

FISCAL YEAR
2020
ANNUAL BUDGET
LAWRENCEVILLE, GA



LAWRENCEVILLE
GEORGIA



LAWRENCEVILLE
HEART *art* SMART
WHERE IS A WAY OF LIFE



TABLE OF CONTENTS

4	WELCOME FROM THE CITY
6	KEY LEADERSHIP
8	HISTORY
10	CITY IN BRIEF
14	FINANCIAL POLICIES & PROCEDURES
20	BUDGET PROCESS
22	CONSOLIDATED FINANCIAL SCHEDULE
24	FUND STRUCTURE
52	DEPARTMENTS
88	ENTERPRISE FUNDS
100	OTHER GOVERNMENT FUNDS
108	INTERNAL SERVICE FUNDS
118	CAPITAL IMPROVEMENT PROGRAM
122	CAPITAL PLANNING
130	DEBT
134	GLOSSARY
140	ACRONYMS

**WELCOME FROM
THE CITY**



MAYOR JUDY JORDAN JOHNSON

It is an honor to serve as the elected voice of the people for the City of Lawrenceville. As mayor of this great city, it is my duty to represent the people's vision to keep Lawrenceville moving forward. Together, with the citizens of Lawrenceville, we have made great strides in becoming the heart of Gwinnett and the regional epicenter of the community. It is because of the efforts of our citizens that Lawrenceville is a talent-rich, inclusive community of tomorrow. I look forward to continuing our partnership and serving as the voice of the people as we move 'Lawrenceville Forward.'



CHUCK WARBINGTON

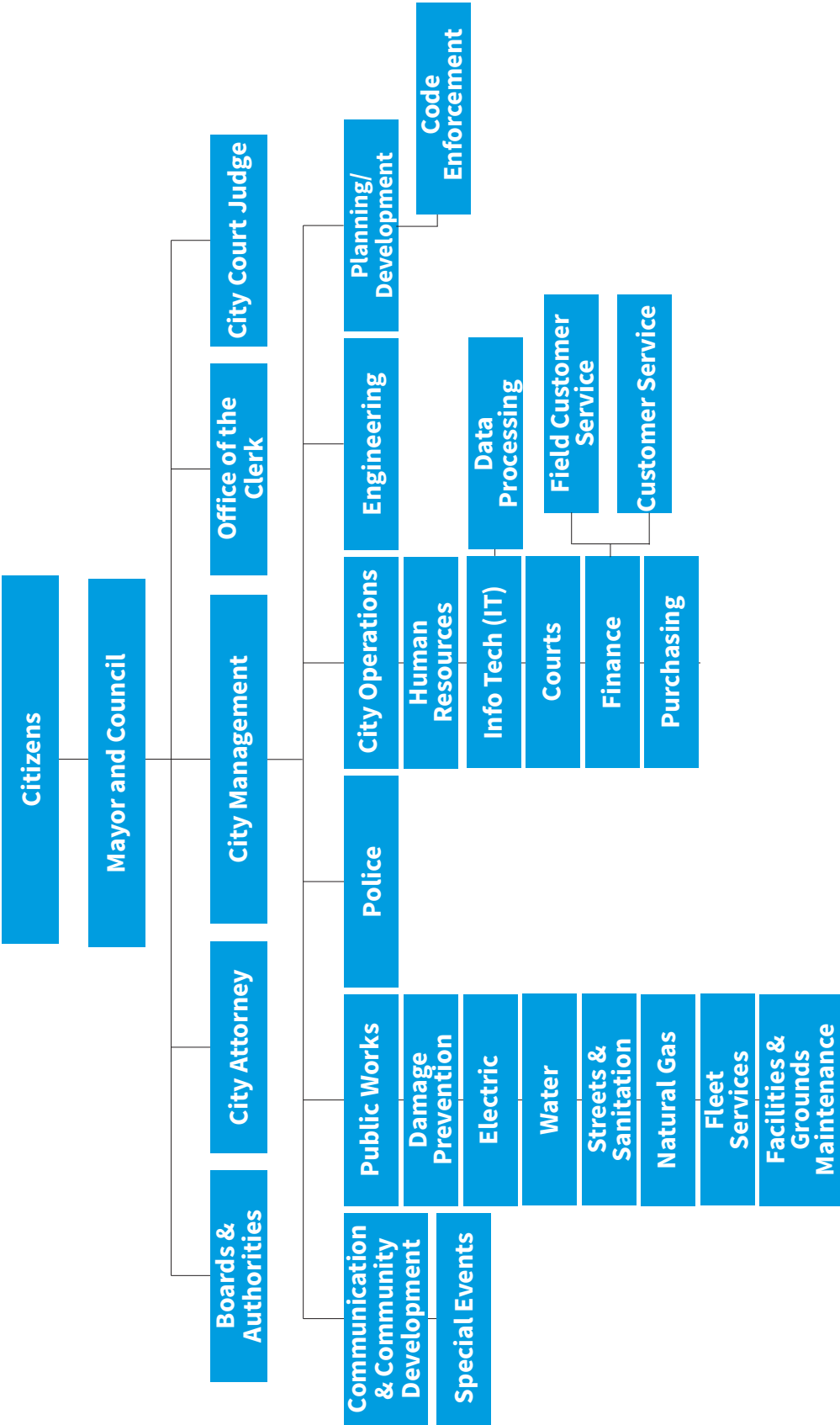
As city manager for the City of Lawrenceville, I am excited about our future and executing our vision as set forth by the people of Lawrenceville. Through the progressive actions of our city, Lawrenceville is the embodiment of a unified community with a strong economy that is continuously moving forward. As we work to turn the vision of the people into reality, tangible results can be seen throughout the City. Ever mindful of remaining a community that is financially sound, it is my pleasure to support the vision of the people as we continue to move the needle of progress forward in our city.



KEY LEADERSHIP

The City of Lawrenceville is governed by a council-manager form of government. The City Council determines the city policies, and the City Manager is responsible for city operations and execution of the set policies. The City Council consists of a Mayor and four Council Members. All Council Members are elected at-large for four-year terms.

KEY MANAGEMENT TEAM



HISTORY

Lawrenceville is the Gwinnett County seat and offers a multitude of activities: performing arts at the Aurora Theatre, dining, shopping, festivals, recreational facilities and a beautifully revitalized downtown district. Incorporated in 1821, Lawrenceville is the second oldest city in the metro Atlanta area. Ever mindful of its history, Lawrenceville's continued vision is to be known as the heart of Gwinnett and the college town of tomorrow, where inclusion is a way of life, new urban living is just living, and art comes to life in a talent-rich, regional epicenter.

BEGINNINGS

Incorporated on December 15, 1821, exactly three years to the day after the formation of Gwinnett County, Lawrenceville is the county seat and second oldest city in Metro Atlanta. She is named in honor of Captain James Lawrence, the War of 1812 naval commander who gave his crew one of American history's most memorable fighting orders: "Tell the men to fire faster and not to give up the ship; fight her till she sinks!" Though Commander Lawrence died from battle wounds a few days later, the City of Lawrenceville thrived. From the first hearty stock of settlers who lived off the land, citizens of Lawrenceville have long taken pride in establishing and fashioning a strong, viable community.

LOCATION

Chosen because of several nearby springs, Lawrenceville's original town square remains the heart of the City. With the inception of the first courthouse, which was built in 1824, and the layout of adjacent property, the farming community took shape and expanded. Locals came to town to buy all sorts of dry goods, or sell produce and livestock. A mixed-use retail and business complex downtown, Honest Alley, commemorates the place where mule buyers and sellers gathered to trade in good faith.

Among the greatest challenges in the early days was keeping livestock from trampling the courthouse lawn. Attempting to eradicate the problem, city leaders tried all sorts of materials to erect a fence that could withstand both animal and human tampering. However, fire, not beasts, ruined the original courthouse structure in 1871. The Romanesque-style building that stands in its place was designed by Boston architect EG. Lin. A small balcony on the front corner, used to summon jurors from the square, is a reminder that this was the official courthouse until the Gwinnett Justice Center's completion in 1988.



EARLY OCCUPATIONS

In the early days, most residents farmed cotton or otherwise benefited from the industry. One of the first cotton factories, Lawrenceville Manufacturing Company, made goods for the Confederates, and when it burned during the Civil War, another was built to replace it. Corn, lumber, brick manufacturing, and livestock also fueled the rural economy.

After boll weevils decimated cotton crops and prices plummeted, dairy farming flourished. Then, in the late 1800s through the turn of the century, a much-needed railroad moved people and freight all the way to the eastern seaboard and established Lawrenceville as a valuable transportation hub. Most of the population, however, got around by mule until the first paved road, U.S. Highway 29, appeared in 1929. Only 30 years later, Interstate 85 reached Pleasant Hill Road and put North Georgia on the map. Today, all area highways converge in the center of the city to facilitate commuter travel.



EMBRACING ITS HISTORY & FUTURE

Reflected in the city's expansive revitalization beginning in 2005, Lawrenceville maintains a healthy respect for her past while heartily embracing the future. Among the downtown district's period buildings and landmarks are the Gwinnett Historic Courthouse, home to the Gwinnett Historical Society and voted among the top 30 places in the country to have a wedding, and the Lawrenceville Female Seminary. With new residences, shopping, dining, and entertainment, including the Aurora Theatre, in proximity, redevelopment initiatives make it possible to live, work and play within walking distance.

EDUCATION

The 2006 opening of Georgia Gwinnett College – the nation's first four-year public college created in the 21st Century and Georgia's first four-year public college established in over 100 years – has further enhanced the appeal of Lawrenceville for students, educators, professionals, and business leaders. The liberal arts institution offers bachelor and associate degrees, as well as graduate programs, in conjunction with the University of Georgia and Georgia Perimeter College.

From services to sports – Gwinnett Medical Center, the Gwinnett Justice and Administration Center, Georgia Gwinnett College, Gwinnett Technical College, and the Gwinnett Braves Minor League Baseball – Lawrenceville covers all bases.



CITY IN **BRIEF**

FY2020 - INVESTING WITH PURPOSE

By Chuck Warbington, City Manager

Over the last several years, the City of Lawrenceville has undergone a transformation through redevelopment providing new residential and business opportunities through the County Seat. While this transformation is exciting, the City, boasting one of the largest municipal budgets in metro Atlanta, has taken great pride in being fiscally responsible strategically investing for a sustainable future. With revenue streams that include standard property taxes and business fees to a robust utilities' infrastructure with gas, electric, water, storm water and sanitation services, Lawrenceville strives to be intentional and practical with every investment.

For the fiscal year 2020, Lawrenceville's budgetary focus comprises four specific areas – service efficiency, development and redevelopment, infrastructure and human capital investment.

This year, the City has prioritized critical enhancements for improved service efficiency such as standardized residential trash bins. This investment is a simple change that will further support the condensed 4-day trash pick-up service implemented earlier this year that will provide cleaner streets, improve efficiency, and increase the overall level of service provided to our citizens. Other key improvements in this area include:

- A fully integrated Geographic Information System (GIS) that will provide greater monitoring of our infrastructure as well as enhance communication about utility services, and
- A financial enterprise software upgrade for improved processing of financial transactions, utility payments, and human resource solutions. This investment will enhance customer service for our citizens and utility customers allowing greater flexibility for billing and on-line payment, and
- A dedicated focus to a state police certification program, keeping our officers properly trained and certified to continue protecting the community with the highest standards of excellence.



The City will also engage in strategic public development and redevelopment projects. The City recently broke ground on the \$31M Lawrenceville Performing Arts Center (LPAC) project partnering with the Aurora Theater, who is committing \$7,500,000 to the project. As Lawrenceville continues to watch the South Lawn project come to fruition, the City will also complete the relocation and upgrade of its Housing Authority units to Constitution Blvd raising the bar on affordable housing standards. We will also relocate the fleet fueling station closer to the new Public Works facility off Pike Street and redevelop the old fueling station (across from City Hall) into a Gateway Park. Finally, as demand for restaurant and retail uses in the downtown area continues to increase, the City will add additional parking in the immediate downtown area.

Certainly not foreign to any public organization is infrastructure. The City takes great pride in investing in both improved infrastructure such as corridor improvements along Stone Mountain Street/Five Forks Trickum Road, Culver Street, and Nash Street and sidewalks to create a walkable connection throughout the City. The City will double the amount of funds committed to the annual street resurfacing program ensuring a safe and sustainable street network throughout the City. Finally, the City will begin the installation of Phase II on the much-anticipated College Corridor.

This transportation linear park will come complete with a new roadway, multi-use trails and bike paths, and roundabouts to keep traffic to a safe speed all with the ultimate goal to connect the main campus of Georgia Gwinnett College to the Historic Downtown Square.

Last, but probably the most foundational investment on an annual basis, is the continued focus on our employees. Human Capital is what makes everything else happen in the City. Without the work and dedication of our staff, none of the projects mentioned above could ever happen. For this reason, the City will be working with our human resource department to allow for cost of living and merit increases that match current market conditions.

Strategic, intentional and practical investment is the focus for 2020 and we look forward to another great year at the City of Lawrenceville. Thank you to the Finance Review Committee, staff and the Mayor & Council for their vision and support in setting these strategic goals for our community.



One of the oldest cities in metro Atlanta, Lawrenceville serves as Gwinnett's county seat with a population of nearly 30,000 citizens. With a youthful median age of 35, Lawrenceville works to preserve its heritage while pushing ahead to ensure excellence for the future!



From state-of-the-art facilities like Gwinnett Medical Center, Georgia Gwinnett College and the Gwinnett Justice and Administration Center, to a walkable downtown square filled with thriving business, cultural and recreational opportunities like the Aurora Theatre, Lawrenceville serves as home and host to individuals and families from around the globe. The city's proximity to Atlanta is a convenience, yet residents and visitors can still find all they desire and need within the city limits.

Over the last few years, Lawrenceville has significantly invested in redevelopment efforts through property acquisition, infrastructure improvements, future planning projects and strategic studies. Focusing on land use for residential and healthcare sectors, as well as education and cultural arts, Lawrenceville is currently implementing a 3-5 year strategic plan targeting key sites in the downtown district for economic development.

While working to enhance city entry points and corridors and improve its robust utilities' infrastructure, the city maintains more than 50,000 utility customers, servicing gas, electric and water. In addition, the City is investing in significant infrastructure improvements to better service existing customers and lay the groundwork for future growth.

In 2014, Lawrenceville completed the development of its new 8-acre downtown green space known as the Lawrenceville Lawn. Complete with volleyball courts, a kids playground and entertainment venue, the Lawn is currently home to more than 30 events a year attracting more than 80,000 visitors annually to enjoy music, movies, live theatrical entertainment, children's events, pet celebrations, fun runs and daily outdoor activities.

ON THE HORIZON

CITY VIEW

- 58 Attached and Detached Housing Units
- \$20M Private Investment

PERFORMING ARTS

- 500 Seat Theatre & Education Space
- \$31M Public Investment

SOUTH LAWN

- 600 Residences and 15,000 square feet retail space
- \$200M Private Investment

HILTON TAPESTRY HOTEL

- 120 rooms, restaurant and retail space, and 5,000 square foot conference center
- \$31.7M Public/Private Investment

COLLEGE CORRIDOR

- 2.2-mile linear park
- \$30M Public Investment





FINANCIAL POLICIES AND PROCEDURES



BASIS OF BUDGETING

BALANCED BUDGET

The development and management of the City of Lawrenceville's Annual Budget and Program for Services is governed by formal policies, accepted practices, and the City of Lawrenceville's budget principles. The principles that guide the development of the City of Lawrenceville's budget is a balanced budget where current year revenue is equal to or are greater than operating expenses and maintenance capital; unassigned fund balance is used for one-time capital/operations. A number of the other pertinent policies and practices are outlined in this section.

BUDGET PROCESS

The City of Lawrenceville's budget process is designed to meet the service needs of the City by integrating the planning and implementation of City programs and objectives with the allocation of resources sufficient to support such services and projects. The framework of the City budget is built with the following purposes in mind:

- Establishes a plan of policy and operation, which allocates resources of the City to achieve specific city goals and objectives, and guides the City's activities;
- Provides management information as a comprehensive recording of information relative to both the character and scope of city activity; and,
- Establishes financial control by controlling through prioritization of programs/projects the allocation of revenue to various activities and allowing public officials, administrators, and citizens to ensure legality, accuracy, and conformity to legislative and administrative standards.

The main feature in the development of this budget document is to present the information in such a way as to be readable and understandable to the general public while providing sufficient detail in the financial, program, and policy information to guide the departments in program performance and to assist management and public officials in program evaluation and monitoring.

The budget cycle consists of three distinct phases: Development and Preparation, Review and Adoption, Execution.

DEVELOPMENT AND PREPARATION:

Departments develop and submit the initial budget requests to Budget staff. The departments base these initial requests on continuing and new activities and programs to meet goals established by City Management and the Mayor and Council. The Budget staff work with the City Manager to review department requests, to compare the projected revenues against the requested expenditures by fund. The City Manager refines the requests and develops the Manager's Proposed Budget which is presented to the Mayor and City Council.

REVIEW AND ADOPTION:

The Mayor and City Council review the proposed budget, hold public hearings, and adopt the budget for the upcoming fiscal year.

EXECUTION:

The City Manager and the Financial Service Department work throughout the year to execute and monitor the City's budget. Services, programs, and projects in the Approved Budget are carried out by City Departments.

Each month a budget report is submitted to the City Manager and Mayor and Council to provide a status report on revenues and expenditures. The Financial Service Department also reviews and approves all check requests and requisitions for accuracy. Departments are not allowed to exceed expenditures at the department by fund level.

BASIS OF BUDGETING/ACCOUNTING

All budgets are adopted on a basis consistent with Generally Accepted Accounting Principles (GAAP). Our budget is balanced, where revenues meet or exceed expenditures.

Basis for budgetary purposes, revenues and expenditures are recognized on the modified accrual basis to include encumbrances, which measures cash and all other financial assets that can readily be converted to cash.

The basis of accounting for the governmental funds is modified accrual and the basis of accounting for the proprietary funds is full accrual.

Full accrual recognizes economic events regardless of when cash transactions occur. Full accrual only requires reasonable assurance that the cash will be collected, while modified accrual accounting provides greater assurance that the cash will be available to pay liabilities when they come due.



FINANCIAL POLICIES AND PROCEDURES

The Lawrenceville City Council has adopted a set of financial policies to govern the financial management of the various City funds. The practice of these policies has enabled the City to maintain an AA uninsured rating with Moody's and Standard and Poor's. These policies cover 1) Budget Amendments for expenditures, 2) Budget Amendments for revenues, 3) Budget Transfers for expenditures, 4) Budget Transfers for revenues, and 5) City's Investment Policy. The City of Lawrenceville has also established procedures for 1) deposits, 2) deferred revenue, 3) disposal of assets, 4) purchasing, 5) petty cash, 6) acceptance of checks, 7) change drawer fund 8) purchasing card, 9) contracts, and 10) returned checks.

The City has developed financial policies to ensure that the City's financial resources are managed in a prudent manner. The City maintains the goal of a structurally balanced budget to achieve long-term financial stability for the community. Current revenue will be sufficient to support current operating expenditures plus recurring capital (defined as "balanced budget"). Unreserved fund balances of three months operating expenditures will be maintained in the General Fund. Additional fund balance can be used for nonrecurring capital or nonrecurring operating expenses. However, if projected revenue in future years is not sufficient to support projected requirements, an unreserved ending balance may be budgeted to achieve structural balance. This year's budget is also reviewed in respect to how the decisions made this year will affect the City's revenues and expenditures in the following years.

REVENUE AND EXPENDITURE POLICIES

Current expenditures (both operating and recurring capital) are to be financed with current revenues. Fund balance in excess of authorized reserves will be used for one time capital purchases. The City shall avoid budgetary procedures that balance current expenditures through the obligation of future resources, or which finance on-going expenditures with one-time revenues. The City shall strive to avoid short-term borrowing to meet operational budget requirements. Nevertheless, this policy shall not prohibit short-term borrowing should a critical need arise.

Revenue estimates are based on historical trends and current information. The two largest revenue sources of property tax and other taxes are based upon historical data. User fees such as water, electric, gas, solid waste, and storm water rates are based on current number of users and historical trends.

BUDGET TRANSFERS AND AMENDMENTS

Since a budget is an estimate of revenues and expenditures, the budget management process does allow for transfers and amendments to the budget. The City of Lawrenceville Budget Amendment/Budget Transfer process is regulated by the Official Code of Georgia Annotated and local policies. The level of control, the level at which budgeted expenditures may not legally exceed budgeted revenues plus allocated fund balance, is set at a minimum at the department level for each fund. Any increase in appropriation in any fund for a Department of local government, whether accomplished through a change in anticipated revenues in any fund or through a transfer of appropriations among Departments, shall require the approval of the governing authority.

Budget Amendments require approval of the governing authority. Any increase in appropriation in any fund for a Department that does not qualify as a Budget Transfer, shall qualify as a Budget Amendment and require approval of Council at any regular or special meeting of Mayor and Council.

CAPITAL IMPROVEMENT PROGRAM

The Capital Improvement Program (CIP) is a five-year program and details anticipated expenditures as well as the accepted sources of funding. Capital requests are funded through fund balance, bond proceeds, grants, impact fees or other specially designated revenue sources.

The first year of the CIP is incorporated into the Annual Budget and Program for Services and is commonly known as the Capital Budget for the fiscal year. The Capital Budget is the governing body's annual appropriation for capital spending and authorizes specific projects and appropriates specific funding for these projects. The subsequent or outlying years of the CIP are updated and revised each year to reflect the changing needs and priorities of the City. Projects and financing sources listed in the CIP for years other than the first year are not authorized until the Annual Budget and Program for Services for those years is legally adopted. The outlying years serve only as a guide for future planning and are subject to further review and modification in subsequent years. Funding decisions are based upon the type of project. Recurring or maintenance projects are funded using operating revenues just like an operating expense. One time projects can use undesignated unreserved fund balance as a funding source. Other funding sources include federal and state grants, impact fees, bond issues, hotel/motel tax funding for trails, and enterprise funds.

Capital Assets are those things the City owns that cost a considerable amount of money and are intended to last a long time, such as buildings, land, roads, and vehicles. For an item or project to be considered a capital asset by the city, the project or purchase must have an initial purchase cost of \$5,000 or more and last more than two years. However, the Capital Budget may have items in it that are not considered Capital Assets.

In order to effectively manage and track these items and projects, capital projects funds have been created. With the exception of enterprise funds and E-911 fund, acquisition of all capital assets including all capital projects will be conducted through the capital projects funds.

After the annual audit has been completed the unspent and unencumbered balances of each capital project approved in the current year's budget will be re-allocated in the following fiscal year to their respective projects.

ACCOUNTING POLICIES

The budgeting and basis of accounting policies of the City of Lawrenceville conform to Generally Accepted Accounting Principles (GAAP) as applicable to governments. The basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. At the fund level, government funds use the modified accrual basis of accounting. All government fund types, expendable trust funds and agency funds use the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e. when they become both measurable and available).

"Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities in the current period. The City considers revenues as available if they are collected within 60 days after year-end. Those revenues considered susceptible to accrual are property taxes, charges for services, sales taxes, fines, forfeitures, interest income, and intergovernmental grants. Revenues from licenses and permits and miscellaneous revenues are recorded as revenues when received in cash because they are generally not measurable until actually received.

In applying the susceptible-to-accrual concept to intergovernmental revenues, the legal and contractual requirements of the numerous individual programs are used for guidance. There are, however, essentially two types of these revenues. In one, monies must be expended on the specific purpose or project before any amounts will be paid to the City; therefore, revenues are recognized based on the expenditures recorded. In the other type, monies are virtually unrestricted as to purpose of expenditure and are nearly irrevocable (i.e., revocable only for failure to comply with prescribed compliance requirements, such as equal employment opportunity.) These resources are reflected as revenues at the time of receipt or earlier if they meet the criteria for availability.

Expenditures are generally recognized under the modified accrual basis of accounting when the related liabilities are incurred. Exceptions to this general rule include:

1) accumulated unpaid vacation, judgments, and claims which are not expected to be paid out of "available spendable resources",

2) principal and interest on general obligation long-term debt which are recognized when due, and

3) inventory of materials and supplies which are recorded as expenditures when they are consumed.

Enterprise funds utilize the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. The following is a summary of the more significant policies:

FUND ACCOUNTING/FUND STRUCTURE

The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equities, revenues, and expenditures or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds in this budget are grouped into generic fund types and two broad fund categories as follows:

GOVERNMENTAL FUNDS

General Fund: General Fund: The General Fund accounts for resources that are generally not dedicated for a specific purpose. Most services provided are basic to the everyday operation of a municipality.

MAJOR REVENUES

Property Tax, Franchise, Alcohol, Business/ Insurance Taxes
Fines and Forfeitures, Licenses and Permits

PRIMARY SERVICES

General administration, Planning, Financial services
Fire protection, Police protection, Parks, Transportation services

Special Revenue Funds: Used to account for the proceeds of specific revenue sources that are restricted to expenditures for specified purposes. Special Revenue Funds currently used are: Confiscated Assets Funds, E-911 Fund, Motor Vehicle Rental, and Hotel/Motel Revenue Fund. Special Revenue Funds currently used are: Confiscated Assets Funds, E-911 Fund, Motor Vehicle Rental, and Hotel/Motel Revenue Fund.

MAJOR REVENUES

E-911 charges, Confiscated Assets, Hotel/Motel Tax Primary Services, E-911 Call Center, SWAT and Crisis Negotiation
Economic Development, Tourism and Marketing



PROPRIETARY FUNDS

Enterprise Funds: Enterprise Funds are used to account for operations: 1) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods and services to the general public on a continuing basis are to be financed or recovered primarily through user charges; or 2) where the governing body has decided that periodic determination of revenues earned, expenses incurred and/ or net income is appropriate for capital maintenance, public policy, management control, or accountability or other purposes. The City currently operates five enterprise funds: Solid Waste Fund, Water Fund, Electric Fund, Gas Fund, and Storm Water Utility Fund.

MAJOR REVENUES

Solid Waste charges for service, Water charges for service
Storm Water charges for service, Electric charges for service
Gas charges for service

PRIMARY SERVICES

Solid waste, recycling and yard waste collection
Water production, treatment and distribution
Storm Water management
Electric purchases and distribution
Gas purchases and distribution

Internal Service Funds: A type of Proprietary Fund used to account for the financing of goods or services provided on a cost reimbursement basis by one department to other departments. The City has four internal service funds: Risk/Liability Fund, Worker's Compensation Fund, Group Benefits Fund, and Fleet Services Fund.

MAJOR REVENUES

Charges to City departments Primary Services, Risk Management services, Group benefits, Employee professional development
Fleet services

FUND EQUITY POLICY

In a government there are two major classes of funds, Governmental and Proprietary. The Proprietary funds operate very similar to private-sector businesses. How much an individual customer pays typically will vary depending upon the quantity of goods or services. For the Proprietary Funds the focus is the inflows and outflows of economic resources (changes in net assets). Changes in net asset are recognized as soon as the cause of the change occurs, regardless of the timing of the related cash flows. Another way of looking at this is revenues are recognized as soon as they are earned, and expenses are recognized as soon as a liability is incurred. Equity of the Proprietary Funds is reflected with the terminology "Net Assets."

NET ASSETS

The term Net Assets is the terminology used for the equity of the Proprietary Fund and will also be in the Government-wide financial statements. Net Assets are also broken into three classes; invested in capital net of related debt, restricted, and unrestricted.

INVESTED IN CAPITAL NET OF RELATED DEBT

Invested in capital net of related debt is equal to the capital assets minus any outstanding balance of any bonds, mortgages, notes or other borrowings that are attributable to the acquisition, construction, or improvement of capital assets of the government. Restricted Net Assets include net assets that are not subject solely to the government's own discretion. This category would include resources subject to externally imposed restrictions (creditors, grantors, contributors, laws/regulation of other governments, constitutional provisions.) Restricted net assets cannot report a negative balance. If the liabilities exceed those assets, the excess is to be reported as reduction of unrestricted net assets.

UNRESTRICTED NET ASSETS

Any remaining balance of net assets is reported as unrestricted net assets.

Most functions of a typical government however are supported by taxes rather than by user charges. These tax-supported or governmental functions operate quite differently from the business model just described. Normally, there is no direct relationship between how much an individual taxpayer pays and the quantity of goods and services that the same taxpayer receives. For example, the City does not charge every time the code enforcement officer is sent to a call, likewise we do not charge the victim for the Police to make an arrest. Because of these differences the governmental funds measurement focus is based on inflows and outflows of the current financial resources (changes in net expendable assets). Further, changes in net expendable assets must have a near-term impact. Thus inflows are recognized only if they are available to liquidate liabilities of the current period within sixty days of year end. Similarly, future outflows typically are recognized only if they are a drain on current financial resources. Equity of the Governmental Funds is reflected with the terminology of "Fund Balance".

FUND BALANCE

The Governmental Accounting Standards Board Statement Number 54 (GASB 54) requires five components of fund balance; non-expendable, restricted, committed, assigned, and unassigned.

NON-SPENDABLE FUND BALANCE

Non-spendable fund balance includes the value of the City's assets that will never be converted to cash. These include but are not limited to prepaid items and inventories. This will also include assets that will not convert to cash soon enough to affect the current period such as long-term receivables and the non-cash assets held for resale such as land.

RESTRICTED FUND BALANCE

Restricted fund balance includes the value of resources that are limited in how they may be used by external enforceable legal restrictions. This may be the result of other governments through laws and regulations, grantors or contributions through agreements, creditors through debt covenants or other contracts, and enabling legislation that limits how revenue can be used.

COMMITTED FUND BALANCE

Committed fund balance includes the value of resources that are limited by the Mayor and Council. Further, the limitation that has been placed on the resources can only be removed by similar action that committed these resources in the fund balance.

ASSIGNED FUND BALANCE

Assigned fund balance includes resources that the government has intentions for use but are not externally restricted or committed through formal action by the Mayor and Council. The Mayor and Council approve who has the authority to assign these resource values. Examples would be the buyers issuing purchase orders for goods or services which are under the dollar threshold for Mayor and Council's approval.

UNASSIGNED FUND BALANCE

Unassigned fund balance includes the remaining resources that have not been classified in the above categories. Only the General Fund may have a positive fund balance in this category. All other governmental funds will only have this classification, if the remaining resources are negative to balance the fund.

STABILIZATION FUNDS

Adequate fund balance in the governmental funds and net assets in the proprietary funds are a necessary component of the City's overall financial management strategy and a key factor in the external agencies' measurement of the City's financial strength. Maintenance of fund balance and net assets assures adequate resources for cash flow and to mitigate short-term effects of revenue shortages.

The City shall maintain stabilization funds required by ordinance and/or bond covenants. The stabilization fund in the General Fund shall be 25% of budgeted expenditures. The Enterprise Funds shall have working capital of 16.67%.

All expenditures drawn from stabilization funds shall require prior Council approval.

Funds not otherwise non-spendable, restricted, committed, and assigned represent balances available for appropriation at the discretion of the Mayor and Council. However, the Mayor and Council will make every effort to use the unassigned funds for the following purposes:

- To provide pay-as-you go financing for capital projects
- To provide for revenue shortfalls resulting from unexpected economic changes or recessionary periods

Funds in excess of the policy plus non-spendable, restricted, committed, and assigned may be authorized by the Mayor and Council for expenditure within the City's annual budget.

INVESTMENT POLICY

The City's Investment Policy is to invest public funds in a manner which will provide the maximum security with the best investment return, while meeting the daily cash flow demands of the City and conforming to all state and local statutes governing the investment of public funds. This policy applies to all funds under the control of the City of Lawrenceville which are eligible to be invested, exclusive of pension obligations. The City's investment objectives are:

- Safety: To ensure that losses are avoided to the principal of the City's investments and deposits.
- Compliance: To conform to the requirements of Federal and State law.
- Liquidity: To generate sufficient cash to meet all operating requirements and pay obligations as they become due.
- Income: To maximize the amount of interest income within the constraints of the objectives.

DEBT MANAGEMENT POLICY

The Mayor and City Council adopted a formal debt policy in FY 2013 with the following objectives:

- Establishing conditions for the managed use of debt
- Creating procedures and policies that minimize the City's debt service and issuance costs
- Retaining the highest practical credit rating
- Maintaining full and complete financial disclosure and reporting

Additionally, the City's practices regarding debt are governed by the State of Georgia. The Constitution for the State of Georgia states that "The debt incurred by any county, municipality, or other political subdivision of this state, including debt incurred on behalf of any special district, shall never exceed 10% of the assessed value of all taxable property within such county, municipality, or political subdivision; and no such county, municipality, or other political subdivision shall incur any new debt without the assent of a majority of the qualified voters of such county, municipality, or political subdivision voting in an election held for that purpose as provided by law."

The City of Lawrenceville currently has a 0.0% ratio of bonded debt to assessed value, well below the State of Georgia constitutional threshold of 10%. The City of Lawrenceville has utilized both general obligation and revenue bonds to finance capital improvements too large to be financed from current revenues. The most recent bond issue was issued in September 2015 and sold in 2015 with an uninsured AA rating.

The City's Debt Policy establishes benchmarks based upon Standard and Poor's (S&P) analytical characterizations of debt levels. These benchmarks measure the budgetary impact of debt as well as the community's ability to support debt. Based on the FY 2018 Approved Budget, the City's annual debt service payment of \$1,634,638 is 3.26 of the approved General Fund operating expenditures, well below the 15% threshold characterized by S&P as "moderate."





BUDGET PROCESS

The budget process begins each year with a budget priority-setting workshop in which members of the City Council indicate various issues of importance for consideration in the budget. Once the priorities are established, the Finance and Budget Officer prepares estimates of both the current and proposed fiscal year revenue for all funds. The respective department directors, initially prepare expenditure estimates for the proposed fiscal year. The Budget team, who makes the final decisions regarding the proposed budget, then reviews all budget estimates. The proposed budget is then presented to the City Council and interested citizens during a public hearing. The final proposed budget is then adopted by the City Council prior to the end of the fiscal year during a regular Council meeting, which is also open to the public.

BUDGET PROCESS OUTLINE

PART I

sets the stage for the upcoming budget. Meetings are held communicating to all departments the citywide concerns, issues, and goals, which the coming year's budget address. Concurrently, a goal-setting retreat is held, helping all departments to think strategically about what is to be accomplished in the coming year.

PART II

brings the individual departments to the table, allowing each to present anticipated capital purchases to the budget team, including the City Management, Finance Officer, and Budget Officer. After listening to department presentations, and having the opportunity to ask questions, the budget team independently reviews the presented materials, makes careful adjustments and other changes.

PART III

continues to address individual departmental requests, allowing each to present a draft budget along with goals, objectives and performance measures to the budget team, including the City Management, Finance Officer, and the Budget Officer. After listening to department presentations, and having the opportunity to ask questions, the budget team independently reviews the presented materials, makes careful adjustments and other changes, and then returns each to the departments for final comment before presenting them to Council.

PART IV

presents the budget team's recommendations of the budget to Council and fields questions they may have. After Council has many opportunities to comment and question, the budget team again takes the document and reworks it, based on Council input, to a "balanced" condition, meaning simply, that revenues equal expenditures.

PART V

encompasses the legally mandated part of the budget process, including the required public budget meeting, as well as the mandatory reading of the millage rate. Finally, City Council votes upon the proposed budget after the mandatory public comment meeting.



WELCOME TO DOWNTOWN
LAWRENCEVILLE

CONSOLIDATED FINANCIAL SCHEDULE



FISCAL YEAR 2020 BUDGET CALENDAR

WEDNESDAY 1/9/19	Budget Kick-Off meeting to issue budget memo, budget documents and review the process: - Provide an economic outlook. - Provide overall guidance for completion of the budget.	4/3/19 - 4/5/19	Meetings with Citizens Finance Committee to go over Department Requests.
WEDNESDAY 1/16/19	<i>(Work Session)</i> Review the major initiatives in the Budget such as potential salary increases, health insurance, blight tax, as well as the budget moving to a July 1 Fiscal Year.	WEDNESDAY 4/17/19	Submission of Budget Document to City Council.
JAN - MAR 2019	Meet with each Department Director to go over operational needs, business plan and review 5-year capital budget.	WEDNESDAY 4/24/19	1st Council Budget Work Day <i>(5:00pm before work session)</i>
FRIDAY 2/15/19	Budgets due from Departments.	MONDAY 5/6/19	Second Council Budget Work Day <i>(5:00 pm)</i> First Public Hearing on Budget
WEDNESDAY 2/20/19	<i>(Work Session)</i> Discuss Capital.	WEDNESDAY 5/15/19	Second Public Hearing on Budget <i>(7:00 pm)</i>
FRIDAY 3/1/19	Provide Management with Preliminary Budget Document.	MONDAY 5/22/19	Third Council Budget Work Day <i>(to follow meeting if needed)</i>
3/4/19 - 3/8/19	Meetings with Management and Departments to review Budget submissions.	MONDAY 6/3/19	Adopt Budget at regular Council Meeting <i>(7:00pm)</i>



FUND STRUCTURE

DEPARTMENT FUNDING SOURCES															
	General Fund	Confiscated Assets Fund	E-911 Fund	Hotel / Motel Fund	Vehicle Rental Fund	Water Fund	Electric Fund	Gas Fund	Solid Waste Fund	Stormwater Fund	Health Insurance Fund	Worker's Comp Fund	Fleet Fund	Risk Management Fund	Capital Improvements Fund
Departments	100	210/211	215	275	280	505	510	515	540	560	610	615	620	625	355
MAYOR AND CITY COUNCIL	X														
CITY MANAGER	X				X							X			X
COMMUNICATIONS AND COMMUNITY DEVELOPMENT	X			X											
COURT	X														
DAMAGE PREVENTION	X														
E - 911			X												
ELECTIONS	X														
ELECTRIC							X								X
ENGINEERING	X														X
FACILITIES AND RISK MANAGEMENT	X													X	X
FINANCIAL SERVICES	X														X
FLEET SERVICES													X		X
GAS DISTRIBUTION								X							X
HUMAN RESOURCES	X										X				
IT/DATA PROCESSING	X														X
PERFORMING ARTS THEATER															
PLANNING & ZONING	X														
POLICE	X	X	X												X
PUBLIC WORKS	X														
PURCHASING	X														
SOLID WASTE									X						
STORMWATER										X					X
STREET	X														X
WATER DISTRIBUTION						X									X
WATER TREATMENT						X									X

CITY OF LAWRENCEVILLE FUNDS

Governmental Funds			Enterprise Funds	Internal Service Funds
General Fund (Major Fund)	Special Revenue Fund	Capital Funds	Water (Major Fund)	Group Health
	Confiscated Assets - Federal	2009 SPLOST	Electric (Major Fund)	Worker's Comp
	Confiscated Assets - Local	2014 SPLOST	Gas (Major Fund)	Fleet
	911	2014 Joint SPLOST	Solid Waste	Risk Management
	Hotel/Motel	2017 SPLOST	Stormwater	
	Auto Rental Excise	2017 Joint SPLOST		
		Capital Projects (Major Fund)		

MAJOR FUND DESCRIPTIONS

The General Fund - The City's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

Capital Projects Fund - Accounts for financial resources to be used for the acquisition and construction of major capital projects.

Water Fund - Accounts for the activities of the City's water system and the billing on behalf of Gwinnett County's sewer system as it applies to City residents, which renders those services to the residents and businesses located within the City.

Electric Fund - Accounts for the activities of the City's electric system.

Gas Fund - Accounts for the activities of the City's gas system.

GENERAL FUND (100) accounts for all financial resources except those requiring accounting for in another fund. It is used to account for police services, planning, engineering, street maintenance, finance, human resources, and the overall City administration and management. The primary sources of revenues to the General Fund are property taxes and charges for current services, licenses, and permits.

CONFISCATED ASSETS (210-211)

used by law enforcement according to GA Code § 9-16-19 to be used in seizure of assets through a preponderance of evidence within a case.

E-911 FUND (215)

works in conjunction with police services to receive and dispatch emergency phone calls.

HOTEL/MOTEL TAX FUND (275)

account for the Hotel/Motel tax revenue, used to help support the Communications and Community Development department of the City.

