employee Uniforms	STANDARD UNIFORMS, SAFETY SHOES, & ACCESSORIES	1,200	1,200
			<b>subtotal</b>	<b>1,200</b>	<b>1,200</b>
	10061500 542100	Machinery & Equipment	GENERAL MACHINERY & EQUIPMENT	10,000	10,000
			<b>subtotal</b>	<b>10,000</b>	<b>10,000</b>
			<b>Equestrian Center Total</b>	<b>325,250</b>	<b>343,850</b>
Wills Park Recreation Center	10061550 523500	Employee Travel	WILLS PARK TRAVEL	750	-
			<b>subtotal</b>	<b>750</b>	-
	10061550 523700	Employee Training	WILLS PARK PROFESSIONAL DEVELOPMENT	1,000	-
			<b>subtotal</b>	<b>1,000</b>	-
	10061550 531100	General Supplies & Materials	BASKETBALL, PING PONG, FOOSBALL EQUIPMENT	250	250
			BREAKROOM SUPPLIES	350	-
			ENVELOPES, BUSINESS CARDS	150	-
			JANITORIAL SUPPLIES	200	-
			FIRST AID/MEDICAL SUPPLIES	500	-
			OFFICE & GENERAL SUPPLIES	3,500	4,350
			POSTAGE	100	-
			TONERS	200	200
			<b>subtotal</b>	<b>5,250</b>	<b>4,800</b>
	10061550 531600	Small Equipment	TABLE TENNIS EQUIPMENT	-	1,500
			<b>subtotal</b>	-	<b>1,500</b>

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	10061550 531700	Employee Uniforms	DAY CAMP SEASONAL EMPLOYEES STAFF SHIRTS	2,000	-
			SEASONAL EMPLOYEES BACK PACKS	250	-
			STAFF SHIRTS (INCLUDING FACILITY TECH UNIFORM ALLOWANCE)	250	-
			<b>subtotal</b>	<b>2,500</b>	<b>-</b>
	10061550 542100	Machinery & Equipment	MACHINERY & EQUIPMENT	7,500	3,500
			<b>subtotal</b>	<b>7,500</b>	<b>3,500</b>
			<b>Wills Park Recreation Center Total</b>	<b>17,000</b>	<b>9,800</b>
Wills Park Recreation Center - Special Events	10061550 521200 RWP00	Professional Services	ENTERTAINMENT (JULY 4TH)	6,000	3,000
			FIREWORKS	30,000	30,000
			<b>subtotal</b>	<b>36,000</b>	<b>33,000</b>
	10061550 522320 RWP00	Equipment Rental	INFLATABLES - JULY 4TH	4,000	1,000
			SOUND SYSTEM, STAGE, TENTS FOR JULY 4TH	4,000	1,000
			<b>subtotal</b>	<b>8,000</b>	<b>2,000</b>
	10061550 531100 RWP00	General Supplies & Materials	CHILDREN'S EVENT GIVEAWAYS (JULY 4)	500	-
			SUPPLIES FOR JULY 4	2,000	500
			SUPPLIES FOR SPECIAL EVENTS	4,000	750
			<b>subtotal</b>	<b>6,500</b>	<b>1,250</b>
	10061550 531700 RWP00	Employee Uniforms	STAFF & VOLUNTEER SHIRTS (JULY 4 )	2,200	200
			<b>subtotal</b>	<b>2,200</b>	<b>200</b>
			<b>Wills Park Recreation Center (Special Events) Total</b>	<b>52,700</b>	<b>36,450</b>
Wills Park Recreation Center - Fitness Programs	10061550 521200 RWP01	Professional Services	INSTRUCTOR FEES (KARATE - ADAMS)	13,500	13,500
			INSTRUCTOR FEES (STEP AEROBICS - AEROBIC FITNESS)	7,500	-
			INSTRUCTOR FEES (TENNIS - GESSNER)	25,000	35,000
			INSTRUCTOR FEES (CAKE DECORATING - CUPCAKES BY DSIGNZ)	750	-
			INSTRUCTOR FEES (ADULT FITNESS & HULA HOOP)	3,500	-
			INSTRUCTOR FEES (YOUTH FITNESS - LIL VIBE)	1,000	-
			<b>subtotal</b>	<b>51,250</b>	<b>48,500</b>
	10061550 531100 RWP01	General Supplies & Materials	SUPPLIES FOR ALL HEALTH AND WELLNESS PROGRAMS	3,000	-
			<b>subtotal</b>	<b>3,000</b>	<b>-</b>
			<b>Wills Park Recreation Center (Fitness Programs) Total</b>	<b>54,250</b>	<b>48,500</b>
Wills Park Recreation Center - Wills Park Day Camp	10061550 521200 RWP02	Professional Services	8 FIELD TRIPS	21,000	-
			<b>subtotal</b>	<b>21,000</b>	<b>-</b>
	10061550 522320 RWP02	Equipment Rental	BUS SERVICE	19,000	-
			INFLATABLES	3,500	-
			<b>subtotal</b>	<b>22,500</b>	<b>-</b>
	10061550 531100 RWP02	General Supplies & Materials	ART & CRAFT SUPPLIES	3,000	-
			BOARD GAMES, BALLS, BATS, ETC.	3,500	-
			PARENT HANDBOOK & REGISTRATION FORMS	350	-
			PARTICIPANT T-SHIRTS	2,550	-
			<b>subtotal</b>	<b>9,400</b>	<b>-</b>
			<b>Wills Park Recreation Center (Day Camp) Total</b>	<b>52,900</b>	<b>-</b>
Recreation Services	10061600 523500	Employee Travel	STAFF TRAVEL-FORMERLY IN ATHLETICS	-	2,000
			STAFF TRAVEL-FORMERLY IN COMMUNITY CENTER	-	2,200
			STAFF TRAVEL-FORMERLY IN ADULT ACTIVITY CENTER	-	1,000
			STAFF TRAVEL-FORMERLY IN WILLS PARK RECREATION CENTER	-	750
			STAFF TRAVEL-REC SERVICES MANAGER (NRPA, GRPA)	-	1,000
			<b>subtotal</b>	<b>-</b>	<b>6,950</b>

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					FY 2019 Adopted Budget	FY 2020 Recommended Budget
Division/Project Title	Account Number	Title	Account Detail			
	10061600 523700	Employee Training	STAFF TRAINING-FORMERLY IN ATHLETICS	-		2,000
			STAFF TRAINING-FORMERLY IN COMMUNITY CENTER	-		2,200
			STAFF TRAINING-FORMERLY IN ADULT ACTIVITY CENTER	-		1,000
			STAFF TRAINING-FORMERLY IN WILLS PARK RECREATION CENTER	-		2,000
			STAFF TRAINING-REC SERVICES MANAGER	-		500
			<i>subtotal</i>	-		<b>7,700</b>
	10061600 523860	Maintenance Contracts	ARPDATHLETICS.ORG - QUICK SCORES HOST	-		500
			ATHLETICS DOMAIN NAME	-		50
			APP FEES (RAINOUT LINE, WHEN TO WORK)	-		1,500
			<i>subtotal</i>	-		<b>2,050</b>
	10061600 531700	Employee Uniforms	SEASONAL EMPLOYEES STAFF SHIRTS-FORMERLY IN ATHLETICS	-		900
			SEASONAL EMPLOYEE STAFF SHIRTS-FORMERLY IN COMMUNITY CENTER	-		350
			STAFF/FACILITY SHIRTS-FORMERLY IN COMMUNITY CENTER	-		400
			SEASONAL STAFF SHIRTS (BUS DRIVERS & FACILITY STAFF)-FORMERLY IN ADULT ACTIVITY CENTER	-		400
			FACILITY TECH WORK BOOTS, PANTS, SHIRTS	-		850
			DAY CAMP SEASONAL EMPLOYEES STAFF SHIRTS-FORMERLY IN WILLS PARK REC CENTER	-		2,000
			SEASONAL EMPLOYEES BACK PACKS-FORMERLY IN WILLS PARK REC CENTER	-		450
			STAFF SHIRTS HEALTH & WELLNESS	-		150
			<i>subtotal</i>	-		<b>5,500</b>
			<i>Recreation Services Total</i>	-		<b>22,200</b>
Health & Wellness	10061650 521200	Professional Services		-		-
			<i>subtotal</i>	-		-
	10061650 522320	Equipment Rental		-		-
			<i>subtotal</i>	-		-
	10061650 531100	General Supplies & Materials		-		-
			<i>subtotal</i>	-		-
			<i>Health and Wellness Total</i>	-		-
Health & Wellness - Fitness Activities	10061650 521200 RHW01	Professional Services	INSTRUCTOR FEES - STEP AEROBICS	-		7,500
			INSTRUCTOR FEES - YOGA	-		750
			INSTRUCTOR FEES - ADULT FITNESS & HULA HOOP	-		3,500
			INSTRUCTOR FEES - YOUTH FITNESS/LIL VIBE	-		1,000
			INSTRUCTOR FEES - GENERAL HEALTH & WELLNESS	-		2,500
			INSTRUCTOR FEES - BABYSITTER BOOT CAMP	-		9,000
			<i>subtotal</i>	-		<b>24,250</b>
	10061650 531100 RHW01	General Supplies & Materials	SUPPLIES FOR ALL HEALTH AND WELLNESS PROGRAMS	-		7,250
			<i>subtotal</i>	-		<b>7,250</b>
			<i>Health and Wellness (Fitness Activities) Total</i>	-		<b>31,500</b>
Health & Wellness - Outdoor Programming	10061650 521200 RHW02	Professional Services	INSTRUCTOR FEES - OUTDOOR RECREATION PROGRAMS	-		12,500
			INSTRUCTOR FEES - TREE CLIMBING	-		1,000
			<i>subtotal</i>	-		<b>13,500</b>
			<i>Health and Wellness (Outdoor Programming) Total</i>	-		<b>13,500</b>
Eastern District	10061700 522210	Equipment Repair & Maintenance	VARIOUS EQUIPMENT SUPPLIES	1,500		1,500
			<i>subtotal</i>	<b>1,500</b>		<b>1,500</b>
	10061700 522240	Grounds Repair & Maintenance	BALL FIELD & MATERIALS (INFIELD MIX, SAND, ETC.)	5,000		5,000
			BALL FIELD & TENNIS LIGHT REPAIRS	10,000		10,000
			CHALK & FIELD PAINT	4,000		4,000
			FENCE REPAIRS	4,500		4,500

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			GENERAL GROUNDS REPAIRS	10,000	10,000
			HANDRAIL REPAIRS	4,000	-
			INFIELD IRRIGATION ON BASEBALL FIELDS	4,000	4,000
			LAKE/IRRIGATION PUMP/REPAIR EXPENSES	4,000	4,000
			MATERIALS FOR TRAIL REPAIRS (M10 SAND, SLATE, ETC.)	4,000	4,000
			SEPTIC TANK PUMPING	3,000	3,000
			SOD FOR WB SOCCER/WINDWARD SOCCER/BASEBALL FIELDS	15,000	15,000
			TREE REMOVAL	10,000	10,000
			STRIPING OF IN-PARK ROADWAY	5,000	5,000
			PARK BEAUTIFICATION (PLANTS, TREES & UNDERBRUSH CLEARING)	10,000	10,000
			<b>subtotal</b>	<b>92,500</b>	<b>88,500</b>
	10061700	522320	Equipment Rental		
			AUGER, LIFTS, PORTALETs @ WINDWARD SOCCER	1,000	1,500
			<b>subtotal</b>	<b>1,000</b>	<b>1,500</b>
	10061700	523500	Employee Travel		
			WEBB BRIDGE PARK TRAVEL	1,000	1,000
			<b>subtotal</b>	<b>1,000</b>	<b>1,000</b>
	10061700	523700	Employee Training		
			WEBB BRIDGE PARK PROFESSIONAL DEVELOPMENT	1,500	1,500
			<b>subtotal</b>	<b>1,500</b>	<b>1,500</b>
	10061700	531100	General Supplies & Materials		
			ENVELOPES, BUSINESS CARDS	75	75
			JANITORIAL SUPPLIES	250	250
			MEDICAL SUPPLIES	300	300
			OFFICE SUPPLIES	200	200
			<b>subtotal</b>	<b>825</b>	<b>825</b>
	10061700	531600	Small Equipment		
			HAND TOOLS: BLOWER/CHAIN SAW/HAND TOOLS	4,000	2,500
			<b>subtotal</b>	<b>4,000</b>	<b>2,500</b>
	10061700	531700	Employee Uniforms		
			STANDARD UNIFORMS	750	750
			EMPLOYEE WORK BOOTS	350	350
			<b>subtotal</b>	<b>1,100</b>	<b>1,100</b>
	10061700	542100	Machinery & Equipment		
			EQUIPMENT	10,000	10,000
			<b>subtotal</b>	<b>10,000</b>	<b>10,000</b>
			<b>Eastern District Total</b>	<b>113,425</b>	<b>108,425</b>
Northern District	10061750	522210	Equipment Repair & Maintenance		
			SMALL EQUIPMENT REPAIRS	1,000	1,000
			<b>subtotal</b>	<b>1,000</b>	<b>1,000</b>
	10061750	522240	Grounds Repair & Maintenance		
			ELECTRICAL/LIGHTING SERVICE	-	5,000
			FENCE REPAIRS	-	2,000
			GENERAL REPAIR/MAINTENANCE	35,000	18,000
			SOFTBALL FIELD EQUIPMENT (BASES, HOME PLATES, ETC.)	20,000	20,000
			SEPTIC TANK PUMPING (7 TANKS)	5,000	5,000
			TREE PRUNING/REMOVAL	5,000	15,000
			PARK BEAUTIFICATION (PLANTS, TREES & UNDERBRUSH CLEARING)	10,000	10,000
			<b>subtotal</b>	<b>75,000</b>	<b>75,000</b>
	10061750	522320	Equipment Rental		
			LIFT/AUGERS/ETC.	2,000	2,000
			PORT - A - LETS	3,500	5,000
			<b>subtotal</b>	<b>5,500</b>	<b>7,000</b>
	10061750	523500	Employee Travel		
			COGBURN RD PARK TRAVEL	750	500
			<b>subtotal</b>	<b>750</b>	<b>500</b>
	10061750	523700	Employee Training		
			NORTH PARK PROFESSIONAL DEVELOPMENT	1,000	750
			<b>subtotal</b>	<b>1,000</b>	<b>750</b>

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	10061750 531100	General Supplies & Materials	OFFICE SUPPLIES, FIRST AID SUPPLIES, ETC. JANITORIAL SUPPLIES	1,350 250	1,350 250
			<i>subtotal</i>	<b>1,600</b>	<b>1,600</b>
	10061750 531600	Small Equipment	GENERAL SMALL EQUIPMENT	5,000	5,000
			<i>subtotal</i>	<b>5,000</b>	<b>5,000</b>
	10061750 531700	Employee Uniforms	STANDARD UNIFORMS EMPLOYEE WORK BOOTS	1,250 750	1,250 750
			<i>subtotal</i>	<b>2,000</b>	<b>2,000</b>
	10061750 542100	Machinery & Equipment	GENERAL EQUIPMENT	10,000	7,500
			<i>subtotal</i>	<b>10,000</b>	<b>7,500</b>
			<i>Northern District Total</i>	<b>101,850</b>	<b>100,350</b>
Southern District	10061800 522210	Equipment Repair & Maintenance	CHAIN SAW SHARPENING/REPAIRS, ETC.	1,500	1,000
			<i>subtotal</i>	<b>1,500</b>	<b>1,000</b>
	10061800 522240	Grounds Repair & Maintenance	GROUND REPAIRS FOR GREENWAY AND UNION HILL TREE REMOVAL SERVICE LEVELING UNEVEN AREAS OF TRAIL (TRIP HAZARDS) 120 ln ft. @ \$40.00 ft. GREENWAY TRAIL, BRIDGE REPAIRS, BOARDWALK REPAIRS SIDEWALK REPAIRS PAVILION STAINING/SEALING PARK BEAUTIFICATION (PLANTS, TREES & UNDERBRUSH CLEARING)	10,000 25,000 5,000 20,000 7,500 8,000 10,000	10,000 50,000 - 25,000 - - 10,000
			<i>subtotal</i>	<b>85,500</b>	<b>95,000</b>
	10061800 522320	Equipment Rental	DUST MOPS FOR UNION HILL GOLF CARTS FOR GREENWAY TOUR LIFT/AUGERS/SMALLER TRACKHOES/SKIDSTEERS PORT - A - LETS (GW)	500 - 1,000 1,500	- 1,000 - 2,000
			<i>subtotal</i>	<b>3,000</b>	<b>3,000</b>
	10061800 523500	Employee Travel	ROCK MILL PARK/GREENWAY TRAVEL	1,500	1,500
			<i>subtotal</i>	<b>1,500</b>	<b>1,500</b>
	10061800 523700	Employee Training	ROCK MILL PARK/GREENWAY PROFESSIONAL DEVELOPMENT	1,500	1,500
			<i>subtotal</i>	<b>1,500</b>	<b>1,500</b>
	10061800 531100	General Supplies & Materials	ENVELOPES, BUSINESS CARDS FIRST AID SUPPLIES (ROCK MILL & UNION HILL) GENERAL SUPPLIES JANITORIAL SUPPLIES OFFICE SUPPLIES	50 500 - 250 200	- - - 250 200
			<i>subtotal</i>	<b>1,000</b>	<b>450</b>
	10061800 531600	Small Equipment	HAND TOOLS: BLOWER/CHAIN SAW/HAND TOOLS	4,000	4,000
			<i>subtotal</i>	<b>4,000</b>	<b>4,000</b>
	10061800 531700	Employee Uniforms	STANDARD UNIFORMS WORK BOOTS	1,250 500	1,250 500
			<i>subtotal</i>	<b>1,750</b>	<b>1,750</b>
	10061800 542100	Machinery & Equipment	GENERAL EQUIPMENT	2,500	2,500
			<i>subtotal</i>	<b>2,500</b>	<b>2,500</b>
			<i>Southern District Total</i>	<b>102,250</b>	<b>110,700</b>
Downtown District	10061850 523860	Maintenance Contracts	DOWNTOWN PLANTERS, INCLUDING (2) SEASONAL PLANTINGS	52,000	52,000
			<i>subtotal</i>	<b>52,000</b>	<b>52,000</b>
			<i>Downtown District Total</i>	<b>52,000</b>	<b>52,000</b>

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Division/Project Title	Account Number	Title	Account Detail	FY 2019 Adopted Budget	FY 2020 Recommended Budget
City Center Park Maintenance	10061850	522240 RPM01	Grounds Repair & Maintenance		
			DRAINAGE IMPROVEMENTS	-	5,000
			FOUNTAIN REPAIR/PLANT REPLACEMENT/TREE REMOVAL	-	35,000
			<b>subtotal</b>	-	<b>40,000</b>
	10061850	523860 RPM01	Maintenance Contracts		
			CITY CENTER PARK MAINTENANCE (INCLUDING FOUNTAINS AND LIBRARY)	-	110,000
			<b>subtotal</b>	-	<b>110,000</b>
<b>City Center Park Maintenance Total</b>				-	<b>150,000</b>
Community Services	10061900	521200	Professional Services		
			FLIPFILM ANNUAL RENEWAL	500	-
			PROFESSIONAL EVENT PLANNING FOR ADDITIONAL EVENTS	10,000	-
			ELECTRICAL SERVICES	3,000	-
			<b>subtotal</b>	<b>13,500</b>	-
	10061900	522320	Equipment Rental		
			SELF STORAGE	250	-
			TEMPORARY GARBAGE SERVICE - 45 ROSWELL ST	1,200	-
			EVENT BOXES	2,500	-
			<b>subtotal</b>	<b>3,950</b>	-
	10061900	523400	Printing and Binding		
			ENVELOPES, GENERAL PRINTING	3,000	-
			<b>subtotal</b>	<b>3,000</b>	-
	10061900	523500	Employee Travel		
			LOCAL MILEAGE AND TRAVEL	5,000	5,000
			<b>subtotal</b>	<b>5,000</b>	<b>5,000</b>
	10061900	523700	Employee Training		
			ASSOCIATION MEMBERSHIP FEES	800	800
			PROFESSIONAL DEVELOPMENT	5,000	5,000
			<b>subtotal</b>	<b>5,800</b>	<b>5,800</b>
	10061900	523860	Maintenance Contracts		
			COPIER MAINTENANCE & SUPPLIES - PAGEPACK	2,000	-
			MUSIC LICENSING - ASCAP/BMI/SESAC	2,500	2,500
			ONLINE EVENT APPLICATION SERVICE (STOOGIE SOFTWARE)	3,000	3,000
			<b>subtotal</b>	<b>7,500</b>	<b>5,500</b>
	10061900	522310	Land/Building Rental		
			MILTON CENTER PARKING LOT RENTAL	2,000	-
			<b>subtotal</b>	<b>2,000</b>	-
	10061900	531100	General Supplies & Materials		
			SUBSCRIPTIONS	250	250
			EVENT/TRASH BOXES	-	3,000
			OFFICE SUPPLIES	2,000	2,000
			POSTAGE	250	250
			LUNCH/DINNER MEETINGS WITH ORGANIZATIONS	250	250
			<b>subtotal</b>	<b>2,750</b>	<b>5,750</b>
	10061900	531200	Misc. Utilities		
			(2) PERMANENT GARBAGE DUMPSTERS IN DOWNTOWN	2,000	2,000
			TEMPORARY GARBAGE SERVICE FOR EVENTS - 45 ROSWELL ST	-	1,200
			<b>subtotal</b>	<b>2,000</b>	<b>3,200</b>
	10061900	531230	Electricity		
			ELECTRIC SERVICE	9,000	9,000
			<b>subtotal</b>	<b>9,000</b>	<b>9,000</b>
	10061900	531700	Employee Uniforms		
			STAFF CLOTHING	750	1,500
			<b>subtotal</b>	<b>750</b>	<b>1,500</b>
<b>Community Services Total</b>				<b>55,250</b>	<b>35,750</b>
DOWNTOWN DECORATIONS RSE00	10061900	521200 RSE00	Professional Services		
			ELECTRICAL SERVICES, INCLUDING HOOK UP FOR TREE	3,000	1,500
			HOLIDAY WREATHS FOR CITY HALL & DOWNTOWN	600	-
			HOLIDAY DECORATING/LIGHTING (PURCHASE, INSTALL, REMOVAL, ETC.)	80,000	80,250
			<b>subtotal</b>	<b>83,600</b>	<b>81,750</b>
	10061900	531100 RSE00	General Supplies		
			HAY & DELIVERY	2,000	2,000
			<b>subtotal</b>	<b>2,000</b>	<b>2,000</b>
<b>Community Services (Downtown Decorations) Total</b>				<b>85,600</b>	<b>83,750</b>
ALPHARETTA ARTS STREETFEST RSE01	10061900	521200 RSE01	Professional Services		
			PROFESSIONAL EVENT PLANNING	5,000	5,000
			ENTERTAINMENT & RECYCLING ART VENDOR (BUBBLE VENDOR, STORYTELLER, PETTING FARM, MUSIC)	2,500	2,500
			STREET SWEEPER	425	425
			OVERNIGHT SECURITY SERVICES	1,400	1,200
			STAGE, SOUND, & LIGHTING	2,000	-

