

**AN ORDINANCE ADOPTING
THE FISCAL YEAR 2012
OPERATING BUDGET FOR
THE CITY OF PERRY**

WHEREAS, the City Council has adhered to the provisions of O.C.G.A.36-81-3, as amended; and

WHEREAS, the public hearing was held on June 7, 2011; and

WHEREAS, per O.C.G.A.18-13-28, as amended, any increase in the occupational tax from FY 11 to FY 12 shall be used to pay administrative expenses per the public hearing of June 7, 2011;

NOW, THEREFORE, THE COUNCIL OF THE CITY OF PERRY HEREBY ORDAINS that the operating budget for the City of Perry for the fiscal year 2012 is adopted as follows:

Section I. The General Fund revenue and expenditure appropriations are:

Revenues

Taxes

Property	\$ 5,734,600
Franchise	937,800
Insurance Premium	516,800
Occupational	157,000
Alcoholic Beverages	<u>239,100</u>
Tax Total	\$ 7,585,300

Licenses and Permits	211,700
Administrative Charges	458,100
Charge for Services	1,444,300
Fines/Forfeitures	589,100
Interest	5,900
Miscellaneous	<u>161,200</u>
Revenue Total	\$ 10,455,600

Expenditures

General Government

Office of the City Council	\$ 89,100
Office of the Mayor	23,500
Office of the City Manager	215,100
Office of the City Attorney	75,600
Office of the City Auditor	38,900
Office of Elections	6,000

Department of Administration

Operating	\$ 2,552,700
Capital	<u>15,000</u>
Department Total	\$ 2,567,700 2,567,700

Department of Community Development

Operating	\$ 336,700
Department Total	\$ 336,700 336,700
Office of Municipal Court	326,600

Category Total \$ 3,679,200

Public Safety			
Department of Public Safety			
Operating	\$ 4,434,700		
Capital	<u>189,000</u>		
Department Total	\$ 4,623,700	4,623,700	
Category Total		\$ 4,623,700	
Public Works			
Department of Public Works			
Operating	\$ 1,506,700		
Capital	<u>164,000</u>		
Department Total	\$ 1,670,700	1,670,700	
Perry Tree Board		19,000	
Category Total		\$ 1,689,700	
Recreation/Leisure			
Department of Parks and Recreation			
Operating	\$ 521,900		
Department Total	\$ 521,900		
Category Total		\$ 521,900	
Debt Service			
Principal	\$ 243,500		
Interest	<u>20,900</u>		
	\$ 264,400		
Category Total		\$ 264,400	
Expenditure Total		\$ 10,778,900	
Other Financing		\$ 422,900	
Use of Reserves		\$ 20,000	
Annual Net		\$ 120,000	
Fund Balance			
Beginning		\$ 1,917,600	
Ending		\$ 2,017,200	

Section II. Special revenue funds revenue and expenditure allocations are as follows:

Caring Communities Special Revenue Fund

Revenue		
Intergovernmental	\$ 115,900	
Contributions	<u>30,900</u>	
Revenue Total	\$ 146,800	
Expenditures		
General Government	\$ 146,800	
Expenditures Total	\$ 146,800	
Annual Net	\$ -0-	
Fund Balance		
Beginning	\$ -0-	
Ending	\$ -0-	

Hotel/Motel Tax Special Revenue Fund

Revenues	
Taxes	\$ 690,200
Charge for Services	30,700
Contribution	7,000
Miscellaneous	<u>223,300</u>
Revenue Total	\$ 951,200
Expenditures	
General Government	
Support Services	\$ 20,300
Community Promotions	4,600
Perry Area Chamber of Commerce	6,000
21 st Century Partnership	5,400
Christmas Decorations	9,900
Middle Georgia Clean Air Coalition	1,600
Community Assistance	1,000
Perry Arts Center	15,200
Perry Area Convention and Visitors Bureau Auth.	409,000
Downtown Development Authority/COP	49,900
Perry-Houston County Airport Authority	152,400
Economic Development	53,600
Houston County Development Authority	129,300
Perry Music Festival	13,000
Category Total	\$ 871,200
Public Works	
Interstate Lighting	\$ 71,200
Category Total	\$ 71,200
Recreation/Leisure	
Youth Subsidies	\$ 8,800
Category Total	\$ 8,800
Expenditure Total	\$ 951,200
Annual Net	\$ -0-
Fund Balance	
Beginning	\$ 24,400
Ending	\$ 24,400