SPECIAL PURPOSE LOCAL OPTION SALES TAX FUND (321-325)

account for long-term projects financed by the passage of a special purpose local option sales tax. The Special Purpose Local Option Sales Tax Fund is presented as a major fund in the basic financial statements.

CAPITAL PROJECTS FUND (355)

account for financial resources used for the acquisition and construction of major capital projects.

WATER FUND (505)

account for the operation, maintenance, and development of the City's water plant and distribution services.

ELECTRIC FUND (510)

account for the operation, maintenance, and development of the City's electrical system.

GAS FUND (515)

account for the operation, maintenance, and development of the City's natural gas system.

SOLID WASTE FUND (540)

account for the activities associated with the collection of residential and commercial garbage, to include non-recyclables and yard waste.

STORMWATER FUND (560)

account for the collection of fees for upgrades to stormwater drains and related expenses.

HEALTH INSURANCE FUND (610)

account for the cost of providing life and health insurance benefits to City employees and participating dependents.

FLEET SERVICES FUND (620)

maintains the City vehicles used by all City departments. Services include fleet management, vehicle repairs, preventative maintenance, and quality control inspections.

WORKERS' COMPENSATION FUND (615)

account for the worker's compensation insurance provided to the City departments.

RISK MANAGEMENT FUND (625)

account for the property and liability insurance provided to the City departments.

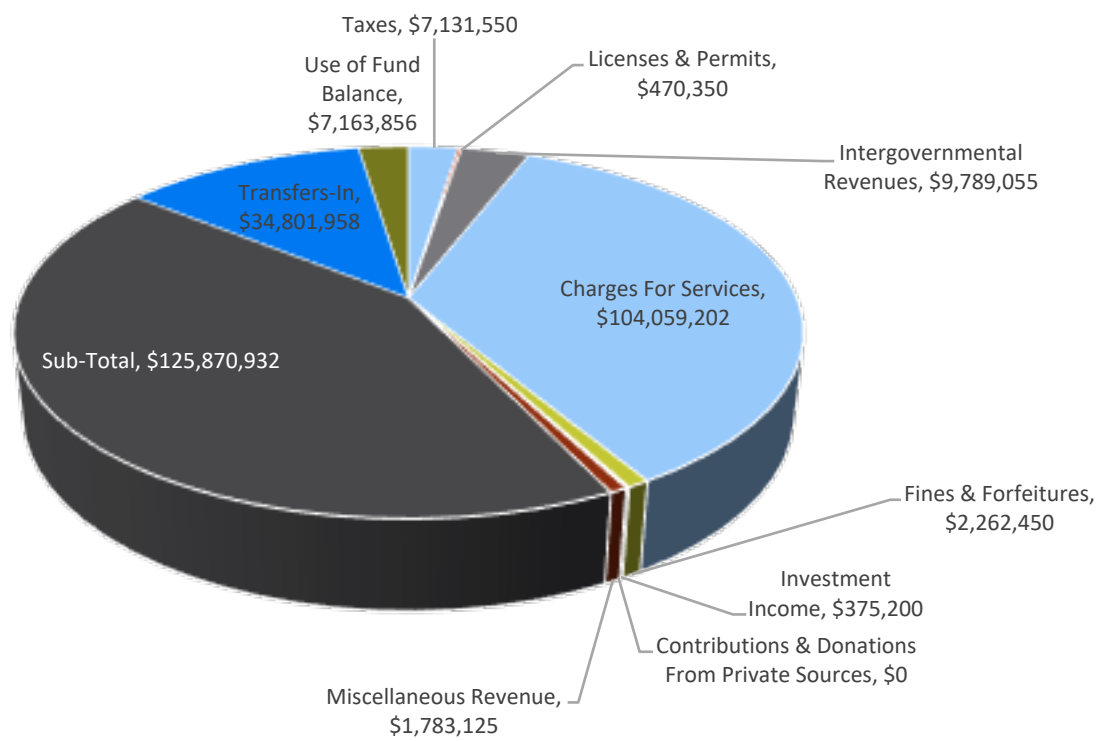
ALL FUNDS PRESENTATION

	General / Special Revenue Funds						Enterprise Funds		
	General Fund	Confiscated Assets Federal	Confiscated Assets Local	Emergency 911	Hotel / Motel	Motor Vehicle Rental	Water Fund	Electric Fund	Gas Fund
FY 2018 Ending Fund Balance	\$15,202,404	\$379,437	\$-	\$163,819	\$83,554	\$-			
FY 2018 Restricted Fund Balance	3,467,710	-	-	-	-	-			
FY 2018 Available Fund Balance	11,734,694	379,437	-	163,819	83,554	-			
FY 2019 Change in Fund Balance (Estimated)	-	-	-	-	-	-			
FY 2020 Beginning Fund Balance (Estimated)	11,734,694	379,437	-	163,819	83,554	-			
Source of Funds									
Taxes	6,709,550	-	-	-	330,000	92,000	-	-	-
Licenses & Permits	470,350	-	-	-	-	-	-	-	-
Intergovernmental Revenues	-	-	-	1,064,055	-	-	-	-	-
Charges For Services	759,600	-	-	-	-	-	5,255,725	37,402,110	47,320,447
Fines & Forfeitures	2,137,450	60,000	65,000	-	-	-	-	-	-
Investment Income	375,000	-	-	-	-	-	100	-	-
Contributions & Donations From Private Sources	-	-	-	-	-	-	-	-	-
Miscellaneous Revenue	317,025	-	-	-	-	-	5,500	114,000	1,330,600
Sub-Total	10,768,975	60,000	65,000	1,064,055	330,000	92,000	5,261,325	37,516,110	48,651,047
Transfers-In	17,934,573	-	-	-	-	-	-	-	5,000
Use of Fund Balance									
Total	28,703,548	60,000	65,000	1,064,055	330,000	92,000	5,261,325	37,516,110	48,656,047
Use of Funds									
Personal Services And Employee Benefits	13,322,357	-	-	667,680	-	-	566,818	1,352,020	2,234,716
Purchased/Contracted Services	5,661,498	-	-	80,700	-	-	373,808	329,550	784,477
Supplies	1,395,933	60,000	-	10,500	-	-	3,432,381	25,746,700	17,941,418
Capital Outlays	-	-	-	-	-	-	2,400	-	-
Interfund/Interdepartmental Charges	5,217,225	-	-	305,175	-	-	239,975	421,675	1,067,125
Depreciation And Amortization	-	-	-	-	-	-	-	-	-
Other Costs	3,021,175	-	65,000	-	144,375	-	2,400	-	140,500
Debt Service	85,360	-	-	-	-	-	-	-	4,314,438
Sub-Total	28,703,548	60,000	65,000	1,064,055	144,375	-	4,617,782	27,849,945	26,482,674
Transfers-Out	-	-	-	-	185,625	92,000	87,000	9,666,165	22,173,373
Total	28,703,548	60,000	65,000	1,064,055	330,000	92,000	4,704,782	37,516,110	48,656,047
FY 2020 Estimated Ending Fund Balance	11,734,694	379,437	-	163,819	83,554	-			
FY 2020 Policy Requirements	7,175,887								
FY 2020 Fund Balance Above Policy	\$4,558,807								

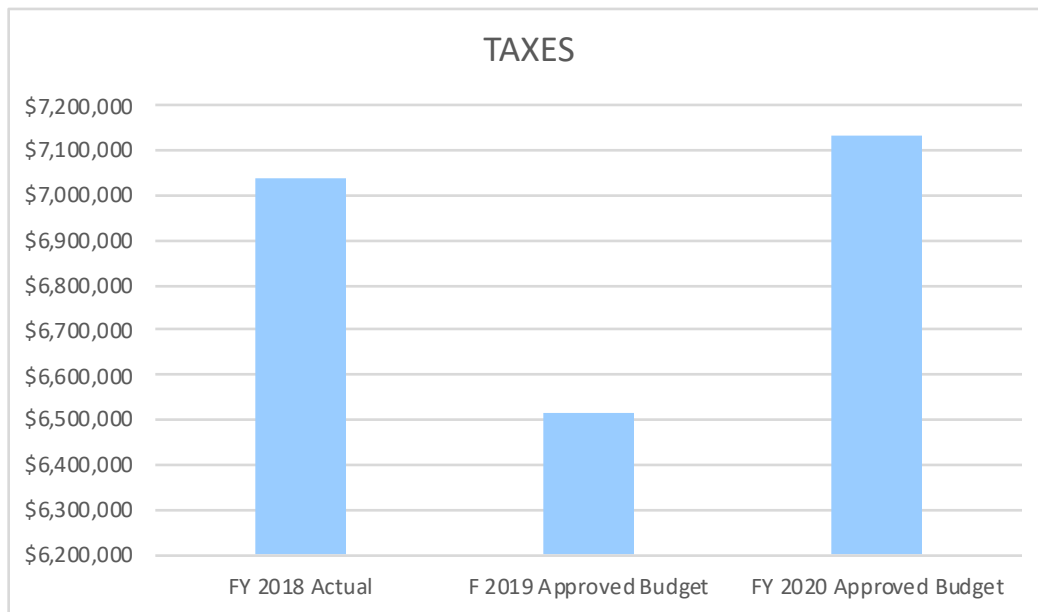
		Capital Projects Funds			Internal Service Funds				
Solid Waste Fund	Storm Water Fund	2017 SPLOST	2017 Joint SPLOST	Capital Projects	Group Health Fund	Worker's Compensation Fund	Fleet Fund	Risk Management Fund	
		\$5,500,756	\$-	\$-	\$886,538	\$408,803	\$-	\$-	22,625,311
		-	-	-	-	-	-	-	3,467,710
		5,500,756	-	-	886,538	408,803	-	-	19,157,601
		-	-	4,163,200	-	-	-	-	4,163,200
		5,500,756	-	4,163,200	886,538	408,803	-	-	23,320,801
-	-	-	-	-	-	-	-	-	7,131,550
-	-	-	-	-	-	-	-	-	470,350
-	-	4,365,000	4,100,000	260,000	-	-	-	-	9,789,055
1,028,000	2,715,300	-	-	-	6,395,400	775,075	1,756,545	651,000	104,059,202
-	-	-	-	-	-	-	-	-	2,262,450
-	-	100	-	-	-	-	-	-	375,200
-	-	-	-	-	-	-	-	-	-
16,000	-	-	-	-	-	-	-	-	1,783,125
1,044,000	2,715,300	4,365,100	4,100,000	260,000	6,395,400	775,075	1,756,545	651,000	125,870,932
663,670	-	-	-	16,198,715	-	-	-	-	34,801,958
		3,000,656		4,163,200					7,163,856
1,707,670	2,715,300	7,365,756	4,100,000	20,621,915	6,395,400	775,075	1,756,545	651,000	167,836,746
578,970	85,970	-	-	-	198,000	-	423,650	-	19,430,181
740,450	100,110	-	-	-	150,000	-	499,895	541,000	9,261,488
10,950	150	-	-	-	-	-	602,400	-	49,200,432
-	-	7,365,756	4,100,000	20,621,915	-	-	-	-	32,090,071
377,300	30,875	-	-	-	6,047,400	775,075	187,800	-	14,669,625
-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	42,800	110,000	3,526,250
-	-	-	-	-	-	-	-	-	4,399,798
1,707,670	217,105	7,365,756	4,100,000	20,621,915	6,395,400	775,075	1,756,545	651,000	132,577,845
-	2,498,195	-	-	-	-	-	-	-	34,702,358
1,707,670	2,715,300	7,365,756	4,100,000	20,621,915	6,395,400	775,075	1,756,545	651,000	167,280,203
		2,500,100		-	886,538	408,803	-	-	16,156,945
							-	-	7,175,887
		\$2,500,100		\$-	\$886,538	\$408,803	\$-	\$-	8,354,248

SOURCES OF FUNDS

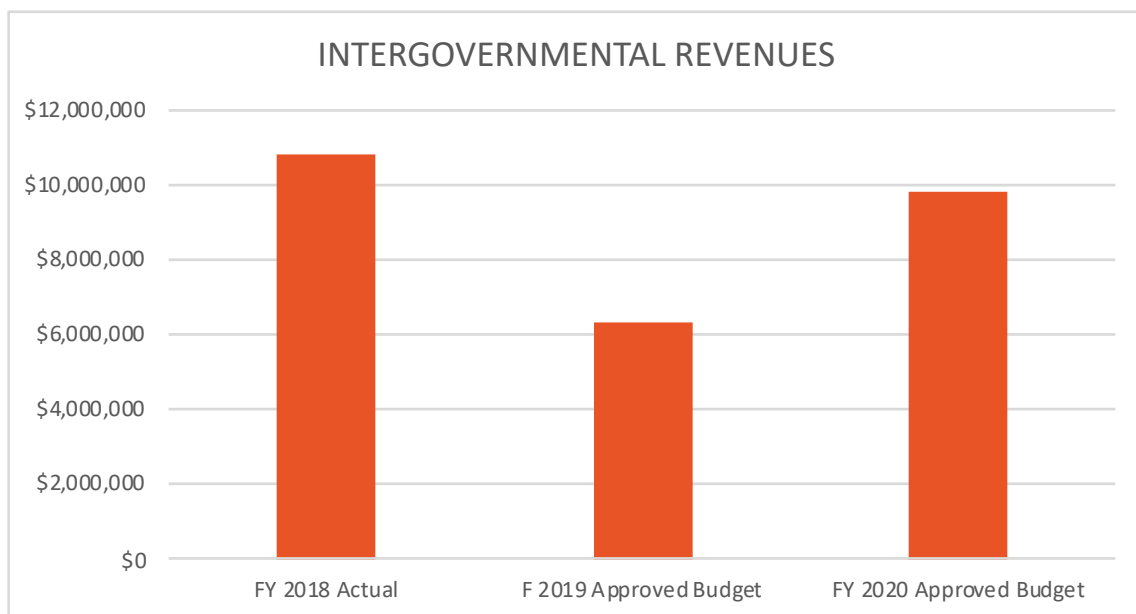
	FY2018 ACTUAL	FY2019 APPROVED 10-MO BUDGET	FY2020 APPROVED BUDGET
100 General Fund	\$38,438,967	\$25,573,420	\$28,703,548
210 Confiscated Assets - Federal	\$145,456	\$27,500	\$60,000
211 Confiscated Assets - Local	\$35,648	\$0	\$65,000
215 911	\$854,201	\$855,000	\$1,064,055
275 Hotel Motel	\$346,744	\$242,000	\$330,000
280 Motor Vehicle Excise Tax	\$106,248	\$72,500	\$92,000
324 2017 SPLOST	\$4,674,633	\$3,802,100	\$7,365,756
325 2017 Joint SPLOST	\$72,300	\$1,400,000	\$4,100,000
355 Capital Projects	\$0	\$21,040,410	\$20,621,915
505 Water	\$5,258,791	\$4,338,700	\$5,261,325
510 Electric	\$34,105,252	\$29,694,975	\$37,516,110
515 Gas	\$49,158,267	\$39,159,465	\$48,656,047
540 Solid Waste	\$1,918,240	\$1,412,450	\$1,707,670
560 Stormwater	\$1,219,575	\$1,199,000	\$2,715,300
610 Ground Health	\$39,103	\$6,075,000	\$6,395,400
615 Worker's Compensation	\$913,155	\$745,000	\$775,075
620 Fleet	\$0	\$1,708,210	\$1,756,545
625 Risk Management	\$0	\$514,600	\$651,000
	\$137,286,581	\$137,860,330	\$167,836,746



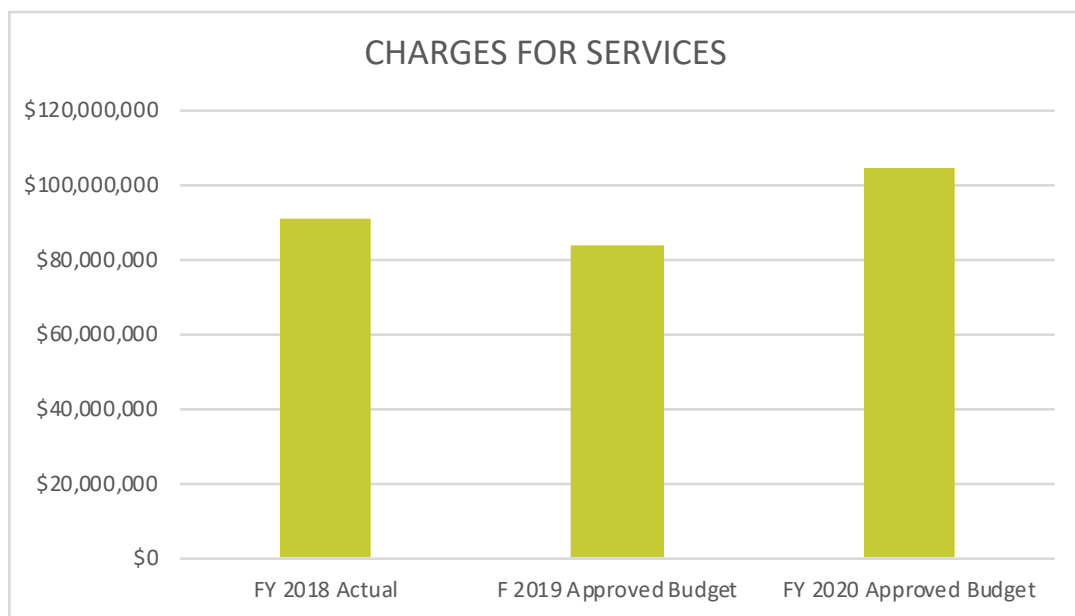
MAJOR REVENUE SOURCE HISTORY



Taxes account for 4.25% source of revenue for the City. Revenue projections for FY 2020 total \$7.1M which is an increase of a little over \$600,000 from the FY 2019 Approved Budget. FY 2020 property tax revenue projections are based upon an estimated digest from Gwinnett County. Initial indications from the County estimate a slight increase in the digest attributable to growth. Real Property Tax revenues are expected to increase by \$113,000.



Intergovernmental Revenues account for 5.85% of budgeted revenues for FY 2020. The funds are associated with the Gwinnett County Service Delivery Strategy, where the City receives just over \$1M for 911. Gwinnett, also distributes SPLOST and Joint SPLOST receipts totaling \$8.5M. The State of Georgia provides the City with grant funds for road maintenance of \$260,000.



Charges for Services account for 62.21% of the City's Revenues. The majority of these funds are derived from Electric and Gas Service. The City has approximately 48,000 Gas customers and 11,000 Electric customers.

REVENUE ACCOUNT HISTORY

	FY2018 ACTUAL	FY2019 APPROVED 10-MO BUDGET	FY2020 APPROVED BUDGET
TAXES			
REAL PROP TAX BY GWINNETT CTY	\$1,588,199	\$1,555,000	\$1,632,750
PUBLIC U TAX BY GWINNETT CTY	\$43,025	\$40,000	\$44,000
REAL PROPERTY-PRIOR YEAR	\$123	\$11,000	\$1,000
PERSONAL PROPERTY - CURRENT YEAR	\$351,526	\$350,000	\$372,750
MOTOR VEHICLE TAX	\$33,565	\$20,000	\$28,500
MV TITLE AD VALOREM TAX	\$572,264	\$385,000	\$600,000
MOBILE HOME TAX	\$822	\$750	\$750
INTANGIBLE TAX	\$35,167	\$20,500	\$30,000
RAILROAD EQUIPMENT TAX	\$817	\$625	\$700
OTHER PERSONAL PROPERTY TAXES	\$1,246	\$175	\$250
PERSONAL PROPERTY - PRIOR YEAR	\$7,584	\$9,000	\$9,500
REAL ESTATE TRANSFER TAX	\$18,981	\$12,500	\$12,500
ELECTRIC FRANCHISE TAX	\$513,324	\$510,000	\$550,000
GAS FRANCHISE TAX	\$5,407	\$4,200	\$5,100
TELEVISION CABLE FRANCHISE TAX	\$251,888	\$210,000	\$225,000
TELEPHONE FRANCHISE TAX	\$151,714	\$105,000	\$150,000
HOTEL/MOTEL TAX 100%	\$346,744	\$242,000	\$330,000
ALCOHOLIC BEVERAGE EXCISE TAX	\$569,004	\$478,000	\$555,000
LOCAL OPTION MIXED DRINK TAX	\$58,241	\$45,000	\$55,000
EXCISE TAX ON RENTAL MV	\$106,248	\$72,500	\$92,000
EXCISE TAX ON ENERGY	\$16,489	\$10,000	\$14,500
OCCUPATIONAL TAX	\$253,024	\$360,000	\$240,000
INSURANCE PREMIUM TAX	\$1,886,893	\$1,850,000	\$1,956,000
FINANCIAL INSTITUTION TAX	\$210,338	\$220,000	\$220,000
GENERAL PROPERTY TAX PENALTIES	\$5,141	\$6,000	\$6,000
HOTEL/MOTEL TAX PENALTIES	\$0	\$0	\$0
MIXED DRINK TAX PENALTIES	\$364	\$200	\$250
BUS & OCCUPATION TAX PENALTIES	\$12,851	\$0	\$0
Taxes Total:	\$7,040,745	\$6,517,450	\$7,131,550

	FY2018 ACTUAL	FY2019 APPROVED 10-MO BUDGET	FY2020 APPROVED BUDGET
LICENSES & PERMITS			
BEER LICENSE	\$49,825	\$49,000	\$50,000
WINE LICENSE	\$41,775	\$41,000	\$41,000
LIQUOR LICENSE	\$38,300	\$38,000	\$40,000
BAR CARDS	\$6,850	\$6,250	\$6,500
SOLICITORS PERMIT	\$100	\$100	\$100
ALCOHOL LICENSE INVESTIGATION	\$3,550	\$3,750	\$3,500
BUILDING PERMITS	\$372,189	\$100,000	\$175,000
ZONING FEES	\$30,990	\$20,000	\$25,000
SIGN PERMITS	\$23,092	\$15,000	\$20,000
CERTIFICATE OF OCCUPANCY	\$53,763	\$30,000	\$25,000
PLAN CHECKING FEES	\$167,734	\$40,000	\$60,000
DEVELOPMENT FEES(GRADING)	\$10,950	\$5,000	\$7,500
RE-INSPECTION FEES	\$50	\$100	\$100
DRAINAGE REVIEW FEES	\$9,800	\$5,500	\$7,500
TAXI PERMITS	\$0	\$0	\$0
MASSAGE THERAPIST PERMITS	\$3,000	\$2,250	\$3,000
FILMING PERMITS	\$0	\$0	\$0
VACANT PROP REGISTRATION FEE	\$0	\$0	\$0
PAWN SHOP WORK PERMITS	\$1,650	\$1,750	\$1,750
PAWN SHOP LICENSE FEES	\$400	\$450	\$500
PR. METALS DEALER WORK PERMITS	\$0	\$125	\$200
PR. METALS DEALER LICENSE FEES	\$0	\$125	\$200
EROSION & SEDIMENT CONTROL FEE	\$0	\$0	\$0
ALCOHOL LICENSE PENALTIES	\$3,460	\$3,300	\$3,500
Licenses & Permits Total:	\$817,478	\$361,700	\$470,350

	FY2018 ACTUAL	FY2019 APPROVED 10-MO BUDGET	FY2020 APPROVED BUDGET
INTERGOVERNMENTAL REVENUES			
FEDERAL GRANTS-DIRECT	\$0	\$0	\$0
FEDERAL GRANTS-INDIRECT	\$3,416,438	\$0	\$0
PAYMENTS IN LIEU OF TAXES	\$18,433	\$0	\$0
STATE GRANTS-DIRECT	\$0	\$0	\$0
STATE GRANTS-DIRECT	\$545,363	\$260,000	\$260,000
STATE GRANTS-INDIRECT	\$0	\$0	\$0
STATE GRANT-CAPITAL (GEFA)	\$0	\$0	\$0
GWINNETT COUNTY GRANT	\$525,121	\$0	\$0
GWINNETT COUNTY 2009 SPLOST	\$0	\$0	\$0
GWINNETT COUNTY 2014 SPLOST	\$4,671,539	\$3,802,000	\$4,365,000
GWINNETT COUNTY 2014 JOINT SPLOST	\$482,037	\$1,400,000	\$4,100,100
GWINNETT CTY SDS REVENUE	\$1,168,821	\$855,000	\$1,064,055
Intergovernmental Revenues Total:	\$10,827,753	\$6,317,000	\$9,789,155

FINES & FORFEITURES			
MUNICIPAL COURT REV.(FINES)	\$929,298	\$750,000	\$1,600,000
SURCHARGE PAYMENTS TO AGENCIES	\$0	\$0	\$0
CIVIL FEES	\$1,169	\$1,500	\$1,500
CASH CONFISCATIONS	\$35,648	\$0	\$65,000
TASK FORCE SHARE	\$0	\$0	\$0
PROCEEDS-SALE OF CONFISC PROP	\$0	\$0	\$0
SALE OF CONFISC PROPERTY-ATF	\$0	\$0	\$0
SALE OF CONFISC PROPERTY-FBI	\$5,721	\$0	\$0
SALE OF CONFISC PROPERTY-DEA	\$127,773	\$27,500	\$60,000
SALE OF CONFISC PROP-CBP	\$0	\$0	\$0
SALE OF CONFISC PROP-TREAS/IRS	\$0	\$0	\$0
WARRANT FEES	\$208,645	\$165,000	\$200,000
ADVERTISING FEES	\$50	\$165	\$100
COURT COSTS	\$348,124	\$0	\$300,000
FAILURE TO APPEAR FEES	\$0	\$0	\$0
PRE TRIAL DIVERSION FEES	\$50,192	\$25,000	\$35,000
RESTITUTION INCOME	\$1,892	\$300	\$750
ALCOHOL LICENSE VIOLATION	\$4,426	\$0	\$100
CONVENIENCE FEES	\$0	\$0	\$0
Fines & Forfeitures Total:	\$1,712,937	\$969,465	\$2,262,450

	FY2018 ACTUAL	FY2019 APPROVED 10- MO BUDGET	FY2020 APPROVED BUDGET
CHARGES FOR SERVICES			
EMP GROUP INS CONTRIBUTION	\$952,258	\$8,992,810	\$9,560,020
PAYMENTS FROM OTHER AGENCIES	\$0	\$50,000	\$18,000
ELECTION QUALIFYING FEE	\$0	\$325	\$0
ACCIDENT REPORTS	\$18,797	\$17,250	\$20,000
FINGERPRINTING FEES	\$261	\$250	\$250
REFUSE COLLECTION CHARGES	\$1,015,756	\$840,000	\$1,008,000
SALE OF RECYCLED MATERIALS	\$2,179	\$5,930	\$5,000
REFUSE COLLECTION PENALTIES	\$18,914	\$11,500	\$15,000
WATER CHARGES	\$4,703,231	\$3,815,000	\$4,715,725
WATER TAPS	\$76,583	\$110,000	\$110,000
UTILITY PENALTIES	\$165,543	\$126,000	\$145,000
NEW UTILITY LINES	\$0	\$0	\$0
SEWER CHARGES	\$10,313	\$0	\$0
SEWER TAPS	\$0	\$0	\$0
STORMWATER FEES	\$1,196,509	\$1,188,000	\$2,700,300
ELECTRIC CHARGES	\$32,614,910	\$28,152,000	\$35,732,110
MEAG SALES OF EXCESS CAPACITY	\$238,908	\$0	\$325,000
SECURITY LIGHT REVENUE	\$195,443	\$172,000	\$200,000
TEMPORARY ELECTRIC SERVICE	\$57,133	\$67,500	\$70,000
UTILITY PENALTIES	\$422,818	\$365,000	\$400,000
SALES TAX	\$0	\$0	\$0
NEW UTILITY LINES	\$121,200	\$850,000	\$675,000
GAS CHARGES	\$46,580,850	\$36,923,000	\$46,410,447
GAS TAPS	\$46,333	\$51,250	\$50,000
PILOT LIGHT CHARGES	\$12,900	\$8,500	\$10,000
UTILITY PENALTIES	\$1,001,004	\$800,000	\$850,000
SALES TAX	\$0	\$0	\$0
NEW UTILITY LINES	\$0	\$0	\$0
REPEAT LOCATE REQUEST CHARGES	\$200	\$6,000	\$100
DETECTOR CHECK FEE	\$0	\$0	\$0
SEWER FEES	\$312,850	\$292,000	\$300,000
BACKGROUND FEES	\$16,860	\$17,250	\$20,000
APPLICATION FEES	\$399	\$3,750	\$45,000
CITY SERVICE FEES	\$5,420	\$5,000	\$5,000
LAWN DEPOSITS FORFEITED	\$0	\$400	\$500
SPONSORSHIP INCOME	\$84,150	\$76,000	\$70,000
VENDOR FEES	\$26,500	\$27,450	\$28,000
TICKET SALES	\$375	\$0	\$0
TABLE RENTALS	\$3,095	\$1,500	\$1,500
MISCELLANEOUS INCOME	\$0	\$0	\$0
EVENT ADMISSION FEES	\$0	\$0	\$0
BAD CHECK FEES	\$14,100	\$12,500	\$12,500
OPEN RECORDS REQUEST FEES	\$4,158	\$1,175	\$3,000
CONNECT FEES	\$532,281	\$490,000	\$515,000
LATE FEES-UTILITIES	\$0	\$0	\$0
CONVENIENCE FEES	\$0	\$0	\$0
CARD PROCESSING FEE	\$38,953	\$29,125	\$38,750
CREDIT CHECK FEES	\$0	\$300	\$0
Charges for Services Total:	\$90,490,784	\$83,508,765	\$104,059,202

	FY2018 ACTUAL	FY2019 APPROVED 10-MO BUDGET	FY2020 APPROVED BUDGET
INVESTMENT INCOME			
INTEREST REVENUES	\$1,337,617	\$175,500	\$375,300
INTEREST REVENUES	\$0	\$0	\$0
INTEREST REVENUES	\$2,349,671	\$0	\$0
INTEREST REVENUES-DEA	\$477	\$0	\$0
INTEREST REVENUES-ATF	\$0	\$0	\$0
INTEREST REVENUES-FBI	\$7	\$0	\$0
INTEREST REVENUES-IRS	\$132	\$0	\$0
INTEREST REVENUES-CBP	\$0	\$0	\$0
REALIZED GAIN/LOSS ON INVESTMENT	\$380,908	\$0	\$0
UNREALIZED GAIN/LOSS ON INVESTMENT	\$4,914,436	\$0	\$0
Investment Income Total:	\$8,983,247	\$175,500	\$375,300

CONTRIBUTIONS & DONATIONS FROM PRIVATE SOURCES			
CONTRIBUTIONS & DONATIONS	\$30,000	\$0	\$0
Contributions & Donations from Private Sources Total:	\$30,000	\$0	\$0

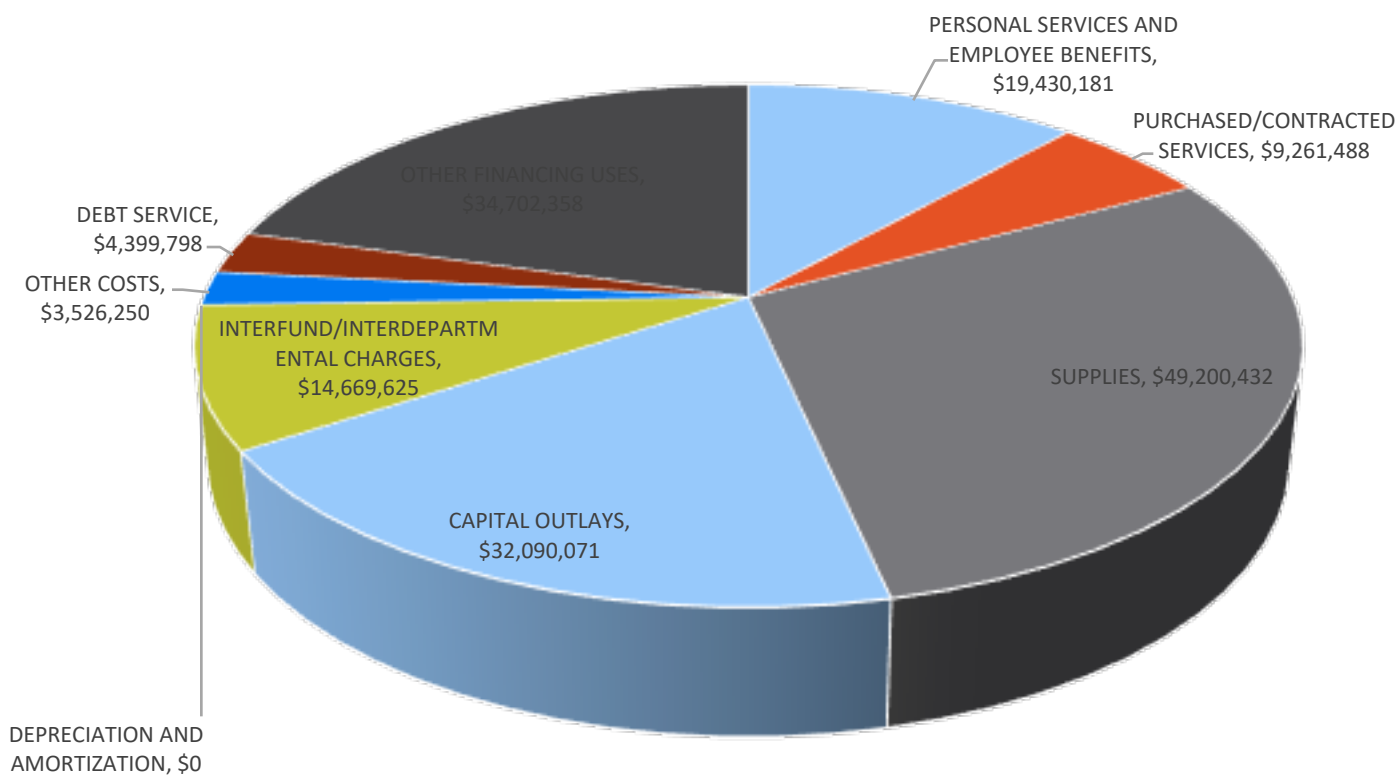
MISCELLANEOUS REVENUE			
RENTAL INCOME	\$193,502	\$82,100	\$323,375
REIMBURSEMENT FOR DAMAGED PROP	\$186,877	\$24,500	\$31,600
SALE OF SUPPLIES	\$537	\$950	\$1,200
SALE OF SUPPLIES (DUMPSTERS)	\$13,429	\$13,500	\$15,000
FRANCHISE COLLECTION FEE	\$6,577	\$3,750	\$6,500
DISCOUNT ON EXCISE TAX PAYABLE	\$937	\$400	\$500
REBATE INCOME	\$1,367,751	\$1,350,000	\$1,300,000
SALE OF SCRAP MATERIAL	\$28,230	\$4,580	\$5,100
CONCESSIONS INCOME-EXPLORERS	\$0	\$0	\$0
REDEPOSITS(NSF CKS)	\$1,075	\$600	\$1,000
FUNDRAISING-EXPLORERS	\$0	\$0	\$0
REFUNDS ON UTILITIES PURCHASED	\$0	\$1,035	\$1,100
CASH OVER (SHORT)	\$2,117	\$150	\$150
OTHER INCOME	\$115,775	\$85,825	\$97,600
USE OF PRIOR YEAR BOND PROCEEDS	\$0	\$0	\$0
USE OF PRIOR YEAR RESERVES	\$0	\$0	\$0
Miscellaneous Revenue Total:	\$1,912,572	\$1,567,390	\$1,783,125

	FY2018 ACTUAL	FY2019 APPROVED 10-MO BUDGET	FY2020 APPROVED BUDGET
OTHER FINANCING SOURCES			
INTERFUND TRANSFERS IN	\$3,005,866	\$0	\$0
OPERATING TRANSFERS IN	\$0	\$20,780,410	\$16,198,715
OPER TRANSFERS IN (HOTEL/MOTEL)	\$181,293	\$135,390	\$185,625
OPER TRANSFERS IN (RENTAL MV)	\$106,248	\$72,500	\$92,000
OPER TRANSFERS IN (CAPITAL PR)	\$0	\$0	\$0
OPER TRANSFERS IN (ELECTRIC)	\$6,098,764	\$3,691,220	\$1,523,352
OPER TRANSFERS IN (SOLID WASTE)	\$0	\$0	\$0
OPER TRANSFERS IN (GAS)	\$17,621,304	\$11,672,215	\$16,702,666
OPER TRANSFERS IN (WATER)	\$0	\$0	\$0
OPER TRANSFERS IN (CONFISCATED)	\$0	\$0	\$0
OPER TRANSFERS IN (STORMWTR)	\$0	\$0	\$0
OPERATING TRANSFERS IN (REDEVEL FUND)	\$0	\$0	\$0
OPER TRANSFERS IN (BOND PROCEEDS)	\$0	\$0	\$0
EQUITY TRANSFERS IN	\$3,086,455	\$0	\$0
EQUITY TRANSFERS IN (HOTEL)	\$0	\$0	\$0
EQUITY TRANSFERS IN (GENERAL FD)	\$0	\$0	\$0
EQUITY TRANSFERS IN (RENTAL MV)	\$0	\$0	\$0
EQUITY TRANSFERS IN (ELECTRIC)	\$0	\$0	\$0
EQUITY TRANSFERS IN (SOLID)	\$0	\$0	\$0
EQUITY TRANSFERS IN (GAS)	\$0	\$0	\$0
EQUITY TRANSFERS IN (WATER)	\$0	\$0	\$0
EQUITY TRANSFERS IN (CONFISC)	\$0	\$0	\$0
SALE OF ASSETS	\$7,279,534	\$137,375	\$94,600
PROPERTY SALE	\$2,886,256	\$1,950,000	\$0
GAIN ON SALE OF CAPITAL ASSETS	\$76,133	\$4,150	\$5,000
INCEPTION OF CAPITAL LEASE	\$0	\$0	\$0
PROCEEDS OF GEFA LOAN	\$0	\$0	\$0
LOAN PROCEEDS FROM ELECT FUND	\$0	\$0	\$0
Other Financing Sources Total:	\$34,569,343	\$38,443,260	\$34,801,958

GRAND TOTAL:	\$156,384,859	\$137,860,530	\$160,673,090
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USES OF FUNDS

	FY2018 ACTUAL	FY2019 APPROVED 10-MO BUDGET	FY2020 APPROVED BUDGET
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$18,018,032	\$16,916,345	\$19,430,181
PURCHASED/CONTRACTED SERVICES	\$4,627,105	\$8,021,446	\$9,261,488
SUPPLIES	\$47,089,789	\$41,475,941	\$49,200,432
CAPITAL OUTLAYS	\$21,493,808	\$29,274,801	\$32,090,071
INTERFUND/INTERDEPARTMENTAL CHARGES	\$12,017,742	\$13,228,084	\$14,669,625
DEPRECIATION AND AMORTIZATION	\$9,457,045	\$0	\$0
OTHER COSTS	\$9,686,302	\$3,145,082	\$3,526,250
DEBT SERVICE	\$5,789,070	\$3,654,670	\$4,399,798
OTHER FINANCING USES	\$27,630,462	\$36,351,735	\$34,702,358
<i>Investment Income Total:</i>	\$155,809,354	\$152,068,105	\$167,280,203



EXPENSE BY DEPARTMENT

	SUM OF FY2020
CITY ADMINISTRATION	\$12,657,350
COMMUNICATIONS AND COMMUNITY DEVELOPMENT	\$1,565,243
COURT	\$967,020
DAMAGE PREVENTION	\$1,337,717
E - 911	\$1,064,055
ELECTRIC	\$39,711,110
ENGINEERING	\$481,333
FACILITIES AND RISK MANAGEMENT	\$4,616,756
FINANCIAL SERVICES	\$2,688,365
FLEET SERVICES	\$2,956,545
GAS DISTRIBUTION	\$51,857,647
HUMAN RESOURCES	\$1,675,143
IT/DATA PROCESSING	\$2,660,531
NON-DEPARTMENTAL	\$7,170,475
PLANNING & ZONING	\$1,640,062
POLICE	\$9,501,851
PUBLIC WORKS	\$1,985,603
PURCHASING	\$183,310
SOLID WASTE	\$2,157,670
STORMWATER	\$5,213,495
STREET	\$10,397,140
WATER	\$4,704,782
Grand Total:	\$167,193,203