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			ELECTRICAL SERVICES	1,750	1,750
			<i>subtotal</i>	<b>13,075</b>	<b>10,875</b>
	10061900	522320 RSE01	Equipment Rental	2,000	2,000
			PORTABLE TOILETS & DUMPSTERS	600	-
			GOLF CARTS	2,500	-
			TENTS, TABLES, CHAIRS & 2-WAY RADIOS	<i>subtotal</i>	<b>2,000</b>
	10061900	523300 RSE01	Advertising	7,500	-
			EVENT ROAD CLOSINGS, ONLINE, ETC.	<i>subtotal</i>	-
	10061900	523400 RSE01	Printing and Binding	7,500	-
			APPLICATIONS, RIBBONS, PLAQUES	300	-
			LAMP POST BANNERS FOR DOWNTOWN	1,000	-
			MAPS & POSTERS	1,200	-
			<i>subtotal</i>	<b>2,500</b>	-
	10061900	531100 RSE01	General Supplies	5,000	2,000
			MISC FAMILY ACTIVITIES	<i>subtotal</i>	<b>2,000</b>
			<i>Community Services (Alpharetta Arts Streetfest) Total</i>	<b>33,175</b>	<b>14,875</b>
SCARECROW HARVEST RSE02	10061900	521200 RSE02	Professional Services	1,000	1,400
			ELECTRICAL SERVICES	4,500	3,500
			MISC FAMILY ACTIVITIES	500	-
			GRAPHIC DESIGNER	500	-
			INTERACTIVE MAP DEVELOPER	1,000	1,000
			MUSICIANS	500	500
			PHOTOGRAPHER	5,300	2,300
			STAGE, SOUND, & LIGHTING/STAGE MGMT.	425	400
			STREET SWEEPER	-	15,000
			EVENT MANAGEMENT SPECIAL EVENTS	<i>subtotal</i>	<b>13,725</b>
	10061900	522320 RSE02	Equipment Rental	1,200	-
			PORTABLE TOILETS	1,300	1,300
			TENTS, TABLES, CHAIRS & 2-WAY RADIOS	<i>subtotal</i>	<b>2,500</b>
	10061900	523300 RSE02	Advertising	1,000	-
			EVENT, ROAD CLOSINGS, ONLINE, ETC.	<i>subtotal</i>	<b>1,000</b>
	10061900	523400 RSE02	Printing and Binding	1,500	500
			MAPS & POSTERS	1,000	-
			NEW LAMP POST BANNERS FOR DOWNTOWN	-	500
			PLAQUES/RIBBONS	<i>subtotal</i>	<b>2,500</b>
	10061900	531100 RSE02	General Supplies	4,000	4,000
			HAY DELIVERY FOR STAGING OF SCARECROWS	200	200
			MAILINGS AND POSTAGE	1,000	1,000
			VARIOUS SUPPLIES, INCL. CHILDREN'S AREA SUPPLIES & SKIRTING	200	200
			VOLUNTEER SNACKS	<i>subtotal</i>	<b>5,400</b>
			<i>Community Services (Scarecrow Harvest) Total</i>	<b>25,125</b>	<b>31,800</b>
MAYOR'S CHALLENGE RSE03	10061900	521200 RSE03	Professional Services	400	400
			STREET SWEEPER	750	900
			ELECTRICAL SERVICES	<i>subtotal</i>	<b>1,150</b>
	10061900	522320 RSE03	Equipment Rental	1,500	1,500
			PORTABLE TOILETS	200	-
			TABLES, TENTS, & CHAIRS	<i>subtotal</i>	<b>1,700</b>
	10061900	523300 RSE03	Advertising	175	-
			ADVERTISING	<i>subtotal</i>	<b>175</b>
			<i>Community Services (Mayor's Challenge) Total</i>	<b>3,025</b>	<b>2,800</b>



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						FY 2019 Adopted Budget	FY 2020 Recommended Budget	
Division/Project Title	Account Number			Title	Account Detail			
OLD SOLDIER'S DAY RSE04	10061900	521200	RSE04	Professional Services	PARADE TRANSPORTATION - TROLLEY, SHUTTLE, GOLF CARTS	2,000	-	
					GRAPHIC DESIGNER	60	-	
					ELECTRICAL SERVICES	125	250	
					PHOTOGRAPHER	400	400	
					STREET SWEEPER	425	425	
					STAGE, SOUND, & LIGHTING	2,300	2,300	
					subtotal	5,310	3,375	
	10061900	522320	RSE04	Equipment Rental	PORTABLE TOILETS	1,200	1,000	
					PARADE TRANSPORTATION - TROLLEY, SHUTTLE	-	1,000	
					2-WAY RADIOS	400	300	
					GOLF CARTS	1,900	2,000	
					TABLES, TENTS, & CHAIRS	1,200	2,000	
					subtotal	4,700	6,300	
	10061900	523300	RSE04	Advertising	EVENT, ROAD CLOSINGS, ONLINE, ETC.	2,000	-	
						subtotal	2,000	-
	10061900	523400	RSE04	Printing and Binding	PHOTOS & APPLICATIONS	200	-	
					POSTER, FLYERS, PROGRAMS - BROCHURES & INSERTS	2,200	-	
					LAMP POST BANNERS FOR DOWNTOWN	800	-	
						subtotal	3,200	-
	10061900	531100	RSE04	General Supplies	GENERAL SUPPLIES, INCL CANDY FOR PARADE GIVE-AWAY	2,500	1,500	
					POSTAGE	250	-	
					T-SHIRTS FROM AMERICAN LEGION	325	-	
					VOLUNTEER SNACKS	150	200	
					subtotal	3,225	1,700	
Community Services (Old Soldier's Day) Total						18,435	11,375	
TASTE OF ALPHARETTA RSE05	10061900	521200	RSE05	Professional Services	EVENT MANAGEMENT SERVICES	23,000	33,000	
					ENTERTAINMENT	5,000	5,000	
					BUSES/SHUTTLE	1,500	-	
					CREDIT CARD FEES	1,575	1,575	
					GRAPHIC DESIGNER	2,000	-	
					INTERACTIVE MAP DEVELOPER	500	-	
					TOA VENDOR PAYOUT	75,000	75,000	
					PHOTOGRAPHER	500	500	
					STAGE, SOUND, & LIGHTING	12,000	12,000	
					STREET SWEEPER	750	750	
					ELECTRICAL SERVICES	9,250	9,250	
					subtotal	131,075	137,075	
	10061900	522320	RSE05	Equipment Rental	PORTABLE TOILETS	5,000	5,000	
					BARRIER WALL RENTALS	-	1,000	
					LED DISPLAY	2,500	2,500	
					GOLF CARTS	2,000	2,100	
					KITCHEN EQUIPMENT FOR COMPETITION AREA	2,000	2,000	
					2-WAY RADIOS	400	400	
					TENTS, TABLES, CHAIRS & COMPETITION STAGE	20,000	21,000	
					subtotal	31,900	34,000	
	10061900	523300	RSE05	Advertising	EVENT, ROAD CLOSINGS, MOBILE APPS, ONLINE, ETC.	9,000	-	
						subtotal	9,000	-
	10061900	523400	RSE05	Printing and Binding	POSTER, MAP, FLYERS, BROCHURES	3,000	3,000	
					TICKETS	3,000	3,300	
					GROUND BANNERS, KIOSKS, STAGES, & FLAGS	5,000	5,000	
					LAMP POST BANNERS FOR DOWNTOWN	1,500	1,500	
					subtotal	12,500	12,800	

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Division/Project Title	Account Number		Title		Account Detail		
	10061900	531100	RSE05	General Supplies	CAR DETAIL	150	-
					MAILINGS & POSTAGE	1,000	-
					GENERAL SUPPLIES	1,000	1,000
					AWARDS	2,000	2,000
					T-SHIRTS	4,500	5,000
					VOLUNTEER FOOD - BREAKFAST, LUNCH, & JUDGES LUNCH	1,000	1,000
					<b>subtotal</b>	<b>9,650</b>	<b>9,000</b>
					<b>Community Services (Taste of Alpharetta) Total</b>	<b>194,125</b>	<b>192,875</b>
SEASON OF CELEBRATION RSE06	10061900	521200	RSE06	Professional Services	MISC FAMILY ACTIVITIES	2,000	1,500
					SANTA	1,200	800
					ELECTRICAL SERVICES	1,800	5,000
					EVENT MGMT SVCS	-	11,000
					GRAPHIC DESIGNER	500	-
					STAGE, SOUND, & LIGHTING, INCL BAND AND EMCEE	20,000	20,000
					STREET SWEEPING	500	425
					PHOTOGRAPHER	-	500
					<b>subtotal</b>	<b>26,000</b>	<b>39,225</b>
	10061900	522320	RSE06	Equipment Rental	PORTABLE TOILETS	2,200	2,200
					TENTS, TABLES & CHAIRS	6,500	6,500
					2-WAY RADIOS	300	300
					SNOW	14,000	4,000
					FENCING/BARRICADES	2,000	-
					<b>subtotal</b>	<b>25,000</b>	<b>13,000</b>
	10061900	523300	RSE06	Advertising	EVENT, ROAD CLOSINGS, ONLINE, ETC.	3,600	-
					<b>subtotal</b>	<b>3,600</b>	<b>-</b>
	10061900	523400	RSE06	Printing and Binding	PROGRAMS, POSTERS, FLYERS, BANNERS	1,500	1,500
					<b>subtotal</b>	<b>1,500</b>	<b>1,500</b>
	10061900	531100	RSE06	General Supplies	DUMPSTERS AND RECYCLING BINS	300	300
					GENERAL SUPPLIES-FIREWOOD, FIRESTARTERS, MARSHMALLOWS, CRAFT SUPPLIES	2,000	2,000
					VOLUNTEER SNACKS	400	-
					<b>subtotal</b>	<b>2,700</b>	<b>2,300</b>
					<b>Community Services (Season of Celebration) Total</b>	<b>58,800</b>	<b>56,025</b>
EUROPEAN MARKET RSE12	10061900	521200	RSE12	Professional Services	ELECTRICAL SERVICES	600	400
					STREET SWEEPER	500	400
					EVENT COORDINATOR	2,600	4,000
					<b>subtotal</b>	<b>3,700</b>	<b>4,800</b>
	10061900	522320	RSE12	Equipment Rental	PORTABLE TOILETS	950	950
					DUMPSTERS & RECYCLING BINS	150	150
					<b>subtotal</b>	<b>1,100</b>	<b>1,100</b>
					<b>Community Services (European Market) Total</b>	<b>4,800</b>	<b>5,900</b>
WIRE & WOOD RSE13	10061900	521200	RSE13	Professional Services	PHOTOGRAPHER - PHOTO BOOTH	1,000	2,800
					GRAPHIC DESIGNER	1,000	-
					EVENT DÉCOR (MILTON AVE LIGHTS)	-	3,500
					EVENT PRODUCTION COMPANY	20,000	25,000
					INTERACTIVE MAP DEVELOPER	500	-
					SECURITY GUARDS	-	500
					STREET SWEEPER	800	500
					OFF-STAGE ENTERTAINMENT	-	2,000
					MUSICAL TALENT TRAVEL/LODGING	1,500	8,500

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Division/Project Title	Account Number		Title		Account Detail		
					ELECTRICAL SERVICES	4,000	6,000
					STAGE, SOUND, & LIGHTING	28,000	30,000
					MUSICAL TALENT	-	10,000
					subtotal	56,800	88,800
	10061900	522310	RSE13	Land/Building Rental	40 OLD ROSWELL ST	1,200	-
					subtotal	1,200	-
	10061900	522320	RSE13	Equipment Rental	PORTABLE TOILETS	3,500	3,500
					FENCE RENTAL	6,700	2,500
					GOLF CARTS	1,500	1,500
					LAND RENTALS	2,400	-
					2-WAY RADIOS	500	500
					TABLES, TENTS, TENT LIGHTING & CHAIRS	27,000	14,500
					HEATERS	-	2,000
					subtotal	41,600	24,500
	10061900	523300	RSE13	Advertising		5,000	-
					subtotal	5,000	-
	10061900	523400	RSE13	Printing and Binding	LAMP POST BANNERS, A-FRAME VENUE SIGNS, GROUND BANNERS, BROCHURES, ETC.	7,500	6,000
					subtotal	7,500	6,000
	10061900	531100	RSE13	General Supplies	T-SHIRTS, 2 DAY ARTIST HOSPITALITY TENT/VOLUNTEERS	2,000	2,000
					subtotal	2,000	2,000
Community Services (Wire & Wood) Total						114,100	121,300
FARMER'S MARKET RSE14	10061900	521200	RSE14	Professional Services	ELECTRICAL SERVICES	-	1,200
					subtotal	-	1,200
	10061900	522320	RSE14	Equipment Rental	PORTABLE TOILETS	1,200	-
					subtotal	1,200	-
Community Services (Farmers Market) Total						1,200	1,200
RESTHAVEN CEMETERY TOURS RSE15	10061900	521200	RSE15	Professional Services	ELECTRICAL SERVICES	450	-
					PHOTOGRAPHER	300	-
					STAGE, SOUND, & LIGHTING	3,500	-
					THEATRICAL COMPANY, WRITERS, ACTORS, COSTUMES	7,500	-
					GRAPHIC DESIGNER	500	-
					subtotal	12,250	-
	10061900	522320	RSE15	Equipment Rental	PORTABLE TOILETS	100	-
					TABLES, TENTS, AND CHAIRS	2,200	-
					subtotal	2,300	-
	10061900	523300	RSE15	Advertising		1,800	-
					subtotal	1,800	-
	10061900	523400	RSE15	Printing and Binding		500	-
					subtotal	500	-
	10061900	531100	RSE15	General Supplies	FOOD FOR ACTORS (AS PER RIDER)	500	-
					subtotal	500	-
Community Services (Resthaven Cemetery Tours) Total						17,350	-
BREW MOON FEST-SUMMER RSE19	10061900	521200	RSE19	Professional Services	STAGE, SOUND, & LIGHTING	5,800	5,800
					ELECTRICAL SERVICES	600	1,000
					STREET SWEEPING	-	425
					subtotal	6,400	7,225
	10061900	522320	RSE19	Equipment Rental	PORTABLE TOILETS	1,000	1,000
					subtotal	1,000	1,000
	10061900	531230	RSE19	Electric Utilities		500	500
					subtotal	500	500
Community Services (Brew Moon Fest - June) Total						7,900	8,725

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Division/Project Title	Account Number			Title	Account Detail		
GRILLING & GRIDIRON RSE20	10061900	521200	RSE20	Professional Services	STAGE, SOUND, & LED SCREEN	4,650	4,650
					ELECTRICAL SERVICES	750	750
					PHOTOGRAPHER	300	-
					FACE PAINTING	500	-
					STREET SWEEPING	400	-
					subtotal	6,600	5,400
	10061900	522320	RSE20	Equipment Rental	PORTABLE TOILETS	700	500
					MOONWALKS/INFLATABLES	700	-
					TABLES, TENTS, & CHAIRS	1,500	1,000
	10061900	523300	RSE20	Advertising	subtotal	2,900	1,500
						1,000	-
	10061900	523400	RSE20	Printing and Binding	subtotal	1,000	-
						500	-
							subtotal
Community Services (Grilling and Gridiron) Total						11,000	6,900
FOOD TRUCKS RSE23	10061900	521200	RSE23	Professional Services	ARTIST BOOKING FEES	-	-
					ENTERTAINMENT - MUSICIANS	13,500	13,500
					PHOTOGRAPHER	-	600
					ELECTRICAL SERVICES	500	3,000
					STAGE, SOUND, & LIGHTING	-	12,000
					EVENT MANAGEMENT	-	21,000
	10061900	522320	RSE23	Equipment Rental	subtotal	14,000	50,100
					TABLES, TENTS, & CHAIRS	20,000	-
					DUMPSTERS & RECYCLING BINS	1,000	-
					MOONWALKS/INFLATABLES	1,500	-
					COMMUNITY CONNECTION	-	10,000
					PORTABLE TOILETS	3,000	3,000
	10061900	523300	RSE23	Advertising	subtotal	25,500	13,000
						3,000	-
	10061900	523400	RSE23	Printing and Binding	subtotal	3,000	-
						2,500	1,000
	10061900	531100	RSE23	General Supplies	subtotal	2,500	1,000
						500	500
							subtotal
Community Services (Food Trucks) Total						45,500	64,600
MEMORIAL DAY EVENT RSE24	10061900	521200	RSE24	Professional Services	ELECTRICAL SERVICES	500	500
					STAGE, SOUND, & LIGHTING	1,500	-
					ENTERTAINMENT	500	-
					subtotal	2,500	500
	10061900	522320	RSE24	Equipment Rental	DUMPSTERS & RECYCLING BINS	100	-
					TABLES, TENTS, & CHAIRS	650	-
					PORTABLE TOILETS	500	-
					subtotal	1,250	-
	10061900	531100	RSE24	General Supplies		250	-
					subtotal	250	-
Community Services (Memorial Day Event) Total						4,000	500
VETERANS DAY EVENT RSE25	10061900	521200	RSE25	Professional Services	ELECTRICAL SERVICES	500	-
					SOUND & STAGE	1,500	-
					ENTERTAINMENT	500	-
					subtotal	2,500	-

FY 2020 Budget

City of Alpharetta

Budget: FY 2020

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2019 Adopted Budget	FY 2020 Recommended Budget
	10061900	522320 RSE25	Equipment Rental		
			DUMPSTERS & RECYCLING BINS	100	-
			TABLES, TENTS, & CHAIRS	650	-
			PORTABLE TOILETS	500	-
			<i>subtotal</i>	<b>1,250</b>	-
	10061900	531100 RSE25	General Supplies	250	-
			<i>subtotal</i>	<b>250</b>	-
			<i>Community Services (Veterans Day Event) Total</i>	<b>4,000</b>	-
BROOKE ST PARK CONCERT SERIES RSE26	10061900	521200 RSE26	Professional Services	42,750	30,000
			MUSICIAN/BAND FEES	-	750
			ELECTRICAL SERVICES	-	12,000
			EVENT MANAGEMENT SERVICES	-	4,000
			STAGE, SOUND & LIGHTING	-	-
			<i>subtotal</i>	<b>42,750</b>	<b>46,750</b>
	10061900	522320 RSE26	Equipment Rental	1,500	400
			<i>subtotal</i>	<b>1,500</b>	<b>400</b>
	10061900	523300 RSE26	Advertising	5,000	-
			<i>subtotal</i>	<b>5,000</b>	-
	10061900	523400 RSE26	Printing and Binding	1,200	500
			<i>subtotal</i>	<b>1,200</b>	<b>500</b>
	10061900	531100 RSE26	General Supplies	750	-
			<i>subtotal</i>	<b>750</b>	-
			<i>Community Services (Brooke St Park Concert Series) Total</i>	<b>51,200</b>	<b>47,650</b>
BREW MOON FEST-FALL RSE27	10061900	521200 RSE27	Professional Services	-	5,800
			STAGE, SOUND, & LIGHTING	-	1,000
			ELECTRICAL SERVICES	-	425
			STREET SWEEPING	-	-
			<i>subtotal</i>	-	<b>7,225</b>
	10061900	522320 RSE27	Equipment Rental	-	1,000
			<i>subtotal</i>	-	<b>1,000</b>
	10061900	531230 RSE27	Electric Utilities	-	500
			<i>subtotal</i>	-	<b>500</b>
			<i>Community Services (Brew Moon Fest-Fall) Total</i>	-	<b>8,725</b>
MARKETING RSE28	10061900	521200 RSE28	Professional Services	-	9,950
			GRAPHIC DESIGNER	-	9,950
			<i>subtotal</i>	-	-
	10061900	523300 RSE28	Advertising	-	-
			PRINT COMMUNITY SERVICES	-	27,564
			RECREATION	-	6,739
			ONLINE COMMUNITY SERVICES	-	1,000
			RECREATION	-	1,300
			SOCIAL MEDIA DEPARTMENT OVERALL	-	250
			ART & CULTURE	-	1,300
			COMMUNITY SERVICES	-	1,400
			RECREATION	-	1,500
			<i>subtotal</i>	-	<b>41,053</b>
	10061900	523400 RSE28	Printing and Binding	-	4,000
			DEPARTMENT OVERALL	-	1,000
			ART & CULTURE	-	2,000
			COMMUNITY SERVICES	-	10,738
			RECREATION	-	-
			<i>subtotal</i>	-	<b>17,738</b>

Adopted: June 3, 2019

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FY 2020 Budget

City of Alpharetta

Budget: FY 2020

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2019 Adopted Budget	FY 2020 Recommended Budget
	10061900 531100 RSE28	General Supplies	SUBSCRIPTIONS (Canva/Rec, Art, Ag)		1,000
			<i>subtotal</i>		<b>1,000</b>
			<i>Community Services (Marketing) Total</i>	-	<b>69,741</b>
COMMUNITY AGRICULTURE	10061910 521200	Professional Services	INSTRUCTOR FEES	-	1,200
			<i>subtotal</i>	-	<b>1,200</b>
	10061910 522320	Equipment Rental	PORTABLE TOILETS & DUMPSTERS RENTALS	-	1,728
			<i>subtotal</i>	-	<b>1,728</b>
	10061910 531100	General Supplies	FARM SUPPLIES	-	10,500
			<i>subtotal</i>	-	<b>10,500</b>
	10061910 531600	Small Equipment	VARIOUS SMALL EQUIPMENT	-	5,000
			<i>subtotal</i>	-	<b>5,000</b>
			<i>Community Agriculture Total</i>	-	<b>18,428</b>
Western District	10061950 521200	Professional Services	UTILITY LOCATES IN ALL PARKS	3,000	1,500
			<i>subtotal</i>	<b>3,000</b>	<b>1,500</b>
	10061950 522210	Equipment Repair & Maintenance	GENERAL EQUIPMENT REPAIRS	7,000	7,000
			PMA'S ENGINE REPAIRS, ETC.	20,000	15,000
			TIRES, TIRE SERVICE	8,000	8,000
			<i>subtotal</i>	<b>35,000</b>	<b>30,000</b>
	10061950 522240	Grounds Repair & Maintenance	GENERAL GROUNDS MAINTENANCE	115,000	115,000
			PAVILION STAINING/SEALING	5,000	-
			PARK BEAUTIFICATION (PLANTS, TREES & UNDERBRUSH CLEARING)	10,000	10,000
			TREE PRUNING/REMOVAL	10,000	45,000
			<i>subtotal</i>	<b>140,000</b>	<b>170,000</b>
	10061950 522250	Facility Repair & Maintenance	FLOOR REFINISHING, PAINTING, ETC.	20,000	20,000
			<i>subtotal</i>	<b>20,000</b>	<b>20,000</b>
	10061950 522320	Equipment Rental	DUST MOPS & DOOR MATS	500	-
			PORT-A-LETS FOR JULY 4TH AT WILLS PARK	4,000	4,000
			RENTAL OF SOD CUTTERS, PACKERS, LIFTS, TRUCKS	2,000	2,250
			<i>subtotal</i>	<b>6,500</b>	<b>6,250</b>
	10061950 523400	Printing & Binding	PARK SIGN REPLACEMENT	2,000	4,000
			<i>subtotal</i>	<b>2,000</b>	<b>4,000</b>
	10061950 523500	Employee Travel	PARKS MAINTENANCE TRAVEL	1,500	500
			<i>subtotal</i>	<b>1,500</b>	<b>500</b>
	10061950 523700	Employee Training	PARK MAINTENANCE PROFESSIONAL DEVELOPMENT	2,000	500
			<i>subtotal</i>	<b>2,000</b>	<b>500</b>
	10061950 523860	Maintenance Contracts	JANITORIAL SERVICES	56,000	75,000
			LANDSCAPE SERVICE	256,000	256,000
			<i>subtotal</i>	<b>312,000</b>	<b>331,000</b>
	10061950 531100	General Supplies & Materials	FIRST AID SUPPLIES FOR WILLS PARK	2,000	-
			GENERAL OFFICE SUPPLIES	4,000	4,000
			LETTERHEAD, ENVELOPES, BUSINESS CARDS	500	-
			PAPER PRODUCTS, CLEANING SUPPLIES, TRASH BAGS	70,000	70,000
			TONER CARTRIDGES	700	-
			WATER CUPS/WATER FOUNTAIN CARTRIDGES	300	300
			<i>subtotal</i>	<b>77,500</b>	<b>74,300</b>

