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# 2014 Annual Budget

For the Fiscal year Beginning July 1, 2013



 **AINESVILLE, GA**  
SINCE 1821





# **City of Gainesville, Georgia**

## **Annual Budget**

**For the Fiscal Year Ended June 30, 2014**

Developed by the Budget Staff

Melody Marlowe, Chief Financial Officer  
Matt Hamby, Budget and Purchasing Manager  
Alicia Serra, Administrative Services Officer

And other members of the Administrative Services  
Department



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Gainesville  
Georgia**

For the Fiscal Year Beginning

**July 1, 2012**

*Christopher P. Morrell*

President

*Jeffrey R. Brown*

Executive Director

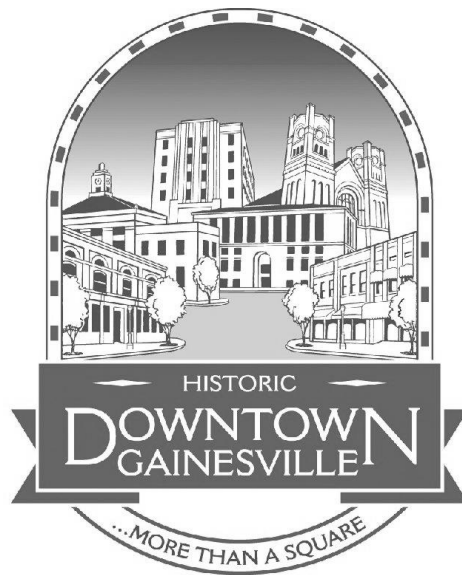
The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **City of Gainesville, Georgia** for its annual budget for the fiscal year beginning **July 1, 2012**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

In addition to receiving the award, the City of Gainesville's FY2013 budget received the following special recognition:

**Outstanding as a Financial Plan  
Special Capital Recognition**

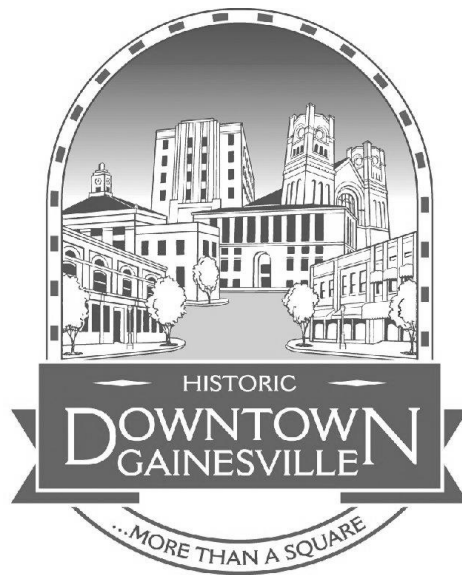
This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.





## ***INTRODUCTION & OVERVIEW***

*This section contains information about the City of Gainesville.  
This section contains the Readers Guide, City of Gainesville's History,  
Timeline, Demographics, Table of Contents, Budget Transmittal Letter,  
and Strategic Direction and Plan.*



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# READER'S GUIDE

This section is intended to provide the reader with a brief summary of the kind of information contained in each section of the budget document. The following describes each of its major sections.

## Section A

### INTRODUCTION AND OVERVIEW

This section provides the reader with the background of the City along with the strategic priorities, mission and vision. It links goals and objectives at a policy level to those of the City and its departments. Included in this section are the Readers Guide, History of Gainesville, City Statistics, Demographics, Table of Contents, Transmittal Letter, Strategic Direction and Plan.

## Section B

### FINANCIAL STRUCTURE, POLICY AND PROCESS

This section provides the reader with the financial structure of the City of Gainesville. Included in this section are the elected officials by ward, organizational chart, fund descriptions, fund structure, fund relationships, policies (Financial, Revenue, Expenditure, Investments and Cash Policies) and the budget process and calendar pages.

## Section C

### FINANCIAL SUMMARIES

This section provides an understanding of the City's method of budgeting for the current fiscal year. Included in this section are the revenue assumptions and trends, major revenue sources, revenue detail and graphs, budget comparison by fund, fund balance summary, fund balance five-year history, governmental & proprietary funds combined, governmental funds combined, proprietary funds combined and the long term financial plan.



## Section D

### CAPITAL & DEBT SERVICE

This section provides a comprehensive listing and explanation of the capital needs of the City for the next five years, including the operating impact. This section also displays the debt service section.

## Section E

### DEPARTMENTAL INFORMATION

This section explains the services offered by the City of Gainesville. Each department includes a department mission statement, goals and objectives, performance indicators, revenue assumptions & trends (if applicable), budget comparison, and authorized positions.

## Section F

### DEPARTMENT-WIDE CRITERIA

This section includes items that encompass the entire city. Included in this section are the Glossary, Ad Valorem Ordinance, Tax Digest, Millage Profile, Budget Resolution, and Account Descriptions.

# History of Gainesville, Georgia

Established as "Mule Camp Springs" near the crossing of two Indian trails followed by settlers in the 1800s, the City of Gainesville has maintained and built upon its historical legacy as a regional transportation and trade center for almost two centuries.



Less than three years after the creation of Hall County, the village of Mule Camp Springs was chosen to serve as the site of government for the new county and was chartered by the Georgia Legislature on November 30, 1821.

At the suggestion of Justice John Vance Cotter, it was given the name "Gainesville" in honor of General Edmund P. Gaines, a hero of the War of 1812 and a noted military surveyor and road builder. Gainesville has been a part of the nation's governmental framework longer than 26 of the 50 states.

Gainesville operates under a Council-Manager form of government. Every two years the Council elects two members to serve as Mayor and Mayor Pro-Tem respectively. They are the Chairman and Vice Chairman of the legislative body, which is composed of a Mayor and four council members, and is responsible for enacting ordinances, resolutions, and regulations governing the City, as well as appointing the members of various statutory and advisory boards, and the City Manager, City Clerk, and City Attorney. On January 1 2014, the Mayor will become an elected position and the City Council will be composed of a Mayor and five council members.

Under the guidance of the City Manager, Mayor, and the Council, the City provides a full range of services. These services include police and fire protection; the maintenance of streets and infrastructure; parks; recreational activities and cultural events; planning, zoning, and building inspection services; water and water pollution control services; a golf course, and an airport.

## Significant dates in the history of Gainesville

In a relatively short period of time, Gainesville has grown from virgin forest to become the trade, economic, industrial, medical, cultural and recreational center of Northeast Georgia. In Gainesville we believe there are no limits for our future.

- **April 21, 1821** - The town formerly known as Mule Camp Springs was chartered as Gainesville
- **November 30, 1821** - Gainesville officially Chartered by the Georgia Legislature
- **1828** - The Gold Rush frenzy began in nearby Lumpkin County bringing an influx of new settlers and the beginnings of a business community
- **1849** - Gainesville established as a resort center
- **1851** - Fire destroyed much of Gainesville



- **May 28, 1871** - Airline Railroad, later named the Southern, ushered in a new era of progress
- **1870 - 1900** - City population increases from one-thousand to five-thousand
- **February 22, 1873** - City services begin with the election of a City Marshal
- **June 14, 1875** - Solid Waste Collection begins in the City
- **1875** - General James Longstreet purchased the Piedmont Hotel near the railroad depot in anticipation of the Atlanta-Washington railroad opening
- **Spring 1890** - A bond issue to fund the waterworks passes and the original water distribution system totals some 5 1/2 miles
- **1898** - Textiles run the economy thanks in part to the railroad
- **December 19, 1902** - Gainesville became the first city south of Baltimore to have street lights
- **January 1, 1903** - A cyclone struck Gainesville leaving 106 people dead, 300 injured and property damage estimated at \$750,000
- **March 1, 1905** - City free mail delivery began
- **November, 1909** - The square and streets adjoining for one block were paved
- **August 10, 1910** - The Gainesville post office opened
- **December 22, 1915** - The formal opening of the City's first skyscraper, the Jackson Building which is still standing today
- **March 12, 1919** - Southern Bell removed the poles and wires from the square

- **April 6, 1936** - Gainesville knocked flat by a tornado that left more than 200 people dead



- **1937 and 1939** - President Franklin D. Roosevelt Visited Gainesville
- **1943** - The City of Gainesville leases Airport to the US Federal Government for \$1.00 to be used as a Naval Air Station to train Ground Personnel for WWII
- **1947** - The Airport is returned to the City of Gainesville with two 4000FT landing strips.



- **After World War II** - A visionary named Jesse Jewell started what was to become the state's largest agricultural crop-poultry. The \$1,000,000,000 a year industry has given Gainesville the title "Poultry Capital of the World."
- **1957** - U.S. Army Corps of Engineers construct Lake Sidney Lanier which currently covers more than 38,000 acres and is the most visited Corps lake in the

nation with an economic impact of more than \$2 Billion annually

- › **1961** - City Council votes to make it illegal to eat Chicken with a fork
- › **1993** - Police Department became Accredited
- › **July 1996** - Gainesville served as the Rowing/Kayaking Venue for the 1996 Olympics. During the Olympics Gainesville was named Hospitality Capital of the World by an NBC Broadcaster



- › **October 1997** - TV 18, The Government Channel begins broadcasting
- › **January 2000** - Gainesville named City of Excellence by the Georgia Municipal Association and Georgia Trend Magazine
- › **January 2001** - The Red Rabbit Public Transportation System begins operation with three buses and four mini-buses
- › **March 2001** - Gainesville's Parks and Recreation Department became the 3rd Department in the State to be Accredited
- › **September 2002** - Opening of Lakeside Water Treatment Plant
- › **March 2003** - Gainesville is named one of the Top 10 Places to Retire by Barron's Magazine
- › **April 2004** - Spring Chicken Festival first held in Roosevelt Square
- › **June 24, 2004** - Fire Station #4 Opens

- › **October 2004** - Art in the Square first held in the Downtown Historic Square
- › **April 28, 2005** - Engine 209 is Restored
- › **January 2006** - Gainesville is named a Georgia Trendsetter City by the Georgia Municipal Association
- › **August 2006** - The portion of Green Street between Jesse Jewell Pkwy and Spring St. was renamed to Henry Ward Way
- › **2007** - Chattahoochee Golf Course is Renovated
- › **March 30, 2008** - Fair Street Neighborhood Center Opens
- › **May 30, 2008** - Linwood Water Reclamation Facility Grand Re-Opening
- › **August 8, 2008** - Frances Meadows Aquatic & Community Center opens
- › **September 2008** - Longwood Park Fishing Pier completed
- › **April 2009** - Airport Runway Lighting Improvements Completed
- › **October 13, 2009** - Ribbon Cutting to mark the completion of Rock Creek Amphitheater
- › **July 2010** - Ground is broken for the Midtown Greenway
- › **November 30, 2010** - New Public Safety Complex opens with Police Department, Municipal Court and Fire Station #1.



- › **April 2012** – Midtown Greenway grand opening.

# CITY OF GAINESVILLE AT A GLANCE

Date of Incorporation	1821
Form of Government	Council-Manager
Area	33.33 sq. miles
Miles of Streets	136.26
Intersections with Street Lights	79
Total Proposed Fiscal Year 2014 Budget <i>(Includes Enterprise funds in millions)</i>	118.7

## City Demographics

Estimated Population (2011 census + 1.8%growth)	36,314
Median Age	29.1
Median Household income	\$ 38,205
Average Household Size	2.89 people
Mean travel time to work (minutes)	22.7

## Fire Protection

ISO Fire Classification	Class II
Number of Station	4
Number of Fire Personnel	103
FY 12 Calls for Service	7,165
FY 12 Avg. Response Time (min:sec)	4:57

## Police Protection

Number of Stations	5
Number of Police Personnel	113
Number of Patrol Units	85

## Industry Mix (%)

Services (other)	23%	Manufacturing	22.0%
Government	14%	Healthcare	11%
Retail Trade	10%	Hospitality	6%
Construction	5%	Wholesale Trade	5%
Finance	4%	Agriculture	(Less than 1%)

## Elections

## Voters

Registered Voters	11,178
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## Major Employers

## Employees

Northeast Georgia Medical Center	5,030
Fieldale Farms	2,250
Hall County School system	1,610
Pilgrim's Pride	1,600
Hall County Government	1,280
Mar-Jac	1,200
Kubota Manufacturing of America	960

## Public Schools Located in City

Elementary Schools	5
Elementary School Instructors	281
Middle Schools	2
Middle School Instructors	112
High Schools	2
High School Instructors	116
City School System Enrolment (k – 12 <sup>th</sup> Grade)	7,843
Community Colleges (Hall County)	1
Technical Institutions (Hall County)	1
Universities	1

## Hall Area Transit System

Number of Bus routes	7
Number of Dial-A-Ride buses	10
Total Buses in service	18
One-way Travel Cost	\$1.25 per adult

## Water & Sewerage System

Miles of Water mains	1,344
Number of Water Connections	51,419
Number of Fire Hydrants	8,885
Daily Average Consumption in Gallons	17.2
Max Daily Capacity of Treatment Plant in Gallons	35 MGD
Miles of Sanitary Sewers	285
Number of Treatment Plants (2 Water & 2 Wastewater)	4
Number of Sewer Connections	10,102
Daily Average Treatment in Gallons	8.22 MGD
Max Daily Capacity of Waste Treatment in Gallons	17 MGD

## Hospitals

Number	1
Number of Patient Beds	557

## Bond Rating (Standard & Poor's)

General Obligation Bonds	A+
Revenue Bonds	AA-

## Solid Waste Collection

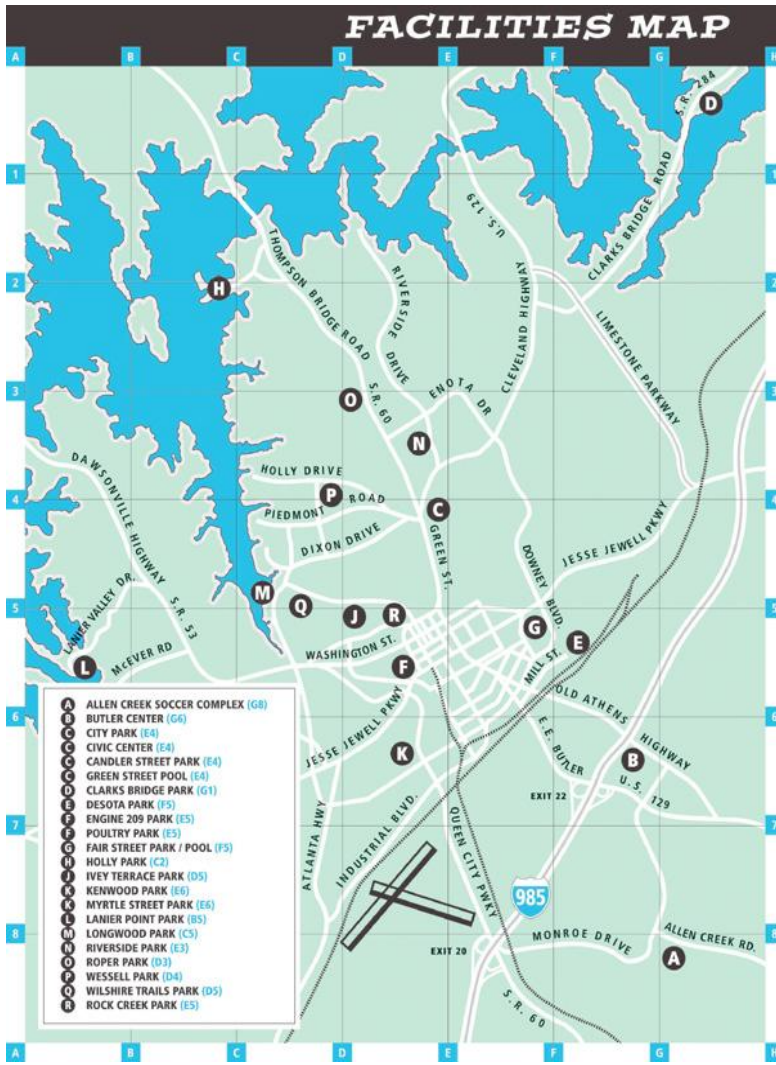
## # of Accounts

Residential Accounts	5,726
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## Parks and Recreation

The City offers parks and recreation at its 20 City-owned parks totaling 450+/- acres, one golf course, 3 swimming pools, 16 tennis courts, 11 baseball/softball fields, 10 soccer pitches, 1 football stadium, 12 playgrounds and 8 miles of walking trails.



### Park name

### Location on Map

Allen Creek Soccer Complex	A
Butler Center	B
City Park	C
Civic Center	C
Candler Street Park	C
Green Street Pool	C
Clarks Bridge Park	D
Desota Park	F
Engine 209 Park	F
Poultry Park	F
Fair Street Park	G
Holly Park	H
Ivey Terrace Park	J
Kenwood Park	K
Myrtle Street Park	K
Lanier Point Park	L
Longwood Park	M
Riverside Park	N
Roper Park	O
Wessell Park	P
Wilshire Trails Park	Q
Rock Creek Park	R



## LOCATION



The City of Gainesville, county seat of Hall County, nestled in the foothills of the Blue Ridge Mountains, approximately 50 miles northeast of Atlanta and 100 miles southwest of Greenville, South Carolina. Gainesville is the largest of six cities in Hall County with a population of approximately 191,349. The City's population is around 36,314. As the business hub for Northeast Georgia, Gainesville's daytime population is estimated in excess of 100,000.

Parts of Gainesville lie along the shore of one of the nation's most popular inland water destination, Lake Lanier. Named after Georgia author and musician Sidney Lanier, the lake was created in 1957 when the U.S. Army Corps of Engineers dammed the Chattahoochee River near Buford, Georgia and flooded the Appalachian mountain valley.



Gainesville is often called the chicken capital of the world because of its large number of poultry processing plants. Gainesville is also known for its chicken processing facilities, such as King's Delight and Mar-Jac.

The Spring Chicken Festival is recognized by the Georgia State Senate as the "official chicken cook off" for the state, this festival boasts almost 3,000 pounds of chicken donated by our local poultry industry to be judged by professional and celebrity judges.

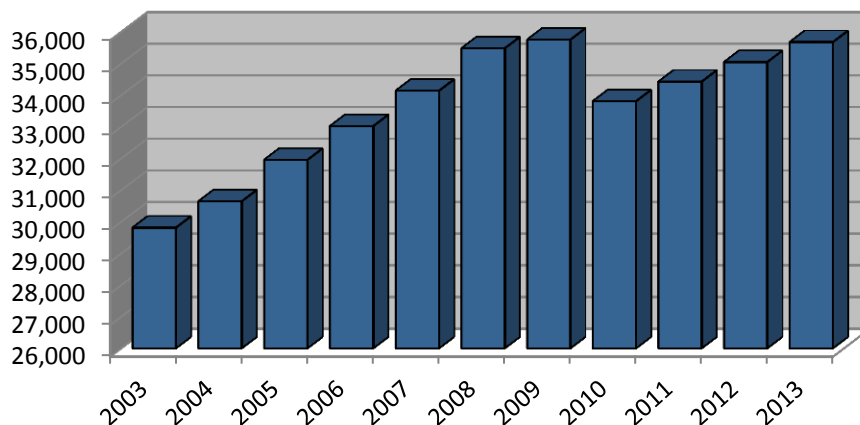


# Demographics

## Population Demographics

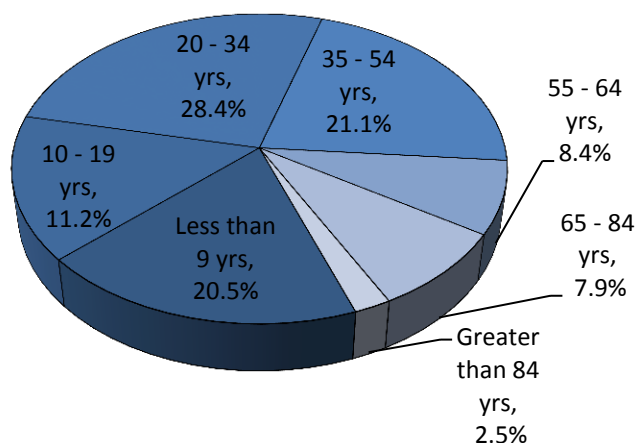
The City of Gainesville's population over the last ten years has seen a steady growth spurt of about 26.5%. The steady growth in population has increased the need for additional services and infrastructure provided by the City. Based on the Census Bureau population estimates, the City of Gainesville is the 22nd largest city in Georgia. It is anticipated that the population grow at a slower pace during the next few years as a result of the economic recession. The City of Gainesville recognizes the need to monitor the population growth trend. This trend helps gauge the need for increased or reduced infrastructure and services provided by the City.

Population Estimate Trend



## Population by Age

Population by Age (2010)

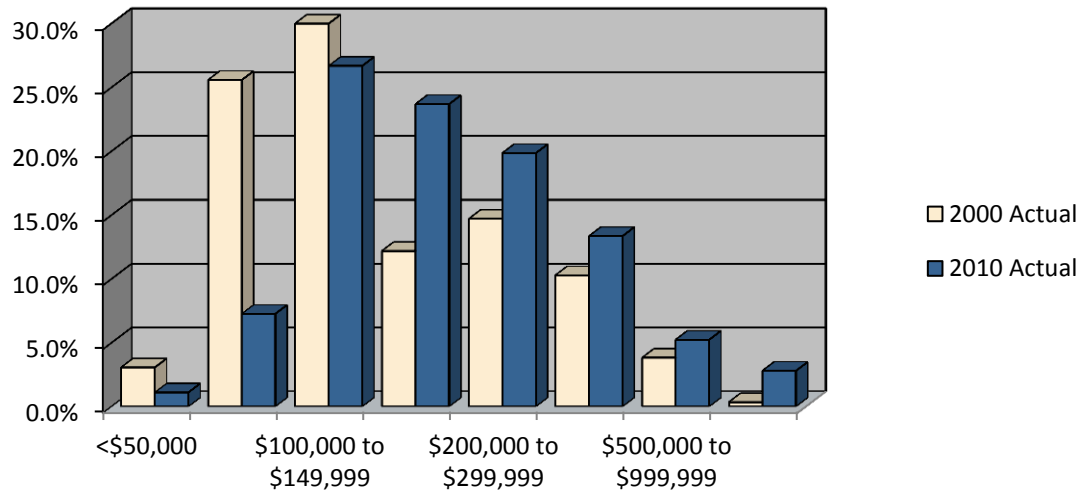


The largest group represented is the age range of 20 – 34 years of age at 28.4%. The next largest groups represented are the age group of 35 – 54 years of age at 21.1% followed by the less than 9 years of age at 20.5%. These three age groups represent 70% of the population based on 2010 actual census numbers. In 2000 these same three categories represented 67.1 % of the population.



## Household Values

*Household Values (2000 Actual vs. 2010 Actual)*



\*2010 Anticipated based on current sales since March of 2010.

In 2010, based on Census estimates, the largest category represented in housing was \$100,000 to \$149,999 at 26.7% with a median house value of \$178,200.



In the past ten years the City of Gainesville has seen an increase in its population of about 26.5%. The largest portion of the population consists of the ages of 20 – 54 years of age and under 9 years of age, making up approximately 70% of Gainesville's population. As the economy begins to rebound it is anticipated that Gainesville will continue to attract young families with its awarding winning parks and recreation

areas, incomparable city services, outstanding school systems and housing prices that remain at average prices, making it affordable for young families.



CITY OF GAINESVILLE  
OFFICE OF  
THE CITY MANAGER

memo

**TO:** Mayor and Council  
**FROM:** Kip Padgett, City Manager  
**SUBJECT:** FY 2014 Recommended Budget  
**DATE:** May 2, 2013  
**CC:** Angela Sheppard; Melody Marlowe; Denise Jordan

Attached for Mayor and Council review is the City Manager's proposed FY 2014 budget. The budget contains a summary of revenues and expenditures for the General Fund and the Capital Improvements Plan, as well as seventeen other funds. This balanced budget has been prepared and is being presented to the Governing Body in accordance with the City Charter, and with Chapter 2-3 of the Gainesville City Code. A tax increase is not recommended.

In preparing the FY 2014 budget, many issues played a key role in its development. Most notably are the following:

- Revenues: The city's revenue portfolio continues to show some small improvement. Please note on the projected revenues that the main increase is \$825,000 in rent. This is the rent the City is receiving from Corrections Corporation of America for their lease payment on the Main Street Jail. These lease payments are being used by the city to pay debt service on the jail purchase.
- Property taxes: Property taxes are expected to remain flat as compared to last year. Property taxes account for 18% of the total revenue received. Of that total, only 34% comes from residential properties.
- Electricity and Fuel: The continued uncertainty of fuel costs generates a challenge to all departments as they strive to continue to meet required service levels.
- SAFER Grant: In 2009, the City Council accepted a federal SAFER grant to hire 22 additional firefighters. This grant will expire in 2015 and the city will have to assume the full costs associated with the firefighters. This budget captures the remaining costs without the need for a tax increase in FY 15 as was originally contemplated.
- FY 2013 Fund Balance: A surplus in some revenue line items will permit us to purchase some necessary capital items as well as perform paving projects in the coming year. It is ideal to use surplus funds for these type activities since the funds are one-time funds and not meant to supplement the operating budget.



CITY OF GAINESVILLE  
OFFICE OF  
THE CITY MANAGER

# memo

The General Fund budget is \$29,230,333. While most departments submitted budgets that are in line with FY 2013 requests, some necessitated an increase. The seventeen other funds remain close to FY 2013 levels or in line with projected revenues for each fund and can be seen in the attached budget documents. However, a few departments and agencies merit discussion below.

- Community Service Center (CSC): The CSC is mainly dependent upon the general fund for the required match to the various grants it receives. Recent action and discussion with Hall County are ongoing regarding the future make-up of the CSC. Based on the final outcome of those discussions, an amendment to the budget may be required.
- Parks and Recreation (P&R): P&R continues to relay on budgeted fund balance for some of its operational needs. During FY 14, the P&R Board is also planning to move forward with many capital improvements to its existing facilities as well as expanding some of its current offerings. The transfer from the hotel/motel tax is \$59,853, which is down from last year. It is anticipated this transfer will continue to lessen each year as Communications and Tourism continues to grow and is funded solely through the hotel/motel tax. Per Council direction, \$120,000 has been set aside in Council Contingency for the Olympic Venue Site. Should Hall'96 come forward with a plan and budget acceptable to the Council, this money would supplement the \$30,000 currently being used by Parks and Rec at the venue site.
- Capital Improvement Program (CIP): The attached budget includes a summary of proposed capital projects for the coming fiscal year. Funding from the General Fund totals \$2,200,000 and includes a continued emphasis on road improvement projects and other identified capital needs.
- Public Utilities (PUD): The utility fund budget is decreasing by 5% for FY 2014. Water sales continue to fall as industries develop better practices to conserve water and the utility has lowered its budget in relation to this; however, the fixed costs of debt service will need to be met within the utility.
- Chattahoochee Golf Course (CGC): Although an enterprise fund, the golf course is still dependent on the general fund to assist in covering debt obligation for course renovations that occurred in 2007. In reviewing expenditures over revenues, it is worth noting CGC can be self-supporting. However, by adding the debt service to the equation it requires money from the General Fund. It is the intent to keep any transfer below \$200,000.

Moving into FY 2014, it is important to be aware of concerns that may impact our budget, both this year and in years to come:



CITY OF GAINESVILLE

OFFICE OF  
THE CITY MANAGER

# memo

- Actions to reduce or eliminate franchise fees and insurance premium taxes would have a dramatic impact on our operations. These two funding sources represent \$5.6 million to our general fund.
- It is hopeful that property taxes will become stable and not continue to decline as in past years.
- Although changes to our benefits have reduced our Other Post-Employment Benefits (OPEB) liability, this area needs continuous monitoring and an appropriate funding mechanism put in place.
- Our debt service is funded through a dedicated millage rate. As property taxes have declined so has the revenue needed to adequately fund debt service in the long term. Bond payments on the Frances Meadows Center and Parking Deck are made out of these funds. The city also depends on this fund for its fleet replacement needs, through lease purchases. To keep this fund strong, it is recommended the city not engage in any lease purchases for the coming fiscal year.
- The current arbitration over LOST, as well as the uncertainty of the energy excise tax legislation and changes to sales taxes on car sales have made budgeting LOST much more challenging. Also the need to budget funds dependent on the outcome of SPLOST VI limits the amount of capital funds available.

Our financial health is directly related to controlled spending, internal controls and the prudent financial policy direction of the Council. These actions have assisted us in continuing to provide top-level municipal services to our residents and businesses. Our efforts have resulted in substantial economic investment within the city limits by a number of regional, national and international companies and more is expected.

I want to personally thank the 650 plus members of the City workforce. Their efforts on a daily basis are very much appreciated. They have been asked to do more with less and have risen to the occasion by providing exemplary services.

This budget was a true team effort and could not have been successfully put together without the efforts of the Department Directors, the Assistant City Manager, and in particular our Chief Financial Officer Melody Marlowe and Budget/Purchasing Manager Matt Hamby. I continue to be thankful to the Mayor and Council for the support and confidence they have shown in staff.

If I can answer any questions, please feel free to contact me.

## CITY OF GAINESVILLE STRATEGIC DIRECTION

### ■ Vision

Gainesville is committed to being an innovative city, providing a close-knit community feel in which to live, work and play.

### ■ Mission

The mission of City of Gainesville is to enrich the community of Gainesville by practicing good stewardship of resources and providing innovative and exemplary services for all people. To accomplish our mission we will:

- Maintain the attitude of “Do more with less/Efficiency first”;
- Be exemplary in our service quality, low expenditures and effectiveness;
- Continue to revitalize the Midtown area to further the close knit community feel;
- Be innovative in our Economic development, in order to simulate the local economy;
- Be accountable to citizens and each other for our actions; and,
- Uphold the highest professional and ethical standards.

### ■ Values

*Integrity – possessing an unwavering commitment to doing the right things, with consistent adherence to the highest professional standards; keeping commitments to our citizens, co-workers and others.*

*Innovation – dedicating ourselves to learning and growing; constantly searching for better ways to get the job done; using our collective imagination to creatively and effectively solve problems for our citizens; going beyond perceived boundaries to get desired results.*

*Responsiveness – being proactive; having a bias for action and a sense of urgency in getting things doing; anticipating citizens’ needs and taking fast action to surpass their expectations; encouraging citizen input.*

*Teamwork – recognizing that every employee and every council member is important to the complete satisfaction of our citizens as well as the ultimate success of our City; feeling personally responsible for successful outcomes, treating everyone with respect; communicating regularly, directly and honestly with our employees, council member and citizens.*

## CITY OF GAINESVILLE STRATEGIC PLAN

<i>The mission of the City of Gainesville is to enrich the community of Gainesville by practicing good stewardship of resources and providing innovative and exemplary services for all people.</i>			
<b>Long-Term Goals</b>			
<b>Enrich the Community</b>			
<b>Short - Term Goal Initiative</b>	<b>Performance Measure</b>	<b>Department</b>	<b>Status</b>
Encourage Economic Development	New Businesses Located within the CBD	City Manager's Office	On-Going (Through 12/31; 10 have been established)
	Establishment of Opportunity Zones	City Manager's Office	On-Going
Improve City Neighborhoods for current and future City residents	Code Violations Addressed	Community Development Department	Current Violations addressed as of 12/31 are at 1,100
Reduction of Commercial and Residential Burglaries	Commercial & Residential Burglaries (total)	Police	Current Burglaries 109
Maintain ISO Class II Rating	ISO Rating	Fire	Current Rating Stands at II
Inspect Building for preventative maintenance	Annual number of Inspections completed.	Public Lands and Buildings	Through 12/31 there have been 186 inspections.
Improve the City's roadway infrastructure	% of Streets Evaluated for Resurfacing	Public Works Engineering	Current percentage is at 100%
	Road Miles Identified for resurfacing		Currently 30 miles have been identified
	Road Miles resurfaced		Currently 0.67 mile have been resurfaced
Evaluate and upgrade intersections to improve traffic conditions	Number of Intersection Upgraded	Traffic Engineering	6 intersections have been upgraded
Create safer traveling conditions by replacing street name signs	% of intersections with upgraded street name signs	Traffic Engineering	35% of the intersection street signs have been upgraded
	# of intersections being monitored at the TE shop		19 intersections are being monitored at the TE shop
Improve storm drain system monitoring and cleaning	Streets Swept (Miles)	Street Maintenance	1,044 miles swept
Expand the tree canopy of the cemetery	Trees Planted	Cemetery	Current trees placed at 10
Develop & Implement capital complain Senior Life Center Expansion Project	# of Capital Development Committee Meetings	Community Service Center	2
Promote participation in recycling	Tons Recycled	Solid Waste	Currently 386 tons recycled
	Recycling by Weight (%)		Current percentage of total garbage is 11.2%

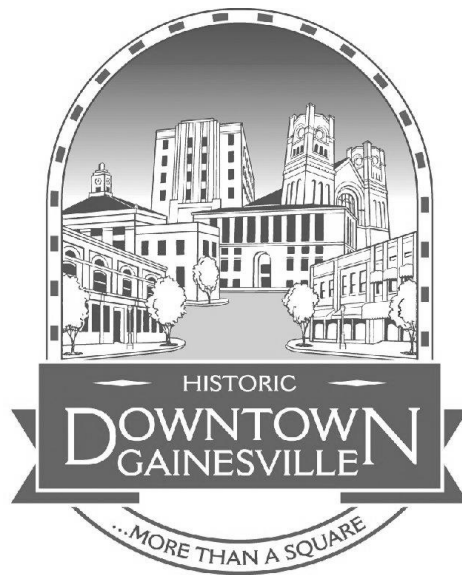


# CITY OF GAINESVILLE STRATEGIC PLAN

<i>The mission of the City of Gainesville is to enrich the community of Gainesville by practicing good stewardship of resources and providing innovative and exemplary services for all people.</i>			
<b>Long-Term Goals</b>			
<b>Good Stewardship</b>			
<b>Short - Term Goal Initiative</b>	<b>Performance Measure</b>	<b>Department</b>	<b>Status</b>
Good Stewardship	Fund Balance used to Balance Current Year Budget	City Manager's Office	Fund Balance used to Balance FY2014 operating budget remains at \$0.
Protect and improve the Financial Condition of the City	GO Bond Rating	Admin. Services	Current Bond Rating is Aa2
	Govt. Finance Officers Association Awards	Admin. Services	Current Awards Received 40
Ensure the City is Equitably compensated for its plan review and building inspections services	% Operating cost covered by revenue	Community Development Department	Current % of cost covered by revenue stands at 25.20% as of 12/31
Main Street Gainesville Seeks to Increase Tax Revenue	New Business in the Main Street Area (Net)	Communications and Tourism	1 new business through 12/31.
Increase Hotel/Motel Tax Revenue	Hotel/Motel Revenue	Communications and Tourism	Current Hotel/Motel revenue received thru 12/31 is \$243,772
Implement Programs to recover costs for Fire Department Services	Grants/Service Fees Awarded or Implemented	Fire	New Measure for FY2014
Improve the City's Roadway infrastructure	Outside Funding used for infrastructure repair	Public Works Engineering	Current Funding used for infrastructure repair is \$223,397.
Diversity funding stream for Community Service Center	New Revenues (Committed)	Community Service Center	\$15,000.00
To sustain financial stewardship through streamlining leisure services and building effective partnerships	# of Written Partnership Agreements	Parks and Recreation	Currently have 7 written agreements
Manage the Airport industrial park and hangar leases so that maximum revenue is generated for airport	Hangar Occupancy Rate (%)	Airport	Current Rate is 85%
	Industrial Park Occupancy Rate (%)		Current rate is 100%
Work more efficiently and effectively to be good stewards of environmental and financial resources	Convert Water meters to flex net system	Public Utilities	Current conversations are at 4,842
	% of increase in operating budget		Current Increase in the operation budget is 2.57%
Operate the Solid Waste Division as a Self-supporting Operation	Subsidy from General Fund	Solid Waste	Currently the Solid Waste Fund Receives \$0.00 Subsidy
Maximize Golf course revenue by increasing the number of rounds played	Golf Now Revenue	Golf Course	New Measure for FY2014

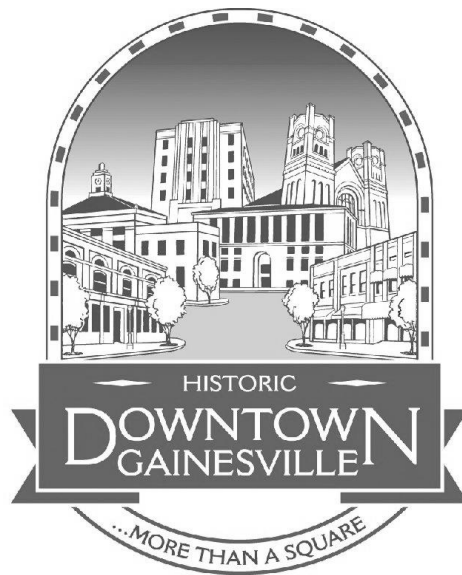
# CITY OF GAINESVILLE STRATEGIC PLAN

<i>The mission of the City of Gainesville is to enrich the community of Gainesville by practicing good stewardship of resources and providing innovative and exemplary services for all people.</i>			
<b>Long-Term Goals</b>			
<b>Innovative and Exemplary Services</b>			
<b>Short - Term Goal Initiative</b>	<b>Performance Measure</b>	<b>Department</b>	<b>Status</b>
Improve Customer Service and efficiency	Network/Application Availability	Admin. Services	Current Network/Applications availability is 99.96%
Develop a 20-year blueprint for growth in the City	# of Citizens participating in the planning process	Community Development Department	250 Citizens have participated in the planning process through 12/31.
Increase communication with citizens	Social Media hits	Communications and Tourism	Social Media Hits through 12/31 are 130,000.
Improve efficiency of criminal and traffic incident reporting services	Average time to enter a report	Police	Current time to enter report is 16 days
Provide innovative opportunities for police training services	Local Site Training Hours	Police	Current Hours 1,129
	Off-Site Training Hours		Current Hours 2,166
Expand and/or fully utilize existing technology to enhance the efficiency of fire department operations	% of Increase - Field Inspections	Fire	New Measure for FY2014
	% Apparatus w/ Updated Communications		New Measure for FY2014
	% Apparatus w/ Mobile Data Terminals		New Measure for FY2014
Decrease the time need to complete customer work orders	Days to complete work orders (Avg.)	Public Lands and Buildings	Current number of days to complete is 1.4 days
Respond to citizen's concerns by the next business day	Response to citizen's complaint within 1 business day	Street Maintenance	Currently at 100%
Repair and revitalize the older section of the cemetery	Repair of historic markers/graves	Cemetery	Current repairs are at 25
Provide additional inventory at cemetery	Available inventory	Cemetery	Current Inventory is at 1,745
Offer breakfast as an option for Meals on Wheels Clients	# of Breakfast meals delivered	Community Service Center	1,160
Increase exposure and improved delivery to internet users and citizens without the TV-18 Channel	Bench & Probation warrant success	TV-18	Currently 33%
	Delinquent taxes success rate		Currently 33%
	Number of Mini TV-Shows (Produced)		6
	Number of Show Views		9,000
To provide customer satisfaction for all agency programs, facilities and services	Customer Service Rating	Parks and Recreation	Current rating is 3.9
Operate and manage the airport ensuring safety is the most important concern by being accident free	Months of Accident Free Operation	Airport	As of 12/31, 12 consecutive months without an accident
Increase Email marketing data base.	# of Emails in Database	Golf Course	New Measure for FY2014
Provide the highest quality playing conditions	Peer Rating	Golf Course	Current Peer rating is #1
Increase functional time of all City Vehicles	% total fleet downtime	Vehicle Services	Current fleet downtime is 5%
	% emergency road request initiated in 20 minutes		Current % or emergency road request initiated in 20 minutes is 98%
Effectively manage the City's aging fleet of equipment	# of Training Hours	Vehicle Services	New Measure for FY2014
	% Repeat repairs	Vehicle Services	Current % of repeat repairs is 4%



## ***FINANCIAL STRUCTURE, POLICY AND PROCESS***

*This section contains structural information about the City of Gainesville. This section will include Elected Officials by ward, an Organizational Chart, Fund Descriptions, Fund Structure, Fund Relationship Table, Financial Policies, Revenue Policies, Expenditure Policies, the Budget Process and Calendar*



# City of Gainesville Elected Officials



Ward 1  
Councilmember  
Danny Dunagan



Ward 2  
Councilmember  
Robert L. Hamrick



Ward 5  
Mayor Pro Tem  
Ruth Bruner



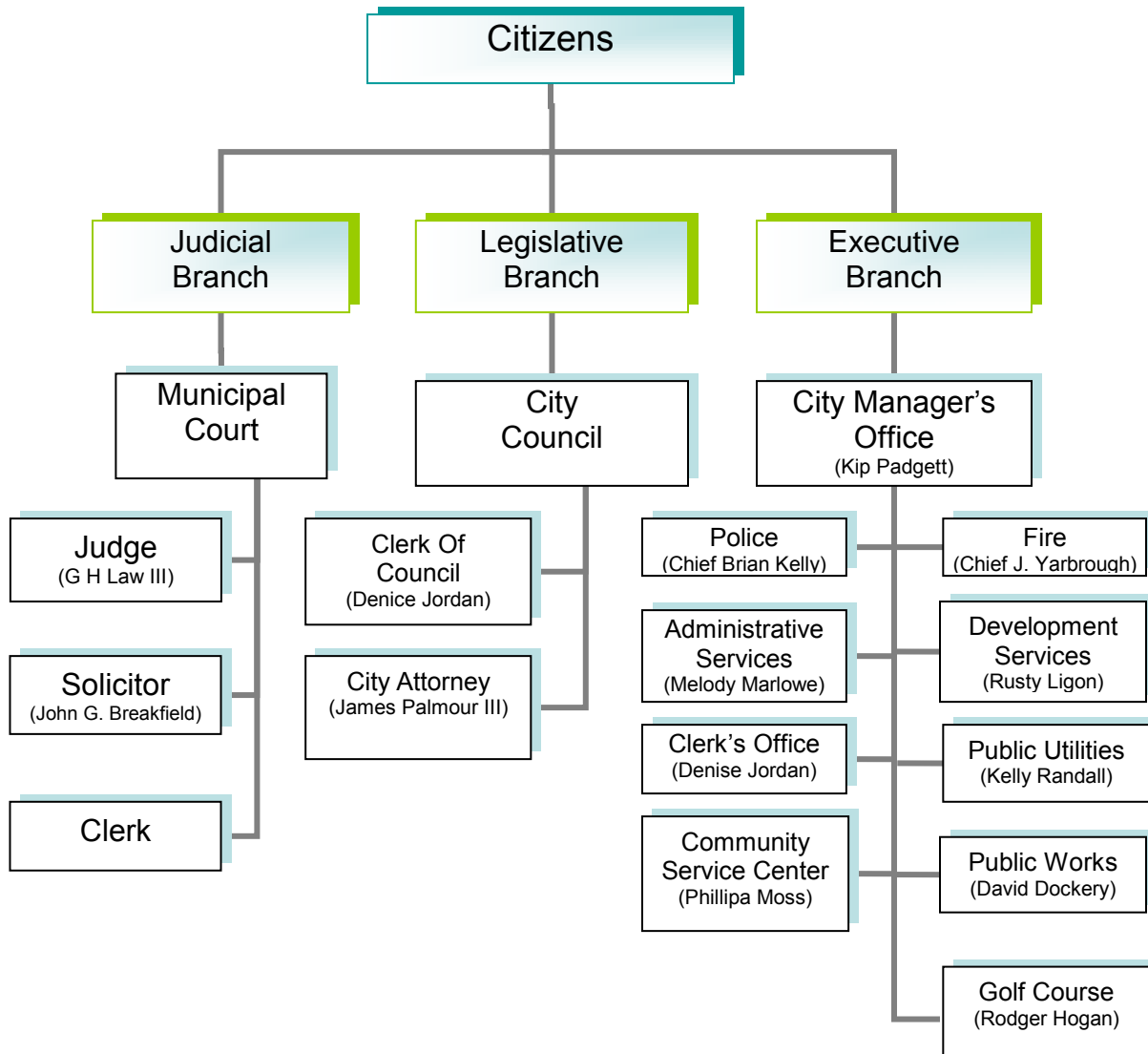
Ward 3  
Mayor  
Myrtle W. Figueras



Ward 4  
Councilmember  
George Wangemann



## Organizational Chart by Governmental Branch



## FUND DESCRIPTIONS

### Basis of Budgeting

**Governmental Funds** rely on the modified accrual basis. This involves recognizing revenue when it becomes both available and measurable, rather than when it is earned. Expenditures, a term preferred over expenses for modified accrual accounting, are recognized when the related liability is incurred.

**Proprietary Funds** are used for business-like activities; usually operate on an accrual basis. Accrual basis accounting accounts for income and expense items as they are earned or incurred, even though they may not yet have been received or actually paid in cash.

**Special Revenue Funds** rely on the modified accrual basis. This involves recognizing revenue when it becomes both available and measurable, rather than when it is earned. Expenditures, a term preferred over expenses for modified accrual accounting, are recognized when the related liability is incurred.

### Major Governmental Fund Descriptions

**General Fund** accounts for all financial resources except those required to be accounted for in another fund. It is used to account for police and fire services, planning, and engineering, building inspection, street maintenance and overall City administration including management, finance and human resources. The primary sources of revenues to the General fund are property taxes and sales taxes but, interest on investments, charges for current services and licenses and permits all play a part.

### Major Enterprise Fund Descriptions

**Public Utilities Fund** accounts for activities connected with the development, operation and maintenance of water and sewer service in the City of Gainesville and parts of Hall County.

### Non-Major Enterprise Fund Descriptions

**Solid Waste Fund** accounts for activities connected with the collection and disposal of residential, commercial, industrial and institutional solid waste.

**Airport Fund** accounts for activities connected with the operation of the Lee Gilmer Memorial Airport.

**Chattahoochee Golf Course Fund** accounts for the activities related to the management and operation of the Chattahoochee Golf Course, a municipal golf facility.

### Non-Major Special Revenue Funds

**Community Service Center Fund** accounts for local, state and federal grant revenues legally restricted for community service projects.

**Economic Development Fund** accounts for activities of economic development.

**Hotel/Motel Tax Fund** accounts for the collected Hotel/Motel tax revenue, which are used to help support the Communications and Tourism Department and the Georgia Mountains Center.

**Government Access Cable TV Channel Fund** accounts for cost associated with the operation of the City/County governmental cable television channel.

**Impact Fee Fund** accounts for activities connected with impact fees, whereby new development assists in covering the additional cost of providing public safety and recreational services needed as a result of growth.

**Information Technology Fee Fund** accounts for activities connected with information technology fees.

**Tax Allocation District Fund** accounts for ad valorem property tax collections derived from the City tax allocation district known as Midtown, for the purpose of stimulating private redevelopment within the Midtown area.

**Cemetery Trust Fund** accounts for activities connected with the receipt and disbursements of funds restricted for support of activities of the City cemetery.

#### Debt Fund

**Debt Service Fund** accounts for the accumulation of resources and payment of general government long-term debt principal and interest, as well as lease-purchase payments for the acquisition of certain equipment.

#### Capital Project Funds

**General Government Capital Fund** accounts for general purpose long-term capital projects financed from various revenue sources.

**Special Purpose Local Option Sales Tax Fund** accounts for long-term projects financed by the passage of a special purpose local option sales tax. The Special Purpose Local Option Sales Tax Fund is presented as a major fund in the basic financial statements.

**Grant Fund** accounts for capital grants used to finance major capital projects.

#### Internal Service Funds

**General Insurance Fund** accounts for property, liability, and workers compensation insurance provided to the City Departments.

**Employee Benefits Fund** accounts for the cost of providing life and health insurance benefits to City employees and participating dependents.

**Vehicle Services Fund** accounts for the cost of providing maintenance and repairs on all city owned vehicles.

#### Component Unit

**Parks and Recreation Fund** accounts for the government's share of tax revenues legally restricted for operation and maintenance of the governments recreation facilities and parks.

#### Trust and Agency Funds

*(These funds are not included in the budget)*

**Community Private-Purpose Trust Fund** accounts for City of Gainesville employee voluntary donations to provide assistance to local families and individuals in need, as well as contribute funding to both local and national nonprofit agencies.

**Employees' Pension Trust Fund** accounts for a single employer retirement system administrated by the City for the benefit of its eligible employees.

**Municipal Court Agency Fund** accounts, on a temporary basis, for fines collected by the Municipal Court that ultimately are transmitted to the general fund or another agency.

#### Non Budgetary Special Revenue Funds

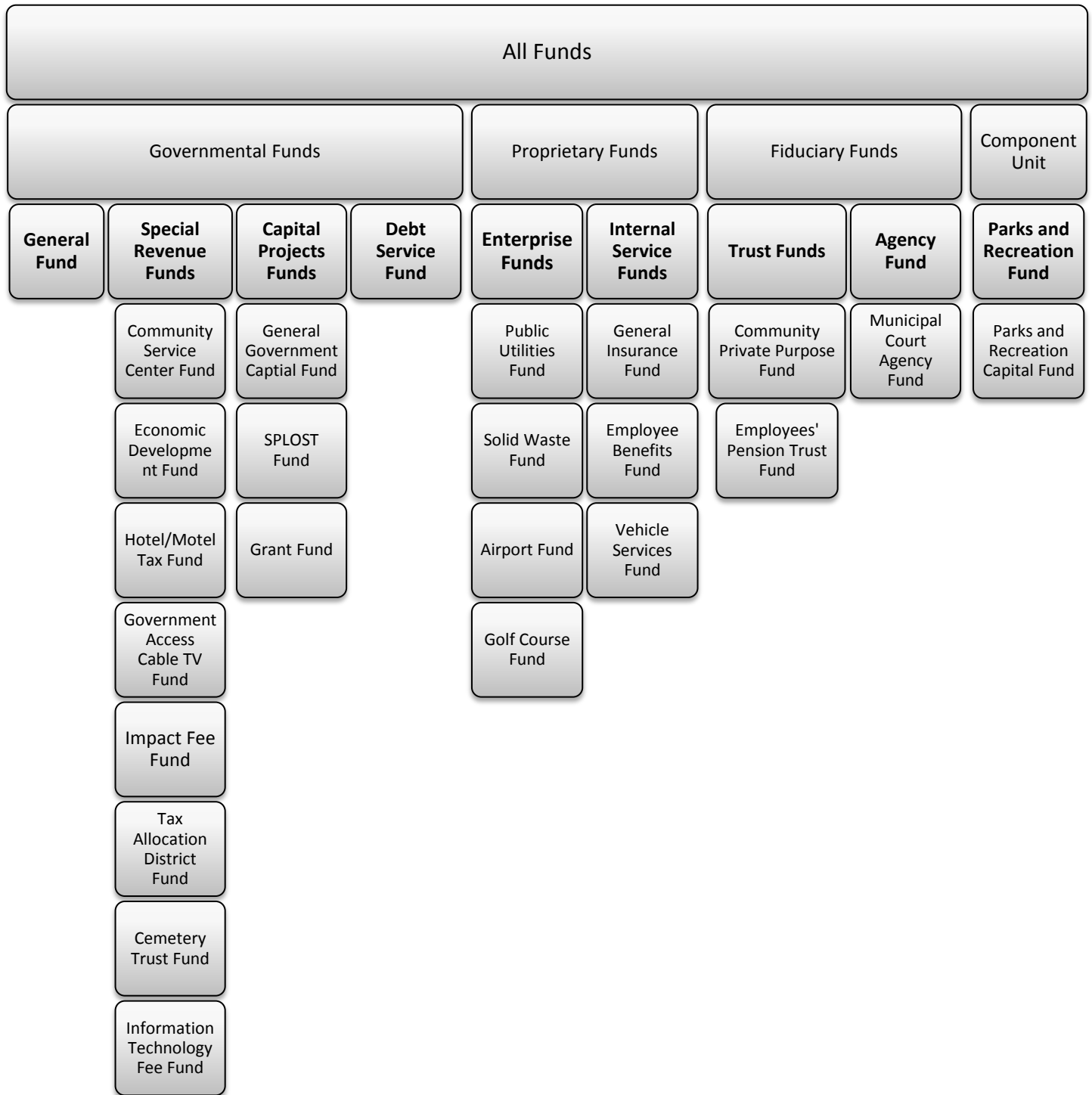
**Grants Fund** accounts for all grants used to finance general government or enterprise fund operations. These grant funds do not have a separate fund budget but may be included in the departmental budget if they are used to fund operational items, such as the SAFER Grant used by the Fire department for additional personnel. This can be seen as a transfer into the General Fund from the Grant operating fund.

**HUD Grant Fund** accounts for activities connected with the US Department of Housing and Urban Development Community Development Block Grant/Entitlement Grant.

**Revolving Loan Fund** accounts for activities connected with notes receivable for loans made with monies recorded in the HUD Grant Fund.

# CITY OF GAINESVILLE

## FUND STRUCTURE



# CITY OF GAINESVILLE DEPARTMENT/FUND RELATIONSHIP TABLE

	All Funds																		
Departments:	GF	CSC	ED	HMT	TV	IF	IT	TAD	CT	CIP	DS	PUD	SW	AIR	GOLF	P&R	GI	EB	VS
Administrative Services	X																X	Z	
City Manager's Office	X																X	X	
Community Development	X																X	X	
Police	X																X	X	
Fire	X																X	X	
Public Lands and Buildings	X																X	X	
Engineering Services	X																X	X	
Traffic Engineering	X																X	X	
Street Maintenance	X																X	X	
Cemetery	X																X	X	
Agency Allocations	X											X							
Contingency	X																		
Cemetery Trust									X	X									
Community Service Center	X	X															X	X	
Economic Development Fund			X							X		X							
Cable Television Fund	X				X												X	X	
Hotel / Motel Fund				X							X					X			
Impact Fee Fund						X				X									
Information Technology Fees							X			X									
Tax Allocation District								X											
Parks and Recreation				X		X				X						X	X	X	
Debt Service Fund	X			X						X	X								
Capitall Improvements Program	X		X				X		X	X	X	X							
Airport Fund														X			X	X	
Golf Course Fund	X														X		X	X	
Public Utilites Fund	X		X							X		X					X	X	
Solid Waste Fund													X				X	X	
General Insurnace Fund	X	X			X							X	X	X	X	X			X
Employee Benefits Fund	X	X			X							X	X	X	X	X			X
Vehicle Services Fund	X	X			X					X			X		X		X	X	X

The table above shows the relationship of each department to the City of Gainesville funds. The City Departments are represented in the left margin and the City funds are represented along the top of the table. An "X" in a box illustrates that the corresponding department may have received appropriation from that fund for the Fiscal Year of 201.

## Abbreviations:

**GF** – General Fund;

**IF** – Impact Fees;

**DS** – Debt Service;

**P&R** – Parks and Recreation;

**CSC** – Community Service Center;

**IT** – Information Technology Fee;

**PUD** – Public Utilities Department;

**GI** – General Insurance;

**ED** – Economic Development;

**TAD** – Tax Allocation District;

**SW** – Solid Waste;

**EB** – Employee Benefits;

**HMT** – Hotel/Motel Tax;

**CT** – Cemetery Trust;

**AIR** – Airport;

**VH** – Vehicle Services

**TV** – Cable Television Fund;

**CIP** – Capital Improvements Fund;

**GOLF** – Golf Course;

# FINANCIAL PLANNING POLICIES

## BUDGET

The budget process provides the primary mechanism by which key decisions are made regarding the levels and types of services to be provided given the anticipated level of available resources. Budget policy states how this is achieved and addresses the need for financial health and stability.

## BALANCED BUDGET

### **Balanced Budget**

The budget shall be balanced for each and every budgeted fund. Total anticipated revenues plus that portion of the fund balance in excess of authorized reserve, which is designated as a budgeted funding source, shall equal total estimated expenditures for each fund.

### **Level of Budget Adoption**

All budgets shall be adopted at the legal level of budgetary control, which is the fund/department level (i.e., expenditures may not exceed the total appropriation for any department within a fund without the City Council's approval). All budgets shall be adopted on a basis consistent with Generally Accepted Accounting Principles as promulgated by the Governmental Accounting Standards Board.

### **Budget Categories**

The following categories exist for budgetary preparation and presentation:

- Personal Services
- Professional and Other Services
- Supplies and Operating Charges
- Repairs and Maintenance
- Capital Outlay

### **Budget Objective by Type of Fund**

The following budget objectives are established for the different types of funds utilized by the City:

- **General Fund** -The budget for the General Fund shall provide for the general government operations of the City and maintain working capital necessary for financial health and stability.

- **Special Revenue Funds** - Budgets are prepared for special revenue funds that display the legally restricted revenue sources and how these sources are utilized.
- **Debt Service Fund** - Revenues shall be established and fund balance maintained sufficient for debt expenditures and to provide for any debt service cash flow deficiencies, which would occur prior to the receipt of property tax.
- **Capital Projects Fund** - Budgets for capital projects shall not lapse at the end of a fiscal year, but shall remain in effect until project completion or re-appropriation by City Council resolution.
- **Proprietary Funds (Internal Services and Enterprise)** - Although budgets for this type of fund are not required under Generally Accepted Accounting Principles, budgets shall still be prepared in order to monitor revenues and control expenses.
- **Internal Service Fund** - Internal service fund budgets shall be prepared on a self-supporting basis. Revenue rates and charges shall be identified to cover all expenses, including depreciation and debt service (if applicable).
- **Enterprise Fund** - A business approach is used in budgeting for enterprise funds. Enterprise funds shall be self-supporting when possible and minimize losses when break-even is not possible.
- **Trust Fund** - Budgets are not required for trust funds since trustee agreements provide necessary spending authorization and control.



### **Performance Budget**

In addition to the line item budget, the budget document shall include “performance” budget information. The performance budget provides information on the goals and objectives, which each department has determined that it seeks to accomplish during the budget year. The performance budget also utilizes “performance indicators” which measure services rendered and departmental efficiency / effectiveness on a historical basis and projects targets of the indicators for the upcoming budget year. The City shall strive to minimize, and reduce if possible, staffing levels required to accomplish its service delivery.

### **Budget Preparation**

For each department, budgets shall be prepared for current service level. Expanded services or extraordinary items shall be summarized in one page or less for discussions with the City Manager before further detail is prepared regarding the expanded service or extraordinary item. A current services budget is defined as that level of funding which is necessary to provide the same level of service for the upcoming year that is currently being provided. An expanded services budget includes funding request associated with new service and/or additional personnel.

### **Budgetary Control / Reports**

A system of budgetary controls shall be maintained to assure adherence to the budget. Timely monthly financial reports shall be prepared comparing actual revenues, expenditures and encumbrances with budgeted amounts.

### **Authorization of Budget Adjustments**

The budget is a dynamic, rather than a static revenue and spending plan, which requires adjustments from time to time. Approval by the City Council is required for increases in total department or fund budgets, increases or decreases in the personal services budget total of a department or fund, increases in the level of authorized positions, or changes to capital

outlay items in amounts greater than \$5,000.00. Approval by the City Manager is required for changes to capital outlay budgets in amounts less than \$5,000.00. Approval by the Budget and Purchasing Manager is required for budget transfers within the department, excluding changes, which alter personal services.

### **Budget Amendment Process**

City Council shall authorize new projects by approving a Project Resolution, which shall include the estimated cost and funding source. At the end of each fiscal year quarter any necessary budget adjustments, including budgets for any projects authorized during the quarter, shall be enacted through a budget resolution. These supplemental budget resolutions shall be balanced for each and every fund.

### **Budget Lapses at Year End**

All operating budget appropriations, except for Capital Project Funds, shall expire at the end of a fiscal year. In accordance with Generally Accepted Accounting Principles, purchases encumbered in the current year but not received until the following year are paid from the budget of the following year. However, when necessary, City Council may make a re-appropriation to resolve unusual situations or hardships caused by this policy.

### **Net Budget**

A net budget total shall be calculated as well as a gross budget total in order to prevent the “double counting” of revenues and expenditures. The net budget total is calculated by subtracting interfund transfer amounts from the gross budget total.

### **GFOA Award for Distinguished Budget Presentation**

The City has steadily improved its budget document so as to obtain the Award for Distinguished Budget Presentation from the Government Finance Officers Association. This award signifies that the City is effectively

communicating its budget story to its citizens, elected and administrative officials, and to outside interested parties such as bond rating agencies. The City shall continue to improve its budget document so as to maintain a high level of communication and retain the Award for Distinguished Budget Presentation each year.

### Long-Range Planning

#### **Strategic Planning**

The City of Gainesville employs various types of strategic planning techniques. Primarily, the City uses a Vision, Mission and Values strategy, to help guide individual departments on a micro level. On a macro level, the City uses a comprehensive plan, trend analysis and City Council Direction to help determine the overall direction of the City of Gainesville.

The City of Gainesville will develop a multi-year plan for capital improvements and update it annually. The City will enact an annual capital budget based on the multi-year capital improvements plan. Future operating costs associated with new capital improvements will be projected and included in operating budget forecasts.

### Asset Inventory

#### **Fixed-Asset Procedures**

Fixed assets include items with a unit cost of \$5,000 or more, with some exceptions and are something that is durable and has a long-term nature in its useful life. It possesses physical substance and is expected to provide service for periods that extend beyond one year of acquisition. Assets shall fall into one of the following categories, Land, Buildings, Machinery & Equipment, Vehicles, Improvements other than Buildings, Water Treatment & Storage Facilities, Sewer Treatment Facilities, Water lines, Sewer lines, Intangibles and Infrastructure.

#### **Assets That Fall Below the Threshold**

Controllable assets that cost at least \$1,000 but less than \$5,000 will be charged to an expense account other than the capital outlay account. However, an asset number will be assigned to these assets. These assets will be added into the capital asset system, tracked and will not be depreciated.

#### **Maintenance and Replacement of Capital Equipment**

Priority shall be given in budget preparation and enactment for adequate maintenance of capital equipment and facilities, and for their orderly replacement.

#### **Depreciation**

The City records depreciation yearly after the capital assets are reconciled for acquisitions, transfers, deletions, and disposals at the end of the fiscal year. Depreciation is calculated using the straight-line method with no estimated salvage values used in the computation.

## REVENUE POLICIES

### Revenue Diversification

The City of Gainesville will try to maintain a diversified and stable revenue system to shelter it from unforeseeable short-run fluctuations in any one-revenue source.

### **Revenue Estimation**

The City will estimate its annual revenues by an objective, analytical process, wherever practical. The City will project revenues for the next year and will update this projection annually. Each existing and potential revenue source will be reexamined annually

### Fees and Charges

#### **User Fees**

Each year, the City will recalculate the full costs of activities supported by user fees to identify the impact of cost increases or decreases.

#### **Administrative Service Fee**

Based upon the in-depth indirect cost study conducted by DMG Maximus, an administrative service fee shall be assessed to the Enterprise Funds. This assessment will be based on the total personal services budget of the fund and shall be used to reimburse the General Fund for the administrative and support services provided to the Enterprise Funds. With this system, the transfer to the General Fund will increase as the total personal services budget increase.

### Use of One-Time Revenues

The City of Gainesville welcomes the use of One-Time Revenues as they present their self; however the use of these funds shall not be used for reoccurring expenses.

### Federal and State Grants

City Council shall approve all grants and grant applications through project resolutions. All Federal and State grants shall be subject to the City's accounting and budgetary policies. All key financial provisions, including required local match, shall be included in the project resolutions. Accounting and budgeting information shall be inclusive of the Federal /State participation as well as local participation. Provisions shall be made in the City's annual budget for anticipated grants.

### Contributions

Unless authorized by City Council, contributions to programs operated by City departments shall be subject to the City's accounting and budgetary policies. The City welcomes both unrestricted contributions, as well as restricted contributions compatible with the City's programs and objectives. Any material contributions shall be appropriated by City Council prior to expenditure. It is recommended that the Parks and Recreation Board adopt a similar policy for funds and contributions under this jurisdiction.

### Use of Unpredictable Revenues

The City of Gainesville welcomes the use of Unpredictable Revenues as they present their self; however the use of these funds shall not be used for reoccurring expenses.

## EXPENDITURE POLICIES

### Debt Capacity, Issuance, and Management

#### **Purpose of Debt Issuance**

The City of Gainesville will utilize long-term debt only for capital improvement projects that are too expensive to be financed from current revenue sources. The City of Gainesville will not use long-term debt to finance current or on-going operations of the City.

#### **Legal Debt Limitations**

**General Government:** The City of Gainesville is authorized by the Constitution and laws of the State of Georgia to issue general obligation bonds not to exceed 10% of the assessed values of all taxable property within the City. However, the City of Gainesville will remain cognizant of the millage assessed for repayment of general government debt and will strive to maintain a stable millage in the debt service area for the benefit of its taxpayers. Where feasible, special assessment, revenue and other self-supporting bonds will be utilized instead of general obligation bonds.

**Proprietary Funds:** The City of Gainesville's enterprise funds are authorized to issue revenue bonds and other long-term debt equivalent to 1.2 times the latest industry standards published by Moody's. The City will seek to "pay-as-you go" approximately 70% of project costs by maintaining adequate rate structures to support this target.

#### **Types of Debt**

The City of Gainesville is permitted to issue any form of debt that does not contradict the existing Constitution and laws of the State of Georgia. These include, but are not limited to:

- General Obligation Bonds
- Revenue Bonds
- Intergovernmental Contracts
- Lease Purchases
- Certificates of Participation
- Temporary Loans

Tax anticipation notes or any other revenue anticipation borrowing will be avoided. In the

event such borrowing occurs on an emergency basis, the debt will be retired in full by the end of the calendar year in which it is incurred.

#### **Debt Features**

**Maturity of Debt:** When the City of Gainesville utilizes long-term financing, the City will pay back the debt within a period of time that does not exceed the life of the project financed. The City will seek level or declining debt repayment schedules and will avoid the use of balloon principal payments at the end of the term of the borrowing.

- **Redemption Provisions:** Where cost effective, the City will incorporate early call or prepayment features into the structured debt.
- **Rates:** Due to the higher volatility of variable rate debt, the City of Gainesville will examine each variable rate borrowing closely on a case by case basis before issuance.

#### **Interfund Loans**

Where cost effective, the City may choose to issue loans between funds within its reporting entity. The interest rate applied to such loans will be the applicable rate of the pooled cash account and will be changed the first of each month if such change is warranted. A document outlining the amount, rate, repayment terms, and other such pertinent items will be completed by the Financial Services Department staff after direction is issued by the City Council to complete the interfund loan transaction. Careful analysis will be performed on the lending fund's working capital to assure adequate cash flows will remain after the money is transferred to the borrowing fund. The lending fund will not incur financial hardship or an increase in rate structure as a result of the transaction.

### **Rating Agencies**

The City will strive to maintain sound communications with bond rating agencies regarding the financial conditions of the City of Gainesville. The City is committed to continuous full disclosure and reporting to the rating agencies and the investment community through its Comprehensive Annual Financial Report as well as any bond official statements. The City of Gainesville is committed to maintaining and enhancing existing underlying credit ratings with the established rating agencies.

### **Financing Current Expenditures**

Current expenditures shall be financed with current revenues that shall include that portion of fund balance in excess of authorized reserves. The City shall avoid budgetary procedures that balance current expenditures through the obligation of future resources, or which finance on-going expenditures with one time revenues. The City shall strive to avoid short-term borrowing to meet operating budget requirements. Nevertheless, this policy shall not prohibit short-term borrowing should a critical need arise.

### **Review of Policies**

Review of debt policies will occur simultaneously on an annual basis with the Review of the Capital Improvements Plan for the City as a whole.

### **Reserve or Stabilization Accounts**

### **Unreserved Fund Balance**

The City shall attempt to establish an unreserved fund balance in the General Fund. The purpose is to pay expenditures caused by unforeseen emergencies, handle shortfalls caused by revenue declines, and to eliminate any short-term borrowing for cash flow purposes. This reserve shall accumulate and attempt to be retained at an amount, which represents two months of operating expenditures.

### **Utilization of Prior Year's Fund Balance in Budget**

Unreserved fund balance may be used as a funding (revenue) source for that fund's budget. The amount of unreserved fund balance shall be estimated very conservatively.

### **Contingency Budget**

The City shall include a contingency amount in the General Fund budget for emergency type expenditures which cannot be foreseen when the budget is adopted. The goal of the contingency shall be 2% of the total General Fund budget, and this shall be subject to annual appropriation.

### **Operating/Capital Expenditure Accountability**

### **Budgetary Control**

Management of the City is responsible for establishing and maintaining an internal structure designed to ensure that the assets of the City are protected from loss, theft or misuse and to ensure that adequate data is compiled to allow for the preparation of financial statements in conformity with Generally Accepted Accounting Principles (GAAP). The internal control structure is designed to provide reasonable, but not absolute, assurance that these objectives are met. The concept of reasonable assurance recognizes that the cost of a control should not exceed the benefits likely to be derived and the valuation of costs and benefits requires estimates and judgments by management.

The level of budgetary control (the level at which expenditures cannot legally exceed the approved budget) is maintained at the departmental level. However, the City's departmental budgets contain detail by major service groups (personal services, supplies and operating charges, etc.) and by line item within major categories. The objective of these budgetary controls is to ensure compliance with legal provisions and mandates embodied in the approved annual budget adopted by the City Council.

## INVESTMENTS AND CASH MANAGEMENT

Investment earnings are an important source of revenue. However, the overriding concern at all times is the safety and preservation of the City's cash and investments. The ability to respond efficiently to cash flow requirements is another important consideration. Therefore, the objective of Investment and Cash Management is to maximize interest earnings, within an environment that strongly emphasizes legal compliance and safety while providing cash flow liquidity to meet the City's financial obligations.

### Scope

This policy applies to all cash and investments which are the responsibility of and under the management of the City of Gainesville and its Financial Services Department. Exclusions to this policy include, but are not necessarily limited to the City's Pension Trust Fund.

### Safety

Investments shall be made with prudence, judgment and care, not for speculation, but for investment considering the primary objective of safety as well as the secondary objective of obtaining competitive market rates of return. Specifically, the City shall seek to maximize safety through the following strategies:

- All City investments shall be federally-insured or fully collateralized to protect investment principal and accrued interest. Emphasis shall be given to **Category 1** collateralization (collateral securities held by the City or its agent in the City's name), which is preferable, or **Category 2** (collateral securities held by the counter party's trust department or agent in the City's name). **Category 3** (collateral not in the City's name) shall be avoided due to the higher degree of risk.
- Market risk shall be avoided by limiting investments to a maximum one year of maturity, except for special circumstances where an interest rate differential and certainty of ability to hold the investment to maturity would justify a longer maturity. The City Manager shall approve any exceptions to the one-year maturity limit, and such

exceptions will be disclosed to City Council.

- Undue credit risk shall be avoided by monitoring the financial condition of financial institutions participating in the City's investment program. Financial institutions shall provide a consolidated report of condition semi-annually and the City shall review credit-worthiness at least annually.

### Legal Investment Instruments

The City shall invest in only such investment instruments permitted by State of Georgia law for local governments which include certificates of deposit, repurchase agreements, direct and agency obligations of the United States, obligations of the State of Georgia, pooled investment programs of the State of Georgia, and no-load mutual funds of direct obligations of the United States.

### Competitive Investment Rates

The City shall seek competitive investment rates within its safety criteria. Maximum opportunity shall be provided to all local financial institutions to bid and compete for City investments due to the importance of the financial institutions to the local economy.

### Liquidity

Provision shall be made for adequate liquidity of investments so that the City can efficiently meet, without financial penalty, disbursement and cash flow needs, including emergency needs. It is recognized that the State of Georgia Local Government Investment Pool is structured



to provide one-day liquidity on deposits and pays competitive market rates.

#### Pooled Cash Management

The City shall maintain a zero cash balance pooled cash management program for the purpose of eliminating idle cash and maximizing invested funds.

#### Interest Allocation

Investment earnings derived from any pooled cash investments shall be distributed to individual funds based upon each fund's amount of participation.

#### Investment Reporting

The Financial Services Department shall prepare monthly reports of cash and investments. The report will be prepared in a manner which will allow the City to ascertain whether investment activities during the reporting period have conformed to this investment policy.

#### State of Georgia Local Government Investment Pool

The City shall participate in the State of Georgia Local Government Investment Pool (Georgia Fund 1) in order to take advantage of higher investment yields and the liquidity afforded by next day withdrawals. The City's participation shall be limited to a 40% portion of the City's cash and investments. Participation greater than 40% of the City's investments shall require approval by the City Council.

# BUDGET PROCESS

## BUDGET PROCESS

The budget process begins each year with a budget priority-setting workshop in which members of the City Council indicate various issues of importance to be considered in the budget. Once the priorities are established, the Administrative Services Director prepares estimates of both the current and proposed fiscal year revenue for all funds. Expenditure estimates for the current and proposed fiscal year, are initially prepared by the respective department directors. All budget estimates are then reviewed by the Budget team, who makes the final decisions regarding the proposed budget. The proposed budget is then presented to the City Council and interested citizens during a public hearing. The final proposed budget is then adopted by the City Council on or before June 30 during a regular Council meeting, which is also open to the public. Please refer to the following pages for the specific calendar and additional explanatory comments.

## BUDGET PROCESS OUTLINE

### **PHASE I**

Phase I sets the stage for the upcoming budget. Meetings are held communicating to all departments the citywide concerns, issues, goals, and environment in which the coming year's budget is to be crafted. Concurrently, a goal-setting seminar is held, helping all departments to think strategically about what is to be accomplished in the coming year.

### **PHASE II**

Phase II brings the individual departments to the table, allowing each to present anticipated capital purchases to the budget team, including the City Manager, Finance Officer, Budget and Purchasing Manager and the Administrative Services Officer. After listening to department presentations, and having the opportunity to ask questions, the budget team independently reviews the presented materials, makes careful adjustments and other changes

### **PHASE III**

Phase III brings the individual departments to the table, allowing each to present a draft budget along with goals, objectives and performance measures to the budget team, including the City Manager, Finance Officer, Budget and Purchasing Manager and the

Administrative Services Officer. After listening to department presentations, and having the opportunity to ask questions, the budget team independently reviews the presented materials, makes careful adjustments and other changes, and then returns each to the departments for final comment before presenting them to Council.

### **PHASE IV**

Phase IV allows each department to present their reviewed budget to Council and field questions that they may have. At this point, the budget is not necessarily balanced, but will be close to that important goal. After Council has ample opportunity to comment and question, the budget team again takes the document and reworks it, based on Council input, to a "balanced" condition, meaning simply, that revenues equal expenditures.

### **PHASE V**

Phase V encompasses the legally mandated part of the budget process, including the required public budget meeting, as well as the mandatory reading of the millage setting ordinance. Finally, City Council votes upon the proposed budget after the mandatory public comment meeting.

# BUDGET CALENDAR

## FY 2014 BUDGET CALENDAR

### PHASE 1 - BUDGET PROCESS INITIATION

12/13/12	Thursday	CIP Workbooks Released
01/15/13	Tuesday	CIP Workbooks Complete
01/18/13	Friday	Council Retreat
01/18/13	Friday	Budget Workshop
01/18/13	Friday	Operating Budget Workbooks Released
02/22/13	Friday	Budget Workbooks Complete

### PHASE 2 - CAPITAL TEAM REVIEW / DEPARTMENT PRESENTATIONS

Date	Start	End	Event	Location
01/22/13	Tuesday	9:00 AM 11:30 AM	Public Works (Engineering, Street Maintenance, Traffic, Public Lands & Buildings, Cemetery, Solid Waste, Vehicle Services, Airport)	Financial Services Office
01/23/13	Wednesday	9:00 AM 9:30 AM 9:45 AM 10:00 AM 10:15 AM 10:30 AM 11:00 AM	Community Service Center Communication and Tourism Cable Television Fund Community Development Department City Manager's Office Administrative Services Department	Financial Services Office
01/24/13	Thursday	9:00 AM 9:30 AM 10:00 AM 10:30 AM 11:00 AM	Parks & Recreation Golf Course Fund Police Department Fire Department	Financial Services Office

### PHASE 3 - BUDGET TEAM REVIEW / DEPARTMENT PRESENTATIONS

03/04/13	Monday	9:00 AM 11:30 AM	Public Works (Engineering, Street Maintenance, Traffic, Public Lands & Buildings, Cemetery, Solid Waste, Vehicle Services, Airport)	Financial Services Office
03/05/13	Tuesday	1:00 PM 1:30 PM 2:00 PM 2:20 PM 2:40 PM 3:00 PM 3:20 PM	Community Service Center Communication and Tourism Cable Television Fund Golf Course Fund City Manager's Office Administrative Services Department	Financial Services Office
03/07/13	Thursday	9:00 AM 10:00 AM 11:00 AM	Public Utilities Fund (All Divisions) Parks & Recreation (All Divisions)	Financial Services
03/08/13	Friday	9:00 AM 9:30 AM 10:00 AM 10:20 AM 10:30 AM 11:00 AM	Police Department Fire Department Community Development Department Debt Service Fund Capital Improvement Program	Financial Services Office
03/29/13	Friday	9:00 AM 9:15 AM 9:30 AM 9:45 AM 10:00 AM 10:15 AM 10:30 AM 10:45 AM 11:00 AM 11:15 AM	Agency Allocations Economic Development Fund Hotel/Motel Tax Fund Impact Fee Fund Information Technology Fund Tax Allocation District Fund General Insurance Fund Employee Benefits Fund Cemetery Trust Fund	Financial Services Office
04/12/13	Friday	9:00 AM 12:00 PM	City Manager's Budget	Financial Services

Date	Start	End	Event	Location
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#### PHASE 4 - COUNCIL PRESENTATIONS

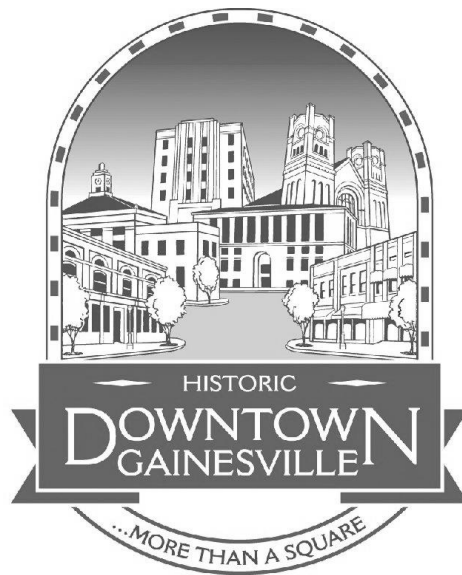
02/28/13	Thursday	9:00 AM 9:20 AM	9:40 AM	Keep Hall Beautiful Elachee Nature Science Center	City Manger's Conference
03/14/13	Thursday	9:00 AM	10:30 AM	Public Works (Engineering, Street Maintenance, Traffic, Public Lands & Buildings, Cemetery, Solid Waste, Vehicle Services, Airport)	City Manger's Conference Room
3/15/13-3/16/13	Friday- Saturday			Public Utilities Workshop	Off Site
03/28/13	Thursday	9:00 AM 9:15 AM 9:30 AM 9:45 AM 10:00 AM 10:15 AM	10:30 AM	Community Service Center Communications and Tourism Cable Television Fund Community Development Department City Manager's Office Administrative Services Department	City Manger's Conference Room
04/11/13	Thursday	9:00 AM 9:30 AM 9:45 AM 10:00 AM	10:15 AM	Parks & Recreation (All Divisions) Chattahoochee Golf Course Police Department Fire Department	City Manger's Conference Room
05/02/13	Thursday	9:00 AM	10:00 AM	City Manager's Budget Presentation	City Manger's Conference

#### PHASE 5 - COUNCIL ADOPTION

05/07/13	Tuesday	5:30 PM		Public Budget Hearing 1st Reading of Millage Ordinance	Justice Center
05/21/13	Tuesday	5:30 PM		Public Budget Hearing 2nd Reading of Millage Ordinance Budget Adoption	Justice Center

#### BUDGET ADOPTION

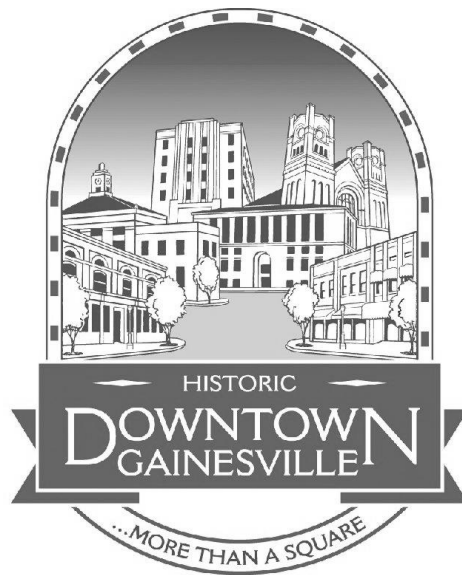
The budget is adopted on a basis consistent with Generally Accepted Accounting Principles. The accounting system uses formal budgetary integration as a management control device. Encumbrances are recorded to prevent expenditures from exceeding the budgeted amounts. The City's accounting records for governmental type funds are maintained on a modified accrual basis, with revenues being recorded when available and measurable and expenditures being recorded when the services or goods are received and the liabilities are incurred. Accounting records for enterprise type funds are maintained on the accrual basis, with revenues being recorded when earned and measurable, expenses being recorded when the services or goods are received, and the liabilities are incurred.



## ***FINANCIAL SUMMARIES***

*This section displays financial information about Gainesville as a whole.  
This section contains Revenue Assumption and Trends, Major Revenue Sources,  
Revenue Detail, Budget Comparison by Fund, Fund Balance Summary,  
Fund Balance Five-Year History, Governmental & Proprietary Funds Combined,  
And Long Term Financial Plans.*





## REVENUE ASSUMPTIONS AND TRENDS - GENERAL FUND

The General Fund collects revenue from a broad variety of sources including property taxes, fines, miscellaneous taxes, building permits, business occupation tax, and sales tax. This fund contains the operating budgets for many of Gainesville's traditional government services public safety, road construction and maintenance, traffic services, and the support departments such as the City Manager's Office and administrative services that serve these more public functions. The numerous funding sources (and expenditures) are presented by broad category and in detail in the table following this section. All revenue sources are presented in detail in the following pages.

### PROPERTY TAXES

This revenue source includes revenue from taxes on real and personal property as well as taxes on motor vehicles and mobile homes. This class of revenue is projected to net the City of Gainesville about \$5.3 million in the next fiscal year. The real and personal property tax digest is comprised of residential, commercial, industrial, public utility properties, and is reduced by exempt properties. The City's millage rate is applied to the tax digest supplied each year by Hall County, a reasonable rate of collection is assumed based on historical experience resulting in the most accurate property tax revenue projection possible. The City's M&O millage rate currently stands at 1.77. As a result of the Taxpayer's Bill of Rights, this millage rate is required to be "rolled back" annually to maintain property tax as revenue neutral, except for annexations and additions. Therefore, reassessments are not included in tax digest projections. The City's authority to levy and collect property tax is derived from State law and is administered in a predetermined, legally mandated manner.

### OTHER TAXES

Comprised of revenue from sources such as Local Option Sales Tax, railroad equipment tax, insurance premium tax, business occupation tax, alcohol related taxes, and franchise fees, as well as several other minor types. The City has budgeted approximately \$13.1 million for this class of revenue in this budget. The authority to assess and collect these taxes, like property tax, is derived from State law, which mandates procedures as well as legal limits for many of these sources of funds.

### OTHER REVENUE

This revenue source contains an assortment of revenues that do not easily fit in any of the other three sources. Among others, this class includes fines levied by the Municipal Court, probation assessments, parking fines, jail fees, and impounded

vehicle charges. Many of these fines are assessed at state mandated levels or are charged as a percentage of another related court fine. Also included are permits & zoning fees charged by the City's Planning and Inspections Departments to offset the cost of site reviews, zoning requests, commercial and residential building inspection services, and also include charges for zoning variance requests, land disturbance fees, and construction permits. Intergovernmental revenue is reported in this section and includes funds received from Hall County for some shared costs, and the City School System for the use of Gainesville Police Officers as School Resource Officers. A major source of revenue within this category are indirect charges, which are charges assessed against other funds of the City (Public Utilities, for instance) for the services provided them by General Fund departments. For the other Revenue account budgets, the City expects to receive about \$5.6 million in revenue for this class. Just like the previous two, authority to assess and collect these Fines and Fees is granted by the State, which mandates procedures as well as legal limits for many of these sources of funds.

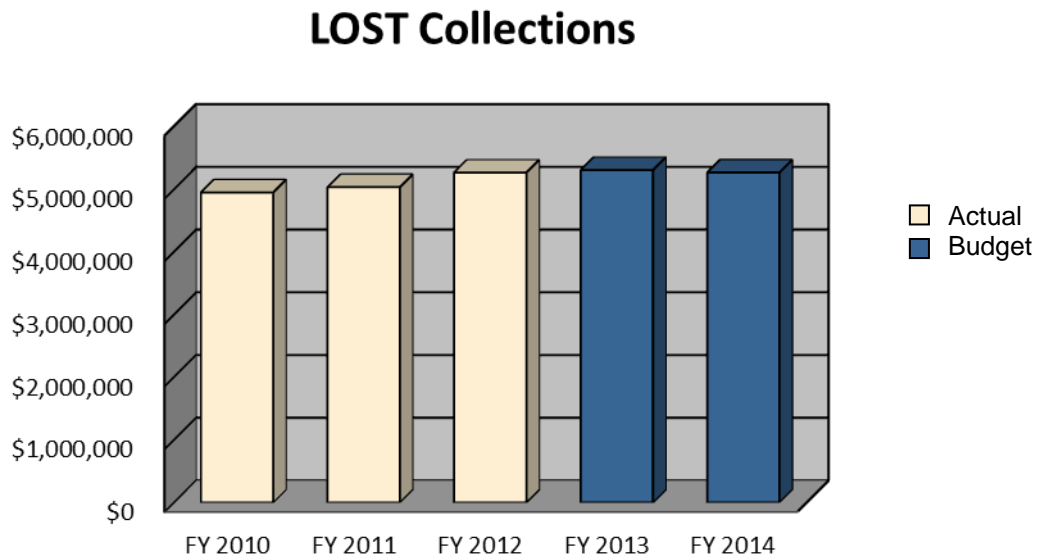
### OTHER FINANCING SOURCES

This is a very significant source of revenue for the General Fund, totaling \$5.7 million for this budget year, and comes from the City's other funds as well as the City's own Fund Balance. These include a transfer from the Public Utilities Fund, which can be characterized as a return on investment made by the City over the years in water and sewer infrastructure that was paid for by Gainesville taxpayers. Fund Balance contributions to the revenue structure of the General Fund are also budgeted here, to help fund the City's annual investment in its Capital Improvement Program. For statistical purposes in the rest of this revenue discussion, these transfers are disregarded, since they are very volatile, and can significantly skew trend data from year to year.

## MAJOR REVENUE SOURCES

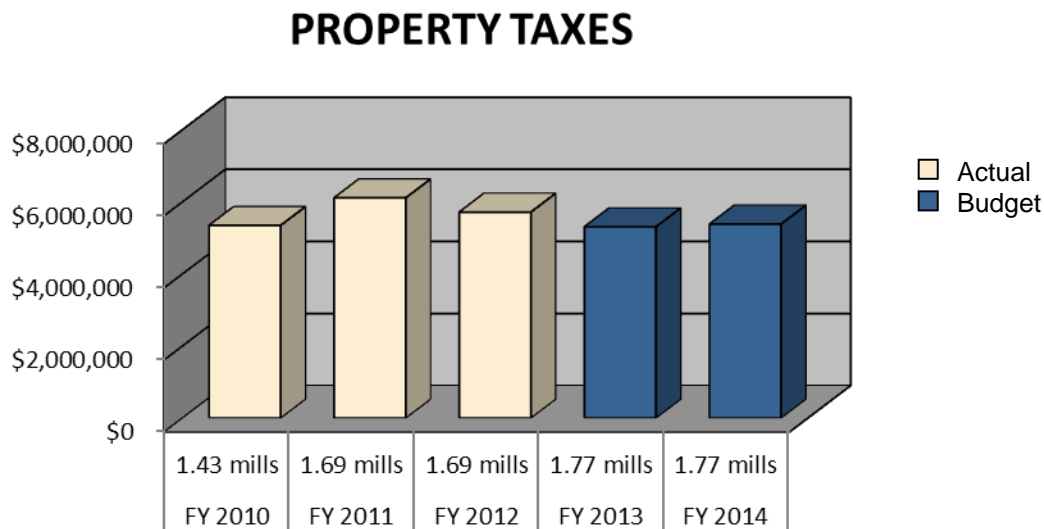
**Local Option Sales Tax (LOST)** One of the largest single revenue sources available for general government use is projected to net the City approximately \$5.3 million for the coming fiscal year, or 18% of the General Fund's revenue budget. LOST is collected by the State of Georgia and remitted to the City about one month following the month of collection. Sales tax is collected on all retail sales within the County at the rate of 7%; 1% is Local Option Sales Tax, 1% is Special Purpose Local Option Sales tax, 1% is assigned to the school system, and the remainder – 4%, is retained by the State of Georgia. Projecting this revenue source can be a challenge, as it is very sensitive to economic changes. Gainesville budget staff carefully reviews the history of this important revenue source, and balances our projection by factoring in local and regional economic forecasts. Since FY2008, this revenue source fell nearly 19% in FY2009 and saw a steady, but slow increase. Since FY2009, LOST collections has had a slow trend upward, with LOST Collections rising approximately 12.5%. For FY2014, the conservative projection for this revenue source is \$5.3 million.

The table below presents the LOST revenue history for the last five years, as well as the budgeted amount for fiscal year 2014.

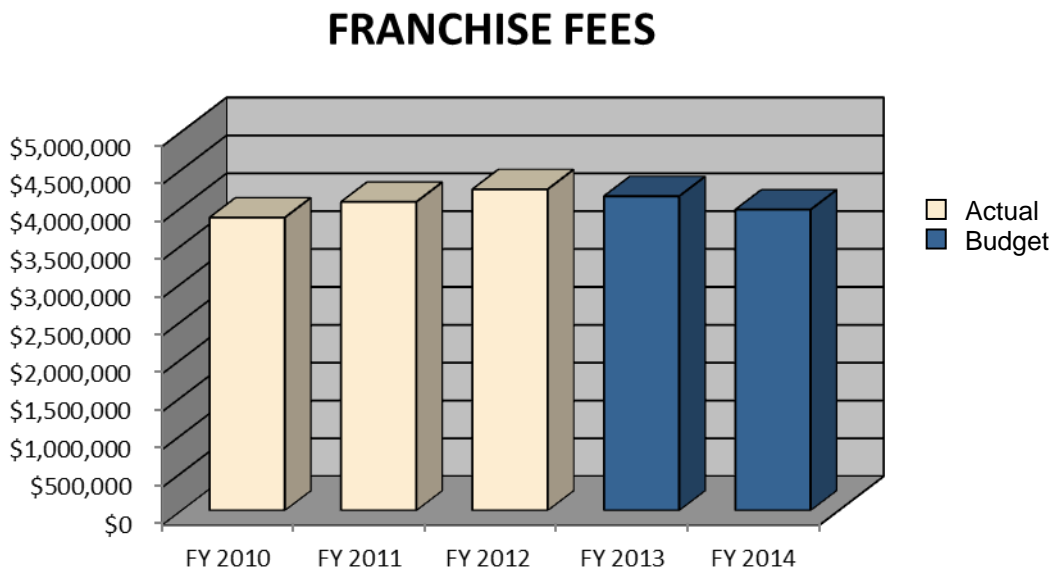


**Property Taxes** One of the largest single sources of revenue represents 18% of the total General Fund revenue budget at \$5.4 million. The tax digest is comprised of five different segments- Real Property (real estate-commercial, residential, and industrial), Personal Property (inventory and equipment), Motor Vehicles, Utilities, and Mobile Homes. Unlike Local Option Sales Tax, it is not as susceptible to economic downturns, and the City's real property tax digest has maintained a modest but consistent upward trend over the last several years. Overall, this revenue source is anticipated to remain relatively stagnant.

The table below presents the Property Tax revenue and millage history for the last five years, as well as the budgeted amount for the coming fiscal year.

