



ROSWELL
GEORGIA
SINCE 1854

**FY 2012
APPROVED
BUDGET**



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Roswell
Georgia**

For the Fiscal Year Beginning

July 1, 2010

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to City of Roswell, Georgia for its annual budget for the fiscal year beginning July 1, 2010. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

City of Roswell
FISCAL YEAR 2012 APPROVED BUDGET
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Introduction

The Introduction section contains the budget calendar, Principal City Officials, Budget Message from the Mayor Budget Message from the City Administrator, the City organizational chart, and position control history.

FY 2012 BUDGET CALENDAR

NOVEMBER						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

- City Staff Meeting/City Staff Milestone Date
- Mayor & City Council Meetings
- Council Committee Meetings
- Holidays
- Advertising Deadline/Ad Run Date

11/29 - FY 2011 Preliminary Expenditure Estimate and FY 2012 Preliminary Revenue Estimate info sent to Departments

DECEMBER						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

12/20 - FY 2011 Preliminary Expenditure Estimates and FY 2012 Preliminary Revenue Estimates due from Departments

JANUARY						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

- 1/10 - Mayor & City Council Work Session: 1)-Economic Update, 2)-FY 2011 Mid-Year Budget Update, 3)-FY 2012 Preliminary Budget Principles/Priorities
- 1/11 - 1/17 - Council Direction before Staff Kickoff
- 1/20 - Budget Kickoff for Staff

FEBRUARY						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

- 2/18 - FY 2012 Budget Requests due from Departments
- 2/22 - 2/25 - Budget Staff Meetings with Departments (clarification/refinement of information before review with City Administrator)
- 2/28 - Mayor & City Council Budget Work Session: 1)-FY 2012 Preliminary Overview of Requests, 2)-FY 2012 Preliminary Revenue, 3)-Personnel Direction (Benefits, etc)

MARCH						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

- 3/2 - Preliminary Budget Information presented to City Administrator
- 3/9 - 3/15 - Department Budget Review Meetings with City Administrator and Budget staff
- 3/28 - Mayor & City Council Budget Work Session: 1)-Update on FY 2012 Budget Requests, 2)-FY 2012 Capital and CIP Requests, 3)-Pension

APRIL						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

- 4/4 - FY 2012 Budget Workbook to Mayor
- 4/25 - Mayor & City Council Budget Work Session
- 4/26 - 4/29 - Meetings with Council: Budget Review

MAY						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

- 5/9 - FY 2012 Proposed Budget presented to Council
- 5/23 - Budget Reading/Millage Rate Hearing (Public Hearing - 7:00 pm)
- 5/23 - Mayor & City Council Budget Work Session

JUNE						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

6/1 - Budget Reading/Millage Rate Hearing (Public Hearing - 7:00 pm)

JULY						
S	M	T	W	T	F	S
					1	2

07/01 - FY 2012 begins



Pictured from left: Councilmember Dr. Betty Price, Councilmember Nancy Diamond, Councilmember Jerry Orlans, Mayor Jere Wood, Councilmember Rich Dippolito, Councilmember Becky Wynn, and Councilmember Kent Igleheart

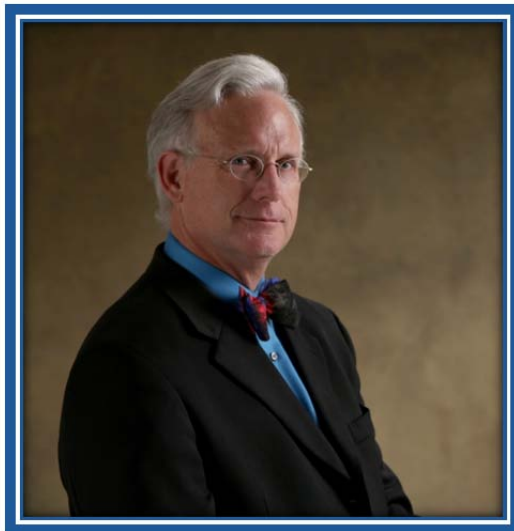
City Administrator
Deputy City Administrator

Kay Love
Michael Fischer

Department Heads

Alice Wakefield
Julia Luke
Ricky Spencer
Dwayne Orrick
Stuart Moring
Joe Glover
Steve Acenbrak

Community Development
Finance
Fire
Police
Public Works/Environmental
Recreation and Parks
Transportation



Message from the Mayor
FY 2012 Budget

Roswell is projecting General Fund revenues to increase by \$1.2 million dollars based upon sales tax and business license fees collected this year, overcoming declining property values and the great recession. Because of this revenue, elimination of employee positions this past year through early retirement, and \$26 million dollars set aside by the City when times were better, the Roswell City Council was able to not only add \$1 million dollars for maintenance, operating expenses, and recreation programs, but also budget \$7 million dollars to invest in streets, sidewalks, a new fire station, and other capital projects to benefit the citizens of Roswell.

As Mayor, I pledge to see that the money budgeted by the Council is spent wisely, and to continue to look for ways to cut expenses, while attracting new businesses that create jobs and increase City tax revenues without raising tax rates.

Jere Wood
Mayor Jere Wood

Message from the City Administrator
Fiscal Year (FY) 2012 Budget

Many surrounding local governments are struggling to manage severe budget shortfalls by reducing services, increasing fees, and/or laying off employees. For the City of Roswell, the story is markedly different. Over the past three years, the City of Roswell has continued to provide high levels of service with less revenue and made tough decisions to deal with a changing economy by making structural changes to the organization of the City.

As a result of past efforts, Roswell is able to propose a balanced budget in FY 2012 that continues to provide an exceptionally high level of customer service, capital investments to maintain aging infrastructure and funding for continued improvements to current operations.

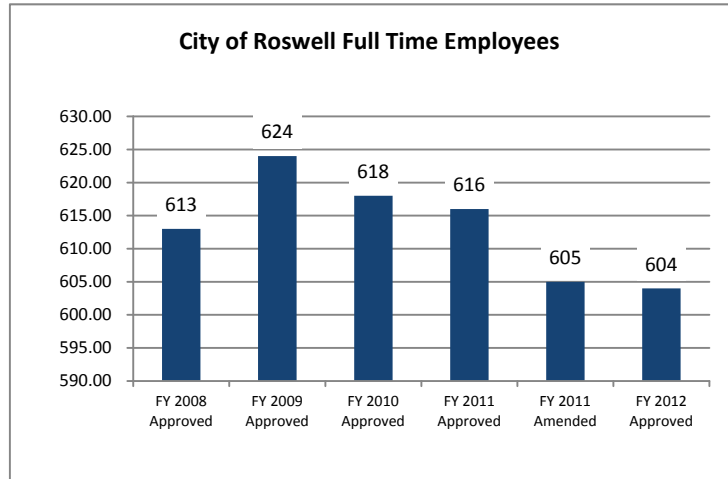
While the national and state economy struggle to emerge from the worst economic downturn in 50 years, here in the City of Roswell there are signs of an economic upturn. The State of Georgia continues to experience an unemployment rate above even the national average. However, in the City of Roswell, the unemployment rate is lower than the national and state averages at 7.8%. Retail activity has picked up and sales tax distributions have increased a healthy 2% through May 2011.

The city has a large residential base and took additional steps to build on these resources by engaging the citizens on what works in our City. The City of Roswell asked citizens to “Imagine Roswell 2030” to update the city’s comprehensive plan. The City of Roswell had a citizen survey completed in FY 2011. Ninety-five percent of Roswell residents rated the quality of life in the City of Roswell as “excellent” or “good” in the recent survey conducted by the National Research Center (NRC). City services also received high marks from residents with nine in 10 people rating City services as “good” or “excellent.” The survey also indicated that 96 percent of residents feel safe in their neighborhoods at night and people move to Roswell because of its location, neighborhoods, schools, and park’s system.

The City of Roswell also took steps to begin a Strategic Economic Development Plan to address issues such as 1) growth in the commercial and residential sectors; 2) retail displacement and vacancy trends; 3) strategies to improve and reduce vacancy in the retail and office sectors; and 4) identifying and developing incentive strategies to create a more viable and competitive business environment. The FY 2012 budget builds on these plans as we develop responses to citizen input and initiate activities such as the revitalization of the Downtown Development Authority and capital improvements to the midtown area.

While it is exciting to plan the future of our City, it requires a tireless commitment and dedication to strike a balance between the current need to maintain city assets and the need to plan for future growth and revitalization. Much of the hard work of balancing the budget is the result of the dedication of staff members who are seeking innovative ways to be more efficient and do more with less.

The largest asset that the city has is our employees. For the past two fiscal years no merit increases have been provided. Employees have also had increases in health insurance costs to offset the rising premiums. This was crucial in closing the budget gap, while avoiding service cuts. The City of Roswell also offered an early retirement incentive and reorganized the structure of the City's departments. This program and a reduction in force have reduced city staffing of 3.2% since FY 2009. As a result of these structural changes and stronger revenue growth in FY 2012, there are funds available to program to maintain service levels.

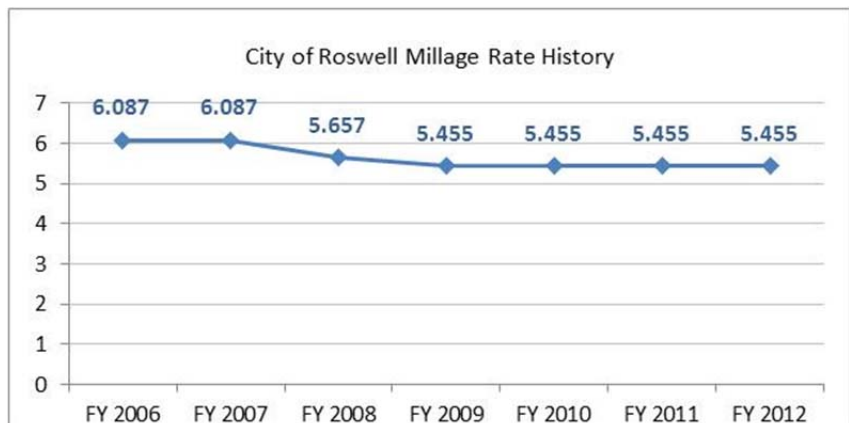


Roswell continues to fare better than most due to our local economy, vibrant quality of life, local assets, and diverse demographics. The persistent national unemployment continues to plague the housing market and consumer spending, yet we have experienced modest improvements of our most elastic revenue source, sales tax. Comparatively, our housing market has remained relatively stable with some high vacancy rates in some commercial zones. Although we have a lot to praise, development activity across market classes has continued to lag. However, development revenue does show signs of rebounding in Roswell.

As presented to Mayor and City Council in April, the City has funds to cover ongoing Maintenance Capital and one time capital costs related to facilities, vehicles, infrastructure, and equipment. Further, there are funds available in FY 2012 to allocate toward improvements and services such as radio communications, road resurfacing, fire station, and trail expansion.

All the improvements can be accomplished as we are predicting declines in our property digest and stabilizing development revenue. Taking into account the average value of a home in Roswell, the decline in the residential digest and increased homestead exemption, property owners may experience an average of \$30 annual reduction in property tax.

The millage rate of 5.455 equates to \$5.45 per \$1,000 dollars of assessed value. In Fiscal Year 2006 the City had a millage rate of 6.087. The overall reduction from FY 2006 to present is 0.632 mils or a 10.4 percent reduction in the millage rate. The millage



reductions have been supported by digest growth, which offset the lost revenue associated with a millage reduction.

For FY 2012, the City is recommitting to maintaining the valuable assets that allow us to provide services to the citizens of Roswell. We are fully funding our vehicle replacement program, which keeps us on a 10 year, 100,000 mile rotation for Public Safety vehicles. We are continuing the Facilities Conditions Assessment program, whereby all of our buildings were evaluated against national standards for ongoing maintenance schedules. Our commitment to the City's heritage remains a high priority as improvements and maintenance to each of the historical homes is budgeted.

While the maintenance of our assets is a top priority, the FY 2012 budget also absorbs some of the cost of doing business increases. The City is absorbing a rate increase for electricity, planning for the unstable nature of fuel prices, funding a municipal election and investing in the City's retirement program at required levels. These additional expenses had no impact on service, did not increase fees, or reduce services, as the Departments scrubbed their budgets to find existing sources to cover these increased expenditures.

Service Level Change

The implementation of the Stormwater Utility is effective with the FY 2012 budget. The utility will provide the dedicated funding to support the maintenance and repair of the stormwater conveyance system throughout the City. The utility fee will be \$3.95 per Residential Equivalent Unit, which is based on the average impervious surface of a home in Roswell. This new fee was offset by reducing the City's Solid Waste collection fee by \$3.95 per residential property and \$11.85 per commercial property.

Accomplishments

In the past year, the City made many strides toward the realization of our strategic goals.

The City completed its review and selection for an Enterprise Resource Planning partner by selecting Tyler Technologies. This resource will enhance our ability to represent and respond to our citizens by improving citizen access to information, vendor communication, local business registration, and internal process improvement. This project includes a review of business practices and provides a transition for improvements based on best business practice guidelines.

The City has conducted a citizen's survey and is completing the Comprehensive Plan update. These projects have allowed us to encourage our citizens and businesses to participate in the City's planning and decision-making process. The action items associated with these programs will guide the City's activities for years to come.

The City has continued to work on transportation and connectivity projects such as sidewalk improvements on Canton Street and Holcomb Bridge Road. We have improved connectivity on Swaybranch Road and Crabapple at Rucker. These types of improvements build on our residential neighborhoods as we work to maintain the high quality of life enjoyed by our citizens.

We focus on increasing efficiency in cost and service to the citizens with the reorganization of the departments and aligning of resources to the requests of our citizens. Our achievements support our core values and are discussed in more detail at the Department and Cost Center levels.

The Challenges Ahead

While our staff remains focused on improving our community and achieving strategic goals, we continue to face substantial challenges as we move forward into FY 2012.

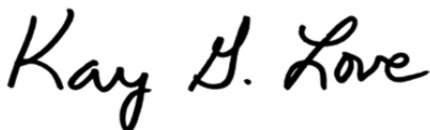
Roswell’s population grew by 10.2 percent over the last decade. Our population growth challenges us to find creative ways to maintain high standards in service, provide capital infrastructure, and meet increasing demands for services, while we protect the neighborhood character and natural resources of our community.

One of the City’s Strategic Goals is to “Sustain and Protect the City’s Resources”. The 2011 Citizen Survey shows that our citizens are becoming less satisfied with the ease of getting around our City. Population growth and traffic mitigation provide some the City’s most critical challenges.

The State has invested significant time in crafting legislation that impacts the local tax digest. The City of Roswell has been faced with no reassessment for the past three years for property on the digest, market forces that are limiting new growth, and an aging commercial infrastructure. Those challenges are now impacted by new laws which restrict the initial taxable value of newly purchased property, new methods for determining fair market value, and processes which impact the appeals process of property values.

This FY 2012 budget builds on the hard work that has been done over the last few years. As the City looks ahead at our potential for economic growth and increasing sales tax, we must remain committed to a diversified revenue base to fund ongoing expenditures. The City of Roswell should remain committed to looking first within the organization to fund unmet needs, prior to adding new resources and services.

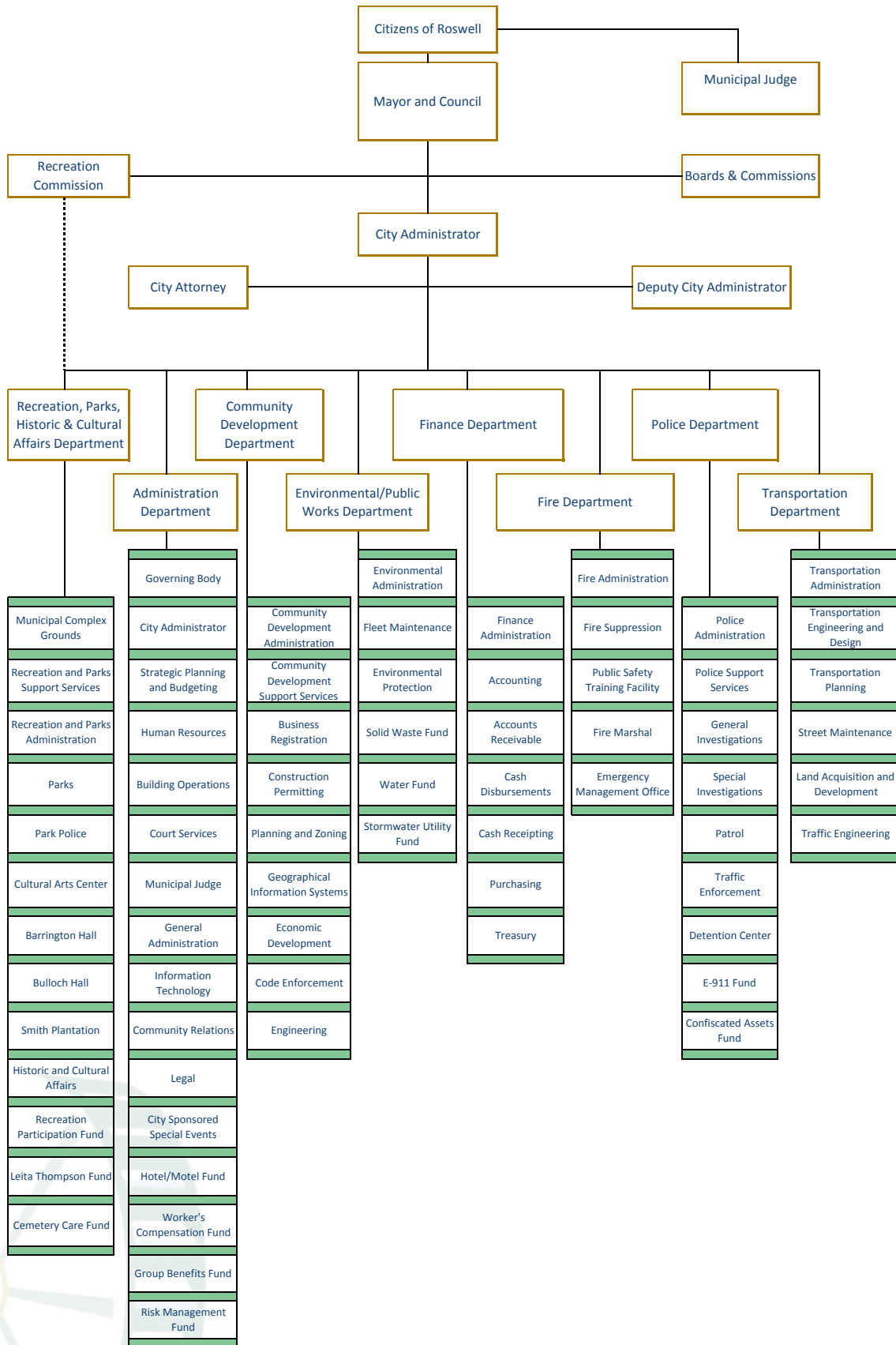
Finally, Roswell’s commitment to providing high quality services in a fiscally responsible manner contributes to Roswell’s high quality of life. The City of Roswell will meet the present and future needs of the citizens of Roswell.



Kay G. Love

Kay G. Love, City Administrator

Organizational Chart



Position Control Sheet
FY 2012 Approved
City of Roswell, Georgia

General Fund (100)	FY 2008 Approved Positions	FY 2009 Approved Positions	FY 2010 Approved Positions	FY 2011 Approved Positions	FY 2011 Mid-Year Restructure	FY 2011 Amended Positions	FY 2012 Approved Changes	FY 2012 Approved Positions
Administration								
Building Operations (1567)	8.00	9.00	8.00	8.00		8.00	1.00	9.00
City Administrator (1320)	3.00	3.00	3.00	3.00		3.00		3.00
Community Information (152C)	4.00	4.00	4.00	4.00		4.00		4.00
Court Services (2651)	20.00	20.00	20.00	20.00	(4.00)	16.00		16.00
General Administration (152A)	8.00	6.00	6.00	6.00	(1.00)	5.00		5.00
Information Technology (IT) (152B) <i>moved from Finance FY 08</i>	8.00	8.00	8.00	8.00	1.00	9.00		9.00
Governing Body (1110)	3.00	2.00	2.00	2.00		2.00		2.00
Human Resources (1540)	5.00	4.00	4.00	3.00		3.00		3.00
Legal (152D)	3.00	3.00	3.00	3.00		3.00		3.00
Risk Management (1555)	1.00	2.00	2.00	0.00		0.00		0.00
City Sponsored Special Events (152E)	0.00	0.00	0.00	0.00		0.00		0.00
Strategic Planning & Budget (1513)	3.00	3.00	3.00	3.00		3.00		3.00
Administration General Fund	66.00	64.00	63.00	60.00	(4.00)	56.00	1.00	57.00
Community Development								
Construction Permitting (7220)	5.00	5.00	4.00	0.00		0.00	4.00	4.00
Business Registration (1516)	2.00	2.00	2.00	1.00	(1.00)	0.00	1.00	1.00
Code Enforcement (7420)	5.00	6.00	6.00	0.00		0.00	7.00	7.00
Com Dev Support Services (7005)	7.00	7.00	6.00	2.00		2.00	1.00	3.00
Community Develop Admin (7006)	3.00	3.00	3.00	3.00		3.00	(1.00)	2.00
Development Services (7200) <i>(new cc-Bldg Insp & Engin)</i>	0.00	0.00	0.00	12.00	(1.00)	11.00	(11.00)	0.00
Economic Development (7510)	2.00	2.00	2.00	4.00		4.00	(1.00)	3.00
Engineering (7225)	9.00	8.00	7.00	0.00		0.00	6.00	6.00
Geographic Information Services (GIS) (7415)	3.00	3.00	3.00	3.00		3.00	1.00	4.00
Planning and Zoning (7410)	11.00	11.00	9.00	13.00		13.00	(7.00)	6.00
Community Development General Fund	47.00	47.00	42.00	38.00	(2.00)	36.00	0.00	36.00
Environmental/Public Works								
Environmental/PW Administration (7105)	2.00	2.00	2.00	2.15		2.15		2.15
Environmental Protection (7110)	3.00	3.00	3.00	3.00		3.00		3.00
Water Resources (7120)	4.50	4.50	4.50	1.50		1.50	(1.50)	0.00
Garage (4900)	7.00	7.00	7.00	7.00		7.00		7.00
Stormwater Management (4320)	4.00	4.00	4.00	6.75		6.75	(6.75)	0.00
Environmental/Public Works General Fund	20.50	20.50	20.50	20.40	0.00	20.40	(8.25)	12.15
Finance								
Accounting (1512A)	8.00	8.00	5.00	5.00	(1.00)	4.00		4.00
Accounts Receivable (1512B)	0.00	0.00	0.00	0.00	6.00	6.00		6.00
Cash Disbursements (1512C)	0.00	0.00	0.00	0.00	3.00	3.00		3.00
Cash Receipting (1515B)	0.00	0.00	0.00	0.00	3.00	3.00		3.00
Finance Administration (1511)	2.00	2.00	2.00	2.00	1.00	3.00		3.00
Purchasing (1517)	4.00	4.00	4.00	4.00	(1.00)	3.00		3.00
Taxes (1514)	3.00	5.00	5.00	5.00	(5.00)	0.00		0.00
Treasury (1515A)	0.00	0.00	0.00	0.00	1.00	1.00		1.00
Accounts Payable (1518)	0.00	0.00	3.00	3.00	(3.00)	0.00		0.00
Utility Billing (1519)	7.00	5.00	5.00	5.00	(5.00)	0.00		0.00
Finance General Fund	24.00	24.00	24.00	24.00	(1.00)	23.00	0.00	23.00
Fire								
Fire Administration (3510)	2.00	2.00	2.00	2.00		2.00		2.00
Fire Marshall (3540)	9.00	9.00	9.00	9.00		9.00		9.00
Fire Suppression (3520)	4.00	4.00	4.00	6.00		6.00		6.00
Public Safety Training Facility (3530)	1.00	1.00	1.00	1.00		1.00		1.00
Fire General Fund	16.00	16.00	16.00	18.00	0.00	18.00	0.00	18.00
Police								
General Investigations (322A)	19.00	21.00	21.00	21.00		21.00	(1.00)	20.00
Jail / Detention (3226)	31.00	34.00	34.00	34.00		34.00	(1.00)	33.00
Patrol (322C)	86.00	90.00	90.00	86.00	(1.00)	85.00	(2.00)	83.00
Police - Admin Services (321A)	2.00	2.00	2.00	2.00	1.00	3.00		3.00
Police - Support Services (321B)	24.00	24.00	24.00	24.00	(1.00)	23.00		23.00
Special Investigations (322B)	9.00	10.00	10.00	13.00		13.00	2.00	15.00
Traffic Enforcement Unit (322D)	10.00	9.00	9.00	10.00		10.00		10.00
Police General Fund	181.00	190.00	190.00	190.00	(1.00)	189.00	(2.00)	187.00

Position Control Sheet
FY 2012 Approved
City of Roswell, Georgia

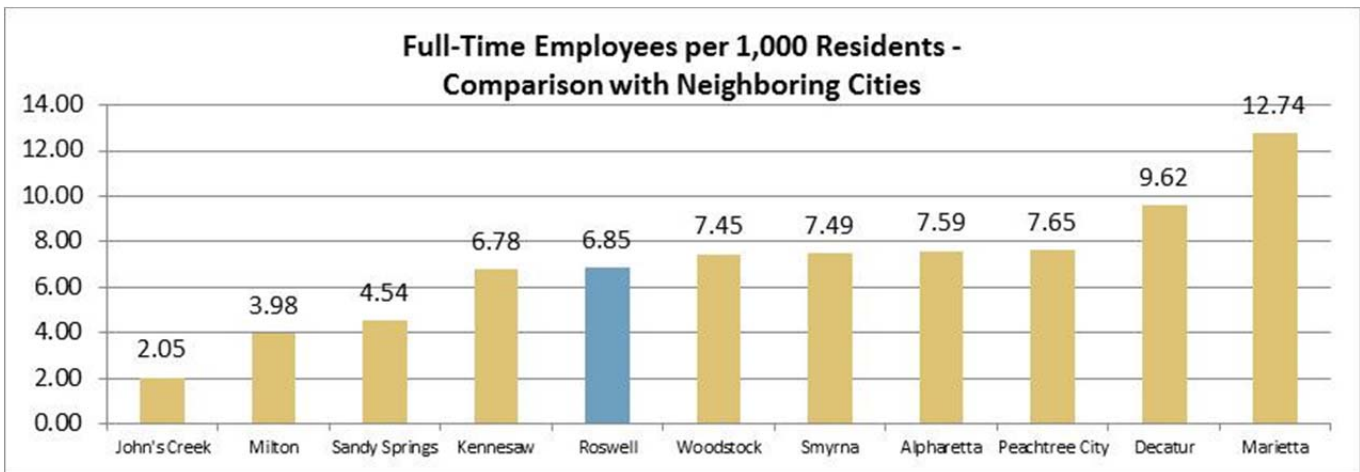
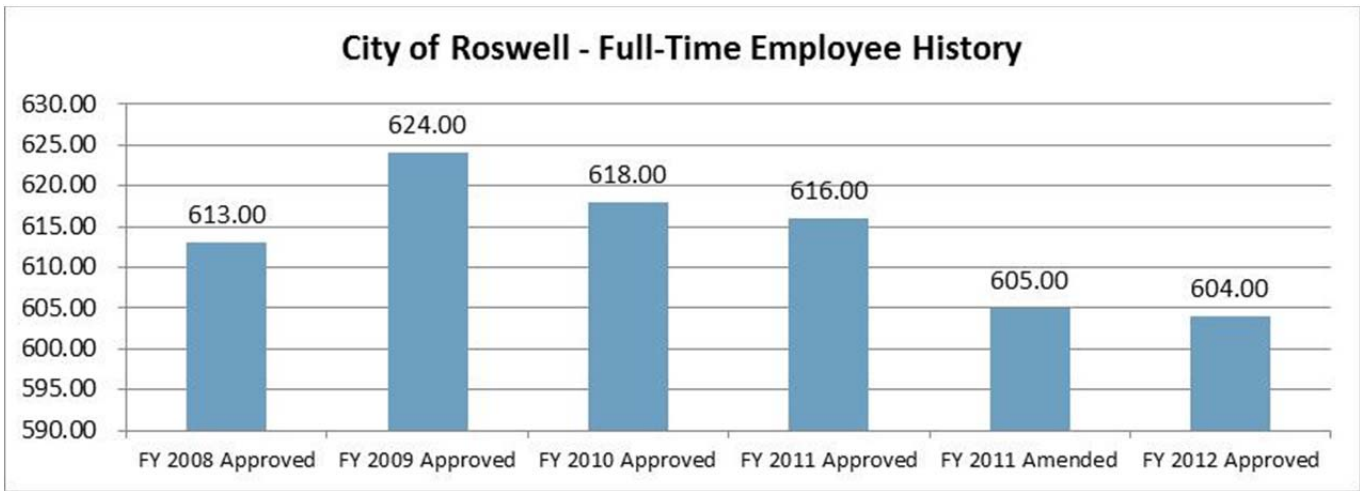
	FY 2008 Approved Positions	FY 2009 Approved Positions	FY 2010 Approved Positions	FY 2011 Approved Positions	FY 2011 Mid-Year Restructure	FY 2011 Amended Positions	FY 2012 Approved Changes	FY 2012 Approved Positions
Recreation and Parks								
Barrington Hall (6181)	1.00	1.00	1.00	1.00		1.00		1.00
Bulloch Hall (6182)	1.00	1.00	1.00	1.00		1.00		1.00
Cultural Arts (6180)	2.00	2.00	2.00	2.00		2.00		2.00
Historic & Cultural Affairs (7550)	1.00	1.00	1.00	1.00		1.00		1.00
Municipal Complex Grounds (1566)	2.00	2.00	2.00	2.00		2.00		2.00
Parks (6149)	54.00	54.00	54.00	51.00		51.00		51.00
Park Police (6250)	0.00	0.00	0.00	5.00		5.00		5.00
Recreation and Parks - Administration (6111)	2.00	2.00	2.00	2.00		2.00		2.00
Recreation and Parks Support Services (6110)	43.00	43.00	43.00	22.00	(1.00)	21.00		21.00
Smith Plantation (6183)	1.00	1.00	1.00	1.00		1.00		1.00
Recreation and Parks General Fund	107.00	107.00	107.00	88.00	(1.00)	87.00	0.00	87.00
Transportation								
Transportation Engineering & Design (4210)	9.00	11.00	11.00	8.00		8.00	(1.00)	7.00
Transportation Planning (4213)	0.00	0.00	0.00	3.00		3.00		3.00
Land Acquisition and Development (4227)	0.00	0.00	0.00	0.00		0.00	2.00	2.00
Street Maintenance (4220)	31.00	31.00	31.00	31.00		31.00		31.00
Traffic Engineering (4270)	20.00	20.00	20.00	20.00	(2.00)	18.00		18.00
Transportation Administration (4212)	3.00	3.00	3.00	3.00	1.00	4.00	(1.00)	3.00
Transportation General Fund	63.00	65.00	65.00	65.00	(1.00)	64.00	0.00	64.00
General Fund (100)	524.50	533.50	527.50	503.40	(10.00)	493.40	(9.25)	484.15
E-911 Fund (215)	19.00	19.00	19.00	19.00	0.00	19.00	2.00	21.00
Water and Sewer Fund (505)								
<i>Environmental/Public Works</i>								
Water Administration (440A)	0.90	0.90	0.90	1.30		1.30	0.75	2.05
Water Distribution (440C)	10.00	10.00	10.00	10.00	(1.00)	9.00	(0.50)	8.50
Water Plant (440B)	6.00	7.00	7.00	7.00		7.00		7.00
Water and Sewer Fund (505)	16.90	17.90	17.90	18.30	(1.00)	17.30	0.25	17.55
Stormwater Utility Fund Fund (507)	0.00	0.00	0.00	0.00	0.00	0.00	8.00	8.00
Solid Waste and Recycling Fund (540)								
<i>Environmental/Public Works</i>								
Solid Waste and Recycling Admin. (451A)	4.85	4.85	4.85	4.50		4.50		4.50
Solid Waste Public Education (451B)	0.75	0.75	0.75	0.55		0.55		0.55
Residential Collection (451C)	34.00	34.00	34.00	34.00		34.00		34.00
Commercial Collection (451D)	8.00	8.00	8.00	8.00		8.00		8.00
Recycling Center (455A)	5.00	6.00	6.00	6.25		6.25		6.25
Solid Waste and Recycling Fund (540)	52.60	53.60	53.60	53.30	0.00	53.30	0.00	53.30
Participant Recreation Fund (555)	0.00	0.00	0.00	19.00		19.00	(2.00)	17.00
Worker's Compensation Fund (601)	0.00	0.00	0.00	1.00		1.00	0.00	1.00
Group Health Insurance (602)	0.00	0.00	0.00	1.00		1.00	0.00	1.00
Risk and Liability Fund (603)	0.00	0.00	0.00	1.00		1.00	0.00	1.00
GRAND TOTAL ALL FUNDS	613.00	624.00	618.00	616.00	(11.00)	605.00	(1.00)	604.00

FY 2011 AUTHORIZED FULL-TIME POSITIONS: 605

CHANGES INCLUDED IN FY 2012 APPROVED BUDGET:

Administration	100 - General Fund	1	Add Municipal Complex Officer to transfer City Hall Officer from Police to Administration
Community Development	100 - General Fund	(1)	Delete Position of Administrative Assistant to add a GIS Technician
Community Development	100 - General Fund	1	Add Position of GIS Technician from deletion of a Administrative Assistant
Community Development	100 - General Fund	(1)	Delete Position of Administrative Assistant to add a Administrative Specialist II
Community Development	100 - General Fund	1	Add Position of Administrative Specialist II from deletion of a Administrative Assistant
Community Development	100 - General Fund	(1)	Delete Position of Administrative Specialist II to add a Permit Technician
Community Development	100 - General Fund	1	Add Position of Permit Technician from deletion of a Administrative Specialist II
Community Development	100 - General Fund	(1)	Delete Position of Administrative Specialist II to add a Permit Technician
Community Development	100 - General Fund	1	Add Position of Permit Technician from deletion of a Administrative Specialist II
Police	100 - General Fund	(1)	Delete Position of Records Clerk to add a Evidence Tech
Police	100 - General Fund	1	Add Position of Evidence Tech from deletion of Records Clerk
Police	100 - General Fund	(1)	Delete a Police Officer I to transfer City Hall Officer from Police to Administration
Police	100 - General Fund	(1)	Delete the Cook position (replace with PT funds)
Recreation and Parks	555 - Recreation Participation Fund	(1)	Delete Position of Recreation Program Supervisor I
Recreation and Parks	555 - Recreation Participation Fund	(1)	Administrative Specialist II
Police	100 - General Fund	0	Position of Assistant Chief from an unfunded to a funded position.
Police	215 - E911 Fund	2	(2) Additional E-911 Fund Dispatchers

FY 2012 APPROVED FULL-TIME POSITIONS: 604



Strategic Goals

The Strategic Goals section contains the City of Roswell's Vision and Mission Statements, Core Values and Strategic Goals for FY 2012. The Goals are set by Mayor and Council at an annual retreat. The Mayor and Council review the goals for the future vision of the City and formulate a plan to address the challenges that face our city and its citizens.



Vision Statement

“We are a family oriented, safe and attractive community that respects the natural environment, protects its historic character and celebrates its culture.
We are Roswell...
The best place to live in Georgia.”



Mission Statement

“It is our mission to meet the present and future needs of the citizens of Roswell in a fiscally responsible manner to ensure the highest quality of life.”





Core Values

OPEN GOVERNMENT

The City of Roswell's elected officials and staff believe in honest and open government. We are dedicated to the highest standards of integrity, openness, and fairness in all that we do in serving our citizens.

RESPONSIVE GOVERNMENT

We are passionate about representing the citizens of Roswell. We believe in listening to our citizens and being responsive to their needs. We believe a government that is receptive to citizen input and quick to respond can better serve its citizens.

SERVICE TO OUR CITIZENS

The City of Roswell exists to serve our citizens. We believe we have an obligation to ensure that City services are delivered to our citizens in a professional, timely, and courteous manner.

COMMUNITY PARTNERSHIPS

We are committed to encouraging our citizens and businesses to participate in the City's planning and decision-making process. We believe by creating strong partnerships within our community, we will make Roswell a better place to live for current and future generations.

CITY STAFF

We believe City of Roswell employees are our most important resource. Through them, the City's vision and mission will be accomplished. We believe in treating City staff with fairness, dignity and respect.

QUALITY OF LIFE

We believe in maintaining the high quality of life enjoyed by our citizens by adapting to changing economies and demographics. Roswell's prosperity is founded in its residential neighborhoods, protecting and enhancing them is paramount in every decision the City makes. We are committed to safeguarding the City's financial as well as physical resources for current and future generations.





Strategic Goals

PROMOTE A WELL DESIGNED COMMUNITY

The City will identify and implement solutions which support and balance Roswell's Livability.

SUSTAIN AND PROTECT THE CITY'S RESOURCES

The City will maintain and protect Roswell's Resources including the City's infrastructure to meet the current and future needs of our community.

EMPHASIZE A RESPONSIVE DELIVERY OF QUALITY SERVICES

The City will take a proactive approach to improve services.

CELEBRATE OUR HISTORY, CULTURE, HERITAGE AND CHARACTER

The City will provide opportunities to enjoy Roswell's distinct and unique quality of life.

MAINTAIN A SAFE AND SECURE ENVIRONMENT FOR PEOPLE AND PROPERTY, AND PROVIDE A PREPARED RESPONSE TO ALL EMERGENCIES

The City will be prepared to act in the event of an emergency to protect and render aid to all individuals in need of assistance.



Aligning Strategic Goals with Outcome Measures

Department	Measurement	I. PROMOTE A WELL DESIGNED COMMUNITY	II. SUSTAIN AND PROTECT THE CITY'S RESOURCES	III. EMPHASIZE A RESPONSIVE DELIVERY OF QUALITY SERVICES	IV. CELEBRATE OUR HISTORY, CULTURE, HERITAGE AND CHARACTER	V. MAINTAIN A SAFE AND SECURE ENVIRONMENT FOR PEOPLE AND PROPERTY, AND PROVIDE A PREPARED RESPONSE TO ALL EMERGENCIES
Administration	Percent of GFOA Distinguished Budget Award Criteria ratings proficient or better			X		
Administration	Percent of total available work hours to sick leave hours			X		
Administration	Percent of work orders completed by due date		X			
Administration	Average age of case/ticket when adjudicated			X		
Administration	Percent of Open Records requests processed within two days of request			X		
Administration	Percent of Help Desk requests resolved within two hours			X		
Administration	Percent of legal issues and matters handled		X			
Community Development	Percent of total calls seeking permit information	X				
Community Development	Percent of total businesses registered as home businesses	X				
Community Development	Percent of building permits issued for new residential units	X				
Community Development	Percent of inspections resulting in issuance of warnings/citations		X			
Community Development	Percent of customers seeking planning and zoning assistance	X				
Community Development	Percent of Code Enforcement actions which were proactive and not complaint driven		X			
Community Development	Percent of lots verified on GIS Database	X				
Community Development	# of new businesses resulting from new e-newsletter and web site			X		
Environmental / PW	# of vehicle maintenance jobs performed annually		X			
Environmental / PW	Keep Roswell Beautiful volunteer hours in dollars		X			
Environmental / PW	Percent of water system valves located and added to GIS system					X
Environmental / PW	Total amount of water produced annually		X			
Environmental / PW	Total estimated water loss due to leaks		X			
Environmental / PW	Percent of missed sanitation accounts resolved within 24 hours			X		
Environmental / PW	Percent of schools participating in the EverGreen School program				X	
Environmental / PW	Percent of households participating in the curbside recycling program		X			
Environmental / PW	Total projects from the Stormwater Work Order List completed		X			
Finance	Percent of time monthly numbers finalized by the 18th of the following month		X			
Finance	Percent of Property Taxes collected		X			
Finance	Percent of Utility Bills collected		X			
Finance	Average number of days to process invoice to payment		X			
Finance	Percent of all bank reconciliations completed by 15th of each month		X			
Finance	Percent of deposits made within 24 hours of receipt of funds		X			

Aligning Strategic Goals with Outcome Measures

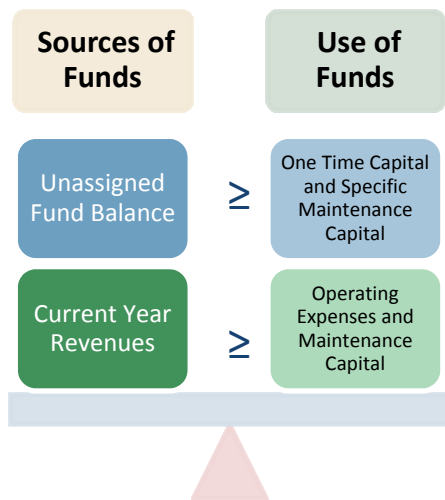
Department	Measurement	I. PROMOTE A WELL DESIGNED COMMUNITY	II. SUSTAIN AND PROTECT THE CITY'S RESOURCES	III. EMPHASIZE A RESPONSIVE DELIVERY OF QUALITY SERVICES	IV. CELEBRATE OUR HISTORY, CULTURE, HERITAGE AND CHARACTER	V. MAINTAIN A SAFE AND SECURE ENVIRONMENT FOR PEOPLE AND PROPERTY, AND PROVIDE A PREPARED RESPONSE TO ALL EMERGENCIES
Finance	Percent of office supplies that are recycled products		X			
Finance	Number of vendor orientations			X		
Fire	Percent of reports quality checked			X		
Fire	Average Fire and Rescue response time					X
Fire	Number of student instructional hours - RAPSTC					X
Fire	Number of fire inspections					X
Fire	Number of times Emergency Operations Center is mobilized					X
Police	Maintain CALEA accreditation and State Certification					X
Police	Number of General Investigations cases initiated					X
Police	Number of Special Operations cases initiated					X
Police	Number of Uniform Patrol calls for service completed					X
Police	Number of Traffic Enforcement operations					X
Police	Number of Detention Center inmates booked					X
Police	Percent of E-911 calls answered by 3rd ring (5 seconds or less)					X
Recreation and Parks	Memorial Day Celebration attendance				X	
Recreation and Parks	Total number of registered recreation participants			X		
Recreation and Parks	Percent of citizens rating recreation services as satisfactory			X		
Recreation and Parks	Total number of parks visitors				X	
Recreation and Parks	Number of park visitor contacts - Park Police					X
Recreation and Parks	Puppet Show attendance				X	
Recreation and Parks	Annual Visitors - Barrington Hall				X	
Recreation and Parks	Annual Visitors - Bulloch Hall				X	
Recreation and Parks	Annual Visitors - Smith Plantation				X	
Recreation and Parks	Riverside Sounds concert series attendance				X	
Transportation	Percent of contract invoices processed within 30 days of receipt		X			
Transportation	Percent of plans reviewed	X				
Transportation	Linear feet of sidewalks completed in house	X				
Transportation	Miles of connectivity	X				
Transportation	Percent of traffic signals maintained quarterly			X		

Financial Policies and Procedures

The Financial Policies and Procedures Section contains the policies and procedures of the City of Roswell.

Balanced Budget

The development and management of the City of Roswell's Annual Budget and Program for Services is governed by formal policies, accepted practices, and the City of Roswell's budget principles. The principles that guide the development of the City of Roswell's budget is a balanced budget where current year revenue is equal to or is greater than operating expenses and maintenance capital; unassigned fund balance is used for one-time capital, road resurfacing/reconstruction, and specific maintenance capital only. A number of the other pertinent policies and practices are outlined in this section.



Budget Development and Adoption

In December 2010, departments were asked to review revenue projections for the next year and provide year end estimates on the current year. This review of the revenue and expenditures evaluates the City of Roswell's trends and how the economy is affecting the City. The revenue projections are estimated by the departments and are refined later in the budget process as more information becomes available on current year actuals.

A Budget Overview and Economic Update were presented to Mayor and Council. The presentation reported the economic trends,

impacts on City revenues and expenditures as well as a review of existing budget principles and standards.

A budget kickoff meeting was held with department heads and staff. The budget kickoff displayed the information presented previously to Mayor and Council and reviewed the budget process. The departments were made aware of the effects the economic trends have had on the City's revenue and expenditures. The department liaisons also reviewed the forms and submittal process.

The Department's developed their requests and submitted the requests on February 18, 2011. The Departments identified the strategic goals or plan supported by their requests.

Department Submissions also included each department achievements for FY 2011 and what they expect to accomplish in the FY 2012 year. Departments also identified their customers and the list of services provided. Performance measures were identified to show how the department is doing.

The requests are reviewed for the next three months by Departments, City Administrator, City's Management Team, Mayor and City Council.

Mayor and City Council Work Sessions, open to the public, were held on February 28, March 28, and April 25, 2011 to review and prioritize requests.

The Mayor presented the FY 2012 Proposed Budget at the May 9, 2011 Council Meeting. The FY 2012 Budget Ordinance was then presented in a public hearing and voted on May 23, 2011 and June 1, 2011.

Other Planning Processes

The Strategic Goals are set by Mayor and Council at an annual retreat. The retreat theme for FY 2012 will be LINK (Leadership Involvement

FINANCIAL POLICIES AND PROCEDURES

Networking Knowledge). This program is intended to expose Mayor and City Council to innovative ideas, leadership models and solutions to similar challenges faced by other metro regions of the country. Program elements include Economic Development, Economic Security and Multi-modal Transportation.



Revitalizing Roswell is a major focus and this past year tools were put in place that will help the community redevelop depressed areas in the city. Roswell citizens approved the Redevelopment Powers Law and the City now has the option to create a tax allocation district or TAD. The City was also designated an Opportunity Zone by the Georgia Department of Community Affairs. This designation is a very important tool for the City and its redevelopment goals. The Opportunity Zone Tax Credit Program offers the highest and most user-friendly job tax credit in the state.

The City also began planning for the next 20 years, with Imagine Roswell 2030, the City's Comprehensive Plan update and road map for the future. It provides the City with long-range policy direction for land use, transportation, economic development, housing, public facilities, and intergovernmental agreements along with its natural and cultural resources. The City takes great pride in making sound decisions for the community by exploring opportunities and getting citizen input before developing and implementing a final plan of action. The City held a series of

community input meetings giving residents a chance to roll up their sleeves and dive into planning Roswell's future.

Some of the plans used in development of the FY 2012 Budget include the City's Comprehensive Plan, Transportation Master Plan, Recreation & Parks Master Plan, and the Water Supply Master Plan.

Budget Management Process

The City Administrator and the Office of Strategic Planning and Budgeting work throughout the year to monitor the City's budget. Each month a monthly budget report is submitted to the Administration, Finance, and Recreation & Parks committee as an update on the budget. The Office of Strategic Planning and Budgeting also review and approve all check requests and requisitions for accuracy. Departments are not allowed to exceed expenditures at the department by fund level.

Basis of Budgeting/Accounting

All budgets are adopted on a basis consistent with Generally Accepted Accounting Principles (GAAP). Our budget is balanced, where Revenues meet or exceed Expenditures. Revenues and Expenditures for budgetary purposes are recognized on the modified accrual basis to include encumbrances, which measures cash and all other financial assets that can readily be converted to cash. The basis of accounting for the governmental funds is modified accrual and the basis of accounting for the proprietary funds is full accrual. Full accrual recognizes economic events regardless of when cash transactions occur. So the differences in proprietary funds are events which the cash is received before or after the event. Full accrual only requires reasonable assurance that the cash will be collected, while modified accrual accounting provides greater assurance that the cash will be available to pay liabilities when they come due.

FINANCIAL POLICIES AND PROCEDURES

Financial Policies and Procedures

The Roswell City Council has adopted a set of financial policies to govern the financial management of the various City funds. The practice of these policies has enabled the City to maintain an AAA unsecured rating with Moody's and Standard and Poor's. These policies cover 1) Budget Amendments for Expenditures, 2) Budget Amendments for Revenues, 3) Budget Transfers for Expenditures, 4) Budget Transfers for Revenues, and 5) City's Investment Policy. The City of Roswell has also established procedures for 1) Deposits, 2) Deferred Revenue, 3) Disposal of Assets, 4) Purchasing, 5) Petty Cash, 6) Acceptance of Checks, 7) Change Drawer Fund 8) Purchasing Card, 9) Contracts, and 10) returned checks.

The City has developed financial policies to ensure that the City's financial resources are managed in a prudent manner. The City maintains the goal of a structurally balanced budget to achieve long-term financial stability for the community. Current revenue will be sufficient to support current operating expenditures plus recurring capital (defined as "balanced budget"). Unreserved fund balances of three months operating expenditures will be maintained in the General Fund. Additional fund balance can be used for nonrecurring capital expenses. However, if projected revenue in future years is not sufficient to support projected requirements, an unreserved ending balance may be budgeted to achieve structural balance. This year's budget is also reviewed in respect to how the decisions made this year will affect the City's revenues and expenditures in the following years.

Revenue and Expenditure Policies

Current expenditures (both operating and recurring capital) are to be financed with current revenues. This is the City's definition of a balanced budget, current revenues equal operating expenditures and recurring capital. Fund balance in excess of authorized reserves will be used for one time capital purchases. The City

shall avoid budgetary procedures that balance current expenditures through the obligation of future resources, or which finance on-going expenditures with one-time revenues. The City shall strive to avoid short-term borrowing to meet operational budget requirements. Nevertheless, this policy shall not prohibit short-term borrowing should a critical need arise.

Revenue estimates are based on historical trends and current information. The two largest revenue sources of property tax and sales tax are based upon historical data. User fees such as water and sewer, solid waste, and participant recreation rates are based on current number of users and historical trends.

Debt Service Policy

The City of Roswell has not established a formal debt service policy, but its debt service practices have been governed by State of Georgia restrictions on local government debt. The Constitution for the State of Georgia states that "The debt incurred by any county, municipality, or other political subdivision of this state, including debt incurred on behalf of any special district, shall never exceed 10% of the assessed value of all taxable property within such county, municipality, or political subdivision; and no such county, municipality, or other political subdivision shall incur any new debt without the assent of a majority of the qualified voters of such county, municipality, or political subdivision voting in an election held for that purpose as provided by law."¹ The City of Roswell currently has a 0.37% ratio of bonded debt to assessed value, well below the State of Georgia constitutional threshold of 10%.

Specifically, the City of Roswell has utilized both general obligation and revenue bonds to finance capital improvements too large to be financed from current revenues. The most recent bond

¹ State of Georgia Constitution, Article IX, Section V

FINANCIAL POLICIES AND PROCEDURES

issues sold April 2008 with an uninsured AAA rating.

A bond package is planned to be brought in front of the voters in the future, but the approved budget placed an emphasis on a “pay as you go” approach.

Budget Transfers and Amendments

Since a budget is an estimate of revenues and expenditures, the budget management process does allow for transfers and amendments to the budget. The City of Roswell Budget Amendment/Budget Transfer process is regulated by the Official Code of Georgia Annotated and local policies. The level of control, the level at which budgeted expenditures may not legally exceed budget revenues plus allocated fund balance, is set at a minimum at the department level for each fund. Any increase in appropriation in any fund for a Department of local government, whether accomplished through a change in anticipated revenues in any fund or through a transfer of appropriations among Departments, shall require the approval of the governing authority.

Budget Transfers of less than \$1,000 that do not change the total department allocation require approval of the appropriate Department Head. Departments may transfer a maximum of \$5,000 per year in this manner. Budget Transfers of \$1,000 or more require approval of the City Administrator. Budget Transfers cannot increase the appropriation to any Department unless revenues to fund expenditures are from Deferred Revenue and/or State or Federal reimbursement grant funds. Budget Transfers cannot exceed \$25,000 and shall not be used to fund new capital projects that have not been previously approved by the governing authority.

Budget Amendments require approval of the governing authority. Any increase in appropriation in any fund for a Department that does not qualify as a Budget Transfer, shall qualify

as a Budget Amendment and require approval of Council at any regular or special meeting of Mayor and Council.

Capital Improvement Program

The Capital Improvement Program (CIP) is a five-year program and details anticipated expenditures as well as the approved sources of funding. Capital requests are funded through fund balance, bond proceeds, grants, impact fees or other specially designated revenue sources.

The first year of the CIP is incorporated into the Annual Budget and Program for Services and is commonly known as the Capital Budget for the fiscal year. The Capital Budget is the governing body’s annual appropriation for capital spending and authorizes specific projects and appropriates specific funding for these projects. The subsequent or outlying years of the CIP are updated and revised each year to reflect the changing needs and priorities of the City. Projects and financing sources listed in the CIP for years other than the first year are not authorized until the Annual Budget and Program for Services for those years is legally adopted. The outlying years serve only as a guide for future planning and are subject to further review and modification in subsequent years. Funding decisions are based upon the type of project. Recurring or maintenance projects are funded using operating revenues just like an operating expense. One time projects can use undesignated unreserved fund balance as a funding source. Other funding sources include federal and state grants, impact fees, bond issues, hotel/motel tax funding for trails, and enterprise funds.

Capital Assets are those things the City owns that cost a considerable amount of money and are intended to last a long time, such as buildings, land, roads, and vehicles. For an item or project to be considered a capital asset by the city, the project or purchase must have an initial purchase cost of \$5,000 or more and last more than two

FINANCIAL POLICIES AND PROCEDURES

years. However, the Capital Budget may have items in it that are not considered Capital Assets.

In order to effectively manage and track these items and projects, the capital projects fund has been created. With the exception of enterprise funds and E-911 fund, acquisition of all capital assets including all capital projects will be conducted through the capital projects fund.

After the annual audit has been completed the unspent and unencumbered balances of each capital project approved in the current year's budget will be re-allocated in the following fiscal year to their respective projects.

Accounting Policies

The budgeting and basis of accounting policies of the City of Roswell conform to Generally Accepted Accounting Principles (GAAP) as applicable to governments. The basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. At the fund level, government funds use the modified accrual basis of accounting. All government fund types, expendable trust funds and agency funds use the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e. when they become both measurable and available).

"Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities in the current period. The City considers revenues as available if they are collected within 60 days after year-end. Those revenues considered susceptible to accrual are property taxes, charges for services, sales taxes, fines, forfeitures, interest income, and intergovernmental grants. Revenues from licenses and permits and miscellaneous revenues

are recorded as revenues when received in cash because they are generally not measurable until actually received.

In applying the susceptible-to-accrual concept to intergovernmental revenues, the legal and contractual requirements of the numerous individual programs are used for guidance. There are, however, essentially two types of these revenues. In one, monies must be expended on the specific purpose or project before any amounts will be paid to the City; therefore, revenues are recognized based on the expenditures recorded. In the other type, monies are virtually unrestricted as to purpose of expenditure and are nearly irrevocable (i.e., revocable only for failure to comply with prescribed compliance requirements, such as equal employment opportunity.) These resources are reflected as revenues at the time of receipt or earlier if they meet the criteria for availability. Expenditures are generally recognized under the modified accrual basis of accounting when the related liabilities are incurred. Exceptions to this general rule include: 1) accumulated unpaid vacation, judgments, and claims which are not expected to be paid out of "available spendable resources", 2) principal and interest on general obligation long-term debt which are recognized when due or when amounts have been accumulated in the debt service fund for payments to be made early in the following year, and 3) inventory of materials and supplies which are recorded as expenditures when they are consumed.

Enterprise funds utilize the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. The following is a summary of the more significant policies:

Fund Accounting

The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The

FINANCIAL POLICIES AND PROCEDURES

operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equities, revenues, and expenditures or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds in this budget are grouped into generic fund types and two broad fund categories as follows:

Governmental Funds

General Fund: The general operating fund of the City. It is used to account for all financial resources, except those required to be accounted for in another fund.

Special Revenue Funds: Used to account for the proceeds of specific revenue sources that are restricted to expenditures for specified purposes. Special Revenue Funds currently used are: *Cemetery Care Fund, Leita Thompson Rental Fund, Confiscated Assets Fund, E-911 Fund, State Grant Fund, Federal Grant Fund, Tree Bank Fund, Soil and Erosion Fund, County/Local Grant Fund, and Hotel/Motel Revenue Fund.*

Debt Service Fund: Debt Service Funds are used to account for debt service transactions for bonds and other debts issued by the City.

Capital Projects Funds: Account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds, E-911 funds, or sponsored operations) and capital outlay. The Capital Project Funds are divided into two funds: *Impact Fee Fund and Capital Projects Fund.*

Proprietary Funds

Enterprise Funds: Enterprise Funds are used to account for operations: 1) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing

body is that the costs (expenses, including depreciation) of providing goods and services to the general public on a continuing basis are to be financed or recovered primarily through user charges; or 2) where the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, or accountability or other purposes. The City currently operates four enterprise funds: *Solid Waste Fund, Water and Sewer Fund, Stormwater Utility Fund, and Recreation Participation Fund.*

Internal Service Funds: A type of Proprietary Funds used to account for the financing of goods or services provided on a cost reimbursement basis by one department to other departments. The City has three internal service funds: *Risk/Liability Fund, Worker's Compensation Fund, and the Group Benefits Fund.*

Fund Equity Policy

In a government there are two major classes of funds, Governmental and Proprietary. The Proprietary funds operate very similar to private-sector businesses. How much an individual customer pays typically will vary depending upon the quantity of goods or services. For the Proprietary Funds the focus is the inflows and outflows of economic resources (changes in net assets). Changes in net asset are recognized as soon as the cause of the change occurs, regardless of the timing of the related cash flows. Another way of looking at this is revenues are recognized as soon as they are earned, and expenses are recognized as soon as a liability is incurred. Equity of the Proprietary Funds is reflected with the terminology "Net Assets."

Net Assets

The term Net Assets is the terminology used for the equity of the Proprietary Fund and will also be in the Government-wide financial statements. Net Assets are also broken into three classes; invested

FINANCIAL POLICIES AND PROCEDURES

in capital net of related debt, restricted, and unrestricted.

Invested In Capital Net Of Related Debt

Invested in capital net of related debt is equal to the capital assets minus any outstanding balance of any bonds, mortgages, notes or other borrowings that are attributable to the acquisition, construction, or improvement of capital assets of the government.

Restricted Net Assets

Restricted net assets include net assets that are not subject solely to the government's own discretion. This category would include resources subject to externally imposed restrictions (creditors, grantors, contributors, laws/regulation of other governments, constitutional provisions.) Restricted net assets cannot report a negative balance. If the liabilities exceed those assets, the excess is to be reported as reduction of unrestricted net assets.

Unrestricted Net Assets

Any remaining balance of net assets is reported as unrestricted net assets.

Most functions of a typical government however are supported by taxes rather than by user charges. These tax-supported or governmental functions operate quite differently from the business model just described. Normally, there is no direct relationship between how much an individual taxpayer pays and the quantity of goods and services that same taxpayer receives. For example, the City does not charge every time the fire truck is sent to a call, likewise we do not charge the victim for the Police to make an arrest. Because of these differences the governmental funds measurement focus is based on inflows and outflows of the current financial resources (changes in net expendable assets). Further, changes in net expendable assets must have a near-term impact. Thus inflows are recognized only if they are available to liquidate liabilities of the current period within sixty days of yearend. Similarly, future outflows typically are recognized

only if they are a drain on current financial resources. Equity of the Governmental Funds is reflected with the terminology of "Fund Balance".

Fund Balance

The Governmental Accounting Standards Board Statement Number 54 (GASB 54) requires five components of fund balance; non-expendable, restricted, committed, assigned, and unassigned.

Non-Spendable Fund Balance

Non-spendable fund balance includes the value of the City's assets that will never be converted to cash. These include but are not limited to prepaid items and inventories. This will also include assets that will not convert to cash soon enough to affect the current period such as long-term receivables and the non-cash assets held for resale such as land.

Restricted Fund Balance

Restricted fund balance includes the value of resources that are limited in how they may be used by external enforceable legal restrictions. This may be the result of other governments through laws and regulations, grantors or contributions through agreements, creditors through debt covenants or other contracts, and enabling legislation that limits how revenue can be used.

Committed Fund Balance

Committed fund balance includes the value of resources that are limited by the Mayor and Council. Further the limitation that has been placed on the resources can only be removed by similar action that committed these resources in the fund balance.

Assigned Fund Balance

Assigned fund balance includes resources that the government has intentions for use but are not externally restricted or committed through formal action by the Mayor and Council. The Mayor and Council approve who has the authority to assign these resource values. Examples would be the purchasing buyers issuing purchase orders for

FINANCIAL POLICIES AND PROCEDURES

goods or services which are under the dollar threshold for Mayor and Council’s approval.

Unassigned Fund Balance

Unassigned fund balance includes the remaining resources that have not been classified in the above categories. Only the General Fund may have a positive fund balance in this category. All other governmental funds will only have this classification if the remaining resources are negative to balance the fund,

Stabilization Funds

Adequate fund balance in the governmental funds and net assets in the proprietary funds are a necessary component of the City’s overall financial management strategy and a key factor in the external agencies’ measurement of the City’s financial strength.

Maintenance of fund balance and net assets assures adequate resources for cash flow and to mitigate short-term effects of revenue shortages.

The City shall maintain stabilization funds required by ordinance and/or bond covenants. The stabilization fund in the General Fund shall be 25% of budgeted expenditures, in the Enterprise Funds shall be 16.67% of budgeted expenditures. The use of the stabilization fund will only be used to:

- Strengthen the City’s position in response to self-insurance,
- Provide funds in the event unplanned expenditures the City could face as a result of natural disaster or terrorist attack.

All expenditures drawn from stabilization funds shall require prior Council approval.

When a new Enterprise Fund is established the target reserve will be built by committing a minimum of 3.33% of budgeted expenditures until the 16.67% threshold is established. If stabilization funds fall below required levels as set by this policy, the Mayor and Council must approve and adopt a plan to restore this balance to the target

level within 24 months. If restoration of the reserve cannot be accomplished within such period without severe hardship to the City, then the Mayor and Council will establish a different time period.

The table below shows that General Fund, Solid Waste Fund and Water Fund are all in compliance with this policy. Recreation Participation Fund and Stormwater Utility Fund will both need to build up to 16.67%. Stormwater Utility Fund is new and will have 5 years to build the fund balance required. Recreation Participation Fund will have 24 months to build up to the 16.67%.

	General Fund	Solid Waste Fund	Water Fund	Recreation Participation Fund	Stormwater Utility Fund
FY 2012 Estimated Beginning Fund Balance:	\$26,288,065	\$9,312,807	\$1,615,460	\$553,971	\$0
FY 2012 Approved Revenues:	\$57,176,339	\$8,673,000	\$3,298,000	\$4,625,145	\$2,800,000
FY 2012 Approved Expenditures:	\$63,424,039	\$9,801,368	\$3,456,884	\$4,624,468	\$2,682,828
FY 2012 Stabilization Fund Reserve by Policy:	25%	16.67%	16.67%	16.67% *	3.33% **
FY 2012 Estimated Required Threshold:	\$15,856,010	\$1,633,888	\$576,263	\$770,899	\$89,338
FY 2012 Estimated Above/(BELOW) Required Threshold:	\$4,184,355	\$6,550,551	\$880,313	(\$216,251)	\$27,834

* If stabilization funds fall below required levels as set by this policy, the Mayor and Council must approve and adopt a plan to restore this balance to the target level within 24 months.

** When a new Enterprise Fund is established the target reserve will be built by committing a minimum of 3.33% of budgeted expenditures until the 16.67% threshold is established.

Funds not otherwise non-spendable, restricted, committed, and assigned represent balances available for appropriation at the discretion of the Mayor and Council. However, the Mayor and Council will make every effort to use the unassigned funds for the following purposes:

- To provide pay-as-you go financing for capital projects,
- To provide for revenue shortfalls resulting from unexpected economic changes or recessionary periods

Funds in excess of the policy plus non-spendable, restricted, committed, and assigned may be authorized by the Mayor and Council for expenditure within the City’s annual budget.

FINANCIAL POLICIES AND PROCEDURES

Investment Policy

The City's Investment Policy is to invest public funds in a manner which will provide the maximum security with the best investment return, while meeting the daily cash flow demands of the City and conforming to all state and local statutes governing the investment of public funds. This policy applies to all funds under the control of the City of Roswell which are eligible to be invested, exclusive of pension obligations. The City's investment objectives are:

- Safety: To insure that losses are avoided to the principal of the City's investments and deposits.
- Compliance: To conform to the requirements of Federal and State law.
- Liquidity: To generate sufficient cash to meet all operating requirements and pay obligations as they become due.
- Income: To maximize the amount of interest income within the constraints of the objectives.

Purchasing Policy

The City Charter and State law set forth requirements for the expenditure of local

government funds for the purchase of goods and services. Per the City of Roswell Code of Ordinances, the City Administrator shall have the responsibilities and powers of the Purchasing Agent for the City and may delegate some or all of the responsibilities to the Purchasing Manager.

The Purchasing Manager shall establish procedures for purchases of goods and services involving the estimated expenditures of \$10,000 or less. These procedures determine the thresholds at which the number and type of quotes are required. Purchases with anticipated amount of \$10,000 or over require sealed bids or proposals.

The City has a partially decentralized purchasing process. Departments are authorized to obtain quotes for items under \$1,000. Quotes on items over \$1,000 are to be obtained by the Purchasing Division.

Some purchasing activities of the Recreation and Parks Department are conducted by the Recreation and Parks Department and do not fall under the auspices of the Purchasing Division of the City, however the City's purchasing policies apply.

All Funds Summary



The All Funds Summary contains an overview of Roswell's Source of Funds and Use of Funds. This section includes "Schedule A" from the FY 2011 Budget Ordinance.

City of Roswell

General / Special Revenue Funds								
Available Fund Balance from FY 2010 CAFR:	\$31,311,000	\$1,299,000	\$1,630,000	\$466,000	\$398,000	\$118,000	\$163,000	\$1,050,580
FY 2011 Budget Use of Fund Balance:	(\$5,022,935)	(\$587,954)	\$0	(\$28,327)	(\$100,350)	(\$23,500)	(\$46,000)	(\$78,000)
FY 2012 Estimated Beginning Available Fund Balance:	\$26,288,065	\$711,046	\$1,630,000	\$437,673	\$297,650	\$94,500	\$117,000	\$972,580
Source of Funds								
Revenues	100 - General Fund	210 - Confiscated Assets Fund	215 - E911 Fund	245 - Tree Bank Fund	240 - Soil Erosion Fund	235 - Cemetery Fund	290 - Leita Thompson Rental Fund	275 - Hotel/Motel Fund
Charges for Service - External	\$660,000	\$1,600	\$1,600,000					
Charges for Service - Internal	\$1,629,839							
Employee Contribution								
Employer Contribution								
Fines & Forfeitures	\$3,000,000	\$50,000						
Franchise, Alcohol, Business / Insurance Taxes	\$11,800,000							\$626,000
Interest Income	\$300,000	\$1,500	\$11,000	\$3,000		\$750		
Intergovernmental	\$79,500							
Licenses & Permits	\$1,170,000				\$3,000			
Miscellaneous Revenues	\$47,000			\$1,000			\$79,200	
Property Tax	\$19,250,000							
Sales Tax	\$19,000,000							
Transfers In	\$240,000							
Total Revenues	\$57,176,339	\$53,100	\$1,611,000	\$4,000	\$3,000	\$750	\$79,200	\$626,000
Budget Use of Reserves (Prior yr Revenue)	\$6,247,700	\$662,488	\$79,384	\$0	\$0	\$22,750	\$0	\$200,587
Total Source of Funds	\$63,424,039	\$715,588	\$1,690,384	\$4,000	\$3,000	\$23,500	\$79,200	\$826,587
General / Special Revenue Funds								

General / Special Revenue Funds								
Use of Funds								
Expenditures	100 - General Fund	210 - Confiscated Assets Fund	215 - E911 Fund	245 - Tree Bank Fund	240 - Soil Erosion Fund	235 - Cemetery Fund	290 - Leita Thompson Rental Fund	275 - Hotel/Motel Fund
Administration	\$8,076,025							\$449,587
Citywide	\$9,977,474							
Community Development	\$2,956,897			\$0				
Environmental Public Works	\$1,654,217				\$0			
Finance	\$2,236,021							
Fire	\$6,173,584							
Police	\$16,075,326	\$715,588	\$1,690,384					
Recreation and Parks	\$9,786,577					\$23,500	\$63,192	\$377,000
Transportation	\$6,487,918							
Total Use of Funds	\$63,424,039	\$715,588	\$1,690,384	\$0	\$0	\$23,500	\$63,192	\$826,587
Excess (Deficiency) of revenues vs expenditures	\$0	\$0	\$0	\$4,000	\$3,000	\$0	\$16,008	\$0
Total Balanced Budget	\$63,424,039	\$715,588	\$1,690,384	\$4,000	\$3,000	\$23,500	\$79,200	\$826,587
FY 2012 Fund Balance Reserve by Policy	\$15,856,010							
FY 2012 Estimated Ending Fund Balance Available over the Reserve by Policy	\$4,184,355	\$48,558	\$1,550,616	\$441,673	\$300,650	\$71,750	\$133,008	\$771,993
FY 2012 Total Estimated Ending Available Fund Balance	\$20,040,365	\$48,558	\$1,550,616	\$441,673	\$300,650	\$71,750	\$133,008	\$771,993
FY 2012 Estimated Increase / (Decrease) in Fund Balance	(\$6,247,700)	(\$662,488)	(\$79,384)	\$4,000	\$3,000	(\$22,750)	\$16,008	(\$200,587)
General / Special Revenue Funds								

FY 2012 APPROVED BUDGET "Schedule A"

Enterprise Funds				Internal Service Funds			Capital Project Funds		Debt Service Fund	Totals
\$10,023,000	\$3,535,000	\$0	\$781,000	\$2,122,000	\$1,648,000	\$2,888,000	\$4,351,714	\$17,420,000	\$8,290,430	\$87,494,724
(\$710,193)	(\$1,919,540)	\$0	(\$227,029)	(\$686,207)	\$0	\$0	(\$1,779,070)	(\$14,157,667)	(\$2,100)	(\$25,368,872)
\$9,312,807	\$1,615,460	\$0	\$553,971	\$1,435,793	\$1,648,000	\$2,888,000	\$2,572,644	\$3,262,333	\$8,288,330	\$62,125,852
Total Revenues										
540 - Solid Waste Fund	505 - Water/Sewer Fund	507 - Stormwater Fund	555 - Recreation Participation Fund	602 - Group Benefit Fund	603 - Risk and Liability Fund	601 - Worker's Compensation Fund	230 - Impact Fee Fund	350 - Capital Projects Fund	410 - Debt Service Fund	
\$8,653,000	\$3,272,500	\$2,800,000	\$3,966,700		\$863,393	\$446,350	\$165,600			\$21,119,400
					\$837,870					\$2,939,582
					\$5,967,000					\$837,870
										\$5,967,000
										\$3,050,000
										\$12,426,000
\$20,000	\$25,000			\$5,000		\$9,500	\$10,000		\$15,000	\$400,750
										\$79,500
	\$500									\$1,173,500
\$0	\$0									\$127,200
									\$6,375,000	\$25,625,000
										\$19,000,000
		\$0	\$658,445					\$10,668,352		\$11,566,797
\$8,673,000	\$3,298,000	\$2,800,000	\$4,625,145	\$6,809,870	\$863,393	\$455,850	\$175,600	\$10,668,352	\$6,390,000	\$104,312,599
\$1,128,368	\$241,584	\$0	\$0	\$503,000	\$0	\$0	\$2,148,877	\$0	\$309,933	\$11,544,671
\$9,801,368	\$3,539,584	\$2,800,000	\$4,625,145	\$7,312,870	\$863,393	\$455,850	\$2,324,477	\$10,668,352	\$6,699,933	\$115,857,270
Total Use of Funds										
Enterprise Funds				Internal Service Funds			Capital Project Funds		Debt Service Fund	Totals
540 - Solid Waste Fund	505 - Water/Sewer Fund	507 - Stormwater Fund	555 - Recreation Participation Fund	602 - Group Benefit Fund	603 - Risk and Liability Fund	601 - Worker's Compensation Fund	230 - Impact Fee Fund	350 - Capital Projects Fund	410 - Debt Service Fund	
							\$522,752			\$9,048,364
				\$7,312,870	\$863,393	\$446,331	\$1,800,680			\$20,400,748
							\$80,000			\$3,036,897
\$9,801,368	\$3,456,884	\$2,682,828					\$9,300			\$17,604,597
							\$0		\$6,699,933	\$8,935,954
					\$0		\$1,500,000	\$1,311,800		\$8,985,384
								\$1,715,820		\$20,197,118
			\$4,624,468				\$225,000	\$872,000		\$15,971,737
							\$599,477	\$4,356,000		\$11,443,395
\$9,801,368	\$3,456,884	\$2,682,828	\$4,624,468	\$7,312,870	\$863,393	\$446,331	\$2,324,477	\$10,668,352	\$6,699,933	\$115,624,194
	\$0	\$82,700	\$117,172	\$677	\$0	\$0	\$9,519	\$0	\$0	\$0
	\$9,801,368	\$3,539,584	\$2,800,000	\$4,625,145	\$7,312,870	\$863,393	\$455,850	\$2,324,477	\$10,668,352	\$6,699,933
	\$1,633,888	\$576,263	\$89,338	\$554,474						\$233,076
	\$6,550,551	\$880,313	\$27,834	\$174	\$932,793	\$1,648,000	\$2,897,519	\$423,767	\$3,262,333	\$7,978,397
	\$8,184,439	\$1,456,576	\$117,172	\$554,648	\$932,793	\$1,648,000	\$2,897,519	\$423,767	\$3,262,333	\$7,978,397
	(\$1,128,368)	(\$158,884)	\$117,172	\$677	(\$503,000)	\$0	\$9,519	(\$2,148,877)	\$0	(\$309,933)
										(\$11,311,595)
Enterprise Funds				Internal Service Funds			Capital Project Funds		Debt Service Fund	Totals

City Wide Revenues and Expenditures by Fiscal Year

	FY 2009 Actual Revenue	FY 2010 Actual Revenue	FY 2011 Approved Revenue Budget	FY 2012 Approved Revenue Budget
Property Tax	\$26,261,467	\$26,711,273	\$26,060,100	\$25,625,000
Sales Tax	\$18,020,307	\$18,905,248	\$18,200,000	\$19,000,000
Franchise, Alcohol, Business / Insurance Taxes	\$12,917,207	\$12,351,013	\$11,930,000	\$12,426,000
Licenses & Permits	\$1,300,060	\$1,190,265	\$1,040,375	\$1,173,500
Intergovernmental	\$3,095,057	\$1,812,844	\$85,000	\$79,500
Charges for Service - External	\$19,531,994	\$19,885,272	\$19,147,793	\$21,119,400
Charges for Service - Internal	\$3,237,823	\$3,788,571	\$3,050,481	\$2,939,582
Fines & Forfeitures	\$3,417,887	\$3,329,226	\$2,745,000	\$3,050,000
Interest Income	\$2,025,659	\$714,630	\$483,600	\$400,750
Miscellaneous Revenues	\$321,376	\$691,337	\$126,600	\$127,200
Transfers In	\$11,492,007	\$11,069,947	\$10,074,193	\$11,566,797
Employee Contribution	\$298,563	\$0	\$630,000	\$837,870
Employer Contribution	\$6,040,536	\$5,737,997	\$6,072,407	\$5,967,000
Fund Balance Appropriations - Use of Reserves	\$6,936,057	\$7,215,403	\$8,063,714	\$11,544,671
Total Source of Funds	\$114,895,998	\$113,403,025	\$107,709,263	\$115,857,270

	FY 2009 Actual Expenditures	FY 2010 Actual Expenditures	FY 2011 Approved Expenditure Budget	FY 2012 Approved Expenditure Budget
100 - General Fund	\$63,833,165	\$61,114,322	\$63,092,471	\$63,424,039
210 - Confiscated Assets Fund	\$259,234	\$277,646	\$554,570	\$715,588
215 - E911 Fund	\$2,119,593	\$1,750,890	\$1,586,541	\$1,690,384
230 - Impact Fee Fund	\$1,188,196	\$2,137,164	\$0	\$2,324,477
235 - Cemetery Fund	\$19,005	\$18,675	\$23,500	\$23,500
240 - Soil Erosion Fund	\$0	\$0	\$100	\$0
245 - Tree Bank Fund	\$0	\$33,717	\$0	\$0
275 - Hotel/Motel Fund	\$600,258	\$515,351	\$441,187	\$826,587
290 - Leita Thompson Rental Fund	\$56,599	\$54,651	\$62,500	\$63,192
310 - 1995 Bond	\$417,857	\$32,934	\$0	\$0
311 - 2000 Bond Fund	\$124,942	\$66,544	\$0	\$0
350 - Capital Projects Fund	\$9,614,541	\$7,734,503	\$9,012,339	\$10,668,352
410 - Debt Service Fund	\$6,002,825	\$6,186,654	\$6,407,100	\$6,699,933
505 - Water/Sewer Fund	\$2,679,506	\$3,056,760	\$3,459,379	\$3,456,884
507 - Stormwater Fund	\$0	\$0	\$0	\$2,682,828
540 - Solid Waste Fund	\$8,606,063	\$8,984,978	\$9,621,231	\$9,801,368
555 - Recreation Participation Fund	\$3,869,509	\$3,854,638	\$4,933,348	\$4,624,468
601 - Worker's Compensation Fund	\$119,588	\$465,163	\$446,350	\$446,331
602 - Group Benefit Fund	\$5,446,185	\$7,345,229	\$6,843,033	\$7,312,870
603 - Risk and Liability Fund	\$816,939	\$1,006,770	\$863,393	\$863,393
Grant	\$1,211,567	\$2,643,634	\$0	\$0
Total Use of Funds by Fund	\$106,985,572	\$107,280,220	\$107,347,042	\$115,624,194

	FY 2009 Actual Expenditures	FY 2010 Actual Expenditures	FY 2011 Approved Expenditure Budget	FY 2012 Approved Expenditure Budget
Administration	\$10,068,473	\$9,408,802	\$12,557,596	\$9,048,364
Citywide	\$17,176,888	\$16,146,611	\$16,996,895	\$20,400,748
Community Development	\$4,333,480	\$4,332,648	\$3,443,727	\$3,036,897
Environmental Public Works	\$14,475,863	\$15,133,640	\$15,528,077	\$17,604,597
Finance	\$8,427,139	\$8,510,313	\$8,848,211	\$8,935,954
Fire	\$6,278,384	\$6,728,121	\$6,216,417	\$8,985,384
Police	\$19,168,378	\$18,664,772	\$18,975,601	\$20,197,118
Recreation and Parks	\$16,909,317	\$15,989,690	\$15,469,109	\$15,971,737
Transportation	\$10,147,651	\$12,365,622	\$9,311,409	\$11,443,395
Total Use of Funds by Department	\$106,985,572	\$107,280,220	\$107,347,042	\$115,624,194

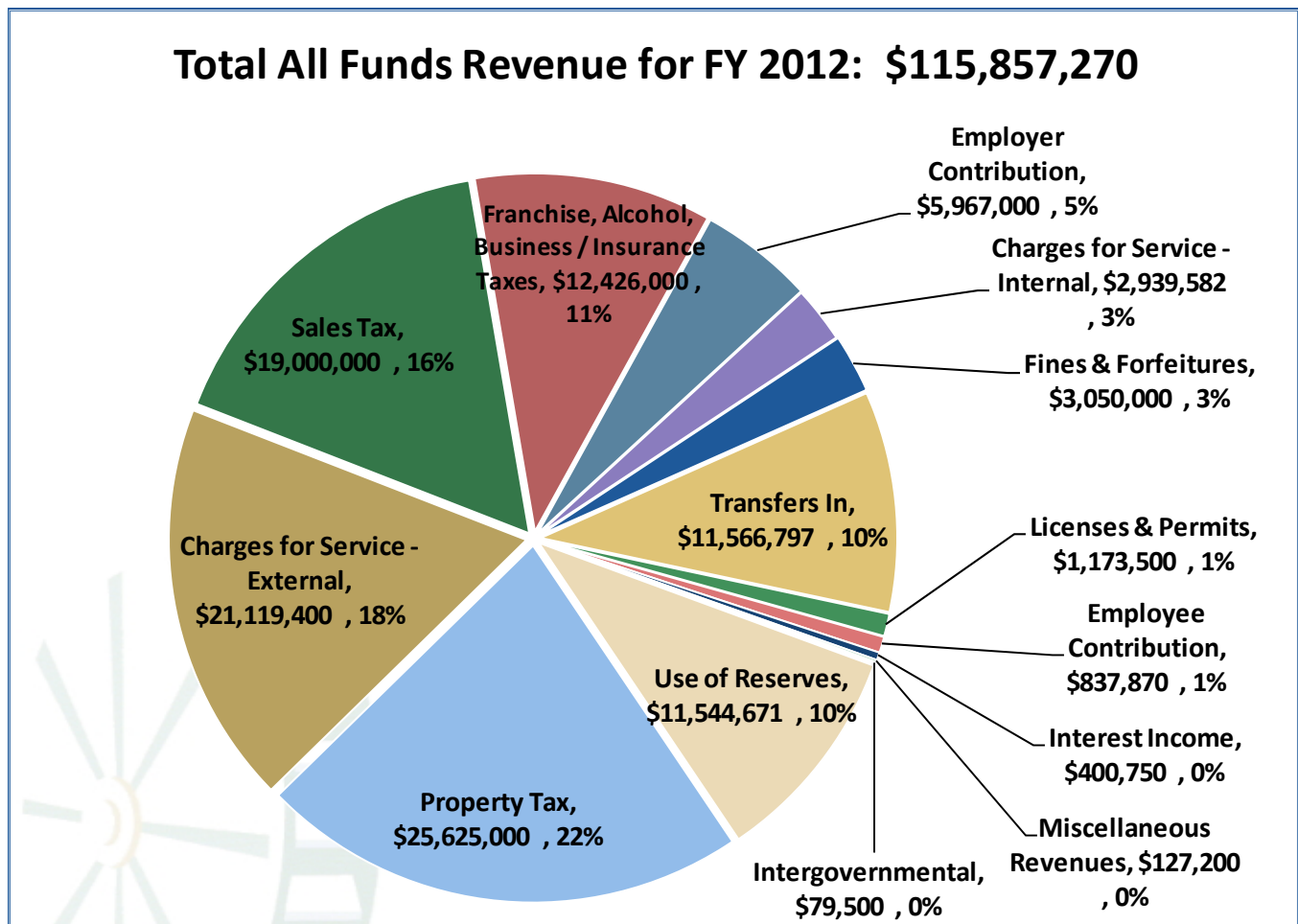
City Wide Source of Funds

The City of Roswell's operations are funded through a variety of revenue sources. Basic services such as police and fire protection, recreation and parks, and roads are provided in large part by Property Tax and Sales Tax. Charges for Services provide services including recreation participation, water, stormwater management, and solid waste. The fourth largest revenue source is Franchise, Alcohol, and Business/Insurance Taxes. These taxes are collected as part of doing business in Roswell and go to fund General Fund services, such as police, fire, and parks. The fifth largest revenue source is the Interfund Transfers which is the moving of revenue from one fund to another for the provision of services.