FY 2020 Budget

City of Alpharetta

Budget: FY 2020

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

					FY 2019 Adopted Budget	FY 2020 Recommended Budget
Division/Project Title	Account Number		Title	Account Detail		
	10061950	531270	Fuel	GAS, DIESEL, OIL FOR ALL PARK EQUIPMENT	10,000	12,000
				<i>subtotal</i>	<b>10,000</b>	<b>12,000</b>
	10061950	531600	Small Equipment	HAND TOOLS & SMALL EQUIPMENT	10,000	8,000
				<i>subtotal</i>	<b>10,000</b>	<b>8,000</b>
	10061950	531700	Employee Uniforms	STANDARD UNIFORMS	3,000	4,000
				SAFETY SHOES	1,350	1,350
				SEASONAL EMPLOYEE UNIFORMS	200	200
				STAFF SHIRTS	500	500
				UNIFORM ACCESSORIES (GLOVES, HATS, BRACES, GOGGLES)	1,500	1,500
				<i>subtotal</i>	<b>6,550</b>	<b>7,550</b>
	10061950	542100	Machinery & Equipment	GENERAL M & E	25,000	20,000
				<i>subtotal</i>	<b>25,000</b>	<b>20,000</b>
<i>Parks Maintenance Total</i>					<b>651,050</b>	<b>685,600</b>
Parks Maintenance - Playground Maintenance	10061950	522240	RPM00	Grounds Repair & Maintenance	25,000	25,000
				<i>subtotal</i>	<b>25,000</b>	<b>25,000</b>
<i>Parks Maintenance (Playground Maintenance) Total</i>					<b>25,000</b>	<b>25,000</b>
City Center Park Maintenance	10061950	522240	RPM01	Grounds Repair & Maintenance	5,000	-
				DRAINAGE IMPROVEMENTS	30,000	-
				FOUNTAIN REPAIR/PLANT REPLACEMENT/TREE REMOVAL	<i>subtotal</i>	<b>35,000</b>
				<i>subtotal</i>	<b>35,000</b>	-
	10061950	523860	RPM01	Maintenance Contracts	125,000	-
				CITY CENTER PARK MAINTENANCE (INCLUDING FOUNTAINS AND LIBRARY)	<i>subtotal</i>	<b>125,000</b>
				<i>subtotal</i>	<b>125,000</b>	-
<i>City Center Park Maintenance Total</i>					<b>160,000</b>	-
<i>Recreation and Parks Department Total</i>					<b>5,017,210</b>	<b>5,141,033</b>

# **PERFORMANCE MEASUREMENTS**



<b>Recreation, Parks &amp; Cultural Services - Rec Admin</b>						
<b>Performance Measurements</b>	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>Actual FY 2018</b>	<b>YTD (Dec. 2018) FY 2019</b>	<b>Target FY 2019</b>	<b>Target FY 2020</b>
Recreation & Parks turnover percentage	10%	10%	8%	8%	8%	8%
Annual Activity Enrollments as in RecWare and ActiveNet	18,054	16,517	19,126	10,209	21,039	23,143
# of Part-time hours used	43,467	40,525	43,495	33,392	47,845	52,629
<b>Personnel Assigned:</b>	<b>5.0 FTE</b>	<b>5.0 FTE</b>	<b>5.0 FTE</b>	<b>4.0 FTE</b>	<b>4.0 FTE</b>	
Director - Rec/Parks	Director - Rec/Parks	Director - Rec/Parks	Director - Rec/Parks	Director - Rec/Parks	Director - Rec/Parks	Director - Rec/Parks
Deputy Director	Deputy Director	Deputy Director	Deputy Director	Project Manager	Project Manager	Project Manager
Office Manager	Office Manager	Office Manager	Office Manager	Admin Office Coor	Admin Office Coor	Admin Office Coor
Customer Service Rep	Customer Service Rep	Admin Assistant I	Admin Assistant I	Admin Assistant II	Admin Assistant II	Admin Assistant II
Mkt/Accreditation Coordinator	Mkt/Accreditation Coordinator	Mkt/Accreditation Coordinator	Mkt/Accreditation Coordinator			

<b>Recreation, Parks &amp; Cultural Services - Adult Activity</b>						
<b>Performance Measurements</b>	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>Actual FY 2018</b>	<b>YTD (Dec. 2018) FY 2019</b>	<b>Target FY 2019</b>	<b>Target FY 2020</b>
Total # of Participants per year*	29,209	37,263	29,194	15,789	32,000	32,000
(Res / Non-Res)	12,096/17,113	26,048/11,215	11970/17224	6522/9267	14000/18000	13000/18000
Total # of Building rentals	49	55	42	50	50	50
Total # of Day trips taken	98	96	97	98	100	100
Total # of Overnight trips taken using City buses	7	0	5	6	6	6
<b>Personnel Assigned:</b>	<b>4.0 FTE</b>	<b>4.0 FTE</b>	<b>4.0 FTE</b>	<b>4.0 FTE</b>	<b>4.0 FTE</b>	<b>4.0 FTE</b>
Recreation Supervisor II	Recreation Supervisor II	Recreation Supervisor II	Recreation Supervisor II	Recreation Supervisor II	Recreation Supervisor II	Recreation Supervisor II
Recreation Coord	Recreation Coord	Recreation Coord	Recreation Coord	Recreation Coord	Recreation Coord	Recreation Coord
Admin Asst. I	Admin Asst. I	Admin Asst. I	Admin Asst. I	Admin Asst. I	Admin Asst. I	Admin Asst. I
Facility Technician	Facility Technician	Facility Technician	Facility Technician	Facility Technician	Facility Technician	Facility Technician

<b>Recreation, Parks &amp; Cultural Services - Aquatics</b>						
<b>Performance Measurements</b>	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>Actual FY 2018</b>	<b>YTD (Dec. 2018) FY 2019</b>	<b>Target** FY 2019</b>	<b>Target FY 2020</b>
% of Days pool facilities were open during pool season (93 days)	99%	100%	100%	100%	100%	100%
Average daily attendance at City pool	198	204	290	400	400	400
Hours of lifeguard training per person	20	15	24	10	25	25
# of Swim lessons held	111	108	152	50	150	150
# of Swim lessons participants	649	617	836	211	700	850
(resident / non-resident)	428/221	386/231	522/314	149/62	550/150	600/200
Swim teams participants	234	217	225	N/A	170	200
(resident / non-resident)	147/87	139/78	142/83	N/A	140/30	150/50
C.O.A.S.T. participants	55	35	38	39	40	45
(resident / non-resident)	30/24	18/17	28/10	19/20	20/20	25/20
# of Pool passes sold	357	121	320	504	500	600
(resident / non-resident)	76	67/54	165/155	407/97	400/100	450/150
<i>* Pool season spans two fiscal years</i>						
<b>Personnel Assigned:</b>						
Employees are hired seasonally. Aquatics is overseen by Rec.Services Mgr & Aquatics Coordinator						

\* Pool closed for renovation July 1, 2017 - June 30, 2018

<b>Recreation, Parks &amp; Cultural Services - Health &amp; Wellness</b>				
<b>Performance Measurements</b>	<b>Actual FY 2018</b>	<b>YTD (Dec. 2018) FY 2019</b>	<b>Target FY 2019</b>	<b>Target FY 2020</b>
# of Participants in aerobics	264	498	375	375
(resident / non-resident)	165/99	253/245	250/125	250/125
# of Participants in Yoga (Adults & Kids)	180	54	60	75
(resident / non-resident)	105/67	33/21	40/20	50/25
# of Participants in tennis	630	227	550	550
(resident / non-resident)	360/270	126/101	375/175	375/175
# of Participants in Couch to 5K	20	10	15	20
(resident / non-resident)	8/12	4/6	8/7	12/8
# Participants in Babysitter Bootcamp Classes and Camps	129	43	*75	100
(resident / non-resident)	50/79	22/21	55/20	60/40
# of Participants in Cooking Classes and Camps	N/A	5	30	35
(resident / non-resident)		5/0	20/10	25/10
# of HW special events	0	0	1	3
	0			
<b>Personnel Assigned:</b>	<b>1.0 FTE</b>		<b>1.0 FTE</b>	<b>1.0 FTE</b>
	Recreation Supervisor II	Recreation Supervisor II	Recreation Supervisor II	Recreation Supervisor II

New area of programming launched July 2018.

\* Numbers projected to be lower due to Milton MOU expiration.

<b>Recreation, Parks &amp; Cultural Services - Athletics</b>						
<b>Performance Measurements</b>	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>Actual FY 2018</b>	<b>YTD (Dec. 2018) FY 2019</b>	<b>Target FY 2019</b>	<b>Target FY 2020</b>
# of Participants - Adult Basketball						
2 Seasons-25 teams	74	279 w/42 teams	376/36 teams	171/20 teams	250/22	300-25
(resident / non-resident)	43/317	122/157	136/240	73/98	145/105	160/140
# of Participants - Adult Softball						
3 Seasons-170 teams	804 w/126 teams	1528 w/126 teams	1734/114 teams	910/78 teams	1200/100	1200/100
(resident / non-resident)	510/294	766/762	501/1233	407/503	500/700	500/700
# of Participants - Teen Basketball						
2 Season-12 teams	200	273 w/28 teams	230/20 teams	146/16 teams	100	120
(resident / non-resident)	n/a	199/74	95/135	44/90	50/50	70/50
# of Participants - Youth Basketball						
75 Teams	620	611 w/76 teams	584	621	500	530
(resident / non-resident)	382/238	352/259	331/253	366/255	320/180	350/180
# of Participants - Youth Soccer						
70 Teams	940	927 w/85 teams	897	461	425	450
(resident / non-resident)	737/203	707/220	583/314	304/157	300/125	300/150

<b>Recreation, Parks &amp; Cultural Services - Athletics</b>						
<b>Performance Measurements</b>	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>Actual FY 2018</b>	<b>YTD (Dec. 2018) FY 2019</b>	<b>Target FY 2019</b>	<b>Target FY 2020</b>
# of Participants - Youth Travel Soccer						
40 Teams (2 seasons)	894	1063 w/88 teams	1079	586	500	525
(resident / non-resident)	442/452	535/528	509/570	254/332	250/250	275/250
<b>Personnel Assigned:</b>	<b>5.0 FTE</b>	<b>5.0 FTE</b>	<b>5.0 FTE</b>	<b>5.0 FTE</b>	<b>5.0 FTE</b>	<b>5.0 FTE</b>
	Recreation Supervisor II	Recreation Supervisor II	Recreation Supervisor II		Recreation Supervisor II	Recreation Supervisor II
	Facility Technician	Facility Technician	Facility Technician		Facility Technician	Facility Technician
	Admin Asst. I	Admin Asst. I	Admin Asst. I		Admin Asst. I	Admin Asst. I
	Recreation Coord (2)	Recreation Coord (2)	Recreation Coord (2)		Recreation Coord (2)	Recreation Coord (2)

Recreation, Parks & Cultural Services - Community Center						
Performance Measurements	Actual FY 2016	Actual FY 2017	Actual FY 2018	YTD (Dec. 2018) FY 2019	Target FY 2019	Target FY 2020
# of Participants in summer camp	1187	1200	1181	1140	1000	1200
(resident / non-resident)	1130/57	1140/60	641/540	288/552	650/350	700/500
# of Participants in dance, including camps	886	647	812	394	300	350
(resident / non-resident)	507/379	417/230	434/378	192/202	200/100	225/125
# of Participants in gymnastics, including camps	4561	3747	3846	1736	1300	1500
(resident / non-resident)	2,244/2,317	2031/1716	2105/1741	882/854	900/400	1000/500
# of Participants in instructional sports, including camps	1,024	1,008	Moved to Will Park			
(resident / non-resident)	577/447	571/437				
# of Participants in Outdoor Programs	80	32	Moved to Health & Wellness			
(resident / non-resident)	38/42	22/8				
# of Participants in Specialty Recreation Programs (LEGO, Drumtastic, Bach to Rock)	301	199	182	48	100	140
(resident/non-resident)	140/616	99/100	96/86	29/19	60/40	80/40
# of Part-time hours used	3,850	3,287	**12,205	**7575	13,000	13,000
<b>Personnel Assigned:</b>	<b>5.0 FTE</b>	<b>5.0 FTE</b>	<b>5.0 FTE</b>	<b>5.0 FTE</b>	<b>5.0 FTE</b>	
	Recreation Supervisor II	Recreation Supervisor II	Recreation Supervisor II	Recreation Services Manager	Recreation Services Manager	
	Recreation Coord (2)	(Recreation Coord (2)	Recreation Coord (2)	Recreation Spv II (1)	Recreation Spv II (1)	
				Recreation Coord (1)	Recreation Coord (1)	
	Customer Service Representative	Customer Service Representative	Admin Assistant I	Admin Assistant I	Admin Assistant I	
	Facility Technician	Facility Technician	Facility Technician	Facility Technician	Facility Technician	

<b>Recreation, Parks &amp; Cultural Services - Cultural Arts</b>						
<b>Performance Measurements</b>	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>Actual FY 2018</b>	<b>YTD (Dec. 2018) FY 2019</b>	<b>Target FY 2019</b>	<b>Target FY 2020</b>
# of Participants in youth art classes	93	416	303	186	502	577
(resident/Milton/non-resident)	49/44	186/148/82	157/48/98	79/59/48	228/73/201	262/84/231
# of Participants in adult art classes	348	293	348	178	416	478
(resident/Milton/non-resident)	186/162	164/57/72	180/99/69	94/56/28	227/115/74	261/132/85
# of Participants in summer camp	231	301	261	155	284	327
(resident/Milton/non-resident)	146/85	148/114/39	130/94/20	75/47/33	124/112/48	143/129/55
<b>Personnel Assigned:</b>	<b>1.0 FTE</b>	<b>1.0 FTE</b>	<b>5.0 FTE</b>	<b>5.0 FTE</b>	<b>5.0 FTE</b>	<b>5.0 FTE</b>
	Arts Coordinator	Arts Coordinator	Cultural Arts	Cultural Arts	Cultural Arts	Cultural Arts
			Manager	Manager	Manager	Manager
			Cultural Arts	Cultural Arts	Cultural Arts	Cultural Arts
			Supervisor	Supervisor	Supervisor	Supervisor
			Arts Coordinator	Arts Coordinator	Arts Coordinator	Arts Coordinator
			Admin Assistant I	Admin Assistant I	Admin Assistant I	Admin Assistant I
			Facility Tech	Facility Tech	Facility Tech	Facility Tech



Recreation, Parks & Cultural Services - Equestrian Center						
Performance Measurements	Actual FY 2016	Actual FY 2017	Actual FY 2018	YTD (Dec. 2018) FY 2019	Target FY 2019	Target FY 2020
Total # of Equestrian event dates	100	97	107	60	99	107
Total # dog show events	24	24	17	8	17	24
Total # other event dates hosted at equestrian center	44	58	68	23	77	83
Total attendance at events	125,000	130,000	135,000	70,000	145,000	150,000
# of Arenas/rings maintained	5	5	5	5	5	5
# Of Part-time hours used	194	287	113	237	500	1520
Personnel Assigned:	4.0 FTE	4.0 FTE	4.0 FTE	4.0 FTE	4.0 FTE	4.0 FTE
	Equestrian Mgr.	Equestrian Mgr.	Wills Park Manager	Wills Park Manager	Wills Park Manager	Wills Park Manager
	Parks Maintenance Tech II	Parks Maintenance Tech II	Parks Maintenance Tech II	Parks Maintenance Tech II	Parks Maintenance Tech II	Parks Maintenance Tech II
	Parks Maintenance Tech I (2)	Parks Maintenance Tech I (2)	Parks Maintenance Tech I (2)	Parks Maintenance Tech I (2)	Parks Maintenance Tech I (2)	Parks Maintenance Tech I (2)

<b>Recreation, Parks &amp; Cultural Services - Community Services Performance Measurements</b>	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>Actual FY 2018</b>	<b>YTD (Dec. 2018) FY 2019</b>	<b>Target FY 2019</b>	<b>Target FY 2020</b>
# of Total Approved Events:						
Exclusive City Events	50	50	18	45	45	45
City Partnered Events	38	38	15	36	36	36
Outside Event Applications Processed	N/A	N/A	N/A	27		30
Approved / Denied	N/A	N/A	N/A	26 Approved / 1 Denied	25 Approved / 5 Denied	25 Approved / 5 Denied
Film Permit Requests Processed	N/A	N/A	N/A	9	10	10
Approved / Denied	N/A	N/A	N/A	7 Approved / 2 Denied	8 Approved / 2 Denied	8 Approved / 2 Denied
<b>Estimated Attendance for:</b>						
Taste of Alpharetta	30,000 (rain)	30,000 (rain)	35,000	N/A	35,000	35,000
Mayor's Challenge	1,250	2,100	2,400	2,100	2,100	2,100
Old Soldier's Day Parade	7,000	7,500	6,000	5,000	5,000	5,000
Season of Celebration	10,000	10,000	10,000	2000 (rain)	10,000	10,000
Alpharetta Arts StreetFest	20,000	26,000	15,000	N/A	15,000	15,000
Scarecrow Harvest	6,000	6,500	7,000	8,000	8,000	8,000
Wire & Wood	1,700	1,200 (rain)	1,500	15,000	15,000	15,000
Food Trucks	27,000	27,000	10,000	21,000	23,000	23,000
Restless In Resthaven	450	400	300	300	0	0
Grilling & Gridiron	1,500	1,650	1,800	2,000	2,000	2,000
<b>Volunteer Recruitment:</b>						
Taste of Alpharetta (Non-City Staff)	N/A	N/A	N/A	N/A	N/A	4
Season of Celebration	N/A	N/A	N/A	N/A	N/A	40
Scarecrow Harvest	N/A	N/A	N/A	N/A	N/A	50
Wire & Wood	N/A	N/A	N/A	N/A	N/A	5
Community Agriculture	N/A	N/A	N/A	N/A	N/A	200
<b>TOTAL</b>	<b>N/A</b>	<b>N/A</b>	<b>325</b>	<b>N/A</b>	<b>N/A</b>	<b>299</b>

<b>Recreation, Parks &amp; Cultural Services - Community Services Performance Measurements</b>	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>Actual FY 2018</b>	<b>YTD (Dec. 2018) FY 2019</b>	<b>Target FY 2019</b>	<b>Target FY 2020</b>
<b>Target Budget Measurement:</b>						
Taste of Alpharetta	N/A	N/A	N/A	N/A	N/A	192,875
Food Trucks	N/A	N/A	N/A	N/A	N/A	64,600
Arts Streetfest	N/A	N/A	N/A	N/A	N/A	14,875
Season of Celebration	N/A	N/A	N/A	N/A	N/A	56,025
Scarecrow Harvest	N/A	N/A	N/A	N/A	N/A	31,800
Wire & Wood	N/A	N/A	N/A	N/A	N/A	121,300
Brooke Street Park Concert Series	N/A	N/A	N/A	N/A	N/A	47,650
Community Agriculture	N/A	N/A	N/A	N/A	N/A	16,700
Marketing for Department	N/A	N/A	N/A	N/A	N/A	69,741
<b>TOTAL</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>615,566</b>
<b>Sponsorship Revenue Raised:</b>						
Taste of Alpharetta	N/A	N/A	N/A	N/A	N/A	52,500
Food Truck Alley	N/A	N/A	N/A	N/A	N/A	37,500
Season of Celebration	N/A	N/A	N/A	N/A	N/A	20,000
Scarecrow Harvest	N/A	N/A	N/A	N/A	N/A	10,000
Wire & Wood	N/A	N/A	N/A	N/A	N/A	90,000
Brooke Street Park Concert Series	N/A	N/A	N/A	N/A	N/A	80,000
<b>TOTAL (minus 20% commission)</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>232,000</b>
<b>Personnel Assigned:</b>	<b>3.0 FTE</b>	<b>3.0 FTE</b>	<b>3.0 FTE</b>	<b>4.0 FTE</b>	<b>4.0 FTE</b>	
	Special Events Manager	Special Events Manager	Special Events Manager	Community Services Manager	Community Services Manager	
	Special Events Coord. (1 FT; 2PT)	Special Events Coord. (1 FT; 2 PT)	Special Events Coord. (1 FT; 2 PT)	Marketing Coordinator(1PT)	Marketing Coordinator(1PT)	
				Special Events Coordinator (2FT/1PT)	Special Events Coordinator (2FT/1PT)	
Effective July 1, 2015, the City's Special Event Division is being transferred from the City Administration Department to the Recreation & Parks Department. The Special Events Division includes 3 full-time-equivalent positions (2 full time; 2 part-time). Division performance data is being shown herein for comparison purposes. Effective January 1, 2018 Special Events will now be called Community Services Division. The performance measurements are being updated for FY2020. The historical values are not available for the new measurements.						

<b>Recreation, Parks &amp; Cultural Services - Parks Maintenance</b>						
<b>Performance Measurements</b>	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>Actual FY 2018</b>	<b>YTD (Dec. 2018) FY 2019</b>	<b>Target FY 2019</b>	<b>Target FY 2020</b>
# of Athletic fields maintained*	32	33	33	33	33	33
# of Park acres maintained	320	322	322	322	322	322
# of Greenway acres maintained	252	252	252	252	252	252
# of Playground inspections	96	96	96	96	96	96
# of Park/playground injuries	0	1	0	0	0	0
# of Athletic field preparations	6,087	6,375	5,832	5,832	5,832	5,832
# of Park mowings	40	40	40	40	40	40
# of Athletic field mowings	80	80	80	80	80	80
# of Buildings maintained	37	37	36	36	36	36
# of Restrooms maintained	54	54	55	55	55	55
# of Pavilions maintained	15	15	15	15	15	15
# of Hours utilized for trash pickup	9,125	9,100	10,220	10,220	10,220	10,220
# of Part-time hours used	7,615	6,587	6,454	4,208	7,000	8,000
# of Vehicles maintained	15	15	16	16	16	17
# of Vehicle-related accidents	1	1	1	0	1	0
# of Work days missed due to accidents	0	0	0	0	0	0
<b>Personnel Assigned:</b>	<b>21.0 FTE</b>	<b>21.0 FTE</b>	<b>19.0 FTE</b>	<b>19.0 FTE</b>	<b>19.0 FTE</b>	<b>19.0 FTE</b>
Park Services Manager	Park Services Manager	Park Services Manager	Park Services Manager	Park Services Manager	Park Services Manager	Park Services Manager
Park Supervisor II (4)	Park Supervisor II (4)	Park Supervisor II (4)	Park Supervisor II (3)	Park Supervisor II (3)	Park Supervisor II (3)	Park Supervisor II (3)
				Park Crew Leader (1)	Park Crew Leader (1)	Park Crew Leader (1)
Park Maintenance Tech II (4)	Park Maintenance Tech II (4)	Park Maintenance Tech II (4)	Park Maintenance Tech II (4)	Park Maintenance Tech II (3)	Park Maintenance Tech II (3)	Park Maintenance Tech II (3)
Park Maintenance Tech I (11)	Park Maintenance Tech I (11)	Park Maintenance Tech I (11)	Park Maintenance Tech I (10)	Park Maintenance Tech I (10)	Park Maintenance Tech I (10)	Park Maintenance Tech I (10)
Admin Asst. II	Admin Asst. II	Admin Asst. II	Admin Asst. II	Admin Asst. II	Admin Asst. II	Admin Asst. II



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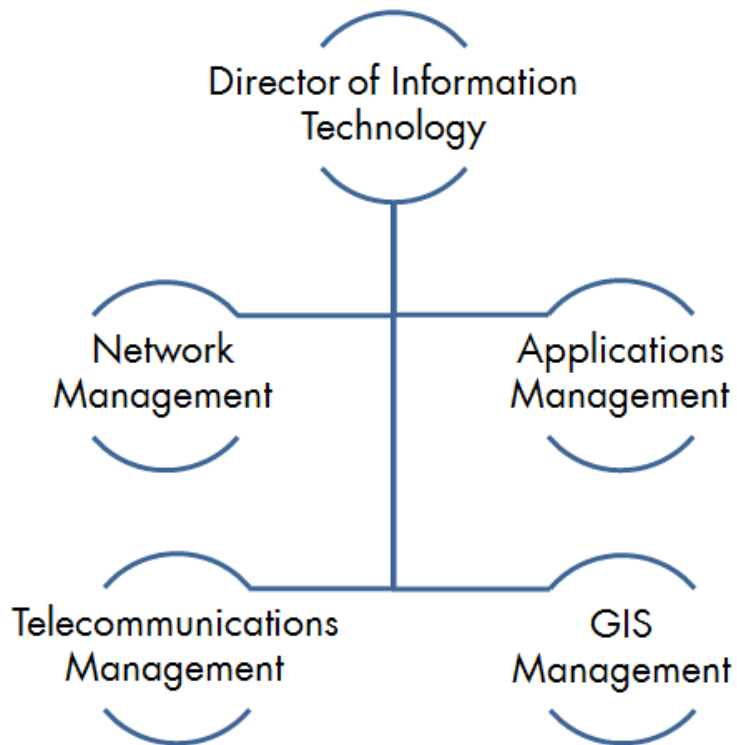
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## Information Technology

RANDY BUNDY  
DIRECTOR



RBundy@alpharetta.ga.us



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Our Community Vision is to advance Alpharetta as a signature City by:

- ✓ *Offering the highest quality of environment for our residents and businesses;*
- ✓ *Fostering strong sense of community including safety and security; and*
- ✓ *Providing a business climate that attracts the top echelon companies.*

Our Community Vision serves as the guiding principles for the planning and operation of our city government and each department structures its mission, goals, and objectives to facilitate achievement of our mission.