EXPENSE ACCOUNT HISTORY

	FY2018 ACTUAL	FY2019 APPROVED 10-MO BUDGET	FY2020 APPROVED BUDGET
PERSONAL SERVICES AND EMPLOYEE BENEFITS			
REGULAR SALARIES	\$13,867,922	\$12,951,174	\$15,124,178
SALARIES-ACCRUED COMP ABSENCES	\$8,164	\$0	\$0
COUNCIL SALARY	\$28,800	\$110,939	\$443,075
ELECTION PAY	\$0	\$5,035	\$6,500
PART TIME EMPLOYEES	\$67,942	\$47,179	\$44,000
INTERNSHIP SALARIES	\$18,159	\$24,000	\$19,200
BOARDS AND AUTHORITIES SALARIES	\$7,350	\$13,750	\$8,000
JUDGES SALARIES	\$90,000	\$86,670	\$95,000
OVERTIME SALARIES	\$639,365	\$580,840	\$637,050
DRIVING INCENTIVE PAY	\$0	\$0	\$0
LONGEVITY PAY	\$63,750	\$64,730	\$69,250
ON-CALL PAY	\$86,200	\$81,330	\$94,900
EXCESS SICK LEAVE PAY	\$0	\$0	\$0
MAYOR'S SALARY	\$9,600	\$8,000	\$9,600
GROUP INSURANCE	\$744,858	\$568,890	\$198,000
SOCIAL SECURITY (FICA) CONTRIB	\$920,319	\$866,582	\$943,397
FICA-ACCRUED COMP ABSENCES	\$0	\$0	\$0
MEDICARE	\$216,881	\$204,328	\$221,423
MEDICARE-ACCRUED COMP ABSENCES	\$0	\$0	\$0
RETIREMENT CONTRIBUTIONS	\$1,265,050	\$1,241,862	\$1,454,238
TUITION REIMBURSEMENTS	\$0	\$53,000	\$39,200
OTHER EMPLOYEE BENEFITS	\$0	\$0	\$15,350
EMPLOYEE TRAINING INCENTIVE	\$0	\$2,786	\$2,420
EMPLOYEE TOOL ALLOWANCE	\$0	\$5,250	\$5,400
Personal Services and Employee Benefits Total:	\$18,018,032	\$16,916,345	\$19,430,181

	FY2018 ACTUAL	FY2019 APPROVED 10-MO BUDGET	FY2020 APPROVED BUDGET
PURCHASED/CONTRACTED SERVICES			
CITY ATTORNEY	\$150,935	\$100,000	\$150,000
LEGAL AND PROFESSIONAL	\$299,858	\$263,335	\$389,310
ENGINEERING & SURVEYING	\$183,113	\$346,237	\$216,900
CONSULTING & PLANNING	\$392,650	\$343,852	\$300,324
MONITORING & TESTING SERVICES	\$5,481	\$4,030	\$6,031
SOLICITOR FEES	\$111,333	\$75,000	\$120,000
EMPLOYEE WELLNESS PROGRAMS	\$2,904	\$16,500	\$15,000
EMPLOYEE RECRUITMENT & RETENTION	\$0	\$1,650	\$1,000
EMPLOYEE SUPPORT	\$18,754	\$22,900	\$22,000
DRAINAGE REVIEW	\$0	\$0	\$0
TECHNICAL SERVICES	\$119,506	\$126,500	\$106,837
CLEANING SERVICES	\$0	\$0	\$0
CLEANING SERVICES-EVENTS	\$0	\$1,000	\$8,000
CITY ATTORNEY	\$0	\$1,250	\$0
CUSTODIAL SERVICES	\$0	\$133,740	\$50,000
LAWN CARE	\$234,282	\$301,806	\$425,000
CONTRIBUTION TO FLEET SERVICE FUND	\$0	\$1,658,210	\$1,756,700
REPAIRS & MAINT - BLDGS & PROPERTY	\$0	\$0	\$94
SERVICE CONTRACTS	\$444,277	\$831,256	\$1,029,080
SERVICE CONTRACTS	\$0	\$0	\$0
DOWNTOWN GROUNDS IMPROVEMENT	\$0	\$0	\$7,500
REPAIRS & MAINTENANCE-BLDGS	\$19	\$69,750	\$57,000
REPAIRS & MAINT - CITY HALL	\$0	\$33,000	\$23,000
REPAIRS & MAINT - POLICE DEPT	\$0	\$40,000	\$30,000
REPAIRS & MAINT - WATER DEPT	\$0	\$6,441	\$4,500
522224	\$0	\$16,059	\$6,000
REPAIRS & MAINTENANCE - ROADS	\$18,393	\$23,391	\$36,500
REPAIRS & MAINT - DDA PROPERTY	\$0	\$4,150	\$4,150
REPAIRS & MAINT - CITY RENTALS	\$0	\$8,300	\$0
REPAIRS & MAINT - CITY TEMPORARY	\$0	\$0	\$0
REPAIRS & MAINTENANCE-VEHICLES	\$0	\$423,900	\$462,000
REPAIRS & MAINTENANCE-EQUIP	\$154,918	\$137,597	\$130,680
REPAIRS & MAINTENANCE-WELLS/PUMPS	\$1,012	\$16,670	\$20,000
REPAIRS & MAINTENANCE-OTHER	\$313,520	\$23,854	\$31,710
RADIO SERVICE	\$0	\$0	\$0
RENTAL OF LAND AND BUILDINGS	\$500	\$3,166	\$6,500
RENTAL OF EQUIPMENT & VEHICLES	\$33,095	\$80,325	\$81,375

	FY2018 ACTUAL	FY2019 APPROVED 10-MO BUDGET	FY2020 APPROVED BUDGET
INSURANCE(PROPERTY, LIABILITY)	\$0	\$404,226	\$510,000
TELEPHONE	\$172,505	\$178,301	\$222,831
POSTAGE	\$312,156	\$215,470	\$243,225
OTHER (PAGERS, INTERNET, ETC)	\$90	\$0	\$0
PAGERS	\$0	\$0	\$0
RADIO SYSTEMS	\$0	\$0	\$0
WIRELESS CARD SERVICES	\$41,106	\$33,340	\$42,840
ADVERTISING	\$83,746	\$167,807	\$182,702
REBATES	\$0	\$45,000	\$50,000
COMMUNITY AWARENESS	\$14,043	\$12,500	\$15,000
PRINTING	\$102,607	\$154,963	\$142,958
TRAVEL	\$101,556	\$230,595	\$305,529
PRISONER TRANSPORT	\$0	\$0	\$0
DUES, SUBSCRIPTIONS & FEES	\$105,751	\$194,722	\$186,719
BANK CHARGES	\$8,626	\$2,000	\$2,000
CREDIT CARD PROCESSING FEES	\$41,063	\$37,856	\$257,530
COLLECTION FEES	\$8,533	\$9,821	\$12,000
LGIP FUND FEE	\$0	\$0	\$0
EDUCATION & TRAINING	\$142,928	\$218,588	\$248,323
EDUCATION & TRAINING - TREAS	\$0	\$0	\$0
CONTRACT LABOR	\$200,475	\$151,659	\$232,405
EVENT ATTRACTIONS	\$0	\$5,880	\$10,900
NUISANCE ABATEMENT EXPENSE	\$18,870	\$24,951	\$18,000
DRUG SCREENING	\$12,659	\$13,250	\$8,355
CODE ENFORCEMENT OUTSOURCING	\$0	\$0	\$0
UPC COST	\$33,140	\$27,200	\$31,680
DESIGN SERVICES	\$0	\$70,000	\$49,000
OTHER PURCHASED SERVICES	\$29,425	\$44,329	\$66,600
EPD ANNUAL CONTRACT	\$12,200	\$12,200	\$12,200
INTERPRETING SERVICES	\$19,505	\$15,920	\$22,800
K-9 UNIT CARE	\$4,186	\$5,110	\$6,000
EVENT ENTERTAINMENT	\$25,000	\$121,750	\$163,700
EVENT PHOTOGRAPHY	\$850	\$51,640	\$51,800
MEDICAL AID-PRISONERS	\$0	\$850	\$5,000
DISTRIBUTION WATER TESTING	\$14,385	\$12,500	\$15,000
WATER SYSTEM FIELD TESTING	\$1,134	\$4,170	\$4,200
SOLID WASTE DISPOSAL-LANDFILL	\$480,817	\$332,638	\$485,000
RECYCLED MATERIAL COLLECTION	\$155,200	\$108,340	\$160,000
<i>Purchased/Contracted Services Total:</i>	\$4,627,105	\$8,021,446	\$9,261,488

	FY2018 ACTUAL	FY2019 APPROVED 10-MO BUDGET	FY2020 APPROVED BUDGET
SUPPLIES			
OFFICE & JANATORIAL SUPPLIES	\$66,385	\$77,196	\$80,277
JANITORIAL SUPPLIES	\$0	\$20,840	\$39,000
GENERAL SUPPLIES & MATERIALS	\$724	\$105	\$0
MARKETING MATERIALS	\$8,398	\$38,500	\$92,000
SPECIALTY SUPPLIES	\$106,752	\$87,396	\$111,980
BUILDING & WAREHOUSE SUPPLIES	\$10,867	\$62,998	\$61,400
VEHICLE SUPPLIES	\$0	\$55,000	\$30,000
SUPPLIES-DISTRIBUTION SYSTEM	\$126,774	\$143,000	\$190,000
MINOR ELECTRICAL SUPPLIES	\$971	\$3,338	\$4,000
HARDWARE SUPPLIES	\$0	\$12,500	\$28,800
WELDING SUPPLIES	\$6,970	\$6,250	\$10,800
CATHODIC SUPPLIES	\$15,092	\$20,840	\$41,000
CHEMICALS	\$5,479	\$9,500	\$12,200
TRANSFORMERS	\$71,932	\$62,000	\$60,000
CONDUCTORS	\$26,161	\$18,450	\$19,000
METERS, BASES & BOXES	\$30,353	\$73,340	\$73,000
STREET LIGHTS	\$9,835	\$10,000	\$12,000
METERS,BASES, & BOXES	\$6,480	\$10,000	\$12,000
DOMESTIC METERS/REGULATORS	\$395,266	\$164,200	\$244,000
INDUSTRIAL METERS/REGULATORS	\$99,058	\$196,010	\$196,280
PIPE & FITTING	\$176,898	\$154,170	\$200,000
REGULATOR STATIONS	\$32,649	\$25,000	\$82,500
OTHER DISTRIBUTION SUPPLIES	\$0	\$0	\$0
DISTRIBUTION EQUIPMENT (TRANSCO)	\$0	\$0	\$0
EXPLOSIVE & BLASTING SUPPLIES	\$0	\$0	\$0
TELEMETRY	\$44,124	\$43,360	\$66,500
ENERGY	\$23,065	\$0	\$0
WATER	\$128	\$200	\$16,085
SEWER CHARGE	\$30,146	\$30,000	\$54,400
NATURAL GAS	\$0	\$0	\$65,100
ELECTRICITY	\$43,864	\$39,170	\$485,800
OIL & LUBRICANTS	\$0	\$37,990	\$30,000
GASOLINE/DIESEL	\$0	\$450,000	\$467,500
STORMWATER	\$0	\$0	\$290,000
FOOD	\$9,184	\$14,890	\$19,025
FOOD-PRISONERS	\$0	\$0	\$0
FOOD-PUBLIC RELATIONS	\$639	\$2,000	\$2,500

	FY2018 ACTUAL	FY2019 APPROVED 10-MO BUDGET	FY2020 APPROVED BUDGET
WATER PURCHASED FOR RESALE	\$3,116,042	\$2,608,830	\$3,146,100
GAS PURCHASED FOR RESALE	\$18,460,422	\$14,601,000	\$16,937,828
ELECTRICITY PURCH FOR RESALE	\$23,713,680	\$21,600,000	\$25,300,000
CONTRIBUTION TO MEAG TRUST	\$0	\$0	\$0
CONTRIBUTION TO MEAG TRUST OFFSET	\$0	\$0	\$0
AVOIDED ENERGY	\$0	\$0	\$0
SMALL FURNITURE & EQUIPMENT	\$50,124	\$153,123	\$144,421
SMALL FURNITURE & EQUIPMENT - TREAS	\$0	\$0	\$0
SMALL FURNITURE & EQUIPMENT - LOCAL	\$2,485	\$0	\$0
COMPUTER COMPONENT PURCHASES	\$94,660	\$113,911	\$101,765
COMPUTER SOFTWARE	\$18,017	\$148,697	\$39,305
COMPUTER SOFTWARE - TREAS	\$0	\$0	\$0
COMPUTER SOFTWARE-LOCAL	\$0	\$0	\$0
TOOLS & WORK EQUIPMENT	\$45,860	\$64,340	\$86,410
SAFETY EQUIPMENT	\$19,793	\$26,415	\$32,300
UNIFORMS	\$51,261	\$53,952	\$73,755
UNIFORM RENTAL	\$117,797	\$117,810	\$145,591
LANDSCAPING	\$12,407	\$11,850	\$12,220
CONCRETE	\$1,801	\$32,000	\$3,600
AMMUNITION	\$19,000	\$18,000	\$19,800
FIREARMS	\$9,872	\$19,000	\$18,000
CONCESSIONS EXPENSE-EXPLORERS	\$0	\$0	\$0
EXPLORER POST EXPENSES	\$5,545	\$6,752	\$6,640
K-9 UNIT EQUIPMENT	\$2,831	\$4,430	\$4,500
HOLDING CELL SUPPLIES & EQUIP	\$0	\$0	\$0
SUPPLIES & DECORATIONS	\$0	\$12,500	\$26,050
PRIZE MONEY	\$0	\$15,089	\$5,000
Supplies Total:	\$47,089,789	\$41,475,941	\$49,200,432

	FY2018 ACTUAL	FY2019 APPROVED 10-MO BUDGET	FY2020 APPROVED BUDGET
CAPITAL OUTLAYS			
CAPITAL OUTLAY	\$22,958,463	\$21,804,801	\$20,621,915
CAPITAL OUTLAY OFFSET	\$3,563,128	\$0	\$2,400
CAPITAL OUTLAY - TREAS	\$0	\$0	\$0
CAPITAL OUTLAY - BOND PROCEEDS	\$7,509,822	\$0	\$0
CAPITAL OUTLAY OFFSET - BOND PROCEEDS	\$7,509,822	\$0	\$0
SITES	\$0	\$0	\$0
SITES	\$0	\$0	\$700,000
CIP-URBAN PARK (JACKSON ST)	\$0	\$0	\$0
AURORA/GGC THEATER EXPANSION PARTNERSHIP	\$555,627	\$3,500,000	\$1,965,756
CIVIC SPACES (LAWN/HOOPER/LIBRARY)	\$341,194	\$250,000	\$2,000,000
CIP - PARKING FACILITIES	\$0	\$1,200,000	\$0
CIP-INFRASTRUCTURE	\$0	\$0	\$0
CIP-TRAILS	\$0	\$0	\$0
CIP-SIDEWALKS	\$0	\$400,000	\$1,000,000
CIP-120/316 RIGHT TURN LANE/GWT MEDICAL	\$105,373	\$1,350,000	\$350,000
CIP - PAPER MILL RD IMPROVEMENTS	\$0	\$100,000	\$200,000
CIP - GGC ROW LAND USE PLAN	\$0	\$0	\$0
CIP - SIDEWALK/TRAIL NETWORK	\$8,845	\$0	\$250,000
CIP - GREENWAY/TRAILS	\$46,129	\$170,000	\$0
FIVE FORKS TRICKUM/STONE MOUNTAIN	\$0	\$500,000	\$4,000,000
GGC CORRIDOR	\$0	\$0	\$1,000,000
CONCEPTUAL DESIGN	\$0	\$0	\$0
CIP-SIGNAGE PROJECT	\$0	\$0	\$0
CIP-COLLEGE CONNECTIVITY	\$0	\$0	\$0
CIP-LCI PROJECT	\$1,058,995	\$0	\$0
Capital Outlays Total:	\$21,493,808	\$29,274,801	\$32,090,071

	FY2018 ACTUAL	FY2019 APPROVED 10-MO BUDGET	FY2020 APPROVED BUDGET
INTERFUND/INTERDEPARTMENTAL CHARGES			
ADMIN FEES-GROUP INSURANCE	\$148,673	\$462,174	\$756,000
ADMIN FEES-WORKERS COMP	\$80,173	\$163,070	\$175,000
CLAIMS-GROUP INSURANCE	\$4,547,659	\$4,919,940	\$5,291,400
CLAIMS - DENTAL	\$0	\$0	\$0
CLAIMS - VISION	\$0	\$0	\$0
CLAIMS-UNEMPLOYMENT INSURANCE	\$0	\$4,170	\$2,000
CLAIMS-WORKERS COMPENSATION	\$403,237	\$581,930	\$600,075
OPEB ANNUAL CONTRIBUTION	\$0	\$0	\$0
CONTRIBUTION TO RISK MANAGEMENT FUND	\$0	\$514,600	\$651,200
CONTRIBUTION TO EMP GROUP INS FUND	\$5,977,750	\$5,834,700	\$6,416,300
CONTRIB TO WORKERS COMP INS FUND	\$860,250	\$747,500	\$777,650
<i>Interfund/Interdepartmental Charges Total:</i>	\$12,017,742	\$13,228,084	\$14,669,625

	FY2018 ACTUAL	FY2019 APPROVED 10-MO BUDGET	FY2020 APPROVED BUDGET
DEPRECIATION AND AMORTIZATION			
DEPRECIATION EXPENSE	\$9,963,778	\$0	\$0
AMORTIZATION EXPENSE	\$506,734	\$0	\$0
<i>Interfund/Interdepartmental Charges Total:</i>	\$9,457,045	\$0	\$0

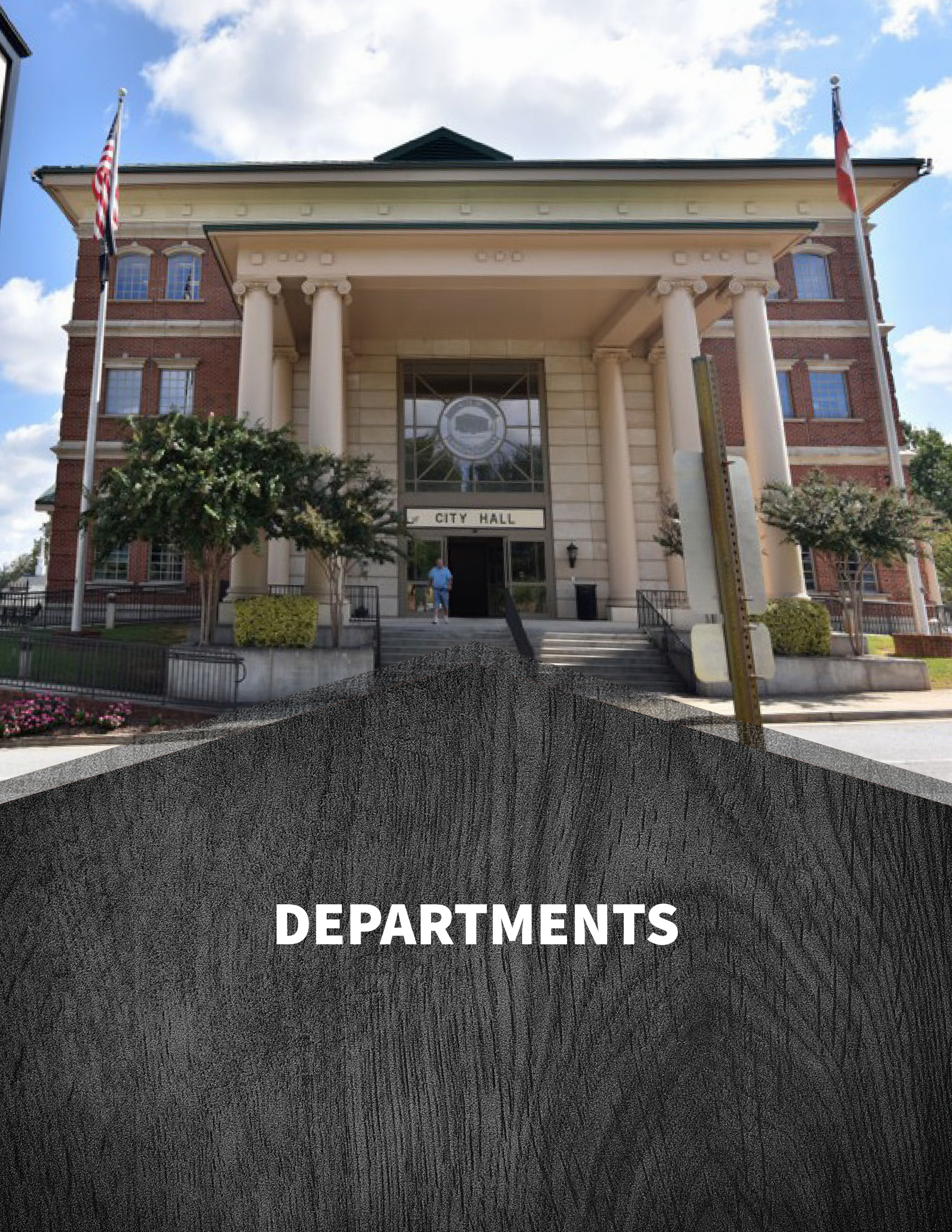
	FY2018 ACTUAL	FY2019 APPROVED 10-MO BUDGET	FY2020 APPROVED BUDGET
OTHER COSTS			
RETIREE CONTRIB TO EMP GROUP INS FUND	\$657,450	\$743,340	\$860,000
PAYMENT TO GA GWINNETT COLLEGE	\$0	\$0	\$0
PAYMENT TO GA GWINNETT COLLEGE - TREAS	\$0	\$0	\$0
PAYMENTS TO OTHER AGENCIES	\$12,416	\$250	\$0
TOURISM	\$0	\$0	\$0
CLOSING COSTS-GEFA LOAN	\$0	\$0	\$0
PEACE OFFICERS ANNUITY FUND	\$0	\$0	\$0
POPIDF-A	\$0	\$0	\$0
GA CRIME VICTIMS EMERGENCY FD	\$0	\$0	\$0
BRAIN, SPINAL INJURY TRUST FUND	\$0	\$0	\$0
CRIME LAB FEES	\$0	\$0	\$0
POPIDF-B	\$0	\$0	\$0
DRIVERS ED TRAINING FUND	\$0	\$0	\$0
COUNTY JAIL FUND	\$0	\$0	\$0
LOCAL CRIME VICTIMS ASSISTANCE	\$0	\$0	\$0
DRUG ABUSE TREATMENT & ED FUND	\$0	\$0	\$0
PROMOTIONAL ADVERTISING	\$157,031	\$106,610	\$144,375
DOWNTOWN DEVELOPMENT	\$0	\$0	\$0
PROPERTY TAX PAYMENTS	\$123,501	\$127,000	\$140,500
REFUNDS & TRANSFERS	\$102,028	\$78,340	\$102,000
TOILET REBATES	\$1,700	\$2,300	\$2,400
MISCELLANEOUS PAYMENTS	\$1,756	\$20,840	\$21,000
MISCELLANEOUS PAYMENTS - TREAS	\$0	\$0	\$0
MISCELLANEOUS PAYMENTS-FBI	\$0	\$0	\$0
GWINNETT CTY STORMWATER FEES	\$0	\$0	\$0
MISCELLANEOUS PAYMENTS-LOCAL	\$15,009	\$0	\$65,000
PAYMENTS TO DDA	\$3,005,866	\$1,023,813	\$1,025,625
PAYMENTS TO NEIGHBORHOODS	\$5,600,000	\$0	\$0
DAMAGE TO PROPERTY	\$8,034	\$187,024	\$152,800
SALES TAX	\$0	\$0	\$0
CRIME PREVENTION EXPENSE	\$1,510	\$1,970	\$8,000
CPU GRANT #2000LBBX3136	\$0	\$0	\$0
CPU GRANT #2001LBBX1848	\$0	\$0	\$0
CPU HWY SAFETY MINI-GRANT	\$0	\$0	\$4,550
CPU GRANT #2002LBBX2969	\$0	\$0	\$0
CPU GRANT #2003LBBX1750	\$0	\$0	\$0
OJP GRANT#2009SBB90953	\$0	\$0	\$0

	FY2018 ACTUAL	FY2019 APPROVED 10-MO BUDGET	FY2020 APPROVED BUDGET
DOJ GRANT#2010DJBX1336	\$0	\$0	\$0
JAG GRANT#2012DJBX0713	\$0	\$0	\$0
BAD DEBT EXPENSE	\$0	\$0	\$0
LOSS ON DISP OF FIXED ASSETS	\$0	\$0	\$0
CONTINGENCIES	\$0	\$853,595	\$1,000,000
CONTINGENCY-ANNUAL LEAVE PAYOUT	\$0	\$0	\$0
Other Costs Total:	\$9,686,302	\$3,145,082	\$3,526,250

	FY2018 ACTUAL	FY2019 APPROVED 10-MO BUDGET	FY2020 APPROVED BUDGET
DEBT SERVICE			
PRINCIPAL - BONDS	\$895,000	\$0	\$0
CAPITAL LEASE - PRINCIPAL	\$56,109	\$63,290	\$85,360
INTEREST EXPENSE	\$0	\$0	\$0
INTEREST EXPENSE	\$4,830,779	\$1,920,540	\$2,224,438
BOND PRINCIPAL PAYMENTS	\$0	\$1,670,840	\$2,090,000
BOND PRINCIPAL PAYMENT OFFSET	\$0	\$0	\$0
CAPITAL LEASE - INTEREST	\$7,182	\$0	\$0
INTEREST EXPENSE GEFA LOAN	\$0	\$0	\$0
INTEREST EXPENSE	\$0	\$0	\$0
FISCAL AGENT FEES	\$0	\$0	\$0
BOND ISSUANCE COSTS	\$0	\$0	\$0
Debt Service Total:	\$5,789,070	\$3,654,670	\$4,399,798

	FY2018 ACTUAL	FY2019 APPROVED 10-MO BUDGET	FY2020 APPROVED BUDGET
OTHER FINANCING USES			
OPERATING TRANSFERS OUT	\$27,094,065	\$36,351,735	\$34,702,358
EQUITY TRANSFERS OUT	\$536,398	\$0	\$0
Other Financing Uses Total:	\$27,630,462	\$36,351,735	\$34,702,358

GRAND TOTAL:	\$155,809,354	\$152,068,105	\$167,280,203
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DEPARTMENTS



Lawrenceville City Council Members L-R: Keith Roche - Mayor Pro Tem, David Still, Mayor Judy Jordan Johnson, Robert Clark and Victoria Jones.

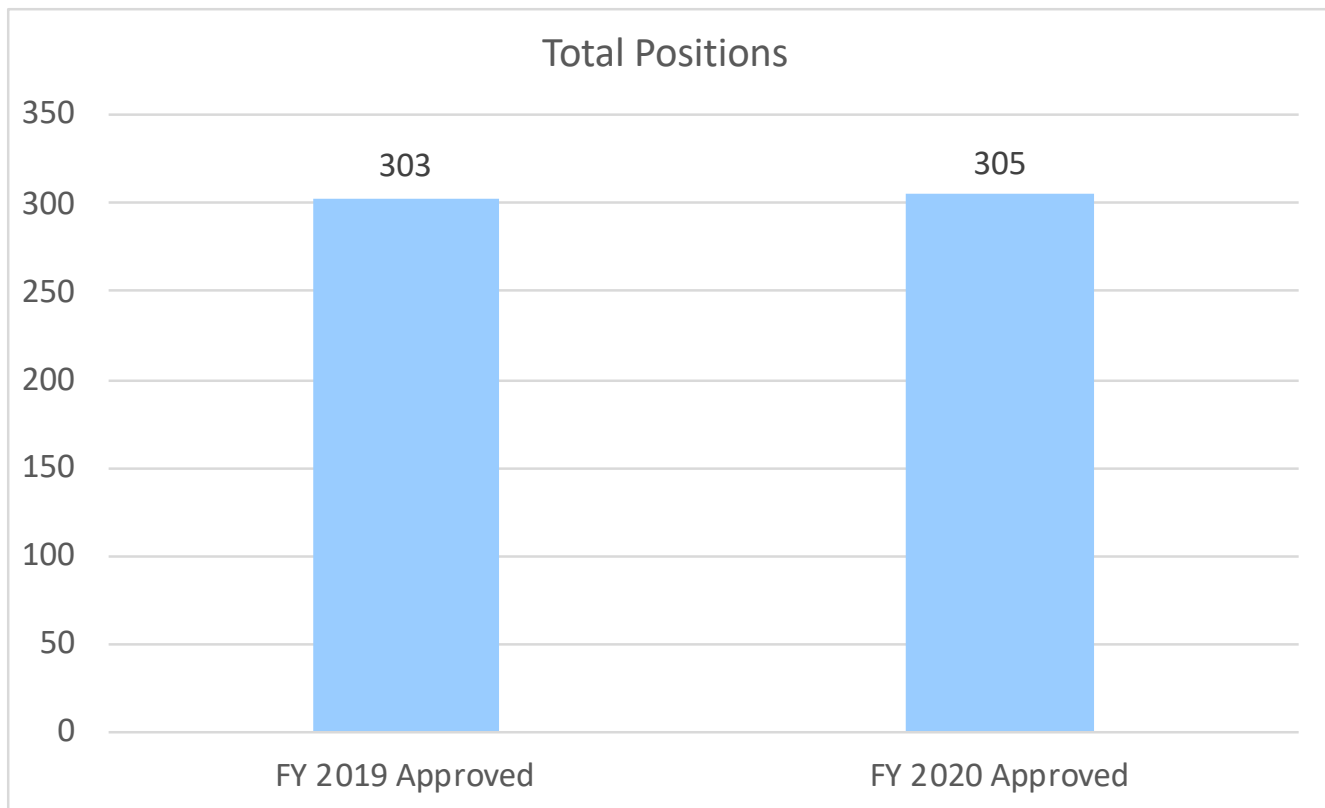


Executive Staff L-R: Tim Wallis - Chief of Police, Barry Mock - Assistant City Manager & Public Works Director, Chuck Warbington - City Manager, Steve North - Deputy City Manager and Lisa Sherman - Chief Communications Officer & Community Development Director

POSITION CONTROL

	FY2019		FY2019 APPROVED	FY2020 CHANGES		FY2020 APPROVED
	FULL-TIME	PART-TIME		FULL-TIME	PART-TIME	
GENERAL FUND						
CITY MANAGER	3	1	4			4
CLERK	2		2			2
COMMUNICATIONS	5		5			5
DAMAGE PREVENTION	14		14			14
ENGINEERING	3		3			3
FINANCE	12	1	13			13
CUSTOMER SERVICE	6		6			6
METER (FIELD CUSTOMER SERVICE)	8		8			8
HUMAN RESOURCES	3		3			3
IT/DATA PROCESSING	10		10	2		12
COURT	7		7			7
POLICE	85		85			85
PURCHASING	2		2			2
PUBLIC WORKS	6		6			6
PLANNING & DEVELOPMENT	13		13			13
STREET	19		19			19
Total 100 Fund:	198	2	200	2		202
E-911 FUND						
E-911	13		13			13
WATER FUND						
WATER	9		9			9
ELECTRIC FUND						
ELECTRIC	17		17			17
GAS FUND						
GAS	43		43			43

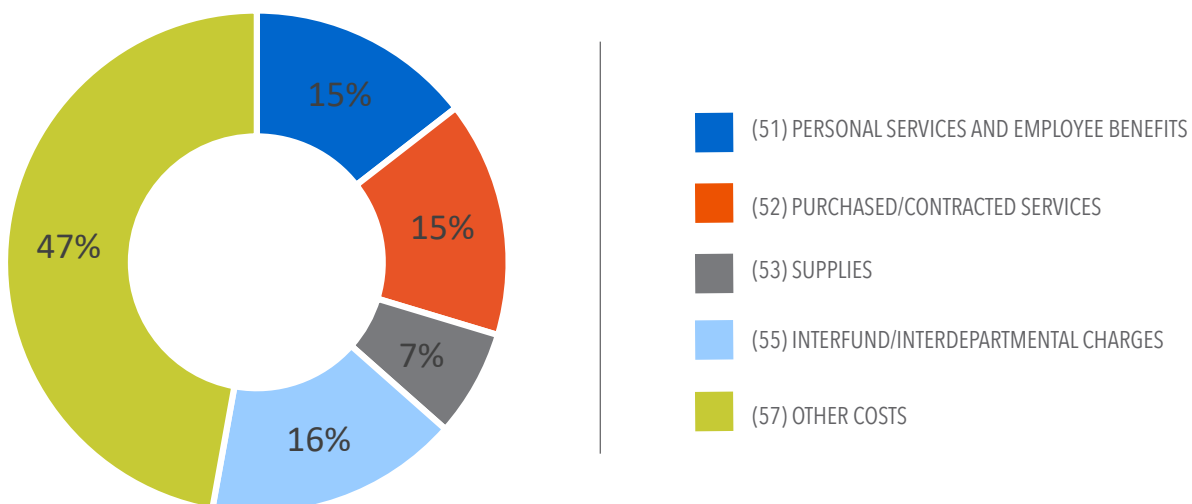
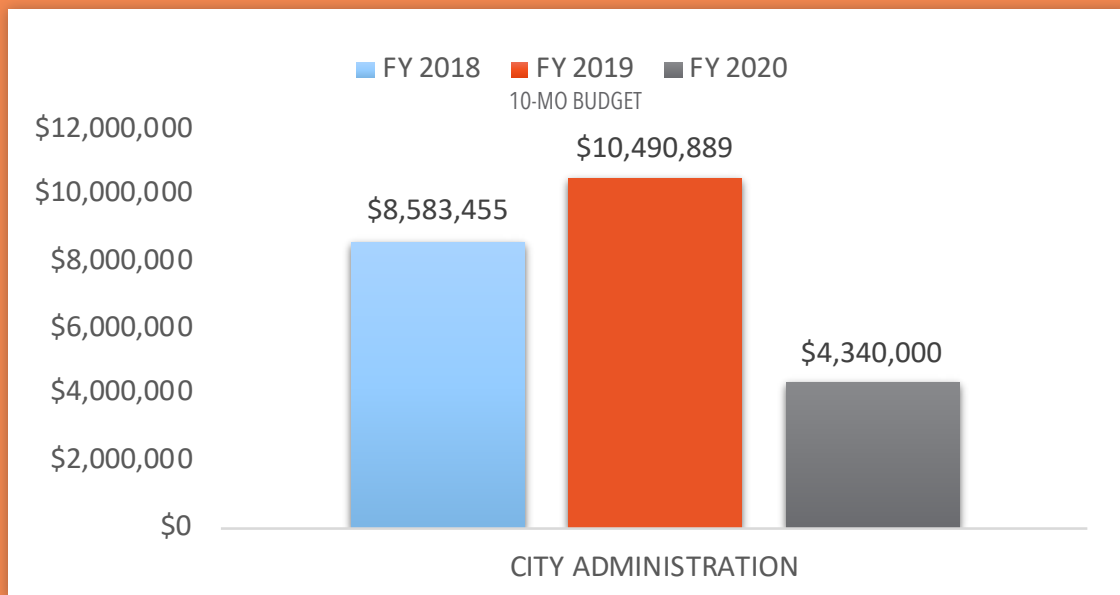
	FY2019		FY2019 APPROVED	FY2020 CHANGES		FY2020 APPROVED
	FULL-TIME	PART-TIME		FULL-TIME	PART-TIME	
SOLID WASTE FUND						
SANITATION	12		12			12
STORMWATER FUND						
STORMWATER	1		1			1
FLEET FUND						
FLEET	8		8			8
TOTAL POSITIONS:	301	2	303	2	0	305



FY 2018 APPROVED FULL TIME EMPLOYEE CHANGES
Information Technology (+2)
 GIS Manager, GIS Technician \$191,300

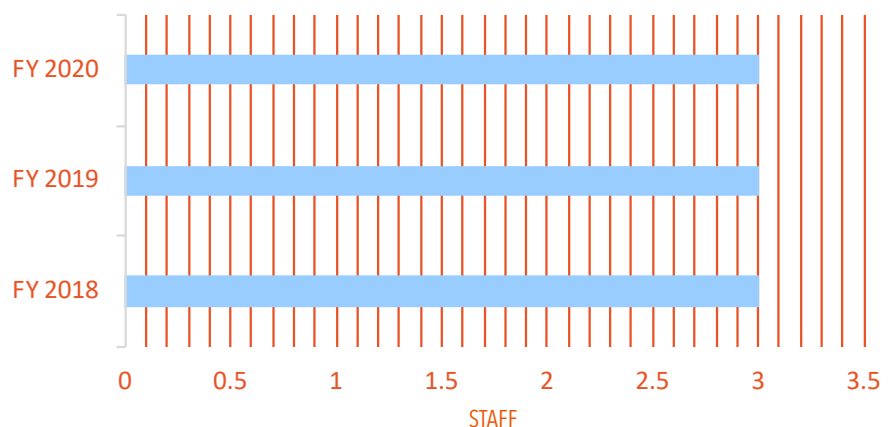


The City Manager and Deputy City Manager manage the day-to-day operations of the city, consolidate the City's budget, monitor revenues and expenditures, oversee the bid process, set goals for departments, determine work policies and procedures, evaluate workflow and processes, expedite workflows, and study and standardize procedures to improve efficiency and effectiveness of operations. The Administrative staff coordinates pension plan activities, in addition to supporting management, Mayor/Council, and Lawrenceville citizens.



		10-MO BUDGET		
		FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
CITY COUNCIL				
PERSONAL SERVICES AND EMPLOYEE BENEFITS		\$31,003	\$25,850	\$31,020
PURCHASED/CONTRACTED SERVICES		\$3,354	\$12,240	\$14,490
SUPPLIES		\$76	\$0	\$0
INTERFUND/INTERDEPARTMENTAL CHARGES		\$84,000	\$81,000	\$83,600
Total:		\$118,434	\$119,090	\$129,110
MAYOR				
PERSONAL SERVICES AND EMPLOYEE BENEFITS		\$10,334	\$8,620	\$10,340
PURCHASED/CONTRACTED SERVICES		\$4,579	\$15,440	\$16,000
SUPPLIES		\$0	\$0	\$0
INTERFUND/INTERDEPARTMENTAL CHARGES		\$21,000	\$20,250	\$20,900
Total:		\$35,913	\$44,310	\$47,240
CITY MANAGER				
PERSONAL SERVICES AND EMPLOYEE BENEFITS		\$481,644	\$438,892	\$587,750
PURCHASED/CONTRACTED SERVICES		\$524,491	\$503,839	\$627,750
SUPPLIES		\$5,227	\$8,991	\$298,000
CAPITAL OUTLAYS		\$5,595,307	\$621,000	\$0
INTERFUND/INTERDEPARTMENTAL CHARGES		\$75,000	\$494,600	\$603,525
OTHER COSTS		\$45,036	\$874,435	\$1,021,000
OTHER FINANCING USES		\$0	\$6,700,000	\$0
Total:		\$6,726,705	\$9,641,757	\$3,138,025
DOWNTOWN DEVELOPMENT AUTHORITY				
PURCHASED/CONTRACTED SERVICES		\$0	\$0	\$0
OTHER COSTS		\$3,005,866	\$1,023,813	\$1,025,625
OTHER FINANCING USES		\$0	\$0	\$0
Total:		\$3,005,866	\$1,023,813	\$1,025,625
Grand total:		\$9,886,917	\$10,828,970	\$4,340,000

CITY MANAGER PERSONNEL HISTORY





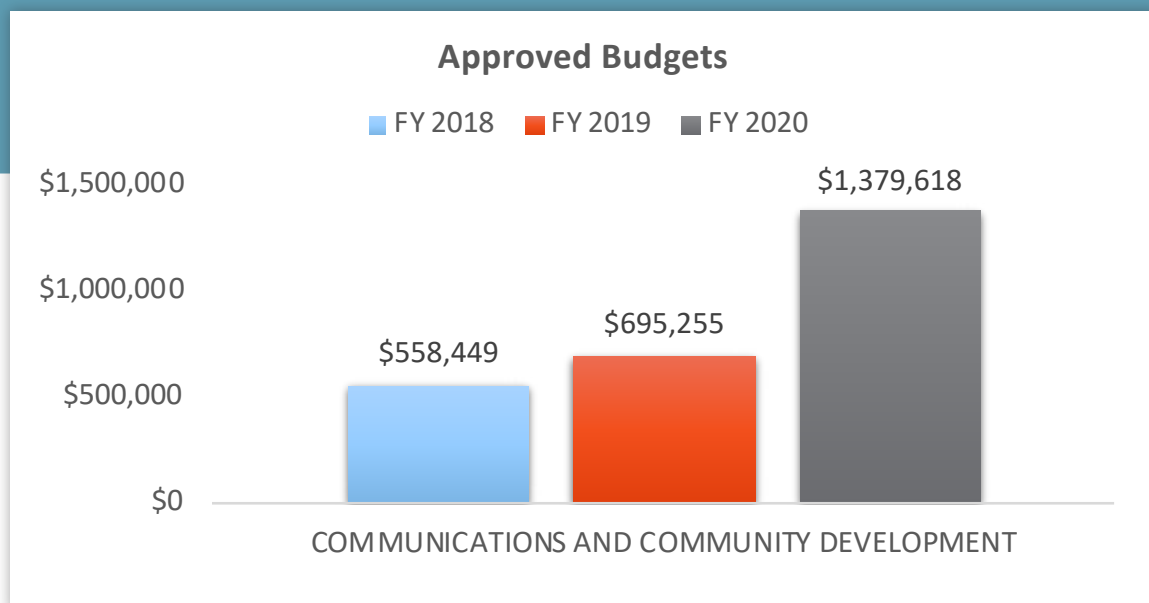
The Lawrenceville Communications and Community Development team (LCCD) works to create local jobs through business recruitment, retention and expansion while providing key services to support a superior quality of life for the City. To accomplish this goal, LCCD networks with key audiences, connects with the local business community, supports the development of educational programs and institutions to further build a local talent pool, and drives event and marketing initiatives to promote a 'sense of place' and quality of life that will support job growth in the area.