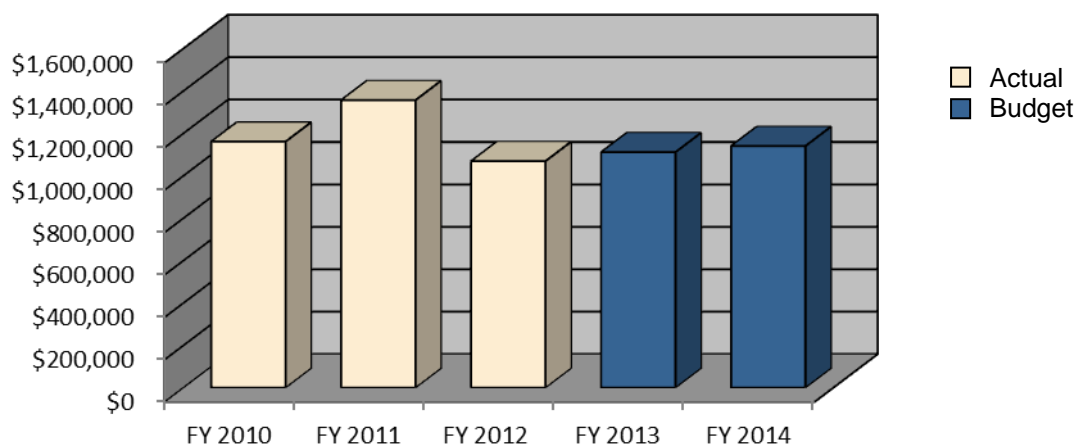


**Franchise Fees** This source for general government purposes totals 13.5% of revenue for the General Fund. Franchises Fees are charges assessed to utility providers for the use of public rights-of-way; sidewalks, streets (above and below), airspace, as well as other public spaces, and are calculated as a percentage of utility customer revenue. Franchisees include Georgia Power, Bell South, Atmos Energy, Charter Communications, and Jackson EMC. Revenues may be up or down, depending on the industry each entity operates within. In particular, the traditional telephone business has suffered in recent years with the advent of cell phone use, and fees received from Bell South have declined. Charter Communications has been able to post steady, albeit modest, increases in their business, probably as new home construction has flourished, and this is reflected in the steady growth of their payments to the City. Overall, growth has been inconsistent in this category, depending on economic trends and market pressure. Based on conditions within these industries as relayed by their representatives, we expect this revenue source to remain in a steady to slightly increasing position for the near future; however, some legislation has been discussed and if passed, would diminish this revenue source completely. The history and budget for Franchise Fees revenue is presented below.



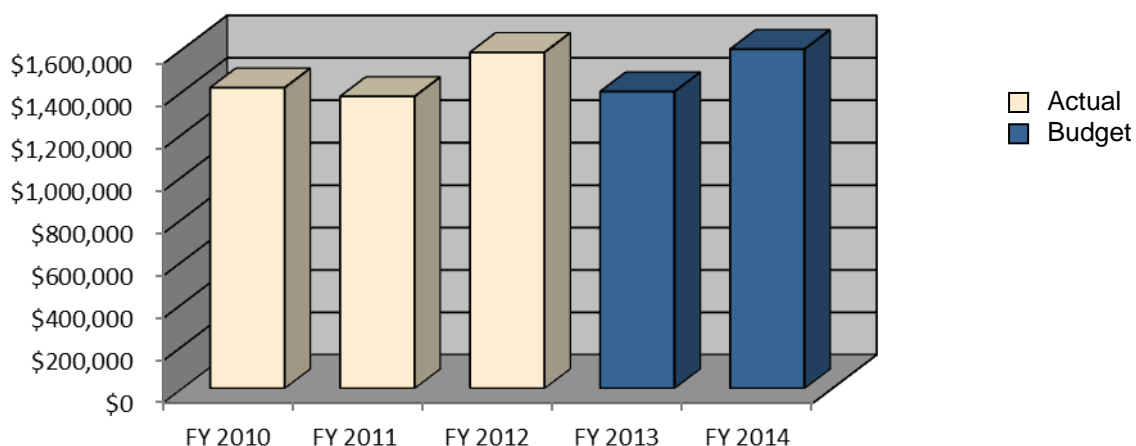
**Fines, Fees, and Forfeitures** There are several assessments included with this category, comprising 3.9% of the General Fund budget. Most are assessed by Gainesville’s Municipal Court in the form of fines for traffic violations, parking violations, jail fees, and impounded vehicle charges. The majority of the charges in this category have state mandated upper statutory limits, at which Gainesville has set many of these charges. Projecting this revenue source encompasses a review and analysis of its history, coupled with information provided by the assessing departments, about their work plan for the coming year. We are noticing a recent downward trend in this category, and have projected accordingly. The history and budget for Fines, Fees, & Forfeitures revenue are in the following table.

## FINES, FEES, AND FORFEITURES



**Insurance Premium Tax** This source represents 5.4% of all General Fund budgeted revenues for the coming fiscal year. The Insurance Premium tax is collected by the State Insurance Commissioner from insurance companies conducting business in the state of Georgia. The tax is calculated at the rate of 1% of the gross direct premium for life insurance, and 2.5% for all other insurance types. Gainesville receives distributions based on its proportionate share of Hall County’s population. Historical trends reveal an average 4 – 6% increase each year. Current projections assume a slower increase to reflect an impact of the weak economy. The history and budget for this revenue category is presented below.

## INSURANCE PREMIUMS

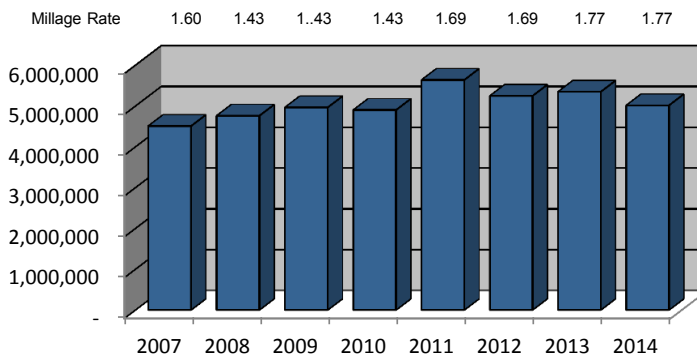


## REAL & PERSONAL PROPERTY TAXES

### LEGAL AUTHORIZATION FOR COLLECTION: (O.C.G.A. 48-5-3)

<b>REVENUE DESCRIPTION:</b>	All taxable Real and Personal property within the City Limits of Gainesville is subject to ad valorem taxation.
<b>FUND:</b>	General
<b>ACCOUNT NUMBER:</b>	001.100000.31.1000
<b>SOURCE:</b>	Property Owners
<b>USE:</b>	No specific use required
<b>FEE SCHEDULE:</b>	Property values set by Hall County, millage rate set by City Council
<b>METHOD OF PAYMENT:</b>	Various
<b>COLLECTION FREQUENCY:</b>	Billed twice per year (July, October) with 60-day due date
<b>EXEMPTIONS:</b>	Non-Profit Organizations, Limited exemptions for Freeport Inventory, Conservation, Veterans, and Homestead property
<b>REVENUE FLUCTUATIONS:</b>	Millage rate fluctuates. See chart below.
<b>PROJECTION METHOD:</b>	Prior year digest plus annexations plus additions to existing property
<b>REVENUE COLLECTOR:</b>	Financial Services

#### FISCAL HISTORY AND REVENUE PROJECTIONS



Year	Amount	% Change
2007	4,506,435	N/A
2008	4,758,764	5.6%
2009	4,963,674	4.3%
2010	4,900,620	-1.3%
2011	5,637,802	15.0%
2012	5,245,861	-7.0%
2013	5,346,573	1.9%
2014	5,014,381	-6.2%

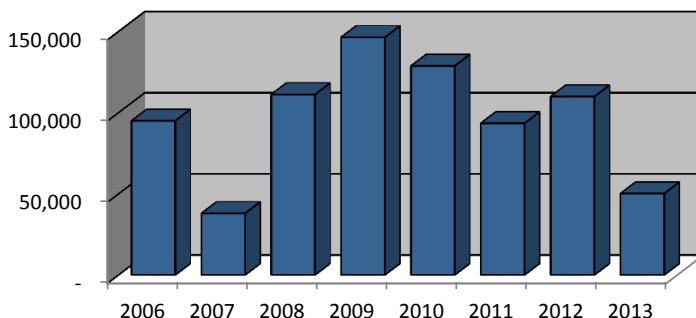
2012 is an estimation  
2013 is a projection

## DELINQUENT PROPERTY TAXES

### LEGAL AUTHORIZATION FOR COLLECTION: (O.C.G.A. 48-5-3)

<b>REVENUE DESCRIPTION:</b>	Real and Personal Property Taxes collected after the fiscal year in which they are due.
<b>FUND:</b>	General
<b>ACCOUNT NUMBER:</b>	001.100000.31.1100
<b>SOURCE:</b>	Property Owners
<b>USE:</b>	No specific use required
<b>FEE SCHEDULE:</b>	Based on the year the tax is delinquent
<b>METHOD OF PAYMENT:</b>	Various
<b>COLLECTION FREQUENCY:</b>	On-going collection process
<b>EXEMPTIONS:</b>	As allowed in year of tax levy
<b>REVENUE FLUCTUATIONS:</b>	Fluctuations expected due to large accounts in bankruptcy or dispute
<b>PROJECTION METHOD:</b>	Historical Trends
<b>REVENUE COLLECTOR:</b>	Financial Services

#### FISCAL HISTORY AND REVENUE PROJECTIONS



Year	Amount	% Change
2006	94,935	N/A
2007	37,966	-60.0%
2008	111,159	192.8%
2009	146,377	31.7%
2010	128,735	-12.1%
2011	93,430	-27.4%
2012	109,873	17.6%
2013	50,144	-54.4%

2012 is an estimation  
2013 is a projection

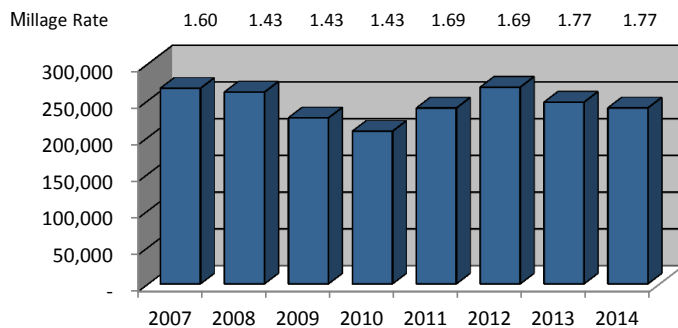


## MOTOR VEHICLE TAXES

### LEGAL AUTHORIZATION FOR COLLECTION: (O.C.G.A. 48-5-471 & 48-5-441)

<b>REVENUE DESCRIPTION:</b>	Motor vehicles within the City Limits of Gainesville are subject to ad valorem taxation.
<b>FUND:</b>	General
<b>ACCOUNT NUMBER:</b>	001.100000.31.1200
<b>SOURCE:</b>	Property Owners
<b>USE:</b>	No specific use required
<b>FEE SCHEDULE:</b>	Based on values set by the State, millage rate set by City Council
<b>METHOD OF PAYMENT:</b>	Various
<b>COLLECTION FREQUENCY:</b>	Owner pays annually based on birthday/ Collections will Change March 2013 based on HB386.
<b>EXEMPTIONS:</b>	None
<b>EXPIRATIONS:</b>	None
<b>REVENUE FLUCTUATIONS:</b>	Millage rate fluctuates. See chart below.
<b>PROJECTION METHOD:</b>	Prior Year Digest and Historical Trends
<b>REVENUE COLLECTOR:</b>	Hall County Tax Commissioner / Financial Services

#### FISCAL HISTORY AND REVENUE PROJECTIONS



Year	Amount	% Change
2007	266,247	N/A
2008	261,093	-1.9%
2009	225,968	-13.5%
2010	207,773	-8.1%
2011	239,422	15.2%
2012	267,786	11.8%
2013	247,373	-7.6%
2014	239,563	-3.2%

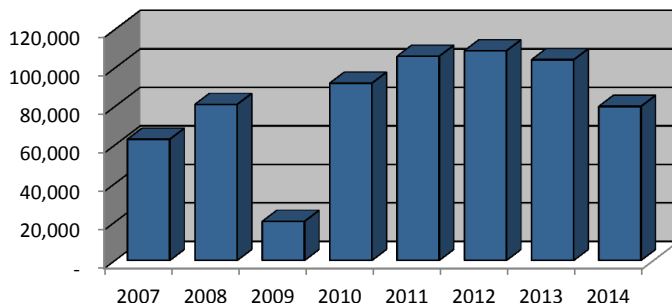
2013 is an estimation  
2014 is a projection

## PENALTIES & INTEREST

### LEGAL AUTHORIZATION FOR COLLECTION: (O.C.G.A. 48-5-3)

<b>REVENUE DESCRIPTION:</b>	Penalties and Interest for Delinquent Property Tax and returns not filed or filed late.
<b>FUND:</b>	General
<b>ACCOUNT NUMBER:</b>	001.100000.31.1700, 001.100000.31.1800, 001.100000.31.1900
<b>SOURCE:</b>	Property Owners
<b>USE:</b>	No specific use required
<b>FEE SCHEDULE:</b>	Penalties are 10% of delinquent or under reported amount Interest is 1% per month
<b>METHOD OF PAYMENT:</b>	Various
<b>COLLECTION FREQUENCY:</b>	Various
<b>EXEMPTIONS:</b>	None
<b>EXPIRATIONS:</b>	None
<b>PROJECTION METHOD:</b>	Historical Trends
<b>REVENUE COLLECTOR:</b>	Financial Services

#### FISCAL HISTORY AND REVENUE PROJECTIONS



Year	Amount	% Change
2007	62,931	N/A
2008	81,032	28.8%
2009	20,287	-75.0%
2010	92,044	353.7%
2011	106,024	15.2%
2012	108,860	2.7%
2013	104,233	-4.3%
2014	80,000	-23.2%

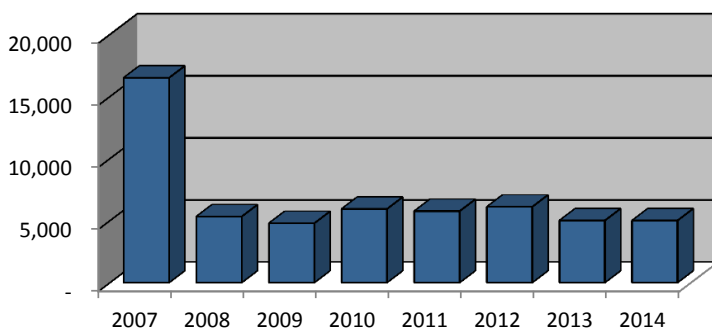
2013 is an estimation  
2014 is a projection

## RAILROAD EQUIPMENT TAX

### LEGAL AUTHORIZATION FOR COLLECTION: (O.C.G.A. 48-5-519)

<b>REVENUE DESCRIPTION:</b>	This is an ad valorem tax which is assessed on real property of railroad equipment car companies.
<b>FUND:</b>	General
<b>ACCOUNT NUMBER:</b>	001.100000.31.6400
<b>SOURCE:</b>	Railroad Equipment Car Companies
<b>USE:</b>	No specific use required
<b>FEE SCHEDULE:</b>	Allocated by State based on track mileage in City
<b>METHOD OF PAYMENT:</b>	Payment from State of Georgia
<b>COLLECTION FREQUENCY:</b>	Annually
<b>EXEMPTIONS:</b>	None
<b>EXPIRATIONS:</b>	None
<b>REVENUE FLUCTUATIONS:</b>	Date of filing & payment effect the amount and date of State payment
<b>PROJECTION METHOD:</b>	Historical Trends
<b>REVENUE COLLECTOR:</b>	State of Georgia / Financial Services

#### FISCAL HISTORY AND REVENUE PROJECTIONS



Year	Amount	% Change
2007	16,499	N/A
2008	5,319	-67.8%
2009	4,781	-10.1%
2010	5,931	24.1%
2011	5,753	-3.0%
2012	6,103	6.1%
2013	5,000	-18.1%
2014	5,000	0.0%

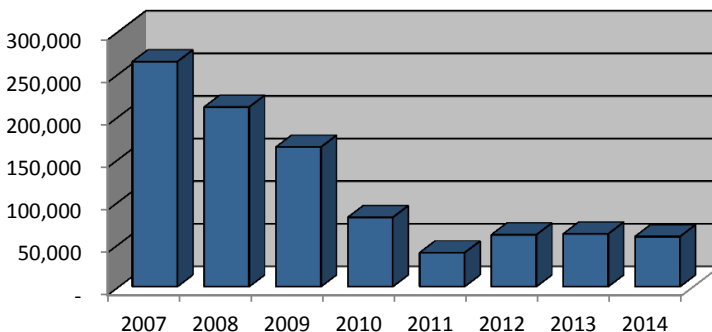
2013 is an estimation.  
2014 is a projection.

## INTANGIBLE TAX

### LEGAL AUTHORIZATION FOR COLLECTION: (O.C.G.A. 48-6-21 & 48-6-23)

<b>REVENUE DESCRIPTION:</b>	Intangible tax is levied annually on certain types of property (money, stocks, and bonds).
<b>FUND:</b>	General
<b>ACCOUNT NUMBER:</b>	001.100000.31.6200
<b>SOURCE:</b>	Taxpayers owning intangible property
<b>USE:</b>	No specific use required
<b>FEE SCHEDULE:</b>	Ga. Revenue Commissioner assesses tax based on returns filed.
<b>METHOD OF PAYMENT:</b>	Payment from Hall County
<b>COLLECTION FREQUENCY:</b>	Monthly around the 15th
<b>EXEMPTIONS:</b>	See O.C.G.A. 48-6-22
<b>EXPIRATIONS:</b>	None
<b>REVENUE FLUCTUATIONS:</b>	None
<b>PROJECTION METHOD:</b>	Historical Trends & Economy
<b>REVENUE COLLECTOR:</b>	Hall County Tax Commissioner / Financial Services

#### FISCAL HISTORY AND REVENUE PROJECTIONS



Year	Amount	% Change
2007	264,166	N/A
2008	210,829	-20.2%
2009	163,852	-22.3%
2010	81,250	-50.4%
2011	39,752	-51.1%
2012	60,882	53.2%
2013	61,880	1.6%
2014	58,786	-5.0%

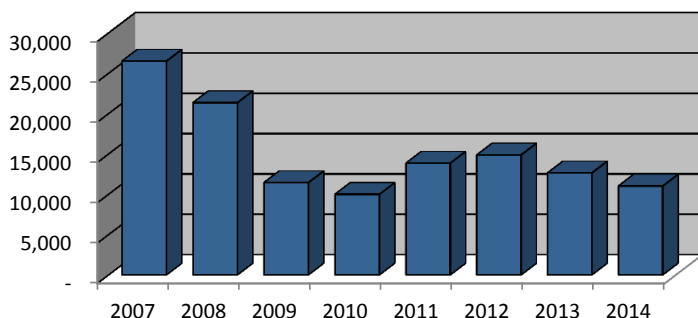
2013 is an estimation.  
2014 is a projection.

## REAL ESTATE TRANSFER TAX

### LEGAL AUTHORIZATION FOR COLLECTION: (O.C.G.A. 48-6-1)

<b>REVENUE DESCRIPTION:</b>	Tax levied on the fair market value of real estate located within the City Limits when ownership is transferred.
<b>FUND:</b>	General
<b>ACCOUNT NUMBER:</b>	001.100000.31.6600
<b>SOURCE:</b>	Person who executes the deed
<b>USE:</b>	No specific use required
<b>FEE SCHEDULE:</b>	\$1 per \$1,000 of value & 10 cents per \$100 of value. This amount is divided among local governments proportionally based on millage rate.
<b>METHOD OF PAYMENT:</b>	Payment from the State of Georgia Revenue Commissioner
<b>COLLECTION FREQUENCY:</b>	Semi-annually in December and June
<b>EXEMPTIONS:</b>	See O.C.G.A. 48-6-2
<b>PROJECTION METHOD:</b>	Historical Trends and Economy
<b>REVENUE COLLECTOR:</b>	County Clerk of Sup. Courts collects and remits to State

#### FISCAL HISTORY AND REVENUE PROJECTIONS



Year	Amount	% Change
2007	26,483	N/A
2008	21,335	-19.4%
2009	11,431	-46.4%
2010	9,980	-12.7%
2011	13,837	38.6%
2012	14,856	7.4%
2013	12,631	-15.0%
2014	11,000	-12.9%

2013 is an estimation.

2014 is a projection.

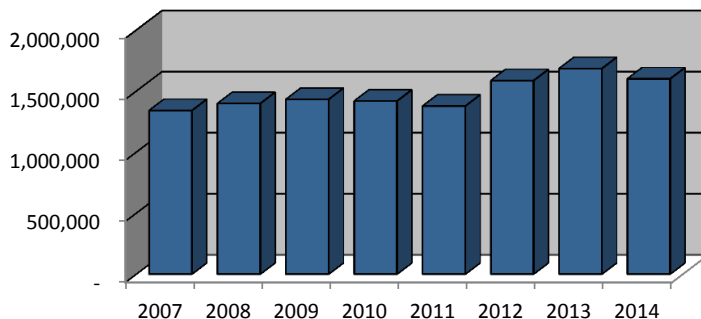
## INSURANCE PREMIUM TAX

### LEGAL AUTHORIZATION FOR COLLECTION: (CITY CODE 6-6-4 & 6-6-5)

#### (O.C.G.A. 33-8-8.1, 33-8-8.2 & 33-8-4)

<b>REVENUE DESCRIPTION:</b>	Excise tax on insurance premiums on persons, property or risks written by insurance companies conducting business within the City.
<b>FUND:</b>	General
<b>ACCOUNT NUMBER:</b>	001.100000.31.6000
<b>SOURCE:</b>	Insurance Companies doing business within the City
<b>USE:</b>	No specific use required
<b>FEE SCHEDULE:</b>	Life insurance is 1.0% of gross direct premiums All other insurance is 2.5% of gross direct premiums
<b>METHOD OF PAYMENT:</b>	Payment from State Insurance Commissioner
<b>COLLECTION FREQUENCY:</b>	Annually in October for the previous calendar year
<b>EXEMPTIONS:</b>	None
<b>SPECIAL REQUIREMENTS:</b>	None
<b>PROJECTION METHOD:</b>	Historical Trends & Insurance Market
<b>REVENUE COLLECTOR:</b>	State Insurance Commissioner / City Marshal

#### FISCAL HISTORY AND REVENUE PROJECTIONS



Year	Amount	% Change
2007	1,340,284	N/A
2008	1,398,065	4.3%
2009	1,431,555	2.4%
2010	1,418,124	-0.9%
2011	1,376,910	-2.9%
2012	1,585,550	15.2%
2013	1,684,119	6.2%
2014	1,600,000	-5.0%

2013 is an estimation.

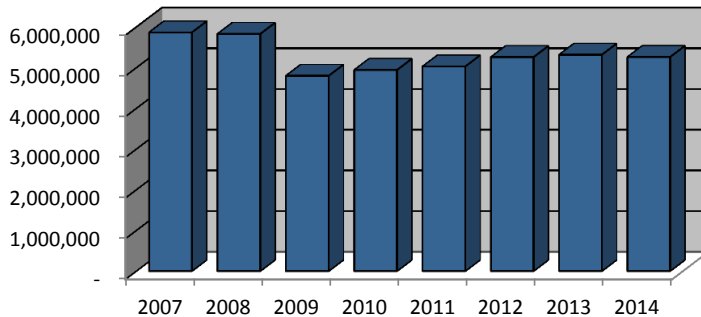
2014 is a projection.

## LOCAL OPTION SALES TAX

### LEGAL AUTHORIZATION FOR COLLECTION: (O.C.G.A. 48-8-80, 48-8-82 & 48-8-85)

<b>REVENUE DESCRIPTION:</b>	A 1% sales tax is levied on retail sales, rentals, leases, uses, or consumption of tangible personal property and selected services.
<b>FUND:</b>	General
<b>ACCOUNT NUMBER:</b>	001.100000.31.4000
<b>SOURCE:</b>	Retail Vendors or Consumers
<b>USE:</b>	No specific use required
<b>FEE SCHEDULE:</b>	Intergovernmental Agreement with Hall County establishes a distribution formula
<b>METHOD OF PAYMENT:</b>	Payment from Department of Revenue
<b>COLLECTION FREQUENCY:</b>	Monthly
<b>EXEMPTIONS:</b>	Same exemptions that apply to State Sales Tax
<b>EXPIRATIONS:</b>	May only be discontinued after referendum approval
<b>PROJECTION METHOD:</b>	Historical trends, economic conditions, and any changes to the ratio with Hall County
<b>REVENUE COLLECTOR:</b>	State Revenue Commissioner / Financial Services

### FISCAL HISTORY AND REVENUE PROJECTIONS



Year	Amount	% Change
2007	5,866,449	N/A
2008	5,829,689	-0.6%
2009	4,799,932	-17.7%
2010	4,943,847	3.0%
2011	5,030,213	1.7%
2012	5,259,684	4.6%
2013	5,317,744	1.1%
2014	5,261,376	-1.1%

2013 is an estimation.

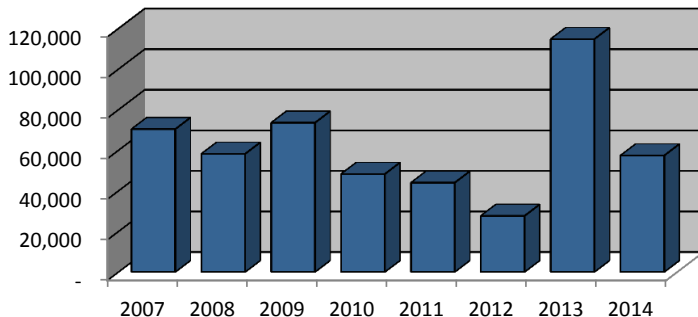
2014 is a projection.

## PAYMENTS IN LIEU OF TAXES

### LEGAL AUTHORIZATION FOR COLLECTION: (CONTRACT WITH HOUSING AUTHORITY)

<b>REVENUE DESCRIPTION:</b>	This is the yearly payment in lieu of taxes by the Gainesville Housing Authority.
<b>FUND:</b>	General
<b>ACCOUNT NUMBER:</b>	001.100000.31.2900
<b>SOURCE:</b>	Gainesville Housing Authority
<b>USE:</b>	No specific use required
<b>FEE SCHEDULE:</b>	10% of the total dwelling unit rent minus utilities
<b>METHOD OF PAYMENT:</b>	Payment from the Housing Authority of the City of Gainesville
<b>COLLECTION FREQUENCY:</b>	Annually in October
<b>FLUCTUATIONS:</b>	FY2014 Received 2 years' payments to correct accounting year.
<b>EXPIRATIONS:</b>	None
<b>PROJECTION METHOD:</b>	Based on rent charged by Housing Authority for the 12 months ended on the prior September 30 net of utility costs.
<b>REVENUE COLLECTOR:</b>	Financial Services

### FISCAL HISTORY AND REVENUE PROJECTIONS



Year	Amount	% Change
2007	70,390	N/A
2008	58,203	-17.3%
2009	73,539	26.3%
2010	48,253	-34.4%
2011	43,977	-8.9%
2012	27,628	-37.2%
2013	114,748	315.3%
2014	57,374	-50.0%

2013 is an estimation.

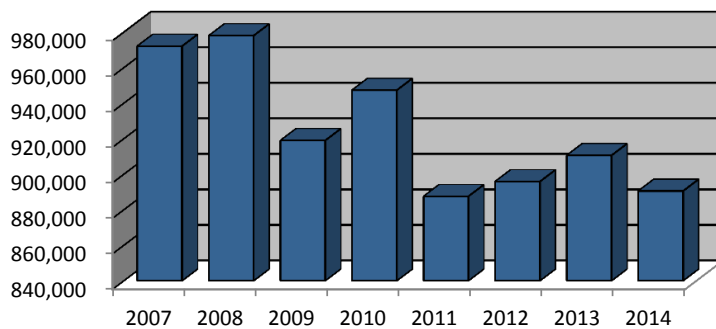
2014 is a projection.

## OCCUPATIONAL TAX

### LEGAL AUTHORIZATION FOR COLLECTION: (CITY CODE 6-2)

<b>REVENUE DESCRIPTION:</b>	Tax levied on businesses with in the City Limits based upon the number of employees at each business location.
<b>FUND:</b>	General
<b>ACCOUNT NUMBER:</b>	001.100000.32.5000
<b>SOURCE:</b>	Local Businesses
<b>USE:</b>	No specific use required
<b>FEE SCHEDULE:</b>	Various
<b>METHOD OF PAYMENT:</b>	Various
<b>COLLECTION FREQUENCY:</b>	Due January 15, delinquent penalty assessed April 15
<b>EXEMPTIONS:</b>	None
<b>EXPIRATIONS:</b>	None
<b>REVENUE FLUCTUATIONS:</b>	Slight fee increase in FY2013.
<b>PROJECTION METHOD:</b>	Historical Trend Analysis weighted by recent economic conditions.
<b>REVENUE COLLECTOR:</b>	City Marshal

#### FISCAL HISTORY AND REVENUE PROJECTIONS



Year	Amount	% Change
2007	972,050	N/A
2008	977,963	0.6%
2009	918,936	-6.0%
2010	947,253	3.1%
2011	887,466	-6.3%
2012	895,824	0.9%
2013	910,543	1.6%
2014	890,500	-2.2%

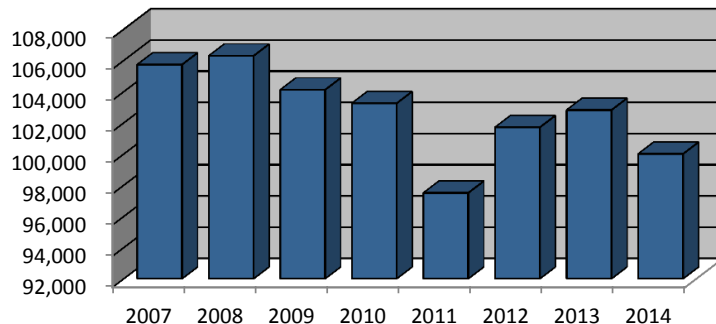
2013 is an estimation.  
2014 is a projection.

## LIQUOR TAX

### LEGAL AUTHORIZATION FOR COLLECTION: (CITY CODE 10-1-63, 6-4-39 & O.C.G.A. 3-4-80)

<b>REVENUE DESCRIPTION:</b>	Excise tax on distilled spirits distributed by a distributor to retailers.
<b>FUND:</b>	General
<b>ACCOUNT NUMBER:</b>	001.100000.31.3100
<b>SOURCE:</b>	Distributors within the City Limits
<b>USE:</b>	No specific use required
<b>FEE SCHEDULE:</b>	22 cents per liter
<b>METHOD OF PAYMENT:</b>	Payment from each distribution establishment
<b>COLLECTION FREQUENCY:</b>	Monthly - due by the 20th of the following month
<b>EXEMPTIONS:</b>	None
<b>EXPIRATIONS:</b>	None
<b>SPECIAL REQUIREMENTS:</b>	None
<b>PROJECTION METHOD:</b>	Historical Trend Analysis weighted by recent economic conditions.
<b>REVENUE COLLECTOR:</b>	City Marshal

#### FISCAL HISTORY AND REVENUE PROJECTIONS



Year	Amount	% Change
2007	105,724	N/A
2008	106,285	0.5%
2009	104,110	-2.0%
2010	103,244	-0.8%
2011	97,498	-5.6%
2012	101,703	4.3%
2013	102,811	1.1%
2014	100,000	-2.7%

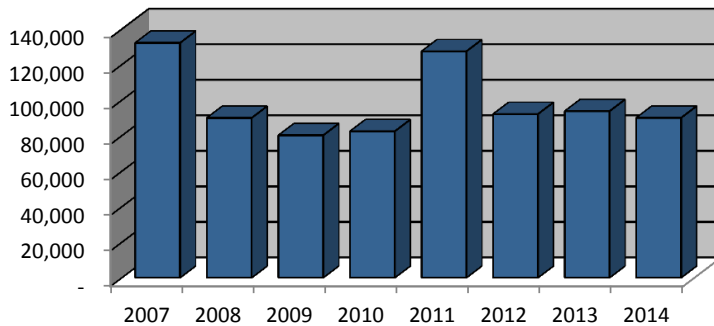
2013 is an estimation.  
2014 is a projection.

## MIXED DRINK TAX

**LEGAL AUTHORIZATION FOR COLLECTION: (CITY CODE 10-1-63, 6-4-31 & O.C.G.A. 3-4-130)**

<b>REVENUE DESCRIPTION:</b>	Excise tax on distilled spirits sold by the drink to consumers.
<b>FUND:</b>	General
<b>ACCOUNT NUMBER:</b>	001.100000.31.3300
<b>SOURCE:</b>	Retailers within the City Limits
<b>USE:</b>	No specific use required
<b>FEE SCHEDULE:</b>	3% of all mixed drink sales
<b>METHOD OF PAYMENT:</b>	Payment from each retail establishment
<b>COLLECTION FREQUENCY:</b>	Monthly - due by the 20th of the following month
<b>EXEMPTIONS:</b>	None
<b>EXPIRATIONS:</b>	None
<b>REVENUE FLUCTUATION:</b>	An audit was conducted in 2007 and 2011
<b>PROJECTION METHOD:</b>	Historical Trend Analysis weighted by recent economic conditions.
<b>REVENUE COLLECTOR:</b>	City Marshal

### FISCAL HISTORY AND REVENUE PROJECTIONS



Year	Amount	% Change
2007	132,201	N/A
2008	89,950	-32.0%
2009	80,154	-10.9%
2010	82,418	2.8%
2011	127,435	54.6%
2012	92,116	-27.7%
2013	93,739	1.8%
2014	90,000	-4.0%

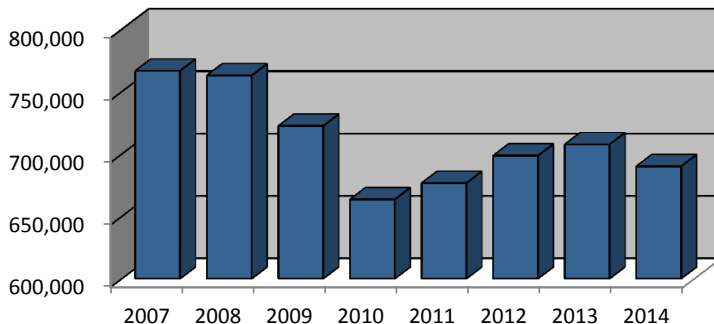
2013 is an estimation.  
2014 is a projection.

## BEER TAX

**LEGAL AUTHORIZATION FOR COLLECTION: (CITY CODE 10-1-63, O.C.G.A. 3-5-80 & 3-5-81)**

<b>REVENUE DESCRIPTION:</b>	Excise tax on beer where it is sold in bulk.
<b>FUND:</b>	General
<b>ACCOUNT NUMBER:</b>	001.100000.31.3000
<b>SOURCE:</b>	Wholesalers within the City Limits
<b>USE:</b>	No specific use required
<b>FEE SCHEDULE:</b>	\$6 per 15.5 gal. Keg, 5 cents per 12 oz Beer
<b>METHOD OF PAYMENT:</b>	Payment from each wholesale establishment
<b>COLLECTION FREQUENCY:</b>	Monthly - due by the 10th of the following month
<b>EXEMPTIONS:</b>	None
<b>EXPIRATIONS:</b>	None
<b>SPECIAL REQUIREMENTS:</b>	None
<b>PROJECTION METHOD:</b>	Historical Trend Analysis weighted by recent economic conditions.
<b>REVENUE COLLECTOR:</b>	City Marshal

### FISCAL HISTORY AND REVENUE PROJECTIONS



Year	Amount	% Change
2007	766,542	N/A
2008	762,854	-0.5%
2009	722,410	-5.3%
2010	663,482	-8.2%
2011	676,565	2.0%
2012	698,605	3.3%
2013	707,579	1.3%
2014	690,000	-2.5%

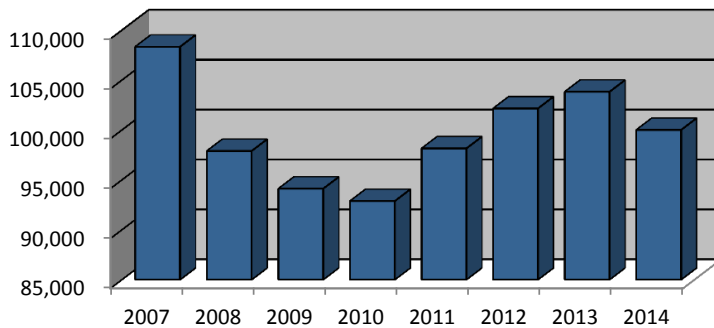
2013 is an estimation.  
2014 is a projection.

## WINE TAX

### LEGAL AUTHORIZATION FOR COLLECTION: (CITY CODE 10-1-63 & O.C.G.A. 3-6-60)

<b>REVENUE DESCRIPTION:</b>	Excise tax on wine where it is sold in bulk.
<b>FUND:</b>	General
<b>ACCOUNT NUMBER:</b>	001.100000.31.3200
<b>SOURCE:</b>	Wholesalers within the City Limits
<b>USE:</b>	No specific use required
<b>FEE SCHEDULE:</b>	22 cents per liter
<b>METHOD OF PAYMENT:</b>	Payment from each wholesale establishment
<b>COLLECTION FREQUENCY:</b>	Monthly - due by the 10th of the following month
<b>EXEMPTIONS:</b>	None
<b>EXPIRATIONS:</b>	None
<b>SPECIAL REQUIREMENTS:</b>	None
<b>PROJECTION METHOD:</b>	Historical Trend Analysis weighted by recent economic conditions.
<b>REVENUE COLLECTOR:</b>	City Marshal

#### FISCAL HISTORY AND REVENUE PROJECTIONS



Year	Amount	% Change
2007	108,332	N/A
2008	97,891	-9.6%
2009	94,114	-3.9%
2010	92,871	-1.3%
2011	98,144	5.7%
2012	102,149	4.1%
2013	103,819	1.6%
2014	100,000	-3.7%

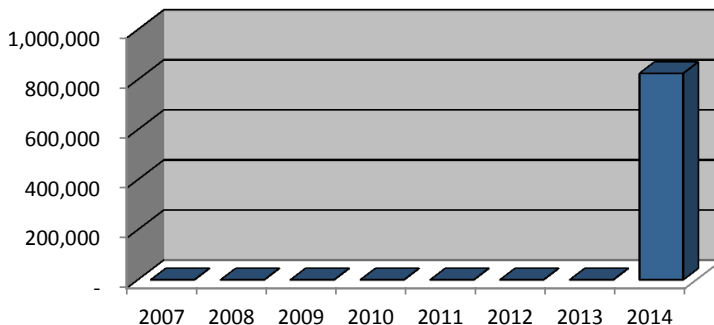
2013 is an estimation.  
2014 is a projection.

## MISCELLANEOUS - RENT

### LEGAL AUTHORIZATION FOR COLLECTION: (Rental Contract)

<b>REVENUE DESCRIPTION:</b>	Rental revenue from the rental of the jail facility.
<b>FUND:</b>	General
<b>ACCOUNT NUMBER:</b>	001.100000.38.9003
<b>SOURCE:</b>	CCA
<b>USE:</b>	
<b>FEE SCHEDULE:</b>	\$895,000 per year
<b>METHOD OF PAYMENT:</b>	Payment from CCA
<b>COLLECTION FREQUENCY:</b>	Monthly
<b>EXEMPTIONS:</b>	None
<b>EXPIRATIONS:</b>	None
<b>SPECIAL REQUIREMENTS:</b>	None
<b>PROJECTION METHOD:</b>	Established in Rental Agreement
<b>REVENUE COLLECTOR:</b>	Administrative Services

#### FISCAL HISTORY AND REVENUE PROJECTIONS



Year	Amount	% Change
2007	-	N/A
2008	-	N/A
2009	-	N/A
2010	-	N/A
2011	-	N/A
2012	-	N/A
2013	-	N/A
2014	825,000	N/A

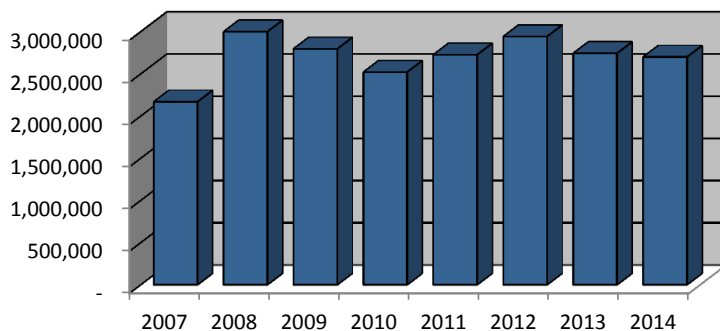
2013 is an estimation.  
2014 is a projection.

## FRANCHISE - GEORGIA POWER

### LEGAL AUTHORIZATION FOR COLLECTION: (O.C.G.A. 48-5-420 & 48-5-421)

<b>REVENUE DESCRIPTION:</b>	This fee is levied to Georgia Power for the use of streets and public places in the City of Gainesville to conduct business.
<b>FUND:</b>	General
<b>ACCOUNT NUMBER:</b>	001.100000.31.2400
<b>SOURCE:</b>	Georgia Power Company
<b>USE:</b>	No specific use required
<b>FEE SCHEDULE:</b>	4% of gross receipts
<b>METHOD OF PAYMENT:</b>	Payment from Georgia Power
<b>COLLECTION FREQUENCY:</b>	Annually - February
<b>EXEMPTIONS:</b>	None
<b>EXPIRATIONS:</b>	2015
<b>REVENUE FLUCTUATIONS:</b>	Audit conducted 2008
<b>PROJECTION METHOD:</b>	Historical Trends
<b>REVENUE COLLECTOR:</b>	Financial Services

#### FISCAL HISTORY AND REVENUE PROJECTIONS



Year	Amount	% Change
2007	2,168,431	N/A
2008	2,999,474	38.3%
2009	2,796,297	-6.8%
2010	2,521,078	-9.8%
2011	2,726,673	8.2%
2012	2,942,292	7.9%
2013	2,743,688	-6.7%
2014	2,700,000	-1.6%

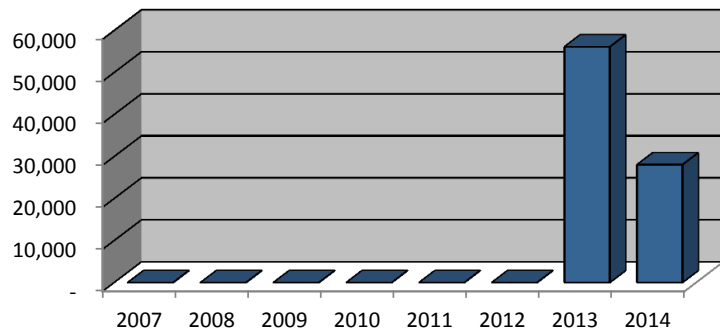
2013 is an estimation.  
2014 is a projection.

## FRANCHISE - WINDSTREAM

### LEGAL AUTHORIZATION FOR COLLECTION: (O.C.G.A. 48-5-420 & 48-5-421)

<b>REVENUE DESCRIPTION:</b>	This fee is levied for the use of streets and public places in the City of Gainesville to conduct business.
<b>FUND:</b>	General
<b>ACCOUNT NUMBER:</b>	001.100000.31.2000
<b>SOURCE:</b>	Windstream
<b>USE:</b>	No specific use required
<b>FEE SCHEDULE:</b>	Based on linear feet of cable installed
<b>METHOD OF PAYMENT:</b>	Payment from Windstream
<b>COLLECTION FREQUENCY:</b>	Annually - February
<b>EXEMPTIONS:</b>	None
<b>EXPIRATIONS:</b>	None
<b>REVENUE FLUCTUATIONS:</b>	Amount received in FY13 is for calendar years 2012 and 2013.
<b>PROJECTION METHOD:</b>	Historical Trends
<b>REVENUE COLLECTOR:</b>	Financial Services

#### FISCAL HISTORY AND REVENUE PROJECTIONS



Year	Amount	% Change
2007	-	N/A
2008	-	N/A
2009	-	N/A
2010	-	N/A
2011	-	N/A
2012	-	N/A
2013	56,112	N/A
2014	28,056	-50.0%

2013 is an estimation.  
2014 is a projection.

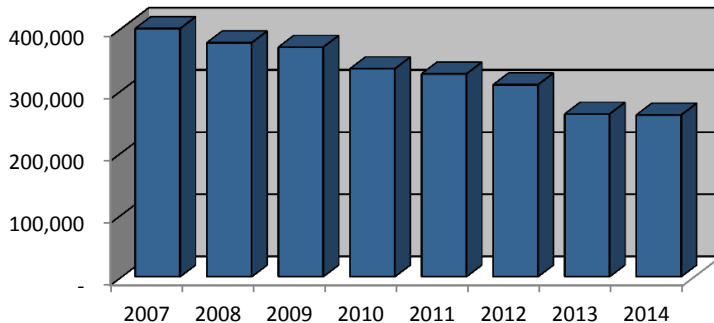


## FRANCHISE - AT&T

### LEGAL AUTHORIZATION FOR COLLECTION: (O.C.G.A. 48-5-420 & 48-5-421)

<b>REVENUE DESCRIPTION:</b>	This franchise fee is collected for the use and occupancy of the streets and public places in the City of Gainesville.
<b>FUND:</b>	General
<b>ACCOUNT NUMBER:</b>	001.100000.31.2100
<b>SOURCE:</b>	AT&T
<b>USE:</b>	No specific use required
<b>FEE SCHEDULE:</b>	3% of gross receipts
<b>METHOD OF PAYMENT:</b>	Payment from AT&T
<b>COLLECTION FREQUENCY:</b>	Quarterly
<b>EXEMPTIONS:</b>	None
<b>REVENUE FLUCTUATIONS:</b>	Rate decreased from 4% to 3% 1/1/13 due to change in State law
<b>EXPIRATIONS:</b>	None
<b>PROJECTION METHOD:</b>	Historical Trends
<b>REVENUE COLLECTOR:</b>	Financial Services

#### FISCAL HISTORY AND REVENUE PROJECTIONS



Year	Amount	% Change
2007	399,076	N/A
2008	376,243	-5.7%
2009	369,183	-1.9%
2010	334,400	-9.4%
2011	326,179	-2.5%
2012	308,729	-5.3%
2013	261,591	-15.3%
2014	260,000	-0.6%

2013 is an estimation.

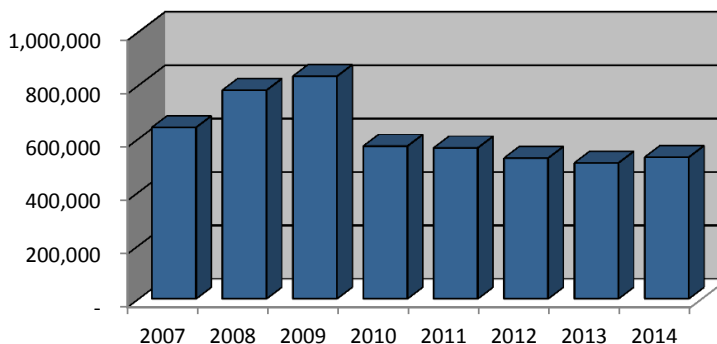
2014 is a projection.

## FRANCHISE - LIBERTY ENERGY

### LEGAL AUTHORIZATION FOR COLLECTION: (O.C.G.A. 48-5-420 & 48-5-421)

<b>REVENUE DESCRIPTION:</b>	This franchise fee is collected for the use and occupancy of the streets and public places in the City of Gainesville.
<b>FUND:</b>	General
<b>ACCOUNT NUMBER:</b>	001.100000.31.2800
<b>SOURCE:</b>	Liberty Energy / Atmos Energy
<b>USE:</b>	No specific use required
<b>FEE SCHEDULE:</b>	5% of gross receipts
<b>METHOD OF PAYMENT:</b>	Payment from Liberty Energy
<b>COLLECTION FREQUENCY:</b>	Quarterly
<b>EXEMPTIONS:</b>	None
<b>EXPIRATIONS:</b>	2024
<b>REVENUE FLUCTUATIONS:</b>	Fuel prices and temperatures can cause fluctuations
<b>PROJECTION METHOD:</b>	Historical Trends
<b>REVENUE COLLECTOR:</b>	Financial Services

#### FISCAL HISTORY AND REVENUE PROJECTIONS



Year	Amount	% Change
2007	641,505	N/A
2008	780,945	21.7%
2009	833,130	6.7%
2010	571,506	-31.4%
2011	564,988	-1.1%
2012	526,639	-6.8%
2013	508,486	-3.4%
2014	530,000	4.2%

2013 is an estimation.

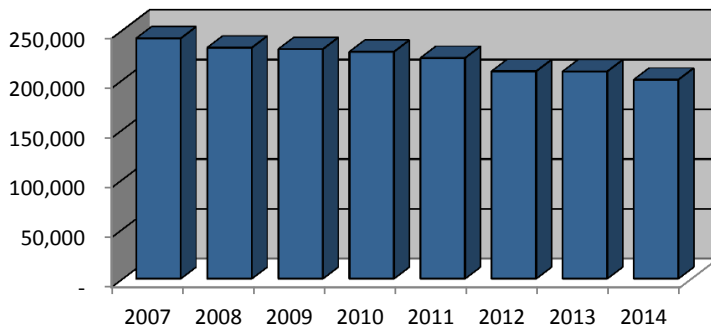
2014 is a projection.

## FRANCHISE - CHARTER COMMUNICATIONS

### LEGAL AUTHORIZATION FOR COLLECTION: (O.C.G.A 48-5-420 & 48-5-421)

<b>REVENUE DESCRIPTION:</b>	This franchise fee is collected for the use and occupancy of the streets and public places in the City of Gainesville.
<b>FUND:</b>	General
<b>ACCOUNT NUMBER:</b>	001.100000.31.2600
<b>SOURCE:</b>	Charter Communications
<b>USE:</b>	No specific use required
<b>FEE SCHEDULE:</b>	5% of gross receipts
<b>METHOD OF PAYMENT:</b>	Payment from Charter Communications
<b>COLLECTION FREQUENCY:</b>	Quarterly
<b>EXEMPTIONS:</b>	None
<b>EXPIRATIONS:</b>	Converted to State franchise 2009
<b>REVENUE FLUCTUATIONS:</b>	None
<b>PROJECTION METHOD:</b>	Historical Trends
<b>REVENUE COLLECTOR:</b>	Financial Services

#### FISCAL HISTORY AND REVENUE PROJECTIONS



Year	Amount	% Change
2007	241,505	N/A
2008	232,165	-3.9%
2009	230,681	-0.6%
2010	228,061	-1.1%
2011	221,834	-2.7%
2012	208,463	-6.0%
2013	208,264	-0.1%
2014	200,000	-4.0%

2013 is an estimation.

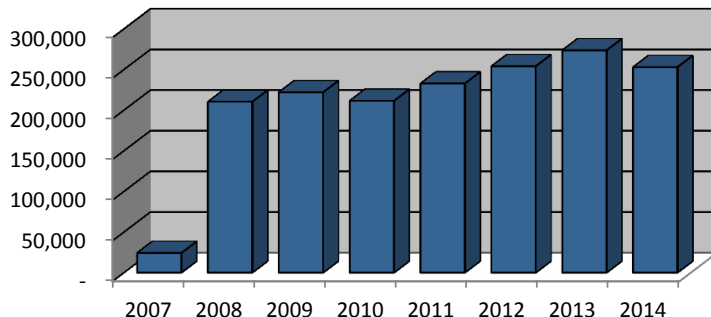
2014 is a projection.

## FRANCHISE - JACKSON EMC

### LEGAL AUTHORIZATION FOR COLLECTION: (O.C.G.A. 48-5-420 & 48-5-421)

<b>REVENUE DESCRIPTION:</b>	This franchise fee is collected for the use and occupancy of the streets and public places in the City of Gainesville.
<b>FUND:</b>	General
<b>ACCOUNT NUMBER:</b>	001.100000.31.2700
<b>SOURCE:</b>	Jackson EMC
<b>USE:</b>	No specific use required
<b>FEE SCHEDULE:</b>	4% of gross receipts
<b>METHOD OF PAYMENT:</b>	Payment from Jackson EMC
<b>COLLECTION FREQUENCY:</b>	Annually
<b>EXEMPTIONS:</b>	None
<b>EXPIRATIONS:</b>	None
<b>REVENUE FLUCTUATIONS:</b>	Audit conducted 2008
<b>PROJECTION METHOD:</b>	Historical Trends
<b>REVENUE COLLECTOR:</b>	Financial Services

#### FISCAL HISTORY AND REVENUE PROJECTIONS



Year	Amount	% Change
2007	24,305	N/A
2008	210,391	765.6%
2009	222,057	5.5%
2010	211,548	-4.7%
2011	232,837	10.1%
2012	254,069	9.1%
2013	273,712	7.7%
2014	253,000	-7.6%

2013 is an estimation.

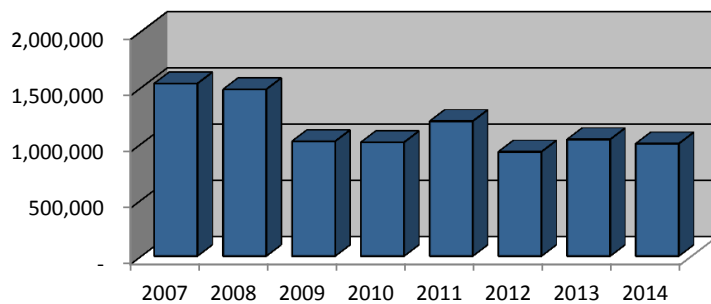
2014 is a projection.

## FINES, FEES AND FORFEITURES

**LEGAL AUTHORIZATION FOR COLLECTION: (O.C.G.A. 40-13-22, 40-13-26 & 15-21-95)**

<b>REVENUE DESCRIPTION:</b>	Fines and Fees collected by the Municipal Court, includes driving citations and other fines.
<b>FUND:</b>	General
<b>ACCOUNT NUMBER:</b>	001.100000.34.1000, 001.100000.35.1170
<b>SOURCE:</b>	Various
<b>USE:</b>	No specific use required
<b>FEE SCHEDULE:</b>	Various
<b>METHOD OF PAYMENT:</b>	Various
<b>COLLECTION FREQUENCY:</b>	Daily
<b>EXEMPTIONS:</b>	None
<b>EXPIRATIONS:</b>	None
<b>REVENUE FLUCTUATIONS:</b>	FY2005 change in law regarding collection prioritization.
<b>PROJECTION METHOD:</b>	Historical Trends
<b>REVENUE COLLECTOR:</b>	Municipal Court

### FISCAL HISTORY AND REVENUE PROJECTIONS



Year	Amount	% Change
2007	1,534,753	N/A
2008	1,483,112	-3.4%
2009	1,020,782	-31.2%
2010	1,011,786	-0.9%
2011	1,199,739	18.6%
2012	927,520	-22.7%
2013	1,037,352	11.8%
2014	1,000,000	-3.6%

2013 is an estimation.

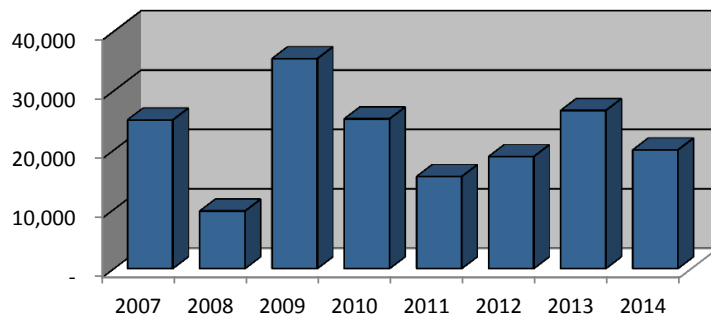
2014 is a projection.

## PARKING FINES (Fines, Fees, and Forfeitures)

**LEGAL AUTHORIZATION FOR COLLECTION: (O.C.G.A. 40-13-22 & 40-13-26)**

<b>REVENUE DESCRIPTION:</b>	Fines and Fees collected by the Municipal Court for any person in violation of the City parking ordinance.
<b>FUND:</b>	General
<b>ACCOUNT NUMBER:</b>	001.100000.35.1920
<b>SOURCE:</b>	Various
<b>USE:</b>	No specific use required
<b>FEE SCHEDULE:</b>	Various
<b>METHOD OF PAYMENT:</b>	Various
<b>COLLECTION FREQUENCY:</b>	Daily
<b>EXEMPTIONS:</b>	None
<b>EXPIRATIONS:</b>	None
<b>SPECIAL REQUIREMENTS:</b>	None
<b>PROJECTION METHOD:</b>	Historical Trend Review & Analysis
<b>REVENUE COLLECTOR:</b>	Municipal Court

### FISCAL HISTORY AND REVENUE PROJECTIONS



Year	Amount	% Change
2007	25,050	N/A
2008	9,700	-61.3%
2009	35,380	264.7%
2010	25,237	-28.7%
2011	15,506	-38.6%
2012	18,875	21.7%
2013	26,647	41.2%
2014	20,000	-24.9%

2013 is an estimation.

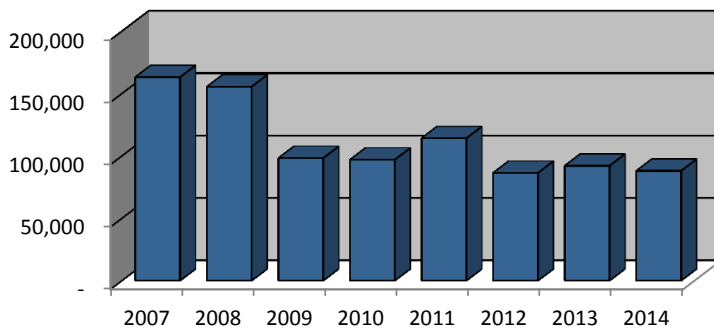
2014 is a projection.

## JAIL FEES (Fines, Fees, and Forfeitures)

### LEGAL AUTHORIZATION FOR COLLECTION: (STATE LAW)

<b>REVENUE DESCRIPTION:</b>	Add-on fee to fines to reimburse a portion of the cost for housing inmates
<b>FUND:</b>	General
<b>ACCOUNT NUMBER:</b>	001.100000.35.6000
<b>SOURCE:</b>	Various
<b>USE:</b>	To pay fee charged by the County to house inmates in jail.
<b>FEE SCHEDULE:</b>	10% add-on fee to all fines
<b>METHOD OF PAYMENT:</b>	Various
<b>COLLECTION FREQUENCY:</b>	Various
<b>EXEMPTIONS:</b>	None
<b>EXPIRATIONS:</b>	None
<b>SPECIAL REQUIREMENTS:</b>	None
<b>PROJECTION METHOD:</b>	Historical Trend Review and Analysis
<b>REVENUE COLLECTOR:</b>	Municipal Court

#### FISCAL HISTORY AND REVENUE PROJECTIONS



Year	Amount	% Change
2007	163,093	N/A
2008	155,452	-4.7%
2009	98,227	-36.8%
2010	96,936	-1.3%
2011	114,144	17.8%
2012	86,364	-24.3%
2013	92,070	6.6%
2014	88,000	-4.4%

2013 is an estimation.

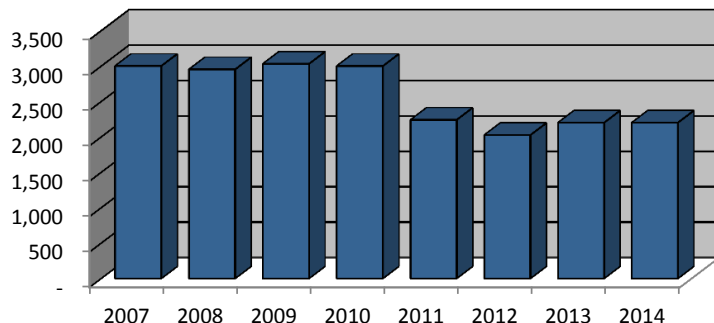
2014 is a projection.

## WRECKER FEES (Fines, Fees, and Forfeitures)

### LEGAL AUTHORIZATION FOR COLLECTION: (CITY CODE 6-1-1)

<b>REVENUE DESCRIPTION:</b>	Money collected on impounded vehicles.
<b>FUND:</b>	General
<b>ACCOUNT NUMBER:</b>	001.100000.35.1930
<b>SOURCE:</b>	Various
<b>USE:</b>	No specific use required
<b>FEE SCHEDULE:</b>	Towing fee charged by tow truck.
<b>METHOD OF PAYMENT:</b>	Payment from owner of vehicle
<b>COLLECTION FREQUENCY:</b>	Various
<b>EXEMPTIONS:</b>	None
<b>EXPIRATIONS:</b>	None
<b>REVENUE FLUCTUATION:</b>	FY03 - Ord. 02-69 Increased Fees.
<b>PROJECTION METHOD:</b>	Historical Trend, Economic Review and Analysis
<b>REVENUE COLLECTOR:</b>	Police Department

#### FISCAL HISTORY AND REVENUE PROJECTIONS



Year	Amount	% Change
2007	3,001	N/A
2008	2,953	-1.6%
2009	3,031	2.6%
2010	3,000	-1.0%
2011	2,240	-25.3%
2012	2,025	-9.6%
2013	2,200	8.6%
2014	2,200	0.0%

2013 is an estimation.

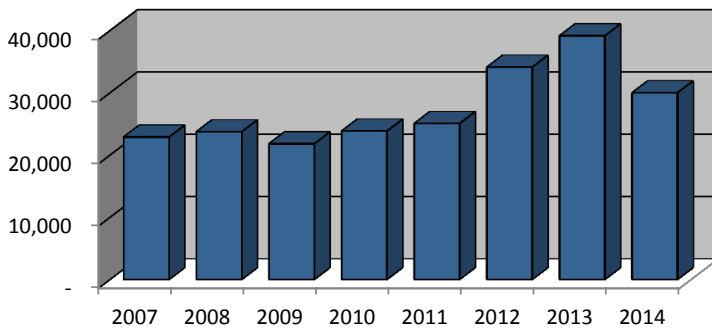
2014 is a projection.

## OTHER FINES & FEES

### LEGAL AUTHORIZATION FOR COLLECTION: (VARIOUS)

<b>REVENUE DESCRIPTION:</b>	Miscellaneous fees charged by the Police Department.
<b>FUND:</b>	General
<b>ACCOUNT NUMBER:</b>	001.100000.35.1990
<b>SOURCE:</b>	Various
<b>USE:</b>	No specific use required
<b>FEE SCHEDULE:</b>	
<b>METHOD OF PAYMENT:</b>	
<b>COLLECTION FREQUENCY:</b>	Various
<b>EXEMPTIONS:</b>	None
<b>EXPIRATIONS:</b>	None
<b>REVENUE FLUCTUATION:</b>	
<b>PROJECTION METHOD:</b>	Historical Trend, Economic Review and Analysis
<b>REVENUE COLLECTOR:</b>	Police Department

#### FISCAL HISTORY AND REVENUE PROJECTIONS



Year	Amount	% Change
2007	22,881	N/A
2008	23,729	3.7%
2009	21,798	-8.1%
2010	23,842	9.4%
2011	25,062	5.1%
2012	34,102	36.1%
2013	39,149	14.8%
2014	30,000	-23.4%

**2013** is an estimation.

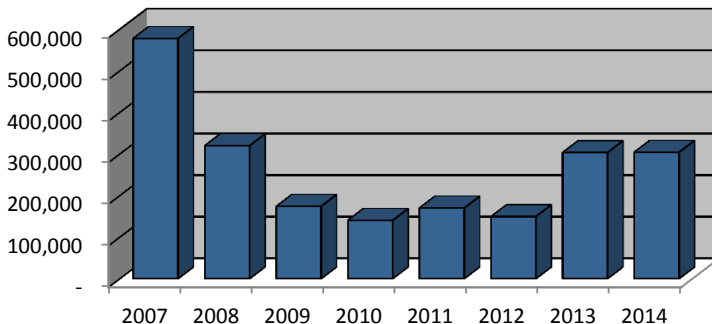
**2014** is a projection.

## PERMITS - CITY

### LEGAL AUTHORIZATION FOR COLLECTION: (CITY CODE 10-1-91 & 10-1-97)

<b>REVENUE DESCRIPTION:</b>	Derived from sale of construction permits, i.e. building, demolition, sign, commercial, swimming pool, electrical, plumbing, and mechanical
<b>FUND:</b>	General
<b>ACCOUNT NUMBER:</b>	001.100000.32.6000 and 001.100000.32.6100
<b>SOURCE:</b>	Various
<b>USE:</b>	No specific use required
<b>FEE SCHEDULE:</b>	See City Code 10-1-91, 10-1-97
<b>METHOD OF PAYMENT:</b>	Payment from Inspections
<b>COLLECTION FREQUENCY:</b>	Daily
<b>EXEMPTIONS:</b>	None
<b>EXPIRATIONS:</b>	None
<b>REVENUE FLUCTUATIONS:</b>	Fee increase in FY2013
<b>PROJECTION METHOD:</b>	Historical Trend, Economic Review and Analysis
<b>REVENUE COLLECTOR:</b>	Development Services

#### FISCAL HISTORY AND REVENUE PROJECTIONS



Year	Amount	% Change
2007	577,661	N/A
2008	319,734	-44.7%
2009	173,920	-45.6%
2010	140,228	-19.4%
2011	169,900	21.2%
2012	149,217	-12.2%
2013	303,272	103.2%
2014	304,000	0.2%

**2013** is an estimation.

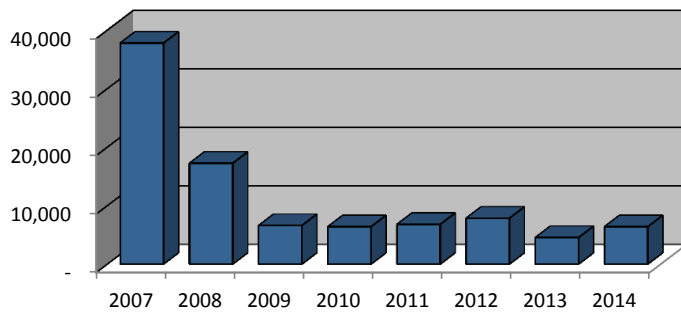
**2014** is a projection.

## ZONING FEES

### LEGAL AUTHORIZATION FOR COLLECTION: (CITY CODE 10-1-91 & 10-1-97)

<b>REVENUE DESCRIPTION:</b>	Fees received from applications for zoning amendments, site plan review and special use, variances, and land disturbance permits.
<b>FUND:</b>	General
<b>ACCOUNT NUMBER:</b>	001.100000.32.9000, 001.100000.32.6100
<b>SOURCE:</b>	Various
<b>USE:</b>	No specific use required
<b>FEE SCHEDULE:</b>	Zoning Amendment- \$500, Site Plan Review & Special Use- \$400, Variances- \$300, Annexation- \$500, Abandonments- \$250, Others
<b>METHOD OF PAYMENT:</b>	Various
<b>COLLECTION FREQUENCY:</b>	Various
<b>EXEMPTIONS:</b>	None
<b>REVENUE FLUCTUATIONS:</b>	Increases in fee structure were implemented in mid fiscal year 2005: Recession 2008-2009.
<b>PROJECTION METHOD:</b>	Historical Trend, Economic Review and Analysis
<b>REVENUE COLLECTOR:</b>	Finance

#### FISCAL HISTORY AND REVENUE PROJECTIONS



Year	Amount	% Change
2007	37,786	N/A
2008	17,240	-54.4%
2009	6,600	-61.7%
2010	6,400	-3.0%
2011	6,800	6.3%
2012	7,850	15.4%
2013	4,550	-42.0%
2014	6,400	40.7%

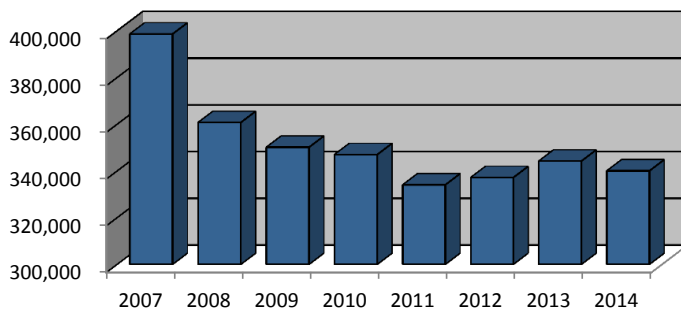
2013 is an estimation.  
2014 is a projection.

## ALCOHOLIC BEVERAGE LICENSES

### LEGAL AUTHORIZATION FOR COLLECTION: (CITY CODE 10-1-63)

<b>REVENUE DESCRIPTION:</b>	Fee for issuance of licenses to sell alcohol by package, by the drink, or wholesale.
<b>FUND:</b>	General
<b>ACCOUNT NUMBER:</b>	001.100000.32.1000
<b>SOURCE:</b>	Various
<b>USE:</b>	No specific use required
<b>FEE SCHEDULE:</b>	Various
<b>METHOD OF PAYMENT:</b>	Various
<b>COLLECTION FREQUENCY:</b>	Various
<b>EXEMPTIONS:</b>	None
<b>EXPIRATIONS:</b>	Annual renewal required
<b>SPECIAL REQUIREMENTS:</b>	None
<b>PROJECTION METHOD:</b>	Historical Trend, Economic Review and Analysis
<b>REVENUE COLLECTOR:</b>	City Marshal

#### FISCAL HISTORY AND REVENUE PROJECTIONS



Year	Amount	% Change
2007	398,600	N/A
2008	360,700	-9.5%
2009	350,104	-2.9%
2010	346,964	-0.9%
2011	334,012	-3.7%
2012	337,145	0.9%
2013	344,179	2.1%
2014	340,000	-1.2%

2013 is an estimation.  
2014 is a projection.

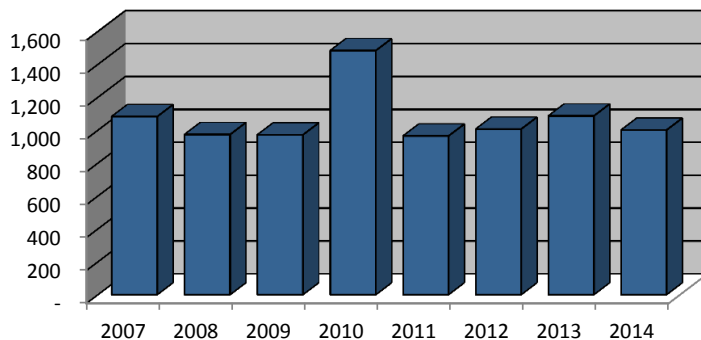
## BINGO TAX (Other Fees and Licenses)

### LEGAL AUTHORIZATION FOR COLLECTION: (CITY CODE 6-7-6 & 10-1-61)

**REVENUE DESCRIPTION:** Tax authorizing a non-profit organization to operate bingo games.

**FUND:** General  
**ACCOUNT NUMBER:** 001.100000.32.2000  
**SOURCE:** Non-profit Organizations  
**USE:** No specific use required  
**FEE SCHEDULE:** \$100 per year and 1% of gross sales per month  
**METHOD OF PAYMENT:** Payment from each non-profit organization  
**COLLECTION FREQUENCY:** Monthly  
**EXEMPTIONS:** None  
**EXPIRATIONS:** None  
**SPECIAL REQUIREMENTS:** None  
**PROJECTION METHOD:** Historical Trend, Economic Review and Analysis  
**REVENUE COLLECTOR:** City Marshal

#### FISCAL HISTORY AND REVENUE PROJECTIONS



Year	Amount	% Change
2007	1,082	N/A
2008	973	-10.1%
2009	971	-0.2%
2010	1,483	52.7%
2011	964	-35.0%
2012	1,006	4.4%
2013	1,086	8.0%
2014	1,000	-7.9%

2013 is an estimation.

2014 is a projection.

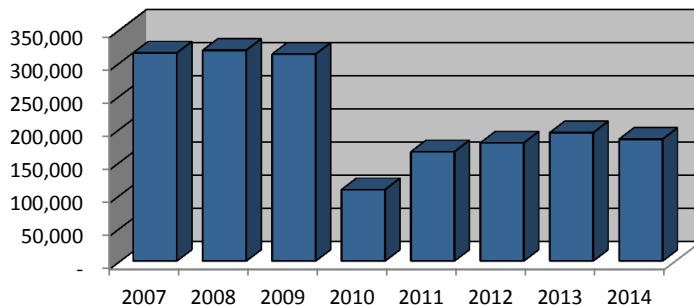
## DEPOSITORY/FINANCIAL LICENSES (Other Fees and Licenses)

### LEGAL AUTHORIZATION FOR COLLECTION: (CITY CODE 10-1-61)

**REVENUE DESCRIPTION:** Fee for issuance of licenses to Financial Institutions.

**FUND:** General  
**ACCOUNT NUMBER:** 001.100000.32.3000  
**SOURCE:** Financial Institutions  
**USE:** No specific use required  
**FEE SCHEDULE:** 0.25% of gross receipts, minimum of \$1,000  
**METHOD OF PAYMENT:** Various  
**COLLECTION FREQUENCY:** Due by March 1  
**EXEMPTIONS:** None  
**EXPIRATIONS:** Annual Renewal  
**SPECIAL REQUIREMENTS:** None  
**PROJECTION METHOD:** Historical Trend, Economic Review and Analysis  
**REVENUE COLLECTOR:** City Marshal

#### FISCAL HISTORY AND REVENUE PROJECTIONS



Year	Amount	% Change
2007	314,303	N/A
2008	318,302	1.3%
2009	312,436	-1.8%
2010	107,814	-65.5%
2011	165,038	53.1%
2012	178,352	8.1%
2013	193,804	8.7%
2014	184,000	-5.1%

2013 is an estimation.

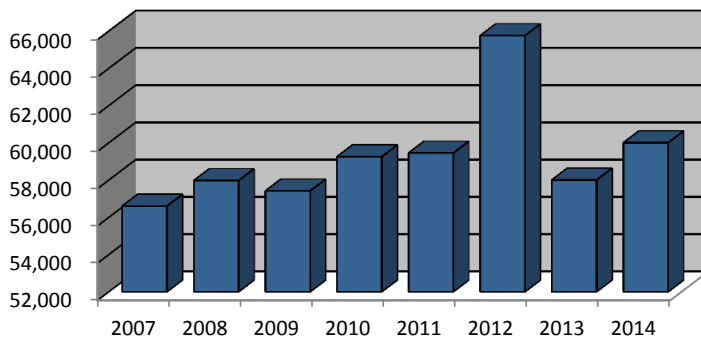
2014 is a projection.

## INSURANCE LICENSES (Other Fees and Licenses)

### LEGAL AUTHORIZATION FOR COLLECTION: (CITY CODE 10-1-61)

<b>REVENUE DESCRIPTION:</b>	Fee for issuance of licenses to insurance companies that sell policies with in the City Limits.
<b>FUND:</b>	General
<b>ACCOUNT NUMBER:</b>	001.100000.32.4000
<b>SOURCE:</b>	Insurance Companies
<b>USE:</b>	No specific use required
<b>FEE SCHEDULE:</b>	\$100 per location
<b>METHOD OF PAYMENT:</b>	Various
<b>COLLECTION FREQUENCY:</b>	Due March 1
<b>EXEMPTIONS:</b>	None
<b>EXPIRATIONS:</b>	Annual Renewal
<b>SPECIAL REQUIREMENTS:</b>	None
<b>PROJECTION METHOD:</b>	Historical Trends and Economy
<b>REVENUE COLLECTOR:</b>	City Marshal

#### FISCAL HISTORY AND REVENUE PROJECTIONS



Year	Amount	% Change
2007	56,600	N/A
2008	57,969	2.4%
2009	57,413	-1.0%
2010	59,250	3.2%
2011	59,450	0.3%
2012	65,750	10.6%
2013	58,000	-11.8%
2014	60,000	3.4%

2013 is an estimation.

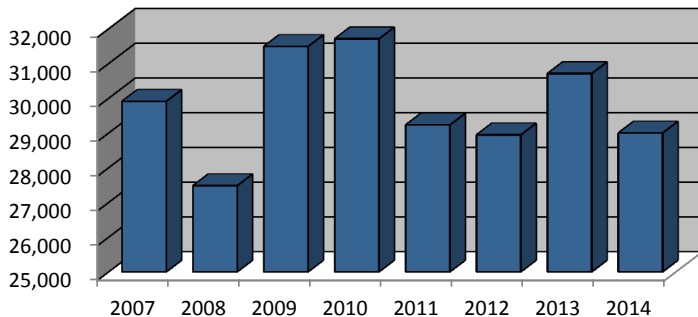
2014 is a projection.

## REGULATORY FEES (Other Fees and Licenses)

### LEGAL AUTHORIZATION FOR COLLECTION: (CITY CODE 10-1-61)

<b>REVENUE DESCRIPTION:</b>	Fees collected for the regulation of certain businesses (taxi, massage parlors, etc.)
<b>FUND:</b>	General
<b>ACCOUNT NUMBER:</b>	001.100000.32.8000
<b>SOURCE:</b>	Various
<b>USE:</b>	No specific use required
<b>FEE SCHEDULE:</b>	Various
<b>METHOD OF PAYMENT:</b>	Various
<b>COLLECTION FREQUENCY:</b>	Various
<b>EXEMPTIONS:</b>	None
<b>EXPIRATIONS:</b>	None
<b>SPECIAL REQUIREMENTS:</b>	None
<b>PROJECTION METHOD:</b>	Historical Trends and Economy
<b>REVENUE COLLECTOR:</b>	City Marshal

#### FISCAL HISTORY AND REVENUE PROJECTIONS



Year	Amount	% Change
2007	29,910	N/A
2008	27,480	-8.1%
2009	31,490	14.6%
2010	31,710	0.7%
2011	29,230	-7.8%
2012	28,945	-1.0%
2013	30,710	6.1%
2014	29,000	-5.6%

2013 is an estimation.

2014 is a projection.



## INTEREST

**REVENUE DESCRIPTION:** Interest earnings on cash and investments.

**FUND:** General

**ACCOUNT NUMBER:** 001.100000.36.1000

**SOURCE:** Various

**USE:** No specific use required

**FEE SCHEDULE:** Various

**METHOD OF PAYMENT:** Various

**COLLECTION FREQUENCY:** Various

**EXEMPTIONS:** None

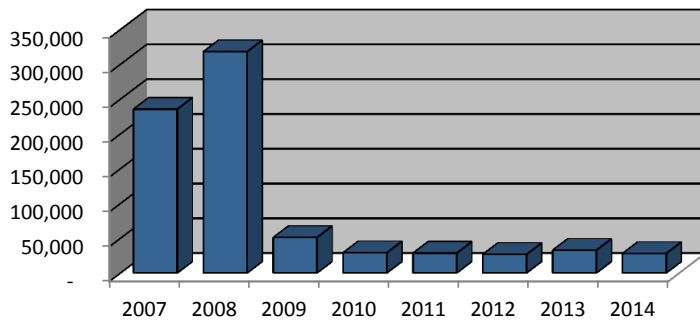
**EXPIRATIONS:** None

**SPECIAL REQUIREMENTS:** None

**PROJECTION METHOD:** Historical Trends, Economy, cash and investments on hand

**REVENUE COLLECTOR:** Financial Services

### FISCAL HISTORY AND REVENUE PROJECTIONS



Year	Amount	% Change
2007	235,436	N/A
2008	318,070	35.1%
2009	51,005	-84.0%
2010	29,065	-43.0%
2011	28,457	-2.1%
2012	26,682	-6.2%
2013	32,704	22.6%
2014	28,000	-14.4%

2013 is an estimation.

2014 is a projection.

## INTERGOVERNMENTAL

### LEGAL AUTHORIZATION FOR COLLECTION: (AGREEMENT BETWEEN ENTITIES)

**REVENUE DESCRIPTION:** Various revenues from grants and other governmental entities

**FUND:** General

**ACCOUNT NUMBER:** Various

**SOURCE:** Various

**USE:** No specific use required

**FEE SCHEDULE:** Various

**METHOD OF PAYMENT:** Various

**COLLECTION FREQUENCY:** Various

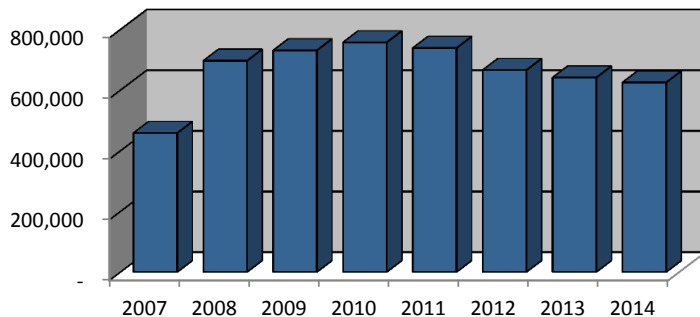
**EXEMPTIONS:** None

**REVENUE FLUCTUATIONS:** Beginning in FY07, includes Hall County Tax Equity payment.

**PROJECTION METHOD:** Historical Trends, Very dependent upon grants expected to be received as well as Intergovernmental Agreements.

**REVENUE COLLECTOR:** Financial Services

### FISCAL HISTORY AND REVENUE PROJECTIONS



Year	Amount	% Change
2007	458,325	N/A
2008	696,544	52.0%
2009	730,778	4.9%
2010	757,123	3.6%
2011	738,733	-2.4%
2012	665,969	-9.8%
2013	641,204	-3.7%
2014	625,006	-2.5%

2013 is an estimation.

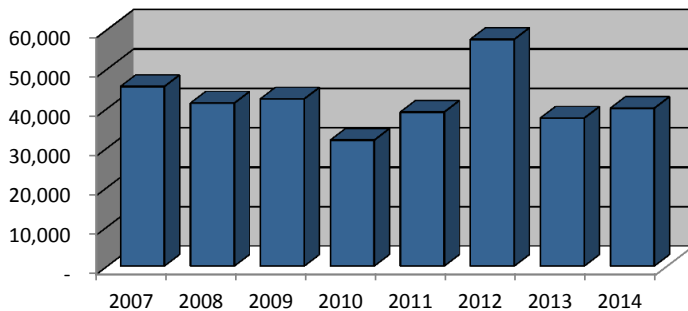
2014 is a projection.

## CEMETERY LOT SALES

### LEGAL AUTHORIZATION FOR COLLECTION: (CITY CODE 10-1-1, 4-2-7 & 4-2-8)

<b>REVENUE DESCRIPTION:</b>	Revenue collected from the sale of cemetery lots and mausoleum niches at the City Cemetery.
<b>FUND:</b>	General
<b>ACCOUNT NUMBER:</b>	001.100000.38.2000
<b>SOURCE:</b>	Various
<b>USE:</b>	No specific use required
<b>FEE SCHEDULE:</b>	Lot prices, resident: \$700 - \$1,000, non-resident: \$800 - \$1,100. Mausoleum niches: \$600 - \$1,350. Total is split 50/50 to General Fund
<b>METHOD OF PAYMENT:</b>	Various
<b>COLLECTION FREQUENCY:</b>	Various
<b>EXEMPTIONS:</b>	None
<b>EXPIRATIONS:</b>	None
<b>REVENUE FLUCTUATIONS:</b>	Newly built mausoleum niches first available in FY2006.
<b>PROJECTION METHOD:</b>	Historical Trends and Economy
<b>REVENUE COLLECTOR:</b>	Cemetery

#### FISCAL HISTORY AND REVENUE PROJECTIONS



Year	Amount	% Change
2007	45,505	N/A
2008	41,298	-9.2%
2009	42,375	2.6%
2010	31,910	-24.7%
2011	39,025	22.3%
2012	57,475	47.3%
2013	37,500	-34.8%
2014	40,000	6.7%

2013 is an estimation.

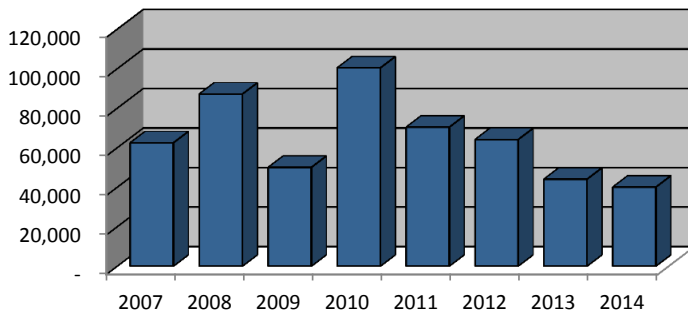
2014 is a projection.

## MISCELLANEOUS REVENUE

### LEGAL AUTHORIZATION FOR COLLECTION: (NONE)

<b>REVENUE DESCRIPTION:</b>	Various revenues that are not classified under another account
<b>FUND:</b>	General
<b>ACCOUNT NUMBER:</b>	001.100000.38.9000
<b>SOURCE:</b>	Various
<b>USE:</b>	No specific use required
<b>FEE SCHEDULE:</b>	Various
<b>METHOD OF PAYMENT:</b>	Various
<b>COLLECTION FREQUENCY:</b>	Various
<b>EXEMPTIONS:</b>	None
<b>EXPIRATIONS:</b>	None
<b>SPECIAL REQUIREMENTS:</b>	None
<b>PROJECTION METHOD:</b>	Historical Trends
<b>REVENUE COLLECTOR:</b>	Financial Services

#### FISCAL HISTORY AND REVENUE PROJECTIONS



Year	Amount	% Change
2007	62,439	N/A
2008	87,098	39.5%
2009	49,997	-42.6%
2010	100,348	100.7%
2011	70,347	-29.9%
2012	64,045	-9.0%
2013	44,000	-31.3%
2014	40,000	-9.1%

2013 is an estimation.

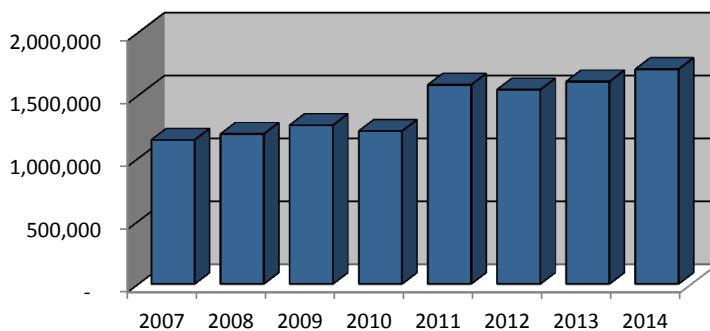
2014 is a projection.

## CHARGES FOR SERVICES

### LEGAL AUTHORIZATION FOR COLLECTION: (NONE)

<b>REVENUE DESCRIPTION:</b>	Amount charged to other departments to reimburse General Fund for administrative support.
<b>FUND:</b>	General
<b>ACCOUNT NUMBER:</b>	001.100000.34.9800
<b>SOURCE:</b>	Non-governmental Funds
<b>USE:</b>	No specific use required
<b>FEE SCHEDULE:</b>	None
<b>METHOD OF PAYMENT:</b>	Transfers from Non-governmental funds
<b>COLLECTION FREQUENCY:</b>	Monthly
<b>EXEMPTIONS:</b>	None
<b>EXPIRATIONS:</b>	None
<b>PROJECTION METHOD:</b>	Indirect Cost study completed every three years
<b>REVENUE COLLECTOR:</b>	Financial Services

#### FISCAL HISTORY AND REVENUE PROJECTIONS



Year	Amount	% Change
2007	1,145,200	N/A
2008	1,192,270	4.1%
2009	1,261,884	5.8%
2010	1,215,314	-3.7%
2011	1,583,042	30.3%
2012	1,544,461	-2.4%
2013	1,608,731	4.2%
2014	1,706,933	6.1%

2013 is an estimation.

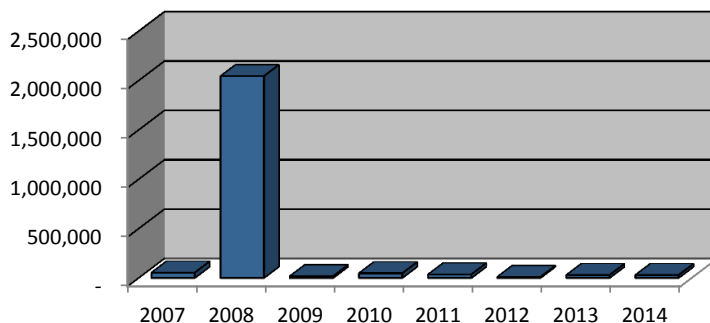
2014 is a projection.

## SALE OF ASSETS

### LEGAL AUTHORIZATION FOR COLLECTION: (CITY RESOLUTION)

<b>REVENUE DESCRIPTION:</b>	Revenue received from the sale of surplus City property.
<b>FUND:</b>	General
<b>ACCOUNT NUMBER:</b>	001.100000.39.1000, 001.100000.39.1100
<b>SOURCE:</b>	Various
<b>USE:</b>	No specific use required
<b>FEE SCHEDULE:</b>	Various
<b>METHOD OF PAYMENT:</b>	Various
<b>COLLECTION FREQUENCY:</b>	Various
<b>EXEMPTIONS:</b>	None
<b>EXPIRATIONS:</b>	None
<b>REVENUE FLUCTUATIONS:</b>	Varies, depending on items being sold. 2008 included a land sale.
<b>PROJECTION METHOD:</b>	Historical Trends and Economy
<b>REVENUE COLLECTOR:</b>	City Marshal

#### FISCAL HISTORY AND REVENUE PROJECTIONS



Year	Amount	% Change
2007	54,380	N/A
2008	2,045,711	3661.9%
2009	18,226	-99.1%
2010	48,620	166.8%
2011	36,907	-24.1%
2012	10,891	-70.5%
2013	30,000	175.5%
2014	30,000	0.0%

2013 is an estimation.

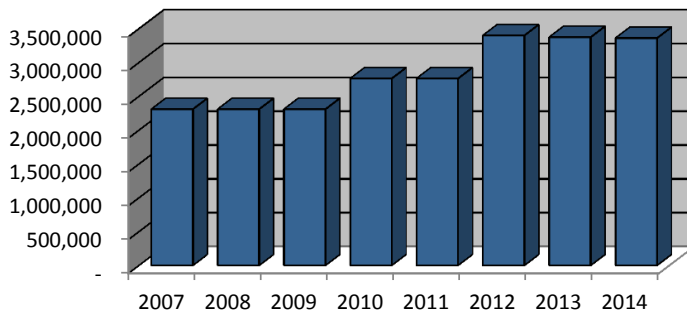
2014 is a projection.

## TRANSFER FROM PUBLIC UTILITIES

### LEGAL AUTHORIZATION FOR COLLECTION: (NONE)

<b>REVENUE DESCRIPTION:</b>	Transfer from Public Utilities Fund
<b>FUND:</b>	General
<b>ACCOUNT NUMBER:</b>	001.100000.39.3520
<b>SOURCE:</b>	Public Utilities Fund
<b>USE:</b>	No specific use required
<b>FEE SCHEDULE:</b>	None
<b>METHOD OF PAYMENT:</b>	Transfer from Public Utilities Fund
<b>COLLECTION FREQUENCY:</b>	Monthly
<b>EXEMPTIONS:</b>	None
<b>REVENUE FLUCTUATIONS:</b>	FY2012 calculation established at 0.7% of net assets.
<b>PROJECTION METHOD:</b>	Calculation using prior fiscal year audited financial statements
<b>REVENUE COLLECTOR:</b>	Financial Services

#### FISCAL HISTORY AND REVENUE PROJECTIONS



Year	Amount	% Change
2007	2,308,025	N/A
2008	2,308,025	0.0%
2009	2,308,025	0.0%
2010	2,761,291	19.6%
2011	2,761,291	0.0%
2012	3,397,792	23.1%
2013	3,372,630	-0.7%
2014	3,359,114	-0.4%

2013 is an estimation.

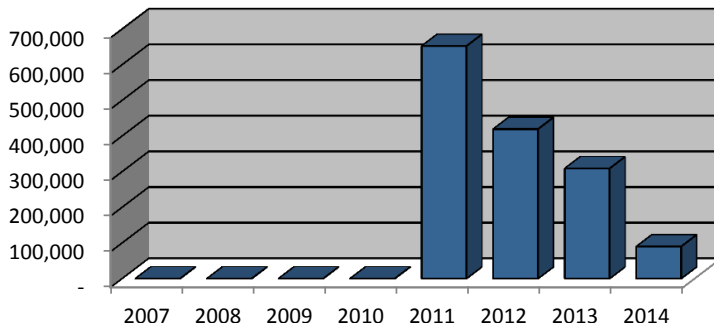
2014 is a projection.

## TRANSFER FROM GRANT FUND

### LEGAL AUTHORIZATION FOR COLLECTION: (Management, Grant Documents)

<b>REVENUE DESCRIPTION:</b>	Transfers of SAFR grant reimbursements to cover costs incurred by the General Fund Fire Department for fire personnel.
<b>FUND:</b>	General
<b>ACCOUNT NUMBER:</b>	001.100000.39.3255
<b>SOURCE:</b>	Grant Fund
<b>USE:</b>	Fire Personnel
<b>FEE SCHEDULE:</b>	None
<b>METHOD OF PAYMENT:</b>	Interfund Transfers
<b>COLLECTION FREQUENCY:</b>	Quarterly
<b>EXEMPTIONS:</b>	None
<b>EXPIRATIONS:</b>	None
<b>SPECIAL REQUIREMENTS:</b>	None
<b>PROJECTION METHOD:</b>	Percentage of salaries/benefits associated with SAFR Grant personnel.
<b>REVENUE COLLECTOR:</b>	Financial Services

#### FISCAL HISTORY AND REVENUE PROJECTIONS



Year	Amount	% Change
2007	-	N/A
2008	-	N/A
2009	-	N/A
2010	-	N/A
2011	652,420	N/A
2012	419,475	-35.7%
2013	309,022	-26.3%
2014	90,000	-70.9%

2013 is an estimation.