## Information Technology

*Administration, Network, and Systems*

### **Mission Statement**

Information Technology's mission is to provide high quality technology products, services and human resources to City departments that enable them to accomplish their goals and objectives. The Information Technology Department strives to continuously improve the delivery of services and minimize costs while accommodating future City growth.

### **Goals and Objectives**

As we accomplish our mission, the City of Alpharetta Information Technology Department will be known to provide high quality services by:

- ✓ Being recognized by City departments as having a high level of skill and knowledge;
- ✓ Providing excellent serves to all City departments as measured by the City's performance standards;
- ✓ Acquiring and supporting proven, sustainable technology solutions that are continually maintained and updated; and
- ✓ Helping City departments to improve and extend the functionality of major systems by offering systems integration and software development services.



**Network Administration**

# **5-YEAR FINANCIAL SUMMARY**



<b>CITY OF ALPHARETTA RECOMMENDED BUDGET FY 2020 INFORMATION TECHNOLOGY Five-year Financial Summary</b>						
	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>Actual FY 2018</b>	<b>Amended Budget FY 2019</b>	<b>Recommended Budget FY 2020</b>	
<b>Revenue</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>% Change</i>		0.0%	0.0%	0.0%		0.0%
<i>average 5 year percent change</i>		0.0%				
<b>Expenditures</b>	\$ 1,520,628	\$ 1,546,560	\$ 1,602,409	\$ 1,742,223	\$ 2,119,345	\$ 2,119,345
<i>% Change</i>		1.7%	3.6%	8.7%		21.6%
<i>average 5 year percent change</i>		8.9%				

# **DEPARTMENT BUDGET SUMMARY**

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2020  
INFORMATION TECHNOLOGY  
BUDGET REQUEST BY ACCOUNT**

										<i>Amended FY 2019 to FY 2020</i>
ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)	
<b>Revenues</b>										
N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	-
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>	<b>\$ -</b>	<b>-</b>
<b>Expenditures</b>										
(1) Personnel Services:										
Salary	\$ 962,790	\$ 977,041	\$ 994,117	\$ 1,035,294	\$ -	\$ 1,035,294	\$ 1,153,360	11.4%	\$ 118,066	
Benefits	427,335	461,708	484,710	545,985	-	545,985	616,025	12.8%	70,040	
<b>subtotal</b>	<b>\$ 1,390,125</b>	<b>\$ 1,438,749</b>	<b>\$ 1,478,827</b>	<b>\$ 1,581,279</b>	<b>\$ -</b>	<b>\$ 1,581,279</b>	<b>\$ 1,769,385</b>	<b>11.9%</b>	<b>\$ 188,106</b>	
Maintenance and Operations:										
Professional Services	\$ 8,306	\$ 23,060	\$ 24,140	\$ 24,000	\$ -	\$ 24,000	\$ 24,000	0.0%	\$ -	
Equipment Repair/Maint.	940	-	-	-	-	-	-	-	-	
Advertising	129	1,409	395	1,000	-	1,000	500	-50.0%	(500)	
Employee Travel	18,693	12,456	24,292	20,000	-	20,000	20,000	0.0%	-	
(2) Employee Training	29,117	16,698	18,766	30,000	-	30,000	20,000	-33.3%	(10,000)	
Maintenance Contracts	3,090	2,878	3,341	3,650	-	3,650	3,350	-8.2%	(300)	
(4) IT Professional Services	50,932	37,786	43,936	62,694	-	62,694	264,110	321.3%	201,416	
(3) General Supplies	13,016	12,361	7,481	14,100	-	14,100	12,000	-14.9%	(2,100)	
(3) Small Equipment	5,526	-	45	4,300	-	4,300	6,000	39.5%	1,700	
(3) Employee Uniforms	829	1,079	1,185	1,200	-	1,200	-	-100.0%	(1,200)	
Non-Recurring	(75)	83	-	-	-	-	-	-	-	
<b>subtotal</b>	<b>\$ 130,503</b>	<b>\$ 107,811</b>	<b>\$ 123,583</b>	<b>\$ 160,944</b>	<b>\$ -</b>	<b>\$ 160,944</b>	<b>\$ 349,960</b>	<b>117.4%</b>	<b>\$ 189,016</b>	

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2020  
INFORMATION TECHNOLOGY  
BUDGET REQUEST BY ACCOUNT**

ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	<i>Amended FY 2019 to FY 2020</i>	
								% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Capital/Other:									
Machinery	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Workers Comp Claims	-	-	-	-	-	-	-	-	-
<b>subtotal</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>	<b>\$ -</b>
<b>Total</b>	<b>\$ 1,520,628</b>	<b>\$ 1,546,560</b>	<b>\$ 1,602,409</b>	<b>\$ 1,742,223</b>	<b>\$ -</b>	<b>\$ 1,742,223</b>	<b>\$ 2,119,345</b>	<b>21.6%</b>	<b>\$ 377,122</b>
<b>Full-time Equivalent Positions</b>	<b>11.0</b>	<b>11.0</b>	<b>11.0</b>	<b>11.0</b>		<b>11.0</b>	<b>12.0</b>		

Notes

- (1) Variance due primarily to wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2020 (contingent upon a mid-year review of revenue trends), growth in group insurance premiums, growth in risk management claims funding, and the addition of one CityWorks IT Administrator position (2020 Operating Initiative).
- (2) Variances based on revised travel/training priorities for FY 2020.
- (3) Variance based on historical and year-to-date expenditure trends.
- (4) Variance due primarily to 2020 Operating Initiative funding for Cloud Services (\$100,000), Microsoft Azure (\$36,000), DUO Security Service (\$25,000), Patch Management Software (\$16,000) SpamHero Software (\$15,000) and the addition of ThinkGard database backup services (previously funded through periodic capital investment) and full-recognition of Microsoft Enterprise licensing costs (FY 2019 appropriation was understated and, as a result, was funded in part through one-time capital monies).

# **EXPENDITURE SUMMARY BY** **DIVISION/PROJECT**

**City of Alpharetta**

Budget: FY 2020

Statement: Expenditure Summary by Division/Project (Maintenance and Operations/Capital)

ACCOUNT DESCRIPTION		FY 2019 Amended Operating Budget	FY 2020 Operating Budget Request	Information Technology
				<b>1735</b>
521200	Professional Services	\$ 24,000	\$ 24,000	\$ 24,000
522210	Equipment Repair/Maint.	-	-	-
523300	Advertising	1,000	500	500
523500	Employee Travel	20,000	20,000	20,000
523700	Employee Training	30,000	20,000	20,000
523860	Maintenance Contracts	3,650	3,350	3,350
523900	IT Professional Services	62,694	264,110	264,110
531100	General Supplies/Materials	14,100	12,000	12,000
531600	Small Equipment	4,300	6,000	6,000
531700	Employee Uniforms	1,200	-	-
532400	Non-Recurring	-	-	-
542100	Machinery & Equipment	-	-	-
<b>TOTAL</b>		<b>\$ 160,944</b>	<b>\$ 349,960</b>	<b>\$ 349,960</b>

# **EXPENDITURE LINE-ITEM DETAIL BY** **DIVISION/PROJECT**

FY 2020 Budget

City of Alpharetta

Budget:

FY 2020

Statement:

Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2019 Adopted Budget	FY 2020 Recommended Budget
Information Technology	10017350	521200 Professional Services	Computer Refurbishing	-	-
			Temporary Help- (Interns)	24,000	24,000
			<b>subtotal</b>	<b>24,000</b>	<b>24,000</b>
	10017350	523300 Advertising	Bid/Recruitment Advertising	1,000	500
			<b>subtotal</b>	<b>1,000</b>	<b>500</b>
	10017350	523500 Employee Travel	Travel Expenses	20,000	20,000
			<b>subtotal</b>	<b>20,000</b>	<b>20,000</b>
	10017350	523700 Employee Training	Professional Development	30,000	20,000
			<b>subtotal</b>	<b>30,000</b>	<b>20,000</b>
	10017350	523860 Maintenance Contracts	Water - Annual Maintenance Contract	550	550
			Copier Consumables/Maintenance	1,500	1,300
			GRM Records Management	100	-
			Repro Products - Annual Plotter Maintenance	1,500	1,500
			<b>subtotal</b>	<b>3,650</b>	<b>3,350</b>
	10017350	523900 IT Professional Services	Solarwinds Software Renewal	301	-
			WAP Maintenance - Aerohive	156	155
			Domain Name Service - Amazon Web Services	20	20
			Developer License for MDM	8	8
			City Circuit Connection to Internet - AT&T	472	471
			Data Circuits - ASE - AT&T	1,355	1,352
			City Circuit Connection to Internet - Charter	84	84
			Load Balancer Citrix	38	150
			Security - Patch Mgmt	-	626
			Data Center's Uninterruptible Power System	276	325
			Citywide Microsoft Licensing	552	4,635
			Drone to GIS Conversion	75	38
			GIS Mobile Field Mapping & Data Collection	1,292	1,289
			Non-Xerox Printer Repair	188	125
			Database Management for Various City Departments	142	226
			Data Center Fire Suppression System	30	30
			Project Event Capture - ESRI	75	150
			Network Vulnerability Scanner	753	776
			Asset Management	50	50
			ERPM (RED Identity Mgmt.)	50	150
			ManageEngine (Logging & Auditing) LogRhythm	627	1,254
			Security Awareness Training (KnowBe4)	226	225
			Microsoft User Training	226	-



## FY 2020 Budget

City of Alpharetta

Budget:

FY 2020

Statement:

Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2019 Adopted Budget	FY 2020 Recommended Budget
			Technical Support for CISCO Network	439	438
			Conversion of LIDAR Data to ArcGIS	40	40
			Firewall - Palo Alto - Veristor	635	663
			Client VPN - Palo Alto - Veristor	145	-
			SQL Monitoring	125	125
			Wiring Services	251	250
			Consulting Services	602	601
			Datacenter Security (Physical Security)	151	-
			City Enterprise Data Management	502	-
			Citywide Virtual Infrastructure	1,150	1,072
			Maintenance Extension - Veristor	1,041	1,584
			City Virus, Adware, Spyware & Threat Protection	1,330	-
			City Circuit Connection to Internet - Zayo	652	651
			Backup and Replication/O365 backup	-	2,853
			Deep Security and Officescan	-	526
			Duo 2FA - 2 Facotr Authentication	-	573
			ManageEngine (Ad Self Service)	251	163
			iPhone Service	8,112	7,150
			iPad Service	1,920	492
			Data Cards	456	456
			Mobile Data Management	1,373	1,144
			Line and Circuit Service	2,910	2,916
			GLS Monitoring and Support	3,654	3,662
			CISCO SMARTnet Telephony and Phone App Licenses	2,695	2,700
			Cisco phone infrastructure support	269	270
			Netmotion <i>Mobility XE</i> Software Renewal	465	465
			Support for Live Streaming Council Mtgs (CivicPlus)	15,000	20,000
			Service for Live Streaming	3,000	3,000
			Adobe Products	2,290	3,120
			Visio Licenses	2,400	1,357
			Efax	540	900
			Trust Seal/SSL Certificate Renewals	1,500	2,000
			Terminal Application	800	800
			ServiceUpTime	1,000	-
			Cloud Services	-	100,000
			Microsoft Azure	-	36,000
			DUO Security Service	-	25,000

## City of Alpharetta

Budget:

FY 2020

Statement:

Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2019 Adopted Budget	FY 2020 Recommended Budget
			Patch Management Software	-	16,000
			SpamHero Software	-	15,000
			<i>subtotal</i>	<b>62,694</b>	<b>264,110</b>
	10017350	531100 General Supplies & Materials	General Office Supplies/Postage	14,100	12,000
			<i>subtotal</i>	<b>14,100</b>	<b>12,000</b>
	10017350	531600 Small Equipment	Equipment Replacement - Misc. Hardware	4,300	3,000
			CityWorks Admin position (2020 Operating Init.)	-	3,000
			<i>subtotal</i>	<b>4,300</b>	<b>6,000</b>
	10017350	531700 Employee Uniforms	Uniforms	1,200	-
			<i>subtotal</i>	<b>1,200</b>	-
	10017350	532400 Non-Recurring		-	-
			<i>subtotal</i>	-	-
<b>Information Technology Department Total</b>				<b>160,944</b>	<b>349,960</b>

# **PERFORMANCE MEASUREMENTS**

## Information Technology Department

### Performance Measures (Calendar Year Stats)

	Actual CYear 2014	Actual CYear 2015	Actual CYear 2016	Actual CYear 2017	Actual CYear 2018	Department Target	Results
<b>Telephone</b>							
Repairs							
Number	79	74	68	54	66		66
Number resolved w/in 24 hours	64	58	60	47	44		44
% resolved w/in 24 hours	81.01%	78.38%	88.24%	87.04%	66.67%	60.00%	A
Service Requests							
Number	175	165	158	133	144		144
Number resolved on time	157	150	144	130	135		135
% resolved on time	89.71%	90.91%	91.14%	97.74%	93.75%	90.00%	A
<b>Network</b>							
Repairs							
Number	245	221	256	318	288		288
Number resolved w/in 24 hours	218	199	220	260	259		259
% resolved w/in 24 hours	88.98%	90.05%	85.94%	81.76%	89.93%	80.00%	A
Service Requests							
Number	276	242	281	299	274		274
Number resolved on time	259	222	253	279	240		240
% resolved on time	93.84%	91.74%	90.04%	93.31%	87.59%	90.00%	B
Outages							
Number (including maintenance)	25	35	37	21	17		17
Avg. duration in hours	1.13	0.98	1.16	0.92	1.30		1.30
							A
<b>Applications</b>							
Repairs							
Number	576	713	751	872	934		934
Number resolved w/in 24 hours	431	475	535	706	775		775
% resolved w/in 24 hours	74.83%	66.62%	71.24%	80.96%	82.98%	70.00%	A
<b>Desktop</b>							
Repairs							
Number	1,262	1,184	1,099	946	988		946
Number resolved w/in 24 hours	799	758	750	728	711		728
% resolved w/in 24 hours	63.31%	64.02%	68.24%	76.96%	71.96%	60.00%	A
Service Requests							
Number	818	848	929	888	844		844
Number resolved on time	758	798	851	822	784		784
% resolved on time	92.67%	94.10%	91.60%	92.57%	92.89%	90.00%	A
<b>Helpdesk</b>							
Number total calls	3,584	4,245	4,089	4,318	3,841		3,841
Number resolved w/in 4 hours	1,215	1,444	1,406	1,698	1,391		1,391
Number resolved w/in 8 hours	387	481	501	777	684		684
% resolved w/in 8 hours	44.70%	45.35%	46.64%	57.32%	54.02%	40.00%	A
<b>GIS</b>							
Number total cases	299	313	354	322	268		268
Number resolved on time	265	271	295	280	222		222
% resolved on time	88.63%	86.58%	83.33%	86.96%	82.84%	80.00%	A
<b>Emails</b>							
Number	839,876	1,084,321	1,389,156	1,756,752	2,178,655		2,178,655
SPAM blocked	438,543	513,423	699,478	867,581	999,346		999,346
Viruses blocked	245,219	258,777	428,777	421,483	447,831		447,831
% SPAM	52.22%	47.35%	50.35%	49.39%	45.87%		45.87%
% viruses	29.20%	23.87%	30.87%	23.99%	20.56%		20.56%
<b>Servers</b>							
Avg. number	124	118	183	177	118		118
% availability (including maint.)	99.85%	99.80%	99.84%	99.88%	99.24%	99.00%	A

#### LEGEND

A = met or exceeded target  
 B = within 15% of target  
 C = missed target by more than 15%



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# **GENERAL GOVERNMENT**

# **5-YEAR FINANCIAL SUMMARY**

<b>CITY OF ALPHARETTA</b> <b>RECOMMENDED BUDGET FY 2020</b> <b>GENERAL GOVERNMENT</b> <b>Five-year Financial Summary</b>					
	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>Actual FY 2018</b>	<b>Amended Budget FY 2019</b>	<b>Recommended Budget FY 2020</b>
<b>Revenue</b>	\$ 53,552,984	\$ 53,139,334	\$ 55,570,782	\$ 64,252,049	\$ 65,133,729
<i>% Change</i>		-0.8%	4.6%	15.6%	1.4%
<i>average 5 year percent change</i>		5.2%			
<b>Expenditures</b>	\$ 9,970,239	\$ 11,636,338	\$ 15,029,900	\$ 14,268,050	\$ 12,280,270
<i>% Change</i>		16.7%	29.2%	-5.1%	-13.9%
<i>average 5 year percent change</i>		6.7%			



# **GENERAL GOVERNMENT**

# **BUDGET SUMMARY**

**CITY OF ALPHARETTA**  
**RECOMMENDED BUDGET FY 2020**  
**GENERAL GOVERNMENT**  
**BUDGET REQUEST BY ACCOUNT**

*Amended FY 2019 to FY 2020*

ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMENDMENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
<b>Revenue (1)</b>									
Taxes:									
Real Property - Current Year	\$ 20,393,409	\$ 19,779,392	\$ 21,154,929	\$ 22,680,000	\$ 1,400,000	\$ 24,080,000	\$ 23,500,000	-2.4%	\$ (580,000)
Real Property - Prior Year	170,532	736,270	378,803	125,000	-	125,000	170,000	36.0%	45,000
Motor Vehicle Tax	390,577	243,436	182,797	115,000	-	115,000	95,000	-17.4%	(20,000)
Motor Vehicle Title Tax/Fee	1,132,961	854,978	933,613	900,000	-	900,000	1,025,000	13.9%	125,000
Intangibles Tax	587,184	608,388	544,529	550,000	-	550,000	575,000	4.5%	25,000
Real Estate Transfer Tax	360,735	369,743	374,353	300,000	-	300,000	425,000	41.7%	125,000
Franchise Taxes	-	-	-	-	-	-	-	-	-
Franchise Taxes (electric)	4,855,997	4,635,877	4,454,157	4,500,000	-	4,500,000	4,545,000	1.0%	45,000
Franchise Taxes (gas)	325,383	324,347	338,466	325,000	-	325,000	340,000	4.6%	15,000
Franchise Taxes (cable)	429,365	441,476	431,687	450,000	-	450,000	810,000	80.0%	360,000
Franchise Taxes (telephone)	1,019,644	955,643	953,150	925,000	-	925,000	875,000	-5.4%	(50,000)
Local Option Sales and Use Tax	14,953,985	14,943,853	15,907,320	15,650,000	-	15,650,000	16,450,000	5.1%	800,000
Alcohol Beverage Excise Tax	2,053,173	2,113,121	2,210,031	2,200,000	-	2,200,000	2,300,000	4.5%	100,000
Insurance Premium Tax	3,313,175	3,588,813	3,813,796	3,900,000	-	3,900,000	4,200,000	7.7%	300,000
Financial Institution Tax	548,175	426,015	440,947	425,000	-	425,000	435,000	2.4%	10,000
General Property	226,648	80,439	29,343	110,000	-	110,000	110,000	0.0%	-
Alcohol Beverage Excise Tax (penalties)	2,593	790	385	500	-	500	500	0.0%	-
FIFA and Publication Charges	7,362	2,112	2,065	2,000	-	2,000	2,000	0.0%	-
Intergovernmental Funding:									
Federal Grant/HIDTA Overtime Reimbursement	-	-	80,317	-	50,000	50,000	50,000	0.0%	-
Interest Earnings:									
Interest Earnings	119,786	136,336	227,599	150,000	-	150,000	200,000	33.3%	50,000
Other/Miscellaneous:									
Rents and Royalties	39,021	38,921	38,821	38,922	-	38,922	38,922	0.0%	-
Miscellaneous Revenue	25,343	35,726	61,774	11,249	-	11,249	24,822	120.7%	13,573

**CITY OF ALPHARETTA**  
**RECOMMENDED BUDGET FY 2020**  
**GENERAL GOVERNMENT**  
**BUDGET REQUEST BY ACCOUNT**

*Amended FY 2019 to FY 2020*

ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Discounts Taken	432	336	421	-	-	-	-	-	-
Sale of Capital Assets	91,757	102,226	115,822	75,813	-	75,813	80,913	6.7%	5,100
Sale of Non-Capital Assets	75,749	52,817	20,956	43,500	-	43,500	44,554	2.4%	1,054
Other Financing Sources:									
Hotel/Motel Fund	2,429,994	2,661,700	2,874,701	2,868,750	356,250	3,225,000	3,300,000	2.3%	75,000
Capital Project Fund	-	6,579	-	-	-	-	-	-	-
Fund Balance	-	-	-	6,100,065	-	6,100,065	5,537,018	-9.2%	(563,047)
<b>Total</b>	<b>\$ 53,552,984</b>	<b>\$ 53,139,334</b>	<b>\$ 55,570,782</b>	<b>\$ 62,445,799</b>	<b>\$ 1,806,250</b>	<b>\$ 64,252,049</b>	<b>\$ 65,133,729</b>	<b>1.4%</b>	<b>\$ 881,680</b>
<b>Expenditures (2)</b>									
Other:									
Ins. Premiums (Risk Fund)	\$ 607,000	\$ 640,000	\$ 665,000	\$ 689,500	\$ -	\$ 689,500	\$ 667,500	-3.2%	\$ (22,000)
Police Activity League Donation	35,000	35,000	-	-	-	-	-	-	-
Friends of the Library Donation	10,000	10,000	10,000	10,000	(10,000)	-	-	-	-
Reserve for Operating Initiatives	-	-	-	130,000	(130,000)	-	-	-	-
Reserve (Non-Allocated)	-	-	-	-	-	-	320,312	-	320,312
Gwinnett Tech Bond (principal)	170,000	170,000	175,000	180,000	-	180,000	190,000	5.6%	10,000
Gwinnett Tech Bond (interest)	120,340	116,940	111,840	106,590	-	106,590	101,190	-5.1%	(5,400)
Contingency	84,663	114,541	45,697	670,000	1,041,913	1,711,913	685,000	-60.0%	(1,026,913)
<b>subtotal</b>	<b>\$ 1,027,003</b>	<b>\$ 1,086,481</b>	<b>\$ 1,007,537</b>	<b>\$ 1,786,090</b>	<b>\$ 901,913</b>	<b>\$ 2,688,003</b>	<b>\$ 1,964,002</b>	<b>-26.9%</b>	<b>\$ (724,001)</b>
Transfers-Out:									
Capital Projects Fund	\$ 8,943,236	\$ 8,854,857	\$ 12,747,363	\$ 8,695,065	\$ 979,982	\$ 9,675,047	\$ 7,766,268	-19.7%	\$ (1,908,779)
Stormwater Capital Fund	-	1,675,000	1,255,000	1,875,000	-	1,875,000	2,550,000	36.0%	675,000
Operating Grant Fund	-	20,000	20,000	30,000	-	30,000	-	-100.0%	(30,000)
<b>subtotal</b>	<b>\$ 8,943,236</b>	<b>\$ 10,549,857</b>	<b>\$ 14,022,363</b>	<b>\$ 10,600,065</b>	<b>\$ 979,982</b>	<b>\$ 11,580,047</b>	<b>\$ 10,316,268</b>	<b>-10.9%</b>	<b>\$ (1,263,779)</b>
<b>Total</b>	<b>\$ 9,970,239</b>	<b>\$ 11,636,338</b>	<b>\$ 15,029,900</b>	<b>\$ 12,386,155</b>	<b>\$ 1,881,895</b>	<b>\$ 14,268,050</b>	<b>\$ 12,280,270</b>	<b>-13.9%</b>	<b>\$ (1,987,780)</b>

**Notes**(1) Variances based on year-to-date collection trends and forecasted market conditions. Please refer to the *Budget Narrative* section of this document for detailed information.(2) Please refer to the *Budget Narrative* section of this document for detailed information.