Section III. The construction fund revenue and expenditure allocations are:

General Construction Fund

Other Financing	\$ 76,400
Annual Net	\$ 76,400
Fund Balance	
Beginning	\$ 3,100
Ending	\$ 79,500

Section IV. The propriety funds income and expense allocations are:

Water and Sewage System Revenue Fund

A. Operations			
Income			
	Charge for Service		\$ 5,425,700
	Miscellaneous		<u>2,000</u>
	Income Total		\$ 5,427,700
Expenses			
	Sales/Service		
	Support Service		\$ 302,600
	Department of Public Works		<u>3,041,700</u>
	Category Total		3,344,300
	Depreciation		992,500
	Category Total		992,500
	Expense Total		\$ 4,336,800
B. Non - Operating			
Income			
	Interest		\$ <u>2,000</u>
	Income Total		\$ 2,000
Expenses			
	Interest		\$ <u>763,600</u>
	Expense Total		\$ 763,600
C. Other Revenue			
Income			
	Transfer from Gas Fund		\$ <u>120,000</u>
	Income Total		\$ 120,000
Expenses			
	Principal		\$ 817,800
	Transfer to W/S 07 Const. Fund		<u>250,000</u>
	Expense Total		\$ 1,067,800
	Annual Operating Net		\$ (618,500)
D. Capital			
Income			
	Depreciation		\$ 972,500
	Lease		<u>89,000</u>
	Income Total		\$1,061,500
Expenses			
	Fixed Assets		\$ <u>89,000</u>
	Expense Total		\$ 89,000
	Annual Fund Net		\$ 354,000
Unrestricted Cash			
	Beginning		\$ 597,600
	Ending		\$ 951,600

Gas System Revenue Fund

A. Operating

Income		
Charge for Service		<u>\$ 3,575,600</u>
Income Total		\$ 3,575,600

Expenses		
Sales/Service		
Support Service	\$ 126,900	
Department of Public Works	2,408,900	
JONG	<u>650,600</u>	
	\$ 3,186,400	
Category Total		\$ 3,186,400

Depreciation		\$ 69,500
Category Total		\$ 69,500
Expense Total		\$ 3,255,900

B. Non - Operating		
Income		
Interest		<u>\$ 2,000</u>
Income Total		\$ 2,000

Expenses		
Interest		<u>\$ 900</u>
Expense Total		\$ 900

C. Other Annual		
Expenses		
Transfer General	\$ 55,700	
Water/Sewer	120,000	
General Construction	<u>76,400</u>	
	252,100	\$ 252,100

Principal		6,300
Expense Total		\$ 258,400

Annual Operating Net		\$ 62,400
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D. Capital		
Income		
Depreciation		\$ 69,500
Income Total		\$ 69,500

Annual Fund Net		\$ 131,900
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Unrestricted Cash		
Beginning		\$ 1,099,400
Ending		\$ 1,231,300