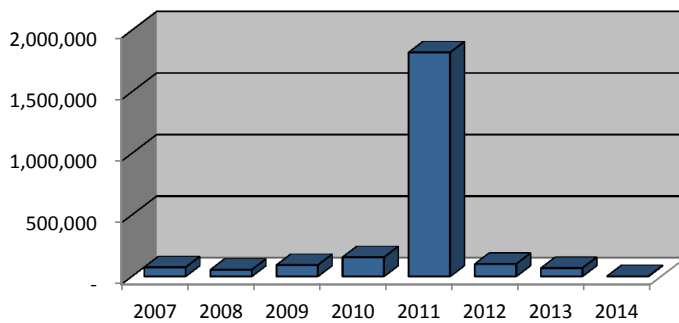
2014 is a projection.

## TRANSFER FROM OTHER FUNDS

**LEGAL AUTHORIZATION FOR COLLECTION: (NONE)**

<b>REVENUE DESCRIPTION:</b>	Transfers from Other Funds
<b>FUND:</b>	General
<b>ACCOUNT NUMBER:</b>	001.100000.39.XXXX
<b>SOURCE:</b>	Various
<b>USE:</b>	No specific use required
<b>FEE SCHEDULE:</b>	None
<b>METHOD OF PAYMENT:</b>	Interfund Transfers
<b>COLLECTION FREQUENCY:</b>	Various
<b>EXEMPTIONS:</b>	None
<b>REVENUE FLUCTUATIONS:</b>	Some transfers are sporadic, causing fluctuations on occasion. The Community Development Fund was closed FY10 and assets were transferred to the General Fund.
<b>PROJECTION METHOD:</b>	Various
<b>REVENUE COLLECTOR:</b>	Financial Services

### FISCAL HISTORY AND REVENUE PROJECTIONS



Year	Amount	% Change
2007	74,360	N/A
2008	54,167	-27.2%
2009	92,818	71.4%
2010	156,637	68.8%
2011	1,819,672	1061.7%
2012	101,560	-94.4%
2013	68,689	-32.4%
2014	2,500	-96.4%

**2013** is an estimation.

**2014** is a projection.

# BUDGET COMPARISON BY FUND

## COMBINING STATEMENT

Fund	FY2010 Budget	FY2011 Budget	FY2012 Budget	FY2013 Budget	FY2014 Budget	% Change
<b>General Fund</b>	\$ 25,788,717	\$ 25,653,079	\$ 26,693,341	\$ 27,982,554	\$ 29,230,333	4.27%
<b>Special Revenue Funds:</b>						
Cemetery Trust Fund	44,480	43,000	43,200	40,150	40,260	0.27%
Community Development	15,000	5,400	3,000	-	-	#DIV/0!
Community Service Center	3,955,885	4,394,872	3,350,251	2,924,644	2,775,281	-5.38%
Economic Development	510,000	799,565	209,600	208,000	215,600	3.53%
Georgia Mountains Center	909,019	815,246	808,249	660,797	-	#DIV/0!
Cable TV Channel	168,731	177,734	175,734	180,470	187,138	3.56%
Hotel/Motel Tax	449,500	440,300	454,190	533,542	566,889	5.88%
Impact Fee Fund	110,600	136,060	370,000	69,800	116,300	39.98%
Information Technology Fund	-	-	60,000	52,000	110,000	52.73%
Tax Allocation District	70,700	220,400	220,400	152,000	96,600	-57.35%
Parks and Recreation	4,213,048	4,169,943	4,073,577	4,046,175	5,007,175	19.19%
<b>Subtotal Special Revenue</b>	<u>10,446,963</u>	<u>11,202,520</u>	<u>9,768,201</u>	<u>8,867,578</u>	<u>9,115,243</u>	<u>-9.22%</u>
<b>Debt Service Fund</b>	<u>10,005,101</u>	<u>10,037,199</u>	<u>8,683,808</u>	<u>8,838,850</u>	<u>9,562,578</u>	<u>7.57%</u>
<b>Capital Improvements Fund</b>	<u>4,152,628</u>	<u>8,487,125</u>	<u>9,901,075</u>	<u>9,897,250</u>	<u>10,624,125</u>	<u>6.84%</u>
<b>Enterprise Funds:</b>						
Airport	1,059,115	2,054,403	924,703	893,524	878,666	-1.69%
Chattahoochee Golf Course	1,237,088	1,285,725	1,147,549	1,152,562	1,177,520	2.12%
Public Utilities	48,332,244	52,558,975	56,082,888	61,613,629	59,169,531	-4.13%
Solid Waste	2,092,025	2,282,920	2,255,340	2,291,060	2,302,402	0.49%
<b>Subtotal Enterprise Funds</b>	<u>52,720,472</u>	<u>58,182,023</u>	<u>60,410,480</u>	<u>65,950,775</u>	<u>63,528,119</u>	<u>9.17%</u>
<b>Internal Service Funds:</b>						
General Insurance	1,686,197	1,583,544	1,597,431	1,640,373	1,683,877	2.58%
Employee Benefits	8,649,397	8,564,389	7,102,960	7,341,475	7,502,688	2.15%
Vehicle Services Fund	2,286,338	2,251,449	2,813,423	2,862,140	2,825,171	-1.31%
<b>Sub-Total Internal Service</b>	<u>12,621,932</u>	<u>12,399,382</u>	<u>11,513,814</u>	<u>11,843,988</u>	<u>12,011,736</u>	<u>2.87%</u>
<b>Gross Total</b>	<u>115,735,813</u>	<u>125,961,328</u>	<u>126,970,719</u>	<u>133,380,995</u>	<u>134,072,134</u>	<u>0.52%</u>
<b>Less Interfund Transfers</b>	<u>(4,965,889)</u>	<u>(12,215,486)</u>	<u>(13,762,387)</u>	<u>(14,086,773)</u>	<u>(15,355,242)</u>	<u>8.26%</u>
<b>Net Total Budget</b>	<u>\$ 110,769,924</u>	<u>\$ 113,745,842</u>	<u>\$ 113,208,332</u>	<u>\$ 119,294,222</u>	<u>\$ 118,716,892</u>	<u>-0.49%</u>

# GOVERNMENTAL AND PROPRIETARY FUND TYPES

## COMBINING STATEMENT

	FY 2010 ACTUAL		FY 2010 ACTUAL
	Governmental	Proprietary	Grand Total
<b>Revenues:</b>			
Ad Valorem Taxes	9,969,238	-	\$ 9,969,238
Other Taxes	12,430,314	-	12,430,314
Licenses & Permits	971,639	-	971,639
Fines	1,160,801	-	1,160,801
Interest	114,647	431,971	546,618
Intergovernmental	11,455,074	-	11,455,074
Charges for Services	3,771,143	56,144,729	59,915,872
Payments From School System	993,900	-	993,900
Insurance	-	9,588,638	9,588,638
Lease Proceeds	-	-	-
Bond Proceeds	-	-	-
Miscellaneous	303,888	2,602,954	2,906,842
<b>Total Revenue</b>	<b>41,170,644</b>	<b>68,768,292</b>	<b>109,938,936</b>
<b>Other Sources:</b>			
Transfers In	6,758,251	267,891	7,026,142
Sale of Fixed Assets	-	-	-
Budgeted Fund Balance	-	-	-
/Retained Earnings			
<b>Total Other Sources</b>	<b>6,758,251</b>	<b>267,891</b>	<b>7,026,142</b>
<b>Total Revenues &amp; Other Sources</b>	<b>47,928,895</b>	<b>69,036,183</b>	<b>\$ 116,965,078</b>
<b>Expenditures / Expenses:</b>			
Personal Services	22,765,790	16,278,585	\$ 39,044,375
Professional & Other Services	2,472,520	4,258,542	6,731,062
Supplies & Operating Charges	4,031,748	7,578,179	11,609,927
Repairs & Maintenance	1,407,487	1,523,374	2,930,861
Indirect Cost Allocation	-	1,215,313	1,215,313
Capital Outlay	14,600,858	-	14,600,858
Non -Departmental	-	5,742	5,742
Agency Allocations	176,573	-	176,573
Contingency	-	-	-
Gainesville Comm. & Tourism Office	-	-	-
Insurance	-	6,494,648	6,494,648
Depreciation & Amortization	-	14,390,881	14,390,881
Debt Service	6,213,105	9,241,549	15,454,654
Miscellaneous	-	-	-
<b>Total Expenditures / Expenses</b>	<b>51,668,081</b>	<b>60,986,813</b>	<b>112,654,894</b>
Transfers Out	3,671,842	2,657,228	6,329,070
Amount Available for Debt Service	-	-	-
Contingency	-	-	-
<b>Total Other Uses</b>	<b>3,671,842</b>	<b>2,657,228</b>	<b>6,329,070</b>
<b>Total Expenditures/</b>			
<b>Other Uses</b>	<b>55,339,923</b>	<b>63,644,041</b>	<b>\$ 118,983,964</b>
<b>Beginning Fund Balance / Net Assets</b>	<b>50,808,766</b>	<b>286,422,885</b>	<b>\$ 337,231,651</b>
<b>Ending Fund Balance / Net Assets</b>	<b>43,397,738</b>	<b>291,815,027</b>	<b>\$ 335,212,765</b>

# GOVERNMENTAL AND PROPRIETARY FUND TYPES

## COMBINING STATEMENT

	FY 2011 ACTUAL		FY 2011 ACTUAL
	Governmental	Proprietary	Grand Total
<b>Revenues:</b>			
Ad Valorem Taxes	\$ 10,565,314	\$ -	\$ 10,565,314
Other Taxes	13,212,005	-	13,212,005
Licenses & Permits	540,906	-	540,906
Fines	1,387,691	-	1,387,691
Interest	58,727	2,381,817	2,440,544
Intergovernmental	11,184,624	383,036	11,567,660
Charges for Services	4,307,603	60,491,855	64,799,458
Payments From School System	-	-	-
Insurance	-	9,278,336	9,278,336
Lease Proceeds	-	-	-
Bond Proceeds	-	-	-
Miscellaneous	161,111	3,507,727	3,668,838
<b>Total Revenue</b>	<b>41,417,981</b>	<b>76,042,771</b>	<b>117,460,752</b>
<b>Other Sources:</b>			
Transfers In	17,739,151	195,820	17,934,971
Sale of Fixed Assets	36,907	-	36,907
Budgeted Fund Balance /Retained Earnings	-	-	-
<b>Total Other Sources</b>	<b>17,776,058</b>	<b>195,820</b>	<b>17,971,878</b>
<b>Total Revenues &amp; Other Sources</b>	<b>\$ 59,194,039</b>	<b>\$ 76,238,591</b>	<b>\$ 135,432,630</b>
<b>Expenditures / Expenses:</b>			
Personal Services	\$ 23,117,790	\$ 14,837,670	\$ 37,955,460
Professional & Other Services	2,504,236	3,189,019	5,693,255
Supplies & Operating Charges	3,717,630	8,789,698	12,507,328
Repairs & Maintenance	1,581,589	2,141,340	3,722,929
Indirect Cost Allocation	68,000	1,486,039	1,554,039
Capital Outlay	9,641,161	11,562	9,652,723
Non -Departmental	-	-	-
Agency Allocations	41,926	-	41,926
Contingency	-	-	-
Gainesville Comm. & Tourism Office	-	-	-
Insurance	-	5,621,099	5,621,099
Depreciation & Amortization	-	14,609,591	14,609,591
Debt Service	10,007,164	8,966,008	18,973,172
Miscellaneous	-	-	-
<b>Total Expenditures / Expenses</b>	<b>50,679,496</b>	<b>59,652,026</b>	<b>110,331,522</b>
Transfers Out	14,129,654	3,202,510	17,332,164
Amount Available for Debt Service	-	-	-
Contingency	-	-	-
<b>Total Other Uses</b>	<b>14,129,654</b>	<b>3,202,510</b>	<b>17,332,164</b>
<b>Total Expenditures/</b>			
<b>Other Uses</b>	<b>\$ 64,809,150</b>	<b>\$ 62,854,536</b>	<b>\$ 127,663,686</b>
<b>Beginning Fund Balance / Net Assets</b>	<b>\$ 43,397,738</b>	<b>\$ 291,815,027</b>	<b>\$ 335,212,765</b>
<b>Ending Fund Balance / Net Assets</b>	<b>\$ 37,782,627</b>	<b>\$ 305,199,082</b>	<b>\$ 342,981,709</b>



# GOVERNMENTAL AND PROPRIETARY FUND TYPES

## COMBINING STATEMENT

	FY 2012 ACTUAL		FY 2012 ACTUAL
	Governmental	Proprietary	Grand Total
<b>Revenues:</b>			
Ad Valorem Taxes	\$ 9,838,352	\$ -	\$ 9,838,352
Other Taxes	13,893,297	-	13,893,297
Licenses & Permits	533,141	-	533,141
Fines	1,068,886	-	1,068,886
Interest	88,616	352,036	440,652
Intergovernmental	3,139,962	5,342,519	8,482,481
Charges for Services	4,108,454	64,375,204	68,483,658
Payments From School System	-	-	-
Insurance	-	8,976,604	8,976,604
Lease Proceeds	778,000	-	778,000
Bond Proceeds	-	-	-
Miscellaneous	702,367	814,581	1,516,948
<b>Total Revenue</b>	<b>34,151,075</b>	<b>79,860,944</b>	<b>114,012,019</b>
<b>Other Sources:</b>			
Transfers In	20,529,603	216,655	20,746,258
Sale of Fixed Assets	10,891	-	10,891
Budgeted Fund Balance /Retained Earnings	-	-	-
<b>Total Other Sources</b>	<b>20,540,494</b>	<b>216,655</b>	<b>20,757,149</b>
<b>Total Revenues &amp; Other Sources</b>	<b>\$ 54,691,569</b>	<b>\$ 80,077,599</b>	<b>\$ 134,769,168</b>
<b>Expenditures / Expenses:</b>			
Personal Services	\$ 23,292,425	\$ 17,000,592	\$ 40,293,017
Professional & Other Services	2,298,821	1,953,821	4,252,642
Supplies & Operating Charges	4,167,160	9,131,941	13,299,101
Repairs & Maintenance	1,733,247	2,132,725	3,865,972
Indirect Cost Allocation	-	1,447,461	1,447,461
Capital Outlay	2,786,921	-	2,786,921
Non -Departmental	331,994	-	331,994
Agency Allocations	-	-	-
Contingency	68,000	-	68,000
Gainesville Comm. & Tourism Office	-	-	-
Insurance	-	5,939,908	5,939,908
Depreciation & Amortization	-	15,741,914	15,741,914
Debt Service	15,635,178	8,596,741	24,231,919
Miscellaneous	-	35,986	35,986
<b>Total Expenditures / Expenses</b>	<b>50,313,746</b>	<b>61,981,089</b>	<b>112,294,835</b>
Transfers Out	2,750,786	3,408,792	6,159,578
Amount Available for Debt Service	-	-	-
Contingency	-	-	-
<b>Total Other Uses</b>	<b>2,750,786</b>	<b>3,408,792</b>	<b>6,159,578</b>
<b>Total Expenditures/</b>			
<b>Other Uses</b>	<b>\$ 53,064,532</b>	<b>\$ 65,389,881</b>	<b>\$ 118,454,413</b>
<b>Beginning Fund Balance / Net Assets</b>	<b>\$ 32,135,055</b>	<b>\$ 323,272,818</b>	<b>\$ 355,407,873</b>
<b>Ending Fund Balance / Net Assets</b>	<b>\$ 33,762,092</b>	<b>\$ 337,960,536</b>	<b>\$ 371,722,628</b>

# GOVERNMENTAL AND PROPRIETARY FUND TYPES

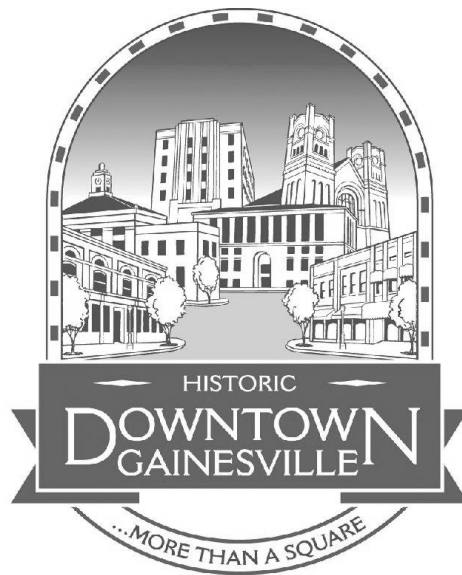
## COMBINING STATEMENT

	FY 2013 BUDGET		FY 2013 BUDGET
	Governmental	Proprietary	Grand Total
<b>Revenues:</b>			
Ad Valorem Taxes	\$ 9,153,193		\$ 9,153,193
Other Taxes	13,478,842		13,478,842
Licenses & Permits	680,760		680,760
Fines	1,163,200		1,163,200
Interest	36,393	26,900	63,293
Intergovernmental	3,206,307	8,313	3,214,620
Charges for Services	4,217,025	67,925,319	72,142,344
Payments From School System			-
Insurance		8,957,768	8,957,768
Lease Proceeds	800,000		800,000
Bond Proceeds			-
Miscellaneous	324,342	678,940	1,003,282
<b>Total Revenue</b>	<b>33,060,062</b>	<b>77,597,240</b>	<b>110,657,302</b>
<b>Other Sources:</b>			
Transfers In	20,706,448	485,780	21,192,228
Sale of Fixed Assets	30,000		30,000
Budgeted Fund Balance /Retained Earnings	2,279,190	517,709	2,796,899
<b>Total Other Sources</b>	<b>23,015,638</b>	<b>1,003,489</b>	<b>24,019,127</b>
<b>Total Revenues &amp; Other Sources</b>	<b>\$ 56,075,700</b>	<b>\$ 78,600,729</b>	<b>\$ 134,676,429</b>
<b>Expenditures / Expenses:</b>			
Personal Services	\$ 23,858,181	\$ 16,384,583	\$ 40,242,764
Professional & Other Services	2,617,208	4,955,928	7,573,136
Supplies & Operating Charges	4,519,682	11,478,928	15,998,610
Repairs & Maintenance	1,907,090	2,624,144	4,531,234
Indirect Cost Allocation	68,000	1,511,731	1,579,731
Capital Outlay	3,440,705	1,614,553	5,055,258
Non -Departmental			-
Agency Allocations	92,588		92,588
Contingency	517,160		517,160
Gainesville Comm. & Tourism Office			-
Insurance		6,755,475	6,755,475
Depreciation & Amortization			-
Debt Service	16,153,865	22,245,263	38,399,128
Miscellaneous			
<b>Total Expenditures / Expenses</b>	<b>53,174,479</b>	<b>67,570,605</b>	<b>120,745,084</b>
Transfers Out	2,901,221	11,030,124	13,931,345
Amount Available for Debt Service			-
Contingency			-
<b>Total Other Uses</b>	<b>2,901,221</b>	<b>11,030,124</b>	<b>13,931,345</b>
<b>Total Expenditures/ Other Uses</b>	<b>\$ 56,075,700</b>	<b>\$ 78,600,729</b>	<b>\$ 134,676,429</b>
<b>Beginning Fund Balance / Net Assets</b>	<b>\$ 33,762,092</b>	<b>\$ 337,960,536</b>	<b>\$ 371,722,628</b>
<b>Ending Fund Balance / Net Assets</b>	<b>\$ 33,762,092</b>	<b>\$ 337,442,827</b>	<b>\$ 371,204,919</b>

# GOVERNMENTAL AND PROPRIETARY FUND TYPES

## COMBINING STATEMENT

	FY 2014 BUDGET		FY 2014 BUDGET
	Governmental	Proprietary	Grand Total
<b>Revenues:</b>			
Ad Valorem Taxes	\$ 9,261,780	\$ -	\$ 9,261,780
Other Taxes	13,645,731	-	13,645,731
Licenses & Permits	680,400	-	680,400
Fines	1,198,200	-	1,198,200
Interest	48,293	28,900	77,193
Intergovernmental	2,881,089	-	2,881,089
Charges for Services	3,976,872	65,594,069	69,570,941
Payments From School System	-	-	-
Insurance	-	9,139,864	9,139,864
Lease Proceeds	-	-	-
Bond Proceeds	-	-	-
Miscellaneous	1,108,250	611,865	1,720,115
<b>Total Revenue</b>	<b>32,800,615</b>	<b>75,374,698</b>	<b>108,175,313</b>
<b>Other Sources:</b>			
Transfers In	21,748,972	125,395	21,874,367
Sale of Fixed Assets	30,000	-	30,000
Budgeted Fund Balance	3,952,692	39,762	3,992,454
/Retained Earnings	-	-	-
<b>Total Other Sources</b>	<b>25,731,664</b>	<b>165,157</b>	<b>25,896,821</b>
<b>Total Revenues &amp; Other Sources</b>	<b>\$ 58,532,279</b>	<b>\$ 75,539,855</b>	<b>\$ 134,072,134</b>
<b>Expenditures / Expenses:</b>			
Personal Services	\$ 23,451,204	\$ 16,472,688	\$ 39,923,892
Professional & Other Services	2,469,830	4,621,743	7,091,573
Supplies & Operating Charges	4,013,999	11,471,266	15,485,265
Repairs & Maintenance	1,939,830	2,723,675	4,663,505
Indirect Cost Allocation	79,106	1,603,461	1,682,567
Capital Outlay	3,976,260	1,288,799	5,265,059
Non -Departmental	-	-	-
Agency Allocations	40,898	-	40,898
Contingency	759,850	-	759,850
Gainesville Comm. & Tourism Office	412,596	-	412,596
Insurance	-	6,840,383	6,840,383
Depreciation & Amortization	-	-	-
Debt Service	17,568,703	22,194,774	39,763,477
Miscellaneous	-	-	-
<b>Total Expenditures / Expenses</b>	<b>54,712,276</b>	<b>67,216,789</b>	<b>121,929,065</b>
Transfers Out	3,820,003	8,323,066	12,143,069
Amount Available for Debt Service	-	-	-
Contingency	-	-	-
<b>Total Other Uses</b>	<b>3,820,003</b>	<b>8,323,066</b>	<b>12,143,069</b>
<b>Total Expenditures/</b>			
<b>Other Uses</b>	<b>\$ 58,532,279</b>	<b>\$ 75,539,855</b>	<b>\$ 134,072,134</b>
<b>Beginning Fund Balance / Net Assets</b>	<b>\$ 33,762,092</b>	<b>\$ 337,442,827</b>	<b>\$ 371,204,919</b>
<b>Ending Fund Balance / Net Assets</b>	<b>\$ 33,762,092</b>	<b>\$ 337,403,065</b>	<b>\$ 371,165,157</b>



# GOVERNMENTAL FUND TYPES

## COMBINING STATEMENT

FY2014 Budget	General Fund	Cemetery Trust	Community Svc. Ctr.	Economic Dev.	GMC	Cable TV	Hotel/Motel Tax	Impact Fees
<b>Revenues:</b>								
Ad Valorem Taxes	\$ 5,384,088							
Other Taxes	13,079,092						566,639	
Licenses & Permits	680,400							
Fines	1,140,200							
Interest	28,000	260		8,600			250	800
Intergovernmental	625,006		1,878,514			93,569		
Charges for Services	1,706,933	40,000	475,310					113,000
School System Payments	-							
Lease Proceeds	-							
Miscellaneous	905,000			200,000				2,500
<b>Total Revenue</b>	<b>23,548,719</b>	<b>40,260</b>	<b>2,353,824</b>	<b>208,600</b>		<b>93,569</b>	<b>566,889</b>	<b>116,300</b>
<b>Other Sources:</b>								
Transfers In	3,451,614		404,246	7,000		93,569		
Sale of Fixed Assets	30,000							
Budgeted Fund Balance	2,200,000		17,211					
<b>Total Other Sources</b>	<b>5,681,614</b>	<b>-</b>	<b>421,457</b>	<b>7,000</b>		<b>93,569</b>	<b>-</b>	<b>-</b>
<b>Total Revenues &amp; Other Sources</b>	<b>\$ 29,230,333</b>	<b>\$ 40,260</b>	<b>\$ 2,775,281</b>	<b>\$ 215,600</b>		<b>\$ 187,138</b>	<b>\$ 566,889</b>	<b>\$ 116,300</b>
<b>Expenditures:</b>								
Personal Services	\$ 19,445,713		\$ 1,423,536			\$ 119,241		
Professional & Other Svcs	1,628,403		187,562	85,000		21,637		
Supplies & Operating Cgs	2,391,922		548,583	6,000		12,001		
Repairs & Maintenance	1,337,737		395,200			5,153		
Capital Outlay	35,200	15,260	220,400					68,800
Non -Departmental	-							
Agency Allocations	40,898							
Contingency	702,250			57,600				
Gainesville Comm.& Tour Office	-						412,596	
Insurance	-							
Indirect cost Allocation	-					29,106		
Debt Service	825,000			42,000				
<b>Total Expenditures</b>	<b>26,407,123</b>	<b>15,260</b>	<b>2,775,281</b>	<b>190,600</b>		<b>187,138</b>	<b>412,596</b>	<b>68,800</b>
<b>Other Uses:</b>								
Transfers Out	2,823,210	25,000		25,000			154,293	47,500
<b>Total Other Uses</b>	<b>2,823,210</b>	<b>25,000</b>	<b>-</b>	<b>25,000</b>		<b>-</b>	<b>154,293</b>	<b>47,500</b>
<b>Total Expenditures &amp; Other Uses</b>	<b>\$ 29,230,333</b>	<b>\$ 40,260</b>	<b>\$ 2,775,281</b>	<b>\$ 215,600</b>		<b>\$ 187,138</b>	<b>\$ 566,889</b>	<b>\$ 116,300</b>
<b>Beginning Fund Balance (est.)</b>	<b>\$ 7,364,390</b>	<b>\$ 207,646</b>	<b>\$ 1,890,970</b>	<b>\$ 3,080,700</b>		<b>\$ 132,224</b>	<b>\$ 217,738</b>	<b>\$ 537,520</b>
<b>Ending Fund Balance (est.)</b>	<b>\$ 5,164,390</b>	<b>\$ 207,646</b>	<b>\$ 1,873,759</b>	<b>\$ 3,080,700</b>		<b>\$ 132,224</b>	<b>\$ 217,738</b>	<b>\$ 537,520</b>

# GOVERNMENTAL FUND TYPES

## COMBINING STATEMENT

	Information					
FY2014 Budget	Tech Fund	Tax Alloc District	Parks & Recreation	Debt Service	Capital Projects	Total
<b>Revenues:</b>						
Ad Valorem Taxes		\$12,000	\$2,367,362	\$1,498,330		\$ 9,261,780
Other Taxes						13,645,731
Licenses & Permits						680,400
Fines	58,000					1,198,200
Interest		600	4,100	5,683		48,293
Intergovernmental		84,000			200,000	2,881,089
Charges for Services			1,641,629			3,976,872
School System Payments						-
Lease Proceeds						-
Miscellaneous			750			1,108,250
<b>Total Revenue</b>	<b>58,000</b>	<b>96,600</b>	<b>4,013,841</b>	<b>1,504,013</b>	<b>200,000</b>	<b>32,800,615</b>
<b>Other Sources:</b>						
Transfers In			59,853	8,058,565	9,674,125	21,748,972
Sale of Fixed Assets						30,000
Budgeted Fund Balance	52,000		933,481		750,000	3,952,692
<b>Total Other Sources</b>	<b>52,000</b>	<b>-</b>	<b>993,334</b>	<b>8,058,565</b>	<b>10,424,125</b>	<b>25,731,664</b>
<b>Total Revenues &amp; Other Sources</b>	<b>\$ 110,000</b>	<b>\$ 96,600</b>	<b>\$ 5,007,175</b>	<b>\$ 9,562,578</b>	<b>\$ 10,624,125</b>	<b>\$ 58,532,279</b>
<b>Expenditures:</b>						
Personal Services			\$ 2,462,714			\$ 23,451,204
Professional & Other Svcs			547,228			2,469,830
Supplies & Operating Cgs			1,055,493			4,013,999
Repairs & Maintenance			201,740			1,939,830
Capital Outlay		96,600	55,000		3,485,000	3,976,260
Non -Departmental						-
Agency Allocations						40,898
Contingency						759,850
Gainesville Comm.& Tour Office						412,596
Insurance						-
Indirect cost Allocation			50,000			79,106
Debt Service				9,562,578	7,139,125	17,568,703
<b>Total Expenditures</b>	<b>-</b>	<b>96,600</b>	<b>4,372,175</b>	<b>9,562,578</b>	<b>10,624,125</b>	<b>54,712,276</b>
<b>Other Uses:</b>						
Transfers Out	110,000		635,000			3,820,003
<b>Total Other Uses</b>	<b>110,000</b>	<b>-</b>	<b>635,000</b>	<b>-</b>	<b>-</b>	<b>3,820,003</b>
<b>Total Expenditures &amp; Other Uses</b>	<b>\$ 110,000</b>	<b>\$ 96,600</b>	<b>\$ 5,007,175</b>	<b>\$ 9,562,578</b>	<b>\$ 10,624,125</b>	<b>\$ 58,532,279</b>
<b>Beginning Fund Balance (est.)</b>	<b>\$ 82,462</b>	<b>\$ 556,369</b>	<b>\$ 2,155,510</b>	<b>\$ 1,421,138</b>	<b>\$ 13,694,456</b>	<b>\$ 31,341,123</b>
<b>Ending Fund Balance (est.)</b>	<b>\$ 30,462</b>	<b>\$ 556,369</b>	<b>\$ 1,222,029</b>	<b>\$ 1,421,138</b>	<b>\$ 12,944,456</b>	<b>\$ 27,388,431</b>

# PROPRIETARY FUND TYPES

## COMBINING STATEMENT

FY2014 Budget	Airport	Golf Course	Public Utilities Operating	Solid Waste
<b>Revenues:</b>				
Charges for Services	\$ 864,245	\$ 957,920	\$ 58,686,131	\$ 2,260,602
Intergovernmental				
Interest	1,200		20,000	1,200
Insurance				
Lease/Bond Proceeds				
Miscellaneous	3,660	94,205	463,400	40,600
<b>Total Revenue</b>	<b>869,105</b>	<b>1,052,125</b>	<b>59,169,531</b>	<b>2,302,402</b>
<b>Other Sources:</b>				
Transfers In		125,395		
Budgeted Retained Earnings	9,561			
<b>Total Other Sources</b>	<b>9,561</b>	<b>125,395</b>	<b>-</b>	<b>-</b>
<b>Total Revenues &amp; Other Sources</b>	<b>\$ 878,666</b>	<b>\$ 1,177,520</b>	<b>\$ 59,169,531</b>	<b>\$ 2,302,402</b>
<b>Expenses:</b>				
Personal Services	70,751	507,243	14,380,905	1,189,660
Professional & Other Services	39,830	17,312	2,928,072	96,901
Supplies & Operating Charges	45,738	113,488	7,894,828	340,050
Repairs & Maintenance	78,386	206,600	2,154,024	267,250
Debt Service	434,400	320,877	21,439,497	
Indirect Cost Allocation	209,561		1,034,429	146,452
Capital Outlay		12,000	1,014,710	262,089
Insurance				
<b>Total Expenses</b>	<b>\$ 878,666</b>	<b>\$ 1,177,520</b>	<b>\$ 50,846,465</b>	<b>\$ 2,302,402</b>
<b>Other Uses:</b>				
Transfers Out			8,323,066	
<b>Total Other Uses</b>	<b>-</b>	<b>-</b>	<b>8,323,066</b>	<b>-</b>
<b>Total Expenses &amp; Other Uses</b>	<b>\$ 878,666</b>	<b>\$ 1,177,520</b>	<b>\$ 59,169,531</b>	<b>\$ 2,302,402</b>
<b>Est. Beginning Net Assets</b>	<b>\$ 10,014,119</b>	<b>\$ (268,021)</b>	<b>\$ 320,607,059</b>	<b>\$ 1,213,045</b>
<b>Est. Ending Net Assets</b>	<b>\$ 10,004,558</b>	<b>\$ (268,021)</b>	<b>\$ 320,607,059</b>	<b>\$ 1,213,045</b>

# PROPRIETARY FUND TYPES

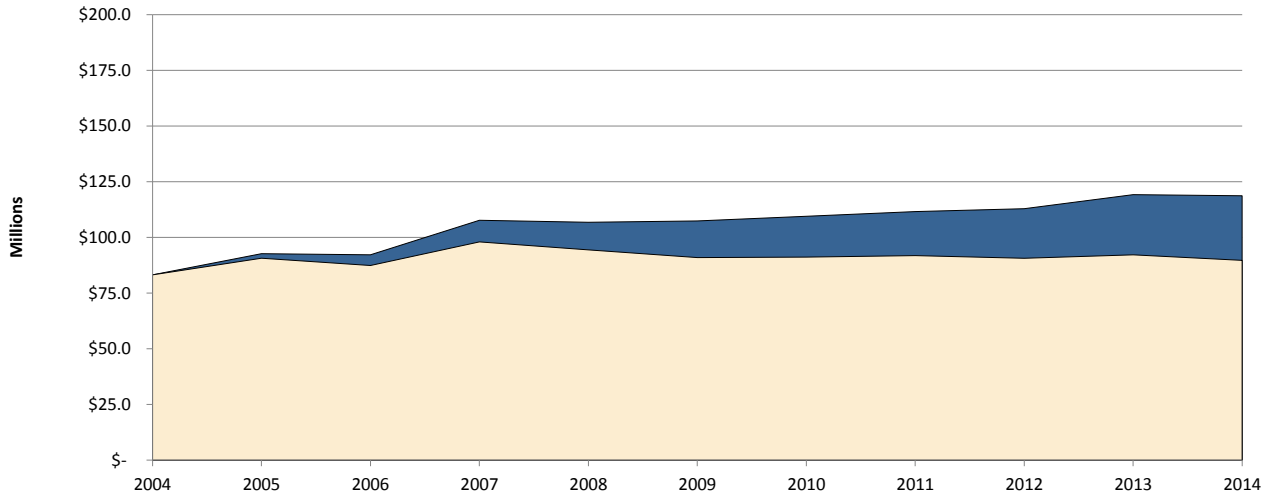
## COMBINING STATEMENT

FY2014 Budget	General Insurance	Employee Benefits	Vehicle Services	Total
<b>Revenues:</b>				
Charges for Services			\$ 2,825,171	\$ 65,594,069
Intergovernmental				-
Interest	2,000	4,500		28,900
Insurance	1,641,676	7,498,188		9,139,864
Lease/Bond Proceeds				-
Miscellaneous	10,000			611,865
<b>Total Revenue</b>	1,653,676	7,502,688	2,825,171	75,374,698
<b>Other Sources:</b>				
Transfers In				125,395
Budgeted Retained Earnings	30,201			39,762
<b>Total Other Sources</b>	30,201	-	-	165,157
<b>Total Revenues &amp; Other Sources</b>	\$ 1,683,877	\$ 7,502,688	\$ 2,825,171	\$ 75,539,855
<b>Expenses:</b>				
Personal Services			324,129	16,472,688
Professional & Other Services	1,519,206		20,422	4,621,743
Supplies & Operating Charges	10,000	603,957	2,463,205	11,471,266
Repairs & Maintenance			17,415	2,723,675
Debt Service				22,194,774
Indirect Cost Allocation	154,671	58,348		1,603,461
Capital Outlay				1,288,799
Insurance		6,840,383		6,840,383
<b>Total Expenses</b>	\$ 1,683,877	\$ 7,502,688	\$ 2,825,171	\$ 67,216,789
<b>Other Uses:</b>				
Transfers Out				8,323,066
<b>Total Other Uses</b>	-	-	-	8,323,066
<b>Total Expenses &amp; Other Uses</b>	\$ 1,683,877	\$ 7,502,688	\$ 2,825,171	\$ 75,539,855
<b>Est. Beginning Net Assets</b>	\$ 535,616	\$ 5,072,809	\$ 268,200	\$ 337,442,827
<b>Est. Ending Net Assets</b>	\$ 505,415	\$ 5,072,809	\$ 268,200	\$ 337,403,065



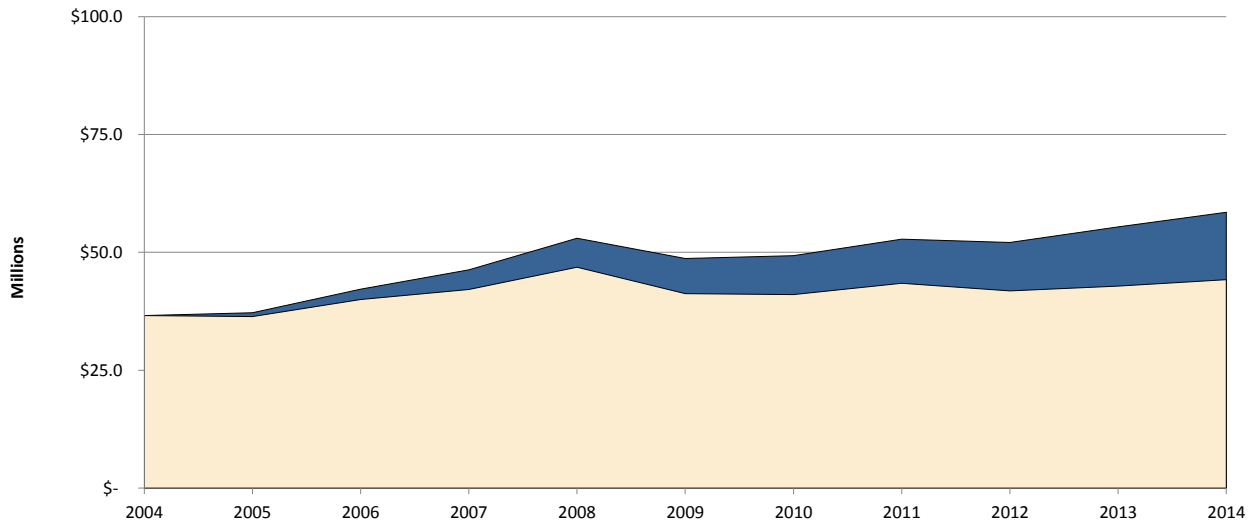
# BUDGET HISTORY

**ALL FUNDS**  
Adopted Budget vs. Constant Dollars



Budget	83.2	92.7	92.2	107.7	106.8	107.4	109.5	111.6	112.9	119.2	118.7
Constant	83.2	90.7	87.4	98.0	94.4	91.0	91.2	91.8	90.6	92.2	89.7

**GENERAL FUND**  
Adopted Budget vs. Constant Dollars



Budget	36.6	37.2	42.2	46.3	53.0	48.7	49.3	52.8	52.1	55.4	58.5
Constant	36.6	36.4	40.0	42.1	46.9	41.2	41.1	43.4	41.8	42.8	44.2

The information presented above depicts Gainesville's adopted budget history for all funds combined and the General Fund for the years indicated (excluding transfers). The top line of each graph indicates the budget in actual dollars while the lower line represents the same budget restated in dollars of constant value at the purchasing power of the earliest year presented. In other words, the lower line removes inflation and represents only real growth in budget values.

# FUND BALANCE / TOTAL NET ASSETS

FIVE YEAR HISTORY

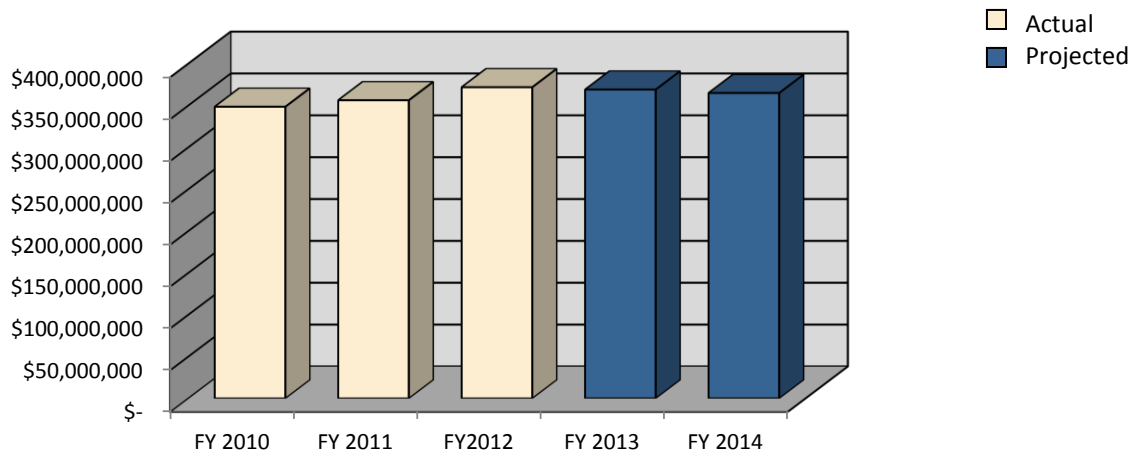
FUNDS	FY 2010	FY 2011	FY2012	Projected FY 2013	Projected FY 2014
<b>MAJOR FUND(S):</b>					
<b>GOVERNMENTAL FUND</b>					
General Fund	4,191,696	8,536,254	9,309,292	7,364,390	5,164,390
<b>Total Major Fund Balance:</b>	<b>4,191,696</b>	<b>8,536,254</b>	<b>9,309,292</b>	<b>7,364,390</b>	<b>5,164,390</b>
<b>NON-MAJOR FUND(S):</b>					
Community Development Fund	1,747,419	-	-	-	-
<b>Total Non-Major Fund Balance:</b>	<b>1,747,419</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL MAJOR &amp; NON-MAJOR FUND BALANCE</b>	<b>\$ 5,939,115</b>	<b>\$ 8,536,254</b>	<b>\$ 9,309,292</b>	<b>\$ 7,364,390</b>	<b>\$ 5,164,390</b>
<b>MAJOR FUNDS:</b>					
<b>CAPITAL PROJECT &amp; DEBT SERVICE FUND</b>					
Debt Service Fund	1,293,247	1,234,272	1,533,056	1,421,138	1,421,138
<b>Total Major Fund Balance:</b>	<b>1,293,247</b>	<b>1,234,272</b>	<b>1,533,056</b>	<b>1,421,138</b>	<b>1,421,138</b>
<b>NON-MAJOR FUND(S):</b>					
Capital Project Fund(s)	19,410,872	14,720,333	13,732,756	13,694,456	12,944,456
<b>Total Non-Major Fund Balance:</b>	<b>19,410,872</b>	<b>14,720,333</b>	<b>13,732,756</b>	<b>13,694,456</b>	<b>12,944,456</b>
<b>TOTAL MAJOR &amp; NON-MAJOR FUND BALANCE</b>	<b>\$ 20,704,119</b>	<b>\$ 15,954,605</b>	<b>\$ 15,265,812</b>	<b>\$ 15,115,594</b>	<b>\$ 14,365,594</b>
<b>NON-MAJOR FUND:</b>					
<b>SPECIAL REVENUE FUNDS</b>					
Community Service Ctr	1,713,592	1,862,251	1,931,659	1,890,970	1,873,759
Economic Development Fund	6,406,996	2,665,754	3,080,700	3,080,700	3,080,700
Georgia Mountains Ctr	155,786	217,393	141,789	141,789	-
Cable TV Fund	179,010	173,821	132,224	132,224	132,224
Hotel/Motel Tax	99,738	177,139	217,738	217,738	217,738
Impact Fees Fund	490,157	460,162	537,520	537,520	537,520
Information Technology Fund	-	31,000	82,462	82,462	30,462
Tax Allocation District Fund	221,086	374,669	556,369	556,369	556,369
Cemetery Trust Fund	106,674	146,714	207,646	207,646	207,646
<b>Total Non-Major Fund Balance:</b>	<b>9,373,039</b>	<b>6,108,903</b>	<b>6,888,107</b>	<b>6,847,418</b>	<b>6,636,418</b>
<b>TOTAL MAJOR &amp; NON-MAJOR FUND BALANCE</b>	<b>\$ 9,373,039</b>	<b>\$ 6,108,903</b>	<b>\$ 6,888,107</b>	<b>\$ 6,847,418</b>	<b>\$ 6,636,418</b>
<b>NON-MAJOR FUND:</b>					
<b>COMPONENT UNIT</b>					
Parks & Recreation	2,332,453	2,133,862	2,298,891	2,155,510	1,222,029
<b>Total Non-Major Fund Balance</b>	<b>2,332,453</b>	<b>2,133,862</b>	<b>2,298,891</b>	<b>2,155,510</b>	<b>1,222,029</b>
<b>TOTAL MAJOR &amp; NON-MAJOR FUND BALANCE</b>	<b>2,332,453</b>	<b>2,133,862</b>	<b>2,298,891</b>	<b>2,155,510</b>	<b>1,222,029</b>
<b>GRAND TOTAL FUND BALANCE:</b>	<b>\$ 38,348,726</b>	<b>\$ 32,733,624</b>	<b>\$ 33,762,102</b>	<b>\$ 31,482,912</b>	<b>\$ 27,388,431</b>
<b>MAJOR FUNDS:</b>					
<b>PROPRIETARY FUNDS</b>					
Public Utilities	295,779,588	307,139,901	320,697,025	320,607,059	320,607,059
<b>Total Major Net Assets:</b>	<b>\$ 295,779,588</b>	<b>\$ 307,139,901</b>	<b>\$ 320,697,025</b>	<b>\$ 320,607,059</b>	<b>\$ 320,607,059</b>
<b>NON-MAJOR FUNDS:</b>					
Employee Benefits	2,065,695	4,066,868	5,072,809	5,072,809	5,072,809
Airport	\$ 10,492,949	\$ 10,532,541	\$ 10,226,977	\$ 10,014,119	\$ 10,004,558
Solid Waste	789,363	926,726	1,313,525	1,213,045	1,213,045
Golf Course	86,508	(70,966)	(253,746)	(268,021)	(268,021)
General Insurance	568,276	571,365	573,246	535,616	505,415
Vehicle Services	268,180	268,180	330,700	268,200	268,200
<b>Total Non-Major Net Assets:</b>	<b>\$ 14,270,971</b>	<b>\$ 16,294,714</b>	<b>\$ 17,263,511</b>	<b>\$ 16,835,768</b>	<b>\$ 16,796,006</b>
<b>TOTAL MAJOR AND NON-MAJOR NET ASSETS:</b>	<b>\$ 310,050,559</b>	<b>\$ 323,434,615</b>	<b>\$ 337,960,536</b>	<b>\$ 337,442,827</b>	<b>\$ 337,403,065</b>
<b>GRAND TOTAL FUND BALANCE &amp; NET ASSETS:</b>	<b>\$ 348,399,285</b>	<b>\$ 356,168,239</b>	<b>\$ 371,722,638</b>	<b>\$ 368,925,739</b>	<b>\$ 364,791,496</b>

## FUND BALANCE

The City of Gainesville is made up of many different funds. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. These accounts record cash and other assets together with all related liabilities, obligations, reserves and equities. Funds are segregated so that revenues will be used only for the purpose of carrying out specific activities in accordance with special regulations, restrictions or limitations.

Each fund represented in the City of Gainesville Budget, also maintains a Fund Balance or Retained Earnings depending on the type of fund. A fund balance is funds on hand at year-end resulting from collections of revenue in excess of anticipations and/or unexpended appropriations, which are included as a revenue source in the budget of the ensuing year. A fund balance is maintained under Governmental type funds and may be separated in several categories, for example; assigned, committed, unspendable, restricted and undesignated. Retained Earnings is a fund equity account which reflects accumulated net earnings (or losses) of a proprietary fund. As in the case of fund balance, retained earnings may include certain reservations of fund equity.

### Five Year Total Fund Balance/Net Asset Trend



## FUND BALANCE / NET ASSET SUMMARY

In the Fiscal Year 2014 Budget, the fund balances/net assets are projected for each fund for fiscal year 2014. It is projected that there will be a 1.10% decline in the total appropriated funds. This decreases the total appropriated funds fund balances/net assets from \$368,925,739 to \$364,791,496. Even though the decline in the total fund balance is just over 1%, a continued reliance of previous years fund balance is a concern.

## CHANGES IN PROJECTED FUND BALANCE OVER 10%

In total there are 20 appropriated funds listed in the fund balance summary. Of these 20 funds, 4 funds are projected to experience a change in their fund balance greater than 10%. These 4 funds are listed in the detail below:

<u>FUND NAME:</u>	<u>% OF CHANGE</u>	<u>AMOUNT OF CHANGE</u>
<b>GENERAL FUND</b>	<b>(29.9%)</b>	<b>(\$ 2,200,900)</b>
<i>Change in fund balance is due to a transfer to the capital projects fund.</i>		
<b>GEORGIA MOUNTAINS CENTER</b>	<b>(100.0%)</b>	<b>(\$ 141,789)</b>
<i>Change in fund balance is due to the closure of the Georgia Mountains Center.</i>		
<b>INFORMATION TECHNOLOGY FUND</b>	<b>(63.0%)</b>	<b>(\$ 52,000)</b>
<i>Change in fund balance is due to the purchase of capital items.</i>		
<b>PARKS AND RECREATION FUND</b>	<b>(43.3%)</b>	<b>(\$ 933,481)</b>
<i>Change in fund balance is due to the funding of various capital outlay items.</i>		

# LONG TERM FINANCIAL PLAN

## Overview

Long term financial planning generally is a labor-intensive process that takes a continuous process of checks and balancing to ensure a great return. This process can pay great dividends if done properly. As we see in today's economy, financial planning is a very important part of financial stability in a souring economy.

## Building the Foundation

The City of Gainesville is in a strong financial position considering the economic climate. The City has maintained a strong financial condition through controlled spending, strong internal controls and prudent financial policy. Over the past two years, the City made cuts to operational costs, adopted a new attitude of efficiency first, discovered innovative ways of doing things and embraced technology to help reduce personnel costs. These actions have assisted us in continuing to provide top-level municipal services to our residents and business in these unsettling times.

## Identify Critical Issues

The comprehensive plan is a community-based long-term roadmap for a city to achieve a growing/balanced economy, protection of important resources, adequate and affordable housing, efficient infrastructure investments, and multi-jurisdictional coordination. The comprehensive plan is generally a 20-year look at the anticipated community trends and helps a municipality in longer term financial and non-financial planning. More specifically to a municipality, the comprehensive plan provides anticipated needs for infrastructure, which can help in long term capital planning.

## Long Term Critical Issues

- Actions to reduce or eliminate franchise fees and insurance premium taxes would have a dramatic impact on our operations. These two funding sources represent \$5.5 million to our general fund. Although there was limited discussion in the General Assembly this year, cities must remain vigilant on these issues.
- Decline in property assessments and any continued action by the General Assembly to affect assessments could have continued effects on revenue from property tax.
- Although changes to our benefits have reduced our Other Post-Employment Benefits (OPEB) liability, this area needs to continually be monitored and an appropriate funding mechanism put in place.
- The Eleventh Circuit Court has reversed Judge Magnuson's decision which is welcome news to our community. We must still practice conservation efforts to insure adequate

water supply as we anxiously await the Corp of Engineers analysis on the allowed uses of Lake Lanier.

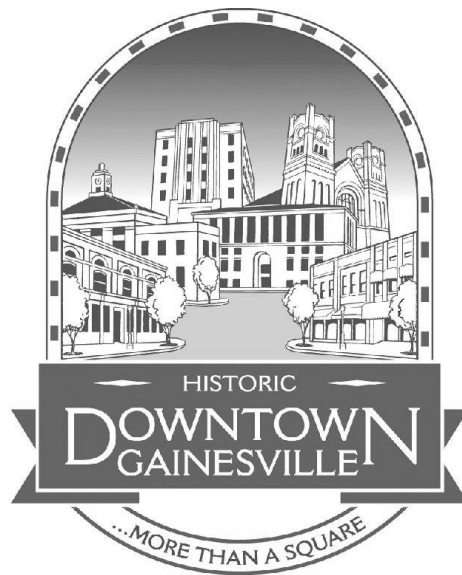
- As the SAFR grant continues to decrease in funding, Council will need to remain cognizant that an increase in revenues will need to occur to help lessen or offset the need for an increase in the millage rate in the FY 2015 timeframe. It is not financially sound policy to use one-time funds to fill any perceived or actual gaps to recurring costs.
- Our debt service is funded through a dedicated millage rate. As property taxes have declined so has the revenues needed to adequately fund debt service in the long term. Bond payments on the Frances Meadows Center and Parking Deck are made out of these funds. The city also depends on this fund for its fleet replacement needs, especially in public safety. Although this fund will meet the need this year and to a limited degree in FY 2014, reductions in capital purchases will have to occur in FY 2015 (which will further stress capital needs) or an increase in revenue (i.e. millage rate) will need to occur. It is important to note that delay of capital purchases in the vehicle fleet presents its own challenges with reliability and maintenance issues, especially where public safety is concerned.

### *Develop the Plan*

At the beginning of each budget year, the City of Gainesville holds a council retreat. During the council retreat, the council member review previously set long-term financial and non-financial goals, observe various presentations from City departments and set new financial and non-financial goals, to help determine appropriate needs for the upcoming budget year and plan for outlying years. From this information, the City staff develops a short-term plan, The Budget, for the upcoming fiscal year. City staff members from each department develop the proposed budget and then present their department's budget to a Budget team. The budget team makes any necessary cuts to the proposed budget to ensure a balanced budget is reached and then presents the proposed budget to the City council members. Once the budget is approved, it acts as a short-term plan for the upcoming fiscal year.

### *Monitor the Plan*

As discussed above, the long-term plan is reviewed by the city council and staff members each year and adjustments are made to it as needed. In the short term, the budget, which acts an annual plan for the long-term goals of the City, is monitored monthly to ensure that each department is within its suggested parameters. From time to time adjustments are made in the short term and long-term plans during the year as conditions change. Requirements for these adjustments can be reviewed in the policies section of the budget document.

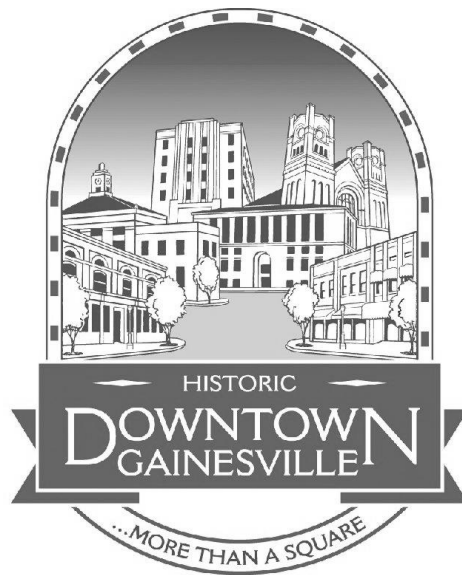


## ***CAPITAL AND DEBT***

*This section displays Capital Projects and Debt .*

*This section contains the CIP Process, Prior Year Capital Achievements,  
Five-Year CIP Projections, Operating Impact, CIP Calendar, Current Year CIP,  
Debt Service Fund, Bond Debt Service Schedules, Lease Purchase Schedule,  
And Debt Service Projections*





# CITY OF GAINESVILLE CAPITAL IMPROVEMENTS PROGRAM FISCAL YEAR 2014



PEDESTRIAN BRIDGE

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# CAPITAL IMPROVEMENT PROGRAM

## INTRODUCTION

This section contains the information detailing all capital improvements to roads, land or buildings, and the purchase of major machinery and equipment for the next five years. Any items over \$20,000 will be included in this plan. Fiscal Year 1994 was the first year a formal Capital Improvements Program was prepared by the City of Gainesville.

- Public Utilities capital improvements can be found in a separate document upon request.

## PURPOSE

The benefits of this process to the City are considerable, including:

- Provides for the orderly replacement of facilities and equipment.
- Identifies capital needs several years before funding and implementation occur, allowing adequate time for careful planning.
- Facilitates efficient allocation of limited financial resources.
- Encourages an enhanced bond rating.
- Educates management and the City Council on departmental needs.
- Provides a good public relations tool, as it helps the taxpayer better understand the community's problems and what is being done to address them.

## DEFINITIONS

### **Capital Expenditure**

This term refers to the outflow of funds paid, to be paid for an asset obtained, or goods and services obtained in excess of \$19,999.99.

### **Capital Projects Fund**

Budgets for capital projects shall not lapse at the end of a fiscal year, but shall remain in effect until project completion or re-appropriation by City Council Resolution.

## **Capital Project**

Projects that result in the acquisition or construction of fixed assets of a local government, which are of a long-term and permanent nature over \$20,000. Such assets include, but are not limited to, land, buildings and related improvements, streets and highways, bridges, sewers, and parks.

## **Capital Project Budget**

An approved current year list of capital projects is provided herein. Included is the project type, priority ranking, managing department, description, legal mandates, health and safety impacts, economic development impacts, environmental, aesthetic, social effects, funding source(s), itemized anticipated project costs, future operating impact, distributional effects, disruptions or inconveniences, and impact of deferral.

## CAPITAL IMPROVEMENT PROGRAM PROCESS

Projects included in the Capital Improvement Program are derived from the needs assessment performed by the City Council, senior management and City Staff throughout the year. During the budget process, these requests are carefully reviewed by a capital program committee made up of the City Manager, Chief Financial Officer, Budget and Purchasing Manager, and Administrative Services Officer. Concurrently, requests for additional funding for pre-existing projects is folded into the package along with new submissions. Projects are compiled based on the specified ranking criteria, discussed in detail, and then carefully considered to identify the projects most likely to be recommended for funding. These projects are then presented to City Council as recommended projects for their review and advice. As presented, the capital projects in this budget book are either Fiscal Year 2013, with funding approved, or are future projects, not yet approved, but identified as key items for future consideration.

## PROJECT EVALUATION CRITERIA

The City reviews each recommended Capital improvement project based on 9 evaluation criteria to determine which projects are the most advantageous to pursue. The evaluation criteria are:

- ***Legal mandates:*** Is the project needed to meet federal or state mandates?
- ***Fiscal and budget impacts:*** What is the total capital cost, impact on operating budget, impact on the tax rate/user fees, and the availability of other sources (grants, contributions, etc.) to fund the project?
- ***Health and safety impacts:*** Does the project reduce the number of deaths, injuries, or illnesses in the community?

- ***Economic Development Impacts:*** Does the project promote the economic vitality of the community, such as encouraging downtown development?
- ***Environmental, Aesthetic, and Social Effects:*** Does the project improve the appearance of neighborhoods, protect the environment, or ensure community values are achieved?
- ***Distributional Effects:*** Who and how many benefit from the proposed project?
- ***Disruption/Inconvenience:*** How much disruption or inconvenience is caused by the project?
- ***Impact of deferral:*** What are the implications of deferring the project?
- ***Interjurisdictional effects:*** What are the effects of the project on interjurisdictional relationships?

#### CRITICAL NEED RANKING CRITERIA

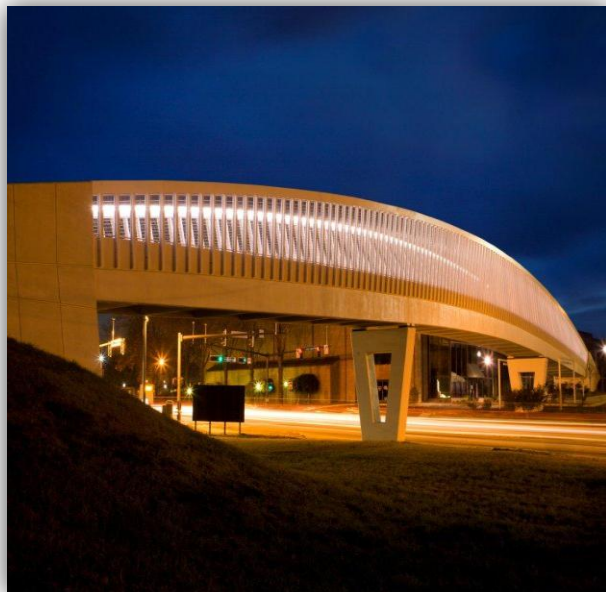
The Department presenting the proposed capital improvement is required to give each one of their projects presented a critical need ranking. The priority ranking criteria are:

- A. Essential:** A project that meets most of the evaluation criteria is necessary and without its completion, the City will not be able to maintain its mission.
- B. Desirable:** A project that meets a few of the evaluation criteria and will enhance the City's mission.
- C. Acceptable:** A project that meets any one of the evaluation criteria will enhance the City's mission.
- D. Deferrable:** A project that meets any one of the evaluation criteria will enhance the City's mission, but can be deferred to a future year without significant material loss.

#### PRIORITY RANKING

The Department, along with the Critical Need Ranking, ranks each project in order of importance, with 1 being the highest priority. After review of the proposed capital improvements, the Capital Improvement Evaluation team will also assign a critical need

ranking. The Capital Improvements Evaluation team will then organize all proposed capital improvements based on these rankings and determine which capital improvements will be presented with the proposed budget.



Pedestrian Bridge

#### FISCAL YEAR 2013 CAPITAL ACHIEVEMENTS

During Fiscal Year 2013, the City of Gainesville completed its first Pedestrian Bridge. This Pedestrian Bridge was designed to connect the Downtown area to the Midtown Area, which works well with the Midtown Greenway project. Together, these projects will continue the greenway in Midtown Gainesville transforming the area into a live, work and play area that will attract residents, visitors and business to Midtown. Another significant achievement for Fiscal year 13, The City of Gainesville, purchased an existing Jail situated along the Midtown Greenway. This acquisition is consistent with the long term planning of the Midtown area.

#### FISCAL YEAR 2014 GENERAL FUN CAPITAL IMPROVEMENT PROGRAM

The Fiscal Year 2014 proposes an investment of 35.5 million in the City of Gainesville's capital improvement program over the next five years. As a municipality, the City of Gainesville is responsible for providing a certain level of services to the public. In order to maintain this level of service the City must furnish and maintain its capital assets, such as roadways, public safety equipment and parks. Fiscal Year 2014 continues its commitment to roads, drainage systems, and other public infrastructures.

City of Gainesville Capital Improvements program is a direct reflection of the City's mission:

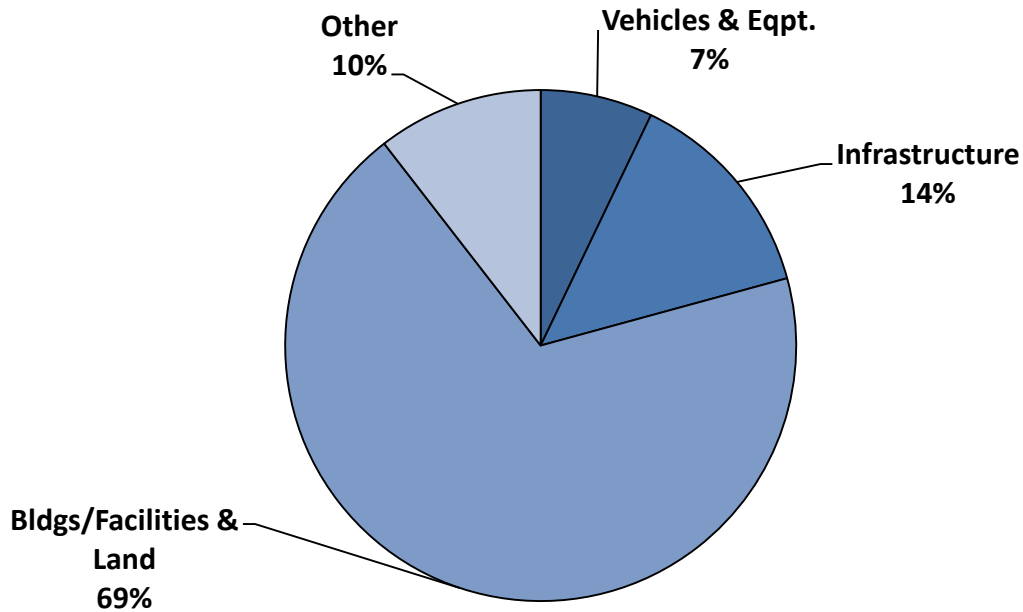
- Maintain the attitude of "Do more with less/Efficiency first";
- Be exemplary in our service quality, lower expenditures and effectiveness;
- Revitalization of the Midtown area to further the close knit community feel;
- Be innovative in our Economic development, in order to stimulate the local economy;
- Be accountable to citizens and each other for our actions; and,
- Uphold the highest professional and ethical standards.

The General Government Capital Improvement Program calls for the expenditure of \$10,624,155 for this budget year. As the "Capital Improvement Program General Government Expenses by Category chart indicates, expenditures on infrastructure replacement and renovation total \$1,450,000 or 14%, of which \$1,090,000 is for street resurfacing projects.



Equipment make up 7% of the FY 2014 expenditures, totaling \$755,000. Included in this category is \$175,000 for new Police Department patrol cars. The General Government Capital Improvement Program appears to be up from the FY 13 capital improvement budget of \$9,765,800.

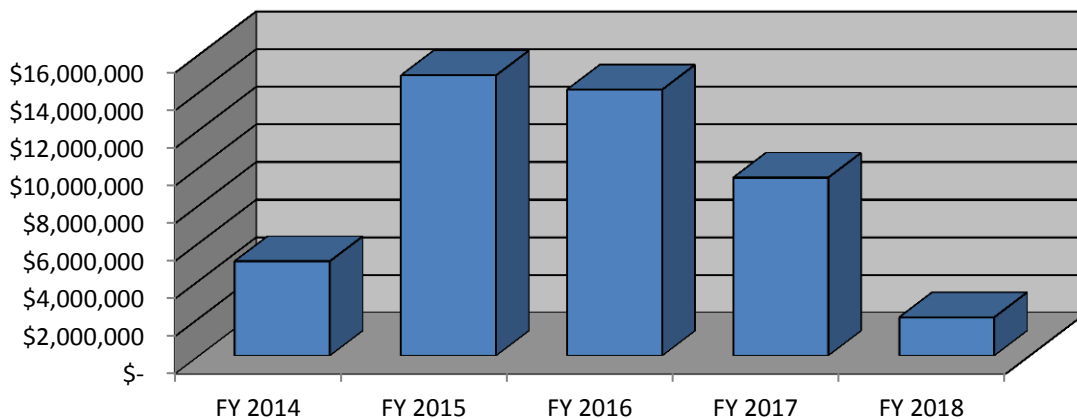
### Expenses by Category



### FIVE-YEAR CAPITAL BUDGET PROJECTIONS

The Fiscal Year 2014 CIP shows a five-year projection of the City of Gainesville's needed services, as presented by the departments, however not all projects were funded for FY14. The majority of the Five-Year plan is anticipated in FY2015; however, every year is decisively assessed and available funding is excessively analyzed before a decision is made to fund a specific project.

### Five Year CIP Summary





FIVE-YEAR CAPITAL IMPROVMENTS SUMMARY

Page Number	Project Name	Funding Source	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	Total	Operating Impact thru FY 2018
<b>GENERAL GOVERNMENT FUNDS</b>									
	<b>City Manager's Office</b>								
	City Code Book Rewrite	GF		10,000	10,000			20,000	
	Track Shelving Units	GF			26,000			26,000	
	<b>Subtotal</b>		-	10,000	36,000	-	-	46,000	-
	<b>Administrative Services</b>								
D-25	Expansion of Disk Storage	GF/PUD	200,000		200,000			400,000	
D-26	Network Security	GF/PUD	60,000					60,000	
D-27	Software Applications and Enhanced Systems	GF/ITF	110,000	450,000	42,000	43,000	80,000	725,000	
	Records Management System	GF		80,000				80,000	
	<b>Subtotal</b>		370,000	530,000	242,000	43,000	80,000	1,265,000	-
	<b>Community Development Department</b>								
D-28	Downtown Master Plan	GF	30,000					30,000	
	Citywide Gateways	GT/GF		120,000		120,000		240,000	
	Fleet Replacement - Truck	GF/LP		25,000	25,000			50,000	(2,500)
	Aerial Photography	GF/PUD		62,500				62,500	
	<b>Subtotal</b>		30,000	207,500	25,000	120,000	-	382,500	(2,500)
	<b>Police</b>								
D-29	Fleet Replacement Program	GF/LP	175,000	627,016	584,953	689,975		2,076,944	
D-30	Records Management System	GF	715,000					715,000	175,000
D-31	Mobile Video Camera System	GF/GT	75,000	75,000				150,000	12,500
D-32	License Plate Recognition System	GF/GT	40,000	40,000	40,000			120,000	32,490
D-33	Training Facility	IF/GT	390,000	2,952,000	150,000			3,492,000	48,000
D-34	Surveillance Camera System	GF/GT	65,000					65,000	34,400
	<b>Subtotal</b>		1,460,000	3,694,016	774,953	689,975	-	6,618,944	302,390
	<b>Fire</b>								
D-35	Fire Station #2 Replacement	GF	3,000,000					3,000,000	
D-36	Fleet Replacement - Squad 21	LP	90,000					90,000	
D-37	Fleet Replacement - Unit 208	LP	35,000					35,000	
D-38	Fleet Replacement - Engine 22	LP	550,000					550,000	
D-39	Traffic Preemption System	GF	112,500	112,500	112,500	112,500		450,000	
	Fleet Replacement - Engine 23	LP		600,000				600,000	
	Fleet Replacement - Ladder 24	LP		1,200,000				1,200,000	
	New Fire Station #5	GF		3,800,000				3,800,000	2,176,038
	Fleet Replacement - Tower 21	LP			1,300,000			1,300,000	
	Station #3 SCBA Fill station Replacement	GF			45,000			45,000	
	New Fire Station #6	GF				5,500,000		5,500,000	738,132
	New Fire Station #7	GF					75,000	75,000	
	<b>Subtotal</b>		787,500	5,712,500	1,457,500	5,612,500	75,000	13,645,000	2,914,170
	<b>Public Lands &amp; Buildings</b>								
D-40	JAB Wall Waterproofing	GF	116,300					116,300	
D-41	Administrative Bldg Renovation	GF	50,000					50,000	
D-42	GMC Waterproofing & Roof	GF	115,000				30,000	145,000	
D-43	Fleet Replacement - Full Size Truck	LP	27,500					27,500	
D-44	Maintenance Software	GF	20,000					20,000	
	Alta Vista Roof Replacement	GF		60,000				60,000	
	Administrative Building Reroof	GF				176,000		176,000	
	<b>Subtotal</b>		328,800	60,000	-	176,000	30,000	594,800	-
	<b>Engineering Services</b>								
D-45	Storm Drainage Maintenance	GF	15,000	20,000	20,000	20,000	20,000	95,000	
D-46	Contracted Street Resurfacing Program	GT/GF	700,000	810,000	835,000	835,000	860,000	4,040,000	
D-47	Full Depth Reclamation Program	GF	260,000	250,000	250,000	250,000	250,000	1,260,000	
D-48	In-house Paving Program	GF	100,000	150,000	150,000	150,000	150,000	700,000	
D-49	Interchange Beautification	ED	25,000	120,000	120,000	120,000	120,000	505,000	104,000
D-50	Restoration of Detention Ponds	GF	75,000	150,000				225,000	
D-51	Roadway Patching Program	GF	30,000	175,000	200,000	200,000	20,000	625,000	
D-52	Midtown Stormwater Plan	GF	250,000	50,000	50,000	50,000		400,000	
D-53	Fleet Replacement - Truck	LP	30,000					30,000	
	Storm Drainage Repair Program	GF		350,000	350,000	350,000	350,000	1,400,000	
	Midtown Drainage Improvements	GF		700,000	300,000	300,000		1,300,000	
	Browns Bridge Sidewalk	Gf		370,000				370,000	
	<b>Subtotal</b>		1,485,000	3,145,000	2,275,000	2,275,000	1,770,000	10,950,000	104,000

# FIVE-YEAR CAPITAL IMPROVMENTS SUMMARY

Page Number	Project Name	Funding Source	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	Total	Operating Impact thru FY 2018
	<b>Traffic Services</b>								
D-54	Intelligent Transportation System	GF	150,000					150,000	(74,000)
D-55	Thermoplastic Restriping	GF	30,000	55,000	55,000	55,000	55,000	250,000	
D-56	Fleet Replacement - Bucket Truck	LP	120,000					120,000	(10,913)
	Park Hill at Lakeview Signal Installation	GF		170,000				170,000	
	Park Hill at South Enota Intersection Improvements	GF		50,000	300,000			350,000	
	Jesse Jewell and John Morrow Intersection Improvement	GF		100,000	8,200,000			8,300,000	
	Cleveland Highway at Clarks Bridge Intersection Impr	GF		400,000	300,000			700,000	
	Washington St and Green St Signal Upgrades	GF			150,000			150,000	
	Limestone PKWY and Clarks Bridge Rd Signal Upgrades	GF				42,000		42,000	
	W. Academy St at Bradford St Signal Upgrade	GF				175,000		175,000	
	Limestone PKWY and Cleveland Highway Signal Upgr	GF					42,000	42,000	
	Limestone PKWY and Beverly Rd Signal Upgrade	GF					42,000	42,000	
	<b>Subtotal</b>		<b>300,000</b>	<b>775,000</b>	<b>9,005,000</b>	<b>217,000</b>	<b>84,000</b>	<b>301,000</b>	<b>-</b>
	<b>Street Maintenance</b>								
D-57	Fleet Replacement- Mini Excavator	LP	55,000		42,800			97,800	
D-58	Fleet Replacement - Service Truck	LP	135,000	135,000	144,450			414,450	
D-59	Fleep Replacement - One Ton Trailer	LP	26,750	34,240		29,960		90,950	
	Fleet Replacement - Bull dozer	LP		134,820				134,820	
	Fleet Replacement - Street Sweeper	LP		241,860				241,860	
	Fleet Replacement - Skid Steer	LP		48,150				48,150	
	Fleet Replacement - Patch Truck	LP			65,000			65,000	
	Fleet Replacement - Crew Cab Pickup	LP			42,800	133,750		176,550	
	Fleet Replacement - Tractor	LP				37,450		37,450	
	Fleet Replacement - Frontend Loader	LP				125,000		125,000	
	<b>Subtotal</b>		<b>216,750</b>	<b>594,070</b>	<b>295,050</b>	<b>326,160</b>	<b>-</b>	<b>1,432,030</b>	<b>-</b>
	<b>Cemetery</b>								
D-60	Fleet Replacement - Tractor	CTF	25,000					25,000	
D-61	Fleet Replacement - SUV	LP	25,000					25,000	
D-62	Fleet Replacement - Dump Truck	LP	40,000					40,000	
	Office Relocation	CTF		165,000				165,000	
	Fleet Replacement - Pickup Truck	LP			28,000			28,000	
	<b>Subtotal</b>		<b>90,000</b>	<b>165,000</b>	<b>28,000</b>	<b>-</b>	<b>-</b>	<b>283,000</b>	<b>-</b>
	<b>Transfers Out</b>								
								-	
								-	
								-	
	<b>Subtotal</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>TOTAL GENERAL GOVERNMENT FUND</b>		<b>\$ 5,068,050</b>	<b>\$ 14,893,086</b>	<b>\$ 14,138,503</b>	<b>\$ 9,459,635</b>	<b>\$ 2,039,000</b>	<b>\$ 35,518,274</b>	<b>3,318,060</b>

## Funding Sources:

General Fund	GF	Ecnomic Develo.	ED	Lease Funds	LP	Inform. Tech Fee	ITF
Hotel/Motel	HM	Vehicle Services	VS	Grant	GT	Technology Fees	TF
Public Utilities	PUD	Solid Waste	SW	SPLOST	SPLOST	Impact Fees	IF
Cemetery Trust Fund	CTF	Golf Course	GC	Intergovt.	IG	Fund Balance	FB

### Five-Year Summary by Project Category

Category	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
General Govt. Admin.	370,000	540,000	278,000	43,000	80,000
Public Safety	2,247,500	9,406,516	2,232,453	6,302,475	75,000
Public Works	2,330,550	4,574,070	11,575,050	2,994,160	1,884,000
Health and Welfare	90,000	165,000	28,000	-	-
Culture and Recreation	-	-	-	-	-
Housing and Development	30,000	207,500	25,000	120,000	-
Total	\$ 5,068,050	\$ 14,893,086	\$ 14,138,503	\$ 9,459,635	\$ 2,039,000

### FUNDING OF CAPITAL IMPROVEMENTS

Over the past several years funding for capital improvements has been hard to come by, the City has been very diligent in searching for new ways to fund needed capital improvements. Generally, smaller projects may be funded through the General Fund operating budget, but larger projects may require additional funding sources. Some of these sources may consist of grant funds, Special Local Option Sales Tax (SPLOST), private contributions and general obligation or revenue bonds. A bond issuance is generally used as a last resort and is reserved for large capital improvement projects.

Governmental Funds – represent the funds that most government functions finance.

- **Fund 415 – General Government CIP Fund**

The General Government CIP Fund accounts for purchases of \$20,000 or more, whose funding source(s) do not include any SPLOST funds or Grant funds.

- **Fund 420 – Special Purpose Local Option Sales Tax (SPLOST) CIP Fund**

The SPLOST CIP Fund accounts for purchases of \$20,000 or more, whose funding source(s) includes SPLOST funds, any project that utilizes SPLOST funds must be accounted for in the SPLOST CIP fund. Projects accounted for in this fund may also receive funds from other sources, such as grant funds, general government funds, etc.

- **Fund 440 – Grant CIP Fund**

The Grant CIP Fund accounts for purchases of \$20,000 or more, whose funding source(s) includes Grant funds, but does not include any SPLOST funds. Projects accounted for in this fund may also receive funds from other sources, except SPLOST funds.

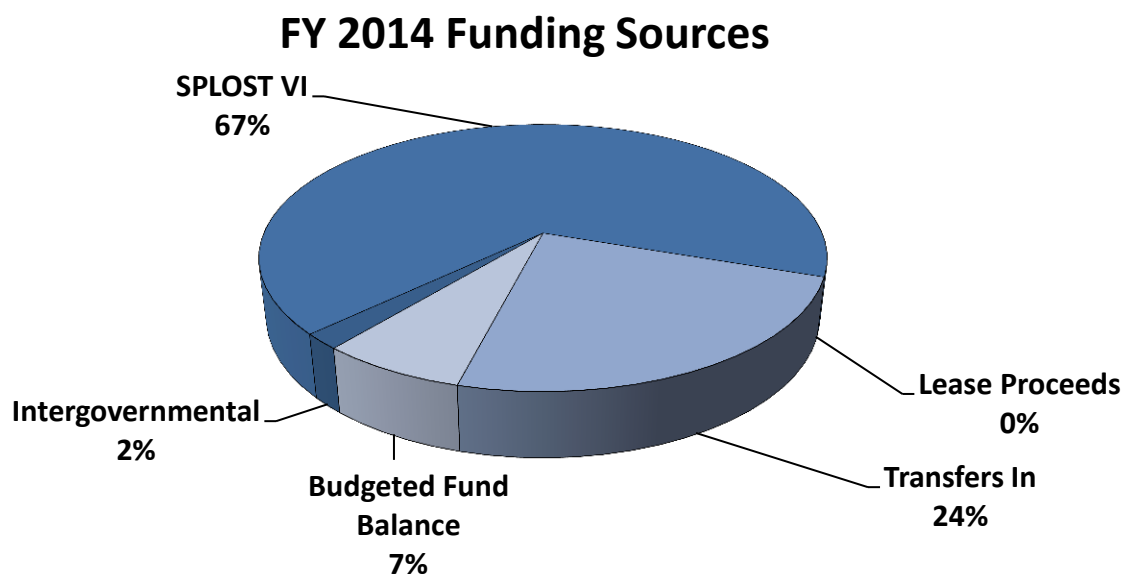
- **Fund 490 – Parks and Recreation CIP Fund**

The Parks and Recreation CIP Fund accounts for purchases of \$20,000 or more, whose funding source(s) includes Parks and Recreation funds. These projects may also include other funding sources except SPLOST and Grant funds.

Enterprise Funds – represent the funds that operate most similarly to a business.

- **Fund 408 – Public Utilities CIP Fund**

The Public Utilities CIP Fund accounts for purchases of \$20,000 or more, whose funding source(s) include Public Utilities funds. These projects are not included in the CIP fund budget, but are included in a separate document.



SPLOST funds represent 67% of the funding source for Fiscal year 2014. This high percentage is due largely to the use of these funds for the funding of the construction of two new public safety facilities. The initial funding of this project was made from an issuance of a bond and over time the collected SPLOST funds will be used to pay the Bond Debt.

#### CAPITAL IMPROVEMENT OPERATING IMPACT

During the capital improvement proposed budget analysis, one component that is analyzed is the anticipated long-term effect on the operating budget for each project. The effect on the operating budget plays an important part in the review because once built; a facility must be maintained and these costs can far outweigh the initial cost to build.

Reliable operating cost estimates are necessary from the beginning of each budget cycle, as the City must determine the ongoing expenses it will incur as a result of a project completion. For example, once a fire station is completed, it requires staff, staff training, equipment, vehicles, fuel, electricity, lubricants, etc. in order to operate. Since portions of projects are completed in phases, partially constructed projects usually have associated operation costs which will need to be funded in future fiscal years. Shown on the next page is an example of a proposed project in out years with the associated operating costs.

## Fire Department New Fire Station #5

<b>Strategic Initiative:</b>	Provide protection of life & property in accordance to the Georgia code Title 25 of Fire Protection & Safety.	<b>Location:</b>	Fire Department
<b>Project Type:</b>	Multi-Year Project	<b>Department:</b>	Fire Department
<b>Priority:</b>	A - Essential	<b>Project Manager:</b>	Jon Canada

**Description/Justification:**

Construction of a three (3) bay station of approximately 8,000 square feet. The station would house a total of 24 personnel. Apparatus would include one (1) engine company and one (1) ladder company. Each would be fully equipped. Fire Station #5 is needed to maintain quick and efficient emergency response to the Northwest side of Gainesville while maintaining ISO standards and adequate fire protection coverage.

<b>FUNDING SOURCES:</b>	<b>FY13</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>TOTAL</b>		
General Fund			3,800,000			\$ 3,800,000	<b>Project Estimated</b>	
						\$ -		
						\$ -		
						\$ -		
<b>TOTAL</b>	\$ -	\$ -	\$ 3,800,000	\$ -	\$ -	\$ 3,800,000	<b>Start Date</b>	<b>Completion Date</b>
							07/01/14	06/30/16

PROJECT COSTS		Budget							
PROJECT COMPONENT	The annual operating impact section shows an annual cost of \$725,346.	FY15	FY16	FY17	Five Year Total	Prior Year Costs	Total Project Cost from Inception		
PLANNING		470,000			\$ 470,000		\$ 470,000		
CONSTRUCTION		2,400,000			\$ 2,400,000		\$ 2,400,000		
EQUIPMENT/VEHICLE		550,000			\$ 550,000		\$ 550,000		
OTHER		380,000			\$ 380,000		\$ 380,000		
TOTAL		\$ -	\$ -	\$ 3,800,000	\$ -	\$ -	\$ 3,800,000	\$ -	\$ 3,800,000

The annual operating impact section shows an annual cost of \$725,346.

<b>ANNUAL OPERATING IMPACT</b>							
<b>DESCRIPTION</b>	<b>FY13</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FIVE YEAR TOTAL</b>	<b>Other:</b>
Personnel				681,000	681,000	\$ 1,362,000	<b>Expense Type:</b>
Operating				44,346	44,346	\$ 88,692	Operating Budget Expenses
Capital Outlay						\$ -	<b>Account Number:</b>
<b>Total</b>	\$ -	\$ -	\$ -	\$ 725,346	\$ 725,346	\$ 1,450,692	

**CAPITAL PROJECT EVALUATION CRITERIA DISCUSSION:**

**Legal Mandates:** N/A. **Fiscal and Budget Impacts:** N/A. **Health and Safety Impacts:** The city limits of Gainesville has grown tremendously. As our city grows, our station territories expand. In addition to population and road miles, there has been an increase in multi-story properties making quick response even more crucial toward our ability to save lives and property. **Economic Development Impacts:** N/A. **Environmental, Aesthetic and Social Effects:** N/A. **Distributional Effects:** There are currently properties in the city limits of Gainesville that are outside the five mile ISO requirement. At any time, ISO could assign a split ISO for insurance premiums for these specific properties. **Disruption/Inconvenience:** N/A. **Impact of Deferral:** The city limits of Gainesville has grown tremendously. As our city grows, our station territories expand. In addition to population and road miles, there has been an increase in multi-story properties making quick response even more crucial toward our ability to save lives and property. **Interjurisdictional Effects:** N/A.

Assumptions are discussed here.

**NOTES:**

**Project Costs - Planning** is the estimated cost of land acquisition. **Project Costs - Other** is 10% of total project cost as a contingency. **Annual Operating Impact** estimates are based on average operating costs of current Station #4 which is of comparable size, number of personnel and apparatus plus a projected 20% increase.

<b>DEPARTMENT DIRECTOR RANKING:</b>	A - Essential	<b>PROJECT NUMBER</b>
<b>CIP EVALUATION TEAM RANKING:</b>	Priority Ranking	

The table below shows the anticipated FY2014 operating impact from capital projects. This chart only shows the projects under consideration for this fiscal year that anticipated any operating impact. This table shows three categories for each project, Personnel, Operating and Capital Outlay. The Personnel category represents a change in the personnel accounts in the operating budget; for example, a new fire station may require additional personnel salaries, uniforms, etc. The Operating category represents a change in all other operating account, with the exception of personnel account and Capital Outlay accounts (new items costing \$1,000.00 to \$19,999.99). An example of this category may include an increase of supplies, license agreements, additional lawn maintenance, etc. Finally, the Capital Outlay category represents a change to the capital outlay accounts, for example a new fire station may need a new piece of equipment in future years.

The Table below shows Five Year totals for FY2014 projects submitted during the Capital Improvements Program phase of the budget process. For a complete Five year summary please see the Five year Summary chart.

Project Name	Personnel	Operating	Capital Outlay
<b>Funded</b>			
Network Security		5,000	
Records Management Software		35,000	
Interchange Beautification		12,000	
Fleet Replacement Tractor		400	
Linwood Nature Preserve Development		20,000	
Frances Meadows Center Fitness		300,000	
Fleet Replacement – Parks and Recreation		5,000	
<b>Total</b>	<b>\$ -</b>	<b>\$ 377,400</b>	<b>\$ -</b>
<b>Unfunded</b>			
License Plate Recognition System		3,200	
Public Safety Surveillance System		8,600	
Intelligent Transportation System		(14,800)	
Fleet Replacement – Bucket Truck		(2,182)	
<b>Total</b>	<b>\$ -</b>	<b>\$ (5,182)</b>	<b>\$ -</b>

The projects listed in the above table, represent the funded and unfunded projects anticipated operating impact for Fiscal Year 2014. The Funded projects anticipate an operating impact of \$377,400 over the next five years. These expenditures are largely due to the continued maintenance of the infrastructure or equipment they will generate.

## CAPITAL OUTLAY ITEMS

These items are considered capital in nature but generally do not meet the \$20,000 threshold needed to be included in the capital project program. Capital Outlay items, although they are not included in the capital projects program, also need careful review during the budgeting process. These type items are included in the Operating budget for each department. The budgets for each of these departments/divisions can be found in the departmental section of this budget.

CAPITAL OUTLAY ITEMS	
Fund/Department/Item	OPERATING BUDGET
<b><u>GENERAL GOVERNMENT</u></b>	
130 - Municipal Court	
Cameras (2)	\$ 4,000
Network Accessible Storage	3,000
Total Municipal Court	7,000
140 - City Manager's Office	
Ipads/Agenda Manager (2)	1,300
Total City Manager's Office	1,300
150 - City Council	
Ipads/Agenda Manager (6)	3,900
Total City Council	3,900
160 - Financial Services & IT	
Replacement PC (1)	1,200
Tablets (3)	2,400
Total Financial Services & IT	3,600
180 - Planning	
Tablets (2)	1,750
Total Planning	1,750
221 - Police	
Patrol Rifles	3,000
Gun Safes	1,000
Replacement computers (7)	10,500
Replacement ID printer	3,700
Replacement Cameras (10)	20,000
MDT's (10)	45,000
Tablets w/case & keyborad (12)	8,400
Total Police	91,600

<b>CAPITAL OUTLAY ITEMS</b>	
<b>Fund/Department/Item</b>	<b>OPERATING BUDGET</b>
222 - Fire	
Treadmill (Station 2)	4,000
Replacement Laptop	2,300
Replacement computer (2)	3,200
Rowing Machine (Station 4)	1,500
Total Fire	11,000
227 - Code Enforcement	
Tablets (2)	1,750
Total Code Enforcement	1,750
317 - Public Land & Buildings	
Replacement Computer	1,100
Total Public Land & Buildings	1,100
329 - Traffic Services	
Traffic Counters (6)	6,000
Total Traffic Services	6,000
331 - Streets	
Replacement Mowers (2)	16,000
Total Streets	16,000
410 - Cemetery	
Replacement computer (2)	2,200
Replacement Mower	8,000
Total Cemetery	10,200
<b>Total General Government Capital Outlay</b>	<b>\$ 143,000</b>
<b>COMMUNITY SERVICE CENTER</b>	
448 - Hall Area Transit	
DAR Replacement Buses (4)	\$ 220,400
Total Community Service Center Cap. Outlay	\$ 220,400
PARKS AND RECREATION	
310 - Administration	
New Computers & AED's	\$ 26,000
Total Administration	26,000



<b>CAPITAL OUTLAY ITEMS</b>	
<b>Fund/Department/Item</b>	<b>OPERATING BUDGET</b>
325 - Park Services	
Leaf Vac	1,500
Push Blower	1,500
Trailer	2,200
Mower	4,500
Park Amenities - Replacements	25,000
Utility Vehicle	8,000
Field Prep Machine	1,300
Generator	5,000
<b>Total Park Services</b>	<b>49,000</b>
365 - Lanier Point Park	
Shade Structure Replacement	7,500
<b>Total Lanier Point Park</b>	<b>7,500</b>
380 - Civic Center	
Wireless System upgrades	4,000
Hardwood floors	19,000
Security Cameras	5,000
<b>Total Civic Center</b>	<b>28,000</b>
382 - Frances Meadows Center	
Funbrellas (4)	\$ 9,000
Pool Vacuum	\$ 5,000
<b>Total Civic Center</b>	<b>14,000</b>
<b>Total Parks &amp; Recreation Capital Outlay</b>	<b>124,500</b>
<b><u>PUBLIC UTILITIES</u></b>	
540 - Riverside Water Treatment Facility	
Replacement Computers (5)	\$ 6,000
Sample Pump	2,000
Chemical Feeder Pumps (2)	4,000
Mower	2,000
Turbidmeter	3,000
<b>Total Riverside Water Treatment Facility</b>	<b>2,000</b>

<b>CAPITAL OUTLAY ITEMS</b>	
<b>Fund/Department/Item</b>	<b>OPERATING BUDGET</b>
541 - Lakeside Water Treatment Facility	
Replacement Laser Printer	3,000
Fax Machine	1,500
Total Lakeside Water Treatment Facility	4,500
545 - Water Distribution	
Replacement Compaction Tamp (2)	7,800
Compactor Wheel for Mini-Excavator	3,000
Locator	7,900
Replacement Laptop computers (4)	7,000
Laptop Computer	1,750
Replacement Desktop	2,400
Replacement Service Truck	98,000
Replacement Mini-Excavator	62,500
Replacement Trailer	15,000
Replacement Flat Bed Dump Truck	68,000
GPS PC Unit	8,000
Total Water Distribution	281,350
551 - Linwood WRF	
Defibrillator	2,500
Electric Club Car Carryall	7,000
Total Water Distribution	9,500
552 - Maintenance	
Tig Welder	4,000
Huntron Tracker	4,800
Replacement Full Size 4x4	25,000
Replacement One Ton Truck with Service body	35,000
Replacement One Ton Truck with Service body & Crar	50,000
Bush Hog	5,000
Zero turn Mower	10,000
Total Water Reclamation	133,800

<b>CAPITAL OUTLAY ITEMS</b>	
<b>Fund/Department/Item</b>	<b>OPERATING BUDGET</b>
<b>555 - Sanitary Sewer</b>	
Leveling Laser Transmitter & Rod	4,700
Pipe Laser	4,995
Replacement Laptop computers	5,250
New Laptop Computer	1,750
3,000 Watt Generator (2)	5,000
Compaction Tamp	3,900
Bladder for Perma-liner system	1,900
Cleaning Tools for Vactor	4,500
Electric Coring machine	3,800
Portable Electrick Truck Mounted Tripod	2,500
Replacement Compact Excavator	65,000
Replacement Flatbed Dump Truck	68,000
Replacement Service Truck	98,000
Manhole trench Box	7,200
Cues Camera and Controller	28,800
Perma-Liner Lateral System	35,000
Flow Meter	5,000
<b>Total Sanitary Sewer</b>	<b>345,295</b>
<b>560 - Environmental Services</b>	
Replacement Computers (2)	2,400
Computer-Stormwater position	1,800
Replacement Full size 4x2 pickup	17,500
Replacement Full size 4x4 pickup	24,000
4x4 RTV Utility Vehicle	11,600
Digestion Block for TKN Analyzer	10,210
<b>Total Environmental Services</b>	<b>67,510</b>
<b>565 -Engineering &amp; Construction services</b>	
Replacement Computers (3)	3,600
Replacement 4x4 SUV	22,900
Replacement Pudeng Server	5,400
Replacement GIS Server	12,000
Mapping Handheld GPS	10,000
Admin Bldg UPS	15,750
<b>Total Construction Management</b>	<b>69,650</b>

<b>CAPITAL OUTLAY ITEMS</b>	
<b>Fund/Department/Item</b>	<b>OPERATING BUDGET</b>
<b>575 - Customer Account Services</b>	
Replacement Computers (2)	2,400
4090 Senu Autogun	1,095
Trimble (Flex Net)	2,795
Replacement Cameras	40,000
Replacement Pudeng Server	4,440
Replacement Louisiana Server	12,000
Replacement Camera Server	12,000
Admin Bldg UPS	12,950
Upgrade Fuel Pumps and Fuel System	38,000
<b>Total Customer Account Services</b>	<b>125,680</b>
<b>585 - Finance and Administration</b>	
Replacement Computers (6)	7,200
Admin Bldg UPS	6,300
Replacement Pudeng Server	2,160
<b>Total Finance and Administration</b>	<b>15,660</b>
<b>Total Public Utilities</b>	<b>\$ 1,069,945</b>
<b><u>530-SOLID WASTE</u></b>	
Replacement Computrs (2)	\$ 2,200
Replacement Sooter Truck	35,000
Replacement Packer Truck	180,000
<b>Total Solid Waste</b>	<b>\$ 215,000</b>
<b><u>630-VEHICLE SERVICES</u></b>	
Uniform Wall Filing System	\$ 2,000
Tire Balancer	4,995
Masterteck VCI San Tool	4,995
<b>Total Vehicle Services</b>	<b>\$ 11,990</b>
<b><u>GRAND TOTAL</u></b>	<b>\$ 2,036,035</b>

### *NEED FOR CAPITAL PROJECTS*

Over the past several years, the Capital Improvements Program has become an “only needed” type program, as the available funding sources have diminished. Going forward the City must continue to analyze the capital and operating cost associated with each project along with the Federal and State requirements. The impact of many factors, along with the well-being of our citizens, is what drives the need for a well-managed Capital Improvement Program. Although extensive cost analysis plays a heavy role in planning for capital improvement, these improvements must coincide with the City’s overall vision and core values. As the city plans for future improvements, each new project will continue to be weighed against the City mission and core values along with the future impact that may be placed on the City.