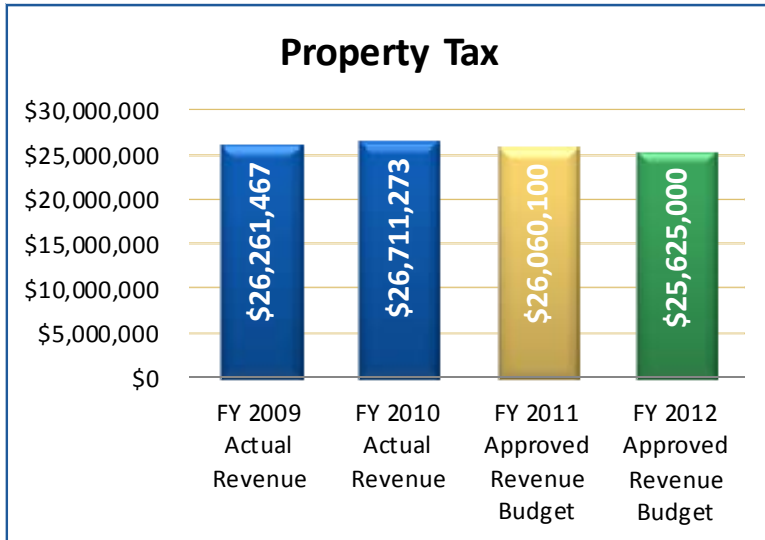
The City of Roswell has historically experienced strong financial strength and sound financial management. This is exhibited by the fact that Roswell is one of two large cities in the State of Georgia to have an uninsured AAA bond rating. This strong financial history will allow the city to react to the economy and still have fund balance that will allow the city to complete capital projects.

Revenue Projections for All Funds for Fiscal Year 2012 total \$115,857,270 which is a decrease of \$8,148,007 or 8% from the total revenue amount of \$107,709,263 in the original approved budget for FY 2011. The change in Transfers In \$1,492,604 is due primarily to the change in the amount of capital from FY 2011. Property Tax was decreased by (-\$435,100) to reflect the estimated decrease in the digest value from Fulton County. Other decreases include (-\$105,407) in Employer Contributions to group benefits fund due to a decrease in number of full time employees and (-\$82,850) in Interest Income.

Revenue increases for FY 2012 include \$800,000 in Sales Tax revenue which is attributable to Sales Tax revenue stabilizing and showing slight increases in FY 2011, and \$1,971,607 in Charges for Services - External anticipated from the creation of



the Stormwater Utility Fund and the fees associated with this service. The stormwater utility fee will pay to maintain and improve the City's stormwater system. Roswell residents will see a couple of changes in their utility bills beginning in July when the City's Stormwater Utility will begin collecting fees. However most customers will see little change in their overall bill since this fee will be offset by a reduction in the sanitation fee. The Water and Recreation Participation rates will remain the same. Revenues were estimated by trend analysis using historical data from the City of Roswell and factoring the current economic conditions.



Property Taxes:

The primary source of revenue for the City represents 23% of the total budget. Revenue projections for Fiscal Year 2012 amount to \$25,625,000 which is (-\$435,100) decrease from the FY 2011 budgeted amount of \$26,060,100.

Fulton County maintains the digest and FY 2012 shows a decrease due to decrease in the estimated property tax value digest. Due to a large reassessment of property, a significant number of appeals has delayed the Certification of the County digest for several years. Fulton County has certified 2008 and 2009 in the last year. The City is awaiting Fulton County to obtain a certified digest for 2010 (Roswell's FY 2011) and 2011 (Roswell's FY 2012).

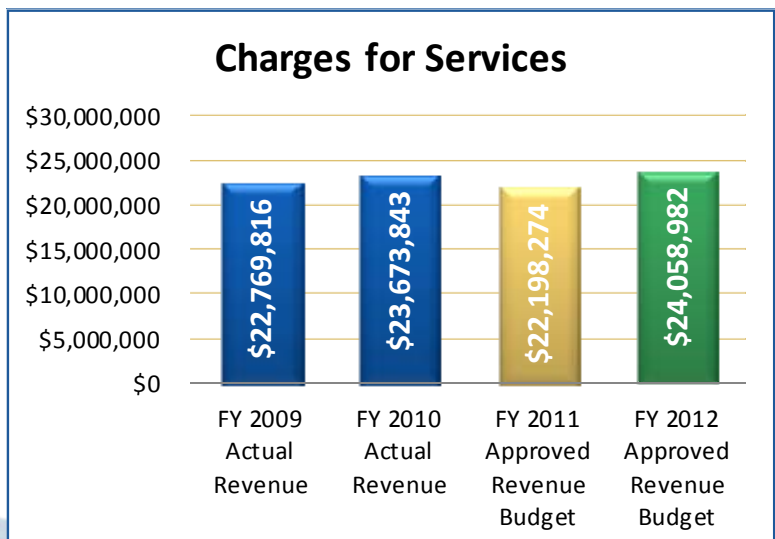
For FY 2012 the millage rate was approved to remain at 5.455 mills. The General Fund (maintenance and operations) millage rate for the FY 2012 is approved to be 4.059 mills. The General Obligation Debt Fund millage rate for the FY 2012 is approved to be 1.396 mills for a total of 5.455. The millage rate has remained at 5.455 mills from FY 2009 to FY 2012. The FY 2009 Budget included a decrease of .202 mills (from 5.657 to 5.455) and the refunding of existing debt during FY 2008 allowed the City to move 0.148 mills from debt service to the General Fund in FY 2009. The FY 2012 approved budget held the millage rate stable at 5.455.

The capital needs for the City show that decisions will need to be made in future budget years for funding capital projects to maintain the current designated fund balance policy, which states the city will maintain at a minimum 25% of budgeted expenditures for the General Fund within fund balance at the end of each fiscal year. The City has a healthy available fund balance of \$20,040,365 at the end of FY 2012. However the capital requests continue to climb and the City continues to evaluate the funding sources to meet this demand including debt, available fund balance or other funding sources (i.e. grants).

For FY 2012 Budget document, Real Estate Intangible Transfer Tax (budgeted as \$65,000 in FY 2012 and \$80,000 in FY 2011) is shown as Property Tax since the rate is based on the millage rate. Previous Budget documents showed this revenue in Franchise, Alcohol, Business/Insurance Taxes.

Charges for Service:

The second largest source of revenue for the City, Charges for Service, represents 21% of the total budget. Revenue projections are \$24,058,982 for Fiscal Year 2012 amount. This is an increase of \$1,971,607 from the previous fiscal year amount of \$22,198,274.

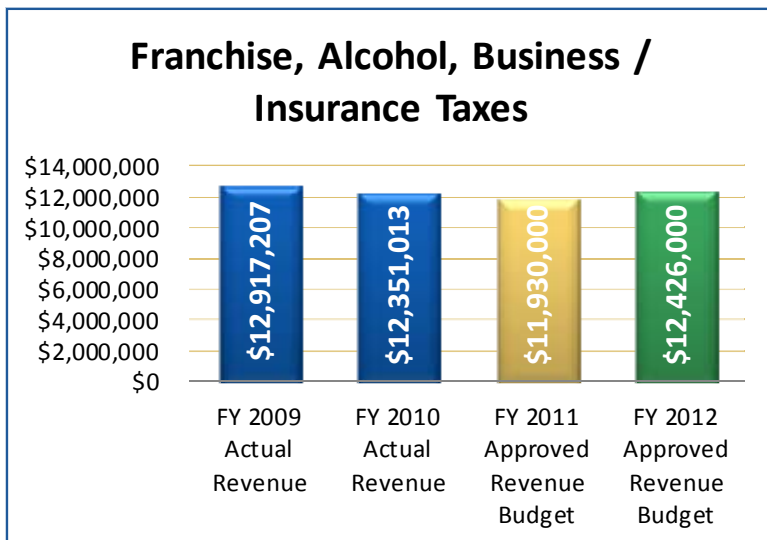
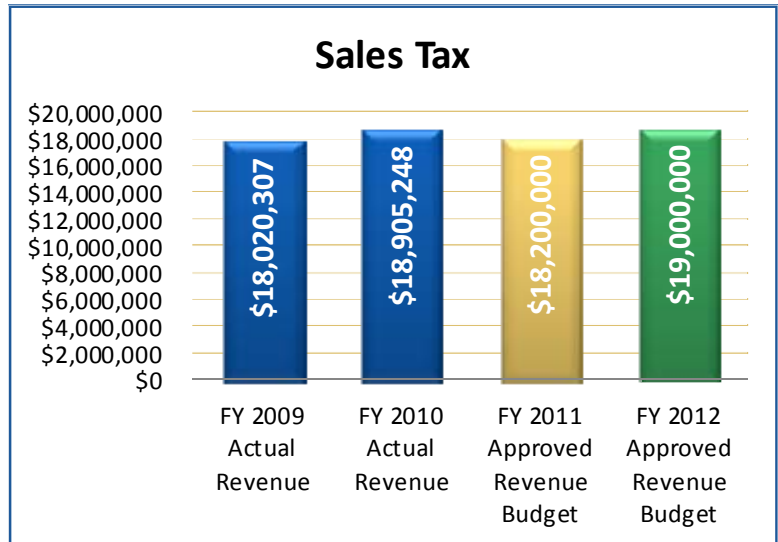


The increase in Charges for Services of \$2,800,000 is due to the creation of the Stormwater Utility Fund and the charges associated with that service. Decreases in sanitation rates for FY 2012 are shown as a revenue decrease of (-\$865,000). Charges for services include, but are not limited to: contributions to the internal service funds, receipts from hotel/motel taxes, recreation participation fees, sanitation fees, stormwater utility fees, water billing revenue, indirect cost charges, and other similar revenue sources.

Local Option Sales Tax:

The third largest source of revenue for the City represents 16% of the total budget. The revenue projection for FY 2012 is \$19,000,000 which is an increase of \$800,000 over the previous fiscal year budgeted amount of \$18,200,000.

The increase is based on the current distribution of sales tax from the Department of Revenue and continued stabilization and increase from FY 2011 of this revenue source. The economy continues to show signs of recovery in this revenue.



Franchise, Alcohol, Business/Insurance Taxes:

Another large source of revenue for the City, accounting for 11% of total revenues with a projected collection of \$12,426,000 for FY 2012 is Franchise, Alcohol, Business/Insurance Taxes. The FY 2012 Approved amount represents an increase of \$496,000 from the FY 2011 Approved amount of \$11,930,000. Most of the increase is Electric Franchise Taxes due to increases in the Electric rates in FY 2011. The other Franchise fees were adjusted based on historical. Hotel/Motel Fees are also showing an increase due to the economy.

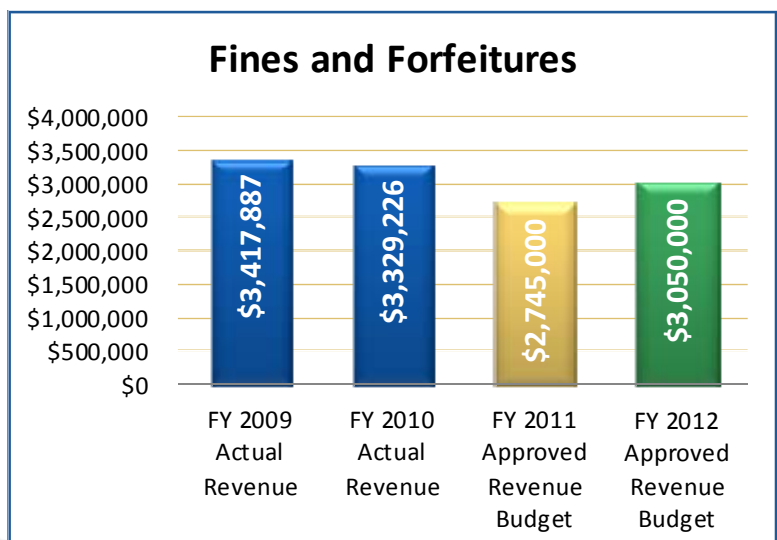
These revenues were estimated using historical trends and economic effects on the current year.

Revenues falling into this category include Franchise Taxes, Beverage Taxes, and other similar sources of revenue. This revenue source results from the cost of operating a business in the City of Roswell.

Fines and Forfeitures:

This revenue source represents the fines collected by the court system and the fines collected through the red light camera system.

The projected revenue for FY 2012 is \$3,050,000 which is \$305,000 or 11% more than FY 2011 approved amount of \$2,745,000. The increase is due to projected increase in court fines and fees collected. The projected revenue is based on historical trends.



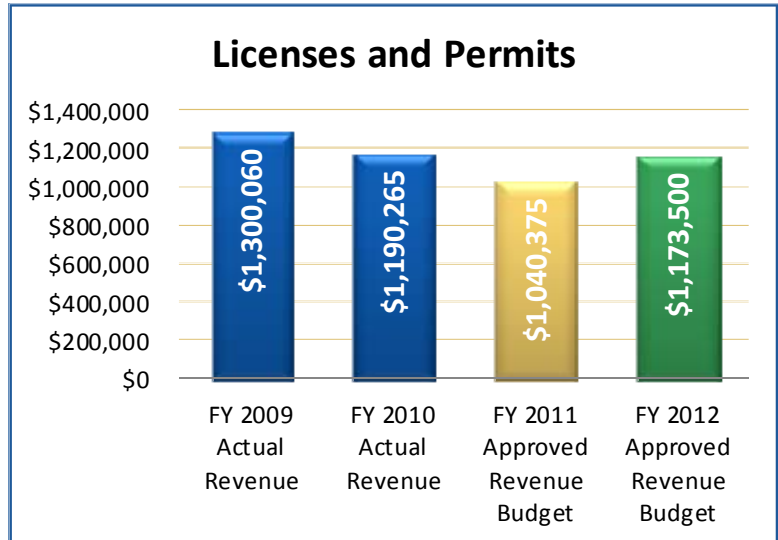
Interfund Transfers:

The items included in this category include \$10,668,352 from General Fund, Confiscated Assets, and Hotel / Motel Fund to the Capital Projects Fund for capital projects, a transfer of \$240,000 from stormwater utility fund to general fund to repay some of the costs used to set up the fund, and a transfer from General Fund to Recreation Participation Fund in the amount of \$658,445 . These items are specific to each fiscal year and do not use any historical trends.

Licenses and Permits:

Revenue from this source comes from licenses to conduct business in the City of Roswell. These licenses include alcohol and liquor pouring. The permits in this category include building, grading, zoning, signs, and taxi cabs. The projected revenue for FY 2012 is \$1,173,500 which is \$133,125 or 13% more than FY 2011 approved amount of \$1,040,375.

This revenue source is budgeted conservatively given the volatility of the revenue stream. As with other revenue sources, the City looks to previous year’s actual to estimate future revenues. Drastic changes in the economy have had a direct impact on this revenue source.



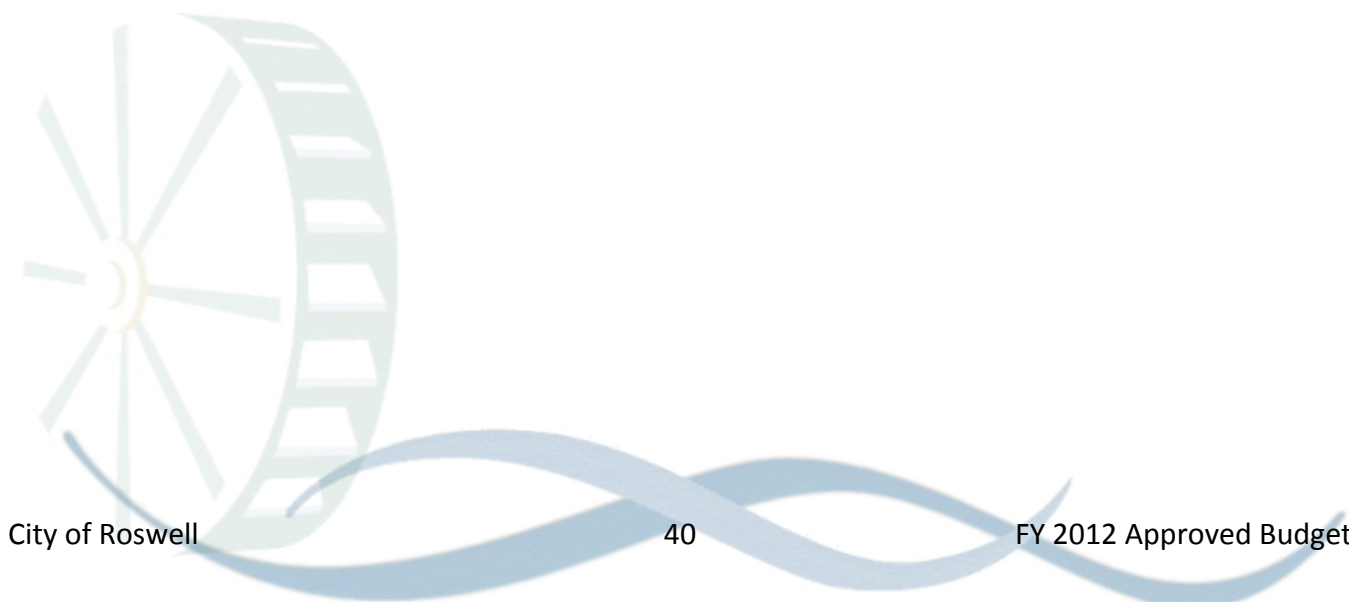
Intergovernmental Revenues:

\$79,500 in intergovernmental revenues is expected for FY 2012; \$79,500 for the City of Alpharetta’s portion of the Fire Training Facility operations.

Miscellaneous/Investment:

The miscellaneous revenue budget of \$127,200 includes rent from the apartments at Leita Thompson and other properties at \$113,100; private donations and miscellaneous; telephone commissions; tree bank funds; and sale of assets.

The City is projecting collections of \$400,750 in investment income in the FY 2012 fiscal year.



City Wide Revenues by Account

Account Number	Account Name	FY 2009 Actual Revenue	FY 2010 Actual Revenue	FY 2011 Approved Revenue Budget	FY 2012 Approved Revenue Budget
311101	REAL PROPERTY TAX - CURRENT YEAR	\$23,740,057	\$24,313,407	\$23,750,000	\$23,043,000
311110	PUBLIC UTILITY	\$180,289	\$0	\$175,000	\$155,000
311200	REAL PROPERTY TAX - PRIOR	(-\$10,394)	\$102,960	\$0	\$180,000
311310	MOTOR VEHICLE	\$1,510,402	\$1,590,313	\$1,480,000	\$1,560,000
311340	INTANGIBLES (REG & RECRD)	\$575,393	\$459,801	\$500,000	\$480,000
311600	REAL ESTATE TRANS(INTANG)	\$87,636	\$89,965	\$80,000	\$65,000
319110	GEN PROP:PEN & INT : REAL	\$174,605	\$152,573	\$75,000	\$140,000
319500	FIFA	\$3,478	\$2,254	\$100	\$2,000
Property Tax Total		\$26,261,467	\$26,711,273	\$26,060,100	\$25,625,000
313100	LOCAL OPTION SALES TAX	\$18,020,307	\$18,905,248	\$18,200,000	\$19,000,000
Sales Tax Total		\$18,020,307	\$18,905,248	\$18,200,000	\$19,000,000
311710	ELECTRIC FRANCHISE TAXES	\$3,688,521	\$3,367,784	\$3,300,000	\$3,750,000
311730	GAS FRANCHISE TAXES	\$640,118	\$615,081	\$625,000	\$613,000
311750	TV CABLE FRANCHISE TAXES	\$702,363	\$968,408	\$625,000	\$821,000
311760	TELEPHONE FRANCHISE TAXES	\$545,636	\$368,497	\$500,000	\$345,000
314101	H/M TAX : TRAILS 16.67%	\$114,533	\$100,383	\$83,350	\$105,000
314102	H/M TAX : 40.00%	\$274,803	\$240,891	\$200,000	\$250,000
314103	H/M TAX : 43.33%	\$297,702	\$260,924	\$216,650	\$271,000
314200	WHOLESALE ALCOHOLIC EXCIS	\$1,063,697	\$974,130	\$980,000	\$968,000
314300	RETAIL ALCOHOLIC EXCISE	\$211,532	\$207,038	\$200,000	\$200,000
316101	BUSINESS & OCCUPATION TAX	\$845,641	\$760,884	\$750,000	\$750,000
316200	INSURANCE PREMIUM TAXES	\$4,438,633	\$4,397,138	\$4,350,000	\$4,253,000
316300	FINANCIAL INSTIT. TAXES	\$94,029	\$89,855	\$100,000	\$100,000
Franchise, Alcohol, Business / Insurance Taxes Total		\$12,917,207	\$12,351,013	\$11,930,000	\$12,426,000
321110	ALCOHOL, BEER, WINE LIC	\$568,933	\$573,226	\$525,000	\$570,000
321130	LIQUOR POURING LICENSE	\$26,305	\$28,906	\$25,000	\$29,000
321140	BAR CARDS (LIQ HANDL LIC)	\$9,675	\$5,725	\$6,000	\$5,000
321220	INSURANCE	\$69,825	\$72,555	\$60,000	\$61,750
321292	SOLICITOR FEES	\$1,175	\$275	\$500	\$250
321295	PRECIOUS METAL DEALER FEE	\$25	\$0	\$25	\$0
322210	ZONING AND LAND USE	\$40,643	\$32,844	\$25,000	\$30,000
322230	SIGN PERMITS	\$52,770	\$54,115	\$50,000	\$52,000
322231	SPECIAL EVENTS FEE	\$10,256	\$9,070	\$100	\$15,000
322300	TAXI CAB PERMITS	\$30,650	\$40,165	\$30,000	\$35,000
323120	BLDNG & INSPECT FEES	\$457,838	\$344,564	\$300,750	\$342,500
323190	SOIL EROSION FEES	\$3,380	\$2,090	\$3,000	\$2,500
323196	GRADING PERMITS	\$27,543	\$26,214	\$15,000	\$30,000
323197	GRADING PERMITS - SOIL ER	\$1,042	\$514	\$0	\$500
Licenses & Permits Total		\$1,300,060	\$1,190,265	\$1,040,375	\$1,173,500
331360	ADMIN FEDERAL GRANTS	\$34,123	\$7,147	\$0	\$0
331362	COM DEV FEDERAL GRANTS	\$86,798	\$9,438	\$0	\$0
331363	R & P FEDERAL GRANTS	\$106,329	\$9,730	\$0	\$0
331364	FIRE FEDERAL GRANTS	\$228,375	\$260,554	\$0	\$0
331365	POLICE FEDERAL GRANTS	\$26,788	\$17,550	\$0	\$0
331366	ENV & PW FEDERAL GRANTS	\$906,150	\$20,250	\$0	\$0
331367	TRANS FEDERAL GRANTS	\$88,820	\$927,170	\$0	\$0
331368	MATCH-FEDERAL GRANTS	\$27,600	\$8,840	\$0	\$0
331369	CDBG REVENUE	\$483,823	\$401,742	\$0	\$0
333100	HOUSING AUTHORITY	\$11,782	\$9,829	\$10,000	\$9,500
334360	ADMIN STATE GRANTS	\$12,500	\$0	\$0	\$0
334363	R & P STATE GRANTS	\$12,500	\$0	\$0	\$0
335100	HOMEOWNER TAX RELIEF GRAN	\$643,433	\$0	\$0	\$0
336010	ALPHARETTA FIRE PAYMENTS	\$84,479	\$64,005	\$75,000	\$70,000
336011	INTERGOVERNMENTAL	\$89,736	\$0	\$0	\$0
336012	INTERGOVT-BARRINGTON FARM	\$0	\$65,000	\$0	\$0
336101	ADMIN COUNTY/LOCAL GRANTS	\$2,184	\$0	\$0	\$0
336104	R&P COUNTY/LOCAL GRANTS	\$18,060	\$11,590	\$0	\$0
336110	COUNTY/LOCAL MATCH	\$10,800	\$0	\$0	\$0
337300	FULTON CO. SHARED REV	\$220,778	\$0	\$0	\$0
Intergovernmental Total		\$3,095,057	\$1,812,844	\$85,000	\$79,500
341200	RECORDING FEES	\$27	\$0	\$100	\$0
341330	RECREATION IMPACT FEES	\$35,179	\$52,117	\$50,000	\$75,000
341331	TRANS IMPACT FEES	\$120,668	\$17,315	\$25,000	\$50,000
341332	PUBLIC SAFETY IMPACT FEES	\$121,742	\$25,612	\$25,000	\$40,000
341333	3% ADMIN IMPACT FEES	\$8,328	\$2,851	\$3,000	\$4,600
341400	PRINTING AND DUP FEES	\$3,110	\$2,541	\$3,000	\$200
341905	OTHER/MISC. FEES	\$38,615	\$83,060	\$10,000	\$35,000
341910	ELECTION QUALIFY FEES	\$0	\$8,470	\$0	\$0
342101	SPECIAL POLICE SER- OT	\$58,153	\$62,489	\$0	\$1,600
342120	ACCIDENT REPORTS	\$16,327	\$19,806	\$15,000	\$15,000
342130	FALSE ALARM FEES	\$58,929	\$61,368	\$60,000	\$60,000
342131	FIRE ALARM FEES	\$0	\$900	\$0	\$2,000
342140	EXSPUNGEMENT FEES	\$8,565	\$5,849	\$7,000	\$5,500
342310	FINGERPRINTING FEES	\$14,131	\$11,295	\$12,000	\$11,000
342501	E-911 CHARGES - LANDLINES	\$775,590	\$719,986	\$750,000	\$675,000
342502	E-911 CHARGES - WIRELESS	\$929,516	\$897,449	\$925,000	\$925,000
342910	FIRE TRAINING FACILITY	\$5,967	\$0	\$100	\$0
342920	MOUNTAIN PARK	\$27,000	\$27,000	\$35,000	\$35,000
342925	RAPSTC TRAINING	\$7,231	\$1,162	\$100	\$12,000

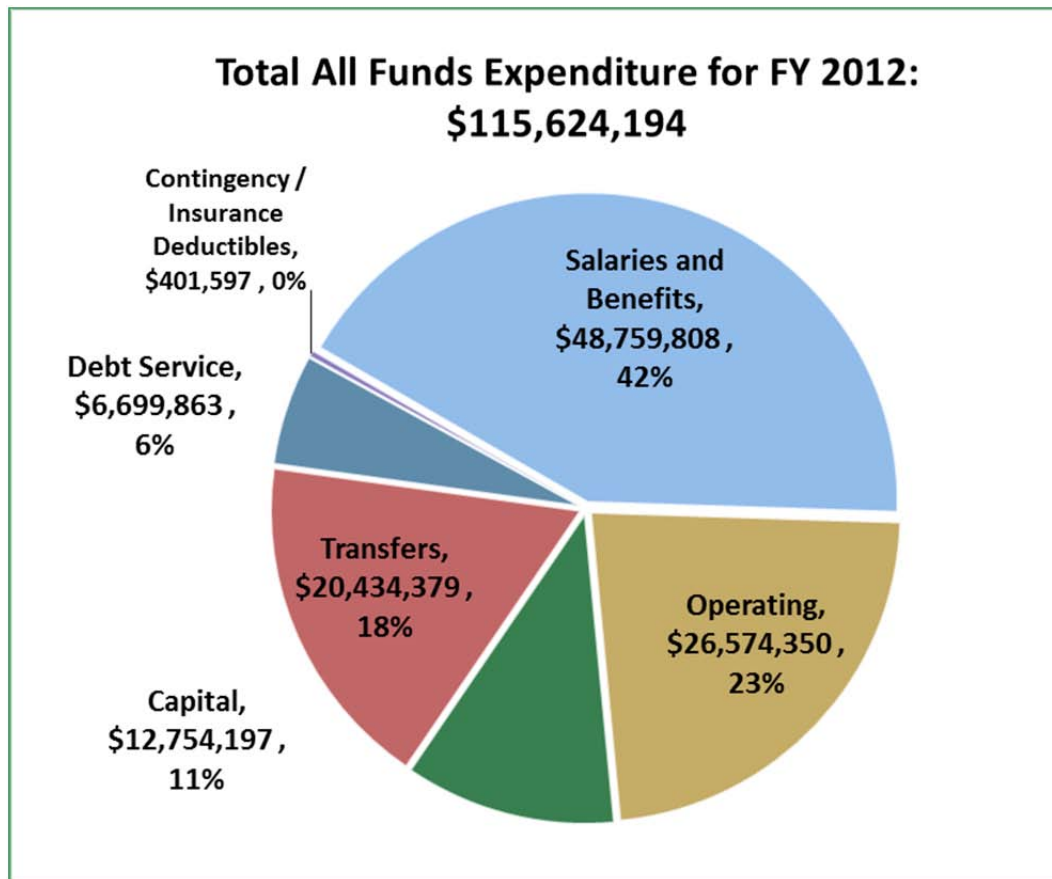
City Wide Revenues by Account

Account		FY 2009 Actual	FY 2010 Actual	FY 2011 Approved	FY 2012 Approved
Number	Account Name	Revenue	Revenue	Revenue Budget	Revenue Budget
343210	LAKE CHARLES -SPEC ASSESS	\$19,000	\$21,000	\$18,000	\$21,000
344111	RESIDENTIAL REFUSE COLECT	\$6,434,945	\$6,234,081	\$6,400,000	\$5,117,000
344112	COMMERCIAL REFUSE COLECT	\$2,844,780	\$3,122,512	\$2,800,000	\$2,954,500
344113	REF COLL RES PREM SVC	\$175,123	\$185,531	\$150,000	\$160,000
344114	REF COLL RES PREM-CURBEEXE	\$8,574	\$8,703	\$4,000	\$7,000
344160	SOLID WASTE RECYCLING FES	\$184,059	\$209,697	\$125,000	\$200,000
344162	LARGE ITEM FEES	\$27,435	\$31,985	\$28,000	\$31,000
344191	DUMPSTER SET UP FEES	\$2,660	\$3,809	\$1,000	\$2,500
344210	WATER CHARGES	\$2,894,440	\$2,922,583	\$3,000,000	\$2,900,000
344215	RECONNECT FEES	\$541	(\$308)	\$0	\$0
344216	METER FEES	\$14,053	\$6,536	\$15,000	\$25,000
344217	WATER SERVICE STOP FEES	\$39,632	\$32,043	\$30,000	\$30,000
344255	SEWERAGE CHARGES	\$290,319	\$285,085	\$275,000	\$275,000
344260	STORMWATER FEES	\$0	\$0	\$0	\$2,800,000
344301	UTILITY BILL LATE CHARGES	(\$4,160)	\$184,351	\$0	\$180,000
344302	UTILITY BILL PENALTIES	(\$82)	\$46,723	\$0	\$40,000
345610	TELECOMMUNICATION CHARGES	\$324,977	\$329,885	\$300,000	\$319,050
346400	BACKGROUND CHECK FEES	\$15,665	\$14,409	\$13,000	\$15,000
347201	AUDITORIUM RENTAL FEES	\$102,435	\$105,465	\$75,000	\$100,000
347202	OTHER RENTAL FEES	\$190,088	\$131,955	\$170,250	\$130,250
347301	AUDITORIUM TICKET RECEIPT	\$6,860	\$0	\$5,000	\$3,000
347501	GENERAL PROGRAMS	\$556,958	\$622,773	\$593,243	\$620,000
347502	SPECIAL EVENTS	\$27,263	\$25,333	\$31,100	\$20,000
347503	ATHLETICS	\$761,164	\$953,758	\$887,000	\$950,000
347504	TENNIS	\$102,645	\$117,092	\$100,000	\$100,000
347505	SWIMMING	\$115,571	\$155,054	\$115,000	\$150,000
347506	GYM & PHYSICAL FITNESS	\$834,333	\$885,074	\$830,000	\$875,000
347507	DANCE, DRAMA, & MUSIC	\$374,459	\$320,649	\$345,000	\$300,000
347508	ARTS & CRAFTS	\$248,140	\$241,658	\$230,000	\$225,000
347509	GENERAL INSTRCTION PROGS	\$463,903	\$398,754	\$420,000	\$390,000
347510	REC & PARKS CONTRIBUTIONS	\$34,053	\$88,984	\$50,000	\$46,700
347512	REC & PARKS MISCELLANEOUS	\$29,697	\$23,968	\$40,000	\$20,000
347513	SENIOR ADULT CENTER	\$177,634	\$170,983	\$175,000	\$160,000
349171	PAYMENT OF LIENS	(\$44)	\$737	\$0	\$1,000
349300	BAD CHECK FEES	\$5,602	\$4,940	\$1,800	\$4,300
349920	VIETNAM MEMORIAL BRICKS	\$200	\$200	\$100	\$200
Charges for Service - External Total		\$19,531,994	\$19,885,272	\$19,147,793	\$21,119,400
341701	INDIRECT COST CONFISCATED ASSETS	\$3,126	\$15,920	\$13,142	\$14,058
341703	INDIRECT COST WATER FUND	\$160,153	\$309,641	\$269,980	\$233,651
341704	INDIRECT COST SOLID WASTE	\$657,707	\$1,153,114	\$1,177,018	\$938,725
341705	INDIRECT COST PARTIC REC	\$143,787	\$236,846	\$280,598	\$0
341706	INDIRECT COST STORMWATER	\$0	\$0	\$0	\$443,405
341805	RISK CLAIMS PAYMENTS	\$1,250,000	\$1,050,000	\$863,393	\$863,393
341810	TRANSFERS IN - WORK COMP	\$1,023,050	\$1,023,050	\$446,350	\$446,350
Charges for Service - Internal Total		\$3,237,823	\$3,788,571	\$3,050,481	\$2,939,582
351171	MUNICIPAL COURT FINES	\$1,832,095	\$1,794,747	\$1,600,000	\$2,100,000
351172	MUNICIPAL COURT PROBATION	\$137,826	\$136,382	\$105,000	\$110,000
351174	COURTWARE ADMIN FEE	\$8,737	\$8,955	\$10,000	\$10,000
351175	COURT RELATED - OTHER	\$438,181	\$319,215	\$300,000	\$300,000
351300	CONFISCATION	\$0	\$564	\$0	\$0
351310	D.E.A. FUNDS	\$224,654	\$532,626	\$30,000	\$50,000
351315	STATE DRUG FORFEITURE	\$18,105	\$0	\$0	\$0
351920	RED LIGHT FINES	\$758,290	\$536,737	\$700,000	\$480,000
Fines & Forfeitures Total		\$3,417,887	\$3,329,226	\$2,745,000	\$3,050,000
361000	INTEREST REVENUES	\$1,761,938	\$859,110	\$483,500	\$410,750
361010	UNREALIZED INVEST GAINS	\$263,720	(\$144,480)	\$100	(\$10,000)
Interest Income Total		\$2,025,659	\$714,630	\$483,600	\$400,750
371004	CONTRI/DONATION R&P	\$69	\$0	\$0	\$0
371005	PRIVATE DONATIONS/CONTRIB	\$1,750	\$0	\$100	\$500
381105	RENT OF PROPERTY	\$54,884	\$35,700	\$40,000	\$33,900
381110	LEITA T. - RENT INCOME	\$72,400	\$80,700	\$76,200	\$79,200
382000	TELEPHONE COMMISSIONS	\$6,602	\$8,771	\$5,000	\$6,500
383100	REIMBURSEMENT FROM INSURANCE	\$65,583	\$449,091	\$100	\$2,500
383800	CITY- FRAUD REIMBURSE	\$1,010	(\$10)	\$0	\$0
389105	TREE BANK FUNDS	\$3,000	\$50	\$100	\$1,000
389110	RECOVERY OF BAD DEBT	(\$2,535)	(\$2,051)	\$0	\$0
389205	SALE FA PROPERTY	\$0	\$10,383	\$0	\$0
389400	MISCELLANEOUS	\$375	\$326	\$100	\$50
389999	OVER AND SHORT	\$262	\$290	\$0	\$50
392100	SALE OF ASSETS	\$108,012	\$26,212	\$5,000	\$3,500
392200	GAIN/LOSS ON PROPERTY SALE	\$8,304	\$78,362	\$0	\$0
392300	SALE OF ABANDONED PROPERTY	\$1,660	\$3,514	\$0	\$0
Miscellaneous Revenues Total		\$321,376	\$691,337	\$126,600	\$127,200
391201	OPERATING TRANSFER IN	\$4,845	\$1,742,980	\$1,061,854	\$658,445
391250	CAPITAL TRANSFER IN	\$11,051,882	\$8,483,381	\$9,012,339	\$10,668,352
391251	CAPITAL CONTRIBUTION	\$435,279	\$843,586	\$0	\$0
	REIMBURSEMENT FROM STORMWATER UTILITY	\$0	\$0	\$0	\$240,000
Transfers In Total		\$11,492,007	\$11,069,947	\$10,074,193	\$11,566,797
389500	EMPLOYEE HC CONTRIBUTION	\$298,563	\$0	\$630,000	\$837,870
Employee Contribution Total		\$298,563	\$0	\$630,000	\$837,870
341815	GROUP HEALTH PAYMENTS	\$6,040,536	\$5,737,997	\$6,072,407	\$5,967,000
Employer Contribution Total		\$6,040,536	\$5,737,997	\$6,072,407	\$5,967,000
Total Current Year Revenues		\$107,959,941	\$106,187,623	\$99,645,549	\$104,312,599
Fund Balance Appropriation - Use of Reserves		\$6,936,057	\$7,215,403	\$8,063,714	\$11,544,671
Total Sources of Funds		\$114,895,998	\$113,403,025	\$107,709,263	\$115,857,270

City Wide Use of Funds

This annual budget and program for services represents months of intensive effort by all those involved in the budget process. Our goal is to satisfy the City's ongoing commitment to provide our community with the highest levels of service attainable within the resources available. It is important that we continue our vigilant pursuit of finding ways to minimize costs and maximize our resources.

The approved expenditures for all funds for Fiscal Year 2012 total \$115,624,194, which is a decrease of \$8,277,152 or 8% from the original approved expenditure budget for Fiscal Year 2011 of \$107,347,042. The largest area of expenditure for the City involves personnel costs including salary, benefits, and other related costs.



Salaries and Benefits:

Salaries and Benefits represent the largest source of expenditures for the City at \$48,759,808 or 42% of the total expenditure budget. This category includes salaries and benefits for employees of the City. This amount is a decrease of (-\$827,719) or (-2%) from the previous fiscal year amount of \$49,587,527. The City has lowered the number of full time employees by offering an early out retirement plan and reorganizing the departments. The FY 2012 budget focused on maintaining the current level of benefits to the employees and recognizing the savings from the reorganization.

Operating:

Accounting for \$26,574,350 or 23% of the total approved budget, operating costs are the next largest category of expenditures for the City. This amount represents a decrease of \$2,490,355 or 10% from the previous year originally approved budget amount of \$24,083,995. FY 2012 has increases in fuel and energy line items, however the operating costs were evaluated and cost savings were identified throughout the departments and funds.

Capital:

Capital accounts for \$12,754,197 or 11% of the total budget. These appropriations are allocated for capital improvements, equipment and system improvements.

Interfund Transfers:

\$20,434,379 or 18% of the total budget falls into this category, which is designated for payments from one fund to another as prescribed by GAAP and GASB as well as interfund transfer to the internal service funds.

Debt Service:

Accounting for \$6,699,863 or 6% of the total budget, debt service transactions are used to pay the principal and interest requirements of the City's outstanding bond obligations. The funding comes from the percentage of the millage rate that is designated for retirement of debt.

Contingency/Insurance Deductibles:

Accounting for \$401,597 is the insurance deductibles.

City Wide Expenditures by Account

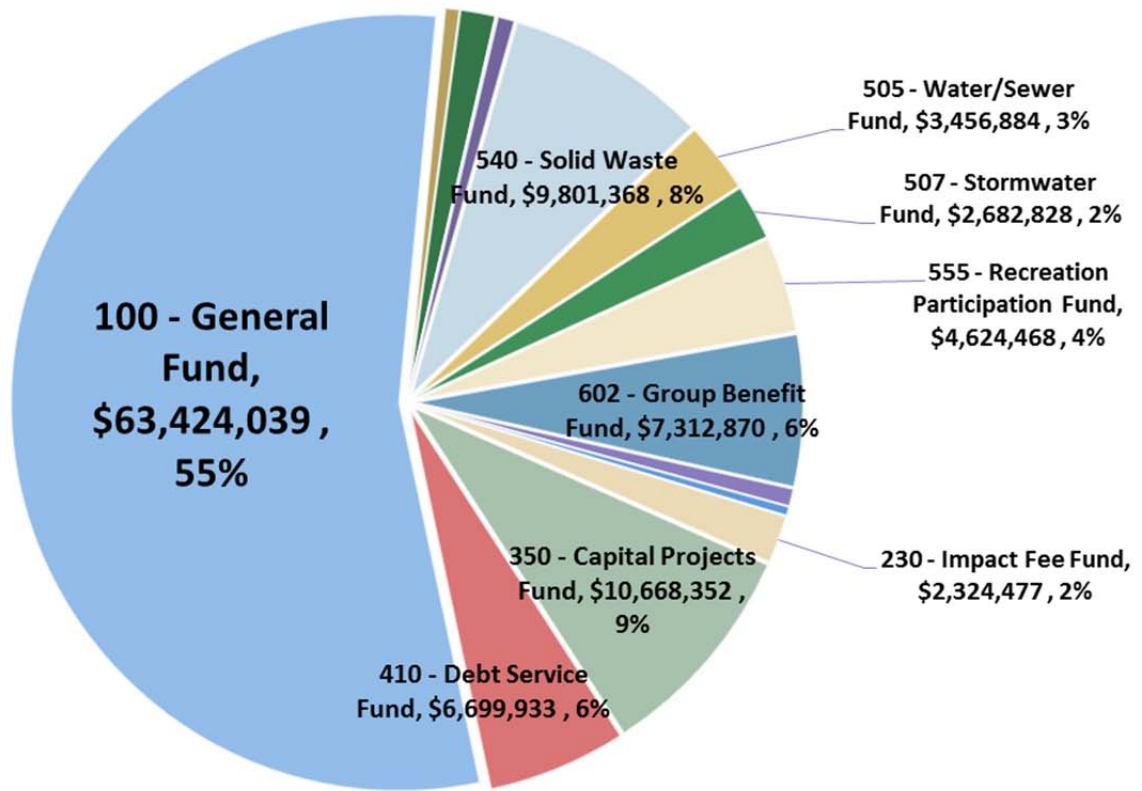
Account	Account Title	FY 2009 Actual Expenditures	FY 2010 Actual Expenditures	FY 2011 Approved Expenditure Budget	FY 2012 Approved Expenditure Budget
511100	Regular Employees	\$28,729,687	\$28,845,381	\$29,271,977	\$28,347,726
511105	Part Time Employees	\$927,666	\$888,981	\$877,231	\$896,461
511110	Elected Officials	\$225,242	\$233,146	\$239,634	\$239,634
511115	Firefighter's Fees	\$2,906,045	\$2,943,767	\$3,059,000	\$3,009,000
511200	Temporary Employees	\$1,459,671	\$1,362,045	\$1,398,810	\$1,404,110
511250	Seasonal Employees	\$201,862	\$190,169	\$193,419	\$193,419
511300	Overtime	\$736,447	\$1,107,586	\$995,882	\$966,088
511400	Other Compensation	\$7,150	\$7,800	\$7,200	\$7,200
512100	Group Insurance	\$5,424,484	\$5,635,197	\$6,702,407	\$6,667,150
512200	Social Security (FICA) Contributions	\$2,141,858	\$2,141,029	\$2,230,740	\$2,177,211
512300	Medicare	\$503,666	\$503,238	\$521,380	\$508,763
512400	Retirement Contributions	\$2,829,584	\$2,952,925	\$3,500,080	\$3,791,360
512401	Deferred Compensation	\$148,025	\$153,374	\$162,402	\$155,680
512500	Tuition Reimbursements	\$42,302	\$47,580	\$50,000	\$50,000
512600	Unemployment Insurance	\$37,337	\$46,517	\$66,680	\$35,000
512700	Workers' Compensation	\$31,208	\$378,272	\$295,685	\$296,006
512920	Other Benefits	\$20,830	\$16,795	\$15,000	\$15,000
Salaries and Benefits Total		\$46,373,064	\$47,453,801	\$49,587,527	\$48,759,808
521201	Professional Services	\$961,366	\$994,378	\$848,339	\$1,226,288
521202	Legal	\$36,502	\$46,559	\$60,000	\$97,500
521203	Animal Control	\$75,354	\$66,638	\$87,000	\$78,000
521204	E-911 Fund Reserve Expenditures	\$115,724	\$127,088	\$87,000	\$127,000
521300	Technical Services	\$100,842	\$142,986	\$155,330	\$221,083
521400	Contract Services	\$3,554,509	\$4,260,138	\$3,921,682	\$4,160,915
522110	Disposal	\$1,504,986	\$1,449,518	\$1,670,575	\$1,760,675
522130	Custodial	\$138,427	\$169,884	\$175,249	\$177,749
522140	Repairs And Maintenance - Grounds	\$114,119	\$170,364	\$180,770	\$134,833
522205	Repairs And Maintenance	\$2,412,579	\$4,002,010	\$3,761,553	\$3,652,248
522210	Vehicle Repair	\$182,680	\$209,558	\$224,542	\$230,149
522310	Rental Of Land And Buildings	\$21,537	\$21,296	\$34,900	\$43,100
522320	Rental Of Equipment And Vehicles	\$485,772	\$464,973	\$519,011	\$538,341
523100	Property And Liability Insurance	\$630,443	\$620,017	\$569,778	\$551,950
523210	Communication Services	\$791,894	\$917,102	\$1,041,352	\$1,137,032
523220	Postage	\$178,461	\$122,572	\$178,973	\$158,373
523300	Advertising	\$72,720	\$69,117	\$92,175	\$89,875
523400	Printing And Binding	\$153,014	\$127,466	\$158,495	\$156,895
523500	Travel	\$153,738	\$79,749	\$129,243	\$137,875
523600	Dues And Fees	\$71,677	\$75,113	\$84,396	\$786,692
523700	Education And Training	\$128,348	\$101,506	\$155,810	\$186,118
523800	Licenses	\$1,444	\$965	\$5,225	\$5,106
523851	Contracted Temporary Labor	\$55,993	\$48,089	\$5,000	\$2,500
523852	Instruction Fees	\$762,918	\$696,166	\$717,975	\$717,975
523853	Contracted Interns	\$0	\$0	\$1,000	\$1,000
523901	Bank Fees / Charges	\$257,366	\$255,457	\$204,496	\$340,705
523902	Sanitation Services	\$125,465	\$121,269	\$191,592	\$120,800
531105	Supplies	\$1,511,383	\$1,559,561	\$1,416,298	\$1,674,716
531110	Inmate Supplies	\$10,578	\$15,936	\$19,975	\$19,975
531115	Recreation Supplies	\$848,232	\$960,700	\$863,670	\$923,250
531120	Vehicle Parts And Supplies	\$661,051	\$586,379	\$695,772	\$708,792
531130	Officials Expenses	\$3,000	\$3,000	\$3,000	\$3,000
531131	Mayor's Expenses	\$4,961	\$3,690	\$7,000	\$7,000
531140	Water Line Maintenance & Supplies	\$224,252	\$208,306	\$185,453	\$198,000
531210	Water / Sewerage	\$621,777	\$650,439	\$1,004,911	\$810,262
531220	Natural Gas	\$222,842	\$189,878	\$209,274	\$201,323
531230	Electricity	\$2,282,496	\$2,228,875	\$2,195,629	\$2,595,020
531240	Bottled Gas	\$8,930	\$8,701	\$15,668	\$14,826
531250	Oil	\$27,072	\$25,715	\$20,237	\$34,430
531270	Gasoline/ Diesel	\$873,689	\$886,776	\$1,102,384	\$1,259,892

City Wide Expenditures by Account

Account	Account Title	FY 2009 Actual Expenditures	FY 2010 Actual Expenditures	FY 2011 Approved Expenditure Budget	FY 2012 Approved Expenditure Budget
531310	Hospitality And Events	\$46,697	\$6,563	\$10,000	\$10,000
531320	Inmate Meals	\$90,141	\$97,313	\$93,000	\$93,000
531400	Books And Periodicals	\$49,248	\$45,352	\$68,799	\$67,899
531605	Machinery And Equipment-Operating	\$694,405	\$219,293	\$331,224	\$328,206
531610	Furniture/Fixtures-Operating	\$65,568	\$35,282	\$30,670	\$29,206
531615	Computer Equipment-Operating	\$245,034	\$243,288	\$166,885	\$235,337
531620	Communication Equipment-Operating	\$15,612	\$10,784	\$25,953	\$23,247
531625	Dumpster Replacement	\$101,361	\$75,090	\$70,873	\$70,873
531710	Vietnam Memorial Bricks	\$244	\$104	\$400	\$400
531720	Uniforms	\$315,742	\$246,602	\$284,459	\$292,919
531730	Miscellaneous	\$23,481	\$0	\$0	\$0
539999	Special Events Contra Account	(-\$53,619)	\$0	\$55,000	\$55,000
	Loan Interest	\$0	\$0	\$0	\$77,000
Operating Total		\$21,982,054	\$23,667,603	\$24,137,995	\$26,574,350
541100	Sites (land)	\$210,343	\$703,949	\$0	\$0
541200	Site Improvements	\$1,869,490	\$1,739,424	\$706,000	\$1,215,500
541210	Recreation Facilities	\$1,984,489	\$1,182,065	\$55,000	\$412,000
541300	Buildings	\$463,086	\$781,667	\$1,140,972	\$3,337,752
541415	Road Improvements/ Sidewalks	\$2,937,620	\$3,170,769	\$1,132,147	\$2,569,477
541420	Water Lines	\$844,687	\$403,175	\$141,600	\$364,160
542100	Machinery	\$1,078,265	\$649,972	\$571,106	\$753,020
542200	Vehicles	\$1,908,037	\$2,174,505	\$498,597	\$2,640,888
542300	Furniture And Fixtures	\$499,336	\$60,281	\$0	\$6,000
542400	Computer Equipment	\$172,884	\$269,202	\$3,491,600	\$309,000
542500	Communication Equipment	\$698,381	\$101,323	\$0	\$1,066,400
543000	Consulting Contracts	\$178,574	\$46,115	\$0	\$80,000
549999	Contra- Capital Expense Account	(-\$1,553,368)	(-\$1,981,192)	\$0	\$0
551110	Indirect Costs	\$778,087	\$1,552,136	\$1,560,718	\$1,450,524
551115	Interfund Transfer - Garage	\$186,686	\$163,385	\$180,022	\$179,315
552400	Risk/Liability Contribution	\$1,250,000	\$1,050,000	\$863,393	\$863,393
553100	Group Insurance Contribution	\$6,040,536	\$5,737,997	\$6,101,807	\$5,928,000
554100	Workers Comp Contribution	\$1,023,050	\$1,023,050	\$446,350	\$446,350
561001	Building- Depreciation	\$7,511	\$34,435	\$0	\$0
561002	Infrastructure- Depreciation	\$231,993	\$334,233	\$0	\$0
561003	Site Improvement- Depreciation	\$17,369	\$13,773	\$0	\$0
561004	Machinery & Equipment- Depreciation	\$58,196	\$95,316	\$0	\$0
561005	Vehicles-depreciation	\$223,238	\$250,465	\$0	\$0
572010	Payments To Local Nonprofits	\$18,350	\$0	\$0	\$0
573100	Low Flow Rebate Program	\$10,010	\$11,329	\$10,000	\$10,000
579001	Contingency Operating	\$0	(-\$42,980)	\$9,000	\$159,542
579002	Contingency Capital	\$0	\$0	\$0	\$0
579003	Contingency - Tree Program	\$19,240	\$24,114	\$0	\$0
579025	Insurance Deductibles	\$194,719	\$178,481	\$232,015	\$232,055
581100	Principal- Long Term Debt	\$4,705,407	\$4,754,997	\$5,166,000	\$5,675,000
582100	Interest - Long Term Debt	\$1,479,608	\$1,439,923	\$1,236,000	\$1,019,863
583000	Fiscal Agent Fees	\$4,348	\$1,705	\$5,000	\$5,000
611350	Operating Transfers Out - Cap Projects	\$11,051,882	\$8,483,381	\$9,012,339	\$10,668,352
611351	Operating Transfer Out - Fed Grant	\$27,600	\$51,820	\$0	\$0
611355	Operating Transfer Out - Participant Rec	\$0	\$0	\$1,061,854	\$658,445
611356	Operating Transfer Out - County Grants	\$10,800	\$0	\$0	\$0
611357	Operating Transfers Out - General Fund	\$0	\$1,700,000	\$0	\$240,000
Transfers, Capital, Other Total		\$38,630,454	\$36,158,816	\$33,621,520	\$40,290,036
Total Use of Funds by Account		\$106,985,572	\$107,280,220	\$107,347,042	\$115,624,194

City Wide Expenditure Budget by Fund

**Total All Funds Expenditures for FY 2012 by Fund:
\$115,624,194**



	Salaries and Benefits	Operating	Transfers, Capital, Other	Grand Total
100 - General Fund	\$33,880,017	\$13,040,688	\$16,503,334	\$63,424,039
210 - Confiscated Assets Fund	\$77,518	\$159,592	\$478,478	\$715,588
215 - E911 Fund	\$1,018,641	\$467,819	\$203,924	\$1,690,384
230 - Impact Fee Fund	\$0	\$0	\$2,324,477	\$2,324,477
235 - Cemetery Fund	\$0	\$23,500	\$0	\$23,500
240 - Soil Erosion Fund	\$0	\$0	\$0	\$0
245 - Tree Bank Fund	\$0	\$0	\$0	\$0
275 - Hotel/Motel Fund	\$0	\$438,809	\$387,778	\$826,587
290 - Leita Thompson Rental Fund	\$0	\$63,192	\$0	\$63,192
350 - Capital Projects Fund	\$0	\$2,302,180	\$8,366,172	\$10,668,352
410 - Debt Service Fund	\$0	\$70	\$6,699,863	\$6,699,933
505 - Water/Sewer Fund	\$1,018,490	\$1,363,166	\$1,075,228	\$3,456,884
507 - Stormwater Fund	\$463,520	\$594,611	\$1,624,697	\$2,682,828
540 - Solid Waste Fund	\$2,391,819	\$5,275,730	\$2,133,819	\$9,801,368
555 - Recreation Participation Fund	\$2,741,937	\$1,651,570	\$230,961	\$4,624,468
601 - Worker's Compensation Fund	\$344,496	\$92,085	\$9,750	\$446,331
602 - Group Benefit Fund	\$6,749,120	\$554,000	\$9,750	\$7,312,870
603 - Risk and Liability Fund	\$74,250	\$547,338	\$241,805	\$863,393
Grand Total	\$48,759,808	\$26,574,350	\$40,290,036	\$115,624,194

General Fund

The General Fund is the general operating fund of the City and accounts for all financial resources, except those required to be accounted for in another fund. Accounting for 55% of the City's total expenditure budget, the General Fund is the largest of the City's funds. The General Fund approved expenditure budget for Fiscal Year 2012 totals \$63,424,039, a decrease of \$331,568 or 1% from the previous fiscal year's approved budget amount of \$63,092,471.

Revenues for the General Fund include sales tax, property tax, franchise, alcohol, business/insurance taxes, licenses, charges for services, fines, interest, miscellaneous, interfund transfers and use of reserves. The total General Fund revenue budget approved for FY 2012 is \$57,176,339 and use of reserves totals \$6,247,700 for a total General Fund source of funds of \$63,424,039. Property tax is \$19,250,000 or 33% of the total General Fund revenue and is based on the estimated digest received from Fulton County. Sales tax for FY 2012 is approved at \$19,000,000 or 34% of the General Fund revenue. This is an increase of \$800,000 from the FY 2011 Approved Budget and is based upon collections becoming stable with a slight increase. The third largest revenue source is franchise, alcohol, business/insurance tax with projected revenue of \$11,800,000 or 21% of the General Fund revenue. These taxes come from electric, gas, cable and phone utilities paying for the use of right of way in the City of Roswell. Other taxes in this category come from alcohol excise taxes paid by the restaurants to serve alcohol in Roswell, licenses to conduct business in the City of Roswell and premiums from insurance policies.

Expenditures in the General Fund are approved at \$63,424,039 which is a decrease of \$331,568 or 1% from the FY 2011 Approved Budget of \$63,092,471. Personnel expenditures are approved at \$33,880,017, operating costs including professional services, technical services, supplies, repairs and maintenance are approved at \$13,040,688, capital/transfers is approved at \$16,503,334. Capital includes such items as maintenance on parks and buildings.

General Fund

The General Fund is the general operating fund of the City and is used to account for all financial resources, except those required to be accounted for in another fund (Fund 100).

Estimated Beginning Fund Balance for FY 2012:					\$26,288,065
	FY 2009 Actual Revenue	FY 2010 Actual Revenue	FY 2011 Approved Revenue		FY 2012 Approved Revenue
Property Tax	\$19,511,086	\$20,114,126	\$19,680,100	↓	\$19,250,000
Sales Tax	\$18,020,307	\$18,905,248	\$18,200,000	↑	\$19,000,000
Franchise, Alcohol, Business / Insurance Taxes	\$12,230,169	\$11,748,814	\$11,430,000	↑	\$11,800,000
Licenses & Permits	\$1,294,871	\$1,187,150	\$1,036,625	↑	\$1,170,000
Intergovernmental	\$960,472	\$73,834	\$85,000	↓	\$79,500
Charges for Service - External	\$654,290	\$698,727	\$578,550	↑	\$660,000
Charges for Service - Internal	\$964,773	\$1,715,521	\$1,740,738	↓	\$1,629,839
Fines & Forfeitures	\$3,175,128	\$2,796,036	\$2,715,000	↑	\$3,000,000
Interest Income	\$1,046,744	\$336,115	\$400,100	↓	\$300,000
Miscellaneous Revenues	\$205,579	\$82,934	\$50,300	↓	\$47,000
Transfers In	\$0	\$0	\$0	↑	\$240,000
Current Year Revenues	\$58,063,419	\$57,658,507	\$55,916,413	↑	\$57,176,339
Fund Balance Appropriation - Use of Reserves	\$5,769,746	\$3,455,815	\$7,176,058	↓	\$6,247,700
Total of Fund 100 - General Fund Source of Funds	\$63,833,165	\$61,114,322	\$63,092,471	↑	\$63,424,039
	FY 2009 Actual Expenditures	FY 2010 Actual Expenditures	FY 2011 Approved Expenditures		FY 2012 Approved Expenditures
Administration	\$7,869,089	\$7,901,494	\$7,900,437	↑	\$8,076,025
Citywide	\$10,794,176	\$7,532,023	\$8,669,119	↑	\$9,977,474
Community Development	\$3,698,776	\$3,589,322	\$3,418,727	↓	\$2,956,897
Environmental Public Works	\$1,698,177	\$2,063,892	\$1,947,367	↓	\$1,654,217
Finance	\$2,424,313	\$2,323,659	\$2,441,111	↓	\$2,236,021
Fire	\$5,780,374	\$5,696,200	\$6,156,417	↑	\$6,173,584
Police	\$15,675,053	\$16,238,082	\$16,321,270	↓	\$16,075,326
Recreation and Parks	\$10,068,447	\$9,919,893	\$10,158,761	↓	\$9,786,577
Transportation	\$5,824,759	\$5,849,756	\$6,079,262	↑	\$6,487,918
Total of Fund 100 - General Fund Use of Funds	\$63,833,165	\$61,114,322	\$63,092,471	↑	\$63,424,039
Estimated Ending Fund Balance for FY 2012:					\$20,040,365

*The fund balance will decrease by more than 10% due to planned use of fund balance for one-time capital projects. This use of fund balance is consistent with the FY 2012 Budget Principles and the City's policy to draw upon unreserved, undesignated General Fund, fund balance to provide pay-as-you-go financing for capital projects.

Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specified purposes. The City operates several Special Revenue Funds. Special Revenue Funds include Confiscated Assets, E-911, Tree Bank, Soil Erosion, Leita Thompson Rental, Cemetery Care and Hotel/Motel. Due to Governmental Accounting Standards Board Statement Number 54, some funds will appear in general fund for Roswell's Comprehensive Annual Financial Report.

Confiscated Assets: Revenues are approved to be \$53,100 in FY 2012 with an additional \$662,488 in budgeted use of reserves. Expenditures are approved to be \$715,588 in FY 2012. The fund balance is projected to decrease by (-93%). This fund receives revenue based upon assets seized in criminal activity and it is difficult to forecast potential revenues. Expenditures in one year are funded from revenues collected in the previous year. Typically, revenues have exceeded the forecasted amount.

E-911: Revenues for Fiscal Year FY 2012 are approved to be \$1,611,000 with an additional \$79,384 in budgeted use of reserves. Expenditures are approved at \$1,690,384. This fund provides the Emergency 911 call center function.

Tree Bank: Revenues are approved at \$4,000 and expenditures at \$0. Expenditures may be approved by action of Mayor and Council throughout the fiscal year as specific needs are identified.

Soil Erosion: Revenues are approved at \$3,000 and expenditures at \$0. Expenditures may be approved by action of Mayor and Council throughout the fiscal year as specific needs are identified.

Cemetery Care: No new revenues are projected for FY 2012. Expenditures are approved at \$23,500 and will be funded through budgeted use of reserves. The fund balance will decrease by more than (-24%). This fund is using existing fund balance currently and may in the future require funding from another source.

Leita Thompson Rental: Includes the cost center for maintenance of the apartments at the Leita Thompson property. Revenues are approved at \$79,200 and expenditures are approved at \$63,192, with a \$16,008 contribution to reserves.

Hotel-Motel: Includes expenditures for Historic Trails, the Historic Roswell Convention and Visitors Bureau and Capital for the City owned Historic homes. Revenues are approved to be \$626,000, and expenditures are approved at \$826,587 for FY 2012.

Confiscated Assets Fund

The Confiscated Assets Fund is a special revenue fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditures from the sale of confiscated assets (Fund 210).

Estimated Beginning Fund Balance for FY 2012:					\$711,046
	FY 2009 Actual Revenue	FY 2010 Actual Revenue	FY 2011 Approved Revenue	FY 2012 Approved Revenue	
Charges for Service - External	\$58,153	\$62,489	\$0 ↑	\$1,600	
Fines & Forfeitures	\$242,759	\$533,190	\$30,000 ↑	\$50,000	
Interest Income	\$9,622	\$6,109	\$0 ↑	\$1,500	
Current Year Revenues	\$310,534	\$601,788	\$30,000 ↑	\$53,100	
Fund Balance Appropriation - Use of Reserves	\$0	\$0	\$524,570 ↑	\$662,488	
Total of Fund 210 - Confiscated Assets Fund Source of Funds	\$310,534	\$601,788	\$554,570 ↑	\$715,588	
	FY 2009 Actual Expenditures	FY 2010 Actual Expenditures	FY 2011 Approved Expenditures	FY 2012 Approved Expenditures	
Police	\$259,234	\$277,646	\$554,570 ↑	\$715,588	
Total of Fund 210 - Confiscated Assets Fund Use of Funds	\$259,234	\$277,646	\$554,570 ↑	\$715,588	
Estimated Ending Fund Balance for FY 2012:					\$48,558

*The fund balance will decrease by more than 10% due to planned use of fund balance. Due to the unpredictable nature of this revenue source, the expenditure budget for each year is funded primarily through actual revenues received in prior years.

E-911 Fund

The E-911 Fund is a special revenue fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for E-911 expenditures (Fund 215).

Estimated Beginning Fund Balance for FY 2012:					\$1,630,000
	FY 2009 Actual Revenue	FY 2010 Actual Revenue	FY 2011 Approved Revenue	FY 2012 Approved Revenue	
Charges for Service - External	\$1,705,105	\$1,617,436	\$1,675,000 ↓	\$1,600,000	
Interest Income	\$23,136	\$9,292	\$0 ↑	\$11,000	
Miscellaneous Revenues	\$8	\$0	\$0 →	\$0	
Current Year Revenues	\$1,728,249	\$1,626,728	\$1,675,000 ↓	\$1,611,000	
Fund Balance Appropriation - Use of Reserves	\$391,344	\$124,162	\$0 ↑	\$79,384	
Total of Fund 215 - E911 Fund Source of Funds	\$2,119,593	\$1,750,890	\$1,675,000 ↑	\$1,690,384	
	FY 2009 Actual Expenditures	FY 2010 Actual Expenditures	FY 2011 Approved Expenditures	FY 2012 Approved Expenditures	
Police	\$2,119,593	\$1,750,890	\$1,586,541 ↑	\$1,690,384	
Total of Fund 215 - E911 Fund Use of Funds	\$2,119,593	\$1,750,890	\$1,586,541 ↑	\$1,690,384	
Estimated Ending Fund Balance for FY 2012:					\$1,550,616

Tree Bank Fund

The Tree Bank Fund is a special revenue fund used to account for the proceeds of developers' payment in order to cut down specimen trees to be able to build. The money is to be used to replace trees in the City (Fund 245).

Estimated Beginning Fund Balance for FY 2012:					\$437,673
	FY 2009 Actual Revenue	FY 2010 Actual Revenue	FY 2011 Approved Revenue	FY 2012 Approved Revenue	
Interest Income	\$8,019	\$3,747	\$500 ↑	\$3,000	
Miscellaneous Revenues	\$3,000	\$50	\$100 ↑	\$1,000	
Current Year Revenues	\$11,019	\$3,797	\$600 ↑	\$4,000	
Fund Balance Appropriation - Use of Reserves	\$0	\$29,920	\$0 →	\$0	
Total of Fund 245 - Tree Bank Fund Source of Funds	\$11,019	\$33,717	\$600 ↑	\$4,000	
	FY 2009 Actual Expenditures	FY 2010 Actual Expenditures	FY 2011 Approved Expenditures	FY 2012 Approved Expenditures	
Community Development	\$0	\$33,717	\$0 →	\$0	
Total of Fund 245 - Tree Bank Fund Use of Funds	\$0	\$33,717	\$0 →	\$0	
Estimated Ending Fund Balance for FY 2012:					\$441,673

Soil and Erosion Fund

The Soil and Erosion Fund is a special revenue fund used to account for the fee for the issuance of a land disturbance permit. This fee is to prevent excessive soil erosion from occurring as building is taking place. Several Inspections take place throughout the building phase and there is a plan pre-inspection as well (Fund 240).

Estimated Beginning Fund Balance for FY 2012:					\$297,650
	FY 2009 Actual Revenue	FY 2010 Actual Revenue	FY 2011 Approved Revenue	FY 2012 Approved Revenue	
Licenses & Permits	\$4,422	\$2,604	\$3,000 →	\$3,000	
Interest Income	\$7,100	\$3,241	\$500 ↓	\$0	
Current Year Revenues	\$11,522	\$5,845	\$3,500 ↓	\$3,000	
Fund Balance Appropriation - Use of Reserves	\$0	\$0	\$0 →	\$0	
Total of Fund 240 - Soil Erosion Fund Source of Funds	\$11,522	\$5,845	\$3,500 ↓	\$3,000	
	FY 2009 Actual Expenditures	FY 2010 Actual Expenditures	FY 2011 Approved Expenditures	FY 2012 Approved Expenditures	
Environmental Public Works	\$0	\$0	\$100 #	\$0	
Total of Fund 240 - Soil Erosion Fund Use of Funds	\$0	\$0	\$100 ↓	\$0	
Estimated Ending Fund Balance for FY 2012:					\$300,650

Cemetery Care Fund

The Cemetery Care Fund is a special revenue fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for cemetery care (Fund 235).

Estimated Beginning Fund Balance for FY 2012:					\$94,500
	FY 2009 Actual Revenue	FY 2010 Actual Revenue	FY 2011 Approved Revenue	FY 2012 Approved Revenue	
Interest Income	\$2,114	\$981	\$0 ↑	\$750	
Current Year Revenues	\$2,114	\$981	\$0 ↑	\$750	
Fund Balance Appropriation - Use of Reserves	\$16,891	\$17,694	\$23,500 ↓	\$22,750	
Total of Fund 235 - Cemetery Fund Source of Funds	\$19,005	\$18,675	\$23,500 →	\$23,500	
	FY 2009 Actual Expenditures	FY 2010 Actual Expenditures	FY 2011 Approved Expenditures	FY 2012 Approved Expenditures	
Recreation and Parks	\$19,005	\$18,675	\$23,500 →	\$23,500	
Total of Fund 235 - Cemetery Fund Use of Funds	\$19,005	\$18,675	\$23,500 →	\$23,500	
Estimated Ending Fund Balance for FY 2012:					\$71,750

*The fund balance will decrease by more than 10% due to planned use of fund balance. This fund is utilizing available fund balance and may in the future require General Fund funding.

Leita Thompson Rental Property Fund

The Leita Thompson Rental Property Fund is a special revenue fund used to account for the proceeds of specific revenue sources that are restricted to expenditures for the rental property at the Leita Thompson Park (Fund 290).

Estimated Beginning Fund Balance for FY 2012:					\$117,000
	FY 2009 Actual Revenue	FY 2010 Actual Revenue	FY 2011 Approved Revenue	FY 2012 Approved Revenue	
Interest Income	\$1,100	\$434	\$0 →	\$0	
Miscellaneous Revenues	\$72,400	\$80,700	\$76,200 ↑	\$79,200	
Current Year Revenues	\$73,500	\$81,134	\$76,200 ↑	\$79,200	
Fund Balance Appropriation - Use of Reserves	\$0	\$0	\$0 →	\$0	
Total of Fund 290 - Leita Thompson Rental Fund Source of Fund:	\$73,500	\$81,134	\$76,200 ↑	\$79,200	
	FY 2009 Actual Expenditures	FY 2010 Actual Expenditures	FY 2011 Approved Expenditures	FY 2012 Approved Expenditures	
Recreation and Parks	\$56,599	\$54,651	\$62,500 ↑	\$63,192	
Total of Fund 290 - Leita Thompson Rental Fund Use of Funds	\$56,599	\$54,651	\$62,500 ↑	\$63,192	
Estimated Ending Fund Balance for FY 2012:					\$133,008

Hotel/Motel Fund

The Hotel/Motel Fund is a special revenue fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for the promotion of tourism and trails as stated under State law (Fund 275).

Estimated Beginning Fund Balance for FY 2012:					\$972,580
	FY 2009 Actual Revenue	FY 2010 Actual Revenue	FY 2011 Approved Revenue	FY 2012 Approved Revenue	
Franchise, Alcohol, Business / Insurance Taxes	\$687,037	\$602,199	\$500,000	\$626,000	↑
Interest Income	\$10,547	\$7,399	\$2,500	\$0	↓
Current Year Revenues	\$697,585	\$609,597	\$502,500	\$626,000	↑
Fund Balance Appropriation - Use of Reserves	\$0	\$0	\$0	\$200,587	↑
Total of Fund 275 - Hotel/Motel Fund Source of Funds	\$697,585	\$609,597	\$502,500	\$826,587	↑
	FY 2009 Actual Expenditures	FY 2010 Actual Expenditures	FY 2011 Approved Expenditures	FY 2012 Approved Expenditures	
Administration	\$440,258	\$440,351	\$441,187	\$449,587	↑
Recreation and Parks	\$160,000	\$75,000	\$0	\$377,000	↑
Total of Fund 275 - Hotel/Motel Fund Use of Funds	\$600,258	\$515,351	\$441,187	\$826,587	↑
Estimated Ending Fund Balance for FY 2012:					\$771,993

*The fund balance will decrease by more than 10% due to planned use of fund balance for capital projects. This use of fund balance is consistent with the FY 2012 Budget Principles and the City's policy to draw upon fund balance to provide pay-as-you-go financing for capital projects.

Enterprise Funds

Enterprise Funds are proprietary funds that are financed and operated in a manner similar to private business enterprises. The individual funds are to be self-supporting and generate enough revenue to cover their costs. The City operates four Enterprise Funds: Solid Waste, Water/Sewer, Recreation Participation, and new for FY 2012 includes the implementation of the Stormwater Utility Fund. These funds maintain stabilization funds of 16.67% of budgeted expenditures to assure adequate resources and to mitigate short-term effects of revenue shortage. Unassigned fund balance may be used for capital expenditures.

Water Fund: Includes Water Distribution, Water Administration and the Water Plant. Revenues are received from citizens that are connected to the City of Roswell's water system. FY 2012 revenues are approved at \$3,298,000 for the Water Fund. Water rates were last increased during FY 2008 budget to encourage conservation. The fund is also approved to use \$241,584 of unassigned fund balance for capital expenditures.

Expenditures for FY 2012 are approved at \$3,456,884 or (-\$2,495) less than last year's approved amount \$3,459,379. Personnel costs of \$1,018,490 are approved, operating costs are approved at \$1,363,166 and capital/other costs of are approved at \$1,075,228 for FY 2012.

Water Fund's fund balance will provide the necessary revenue to fund the \$241,584 difference. The Fund's balance will decrease by (-10%) with the planned budgeted use of reserves.

Stormwater Utility Fund: FY 2012 includes the creation of this fund, which will provide for stormwater management. Revenue comes from the stormwater utility fees. Revenues are approved at \$2,800,000 in FY 2012 and expenditures are approved at \$2,682,828 for FY 2012. Personnel expenditures of \$463,520 are approved, with operating expenditures at \$594,611 and capital/other costs approved at \$1,624,697 for FY 2012.

Solid Waste Fund: Includes: Sanitation (Residential, Commercial, and Yard Waste), Solid Waste Disposal and Recycling (Collection and Recycling Center). Revenues come from the rates charged to residential and commercial property owners and are approved at \$8,673,000 for FY 2012 which is a (-\$948,231) or (-11%) decrease to FY 2011's original approved budgeted amount of \$9,621,231. Rates are decreasing for FY 2012 in order to offset the cost to taxpayers from the implementation of the Stormwater Utility Fee.

Expenditures are approved at \$9,801,368 which is \$180,137 or 2% less than last year's approved budget. Personnel costs of \$2,391,819 are approved, operating costs are approved at \$5,275,730 and capital/other costs are approved at \$2,133,819 for FY 2012.

Recreation Participation Fund: Includes cost center for participant recreation programs. Revenue comes from the participants' fees and a transfer from General Fund to subsidize the full time employee costs. Revenues are approved at \$3,966,700 for participant fees and \$658,445 as a transfer from general fund in FY 2012. Expenditures for FY 2012 are approved at \$4,624,468, which are (-\$308,880) less than FY 2011's amount of \$4,933,348. Personnel expenditures of \$2,741,937 are approved, with operating expenditures at \$1,651,570 and capital/other costs approved at \$230,961 for FY 2012.

Water / Sewer Fund

The Water Fund is an enterprise fund used to account for the proceeds of payment and expenditures for water and sewer services (Fund 505).

Estimated Beginning Fund Balance for FY 2012:				\$1,615,460
	FY 2009 Actual Revenue	FY 2010 Actual Revenue	FY 2011 Approved Revenue	FY 2012 Approved Revenue
Licenses & Permits	\$766	\$510	\$750 ↓	\$500
Charges for Service - External	\$3,246,787	\$3,295,903	\$3,320,000 ↓	\$3,272,500
Interest Income	\$83,987	\$28,540	\$25,000 →	\$25,000
Miscellaneous Revenues	\$24,839	\$17,509	\$0 →	\$0
Transfers In	\$162,040	\$0	\$0 →	\$0
Current Year Revenues	\$3,518,419	\$3,342,462	\$3,345,750 ↓	\$3,298,000
Fund Balance Appropriation - Use of Reserves	\$0	\$0	\$113,629 ↑	\$241,584
Total of Fund 505 - Water/Sewer Fund Source of Funds	\$3,518,419	\$3,342,462	\$3,459,379 ↑	\$3,539,584
	FY 2009 Actual Expenditures	FY 2010 Actual Expenditures	FY 2011 Approved Expenditures	FY 2012 Approved Expenditures
Environmental Public Works	\$2,679,506	\$3,056,760	\$3,459,379 ↓	\$3,456,884
Total of Fund 505 - Water/Sewer Fund Use of Funds	\$2,679,506	\$3,056,760	\$3,459,379 ↓	\$3,456,884
Estimated Ending Fund Balance for FY 2012:				\$1,456,576

Stormwater Utility Fund

The Stormwater Management Fund is an enterprise fund used to account for the proceeds of payment for Stormwater management services (Fund 507).

Estimated Beginning Fund Balance for FY 2012:				\$0
	FY 2009 Actual Revenue	FY 2010 Actual Revenue	FY 2011 Approved Revenue	FY 2012 Approved Revenue
Charges for Service - External	\$0	\$0	\$0 ↑	\$2,800,000
Current Year Revenues	\$0	\$0	\$0 ↑	\$2,800,000
Fund Balance Appropriation - Use of Reserves	\$0	\$0	\$0 →	\$0
Total of Fund 507 - Stormwater Fund Source of Funds	\$0	\$0	\$0 ↑	\$2,800,000
	FY 2009 Actual Expenditures	FY 2010 Actual Expenditures	FY 2011 Approved Expenditures	FY 2012 Approved Expenditures
Environmental Public Works	\$0	\$0	\$0 ↑	\$2,682,828
Total of Fund 507 - Stormwater Fund Use of Funds	\$0	\$0	\$0 ↑	\$2,682,828
Estimated Ending Fund Balance for FY 2012:				\$117,172

Solid Waste Fund

The Solid Waste Fund is an enterprise fund used to account for the proceeds of payment for sanitation services. This includes residential and commercial collection, recycling, large pickup fees and dumpster setup (Fund 540).

Estimated Beginning Fund Balance for FY 2012:					\$9,312,807
	FY 2009 Actual Revenue	FY 2010 Actual Revenue	FY 2011 Approved Revenue	FY 2012 Approved Revenue	
Charges for Service - External	\$9,680,522	\$9,981,406	\$9,508,000	\$8,653,000	↓
Interest Income	\$184,538	\$82,078	\$30,000	\$20,000	↓
Miscellaneous Revenues	\$8,262	\$71,653	\$0	\$0	→
Transfers In	\$273,239	\$843,586	\$0	\$0	→
Current Year Revenues	\$10,146,562	\$10,978,724	\$9,538,000	\$8,673,000	↓
Fund Balance Appropriation - Use of Reserves	\$0	\$0	\$83,231	\$1,128,368	↑
Total of Fund 540 - Solid Waste Fund Source of Funds	\$10,146,562	\$10,978,724	\$9,621,231	\$9,801,368	↑
	FY 2009 Actual Expenditures	FY 2010 Actual Expenditures	FY 2011 Approved Expenditures	FY 2012 Approved Expenditures	
Environmental Public Works	\$8,606,063	\$8,984,978	\$9,621,231	\$9,801,368	↑
Total of Fund 540 - Solid Waste Fund Use of Funds	\$8,606,063	\$8,984,978	\$9,621,231	\$9,801,368	↑
Estimated Ending Fund Balance for FY 2012:					\$8,184,439

*The fund balance will decrease by more than 10% due to planned use of fund balance for capital projects. This use of fund balance is consistent with the FY 2012 Budget Principles and the City's policy to draw upon fund balance to provide pay-as-you-go financing for capital projects.

Recreation Participation Fund

The Recreation Participation Fund is an enterprise fund used to account for the proceeds of user fees to pay for program participation (Fund 555).