Solid Waste Revenue Fund

A. Operations		
Income		
Charge for Service		<u>\$ 1,108,400</u>
Total Income		\$ 1,108,400

Expenses		
Sales/Service		
Support Service	\$ 50,200	

Department of Public Works		\$ 883,500	
Depreciation	Category Total	933,700	\$ 933,700
		65,000	
	Category Total		\$ 65,000
	Expense Total		\$ 998,700
B. Non - Operating			
Income			
Interest			\$ 100
	Income Total		\$ 100
Expenses			
Interest			\$ 4,500
	Expense Total		\$ 4,500
C. Other Annual			
Expenses			
Principal			\$ 81,400
	Expense Total		\$ 81,400
Annual Operating Fund Net			\$ 23,900
D. Capital			
Income			
Depreciation			\$ 65,000
	Income Total		\$ 65,000
Annual Fund Net			\$ 88,900

Section V. The requested budget for the Perry Area Convention and Visitors Bureau Authority is approved. A copy is attached and made part of this ordinance as Exhibit A.

Section VI. The positions funded in the FY 12 Operating Budget for the City are listed in attached Exhibit B, hereby made as part of this ordinance.

Section VII. The City of Perry Personnel Management System FY 12 Job (position) Classification Schedule provided is attached Exhibit C is adopted and made part of this ordinance.

Section VIII. All ordinances or parts of ordinance in conflict with this ordinance are hereby repealed.

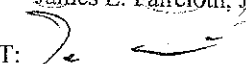
Section IX. Should any part or parts of this ordinance be declared unenforceable the remaining part or parts shall retain full effect of law.

Section X. This ordinance is hereby adopted with an effective date of July 1, 2011.

CITY OF PERRY

BY: 
James E. Faircloth, Jr., Mayor

(Seal)

ATTEST: 
Lee Gilmour, City Manager/Clerk

First Reading: June 7, 2011

Second Reading/Adoption: June 21, 2011

FY 2012 PROPOSED BUDGET
PERRY AREA CONVENTION AND VISITORS BUREAU

	A	B
1		PROPOSED
2		BUDGET
3		FY12
4	REVENUE	
5	Hotel Motel Tax	268,300
6	Interest Income	1,500
7	Chamber Rent	9,500
8	Gift Shop Revenue	1,000
9	Land lease for billboard	4,200
10	Total Revenues	284,500
11		
12	OPERATING BUDGET	
13	Expenditures Personnel	
14	Salaries - CVB Executive Director	54,642
15	Salary - Administrative Manager	28,891
16	Salaries - Part Time WC	18,600
17	Taxes - Payroll	7,813
18	Retirement Expense	7,635
19	Insurance - Employee Health	19,300
20	Insurance - Workman's Comp	200
21	Insurance - Employee Life	200
22	Total Personnel Expenditures	\$137,281
23		
24	General & Administrative Expenses	
25	Supplies - Office	2,000
26	Supplies - Welcome Center	1,400
27	Governor's Conference	400
28	Utilities Bldg - Sign GA Power	15,000
29	City Utilities	4,400
30	Dues & Subscriptions	1,800
31	Telephone	4,000
32	Postage	3,000
33	Services - Legal	1,800
34	Services - Bookkeeping	1,500
35	Building Insurance	1,850
36	Director's Liability Insurance	1,950
37	Janitorial Services Contract	8,320
38	Internet	480
39	Travel	1,200
40	Meals & Entertainment	300
41	Repairs & Maint. - Grounds	8,200
42	Repairs & Maint. - Equip.	1,000
43	Miscellaneous	1,500
44	Auto Insurance	672
45	Auto Maintenance	500