# CAPITAL IMPROVEMENTS PROCESS CALENDAR

## FY 2014 BUDGET CALENDAR

### PHASE 1 - BUDGET PROCESS INITIATION

12/13/12	Thursday	CIP Workbooks Released
01/15/13	Tuesday	CIP Workbooks Complete
01/18/13	Friday	Council Retreat
01/18/13	Friday	Budget Workshop
01/18/13	Friday	Operating Budget Workbooks Released
02/22/13	Friday	Budget Workbooks Complete

### PHASE 2 - CAPITAL TEAM REVIEW / DEPARTMENT PRESENTATIONS

Date	Start	End	Event	Location
01/22/13	Tuesday	9:00 AM 11:30 AM	Public Works (Engineering, Street Maintenance, Traffic, Public Lands & Buildings, Cemetery, Solid Waste, Vehicle Services, Airport)	Financial Services Office
01/23/13	Wednesday	9:00 AM 10:30 AM	Community Service Center Communication and Tourism Cable Television Fund Community Development Department City Manager's Office Administrative Services Department	Financial Services Office
01/24/13	Thursday	9:00 AM 10:30 AM	Parks & Recreation Golf Course Fund Police Department Fire Department	Financial Services Office

### PHASE 3 - BUDGET TEAM REVIEW / DEPARTMENT PRESENTATIONS

03/04/13	Monday	9:00 AM 11:30 AM	Public Works (Engineering, Street Maintenance, Traffic, Public Lands & Buildings, Cemetery, Solid Waste, Vehicle Services, Airport)	Financial Services Office
03/05/13	Tuesday	1:00 PM 3:20 PM	Community Service Center Communication and Tourism Cable Television Fund Golf Course Fund City Manager's Office Administrative Services Department	Financial Services Office
03/07/13	Thursday	9:00 AM 10:00 AM 11:00 AM	Public Utilities Fund (All Divisions) Parks & Recreation (All Divisions)	Financial Services
03/08/13	Friday	9:00 AM 10:30 AM 11:00 AM	Police Department Fire Department Community Development Department Debt Service Fund Capital Improvement Program	Financial Services Office
03/29/13	Friday	9:00 AM 11:00 AM 11:15 AM	Agency Allocations Economic Development Fund Hotel/Motel Tax Fund Impact Fee Fund Information Technology Fund Tax Allocation District Fund General Insurance Fund Employee Benefits Fund Cemetery Trust Fund	Financial Services Office
04/12/13	Friday	9:00 AM 12:00 PM	City Manager's Budget	Financial Services

Date		Start	End	Event	Location
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#### PHASE 4 - COUNCIL PRESENTATIONS

02/28/13	Thursday	9:00 AM		Keep Hall Beautiful	City
		9:20 AM	9:40 AM	Elachee Nature Science Center	Manger's Conference
03/14/13	Thursday	9:00 AM	10:30 AM	Public Works (Engineering, Street Maintenance, Trai	City
				Public Lands & Buildings, Cemetery, Solid Waste, Vehicle Services, Airport)	Manger's Conference Room
3/15/13-3/16/13	Friday- Saturday			Public Utilities Workshop	Off Site
03/28/13	Thursday	9:00 AM		Community Service Center	City
		9:15 AM		Communications and Tourism	Manger's
		9:30 AM		Cable Television Fund	Conference
		9:45 AM		Community Development Department	Room
		10:00 AM		City Manager's Office	
		10:15 AM	10:30 AM	Administrative Services Department	
04/11/13	Thursday	9:00 AM		Parks & Recreation (All Divisions)	City
		9:30 AM		Chattahoochee Golf Course	Manger's
		9:45 AM		Police Department	Conference
		10:00 AM	10:15 AM	Fire Department	Room
05/02/13	Thursday	9:00 AM	10:00 AM	City Manager's Budget Presentation	City Manger's Conference

#### PHASE 5 - COUNCIL ADOPTION

05/07/13	Tuesday	5:30 PM		Public Budget Hearing 1st Reading of Millage Ordinance	Justice Center
05/21/13	Tuesday	5:30 PM		Public Budget Hearing 2nd Reading of Millage Ordinance Budget Adoption	Justice Center

## CAPITAL IMPROVEMENTS PROGRAM

### FUND DESCRIPTION:

These budgets represent the first year of the present five year Capital Improvements Program (CIP). The section also includes a summary of the entire CIP, as well as more detailed information regarding those projects funded for the first year. Capital improvements budgets remain open until the project is completed.

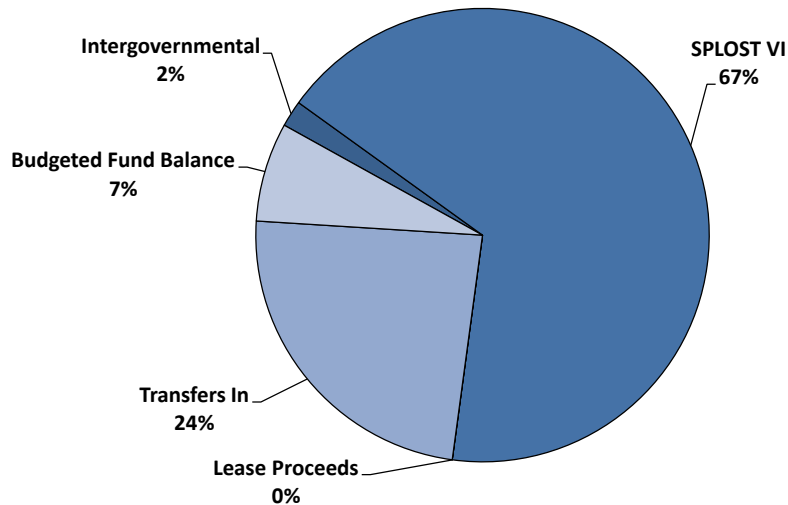
### MISSION STATEMENT:

It is the mission of the Capital Improvements Program to identify, measure and plan for future Capital needs, while adhering to the central mission of the City of Gainesville.

### CAPITAL IMPROVEMENTS PROGRAM FUND SUMMARY

REVENUES	FY2012 Budget	FY2013 Budget	FY2014 Budget
<b>Intergovernmental:</b>			
Georgia Department of Transp. (LARP)	\$ 90,000	\$ 90,000	\$ 200,000
GEMA Grant	25,000	-	-
Hall County	-		-
<b>SPLOST VI</b>	6,880,875	6,826,250	7,139,125
<b>Lease proceeds</b>	778,000	800,000	-
<b>Transfers From:</b>			
Economic Development Fund	-		25,000
General Fund	1,446,880	1,677,360	2,200,000
Hotel/Motel Tax Fund	75,665	88,890	-
Information Tech Fund			110,000
Community Service Center Fund			-
Public Utilities Fund	-	245,000	130,000
Impact Fee Fund	300,000		45,000
Georgia Mountains Center	-		-
TV-18	-		-
Cemetery Trust Fund			25,000
<b>Budgeted Fund Balance:</b>			
Capital Projects Fund Balance	189,085	38,300	115,000
Parks and Recreation Fund Balance	-		635,000
<b>Total Revenues</b>	<b>\$ 9,785,505</b>	<b>\$ 9,765,800</b>	<b>\$ 10,624,125</b>

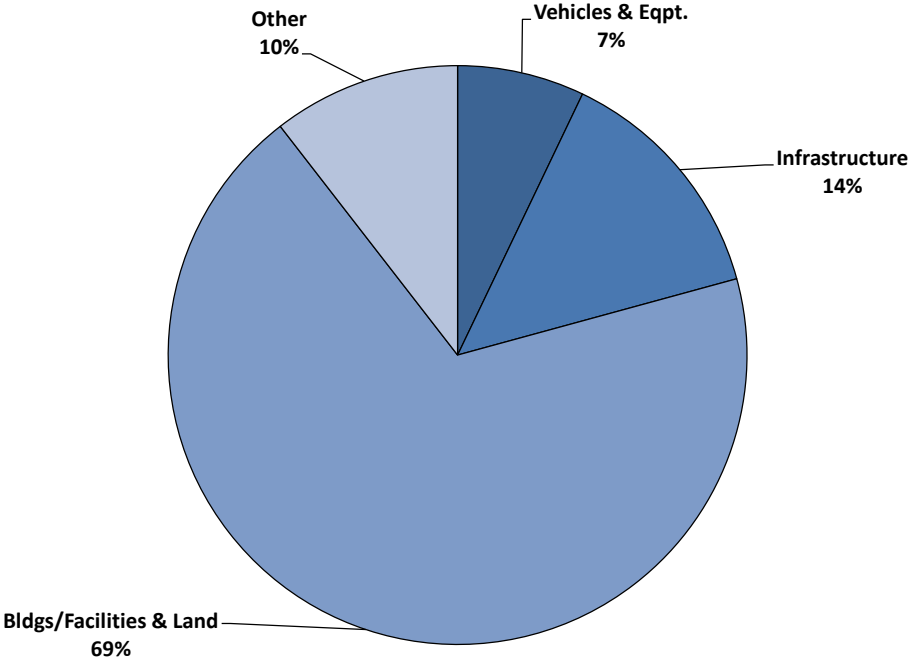
### FY 2014 Funding Sources



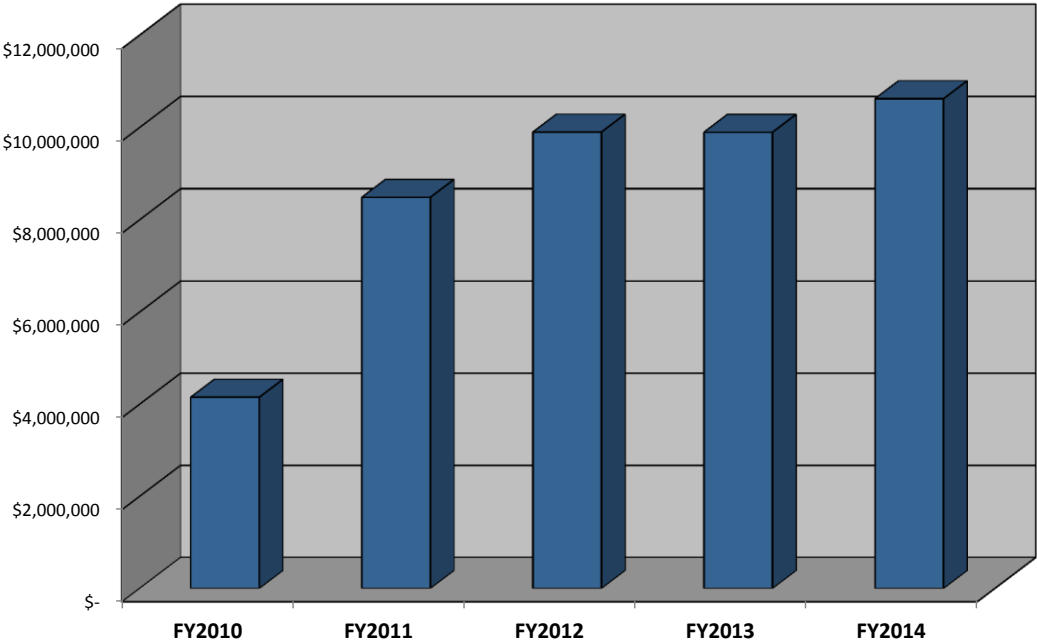
CAPITAL IMPROVEMENTS PROGRAM FUND SUMMARY			
EXPENDITURES	FY2012 Budget	FY2013 Budget	FY2014 Budget
<b>Administrative Services:</b>			
Network Security	\$ -	\$ 60,000	\$ 60,000
Enhanced Software Applications	-	85,000	110,000
Telephone System Upgrade	-	132,000	-
Network Upgrade	-	161,000	-
Expansion of Disk Storage	-	-	200,000
<b>Community Development Department</b>			
Unified Land Development Code	-	25,000	-
Midtown Greenway Phase I	38,722	-	-
Down Town Master Plan	-	-	30,000
<b>Police:</b>			
Police Department Fleet (New)	590,000	650,000	175,000
Records Management System	-	-	715,000
<b>Fire:</b>			
Mobile Data Terminals (4)	-	32,000	-
Fire 3 Generator Replacement	-	38,550	-
Tornado Sirens	60,000	-	-
Headset Replacement	41,408	-	-
Fleet Replacement - Unit 206	35,000	-	-
Fleet Replacement - Unit 207	35,000	-	-
Fleet Replacement - Rescue 22	300,000	-	-
Fleet Replacement - Squad 21	-	-	90,000
<b>Public Works- Public Land and Buildings</b>			
GMC Waterproofing and Roof	-	-	115,000
Administrative Building Renovation	-	-	50,000
<b>Public Works - Engineering:</b>			
Storm Drain Maintenance Program	15,000	15,000	15,000
Street Resurfacing (Major Projects)	675,000	655,000	700,000
Roadway Patching Program	125,000	98,000	30,000
Full Depth Reclamation Program	330,000	350,000	260,000
In-House Paving Program	125,000	74,000	100,000
Tommy Aaron Drive Repair	-	125,000	-
Detention Pond Restoration	-	-	75,000
Interchange Beautification	-	-	25,000
<b>Public Works - Traffic:</b>			
City Square Traffic Signal Replacement	100,000	-	-
Thermoplastic Restriping	50,000	50,000	30,000
<b>Public Works - Street Maintenance:</b>			
Paver	-	150,000	-
R-O-W Tractor	35,000	-	-
Flat Bed Dump Truck	83,000	-	-
Two Leaf Collections Machines	40,000	-	-
<b>Cemetery</b>			
Tractor	-	-	25,000
<b>Transfers Out:</b>			
Transfer to Vehicle Services Fund	62,500	75,000	-
Transfer to Debt Service Fund	7,044,875	6,990,250	7,139,125
<b>Total General Government Expenditures</b>	<b>9,785,505</b>	<b>9,765,800</b>	<b>9,944,125</b>
<b>Parks and Recreation</b>			
Linwood Nature Preserve Development	-	-	25,000
Blueway Landings	-	-	20,000
Frances Meadows Center Fitness Center	-	-	375,000
Wessell Park Renovation	-	-	150,000
Fleet Replacement	-	-	50,000
T-Ball Athletic Field Lighting	-	-	20,000
Civic Center Marquee	-	-	40,000
<b>Total Parks and Recreation</b>	<b>-</b>	<b>-</b>	<b>680,000</b>
<b>Total All Funds</b>	<b>\$ 9,785,505</b>	<b>\$ 9,765,800</b>	<b>\$ 10,624,125</b>



**Expenses by Category**



**Five-Year Budgeted Funding Trend**



## FY 2014 GENERAL GOVERNMENT CAPITAL IMPROVMENTS SUMMARY

FY2014 PROJECT REQUEST						REVENUE SOURCES										Operating Impact
Page Number	Project Name	Critical Need Ranking	Priority Ranking	Funding Request	Funding Allowed	CIP Fund Bal	General Fund	Lease/ Bonds	Grants/ SPLOST	P&R/GMC Fund Balance	Impact Fees	IT Fund / Cemetery Trust Fund	PUD / Economic Dev Fund	Total		
	City Manager's Office															
	Subtotal			-	-	-	-	-	-	-	-	-	-	-	-	
	Administrative Services															
D-25	Expansion of Disk Storage	A - Essential ▼	1	200,000	200,000		100,000						100,000	200,000		
D-26	Network Security	A - Essential ▼	2	60,000	60,000		30,000						30,000	60,000	5,000	
D-27	New Software Applications and Sys.	A - Essential ▼	3	70,000	110,000							110,000		110,000		
	Subtotal			330,000	370,000	-	130,000	-	-	-	-	110,000	130,000	370,000	5,000	
	Community Development Dept															
D-28	Downtown Master Plan	A - Essential ▼	1	30,000	30,000		30,000							30,000		
	Subtotal			30,000	30,000	-	30,000	-	-	-	-	-	-	30,000	-	
	Police	D - Defferable ▼														
D-29	Vehicle Replacement Program	A - Essential ▼	1	663,316	175,000		175,000	-						175,000		
D-30	Records Management Software	A - Essential ▼	2	950,000	715,000		715,000							715,000	35,000	
D-31	Mobile Video Camera System	D - Defferable ▼	3	75,000	-									-		
D-32	License Plate Recog. System	D - Defferable ▼	4	40,000	-									-	3,200	
D-33	Training Facility	D - Defferable ▼	5	390,000	-									-		
D-34	Public Safety Surveillance System	D - Defferable ▼	6	65,000	-									-	8,600	
	Subtotal			2,183,316	890,000	-	890,000	-	-	-	-	-	-	890,000	46,800	
	Fire															
D-35	Fire Station #2 Replacement	D - Defferable ▼	1	3,000,000	-									-		
D-36	Fleet Replacement Squad 21	A - Essential ▼	2	130,000	90,000		90,000							90,000		
D-37	Fleet Replacement Unit 208	D - Defferable ▼	3	35,000	-		-							-		
D-38	Fleet Replacement Engine 22	D - Defferable ▼	4	550,000	-		-							-		
D-39	Traffic Preemption System	D - Defferable ▼	5	112,500	-									-		
	Subtotal			3,827,500	90,000	-	90,000	-	-	-	-	-	-	90,000	-	
	Public Lands & Buildings															
D-40	JAB Wall Waterproofing	D - Defferable ▼	1	116,300	-									-		
D-41	Administrative Bldg Renovation	A - Essential ▼	1	50,000	50,000		50,000							50,000		
D-42	GMC Waterproofing and Roof	A - Essential ▼	2	115,000	115,000					115,000				115,000		
D-43	Fleet Replacement - Full Size Truck	D - Defferable ▼	3	27,500	-									-		
D-44	PL&B Maintenance Software	D - Defferable ▼	4	20,000	-									-		
	Subtotal			328,800	165,000	-	50,000	-	-	115,000	-	-	-	165,000	-	
	Engineering Services															
D-45	Storm Drainage Maintenance	A - Essential ▼	1	15,000	15,000		15,000							15,000		
D-46	Contracted Street Resurfacing	A - Essential ▼	2	810,000	700,000		500,000		200,000					700,000		
D-47	Full Depth Reclamation Program	A - Essential ▼	3	260,000	260,000		260,000							260,000		
D-48	In House Paving Program	A - Essential ▼	4	125,000	100,000		100,000							100,000		
D-49	Interchange Beautification	A - Essential ▼	5	120,000	25,000		-						25,000	25,000	12,000	
D-50	Detention Pond Restoration	A - Essential ▼	6	150,000	75,000		75,000							75,000		
D-51	Roadway Patching Program	A - Essential ▼	7	150,000	30,000		30,000							30,000		
D-52	Midtown Stormwater Plan	D - Defferable ▼	8	250,000	-									-		
D-53	Fleet Replacement	D - Defferable ▼	9	30,000	-									-		
	Subtotal			1,910,000	1,205,000	-	980,000	-	200,000	-	-	-	25,000	1,205,000	12,000	
	Traffic Services															
D-54	Intelligent Transportation System	D - Defferable ▼	1	150,000	-									-	(14,800)	
D-55	Thermoplastic Restriping	A - Essential ▼	2	55,000	30,000		30,000							30,000		
D-56	Fleet Replacement - Bucket Truck	D - Defferable ▼	3	120,000	-									-	(2,182)	
	Subtotal			325,000	30,000	-	30,000	-	-	-	-	-	-	30,000	(16,982)	
	Street Maintenance															
D-57	Fleet Replacement - Mini Excavator	D - Defferable ▼	1	55,000	-		-							-		
D-58	Fleet Replacement - Service Truck	D - Defferable ▼	2	135,000	-									-		
D-59	Equipment Replacement - 15 Ton Trailer	D - Defferable ▼	3	26,750	-									-		
	Subtotal			216,750	-	-	-	-	-	-	-	-	-	-	-	
	Cemetery															
D-60	Tractor	A - Essential ▼	1	25,000	25,000		-					25,000		25,000	400	
D-61	Fleet Replacement - SUV	D - Defferable ▼	2	25,000	-									-		
D-62	Fleet Replacement - Dump Truck	D - Defferable ▼	3	40,000	-									-		
	Subtotal			90,000	25,000	-	-	-	-	-	-	25,000	-	25,000	400	
	Transfers Out:															
	Transfer to Debt Service (PSB)	A - Essential ▼	1	7,139,125	7,139,125				7,139,125					7,139,125		
	Transfer to Vehicle Services	D - Defferable ▼	1	129,500	-									-		
	Subtotal			7,268,625	7,139,125	-	-	-	7,139,125	-	-	-	-	7,139,125	-	
	TOTAL GENERAL FUND			16,509,991	9,944,125	-	2,200,000	-	7,339,125	115,000	-	135,000	155,000	9,944,125	47,218	
	Parks and Recreation															
D-63	Linwood Nature Preserve Development	B - Desirable ▼	1	25,000	25,000						25,000			25,000	20,000	
D-64	Frances Meadows Center Fitness	B - Desirable ▼	2	375,000	375,000					375,000				375,000	300,000	
D-65	Wessell park Renovation	B - Desirable ▼	3	150,000	150,000					150,000				150,000	-	
D-66	Fleet Replacement	B - Desirable ▼	4	50,000	50,000					50,000				50,000	5,000	
D-67	T-Ball Athletic Field Lighting	B - Desirable ▼	5	20,000	20,000					20,000				20,000		
D-68	Civic Center Marquee	B - Desirable ▼	6	40,000	40,000					40,000				40,000		
D-69	Blueway Landings	B - Desirable ▼	7	20,000	20,000						20,000			20,000		
	Subtotal			680,000	680,000	-	-	-	-	635,000	45,000	-	-	680,000	325,000	
	TOTAL ALL FUNDS			17,189,991	10,624,125	-	2,200,000	-	7,339,125	750,000	45,000	135,000	155,000	10,624,125	372,218	

## Expansion of Disk Storage

<b>Strategic Initiative:</b>	Practicing good stewardship of resources	<b>Location:</b>	Information Technologies
<b>Project Type:</b>	Single Year Project ▼	<b>Department:</b>	Administrative Services
<b>Critical Need Ranking:</b>	A - Essential ▼	<b>Project Manager:</b>	Greg Leach

**Description/Justification:**

Over the last year IT has implemented newer technologies to reduce demands on staff time, retire extremely old equipment and proactively address ever growing network storage needs. The technologies used centered around VMware server virtualization, Storage Area Network (SAN) equipment to provide mass storage, and new disk-to-disk backups to replace tape backups. These technologies will also lower the energy demands of the data center. The City's data storage needs continue to grow. Factors such as additional electronic communications and storage, GIS mapping, document imaging and maintaining access to historical data will drive the growth. This capital project will double the server and storage capabilities using these same type technologies in FY14. An additional expansion is anticipated in FY16 as the demand for storing electronic records increases. (Many departments are now scanning records for storage.)

<b>FUNDING SOURCES:</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>TOTAL</b>	<b>Project Estimated</b>	
General Fund	100,000		100,000			\$ 200,000		
Public Utilities	100,000		100,000			\$ 200,000		
						\$ -	<b>Start Date</b>	<b>Completion Date</b>
						\$ -		
<b>TOTAL</b>	\$ 200,000	\$ -	\$ 200,000	\$ -	\$ -	\$ 400,000	09/01/13	06/30/14

<b>PROJECT COSTS</b>	<b>Budget</b>							
	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>Five Year Total</b>	<b>Prior Year Costs</b>	<b>Total Project Cost from Inception</b>
<b>PROJECT COMPONENTS:</b>								
PLANNING						\$ -		\$ -
CONSTRUCTION						\$ -		\$ -
EQUIPMENT/VEHICLE	200,000		200,000			\$ 400,000		\$ 400,000
OTHER						\$ -		\$ -
<b>TOTAL</b>	\$ 200,000	\$ -	\$ 200,000	\$ -	\$ -	\$ 400,000	\$ -	\$ 400,000

<b>ANNUAL OPERATING IMPACT</b>							
<b>DESCRIPTION</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>FIVE YEAR TOTAL</b>	<b>Other:</b>
Personnel						\$ -	<b>Expense Type:</b>
Operating						\$ -	Operating Budget Expenses ▼
Capital Outlay						\$ -	<b>Account Number:</b>
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

**CAPITAL PROJECT EVALUATION CRITERIA DISCUSSION:**

This project will improve efficiency and reliability in handling data and financial information necessary for processes. All user departments will benefit from increased availability of information and quicker processing times. The project will create only minimal disruption for implementation. There are no legal mandates, economic development impacts, or environmental or social effects of moving forward with this project. Delay of this project will increase the risk of maximizing storage capacities and limiting functionality or shutting down systems.

**NOTES:**

Phase I was completed FY13 at a cost of \$134,000, but did not include a fail-over solution (off-site redundancy). Phase II presented for FY14 is a higher cost to include a fail-over solution and to address some backup problems encountered with Phase I.

<b>DEPARTMENT DIRECTOR RANKING:</b>	A - Essential ▼	<b>PROJECT NUMBER</b> <b>415.760.91022</b>
<b>DEPARTMENT PRIORITY RANKING</b>	1 ▼	
<b>CIP EVALUATION TEAM RANKING:</b>	A - Essential ▼	

Administrative Services

## NETWORK SECURITY

<b>Strategic Initiative:</b>	Providing innovative and exemplary services	<b>Location:</b>	Information Technologies
<b>Project Type:</b>	Multi-Year Project ▼	<b>Department:</b>	Administrative Services
<b>Critical Need Ranking:</b>	A - Essential ▼	<b>Project Manager:</b>	Greg Leach

**Description/Justification:**

Implement solutions to improve the City's network security to include the following: mobile device management; internet firewall; strengthen password protection; develop procedures to ensure timely security update installation; identify and document business continuity and recovery plans; prevent unauthorized equipment on the network; and add outbound email filters and other data loss prevention measures. It has not been feasible to proceed with WebFilter Replacement. We have corrected or implemented work arounds for problems, but an existing solution is lacking in reliable, accurate reporting on Web access. The Firewall Replacement is a critical component of this project: our current Cisco PIX 515-E reaches the end of its life July 2013.

<b>FUNDING SOURCES:</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>TOTAL</b>	<b>Project Estimated</b>	
General Fund	30,000					\$ 30,000		
Public Utilities Fund	30,000					\$ 30,000		
						\$ -	<b>Start Date</b>	<b>Completion Date</b>
						\$ -		
<b>TOTAL</b>	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000	09/01/13	06/30/15

<b>PROJECT COSTS</b>	<b>Budget</b>							
<b>PROJECT COMPONENTS:</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>Five Year Total</b>	<b>Prior Year Costs</b>	<b>Total Project Cost from Inception</b>
PLANNING						\$ -		\$ -
CONSTRUCTION						\$ -		\$ -
EQUIPMENT/VEHICLE						\$ -		\$ -
OTHER	60,000					\$ 60,000	60,000	\$ 120,000
<b>TOTAL</b>	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000	\$ 60,000	\$ 120,000

**ANNUAL OPERATING IMPACT**

<b>DESCRIPTION</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>FIVE YEAR TOTAL</b>	<b>Other:</b>
Personnel						\$ -	<b>Expense Type:</b>
Operating	5,000	5,000	5,000	5,000	5,000	\$ 25,000	Operating Budget Expenses ▼
Capital Outlay						\$ -	<b>Account Number:</b>
<b>Total</b>	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 25,000	160.2280 Maintenance Contracts

**CAPITAL PROJECT EVALUATION CRITERIA DISCUSSION:**

The City's network is essential to operations. While there are no legal mandates that require improved security, it is prudent to protect the network and secure it from internal or external threats. Ongoing maintenance costs are minimal. This project does not directly effect the health and safety of the community. Economic development impacts, and environmental and social effects of moving forward with this project are negligible, impacted only by the risk of interrupted operations. The project will directly benefit city staff and customers by assuring safe and reliable sharing of information. The project will not cause disruption or inconvenience anyone. Delay of this project will increase the risk of an unreliable means of sharing information and resources over the City's network.

**NOTES:**

<b>DEPARTMENT DIRECTOR RANKING:</b>	A - Essential ▼		<b>PROJECT NUMBER</b>
<b>DEPARTMENT PRIORITY RANKING</b>	2 ▼		<b>415.760.91016</b>
<b>CIP EVALUATION TEAM RANKING:</b>	A - Essential ▼		Administrative Services

## New Software Applications and Enhanced Systems

<b>Strategic Initiative:</b>	Practicing good stewardship of resources	<b>Location:</b>	IT, Finance, HR/Risk, Court
<b>Project Type:</b>	Reoccurring Project ▼	<b>Department:</b>	Administrative Services
<b>Critical Need Ranking:</b>	B - Desirable ▼	<b>Project Manager:</b>	Melody Marlowe

**Description/Justification:**

Investigate options and implement new software applications or improvements to existing software or systems for the following: Municipal Court Solution, Financial Software, Payroll Software, Employee Self-Serve Portal, City Intranet, Electronic Purchase Orders, Applicant Tracking, Workers Compensation and Liability Insurance Claims Management, and Employee Timekeeping System. FY13 included new applications for Property Tax, Business Licensing. The amount budgeted for FY14 is for a Municipal Court solution being considered as an add-on to the Police Records Management System to assure a seamless integration. While our current Financial and Payroll solutions are being supported, it is no longer being sold by the software provider, and they are moving customers to the new solution. We are unsure how long support will continue and have included an estimated replacement cost in FY15. Out-year projects: FY16 - Intranet Solution including Employee Self-serve Portal; FY17 - Applicant Tracking Solution, Employee Timekeeping System; FY18 - Workers Compensation and Liability Insurance Claims Management;

<b>FUNDING SOURCES:</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>TOTAL</b>		
General Fund		450,000	42,000	43,000	80,000	\$ 615,000	<b>Project Estimated</b>	
Tech fees	110,000					\$ 110,000		
						\$ -	<b>Start Date</b>	<b>Completion Date</b>
						\$ -		
<b>TOTAL</b>	\$ 110,000	\$ 450,000	\$ 42,000	\$ 43,000	\$ 80,000	\$ 725,000		

<b>PROJECT COSTS</b>	<b>Budget</b>							
	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>Five Year Total</b>	<b>Prior Year Costs</b>	<b>Total Project Cost from Inception</b>
<b>PROJECT COMPONENTS:</b>								
PLANNING						\$ -		\$ -
CONSTRUCTION						\$ -		\$ -
EQUIPMENT/VEHICLE						\$ -		\$ -
OTHER	110,000	450,000	42,000	43,000	80,000	\$ 725,000		\$ 725,000
<b>TOTAL</b>	\$ 110,000	\$ 450,000	\$ 42,000	\$ 43,000	\$ 80,000	\$ 725,000	\$ -	\$ 725,000

<b>ANNUAL OPERATING IMPACT</b>							
<b>DESCRIPTION</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>FIVE YEAR TOTAL</b>	<b>Other:</b>
Personnel						\$ -	<b>Expense Type:</b>
Operating						\$ -	Operating Budget Expenses ▼
Capital Outlay						\$ -	<b>Account Number:</b>
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	<b>160.2280 Maint Contracts</b>

**CAPITAL PROJECT EVALUATION CRITERIA DISCUSSION:**

A computer system is the primary tool for processing information in the Administrative Services Department. It is essential to meeting the department mission of providing timely and reliable information to both user departments and management and to the public. It is critical that the system is innovative in providing information and processing options to our users and the public. Converting to a new system or implementing new technological procedures will be disruptive to operations and temporarily cause inconvenience to those learning new ways of doing their work and conducting business. There are no legal mandates. Economic development impacts, and environmental and social effects of moving forward with this project are minimal, however, inadequate methods of tracking, reporting, and processing financial information does come into play. Delay of this project will increase the risk of providing poor customer service and possibly diminishing efficiencies in departmental procedures.

**NOTES:**

A new system could increase or decrease maintenance and license fees.

<b>DEPARTMENT DIRECTOR RANKING:</b>	B - Desirable ▼	<b>PROJECT NUMBER</b> <b>415.760.91017</b>
<b>DEPARTMENT PRIORITY RANKING</b>	3 ▼	
<b>CIP EVALUATION TEAM RANKING:</b>	A - Essential ▼	

Administrative Services

## Downtown Master Plan

<b>Strategic Initiative:</b>	Downtown master Plan	<b>Location:</b>	180
<b>Project Type:</b>	Single Year Project	<b>Department:</b>	Comm. Dev. (Planning Div.)
<b>Critical Need Ranking:</b>	B - Desirable	<b>Project Manager:</b>	Rusty Ligon

**Description/Justification:**

One of the recommendations from the newly adopted Comprehensive Plan was the creation of a Downtown Master Plan. There are several projects that are ongoing in the Downtown area as well as a number of potential projects in the pipeline. Additionally, there have been discussions regarding future infrastructure improvements and the potential creation of a Downtown Historic District. As a result of all of the focus and activity in the Downtown area, the time appears to be right for the creation of a detailed Master Plan. Staff has already met with representatives from the Carl Vinson Institute of Government at UGA to discuss how they could help in the preparation of a Downtown Master Plan.

<b>FUNDING SOURCES:</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>TOTAL</b>		
General Fund	30,000					\$ 30,000	<b>Project Estimated</b>	
						\$ -		
						\$ -	<b>Start Date</b>	<b>Completion Date</b>
						\$ -		
<b>TOTAL</b>	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000	07/01/13	03/01/14

<b>PROJECT COSTS</b>	<b>Budget</b>							
	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>Five Year Total</b>	<b>Prior Year Costs</b>	<b>Total Project Cost from Inception</b>
<b>PROJECT COMPONENTS:</b>								
PLANNING	30,000					\$ 30,000		\$ 30,000
CONSTRUCTION						\$ -		\$ -
EQUIPMENT/VEHICLE						\$ -		\$ -
OTHER						\$ -		\$ -
<b>TOTAL</b>	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ 30,000

<b>ANNUAL OPERATING IMPACT</b>							
<b>DESCRIPTION</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>FIVE YEAR TOTAL</b>	<b>Other:</b>
Personnel						\$ -	<b>Expense Type:</b>
Operating						\$ -	Single year Expense
Capital Outlay						\$ -	<b>Account Number:</b>
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

**CAPITAL PROJECT EVALUATION CRITERIA DISCUSSION:**

There is no legal mandate for this project. The City would need to fund the cost of the Master Plan. There would be no direct health or safety impacts. Potential economic development impacts would be positive as the project would help guide the development and redevelopment of the City's Central Business District. With so much current and future activity in this key area of the City, a detailed Master Plan is needed to help guide the growth and ensure it is what citizens want in their Downtown. Delaying this project would allow for development to occur in the Downtown area with no guide or direction.

**NOTES:**

<b>DEPARTMENT DIRECTOR RANKING:</b>	B - Desirable		<b>PROJECT NUMBER</b>
<b>DEPARTMENT PRIORITING RANKING</b>	1		<b>415.785.96002</b>
<b>CIP EVALUATION TEAM RANKING:</b>	A - Essential		Comm. Dev. (Planning Div.)

## Vehicle Replacement Program

<b>Strategic Initiative:</b>	Innovative and Exemplary Services	<b>Location:</b>	Gainesville Justice Center
<b>Project Type:</b>	Multi-Year Project	<b>Department:</b>	Police
<b>Critical Need Ranking:</b>	A - Essential	<b>Project Manager:</b>	Chief Brian P. Kelly

**Description/Justification:**

Purchase: ten (10) New, Fully equipped, REPLACEMENT Patrol Vehicles, four (4) New, REPLACEMENT, unmarked vehicles, one (1) New REPLACEMENT motorcycles, one (1) New REPLACEMENT prisoner transport van in order to remove the vehicle with the highest points from our fleet.

<b>FUNDING SOURCES:</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>TOTAL</b>	<b>Project Estimated</b>	
General Fund	175,000					\$ 175,000	<b>Start Date</b>	<b>Completion Date</b>
GMA Lease 14 vehicles		627,016				\$ 627,016		
GMA Lease 15 vehicles			584,953			\$ 584,953		
GMA Lease 14 vehicles				689,975		\$ 689,975		
<b>TOTAL</b>	<b>\$ 175,000</b>	<b>\$ 627,016</b>	<b>\$ 584,953</b>	<b>\$ 689,975</b>	<b>\$ -</b>	<b>\$ 2,076,944</b>	07/01/12	06/30/17

<b>PROJECT COSTS</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>Five Year Total</b>	<b>Prior Year Costs</b>	<b>Total Project Cost from Inception</b>
<b>PROJECT COMPONENTS:</b>								
<b>PLANNING</b>						\$ -		\$ -
<b>CONSTRUCTION</b>						\$ -		\$ -
<b>EQUIPMENT/VEHICLE</b>	175,000	627,016	584,953	689,975		\$ 2,076,944	650,000	\$ 2,726,944
<b>OTHER</b>						\$ -		\$ -
<b>TOTAL</b>	<b>\$ 175,000</b>	<b>\$ 627,016</b>	<b>\$ 584,953</b>	<b>\$ 689,975</b>	<b>\$ -</b>	<b>\$ 2,076,944</b>	<b>\$ 650,000</b>	<b>\$ 2,726,944</b>

<b>ANNUAL OPERATING IMPACT</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>FIVE YEAR TOTAL</b>	<b>Other:</b>
<b>DESCRIPTION</b>							<b>Expense Type:</b>
<b>Personnel</b>						\$ -	Operating Budget Expenses
<b>Operating</b>						\$ -	
<b>Capital Outlay</b>						\$ -	
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>Account Number:</b>

**CAPITAL PROJECT EVALUATION CRITERIA DISCUSSION:**

**Legal Mandate:** n/a **Fiscal and budget Impacts:** Removing vehicles with higher mileage and/or higher maintenance cost will reduce our vehicle repair and maintenance expenses. **Health and Safety Impacts:** Police officers will be on duty as soon as they enter into the City limits and off duty when they leave the City Limits when traveling to and from home. **Economic development impacts:** these vehicles will promote the economic vitality of the community by projecting a safe environment. **Environmental, Aesthetic, and Social Effects:** Police vehicles are visible as soon as the police officer enters the vehicle and begins their commute. Police Vehicles increase security in the neighborhoods where the police officers live. **Distributional Effects:** Reduction in cost associated with the repair and maintaining of older/higher mileage vehicles. **Disruption/Inconvenience:** n/a **Impact of Deferral:** Cost associated with maintaining older/higher mileage vehicles, as well as, concerns with officer safety and liability for having them operate high mileage vehicles requiring consistent maintenance. **Interjurisdictional effects:** n/a

**NOTES:**

*What are the maintenance cost savings? Reflect in the operating impact section.*

<b>DEPARTMENT DIRECTOR RANKING:</b>	A - Essential	<b>PROJECT NUMBER</b> <b>415.765.92037</b>
<b>DEPARTMENT PRIORITY RANKING:</b>	1	
<b>IP EVALUATION TEAM RANKING:</b>	A - Essential	

Police

## RECORDS SOFTWARE SYSTEM

<b>Strategic Initiative:</b>	Innovative and Exemplary Services	<b>Location:</b>	Gainesville Justice Center
<b>Project Type:</b>	Single Year Project ▼	<b>Department:</b>	Police
<b>Critical Need Ranking:</b>	A - Essential ▼	<b>Project Manager:</b>	Chief Brian P. Kelly

**Description/Justification:**

Purchase Records Management Software (RMS) that is capable of tracking all the essential data required to present reports, to track: people, vehicles, equipment, etc along with statistics for crime analysis. This software will reduce data entry duplication by permitting officers the ability to complete reports in the field then electronically downloading the data to the server. This software will push us closer to a paperless environment. This project will be implemented as soon as the RMS is tailored to the Police Department's needs.

<b>FUNDING SOURCES:</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>TOTAL</b>		
General Fund	715,000					\$ 715,000	<b>Project Estimated</b>	
						\$ -		
						\$ -	<b>Start Date</b>	<b>Completion Date</b>
						\$ -		
<b>TOTAL</b>	\$ 715,000	\$ -	\$ -	\$ -	\$ -	\$ 715,000	07/01/12	06/30/13

<b>PROJECT COSTS</b>	<b>Budget</b>							
	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>Five Year Total</b>	<b>Prior Year Costs</b>	<b>Total Project Cost from Inception</b>
<b>PROJECT COMPONENTS:</b>								
PLANNING						\$ -		\$ -
CONSTRUCTION						\$ -		\$ -
EQUIPMENT/VEHICLE	515,000					\$ 515,000		\$ 515,000
OTHER	200,000					\$ 200,000		\$ 200,000
<b>TOTAL</b>	\$ 715,000	\$ -	\$ -	\$ -	\$ -	\$ 715,000	\$ -	\$ 715,000

<b>ANNUAL OPERATING IMPACT</b>							
<b>DESCRIPTION</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>FIVE YEAR TOTAL</b>	<b>Other:</b>
Personnel						\$ -	<b>Expense Type:</b>
Operating	35,000	35,000	35,000	35,000	35,000	\$ 175,000	Operating Budget Expenses ▼
Capital Outlay						\$ -	<b>Account Number:</b>
<b>Total</b>	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 175,000	<b>221.3521</b>

**CAPITAL PROJECT EVALUATION CRITERIA DISCUSSION:**

**Legal mandates:** n/a **Fiscal and budget impacts:** Implementing this software will decrease the amount of printed documents stored by the department. **Health and Safety Impact:** Officers will be able to park in high visibility areas to complete paperwork rather than returning to the office. This will keep them on the road and make them more visible to the public which is a crime deterrent. This will also keep the officer in his district which should lessen our response time. **Economic development impacts:** n/a **Environmental, Aesthetic, and Social Effects:** This project will move us closer to a paperless environment and also save on printing and paper supplies. **Distributional Effects:** The entire Police Department will benefit, officers will be able to complete their reports on scene then wirelessly transfer the data into the server. Crime Analysis data will be readily available because information will be entered within hours of report completion. The Police Department will be able to wirelessly transmit reports to different agencies upon request. **Disruption/Inconvenience:** n/a **Impact of Deferral:** Deferral of this project will continue the duplication of manual work in the area of report, citation and crime analysis data entry. The current level of reports/citations requiring data entry is exceeding the current level of staffing hours available. **Interjurisdictional effects:** We would be able to electronically forward data to the State's Crash Reporting Unit, Dept of Drivers Services and other public service entities.

**NOTES:**

\$750,000 for RMS software , \$200,000 for MDT's  
fees for: Verizon Data cards - appx \$20,000 Fee for connection to Dispatch (using Tiburon) appx \$15,000  
**\$35,000 added to the Operating budget**

<b>DEPARTMENT DIRECTOR RANKING:</b>	A - Essential ▼	<b>PROJECT NUMBER</b> <b>415.765.92040</b>
<b>DEPARTMENT PRIORITY RANKING:</b>	2 ▼	
<b>CIP EVALUATION TEAM RANKING:</b>	A - Essential ▼	

Police



## DIGITAL ALLY MOBILE VIDEO (MVR) CAMERA SYSTEM

<b>Strategic Initiative:</b>	Innovative and Exemplary Services	<b>Location:</b>	Gainesville Justice Center
<b>Project Type:</b>	Reoccurring Project ▼	<b>Department:</b>	Police
<b>Critical Need Ranking:</b>	A - Essential ▼	<b>Project Manager:</b>	Chief Brian P. Kelly

**Description/Justification:**

Install updated Mobile Video Recorders (MVR's) in twenty (20) police vehicles assigned to the Operation Bureau. The current fleet of Operations Bureau Vehicles contains more than thirty (30) vehicles with antiquated VHS and DVD systems to record officer activity. These antiquated systems take up more storage space and cost more to operate than the new wireless system currently being purchased and are less reliable. Upon the installation of these twenty (20) MVR's, there will be sixty-three (63) vehicles in the Operations Bureau Vehicle Fleet containing the updated MVR System.

<b>FUNDING SOURCES:</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>TOTAL</b>		
General Fund	75,000	75,000				\$ 150,000	<b>Project Estimated</b>	
Future grant opportunities						\$ -		
						\$ -		
						\$ -	<b>Start Date</b>	<b>Completion Date</b>
<b>TOTAL</b>	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ -	\$ 150,000	07/01/12	06/30/13

<b>PROJECT COSTS</b>	<b>Budget</b>							
	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>Five Year Total</b>	<b>Prior Year Costs</b>	<b>Total Project Cost from Inception</b>
<b>PROJECT COMPONENTS:</b>								
PLANNING						\$ -		\$ -
CONSTRUCTION						\$ -		\$ -
EQUIPMENT/VEHICLE	75,000	75,000				\$ 150,000		\$ 150,000
OTHER						\$ -		\$ -
<b>TOTAL</b>	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ 150,000

<b>ANNUAL OPERATING IMPACT</b>							
<b>DESCRIPTION</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>FIVE YEAR TOTAL</b>	<b>Other:</b>
Personnel						\$ -	<b>Expense Type:</b>
Operating	-	2,500	5,000	5,000	5,000	\$ 12,500	Operating Budget Expenses ▼
Capital Outlay						\$ -	<b>Account Number:</b>
<b>Total</b>	\$ -	\$ 2,500	\$ 5,000	\$ 5,000	\$ 5,000	\$ 12,500	<b>221.2280</b>

**CAPITAL PROJECT EVALUATION CRITERIA DISCUSSION:**

**Legal Mandates:** n/a **Fiscal and budget Impacts:** Reduce the number of VHS tapes and DVD's purchased throughout the year. Decrease personnel time spent on logging VHS and DVD recordings into evidence. **Health and Safety Impacts:** n/a **Economic development impacts:** n/a **Environmental, aesthetic, and social effects:** n/a **Distributional Effects:** This project will benefit Gainesville Police officers who are currently using VHS or DVD recorders. It will also benefit property and evidence custodians and the community by allowing for effective and efficient retrieval of recordings when requested. **Disruption/Inconvenience:** n/a **Impact of Deferral:** The VHS recorders are no longer repairable. Should the antiquated system go down, this would leave the assigned officer without an in car recording system. **Interjurisdictional effects:** Recordings can be electronically retrieved and transferred to other entities requesting the same, increasing our efficiency in responding to records requests.

**NOTES:**

The police department continues to address updating MVR's during its annual vehicle replacement program to rotate antiquated systems out of its fleet. An average of \$500 per year for maintenance on the mirror and the rocket. 1st year covered in the original cost.

<b>DEPARTMENT DIRECTOR RANKING:</b>	A - Essential ▼		<b>PROJECT NUMBER</b>
<b>DEPARTMENT PRIORITY RANKING:</b>	3 ▼		<b>DEFERRED</b>
<b>CIP EVALUATION TEAM RANKING:</b>	D - Deferrable ▼		

## LICENSE PLATE RECOGNITION SYSTEM (LPR)

<b>Strategic Initiative:</b>	Innovative and Exemplary Services	<b>Location:</b>	Gainesville Justice Center
<b>Project Type:</b>	Multi-Year Project ▼	<b>Department:</b>	Police
<b>Critical Need Ranking:</b>	B - Desirable ▼	<b>Project Manager:</b>	Chief Brian P. Kelly

**Description/Justification:**

Install LPR's into the six (6) police vehicles assigned to the Police Traffic Services Unit and ACE Team to allow the officers the ability to automatically identify and address those drivers with suspended registrations and tags and insurance violations. This tool can also be used to identify/recover stolen motor vehicles and wanted occupants.

FUNDING SOURCES:	FY14	FY15	FY16	FY17	FY18	TOTAL		
General Fund	40,000	40,000	40,000		-	\$ 120,000	Project Estimated	
Future grant opportunities						\$ -		
						\$ -		
						\$ -	Start Date	Completion Date
<b>TOTAL</b>	\$ 40,000	\$ 40,000	\$ 40,000	\$ -	\$ -	\$ 120,000	07/01/12	06/30/15

PROJECT COSTS	Budget							
	FY14	FY15	FY16	FY17	FY18	Five Year Total	Prior Year Costs	Total Project Cost from Inception
<b>PROJECT COMPONENTS:</b>								
PLANNING						\$ -		\$ -
CONSTRUCTION						\$ -		\$ -
EQUIPMENT/VEHICLE	40,000	40,000	40,000			\$ 120,000		\$ 120,000
OTHER						\$ -		\$ -
<b>TOTAL</b>	\$ 40,000	\$ 40,000	\$ 40,000	\$ -	\$ -	\$ 120,000	\$ -	\$ 120,000

ANNUAL OPERATING IMPACT							
DESCRIPTION	FY14	FY15	FY16	FY17	FY18	FIVE YEAR TOTAL	Other:
Personnel						\$ -	Expense Type:
Operating	-	3,610	7,220	10,830	10,830	\$ 32,490	Operating Budget Expenses ▼
Capital Outlay						\$ -	Account Number:
<b>Total</b>	\$ -	\$ 3,610	\$ 7,220	\$ 10,830	\$ 10,830	\$ 32,490	<b>221.2280</b>

**CAPITAL PROJECT EVALUATION CRITERIA DISCUSSION:**

**Legal Mandates:** Officers conducting traffic stops must have probable cause to do so. This device provides that constitutional mandated requirement instantaneously. **Fiscal and budget Impacts:** The types of violations identified with this system are generally in the higher fine range, due to the seriousness of the offenses. **Health and Safety Impacts:** The information supplied by this systems enables the officers to know who may be occupying the vehicle at the time of the encounter and whether or not they are wanted, armed or considered dangerous. **Economic development impacts:** n/a **Environmental, aesthetic, and social effects:** n/a **Distributional Effects:** This system will be beneficial to every officer that utilizes it, by providing those officers with instant information concerning violators and violations occurring within their jurisdiction. More over, the community will be better served by this system through its ability to single out wanted individuals and serious violations in Gainesville. **Disruption/Inconvenience:** n/a **Impact of Deferral:** By delaying the implementation of these systems serious violations go unaddressed, resulting in offenders escaping prosecution for crimes. **Interjurisdictional effects:** These systems have the capability of sharing information concerning wanted individuals and look outs with other agencies that have similar systems in their jurisdiction.

**NOTES:**

One (1) LPR unit was purchased in November 2012. This unit has been put into service and presents the below listed results:

November - 100 citations issued with the potential of \$54,320.00 in fines

December - 18 citations issued with the potential of \$ 7,405.00 in fines

*Were this citations issued because of routin traffic stops or only because the system pointed them out? What is the difference in citations and \$ generation from the difference is any?*

<b>DEPARTMENT DIRECTOR RANKING:</b>	B - Desirable ▼	<b>PROJECT NUMBER</b>
<b>DEPARTMENT PRIORITY RANKING:</b>	4 ▼	
<b>CIP EVALUATION TEAM RANKING:</b>	D - Deferrable ▼	
		<b>DEFERRED</b>
		Police

## TRAINING FACILITY

<b>Strategic Initiative:</b>	Innovative and Exemplary Services	<b>Location:</b>	Fullenwider Road
<b>Project Type:</b>	Multi-Year Project	<b>Department:</b>	Police
<b>Critical Need Ranking:</b>	B - Desirable	<b>Project Manager:</b>	Chief Brian P. Kelly

**Description/Justification:**

In addition to annual firearms training requiring officers to qualify with their duty weapons using a specific State of Georgia course where multiple targets have to be engaged; the State of Georgia mandates additional classroom instruction on Law Enforcement techniques for each Certified Police Officer or person appointed as a peace officer in order for them to maintain their arrest powers. This portion is Phase II of the Outdoor Gun Range, Phase I (shooting range) began 7/1/10. Phase II includes: an Impound Lot to replace the lot currently housed at the City Shop, a Shoot House which will be used to train our officers in clearing buildings, etc. a 10,000 Square Foot Training Building to conduct classroom instruction and an Indoor Driving Simulator which will allow us to offer our own defensive/tactical driving courses along with refresher courses whenever required.

<b>FUNDING SOURCES:</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>TOTAL</b>		
Impact Fees	390,000	2,952,000	150,000			\$ 3,492,000	<b>Project Estimated</b>	
Future grant opportunities						\$ -		
						\$ -		
						\$ -	<b>Start Date</b>	<b>Completion Date</b>
<b>TOTAL</b>	\$ 390,000	\$ 2,952,000	\$ 150,000	\$ -	\$ -	\$ 3,492,000	07/01/10	06/30/16

<b>PROJECT COSTS</b>	<b>Budget</b>							
	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>Five Year Total</b>	<b>Prior Year Costs</b>	<b>Total Project Cost from Inception</b>
<b>PROJECT COMPONENTS:</b>								
<b>PLANNING</b>	390,000					\$ 390,000		\$ 390,000
<b>CONSTRUCTION</b>		2,500,000				\$ 2,500,000	1,621	\$ 2,501,621
<b>EQUIPMENT/VEHICLE</b>		302,000	150,000			\$ 452,000	110,660	\$ 562,660
<b>OTHER</b>		150,000				\$ 150,000		\$ 150,000
<b>TOTAL</b>	\$ 390,000	\$ 2,952,000	\$ 150,000	\$ -	\$ -	\$ 3,492,000	\$ 112,281	\$ 3,604,281

**ANNUAL OPERATING IMPACT**

	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>FIVE YEAR TOTAL</b>	<b>Other:</b>
<b>DESCRIPTION</b>							
<b>Personnel</b>						\$ -	<b>Expense Type:</b>
<b>Operating</b>		12,000	12,000	12,000	12,000	\$ 48,000	Operating Budget Expenses
<b>Capital Outlay</b>						\$ -	<b>Account Number:</b>
<b>Total</b>	\$ -	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 48,000	

**CAPITAL PROJECT EVALUATION CRITERIA DISCUSSION:**

**Legal Mandates:** The State of Georgia Mandates a specific number of training hours for each officer to maintain their arrest powers. **Fiscal and budget Impacts:** Having this training facility will permit us to host training courses locally which will save travel time, fuel and wear and tear on our vehicles and room and board cost. **Health and Safety Impacts:** This facility will permit a more flexible training schedule, to allow for better trained employees serving the community. **Economic development impacts:** n/a **Environmental, aesthetic, and social effects:** n/a **Distributional Effects:** This project will be a benefit to every Gainesville Public Safety Officer and ultimately the community by providing better trained public safety employees. **Disruption/Inconvenience:** n/a **Impact of Deferral:** Deferring this project will require that the Police Department seek more training from outside sources which will affect training funds and overtime and manpower allocations available for service deployment. The current GJC was not constructed to house training and without this project, we are left with inadequate space to house training courses, training staff and training supplies thus decreasing the efficiency of our training division. **Interjurisdictional effects:** This project will allow us to host training for other public safety agencies.

**NOTES:**

We currently pay from \$50 - \$400 registration cost + \$43.00 per day for meals in addition to fuel and boarding cost per officer. The ability to host local training will not only allow the department to charge registration to other agencies that attend but it will also allow this department to save room and board along with fuel cost. \$150,000 for fiber run to this location which (as per IT) can be shared with Public Works, Fullenwinder and Human Resources (CareHere Clinic).

**What is the anticipated revenue generation from hosting training classes? What are the anticipated savings? Reflect in operating impact.**

<b>DEPARTMENT DIRECTOR RANKING:</b>	B - Desirable		<b>PROJECT NUMBER</b>
<b>DEPARTMENT PRIORITY RANKING:</b>	5		<b>DEFERRED</b>
<b>CIP EVALUATION TEAM RANKING:</b>	D - Deferrable		

## PUBLIC SAFETY SURVEILLANCE CAMERA SYSTEM

<b>Strategic Initiative:</b>	Innovative and Exemplary Services	<b>Location:</b>	Downtown Square
<b>Project Type:</b>	Single Year Project ▼	<b>Department:</b>	Police
<b>Critical Need Ranking:</b>	B - Desirable ▼	<b>Project Manager:</b>	Chief Brian P. Kelly

**Description/Justification:**

Initial installation of a Public Safety Surveillance camera/system to cover the Downtown Square. The system will be capable of upgrades to allow expansion of the system to cover the Midtown Greenway and other parks and common areas within the City for additional expense. The system is internet based allowing for police officers and others provided administrative access the ability to view images as they are occurring from their Mobile Data Terminals and/ or workstations. This project would allow the City of Gainesville the ability to enhance its safety and security measures, deter unlawful activities and increase police resources by implementing a remote- access video surveillance solution that will allow City Management, First Responders and Public Safety Entities to be more aware of activities taking place within and around Gainesville, while establishing better communication and collaboration between all parties.

<b>FUNDING SOURCES:</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>TOTAL</b>		
General Fund	65,000					\$ 65,000	<b>Project Estimated</b>	
Future grant opportunities						\$ -		
						\$ -	<b>Start Date</b>	<b>Completion Date</b>
						\$ -		
<b>TOTAL</b>	\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ 65,000	07/01/12	06/30/13

<b>PROJECT COSTS</b>	<b>Budget</b>							
	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>Five Year Total</b>	<b>Prior Year Costs</b>	<b>Total Project Cost from Inception</b>
<b>PROJECT COMPONENTS:</b>								
PLANNING						\$ -		\$ -
CONSTRUCTION						\$ -		\$ -
EQUIPMENT/VEHICLE	65,000					\$ 65,000		\$ 65,000
OTHER						\$ -		\$ -
<b>TOTAL</b>	\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ 65,000	\$ -	\$ 65,000

**ANNUAL OPERATING IMPACT**

<b>DESCRIPTION</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>FIVE YEAR TOTAL</b>	<b>Other:</b>	
Personnel						\$ -	<b>Expense Type:</b>	
Operating	8,600	8,600	8,600	8,600	8,600	\$ 34,400	Operating Budget Expenses ▼	
Capital Outlay						\$ -	<b>Account Number:</b>	
<b>Total</b>	\$ 8,600	\$ 8,600	\$ 8,600	\$ 8,600	\$ 8,600	\$ 34,400		

**CAPITAL PROJECT EVALUATION CRITERIA DISCUSSION:**

**Legal Mandates:** n/a **Fiscal and budget Impacts:** See above figures. **Health and Safety Impacts:** Having these cameras in place will provide a more secure atmosphere in the City's downtown area along with the park areas/ midtown trails where they can be expanded to provide coverage. They will also be used as an investigative tool by providing a way to identify parties involved in criminal acts which occur in the locations where cameras are installed. **Economic development impacts:** This project can create a more secure area thus leading to increased citizen security and desire to move into the area. **Environmental, aesthetic, and social effects:** This project can assist in protecting the areas where installed thus leading to increased prevention/ prosecution of property vandals, code violators and other crimes ultimately leading to increased property values. **Distributional Effects:** This project will benefit police officers by providing an investigative tool and ultimately the community by providing better security in the downtown area along with the parks where the system can be expanded. **Disruption/Inconvenience:** This project should cause minimal disruption. The cameras are pole mounted and then operate via line of site or wireless mess networks. **Impact of Deferral:** By delaying this project property vandalism has the propensity to continue leaving little to no evidence behind thus making prosecution for such crimes difficult and labor intensive. **Interjurisdictional effects:** This system can be expanded to allow for other departments in the city (Parks and Rec., Traffic Engineering, etc.) the ability to take advantage of the system to increase security in their areas of responsibility and/ or obtain critical data from their areas of responsibility.

**NOTES:**

This system is non-proprietary and uses commercial-off-the-shelf hardware to allow for the ease of expansions and upgrades in the future. This project could benefit multiple City Departments (Police, Traffic Engineering, City Park & Rec. etc.) Traffic Engineering Department is currently working on similar project.

<b>DEPARTMENT DIRECTOR RANKING:</b>	B - Desirable ▼	<b>PROJECT NUMBER</b>
<b>DEPARTMENT PRIORITY RANKING:</b>	6 ▼	
<b>CIP EVALUATION TEAM RANKING:</b>	D - Deferrable ▼	
		<b>DEFERRED</b>

## Fire Department Replacement Fire Station #2

<b>Strategic Initiative:</b>	Provide protection of life & property in accordance to the Georgia code Title 25 of Fire Protection & Safety.	<b>Location:</b>	Fire Department
<b>Project Type:</b>	Multi-Year Project ▼	<b>Department:</b>	Fire Department
<b>Priority:</b>	A - Essential ▼	<b>Project Manager:</b>	Jerome Yarbrough

**Description/Justification:**

Replacement of existing Fire Station #2; to include demolition of existing station and construction of a four (4) bay station of approximately 8,000 square feet. The station would house a total of 18 personnel. Apparatus would include one (1) engine company, one (1) rescue company, one (1) emergency medical response company, and one (1) HazMat response company. Each would be fully equipped. Fire Station #2 was built in 1954 and is in need of replacement due to the age, use, and wear of the building.

<b>FUNDING SOURCES:</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>TOTAL</b>		
General Fund	3,000,000					\$ 3,000,000	<b>Project Estimated</b>	
						\$ -		
						\$ -		
						\$ -	<b>Start Date</b>	<b>Completion Date</b>
<b>TOTAL</b>	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000	07/01/13	06/30/15

<b>PROJECT COSTS</b>	<b>Budget</b>							
	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>Five Year Total</b>	<b>Prior Year Costs</b>	<b>Total Project Cost from Inception</b>
<b>PROJECT COMPONENTS:</b>								
PLANNING						\$ -		\$ -
CONSTRUCTION	3,000,000					\$ 3,000,000		\$ 3,000,000
EQUIPMENT/VEHICLE						\$ -		\$ -
OTHER						\$ -		\$ -
<b>TOTAL</b>	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000	\$ -	\$ 3,000,000

**ANNUAL OPERATING IMPACT**

<b>DESCRIPTION</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>FIVE YEAR TOTAL</b>	<b>Other:</b>
Personnel						\$ -	<b>Expense Type:</b>
Operating						\$ -	N/A ▼
Capital Outlay						\$ -	<b>Account Number:</b>
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

**CAPITAL PROJECT EVALUATION CRITERIA DISCUSSION:**

**Legal Mandates:** N/A. **Fiscal and Budget Impacts:** N/A. **Health and Safety Impacts:** The community of Gainesville serviced by Fire Station #2 will realize greater safety and protection of fire fighters and members of the public due to a more structurally sound and healthy building and working area. **Economic Development Impacts:** N/A. **Environmental, Aesthetic and Social Effects:** N/A. **Distributional Effects:** Fire Station #2 is ideally situated in an area that is highly populated with Gainesville families and businesses. Replacement of this station at its current location is vital to continued adequate emergency response to the residents and businesses located in this heavily populated area of the City. **Disruption/Inconvenience:** N/A. **Impact of Deferral:** Continued cost increase in the structural and operational needs at this station and surrounding grounds. **Interjurisdictional Effects:** N/A.

**NOTES:**

We applied for a grant in 2010 to replace Station #2 but were not awarded the grant. At this time there are no grants available for this project. Grants will be sought to replace Fire Station #2 as they become available.

*Should this*

*require additional personnel? What is the operating impact? Can only be one ranked #1.*

<b>DEPARTMENT DIRECTOR RANKING:</b>	A - Essential ▼		<b>PROJECT NUMBER</b>
<b>DEPARTMENT PRIORITY RANKING:</b>	1 ▼		<b>DEFERRED</b>
<b>CIP EVALUATION TEAM RANKING:</b>	D - Deferrable ▼		

Fire Department

## Fire Department Fleet Replacement Squad 21

<b>Strategic Initiative:</b>	Provide protection of life & property in accordance to the Georgia code Title 25 of Fire Protection & Safety.	<b>Location:</b>	Fire Department
<b>Project Type:</b>	Single Year Project ▼	<b>Department:</b>	Fire Department
<b>Priority:</b>	A - Essential ▼	<b>Project Manager:</b>	Jerome Yarbrough

**Description/Justification:**

Replacement of emergency response unit Squad 21. This unit serves as a quick response unit for all emergencies, including but not limited to, fire, medical emergencies and rescues.

<b>FUNDING SOURCES:</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>TOTAL</b>		
General Fund	90,000					\$ 90,000	<b>Project Estimated</b>	
						\$ -		
						\$ -	<b>Start Date</b>	<b>Completion Date</b>
						\$ -		
<b>TOTAL</b>	\$ 90,000	\$ -	\$ -	\$ -	\$ -	\$ 90,000	10/01/12	04/01/13

<b>PROJECT COSTS</b>	<b>Budget</b>							
	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>Five Year Total</b>	<b>Prior Year Costs</b>	<b>Total Project Cost from Inception</b>
<b>PROJECT COMPONENTS:</b>								
PLANNING						\$ -		\$ -
CONSTRUCTION						\$ -		\$ -
EQUIPMENT/VEHICLE	90,000					\$ 90,000		\$ 90,000
OTHER						\$ -		\$ -
<b>TOTAL</b>	\$ 90,000	\$ -	\$ -	\$ -	\$ -	\$ 90,000	\$ -	\$ 90,000

**ANNUAL OPERATING IMPACT**

<b>DESCRIPTION</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>FIVE YEAR TOTAL</b>	<b>Other:</b>
Personnel						\$ -	<b>Expense Type:</b>
Operating						\$ -	N/A ▼
Capital Outlay						\$ -	<b>Account Number:</b>
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

**CAPITAL PROJECT EVALUATION CRITERIA DISCUSSION:**

**Legal Mandates:** N/A. **Fiscal and Budget Impacts:** N/A. **Health and Safety Impacts:** This unit transports firefighters to and from emergency scenes and has a direct effect on our ability to respond quickly to calls for emergency services of fire, medical emergencies, rescues, and other emergencies. **Economic Development Impacts:** N/A. **Environmental, Aesthetic and Social Effects:** N/A. **Distributional Effects:** This unit is assigned to a fire district within the city limits of Gainesville but will also respond to emergencies in other jurisdictions, including Hall County, as needed or requested via mutual or automatic aid. **Disruption/Inconvenience:** N/A. **Impact of Deferral:** The current unit is a 2005 model with 73,000+ miles. Each year the maintenance cost continue to rise. The deferral of this project will have a direct impact on our vehicle maintenance budget with an increase in cost of repairs for the existing unit. **Interjurisdictional Effects:** N/A.

**NOTES:**

Upon replacement, the older unit will be placed in a reserve status.

<b>DEPARTMENT DIRECTOR RANKING:</b>	A - Essential ▼		<b>PROJECT NUMBER</b>
<b>DEPARTMENT PRIORITY RANKING:</b>	2 ▼		<b>415.765.92041</b>
<b>CIP EVALUATION TEAM RANKING:</b>	A - Essential ▼		

## Fire Department Fleet Replacement Unit 208

<b>Strategic Initiative:</b>	Provide protection of life & property in accordance to the Georgia code Title 25 of Fire Protection & Safety.	<b>Location:</b>	Fire Department
<b>Project Type:</b>	Single Year Project ▼	<b>Department:</b>	Fire Department
<b>Priority:</b>	B - Desirable ▼	<b>Project Manager:</b>	Jerome Yarbrough

**Description/Justification:**

Fleet Replacement of Training Division Truck (Unit 208). This unit transports the Training Division Officer in order to perform the duties of Training Officer for the Fire Department.

<b>FUNDING SOURCES:</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>TOTAL</b>		
General Fund	35,000					\$ 35,000	<b>Project Estimated</b>	
						\$ -		
						\$ -		
						\$ -	<b>Start Date</b>	<b>Completion Date</b>
<b>TOTAL</b>	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ 35,000	10/01/12	04/01/13

<b>PROJECT COSTS</b>	<b>Budget</b>							
	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>Five Year Total</b>	<b>Prior Year Costs</b>	<b>Total Project Cost from Inception</b>
<b>PROJECT COMPONENTS:</b>								
PLANNING						\$ -		\$ -
CONSTRUCTION						\$ -		\$ -
EQUIPMENT/VEHICLE	35,000					\$ 35,000		\$ 35,000
OTHER						\$ -		\$ -
<b>TOTAL</b>	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ 35,000	\$ -	\$ 35,000

<b>ANNUAL OPERATING IMPACT</b>							
<b>DESCRIPTION</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>FIVE YEAR TOTAL</b>	<b>Other:</b>
Personnel						\$ -	<b>Expense Type:</b>
Operating						\$ -	N/A ▼
Capital Outlay						\$ -	<b>Account Number:</b>
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

**CAPITAL PROJECT EVALUATION CRITERIA DISCUSSION:**

**Legal Mandates:** N/A. **Fiscal and Budget Impacts:** N/A. **Health and Safety Impacts:** This unit transports the Training Division Officer in order to perform the duties of Training Officer for the Fire Department. The Training Division is responsible for ensuring all firefighters receive annual training as required by the department, State of Georgia and ISO requirements. **Economic Development Impacts:** N/A. **Environmental, Aesthetic and Social Effects:** N/A. **Distributional Effects:** This unit is assigned to the fire and emergency response district of the City of Gainesville and could be used if needed to respond in Hall County's jurisdiction. This unit transports the Training Division Officer of which responds to emergencies as the Fire Department Safety Officer. **Disruption/Inconvenience:** N/A. **Impact of Deferral:** This unit is a 2000 model with 120,900+ miles. The deferral of this project could have an affect on our vehicle maintenance budget as the vehicle continues to age and increased usage. The annual maintenance cost for this vehicle in 2011 was \$2,536.35. **Interjurisdictional Effects:** N/A.

**NOTES:**

Are there any maintenance cost savings? Does the vehicle meet the replacement criteria? What is the point ranking?

<b>DEPARTMENT DIRECTOR RANKING:</b>	B - Desirable ▼		<b>PROJECT NUMBER</b>
<b>DEPARTMENT PRIORITY RANKING:</b>	3 ▼		<b>DEFERRED</b>
<b>CIP EVALUATION TEAM RANKING:</b>	D - Deferrable ▼		

Fire Department

## Fire Department Fleet Replacement Engine 22

<b>Strategic Initiative:</b>	Provide protection of life & property in accordance to the Georgia code Title 25 of Fire Protection & Safety.	<b>Location:</b>	Fire Department
<b>Project Type:</b>	Single Year Project ▼	<b>Department:</b>	Fire Department
<b>Priority:</b>	A - Essential ▼	<b>Project Manager:</b>	Jerome Yarbrough

**Description/Justification:**

This new unit will allow the Fire Department to maintain a safe, high quality unit for firefighters as they respond to fires and other incidents, i.e. medical, rescue and HazMat as needed.

<b>FUNDING SOURCES:</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>TOTAL</b>		
General Fund	550,000					\$ 550,000	<b>Project Estimated</b>	
						\$ -		
						\$ -		
						\$ -	<b>Start Date</b>	<b>Completion Date</b>
<b>TOTAL</b>	\$ 550,000	\$ -	\$ -	\$ -	\$ -	\$ 550,000	07/01/12	06/30/13

<b>PROJECT COSTS</b>	<b>Budget</b>							
	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>Five Year Total</b>	<b>Prior Year Costs</b>	<b>Total Project Cost from Inception</b>
<b>PROJECT COMPONENTS:</b>								
PLANNING						\$ -		\$ -
CONSTRUCTION						\$ -		\$ -
EQUIPMENT/VEHICLE	550,000					\$ 550,000		\$ 550,000
OTHER						\$ -		\$ -
<b>TOTAL</b>	\$ 550,000	\$ -	\$ -	\$ -	\$ -	\$ 550,000	\$ -	\$ 550,000

<b>ANNUAL OPERATING IMPACT</b>							
<b>DESCRIPTION</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>FIVE YEAR TOTAL</b>	<b>Other:</b>
Personnel						\$ -	<b>Expense Type:</b>
Operating						\$ -	N/A ▼
Capital Outlay						\$ -	<b>Account Number:</b>
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

**CAPITAL PROJECT EVALUATION CRITERIA DISCUSSION:**

**Legal Mandates:** N/A. **Fiscal and Budget Impacts:** N/A. **Health and Safety Impacts:** Engine 22 is a frontline emergency response pumper covering the territory of Fire Station #2, and other areas of the City as needed for suppression, medical, and rescue operations. **Economic Development Impacts:** N/A. **Environmental, Aesthetic and Social Effects:** N/A. **Distributional Effects:** This unit will be assigned to the territory of Fire Station #2, but will also have response obligations for commercial and residential properties of Stations #1, #3 and #4. This unit will respond to emergencies in other jurisdictions, including Hall County, as needed or requested via mutual or automatic aid agreements. **Disruption/Inconvenience:** N/A. **Impact of Deferral:** The engine currently assigned to Station #2 was purchased in 1998 and has 90,000+ miles. Age and normal wear and tear have contributed to increasing problems with pump operations, leaks, and mechanical issues. These costs will increase with time. **Interjurisdictional Effects:** N/A.

**NOTES:**

Can only be one ranked #1. Are there any maintenance cost savings?

<b>DEPARTMENT DIRECTOR RANKING:</b>	A - Essential ▼		<b>PROJECT NUMBER</b>
<b>DEPARTMENT PRIORITY RANKING:</b>	4 ▼		<b>DEFERRED</b>
<b>CIP EVALUATION TEAM RANKING:</b>	D - Deferrable ▼		

Fire Department



## Fire Department Traffic Preemption System

<b>Strategic Initiative:</b>	Provide protection of life & property in accordance to the Georgia code Title 25 of Fire Protection & Safety.	<b>Location:</b>	Fire Department
<b>Project Type:</b>	Multi-Year Project ▼	<b>Department:</b>	Fire Department
<b>Priority:</b>	A - Essential ▼	<b>Project Manager:</b>	Jerome Yarbrough

**Description/Justification:**

This traffic preemption system will be installed for all traffic light intersections within the City allowing for a safer and more efficient response for emergency vehicles. The purchase and installation of this project will also create a safer roadway environment for the citizens of the community, as it will allow all fire units to control traffic lights during a response, thus facilitating safer travel through intersections.

<b>FUNDING SOURCES:</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>TOTAL</b>		
General Fund	112,500	112,500	112,500	112,500		\$ 450,000	<b>Project Estimated</b>	
						\$ -		
						\$ -		
						\$ -	<b>Start Date</b>	<b>Completion Date</b>
<b>TOTAL</b>	\$ 112,500	\$ 112,500	\$ 112,500	\$ 112,500	\$ -	\$ 450,000	07/01/12	06/30/16

<b>PROJECT COSTS</b>	<b>Budget</b>							
	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>Five Year Total</b>	<b>Prior Year Costs</b>	<b>Total Project Cost from Inception</b>
<b>PROJECT COMPONENTS:</b>								
PLANNING						\$ -		\$ -
CONSTRUCTION						\$ -		\$ -
EQUIPMENT/VEHICLE	112,500	112,500	112,500	112,500		\$ 450,000		\$ 450,000
OTHER						\$ -		\$ -
<b>TOTAL</b>	\$ 112,500	\$ 112,500	\$ 112,500	\$ 112,500	\$ -	\$ 450,000	\$ -	\$ 450,000

<b>ANNUAL OPERATING IMPACT</b>							
<b>DESCRIPTION</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>FIVE YEAR TOTAL</b>	<b>Other:</b>
Personnel						\$ -	<b>Expense Type:</b>
Operating						\$ -	Operating Budget Expenses ▼
Capital Outlay						\$ -	<b>Account Number:</b>
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

**CAPITAL PROJECT EVALUATION CRITERIA DISCUSSION:**

**Legal Mandates:** N/A. **Fiscal and Budget Impacts:** We are currently seeking grant funding to offset some of the costs of this project. **Health and Safety Impacts:** This system will allow for faster and safer response to emergencies therefore decreasing response times and reducing traffic delays. **Economic Development Impacts:** N/A. **Environmental, Aesthetic and Social Effects:** N/A. **Distributional Effects:** This system will allow for quicker response to emergencies throughout the City and in other jurisdictions, including Hall County, as need or requested. **Disruption/Inconvenience:** N/A. **Impact of Deferral:** The safety of firefighters and public, as well as response time, could be adversely affected due to delayed response caused by traffic congestion or accidents. **Interjurisdictional Effects:** Allows faster response to emergencies in other jurisdictions, including Hall County, as needed or requested via mutual or automatic aid agreements.

**NOTES:**

Can only be one ranked #1. Is there any maintenance cost?

<b>DEPARTMENT DIRECTOR RANKING:</b>	A - Essential ▼		<b>PROJECT NUMBER</b>
<b>DEPARTMENT PRIORITY RANKING:</b>	5 ▼		<b>DEFERRED</b>
<b>CIP EVALUATION TEAM RANKING:</b>	D - Deferrable ▼		Fire Department

## JOINT ADMIN EXTERIOR WALL WATERPROOFING

<b>Strategic Initiative:</b>	To maintain the integrity of the exterior wall of JAB.	<b>Location:</b>	Joint Admin Building
<b>Project Type:</b>	Single Year Project ▼	<b>Department:</b>	Public Works
<b>Priority:</b>	A - Essential ▼	<b>Project Manager:</b>	Jim Hamblen

**Description/Justification:**

To caulk or re-mortar cracked joints, apply flashing on window openings as needed and to apply water repellant sealant to the entire exterior walls. This is needed to correct and prevent water leaks into the building and to prevent freeze/thaw damage to the masonry. The East wall experiences several leaks during windy heavy rains. This work is normal preventative maintenance and repair for masonry buildings. The last time this was done was in 1997.

<b>FUNDING SOURCES:</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>TOTAL</b>		
General Fund	116,300					\$ 116,300	<b>Project Estimated</b>	
						\$ -		
						\$ -		
						\$ -	<b>Start Date</b>	<b>Completion Date</b>
<b>TOTAL</b>	\$ 116,300	\$ -	\$ -	\$ -		\$ 116,300	07/01/13	06/30/14

<b>PROJECT COSTS</b>	<b>Budget</b>							
	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>Five Year Total</b>	<b>Prior Year Costs</b>	<b>Total Project Cost from Inception</b>
<b>PROJECT COMPONENTS:</b>								
PLANNING	1,500					\$ 1,500		\$ 1,500
CONSTRUCTION	116,300					\$ 116,300		\$ 116,300
EQUIPMENT/VEHICLE						\$ -		\$ -
OTHER						\$ -		\$ -
<b>TOTAL</b>	\$ 117,800	\$ -	\$ -	\$ -		\$ 117,800	\$ -	\$ 117,800

<b>ANNUAL OPERATING IMPACT</b>							
<b>DESCRIPTION</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>FIVE YEAR TOTAL</b>	<b>Other:</b>
Personnel						\$ -	<b>Expense Type:</b>
Operating						\$ -	Operating Budget Expenses ▼
Capital Outlay						\$ -	<b>Account Number:</b>
<b>Total</b>	\$ -	\$ -	\$ -	\$ -		\$ -	

**CAPITAL PROJECT EVALUATION CRITERIA DISCUSSION:**

**Legal Mandates:** None; **Fiscal & Budget Impacts:** Waterproofing JAB will reduce maintenance costs over a 20 year period, primarily avoiding ceiling tile and sheetrock replacement from water damage; **Health & Safety Impacts:** None; **Economic Development Impacts:** None; **Environmental, Aesthetic & Social Effects:** None; **Project Feasibility:** Timing, phasing and funding are reasonable; **Distributional Effects:** The occupants of JAB will benefit from this work. **Distruption/Inconvenience:** Minimal disruption is anticipated; **Impact of Deferral:** If deferred there will be an increasing number of leaks some of which might cause wall and ceiling damage, spalling from freeze/thaw will dislodge mortar and masonry units; **Uncertainty or Risk:** No new building to replace JAB is currently being planned; **Interjurisdictional Effects:** None

**NOTES:**

This work should be done before the renovation of the interiors is completed to avoid damage to new finishes. This CIP might be considered to be added to the CIP for the renovation although it would be with a different contractor.

States

this will reduce maintenance costs over a 20 year period, how much? Reflect in the operating impact.

<b>DEPARTMENT DIRECTOR RANKING:</b>	A - Essential ▼		<b>PROJECT NUMBER</b>
<b>DEPARTMENT PRIORITY RANKING:</b>	2 ▼		<b>DEFERRED</b>
<b>CIP EVALUATION TEAM RANKING:</b>	D - Deferrable ▼		

Public Works

## Administration Building Renovation

<b>Strategic Initiative:</b>	To provide for the most efficient use of City owned property.	<b>Location:</b>	Administration Building, 300 Henry Ward Way
<b>Project Type:</b>	Single Year Project ▼	<b>Department:</b>	Public Lands & Buildings
<b>Critical Need Ranking:</b>	A - Essential ▼	<b>Project Manager:</b>	Angela Sheppard

**Description/Justification:**

This project will evaluate and provide plans for the renovation of the Administration Building (formerly the Joint Administration Building), which is now entirely owned by the City of Gainesville. As part of this project, detailed space planning and design will be conducted to develop the most efficient use of vacant space within the Administration Building. An evaluation of the building's mechanical systems will also be conducted to determine possible operational and energy savings.

<b>FUNDING SOURCES:</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>TOTAL</b>		
General Fund	50,000					\$ 50,000	<b>Project Estimated</b>	
						\$ -		
						\$ -	<b>Start Date</b>	<b>Completion Date</b>
						\$ -		
<b>TOTAL</b>	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	07/01/13	06/30/14

<b>PROJECT COSTS</b>	<b>Budget</b>							
	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>Five Year Total</b>	<b>Prior Year Costs</b>	<b>Total Project Cost from Inception</b>
<b>PROJECT COMPONENTS:</b>								
PLANNING	50,000					\$ 50,000		\$ 50,000
CONSTRUCTION						\$ -		\$ -
EQUIPMENT/VEHICLE						\$ -		\$ -
OTHER						\$ -		\$ -
<b>TOTAL</b>	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ 50,000

<b>ANNUAL OPERATING IMPACT</b>							
<b>DESCRIPTION</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>FIVE YEAR TOTAL</b>	<b>Other:</b>
Personnel						\$ -	<b>Expense Type:</b>
Operating						\$ -	Single year Expense ▼
Capital Outlay						\$ -	<b>Account Number:</b>
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

**CAPITAL PROJECT EVALUATION CRITERIA DISCUSSION:**

**LEGAL MANDATES:** N/A. **FISCAL AND BUDGET IMPACTS:** Based on the evaluation and results of the Administration Building's mechanical systems, it may be possible to realize future energy savings. However, the estimated amount of those savings cannot be estimated at this time. **HEALTH AND SAFETY IMPACTS:** N/A. **ECONOMIC DEVELOPMENT IMPACTS:** N/A. **ENVIRONMENTAL, AESTHETIC AND SOCIAL EFFECTS:** N/A. **DISTRIBUTIONAL EFFECTS:** This project will allow for certain City offices to be consolidated into one location, which will be a more user-friendly environment for citizens and visitors of the City of Gainesville. **DISRUPTION/INCONVENIENCE:** N/A. **IMPACT OF DEFERRAL:** Deferral of the project would delay moving forward with consolidating certain City offices into one location. The City would retain the operational expense of office locations that would be integrated into the Administration Building. The City would also continue paying energy costs for vacant space within the Administration Building. **INTERJURISDICTIONAL EFFECTS:** N/A.

**NOTES:**

<b>DEPARTMENT DIRECTOR RANKING:</b>	A - Essential ▼		<b>PROJECT NUMBER</b>
<b>DEPARTMENT PRIORITY RANKING</b>	1 ▼		<b>415.760.91023</b>
<b>CIP EVALUATION TEAM RANKING:</b>	A - Essential ▼		Public Lands & Buildings

## MOUNTAINS CENTER WATERPROOFING &amp; ROOFING

<b>Strategic Initiative:</b>	Minimize water leaks at the Georgia Mountains Center	<b>Location:</b>	Breanu Downtown/Georgia Mountains Center
<b>Project Type:</b>	Single Year Project ▼	<b>Department:</b>	Public Lands & Buildings
<b>Priority:</b>	A - Essential ▼	<b>Project Manager:</b>	Jim Hamblen

**Description/Justification:**

The Georgia Mountains Center is experiencing leaks from the roof and from cracks in the block walls and mortar joints. Upon inspection, it was found that the primary source of roof leaks is the block exterior walls between the two roof levels. The block wall is relatively porous with some cracking found. The mortar joints were also found to be partially open at several locations. The single-ply roof over the Theater is placed directly on the original built-up roof without cover boards. To resolve these issues, it is recommended that the outside walls are waterproofed by repairing cracks in the blocks and mortar joints and then sealing the walls with a high quality clear sealer. The sealing would need to be reapplied every 3-5 years. (Estimated at \$30,000 below.) For further improvements, the roof above the Theatre may also be replaced.

<b>FUNDING SOURCES:</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>TOTAL</b>	<b>Project Estimated</b>	
GMC Fund Balance	115,000				30,000	\$ 145,000	Start Date	Completion Date
						\$ -		
						\$ -		
<b>TOTAL</b>	\$ 115,000	\$ -	\$ -	\$ -	\$ -	\$ 115,000	07/01/13	06/30/14

<b>PROJECT COSTS</b>	<b>Budget</b>							
	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>Five Year Total</b>	<b>Prior Year Costs</b>	<b>Total Project Cost from Inception</b>
<b>PROJECT COMPONENTS:</b>								
PLANNING						\$ -		\$ -
CONSTRUCTION	115,000				30,000	\$ 145,000		\$ 145,000
EQUIPMENT/VEHICLE						\$ -		\$ -
OTHER						\$ -		\$ -
<b>TOTAL</b>	\$ 115,000	\$ -	\$ -	\$ -	\$ 30,000	\$ 145,000	\$ -	\$ 145,000

**ANNUAL OPERATING IMPACT**

<b>DESCRIPTION</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>FIVE YEAR TOTAL</b>	<b>Other:</b>
Personnel						\$ -	<b>Expense Type:</b>
Operating						\$ -	Operating Budget Expenses ▼
Capital Outlay						\$ -	<b>Account Number:</b>
<b>Total</b>	\$ -	\$ -	\$ -	\$ -		\$ -	

**CAPITAL PROJECT EVALUATION CRITERIA DISCUSSION:**

**LEGAL MANDATES:** None. **FISCAL AND BUDGET IMPACTS:** Project will help minimize the repair work that is done as a result of the leaks. The clear sealer would need to be reapplied every 3-5 years. **HEALTH AND SAFETY IMPACTS:** This project will improve the safety of the GMC. **ECONOMIC DEVELOPMENT IMPACTS:** This project is beneficial for events at the Georgia Mountains Center. **ENVIRONMENTAL, AESTHETIC AND SOCIAL IMPACTS:** Project will improve the aesthetics of the GMC by preventing leaks in the interior. **DISTRIBUTIONAL EFFECTS:** Benefits of this project would be experienced by event attendees. **DISRUPTION/INCONVENIENCE:** There would be minimal disruption during the work. **IMPACT OF DEFERRAL:** Deferral of the project may result in continued leaks and water damage at the GMC. **UNCERTAINTY OR RISK:** This project may not resolve all issues with leaks in the roof. Roof leaks may likely continue until a new roof is put on the entire building. **INTERJURISDICTIONAL EFFECTS:** None.

**NOTES:**

States it "will help minimized the repair work that is done as a result of the leaks. The clear sealer would need to be reapplied every 3-5 years". How much will it minimize the repair work? Reflect in operating impact.. How much is the clear sealer? reflect in the operating impace.

<b>DEPARTMENT DIRECTOR RANKING:</b>	A - Essential ▼	<b>PROJECT NUMBER</b> <b>415.770.93083</b>
<b>DEPARTMENT PRIORITY RANKING:</b>	3 ▼	
<b>CIP EVALUATION TEAM RANKING:</b>	A - Essential ▼	

## PL&amp;B FULL SIZE TRUCK

<b>Strategic Initiative:</b>	To provide a more useful and reliable vehicle for maintenance work.	<b>Location:</b>	PL&B Office
<b>Project Type:</b>	Single Year Project ▼	<b>Department:</b>	Public Lands & Buildings
<b>Priority:</b>	A - Essential ▼	<b>Project Manager:</b>	Jim Hamblen

**Description/Justification:**

A full size extended cab pickup truck with tool bins./ The current 2002 van has had continuing service problems and has not driven properly since it was in an accident in 2005. The van is not as useful as a truck for the type of maintenance it is used for. In addition it is too high for the parking deck which the driver is primarily responsible for maintaining. Vehicle Services has evaluated this vehicle at 25 points.

<b>FUNDING SOURCES:</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>TOTAL</b>	<b>Project Estimated</b>	
General Fund	27,500					\$ 27,500	<b>Start Date</b>	<b>Completion Date</b>
						\$ -		
						\$ -		
						\$ -		
<b>TOTAL</b>	\$ 27,500	\$ -	\$ -	\$ -	\$ -	\$ 27,500	07/01/13	06/30/14

<b>PROJECT COSTS</b>	<b>Budget</b>							
	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>Five Year Total</b>	<b>Prior Year Costs</b>	<b>Total Project Cost from Inception</b>
<b>PROJECT COMPONENTS:</b>								
PLANNING						\$ -		\$ -
CONSTRUCTION						\$ -		\$ -
EQUIPMENT/VEHICLE	27,500					\$ 27,500		\$ 27,500
OTHER						\$ -		\$ -
<b>TOTAL</b>	\$ 27,500	\$ -	\$ -	\$ -	\$ -	\$ 27,500	\$ -	\$ 27,500

**ANNUAL OPERATING IMPACT**

<b>DESCRIPTION</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>FIVE YEAR TOTAL</b>	<b>Other:</b>
Personnel						\$ -	<b>Expense Type:</b>
Operating						\$ -	Operating Budget Expenses ▼
Capital Outlay						\$ -	<b>Account Number:</b>
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

**CAPITAL PROJECT EVALUATION CRITERIA DISCUSSION:**

**LEGAL MANDATES:** None. **FISCAL AND BUDGET IMPACTS:** Will lessen maintenance costs and have improved fuel economy; **HEALTH AND SAFETY IMPACTS:** Generally safer; **ECONOMIC DEVELOPMENT IMPACTS:** None; **ENVIRONMENTAL, AESTHETIC & SOCIAL EFFECTS:** None

**NOTES:**

States it "will lessen maintenance costs and have improved fuel economy," How Much, reflect in operating impact section... Does this meet the replacement criteria? What is the point rating?

<b>DEPARTMENT DIRECTOR RANKING:</b>	B - Desirable ▼	<b>PROJECT NUMBER</b>
<b>DEPARTMENT PRIORITY RANKING:</b>	4 ▼	
<b>CIP EVALUATION TEAM RANKING:</b>	D - Deferrable ▼	
		<b>DEFERRED</b>
		Public Lands & Buildings

## PL&amp;B MAINTENANCE SOFTWARE

<b>Strategic Initiative:</b>	To better schedule preventative maintenance and have more orderly work request scheduling.	<b>Location:</b>	PL&B Office
<b>Project Type:</b>	Single Year Project ▼	<b>Department:</b>	Public Lands & Buildings
<b>Priority:</b>	B - Desirable ▼	<b>Project Manager:</b>	Jim Hamblen

**Description/Justification:**

Professional quality preventative maintenance and scheduling software./ This software will help reduce breakdowns due to inadequate scheduling of PM work. It will also introduce efficiencies in staff and management labor time in daily work orders and accounting of maintenance costs.