# **E-911 Fund**

The Organizational Chart is included under the *Public Safety* tab of this document.

# **5-YEAR FINANCIAL SUMMARY**

<b>CITY OF ALPHARETTA</b> <b>RECOMMENDED BUDGET FY 2020</b> <b>PUBLIC SAFETY DEPARTMENT</b> <b>E-911 FUND (FUND 215)</b> <b>Five-year Financial Summary</b>					
	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>Actual FY 2018</b>	<b>Amended Budget FY 2019</b>	<b>Recommended Budget FY 2020</b>
<b>Revenue</b>	\$ 3,948,042	\$ 3,592,106	\$ 4,376,667	\$ 5,028,605	\$ 4,311,120
<i>% Change</i>		-9.0%	21.8%	40.0%	-14.3%
<i>average 5 year percent change</i>		9.6%			
<b>Expenditures</b>	\$ 3,975,883	\$ 3,887,895	\$ 4,351,824	\$ 5,028,605	\$ 4,311,120
<i>% Change</i>		-2.2%	11.9%	29.3%	-14.3%
<i>average 5 year percent change</i>		6.2%			
Budget figures may include non-operating accounts such as reserve and carryforward fund balance. For an accurate comparison to prior-year actual activity, these accounts should be removed from the budgetary figures.					

# **FUND BUDGET SUMMARY**

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2020  
PUBLIC SAFETY DEPARTMENT  
E-911 COMMUNICATIONS  
BUDGET REQUEST BY ACCOUNT**

*Amended FY 2019 to FY 2020*

ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
<b>Revenue</b>									
Charges for Services:									
E-911 Service Fees (land lines)	\$ 1,591,022	\$ 1,144,641	\$ 1,422,708	\$ 1,545,000	\$ -	\$ 1,545,000	\$ 1,500,000	-2.9%	\$ (45,000)
E-911 Service Fees (cell phones)	1,326,614	1,389,695	1,408,676	1,420,000	-	1,420,000	1,450,000	2.1%	30,000
E-911 Prepaid Service Fees (cell phones)	102,710	115,397	86,883	140,000	-	140,000	200,000	42.9%	60,000
Intergovernmental:									
City of Milton	921,918	936,865	941,752	950,000	-	950,000	1,025,000	7.9%	75,000
Interest:	5,777	5,508	12,542	11,693	-	11,693	17,120	46.4%	5,427
Miscellaneous:	-	-	82		-	-		-	-
Other:									
Mobile Radio Lease Financing	-	-	504,024	-	-	-	-	-	-
Carryforward Fund Balance	-	-	-	85,500	876,412	961,912	119,000	-87.6%	(842,912)
<b>Total Revenue</b>	<b>\$ 3,948,042</b>	<b>\$ 3,592,106</b>	<b>\$ 4,376,667</b>	<b>\$ 4,152,193</b>	<b>\$ 876,412</b>	<b>\$ 5,028,605</b>	<b>\$ 4,311,120</b>	<b>-14.3%</b>	<b>\$ (717,485)</b>
<b>Expenditures</b>									
(1) Personnel Services:									
Salary	\$ 1,543,676	\$ 1,509,989	\$ 1,600,698	\$ 1,678,963	\$ -	\$ 1,678,963	\$ 1,730,891	3.1%	\$ 51,928
Benefits	690,105	670,701	719,446	898,838	-	898,838	996,795	10.9%	97,957
<b>subtotal</b>	<b>\$ 2,233,781</b>	<b>\$ 2,180,691</b>	<b>\$ 2,320,143</b>	<b>\$ 2,577,801</b>	<b>\$ -</b>	<b>\$ 2,577,801</b>	<b>\$ 2,727,686</b>	<b>5.8%</b>	<b>\$ 149,885</b>
Maintenance and Operations:									
(2) Professional Services	\$ 20,019	\$ 15,567	\$ 43,496	\$ 39,250	\$ 14,899	\$ 54,149	\$ 26,500	-51.1%	\$ (27,649)
Equipment Repair/Maint.	3,883	2,845	2,494	5,000	-	5,000	4,500	-10.0%	(500)
Facility Repair/Maint.	108	2,950	-	4,000	-	4,000	-	-100.0%	(4,000)
Land & Building Rental	37,721	37,721	37,721	37,722	-	37,722	37,722	0.0%	-
(3) Communications	401,071	334,214	320,229	454,000	(5,300)	448,700	428,000	-4.6%	(20,700)
Printing and Binding	-	1,467	1,213	3,000	-	3,000	1,500	-50.0%	(1,500)
Employee Travel	13,449	17,528	12,032	17,000	-	17,000	15,000	-11.8%	(2,000)
Employee Training	15,498	18,955	23,696	22,000	-	22,000	24,000	9.1%	2,000
(4) Maintenance Contracts	60,363	344,658	431,863	501,045	92,996	594,041	493,400	-16.9%	(100,641)
IT Professional Services	278,723	224,542	239,899	240,902	11,300	252,202	269,115	6.7%	16,913
General Supplies	6,598	8,621	11,938	15,000	-	15,000	14,000	-6.7%	(1,000)



**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2020  
PUBLIC SAFETY DEPARTMENT  
E-911 COMMUNICATIONS  
BUDGET REQUEST BY ACCOUNT**

*Amended FY 2019 to FY 2020*

ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Miscellaneous Utilities	2,850	2,476	3,129	4,541	-	4,541	5,500	21.1%	959
Water and Sewer Utilities	177	171	194	350	-	350	220	-37.1%	(130)
Natural Gas Utilities	920	825	1,074	1,200	-	1,200	1,200	0.0%	-
Electricity Utilities	34,534	31,795	30,981	42,000	-	42,000	42,000	0.0%	-
Small Equipment	12,386	8,080	8,037	15,000	-	15,000	10,000	-33.3%	(5,000)
Employee Uniforms	10,767	11,675	9,724	15,000	-	15,000	15,000	0.0%	-
Non-Recurring	1,686	-	-	-	-	-	-	-	-
<b>subtotal</b>	<b>\$ 900,751</b>	<b>\$ 1,064,091</b>	<b>\$ 1,177,720</b>	<b>\$ 1,417,010</b>	<b>\$ 113,895</b>	<b>\$ 1,530,905</b>	<b>\$ 1,387,657</b>	<b>-9.4%</b>	<b>\$ (143,248)</b>
Capital/Lease:									
(5) Machinery & Equipment	\$ 832,107	\$ 274,221	\$ 504,024	\$ 23,500	\$ -	\$ 23,500	\$ 28,000	19.1%	\$ 4,500
(5) North Fulton Radio System (COA Only)	9,244	343,748	-	-	72,660	72,660	91,000	25.2%	18,340
(5) Facility Improvements	-	25,144	273,160	50,000	479,525	529,525	-	-100.0%	(529,525)
Capital Lease (Principal/Interest)	-	-	76,777	83,882	-	83,882	76,777	-8.5%	(7,105)
<b>subtotal</b>	<b>\$ 841,351</b>	<b>\$ 643,113</b>	<b>\$ 853,961</b>	<b>\$ 157,382</b>	<b>\$ 552,185</b>	<b>\$ 709,567</b>	<b>\$ 195,777</b>	<b>-72.4%</b>	<b>\$ (513,790)</b>
Non-Allocated (Operating Initiatives)	\$ -	\$ -	\$ -	\$ -	\$ 210,332	\$ 210,332	\$ -	-100.0%	\$ (210,332)
<b>subtotal</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 210,332</b>	<b>\$ 210,332</b>	<b>\$ -</b>	<b>-100.0%</b>	<b>\$ (210,332)</b>
<b>Total Expenditures</b>	<b>\$ 3,975,883</b>	<b>\$ 3,887,895</b>	<b>\$ 4,351,824</b>	<b>\$ 4,152,193</b>	<b>\$ 876,412</b>	<b>\$ 5,028,605</b>	<b>\$ 4,311,120</b>	<b>-14.3%</b>	<b>\$ (717,485)</b>
<b>Full-time Equivalent Positions (1)</b>	<b>26.0</b>	<b>30.0</b>	<b>30.0</b>	<b>30.0</b>		<b>30.0</b>	<b>33.0</b>		

**Notes:**

- (1) Variance due primarily to wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2020 (contingent upon a mid-year review of revenue trends), growth in group insurance premiums, growth in risk management claims funding, and the addition of 3 Communication Officer personnel (2020 Operating Initiative) with costs partially offset through a reduction in overtime due to the increased staffing.
- (2) Variance due primarily to one-time 911 CALEA Accreditation fees in FY 2019 that will not continue into FY 2020.
- (3) Variance due primarily to the elimination of E911 cost recovery fee obligations under recent state law changes
- (4) Variance due primarily to a carryforward of encumbrance appropriations during FY 2019 that will not continue into FY 2020
- (5) Variance due to capital initiatives that concluded in FY 2019 (PS Headquarters Expansion) and New Capital Initiatives (radios, mobile dispatch).

# **REVENUE SUMMARY BY** **DIVISION/PROJECT**

## City of Alpharetta

## Budget:

FY 2020

## Statement:

Revenue Summary by Account

Project #/Title		Account Details			FY 2019 Amended Budget	FY 2020 Recommended Budget
Division/Project Title	Account Number		Title			
E-911 Operations	21531800	337051	City of Milton Intergovernmental Agreement	\$	950,000	\$ 1,025,000
"	21531800	342500	E-911 Service Fees (land lines)		1,545,000	1,500,000
"	21531800	342510	E-911 Service Fees (cell phones)		1,420,000	1,450,000
"	21531800	342520	E-911 Prepaid Service Fees (cell phones)		140,000	200,000
"	21531800	361000	Interest Earnings		11,693	17,120
"	21531800	393500	Mobile Radio Lease Financing		-	-
"	21531800	395000	Carryforward Fund Balance		961,912	119,000
<b>Total</b>				<b>\$</b>	<b>5,028,605</b>	<b>\$ 4,311,120</b>

# **EXPENDITURE SUMMARY BY** **DIVISION/PROJECT**

**City of Alpharetta****Budget:** FY 2020**Statement:** Expenditure Summary by Project (Maintenance and Operations/Capital)

ACCOUNT DESCRIPTION		FY 2019 Amended Operating Budget	FY 2020 Operating Budget Request	E-911 Operations	E911 COA Support Services
				3180	PEM00/PEM02/PEM04/C1609
521200	Professional Services	\$ 54,149	\$ 26,500	\$ 26,500	\$ -
522210	Equipment Repair/Maint.	5,000	4,500	2,500	2,000
522250	Facility Repair/Maint.	4,000	-	-	-
522310	Land & Building Rental	37,722	37,722	37,722	-
523200	Communications	448,700	428,000	428,000	-
523300	Advertising	-	-	-	-
523400	Printing and Binding	3,000	1,500	1,500	-
523500	Employee Travel	17,000	15,000	15,000	-
523700	Employee Training	22,000	24,000	24,000	-
523860	Maintenance Contracts	594,041	493,400	64,400	429,000
523900	IT Professional Services	252,202	269,115	107,465	161,650
531100	General Supplies/Materials	15,000	14,000	14,000	-
531200	Miscellaneous Utilities	4,541	5,500	5,500	-
531210	Water and Sewer Utilities	350	220	220	-
531220	Natural Gas Utilities	1,200	1,200	1,200	-
531230	Electricity Utilities	42,000	42,000	42,000	-
531600	Small Equipment	15,000	10,000	10,000	-
531700	Employee Uniforms	15,000	15,000	15,000	-
532400	Non-Recurring	-	-	-	-
541300	Facility Improvements	529,525	-	-	-
542100	Machinery & Equipment	23,500	28,000	28,000	-
542400	NF Radio System (COA Only)	72,660	91,000	91,000	-
581200	Capital Lease Principal	75,000	69,301	-	69,301
582200	Capital Lease Interest	8,882	7,476	-	7,476
579000	Non-Allocated	210,332	-	-	-
<b>TOTAL</b>		<b>\$ 2,450,804</b>	<b>\$ 1,583,434</b>	<b>\$ 914,007</b>	<b>\$ 669,427</b>

# **EXPENDITURE LINE-ITEM DETAIL BY** **DIVISION/PROJECT**

FY 2020 Budget

City of Alpharetta

Budget: FY 2020

Statement: Expenditure Detail by Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2019 Adopted Budget	FY 2020 Recommended Budget
E911 Operations	21531800 521200	Professional Services	APPLICANT BACKGROUND CHECKS	1,000	1,000
			APPLICANT TESTING (SELECT ADVANTAGE/GJ/KG)	3,000	2,000
			EFD RECERTIFICATION FEES	750	1,000
			GA TECHNOLOGY AUTHORITY (WAN SERVICE - GA TECHNOLOGY)	14,000	12,000
			HEARING IMPAIRED TRANSLATION SERVICES	1,500	1,500
			INTERPRETATION SERVICES (LANGUAGE LINE)	3,000	3,000
			911 CALEA Accreditation (on-going)	4,000	6,000
			911 CALEA Accreditation (one-time startup)	12,000	-
			<b>subtotal</b>	<b>39,250</b>	<b>26,500</b>
	21531800 522210	Equipment Repair & Maintenance	GENERAL REPAIR & MAINTENANCE	3,000	2,500
			<b>subtotal</b>	<b>3,000</b>	<b>2,500</b>
	21531800 522250	Facilities Repair & Maintenance	REPAIR & MAINTENANCE	4,000	-
			<b>subtotal</b>	<b>4,000</b>	-
	21531800 522310	Land & Building Rental	LEASE FOR BUILDING SPACE	37,722	37,722
			<b>subtotal</b>	<b>37,722</b>	<b>37,722</b>
	21531800 523200	Communications	BELLSOUTH SERVICE	409,000	420,000
			AT&T PRI FOR OUTBOUND CALLS	8,000	8,000
			E911 COST RECOVERY (WIRELESS SUBSCRIPTION - PHASE II) (AT&T V 9333)	30,000	-
			NexGen 911 (one-time setup); (2019 Operating Initiatives)	7,000	-
			<b>subtotal</b>	<b>454,000</b>	<b>428,000</b>
	21531800 523300	Advertising	RECRUITMENT ADVERTISING	-	-
			<b>subtotal</b>	-	-
	21531800 523400	Printing & Binding	VARIOUS PRINTING	3,000	1,500
			<b>subtotal</b>	<b>3,000</b>	<b>1,500</b>
	21531800 523500	Employee Travel	TRAINING RELATED TRAVEL	17,000	15,000
			<b>subtotal</b>	<b>17,000</b>	<b>15,000</b>
	21531800 523700	Employee Training	TRAINING	22,000	24,000
			<b>subtotal</b>	<b>22,000</b>	<b>24,000</b>
	21531800 523860	Maintenance Contracts	COPIER MAINTENANCE	3,000	3,000
			WATER SVC (ROYAL CUP)	550	600
			JANITORIAL SERVICES (AMERICAN FACILITY SERVICES)	8,500	9,500
			RECORD STORAGE & SHREDDING	300	300
			911 CALL CENTER VIPER VOIP SOFTWARE MAINTENANCE (IMPLEMENTED IN FY 2016)	37,080	-
			SMARTPREPARE & SMART911 (AT&T MOBILITY V672)	45,500	45,500
			E-AGENT SOFTWARE	-	3,000
			ALARM INTERFACE MODULE (IMPLEMENTED IN 2018)	2,500	2,500
			<b>subtotal</b>	<b>97,430</b>	<b>64,400</b>
	21531800 523900	IT Professional Services	ORION NPM, NTA, IPAM, UDT (ACL COMPUTERS - SOLARWINDS)	821	
			WAP MAINTENANCE	424	423
			DOMAIN NAME SERVICE	55	55
			DEVELOPER LICENSE FOR MDM	21	21
			CITY CIRCUIT CONNECTION TO INTERNET (REDUNDANCY) (AT&T)	1,286	1,283
			DATA CIRCUITS (ASE) ( AT&T)	3,694	3,686
			CITY INTERNET CIRCUIT CONNECTION - SUPPLEMENT & BACKUP (CHARTER COMM)	229	229
			LOAD BALANCER (CITRIX)	103	410
			SECURITY - PATCH MGMT		1,706
			DATA CENTER APC/MGE UPS SYSTEM MAINTENANCE (CRITICAL COMPONENTS - OEM ADV)	753	887
			CITYWIDE MICROSOFT LICENSING (DELL)	1,505	12,642
			DRONE TO GIS CONVERSION	205	102

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FY 2020 Budget

City of Alpharetta

Budget: FY 2020

Statement: Expenditure Detail by Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2019 Adopted Budget	FY 2020 Recommended Budget
			GIS MOBILE FIELD MAPPING & DATA COLLECTION SOFTWARE MAINTENANCE/RENEWAL (ESRI)	3,523	3,515
			PRINTER REPAIR (NON-XEROX)	513	341
			DATABASE MANAGEMENT SOFTWARE MAINTENANCE/RENEWAL (FILEMAKER)	388	616
			DATA CENTER FIRE SUPPRESSION SYSTEM - INSPECTION	82	82
			PROJECT EVENT CAPTURE (GEOEVENT-ESRI)	205	410
			SECURITY (NETWORK VULNERABILITY SCANNER)	2,053	2,116
			ASSEST MANAGEMENT	137	137
			ERPM (RED IDENTITY MGMT)	137	410
			MANAGE ENGINE (LOGGING & AUDITING) - LOGRHYTM	1,710	3,420
			SECURITY AWARENESS TRAINING	616	614
			MICROSOFT USER BASED TRAINING	616	-
			CISCO NETWORK TECHNICAL SUPPORT (PRESIDIO-SMARTNET)	1,197	1,195
			LP360 LIDAR GIS SOFTWARE/SERVER MAINTENANCE	109	109
			FIREWALL (PALO ALTO FIREWALL)	1,732	1,809
			CLIENTVPN (PALO ALTO GLOBAL PROTECT)	397	-
			SQL MONITORING	342	341
			TELEPHONE WIRING SERVICES (PREFERRED COMMUNICATIONS)	684	683
			DATACENTER SECURITY	410	-
			CONSULTING SERVICES	1,642	1,638
			CITY ENTERPRISE DATA MANAGEMENT (VERISTOR-COMM VAULT)	1,368	-
			CITYWIDE VIRTUAL INFRASTRUCTURE	3,135	2,923
			MAINTENANCE EXTENSION (DC EQUIPMENT MAINTENANCE RENEWAL)	2,839	4,321
			ANTI-VIRUS SOFTWARE RENEWAL (CITY VIRUS, ADWARE, SPYWARE & THREAT PROTECTION)	3,626	-
			CITY INTERNET CIRCUIT CONNECTION (ZAYO BANDWIDTH)	1,779	1,775
			BACKUP AND REPLICATION O365 - THINKGARD		7,782
			DEEP SECURITY & OFFICESCAN		1,433
			DUO 2FA - 2 FACTOR AUTHENTICATION		1,570
			MANAGE ENGINE (AD SELFSERVICE)	684	444
			CELLULAR PHONE SERVICE (VERIZON)	1,800	2,370
			MOBILE DATA MANAGEMENT		172
			TELEPHONY COMMUNICATION SERVICE (CLUB Bill)	323	324
			TELEPHONY COMMUNICATION SERVICE (GLS)	406	407
			TELEPHONY COMMUNICATIONS SERVICE (CISCO SMARTNET)	299	300
			TELEPHONY COMMUNICATION SERVICE (INFRASTRUCTURE SUPPORT)	30	30
			REMOTE APPLICATION & DATABASE ACCESS (NETMOTION)	174	174
			GCIC CONNECTION CAPABILITY	1,700	1,560
			EMERGENCY MEDICAL DISPATCHER SOFTWARE MAINTENANCE & SUPPORT (PRIORITY DISPATCH)	30,000	30,000
			911 RECORDING SOFTWARE MAINTENANCE & SUPPORT	10,500	13,000
			<b>subtotal</b>	<b>84,252</b>	<b>107,465</b>
21531800	531100	General Supplies & Materials	AWARDS, FOOD, ETC.	4,000	3,000
			OFFICE SUPPLIES, MAPS, ATLAS, DIRECTORIES, RADIO BATTERIES & HEADSETS	11,000	11,000
			<b>subtotal</b>	<b>15,000</b>	<b>14,000</b>
21531800	531200	Misc Utilities	BACKUP MODEM SERVICE	2,916	3,100
			CABLE/TV SERVICE	125	200
			GARBAGE	1,500	2,200
			<b>subtotal</b>	<b>4,541</b>	<b>5,500</b>
21531800	531210	Water & Sewer Utilities	WATER	350	220
			<b>subtotal</b>	<b>350</b>	<b>220</b>

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FY 2020 Budget

City of Alpharetta

Budget: FY 2020

Statement: Expenditure Detail by Project (Maintenance and Operations/Capital)

										FY 2019 Adopted Budget	FY 2020 Recommended Budget	
Division/Project Title	Account Number			Title	Account Detail							
	21531800	531220		Natural Gas Utilities	NATURAL GAS					1,200	1,200	
										subtotal	1,200	1,200
	21531800	531230		Electricity Utilities	ELECTRICITY					42,000	42,000	
										subtotal	42,000	42,000
	21531800	531600		Small Equipment	SMALL EQUIPMENT					15,000	10,000	
										subtotal	15,000	10,000
	21531800	531700		Employee Uniforms	UNIFORMS					15,000	15,000	
										subtotal	15,000	15,000
	21531800	542100		Machinery & Equipment	AUDIO RECORDER SYSTEM (2019 CAPITAL INITIATIVE)					23,500	-	
	21531800	542400	C2008	Radios	MOBILE DISPATCH (2020 CAPITAL INITIATIVE)					-	91,000	
	21531800	542100	PEM02	Machinery & Equipment	RADIO REPLACEMENT (2020 CAPITAL INITIATIVE)					-	28,000	
										subtotal	23,500	119,000
	21531800	579000		Reserve for Operating Initiatives						-	-	
										subtotal	-	-
E-911 Operations Total										\$ 878,245	\$ 914,007	
E911 COA Support Services	21531800	522210	PEM00	Equipment Repair & Maintenance	RADIO REPAIRS					2,000	2,000	
										subtotal	2,000	2,000
	21531800	523860	PEM00	Maintenance Contracts	NORTH FULTON REGIONAL RADIO OPERATIONAL COSTS					375,000	415,000	
					WEATHER MONITORING (TELVENT)					7,000	4,000	
					OSSI - SUNGARD ONESOLUTION FIELD TRAINING ONLINE APP					11,615	-	
					GENERAL MAINTENANCE CONTRACTS					10,000	10,000	
										subtotal	403,615	429,000
	21531800	523900	PEM00	IT Professional Services	OSSI SOFTWARE MAINTENANCE					155,000	160,000	
					WEATHER ALERT SOFTWARE MAINTENANCE (FEDERAL SIGNAL SYSTEMS)					1,650	1,650	
										subtotal	156,650	161,650
	21531800	532400	PEM00	Non-Recurring						-	-	
										subtotal	-	-
	21531800	542100	PEM00	Machinery & Equipment	PUBLIC SAFETY EQUIPMENT					-	-	
	21531800	542100	PEM02	Machinery & Equipment	RADIO REPLACEMENT					-	-	
	21531800	542100	PEM04	Machinery & Equipment	E-911 VOIP PHONE SYSTEM UPGRADE					-	-	
	21531800	541300	C1229	Facility Improvements	ROOF REPLACEMENTS (2019 CAPITAL INITIATIVE)					50,000	-	
	21531800	541300	C1609	Facility Improvements	PS HEADQUARTERS IMPROVEMENTS					-	-	
										subtotal	50,000	-
21531800	581200	PEM00	Capital Lease Principal	MOBILE RADIOS UPGRADE/REPLACEMENT					75,000	69,301		
									subtotal	75,000	69,301	
21531800	582200	PEM00	Capital Lease Interest	MOBILE RADIOS UPGRADE/REPLACEMENT					8,882	7,476		
									subtotal	8,882	7,476	
E-911 COA Support Services Total										696,147	669,427	
E-911 Fund Total										1,574,392	1,583,434	

# **IMPACT FEE FUND**

# **5-YEAR FINANCIAL SUMMARY**

<b>CITY OF ALPHARETTA</b> <b>RECOMMENDED BUDGET FY 2020</b> <b>IMPACT FEE FUND (FUND 270)</b> <b>Five-Year Financial Summary</b>					
	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>Actual FY 2018</b>	<b>Amended Budget FY 2019</b>	<b>Recommended Budget FY 2020</b>
<b>Revenue</b>	\$ 1,436,446	\$ 1,467,312	\$ 1,382,634	\$ 3,769,187	\$ 1,595,128
<i>% Change</i>		2.1%	-5.8%	172.6%	-57.7%
<i>average 5-year % change</i>		27.8%			
<b>Expenditures</b>	\$ 91,743	\$ 299,120	\$ 2,733,902	\$ 3,769,187	\$ 1,595,128
<i>% Change</i>		226.0%	814.0%	37.9%	-57.7%
<i>average 5-year % change</i>		255.1%			
Budget figures may include non-operating accounts such as reserve and carryforward fund balance. For an accurate comparison to prior-year actual activity, these accounts should be removed from the budgetary figures.					