FY 2012 PROPOSED BUDGET
PERRY AREA CONVENTION AND VISITORS BUREAU

	A	B
46	Designated Capital Outlay	35,000
47	Copier Lease	2,640
48	Agricenter Event Support	30,000
49	Event Promotion	20,000
50	GO Fish Support	20,000
51	Advertising	10,000
52	Contracted Services (Chamber)	14,580
53	Hospitality Expenses	500
54	Historic Heartland Co-Op	1,824
55	Informational Brochures	2,000
56	Repairs - Building	2,000
57	Website Maintenance	2,400
58	Tradeshows	500
59	Gift Shop Merchandise	2,000
60	Promotional Items	2,000
61	Billboard - Exit 121 Unadilla	4,200
62	Billboard - Exit 92 Arabi	6,420
63	Billboard - Exit 64 - Tifton	1,950
64	Billboard - 149 - Byron	6,600
65	Billboard - 185 - Forsyth	8,050
66	Billboard - MM 245 - Valdosta	5,280
67	Billboard - Dooly County	3,600
68	Billboard - Russell Parkway	6,300
69	Billboard - Todd Road	5,200
70	Billboard Maintenance	4,000
71		
72	Total General & Administrative Expenses	258,316
73		
74	Total Revenues	284,500
75	Total Expenses	395,597
76	Difference	(111,097)
77	Current Cash Reserve Balance	~\$300,000
78		
79		
80		
81		
82		
83		
84		
85		
86		
87		
88		
89		
90		
91		

EXHIBIT B

CITYOF PERRY

FY 12 Funded Positions

General Fund

Office of the City Council		
Mayor Pro-Tempore (E)	1	
Council Members (E)	5	
Total	<u>6</u>	
Office of the Mayor		
Mayor (E)	1	
Total	<u>1</u>	
Office of the City Manager		
City Manager	1	
Administrative Assistant	1	
Total	<u>2</u>	
Office of Municipal Court		
Municipal Court Judge (A)	1	
Assistant Municipal Court Judge (A)	1	
Municipal Court Clerk	1	
Total	<u>3</u>	
Department of Administration		
Administration		
Director of Administration	1	
Total	<u>1</u>	
Accounting		
Accountant	1	
Accounting Technician	2	
Accounting Technician (PT)	1	
Total	<u>4</u>	
Taxes/Licenses		
Accounting Technician	1	
Total	<u>1</u>	

Personnel

Personnel Analyst

1

Total

1

Government Buildings

Building Facilities Technician

1

Senior Custodian

1

Total

2

Cemeteries

Skilled Laborer

1

Equipment Operator Trainee

1

Total

2

Customer Service

Customer Service Supervisor

1

Accounting Technician

3

Total

4

Meter Reading

Meter Reading Specialist

2

Total

2

Department of Community Development

Administration

Director of Community Development

1

Total

1

Building Inspections

Chief Building Official

1

Building Inspector II

1

Total

2

Planning and Zoning

Executive Secretary

1

Total

1

Department of Public Safety

Administration

Director of Public Safety

1

Executive Secretary

1

Total

2

Investigation

Police Captain

1

Administrative Secretary

1

Police Lieutenant

1

Detective I

3

Gang Enforcement Officer

1

Property/Evidence Technician

1

Total

8

Patrol

Police Captain

1

Police Lieutenant

4

Police Sergeant

5

Police Officer III

3

Police Officer II

8

Police Officer I

3

Total

24

Auxiliary Services

Police Sergeant

1

Total

1

Animal Control

Animal Control Officer I

1

Total

1

Animal Control Facility

Animal Control Officer I (PT)

1

Total

1

Community Service

Police Lieutenant

1

Total

1

Certification		
Police Officer III	1	
Total	<u>1</u>	
School Program		
Police Officer II	2	
Total	<u>2</u>	
School Crossing Guard		
School Crossing Guard (Seasonal)	3	
Total	<u>3</u>	
Fire Operating Support		
Deputy Fire Chief	1	
Fire Battalion Captain	1	
Administrative Secretary	1	
Total	<u>3</u>	
Fire Station No. 1		
Fire Lieutenant	3	
Fire Sergeant	10	
Firefighter II	2	
Firefighter I	2	
Firefighter Trainee	1	
Total	<u>18</u>	
Department of Public Works		
Administration		
Director of Public Works	1	
Executive Secretary	1	
Total	<u>2</u>	
Engineering		
Assistant Engineer	1	
Total	<u>1</u>	
Streets Maintenance		
Facilities Maintenance Manager	1	
Public Structure Technician	3	
Operator Specialist	1	
Total	<u>5</u>	