<b>FUNDING SOURCES:</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>TOTAL</b>		
General Fund	20,000					\$ 20,000	<b>Project Estimated</b>	
						\$ -		
						\$ -	<b>Start Date</b>	<b>Completion Date</b>
						\$ -		
<b>TOTAL</b>	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000	07/01/13	06/30/14

<b>PROJECT COSTS</b>	<b>Budget</b>							
	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>Five Year Total</b>	<b>Prior Year Costs</b>	<b>Total Project Cost from Inception</b>
<b>PROJECT COMPONENTS:</b>								
PLANNING						\$ -		\$ -
CONSTRUCTION	20,000					\$ 20,000		\$ 20,000
EQUIPMENT/VEHICLE						\$ -		\$ -
OTHER						\$ -		\$ -
<b>TOTAL</b>	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ 20,000

<b>ANNUAL OPERATING IMPACT</b>							
<b>DESCRIPTION</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>FIVE YEAR TOTAL</b>	<b>Other:</b>
Personnel						\$ -	<b>Expense Type:</b>
Operating						\$ -	
Capital Outlay						\$ -	<b>Account Number:</b>
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

**CAPITAL PROJECT EVALUATION CRITERIA DISCUSSION:**

**LEGAL MANDATES:** None. **FISCAL AND BUDGET IMPACTS:** Will reduce labor spent on work orders and lessen maintenance costs. **HEALTH AND SAFETY IMPACTS:** None; **ECONOMIC DEVELOPMENT IMPACTS:** None; **ENVIRONMENTAL, AESTHETIC & SOCIAL EFFECTS:** None

**NOTES:**

States it "will reduce labor spent on work orders and lessend maintenance costs," How Much???, reflect in operating impact. How much are the annual maintenance fees on new software, etc.

<b>DEPARTMENT DIRECTOR RANKING:</b>	B - Desirable ▼		<b>PROJECT NUMBER</b>
<b>DEPARTMENT PRIORITY RANKING:</b>	5 ▼		<b>DEFERRED</b>
<b>CIP EVALUATION TEAM RANKING:</b>	D - Deferrable ▼		

## Storm Drainage Maintenance

<b>Strategic Initiative:</b>	Storm Drainage Maintenance	<b>Location:</b>	City wide
<b>Project Type:</b>	Reoccurring Project ▼	<b>Department:</b>	Public Works Engineering - 328
<b>Critical Need Ranking:</b>	A - Essential ▼	<b>Project Manager:</b>	Stanley E Aiken

**Description/Justification:**

This project provides for the maintenance of stormwater drainage facilities at various locations throughout the City, as needed and identified by staff. This item is required as part of the City's MS-4 Stormwater Discharge Permit.

<b>FUNDING SOURCES:</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>TOTAL</b>		
General Fund	15,000	20,000	20,000	20,000	20,000	\$ 95,000	<b>Project Estimated</b>	
						\$ -		
						\$ -		
						\$ -	<b>Start Date</b>	<b>Completion Date</b>
<b>TOTAL</b>	\$ 15,000	\$ 20,000	\$ 20,000	\$ 20,000		\$ 75,000	July, 2013	Ongoing

<b>PROJECT COSTS</b>	<b>Budget</b>							
	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>Five Year Total</b>	<b>Prior Year Costs</b>	<b>Total Project Cost from Inception</b>
<b>PROJECT COMPONENTS:</b>								
PLANNING						\$ -		\$ -
CONSTRUCTION	15,000	20,000	20,000	20,000	20,000	\$ 95,000		\$ 95,000
EQUIPMENT/VEHICLE						\$ -		\$ -
OTHER						\$ -		\$ -
<b>TOTAL</b>	\$ 15,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 95,000	\$ -	\$ 95,000

<b>ANNUAL OPERATING IMPACT</b>							
<b>DESCRIPTION</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>FIVE YEAR TOTAL</b>	<b>Other:</b>
Personnel						\$ -	<b>Expense Type:</b>
Operating						\$ -	Operating Budget Expenses ▼
Capital Outlay						\$ -	<b>Account Number:</b>
<b>Total</b>	\$ -	\$ -	\$ -	\$ -		\$ -	

**CAPITAL PROJECT EVALUATION CRITERIA DISCUSSION:**

**LEGAL MANDATES :** Mandated by GAEPD as part of our MS-4 Stormwater Discharge Permit; **FISCAL AND BUDGET IMPACTS :** Program requires \$15,000 for FY 2014, and \$20,000 for FY 2015 thru FY 2018; **HEALTH AND SAFETY IMPACTS:** Program improves the water quality of streams and may reduce flooding.; **ECONOMIC DEVELOPMENT IMPACTS :** none; **ENVIRONMENTAL, AESTHETIC AND SOCIAL IMPACTS:** Program will improve water quality ; **DISTRIBUTIONAL EFFECTS:** Benefits of this project would be experienced by users of the lake and downstream waters.; **DISRUPTION/INCONVENIENCE:** Minimal; **IMPACT OF DEFERRAL:** Deferral of this program would result in violation of the MS-4 Stormwater Discharge permit and could result in fines.; **INTERJURISDICTIONAL EFFECTS :** Locations are chosen based on stormwater infrastructure need.

**NOTES:**

This requirement is an unfunded mandate from GAEPD.

<b>DEPARTMENT DIRECTOR RANKING:</b>	A - Essential ▼		<b>PROJECT NUMBER</b>
<b>DEPARTMENT PRIORITY RANKING:</b>	1 ▼		<b>415.770.93079</b>
<b>CIP EVALUATION TEAM RANKING:</b>	A - Essential ▼		Public Works Engineering - 328

## Street Resurfacing Program (LMIG)

<b>Strategic Initiative:</b>	Street Resurfacing Program (LMIG)	<b>Location:</b>	City wide, as shown below
<b>Project Type:</b>	Reoccurring Project	<b>Department:</b>	Public Works Engineering - 328
<b>Critical Need Ranking:</b>	A - Essential	<b>Project Manager:</b>	Stanley E Aiken

**Description/Justification:**

Provides a funding source to repair and resurface the following streets which are rated in the lowest group of the 136.3 miles of streets in the City of Gainesville system. These street segments will be submitted to the state for consideration in their LMIG program for the City of Gainesville's allotment of grant funding. The streets to be considered for FY 2014 are:

Adair Street (From Ivey Terrace to Oak Street), Bradford Street (From Piedmont Drive to Dixon Drive), Chestatee Road (From Piedmont Drive to Dixon Drive), Forrest Avenue (From Northside Drive to Bradford Street), Hollow Drive (From Spring Haven Drive to Cul de sac), Holly Drive (From Fulton Drive to Cul de sac), Positive Place (From Fair Street to Dead End), Riverside Drive (From 600 feet South of Crepe Myrtle to Island Drive), Spring Haven Drive (From Skelton Road to Cul de sac), and Woodland Way (From Lakeview Drive to Cul de sac). Total road length is 2.10 miles.

<b>FUNDING SOURCES:</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>TOTAL</b>	<b>Project Estimated</b>	
Grants	200,000	200,000	200,000	200,000	200,000	\$ 1,000,000		
General Fund	500,000	610,000	635,000	635,000	660,000	\$ 3,040,000		
CIP Fund Balance						\$ -	<b>Start Date</b>	<b>Completion Date</b>
						\$ -		
<b>TOTAL</b>	<b>\$ 700,000</b>	<b>\$ 810,000</b>	<b>\$ 835,000</b>	<b>\$ 835,000</b>	<b>\$ 860,000</b>	<b>\$ 4,040,000</b>	03/01/14	09/01/14

<b>PROJECT COSTS</b>								
<b>PROJECT COMPONENTS:</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>Five Year Total</b>	<b>Prior Year Costs</b>	<b>Total Project Cost from Inception</b>
<b>PLANNING</b>						\$ -		\$ -
<b>CONSTRUCTION</b>	690,000	800,000	825,000	825,000	850,000	\$ 3,990,000		\$ 3,990,000
<b>EQUIPMENT/VEHICLE</b>						\$ -		\$ -
<b>OTHER</b>	10,000	10,000	10,000	10,000	10,000	\$ 50,000		\$ 50,000
<b>TOTAL</b>	<b>\$ 700,000</b>	<b>\$ 810,000</b>	<b>\$ 835,000</b>	<b>\$ 835,000</b>	<b>\$ 860,000</b>	<b>\$ 4,040,000</b>	<b>\$ -</b>	<b>\$ 4,040,000</b>

<b>ANNUAL OPERATING IMPACT</b>							
<b>DESCRIPTION</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>FIVE YEAR TOTAL</b>	<b>Other:</b>
<b>Personnel</b>						\$ -	<b>Expense Type:</b>
<b>Operating</b>						\$ -	Operating Budget Expenses
<b>Capital Outlay</b>						\$ -	<b>Account Number:</b>
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

**CAPITAL PROJECT EVALUATION CRITERIA DISCUSSION:**

**LEGAL MANDATES** : none; **FISCAL AND BUDGET IMPACTS**: Program requires \$810,000 for FY 2014 to 2015 increasing to \$835,000 in FY2016 and FY2017 and \$860,000 in FY 2018 partially funded with LMIG state aid grant money.; **HEALTH AND SAFETY IMPACTS**: Program will improve the safety, ride and life cycle of City streets.; **ECONOMIC DEVELOPMENT IMPACTS**: Resurfacing program will encourage economic development; **ENVIRONMENTAL, AESTHETIC AND SOCIAL IMPACTS** : Program will improve aesthetics in the areas impacted.; **DISTRIBUTIONAL EFFECTS**: Benefits of this project would be experienced by all traffic traveling the roads.; **DISRUPTION/INCONVENIENCE**: Disruption during construction would be minimal; **IMPACT OF DEFERRAL**: Impact of deferral would be significant increase of costs to repair the City streets due to further degradation through freeze-thaw water damage, loading and aging.; **INTERJURISDICTIONAL EFFECTS**: Locations are chosen based on road condition, traffic use and location throughout the City to distribute the improvements throughout the jurisdictions.

**NOTES:**

This includes the LMIG grant amount of approximately \$200,000. The City match amount is shown as previously planned in prior years CIP's.

<b>DEPARTMENT DIRECTOR RANKING:</b>	A - Essential		<b>PROJECT NUMBER</b>
<b>DEPARTMENT PRIORITY RANKING:</b>	2		<b>440.770.93074</b>
<b>CIP EVALUATION TEAM RANKING:</b>	A - Essential		Public Works Engineering - 328



## Full Depth Reclamation Program

<b>Strategic Initiative:</b>	Full Depth Reclamation Program	<b>Location:</b>	Lakemont Drive and Nix Drive
<b>Project Type:</b>	Reoccurring Project ▼	<b>Department:</b>	Public Works Engineering - 328
<b>Critical Need Ranking:</b>	A - Essential ▼	<b>Project Manager:</b>	Stanley E Aiken

**Description/Justification:**

The project selected for FY 2014 is Lakemont Drive and Nix Drive. This project will allow the full reconstruction of these roads. Both roads have degraded such that patching the base is not fiscally feasible and will require complete reconstruction. Due to the proximity and potential mobilization costs this project includes both Lakemont Drive and Nix Drive.

The proposed future years are to provide funding for full depth reclamation projects located in other areas of the City of Gainesville

Total Length is 0.72 miles.

<b>FUNDING SOURCES:</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>TOTAL</b>		
General Fund	260,000	250,000	250,000	250,000	250,000	\$ 1,260,000	<b>Project Estimated</b>	
						\$ -		
						\$ -	<b>Start Date</b>	<b>Completion Date</b>
						\$ -		
<b>TOTAL</b>	\$ 260,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,260,000	March, 2014	September, 2014

<b>PROJECT COSTS</b>	<b>Budget</b>							
	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>Five Year Total</b>	<b>Prior Year Costs</b>	<b>Total Project Cost from Inception</b>
<b>PROJECT COMPONENTS:</b>								
<b>PLANNING</b>						\$ -		\$ -
<b>CONSTRUCTION</b>	250,000	240,000	240,000	240,000	240,000	\$ 1,210,000		\$ 1,210,000
<b>EQUIPMENT/VEHICLE</b>						\$ -		\$ -
<b>OTHER</b>	10,000	10,000	10,000	10,000	10,000	\$ 50,000		\$ 50,000
<b>TOTAL</b>	\$ 260,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,260,000	\$ -	\$ 1,260,000

<b>ANNUAL OPERATING IMPACT</b>							
<b>DESCRIPTION</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>FIVE YEAR TOTAL</b>	<b>Other:</b>
<b>Personnel</b>						\$ -	<b>Expense Type:</b>
<b>Operating</b>						\$ -	Operating Budget Expenses ▼
<b>Capital Outlay</b>						\$ -	<b>Account Number:</b>
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

**CAPITAL PROJECT EVALUATION CRITERIA DISCUSSION:**

**LEGAL MANDATES** : none; **FISCAL AND BUDGET IMPACTS** : Program requires \$260,000 for FY 2014 and \$250,000 for FY 2015 thru FY2018 ; **HEALTH AND SAFETY IMPACTS** : Program will improve the safety, ride and life cycle of City streets.; **ECONOMIC DEVELOPMENT IMPACTS** : Full depth reclamation program will encourage economic development; **ENVIRONMENTAL, AESTHETIC AND SOCIAL IMPACTS** : Program will improve aesthetics in the areas impacted.; **DISTRIBUTIONAL EFFECTS** : Benefits of this project would be experienced by all traffic traveling the roads.; **DISRUPTION/INCONVENIENCE** : Disruption during construction would be minimal; **IMPACT OF DEFERRAL** : Impact of deferral would be degradation of the streets and potential safety hazards created by negligence.; **INTERJURISDICTIONAL EFFECTS** : Locations are chosen based on road condition, and traffic usage. Due to the nature of this type of project the interjurisdictional effects will be addressed over the multiple years of implementation.

**NOTES:**

<b>DEPARTMENT DIRECTOR RANKING:</b>	A - Essential ▼		<b>PROJECT NUMBER</b>
<b>DEPARTMENT PRIORITY RANKING:</b>	3 ▼		<b>415.770.93076</b>
<b>CIP EVALUATION TEAM RANKING:</b>	A - Essential ▼		

## In House Paving Program

<b>Strategic Initiative:</b>	In House Paving Program	<b>Location:</b>	City wide, as shown below
<b>Project Type:</b>	Reoccurring Project ▼	<b>Department:</b>	Public Works Engineering - 328
<b>Critical Need Ranking:</b>	A - Essential ▼	<b>Project Manager:</b>	Stanley E Aiken

**Description/Justification:**

This project is to use City of Gainesville crews, or Contractor as necessary, to pave streets in the 136.3 mile City maintained system. The streets to be considered for FY 2014 are as follows:

Marler Street (From Bradford Street Extension to City Limits), Scotland Avenue (From Johnson Street to Summit Street), Norton Drive (From Old Clarks Bridge Road to City Limits), Old Clarks Bridge Road (From Park Hill Drive to Norton Drive), Patterson Drive (From Athens Street to City Limits), and Mount Crest Drive (From Industrial Boulevard to McConnell Drive).

Total length is 0.61 miles.

<b>FUNDING SOURCES:</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>TOTAL</b>		
General Fund	100,000	150,000	150,000	150,000	150,000	\$ 700,000	<b>Project Estimated</b>	
						\$ -		
						\$ -		
						\$ -	<b>Start Date</b>	<b>Completion Date</b>
<b>TOTAL</b>	\$ 100,000	\$ 150,000	\$ 150,000	\$ 150,000		\$ 550,000	July, 2013	September, 2013

<b>PROJECT COSTS</b>	<b>Budget</b>							
	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>Five Year Total</b>	<b>Prior Year Costs</b>	<b>Total Project Cost from Inception</b>
<b>PROJECT COMPONENTS:</b>								
PLANNING						\$ -		\$ -
CONSTRUCTION	100,000	150,000	150,000	150,000	150,000	\$ 700,000		\$ 700,000
EQUIPMENT/VEHICLE						\$ -		\$ -
OTHER						\$ -		\$ -
<b>TOTAL</b>	\$ 100,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 700,000	\$ -	\$ 700,000

**ANNUAL OPERATING IMPACT**

<b>DESCRIPTION</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>FIVE YEAR TOTAL</b>	<b>Other:</b>
Personnel						\$ -	<b>Expense Type:</b>
Operating						\$ -	Operating Budget Expenses ▼
Capital Outlay						\$ -	<b>Account Number:</b>
<b>Total</b>	\$ -	\$ -	\$ -	\$ -		\$ -	

**CAPITAL PROJECT EVALUATION CRITERIA DISCUSSION:**

**LEGAL MANDATES:** none; **FISCAL AND BUDGET IMPACTS:** Program requires \$125,000 for FY 2014, and \$150,000 for FY 2015 thru FY 2018; **HEALTH AND SAFETY IMPACTS:** Program will improve the safety, ride and life cycle of City streets.; **ECONOMIC DEVELOPMENT IMPACTS:** Resurfacing program will encourage economic development; **ENVIRONMENTAL, AESTHETIC AND SOCIAL IMPACTS:** Program will improve aesthetics in the areas impacted; **DISTRIBUTIONAL EFFECTS:** Benefits of this project would be experienced by all traffic traveling the roads.; **DISRUPTION/INCONVENIENCE:** Disruption during construction would be minimal; **IMPACT OF DEFERRAL:** Impact of deferral would be significant increase of costs to repair the City streets due to further degradation through freeze-thaw water damage, loading and aging.; **INTERJURISDICTIONAL EFFECTS:** Locations are chosen based on road condition, width, traffic use and location throughout the City to distribute the improvements throughout the jurisdictions.

**NOTES:**

<b>DEPARTMENT DIRECTOR RANKING:</b>	A - Essential ▼		<b>PROJECT NUMBER</b>
<b>DEPARTMENT PRIORITY RANKING:</b>	4 ▼		<b>415.770.93077</b>
<b>CIP EVALUATION TEAM RANKING:</b>	A - Essential ▼		

## Interchange Beautification

<b>Strategic Initiative:</b>	Interchange Beautification	<b>Location:</b>	1985 Exit 20
<b>Project Type:</b>	Multi-Year Project ▼	<b>Department:</b>	Public Works Engineering - 328
<b>Critical Need Ranking:</b>	A - Essential ▼	<b>Project Manager:</b>	Stanley E Aiken

**Description/Justification:**

This Project is to install landscaping to comply with GDOT encroachment permit for the Central Park Project. As part of the permit the City was held responsible for the planting of the required landscaping. The City is responsible for maintaining the landscaping therefore there will be a reoccurring maintenance expense.

<b>FUNDING SOURCES:</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>TOTAL</b>		
Economic Development	25,000	120,000	120,000	120,000	120,000	\$ 505,000	<b>Project Estimated</b>	
						\$ -		
						\$ -		
						\$ -	<b>Start Date</b>	<b>Completion Date</b>
<b>TOTAL</b>	\$ 25,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 505,000	07/01/13	Ongoing

<b>PROJECT COSTS</b>	<b>Budget</b>							
	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>Five Year Total</b>	<b>Prior Year Costs</b>	<b>Total Project Cost from Inception</b>
<b>PROJECT COMPONENTS:</b>								
PLANNING						\$ -		\$ -
CONSTRUCTION	25,000	120,000	120,000	120,000	120,000	\$ 505,000		\$ 505,000
EQUIPMENT/VEHICLE						\$ -		\$ -
OTHER						\$ -		\$ -
<b>TOTAL</b>	\$ 25,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 505,000	\$ -	\$ 505,000

<b>ANNUAL OPERATING IMPACT</b>							
<b>DESCRIPTION</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>FIVE YEAR TOTAL</b>	<b>Other:</b>
Personnel						\$ -	<b>Expense Type:</b>
Operating	12,000	18,000	20,000	24,000	30,000	\$ 104,000	Reoccurring Expense ▼
Capital Outlay						\$ -	<b>Account Number:</b>
<b>Total</b>	\$ 12,000	\$ 18,000	\$ 20,000	\$ 24,000		\$ 74,000	

**CAPITAL PROJECT EVALUATION CRITERIA DISCUSSION:**

**LEGAL MANDATES:** Required as part of GDOT permit for grading on GDOT Right of Way; **FISCAL AND BUDGET IMPACTS:** Program requires \$120,000 for FY 2014 through FY 2018 for construction and a recurring maintenance cost of \$12,000 for FY 2014, \$18,000 for FY 2015, \$20,000 for FY 2016, \$24,000 for FY 2017 and \$30,000 for FY 2018 and subsequent years; **HEALTH AND SAFETY IMPACTS:** none; **ECONOMIC DEVELOPMENT IMPACTS:** none; **ENVIRONMENTAL, AESTHETIC AND SOCIAL EFFECTS:** Project aesthetically improves a major gateway into the City; **PROJECT FEASIBILITY:** The project can be implemented as planned; **DISTRIBUTIONAL EFFECTS:** This project benefits the traveling public; **DISRUPTION/INCONVENIENCE:** Minimal inconvenience; **IMPACT OF DEFERRAL:** Deferral could place GDOT support of future transportation projects in jeopardy; **UNCERTAINTY OF RISK:** none; **INTERJURISDICTIONAL EFFECTS:** none

**NOTES:**

<b>DEPARTMENT DIRECTOR RANKING:</b>	A - Essential ▼		<b>PROJECT NUMBER</b>
<b>DEPARTMENT PRIORITY RANKING</b>	5 ▼		<b>415.770.93085</b>
<b>CIP EVALUATION TEAM RANKING:</b>	A - Essential ▼		

## Restoration of Detention Ponds

<b>Strategic Initiative:</b>	Restoration of Detention Ponds	<b>Location:</b>	Industrial Park South
<b>Project Type:</b>	Multi-Year Project ▼	<b>Department:</b>	Public Works Engineering - 328
<b>Critical Need Ranking:</b>	A - Essential ▼	<b>Project Manager:</b>	Stanley E Aiken

**Description/Justification:**

This project includes the restoration needed to renovate the ponds which provide the required detention for Industrial Park South and a portion of Lee Gilmer Memorial Airport. These ponds are in poor condition and require partial reconstruction and cleaning.

Pond #1 - Repair, dredging and inlet channel protection (\$100,000)

Pond #3 - Repair and inlet channel protection (\$50,000)

Pond #4 - Replace outlet control structure, and repair the pond and outlet pipe (\$75,000)

Pond #5 - Replace outlet control structure and repair pond (\$75,000)

<b>FUNDING SOURCES:</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>TOTAL</b>		
General Fund	75,000	150,000				\$ 225,000	<b>Project Estimated</b>	
						\$ -		
						\$ -		
						\$ -	<b>Start Date</b>	<b>Completion Date</b>
<b>TOTAL</b>	\$ 75,000	\$ 150,000	\$ -	\$ -		\$ 225,000	July, 2013	July, 2015

<b>PROJECT COSTS</b>	<b>Budget</b>							
	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>Five Year Total</b>	<b>Prior Year Costs</b>	<b>Total Project Cost from Inception</b>
<b>PROJECT COMPONENTS:</b>								
PLANNING						\$ -		\$ -
CONSTRUCTION	75,000	150,000				\$ 225,000		\$ 225,000
EQUIPMENT/VEHICLE						\$ -		\$ -
OTHER						\$ -		\$ -
<b>TOTAL</b>	\$ 75,000	\$ 150,000	\$ -	\$ -		\$ 225,000	\$ -	\$ 225,000

<b>ANNUAL OPERATING IMPACT</b>							
<b>DESCRIPTION</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>FIVE YEAR TOTAL</b>	<b>Other:</b>
Personnel						\$ -	<b>Expense Type:</b>
Operating						\$ -	Operating Budget Expenses ▼
Capital Outlay						\$ -	<b>Account Number:</b>
<b>Total</b>	\$ -	\$ -	\$ -	\$ -		\$ -	

**CAPITAL PROJECT EVALUATION CRITERIA DISCUSSION:**

**LEGAL MANDATES** : Maintenance of detention ponds is a requirement of City Code and Georgia State law; **FISCAL AND BUDGET IMPACTS** : Project requires \$150,000 for FY 2014, and \$150,000 for FY 2015; **HEALTH AND SAFETY IMPACTS** : Program improves the water quality of streams and may reduce flooding.; **ECONOMIC DEVELOPMENT IMPACTS** : none; **ENVIRONMENTAL, AESTHETIC AND SOCIAL IMPACTS** : Program will improve water quality and reduce flooding; **DISTRIBUTIONAL EFFECTS** : none; **DISRUPTION/INCONVENIENCE** : none; **IMPACT OF DEFERRAL** : Failure to maintain these ponds could result in illegal discharge into streams and potential flooding; **INTERJURISDICTIONAL EFFECTS** : None

**NOTES:**

This requirement is an unfunded mandate from GAEPD.

<b>DEPARTMENT DIRECTOR RANKING:</b>	A - Essential ▼		<b>PROJECT NUMBER</b>
<b>DEPARTMENT PRIORITY RANKING:</b>	6 ▼		<b>415.770.93084</b>
<b>CIP EVALUATION TEAM RANKING:</b>	A - Essential ▼		

## Roadway Patching Program at Direction of Engineering

<b>Strategic Initiative:</b>	Roadway Patching Program at Direction of Engineering	<b>Location:</b>	City wide, as shown below
<b>Project Type:</b>	Reoccurring Project ▼	<b>Department:</b>	Public Works Engineering - 328
<b>Critical Need Ranking:</b>	A - Essential ▼	<b>Project Manager:</b>	Stanley E Aiken

**Description/Justification:**

Provides a funding source to deep patch with in house crews the streets which are rated the worst of the 136.3 miles of streets in the City of Gainesville system. The patching will repair the structure which will prepare the streets to be repaved in future years and facilitate a longer life cycle. The streets proposed for FY 2014 are:

Old Hamilton Place (From Old Cornelia Highway to Cul de sac)

Otila Drive (From Lanier Valley Drive to Cul de sac)

Purina Drive (From Athens Street to City Limits)

<b>FUNDING SOURCES:</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>TOTAL</b>	<b>Project Estimated</b>	
General fund	30,000	175,000	200,000	200,000	200,000	\$ 805,000		
						\$ -		
						\$ -		
						\$ -	<b>Start Date</b>	<b>Completion Date</b>
<b>TOTAL</b>	\$ 30,000	\$ 175,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 805,000	March, 2014	September, 2014

<b>PROJECT COSTS</b>	<b>Budget</b>							
	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>Five Year Total</b>	<b>Prior Year Costs</b>	<b>Total Project Cost from Inception</b>
<b>PROJECT COMPONENTS:</b>								
PLANNING						\$ -		\$ -
CONSTRUCTION	30,000	175,000	200,000	200,000	200,000	\$ 805,000		\$ 805,000
EQUIPMENT/VEHICLE						\$ -		\$ -
OTHER						\$ -		\$ -
<b>TOTAL</b>	\$ 30,000	\$ 175,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 805,000	\$ -	\$ 805,000

**ANNUAL OPERATING IMPACT**

<b>DESCRIPTION</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>FIVE YEAR TOTAL</b>	<b>Other:</b>
Personnel						\$ -	<b>Expense Type:</b>
Operating						\$ -	Operating Budget Expenses ▼
Capital Outlay						\$ -	<b>Account Number:</b>
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

**CAPITAL PROJECT EVALUATION CRITERIA DISCUSSION:**

**LEGAL MANDATES** : none; **FISCAL AND BUDGET IMPACTS**: Program requires \$150,000 for FY 2014 \$175,000 in 2015 and \$200,000 in FY 2016, FY 2017 and FY 2018; **HEALTH AND SAFETY IMPACTS**: Program will reduce potholes thus improving safety, and life cycle of City streets.; **ECONOMIC DEVELOPMENT IMPACTS**: Patching is a precursor to resurfacing which encourages economic development; **ENVIRONMENTAL, AESTHETIC AND SOCIAL IMPACTS**: none; **DISTRIBUTIONAL EFFECTS**: Benefits of this project would be experienced by all traffic traveling the roads.; **DISRUPTION/INCONVENIENCE** : Disruption during construction would be minimal; **IMPACT OF DEFERRAL**: Impact of deferral would be significant increase of costs to repair the City streets due to further degradation through freeze-thaw water damage, loading and aging.; **INTERJURISDICTIONAL EFFECTS**: Locations are chosen based on road condition, traffic use and location throughout the City to distribute the improvements throughout the jurisdictions.

**NOTES:**

<b>DEPARTMENT DIRECTOR RANKING:</b>	A - Essential ▼		<b>PROJECT NUMBER</b>
<b>DEPARTMENT PRIORITY RANKING:</b>	7 ▼		<b>415.770.93075</b>
<b>CIP EVALUATION TEAM RANKING:</b>	A - Essential ▼		

## Midtown Stormwater Plan

<b>Strategic Initiative:</b>	Midtown Stormwater Plan	<b>Location:</b>	Midtown
<b>Project Type:</b>	Multi-Year Project ▼	<b>Department:</b>	Public Works Engineering - 328
<b>Critical Need Ranking:</b>	C - Acceptable ▼	<b>Project Manager:</b>	Stanley E Aiken

**Description/Justification:**

Project is to assess aging infrastructure in the Midtown area for compliance with current stormwater requirements and changes to the storwater system which may encourage redevelopment. This project consist of hiring a consultant to develop and update a stormwater management master plan for Midtown.

<b>FUNDING SOURCES:</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>TOTAL</b>		
	250,000	50,000	50,000	50,000		\$ 400,000	<b>Project Estimated</b>	
						\$ -		
						\$ -	<b>Start Date</b>	<b>Completion Date</b>
						\$ -		
<b>TOTAL</b>	\$ 250,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ 400,000	07/01/13	06/30/17

<b>PROJECT COSTS</b>	<b>Budget</b>							
	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>Five Year Total</b>	<b>Prior Year Costs</b>	<b>Total Project Cost from Inception</b>
<b>PROJECT COMPONENTS:</b>								
<b>PLANNING</b>	250,000	50,000	50,000	50,000		\$ 400,000		\$ 400,000
<b>CONSTRUCTION</b>						\$ -		\$ -
<b>EQUIPMENT/VEHICLE</b>						\$ -		\$ -
<b>OTHER</b>						\$ -		\$ -
<b>TOTAL</b>	\$ 250,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ 400,000	\$ -	\$ 400,000

<b>ANNUAL OPERATING IMPACT</b>							
<b>DESCRIPTION</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>FIVE YEAR TOTAL</b>	<b>Other:</b>
<b>Personnel</b>						\$ -	<b>Expense Type:</b>
<b>Operating</b>						\$ -	Operating Budget Expenses ▼
<b>Capital Outlay</b>						\$ -	<b>Account Number:</b>
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

**CAPITAL PROJECT EVALUATION CRITERIA DISCUSSION:**

**LEGAL MANDATES:** None; **FISCAL AND BUDGET IMPACTS:** Program requires \$250,000 in FY 2014 to initiate the masterplan design and \$50,000 per year for FY2015 thru FY2017 for updating the masterplan and design and permitting of recommended changes; **HEALTH AND SAFETY IMPACTS:** Project will reduce flooding and improve water quality in Midtown.; **ECONOMIC DEVELOPMENT IMPACTS:** Project will improve stormdrain infrastructure at a critical point to allow for future redevelopment in Midtown; **ENVIRONMENTAL, AESTHETIC AND SOCIAL IMPACTS:** Program will reduce flooding and improve water quality in the Flat Creek basin . Flat Creek is currently listed as an impaired stream.; **DISTRIBUTIONAL EFFECTS:** None; **DISRUPTION/INCONVENIENCE:** Minimal; **IMPACT OF DEFERRAL:** Deferral of this project could result in flooding and would severely limit Midtown redevelopment.; **INTERJURISDICTIONAL EFFECTS:** None.

**NOTES:**

Anticipated preliminary engineering starting in FY14, construction starting in FY15, continuing through FY17. Funding in FY15, FY16 & FY17 may change based on needs identified in the planning process.

<b>DEPARTMENT DIRECTOR RANKING:</b>	B - Desirable ▼		<b>PROJECT NUMBER</b>
<b>DEPARTMENT PRIORITY RANKING:</b>	8 ▼		<b>DEFERRED</b>
<b>CIP EVALUATION TEAM RANKING:</b>	D - Deferrable ▼		

## Replacement Truck

<b>Strategic Initiative:</b>	Replacement Truck	<b>Location:</b>	City wide
<b>Project Type:</b>	Single Year Project ▼	<b>Department:</b>	Public Works Engineering - 328
<b>Critical Need Ranking:</b>	B - Desirable ▼	<b>Project Manager:</b>	Stanley E Aiken

**Description/Justification:**

New truck to replace Asset #19720. Current truck has 97,000 miles (Jan. 2013). Truck is used to check job sites, conduct inspections, haul safety equipment. Four wheel drive needed to access construction locations and respond to winter weather emergencies.

<b>FUNDING SOURCES:</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>TOTAL</b>		
Lease Proceeds	30,000					\$ 30,000	<b>Project Estimated</b>	
						\$ -		
						\$ -	<b>Start Date</b>	<b>Completion Date</b>
						\$ -		
<b>TOTAL</b>	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000	07/01/12	06/30/13

<b>PROJECT COSTS</b>	<b>Budget</b>							
	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>Five Year Total</b>	<b>Prior Year Costs</b>	<b>Total Project Cost from Inception</b>
<b>PROJECT COMPONENTS:</b>								
PLANNING						\$ -		\$ -
CONSTRUCTION						\$ -		\$ -
EQUIPMENT/VEHICLE	30,000					\$ 30,000		\$ 30,000
OTHER						\$ -		\$ -
<b>TOTAL</b>	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ 30,000

<b>ANNUAL OPERATING IMPACT</b>							
<b>DESCRIPTION</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>FIVE YEAR TOTAL</b>	<b>Other:</b>
Personnel						\$ -	<b>Expense Type:</b>
Operating						\$ -	Operating Budget Expenses ▼
Capital Outlay						\$ -	<b>Account Number:</b>
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

**CAPITAL PROJECT EVALUATION CRITERIA DISCUSSION:**

**LEGAL MANDATES :** None; **FISCAL AND BUDGET IMPACTS:** Requires \$30,000 for FY 2013; **HEALTH AND SAFETY IMPACTS:** Additional safety features inherently built into a new vehicle, as well as reliability; **ECONOMIC DEVELOPMENT IMPACTS:** none; **ENVIRONMENTAL, AESTHETIC AND SOCIAL IMPACTS:** None; **DISTRIBUTIONAL EFFECTS:** None; **DISRUPTION/INCONVENIENCE:** None; **IMPACT OF DEFERRAL:** None; **INTERJURISDICTIONAL EFFECTS :** None.

**NOTES:**

Is there any operating impact, less maintenance, etc? Will this meet the replacement criteria? What is the point rating?

<b>DEPARTMENT DIRECTOR RANKING:</b>	B - Desirable ▼		<b>PROJECT NUMBER</b>
<b>DEPARTMENT PRIORITY RANKING</b>	9 ▼		<b>DEFERRED</b>
<b>CIP EVALUATION TEAM RANKING:</b>	A - Essential ▼		

## INTELLIGENT TRANSPORTATION SYSTEMS EVALUATION AND IMPLEMENTATION

<b>Strategic Initiative:</b>	This is a proactive project designed to evaluate and intercommunicate existing devices.	<b>Location:</b>	329
<b>Project Type:</b>	Single Year Project	<b>Department:</b>	Public Works
<b>Critical Need Ranking:</b>	A - Essential	<b>Project Manager:</b>	Dee Taylor

**Description/Justification:**

Recently there have been many areas of Intelligent Transportation Systems (ITS) installed in the City. Examples of the types of ITS devices include fiber communication lines and cameras installed by the City IT department and the Georgia Department of Transportation. These devices were installed for various uses at various times for various reasons. This project will "bridge" all of these devices together and bring their functionality to a central location. Project involves two steps: evaluation and implementation. City staff has drafted plans that will "fill-in" the missing communication gaps that currently exist. Based on these plans a contractor will be hired to install these missing links, repair damaged links, and where available "bridge" the gaps between existing GDOT fiber and City IT fiber. Project will enable a constant link of communication to our major corridor's traffic signals and enable real-time adjustments to signal timing saving fuel and time for commuters. It will also permit internet users the ability to access traffic cameras through the GDOT website. This project also enables Public Safety and TV 18 to access traffic cameras for recording and monitoring purposes. Project will save the city an estimated \$14,800 in equipment costs.

<b>FUNDING SOURCES:</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>TOTAL</b>		
General Fund	150,000					\$ 150,000	<b>Project Estimated</b>	
						\$ -		
						\$ -		
						\$ -		
<b>TOTAL</b>	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000	<b>Start Date</b>	<b>Completion Date</b>
							07/01/13	06/30/14

<b>PROJECT COSTS</b>	<b>Budget</b>							
	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>Five Year Total</b>	<b>Prior Year Costs</b>	<b>Total Project Cost from Inception</b>
<b>PROJECT COMPONENTS:</b>								
PLANNING						\$ -		\$ -
CONSTRUCTION	150,000					\$ 150,000		\$ 150,000
EQUIPMENT/VEHICLE						\$ -		\$ -
OTHER						\$ -		\$ -
<b>TOTAL</b>	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ 150,000

**ANNUAL OPERATING IMPACT**

<b>DESCRIPTION</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>FIVE YEAR TOTAL</b>	<b>Other:</b>
Personnel						\$ -	<b>Expense Type:</b>
Operating						\$ -	Operating Budget Expenses
Capital Outlay	(14,800)	(14,800)	(14,800)	(14,800)	(14,800)	\$ (74,000)	<b>Account Number:</b>
<b>Total</b>	\$ (14,800)	\$ (14,800)	\$ (14,800)	\$ (14,800)	\$ (14,800)	\$ (74,000)	

**CAPITAL PROJECT EVALUATION CRITERIA DISCUSSION:**

**LEGAL MANDATES:** Project not required by federal or state mandates; **FISCAL AND BUDGETARY IMPACTS:** Project requires \$150,000 for FY 2014 and reduces existing yearly Capital Outlay by \$14,800 per year; **HEALTH AND SAFETY IMPACTS:** Project improves the traffic monitoring capability, allowing the city to more effectively handle traffic situations by informing the public which reduces traffic delay; **ECONOMIC DEVELOPMENT IMPACTS:** Improves the roadway infrastructure; **ENVIRONMENTAL, AESTHETIC AND SOCIAL IMPACTS:** Project permits the traffic signal and monitoring system to operate more efficiently thereby reducing delays to the motorist and reducing noxious emissions; **DISTRIBUTIONAL EFFECTS:** Benefits would be experienced by users of these roadways; **DISRUPTION/INCONVENIENCE:** Minimal; **IMPACT OF DEFERRAL:** Deferral of this project results in the continued disuse of existing communication lines and yearly continued capital outlay of \$14,800; **INTERJURISDICTIONAL EFFECTS:** Project developed based on infrastructure need.

**NOTES:**

At this time there are no grant funds available for this type of project. Project funds to be spent for fiber optic communication equipment and contractor services.

*How does it reduce capital outlay by \$14,800.00?*

<b>DEPARTMENT DIRECTOR RANKING:</b>	A - Essential		<b>PROJECT NUMBER</b>
<b>DEPARTMENT PRIORITY RANKING:</b>	1		<b>DEFERRED</b>
<b>CIP EVALUATION TEAM RANKING:</b>	D - Deferrable		

Public Works



## THERMOPLASTIC RESTRIPIING OF CITY STREETS

<b>Strategic Initiative:</b>	This is a proactive preventative maintenance project designed to meet federal mandates	<b>Location:</b>	329
<b>Project Type:</b>	Multi-Year Project ▼	<b>Department:</b>	Public Works
<b>Critical Need Ranking:</b>	A - Essential ▼	<b>Project Manager:</b>	Dee Taylor

**Description/Justification:**

This project is designed to allow the city to meet Federal compliance mandates regarding the thermoplastic restriping of Lakeview Drive, Aviation Blvd, Washington Street, Shallowford Road, West End Avenue, and Palmour Drive. These streets were chosen based on the condition of their striping. This project is necessary to meet Federal mandates requiring city streets of this classification to be appropriately striped for the safety of the travelling public.

<b>FUNDING SOURCES:</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>TOTAL</b>		
General Fund	30,000	55,000	55,000	55,000	55,000	\$ 250,000	<b>Project Estimated</b>	
						\$ -		
						\$ -		
						\$ -	<b>Start Date</b>	<b>Completion Date</b>
<b>TOTAL</b>	\$ 30,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 250,000	07/01/13	06/30/17

<b>PROJECT COSTS</b>	<b>Budget</b>							
	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>Five Year Total</b>	<b>Prior Year Costs</b>	<b>Total Project Cost from Inception</b>
<b>PROJECT COMPONENTS:</b>								
PLANNING						\$ -		\$ -
CONSTRUCTION						\$ -		\$ -
EQUIPMENT/VEHICLE						\$ -		\$ -
OTHER	30,000	55,000	55,000	55,000	55,000	\$ 250,000		\$ 250,000
<b>TOTAL</b>	\$ 30,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 250,000	\$ -	\$ 250,000

<b>ANNUAL OPERATING IMPACT</b>							
<b>DESCRIPTION</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>FIVE YEAR TOTAL</b>	<b>Other:</b>
Personnel						\$ -	<b>Expense Type:</b>
Operating						\$ -	Operating Budget Expenses ▼
Capital Outlay						\$ -	<b>Account Number:</b>
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

**CAPITAL PROJECT EVALUATION CRITERIA DISCUSSION:**

This project is necessary to bring these streets into Federal compliance for streets of this type. The potential impact of deferral are the safety and legal impacts of noncompliance. Project is designed to be completed by a certified Georgia DOT contractor. A city personnel savings of \$64,000 is based on the use of 4 employees at an average rate times time to setup and complete task.

**NOTES:**

<b>DEPARTMENT DIRECTOR RANKING:</b>	A - Essential ▼		<b>PROJECT NUMBER</b>
<b>DEPARTMENT PRIORITY RANKING:</b>	2 ▼		<b>415.770.93081</b>
<b>CIP EVALUATION TEAM RANKING:</b>	A - Essential ▼		

## REPLACEMENT VEHICLE OF TRAFFIC SIGNAL BUCKET TRUCK

<b>Strategic Initiative:</b>	This project seeks to replace a less than efficient vehicle with a more economical one.	<b>Location:</b>	329
<b>Project Type:</b>	Single Year Project ▼	<b>Department:</b>	Public Works
<b>Critical Need Ranking</b>	B - Desirable ▼	<b>Project Manager:</b>	Dee Taylor

**Description/Justification:**

As a means of reducing our maintenance and fuel usage over the coming years, Traffic Engineering is requesting a replacement vehicle for our existing 1996 Ford F800 Bucket Truck(Asset# 0015459). Over the last 3 years, our maintenance costs for this vehicle have totaled to over \$1,541 and our fuel costs to just under \$1,283. A replacement bucket truck would save the city these short term maintenance costs and significantly reduce fuel usage. Currently this division operates 3 bucket trucks that we use to install and maintain the City's 80 signalized intersections. This truck is the oldest and slowest to maneuver of the 3 trucks, and being the slowest often puts crew members at risk when having to work around traffic. This truck is also a lighter duty truck only capable of handling up to 500 lbs fully extended. Oftentimes this truck is used for emergency back-up purposes, due to its inability of handling larger loads. If a new bucket truck is purchased, the replaced bucket truck would be transferred to another division as several other division find it useful for their lighter duty situations.

<b>FUNDING SOURCES:</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>TOTAL</b>		
Lease Proceeds	120,000					\$ 120,000	<b>Project Estimated</b>	
						\$ -		
						\$ -		
						\$ -		
<b>TOTAL</b>	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ 120,000	<b>Start Date</b>	<b>Completion Date</b>
							07/01/12	06/30/13

<b>PROJECT COSTS</b>	<b>Budget</b>							
	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>Five Year Total</b>	<b>Prior Year Costs</b>	<b>Total Project Cost from Inception</b>
<b>PROJECT COMPONENTS:</b>								
PLANNING						\$ -		\$ -
CONSTRUCTION						\$ -		\$ -
EQUIPMENT/VEHICLE	120,000					\$ 120,000		\$ 120,000
OTHER						\$ -		\$ -
<b>TOTAL</b>	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ 120,000	\$ -	\$ 120,000

**ANNUAL OPERATING IMPACT**

<b>DESCRIPTION</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>FIVE YEAR TOTAL</b>	<b>Other:</b>
Personnel						\$ -	<b>Expense Type:</b>
Operating	(2,182)	(2,182)	(2,182)	(2,182)	(2,185)	\$ (10,913)	Operating Budget Expenses ▼
Capital Outlay						\$ -	<b>Account Number:</b>
<b>Total</b>	\$ (2,182)	\$ (2,182)	\$ (2,182)	\$ (2,182)	\$ (2,185)	\$ (10,913)	

**CAPITAL PROJECT EVALUATION CRITERIA DISCUSSION:**

**LEGAL MANDATES** : Project not required by federal or state mandates; **FISCAL AND BUDGETARY IMPACTS**: Project requires \$120,000 for FY 2014 and reduces existing yearly Capital Outlay by \$877; **HEALTH AND SAFETY IMPACTS**: Vehicle is slower to respond to user commands; **ECONOMIC DEVELOPMENT IMPACTS**: Improves the city's vehicular fleet; **ENVIRONMENTAL, AESTHETIC AND SOCIAL IMPACTS** : New vehicle will operate more efficiently thereby reducing delays to city projects due to reduced maintenance downtime and reduced noxious emissions; **DISTRIBUTIONAL EFFECTS**: Benefits would be experienced by users of this vehicle; **DISRUPTION/INCONVENIENCE** : Minimal; **IMPACT OF DEFERRAL**: Higher maintenance and fuel costs and reduced crew productivity due to the loss of this vehicle being repaired; **INTERJURISDICTIONAL EFFECTS**: Location was chosen based on infrastructure need.

**NOTES:**

This project does not meet any federal or state mandates and there are no grant funds available for this project. This vehicle has had its hydraulic system regularly inspected however due to its lighter weight creates a safety hazard because of its relatively slower reaction-time and maneuverability.

<b>DEPARTMENT DIRECTOR RANKING:</b>	B - Desirable ▼		<b>PROJECT NUMBER</b>
<b>DEPARTMENT PRIORITY RANKING:</b>	3 ▼		<b>DEFERRED</b>
<b>CIP EVALUATION TEAM RANKING:</b>	Critical Need Ranking ▼		

Public Works

## 2014 MINI EXCAVATOR

<b>Strategic Initiative:</b>	New/Replacement Equipment	<b>Location:</b>	Street Dept
<b>Project Type:</b>	Single Year Project ▼	<b>Department:</b>	PW - Streets
<b>Critical Need Ranking:</b>	A - Essential ▼	<b>Project Manager:</b>	David Heaton

**Description/Justification:**

New mini track excavator to replace a 2000 555E New Holland Back hoe. The Street Department has decided to substitute a mini excavator for a backhoe because of the increased maneuverability and smaller size. A mini excavator will have a lower impact on the environment and have less ground disturbance. To replace 555E backhoe assigned to concrete crew (4210 shop ID).

<b>FUNDING SOURCES:</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>TOTAL</b>		
Lease Proceeds	55,000					\$ 55,000	<b>Project Estimated</b>	
						\$ -		
						\$ -		
						\$ -		
<b>TOTAL</b>	\$ 55,000	\$ -	\$ -	\$ -	\$ -	\$ 55,000	<b>Start Date</b>	<b>Completion Date</b>
							07/01/12	06/30/13

<b>PROJECT COSTS</b>	<b>Budget</b>							
	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>Five Year Total</b>	<b>Prior Year Costs</b>	<b>Total Project Cost from Inception</b>
<b>PROJECT COMPONENTS:</b>								
PLANNING						\$ -		\$ -
CONSTRUCTION						\$ -		\$ -
EQUIPMENT/VEHICLE	55,000					\$ 55,000	-	\$ 55,000
OTHER						\$ -		\$ -
<b>TOTAL</b>	\$ 55,000	\$ -	\$ -	\$ -	\$ -	\$ 55,000	\$ -	\$ 55,000

<b>ANNUAL OPERATING IMPACT</b>							
<b>DESCRIPTION</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>FIVE YEAR TOTAL</b>	<b>Other:</b>
Personnel						\$ -	<b>Expense Type:</b>
Operating						\$ -	Operating Budget Expenses ▼
Capital Outlay						\$ -	<b>Account Number:</b>
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

**CAPITAL PROJECT EVALUATION CRITERIA DISCUSSION:**

**LEGAL MANDATES:** No legal mandates to meet. **FISCAL AND BUDGET IMPACTS:** Project will be paid out of lease proceeds. A mini excavator will increase the versatility and usefulness of departmental equipment, which may result in savings. **HEALTH & SAFETY IMPACTS:** There are no major health and safety impacts, though usually new equipment has improved safety features. **ECONOMIC DEVELOPMENT IMPACTS:** There are no economic development impacts. **ENVIRONMENTAL, AESTHETIC AND SOCIAL EFFECTS:** There are no environmental, aesthetic, or social effects. **DISTRIBUTIONAL EFFECTS:** Work crews will benefit from the purchase of new equipment. Other departments would benefit from borrowing the mini excavator. **DISRUPTION/INCONVENIENCE:** The project presents no complications on being implemented as planned. **IMPACT OF DEFERRAL:** If the purchase has to be deferred the current equipment will continue to be used. **INTERJURISDICTIONAL EFFECTS:** There are no interjurisdictional effects of this project. There is no uncertainty or risk associated with this project.

**NOTES:**

What kind of savings may occur? Reflect in Operating impact.

<b>DEPARTMENT DIRECTOR RANKING:</b>	A - Essential ▼		<b>PROJECT NUMBER</b>
<b>DEPARTMENT PRIORITY RANKING:</b>	1 ▼		<b>DEFERRED</b>
<b>CIP EVALUATION TEAM RANKING:</b>	D - Deferrable ▼		

PW - Streets

## REPLACEMENT 2014 SERVICE TRUCK

<b>Strategic Initiative:</b>	New/Replacement Equipment	<b>Location:</b>	Street Dept
<b>Project Type:</b>	Single Year Project ▼	<b>Department:</b>	PW - Streets
<b>Critical Need Ranking:</b>	A - Essential ▼	<b>Project Manager:</b>	David Heaton

**Description/Justification:**

New crew cab service truck. Replacement for 2000 International service truck. Service truck is used to transport crew members and equipment to the job site. It is also used to pull a trailer with large equipment. This is a systematic replacement of vehicles and equipment according to age and condition. The service truck slated for replacement is used by the concrete crew, which is responsible for most of the departments large projects.

<b>FUNDING SOURCES:</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>TOTAL</b>		
Lease Proceeds	135,000					\$ 135,000	<b>Project Estimated</b>	
						\$ -		
						\$ -		
						\$ -	<b>Start Date</b>	<b>Completion Date</b>
<b>TOTAL</b>	\$ 135,000	\$ -	\$ -	\$ -	\$ -	\$ 135,000	07/01/12	06/30/13

<b>PROJECT COSTS</b>	<b>Budget</b>							
	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>Five Year Total</b>	<b>Prior Year Costs</b>	<b>Total Project Cost from Inception</b>
<b>PROJECT COMPONENTS:</b>								
PLANNING						\$ -		\$ -
CONSTRUCTION						\$ -		\$ -
EQUIPMENT/VEHICLE	135,000					\$ 135,000	-	\$ 135,000
OTHER						\$ -		\$ -
<b>TOTAL</b>	\$ 135,000	\$ -	\$ -	\$ -	\$ -	\$ 135,000	\$ -	\$ 135,000

<b>ANNUAL OPERATING IMPACT</b>							
<b>DESCRIPTION</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>FIVE YEAR TOTAL</b>	<b>Other:</b>
Personnel						\$ -	<b>Expense Type:</b>
Operating						\$ -	Operating Budget Expenses ▼
Capital Outlay						\$ -	<b>Account Number:</b>
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

**CAPITAL PROJECT EVALUATION CRITERIA DISCUSSION:**

**LEGAL MANDATES:** No legal mandates to meet. **FISCAL AND BUDGET IMPACTS:** Project will be paid out of lease proceeds. Cost for maintenance should decrease with the purchase of a new vehicle. **HEALTH & SAFETY IMPACTS:** There are no major health and safety impacts, though usually new vehicles are equipped with improved safety features for its passengers and have better fuel usage. **ECONOMIC DEVELOPMENT IMPACTS:** There are no economic development impacts. **ENVIRONMENTAL, AESTHETIC AND SOCIAL EFFECTS:** Environmentally there will be better emissions output. There are no aesthetic or social effects. **DISTRIBUTIONAL EFFECTS:** Work crews will benefit from the purchase of new equipment. **DISRUPTION/INCONVENIENCE:** The project presents no complications on being implemented as planned. **IMPACT OF DEFERRAL:** If the purchase has to be deferred the current vehicle will continue to be used. **INTERJURISDICTIONAL EFFECTS:** There are no interjurisdictional effects of this project. There is no uncertainty or risk associated with this project.

**NOTES:**

How much will the maintenance decrease? Reflect in the Operating impact.

<b>DEPARTMENT DIRECTOR RANKING:</b>	B - Desirable ▼		<b>PROJECT NUMBER</b>
<b>DEPARTMENT PRIORITY RANKING:</b>	2 ▼		<b>DEFERRED</b>
<b>CIP EVALUATION TEAM RANKING:</b>	D - Deferrable ▼		

PW - Streets

## 2014 15 ton trailer

<b>Strategic Initiative:</b>	New/Replacement Equipment	<b>Location:</b>	Street Dept
<b>Project Type:</b>	Single Year Project ▼	<b>Department:</b>	PW - Streets
<b>Critical Need Ranking:</b>	B - Desirable ▼	<b>Project Manager:</b>	David Heaton

**Description/Justification:**

New 15 ton trailer. Replacement for 2000 towmaster trailer. Used in conjunction with service truck and used to haul large equipment to and from job sites. This is a systematic replacement of vehicles and equipment according to age and condition.

<b>FUNDING SOURCES:</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>TOTAL</b>		
Lease Proceeds	26,750					\$ 26,750	<b>Project Estimated</b>	
						\$ -		
						\$ -		
						\$ -	<b>Start Date</b>	<b>Completion Date</b>
<b>TOTAL</b>	\$ 26,750	\$ -	\$ -	\$ -	\$ -	\$ 26,750	07/01/13	06/30/14

<b>PROJECT COSTS</b>	<b>Budget</b>							
	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>Five Year Total</b>	<b>Prior Year Costs</b>	<b>Total Project Cost from Inception</b>
<b>PROJECT COMPONENTS:</b>								
PLANNING						\$ -	-	\$ -
CONSTRUCTION						\$ -	-	\$ -
EQUIPMENT/VEHICLE	26,750					\$ 26,750	-	\$ 26,750
OTHER						\$ -	-	\$ -
<b>TOTAL</b>	\$ 26,750	\$ -	\$ -	\$ -	\$ -	\$ 26,750	\$ -	\$ 26,750

<b>ANNUAL OPERATING IMPACT</b>							
<b>DESCRIPTION</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>FIVE YEAR TOTAL</b>	<b>Other:</b>
Personnel						\$ -	<b>Expense Type:</b>
Operating						\$ -	Operating Budget Expenses ▼
Capital Outlay						\$ -	<b>Account Number:</b>
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

**CAPITAL PROJECT EVALUATION CRITERIA DISCUSSION:**

**LEGAL MANDATES:** No legal mandates to meet. **FISCAL AND BUDGET IMPACTS:** Project will be paid out of lease proceeds. It is to be a new pick up truck. Cost for maintenance should decrease with the purchase of a new vehicle. **HEALTH & SAFETY IMPACTS:** There are no major health and safety impacts, though usually new vehicles are equipped with improved safety features for its passengers and have better fuel usage. **ECONOMIC DEVELOPMENT IMPACTS:** There are no economic development impacts. **ENVIRONMENTAL, AESTHETIC AND SOCIAL EFFECTS:** There are no environmental, aesthetic, or social effects. **DISTRIBUTIONAL EFFECTS:** Work crews will benefit from the purchase of new equipment. **DISRUPTION/INCONVENIENCE:** The project presents no complications on being implemented as planned. **IMPACT OF DEFERRAL:** If the purchase of a new lift gate pick up has to be deferred the current vehicle will continue to be used. **INTERJURISDICTIONAL EFFECTS:** There are no interjurisdictional effects of this project. There is no uncertainty or risk associated with this project.

**NOTES:**

How much will maintenance decrease? Reflect in Operating impact.

<b>DEPARTMENT DIRECTOR RANKING:</b>	B - Desirable ▼		<b>PROJECT NUMBER</b>
<b>DEPARTMENT PRIORITY RANKING:</b>	3 ▼		<b>DEFERRED</b>
<b>CIP EVALUATION TEAM RANKING:</b>	D - Deferrable ▼		

PW - Streets

## TRACTOR

<b>Strategic Initiative:</b>	Purchase of a tractor and implements.	<b>Location:</b>	Alta Vista Cemetery
<b>Project Type:</b>	Single Year Project ▼	<b>Department:</b>	Cemetery 410
<b>Critical Need Ranking</b>	B - Desirable ▼	<b>Project Manager:</b>	Dan Owen

**Description/Justification:**

Purchase of a farm type tractor with a front loader, core aerator, spreader, rotary tiller and scrape blade. Cemetery staff is presently aerating and spreading 75 acres of property with a large degree of manual effort. A tractor with a loader, aerator, spreader, tiller and blade will reduce part of this hand labor intensive work and free up employees for other grounds maintenance tasks. It would also reduce the possibility of worker injury of pushing and lifting aerators and spreader hand application tools.

<b>FUNDING SOURCES:</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>TOTAL</b>	<b>Project Estimated</b>	
Cemetery Trust Fund	\$25,000					\$ 25,000	<b>Start Date</b>	<b>Completion Date</b>
						\$ -		
						\$ -		
						\$ -		
<b>TOTAL</b>	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000	07/01/13	06/30/14

<b>PROJECT COSTS</b>	<b>Budget</b>							
	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>Five Year Total</b>	<b>Prior Year Costs</b>	<b>Total Project Cost from Inception</b>
<b>PROJECT COMPONENTS:</b>								
PLANNING						\$ -		\$ -
CONSTRUCTION						\$ -		\$ -
EQUIPMENT/VEHICLE	\$25,000					\$ 25,000		\$ 25,000
OTHER						\$ -		\$ -
<b>TOTAL</b>	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ 25,000

<b>ANNUAL OPERATING IMPACT</b>							
<b>DESCRIPTION</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>FIVE YEAR TOTAL</b>	<b>Other:</b>
Personnel						\$ -	<b>Expense Type:</b>
Operating	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$ 2,000	Operating Budget Expenses ▼
Capital Outlay						\$ -	<b>Account Number:</b>
<b>Total</b>	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 2,000	

**CAPITAL PROJECT EVALUATION CRITERIA DISCUSSION:**

**LEGAL MANDATES:** No legal mandates to meet. **FISCAL AND BUDGET IMPACTS:** Project will be paid out of lease proceeds. It is to be a new tractor with various implements. Cost for new maintenance should be more than offset by reduced labor. **HEALTH & SAFETY IMPACTS:** This new equipment will lessen manual lifting and pushing by employees and should lessen the risk of potential injuries. **ECONOMIC DEVELOPMENT IMPACTS:** The equipment should help reduce the need for contractual labor by freeing up time of cemetery staff. **ENVIRONMENTAL, AESTHETIC AND SOCIAL EFFECTS:** The work done with the tractor is primarily aesthetic enhancement to the cemetery. **DISTRIBUTIONAL EFFECTS:** Work crews will benefit from the purchase of new equipment. **DISRUPTION/INCONVENIENCE:** The project presents no complications on being implemented as planned. **IMPACT OF DEFERRAL:** If the purchase of a tractor has to be deferred, labor required to do the various jobs will continue. **INTERJURISDICTIONAL EFFECTS:** There are no interjurisdictional effects of this project. There is no uncertainty or risk associated with this project. Aeration and spreading of seed and fertilizer / lime is presently done by walk behind applicators and equipment. Since our work force was cut by 33% in FY2010 it is very difficult to cover 75 acres with walk behind equipment.

**NOTES:**

While this piece of equipment does not reduce any of the labor force, it does complete specific jobs faster so crews can move on to other projects much quicker. Operating costs would be gas and oil for the tractor. The tractor should make aeration and spreading of lime and fertilizer a one man job instead of a three man job saving labor costs.

*Does this meet the*

*replacement criteria? What are the replacement points?*

<b>DEPARTMENT DIRECTOR RANKING:</b>	A - Essential ▼	<b>PROJECT NUMBER</b> <b>415.760.93086</b>
<b>DEPARTMENT PRIORITY RANKING:</b>	1 ▼	
<b>CIP EVALUATION TEAM RANKING:</b>	A - Essential ▼	
		Cemetery 410

## Sport Utility Vehicle

<b>Strategic Initiative:</b>	Scheduled replacement of Cemetery vehicles	<b>Location:</b>	Alta Vista Cemetery
<b>Project Type:</b>	Single Year Project ▼	<b>Department:</b>	Cemetery 410
<b>Critical Need Ranking</b>	B - Desirable ▼	<b>Project Manager:</b>	Dan Owen

**Description/Justification:**

This request is to replace a 2007 F-250 double cab pickup with a vehicle more suitable to transport families around the cemetery to view lots for purchasing. Replacement should lower overall yearly maintenance cost for several years, as the new vehicle will be under a manufacturers warranty. A new vehicle should also lower fuel costs.

<b>FUNDING SOURCES:</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>TOTAL</b>	<b>Project Estimated</b>	
Lease Proceeds	\$25,000					\$ 25,000	<b>Start Date</b>	<b>Completion Date</b>
						\$ -		
						\$ -		
						\$ -		
<b>TOTAL</b>	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000	07/01/13	06/30/14

<b>PROJECT COSTS</b>	<b>Budget</b>							
	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>Five Year Total</b>	<b>Prior Year Costs</b>	<b>Total Project Cost from Inception</b>
<b>PROJECT COMPONENTS:</b>								
PLANNING						\$ -		\$ -
CONSTRUCTION						\$ -		\$ -
EQUIPMENT/VEHICLE	\$25,000					\$ 25,000		\$ 25,000
OTHER						\$ -		\$ -
<b>TOTAL</b>	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ 25,000

<b>ANNUAL OPERATING IMPACT</b>							
<b>DESCRIPTION</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>FIVE YEAR TOTAL</b>	<b>Other:</b>
Personnel						\$ -	<b>Expense Type:</b>
Operating						\$ -	Operating Budget Expenses ▼
Capital Outlay						\$ -	<b>Account Number:</b>
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

**CAPITAL PROJECT EVALUATION CRITERIA DISCUSSION:**

**LEGAL MANDATES :** No legal mandates to meet. **FISCAL AND BUDGET IMPACTS :** Project will be paid out of lease proceeds. It is to be a new pick up truck. Cost for maintenance should decrease with the purchase of a new vehicle. **HEALTH & SAFETY IMPACTS:** There are no major health and safety impacts, though usually new vehicles are equipped with improved safety features for its passengers and have better fuel usage. **ECONOMIC DEVELOPMENT IMPACTS:** There are no economic development impacts. **ENVIRONMENTAL, AESTHETIC AND SOCIAL EFFECTS :** There are no environmental, aesthetic, or social effects. **DISTRIBUTIONAL EFFECTS:** Work crews will benefit from the purchase of new equipment. **DISRUPTION/INCONVENIENCE:** The project presents no complications on being implemented as planned. **IMPACT OF DEFERRAL:** If the purchase of a new pick up has to be deferred, the current vehicle will continue to be used. **INTERJURISDICTIONAL EFFECTS :** There are no interjurisdictional effects of this project. There is no uncertainty or risk associated with this project.

**NOTES:**

Repair cost of this vehicle is increasing due to age.

*What are the cost savings on repairs? Reflect the savings in the operating impact sections . Does this meet the replacement criteria? What is the point rating?*

<b>DEPARTMENT DIRECTOR RANKING:</b>	B - Desirable ▼		<b>PROJECT NUMBER</b>
<b>DEPARTMENT PRIORITY RANKING:</b>	2 ▼		<b>DEFERRED</b>
<b>CIP EVALUATION TEAM RANKING:</b>	D - Deferrable ▼		Cemetery 410

## F350 DUMP TRUCK

<b>Strategic Initiative:</b>	Replace a 2000 F350 dump truck	<b>Location:</b>	Alta Vista
<b>Project Type:</b>	Single Year Project	<b>Department:</b>	Cemetery 410
<b>Critical Need Ranking</b>	B - Desirable	<b>Project Manager:</b>	Dan Owen

**Description/Justification:**

Replaces a year 2000 dump truck which would be 14 years old. Equipment replacement should lower maintenance cost for the first 5 years. A new truck would probably lower fuel usage also.

<b>FUNDING SOURCES:</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>TOTAL</b>		
Lease Proceeds	40,000					\$ 40,000	<b>Project Estimated</b>	
						\$ -		
						\$ -		
						\$ -		
<b>TOTAL</b>	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000	<b>Start Date</b>	<b>Completion Date</b>
							07/01/13	06/30/14

<b>PROJECT COSTS</b>	<b>Budget</b>							
	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>Five Year Total</b>	<b>Prior Year Costs</b>	<b>Total Project Cost from Inception</b>
<b>PROJECT COMPONENTS:</b>								
PLANNING						\$ -		\$ -
CONSTRUCTION						\$ -		\$ -
EQUIPMENT/VEHICLE	40,000					\$ 40,000		\$ 40,000
OTHER						\$ -		\$ -
<b>TOTAL</b>	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ 40,000

<b>ANNUAL OPERATING IMPACT</b>							
<b>DESCRIPTION</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>FIVE YEAR TOTAL</b>	<b>Other:</b>
Personnel						\$ -	<b>Expense Type:</b>
Operating						\$ -	Operating Budget Expenses
Capital Outlay						\$ -	<b>Account Number:</b>
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

**CAPITAL PROJECT EVALUATION CRITERIA DISCUSSION:**

**LEGAL MANDATES:** No legal mandates to meet. **FISCAL AND BUDGET IMPACTS:** Project will be paid out of lease proceeds. It is to be a new dump truck. Cost for maintenance should decrease with the purchase of a new vehicle. **HEALTH & SAFETY IMPACTS:** There are no major health and safety impacts, though usually new vehicles are equipped with improved safety features for its passengers and have better fuel usage. **ECONOMIC DEVELOPMENT IMPACTS:** There are no economic development impacts. **ENVIRONMENTAL, AESTHETIC AND SOCIAL EFFECTS:** A newer truck should have more emission controls than the existing vehicle. **DISTRIBUTIONAL EFFECTS:** Work crews will benefit from the purchase of new equipment. **DISRUPTION/INCONVENIENCE:** The project presents no complications on being implemented as planned. **IMPACT OF DEFERRAL:** If the purchase of a new dump truck pick up has to be deferred, the current vehicle will continue to be used. **INTERJURISDICTIONAL EFFECTS:** There are no interjurisdictional effects of this project. There is no uncertainty or risk associated with this project.

**NOTES:**

Does this meet the replacement criteria? What is the point rating?

<b>DEPARTMENT DIRECTOR RANKING:</b>	B - Desirable		<b>PROJECT NUMBER</b>
<b>DEPARTMENT PRIORITY RANKING:</b>	3		<b>DEFERRED</b>
<b>CIP EVALUATION TEAM RANKING:</b>	D - Deferrable		

Cemetery 410



## Linwood Nature Preserve Development

<b>Strategic Initiative:</b>	To enhance quality of life of the citizens through service quality in parks and recreation opportunities	<b>Location:</b>	Linwood
<b>Project Type:</b>	Single Year Project ▼	<b>Department:</b>	Parks and Recreation
<b>Critical Need Ranking:</b>	B - Desirable ▼	<b>Project Manager:</b>	Michael Graham

**Description/Justification:**

Using Georgia Greenspace Funds, approximately 15 acres was purchased in conjunction with land being purchased by Public Utilities as a buffer to the Linwood Wastewater Treatment Plant. The property was purchased with the potential as a passive public park with trails and a trailhead with amenities. Under the Georgia Greenspace initiative, the property should not be developed more than 5% and must be maintained in perpetuity as greenspace. Recently, a private group has been working with Parks and Recreation to potentially support the develop of the park as proposed. Minimal funds are being requested to support this effort.

<b>FUNDING SOURCES:</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>TOTAL</b>		
Impact Fees	25,000					\$ 25,000	<b>Project Estimated</b>	
						\$ -		
						\$ -		
						\$ -		
<b>TOTAL</b>	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000	<b>Start Date</b>	<b>Completion Date</b>
							07/01/13	6/31/2014

<b>PROJECT COSTS</b>	<b>Budget</b>							
	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>Five Year Total</b>	<b>Prior Year Costs</b>	<b>Total Project Cost from Inception</b>
<b>PROJECT COMPONENTS:</b>								
PLANNING	5,000					\$ 5,000		\$ 5,000
CONSTRUCTION	20,000					\$ 20,000		\$ 20,000
EQUIPMENT/VEHICLE						\$ -		\$ -
OTHER						\$ -		\$ -
<b>TOTAL</b>	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ 25,000

<b>ANNUAL OPERATING IMPACT</b>							
<b>DESCRIPTION</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>FIVE YEAR TOTAL</b>	<b>Other:</b>
Personnel						\$ -	<b>Expense Type:</b>
Operating		5,000	5,000	5,000	5,000	\$ 20,000	Operating Budget Expenses ▼
Capital Outlay						\$ -	<b>Account Number:</b>
<b>Total</b>	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 20,000	

**CAPITAL PROJECT EVALUATION CRITERIA DISCUSSION:**

**Economic Development Impacts** - Supports quality of life promoting a more liveable community that in turn brings businesses. **Environmental, Aesthetic, and Social Effects:** Protects the environment while promoting leisure use that ensures community values toward quality of life in Gainesville. **Distributional Effects** - Residents and visitors. **Disruption/Inconvenience** - Minimal. **Impact of Deferral** - Potentially lose private-public partnership in development.

**NOTES:**

Annual operating expenses include minimal maintenance and security lighting.

<b>DEPARTMENT DIRECTOR RANKING:</b>	B - Desirable ▼	<b>PROJECT NUMBER</b> <b>490.780.70032</b>
<b>DEPARTMENT PRIORITY RANKING:</b>	1 ▼	
<b>CIP EVALUATION TEAM RANKING:</b>	B - Desirable ▼	
		<i>Parks and Recreation</i>

## Convert Meeting Space at Frances Meadows Center to Fitness Center

<b>Strategic Initiative:</b>	To provide customer satisfaction for all Agency programs, facilities, and services.	<b>Location:</b>	Frances Meadows Center
<b>Project Type:</b>	Single Year Project ▼	<b>Department:</b>	Parks and Recreation
<b>Critical Need Ranking</b>	B - Desirable ▼	<b>Project Manager:</b>	Andi Harmon

**Description/Justification:**

Current space is not being utilized to fullest potential. Other meeting spaces are available at other city properties. Patrons continue to request this conversion. This build out would make the Frances Meadows Center a fitness destination. Estimated direct operating costs of \$75,000 with potential revenue of \$150,000 annually providing revenue to cover indirect costs related to the facility.

<b>FUNDING SOURCES:</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>TOTAL</b>		
General Fund, SPLOST,	375,000					\$ 375,000	<b>Project Estimated</b>	
Impact Fees, Grants, Bonds,						\$ -		
Privates Funds, Fund						\$ -	<b>Start Date</b>	<b>Completion Date</b>
Balance, etc.						\$ -		
<b>TOTAL</b>	\$ 375,000	\$ -	\$ -	\$ -	\$ -	\$ 375,000	07/01/13	06/30/14

<b>PROJECT COSTS</b>	<b>Budget</b>							
	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>Five Year Total</b>	<b>Prior Year Costs</b>	<b>Total Project Cost from Inception</b>
<b>PROJECT COMPONENTS:</b>								
PLANNING						\$ -		\$ -
CONSTRUCTION	375,000					\$ 375,000		\$ 375,000
EQUIPMENT/VEHICLE						\$ -		\$ -
OTHER						\$ -		\$ -
<b>TOTAL</b>	\$ 375,000	\$ -	\$ -	\$ -	\$ -	\$ 375,000	\$ -	\$ 375,000

<b>ANNUAL OPERATING IMPACT</b>							
<b>DESCRIPTION</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>FIVE YEAR TOTAL</b>	<b>Other:</b>
Personnel						\$ -	<b>Expense Type:</b>
Operating		75,000	75,000	75,000	75,000	\$ 300,000	Operating Budget Expenses ▼
Capital Outlay						\$ -	<b>Account Number:</b>
<b>Total</b>	\$ -	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 300,000	

**CAPITAL PROJECT EVALUATION CRITERIA DISCUSSION:**

**Environmental, Aesthetic & Social Effects** - Supports quality of customer service for the FMACC and in turn would produce much more business.  
**Distributional Effects** - All City employees (could benefit with discount) as well as current and future patrons. **Disruption/Inconvenience** - Minimal - that side of facility would be closed off during construction. **Impact of Deferral** - Will continue to lose patrons to other facilities in area.

**NOTES:**

<b>DEPARTMENT DIRECTOR RANKING:</b>	B - Desirable ▼	<b>PROJECT NUMBER</b> <b>490.780.70034</b>
<b>DEPARTMENT PRIORITY RANKING:</b>	2 ▼	
<b>CIP EVALUATION TEAM RANKING:</b>	B - Desirable ▼	

Parks and Recreation

## Wessell Park Renovation

<b>Strategic Initiative:</b>	To enhance quality of life of the citizens through service quality in parks and recreation opportunities	<b>Location:</b>	Wessell Park
<b>Project Type:</b>	Single Year Project ▼	<b>Department:</b>	Parks and Recreation
<b>Critical Need Ranking:</b>	B - Desirable ▼	<b>Project Manager:</b>	Michael Graham

**Description/Justification:**

Based on an evaluation of Wessell Park, both the Vision 2014 Comprehensive Plan and current plan update recommends a phased improvement of the park. A design concept was developed and public meetings were held to discuss the park needs. Funding from impact fees was allocated in FY13 to reconstruct the tennis and basketball courts. Therefore, the recommendation below is for concurrent phases.

<b>FUNDING SOURCES:</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>TOTAL</b>		
General Fund, SPLOST,	150,000					\$ 150,000	<b>Project Estimated</b>	
Impact Fees, Grants, Bonds,						\$ -		
Privates Funds, Fund						\$ -	<b>Start Date</b>	<b>Completion Date</b>
Balance, etc.						\$ -		
<b>TOTAL</b>	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000	07/01/14	12/31/15

<b>PROJECT COSTS</b>	<b>Budget</b>							
	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>Five Year Total</b>	<b>Prior Year Costs</b>	<b>Total Project Cost from Inception</b>
<b>PROJECT COMPONENTS:</b>								
PLANNING	10,000					\$ 10,000		\$ 10,000
CONSTRUCTION	140,000					\$ 140,000		\$ 140,000
EQUIPMENT/VEHICLE						\$ -		\$ -
OTHER						\$ -		\$ -
<b>TOTAL</b>	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ 150,000

<b>ANNUAL OPERATING IMPACT</b>							
<b>DESCRIPTION</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>FIVE YEAR TOTAL</b>	<b>Other:</b>
Personnel						\$ -	<b>Expense Type:</b> Operating Budget Expenses ▼
Operating						\$ -	
Capital Outlay						\$ -	<b>Account Number:</b>
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

**CAPITAL PROJECT EVALUATION CRITERIA DISCUSSION:**

**Economic Development Impacts** - Supports quality of life promoting a more liveable community that in turn brings businesses. **Environmental, Aesthetic, and Social Effects:** Protects the environment while promoting leisure use that ensures community values toward quality of life in Gainesville. **Distributional Effects** - Residents and visitors. **Disruption/Inconvenience** - Minimal. **Impact of Deferral** - Continue to maintain at minimal level without renovation.

**NOTES:**

Annual operating expenses will not change with renovations.

<b>DEPARTMENT DIRECTOR RANKING:</b>	A - Essential ▼	<b>PROJECT NUMBER</b> <b>490.780.70035</b>
<b>DEPARTMENT PRIORITY RANKING:</b>	3 ▼	
<b>CIP EVALUATION TEAM RANKING:</b>	B - Desirable ▼	

Parks and Recreation

## Vehicle Replacements

<b>Strategic Initiative:</b>	To provide customer satisfaction for all Agency programs, facilities and services	<b>Location:</b>	Agency
<b>Project Type:</b>	Multi-Year Project ▼	<b>Department:</b>	Parks and Recreation
<b>Critical Need Ranking</b>	A - Essential ▼	<b>Project Manager:</b>	Jeff Morrison

**Description/Justification:**

Purchase of 4x4 3/4 ton Crew Cab Pick-up Truck to improve mobility in severe weather and continue smooth operations of Parks Maintenance programs. Currently Parks & Recreation has no 4 wheel drive vehicles. Other vehicle replacements. Purchase of 12-14 person "people mover" van/bus to transport program participants. These are all replacement vehicles in terms of operating costs.

<b>FUNDING SOURCES:</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>TOTAL</b>		
General Fund, SPLOST,	50,000	36,000	20,000			\$ 106,000	<b>Project Estimated</b>	
Impact Fees, Grants, Bonds,						\$ -		
Privates Funds, Fund						\$ -	<b>Start Date</b>	<b>Completion Date</b>
Balance, etc.						\$ -		
<b>TOTAL</b>	\$ 50,000	\$ 36,000	\$ 20,000	\$ -	\$ -	\$ 106,000	07/01/13	06/30/14

<b>PROJECT COSTS</b>	<b>Budget</b>							
	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>Five Year Total</b>	<b>Prior Year Costs</b>	<b>Total Project Cost from Inception</b>
<b>PROJECT COMPONENTS:</b>								
PLANNING						\$ -		\$ -
CONSTRUCTION						\$ -		\$ -
EQUIPMENT/VEHICLE	50,000	36,000	20,000			\$ 106,000		\$ 106,000
OTHER						\$ -		\$ -
<b>TOTAL</b>	\$ 50,000	\$ 36,000	\$ 20,000	\$ -	\$ -	\$ 106,000	\$ -	\$ 106,000

<b>ANNUAL OPERATING IMPACT</b>							
<b>DESCRIPTION</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>FIVE YEAR TOTAL</b>	<b>Other:</b>
Personnel						\$ -	<b>Expense Type:</b>
Operating						\$ -	N/A ▼
Capital Outlay						\$ -	<b>Account Number:</b>
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

**CAPITAL PROJECT EVALUATION CRITERIA DISCUSSION:**

**Environmental, aesthetic, and social effects:** Ensure continued smooth operations and meeting of high standards of Park Maintenance Standards & Operations. Replace aging and high mileage vehicles. Enhance mobility in severe weather. **People Mover Bus - Distributional Effects** - Residents and program participants. **Impact of Deferral** - Continued impact on operating budget due to need to use BOE buses/drivers and multiple smaller Agency vans. **Interjurisdictional Effects:** Could be made available to other City departments/functions.

**NOTES:**

<b>DEPARTMENT DIRECTOR RANKING:</b>	B - Desirable ▼	<b>PROJECT NUMBER</b> <b>490.780.70036</b>
<b>DEPARTMENT PRIORITY RANKING:</b>	4 ▼	
<b>CIP EVALUATION TEAM RANKING:</b>	B - Desirable ▼	

Parks and Recreation

## T-Ball Athletic Field Lighting

<b>Strategic Initiative:</b>	To enhance quality of life of the citizens through service quality in parks and recreation opportunities	<b>Location:</b>	Candler Fields at City Park
<b>Project Type:</b>	Single Year Project ▼	<b>Department:</b>	Parks and Recreation
<b>Critical Need Ranking:</b>	A - Essential ▼	<b>Project Manager:</b>	Jeff Morrison

**Description/Justification:**

Due to increase in youth athletics, lighting of the small T-Ball field will support more use of the field.

<b>FUNDING SOURCES:</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>TOTAL</b>		
General Fund, SPLOST,	20,000					\$ 20,000	<b>Project Estimated</b>	
Impact Fees, Grants, Bonds,						\$ -		
Privates Funds, Fund						\$ -	<b>Start Date</b>	<b>Completion Date</b>
Balance, etc.						\$ -		
<b>TOTAL</b>	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000	07/01/13	06/30/14

<b>PROJECT COSTS</b>	<b>Budget</b>							
	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>Five Year Total</b>	<b>Prior Year Costs</b>	<b>Total Project Cost from Inception</b>
<b>PROJECT COMPONENTS:</b>								
PLANNING						\$ -		\$ -
CONSTRUCTION	20,000					\$ 20,000		\$ 20,000
EQUIPMENT/VEHICLE						\$ -		\$ -
OTHER						\$ -		\$ -
<b>TOTAL</b>	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ 20,000

<b>ANNUAL OPERATING IMPACT</b>							
<b>DESCRIPTION</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>FIVE YEAR TOTAL</b>	<b>Other:</b>
Personnel						\$ -	<b>Expense Type:</b>
Operating	1,000	1,000	1,000	1,000	1,000	\$ 5,000	Operating Budget Expenses ▼
Capital Outlay						\$ -	<b>Account Number:</b>
<b>Total</b>	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 5,000	

**CAPITAL PROJECT EVALUATION CRITERIA DISCUSSION:**

**Environmental, aesthetic and social effects:** Improves enjoyment of park visitors. Provides for more use. **Health & Safety Impacts:** Reduces liability of injuries as darkness sets in. **Distributional effects:** Park users/families & residents. **Impact of deferral:** Liability of injury, Not being able to meet demand for services due to facility limitations.

**NOTES:**

Annual operating expenses includes cost of power.

<b>DEPARTMENT DIRECTOR RANKING:</b>	C - Acceptable ▼	<b>PROJECT NUMBER</b> <b>490.780.70037</b>
<b>DEPARTMENT PRIORITY RANKING:</b>	5 ▼	
<b>CIP EVALUATION TEAM RANKING:</b>	B - Desirable ▼	
		Parks and Recreation

## CIVIC CENTER MARQUEE

<b>Strategic Initiative:</b>	To provide customer satisfaction for all Agency programs, facilities and services	<b>Location:</b>	Civic Center
<b>Project Type:</b>	Single Year Project ▼	<b>Department:</b>	Parks and Recreation
<b>Critical Need Ranking</b>	B - Desirable ▼	<b>Project Manager:</b>	Brenda Martin

**Description/Justification:**

The current marquee is not digital and therefore had to keep updated. It is also located where it is hard to view by drivers going by from both directions. A more modern sign would enhance the overall outside aesthetics of the facility and provide easier operation no mater the weather conditions. This would also also easier reading for drivers going by with a more convenient location.

<b>FUNDING SOURCES:</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>TOTAL</b>		
General Fund, SPLOST,	40,000					\$ 40,000	<b>Project Estimated</b>	
Impact Fees, Grants, Bonds,						\$ -		
Privates Funds, Fund						\$ -	<b>Start Date</b>	<b>Completion Date</b>
Balance, etc.						\$ -		
<b>TOTAL</b>	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000	07/01/13	06/30/14

<b>PROJECT COSTS</b>	<b>Budget</b>							
	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>Five Year Total</b>	<b>Prior Year Costs</b>	<b>Total Project Cost from Inception</b>
<b>PROJECT COMPONENTS:</b>								
PLANNING						\$ -		\$ -
CONSTRUCTION	40,000					\$ 40,000		\$ 40,000
EQUIPMENT/VEHICLE						\$ -		\$ -
OTHER						\$ -		\$ -
<b>TOTAL</b>	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ 40,000

<b>ANNUAL OPERATING IMPACT</b>							
<b>DESCRIPTION</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>FIVE YEAR TOTAL</b>	<b>Other:</b>
Personnel						\$ -	<b>Expense Type:</b>
Operating						\$ -	N/A ▼
Capital Outlay						\$ -	<b>Account Number:</b>
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

**CAPITAL PROJECT EVALUATION CRITERIA DISCUSSION:**

**Environmental, Aesthetic & Social Effects** - Supports the quality of customer service for the Civic Center Facility and in turn would produce more business. **Distributional Effects** - Residents and visitors to the facility who attend events at the Civic Center. **Disruption/Inconvenience** - Miminal. **Impact of Deferral** - Will continue to present problems of updating due to staff time and weather conditions.

**NOTES:**

<b>DEPARTMENT DIRECTOR RANKING:</b>	B - Desirable ▼	<b>PROJECT NUMBER</b> <b>490.780.70038</b>
<b>DEPARTMENT PRIORITY RANKING:</b>	5 ▼	
<b>CIP EVALUATION TEAM RANKING:</b>	A - Essential ▼	

Parks and Recreation

## BLUEWAY LANDINGS

<b>Strategic Initiative:</b>	To enhance quality of life of the citizens through service quality in parks and recreation opportunities	<b>Location:</b>	Various Parks
<b>Project Type:</b>	Multi-Year Project ▼	<b>Department:</b>	Parks and Recreation
<b>Critical Need Ranking:</b>	B - Desirable ▼	<b>Project Manager:</b>	Michael Graham

**Description/Justification:**

By adding Blueway Landings which are boat dock landings in parks located on Lake Lanier, this will provide opportunities for citizens to enjoy the lake more and also to be able to come ashore and enjoy park amenities.

<b>FUNDING SOURCES:</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>TOTAL</b>		
Impact Fees	20,000					\$ 20,000	<b>Project Estimated</b>	
						\$ -		
						\$ -	<b>Start Date</b>	<b>Completion Date</b>
						\$ -		
<b>TOTAL</b>	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000	07/01/13	06/30/17

<b>PROJECT COSTS</b>	<b>Budget</b>							
	<b>FY13</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>Five Year Total</b>	<b>Prior Year Costs</b>	<b>Total Project Cost from Inception</b>
<b>PROJECT COMPONENTS:</b>								
PLANNING						\$ -		\$ -
CONSTRUCTION	20,000					\$ 20,000		\$ 20,000
EQUIPMENT/VEHICLE						\$ -		\$ -
OTHER						\$ -		\$ -
<b>TOTAL</b>	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ 20,000

<b>ANNUAL OPERATING IMPACT</b>							
<b>DESCRIPTION</b>	<b>FY13</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FIVE YEAR TOTAL</b>	<b>Other:</b>
Personnel						\$ -	<b>Expense Type:</b>
Operating						\$ -	N/A ▼
Capital Outlay						\$ -	<b>Account Number:</b>
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

**CAPITAL PROJECT EVALUATION CRITERIA DISCUSSION:**

**Economic Development Impacts** - Supports quality of life promoting a more liveable community that in turn brings businesses. **Environmental, Aesthetic, and Social Effects** - Protects the environment while promoting leisure use that ensures community values toward quality of life in Gainesville. **Distributional Effects** - Residents and visitors. **Disruption/Inconvenience** - Minimal. **Impact of Deferral** - Potentially lose private-public partnership in development and loss of opportunity for citizens to enjoy park amenities.

**NOTES:**

<b>DEPARTMENT DIRECTOR RANKING:</b>	B - Desirable ▼	<b>PROJECT NUMBER</b> <b>490.780.70033</b>
<b>DEPARTMENT PRIORITY RANKING:</b>	6 ▼	
<b>CIP EVALUATION TEAM RANKING:</b>	B - Desirable ▼	

Parks and Recreation

## DEBT SERVICE FUND

### FUND DESCRIPTION:

The Debt Service Fund is used to account for the accumulation of resources and payment of general government long-term debt principal and interest from governmental resources.

Entering into fiscal year 2014, the City of Gainesville's general obligation debt is projected to be \$27,850,000:

Frances Meadows Center	\$	9,405,000
Parking Deck	\$	4,145,000
Public Safety Facilities	\$	6,965,000
Jail Purchase	\$	7,335,000

Georgia law provides that general obligation debt be no greater than 10% of the City's total assessed value. This 10%, minus general obligation bonds outstanding is classified as the governments's legal debt margin. A computation of the City's legal debt margin follows:

Net General Obligation Bond Tax Digest	\$	<u>3,431,614,491</u>
Debt Limit - 10% of Assessed Value	\$	343,161,449
Less General Obligation Bonds Outstanding		<u>27,850,000</u>
<b>Legal Debt Margin</b>	<b>\$</b>	<b><u>315,311,449.10</u></b>

Bonded debt per capita, based on an estimated population of 36,314 is \$767.

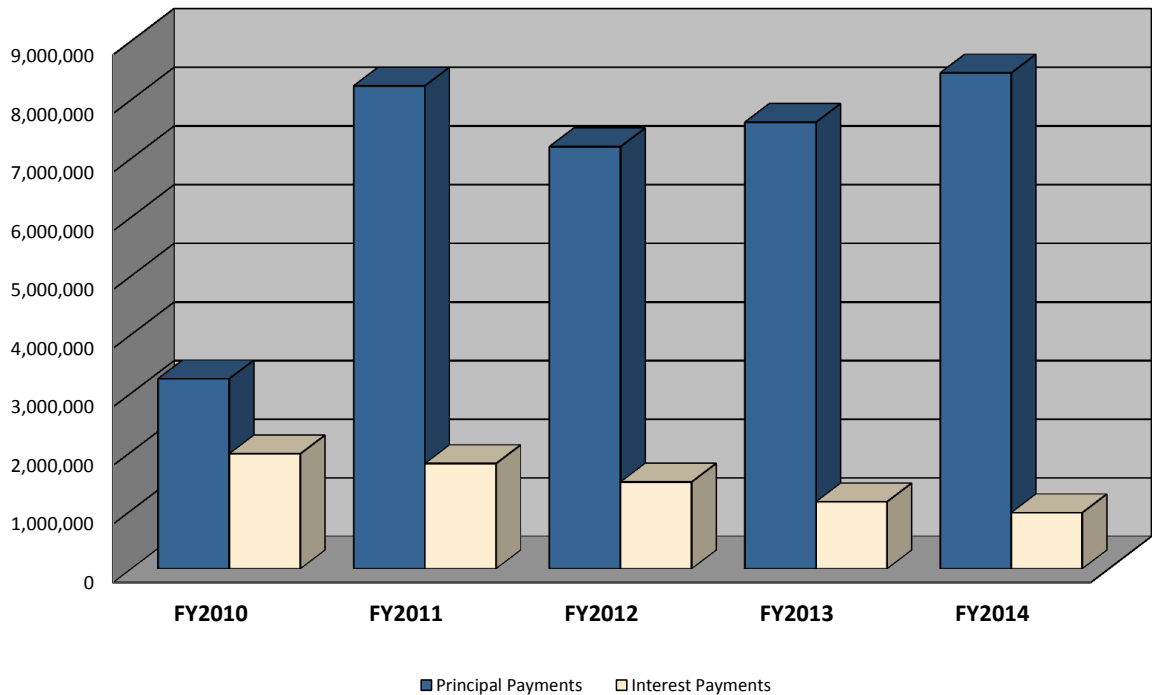
The City's debt related to capital leases is anticipated to reach \$1,849,701 during fiscal year 2014. The City anticipates no new capital leases in FY2014.