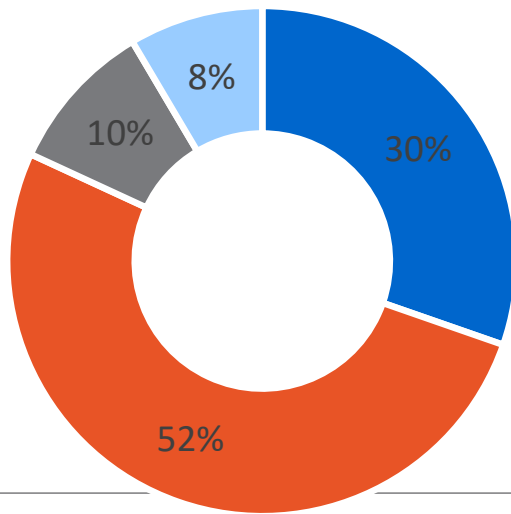
MISSION STATEMENT:

To facilitate economic development activities that foster a strong local economy, spur business and job growth, and provide for a better quality of life in the City of Lawrenceville.

2019/2020 GOALS AND OBJECTIVES:

1. Refine, adjust and continue implementation of 5-year strategic plan with Council and various boards and City departments.
2. Grow messaging and branding campaign (2018) for Lawrenceville to attain regional awareness and award-winning status.
3. Complete 6th-year Mainstreet Work Plan / DCA requirements to maintain status in state program.
4. Continue to support and execute successful events promoting Tourism and community engagement.
5. Create and execute comprehensive communications plan for the City to address internal and external policies.
6. Continue to support business and community development projects and work with City Management to identify financing mechanisms for development in the City beyond the City's existing resources and continue to market opportunities to developers.
7. Build regional and local relationships to foster community relations and grassroots approach to marketing and public awareness of all City activities.
8. Continue building cross-departmental employee relations and fill all vacant positions to build a fully operational communications and community development team.
9. Execute a successful event season and 2nd year "Summer of Impact" Internship Program.

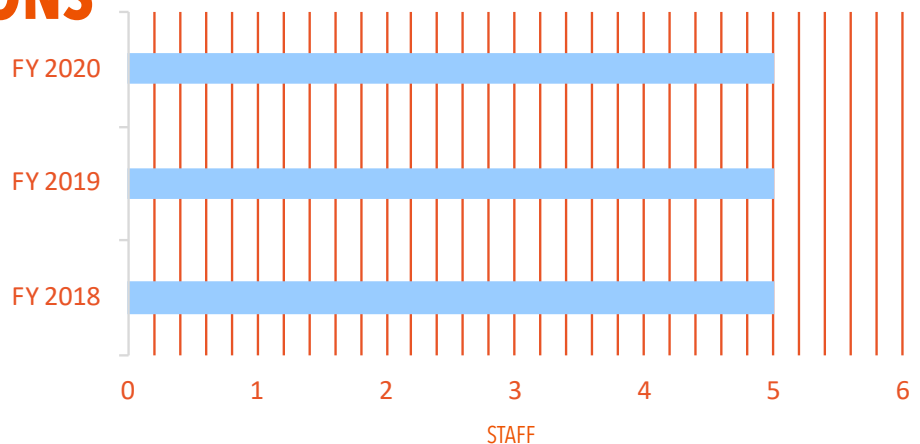




- (51) PERSONAL SERVICES AND EMPLOYEE BENEFITS
- (52) PURCHASED/CONTRACTED SERVICES
- (53) SUPPLIES
- (55) INTERFUND/INTERDEPARTMENTAL CHARGES

	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
SPECIAL EVENTS			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$2,190	\$169,066	\$168,625
PURCHASED/CONTRACTED SERVICES	\$26,700	\$362,701	\$475,200
SUPPLIES	\$0	\$31,669	\$86,925
INTERFUND/INTERDEPARTMENTAL CHARGES	\$0	\$66,000	\$49,525
Total:	\$28,890	\$629,436	\$780,275
COMMUNICATIONS\COMMUNITY DEVEL			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$287,137	\$195,937	\$249,785
PURCHASED/CONTRACTED SERVICES	\$138,234	\$300,229	\$236,008
SUPPLIES	\$6,021	\$40,446	\$45,700
INTERFUND/INTERDEPARTMENTAL CHARGES	\$102,000	\$47,000	\$67,850
OTHER COSTS	\$9,710	\$0	\$0
Total:	\$543,102	\$583,612	\$599,343
Grand total:	\$571,992	\$1,213,048	\$1,379,618

COMMUNICATIONS PERSONNEL HISTORY



The Municipal Court has jurisdiction over traffic offenses, violations of State law, and local ordinances that occur within the city limits of Lawrenceville. This court also hears Gwinnett County Animal Control violations and Georgia State Patrol traffic offenses that occur within the city limits of Lawrenceville.

MISSION STATEMENT:

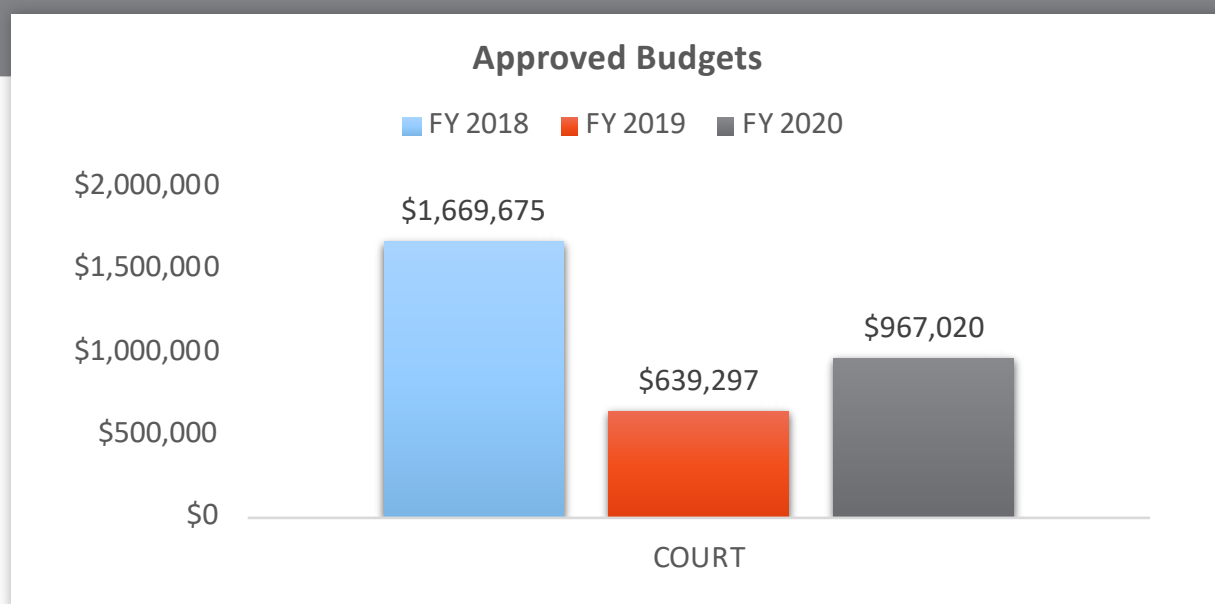
The mission of the Lawrenceville Municipal Court is to adjudicate cases fairly, impartially, and effectively. The well-trained court staff strives to maintain accurate and efficient records processing, reporting and case management with an emphasis on customer service.

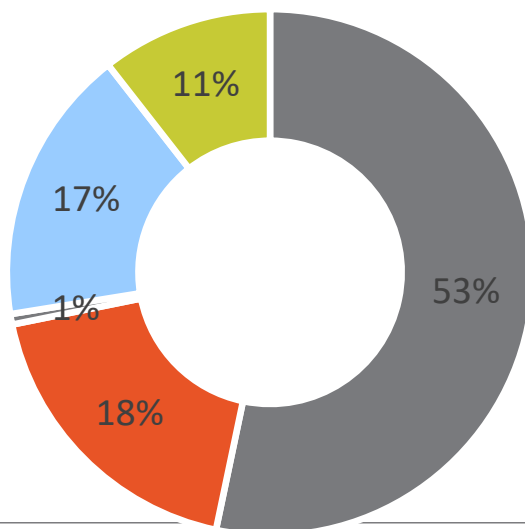
FY 2019 ACCOMPLISHMENTS:

1. Conducted a Warrant Amnesty Program in November 2018 for unpaid Failure to Appear and Probation Violation Warrants.
2. Received two disbursement checks from the Georgia Tax Refund Intercept Program for the 2018 tax season. The revenue was collected by the State from defendants with past due balances in our court.
3. Worked with Solicitor to develop a Formal Accusation Form and process accusations for trials to satisfy the requirements of the Georgia Court of Appeals case Strickland v State.
4. Started the process of auditing all active warrants older than 5 years for the Judge and Solicitor to review for retention purposes.

FY 2020 GOALS:

1. Complete the audit of active bench warrants to verify action to be taken by the Judge in accordance with the statute of limitations.
2. Seek statewide training opportunities offered by the Department of Driver Services, GCIC, and Courtware for Deputy Court Clerks, Solicitors, and Judges to stay current with legal updates and processes.
3. Conduct testing and training offered by Courtware to utilize software capabilities to run automated GCIC Criminal and Driver's License Histories and test Solicitor/Judge sentence recommendation and disposition functions.

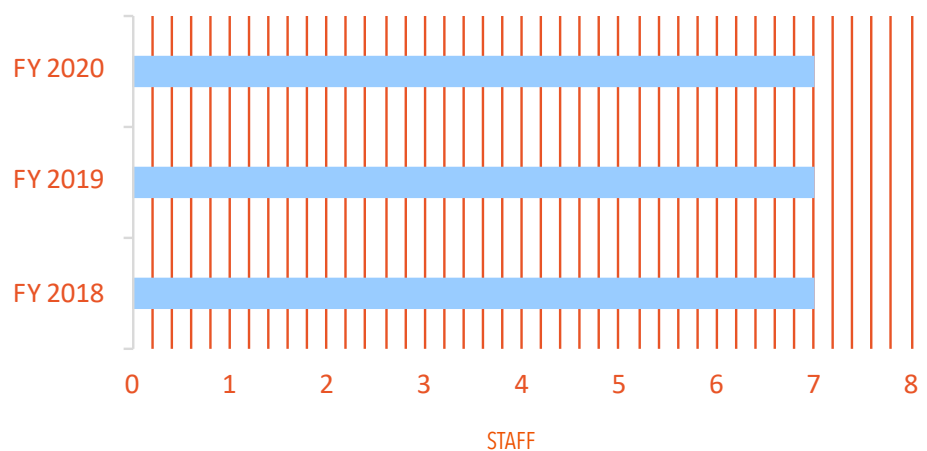




- (51) PERSONAL SERVICES AND EMPLOYEE BENEFITS
- (52) PURCHASED/CONTRACTED SERVICES
- (53) SUPPLIES
- (55) INTERFUND/INTERDEPARTMENTAL CHARGES
- (57) OTHER COSTS

	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
COURT			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$490,709.20	\$438,538	\$515,400
PURCHASED/CONTRACTED SERVICES	\$158,932	\$117,410	\$179,095
SUPPLIES	\$2,841	\$4,090	\$6,200
INTERFUND/INTERDEPARTMENTAL CHARGES	\$168,000	\$159,250	\$164,325
OTHER COSTS	\$102,028	\$78,340	\$102,000
Total:	\$922,510	\$797,628	\$967,020
Grand total:	\$922,510	\$797,628	\$967,020

MUNICIPAL COURT PERSONNEL HISTORY





The Damage Prevention Staff is in the community on a daily basis to locate and mark the City's underground utilities, including emergency, large construction and design projects, as well as GIS and mapping of gas, electric and water facilities. We provide education and support to the City's utility staff, administer the City's Gas Pipeline Safety Public Awareness Plan and continually strive to educate our residents, excavators, emergency responders and other affected stakeholders by becoming more involved in damage prevention and public awareness activities in and around the community.

MISSION STATEMENT:

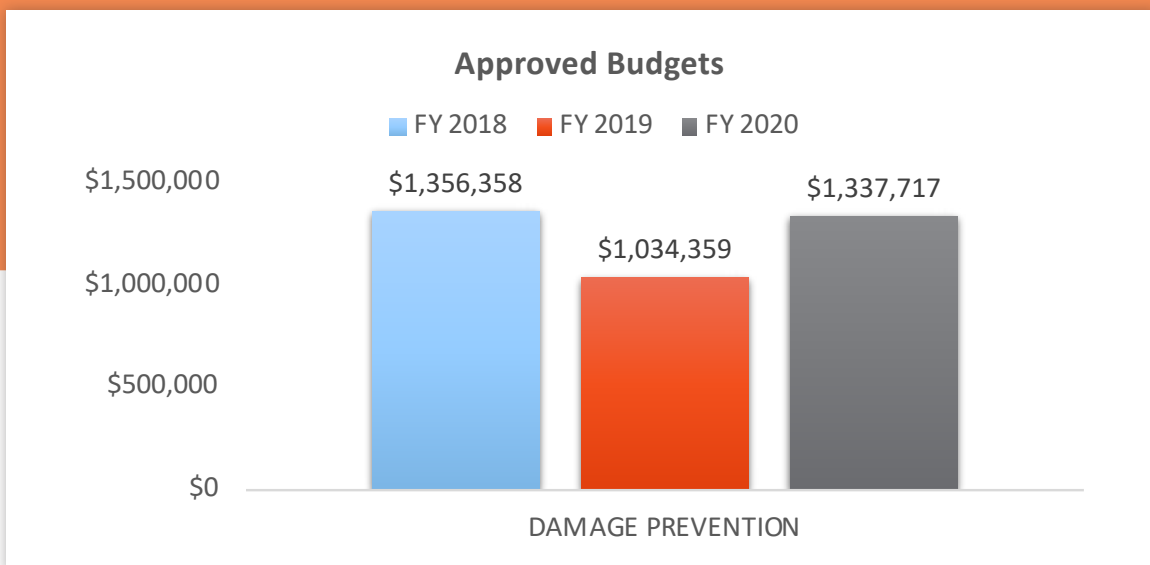
Our mission is to be a champion for safe digging; educating and working to protect our residents and other affected stakeholders who live, work and play near our electric, gas and water facilities. We work continuously to find new ways to reduce risk in order to achieve zero deaths, injuries and property damage.

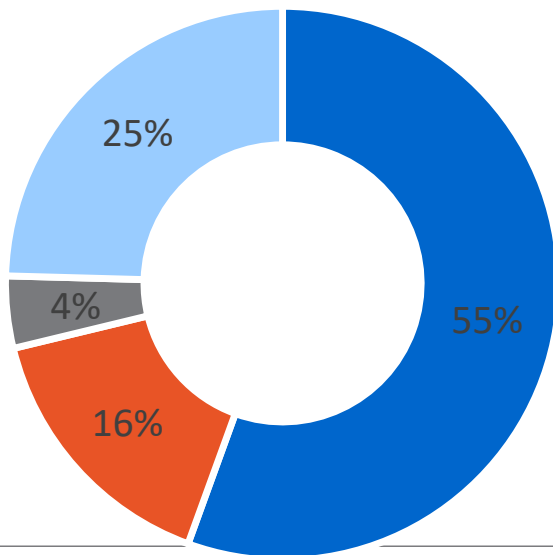
FY 2019 ACCOMPLISHMENTS:

1. In support of the City's revitalization of our downtown area, the Damage Prevention Department initiated and performed project design locates ahead of any actual demolition and construction requests by developers of major strategic projects.
2. Developed performance measurements to increase accountability and efficiency, increasing the effectiveness of the Damage Prevention team as evidenced by:
 - Reduction in excavation damages attributed to mislocates.
 - Reduction in overtime costs; from \$39,887.09 in 2015 to a projected \$13,677.90 in 2019.
 - Utilizing less employees than budgeted and maintaining efficiency; performing the same amount of work with fewer people.
3. Assisted new Streets and Sanitation Manager with Gaps Analysis and Strategic Planning for Sanitation Route Change Initiative and training with ECG to identify/assess work order procedures.

FY 2020 GOALS:

1. Improve efficiency and effectiveness: Training documentation for locating underground electrical utilities will be developed and trained in-house and on the jobsite. This need was identified during the SWOT Analysis process.
2. Development of Standard Operating Procedures and detailed methods and procedures.
3. Identifying, documenting and mitigating the risk of unknown underground utilities, both abandoned and live as defined by SUE Standard ASCE 38-02 Quality Levels
4. Decreasing overtime costs in FY2020 by an additional 5%
5. Decreasing locate flag costs by 50%, approximately \$4,000.

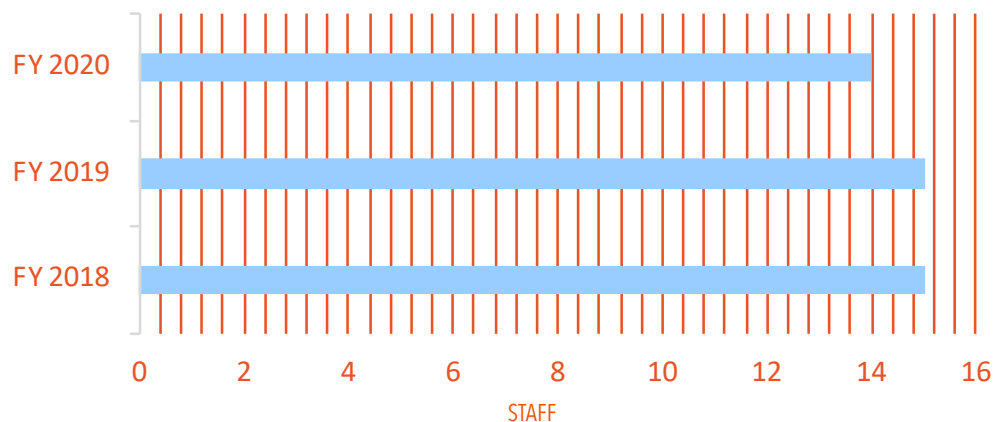




- (51) PERSONAL SERVICES AND EMPLOYEE BENEFITS
- (52) PURCHASED/CONTRACTED SERVICES
- (53) SUPPLIES
- (55) INTERFUND/INTERDEPARTMENTAL CHARGES

	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
DAMAGE PREVENTION			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$748,707	\$652,940	\$742,977
PURCHASED/CONTRACTED SERVICES	\$100,997	\$229,260	\$209,820
SUPPLIES	\$71,410	\$61,550	\$56,270
INTERFUND/INTERDEPARTMENTAL CHARGES	\$360,000	\$341,250	\$328,650
OTHER COSTS	\$210	\$0	\$0
Total:	\$1,281,324	\$1,285,000	\$1,337,717
Grand total:	\$1,281,324	\$1,285,000	\$1,337,717

DAMAGE PREVENTION PERSONNEL HISTORY





The Engineering Department serves Lawrenceville by reviewing construction plans for permits, storm water detention and drainage, and road relocation; designing and managing projects around the City; inspecting contracts and putting out projects for bid. Operating exclusively within the city limits, the department also assists with engineering projects and issues, and new developments that arise.

MISSION STATEMENT:

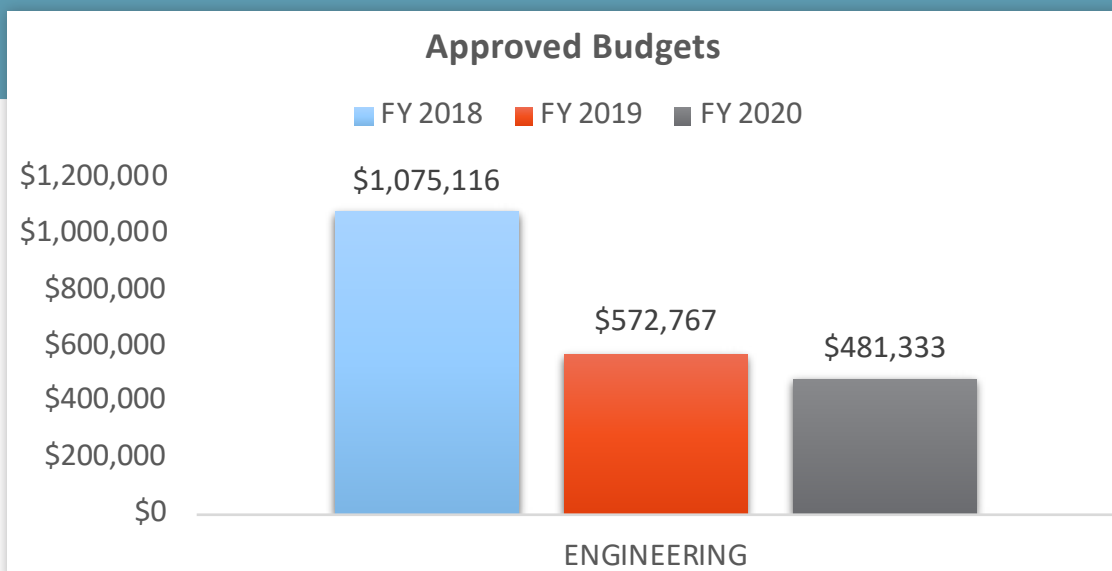
To provide design, inspection, and project management services for the citizens and government of the City of Lawrenceville. The Engineering Department strives to maintain and improve the City's infrastructure. Engineering is also responsible for Municipal Separate Storm Sewer Programming reporting and compliance.

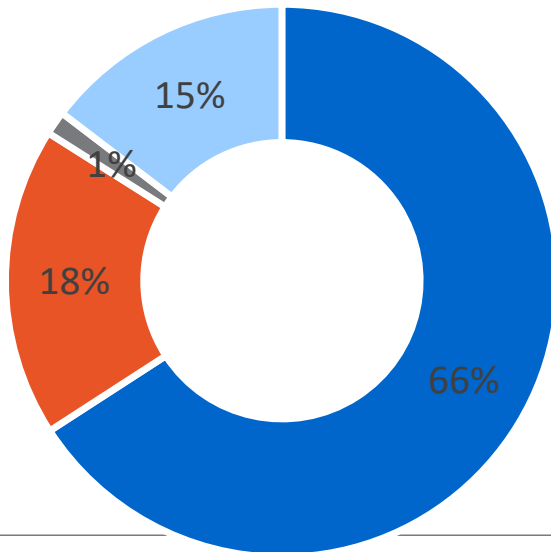
FY 2019 ACCOMPLISHMENTS:

1. Completed parking lot on N. Perry Street
2. Began Phase 1 of the Georgia Gwinnett College (GGC) Corridor

FY 2020 GOALS:

1. Complete Phase 1 of the GGC Corridor and begin Phase 2
2. Begin construction on the Five Forks Trickum Road Project

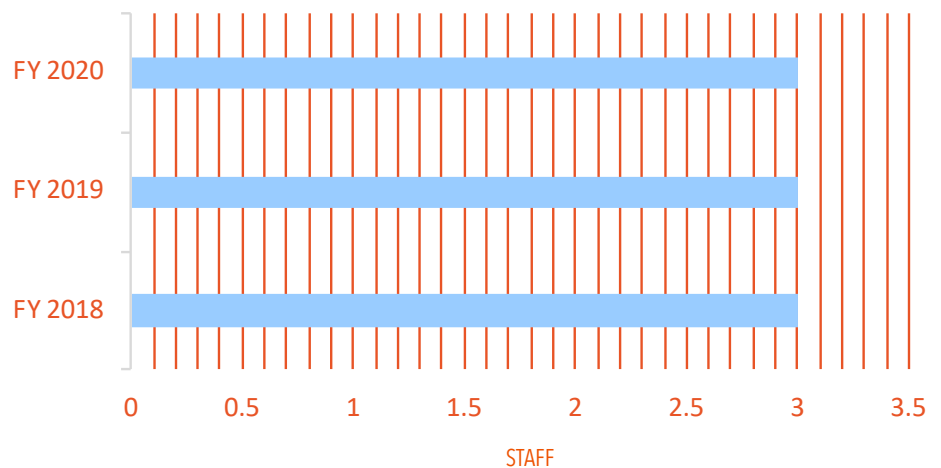




- (51) PERSONAL SERVICES AND EMPLOYEE BENEFITS
- (52) PURCHASED/CONTRACTED SERVICES
- (53) SUPPLIES
- (55) INTERFUND/INTERDEPARTMENTAL CHARGES

	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
ENGINEERING			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$295,039	\$277,962	\$317,020
PURCHASED/CONTRACTED SERVICES	\$13,064	\$107,963	\$87,195
SUPPLIES	\$4,140	\$3,287	\$6,693
CAPITAL OUTLAYS	\$242,114	\$0	\$0
INTERFUND/INTERDEPARTMENTAL CHARGES	\$75,000	\$87,750	\$70,425
OTHER COSTS	\$407	\$0	\$0
Total:	\$629,764	\$476,962	\$481,333
Grand total:	\$629,764	\$476,962	\$481,333

ENGINEERING PERSONNEL HISTORY





The Finance Department is comprised of several divisions including:

- Accounting
- Strategic Planning and Budget
- Accounts Payable
- Customer Service
- Accounts Receivable

These divisions work with citizens, vendors and staff to ensure the efficient operations and reporting of the City's financial resources.

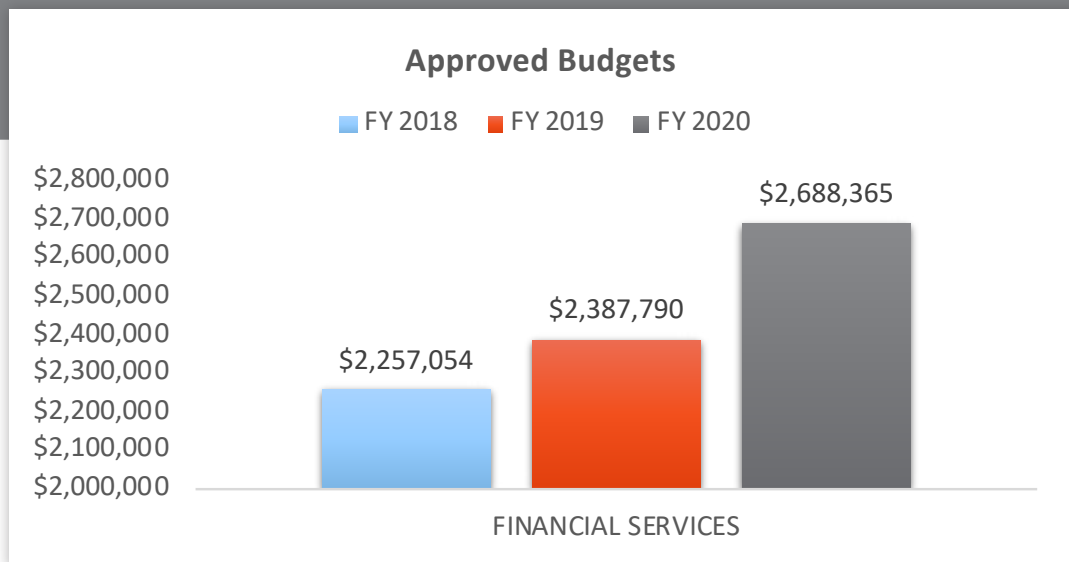
MISSION STATEMENT: To provide financial stewardship by effectively managing the fiscal activities of the City.

FY 2019 ACCOMPLISHMENTS:

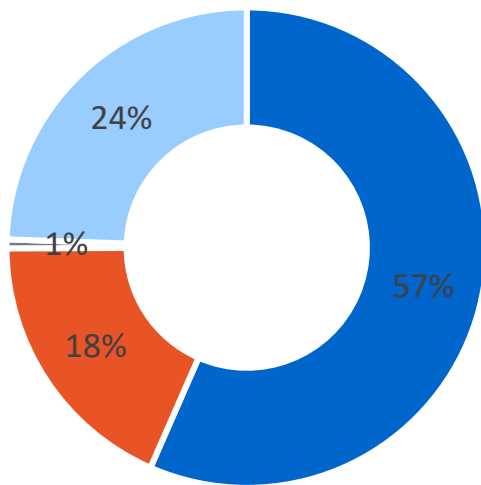
1. Developed a more streamline and efficient method of the budget process.
2. Merged Customer Service, Meter and Receipting (Customer Payments) to improve the customer experience.

FY 2020 GOALS:

1. Implementation of Munis Financial System.
2. Achieve Distinguished Budget Presentation Award Program to improve communication and budget planning.

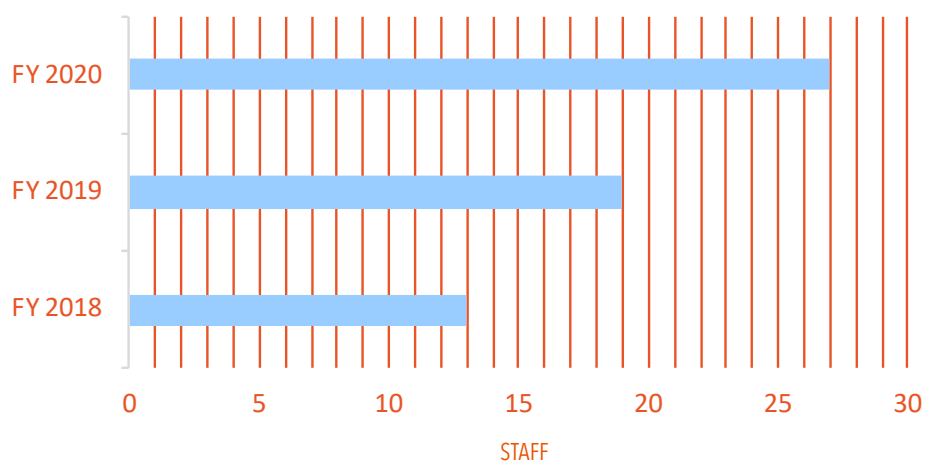


	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
FINANCIAL ADMINISTRATION			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$735,368	\$711,464	\$230,700
PURCHASED/CONTRACTED SERVICES	\$214,112	\$160,021	\$281,520
SUPPLIES	\$18,526	\$5,426	\$0
INTERFUND/INTERDEPARTMENTAL CHARGES	\$364,000	\$318,500	\$281,700
OTHER COSTS	\$0	\$0	\$0
OTHER FINANCING USES	\$0	\$0	\$0
Total:	\$1,332,006	\$1,195,411	\$793,920
CUSTOMER SERVICE			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$6,472	\$259,857	\$480,800
PURCHASED/CONTRACTED SERVICES	\$197	\$16,040	\$41,180
SUPPLIES	\$418	\$1,437	\$2,500
INTERFUND/INTERDEPARTMENTAL CHARGES	\$0	\$125,900	\$140,850
OTHER COSTS	\$0	\$0	\$0
OTHER FINANCING USES	\$0	\$0	\$0
Total:	\$7,086	\$403,234	\$665,330
METER			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$479,630	\$468,500	\$425,774
PURCHASED/CONTRACTED SERVICES	\$21,004	\$101,514	\$87,910
SUPPLIES	\$13,455	\$14,381	\$13,500
INTERFUND/INTERDEPARTMENTAL CHARGES	\$216,000	\$204,750	\$234,750
OTHER COSTS	\$0	\$0	\$0
OTHER FINANCING USES	\$0	\$0	\$0
Total:	\$730,090	\$789,144	\$761,934
ACCOUNTING			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$0	\$0	\$230,075
PURCHASED/CONTRACTED SERVICES	\$0	\$0	\$79,020
SUPPLIES	\$0	\$0	\$0
INTERFUND/INTERDEPARTMENTAL CHARGES	\$0	\$0	\$0
OTHER COSTS	\$0	\$0	\$0
OTHER FINANCING USES	\$0	\$0	\$0
Total:	\$0	\$0	\$309,095
BUDGET			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$0	\$0	\$74,275
PURCHASED/CONTRACTED SERVICES	\$0	\$0	\$3,100
SUPPLIES	\$0	\$0	\$0
INTERFUND/INTERDEPARTMENTAL CHARGES	\$0	\$0	\$0
OTHER COSTS	\$0	\$0	\$0
OTHER FINANCING USES	\$0	\$0	\$0
Total:	\$0	\$0	\$77,375
ACCOUNTS PAYABLE			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$0	\$0	\$79,061
PURCHASED/CONTRACTED SERVICES	\$0	\$0	\$1,650
SUPPLIES	\$0	\$0	\$0
INTERFUND/INTERDEPARTMENTAL CHARGES	\$0	\$0	\$0
OTHER COSTS	\$0	\$0	\$0
OTHER FINANCING USES	\$0	\$0	\$0
Total:	\$0	\$0	\$80,711
Grand total:	\$2,069,182	\$2,387,790	\$2,688,365



- (51) PERSONAL SERVICES AND EMPLOYEE BENEFITS
- (52) PURCHASED/CONTRACTED SERVICES
- (53) SUPPLIES
- (55) INTERFUND/INTERDEPARTMENTAL CHARGES

FINANCIAL SERVICES PERSONNEL HISTORY





The Human Resources Department is responsible for managing resources related to employees. The responsibilities include managing job recruitment, selection, and promotion; developing and overseeing employee benefits and wellness programs; developing, promoting, and enforcing personnel policies; promoting employee career development and job training; providing orientation for new hires; providing guidance to other departments regarding disciplinary actions; and serving as primary contact for work-site injuries or accidents.

MISSION STATEMENT:

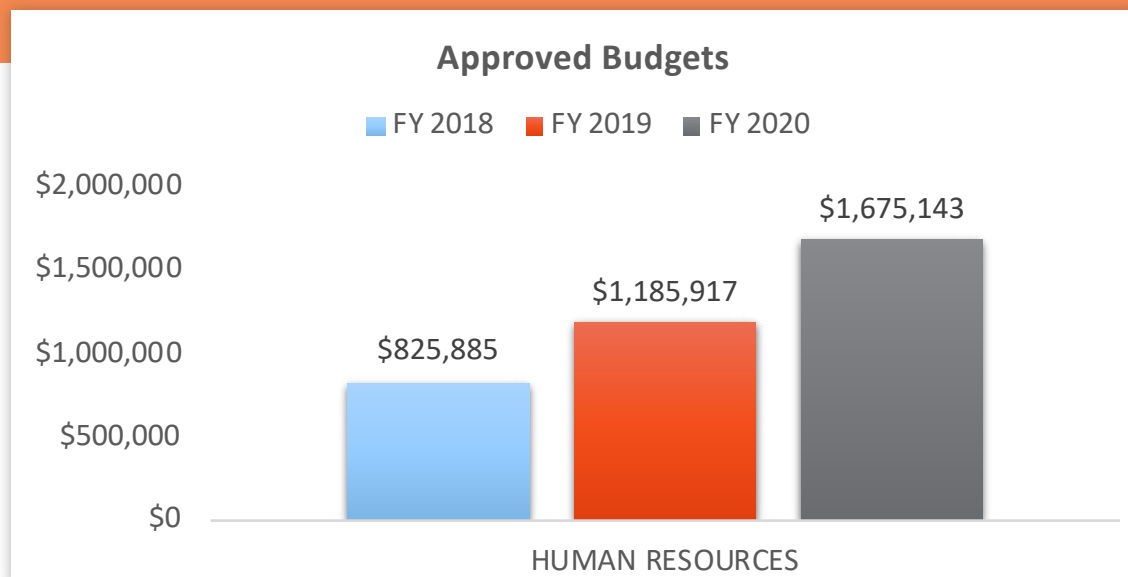
Human Resources will ensure that the human resources management strategies, systems, and programs effectively contribute to attracting, retaining, motivating and developing a high quality, productive workforce focused on the missions and goals of the City of Lawrenceville. Human Resources will foster an inclusive culture that embraces diversity and encourages personal growth while ensuring the City's success as an organization.

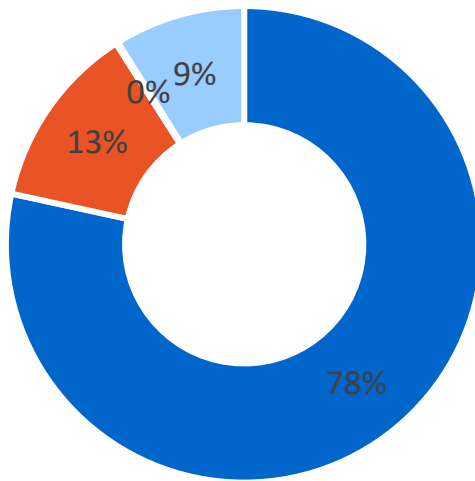
FY 2019 ACCOMPLISHMENTS:

1. Increased Participation in Wellness Programs
2. Reduced Worker's Compensation Costs
3. Implementation of Anniversary Retirement Enrollment

FY 2020 GOALS:

1. Creating and distributing employee handbooks
2. Expanding Employee Engagement Efforts
3. Increase Employee Education
4. Continue Reduction of Workers' Compensation Costs

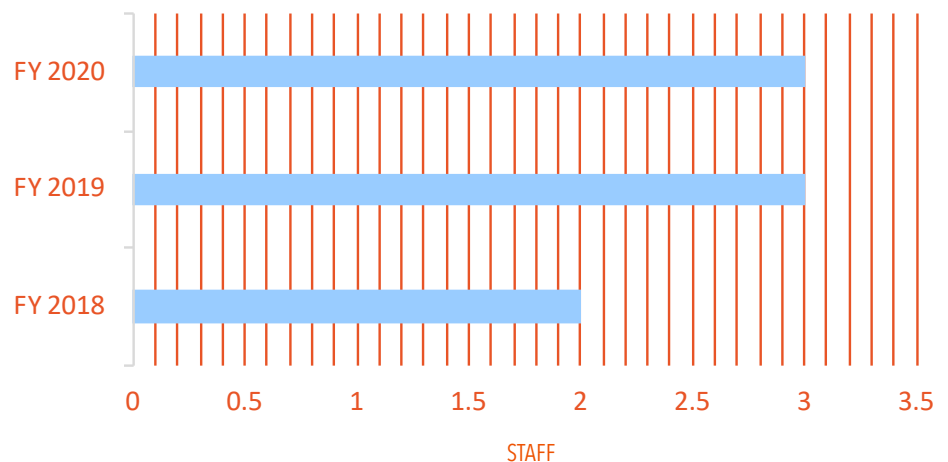




- (51) PERSONAL SERVICES AND EMPLOYEE BENEFITS
- (52) PURCHASED/CONTRACTED SERVICES
- (53) SUPPLIES
- (55) INTERFUND/INTERDEPARTMENTAL CHARGES

	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
HUMAN RESOURCES			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$204,496	\$291,197	\$639,170
PURCHASED/CONTRACTED SERVICES	\$51,043	\$76,460	\$102,298
SUPPLIES	\$4,104	\$2,500	\$1,250
INTERFUND/INTERDEPARTMENTAL CHARGES	\$70,000	\$72,420	\$72,425
OTHER COSTS	\$657,450	\$743,340	\$860,000
Total:	\$987,094	\$1,185,917	\$1,675,143
Grand total:	\$987,094	\$1,185,917	\$1,675,143

HUMAN RESOURCES PERSONNEL HISTORY





INFORMATION TECHNOLOGY (INCLUDES 4 FULL-TIME POSITIONS)

Information Technology section manages the City's central technology infrastructure and provides services and applications that support day-to-day City operations. This department provides services in the areas of desktop support, server administration, network support, email systems, websites, telecommunications (desk and cell phones), application and system, help desk support and information security.