Estimated Beginning Fund Balance for FY 2012:					\$553,971
	FY 2009 Actual Revenue	FY 2010 Actual Revenue	FY 2011 Approved Revenue	FY 2012 Approved Revenue	
Charges for Service - External	\$3,909,547	\$4,125,954	\$3,966,243	\$3,966,700	↑
Interest Income	\$6,396	\$11,536	\$0	\$0	→
Miscellaneous Revenues	\$42	\$0	\$0	\$0	→
Transfers In	\$4,845	\$0	\$1,061,854	\$658,445	↓
Current Year Revenues	\$3,920,830	\$4,137,490	\$5,028,097	\$4,625,145	↓
Fund Balance Appropriation - Use of Reserves	\$0	\$0	\$0	\$0	→
Total of Fund 555 - Recreation Participation Fund Source of Funds	\$3,920,830	\$4,137,490	\$5,028,097	\$4,625,145	↓
	FY 2009 Actual Expenditures	FY 2010 Actual Expenditures	FY 2011 Approved Expenditures	FY 2012 Approved Expenditures	
Recreation and Parks	\$3,869,509	\$3,854,638	\$4,933,348	\$4,624,468	↓
Total of Fund 555 - Recreation Participation Fund Use of Funds	\$3,869,509	\$3,854,638	\$4,933,348	\$4,624,468	↓
Estimated Ending Fund Balance for FY 2012:					\$554,648

Internal Service Funds

The Internal Service Funds are proprietary funds that track expenditures of services provided to departments, typically on a cost reimbursement basis. For the City of Roswell, these funds include Group Benefits Fund, Risk/Liability Fund and Worker's Compensation Fund.

Group Benefits Fund: Revenues from the Group Benefits fund come from \$5,967,000 in City contributions and \$837,870 in employee contributions. Expenditures will go toward premiums for health, dental, life and other benefits. This fund is budgeted at \$7,312,870 for revenues and \$7,312,870 for group benefit expenses. FY 2012 approved budget uses \$503,000 of the fund balance for Pension plan transition costs and a pay plan, benefit and job classification study.

Risk/Liability Fund: Revenues for the Risk/Liability fund come from transfers in from other departments and fund the liability premiums paid by the City. This fund is budgeted at \$863,393 for revenues and \$863,393 for expenditures.

Worker's Compensation Fund: Revenues for the Worker's Compensation Fund come from transfers in from other departments and fund the City's self-insurance of worker's comp claims. This fund is budgeted at \$455,850 for revenues and \$446,331 expenditures.

Group Benefits Fund

The Group Benefit Fund is an internal service fund used to account for the contributions and insurance payments for the employee health care (Fund 602).

Estimated Beginning Fund Balance for FY 2012:					\$1,435,793
	FY 2009 Actual Revenue	FY 2010 Actual Revenue	FY 2011 Approved Revenue	FY 2012 Approved Revenue	
Employee Contribution	\$298,563	\$0	\$630,000	\$837,870	↑
Employer Contribution	\$6,040,536	\$5,737,997	\$6,072,407	\$5,967,000	↓
Interest Income	\$29,663	\$7,006	\$0	\$5,000	↑
Current Year Revenues	\$6,368,762	\$5,745,003	\$6,702,407	\$6,809,870	↑
Fund Balance Appropriation - Use of Reserves	\$0	\$1,600,225	\$140,626	\$503,000	↑
Total of Fund 602 - Group Benefit Fund Source of Funds	\$6,368,762	\$7,345,229	\$6,843,033	\$7,312,870	↑
	FY 2009 Actual Expenditures	FY 2010 Actual Expenditures	FY 2011 Approved Expenditures	FY 2012 Approved Expenditures	
Citywide	\$5,446,185	\$7,345,229	\$6,843,033	\$7,312,870	↑
Total of Fund 602 - Group Benefit Fund Use of Funds	\$5,446,185	\$7,345,229	\$6,843,033	\$7,312,870	↑
Estimated Ending Fund Balance for FY 2012:					\$932,793

*The fund balance will decrease by more than 10% due to planned use of fund balance. This fund is utilizing available fund balance for Pension plan transition costs and training and for a pay plan, benefit and job classification study.

Risk and Liability Fund

The Risk/Liability Fund is an internal service fund used to account for the transfers in from other funds and the risk and liability payments and deductibles paid by the City (Fund 603).

Estimated Beginning Fund Balance for FY 2012:					\$1,648,000
	FY 2009 Actual Revenue	FY 2010 Actual Revenue	FY 2011 Approved Revenue	FY 2012 Approved Revenue	
Charges for Service - Internal	\$1,250,000	\$1,050,000	\$863,393	\$863,393	→
Interest Income	\$3,053	\$8,435	\$0	\$0	→
Miscellaneous Revenues	\$0	\$211,266	\$0	\$0	→
Transfers In	\$0	\$700,000	\$0	\$0	→
Current Year Revenues	\$1,253,053	\$1,969,700	\$863,393	\$863,393	→
Fund Balance Appropriation - Use of Reserves	\$0	\$0	\$0	\$0	→
Total of Fund 603 - Risk and Liability Fund Source of Funds	\$1,253,053	\$1,969,700	\$863,393	\$863,393	→
	FY 2009 Actual Expenditures	FY 2010 Actual Expenditures	FY 2011 Approved Expenditures	FY 2012 Approved Expenditures	
Citywide	\$816,939	\$804,196	\$863,393	\$863,393	→
Fire	\$0	\$202,573	\$0	\$0	→
Total of Fund 603 - Risk and Liability Fund Use of Funds	\$816,939	\$1,006,770	\$863,393	\$863,393	→
Estimated Ending Fund Balance for FY 2012:					\$1,648,000

Workers Compensation Fund

The Workers Compensation Fund is an internal service fund used to account for the employer's contribution and payments made on behalf of worker's compensation (Fund 601).

Estimated Beginning Fund Balance for FY 2012:					\$2,888,000
	FY 2009 Actual Revenue	FY 2010 Actual Revenue	FY 2011 Approved Revenue	FY 2012 Approved Revenue	
Charges for Service - Internal	\$1,023,050	\$1,023,050	\$446,350	\$446,350	→
Interest Income	\$10,980	\$8,931	\$0	\$9,500	↑
Miscellaneous Revenues	\$0	\$212,923	\$0	\$0	→
Transfers In	\$0	\$1,000,000	\$0	\$0	→
Current Year Revenues	\$1,034,030	\$2,244,904	\$446,350	\$455,850	↑
Fund Balance Appropriation - Use of Reserves	\$0	\$0	\$0	\$0	→
Total of Fund 601 - Worker's Compensation Fund Source of Fun	\$1,034,030	\$2,244,904	\$446,350	\$455,850	↑
	FY 2009 Actual Expenditures	FY 2010 Actual Expenditures	FY 2011 Approved Expenditures	FY 2012 Approved Expenditures	
Citywide	\$119,588	\$465,163	\$446,350	\$446,331	↓
Total of Fund 601 - Worker's Compensation Fund Use of Funds	\$119,588	\$465,163	\$446,350	\$446,331	↓
Estimated Ending Fund Balance for FY 2012:					\$2,897,519

Capital Project Funds

The Capital Project Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds) and capital outlay. The Capital Project Funds are separated into two funds specifically for capital projects: Impact Fee Fund and Capital Projects Fund.

Impact Fee Fund: Revenues from developments to offset the cost to the City for provision of services are estimated to be \$175,600 in FY 2012. The City understands this revenue source depends on the annual increases and decreases in development. Expenditures of \$2,324,477 are approved.

Capital Projects Fund: Revenues of \$10,668,352 to fund capital are transfers from general fund, confiscated assets fund, and hotel/motel fund. Expenditures are budgeted at \$10,668,352 for specific projects funds.

Impact Fee Fund

The Impact Fee Fund is a capital projects fund used to offset cost to City for provision of Capital items to serve the new development. Cost depends on type of development. These funds must be spent within five years of receipt (Fund 230).

Estimated Beginning Fund Balance for FY 2012:					\$2,572,644
	FY 2009 Actual Revenue	FY 2010 Actual Revenue	FY 2011 Approved Revenue	FY 2012 Approved Revenue	
Charges for Service - External	\$277,589	\$95,044	\$100,000 ↑	\$165,600	
Interest Income	\$152,532	\$54,533	\$0 ↑	\$10,000	
Current Year Revenues	\$430,121	\$149,578	\$100,000 ↑	\$175,600	
Fund Balance Appropriation - Use of Reserves	\$758,076	\$1,987,586	\$0 ↑	\$2,148,877	
Total of Fund 230 - Impact Fee Fund Source of Funds	\$1,188,196	\$2,137,164	\$100,000 ↑	\$2,324,477	
	FY 2009 Actual Expenditures	FY 2010 Actual Expenditures	FY 2011 Approved Expenditures	FY 2012 Approved Expenditures	
Fire	\$0	\$0	\$0 ↑	\$1,500,000	
Recreation and Parks	\$728,490	\$400,021	\$0 ↑	\$225,000	
Total of Fund 230 - Impact Fee Fund Use of Funds	\$1,188,196	\$2,137,164	\$0 ↑	\$2,324,477	
Estimated Ending Fund Balance for FY 2012:					\$423,767

*The fund balance will decrease by more than 10% due to planned use of fund balance for capital projects. Due to the unpredictable nature of this revenue source, the expenditure budget for each year if funded primarily through actual revenues received in prior years.

Capital Projects Fund

The Capital Projects Fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities and capital outlay (Fund 350).

Estimated Beginning Fund Balance for FY 2012:					\$3,262,333
	FY 2009 Actual Revenue	FY 2010 Actual Revenue	FY 2011 Approved Revenue	FY 2012 Approved Revenue	
Intergovernmental	\$89,736	\$65,000	\$0	\$0	→
Interest Income	\$328,261	\$116,683	\$0	\$0	→
Miscellaneous Revenues	\$7,246	\$14,302	\$0	\$0	→
Transfers In	\$11,051,882	\$8,483,381	\$9,012,339	\$10,668,352	↑
Current Year Revenues	\$11,477,125	\$8,679,366	\$9,012,339	\$10,668,352	↑
Fund Balance Appropriation - Use of Reserves	\$0	\$0	\$0	\$0	→
Total of Fund 350 - Capital Projects Fund Source of Funds	\$11,477,125	\$8,679,366	\$9,012,339	\$10,668,352	↑
	FY 2009 Actual Expenditures	FY 2010 Actual Expenditures	FY 2011 Approved Expenditures	FY 2012 Approved Expenditures	
Administration	\$1,746,606	\$1,057,035	\$4,215,972	\$522,752	↓
Citywide	\$0	\$0	\$175,000	\$1,800,680	↑
Community Development	\$279,815	\$64,813	\$25,000	\$80,000	↑
Environmental Public Works	\$922,993	\$985,850	\$500,000	\$9,300	↓
Fire	\$458,062	\$434,738	\$60,000	\$1,311,800	↑
Police	\$1,090,046	\$387,089	\$513,220	\$1,715,820	↑
Recreation and Parks	\$1,752,016	\$1,606,953	\$291,000	\$872,000	↑
Transportation	\$3,365,003	\$3,198,024	\$3,232,147	\$4,356,000	↑
Total of Fund 350 - Capital Projects Fund Use of Funds	\$9,614,541	\$7,734,503	\$9,012,339	\$10,668,352	↑
Estimated Ending Fund Balance for FY 2012:					\$3,262,333

Debt Service Fund

The Debt Service Fund is used to account for debt transactions for bonds and other debts issued by the City. The funding comes from the percentage of the millage rate that is designated for retirement of general obligation bond indebtedness. The approved revenue for FY 2012 is \$6,390,000. The amount due to bond holders is \$6,699,933 during FY 2012.

The balance in this fund will be reduced by (\$309,933). This will reduce the fund balance by (-4%). The City maintains a one year payment in fund balance. The ending estimated fund balance of \$7,978,397 will maintain that policy. The City expects to use fund balance for the next 2 fiscal years. The existing debt could be paid off in FY 2014 using the fund balance to pay the debt owed in 2015. The City has also considered issuing debt to pay for capital in the coming years.

Debt Service Fund

The Debt Service Fund is used to account for debt transactions for bonds and other debts issued by the City. The funding comes from the percentage of the millage rate that is designated for retirement of general obligation bond indebtedness (Fund 410).

Estimated Beginning Fund Balance for FY 2012:					\$8,288,330
	FY 2009 Actual Revenue	FY 2010 Actual Revenue	FY 2011 Approved Revenue	FY 2012 Approved Revenue	
Property Tax	\$6,750,381	\$6,597,146	\$6,380,000	\$6,375,000	↓
Charges for Service - External	\$0	\$8,313	\$0	\$0	→
Interest Income	\$101,444	\$26,625	\$25,000	\$15,000	↓
Current Year Revenues	\$6,851,824	\$6,632,084	\$6,405,000	\$6,390,000	↓
Fund Balance Appropriation - Use of Reserves	\$0	\$0	\$2,100	\$309,933	↑
Total of Fund 410 - Debt Service Fund Source of Funds	\$6,851,824	\$6,632,084	\$6,407,100	\$6,699,933	↑
	FY 2009 Actual Expenditures	FY 2010 Actual Expenditures	FY 2011 Approved Expenditures	FY 2012 Approved Expenditures	
Finance	\$6,002,825	\$6,186,654	\$6,407,100	\$6,699,933	↑
Total of Fund 410 - Debt Service Fund Use of Funds	\$6,002,825	\$6,186,654	\$6,407,100	\$6,699,933	↑
Estimated Ending Fund Balance for FY 2012:					\$7,978,397

Federal, State, and Local/County Funds

Grants are placed into a separate fund for each type of granting organization: Federal Government, State Government, and County Government and/or Local Organizations. The grants allow the city to do more for its citizens than it would be able to do itself. The grants will not appear on the All Funds Summary. In the City of Roswell, grants require Council approval prior to acceptance then are budgeted at the time of acceptance by our City Council. Historical Grant Revenues and Expenditures as well as the status of current, approved grants are included in the Appendix.

General Fund

(Fund 100)

The General Fund is the general operating fund of the City and is used to account for all financial resources, except those required to be accounted for in another fund. The eight City Departments are Administration, Community Development, Environmental/Public Works, Finance, Fire, Police, Recreation, Parks, Historic and Cultural Affairs and Transportation.

General Fund
Summary of Changes from FY 2011 Approved To FY 2012 Approved

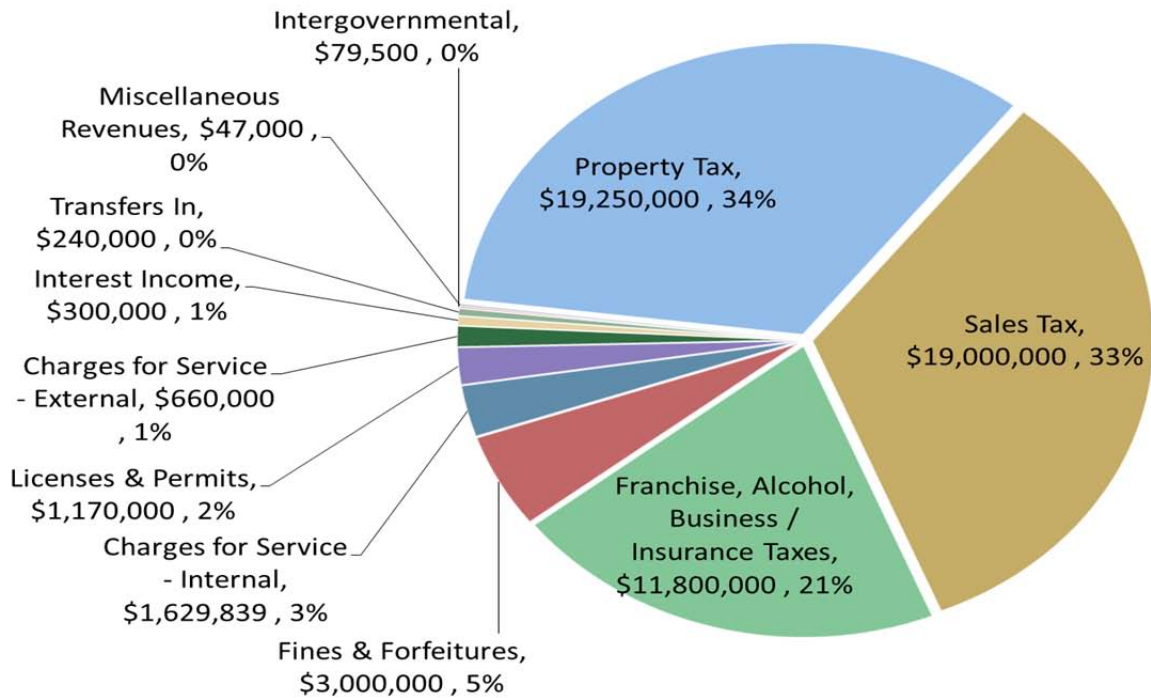
FY 2011 Approved Budget		\$63,092,471
Salary Adjustments	Salary Adjustments	(\$1,085,605)
	Overtime Reduction due to change in Public Safety Overtime Policy	(\$81,673)
Salary Adjustments Total		(\$1,167,278)
Departmental Adjustments	FY 2011 Capital taken out of base	(\$8,669,119)
	One Time Cost Removed from FY 2011	(\$257,700)
	Stormwater Fee for Municipal Facilities	\$700,000
	Stormwater Activities moving from General Fund to Stormwater Utility	(\$972,083)
	Electricity Increases	\$361,242
	Contract for Fulton County Elections	\$310,000
	Gasoline Increases	\$130,711
	Striping Supplies	\$50,000
	Replacement of 1 Traffic Signal Cabinet	\$12,000
	Fleet Maintenance Wash Bay System Program	\$5,000
	American Society of Civil Engineers (ASCE) Peer Review	\$3,500
	Fleet Maintenance Tank Monitor System Re-wiring Project	\$3,500
	Fleet Maintenance Tool Replacement Program	\$2,200
	Ethernet Switches (2)	\$2,000
	Computer Diagnostics for Automotive Central Processor in Vehicles	\$795
	Other Operating Changes	(\$165,233)
Departmental Adjustments Total		(\$8,483,187)
New Initiative	Operating Contingency	\$150,542
	Urban Area Security Initiative (UASI) Upgrade Annual Operating Cost	\$140,000
	Position of Assistant Chief from an unfunded to a funded position.	\$114,004
	Outside Legal Counsel for Voter's Rights Act opt out.	\$25,000
	(2) Nixle Municipal Wire Licenses: (1) for Public Safety and (1) non Public Safety	\$15,000
	In Car Digital Camera Repairs	\$7,000
	Training for Boards and Commission (Historic Preservation Commission, Design Review Board, Board of Zoning Appeals, and Planning Commission)	\$4,000
	Reduce Subsidy to Recreation Participation Fund by one half	(\$300,445)
New Initiative Total		\$155,101
Maintenance Capital	Citywide Vehicle Replacement Program	\$1,527,000
	Citywide Resurfacing and Reconstruction	\$668,000
	Citywide Facilities Maintenance (FCA)	\$522,752
	East Roswell Recreation Center (ERRC) Roof Replacement (not included under Facility Condition Assessment-FCA)	\$290,000
	Mobile Data Terminals (MDT) Replacement program	\$155,000
	Citywide Computer Replacement Program	\$151,680
	Cardiac Monitor replacement program	\$61,800
	Bridge Maintenance Program	\$40,000
	2 Walk Behind Mowers	\$26,000
	Replace kitchen equipment - Detention Center	\$25,000
	Lightpole Replacement	\$24,000
	Commercial Mowers	\$20,000
	Digital In Car Cameras	\$15,000
	Tennis Court Resurfacing	\$15,000
	Backstop Safety Fencing for Athletic Fields	\$15,000
	Fieldrake replacement program	\$14,000
	Gator replacement program	\$9,000
Maintenance Capital Total		\$3,579,232

General Fund
Summary of Changes from FY 2011 Approved To FY 2012 Approved

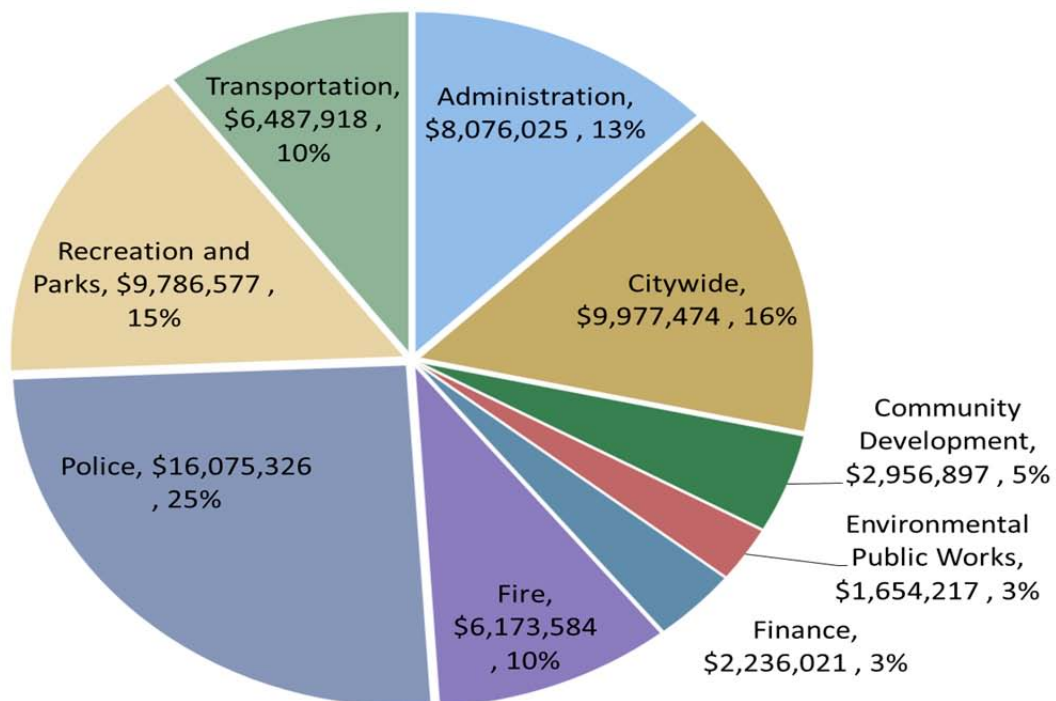
One Time Capital	Big Creek Bridge Road - Phase 1 (Design)	\$1,400,000
	Citywide Resurfacing and Reconstruction	\$1,332,000
	Urban Area Security Initiative (UASI) Upgrade	\$1,056,400
	Fire Station #4 LEED Certified (Balance of funding available in impact fees)	\$800,000
	Fire Apparatus Replacement	\$450,000
	Eves Road Multi-Use Path and Bike Lanes (Design)	\$275,000
	Motor Grader (replacement)	\$225,000
	State Route 9 at State Route 120 (Construction)	\$200,000
	Dump Truck (replacement)	\$95,000
	Windows Server 2008	\$82,000
	Historic Gateway Master Plan	\$80,000
	Backflow Preventers for all Parks	\$50,000
	Midtown Gap Closure	\$50,000
	Windows 7 Upgrades	\$40,000
	City Municipal Complex Landscaping	\$30,000
	Trail from Riverwalk to Lover's Leap and Allenbrook	\$28,000
	State Route 120 Lane Diet/Trail (Database/Survey)	\$25,000
	Fiber Splicer and Optical Time-Domain Reflectometer (OTDR)	\$20,000
	Fleet Maintenance Diagnostic Equipment Replacement	\$9,300
One Time Capital Total		\$6,247,700
100 - General Fund Total		\$63,424,039

General Fund Revenue and Expenditures

General Fund Revenue Budget for FY 2012: \$63,424,039



General Fund Expenditure Budget for FY 2012: \$63,424,039



**General Fund
Revenues by Account**

Account	Account Name	FY 2010 Actual Revenue	FY 2011 Amended Budget	FY 2011 Estimate	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Revenue Budget
311101	REAL PROPERTY TAX - CURRENT YEAR	\$18,111,864	\$17,750,000	\$17,565,343	\$17,750,000	(\$682,000)	\$17,068,000
311110	PUBLIC UTILITY	\$0	\$175,000	\$0	\$175,000	(\$20,000)	\$155,000
311200	REAL PROPERTY TAX - PRIOR	\$87,559	\$0	\$142,617	\$0	\$140,000	\$140,000
311310	MOTOR VEHICLE	\$1,210,111	\$1,100,000	\$1,209,136	\$1,100,000	\$100,000	\$1,200,000
311340	INTANGIBLES (REG & RECRD)	\$459,801	\$500,000	\$484,000	\$500,000	(\$20,000)	\$480,000
311600	REAL ESTATE TRANS(INTANG)	\$89,965	\$80,000	\$69,000	\$80,000	(\$15,000)	\$65,000
319110	GEN PROP: PEN & INT : REAL	\$152,573	\$75,000	\$172,898	\$75,000	\$65,000	\$140,000
319500	FIFA	\$2,254	\$100	\$2,248	\$100	\$1,900	\$2,000
Property Tax Total		\$20,114,126	\$19,680,100	\$19,645,242	\$19,680,100	(\$430,100)	\$19,250,000
313100	LOCAL OPTION SALES TAX	\$18,905,248	\$18,200,000	\$19,102,231	\$18,200,000	\$800,000	\$19,000,000
Sales Tax Total		\$18,905,248	\$18,200,000	\$19,102,231	\$18,200,000	\$800,000	\$19,000,000
311710	ELECTRIC FRANCHISE TAXES	\$3,367,784	\$3,300,000	\$3,300,000	\$3,300,000	\$450,000	\$3,750,000
311730	GAS FRANCHISE TAXES	\$615,081	\$625,000	\$613,000	\$625,000	(\$12,000)	\$613,000
311750	TV CABLE FRANCHISE TAXES	\$968,408	\$625,000	\$821,000	\$625,000	\$196,000	\$821,000
311760	TELEPHONE FRANCHISE TAXES	\$368,497	\$500,000	\$345,000	\$500,000	(\$155,000)	\$345,000
314200	WHOLESALE ALCOHOLIC EXCIS	\$974,130	\$980,000	\$968,000	\$980,000	(\$12,000)	\$968,000
314300	RETAIL ALCOHOLIC EXCISE	\$207,038	\$200,000	\$200,000	\$200,000	\$0	\$200,000
316101	BUSINESS & OCCUPATION TAX	\$760,884	\$750,000	\$750,000	\$750,000	\$0	\$750,000
316200	INSURANCE PREMIUM TAXES	\$4,397,138	\$4,350,000	\$4,269,346	\$4,350,000	(\$97,000)	\$4,253,000
316300	FINANCIAL INSTIT. TAXES	\$89,855	\$100,000	\$100,000	\$100,000	\$0	\$100,000
Franchise, Alcohol, Business / Insurance Taxes Total		\$11,748,814	\$11,430,000	\$11,366,346	\$11,430,000	\$370,000	\$11,800,000
321110	ALCOHOL, BEER, WINE LIC	\$573,226	\$525,000	\$570,000	\$525,000	\$45,000	\$570,000
321130	LIQUOR POURING LICENSE	\$28,906	\$25,000	\$29,000	\$25,000	\$4,000	\$29,000
321140	BAR CARDS (LIQ HANDL LIC)	\$5,725	\$6,000	\$5,500	\$6,000	(\$1,000)	\$5,000
321220	INSURANCE	\$72,555	\$60,000	\$70,000	\$60,000	\$1,750	\$61,750
321292	SOLICITOR FEES	\$275	\$500	\$250	\$500	(\$250)	\$250
321295	PRECIOUS METAL DEALER FEE	\$0	\$25	\$0	\$25	(\$25)	\$0
322210	ZONING AND LAND USE	\$32,844	\$25,000	\$30,000	\$25,000	\$5,000	\$30,000
322230	SIGN PERMITS	\$54,115	\$50,000	\$52,000	\$50,000	\$2,000	\$52,000
322231	SPECIAL EVENTS FEE	\$9,070	\$100	\$15,000	\$100	\$14,900	\$15,000
322300	TAXI CAB PERMITS	\$40,165	\$30,000	\$35,000	\$30,000	\$5,000	\$35,000
323120	BLDNG & INSPECT FEES	\$344,054	\$300,000	\$342,000	\$300,000	\$42,000	\$342,000
323196	GRADING PERMITS	\$26,214	\$15,000	\$30,000	\$15,000	\$15,000	\$30,000
Licenses & Permits Total		\$1,187,150	\$1,036,625	\$1,178,750	\$1,036,625	\$133,375	\$1,170,000
333100	HOUSING AUTHORITY	\$9,829	\$10,000	\$9,500	\$10,000	(\$500)	\$9,500
336010	ALPHARETTA FIRE PAYMENTS	\$64,005	\$75,000	\$70,000	\$75,000	(\$5,000)	\$70,000
337300	FULTON CO. SHARED REV	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Total		\$73,834	\$85,000	\$79,500	\$85,000	(\$5,500)	\$79,500
341200	RECORDING FEES	\$0	\$100	\$0	\$100	(\$100)	\$0
341333	3% ADMIN IMPACT FEES	\$2,851	\$3,000	\$4,000	\$3,000	\$1,000	\$4,000
341400	PRINTING AND DUP FEES	\$2,541	\$3,000	\$200	\$3,000	(\$2,800)	\$200
341905	OTHER/MISC. FEES	\$64,430	\$10,000	\$35,000	\$10,000	\$25,000	\$35,000
341910	ELECTION QUALIFY FEES	\$8,470	\$0	\$0	\$0	\$0	\$0
342120	ACCIDENT REPORTS	\$19,806	\$15,000	\$16,500	\$15,000	\$0	\$15,000
342130	FALSE ALARM FEES	\$61,368	\$60,000	\$61,000	\$60,000	\$0	\$60,000
342131	FIRE ALARM FEES	\$900	\$0	\$2,000	\$0	\$2,000	\$2,000
342140	EXPUNGEMENT FEES	\$5,849	\$7,000	\$5,500	\$7,000	(\$1,500)	\$5,500
342310	FINGERPRINTING FEES	\$11,295	\$12,000	\$11,000	\$12,000	(\$1,000)	\$11,000
342910	FIRE TRAINING FACILITY	\$0	\$100	\$0	\$100	(\$100)	\$0
342920	MOUNTAIN PARK	\$27,000	\$35,000	\$27,000	\$35,000	\$0	\$35,000
342925	RAPSTC TRAINING	\$1,162	\$100	\$12,000	\$100	\$11,900	\$12,000
343210	LAKE CHARLES -SPEC ASSESS	\$21,000	\$18,000	\$21,000	\$18,000	\$3,000	\$21,000

**General Fund
Revenues by Account, continued**

Account	Account Name	FY 2010 Actual Revenue	FY 2011 Amended Budget	FY 2011 Estimate	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Revenue Budget
345610	TELECOMMUNICATION CHARGES	\$329,885	\$300,000	\$329,000	\$300,000	\$19,050	\$319,050
346400	BACKGROUND CHECK FEES	\$14,409	\$13,000	\$15,000	\$13,000	\$2,000	\$15,000
347201	AUDITORIUM RENTAL FEES	\$105,465	\$75,000	\$100,000	\$75,000	\$25,000	\$100,000
347202	OTHER RENTAL FEES	\$20,250	\$20,250	\$20,250	\$20,250	\$0	\$20,250
347301	AUDITORIUM TICKET RECEIPT	\$0	\$5,000	\$3,000	\$5,000	(\$2,000)	\$3,000
347502	SPECIAL EVENTS	\$0	\$100	\$0	\$100	(\$100)	\$0
349300	BAD CHECK FEES	\$1,845	\$1,800	\$1,800	\$1,800	\$0	\$1,800
349920	VIETNAM MEMORIAL BRICKS	\$200	\$100	\$200	\$100	\$100	\$200
Charges for Service - External Total		\$698,727	\$578,550	\$664,450	\$578,550	\$81,450	\$660,000
341701	INDIRECT COST CONFISCATED ASSETS	\$15,920	\$13,142	\$13,142	\$13,142	\$916	\$14,058
341703	INDIRECT COST WATER FUND	\$309,641	\$269,980	\$269,980	\$269,980	(\$36,329)	\$233,651
341704	INDIRECT COST SOLID WASTE	\$1,153,114	\$1,177,018	\$1,177,018	\$1,177,018	(\$238,293)	\$938,725
341705	INDIRECT COST PARTIC REC	\$236,846	\$280,598	\$280,598	\$280,598	(\$280,598)	\$0
341706	INDIRECT COST STORMWATER	\$0	\$0	\$0	\$0	\$443,405	\$443,405
Charges for Service - Internal Total		\$1,715,521	\$1,740,738	\$1,740,738	\$1,740,738	(\$110,899)	\$1,629,839
351171	MUNICIPAL COURT FINES	\$1,794,747	\$1,600,000	\$2,100,000	\$1,600,000	\$500,000	\$2,100,000
351172	MUNICIPAL COURT PROBATION	\$136,382	\$105,000	\$113,860	\$105,000	\$5,000	\$110,000
351174	COURTWARE ADMIN FEE	\$8,955	\$10,000	\$10,000	\$10,000	\$0	\$10,000
351175	COURT RELATED - OTHER	\$319,215	\$300,000	\$300,000	\$300,000	\$0	\$300,000
351920	RED LIGHT FINES	\$536,737	\$700,000	\$522,378	\$700,000	(\$220,000)	\$480,000
Fines & Forfeitures Total		\$2,796,036	\$2,715,000	\$3,046,238	\$2,715,000	\$285,000	\$3,000,000
361000	INTEREST REVENUES	\$419,381	\$400,000	\$316,000	\$400,000	(\$100,000)	\$300,000
361010	UNREALIZED INVEST GAINS	(\$83,266)	\$100	(\$16,000)	\$100	(\$100)	\$0
Interest Income Total		\$336,115	\$400,100	\$300,000	\$400,100	(\$100,100)	\$300,000
371004	CONTRI/DONATION R&P	\$0	\$0	\$0	\$0	\$0	\$0
371005	PRIVATE DONATIONS/CONTRIB	\$0	\$100	\$500	\$100	\$400	\$500
381105	RENT OF PROPERTY	\$35,700	\$40,000	\$33,900	\$40,000	(\$6,100)	\$33,900
382000	TELEPHONE COMMISSIONS	\$8,771	\$5,000	\$6,500	\$5,000	\$1,500	\$6,500
383100	REIMBURSEMENT FROM INSURANCE	\$10,182	\$100	\$2,500	\$100	\$2,400	\$2,500
383800	CITY- FRAUD REIMBURSE	(\$10)	\$0	\$0	\$0	\$0	\$0
389110	RECOVERY OF BAD DEBT	(\$2,051)	\$0	(\$1,500)	\$0	\$0	\$0
389400	MISCELLANEOUS	\$326	\$100	\$100	\$100	(\$50)	\$50
389999	OVER AND SHORT	\$290	\$0	\$100	\$0	\$50	\$50
392100	SALE OF ASSETS	\$26,212	\$5,000	\$5,000	\$5,000	(\$1,500)	\$3,500
392300	SALE OF ABANDONED PROPERTY	\$3,514	\$0	\$0	\$0	\$0	\$0
Miscellaneous Revenues Total		\$82,934	\$50,300	\$47,100	\$50,300	(\$3,300)	\$47,000
391201	OPERATING TRANSFER IN	\$0	\$0	\$0	\$0	\$0	\$0
391250	CAPITAL TRANSFER IN	\$0	\$0	\$0	\$0	\$0	\$0
	REIMBURSEMENT FROM STORMWATER UTILITY	\$0	\$0	\$0	\$0	\$240,000	\$240,000
Transfers In Total		\$0	\$0	\$0	\$0	\$240,000	\$240,000
100 - General Fund Total		\$57,658,507	\$55,916,413	\$57,170,595	\$55,916,413	\$1,259,926	\$57,176,339

Budget Use of Reserves (Prior yr Revenue)

\$6,247,700

Total Source of Funds for General Fund

\$63,424,039

**General Fund
Expenditures by Account**

Account	Account Title	FY 2010 Actual Expenditures	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Budget Totals
511100	Regular Employees	\$25,441,265	\$24,655,969	\$24,397,218	\$24,780,977	(\$1,233,375)	\$23,547,602
511105	Part Time Employees	\$782,359	\$758,769	\$774,630	\$751,731	\$19,230	\$770,961
511110	Elected Officials	\$233,146	\$239,634	\$239,634	\$239,634	\$0	\$239,634
511115	Firefighter's Fees	\$2,943,767	\$3,009,000	\$2,907,300	\$3,059,000	(\$50,000)	\$3,009,000
511200	Temporary Employees	\$25,197	\$63,873	\$41,192	\$51,522	\$5,300	\$56,822
511300	Overtime	\$774,607	\$797,623	\$731,803	\$737,623	(\$30,494)	\$707,129
511400	Other Compensation	\$7,800	\$7,200	\$7,800	\$7,200	\$0	\$7,200
512200	Social Security (FICA) Contributions	\$1,815,991	\$1,828,674	\$1,817,841	\$1,836,340	(\$76,804)	\$1,759,536
512300	Medicare	\$427,073	\$427,406	\$424,268	\$429,200	(\$18,017)	\$411,183
512400	Retirement Contributions	\$2,576,459	\$2,961,472	\$2,952,738	\$2,961,472	\$172,078	\$3,133,550
512401	Deferred Compensation	\$144,892	\$147,992	\$146,477	\$147,992	(\$10,592)	\$137,400
512500	Tuition Reimbursements	\$47,580	\$50,000	\$50,000	\$50,000	\$0	\$50,000
512600	Unemployment Insurance	\$46,517	\$66,680	\$50,000	\$66,680	(\$31,680)	\$35,000
512920	Other Benefits	\$16,795	\$15,000	\$16,000	\$15,000	\$0	\$15,000
512940	IRS Penalties	\$0	\$0	\$0	\$0	\$0	\$0
Salaries and Benefits Total		\$35,283,446	\$35,029,292	\$34,556,900	\$35,134,371	(\$1,254,354)	\$33,880,017
521201	Professional Services	\$842,202	\$855,696	\$829,417	\$699,289	(\$134,851)	\$564,438
521202	Legal	\$46,559	\$71,433	\$71,433	\$60,000	\$25,000	\$85,000
521203	Animal Control	\$66,638	\$87,000	\$65,570	\$87,000	(\$9,000)	\$78,000
521300	Technical Services	\$101,033	\$162,104	\$122,891	\$125,580	\$6,303	\$131,883
521400	Contract Services	\$1,033,023	\$667,831	\$731,876	\$701,341	(\$18,732)	\$682,609
522110	Disposal	\$18,074	\$34,875	\$32,875	\$34,875	(\$4,300)	\$30,575
522130	Custodial	\$166,512	\$174,126	\$191,776	\$171,449	(\$1,500)	\$169,949
522140	Repairs And Maintenance - Grounds	\$101,303	\$126,198	\$122,905	\$119,990	(\$32,237)	\$87,753
522205	Repairs And Maintenance	\$1,411,456	\$1,608,626	\$1,587,862	\$1,532,226	\$8,192	\$1,540,418
522210	Vehicle Repair	\$191,315	\$204,792	\$205,607	\$202,792	\$4,407	\$207,199
522310	Rental Of Land And Buildings	\$11,624	\$25,900	\$25,865	\$25,900	\$8,200	\$34,100
522320	Rental Of Equipment And Vehicles	\$429,742	\$485,102	\$486,929	\$480,211	(\$1,400)	\$478,811
523100	Property And Liability Insurance	\$176	\$11,947	\$11,947	\$11,947	\$0	\$11,947
523210	Communication Services	\$632,626	\$704,014	\$637,037	\$704,548	\$133,882	\$838,430
523220	Postage	\$101,859	\$131,348	\$136,165	\$131,348	\$17,700	\$149,048
523300	Advertising	\$66,381	\$86,097	\$91,123	\$85,175	(\$2,900)	\$82,275
523400	Printing And Binding	\$81,725	\$119,514	\$113,433	\$107,600	\$5,400	\$113,000
523500	Travel	\$63,029	\$108,917	\$105,179	\$103,465	(\$3,102)	\$100,363
523600	Dues And Fees	\$62,526	\$72,520	\$73,677	\$71,526	\$700,446	\$771,972
523700	Education And Training	\$77,650	\$134,331	\$124,098	\$131,935	(\$20,877)	\$111,058
523800	Licenses	\$720	\$3,260	\$2,754	\$3,055	(\$95)	\$2,960
523851	Contracted Temporary Labor	\$48,089	\$0	\$10,500	\$0	\$0	\$0
523852	Instruction Fees	\$0	\$17,975	\$17,975	\$17,975	\$0	\$17,975
523853	Contracted Interns	\$0	\$1,000	\$1,000	\$1,000	\$0	\$1,000
523901	Bank Fees / Charges	\$118,762	\$116,085	\$112,464	\$116,085	\$8,915	\$125,000
523902	Sanitation Services	\$116,553	\$126,092	\$126,092	\$186,092	(\$70,492)	\$115,600
531105	Supplies	\$1,279,469	\$1,205,973	\$1,183,747	\$1,136,393	(\$2,810)	\$1,133,583
531110	Inmate Supplies	\$15,936	\$19,975	\$15,500	\$19,975	\$0	\$19,975
531115	Recreation Supplies	\$182,247	\$240,500	\$240,500	\$300,500	(\$10,000)	\$290,500
531120	Vehicle Parts And Supplies	\$342,192	\$404,380	\$409,822	\$402,372	\$15,820	\$418,192
531130	Officials Expenses	\$3,000	\$3,000	\$3,000	\$3,000	\$0	\$3,000
531131	Mayor's Expenses	\$3,690	\$10,310	\$310	\$7,000	\$0	\$7,000
531210	Water / Sewerage	\$209,547	\$300,721	\$263,745	\$300,721	(\$44,649)	\$256,072

**General Fund
Expenditures by Account, continued**

Account	Account Title	FY 2010 Actual Expenditures	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Budget Totals
531220	Natural Gas	\$179,438	\$201,024	\$181,276	\$201,024	(\$14,701)	\$186,323
531230	Electricity	\$2,137,652	\$2,118,754	\$2,240,526	\$2,114,254	\$361,223	\$2,475,477
531240	Bottled Gas	\$6,465	\$12,918	\$12,918	\$12,918	(\$842)	\$12,076
531250	Oil	\$20,049	\$21,319	\$21,819	\$10,319	\$12,393	\$22,712
531270	Gasoline/ Diesel	\$720,451	\$799,624	\$818,389	\$863,024	\$122,447	\$985,471
531310	Hospitality And Events	\$6,563	\$13,457	\$13,457	\$10,000	\$0	\$10,000
531320	Inmate Meals	\$97,313	\$93,000	\$90,000	\$93,000	\$0	\$93,000
531400	Books And Periodicals	\$43,256	\$64,799	\$62,972	\$64,799	\$500	\$65,299
531605	Machinery And Equipment-Operating	\$138,576	\$236,895	\$220,963	\$183,249	(\$37,833)	\$145,416
531610	Furniture/Fixtures-Operating	\$30,357	\$22,670	\$26,970	\$22,670	(\$1,464)	\$21,206
531615	Computer Equipment-Operating	\$54,763	\$117,822	\$118,012	\$99,000	(\$52,253)	\$46,747
531620	Communication Equipment-Operating	\$10,647	\$20,953	\$23,597	\$20,953	(\$1,106)	\$19,847
531710	Vietnam Memorial Bricks	\$104	\$400	\$400	\$400	\$0	\$400
531720	Uniforms	\$204,627	\$261,594	\$247,041	\$244,429	(\$2,400)	\$242,029
531730	Miscellaneous	\$0	\$0	\$0	\$0	\$0	\$0
539999	Special Events Contra Account	\$0	\$55,000	\$55,000	\$55,000	\$0	\$55,000
Operating Total		\$11,475,918	\$12,361,871	\$12,288,413	\$12,077,404	\$963,284	\$13,040,688
541415	Road Improvements/ Sidewalks	\$0	\$0	\$0	\$0	\$0	\$0
542100	Machinery	\$44,620	\$0	\$0	\$0	\$0	\$0
542200	Vehicles	\$0	\$0	\$0	\$0	\$0	\$0
542300	Furniture And Fixtures	\$0	\$0	\$0	\$0	\$0	\$0
542400	Computer Equipment	\$25,938	\$0	\$0	\$0	\$0	\$0
552400	Risk/Liability Contribution	\$927,058	\$762,302	\$762,302	\$762,302	(\$25,694)	\$736,608
553100	Group Insurance Contribution	\$4,922,298	\$4,950,334	\$4,950,741	\$5,003,957	(\$224,994)	\$4,778,963
554100	Workers Comp Contribution	\$878,908	\$383,464	\$383,464	\$383,464	(\$31,620)	\$351,844
572010	Payments To Local Nonprofits	\$0	\$10,000	\$10,000	\$0	\$0	\$0
579001	Contingency Operating	(\$42,980)	\$212,667	\$212,667	\$0	\$150,542	\$150,542
579003	Contingency - Tree Program	\$24,114	\$120,933	\$120,933	\$0	\$0	\$0
579020	Matching Grant Fund Contingency	\$0	\$309,310	\$311,710	\$0	\$0	\$0
611350	Operating Transfers Out - Cap Projects	\$7,523,183	\$8,729,925	\$8,729,925	\$8,669,119	\$1,157,813	\$9,826,932
611351	Operating Transfer Out - Fed Grant	\$51,820	\$130,750	\$74,000	\$0	\$0	\$0
611355	Operating Transfer Out - Participant Rec	\$0	\$1,061,854	\$1,061,854	\$1,061,854	(\$403,409)	\$658,445
611356	Operating Transfer Out - County Grants	\$0	\$0	\$0	\$0	\$0	\$0
Transfers, Capital, Other Total		\$14,354,958	\$16,671,539	\$16,617,596	\$15,880,696	\$622,638	\$16,503,334
100 - General Fund Total		\$61,114,322	\$64,062,702	\$63,462,908	\$63,092,471	\$331,568	\$63,424,039

Departments

The Departments are:

- Administration
- Community Development
- Environmental and Public Works
- Finance
- Fire
- Police
- Recreation, Parks, Historic and Cultural Affairs
- Transportation.

Citywide is used to monitor expenditures that don't relate to one particular department.



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Administration Department

Mission Statement...
Providing result-oriented
communication, service,
and innovation to our
customers.

Who We Are...

The Administration Department is made up of many different offices and divisions. They include the Governing Body, City Administrator's Office, the City Clerk, Grants Office, Strategic Planning and Budgeting, Human Resources, Building Operations, Court Services, Municipal Judge, Community Relations, Legal, City Sponsored Special Events and Information Technology. The Administration Department provides policy direction and guidance, provides accurate and timely information to all customers, supports the mission and goals of the other City Departments and manages the day-to-day operations of the City.

Administration Department

What We Have Accomplished...

During FY 2011 the Administration Department accomplishments supported all of the City's Strategic Goals.

- Focused on ethics regarding our people and practices by regularly reviewing and discussing various ethical scenarios.
- Explored areas and implemented activities to continue the sustainability efforts of the City, by providing research and information into the establishment of alternative fuels for our City's vehicles.
- Continued to design and develop a centralized customer information response center to provide a responsive delivery of quality services to our citizens. The information response center will integrate into the city wide Enterprise Resources Planning (ERP) software as a component of many technological enhancements, which will greatly increase the responsiveness and efficiencies of the City operations.
- The Facilities Condition Assessment Program (FCA) expanded to include the remaining 44 facilities identified as City structures. These facilities will be assessed as to their physical condition and a plan developed for ongoing operations, maintenance and repairs to insure the citizens of Roswell an active lifestyle and culture well into the future.
- Continuity of Operations (COOP) was a major focal point for the Administration Department. Conducted regular reviews and updates to the COOP plan to always improve our ability to serve the citizens in emergencies.

What We Expect to Accomplish...

The Administration Department objectives for FY 2012 will continue to support all of the City's Strategic Goals.

- Continue to implement budget process changes that allow the city to fund priority requests and maintenance capital without raising taxes or cutting back on city services.
- Management of projects identified in the Facility Condition Assessment Plan for FY 2012.
- Deploy and Go Live with the following ERP modules: Court, Financials, Business License, Payroll and Permitting.
- Deploy and Go Live with new Public Safety Software System.
- Further develop City-wide training center program to aid in the deployment of ERP modules and training of Microsoft Office Products.
- Implementation of Windows 7 and Windows Server 2008 upgrades.
- Increase the level of service provided to citizens, elected officials and city staff by reducing the dependence on external legal assistance through expanded utilization of internal staff.

Administration Department

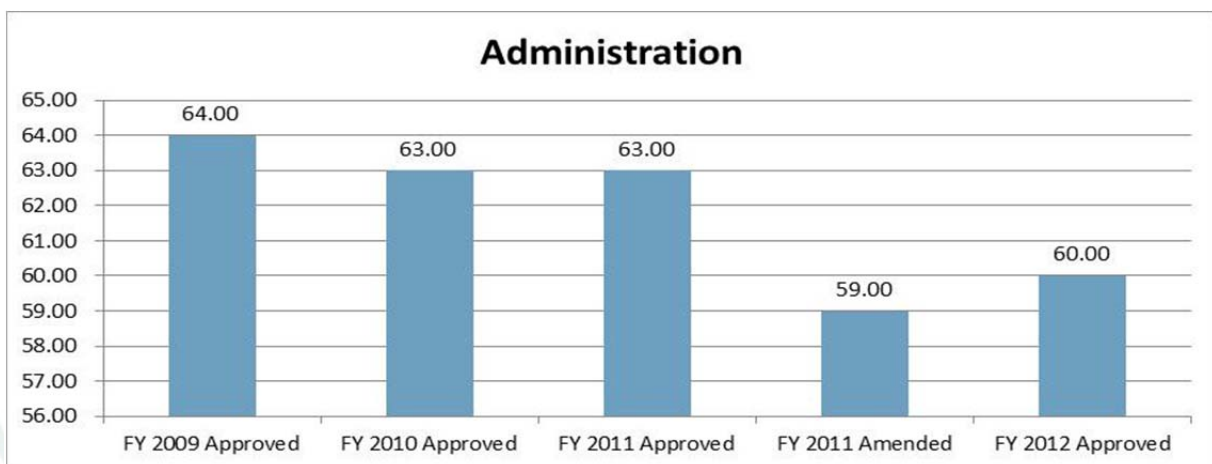
Opportunities...

FY 2012 holds great opportunities for the Administration Department at the City of Roswell. The implementation of the ERP project to enhance the efficiency and effectiveness of our staff and resources will be well underway. This program will enable the City to use technology to work better and smarter.

Challenges...

Change management will be a key issue for the Administration department as we work through the significant efficiency adjustments afforded by the ERP process. Change in how we work, manage and measure will be a difficult paradigm shift in how we approach our work within our Department.

Fund	FY 2012 Budget Totals	Full Time Positions
100 - General Fund	\$8,076,025	57.0
275 - Hotel/Motel Fund	\$449,587	
350 - Capital Projects Fund	\$644,752	
	\$9,170,364	57.0
100 - General Fund	\$9,977,474	0.0
350 - Capital Projects Fund	\$1,678,680	
601 - Worker's Compensation Fund	\$446,331	1.0
602 - Group Benefit Fund	\$7,312,870	1.0
603 - Risk and Liability Fund	\$863,393	1.0
	\$20,278,748	3.0



Personnel Changes:

FY 2010: Eliminated (1) Full-Time Mail Clerk position. Position re-organized into a part-time position.

FY 2011: Eliminated (4) Full-Time positions in Court Services through the ERIP and Restructuring: (1) Chief Marshal, (1) GCIC Coordinator, (1) Probation Officer and (1) Deputy Court Clerk II. Also, eliminated (1) Administrative Assistant and created (1) IT Program Coordinator. (1) Part-Time Administrative Assistant in Community Relations was eliminated and (2) Part-Time Security Officers for Court Services were added.

FY 2012: Added (1) Municipal Complex Officer (a transfer of position from the Police Department).

Administration Department

General Fund

Account	Account Title	FY 2010	FY 2011	FY 2011	FY 2011	Subtotal of	
		Actual Expenditures	Amended Budget	Estimated Expenditures	Approved Budget	FY 2012 Changes	FY 2012 Budget Totals
511100	Regular Employees	\$3,481,753	\$3,327,420	\$3,283,192	\$3,366,000	(\$172,000)	\$3,194,000
511105	Part Time Employees	\$143,462	\$121,400	\$114,400	\$122,000	\$34,640	\$156,640
511110	Elected Officials	\$233,146	\$239,634	\$239,634	\$239,634	\$0	\$239,634
511200	Temporary Employees	\$3,860	\$8,000	\$23,000	\$5,000	\$7,000	\$12,000
511300	Overtime	\$573	\$1,000	\$1,480	\$1,000	\$0	\$1,000
511400	Other Compensation	\$7,800	\$7,200	\$7,800	\$7,200	\$0	\$7,200
512200	Social Security (FICA) Contributions	\$226,718	\$228,473	\$226,373	\$231,832	(\$7,932)	\$223,900
512300	Medicare	\$54,414	\$53,391	\$52,948	\$54,177	(\$1,877)	\$52,300
512400	Retirement Contributions	\$357,467	\$403,192	\$403,192	\$403,192	\$22,208	\$425,400
512401	Deferred Compensation	\$24,046	\$23,810	\$23,810	\$23,810	(\$810)	\$23,000
512500	Tuition Reimbursements	\$47,580	\$50,000	\$50,000	\$50,000	\$0	\$50,000
512600	Unemployment Insurance	\$46,517	\$66,680	\$50,000	\$66,680	(\$31,680)	\$35,000
512920	Other Benefits	\$16,795	\$15,000	\$16,000	\$15,000	\$0	\$15,000
Salaries and Benefits Total		\$4,644,129	\$4,545,200	\$4,491,829	\$4,585,525	(\$150,451)	\$4,435,074
521201	Professional Services	\$104,086	\$124,300	\$123,900	\$124,300	(\$15,000)	\$109,300
521202	Legal	\$46,559	\$71,433	\$71,433	\$60,000	\$25,000	\$85,000
521300	Technical Services	\$14,053	\$20,000	\$19,255	\$20,000	\$0	\$20,000
521400	Contract Services	\$248,590	\$30,000	\$40,000	\$30,000	\$335,000	\$365,000
522130	Custodial	\$140,149	\$140,249	\$140,199	\$140,249	\$0	\$140,249
522205	Repairs And Maintenance	\$501,839	\$661,614	\$658,190	\$622,128	\$35,346	\$657,474
522210	Vehicle Repair	\$200	\$1,750	\$480	\$1,750	(\$500)	\$1,250
522310	Rental Of Land And Buildings	\$6,754	\$12,000	\$12,000	\$12,000	\$0	\$12,000
522320	Rental Of Equipment And Vehicles	\$43,869	\$54,822	\$54,822	\$53,286	(\$1,500)	\$51,786
523210	Communication Services	\$328,764	\$315,658	\$315,576	\$315,658	\$0	\$315,658
523220	Postage	\$7,465	\$10,688	\$9,747	\$10,688	(\$10)	\$10,678
523300	Advertising	\$10,005	\$20,000	\$20,054	\$20,000	\$0	\$20,000
523400	Printing And Binding	\$9,801	\$27,250	\$22,950	\$19,250	(\$2,500)	\$16,750
523500	Travel	\$13,075	\$27,244	\$21,454	\$27,244	\$2,734	\$29,978
523600	Dues And Fees	\$35,572	\$39,175	\$39,301	\$39,175	\$0	\$39,175
523700	Education And Training	\$31,768	\$45,600	\$40,280	\$45,600	(\$1,247)	\$44,353
523800	Licenses	\$23	\$0	\$0	\$0	\$0	\$0
523851	Contracted Temporary Labor	\$3,547	\$0	\$8,000	\$0	\$0	\$0
523902	Sanitation Services	\$52,161	\$60,000	\$60,000	\$100,000	(\$40,000)	\$60,000
531105	Supplies	\$102,142	\$108,294	\$109,394	\$106,870	(\$2,900)	\$103,970
531120	Vehicle Parts And Supplies	\$658	\$1,900	\$1,850	\$1,900	\$1,000	\$2,900
531130	Officials Expenses	\$3,000	\$3,000	\$3,000	\$3,000	\$0	\$3,000
531131	Mayor's Expenses	\$3,690	\$10,310	\$310	\$7,000	\$0	\$7,000
531210	Water / Sewerage	\$33,972	\$76,000	\$40,000	\$76,000	(\$30,000)	\$46,000
531220	Natural Gas	\$67,809	\$79,748	\$60,000	\$79,748	(\$5,000)	\$74,748
531230	Electricity	\$425,820	\$443,521	\$545,318	\$443,521	\$71,956	\$515,477
531250	Oil	\$321	\$430	\$425	\$430	\$0	\$430
531270	Gasoline/ Diesel	\$14,312	\$12,000	\$12,000	\$12,000	\$226	\$12,226
531310	Hospitality And Events	\$6,543	\$13,457	\$13,457	\$10,000	\$0	\$10,000
531400	Books And Periodicals	\$32,931	\$46,450	\$46,300	\$46,450	\$1,300	\$47,750
531605	Machinery And Equipment-Operating	\$8,020	\$5,750	\$4,215	\$5,500	\$0	\$5,500
531610	Furniture/Fixtures-Operating	\$1,649	\$4,475	\$4,375	\$4,475	\$0	\$4,475
531615	Computer Equipment-Operating	\$21,859	\$29,738	\$29,738	\$28,650	\$0	\$28,650
531620	Communication Equipment-Operating	\$4,151	\$7,500	\$9,500	\$7,500	\$0	\$7,500
531720	Uniforms	\$2,101	\$2,500	\$3,000	\$2,500	\$2,000	\$4,500
539999	Special Events Contra Account	\$30,242	\$55,000	\$55,000	\$55,000	\$0	\$55,000
Operating Total		\$2,357,500	\$2,561,856	\$2,595,522	\$2,531,872	\$375,905	\$2,907,777
542400	Computer Equipment	\$25,938	\$0	\$0	\$0	\$0	\$0
552400	Risk/Liability Contribution	\$93,054	\$76,516	\$76,516	\$76,516	\$12,040	\$88,556
553100	Group Insurance Contribution	\$657,000	\$642,688	\$642,688	\$663,000	(\$29,250)	\$633,750
554100	Workers Comp Contribution	\$99,760	\$43,524	\$43,524	\$43,524	(\$32,656)	\$10,868
579003	Contingency - Tree Program	\$24,114	\$120,933	\$120,933	\$0	\$0	\$0
Transfers, Capital, Other Total		\$899,865	\$883,661	\$883,661	\$783,040	(\$49,866)	\$733,174
Administration Total		\$7,901,494	\$7,990,717	\$7,971,012	\$7,900,437	\$175,588	\$8,076,025

Administration Department

General Fund

Summary of Changes from FY 2011 Approved Budget to FY 2012 Budget

FY 2011 Approved Budget	\$7,900,437
Add Municipal Complex Officer to transfer City Hall Officer from Police to Administration	\$61,990
Salary Adjustments	(\$262,307)
Salary Adjustments Total	(\$200,317)
Contract for Fulton County Elections	\$310,000
Gasoline Increases	\$226
One Time Cost Removed from FY 2011	(\$46,680)
Other Operating Changes	(\$49,597)
Electricity Increases	\$71,956
Geographic Information Services (GIS) Maintenance Agreement Transferred from Community Development to Administration	\$50,000
Departmental Adjustments Total	\$335,905
Outside Legal Counsel for Voter's Rights Act opt out.	\$25,000
(2) Nixle Municipal Wire Licenses: (1) for Public Safety and (1) non Public Safety	\$15,000
New Initiative Total	\$40,000
Administration Total	\$8,076,025
Citywide Facilities Maintenance (FCA)	\$522,752
Maintenance Capital Total	\$522,752
Windows 7 Upgrades	\$40,000
Windows Server 2008	\$82,000
One Time Capital Total	\$122,000

Administration Total with Funded Capital

\$8,720,777

Administration Department

General Fund

Program	FY 2012 Approved Budget	Full Time Positions
Governing Body	\$403,550	2.0
City Administrator	\$462,665	3.0
Strategic Planning & Budget	\$271,690	3.0
General Administration	\$873,106	5.0
Information Technology	\$1,559,046	9.0
Community Relations	\$442,125	4.0
Legal	\$540,530	3.0
Special Events	\$55,000	
Human Resources	\$479,275	3.0
Building Operations	\$1,673,001	9.0
Court Services	\$1,193,673	16.0
Municipal Judge	\$122,364	
	\$8,076,025	57.0

Governing Body Program 1110

Mission Statement... To provide the vision and policy necessary to meet the needs of the citizens of Roswell

Services Provided... Policy direction, sound fiscal management, strategic planning

Customers... Citizens, Residents, Visitors, City Departments

What We Have Accomplished...

- Discussed short-term and long-term needs of the organization by department.
- Raised awareness within the organization about the City's sustainability initiatives and supported incorporating these measures into daily operations.
- Demonstrated sound fiscal management through diligent involvement in the budget process.

What We Expect to Accomplish...

- Discuss short-term and long-term needs of the organization by department.
- Raise awareness within the organization about the City's sustainability initiatives and support incorporating these measures into daily operations.
- Demonstrate sound fiscal management through diligent involvement in the budget process.

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
1110	511100	Regular Employees	\$105,181	\$106,000	\$109,714	\$106,000	(\$10,000)	\$96,000
1110	511105	Part Time Employees	\$10,210	\$0	\$0	\$0	\$0	\$0
1110	511110	Elected Officials	\$144,600	\$148,000	\$148,000	\$148,000	\$0	\$148,000
1110	511200	Temporary Employees	\$0	\$0	\$10,000	\$0	\$0	\$0
1110	511300	Overtime	\$0	\$0	\$480	\$0	\$0	\$0
1110	512200	Social Security (FICA) Contributions	\$15,208	\$15,832	\$15,832	\$15,832	(\$632)	\$15,200
1110	512300	Medicare	\$3,557	\$3,687	\$3,687	\$3,687	(\$147)	\$3,540
1110	512400	Retirement Contributions	\$14,309	\$12,697	\$12,697	\$12,697	\$193	\$12,890
1110	512401	Deferred Compensation	\$1,745	\$1,860	\$1,860	\$1,860	\$440	\$2,300
Salaries and Benefits Total			\$294,810	\$288,076	\$302,270	\$288,076	(\$10,146)	\$277,930
1110	521201	Professional Services	\$0	\$400	\$0	\$400	\$0	\$400
1110	523210	Communication Services	\$3,906	\$3,120	\$3,120	\$3,120	\$0	\$3,120
1110	523220	Postage	\$288	\$500	\$330	\$500	\$0	\$500
1110	523300	Advertising	\$0	\$0	\$54	\$0	\$0	\$0
1110	523500	Travel	\$3,658	\$8,500	\$5,000	\$8,500	\$0	\$8,500
1110	523600	Dues And Fees	\$0	\$500	\$500	\$500	\$0	\$500
1110	523700	Education And Training	\$2,320	\$8,500	\$5,000	\$8,500	\$0	\$8,500
1110	531105	Supplies	\$1,862	\$400	\$1,500	\$400	\$0	\$400
1110	531130	Officials Expenses	\$3,000	\$3,000	\$3,000	\$3,000	\$0	\$3,000
1110	531131	Mayor's Expenses	\$3,690	\$10,310	\$310	\$7,000	\$0	\$7,000
1110	531310	Hospitality And Events	\$3,240	\$6,760	\$6,760	\$5,000	\$0	\$5,000
1110	531400	Books And Periodicals	\$72	\$350	\$350	\$350	\$0	\$350
1110	531615	Computer Equipment-Operating	\$0	\$350	\$350	\$350	\$0	\$350
1110	531620	Communication Equipment-Operating	\$804	\$250	\$250	\$250	\$0	\$250
Operating Total			\$22,841	\$42,940	\$26,524	\$37,870	\$0	\$37,870
1110	553100	Group Insurance Contribution	\$85,500	\$87,750	\$87,750	\$87,750	\$0	\$87,750
1110	579003	Contingency - Tree Program	\$24,114	\$120,933	\$120,933	\$0	\$0	\$0
Transfers, Capital, Other Total			\$109,614	\$208,683	\$208,683	\$87,750	\$0	\$87,750
Governing Body Total			\$427,265	\$539,699	\$537,477	\$413,696	(\$10,146)	\$403,550

City Administrator Program 1320

Mission Statement... To provide policy guidance and fiscally responsible direction to support the mission, goals and strategic plans of the City of Roswell

Services Provided... City administration, special projects, management development

Customers... Citizens, Elected Officials, Department Heads, City staff

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
1320	511100	Regular Employees	\$294,433	\$306,000	\$321,530	\$306,000	\$19,000	\$325,000
1320	511400	Other Compensation	\$7,800	\$7,200	\$7,800	\$7,200	\$0	\$7,200
1320	512200	Social Security (FICA) Contributions	\$14,157	\$19,000	\$19,990	\$19,000	\$1,200	\$20,200
1320	512300	Medicare	\$4,345	\$4,440	\$4,665	\$4,440	\$280	\$4,720
1320	512400	Retirement Contributions	\$35,521	\$36,654	\$36,654	\$36,654	\$6,566	\$43,220
1320	512401	Deferred Compensation	\$2,925	\$3,060	\$3,060	\$3,060	\$140	\$3,200
Salaries and Benefits Total			\$359,181	\$376,354	\$393,699	\$376,354	\$27,186	\$403,540
1320	521201	Professional Services	\$0	\$3,500	\$3,500	\$3,500	\$0	\$3,500
1320	523210	Communication Services	\$1,379	\$1,600	\$1,600	\$1,600	\$0	\$1,600
1320	523220	Postage	\$43	\$200	\$250	\$200	\$0	\$200
1320	523500	Travel	\$327	\$2,300	\$2,300	\$2,300	(\$920)	\$1,380
1320	523600	Dues And Fees	\$829	\$4,000	\$4,000	\$4,000	\$0	\$4,000
1320	523700	Education And Training	\$10,127	\$10,950	\$10,950	\$10,950	\$1,995	\$12,945
1320	531105	Supplies	\$682	\$1,500	\$1,500	\$1,500	(\$500)	\$1,000
1320	531310	Hospitality And Events	\$3,303	\$6,697	\$6,697	\$5,000	\$0	\$5,000
1320	531400	Books And Periodicals	\$355	\$250	\$250	\$250	\$0	\$250
Operating Total			\$17,044	\$30,997	\$31,047	\$29,300	\$575	\$29,875
1320	553100	Group Insurance Contribution	\$28,500	\$29,250	\$29,250	\$29,250	\$0	\$29,250
Transfers, Capital, Other Total			\$28,500	\$29,250	\$29,250	\$29,250	\$0	\$29,250
City Administrator Total			\$404,724	\$436,601	\$453,996	\$434,904	\$27,761	\$462,665

Strategic Planning & Budgeting Program 1513

Mission Statement... To provide elected officials, citizens and city staff a program based budget that allocates resources based on City strategic goals and department strategic plans

Services Provided... Budget Document, Budget Development, Financial Monitoring, Council Agenda Review, Strategic Planning, Fiscal Impact Analysis, Financial Planning

Customers... Elected Officials, City Management, City-wide staff, Citizens

Outcome Measure...	FY 2010 Actual	FY 2011 Estimated	FY 2012 Approved
Percent of GFOA Distinguished Budget Award Criteria Ratings of proficient or better	100%	100%	100%

What We Have Accomplished...

- Received the Government Finance Officers Association's "Distinguished Budget Presentation Award" for the sixth consecutive year.
- Continued to implement budget process changes that allow the city to fund priority requests and maintenance capital without raising taxes or cutting back on city services.
- Completed final phase of Internal Service Fund implementation to include all direct costs of the City's Risk Management program.

What We Expect to Accomplish...

- Receive the Government Finance Officers Association's "Distinguished Budget Presentation Award" for the seventh consecutive year.
- Continue to implement budget process changes that allow the city to fund priority requests and maintenance capital without raising taxes or cutting back on city services.

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
1513	511100	Regular Employees	\$183,858	\$208,000	\$187,314	\$208,000	(\$20,000)	\$188,000
1513	512200	Social Security (FICA) Contributions	\$11,096	\$12,900	\$11,700	\$12,900	(\$1,200)	\$11,700
1513	512300	Medicare	\$2,595	\$3,020	\$2,800	\$3,020	(\$290)	\$2,730
1513	512400	Retirement Contributions	\$19,244	\$24,915	\$24,915	\$24,915	\$115	\$25,030
1513	512401	Deferred Compensation	\$1,820	\$2,080	\$2,080	\$2,080	(\$80)	\$2,000
Salaries and Benefits Total			\$218,612	\$250,915	\$228,809	\$250,915	(\$21,455)	\$229,460
1513	522320	Rental Of Equipment And Vehicles	\$6,661	\$6,000	\$6,000	\$6,000	\$500	\$6,500
1513	523220	Postage	\$28	\$40	\$40	\$40	(\$10)	\$30
1513	523500	Travel	\$35	\$500	\$500	\$500	(\$260)	\$240
1513	523600	Dues And Fees	\$962	\$1,350	\$1,350	\$1,350	\$0	\$1,350
1513	523700	Education And Training	\$1,250	\$2,400	\$2,400	\$2,400	\$260	\$2,660
1513	531105	Supplies	\$835	\$3,000	\$3,000	\$3,000	(\$1,000)	\$2,000
1513	531400	Books And Periodicals	\$0	\$200	\$100	\$200	\$0	\$200
Operating Total			\$9,770	\$13,490	\$13,390	\$13,490	(\$510)	\$12,980
1513	553100	Group Insurance Contribution	\$28,500	\$29,250	\$29,250	\$29,250	\$0	\$29,250
Transfers, Capital, Other Total			\$28,500	\$29,250	\$29,250	\$29,250	\$0	\$29,250
Strategic Planning & Budget Total			\$256,882	\$293,655	\$271,449	\$293,655	(\$21,965)	\$271,690

Human Resources Program 1540

Mission Statement... To create a workplace environment whereby the City of Roswell recruits and retains a qualified, motivated workforce dedicated to the citizens of Roswell

Services Provided... Recruitment and retention, payroll administration, benefits administration, performance appraisal, training and development opportunities, policies and procedures administration, employee relations, drug-free workplace requirements, conflict resolution, records compliance and ensuring legal compliance with state and federal regulations

Customers... Citizens, City Employees, Elected Officials, Insurance Representatives, Medical Providers, Applicants, Government Agencies, and Vendors

Outcome Measure...	FY 2010 <u>Actual</u>	FY 2011 <u>Estimated</u>	FY 2012 <u>Approved</u>
Percent of Total Available Work Hours (1,245,920) to Sick Leave Hours (43,070)	3.5%	3.5%	3.1%

What We Have Accomplished...

- Obtained appraisals of City owned properties for accurate insurance coverage and/or replacement value.
- Administration and implementation of the Early Retirement Incentive Program (ERIP) and Employee Normal Retirement Incentive Program (ENRIP).

What We Expect to Accomplish...

- Increase employees' knowledge of current benefits through scheduled meetings.
- Review and enhance the City of Roswell Employee Wellness Program.

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
1540	511100	Regular Employees	\$291,777	\$226,000	\$225,323	\$226,000	\$2,000	\$228,000
1540	511105	Part Time Employees	\$23,818	\$25,700	\$25,000	\$25,700	\$0	\$25,700
1540	512200	Social Security (FICA) Contributions	\$19,260	\$15,600	\$15,600	\$15,600	\$200	\$15,800
1540	512300	Medicare	\$4,504	\$3,650	\$3,650	\$3,650	\$30	\$3,680
1540	512400	Retirement Contributions	\$31,333	\$27,071	\$27,071	\$27,071	\$3,259	\$30,330
1540	512401	Deferred Compensation	\$2,906	\$2,260	\$2,260	\$2,260	(\$660)	\$1,600
1540	512500	Tuition Reimbursements	\$47,580	\$50,000	\$50,000	\$50,000	\$0	\$50,000
1540	512600	Unemployment Insurance	\$46,517	\$66,680	\$50,000	\$66,680	(\$31,680)	\$35,000
1540	512920	Other Benefits	\$16,795	\$15,000	\$16,000	\$15,000	\$0	\$15,000
Salaries and Benefits Total			\$484,490	\$431,961	\$414,904	\$431,961	(\$26,851)	\$405,110
1540	521201	Professional Services	\$0	\$8,000	\$8,000	\$8,000	\$0	\$8,000
1540	521300	Technical Services	\$9,720	\$11,000	\$11,000	\$11,000	\$0	\$11,000
1540	522205	Repairs And Maintenance	\$669	\$1,500	\$1,576	\$1,500	\$0	\$1,500
1540	522320	Rental Of Equipment And Vehicles	\$3,636	\$3,900	\$3,900	\$3,900	\$0	\$3,900
1540	523220	Postage	\$2,697	\$3,000	\$2,697	\$3,000	\$0	\$3,000
1540	523300	Advertising	\$1,132	\$5,000	\$5,000	\$5,000	\$0	\$5,000
1540	523400	Printing And Binding	\$236	\$500	\$200	\$500	\$0	\$500
1540	523500	Travel	\$563	\$500	\$430	\$500	\$850	\$1,350
1540	523600	Dues And Fees	\$1,122	\$1,250	\$1,122	\$1,250	\$0	\$1,250
1540	523700	Education And Training	\$3,148	\$2,820	\$1,000	\$2,820	(\$630)	\$2,190
1540	523851	Contracted Temporary Labor	\$0	\$0	\$8,000	\$0	\$0	\$0
1540	531105	Supplies	\$5,243	\$7,000	\$7,000	\$7,000	(\$500)	\$6,500
1540	531400	Books And Periodicals	\$0	\$500	\$500	\$500	\$0	\$500
1540	531610	Furniture/Fixtures-Operating	\$0	\$225	\$225	\$225	\$0	\$225
Operating Total			\$28,166	\$45,195	\$50,650	\$45,195	(\$280)	\$44,915
1540	553100	Group Insurance Contribution	\$38,000	\$29,250	\$29,250	\$29,250	\$0	\$29,250
Transfers, Capital, Other Total			\$38,000	\$29,250	\$29,250	\$29,250	\$0	\$29,250
Human Resources Total			\$550,656	\$506,406	\$494,804	\$506,406	(\$27,131)	\$479,275

Building Operations Program 1567

Mission Statement... To provide lasting facilities, the foundation for quality government

Services Provided... Building, equipment and system maintenance and operation; custodial services, security services, building construction services, special event services, interdepartmental project management, and mail services

Customers... Citizens, City Employees, Visitors, Groups or Organizations using City Facilities

Outcome Measure...	FY 2010 Actual	FY 2011 Estimated	FY 2012 Approved
Percent of Work Orders Completed by Due Date	95%	95%	95%

What We Have Accomplished...

- Continued building lighting upgrades utilizing EECBG (Energy Efficiency Conservation Block Grant).
- Completed projects assigned to Building Operations that were funded through Citywide Facilities Maintenance.
- Managed approximately \$450,000 in major projects including roofing, remodeling, and equipment upgrades.
- Initiated and implemented the transfer of municipal complex police security.

What We Expect to Accomplish...

- Completion of the remaining Energy Efficiency and Conservation Block Grant (EECBG) grant projects.
- Management of Citywide Facilities Maintenance projects identified in year 3 of the assessment.

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
1567	511100	Regular Employees	\$323,082	\$327,000	\$320,007	\$327,000	\$31,000	\$358,000
1567	511105	Part Time Employees	\$17,136	\$18,000	\$18,000	\$18,000	\$12,240	\$30,240
1567	511300	Overtime	\$573	\$1,000	\$1,000	\$1,000	\$0	\$1,000
1567	512200	Social Security (FICA) Contributions	\$20,586	\$21,500	\$21,500	\$21,500	\$2,700	\$24,200
1567	512300	Medicare	\$4,814	\$5,020	\$5,020	\$5,020	\$630	\$5,650
1567	512400	Retirement Contributions	\$31,207	\$39,169	\$39,169	\$39,169	\$8,601	\$47,770
1567	512401	Deferred Compensation	\$2,550	\$2,600	\$2,600	\$2,600	\$100	\$2,700
Salaries and Benefits Total			\$399,948	\$414,289	\$407,296	\$414,289	\$55,271	\$469,560
1567	521201	Professional Services	\$470	\$0	\$0	\$0	\$0	\$0
1567	521400	Contract Services	\$325	\$0	\$10,000	\$0	\$10,000	\$10,000
1567	522130	Custodial	\$140,149	\$140,249	\$140,199	\$140,249	\$0	\$140,249
1567	522205	Repairs And Maintenance	\$143,098	\$222,326	\$222,326	\$194,814	(\$5,000)	\$189,814
1567	522320	Rental Of Equipment And Vehicles	\$8,870	\$8,772	\$8,772	\$7,236	\$0	\$7,236
1567	523210	Communication Services	\$4,828	\$5,738	\$5,738	\$5,738	\$0	\$5,738
1567	523220	Postage	\$45	\$98	\$80	\$98	\$0	\$98
1567	523700	Education And Training	\$295	\$0	\$0	\$0	\$0	\$0
1567	523902	Sanitation Services	\$52,161	\$60,000	\$60,000	\$100,000	(\$40,000)	\$60,000
1567	531105	Supplies	\$50,362	\$54,964	\$54,964	\$53,540	\$100	\$53,640
1567	531120	Vehicle Parts And Supplies	\$504	\$650	\$600	\$650	\$1,000	\$1,650
1567	531210	Water / Sewerage	\$33,972	\$76,000	\$40,000	\$76,000	(\$30,000)	\$46,000
1567	531220	Natural Gas	\$67,809	\$79,748	\$60,000	\$79,748	(\$5,000)	\$74,748
1567	531230	Electricity	\$425,820	\$443,521	\$545,318	\$443,521	\$71,956	\$515,477
1567	531250	Oil	\$56	\$80	\$75	\$80	\$0	\$80
1567	531270	Gasoline/ Diesel	\$9,461	\$5,500	\$5,500	\$5,500	\$211	\$5,711
1567	531605	Machinery And Equipment-Operating	\$0	\$0	\$465	\$0	\$0	\$0
1567	531610	Furniture/Fixtures-Operating	\$638	\$1,500	\$1,400	\$1,500	\$0	\$1,500
1567	531615	Computer Equipment-Operating	\$76	\$0	\$0	\$0	\$0	\$0
1567	531620	Communication Equipment-Operating	\$0	\$250	\$2,250	\$250	\$0	\$250
1567	531720	Uniforms	\$1,441	\$1,500	\$2,000	\$1,500	\$2,000	\$3,500
Operating Total			\$940,380	\$1,100,897	\$1,159,688	\$1,110,424	\$5,267	\$1,115,691
1567	553100	Group Insurance Contribution	\$66,500	\$78,000	\$78,000	\$78,000	\$9,750	\$87,750
Transfers, Capital, Other Total			\$66,500	\$78,000	\$78,000	\$78,000	\$9,750	\$87,750
Building Operations Total			\$1,406,828	\$1,593,186	\$1,644,984	\$1,602,713	\$70,288	\$1,673,001

Court Services Program 2651

Mission Statement... To accurately maintain all Court records, collect and disburse all monies as directed by legal mandate and dispose of all Municipal Court cases in an expedient and positive manner. A knowledgeable and diverse staff will serve all who use this court, through competent Customer Service, Communications and Innovation

Services Provided... Clerk administration, court administration, solicitor services, probation services, marshal services

Customers... Citizens, Defendants, Witnesses, Police, Attorneys, Department of Driver Services, Georgia Crime Information Center, Bonding Companies, Elected Officials, Other Local and State Courts, Other Government Agencies

Outcome Measure...	FY 2010 Actual	FY 2011 Estimated	FY 2012 Approved
Average age of case/ticket when adjudicated	71.1 Days	95.0 Days	75.0 Days

What We Have Accomplished...

- Continued to explore areas to improve customer service (extended payment hours & payment drop box).
- Continued working to clear back-log of Court Dispositions through Georgia Crime Information Center (GCIC).
- Reorganized staff responsibilities by reducing the number of full time employees.

What We Expect to Accomplish...

- Work with new City Solicitor to re-organize the work flow of citations and cases through the Municipal Court to more efficiently prosecute and handle cases.
- Reduce the number of trials dates from 3 to 2 to be accomplished through efficient case and calendar management.
- Successfully complete the court portion of the ERP.