Grounds Maintenance	
Operator Specialist	1
Equipment Operator Trainee	3
Total	4

Vehicle Maintenance	
Vehicle Maintenance Manager	1
Chief Mechanic	1
Skilled Laborer	1
Total	3

Department of Recreation	
Administration	
Director of Parks and Recreation	1
Executive Secretary	1
Total	2

Athletic Operations	
Recreation Program Supervisor	1
Recreation Specialist II	1
Total	2

Facilities Maintenance	
Equipment Operator Trainee	1
Total	1

Creekwood Pool	
Lifeguard (seasonal)	4
Total	4

J. Worrall Community Center	
Senior Custodian	1
Recreation Aide (PT)	1
Total	2

Gas System Revenue Fund

Gas Operations	
Utilities Operator Manager	1
Gas Technician III	1
Gas Technician I	1
Gas Technician Trainee	1

Total	4
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Solid Waste System Revenue Fund

Yard/Bulk Collection

Solid Waste Manager	1
Solid Waste Operator II	1
Solid Waste Operator I	1
Equipment Operator I	2
Equipment Operator Trainee	1

Total	6
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EXHIBIT C**CITY OF PERRY PERSONNEL MANAGEMENT SYSTEM
FY 12 JOB (POSITION) CLASSIFICATION SCHEDULE**

Position Description	Pay Range		
General Administrative			
Accountant	\$37,500	-	\$57,100
Accounting Technician	27,800	-	42,400
Senior Accounting Technician	31,600	-	49,700
Administrative Assistant	37,900	-	58,700
Administrative Secretary	26,700	-	40,300
Senior Administrative Secretary	31,800	-	48,000
Assistant City Engineer	37,300	-	63,700
Building Facilities Manager	37,200	-	54,000
Building Inspector Trainee	28,700	-	42,000
Building Inspector I	33,000	-	46,600
Building Inspector II	37,900	-	51,800
Senior Building Inspector	45,100	-	61,600
Building Maintenance Technician Trainee	21,200	-	34,100
Building Maintenance Technician	23,700	-	36,100
Building Maintenance Technician II	28,200	-	43,000
Senior Building Maintenance Technician	33,600	-	51,300
Chief Building Official	48,400	-	64,700
Code Enforcement Officer	31,500	-	47,700
Code Enforcement Officer II	37,500	-	56,800
Community Planner I	38,000	-	56,700
Community Planner II	43,900	-	69,900
Senior Community Planner	52,200	-	83,200
Custodian	19,700	-	27,800
Custodian II	22,900	-	33,500
Senior Custodian	28,000	-	39,500
Customer Service Assistant	21,900	-	34,000
Customer Service Supervisor	36,600	-	57,300
Executive Secretary	28,500	-	46,600
Municipal Court Clerk	28,600	-	42,300
Municipal Court Clerk II	34,000	-	50,000
Personnel Technician	27,000	-	35,500
Personnel Analyst	33,800	-	49,900
Senior Personnel Analyst	40,200	-	42,200
Planning/Development Manager	46,300	-	74,300
Planning Technician	37,800	-	53,100
Planning Technician II	45,000	-	63,200
Recreation Aide	17,700	-	25,900
Recreation Operations Supervisor	36,600	-	57,300
Recreation Maintenance Supervisor	36,600	-	57,300
Recreation Maintenance Worker	20,600	-	30,400
Recreation Maintenance Worker II	24,500	-	36,200
Recreation Specialist I	22,600	-	44,200

Recreation Specialist II	29,800	-	45,000
Senior Recreation Specialist	35,500	-	53,500
Secretary	22,100	-	31,700