# **FUND BUDGET SUMMARY**

**CITY OF ALPHARETTA**  
**RECOMMENDED BUDGET FY 2020**  
**IMPACT FEE FUND (FUND 270)**  
**BUDGET REQUEST BY ACCOUNT**

Amended FY 2019 to FY 2020

ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMENDMENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
<b>Revenue</b>									
Charges for Services:									
Impact Fees									
Roads	\$ 371,478	\$ 313,980	\$ 255,071	\$ -	\$ 250,000	\$ 250,000	\$ -	-100.0%	\$ (250,000)
Parks	879,760	988,049	1,022,419	45,000	505,000	550,000	-	-100.0%	(550,000)
Public Safety	174,430	147,448	69,100	-	175,000	175,000	-	-100.0%	(175,000)
Interest:	10,779	17,834	36,045	-	50,000	50,000	-	-100.0%	(50,000)
Budgeted Fund Balance:									
(1) Roads	-	-	-	450,000	1,371,114	1,821,114	862,841	-52.6%	(958,273)
Parks	-	-	-	75,000	777,299	852,299	523,453	-38.6%	(328,846)
Public Safety	-	-	-	40,000	30,774	70,774	208,834	195.1%	138,060
<b>Total</b>	<b>\$ 1,436,446</b>	<b>\$ 1,467,312</b>	<b>\$ 1,382,634</b>	<b>\$ 610,000</b>	<b>\$ 3,159,187</b>	<b>\$ 3,769,187</b>	<b>\$ 1,595,128</b>	<b>-57.7%</b>	<b>\$ (2,174,059)</b>
<b>Expenditures</b>									
(2) Capital:									
Public Safety - HQ Expansion	\$ 74,688	\$ 83,598	\$ 520,464	\$ -	\$ -	\$ -	\$ -	-	\$ -
Public Safety - HQ Furniture	-	-	-	40,000	-	40,000	-	-100.0%	(40,000)
Public Safety - HAZMAT Truck/Trailer	-	-	-	-	-	-	155,750	-	155,750
Roads - Rucker Rd Corridor Imp.	-	-	-	-	1,150,000	1,150,000	-	-100.0%	(1,150,000)
Roads - Northwinds Temp Traffic	-	42,564	-	-	-	-	-	-	-
Roads - Wills Rd Widening	-	-	-	-	14,460	14,460	-	-100.0%	(14,460)
Roads - Park Plaza Signalization	-	-	-	72,300	-	72,300	-	-100.0%	(72,300)
Roads - Hopewell Road @ Vaughan Drive Roundabout (Design)	-	-	-	-	-	-	36,150	-	36,150
Parks - Alpharetta Arts Center	-	172,957	1,113,438	-	13,606	13,606	-	-100.0%	(13,606)
Parks - City Center Sidewalks	-	-	-	-	300,000	300,000	-	-100.0%	(300,000)
Parks - Wills Park Pool Expansion	-	-	1,100,000	-	-	-	-	-	-
Parks - Design/Construction of new Park Spaces	-	-	-	120,000	313,693	433,693	-	-100.0%	(433,693)
Parks - Cultural Arts/Parkland Acquisition	-	-	-	-	150,000	150,000	-	-100.0%	(150,000)

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2020  
IMPACT FEE FUND (FUND 270)  
BUDGET REQUEST BY ACCOUNT**

<i>Amended FY 2019 to FY 2020</i>									
ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Other:									
Impact Fee Administration	12,993	-	-	-	-	-	-	-	-
Professional Services	4,063	-	-	-	-	-	-	-	-
(1),(2) Non-Allocated/Reserve									
Roads	-	-	-	377,700	485,141	862,841	826,691	-4.2%	(36,150)
Parks	-	-	-	-	523,453	523,453	523,453	0.0%	-
Public Safety	-	-	-	-	208,834	208,834	53,084	-74.6%	(155,750)
<b>Total</b>	<b>\$ 91,743</b>	<b>\$ 299,120</b>	<b>\$ 2,733,902</b>	<b>\$ 610,000</b>	<b>\$ 3,159,187</b>	<b>\$ 3,769,187</b>	<b>\$ 1,595,128</b>	<b>-57.7%</b>	<b>\$ (2,174,059)</b>

**Notes:**

- (1) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carryforward for FY 2020 will occur subsequent to adoption of the budget.
- (2) Please refer to the Capital Initiative section of this document for detailed information on the Impact Fee funded capital investment for FY 2020.
- (3) Impact Fee monies for FY's 2015-2017 were reserved for future system improvements.

# **DRUG ENFORCEMENT AGENCY FUND**



# **5-YEAR FINANCIAL SUMMARY**

CITY OF ALPHARETTA RECOMMENDED BUDGET FY 2020 PUBLIC SAFETY DEPARTMENT DRUG ENFORCEMENT AGENCY FUND (FUND 210) Five-Year Financial Summary						
	Actual FY 2016	Actual FY 2017	Actual FY 2018	Amended Budget FY 2019	Recommended Budget FY 2020	
Revenue	\$ 245,786	\$ 221,232	\$ 353,951	\$ 766,368	\$ 425,050	
% Change		-10.0%	60.0%	116.5%	-44.5%	
Average 5-year % change		30.5%				
Expenditures	\$ 477,682	\$ 513,144	\$ 1,481,721	\$ 766,368	\$ 425,050	
% Change		7.4%	188.8%	-48.3%	-44.5%	
Average 5-year % change		25.8%				
Budget figures may include non-operating accounts such as reserve and carryforward fund balance. For an accurate comparison to prior-year actual activity, these accounts should be removed from the budgetary figures.						

# **FUND BUDGET SUMMARY**

**CITY OF ALPHARETTA**  
**RECOMMENDED BUDGET FY 2020**  
**PUBLIC SAFETY DEPARTMENT**  
**DRUG ENFORCEMENT AGENCY FUND (FUND 210)**  
**BUDGET REQUEST BY ACCOUNT**

*Amended FY 2019 to FY 2020*

ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
<b>Revenue</b>									
Fines & Forfeitures:									
Confiscation (Federal Seizure)	\$ 208,012	\$ 192,009	\$ 188,334	\$ -	\$ 300,000	\$ 300,000	\$ -	-100.0%	\$ (300,000)
Confiscation (State Seizure)	36,340	28,007	54,664	-	-	-	-	-	-
Interest:	1,435	1,216	752	-	600	600	-	-100.0%	(600)
Other:									
Sale of Capital Assets	-	-	14,366	-	-	-	-	-	-
SWAT Equipment (Milton/Roswell Contribution)	-	-	95,834	-	142,591	142,591	-	-100.0%	(142,591)
(1) Budgeted Fund Balance (Federal)	-	-	-	287,507	151,485	438,992	425,050	-3.2%	(13,942)
(1) Budgeted Fund Balance (State)	-	-	-	-	(115,815)	(115,815)	-	-100.0%	115,815
<b>Total</b>	<b>\$ 245,786</b>	<b>\$ 221,232</b>	<b>\$ 353,951</b>	<b>\$ 287,507</b>	<b>\$ 478,861</b>	<b>\$ 766,368</b>	<b>\$ 425,050</b>	<b>-44.5%</b>	<b>\$ (341,318)</b>
<b>Expenditures</b>									
<b>DEA Seizure</b>									
(2) Personnel Services:									
Salary	\$ 158,963	\$ 152,825	\$ 172,189	\$ 171,319	\$ -	\$ 171,319	\$ 173,072	1.0%	\$ 1,753
Benefits	94,834	78,837	99,454	116,188	-	116,188	121,978	5.0%	5,790
<b>subtotal</b>	<b>\$ 253,798</b>	<b>\$ 231,662</b>	<b>\$ 271,642</b>	<b>\$ 287,507</b>	<b>\$ -</b>	<b>\$ 287,507</b>	<b>\$ 295,050</b>	<b>2.6%</b>	<b>\$ 7,543</b>
Maintenance and Operations:									
Professional Services	\$ 19,807	\$ 3,180	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Maintenance Contracts	-	-	12,960	-	-	-	-	-	-
Employee Travel	138	-	-	-	-	-	-	-	-
Employee Training	-	-	-	-	21,974	21,974	-	-100.0%	(21,974)
General Supplies & Materials	-	12,291	-	-	-	-	-	-	-
Small Equipment	-	43,268	-	-	-	-	-	-	-
Employee Uniforms	-	73,730	-	-	-	-	-	-	-
Non-Recurring Expenses	-	-	-	-	-	-	-	-	-
<b>subtotal</b>	<b>\$ 19,945</b>	<b>\$ 132,469</b>	<b>\$ 12,960</b>	<b>\$ -</b>	<b>\$ 21,974</b>	<b>\$ 21,974</b>	<b>\$ -</b>	<b>-100.0%</b>	<b>\$ (21,974)</b>

**CITY OF ALPHARETTA**  
**RECOMMENDED BUDGET FY 2020**  
**PUBLIC SAFETY DEPARTMENT**  
**DRUG ENFORCEMENT AGENCY FUND (FUND 210)**  
**BUDGET REQUEST BY ACCOUNT**

*Amended FY 2019 to FY 2020*

ACCOUNT DESCRIPTION		ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Capital/Other:										
	North Fulton Radio System/Body									
	Camera Program	\$ -	\$ -	\$ 69,400	\$ -	\$ 15,140	\$ 15,140	\$ -	-100.0%	\$ (15,140)
	Headquarters Expansion	-	-	600,000	-	-	-	-	-	-
(3)	Machinery & Equipment	126,830	36,092	99,877	-	18,429	18,429	130,000	605.4%	111,571
	Fleet	-	-	126,055	-	-	-	-	-	-
	Patrol Rifle Platform System	-	-	-	-	-	-	-	-	-
	Taser Lease (Principal)	48,347	45,227	46,129	-	-	-	-	-	-
	Taser Lease (Interest)	598	3,719	2,816	-	-	-	-	-	-
	<b>subtotal</b>	<b>\$ 175,776</b>	<b>\$ 85,037</b>	<b>\$ 944,278</b>	<b>\$ -</b>	<b>\$ 33,569</b>	<b>\$ 33,569</b>	<b>\$ 130,000</b>	<b>287.3%</b>	<b>\$ 96,431</b>
<b>State Seizure</b>										
Maintenance and Operations:										
	Employee Travel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
	SWAT Equipment	-	-	207,615	-	-	-	-	-	-
	Non-Recurring Expenses	28,164	63,975	45,225	-	20,000	20,000	-	-100.0%	(20,000)
	<b>subtotal</b>	<b>\$ 28,164</b>	<b>\$ 63,975</b>	<b>\$ 252,841</b>	<b>\$ -</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>-100.0%</b>	<b>\$ (20,000)</b>
<b>Other</b>										
(1)	Reserve (DEA Seizure)	\$ -	\$ -	\$ -	\$ -	\$ 396,543	\$ 396,543	\$ -	-100.0%	\$ (396,543)
(1)	Reserve (State Seizure)	-	-	-	-	6,775	6,775	-	-100.0%	(6,775)
	<b>subtotal</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 403,318</b>	<b>\$ 403,318</b>	<b>\$ -</b>	<b>-100.0%</b>	<b>\$ (403,318)</b>
	<b>Total</b>	<b>\$ 477,682</b>	<b>\$ 513,144</b>	<b>\$ 1,481,721</b>	<b>\$ 287,507</b>	<b>\$ 478,861</b>	<b>\$ 766,368</b>	<b>\$ 425,050</b>	<b>-44.5%</b>	<b>\$ (341,318)</b>
<b>Full-time Equivalent Positions (3)</b>		<b>3.0</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>		<b>3.0</b>	<b>3.0</b>		

Notes

(1) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carryforward for FY 2020 will occur subsequent to adoption of the budget.

(2) Variance due primarily to wage increases associated with the 3% performance-based merit program schedules for April 1, 2020 (contingent upon a mid-year review of revenue trends), increases in group insurance premiums coupled with the effect of staff turnover (i.e. varying incumbent insurance coverage elections - e.g. family vs. single, etc.), etc.

(3) Please refer to the Capital Initiatives section of this document for detailed descriptions.

# **REVENUE SUMMARY BY** **DIVISION/PROJECT**

**City of Alpharetta**

Budget: FY 2020  
 Statement: Revenue Summary by Account

				FY 2019 Amended Budget	FY 2020 Recommended Budget
Division/Project	Account Number		Title		
Federal Seizure	21031110	351300	Confiscation (Federal Seizure)	\$ 300,000	\$ -
" "	21031110	361000	Interest Earnings	600	-
" "	21031110	395000	Carryforward Fund Balance (Federal Seizure)	438,992	425,050
State Seizure	21031120	351301	Confiscation (State Seizure)	-	-
" "	21031120	336000 C1817	SWAT Equipment (Milton/Roswell Contribution)	142,591	-
" "	21031120	395000	Carryforward Fund Balance (State Seizure)	(115,815)	-
<b>Total</b>				<b>\$ 766,368</b>	<b>\$ 425,050</b>

# **EXPENDITURE SUMMARY BY** **DIVISION/PROJECT**



**City of Alpharetta**

Budget: FY 2020

Statement: Expenditure Summary by Division/Project (Maintenance and Operations/Capital)

ACCOUNT DESCRIPTION	FY 2019 Amended Operating Budget	FY 2020 Operating Budget Request	Federal Seizure	State Seizure
			<b>3111</b>	<b>3112</b>
521200 Professional Services	\$ -	\$ -	\$ -	\$ -
523500 Employee Travel	-	-	-	-
523700 Employee Training	21,974	-	-	-
523860 Maintenance Contracts	-	-	-	-
531100 General Supplies/Materials	-	-	-	-
531270 Fuel	-	-	-	-
531600 Small Equipment	-	-	-	-
531700 Employee Uniforms	-	-	-	-
532400 Non-Recurring Expenses	20,000	-	-	-
541300 Facility Improvements	-	-	-	-
542100 Machinery and Equipment	18,429	130,000	130,000	-
542100 SWAT Equipment	-	-	-	-
542200 SWAT Equipment	-	-	-	-
542200 Fleet	-	-	-	-
542400 Body Camera Program	15,140	-	-	-
579000 Reserve	403,318	-	-	-
581200 Taser Lease (Principal)*	-	-	-	-
582200 Taser Lease (Interest)*	-	-	-	-
<b>TOTAL</b>	<b>\$ 478,861</b>	<b>\$ 130,000</b>	<b>\$ 130,000</b>	<b>\$ -</b>

\* The FY 2019 Recommended Budget includes the reallocation of the Taser lease funding to the General Fund.

# **EXPENDITURE LINE-ITEM DETAIL BY** **DIVISION/PROJECT**

FY 2020 Budget

City of Alpharetta

Budget: FY 2020

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

					FY 2019 Adopted Budget	FY 2020 Recommended Budget
Division/Project Title	Account Number		Title			
FEDERAL SEIZURE	21031110	521200	Professional Services	GCIC CONNECTION ACCESS - 2 STEP AUTHENTICATION	-	-
				<i>subtotal</i>	\$ -	\$ -
	21031110	523500	Employee Travel	TRAINING TRAVEL COSTS	-	-
				<i>subtotal</i>	\$ -	\$ -
	21031110	523700	Employee Training	TUITION FEES	-	-
				<i>subtotal</i>	\$ -	\$ -
	21031110	531100	General Supplies & Materials	GENERAL SUPPLIES OFFICE SUPPLIES	-	-
				<i>subtotal</i>	\$ -	\$ -
	21031110	531270	Fuel	FUEL PURCHASES	-	-
				<i>subtotal</i>	\$ -	\$ -
	21031110	531600	Small Equipment	SI UNIT EQUIPMENT GENERAL SMALL EQUIPMENT	-	-
				<i>subtotal</i>	\$ -	\$ -
	21031110	531700	Employee Uniforms	SI UNIT EMPLOYEE UNIFORMS	-	-
				<i>subtotal</i>	\$ -	\$ -
	21031110	541300 C1630	PS Headquarters Expansion		-	-
				<i>subtotal</i>	\$ -	\$ -
	21031110	542100 C2009	Machinery & Equipment	PATROL RIFLE PLATFORM SYSTEM (2020 CAPITAL REQUEST)	-	130,000
				<i>subtotal</i>	\$ -	\$ 130,000
	21031110	542200	Fleet		-	-
				<i>subtotal</i>	\$ -	\$ -
	21031110	579000	Reserve for Future Investment		-	-
				<i>subtotal</i>	\$ -	\$ -
	21031110	581200 C1623	Taser Lease (Principal)*		-	-
				<i>subtotal</i>	\$ -	\$ -
	21031110	582200 C1623	Taser Lease (Interest)*		-	-
				<i>subtotal</i>	\$ -	\$ -
	<b>Federal Seizure Total</b>				-	130,000
STATE SEIZURE	21031120	523500	Employee Travel	TRAVEL	-	-
				<i>subtotal</i>	\$ -	\$ -
	21031120	531600	Small Equipment	MISC SMALL EQUIPMENT	-	-
				<i>subtotal</i>	\$ -	\$ -
	21031120	532400	Non-Recurring Expenses	MISC. NON-RECURRING EXPENSES	-	-
				<i>subtotal</i>	\$ -	\$ -
<b>State Seizure Total</b>					-	-
<b>DEA Fund Total</b>					\$ -	\$ 130,000

\* The FY 2019 Recommended Budget includes the reallocation of the Taser lease funding to the General Fund.

# **HOTEL/MOTEL FUND**

# **5-YEAR FINANCIAL SUMMARY**

<b>CITY OF ALPHARETTA</b> <b>RECOMMENDED BUDGET FY 2020</b> <b>HOTEL/MOTEL FUND (FUND 275)</b> <b>Five-Year Financial Summary</b>					
	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>Actual FY 2018</b>	<b>Amended Budget FY 2019</b>	<b>Recommended Budget FY 2020</b>
<b>Revenue</b>	\$ 6,391,842	\$ 7,097,865	\$ 7,665,868	\$ 10,750,737	\$ 9,614,470
<i>% Change</i>		11.0%	8.0%	40.2%	-10.6%
<i>average 5-year % change</i>		12.2%			
<b>Expenditures</b>	\$ 5,441,275	\$ 6,543,170	\$ 7,400,614	\$ 10,750,737	\$ 9,614,470
<i>% Change</i>		20.3%	13.1%	45.3%	-10.6%
<i>average 5-year % change</i>		17.0%			

# **FUND BUDGET SUMMARY**

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2020  
HOTEL/MOTEL FUND (FUND 275)  
BUDGET REQUEST BY ACCOUNT**

Amended FY 2019 to FY 2020

ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMENDMENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
<b>Revenue</b>									
Other Taxes:									
Hotel/Motel Taxes	\$ 6,388,501	\$ 7,097,864	\$ 7,665,868	\$ 7,650,000	\$ 950,000	\$ 8,600,000	\$ 8,800,000	2.3%	\$ 200,000
Hotel/Motel Taxes (Penalties/Interest)	3,341	1	-	-	-	-	-	-	-
Other:									
Transfer-in from Conference Center Fund	-	-	-	-	380,222	380,222	-	-100.0%	(380,222)
Budgeted Fund Balance	-	-	-	-	1,770,515	1,770,515	814,470	-54.0%	(956,045)
<b>Total</b>	<b>\$ 6,391,842</b>	<b>\$ 7,097,865</b>	<b>\$ 7,665,868</b>	<b>\$ 7,650,000</b>	<b>\$ 3,100,737</b>	<b>\$ 10,750,737</b>	<b>\$ 9,614,470</b>	<b>-10.6%</b>	<b>\$ (1,136,267)</b>
<b>Expenditures</b>									
Other:									
Alpharetta Business Community	\$ 220,403	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Alpharetta Convention & Visitor's Bureau	2,790,878	3,105,316	3,353,817	3,346,875	415,625	3,762,500	3,850,000	2.3%	87,500
City of Alpharetta	2,429,994	2,661,700	2,874,701	2,868,750	356,250	3,225,000	3,300,000	2.3%	75,000
<b>subtotal</b>	<b>\$ 5,441,275</b>	<b>\$ 5,767,016</b>	<b>\$ 6,228,518</b>	<b>\$ 6,215,625</b>	<b>\$ 771,875</b>	<b>\$ 6,987,500</b>	<b>\$ 7,150,000</b>	<b>2.3%</b>	<b>\$ 162,500</b>
Facility Portion of the Hotel/Motel Tax:									
Professional Svcs (Bond Admin)	\$ -	\$ 525	\$ 6,525	\$ 3,000	\$ -	\$ 3,000	\$ 3,000	0.0%	\$ -
Series 2016 Bonds	-	775,629	779,963	979,963	-	979,963	975,963	-0.4%	(4,000)
Alpharetta Arts Center	-	-	385,609	-	164,392	164,392	-	-100.0%	(164,392)
Equestrian Center Foundation Match	-	-	-	250,000	-	250,000	-	-100.0%	(250,000)
(1) Park System Wayfinding Signage	-	-	-	51,412	-	51,412	100,000	94.5%	48,588
(1) Wills Park Master Plan Imp.	-	-	-	-	-	-	850,000	-	850,000
(1) Downtown Parking Signage	-	-	-	-	-	-	95,000	-	95,000
Non-Allocated Reserve	-	-	-	150,000	664,470	814,470	440,507	-45.9%	(373,963)
Debt Service Reserve	-	-	-	-	1,500,000	1,500,000	-	-100.0%	(1,500,000)
<b>subtotal</b>	<b>\$ -</b>	<b>\$ 776,154</b>	<b>\$ 1,172,096</b>	<b>\$ 1,434,375</b>	<b>\$ 2,328,862</b>	<b>\$ 3,763,237</b>	<b>\$ 2,464,470</b>	<b>-34.5%</b>	<b>\$ (1,298,767)</b>
<b>Total</b>	<b>\$ 5,441,275</b>	<b>\$ 6,543,170</b>	<b>\$ 7,400,614</b>	<b>\$ 7,650,000</b>	<b>\$ 3,100,737</b>	<b>\$ 10,750,737</b>	<b>\$ 9,614,470</b>	<b>-10.6%</b>	<b>\$ (1,136,267)</b>

Notes:

The City of Alpharetta levies a Hotel/Motel occupancy tax of 8% on total rental charges. The resulting revenue is distributed as follows: Alpharetta Convention & Visitor's Bureau (43.75%); City of Alpharetta (37.50%); and Tourism Product Development (18.75%; e.g. Conference Center Facility). The tax was changed from 6% to 8% effective October 1, 2015 to fund construction of a Conference Center.