GIS SERVICES (INCLUDES 4 FULL-TIME POSITIONS)

GIS Service section is newly formed as a result of the City's 2018 GIS Strategic Plan. The plan calls for the relocation of one existing GIS staff member, the addition of a GIS manager and two GIS Technicians. This section will be responsible for the management of the City's GIS functions as a centralized service.

PERSONAL SERVICES: (HUMAN RESOURCES WILL PROVIDE THIS INFORMATION)

1. Number of positions in Department: 12 Full-time

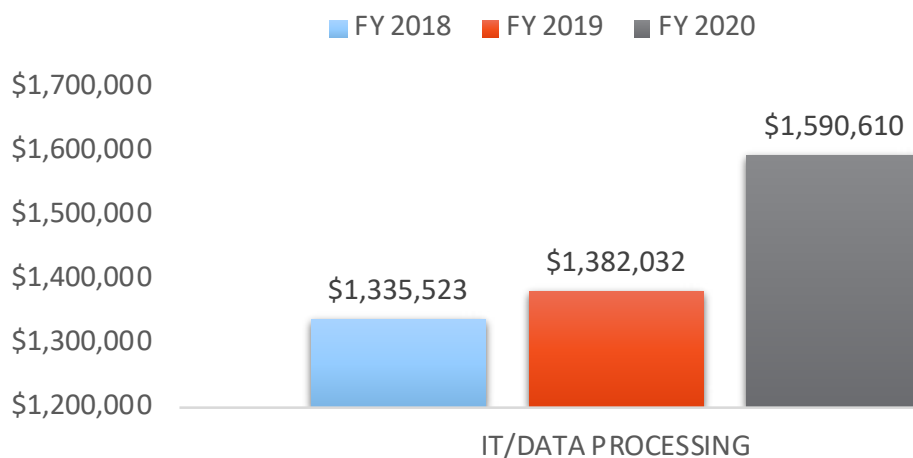
FY2019 ACCOMPLISHMENTS:

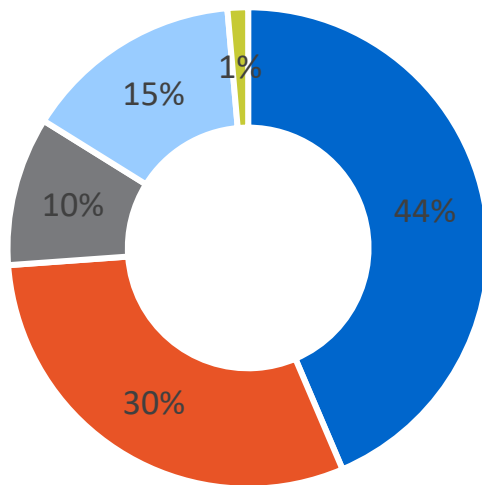
1. Implementation of GIS Strategic Plan- 1st Year
2. Beginning of MUNIS software implementation, Year 1 of 3.
3. Hiring of additional personnel to support the department as well as the incoming software.

FY2020 GOALS AND OBJECTIVES:

1. Implementation of GIS Strategic Plan - 2nd Year
 - a. Move existing GIS Technician from Damage Prevention
 - b. Hire additional GIS Personnel
2. Implementation of Munis ERP System
3. Technology refresh - City Hall Servers
4. Technology refresh - Police Servers
5. Technology refresh - Workstations

Approved Budgets

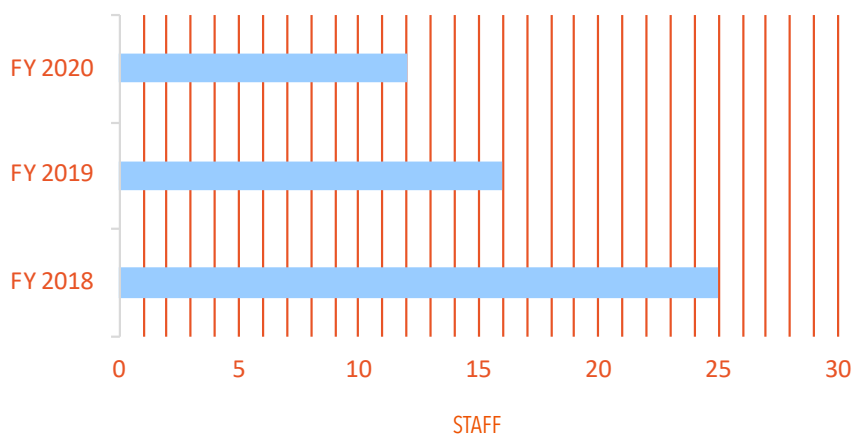




- (51) PERSONAL SERVICES AND EMPLOYEE BENEFITS
- (52) PURCHASED/CONTRACTED SERVICES
- (53) SUPPLIES
- (55) INTERFUND/INTERDEPARTMENTAL CHARGES
- (57) OTHER COSTS

	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
INFORMATION TECHNOLOGY			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$547,695	\$579,704	\$693,300
PURCHASED/CONTRACTED SERVICES	\$266,121	\$327,275	\$481,515
SUPPLIES	\$24,311	\$157,945	\$104,045
CAPITAL OUTLAYS	\$110,200	\$0	\$0
INTERFUND/INTERDEPARTMENTAL CHARGES	\$190,000	\$209,300	\$234,750
OTHER COSTS	\$0	\$0	\$0
DEBT SERVICE	\$0	\$0	\$22,000
OTHER FINANCING USES	\$0	\$0	\$0
Total:	\$1,138,327	\$1,274,224	\$1,535,610
Grand total:	\$1,138,327	\$1,274,224	\$1,535,610

INFORMATION TECHNOLOGY PERSONNEL HISTORY





The Planning and Development Department is responsible for providing information and process applications in land use, development and building issues. This would include creating master plans, creating and amending ordinances, rezoning, special use permits, variances, development permits, building permits, site inspections, building inspections, certificate of occupancies and zoning code compliance.

MISSION STATEMENT:

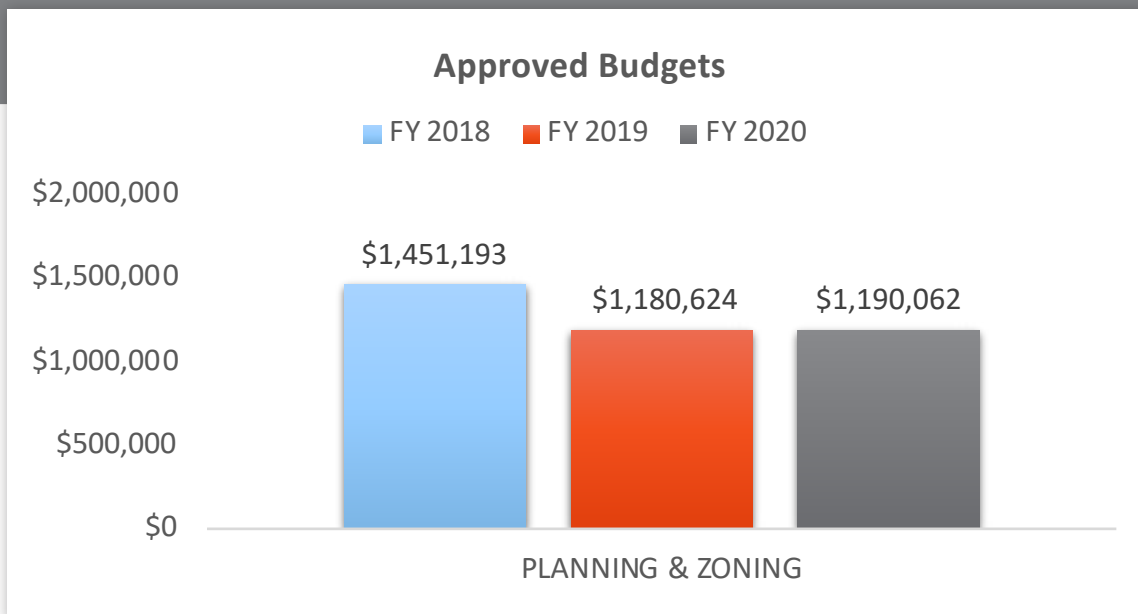
To identify and serve the needs of our residents and businesses in a helpful and courteous manner, and to ensure that Lawrenceville remains a healthy, safe, attractive and enjoyable place to live, work and visit. To achieve these desired goals, we help plan for the City's future, preserve and enhance its character, support its economic development efforts, protect the environment, promote logical and orderly development, and ensure compliance with our ordinances.

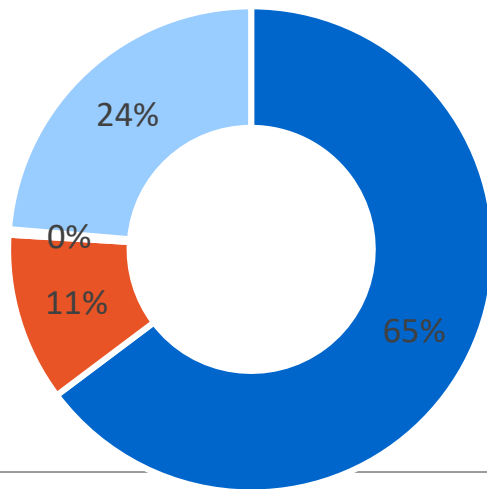
FY 2019 ACCOMPLISHMENTS:

1. Developed the City's new 2040 Comprehensive Plan, and drafted a new Zoning ordinance to be adopted summer 2019.

FY 2020 GOALS:

1. Review and amend Development Regulations and create Development Review Checklist.
2. Revise Subdivision regulations and Adopt City Construction Codes.
3. Create Design Guidelines booklet to complement Zoning Ordinance.
4. Implement new permit tracking system, integrating all Department functions into single database. (Energov)
5. Rebrand and rewrite all departmental forms / applications.
6. Create new Business license procedure and create written standard operating procedures for all department sections.

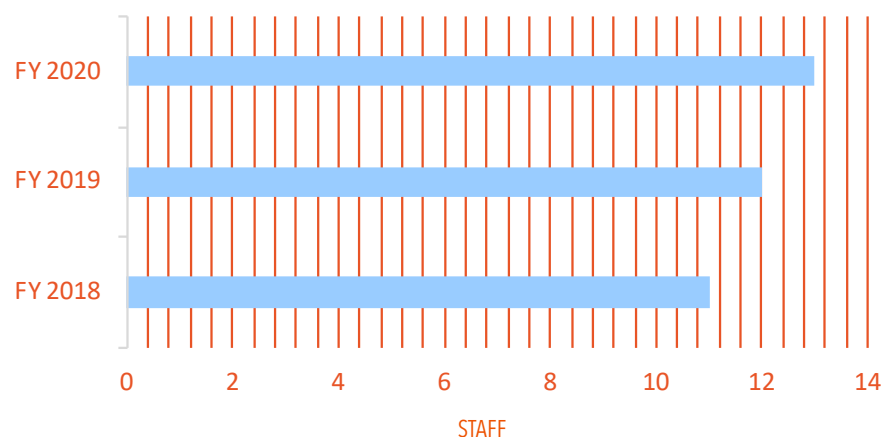




- (51) PERSONAL SERVICES AND EMPLOYEE BENEFITS
- (52) PURCHASED/CONTRACTED SERVICES
- (53) SUPPLIES
- (55) INTERFUND/INTERDEPARTMENTAL CHARGES

	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
PLANNING AND DEVELOPMENT			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$411,885	\$355,595	\$420,790
PURCHASED/CONTRACTED SERVICES	\$184,611	\$178,377	\$114,354
SUPPLIES	\$4,482	\$5,625	\$2,839
INTERFUND/INTERDEPARTMENTAL CHARGES	\$120,000	\$136,500	\$140,850
OTHER COSTS	\$0	\$250	\$0
OTHER FINANCING USES	\$0	\$0	\$0
Total:	\$720,979	\$676,347	\$678,833
CODE ENFORCEMENT			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$321,419	\$301,096	\$349,800
PURCHASED/CONTRACTED SERVICES	\$22,607	\$63,920	\$19,063
SUPPLIES	\$2,505	\$2,760	\$1,516
INTERFUND/INTERDEPARTMENTAL CHARGES	\$144,000	\$136,500	\$140,850
OTHER COSTS	\$0	\$0	\$0
Total:	\$490,531	\$504,276	\$511,229
Grand total:	\$1,211,510	\$1,180,624	\$1,190,062

PLANNING AND DEVELOPMENT PERSONNEL HISTORY





The Lawrenceville Police Department serves as one subgroup of the city government within the City of Lawrenceville. The department has a subgroup which consists of 911/Communications. The police are charged with enforcing laws, ordinances of the City of Lawrenceville, maintain order, preventing crime, and providing community services to the citizens, businesses, and those who pass through its borders. The Lawrenceville Police Department is a progressive department and always looking for ways for continual development. As laws, technologies, and trends change, so must the Lawrenceville Police Department to adapt with new enforcement strategies, policies, and implementations.

The Lawrenceville Police Department operates with an authorized staff of 71 sworn officers and 25 civilian employees.

MISSION STATEMENT:

We are committed to protecting and serving our citizens while promoting Trust and Transparency within our community.

VISION STATEMENT: United with our community in the spirit of teamwork, the Lawrenceville Police Department is committed to providing the highest quality of police services. We will constantly evaluate and improve our efforts to enhance public safety while promoting voice, respect, neutrality and trust.

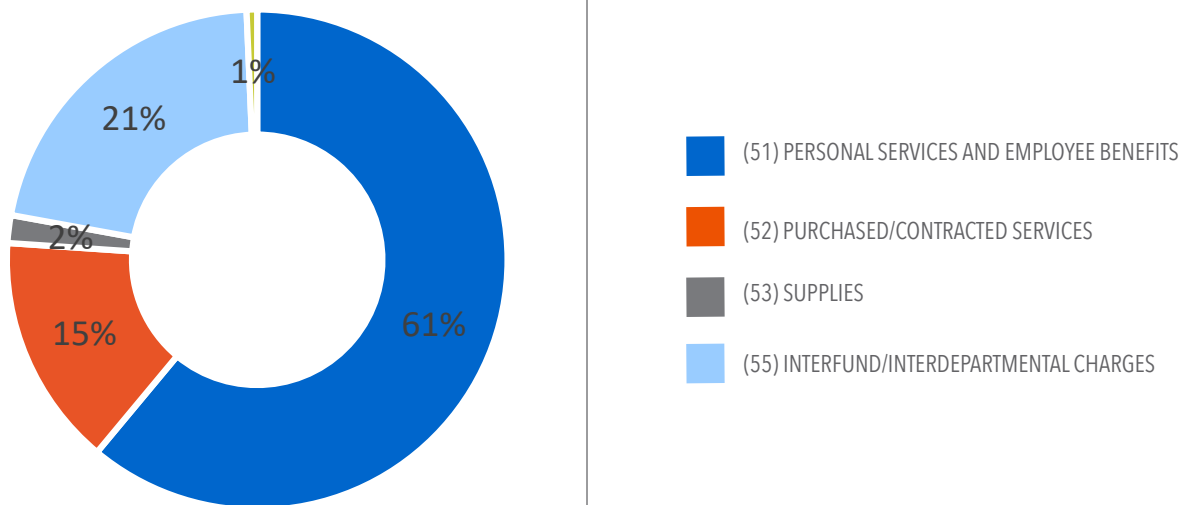
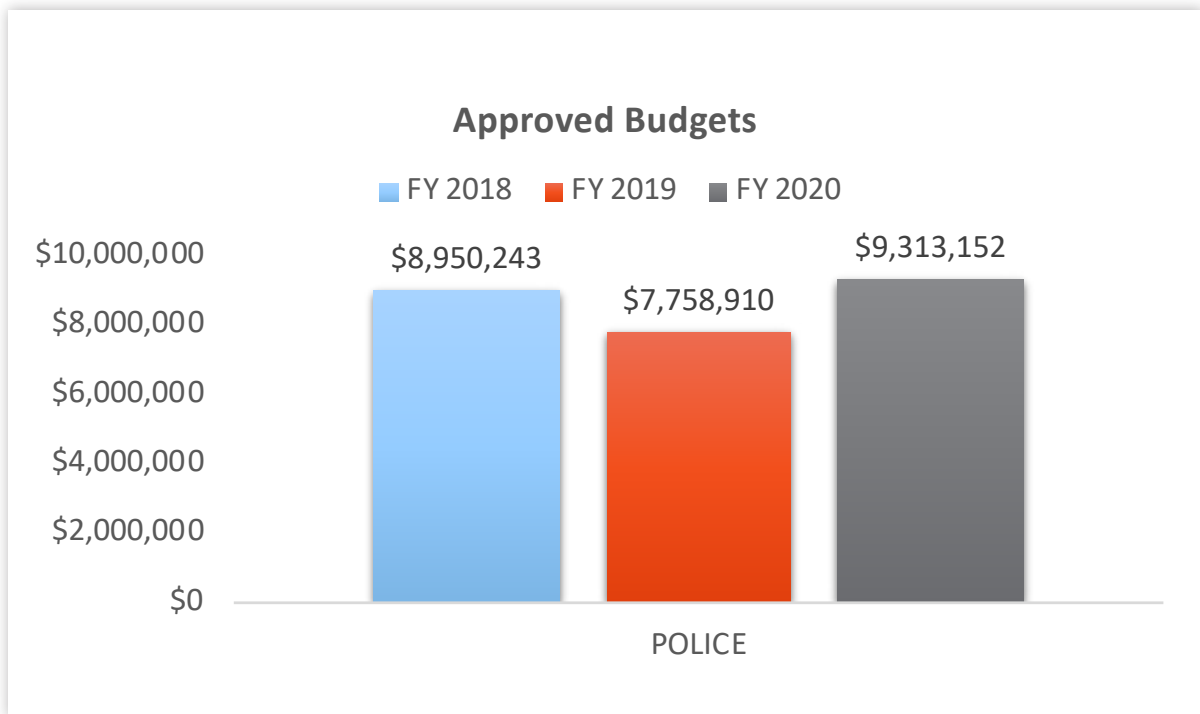
CORE VALUES: Duty, Integrity & Honor

ACCOMPLISHMENTS FOR FY 2019:

1. The department began the Georgia State Certification process in January 2019.
2. The department completed a 100% audit of the Property & Evidence Room. Over 100 drug items were destroyed after the audit.
3. Pizza with Police took place in May 2019. The Citizens Police Academy was held in February 2019.
4. The department organized a steering committee consisting of 13 members of the department at all levels. The steering committee met several times throughout the year and composed a new Mission Statement, a Vision Statement and our Core Values.
5. Partnered with Gwinnett Coalition for Health and Human Services and Gwinnett United in Drug Education (GUIDE) for alcohol compliance checks and youth use of alcohol mitigation. Seven out of twenty targeted buys sold alcohol to a customer >21 years of age.
6. An employee job satisfaction survey will be distributed to all employees in February 2019.
7. Implementation of the Master Patrol Officer Classification. Officers who complete this advanced training would assist the department in improving services and providing monetary incentives for retention and a better trained police department.
8. The department achieved full staffing levels in February 2019. Six of these vacancies were filled with diverse candidates.
9. The department changed two positions. The first was absorbed one lieutenant position in a sworn officer position. The second was changed the sworn officer status of the Property & Evidence Custodian into a civilianized position with the two Crime Scene Technicians overseeing the Property & Evidence Custodian functions. This will allow for full staffing levels in Criminal Investigations.

GOALS FOR FY 2020:

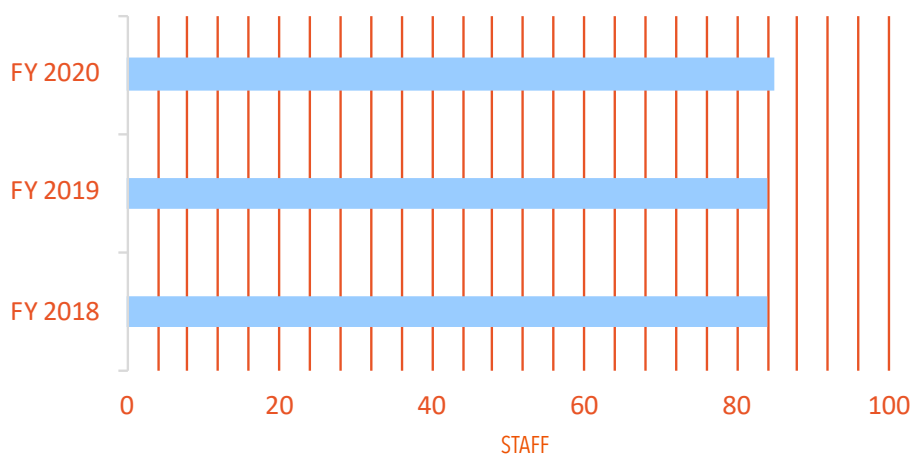
1. The department will continue its efforts towards the Georgia State Certification process.
2. Initial development of a strategic plan for the department including bringing in all stakeholders for the completion of the plan.
3. The creation of a new position to fulfill the demands of Video Requests with regards to open records.
4. Shift/Team concept for in-service training blocks.
5. Updates to critical IT functions and components as we are approaching "legacy" in these areas.
6. Career training, advancement, and New Pay Classification for Communication Officers.



	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
POLICE			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$5,931,755	\$4,764,646	\$0
PURCHASED/CONTRACTED SERVICES	\$316,096	\$1,207,032	\$0
SUPPLIES	\$205,632	\$200,322	\$0
CAPITAL OUTLAYS	\$404,522	\$0	\$0
INTERFUND/INTERDEPARTMENTAL CHARGES	\$2,040,000	\$1,521,250	\$0
OTHER COSTS	\$1,870	\$2,370	\$0
DEBT SERVICE	\$63,290	\$63,290	\$0
OTHER FINANCING USES	\$0	\$0	\$0
Total:	\$8,963,165	\$7,758,910	\$0
POLICE ADMINISTRATION			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$0	\$0	\$691,100
PURCHASED/CONTRACTED SERVICES	\$0	\$0	\$1,198,910
SUPPLIES	\$0	\$0	\$41,640
CAPITAL OUTLAYS	\$0	\$0	\$0
INTERFUND/INTERDEPARTMENTAL CHARGES	\$0	\$0	\$1,995,375
OTHER COSTS	\$0	\$0	\$0
DEBT SERVICE	\$0	\$0	\$63,360
Total:	\$0	\$0	\$3,990,385
CRIMINAL INVESTIGATION			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$0	\$0	\$865,640
PURCHASED/CONTRACTED SERVICES	\$0	\$0	\$87,750
SUPPLIES	\$0	\$0	\$20,200
OTHER COSTS	\$0	\$0	\$4,550
Total:	\$0	\$0	\$978,140
PATROL			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$0	\$0	\$2,347,867
PURCHASED/CONTRACTED SERVICES	\$0	\$0	\$40,500
SUPPLIES	\$0	\$0	\$37,330
OTHER COSTS	\$0	\$0	\$0
Total:	\$0	\$0	\$2,425,697

	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
SPECIAL DETAIL SERVICES			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$0	\$0	\$927,010
PURCHASED/CONTRACTED SERVICES	\$0	\$0	\$35,610
SUPPLIES	\$0	\$0	\$15,500
OTHER COSTS	\$0	\$0	\$8,000
Total:	\$0	\$0	\$986,120
POLICE STATIONS AND BUILDINGS			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$0	\$0	\$140,170
PURCHASED/CONTRACTED SERVICES	\$0	\$0	\$5,980
SUPPLIES	\$0	\$0	\$580
OTHER COSTS	\$0	\$0	\$0
Total:	\$0	\$0	\$146,730
POLICE - ADMINISTRATIVE			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$0	\$0	\$705,970
PURCHASED/CONTRACTED SERVICES	\$0	\$0	\$28,610
SUPPLIES	\$0	\$0	\$51,500
OTHER COSTS	\$0	\$0	\$0
Total:	\$0	\$0	\$786,080
Grand total:	\$8,963,165	\$7,758,910	\$9,313,152

POLICE PERSONNEL HISTORY





The Public Works Department is responsible for the day-to-day oversight of the Gas, Electric, Water, Damage Prevention, Streets, Sanitation, Fleet and Facilities Maintenance departments. The department provides managerial support to these departments, while also providing regular & continuous support to the City Manager. The department has an Administrative Coordinator who fields customer complaints & service related phone calls.

The department consists of: 1 PW director and 1 Admin Coordinator.

MISSION STATEMENT:

To lead & guide the various Public Works departments, and support the City Manager in all City initiatives & projects.

FY 2019 ACCOMPLISHMENTS:

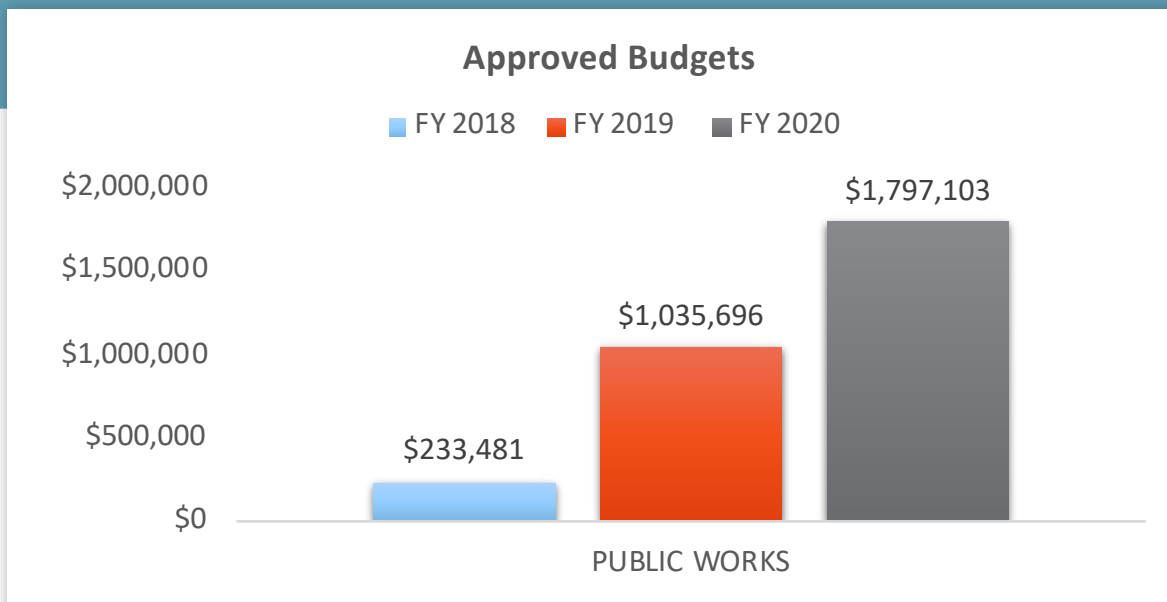
1. Improved collaboration and communication between Public Works departments.
2. Started & completed a book study with each department leader: 5 Levels of Leadership.
3. Successfully managed and completed multiple City projects, including 316/120 Landscape, Lawrenceville Lawn Upgrade.
4. Worked as City rep with Summer of Impact, hosting summer interns from Central Gwinnett HS.
5. Managed the first year of the Vehicle Replacement Program for Fleet dept.
6. Oversaw the successful conversion of Residential Trash service from 5-days/wk to 4-days/wk.

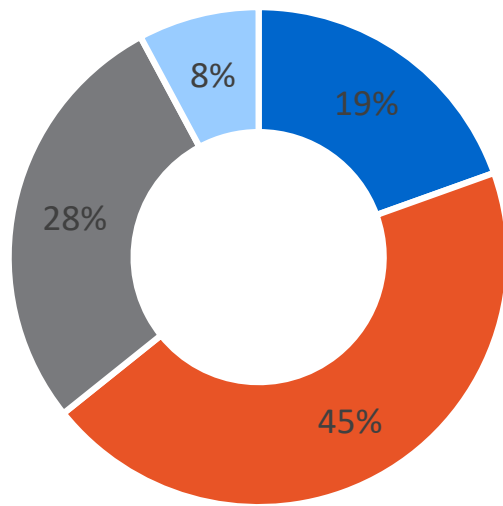
FY 2020 GOALS & OBJECTIVES:

1. Foster collaboration and cooperation between departments.
2. Provide leadership to each department, and create an environment where departmental leaders can experience personal growth.
3. Assist departments in providing world-class services to both internal & external customers.
4. Provide regular and continuous support to City Manager.
5. Manage special projects as assigned.

KEY PERFORMANCE MEASURES:

No KPIs currently exist for this department. KPIs will be tracked in each of the individual PW departments.

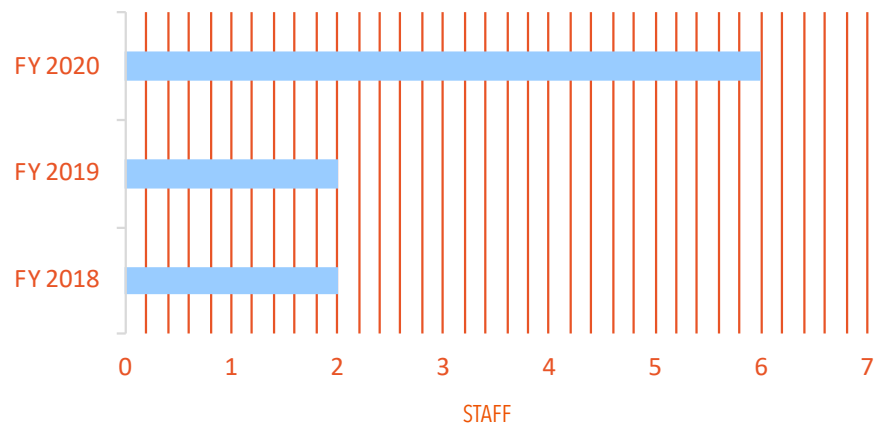




- (51) PERSONAL SERVICES AND EMPLOYEE BENEFITS
- (52) PURCHASED/CONTRACTED SERVICES
- (53) SUPPLIES
- (55) INTERFUND/INTERDEPARTMENTAL CHARGES

	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
GOV'T BUILDINGS & PLANT			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$0	\$75,450	\$150,578
PURCHASED/CONTRACTED SERVICES	\$0	\$673,745	\$785,850
SUPPLIES	\$14	\$22,510	\$495,505
INTERFUND/INTERDEPARTMENTAL CHARGES	\$0	\$22,750	\$93,900
OTHER COSTS	\$0	\$0	\$0
OTHER FINANCING USES	\$0	\$0	\$0
Total:	\$14	\$794,455	\$1,525,833
PUBLIC WORKS			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$224,264	\$165,046	\$200,450
PURCHASED/CONTRACTED SERVICES	\$7,750	\$26,125	\$17,820
SUPPLIES	\$2,649	\$4,570	\$6,050
INTERFUND/INTERDEPARTMENTAL CHARGES	\$48,000	\$45,500	\$46,950
OTHER COSTS	\$0	\$0	\$0
Total:	\$282,663	\$241,241	\$271,270
Grand total:	\$282,677	\$1,035,696	\$1,797,103

PUBLIC WORKS PERSONNEL HISTORY





Purchasing facilitates best practices in the procurement of goods and services necessary for the effective and efficient operation of the City and to ensure that such goods and services represents best value, quality, and timely delivery within the laws and regulations mandated by the State of Georgia and City of Lawrenceville. It is the responsibility of the Purchasing Department to maintain and ensure compliance with regulatory guidelines, to conduct business with the highest level of customer service, ethical standards, fairness, and transparency. Purchasing seeks to maximize competition through the pursuit of new and alternative sources of goods and services.

MISSION STATEMENT:

To provide effective and efficient procurement services to the City in an ethical, cost effective and timely manner.

ACCOMPLISHMENTS:

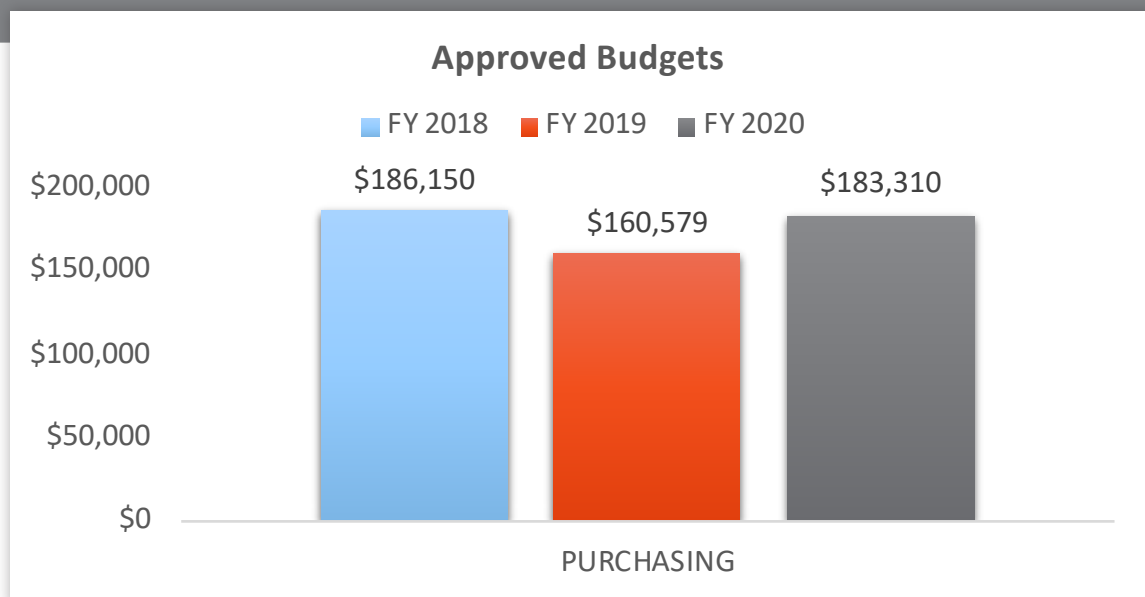
1. Obtained re-certification of Certified Professional Public Buyer
2. Processed over 2000 purchase requisitions
3. Let over 20 sealed bids and proposals
4. Increase the number of annual purchasing contracts by 34%

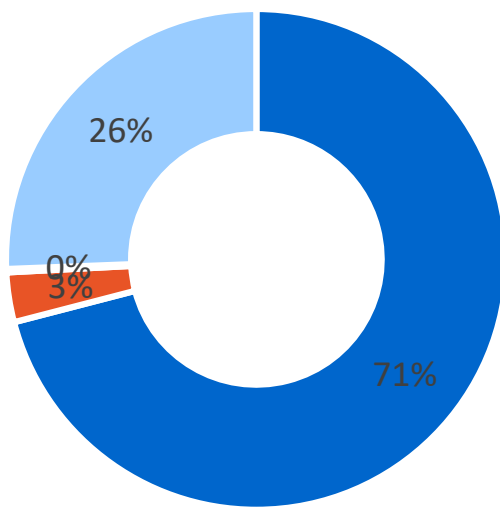
DEPARTMENT GOALS:

1. Increase Annual Contracts
2. Implement new ERP system
3. Increase the number of annual purchasing contracts

KEY PERFORMANCE MEASURES:

1. Increase the use of electronic requisitioning by 10%
2. Increase the number of annual purchasing contracts by 10%

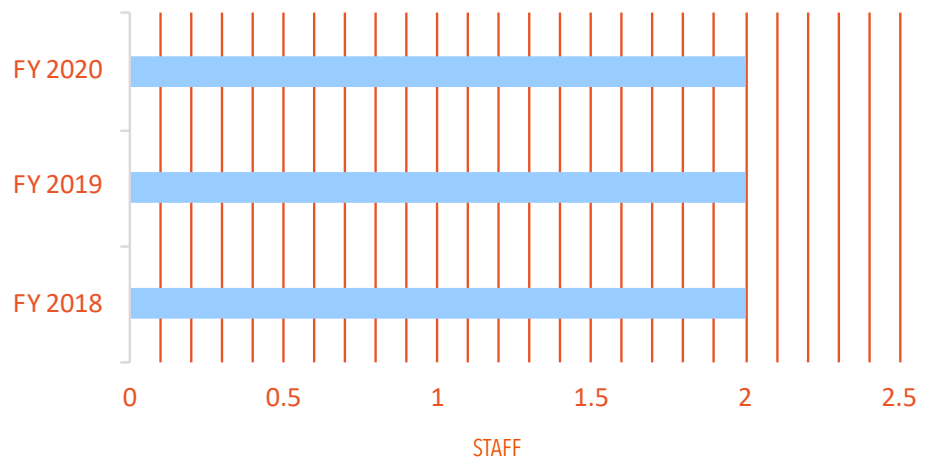




- (51) PERSONAL SERVICES AND EMPLOYEE BENEFITS
- (52) PURCHASED/CONTRACTED SERVICES
- (55) INTERFUND/INTERDEPARTMENTAL CHARGES

	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
BUDGET			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$125,018	\$108,199	\$130,080
PURCHASED/CONTRACTED SERVICES	\$2,586	\$6,460	\$5,880
SUPPLIES	\$2,778	\$420	\$400
INTERFUND/INTERDEPARTMENTAL CHARGES	\$48,000	\$45,500	\$46,950
OTHER COSTS	\$0	\$0	\$0
Total:	\$178,382	\$160,579	\$183,310
Grand total:	\$178,382	\$160,579	\$183,310

PURCHASING PERSONNEL HISTORY





Streets Department employees are responsible for a substantial number of tasks in the daily operations of the City of Lawrenceville, as well as special projects as directed. Those tasks include the daily maintenance and repairs of city streets, maintenance of grass in right of ways, as well as maintenance of landscaped areas and maintenance and cleanliness of public areas owned and operated by the City. The Streets Department also maintains and replaces street signs throughout the City. Streets Department Employees have many roles in the logistical side of the approximately 30 special events hosted annually by the City, including the installation and removal of a portable stage, setting up and breaking down various aspects of the event, and working throughout the event as the sanitation crew. Special projects vary based on the needs of the City, but could include a court ordered clean-up of a property, pressure washing the city sidewalks, or assisting other departments with large projects that would need additional extra man power.