Public Safety

Animal Control Officer I	\$22,700	-	\$34,100
Animal Control Officer II	25,900	-	35,500
Senior Animal Control Officer	33,000	-	45,700
Detective Trainee	27,800	-	41,100
Detective I	32,200	-	48,800
Detective II	34,100	-	60,800
Detective III	37,300	-	62,700
Senior Detective	44,400	-	74,600
Deputy Fire Chief	55,100	-	80,400
Fire Battalion Captain	38,800	-	56,600
Firefighter Trainee (Non-certified)	22,700	-	34,300
Firefighter I	26,200	-	37,800
Firefighter II	30,000	-	43,400
Fire Sergeant	33,400	-	47,100
Senior Fire Sergeant	39,700	-	56,000
Fire Lieutenant	33,900	-	48,400
Gang Enforcement Officer	32,200	-	48,800
Police Captain	44,100	-	66,000
Police Lieutenant	39,000	-	54,700
Police Officer Trainee (non-certified)	24,500	-	34,000
Police Officer I	28,900	-	43,300
Police Officer II	32,300	-	44,400
Police Officer III	35,100	-	53,600
Police Officer IV	38,200	-	61,900
Senior Police Officer	45,500	-	73,700
Police Sergeant	35,000	-	50,600
Senior Police Sergeant	41,600	-	60,200
Property and Evidence Technician	22,800	-	33,600
Property and Evidence Technician II	27,100	-	40,000
Senior Property and Evidence Technician	32,400	-	47,700

Public Works

Equipment Operator Trainee	19,900	-	28,700
Equipment Operator I	23,000	-	31,800
Equipment Operator II	24,700	-	35,000
Senior Equipment Operator	29,400	-	41,600
Facilities Maintenance Manager	42,900	-	65,500
Gas Technician Trainee	20,000	-	57,000
Gas Technician III	22,800	-	35,000
Gas Technician II	26,900	-	42,900
Gas Technician I	30,600	-	50,600
Senior Gas Technician	36,400	-	60,200
Groundskeeper	20,300	-	30,300
Groundskeeper II	24,500	-	36,100

Senior Groundskeeper	28,800	-	43,000
Grounds Maintenance Supervisor	32,800	-	56,300
Laborer I	20,800	-	30,000
Senior Laborer	23,300	-	35,400
Mechanic Trainee	23,300	-	31,600
Mechanic I	27,300	-	39,800
Chief Mechanic	28,900	-	42,800
Senior Chief Mechanic	34,400	-	50,900
Meter Reader Trainee	19,100	-	24,500
Meter Reader	22,200	-	33,800
Meter Reader Specialist	27,800	-	42,400
Meter Reader Specialist II	33,100	-	50,500
Operator Specialist	29,400	-	41,200
Operator Specialist II	35,000	-	50,200
Public Structures Technician	33,800	-	45,200
Public Structural Technician II	40,200	-	53,800
Solid Waste Operator I	21,200	-	29,500
Solid Waste Operator II	28,300	-	39,700
Senior Solid Waste Operator	33,700	-	47,200
Solid Waste Manager	42,900	-	65,500
Utilities Operations Manager	42,900	-	65,500
Vehicle Maintenance Manager	42,900	-	65,500

Non-System Job (Positions) Classification

City Manager	90,000	-	105,300
Council Member	6,600	-	6,600
Director of Administration	56,200	-	82,900
Director of Community Development	54,200	-	76,700
Director of Parks and Recreation	49,800	-	68,700
Director of Public Safety	63,900	-	98,000
Director of Public Works	55,400	-	76,300
Lifeguard	6.73/hr	-	10.11/hr
Mayor	12,000	-	12,000
Mayor Pro-Tempore	7,200	-	7,200
Municipal Court Judge	26,600	-	26,600
Recreation Aid Assistant	7.25/hr	-	10.00/hr
Recreation Sport Official	10.50/game	-	15.76/game
Senior Lifeguard	8.62/hr	-	10.72/hr
Scorekeeper	8.45/game	-	8.45/game