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
2651	511100	Regular Employees	\$889,036	\$832,938	\$802,955	\$891,000	(\$207,000)	\$684,000
2651	511105	Part Time Employees	\$22,181	\$24,300	\$23,000	\$24,300	\$43,000	\$67,300
2651	512200	Social Security (FICA) Contributions	\$54,836	\$53,100	\$51,210	\$56,700	(\$10,100)	\$46,600
2651	512300	Medicare	\$12,825	\$12,428	\$11,980	\$13,270	(\$2,370)	\$10,900
2651	512400	Retirement Contributions	\$80,542	\$106,727	\$106,727	\$106,727	(\$15,737)	\$90,990
2651	512401	Deferred Compensation	\$2,600	\$2,550	\$2,550	\$2,550	(\$450)	\$2,100
Salaries and Benefits Total			\$1,062,021	\$1,032,043	\$998,422	\$1,094,547	(\$192,657)	\$901,890
2651	521201	Professional Services	\$81,231	\$75,000	\$75,000	\$75,000	\$0	\$75,000
2651	521300	Technical Services	\$29	\$1,000	\$255	\$1,000	\$0	\$1,000
2651	522205	Repairs And Maintenance	\$1,252	\$8,000	\$5,500	\$8,000	(\$3,500)	\$4,500
2651	522210	Vehicle Repair	\$20	\$1,250	\$340	\$1,250	(\$500)	\$750
2651	522310	Rental Of Land And Buildings	\$5,917	\$0	\$0	\$0	\$0	\$0
2651	522320	Rental Of Equipment And Vehicles	\$7,273	\$6,600	\$6,600	\$6,600	\$0	\$6,600
2651	523210	Communication Services	\$2,695	\$3,500	\$3,500	\$3,500	\$0	\$3,500
2651	523220	Postage	\$3,195	\$4,250	\$4,250	\$4,250	\$0	\$4,250
2651	523500	Travel	\$3,283	\$6,730	\$6,000	\$6,730	\$800	\$7,530
2651	523600	Dues And Fees	\$639	\$800	\$1,054	\$800	\$0	\$800
2651	523700	Education And Training	\$1,035	\$1,700	\$1,700	\$1,700	\$3	\$1,703
2651	531105	Supplies	\$17,256	\$16,000	\$16,000	\$16,000	\$0	\$16,000
2651	531120	Vehicle Parts And Supplies	\$18	\$500	\$500	\$500	\$0	\$500
2651	531250	Oil	\$125	\$150	\$150	\$150	\$0	\$150
2651	531270	Gasoline/ Diesel	\$2,236	\$3,000	\$3,000	\$3,000	\$0	\$3,000
2651	531400	Books And Periodicals	\$2,374	\$3,200	\$3,200	\$3,200	\$1,300	\$4,500
2651	531605	Machinery And Equipment-Operating	\$3,849	\$1,750	\$1,750	\$1,500	\$0	\$1,500
2651	531610	Furniture/Fixtures-Operating	\$1,011	\$1,500	\$1,500	\$1,500	\$0	\$1,500
2651	531620	Communication Equipment-Operating	\$0	\$2,000	\$2,000	\$2,000	\$0	\$2,000
2651	531720	Uniforms	\$660	\$1,000	\$1,000	\$1,000	\$0	\$1,000
Operating Total			\$134,098	\$137,930	\$133,299	\$137,680	(\$1,897)	\$135,783
2651	553100	Group Insurance Contribution	\$180,000	\$174,688	\$174,688	\$195,000	(\$39,000)	\$156,000
Transfers, Capital, Other Total			\$180,000	\$174,688	\$174,688	\$195,000	(\$39,000)	\$156,000
Court Services Total			\$1,376,119	\$1,344,661	\$1,306,409	\$1,427,227	(\$233,554)	\$1,193,673

Municipal Judge Program 2652

Mission Statement...To administer justice in a fair and equal manner as accorded under each person's constitutional rights

Services Provided... Judicial services

Customers... Citizens, Defendants, Witnesses, Police, Attorneys, Other Government Agencies, Bonding Companies, Elected Officials, Other Local and State Courts

Outcome Measure...	FY 2010 <u>Actual</u>	FY 2011 <u>Estimated</u>	FY 2012 <u>Approved</u>
Number of cases appealed to Fulton County Superior Court.	0	0	0

What We Have Accomplished...

- Continued to be a respected member of the Georgia Municipal Court Community.

What We Expect to Accomplish...

- Continue to be a respected member of the Georgia Municipal Court Community.

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
2652	511110	Elected Officials	\$88,546	\$91,634	\$91,634	\$91,634	\$0	\$91,634
2652	512200	Social Security (FICA) Contributions	\$5,464	\$5,700	\$5,700	\$5,700	\$0	\$5,700
2652	512300	Medicare	\$1,278	\$1,330	\$1,330	\$1,330	\$0	\$1,330
Salaries and Benefits Total			\$95,288	\$98,664	\$98,664	\$98,664	\$0	\$98,664
2652	521201	Professional Services	\$17,400	\$11,250	\$11,250	\$11,250	\$0	\$11,250
2652	523210	Communication Services	\$1,111	\$1,200	\$1,200	\$1,200	\$0	\$1,200
2652	523500	Travel	\$0	\$100	\$100	\$100	\$0	\$100
2652	523600	Dues And Fees	\$366	\$400	\$400	\$400	\$0	\$400
2652	523700	Education And Training	\$225	\$300	\$300	\$300	\$0	\$300
2652	531400	Books And Periodicals	\$644	\$700	\$700	\$700	\$0	\$700
Operating Total			\$19,747	\$13,950	\$13,950	\$13,950	\$0	\$13,950
2652	553100	Group Insurance Contribution	\$9,500	\$9,750	\$9,750	\$9,750	\$0	\$9,750
Transfers, Capital, Other Total			\$9,500	\$9,750	\$9,750	\$9,750	\$0	\$9,750
Municipal Judge Total			\$124,534	\$122,364	\$122,364	\$122,364	\$0	\$122,364

General Administration Program 152A

Mission Statement...To maintain accurate records, provide accessible information and effectively administer public funds

Services Provided... Administrative services, support services, Council agenda and meeting minutes, record retention and management, municipal elections, grant services, community outreach

Customers... Citizens, Residents, Visitors, City Departments, Elected Officials, the Public, the Media, and City staff

Outcome Measure...	FY 2010 <u>Actual</u>	FY 2011 <u>Estimated</u>	FY 2012 <u>Approved</u>
Percentage of Open Records Requests processed within two (2) days of request	50%	50%	75%

What We Have Accomplished...

- Administrated and implemented of the Energy Efficiency and Conservation Block Grant project.
- Administrated and implemented of the Neighborhood Stabilization Program grant project.
- Ensured that the City remained in compliance with new or amended State and Federal grant procedures, rules and regulations.
- Designed and promoted electronic records repository for internal project management (SharePoint).
- Condensed, organized and archived files for all departments in order to promote efficiency and increase productivity for Record Retention.

What We Expect to Accomplish...

- Streamline the protocol to promote a better understanding between departments for Open Records Requests.
- Stay up to date on the continuous changes and requirements by the Georgia Government Transparency and Campaign Finance Commission in order to manage municipal elections.

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
152A	511100	Regular Employees	\$304,714	\$280,759	\$280,849	\$306,000	(\$56,000)	\$250,000
152A	511105	Part Time Employees	\$36,218	\$33,400	\$33,400	\$18,400	\$0	\$18,400
152A	511200	Temporary Employees	\$160	\$0	\$0	\$0	\$0	\$0
152A	512200	Social Security (FICA) Contributions	\$19,999	\$18,635	\$18,635	\$20,200	(\$3,500)	\$16,700
152A	512300	Medicare	\$4,676	\$4,344	\$4,344	\$4,710	(\$810)	\$3,900
152A	512400	Retirement Contributions	\$40,707	\$36,654	\$36,654	\$36,654	(\$3,284)	\$33,370
152A	512401	Deferred Compensation	\$2,311	\$2,800	\$2,800	\$2,800	(\$200)	\$2,600
Salaries and Benefits Total			\$408,786	\$376,592	\$376,682	\$388,764	(\$63,794)	\$324,970
152A	521400	Contract Services	\$227,429	\$0	\$0	\$0	\$310,000	\$310,000
152A	522205	Repairs And Maintenance	\$1,728	\$1,750	\$1,750	\$1,750	\$0	\$1,750
152A	522210	Vehicle Repair	\$180	\$500	\$140	\$500	\$0	\$500
152A	522310	Rental Of Land And Buildings	\$837	\$12,000	\$12,000	\$12,000	\$0	\$12,000
152A	522320	Rental Of Equipment And Vehicles	\$8,803	\$20,000	\$20,000	\$20,000	(\$2,000)	\$18,000
152A	523210	Communication Services	\$520	\$500	\$300	\$500	\$0	\$500
152A	523220	Postage	(\$142)	\$500	\$500	\$500	\$0	\$500
152A	523300	Advertising	\$0	\$500	\$500	\$500	\$0	\$500
152A	523400	Printing And Binding	\$0	\$500	\$500	\$500	\$0	\$500
152A	523500	Travel	\$2,973	\$2,968	\$2,968	\$2,968	\$2,164	\$5,132
152A	523600	Dues And Fees	\$27,407	\$26,000	\$26,000	\$26,000	\$0	\$26,000
152A	523700	Education And Training	\$3,304	\$4,760	\$4,760	\$4,760	(\$825)	\$3,935
152A	523800	Licenses	\$23	\$0	\$0	\$0	\$0	\$0
152A	523851	Contracted Temporary Labor	\$3,547	\$0	\$0	\$0	\$0	\$0
152A	531105	Supplies	\$14,098	\$15,430	\$15,430	\$15,430	(\$500)	\$14,930
152A	531120	Vehicle Parts And Supplies	\$136	\$750	\$750	\$750	\$0	\$750
152A	531250	Oil	\$140	\$200	\$200	\$200	\$0	\$200
152A	531270	Gasoline/ Diesel	\$2,616	\$3,500	\$3,500	\$3,500	\$15	\$3,515
152A	531400	Books And Periodicals	\$0	\$250	\$200	\$250	\$0	\$250
152A	531605	Machinery And Equipment-Operating	\$1,759	\$0	\$0	\$0	\$0	\$0
152A	531610	Furniture/Fixtures-Operating	\$0	\$500	\$500	\$500	\$0	\$500
152A	531615	Computer Equipment-Operating	\$0	\$500	\$500	\$500	\$0	\$500
152A	539999	Special Events Contra Account	(\$507)	\$0	\$0	\$0	\$0	\$0
Operating Total			\$294,850	\$91,108	\$90,498	\$91,108	\$308,854	\$399,962
152A	552400	Risk/Liability Contribution	\$93,054	\$76,516	\$76,516	\$76,516	\$12,040	\$88,556
152A	553100	Group Insurance Contribution	\$61,500	\$52,813	\$52,813	\$58,500	(\$9,750)	\$48,750
152A	554100	Workers Comp Contribution	\$99,760	\$43,524	\$43,524	\$43,524	(\$32,656)	\$10,868
Transfers, Capital, Other Total			\$254,314	\$172,853	\$172,853	\$178,540	(\$30,366)	\$148,174
General Administration Total			\$957,950	\$640,553	\$640,033	\$658,412	\$214,694	\$873,106

Information Technology (IT) Program 152B

Mission Statement... To provide the highest quality technology based services in a cost-effective and environmentally friendly manner, be a leader in customer service, establish systems, processes, and solutions based on best practices and industry standards

Services Provided... Data and Voice Technology, Help Desk Infrastructure, and Disaster Recovery

Customers... City wide Staff, Citizens, Elected Officials and City Management

Outcome Measure...	FY 2010 <u>Actual</u>	FY 2011 <u>Estimated</u>	FY 2012 <u>Approved</u>
Percent of Help Desk requests resolved within 2 hours	92%	91%	92%

What We Have Accomplished...

- Designed and Implemented City-wide Technology Training Center.
- Designed, Implemented and Deployed new infrastructure for City-wide Enterprise Resource Planning (ERP) System and Public Safety Software.
- Began Implementation of ERP starting with Financials, Business Licenses and the Court System.
- Authored Disaster Recovery Plan and Long Term Technology Plan.
- Continued to manage speed, security and reliability of City-wide information systems.

What We Expect to Accomplish...

- Deploy and Go Live with the following ERP modules: Court, Financials, Business License, and Permitting.
- Deploy and Go Live with new Public Safety Software System.
- Implementation of Windows 7 and Windows Server 2008 upgrades.
- Further develop City-wide training center program for ERP modules and training of Microsoft Office Products.

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
152B	511100	Regular Employees	\$480,992	\$525,723	\$521,266	\$481,000	\$69,000	\$550,000
152B	512200	Social Security (FICA) Contributions	\$28,788	\$32,673	\$32,673	\$29,900	\$4,200	\$34,100
152B	512300	Medicare	\$6,734	\$7,628	\$7,628	\$6,980	\$1,000	\$7,980
152B	512400	Retirement Contributions	\$48,230	\$57,616	\$57,616	\$57,616	\$15,554	\$73,170
152B	512401	Deferred Compensation	\$2,565	\$2,600	\$2,600	\$2,600	\$0	\$2,600
Salaries and Benefits Total			\$567,309	\$626,240	\$621,783	\$578,096	\$89,754	\$667,850
152B	521300	Technical Services	\$4,304	\$8,000	\$8,000	\$8,000	\$0	\$8,000
152B	522205	Repairs And Maintenance	\$354,502	\$425,538	\$425,538	\$413,564	\$43,846	\$457,410
152B	522320	Rental Of Equipment And Vehicles	\$957	\$1,050	\$1,050	\$1,050	\$0	\$1,050
152B	523210	Communication Services	\$312,941	\$300,000	\$300,000	\$300,000	\$0	\$300,000
152B	523220	Postage	\$144	\$100	\$100	\$100	\$0	\$100
152B	523500	Travel	\$67	\$1,156	\$1,156	\$1,156	\$0	\$1,156
152B	523600	Dues And Fees	\$300	\$250	\$250	\$250	\$0	\$250
152B	523700	Education And Training	\$4,225	\$4,580	\$4,580	\$4,580	(\$1,100)	\$3,480
152B	531105	Supplies	\$852	\$2,000	\$2,000	\$2,000	(\$500)	\$1,500
152B	531400	Books And Periodicals	\$0	\$500	\$500	\$500	\$0	\$500
152B	531615	Computer Equipment-Operating	\$20,007	\$26,088	\$26,088	\$25,000	\$0	\$25,000
152B	531620	Communication Equipment-Operating	\$3,347	\$5,000	\$5,000	\$5,000	\$0	\$5,000
Operating Total			\$701,646	\$774,262	\$774,262	\$761,200	\$42,246	\$803,446
152B	542400	Computer Equipment	\$25,938	\$0	\$0	\$0	\$0	\$0
152B	553100	Group Insurance Contribution	\$73,500	\$83,687	\$83,687	\$78,000	\$9,750	\$87,750
Transfers, Capital, Other Total			\$99,438	\$83,687	\$83,687	\$78,000	\$9,750	\$87,750
Information Technology Total			\$1,368,393	\$1,484,189	\$1,479,731	\$1,417,296	\$141,750	\$1,559,046

**Information Technology (IT) Program
152B**

Citywide IT Maintenance List	Department	CostCenter	FY11	FY12
Pentamation Financial and Community Dev Modules	Administration	152B	\$ 168,000.00	\$ 160,845.00
Sungard Recovery	Administration	152B	\$ 8,000.00	\$ 8,400.00
Maintenance of People Trak software in HR	Administration	152B	\$ 1,358.18	\$ 1,427.00
HTE Jalan Probation Software	Administration	152B	\$ 9,135.00	\$ 9,135.00
HTE Traffic Court Software	Administration	152B	\$ 8,855.00	\$ 8,855.00
i365 "EVault" Maintenance Agreement	Administration	152B	\$ 12,000.00	\$ 12,000.00
Teleworks Maintenance Agreement	Administration	152B	\$ 22,296.00	\$ 22,296.00
Cisco SmartNet Support for Routers and Firewalls	Administration	152B	\$ 5,000.00	\$ 5,000.00
Mitel Phone Systems Maintenance and Support	Administration	152B	\$ 36,383.00	\$ 38,986.00
BridgeTrak - Help Desk Tracking Application Maintenance	Administration	152B	\$ 2,381.00	\$ 2,361.00
Cymphonix Content Filtering Maintenance	Administration	152B	\$ 4,350.00	\$ 5,104.00
Symantec Anti-virus Maintenance for PCs and Servers	Administration	152B	\$ 12,894.00	\$ 12,894.00
Symantec Ghost Enterprise Maintenance	Administration	152B	\$ 70.00	\$ 70.00
Barracuda Support Contract - SPAM Filter/Firewall	Administration	152B	\$ 1,898.00	\$ 2,183.00
Barracuda Support Contract - Mail Archiver	Administration	152B	\$ 4,300.00	\$ 4,225.00
BlackBerry Support Contract	Administration	152B	\$ 2,000.00	\$ 2,000.00
Verisign SSL Maintenance - for on-line payments	Administration	152B	\$ 3,000.00	\$ 3,000.00
WhatsUp Gold - IPSwitch Network Monitoring Maintenance	Administration	152B	\$ 1,395.00	\$ 1,395.00
Legistar	Administration	152B	\$ 17,500.00	\$ 17,681.00
EATON Power	Administration	152B	\$ 4,572.00	\$ 4,572.00
VMware Support	Administration	152B	\$ 7,665.00	\$ 7,665.00
EMC CX3-10 SAN Warranty Extend	Administration	152B	\$ 6,600.00	\$ 6,600.00
Ccure	Administration	152B	\$ 2,500.00	\$ 2,500.00
IT Maintenance Contingency (Paypal/P-Card charges)	Administration	152B	\$ 10,000.00	\$ 10,000.00
Netmotion mobility	Administration	152B	\$ 10,423.00	\$ 10,981.00
Bell & Howell 3200 Scanner - post warranty maintenance	Community Development	152B	\$ 885.00	\$ 1,350.00
HP 110 Printer Maintenance	Community Development	152B	\$ 256.00	\$ 269.00
AutoCAD Map	Community Development	152B	\$ 600.00	\$ 600.00
Orion - Web Mapping Software	Community Development	152B	\$ 5,000.00	\$ 5,000.00
Tele Atlas Road network quarterly updates	Community Development	152B	\$ 6,275.00	\$ 6,275.00
FileNet	Community Development	152B	\$ 8,300.00	\$ 10,923.00
GIS Tech (annual Kofax and PLACELYNX software)	Community Development	152B	\$ 1,653.00	\$ 1,825.00
HP Z6100 Plotter	Community Development	152B	\$ 2,800.00	\$ 3,000.00
Xerox 6400 Scanner	Community Development	152B	\$ 1,200.00	\$ 1,200.00
Mitchell on Demand Fleet maintenance	Environmental/Public Works	152B	\$ 1,000.00	\$ 1,000.00
Environmental/PW - Fleet maintenance database (Collective Data) support	Environmental/Public Works	152B	\$ 2,912.00	\$ 3,050.00
Finance - Utility Billing graph maintenance (Pentamation)	Finance	152B	\$ 1,600.00	\$ 1,600.00
Vermont Systems (RecTrac/MaintTrac/WebTrac)	Rec & Parks	152B	\$ 8,988.00	\$ 9,228.00
HP 5000 Plotter & CADPro Printer	Transportation	152B	\$ 1,600.00	\$ 1,700.00
Microstation Select	Transportation	152B	\$ 1,500.00	\$ 1,500.00
Flowmaster	Transportation	152B	\$ 265.00	\$ 265.00
Bentley StormCAD	Transportation	152B	\$ 745.00	\$ 745.00
Bentley Software maintenance	Transportation	152B	\$ 4,700.00	\$ 4,700.00
Transportation - Auto-Turn	Transportation	152B	\$ 710.00	\$ 710.00
Environmental /PW - Fleet Maintenance Diagnostics Equipment (Nu-Path Logic) Support	Environmental/Public Works	152B		\$ 795.00
Adult Recreation Center DSL	Rec & Parks	152B	\$ -	\$ 1,200.00
ArcPad maintenance	Community Development	152B	\$ 300.00	\$ 300.00
SGELA (GIS Enterprise wide license)	Community Development	152B	\$ 50,000.00	\$ 50,000.00
			\$463,864.18	\$467,410.00

Community Relations Program 152C

Mission Statement... To promote the City and its services and provide accurate and timely information to the public and City employees

Services Provided... Website, RCTV, Internal Communications, External Communications, Media Relations, Public Outreach

Customers... Citizens, Visitors, Website Visitors, Elected Officials, and City Staff

Outcome Measure...	FY 2010 Actual	FY 2011 Estimated	FY 2012 Approved
Web Page Views	2,203,704	2,167,920	2,165,000

What We Have Accomplished...

- Updated all department pages on the website.
- Expanded social media efforts with Facebook, Twitter, and NIXLE.
- Public Outreach for Census – Roswell had an average response rate of 85%. The national average was 74%.

What We Expect to Accomplish...

- Increase the number of subscribers to the City's electronic media.
- Establish the City's Speakers Bureau.
- Begin the process of establishing a Citizens Academy with Community Development.

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
152C	511100	Regular Employees	\$236,919	\$240,000	\$239,682	\$240,000	\$0	\$240,000
152C	511105	Part Time Employees	\$19,684	\$5,000	\$0	\$20,600	(\$20,600)	\$0
152C	511200	Temporary Employees	\$3,700	\$8,000	\$13,000	\$5,000	\$7,000	\$12,000
152C	512200	Social Security (FICA) Contributions	\$15,650	\$15,533	\$15,533	\$16,500	(\$800)	\$15,700
152C	512300	Medicare	\$3,660	\$3,634	\$3,634	\$3,860	(\$200)	\$3,660
152C	512400	Retirement Contributions	\$23,810	\$28,748	\$28,748	\$28,748	\$3,102	\$31,850
152C	512401	Deferred Compensation	\$1,868	\$1,900	\$1,900	\$1,900	\$100	\$2,000
Salaries and Benefits Total			\$305,291	\$302,815	\$302,497	\$316,608	(\$11,398)	\$305,210
152C	521201	Professional Services	\$0	\$15,000	\$15,000	\$15,000	(\$15,000)	\$0
152C	521400	Contract Services	\$20,836	\$30,000	\$30,000	\$30,000	\$15,000	\$45,000
152C	522205	Repairs And Maintenance	\$591	\$2,500	\$1,500	\$2,500	\$0	\$2,500
152C	522320	Rental Of Equipment And Vehicles	\$5,225	\$6,000	\$6,000	\$6,000	\$0	\$6,000
152C	523210	Communication Services	\$321	\$0	\$118	\$0	\$0	\$0
152C	523220	Postage	\$108	\$1,000	\$500	\$1,000	\$0	\$1,000
152C	523300	Advertising	\$6,575	\$7,000	\$7,000	\$7,000	\$0	\$7,000
152C	523400	Printing And Binding	\$8,749	\$26,000	\$22,000	\$18,000	(\$2,500)	\$15,500
152C	523500	Travel	\$1,268	\$1,700	\$1,500	\$1,700	\$100	\$1,800
152C	523600	Dues And Fees	\$1,443	\$2,125	\$2,125	\$2,125	\$0	\$2,125
152C	523700	Education And Training	\$4,495	\$6,140	\$6,140	\$6,140	(\$950)	\$5,190
152C	531105	Supplies	\$4,729	\$5,000	\$5,000	\$5,000	\$0	\$5,000
152C	531400	Books And Periodicals	\$615	\$500	\$500	\$500	\$0	\$500
152C	531605	Machinery And Equipment-Operating	\$2,412	\$4,000	\$2,000	\$4,000	\$0	\$4,000
152C	531615	Computer Equipment-Operating	\$1,776	\$2,300	\$2,300	\$2,300	\$0	\$2,300
Operating Total			\$59,143	\$109,265	\$101,683	\$101,265	(\$3,350)	\$97,915
152C	553100	Group Insurance Contribution	\$38,000	\$39,000	\$39,000	\$39,000	\$0	\$39,000
Transfers, Capital, Other Total			\$38,000	\$39,000	\$39,000	\$39,000	\$0	\$39,000
Community Relations Total			\$402,434	\$451,080	\$443,180	\$456,873	(\$14,748)	\$442,125

Legal Program 152D

Mission Statement... Communication of legal guidance and counsel to support the objectives of the City of Roswell by recommending innovative solutions for initiatives of Mayor and Council that lead to enhanced services for citizens and employees of the City while minimizing the City's exposure to liability

Services Provided... Legal opinions, legal documents, legal representation and support, contract review and negotiation, alcoholic beverage license issuance

Customers... Elected Officials, City Administrator, Department Heads, City staff, Boards and Committees, Outside Counsel, Businesses and citizens

Outcome Measure...	FY 2010 <u>Actual</u>	FY 2011 <u>Estimated</u>	FY 2012 <u>Approved</u>
Percent of legal issues and matters handled	76%	80%	80%

What We Have Accomplished...

- Completed update of Alcoholic Beverage Ordinance.
- Completed negotiation and Federal requirements for purchase of Oxbo Apartments.
- Alcohol Licenses – processed 57 application including 36 new businesses and 21 new owners; renewal of 182 alcohol licenses- collected over \$525,000 in fees.

What We Expect to Accomplish...

- Increase the level of service provided to citizens, elected officials and city staff by reducing the dependence on external legal assistance through expanded utilization of internal staff.
- Continue to provide professional legal assistance to the Mayor and Council and Departments in achieving goals and initiatives within Federal, State and Local law to minimize exposure to liability.
- Ensure that the City remains in compliance with new or amended State and Federal laws.
- Renegotiate Service Delivery Strategy and renegotiate Local Option Sales Tax.

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
152D	511100	Regular Employees	\$274,551	\$275,000	\$274,551	\$275,000	\$0	\$275,000
152D	511105	Part Time Employees	\$14,215	\$15,000	\$15,000	\$15,000	\$0	\$15,000
152D	512200	Social Security (FICA) Contributions	\$15,961	\$18,000	\$18,000	\$18,000	\$0	\$18,000
152D	512300	Medicare	\$4,091	\$4,210	\$4,210	\$4,210	\$0	\$4,210
152D	512400	Retirement Contributions	\$24,547	\$32,941	\$32,941	\$32,941	\$3,839	\$36,780
152D	512401	Deferred Compensation	\$1,868	\$2,100	\$2,100	\$2,100	(\$200)	\$1,900
Salaries and Benefits Total			\$335,233	\$347,251	\$346,802	\$347,251	\$3,639	\$350,890
152D	521201	Professional Services	\$4,985	\$11,150	\$11,150	\$11,150	\$0	\$11,150
152D	521202	Legal	\$46,559	\$71,433	\$71,433	\$60,000	\$25,000	\$85,000
152D	522320	Rental Of Equipment And Vehicles	\$2,444	\$2,500	\$2,500	\$2,500	\$0	\$2,500
152D	523220	Postage	\$1,031	\$1,000	\$1,000	\$1,000	\$0	\$1,000
152D	523300	Advertising	\$2,298	\$7,500	\$7,500	\$7,500	\$0	\$7,500
152D	523400	Printing And Binding	\$750	\$250	\$250	\$250	\$0	\$250
152D	523500	Travel	\$568	\$2,790	\$1,500	\$2,790	\$0	\$2,790
152D	523600	Dues And Fees	\$2,301	\$2,500	\$2,500	\$2,500	\$0	\$2,500
152D	523700	Education And Training	\$570	\$3,450	\$3,450	\$3,450	\$0	\$3,450
152D	531105	Supplies	\$3,505	\$3,000	\$3,000	\$3,000	\$0	\$3,000
152D	531400	Books And Periodicals	\$28,870	\$40,000	\$40,000	\$40,000	\$0	\$40,000
152D	531610	Furniture/Fixtures-Operating	\$0	\$750	\$750	\$750	\$0	\$750
152D	531615	Computer Equipment-Operating	\$0	\$500	\$500	\$500	\$0	\$500
Operating Total			\$93,881	\$146,823	\$145,533	\$135,390	\$25,000	\$160,390
152D	553100	Group Insurance Contribution	\$28,500	\$29,250	\$29,250	\$29,250	\$0	\$29,250
Transfers, Capital, Other Total			\$28,500	\$29,250	\$29,250	\$29,250	\$0	\$29,250
Legal Total			\$457,614	\$523,324	\$521,585	\$511,891	\$28,639	\$540,530

City Sponsored Special Events Program 152E

Mission Statement... *To provide a mechanism in which promotion of special events within the City can receive funding sponsorship*

Services Provided... *Financial sponsorship of special events held within the City. Sponsorship may include any of the following: personnel costs, cleaning costs, traffic control and costs, use of City facilities and supply costs*

Customers... *Citizens, non-profit organizations, local schools, churches and volunteer organizations*

What we have accomplished...

- Improved means and methods in which special event costs can be tracked and recorded.
- Measurement of the impacts of these events in meeting the City's goals and mission.
- For FY 2011, Special Events was reduced from \$60,000 to \$55,000 and the City Sponsorship of the Bike Festival was capped at \$20,000.

Special Events...

- | | |
|--|---|
| <ul style="list-style-type: none"> • Hospitality Highway • 11th Annual Flying Colors Butterfly Festival • 9/11 Memorial Ride • Big Pumpkin 5K • Chattahoochee Challenge • Georgia Rides to the Capital • Kiwanis Club 10K Run • Home Stretch 10K Run | <ul style="list-style-type: none"> • Roswell Day of Hope • Earth Day Kids Fest • March for Babies • Roswell Mayors Ride • Roswell Criterium • Rocking on the River • Possum Trot |
|--|---|

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
152E	539999	Special Events Contra Account	\$30,749	\$55,000	\$55,000	\$55,000	\$0	\$55,000
Operating Total			\$30,749	\$55,000	\$55,000	\$55,000	\$0	\$55,000
Special Events Total			\$30,749	\$55,000	\$55,000	\$55,000	\$0	\$55,000

Hotel/Motel Fund

The Hotel/Motel Fund is a special revenue fund used to account for the proceeds from taxes on hotel and motel rooms. Expenditures are legally restricted for the promotion of tourism and trails as stated under State law.

Historic Roswell Convention & Visitors Bureau

7544

Mission Statement... *To serve as The Destination Marketing Organization for the City to Roswell; to work with partners throughout the city to increase economic impact and quality of life. To put Heads in Beds and Faces in Places*

Services Provided... *Market, advertise, and promote the city of Roswell as a destination, focusing on attractions, history, nature, shopping, biking, arts & culture, festivals, events, weddings, reunions, and meetings, creating printed materials, websites and social media efforts*

Customers... *City of Roswell, leisure travelers, groups of all types, meetings, special occasions, general visitors, residents, and businesses*

Some highlights of What We Have Accomplished...

- Advertising and marketing campaigns valued at over \$365,500.
- A leader in the Hospitality Highway Committee, which resulted in an advertising and promotional effort valued at over \$63,000. In our cooperative partnership we produced a new Georgia 400 - The Hospitality Highway brochure, featuring each city's attractions, major special events, and all lodging facilities, as well as a search engine marketing campaign to drive more traffic to the website.
- Our Atlanta Metro Travel Association Coop Marketing and Advertising program for the past year was valued at \$60,000; Print ads reached 2,378,000 readers. The campaign also included 50,000 "TOP 100 Must Sees" brochures, which were distributed, and an extensive web campaign resulting in over 4,277,466 impressions.
- The website and Social Media spread the word of Roswell resulting in 3,245 fans. There have been over 95,199 post views on the fan area. Posts to this page are also transmitted through Twitter.
- The Convention & Visitors Bureau (CVB) set up Roswell exhibits/displays at the Georgia State Welcome Centers in Lavonia, Ringgold, and Augusta (Total viewers for 4 exhibits: 726,400).
- To encourage more overnight stays the Convention & Visitors Bureau presented Family Reunion Workshops.
- The Advertising and Marketing Program conducted by the Convention & Visitors Bureau resulted in fulfilling over 45,569 direct requests for information and distributing over 132,000 brochures and other printed materials about Roswell (other than what is actually picked up in the Visitors Center).
- The Roswell Convention & Visitors Bureau also coordinated the efforts to produce 100,000 of the annual Roswell Maps, supported by Advertising sales.
- The Roswell Convention & Visitors Bureau Coordinated the Official Guide to Roswell - a Tourism Economic Development and Community Resource publication.
- The Convention & Visitors Bureau established as part of the www.visitroswellga.com promotional website a "Film Friendly" area to help location scouts access locations within Roswell.

Some highlights of What We Expect to Accomplish...

- Market, advertise, and promote the City of Roswell as a destination, focusing on attractions, history, nature, shopping, biking, arts & culture, festivals, events, weddings, reunions, and meetings, creating appropriate printed materials, websites and social media efforts.
- Work in partnership with Georgia 400 the Hospitality Highway to increase awareness of the communities along Georgia 400 and to increase awareness of Roswell through this cooperative effort including printed materials, public relations efforts, paid advertising, extensive website, and promotional efforts.
- Work in partnership with the Atlanta Metro Travel Association to promote Roswell. This effort extends to the Georgia Department of Economic Development and the Tourism Division since AMTA is the State's Travel Region Association.
- Work in partnership with Southeast Tourism Society to cooperatively market, advertise and promote Roswell as a destination to southeast markets.
- Work in partnership with the Roswell Community Development/Economic Development Department, the Greater North Fulton Chamber of Commerce, and the State Film Office to increase awareness of Roswell as "Film Friendly."
- To present the Roswell Wedding Showcase, Roswell Reunion Workshops, and to market and promote this important area of economic impact.
- Market and promote Roswell Civil War heritage and special activities with the Tri-State 150th Civil War Association, the State Department of Tourism, and other entities.
- Utilize the Georgia State Welcome Center of Ringgold, Lavonia, and Tallapoosa to actively promote and market Roswell through exhibits and displays.

- Continue to work with Roswell Economic Development to promote and market Find It All Roswell.
- Upgrading the website to be compatible with the new smart phones, I-Pads, and other technologies.

Hotel/Motel Revenue by Line Item...

Account	Account Name	FY 2010 Actual Revenue	FY 2011 Amended Budget	FY 2011 Estimate	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Revenue Budget
314101	H/M TAX : TRAILS 16.67%	\$100,383	\$83,350	\$105,000	\$83,350	\$21,650	\$105,000
314102	H/M TAX : 40.00%	\$240,891	\$200,000	\$250,000	\$200,000	\$50,000	\$250,000
314103	H/M TAX : 43.33%	\$260,924	\$216,650	\$271,000	\$216,650	\$54,350	\$271,000
Franchise, Alcohol, Business / Insurance Taxes Total		\$602,199	\$500,000	\$626,000	\$500,000	\$126,000	\$626,000
341905	OTHER/MISC. FEES	\$0	\$0	\$0	\$0	\$0	\$0
Charges for Service - External Total		\$0	\$0	\$0	\$0	\$0	\$0
361000	INTEREST REVENUES	\$7,399	\$2,500	\$0	\$2,500	(\$2,500)	\$0
Interest Income Total		\$7,399	\$2,500	\$0	\$2,500	(\$2,500)	\$0
275 - Hotel/Motel Fund Total		\$609,597	\$502,500	\$626,000	\$502,500	\$123,500	\$626,000

Hotel/Motel Expenditure by Line Item...

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
7544	521201	Professional Services	\$ 9,000	\$ -	\$ -	\$ -	\$ -	\$ -
7544	521400	Contract Services	\$ 431,109	\$ 431,109	\$ 431,109	\$ 431,109	\$ -	\$ 431,109
7544	531210	Water / Sewerage	\$ 42	\$ 200	\$ 200	\$ 200	\$ -	\$ 200
Operating Total			\$ 440,151	\$ 431,309	\$ 431,309	\$ 431,309	\$ -	\$ 431,309
7544	552400	Risk/Liability Contribution	\$ -	\$ -	\$ -	\$ -	\$ 1,778	\$ 1,778
7544	579001	Contingency Operating	\$ -	\$ 9,000	\$ 9,000	\$ 9,000	\$ -	\$ 9,000
Transfers, Capital, Other Total			\$ -	\$ 9,000	\$ 9,000	\$ 9,000	\$ 1,778	\$ 10,778
Convention and Visitors Bureau Total			\$ 440,151	\$ 440,309	\$ 440,309	\$ 440,309	\$ 1,778	\$ 442,087
7541	523901	Bank Fees / Charges	\$ 200	\$ 878	\$ 3,000	\$ 878	\$ 6,622	\$ 7,500
Operating Total			\$ 200	\$ 878	\$ 3,000	\$ 878	\$ 6,622	\$ 7,500
Hotel/Motel Administration Total			\$ 200	\$ 878	\$ 3,000	\$ 878	\$ 6,622	\$ 7,500
Administration Total			\$ 440,351	\$ 441,187	\$ 443,309	\$ 441,187	\$ 8,400	\$ 449,587
7545	611350	Operating Transfers Out - Cap Projects	\$ 75,000	\$ -	\$ -	\$ -	\$ 189,000	\$ 189,000
Transfers, Capital, Other Total			\$ 75,000	\$ -	\$ -	\$ -	\$ 189,000	\$ 189,000
Historic Trails Total			\$ 75,000	\$ -	\$ -	\$ -	\$ 189,000	\$ 189,000
7541	611350	Operating Transfers Out - Cap Projects	\$ -	\$ 78,000	\$ 78,000	\$ -	\$ 188,000	\$ 188,000
Transfers, Capital, Other Total			\$ -	\$ 78,000	\$ 78,000	\$ -	\$ 188,000	\$ 188,000
Hotel/Motel Administration Total			\$ -	\$ 78,000	\$ 78,000	\$ -	\$ 188,000	\$ 188,000
Recreation and Parks Total			\$ 75,000	\$ 78,000	\$ 78,000	\$ -	\$ 377,000	\$ 377,000
275 - Hotel/Motel Fund Total			\$ 515,351	\$ 519,187	\$ 521,309	\$ 441,187	\$ 385,400	\$ 826,587



City-wide Expenditures

Who We Are...

The “City-wide” designation is used to account for funding that is not specifically associated with any single department. Internal Service Funds, contingencies, unspecified grant match, subsidies to other funds and contribution to Capital are all accounted for in “City-wide Expenditures.”

Internal Service Funds

Internal Service Funds track the city-wide costs for group benefits, risk and liability and worker’s compensation.

City-wide Expenditures – General Fund (cost center 1585)

Expenditures by Account...

CC	Account	Account Title	FY 2010	FY 2011	FY 2011	FY 2011	FY 2012	FY 2012
			Actual	Amended Budget	Estimated Expenditures	Approved Budget	Approved Changes	Approved Budget
1585	579001	Contingency Operating	(\$42,980)	\$212,667	\$212,667	\$0	\$150,542	\$150,542
1585	579020	Matching Grant Fund Contingency	\$0	\$309,310	\$311,710	\$0	\$0	\$0
1585	611350	Operating Transfers Out - Cap Projects	\$7,523,183	\$8,729,925	\$8,729,925	\$8,669,119	\$1,157,813	\$9,826,932
1585	611351	Operating Transfer Out - Fed Grant	\$51,820	\$130,750	\$74,000	\$0	\$0	\$0
Transfers, Capital, Other Total			\$7,532,023	\$9,382,652	\$9,328,302	\$8,669,119	\$1,308,355	\$9,977,474
General Fund Contingency Total			\$7,532,023	\$9,382,652	\$9,328,302	\$8,669,119	\$1,308,355	\$9,977,474

What is Included:

- 1585-579001: Operating Contingency: \$ 150,542
- 1585-611350: Contribution from General Fund to Capital Projects Fund: \$ *9,826,932
- Total:** **\$ 9,977,474**

*Contribution from General Fund to Capital Projects Fund (\$3,579,232 in maintenance capital and \$6,247,700 in one-time capital).

General Fund Capital Transfer

by Department	FY 2012 Approved
Administration	\$644,752
Community Development	\$80,000
Environmental/Public Works	\$9,300
Finance	\$0
Fire	\$1,311,800
Police	\$1,251,400
Recreation and Parks	\$495,000
Transportation	\$4,356,000
City-wide	\$1,678,680
Total:	\$9,826,932

Capital Projects Included under City-wide Expenditures:

ProjectName	Project Accounting			FY 2012
				Total
Citywide Computer Replacement Program	1585MP	531615	05NON004	\$151,680
Citywide Vehicle Replacement Program	1585MP	542200	05NON002	\$1,527,000
TOTAL:				\$1,678,680

Group Benefits Fund (cost center 9002)

The Group Benefits Fund is approved to have revenues of \$6,809,870, will utilize \$503,000 of fund balance and have approved expenditures of \$7,312,870 in FY 2012. The Group Benefit Fund "charges" each fund a constant dollar amount for each authorized full-time employee. Budgeted contributions for vacant positions are used to offset any catastrophic charges or to even out large fluctuations in the cost of benefits. Benefits included in this fund are Group Health, Dental and Life, short-term and long-term disability and the Employee Assistance Program. The FY 2012 approved budget includes \$468,000 in funding for Pension plan transition costs and training and \$35,000 for a pay plan, benefit and job classification study. The last time a similar study was performed was 2007.

The employer contribution for group insurance for FY 2012 is approved at \$5,967,000 (\$9,750 per employee) and the employee contribution for group insurance premiums for FY 2012 is estimated at \$837,870 (\$1,376 per employee).

Program	FY 2012 Approved Budget	Full Time Positions
Group Health Insurance	\$7,312,870	1.0

Fund Balance Estimated at the End of FY 2011: \$1,435,793

Group Benefits Fund Revenues...

Account	Account Name	FY 2010 Actual Revenue	FY 2011 Amended Budget	FY 2011 Estimate	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Revenue Budget
361000	INTEREST REVENUES	\$7,006	\$0	\$5,000	\$0	\$5,000	\$5,000
Interest Income Total		\$7,006	\$0	\$5,000	\$0	\$5,000	\$5,000
389500	EMPLOYEE HC CONTRIBUTION	\$0	\$630,000	\$785,000	\$630,000	\$207,870	\$837,870
Employee Contribution Total		\$0	\$630,000	\$785,000	\$630,000	\$207,870	\$837,870
341815	GROUP HEALTH PAYMENTS	\$5,737,997	\$6,072,407	\$6,072,047	\$6,072,407	(\$105,407)	\$5,967,000
Employer Contribution Total		\$5,737,997	\$6,072,407	\$6,072,047	\$6,072,407	(\$105,407)	\$5,967,000
602 - Group Benefit Fund Total		\$5,745,003	\$6,702,407	\$6,862,047	\$6,702,407	\$107,463	\$6,809,870

Group Benefits Fund Expenditures...

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
9002	511100	Regular Employees	\$0	\$545,942	\$545,739	\$67,000	\$0	\$67,000
9002	512100	Group Insurance	\$5,635,197	\$6,702,407	\$6,300,000	\$6,702,407	(\$35,257)	\$6,667,150
9002	512200	Social Security (FICA) Contributions	\$0	\$37,614	\$33,836	\$4,200	\$0	\$4,200
9002	512300	Medicare	\$0	\$8,795	\$7,914	\$980	\$0	\$980
9002	512400	Retirement Contributions	\$0	\$8,026	\$8,026	\$8,026	\$1,074	\$9,100
9002	512401	Deferred Compensation	\$0	\$670	\$670	\$670	\$20	\$690
Salaries and Benefits Total			\$5,635,197	\$7,303,454	\$6,896,185	\$6,783,283	(\$34,163)	\$6,749,120
9002	521201	Professional Services	\$10,032	\$80,000	\$80,000	\$50,000	\$503,000	\$553,000
9002	523220	Postage	\$0	\$0	\$0	\$0	\$400	\$400
9002	523500	Travel	\$0	\$0	\$0	\$0	\$100	\$100
9002	523700	Education And Training	\$0	\$0	\$0	\$0	\$500	\$500
9002	531105	Supplies	\$0	\$0	\$430	\$0	\$0	\$0
Operating Total			\$10,032	\$80,000	\$80,430	\$50,000	\$504,000	\$554,000
9002	553100	Group Insurance Contribution	\$0	\$9,750	\$9,750	\$9,750	\$0	\$9,750
9002	553200	EMPLOYEE HEALTH DEDUCTION	\$0	\$0	\$83,738	\$0	\$0	\$0
9002	553300	SURCH-GROUP BENEFITS	\$0	\$0	\$9,140	\$0	\$0	\$0
9002	553600	COLONIAL	\$0	\$0	\$513	\$0	\$0	\$0
9002	553700	AFLAC	\$0	\$0	\$1,173	\$0	\$0	\$0
9002	553800	FSA DEDUCTIONS	\$0	\$0	\$56,155	\$0	\$0	\$0
9002	553900	COBRA	\$0	\$0	\$5,840	\$0	\$0	\$0
9002	554300	HSA CONTRIBUTIONS	\$0	\$0	\$103,494	\$0	\$0	\$0
9002	611357	Operating Transfers Out - General Fund	\$1,700,000	\$0	\$0	\$0	\$0	\$0
Transfers, Capital, Other Total			\$1,700,000	\$9,750	\$269,803	\$9,750	\$0	\$9,750
Group Health Insurance Total			\$7,345,229	\$7,393,204	\$7,246,418	\$6,843,033	\$469,837	\$7,312,870

Fund Balance Estimated at the End of FY 2012: \$932,793

Risk and Liability Fund (cost center 9003)

The Risk and Liability Fund is approved to have \$863,393 in revenues and \$863,393 in expenditures for FY 2012. This fund was created to enable the City to better track the cost of the City's Risk and Liability Insurance. The fund "charges" each fund an appropriate amount based on its relative risk. The FY 2012 Approved Expenditure Budget is \$540,003 for Risk and Liability insurance premiums, which includes Flood Insurance, \$232,055 for deductibles and claims and \$91,335 for the Risk Manager and related Risk Management program costs.

Program	FY 2012 Approved Budget	Full Time Positions
Risk Management	\$863,393	1.0

Fund Balance Estimated at the End of FY 2011: \$1,648,000

Risk and Liability Fund Revenues...

Account	Account Name	FY 2010 Actual Revenue	FY 2011 Amended Budget	FY 2011 Estimate	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Revenue Budget
341805	RISK CLAIMS PAYMENTS	\$1,050,000	\$863,393	\$863,393	\$863,393	\$0	\$863,393
Charges for Service - Internal Total		\$1,050,000	\$863,393	\$863,393	\$863,393	\$0	\$863,393
361000	INTEREST REVENUES	\$8,435	\$0	\$5,000	\$0	\$0	\$0
Interest Income Total		\$8,435	\$0	\$5,000	\$0	\$0	\$0
383100	REIMBURSEMENT FROM INSURANCE	\$211,266	\$0	\$0	\$0	\$0	\$0
Miscellaneous Revenues Total		\$211,266	\$0	\$0	\$0	\$0	\$0
391201	OPERATING TRANSFER IN	\$700,000	\$0	\$0	\$0	\$0	\$0
Transfers In Total		\$700,000	\$0	\$0	\$0	\$0	\$0
603 - Risk and Liability Fund Total		\$1,969,700	\$863,393	\$868,393	\$863,393	\$0	\$863,393

Risk and Liability Fund Expenditures...

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
9003	511100	Regular Employees	\$0	\$61,000	\$60,823	\$61,000	\$0	\$61,000
9003	512200	Social Security (FICA) Contributions	\$0	\$3,800	\$3,800	\$3,800	\$0	\$3,800
9003	512300	Medicare	\$0	\$890	\$890	\$890	\$0	\$890
9003	512400	Retirement Contributions	\$0	\$7,307	\$7,307	\$7,307	\$663	\$7,970
9003	512401	Deferred Compensation	\$0	\$610	\$610	\$610	(\$20)	\$590
Salaries and Benefits Total			\$0	\$73,607	\$73,430	\$73,607	\$643	\$74,250
9003	521300	Technical Services	\$5,875	\$0	\$0	\$0	\$2,200	\$2,200
9003	523100	Property And Liability Insurance	\$619,841	\$539,831	\$433,569	\$539,831	\$172	\$540,003
9003	523210	Communication Services	\$0	\$1,100	\$193	\$1,100	\$0	\$1,100
9003	523220	Postage	\$0	\$50	\$30	\$50	\$0	\$50
9003	523500	Travel	\$0	\$1,150	\$1,150	\$1,150	\$350	\$1,500
9003	523600	Dues And Fees	\$0	\$650	\$678	\$650	(\$295)	\$355
9003	523700	Education And Training	\$0	\$950	\$950	\$950	(\$350)	\$600
9003	523901	Bank Fees / Charges	\$0	\$40	\$40	\$40	(\$40)	\$0
9003	531105	Supplies	\$0	\$3,750	\$3,750	\$3,750	(\$2,500)	\$1,250
9003	531400	Books And Periodicals	\$0	\$500	\$500	\$500	(\$220)	\$280
Operating Total			\$625,716	\$548,021	\$440,860	\$548,021	(\$683)	\$547,338
9003	553100	Group Insurance Contribution	\$0	\$9,750	\$9,750	\$9,750	\$0	\$9,750
9003	579025	Insurance Deductibles	\$178,481	\$232,015	\$232,015	\$232,015	\$40	\$232,055
Transfers, Capital, Other Total			\$178,481	\$241,765	\$241,765	\$241,765	\$40	\$241,805
Risk Management Total			\$804,196	\$863,393	\$756,056	\$863,393	\$0	\$863,393

Fund Balance Estimated at the End of FY 2012: \$1,648,000

Worker's Compensation Fund (cost center 9001)

The Workers' Compensation Fund is approved to have revenues of \$455,850 and expenditures of \$446,331 in FY 2012. This fund was created to better track the City's liability for future workers' compensation claims. The fund "charges" each fund an appropriate amount based on its relative risk. The FY 2012 Approved Expenditure Budget includes \$296,006 for worker's compensation claims, \$91,350 for the annual third party catastrophic insurance premiums and \$58,975 for the Worker's Compensation Coordinator and related program costs.

Program	FY 2012 Approved Budget	Full Time Positions
Worker's Compensation	\$446,331	1.0

Fund Balance Estimated at the End of FY 2011: \$2,888,000

Worker's Compensation Fund Revenues...

Account	Account Name	FY 2010 Actual Revenue	FY 2011 Amended Budget	FY 2011 Estimate	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Revenue Budget
341810	TRANSFERS IN - WORK COMP	\$1,023,050	\$446,350	\$446,350	\$446,350	\$0	\$446,350
Charges for Service - Internal Total		\$1,023,050	\$446,350	\$446,350	\$446,350	\$0	\$446,350
361000	INTEREST REVENUES	\$8,931	\$0	\$9,500	\$0	\$9,500	\$9,500
Interest Income Total		\$8,931	\$0	\$9,500	\$0	\$9,500	\$9,500
383100	REIMBURSEMENT FROM INSURANCE	\$212,923	\$0	\$0	\$0	\$0	\$0
Miscellaneous Revenues Total		\$212,923	\$0	\$0	\$0	\$0	\$0
391201	OPERATING TRANSFER IN	\$1,000,000	\$0	\$0	\$0	\$0	\$0
Transfers In Total		\$1,000,000	\$0	\$0	\$0	\$0	\$0
601 - Worker's Compensation Fund Total		\$2,244,904	\$446,350	\$455,850	\$446,350	\$9,500	\$455,850

Worker's Compensation Fund Expenditures...

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
9001	511100	Regular Employees	\$0	\$41,000	\$38,464	\$41,000	(\$1,000)	\$40,000
9001	512200	Social Security (FICA) Contributions	\$0	\$2,600	\$2,600	\$2,600	(\$100)	\$2,500
9001	512300	Medicare	\$0	\$600	\$600	\$600	(\$20)	\$580
9001	512400	Retirement Contributions	\$0	\$4,911	\$4,911	\$4,911	\$399	\$5,310
9001	512401	Deferred Compensation	\$0	\$410	\$410	\$410	(\$310)	\$100
9001	512700	Workers' Compensation	\$378,272	\$295,685	\$295,685	\$295,685	\$321	\$296,006
Salaries and Benefits Total			\$378,272	\$345,206	\$342,670	\$345,206	(\$710)	\$344,496
9001	521201	Professional Services	\$86,875	\$91,350	\$91,350	\$91,350	\$0	\$91,350
9001	523600	Dues And Fees	\$0	\$0	\$0	\$0	\$295	\$295
9001	523700	Education And Training	\$0	\$0	\$0	\$0	\$195	\$195
9001	523851	Contracted Temporary Labor	\$0	\$0	\$1,907	\$0	\$0	\$0
9001	523901	Bank Fees / Charges	\$16	\$44	\$44	\$44	(\$19)	\$25
9001	531400	Books And Periodicals	\$0	\$0	\$0	\$0	\$220	\$220
Operating Total			\$86,892	\$91,394	\$93,301	\$91,394	\$691	\$92,085
9001	553100	Group Insurance Contribution	\$0	\$9,750	\$9,750	\$9,750	\$0	\$9,750
Transfers, Capital, Other Total			\$0	\$9,750	\$9,750	\$9,750	\$0	\$9,750
Worker's Compensation Total			\$465,163	\$446,350	\$445,721	\$446,350	(\$19)	\$446,331

Fund Balance Estimated at the End of FY 2012: \$2,897,519



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Community Development Department

Mission Statement...

To improve and sustain the City of Roswell with quality development, to provide community support services, guiding citizens in the best practices for enhancing the livability of our community, to promote sustainable growth through strategic partnerships protecting resources while supporting the City and its values through implementation of the City's plan and priorities with permitting and code enforcement.

Who We Are...

The Community Development Department is responsible for current and long range planning, promoting economic development, enforcing the zoning regulations and issuing building and land disturbance permits. The Department is also responsible for the registration of businesses and for providing a geographic information system on a citywide basis.

Community Development Department

What We Have Accomplished...

The Department supported the City's Strategic Goals of:

- I. Promote a Well Designed Community; and
- III. Emphasize a Responsive Delivery of Quality Services.
- Initiated the 2030 Comprehensive Plan.
- Implemented the recommendations of the Lean Kaizen Event to streamline the Land Development Process and made improvements in our other permitting processes.
- Finished the Groveway Charrette with the Groveway Community.
- Updated the Historic District Design Guidelines with the assistance of the Georgia State University.
- Worked with ERP Contractors to address mission critical systems throughout the City to improve internal efficiency to improve customer service to citizens of Roswell.

What We Expect to Accomplish...

The Department will continue to strive to provide exceptional customer service. These expected accomplishments will further support the City's Strategic Goals of:

- I. Promote a Well Designed Community; and
- III. Emphasize a Responsive Delivery of Quality Services.
- Complete the 2030 "Imagine Roswell" Comprehensive Plan.
- Complete the City's first Strategic Economic Development Plan.
- Develop written Standard Operating Procedures on all business processes department wide.
- Form-base zoning district for the Groveway Community.
- Initiate an evaluation of the Sign Ordinance and (if needed) bring forward a request to do a comprehensive amendment which provides flexibility and addresses current trends in signage.
- Complete a parking study for the Historic District (working with Roswell's Transportation Department) which may result in changes to the parking requirements.
- Educate citizens using public outreach programs and videos on City and State ordinances, the planning process, development, and enforcement.
- Develop a quarterly Code Enforcement Report to make available to the Mayor and City Council as well as the general public.
- Enhance and expand the Economic Development newsletter "Corner Piece".

Community Development Department

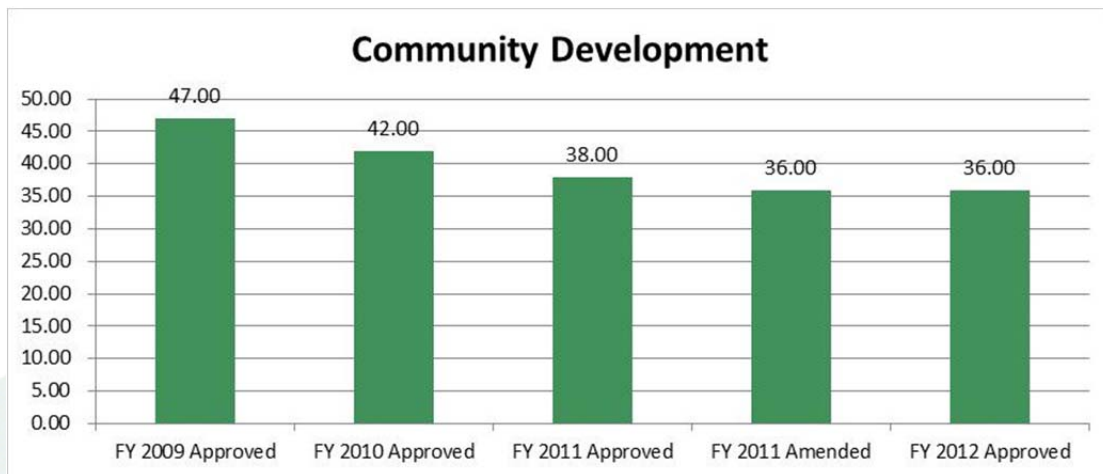
Opportunities...

The Department at its core is dedicated to building, enhancing, and preserving the City's quality of life. The Imagine Roswell 2030 Comprehensive Plan update has been an opportunity to bring together the community to determine a shared vision of the City for the next 20 years. FY 2012 presents a great opportunity for the Community Development Department to enhance the planning culture in the City of Roswell. That vision will be further enhanced through the development of the City's first Strategic Economic Development Plan (SEDP). The SEDP will provide a strategy to maintain, enhance and attract businesses and to market the City.

Challenges...

Although the economy has been slow to recover, the Department has seen an increase in development activities. An increase in development activity presents a challenge in having the adequate staffing and resources to handle the increase. The reduction in force and the early retirement resulted in restructuring the department. The Department will have to develop creative solutions to reallocate staff and resources. Nevertheless, the Department continues to work to provide the same level of exceptional customer service.

Fund	FY 2012 Budget Totals	Full Time Positions
100 - General Fund	\$2,956,897	36.0
350 - Capital Projects Fund	\$80,000	
Community Development Total	\$3,036,897	36.0



Personnel Changes:

FY 2010: Eliminated (5) Full-Time positions: (1) Arborist, (1) Administrative Specialist II, (1) Building Inspector, (1) Planner I and (1) Land Development Inspector.

FY 2011: Eliminated (6) Full-Time positions: (1) Land Development Inspector, (1) Building Inspector, (1) Planner, (1) GIS Analyst, (1) Deputy Director and (1) Erosion Control Officer. Also, eliminated (1) Administrative Specialist II position and created (1) Assistant to the Director position.

FY 2012: Eliminate (1) Administrative Assistant position and create (1) GIS Technician position, eliminate (1) Administrative Assistant position and create (1) Administrative Specialist II position and eliminate (2) Administrative Specialist II positions and create (2) Permit Technician positions.

Community Development Department

General Fund

Account	Account Title	FY 2010 Actual Expenditures	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	Subtotal of FY 2012 Changes	FY 2012 Budget Totals
511100	Regular Employees	\$2,147,834	\$1,954,239	\$1,897,019	\$2,011,530	(\$156,530)	\$1,855,000
511105	Part Time Employees	\$40,681	\$23,787	\$24,066	\$23,787	\$0	\$23,787
511200	Temporary Employees	\$8,135	\$0	\$0	\$0	\$0	\$0
511300	Overtime	\$6,469	\$6,100	\$6,300	\$6,100	\$0	\$6,100
512200	Social Security (FICA) Contributions	\$133,854	\$122,945	\$119,457	\$126,500	(\$9,300)	\$117,200
512300	Medicare	\$31,293	\$28,749	\$27,883	\$29,580	(\$2,220)	\$27,360
512400	Retirement Contributions	\$250,662	\$260,169	\$260,169	\$260,169	(\$13,329)	\$246,840
512401	Deferred Compensation	\$13,558	\$13,880	\$12,925	\$13,880	(\$80)	\$13,800
Salaries and Benefits Total		\$2,632,487	\$2,409,869	\$2,347,819	\$2,471,546	(\$181,459)	\$2,290,087
521201	Professional Services	\$90,575	\$266,090	\$266,865	\$140,665	(\$112,000)	\$28,665
521300	Technical Services	\$803	\$1,000	\$1,000	\$1,000	\$0	\$1,000
521400	Contract Services	\$93,370	\$60,000	\$60,000	\$60,000	\$0	\$60,000
522205	Repairs And Maintenance	\$327	\$2,000	\$1,500	\$2,000	(\$500)	\$1,500
522210	Vehicle Repair	\$930	\$2,380	\$1,300	\$2,380	(\$1,250)	\$1,130
522310	Rental Of Land And Buildings	\$160	\$0	\$0	\$0	\$0	\$0
522320	Rental Of Equipment And Vehicles	\$11,787	\$13,676	\$13,676	\$13,676	\$0	\$13,676
523210	Communication Services	\$11,035	\$11,950	\$12,800	\$11,950	(\$1,000)	\$10,950
523220	Postage	\$8,381	\$9,800	\$9,500	\$9,800	\$0	\$9,800
523300	Advertising	\$26,056	\$30,000	\$35,000	\$30,000	(\$2,000)	\$28,000
523400	Printing And Binding	\$4,540	\$10,750	\$10,500	\$8,350	(\$1,500)	\$6,850
523500	Travel	\$6,104	\$15,865	\$17,495	\$13,895	\$1,185	\$15,080
523600	Dues And Fees	\$7,012	\$8,506	\$9,056	\$8,506	\$0	\$8,506
523700	Education And Training	\$11,929	\$35,935	\$32,775	\$35,585	(\$17,390)	\$18,195
531105	Supplies	\$77,844	\$76,692	\$76,647	\$26,610	(\$1,453)	\$25,157
531120	Vehicle Parts And Supplies	\$5,134	\$7,330	\$6,200	\$7,330	\$0	\$7,330
531250	Oil	\$650	\$520	\$520	\$520	\$0	\$520
531270	Gasoline/ Diesel	\$23,483	\$26,514	\$26,624	\$26,514	\$17,216	\$43,730
531400	Books And Periodicals	\$1,501	\$1,615	\$1,590	\$1,615	\$0	\$1,615
531605	Machinery And Equipment-Operating	\$500	\$1,000	\$1,000	\$1,000	\$0	\$1,000
531610	Furniture/Fixtures-Operating	\$501	\$0	\$4,900	\$0	\$0	\$0
531615	Computer Equipment-Operating	\$4,040	\$50,400	\$50,400	\$50,400	(\$50,000)	\$400
531620	Communication Equipment-Operating	\$2,282	\$1,100	\$550	\$1,100	\$0	\$1,100
531720	Uniforms	\$3,677	\$2,100	\$2,100	\$2,100	\$0	\$2,100
Operating Total		\$392,620	\$635,223	\$641,998	\$454,996	(\$168,692)	\$286,304
552400	Risk/Liability Contribution	\$99,826	\$82,084	\$82,084	\$82,084	(\$61,607)	\$20,477
553100	Group Insurance Contribution	\$391,500	\$371,800	\$371,800	\$378,300	(\$27,300)	\$351,000
554100	Workers Comp Contribution	\$72,889	\$31,801	\$31,801	\$31,801	(\$22,772)	\$9,029
Transfers, Capital, Other Total		\$564,215	\$485,685	\$485,685	\$492,185	(\$111,679)	\$380,506
Community Development Total		\$3,589,322	\$3,530,777	\$3,475,502	\$3,418,727	(\$461,830)	\$2,956,897

Community Development Department

General Fund

Summary of Changes from FY 2011 Approved Budget to FY 2012 Budget

FY 2011 Approved Budget	\$3,418,727
Salary Adjustments	(\$190,628)
Land Acquisition and Development Personnel moved from Community Development to Transportation	(\$102,510)
Add Position of Geographic Information Services (GIS) Technician from deletion of an Administrative Assistant	\$0
Add Position of Administrative Specialist II from deletion of an Administrative Assistant	\$0
Add (2) Position of Permit Technician from deletion of (2) Administrative Specialist II	\$0
Salary Adjustments Total	(\$293,138)
Gasoline Increases	\$17,216
One Time Cost Removed from FY 2011	(\$134,618)
Other Operating Changes	(\$5,290)
Geographic Information Services (GIS) Maintenance Agreement Transferred from Community Development to Administration	(\$50,000)
Departmental Adjustments Total	(\$172,692)
Training for Boards and Commission (Historic Preservation Commission, Design Review Board, Board of Zoning Appeals, and Planning Commission)	\$4,000
New Initiative Total	\$4,000
Community Development Total	\$2,956,897
Historic Gateway Master Plan	\$80,000
One Time Capital Total	\$80,000

Community Development Total with Funded Capital

3,036,897

Community Development Department

General Fund

Program	FY 2012 Approved Budget	Full Time Positions
Business Registration	\$63,275	1.0
Comm Development Support Services	\$227,290	3.0
Comm Development Administration	\$323,343	2.0
Construction Permitting	\$316,015	4.0
Engineering	\$497,656	6.0
Planning & Zoning	\$475,377	6.0
Geographic Information Services	\$290,894	4.0
Code Enforcement	\$512,307	7.0
Economic Development	\$250,740	3.0
	\$2,956,897	36.0

**Community Development Administration
7006**

Mission Statement...To facilitate the implementation of the programs, responsibilities and regulations of the department in a fiscally responsible manner

Services Provided... Department Administration, Continuing Education, Customer Service

Customers... Residents, Business owners, City Departments, Department of Community Development, and Outside Agencies

Outcome Measure...	FY 2010 Actual	FY 2011 Estimated	FY 2012 Approved
Percent increase of web based inquiries over prior year	169%	219%	270%

What We Have Accomplished...

- Pursued other grant opportunities such as Livable Centers Initiative (LCI), Historic Preservation Fund Grant, etc.
- Continued the development of a permit application process through the use of web.
- Increased the utilization of technology by fully utilizing the applicable Sungard OSSI modules to track status of permits & applications through the review and approval process.
- Updated the Historic District Design Guidelines with the assistance of the Georgia State University.

What We Expect to Accomplish...

- Conduct workshop /open house for public outreach education for the public on various City and State ordinances.
- Hold annual training for Planning Commission, Design Review Board, Historic Preservation Commission and Board of Zoning Appeals.
- Continue to work with the Groveway Community to facilitate the results of the Groveway Charrette.
- Focus on Economic Development including an urban redevelopment plan for consideration of Tax Allocation District Funding, Opportunity Zone Program, and Marketing.
- Complete a parking study for the Historic District (working with Roswell’s Transportation Department).
- Work with the Community Relations Division to create training and informational videos on Planning, Zoning, Permitting, Code Enforcement, etc.

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
7006	511100	Regular Employees	\$266,402	\$224,941	\$183,703	\$246,000	(\$58,000)	\$188,000
7006	512200	Social Security (FICA) Contributions	\$16,421	\$13,994	\$11,390	\$15,300	(\$3,600)	\$11,700
7006	512300	Medicare	\$3,840	\$3,265	\$2,664	\$3,570	(\$840)	\$2,730
7006	512400	Retirement Contributions	\$23,810	\$29,467	\$29,467	\$29,467	(\$4,437)	\$25,030
7006	512401	Deferred Compensation	\$1,197	\$1,400	\$1,525	\$1,400	\$800	\$2,200
Salaries and Benefits Total			\$311,671	\$273,067	\$228,749	\$295,737	(\$66,077)	\$229,660
7006	521201	Professional Services	\$57,275	\$112,225	\$113,000	\$10,000	\$0	\$10,000
7006	522210	Vehicle Repair	\$20	\$50	\$50	\$50	\$0	\$50
7006	523210	Communication Services	\$1,200	\$1,100	\$1,000	\$1,100	\$0	\$1,100
7006	523220	Postage	\$2,402	\$4,000	\$3,500	\$4,000	\$0	\$4,000
7006	523500	Travel	\$37	\$2,000	\$2,000	\$2,000	(\$50)	\$1,950
7006	523600	Dues And Fees	\$1,242	\$1,420	\$1,600	\$1,420	\$50	\$1,470
7006	523700	Education And Training	\$1,692	\$1,825	\$1,825	\$1,825	\$3,550	\$5,375
7006	531105	Supplies	\$21,691	\$19,815	\$19,815	\$19,815	\$0	\$19,815
7006	531120	Vehicle Parts And Supplies	\$271	\$280	\$250	\$280	\$0	\$280
7006	531250	Oil	\$43	\$20	\$20	\$20	\$0	\$20
7006	531270	Gasoline/ Diesel	\$418	\$950	\$500	\$950	(\$683)	\$267
7006	531400	Books And Periodicals	\$422	\$350	\$325	\$350	\$0	\$350
Operating Total			\$86,713	\$144,035	\$143,885	\$41,810	\$2,867	\$44,677
7006	552400	Risk/Liability Contribution	\$99,826	\$82,084	\$82,084	\$82,084	(\$61,607)	\$20,477
7006	553100	Group Insurance Contribution	\$28,500	\$29,250	\$29,250	\$29,250	(\$9,750)	\$19,500
7006	554100	Workers Comp Contribution	\$72,889	\$31,801	\$31,801	\$31,801	(\$22,772)	\$9,029
Transfers, Capital, Other Total			\$201,215	\$143,135	\$143,135	\$143,135	(\$94,129)	\$49,006
Comm Development Administration Total			\$599,600	\$560,237	\$515,769	\$480,682	(\$157,339)	\$323,343

Community Development Support Services Program 7005

Mission Statement... Assist in the implementation of the department programs, assist customers and increase the efficiency of the department

Services Provided... Department Support, Customer Service

Customers... Residents, business owners, developers, city departments and outside agencies

Outcome Measure...	FY 2010 Actual	FY 2011 Estimated	FY 2012 Approved
Percent of total calls seeking permit information	37%	42%	42%

What We Have Accomplished...

- Scanned current permit applications/documents received daily.
- Started scanning building plan/permit files.
- Implemented the Lean Kaizen techniques to streamline our Land Development Permit (LDP) process.

What We Expect to Accomplish...

- Reorganize and restructure the support staff to improve efficiency in permitting and more effectively utilize staff.
- Implement the use of the new ERP software.

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
7005	511100	Regular Employees	\$252,022	\$103,000	\$102,375	\$103,000	\$40,000	\$143,000
7005	511105	Part Time Employees	\$11,745	\$10,500	\$10,500	\$10,500	\$0	\$10,500
7005	511300	Overtime	\$110	\$0	\$400	\$0	\$0	\$0
7005	512200	Social Security (FICA) Contributions	\$15,910	\$7,000	\$6,999	\$7,000	\$2,600	\$9,600
7005	512300	Medicare	\$3,718	\$1,650	\$1,637	\$1,650	\$580	\$2,230
7005	512400	Retirement Contributions	\$29,355	\$30,305	\$30,305	\$30,305	(\$11,345)	\$18,960
7005	512401	Deferred Compensation	\$1,494	\$1,630	\$635	\$1,630	(\$930)	\$700
Salaries and Benefits Total			\$314,354	\$154,085	\$152,851	\$154,085	\$30,905	\$184,990
7005	522205	Repairs And Maintenance	\$327	\$2,000	\$1,500	\$2,000	(\$500)	\$1,500
7005	522310	Rental Of Land And Buildings	\$160	\$0	\$0	\$0	\$0	\$0
7005	522320	Rental Of Equipment And Vehicles	\$8,474	\$8,500	\$8,500	\$8,500	\$0	\$8,500
7005	523500	Travel	\$395	\$50	\$50	\$50	\$0	\$50
7005	523600	Dues And Fees	\$15	\$50	\$50	\$50	(\$50)	\$0
7005	523700	Education And Training	\$0	\$2,000	\$2,000	\$2,000	(\$1,500)	\$500
7005	531610	Furniture/Fixtures-Operating	\$501	\$0	\$0	\$0	\$0	\$0
7005	531615	Computer Equipment-Operating	\$283	\$400	\$400	\$400	\$0	\$400
7005	531720	Uniforms	\$3,677	\$2,100	\$2,100	\$2,100	\$0	\$2,100
Operating Total			\$13,831	\$15,100	\$14,600	\$15,100	(\$2,050)	\$13,050
7005	553100	Group Insurance Contribution	\$57,000	\$19,500	\$19,500	\$19,500	\$9,750	\$29,250
Transfers, Capital, Other Total			\$57,000	\$19,500	\$19,500	\$19,500	\$9,750	\$29,250
Comm Development Support Services Total			\$385,185	\$188,685	\$186,951	\$188,685	\$38,605	\$227,290

Business Registration Program 1516

***Mission Statement...** To ensure all Roswell businesses are properly registered and compliant with City and State rules and regulations which govern license specific business activities*

***Services Provided...** Occupation Tax Certificates and Roswell Business Database*

***Customers...** Business owners, city departments and outside agencies*

Outcome Measure...	FY 2010 Actual	FY 2011 Estimated	FY 2012 Approved
Percent of total businesses registered as home businesses	32%	35%	35%

What We Have Accomplished...

- Updated our business registration database to include the North American Industry Classification System (NAICS) codes which enable us to communicate with specific business groups.
- Completed an e-mail database for our registered businesses to improve the efficiency of communications with the business community.

What We Expect to Accomplish...

- Work with existing businesses on collecting State Sales Tax numbers and going forward with that same initiative on new business applications.
- Implement the new ERP program.
- Update website with NAICS link.
- Update website to make businesses aware of the new requirement to provide State Sales Tax numbers on the business registration applications.

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
1516	511100	Regular Employees	\$78,698	\$5,681	\$3,864	\$40,000	(\$6,000)	\$34,000
1516	511300	Overtime	\$1,336	\$400	\$400	\$400	\$0	\$400
1516	512200	Social Security (FICA) Contributions	\$4,854	\$370	\$235	\$2,500	(\$300)	\$2,200
1516	512300	Medicare	\$1,135	\$82	\$55	\$580	(\$80)	\$500
1516	512400	Retirement Contributions	\$7,533	\$9,822	\$9,822	\$9,822	(\$5,272)	\$4,550
Salaries and Benefits Total			\$93,556	\$16,355	\$14,376	\$53,302	(\$11,652)	\$41,650
1516	522210	Vehicle Repair	\$159	\$200	\$200	\$200	(\$200)	\$0
1516	523210	Communication Services	\$549	\$750	\$1,000	\$750	(\$750)	\$0
1516	523220	Postage	\$5,979	\$5,800	\$6,000	\$5,800	\$0	\$5,800
1516	523400	Printing And Binding	\$4,477	\$6,500	\$6,500	\$6,500	(\$1,000)	\$5,500
1516	523500	Travel	\$329	\$500	\$500	\$500	(\$250)	\$250
1516	523600	Dues And Fees	\$93	\$200	\$150	\$200	(\$100)	\$100
1516	523700	Education And Training	\$270	\$450	\$450	\$450	(\$225)	\$225
1516	531120	Vehicle Parts And Supplies	\$824	\$450	\$450	\$450	(\$450)	\$0
1516	531250	Oil	\$52	\$25	\$25	\$25	(\$25)	\$0
1516	531270	Gasoline/ Diesel	\$1,983	\$2,124	\$2,124	\$2,124	(\$2,124)	\$0
Operating Total			\$14,716	\$16,999	\$17,399	\$16,999	(\$5,124)	\$11,875
1516	553100	Group Insurance Contribution	\$19,000	\$9,750	\$9,750	\$9,750	\$0	\$9,750
Transfers, Capital, Other Total			\$19,000	\$9,750	\$9,750	\$9,750	\$0	\$9,750
Business Registration Total			\$127,272	\$43,104	\$41,525	\$80,051	(\$16,776)	\$63,275

Construction Permitting 7220

Mission Statement... Ensure public safety with the enforcement of building codes with the permitting, plan review and inspection process

Services Provided... Building plan review, permitting and inspection services for the public while providing training and certification for the inspectors to ensure competency

Customers... Citizens, business owners, business tenants, architects, engineers, commercial general contractors and residential builders, city departments, and developers

Outcome Measure...	FY 2010 Actual	FY 2011 Estimated	FY 2012 Approved
Percent of building permits issued for new residential units	11%	12%	12%

What We Have Accomplished...

- Continued to provide plan review, permitting and inspection services in a timely basis.
- Organized and implemented four sweeps for monitoring and correcting substandard conditions at multifamily complexes.
- Maintained training for State compliance through the International Code Congress (ICC) certification program.
- Implemented real time electronic notifications for power and gas releases, improving customer service.
- Provided a high level of service to our customers working through the permitting and inspection process.
- Generated 20 abatement cases for substandard buildings.
- Provided same day inspections at 100% performance level.
- Obtained training as a result of the changes made to the State model energy code which will be effective June 1, 2011.

What We Expect to Accomplish...

- Continue with ACE Sweeps to improve blighted and neglected properties which have increased in this economy.
- Strive to make adaptations to continue same level of same day inspection.
- Maintain training levels for staff to maintain certification and knowledge of changing laws and codes.
- Better utilize technology to improve efficiency of inspections and service.

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
7220	511100	Regular Employees	\$219,929	\$0	\$0	\$0	\$215,000	\$215,000
7220	512200	Social Security (FICA) Contributions	\$13,490	\$0	\$0	\$0	\$13,400	\$13,400
7220	512300	Medicare	\$3,155	\$0	\$0	\$0	\$3,120	\$3,120
7220	512400	Retirement Contributions	\$25,904	\$0	\$0	\$0	\$28,440	\$28,440
7220	512401	Deferred Compensation	\$2,216	\$0	\$0	\$0	\$2,300	\$2,300
Salaries and Benefits Total			\$264,694	\$0	\$0	\$0	\$262,260	\$262,260
7220	522210	Vehicle Repair	\$205	\$0	\$0	\$0	\$250	\$250
7220	523210	Communication Services	\$1,003	\$0	\$0	\$0	\$2,000	\$2,000
7220	523500	Travel	\$0	\$0	\$0	\$0	\$210	\$210
7220	523600	Dues And Fees	\$53	\$0	\$0	\$0	\$250	\$250
7220	523700	Education And Training	\$955	\$0	\$0	\$0	\$1,125	\$1,125
7220	531120	Vehicle Parts And Supplies	\$817	\$0	\$0	\$0	\$1,700	\$1,700
7220	531250	Oil	\$131	\$0	\$0	\$0	\$150	\$150
7220	531270	Gasoline/ Diesel	\$4,487	\$0	\$0	\$0	\$8,000	\$8,000
7220	531400	Books And Periodicals	\$36	\$0	\$0	\$0	\$370	\$370
7220	531605	Machinery And Equipment-Operating	\$0	\$0	\$0	\$0	\$500	\$500
7220	531620	Communication Equipment-Operating	\$0	\$0	\$0	\$0	\$200	\$200
Operating Total			\$7,687	\$0	\$0	\$0	\$14,755	\$14,755
7220	553100	Group Insurance Contribution	\$38,000	\$0	\$0	\$0	\$39,000	\$39,000
Transfers, Capital, Other Total			\$38,000	\$0	\$0	\$0	\$39,000	\$39,000
Construction Permitting Total			\$310,380	\$0	\$0	\$0	\$316,015	\$316,015

Engineering 7225

Mission Statement... Assisting citizens and developers in the use of best practices in land development with the goal of protecting the environment during construction activities, while creating and maintaining a sustainable community by efficiently providing the highest level of permitting and inspection services

Services Provided... Development plan, land development, plan review, review team administration, permitting, inspections and erosion control for the public while providing training and certification for the inspectors to ensure competency

Customers... Citizens, business owners, business tenants, engineers, commercial general contractors and residential builders, city departments, Georgia EPD, Fulton Co., U.S. Army Corp of Eng. and developers

Outcome Measure...	FY 2010 <u>Actual</u>	FY 2011 <u>Estimated</u>	FY 2012 <u>Approved</u>
Percent of inspections resulting in issuance of warnings/citations	6.4	8.3	9.0

What We Have Accomplished...

- Improved plan review and permitting processes through implementation of Lean Kaizen techniques.
- Improved communication through the website and documentation.
- Provided training for the Land Development Inspectors to encourage confidence and more efficient inspections.
- Increased usage of the web-based online services / Sungard OSSI for plan review comments and inspection reports.
- Updated code for compliance with state mandates and current engineering practices.

What We Expect to Accomplish...

- Formalize Land Development Permit (LDP) Focus (concept plan review) with standard operating procedure and promotion on website.
- Certify Arborist /Landscape Architect to perform erosion control inspections.
- Adopt Standard Operating Procedures for warning/citation process, to fill gap left by loss of the Soil Erosion Officer
- Update wall construction standards.
- Provide training for Land Development Inspectors related to understanding and enforcing the State General Permit.

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
7225	511100	Regular Employees	\$338,059	\$0	\$0	\$0	\$333,000	\$333,000
7225	511105	Part Time Employees	\$11,902	\$0	\$0	\$0	\$0	\$0
7225	511200	Temporary Employees	\$8,135	\$0	\$0	\$0	\$0	\$0
7225	511300	Overtime	\$5	\$0	\$0	\$0	\$700	\$700
7225	512200	Social Security (FICA) Contributions	\$21,605	\$0	\$0	\$0	\$20,700	\$20,700
7225	512300	Medicare	\$5,053	\$0	\$0	\$0	\$4,840	\$4,840
7225	512400	Retirement Contributions	\$53,281	\$0	\$0	\$0	\$44,360	\$44,360
7225	512401	Deferred Compensation	\$1,972	\$0	\$0	\$0	\$2,300	\$2,300
Salaries and Benefits Total			\$440,012	\$0	\$0	\$0	\$405,900	\$405,900
7225	521300	Technical Services	\$803	\$0	\$0	\$0	\$1,000	\$1,000
7225	522210	Vehicle Repair	\$289	\$0	\$0	\$0	\$330	\$330
7225	523210	Communication Services	\$4,138	\$0	\$0	\$0	\$3,300	\$3,300
7225	523500	Travel	\$56	\$0	\$0	\$0	\$225	\$225
7225	523600	Dues And Fees	\$695	\$0	\$0	\$0	\$1,976	\$1,976
7225	523700	Education And Training	\$844	\$0	\$0	\$0	\$4,190	\$4,190
7225	531120	Vehicle Parts And Supplies	\$1,352	\$0	\$0	\$0	\$2,500	\$2,500
7225	531250	Oil	\$232	\$0	\$0	\$0	\$225	\$225
7225	531270	Gasoline/ Diesel	\$6,918	\$0	\$0	\$0	\$18,340	\$18,340
7225	531400	Books And Periodicals	\$82	\$0	\$0	\$0	\$370	\$370
7225	531605	Machinery And Equipment-Operating	\$500	\$0	\$0	\$0	\$500	\$500
7225	531620	Communication Equipment-Operating	\$286	\$0	\$0	\$0	\$300	\$300
Operating Total			\$16,195	\$0	\$0	\$0	\$33,256	\$33,256
7225	553100	Group Insurance Contribution	\$64,000	\$0	\$0	\$0	\$58,500	\$58,500
Transfers, Capital, Other Total			\$64,000	\$0	\$0	\$0	\$58,500	\$58,500
Engineering Total			\$520,207	\$0	\$0	\$0	\$497,656	\$497,656

Planning and Zoning Program 7410

Mission Statement... To administer the Zoning Ordinance and assist various Boards and Commissions, the general public, and the development community

Services Provided... Administration of zoning ordinance, staffing services to Boards and Commissions, and Planner of the Day services

Customers... Applicants to Historic Preservation Commission, Design Review Board, Planning Commission, Board of Zoning Appeals, Elected Officials, Development Community, Real Estate Community, General Public, Department of Community Development, and other City Departments

Outcome Measure...	FY 2010 Actual	FY 2011 Estimated	FY 2012 Approved
Percent of total visitors seeking planning and zoning assistance	12%	12%	15%

What We Have Accomplished...