PERSONAL SERVICES:

1. Number of positions in Department: 19 Full-time

FY 2019 ACCOMPLISHMENTS:

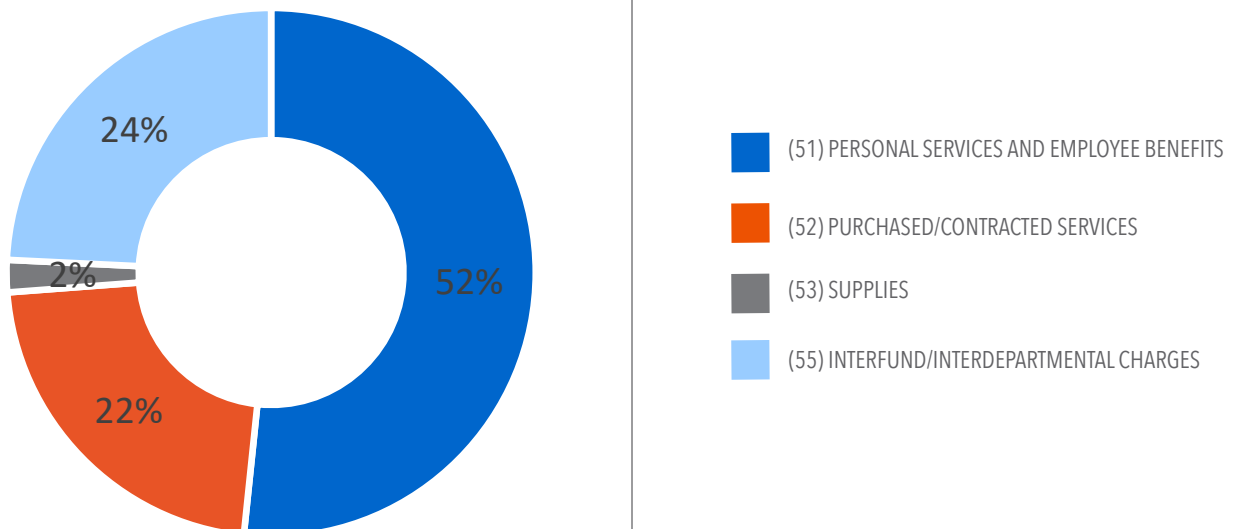
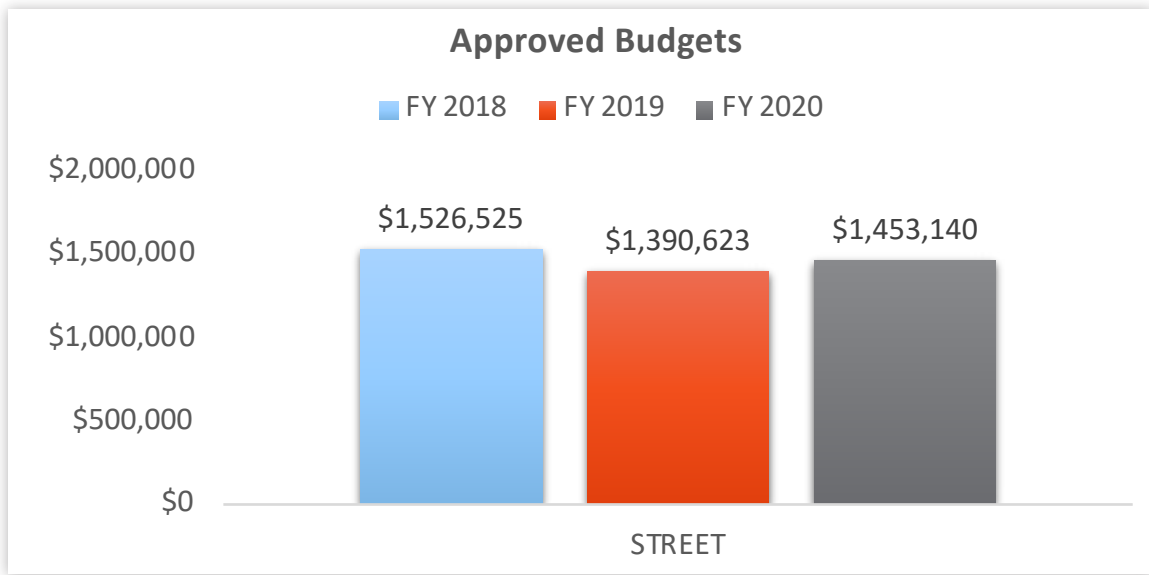
1. Acquire new uniforms for the department which will include a built in safety vest which will provide additional safety of employees while out working on the streets

2019/2020 GOALS AND OBJECTIVES:

1. With the implementation of new residential garbage routes for the Solid Waste / Sanitation Department the Street Department will have extra employees every Friday. The goal with those employees is to expand on maintaining certain areas of the city that previously we have not been able to properly maintain because we did not have enough employees to do so. Also, we will be able to assist other departments with other projects.
2. Assist employees with new opportunities to learn new skills to better serve the residents of the City (ex. Recently there was a CDL class given at the City of Lawrenceville Public Works building to assist employees who intended to obtain that type of license so they can operate more vehicles and complete different tasks).
3. Acquire new uniforms for the department which will include a built in safety vest which will provide additional safety of employees while out working on the streets.
4. To obtain two new leaf machines and one new pull behind truck (used to pull the leaf machines). The current machinery we have was unable to be used a majority of the season which caused the citizens of the City of Lawrenceville to call on several occasions requesting for this to be done and we did not have the proper equipment to provide this service in a timely manner.

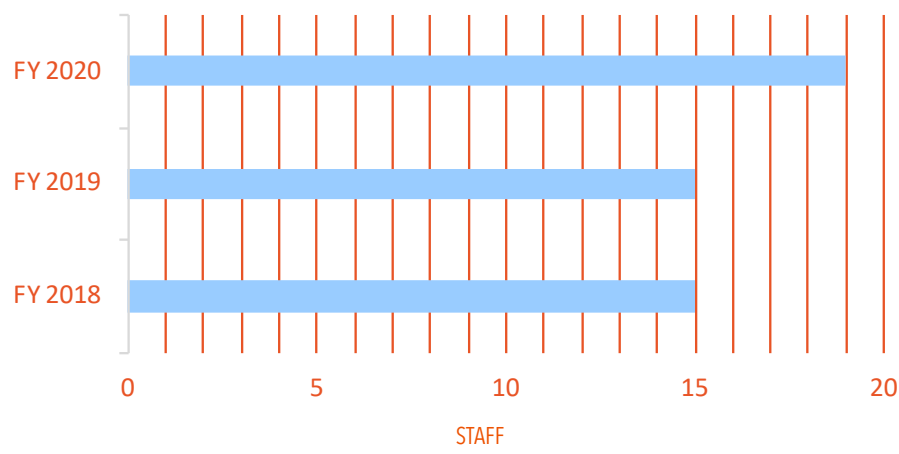
LONG RANGE PLANS

1. To implement an effective maintenance plan in conjunction with the shop to have better operation of machinery during peak times of the season.
2. Continue with training of all employees to ensure that all employees can complete any task requested.



	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
HIGHWAYS AND STREETS			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$754,466	\$631,113	\$750,575
PURCHASED/CONTRACTED SERVICES	\$520,328	\$296,935	\$321,850
SUPPLIES	\$17,592	\$21,450	\$28,590
INTERFUND/INTERDEPARTMENTAL CHARGES	\$361,000	\$434,750	\$352,125
OTHER COSTS	\$126	\$0	\$0
OTHER FINANCING USES	\$0	\$0	\$0
Total:	\$1,653,512	\$1,384,248	\$1,453,140
Grand total:	\$1,653,512	\$1,384,248	\$1,453,140

STREETS PERSONNEL HISTORY





ENTERPRISE **FUNDS**





The City of Lawrenceville Water Department is dedicated to providing responsive, consistent service to its customers 24 hours a day and 365 days a year. The Water Department strives to supply its water customers with safe, reliable and the highest quality drinking water.

MISSION STATEMENT:

It is the mission of the City of Lawrenceville Water Department to deliver safe drinking water, water for fire protection, and adequate supply to meet the individual daily demands of each customer. Our department will strive to pursue new and additional sources of water, protect current sources and manage existing supplies. Department staff will respond in a timely manner to all customer inquiries, issues and requests. We will maintain the distribution system, fire hydrants and water meters.

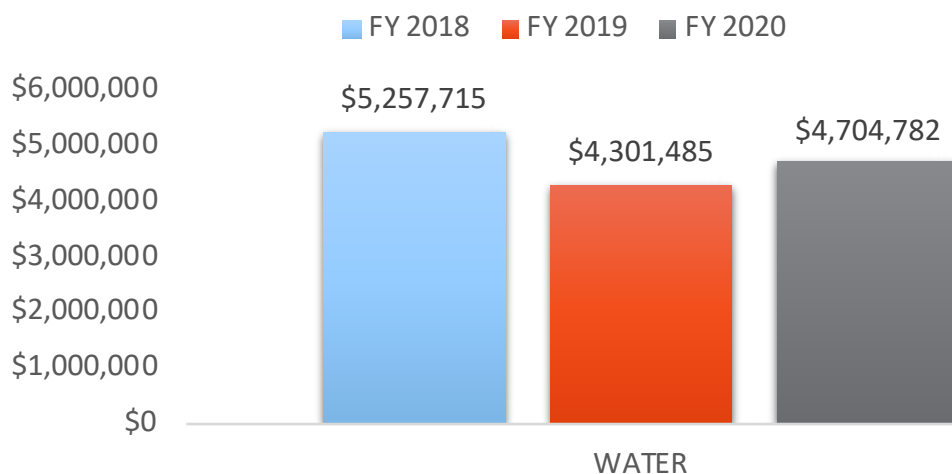
FY 2019 ACCOMPLISHMENTS:

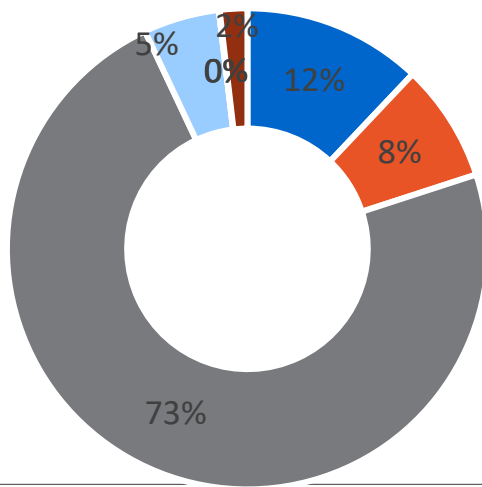
1. Development of long-range infrastructure maintenance.

FY 2020 GOALS AND OBJECTIVES:

1. Maintain and repair the water Distribution System as quickly and efficiently as possible.
2. Produce 20% of the total daily demand of 2 million gallons per day for water for the City Customers.
3. Reduce unbilled/unmetered water by using new technologies to detect water leaks.
4. Install a new 12" ductile iron pipe (DI) water line for the Lawrenceville Performing Arts Center (LPAC). As part of the LPAC construction project, this will connect the new water lines on both North and South Clayton Streets, improving service and firefighting capabilities in this area.
5. Install a new 12" DI water line on US29/SR8 Crogan St. at Village Way (Jenkins Elementary School) Pedestrian Project GWDOT. This new water line will improve service from the Gwinnett Water Resources distribution system to Downtown Lawrenceville
6. Install two pressure reducing valve vaults, one at Buford Drive near Hurricane Shoals Road and one on Hurricane Shoals Road near Wellness Way. This will reduce the high pressure the City currently receives from Gwinnett County Water Resources, and will allow for more efficiency from clearwell pumps and higher flow from the pumps.
7. Successfully pursue the release of the Wells #13 & #15 for production from the State EPD. These two wells will significantly increase production from the Mahlon Burson Water Treatment Facility.

Approved Budgets

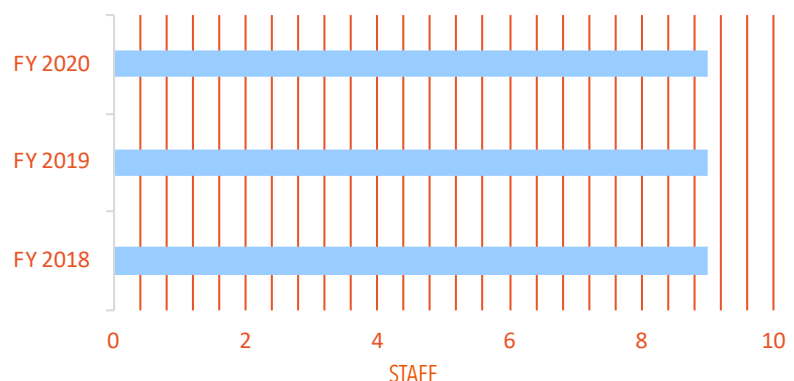




- (51) PERSONAL SERVICES AND EMPLOYEE BENEFITS
- (52) PURCHASED/CONTRACTED SERVICES
- (53) SUPPLIES
- (55) INTERFUND/INTERDEPARTMENTAL CHARGES
- (61) Other Financing Uses

	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
WATER TREATMENT			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$137,623	\$122,370	\$115,935
PURCHASED/CONTRACTED SERVICES	\$39,395	\$126,530	\$205,576
SUPPLIES	\$44,177	\$51,280	\$59,450
CAPITAL OUTLAYS	-\$12,523	\$0	\$0
INTERFUND/INTERDEPARTMENTAL CHARGES	\$48,000	\$57,360	\$64,850
DEPRECIATION AND AMORTIZATION	\$347,628	\$0	\$0
OTHER COSTS	\$0	\$0	\$0
DEBT SERVICE	\$0	\$0	\$0
OTHER FINANCING USES	\$0	\$0	\$87,000
Total:	\$604,301	\$357,540	\$532,811
WATER DISTRIBUTION			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$409,391	\$368,672	\$450,883
PURCHASED/CONTRACTED SERVICES	\$96,494	\$192,940	\$168,232
SUPPLIES	\$3,232,654	\$2,784,020	\$3,372,931
CAPITAL OUTLAYS	\$5,602	\$0	\$2,400
INTERFUND/INTERDEPARTMENTAL CHARGES	\$168,000	\$166,650	\$175,125
DEPRECIATION AND AMORTIZATION	\$434,197	\$0	\$0
OTHER COSTS	\$2,631	\$3,200	\$2,400
DEBT SERVICE	\$0	\$0	\$0
OTHER FINANCING USES	\$2,970	\$428,463	\$0
Total:	\$4,351,938	\$3,943,945	\$4,171,971
Grand total:	\$4,956,238	\$4,301,485	\$4,704,782

WATER PERSONNEL HISTORY





The Electric Department manages, improves, and maintains the City's electric distribution system. This includes communicating with and coordinating with consultants, engineers, contractors, developers, and other utility companies regarding new projects that will impact the City. The Electric Department works closely with agencies that support and consult, such as the Electric Cities of Georgia (ECG) and the Municipal Electric Authority of Georgia (MEAG) which provides wholesale electric power support to the City.

MISSION STATEMENT:

The Electric Department focuses on providing outstanding customer service while working safely and effectively. This includes planning for current and future growth; maintaining, upgrading, and repairing existing electric distribution lines and components; and installing new electrical distribution facilities to serve new customers. The Electric Department will continue to cost effectively procure supplies and equipment necessary for operation of the Department. We also assist in the review of residential and commercial projects proposed within the City and inspect residential and commercial wiring installations.

WHAT WE HAVE ACCOMPLISHED IN FY2019

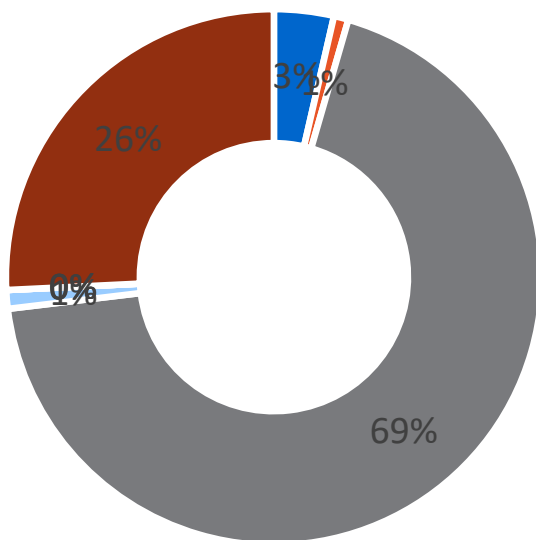
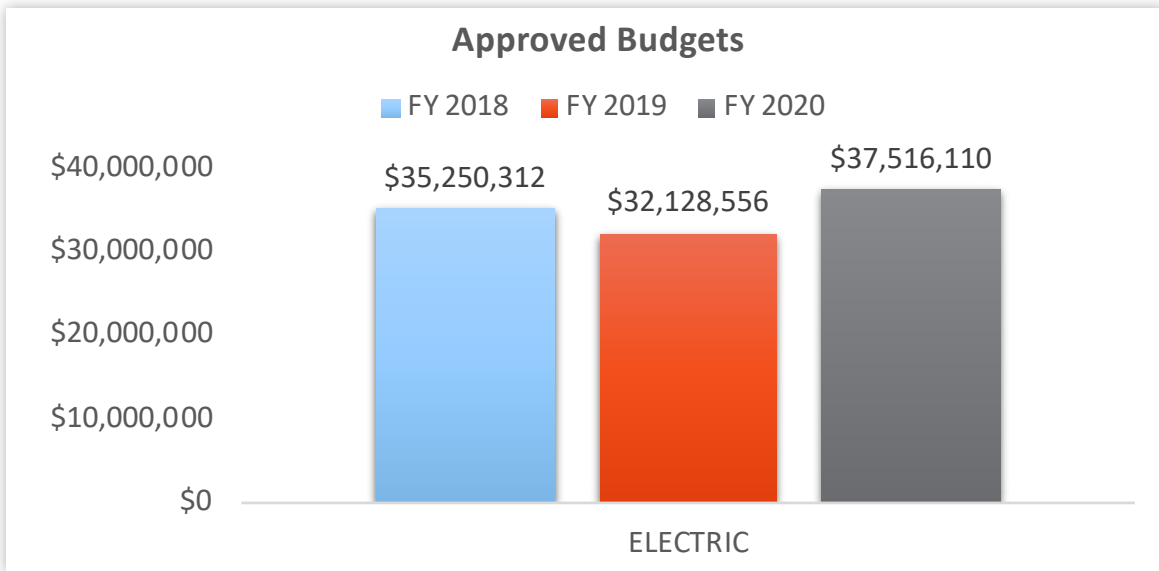
1. Completed the installation of underground electric distribution facilities to serve the new GJAC parking deck and flat parking lot.
2. Completed the installation of underground electric distribution facilities to serve the new Peach State Federal Credit Union.
3. Completed engineering for underground electric distribution infrastructure and underground main line feeder to serve the South Lawn apartments and single family units.
4. Completed relocation of electric distribution facilities that were in conflict with the North Clayton Street portion of the GGC Corridor Project.
5. Completed installation of underground electric distribution facilities in the City View Subdivision.
6. Completed main line circuit tree trimming on all 15 overhead electric distribution circuits that serve the City.
7. Installed LED lighting for new parking lot between Perry Street and Culver Street.

DEPARTMENT GOALS - FUTURE OUTLOOK

1. Engineer and install a main line underground distribution feed along Chestnut Street, from Pike Street to Luckie Street as part of the undergrounding of electric service to the downtown overlay.
2. Continue the pole inspection program identified in the five year construction program. This includes installing new equipment and material at each pole replacement, improving reliability and infrastructure. This will be year 3 of a continuing program requiring inspection of 800-1,200 poles each year.
3. Continue to upgrade existing street and area lights to high efficiency LED lighting.
4. Continue to look for opportunities to replace all existing overhead electric facilities in the downtown area with underground electric facilities.

KEY PERFORMANCE MEASURES

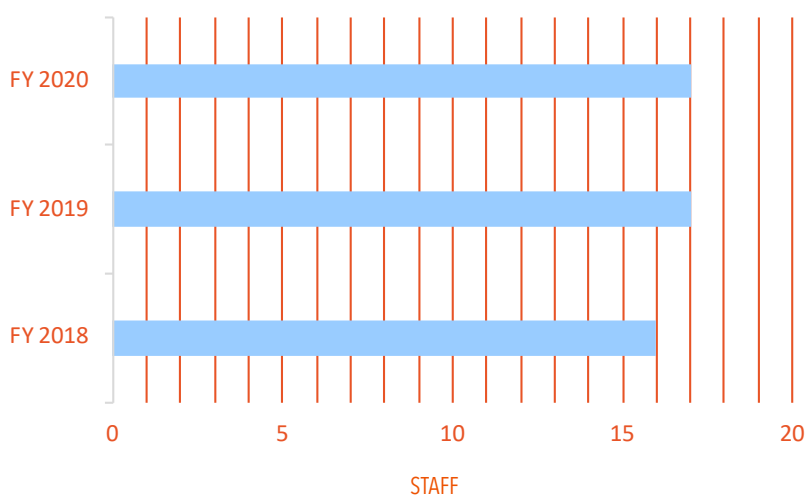
MEASURES	WORKLOAD				
	ACTUAL			BUDGET	
	FY2016	FY2017	FY2018	FY2019	FY2020
% of Street & Area light repairs within 3 days	UNK	UNK	UNK	UNK	85%
Implement 100% utilization of Hiperweb Work Orders	UNK	60%	90%	90%	95%
Inspect 900 - 1,000 Wood Power Poles	1,056	735	0	950	950



- (51) PERSONAL SERVICES AND EMPLOYEE BENEFITS
- (52) PURCHASED/CONTRACTED SERVICES
- (53) SUPPLIES
- (55) INTERFUND/INTERDEPARTMENTAL CHARGES
- (61) Other Financing Uses

	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
ELECTRIC			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$1,141,841	\$1,089,051	\$1,352,020
PURCHASED/CONTRACTED SERVICES	\$475,600	\$404,704	\$329,550
SUPPLIES	\$24,048,295	\$21,977,181	\$25,746,700
CAPITAL OUTLAYS	\$6,252	\$0	\$0
INTERFUND/INTERDEPARTMENTAL CHARGES	\$336,000	\$374,400	\$421,675
DEPRECIATION AND AMORTIZATION	\$962,812	\$0	\$0
OTHER COSTS	\$4,814	\$0	\$0
DEBT SERVICE	\$0	\$0	\$0
OTHER FINANCING USES	\$6,098,764	\$8,283,220	\$9,666,165
Total:	\$33,074,378	\$32,128,556	\$37,516,110
Grand total:	\$33,074,378	\$32,128,556	\$37,516,110

ELECTRIC PERSONNEL HISTORY





The Solid Waste / Sanitation Department is responsible for curbside garbage collection from the residents of the City of Lawrenceville. They also coordinate with residents who are physically unable to bring their trash to the curb so that an employee can provide that service for them. They also coordinate special refuse collections from residents which can include yard debris, appliance and other household items. This department services the dumpsters at commercial sites throughout the city. Solid Waste / Sanitation coordinates recycling with a contacted vendor for the city residents.

PERSONAL SERVICES:

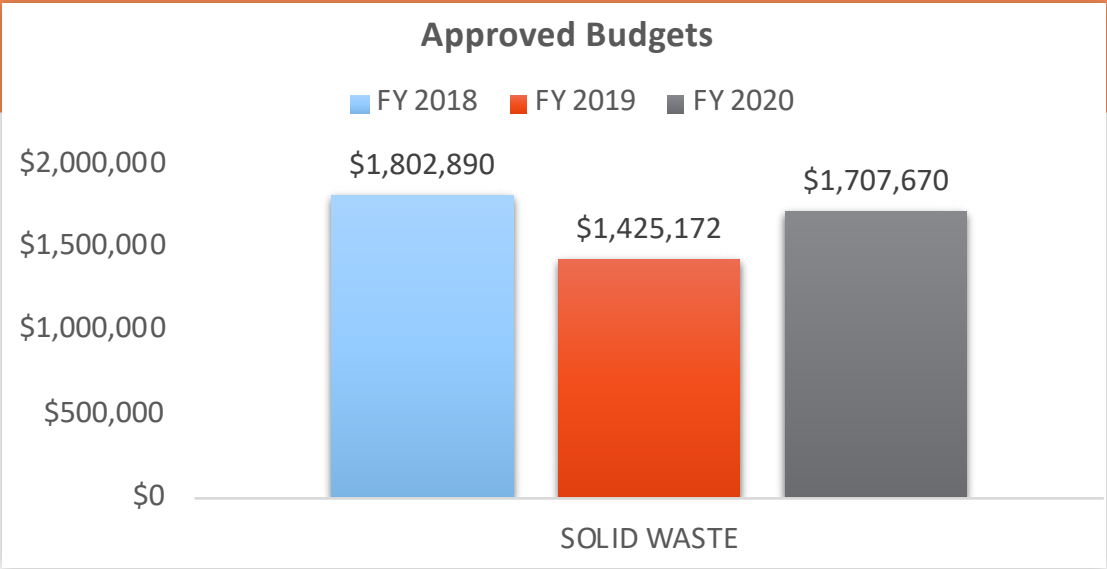
- 1. Number of positions in Department: 11 Full-time

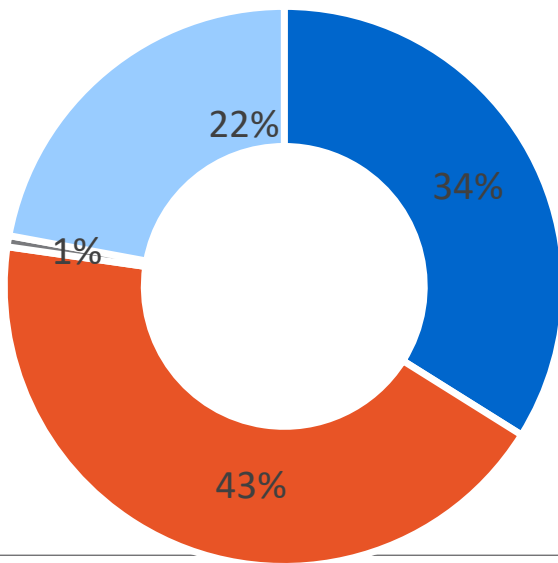
2019/2020 GOALS AND OBJECTIVES:

- 1. To continue with the implementation of the new residential garbage routes and look for possible improvements.
- 2. To implement more efficient commercial garbage routes by assessing the current routes.
- 3. Continue training employees to operate new routes and other functions of the Street Department in order to efficiently assist that department on Fridays.
- 4. Assess opportunities for training of other employees on the proper operation of the Front Loading garbage trucks in the event they are needed.
- 5. Acquire new department uniforms, which will include a built in safety vest providing additional protection for Street Department employees.
- 6. To obtain one new residential garbage truck based on age and current mileage of the vehicle.
- 7. To have cart tipplers added to all residential garbage trucks.

LONG RANGE PLANS

- 1. To develop and implement a recycling program through the City of Lawrenceville Sanitation Department, rather than contract it through a third party.
- 2. Obtain a front loading garbage truck to have on stand-by in the case of a break down of a City garbage truck.
- 3. Replace all three City garbage trucks used for residential routes, as they currently have high mileage.

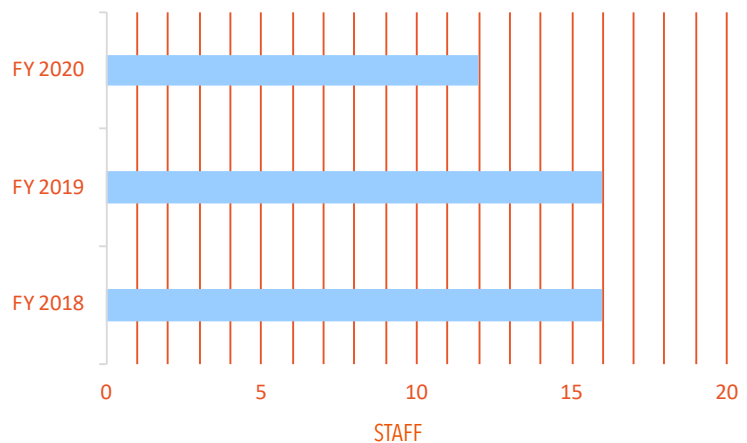




- (51) PERSONAL SERVICES AND EMPLOYEE BENEFITS
- (52) PURCHASED/CONTRACTED SERVICES
- (53) SUPPLIES
- (55) INTERFUND/INTERDEPARTMENTAL CHARGES

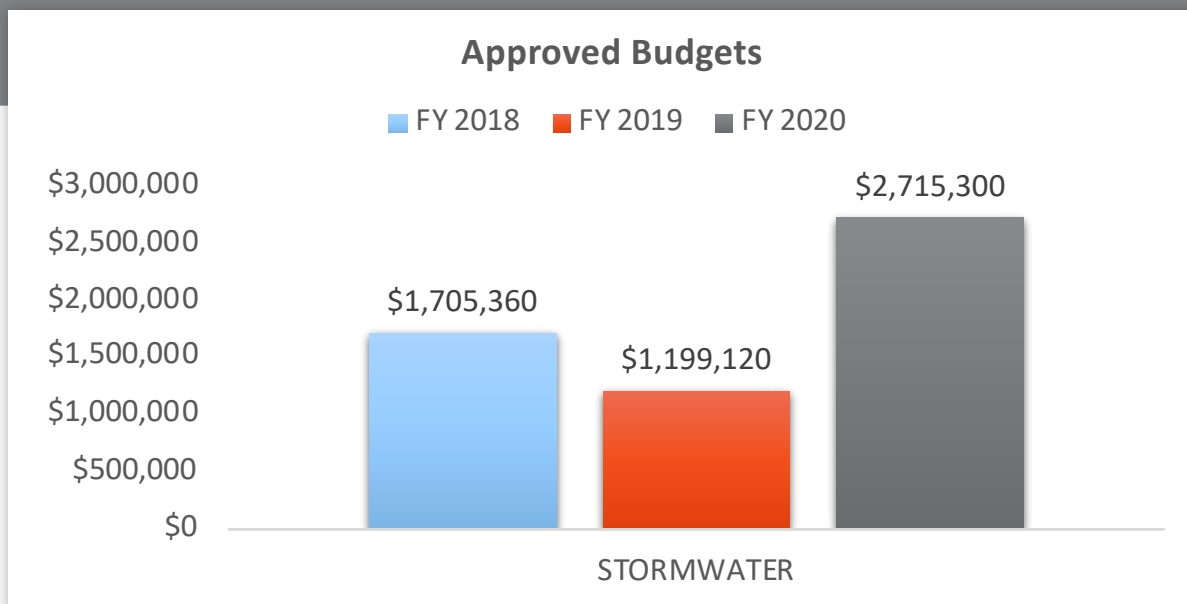
	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
SOLID WASTE AND RECYCLING			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$561,986	\$606,522	\$578,970
PURCHASED/CONTRACTED SERVICES	\$714,524	\$530,650	\$740,450
SUPPLIES	\$9,473	\$14,100	\$10,950
CAPITAL OUTLAYS	\$0	\$0	\$0
INTERFUND/INTERDEPARTMENTAL CHARGES	\$384,000	\$273,500	\$377,300
DEPRECIATION AND AMORTIZATION	\$147,464	\$0	\$0
OTHER COSTS	\$7	\$400	\$0
OTHER FINANCING USES	\$7,411	\$0	\$0
Total:	\$1,824,864	\$1,425,172	\$1,707,670
Grand total:	\$1,824,864	\$1,425,172	\$1,707,670

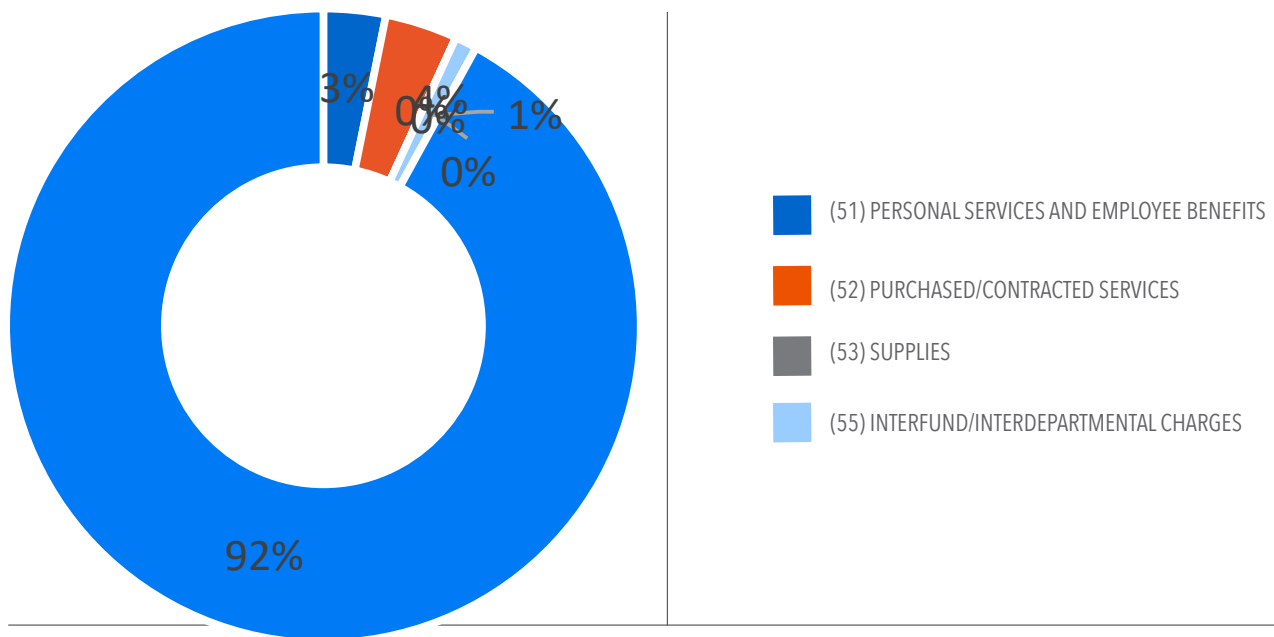
SOLID WASTE PERSONNEL HISTORY





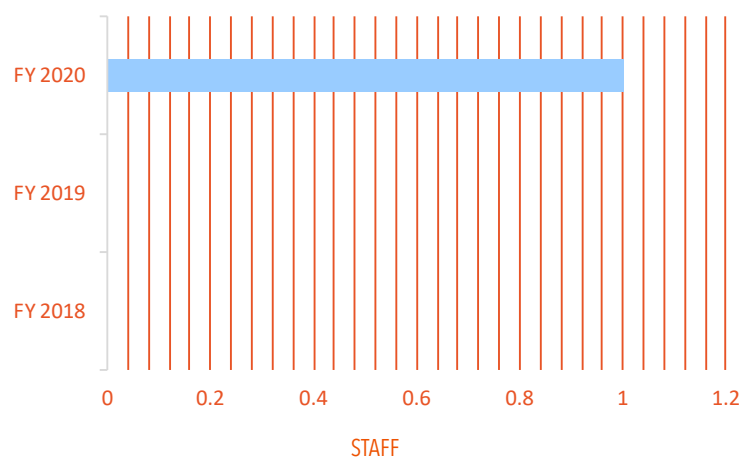
The Stormwater fund accounts for the maintenance and operations of the storm drain system. This includes drainage pipes, swells, right-of-way ditches and obstructions. The stormwater program works to improve runoff conditions related to storm events.





	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
STORMWATER COLLECTION			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$807	\$92,918	\$85,970
PURCHASED/CONTRACTED SERVICES	\$76,280	\$158,329	\$100,110
SUPPLIES	\$71	\$372	\$150
CAPITAL OUTLAYS	\$0	-\$63,775	\$0
INTERFUND/INTERDEPARTMENTAL CHARGES	\$0	\$24,280	\$30,875
DEPRECIATION AND AMORTIZATION	\$74,714	\$0	\$0
OTHER COSTS	\$0	\$0	\$0
OTHER FINANCING USES	\$0	\$986,996	\$2,498,195
Total:	\$151,873	\$1,199,120	\$2,715,300
Grand total:	\$151,873	\$1,199,120	\$2,715,300

STORMWATER COLLECTION PERSONNEL HISTORY





OTHER GOVERNMENT **FUNDS**



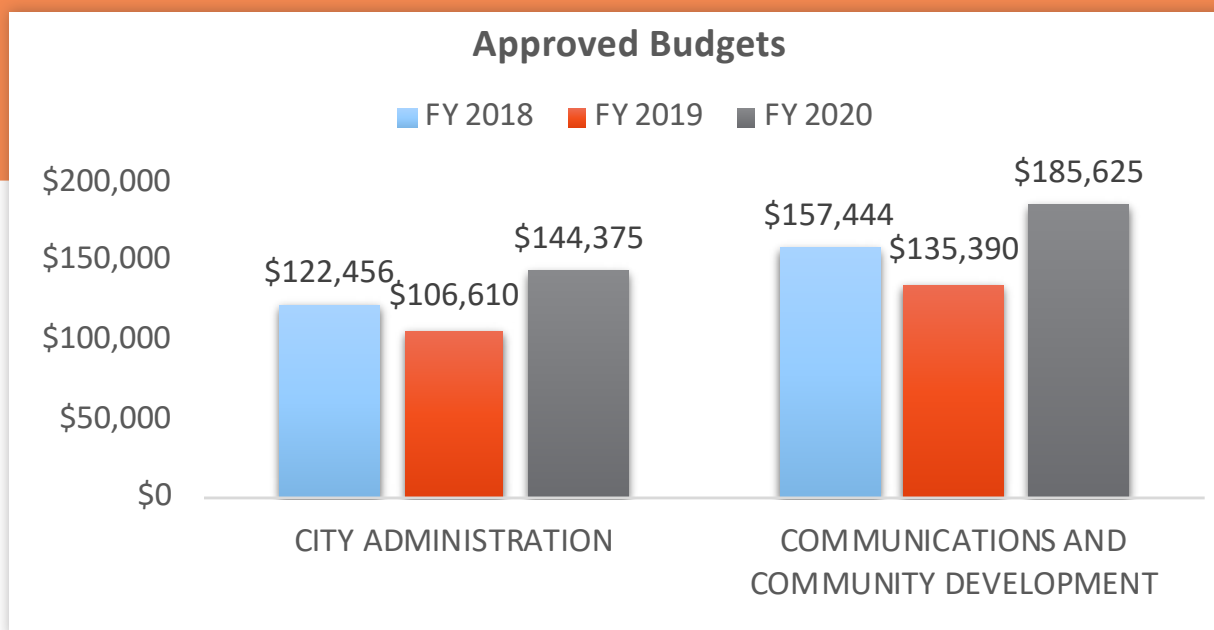
The fountain at Lawrenceville Lawn Park

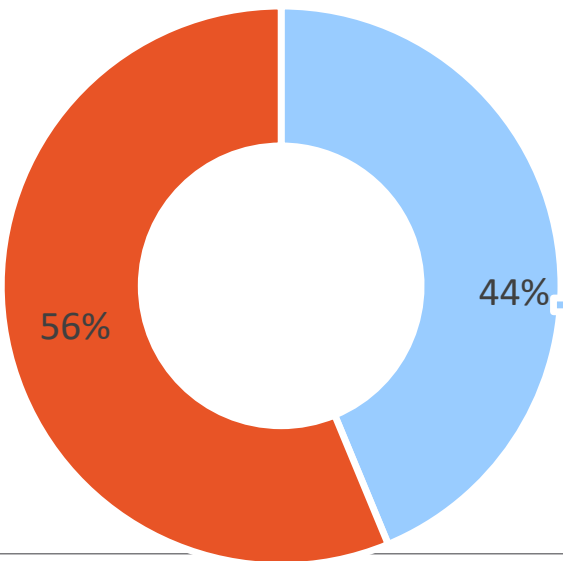


Prelude to the Fourth festivities



The Hotel / Motel fund accounts for proceeds collected from short term rentals. The funds are used to support tourism and the general operations of the government. Each hotel collects the funds at the time of payment, and remits the tax to the City on a monthly basis. The City contracts with the Gwinnett County Convention and Visitor's Bureau to promote tourism.