(1) Please refer to the Capital Initiatives section of this document for detailed descriptions.





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# **DEBT SERVICE FUND**

# **5-YEAR FINANCIAL SUMMARY**

<b>CITY OF ALPHARETTA</b> <b>RECOMMENDED BUDGET FY 2020</b> <b>DEBT SERVICE FUND (FUND 410)</b> <b>Five-Year Financial Summary</b>					
	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>Actual FY 2018</b>	<b>Amended Budget FY 2019</b>	<b>Recommended Budget FY 2020</b>
<b>Revenue</b>	\$ 3,528,539	\$ 5,576,525	\$ 5,259,600	\$ 6,176,049	\$ 5,351,086
<i>% Change</i>		58.0%	-5.7%	17.4%	-13.4%
<i>average 5-year % change</i>		14.1%			
<b>Expenditures</b>	\$ 3,559,998	\$ 5,140,171	\$ 5,477,957	\$ 6,176,049	\$ 5,351,086
<i>% Change</i>		44.4%	6.6%	12.7%	-13.4%
<i>average 5-year % change</i>		12.6%			

# **FUND BUDGET SUMMARY**

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2020  
DEBT SERVICE FUND (FUND 410)  
BUDGET REQUEST BY ACCOUNT**

*Amended FY 2019 to FY 2020*

Notes	ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
	<b>Revenue</b>									
(1)	Property Taxes:									
	Current Year	\$ 3,417,288	\$ 5,367,318	\$ 5,099,934	\$ 5,090,000	\$ -	\$ 5,090,000	\$ 5,050,000	-0.8%	\$ (40,000)
	Delinquent	33,839	128,331	94,326	20,000	-	20,000	20,000	0.0%	-
	Motor Vehicle	58,587	59,542	39,890	24,000	-	24,000	15,000	-37.5%	(9,000)
	Delinquent	10,247	10,354	4,994	-	-	-	-	-	-
	Interest:	8,578	10,979	20,456	10,000	-	10,000	12,000	20.0%	2,000
	Other:									
	Miscellaneous	-	1	-	-	-	-	-	-	-
	Transfer-In (Impact Fee Fund)	-	-	-	-	-	-	-	-	-
	Refunding Bond Proceeds	-	-	-	-	-	-	-	-	-
(1)	Budgeted Fund Balance	-	-	-	329,513	702,536	1,032,049	254,086	-75.4%	(777,963)
	<b>Total</b>	<b>\$ 3,528,539</b>	<b>\$ 5,576,525</b>	<b>\$ 5,259,600</b>	<b>\$ 5,473,513</b>	<b>\$ 702,536</b>	<b>\$ 6,176,049</b>	<b>\$ 5,351,086</b>	<b>-13.4%</b>	<b>\$ (824,963)</b>

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2020  
DEBT SERVICE FUND (FUND 410)  
BUDGET REQUEST BY ACCOUNT**

*Amended FY 2019 to FY 2020*

Notes	ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
	<b>Expenditures</b>									
	Maintenance & Operations:									
	Professional Services	\$ -	\$ 2,350	\$ 3,300	\$ 5,000	\$ -	\$ 5,000	\$ 5,000	0.0%	\$ -
	Debt Service (Principal & Interest):									
	City of Alpharetta									
	General Obligation Bonds (GO)									
	Series 2006	1,289,600	-	-	-	-	-	-	-	-
	Series 2012	1,497,900	1,500,100	1,483,900	1,478,950	-	1,478,950	1,485,350	0.4%	6,400
	Series 2014 (refunding)	647,246	1,936,513	1,935,477	1,933,622	-	1,933,622	1,930,948	-0.1%	(2,674)
	Series 2016	-	1,576,014	1,930,788	1,930,788	-	1,930,788	1,929,788	-0.1%	(1,000)
	Development Authority of Alpharetta									
	Series 2009 (refunding)	125,252	125,194	124,493	125,153	-	125,153	-	-100.0%	(125,153)
	Other Uses:									
	Transfer to Capital Project Fund	-	-	-	-	-	-	-	-	-
	(2) Debt Service Reserve	-	-	-	-	702,536	702,536	-	-100.0%	(702,536)
	<b>Total</b>	<b>\$ 3,559,998</b>	<b>\$ 5,140,171</b>	<b>\$ 5,477,957</b>	<b>\$ 5,473,513</b>	<b>\$ 702,536</b>	<b>\$ 6,176,049</b>	<b>\$ 5,351,086</b>	<b>-13.4%</b>	<b>\$ (824,963)</b>

**Notes:**

(1) FYs 2015-2018 utilize available fund balance to offset a portion of the debt service requirements.

(2) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2020 will occur subsequent to adoption of the budget.

# **REVENUE SUMMARY BY** **DIVISION/PROJECT**



**City of Alpharetta**

Budget: FY 2020

Statement: Revenue Summary by Account

				<b>FY 2019 Amended Budget</b>	<b>FY 2020 Recommended Budget</b>
<b>Division/Project</b>	<b>Account Number</b>		<b>Title</b>		
Debt Service Fund	41090100	311100	Property Taxes (Current Year)	\$ 5,090,000	\$ 5,050,000
" "	41090100	311200	Property Taxes (Delinquent)	20,000	20,000
" "	41090100	311310	Motor Vehicle Taxes	24,000	15,000
" "	41090100	319100	Property Taxes (Penalties/Interest)	-	-
" "	41090100	361000	Investment Earnings	10,000	12,000
" "	41090100	395000	Carryforward Fund Balance	1,032,049	254,086
<b>Total</b>				<b>\$ 6,176,049</b>	<b>\$ 5,351,086</b>

# **EXPENDITURE SUMMARY BY** **DIVISION/PROJECT**

## City of Alpharetta

Budget: FY 2020

Statement: Expenditure Summary by Division/Project (Maintenance and Operations/Capital)

ACCOUNT DESCRIPTION		FY 2019 Amended Operating Budget	FY 2020 Operating Budget Request	Admin	Series 2016 GO Bond	Series 2014 GO Bond (R)	Series 2012 GO Bond	Series 2009 Development Authority Revenue Refunding Bond
					D1601	D1400	D1201	D1203
521200	Professional Services	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -
581100	Principal	2,832,100	2,785,000	-	440,000	1,645,000	700,000	-
582100	Interest	2,636,413	2,561,086	-	1,489,788	285,948	785,350	-
579000	Contingency	702,536	-	-	-	-	-	-
<b>TOTAL</b>		<b>\$ 6,176,049</b>	<b>\$ 5,351,086</b>	<b>\$ 5,000</b>	<b>\$ 1,929,788</b>	<b>\$ 1,930,948</b>	<b>\$ 1,485,350</b>	<b>\$ -</b>

# **EXPENDITURE LINE-ITEM DETAIL BY** **DIVISION/PROJECT**

## City of Alpharetta

Budget: FY 2020

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

					FY 2019 Adopted Budget	FY 2020 Recommended Budget
Division/Project Title	Account Number		Title			
Administration	41090100	521200	Professional Services	Bond Administration Fees	5,000	5,000
				<b>subtotal</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>
Series 2016 GO Bond	41090100	581100 D1601	Principal		420,000	440,000
				<b>subtotal</b>	<b>\$ 420,000</b>	<b>\$ 440,000</b>
	41090100	582100 D1601	Interest		1,510,788	1,489,788
				<b>subtotal</b>	<b>\$ 1,510,788</b>	<b>\$ 1,489,788</b>
Series 2014 GO Bond	41090100	581100 D1400	Principal		1,610,000	1,645,000
				<b>subtotal</b>	<b>\$ 1,610,000</b>	<b>\$ 1,645,000</b>
	41090100	582100 D1400	Interest		323,622	285,948
				<b>subtotal</b>	<b>\$ 323,622</b>	<b>\$ 285,948</b>
Series 2012 GO Bond	41090100	581100 D1201	Principal		680,000	700,000
				<b>subtotal</b>	<b>\$ 680,000</b>	<b>\$ 700,000</b>
	41090100	582100 D1201	Interest		798,950	785,350
				<b>subtotal</b>	<b>\$ 798,950</b>	<b>\$ 785,350</b>
Series 2006 GO Bond	41090100	581100 D1202	Principal		-	-
				<b>subtotal</b>	<b>\$ -</b>	<b>\$ -</b>
	41090100	582100 D1202	Interest		-	-
				<b>subtotal</b>	<b>\$ -</b>	<b>\$ -</b>
Series 2009 Development	41090100	581100 D1203	Principal		122,100	-
				<b>subtotal</b>	<b>\$ 122,100</b>	<b>\$ -</b>
Authority Revenue Bond (Refunding)	41090100	582100 D1203	Interest		3,053	-
				<b>subtotal</b>	<b>\$ 3,053</b>	<b>\$ -</b>
<b>Debt Service Fund Total</b>					<b>\$ 5,473,513</b>	<b>\$ 5,351,086</b>

# **SOLID WASTE FUND**

The Organizational Chart is included under the *Finance* tab of this document.

# **5-YEAR FINANCIAL SUMMARY**

<b>CITY OF ALPHARETTA RECOMMENDED BUDGET FY 2020 FINANCE DEPARTMENT SOLID WASTE FUND (FUND 540) Five-Year Financial Summary</b>					
	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>Actual FY 2018</b>	<b>Amended Budget FY 2019</b>	<b>Recommended Budget FY 2020</b>
<b>Revenue</b>	\$ 3,233,631	\$ 3,284,129	\$ 3,871,624	\$ 4,359,146	\$ 4,180,762
<i>% Change</i>		1.6%	17.9%	12.6%	-4.1%
<i>average 5-year % change</i>		7.0%			
<b>Expenditures</b>	\$ 3,077,407	\$ 3,274,907	\$ 3,818,643	\$ 4,359,146	\$ 4,180,762
<i>% Change</i>		6.4%	16.6%	14.2%	-4.1%
<i>average 5-year % change</i>		8.3%			
Budget figures may include non-operating accounts such as reserve and carryforward fund balance. For an accurate comparison to prior-year actual activity, these accounts should be removed from the budgetary figures.					



# **FUND BUDGET SUMMARY**

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2020  
FINANCE DEPARTMENT  
SOLID WASTE FUND (FUND 540)  
BUDGET REQUEST BY ACCOUNT**

*Amended FY 2019 to FY 2020*

ACCOUNT DESCRIPTION		ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
<b>Revenue</b>										
Licenses and Permits:										
	Solid Waste Permits (Penalties/Interest)	\$ 743	\$ 71	\$ 50	\$ -	\$ -	\$ -	\$ -	-	\$ -
Charges for Services:										
(2)	Solid Waste Collection Fees	3,153,739	3,218,198	3,777,854	3,953,000	-	3,953,000	4,014,000	1.5%	61,000
	Solid Waste Tag Fees	992	294	1,308	1,000	-	1,000	1,500	50.0%	500
	Solid Waste Commercial Hauler Fees	24,991	27,950	27,189	25,000	-	25,000	25,000	0.0%	-
	Solid Waste Fees (Penalties/Interest)	44,189	28,522	45,199	30,000	-	30,000	40,000	33.3%	10,000
	Bad Check Fees	379	100	263	300	-	300	262	-12.7%	(38)
	Interest Earnings:	8,598	8,994	19,817	8,654	-	8,654	20,000	131.1%	11,346
Other:										
	Miscellaneous Revenue	-	-	(56)	-	-	-	-	-	-
(4)	Carryforward Fund Balance	-	-	-	-	341,192	341,192	80,000	-76.6%	(261,192)
	<b>Total</b>	<b>\$ 3,233,631</b>	<b>\$ 3,284,129</b>	<b>\$ 3,871,624</b>	<b>\$ 4,017,954</b>	<b>\$ 341,192</b>	<b>\$ 4,359,146</b>	<b>\$ 4,180,762</b>	<b>-4.1%</b>	<b>\$ (178,384)</b>
<b>Expenditures</b>										
(1) Personnel Services:										
	Salaries	\$ 19,785	\$ 37,248	\$ 38,117	\$ 39,552	\$ -	\$ 39,552	\$ 40,773	3.1%	\$ 1,221
	Benefits	15,601	32,753	33,224	37,357	-	37,357	39,071	4.6%	1,714
	<b>subtotal</b>	<b>\$ 35,386</b>	<b>\$ 70,001</b>	<b>\$ 71,341</b>	<b>\$ 76,909</b>	<b>\$ -</b>	<b>\$ 76,909</b>	<b>\$ 79,844</b>	<b>3.8%</b>	<b>\$ 2,935</b>

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2020  
FINANCE DEPARTMENT  
SOLID WASTE FUND (FUND 540)  
BUDGET REQUEST BY ACCOUNT**

Amended FY 2019 to FY 2020										
ACCOUNT DESCRIPTION		ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Maintenance and Operations:										
(2)	Professional Services	\$ 3,070,236	\$ 3,164,395	\$ 3,659,933	\$ 3,885,400	\$ 855	3,886,255	\$ 4,044,400	4.1%	\$ 158,145
	Printing and Binding	15,266	17,721	24,481	19,200	-	19,200	22,202	15.6%	3,002
	Employee Travel	-	-	-	1,500	-	1,500	-	100.0%	(1,500)
	Employee Training	-	-	-	500	-	500	-	-100.0%	(500)
	IT Professional Services	4,444	4,567	6,999	4,945	-	4,945	4,816	-2.6%	(129)
	General Supplies and Materials	25,413	26,633	35,869	29,500	-	29,500	29,500	0.0%	-
	subtotal	\$ 3,115,359	\$ 3,213,316	\$ 3,727,282	\$ 3,941,045	\$ 855	\$ 3,941,900	\$ 4,100,918	4.0%	\$ 159,018
Other:										
	Bad Debt Expense	\$ (73,338)	\$ (8,410)	\$ 20,021	\$ -	\$ -	\$ -	\$ -	-	\$ -
	Tyler (Munis) Software	-	-	-	-	-	-	-	-	-
(3)	Non-Allocated/Reserve	-	-	-	-	340,337	340,337	-	-100.0%	(340,337)
	subtotal	\$ (73,338)	\$ (8,410)	\$ 20,021	\$ -	\$ 340,337	\$ 340,337	\$ -	-100.0%	\$ (340,337)
	Total	\$ 3,077,407	\$ 3,274,907	\$ 3,818,643	\$ 4,017,954	\$ 341,192	\$ 4,359,146	\$ 4,180,762	-4.1%	\$ (178,384)
Full-time Equivalent Positions		1.0	1.0	1.0	1.0		1.0	1.0		

**Notes**

- (1) Variance due primarily to wage increases associated with the 3% performance-based merit program scheduled for April 1, 2020 (contingent upon a mid-year review of revenue trends) and growth in group insurance premiums.
- (2) This activity is primarily attributable to our private solid waste hauling contract .
- (3) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2020 will occur subsequent to adoption of the budget.

# **REVENUE SUMMARY BY** **DIVISION/PROJECT**

## City of Alpharetta

Budget:

FY 2020

Statement:

Revenue Summary by Account

Division/Project		Account Number	Title	FY 2019 Amended Budget	FY 2020 Recommended Budget
Solid Waste Administration		54015450 324110	Solid Waste Permits (Penalties/Interest)	\$ -	\$ -
" "		54015450 344110	Solid Waste Collection Fees	3,928,000	3,980,000
" "		54015450 344110 FSW00	Solid Waste Collection Fees (Downtown Sanitation Initiatives)	25,000	34,000
" "		54015450 344111	Solid Waste Tag Fees	1,000	1,500
" "		54015450 344140	Solid Waste Commercial Hauler Fees	25,000	25,000
" "		54015450 349900	Solid Waste Fees (Penalties/Interest)	30,000	40,000
" "		54015450 349930	Bad Check Fees	300	262
" "		54015450 361000	Interest Earnings	8,654	20,000
" "		54015450 389000	Miscellaneous Revenue	-	-
" "		54015450 395000	Carryforward Fund Balance	341,192	80,000
<b>Total</b>				<b>\$ 4,359,146</b>	<b>\$ 4,180,762</b>

# **EXPENDITURE SUMMARY BY** **DIVISION/PROJECT**

**City of Alpharetta**

Budget: FY 2020

Statement: Expenditure Summary by Project (Maintenance and Operations/Capital)

ACCOUNT DESCRIPTION		FY 2019 Amended Budget	FY 2020 Budget Request	Solid Waste Admin	Downtown Sanitation Initiatives
				15450	FSW00
521200	Professional Services	\$ 3,886,255	\$ 4,044,400	\$ 4,010,400	\$ 34,000
523400	Printing and Binding	19,200	22,202	22,202	-
523500	Employee Travel	1,500	-	-	-
523700	Employee Training	500	-	-	-
523900	IT Professional Services	4,945	4,816	4,816	-
531100	General Supplies/Materials	29,500	29,500	29,500	-
579000	Reserve	340,337	-	-	-
<b>TOTAL</b>		<b>\$ 4,282,237</b>	<b>\$ 4,100,918</b>	<b>\$ 4,066,918</b>	<b>\$ 34,000</b>

# **EXPENDITURE LINE-ITEM DETAIL BY** **DIVISION/PROJECT**



## FY 2020 Budget

## City of Alpharetta

Budget: FY 2020

Statement: Expenditure Detail by Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2019 Adopted Budget	FY 2020 Recommended Budget
SOLID WASTE ADMINISTRATION	54015450 521200	Professional Services	Sanitation Collection Fees	3,250,000	3,400,000
			Glass Recycling Fees	580,000	580,000
			Garbage Tags	2,500	2,500
			Recycling/Hazardous Waste Collection Event	27,000	27,000
			Graphic Designer (brochures)	900	900
			<b>subtotal</b>	<b>3,860,400</b>	<b>4,010,400</b>
	54015450 523400	Printing and Binding	Sanitation Bill Statement (printing)	18,000	20,000
			Sanitation Brochure (printing)	1,200	2,202
			<b>subtotal</b>	<b>19,200</b>	<b>22,202</b>
	54015450 523500	Employee Travel	Software/Professional Development Conf.	1,500	-
			<b>subtotal</b>	<b>1,500</b>	-
	54015450 523700	Employee Training	Software/Professional Development Conf.	500	-
			<b>subtotal</b>	<b>500</b>	-
	54015450 523900	IT Professional Services	WAP Maintenance	14	14
			Domain Name Service - Amazon Web Services	3	2
			Developer License for MDM	1	1
			City Circuit Connection to Internet - AT&T	43	43
			Data Circuits (ASE) (AT&T)	123	123
			City Circuit Connection to Internet - Charter	8	8
			Load Balance	3	14
			Security - Patch Mgmt		57
			Data Center's Uninterruptible Power System	25	30
			Citywide Microsoft Licensing	50	421
			Drone to GIS Conversion	7	
			GIS Mobile Field Mapping & Data Collection	117	117
			Non-Xerox Printer Repair	17	11
			Database Management for Various City Departments	13	21
			Data Center Fire Suppression System	3	3
			Project event capture (Geevent - ESRI)	7	14
			Security (Tenable)	68	71
			Asset Mgmt (Lansweeper)	5	5
			ERPM - Red Identity Mgmt	22	14
			LogRhythm - Logging/Auditing		114
			Physical Security	14	20
			Technical Support for CISCO Network	100	40
			Conversion of LIDAR Data to ArcGIS	4	4

## FY 2020 Budget

## City of Alpharetta

Budget: FY 2020  
Statement: Expenditure Detail by Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2019 Adopted Budget	FY 2020 Recommended Budget
			Firewall	58	60
			SQL Monitoring Tool	11	11
			Wiring Services	23	23
			Consulting Services	55	55
			Citywide Virtual Infrastructure	105	99
			Maintenance Extensions	95	144
			City Circuit Connection to Internet - Zayo	59	59
			Backup and Replication/O365 backup		259
			Carbon Black		48
			Duo 2FA		52
			AdSelfService	23	15
			Line and Circuit Service	108	108
			GLS Monitoring and Support	135	136
			CISCO SMARTnet Telephony and Phone App Licenses	40	100
			Cisco phone infrastructure support	10	10
			Tyler Finance/ HR ERP	3,270	2,490
			Security Awareness Training (KnowBe4)	21	
			Microsoft User Training	21	
			Solarwinds Software Renewal	27	
			City Enterprise Data Management	46	
			City Virus, Adware, Spyware & Threat Protection	121	
			Client VPN	13	
			Manage Engine	57	
			<b>subtotal</b>	<b>4,945</b>	<b>4,816</b>
			General Supplies	2,000	2,000
	54015450 531100	General Supplies/Materials	Sanitation Bill Statement (postage)	27,500	27,500
			<b>subtotal</b>	<b>29,500</b>	<b>29,500</b>
			<b>Administration Total</b>	<b>\$ 3,916,045</b>	<b>\$ 4,066,918</b>
<b>DOWNTOWN</b>	54015450 521200 FSW00	Professional Services	Dumpster	25,000	34,000
<b>SANITATION</b>			<b>subtotal</b>	<b>25,000</b>	<b>34,000</b>
			<b>Downtown Sanitation Initiatives Total</b>	<b>\$ 25,000</b>	<b>\$ 34,000</b>
			<b>Solid Waste Fund Total</b>	<b>\$ 3,941,045</b>	<b>\$ 4,100,918</b>



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# **RISK MANAGEMENT FUND**

# **5-YEAR FINANCIAL SUMMARY**

<b>CITY OF ALPHARETTA</b> <b>RECOMMENDED BUDGET FY 2020</b> <b>RISK MANAGEMENT FUND (FUND 600)</b> <b>Five-Year Financial Summary</b>					
	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>Actual FY 2018</b>	<b>Amended Budget FY 2019</b>	<b>Recommended Budget FY 2020</b>
<b>Revenue</b>	\$ 1,291,522	\$ 1,413,028	\$ 1,400,421	\$ 1,672,636	\$ 1,507,300
<i>% Change</i>		9.4%	-0.9%	19.4%	-9.9%
<i>average 5-year % change</i>		4.5%			
<b>Expenditures</b>	\$ 1,070,391	\$ 1,722,734	\$ 1,457,620	\$ 1,672,636	\$ 1,507,300
<i>% Change</i>		60.9%	-15.4%	14.8%	-9.9%
<i>average 5-year % change</i>		12.6%			
Budget figures may include non-operating accounts such as reserve and carryforward fund balance. For an accurate comparison to prior-year actual activity, these accounts should be removed from the budgetary figures.					