- More proactive in working with the business community and residents to process applications through to completion while maintaining the integrity of City codes, ordinances, and policies.
- Started the update of the 2030 Comprehensive Plan "Imagine Roswell 2030."
- Amended text to sidewalk café regulations and to temporary banner signs for "Find it all Roswell."
- Amended text dealing with abandoned subdivisions, amended text relating to movie theater signage.

What We Expect to Accomplish...

- Completion of the 2030 Comprehensive Plan "Imagine Roswell 2030."
- Process the annual update to the Short Term Work Program (STWP).
- Review and research parking requirements.
- Amend text relating to movie theater signage.

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
7410	511100	Regular Employees	\$457,451	\$602,593	\$606,650	\$602,593	(\$295,593)	\$307,000
7410	511300	Overtime	\$0	\$5,000	\$5,000	\$5,000	(\$5,000)	\$0
7410	512200	Social Security (FICA) Contributions	\$27,643	\$37,700	\$37,950	\$37,700	(\$18,642)	\$19,058
7410	512300	Medicare	\$6,465	\$8,810	\$8,820	\$8,810	(\$4,277)	\$4,533
7410	512400	Retirement Contributions	\$58,584	\$85,525	\$85,525	\$85,525	(\$46,095)	\$39,430
7410	512401	Deferred Compensation	\$3,149	\$4,500	\$3,655	\$4,500	(\$2,650)	\$1,850
Salaries and Benefits Total			\$553,292	\$744,128	\$747,600	\$744,128	(\$372,257)	\$371,871
7410	521201	Professional Services	\$0	\$3,000	\$3,000	\$3,000	\$0	\$3,000
7410	521400	Contract Services	\$0	\$60,000	\$60,000	\$60,000	(\$60,000)	\$0
7410	522210	Vehicle Repair	\$40	\$550	\$350	\$550	(\$450)	\$100
7410	522320	Rental Of Equipment And Vehicles	\$3,314	\$5,176	\$5,176	\$5,176	\$0	\$5,176
7410	523210	Communication Services	\$793	\$4,800	\$4,800	\$4,800	(\$3,800)	\$1,000
7410	523300	Advertising	\$23,956	\$25,000	\$30,000	\$25,000	\$0	\$25,000
7410	523500	Travel	\$856	\$7,220	\$7,000	\$7,220	(\$1,560)	\$5,660
7410	523600	Dues And Fees	\$2,558	\$2,580	\$3,000	\$2,580	(\$585)	\$1,995
7410	523700	Education And Training	\$1,225	\$6,150	\$6,000	\$6,150	(\$4,450)	\$1,700
7410	531105	Supplies	\$0	\$1,250	\$1,250	\$1,250	(\$1,250)	\$0
7410	531120	Vehicle Parts And Supplies	\$5	\$2,400	\$2,000	\$2,400	(\$2,350)	\$50
7410	531250	Oil	\$6	\$100	\$225	\$100	(\$75)	\$25
7410	531270	Gasoline/ Diesel	\$892	\$7,100	\$14,000	\$7,100	(\$5,800)	\$1,300
7410	531400	Books And Periodicals	\$0	\$375	\$375	\$375	(\$375)	\$0
7410	531620	Communication Equipment-Operating	\$0	\$600	\$50	\$600	(\$600)	\$0
Operating Total			\$33,645	\$126,301	\$137,226	\$126,301	(\$81,295)	\$45,006
7410	553100	Group Insurance Contribution	\$80,500	\$139,587	\$139,587	\$139,587	(\$81,087)	\$58,500
Transfers, Capital, Other Total			\$80,500	\$139,587	\$139,587	\$139,587	(\$81,087)	\$58,500
Planning & Zoning Total			\$667,437	\$1,010,016	\$1,024,413	\$1,010,016	(\$534,639)	\$475,377

Code Enforcement 7420

Mission Statement... Protect the welfare of the citizens and businesses of Roswell through the enforcement of the Zoning Ordinance and the City's Code of Ordinances

Services Provided... Enforcement of City Code & Zoning Ordinance, Citizen Deputy Program, and Action Code Enforcement (ACE) Sweep Program

Customers... Property Owners, Business Owners, Zoning Division, Municipal Court, Finance Department and Public Works Department

Outcome Measure...	FY 2010 Actual	FY 2011 Estimated	FY 2012 Approved
Percent of Code Enforcement actions which were proactive and not complaint driven	25%	28%	28%

What We Have Accomplished...

- Developed a more “business friendly” approach to development while maintaining the integrity of the codes, ordinances, and policies established by the Mayor and City Council.
- Participated in four Action Code Enforcement(ACE) sweeps for multi-family structures.
- Three Code Enforcement Officers have completed all Levels of Georgia Association of Code Enforcement (GACE) Certification.

What We Expect to Accomplish...

- Continue with ACE sweeps of multi-family structures.
- Establish an outreach program to educate the residents and businesses on codes and ordinances enforced by the Code Enforcement staff.
- It is expected that an additional Code Enforcement officer will obtain a Level 1 GACE certification.

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
7420	511100	Regular Employees	\$246,085	\$0	\$0	\$0	\$286,000	\$286,000
7420	511300	Overtime	\$4,944	\$0	\$0	\$0	\$5,000	\$5,000
7420	512200	Social Security (FICA) Contributions	\$14,942	\$0	\$0	\$0	\$18,042	\$18,042
7420	512300	Medicare	\$3,494	\$0	\$0	\$0	\$4,147	\$4,147
7420	512400	Retirement Contributions	\$21,716	\$0	\$0	\$0	\$39,430	\$39,430
7420	512401	Deferred Compensation	\$1,320	\$0	\$0	\$0	\$1,850	\$1,850
Salaries and Benefits Total			\$292,500	\$0	\$0	\$0	\$354,469	\$354,469
7420	521400	Contract Services	\$93,370	\$0	\$0	\$0	\$60,000	\$60,000
7420	522210	Vehicle Repair	\$216	\$0	\$0	\$0	\$400	\$400
7420	523210	Communication Services	\$3,351	\$0	\$0	\$0	\$3,550	\$3,550
7420	523500	Travel	\$2,570	\$0	\$0	\$0	\$2,420	\$2,420
7420	523600	Dues And Fees	\$285	\$0	\$0	\$0	\$370	\$370
7420	523700	Education And Training	\$2,720	\$0	\$0	\$0	\$1,900	\$1,900
7420	531105	Supplies	\$772	\$0	\$0	\$0	\$1,250	\$1,250
7420	531120	Vehicle Parts And Supplies	\$1,865	\$0	\$0	\$0	\$2,800	\$2,800
7420	531250	Oil	\$185	\$0	\$0	\$0	\$100	\$100
7420	531270	Gasoline/ Diesel	\$8,786	\$0	\$0	\$0	\$15,823	\$15,823
7420	531400	Books And Periodicals	\$860	\$0	\$0	\$0	\$375	\$375
7420	531620	Communication Equipment-Operating	\$1,996	\$0	\$0	\$0	\$600	\$600
Operating Total			\$116,976	\$0	\$0	\$0	\$89,588	\$89,588
7420	553100	Group Insurance Contribution	\$57,000	\$0	\$0	\$0	\$68,250	\$68,250
Transfers, Capital, Other Total			\$57,000	\$0	\$0	\$0	\$68,250	\$68,250
Code Enforcement Total			\$466,476	\$0	\$0	\$0	\$512,307	\$512,307

Geographic Information Services (GIS) Services Program 7415

Mission Statement... To support the activities of the City of Roswell and its citizens by maintaining and disseminating accurate, current and complete geospatial data

Services Provided... Geographic Information Systems, Computer Support, Addressing, Interactive Web-Based Mapping, and Document Management Systems

Customers... City Departments and the Citizens of Roswell

Outcome Measure...	FY 2010 Actual	FY 2011 Estimated	FY 2012 Approved
Percent of lots verified on GIS database	84%	89%	96%

What We Have Accomplished...

- Obtained new 2010 Aerial Photography, LiDAR (Light Detection and Ranging) data, Contours, and Street Centerline Geometry.
- Worked with Fire, Police, and other Departments to identify similar Street Names in need of modification.
- Implemented the Small Government Enterprise Licensing Agreement and migrated to ArcGeographic Information Software version 10.
- Scanned, loaded, and linked approximately 39,000 documents into the FileNet Storage / Repository Software.
- Restructured storage & file configuration, overhauled ArcSpatial Database Engine/SQL Database.

What We Expect to Accomplish...

- Continue resolution of addressing issues while building the Master Address Database & constructing the Street Centerline file to Sungard OSSI software specifications.
- Create a new ArcGeographic Information Services Server Web-Based Interactive Mapping Site.
- Update and Publish 2012 Roswell Street Atlas, incorporating new addresses, street names, and area maps.
- Complete process of conflating Future Land Use and Zoning data layers into the Basemap.
- Continue timely response to Open Records Requests as received from the City Clerk's office while staying current on scanning documents to the FileNet Storage /Repository Software.

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
7415	511100	Regular Employees	\$168,147	\$169,497	\$170,068	\$169,497	\$15,503	\$185,000
7415	511105	Part Time Employees	\$17,034	\$13,287	\$5,279	\$5,000	\$8,287	\$13,287
7415	511300	Overtime	\$75	\$0	\$0	\$0	\$0	\$0
7415	512200	Social Security (FICA) Contributions	\$11,433	\$11,314	\$10,855	\$10,800	\$1,500	\$12,300
7415	512300	Medicare	\$2,665	\$2,651	\$2,539	\$2,530	\$350	\$2,880
7415	512400	Retirement Contributions	\$16,781	\$20,243	\$20,243	\$20,243	\$4,407	\$24,650
7415	512401	Deferred Compensation	\$1,675	\$1,690	\$1,265	\$1,690	(\$390)	\$1,300
Salaries and Benefits Total			\$217,809	\$218,682	\$210,249	\$209,760	\$29,657	\$239,417
7415	521201	Professional Services	\$33,300	\$23,200	\$23,200	\$0	\$6,000	\$6,000
7415	523500	Travel	\$1,070	\$3,510	\$3,510	\$1,540	\$345	\$1,885
7415	523600	Dues And Fees	\$618	\$500	\$500	\$500	\$0	\$500
7415	523700	Education And Training	\$1,773	\$4,897	\$4,500	\$4,547	(\$4,547)	\$0
7415	531105	Supplies	\$4,516	\$5,545	\$5,500	\$5,545	(\$1,453)	\$4,092
7415	531610	Furniture/Fixtures-Operating	\$0	\$0	\$4,900	\$0	\$0	\$0
7415	531615	Computer Equipment-Operating	\$3,757	\$50,000	\$50,000	\$50,000	(\$50,000)	\$0
Operating Total			\$45,034	\$87,652	\$92,110	\$62,132	(\$49,655)	\$12,477
7415	553100	Group Insurance Contribution	\$28,500	\$42,087	\$42,087	\$42,087	(\$3,087)	\$39,000
Transfers, Capital, Other Total			\$28,500	\$42,087	\$42,087	\$42,087	(\$3,087)	\$39,000
Geographic Information Services Total			\$291,343	\$348,421	\$344,446	\$313,979	(\$23,085)	\$290,894

Economic Development Program 7510

Mission Statement... To retain Roswell's existing businesses and recruit new businesses that contribute to Roswell's goal of maintaining a healthy, balanced economy which provides quality jobs, goods and services for Roswell's citizens

Services Provided... Development of incentives and resources for existing businesses, incoming businesses, redevelopment projects and home-based businesses; marketing to existing and prospective businesses. Administer Community Development (CDBG) and HOME Investment Partnership Program projects. Implement the City's ADA Title II Transition Plan

Customers... Existing businesses and developers; prospective businesses and developers

Outcome Measure...	FY 2010 <u>Actual</u>	FY 2011 <u>Estimated</u>	FY 2012 <u>Approved</u>
Number of new business expansions resulting from the new e-newsletter and new web site as determined from their direct contact with our office.	5	20	30

What We Have Accomplished...

- State approved of the Roswell Opportunity Zone, the first in North Fulton County.
- Created the City's first email list of our businesses.
- E-newsletter to all Roswell businesses at least quarterly.
- Developed and prioritized Community Development Block Grant for infrastructure to support redevelopment.
- Approved funding to non-profits for affordable housing using federal HOME Investment Partnership funds.
- Started Zoning Ordinance review to support redevelopment.
- Collected NAICS code information through the business registration process to assist in identifying industry classifications of Roswell's business base.
- Approval of a contract to develop Roswell's first Strategic Economic Development Plan.

What We Expect to Accomplish...

- Expansion of Opportunity Zone boundaries.
- Re-activation of Roswell Development Authority and/or Downtown Development Authority.
- Implement a new CDBG Entitlement program.
- Form a new HOME program consortium.
- Use the results of the Strategic Economic Development Plan to develop and implement a variety of programs for sustainable economic development.

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
7510	511100	Regular Employees	\$121,041	\$197,000	\$196,252	\$197,000	(\$33,000)	\$164,000
7510	512200	Social Security (FICA) Contributions	\$7,556	\$12,200	\$12,168	\$12,200	(\$2,000)	\$10,200
7510	512300	Medicare	\$1,767	\$2,860	\$2,846	\$2,860	(\$480)	\$2,380
7510	512400	Retirement Contributions	\$13,698	\$14,614	\$14,614	\$14,614	\$7,376	\$21,990
7510	512401	Deferred Compensation	\$536	\$600	\$1,265	\$600	\$700	\$1,300
Salaries and Benefits Total			\$144,599	\$227,274	\$227,145	\$227,274	(\$27,404)	\$199,870
7510	521201	Professional Services	\$0	\$127,665	\$127,665	\$127,665	(\$118,000)	\$9,665
7510	523300	Advertising	\$2,100	\$5,000	\$5,000	\$5,000	(\$2,000)	\$3,000
7510	523400	Printing And Binding	\$63	\$4,250	\$4,000	\$1,850	(\$500)	\$1,350
7510	523500	Travel	\$791	\$2,150	\$4,000	\$2,150	\$280	\$2,430
7510	523600	Dues And Fees	\$1,454	\$1,530	\$1,530	\$1,530	\$315	\$1,845
7510	523700	Education And Training	\$2,450	\$13,005	\$13,000	\$13,005	(\$9,825)	\$3,180
7510	531105	Supplies	\$50,865	\$50,082	\$50,082	\$0	\$0	\$0
7510	531400	Books And Periodicals	\$101	\$150	\$150	\$150	\$0	\$150
Operating Total			\$57,824	\$203,832	\$205,427	\$151,350	(\$129,730)	\$21,620
7510	553100	Group Insurance Contribution	\$19,000	\$29,250	\$29,250	\$29,250	\$0	\$29,250
Transfers, Capital, Other Total			\$19,000	\$29,250	\$29,250	\$29,250	\$0	\$29,250
Economic Development Total			\$221,422	\$460,356	\$461,822	\$407,874	(\$157,134)	\$250,740



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Environmental / Public Works Department

Mission Statement

We protect and enhance the environment for our community, as we strive to exceed expectations every day with caring and efficient responsiveness.

Who We Are...

The Environmental / Public Works Department is responsible for a range of environmental services for the City and its citizens, including solid waste management, environmental education and enforcement, stormwater management, watershed protection, and production and distribution of water for a portion of its citizens. The Department provides fueling and repairs for the majority of the City's fleet, and provides staff liaison and support for Keep Roswell Beautiful, a community service organization.

Environmental/Public Works Department

What We Have Accomplished...

During FY 2011 the Environmental/Public Works Department accomplishments supported City Strategic Goal II.- Sustain and Protect the City's Resources.

- Environmental Staff led the City through the Local Energy Assurance Planning (LEAP) efforts under a grant funded by the Department of Energy's American Recovery and Reinvestment Act. The program is to assess needs and plan for energy availability in emergencies. As part of the LEAP activities, staff has continued to explore alternative fuels for our City Fleet.
- Collective Data, the City's new internal fleet management system went live and now allows for all departments to manage their fleet maintenance records.
- Environmental Programs Division Staff have worked to implement a new joint partnership with the City of Milton concerning the Recycling Center's services for Milton Residents.
- Approximately 4,000 Roswell students and adults have been introduced to Roswell's Environmental Programs through area schools and public outreach events and activities.
- Accomplishments for Water Resources and Public Works Divisions are noted under the Water and Solid Waste Fund sections.

What We Expect to Accomplish...

The Environmental/Public Works Department objectives for FY 2012 will support City Strategic Goal II.-Sustain and Protect the City's Resources and City Strategic Goal III.-Emphasize a Responsive Delivery of Quality Services.

- During FY 2012, the Environmental Administration Division will continue to provide the highest level of services for the community as well as internal customers.
- Application submittal for the Coca-Cola Curbside Acceleration Grant to provide an educational campaign and incentives to our residents for curbside recycling.
- Increase the number of Household Hazardous Waste Collection events to two (2) per year.
- Introduction of aerosol can recycling and document shredding services at the Recycling Center.
- Exploration of a city wide motor pool system to create more efficient and sustainable fleet vehicle use.

Environmental/Public Works Department

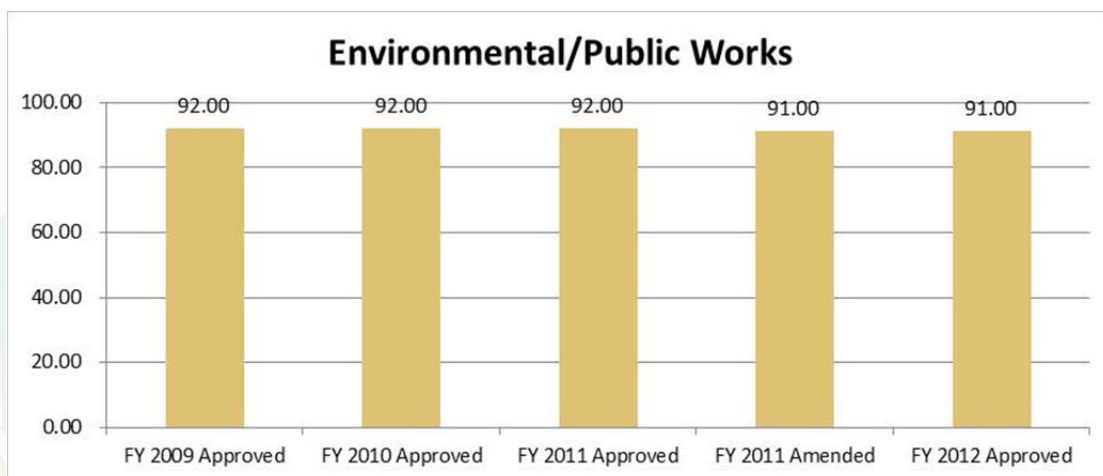
Opportunities...

The department's continuous hard work and great planning efforts will allow for new opportunities to be explored during FY 2012. The Environmental Programs Division will work with the City of Milton to become a partner in the Roswell Recycling Center. The Recycling Center will also increase the level of service by offering additional document shredding services, as well as the recycling of aerosol cans. The Fleet Maintenance Program will coordinate with Finance, City Administration and Human Resources- Risk Management Departments for the implementation of an Internal Service Fund (Target date: FY 2013). Fleet Management is participating in discussions of a City Vehicle Motor Pool Program. PW/Environmental-Administration Operations will develop a comprehensive Safety Program using the Job Safety Analysis model developed by OSHA.

Challenges...

During FY 2012, PW/Environmental's General Fund Operations will continue to maintain the highest level of service. Staff will continue to identify and explore successful solutions for challenges such as Roswell Businesses not provided recycling services through the City due to the broad variation in needs. The Environmental Programs Division will explore alternative recycling service delivery options to reduce the amount of recyclable materials being disposed at the landfill. The Fleet Management Program is faced with continuous increases in fleet and heavy equipment maintenance costs--- which range from fuels and fluids, as well as parts and supplies for maintenance of City vehicles, and will continue to explore alternative fluids and parts for more sustainable choices, and potential efficiencies of outsourcing.

Fund	FY 2012 Budget Totals	Full Time Positions
100 - General Fund	\$1,654,217	12.2
240 - Soil Erosion Fund	\$0	
350 - Capital Projects Fund	\$9,300	
505 - Water/Sewer Fund	\$3,456,884	17.6
507 - Stormwater Fund	\$2,682,828	8.0
540 - Solid Waste Fund	\$9,801,368	53.3
Environmental Public Works Total	\$17,604,597	91.0



Personnel Changes:

FY 2011: Eliminated (1) Full-Time position: (1) Utility locator position in the Water Fund.

FY 2012: With the implementation of the Stormwater Utility Fund, outsourcing for stormwater projects has been approved.

Environmental/Public Works Department

General Fund

Account	Account Title	FY 2010	FY 2011	FY 2011	FY 2011	Subtotal of	FY 2012
		Actual Expenditures	Amended Budget	Estimated Expenditures	Approved Budget	FY 2012 Changes	FY 2012 Budget Totals
511100	Regular Employees	\$970,356	\$971,000	\$971,000	\$971,000	(\$395,000)	\$576,000
511300	Overtime	\$33,374	\$27,139	\$23,202	\$27,139	(\$750)	\$26,389
512200	Social Security (FICA) Contributions	\$59,933	\$62,000	\$57,161	\$62,000	(\$24,500)	\$37,500
512300	Medicare	\$14,162	\$14,490	\$13,349	\$14,490	(\$5,740)	\$8,750
512400	Retirement Contributions	\$94,880	\$116,310	\$107,576	\$116,310	(\$39,720)	\$76,590
512401	Deferred Compensation	\$2,871	\$3,210	\$2,906	\$3,210	(\$610)	\$2,600
Salaries and Benefits Total		\$1,175,577	\$1,194,149	\$1,175,194	\$1,194,149	(\$466,320)	\$727,829
521201	Professional Services	\$0	\$0	\$0	\$0	\$3,500	\$3,500
521300	Technical Services	\$4,829	\$5,110	\$5,000	\$5,110	\$295	\$5,405
521400	Contract Services	\$442,569	\$265,574	\$320,174	\$315,500	(\$315,500)	\$0
522110	Disposal	\$2,365	\$5,875	\$5,875	\$5,875	(\$4,300)	\$1,575
522130	Custodial	\$1,584	\$4,177	\$23,077	\$1,500	(\$1,500)	\$0
522205	Repairs And Maintenance	\$5,114	\$14,250	\$14,250	\$14,250	(\$4,500)	\$9,750
522210	Vehicle Repair	\$1,244	\$3,250	\$2,450	\$3,250	(\$700)	\$2,550
522320	Rental Of Equipment And Vehicles	\$8,327	\$13,755	\$13,755	\$10,400	(\$1,400)	\$9,000
523210	Communication Services	\$7,237	\$9,060	\$8,895	\$9,060	(\$4,800)	\$4,260
523220	Postage	\$988	\$2,350	\$1,750	\$2,350	(\$2,170)	\$180
523300	Advertising	\$155	\$100	\$100	\$400	(\$400)	\$0
523400	Printing And Binding	\$1,795	\$2,730	\$2,530	\$3,000	(\$2,500)	\$500
523500	Travel	\$4,612	\$5,113	\$5,213	\$4,925	(\$1,275)	\$3,650
523600	Dues And Fees	\$1,961	\$2,900	\$2,900	\$2,480	\$698,420	\$700,900
523700	Education And Training	\$6,045	\$5,892	\$6,892	\$6,142	(\$2,637)	\$3,505
523800	Licenses	\$128	\$335	\$335	\$335	(\$335)	\$0
523851	Contracted Temporary Labor	\$21,434	\$0	\$0	\$0	\$0	\$0
531105	Supplies	\$89,940	\$84,047	\$62,118	\$86,150	(\$47,350)	\$38,800
531120	Vehicle Parts And Supplies	\$5,502	\$8,000	\$6,300	\$6,000	(\$1,100)	\$4,900
531220	Natural Gas	\$2,268	\$5,200	\$5,200	\$5,200	(\$5,200)	\$0
531230	Electricity	\$434	\$4,900	\$4,900	\$400	(\$400)	\$0
531250	Oil	\$404	\$940	\$1,385	\$440	(\$15)	\$425
531270	Gasoline/ Diesel	\$12,238	\$13,080	\$11,700	\$12,980	(\$8,214)	\$4,766
531310	Hospitality And Events	\$20	\$0	\$0	\$0	\$0	\$0
531400	Books And Periodicals	\$240	\$200	\$200	\$200	\$0	\$200
531615	Computer Equipment-Operating	\$2,145	\$10,588	\$10,588	\$7,300	(\$7,300)	\$0
531720	Uniforms	\$5,890	\$6,434	\$6,225	\$6,334	(\$2,440)	\$3,894
Operating Total		\$629,468	\$473,860	\$521,812	\$509,581	\$288,179	\$797,760
542100	Machinery	\$18,000	\$0	\$0	\$0	\$0	\$0
552400	Risk/Liability Contribution	\$26,792	\$35,238	\$35,238	\$35,238	(\$29,724)	\$5,514
553100	Group Insurance Contribution	\$192,300	\$198,901	\$198,901	\$198,901	(\$80,438)	\$118,463
554100	Workers Comp Contribution	\$21,756	\$9,498	\$9,498	\$9,498	(\$4,847)	\$4,651
Transfers, Capital, Other Total		\$258,848	\$243,637	\$243,637	\$243,637	(\$115,009)	\$128,628
Environmental Public Works Total		\$2,063,892	\$1,911,646	\$1,940,643	\$1,947,367	(\$293,150)	\$1,654,217

Account 523600 contains the City's charges for the Stormwater Utility fees associated with City assets.

Environmental/Public Works Department

General Fund

Summary of Changes from FY 2011 Approved Budget to FY 2012 Budget

FY 2011 Approved Budget	\$1,947,367
Computer Diagnostics for Automotive Central Processor in Vehicles	\$795
Fleet Maintenance Tank Monitor System Re-wiring Project	\$3,500
Fleet Maintenance Tool Replacement Program	\$2,200
Fleet Maintenance Wash Bay System Program	\$5,000
Other Operating Changes	(\$36,062)
Stormwater Fee for Municipal Facilities	\$700,000
American Society of Civil Engineers (ASCE) Peer Review	\$3,500
Stormwater Activities moving from General Fund to Stormwater Utility	(\$972,083)
Departmental Adjustments Total	(\$293,150)
Environmental / Public Works Total	\$1,654,217
Fleet Maintenance Diagnostic Equipment Replacement	\$9,300
One Time Capital Total	\$9,300

Environmental/Public Works Total with Funded Capital **\$ 1,663,517**

Program	FY 2012 Approved Budget	Full Time Positions
Fleet Maintenance / Garage	\$529,908	7.0
Environmental Administration	\$925,497	2.2
Environmental Protection	\$198,812	3.0
	\$1,654,217	12.2

Environmental/Public Works Administration Program 7105

Mission Statement...To provide administrative support for the Environmental/Public Works Department

Services Provided... Administrative support

Customers...Environmental/Public Works Department employees, Citizens, Civic organizations, Youth organizations, Schools, Volunteers, Elected Officials, City Departments, Businesses

Outcome Measure...	FY 2010 Actual	FY 2011 Estimated	FY 2012 Approved
Number of contacts receiving the department's monthly Homeowner's Association and informative e-mail Blast.	120	150	175

What We Have Accomplished...

- Initiated the City of Roswell's Local Energy Assurance Program (LEAP) which will help to provide energy following an emergency energy disruption.

What We Expect to Accomplish...

- Complete Roswell's LEAP Plan.
- Continue to communicate with our citizens through the Homeowner Association (HOA) Newsletter.
- Continue education of staff on customer service trends and issues.

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
7105	511100	Regular Employees	\$139,776	\$143,000	\$143,000	\$143,000	\$0	\$143,000
7105	511300	Overtime	(\$152)	\$0	\$0	\$0	\$0	\$0
7105	512200	Social Security (FICA) Contributions	\$7,978	\$8,900	\$8,900	\$8,900	\$0	\$8,900
7105	512300	Medicare	\$2,011	\$2,080	\$2,080	\$2,080	\$0	\$2,080
7105	512400	Retirement Contributions	\$15,424	\$17,129	\$17,129	\$17,129	\$1,831	\$18,960
7105	512401	Deferred Compensation	\$883	\$900	\$900	\$900	\$100	\$1,000
Salaries and Benefits Total			\$165,919	\$172,009	\$172,009	\$172,009	\$1,931	\$173,940
7105	521201	Professional Services	\$0	\$0	\$0	\$0	\$3,500	\$3,500
7105	522210	Vehicle Repair	\$267	\$250	\$250	\$250	\$100	\$350
7105	522320	Rental Of Equipment And Vehicles	\$5,247	\$6,400	\$6,400	\$6,400	(\$400)	\$6,000
7105	523210	Communication Services	\$1,311	\$1,300	\$1,300	\$1,300	\$0	\$1,300
7105	523220	Postage	\$25	\$50	\$50	\$50	(\$20)	\$30
7105	523500	Travel	\$1,534	\$2,688	\$2,688	\$2,500	\$400	\$2,900
7105	523600	Dues And Fees	\$157	\$225	\$225	\$225	\$700,000	\$700,225
7105	523700	Education And Training	\$2,398	\$1,775	\$1,775	\$1,775	\$475	\$2,250
7105	523851	Contracted Temporary Labor	\$6,784	\$0	\$0	\$0	\$0	\$0
7105	531105	Supplies	\$2,169	\$5,312	\$5,312	\$5,500	(\$2,800)	\$2,700
7105	531250	Oil	\$70	\$70	\$70	\$70	\$85	\$155
7105	531270	Gasoline/ Diesel	\$456	\$1,100	\$1,100	\$1,100	(\$281)	\$819
7105	531400	Books And Periodicals	\$240	\$200	\$200	\$200	\$0	\$200
Operating Total			\$20,658	\$19,370	\$19,370	\$19,370	\$701,059	\$720,429
7105	552400	Risk/Liability Contribution	\$26,792	\$35,238	\$35,238	\$35,238	(\$29,724)	\$5,514
7105	553100	Group Insurance Contribution	\$19,000	\$20,963	\$20,963	\$20,963	\$0	\$20,963
7105	554100	Workers Comp Contribution	\$21,756	\$9,498	\$9,498	\$9,498	(\$4,847)	\$4,651
Transfers, Capital, Other Total			\$67,548	\$65,699	\$65,699	\$65,699	(\$34,571)	\$31,128
Environmental Administration Total			\$254,125	\$257,078	\$257,078	\$257,078	\$668,419	\$925,497

Fleet Maintenance Program 4900

Mission Statement...To maintain the City's fleet and fuel system

Services Provided... Vehicle repair and maintenance, vehicle and system inspections, education, parts disposal and rental of equipment

Customers... City's fleet of vehicles and heavy equipment, fuel system, mechanics

Outcome Measure...	FY 2010 <u>Actual</u>	FY 2011 <u>Estimated</u>	FY 2012 <u>Approved</u>
Total # of vehicle maintenance service jobs performed annually	3,151	3,282	3,336

What We Have Accomplished...

- Continued to explore into more efficient types of fuels for our City Fleet such as (E85, Propane etc.) which would provide an environment friendly vehicle to service to City and its residents.
- Obtained a new vehicle lift to provide more serviceability of vehicles and reduce the down time of vehicles waiting for lift for repairs to be completed.

What We Expect to Accomplish...

- Continue (ASE) Automotive Service re-certifications to keep our mechanics current with automotive changes in diagnostics and repairs.
- Review current City Wide vehicle replacement criteria and update as needed.
- Inventory current Fleet to cut those vehicles and equipment from Fleet that are retirement eligible and replace those vehicles and or equipment with new vehicles or equipment so we could reduce our current maintenance costs.
- Exploration of a City Wide motor pool system to create more efficient and sustainable Fleet vehicle use.
- Evaluate and develop the immediate steps necessary for the implementation of an Internal Service Fund for the Fleet Maintenance Operations Program to begin in FY 2013.

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
4900	511100	Regular Employees	\$303,685	\$310,000	\$310,000	\$310,000	(\$5,000)	\$305,000
4900	511300	Overtime	\$31,083	\$26,139	\$22,202	\$26,139	\$0	\$26,139
4900	512200	Social Security (FICA) Contributions	\$20,240	\$20,900	\$20,900	\$20,900	(\$300)	\$20,600
4900	512300	Medicare	\$4,734	\$4,880	\$4,880	\$4,880	(\$70)	\$4,810
4900	512400	Retirement Contributions	\$29,733	\$37,133	\$37,133	\$37,133	\$3,437	\$40,570
4900	512401	Deferred Compensation	\$474	\$700	\$700	\$700	\$300	\$1,000
Salaries and Benefits Total			\$389,949	\$399,752	\$395,815	\$399,752	(\$1,633)	\$398,119
4900	521300	Technical Services	\$4,829	\$5,110	\$5,000	\$5,110	\$295	\$5,405
4900	522110	Disposal	\$1,325	\$2,375	\$2,375	\$2,375	(\$800)	\$1,575
4900	522205	Repairs And Maintenance	\$1,786	\$2,250	\$2,250	\$2,250	\$7,500	\$9,750
4900	522210	Vehicle Repair	\$20	\$1,000	\$700	\$1,000	\$0	\$1,000
4900	522320	Rental Of Equipment And Vehicles	\$2,325	\$3,000	\$3,000	\$3,000	\$0	\$3,000
4900	523210	Communication Services	\$1,382	\$1,875	\$1,710	\$1,875	\$0	\$1,875
4900	523700	Education And Training	\$64	\$192	\$192	\$192	\$138	\$330
4900	531105	Supplies	\$31,037	\$30,000	\$32,000	\$30,000	\$1,700	\$31,700
4900	531120	Vehicle Parts And Supplies	\$1,215	\$2,400	\$1,200	\$2,400	\$0	\$2,400
4900	531250	Oil	\$81	\$140	\$140	\$140	\$0	\$140
4900	531270	Gasoline/ Diesel	\$1,818	\$2,880	\$2,500	\$2,880	\$0	\$2,880
4900	531720	Uniforms	\$2,802	\$3,484	\$3,300	\$3,484	\$0	\$3,484
Operating Total			\$48,684	\$54,706	\$54,367	\$54,706	\$8,833	\$63,539
4900	542100	Machinery	\$18,000	\$0	\$0	\$0	\$0	\$0
4900	553100	Group Insurance Contribution	\$66,500	\$68,250	\$68,250	\$68,250	\$0	\$68,250
Transfers, Capital, Other Total			\$84,500	\$68,250	\$68,250	\$68,250	\$0	\$68,250
Fleet Maintenance / Garage Total			\$523,132	\$522,708	\$518,432	\$522,708	\$7,200	\$529,908

Environmental Protection Program 7110

Mission Statement... To provide environmental education programs, volunteer opportunities and environmental enforcement to create a better community

Services Provided... Volunteer program coordination, liaison with environmental and community service organizations providing enhanced quality of life for Roswell citizens, environmental education, and enforcement of environmental policies and programs

Customers... Citizens, Civic organizations, Youth organizations, Schools, Volunteers, Elected Officials, City Departments, Businesses, Construction sites

Outcome Measure...	FY 2010 <u>Actual</u>	FY 2011 <u>Estimated</u>	FY 2012 <u>Approved</u>
Keep Roswell Beautiful Volunteer Hours	\$55,000	\$57,000	\$57,000

What We Have Accomplished...

- In partnership with Keep Roswell Beautiful, successfully launched the Green Business Designation Program.
- Environmental Enforcement Officer received his Level 2 GACE (Georgia Association of Code Enforcement) Certification.
- Keep Roswell Beautiful received 2nd Place in the Keep Georgia Beautiful Affiliate Awards Programs.

What We Expect to Accomplish...

- Working with Keep Roswell Beautiful, to hold the first annual Roswell Green Life Expo in October of 2011.
- Continue to utilize social media as a way to increase volunteers at environmental events.

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
7110	511100	Regular Employees	\$108,905	\$125,000	\$125,000	\$125,000	\$3,000	\$128,000
7110	511300	Overtime	\$0	\$250	\$250	\$250	\$0	\$250
7110	512200	Social Security (FICA) Contributions	\$6,607	\$7,700	\$2,861	\$7,700	\$300	\$8,000
7110	512300	Medicare	\$1,545	\$1,810	\$669	\$1,810	\$50	\$1,860
7110	512400	Retirement Contributions	\$14,193	\$14,973	\$6,239	\$14,973	\$2,087	\$17,060
7110	512401	Deferred Compensation	\$491	\$500	\$196	\$500	\$100	\$600
Salaries and Benefits Total			\$131,741	\$150,233	\$135,215	\$150,233	\$5,537	\$155,770
7110	522210	Vehicle Repair	\$20	\$900	\$400	\$900	\$300	\$1,200
7110	523210	Communication Services	\$1,246	\$1,085	\$1,085	\$1,085	\$0	\$1,085
7110	523220	Postage	\$58	\$300	\$200	\$300	(\$150)	\$150
7110	523400	Printing And Binding	\$0	\$500	\$300	\$500	\$0	\$500
7110	523500	Travel	\$1,020	\$800	\$800	\$800	(\$50)	\$750
7110	523600	Dues And Fees	\$938	\$1,325	\$1,325	\$1,325	(\$650)	\$675
7110	523700	Education And Training	\$1,297	\$925	\$925	\$925	\$0	\$925
7110	523851	Contracted Temporary Labor	\$14,650	\$0	\$0	\$0	\$0	\$0
7110	531105	Supplies	\$3,234	\$4,600	\$4,600	\$4,700	(\$300)	\$4,400
7110	531120	Vehicle Parts And Supplies	\$2,578	\$2,500	\$2,000	\$2,500	\$0	\$2,500
7110	531250	Oil	\$0	\$130	\$75	\$130	\$0	\$130
7110	531270	Gasoline/ Diesel	\$736	\$2,500	\$1,500	\$2,500	(\$1,433)	\$1,067
7110	531720	Uniforms	\$363	\$450	\$425	\$350	\$60	\$410
Operating Total			\$26,140	\$16,015	\$13,635	\$16,015	(\$2,223)	\$13,792
7110	553100	Group Insurance Contribution	\$28,500	\$29,250	\$29,250	\$29,250	\$0	\$29,250
Transfers, Capital, Other Total			\$28,500	\$29,250	\$29,250	\$29,250	\$0	\$29,250
Environmental Protection Total			\$186,381	\$195,498	\$178,100	\$195,498	\$3,314	\$198,812

Environmental / Public Works Department

Water / Sewer Fund

Mission Statement...



Who We Are...

The Water Fund is an enterprise fund that provides water service to a portion of the City. There are approximately 5,417 City Water customers; the remaining customers are serviced by Fulton County. The City maintains 151 miles of water mains and operates a Water Plant that produces 1.2 million gallons per day. The City also purchases water from Fulton County to supplement what is produced at the Water Plant in order to service our customers.

Environmental/Public Works Department

Water Fund – Fund 505

What We Have Accomplished...

During FY 2010 the Water Fund accomplishments supported City Strategic Goal II.-Sustain and Protect the City's Resources and City Strategic Goal III.-Emphasize a Responsive Delivery of Quality Services.

- Converted one ground water test well into full production drinking water well.
- Made critical equipment replacements to water plant control systems, pneumatic actuator valves, air compressor system, laboratory equipment, and chemical feeder.
- Submitted 3.0 MGD water withdrawal permit to State Environmental Protection Division.
- Began design feasibility study for increasing water plant withdrawal permit form 1.2 MGD to 3.0 MGD.
- Replaced 500 water meters that are over 15 years old.
- Continued programs that will reduce unaccounted for water loss.

What We Expect to Accomplish...

The Water Fund objectives for FY 2012 will support City Strategic Goal II.-Sustain and Protect the City's Resources and City Strategic Goal III.-Emphasize a Responsive Delivery of Quality Services.

- Finish design on our groundwater well, pump house chemical feed systems, SCADA system and connect to our distribution system.
- Replace 14 water quality sampling stations in our distribution system.
- Receive 3.0 MGD water withdrawal permit from the State EPD.

Opportunities...

The City Of Roswell strives to be a leader in water supply and water conservation in the region. Roswell has completed a Water System Supply Master Plan and has identified future growth potential and system improvements to meet future water needs. In addition, the City of Roswell is part of the Metropolitan north Georgia Water Planning District (the District) whose primary purpose is to provide plans for the management of supply and conservation within the District.

Local governments and utilities hold the responsibility for implementation of these plans. Roswell wants to be prepared to fully comply with these plans.

Challenges...

FY 2012 will continue to bring a financially challenging year as we face uncertain economic times.

However, as things begin to improve, the City is poised, with the completion of the Water System Supply Master Plan, to act regarding our future concerns with water supply availability and future sources, as well as reviewing the rate structure.

With the groundwater well production and a surface water permit in the near future we will need to solidify master plan options to secure safe and reliable water sources for years to come.

Environmental/Public Works Department

Water Fund – Fund 505

Summary of Changes from FY 2011 Approved Budget to FY 2012 Budget

FY 2011 Approved Budget	\$3,459,379
Salary Adjustments	(\$22,860)
Salary Adjustments Total	(\$22,860)
Gasoline Increases	\$3,026
Other Operating Changes	\$9,205
American Society of Civil Engineers (ASCE) Peer Review	\$3,500
Electricity Increases	\$26,047
Water purchased from Fulton County	(\$150,000)
Bank Fees Increases	\$8,157
Indirect Costs	(\$36,330)
Georgia Environmental Finance Authority (GEFA) Loan Interest	\$77,000
FY 2011 Capital taken out of base	(\$544,100)
Departmental Adjustments Total	(\$603,495)
Thomas Circle/ Lisa Drive Water Main Replacement	\$364,160
Vehicle for Manager/Engineer	\$11,000
Maintenance Capital Total	\$375,160
Groundwater Supply Options	\$150,000
Portable Emergency Generator	\$5,500
Renovate Water Plant Restroom and Shower Area	\$5,500
Replace Field Chlorine Analyzers	\$1,900
Replace Four Filter Flow Controllers, Backwash Controller, and Finished and Raw Water Controllers	\$16,200
Replace Four Filter Flow Transmitters	\$20,200
Replace Four Filter loss of Head Transmitters	\$19,000
Replace High Service and System Pressure Transmitter	\$8,500
Replace High Service Transmitter and System Pressure Transmitter	\$8,500
Replace Laboratory Autoclave	\$6,500
Replace Laboratory Refrigerator	\$2,000
Replace pH and Temperature Meter in Process Control Laboratory	\$1,700
Replace Water Plant Office Computer and Printer	\$3,200
One Time Capital Total	\$248,700
Environmental / Public Works Total	\$3,456,884

Environmental/Public Works Department

Water Fund – Fund 505

Revenues by Line Item ...

323120	BLDNG & INSPECT FEES	\$510	\$750	\$600	\$750	(\$250)	\$500
Licenses & Permits Total		\$510	\$750	\$600	\$750	(\$250)	\$500
341905	OTHER/MISC. FEES	\$146	\$0	\$0	\$0	\$0	\$0
344210	WATER CHARGES	\$2,922,583	\$3,000,000	\$3,000,000	\$3,000,000	(\$100,000)	\$2,900,000
344215	RECONNECT FEES	(\$308)	\$0	\$0	\$0	\$0	\$0
344216	METER FEES	\$6,536	\$15,000	\$30,000	\$15,000	\$10,000	\$25,000
344217	WATER SERVICE STOP FEES	\$32,043	\$30,000	\$27,000	\$30,000	\$0	\$30,000
344255	SEWERAGE CHARGES	\$285,085	\$275,000	\$285,000	\$275,000	\$0	\$275,000
344302	UTILITY BILL PENALTIES	\$46,723	\$0	\$48,000	\$0	\$40,000	\$40,000
349300	BAD CHECK FEES	\$3,095	\$0	\$2,700	\$0	\$2,500	\$2,500
Charges for Service - External Total		\$3,295,903	\$3,320,000	\$3,392,700	\$3,320,000	(\$47,500)	\$3,272,500
361000	INTEREST REVENUES	\$31,450	\$25,000	\$25,000	\$25,000	\$0	\$25,000
361010	UNREALIZED INVEST GAINS	(\$2,910)	\$0	(\$5,000)	\$0	\$0	\$0
Interest Income Total		\$28,540	\$25,000	\$20,000	\$25,000	\$0	\$25,000
383100	REIMBURSEMENT FROM INSURANCE	\$418	\$0	\$250	\$0	\$0	\$0
389205	SALE FA PROPERTY	\$10,383	\$0	\$0	\$0	\$0	\$0
392200	GAIN/LOSS ON PROPERTY SALE	\$6,708	\$0	\$0	\$0	\$0	\$0
Miscellaneous Revenues Total		\$17,509	\$0	\$250	\$0	\$0	\$0
5 - Water/Sewer Fund Total		\$3,342,462	\$3,345,750	\$3,413,550	\$3,345,750	(\$47,750)	\$3,298,000

Environmental/Public Works Department

Water Fund – Fund 505

Expenditures by Line Item ...

Account	Account Title	FY 2010	FY 2011	FY 2011	FY 2011	Subtotal of	
		Actual Expenditures	Amended Budget	Estimated Expenditures	Approved Budget	FY 2012 Changes	FY 2012 Budget Totals
511100	Regular Employees	\$772,273	\$804,603	\$804,603	\$843,000	(\$21,000)	\$822,000
511105	Part Time Employees	\$0	\$0	\$0	\$0	\$0	\$0
511300	Overtime	\$19,764	\$21,500	\$20,000	\$21,500	(\$1,500)	\$20,000
512200	Social Security (FICA) Contributions	\$47,671	\$51,419	\$51,419	\$53,800	(\$1,400)	\$52,400
512300	Medicare	\$11,222	\$12,003	\$12,003	\$12,560	(\$340)	\$12,220
512400	Retirement Contributions	\$83,575	\$100,978	\$100,978	\$100,978	\$8,592	\$109,570
512401	Deferred Compensation	\$2,058	\$2,400	\$2,400	\$2,400	(\$100)	\$2,300
	Salaries and Benefits Total	\$936,562	\$992,903	\$991,403	\$1,034,238	(\$15,748)	\$1,018,490
521201	Professional Services	\$1,071	\$34,900	\$5,000	\$5,000	\$6,500	\$11,500
521300	Technical Services	\$26,567	\$29,750	\$19,750	\$29,750	\$2,250	\$32,000
521400	Contract Services	\$138,410	\$85,500	\$85,500	\$85,500	(\$3,535)	\$81,965
522110	Disposal	\$0	\$1,000	\$1,000	\$1,000	\$0	\$1,000
522130	Custodial	\$1,584	\$2,077	\$2,077	\$2,000	\$1,000	\$3,000
522140	Repairs And Maintenance - Grounds	\$5,880	\$10,800	\$10,800	\$10,800	(\$4,750)	\$6,050
522205	Repairs And Maintenance	\$62,326	\$79,000	\$79,000	\$64,000	(\$8,000)	\$56,000
522210	Vehicle Repair	\$2,279	\$1,750	\$1,750	\$1,750	\$100	\$1,850
522320	Rental Of Equipment And Vehicles	\$0	\$0	\$0	\$0	\$2,330	\$2,330
523210	Communication Services	\$2,944	\$3,750	\$3,750	\$3,750	\$2,100	\$5,850
523220	Postage	\$1,938	\$950	\$450	\$450	\$400	\$850
523300	Advertising	\$0	\$2,000	\$1,000	\$1,500	(\$500)	\$1,000
523400	Printing And Binding	\$1,615	\$3,000	\$2,000	\$3,000	\$0	\$3,000
523500	Travel	\$4,904	\$6,542	\$6,542	\$6,542	(\$1,159)	\$5,383
523600	Dues And Fees	\$4,973	\$5,100	\$5,100	\$5,100	\$1,000	\$6,100
523700	Education And Training	\$4,966	\$6,360	\$6,560	\$6,560	\$1,145	\$7,705
523800	Licenses	\$245	\$2,030	\$2,030	\$2,030	(\$180)	\$1,850
523901	Bank Fees / Charges	\$15,664	\$9,843	\$9,843	\$9,843	\$8,157	\$18,000
523902	Sanitation Services	\$2,736	\$3,000	\$3,000	\$3,000	(\$750)	\$2,250
531105	Supplies	\$92,161	\$110,954	\$109,701	\$108,000	\$4,600	\$112,600
531120	Vehicle Parts And Supplies	\$3,284	\$21,200	\$21,100	\$21,200	(\$8,400)	\$12,800
531140	Water Line Maintenance & Supplies	\$208,306	\$225,453	\$185,453	\$185,453	\$12,547	\$198,000
531210	Water / Sewerage	\$437,616	\$700,000	\$700,000	\$700,000	(\$150,000)	\$550,000
531220	Natural Gas	\$9,376	\$5,250	\$5,250	\$5,250	\$750	\$6,000
531250	Oil	\$483	\$450	\$250	\$250	\$300	\$550
531270	Gasoline/ Diesel	\$17,891	\$19,000	\$19,000	\$19,000	\$3,026	\$22,026
531310	Hospitality And Events	\$0	\$0	\$0	\$0	\$0	\$0
531400	Books And Periodicals	\$24	\$600	\$400	\$600	\$0	\$600
531605	Machinery And Equipment-Operating	\$9,360	\$21,600	\$21,600	\$21,600	\$2,000	\$23,600
531615	Computer Equipment-Operating	\$3,888	\$15,700	\$17,200	\$15,700	\$200	\$15,900
531620	Communication Equipment-Operating	\$0	\$400	\$400	\$400	\$0	\$400
531720	Uniforms	\$4,723	\$4,960	\$4,960	\$4,960	\$0	\$4,960
(blank)	Loan Interest	\$0	\$0	\$0	\$0	\$77,000	\$77,000
	Operating Total	\$1,140,542	\$1,477,919	\$1,395,466	\$1,388,988	(\$25,822)	\$1,363,166
541200	Site Improvements	\$411,571	\$302,014	\$302,014	\$200,000	(\$194,500)	\$5,500
541300	Buildings	\$200,209	\$180,830	\$182,583	\$125,000	(\$125,000)	\$0
541420	Water Lines	\$232,533	\$3,185,943	\$1,785,843	\$141,600	\$372,560	\$514,160
542100	Machinery	\$239,165	\$101,560	\$101,560	\$17,500	\$72,500	\$90,000
542200	Vehicles	\$67,165	\$60,000	\$60,000	\$60,000	(\$49,000)	\$11,000
549999	Contra- Capital Expense Account	(\$1,150,643)	\$0	\$0	\$0	\$0	\$0
551110	Indirect Costs	\$303,906	\$263,927	\$263,927	\$263,927	(\$36,011)	\$227,916
551115	Interfund Transfer - Garage	\$5,735	\$6,054	\$6,054	\$6,054	(\$319)	\$5,735
552400	Risk/Liability Contribution	\$28,302	\$23,272	\$23,272	\$23,272	\$5,957	\$29,229
553100	Group Insurance Contribution	\$156,000	\$170,300	\$170,300	\$178,425	(\$7,313)	\$171,112
554100	Workers Comp Contribution	\$23,781	\$10,375	\$10,375	\$10,375	\$201	\$10,576
561001	Building- Depreciation	\$6,467	\$0	\$0	\$0	\$0	\$0
561002	Infrastructure- Depreciation	\$334,233	\$0	\$0	\$0	\$0	\$0
561003	Site Improvement- Depreciation	\$9,553	\$0	\$0	\$0	\$0	\$0
561005	Vehicles-depreciation	\$13,123	\$0	\$0	\$0	\$0	\$0
573100	Low Flow Rebate Program	\$11,329	\$11,094	\$11,094	\$10,000	\$0	\$10,000
582100	Interest - Long Term Debt	\$10,000	\$23,000	\$23,000	\$0	\$0	\$0
583000	Fiscal Agent Fees	\$0	\$30,000	\$0	\$0	\$0	\$0
611353	Operating Transfer Out - Solid Waste	\$0	\$0	\$0	\$0	\$0	\$0
	Transfers, Capital, Other Total	\$979,656	\$4,368,370	\$2,940,022	\$1,036,153	\$39,075	\$1,075,228
	Environmental Public Works Total	\$3,056,760	\$6,839,191	\$5,326,891	\$3,459,379	(\$2,495)	\$3,456,884
	505 - Water/Sewer Fund Total	\$3,056,760	\$6,839,191	\$5,326,891	\$3,459,379	(\$2,495)	\$3,456,884

Environmental/Public Works Department Water Fund – Fund 505

Program	FY 2012 Approved Budget	Full Time Positions
Water Administration	\$562,790	2.1
Water Plant	\$1,098,950	7.0
Water Distribution	\$1,718,144	8.5
Water Debt Service	\$77,000	
	\$3,456,884	17.6

Water Administration Program 440A

Mission Statement... To provide management and administrative support for the water fund

Services Provided... Administrative support, customer service, logistical and materials management support, information systems support, system planning

Customers... Water Service Customers, Elected Officials, and Water Division employees

Outcome Measure...	FY 2010 <u>Actual</u>	FY 2011 <u>Estimated</u>	FY 2012 <u>Approved</u>
Locate & electronically record valve locations	46%	65%	100%

What We Have Accomplished...

- Replaced Melody Lane, Elaine Drive, Warsaw Road, Thomas Drive, Opal Drive, Charles Place, and Nancy Trail waterline mains.
- Replaced 500 water meters that were over 15 years old.
- Began recording valve locations in water system to include in the GIS system.
- Completed conversion of wells to production wells.
- Continued Ground Water Exploration Study.
- Held 1st Annual Clean Water Week Festival Open House at Water Plant (75 attendees).

What We Expect to Accomplish...

- Fully implement the Automated Metering Infrastructure project.
- Replace lines on Thomas Circle and Lisa Drive and connect Lisa Drive's new main to Nancy Trail to provide a loop in the system.
- Conduct 2nd Annual Clean Water Week Festival and Water Plant Open House (plans to double attendance).

**Water Administration Program
440A**

CC	Account	Account Title	FY 2010	FY 2011	FY 2011	FY 2011	FY 2012	FY 2012
			Actual	Amended Budget	Estimated Expenditures	Approved Budget	Approved Changes	Approved Budget
440A	511100	Regular Employees	\$67,132	\$96,000	\$96,000	\$96,000	\$51,000	\$147,000
440A	511300	Overtime	(\$152)	\$0	\$0	\$0	\$0	\$0
440A	512200	Social Security (FICA) Contributions	\$3,877	\$6,000	\$6,000	\$6,000	\$3,200	\$9,200
440A	512300	Medicare	\$979	\$1,400	\$1,400	\$1,400	\$740	\$2,140
440A	512400	Retirement Contributions	\$12,457	\$11,499	\$11,499	\$11,499	\$8,221	\$19,720
440A	512401	Deferred Compensation	\$573	\$800	\$800	\$800	\$200	\$1,000
Salaries and Benefits Total			\$84,866	\$115,699	\$115,699	\$115,699	\$63,361	\$179,060
440A	521201	Professional Services	\$0	\$0	\$0	\$0	\$3,500	\$3,500
440A	521400	Contract Services	\$0	\$0	\$0	\$0	\$225	\$225
440A	522130	Custodial	\$0	\$0	\$0	\$0	\$3,000	\$3,000
440A	522140	Repairs And Maintenance - Grounds	\$0	\$0	\$0	\$0	\$1,050	\$1,050
440A	522205	Repairs And Maintenance	\$0	\$20,000	\$20,000	\$20,000	(\$8,000)	\$12,000
440A	522210	Vehicle Repair	\$0	\$0	\$0	\$0	\$100	\$100
440A	522320	Rental Of Equipment And Vehicles	\$0	\$0	\$0	\$0	\$2,330	\$2,330
440A	523210	Communication Services	\$0	\$0	\$0	\$0	\$900	\$900
440A	523220	Postage	\$0	\$0	\$0	\$0	\$100	\$100
440A	523500	Travel	\$0	\$0	\$0	\$0	\$1,137	\$1,137
440A	523600	Dues And Fees	\$0	\$0	\$0	\$0	\$900	\$900
440A	523700	Education And Training	\$0	\$0	\$0	\$0	\$645	\$645
440A	523800	Licenses	\$0	\$0	\$0	\$0	\$0	\$0
440A	523901	Bank Fees / Charges	\$15,664	\$9,843	\$9,843	\$9,843	\$8,157	\$18,000
440A	523902	Sanitation Services	\$0	\$0	\$0	\$0	\$750	\$750
440A	531105	Supplies	\$298	\$9,031	\$7,278	\$5,000	\$2,500	\$7,500
440A	531120	Vehicle Parts And Supplies	\$0	\$0	\$0	\$0	\$100	\$100
440A	531220	Natural Gas	\$0	\$0	\$0	\$0	\$6,000	\$6,000
440A	531230	Electricity	\$0	\$0	\$0	\$0	\$7,950	\$7,950
440A	531250	Oil	\$0	\$0	\$0	\$0	\$100	\$100
440A	531270	Gasoline/ Diesel	\$0	\$0	\$0	\$0	\$0	\$0
440A	531615	Computer Equipment-Operating	\$1,500	\$3,000	\$4,500	\$3,000	\$0	\$3,000
Operating Total			\$17,462	\$41,874	\$41,621	\$37,843	\$31,444	\$69,287
440A	541300	Buildings	\$200,209	\$55,830	\$57,583	\$0	\$0	\$0
440A	542100	Machinery	\$0	\$0	\$0	\$0	\$0	\$0
440A	542200	Vehicles	\$0	\$0	\$0	\$0	\$11,000	\$11,000
440A	549999	Contra- Capital Expense Account	(\$453,957)	\$0	\$0	\$0	\$0	\$0
440A	551110	Indirect Costs	\$303,906	\$263,927	\$263,927	\$263,927	(\$36,011)	\$227,916
440A	551115	Interfund Transfer - Garage	\$5,735	\$6,054	\$6,054	\$6,054	(\$319)	\$5,735
440A	552400	Risk/Liability Contribution	\$28,302	\$23,272	\$23,272	\$23,272	\$5,957	\$29,229
440A	553100	Group Insurance Contribution	\$9,500	\$12,675	\$12,675	\$12,675	\$7,312	\$19,987
440A	554100	Workers Comp Contribution	\$23,781	\$10,375	\$10,375	\$10,375	\$201	\$10,576
440A	561001	Building- Depreciation	\$6,467	\$0	\$0	\$0	\$0	\$0
440A	561002	Infrastructure- Depreciation	\$334,233	\$0	\$0	\$0	\$0	\$0
440A	561003	Site Improvement- Depreciation	\$9,553	\$0	\$0	\$0	\$0	\$0
440A	561004	Machinery & Equipment- Depreciation	\$77,228	\$0	\$0	\$0	\$0	\$0
440A	561005	Vehicles-depreciation	\$13,123	\$0	\$0	\$0	\$0	\$0
440A	573100	Low Flow Rebate Program	\$11,329	\$11,094	\$11,094	\$10,000	\$0	\$10,000
440A	611353	Operating Transfer Out - Solid Waste	\$0	\$0	\$0	\$0	\$0	\$0
Transfers, Capital, Other Total			\$569,408	\$383,227	\$384,980	\$326,303	(\$11,860)	\$314,443
Water Administration Total			\$671,736	\$540,800	\$542,300	\$479,845	\$82,945	\$562,790

Water Plant Program 440B

***Mission Statement...** To produce high-quality water in an efficient, secure, and customer oriented manner*

***Services Provided...** Water treatment, water supply security, laboratory analysis*

***Customers...** Water Service Customers, Elected Officials, Georgia Environmental Protection Division and Environmental Protection Agency*

Outcome Measure...	FY 2010 <u>Actual</u>	FY 2011 <u>Estimated</u>	FY 2012 <u>Approved</u>
Total amount of water produced annually	354.58 MG	365.00 MG	400.00 MG

What We Have Accomplished...

- Maintained above 98% of satisfactory drinking water quality tests.
- Maintained above 95% of allowable drinking water production.
- Converted one ground water test well into full production drinking water well.
- Made critical equipment replacements to water plant; control systems, pneumatic actuator valves, air compressor system, laboratory equipment, and chemical feeder.
- Submitted 3.0 MGD water withdrawal permit to State EPD.
- Began design feasibility study for increasing water plant withdrawal permit form 1.2 MDG to 3.0 MGD.
- Completed Water Supply Master Planning effort.

What We Expect to Accomplish...

- Maintain 100% of satisfactory drinking water quality tests.
- Maintain above 95% of allowable drinking water production.
- Make critical equipment replacements to water plant; control systems, laboratory equipment, upgrade filter controls.
- Receive 3.0 MGD permit from the State EPD and begin design of a new 3.0 MDG water treatment plant, raw water intake, 10 MG raw water storage tank, and 1 MG finished water storage tank.
- Complete the construction of the groundwater well, pump house, chemical feed systems, Supervisory Control and Data Aquisition (SCADA) systems, and connection to our distribution system.

Water Plant Program 440B

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
440B	511100	Regular Employees	\$353,968	\$352,000	\$352,000	\$352,000	\$0	\$352,000
440B	511105	Part Time Employees	\$0	\$0	\$0	\$0	\$0	\$0
440B	511300	Overtime	\$12,405	\$11,500	\$10,000	\$11,500	(\$1,500)	\$10,000
440B	512200	Social Security (FICA) Contributions	\$22,297	\$22,600	\$22,600	\$22,600	(\$100)	\$22,500
440B	512300	Medicare	\$5,215	\$5,280	\$5,280	\$5,280	(\$30)	\$5,250
440B	512400	Retirement Contributions	\$34,734	\$42,164	\$42,164	\$42,164	\$4,846	\$47,010
440B	512401	Deferred Compensation	\$0	\$500	\$500	\$500	(\$500)	\$0
Salaries and Benefits Total			\$428,618	\$434,044	\$432,544	\$434,044	\$2,716	\$436,760
440B	521201	Professional Services	\$1,071	\$5,000	\$5,000	\$5,000	\$3,000	\$8,000
440B	521300	Technical Services	\$26,567	\$29,750	\$19,750	\$29,750	\$2,250	\$32,000
440B	521400	Contract Services	\$127,711	\$65,000	\$65,000	\$65,000	\$0	\$65,000
440B	522130	Custodial	\$0	\$0	\$0	\$0	\$0	\$0
440B	522140	Repairs And Maintenance - Grounds	\$3,780	\$5,000	\$5,000	\$5,000	\$0	\$5,000
440B	522205	Repairs And Maintenance	\$61,322	\$40,000	\$40,000	\$40,000	\$0	\$40,000
440B	522210	Vehicle Repair	\$203	\$250	\$250	\$250	\$0	\$250
440B	523210	Communication Services	\$440	\$750	\$750	\$750	\$0	\$750
440B	523220	Postage	\$1,658	\$150	\$150	\$150	\$0	\$150
440B	523300	Advertising	\$0	\$1,000	\$1,000	\$1,000	\$0	\$1,000
440B	523400	Printing And Binding	\$665	\$2,000	\$1,000	\$2,000	\$0	\$2,000
440B	523500	Travel	\$2,822	\$2,650	\$2,650	\$2,650	(\$1,140)	\$1,510
440B	523600	Dues And Fees	\$397	\$600	\$600	\$600	\$0	\$600
440B	523700	Education And Training	\$1,575	\$1,890	\$2,090	\$2,090	\$105	\$2,195
440B	523800	Licenses	\$50	\$1,000	\$1,000	\$1,000	\$0	\$1,000
440B	523902	Sanitation Services	\$1,326	\$1,500	\$1,500	\$1,500	\$0	\$1,500
440B	531105	Supplies	\$73,489	\$80,000	\$80,000	\$80,000	\$5,000	\$85,000
440B	531120	Vehicle Parts And Supplies	\$26	\$200	\$100	\$200	\$0	\$200
440B	531230	Electricity	\$67,333	\$60,000	\$60,000	\$60,000	\$20,197	\$80,197
440B	531250	Oil	\$9	\$200	\$0	\$0	\$200	\$200
440B	531270	Gasoline/ Diesel	\$1,858	\$2,000	\$2,000	\$2,000	\$988	\$2,988
440B	531400	Books And Periodicals	\$0	\$200	\$0	\$200	\$0	\$200
440B	531605	Machinery And Equipment-Operating	\$5,030	\$14,500	\$14,500	\$14,500	\$0	\$14,500
440B	531615	Computer Equipment-Operating	\$0	\$0	\$0	\$0	\$3,200	\$3,200
440B	531720	Uniforms	\$459	\$1,000	\$1,000	\$1,000	\$0	\$1,000
Operating Total			\$377,791	\$314,640	\$303,340	\$314,640	\$33,800	\$348,440
440B	541200	Site Improvements	\$411,571	\$302,014	\$302,014	\$0	\$155,500	\$155,500
440B	541300	Buildings	\$0	\$125,000	\$125,000	\$125,000	(\$125,000)	\$0
440B	541420	Water Lines	\$0	\$0	\$0	\$0	\$0	\$0
440B	542100	Machinery	\$190,532	\$101,560	\$101,560	\$17,500	\$72,500	\$90,000
440B	542200	Vehicles	\$0	\$0	\$0	\$0	\$0	\$0
440B	549999	Contra- Capital Expense Account	(\$189,256)	\$0	\$0	\$0	\$0	\$0
440B	553100	Group Insurance Contribution	\$80,000	\$68,250	\$68,250	\$68,250	\$0	\$68,250
Transfers, Capital, Other Total			\$492,847	\$596,824	\$596,824	\$210,750	\$103,000	\$313,750
Water Plant Total			\$1,299,257	\$1,345,508	\$1,332,708	\$959,434	\$139,516	\$1,098,950

Water Distribution Program 440C

Mission Statement... *To distribute high-quality water in an efficient, secure, and customer oriented manner*

Services Provided... *Water system infrastructure maintenance, water meter reading, backflow prevention, work order execution, emergency repairs*

Customers... *Water Service Customers, Elected Officials, Georgia EPD and EPA*

Outcome Measure...	FY 2010 <u>Actual</u>	FY 2011 <u>Estimated</u>	FY 2012 <u>Approved</u>
Total estimated water lost due to leaks	12%	9%	9%

What We Have Accomplished...

- Replaced Melody Lane, Elaine Drive, Warsaw Road, Thomas Drive, Opal Drive, Charles Place, and Nancy Trail waterline mains.
- Replaced 500 water meters that are over 15 years old.
- Continued to GPS and exercise valves in system using new Valve locator equipment.
- Reduced Unaccounted for Water to below 10%.
- Replaced 6-inch water main on S. Atlanta Street with a 12-inch ductile iron line.

What We Expect to Accomplish...

- Fully implement the Automated Metering Infrastructure project.
- Reduce unaccounted for water to 9%.
- Replace the lines on Thomas Circle and Lisa Drive and connect Lisa Drive's new main to Nancy Trail to provide a loop in the system.
- Complete the work orders requested by the Fire Department that hydrants be raised to the minimum height required.

Water Distribution Program 440C

CC	Account	Account Title	FY 2010	FY 2011	FY 2011	FY 2011	FY 2012	FY 2012
			Actual	Amended Budget	Estimated Expenditures	Approved Budget	Approved Changes	Approved Budget
440C	511100	Regular Employees	\$351,172	\$356,603	\$356,603	\$395,000	(\$72,000)	\$323,000
440C	511300	Overtime	\$7,511	\$10,000	\$10,000	\$10,000	\$0	\$10,000
440C	512200	Social Security (FICA) Contributions	\$21,497	\$22,819	\$22,819	\$25,200	(\$4,500)	\$20,700
440C	512300	Medicare	\$5,028	\$5,323	\$5,323	\$5,880	(\$1,050)	\$4,830
440C	512400	Retirement Contributions	\$36,384	\$47,315	\$47,315	\$47,315	(\$4,475)	\$42,840
440C	512401	Deferred Compensation	\$1,485	\$1,100	\$1,100	\$1,100	\$200	\$1,300
Salaries and Benefits Total			\$423,077	\$443,160	\$443,160	\$484,495	(\$81,825)	\$402,670
440C	521201	Professional Services	\$0	\$29,900	\$0	\$0	\$0	\$0
440C	521400	Contract Services	\$10,699	\$20,500	\$20,500	\$20,500	(\$3,760)	\$16,740
440C	522110	Disposal	\$0	\$1,000	\$1,000	\$1,000	\$0	\$1,000
440C	522130	Custodial	\$1,584	\$2,077	\$2,077	\$2,000	(\$2,000)	\$0
440C	522140	Repairs And Maintenance - Grounds	\$2,100	\$5,800	\$5,800	\$5,800	(\$5,800)	\$0
440C	522205	Repairs And Maintenance	\$1,004	\$19,000	\$19,000	\$4,000	\$0	\$4,000
440C	522210	Vehicle Repair	\$2,076	\$1,500	\$1,500	\$1,500	\$0	\$1,500
440C	523210	Communication Services	\$2,504	\$3,000	\$3,000	\$3,000	\$1,200	\$4,200
440C	523220	Postage	\$280	\$800	\$300	\$300	\$300	\$600
440C	523300	Advertising	\$0	\$1,000	\$0	\$500	(\$500)	\$0
440C	523400	Printing And Binding	\$950	\$1,000	\$1,000	\$1,000	\$0	\$1,000
440C	523500	Travel	\$2,082	\$3,892	\$3,892	\$3,892	(\$1,156)	\$2,736
440C	523600	Dues And Fees	\$4,576	\$4,500	\$4,500	\$4,500	\$100	\$4,600
440C	523700	Education And Training	\$3,391	\$4,470	\$4,470	\$4,470	\$395	\$4,865
440C	523800	Licenses	\$195	\$1,030	\$1,030	\$1,030	(\$180)	\$850
440C	523902	Sanitation Services	\$1,410	\$1,500	\$1,500	\$1,500	(\$1,500)	\$0
440C	531105	Supplies	\$18,373	\$21,923	\$22,423	\$23,000	(\$2,900)	\$20,100
440C	531120	Vehicle Parts And Supplies	\$3,258	\$21,000	\$21,000	\$21,000	(\$8,500)	\$12,500
440C	531140	Water Line Maintenance & Supplies	\$208,306	\$225,453	\$185,453	\$185,453	\$12,547	\$198,000
440C	531210	Water / Sewerage	\$437,616	\$700,000	\$700,000	\$700,000	(\$150,000)	\$550,000
440C	531220	Natural Gas	\$9,376	\$5,250	\$5,250	\$5,250	(\$5,250)	\$0
440C	531230	Electricity	\$7,994	\$5,000	\$5,000	\$5,000	(\$2,100)	\$2,900
440C	531250	Oil	\$475	\$250	\$250	\$250	\$0	\$250
440C	531270	Gasoline/ Diesel	\$16,033	\$17,000	\$17,000	\$17,000	\$2,038	\$19,038
440C	531310	Hospitality And Events	\$0	\$0	\$0	\$0	\$0	\$0
440C	531400	Books And Periodicals	\$24	\$400	\$400	\$400	\$0	\$400
440C	531605	Machinery And Equipment-Operating	\$4,330	\$7,100	\$7,100	\$7,100	\$2,000	\$9,100
440C	531615	Computer Equipment-Operating	\$2,388	\$12,700	\$12,700	\$12,700	(\$3,000)	\$9,700
440C	531620	Communication Equipment-Operating	\$0	\$400	\$400	\$400	\$0	\$400
440C	531720	Uniforms	\$4,264	\$3,960	\$3,960	\$3,960	\$0	\$3,960
Operating Total			\$745,288	\$1,121,405	\$1,050,505	\$1,036,505	(\$168,066)	\$868,439
440C	541200	Site Improvements	\$0	\$0	\$0	\$200,000	(\$200,000)	\$0
440C	541420	Water Lines	\$232,533	\$3,185,943	\$1,785,843	\$141,600	\$222,560	\$364,160
440C	542100	Machinery	\$48,633	\$0	\$0	\$0	\$0	\$0
440C	542200	Vehicles	\$67,165	\$60,000	\$60,000	\$60,000	(\$60,000)	\$0
440C	549999	Contra- Capital Expense Account	(\$507,430)	\$0	\$0	\$0	\$0	\$0
440C	553100	Group Insurance Contribution	\$66,500	\$89,375	\$89,375	\$97,500	(\$14,625)	\$82,875
440C	575000	Loss On Dispos Of Asset	\$0	\$0	\$0	\$0	\$0	\$0
440C	582100	Interest - Long Term Debt	\$10,000	\$23,000	\$23,000	\$0	\$0	\$0
440C	583000	Fiscal Agent Fees	\$0	\$30,000	\$0	\$0	\$0	\$0
Transfers, Capital, Other Total			(\$82,599)	\$3,388,318	\$1,958,218	\$499,100	(\$52,065)	\$447,035
Water Distribution Total			\$1,085,766	\$4,952,883	\$3,451,883	\$2,020,100	(\$301,956)	\$1,718,144



Environmental / Public Works Department

Stormwater Utility Fund

Mission Statement...

To deliver outstanding customer service while providing maintenance and quality assurance to all stormwater structures and stormwater that leaves the municipal system and reaches waters of the State.

Who We Are...

The Stormwater Utility Fund is an enterprise fund that provides funding for the Stormwater Management Program. The Stormwater Management Program (SWMP) ensures the inspections, maintenance, regulatory compliance and quality assurance for Stormwater infrastructure throughout the City. The City is required to protect the quality of the stormwater released to waters of the State to help ensure water is safe and reliable for recreation and drinking.

Environmental/Public Works Department

Stormwater Utility Fund – Fund 507

What We Have Accomplished...

During FY 2011, the Stormwater Management Program (under the General Fund) accomplishments supported City Strategic Goal II.-Sustain and Protect the City's Resources and City Strategic Goal III.-Emphasize a Responsive Delivery of Quality Services.

- Implemented the full inspection plan required to meet Georgia's Environmental Protection Division's (EPD) mandate of 20% inspection of the stormwater system each year.
- Improvement of the total number of catch basin lids repaired/replaced.
- Fully implemented the camera inspection and pipe lining program.
- Completed City-wide Watershed Protection Plan.
- Completed Elkins Road Culvert Drainage improvement project.

What We Expect to Accomplish...

The Stormwater Utility Fund objectives for FY 2012 will support City Strategic Goal II.-Sustain and Protect the City's Resources and City Strategic Goal III.-Emphasize a Responsive Delivery of Quality Services.

- Fully implement the Stormwater Utility Fee.
- Complete an overall assessment of data, including flood data, to evaluate and review the Capital Improvement List. This will be aided by the updated floodplain information now available to staff.
- Improve customer service by reducing response time to routine maintenance calls. This is achievable with the addition of staff and/or contract work.
- Reduce the paper utilized within the division by utilizing available laptop computers.
- Complete culvert replacement projects and a portion of cured-in-place-pipe (CIPP) lining projects per the priority matrix.
- Inspect required 20% of City stormwater system.

Opportunities:

The full implementation of the Stormwater Management Program through the funding of the Stormwater Utility will allow for an improvement of customer service by reducing the time required to respond to routine maintenance calls, as well as reduce the amount of time required to respond to Capital Improvement project requests and needs. The Utility also provides funding for a greater level of compliance with Federal and State clean water mandates. Furthermore, the Plan consolidates the various portions of Stormwater Management Program into one manageable configuration which will ensure compliance and greater success of all aspects of the Program, such as maintenance, capital improvement projects, water quality monitoring and asset management.

Challenges:

The Stormwater Utility funding provides a large amount of desperately needed funding very quickly to expedite the reduction of the O&M and capital project backlog. Staff must work to ensure efficiency and fiscal responsibility while continuing to provide superior customer service, and will use project outsourcing strategically to achieve those objectives. Staff development and training must remain a focus while implementation of the Plan is ongoing, ensuring appropriate use of technology and innovations. Future budget planning for Capital equipment purchases must be balanced with the need to repair and maintain the City stormwater infrastructure.

Environmental/Public Works Department Stormwater Utility Fund – Fund 507

Revenue by Line Item...

Account	Account Name	FY 2010 Actual Revenue	FY 2011 Amended Budget	FY 2011 Estimate	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Revenue Budget
344260	STORMWATER FEES	\$0	\$0	\$0	\$0	\$2,800,000	\$2,800,000
Charges for Service - External Total		\$0	\$0	\$0	\$0	\$2,800,000	\$2,800,000
361000	INTEREST REVENUES	\$0	\$0	\$25,000	\$0	\$0	\$0
Interest Income Total		\$0	\$0	\$25,000	\$0	\$0	\$0
Stormwater Fund Total		\$0	\$0	\$25,000	\$0	\$2,800,000	\$2,800,000

Environmental/Public Works Department

Stormwater Utility Fund – Fund 507

Expenditures by Line Item...

Account	Account Title	FY 2010 Actual Expenditures	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	Subtotal of FY 2012 Changes	FY 2012 Budget Totals
511100	Regular Employees	\$0	\$0	\$0	\$0	\$364,000	\$364,000
511300	Overtime	\$0	\$0	\$0	\$0	\$2,200	\$2,200
512200	Social Security (FICA) Contributions	\$0	\$0	\$0	\$0	\$22,700	\$22,700
512300	Medicare	\$0	\$0	\$0	\$0	\$5,310	\$5,310
512400	Retirement Contributions	\$0	\$0	\$0	\$0	\$65,210	\$65,210
512401	Deferred Compensation	\$0	\$0	\$0	\$0	\$4,100	\$4,100
Salaries and Benefits Total		\$0	\$0	\$0	\$0	\$463,520	\$463,520
521202	Legal	\$0	\$0	\$0	\$0	\$12,500	\$12,500
521300	Technical Services	\$0	\$0	\$0	\$0	\$50,000	\$50,000
521400	Contract Services	\$0	\$0	\$0	\$0	\$216,000	\$216,000
522110	Disposal	\$0	\$0	\$0	\$0	\$5,000	\$5,000
522130	Custodial	\$0	\$0	\$0	\$0	\$3,000	\$3,000
522140	Repairs And Maintenance - Grounds	\$0	\$0	\$0	\$0	\$1,050	\$1,050
522205	Repairs And Maintenance	\$0	\$0	\$0	\$0	\$15,000	\$15,000
522210	Vehicle Repair	\$0	\$0	\$0	\$0	\$2,100	\$2,100
522320	Rental Of Equipment And Vehicles	\$0	\$0	\$0	\$0	\$15,000	\$15,000
523210	Communication Services	\$0	\$0	\$0	\$0	\$3,900	\$3,900
523220	Postage	\$0	\$0	\$0	\$0	\$1,500	\$1,500
523300	Advertising	\$0	\$0	\$0	\$0	\$1,100	\$1,100
523400	Printing And Binding	\$0	\$0	\$0	\$0	\$3,000	\$3,000
523500	Travel	\$0	\$0	\$0	\$0	\$684	\$684
523600	Dues And Fees	\$0	\$0	\$0	\$0	\$850	\$850
523700	Education And Training	\$0	\$0	\$0	\$0	\$2,930	\$2,930
523800	Licenses	\$0	\$0	\$0	\$0	\$100	\$100
523901	Bank Fees / Charges	\$0	\$0	\$0	\$0	\$45,000	\$45,000
523902	Sanitation Services	\$0	\$0	\$0	\$0	\$750	\$750
531105	Supplies	\$0	\$0	\$0	\$0	\$160,000	\$160,000
531120	Vehicle Parts And Supplies	\$0	\$0	\$0	\$0	\$6,100	\$6,100
531220	Natural Gas	\$0	\$0	\$0	\$0	\$6,000	\$6,000
531230	Electricity	\$0	\$0	\$0	\$0	\$7,950	\$7,950
531250	Oil	\$0	\$0	\$0	\$0	\$1,500	\$1,500
531270	Gasoline/ Diesel	\$0	\$0	\$0	\$0	\$28,897	\$28,897
531615	Computer Equipment-Operating	\$0	\$0	\$0	\$0	\$200	\$200
531720	Uniforms	\$0	\$0	\$0	\$0	\$4,500	\$4,500
Operating Total		\$0	\$0	\$0	\$0	\$594,611	\$594,611
541200	Site Improvements	\$0	\$0	\$0	\$0	\$789,000	\$789,000
542200	Vehicles	\$0	\$0	\$0	\$0	\$61,000	\$61,000
551110	Indirect Costs	\$0	\$0	\$0	\$0	\$438,594	\$438,594
551115	Interfund Transfer - Garage	\$0	\$0	\$0	\$0	\$4,811	\$4,811
552400	Risk/Liability Contribution	\$0	\$0	\$0	\$0	\$8,886	\$8,886
553100	Group Insurance Contribution	\$0	\$0	\$0	\$0	\$78,000	\$78,000
554100	Workers Comp Contribution	\$0	\$0	\$0	\$0	\$4,406	\$4,406
611357	Operating Transfers Out - General Fund	\$0	\$0	\$0	\$0	\$240,000	\$240,000
Transfers, Capital, Other Total		\$0	\$0	\$0	\$0	\$1,624,697	\$1,624,697
507 - Stormwater Fund Total		\$0	\$0	\$0	\$0	\$2,682,828	\$2,682,828

Environmental/Public Works Department Stormwater Utility Fund – Fund 507

Program	FY 2012 Approved Budget	Full Time Positions
Stormwater Utility	\$2,682,828	8.0
	\$2,682,828	8.0

Stormwater Utility Fund 4321

Mission Statement... *To protect the community from flooding and the pollutants caused by stormwater runoff and their harmful effects. To deliver outstanding customer service in providing maintenance and quality assurance to all stormwater structures and stormwater that leaves the municipal system and reaches waters of the State*

Services Provided... *Inspections, maintenance and repairs, including the capital improvement project plan, to the City's publicly-maintained stormwater system, floodplain management, watershed protection, illicit discharge and illicit connection detection, pollution prevention/good housekeeping for City operations, water quality long-term monitoring, local education and public awareness program, impaired streams monitoring, and watershed improvement projects*

Customers...: *Citizens, City Management, City Departments, Elected Officials*

Outcome Measure...	FY 2010 <u>Actual</u>	FY 2011 <u>Estimated</u>	FY 2012 <u>Approved</u>
Total Projects from Master Stormwater Work Order List Completed	50%	50%	60%

What We Have Accomplished...