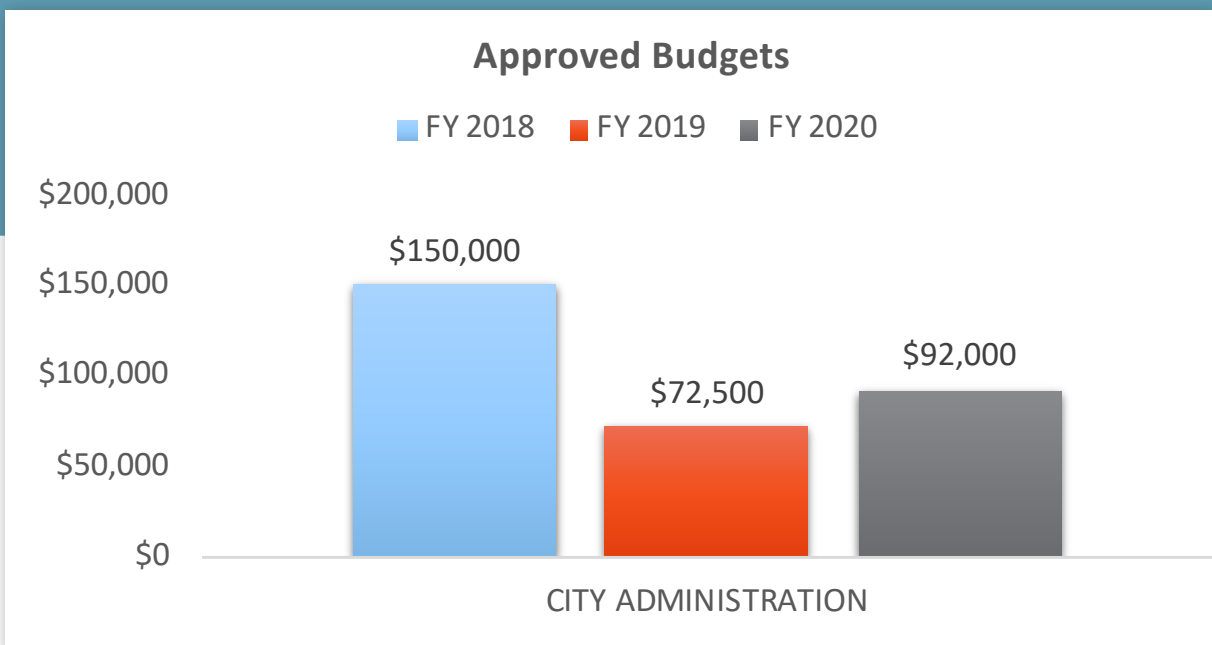


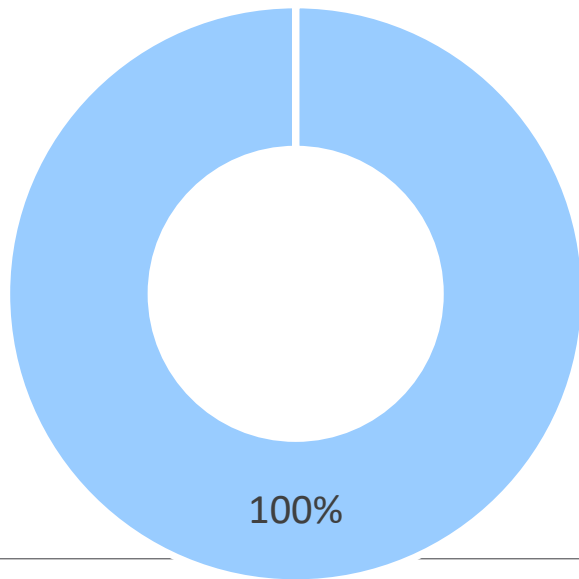
	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
COMMUNICATIONS\COMMUNITY DEVEL			
OTHER COSTS	\$157,031	\$106,610	\$144,375
OTHER FINANCING USES	\$0	\$0	\$0
Total:	\$157,031	\$106,610	\$144,375
TOURISM			
OTHER COSTS	\$0	\$0	\$0
OTHER FINANCING USES	\$181,293	\$135,390	\$185,625
Total:	\$181,293	\$135,390	\$185,625
Grand total:	\$338,324	\$242,000	\$330,000



The Auto Rental Excise Tax Fund is a special revenue fund used to account for the proceeds of a three percent (3%) excise tax on the rental of motor vehicles as authorized by State law (OCGA § 48-13-90).

Proceeds of the tax may be utilized to provide additional funding to promote industry, trade, commerce and tourism or for capital projects related to sports, conventions, recreational facilities or public safety facilities or for the maintenance of such facilities.



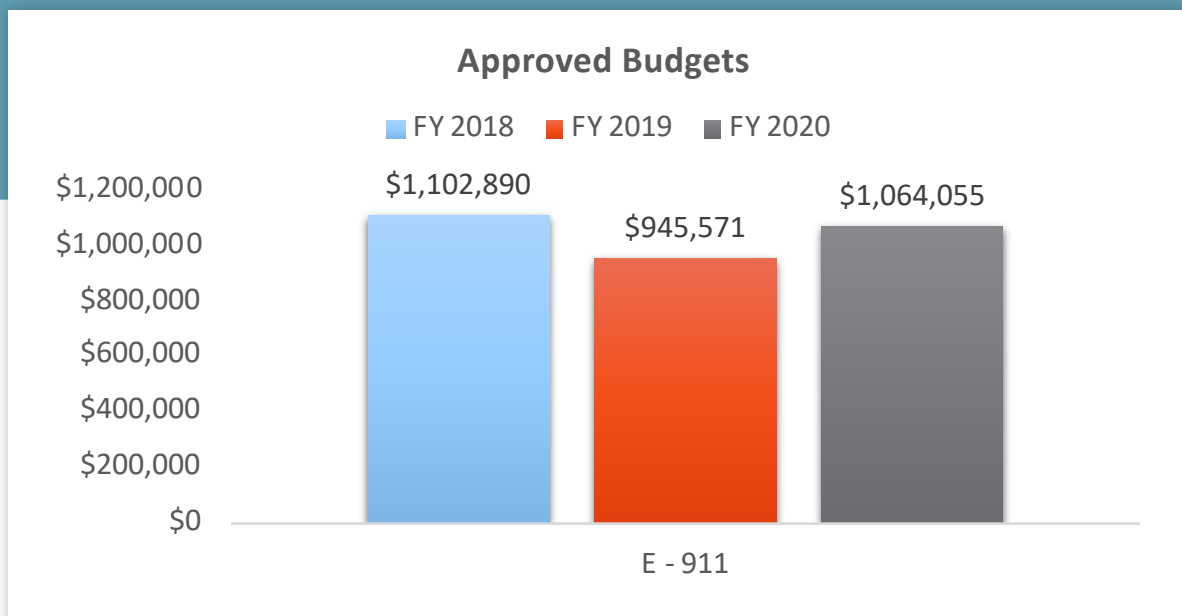


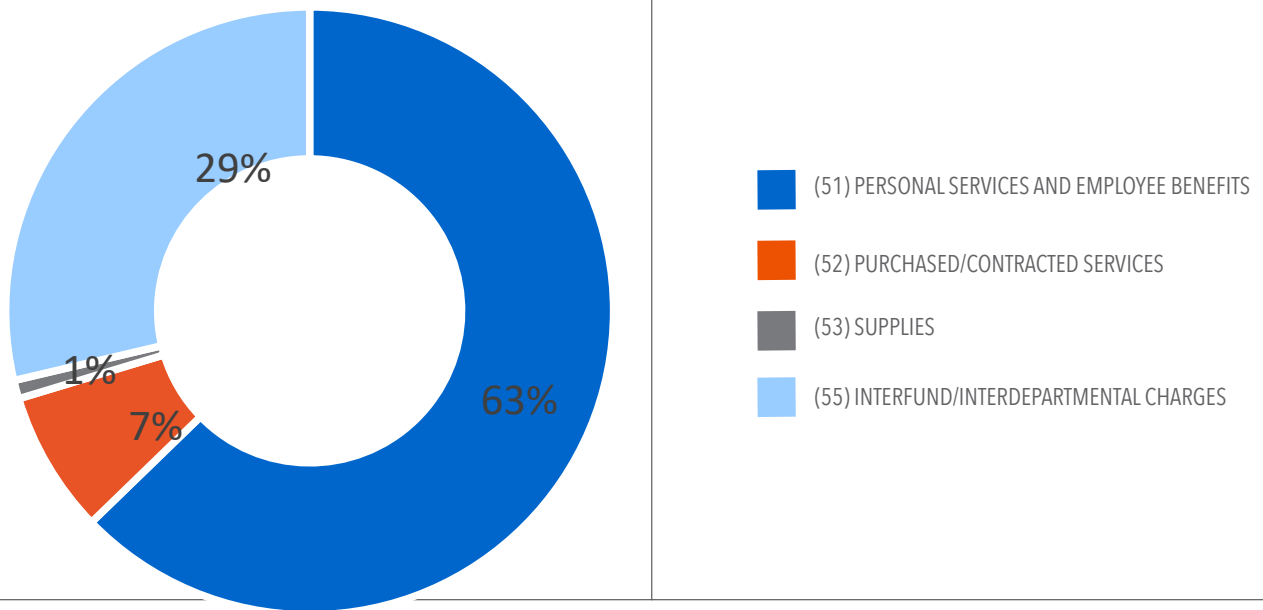
■ (55) INTERFUND/INTERDEPARTMENTAL CHARGES

	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
CITY MANAGER			
OTHER FINANCING USES	\$106,248	\$72,500	\$92,000
Total:	\$106,248	\$72,500	\$92,000
Grand total:	\$106,248	\$72,500	\$92,000



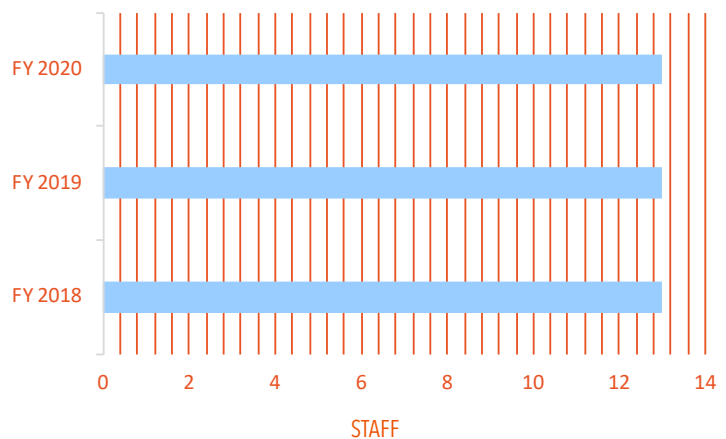
E-911 works with police services to receive and dispatch emergency calls. E-911 is part of the Gwinnett County 911 system and works with the County system to provide dispatch to City police officers.





	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
E - 911			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$643,633	\$582,811	\$667,680
PURCHASED/CONTRACTED SERVICES	\$40,829	\$54,565	\$80,700
SUPPLIES	\$3,418	\$12,445	\$10,500
CAPITAL OUTLAYS	\$0	\$0	\$0
INTERFUND/INTERDEPARTMENTAL CHARGES	\$48,000	\$57,360	\$64,850
Total:	\$999,880	\$945,571	\$1,064,055
Grand total:	\$999,880	\$945,571	\$1,064,055

E-911 PERSONNEL HISTORY





INTERNAL SERVICE FUNDS

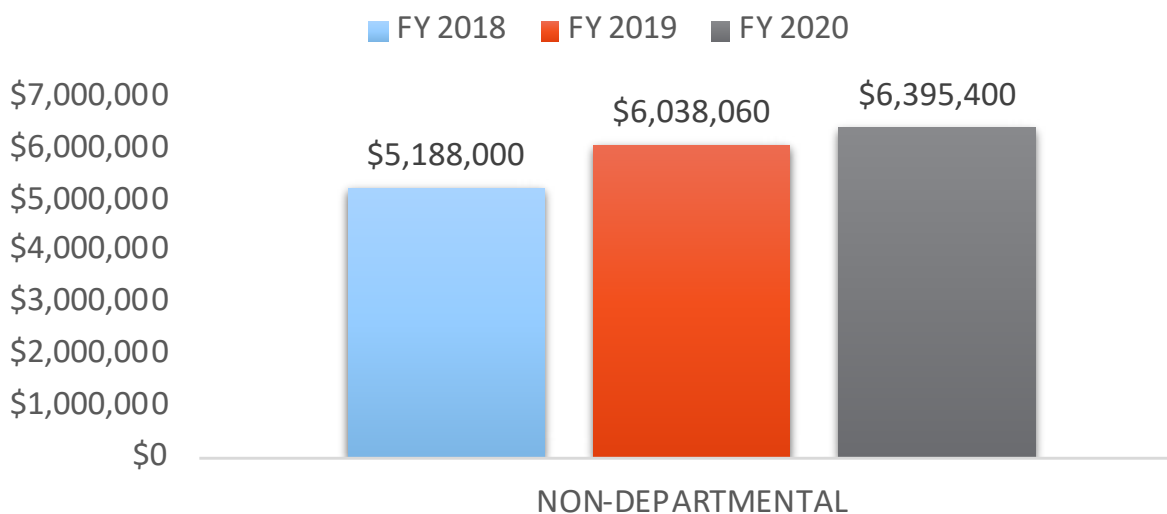


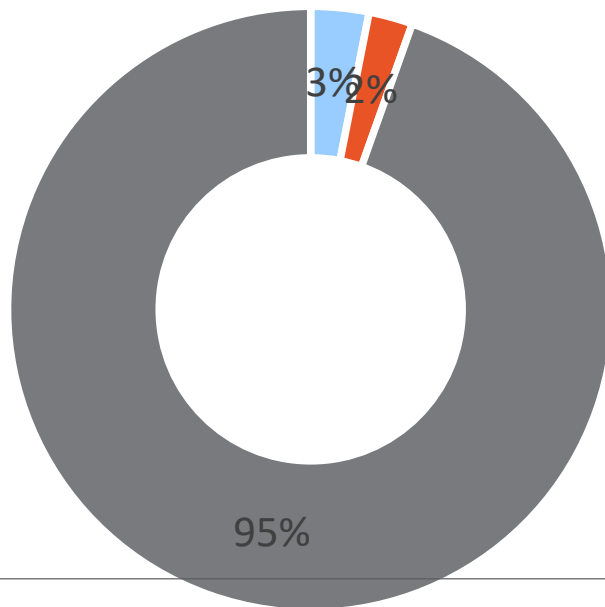


The Group Health fund accounts for the cost of the self-funded health insurance program offered to City employees. Costs of the program are accounted for in this Internal Service Fund.

Charges to the operating departments are based on the number of active employees. An estimated annual per employee cost is based on actuarial data provided by the provider network.

Approved Budgets





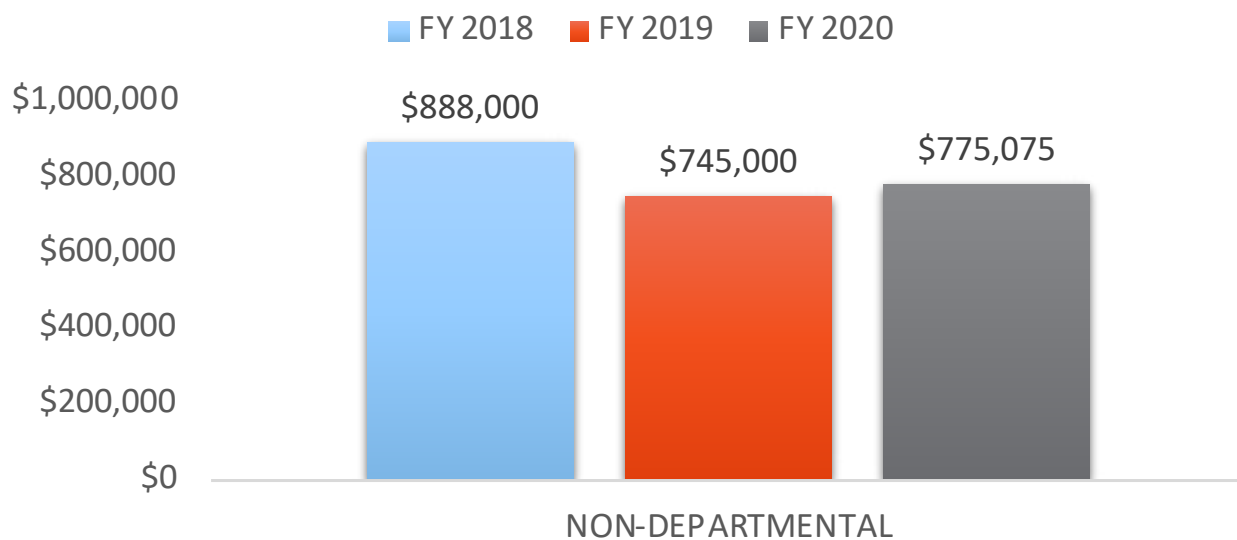
	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
CITY MANAGER			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$744,858	\$568,890	\$198,000
PURCHASED/CONTRACTED SERVICES	\$0	\$87,056	\$150,000
INTERFUND/INTERDEPARTMENTAL CHARGES	\$4,696,332	\$5,382,114	\$6,047,400
Total:	\$5,441,190	\$6,038,060	\$6,395,400
Grand total:	\$5,441,190	\$6,038,060	\$6,395,400

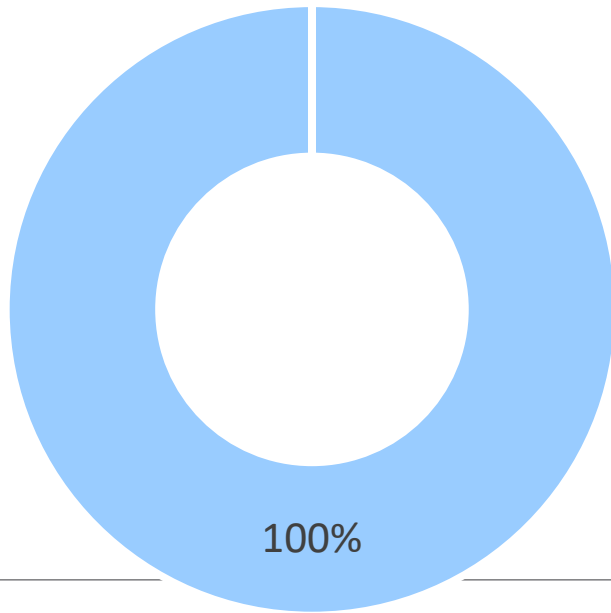


The Worker's Compensation fund is an Internal Service Fund used to account for the program transactions. The City manages a self-funded worker's compensation program.

Each operating department is charged based on the number of employees in the department and the overall cost of expected claims.

Approved Budgets



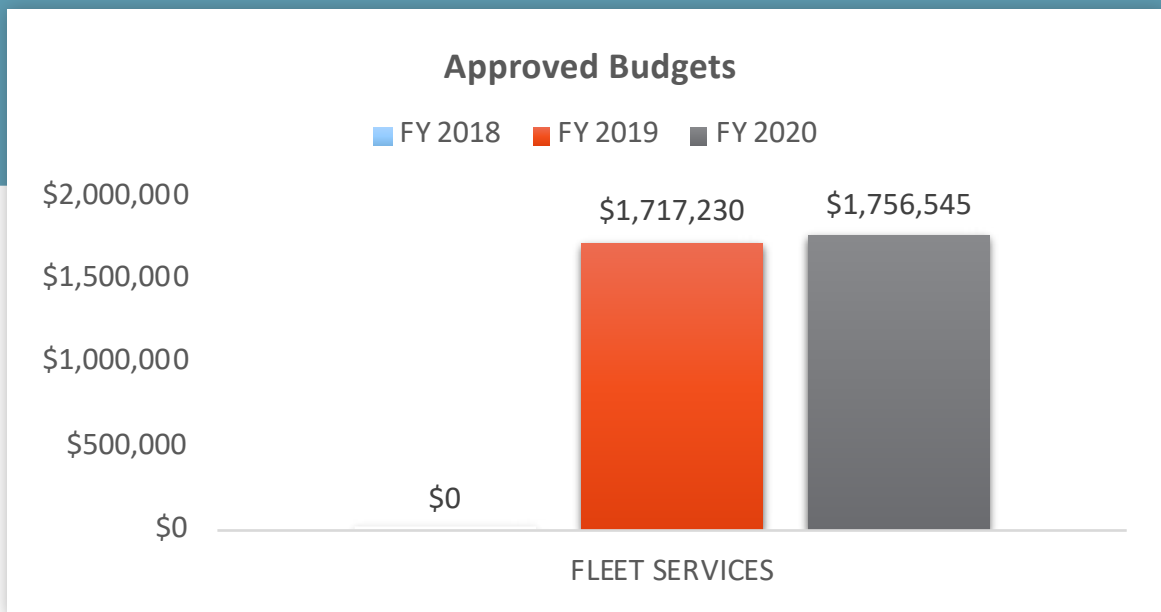


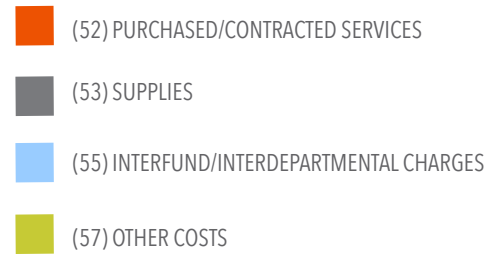
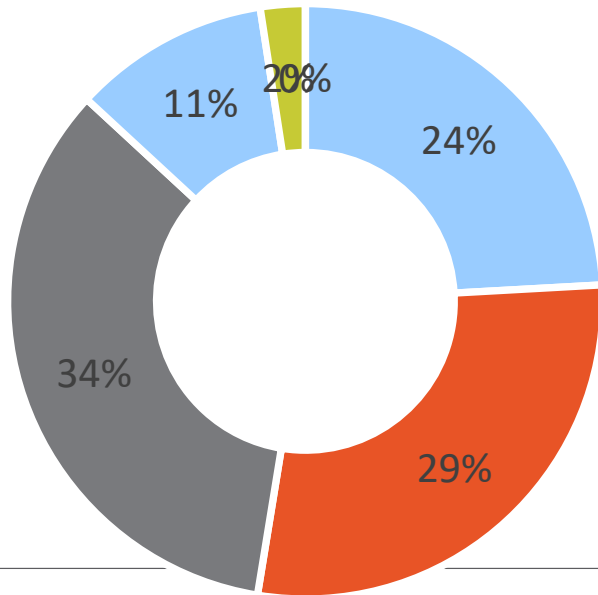
	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
CITY MANAGER			
INTERFUND/INTERDEPARTMENTAL CHARGES	\$483,410	\$745,000	\$775,075
Total:	\$483,410	\$745,000	\$775,075
Grand total:	\$483,410	\$745,000	\$775,075



The Fleet Fund in an Internal Service Fund used to account for the transactions for maintaining the City's rolling fleet.

Each operating department is charged based on the number of vehicles assigned to that department, as well as the overall estimated expenses of maintaining the City's Fleet.

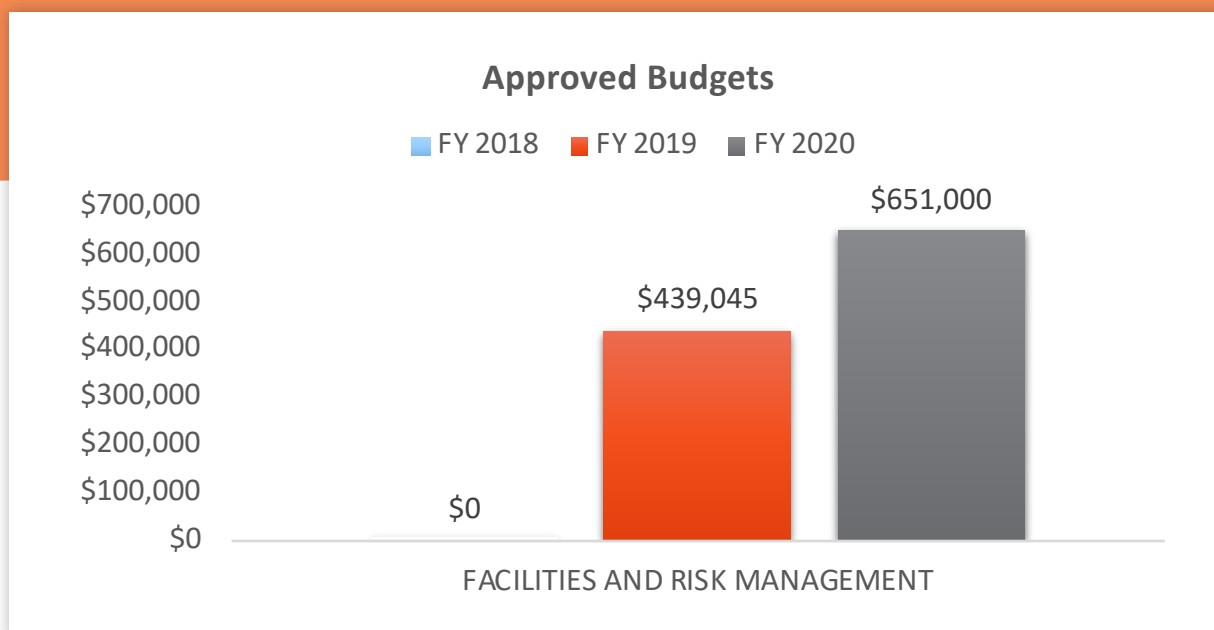


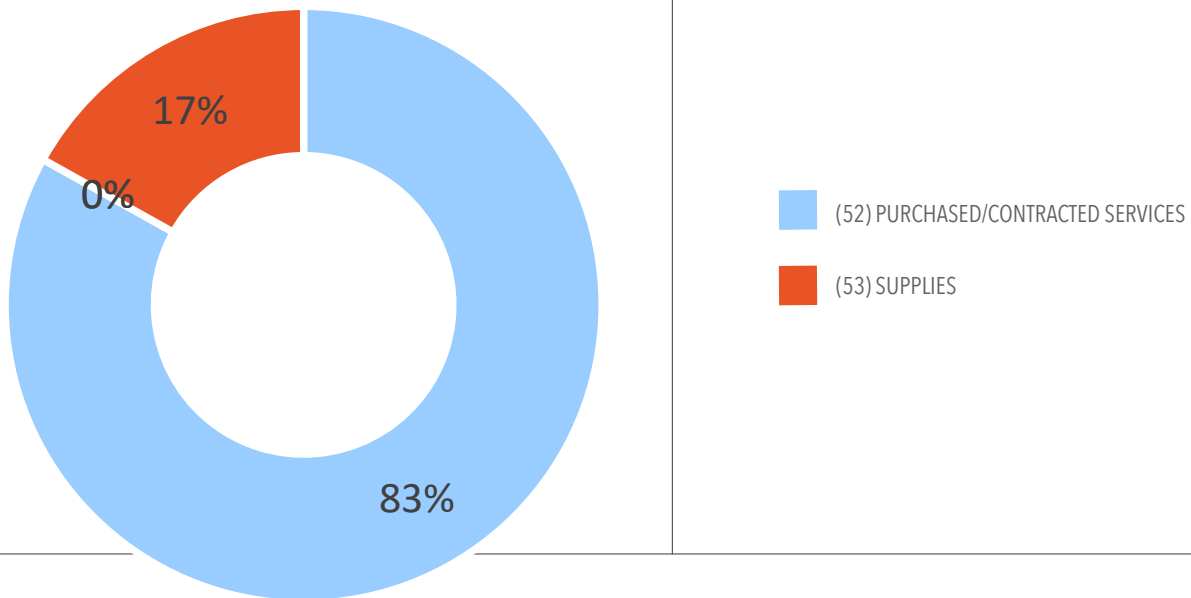


	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
MAINTENANCE AND SHOP			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$0	\$364,480	\$423,650
PURCHASED/CONTRACTED SERVICES	\$0	\$459,270	\$499,895
SUPPLIES	\$0	\$593,940	\$602,400
INTERFUND/INTERDEPARTMENTAL CHARGES	\$0	\$202,500	\$187,800
OTHER COSTS	\$0	\$97,040	\$42,800
OTHER FINANCING USES	\$0	\$0	\$0
Total:	\$0	\$1,717,230	\$1,756,545
Grand total:	\$0	\$1,717,230	\$1,756,545



The Risk Fund accounts for the City's General Liability costs. The costs include insurance premiums, deductibles, and claims payable. Each Department/Fund pays a share of the expense based on fixed assets.





	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 BUDGET
RISK MANAGEMENT			
PURCHASED/CONTRACTED SERVICES	\$0	\$430,486	\$541,000
SUPPLIES	\$0	\$0	\$0
INTERFUND/INTERDEPARTMENTAL CHARGES	\$0	\$0	\$0
OTHER COSTS	\$0	\$84,114	\$110,000
Total:	\$0	\$514,600	\$651,000
Grand total:	\$0	\$514,600	\$651,000



CAPITAL IMPROVEMENT PROGRAM

The Capital Improvement Program (CIP) is a five-year program and details anticipated expenditures as well as the proposed sources of funding. Capital requests are funded through fund balance, bond proceeds, grants, impact fees, or other specially designated revenue sources.

The first year of the CIP is incorporated into the Annual Budget and Program for Services and is commonly known as the Capital Budget for the fiscal year. The Capital Budget is the governing body's annual appropriation for capital spending and authorized specific projects and authorizes specific funding for these projects. The subsequent or outlying years of the CIP are updated and revised each year to reflect the changing needs and priorities of the City. Projects and financing sources listed in the CIP for years other than the first year are not authorized until the Annual Budget and Program for Services for those years is legally adopted. The outlying years serve only as a guide for future planning and are subject to further review and modification in subsequent years. Funding decisions are based upon the type of project. Recurring or maintenance projects are funded using operating revenues just like an operating expense. One time projects can use undesignated, unreserved fund balance as a funding source. Other funding sources include federal and state grants, impact fees, bond issues, hotel/motel tax, and enterprise funds. The Capital Projects Funds was created to effectively manage and track approved projects and funding sources. With the exception of the E-911 fund, acquisition of all capital assets including all capital projects will be conducted through the Capital Projects Fund.

After the annual audit has been completed, the unspent and unencumbered balance of each approved capital project will be reallocated in the following fiscal year to their respective projects.

THE CAPITAL IMPROVEMENT PLAN TOTALS

\$140,557,382M

and includes both maintenance and one-time capital.

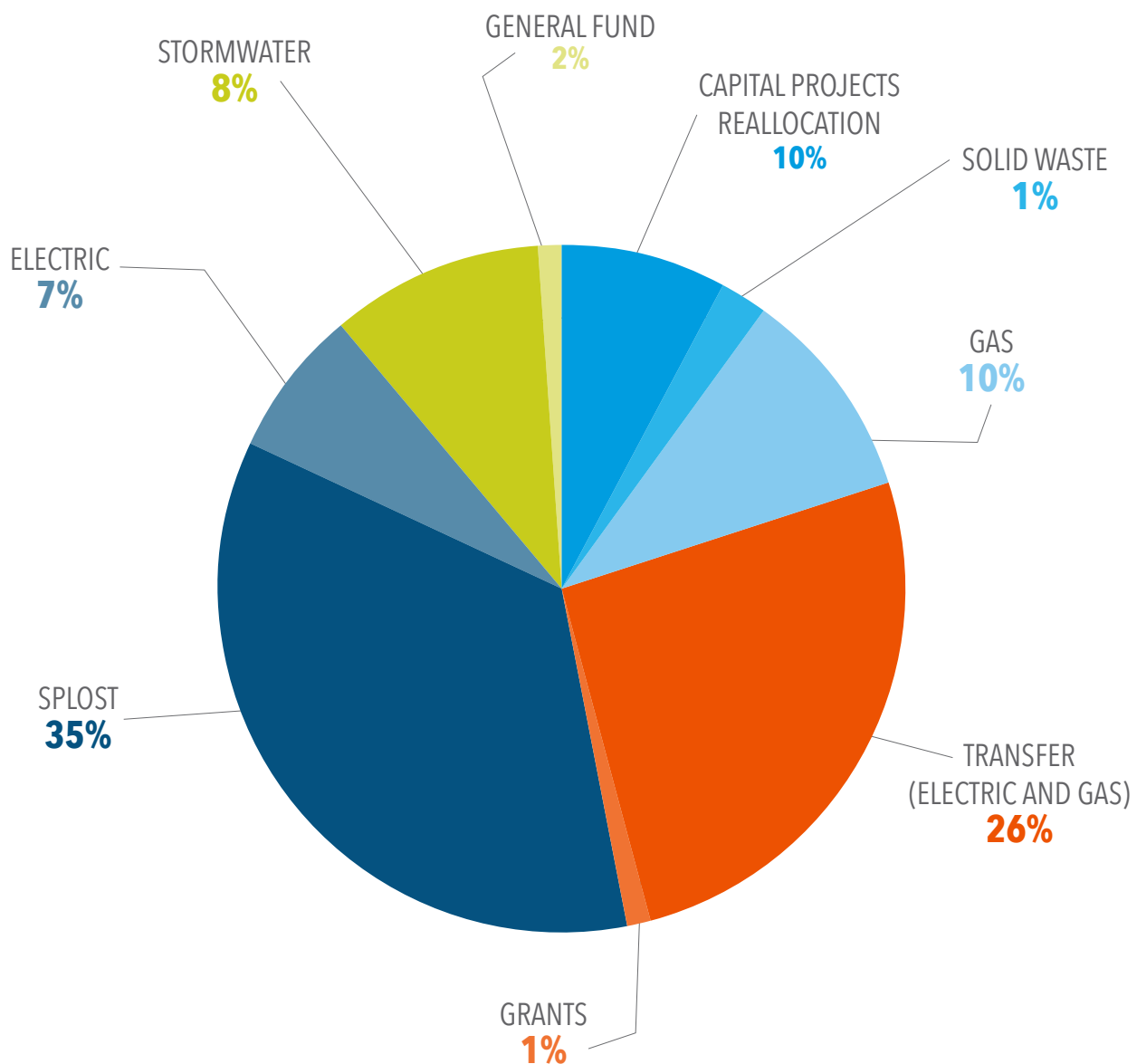
A summary of the plan is as follows:

SOURCE OF FUNDS							
	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	TOTAL
GENERAL FUND	\$620,000	\$4,184,233	\$0	\$0	\$0	\$0	\$4,804,233
CAPITAL PROJECTS REALLOCATION	\$3,250,000	\$0	\$0	\$0	\$0	\$0	\$3,250,000
TRANSFER (ELECTRIC AND GAS)	\$8,580,120	\$8,451,901	\$1,625,634	\$1,109,024	\$4,382,774	\$4,382,774	\$28,532,227
GRANTS	\$260,000	\$260,000	\$260,000	\$260,000	\$260,000	\$260,000	\$1,560,000
BONDS	\$0	\$26,500,000	\$0	\$0	\$0	\$0	\$26,500,000
SPLOST	\$11,465,756	\$6,182,571	\$4,365,000	\$3,273,750	\$0	\$0	\$25,287,077
WATER	\$0	\$403,225	\$830,500	\$1,282,500	\$1,760,000	\$1,811,000	\$6,087,225
ELECTRIC	\$2,195,000	\$1,645,000	\$1,590,000	\$1,590,000	\$1,595,000	\$1,595,000	\$10,210,000
GAS	\$3,189,600	\$3,566,370	\$3,458,370	\$2,363,370	\$2,358,370	\$3,951,370	\$18,887,450
SOLID WASTE	\$450,000	\$0	\$0	\$0	\$0	\$0	\$450,000
STORM WATER	\$2,498,195	\$2,498,195	\$2,498,195	\$2,498,195	\$2,498,195	\$2,498,195	\$14,989,170
TOTAL REVENUE	\$32,508,671	\$53,691,495	\$14,627,699	\$12,376,839	\$12,854,339	\$14,498,339	\$140,557,382

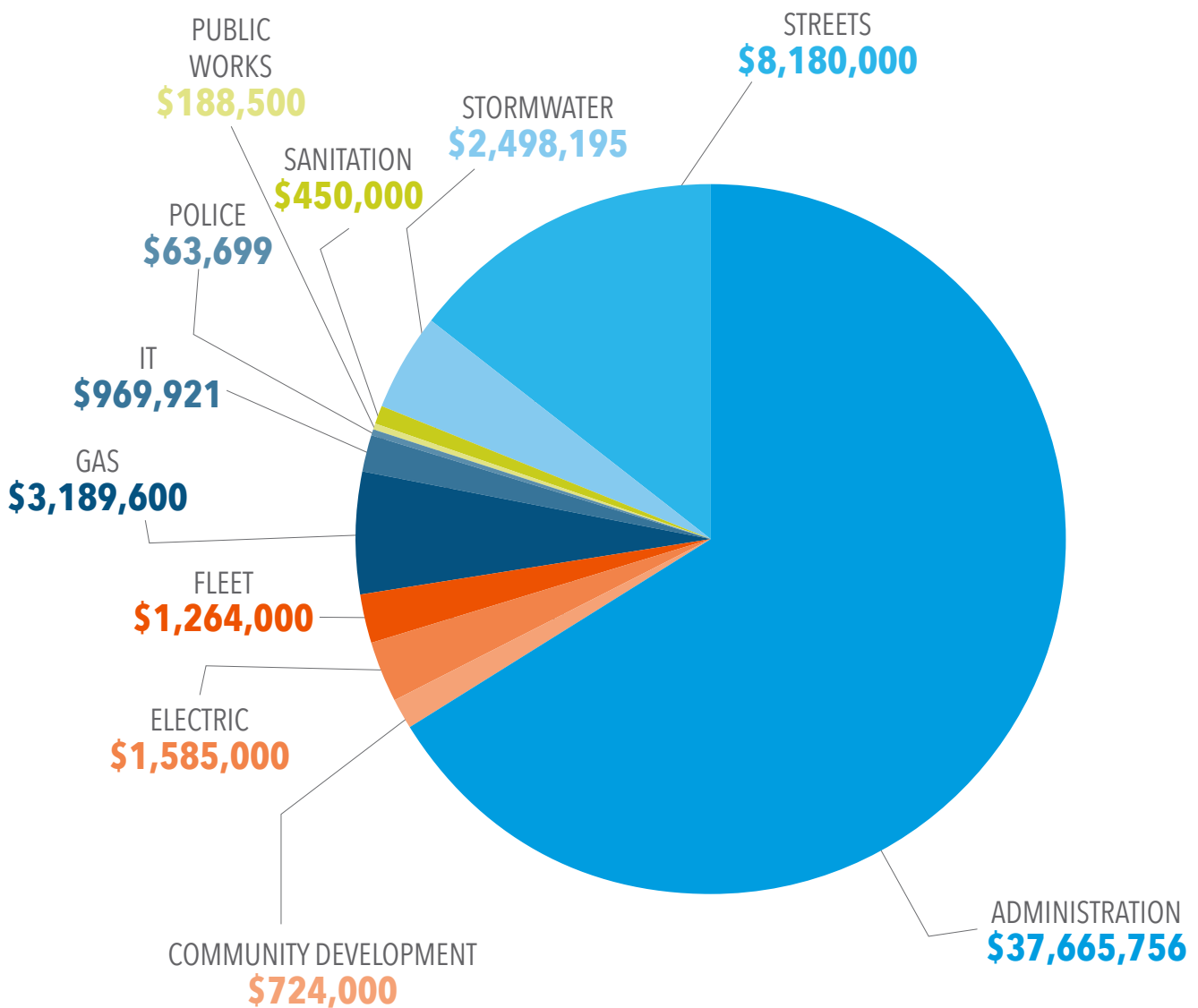
FY 2020 – FY 2025 Accepted Capital Improvement Plan

CAPITAL IMPROVEMENT PROGRAM

CAPITAL IMPROVEMENT PLAN SOURCE OF FUNDS (FY 2020)



CAPITAL IMPROVEMENT PLAN BY DEPARTMENT (FY 2020)





CAPITAL PLANNING

Infrastructure, technology, and major equipment are the physical foundation for providing services to our citizens. The procurement, design, construction, maintenance, and operation of capital assets are a critical activity of the City of Lawrenceville and therefore require careful planning.

Capital planning is critical to water, electric, gas, transportation, sanitation, and other essential public services. It is also an important component of our city's economic development program and strategic plan. Capital facilities and infrastructure are important legacies that serve current and future generations. It is extremely difficult for Lawrenceville to address the current and long-term needs of our citizens without a sound multi-year capital plan that clearly identifies capital needs, funding options, and operating budget impacts.

A properly prepared capital plan is essential to the future financial health of an organization and continued delivery of services to citizens and businesses. The capital budget is a direct link to the multi-year capital improvement plan. The multi-year capital plan identifies the needs, determine financial impacts, prioritize, and include a comprehensive financial plan. In addition, assumptions for sources and uses are identified.

The following tables provide the capital plan for the City of Lawrenceville by funding source and year. Year one is incorporated into the annual budget and future years are accepted as a guidelines for future projects.