### DEBT SERVICE FUND SUMMARY

REVENUES	FY2012 Actual	FY2013 Budget	FY2014 Budget
Millage Rate	.48	.50	.50
Taxes	\$ 1,599,301	\$ 1,485,548	\$ 1,498,330
Interest on Investments	3,425	3,543	5,683
Intergovernmental - School System	-	-	-
Transfer from General fund	-	248,000	825,000
Transfer from Hotel/Motel Tax Fund	-	-	94,440
Transfer from SPLOST Capital Projects Fund	6,880,875	6,826,250	7,139,125
Transfer from General Govt Capital Project Fund	164,000	164,000	-
Budgeted Fund Balance	-	111,918	-
<b>Total Revenues</b>	<u>8,647,601</u>	<u>8,839,259</u>	<u>9,562,578</u>
<b>EXPENDITURES</b>			
Bond Principal and Interest	8,000,419	7,971,369	8,858,536
Bond Principal and Interest (School System)	-	-	-
Lease Principal and Interest	541,748	859,981	551,501
Other Costs	6,650	7,909	7,500
Available for Future Debt Service	-	-	145,041
<b>Total Expenditures</b>	<u>8,548,817</u>	<u>8,839,259</u>	<u>9,562,578</u>
<b>Excess Revenues Over/(Under) Expenses</b>	<u>\$ 98,784</u>	<u>\$ -</u>	<u>\$ -</u>

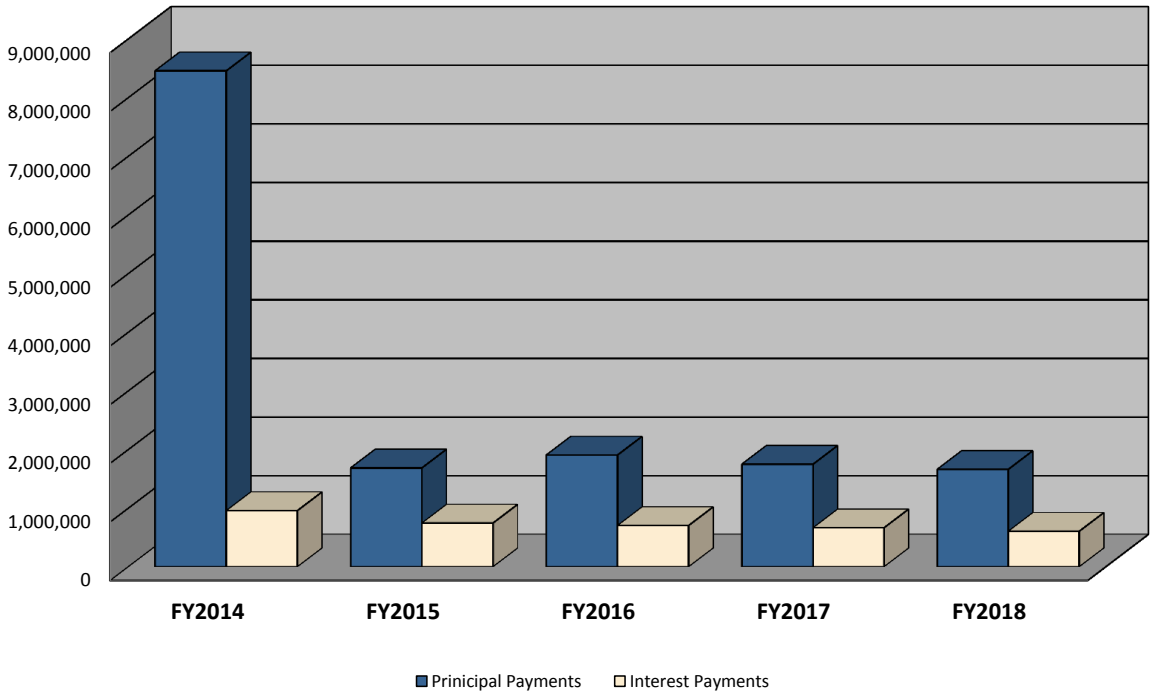


Five Year Principal and Interest Trend



Five Year Principal and Interest Projections

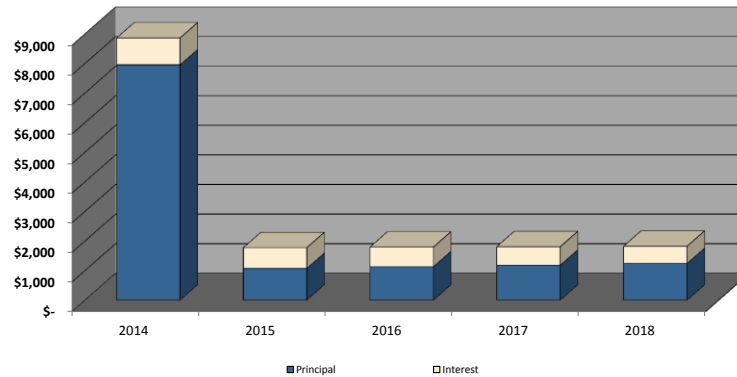
(These projections assume no new debt)



*GENERAL OBLIGATION BOND DEBT SERVICE SCHEDULE*

Fiscal Year	FM Aquatic Center		Parking Deck		Public Safety Facilities		Jail Purchase		Total Bonds	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2014	355,000	387,806	240,000	169,713	6,965,000	174,125	390,000	176,893	7,950,000	908,536
2015	390,000	369,181	255,000	162,288	-	-	425,000	168,743	1,070,000	700,211
2016	425,000	348,806	270,000	154,244	-	-	435,000	160,143	1,130,000	663,192
2017	460,000	328,981	280,000	143,025	-	-	440,000	151,393	1,180,000	623,399
2018	495,000	309,882	295,000	128,650	-	-	450,000	142,493	1,240,000	581,025
2019	535,000	289,282	320,000	113,275	-	-	460,000	133,393	1,315,000	535,950
2020	570,000	267,181	335,000	98,784	-	-	470,000	124,093	1,375,000	490,058
2021	610,000	243,581	355,000	85,194	-	-	480,000	114,233	1,445,000	443,007
2022	650,000	218,381	375,000	70,359	-	-	490,000	103,193	1,515,000	391,933
2023	695,000	191,481	390,000	54,338	-	-	500,000	91,063	1,585,000	336,881
2024	740,000	162,319	415,000	36,972	-	-	515,000	77,731	1,670,000	277,022
2025	790,000	130,763	440,000	17,994	-	-	535,000	62,625	1,765,000	211,382
2026	840,000	97,144	440,000	4,047	-	-	555,000	46,275	1,570,000	147,466
2027	895,000	60,800	-	-	-	-	580,000	28,888	1,475,000	89,688
2028	955,000	20,891	-	-	-	-	610,000	9,913	1,565,000	30,804
2029	-	-	-	-	-	-	-	-	-	-
2030	-	-	-	-	-	-	-	-	-	-
<b>Total</b>	<b>\$ 9,405,000</b>	<b>\$ 3,426,479</b>	<b>\$ 4,145,000</b>	<b>\$ 1,238,881</b>	<b>\$ 6,965,000</b>	<b>\$ 174,125</b>	<b>\$ 7,335,000</b>	<b>\$ 1,591,066</b>	<b>\$ 27,850,000</b>	<b>\$ 6,430,552</b>

**General Obligation Bond Debt Service- Next 7 Years**  
(Amounts x 1,000)



*CAPITAL LEASE PURCHASE DEBT SERVICE SCHEDULE*

**TABLE 1**

Fiscal Year	Fire Truck '10		Equipment '11 (Fire Fleet 201-3,4)		Equipment '11 (Skid Steer)	
	Principal	Interest	Principal	Interest	Principal	Interest
2014	103,490	6,202	21,087	2,317	8,350	923
2015	105,507	4,085	21,087	1,462	8,350	583
2016	107,767	1,925	21,087	573	8,350	228
2017	27,285	138	-	-	-	-
2018	-	-	-	-	-	-
<b>Total</b>	<b>\$ 344,048</b>	<b>\$ 12,350</b>	<b>\$ 63,260</b>	<b>\$ 4,352</b>	<b>\$ 25,050</b>	<b>\$ 1,734</b>

**TABLE 2**

Fiscal Year	Equipment '11 (PD Vehicles)		Right of Way Tractor		Equipment '12 (Fire Fleet 206)	
	Principal	Interest	Principal	Interest	Principal	Interest
2014	43,704	1,968	5,385	802	10,208	1,042
2015	-	-	5,385	592	10,208	769
2016	-	-	5,385	373	-	-
2017	-	-	5,385	146	-	-
2018	-	-	-	-	-	-
<b>Total</b>	<b>\$ 43,704</b>	<b>\$ 1,968</b>	<b>\$ 21,540</b>	<b>\$ 1,913</b>	<b>\$ 20,415</b>	<b>\$ 1,811</b>

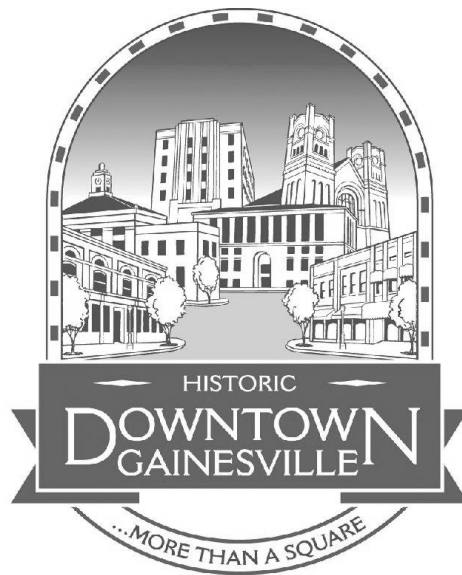
**TABLE 3**

Fiscal Year	Equipment '12 (Dump Truck)		Equipment '12 (PD Vehicles) Proposed		Equipment '12 (Fire Fleet 207) Proposed	
	Principal	Interest	Principal	Interest	Principal	Interest
2014	14,804	1,696	196,667	20,790	7,000	1,304
2015	15,224	1,276	196,667	13,120	7,000	1,042
2016	15,657	843	196,667	5,139	7,000	769
2017	16,101	399	-	-	7,000	485
2018	4,096	29	-	-	7,000	190
<b>Total</b>	<b>\$ 65,882</b>	<b>\$ 4,243</b>	<b>\$ 590,001</b>	<b>\$ 39,049</b>	<b>\$ 35,000</b>	<b>\$ 3,790</b>

**TABLE 4**

Fiscal Year	Equipment '13 (PD Vehicles) Proposed		Equipment '13 (Paver)		Equipment '13 (PD Vehicles) Proposed	
	Principal	Interest	Principal	Interest	Principal	Interest
2014	25,333	2,678	26,260	3,421	41,667	4,405
2015	50,667	3,380	27,005	2,676	83,333	5,559
2016	50,667	1,324	27,772	1,909	83,333	2,178
2017	25,333	2,678	28,561	1,120	41,667	4,405
2018	-	-	21,952	309	-	-
<b>Total</b>	<b>\$ 152,000</b>	<b>\$ 10,060</b>	<b>\$ 131,549</b>	<b>\$ 9,435</b>	<b>\$ 250,000</b>	<b>\$ 16,546</b>

Year	Equipment '14 (PD Vehicles) Proposed		TOTAL LEASE PURCHASE	
	Principal	Interest	Principal	Interest
2014	-	-	503,953	47,548
2015	-	-	530,432	34,544
2016	-	-	523,684	15,261
2017	-	-	151,331	9,371
2018	-	-	33,048	528
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,742,449</b>	<b>\$ 107,252</b>

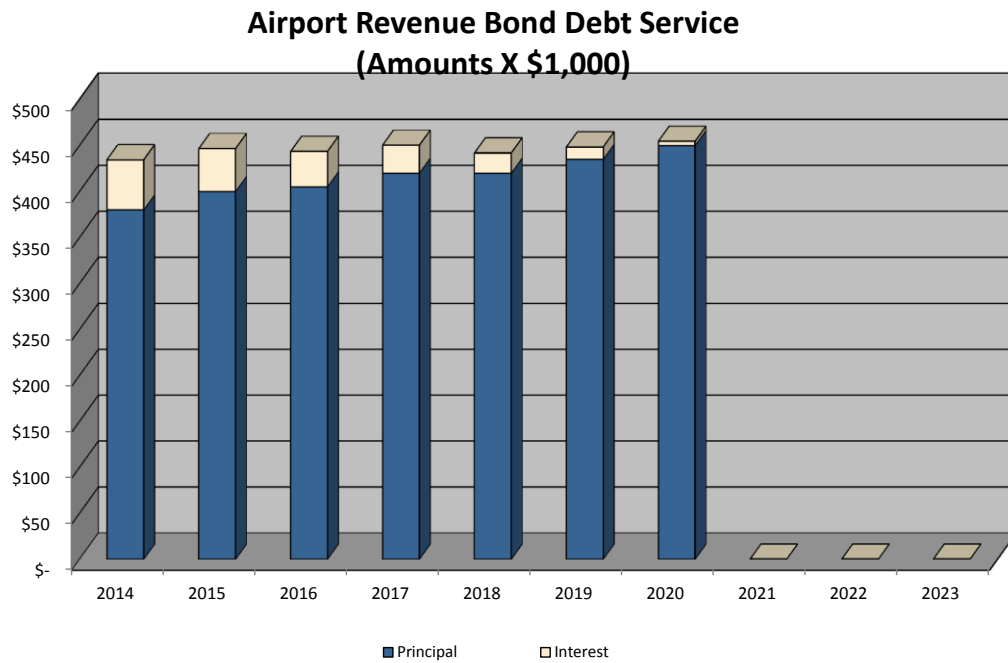


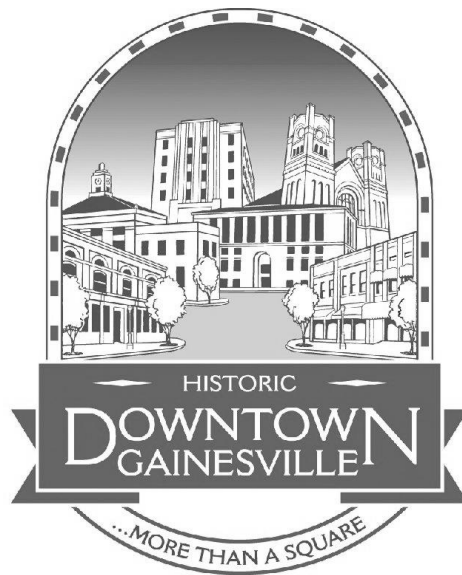
	A	B	C	D	E	F	G	H	I	J
1	<b>DEBT SERVICE PROJECTIONS</b>									
2			2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY2018
4	FUND BALANCE BROUGHT FORWARD		1,293,247	1,434,272	\$ 1,533,056	\$ 2,273,171	\$ 2,418,212	\$ 2,429,924	\$ 2,287,601	2,362,896
6	REVENUES:		.48 mills	.48 mills	.50 mills	.50 mills	.50 mills	.50 mills	.50 mills	.50 mills
7	Taxes	(1)	1,724,140	1,599,301	1,485,548	1,498,330	1,520,805	1,543,617	1,566,771	1,590,273
8	Interest		4,048	3,425	3,543	5,683	6,046	6,075	5,719	5,907
9	Other		-	-	-	-	-	-	-	-
10	Total Revenues		1,728,188	1,602,726	1,489,091	1,504,013	1,526,850	1,549,692	1,572,490	1,596,180
12	INTERGOVERNMENTAL/TRANSFERS IN:									
13	City School System		995,794	-	-	-	-	-	-	-
14	General Fund		-	-	825,000	825,000	825,000	825,000	825,000	825,000
15	Hotel/Motel Tax (GMC Parking Deck)		-	-	-	94,440	95,384	96,338	97,302	98,275
16	GG Capital Projects Fund (GMC Remodel)		164,000	164,000	164,000	-	-	-	-	-
17	SPLOST Special Revenue Fund (PSB Bond)		7,032,125	6,880,875	6,826,250	7,139,125	-	-	-	-
18	Total Transfers In		8,191,919	7,044,875	7,815,250	8,058,565	920,384	921,338	922,302	923,275
20	BOND PAYMENTS									
26	2007 Bond (F Meadows Center, 20Y)									
27	Principal		275,000	300,000	330,000	355,000	390,000	425,000	460,000	\$ 495,000
28	Interest		427,944	415,881	403,281	387,806	369,181	348,806	328,981	309,882
30	2009 Bond (Parking Deck, 15Y)									
31	Principal		250,000	220,000	235,000	240,000	255,000	270,000	280,000	295,000
32	Interest		190,713	183,663	176,838	169,713	162,288	154,244	143,025	128,650
34	2009 Bond (Public Safety Facilities, 4Y)									
35	Principal		5,975,000	6,065,000	6,320,000	6,965,000	-	-	-	-
36	Interest		1,057,125	815,875	506,250	174,125	-	-	-	-
38	2012 Bond (Jail Purchase, 15Y)									
39	Principal		-	-	-	390,000	425,000	435,000	440,000	450,000
40	Interest		-	-	115,506	176,893	168,743	160,143	151,393	142,493
42	Total Bond Payments		9,171,575	8,000,419	8,086,875	8,858,536	1,770,211	1,793,192	1,803,399	1,821,025
44	LEASE PAYMENTS:									
50	2006 Lease (GMC Remodel \$979,300, 4.55%, 7Y)									
51	Principal		145,777	\$ 152,524	\$ 159,583	\$ -	\$ -	\$ -	\$ -	\$ -
52	Interest		18,370	11,623	4,564	-	-	-	-	-
62	2008 Lease (Dump Trk \$108,393, 4%, 5Y)									
63	Principal		21,757	22,493	17,368	-	-	-	-	-
64	Interest		1,787	1,052	291	-	-	-	-	-
66	2009 Lease (Police Veh \$366,475, 4%, 3Y) 111-20									
67	Principal		122,158	122,158	-	-	-	-	-	-
68	Interest		(2,028)	(1,673)	-	-	-	-	-	-
70	2010 Lease (Police Veh & Various \$240,795, 4%, 3Y)									
71	Principal 111-21		80,265	80,265	80,265	-	-	-	-	-
72	Interest		(1,334)	(1,100)	(5,191)	-	-	-	-	-
74	2010 Lease (201, 203, 204 Fire Fleet Replace \$105,432.55, 4%, 5Y)									
75	Principal 111-22			21,087	21,087	21,087	21,087	21,087	-	-
76	Interest			(289)	(1,364)	2,317	1,462	573	-	-
78	2010 Lease (New Skid Steer \$42,000, 4%, 5Y)									
79	Principal 111-23			8,350	8,350	8,350	8,350	8,350	-	-
80	Interest			(114)	(540)	923	583	228	-	-
82	Direct Lease 2012 (Fire Truck \$522,046, 2.03% -5Y)									
83	Principal			76,483	101,416	103,490	105,507	107,767	27,285	
84	Interest			5,786	8,276	6,202	4,085	1,925	138	
86	2011 Lease (Police Veh 131,111.31, 4%, 3Y)									
87	Principal 111-24			43,704	43,704	43,704	-	-	-	-
88	Interest			(600)	(2,826)	1,968	-	-	-	-
90	Proposed 2012 Lease (Police Veh & Various \$590,000, 4%, 3Y) (2)									
91	Principal				-	196,667	196,667	196,667	-	-
92	Interest				-	20,790	13,120	5,139	-	-
94	Proposed 2012 Lease (ROW Tractor \$26,925.08, 4%, 5Y)									
95	Principal 111-25				5,385	5,385	5,385	5,385	5,385	-
96	Interest				(348)	802	592	373	146	-

	A	B	C	D	E	F	G	H	I	J
1	<b>DEBT SERVICE PROJECTIONS</b>									
2										
98	<b>Proposed 2012 Lease ( Unit 206, \$35,000, 4%, 5Y) (2)</b>									
99	Principal 111-26				10,208	10,208	10,208			-
100	Interest				(660)	1,042	769			-
102	<b>Proposed 2012 Lease ( Unit 207, \$35,000, 4%, 5Y) (2)</b>									
103	Principal				-	7,000	7,000	7,000	7,000	7,000
104	Interest				-	1,304	1,042	769	485	190
106	<b>Proposed 2012 Lease ( Street Dump Truck, \$83,000, 4%, 5Y) (2)</b>									
107	Principal				10,834	14,804	15,224	15,657	16,101	4,096
108	Interest				1,541	1,696	1,276	843	399	29
110	<b>Proposed 2013 Lease (Police Veh \$152,000, 4%, 3Y) (2)</b>									
111	Principal			-	-	25,333	50,667	50,667	25,333	-
112	Interest			-	-	2,678	3,380	1,324	2,678	-
114	<b>Proposed 2013 Lease (Police Veh \$250,000, 4%, 3Y) (2)</b>									
115	Principal			-	-	41,667	83,333	83,333	41,667	-
116	Interest			-	-	4,405	5,559	2,178	4,405	-
118	<b>Direct 2013 Lease (Paver \$138,000, 2.8%, 5Y) (2)</b>									
119	Principal			-	6,451	26,260	27,005	27,772	28,561	21,952
120	Interest			-	969	3,421	2,676	1,909	1,120	309
122	<b>Proposed 2014 Lease (Police Veh &amp; Various \$500,000, 4%, 3Y)</b>									
123	Principal			-	-	-	-	-	-	-
124	Interest			-	-	-	-	-	-	-
126	<b>Proposed 2015 Lease (Police Veh &amp; Various \$500,000, 4%, 3Y)</b>									
127	Principal			-	-	-	83,333	166,667	166,667	83,333
128	Interest			-	-	-	9,502	14,215	7,511	1,260
130	<b>Proposed 2016 Lease (Police Veh &amp; Various \$500,000, 4%, 3Y)</b>									
131	Principal			-	-	-	-	83,333	166,667	166,667
132	Interest			-	-	-	-	9,502	14,215	7,511
134	<b>Proposed 2017 Lease (Police Veh &amp; Various \$500,000, 4%, 3Y)</b>									
135	Principal			-	-	-	-	-	83,333	166,667
136	Interest			-	-	-	-	-	9,502	14,215
140	<b>Total Lease Payments</b>		606,506	541,748	469,361	551,501	657,811	812,662	608,598	473,229
142	<b>Other Operational Costs</b>		1,000	3,000	490	-	-	-	-	-
143	<b>Agent Fees</b>			3,650	7,500	7,500	7,500	7,500	7,500	2,500
145	<b>Fund Balance End of Year</b>		1,434,272	1,533,056	2,273,171	2,418,212	2,429,924	2,287,601	2,362,896	2,585,598
148	Fund Balance Reserved for Jail Facility DS				(709,494)	(967,601)	(1,198,858)	(1,428,715)	(1,662,322)	(1,894,829)
149	Unreserved Fund Balance		1,434,272	1,533,056	1,563,677	1,450,611	1,231,066	858,886	700,574	690,769
150										
151	Notes:									
152	(1) Assume 1.5% annual growth in city's tax digest									
153	(2) Lease arrangements on proposed purchases may vary as individual equipment items are purchased.									
154										
155										
156	Change in Fund Balance (Net Income/(Loss))		141,025	98,784	740,115	145,041	11,712	(142,324)	75,296	222,702

# AIRPORT FUND REVENUE BOND

Fiscal Year	2004 Airport Bonds	
	Principal	Interest
2014	380,000	54,400
2015	400,000	46,600
2016	405,000	38,550
2017	420,000	30,300
2018	420,000	21,900
2019	435,000	13,350
2020	450,000	4,500
2021	-	-
2022	-	-
2023	-	-
<b>Totals</b>	<b>\$ 2,910,000</b>	<b>\$ 209,600</b>







# PUBLIC UTILITIES REVENUE BOND SCHEDULES

**TABLE 2**

Fiscal Year	2005 Bonds W/S		2006 Bonds W/S	
	Principal	Interest	Principal	Interest
2014	5,810,000	1,798,350	2,550,000	1,569,806
2015	6,105,000	1,500,475	2,635,000	1,457,294
2016	6,420,000	1,187,350	2,755,000	1,337,694
2017	6,665,000	860,225	2,860,000	1,213,494
2018	6,810,000	557,400	2,990,000	1,071,425
2019	6,870,000	283,800	3,130,000	920,206
2020	3,140,000	75,750	3,275,000	774,653
2021	120,000	2,550	8,370,000	530,575
2022	-	-	8,845,000	176,900
2023	-	-	-	-
<b>Totals</b>	<b>\$ 41,940,000</b>	<b>\$ 6,265,900</b>	<b>\$ 37,410,000</b>	<b>\$ 9,052,047</b>

Fiscal Year	TOTAL BONDS PAYABLE	
	Principal	Interest
2014	8,360,000	3,368,156
2015	8,740,000	2,957,769
2016	9,175,000	2,525,044
2017	9,525,000	2,073,719
2018	9,800,000	1,628,825
2019	10,000,000	1,204,006
2020	6,415,000	850,403
2021	8,490,000	533,125
2022	8,845,000	176,900
2023	-	-
<b>Totals</b>	<b>\$ 79,350,000</b>	<b>\$ 15,317,947</b>

# PUBLIC UTILITIES NOTES PAYABLE SCHEDULES

**TABLE 1**

Fiscal Year	State Revolving Fund (92-012)		State Revolving Fund (CW-99-002)		GEFA - Year 14 (98-L27-WJ)	
	Principal	Interest	Principal	Interest	Principal	Interest
2014	449,420	38,153	901,678	271,710	172,697	59,425
2015	467,730	19,843	929,103	244,284	180,793	51,330
2016	240,795	2,826	957,020	216,367	189,200	42,922
2017	-	-	986,787	186,601	198,197	33,926
2018	-	-	1,016,485	156,902	207,428	24,694
2019	-	-	1,047,403	125,985	217,152	14,970
2020	-	-	1,079,116	94,272	207,514	4,798
2021	-	-	1,112,194	61,193	-	-
2022	-	-	1,145,911	27,476	-	-
2023	-	-	291,400	1,461	-	-
2024	-	-	-	-	-	-
2024	-	-	-	-	-	-
2025	-	-	-	-	-	-
2026	-	-	-	-	-	-
2027	-	-	-	-	-	-
<b>Totals</b>	<b>\$ 1,157,945</b>	<b>\$ 60,822</b>	<b>\$ 9,467,097</b>	<b>\$ 1,386,251</b>	<b>\$ 1,372,981</b>	<b>\$ 232,065</b>

**TABLE 2**

Fiscal Year	GEFA - Year 15 (99-L93-WS)		State Revolving Fund (CW01-018)		State Revolving Fund (CW002-015)	
	Principal	Interest	Principal	Interest	Principal	Interest
2014	165,268	64,549	265,132	99,374	549,382	268,735
2015	172,413	57,404	273,196	91,310	566,092	252,025
2016	179,788	50,029	281,506	83,000	582,935	235,183
2017	187,712	42,104	290,068	74,438	601,401	216,716
2018	195,756	34,061	298,891	65,615	619,333	198,785
2019	204,219	25,598	307,982	56,524	638,170	179,947
2020	213,023	16,794	317,349	47,157	657,326	160,791
2021	222,273	7,543	327,002	37,504	677,811	140,307
2022	56,912	403	336,948	27,558	698,190	119,927
2023	-	-	347,197	17,309	719,426	98,691
2024	-	-	357,757	6,749	741,189	76,928
2025	-	-	30,297	76	763,949	54,168
2026	-	-	-	-	787,089	31,029
2027	-	-	-	-	605,345	7,609
2028	-	-	-	-	-	-
<b>Totals</b>	<b>\$ 1,597,364</b>	<b>\$ 298,486</b>	<b>\$ 3,433,325</b>	<b>\$ 606,614</b>	<b>\$ 9,207,638</b>	<b>\$ 2,040,841</b>

# PUBLIC UTILITIES NOTES PAYABLE SCHEDULES

**TABLE 3**

Fiscal Year	GEFA - Year 18 (CS-02-L25-WJ)		GEFA - Year 19 (03-L16-WS)		State Revolving Fund (CW-01-017)	
	Principal	Interest	Principal	Interest	Principal	Interest
2014	139,154	97,660	136,113	89,399	1,043,447	475,888
2015	145,764	91,050	141,630	83,882	1,075,184	444,151
2016	152,689	84,125	147,371	78,141	1,107,887	411,448
2017	159,942	76,872	153,345	72,168	1,141,584	377,751
2018	167,540	69,274	159,560	65,952	1,176,307	343,028
2019	175,499	61,315	166,028	59,484	1,212,085	307,250
2020	183,836	52,978	172,758	52,755	1,248,952	270,383
2021	192,569	44,245	179,760	45,752	1,286,940	232,395
2022	201,716	35,098	187,047	38,466	1,326,083	193,251
2023	211,299	25,515	194,629	30,884	1,366,418	152,917
2024	221,336	15,478	202,518	22,995	1,407,979	111,356
2025	212,114	4,963	210,727	14,786	1,450,803	68,531
2026	-	-	219,268	6,244	1,494,924	24,404
2027	-	-	37,394	186	-	-
2028	-	-	-	-	-	-
2028	-	-	-	-	-	-
<b>Totals</b>	<b>\$ 2,163,458</b>	<b>\$ 658,573</b>	<b>\$ 2,308,148</b>	<b>\$ 661,094</b>	<b>\$ 16,338,593</b>	<b>\$ 3,412,753</b>

**TABLE 4**

Fiscal Year	GEFA (03-L20-WS)		GEFA (96-L77-WS)		GEFA - Year 20 (04-L47-WS)	
	Principal	Interest	Principal	Interest	Principal	Interest
2014	137,062	100,681	128,241	36,314	90,738	77,952
2015	142,262	95,481	135,348	29,208	94,623	74,066
2016	147,516	90,227	142,848	21,707	98,562	70,127
2017	153,398	84,344	150,764	13,791	103,005	65,685
2018	159,078	78,665	159,118	5,436	107,305	61,384
2019	165,114	72,628	-	-	111,900	56,790
2020	171,274	66,469	-	-	116,608	52,081
2021	177,979	59,764	-	-	121,763	46,926
2022	184,632	53,111	-	-	126,898	41,972
2023	191,637	46,105	-	-	132,331	36,358
2024	198,848	38,895	-	-	137,949	30,740
2025	206,508	31,235	-	-	143,947	24,742
2026	214,290	23,453	-	-	150,068	18,622
2027	222,421	15,322	-	-	156,493	12,196
2028	230,852	6,892	-	-	163,187	5,503
2029	58,569	363	-	-	41,755	292
<b>Totals</b>	<b>\$ 2,761,440</b>	<b>\$ 863,635</b>	<b>\$ 716,319</b>	<b>\$ 106,457</b>	<b>\$ 1,897,132</b>	<b>\$ 675,436</b>

# PUBLIC UTILITIES NOTES PAYABLE SCHEDULES

**TABLE 5**

Fiscal Year	CW State Revolving Fund (CWSRF-01-016)	
	Principal	Interest
2014	2,424,628	1,428,541
2015	2,498,375	1,354,794
2016	2,572,316	1,280,853
2017	2,654,594	1,198,575
2018	2,733,347	1,119,822
2019	2,816,484	1,036,685
2020	2,900,633	952,536
2021	2,991,816	861,353
2022	3,081,375	771,795
2023	3,175,097	678,072
2024	3,270,754	582,415
2025	3,371,976	481,193
2026	3,473,716	379,453
2027	3,579,372	273,797
2028	3,688,002	165,167
2029	3,487,792	52,607
<b>Totals</b>	<b>\$ 48,720,278</b>	<b>\$ 12,617,658</b>

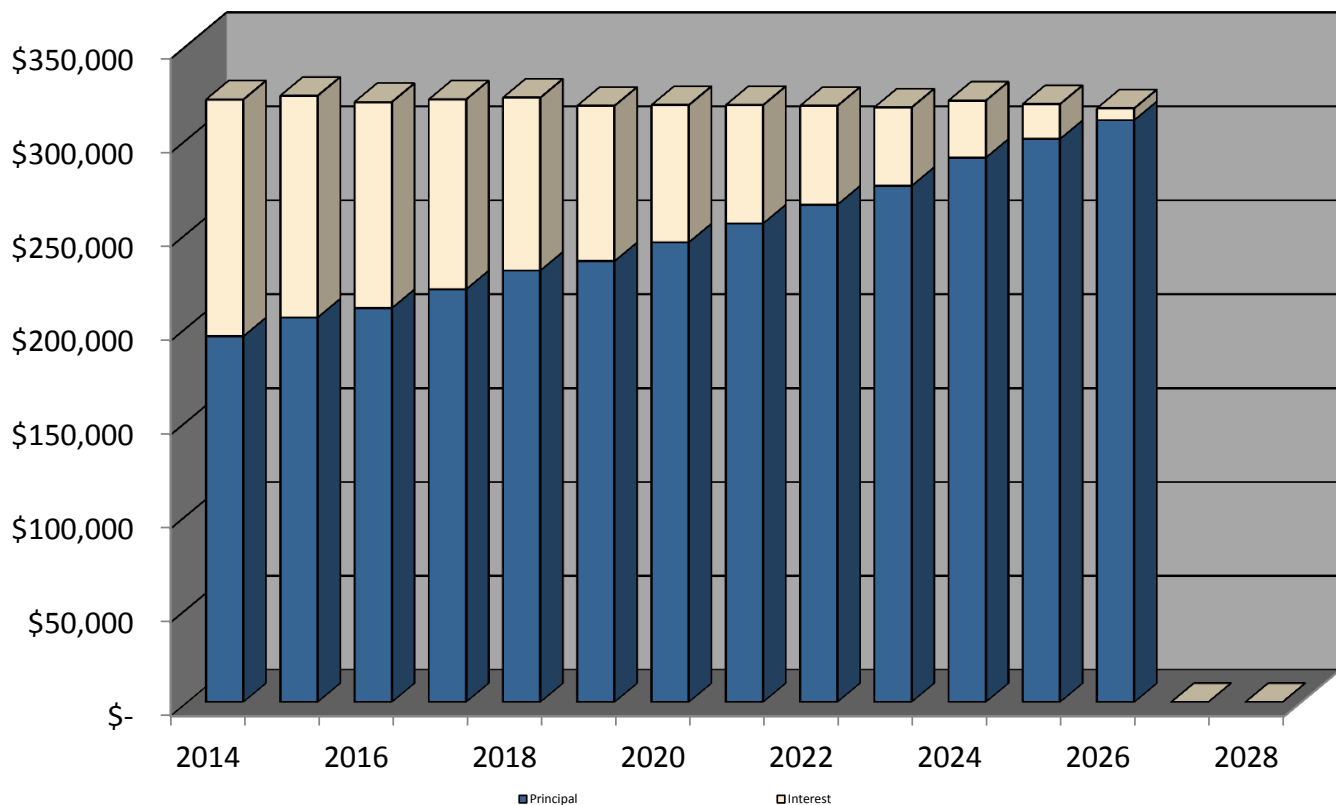
**TABLE 6**

TOTAL NOTES PAYABLE	
Principal	Interest
6,602,960	3,108,381
6,822,513	2,888,827
6,800,433	2,666,955
6,780,797	2,442,972
7,000,148	2,223,619
7,062,036	1,997,176
7,268,389	1,771,014
7,290,108	1,536,982
7,345,712	1,309,057
6,629,434	1,087,312
6,538,330	885,556
6,390,321	679,694
6,339,355	483,205
4,601,025	309,110
4,082,041	177,562
3,588,116	53,262
<b>\$ 101,141,719</b>	<b>\$ 23,620,684</b>

# CHATTAHOOCHEE GOLF COURSE REVENUE BONDS

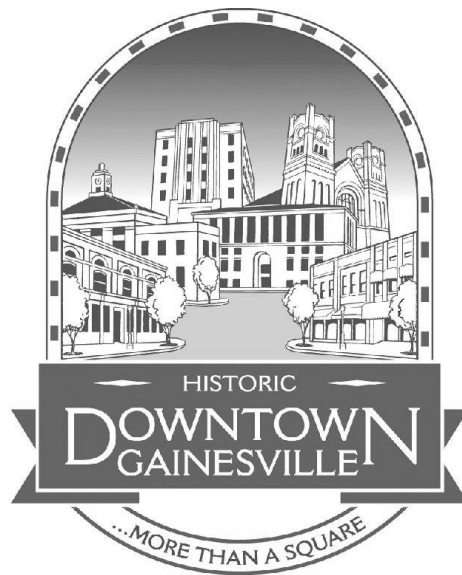
Fiscal Year	BOND PAYABLE	
	Principal	Interest
2014	195,000	125,877
2015	205,000	117,853
2016	210,000	109,528
2017	220,000	100,902
2018	230,000	91,875
2019	235,000	82,547
2020	245,000	72,918
2021	255,000	62,888
2022	265,000	52,457
2023	275,000	41,625
2024	290,000	30,291
2025	300,000	18,455
2026	310,000	6,219
2027	-	-
2028	-	-
<b>Totals</b>	<b>\$ 3,235,000</b>	<b>\$ 913,432</b>

## Chattahoochee Golf Course Revenue Bond Debt Service



## ***DEPARTMENTAL INFORMATION***

*This section displays all Detail for each Department/Division of the City.  
This section contains specific information for each department and  
The Authorized positions.*



PROJECTED REVENUES AND OTHER SOURCES  
GENERAL FUND SUMMARY

REVENUE SOURCE	FY2012 ACTUAL	FY2013 BUDGET	FY2014 BUDGET	% CHANGE
Millage Rate	1.69	1.77	1.77	
Current Real & Personal	\$ 5,245,861	\$ 4,945,287	\$ 5,014,381	1.4%
Motor Vehicle	267,786	247,373	239,563	-3.2%
<b>Total Current Taxes</b>	<b>5,513,647</b>	<b>5,192,660</b>	<b>5,253,944</b>	<b>1.2%</b>
Prior Year	93,430	24,722	50,144	102.8%
Penalties & Interest	108,860	90,500	80,000	-11.6%
<b>Total Property Taxes</b>	<b>5,715,937</b>	<b>5,307,882</b>	<b>5,384,088</b>	<b>1.4%</b>
Railroad Equipment Tax	6,103	5,000	5,000	0.0%
Intangible Tax	60,882	46,000	58,786	27.8%
Real Estate Transfer Tax	14,856	10,000	11,000	10.0%
Insurance Premium Tax	1,585,550	1,400,000	1,600,000	14.3%
Local Option Sales Tax	5,259,684	5,300,000	5,261,376	-0.7%
Payment in Lieu of Taxes	27,628	28,000	57,374	104.9%
Occupational Tax	1,139,926	1,121,500	1,134,500	1.2%
Alcoholic Beverage Taxes	994,573	887,000	980,000	10.5%
Franchise Fees	4,240,193	4,148,000	3,971,056	-4.3%
<b>Total Other Taxes</b>	<b>13,329,395</b>	<b>12,945,500</b>	<b>13,079,092</b>	<b>1.0%</b>
Fines, Fees, and Forfeitures	1,068,886	1,111,200	1,140,200	2.6%
Permits and Zoning Fees	166,045	310,800	310,400	-0.1%
Other Fees and Licenses	367,096	369,960	370,000	0.0%
Interest	26,682	22,000	28,000	27.3%
Intergovernmental	665,968	605,442	625,006	3.2%
Cemetery Lot Sales	57,475	40,000	40,000	0.0%
Miscellaneous - Rent	-	-	825,000	N/A
Miscellaneous	89,825	73,274	40,000	-45.4%
Indirect Charges for Services	1,544,461	1,608,731	1,706,933	6.1%
<b>Total Other</b>	<b>3,986,438</b>	<b>4,141,407</b>	<b>5,085,539</b>	<b>22.8%</b>
<b>Total Operating Revenues</b>	<b>23,031,770</b>	<b>22,394,789</b>	<b>23,548,719</b>	<b>5.2%</b>
<b>Other Financing Sources</b>				
Transfers from Other Funds	3,917,827	3,747,757	3,451,614	-7.9%
Sale of General Fixed Assets	10,891	30,000	30,000	0.0%
Budgeted Fund Balance	-	1,944,902	2,200,000	13.1%
<b>Total Other Financing Sources</b>	<b>3,928,718</b>	<b>5,722,659</b>	<b>5,681,614</b>	<b>-0.7%</b>
<b>Total Revenues &amp; Other Sources</b>	<b>\$ 26,960,488</b>	<b>\$ 28,117,448</b>	<b>\$ 29,230,333</b>	<b>4.0%</b>



# SUMMARY OF EXPENDITURES & OTHER USES

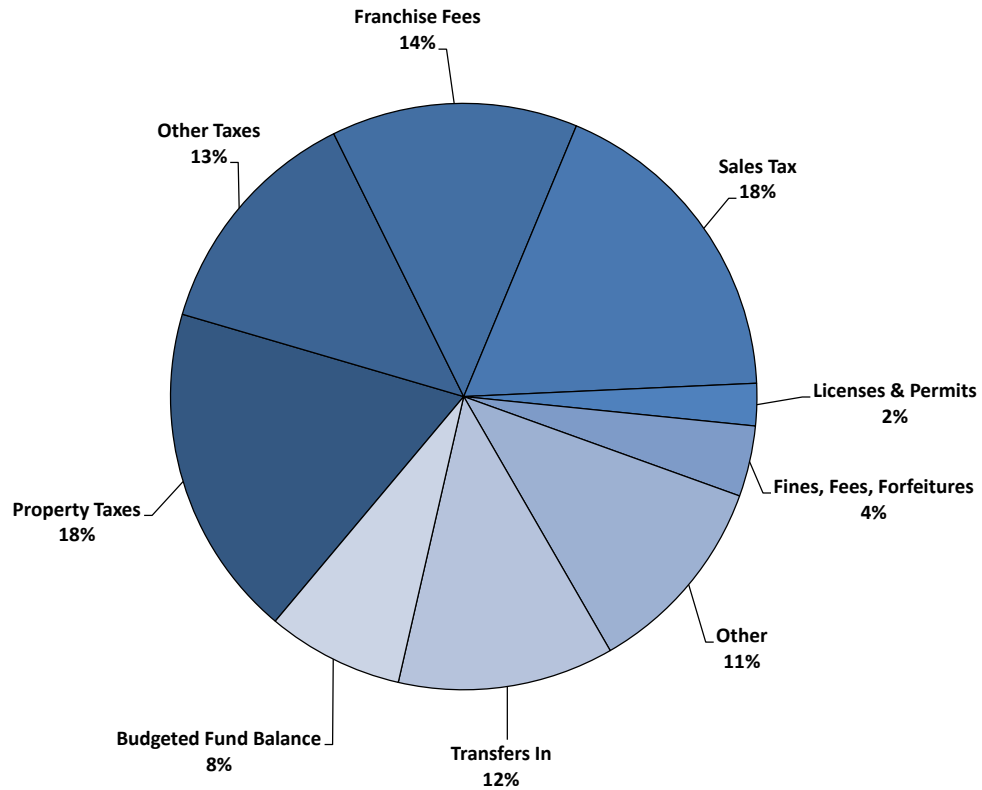
## GENERAL FUND SUMMARY

DEPARTMENTAL EXPENDITURES	FY2012 ACTUAL	FY2013 BUDGET	FY2014 BUDGET	% CHANGE
Administrative Services	\$ 2,532,440	\$ 2,765,191	\$ 2,798,333	1.2%
City Manager's Office	827,021	885,328	657,246	-25.8%
City Council	-	-	280,658	N/A
Communications and Tourism	379,592	444,119	-	-100.0%
Community Development	1,018,676	1,009,966	1,099,475	8.9%
Police	8,165,366	8,582,442	8,627,232	0.5%
Fire	6,399,833	6,580,667	6,582,354	0.0%
Public Lands & Buildings	403,175	399,256	561,907	40.7%
Engineering Services	621,409	655,162	613,601	-6.3%
Traffic Services	1,271,276	1,379,963	1,343,113	-2.7%
Street Maintenance & Construction	1,802,878	1,937,553	1,926,659	-0.6%
Cemetery	316,555	329,674	348,397	5.7%
Agency Allocations - Other	331,994	92,588	40,898	-55.8%
Contingency	-	517,160	702,250	35.8%
<b>Departmental Expenditures</b>	<b>24,070,216</b>	<b>25,579,069</b>	<b>25,582,123</b>	<b>0.0%</b>
<b>Other Uses:</b>				
<b>TRANSFERS TO:</b>				
Cable TV Channel Fund	86,939	90,235	93,569	3.7%
Community Service Center Fund	410,377	404,858	404,246	-0.2%
Golf Course Fund	154,155	117,926	125,395	6.3%
Grants Special Revenue Fund	18,883	-	-	N/A
Vehicle Services Fund	-	-	-	N/A
<b>Total OtherTransfers</b>	<b>670,354</b>	<b>613,019</b>	<b>623,210</b>	<b>1.7%</b>
<b>CAPITAL TRANSFERS TO:</b>				
General Govt Capital Project Funds	1,446,880	1,677,360	2,200,000	31.2%
Debt Service Fund	-	248,000	825,000	232.7%
<b>Total Other Uses</b>	<b>2,117,234</b>	<b>2,538,379</b>	<b>3,648,210</b>	<b>43.7%</b>
<b>Total Expenditures &amp; Other Uses</b>	<b>26,187,450</b>	<b>28,117,448</b>	<b>29,230,333</b>	<b>4.0%</b>
<b>Revenues Over /</b>				
<b>(Under) Expenditures</b>	<b>\$ 773,038</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>

## GENERAL FUND REVENUES BY CATEGORY

	<b>FY2012 Actual</b>	<b>FY2013 BUDGET</b>	<b>FY2014 BUDGET</b>	<b>% OF TOTAL</b>
Property Taxes	\$ 5,715,937	\$ 5,307,882	\$ 5,384,088	18.4%
Other Taxes	8,069,711	7,645,500	7,817,716	26.7%
Sales Tax	5,259,684	5,300,000	5,261,376	18.0%
Licenses & Permits	533,141	680,760	680,400	2.3%
Fines, Fees, Forfeitures	1,068,886	1,111,200	1,140,200	3.9%
Other	2,384,411	2,349,447	3,264,939	11.2%
Transfers In	3,928,718	3,777,757	3,481,614	11.9%
Budgeted Fund Balance	-	1,944,902	2,200,000	7.5%
<b>Total General Fund</b>	<b><u>\$ 26,960,488</u></b>	<b><u>\$ 28,117,448</u></b>	<b><u>\$ 29,230,333</u></b>	<b><u>100.0%</u></b>

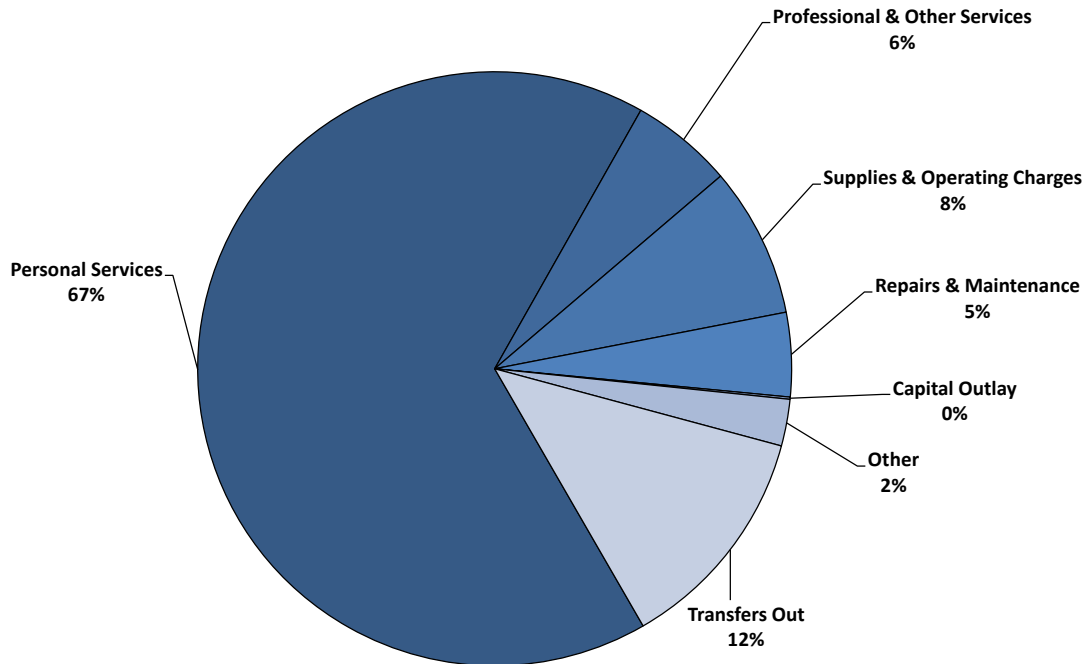
## GENERAL FUND REVENUES BY CATEGORY



## GENERAL FUND EXPENDITURES BY CATEGORY

	<b>FY2012 Actual</b>	<b>FY2013 BUDGET</b>	<b>FY2014 BUDGET</b>	<b>% OF TOTAL</b>
Personal Services	\$ 18,618,528	\$ 19,268,462	\$ 19,445,712	66.5%
Professional & Other Services	1,308,662	1,544,226	1,628,402	5.6%
Supplies & Operating Charges	2,155,434	2,361,810	2,391,922	8.2%
Repairs & Maintenance	1,235,055	1,327,857	1,337,737	4.6%
Capital Outlay	40,950	22,847	35,200	0.1%
Other	331,994	609,748	743,148	2.5%
Transfers Out	2,117,234	2,538,379	3,648,210	12.5%
<b>Total General Fund</b>	<b>\$ 25,807,858</b>	<b>\$ 27,673,329</b>	<b>\$ 29,230,331</b>	<b>100.0%</b>

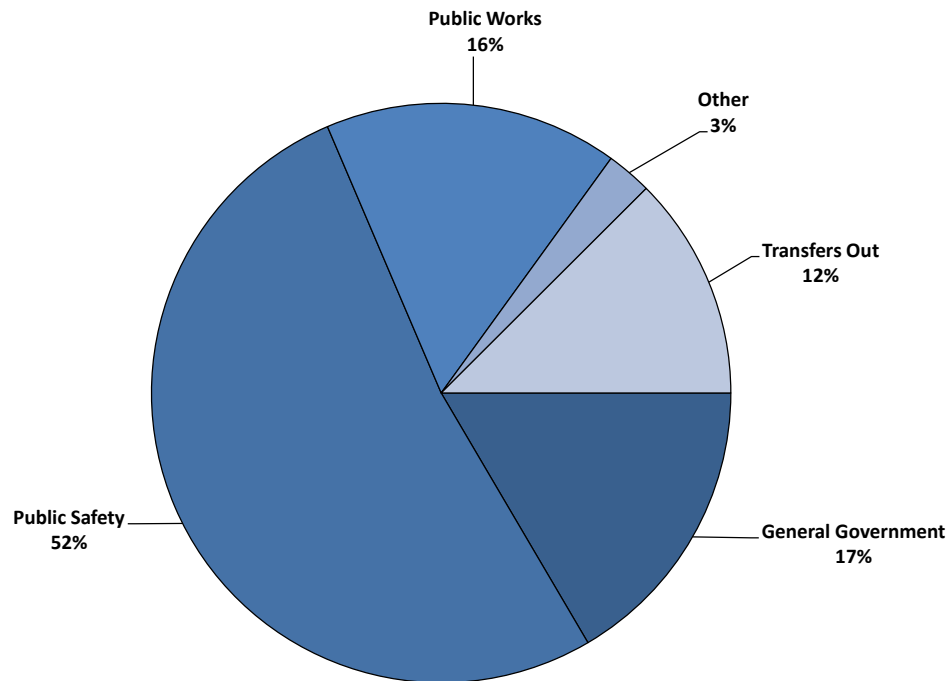
## GENERAL FUND EXPENDITURES BY CATEGORY



## GENERAL FUND EXPENDITURES BY SERVICE GROUP

	<b>FY2012 Actual</b>	<b>FY2013 BUDGET</b>	<b>FY2014 BUDGET</b>	<b>% OF TOTAL</b>
General Government	\$ 4,757,729	\$ 5,104,604	\$ 4,835,712	16.5%
Public Safety	14,565,199	15,163,109	15,209,586	52.0%
Public Works	4,415,293	4,701,608	4,793,677	16.4%
Other	331,994	609,748	743,148	2.5%
Transfers Out	2,117,234	2,538,379	3,648,210	12.5%
<b>Total General Fund</b>	<b>\$ 26,187,450</b>	<b>\$ 28,117,448</b>	<b>\$ 29,230,333</b>	<b>100.0%</b>

## GENERAL FUND EXPENDITURES BY SERVICE GROUP



## ADMINISTRATIVE SERVICES DEPARTMENT

DEPARTMENT DESCRIPTION:	EXPENDITURE SUMMARY			
The Administrative Services Department covers four functional areas. Financial Services is accountable for financial activity, including reporting, investments, purchasing, budget, revenue collections, and capital asset tracking. Information Technologies is in charge of the maintenance and support of the City's centralized network resources and telephone equipment, and provides other technology assistance. Human Resources and Risk Management oversees employee recruitment, relations, benefits, and training, and insurance coverage, handling of claims, and safety-related activities. Administration of the City's court, including ticket handling, court procedures, and revenue collection, falls under the Municipal Court function.	<b>Funding Source:</b> General Fund	<b>FY 2012</b>	<b>FY2013</b>	<b>FY2014</b>
		<b>Actual</b>	<b>Budget</b>	<b>Budget</b>
	Personal Services	2,013,367	2,075,581	2,227,224
	Professional & Other Services	327,819	475,018	394,829
	Supplies & Operating Charges	184,631	201,042	156,694
	Repairs & Maintenance	6,623	13,550	19,586
	Capital Outlay	-	-	-
		<b>\$ 2,532,440</b>	<b>\$ 2,765,191</b>	<b>\$ 2,798,333</b>

MISSION STATEMENT:
To protect and improve the financial health of the City, provide for the needs of our employees, and teach, encourage, and assure good stewardship of City resources. To promote best management practices throughout the City's departments and provide high quality and reliable information and assistance for all administrative functions in a manner that is timely and error-free.

GOALS & OBJECTIVES:
<p><b>1. <u>Improve customer service and efficiency:</u></b></p> <ul style="list-style-type: none"> <li>* Investigate options and implement new software applications or improvements to existing software or systems for the following: Property Tax Billing and Collections, Business Licensing, and Municipal Court.</li> <li>* Continue seeking new areas of electronic processing with emphasis on paperless approval processes: implement electronic signatures for key departmental forms and establish routing process for same.</li> <li>* Investigate options for document imaging and develop a solution for implementation.</li> </ul> <p><b>2. <u>Maintain and support a reliable technology network:</u></b></p> <ul style="list-style-type: none"> <li>* Improve network security by implementing solutions to strengthen password protection, enhance data loss prevention measures, manage mobile devices, and develop business continuity and recovery plans.</li> </ul> <p><b>3. <u>Protect or improve the resources of the City:</u></b></p> <ul style="list-style-type: none"> <li>* To assure accuracy of utility company records and amounts paid to the City. Conduct audits of franchise revenue, including jurisdictional coding review.</li> <li>* Develop a strategy for funding the City's Other Post-Employment Benefits (OPEB).</li> <li>* Strengthen support of the City's Risk Management program to improve management oversight of claims for both liability coverage and the new self-funded worker's compensation program.</li> </ul>

PERFORMANCE MEASURES:						
WORKLOAD						
MEASURES	ACTUAL			YTD thru 12/31	BUDGET	
	FY2010	FY2011	FY2012	FY2013	FY2013	FY2014
STRATEGIC PLAN						
Govt. Finance Officers Assoc Awards	36	38	40	40	42	44
GO Bond Rating	Aa1	Aa1	Aa2	Aa2	Aa2	Aa2
Network/Application Availability	99.73%	99.28%	99.96%	99.96%	99.99%	99.99%

## CITY MANAGERS OFFICE

DEPARTMENT DESCRIPTION:	EXPENDITURE SUMMARY			
The City Manager is the Chief Executive and Administrative Officer of Gainesville. Appointed by the five-member Mayor and Council, this position is responsible for the execution of policies, directives, and legislative action of the City Council. In general, the role of the City Manager is to ensure that the affairs of the City are conducted in an effective and responsible manner to the benefit of City residents and to assure a high quality level of municipal services. This office is also comprised of the city clerk.	<b>Funding Source:</b> General Fund	<b>FY2012</b>	<b>FY2013</b>	<b>FY2014</b>
		<b>Actual</b>	<b>Budget</b>	<b>Budget</b>
	Personal Services	667,720	723,068	556,871
	Professional & Other Services	115,303	123,485	69,459
	Supplies & Operating Charges	41,797	34,535	27,406
	Repairs & Maintenance	2,201	4,240	3,510
	Intergovernmental	-	-	-
	Capital Outlay	-	-	-
		<b>\$ 827,021</b>	<b>\$ 885,328</b>	<b>\$ 657,246</b>

### MISSION STATEMENT:

It is the mission of the City Manager's office to provide support and overall direction to the various departments of the city, while ensuring the policy directives of the Mayor and Council are carried out in an efficient and cost effective manner.

### GOALS & OBJECTIVES:

#### 1. Streamline the operation of the City Clerk's division.

- \* Achieve full implementation of the Agenda Manager Software by July 1, 2014.

#### 2. Update the City Open Records Process

- \* Rewrite open records ordinance and policy for the city as well as transfer Records Retention and Management duties.

#### 3. Successful completion of LOST

- \* Coordinate with Hall County and other local municipalities for a fair and equitable distribution of LOST proceeds.

### PERFORMANCE MEASURES:

WORKLOAD						
MEASURES	ACTUAL			YTD thru 12/31	BUDGET	
	FY2010	FY2011	FY2012	FY2013	FY2013	FY2014
Number of hardcopy agenda packets prepared	702	600	660	300	288	76
Number of Open Records Processed	232	238	427	393	325	700
STRATEGIC PLAN						
New Businesses Located within the CBD	8	15	11	10	4	7
Establishment of Opportunity Zones	n/a	1	0	0	3	1
Fund Balance Used to Balance Current Year Operating	\$307,000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

\* City Council budget moved to it's own budget during FY2014 Budget process.

## CITY COUNCIL

DEPARTMENT DESCRIPTION:	EXPENDITURE SUMMARY			
The Mayor and City Council is the elected body for the City of Gainesville. This governing body is comprised of five members, elected for four years on staggered terms.	<b>Funding Source:</b> General Fund	<b>FY2012</b>	<b>FY2013</b>	<b>FY2014</b>
		<b>Actual</b>	<b>Budget</b>	<b>Budget</b>
		Personal Services	-	187,808
		Professional & Other Services	-	80,600
		Supplies & Operating Charges	-	12,250
		Repairs & Maintenance	-	-
		Intergovernmental	-	-
		Capital Outlay	-	-
		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 280,658</b>

### MISSION STATEMENT:

To establish policy direction and execute legislative decision making for the Gainesville City Government.

### GOALS & OBJECTIVES:

**1. Promote Downtown Development**

\* Perform a market feasibility study for a convention center and hotel.

**2. Finalize future uses of the Olympic Site and emphasize its ability to serve as an economic development tool.**

\* Work with Hall '96, Vision 2030 and the Hall County Government to develop a long term solution for the venue.

**3. Complete the Gainesville Transportation Plan**

\* Work with the MPO to identify cost effective workable solutions to the traffic issues in Gainesville.

\* Council Budget moved from City Manager's Budget in FY2014.

## COMMUNITY DEVELOPMENT DEPARTMENT

DEPARTMENT DESCRIPTION:	EXPENDITURE SUMMARY			
The Department is comprised of four divisions including: Planning, Inspections, Code Enforcement and Housing. This Department serves property owners, concerned citizens, contractors, homebuilders, developers, environmental groups and any person needing assistance concerning the development of land, construction requirements, and property maintenance issues. It is our desire to provide all of these services in a timely and professional manner.	<b>Funding Source:</b> General Fund	<b>FY 2012</b>	<b>FY2013</b>	<b>FY2014</b>
		<b>Actual</b>	<b>Budget</b>	<b>Budget</b>
	Personal Services	842,228	826,405	907,747
	Professional & Other Services	110,726	122,953	120,708
	Supplies & Operating Charges	48,952	38,287	45,697
	Repairs & Maintenance	16,770	22,321	25,323
	Capital Outlay	-	-	-
		<b>\$ 1,018,676</b>	<b>\$ 1,009,966</b>	<b>\$ 1,099,475</b>

### MISSION STATEMENT:

The mission of the Gainesville Community Development Department is to assist the general public in all aspects of land development, construction permitting and property maintenance.

### GOALS & OBJECTIVES:

#### 1. Complete a Master Plan for Downtown Gainesville.

- \* Completion of a Downtown Master Plan was a goal from the Comprehensive Plan. Plan should include streetscaping, pedestrian connections, type and location of potential uses and a realistic implementation plan.

#### 2. Strengthen code enforcement efforts.

- \* Establish a more pro-active approach to code enforcement in the City. Conduct more neighborhood sweeps and provide expanded educational opportunities to residents.

#### 3. Improve the housing stock throughout the City.

- \* Complete the Housing Conditions Inventory. This will help to focus the City's efforts by indicating where problems exist and will identify exactly where homes are in decline and already dilapidated.
- \* Establish a Land Bank Authority in the City to assist in our redevelopment efforts.

### PERFORMANCE MEASURES:

WORKLOAD						
MEASURES	ACTUAL			YTD thru 12/31	BUDGET	
	FY2010	FY2011	FY2012	FY2013	FY2013	FY2014
Zoning Applications	38	19	24	6	25	20
Zoning Verifications	630	915	899	470	1,100	1,100
Number of Permits Issued (Building, Etc.)	1,589	1,864	1,611	851	1,600	1,600
STRATEGIC PLAN						
Code Violations Addressed	2,449	2,170	2,640	1,100	1,600	2,000
% Operating Cost Covered by Revenue	12.10%	17.5%	14.7%	25.2%	30%	30%
# of Citizen Participating in Planning Process	N/A	N/A	500	250	500	500



## POLICE DEPARTMENT

DEPARTMENT DESCRIPTION:	EXPENDITURE SUMMARY			
The Gainesville Police Department provides the City of Gainesville with emergency and non-emergency service 24 hours a day to more than 32,000 city residents and an estimated 125,000 visitors everyday. Our jurisdiction covers approximately 37 square miles and includes houses and apartment complexes, businesses and industrial parks, recreational facilities, including parks on and around Lake Lanier, several golf courses, schools, churches, an airport, shopping centers and numerous strip malls.	<b>Funding Source:</b> General Fund	<b>FY2012</b>	<b>FY2013</b>	<b>FY2014</b>
		<b>Actual</b>	<b>Budget</b>	<b>Budget</b>
	Personal Services	6,535,651	6,781,881	6,764,253
	Professional & Other Services	383,838	409,020	454,409
	Supplies & Operating Charges	584,113	693,091	739,870
	Repairs & Maintenance	661,764	698,450	668,700
	Capital Outlay	-	-	-
		<b>\$ 8,165,366</b>	<b>\$ 8,582,442</b>	<b>\$ 8,627,232</b>

### MISSION STATEMENT:

It is the mission of the Gainesville Police Department to work in partnership with the community to improve the quality of life in the City of Gainesville. We will demonstrate compassion for all people and render services with respect, dignity, and courtesy. The men and women of the Gainesville Police Department will strive to protect and to support individual rights, while at all times providing for the security of all persons and all property in our community.

### GOALS & OBJECTIVES:

- Enrich the community by reducing the number of accidents that occur within the City of Gainesville by 2% over the 2014 fiscal year.**
  - \* Closely monitor the data collected through our recently acquired GEARS software solution and deploying officers to those areas to conduct enforcement efforts.
  - \* Provide educational material and classes to groups and individual citizens to raise awareness of traffic safety.
  - \* Work closely with traffic engineering to determine if improvements are needed to reduce collisions.
- Provide the citizens of Gainesville with exemplary service during the 2014 fiscal year by maintaining both National Accreditation and State Certification.**
  - \* With the enhancements of our new Power DMS software we will provide more timely updates and delivery of agency policies.
  - \* Also include component supervisors in the collection of proofs of compliance as they relate to applicable standards.
- A long-standing and past innovative goal and objective is to improve the efficiency of the department's criminal and traffic reporting services.**
  - \* Implement the identified new Records Management Software (RMS) program to include installation of associated Mobile Data Terminals (MDT's) in Police Vehicles along with training of all end users in the modules associated with their job requirements.

### PERFORMANCE MEASURES:

MEASURES	ACTUAL			YTD thru 12/31	BUDGET PROJECTION	
	FY2010	FY2011	FY2012	FY2013	FY2013	FY2014
Average Training Hours per Officer	158	114	113	48	96	120
Average Response Time	6:27	7:31	7:31	8:24	7:08	7:50
Incident Reports Taken	5,031	4,904	4,384	2,180	4,360	4,670
Annual Avg.- Citizen Seat Belt Use	93%	93%	94%	94%	94%	94%
Calls for Service	66,709	71,555	57,638	31,987	63,974	64,969
<b>STRATEGIC PLAN</b>						
Local Site training hours	7,925	1,332	7,369	2,492	4,984	5,402
Off site training hours	7,909	5,288	3,613	2,166	4,332	5,285
Average time to enter a report	16 days	16 days	16 days	16 days	16 days	16 days
Roadway Accidents/Injuries	1,628/458	1,631/513	1,793/514	1,069/272	2,138/544	1,797/507
Commercial & Residential Burglaries (Total)	278	367	314	109	218	280
State Certification and International Accreditation	Yes	Yes	Yes	Yes	Yes	Yes
% Apparatus w/Mobile Data Terminals	28%	29%	29%	46%	54%	65%

## FIRE DEPARTMENT

DEPARTMENT DESCRIPTION:	EXPENDITURE SUMMARY			
Gainesville Fire Department operates four fire stations equipped with a total of twelve fire trucks (seven engines, two aerials, one rescue, and two squads). There are currently 92 employees working on three shifts (24 hours on, 48 hours off) and 11 staff members which include Fire Administration, Fire Operations, Fire Prevention and Training Divisions, for a total of 103 personnel. Gainesville Fire Department is one of only seventeen ISO Class II fire departments in the State of Georgia. This rating allows our residents and businesses to receive lower insurance premiums and superior service.	<b>Funding Source:</b> General Fund	<b>FY2012</b>	<b>FY2013</b>	<b>FY2014</b>
		<b>Actual</b>	<b>Budget</b>	<b>Budget</b>
	Personal Services	5,639,710	5,790,951	5,819,215
	Professional & Other Services	140,842	141,659	156,979
	Supplies & Operating Charges	405,113	414,057	351,160
	Repairs & Maintenance	208,687	234,000	255,000
	Capital Outlay	5,481	-	-
		<b>\$ 6,399,833</b>	<b>\$ 6,580,667</b>	<b>\$ 6,582,354</b>

### MISSION STATEMENT:

Gainesville Fire Department is committed to providing the highest level of public safety services for our community. We protect lives and property through fire suppression, emergency medical response, disaster management, fire prevention and public education.

### GOALS & OBJECTIVES:

#### 1. Maintain our ISO Class II Rating.

- \* Provide professional, safe and efficient emergency response.
- \* Monitor and exceed acceptable thresholds within ISO's Fire Suppression Rating Schedule.

#### 2. Reduce arson incidents and establish cause and origin of fires.

- \* Research and evaluate options to determine a plan of action.
- \* Establish an on-call Fire Investigator roster.
- \* Obtain certifications for all Fire Inspectors/Investigators.
- \* Look for ways to improve existing Fire Investigation program.

#### 3. Expand and/or fully utilize existing and new technology to enhance the efficiency of Fire Department operations.

- \* Manage critical data and paper load for all work areas.
- \* Implement new MDT's (Mobile Data Terminals) during incident response for increased access to vital information.
- \* Implement a web based FireHouse software program for field operations access to FireHouse software applications.
- \* Expand Traffic Preemption program that will allow safer emergency response.
- \* Add Wi-Fi service for Fire Inspectors to aid in field inspections and improve inspection operations.

### PERFORMANCE MEASURES:

WORKLOAD						
MEASURES	ACTUAL			YTD thru 12/31	BUDGET	
	FY2010	FY2011	FY2012	FY2013	FY2013	FY2014
Calls For Service	6,470	6,689	7,165	3,674	6,700	7,000
Average Response Time (Min:Sec) (Emergency)	3:58	4:47	4:57	4:52	5:00	5:00
Fire Vehicle/Apparatus Accidents	2	1	8	2	0	0
Total # of Responses (vehicles)	8,107	8,311	9,980	5,123	8,400	8,400
Avg. Training Hrs. per Firefighter (Min. Annually)	416	462	385	175	240	240
Initial Fire Prevention Inspections (Annually)	1,688	1,369	1,757	425	1,500	1,500
STRATEGIC PLAN						
ISO Rating	II	II	II	II	II	II
Grants/Service Fees Awarded or Implemented	N/A	N/A	N/A	N/A	\$23,500	\$23,500
% of Increase - Field Inspections	N/A	3.80%	2.80%	N/A	5.00%	5.00%
% Apparatus w/ Updated Communications	N/A	N/A	N/A	N/A	100.00%	N/A
% Apparatus w/ Mobile Data Terminals	N/A	N/A	N/A	N/A	30.00%	30.00%

## PUBLIC LANDS AND BUILDINGS

DEPARTMENT DESCRIPTION:	EXPENDITURE SUMMARY			
The Public Lands and Buildings (PL&B) department ensures a safe, functional, comfortable, clean, attractive and pleasant environment in the buildings under its management. This department is responsible for the planning and coordination of renovations, general maintenance, and upkeep of all Public Works' buildings, the City Administration Buildings, the Community Service Center, Hall Area Transit, the City Clinic, the Airport, Police & Fire Department facilities, Parking deck, as well as the Pedestrian Bridge.	<b>Funding Source:</b> General Fund	<b>FY2012</b>	<b>FY2013</b>	<b>FY2014</b>
		<b>Actual</b>	<b>Budget</b>	<b>Budget</b>
	Personal Services	\$ 252,565	\$ 248,228	\$ 260,542
	Professional & Other Services	98,891	105,815	173,338
	Supplies & Operating Charges	27,111	29,488	92,000
	Repairs & Maintenance	17,114	15,725	24,827
	Capital Outlay	7,494	-	11,200
		<b>\$ 403,175</b>	<b>\$ 399,256</b>	<b>\$ 561,907</b>

### MISSION STATEMENT:

To provide high quality and efficient services in order to protect and improve the infrastructure, streets, traffic, lands, buildings and the environment of the City of Gainesville. Functional areas are Engineering, Street Maintenance, Traffic Engineering, Public Lands and Buildings and the Alta Vista Cemetery.

### GOALS & OBJECTIVES:

**1. Decrease the amount of time it takes to complete customer work orders.**

\* Manage personnel, equipment, and inventory while continuing to prioritize the relative urgency of each work request.

**2. To inspect the buildings for preventative maintenance on a weekly, monthly, quarterly and annual basis.**

\* Maintain a schedule of appearance, mechanical and roofing inspections that are consistently accomplished.

**3. To reduce the cost of maintenance and construction.**

\* Utilizing the day porter/maintenance person to free up higher skilled techs to perform work done now by contractors.

### PERFORMANCE MEASURES:

WORKLOAD						
MEASURES	ACTUAL			YTD thru 12/31	BUDGET	
	FY2010	FY2011	FY2012	FY2013	FY2013	FY2014
Annual Work Orders Completed	1532	1650	1501	764	1,600	1,550
Annual Contract Projects Completed	28	20	17	7	20	18
STRATEGIC PLAN						
Days to Complete Work Orders (Avg.)	1.9	1.9	1.6	1.4	1.9	1.8
Annual number of Inspections Completed	N/A	N/A	365	186	318	370

## PUBLIC WORKS ENGINEERING

DEPARTMENT DESCRIPTION:	EXPENDITURE SUMMARY			
The Engineering department is responsible for the planning, design, project management, and construction of public improvements funded by the City. This responsibility includes streets, culverts, alleys, storm drainage, lighting, traffic engineering, airport, parking, industrial parks and public lands and buildings. The Engineering department also assists other departments within the city with their project management, engineering and surveying needs, as directed by the Public Works Director and City Engineer.	<b>Funding Source:</b> General Fund	<b>FY2012</b>	<b>FY2013</b>	<b>FY2014</b>
		<b>Actual</b>	<b>Budget</b>	<b>Budget</b>
	Personal Services	554,870	566,709	535,361
	Professional & Other Services	25,583	36,729	32,532
	Supplies & Operating Charges	27,204	33,823	28,412
	Repairs & Maintenance	13,752	17,901	17,296
	Capital Outlay	-	-	-
		<b>\$ 621,409</b>	<b>\$ 655,162</b>	<b>\$ 613,601</b>

### MISSION STATEMENT:

To provide high quality and efficient services in order to protect and improve the infrastructure, streets, traffic, lands, buildings and the environment of the City of Gainesville. Functional areas are Engineering, Street Maintenance, Traffic Engineering, Public Lands and Buildings and the Alta Vista Cemetery.

### GOALS & OBJECTIVES:

#### 1. Develop a more comprehensive storm water control plan.

- \* Ensure compliance with the Metro North Georgia WPD model storm water ordinances for all new developments,.
- \* Coordinate with the Street Department to identify necessary repairs to the existing aging storm water facilities
- \* Map details of the City's storm water infrastructure as new projects and developments are completed so that the Comprehensive Storm Water Control Plan remains current.

#### 2. Improve the City's roadway infrastructure.

- \* Continue to evaluate and rank the City's roadway infrastructure.
- \* Enhance the pavement repair program.
- \* Identify and strategically use all available funding sources at the Federal, State and local level to improve the City's roadway infrastructure.

#### 3. Verify the quality of new construction projects.

- \* Confirm products are installed per specification on all public works construction projects by overseeing and managing them so that they are completed on schedule and within budget.
- \* Ensure all city wide private projects meet the provisions of the Unified Land Development Code by rigorous plan reviews and numerous site inspections.

### PERFORMANCE MEASURES:

WORKLOAD						
MEASURES	ACTUAL			YTD thru 12/31	BUDGET	
	FY2010	FY2011	FY2012	FY2013	FY2013	FY2014
% of Service Requests Evaluated Within 3 days	100%	100%	100%	100%	100%	100%
% Weekly Inspections for Commercial E&S Compliance	100%	100%	100%	100%	90%	90%
% of Plans Reviewed Within Two Weeks	90%	100%	100%	100%	100%	100%
% of Driveway Apron Inspections Within 24 Hrs.	100%	100%	100%	100%	100%	100%
STRATEGIC PLAN						
% of Streets Evaluated for Resurfacing	100%	100%	100%	100%	100%	100%
Road miles Identified for Resurfacing	15	20	29	30	30	30
Road miles Resurfaced	2.9	2.3	2.2	0.67	2.5	2.5
Outside funding used for infrastructure repair	\$105,634	\$138,703	\$214,133	\$223,397	\$223,397	\$200,000

## PUBLIC WORKS TRAFFIC ENGINEERING

DEPARTMENT DESCRIPTION:	EXPENDITURE SUMMARY			
Traffic Engineering is responsible for the effective operation of traffic signals and signs for pedestrian and vehicular activity. Traffic Engineering maintenance includes preventive maintenance, 24-hour emergency response, new construction inspection, minor improvements, citizen service request response, and the operation of the City's 78 signalized intersections for the City of Gainesville.	<b>Funding Source:</b> General Fund	<b>FY2012</b>	<b>FY2013</b>	<b>FY2014</b>
		<b>Actual</b>	<b>Budget</b>	<b>Budget</b>
	Personal Services	478,369	514,329	467,123
	Professional & Other Services	58,170	62,185	62,587
	Supplies & Operating Charges	708,471	770,979	780,933
	Repairs & Maintenance	20,341	32,470	32,470
	Capital Outlay	5,925	-	-
		<b>\$ 1,271,276</b>	<b>\$ 1,379,963</b>	<b>\$ 1,343,113</b>

### MISSION STATEMENT:

To provide high quality and efficient services in order to protect and improve the infrastructure, streets, traffic, lands, buildings and the environment of the City of Gainesville. Functional areas are Engineering, Street Maintenance, Traffic Engineering, Public Lands and Buildings and the Alta Vista Cemetery.

### GOALS & OBJECTIVES:

1. **Evaluate and upgrade intersections to improve traffic conditions.**
  - \* Evaluate the condition of equipment in order to identify and repair problems at all intersections within the City as part of the Preventative Maintenance Program.
  - \* Prioritize intersections according to need and replace or upgrade equipment (signals, striping, overhead wires) as necessary.
  - \* Complete Intelligent Transportation System with all intersections
2. **Create safer traveling conditions by replacing street name signs within the City.**
  - \* Make street signs more visible to the public and emergency personnel by upgrading smaller green street name signs to larger more reflective signs.
3. **Improve the City's traffic signal system by ensuring compliance with ADA guidelines.**
  - \* Replace as necessary existing pedestrian pushbuttons and signals with ADA compatible units.

### PERFORMANCE MEASURES:

WORKLOAD						
MEASURES	ACTUAL			YTD thru 12/31	BUDGET	
	FY2010	FY2011	FY2012	FY2013	FY2013	FY2014
Road Miles Restriped	6	7	10	6	12	10
Number of intersections rebuilt	5	6	10	4	8	8
Number of intersections maintained	76	77	78	78	78	83
STRATEGIC PLAN						
Number of intersections upgraded	10	11	12	6	13	10
% of intersections with upgraded street name signs	25%	31%	32%	35%	35%	37%
# of intersections being monitored at the TE shop	36	18	19	19	40	40

## PUBLIC WORKS STREET MAINTENANCE

DEPARTMENT DESCRIPTION:	EXPENDITURE SUMMARY			
The Street Maintenance department of Public Works is responsible for the repair and maintenance of all streets, sidewalks, storm drainage infrastructure, rights-of-way, and other related facilities located within the City of Gainesville. Other responsibilities include curbside leaf pickup, sweeping of City streets, roadside litter control, and 24-hour emergency response services.	<b>Funding Source:</b> General Fund	<b>FY2012</b>	<b>FY2013</b>	<b>FY2014</b>
		<b>Actual</b>	<b>Budget</b>	<b>Budget</b>
	Personal Services	1,388,619	1,506,114	1,497,557
	Professional & Other Services	21,283	27,739	29,452
	Supplies & Operating Charges	109,869	126,200	120,325
	Repairs & Maintenance	269,357	261,500	263,325
	Capital Outlay	13,750	16,000	16,000
		<b>\$ 1,802,878</b>	<b>\$ 1,937,553</b>	<b>\$ 1,926,659</b>

### MISSION STATEMENT:

To provide high quality and efficient services in order to protect and improve the infrastructure, streets, traffic, lands, buildings and the environment of the City of Gainesville. Functional areas are Engineering, Street Maintenance, Traffic Engineering, Public Lands and Buildings and the Alta Vista Cemetery.

### GOALS & OBJECTIVES:

#### 1. Improve storm drain system monitoring and cleaning.

- \* Perform an in depth inspection and cleaning of every drainage structure within a given ward, completing one ward per calendar year in order to minimize response to street flooding conditions.

#### 2. Maintain a quality appearance on City streets and right of ways.

- \* Conduct litter control using inmate details, sweep debris from streets with street sweeper, mow and trim City Right of Ways.
- \* Construct according to the sidewalk improvement program using available funds.
- \* Pave streets as identified in resurfacing CIP.

#### 3. Respond to citizen's concerns by the next business day.

- \* Inform a supervisor by memo or telephone within one hour of receipt of a complaint.

### PERFORMANCE MEASURES:

WORKLOAD						
MEASURES	ACTUAL			YTD thru 12/31	BUDGET	
	FY2010	FY2011	FY2012		FY2013	FY2014
Street Resurfacing and Repairs(Man Hours)	3,456	2,618	3,650	1,117	3,500	2,000
Curb & Gutter Installed New and Repaired (Linear Feet)	72	50	598	50	100	150
STRATEGIC PLAN						
Streets Swept (Miles)	3,134	2,766	1,305	1044	1,600	1,600
Sidewalk Replaced/Repaired (Linear Feet)	938	457	2014	695	2,000	1,500
Response to citizen's complaint within 1 business day	100%	100%	100%	100%	100%	100%

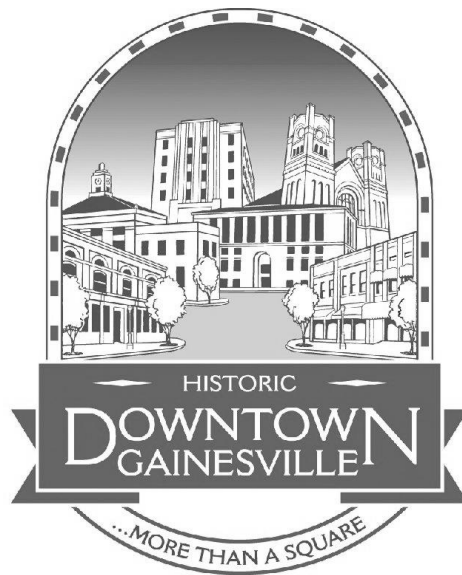
## ALTA VISTA CEMETERY

DEPARTMENT DESCRIPTION:	EXPENDITURE SUMMARY			
The Cemetery department is responsible for the development, operation, and maintenance of two City owned cemeteries consisting of over 75 developed acres. Duties include weekly grounds maintenance, planning of unused grounds, sales of ground, crypt, and niche spaces, record keeping of spaces sold and spaces available, records of interments, and records of lot ownership and change of ownership. The Cemetery department assists family members, new purchasers, visitors, funeral home personnel, and contractors in the location of specific spaces.	<b>Funding Source:</b> General Fund	<b>FY2012</b>	<b>FY2013</b>	<b>FY2014</b>
		<b>Actual</b>	<b>Budget</b>	<b>Budget</b>
	Personal Services	245,429	235,196	222,011
	Professional & Other Services	26,207	39,623	53,511
	Supplies & Operating Charges	18,173	20,308	37,175
	Repairs & Maintenance	18,446	27,700	27,700
	Capital Outlay	8,300	6,847	8,000
		<b>\$ 316,555</b>	<b>\$ 329,674</b>	<b>\$ 348,397</b>

<b>MISSION STATEMENT:</b>
To provide high quality and efficient services in order to protect and improve the infrastructure, streets, traffic, lands, buildings and the environment of the City of Gainesville. Functional areas are Engineering, Street Maintenance, Traffic Engineering, Public Lands and Buildings and the Alta Vista Cemetery.

<b>GOALS &amp; OBJECTIVES:</b>
<b>1. <u>Repair and revitalize the older section of the cemetery.</u></b> * Repair and level historic monuments that are located in the older sections of the cemetery.
<b>2. <u>Expand the tree canopy of the cemetery.</u></b> * Plant additional trees to the cemetery to replace trees that have been lost over the years.
<b>3. <u>Provide additional inventory at the cemetery.</u></b> * By making existing space usable by surveying and placing markers

PERFORMANCE MEASURES:						
WORKLOAD						
MEASURES	ACTUAL			YTD thru 12/31	BUDGET	
	FY2010	FY2011	FY2012	FY2013	FY2013	FY2014
Total Cemetery Sales	\$82,500	\$78,800	\$120,250	\$31,700	\$110,000	\$80,000
Mausoleum Crypts / Niches Sales	\$10,800	\$15,700	\$31,300	\$600	\$15,000	\$15,000
Spaces Sold	74	72	98	37	80	80
Known Interments at Alta Vista Cemetery	14,739	14,881	15,028	15,100	15,119	15,269
STRATEGIC PLAN						
Repair of historic markers/graves	N/A	25	42	25	25	25
Trees planted	N/A	20	15	10	10	15
Available Inventory (spaces)	1,821	1,770	1,623	1,745	1,700	1,630





## AGENCY ALLOCATIONS

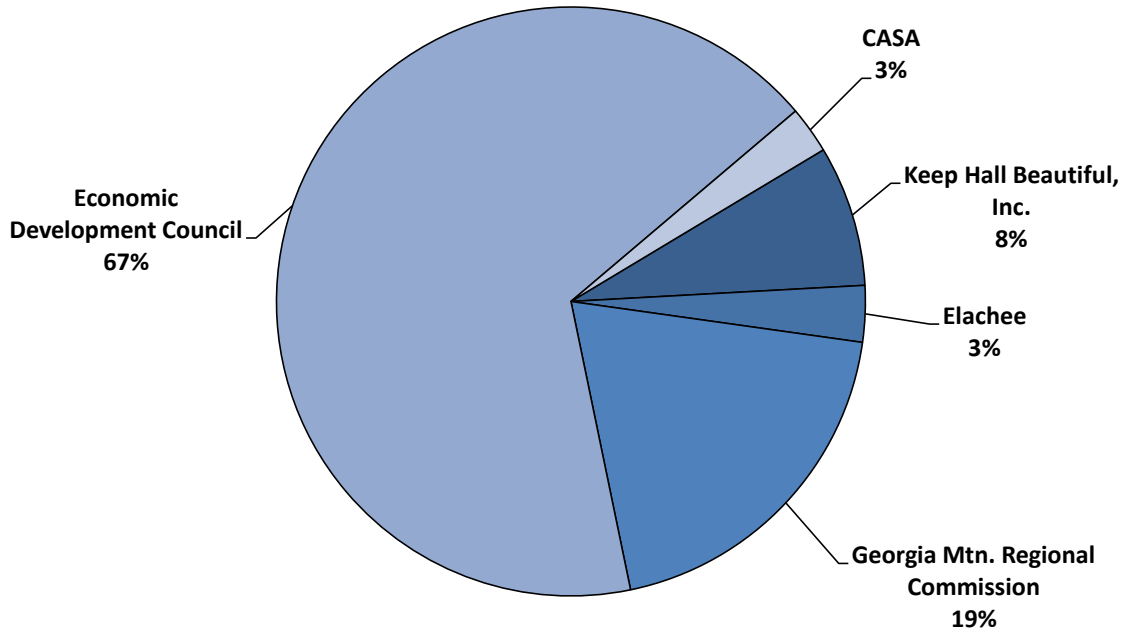
### DEPARTMENT DIVISION DESCRIPTION:

This division's budget accounts for those funds requested by local Agencies for services they provide to the City.

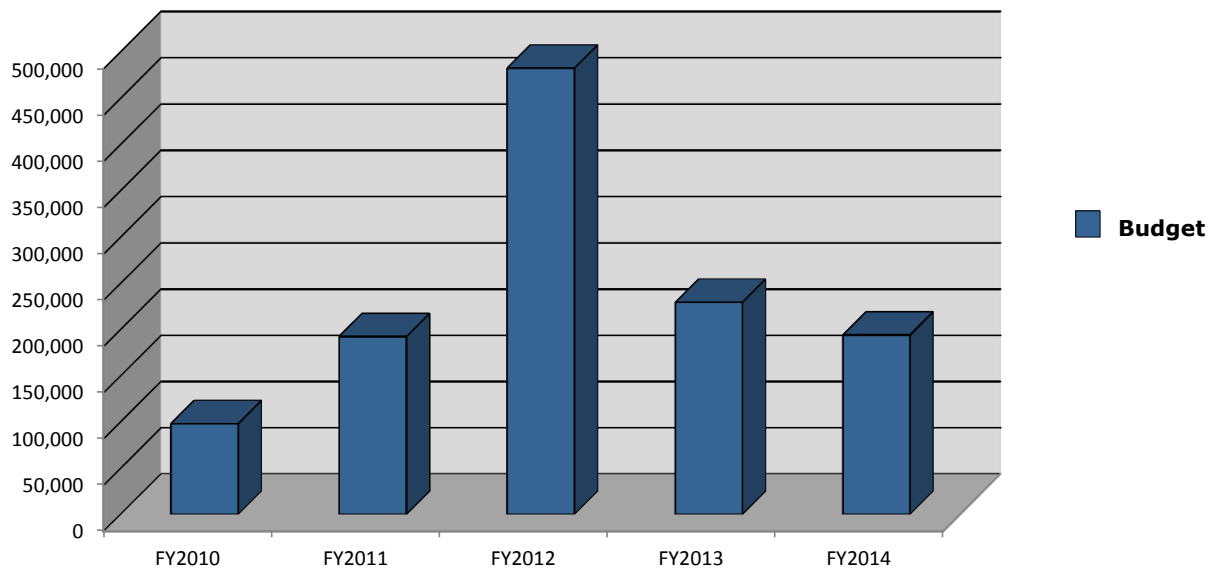
### AGENCY ALLOCATIONS

	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2014 BUDGET
<b>General Fund</b>			
Keep Hall Beautiful, Inc.	\$ 7,500	\$ 7,500	\$ 7,500
Elachee	-	-	-
Georgia Mtn. Regional Commission	29,494	27,888	28,398
Economic Development Council	-	-	-
CASA	5,000	5,000	5,000
Intergovernmental - GHMPO	-	27,200	-
Intergovernmental - American Legion	-	25,000	-
Intergovernmental - Gainesville BOE	290,000	-	-
<b>Total General Fund Allocations</b>	<b>331,994</b>	<b>92,588</b>	<b>40,898</b>
<b>Public Utilities Fund</b>			
Keep Hall Beautiful, Inc.	7,500	7,500	7,500
Elachee	3,000	3,000	6,000
Georgia Mtn. Regional Commission	9,831	9,296	9,466
Economic Development Council	130,000	117,000	130,000
<b>Total Public Utilities Fund Allocations</b>	<b>150,331</b>	<b>136,796</b>	<b>152,966</b>
<b>Total Funding</b>			
Keep Hall Beautiful, Inc.	15,000	15,000	15,000
Elachee	3,000	3,000	6,000
Georgia Mtn. Regional Commission	39,325	37,184	37,864
Economic Development Council	130,000	117,000	130,000
CASA	5,000	5,000	5,000
Intergovernmental - GHMPO	-	27,200	-
Intergovernmental - American Legion	-	25,000	-
Intergovernmental - Gainesville BOE	290,000	-	-
<b>Total Agency Allocations</b>	<b>\$ 482,325</b>	<b>\$ 229,384</b>	<b>\$ 193,864</b>

## Agency Allocations



## Five Year Total Funding Trend



## COMMUNITY SERVICE CENTER

### DEPARTMENT DESCRIPTION:

The Community Service Center is a jointly funded agency of the City of Gainesville and Hall County. It offers a broad range of affordable human services to residents of Gainesville-Hall County. Programs offered through the department specialize in family support services such as elder care, financial management, public transportation, and other community building projects. The department works closely with other local agencies to create a seamless system of care making it easier for families to navigate and achieve success. Finally, the department successfully uses local dollars to leverage funds from private, state and federal sources which pay for the vast majority of services.

### MISSION STATEMENT:

The organization's mission is to identify and address critical social service gaps by creating solutions within its organization or by identifying and supporting other public or nonprofit agencies to such an end.

### GOALS & OBJECTIVES:

#### 1. Explore CSC facility options

- \* Research available properties in Gainesville that could sustain future CSC programs and activities.

#### 2 Continue capital campaign for Senior Life Center

- \* Hire consultant to conduct preliminary analysis of community resources
- \* Consult CDBG staff to determine potential for a building fund

#### 3 Consult with nonprofit agencies to advance their human service missions

- \* Consult with Salvation Army's to develop a Life Skills Course for homeless persons and those who are precariously housed
- \* Consult with Wisdom Project to expand volunteer outreach to nonprofit agencies with a human service mission

### PERFORMANCE MEASURES:

WORKLOAD						
MEASURES	ACTUAL			Thru 12/31	BUDGET	
	FY2010	FY2011	FY2012	FY2013	FY2013	FY2014
Families Receiving Financial Assistance/Guidance	374	290	812	0	290	250
Counseling Session Hours (Group & Individual)	2,935	2,846	220	76	200	0
Hall Area Transit - Urban Trips	119,671	215,000	240,190	86,442	112,115	200,000
Hall Area Transit - Rural Trips	25,300	27,099	27,199	13,035	27,099	26,000
Meals Served (HDM & Congregate)	126,833	97,400	74,848	37,031	102,132	75,000
STRATEGIC PLAN						
Number Capital Development Committee meetings	374	290	2	2	4	4
Number of Breakfast meals delivered	2,935	2,846	0	0	0	0
New revenues (committed)	119,671	215,000	15,000	15,000	25,000	25,000

# REVENUE SOURCES & ASSUMPTIONS

**Intergovernmental – Federal/State/Other** is based on anticipated Federal and State Grants.

**Intergovernmental – County and Transfer from General Fund** are the amounts needed to fund the budget after all other revenues are taken into account. It is allocated between the City and County according to the percentage of service usage for the calendar year just ended.

**Local Funding Allocation Percentage** (Based on percent of usage):

**NOTE:** Funding percentages shown include only City/County contributions and exclude all other revenue

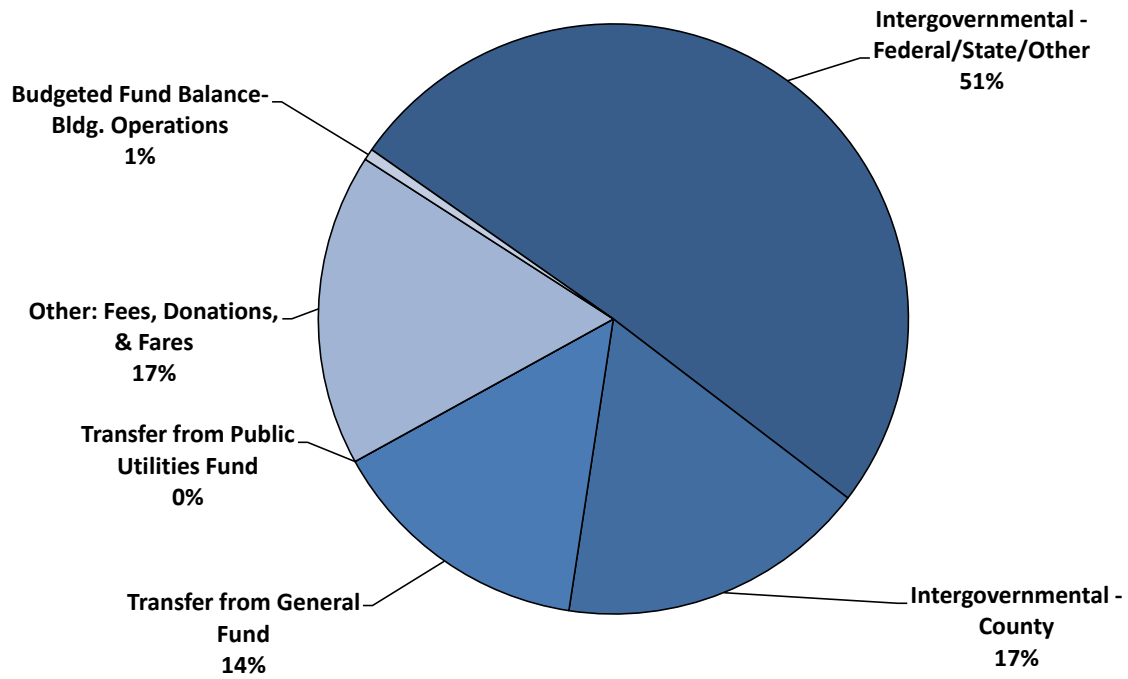
	FY2012		FY2013		FY2014	
	County	City	County	City	County	City
Counseling & Psychotherapy	0%	0%	0%	0%	0%	0%
Home Based Family Support	77%	23%	87%	13%	0%	0%
Senior Services	54%	46%	60%	40%	61%	39%
Hall Area Transit	50%	50%	50%	50%	50%	50%
Community Outreach	62%	38%	52%	48%	63%	37%

**Other revenue sources** include charges for services, fees, fares, reimbursements, and donations. These sources are projected based on history, planned rates for services, anticipated usage of fare/fee related programs, and other commitments.