- Implemented the full inspection plan required to meet Georgia's Environmental Protection Division's (EPD) mandate of 20% inspection of the stormwater system each year.
- Improvement of the total number of catch basin lids repaired/replaced.
- Fully implemented the camera inspection and pipe lining program.
- Completed City-wide Watershed Protection Plan.
- Completed Elkins Road Culvert Drainage improvement project.
- Participation in the Community Rating System to maintain and lower citizen expenses for Federal Flood Insurance.

What We Expect to Accomplish...

- Fully implement the Stormwater Utility Fee.
- Complete an overall assessment of data, including flood data, to evaluate and review the Capital Improvement List. This will be aided by the updated floodplain information now available to staff.
- Improve customer service by reducing response time to routine maintenance calls. This is achievable with the addition of a second stormwater services crew.
- Reduce the paper utilized within the division by utilizing available lap top computers.
- Complete culvert replacement projects and a portion of CIPP lining projects.
- Inspect required 20% of City stormwater system.
- Assist flood-prone property owners with understanding of Flood Insurance program and achieving most favorable rates.

**Stormwater Utility Fund
4321**

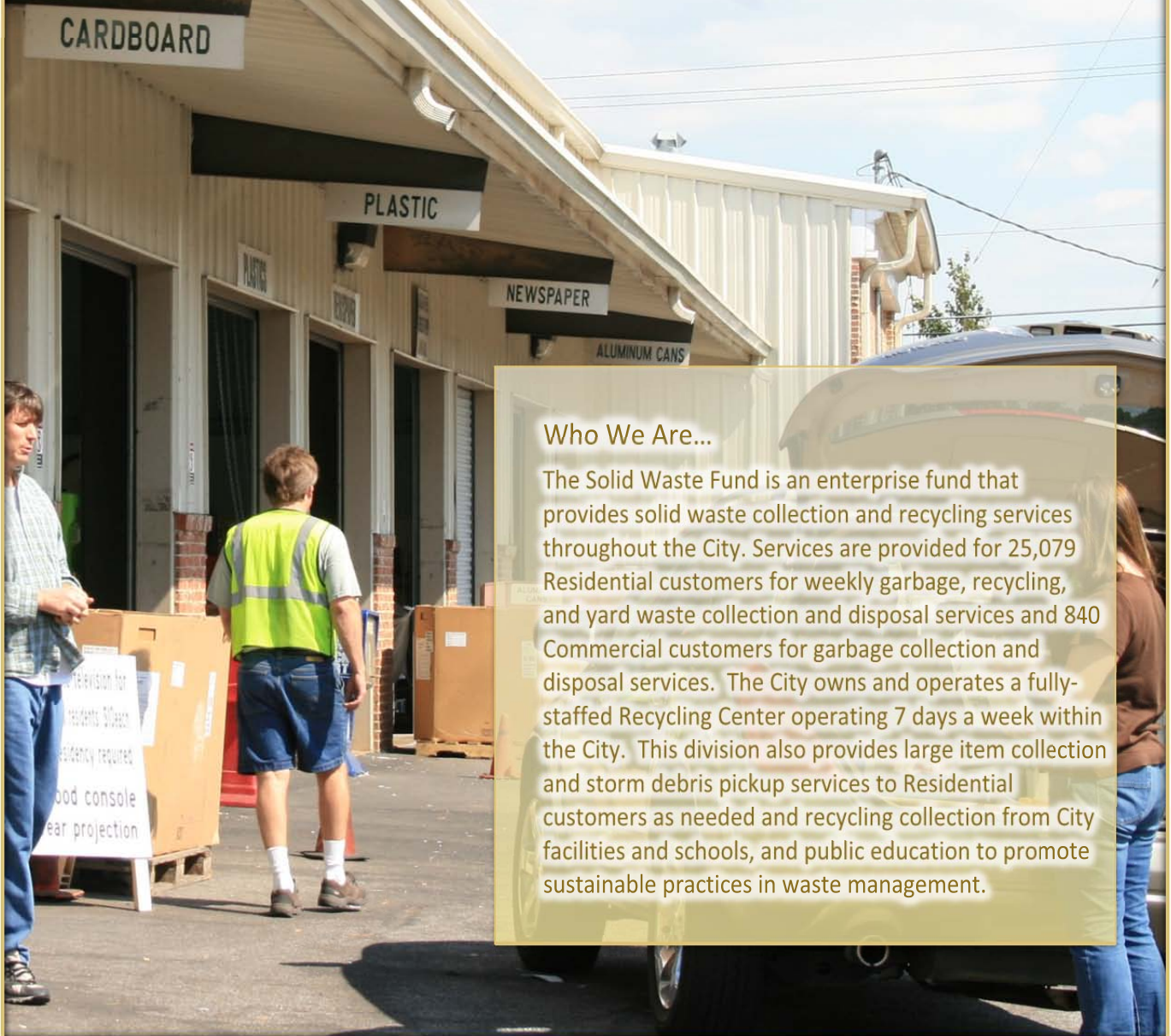
CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
4321	511100	Regular Employees	\$ -	\$ -	\$ -	\$ -	\$ 364,000	\$ 364,000
4321	511300	Overtime	\$ -	\$ -	\$ -	\$ -	\$ 2,200	\$ 2,200
4321	512200	Social Security (FICA) Contributions	\$ -	\$ -	\$ -	\$ -	\$ 22,700	\$ 22,700
4321	512300	Medicare	\$ -	\$ -	\$ -	\$ -	\$ 5,310	\$ 5,310
4321	512400	Retirement Contributions	\$ -	\$ -	\$ -	\$ -	\$ 65,210	\$ 65,210
4321	512401	Deferred Compensation	\$ -	\$ -	\$ -	\$ -	\$ 4,100	\$ 4,100
Salaries and Benefits Total			\$ -	\$ -	\$ -	\$ -	\$ 463,520	\$ 463,520
4321	521202	Legal	\$ -	\$ -	\$ -	\$ -	\$ 12,500	\$ 12,500
4321	521300	Technical Services	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000
4321	521400	Contract Services	\$ -	\$ -	\$ -	\$ -	\$ 216,000	\$ 216,000
4321	522110	Disposal	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000
4321	522130	Custodial	\$ -	\$ -	\$ -	\$ -	\$ 3,000	\$ 3,000
4321	522140	Repairs And Maintenance - Grounds	\$ -	\$ -	\$ -	\$ -	\$ 1,050	\$ 1,050
4321	522205	Repairs And Maintenance	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 15,000
4321	522210	Vehicle Repair	\$ -	\$ -	\$ -	\$ -	\$ 2,100	\$ 2,100
4321	522320	Rental Of Equipment And Vehicles	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 15,000
4321	523210	Communication Services	\$ -	\$ -	\$ -	\$ -	\$ 3,900	\$ 3,900
4321	523220	Postage	\$ -	\$ -	\$ -	\$ -	\$ 1,500	\$ 1,500
4321	523300	Advertising	\$ -	\$ -	\$ -	\$ -	\$ 1,100	\$ 1,100
4321	523400	Printing And Binding	\$ -	\$ -	\$ -	\$ -	\$ 3,000	\$ 3,000
4321	523500	Travel	\$ -	\$ -	\$ -	\$ -	\$ 684	\$ 684
4321	523600	Dues And Fees	\$ -	\$ -	\$ -	\$ -	\$ 850	\$ 850
4321	523700	Education And Training	\$ -	\$ -	\$ -	\$ -	\$ 2,930	\$ 2,930
4321	523800	Licenses	\$ -	\$ -	\$ -	\$ -	\$ 100	\$ 100
4321	523901	Bank Fees / Charges	\$ -	\$ -	\$ -	\$ -	\$ 45,000	\$ 45,000
4321	523902	Sanitation Services	\$ -	\$ -	\$ -	\$ -	\$ 750	\$ 750
4321	531105	Supplies	\$ -	\$ -	\$ -	\$ -	\$ 160,000	\$ 160,000
4321	531120	Vehicle Parts And Supplies	\$ -	\$ -	\$ -	\$ -	\$ 6,100	\$ 6,100
4321	531220	Natural Gas	\$ -	\$ -	\$ -	\$ -	\$ 6,000	\$ 6,000
4321	531230	Electricity	\$ -	\$ -	\$ -	\$ -	\$ 7,950	\$ 7,950
4321	531250	Oil	\$ -	\$ -	\$ -	\$ -	\$ 1,500	\$ 1,500
4321	531270	Gasoline/ Diesel	\$ -	\$ -	\$ -	\$ -	\$ 28,897	\$ 28,897
4321	531615	Computer Equipment-Operating	\$ -	\$ -	\$ -	\$ -	\$ 200	\$ 200
4321	531720	Uniforms	\$ -	\$ -	\$ -	\$ -	\$ 4,500	\$ 4,500
Operating Total			\$ -	\$ -	\$ -	\$ -	\$ 594,611	\$ 594,611
4321	541200	Site Improvements	\$ -	\$ -	\$ -	\$ -	\$ 789,000	\$ 789,000
4321	542200	Vehicles	\$ -	\$ -	\$ -	\$ -	\$ 61,000	\$ 61,000
4321	551110	Indirect Costs	\$ -	\$ -	\$ -	\$ -	\$ 438,594	\$ 438,594
4321	551115	Interfund Transfer - Garage	\$ -	\$ -	\$ -	\$ -	\$ 4,811	\$ 4,811
4321	552400	Risk/Liability Contribution	\$ -	\$ -	\$ -	\$ -	\$ 8,886	\$ 8,886
4321	553100	Group Insurance Contribution	\$ -	\$ -	\$ -	\$ -	\$ 78,000	\$ 78,000
4321	554100	Workers Comp Contribution	\$ -	\$ -	\$ -	\$ -	\$ 4,406	\$ 4,406
4321	611357	Operating Transfers Out - General Fund	\$ -	\$ -	\$ -	\$ -	\$ 240,000	\$ 240,000
Transfers, Capital, Other Total			\$ -	\$ -	\$ -	\$ -	\$ 1,624,697	\$ 1,624,697
Stormwater Utility Total			\$ -	\$ -	\$ -	\$ -	\$ 2,682,828	\$ 2,682,828

Environmental / Public Works Department

Solid Waste Fund

Mission Statement...

To provide efficient and effective solid waste management and recycling services.



Who We Are...

The Solid Waste Fund is an enterprise fund that provides solid waste collection and recycling services throughout the City. Services are provided for 25,079 Residential customers for weekly garbage, recycling, and yard waste collection and disposal services and 840 Commercial customers for garbage collection and disposal services. The City owns and operates a fully-staffed Recycling Center operating 7 days a week within the City. This division also provides large item collection and storm debris pickup services to Residential customers as needed and recycling collection from City facilities and schools, and public education to promote sustainable practices in waste management.

Environmental/Public Works Department

Solid Waste Fund – Fund 540

What We Have Accomplished...

- During FY 2011 the Solid Waste Fund accomplishments supported City Strategic Goal II.-Sustain and Protect the City's Resources.
- Completed additional outside storage at the Recycling Center to increase efficiency and safety in the warehouse.
- CWS, the vendor for curbside recycling and yard waste collection donated 65 gallon recycling containers valued at over \$1 Million to the residents of Roswell at no additional cost to the residents or the City.
- Completed the installation of the scales at the Transfer Station in order to receive an accurate reading of how much tonnage was being collected by the Residential and Commercial Sanitation Operations.
- Continued to monitor and review the Global Position System (GPS) Tracking Program with the Sanitation Operations.
- Updated the Curbside Exemption (Back Door Service) Forms and service list.
- Through the planning efforts of the Safety Awareness for Everyone (SAFE) Team (PW/Environmental Safety Awareness Program), all large Solid Waste fleets for Commercial and Recycling Center have had back up cameras installed to assist the driver with blind spots.

What We Expect to Accomplish...

- The Solid Waste Fund objectives for FY 2012 will support City Strategic Goals II.-Sustain and Protect the City's Resources and City Strategic Goal III.-Emphasize a Responsive Delivery of Quality Services.
- Continue working towards a partnership with our sister cities for the Recycling Center.
- Add aerosol can recycling and document shredding to the services offered by the Recycling Center.
- Continue to explore new opportunities and services for Roswell Residential Sanitation Customers.

Opportunities...

The Solid Waste Fund has continued to operate in a cost efficient manner. With the fund's healthy status, it is proposed to reduce residential and commercial service fees. Further, there are several opportunities in which the Sanitation Division can continue to provide improved and additional services to the residents and businesses of Roswell. The Recycling Center will explore having document shredding to be conducted internally instead of paying for an outside vendor. The educating of residents and business on solid waste issues and trends will essentially be conducted throughout all operations. Informing residents of the proper ways to dispose of Solid Waste and other waste materials that are environmentally friendly will ultimately result in a reduction of the City's overall waste stream. The Recycling Center is centrally located near neighboring cities, so provision of specialty services such as light bulb gas recycling and pharmaceuticals recycling will provide motivation for our sister cities to become financial partners with the center.

Challenges...

For FY 2012, Staff has identified some challenges which will be explored in more detail. As the recycling markets work through the recent economic events, it can be difficult to determine the financial revenues received by the Recycling Center. Staff will also examine availability and capability to provide pick up service for small quantities/amounts of Construction and Demolition (C&D) Debris from residents. Finally, ensuring that the Solid Waste Trucks are properly maintained for a maximum life cycle and implementing a proper replacement program to ensure efficient sanitation service.

Environmental/Public Works Department Solid Waste Fund – Fund 540

Summary of Changes from FY 2011 Approved Budget to FY 2012 Budget

FY 2011 Approved Budget	\$9,692,104
Salary Adjustments	\$65,781
Salary Adjustments Total	\$65,781
Addition of three (3) Pharmaceutical Collection Events at the Recycling Center for Roswell residents only.	\$9,900
Aerosol Can Recycling	\$1,410
Gasoline Increases	\$4,638
Other Operating Changes	(\$35,422)
American Society of Civil Engineers (ASCE) Peer Review	\$3,500
Electricity Increases	\$1,605
Bank Fees Increases	\$33,814
Indirect Costs	(\$238,294)
Contracted Solid Waste Services	\$45,500
Disposal	\$89,400
FY 2011 Capital taken out of base	(\$447,456)
Departmental Adjustments Total	(\$531,405)
Commercial Front-Loader Garbage Truck replacement	\$249,641
Commercial Hydraulic Cylinder replacement	\$16,916
Residential Rear-Loader Garbage Truck replacement	\$170,331
Maintenance Capital Total	\$436,888
Completion of second floor at Recycling Center including repair to warehouse stairs and creation of outside entrance.	\$115,000
Document shredder, tipper attachment and electrical hookup	\$23,000
One Time Capital Total	\$138,000
Environmental / Public Works Total	\$9,801,368

Environmental/Public Works Department

Solid Waste Fund – Fund 540

Revenues by Line Item...

Account	Account Name	FY 2010 Actual Revenue	FY 2011 Amended Budget	FY 2011 Estimate	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Revenue Budget
344111	RESIDENTIAL REFUSE COLECT	\$6,234,081	\$6,400,000	\$6,000,000	\$6,400,000	(\$1,283,000)	\$5,117,000
344112	COMMERCIAL REFUSE COLECT	\$3,122,512	\$2,800,000	\$3,200,000	\$2,800,000	\$154,500	\$2,954,500
344113	REF COLL RES PREM SVC	\$185,531	\$150,000	\$170,000	\$150,000	\$10,000	\$160,000
344114	REF COLL RES PREM-CURBEXE	\$8,703	\$4,000	\$7,200	\$4,000	\$3,000	\$7,000
344160	SOLID WASTE RECYCLING FES	\$209,697	\$125,000	\$200,000	\$125,000	\$75,000	\$200,000
344162	LARGE ITEM FEES	\$31,985	\$28,000	\$31,000	\$28,000	\$3,000	\$31,000
344191	DUMPSTER SET UP FEES	\$3,809	\$1,000	\$2,500	\$1,000	\$1,500	\$2,500
344301	UTILITY BILL LATE CHARGES	\$184,351	\$0	\$185,000	\$0	\$180,000	\$180,000
349171	PAYMENT OF LIENS	\$737	\$0	\$1,500	\$0	\$1,000	\$1,000
Charges for Service - External Total		\$9,981,406	\$9,508,000	\$9,797,200	\$9,508,000	(\$855,000)	\$8,653,000
361000	INTEREST REVENUES	\$90,653	\$30,000	\$20,000	\$30,000	(\$10,000)	\$20,000
361010	UNREALIZED INVEST GAINS	(\$8,575)	\$0	(\$5,000)	\$0	\$0	\$0
Interest Income Total		\$82,078	\$30,000	\$15,000	\$30,000	(\$10,000)	\$20,000
392200	GAIN/LOSS ON PROPERTY SALE	\$71,653	\$0	\$0	\$0	\$0	\$0
Miscellaneous Revenues Total		\$71,653	\$0	\$0	\$0	\$0	\$0
391251	CAPITAL CONTRIBUTION	\$843,586	\$0	\$0	\$0	\$0	\$0
Transfers In Total		\$843,586	\$0	\$0	\$0	\$0	\$0
D - Solid Waste Fund Total		\$10,978,724	\$9,538,000	\$9,812,200	\$9,538,000	(\$865,000)	\$8,673,000

For FY 2012, Residential Sanitation Rates will be reduced by \$3.95 monthly from \$22.00 to \$18.05 and Commercial Sanitation Rates will be reduced by \$11.95 per month. This reduction is to minimize the impact to customers for implementing the Stormwater Utility Fee.

Environmental/Public Works Department

Solid Waste Fund – Fund 540

Expenditures by Line Item...

Account	Account Title	FY 2010	FY 2011	FY 2011	FY 2011	Subtotal of	FY 2012
		Actual Expenditures	Amended Budget	Estimated Expenditures	Approved Budget	FY 2012 Changes	FY 2012 Budget Totals
511100	Regular Employees	\$1,885,611	\$1,877,000	\$1,877,000	\$1,877,000	\$2,000	\$1,879,000
511105	Part Time Employees	\$0	\$0	\$0	\$0	\$0	\$0
511200	Temporary Employees	\$0	\$0	\$0	\$0	\$0	\$0
511300	Overtime	\$157,344	\$106,269	\$95,433	\$106,269	\$0	\$106,269
512200	Social Security (FICA) Contributions	\$123,143	\$123,200	\$244,700	\$123,200	\$200	\$123,400
512300	Medicare	\$28,873	\$28,790	\$28,790	\$28,790	\$20	\$28,810
512400	Retirement Contributions	\$192,194	\$224,834	\$224,834	\$224,834	\$25,406	\$250,240
512401	Deferred Compensation	\$3,677	\$3,980	\$3,980	\$3,980	\$120	\$4,100
Salaries and Benefits Total		\$2,390,842	\$2,364,073	\$2,474,737	\$2,364,073	\$27,746	\$2,391,819
521201	Professional Services	\$0	\$0	\$0	\$0	\$3,500	\$3,500
521400	Contract Services	\$2,437,333	\$2,838,304	\$2,838,304	\$2,636,732	\$45,500	\$2,682,232
522110	Disposal	\$1,426,347	\$1,634,700	\$1,634,700	\$1,634,700	\$89,400	\$1,724,100
522130	Custodial	\$1,788	\$1,800	\$1,800	\$1,800	\$0	\$1,800
522140	Repairs And Maintenance - Grounds	\$3,179	\$8,480	\$3,480	\$3,480	\$5,000	\$8,480
522205	Repairs And Maintenance	\$2,081	\$6,730	\$4,530	\$5,530	\$0	\$5,530
522210	Vehicle Repair	\$15,644	\$18,800	\$18,050	\$20,000	(\$1,000)	\$19,000
522320	Rental Of Equipment And Vehicles	\$3,069	\$3,150	\$2,100	\$3,100	\$0	\$3,100
523210	Communication Services	\$17,659	\$25,000	\$22,475	\$25,000	\$600	\$25,600
523220	Postage	\$741	\$2,050	\$1,450	\$2,025	(\$500)	\$1,525
523300	Advertising	\$0	\$500	\$100	\$500	\$0	\$500
523400	Printing And Binding	\$438	\$2,895	\$1,500	\$2,895	\$0	\$2,895
523500	Travel	\$1,023	\$1,225	\$1,225	\$1,225	\$250	\$1,475
523600	Dues And Fees	\$225	\$225	\$225	\$225	\$0	\$225
523700	Education And Training	\$2,162	\$1,960	\$1,960	\$1,960	(\$250)	\$1,710
523800	Licenses	\$0	\$140	\$140	\$140	\$56	\$196
523851	Contracted Temporary Labor	\$0	\$5,000	\$5,000	\$5,000	(\$2,500)	\$2,500
523901	Bank Fees / Charges	\$75,322	\$46,186	\$46,186	\$46,186	\$33,814	\$80,000
523902	Sanitation Services	\$1,584	\$2,000	\$2,000	\$2,000	(\$300)	\$1,700
531105	Supplies	\$38,080	\$62,130	\$64,535	\$67,155	(\$3,872)	\$63,283
531120	Vehicle Parts And Supplies	\$240,903	\$272,150	\$267,400	\$272,200	(\$500)	\$271,700
531210	Water / Sewerage	\$326	\$990	\$990	\$990	\$0	\$990
531220	Natural Gas	\$720	\$1,000	\$1,000	\$1,000	\$0	\$1,000
531230	Electricity	\$5,985	\$7,375	\$7,375	\$7,375	\$1,605	\$8,980
531270	Gasoline/ Diesel	\$148,433	\$218,860	\$197,472	\$218,860	\$4,638	\$223,498
531310	Hospitality And Events	\$0	\$0	\$0	\$0	\$0	\$0
531400	Books And Periodicals	\$0	\$0	\$0	\$0	\$0	\$0
531605	Machinery And Equipment-Operating	\$11,406	\$16,503	\$16,502	\$15,730	(\$2,340)	\$13,390
531615	Computer Equipment-Operating	\$1,416	\$13,000	\$0	\$13,000	\$0	\$13,000
531625	Dumpster Replacement	\$75,090	\$82,852	\$80,000	\$70,873	\$0	\$70,873
531720	Uniforms	\$26,179	\$24,370	\$27,187	\$24,370	\$6,360	\$30,730
Operating Total		\$4,544,550	\$5,310,592	\$5,258,700	\$5,096,269	\$179,461	\$5,275,730
541200	Site Improvements	\$106,048	\$158,103	\$84,528	\$0	\$0	\$0
541300	Buildings	\$0	\$21,000	\$13,000	\$0	\$115,000	\$115,000
542100	Machinery	\$19,772	\$196,738	\$198,154	\$87,986	(\$64,986)	\$23,000
542200	Vehicles	\$465,936	\$413,381	\$413,380	\$288,597	\$148,291	\$436,888
549999	Contra- Capital Expense Account	(\$591,757)	\$0	\$1,334,713	\$0	\$0	\$0
551110	Indirect Costs	\$995,617	\$1,003,213	\$1,003,213	\$1,003,213	(\$233,104)	\$770,109
551115	Interfund Transfer - Garage	\$157,497	\$173,806	\$173,806	\$173,806	(\$5,190)	\$168,616
552400	Risk/Liability Contribution	\$73,019	\$60,041	\$60,041	\$60,041	(\$25,116)	\$34,925
553100	Group Insurance Contribution	\$484,200	\$519,675	\$519,675	\$519,675	\$0	\$519,675
554100	Workers Comp Contribution	\$63,195	\$27,571	\$27,571	\$27,571	\$38,035	\$65,606
561001	Building- Depreciation	\$27,969	\$0	\$0	\$0	\$0	\$0
561003	Site Improvement- Depreciation	\$4,220	\$0	\$0	\$0	\$0	\$0
561004	Machinery & Equipment- Depreciation	\$7,230	\$0	\$0	\$0	\$0	\$0
561005	Vehicles-depreciation	\$236,639	\$0	\$0	\$0	\$0	\$0
Transfers, Capital, Other Total		\$2,049,586	\$2,573,528	\$3,828,081	\$2,160,889	(\$27,070)	\$2,133,819
Environmental Public Works Total		\$8,984,978	\$10,248,193	\$11,561,518	\$9,621,231	\$180,137	\$9,801,368
540 - Solid Waste Fund Total		\$8,984,978	\$10,248,193	\$11,561,518	\$9,621,231	\$180,137	\$9,801,368

Environmental/Public Works Department Solid Waste Fund – Fund 540

Program	FY 2012 Approved Budget	Full Time Positions
Solid Waste and Recycling Administration	\$1,565,638	4.5
Solid Waste Public Education	\$54,062	0.6
Solid Waste Residential Collection	\$2,106,386	34.0
Solid Waste Commercial Collection	\$1,126,583	8.0
Solid Waste Yard Trimmings	\$2,635,852	
Solid Waste Disposal	\$1,735,500	
Recycling Program	\$577,347	6.3
	\$9,801,368	53.3

Solid Waste and Recycling Administration Program 451A

Mission Statement... To provide management and administrative support for the solid waste fund

Services Provided... Administrative support, customer service, logistical, and materials management support

Customers... Residents, Business owners, Solid Waste Employees

Outcome Measure...	FY 2010 <u>Actual</u>	FY 2011 <u>Estimated</u>	FY 2012 <u>Approved</u>
Percentage of missed sanitation accounts which are resolved within 24 hours	100%	100%	100%

What We Have Accomplished...

- Continued use of newspaper, website, mass mailings, and Homeowners Association blast to notify our residents of the Annual Solid Waste Holiday Brochure schedule of pickup date changes.
- Revised the Curbside Exemption for Residential Sanitation Services form which notifies the applicant of their responsibilities regarding (Right of Entry).

What We Expect to Accomplish...

- Continue to increase the residents' awareness of what large items the City will pick up and the items that are not accepted in the residential curbside collection service (i.e. construction material).
- Continue to resolve all missed Solid Waste accounts within 24 hours.
- Educate the residents with what types of items which are accepted as part of the Bulky Trash Day program.

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
451A	511100	Regular Employees	\$289,208	\$274,000	\$274,000	\$274,000	\$0	\$274,000
451A	511300	Overtime	\$14,888	\$30,000	\$19,164	\$30,000	\$0	\$30,000
451A	512200	Social Security (FICA) Contributions	\$18,027	\$18,900	\$18,900	\$18,900	\$0	\$18,900
451A	512300	Medicare	\$4,289	\$4,410	\$4,410	\$4,410	\$0	\$4,410
451A	512400	Retirement Contributions	\$27,882	\$32,821	\$32,821	\$32,821	\$3,579	\$36,400
451A	512401	Deferred Compensation	\$1,418	\$1,500	\$1,500	\$1,500	(\$300)	\$1,200
Salaries and Benefits Total			\$355,711	\$361,631	\$350,795	\$361,631	\$3,279	\$364,910
451A	521201	Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
451A	522210	Vehicle Repair	\$2,280	\$500	\$475	\$500	\$0	\$500
451A	522320	Rental Of Equipment And Vehicles	\$1,117	\$1,250	\$1,200	\$1,200	\$0	\$1,200
451A	523210	Communication Services	\$10,495	\$14,400	\$12,000	\$14,400	\$600	\$15,000
451A	523220	Postage	\$31	\$0	\$0	\$0	\$0	\$0
451A	523901	Bank Fees / Charges	\$75,322	\$46,186	\$46,186	\$46,186	\$33,814	\$80,000
451A	531105	Supplies	\$1,343	\$2,000	\$2,000	\$2,000	(\$600)	\$1,400
451A	531120	Vehicle Parts And Supplies	\$2,324	\$2,950	\$2,900	\$3,000	\$0	\$3,000
451A	531250	Oil	\$125	\$280	\$200	\$280	\$0	\$280
451A	531270	Gasoline/ Diesel	\$4,462	\$5,782	\$5,782	\$5,782	(\$3,015)	\$2,767
451A	531615	Computer Equipment-Operating	\$1,416	\$13,000	\$0	\$13,000	\$0	\$13,000
451A	531720	Uniforms	\$158	\$450	\$450	\$450	\$0	\$450
Operating Total			\$99,074	\$86,798	\$71,193	\$86,798	\$30,799	\$117,597
451A	549999	Contra- Capital Expense Account	\$0	\$0	\$1,003,213	\$0	\$0	\$0
451A	551110	Indirect Costs	\$995,617	\$1,003,213	\$1,003,213	\$1,003,213	(\$233,104)	\$770,109
451A	551115	Interfund Transfer - Garage	\$157,497	\$173,806	\$173,806	\$173,806	(\$5,190)	\$168,616
451A	552400	Risk/Liability Contribution	\$73,019	\$60,041	\$60,041	\$60,041	(\$25,116)	\$34,925
451A	553100	Group Insurance Contribution	\$46,075	\$43,875	\$43,875	\$43,875	\$0	\$43,875
451A	554100	Workers Comp Contribution	\$63,195	\$27,571	\$27,571	\$27,571	\$38,035	\$65,606
Transfers, Capital, Other Total			\$1,335,403	\$1,308,506	\$2,311,719	\$1,308,506	(\$225,375)	\$1,083,131
Solid Waste and Recycling Administration Total			\$1,790,187	\$1,756,935	\$2,733,707	\$1,756,935	(\$191,297)	\$1,565,638

Solid Waste and Recycling Education Program 451B

Mission Statement...To provide educational information on solid waste and recycling issues to the public

Services Provided... Educational workshops, educational materials

Customers... Residents, Schools, Civic Organization

Outcome Measure...	FY 2010 <u>Actual</u>	FY 2011 <u>Estimated</u>	FY 2012 <u>Approved</u>
Ratio of Roswell schools participating in the EverGreen School program to non-participating schools	12/14	7/14	14/14

What We Have Accomplished...

- Continued growth of the EverGreen School program reaching all 14 schools in Roswell.
- Continued successful contest within the Roswell schools - The Drippy Dropperson Coloring Book Contest. Over 200 entries received.
- Environmental Education Coordinator named Top 40 under 40 by Atlanta Business Chronicle.

What We Expect to Accomplish...

- In partnership with Keep Roswell Beautiful and Recreation and Parks, completion of an educational Tree Labeling program in Roswell Area Park.
- Continue EverGreen School program and look at revising application requirements.

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
451B	511100	Regular Employees	\$33,459	\$28,000	\$28,000	\$28,000	\$0	\$28,000
451B	512200	Social Security (FICA) Contributions	\$2,101	\$1,800	\$1,800	\$1,800	\$0	\$1,800
451B	512300	Medicare	\$492	\$410	\$410	\$410	\$0	\$410
451B	512400	Retirement Contributions	\$3,829	\$3,354	\$3,354	\$3,354	\$446	\$3,800
451B	512401	Deferred Compensation	\$339	\$280	\$280	\$280	\$20	\$300
Salaries and Benefits Total			\$40,221	\$33,844	\$33,844	\$33,844	\$466	\$34,310
451B	522110	Disposal	\$0	\$0	\$0	\$0	\$0	\$0
451B	523220	Postage	\$124	\$1,500	\$900	\$1,500	(\$500)	\$1,000
451B	523400	Printing And Binding	\$438	\$2,895	\$1,500	\$2,895	\$0	\$2,895
451B	523500	Travel	\$314	\$575	\$575	\$575	\$250	\$825
451B	523700	Education And Training	\$682	\$525	\$525	\$525	\$0	\$525
451B	531105	Supplies	\$4,287	\$8,895	\$6,500	\$8,895	\$250	\$9,145
451B	531400	Books And Periodicals	\$0	\$0	\$0	\$0	\$0	\$0
Operating Total			\$5,846	\$14,390	\$10,000	\$14,390	\$0	\$14,390
451B	553100	Group Insurance Contribution	\$7,125	\$5,362	\$5,362	\$5,362	\$0	\$5,362
Transfers, Capital, Other Total			\$7,125	\$5,362	\$5,362	\$5,362	\$0	\$5,362
Solid Waste Public Education Total			\$53,192	\$53,596	\$49,206	\$53,596	\$466	\$54,062

Residential Solid Waste Collection Program 451C

Mission Statement...To provide household garbage and large item collection services to residential property owners

Services Provided...Standard household garbage collection, premium household garbage collection, "curbside exempt" household garbage collection for qualified applicants, large item collection

Customers... Residential property owners

Outcome Measure...	FY 2010 Actual	FY 2011 Estimated	FY 2012 Approved
Total # of items collected for Special pick up/large items services quarterly	879	1,024	1,126

What We Have Accomplished...

- Have the ability to track the amount of Solid Waste disposed by our Residential Trucks by the new automated scale system at our Transfer Station.
- Continued to monitor the Solid Waste's new Global Positioning System (GPS) system to provide more efficient service in our Solid Waste Operations and routes.
- Continued to replace our current Solid Waste Rear Loaders trucks to ensure our residents and business routes completed without delay.

What We Expect to Accomplish...

- A better way of informing residents on Solid Waste removal during inclement weather conditions.
- Starting July 1st 2011 we've lowered Solid Waste rates.
- Upgrade our current (GPS) system on our Solid Waste Trucks.

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
451C	511100	Regular Employees	\$1,008,610	\$1,003,000	\$1,003,000	\$1,003,000	\$16,000	\$1,019,000
451C	511300	Overtime	\$80,227	\$43,207	\$43,207	\$43,207	\$0	\$43,207
451C	512200	Social Security (FICA) Contributions	\$66,097	\$64,900	\$64,900	\$64,900	\$1,000	\$65,900
451C	512300	Medicare	\$15,459	\$15,180	\$15,180	\$15,180	\$230	\$15,410
451C	512400	Retirement Contributions	\$102,864	\$120,143	\$120,143	\$120,143	\$15,577	\$135,720
451C	512401	Deferred Compensation	\$570	\$600	\$600	\$600	\$400	\$1,000
Salaries and Benefits Total			\$1,273,827	\$1,247,030	\$1,247,030	\$1,247,030	\$33,207	\$1,280,237
451C	522205	Repairs And Maintenance	\$0	\$2,280	\$1,080	\$1,080	\$0	\$1,080
451C	522210	Vehicle Repair	\$11,556	\$10,300	\$10,575	\$11,500	\$0	\$11,500
451C	523210	Communication Services	\$4,736	\$7,000	\$6,875	\$7,000	\$0	\$7,000
451C	523220	Postage	\$564	\$500	\$500	\$500	\$0	\$500
451C	523700	Education And Training	\$0	\$0	\$0	\$0	\$0	\$0
451C	523800	Licenses	\$0	\$140	\$140	\$140	(\$56)	\$84
451C	523851	Contracted Temporary Labor	\$0	\$5,000	\$5,000	\$5,000	(\$2,500)	\$2,500
451C	531105	Supplies	\$15,537	\$20,000	\$20,000	\$20,000	(\$3,860)	\$16,140
451C	531120	Vehicle Parts And Supplies	\$143,073	\$139,200	\$138,000	\$139,200	\$0	\$139,200
451C	531250	Oil	\$1,205	\$4,000	\$3,876	\$4,000	\$0	\$4,000
451C	531270	Gasoline/ Diesel	\$81,061	\$117,900	\$101,940	\$117,900	\$1,414	\$119,314
451C	531605	Machinery And Equipment-Operating	\$487	\$0	\$0	\$0	\$0	\$0
451C	531720	Uniforms	\$20,864	\$16,640	\$19,512	\$16,640	\$6,360	\$23,000
Operating Total			\$279,082	\$322,960	\$307,498	\$322,960	\$1,358	\$324,318
451C	542100	Machinery	\$19,384	\$104,043	\$104,043	\$46,902	(\$46,902)	\$0
451C	542200	Vehicles	\$265,835	\$197,496	\$197,496	\$130,419	\$39,912	\$170,331
451C	549999	Contra- Capital Expense Account	(\$385,780)	\$0	\$331,500	\$0	\$0	\$0
451C	553100	Group Insurance Contribution	\$298,000	\$331,500	\$331,500	\$331,500	\$0	\$331,500
Transfers, Capital, Other Total			\$197,439	\$633,039	\$964,539	\$508,821	(\$6,990)	\$501,831
Solid Waste Residential Collection Total			\$1,750,348	\$2,203,029	\$2,519,067	\$2,078,811	\$27,575	\$2,106,386

Commercial Solid Waste Collection Program 451D

Mission Statement...To provide garbage collection services to commercial establishments

Services Provided...Dumpster service collection, small commercial (can) garbage collection

Customers...Businesses and Commercial Establishments, Multi-Family Residential Establishments, City-owned facilities, Churches

Outcome Measure...	FY 2010 <u>Actual</u>	FY 2011 <u>Estimated</u>	FY 2012 <u>Approved</u>
Number of dumpsters in service	1,014	1,068	1,175

What We Have Accomplished...

- Have the ability to track the amount of Solid Waste disposed by our Commercial Trucks by the new automated scale system at our Transfer Station, enhancing efficiency and accountability.
- Continued to monitor the Solid Waste's new (GPS) system to provide more efficient service in operations and routes.
- Continued reporting commercial dumpster sites with code violations that prohibits our trucks from servicing those locations and resolving them within 2 weeks.

What We Expect to Accomplish...

- Provide better communications to our local Business and Commercial customers during days of unforeseen weather conditions (i.e. Snow, Ice) when our trucks are unable to get locations.
- Starting July 1st 2011 we've lowered Solid Waste rates.
- Upgrade our current (GPS) system on our Solid Waste Trucks.
- Continue to resolve customer complaints & service within 24 hours.

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
451D	511100	Regular Employees	\$355,939	\$357,000	\$357,000	\$357,000	(\$17,000)	\$340,000
451D	511300	Overtime	\$62,131	\$31,462	\$31,462	\$31,462	\$0	\$31,462
451D	512200	Social Security (FICA) Contributions	\$25,358	\$24,100	\$24,100	\$24,100	(\$1,000)	\$23,100
451D	512300	Medicare	\$5,931	\$5,640	\$5,640	\$5,640	(\$250)	\$5,390
451D	512400	Retirement Contributions	\$34,784	\$42,763	\$42,763	\$42,763	\$2,357	\$45,120
451D	512401	Deferred Compensation	\$460	\$700	\$700	\$700	(\$200)	\$500
Salaries and Benefits Total			\$484,603	\$461,665	\$461,665	\$461,665	(\$16,093)	\$445,572
451D	522210	Vehicle Repair	\$1,414	\$4,000	\$4,000	\$4,000	\$0	\$4,000
451D	523210	Communication Services	\$2,219	\$3,000	\$3,000	\$3,000	\$0	\$3,000
451D	523220	Postage	\$0	\$0	\$0	\$0	\$0	\$0
451D	523700	Education And Training	\$0	\$0	\$0	\$0	\$0	\$0
451D	523800	Licenses	\$0	\$0	\$0	\$0	\$112	\$112
451D	531105	Supplies	\$3,326	\$4,000	\$3,800	\$4,000	(\$112)	\$3,888
451D	531120	Vehicle Parts And Supplies	\$92,461	\$125,000	\$122,500	\$125,000	\$0	\$125,000
451D	531250	Oil	\$3,807	\$5,000	\$4,000	\$5,000	\$0	\$5,000
451D	531270	Gasoline/ Diesel	\$60,002	\$90,428	\$85,000	\$90,428	\$6,698	\$97,126
451D	531605	Machinery And Equipment-Operating	\$5,501	\$773	\$772	\$0	\$0	\$0
451D	531625	Dumpster Replacement	\$75,090	\$82,852	\$80,000	\$70,873	\$0	\$70,873
451D	531720	Uniforms	\$2,684	\$4,455	\$4,400	\$4,455	\$0	\$4,455
Operating Total			\$246,502	\$319,508	\$307,472	\$306,756	\$6,698	\$313,454
451D	542100	Machinery	\$0	\$16,584	\$10,000	\$16,584	\$6,416	\$23,000
451D	542200	Vehicles	\$200,101	\$215,885	\$215,884	\$158,178	\$108,379	\$266,557
451D	549999	Contra- Capital Expense Account	(\$205,201)	\$0	\$0	\$0	\$0	\$0
451D	553100	Group Insurance Contribution	\$76,000	\$78,000	\$78,000	\$78,000	\$0	\$78,000
451D	561001	Building- Depreciation	\$27,969	\$0	\$0	\$0	\$0	\$0
451D	561003	Site Improvement- Depreciation	\$4,220	\$0	\$0	\$0	\$0	\$0
451D	561004	Machinery & Equipment- Depreciation	\$7,230	\$0	\$0	\$0	\$0	\$0
451D	561005	Vehicles-depreciation	\$236,639	\$0	\$0	\$0	\$0	\$0
Transfers, Capital, Other Total			\$346,959	\$310,469	\$303,884	\$252,762	\$114,795	\$367,557
Solid Waste Commercial Collection Total			\$1,078,064	\$1,091,641	\$1,073,021	\$1,021,183	\$105,400	\$1,126,583

Yard Waste and Recycling Collection Program 451E

Mission Statement...To oversee the contracted service to collect the residential property owners' curbside yard waste and recycling

Services Provided...Weekly yard waste and recycling collection and disposal, storm debris collection and disposal

Customers...Residential property owners

Outcome Measure...	FY 2010 Actual	FY 2011 Estimated	FY 2012 Approved
% of residential households participating in the curbside program	85%	87%	90%

What We Have Accomplished...

- Continued to manage and monitor Community Waste Services Contract (CWS) for a high level of service to our residents.
- Through the CWS's contract, additional pick up services of residents' higher than normal yard waste was successfully handled following the storms.
- CWS donated \$1 million in 65 gallon recycling containers to Roswell residents and the City at no additional cost.

What We Expect to Accomplish...

- Continue to work with CWS to improve curbside recycling through an application to Coca-Cola Recycling for grant funds.

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
451E	521400	Contract Services	\$ 2,434,280	\$ 2,837,424	\$ 2,837,424	\$ 2,635,852	\$ -	\$ 2,635,852
Operating Total			\$ 2,434,280	\$ 2,837,424	\$ 2,837,424	\$ 2,635,852	\$ -	\$ 2,635,852
Solid Waste Yard Trimmings Total			\$ 2,434,280	\$ 2,837,424	\$ 2,837,424	\$ 2,635,852	\$ -	\$ 2,635,852

Solid Waste Disposal Program 451F

Mission Statement...To oversee the City's transfer station and ensure the proper disposal of the solid waste collected in the community

Services Provided...Solid waste disposal, large item disposal

Customers...All Solid Waste service customers

Outcome Measure...	FY 2010 <u>Actual</u>	FY 2011 <u>Estimated</u>	FY 2012 <u>Approved</u>
Annual cost for the disposal of solid waste	\$1,446,641	\$1,478,386	\$1,507,954

What We Have Accomplished...

- The new scale system at our Transfer Station provided us the ability to determine the amount of Solid Waste the Commercial and Residential trucks remove from our City and provide areas where Solid Waste reduction can be obtained.
- Continued with the Bulky Trash Amnesty Day program.
- Continued with the Household Hazardous Waste program.
- CWS donated \$1 million in 65 gallon recycling containers to the residents of Roswell.

What We Expect to Accomplish...

- Addition of one (1) Household Hazardous Waste event bringing the number of events to two (2) annually.
- Addition of 2 Bulky Trash Amnesty Day events bringing the number of events to four (4) annually.

CC	Account	Account Title	FY 2010	FY 2011	FY 2011	FY 2011	FY 2012	FY 2012
			Actual	Amended Budget	Estimated Expenditures	Approved Budget	Approved Changes	Approved Budget
451F	521400	Contract Services	-	-	-	-	45,500	45,500
451F	522110	Disposal	\$ 1,406,859	\$ 1,610,500	\$ 1,610,500	\$ 1,610,500	\$ 79,500	\$ 1,690,000
Operating Total			\$ 1,406,859	\$ 1,610,500	\$ 1,610,500	\$ 1,610,500	\$ 125,000	\$ 1,735,500
451F	541200	Site Improvements	\$ 99,333	\$ 73,575	\$ -	\$ -	\$ -	\$ -
Transfers, Capital, Other Total			\$ 99,333	\$ 73,575	\$ -	\$ -	\$ -	\$ -
Solid Waste Disposal Total			\$ 1,506,192	\$ 1,684,075	\$ 1,610,500	\$ 1,610,500	\$ 125,000	\$ 1,735,500

Recycling Program 455A

Mission Statement... To provide the community with a variety of recycling opportunities

Services Provided... Public recycling center operation, public school recycling collection and disposal, City facility recycling and disposal

Customers... Residential property owners, City-owned facilities, Roswell area schools, persons wanting to recycle, civic organizations

Outcome Measure...	FY 2010 <u>Actual</u>	FY 2011 <u>Estimated</u>	FY 2012 <u>Approved</u>
Number of events utilizing Away From Home Recycling Trailer	10	14	14

What We Have Accomplished...

- Completed the construction phase of the storm water study.
- Continued to pick up recyclables at Roswell schools and City buildings.
- Continued to provide the best customer service possible.
- Completed the additional storage structure at the Recycling Center.

What We Expect to Accomplish...

- Addition of aerosol can recycling to the services offered.
- Addition of paper shredding equipment so that document shredding can be done in.
- Addition of three (3) Pharmaceutical collection events at the Recycling Center.
- Continue school recycling program utilizing recycling bins received from the company ALCOA Inc. and the Georgia Recycling Coalition.

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
455A	511100	Regular Employees	\$198,394	\$215,000	\$215,000	\$215,000	\$3,000	\$218,000
455A	511300	Overtime	\$99	\$1,600	\$1,600	\$1,600	\$0	\$1,600
455A	512200	Social Security (FICA) Contributions	\$11,559	\$13,500	\$135,000	\$13,500	\$200	\$13,700
455A	512300	Medicare	\$2,703	\$3,150	\$3,150	\$3,150	\$40	\$3,190
455A	512400	Retirement Contributions	\$22,836	\$25,753	\$25,753	\$25,753	\$3,447	\$29,200
455A	512401	Deferred Compensation	\$890	\$900	\$900	\$900	\$200	\$1,100
Salaries and Benefits Total			\$236,480	\$259,903	\$381,403	\$259,903	\$6,887	\$266,790
455A	521201	Professional Services	\$0	\$0	\$0	\$0	\$3,500	\$3,500
455A	521400	Contract Services	\$3,052	\$880	\$880	\$880	\$0	\$880
455A	522110	Disposal	\$19,488	\$24,200	\$24,200	\$24,200	\$9,900	\$34,100
455A	522130	Custodial	\$1,788	\$1,800	\$1,800	\$1,800	\$0	\$1,800
455A	522140	Repairs And Maintenance - Grounds	\$3,179	\$8,480	\$3,480	\$3,480	\$5,000	\$8,480
455A	522205	Repairs And Maintenance	\$2,081	\$4,450	\$3,450	\$4,450	\$0	\$4,450
455A	522210	Vehicle Repair	\$394	\$4,000	\$3,000	\$4,000	(\$1,000)	\$3,000
455A	522320	Rental Of Equipment And Vehicles	\$1,953	\$1,900	\$900	\$1,900	\$0	\$1,900
455A	523210	Communication Services	\$210	\$600	\$600	\$600	\$0	\$600
455A	523220	Postage	\$21	\$50	\$50	\$25	\$0	\$25
455A	523300	Advertising	\$0	\$500	\$100	\$500	\$0	\$500
455A	523500	Travel	\$709	\$650	\$650	\$650	\$0	\$650
455A	523600	Dues And Fees	\$225	\$225	\$225	\$225	\$0	\$225
455A	523700	Education And Training	\$1,480	\$1,435	\$1,435	\$1,435	(\$250)	\$1,185
455A	523851	Contracted Temporary Labor	\$0	\$0	\$0	\$0	\$0	\$0
455A	523902	Sanitation Services	\$1,584	\$2,000	\$2,000	\$2,000	(\$300)	\$1,700
455A	531105	Supplies	\$13,587	\$27,235	\$32,235	\$32,260	\$450	\$32,710
455A	531120	Vehicle Parts And Supplies	\$3,044	\$5,000	\$4,000	\$5,000	(\$500)	\$4,500
455A	531210	Water / Sewerage	\$326	\$990	\$990	\$990	\$0	\$990
455A	531220	Natural Gas	\$720	\$1,000	\$1,000	\$1,000	\$0	\$1,000
455A	531230	Electricity	\$5,985	\$7,375	\$7,375	\$7,375	\$1,605	\$8,980
455A	531240	Bottled Gas	\$2,236	\$2,750	\$2,750	\$2,750	\$0	\$2,750
455A	531250	Oil	\$47	\$188	\$188	\$188	\$0	\$188
455A	531270	Gasoline/ Diesel	\$2,909	\$4,750	\$4,750	\$4,750	(\$459)	\$4,291
455A	531310	Hospitality And Events	\$0	\$0	\$0	\$0	\$0	\$0
455A	531605	Machinery And Equipment-Operating	\$5,418	\$15,730	\$15,730	\$15,730	(\$2,340)	\$13,390
455A	531720	Uniforms	\$2,473	\$2,825	\$2,825	\$2,825	\$0	\$2,825
Operating Total			\$72,907	\$119,013	\$114,613	\$119,013	\$15,606	\$134,619
455A	541200	Site Improvements	\$6,716	\$84,528	\$84,528	\$0	\$0	\$0
455A	541300	Buildings	\$0	\$21,000	\$13,000	\$0	\$115,000	\$115,000
455A	542100	Machinery	\$388	\$76,111	\$84,111	\$24,500	(\$24,500)	\$0
455A	542200	Vehicles	\$0	\$0	\$0	\$0	\$0	\$0
455A	549999	Contra- Capital Expense Account	(\$776)	\$0	\$0	\$0	\$0	\$0
455A	553100	Group Insurance Contribution	\$57,000	\$60,938	\$60,938	\$60,938	\$0	\$60,938
Transfers, Capital, Other Total			\$63,328	\$242,577	\$242,577	\$85,438	\$90,500	\$175,938
Recycling Program Total			\$372,715	\$621,493	\$738,593	\$464,354	\$112,993	\$577,347



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Finance Department

Mission Statement...

Provide excellent and accurate service to our customers, financial stewardship for the City's resources, and professional financial services to City departments.

Who We Are...

The Finance Department is responsible for the financial aspects of Roswell's government. The Department is comprised of Administration, Accounting, Accounts Receivable, Cash Disbursements, Treasury, Cash Receipting, and Purchasing. These offices work together to ensure the City is managing its funds appropriately and in a cost effective manner.

Finance Department

What We Have Accomplished...

- Filled all department vacancies.
- Completed the transition of banking services to Bank of North Georgia.
- Provided internet training city wide for the identity verification and protection.
- Began implementing an improved financial software system.
- Held the second annual “How to do Business with the City of Roswell.”
- Successfully implemented the Storm Water Utility.
- Held the third annual “Green Vendor Fair.”

What We Expect to Accomplish...

- Have all positions trained and fully functioning.
- Develop and present the P-Card training program.
- Provide milestone recognitions to the staff both individually and as a group.
- Hold semi-annual “Cash Handling Training” for all employees handling cash and checks.
- Create a Purchasing work plan based on the approved FY 2012 Capital Budget in coordination with the respective Department Head.
- Present the CAFR by the second meeting in December 2011.
- Have a projected cash flow that will be utilized to maximize the City’s investments.

Finance Department

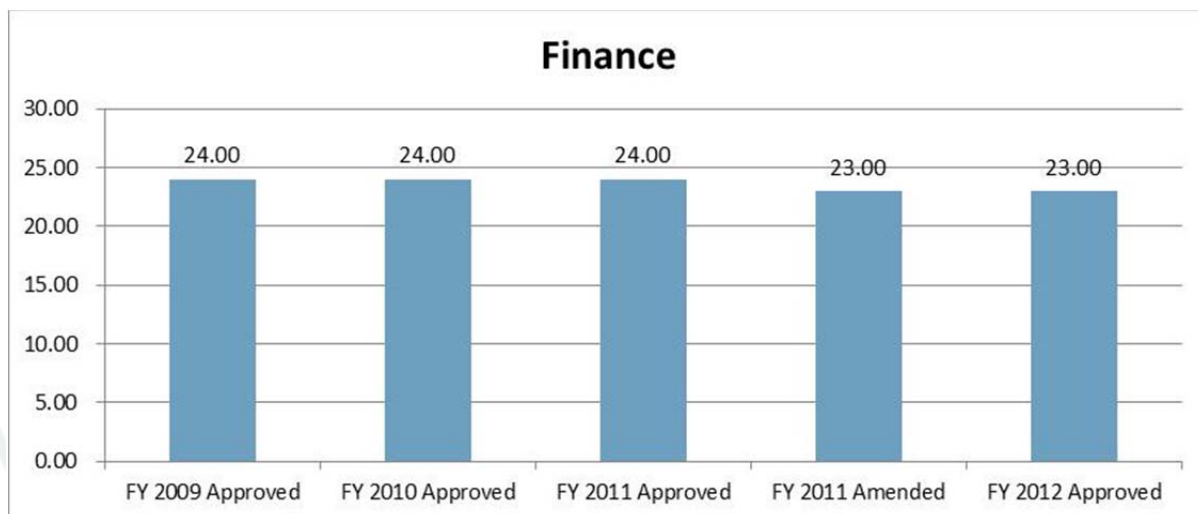
Opportunities...

The Finance Department strives to be a leader in financial policies and procedures. The implementation of new financial software will be both an opportunity and a challenge. The software will provide an opportunity to improve financial procedures, be able to provide more timely information to departments, and allow financial decisions to be made faster and with better information. The reorganization of the department is allowing for a better separation duties and stronger internal controls. There are many finance and accounting degrees along with certifications within the staff. The mix of the long term and new employees who trade ideas on how to improve the work processes is an asset to the department.

Challenges...

The challenges for the Finance Department will be greater than in any previous year. The economy continues to challenge our investment earnings. The ratio of new employees to current employees is higher than average. The new employees must be trained and assimilated in to the work processes of the department. In addition, the implementation of new software will bring changes into how the work has always been performed and new processes must be learned and documented.

Fund	FY 2012 Budget Totals	Full Time Positions
100 - General Fund	\$2,236,021	23.0
350 - Capital Projects Fund	\$0	
410 - Debt Service Fund	\$6,699,933	
Finance Total	\$8,935,954	23.0



Personnel Changes:

FY 2011: Eliminated (1) net Full-Time position through the ERIP and Restructuring. (1) Financial Services Rep I, (1) Accounts Payable Supervisor, (1) Purchasing Manager and (1) Buyer II positions were eliminated. (1) Buyer III, (1) Deputy Director/Treasurer and (1) Treasury Analyst positions were created. In addition, (2) Part-Time positions were eliminated: (1) Part-Time Purchasing Assistant and (1) Part-Time P-Card Coordinator.

Finance Department

General Fund

Account	Account Title	FY 2010 Actual Expenditures	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	Subtotal of FY 2012 Changes	FY 2012 Budget Totals
511100	Regular Employees	\$1,197,867	\$1,203,246	\$1,176,921	\$1,202,000	(\$60,000)	\$1,142,000
511105	Part Time Employees	\$45,090	\$38,098	\$24,680	\$58,960	(\$58,960)	\$0
511200	Temporary Employees	\$13,202	\$23,227	\$15,408	\$13,876	\$20,800	\$34,676
511300	Overtime	\$353	\$4,004	\$100	\$4,004	(\$4,004)	\$0
512200	Social Security (FICA) Contributions	\$75,022	\$78,965	\$76,258	\$79,600	(\$6,200)	\$73,400
512300	Medicare	\$17,626	\$18,421	\$17,733	\$18,570	(\$1,480)	\$17,090
512400	Retirement Contributions	\$124,738	\$143,980	\$143,980	\$143,980	\$7,320	\$151,300
512401	Deferred Compensation	\$8,289	\$8,750	\$8,494	\$8,750	(\$850)	\$7,900
Salaries and Benefits Total		\$1,482,187	\$1,518,691	\$1,463,574	\$1,529,740	(\$103,374)	\$1,426,366
521201	Professional Services	\$122,993	\$202,293	\$172,942	\$181,351	(\$9,351)	\$172,000
521300	Technical Services	\$7,871	\$41,100	\$7,416	\$7,200	(\$7,200)	\$0
521400	Contract Services	\$16,124	\$8,516	\$7,961	\$42,200	(\$42,200)	\$0
522205	Repairs And Maintenance	\$12,231	\$12,200	\$11,950	\$12,200	\$390	\$12,590
522310	Rental Of Land And Buildings	\$3,230	\$0	\$0	\$0	\$0	\$0
522320	Rental Of Equipment And Vehicles	\$14,398	\$16,600	\$16,927	\$16,600	(\$6,200)	\$10,400
523210	Communication Services	\$6,674	\$996	\$1,168	\$960	\$1,440	\$2,400
523220	Postage	\$76,015	\$95,250	\$102,708	\$95,250	\$20,480	\$115,730
523300	Advertising	\$3,727	\$4,422	\$4,421	\$4,500	\$0	\$4,500
523400	Printing And Binding	\$52,764	\$56,534	\$56,449	\$56,750	\$12,700	\$69,450
523500	Travel	\$7,979	\$10,204	\$8,223	\$10,204	\$507	\$10,711
523600	Dues And Fees	\$3,028	\$4,470	\$4,755	\$4,470	\$866	\$5,336
523700	Education And Training	\$9,528	\$14,262	\$13,576	\$8,672	\$226	\$8,898
523800	Licenses	\$0	\$300	\$0	\$300	(\$300)	\$0
523901	Bank Fees / Charges	\$118,762	\$116,085	\$112,464	\$116,085	\$8,915	\$125,000
531105	Supplies	\$19,181	\$32,949	\$30,800	\$35,000	\$0	\$35,000
531230	Electricity	\$446	\$600	\$575	\$600	\$64	\$664
531270	Gasoline/ Diesel	\$0	\$50	\$25	\$50	(\$50)	\$0
531400	Books And Periodicals	\$2,501	\$4,603	\$3,065	\$4,603	(\$800)	\$3,803
531610	Furniture/Fixtures-Operating	\$2,898	\$0	\$0	\$0	\$0	\$0
531615	Computer Equipment-Operating	\$580	\$2,094	\$2,094	\$0	\$0	\$0
Operating Total		\$480,930	\$623,527	\$557,519	\$596,995	(\$20,513)	\$576,482
552400	Risk/Liability Contribution	\$86,895	\$58,279	\$58,279	\$58,279	(\$50,172)	\$8,107
553100	Group Insurance Contribution	\$223,000	\$225,064	\$225,471	\$234,000	(\$9,750)	\$224,250
554100	Workers Comp Contribution	\$50,648	\$22,097	\$22,097	\$22,097	(\$21,281)	\$816
Transfers, Capital, Other Total		\$360,543	\$305,440	\$305,847	\$314,376	(\$81,203)	\$233,173
Finance Total		\$2,323,659	\$2,447,658	\$2,326,939	\$2,441,111	(\$205,090)	\$2,236,021

Finance Department

General Fund

Summary of Changes from FY 2011 Approved Budget to FY 2012 Budget

FY 2011 Approved Budget	\$2,441,111
Salary Adjustments	(\$184,577)
Salary Adjustments Total	(\$184,577)
Other Operating Changes	(\$20,513)
Departmental Adjustments Total	(\$20,513)
Finance General Fund Total	\$2,236,021

Finance Department

General Fund

Program	FY 2012 Approved Budget	Full Time Positions
Finance Administration	\$424,014	3.0
Accounting	\$481,630	4.0
Accounts Receivable	\$524,125	6.0
Cash Disbursements	\$167,900	3.0
Treasury	\$202,326	1.0
Cash Receipting	\$203,594	3.0
Purchasing	\$232,432	3.0
	\$2,236,021	23.0

**Finance Administration
1511**

***Mission Statement...** To develop an organization that effectively builds and uses skills and talents of each Finance team member in achieving departmental goals and objectives*

***Services Provided...** Plan, organize, lead, and monitor the six finance programs*

***Customers...** Citizens, Elected Officials, City Staff, State, and other Local Governments, Bankers, Investment Brokers, Bonding Agencies, and Professional Organizations*

Outcome Measure...	FY 2010 <u>Actual</u>	FY 2011 <u>Estimated</u>	FY 2012 <u>Proposed</u>
Exceed Investment Benchmark by	40 basis pt	50 basis pt	50 basis pt

What We Have Accomplished...

- Improved customer service through professional development.
- Transitioned to a new bank for banking services.
- Coordinated staff award luncheons.
- Coordinated training in cash handling including awarding a certificate for the successful completion of the course.
- Researched the use of internet training for the various training courses offered in the Finance Department.

What We Expect to Accomplish...

- Have all finance positions trained and fully functioning.
- Provide milestone recognition to the staff both individually and as a group.
- Hold semi-annual "Cash Handling Training" for all employees handling cash and checks.
- Create a Purchasing work plan based on approved FY 2012 Capital Budget.

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
1511	511100	Regular Employees	\$156,830	\$201,065	\$201,065	\$157,000	\$84,000	\$241,000
1511	511200	Temporary Employees	\$4,104	\$13,876	\$6,408	\$13,876	\$0	\$13,876
1511	511300	Overtime	\$151	\$500	\$0	\$500	(\$500)	\$0
1511	512200	Social Security (FICA) Contributions	\$9,504	\$13,432	\$13,432	\$10,700	\$5,200	\$15,900
1511	512300	Medicare	\$2,304	\$3,129	\$3,129	\$2,490	\$1,210	\$3,700
1511	512400	Retirement Contributions	\$15,056	\$18,806	\$18,806	\$18,806	\$13,424	\$32,230
1511	512401	Deferred Compensation	\$1,097	\$1,250	\$1,250	\$1,250	(\$150)	\$1,100
Salaries and Benefits Total			\$189,045	\$252,058	\$244,090	\$204,622	\$103,184	\$307,806
1511	521201	Professional Services	\$4,439	\$31,500	\$25,000	\$30,000	\$0	\$30,000
1511	521300	Technical Services	\$971	\$0	\$0	\$0	\$0	\$0
1511	522205	Repairs And Maintenance	\$85	\$0	\$0	\$0	\$0	\$0
1511	52320	Rental Of Equipment And Vehicles	\$2,736	\$3,500	\$3,700	\$3,500	(\$800)	\$2,700
1511	523210	Communication Services	\$662	\$720	\$1,012	\$720	\$1,680	\$2,400
1511	523500	Travel	\$3,276	\$2,961	\$2,200	\$2,961	\$354	\$3,315
1511	523600	Dues And Fees	\$637	\$700	\$1,153	\$700	\$221	\$921
1511	523700	Education And Training	\$2,261	\$7,527	\$7,588	\$1,937	\$762	\$2,699
1511	531105	Supplies	\$19,181	\$32,949	\$30,800	\$35,000	\$0	\$35,000
1511	531400	Books And Periodicals	\$721	\$1,000	\$1,000	\$1,000	\$0	\$1,000
1511	531610	Furniture/Fixtures-Operating	\$2,563	\$0	\$0	\$0	\$0	\$0
1511	531615	Computer Equipment-Operating	\$414	\$2,051	\$2,051	\$0	\$0	\$0
Operating Total			\$37,946	\$82,908	\$74,504	\$75,818	\$2,217	\$78,035
1511	552400	Risk/Liability Contribution	\$86,895	\$58,279	\$58,279	\$58,279	(\$50,172)	\$8,107
1511	553100	Group Insurance Contribution	\$19,000	\$25,187	\$25,187	\$19,500	\$9,750	\$29,250
1511	554100	Workers Comp Contribution	\$50,648	\$22,097	\$22,097	\$22,097	(\$21,281)	\$816
Transfers, Capital, Other Total			\$156,543	\$105,563	\$105,563	\$99,876	(\$61,703)	\$38,173
Finance Administration Total			\$383,534	\$440,529	\$424,157	\$380,316	\$43,698	\$424,014

Accounting 1512A

Mission Statement... *To provide timely, accurate, and consistent financial information and solutions for the purpose of informing and assisting the City of Roswell's elected officials and citizens*

Services Provided... *Coordinates preparation of the City's Comprehensive Financial Report and issues interim financial reports*

Customers... *Citizens, Elected Officials, City staff, auditors, Federal, State, and County agencies, attorneys, professional organizations, and property and business owners*

Outcome Measure...	FY 2010 <u>Actual</u>	FY 2011 <u>Estimated</u>	FY 2012 <u>Proposed</u>
Percent of time monthly numbers finalized by the 18th of the following month	90%	95%	100%

What We Have Accomplished...

- Created an End of Month Manual.
- Conducted second round of physical inventory of capital assets.
- Designed changes to workflow processes for capital asset tracking and reporting.

What We Expect to Accomplish...

- Work on training personnel in new duties after reorganization.
- Create a Popular Annual Financial Report.
- Finalize changes to workflow processes for capital asset tracking and reporting.

**Accounting
1512A**

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
1512	511100	Regular Employees	\$309,108	\$185,189	\$157,324	\$310,000	(\$310,000)	\$0
1512	512200	Social Security (FICA) Contributions	\$18,292	\$11,562	\$9,421	\$19,300	(\$19,300)	\$0
1512	512300	Medicare	\$4,278	\$2,691	\$2,203	\$4,500	(\$4,500)	\$0
1512	512400	Retirement Contributions	\$48,868	\$18,566	\$18,566	\$37,133	(\$37,133)	\$0
1512	512401	Deferred Compensation	\$2,358	\$1,100	\$1,253	\$2,200	(\$2,200)	\$0
1512A	511100	Regular Employees	\$0	\$124,717	\$124,717	\$0	\$240,000	\$240,000
1512A	512200	Social Security (FICA) Contributions	\$0	\$7,732	\$7,732	\$0	\$14,900	\$14,900
1512A	512300	Medicare	\$0	\$1,808	\$1,808	\$0	\$3,480	\$3,480
1512A	512400	Retirement Contributions	\$0	\$18,567	\$18,567	\$0	\$31,850	\$31,850
1512A	512401	Deferred Compensation	\$0	\$1,100	\$1,100	\$0	\$2,400	\$2,400
Salaries and Benefits Total			\$382,904	\$373,032	\$342,691	\$373,133	(\$80,503)	\$292,630
1512	521201	Professional Services	\$109,303	\$98,461	\$98,461	\$142,471	(\$142,471)	\$0
1512	521300	Technical Services	\$6,900	\$7,416	\$7,416	\$7,200	(\$7,200)	\$0
1512	522205	Repairs And Maintenance	\$197	\$0	\$0	\$0	\$0	\$0
1512	522310	Rental Of Land And Buildings	\$3,230	\$0	\$0	\$0	\$0	\$0
1512	522320	Rental Of Equipment And Vehicles	\$4,804	\$2,000	\$1,951	\$4,500	(\$4,500)	\$0
1512	523210	Communication Services	\$232	\$240	\$120	\$240	(\$240)	\$0
1512	523220	Postage	\$246	\$114	\$114	\$150	(\$150)	\$0
1512	523400	Printing And Binding	\$2,118	\$0	\$0	\$4,000	(\$4,000)	\$0
1512	523500	Travel	\$3,177	\$1,087	\$1,087	\$4,791	(\$4,791)	\$0
1512	523600	Dues And Fees	\$1,178	\$922	\$935	\$2,240	(\$2,240)	\$0
1512	523700	Education And Training	\$3,569	\$1,074	\$1,074	\$3,045	(\$3,045)	\$0
1512	523800	Licenses	\$0	\$0	\$0	\$300	(\$300)	\$0
1512	523901	Bank Fees / Charges	\$118,762	\$22,464	\$22,464	\$116,085	(\$116,085)	\$0
1512	531270	Gasoline/ Diesel	\$0	\$25	\$25	\$50	(\$50)	\$0
1512	531400	Books And Periodicals	\$1,454	\$51	\$51	\$2,000	(\$2,000)	\$0
1512	531610	Furniture/Fixtures-Operating	\$335	\$0	\$0	\$0	\$0	\$0
1512A	521201	Professional Services	\$0	\$62,452	\$40,000	\$0	\$130,000	\$130,000
1512A	522320	Rental Of Equipment And Vehicles	\$0	\$2,100	\$2,088	\$0	\$3,500	\$3,500
1512A	523220	Postage	\$0	\$36	\$150	\$0	\$350	\$350
1512A	523400	Printing And Binding	\$0	\$3,784	\$3,700	\$0	\$3,700	\$3,700
1512A	523500	Travel	\$0	\$3,629	\$3,000	\$0	\$4,672	\$4,672
1512A	523600	Dues And Fees	\$0	\$838	\$838	\$0	\$2,740	\$2,740
1512A	523700	Education And Training	\$0	\$1,500	\$1,500	\$0	\$3,238	\$3,238
1512A	523800	Licenses	\$0	\$300	\$0	\$0	\$0	\$0
1512A	531400	Books And Periodicals	\$0	\$1,874	\$850	\$0	\$1,800	\$1,800
Operating Total			\$255,506	\$210,367	\$185,824	\$287,072	(\$137,072)	\$150,000
1512	553100	Group Insurance Contribution	\$42,500	\$27,219	\$27,219	\$48,750	(\$48,750)	\$0
1512A	553100	Group Insurance Contribution	\$0	\$27,219	\$27,219	\$0	\$39,000	\$39,000
Transfers, Capital, Other Total			\$42,500	\$54,438	\$54,438	\$48,750	(\$9,750)	\$39,000
Accounting Total			\$680,909	\$637,837	\$582,953	\$708,955	(\$227,325)	\$481,630

Accounts Receivable 1512B

Mission Statement... To manage and maintain the billings of the City while providing quality customer service

Services Provided... Property Tax, Utility Billing, False Alarms, Fire Alarms, Storm Water, and various other billings for the City

Customers... Citizens, staff, Fulton County agencies, attorneys, auditors, property, and business owners

Outcome Measure...	FY 2010 <u>Actual</u>	FY 2011 <u>Estimated</u>	FY 2012 <u>Proposed</u>
Percent of Property Taxes collected	98%	98%	98%
Percent of Utility Billing collected	94%	95%	95%

What We Have Accomplished...

- Improved our method of evaluating the tax digest for increased assessments enabling us to supplemental bill and increase revenue.
- Improved our method of finding unbilled accounts for increased revenue.

What We Expect to Accomplish...

- With the decline in housing values more citizens have filed an appeal which has resulted in substantial increase in supplemental bills. Goal is to process the updated assessed values in a timely manner.
- Ensure accurate and timely billing of Storm Water.
- Training personnel in new duties after reorganization.

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
1512B	511100	Regular Employees	\$0	\$119,985	\$119,985	\$0	\$242,000	\$242,000
1512B	512200	Social Security (FICA) Contributions	\$0	\$7,439	\$7,429	\$0	\$15,100	\$15,100
1512B	512300	Medicare	\$0	\$1,740	\$1,740	\$0	\$3,510	\$3,510
1512B	512400	Retirement Contributions	\$0	\$12,518	\$12,518	\$0	\$27,300	\$27,300
1512B	512401	Deferred Compensation	\$0	\$1,000	\$1,000	\$0	\$1,500	\$1,500
Salaries and Benefits Total			\$0	\$142,682	\$142,672	\$0	\$289,410	\$289,410
1512B	521300	Technical Services	\$0	\$33,684	\$0	\$0	\$0	\$0
1512B	522320	Rental Of Equipment And Vehicles	\$0	\$1,076	\$476	\$0	\$0	\$0
1512B	523220	Postage	\$0	\$47,153	\$49,000	\$0	\$110,000	\$110,000
1512B	523400	Printing And Binding	\$0	\$26,001	\$26,000	\$0	\$64,000	\$64,000
1512B	523500	Travel	\$0	\$753	\$600	\$0	\$975	\$975
1512B	523600	Dues And Fees	\$0	\$50	\$50	\$0	\$55	\$55
1512B	523700	Education And Training	\$0	\$840	\$800	\$0	\$685	\$685
1512B	531400	Books And Periodicals	\$0	\$972	\$300	\$0	\$500	\$500
Operating Total			\$0	\$110,529	\$77,226	\$0	\$176,215	\$176,215
1512B	553100	Group Insurance Contribution	\$0	\$24,375	\$24,375	\$0	\$58,500	\$58,500
Transfers, Capital, Other Total			\$0	\$24,375	\$24,375	\$0	\$58,500	\$58,500
Accounts Receivable Total			\$0	\$277,586	\$244,273	\$0	\$524,125	\$524,125

Cash Disbursements 1512C

Mission Statement... To provide timely and accurate payments to vendors of the City and accurate reporting of payments for 1099 and unclaimed property

Services Provided... Issuance of checks for all departments to pay city obligations; stop payments and voids; issue 1099s annually; record and report Unclaimed Property to all states; supervision of Purchasing Card program and monthly upload of journal entry

Customers... Vendors, Elected Officials, City Staff, auditors, banking representatives, Federal, State, and County agencies

Outcome Measure...	FY 2010 Actual	FY 2011 Estimated	FY 2012 Proposed
Average number of days to process invoice to payment	7	14	10

What We Have Accomplished...

- Reduced number of checks reported as unclaimed property.
- Created Unclaimed Property desk guide.
- Created 1099 manual desk guide.

What We Expect to Accomplish...

- P-card Manual approval and distribution to liaisons.
- P-card liaison training.
- Review all active P-Cards issued as to last time used and credit limits.
- Reduce the average number of days of receipt of an invoice to payment.
- To provide electronic payments to the City vendors.

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
1512C	511100	Regular Employees	\$0	\$56,493	\$56,043	\$0	\$107,000	\$107,000
1512C	512200	Social Security (FICA) Contributions	\$0	\$3,503	\$3,503	\$0	\$6,700	\$6,700
1512C	512300	Medicare	\$0	\$819	\$819	\$0	\$1,560	\$1,560
1512C	512400	Retirement Contributions	\$0	\$7,846	\$7,846	\$0	\$14,410	\$14,410
1512C	512401	Deferred Compensation	\$0	\$500	\$500	\$0	\$800	\$800
Salaries and Benefits Total			\$0	\$69,161	\$68,711	\$0	\$130,470	\$130,470
1512C	522205	Repairs And Maintenance	\$0	\$429	\$429	\$0	\$1,025	\$1,025
1512C	522320	Rental Of Equipment And Vehicles	\$0	\$12	\$500	\$0	\$1,500	\$1,500
1512C	523220	Postage	\$0	\$2,659	\$1,700	\$0	\$4,880	\$4,880
1512C	523500	Travel	\$0	\$960	\$500	\$0	\$0	\$0
1512C	523600	Dues And Fees	\$0	\$40	\$0	\$0	\$175	\$175
1512C	523700	Education And Training	\$0	\$666	\$500	\$0	\$600	\$600
Operating Total			\$0	\$4,766	\$3,629	\$0	\$8,180	\$8,180
1512C	553100	Group Insurance Contribution	\$0	\$11,782	\$11,782	\$0	\$29,250	\$29,250
Transfers, Capital, Other Total			\$0	\$11,782	\$11,782	\$0	\$29,250	\$29,250
Cash Disbursements Total			\$0	\$85,709	\$84,122	\$0	\$167,900	\$167,900

Treasury 1515A

Mission Statement... To ensure effective cash management and provide timely cash flow analysis in order to maximize earnings on the investment portfolio

Services Provided... monthly investment reports, track/purchases/sales of investments, monitor all bank transaction and service charges/fees, reconciliation of all City bank accounts, manage department surplus item requests, monitor various contract agreements, vehicle registration for tag/title, debt service payments

Customers... Citizens, City Staff, State, and other Local Governments, Bankers, Investment Brokers, Bonding Agencies and Professional Organizations

Outcome Measure...	FY 2010 <u>Actual</u>	FY 2011 <u>Estimated</u>	FY 2012 <u>Proposed</u>
Percent of all bank reconciliations completed prior to 15th of each month	65%	65%	85%

What We Have Accomplished...

- Effectively managed a transition phase of the newly created Treasury division.
- Issued monthly investment reports.
- Interviewed Finance Department employees to create and document current work flows to assist in the forthcoming new software implementation.
- Began working on a city wide five year cash flow analysis that will provide helpful insight on City obligations as well as investment and other cash management activities.

What We Expect to Accomplish...

- Provide a sound cash flow analysis for effective cash management.
- Analyze all bank service fees to ensure compliance with City agreements.
- Monitor City contracts with various service providers (leases, franchise, 911, etc.) to ensure payments received are in compliance.
- Improve the timeliness of bank reconciliations.
- Improve the number of days required for the receipt and posting of surplus property.

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
1515A	511100	Regular Employees	\$0	\$28,267	\$22,610	\$0	\$51,000	\$51,000
1515A	512200	Social Security (FICA) Contributions	\$0	\$1,753	\$1,730	\$0	\$3,200	\$3,200
1515A	512300	Medicare	\$0	\$410	\$328	\$0	\$740	\$740
1515A	512400	Retirement Contributions	\$0	\$0	\$0	\$0	\$6,070	\$6,070
1515A	512401	Deferred Compensation	\$0	\$0	\$0	\$0	\$600	\$600
Salaries and Benefits Total			\$0	\$30,430	\$24,668	\$0	\$61,610	\$61,610
1515A	521201	Professional Services	\$0	\$0	\$0	\$0	\$3,500	\$3,500
1515A	522320	Rental Of Equipment And Vehicles	\$0	\$400	\$400	\$0	\$1,200	\$1,200
1515A	523500	Travel	\$0	\$75	\$75	\$0	\$0	\$0
1515A	523600	Dues And Fees	\$0	\$480	\$480	\$0	\$340	\$340
1515A	523700	Education And Training	\$0	\$471	\$300	\$0	\$162	\$162
1515A	523901	Bank Fees / Charges	\$0	\$93,621	\$90,000	\$0	\$125,000	\$125,000
1515A	531230	Electricity	\$0	\$0	\$0	\$0	\$664	\$664
1515A	531270	Gasoline/ Diesel	\$0	\$25	\$0	\$0	\$0	\$0
1515A	531400	Books And Periodicals	\$0	\$75	\$75	\$0	\$100	\$100
Operating Total			\$0	\$95,147	\$91,330	\$0	\$130,966	\$130,966
1515A	553100	Group Insurance Contribution	\$0	\$0	\$0	\$0	\$9,750	\$9,750
Transfers, Capital, Other Total			\$0	\$0	\$0	\$0	\$9,750	\$9,750
Treasury Total			\$0	\$125,577	\$115,998	\$0	\$202,326	\$202,326

Cash Receipting 1515B

Mission Statement...To provide timely receipting, posting, and depositing of funds received

Services Provided... Receipt and process all funds received by the City

Customers... Citizens, City Staff, State, and other Local Governments, and Bankers

Outcome Measure...	FY 2010 <u>Actual</u>	FY 2011 <u>Estimated</u>	FY 2012 <u>Proposed</u>
Receipts posted same day of deposits	N/A	95%	98%

What We Have Accomplished...

- Reorganized staff for greater efficiency while maintaining the level of service provided.
- Staff trained in new responsibilities.
- Established codes for the deposit slip used by the different departments collecting payments, which will then be identified on the respective bank statements received.
- Conversion of processing of checks from paper to electronic.

What We Expect to Accomplish...

- Reduce the number of deposit adjustment.
- Reduce the number of posting errors.
- Improve posting descriptions.
- Acquire a receipt printer with new software, receipting all payments.