				FY2020 07/2019 - 06/2020	FY2021 07/2020 - 06/2021	FY2022 07/2021 - 06/2022	FY2023 07/2022 - 06/2023	FY2024 07/2023 - 06/2024	FY2025 07/2024 - 06/2025
BONDS									
SCHOOL WITHIN A SCHOOL			Bonds		\$5,500,000				
HOME FIRST INITIATIVE			Bonds		\$5,000,000				
LPAC EXPANSION (BOR AND AURORA) * PARTIAL FUNDING			Bonds	\$26,500,000					
				\$26,500,000	\$10,500,000				

SPLOST									
SPLOST		\$120,000	SPLOST						
ADMINISTRATIVE FACILITIES		\$120,000	SPLOST						
CULTURAL FACILITIES									
AURORA EXPANSION (INCLUDES \$1M SPLOST CONTINGENCY)	Revised	\$12,000,000	SPLOST	\$1,965,756	\$115,071				
CIVIC SPACES (LAWN/HOOPER/LIBRARY)	Revised	\$3,000,000	SPLOST	\$2,000,000	\$700,000				
PARKING FACILITIES		\$3,700,000	SPLOST		\$2,500,000				
RECREATIONAL FACILITIES		\$1,000,000	SPLOST	\$700,000					
ROADS, STREETS, BRIDGES (CITY)			SPLOST						
NASH STREET		\$250,000	SPLOST						
SR 120/SR 316 SLIP RAMP	Revised	\$350,000	SPLOST	\$100,000					
SR 120 GAP SIDEWALKS	Revised	\$250,000	SPLOST	\$250,000					
PAPER MILL ROAD IMP	Revised	\$1,000,000	SPLOST	\$100,000	\$900,000				
GREENWAY/TRAILS	Revised	\$1,500,000	SPLOST	\$0	\$167,500	\$1,300,000			
FIVE FORKS/STONE MTN		\$1,500,000	SPLOST	\$1,250,000					
GGC CORRIDOR		\$1,000,000	SPLOST	\$1,000,000					
UNDEFINED CONCEPTUAL DESIGN		\$94,874	SPLOST						
CONTINGENCY		\$700,000	SPLOST						
ROADS, STREETS, BRIDGES (CITY/COUNTY) 2017 SPLOST			SPLOST JOINT						
NASH STREET		\$1,150,000	SPLOST JOINT	\$1,000,000					
SR 120/SR 316 SLIP RAMP	Revised	\$1,550,000	SPLOST JOINT	\$250,000	\$300,000				
SR 120 GAP SIDEWALKS		\$500,000	SPLOST JOINT		\$500,000				
PAPER MILL ROAD IMP	Revised	\$1,100,000	SPLOST JOINT	\$100,000	\$1,000,000				
FIVE FORKS TIRCKUM		\$3,000,000	SPLOST JOINT	\$2,750,000					
CONTINGENCY		\$300,402	SPLOST JOINT						
				\$11,465,756	\$6,182,571	\$1,300,000	\$0	\$0	\$0

				FY2020 07/2019 - 06/2020	FY2021 07/2020 - 06/2021	FY2022 07/2021 - 06/2022	FY2023 07/2022 - 06/2023	FY2024 07/2023 - 06/2024	FY2025 07/2024 - 06/2025
GENERAL FUND									
PARKING FACILITIES	Revised		General		\$5,000,000				
RENOVATE EXISTING FUELING STATION (CLAYTON) TO A PARK	Revised		General	\$750,000					
NEW FUELING STATION (PIKE)	Revised		General	\$750,000					
CULVER STREET IMPROVEMENTS	Revised		General	\$1,000,000					
REDEVELOPMENT	Revised		General	\$3,000,000	\$2,500,000				
GDOT SURPLUS PROPERTIES	Revised		General	\$500,000					
HONEST ALLY DUMPSTER	Revised		General	\$750,000					
LAWRENCEVILLE HOUSING AUTHORITY	Revised		General	\$500,000					
LPAC SITE			General	\$500,000					
GIS STRATEGIC PLAN & IMPLEMENTATION			General	\$500,000	\$477,500	\$244,500			
UPGRADE FINANCIAL/ERP SYSTEMS	Revised		General	\$254,211	\$212,500				
REFRESH CITY HALL SERVERS & DATA STORAGE	New		General	\$32,000	\$32,000	\$32,000	\$32,000	\$32,000	\$32,000
REFRESH CITY HALL WORKSTATIONS & LAPTOPS	New		General	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000
MICROSOFT ENTERPRISE AGREEMENT	New		General	\$63,360	\$63,360	\$63,360			
REFRESH POLICE DEPARTMENT WORKSTATIONS & LAPTOPS			General	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000
REPLACE EXISTING COPIER/PRINTER/FAX	New		General	\$7,650					
REPLACE EXISTING COPIER/PRINTER/FAX	New		General	\$7,700					
REPLACE POLICE DEPT. TELEPHONE SYSTEM	New		General	\$10,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000
AVAYA "CALL CENTER" SYSTEM	New		General	\$25,000					
SPEED DETECTION DEVICES (LIDAR)			General	\$2,100	\$2,100	\$2,100	\$2,100	\$2,100	\$2,100
SPEED DETECTION DEVICES (RADAR)	New		General	\$8,849	\$8,849	\$8,849	\$8,849	\$8,849	\$8,849
BODY ARMOR	New		General	\$9,000	\$9,000	\$9,000	\$9,000	\$9,000	\$9,000
55 TASERS	New		General	\$11,000	\$11,000	\$11,000	\$11,000	\$11,000	\$11,000
75 9MM PRIMARY PISTOLS	New		General	\$12,000	\$3,600	\$3,600	\$3,600	\$3,600	\$3,600
75 9MM BACKUP PISTOL WEAPONS	New		General	\$10,750	\$3,225	\$3,225	\$3,225	\$3,225	\$3,225
POLICE RADIOS	New		General	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
CITY HALL WATER HEATER REPLACEMENT	New		General	\$42,500					
JANITORIAL EQUIPMENT	New		General	\$10,000					
POLICE HVAC CONTROL SYSTEM	New		General	\$26,000					
SCISSOR LIFT	New		General	\$10,000					
ALC-17 SELF CONTAINED LEAF VAC	New		General	\$64,000					
LAWN IMPROVEMENTS - SHADE STRUCTURE	New		General	\$24,000					
DOWNTOWN S/W/BRICK IMPR/REPAIR			General	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
PAPER MILL ENVIRONMENTAL	New		General	\$450,000					
SIDEWALK MAINTENANCE AND INFILL	New		General	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000
STREET RESURFACING	Revised		General	\$1,130,000	\$1,130,000	\$1,130,000	\$1,130,000	\$1,130,000	\$1,130,000
VEHICLE REPLACEMENT PROGRAM			General	\$1,200,000	\$1,200,000	\$1,200,000	\$1,200,000	\$1,200,000	\$1,200,000
				\$12,090,120	\$11,086,134	\$3,140,634	\$2,832,774	\$2,832,774	\$2,832,774

				FY2020 07/2019 - 06/2020	FY2021 07/2020 - 06/2021	FY2022 07/2021 - 06/2022	FY2023 07/2022 - 06/2023	FY2024 07/2023 - 06/2024	FY2025 07/2024 - 06/2025
WATER FUND									
VEHICLE/EQUIPMENT REPLACEMENT	New		Water		\$15,000	\$31,000	\$48,000	\$66,000	\$68,000
WATER METER REPLACEMENT	New		Water		\$40,000	\$82,500	\$127,500	\$175,000	\$180,000
WATER LINE REPLACEMENT	New		Water		\$250,500	\$515,500	\$795,750	\$1,092,000	\$1,124,000
WATER PLANT REPLACEMENT	New		Water		\$75,000	\$154,500	\$238,500	\$327,000	\$336,000
TELEMETRY	New		Water		\$22,725	\$47,000	\$72,750	\$100,000	\$103,000
					\$403,225	\$830,500	\$1,282,500	\$1,760,000	\$1,811,000

ELECTRIC FUND									
POLE INSPECTION AND REPLACEMENT			Electric	\$390,000	\$390,000	\$390,000	\$390,000	\$390,000	\$390,000
PLACE ELECTRIC FACILITIES IN DOWNTOWN UNDERGROUND			Electric	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000
TREE TRIMMING			Electric	\$175,000	\$175,000	\$180,000	\$180,000	\$185,000	\$185,000
STREET LIGHT UPGRADE TO LED			Electric	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000
GANG SWITCH INSTALLATION AND REPLACEMENT			Electric	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
UNDERGROUND CABLE REPLACEMENT			Electric	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
NEW SERVICES (REIMBURSABLE) FY 2020 GJAC / SOUTH LAWN TOWNHOMES	New		Electric	\$675,000	\$675,000	\$675,000	\$675,000	\$675,000	\$675,000
CHESTNUT ST UNDERGROUND CABLE (CHANGE FROM OVERHEAD)	New		Electric	\$610,000					
REPLACE EXCAVATOR	New		Electric		\$60,000				
				\$2,195,000	\$1,585,000	\$1,590,000	\$1,590,000	\$1,595,000	\$1,595,000

SOLID WASTE FUND									
STANDARDIZED GARBAGE CANS FOR RESIDENTIAL			Solid Waste	\$450,000					
				\$450,000	\$0	\$0	\$0	\$0	\$0

STORMWATER FUND									
STORM WATER MAINTENANCE	Revised		Storm Water	\$2,498,195	\$2,498,195	\$2,498,195	\$2,498,195	\$2,498,195	\$2,498,195
				\$2,498,195	\$2,498,195	\$2,498,195	\$2,498,195	\$2,498,195	\$2,498,195

FLEET FUND									
				\$0	\$0	\$0	\$0	\$0	\$0

				FY2020 07/2019 - 06/2020	FY2021 07/2020 - 06/2021	FY2022 07/2021 - 06/2022	FY2023 07/2022 - 06/2023	FY2024 07/2023 - 06/2024	FY2025 07/2024 - 06/2025
GAS FUND									
INDEPENDENCE SUBDIVISION			Gas	\$200,000					
LOGANVILLE - STEEL PIPE REPLACEMENT			Gas	\$365,000					
INSTALLATION OF NEW SERVICES TO RESIDENTS & COMMERCIAL	Revised		Gas	\$473,800	\$473,800	\$473,800	\$473,800	\$473,800	\$473,800
MATERIALS FOR THE NEW MAINS & SERVICES	Revised		Gas	\$128,750	\$128,750	\$128,750	\$128,750	\$128,750	\$128,750
INSTALLATION OF NEW GAS MAINS	Revised		Gas	\$568,820	\$568,820	\$568,820	\$568,820	\$568,820	\$568,820
METER CHANGE-OUTS			Gas	\$270,000	\$270,000	\$272,000	\$272,000	\$272,000	\$455,000
BLACK PLASTIC REPLACEMENT PHASE 1&2			Gas	\$225,000	\$225,000				
HWY. 138 - DOT PROJECT/ PRESSURE IMPROVEMENT (WALTON COUNTY)			Gas	\$500,000	\$500,000				
FIVE FORKS TRICKUM RD./STONE MTN ST GAS REPLACEMENT	New		Gas	\$253,230					
EXCAVATOR (REPLACEMENT - 2)			Gas	\$110,000					
RIGHT-OF-WAY ATV	Revised		Gas	\$20,000					
REPLACE OLD BRIDGE CROSSING - BUFORD DRIVE @ BORN ST			Gas	\$75,000					
PRESSURE IMPROVEMENT - SHARON CHURCH RD	Revised		Gas		\$390,000				
HWY 20 LOGANVILLE - DOT PROJECT	Revised		Gas		\$200,000	\$600,000			
KING ARTHUR - STEEL PIPE REPLACEMENT	Revised		Gas		\$145,000				
REPLACE DIRECTIONAL BORING RIG			Gas		\$325,000				
DOT PROJECT - HWY 138 EAST OF HWY 20			Gas		\$215,000				
PRESSURE IMPROVE.TWO REG STATIONS OFF 12" PIPELINE			Gas		\$125,000				
REPLACE OLD BRIDGE CROSSING - L'VILLE & CRAIGDALE @CSX	Revised		Gas			\$75,000			
REPLACE OLD BRIDGE CROSSING - ALCOVY @ RIVER	Revised		Gas			\$65,000			
REPLACE OLD PIPE - WG TRAILER PARK	Revised		Gas			\$150,000			
REPLACE OLD PIPE - OLD GRAYSON			Gas			\$60,000			
REPLACE OLD PIPE - LEMESA			Gas			\$140,000			
TD WILLIAMS TAPPING EQUIPMENT			Gas			\$90,000			
PRESSURE IMPROVEMENT-WALTER BENNETT RD.			Gas			\$45,000			
AZALEA DRIVE STEEL REPLACEMENT			Gas			\$80,000			
INDUSTRIAL PARK DRIVE AND HARRIS STEEL REPLACEMENT			Gas			\$110,000			
LONDON LANE STEEL REPLACEMENT			Gas			\$50,000			
PINE VALLEY TRAILER PARK STEEL REPLACEMENT			Gas			\$150,000			
MORNINGSIDE DRIVE STEEL REPLACEMENT			Gas			\$100,000			
VILLAGE WAY STEEL REPLACEMENT			Gas			\$150,000			
WALNUT GROVE TRAILER PARK STEEL REPLACEMENT			Gas			\$150,000			
PHILLIPS STREET STEEL MAIN REPLACEMENT			Gas				\$80,000		
NORTH AND EAST SIDE PRE SURE IMPROVEMENT			Gas				\$750,000	\$750,000	
RECTIFIER REPLACEMENTS			Gas				\$25,000	\$25,000	
GROUND BED UPDATES			Gas				\$65,000	\$65,000	
EXCAVATOR REPLACEMENT	New		Gas					\$75,000	
HI-HOPE REGULATOR STATION UPGRADE/REPLACEMENT	New		Gas						\$240,000
CASE BACKHOE REPLACEMENT	New		Gas						\$75,000
TENCHER (REPLACEMENT)	New		Gas						\$120,000
VINTAGE PLASTIC REPLACEMENT	New		Gas						\$500,000
ERT REPLACEMENT	New		Gas						\$500,000
CNG TRAILER GTM1350	New		Gas						\$95,000
CNG COMPRESSOR REBUILD	New		Gas						\$20,000
DEWEY HOGAN PRESSURE IMPROVEMENT	New		Gas						\$75,000
COLLINS HILL @ 316 6"PE PRESSURE IMPROVEMENT	New		Gas						\$90,000
SHANNON ROAD PRESSURE IMPROVEMENT	New		Gas						\$100,000
GRADY SMITH PRESSURE IMPROVEMENT	New		Gas						\$75,000
STATION VALVE INSTILLATION	New		Gas						\$350,000
REPLACE OLD BRIDGE CROSSING - BROOKS RD. @ ALCOVY	New		Gas						\$85,000
				\$3,189,600	\$3,566,370	\$3,458,370	\$2,363,370	\$2,358,370	\$3,951,370

	FY2020 07/2019 - 06/2020	FY2021 07/2020 - 06/2021	FY2022 07/2021 - 06/2022	FY2023 07/2022 - 06/2023	FY2024 07/2023 - 06/2024	FY2025 07/2024 - 06/2025
TOTAL CAPITAL						
	\$31,888,671	\$25,321,495	\$12,817,699	\$10,566,839	\$11,044,339	\$12,688,339

GENERAL	\$12,090,120	\$11,086,134	\$3,140,634	\$2,832,774	\$2,832,774	\$2,832,774
SPLOST	\$7,365,756	\$4,382,571	\$1,300,000	\$0	\$0	\$0
SPLOST JOINT	\$4,100,000	\$1,800,000	\$0	\$0	\$0	\$0
WATER	\$0	\$403,225	\$830,500	\$1,282,500	\$1,760,000	\$1,811,000
ELECTRIC	\$2,195,000	\$1,645,000	\$1,590,000	\$1,590,000	\$1,595,000	\$1,595,000
GAS	\$3,189,600	\$3,566,370	\$3,458,370	\$2,363,370	\$2,358,370	\$3,951,370
SOLID WASTE	\$450,000	\$0	\$0	\$0	\$0	\$0
STORMWATER	\$2,498,195	\$2,498,195	\$2,498,195	\$2,498,195	\$2,498,195	\$2,498,195
FLEET SERVICES	\$0	\$0	\$0	\$0	\$0	\$0

	FY2020 07/2019 - 06/2020	FY2021 07/2020 - 06/2021	FY2022 07/2021 - 06/2022	FY2023 07/2022 - 06/2023	FY2024 07/2023 - 06/2024	FY2025 07/2024 - 06/2025
CATEGORY						
GENERAL GOVERNMENT	\$6,300,000	\$3,800,000	\$1,300,000	\$1,300,000	\$1,300,000	\$1,300,000
STREETS	\$2,130,000	\$1,130,000	\$1,130,000	\$1,130,000	\$1,130,000	\$1,130,000
PARKING	\$0	\$5,000,000	\$0	\$0	\$0	\$0
CULTURAL	\$0	\$0	\$0	\$0	\$0	\$0
IT	\$754,211	\$690,000	\$244,500	\$0	\$0	\$0
POLICE	\$0	\$0	\$0	\$0	\$0	\$0
WATER	\$0	\$288,225	\$593,500	\$916,500	\$1,258,000	\$1,295,000
ELECTRIC	\$910,000	\$910,000	\$915,000	\$915,000	\$920,000	\$920,000
GAS	\$2,936,370	\$3,566,370	\$3,458,370	\$2,363,370	\$2,283,370	\$1,626,370
SOLID WASTE	\$1,200,000	\$0	\$0	\$0	\$0	\$0
FLEET SERVICES	\$0	\$0	\$0	\$0	\$0	\$0



DEBT

This section provides financial data on the City's long term financial obligation, current debt obligation, debt levels and legal limits.

Principal and Interest Requirements on City's General Obligation Debt

In December 2012 the Downtown Development Authority (DDA), on behalf of the City, issued Revenue Bonds in the amount of \$9,035,000. The bonds are bearing interest at a rate of 2.50% per annum. The bonds were issued for the purpose of purchasing land to redevelop, promote trade, commerce, industry and employment opportunities.

In September, 2015 the Lawrenceville Building Authority (LBA) issued bonds on behalf of the City in the amount of \$56,740,000. Following are the principal and interest requirements on the City's outstanding bonds for fiscal years ending June 30, 2019 and thereafter. The purpose of the bonds include:

- A new public works facility
- A new parkway to be known as the "College Corridor"
- Improvements to the Gas System

SERIES 2012 DDA BONDS			
FYE			
JUNE 30TH	PRINCIPAL	INTEREST	TOTAL
2020	\$940,000	\$85,625	\$1,025,625
2021	\$960,000	\$61,875	\$1,021,875
2022	\$985,000	\$37,563	\$1,022,563
2023	\$1,010,000	\$12,625	\$1,022,625
TOTAL	\$3,895,000	\$197,688	\$4,092,688

SERIES 2015 LBA BONDS			
FYE			
JUNE 30TH	PRINCIPAL	INTEREST	TOTAL
2020	\$2,090,000	\$2,224,438	\$4,314,438
2021	\$2,190,000	\$2,119,938	\$4,309,938
2022	\$2,300,000	\$2,010,438	\$4,310,438
2023-34	\$37,280,000	\$14,467,913	\$51,747,913
2035	\$4,105,000	\$205,250	\$4,310,250
TOTAL	\$47,965,000	\$21,027,975	\$68,992,975



The City of Lawrenceville has a formal debt service policy that is utilized along with the regulations governed by the State of Georgia. The Constitution for the State of Georgia states that "The debt incurred by any county, municipality, or other political subdivision of this state, including debt incurred on behalf of any special district, shall never exceed 10% of the assessed value of all taxable property within such county, municipality, or political subdivision." Specifically, the City of Lawrenceville has utilized revenue bonds to finance capital improvements too large to be financed from current revenues. The most recent bond issue sold September, 2015. Neither of these bonds impact the legal debt limit of the City. The most recent bond issue had a AA uninsured rating.

AMOUNTS IN THOUSANDS	AMOUNT
ASSESSED VALUE	\$1,040,664
ADD BACK TAX EXEMPT PROPERTY	\$318,404
TOTAL ASSESSED VALUE	\$1,359,068
DEBT LIMIT (10% OF ASSESSED VALUE)	\$135,907
DEBT APPLICABLE TO LIMIT: NONE	\$0
LESS: AMOUNT SET ASIDE FOR REPAYMENT OF GENERAL OBLIGATION DEBT	\$0
TOTAL NET DEBT APPLICABLE TOWARD LIMIT	\$0
LEGAL DEBT MARGIN	\$135,907

expertise /,ɛkspə:
particular field.

expert system

GLOSSARY

The following is an abbreviated list of specialized governmental budgeting and accounting terms used in this budget:

ACCOUNTING METHOD – ACCRUAL

the timing of the recognition of income or expense that reports these items as soon as income is earned or a liability is incurred. This method is used frequently by proprietary funds.

ACCOUNTING METHOD – CASH

the timing of the recognition of income or expense that reports these items when cash is received or paid.

ACCOUNTING METHOD - MODIFIED ACCRUAL

Under this method of accounting, income is only recognized to the extent that it will be available to pay the liabilities of the current period. Similarly, certain liabilities are considered expenditures only as they come due, since that is when they would normally use available financial resources to be liquidated. This method is employed primarily in governmental type funds.

ADOPTED (APPROVED) BUDGET

the funds appropriated by the City Council at the beginning of the fiscal year.

AD VALOREM TAX

Tax levied on the assessed value of real and personal property.

AMORTIZATION

A reduction of debt by periodic changes to assets or liabilities.

ANNEXATION

The legal incorporation of portions of unincorporated county land into a Municipality's borders. The expansion of the City's borders must be approved by the City Council and is normally at the request of the property owners.

ANNUAL BUDGET

An itemized plan of financial operation and capital outlays including an estimate of the proposed means of financing for the next 12 months.

APPRAISED VALUE

The anticipated fair market value of a piece of property.

APPROPRIATION

An authorization made by the City Council which permits officials and departments to incur obligations against and to make expenditures of governmental resources.

ASSESSED VALUATION

The value placed on real estate or other property by a government as a basis for levying taxes.

BALANCED BUDGET

A balanced budget occurs when the total revenue is equal to the amount of expenditures.

BASIS OF ACCOUNTING

A system used by an individual government to determine when revenues have been realized and when expenditures have been incurred. The City uses the modified accrual method.

BASIS OF BUDGETING

A system used by an individual government to determine when budgetary revenues have been realized and when budgetary expenditures have been incurred. The City uses the modified accrual method.

BOND

A written promise to pay a specified sum of money (called principal or face value) at a specified future date along with periodic interest paid at a specified percentage of the principal. Bonds are typically used for long-term debt.

BUDGET

The financial plan for the operation of a department, program or project for the current year or for the duration of the project.

BUDGET AMENDMENT

The act of transferring funds from one appropriation account to another, requiring approval of the City Council, City Manager, or the Finance Officer, depending on the nature of the transfer.

BUDGET CALENDAR

The schedule of key dates or milestones which the City follows in the preparation, adoption, and administration of the budget.

BUDGET ORDINANCE

The governmental action that appropriates revenues and fund balances for specified purposes, functions, or activities for a budget period.

BUDGET PERIOD

The period for which a budget is approved or a budget ordinance is adopted. Normally coincides with the fiscal year.

BUDGET RESOLUTION

The official enactment by the City Council legally authorizing City Officials to obligate and expend resources.

BUDGETARY CONTROL

The control or management of a governmental or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available resources.

CAPITAL ASSETS

Assets of significant value and having a useful life of several years. Capital assets for the City of Lawrenceville have a purchase cost of \$5,000 or over and have a useful life of more than one year. See also, Fixed Assets.

CAPITAL IMPROVEMENT PLAN (CIP)

A comprehensive five year plan, updated annually, of Capital Projects for the City. Project costs, funding sources and future fiscal year funding needs are identical.

CAPITAL OUTLAY

Expenditures for the acquisition of capital assets.

CAPITAL PROJECT

A project that results in the purchase or construction of capital assets. Capital projects may encompass the purchase of land, construction of a building or facility, or purchase of a major piece of equipment.

CAPITAL PROJECT FUND

A fund used to account for financial resources to be used for the acquisition or construction of major capital facilities other than those financed by resources from enterprise fund activities.

CHART OF ACCOUNTS

A numbering system that assigns a unique number to each type of transaction and to each budgetary unit in the organization. The City of Lawrenceville utilizes the Uniform Chart of Accounts for Local Governments in Georgia as mandated by the Georgia Department of Community Affairs (DCA).

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

U. S. Department of Housing and Urban Development (HUD) program where grants are awarded to entitlement community grantees to carry out a wide range of community development activities directed toward revitalizing neighborhoods, economic development, and providing improved community facilities and services. Grantees must give maximum feasible priority to activities, which benefit low and moderate-income persons, or where community development needs have a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and where other financial resources are not available to meet such needs.

COMPREHENSIVE ANNUAL REPORT (CAFR)

This official annual document summarizes financial data for the previous fiscal year in a standardized format.

CONTINGENCY

Those funds included in the budget for providing a means to cover unexpected costs during the budget year.

COST CENTER

An organizational budget/operating unit within each City department.

DEBT

An obligation resulting from the borrowing of money or from the purchase of goods and services over a period. Debts of government include bonds, time warrants, notes, and floating debts.

A. General Obligation Debt is secured by the pledge of the issuer's full faith, credit, and taxing power.

B. Revenue Debt is a bond, debt, or obligation for which principal and interest are payable exclusively for the earnings of a government enterprise. This term can refer more broadly to any state or local government debt that is not a general obligation.

DEBT LIMIT

The maximum amounts of gross or net debt that is legally outstanding debt.

DEBT SERVICE

Payment of principal and interest to lenders or creditors on outstanding debt.

DEFICIT

The excess of an entity's liabilities over its assets or the excess of expenditures or expenses over revenues during a single accounting period.

DEPRECIATION

Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence.

EFFECTIVENESS

Depicts the degree to which performance objectives are being achieved or otherwise reflects the quality of local government performance.

EFFICIENCY

Reflects the relationship between work performed and the resources required performing it. Compares outputs to input.

ENCUMBRANCE

The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.

ENTERPRISE FUND

A fund in which the activities are supported wholly or primarily by charges and fees paid by the users of the services.

EXPENDITURES

This term refers to the outflow of funds paid or to be paid for an asset obtained or goods and services obtained regardless of when the expense is actually paid.

EXPENSES

Decreases in net total assets. Expenses represent the total cost of operations during a period regardless of the timing of related expenditures.

FIDUCIARY FUND

A fund category used to account for activities in which the government is acting as an agent (managing pension plans for employees or holding gifts/endowments).

FINANCIAL INDICATORS

Comparison of planned vs. actual expenditures, cost, obligations, receipts, allocations or losses.

FISCAL YEAR

The period designated by the City signifying the beginning and ending period for recording financial transactions. The City has specified July 1 to June 30 of the following year as its fiscal year.

FIXED ASSETS

Assets owned by the City with a purchase cost of less than \$5,000.00 each and usually have a useful life of one to three years. See also Capital Assets.

FUND

An independent fiscal and accounting entity with a self-balancing set of accounts. These accounts record cash and other assets together with all related liabilities, obligations, reserves and equities. Funds are segregated so that revenues will be used only for the purpose of carrying out specific activities in accordance with special regulations, restrictions or limitations.

FUND ACCOUNTS

All accounts necessary to set forth the financial position and results of operations of a fund.

FUND BALANCE

The excess of a fund's revenues and other financing sources (assets) over the expenditures/expenses and other uses (liabilities).

FUND BALANCE (Undesignated and Unreserved)

Refers to the excess of assets over liabilities and is, therefore, generally known as amount available for appropriation.

FUND BALANCE (Designated or Reserved)

Refers to the excess of assets over liabilities and is designated or reserved for a particular item, e.g. "Fund Balance Reserved for Encumbrances".

FUND BALANCE (Carried Forward)

Funds on hand at year-end resulting from collections of revenue in excess of anticipations and/or unexpended appropriations which are included as a revenue source in the budget of the ensuing year.

GENERAL FUND

This fund accounts for the revenues and activities not required by law or administrative decision to be accounted for in a special fund. Ordinarily, the General Fund has a great variety of revenues and is used to finance many more activities than any other fund. The General Fund provides general-purpose governmental services.

GENERAL OBLIGATION (GO) BONDS

Bonds whose principal and interest are paid from property tax for debt service and are backed by the City's full faith and credit. Approval by referendum vote is required for general obligation bonds to be issued.

GENERAL REVENUE

The revenue of a government other than those derived from and retained in an enterprise. If a portion of the net income in a Proprietary or Enterprise Fund is contributed to another non-enterprise fund, such as the General Fund, the amount transferred constitutes general revenue to the government.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP)

Uniform minimum, standards used by state and local governments for financial accounting, recording, and reporting, encompassing the conventions, rules, and procedures that define accepted accounting principles; established by the Governmental Accounting Standards Board (GASB) created in 1987 to provide property and liability.

GEOGRAPHIC INFORMATION SYSTEM (GIS)

A relational model of geographic objects and associated information used to access data related to infrastructure, facility management, and socioeconomic characteristics. This system can provide information using both the characteristics of a map and a relational database.

GEORGIA MUNICIPAL ASSOCIATION (GMA)

Organization representing municipal governments in Georgia.

GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB)

The body that sets accounting standards specifically for governmental entities at the state and local level.

GOVERNMENT FINANCE OFFICERS ASSOCIATION (GFOA)

is a professional association of state, provincial and local government finance officers in the United States and Canada dedicated to the sound management of government financial resources.

GOVERNMENTAL FUNDS

Funds used to account for the acquisition, use and balances of expendable financial resources and the related current liabilities - except for those accounted for in proprietary funds and fiduciary funds.

GRANTS

A financial gift, donation or award that is made from a funding source, usually a governmental unity, to the City for the acquisition of goods, services or land. The grant award agreement defines the City's responsibilities and duties to be exchanged for the grant. Grants are often earmarked for a specific purpose of program.

HOMESTEAD EXEMPTION

A tax relief whereby state law permits local governments to exempt a fixed dollar amount of the appraised value of the qualifying residential property from ad valorem taxation.

INDIRECT COSTS

A cost necessary for the functioning of the organization as a whole, but which cannot be directly assigned, such as administrative support, information technology, human resources, budget and purchasing.

INTERNAL SERVICE FUNDS

A fund used to account for the financing of goods or services provided by one department to other departments within the City on a cost-reimbursement basis.

INFRASTRUCTURE

The basic facilities, equipment, and installations needed for the functioning of a system or organization (e.g., roads, bridges, water/sewer lines, public buildings).

INVESTMENTS

Securities and real estate held for production of revenue in the form of interest, dividend, rentals or lease payments. The term does not include fixed assets used in governmental operations.

LINE-ITEM BUDGET

A budget format in which departmental outlays are grouped according to the items that will be purchased, with one item or group of items on each line.

LONG-TERM DEBT

Debt with a maturity of more than one year after the date of issuance.

MISSION

The reason or purpose for the organizational unit's existence.

MILLAGE RATE

The rate used in calculating taxes based upon the value of property, expressed in mills per dollar of property value.

NET INCOME

Enterprise Fund in excess of operating revenues, non-operating revenues, and operating transfers-in over operating expenses, non-operating transfers-out.

OBJECTIVES

The specified end result expected and can include the time at which it will be achieved.

OPERATING EXPENSES

Enterprise Fund expenses that are directly related to the fund's primary service activities.

OPERATING INCOME

The excess of Enterprise Fund operating revenues over operating expenses.

OPERATING REVENUES

Enterprise Fund revenues that are directly related to the fund's primary service activities. They consist of user charges for services.

PERFORMANCE MEASURES

General statements of performance intentions. They may be somewhat vague and difficult to measure.

PROPRIETARY FUND

Used to account for a government's ongoing organizations and activities that are similar to those often found in the private sector (enterprise and internal service funds). All assets, liabilities, equities, revenues, expenses, and transfers relating to the government's business and quasi-business activities -

where net income and capital maintenance are measured - are accounted for through proprietary funds.

REAL PROPERTY

Immobile property such as land, natural resources, (above and below ground). In addition, fixed improvements to land.

RETAINED EARNINGS

A fund equity account, which reflects accumulated net earnings (or losses) of a proprietary fund. As in the case of fund balance, retained earnings may include certain reservations of fund equity.

RESERVE

An account used to indicate that a portion of funds has been legally restricted for a specific purpose, or not available for appropriation and subsequent spending. A reserve for working capital is a budgetary reserve set aside for cash flow needs, emergencies, or unforeseen expenditures/revenue shortfalls.

REVENUES

Funds that the City receives as income. It includes such items as taxes, licenses, and user fees, service charges, fines and penalties, and grants.

REVENUE BONDS

Bonds whose principal and interest are payable exclusively from specific projects or special assessments, rather than from general revenues. These bonds do not require approval by referendum.

SINKING FUND

Schedule of annual payments required on General Obligation Bonds Payable. Principal and interest are payable from an ad valorem tax upon all property of the City.

SPECIAL REVENUE FUND

A fund in which the revenues are designated for a specific purpose.

SPLOST

Special Purpose Local Option Sales Tax – sales tax imposed county-wide for a predetermined period for a specific purpose, often for road improvements, or fire station construction. The citizens of the County through a majority vote must approve a SPLOST.

TANGIBLE PROPERTY

A category of personal property that has physical form and substance such as furniture, equipment, and inventory.

TAX DIGEST

Official list of all property owners, their assessed value (100% of fair market value), and the tax due on their property.

TAX EXEMPTION

Immunity from the obligation of paying taxes in completely or in part.

TAXES

Compulsory charges levied by a government for financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments.

UNIFORM CHART OF ACCOUNTS

State mandated financial reporting format for governments. See "Chart of Accounts".

WORKING CAPITAL

A dollar amount reserved in (General Fund) fund balance that is available for unforeseen emergencies, to handle shortfalls caused by revenue declines, and to provide cash liquidity during periods of low cash flow.



ACRONYMS

AASHTO.....	American Association of State Highway and Transportation Officials
ABPA	American Backflow Prevention Association
AC	Armored Course
ACJS	Automated Criminal/Infractions System
AFIS	Automated Fingerprint Identification System
AJCS	Academy of Criminal Justice Sciences
ALERT.....	Air Land Emergency Resource Team
AMI	Advanced Metering Infrastructure
AMP	Advanced Measurement Professionals
AMR	Automatic Meter Reading
AP	Accounts Payable
APA	American Planning Association
APCO	Association of Public-Safety Communications Officers
APGA	American Public Gas Association
API	American Petroleum Institute
APT	Association of Public Treasurers
APWA	American Public Works Association
ARC	Atlanta Regional Commission
ARMA	Association of Records Managers and Associates
ATF	Alcohol, Tobacco, & Firearms
ATV	All Terrain Vehicle
BMI	Broward Microfilm Incorporated
BOAG	Building Officials Association of Georgia
CAFR	Comprehensive Annual Financial Report
CaCD.....	Communications and Community Development
CAD	Computer Automated Dispatch
CBP	Customs & Border Protection
CCO	Cellebrite Certified Operator
CCPA	Cellebrite Certified Physical Analyst
CCTV	Closed Circuit Television
CEU	Continuing Education Unit
CID	Criminal Investigation Department
CIP	Capital Improvement Plan
CMFF.....	Cellebrite Mobile Forensics Fundamentals
COL	City of Lawrenceville
CP	Cathodic Protection
CSI	Crime Scene Investigation
CSU	Columbus State University
CVIOG	Carl Vinson Institute of Government
DBE	Disadvantaged Business Enterprise
DCA	Department of Community Affairs
DDA	Downtown Development Authority
DEA	Drug Enforcement Agency
DOM	Department Operations Manual
DOT	Department of Transportation
ECG	Electric Cities of Georgia
EMC	Electric Membership Corporation
EPD	Environmental Protection Division
ERP	Enterprise Resource Planning
ESRI	Environmental Systems Research Institute
ESS	Employee Self Service
EWI	Electronic Warrant System
FBI	Federal Bureau of Investigation
FBINA	Federal Bureau of Investigation National Academy
FHWA	Federal Highway Administration
FICA	Federal Insurance Contributions Act
FLSA	Fair Labor Standards Act
FS	Force Science Institute
FY	Fiscal Year
GAAP	Generally Accepted Accounting Principles

GABTO	Georgia Association of Business Tax Officials
GACE	Georgia Association of Code Enforcement
GACP	Georgia Association of Chiefs of Police
GALEFI	Georgia Association of Law Enforcement Firearms Instructors
GASB	Governmental Accounting Standards Board
GASWCC	Georgia Soil & Water Conservation Commission
GAWP	Georgia Association of Water Professionals
GAZA	Georgia Association of Zoning Administrators
GBC	Georgia BBQ Competition
GCHC	Gwinnett County Historic Courthouse
GCIC	Georgia Crime Information Center
GCPS	Gwinnett County Public Schools
GDOT	Georgia Department of Transportation
GDP	Georgia Duplicating Products
GDP	Gwinnett Daily Post
GFOA	Government Finance Officers Association
GGFOA	Georgia Government Finance Officers Association
GGC	Georgia Gwinnett College
GGIA	Georgia Gang Investigators Association
GIS	Geographical Information System
GLGPA	Georgia Local Government Personnel Association
GMA	Georgia Municipal Association
GMC	Gwinnett Medical Center
G.O.	General Obligations
GPA	Georgia Planning Association
GPAG	Governmental Procurement Association of Georgia
GPC	Georgia Power Company
GPRI	Georgia Pipeline Emergency Response Initiative
GPSTC	Georgia Public Safety Training Center
GRA	Georgia Records Association
GRWA	Georgia Rural Water Association
GSCCCA	Georgia Superior Court Clerks' Cooperative Authority
GSIN	Georgia State Intelligence Network
GSWCC	Georgia Soil and Water Conservation Commission
GTA	Georgia Technology Authority
GUIDE	Gwinnett United in Drug Education
GUCC	Georgia Utilities Coordinating Council
GUTA	Georgia Utility Training Academy
GwDOT	Gwinnett County Department of Transportation
GWWI	Georgia Water & Wastewater Institute
HMO	Hydrous Manganous Oxide
HR	Human Resources
HVAC	Heating Ventilation and Air Conditioning
IACP	International Association of Chiefs of Police
ICC	International Code Council
ICJE	Institute of Continuing Judicial Education
ICMA	International City/County Management Association
IIMC	International Institute of Municipal Clerks
IPMC	International Professional Managers Certification
IRS	Internal Revenue Service
ITS	Information Technology Services
JEMC	Jackson Electric Membership Corporation
K-9	Canine Unit
KCBS	Kansas City Barbeque Society
LCCD	Lawrenceville Communication and Community Development
LCI	Livable Centers Initiative
LDA	Lawrenceville Development Authority
LED	Light-emitting Diode
LHA	Lawrenceville Housing Authority
LIDAR	Light Imaging, Detection and Ranging

LIS	Lancaster Information Systems
LMIG	Local Maintenance and Improvement Grant
LPW	Lawrenceville Public Works
MAIA	Metro Atlanta Inspectors Association
MCV	Mobile Command Vehicle
MDM	Mobile Demand Management System
MEAG	Municipal Electric Authority of Georgia
MGAG	Municipal Gas Authority of Georgia
MPA	Master of Public Administration
MS	Master of Science
MS4	Municipal Separate Storm Sewer Systems
MV	Motor Vehicle
NACE	National Association of Corrosion Engineers
NCAC	National Child Advocacy Center
NEI	Navigation Electronics, Inc.
NIGP	National Institute of Public Procurement
NIOA	National Information Officers Association
NNDDA	National Narcotic Detector Dog Association
NSF	Non-sufficient Funds
OPEB	Other Post-Employment Benefits
P&D	Planning and Development
PBC	Prepared by Client
PD	Police Department
PATC	Public Agency Training Council
PCORI	Patient-Centered Outcomes Research Institute
PIO	Public Information Officer
POPIDF	Peace Officer, Prosecutor, and Indigent Defense Fund
POST	Peace Officer Standards and Training Council
PRSA	Public Relations Society of America
PSC	Public Service Commission
PTEX	Petroleum Extension of University of Texas
PW	Public Works
RFP	Request for Proposal
RMS	Records Management System
ROCIC	Regional Organized Crime Information Center
ROW	Right of Way
RR	Railroad
RTP	Regional Transport Plans
SCADA	Supervisory Control & Data Acquisition
SCJA	Southern Criminal Justice Association
SDS	Service Delivery Strategy
SEPA	Southeastern Power Administration
SESWA	Southeast Stormwater Association
SFEA	Southeast Festivals & Events Association
SHRM	Society of Human Resource Management
SOP	Standard Operating Procedures
SPLOST	Special Purpose Local Option Sales Tax
SSL	Secured Sockets Layer
SW	Stormwater
TAC	Terminal Agency Coordinator
TAD	Tax Allocation District
UPC	Utilities Protection Center
URISA	Urban and Regional Information Systems Association
VIC	Visitors & Information Center
VPNS	Virtual Private Network
WG	Walnut Grove
WRT	Water Remediation Technologies



LAWRENCEVILLE

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