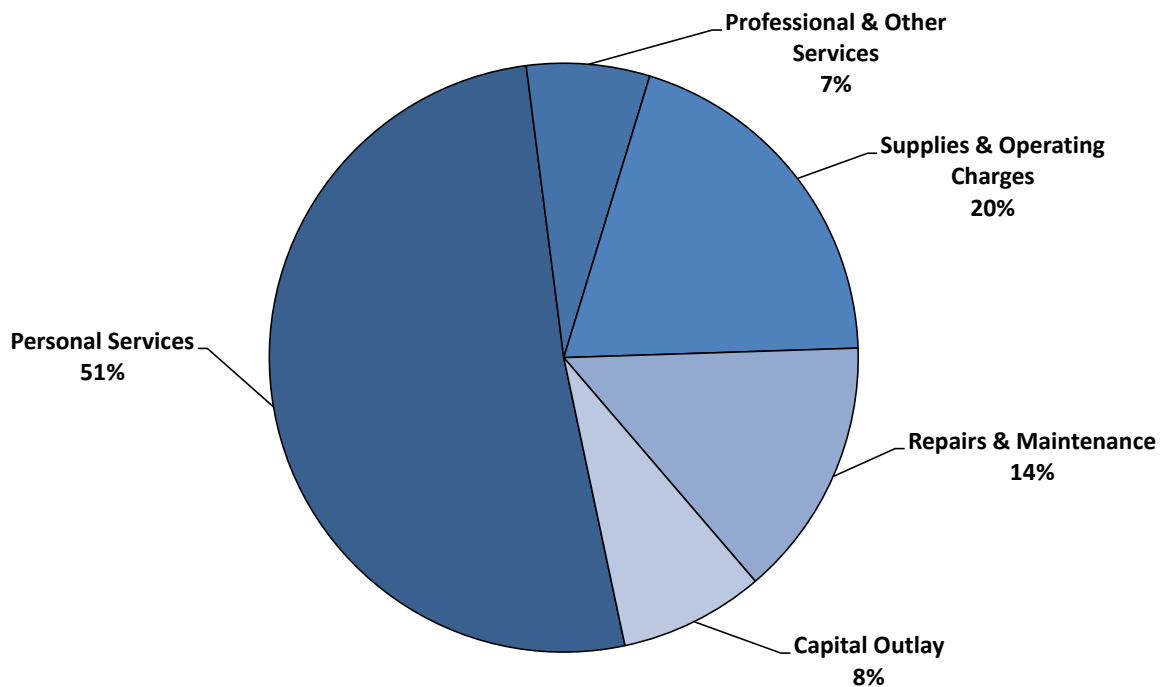
# COMMUNITY SERVICE CENTER FUND SUMMARY

REVENUES	FY2012 Actual	FY2013 Budget	FY2014 Budget
Intergovernmental - Federal/State/Other	\$ 1,611,419	\$ 1,798,827	\$ 1,405,818
Intergovernmental - County	503,834	488,486	472,696
Transfer from General Fund	410,377	404,859	404,246
Transfer from GG CIP Fund	41,000	-	-
Transfer from Public Utilities Fund	4,000	-	-
Other: Fees, Donations, & Fares	539,784	601,235	475,310
Budgeted Fund Balance- Bldg. Operations	-	40,689	17,211
<b>Total Revenues</b>	<b>3,110,414</b>	<b>3,334,096</b>	<b>2,775,281</b>
<b>EXPENDITURES</b>			
Personal Services	1,559,884	1,478,403	1,423,536
Professional & Other Services	249,719	209,338	187,562
Supplies & Operating Charges	875,228	878,080	548,583
Repairs & Maintenance	356,177	436,517	395,200
Capital Outlay	-	331,758	220,400
<b>Total Operating Expenditures</b>	<b>3,041,008</b>	<b>3,334,096</b>	<b>2,775,281</b>
<b>Other Expenditures:</b>			
Transfers out	-	-	-
<b>Total Expenditures</b>	<b>3,041,008</b>	<b>3,334,096</b>	<b>2,775,281</b>
<b>Excess Revenues Over/(Under) Expenditures</b>	<b>\$ 69,406</b>	<b>\$ -</b>	<b>\$ -</b>

## Revenues by Category



## Expenditures by Category



## ECONOMIC DEVELOPMENT FUND

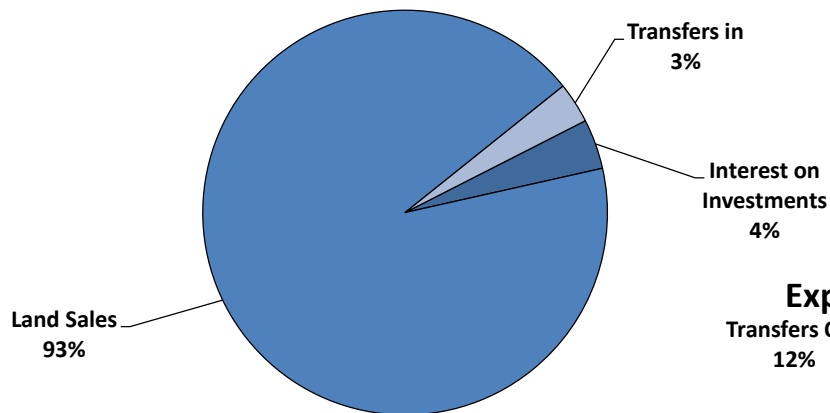
### FUND DESCRIPTION:

This fund is a Special Revenue fund. Funds of this type are used to account for the proceeds of specific revenue sources that are legally or donor restricted to expenditures for specific purposes. The Economic Development Fund is used to account for certain economic development activities within the City.

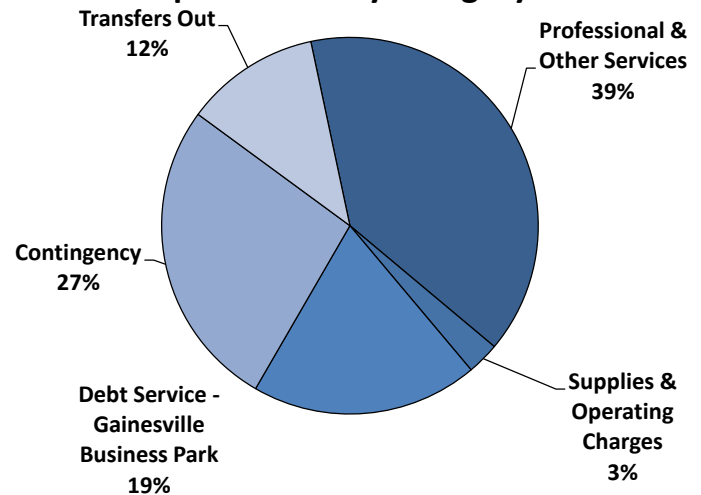
### ECONOMIC DEVELOPMENT FUND SUMMARY

	FY2012 ACTUAL	FY2013 BUDGET	FY2014 BUDGET
<b>Revenue</b>			
Interest on Investments	\$ 1,558	\$ 7,200	\$ 8,600
Land Sales	-	200,000	200,000
Other Revenues	539,987	-	-
Transfer from Public Utilities Fund	7,000	7,000	7,000
Budgeted Fund Balance	-	-	-
<b>Total Revenue</b>	<b>548,545</b>	<b>214,200</b>	<b>215,600</b>
<b>Expenditures</b>			
Professional & Other Services	91,456	106,200	85,000
Supplies & Operating Charges	657	31,644	6,000
Midtown Redevelopment	-	-	-
Capital Outlay	-	-	-
Debt Service - Gainesville Business Park	41,486	76,356	42,000
Transfers to GG CIP	-	-	25,000
Contingency	-	-	57,600
<b>Total Expenditures</b>	<b>133,599</b>	<b>214,200</b>	<b>215,600</b>
<b>Excess Revenues Over/(Under) Expenditures</b>	<b>\$ 414,946</b>	<b>\$ -</b>	<b>\$ -</b>

### Revenues by Category



### Expenditures by Category



## GOVERNMENT CABLE TELEVISION CHANNEL

### DEPARTMENT DESCRIPTION:

TV 18 The Government Channel provides local-based government services and public education programming to the citizens of Gainesville and Hall County who receive their television cable service through Charter Communications and Comcast Communications. The station is a joint service operation of the City of Gainesville and Hall County Governments. Daily operations consist of gathering video and graphic images from various city/county/public school departments then converting those images into graphic displays for use on the 24 hour channel Bulletin Board programming schedule or into professionally recorded video programs for cable-casting each month.

### MISSION STATEMENT:

The mission of TV18 is to offer timely, accurate information about city/county government news, events and activities to the local community.

### GOALS & OBJECTIVES:

**1. Minimize the amount of City/County Funding.**

- \* Offer student job shadow, training, and internship opportunities to students and adults who want to volunteer their time within the Video Production operation.

**2. Expand the TV18 viewer base.**

- \* Use internet search and server engines to carry locally produced video programs.

**3. Increase exposure and improved delivery to internet users and citizens without the TV-18 Channel.**

- \* Produce mini-versions of TV18 shows that contain generic information to allow them to be linked to various city/county department links.

### PERFORMANCE MEASURES:

WORKLOAD						
MEASURES	ACTUAL			Thru 12/31	BUDGET	
	FY2010	FY2011	FY2012	FY2013	FY2013	FY2014
Market Share of HR Referral Sources	10%	10%	10%	10%	10%	10%
STRATEGIC PLAN						
Bench & Probation Warrant Success	33%	33%	33%	33%	33%	33%
Success Rate for Delinquent Taxes	32%	32%	32%	33%	33%	33%
Number of Mini TV- Shows (Produced)	N/A	10	10	6	10	10
Number of Show Views.	N/A	5200	7,500	9,000	8,000	10,000
Number of Intern/Volunteer Hours	N/A	451	425	195	430	430

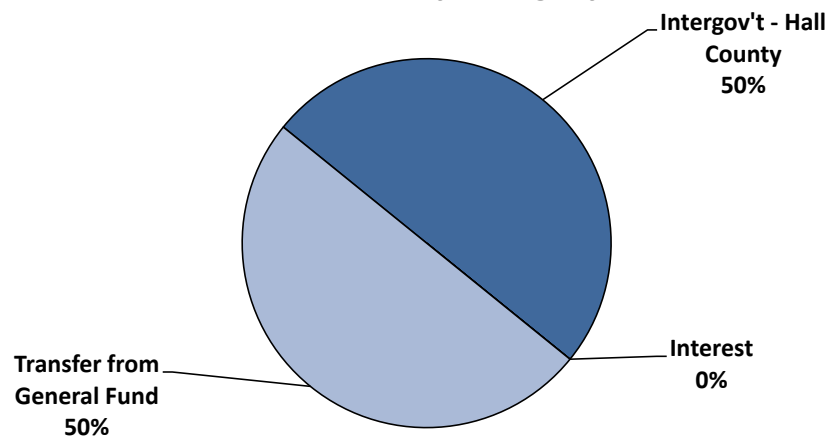
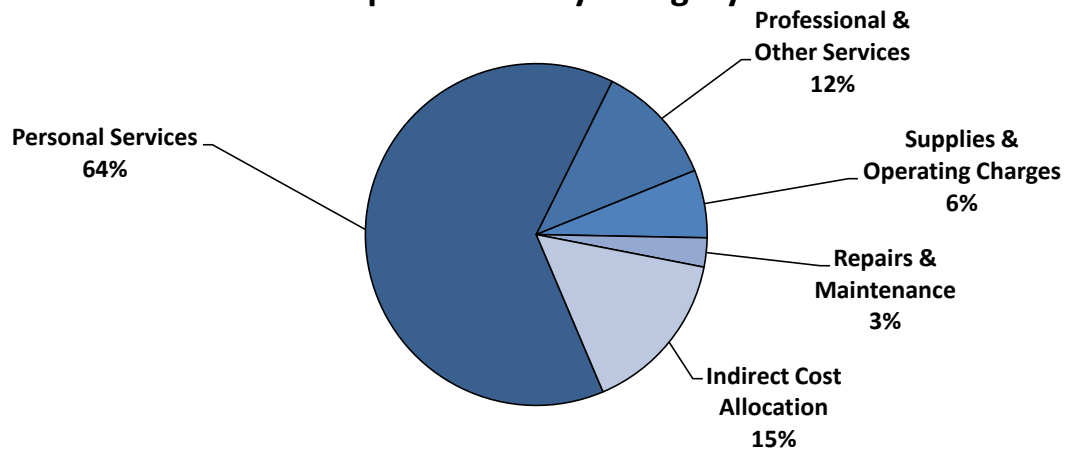
### REVENUE SOURCES & ASSUMPTIONS

**The Governmental Cable Television Fund** assumes funding primarily from intergovernmental revenue sources. Currently this Fund is shared by the City of Gainesville and Hall County Government, both holding an equal share of the Fund. It is funded 50% City of Gainesville and 50% Hall County. These funding sources are held under an Intergovernmental agreement between the two governments.

**Other revenue** sources consist of interest earned on investments. This funding source makes up less than 1% of the funds allocated to this fund.

**GOVERNMENT TELEVISION CHANNEL FUND SUMMARY**

REVENUES	FY2012 Actual	FY2013 Budget	FY2014 Budget
Intergovernmental - Hall County	\$ 86,939	\$ 90,235	\$ 93,569
Interest	186	-	-
Other Revenue	-	-	-
Budgeted Fund Balance	-	-	-
Transfer from General Fund	86,939	90,235	93,569
<b>Total Revenues</b>	<b>174,064</b>	<b>180,470</b>	<b>187,138</b>
EXPENDITURES			
Personal Services	111,019	117,862	119,241
Professional & Other Services	18,532	21,055	21,637
Supplies & Operating Charges	18,680	15,596	12,001
Repairs & Maintenance	4,431	7,957	5,153
Indirect Cost Allocation	18,000	18,000	29,106
Transfers out	45,000	-	-
Capital Outlay	-	-	-
<b>Total Expenditures</b>	<b>215,662</b>	<b>180,470</b>	<b>187,138</b>
<i>Excess Revenues Over/(Under) Expenditures</i>	<i>\$ (41,598)</i>	<i>\$ -</i>	<i>\$ -</i>

**Revenues by Category**

**Expenditures by Category**




## HOTEL MOTEL TAX FUND

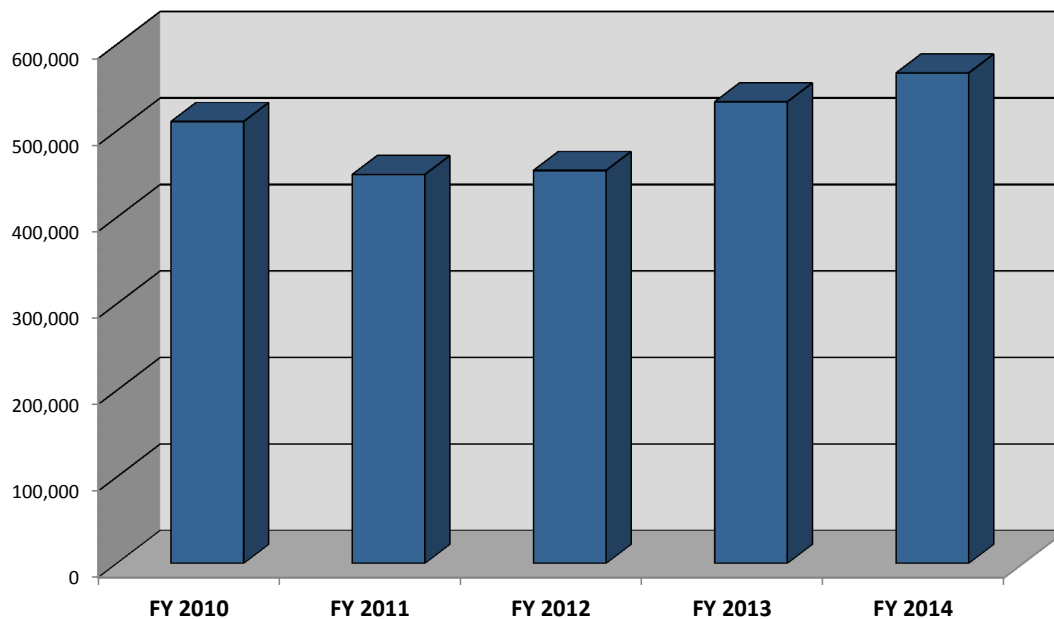
### FUND DESCRIPTION:

Hotel/Motel Tax is a tax on room rentals at hotels and motels located within the City. The tax was assessed at the rate of 5% for fiscal years before 2001. On January 1, 2001, the tax rate was raised to 6%. The revenue assumption for the fiscal year budget presented here was projected by calculating the forecasted tax base for the coming fiscal year (estimated by using the tax bases from several prior fiscal years) and then assessing the base at the rate of 6%.

### HOTEL MOTEL TAX FUND SUMMARY

	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2014 BUDGET
<b>Revenue</b>			
Hotel/Motel Taxes (5%)	\$ 469,918	\$ 444,452	\$ 472,199
Hotel/Motel Taxes (1% for Capital Projects)	93,984	88,890	94,440
Interest	252	200	250
Budgeted Fund Balance	-	-	-
<b>Total Revenue</b>	<b>564,154</b>	<b>533,542</b>	<b>566,889</b>
<b>Expenditures</b>			
Gainesville Communications and Tourism Office	-	-	412,596
Transfer to General Fund	75,522	63,805	-
Transfer to Parks & Recreation	-	75,000	59,853
Transfer to Ga Mountain Ctr	303,003	305,847	-
Transfer to Capital Projects (GMC)	144,960	88,890	-
Transfer to Debt Service	-	-	94,440
<b>Total Expenditures</b>	<b>523,485</b>	<b>533,542</b>	<b>566,889</b>
<b>Excess Revenues Over/(Under) Expenditures</b>	<b>\$ 40,669</b>	<b>\$ -</b>	<b>\$ -</b>

## Five Year Budget Trend



## IMPACT FEE FUND

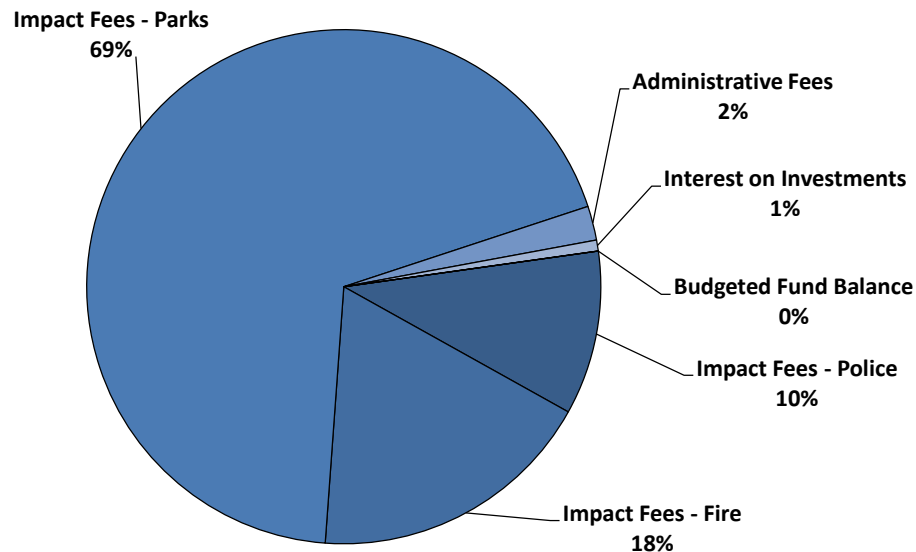
### FUND DESCRIPTION:

Impact fees are collected by the City for the following areas: Police, Fire, and Parks & Recreation. The city also collects impact fees for libraries and the detention facility on behalf of Hall County. All fees collected are deposited into special accounts earmarked for the above stated areas. Funds expended on these service areas must be used on items identified in the Capital Improvement Element of the City of Gainesville's Comprehensive Plan. The Financial Services Department and Department of Planning and Development are required to submit annual reports detailing the expenditure of funds to the Department of Community Affairs. The Gainesville City Council has designated, through ordinance, the Director of Planning and Development as the Impact Fee Administrator.

### IMPACT FEE FUND SUMMARY

	FY2012 ACTUAL	FY2013 BUDGET	FY2014 BUDGET
<b>Revenue</b>			
Impact Fees - Police	\$ 7,242	\$ 18,000	\$ 12,000
Impact Fees - Fire	13,193	33,000	21,000
Impact Fees - Parks	45,160	59,900	80,000
Administrative Fees	2,566	2,300	2,500
Interest on Investments	635	500	800
Budgeted Fund Balance	-	-	-
<b>Total Revenue</b>	<b>68,796</b>	<b>113,700</b>	<b>116,300</b>
<b>Expenditures</b>			
Transfer to General Fund	2,566	2,300	2,500
Transfer to P&R Capital Project Fund	-	-	45,000
Available for Capital Projects	-	111,400	68,800
<b>Total Expenditures</b>	<b>2,566</b>	<b>113,700</b>	<b>116,300</b>
<b>Excess Revenues Over/(Under) Expenditures</b>	<b>\$ 66,230</b>	<b>\$ -</b>	<b>\$ -</b>

## IMPACT FEE FUND REVENUES BY TYPE



## INFORMATION TECHNOLOGY FUND

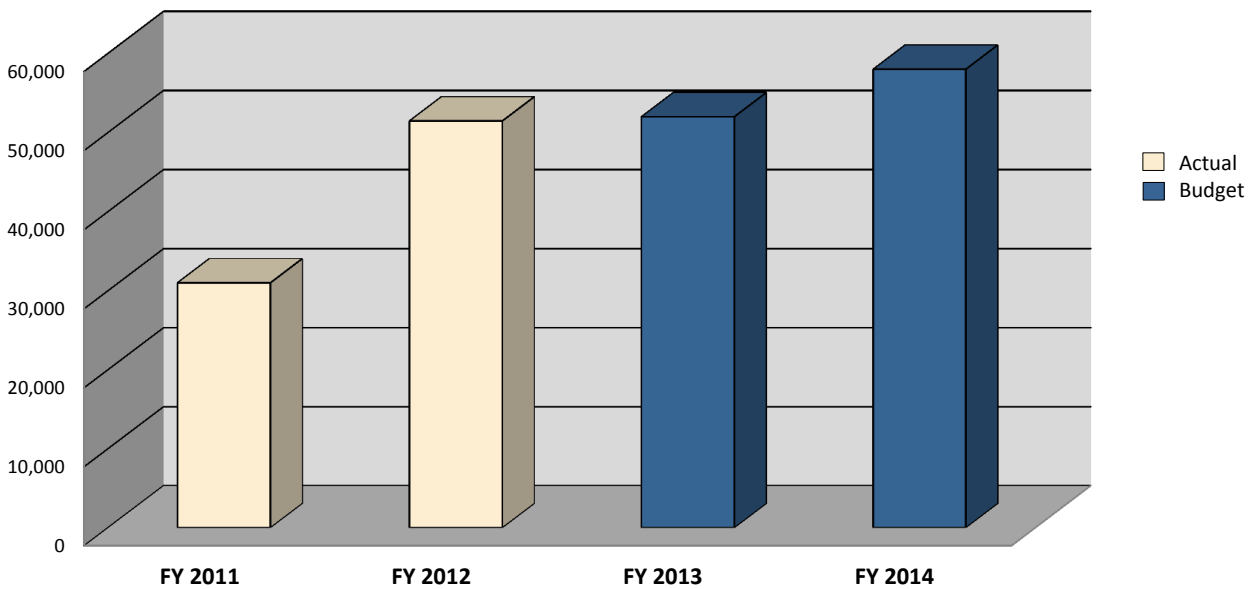
### FUND DESCRIPTION:

This fund is used to account for an Information Technology fee derived from each citation issued by City of Gainesville Police officers, for the purpose of improving functionality and efficiency through the use of enhanced technology.

### INFORMATION TECHNOLOGY FUND SUMMARY

	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2014 BUDGET
<b>Revenue</b>			
Technology Fees	\$ 51,462	\$ 52,000	\$ 58,000
Budgeted Fund Balance	-	-	52,000
<b>Total Revenue</b>	<b>51,462</b>	<b>52,000</b>	<b>110,000</b>
<b>Expenditures</b>			
Transfers to GG CIP	-	-	110,000
New Equipment	-	21,000	-
Available for Capital Projects	-	31,000	-
<b>Total Expenditures</b>	<b>-</b>	<b>52,000</b>	<b>110,000</b>
<b>Excess Revenues Over/(Under) Expenditures</b>	<b>\$ 51,462</b>	<b>\$ -</b>	<b>\$ -</b>

### Four Year Trend



\* Fiscal Year 2011 is the first budgeted year of collections.

## TAX ALLOCATION DISTRICT FUND

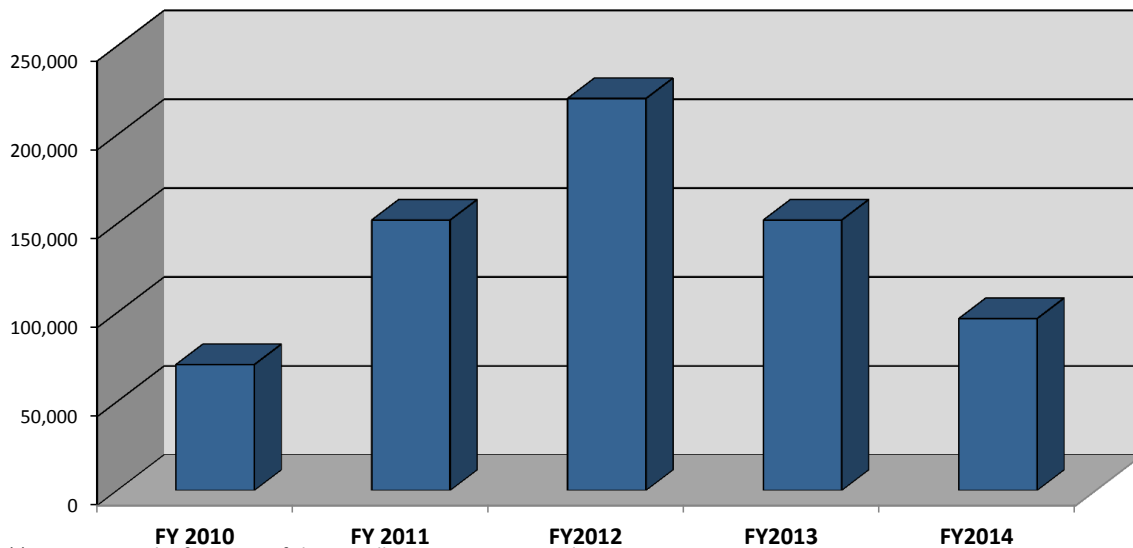
### FUND DESCRIPTION:

This fund is used to account for ad valorem property tax collections derived from the City Tax Allocation District known as Midtown, for the purpose of stimulating private redevelopment within the Midtown area.

### TAX ALLOCATION DISTRICT FUND SUMMARY

	FY2012 ACTUAL	FY2013 BUDGET	FY2014 BUDGET
<b>Revenue</b>			
Property Tax - Current	\$ 24,272	\$ 21,400	\$ 12,000
Intergovernmental	156,802	130,200	84,000
Interest on Investments	592	400	600
Transfer from GG Capital Projects Fund	34	-	-
<b>Total Revenue</b>	<b>181,700</b>	<b>152,000</b>	<b>96,600</b>
<b>Expenditures</b>			
Transfer to General Government CIP	-	-	-
Available for Capital Projects	-	152,000	96,600
<b>Total Expenditures</b>	<b>-</b>	<b>152,000</b>	<b>96,600</b>
<b>Excess Revenues Over/(Under) Expenditures</b>	<b>\$ 181,700</b>	<b>\$ -</b>	<b>\$ -</b>

## Five Year Budgeted Revenue Trend



\*\* FY2010 was the first year of the Tax allocation District Fund

## PARKS AND RECREATION

### DEPARTMENT DESCRIPTION:

The Gainesville Parks and Recreation Agency was founded in 1924 by a special election by the citizens of Gainesville. Governed by a nine-member appointed board having the legal responsibility to provide, establish, maintain and conduct a comprehensive parks and recreation program, the Gainesville Parks and Recreation is funded through City of Gainesville ad valorem taxes and fees & charges. Although Gainesville Parks and Recreation is funded primarily by City of Gainesville residents, all programs are available to residents outside the City as well. Therefore, in fairness to the residents of Gainesville, a non-resident fee may be added to programs to help offset the costs of providing them. The Gainesville Parks and Recreation Agency is one of only 108 agencies nation-wide and one of six agencies in the State of Georgia to have achieved accreditation from the Commission for Accreditation of Parks and Recreation Agencies.

### MISSION STATEMENT:

The Gainesville Parks and Recreation Agency, through a coordinated effort, seeks to enrich the quality of life of the citizens we serve by providing safe and accessible facilities and a diversified program of activities in an effective, efficient, equitable and responsive manner.

### GOALS & OBJECTIVES:

#### 1. To enhance the quality of life of the citizens of Gainesville through Service Quality in Parks and Recreation Opportunities.

- \* Provide high quality, clean, safe, accessible and diversified park amenities and open spaces that support opportunities for active and passive recreation for all citizens through continuous inspection of all parks and facilities.
- \* Utilize the Agency's Recreation Programming Plan to evaluate and expand recreational activities.
- \* Provide well-maintained rental spaces that meet the needs of citizens while maximizing equipment and facility life spans.

#### 2. To sustain financial stewardship through streamlining leisure services and building effective partnerships that support the needs of the citizens.

- \* Offset operational through increased Sponsorship Policy.
- \* Implement an Agency-wide Energy Policy and revise as necessary to continually reduce energy consumption.
- \* Implement Paperless Policy to improve efficiency of records retention, reduce costs, and utilize technology enhancements.
- \* Restructure Divisions to improve operations and implement strategic plan recommendations.
- \* Develop a Partnership Policy that outlines expansion of opportunities and guides the Agency in the effective implementation of partnership agreements.

#### 3. To provide customer satisfaction for all Agency programs, facilities, and services.

- \* Maintain customer service campaign that solicits and monitors public input regarding the Agency's performance in services provided.
- \* Provide operating capital to implement updates and upgrades to facilities, parks and programs based on public input.
- \* Provide Staff training opportunities.

### PERFORMANCE MEASURES:

WORKLOAD						
MEASURES	ACTUAL			Thru 12/31	BUDGET	
	FY2010	FY2011	FY2012	FY2013	FY2013	FY2014
# Park Audits within two years	19	9	9	6	9	10
# Youth Athletic participants	1061	1422	1553	560	1450	1500
Decrease energy consumption	N/A	N/A	20%	13%	3%	3%
# Staff training opportunities	59	60	120	134	70	150
# Sponsorships	N/A	N/A	41	32	50	60
STRATEGIC PLAN						
Customer Service Rating *	N/A	3.9	3.9	3.9	3.6	3.8
# Written Partnership Agreements	4	5	6	7	7	8

\* Rating scale 1-poor to 5-excellent.

**REVENUE SOURCES & ASSUMPTIONS**

**Ad Valorem Tax** is based on the same projected digest used for the General Fund. Growth has been stifled since 2009. For the current year, an estimated 12% decrease is projected. See projected tax digest in Glossary and Appendices Section.

**Charges for Services** includes admissions, program and league fees, facility leases, concession operations, etc. Projections rely on historical trends and economic conditions.

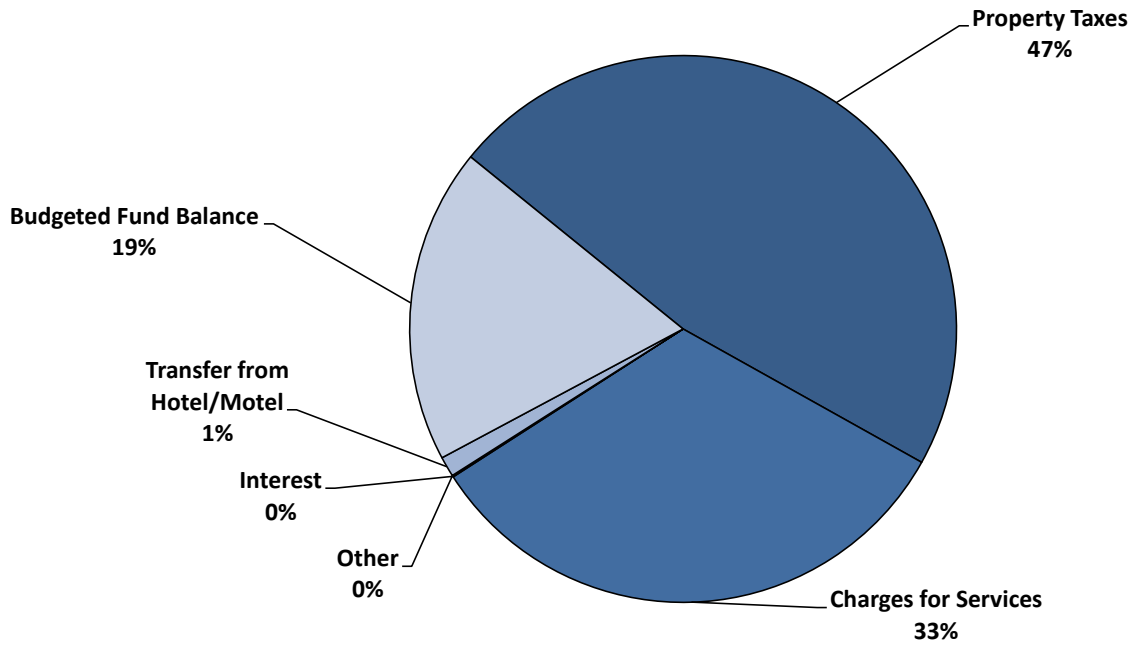
**Interest** is based on economic conditions, interest rates, and cash flow projections.

**Budgeted Fund Balance** in part represents prior year taxes collected in excess of budgeted amount and is used to fund capital purchases and other non-recurring expenditures.

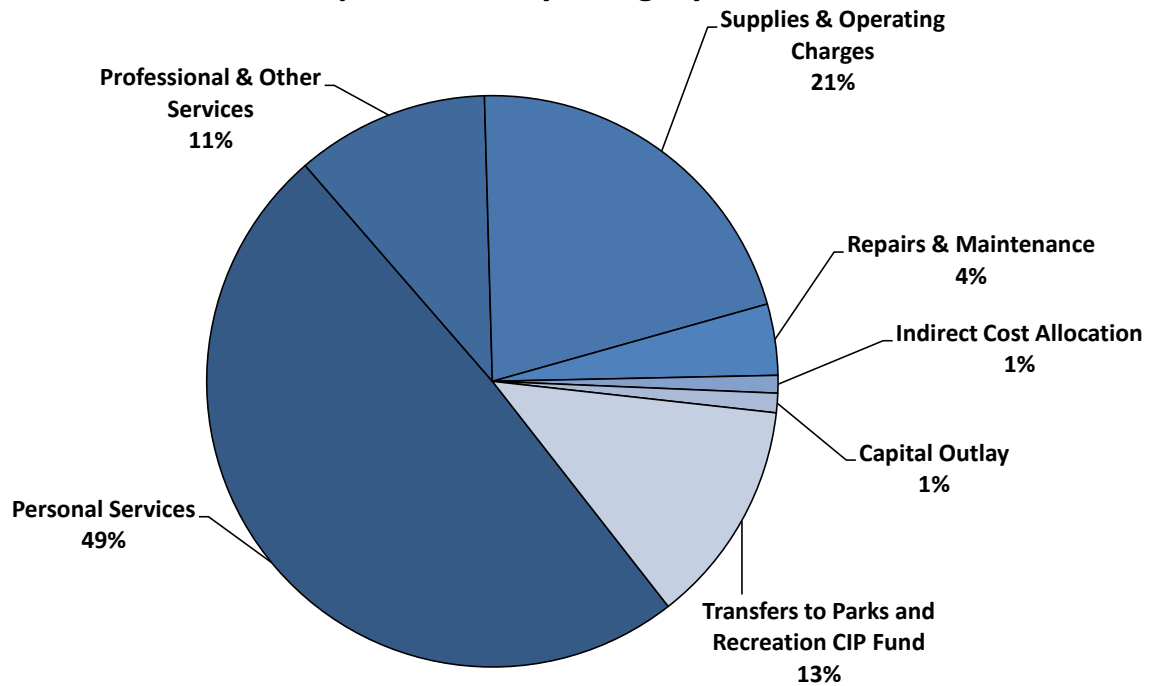
**PARKS AND RECREATION FUND SUMMARY**

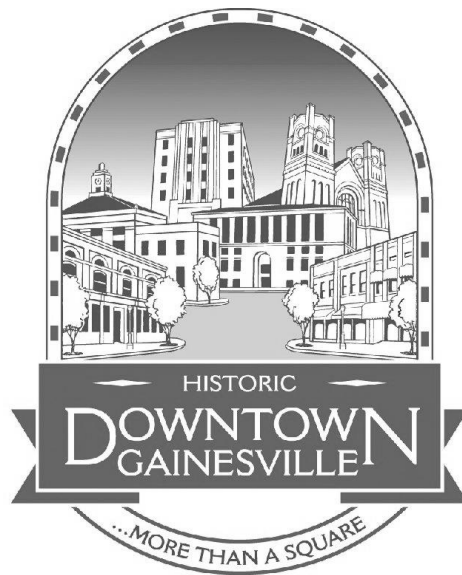
REVENUES	FY2012 Actual	FY2013 Budget	FY2014 Budget
Millage Rate	0.75	0.79	0.79
Property Taxes	\$ 2,498,842	\$ 2,338,363	\$ 2,367,362
Charges for Services	1,520,156	1,488,909	1,641,629
Interest	3,378	2,200	4,100
Intergovernmental	-	3,117	-
Other	1,191	6,268	750
Transfer from General Fund	-	-	-
Transfer from Grant Fund	-	-	-
Transfer from Impact Fee Fund	-	-	-
Transfer from Hotel/Motel	-	75,000	59,853
Transfer from P&R CIP Fund	-	-	-
Budgeted Fund Balance	-	143,381	933,481
<b>Total Revenues</b>	<b>4,023,567</b>	<b>4,057,238</b>	<b>5,007,175</b>
EXPENDITURES			
Personal Services	2,355,315	2,405,129	2,462,714
Professional & Other Services	440,763	522,577	547,228
Supplies & Operating Charges	870,546	956,469	1,055,493
Repairs & Maintenance	85,059	108,063	201,740
Indirect Cost Allocation	50,000	50,000	50,000
Capital Outlay	62,644	15,000	55,000
Available for Capital Improvements	-	-	-
Transfers to Parks and Recreation CIP Fund	-	-	635,000
<b>Total Expenditures</b>	<b>3,864,327</b>	<b>4,057,238</b>	<b>5,007,175</b>
<b>Excess Revenues Over/(Under) Expenditures</b>	<b>\$ 159,240</b>	<b>\$ -</b>	<b>\$ -</b>

### Revenues by Category



### Expenditures by Category







## AIRPORT

### DEPARTMENT DESCRIPTION:

The Lee Gilmer Memorial Airport is owned and operated by the City of Gainesville's Public Works Department. The airport offers 81 T-Hangars and 12 Corporate Hangars which are available to lease for both private and corporate aircraft. The Lee Gilmer Memorial Airport consists of two runways. Runway 11/29 is 4,001x 100' and runway 5/23 is 5,500 x 100' with Medium-intensity Approach Lighting System with Runway Alignment Indicator Lights (MALSR) and ILS (Instrument Landing System).

Unicom Frequency: 123.075.

ASOS: 126.475

### MISSION STATEMENT:

To provide high quality, efficient services and superior infrastructure to all users of the Lee Gilmer Memorial Airport.

### GOALS & OBJECTIVES:

1. Operate and manage the airport ensuring safety is the most important concern by being accident free.
2. Manage the Airport Industrial Park and Airport Hangar Leases so that maximum revenue is generated for airport operations.
3. Maximize the use of available GDOT and FAA Grants so that the airfield has the latest and safest navigational aids and facilities in Northeast Georgia.

### PERFORMANCE MEASURES:

WORKLOAD						
MEASURES	ACTUAL			Thru 12/31	BUDGET	
	FY2010	FY2011	FY2012	FY2013	FY2013	FY2014
Hanger Tenants	84	77	81	75	75	83
Industrial Park Tenants	19	19	19	19	19	19
STRATEGIC PLAN						
Months of Accident Free Operation	12	12	12	12	12	12
Hanger Occupancy Rate (%)	90	83	87	85	83	89
Industrial Park Occupancy Rate (%)	100	100	100	100	100	100
Grant Funding Received	\$ 120,235	\$ 383,036	\$ 43,662	\$ 7,839	\$ 444,000	N/A*

\* Grant funding can not be projected due to Federal budget sequestration.

### REVENUE SOURCES & ASSUMPTIONS

**Funding Sources:** Charges for Services, Federal & State Grants

**T-Hangar Rent** includes the monthly rental of T-Hangars. There are five types of T-Hangars designed for two different sizes of aircraft, single engine and multi-engine planes. The projections are based on 85% occupancy, economy, and historical trends.

**Corporate Hangar Rent** includes the monthly rents of corporate hangars and related office space. The revenue projection is based on 91% occupancy at established rental rates.

**Industrial Park Rent** is for the rent of land in the Industrial Park. Revenues are very stable due to tenant stability over the past several years. All leases for the Airport Industrial Park are long-term leases.

**Fuel Flowage Fee** has been greatly improved with the FBO (Fixed Base Operator) lease effective July 1, 1998 and with the addition of Lanier Aviation self serve gas fuel sales. It was formerly assessed at one cent (\$0.01) per gallon for the amount of fuel sold monthly by the FBO after the first 10,000 gallons which was free of any fee. With the new FBO lease, the monthly fee has 4 tiers: The first 17,000 gallons delivered per month is levied at \$0.04 per gallon; from 17,001 to 21,000 gallons the fee is \$0.06 per gallon; from 20,001 to 25,000 gallons, the fee is \$0.08 per gallon; and any amount over 25,000 gallons is assessed at \$0.10 per gallon. The fuel flowage for Lanier Aviation is \$0.10 per gallon.

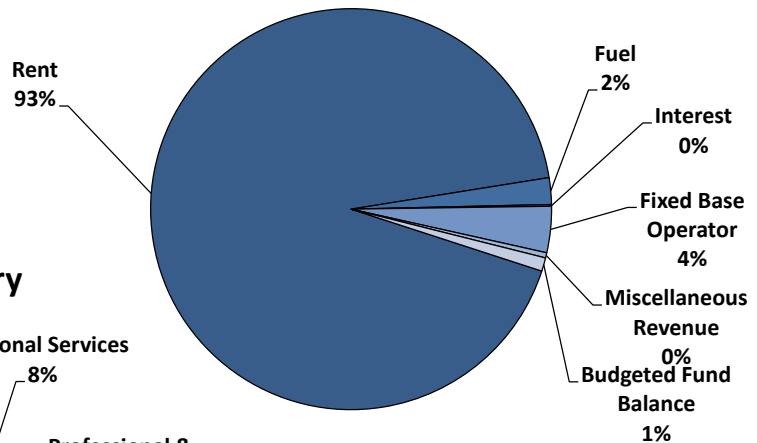
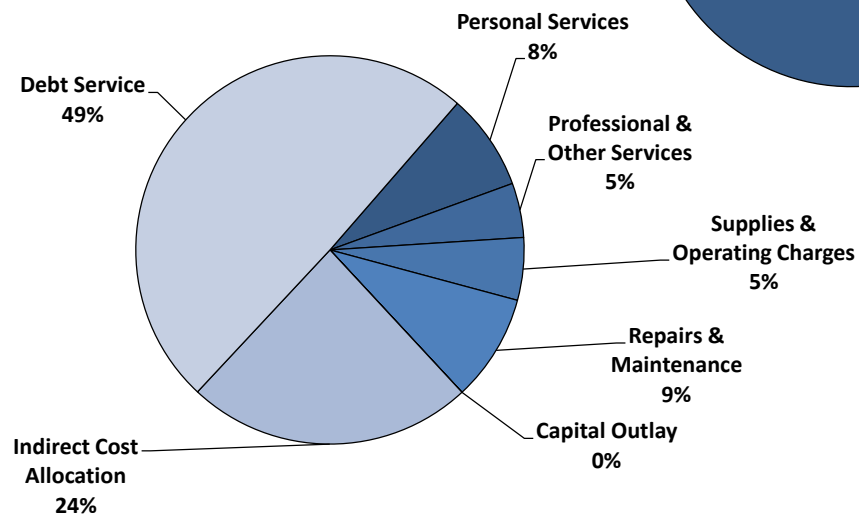
**Fixed Base Operator (FBO) Lease** is the lease of the facilities at the airport to the Fixed Base Operator, Champion Aviation Services, Inc. effective July 1998. Monthly rate for this lease was initially set at \$1,500.00 and to be adjusted every five years based on the All Urban Consumer Price Index CPI-U.

**Interest Income** projections are based on cash balances, interest rates, and the economy.

**Other Income** includes the flight center SASO fees, late payment fees and wash rack fees.

**AIRPORT FUND SUMMARY**

REVENUES	FY2012 Actual	FY2013 Budget	FY2014 Budget
T-Hangar Rent	\$ 312,702	\$ 295,546	\$ 310,026
Corporate Hangar Rent	343,661	378,565	364,226
Industrial Park Rent	135,519	134,202	138,350
Fuel	16,505	17,100	18,888
Interest	1,181	1,200	1,200
Fixed Base Operator	23,564	31,341	32,755
Miscellaneous Revenue	5,351	3,240	3,660
Grants	71,475	8,313	-
Budgeted Retained Earnings	-	212,858	9,561
<b>Total Revenues</b>	<b>909,958</b>	<b>1,082,365</b>	<b>878,666</b>
EXPENDITURES			
Personal Services	18,717	69,725	70,751
Professional & Other Services	25,275	36,918	39,830
Supplies & Operating Charges	37,171	38,314	45,738
Repairs & Maintenance	13,565	56,502	78,386
Capital Outlay	-	188,841	-
Indirect Cost Allocation	200,000	200,000	209,561
Debt Service	187,531	492,065	434,400
Available for Capital Projects	-	-	-
Depreciation	725,475	-	-
<b>Total Expenditures</b>	<b>1,207,734</b>	<b>1,082,365</b>	<b>878,666</b>
<b>Excess Revenues Over/(Under) Expenses</b>	<b>\$ (297,776)</b>	<b>\$ -</b>	<b>\$ -</b>

**Revenues by Category**

**Expenditures by Category**


## PUBLIC UTILITIES DEPARTMENT

### DEPARTMENT DESCRIPTION:

The Public Utilities Fund is used to account for activities connected with the development, operation and maintenance of water and sewer service in the City of Gainesville and parts of Hall County. This is an enterprise fund, financed and operated in a manner similar to private business enterprises. Such funds are self-supporting in nature where the costs, including depreciation, of providing goods or services to the general public on a continuing basis are financed or recovered primarily through user charges.

### MISSION STATEMENT:

It is the mission of the Gainesville Public Utilities Department to provide ample quantities of safe, aesthetically pleasing water at adequate pressures to our customers, and to provide this water at the lowest possible price that will allow the system to be safely operated and expanded in accordance with the Water Master Plan adopted by the Gainesville City Council. Furthermore, it is our goal to collect and treat all wastewater generated in our service area in a safe and environmentally-sound manner at the lowest possible price. We will endeavor to meet these goals while managing our resources as a responsible steward for the future of our community and while providing the highest level of customer service possible.

### GOALS & OBJECTIVES:

#### **1. Create a safe working environment to ensure not only the safety of our employees but also the safety of our citizens.**

- \* Have two Riverside WTP operators cross train at the Lakeside WTP to increase the interoperability of our staff.
- \* Review and update the chemical spill procedures by June 2014 for Lakeside Water Treatment plant to ensure the safety of our employees and the community.
- \* Continue to promote safety awareness by conducting six mandatory safety meetings with 100% of Distribution & Collection staff attending during FY14.
- \* Flat Creek Water Reclamation Facility will develop and institute a wastewater operator qualification program that will document that every operator has demonstrated the minimum level of knowledge required to conduct plant operations during abnormal situations and emergencies, as well as normal standard practice wastewater treatment procedures specific to their facility.
- \* Linwood Water Reclamation Facility will purchase and install an Automated External Defibrillator (AED), and train all operators on the correct usage. This will provide a first response for employees and visitors at this facility.
- \* Have 50% of Maintenance staff acquire certification in First Aid/CPR/AED during FY14.
- \* Conduct quarterly safety meetings for Environmental Compliance staff during FY14.
- \* Environmental Compliance staff will coordinate and perform at least two stream cleanups during FY14.
- \* Engineering and Construction Division will enhance job site safety for our employees by sending all resident inspectors to an excavation safety course by the end of FY14.
- \* Maintain clean parking lots and ensure lighting is maintained on a regular basis, providing a safe environment for our employees and citizens at the PUD Administration Building.
- \* Maintain entrances to Administration Building to ensure the safety of employees and citizens.

#### **2. Provide Public Education programs to enrich the community through the knowledge of the water environment.**

- \* Host an open house at the Riverside WTP for the public during National Water Week in May 2014.
- \* Offer tours of our Lakeside WTP facility to local schools and environmental groups to explain what we contribute to the community by June 2014.
- \* Have Distribution & Collection participate in public education events in FY14 such as Touch-A-Truck and Community Helper Day.
- \* Flat Creek and Linwood WRF will continue to provide local educational and civic organizations with comprehensive educational seminars and plant tours designed to raise awareness of our role in water reclamation and its critical contribution to our water environment.
- \* Continue to have the Maintenance Division participate in the Public Utilities new employee orientation program by giving tours of the pump stations.
- \* Environmental Compliance division will conduct ten water efficiency and water conservation training events for local school systems and civic organizations during FY14.
- \* Engineering & Construction Services Division will participate/conduct a minimum of 3 water and wastewater related public education presentations, such as Government-Citizen Academy, Junior Achievement, and High School Job Shadowing by the end of FY14.
- \* Customer Account Services will improve billing communications, with an eye on water conservation, by updating the current bill to provide more valuable information by the end of FY14.
- \* Provide printed materials regarding the Water Environment at the Administration Building for easy access to our customers.

**3. Work more efficiently and effectively to be good stewards of environmental and financial resources.**

- \* Evaluate alternative means for solids handling at Riverside WTP by the end of FY14.
- \* Train one person at the Lakeside WTP in the preparation of annual operating budget by June 2014.
- \* Water Distribution will use new leak detection equipment to locate and repair 16 leaks and recover 15.0 million gallons of water during FY14.
- \* Flat Creek WRF will conduct a full-scale pilot test between different forms of chemicals required for alkalinity addition to determine required actual plant dosages to formulate total annual cost for each chemical, which can then be incorporated into the City's chemical contract bid process.
- \* Linwood WRF will conduct a full scale study on the feasibility of replacing Liquid Alum with Liquid Sodium Aluminate(LSA). This study will test if there could be a decrease in demand for the Caustic Soda, which could save funds used for pH control.
- \* Maintenance Division will evaluate pump stations with obsolete level controllers and replace all remaining ones in FY14.
- \* Sanitary Sewer will respond to all complaints of sewage blockages within one hour of receipt of complaint.
- \* Environmental Compliance will continue to perform routine stream assessments to validate the Flat Creek Restoration projects effectiveness during FY14.
- \* Environmental Compliance will provide in-house stormwater training for City staff including Public Utilities, Public Works, and Parks & Recreation during FY14.
- \* Engineering & Construction will limit contractor-initiated change orders to less than 5% of project value in FY14 by improving overall design.
- \* Customer Account Services will improve the efficiency of meter reading by converting 20% of current Touch Read meters to either Radio Read or Flexnet by the end of FY14.
- \* Customer Account Services will continue to encourage customers to participate in the H2O round up program and have at least 5% participation by the end of FY14.
- \* Finance and Administration will closely monitor operating expenses throughout FY14 to ensure that FY14 actual operating expenses do not exceed budgeted amounts.

**PERFORMANCE MEASURES:**

<b>WORKLOAD</b>						
<b>MEASURES</b>	<b>ACTUAL</b>			<b>Thru 12/31</b>	<b>BUDGET</b>	
	<b>FY2010</b>	<b>FY2011</b>	<b>FY2012</b>	<b>FY2013</b>	<b>FY2013</b>	<b>FY2014</b>
Lab Results to Industrial Clients within 10 days	97%	100%	99%	98%	99%	100%
Sewage blockage complaint response time	1Hr	1Hr	1Hr	1Hr	1Hr	1Hr
Preventive maintenance work orders	1,886	1,850	2,006	1,033	2,250	2,250
Number of Leaks found w/ Leak Detection Program	7	27	26	13	20	16
<b>STRATEGIC PLAN</b>						
Convert Water Meters to Flex Net system	2,800	4,977	11,396	4,842	8,857	1,292
% of increase in operating budget	-2.94%	9.56%	2.90%	2.57%	3%	3%

## REVENUE SOURCES & ASSUMPTIONS

**Water Revenue** is the largest revenue source in this fund. The service area includes a large portion of Hall County. Water billing volumes appear to be declining from FY12 to FY13. Rates are different for inside City and outside City customers due to differing service costs. Estimates are based on current and historical trends, with a projected 3.5% rate increase (on all metered water sales) to occur January 1st to facilitate payment for major capital improvements.

**Account Service Fees** are the third largest revenue source in this fund. This fee is billed to each account on the system as a base fee that recovers the cost to read the meter and generate a bill, regardless of consumption. This base fee was previously built into the water and sewer charges, and was broken out separately as part of a rate restructuring to improve equity to customers. This revenue category is very stable and increases steadily at the rate new customers tie onto the system.

**Water Tapping Fees** are levied to recoup the actual cost of tapping the water mains for new or additional users tapping onto an existing water line. The projected revenue is based on historical trend review and analysis, coupled with construction start projections.

**Service Fees** are charged when service to a user is terminated for non-payment, and as a penalty for a returned check. This revenue has been stable over the past three years.

**Late Payment Penalties** of 10% of the amount due are charged if payments reach the Customer Service & Billing Department after the due date on the billing.

**Sewer Revenue** is the second largest revenue source in this fund, with the majority of the service area inside the City limits. This revenue category has seen a slight decrease in consumption usage. Estimates are based on current and historical trends, with a projected 1.75% rate increase to occur January 1st to facilitate payment for major capital improvements.

**Surcharges** are charged to large industrial and commercial customers if their pollutant load is in excess of what is found in the maximum residential waste effluent. Surcharge fees have been stable over the past few years. This is based on historical trends.

**Sewer Tapping Fees** are charged for a new customer to tap onto the City's Sanitary Sewer System. This charge is set to recover the City's cost to install the actual tap to the City's sewer for new or expanded service. Revenue has drastically declined over the past three years due to the drastic decline in the building industry and poor economy. The projection is based on historical trend analysis and an environmental trend toward less reliance on septic tanks.

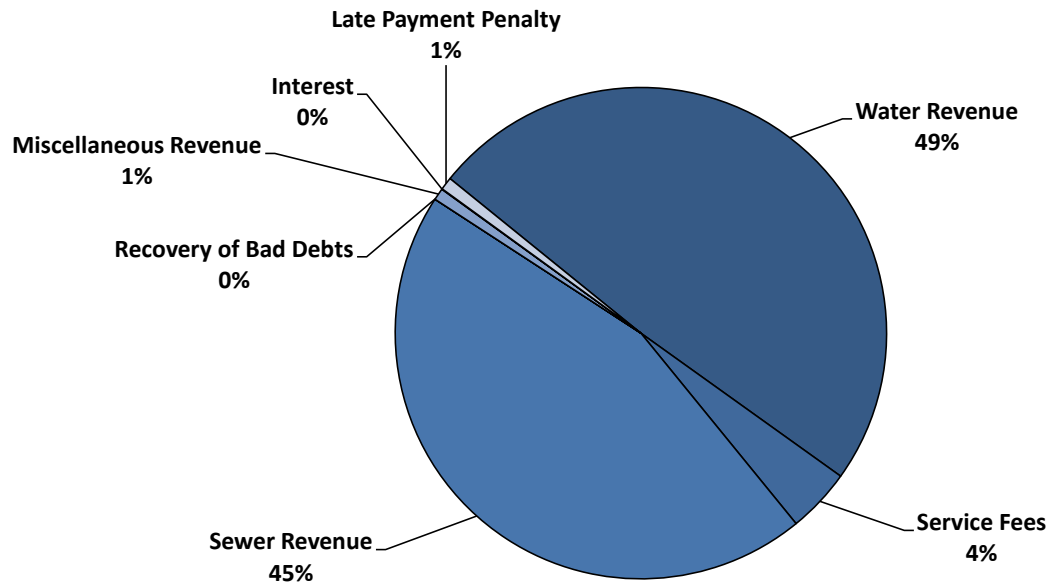
**Interest Revenue** is based on cash balances, the economy, and interest rates. A decrease in revenue is due to decrease in interest rates due to a poor economy and the current recession.

**Water/Sewer Connection Fees** are charged to enable the system to fund its expansion. These fees are based on the prorated cost of providing service with each new tap to the system and vary depending on tap size. Projections are based on anticipated new customer acquisition.

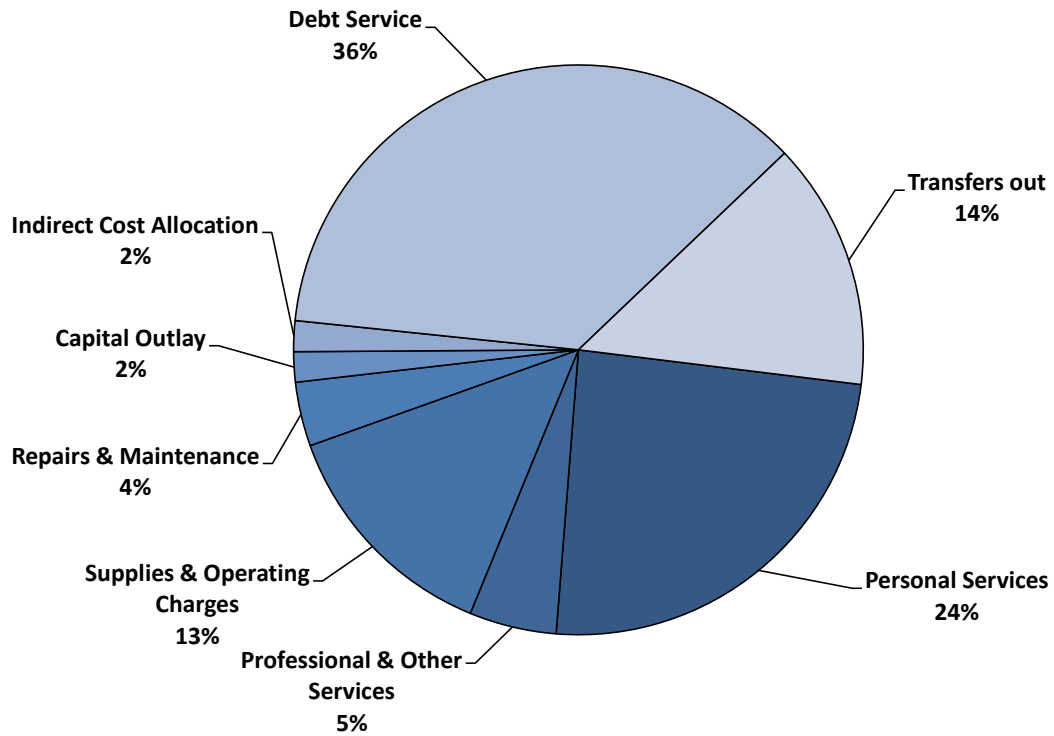
**PUBLIC UTILITIES FUND SUMMARY**

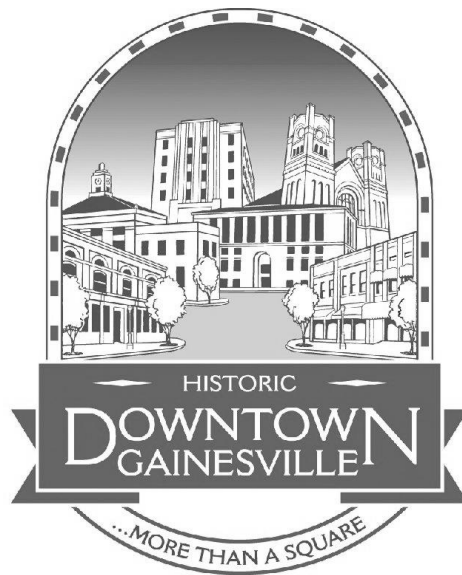
<b>REVENUES</b>	<b>FY2012 Actual</b>	<b>FY2013 Budget</b>	<b>FY2014 Budget</b>
Water Revenue	\$ 28,467,484	\$ 29,417,315	\$ 28,051,857
Water Connection Fees	-	572,169	590,292
Water Connection Administration Fees	17,826	16,962	17,442
Water Tapping Fees	326,117	310,934	366,966
Account Service Fees	3,359,241	2,510,038	2,228,374
Service Fees	304,094	312,000	273,000
Late Payment Penalty	539,311	588,000	495,000
Sewer Revenue	24,442,346	26,593,126	25,858,569
Surcharge	533,668	600,000	467,000
Sewer Tapping Fees	16,192	10,120	2,024
Sewer Connection Fees	-	160,650	324,870
Sewer Connection Administration Fees	10,272	4,815	9,737
Recovery of Bad Debts	1,210	1,000	1,000
Miscellaneous	598,993	497,000	462,400
Interest	340,543	18,000	20,000
Gain(Loss) Sale of Fixed Assets	18,305	1,500	1,000
Intergovernmental Revenue	658,573	-	-
Contributions	4,612,471	-	-
Transfers In	-	292,854	-
Budgeted Retained Earnings	-	89,966	-
<b>Total Revenues</b>	<b>64,246,646</b>	<b>61,996,449</b>	<b>59,169,531</b>
<b>EXPENDITURES</b>			
Personal Services	13,677,089	14,312,930	14,380,905
Professional & Other Services	1,819,348	3,234,580	2,928,072
Supplies & Operating Charges	6,122,282	7,960,931	7,894,828
Repairs & Maintenance	1,726,031	2,116,424	2,154,024
Capital Outlay	-	820,075	1,014,710
<b>Total Operating Expenditures</b>	<b>23,344,750</b>	<b>28,444,940</b>	<b>28,372,540</b>
Indirect Cost Allocation	1,022,416	1,086,686	1,034,429
Miscellaneous	35,986	-	-
Depreciation	14,378,888	-	-
Amortization	244,777	-	-
Debt Service	8,253,913	21,434,699	21,439,497
Transfer to E&R Fund	-	7,395,494	4,826,951
Transfer to Other Funds	3,408,792	3,634,630	3,496,114
<b>Total Expenditures</b>	<b>50,689,522</b>	<b>61,996,449</b>	<b>59,169,531</b>
<b>Excess Revenues Over/(Under) Expenses</b>	<b>\$ 13,557,124</b>	<b>\$ -</b>	<b>\$ -</b>

## Revenues by Category



## Expenditures by Category







## SOLID WASTE DEPARTMENT

### DEPARTMENT DESCRIPTION:

Serving the City of Gainesville Residents by maintaining a clean and healthy environment by collecting and disposing of waste and recycling refuse through, bi-weekly garbage pickup, weekly curbside refuse and yard waste as needed, weekly recycling pickup, dead animals, white goods, bulky items, and special pickup on a call-in basis (user fee) charged, litter control, and special pickup of solid waste and recycling at City sponsored events.

### MISSION STATEMENT:

The mission of the Solid Waste Department is to enhance the overall condition of the residential area of the city by providing a proactive and creative approach to maintaining a clean and sanitary environment through education, enforcement, and the removal of all discarded waste.

### GOALS & OBJECTIVES:

**1. Improve the appearance, health and safety of the City.**

- \* Remove garbage and refuse generated by residents in a timely manner and in accordance with the Solid Waste Code.

**2. Promote participation in recycling.**

- \* Provide Recycling Resources to Community Events as requested when feasible
- \* Market and distribute, as requested, the new 35 gallon recycling containers to residents.

**3. Operate the Solid Waste Division as a self-supporting operation.**

- \* Ensure expenses and capital purchases do not exceed revenue from user fees and other Solid Waste dedicated revenue sources.

### PERFORMANCE MEASURES:

WORKLOAD						
MEASURES	ACTUAL			Thru 12/31	BUDGET	
	FY2010	FY2011	FY2012	FY2013	FY2013	FY2014
Number of Customers	5,700	5,600	5,726	5,748	5,550	5,750
Annual Waste Tonnage Picked up	7,274	6,835	6,756	3,447	6,300	6,900
Annual Household Stop Volume	879,996	1,038,830	1,191,008	597,792	1,188,720	1,196,000
Recycling (% by weight)	9.47%	11.83%	10.75%	11.2%	14%	11.5%
STRATEGIC PLAN						
Subsidy from General Fund	\$0	\$0	\$0	\$0	\$0	\$0
Tons Recycled	688	657	726	386	725	793
Recycling by weight (%)	9.47%	11.83%	10.75%	11.2%	14%	11.5%

### REVENUE SOURCES & ASSUMPTIONS

**Residential Collection** is comprised of the existing user fee for residential garbage collection for twice weekly at the house and/or curbside pick-up. Included in this fee is once a week curbside rubbish and debris removal. Also included in this fee is once a week recycling pickup and a recycling container. The calculation is based on the annual average number of households served. The collection fee for all these services is \$32.10 per month for this budget year.

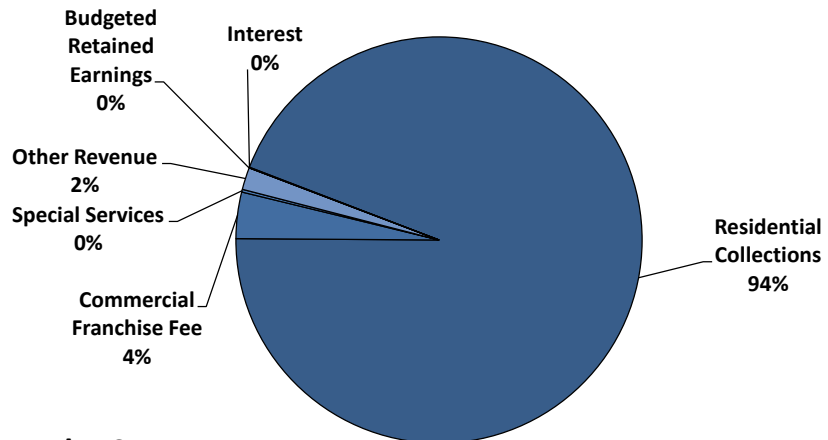
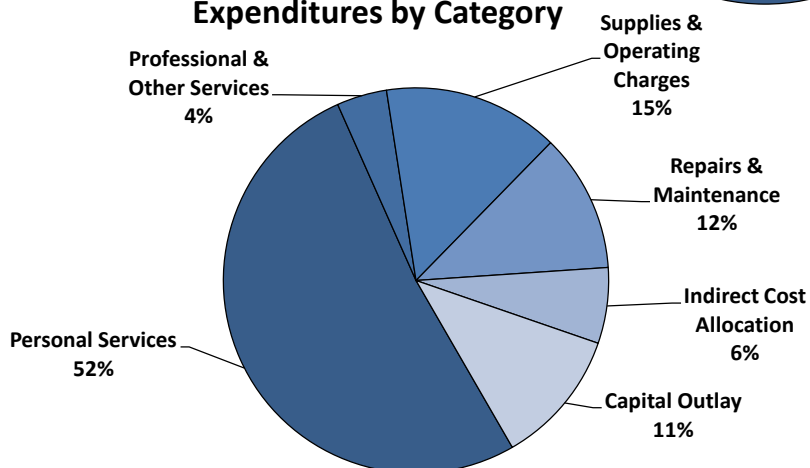
**Commercial Franchise program** began in FY 1994. Fees are projected at 5% of the gross receipts for all commercial garbage vendors. Assumptions are based on historical trends.

**Special Services** are recorded here such as the pick-up of white goods and furniture. Collection was started in FY 1995. Assumptions are based on historical trends and conservative estimates.

**Landfill host fee** is a fee paid on a per ton basis by landfills to the host city in accordance with State law.

**SOLID WASTE FUND SUMMARY**

REVENUES	FY2012 Actual	FY2013 Budget	FY2014 Budget
Residential Collections	\$ 2,165,055	\$ 2,137,860	\$ 2,170,602
Commercial Franchise Fee	87,902	90,000	85,000
Special Services	5,864	6,000	5,000
Interest	1,849	1,200	1,200
Other Revenue	70,375	56,000	40,600
Budgeted Retained Earnings	-	100,480	-
<b>Total Revenues</b>	<b>2,331,045</b>	<b>2,391,540</b>	<b>2,302,402</b>
EXPENDITURES			
Personal Services	1,182,813	1,189,352	1,189,660
Professional & Other Services	82,385	106,981	96,901
Supplies & Operating Charges	266,155	337,050	340,050
Repairs & Maintenance	209,266	247,250	267,250
Debt Service	-	-	-
Depreciation	121,082	-	-
Indirect Cost Allocation	82,545	82,545	146,452
Capital Outlay	-	428,362	262,089
<b>Total Expenditures</b>	<b>1,944,246</b>	<b>2,391,540</b>	<b>2,302,402</b>
<b>Excess Revenues Over/(Under) Expenses</b>	<b>\$ 386,799</b>	<b>\$ -</b>	<b>\$ -</b>

**Revenues by Category**

**Expenditures by Category**


## CHATTAHOOCHEE GOLF COURSE

### DEPARTMENT DESCRIPTION:

Chattahoochee Golf Club was designed by renowned architect Robert Trent Jones Sr. and opened in 1960. The course features 18 holes of Championship Golf, a practice range, two practice putting greens, a short game area, an indoor teaching facility for full swing analysis as well as an indoor putting lab. The clubhouse features a fully stocked golf pro shop, restaurant and men's and ladies locker rooms. The course was renovated in 2006 by Kevin Hargrave and Course Crafters. Chattahoochee Golf Club is the home of Tommy Aaron, the 1973 Masters Champion.

### MISSION STATEMENT:

To serve golfers of all skill levels through 1st class customer service and by providing the highest quality course conditions possible.

### GOALS & OBJECTIVES:

**1. Maximize golf course revenue by increasing the number of rounds played.**

\* Generate \$15,000.00 additional green fee - cart fee revenue through joint marketing with Golf Now.

**2. Increase email marketing data base.**

\* Increase current email database to 3000 area golfers through Golf Now and Avid Golfer.

**3. Provide the highest quality playing conditions.**

\* Continue to maintain #1 ranked course by a peer rating system.

### PERFORMANCE MEASURES:

WORKLOAD						
MEASURES	ACTUAL			Thru 12/31	BUDGET	
	FY2010	FY2011	FY2012	FY2013	FY2013	FY2014
Number of Charity Golf Tournaments hosted	10	14	14	7	14	15
Number of Course Sponsored Tournaments	2	3	4	2	3	4
Number of Chattahoochee Country Club Tournaments	13	13	13	6	14	141
Weekly Golf Game(s)	1	1	2	1	1	2
STRATEGIC PLAN						
Golf Now Revenue	N/A	N/A	N/A	N/A	\$0	\$15,000
# of Emails in Database	N/A	N/A	N/A	N/A	243	3000
Peer Rating	N/A	#1	#1	#1	#1	#1

**REVENUE SOURCES & ASSUMPTIONS**

**Charges for Services** include a varying range of greens fees, golf cart rental fees, driving range fees, handicap services, and locker fees. Projections rely on historical data from the last three years. Revenue has been very stable to declining somewhat over the past three years (due to the uncertain economy and increased competition).

**GREENS FEES, CART FEES, AND & OTHER REVENUE**

**Weekend AM** - The largest source of green fee revenue.

**Weekday Green Fee** - Available to every golfer that plays CGC during the week.

**Senior** - Discounted green fee only available to residents 62 years and older.

**Early Twilight** - Discounted green fee that is available to all patrons generally 5 hours before sun sets.

**Twilight** - Discounted green fee that is available to all patron generally 3 hours before sun sets.

**Weekend** - Hall Co. green fee offered between Weekend AM and twilight times.

**Guest** - Chattahoochee Country Club Members Guest Fees. This revenue should increase with the corporate agreement with CCC.

**High School** - High school discount is given to students during the week, and on weekends after 2:00. This class of green fees has been the stable over the past several years.

**College** - College discount given to students during the week. This fee has remained steady over the past years.

**Cart Rental Fees** - Cart revenues are the largest source of revenue and have remained steady over the past three years.

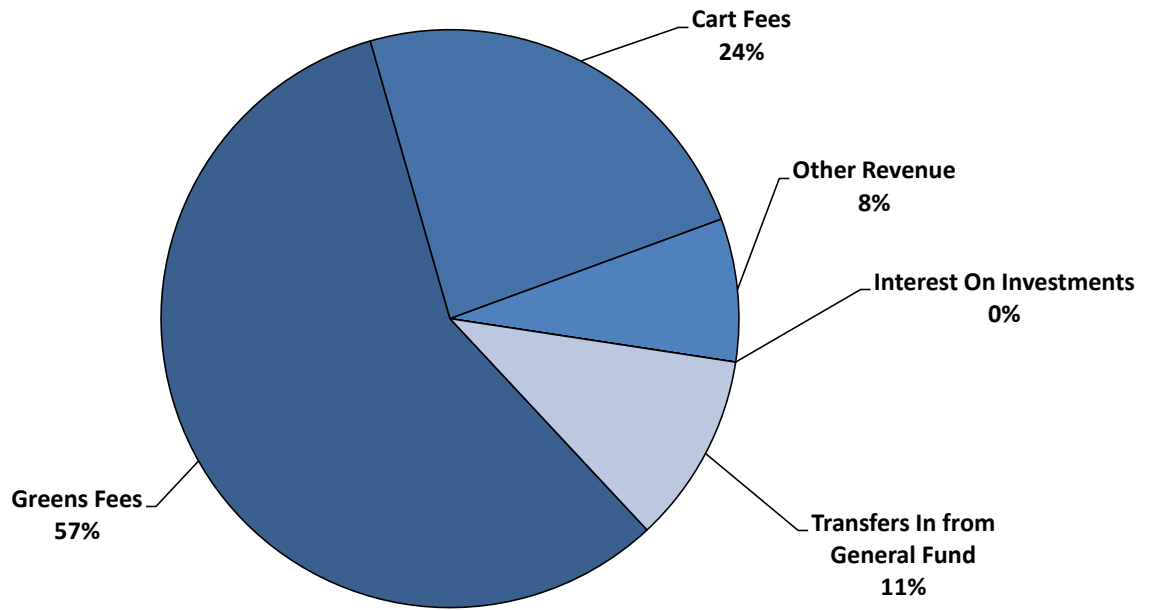
**Handicap Fees** - GSGA service that updates and maintains golfer's handicaps. The amount is \$40 per year per golfer. The course pays \$25.00 for each golfer to the GSGA for the use of their system.

**Driving Range Fees** - From sales of range tokens. These fees have been stable over the past three years.

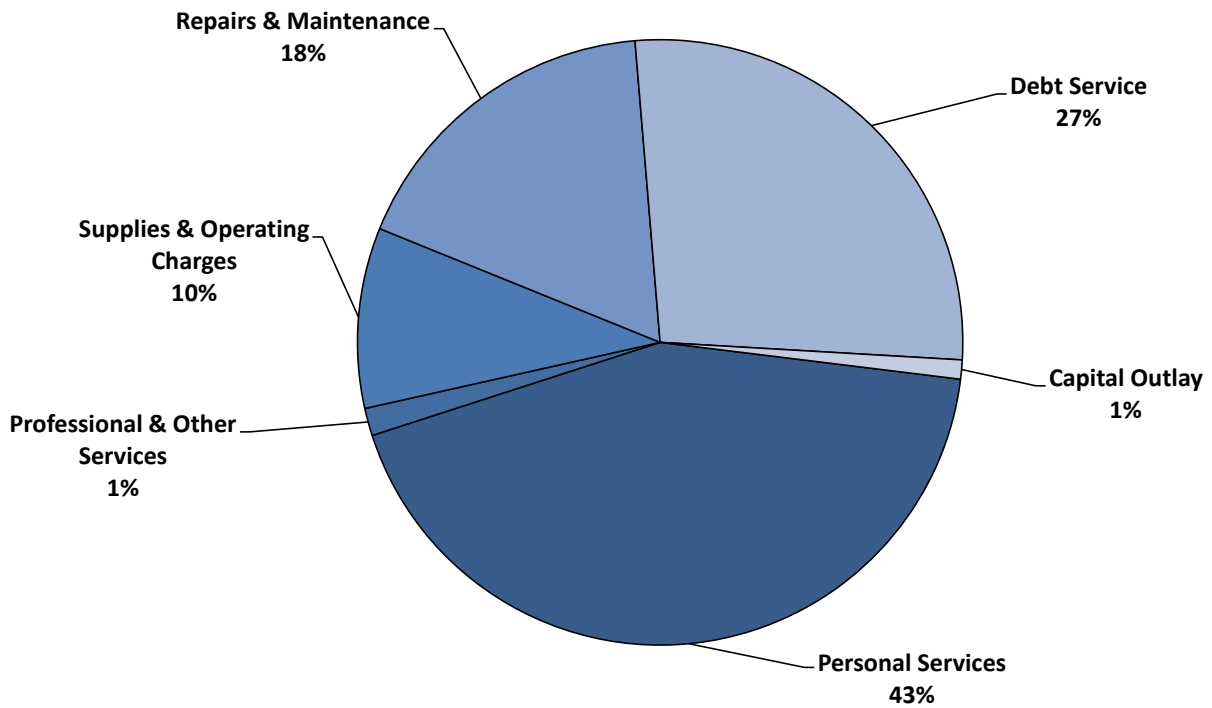
**CHATTAHOOCHEE GOLF COURSE FUND SUMMARY**

REVENUES	FY2012 Actual	FY2013 Budget	FY2014 Budget
Greens Fees	\$ 663,545	\$ 675,000	\$ 677,000
Cart Fees	283,970	275,436	280,920
Other Revenue	111,357	94,200	94,205
Interest On Investments	54	-	-
Transfers In from General Fund	154,155	117,926	125,395
Budgeted Retained Earnings	-	14,275	-
<b>Total Revenues</b>	<b>1,213,081</b>	<b>1,176,837</b>	<b>1,177,520</b>
<b>EXPENDITURES</b>			
Personal Services	521,002	500,391	507,243
Professional & Other Services	13,566	17,192	17,312
Supplies & Operating Charges	123,098	112,880	113,488
Repairs & Maintenance	172,460	190,600	206,600
Debt Service	140,034	318,499	320,877
Amortization/Depreciation	271,692	-	-
Capital Outlay	-	37,275	12,000
<b>Total Expenditures</b>	<b>1,241,852</b>	<b>1,176,837</b>	<b>1,177,520</b>
<b>Excess Revenues Over/(Under) Expenses</b>	<b>\$ (28,771)</b>	<b>\$ -</b>	<b>\$ -</b>

### Revenues by Category



### Expenditures by Category



## GENERAL INSURANCE FUND

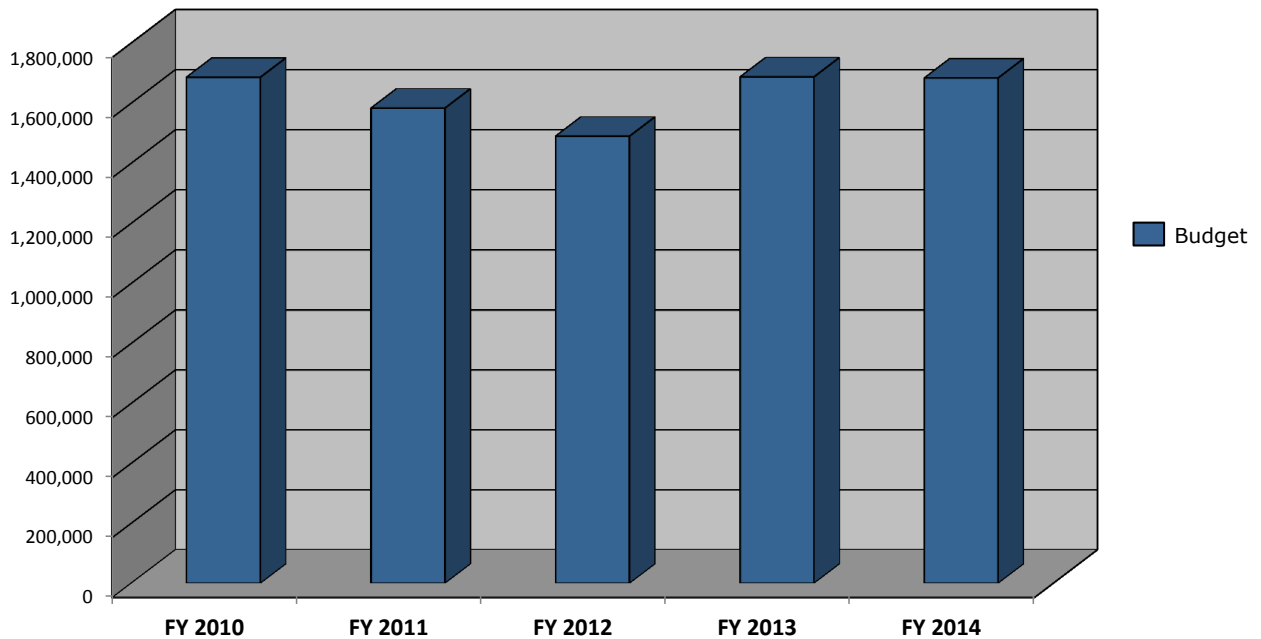
### FUND DESCRIPTION:

The General Insurance Fund will account for property, liability, and workers' compensation insurance provided to the City departments. This is an internal service fund which is used to provide goods and services provided to the departments and agencies within the city. Costs of these goods and services are charged to the specific departments or units.

### GENERAL INSURANCE FUND SUMMARY

	FY2012 ACTUAL	FY2013 BUDGET	FY2014 BUDGET
<b>Revenue</b>			
Premiums and Losses Paid by Fund	\$ 1,480,961	\$ 1,620,793	\$ 1,641,676
Interest	1,882	2,000	2,000
Other	9,115	27,000	10,000
Budgeted Retained Earnings	-	37,630	30,201
<b>Total Revenue</b>	<b>1,491,958</b>	<b>1,687,423</b>	<b>1,683,877</b>
<b>Expenditures</b>			
Personal Services	-	-	-
Professional & Other Services	1,343,067	1,541,823	1,519,206
Supplies & Operating Charges	4,509	3,100	10,000
Repairs & Maintenance	-	-	-
Indirect Cost Allocation	142,500	142,500	154,671
Transfers Out	-	-	-
<b>Total Expenditures</b>	<b>1,490,076</b>	<b>1,687,423</b>	<b>1,683,877</b>
<b>Excess Revenues Over/(Under) Expenditures</b>	<b>\$ 1,882</b>	<b>\$ -</b>	<b>\$ -</b>

### Five Year Budget Trend



## EMPLOYEE BENEFITS FUND

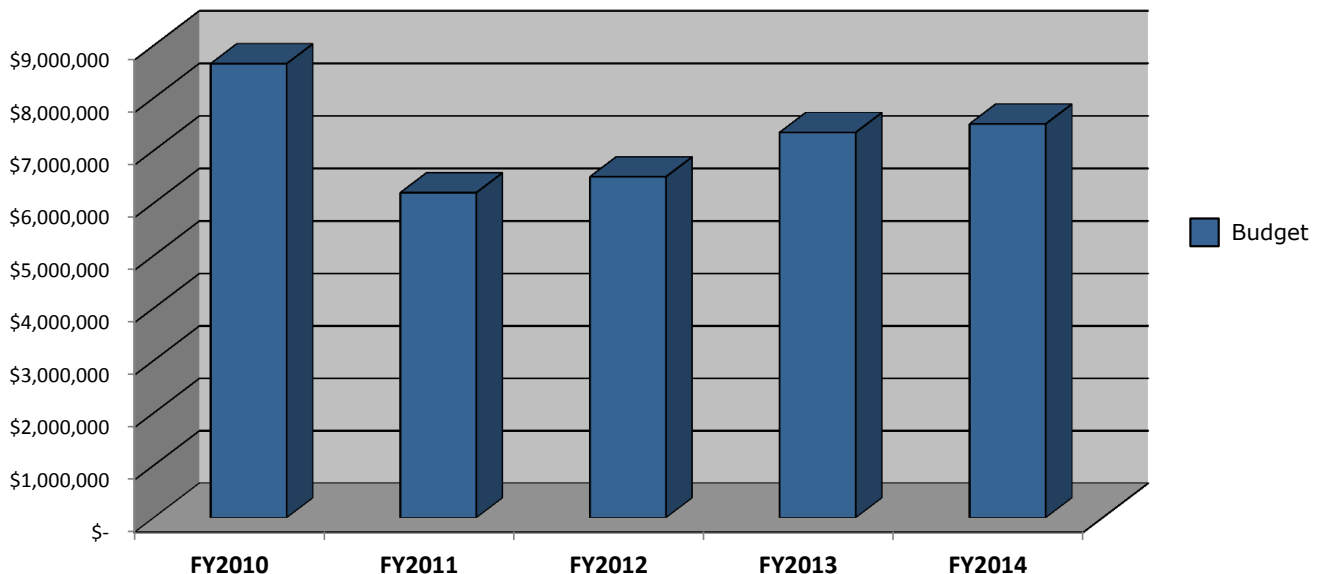
### DEPARTMENT DESCRIPTION:

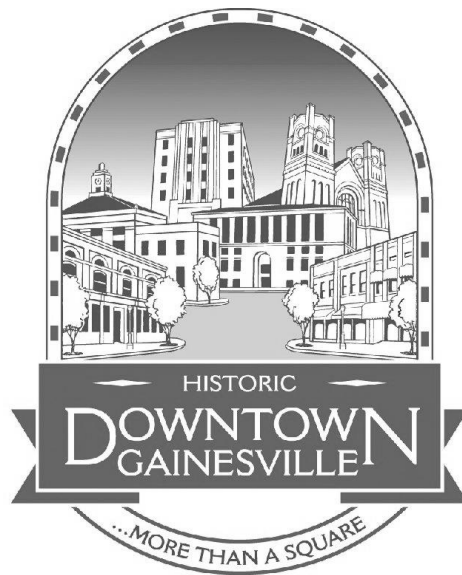
The Employee Benefits Fund accounts for the cost of providing life, health and other insurance benefits to City employees and retirees and their dependents, plus administrative costs and claims associated with these insurance components. As this is an internal service fund, which is used to provide goods and services to the departments and agencies within the city, costs of these goods and services are charged to the various departments.

### EMPLOYEE BENEFITS FUND SUMMARY

REVENUES	FY2012 Actual	FY2013 Budget	FY2014 Budget
Premiums	\$ 7,495,643	\$ 7,336,975	\$ 7,498,188
Interest	6,527	4,500	4,500
Transfers In	-	-	-
Other Revenue	1,069	-	-
Budgeted Fund Balance	-	-	-
<b>Total Revenues</b>	<b>7,503,239</b>	<b>7,341,475</b>	<b>7,502,688</b>
<b>EXPENDITURES</b>			
Health Insurance Premiums/Claims Expense	5,271,887	5,953,217	6,061,581
Life Insurance Premiums	156,793	205,914	152,598
Vision Insurance Premiums	25,466	28,738	29,542
Dental Insurance Premiums	304,928	305,988	343,948
Long-term Disability Insurance	61,833	72,618	72,626
Short-term Disability Insurance	105,804	180,000	120,000
Medical Clinic Operations	557,391	586,000	603,957
Administration/Wellness Program	-	-	58,348
Other Costs	13,197	9,000	60,088
<b>Total Expenditures</b>	<b>6,497,299</b>	<b>7,341,475</b>	<b>7,502,688</b>
<b>Excess Revenues Over/(Under) Expenditures</b>	<b>\$ 1,005,940</b>	<b>\$ -</b>	<b>\$ -</b>

### Employee Benefits Five Year Trend







## VEHICLE SERVICES DEPARTMENT

### DEPARTMENT DESCRIPTION:

The Vehicle Services operation of Public Works is responsible for providing preventive maintenance and repairs to City vehicles and equipment ranging from automobiles and trucks to large trucks and construction equipment. Departments whose vehicles are serviced include Public Works, Fire, Police, Hall Area Transit buses, and Georgia Mountains Center. Vehicle Services includes fueling services at the Public Works yard and the Public Utilities shop. Services within the Division include the Fuel Master (the fuel management system), repair and maintain the fleet wash bay, and emergency (24 hour on call) repair on vehicles to ensure safe and reliable operation of City owned vehicles.

### MISSION STATEMENT:

To provide automotive and equipment repairs with dedication to vehicle safety and commitment to delivering secure, effective, and professional vehicle services.

### GOALS & OBJECTIVES:

**1. Keep abreast of the latest repair and vehicle technologies to provide knowledgeable and an up to date repair process.**

- \* Improve and build on the technical skills of all shop staff by attending any relevant continuing education opportunities.

**2. Increase functional time of all City vehicles.**

- \* Respond to emergency calls in less than 20 minutes.
- \* Strive to have all vehicles functional at least 95% of the time.

**3. Effectively manage the City's aging fleet of equipment.**

- \* Perform preventative maintenance on vehicles and minimize repeat repairs.
- \* Implement changes in fleet management policies with abilities of new software.

### PERFORMANCE MEASURES:

WORKLOAD						
MEASURES	ACTUAL			Thru 12/31	BUDGET	
	FY2010	FY2011	FY2012	FY2013	FY2013	FY2014
% Police & Fire Fleet Downtime	4%	4%	4%	4%	4%	4%
% Of Total Fleet serviced annually	98%	98%	98%	98%	98%	98%
Vehicles and Equipment Maintained	345	345	345	348	348	352
STRATEGIC PLAN						
% Total Fleet Downtime to include Police and Fire	5%	5%	5%	5%	5%	5%
% Emergency Road Request Initiated in 20 Min.	98%	98%	98%	98%	98%	98%
# Of Training Hours	N/A	N/A	N/A	N/A	N/A	30
% Repeat Repairs	4%	4%	4%	4%	4%	4%

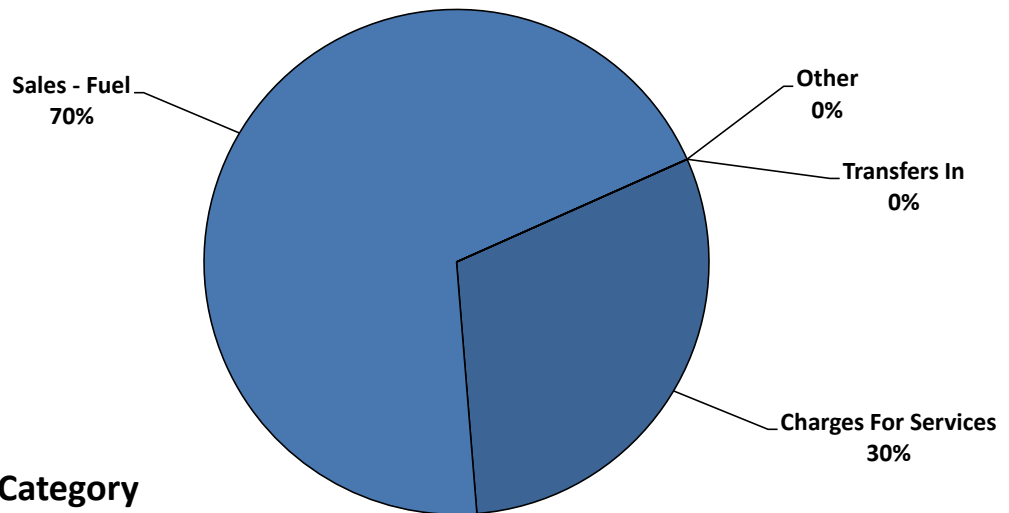
### REVENUE SOURCES & ASSUMPTIONS

**Charges for Services:** These are charges for maintenance and routine services on city owned vehicles, to the various user departments.