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
1515B	511100	Regular Employees	\$0	\$56,358	\$56,358	\$0	\$109,000	\$109,000
1515B	511200	Temporary Employees	\$0	\$9,351	\$9,000	\$0	\$20,800	\$20,800
1515B	511300	Overtime	\$0	\$2,000	\$0	\$0	\$0	\$0
1515B	512200	Social Security (FICA) Contributions	\$0	\$3,494	\$3,494	\$0	\$8,100	\$8,100
1515B	512300	Medicare	\$0	\$817	\$817	\$0	\$1,890	\$1,890
1515B	512400	Retirement Contributions	\$0	\$11,559	\$11,559	\$0	\$19,340	\$19,340
1515B	512401	Deferred Compensation	\$0	\$500	\$500	\$0	\$400	\$400
Salaries and Benefits Total			\$0	\$84,079	\$81,728	\$0	\$159,530	\$159,530
1515B	521201	Professional Services	\$0	\$2,399	\$2,000	\$0	\$3,500	\$3,500
1515B	521400	Contract Services	\$0	\$4,055	\$3,500	\$0	\$0	\$0
1515B	522205	Repairs And Maintenance	\$0	\$3,855	\$3,855	\$0	\$11,065	\$11,065
1515B	522320	Rental Of Equipment And Vehicles	\$0	\$1,363	\$1,363	\$0	\$0	\$0
1515B	523220	Postage	\$0	\$2,000	\$1,000	\$0	\$0	\$0
1515B	523500	Travel	\$0	\$0	\$0	\$0	\$50	\$50
1515B	523700	Education And Training	\$0	\$0	\$0	\$0	\$199	\$199
Operating Total			\$0	\$13,672	\$11,718	\$0	\$14,814	\$14,814
1515B	553100	Group Insurance Contribution	\$0	\$19,907	\$19,907	\$0	\$29,250	\$29,250
Transfers, Capital, Other Total			\$0	\$19,907	\$19,907	\$0	\$29,250	\$29,250
Cash Receipting Total			\$0	\$117,658	\$113,353	\$0	\$203,594	\$203,594

Purchasing 1517

Mission Statement... To obtain needed goods and services by the most efficient and effective methods while providing the highest level of service and courtesy to our customers

Services Provided... Procurement Management, Contract Management and Purchasing of Construction, Equipment, Services, and Supplies

Customers... Citizens, Elected Officials, City Staff, vendors, auditors, Federal, State, and County agencies, and attorneys

Outcome Measure...	FY 2010 Actual	FY 2011 Estimated	FY 2012 Proposed
% of Office Supplies to be Recycled	35%	40%	40%

What We Have Accomplished...

- Received the sixth consecutive Achievement in Excellence in Procurement Award by the National Purchasing Institute.
- Received the Universal Public Purchasing Certification Council Agency Certificate Award for achieving 100% certification of the Purchasing staff.
- Held the third annual “Green Vendor Fair” to educate buyers and departmental liaisons about purchasing recycled office supplies.
- Held the second annual “Vendor Orientation” to educate vendors on doing business with the City.

What We Expect to Accomplish...

- E-Commerce and E-Procurement initiatives, to include electronic requisition approvals and processing, vendor self-maintained registration database, on-line receipt of bids, and issuance of electronic purchase orders to vendors.
- Hold the fourth annual “Green Vendor Fair” to educate buyers and departmental liaisons about purchasing recycled office supplies.
- Hold the third annual “Vendor Orientation” to educate vendors on doing business with the City.

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
1517	511100	Regular Employees	\$198,585	\$161,526	\$161,526	\$202,000	(\$50,000)	\$152,000
1517	511105	Part Time Employees	\$17,487	\$12,000	\$10,969	\$23,511	(\$23,511)	\$0
1517	511300	Overtime	\$0	\$504	\$0	\$504	(\$504)	\$0
1517	512200	Social Security (FICA) Contributions	\$12,861	\$10,877	\$10,887	\$14,100	(\$4,600)	\$9,500
1517	512300	Medicare	\$3,008	\$2,526	\$2,526	\$3,280	(\$1,070)	\$2,210
1517	512400	Retirement Contributions	\$19,980	\$24,196	\$24,196	\$24,196	(\$4,096)	\$20,100
1517	512401	Deferred Compensation	\$1,217	\$1,300	\$900	\$1,300	(\$200)	\$1,100
Salaries and Benefits Total			\$253,138	\$212,929	\$211,004	\$268,891	(\$83,981)	\$184,910
1517	521201	Professional Services	\$8,522	\$6,000	\$6,000	\$6,000	(\$1,000)	\$5,000
1517	522205	Repairs And Maintenance	\$0	\$500	\$250	\$500	\$0	\$500
1517	523200	Rental Of Equipment And Vehicles	\$1,584	\$1,500	\$1,800	\$1,500	\$0	\$1,500
1517	523210	Communication Services	\$126	\$36	\$36	\$0	\$0	\$0
1517	523220	Postage	\$316	\$500	\$375	\$500	\$0	\$500
1517	523300	Advertising	\$3,727	\$4,422	\$4,421	\$4,500	\$0	\$4,500
1517	523400	Printing And Binding	\$2,310	\$1,750	\$1,750	\$1,750	\$0	\$1,750
1517	523500	Travel	\$244	\$300	\$300	\$300	\$1,399	\$1,699
1517	523600	Dues And Fees	\$1,020	\$1,190	\$1,020	\$1,190	(\$85)	\$1,105
1517	523700	Education And Training	\$1,180	\$1,120	\$750	\$1,120	\$195	\$1,315
1517	531230	Electricity	\$446	\$600	\$575	\$600	(\$600)	\$0
1517	531400	Books And Periodicals	\$115	\$403	\$500	\$403	\$0	\$403
1517	531615	Computer Equipment-Operating	\$166	\$43	\$43	\$0	\$0	\$0
Operating Total			\$19,758	\$18,363	\$17,820	\$18,363	(\$91)	\$18,272
1517	553100	Group Insurance Contribution	\$38,000	\$33,313	\$33,313	\$39,000	(\$9,750)	\$29,250
Transfers, Capital, Other Total			\$38,000	\$33,313	\$33,313	\$39,000	(\$9,750)	\$29,250
Purchasing Total			\$310,896	\$264,605	\$262,137	\$326,254	(\$93,822)	\$232,432



Fire Department

Mission Statement

To protect the lives and property of all individuals throughout the City of Roswell.

Who we are...

The Roswell Fire Department employs 18 full time and 143 part time personnel dedicated to providing fire protection and emergency medical services to the citizens of Roswell. These highly trained men and women staff seven fire stations on a 24 hour basis and respond to approximately 30 emergency calls a day. In addition the department maintains an aggressive fire prevention program recognized as one of the premiere programs in Georgia.

Fire Department

What We Have Accomplished...

During FY 2011, the Fire Department accomplishments supported City Strategic Goal III.-Emphasize a Responsive Delivery of Quality Services.

- Maintained the staffing of seven fire engines and two rescue trucks every day for a total staffing of 25 personnel.
- Expanded the Fire Safety Education Program to include Child Safety Seat inspections and Parents Reducing Injuries in Driver Error (PRIDE) curriculum.
- Explored various organizational changes to transform the fire department from part time to full time staffing.
- Hired three full time Battalion Chiefs to oversee the daily operations of the Operations Division.
- Identified and corrected dispatch procedures to decrease the overall response time to emergencies.
- Expanded continuing education courses for all public safety personnel at the Roswell Alpharetta Public Safety Training Center.
- Completed all State required firefighter training by April to ensure full compliance with State law.
- Decreased the number of firefighter injuries from four in FY 2009 to one in FY 2010.

What We Expect to Accomplish...

The Fire Department objectives for FY 2012 will support City Strategic Goal III.-Emphasize a Responsive Delivery of Quality Services and Goal V. – Maintain a Safe and Secure Environment for People and Property, and Provide a Prepared Response to All Emergencies.

- Continue to seek ways to improve the average response time to emergencies by reviewing policies and procedures, while maintaining due regard for the safety of the firefighters and others using the roadways.
- Attempt to increase station staffing in order to place one ladder truck in service in the City of Roswell with no increase in the station staffing budget.
- Secure funding to replace the existing Station 4 with a new Leadership in Energy & Environmental Design (LEED) Certified structure to provide better service to the Station 4 Response District and surrounding districts.
- Reduce the cost of providing services to citizens by re-organizing the procedures for purchasing, stocking, distributing, tracking, and reclaiming all supplies used by the department and by establishing a more aggressive preventative maintenance program for all major assets.
- Upgrade outdated cardiac monitors carried on department vehicles with new cardiac monitors over a six year period.
- Maintain current levels of fire prevention activities with regards to inspections, public safety education programs, plan review, and hydrant inspections.
- Ensure all firefighters meet the minimum state standards for training to include fire, Emergency Medical Services (EMS), rescue, and Peace Officer Standards and Training Council training.
- Maintain a level of emergency management readiness by reviewing emergency response plans and testing those plans with live drills.
- Continue to improve department resources in preparation for an Insurance Services Office (ISO) review in 2016.
- Replace fire engine #3 as part of an ongoing vehicle replacement strategy.

Fire Department

Opportunities...

Last year the Department command staff worked on the development of a long term plan to transform the department from a fire department staffed with part time firefighters to a full time department. The initial phase of this plan was implemented in FY 2011 with the hiring of three full time Battalion Chiefs working on a traditional fire service “24 hours on, 48 hours off” work schedule also known as a 24/48 schedule. These employees are the first in Roswell to work the 24/48 schedule providing constant, 24 hour management of all fire department emergency and day to day activities. The hiring of the Battalion Chiefs provides the opportunity to deliver high quality seamless services to the citizens.

The department has created opportunities to reduce operation costs by re-organizing the manner in which it purchases, stocks, distributes, tracks, and reclaims all department supplies; and has established new preventative maintenance guidelines for all vehicles, buildings, and major assets thereby resulting in proactive spending instead of reactive spending. The department revamped all aspects of the distribution of medical supplies, pharmaceuticals, and medications not only to ensure compliance with State law but also to take advantage of rebates for returning expired medications to the supplier.

Challenges...

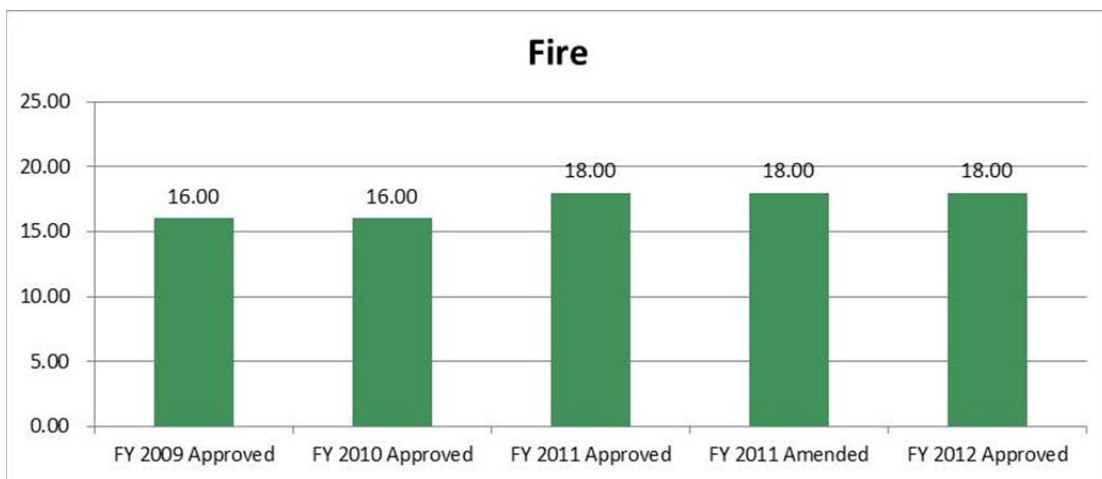
The Command Staff altered the staffing schedule in FY 2011 to maximize on duty personnel in an attempt to place 25 on duty firefighters per day which placed an additional rescue unit in service without requesting more money for staffing. In FY 2010 the Fire Department calls for service volume increased to 6471 with 67.5% of the calls being emergency medical responses. The addition of the extra rescue unit proved to reduce the impact of the additional call volume on the department.

The department projects the call volume to increase above 7,000 calls for service this fiscal year (FY 2011) with no additional staffing funds. While this may pose a challenge to the department, statistics show the greatest call volume is on Tuesdays and Fridays, with Thursday a close third. Call volume peaks between 11 AM and 1 PM during these days and again at 5PM. The Command Staff will look at ways to meet this challenge by maximizing personnel during higher call volume days and times.

Another challenge facing the department in FY 2012 is the projected increase in energy costs. The department has been tracking the fuel costs for each vehicle and the energy costs for each station. The Command Staff is analyzing ways to lessen the impact of these costs by implementing cost saving measures such as replacing conventional lights with LED lights, installing motion sensor light switches, reducing non-emergency vehicle usage, and installing programmable thermostats in Heating, Ventilation and Cooling systems.

Fire Department

Fund	FY 2012 Budget Totals	Full Time Positions
100 - General Fund	\$6,173,584	18.0
230 - Impact Fee Fund	\$1,500,000	
350 - Capital Projects Fund	\$1,311,800	
Fire Total	\$8,985,384	18.0



Personnel Changes:

FY 2011: Net (2) Full-Time positions through the ERIP and Restructuring: (1) Deputy Chief of Logistics position was eliminated and (3) Battalion Commanders were added as Phase 1 of Department re-organization into a Hybrid Fire Department. Also, (1) Fire Marshal position was upgraded to (1) Deputy Fire Chief of Fire Prevention.

Fire Department

General Fund

Account	Account Title	FY 2010 Actual Expenditures	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Budget Totals
511100	Regular Employees	\$963,014	\$1,148,447	\$1,148,447	\$1,148,447	(\$79,447)	\$1,069,000
511115	Firefighter's Fees	\$2,943,767	\$3,009,000	\$2,907,300	\$3,059,000	(\$50,000)	\$3,009,000
511300	Overtime	\$13,362	\$50,000	\$25,000	\$0	\$50,000	\$50,000
512200	Social Security (FICA) Contributions	\$240,937	\$261,108	\$261,108	\$261,108	(\$5,008)	\$256,100
512300	Medicare	\$56,426	\$61,013	\$61,013	\$61,013	(\$1,143)	\$59,870
512400	Retirement Contributions	\$86,233	\$115,711	\$115,711	\$115,711	\$26,089	\$141,800
512401	Deferred Compensation	\$6,369	\$9,162	\$9,162	\$9,162	(\$3,062)	\$6,100
Salaries and Benefits Total		\$4,310,109	\$4,654,441	\$4,527,741	\$4,654,441	(\$62,571)	\$4,591,870
521201	Professional Services	\$0	\$500	\$500	\$500	\$0	\$500
521300	Technical Services	\$28,337	\$42,794	\$40,820	\$40,170	\$1,058	\$41,228
521400	Contract Services	\$132,250	\$132,250	\$132,250	\$132,250	\$3,968	\$136,218
522130	Custodial	\$16,814	\$17,500	\$17,500	\$17,500	\$0	\$17,500
522140	Repairs And Maintenance - Grounds	\$19,935	\$26,198	\$22,905	\$19,990	(\$1,237)	\$18,753
522205	Repairs And Maintenance	\$180,992	\$157,241	\$151,329	\$151,329	(\$3,844)	\$147,485
522210	Vehicle Repair	\$51,713	\$49,893	\$49,893	\$49,893	\$357	\$50,250
522310	Rental Of Land And Buildings	\$160	\$1,200	\$1,200	\$1,200	\$0	\$1,200
522320	Rental Of Equipment And Vehicles	\$14,851	\$15,309	\$15,309	\$15,309	\$0	\$15,309
523100	Property And Liability Insurance	\$176	\$11,947	\$11,947	\$11,947	\$0	\$11,947
523210	Communication Services	\$30,038	\$34,228	\$33,848	\$33,848	\$2,902	\$36,750
523220	Postage	\$1,631	\$2,250	\$1,450	\$2,250	\$0	\$2,250
523300	Advertising	\$0	\$900	\$400	\$900	\$0	\$900
523400	Printing And Binding	\$1,641	\$3,500	\$2,500	\$3,500	\$0	\$3,500
523500	Travel	\$1,563	\$6,140	\$6,159	\$6,140	(\$238)	\$5,902
523600	Dues And Fees	\$3,046	\$3,700	\$3,890	\$3,700	\$0	\$3,700
523700	Education And Training	\$315	\$2,990	\$2,990	\$2,990	\$0	\$2,990
523800	Licenses	\$313	\$1,950	\$1,850	\$1,950	\$500	\$2,450
523852	Instruction Fees	\$0	\$17,975	\$17,975	\$17,975	\$0	\$17,975
523902	Sanitation Services	\$1,410	\$1,992	\$1,992	\$1,992	(\$392)	\$1,600
531105	Supplies	\$137,769	\$141,040	\$136,671	\$141,040	(\$8,371)	\$132,669
531120	Vehicle Parts And Supplies	\$52,722	\$64,300	\$59,422	\$64,292	\$13,420	\$77,712
531210	Water / Sewerage	\$7,303	\$13,324	\$13,324	\$13,324	(\$2,649)	\$10,675
531220	Natural Gas	\$38,876	\$46,076	\$46,076	\$46,076	\$499	\$46,575
531230	Electricity	\$75,371	\$68,093	\$68,093	\$68,093	\$18,163	\$86,256
531240	Bottled Gas	\$5,908	\$12,218	\$12,218	\$12,218	(\$842)	\$11,376
531250	Oil	\$1,585	\$1,012	\$1,057	\$1,012	\$8	\$1,020
531270	Gasoline/ Diesel	\$80,638	\$102,978	\$124,528	\$112,978	\$6,018	\$118,996
531400	Books And Periodicals	\$1,350	\$6,006	\$6,192	\$6,006	\$0	\$6,006
531605	Machinery And Equipment-Operating	\$52,508	\$139,887	\$125,299	\$122,494	(\$7,878)	\$114,616
531610	Furniture/Fixtures-Operating	\$15,034	\$11,920	\$11,920	\$11,920	(\$2,564)	\$9,356
531615	Computer Equipment-Operating	\$3,136	\$3,000	\$3,000	\$3,000	\$4,197	\$7,197
531620	Communication Equipment-Operating	\$0	\$5,653	\$5,653	\$5,653	\$2,594	\$8,247
531720	Uniforms	\$39,482	\$57,690	\$52,535	\$52,535	(\$1,210)	\$51,325
Operating Total		\$996,865	\$1,203,654	\$1,182,695	\$1,175,974	\$24,459	\$1,200,433
542100	Machinery	\$15,019	\$0	\$0	\$0	\$0	\$0
552400	Risk/Liability Contribution	\$110,276	\$90,677	\$90,677	\$90,677	(\$27,384)	\$63,293
553100	Group Insurance Contribution	\$149,500	\$185,400	\$185,400	\$185,400	(\$9,900)	\$175,500
554100	Workers Comp Contribution	\$114,432	\$49,925	\$49,925	\$49,925	\$92,563	\$142,488
Transfers, Capital, Other Total		\$389,226	\$326,002	\$326,002	\$326,002	\$55,279	\$381,281
Fire Total		\$5,696,200	\$6,184,097	\$6,036,438	\$6,156,417	\$17,167	\$6,173,584

Fire Department

General Fund

Summary of Changes from FY 2011 Approved Budget to FY 2012 Budget

FY 2011 Approved Budget	\$6,156,417
Salary Adjustments	(\$7,292)
Salary Adjustments Total	(\$7,292)
Gasoline Increases	\$6,018
Other Operating Changes	\$278
Electricity Increases	\$18,163
Departmental Adjustments Total	\$24,459
Fire Total	\$6,173,584
Cardiac Monitor replacement program	\$61,800
Maintenance Capital Total	\$61,800
Fire Apparatus Replacement	\$450,000
Fire Station #4 LEED Certified (Balance of funding available in impact fees)	\$800,000
One Time Capital Total	\$1,250,000

Fire Total with Funded Capital	\$7,485,384
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Program	FY 2012 Approved Budget	Full Time Positions
Fire Administration	\$428,347	2.0
Fire Suppression	\$4,758,940	6.0
Public Safety Training Facility	\$217,612	1.0
Fire Marshal	\$735,813	9.0
Emergency Management Office	\$32,872	
	\$6,173,584	18.0

Fire Administration Division 3510

Mission Statement... Respond to citizens' requests and manage Fire Department resources

Services Provided... Provide fire and Emergency Medical Services reports to citizens and insurance companies, process bills and invoices for payment, order goods and services from vendors, manage the human resource aspect of the department, analyze data, develop, and manage the department budget

Customers... Citizens, fire personnel, City employees, visitors, business owners, State, County, and other government agencies, insurance companies, legal professionals, and City Officials

Outcome Measure...	FY 2010 Actual	FY 2011 Estimated	FY 2012 Proposed
Percentage of reports quality checked	100%	100%	100%

What We Have Accomplished...

- Standardized all statistical data for valid results and align with calculation methods used by the U.S. Fire Administration.
- Identified and corrected deficiencies in the dispatching of emergency calls to reduce response time.
- Maintained surveillance on station staffing costs to maximize the number of on duty personnel.
- Initiated efforts to re-organize all department supply, purchasing, and distribution.

What We Expect to Accomplish...

- Implement an aggressive preventative maintenance program for all major assets to reduce repair costs.
- Re-organize procedures for purchasing, stocking, distributing, tracking, and reclaiming department supplies.
- Continue to plan for the transition from part time suppression personnel to full time suppression personnel.
- Secure funding to replace the existing Station 4 with a new Leadership in Energy & Environmental Design (LEED) Certified structure to provide better service to the Station 4 Response District and surrounding districts.
- Initiate efforts to prepare for an Insurance Services Office (ISO) evaluation in 2016.

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
3510	511100	Regular Employees	\$159,043	\$160,000	\$160,000	\$160,000	(\$19,000)	\$141,000
3510	512200	Social Security (FICA) Contributions	\$9,347	\$10,000	\$10,000	\$10,000	(\$1,200)	\$8,800
3510	512300	Medicare	\$2,265	\$2,320	\$2,320	\$2,320	(\$270)	\$2,050
3510	512400	Retirement Contributions	\$15,056	\$19,165	\$19,165	\$19,165	(\$585)	\$18,580
3510	512401	Deferred Compensation	\$1,584	\$1,600	\$1,600	\$1,600	(\$300)	\$1,300
Salaries and Benefits Total			\$187,295	\$193,085	\$193,085	\$193,085	(\$21,355)	\$171,730
3510	522205	Repairs And Maintenance	\$291	\$250	\$250	\$250	\$0	\$250
3510	522210	Vehicle Repair	\$63	\$1,000	\$1,000	\$1,000	(\$400)	\$600
3510	522310	Rental Of Land And Buildings	\$160	\$1,200	\$1,200	\$1,200	\$0	\$1,200
3510	522320	Rental Of Equipment And Vehicles	\$6,936	\$7,541	\$7,541	\$7,541	\$0	\$7,541
3510	523210	Communication Services	\$1,637	\$2,691	\$2,691	\$2,691	(\$843)	\$1,848
3510	523220	Postage	\$1,352	\$2,000	\$1,200	\$2,000	\$0	\$2,000
3510	523500	Travel	\$151	\$890	\$909	\$890	(\$4)	\$886
3510	523600	Dues And Fees	\$504	\$560	\$560	\$560	\$0	\$560
3510	523700	Education And Training	\$50	\$475	\$475	\$475	\$0	\$475
3510	523800	Licenses	\$0	\$100	\$0	\$100	\$0	\$100
3510	531105	Supplies	\$6,803	\$8,538	\$8,538	\$8,538	\$319	\$8,857
3510	531120	Vehicle Parts And Supplies	\$757	\$250	\$250	\$250	\$825	\$1,075
3510	531250	Oil	\$0	\$0	\$45	\$0	\$25	\$25
3510	531270	Gasoline/ Diesel	\$1,944	\$2,550	\$1,500	\$2,550	\$117	\$2,667
3510	531400	Books And Periodicals	\$20	\$0	\$0	\$0	\$0	\$0
3510	531605	Machinery And Equipment-Operating	\$881	\$0	\$0	\$0	\$0	\$0
3510	531620	Communication Equipment-Operating	\$0	\$1,038	\$1,038	\$1,038	\$94	\$1,132
3510	531720	Uniforms	\$1,634	\$2,120	\$2,120	\$2,120	\$0	\$2,120
Operating Total			\$23,183	\$31,203	\$29,317	\$31,203	\$133	\$31,336
3510	552400	Risk/Liability Contribution	\$110,276	\$90,677	\$90,677	\$90,677	(\$27,384)	\$63,293
3510	553100	Group Insurance Contribution	\$19,000	\$19,500	\$19,500	\$19,500	\$0	\$19,500
3510	554100	Workers Comp Contribution	\$114,432	\$49,925	\$49,925	\$49,925	\$92,563	\$142,488
Transfers, Capital, Other Total			\$243,708	\$160,102	\$160,102	\$160,102	\$65,179	\$225,281
Fire Administration Total			\$454,186	\$384,390	\$382,504	\$384,390	\$43,957	\$428,347

Fire Suppression Division 3520

Mission Statement... *To provide all of the resources necessary to respond to and control all fire, medical, technical rescue, hazardous materials, and disaster emergencies*

Services Provided... *Emergency medical operations, fire suppression operations, public relations, technical rescue operations, hazardous materials operations, disaster response and recovery operations, and mutual aid to other jurisdictions*

Customers... *Citizens, City employees, visitors, business owners, State, County and other government agencies, and City Officials*

Outcome Measure...	FY 2010 <u>Actual</u>	FY 2011 <u>Estimated</u>	FY 2012 <u>Proposed</u>
Average response time	5.43 min.	5.81 min.	5.50 min.

What We Have Accomplished...

- Maintained the staffing of seven fire engines and two rescue trucks every day for a total staffing of 25 personnel.
- Hired three full time Battalion Chiefs to oversee the daily operations of the Operations Division.
- Standardized equipment and the configuration of all fire engines, ladder trucks, and rescue trucks.
- Reduced the number of vehicle backing accidents.
- Placed a new fire engine in service at Station 5.
- Upgraded two of the twelve Life Pak 12 cardiac monitors carried on vehicles to Life Pak 15 cardiac monitors.
- Deployed several new medical devices on fire vehicles to expand the resources available for treating patients including the continuous positive airway pressure breathing machine and a device for administering intravenous fluid and medications directly into bone marrow.

What We Expect to Accomplish...

- The Fire Suppression Division will make every effort to continue providing a safe working environment utilizing up to date strategies and tactics designed to reduce the incident of fire ground injury/death.
- Continue to seek ways to improve the average response time to emergencies by reviewing policies and procedures, while maintaining due regard for the safety of the firefighters and others using the roadways.
- Attempt to increase station staffing to place one ladder truck in service with no increase in the station staffing budget.
- Implement a new "LUCAS" Mechanical CPR device.
- Purchase and deploy a new rescue boat.
- Expand the Technical Rescue capabilities of the department with new equipment and training.

Fire Suppression Division 3520

CC	Account	Account Title	FY 2010	FY 2011	FY 2011	FY 2011	FY 2012	FY 2012
			Actual	Amended Budget	Estimated Expenditures	Approved Budget	Approved Changes	Approved Budget
3520	511100	Regular Employees	\$283,279	\$466,447	\$466,447	\$466,447	(\$61,447)	\$405,000
3520	511115	Firefighter's Fees	\$2,943,767	\$3,009,000	\$2,907,300	\$3,059,000	(\$50,000)	\$3,009,000
3520	511300	Overtime	\$13,437	\$50,000	\$25,000	\$0	\$50,000	\$50,000
3520	512200	Social Security (FICA) Contributions	\$200,637	\$218,608	\$218,608	\$218,608	(\$3,808)	\$214,800
3520	512300	Medicare	\$46,923	\$51,113	\$51,113	\$51,113	(\$883)	\$50,230
3520	512400	Retirement Contributions	\$21,590	\$34,019	\$34,019	\$34,019	\$19,821	\$53,840
3520	512401	Deferred Compensation	\$1,285	\$3,602	\$3,602	\$3,602	(\$1,802)	\$1,800
Salaries and Benefits Total			\$3,510,918	\$3,832,789	\$3,706,089	\$3,832,789	(\$48,119)	\$3,784,670
3520	521300	Technical Services	\$26,217	\$38,270	\$36,295	\$36,295	\$2,048	\$38,343
3520	521400	Contract Services	\$132,250	\$132,250	\$132,250	\$132,250	\$3,968	\$136,218
3520	522140	Repairs And Maintenance - Grounds	\$15,950	\$18,793	\$15,500	\$13,890	(\$1,482)	\$12,408
3520	522205	Repairs And Maintenance	\$120,231	\$110,147	\$104,235	\$104,235	(\$4,175)	\$100,060
3520	522210	Vehicle Repair	\$47,667	\$43,700	\$43,700	\$43,700	\$1,600	\$45,300
3520	523100	Property And Liability Insurance	\$0	\$9,947	\$9,947	\$9,947	\$0	\$9,947
3520	523210	Communication Services	\$21,498	\$23,885	\$23,505	\$23,505	\$3,467	\$26,972
3520	523300	Advertising	\$0	\$700	\$200	\$700	\$0	\$700
3520	523400	Printing And Binding	\$90	\$1,500	\$500	\$1,500	\$0	\$1,500
3520	523500	Travel	\$45	\$2,650	\$2,650	\$2,650	(\$8)	\$2,642
3520	523600	Dues And Fees	\$1,253	\$1,680	\$1,680	\$1,680	\$0	\$1,680
3520	523700	Education And Training	\$150	\$1,775	\$1,775	\$1,775	\$0	\$1,775
3520	523800	Licenses	\$313	\$1,850	\$1,850	\$1,850	\$0	\$1,850
3520	523852	Instruction Fees	\$0	\$5,000	\$5,000	\$5,000	\$0	\$5,000
3520	531105	Supplies	\$99,799	\$94,869	\$90,500	\$94,869	(\$8,690)	\$86,179
3520	531120	Vehicle Parts And Supplies	\$48,561	\$59,878	\$55,000	\$59,870	\$9,272	\$69,142
3520	531210	Water / Sewerage	\$6,613	\$9,824	\$9,824	\$9,824	(\$2,649)	\$7,175
3520	531220	Natural Gas	\$37,590	\$43,076	\$43,076	\$43,076	\$499	\$43,575
3520	531230	Electricity	\$56,280	\$51,520	\$51,520	\$51,520	\$13,759	\$65,279
3520	531240	Bottled Gas	\$1,303	\$2,480	\$2,480	\$2,480	(\$240)	\$2,240
3520	531250	Oil	\$1,265	\$812	\$812	\$812	(\$4)	\$808
3520	531270	Gasoline/ Diesel	\$65,760	\$80,533	\$90,533	\$90,533	\$4,439	\$94,972
3520	531400	Books And Periodicals	\$492	\$219	\$405	\$219	\$0	\$219
3520	531605	Machinery And Equipment-Operating	\$46,920	\$121,073	\$110,295	\$110,295	(\$7,878)	\$102,417
3520	531610	Furniture/Fixtures-Operating	\$14,189	\$10,920	\$10,920	\$10,920	(\$2,564)	\$8,356
3520	531620	Communication Equipment-Operating	\$0	\$4,615	\$4,615	\$4,615	\$2,500	\$7,115
3520	531720	Uniforms	\$34,253	\$50,263	\$45,108	\$45,108	(\$1,210)	\$43,898
Operating Total			\$778,688	\$922,229	\$894,175	\$903,118	\$12,652	\$915,770
3520	542100	Machinery	\$15,019	\$0	\$0	\$0	\$0	\$0
3520	553100	Group Insurance Contribution	\$38,000	\$68,400	\$68,400	\$68,400	(\$9,900)	\$58,500
Transfers, Capital, Other Total			\$53,019	\$68,400	\$68,400	\$68,400	(\$9,900)	\$58,500
Fire Suppression Total			\$4,342,624	\$4,823,418	\$4,668,664	\$4,804,307	(\$45,367)	\$4,758,940

**Public Safety Training Facility Program
3530**

Mission Statement...To provide professional training for public safety personnel

Services Provided... Continuing education courses for public safety personnel, curriculum design and development, learning resource center, training records retention, facility maintenance

Customers... Police officers, Firefighters, Emergency Medical Technicians, Paramedics, Georgia Peace Officer Standards and Training (POST) Council, Georgia Firefighters and Training Council, City Officials

Outcome Measure...	FY 2010 <u>Actual</u>	FY 2011 <u>Estimated</u>	FY 2012 <u>Proposed</u>
Number of student instructional hours	40,277	45,600	50,600

What We Have Accomplished...

- Combined Roswell and Alpharetta students in core competency classes for Fire, Police, and Emergency Medical Services certifications.
- Established a Joint Training Committee with Sandy Springs, Milton, Roswell, Alpharetta, and Johns Creek to share topic expert instructors and certification classes.
- Completed the painting of the outside stucco of the Roswell Alpharetta Public Safety Training Center.

Accomplishments for the Roswell Fire Training Division (separate from RAPSTC) include:

- Completed all State required firefighter training by April to ensure full compliance with State law.
- Provided 530 hours of Fire and Emergency Medical Services training hours for Roswell Fire Department Personnel by the Training Division, including training all personnel on water rescue and emergency boating techniques on the Chattahoochee River.
- Successfully satisfied a training record audit conducted by the Georgia Firefighters Standards and Training Council.

What We Expect to Accomplish...

- Ensure all firefighters meet the minimum state standards for training to include fire, Emergency Medical Services, rescue, and Peace Officer Standards and Training (POST) training.
- Continue to offer Emergency Medical Training Certification courses with outside students paying tuition.
- Initiate energy cost savings procedures and policies.
- Decrease the cost per student instructional hour by increasing student instructional hours.
- Complete painting of several classrooms and replace broken or worn furniture.

**Public Safety Training Facility Program
3530**

CC	Account	Account Title	FY 2010	FY 2011	FY 2011	FY 2011	FY 2012	FY 2012
			Actual	Amended Budget	Estimated Expenditures	Approved Budget	Approved Changes	Approved Budget
3530	511100	Regular Employees	\$45,226	\$46,000	\$46,000	\$46,000	\$0	\$46,000
3530	512200	Social Security (FICA) Contributions	\$2,704	\$2,900	\$2,900	\$2,900	\$0	\$2,900
3530	512300	Medicare	\$632	\$670	\$670	\$670	\$0	\$670
3530	512400	Retirement Contributions	\$4,440	\$5,510	\$5,510	\$5,510	\$560	\$6,070
3530	512401	Deferred Compensation	\$451	\$460	\$460	\$460	\$40	\$500
Salaries and Benefits Total			\$53,453	\$55,540	\$55,540	\$55,540	\$600	\$56,140
3530	521300	Technical Services	\$1,006	\$2,774	\$2,775	\$2,125	(\$990)	\$1,135
3530	522130	Custodial	\$16,814	\$17,500	\$17,500	\$17,500	\$0	\$17,500
3530	522140	Repairs And Maintenance - Grounds	\$3,985	\$7,405	\$7,405	\$6,100	\$245	\$6,345
3530	522205	Repairs And Maintenance	\$26,651	\$28,129	\$28,129	\$28,129	\$646	\$28,775
3530	523220	Rental Of Equipment And Vehicles	\$7,915	\$7,768	\$7,768	\$7,768	\$0	\$7,768
3530	523100	Property And Liability Insurance	\$176	\$2,000	\$2,000	\$2,000	\$0	\$2,000
3530	523220	Postage	\$278	\$250	\$250	\$250	\$0	\$250
3530	523300	Advertising	\$0	\$200	\$200	\$200	\$0	\$200
3530	523400	Printing And Binding	\$0	\$200	\$200	\$200	\$0	\$200
3530	523500	Travel	\$0	\$100	\$100	\$100	\$0	\$100
3530	523600	Dues And Fees	\$25	\$150	\$150	\$150	\$0	\$150
3530	523700	Education And Training	\$0	\$100	\$100	\$100	\$0	\$100
3530	523852	Instruction Fees	\$0	\$12,975	\$12,975	\$12,975	\$0	\$12,975
3530	523902	Sanitation Services	\$1,410	\$1,992	\$1,992	\$1,992	(\$392)	\$1,600
3530	531105	Supplies	\$22,000	\$22,958	\$22,958	\$22,958	\$0	\$22,958
3530	531210	Water / Sewerage	\$690	\$3,500	\$3,500	\$3,500	\$0	\$3,500
3530	531220	Natural Gas	\$1,286	\$3,000	\$3,000	\$3,000	\$0	\$3,000
3530	531230	Electricity	\$19,090	\$16,573	\$16,573	\$16,573	\$4,404	\$20,977
3530	531240	Bottled Gas	\$3,624	\$8,190	\$8,190	\$8,190	\$0	\$8,190
3530	531270	Gasoline/ Diesel	\$0	\$1,400	\$14,000	\$1,400	\$400	\$1,800
3530	531400	Books And Periodicals	\$0	\$2,550	\$2,550	\$2,550	\$0	\$2,550
3530	531605	Machinery And Equipment-Operating	\$335	\$5,149	\$5,149	\$5,149	\$0	\$5,149
3530	531610	Furniture/Fixtures-Operating	\$845	\$1,000	\$1,000	\$1,000	\$0	\$1,000
3530	531615	Computer Equipment-Operating	\$3,136	\$3,000	\$3,000	\$3,000	\$0	\$3,000
3530	531720	Uniforms	\$0	\$500	\$500	\$500	\$0	\$500
Operating Total			\$109,267	\$149,363	\$161,964	\$147,409	\$4,313	\$151,722
3530	553100	Group Insurance Contribution	\$9,500	\$9,750	\$9,750	\$9,750	\$0	\$9,750
Transfers, Capital, Other Total			\$9,500	\$9,750	\$9,750	\$9,750	\$0	\$9,750
Public Safety Training Facility Total			\$172,221	\$214,653	\$227,254	\$212,699	\$4,913	\$217,612

Fire Marshal Division 3540

Mission Statement... To reduce the probability of fire through effective fire and life safety code enforcement, and fire safety education

Services Provided... Code enforcement, fire safety education, fire investigations, and plan review

Customers... Business owners, Building owners, Contractors, Architects, Engineers, Developers, Citizens, Other Government Agencies, Insurance companies, Public and private schools, civic groups, Day care centers, churches, other City Departments, and City Officials

Outcome Measure...	FY 2010 <u>Actual</u>	FY 2011 <u>Estimated</u>	FY 2012 <u>Proposed</u>
Number of fire inspections	9,402	9,450	9,450

What We Have Accomplished...

The Fire Prevention Division has been the silent force behind Roswell's low fire injury/death rate and fire property loss rate over the past 30 years. Accomplishments this past year include:

- Expanded the Fire Safety Education Program to include Child Safety Seat inspections and Parents Reducing Injuries in Driver Error (PRIDE) curriculum.
- Provided CPR Training to City employees.
- Maintained current levels of service with regards to inspections, pre-fire plans, hydrant maintenance, etc.
- Developed a Fire Department Facebook page.

What We Expect to Accomplish...

- Maintain current levels of fire prevention activities with regards to inspections, public safety education programs, plan review, and hydrant inspections.
- Raise citizen awareness of the Child Safety Seat Inspection program and the Parents Reducing Injuries in Driver Error (PRIDE) curriculum using social networking sites to increase participation.
- Participate in the State Fire Safety Blitz.
- Coordinate passage of three new fire safety ordinances with regards to false fire alarms, Knox Box gate switch requirements, and fire sprinkler requirement for commercial buildings.

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
3540	511100	Regular Employees	\$475,466	\$476,000	\$476,000	\$476,000	\$1,000	\$477,000
3540	511300	Overtime	(\$75)	\$0	\$0	\$0	\$0	\$0
3540	512200	Social Security (FICA) Contributions	\$28,248	\$29,600	\$29,600	\$29,600	\$0	\$29,600
3540	512300	Medicare	\$6,606	\$6,910	\$6,910	\$6,910	\$10	\$6,920
3540	512400	Retirement Contributions	\$45,147	\$57,017	\$57,017	\$57,017	\$6,293	\$63,310
3540	512401	Deferred Compensation	\$3,050	\$3,500	\$3,500	\$3,500	(\$1,000)	\$2,500
Salaries and Benefits Total			\$558,442	\$573,027	\$573,027	\$573,027	\$6,303	\$579,330
3540	521201	Professional Services	\$0	\$500	\$500	\$500	\$0	\$500
3540	521300	Technical Services	\$1,115	\$750	\$750	\$750	\$0	\$750
3540	522205	Repairs And Maintenance	\$1,613	\$2,215	\$2,215	\$2,215	(\$315)	\$1,900
3540	522210	Vehicle Repair	\$3,983	\$5,193	\$5,193	\$5,193	(\$843)	\$4,350
3540	523210	Communication Services	\$6,903	\$7,652	\$7,652	\$7,652	\$278	\$7,930
3540	523400	Printing And Binding	\$1,551	\$1,800	\$1,800	\$1,800	\$0	\$1,800
3540	523500	Travel	\$1,367	\$2,500	\$2,500	\$2,500	(\$226)	\$2,274
3540	523600	Dues And Fees	\$1,264	\$1,310	\$1,500	\$1,310	\$0	\$1,310
3540	523700	Education And Training	\$115	\$640	\$640	\$640	\$0	\$640
3540	523800	Licenses	\$0	\$0	\$0	\$0	\$500	\$500
3540	531105	Supplies	\$7,975	\$8,250	\$8,250	\$8,250	\$0	\$8,250
3540	531120	Vehicle Parts And Supplies	\$3,405	\$4,172	\$4,172	\$4,172	\$3,323	\$7,495
3540	531240	Bottled Gas	\$981	\$1,548	\$1,548	\$1,548	(\$602)	\$946
3540	531250	Oil	\$319	\$200	\$200	\$200	(\$13)	\$187
3540	531270	Gasoline/ Diesel	\$12,934	\$18,495	\$18,495	\$18,495	\$1,062	\$19,557
3540	531400	Books And Periodicals	\$839	\$3,237	\$3,237	\$3,237	\$0	\$3,237
3540	531605	Machinery And Equipment-Operating	\$4,372	\$2,300	\$2,300	\$2,300	\$0	\$2,300
3540	531720	Uniforms	\$3,595	\$4,807	\$4,807	\$4,807	\$0	\$4,807
Operating Total			\$52,329	\$65,569	\$65,759	\$65,569	\$3,164	\$68,733
3540	553100	Group Insurance Contribution	\$83,000	\$87,750	\$87,750	\$87,750	\$0	\$87,750
Transfers, Capital, Other Total			\$83,000	\$87,750	\$87,750	\$87,750	\$0	\$87,750
Fire Marshal Total			\$693,771	\$726,346	\$726,536	\$726,346	\$9,467	\$735,813

Emergency Management Office 3920

Mission Statement... To identify all possible disasters that can affect the City, develop a plan for the response and recovery of each, and implement those plans utilizing the National Incident Management System (NIMS) concepts and protocols

Services Provided... Management of disaster emergencies, provides the public with emergency information, maintain a weather alert system, and conduct citywide disaster training exercises

Customers... Citizens, all City Departments, City Officials, and employees

Outcome Measure...	FY 2010 Actual	FY 2011 Estimated	FY 2012 Proposed
Number of times Emergency Operations Center is mobilized	1	1	1

What We Have Accomplished...

- The Roswell Emergency Management Office activated the Emergency Operations Center on January 10, 2011 for the severe weather event that resulted in the closing of City Hall for three days. The Emergency Management Office, with the help of staff members from Transportation, Public Works, Police, and Administration Departments, successfully captured storm related expenses, documented those expenses, and submitted them to Atlanta – Fulton County Emergency management Agency so Georgia Emergency Management Agency could determine the cost of the event.
- Expanded the operational capabilities of the Emergency Operations Center and establish a backup Emergency Operations Center in the City.
- Maintained the Emergency Operations Plan by making adjustments as needed to ensure quick and efficient response.
- Increased Emergency Operations Center resources such as additional TV monitors, and projectors which enhance the flow of information.
- Completed the revision of the Emergency Operations Plan.

What We Expect to Accomplish...

- Review and revise the current Continuity of Operation Plan.
- Review and revise the Emergency Operations Plan.
- Conduct an Emergency Management Agency drill to test the Emergency Operations Plan and Continuity of Operation Plan.
- Continue to increase resources available at the Emergency Operations Center.
- Purchase basic equipment and supplies to house employees that must remain in the City for emergency response purposes.

CC	Account	Account Title	FY 2010	FY 2011	FY 2011	FY 2011	FY 2012	FY 2012
			Actual	Amended Budget	Estimated Expenditures	Approved Budget	Approved Changes	Approved Budget
3920	521300	Technical Services	\$0	\$1,000	\$1,000	\$1,000	\$0	\$1,000
3920	522205	Repairs And Maintenance	\$5,993	\$16,500	\$16,500	\$16,500	\$0	\$16,500
3920	531105	Supplies	\$1,192	\$6,425	\$6,425	\$6,425	\$0	\$6,425
3920	531605	Machinery And Equipment-Operating	\$0	\$11,365	\$7,555	\$4,750	\$0	\$4,750
3920	531615	Computer Equipment-Operating	\$0	\$0	\$0	\$0	\$4,197	\$4,197
Operating Total			\$7,185	\$35,290	\$31,480	\$28,675	\$4,197	\$32,872
Emergency Management Office Total			\$7,185	\$35,290	\$31,480	\$28,675	\$4,197	\$32,872



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Police Department

Mission Statement...

The Roswell Police Department protects the Constitutional and Statutory rights of all people, and promptly responds to crime and disorder within the City of Roswell, arresting offenders, and bringing them before competent judicial authority.

Who We Are...

The Police Department provides a range of quality police services to the community 24 hours a day. This includes answering citizens' calls for service; providing preventive patrol and other crime prevention programs; the enforcement of Federal, State, and local laws; and conducting investigations into known criminal activity and arresting violators of the law. The Department also includes a modern dispatch center, which serves as the answering point for all 911 emergency calls, and as the receiving point for all after-hours emergency calls for other departments of the city. The Police Department is responsible for the operation of an adult criminal detention center. The Detention Center houses both felony and misdemeanor pretrial detainees for the City of Roswell, the federal government, and houses prisoners sentenced by the Roswell Municipal Court.

Police Department

What We Have Accomplished...

The Police Department's expectations are consistent with City Goal V "Maintain a safe and secure environment for people and property, and provide a prepared response to all emergencies."

- Provided firearms training at local indoor range.
- Enhanced criminal investigation capability.
- Provided for improved officer safety through training and equipment.
- Replaced automated fingerprint identification capability to state of the art at no cost to the taxpayer.

What We Expect to Accomplish...

The Police Department's expectations are consistent with City Goal V "Maintain a safe and secure environment for people and property, and provide a prepared response to all emergencies."

- Upgrade communications systems to comply with UASI (Urban Area Security Initiative) standards. This will allow us multi-jurisdictional mutual aid capabilities in surrounding metro area.
- Implement a new Dispatch and Records Management System. This will allow us to process information more effectively for analysis and public request and share intelligence across jurisdictions.
- Continue to maintain one of the lowest crime rates in the nation through directed patrol, community involvement and enhanced intelligence operations.

Police Department

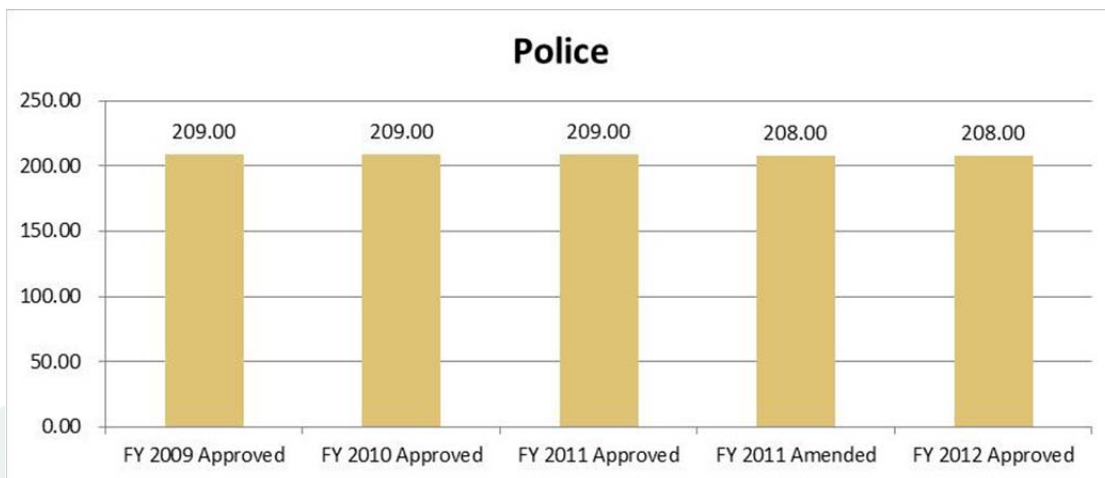
Opportunities...

Our focus in FY 2012 will be to improve our partnerships with other north Fulton Law Enforcement Agencies through greater participation in Regional task forces, teams, and operations. In addition, data-driven analysis and responses will be conducted to resolve crime, traffic, and community problems. Internally we will create a formal succession management program to develop staff to assume advanced supervisor, management, and specialized positions in a seamless fashion. Finally, we will consolidate our evidence functions into specially-constructed facilities and implement the processes to ensure evidence and property are collected, processed, stored, and purged in accordance with established State and National standards.

Challenges...

In FY 2012, our challenge is to maintain a consistently low crime rate and provide a high level of service to our citizens while facing changing environmental and economic conditions. We will continue to assign resources in such a way as to best detect and deter crime and to provide the most stable public safety environment possible.

Fund	FY 2012 Budget Totals	Full Time Positions
100 - General Fund	\$16,075,326	187.0
210 - Confiscated Assets Fund	\$715,588	
215 - E911 Fund	\$1,690,384	19.0
350 - Capital Projects Fund	\$1,715,820	
Police Total	\$20,197,118	206.0



Personnel Changes:

FY 2011: Eliminated (1) Full-Time position through the ERIP. (1) Administrative Specialist II position and (1) Major position eliminated, (1) Assistant Police Chief or position to be determined created but unfunded.

FY 2012: Eliminated (2) Full-Time positions: (1) Municipal Complex Officer (a transfer of position to the Administration Department) and (1) Cook position. The Cook position is funded through part-time employees in FY 2012. Other changes include the elimination of (1) Records Clerk to be replaced with (1) Evidence Technician position and the addition of (2) E-911 Dispatcher positions.

Police Department

General Fund

Account	Account Title	FY 2010	FY 2011	FY 2011	FY 2011	Subtotal of	FY 2012
		Actual Expenditures	Amended Budget	Estimated Expenditures	Approved Budget	FY 2012 Changes	FY 2012 Budget Totals
511100	Regular Employees	\$9,005,467	\$9,091,099	\$8,960,121	\$9,143,000	(\$390,098)	\$8,752,902
511105	Part Time Employees	\$156,734	\$140,500	\$176,500	\$112,000	\$41,050	\$153,050
511300	Overtime	\$562,523	\$528,360	\$492,700	\$528,360	(\$85,740)	\$442,620
512200	Social Security (FICA) Contributions	\$587,961	\$603,549	\$605,849	\$605,000	(\$24,814)	\$580,186
512300	Medicare	\$137,746	\$141,110	\$141,110	\$141,450	(\$5,737)	\$135,713
512400	Retirement Contributions	\$904,934	\$1,091,589	\$1,091,589	\$1,091,589	\$74,181	\$1,165,770
512401	Deferred Compensation	\$48,904	\$49,690	\$49,690	\$49,690	(\$2,290)	\$47,400
Salaries and Benefits Total		\$11,404,268	\$11,645,897	\$11,517,559	\$11,671,089	(\$393,448)	\$11,277,641
521201	Professional Services	\$457,740	\$181,000	\$183,500	\$181,000	\$0	\$181,000
521203	Animal Control	\$66,638	\$87,000	\$65,570	\$87,000	(\$9,000)	\$78,000
521300	Technical Services	\$44,992	\$51,900	\$49,200	\$51,900	\$12,150	\$64,050
522205	Repairs And Maintenance	\$312,824	\$309,294	\$311,575	\$292,885	(\$5,500)	\$287,385
522210	Vehicle Repair	\$73,898	\$68,320	\$74,285	\$68,320	\$6,500	\$74,820
522310	Rental Of Land And Buildings	\$1,320	\$12,700	\$12,665	\$12,700	\$8,200	\$20,900
522320	Rental Of Equipment And Vehicles	\$311,625	\$345,700	\$342,700	\$345,700	\$5,700	\$351,400
523210	Communication Services	\$214,685	\$289,372	\$222,200	\$290,372	\$134,540	\$424,912
523220	Postage	\$6,231	\$6,600	\$6,600	\$6,600	(\$600)	\$6,000
523300	Advertising	\$80	\$1,000	\$500	\$1,000	(\$500)	\$500
523400	Printing And Binding	\$627	\$1,500	\$800	\$1,500	(\$800)	\$700
523500	Travel	\$23,516	\$27,866	\$30,150	\$27,866	(\$5,571)	\$22,295
523600	Dues And Fees	\$5,981	\$7,730	\$7,743	\$7,730	\$225	\$7,955
523700	Education And Training	\$10,706	\$14,530	\$12,463	\$14,530	(\$1,760)	\$12,770
523851	Contracted Temporary Labor	\$23,107	\$0	\$0	\$0	\$0	\$0
531105	Supplies	\$149,515	\$165,373	\$189,550	\$160,747	(\$1,736)	\$159,011
531110	Inmate Supplies	\$15,936	\$19,975	\$15,500	\$19,975	\$0	\$19,975
531120	Vehicle Parts And Supplies	\$151,478	\$153,400	\$164,600	\$153,400	\$2,500	\$155,900
531230	Electricity	\$2,015	\$2,000	\$2,000	\$2,000	\$317	\$2,317
531250	Oil	\$11,625	\$11,025	\$11,040	\$525	\$12,400	\$12,925
531270	Gasoline/ Diesel	\$376,270	\$396,450	\$397,700	\$436,950	\$81,636	\$518,586
531320	Inmate Meals	\$97,313	\$93,000	\$90,000	\$93,000	\$0	\$93,000
531400	Books And Periodicals	\$4,373	\$5,425	\$5,125	\$5,425	\$0	\$5,425
531605	Machinery And Equipment-Operating	\$70,706	\$84,258	\$84,449	\$49,255	(\$31,955)	\$17,300
531610	Furniture/Fixtures-Operating	\$160	\$2,700	\$2,700	\$2,700	\$1,900	\$4,600
531615	Computer Equipment-Operating	\$15,429	\$15,853	\$16,043	\$3,500	\$50	\$3,550
531620	Communication Equipment-Operating	\$4,214	\$6,700	\$7,894	\$6,700	(\$3,700)	\$3,000
531720	Uniforms	\$97,825	\$133,453	\$128,764	\$123,800	(\$750)	\$123,050
539999	Special Events Contra Account	(\$19,092)	\$0	\$0	\$0	\$0	\$0
Operating Total		\$2,531,737	\$2,494,123	\$2,435,316	\$2,447,080	\$204,246	\$2,651,326
542100	Machinery	\$5,933	\$0	\$0	\$0	\$0	\$0
552400	Risk/Liability Contribution	\$273,848	\$225,149	\$225,149	\$225,149	\$41,548	\$266,697
553100	Group Insurance Contribution	\$1,735,000	\$1,837,981	\$1,837,981	\$1,852,606	(\$48,856)	\$1,803,750
554100	Workers Comp Contribution	\$287,297	\$125,346	\$125,346	\$125,346	(\$49,434)	\$75,912
Transfers, Capital, Other Total		\$2,302,078	\$2,188,476	\$2,188,476	\$2,203,101	(\$56,742)	\$2,146,359
Police Total		\$16,238,082	\$16,328,496	\$16,141,351	\$16,321,270	(\$245,944)	\$16,075,326

Police Department

General Fund

Summary of Changes from FY 2011 Approved Budget to FY 2012 Budget

FY 2011 Approved Budget	\$16,321,270
Add Position of Evidence Tech from deletion of Records Clerk	\$0
Delete a Police Officer I to transfer City Hall Officer from Police to Administration	(\$61,990)
Salary Adjustments	(\$420,531)
Overtime Reduction due to change in Public Safety Overtime Policy	(\$81,673)
Salary Adjustments Total	(\$564,194)
Gasoline Increases	\$81,636
One Time Cost Removed from FY 2011	(\$26,000)
Other Operating Changes	\$1,610
Departmental Adjustments Total	\$57,246
Position of Assistant Chief from an unfunded to a funded position.	\$114,004
In Car Digital Camera Repairs	\$7,000
Urban Area Security Initiative (UASI) Upgrade Annual Operating Cost	\$140,000
New Initiative Total	\$261,004
Police Total	\$16,075,326
Digital In Car Cameras	\$15,000
Mobile Data Terminals (MDT) Replacement program	\$155,000
Replace kitchen equipment - Detention Center	\$25,000
Maintenance Capital Total	\$195,000
Urban Area Security Initiative (UASI) Upgrade	\$1,056,400
One Time Capital Total	\$1,056,400

Police Total with Funded Capital

\$ 17,326,726

Police Department

General Fund

Program	FY 2012 Approved Budget	Full Time Positions
Police Administrative Services	\$1,050,105	3.0
Police Support Services	\$1,989,594	23.0
Jail / Detention Center	\$2,294,969	33.0
General Investigation	\$1,615,553	20.0
Special Investigation	\$1,258,674	15.0
Patrol	\$6,451,218	82.0
Traffic Enforcement Unit	\$1,415,213	11.0
	\$16,075,326	187.0

**Police Administration Program
321A**

Mission Statement... The Office of the Chief of Police provides effective and efficient management and direction of the Department

Services... Department management and administration

Customers... Officers, Detectives, Support Staff, Elected Officials, City Management, Media, Citizens of Roswell

Outcome Measure...	FY 2010 <u>Actual</u>	FY 2011 <u>Estimated</u>	FY 2012 <u>Proposed</u>
Maintain CALEA accreditation & State certification	Yes	Yes	Yes

What We Have Accomplished...

- Maintained compliance with Commission on Accreditation of Law Enforcement Agencies (CALEA) and State certification standards.
- Proactively increased patrol presence in zones with highest crime activity.

What We Expect to Accomplish...

- Conduct comprehensive review of training program and provide for increased specialized and management development training as required.
- Maintain compliance with Commission on Accreditation of Law Enforcement Agencies (CALEA) and State certification standards.

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
321A	511100	Regular Employees	\$159,617	\$170,000	\$170,000	\$170,000	\$105,902	\$275,902
321A	511300	Overtime	\$0	\$400	\$0	\$400	\$0	\$400
321A	512200	Social Security (FICA) Contributions	\$8,589	\$10,600	\$10,600	\$10,600	\$6,666	\$17,266
321A	512300	Medicare	\$2,288	\$2,480	\$2,480	\$2,480	\$1,643	\$4,123
321A	512400	Retirement Contributions	\$16,035	\$20,363	\$20,363	\$20,363	\$13,007	\$33,370
321A	512401	Deferred Compensation	\$1,524	\$1,700	\$1,700	\$1,700	(\$700)	\$1,000
Salaries and Benefits Total			\$188,053	\$205,543	\$205,143	\$205,543	\$126,518	\$332,061
321A	522205	Repairs And Maintenance	\$14	\$0	\$225	\$0	\$0	\$0
321A	522210	Vehicle Repair	\$20	\$450	\$200	\$450	\$0	\$450
321A	523210	Communication Services	\$104,284	\$161,500	\$110,000	\$161,500	\$140,000	\$301,500
321A	523220	Postage	\$6,231	\$6,600	\$6,600	\$6,600	(\$600)	\$6,000
321A	523300	Advertising	\$80	\$1,000	\$500	\$1,000	(\$500)	\$500
321A	523500	Travel	\$3,161	\$3,595	\$3,595	\$3,595	\$395	\$3,990
321A	523600	Dues And Fees	\$192	\$175	\$188	\$175	\$25	\$200
321A	523700	Education And Training	\$1,125	\$1,200	\$1,453	\$1,200	(\$100)	\$1,100
321A	523851	Contracted Temporary Labor	\$16,166	\$0	\$0	\$0	\$0	\$0
321A	531105	Supplies	\$31,490	\$40,657	\$40,000	\$40,657	(\$736)	\$39,921
321A	531120	Vehicle Parts And Supplies	\$0	\$900	\$300	\$900	(\$500)	\$400
321A	531250	Oil	\$0	\$75	\$75	\$75	\$0	\$75
321A	531270	Gasoline/ Diesel	\$847	\$850	\$700	\$850	\$324	\$1,174
321A	531400	Books And Periodicals	\$0	\$25	\$25	\$25	\$0	\$25
321A	531615	Computer Equipment-Operating	\$9,321	\$8,105	\$8,105	\$0	\$0	\$0
321A	531720	Uniforms	\$308	\$600	\$750	\$600	\$0	\$600
321A	539999	Special Events Contra Account	(\$19,092)	\$0	\$0	\$0	\$0	\$0
Operating Total			\$154,147	\$225,732	\$172,716	\$217,627	\$138,308	\$355,935
321A	552400	Risk/Liability Contribution	\$273,848	\$225,149	\$225,149	\$225,149	\$41,548	\$266,697
321A	553100	Group Insurance Contribution	\$19,000	\$19,500	\$19,500	\$19,500	\$0	\$19,500
321A	554100	Workers Comp Contribution	\$287,297	\$125,346	\$125,346	\$125,346	(\$49,434)	\$75,912
Transfers, Capital, Other Total			\$580,145	\$369,995	\$369,995	\$369,995	(\$7,886)	\$362,109
Police Administrative Services Total			\$922,344	\$801,270	\$747,854	\$793,165	\$256,940	\$1,050,105

Police Support Services Program 321B

Mission Statement... Provide logistical and administrative support to the operating units of the department

Services Provided... Staff training, accreditation, records management and distribution, inventory control and distribution, permits and licensing, community affairs, internal investigations, recruiting and pre-employment services, research and planning, budget preparation and analysis, Information systems and Police help desk, Property and Evidence, Administrative Support

Customers... Officers, detectives, traffic enforcement supervisors, staff, policy makers, and public

Outcome Measure...	FY 2010 Actual	FY 2011 Estimated	FY 2012 Proposed
Number of formal Open Records Requests responded to within three days	751	750	750

What We Have Accomplished...

- Provided high level of logistical support and information to Field Services Division.
- Continued crime prevention and community outreach programs.
- Upgraded facilities and material handling processes for Evidence and Property functions.

What We Expect to Accomplish...

- Continue level of service to Field Services Division.
- Continuing programs for crime prevention and community outreach.
- Implementation of upgraded Records Management System.

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
321B	511100	Regular Employees	\$1,102,564	\$1,116,759	\$1,086,000	\$1,123,000	(\$54,000)	\$1,069,000
321B	511105	Part Time Employees	\$0	\$3,500	\$2,500	\$0	\$0	\$0
321B	511300	Overtime	\$12,750	\$12,500	\$16,500	\$12,500	\$1,500	\$14,000
321B	512200	Social Security (FICA) Contributions	\$66,639	\$70,330	\$70,330	\$70,500	(\$3,300)	\$67,200
321B	512300	Medicare	\$15,585	\$16,430	\$16,430	\$16,470	(\$770)	\$15,700
321B	512400	Retirement Contributions	\$108,663	\$134,517	\$134,517	\$134,517	\$7,653	\$142,170
321B	512401	Deferred Compensation	\$8,072	\$8,400	\$8,400	\$8,400	(\$500)	\$7,900
Salaries and Benefits Total			\$1,314,273	\$1,362,436	\$1,334,677	\$1,365,387	(\$49,417)	\$1,315,970
321B	521201	Professional Services	\$15,393	\$10,000	\$8,000	\$10,000	\$0	\$10,000
321B	521203	Animal Control	\$66,638	\$87,000	\$65,570	\$87,000	(\$9,000)	\$78,000
321B	521300	Technical Services	\$28,932	\$31,500	\$31,500	\$31,500	\$1,500	\$33,000
321B	522205	Repairs And Maintenance	\$164,538	\$258,278	\$258,000	\$241,085	(\$4,000)	\$237,085
321B	522210	Vehicle Repair	\$120	\$1,300	\$750	\$1,300	(\$500)	\$800
321B	522310	Rental Of Land And Buildings	\$973	\$10,900	\$10,800	\$10,900	\$10,000	\$20,900
321B	522320	Rental Of Equipment And Vehicles	\$6,627	\$6,000	\$6,500	\$6,000	\$1,000	\$7,000
321B	523210	Communication Services	\$4,716	\$7,200	\$7,200	\$7,200	(\$200)	\$7,000
321B	523400	Printing And Binding	\$627	\$1,500	\$800	\$1,500	(\$800)	\$700
321B	523500	Travel	\$7,808	\$14,855	\$14,855	\$14,855	(\$6,380)	\$8,475
321B	523600	Dues And Fees	\$4,998	\$5,735	\$5,735	\$5,735	\$200	\$5,935
321B	523700	Education And Training	\$4,518	\$2,130	\$2,130	\$2,130	\$965	\$3,095
321B	523851	Contracted Temporary Labor	\$6,941	\$0	\$0	\$0	\$0	\$0
321B	531105	Supplies	\$10,335	\$14,900	\$14,500	\$14,900	\$0	\$14,900
321B	531120	Vehicle Parts And Supplies	\$1,192	\$2,300	\$2,300	\$2,300	\$0	\$2,300
321B	531250	Oil	\$242	\$300	\$300	\$300	\$0	\$300
321B	531270	Gasoline/ Diesel	\$7,311	\$9,500	\$9,000	\$9,500	\$5,134	\$14,634
321B	531400	Books And Periodicals	\$168	\$200	\$150	\$200	\$0	\$200
321B	531610	Furniture/Fixtures-Operating	\$160	\$500	\$500	\$500	\$0	\$500
321B	531615	Computer Equipment-Operating	\$573	\$850	\$850	\$850	\$0	\$850
321B	531620	Communication Equipment-Operating	\$0	\$200	\$200	\$200	(\$100)	\$100
321B	531720	Uniforms	\$2,722	\$4,246	\$4,245	\$3,600	\$0	\$3,600
Operating Total			\$335,530	\$469,394	\$443,885	\$451,555	(\$2,181)	\$449,374
321B	553100	Group Insurance Contribution	\$218,000	\$225,875	\$225,875	\$234,000	(\$9,750)	\$224,250
Transfers, Capital, Other Total			\$218,000	\$225,875	\$225,875	\$234,000	(\$9,750)	\$224,250
Police Support Services Total			\$1,867,803	\$2,057,705	\$2,004,437	\$2,050,942	(\$61,348)	\$1,989,594

General Investigations Section Program 322A

***Mission Statement...** The General Investigations Section of the Field Services Division investigates reports of criminal activity, and apprehends and prosecutes those responsible*

***Services Provided...** Criminal investigations, intelligence gathering, property and evidence collecting and processing, arresting offenders, preparing case files, and testifying in court*

***Customers...** Victims/ reporters of crime, other Law Enforcement/Government Agencies, Prosecutor's Office, Courts, and Public*

Outcome Measure...	FY 2010 Actual	FY 2011 Estimated	FY 2012 Proposed
Number of cases initiated	4,237	4,718	5,000

What We Have Accomplished...

- Continued monthly intelligence sharing and networking with other law enforcement agencies.
- Continued to train and equip investigators to improve job performance.
- Continued to use all resources available to clear assigned cases.

What We Expect to Accomplish...

- Continue intelligence sharing and networking with other law enforcement agencies.
- Continue to train and equip investigators to improve job performance.
- Continue to use all resources available to clear assigned cases.

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
322A	511100	Regular Employees	\$1,184,467	\$1,152,000	\$1,121,000	\$1,152,000	(\$180,000)	\$972,000
322A	511300	Overtime	\$113,703	\$55,000	\$57,000	\$55,000	\$0	\$55,000
322A	512200	Social Security (FICA) Contributions	\$77,947	\$74,900	\$74,900	\$74,900	(\$11,200)	\$63,700
322A	512300	Medicare	\$18,189	\$17,510	\$17,510	\$17,510	(\$1,000)	\$16,510
322A	512400	Retirement Contributions	\$102,212	\$137,991	\$137,991	\$137,991	(\$8,711)	\$129,280
322A	512401	Deferred Compensation	\$6,361	\$6,400	\$6,400	\$6,400	(\$1,300)	\$5,100
Salaries and Benefits Total			\$1,502,879	\$1,443,801	\$1,414,801	\$1,443,801	(\$202,211)	\$1,241,590
322A	521201	Professional Services	\$662	\$0	\$0	\$0	\$0	\$0
322A	521300	Technical Services	\$9,076	\$9,200	\$9,000	\$9,200	\$9,100	\$18,300
322A	522205	Repairs And Maintenance	\$14,055	\$3,550	\$3,500	\$3,550	\$0	\$3,550
322A	522210	Vehicle Repair	\$1,273	\$7,000	\$4,000	\$7,000	\$0	\$7,000
322A	522310	Rental Of Land And Buildings	\$0	\$0	\$65	\$0	\$0	\$0
322A	522320	Rental Of Equipment And Vehicles	\$6,812	\$4,500	\$6,000	\$4,500	\$1,700	\$6,200
322A	523210	Communication Services	\$20,086	\$30,828	\$28,000	\$30,828	(\$4,116)	\$26,712
322A	523500	Travel	\$1,283	\$4,550	\$4,550	\$4,550	(\$380)	\$4,170
322A	523600	Dues And Fees	\$170	\$770	\$770	\$770	\$0	\$770
322A	523700	Education And Training	\$2,365	\$3,000	\$3,000	\$3,000	(\$25)	\$2,975
322A	531105	Supplies	\$15,009	\$21,035	\$27,000	\$18,500	\$0	\$18,500
322A	531120	Vehicle Parts And Supplies	\$10,240	\$9,000	\$8,500	\$9,000	\$0	\$9,000
322A	531250	Oil	\$1,122	\$2,500	\$2,500	\$0	\$2,500	\$2,500
322A	531270	Gasoline/ Diesel	\$39,915	\$43,500	\$43,500	\$46,000	\$10,136	\$56,136
322A	531400	Books And Periodicals	\$895	\$2,000	\$1,800	\$2,000	\$0	\$2,000
322A	531605	Machinery And Equipment-Operating	\$20,111	\$21,598	\$21,598	\$11,000	(\$6,500)	\$4,500
322A	531615	Computer Equipment-Operating	\$3,824	\$4,248	\$4,248	\$0	\$0	\$0
322A	531620	Communication Equipment-Operating	\$184	\$400	\$1,619	\$400	\$0	\$400
322A	531720	Uniforms	\$12,705	\$17,000	\$17,000	\$17,000	(\$750)	\$16,250
Operating Total			\$159,789	\$184,679	\$186,650	\$167,298	\$11,665	\$178,963
322A	542100	Machinery	\$5,933	\$0	\$0	\$0	\$0	\$0
322A	553100	Group Insurance Contribution	\$180,500	\$204,750	\$204,750	\$204,750	(\$9,750)	\$195,000
Transfers, Capital, Other Total			\$186,433	\$204,750	\$204,750	\$204,750	(\$9,750)	\$195,000
General Investigation Total			\$1,849,101	\$1,833,230	\$1,806,201	\$1,815,849	(\$200,296)	\$1,615,553

Special Operations Section Program 322B

Mission Statement... The Special Operations Section of the Field Services Division investigates narcotics and vice activity, apprehends and prosecutes those responsible, and responds to unusual high-risk situations that require special equipment and tactics

Services Provided... Narcotics and vice investigations, intelligence gathering, property and evidence collecting and processing, emergency tactical response, arresting offenders and testifying in court

Customers... Victims/ reporters of crime, other Law Enforcement/Government Agencies, Prosecutor's Office, Courts, and Public

Outcome Measure...	FY 2010 Actual	FY 2011 Estimated	FY 2012 Proposed
Number of operations initiated	2,482	1,600	2,000

What We Have Accomplished...

- Participated in both Drug Enforcement Agency (DEA) and High Intensity Drug Trafficking Area (HIDTA) task forces.
- Continued to target specific crimes and high criminal activity areas with added patrols and surveillance.
- Conducted regular training for Special Weapons and Tactics (SWAT) and Crisis Intervention team members for response to high risk situations.

What We Expect to Accomplish...

- Continue to participate in Drug Enforcement Agency (DEA) and High Intensity Drug Trafficking Area (HIDTA) task forces.
- Continue to target specific crimes and high criminal activity areas with added patrols and surveillance.
- Continue to conduct regular training for Special Weapons and Tactics (SWAT) and Crisis Intervention team members for response to high risk situations.

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
322B	511100	Regular Employees	\$703,172	\$708,000	\$745,500	\$708,000	\$114,000	\$822,000
322B	511300	Overtime	\$53,157	\$25,000	\$28,000	\$25,000	\$0	\$25,000
322B	512200	Social Security (FICA) Contributions	\$48,793	\$45,500	\$45,500	\$45,500	\$7,100	\$52,600
322B	512300	Medicare	\$11,411	\$10,630	\$10,630	\$10,630	(\$1,490)	\$9,140
322B	512400	Retirement Contributions	\$44,401	\$84,807	\$84,807	\$84,807	\$24,753	\$109,560
322B	512401	Deferred Compensation	\$3,722	\$3,300	\$3,300	\$3,300	\$500	\$3,800
Salaries and Benefits Total			\$864,657	\$877,237	\$917,737	\$877,237	\$144,863	\$1,022,100
322B	521201	Professional Services	\$201	\$1,000	\$500	\$1,000	\$0	\$1,000
322B	521300	Technical Services	\$2,141	\$4,000	\$3,000	\$4,000	\$0	\$4,000
322B	522205	Repairs And Maintenance	\$544	\$250	\$250	\$250	\$0	\$250
322B	522210	Vehicle Repair	\$7,417	\$5,200	\$9,700	\$5,200	\$2,000	\$7,200
322B	523210	Communication Services	\$1,198	\$11,448	\$2,500	\$11,448	(\$1,200)	\$10,248
322B	523500	Travel	\$1,288	\$1,416	\$1,700	\$1,416	(\$1,016)	\$400
322B	523600	Dues And Fees	\$380	\$550	\$550	\$550	\$0	\$550
322B	523700	Education And Training	\$1,219	\$1,200	\$880	\$1,200	(\$1,200)	\$0
322B	531105	Supplies	\$17,920	\$15,900	\$22,500	\$15,900	(\$1,000)	\$14,900
322B	531120	Vehicle Parts And Supplies	\$11,941	\$8,000	\$20,400	\$8,000	\$3,000	\$11,000
322B	531250	Oil	\$824	\$1,000	\$800	\$0	\$1,000	\$1,000
322B	531270	Gasoline/ Diesel	\$14,567	\$15,000	\$22,000	\$16,000	\$17,176	\$33,176
322B	531605	Machinery And Equipment-Operating	\$14,661	\$7,255	\$7,255	\$7,255	(\$6,055)	\$1,200
322B	531720	Uniforms	\$4,875	\$5,400	\$5,000	\$5,400	\$0	\$5,400
Operating Total			\$79,176	\$77,619	\$97,035	\$77,619	\$12,705	\$90,324
322B	553100	Group Insurance Contribution	\$85,500	\$126,750	\$126,750	\$126,750	\$19,500	\$146,250
Transfers, Capital, Other Total			\$85,500	\$126,750	\$126,750	\$126,750	\$19,500	\$146,250
Special Investigation Total			\$1,029,333	\$1,081,606	\$1,141,522	\$1,081,606	\$177,068	\$1,258,674

**Uniform Patrol Section Program
322C**

Mission Statement... The Uniform Patrol Section of the Roswell Police Department provides a safe environment for all who live and travel through the city. The officers respond to calls for service, enforce city ordinance, state and federal law, and conduct patrols to detect criminal behavior and apprehend those responsible

Services Provided... Law enforcement, Criminal investigations, Property and evidence, Apprehend offenders, Traffic accident investigations, and Calls for service

Customers... General Public, Residents, Business Owners/Operators, Motorists, Visitors, Victims, Witnesses, Law Enforcement Agencies, Prosecutor's Offices, Courts

Outcome Measure...	FY 2010 <u>Actual</u>	FY 2011 <u>Estimated</u>	FY 2012 <u>Proposed</u>
Number of calls for service completed	108,864	105,000	105,000

What We Have Accomplished...

- Conducted 27,323 traffic stops to apprehend violators of traffic laws.
- Responded to 108,864 calls for service.
- Investigated 3,057 motor vehicle accidents.
- Detected and apprehended violators of traffic law, conducting traffic stops.
- Continued to provide training to prepare Patrol Section officers for effective response to calls for service.

What We Expect to Accomplish...

- Respond to all calls for police service and provide initial investigation for reported crimes, vehicle accidents, and maintain a safe community.
- Utilize available technology to identify areas to conduct directed patrols in attempt to deter criminal activity and apprehend those participating in such activity.
- Detect and apprehend violators of traffic law, by conducting traffic stops.
- Continue to provide training to prepare Patrol Section Officers for effective response to calls for service.

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
322C	511100	Regular Employees	\$4,111,327	\$4,189,340	\$4,043,000	\$4,235,000	(\$394,000)	\$3,841,000
322C	511105	Part Time Employees	\$45,854	\$25,000	\$62,000	\$0	\$0	\$0
322C	511300	Overtime	\$238,325	\$312,460	\$240,000	\$312,460	(\$87,240)	\$225,220
322C	512200	Social Security (FICA) Contributions	\$265,585	\$278,719	\$278,719	\$280,000	(\$27,750)	\$252,250
322C	512300	Medicare	\$62,113	\$65,200	\$65,200	\$65,500	(\$5,060)	\$60,440
322C	512400	Retirement Contributions	\$454,109	\$503,690	\$503,690	\$503,690	\$7,720	\$511,410
322C	512401	Deferred Compensation	\$20,496	\$21,490	\$21,490	\$21,490	(\$1,490)	\$20,000
		Salaries and Benefits Total	\$5,197,809	\$5,395,899	\$5,214,099	\$5,418,140	(\$507,820)	\$4,910,320
322C	521300	Technical Services	\$699	\$1,500	\$1,000	\$1,500	\$0	\$1,500
322C	522205	Repairs And Maintenance	\$44,691	\$6,000	\$9,600	\$6,000	\$3,000	\$9,000
322C	522210	Vehicle Repair	\$29,640	\$33,370	\$34,135	\$33,370	\$0	\$33,370
322C	523210	Communication Services	\$72,009	\$64,932	\$62,500	\$64,932	\$0	\$64,932
322C	523500	Travel	\$7,319	\$2,550	\$2,550	\$2,550	\$0	\$2,550
322C	523600	Dues And Fees	\$148	\$200	\$200	\$200	\$0	\$200
322C	523700	Education And Training	\$304	\$3,500	\$3,500	\$3,500	\$0	\$3,500
322C	531105	Supplies	\$43,479	\$43,161	\$52,180	\$41,290	\$0	\$41,290
322C	531120	Vehicle Parts And Supplies	\$118,479	\$117,000	\$120,600	\$117,000	\$0	\$117,000
322C	531250	Oil	\$8,631	\$7,000	\$7,000	\$0	\$8,500	\$8,500
322C	531270	Gasoline/ Diesel	\$288,438	\$305,000	\$300,000	\$342,000	\$35,956	\$377,956
322C	531400	Books And Periodicals	\$2,450	\$2,500	\$2,500	\$2,500	\$0	\$2,500
322C	531605	Machinery And Equipment-Operating	\$26,922	\$42,596	\$42,596	\$25,000	(\$13,400)	\$11,600
322C	531615	Computer Equipment-Operating	\$833	\$2,000	\$2,000	\$2,000	(\$1,000)	\$1,000
322C	531620	Communication Equipment-Operating	\$0	\$1,600	\$1,600	\$1,600	(\$1,100)	\$500
322C	531720	Uniforms	\$44,533	\$73,399	\$71,000	\$66,000	\$0	\$66,000
		Operating Total	\$688,574	\$706,308	\$712,961	\$709,442	\$31,956	\$741,398
322C	553100	Group Insurance Contribution	\$824,000	\$832,106	\$832,106	\$838,606	(\$39,106)	\$799,500
		Transfers, Capital, Other Total	\$824,000	\$832,106	\$832,106	\$838,606	(\$39,106)	\$799,500
		Patrol Total	\$6,710,383	\$6,934,313	\$6,759,166	\$6,966,188	(\$514,970)	\$6,451,218

Traffic Enforcement Unit Program 322D

Mission Statement... The Traffic Enforcement Unit of the Field Services Division analyzes traffic patterns and problems strategically enforces traffic laws and responds to all serious injury/fatality accidents and those involving city owned or operated vehicles

Services Provided... Law enforcement, complainant area patrol, traffic accident investigations, special events, and commercial vehicle inspections

Customers... General Public, Residents, Business Owners/Operators, Motorists, Visitors, Victims, Witnesses, Law Enforcement Agencies, Prosecutor's Offices, Courts

Outcome Measure...	FY 2010	FY 2011	FY 2012
	<u>Actual</u>	<u>Estimated</u>	<u>Proposed</u>
Number of traffic enforcement operations	3,410	3,500	3,500

What We Have Accomplished...

- Continued coordinated traffic enforcement activities with area law enforcement agencies.
- Enforced traffic laws, targeting citizen complaint areas and high accident areas.
- Provided thorough investigation of all city vehicle (fatality and serious injury) accidents occurring in the city.
- Conducted training to prepare officers for more effective services.

What We Expect to Accomplish...

- Continue coordinated traffic enforcement activities with area law enforcement agencies.
- Enforce traffic laws, targeting citizen complaint areas and high accident areas.
- Provide thorough investigation of all city vehicle, fatality and serious injury accidents occurring in the city.
- Conduct of training to prepare officers for more effective services.