# **FUND BUDGET SUMMARY**

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2020  
RISK MANAGEMENT FUND (FUND 600)  
BUDGET REQUEST BY ACCOUNT**

								<i>Amended FY 2019 to FY 2020</i>	
ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMENDMENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
<b>Revenue</b>									
Charges for Services:									
Risk Fund	\$ 1,262,000	\$ 1,310,000	\$ 1,335,000	\$ 1,446,500	\$ -	\$ 1,446,500	\$ 1,499,800	3.7%	\$ 53,300
Interest Earnings:	3,984	4,754	9,247	4,000	-	4,000	7,500	87.5%	3,500
Other:									
General Fund Transfer	-	-	-	-	-	-	-	-	-
Insurance Proceeds	25,537	98,274	56,175	-	-	-	-	-	-
(1) Budgeted Fund Balance	-	-	-	-	222,136	222,136	-	-100.0%	(222,136)
<b>Total</b>	<b>\$ 1,291,522</b>	<b>\$ 1,413,028</b>	<b>\$ 1,400,421</b>	<b>\$ 1,450,500</b>	<b>\$ 222,136</b>	<b>\$ 1,672,636</b>	<b>\$ 1,507,300</b>	<b>-9.9%</b>	<b>\$ (165,336)</b>
<b>Expenditures</b>									
(2) Maintenance and Operations:									
Professional Services	\$ 93,457	\$ 121,077	\$ 131,408	\$ 132,000	\$ -	\$ 132,000	\$ 135,300	2.5%	\$ 3,300
Insurance Premiums									
Vehicle Insurance	135,169	143,111	159,588	170,000	-	170,000	170,000	0.0%	-
Property and Equipment Insurance	84,628	83,823	92,197	100,000	-	100,000	95,000	-5.0%	(5,000)
Fine Art Insurance	-	-	-	-	2,500	2,500	3,500	40.0%	1,000
General Liability Insurance	54,387	56,244	56,626	60,000	-	60,000	60,000	0.0%	-
Law Enforcement Liability Insurance	93,429	94,931	85,194	94,000	(2,500)	91,500	92,500	1.1%	1,000
Public Entity Liability Insurance	49,295	57,900	58,077	60,000	2,733	62,733	65,000	3.6%	2,267
Workers Compensation Excess Liability Insurance	87,050	100,239	103,609	107,000	-	107,000	107,000	0.0%	-
Criminal Liability Insurance	4,075	4,275	3,386	4,500	-	4,500	4,000	-11.1%	(500)
Cyber Liability	6,584	6,806	6,394	7,000	-	7,000	7,000	0.0%	-
Umbrella Liability Insurance	53,602	56,725	52,782	56,000	-	56,000	56,000	0.0%	-
Medical Services (PS Custody)	6,608	12,408	40,155	35,000	-	35,000	15,000	-57.1%	(20,000)



**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2020  
RISK MANAGEMENT FUND (FUND 600)  
BUDGET REQUEST BY ACCOUNT**

*Amended FY 2019 to FY 2020*

ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Claims and Judgments	402,107	985,195	662,032	625,000	(623,549)	1,451	-	-100.0%	(1,451)
Vehicle	-	-	-	-	37,000	37,000	34,000	-8.1%	(3,000)
Property and Equipment	-	-	-	-	-	-	45,000	-	45,000
General Liability	-	-	-	-	23,000	23,000	28,000	21.7%	5,000
Law Enforcement Liability	-	-	-	-	-	-	-	-	-
Public Entity Liability	-	-	6,172	-	48,497	48,497	-	-100.0%	(48,497)
Workers Compensation	-	-	-	-	512,319	512,319	590,000	15.2%	77,681
Criminal Liability	-	-	-	-	-	-	-	-	-
Cyber Liability	-	-	-	-	-	-	-	-	-
Umbrella Liability	-	-	-	-	-	-	-	-	-
<b>subtotal</b>	<b>\$ 1,070,391</b>	<b>\$ 1,722,734</b>	<b>\$ 1,457,620</b>	<b>\$ 1,450,500</b>	<b>\$ -</b>	<b>\$ 1,450,500</b>	<b>\$ 1,507,300</b>	3.9%	<b>\$ 56,800</b>
Other:									
(1) Reserve	-	-	-	-	222,136	222,136	-	-100.0%	(222,136)
<b>Total</b>	<b>\$ 1,070,391</b>	<b>\$ 1,722,734</b>	<b>\$ 1,457,620</b>	<b>\$ 1,450,500</b>	<b>\$ 222,136</b>	<b>\$ 1,672,636</b>	<b>\$ 1,507,300</b>	<b>-9.9%</b>	<b>\$ (165,336)</b>

Notes:

- (1) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carryforward for FY 2020 will occur subsequent to adoption of the budget.
- (2) Variances are based on current year-to-date premium expenditures and actuarial loss projections for risk claims (workers compensation, general liability, auto liability, etc.).
- (3) Claims and Judgement appropriations were broken-out into subcategories starting in FY 2019.

# **REVENUE SUMMARY BY** **DIVISION/PROJECT**

**City of Alpharetta**

Budget:

FY 2020

Statement:

Revenue Summary by Account

Division/Project		Account Number	Title	FY 2019 Amended Budget	FY 2020 Recommended Budget
Risk and Safety Fund		60015550 341751	Risk Fund Charges for Services	\$ 1,446,500	\$ 1,499,800
" "		60015550 361000	Interest Earnings	4,000	7,500
" "		60015550 391100	Transfer-In from General Fund	-	-
" "		60015550 392300	Insurance Proceeds	-	-
" "		60015550 395000	Budgeted Fund Balance	222,136	-
<b>Total</b>				<b>\$ 1,672,636</b>	<b>\$ 1,507,300</b>

# **EXPENDITURE SUMMARY BY** **DIVISION/PROJECT**

**City of Alpharetta**

Budget: FY 2020

Statement: Expenditure Summary by Project (Maintenance and Operations/Capital)

ACCOUNT DESCRIPTION		FY 2019 Amended Budget	FY 2020 Recommended Budget	Risk and Safety
				<b>1555</b>
521200	Professional Services	\$ 132,000	\$ 135,300	\$ 135,300
523110	Vehicle Insurance Premiums	170,000	170,000	170,000
523120	Property/Equipment Insurance Premiums	100,000	95,000	95,000
523125	Fine Art Insurance	2,500	3,500	3,500
523130	General Liability Insurance Premiums	60,000	60,000	60,000
523140	Law Enforcement Liability Insurance Premiums	91,500	92,500	92,500
523150	Public Entity Liability Insurance Premiums	62,733	65,000	65,000
523160	Workers Compensation Excess Liability Insurance Premiums	107,000	107,000	107,000
523180	Criminal Liability Insurance Premiums	4,500	4,000	4,000
523185	Cyber Liability Insurance Premiums	7,000	7,000	7,000
523190	Umbrella Liability Insurance Premiums	56,000	56,000	56,000
523195	Medical Services (PS Custody)	35,000	15,000	15,000
552200	Claims and Judgments	1,451	-	-
552201	Vehicles (Claims)	37,000	34,000	34,000
552202	Property/Equipment (Claims)	-	45,000	45,000
552203	General Liability (Claims)	23,000	28,000	28,000
552204	Law Enforcement Liability (Claims)	-	-	-
552206	Public Entity Liability (Claims)	48,497	-	-
552207	Workers Compensation (Claims)	512,319	590,000	590,000
552208	Criminal Liability (Claims)	-	-	-
552209	Cyber Liability (Claims)	-	-	-
552210	Umbrella Liability (Claims)	-	-	-
579000	Reserve	222,136	-	-
<b>TOTAL</b>		<b>\$ 1,672,636</b>	<b>\$ 1,507,300</b>	<b>\$ 1,507,300</b>

# **EXPENDITURE LINE-ITEM DETAIL BY** **DIVISION/PROJECT**

## City of Alpharetta

Budget: FY 2020

Statement: Expenditure Detail by Project (Maintenance and Operations/Capital)

				FY 2019 Adopted Budget	FY 2020 Recommended Budget
Division/Project Title	Account Number	Title	Account Detail		
Risk and Safety	60015550 521200	Professional Services	Risk/Claims Administration Service Fees	22,250	25,000
			GA Subsequent Injury Trust Fund Assessment	30,000	30,000
			Actuarial Analysis	11,000	11,500
			Workers Compensation Annual Assessment (State of GA)	6,000	5,500
			Insurance Package (Professional Services)	7,500	7,500
			Insurance Brokerage Service Fee	50,000	50,000
			3E Spill/Poison Hotline	-	800
			National Safety Council (Dues/Membership)	-	1,500
			Alternative Fuel and Highway Impact Fees	2,750	-
			Post Drug Testing	2,500	3,500
			<b>subtotal</b>	<b>132,000</b>	<b>135,300</b>
	60015550 523110	Vehicle Insurance Premiums	Insurance Premiums	170,000	170,000
			<b>subtotal</b>	<b>170,000</b>	<b>170,000</b>
	60015550 523120	Property/Equipment Insurance Premiums	Property/Equipment Insurance	100,000	95,000
			<b>subtotal</b>	<b>100,000</b>	<b>95,000</b>
	60015550 523125	Fine Art Insurance Premiums	Insurance Premiums	-	3,500
			<b>subtotal</b>	<b>-</b>	<b>3,500</b>
	60015550 523130	General Liability Insurance Premiums	Insurance Premiums	60,000	60,000
			<b>subtotal</b>	<b>60,000</b>	<b>60,000</b>
	60015550 523140	Law Enforcement Liability Insurance Premiums	Insurance Premiums	94,000	92,500
			<b>subtotal</b>	<b>94,000</b>	<b>92,500</b>
	60015550 523150	Public Entity Liability Insurance Premiums	Management Liability/Employment Practices		
			Insurance Premiums	60,000	65,000
			<b>subtotal</b>	<b>60,000</b>	<b>65,000</b>
	60015550 523160	Workers Compensation Excess Liability Insurance Premiums	Insurance Policy Premiums (Audit)	2,000	2,000
			Excess Liability Insurance Premiums	105,000	105,000
			<b>subtotal</b>	<b>107,000</b>	<b>107,000</b>
	60015550 523180	Criminal Liability Insurance Premiums	Insurance Premiums	4,500	4,000
			<b>subtotal</b>	<b>4,500</b>	<b>4,000</b>

## City of Alpharetta

Budget: FY 2020

Statement: Expenditure Detail by Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2019 Adopted Budget	FY 2020 Recommended Budget
	60015550 523185	Cyber Liability Insurance Premiums	Insurance Premiums	7,000	7,000
			<b>subtotal</b>	<b>7,000</b>	<b>7,000</b>
	60015550 523190	Umbrella Liability Insurance Premiums	Insurance Premiums	56,000	56,000
			<b>subtotal</b>	<b>56,000</b>	<b>56,000</b>
	60015550 523195	Medical Services (PS Custody)	Medical Costs for individuals under custody	35,000	15,000
			<b>subtotal</b>	<b>35,000</b>	<b>15,000</b>
	60015550 552200	Claims and Judgments	Claims and Judgments	625,000	-
			<b>subtotal</b>	<b>625,000</b>	-
	60015550 552201	Vehicle (Claims)	Claims and Judgments	-	34,000
			<b>subtotal</b>	-	<b>34,000</b>
	60015550 552202	Property/Equipment (Claims)	Claims and Judgments (e.g. PS Equipment)	-	45,000
			<b>subtotal</b>	-	<b>45,000</b>
	60015550 552203	General Liability (Claims)	Claims and Judgments	-	28,000
			<b>subtotal</b>	-	<b>28,000</b>
	60015550 552204	Law Enforcement Liability (Claims)	Claims and Judgments	-	-
			<b>subtotal</b>	-	-
	60015550 552206	Public Entitiy Liability (Claims)	Claims and Judgments	-	-
			<b>subtotal</b>	-	-
	60015550 552207	Workers Compensation (Claims)	Claims and Judgments	-	590,000
			<b>subtotal</b>	-	<b>590,000</b>
	60015550 552208	Criminal Liability (Claims)	Claims and Judgments	-	-
			<b>subtotal</b>	-	-
	60015550 552209	Cyber Liability (Claims)	Claims and Judgments	-	-
			<b>subtotal</b>	-	-
	60015550 552210	Umbrella Liability (Claims)	Claims and Judgments	-	-
			<b>subtotal</b>	-	-
<b>Risk Management Fund</b>				<b>\$ 1,450,500</b>	<b>\$ 1,507,300</b>





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# **MEDICAL INSURANCE FUND**

# **5-YEAR FINANCIAL SUMMARY**

<b>CITY OF ALPHARETTA RECOMMENDED BUDGET FY 2020 MEDICAL INSURANCE FUND (FUND 605)</b>					
<b>Five-Year Financial Summary</b>					
	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>Actual FY 2018</b>	<b>Amended Budget FY 2019</b>	<b>Recommended Budget FY 2020</b>
<b>Revenue</b>	\$ 6,559,028	\$ 6,742,205	\$ 6,999,839	\$ 8,370,517	\$ 7,686,909
<i>% Change</i>		100.0%	3.8%	19.6%	-8.2%
<i>average 5-year % change</i>		28.8%			
<b>Expenditures</b>	\$ 6,635,089	\$ 5,701,963	\$ 6,763,958	\$ 8,370,517	\$ 7,686,909
<i>% Change</i>		100.0%	18.6%	23.8%	-8.2%
<i>average 5-year % change</i>		33.6%			

The Medical Insurance Fund accounts for activity under the City's Minimum Premium Plan (MPP) in accordance with Generally Accepted Accounting Principles.

Accounting rules dictate the creation of an Internal Service Fund to track activity under an MPP. As such, this fund does not represent new costs. Rather, it represents a flow of funds from the Operating Funds (e.g. employer/employee premiums) that does have the effect of grossing-up the totals as the appropriations are reflected in multiple Funds.

Under the MPP, the City and the medical insurer (CIGNA) agree that the City will be responsible for paying all claims up to an agreed-upon aggregate level, with the insurer responsible for the excess. The insurer will continue to process claims and administrative services. Through the MPP arrangement, the City is able to reduce premium taxes while maintaining coverage benefits. The MPP is still a fully insured medical plan.

The FY 2020 Budget totals \$7.7 million and represents premiums (employer and employee) and the associated expenditures (administration, claims, and reserves). The operating funds (e.g. General Fund, E911 Fund, DEA Fund, and Sanitation Fund) all include group insurance expenses that represent the City's costs.

# **FUND BUDGET SUMMARY**

**CITY OF ALPHARETTA**  
**RECOMMENDED BUDGET FY 2020**  
**MEDICAL INSURANCE FUND (FUND 605)**  
**BUDGET REQUEST BY ACCOUNT**

Amended FY 2019 to FY 2020

ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
<b>Revenue</b>									
Charges for Services:									
Medical Insurance Premiums									
Employer Contribution	\$ 5,802,177	\$ 6,007,327	\$ 6,249,906	\$ 6,455,648	\$ -	\$ 6,455,648	\$ 6,972,100	8.0%	\$ 516,452
Employee Contribution	715,904	734,753	749,815	714,809	-	714,809	714,809	0.0%	-
Medical Fund Charges	40,831	-	-	-	-	-	-	-	-
Interest:	116	126	119	-	-	-	-	-	-
Other:									
Budgeted Fund Balance	-	-	-	1,500,000	(299,940)	1,200,060	-	-100.0%	(1,200,060)
<b>Total</b>	<b>\$ 6,559,028</b>	<b>\$ 6,742,205</b>	<b>\$ 6,999,839</b>	<b>\$ 8,670,457</b>	<b>\$ (299,940)</b>	<b>\$ 8,370,517</b>	<b>\$ 7,686,909</b>	<b>-8.2%</b>	<b>\$ (683,608)</b>
<b>Expenditures</b>									
Maintenance and Operations:									
Medical Premiums	\$ 1,341,840	\$ 1,347,126	\$ 1,506,906	\$ 1,637,589	\$ -	\$ 1,637,589	\$ 1,750,000	6.9%	\$ 112,411
Other:									
Medical Claims	5,293,250	4,354,837	5,257,053	5,487,755	-	5,487,755	5,891,909	7.4%	404,154
Reserve:	-	-	-	45,113	(299,940)	(254,827)	45,000	-117.7%	299,827
Transfers-Out:									
OPEB Trust Fund	-	-	-	1,500,000	-	1,500,000	-	-100.0%	(1,500,000)
<b>Total</b>	<b>\$ 6,635,089</b>	<b>\$ 5,701,963</b>	<b>\$ 6,763,958</b>	<b>\$ 8,670,457</b>	<b>\$ (299,940)</b>	<b>\$ 8,370,517</b>	<b>\$ 7,686,909</b>	<b>-8.2%</b>	<b>\$ (683,608)</b>



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# **OPEB TRUST FUND**



# **5-YEAR FINANCIAL SUMMARY**

<b>CITY OF ALPHARETTA</b> <b>RECOMMENDED BUDGET FY 2020</b> <b>OPEB HEALTH TRUST FUND (FUND 790)</b> <b>Five-Year Financial Summary</b>						
	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>Actual FY 2018</b>	<b>Amended Budget FY 2019</b>	<b>Recommended Budget FY 2020</b>	
<b>Revenue</b>	\$ 108,261	\$ 120,743	\$ 101,591	\$ 105,000	\$	60,000
<i>% Change</i>		11.5%	-15.9%	3.4%		-42.9%
<i>average 5-year % change</i>		-11.0%				
<b>Expenditures</b>	\$ 46,415	\$ 47,494	\$ 7,686	\$ 105,000	\$	60,000
<i>% Change</i>		2.3%	-83.8%	1266.1%		-42.9%
<i>average 5-year % change</i>		285.4%				

# **FUND BUDGET SUMMARY**

**CITY OF ALPHARETTA**  
**RECOMMENDED BUDGET FY 2020**  
**OPEB HEALTH TRUST FUND (FUND 790)**  
**BUDGET REQUEST BY ACCOUNT**

*Amended FY 2019 to FY 2020*

ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND-MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
<b>Revenue</b>									
Miscellaneous Revenue:									
OPEB Health Trust Funding									
Employer Contribution	\$ 85,000	\$ 85,000	\$ 85,200	\$ 85,000	\$ -	\$ 85,000	\$ 30,000	-64.7%	\$ (55,000)
Employee Contribution	20,416	29,283	-	20,000	-	20,000	20,000	0.0%	-
OPEB Health Reimbursement Benefit									
Employer Contribution	-	-	-	550,000	(550,000)	-	-	-	-
Interest:	2,846	6,460	16,391	-	-	-	10,000	-	10,000
Transfer-In:									
Medical Insurance Fund	-	-	-	1,500,000	(1,500,000)	-	-	-	-
<b>Total</b>	<b>\$ 108,261</b>	<b>\$ 120,743</b>	<b>\$ 101,591</b>	<b>\$ 2,155,000</b>	<b>\$ (2,050,000)</b>	<b>\$ 105,000</b>	<b>\$ 60,000</b>	<b>-42.9%</b>	<b>\$ (45,000)</b>
<b>Expenditures</b>									
Maintenance and Operations:									
OPEB Benefits	\$ 46,415	\$ 47,494	\$ 7,686	\$ 105,000	\$ -	\$ 105,000	\$ 60,000	-42.9%	\$ (45,000)
OPEB Health Reimbursement Benefits	-	-	-	2,050,000	(2,050,000)	-	-	-	-
Reserve:									
OPEB Trust Fund	-	-	-	-	-	-	-	-	-
OPEB Health Reimbursement Benefits	-	-	-	-	-	-	-	-	-
<b>Total</b>	<b>\$ 46,415</b>	<b>\$ 47,494</b>	<b>\$ 7,686</b>	<b>\$ 2,155,000</b>	<b>\$ (2,050,000)</b>	<b>\$ 105,000</b>	<b>\$ 60,000</b>	<b>-42.9%</b>	<b>\$ (45,000)</b>

**Notes:**

Fiscal Years 2016-2018 represent activity associated the OPEB Health Trust plan. Eligible retirees are offered the same health and prescription drug coverage as active employees. Each fiscal year, the City determines the Plan benefits and premium rate for participants (active and retirees). However, unlike active employees, retirees pay 100% of the blended premium afforded to the City. Therefore, as the retiree makes the full premium payment, the City's only exposure is the accounting treatment of this implicit rate subsidy caused by the difference in the blended rate offered to the retiree and his/her actual age adjusted premium. Coverage expires at age 65.

The Fiscal Year 2019 Adopted Budget reflected implementation of a OPEB Health Reimbursement benefit (new for FY 2019). Funding for this benefit includes a one-time transfer of available funds from the Medical Insurance Fund and ongoing funding from City operations (roughly 2% of payroll). Funding with this benefit was transferred during FY 2019 to its own Fund (Fund 791 - OPEB Health Reimbursement Trust Fund).



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# **OPEB REIMBURSEMENT** **FUND**

# **5-YEAR FINANCIAL SUMMARY**

<b>CITY OF ALPHARETTA</b> <b>RECOMMENDED BUDGET FY 2020</b> <b>OPEB REIMBURSEMENT TRUST FUND (FUND 791)</b> <b>Five-Year Financial Summary</b>					
	<b>Actual FY 2016</b>	<b>Actual FY 2017</b>	<b>Actual FY 2018</b>	<b>Amended Budget FY 2019</b>	<b>Recommended Budget FY 2020</b>
<b>Revenue</b>	\$ -	\$ -	\$ -	\$ 2,050,000	\$ 581,000
<i>% Change</i>		-	-	-	-71.7%
<i>average 5-year % change</i>		-			
<b>Expenditures</b>	\$ -	\$ -	\$ -	\$ 2,050,000	\$ 581,000
<i>% Change</i>		-	-	-	-71.7%
<i>average 5-year % change</i>		-			



# **FUND BUDGET SUMMARY**

**CITY OF ALPHARETTA**  
**RECOMMENDED BUDGET FY 2020**  
**OPEB REIMBURSEMENT TRUST FUND (FUND 791)**  
**BUDGET REQUEST BY ACCOUNT**

ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND-MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	<i>Amended FY 2019 to FY 2020</i>	
								% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
<b>Revenue</b>									
Miscellaneous Revenue:									
OPEB Health Reimbursement Benefit									
Employer Contribution	\$ -	\$ -	\$ -	\$ -	\$ 550,000	\$ 550,000	\$ 575,000	4.5%	\$ 25,000
Interest:	-	-	-	-	-	-	6,000	-	6,000
Transfer-In:									
Medical Insurance Fund	-	-	-	-	1,500,000	1,500,000	-	-100.0%	(1,500,000)
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,050,000</b>	<b>\$ 2,050,000</b>	<b>\$ 581,000</b>	<b>-71.7%</b>	<b>\$ (1,469,000)</b>
<b>Expenditures</b>									
Maintenance and Operations:									
OPEB Health									
Reimbursement Benefits	\$ -	\$ -	\$ -	\$ -	\$ 2,050,000	\$ 2,050,000	\$ 581,000	-71.7%	\$ (1,469,000)
Reserve:	-	-	-	-	-	-	-	-	-
OPEB Health									
Reimbursement Benefits	-	-	-	-	-	-	-	-	-
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,050,000</b>	<b>\$ 2,050,000</b>	<b>\$ 581,000</b>	<b>-71.7%</b>	<b>\$ (1,469,000)</b>

**Notes:**

The Fiscal Year 2019 Adopted Budget reflected implementation of a OPEB Health Reimbursement benefit (new for FY 2019). Funding for this benefit includes a one-time transfer of available funds from the Medical Insurance Fund and ongoing funding from City operations (roughly 2% of payroll). Funding with this benefit was transferred during FY 2019 to its own Fund (Fund 791 - OPEB Health Reimbursement Trust Fund).



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# **APPENDIX**

## ***Alpharetta Convention & Visitors Bureau Fiscal Year 2020 Budget***

## Alpharetta Convention & Visitors Bureau Fiscal Year 2020 Adopted Budget

Occupancy Tax Revenues	\$ 3,675,000
Interest Income	1,600
Accumulated Surplus	607,184
<b>TOTAL REVENUE</b>	<b>\$ 4,283,784</b>
Salary & Benefits	\$ 1,120,508
Accounting & Legal Fees	20,000
Advertising	
<i>Georgia/Metro Atlanta Ads</i>	283,280
<i>National/Regional Ads</i>	770,045
Business License	350
Computer Equipment	16,500
Business Development	
Ameris Bank Amphitheatre	128,000
Conference Center	500,000
Meeting Planners FAMs	75,000
Braves	16,500
Computer Software/Maintenance	58,660
Research	25,600
Contingency Fund	68,175
Insurance	3,700
Meeting Expenses	46,800
Membership Dues	27,856
Subscriptions	750
Office Equipment/Leases	9,640
Office Rent (utilities, cleaning, security)	93,755
Office Supplies/Furniture	30,670
Postage/Shipping	39,000
Premiums/Gifts	39,500
Printing/Production	185,750
Taxes/Leased Equipment	1,000
Public Relations	210,800
Sponsorships/Bid Fees	337,300
Telephone/ISP	30,000
Tradeshows/Conference/Professional Development	138,645
Staff Development	6,000
<b>TOTAL EXPENSES</b>	<b>\$ 4,283,784</b>



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