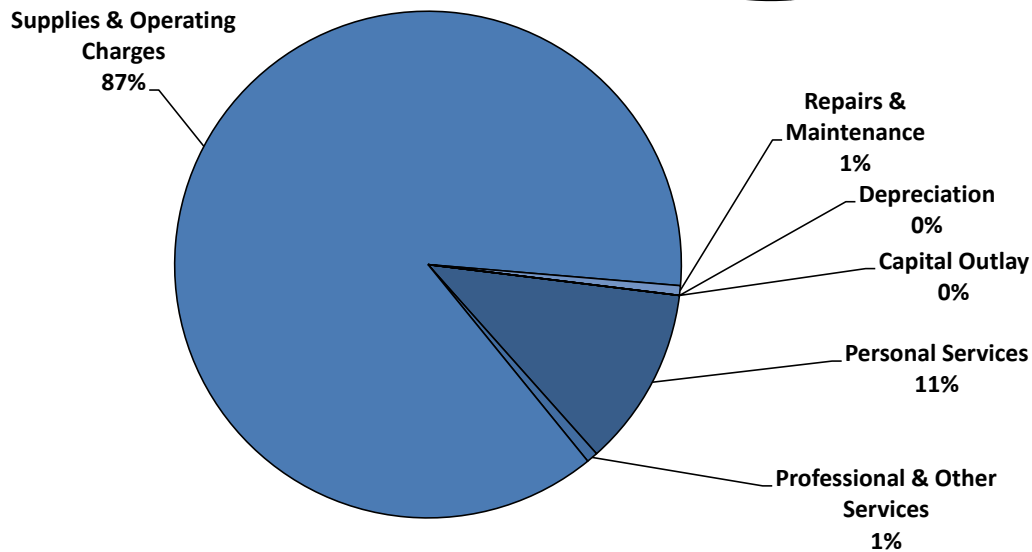
**Fuel sales:** These are the charges for the purchase of fuel for each City owned vehicle with each department.

VEHICLE SERVICES			
REVENUES	FY2012 Actual	FY2013 Budget	FY2014 Budget
Charges For Services	\$ 708,665	\$ 820,266	\$ 858,297
Sales - Fuel	1,610,491	1,966,874	1,966,874
Other	16	-	-
Transfers In	62,500	75,000	-
Budgeted Retained Earnings	-	62,500	-
<b>Total Revenues</b>	<b>2,381,672</b>	<b>2,924,640</b>	<b>2,825,171</b>
EXPENDITURES			
Personal Services	257,904	312,185	324,129
Professional & Other Services	8,738	18,434	20,422
Supplies & Operating Charges	2,025,844	2,440,653	2,463,205
Repairs & Maintenance	11,403	13,368	17,415
Depreciation	15,263	-	-
Capital Outlay	-	140,000	-
<b>Total Expenditures</b>	<b>2,319,152</b>	<b>2,924,640</b>	<b>2,825,171</b>
<b>Excess Revenues Over/(Under) Expenditures</b>	<b>\$ 62,520</b>	<b>\$ -</b>	<b>\$ -</b>

**Revenues by Category**



**Expenditures by Category**



## CEMETERY TRUST SPECIAL REVENUE FUND

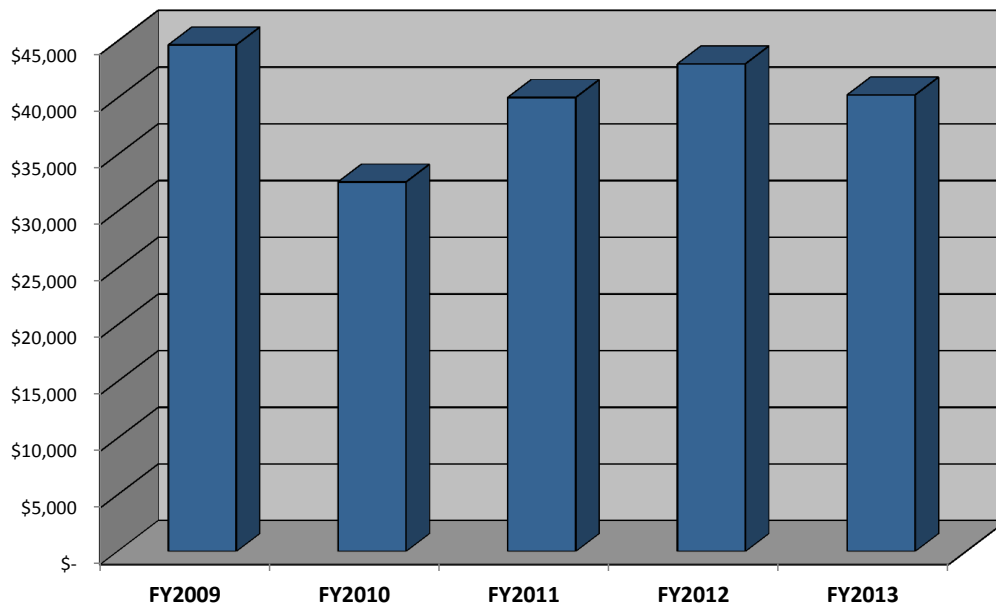
### FUND DESCRIPTION:

The Cemetery Trust Fund is a Special Revenue Fund. Funds of this type are used to account for the proceeds of specific revenue sources that are legally or donor restricted to expenditures for specific purposes. The Cemetery Trust Fund is used to account for the revenues and expenditures of this fund; which are restricted to the operation and improvement of Alta Vista Cemetery.

### CEMETERY TRUST FUND SUMMARY

REVENUES	FY2012 Actual	FY2013 Budget	FY2014 Budget
Interest on Investments	\$ 226	\$ 150	\$ 260
Sales & Services	60,706	55,000	40,000
Transfers In	-	-	-
Budgeted Fund Balance	-	-	-
<b>Total Revenues</b>	<b>60,932</b>	<b>55,150</b>	<b>40,260</b>
EXPENDITURES			
Transfer to Capital Projects Fund	-	-	25,000
Available for Capital Projects	-	55,150	15,260
<b>Total Expenditures</b>	<b>-</b>	<b>55,150</b>	<b>40,260</b>
<i>Excess Revenues Over/(Under) Expenditures</i>	<i>\$ 60,932</i>	<i>\$ -</i>	<i>\$ -</i>

### Cemetery Trust Fund Five Year Trend



# CITY OF GAINESVILLE

## AUTHORIZED POSITIONS BY FUND

(5-year Summary)

		Budget									
		FY 2010		FY2011		FY2012		FY2013		FY2014	
DEPARTMENTS	Grade	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT
City Manager											
Mayor	Elected	1		1		1		1		1	
Mayor Pro-Temp	Elected	1		1		1		1		1	
Council Members	Elected	3		3		3		3		4	
City Attorney	Appt'd	1		1		1		1		1	
City Manager	Contract	1		1		1		1		1	
Assistant City Manager	Contract	1		1		1		1		1	
Public Information Officer	24	1		-		-		-		-	
City Clerk	23	1		1		1		1		1	
Office Coordinator	20	1		1		1		1		1	
Deputy City Clerk	20	1		1		1		1		1	
Public Information Assistant	18	1		-		-		-		-	
Administrative Secretary	17	1		1		1		1		-	
Records Management Coordinator	17	-		-		-		1		1	
Senior Secretary	14	-		-		-		-		1	
Total City Manager		14	-	12	-	12	-	13	-	14	-
Administrative Services Dept.											
Chief Financial Officer	Contract	1		1		1		1		1	
Total Administration		1	-	1	-	1	-	1	-	1	-
Financial Services Manager	28	-		1		1		1		1	
Accounting Manager	27	1		-		-		-		-	
Budget & Purchasing Manager	27	-		-		1		1		1	
City Marshal	26	-		1		1		1		1	
Administrative Services Officer	26	-		-		1		1		1	
Financial Analyst	23	4		4		3		3		3	
Senior Accountant	22	1		1		1		1		1	
Payroll Coordinator	21	1		-		-		-		-	
City Tax Coordinator	20	1		1		1		1		1	
Senior Finance Technician	20	1		1		1		1		1	
Payroll Technician	18	1		-		-		-		-	
Finance Technician	15	5		5		4		5		4	
Total Financial Services		15	-	14	-	14	-	15	-	14	-
Information Technologies Manager	28	1		1		1		1		1	
Senior Network Administrator	26	-		-		-		-		1	
Network Administrator	24	1		1		1		1		2	
Network Technician	23	1		1		1		1		-	
Lead Desktop Technician	22	-		-		-		-		1	
Information Technologies Specialist II	22	1		-		-		-		-	
Information Technologies Technician I	19	1		1		1		1		1	
Total Information Technologies		5	-	4	-	4	-	4	-	6	-
Human Resources/Risk Manager	28	-		1		1		1		1	
Support Services Coordinator	26	-		1		1		1		1	
Employee Services Coordinator	26	-		1		1		1		1	
HRIS & Compensation Manager	26	1		-		-		-		-	
Employee Benefits Specialist	19	1		1		1		1		1	
Risk Analyst	19	-		-		1		1		1	
Payroll Technician	19	-		1		1		1		1	
Safety/Wellness Specialist	19	-		-		-		-		1	
HR Services Technician	19	1		1		1		1		1	
Risk Management Assistant	17	-		1		-		-		-	
HR Assistant/Receptionist	14	1		1		1		1		1	
Total Human Resources and Risk Mgmt		4	-	8	-	8	-	8	-	9	-
Judge	Appt'd	1		1		1		1		1	
Solicitor/Assistant Solicitor	Appt'd	1		1		-	1	-	1	-	2
Court Manager	26	-		-		1		1		1	
Court Administrator	19	-		-		1		1		1	
Court Coordinator	17	1		1		-		-		-	
Senior Records Clerk	15	-		-		1		1		1	
Records Clerk	13	5		4		3		3		4	
Total Municipal Court		8	-	7	-	7	1	7	1	8	2
Total Administrative Services Dept.		33	-	34	-	34	1	35	1	38	2

# CITY OF GAINESVILLE

## AUTHORIZED POSITIONS BY FUND

(5-year Summary)

DEPARTMENTS	Grade	Budget									
		FY 2010		FY2011		FY2012		FY2013		FY2014	
		FT	PT	FT	PT	FT	PT	FT	PT	FT	PT
<b>Community Development Dept.</b>											
Planning Board Member	Appt'd		7		7		7		7		7
Community Development Director	Contract	1		1		1		1		1	
Planning Manager	30	1		1		1		1		1	
Special Projects Manager	29	1		1		1		1		1	
Planner II	25	1		1		1		1		1	
Planner I	20	1		1		-		-		-	
Office & Records Coordinator	19	1		1		1		1		1	
Administrative Secretary	17	-		-		1		1		1	
Inspection Svcs Clerk	13	-		-		-		-		-	
<b>Total Planning</b>		6	7	6	7	6	7	6	7	6	7
Inspection Services Manager	30	1		-		-		-		-	
Plans Review Manager	24	-		-		1		1		1	
Asst Inspection Services Mgr	24	1		1		-		-		-	
Sr. Building Inspector	22	1		1		-		-		-	
Building Inspector II	20	1		1		2		2		2	
Permit Technician	18	-		-		1		1		1	
Administrative Secretary	17	1		1		-		-		-	
<b>Total Inspections</b>		5	-	4	-	4	-	4	-	4	-
City Marshal	26	1		-		-		-		-	
Code Enforcement Manger	21	-		1		1		1		1	
Code Enforcement Officer	20	4		2		2		2		4	
<b>Total Code Enforcement</b>		5	-	3	-	3	-	3	-	5	-
<b>Total Community Development Dept.</b>		16	7	13	7	13	7	13	7	15	7
<b>Communications and Tourism</b>											
Communications and Tourism Director	Contract	-		1		1		1		-	
Tourism and Trade Manager	24	-		-		1		1		-	
Convention and Facilities Sales Manager	24	-		1		-		-		-	
Main Street Manager	23	-		1		1		1		-	
Communications and Tourism Assistant	20	-		1		1		1		-	
<b>Total Communications and Tourism</b>		-	-	4	-	4	-	4	-	-	-
<b>Police Department</b>											
Police Chief	Contract	1		1		1		1		1	
Deputy Chief of Police	27	1		1		-		-		-	
Police Major	26	-		-		1		1		1	
Police Captain	25	2		2		2		2		2	
Police Lieutenant	23	7		7		7		7		7	
Police Sergeant	21	11		11		12		12		12	
Criminal Invest/Internal Affairs	20	1		1		-		-		-	
Supervisory Corporal	19	5		5		4		4		4	
Criminal Investigator	19	15		15		17		17		17	
Property & Evidence Officer	19	1		1		-		-		-	
Police Corporal	18	4		4		4		6		6	
Specialized Svcs Division Officers	18	16		16		14		14		13	
Community Relations Officer	18	-		-		2		-		-	
Records & Terminal Agency Coordinator	18	1		1		1		1		1	
Police Officers	17	35		35		36		36		35	
Administrative Secretary	17	1		1		1		1		1	
Senior Account Clerk	17	1		1		1		1		1	
Terminal Agency Coordinator	17	1		1		1		-		-	
Police Officer Trainees	16	1		1		-		-		2	
Property & Evidence Custodian	15	1		1		2		2		2	
Open Records Coordinator	15	-		-		-		1		1	
Senior Secretary	14	2		2		2		2		2	
Community Service Associate	14	2		-		-		-		-	
Records Clerk	13	4		4		3		3		3	
Data Terminal Operator	13	2		2		2		2		2	
<b>Total Police Department</b>		115	-	113	-	113	-	113	-	113	-

# CITY OF GAINESVILLE

## AUTHORIZED POSITIONS BY FUND

(5-year Summary)

DEPARTMENTS	Grade	Budget									
		FY 2010		FY2011		FY2012		FY2013		FY2014	
		FT	PT	FT	PT	FT	PT	FT	PT	FT	PT
<b>Fire Department</b>											
Fire Chief	Contract	1		1		1		1		1	
Deputy Chief	29	1		1		1		1		1	
Battalion Chief	26	3		3		3		3		3	
Division Chief	26	1		1		1		1		1	
Fire Marshal	26	-		1		1		1		1	
Training & Professional Development Officer	24	1		1		1		1		1	
Fire Captain	24	3		6		6		6		6	
Support Service Captain	24	-		-		-		1		1	
Assistant Training & Professional Development Officer	22	-		1		1		-		-	
Fire Lieutenant	22	12		12		12		12		12	
Fire Inspector	22	2		2		2		2		2	
Firefighter III	18	26		27		22		26		23	
Senior Administrative Secretary	18	-		-		-		-		1	
Firefighter II	17	20		20		16		21		32	
Firefighter I	16	9		24		33		24		16	
Administrative Secretary	17	1		2		2		2		1	
Senior Secretary	14	1		-		1		1		1	
<b>Total Fire Department</b>		81	-	102	-	103	-	103	-	103	-
<b>Public Land and Buildings</b>											
Superintendent	24	1		1		1		1		1	
Building Maintenance Tech IV	21	-		-		-		-		1	
Equipment Specialist	21	1		1		1		1		1	
Electrician	19	1		-		-		-		-	
Building Maintenance Tech III	19	2		2		2		2		1	
Custodian II	13	-		-		-		-		-	
<b>Total Public Lands and Buildings</b>		5	-	4	-	4	-	4	-	4	-
<b>Engineering Services</b>											
Public Works Director	Contract	1		1		1		1		1	
Assistant Public Works Director	31	1		1		1		1		1	
Senior Civil Engineer	30	1		1		1		1		1	
Civil Engineer II	26	-		-		-		-		-	
Engineering Services Administrator	25	-		-		-		-		-	
Mapping System Coordinator	21	1		1		1		1		1	
Engineering Inspector	21	2		2		2		2		2	
Senior Financial Coordinator	20	-		-		-		1		-	
Administrative Secretary	17	1		1		1		1		1	
Administrative Aide	17							-		-	
Part-time GIS Mapping Assistant	-		1		1		1	-		-	
<b>Total Engineering Services</b>		7	1	7	1	7	1	8	-	7	-
<b>Traffic Services</b>											
Traffic Engineer	26	1		1		1		1		1	
Traffic Operations Superintendent	24	-		-		-		-		1	
Lead Traffic Signal Technician	22	1		1		1		1		-	
Traffic Signal Technician III	20	2		2		2		2		2	
Technical Services Coordinator	18	1		1		1		1		1	
Administrative Secretary	17	1		1		1		1		-	
Traffic Signal Technician II	17	1		1		1		1		1	
Sign & Marking Technician II	16	1		1		1		1		1	
Sign & Marking Technician I	15	-		-		-		-		-	
Senior Secretary	15	-		-		-		-		1	
<b>Total Traffic Services</b>		8	-	8	-	8	-	8	-	8	-

# CITY OF GAINESVILLE

## AUTHORIZED POSITIONS BY FUND

(5-year Summary)

		Budget									
		FY 2010		FY2011		FY2012		FY2013		FY2014	
DEPARTMENTS	Grade	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT
Streets											
Superintendent	24	1		1		1		1		1	
Assistant Superintendent	21	1		1		1		1		1	
Construction Supervisor	21	3		3		3		3		3	
Eqpt Operator III/Crew Spvsr.	19	2		2		2		1		1	
Equipment Operator III	18	5		5		5		5		5	
Corrections Officer	17	-		-		-		2		2	
Equipment Operator II	16	5		5		5		5		5	
Senior Secretary	14	1		1		1		1		1	
Storekeeper	14	1		1		1		1		1	
Equipment Operator I	13	2		3		3		3		3	
Laborer	10	9		8		7		7		7	
Total Street Department		30	-	30	-	29	-	30	-	30	-
Cemetery											
Field Services Manager	26	1		1		1		1		1	
Cemetery Maintenance Supervisor	21	-		-		-		-		1	
Crew Chief	21	1		1		1		1		-	
Equipment Operator II	16	1		1		1		1		1	
Office Administrator	14	1		1		1		1		1	
Equipment Operator I	13	-		-		-		-		-	
Total Cemetery Department		4	-	4	-	4	-	4	-	4	-
Total General Fund		313	8	331	8	331	9	335	8	336	9
Community Service Center											
Community Service Center Director	Contract	1		1		1		1		1	
Community Service Center Deputy Director	27	1		1		1		1		1	
Senior Programs Administrator	25	1		-		-		-		-	
Family Services Coordinator	25	-		1		1		-		-	
Therapist I	23	1		1		1		-		-	
Social Worker	21	1		-		-		-		-	
Public Transportation Operation Manager	18	1		-		-		-		-	
Coordinator Senior Center	18	1		1		1		1		1	
Meals on Wheels Coordinator	18	1		1		1		1		1	
Vita Site Coordinator	18	1		-		-		-		-	
Administrative Secretary	17	1		-		-		-		-	
HAT Driver Trainer	17	1		1		1		1		1	
Meals on Wheels Compliance Officer	16	-		1		1		1		1	
Home Based Educator	15	5		4		4		-		-	
Senior Program Coordinator II	14	1		1		1		1		1	
Senior Secretary	14	1		1		1		1		1	
Support Service Technician	14	1		-		-		-		-	
Senior Program Coordinator I	13	1		1		1		1		1	
Transportation Dispatcher/Scheduler	13	1		1		1		1		1	
Transportation Safety Coordinator	13	1		-		-		-		-	
Sr Center Transportation Coordinator	13	1		1		1		1		1	
Van Driver II	13	7		9		8		8		8	
Reservationist	13	1		1		1		1		1	
Service Worker/Van Driver II	13	1		1		1		1		1	
Receptionist	12	1		1		1		-		-	
MOW Service Aide	11	1		1		1		1		1	
Van Driver I	11	4		4		4		4		4	
Total Full Time Employees		38	-	34	-	33	-	26	-	26	-
Therapist II	-		2		2		-		-		-
Vita Site Coordinator	-		1		1		-		-		-
Therapist I	-		-		-		2		1		-
Social Worker	-		-		-		1		1		-
Pool Van Driver I, II	-		16		16		23		23		20
Senior Program Aide	-		1		1		1		1		1
Service Worker	-		1		1		-		-		-
Meals on Wheels Kitchen Aide	-		2		2		2		1		2
Total Part-Time Employees		-	23	-	23	-	29	-	27	-	23
Total Community Service Center		38	23	34	23	33	29	26	27	26	23

# CITY OF GAINESVILLE

## AUTHORIZED POSITIONS BY FUND

(5-year Summary)

DEPARTMENTS	Grade	Budget									
		FY 2010		FY2011		FY2012		FY2013		FY2014	
		FT	PT	FT	PT	FT	PT	FT	PT	FT	PT
<b>Georgia Mountains Center</b>											
Director	Contract	1		1		1		-		-	
GMC Manager	24	-		-		-		1		-	
Box Office Manager	22	1		1		1		1		-	
Sales Manager	22	1		-		-		-		-	
Client Services Manager	22	-		-		1		-		-	
Events Services Manager	20	1		1		-		-		-	
Operations Manager	19	1		1		1		1		-	
Set-up Supervisor	17	1		1		1		-		-	
Administrative Coordinator	16	-		-		-		-		-	
Set-up Attendant II	14	-		-		-		1		-	
Set-up Attendant I	11	3		1		1		-		-	
Custodian II	11	-		-		-		1		-	
Custodian I	9	1		1		1		-		-	
<b>Total Georgia Mountains Center</b>		10	Varies	7	Varies	7	Varies	5	Varies	-	Varies
<b>Cable TV</b>											
Station Manager	23	1		1		1		1		1	
Production Assistant	18	1		1		1		1		1	
Camera Crew							2		2		2
<b>Total Cable TV</b>		2	-	2	-	2	2	2	2	2	2
<b>PARKS AND RECREATION</b>											
Director of Parks & Recreation	Contract	1		1		1		1		1	
Deputy Director of Parks and Recreation	30	1		1		1		1		1	
Administrative Services Manager	24	-		-		-		-		1	
Parks Division Manager	24	1		1		1		1		1	
Frances Meadows Center Division Manager	24	-		-		1		1		1	
Recreation Division Manager	23	1		1		1		1		1	
Civic Center Manager	23	1		1		1		1		-	
Assistant Recreation Division Manager	23	1		1		-		-		-	
Manager Facility Supervisor	22	-		-		-		-		1	
Parks Maintenance Supervisor	22	1		1		1		1		1	
Facility Operations Manager	22	1		1		2		2		1	
Marketing/Communications Manager	22	1		1		1		1		1	
Assistant Parks Maintenance Supervisor	21	1		1		1		1		-	
Frances Meadows Center Aquatics Manager	21	1		1		1		1		1	
Senior Financial Coordinator	20	1		1		-		-		-	
Recreation Program Manager	20	-		-		-		1		1	
Recreation Program Coordinator	20	3		3		3		2		2	
Athletic Program Manager	20	2		2		2		2		2	
Event Services Manager	20	1		1		1		1		-	
Comp Swim Head Coach	20	-		-		-		1		1	
Landscape/Turf Technician	19	1		1		-		-		1	
Administrative Coordinator	19	-		-		1		1		1	
Operations Manager	19	-		-		-		-		-	
Operations Supervisor	18	2		1		1		1		2	
Administrative Secretary	17	1		1				-		-	
Financial Coordinator	17	-		-		1		1		1	
Corrections Officer	17	1		1		1		1		1	
Auto Mechanic II	17	1		1		-	1	-	1	-	1
Senior Secretary	14	2		2		2		2		2	
Crew Coordinator	13	4		4		4		4		4	
Parks Maintenance Worker	11	2		2		3		3		3	
Stagehand I	11	1		1		1		1		1	
Custodian II	11	1		1		1		1		1	
Custodian I	9	1		1		1		1		1	
Soccer Complex Staff (County Employees)	-	2		2		2		2		2	
<b>Total Parks and Recreation</b>		37	Varies	36	Varies	36	Varies	37	Varies	37	Varies
<b>AIRPORT</b>											
Airport Manager	25	-		-		-		1		1	
<b>Total General Insurance</b>		-	-	-	-	-	-	1	-	1	-



# CITY OF GAINESVILLE

## AUTHORIZED POSITIONS BY FUND

(5-year Summary)

DEPARTMENTS	Grade	Budget									
		FY 2010		FY2011		FY2012		FY2013		FY2014	
		FT	PT	FT	PT	FT	PT	FT	PT	FT	PT
<b>PUBLIC UTILITIES</b>											
Water & Wastewater Treatment Manager	30	1		1		-		-		-	
Water Operations Superintendent	28	1		1		1		1		1	
Water Plant Manager	26	1		1		1		1		1	
Assistant Water Plant Manager	23	1		1		1		1		1	
Water Treatment Plant Shift Supervisor	20	4		4		4		4		4	
Water Treatment Plant Operator II	18	3		3		3		3		3	
Water Treatment Plant Relief Operator II	18	2		2		2		2		2	
Water Treatment Plant Press Operator II	18	1		1		1		1		1	
Water Treatment Plant Operator III	17	1		1		1		1		1	
Water Operator Trainee	14	1		1		1		1		1	
Senior Secretary	14	1		1		1		1		1	
Laborer	10	1		1		1		1		1	
<b>Total Riverside</b>		18	-	18	-	17	-	17	-	17	-
Water Plant Manager	26	1		1		1		1		1	
Assistant Water Plant Manager	23	1		1		1		1		1	
Water Treatment Plant Shift Supervisor	20	4		4		4		4		4	
Water Treatment Plant Relief Operator II	18	1		1		2		1		2	
Water Treatment Plant Operator II	18	3		2		1		2		2	
Water Treatment Plant Relief Operator III	17	-		-		-		1		-	
Water Treatment Plant Operator III	17	-		2		3		2		2	
Water Treatment Plant Operator Trainee	14	-		-		1		1		1	
Laborer	10	1		1		1		1		1	
<b>Total Lakeside</b>		12	-	12	-	14	-	14	-	14	-
Distribution/Collections System Manager	30	1		1		1		1		1	
Construction Superintendent	26	1		1		1		1		1	
Utility Supervisor	21	5		5		5		4		4	
Tech Support Supervisor	21	-		-		-		1		1	
Utility Locator Supervisor	19	1		1		1		-		-	
Equipment Operator III	18	1		1		1		1		1	
Heavy Equipment Mechanic	18	1		1		1		1		1	
Utility Locator Technician II	17	1		1		1		1		1	
Equipment Operator II	16	2		2		2		2		2	
Leak Detection Tech	16	-		-		-		1		1	
Utility Locator Technician I	16	1		1		1		-		-	
Meter Service Worker III	16	1		1		1		1		1	
Valve Maintenance Technician II	16	1		1		1		1		1	
Valve Maintenance Technician I	15	-		-		-		1		1	
Utility Service Representative	15	1		1		1		1		1	
Auto Mechanic I	15	1		1		1		1		1	
Meter Service Worker II	15	1		1		1		1		1	
Construction Utility Technician	14	4		4		4		4		4	
Secretary	13	1		1		1		1		1	
Pipefitter II	12	5		5		5		5		5	
Pipefitter I	10	6		6		6		6		6	
<b>Total Water Distribution</b>		35	-	35	-	35	-	35	-	35	-
Wastewater Operations Superintendent	28	1		1		1		1		1	
Plant Manager	26	1		1		1		1		1	
WRF Assistant Plant Manager	23	1		1		1		1		1	
WRF Shift Supervisor	20	4		4		4		4		4	
WRF Relief Operator II	18	-		-		2		-		-	
WRF Operator II	18	2		2		1		-		-	
WRF Relief Operator III	17	-		-		-		2		2	
WRF Operator III	17	5		5		5		6		6	
WRF Operator Trainee	14	-		-		1		1		1	
Maintenance Worker	12	1		1		1		1		1	
<b>Total Flat Creek</b>		15	-	15	-	17	-	17	-	17	-
Plant Manager	26	1		1		1		1		1	
WRF Assistant Plant Manager	23	1		1		1		1		1	
WRF Shift Supervisor	20	4		4		4		4		4	
WRF Relief Operator II	18	-		-		-		1		-	
WRF Relief Operator III	17	-		-		2		1		2	
WRF Operator III	17	6		6		4		4		4	
WRF Operator Trainee	14	1		1		1		1		1	
Maintenance Worker	12	1		1		1		1		1	
<b>Total Linwood</b>		14	-	14	-	14	-	14	-	14	-

# CITY OF GAINESVILLE

## AUTHORIZED POSITIONS BY FUND

(5-year Summary)

DEPARTMENTS	Grade	Budget									
		FY 2010		FY2011		FY2012		FY2013		FY2014	
		FT	PT	FT	PT	FT	PT	FT	PT	FT	PT
Maintenance Manager	28	1		1		1		1		1	
Maintenance Superintendent	25	1		1		1		1		1	
Instrumentation Specialist	22	1		1		1		1		1	
Industrial Electrician	20	1		1		1		2		2	
Maintenance Operator	19	4		4		4		5		5	
Landscape Supervisor	19	1		1		1		1		1	
Maintenance & Inventory Specialist	19	1		1		1		1		1	
Pump Station Supervisor	19	1		1		1		1		1	
Maintenance Technician	16	3		3		4		4		4	
Right of Way Crew Chief	15	2		2		2		2		2	
Pump Station Tech	15	2		2		2		2		2	
Maintenance Worker	12	1		1		1		2		2	
Laborer	10	3		3		3		2		2	
<b>Total Maintenance</b>		22	-	22	-	23	-	25	-	25	-
Construction Superintendent	26	1		1		1		1		1	
Utility Supervisor	21	4		4		4		4		4	
Utility Right of Way Supervisor	20	1		1		1		1		1	
Infiltration/Inflow Supervisor	20	-		-		1		1		1	
Engineering Technician II	18	2		2		1		1		1	
Sewer Maintenance Operator	17	2		2		2		2		2	
Engineering Technician I	16	1		1		1		1		1	
Utility Locator Technician I	16	1		1		1		1		1	
Infiltration/Inflow Technician	14	3		3		3		3		3	
Construction Utility Technician	14	3		3		3		3		3	
Pipefitter II	12	3		3		3		3		3	
Pipefitter I	10	1		1		1		1		1	
<b>Total Sanitary Sewer</b>		22	-	22	-	22	-	22	-	22	-
Environmental Comp. & Permit Div. Mgr.	32	1		1		-		-		-	
Environmental Services Administrator	28	1		1		1		1		1	
Civil Engineer III	28	1		1		1		-		-	
Civil Engineer II	26	1		1		1		-		-	
Stormwater Program Civil Engineer II	26	-		-		-		-		1	
Chemist	23	1		1		1		1		1	
Civil Engineer I	23	-		-		-		-		-	
Industrial Pretreatment Coordinator	21	1		1		1		1		1	
Environmental Monitoring Coordinator	21	1		1		1		1		1	
Backflow Coordinator	21	1		1		1		-		-	
Water Conservation Specialist	19	1		1		1		1		1	
Laboratory Supervisor	19	1		1		1		1		1	
Environmental Specialist II	17	1		1		1		1		1	
Laboratory Specialist	17	2		2		2		2		2	
Backflow Prevention Inspector	17	2		1		1		-		-	
Commercial Wastewater Trmt Inspector	17	1		1		1		1		1	
Environmental Specialist I	16	1		1		1		1		1	
Sample Collector	16	2		2		2		2		2	
Lab Technician	16	3		2		2		2		2	
Lab Technician Trainee	15							-		-	
Senor Secretary	14	1		1		1		-		-	
Secretary	13	-		-		-		-		-	
<b>Total Environmental</b>		23	-	21	-	20	-	15	-	16	-

# CITY OF GAINESVILLE

## AUTHORIZED POSITIONS BY FUND

(5-year Summary)

DEPARTMENTS	Grade	Budget									
		FY 2010		FY2011		FY2012		FY2013		FY2014	
		FT	PT	FT	PT	FT	PT	FT	PT	FT	PT
Engineering & Construction Div. Manager	32	-		-		-		1		1	
Engineering & Planning Section Chief	32	1		1		1		1		1	
Construction & Project Section Chief	30	1		1		1		1		1	
Design & Permitting Section Chief	30	-		-		-		-		1	
Civil Engineer III	28	2		2		2		3		2	
Civil Engineer II	26	4		4		3		4		3	
GIS/Utility Mapping Coordinator	24	1		1		1		1		1	
Civil Engineer I	23	1		1		2		1		1	
Sr. Utilities Engineering Inspector	23	2		2		2		2		2	
Utilities Engineering Inspector	21	3		2		2		2		2	
Backflow Prevention Coordinator	21	-		-		-		1		1	
Graphics/Mapping Technician	19	3		3		3		2		2	
Administrative Services Coordinator	18	1		1		1		1		1	
Administrative Secretary	17	1		1		1		1		1	
Backflow Prevention Inspector	17	-		-		-		1		1	
Engineering Technician I	16	1		1		1		1		1	
Utilities Finance technician	14	1		-		-		-		-	
Senior Secretary	14	-		-		-		1		1	
Archivist Clerk	14	-		-		-		-		-	
Part Time Contract Labor Engineer			1		1		1		1		1
<b>Total Eng &amp; Const. Services</b>		22	1	20	1	20	1	24	1	23	1
Customer Service Manager	25	1		1		1		1		1	
Meter Asset Manager	23	1		1		1		1		1	
Utilities Sr. Accountant	22	1		1		1		1		1	
Systems Analyst	22	1		1		1		1		1	
Utilities Analyst	21	1		1		1		1		1	
Sr. Billing Specialist	19	1		1		1		1		1	
Sr. Customer Service Specialist	19	2		2		2		2		1	
Sr. Meter Reader Specialist	18	1		1		1		1		1	
Sr. Field Representative Specialist	18	1		1		-		-		-	
Meter Sales Rep	16	-		-		-		1		1	
Billing Specialist	16	4		4		4		4		4	
Customer Service Field Rep I	15	5		9		9		9		9	
Customer Service Representative	15	10		10		10		9		10	
Meter Reader	14	6		-		-		-		-	
<b>Total Customer Account Services</b>		35	-	33	-	32	-	32	-	32	-
Public Utilities Director	Contract	1		1		1		1		1	
Assistant Director	34	1		1		2		1		1	
Finance & Administration Division Manager	30	1		1		1		1		1	
Utility Asset/Procurement Manager	26	-		-		1		1		1	
Purchasing Officer	25	1		1		-		-		-	
Purchasing/Inventory Control Manager	23	1		1		1		1		1	
Sr. Customer Advocate	20	-		-		1		1		1	
Customer Advocate	19	1		1		1		1		1	
Administrative Coordinator	19	1		1		1		1		1	
Warehouse Supervisor	19	1		1		1		1		-	
Administrative Aide	17	3		3		3		3		3	
Administrative Secretary	17	1		1		1		1		1	
Store keeper	14	1		1		1		1		2	
<b>Total Finance &amp; Administration</b>		13	-	13	-	15	-	14	-	14	-
<b>Total Public Utilities</b>		231	1	225	1	229	1	229	1	229	1
<b>Solid Waste Department</b>											
Superintendent	24	1		1		1		1		1	
Assistant Superintendent	21	1		1		1		1		1	
Equip. Operator III/Inmate Spvrs.	19	1		1		-		-		-	
Equipment Operator III	18	2		2		2		3		3	
Equipment Operator II	16	5		5		6		5		5	
Administrative Assistant	15	1		1		1		1		1	
Equipment Operator I	13	4		6		6		5		6	
Laborer	10	9		7		7		8		7	
<b>Total Solid Waste</b>		24	-	24	-	24	-	24	-	24	-

# CITY OF GAINESVILLE

## AUTHORIZED POSITIONS BY FUND

(5-year Summary)

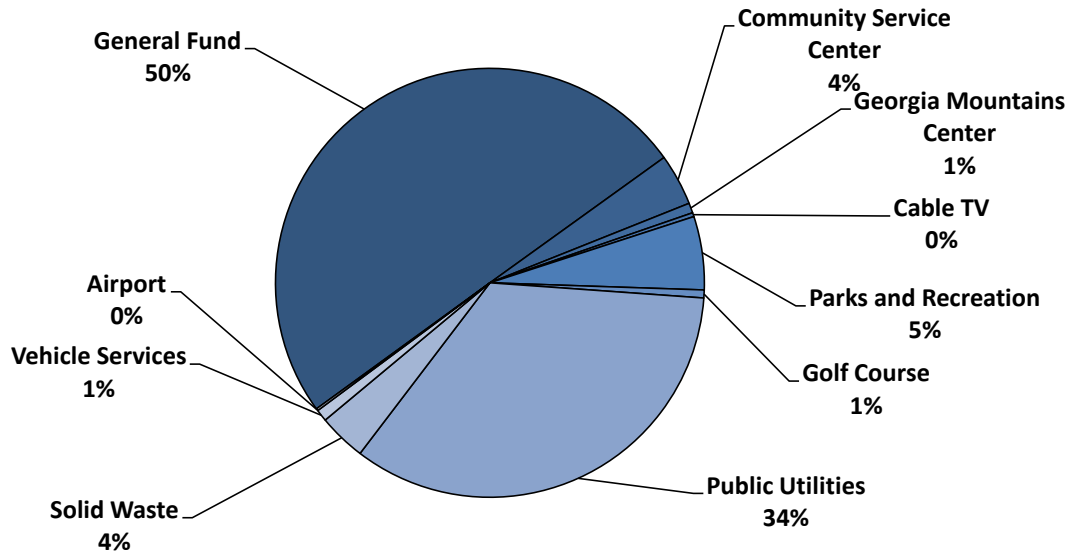
DEPARTMENTS	Grade	Budget									
		FY 2010		FY2011		FY2012		FY2013		FY2014	
		FT	PT	FT	PT	FT	PT	FT	PT	FT	PT
<b>Golf Course</b>											
Director of Golf	29	1		1		1		1		1	
Superintendent	29	1		1		1		1		1	
Assistant Superintendent	21	1		1		1		1		1	
Mechanic	21	1		1		1		1		1	
Grounds Keeper/Chemical Tech	21	1		-		-		-		-	
Pro Shop Assistant/Teaching Pro	19	1		-		-		-		-	
Assistant Mechanic	18	1		-		-		-		-	
Officer Coordinator/Bookkeeper	16	1		-		-		-		-	
Operator-Grounds Keeper	14	2		-		-		-		-	
<b>Total Golf Course</b>		10	Various	4	Various	4	Various	4	Various	4	Various
<b>General Insurance</b>											
Risk Manager	Contract	1		-		-		-		-	
Risk Manager Assistant	17	1		-		-		-		-	
<b>Total General Insurance</b>		2	-	-	-	-	-	-	-	-	-
<b>Vehicle Services</b>											
Fleet Manager	25	1		1		1		1		1	
Auto Mechanic II	17	1		1		1		2		2	
Auto Mechanic I	15	2		2		2		2		2	
Secretary	13	1		1		1		1		1	
<b>Total Vehicle Services</b>		5	-	5	-	5	-	6	-	6	-
<b>TOTAL AUTHORIZED POSITIONS</b>		<b>672</b>	<b>32</b>	<b>668</b>	<b>32</b>	<b>671</b>	<b>41</b>	<b>668</b>	<b>38</b>	<b>664</b>	<b>35</b>
<b>Frozen/Vacant Positions</b>		<b>21</b>		<b>24</b>		<b>24</b>		<b>27</b>		<b>32</b>	
<b>Total Filled Positions</b>		<b>651</b>	<b>32</b>	<b>644</b>	<b>32</b>	<b>647</b>	<b>41</b>	<b>641</b>	<b>38</b>	<b>632</b>	<b>35</b>

\* Position names and grades reflect the most current name and grade. Positions names and grades may have changed in the past 5 years.

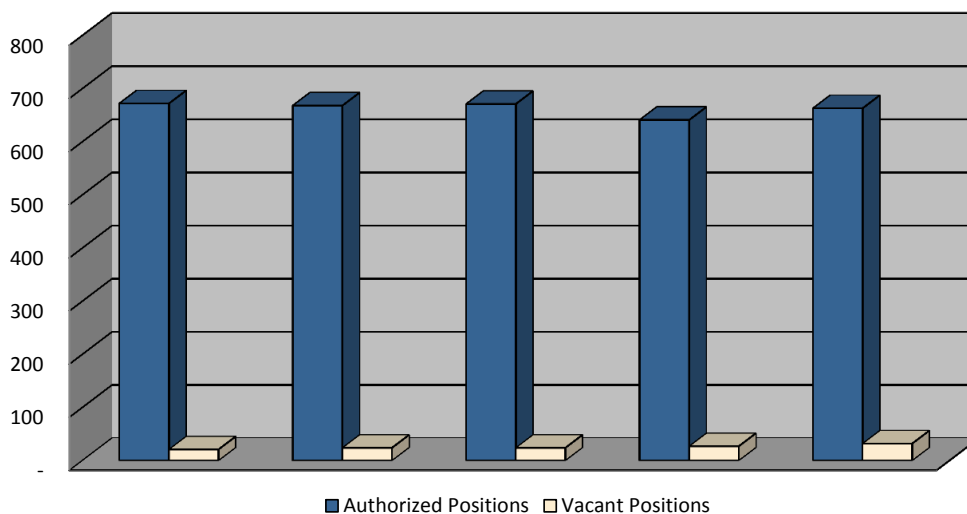
### Most notable positional changes.

1. The State Legislature past a new law that requires an elected Mayor, which takes effect January 1, 2014. In prior years this position was determined based on a rotation.
2. A Finance Technician position was moved to Municipal court for an additional records clerk.
3. The IT division of that Administrative Services Department established a Senior Network Administrator position, an additional Network Administrator and a Lead Desktop Technician position to better serve the needs of the City Departments.
4. The HR Division of the Administrative Services Department established the Safety/Wellness Specialist position to serve the City's move to Self Funded Insurance.
5. The Code Enforcement Division of the Community Development Department established two additional Code Enforcement position to better serve the needs of community.
6. The Communication and Tourism Department was Incorporated and now is its on Entity funded by the Hotel/Motel Tax Fund.
7. It was determined that a Senior Financial Coordinator in the Engineering Division of the Public Works Department was not needed. This position was not filled during FY13.
8. The Lead Traffic Signal Technician position was changed to Traffic Operation Superintendent and the Administrative Secretary position was changed to Senior Secretary under the Traffic Engineering division of the Public Works Department.
9. The Crew Chief position was changed to a Cemetery Maintenance Supervisor under the Cemetery Division of the Public Works Department.
10. The Georgia Mountains Center was leased to a local University. The positions under this department are now position for the local University.
11. The Parks and Recreation Agency completed a department restructure which resulted in the following changes: Civic Center Manager position eliminated, creation of a Manager Facility Supervisor, reduction in the Facility Operation Manager positions, elimination of the Assistant Parks Maintenance Supervisor position, creation of the a Landscape/Turf Technician position and the addition of an Operation Supervisor position.
12. Professional Development caused a promotion of a Water Treatment Plant Relief Operator III to a Water Treatment Plant Relief Operator II in the Lakeside Plant division of the Public Utilities Department.
13. A vacancy caused a need to regarded a WRF Relief Operator II position to a WRF Relief Operator III in the Linwood Plant Division of the Public Utilities Department.
14. The creation of a Stormwater program Civil Engineer II position will better serve the needs of the department. This position was moved from the Engineering and Construction Services division of the Public Utilities Department.
15. The creation of a Design & Permitting Section Chief position will better serve the needs of the department. This position was created by reducing the number of Civil Engineer III position in the Engineering and Construction Services division of the Public Utilities department.
16. The Sr. Customer Service Specialist position was reduced to add an additional Customer Service Representative in the Customer Account Services division of the Public Utilities department.
17. The Finance & Administration Division of the Public Utilities department regarded the Warehouse supervisor position to a storekeeper position.
18. A Laborer position was regarded to a Equipment Operator I position in the Solid Waste department.

## Authorized Positions by Fund FY 2013



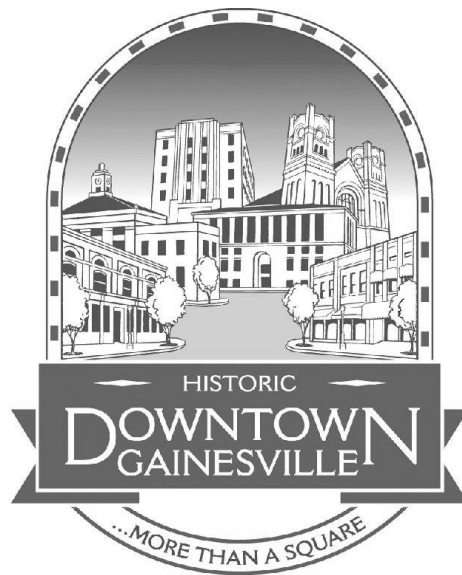
## Five-Year Positional Change Chart



Staff levels play a significant part in the budget process, as the staff in a municipality is its greatest asset and resource. Staffing levels are generally the last thing to be effected during a souring economy; however in the current economy approved staffing levels has taken it share of reduction in the past five years. Over the past five years, the City of Gainesville has seen its approved staff level drop by 53 positions , from it's highest in FY2009 at 721 to it's lowest in FY2013 at 668; this equates to approximately a 7.4% drop in the City's workforce. This reduction in staff level has slightly effected the service level provided by the City as it would in any organization. However with this reduction in the level of staffing, a new vigor has been realized, and the City has adopted a new attitude of, "Do more with less/Efficiency first." This new attitude will only further strengthen the City's Mission of community enrichment through good stewardship and innovative services.

## ***DOCUMENT-WIDE CRITERIA***

*This section contains the Glossary, Ad Valorem Ordinance, Tax digest,  
Millage Profile, Budget Resolution and Account Descriptions*



## **GLOSSARY**

**ACCOUNTING METHOD - ACCRUAL** The timing of the recognition of income or expense that reports these items as soon as income is earned or a liability is incurred. This method is used frequently by proprietary funds.

**ACCOUNTING METHOD - CASH** The timing of the recognition of income or expense that reports these items when cash is received or paid.

**ACCOUNTING METHOD - MODIFIED ACCRUAL** Under this method of accounting, income is only recognized to the extent that it will be available to pay the liabilities of the current period. Similarly, certain liabilities are considered expenditures only as they come due, since that is when they would normally use available financial resources to be liquidated. This method is employed primarily in governmental type funds.

**ADOPTED (APPROVED) BUDGET** The funds appropriated by the City Council at the beginning of the year.

**AD VALOREM TAX** Tax levied on the assessed value of real and personal property.

**AMORTIZATION** A reduction of debt by periodic changes to assets or liabilities.

**ANNEXATION** The legal incorporation of portions of unincorporated County land into a Municipality's borders. The expansion of the City's borders must be approved by the City Council and is normally at the request of the property owners.

**ANNUAL BUDGET** An itemized plan of financial operation and capital outlays including an estimate of the proposed means of financing for the next 12 months.

**APPRAISED VALUE** The anticipated fair market value of a piece of property.

**APPROPRIATION** An authorization made by the City Council which permits officials and department heads to incur obligations against and to make expenditures of governmental resources.

**ASSESSED VALUATION** The value placed on property for purposes of taxation. The City of Gainesville accepts Hall County's assessment of real and personal property at 100% of fair market value.

**BALANCED BUDGET** A balanced budget occurs when the total revenue is equal to the amount of expenditures.

**BOND** A written promise to pay a specified sum of money (called principal or face value) at a specified future date along with periodic interest paid at a specified percentage of the principal. Bonds are typically used for long-term debt.

**BUDGET** The financial plan for the operation of a department, program or project for the current year or for the duration of the project.

**BUDGET AMENDMENT** The act of transferring funds from one appropriation account to another, requiring approval of the City Council, City Manager, or the Budget Officer, depending on the nature of the transfer.

**BUDGET CALENDAR** The schedule of key dates or milestones which the City follows in the preparation, adoption, and administration of the budget.



**BUDGET RESOLUTION** The official enactment by the City Council legally authorizing City Officials to obligate and expend resources.

**BUDGETARY CONTROL** The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

**BUDGETED FUND BALANCE RESERVE** The amount remaining within the General Fund after all revenues and expenditures are budgeted for; reserved or “earmarked” as a prudent financial cushion, enabling the City to weather catastrophic financial occurrences while maintaining appropriate service levels.

**CAFR** Comprehensive Annual Financial Report – compiled annually, this report provides detailed information about the organization’s financial status

**CAPITAL OUTLAY** An expenditure for the acquisition of, or addition to, a fixed asset. Items acquired for less than \$500 is not considered capital outlay.

**CAPITAL PROJECTS** Projects that result in the acquisition or construction of fixed assets of a local government which are of a long-term and permanent nature. Such assets include land, buildings and related improvements, streets and highways, bridges, sewers, and parks.

**CITY COUNCIL** The elected, governing body of a municipality.

**COMPREHENSIVE PLAN** A long-term plan to control and direct the use and development of property in the City. It is also used to make strategic decisions regarding water and sewer lines, infrastructure, and roads.

**CONTINGENCY** Funds set aside for unforeseen future needs and budgeted in a “non-departmental” account. Can be transferred to a departmental budget only by action of the City Council.

**DEBT LIMIT** The maximum amount of debt that can be legally incurred by an entity.

**DEBT SERVICE** Costs associated with the interest, principle, or other expense payments related to bond issues or capital leases.

**DEBT SERVICE FUND** The fund used to account for the accumulation of resources for, and the payment of, principal and interest on long-term debt, specifically Bond issues.

**DEPARTMENT** A major administrative division of the City with indicated overall management responsibility for an operation or a group of related operations within a functional area.

**DEPRECIATION** A loss in the value of an asset, whether due to physical changes, obsolescence, or factors outside the asset.

**DISBURSEMENT** Funds paid out for goods or services received which result in a net decrease in financial resources; also referred to as an expenditure or an expense.

**EMT** Emergency Medical Technician – specially trained fire and emergency personnel sometimes referred to as paramedics.

**ENCUMBRANCE** A commitment of funds against appropriations in which the expenditure has not actually been made at the time of recording. It may be in the form of a purchase order, purchase requisition, or a contract for goods and services.

**ENTERPRISE FUND** A fund in which the activities are supported wholly or primarily by charges and fees paid by the users of the services.

**EPD** Georgia's **E**nvironmental **P**rotection **D**ivision

**EXPENDITURE/EXPENSE** This term refers to the outflow of funds paid or to be paid for an asset obtained or goods and services obtained regardless of when the expense is actually paid. "Expenditure" applies to Governmental Funds, and "Expense" to Proprietary Funds

**FIDUCIARY FUND** A fund category used to account for activities in which the government is acting as an agent (managing pension plans for employees or holding gifts/endowments).

**FISCAL YEAR** The time period designated by the City signifying the beginning and ending period for recording financial transactions. The City has specified July 1 to June 30 as its fiscal year.

**FIXED ASSET** Capital items of a long-term character which are intended to be held or used, such as land, buildings, improvements, machinery, and equipment. Gainesville's standard standards are an acquisition cost of at least \$5,000 and a useful life of more than 1 year.

**FUND** An independent fiscal and accounting entity with a self-balancing set of accounts. These accounts record cash and other assets together with all related liabilities, obligations, reserves and equities. Funds are segregated so that revenues will be used only for the purpose of carrying out specific activities in accordance with special regulations, restrictions or limitations.

**FUND BALANCE** (Undesignated and Unreserved) Refers to the excess of assets over liabilities and is, therefore, generally known as amount available for appropriation.

**FUND BALANCE** (Designated or Reserved) Refers to the excess of assets over liabilities and is designated or reserved for a particular item, e.g. "Fund Balance Reserved for Encumbrances".

**FUND BALANCE** (Carried Forward) Funds on hand at year end resulting from collections of revenue in excess of anticipations and/or unexpended appropriations which are included as a revenue source in the budget of the ensuing year.

**GAAP** Generally **A**ccepted **A**ccounting **P**inciples – guidelines to financial accounting and reporting which set uniform minimum standards for accepted accounting procedures.

**GASB** Governmental **A**ccounting **S**tandards **B**oard – Standards setting body charged with issuing, reviewing and updating the guidelines to which governments adhere for accounting procedures and practices.

**GDOT** Georgia **D**epartment of **T**ransportation

**GENERAL FUND** The main operating accounts of a nonprofit entity, such as a government or government agency.

**GENERAL OBLIGATION BONDS** Bonds whose principal and interest are paid from property tax for debt service and are backed by the City's full faith and credit. Approval by referendum vote is required for general obligation bonds to be issued.

**GOVERNMENT FINANCE OFFICERS ASSOCIATION (GFOA)** is a professional association of approximately 17,500 state, provincial and local government finance officers in the United States and Canada.

**GIS** Geographic **I**nformation **S**ystem – a relational model of geographic objects and associated information used to access data related to infrastructure, facility management, and socioeconomic

characteristics. This system can provide information using both the characteristics of a map and a relational database.

**GOALS** General statements of performance intentions. They may be somewhat vague and difficult to measure.

**GOVERNMENTAL FUNDS** Funds used to account for the acquisition, use and balances of expendable financial resources and the related current liabilities - except for those accounted for in proprietary funds and fiduciary funds.

**GRANT** A contribution of assets from a government to an organization to support a particular function or purpose.

**GREEN SPACE** Land which is left undeveloped by private citizens or the government.

**HOMESTEAD EXEMPTION** A tax relief whereby state law permits local governments to exempt a fixed dollar amount of the appraised value of the qualifying residential property from advalorem taxation.

**INFRASTRUCTURE** The basic facilities, equipment, and installations needed for the functioning of a system or organization (e.g., roads, bridges, water/sewer lines, public buildings).

**INTANGIBLE PROPERTY** A category of personal property that includes stocks, taxable bonds, and cash.

**INTERFUND TRANSFER** A method used to transfer monies from one fund to another.

**INTERGOVERNMENTAL REVENUE** Revenue received from local agencies or other governments such as the state of Georgia

**LAND USE DESIGNATION** Future land designation which compliments the goals and objectives of the Comprehensive Land Use Plan and indicates ideal locations for a wide variety of uses.

**MILLAGE RATE** The ad valorem tax rate expressed in the amount levied per thousand dollars of the taxable assessed value of property. One mill is equal to one dollar per thousand.

**NCIC** National Crime Information Center – a national law enforcement computer network which tracks data such as warrants and stolen property throughout the United States.

**OBJECTIVES** Unambiguous statements of performance intentions expressed in measurable terms.

**OCGA** Official Code of Georgia Annotated – Georgia law as enacted by the state legislature.

**OPEN RECORDS ACT** A legislative act which authorizes public access to certain records classified as public information.

**OPERATING BUDGET** The portion of the budget pertaining to daily operations that provides basic governmental services. The operating budget contains appropriations for such expenditures as personal services, fringe benefits, commodities, services and capital outlay.

**PERFORMANCE INDICATORS** A quantitative means of assessing workload, efficiency, effectiveness and/or productivity of a program or department.

**PERSONAL SERVICES** Costs associated with wages, salaries, retirement, and other fringe benefits for employees.

**PROPRIETARY FUNDS** Used to account for government's ongoing organizations and activities that are similar to those found in the private sector.

**REAL PROPERTY** Immobile property such as land, natural resources, (above and below ground), and fixed improvements to land.

**RETAINED EARNINGS** A fund equity account which reflects accumulated net earnings (or losses) of a proprietary fund. As in the case of fund balance, retained earnings may include certain reservations of fund equity.

**RESERVE** An account used to indicate that a portion of funds has been legally restricted for a specific purpose, or not available for appropriation and subsequent spending. A reserve for working capital is a budgetary reserve set aside for cash flow needs, emergencies, or unforeseen expenditures/revenue shortfalls.

**REVENUE** Funds that the City receives as income. It includes such items as taxes, licenses, user fees, service charges, fines and penalties, and grants.

**REVENUE BONDS** Bonds whose principal and interest are payable exclusively from specific projects or special assessments, rather than from general revenues. These bonds do not require approval by referendum.

**SCADA** Supervisory Control and Data Acquisition System – program which assists the Public Utilities department in the collection of data and control of the regulating system.

**SCBA** Self Contained Breathing Apparatus – the “air packs” fire fighters wear while working in an untenable atmosphere.

**SINKING FUND** A reserve fund accumulated over a period of time for retirement of a debt.

**SPECIAL REVENUE FUND** A fund in which the revenues are designated for use for specific purposes or activities.

**SPLOST** Special Purpose Local Option Sales Tax – sales tax imposed County wide for a predetermined period of time for a specific purpose, often for road improvements, or fire station construction. A SPLOST must be approved by the citizens of the County through a majority vote.

**TAN** Tax Anticipation Note – debt issued by a government, in anticipation of future tax receipts, which are due and payable when the government collects the taxes. These notes provide for the funding of government operations until taxes are collected.

**TANGIBLE PROPERTY** A category of personal property that has physical form and substance such as furniture, equipment, and inventory.

**TAX DIGEST** Official list of all property owners, their assessed value (100% of fair market value), and the tax due on their property.

**TAX EXEMPTION** Immunity from the obligation of paying taxes in whole or in part.

**TAXES** Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. Taxes levied by the City of Gainesville are approved by the City Council and are within limits determined by the State.

**TV18** Gainesville/Hall County joint government cable access channel which broadcasts a variety of local interest programs.

**WARD** A political subdivision of a governed area, as determined by a State mandated redistricting process which must occur once each ten years. Generally, wards are determined using a number of socioeconomic and natural factors such as income, geography, ethnicity, industry, and geography.

**WORKING CAPITAL** A dollar amount reserved in (General Fund) fund balance that is available for unforeseen emergencies, to handle shortfalls caused by revenue declines, and to provide cash liquidity during periods of low cash flow.

First Reading: 05/07/2013  
Passed: 05/21/2013

**AN ORDINANCE  
NO. 2013-06**

**AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF GAINESVILLE, GEORGIA, TO FIX THE AD VALOREM TAX RATE FOR THE CITY OF GAINESVILLE, GEORGIA EXCLUSIVE OF ACTIVITIES OF THE GAINESVILLE BOARD OF EDUCATION FOR THE FISCAL YEAR 2014; AND OTHER PURPOSES.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GAINESVILLE, GEORGIA AS FOLLOWS:**

**WHEREAS**, a budget has been established for the City of Gainesville for Fiscal Year 2014; and

**WHEREAS**, a specified amount of revenue for this budget comes from ad valorem taxes.

**NOW THEREFORE BE IT ORDAINED** by the City Council of the City of Gainesville, Georgia as follows:

**SECTION I.** The ad valorem tax rate for the City of Gainesville, Georgia for the calendar year, on property subject to ad valorem taxation by the City is hereby fixed at \$3.06 on each \$1,000.00 of property subject to ad valorem tax by the City.

**SECTION II.** Said rate of \$3.06 on each \$1,000.00 of taxable property is hereby levied as follows:

- (a) For General Government purposes, \$1.77 on each \$1,000.00 of taxable property.
- (b) For the purpose of providing Parks and Recreation operations, \$0.79 on each \$1,000.00 of taxable property.
- (c) For the purpose of retiring outstanding governmental fund type debt and related interest, \$0.50 on each \$1,000.00 of taxable property.

**SECTION III.** All ordinances and part of ordinances in conflict herewith are hereby repealed.

**NOW THEREFORE BE IT FURTHER ORDAINED** the City of Gainesville will take appropriate action when the Tax Digest as certified by the State Revenue Commissioner is available and property reassessments are confirmed.

## ORDINANCE 2013-06

This is to certify that I am City Clerk of the City of Gainesville. As such, I keep its official records, including its minutes. In that capacity, my signature below certifies this ordinance was adopted as stated and will be recorded in the official minutes.

ATTEST:

Denise O. Jordan  
Denise O. Jordan, City Clerk



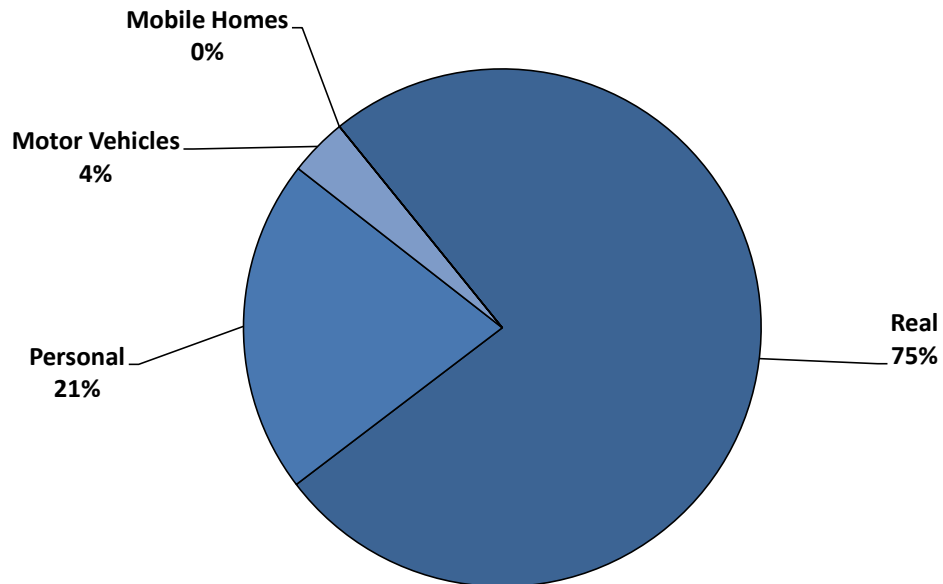
**PROJECTED AD VALOREM TAX DIGEST  
FISCAL YEAR 2014**

	<b>FY 2013/ Tax Year 2012</b>	<b>FY 2014/ Tax Year 2013</b>	
<b>Description</b>	<b>Tax Digest</b>	<b>Tax Digest (Estimated)</b>	<b>% Change</b>
<b>Real</b>	\$ 3,593,669,186	\$ 3,332,444,513	-7.3%
<b>Personal</b>	881,473,175	922,483,143	4.7%
<b>Motor Vehicles</b>	159,983,900	159,983,900	0.0%
<b>Mobile Homes</b>	6,190	6,190	0.0%
<b>Total Digest</b>	4,635,132,451	4,414,917,746	-4.8%
<b>Exempt Properties</b>	(1,038,877,720)	(1,047,478,388)	0.8%
<b>Net Digest</b>	\$ 3,596,254,731	\$ 3,367,439,358	-6.4%

**1 Mill Factor With 93.7% Collection**

	<b><u>FY 2013 Certified</u></b>		<b><u>FY 2014 Projected</u></b>		<b><u>Difference</u></b>		<b><u>% Growth</u></b>
General Digest	\$ 3,369,690.68	\$	3,155,290.68	\$	(214,400)	\$	-6.4%

**Projected Tax Digest By Category**

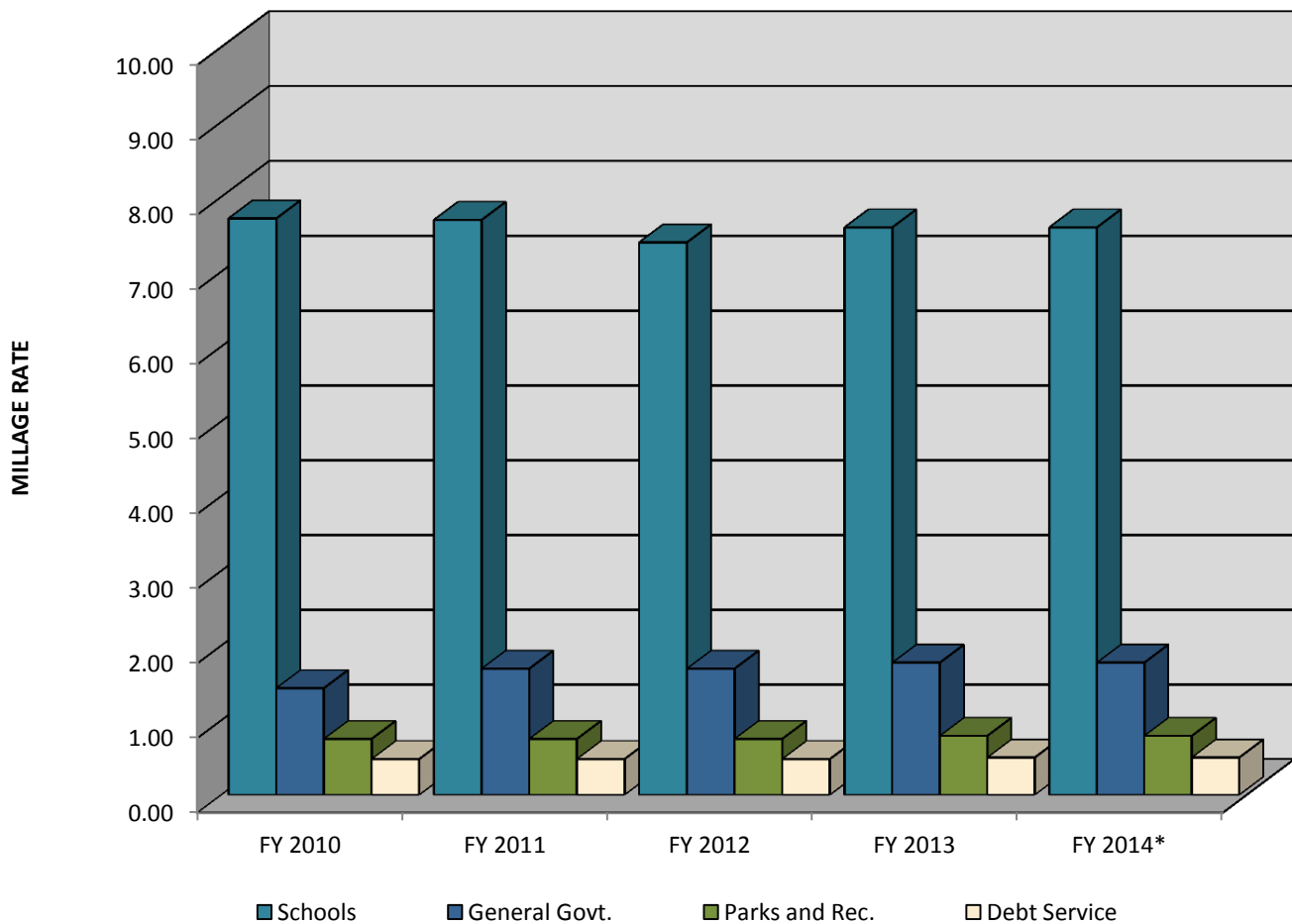




### CITY OF GAINESVILLE MILLAGE PROFILE

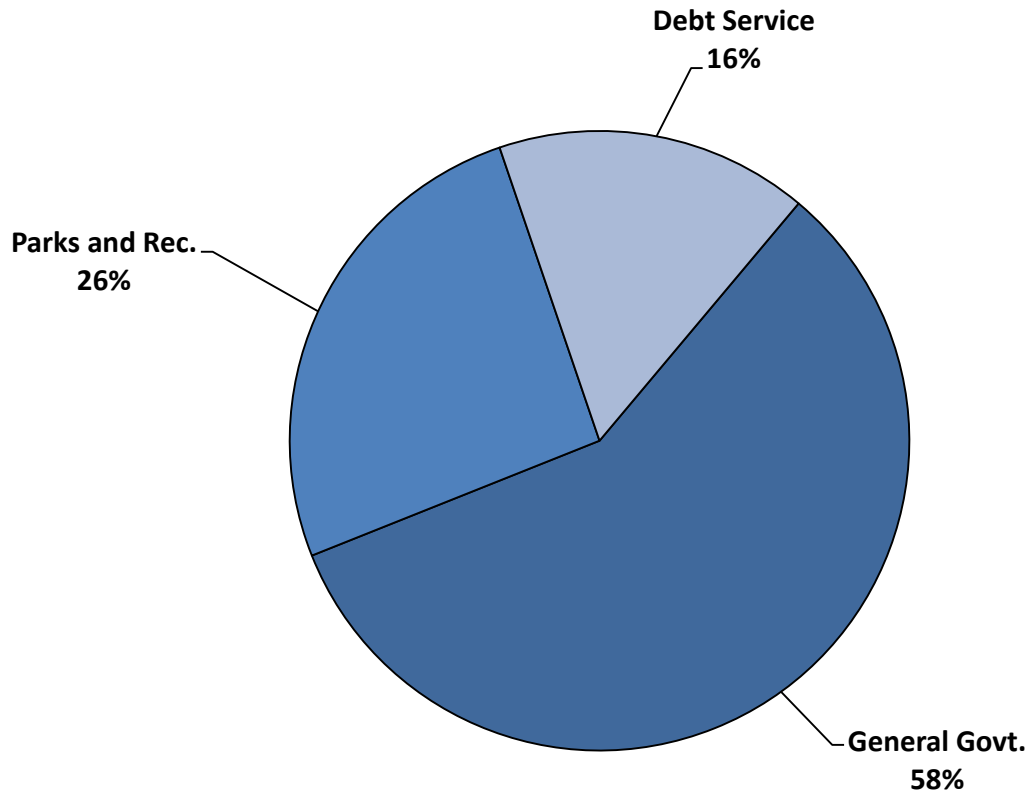
<b>Fund</b>	<b><u>FY 2010</u></b>	<b><u>FY 2011</u></b>	<b><u>FY 2012</u></b>	<b><u>FY 2013</u></b>	<b><u>FY 2014*</u></b>
<b>Schools</b>	7.71	7.69	7.39	7.59	7.59
<b>General Govt.</b>	1.43	1.69	1.69	1.77	1.77
<b>Parks and Rec.</b>	0.75	0.75	0.75	0.79	0.79
<b>Debt Service</b>	0.48	0.48	0.48	0.50	0.50
<b>Total</b>	<b>10.37</b>	<b>10.61</b>	<b>10.31</b>	<b>10.65</b>	<b>10.65</b>

\* Subject to change. City Council and the School Board will take appropriate action when the Tax Digest is available.



## "WHERE YOUR TAX DOLLARS GO"

(Excludes School System Taxes)



**RESOLUTION AR-2013 - 10**

**FISCAL YEAR 2014 BUDGET**

**WHEREAS**, the City Manager has presented a proposed fiscal year 2014 Budget to the City Council on each of the various funds of the City; and

**WHEREAS**, the Budget lists proposed expenditures/expenses for the fiscal year 2014; and

**WHEREAS**, each of these budgets is a balanced budget, so that anticipated revenues for each fund equal proposed expenditures/expenses.


**NOW, THEREFORE, BE IT RESOLVED** that "Attachment A" attached hereto and by reference made a part hereof this resolution, shall be the City of Gainesville's budget for the fiscal year 2014; and

**BE IT FURTHER RESOLVED** that this budget is hereby approved, and the several items of revenues shown in the budget for each fund in the amounts shown anticipated are adopted, and that the several amounts shown in the budget for each fund as proposed expenditures/expenses are hereby appropriated to the departments name in the fund; and

**BE IT FURTHER RESOLVED** that the expenditures/expenses shall not exceed the appropriations authorized by this budget or amendments thereto provided; however, that expenditures/expenses for the fiscal year shall not exceed actual funding available; and

**BE IT FURTHER RESOLVED** that this budget contains appropriations for Intergovernmental and Agency agreements, and that the City Council authorizes the Mayor and/or City Manager to execute such agreements.

**Adopted this 21<sup>st</sup> day of May, 2013.**

  
Mayor C. Danny Dunagan, JR.

  
Mayor Pro Tem George Wangemann

  
Council Member Robert L. Hamrick

  
Council Member Myrtle W. Figueras

  
Council Member Ruth H. Bruner

This is to certify that I am City Clerk of the City of Gainesville. As such, I keep its official records, including its minutes. In that capacity, my signature below certifies this resolution was adopted as stated and will be recorded in the official minutes.

**ATTEST:**

  
Denise O. Jordan, City Clerk



**FISCAL YEAR 2014 APPROPRIATIONS RESOLUTION  
ATTACHMENT A**

GENERAL FUND

**REVENUES AND OTHER SOURCES**

Ad Valorem Taxes @ 1.77 Mills	\$ 5,384,088
Railroad Equipment Tax	5,000
Intangible Tax	58,786
Real Estate Transfer Tax	11,000
Insurance Premium Tax	1,600,000
Local Option Sales Tax	5,261,376
Payment in Lieu of Taxes	57,374
Occupational Tax	1,134,500
Alcoholic Beverage Tax	980,000
Franchise Fees	3,971,056
Fines, Fees, and Forfeitures	1,140,200
Permits and Zoning Fees	310,400
Other Fees and Licenses	370,000
Interest on investments	28,000
Intergovernmental	625,006
Cemetery Lot Sales	40,000
Miscellaneous - Rent	825,000
Miscellaneous	40,000
Charges for Services - Indirect Charges	1,706,933
Transfers In	3,451,614
Sales of General Fixed Assets	30,000
Budgeted Fund Balance	2,200,000

**TOTAL REVENUES AND OTHER SOURCES**

\$ 29,230,333

**EXPENDITURES AND OTHER USES**

Administrative Services	\$ 2,798,333
City Manager's Office	657,246
City Council	280,658
Community Development	1,099,475
Police	8,627,232
Fire	6,582,354
Public Lands and Buildings	561,907
Engineering Services	613,601
Traffic Services	1,343,113
Street Maintenance and Construction	1,926,659
Cemetery	348,397
Agency Allocations - Other	40,898
Contingency	702,250
Transfers Out	3,648,210

**TOTAL EXPENDITURES AND OTHER USES**

\$ 29,230,333

**FISCAL YEAR 2014 APPROPRIATIONS RESOLUTION  
ATTACHMENT A**

COMMUNITY SERVICE CENTER FUND

**REVENUES AND OTHER SOURCES**

Intergovernmental - Federal/State/Other	\$ 1,405,818
Intergovernmental - County	472,696
Transfer from General Fund	404,246
Other: (Fees, Donations, Fares, Misc.)	475,310
Budgeted Fund Balance	17,211

<b>TOTAL REVENUES AND OTHER SOURCES</b>	<b>\$ 2,775,281</b>
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**EXPENDITURES AND OTHER USES**

Personal Services	\$ 1,423,536
Professional & Other Services	187,562
Supplies & Operating Charges	548,583
Repairs & Maintenance	395,200
Capital Outlay	220,400

<b>TOTAL EXPENDITURES AND OTHER USES</b>	<b>\$ 2,775,281</b>
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ECONOMIC DEVELOPMENT FUND

**REVENUES AND OTHER SOURCES**

Interest on Investments	\$ 8,600
Land Sales	200,000
Transfers in	7,000

<b>TOTAL REVENUES AND OTHER SOURCES</b>	<b>\$ 215,600</b>
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**EXPENDITURES AND OTHER USES**

Professional & Other Services	\$ 85,000
Supplies & Operating Charges	6,000
Debt Service	42,000
Transfers out	25,000
Contingency	57,600

<b>TOTAL EXPENDITURES AND OTHER USES</b>	<b>\$ 215,600</b>
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**FISCAL YEAR 2014 APPROPRIATIONS RESOLUTION  
ATTACHMENT A**

CABLE TV CHANNEL FUND

**REVENUES AND OTHER SOURCES**

Intergovernmental - Hall County	\$ 93,569
Transfer from General Fund	93,569
<b>TOTAL REVENUES AND OTHER SOURCES</b>	<b><u>\$ 187,138</u></b>

**EXPENDITURES AND OTHER USES**

Personal Services	\$ 119,241
Professional & Other Services	21,637
Supplies & Operating Charges	12,001
Repairs & Maintenance	5,153
Indirect Cost Allocation	29,106
<b>TOTAL EXPENDITURES AND OTHER USES</b>	<b><u>\$ 187,138</u></b>

HOTEL/MOTEL TAX FUND

**REVENUES AND OTHER SOURCES**

Hotel/Motel Taxes (5%)	\$ 472,199
Hotel/Motel Taxes (1%)	94,440
Interest on Investments	250
<b>TOTAL REVENUES AND OTHER SOURCES</b>	<b><u>\$ 566,889</u></b>

**EXPENDITURES AND OTHER USES**

Gainesville Communications and Tourism Office	\$ 412,596
Transfer to Parks and Recreation	59,853
Transfer to Debt Service	94,440
<b>TOTAL EXPENDITURES AND OTHER USES</b>	<b><u>\$ 566,889</u></b>

**FISCAL YEAR 2014 APPROPRIATIONS RESOLUTION  
ATTACHMENT A**

**IMPACT FEES FUND**

**REVENUES AND OTHER SOURCES**

Impact Fees - Police	\$ 12,000
Impact Fees - Fire	21,000
Impact Fees - Parks	80,000
Administrative Fees	2,500
Interest on Investments	800
Budgeted Fund Balance	-

<b>TOTAL REVENUES AND OTHER SOURCES</b>	<b>\$ 116,300</b>
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**EXPENDITURES AND OTHER USES**

Transfer to General Fund	\$ 2,500
Transfer to Parks and Recreation Capital Project Funds	45,000
Available for Capital Projects	68,800

<b>TOTAL EXPENDITURES AND OTHER USES</b>	<b>\$ 116,300</b>
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**INFORMATION TECHNOLOGY FUND**

**REVENUES AND OTHER SOURCES**

Technology fees	\$ 58,000
Budgeted Fund Balance	52,000

<b>TOTAL REVENUES AND OTHER SOURCES</b>	<b>\$ 110,000</b>
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**EXPENDITURES AND OTHER USES**

Transfer to General Gov't Capital Projects Fund	\$ 110,000
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<b>TOTAL EXPENDITURES AND OTHER USES</b>	<b>\$ 110,000</b>
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**TAX ALLOCATION DISTRICT FUND**

**REVENUES AND OTHER SOURCES**

Property Tax - Current	\$ 12,000
Intergovernmental	84,000
Interest on Investments	600

<b>TOTAL REVENUES AND OTHER SOURCES</b>	<b>\$ 96,600</b>
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**EXPENDITURES AND OTHER USES**

Available for Capital Projects	\$ 96,600
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<b>TOTAL EXPENDITURES AND OTHER USES</b>	<b>\$ 96,600</b>
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**FISCAL YEAR 2014 APPROPRIATIONS RESOLUTION  
ATTACHMENT A**

PARKS AND RECREATION FUND

**REVENUES AND OTHER SOURCES**

Ad Valorem Taxes @ .79 Mills	\$ 2,367,362
Charges for Services	1,641,629
Interest on Investments	4,100
Other	750
Transfers in	59,853
Budgeted Fund Balance	933,481

<b>TOTAL REVENUES AND OTHER SOURCES</b>	<b>\$ 5,007,175</b>
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**EXPENDITURES AND OTHER USES**

Personal Services	\$ 2,462,714
Professional & Other Services	547,228
Supplies & Operating Charges	1,055,493
Repairs & Maintenance	201,740
Indirect Cost Allocation	50,000
Capital Outlay	55,000
Transfer to Parks and Recreation Capital Projects Fund	635,000

<b>TOTAL EXPENDITURES AND OTHER USES</b>	<b>\$ 5,007,175</b>
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DEBT SERVICE FUND

**REVENUES AND OTHER SOURCES**

Ad Valorem Taxes @ 0.50 Mills	\$ 1,498,330
Interest on Investments	5,683
Transfers in	8,058,565
Budgeted Fund Balance	-

<b>TOTAL REVENUES AND OTHER SOURCES</b>	<b>\$ 9,562,578</b>
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**EXPENDITURES AND OTHER USES**

Bond Principal & Interest	\$ 8,858,536
Lease Principal & Interest	551,501
Other Costs	7,500
Available for Future Debt Service	145,041

<b>TOTAL EXPENDITURES AND OTHER USES</b>	<b>\$ 9,562,578</b>
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**FISCAL YEAR 2014 APPROPRIATIONS RESOLUTION  
ATTACHMENT A**

*CAPITAL PROJECTS FUND*

**REVENUES AND OTHER SOURCES**

SPLOST VI	\$ 7,139,125
Lease Proceeds	-
Intergovernmental	200,000
Transfer from General Fund	2,200,000
Transfer from Economic Development Fund	25,000
Transfer from Information Tech Fund	110,000
Transfer from Public Utilities	130,000
Transfer from Impact Fee Fund	45,000
Transfer from Cemetery Trust Fund	25,000
Budgeted Fund Balance - Various capital projects funds	750,000
<b>TOTAL REVENUES AND OTHER SOURCES</b>	<b>\$ 10,624,125</b>

**EXPENDITURES AND OTHER USES**

Network Security	\$ 60,000
Enhanced Software Applications	110,000
Expansion of Disk Storage	200,000
Down Town Master Plan	30,000
Fleet Replacement (Police)	175,000
Records Management System	715,000
Fleet Replacement - Squad 21	90,000
GMC Waterproofing and Roof	115,000
Administrative Building Renovation	50,000
Storm Drain Maintenance Program	15,000
Street Resurfacing (Major Projects)	700,000
Roadway Patching Program	30,000
Full Depth Reclamation Program	260,000
In-House Paving Program	100,000
Detention Pond Restoration	75,000
Interchange Beautification	25,000
Thermoplastic Restriping	30,000
Fleet Replacement - Tractor	25,000
Transfer to Debt Service	7,139,125
Linwood Nature Preserve Development	25,000
Blueway Landings	20,000
Frances Meadows Center Fitness Center	375,000
Wessel Park Renovation	150,000
Fleet Replacement	50,000
T-Ball Athletic Field Lighting	20,000
Civic Center Marquee	40,000
<b>TOTAL EXPENDITURES AND OTHER USES</b>	<b>\$ 10,624,125</b>

**FISCAL YEAR 2014 APPROPRIATIONS RESOLUTION  
ATTACHMENT A**

AIRPORT FUND

**REVENUES AND OTHER SOURCES**

T-Hangar Rent	\$	310,026
Corporate Hangar Rent		364,226
Industrial Park Rent		138,350
Fuel		18,888
Interest on Investments		1,200
Fixed Base Operator		32,755
Miscellaneous Revenue		3,660
Budgeted Retained Earnings		9,561
<b>TOTAL REVENUES AND OTHER SOURCES</b>	<b>\$</b>	<b>878,666</b>

**EXPENDITURES AND OTHER USES**

Personal Services	\$	70,751
Professional & Other Services		39,830
Supplies & Operating Charges		45,738
Repairs & Maintenance		78,386
Indirect Cost Allocation		209,561
Debt Service		434,400
Capital Outlay		-
<b>TOTAL EXPENDITURES AND OTHER USES</b>	<b>\$</b>	<b>878,666</b>

**FISCAL YEAR 2014 APPROPRIATIONS RESOLUTION  
ATTACHMENT A**

*PUBLIC UTILITIES OPERATING FUND*

**REVENUES AND OTHER SOURCES**

Water Revenue	\$ 28,051,857
Water Connection Fees	590,292
Water Connection Administration Fees	17,442
Water Tapping Fees	366,966
Account Service Fees	2,228,374
Service Fees	273,000
Late Payment Penalty	495,000
Sewer Revenue	25,858,569
Surcharge	467,000
Sewer Tapping Fees	2,024
Sewer Connection Fees	324,870
Sewer Connection Administration Fees	9,737
Recovery of Bad Debts	1,000
Interest on Investments	20,000
Gain/(Loss) on Sale of Fixed Assets	1,000
Miscellaneous	462,400

<b>TOTAL REVENUES AND OTHER SOURCES</b>	<b>\$ 59,169,531</b>
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**EXPENDITURES AND OTHER USES**

Personal Services	\$ 14,380,905
Professional & Other Services	2,928,072
Supplies & Operating Charges	7,894,828
Repairs & Maintenance	2,154,024
Indirect Cost Allocation	1,034,429
Capital Outlay	1,014,710
Debt Service	21,439,497
Transfers out	3,496,114
Available for Capital Projects	4,826,952

<b>TOTAL EXPENDITURES AND OTHER USES</b>	<b>\$ 59,169,531</b>
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**FISCAL YEAR 2014 APPROPRIATIONS RESOLUTION  
ATTACHMENT A**

**SOLID WASTE FUND**

**REVENUES AND OTHER SOURCES**

Residential Collections	\$ 2,170,602
Commercial - Franchise Fee	85,000
Special Services	5,000
Interest	1,200
Other Revenue	40,600

<b>TOTAL REVENUES AND OTHER SOURCES</b>	<b>\$ 2,302,402</b>
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**EXPENDITURES AND OTHER USES**

Personal Services	\$ 1,189,660
Professional & Other Services	96,901
Supplies & Operating Charges	340,050
Repairs & Maintenance	267,250
Indirect Cost Allocation	146,452
Capital Outlay	262,089

<b>TOTAL EXPENDITURES AND OTHER USES</b>	<b>\$ 2,302,402</b>
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**CHATTAHOOCHEE GOLF COURSE FUND**

**REVENUES AND OTHER SOURCES**

Greens Fees	\$ 677,000
Cart Fees	280,920
Other Revenue	94,205
Transfer from General Fund	125,395

<b>TOTAL REVENUES AND OTHER SOURCES</b>	<b>\$ 1,177,520</b>
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**EXPENDITURES AND OTHER USES**

Personal Services	\$ 507,243
Professional & Other Services	17,312
Supplies & Operating Charges	113,488
Repairs & Maintenance	206,600
Capital Outlay	12,000
Debt Service	320,877

<b>TOTAL EXPENDITURES AND OTHER USES</b>	<b>\$ 1,177,520</b>
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**FISCAL YEAR 2014 APPROPRIATIONS RESOLUTION  
ATTACHMENT A**

GENERAL INSURANCE FUND

**REVENUES AND OTHER SOURCES**

Premiums & Losses Paid by Department	\$ 1,641,676
Interest on Investments	2,000
Other	10,000
Budgeted Retained Earnings	30,201

<b>TOTAL REVENUES AND OTHER SOURCES</b>	<b>\$ 1,683,877</b>
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**EXPENDITURES AND OTHER USES**

Professional & Other Services	\$ 1,519,206
Supplies & Operating Charges	10,000
Indirect Cost Allocation	154,671

<b>TOTAL EXPENDITURES AND OTHER USES</b>	<b>\$ 1,683,877</b>
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EMPLOYEE BENEFITS FUND

**REVENUES AND OTHER SOURCES**

Premiums	\$ 7,498,188
Interest	4,500

<b>TOTAL REVENUES AND OTHER SOURCES</b>	<b>\$ 7,502,688</b>
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**EXPENDITURES AND OTHER USES**

Health Claims/Premiums Expense	\$ 6,061,581
Life Insurance Premiums	152,598
Vision Insurance Premiums	29,542
Dental Insurance Premiums	343,948
Long & Short-term Disability Premiums	72,626
Short-term Disability Expense	120,000
Medical Clinic Operations	603,957
Administration/Wellness Program	58,348
Other Costs	60,088

<b>TOTAL EXPENDITURES AND OTHER USES</b>	<b>\$ 7,502,688</b>
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**FISCAL YEAR 2014 APPROPRIATIONS RESOLUTION  
ATTACHMENT A**

VEHICLE SERVICES FUND

**REVENUES AND OTHER SOURCES**

Charges For Services	\$ 858,297
Sales - Fuel	1,966,874
Transfer In	-
<b>TOTAL REVENUES AND OTHER SOURCES</b>	<b>\$ 2,825,171</b>

**EXPENDITURES AND OTHER USES**

Personal Services	\$ 324,129
Professional & Other Services	20,422
Supplies & Operating Charges	2,463,205
Repairs & Maintenance	17,415
Capital Outlay	-
<b>TOTAL EXPENDITURES AND OTHER USES</b>	<b>\$ 2,825,171</b>

CEMETERY TRUST FUND

**REVENUES AND OTHER SOURCES**

Interest on Investments	\$ 260
Sales & Services	40,000
<b>TOTAL REVENUES AND OTHER SOURCES</b>	<b>\$ 40,260</b>

**EXPENDITURES AND OTHER USES**

Transfer to Capital Projects Fund	\$ 25,000
Available for Capital Projects	15,260
<b>TOTAL EXPENDITURES AND OTHER USES</b>	<b>\$ 40,260</b>

<b>GRAND TOTAL</b>	<b>\$ 134,072,134</b>
<b>LESS TRANSFERS COUNTED TWICE</b>	<b>(15,355,242)</b>
<b>TOTAL NET BUDGET</b>	<b>\$ 118,716,892</b>

**CITY OF GAINESVILLE  
ACCOUNT DESCRIPTIONS**

<b>Account Number</b>	<b>Account Name</b>	<b>Descriptions</b>
<b>Personal Services and Employee Benefits</b>		
1100	Salaries and Wages	Includes the yearly salary for all employees.
1101	Overtime Earnings	Includes all costs of overtime pay.
1110	Life and Health Insurance	Includes all costs associated with employer provided insurance.
1120	Workers' Comp Insurance	Includes all costs associated with workers' compensation, including premiums and claims.
1140	Social Security and Medicare	Employer's portion of social security and medicare expense.
1150	Unemployment	Includes payments for unemployment compensation.
1160	Uniforms	Any clothing purchase for City employees. Examples include, but are not limited to gun belts, badges, shoes, boots, etc.
1170	Retirement Contributions	Employer's contributions to retirement plan.
<b>Professional and Other Services</b>		
2100	Travel	Includes mileage, meals, lodging, etc. for any business related meetings which <b>do not</b> involve professional development.
2150	Training and Professional Development	Any training, schoolings, conferences, seminars, and certifications (including meals, transportation and lodging) and any on-line networks used for training as well as instructional material. Includes ammunition.
2230	Advertising	Any cost associated with the publishing of an ad or notice.
2240	Professional Fees-Legal	Cost of legal services provided by the City attorney or other attorney (Including Clerk of Court fees).
2260	Insurance - Liability	Liability insurance and estimated claims excluding health and life and workers' compensation.
2280	Maintenance Contracts	Any items under maintenance contract. Examples are computer equipment, copy machines, telephones, software, extended warranties, radios, pumps, excavators, vehicles, and maintenance of landscape).
2335	Dues	Memberships in professional organizations.
2410	Rent - Facilities	Cost of space rental.
2420	Rent - Equipment	Copier, postage meter rentals, pagers, and equipment rentals.
2540	Contractual Services	Any services provided to the City from outside - other than maintenance contracts. Examples are consultants, security officers, and temporary help through employment agencies.
<b>Supplies and Materials</b>		
3340	Printing	Includes printing of forms and stationery. Includes water bills, business cards, annual reports, etc. This does not include preprinted forms.
3351	Subscriptions and Publications	Any subscriptions to magazines, newspapers, letters, etc. associated with that department.
3360	Postage and Freight	The cost of mailing/shipping any item. Examples are UPS, Federal Express, or regular mail.
3380	Office Supplies	Pens, pads, staples, paper clips, copy and computer paper (consumable items that can be "used up").
3390	Supplies, Tools, and Small Equipment (less than \$1,000)	Any supplies or tools used for operations. Equipment that cannot be classified as a fixed asset. Examples are calculators, name badges or plates, plaques, T-shirts, maps, etc. All software costing less than \$20,000 should be coded to this account.
3394	Inventory Items (\$1,000.00 - \$4,999.99)	Any supplies or tools used for operations. Equipment that cannot be classified as a fixed asset, but exceeds threshold for inclusion in .3390 account. Examples are computers, tamping machines, scanner/plotters, and other specialized tools. These purchases are tagged for tracking purposes.
3400	Janitorial and Operational Supplies	Costs of cleaning supplies, light bulbs, paper towels, brooms. The departments located in the joing admin. bldg are prorated on # of sq. ft.
3520	Utilities - Gas	Cost of use of natural gas - United Cities Gas, propane gas for heat.
3521	Telephone	Charges for telephone usage, local and long distance (service calls and repairs should be coded to other line items).

**CITY OF GAINESVILLE  
ACCOUNT DESCRIPTIONS**

<b>Account Number</b>	<b>Account Name</b>	<b>Descriptions</b>
3522	Utilities - Electric	Cost of use of electricity - Georgia Power, Jackson EMC.
3523	Utilities - Water	Cost of use of water and sewer.
3860	Other Operational Costs	Any cost that cannot be classified in any other account. Charges to this account should be minimized. Physical exams, flu shots, drinks and food for guest and staff meetings, licenses (professional certifications including CPA, state certifications including CDL, and electrical), etc.
3870	Landfill Charges	Costs associated with delivering trash/garbage to landfill.
<b>Repairs and Maintenance</b>		
4342	Repairs and Maintenance	General repairs and maintenance to items other than vehicles and equipment (furniture, buildings), repairs essential to facility operations, including repairs to air conditioning units.
4460	Equipment Repairs and Maintenance	Repairs to typewriters, copiers, PCs, printers, weed eaters, & lawn mowers.
4480	Vehicle Repairs and Maintenance	Repairs to vehicles, car wash soap, windshield washer fluid. This does not include tires, gas, and lubricants.
4500	Fuel and Lubricants	Gasoline/Diesel fuel, motor oil, etc. for City vehicles.
<b>Capital Outlay</b>		
9580	New Equipment	An item that has a longer useful life than one year and a cost of at least \$5,000 or more. These items need to be tagged with a fixed asset tag. No items greater than \$19,999 should be in this account. This is true of all funds except Public Utilities.
9600	New Construction	Any new construction that does not qualify in the CIP (must be less than \$20,000 for this account). Small storage bldg, sidewalks, etc.