CC	Account	Account Title	FY 2010	FY 2011	FY 2011	FY 2011	FY 2012	FY 2012
			Actual	Amended Budget	Estimated Expenditures	Approved Budget	Approved Changes	Approved Budget
322D	511100	Regular Employees	\$535,749	\$528,000	\$585,621	\$528,000	\$60,000	\$588,000
322D	511105	Part Time Employees	\$110,880	\$112,000	\$112,000	\$112,000	\$0	\$112,000
322D	511300	Overtime	\$24,204	\$15,000	\$23,000	\$15,000	\$0	\$15,000
322D	512200	Social Security (FICA) Contributions	\$40,644	\$40,700	\$43,000	\$40,700	\$3,700	\$44,400
322D	512300	Medicare	\$9,506	\$9,500	\$9,500	\$9,500	\$950	\$10,450
322D	512400	Retirement Contributions	\$57,489	\$63,246	\$63,246	\$63,246	\$14,854	\$78,100
322D	512401	Deferred Compensation	\$5,272	\$4,600	\$4,600	\$4,600	\$1,300	\$5,900
Salaries and Benefits Total			\$783,744	\$773,046	\$840,967	\$773,046	\$80,804	\$853,850
322D	521300	Technical Services	\$4,143	\$5,700	\$4,700	\$5,700	\$1,550	\$7,250
322D	522205	Repairs And Maintenance	\$40,158	\$4,216	\$3,000	\$5,000	\$0	\$5,000
322D	522210	Vehicle Repair	\$35,333	\$20,000	\$25,000	\$20,000	\$5,000	\$25,000
322D	522320	Rental Of Equipment And Vehicles	\$293,461	\$330,000	\$325,000	\$330,000	\$0	\$330,000
322D	523210	Communication Services	\$9,374	\$10,364	\$9,000	\$11,364	(\$1,344)	\$10,020
322D	523500	Travel	\$2,659	\$500	\$2,500	\$500	\$1,810	\$2,310
322D	523700	Education And Training	\$175	\$3,500	\$1,500	\$3,500	(\$1,400)	\$2,100
322D	531105	Supplies	\$9,343	\$10,000	\$11,000	\$10,000	\$0	\$10,000
322D	531120	Vehicle Parts And Supplies	\$8,434	\$15,000	\$11,500	\$15,000	\$0	\$15,000
322D	531230	Electricity	\$2,015	\$2,000	\$2,000	\$2,000	\$317	\$2,317
322D	531250	Oil	\$759	\$0	\$250	\$0	\$400	\$400
322D	531270	Gasoline/ Diesel	\$21,701	\$18,500	\$20,000	\$18,500	\$16,866	\$35,366
322D	531400	Books And Periodicals	\$471	\$400	\$400	\$400	\$0	\$400
322D	531605	Machinery And Equipment-Operating	\$9,013	\$12,809	\$13,000	\$6,000	(\$6,000)	\$0
322D	531615	Computer Equipment-Operating	\$878	\$650	\$840	\$650	\$1,050	\$1,700
322D	531620	Communication Equipment-Operating	\$4,030	\$4,500	\$4,475	\$4,500	(\$2,500)	\$2,000
322D	531720	Uniforms	\$19,043	\$15,769	\$15,769	\$15,000	\$0	\$15,000
Operating Total			\$460,987	\$453,908	\$449,934	\$448,114	\$15,749	\$463,863
322D	553100	Group Insurance Contribution	\$95,000	\$97,500	\$97,500	\$97,500	\$0	\$97,500
Transfers, Capital, Other Total			\$95,000	\$97,500	\$97,500	\$97,500	\$0	\$97,500
Traffic Enforcement Unit Total			\$1,339,732	\$1,324,454	\$1,388,401	\$1,318,660	\$96,553	\$1,415,213

Detention Center Program 3226

Mission Statement... The Detention Center of the Police Department provides a healthy and secure environment for processing and housing accused and convicted violators of the law

Services Provided... Inmate Processing, Inmate Housing, and Detention Center Administration

Customers... Inmates, Court Services, Roswell, and the U.S. Marshals

Outcome Measure...	FY 2010 Actual	FY 2011 Estimated	FY 2012 Proposed
Number of inmates booked	5,209	4,500	4,540

What We Have Accomplished...

- Detention Officer II program is underway.
- Detention staff is regularly transporting inmates to Fulton County.
- Replaced porcelain toilets and sinks with stainless steel.
- Replaced residential grade washers and dryers with commercial equipment.

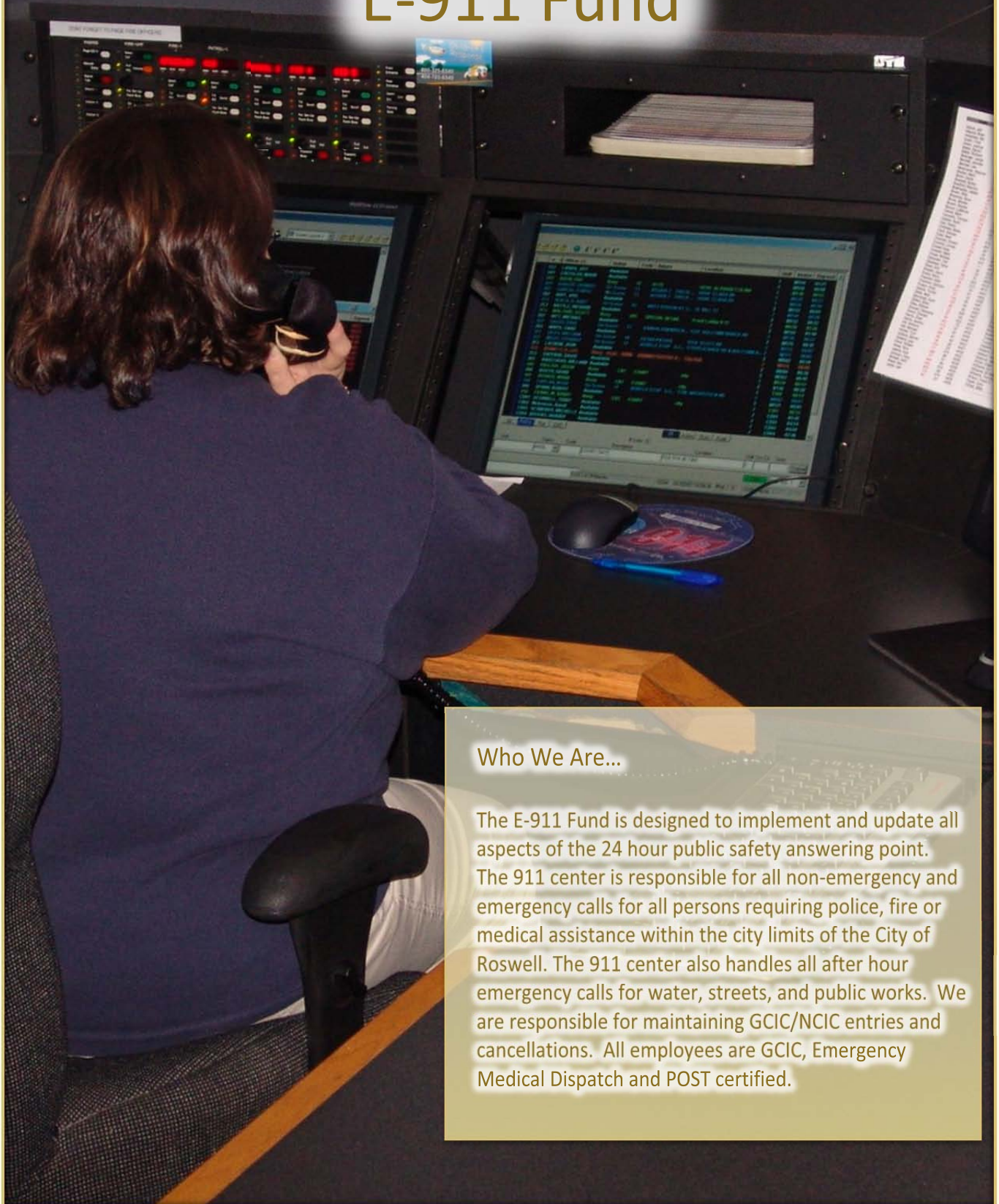
What We Expect to Accomplish...

- Replace the existing Live Scan fingerprint machine with updated technology, using grant funds.
- Hire part-time cooks for food service to inmates.
- Replace existing worn kitchen equipment that is costly to maintain.

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
3226	511100	Regular Employees	\$1,208,571	\$1,227,000	\$1,209,000	\$1,227,000	(\$42,000)	\$1,185,000
3226	511105	Part Time Employees	\$0	\$0	\$0	\$0	\$41,050	\$41,050
3226	511300	Overtime	\$120,384	\$108,000	\$128,200	\$108,000	\$0	\$108,000
3226	512200	Social Security (FICA) Contributions	\$79,763	\$82,800	\$82,800	\$82,800	(\$30)	\$82,770
3226	512300	Medicare	\$18,654	\$19,360	\$19,360	\$19,360	(\$10)	\$19,350
3226	512400	Retirement Contributions	\$122,025	\$146,975	\$146,975	\$146,975	\$14,905	\$161,880
3226	512401	Deferred Compensation	\$3,455	\$3,800	\$3,800	\$3,800	(\$100)	\$3,700
Salaries and Benefits Total			\$1,552,853	\$1,587,935	\$1,590,135	\$1,587,935	\$13,815	\$1,601,750
3226	521201	Professional Services	\$441,485	\$170,000	\$175,000	\$170,000	\$0	\$170,000
3226	522205	Repairs And Maintenance	\$48,823	\$37,000	\$37,000	\$37,000	(\$4,500)	\$32,500
3226	522210	Vehicle Repair	\$95	\$1,000	\$500	\$1,000	\$0	\$1,000
3226	522310	Rental Of Land And Buildings	\$347	\$1,800	\$1,800	\$1,800	(\$1,800)	\$0
3226	522320	Rental Of Equipment And Vehicles	\$4,725	\$5,200	\$5,200	\$5,200	\$3,000	\$8,200
3226	523210	Communication Services	\$3,017	\$3,100	\$3,000	\$3,100	\$1,400	\$4,500
3226	523500	Travel	\$0	\$400	\$400	\$400	\$0	\$400
3226	523600	Dues And Fees	\$94	\$300	\$300	\$300	\$0	\$300
3226	523700	Education And Training	\$1,000	\$0	\$0	\$0	\$0	\$0
3226	531105	Supplies	\$21,939	\$19,719	\$22,370	\$19,500	\$0	\$19,500
3226	531110	Inmate Supplies	\$15,936	\$19,975	\$15,500	\$19,975	\$0	\$19,975
3226	531120	Vehicle Parts And Supplies	\$1,192	\$1,200	\$1,000	\$1,200	\$0	\$1,200
3226	531250	Oil	\$47	\$150	\$115	\$150	\$0	\$150
3226	531270	Gasoline/ Diesel	\$3,493	\$4,100	\$2,500	\$4,100	(\$3,956)	\$144
3226	531320	Inmate Meals	\$97,313	\$93,000	\$90,000	\$93,000	\$0	\$93,000
3226	531400	Books And Periodicals	\$389	\$300	\$250	\$300	\$0	\$300
3226	531610	Furniture/Fixtures-Operating	\$0	\$2,200	\$2,200	\$2,200	\$1,900	\$4,100
3226	531720	Uniforms	\$13,639	\$17,039	\$15,000	\$16,200	\$0	\$16,200
Operating Total			\$653,533	\$376,483	\$372,135	\$375,425	(\$3,956)	\$371,469
3226	553100	Group Insurance Contribution	\$313,000	\$331,500	\$331,500	\$331,500	(\$9,750)	\$321,750
Transfers, Capital, Other Total			\$313,000	\$331,500	\$331,500	\$331,500	(\$9,750)	\$321,750
Jail / Detention Center Total			\$2,519,386	\$2,295,918	\$2,293,770	\$2,294,860	\$109	\$2,294,969

Police Department

E-911 Fund



Who We Are...

The E-911 Fund is designed to implement and update all aspects of the 24 hour public safety answering point. The 911 center is responsible for all non-emergency and emergency calls for all persons requiring police, fire or medical assistance within the city limits of the City of Roswell. The 911 center also handles all after hour emergency calls for water, streets, and public works. We are responsible for maintaining GCIC/NCIC entries and cancellations. All employees are GCIC, Emergency Medical Dispatch and POST certified.

**E-911 Program
3800**

***Mission Statement...** Emergency Communications Division receives, prioritizes, transmits, and coordinates all requests for emergency and non-emergency services, and maintains all related supporting equipment*

***Services Provided...** 24 hour answering service for 911 and non-emergency calls. Pre-Arrival Medical Instructions, Background Checks, and General Information. Dispatch of Police, Fire, and medical assistance to anyone within the City limits of Roswell as well as mutual aid to surrounding agencies*

***Customers...** General Public*

Outcome Measure...	FY 2010 <u>Actual</u>	FY 2011 <u>Estimated</u>	FY 2012 <u>Proposed</u>
Percentage of 911 calls answered by three ring (five seconds or less)	98%	98%	98%

What We Have Accomplished...

- Upgraded training for existing and new employees including Emergency Medical Dispatcher certifications and offered online classes.
- Maintained high level of service.

What We Expect to Accomplish...

- Upgrade computer aided dispatch software.
- Continue education for employees.

Summary of Changes from FY 2011 Approved Budget to FY 2012 Budget

FY 2011 Approved Budget	\$1,586,541
Salary Adjustments	(\$19,035)
2 Additional Dispatchers	\$91,821
Position of Manager Change to Dispatcher in E911	(\$22,792)
Salary Adjustments Total	\$49,994
Other Operating Changes	(\$6,025)
Electricity Increases	\$1,874
Increase in E-911 Reserve Expenditures	\$40,000
Departmental Adjustments Total	\$35,849
Computer Aided Dispatch (CAD) computer Replacement for E-911	\$18,000
One Time Capital Total	\$18,000
Police Total	\$1,690,384

**E-911 Program
3800**

Revenues by Line Item...

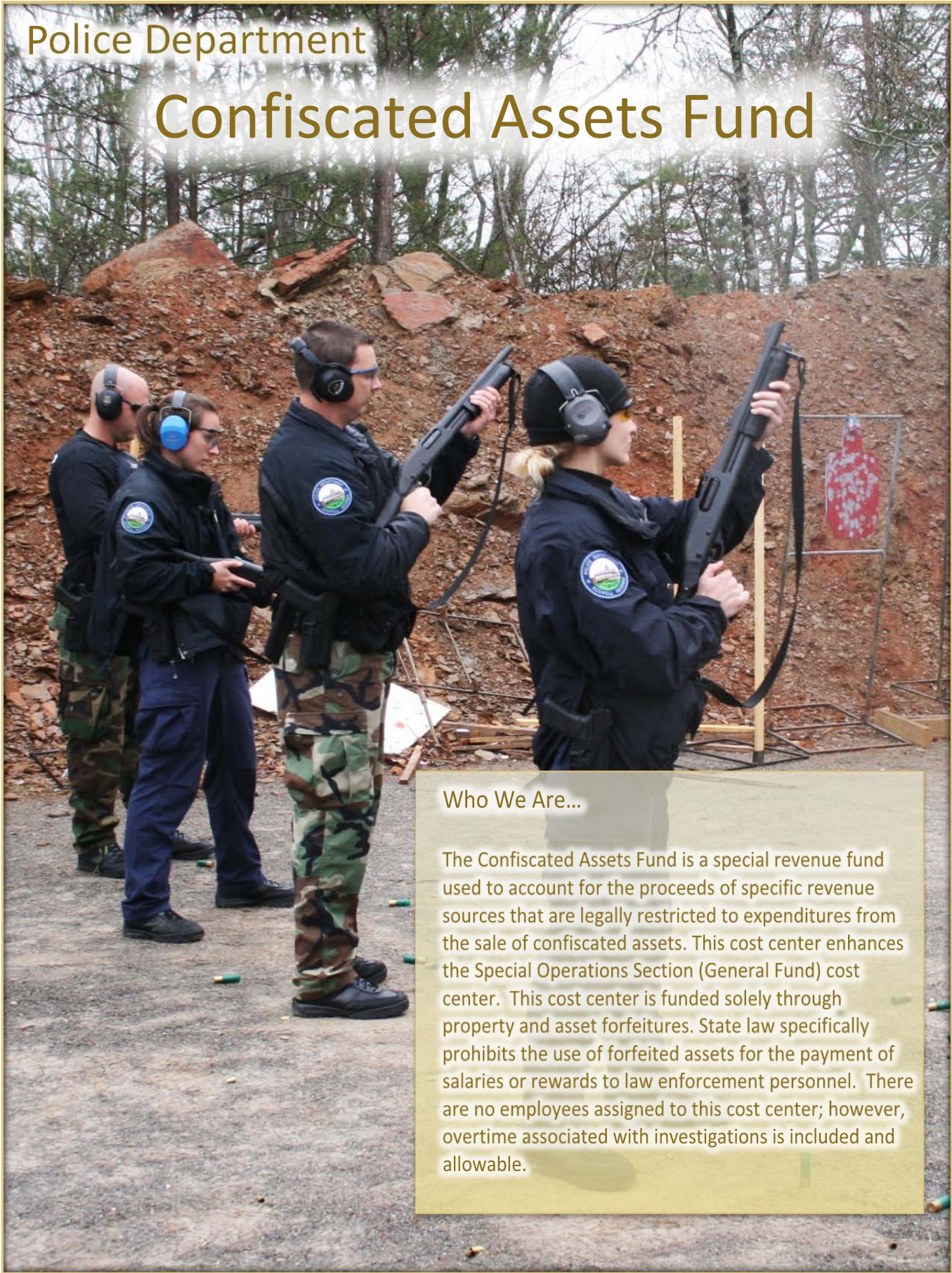
Account	Account Name	FY 2010 Actual Revenue	FY 2011 Amended Budget	FY 2011 Estimate	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Revenue Budget
342501	E-911 CHARGES - LANDLINES	\$719,986	\$750,000	\$675,000	\$750,000	(\$75,000)	\$675,000
342502	E-911 CHARGES - WIRELESS	\$897,449	\$925,000	\$925,000	\$925,000	\$0	\$925,000
Charges for Service - External Total		\$1,617,436	\$1,675,000	\$1,600,000	\$1,675,000	(\$75,000)	\$1,600,000
361000	INTEREST REVENUES	\$11,012	\$0	\$11,000	\$0	\$11,000	\$11,000
361010	UNREALIZED INVEST GAINS	(\$1,720)	\$0	\$0	\$0	\$0	\$0
Interest Income Total		\$9,292	\$0	\$11,000	\$0	\$11,000	\$11,000
215 - E911 Fund Total		\$1,626,728	\$1,675,000	\$1,611,000	\$1,675,000	(\$64,000)	\$1,611,000

Expenditures by Line Item...

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
3800	511100	Regular Employees	\$745,012	\$747,000	\$715,643	\$747,000	\$47,124	\$794,124
3800	511105	Part Time Employees	\$0	\$500	\$0	\$500	\$0	\$500
3800	511300	Overtime	\$67,578	\$58,512	\$75,745	\$58,512	\$0	\$58,512
3800	512200	Social Security (FICA) Contributions	\$48,907	\$48,300	\$48,300	\$48,300	\$4,675	\$52,975
3800	512300	Medicare	\$11,438	\$11,280	\$11,280	\$11,280	\$1,100	\$12,380
3800	512400	Retirement Contributions	\$72,340	\$89,478	\$89,478	\$89,478	\$7,572	\$97,050
3800	512401	Deferred Compensation	\$2,748	\$3,100	\$3,100	\$3,100	\$0	\$3,100
Salaries and Benefits Total			\$948,023	\$958,170	\$943,546	\$958,170	\$60,471	\$1,018,641
3800	521201	Professional Services	\$0	\$2,500	\$0	\$2,500	\$0	\$2,500
3800	521204	E-911 Fund Reserve Expenditures	\$127,088	\$87,000	\$92,000	\$87,000	\$40,000	\$127,000
3800	522205	Repairs And Maintenance	\$53,590	\$54,000	\$60,000	\$54,000	\$8,000	\$62,000
3800	522320	Rental Of Equipment And Vehicles	\$2,617	\$3,600	\$3,600	\$3,600	\$0	\$3,600
3800	523210	Communication Services	\$236,313	\$250,000	\$235,000	\$250,000	(\$10,000)	\$240,000
3800	523220	Postage	\$0	\$100	\$0	\$100	(\$100)	\$0
3800	523500	Travel	\$381	\$1,050	\$1,050	\$1,050	\$1,350	\$2,400
3800	523600	Dues And Fees	\$0	\$1,395	\$1,395	\$1,395	\$0	\$1,395
3800	523700	Education And Training	\$1,150	\$3,525	\$3,525	\$3,525	(\$3,525)	\$0
3800	523901	Bank Fees / Charges	\$31	\$100	\$100	\$100	(\$50)	\$50
3800	531105	Supplies	\$3,126	\$5,000	\$4,000	\$5,000	(\$1,000)	\$4,000
3800	531210	Water / Sewerage	\$0	\$500	\$0	\$500	\$0	\$500
3800	531220	Natural Gas	\$0	\$500	\$0	\$500	\$0	\$500
3800	531230	Electricity	\$6,321	\$5,000	\$6,000	\$5,000	\$1,874	\$6,874
3800	531250	Oil	\$0	\$200	\$0	\$200	\$0	\$200
3800	531270	Gasoline/ Diesel	\$0	\$1,500	\$0	\$1,500	(\$1,500)	\$0
3800	531400	Books And Periodicals	\$1,145	\$1,000	\$500	\$1,000	\$0	\$1,000
3800	531605	Machinery And Equipment-Operating	\$0	\$1,500	\$1,500	\$1,500	\$800	\$2,300
3800	531610	Furniture/Fixtures-Operating	\$0	\$2,000	\$2,000	\$2,000	\$0	\$2,000
3800	531615	Computer Equipment-Operating	\$0	\$2,500	\$2,500	\$2,500	\$0	\$2,500
3800	531620	Communication Equipment-Operating	\$137	\$2,500	\$2,500	\$2,500	\$0	\$2,500
3800	531720	Uniforms	\$7,108	\$6,500	\$6,500	\$6,500	\$0	\$6,500
Operating Total			\$439,006	\$431,970	\$422,170	\$431,970	\$35,849	\$467,819
3800	542100	Machinery	\$38,841	\$0	\$0	\$0	\$0	\$0
3800	542300	Furniture And Fixtures	\$52,319	\$0	\$0	\$0	\$0	\$0
3800	542400	Computer Equipment	\$71,642	\$0	\$0	\$0	\$18,000	\$18,000
3800	553100	Group Insurance Contribution	\$175,500	\$185,250	\$185,250	\$185,250	\$0	\$185,250
3800	554100	Workers Comp Contribution	\$25,559	\$11,151	\$11,150	\$11,151	(\$10,477)	\$674
Transfers, Capital, Other Total			\$363,860	\$196,401	\$196,400	\$196,401	\$7,523	\$203,924
E-911 Total			\$1,750,890	\$1,586,541	\$1,562,116	\$1,586,541	\$103,843	\$1,690,384

Police Department

Confiscated Assets Fund



Who We Are...

The Confiscated Assets Fund is a special revenue fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditures from the sale of confiscated assets. This cost center enhances the Special Operations Section (General Fund) cost center. This cost center is funded solely through property and asset forfeitures. State law specifically prohibits the use of forfeited assets for the payment of salaries or rewards to law enforcement personnel. There are no employees assigned to this cost center; however, overtime associated with investigations is included and allowable.

Confiscated Assets Program 3250

Services Provided... Narcotics and vice investigations, Intelligence gathering, Property and Evidence, Emergency response, Arrest and testify

Customers... Victims/Reporters of Crime, Other Law Enforcement/Government Agencies, Prosecutor's Office, Courts, and Public

What We Have Accomplished...

- Continued participation with personnel assigned in federal drug task forces (High Intensity Drug Trafficking Area and Drug Enforcement Agency).
- Conducted monthly training program for Crisis Negotiation Team.
- Conducted SWAT team training two (2) days per month plus a forty (40) hour class totaling 216 hours training for team members.

What We Expect to Accomplish...

- Continue participation in federal drug task forces (High Intensity Drug Trafficking Area and Drug Enforcement Agency).
- Continue monthly training program for Crisis Negotiation Team.
- Continue to train SWAT team two (2) days per month plus a forty (40) hour class totaling 216 hours training for team members.

**Confiscated Assets Program
3250**

Summary of Changes from FY 2011 Approved Budget to FY 2012 Budget

FY 2011 Approved Budget	\$554,570
Salary Adjustments	\$2,710
Salary Adjustments Total	\$2,710
Assessment testing for Sergeants and Lieutenants.	\$5,000
Command College to provide career development for Police supervisors	\$18,540
National Forensic Academy Training	\$8,500
One Time Cost Removed from FY 2011	(\$28,000)
Other Operating Changes	(\$1,352)
Training - Dealing With Marginal Employees	\$2,100
Training - Leadership in Police Organizations	\$10,000
Training - Polygraph Examiners School	\$6,000
Sharpshooter Corporate Membership	\$16,320
FY 2011 Capital taken out of base	(\$343,220)
Departmental Adjustments Total	(\$306,112)
ACISS Systems case management system & intelligence software - 2 users	\$14,000
Adaptive Digital Recording Equipment	\$7,500
Cellular Digital transmitter	\$6,000
covert cameras	\$26,420
Gun cleaning system	\$9,000
Office space development in Ripley Building	\$110,000
Replacement vehicles for task force members	\$60,000
Tasers	\$120,000
Total Station - crime scene equipment	\$7,500
Radio Headsets for Special Weapons and Tactics team (SWAT)	\$10,000
Special Weapons and Tactics team (SWAT) vests	\$30,000
Thermal imaging system - 1 at \$10,000.00 (patrol & CSU)	\$10,000
Patrol Rifles Program - \$1,500.00 each for 30 rifles a year for 3 years	\$54,000
One Time Capital Total	\$464,420
Police Total	\$715,588

**Confiscated Assets Program
3250**

Revenues by Line Item...

Account	Account Name	FY 2010 Actual Revenue	FY 2011 Amended Budget	FY 2011 Estimate	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Revenue
342101	SPECIAL POLICE SER- OT	\$62,489	\$0	\$1,600	\$0	\$1,600	\$1,600
Charges for Service - External Total		\$62,489	\$0	\$1,600	\$0	\$1,600	\$1,600
351300	CONFISCATION	\$564	\$0	\$0	\$0	\$0	\$0
351310	D.E.A. FUNDS	\$532,626	\$30,000	\$50,000	\$30,000	\$20,000	\$50,000
Fines & Forfeitures Total		\$533,190	\$30,000	\$50,000	\$30,000	\$20,000	\$50,000
361000	INTEREST REVENUES	\$6,109	\$0	\$1,500	\$0	\$1,500	\$1,500
Interest Income Total		\$6,109	\$0	\$1,500	\$0	\$1,500	\$1,500
210 - Confiscated Assets Fund Total		\$601,788	\$30,000	\$53,100	\$30,000	\$23,100	\$53,100

Expenditures by Line Item...

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
3250	511300	Overtime	\$57,128	\$71,978	\$46,000	\$71,978	\$0	\$71,978
3250	512200	Social Security (FICA) Contributions	\$0	\$2,300	\$0	\$2,300	\$2,200	\$4,500
3250	512300	Medicare	\$0	\$530	\$0	\$530	\$510	\$1,040
Salaries and Benefits Total			\$57,128	\$74,808	\$46,000	\$74,808	\$2,710	\$77,518
3250	521300	Technical Services	\$0	\$0	\$0	\$0	\$5,000	\$5,000
3250	522205	Repairs And Maintenance	\$2,437	\$2,197	\$2,197	\$2,197	\$5,103	\$7,300
3250	522210	Vehicle Repair	\$320	\$0	\$0	\$0	\$0	\$0
3250	522310	Rental Of Land And Buildings	\$9,672	\$9,000	\$9,000	\$9,000	\$0	\$9,000
3250	522320	Rental Of Equipment And Vehicles	\$3,243	\$10,000	\$10,000	\$10,000	\$0	\$10,000
3250	523210	Communication Services	\$9,630	\$39,454	\$26,000	\$39,454	(\$34,802)	\$4,652
3250	523300	Advertising	\$101	\$0	\$0	\$0	\$0	\$0
3250	523500	Travel	\$1,414	\$3,591	\$3,591	\$3,591	\$18,339	\$21,930
3250	523600	Dues And Fees	\$75	\$0	\$0	\$0	\$0	\$0
3250	523700	Education And Training	\$9,450	\$5,100	\$5,100	\$5,100	\$50,540	\$55,640
3250	523901	Bank Fees / Charges	\$45	\$100	\$100	\$100	(\$40)	\$60
3250	531105	Supplies	\$35,745	\$17,446	\$29,000	\$15,000	\$4,000	\$19,000
3250	531400	Books And Periodicals	\$350	\$1,400	\$1,400	\$1,400	(\$1,400)	\$0
3250	531605	Machinery And Equipment-Operating	\$17,782	\$24,298	\$24,298	\$18,145	(\$1,145)	\$17,000
3250	531615	Computer Equipment-Operating	\$33,631	\$11,685	\$11,685	\$11,685	(\$6,375)	\$5,310
3250	531620	Communication Equipment-Operating	\$0	\$2,100	\$2,100	\$2,100	(\$1,600)	\$500
3250	531720	Uniforms	\$3,966	\$7,665	\$7,500	\$4,200	\$0	\$4,200
Operating Total			\$127,862	\$134,036	\$131,971	\$121,972	\$37,620	\$159,592
3250	551110	Indirect Costs	\$15,767	\$12,980	\$12,980	\$12,980	\$925	\$13,905
3250	551115	Interfund Transfer - Garage	\$153	\$162	\$162	\$162	(\$9)	\$153
3250	552400	Risk/Liability Contribution	\$1,737	\$1,428	\$1,428	\$1,428	(\$1,428)	\$0
3250	611350	Operating Transfers Out - Cap Projects	\$75,000	\$378,220	\$378,220	\$343,220	\$121,200	\$464,420
Transfers, Capital, Other Total			\$92,657	\$392,790	\$392,790	\$357,790	\$120,688	\$478,478
Confiscated Assets Total			\$277,646	\$601,634	\$570,761	\$554,570	\$161,018	\$715,588

Recreation, Parks, Historic and Cultural Affairs Department

Mission Statement...

The Department continues to strive to meet the leisure needs of the Citizens of Roswell by providing quality, comprehensive, recreational opportunities, parks and facilities.

Who We Are...

The Recreation, Parks, Historic & Cultural Affairs Department is responsible for providing for the leisure needs of the Citizens of Roswell by offering many diverse opportunities to engage in recreational, historical, and cultural programs and activities, and by providing a host of parks, historical sites, open space and facilities for all to enjoy.

Recreation, Parks, Historic & Cultural Affairs Department

What We Have Accomplished...

The Recreation, Parks, Historic & Cultural Affairs Department continued to support the goals of the City of Roswell, specifically the goal: IV. Celebrate our History, Culture, Heritage and Character.

- Enhanced Sprayground at Riverside Park by adding shade structures, picnic pavilion, fencing and additional surfacing.
- Installed new filtration system at Roswell Area Park Pool.
- Constructed new community garden at East Roswell Park.
- Purchased new school-type bus for use by various programs.
- Expenditures and Employees transferred from General Fund to more accurately show the expense of the Recreation Participation Fund.
- Enhanced visitors experience at Bulloch Hall, Barrington Hall, and Smith Plantation.
- New overlook, bridge and expansion of greenway to 12 feet at Big Creek Park.

What We Expect to Accomplish...

The Recreation, Parks, Historic & Cultural Affairs Department will continue to support the goals of the City of Roswell, specifically the goal: IV. Celebrate our History, Culture, Heritage and Character.

- Open Sprayground at East Roswell Park.
- Develop railroad bed trail along Vickery Creek.
- Completion of Roswell River Walk from Azalea Drive to Chattahoochee Nature Center.
- Allenbrook Pedestrian Trail (Phase I).
- Construct restroom facility at Don White Park and Old Mill Park (Machine Shop).
- Roofing system for Riverside Park pavilion/stage.
- Continue to successfully hold large community events such as Riverside Sounds Concerts, Outdoor Movies, and Holiday Celebrations.
- Increase number of programs and participants for athletics, senior programs, pre-school age programs and East-side programs.

Recreation, Parks, Historic & Cultural Affairs Department

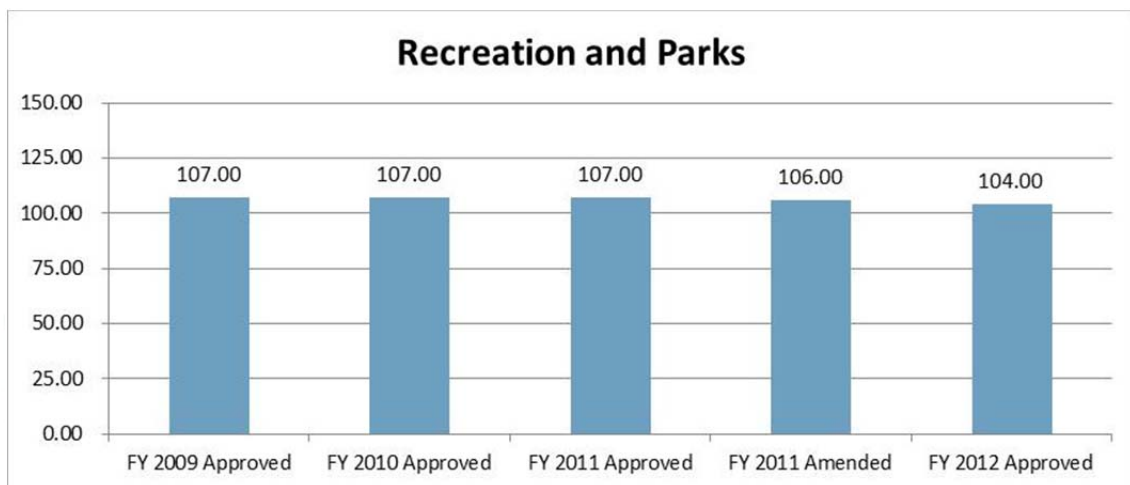
Opportunities...

The biggest opportunity the Department has this fiscal year will be to continue to provide quality programs and services to the citizens of Roswell with current resources. In addition, our citizens have come to expect new and innovative programs and services each year.

Challenges...

To biggest challenge will be to continue to provide a high level of service, innovative programming and quality facilities in the current economic climate.

Fund	FY 2012 Budget Totals	Full Time Positions
100 - General Fund	\$9,786,577	87.0
230 - Impact Fee Fund	\$225,000	
235 - Cemetery Fund	\$23,500	
275 - Hotel/Motel Fund	\$377,000	
290 - Leita Thompson Rental Fund	\$63,192	
310 - 1995 Bond	\$0	
311 - 2000 Bond Fund	\$0	
350 - Capital Projects Fund	\$872,000	
555 - Recreation Participation Fund	\$4,624,468	17.0
Recreation and Parks Total	\$15,971,737	104.0



Personnel Changes:

FY 2011: Eliminated (1) Administrative Supervisor position.

FY 2012: Eliminated (1) Recreation Program Supervisor I position and (1) Administrative Specialist II position.

Recreation, Parks, Historic & Cultural Affairs Department

General Fund

Account	Account Title	FY 2010 Actual Expenditures	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	Subtotal of FY 2012 Changes	FY 2012 Budget Totals
511100	Regular Employees	\$5,042,147	\$4,147,933	\$4,147,933	\$4,171,000	(\$95,300)	\$4,075,700
511105	Part Time Employees	\$367,960	\$411,870	\$411,870	\$411,870	\$0	\$411,870
511300	Overtime	\$106,941	\$131,021	\$131,021	\$121,021	\$10,000	\$131,021
512200	Social Security (FICA) Contributions	\$328,905	\$290,570	\$290,570	\$292,000	(\$5,150)	\$286,850
512300	Medicare	\$77,219	\$67,906	\$67,906	\$68,240	(\$1,230)	\$67,010
512400	Retirement Contributions	\$447,633	\$498,960	\$498,960	\$498,960	\$43,210	\$542,170
512401	Deferred Compensation	\$26,662	\$23,900	\$23,900	\$23,900	(\$600)	\$23,300
Salaries and Benefits Total		\$6,397,467	\$5,572,160	\$5,572,160	\$5,586,991	(\$49,070)	\$5,537,921
521201	Professional Services	\$33,080	\$31,573	\$31,770	\$31,473	(\$2,000)	\$29,473
521300	Technical Services	\$149	\$200	\$200	\$200	\$0	\$200
521400	Contract Services	\$100,119	\$171,491	\$171,491	\$121,391	\$0	\$121,391
522110	Disposal	\$4,041	\$11,000	\$11,000	\$11,000	\$0	\$11,000
522130	Custodial	\$7,966	\$12,200	\$11,000	\$12,200	\$0	\$12,200
522140	Repairs And Maintenance - Grounds	\$81,368	\$100,000	\$100,000	\$100,000	(\$31,000)	\$69,000
522205	Repairs And Maintenance	\$308,777	\$356,167	\$356,167	\$342,534	(\$11,000)	\$331,534
522210	Vehicle Repair	\$54,748	\$61,299	\$61,299	\$61,299	\$0	\$61,299
522320	Rental Of Equipment And Vehicles	\$10,828	\$10,940	\$15,940	\$10,940	\$2,000	\$12,940
523210	Communication Services	\$17,152	\$22,050	\$22,050	\$22,000	\$0	\$22,000
523220	Postage	\$1,007	\$4,210	\$4,210	\$4,210	\$0	\$4,210
523300	Advertising	\$26,357	\$29,675	\$30,648	\$28,375	\$0	\$28,375
523400	Printing And Binding	\$10,001	\$16,650	\$17,104	\$14,650	\$0	\$14,650
523500	Travel	\$2,289	\$3,280	\$3,280	\$3,280	\$0	\$3,280
523600	Dues And Fees	\$3,032	\$2,675	\$3,006	\$2,675	\$0	\$2,675
523700	Education And Training	\$1,535	\$1,439	\$1,439	\$1,439	\$0	\$1,439
523853	Contracted Interns	\$0	\$1,000	\$1,000	\$1,000	\$0	\$1,000
523902	Sanitation Services	\$62,982	\$64,100	\$64,100	\$84,100	(\$30,100)	\$54,000
531105	Supplies	\$374,874	\$302,567	\$282,567	\$302,976	\$0	\$302,976
531115	Recreation Supplies	\$182,247	\$240,500	\$240,500	\$300,500	(\$10,000)	\$290,500
531120	Vehicle Parts And Supplies	\$67,948	\$101,500	\$101,500	\$101,500	\$0	\$101,500
531210	Water / Sewerage	\$168,272	\$211,397	\$210,421	\$211,397	(\$12,000)	\$199,397
531220	Natural Gas	\$70,486	\$70,000	\$70,000	\$70,000	(\$5,000)	\$65,000
531230	Electricity	\$498,488	\$471,470	\$491,470	\$471,470	\$88,611	\$560,081
531240	Bottled Gas	\$557	\$700	\$700	\$700	\$0	\$700
531250	Oil	\$3,000	\$4,500	\$4,500	\$4,500	\$0	\$4,500
531270	Gasoline/ Diesel	\$97,678	\$105,000	\$105,000	\$118,000	\$10,000	\$128,000
531400	Books And Periodicals	\$196	\$300	\$300	\$300	\$0	\$300
531605	Machinery And Equipment-Operating	\$6,842	\$6,000	\$6,000	\$5,000	\$0	\$5,000
531610	Furniture/Fixtures-Operating	\$10,115	\$2,575	\$2,575	\$2,575	\$0	\$2,575
531615	Computer Equipment-Operating	\$3,285	\$5,850	\$5,850	\$5,850	\$0	\$5,850
531710	Vietnam Memorial Bricks	\$104	\$400	\$400	\$400	\$0	\$400
531720	Uniforms	\$38,908	\$47,160	\$42,160	\$47,160	\$0	\$47,160
Operating Total		\$2,248,432	\$2,469,868	\$2,469,646	\$2,495,094	(\$489)	\$2,494,605
552400	Risk/Liability Contribution	\$103,936	\$85,464	\$85,464	\$85,464	\$125,446	\$210,910
553100	Group Insurance Contribution	\$1,006,500	\$849,063	\$849,063	\$858,000	(\$9,750)	\$848,250
554100	Workers Comp Contribution	\$163,558	\$71,358	\$71,358	\$71,358	(\$34,912)	\$36,446
611355	Operating Transfer Out - Participant Rec	\$0	\$1,061,854	\$1,061,854	\$1,061,854	(\$403,409)	\$658,445
Transfers, Capital, Other Total		\$1,273,993	\$2,067,739	\$2,067,739	\$2,076,676	(\$322,625)	\$1,754,051
Recreation and Parks Total		\$9,919,893	\$10,109,767	\$10,109,545	\$10,158,761	(\$372,184)	\$9,786,577

Recreation, Parks, Historic & Cultural Affairs Department

General Fund

Summary of Changes from FY 2011 Approved Budget to FY 2012 Budget

FY 2011 Approved Budget	\$10,158,761
Salary Adjustments	(\$58,820)
Salary Adjustments Total	(\$58,820)
Gasoline Increases	\$10,000
One Time Cost Removed from FY 2011	(\$42,000)
Other Operating Changes	(\$47,350)
Electricity Increases	\$88,611
Departmental Adjustments Total	\$9,261
Reduction in transfers out to other funds (Risk/Liability, Worker's Comp and Recreation Participation Funds)	(\$322,625)
New Initiative Total	(\$322,625)
Recreation and Parks Total	\$9,786,577
Backstop Safety Fencing for Athletic Fields	\$15,000
Commercial Mowers	\$20,000
East Roswell Recreation Center (ERRC) Roof Replacement (not included under Facility Condition Assessment-FCA)	\$290,000
Fieldrake replacement program	\$14,000
Gator replacement program	\$9,000
Lightpole Replacement	\$24,000
Tennis Court Resurfacing	\$15,000
Maintenance Capital Total	\$387,000
Backflow Preventers for all Parks	\$50,000
City Municipal Complex Landscaping	\$30,000
Trail from Riverwalk to Lover's Leap and Allenbrook	\$28,000
One Time Capital Total	\$108,000

Recreation, Parks, Historic & Cultural Affairs Total with Funded Capital	\$10,281,577
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Recreation, Parks, Historic & Cultural Affairs Department

General Fund

Program	FY 2012 Approved Budget	Full Time Positions
Municipal Complex Grounds	\$156,056	2.0
Recreation Support Services	\$2,353,365	21.0
Recreation Administration	\$590,826	2.0
Parks / Park Areas	\$5,200,242	51.0
Cultural Arts Center	\$212,346	2.0
Barrington Hall	\$238,792	1.0
Bulloch Hall	\$232,046	1.0
Smith Plantation	\$232,769	1.0
Park Police	\$386,840	5.0
Historic & Cultural Affairs	\$183,295	1.0
	\$9,786,577	87.0

Municipal Complex Program 1566

Mission Statement... Provide safe, clean park like setting for the purpose of conducting City business and enjoying special events

Services Provided... Grounds Maintenance

Customers... City of Roswell Citizens, Customers, and Visitors

Outcome Measure...	FY 2010 <u>Actual</u>	FY 2011 <u>Estimated</u>	FY 2012 <u>Proposed</u>
Memorial Day Celebration attendance	5,000	5,200	5,300

What We Have Accomplished...

- Provided a clean environment for our citizens and visitors as they visited City Hall.
- Served as the site of several special events such as the Memorial Day Celebration, Day of Hope and the March of Dimes WalkAmerica.

What We Expect to Accomplish...

- Continue to provide daily maintenance of the grounds of the Municipal Complex to include trash removal and disposal, lawn care, and landscape services.
- Prepare grounds for special events and activities such as Memorial Day and the Boy Scout Jamboree.
- Host the Roswell Farmers Market on Saturday mornings in the spring and summer.
- Provide a positive first impression for citizens and visitors to City Hall and the Municipal Complex.
- Provide a safe, clean park-like setting for the purpose of conducting city business and enjoying special events.

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
1566	511100	Regular Employees	\$86,851	\$87,000	\$87,000	\$87,000	\$0	\$87,000
1566	511300	Overtime	\$980	\$1,507	\$1,507	\$1,507	\$0	\$1,507
1566	512200	Social Security (FICA) Contributions	\$5,339	\$5,500	\$5,500	\$5,500	\$0	\$5,500
1566	512300	Medicare	\$1,249	\$1,290	\$1,290	\$1,290	\$0	\$1,290
1566	512400	Retirement Contributions	\$8,512	\$10,421	\$10,421	\$10,421	\$1,339	\$11,760
1566	512401	Deferred Compensation	\$444	\$500	\$500	\$500	\$0	\$500
Salaries and Benefits Total			\$103,374	\$106,218	\$106,218	\$106,218	\$1,339	\$107,557
1566	522140	Repairs And Maintenance - Grounds	\$5,400	\$12,000	\$12,000	\$12,000	\$0	\$12,000
1566	522210	Vehicle Repair	\$252	\$1,299	\$1,299	\$1,299	\$0	\$1,299
1566	531105	Supplies	\$14,176	\$11,300	\$11,300	\$11,300	\$0	\$11,300
1566	531270	Gasoline/ Diesel	\$0	\$2,000	\$2,000	\$2,000	\$0	\$2,000
1566	531710	Vietnam Memorial Bricks	\$104	\$400	\$400	\$400	\$0	\$400
1566	531720	Uniforms	\$2,000	\$2,000	\$2,000	\$2,000	\$0	\$2,000
Operating Total			\$21,932	\$28,999	\$28,999	\$28,999	\$0	\$28,999
1566	553100	Group Insurance Contribution	\$19,000	\$19,500	\$19,500	\$19,500	\$0	\$19,500
Transfers, Capital, Other Total			\$19,000	\$19,500	\$19,500	\$19,500	\$0	\$19,500
Municipal Complex Grounds Total			\$144,307	\$154,717	\$154,717	\$154,717	\$1,339	\$156,056

Recreation Support Services Program 6110

Mission Statement...The Recreation Support Services provides quality recreation personnel to enhance leisure services for the Citizens of Roswell

Services Provided... Administration and Administration Support

Customers... Registered participants, other professional staff, administrative staff, Recreation Commission

Outcome Measure...	FY 2010 Actual	FY 2011 Estimated	FY 2012 Proposed
Number of total registered participants	191,448	192,500	193,000

What We Have Accomplished...

- Oversaw the Recreation Programs for a total of 200,000 registered participants and many more visitors and guest.
- Staff attended various training sessions on the local, state, and national levels to ensure the Department is on the cutting edge of service to our citizens.

What We Expect to Accomplish...

- Investigate avenues within budget constraints to provide training and educational opportunities to allow staff to remain current with trends, technology, and customer service.
- Provide a positive first impression of a clean, safe and inviting environment for citizens and visitors to our park system.
- Allow for picnic rental on-line to increase number of rentals and ease of service.
- Expand sponsorships programs throughout the Recreation.

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
6110	511100	Regular Employees	\$2,296,510	\$1,259,933	\$1,259,933	\$1,283,000	(\$59,000)	\$1,224,000
6110	511300	Overtime	(\$205)	\$0	\$0	\$0	\$0	\$0
6110	512200	Social Security (FICA) Contributions	\$136,984	\$78,170	\$78,170	\$79,600	(\$3,700)	\$75,900
6110	512300	Medicare	\$32,036	\$18,276	\$18,276	\$18,610	(\$860)	\$17,750
6110	512400	Retirement Contributions	\$218,707	\$153,024	\$153,024	\$153,024	\$9,996	\$163,020
6110	512401	Deferred Compensation	\$14,819	\$11,060	\$11,060	\$11,060	(\$1,560)	\$9,500
Salaries and Benefits Total			\$2,698,852	\$1,520,463	\$1,520,463	\$1,545,294	(\$55,124)	\$1,490,170
6110	553100	Group Insurance Contribution	\$403,500	\$205,563	\$205,563	\$214,500	(\$9,750)	\$204,750
6110	611355	Operating Transfer Out - Participant Rec	\$0	\$1,061,854	\$1,061,854	\$1,061,854	(\$403,409)	\$658,445
Transfers, Capital, Other Total			\$403,500	\$1,267,417	\$1,267,417	\$1,276,354	(\$413,159)	\$863,195
Recreation Support Services Total			\$3,102,352	\$2,787,880	\$2,787,880	\$2,821,648	(\$468,283)	\$2,353,365

Recreation Administration Program 6111

Mission Statement...The Recreation Administration provides quality recreation personnel to ensure and enhance leisure services for the Citizens of Roswell

Services Provided... Administration and Administration Support, and city-wide special events

Customers... Registered participants, other professional staff, administrative staff, Recreation Commission

Outcome Measure...	FY 2010 <u>Actual</u>	FY 2011 <u>Estimated</u>	FY 2012 <u>Proposed</u>
Percentage of Citizens rating services or goods as satisfactory	98%	98%	98%

What We Have Accomplished...

- Maintained a high level of professionalism and a high level of staff morale.
- Continued to document activity and services in order to maintain national accreditation by the Commission of Park and Recreation Agencies.
- Successfully conducted major community special events including July 4th Celebration, Annual Egg Hunt, and Youth Day Parade.

What We Expect to Accomplish...

- Maintain a high level of professionalism and a high level of staff morale.
- Continue to document activity and services in order to maintain national accreditation by the Commission of Park and Recreation Agencies.
- Ready documentation for re-accreditation in 2012.
- Continue to offer successful large community events such as Riverside Sounds Concerts, outdoor movies and holiday celebrations.

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
6111	511100	Regular Employees	\$176,268	\$175,000	\$175,000	\$175,000	(\$7,300)	\$167,700
6111	511105	Part Time Employees	\$19,383	\$20,000	\$20,000	\$20,000	\$0	\$20,000
6111	512200	Social Security (FICA) Contributions	\$10,376	\$12,100	\$12,100	\$12,100	(\$350)	\$11,750
6111	512300	Medicare	\$2,714	\$2,830	\$2,830	\$2,830	(\$100)	\$2,730
6111	512400	Retirement Contributions	\$16,655	\$20,962	\$20,962	\$20,962	\$1,028	\$21,990
6111	512401	Deferred Compensation	\$1,247	\$1,300	\$1,300	\$1,300	\$0	\$1,300
Salaries and Benefits Total			\$226,644	\$232,192	\$232,192	\$232,192	(\$6,722)	\$225,470
6111	521400	Contract Services	\$0	\$50,000	\$50,000	\$0	\$0	\$0
6111	531115	Recreation Supplies	\$27,625	\$48,500	\$48,500	\$108,500	(\$10,000)	\$98,500
Operating Total			\$27,625	\$98,500	\$98,500	\$108,500	(\$10,000)	\$98,500
6111	552400	Risk/Liability Contribution	\$103,936	\$85,464	\$85,464	\$85,464	\$125,446	\$210,910
6111	553100	Group Insurance Contribution	\$19,000	\$19,500	\$19,500	\$19,500	\$0	\$19,500
6111	554100	Workers Comp Contribution	\$163,558	\$71,358	\$71,358	\$71,358	(\$34,912)	\$36,446
Transfers, Capital, Other Total			\$286,494	\$176,322	\$176,322	\$176,322	\$90,534	\$266,856
Recreation Administration Total			\$540,763	\$507,014	\$507,014	\$517,014	\$73,812	\$590,826

**Parks Program
6149**

Mission Statement...To provide and maintain safe, clean, attractive buildings, facilities, parks and grounds, while preserving Greenspace and offering recreational opportunities to our passive parklands, while protecting its character and natural assets

Services Provided... Building Maintenance and Parkland Grounds Maintenance

Customers... Park patrons and visitors

Outcome Measure...	FY 2010 <u>Actual</u>	FY 2011 <u>Estimated</u>	FY 2012 <u>Proposed</u>
Total number of parks visits	2,081,220	2,100,000	2,250,000

What We Have Accomplished...

- Performed regular maintenance tasks to provide for safe, clean, and positive parks, facilities, and program activities.
- New/renovated playgrounds at Garrard Landing Park and East Roswell Park.
- New overlook, bridge and expansion of greenway to 12 feet at Big Creek Park.
- Built a Community Garden at East Roswell Park.
- Installed Americans with Disabilities Act (ADA)/family restroom at Bill Johnson Community Activity Building.
- Constructed sand volleyball court at Don White Park.
- Added shade structures, picnic pavilion, fencing and additional surfacing for patrons at the Riverside Park Sprayground.

What We Expect to Accomplish...

- To maintain a safe, clean, and positive environment for parkland and nine major centers.
- Maintain highest level of safety standards for equipment, playground, park areas, and facilities.
- Explore opportunities to develop, expand, and enhance new and existing parklands and facilities based on budgetary allocations.

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
6149	511100	Regular Employees	\$2,129,813	\$2,016,000	\$2,016,000	\$2,016,000	(\$18,000)	\$1,998,000
6149	511105	Part Time Employees	\$162,518	\$200,000	\$200,000	\$200,000	\$0	\$200,000
6149	511300	Overtime	\$105,959	\$118,514	\$118,514	\$118,514	\$0	\$118,514
6149	512200	Social Security (FICA) Contributions	\$142,822	\$144,700	\$144,700	\$144,700	(\$1,000)	\$143,700
6149	512300	Medicare	\$33,412	\$33,850	\$33,850	\$33,850	(\$260)	\$33,590
6149	512400	Retirement Contributions	\$169,576	\$241,484	\$241,484	\$241,484	\$24,266	\$265,750
6149	512401	Deferred Compensation	\$7,486	\$7,220	\$7,220	\$7,220	\$80	\$7,300
Salaries and Benefits Total			\$2,751,586	\$2,761,768	\$2,761,768	\$2,761,768	\$5,086	\$2,766,854
6149	521201	Professional Services	\$18,000	\$13,000	\$13,000	\$13,000	(\$2,000)	\$11,000
6149	521400	Contract Services	\$18,105	\$27,100	\$27,100	\$27,100	\$0	\$27,100
6149	522110	Disposal	\$4,041	\$11,000	\$11,000	\$11,000	\$0	\$11,000
6149	522205	Repairs And Maintenance	\$230,940	\$263,699	\$263,699	\$263,699	\$0	\$263,699
6149	522210	Vehicle Repair	\$54,496	\$60,000	\$60,000	\$60,000	\$0	\$60,000
6149	522320	Rental Of Equipment And Vehicles	\$8,428	\$8,000	\$13,000	\$8,000	\$2,000	\$10,000
6149	523210	Communication Services	\$16,227	\$20,050	\$20,050	\$20,000	\$0	\$20,000
6149	523902	Sanitation Services	\$59,454	\$60,000	\$60,000	\$80,000	(\$30,000)	\$50,000
6149	531105	Supplies	\$333,980	\$258,941	\$238,941	\$259,500	\$0	\$259,500
6149	531115	Recreation Supplies	\$154,622	\$192,000	\$192,000	\$192,000	\$0	\$192,000
6149	531120	Vehicle Parts And Supplies	\$67,948	\$101,500	\$101,500	\$101,500	\$0	\$101,500
6149	531210	Water / Sewerage	\$156,912	\$185,000	\$185,000	\$185,000	(\$12,000)	\$173,000
6149	531220	Natural Gas	\$55,968	\$55,000	\$55,000	\$55,000	(\$5,000)	\$50,000
6149	531230	Electricity	\$476,014	\$451,470	\$471,470	\$451,470	\$85,059	\$536,529
6149	531240	Bottled Gas	\$557	\$700	\$700	\$700	\$0	\$700
6149	531250	Oil	\$3,000	\$4,500	\$4,500	\$4,500	\$0	\$4,500
6149	531270	Gasoline/ Diesel	\$97,678	\$103,000	\$103,000	\$116,000	\$10,000	\$126,000
6149	531605	Machinery And Equipment-Operating	\$6,842	\$6,000	\$6,000	\$5,000	\$0	\$5,000
6149	531720	Uniforms	\$36,634	\$34,610	\$29,610	\$34,610	\$0	\$34,610
Operating Total			\$1,799,845	\$1,855,570	\$1,855,570	\$1,888,079	\$48,059	\$1,936,138
6149	553100	Group Insurance Contribution	\$508,000	\$497,250	\$497,250	\$497,250	\$0	\$497,250
Transfers, Capital, Other Total			\$508,000	\$497,250	\$497,250	\$497,250	\$0	\$497,250
Parks / Park Areas Total			\$5,059,432	\$5,114,588	\$5,114,588	\$5,147,097	\$53,145	\$5,200,242

Park Police Program 6250

Mission Statement...Protect people and property at the parks

Services Provided... Daily patrol of all parks

Customers... All park visitors

Outcome Measure...	FY 2010 <u>Actual</u>	FY 2011 <u>Estimated</u>	FY 2012 <u>Proposed</u>
Number of visitor contacts	3,950	4,000	4,100

What We Have Accomplished...

- Provided patrols of all parks within the Roswell system to ensure that visitors and guest have a pleasant and safe experience.
- Assisted staff at various programs and events as needed.

What We Expect to Accomplish...

- Continue to patrol all parks on a daily basis.
- Respond to safety and security needs as they arise.
- Assist Roswell Police Department as requested.

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
6250	511100	Regular Employees	\$0	\$255,000	\$255,000	\$255,000	\$3,000	\$258,000
6250	511300	Overtime	\$0	\$10,000	\$10,000	\$0	\$10,000	\$10,000
6250	512200	Social Security (FICA) Contributions	\$0	\$15,900	\$15,900	\$15,900	\$800	\$16,700
6250	512300	Medicare	\$0	\$3,700	\$3,700	\$3,700	\$190	\$3,890
6250	512400	Retirement Contributions	\$0	\$30,545	\$30,545	\$30,545	\$3,955	\$34,500
6250	512401	Deferred Compensation	\$0	\$860	\$860	\$860	\$640	\$1,500
Salaries and Benefits Total			\$0	\$316,005	\$316,005	\$306,005	\$18,585	\$324,590
6250	531105	Supplies	\$0	\$3,500	\$3,500	\$3,500	\$0	\$3,500
6250	531720	Uniforms	\$0	\$10,000	\$10,000	\$10,000	\$0	\$10,000
Operating Total			\$0	\$13,500	\$13,500	\$13,500	\$0	\$13,500
6250	553100	Group Insurance Contribution	\$0	\$48,750	\$48,750	\$48,750	\$0	\$48,750
Transfers, Capital, Other Total			\$0	\$48,750	\$48,750	\$48,750	\$0	\$48,750
Park Police Total			\$0	\$378,255	\$378,255	\$368,255	\$18,585	\$386,840

**Cultural Arts Center
6180**

Mission Statement...To bring a broad spectrum of performing and visual arts and diverse audiences together to enrich the cultural life of the community

Services Provided... Facility management, stage production, and rental and event coordination

Customers... City Departments, Not-for-profit organizations, Corporations, Small Businesses, anyone requiring a stage for a presentation or performance with seating capacity of 600

Outcome Measure...	FY 2010 <u>Actual</u>	FY 2011 <u>Estimated</u>	FY 2012 <u>Proposed</u>
Number of people attending puppet shows	15,802	15,850	16,000

What We Have Accomplished...

- Puppet Program continued to grow due to the superior quality of its shows and affordable costs to patrons.
- Presented professional entertainment in Roswell, including the puppet shows and the Nuttin' But Stringz concert on February 10, 2011.
- Provided a professional, first class facility for quality performing arts programs to enrich the cultural life of the community.

What We Expect to Accomplish...

- Continue to heighten the level of professional entertainment available to the community at a reasonable price.
- Continue to provide a professional, first class facility for quality performing arts programs to enrich the cultural life of the community.

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
6180	511100	Regular Employees	\$98,073	\$99,000	\$99,000	\$99,000	(\$14,000)	\$85,000
6180	511105	Part Time Employees	\$22,979	\$29,945	\$29,945	\$29,945	\$0	\$29,945
6180	511300	Overtime	\$207	\$1,000	\$1,000	\$1,000	\$0	\$1,000
6180	512200	Social Security (FICA) Contributions	\$7,460	\$8,100	\$8,100	\$8,100	(\$900)	\$7,200
6180	512300	Medicare	\$1,745	\$1,890	\$1,890	\$1,890	(\$200)	\$1,690
6180	512400	Retirement Contributions	\$9,501	\$11,859	\$11,859	\$11,859	(\$479)	\$11,380
6180	512401	Deferred Compensation	\$130	\$400	\$400	\$400	\$100	\$500
Salaries and Benefits Total			\$140,095	\$152,194	\$152,194	\$152,194	(\$15,479)	\$136,715
6180	521201	Professional Services	\$0	\$600	\$600	\$600	\$0	\$600
6180	521300	Technical Services	\$149	\$200	\$200	\$200	\$0	\$200
6180	521400	Contract Services	\$4	\$5,800	\$5,800	\$5,800	\$0	\$5,800
6180	522205	Repairs And Maintenance	\$13,576	\$8,305	\$8,305	\$8,305	\$0	\$8,305
6180	522320	Rental Of Equipment And Vehicles	\$2,399	\$2,940	\$2,940	\$2,940	\$0	\$2,940
6180	523210	Communication Services	\$925	\$2,000	\$2,000	\$2,000	\$0	\$2,000
6180	523220	Postage	\$184	\$400	\$400	\$400	\$0	\$400
6180	523300	Advertising	\$2,591	\$3,525	\$3,525	\$3,525	\$0	\$3,525
6180	523400	Printing And Binding	\$578	\$1,200	\$1,200	\$1,200	\$0	\$1,200
6180	523600	Dues And Fees	\$1,349	\$735	\$1,066	\$735	\$0	\$735
6180	523902	Sanitation Services	\$1,410	\$1,500	\$1,500	\$1,500	\$0	\$1,500
6180	531105	Supplies	\$10,810	\$10,475	\$10,475	\$10,475	\$0	\$10,475
6180	531210	Water / Sewerage	\$4,354	\$15,476	\$15,000	\$15,476	\$0	\$15,476
6180	531610	Furniture/Fixtures-Operating	\$9,730	\$2,175	\$2,175	\$2,175	\$0	\$2,175
6180	531615	Computer Equipment-Operating	\$255	\$250	\$250	\$250	\$0	\$250
6180	531720	Uniforms	\$274	\$550	\$550	\$550	\$0	\$550
Operating Total			\$48,587	\$56,131	\$55,986	\$56,131	\$0	\$56,131
6180	553100	Group Insurance Contribution	\$19,000	\$19,500	\$19,500	\$19,500	\$0	\$19,500
Transfers, Capital, Other Total			\$19,000	\$19,500	\$19,500	\$19,500	\$0	\$19,500
Cultural Arts Center Total			\$207,683	\$227,825	\$227,680	\$227,825	(\$15,479)	\$212,346

**Barrington Hall
6181**

Mission Statement...To conserve and communicate the multi-generational history of the site and its residents through the preservation, interpretation and promotion of the property and collections

Services Provided... Preservation, Education, Community Events, and Management

Customers... The City of Roswell, Citizens, and General Public

Outcome Measure...	FY 2010 Actual	FY 2011 Estimated	FY 2012 Proposed
Number of annual visitors	9,158	12,000	13,000

What We Have Accomplished...

- Completed gravel covering on drives, walks, and garden paths.
- Increased number of active docents to 28, over 1,800 volunteer hours, including a new junior docent program.
- Increased attendance by 38% and revenues by 33%.
- Had ground imaging radar archeology done for missing kitchen by Georgia Department of Transportation.
- Worked with the Teaching Museum North to present history program for over 1,000 middle school students.
- Added new annual event, the Roswell Lavender Festival and replanted original lavender beds.

What We Expect to Accomplish...

- Restoration of the West Garden using documentation from late 1800's.
- Install new interpretive landscape signs, expand heirloom vegetable garden, new raspberry plantings, and expand lavender beds.
- Develop a tree planting plan and document existing historic trees.
- Replace widow's walk on roof that was lost in 1987 fire.
- Work with Friends of Barrington Hall to replace documented stenciled floor cloth in front hall.

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
6181	511100	Regular Employees	\$60,719	\$61,000	\$61,000	\$61,000	\$0	\$61,000
6181	511105	Part Time Employees	\$49,969	\$53,975	\$53,975	\$53,975	\$0	\$53,975
6181	512200	Social Security (FICA) Contributions	\$6,845	\$7,200	\$7,200	\$7,200	\$0	\$7,200
6181	512300	Medicare	\$1,601	\$1,670	\$1,670	\$1,670	\$0	\$1,670
6181	512400	Retirement Contributions	\$5,923	\$7,307	\$7,307	\$7,307	\$663	\$7,970
6181	512401	Deferred Compensation	\$605	\$610	\$610	\$610	\$90	\$700
Salaries and Benefits Total			\$125,662	\$131,762	\$131,762	\$131,762	\$753	\$132,515
6181	521201	Professional Services	\$1,064	\$6,656	\$6,656	\$6,656	\$0	\$6,656
6181	521400	Contract Services	\$6,361	\$15,000	\$15,000	\$15,000	\$0	\$15,000
6181	522140	Repairs And Maintenance - Grounds	\$40,307	\$24,000	\$24,000	\$24,000	\$0	\$24,000
6181	522205	Repairs And Maintenance	\$37,540	\$15,000	\$15,000	\$15,000	\$0	\$15,000
6181	523220	Postage	\$57	\$500	\$500	\$500	\$0	\$500
6181	523300	Advertising	\$4,977	\$5,000	\$5,000	\$5,000	\$0	\$5,000
6181	523400	Printing And Binding	\$1,300	\$5,000	\$5,000	\$5,000	\$0	\$5,000
6181	523600	Dues And Fees	\$658	\$600	\$600	\$600	\$0	\$600
6181	523853	Contracted Interns	\$0	\$1,000	\$1,000	\$1,000	\$0	\$1,000
6181	523902	Sanitation Services	\$396	\$600	\$600	\$600	(\$100)	\$500
6181	531105	Supplies	\$2,189	\$4,500	\$4,500	\$4,500	\$0	\$4,500
6181	531210	Water / Sewerage	\$2,309	\$5,500	\$5,500	\$5,500	\$0	\$5,500
6181	531220	Natural Gas	\$3,813	\$4,000	\$4,000	\$4,000	\$0	\$4,000
6181	531230	Electricity	\$6,392	\$6,000	\$6,000	\$6,000	\$971	\$6,971
6181	531400	Books And Periodicals	\$185	\$300	\$300	\$300	\$0	\$300
6181	531615	Computer Equipment-Operating	\$353	\$2,000	\$2,000	\$2,000	\$0	\$2,000
Operating Total			\$107,903	\$95,656	\$95,656	\$95,656	\$871	\$96,527
6181	553100	Group Insurance Contribution	\$9,500	\$9,750	\$9,750	\$9,750	\$0	\$9,750
Transfers, Capital, Other Total			\$9,500	\$9,750	\$9,750	\$9,750	\$0	\$9,750
Barrington Hall Total			\$243,065	\$237,168	\$237,168	\$237,168	\$1,624	\$238,792

**Bulloch Hall
6182**

***Mission Statement...**The mission of Bulloch Hall is to accurately restore, preserve and interpret this nationally significant c. 1840s historic site and to present an authentic interpretation to all Roswell citizens and visitors through quality tours, educational programs, community outreach and events*

***Services Provided...** Preservation, Education, Community Events, and Management*

***Customers...** The City of Roswell, Citizens, and General Public*

Outcome Measure...	FY 2010 <u>Actual</u>	FY 2011 <u>Estimated</u>	FY 2012 <u>Proposed</u>
Number of annual visitors	12,250	13,000	13,500

What We Have Accomplished...

- Completed the 20'x 50' pavilion and retaining wall.
- Orchard Hill and pond development continues.
- Installed site identification signs at entrances.
- Demolition of 1947 office building and block house.

What We Expect to Accomplish...

- Completion of Memorial Walk at Pavilion.
- Restoration of 1840 service yard.
- Historic landscape plans for grounds.
- Installation of crimson stone at entrance, around drive, around Bulloch Hall and 1840's service yard.
- Installation of drainage system from front gate to pond including proper plantings.
- Completion of rainwater collection system for watering gardens at Orchard Pond.
- Construction of stone amphitheater at pond for programs and demonstrations.
- Painting of Bulloch Hall roof.

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
6182	511100	Regular Employees	\$57,796	\$58,000	\$58,000	\$58,000	\$0	\$58,000
6182	511105	Part Time Employees	\$63,115	\$53,975	\$53,975	\$53,975	\$0	\$53,975
6182	512200	Social Security (FICA) Contributions	\$7,504	\$7,000	\$7,000	\$7,000	\$0	\$7,000
6182	512300	Medicare	\$1,755	\$1,630	\$1,630	\$1,630	\$0	\$1,630
6182	512400	Retirement Contributions	\$5,555	\$6,947	\$6,947	\$6,947	\$643	\$7,590
6182	512401	Deferred Compensation	\$576	\$580	\$580	\$580	\$20	\$600
Salaries and Benefits Total			\$136,301	\$128,132	\$128,132	\$128,132	\$663	\$128,795
6182	521201	Professional Services	\$7,675	\$2,217	\$2,414	\$2,217	\$0	\$2,217
6182	521400	Contract Services	\$4,807	\$5,000	\$5,000	\$5,000	\$0	\$5,000
6182	522130	Custodial	\$980	\$5,200	\$4,000	\$5,200	\$0	\$5,200
6182	522140	Repairs And Maintenance - Grounds	\$21,647	\$50,500	\$50,500	\$50,500	(\$31,000)	\$19,500
6182	522205	Repairs And Maintenance	\$10,230	\$53,500	\$53,500	\$40,000	(\$11,000)	\$29,000
6182	523220	Postage	\$250	\$1,000	\$1,000	\$1,000	\$0	\$1,000
6182	523300	Advertising	\$1,374	\$1,500	\$2,473	\$1,500	\$0	\$1,500
6182	523500	Travel	\$435	\$1,000	\$1,000	\$1,000	\$0	\$1,000
6182	523600	Dues And Fees	\$349	\$600	\$600	\$600	\$0	\$600
6182	523700	Education And Training	\$550	\$554	\$554	\$554	\$0	\$554
6182	523902	Sanitation Services	\$1,326	\$1,500	\$1,500	\$1,500	\$0	\$1,500
6182	531105	Supplies	\$4,486	\$4,500	\$4,500	\$4,500	\$0	\$4,500
6182	531210	Water / Sewerage	\$4,357	\$4,421	\$4,421	\$4,421	\$0	\$4,421
6182	531220	Natural Gas	\$5,069	\$5,000	\$5,000	\$5,000	\$0	\$5,000
6182	531230	Electricity	\$10,130	\$9,000	\$9,000	\$9,000	\$1,709	\$10,709
6182	531615	Computer Equipment-Operating	\$1,296	\$1,800	\$1,800	\$1,800	\$0	\$1,800
Operating Total			\$74,962	\$147,292	\$147,261	\$133,792	(\$40,291)	\$93,501
6182	553100	Group Insurance Contribution	\$9,500	\$9,750	\$9,750	\$9,750	\$0	\$9,750
Transfers, Capital, Other Total			\$9,500	\$9,750	\$9,750	\$9,750	\$0	\$9,750
Bulloch Hall Total			\$220,762	\$285,174	\$285,143	\$271,674	(\$39,628)	\$232,046

**Smith Plantation
6183**

***Mission Statement...** The mission of the Smith Plantation is to conserve and communicate the multi-generational history of the site and its residents through the preservation, interpretation and promotion of the property and collections*

***Services Provided...** Preservation, Education, Community Events, and Management*

***Customers...** The City of Roswell, Citizens, and General Public*

Outcome Measure...	FY 2010	FY 2011	FY 2012
	<u>Actual</u>	<u>Estimated</u>	<u>Proposed</u>
Number of annual visitors	7,625	8,000	8,500

What We Have Accomplished...

- Completed new main entrance to site adding lighting and landscaping.
- Hosted the successful second annual Trilogy Trolley Crawl.
- Improved access to Spring House and Native Plant Nature Trail.
- Continued implementation of Collections Management Plan.
- Completed work on two successful Eagle Scout projects including one involving nature trail enhancements.
- Developed long term maintenance work plan.
- Installed National Register sign on property and upgraded site signs.

What We Expect to Accomplish...

- Remove concrete pad and install new handicapped accessible parking spaces.
- Repair supports under main house front porch.
- Continue implementation of ongoing painting, HVAC, and roof maintenance plans.
- Bury utility lines on site.
- Create curb cut-off Norcross Street with enhancement of existing gravel driveway.
- Develop a new Civil War exhibit which will evolve for the next four years to coincide with 150th anniversary of the War.
- Working with Roswell Garden Club to create plan to enhance historic terraced garden.

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
6183	511100	Regular Employees	\$56,710	\$57,000	\$57,000	\$57,000	\$0	\$57,000
6183	511105	Part Time Employees	\$49,995	\$53,975	\$53,975	\$53,975	\$0	\$53,975
6183	512200	Social Security (FICA) Contributions	\$6,612	\$6,900	\$6,900	\$6,900	\$0	\$6,900
6183	512300	Medicare	\$1,546	\$1,610	\$1,610	\$1,610	\$0	\$1,610
6183	512400	Retirement Contributions	\$5,555	\$6,828	\$6,828	\$6,828	\$762	\$7,590
6183	512401	Deferred Compensation	\$565	\$570	\$570	\$570	\$30	\$600
Salaries and Benefits Total			\$120,982	\$126,883	\$126,883	\$126,883	\$792	\$127,675
6183	521201	Professional Services	\$3,000	\$3,000	\$3,000	\$3,000	\$0	\$3,000
6183	521400	Contract Services	\$36,683	\$32,741	\$32,741	\$32,741	\$0	\$32,741
6183	522130	Custodial	\$6,986	\$7,000	\$7,000	\$7,000	\$0	\$7,000
6183	522140	Repairs And Maintenance - Grounds	\$14,014	\$13,500	\$13,500	\$13,500	\$0	\$13,500
6183	522205	Repairs And Maintenance	\$16,490	\$15,663	\$15,663	\$15,530	\$0	\$15,530
6183	523220	Postage	\$240	\$310	\$310	\$310	\$0	\$310
6183	523300	Advertising	\$1,288	\$1,500	\$1,500	\$1,500	\$0	\$1,500
6183	523400	Printing And Binding	\$370	\$450	\$904	\$450	\$0	\$450
6183	523500	Travel	\$717	\$1,015	\$1,015	\$1,015	\$0	\$1,015
6183	523600	Dues And Fees	\$351	\$440	\$440	\$440	\$0	\$440
6183	523700	Education And Training	\$570	\$285	\$285	\$285	\$0	\$285
6183	523902	Sanitation Services	\$396	\$500	\$500	\$500	\$0	\$500
6183	531105	Supplies	\$4,155	\$4,001	\$4,001	\$4,001	\$0	\$4,001
6183	531210	Water / Sewerage	\$341	\$1,000	\$500	\$1,000	\$0	\$1,000
6183	531220	Natural Gas	\$5,635	\$6,000	\$6,000	\$6,000	\$0	\$6,000
6183	531230	Electricity	\$5,952	\$5,000	\$5,000	\$5,000	\$872	\$5,872
6183	531610	Furniture/Fixtures-Operating	\$385	\$400	\$400	\$400	\$0	\$400
6183	531615	Computer Equipment-Operating	\$1,381	\$1,800	\$1,800	\$1,800	\$0	\$1,800
Operating Total			\$98,955	\$94,605	\$94,559	\$94,472	\$872	\$95,344
6183	553100	Group Insurance Contribution	\$9,500	\$9,750	\$9,750	\$9,750	\$0	\$9,750
Transfers, Capital, Other Total			\$9,500	\$9,750	\$9,750	\$9,750	\$0	\$9,750
Smith Plantation Total			\$229,437	\$231,238	\$231,192	\$231,105	\$1,664	\$232,769

Historic & Cultural Affairs Program 7550

Mission Statement... To enhance the quality of life by strengthening the community's cultural environment through support of the arts, preservation of its' historic resources and facilitation of access for all

Services Provided... Facilities management, community events, arts and cultural programs, program administration and community outreach

Customers... Citizens, visitors, local and regional participants in programs and events including all ages, and City of Roswell

Outcome Measure...	FY 2010 Actual	FY 2011 Estimated	FY 2012 Proposed
Riverside Sounds attendance	18,000-20,000	18,000-20,000	18,000-20,000

What We Have Accomplished...

- Successful execution of annual programs and events to include Riverside Sounds, Roswell Roots, GalleryGoRound, Heritage Days in May, Arts & Humanities Month events, Roswell Reads, Alive After Five, pARTners Power Lunches and the second annual Trilogy Trolley Crawl.
- The completion of the updated Cultural Arts Center Strategic Plan.
- Successful oversight of four facilities to include Barrington Hall, Bulloch Hall, Smith Plantation, Cultural Arts Center.
- Hired new Cultural Arts Center Coordinator.
- Partnered with numerous community organizations to accomplish projects to include Convention & Visitors' Bureau, Friends of Roswell Library, Groveway Community Group, Roswell Historical Society and more.

What We Expect to Accomplish...

- Apply for available grants for programs and projects such as Sundays on the Square program, and public art program.
- Will continue to work with the Cultural Arts Board on a possible United Arts Fund/Contracts for Services program; execution of the pARTner Power Lunch events, and execution of the Cultural Arts Center Strategic Plan.
- Will continue to collaborate locally and regionally to develop programming, funding and other methods of support for Roswell's 27 arts and cultural organizations.

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
7550	511100	Regular Employees	\$79,407	\$80,000	\$80,000	\$80,000	\$0	\$80,000
7550	512200	Social Security (FICA) Contributions	\$4,963	\$5,000	\$5,000	\$5,000	\$0	\$5,000
7550	512300	Medicare	\$1,161	\$1,160	\$1,160	\$1,160	\$0	\$1,160
7550	512400	Retirement Contributions	\$7,649	\$9,583	\$9,583	\$9,583	\$1,037	\$10,620
7550	512401	Deferred Compensation	\$791	\$800	\$800	\$800	\$0	\$800
Salaries and Benefits Total			\$93,971	\$96,543	\$96,543	\$96,543	\$1,037	\$97,580
7550	521201	Professional Services	\$3,341	\$6,100	\$6,100	\$6,000	\$0	\$6,000
7550	521400	Contract Services	\$34,160	\$35,850	\$35,850	\$35,750	\$0	\$35,750
7550	523220	Postage	\$275	\$2,000	\$2,000	\$2,000	\$0	\$2,000
7550	523300	Advertising	\$16,127	\$18,150	\$18,150	\$16,850	\$0	\$16,850
7550	523400	Printing And Binding	\$7,753	\$10,000	\$10,000	\$8,000	\$0	\$8,000
7550	523500	Travel	\$1,137	\$1,265	\$1,265	\$1,265	\$0	\$1,265
7550	523600	Dues And Fees	\$325	\$300	\$300	\$300	\$0	\$300
7550	523700	Education And Training	\$415	\$600	\$600	\$600	\$0	\$600
7550	531105	Supplies	\$5,078	\$5,350	\$5,350	\$5,200	\$0	\$5,200
7550	531400	Books And Periodicals	\$11	\$0	\$0	\$0	\$0	\$0
Operating Total			\$68,623	\$79,615	\$79,615	\$75,965	\$0	\$75,965
7550	553100	Group Insurance Contribution	\$9,500	\$9,750	\$9,750	\$9,750	\$0	\$9,750
Transfers, Capital, Other Total			\$9,500	\$9,750	\$9,750	\$9,750	\$0	\$9,750
Historic & Cultural Affairs Total			\$172,093	\$185,908	\$185,908	\$182,258	\$1,037	\$183,295

Recreation, Parks, Historic & Cultural Affairs Department

Recreation Participation Fund

Mission Statement

To offer quality fee-based programs, activities and special events that meet the present and future leisure needs of all Roswell Citizens.

Who We Are...

The Recreation Participation and Special Events Fund is an enterprise fund that provides recreation programs and Special Events throughout the city.

Recreation, Parks, Historic & Cultural Affairs Department

Recreation Participation Fund – Fund 555

What We Have Accomplished...

- During FY 2010 the Recreation Participation programs supported the following City Goal: IV. Celebrate our History, Culture, Heritage and Character.
- Expanded marketing opportunities utilizing existing resources to offset initiative of not mailing program brochures.
- Provided diversified list of program activities for all citizens of Roswell.
- Youth basketball participants increased by 10%.
- More or Less Drama Group was named the innovative Program of the Year by the Georgia Recreation and Parks Association.
- Girls Gymnastics Level 5 and 6 were USA Gymnastics State Champions.

What We Expect to Accomplish...

- During FY 2011 the Recreation Participation Fund will work toward the following City Goal: IV. Celebrate our History, Culture, Heritage and Character.
- Expenditures and Employees transferred from General Fund to more accurately show the expense of the Recreation Participation Fund.
- Provide diversified programs activities for all citizens of Roswell.
- Continue to develop new program areas and activities.
- Continue to improve customer satisfaction through innovative approaches to registration, program publicity and service delivery.
- Conduct additional city wide events as budgetary allocations will allow.

Opportunities...

During these tough economic times, our citizens are looking for additional recreational outlets.

Challenges...

The greatest challenge we face in FY 2012 is trying to do more programs with less revenue.

**Participant Recreation Program
6120**

Summary of Changes from FY 2011 Approved Budget to FY 2012 Budget

FY 2011 Approved Budget	\$4,933,348
Delete Position of Recreation Program Supervisor I and Administrative Specialist II	(\$105,660)
Salary Adjustments Total	(\$105,660)
Other Operating Changes	\$43,398
Indirect Costs	(\$280,598)
Increase in Bank Fees	\$33,980
Departmental Adjustments Total	(\$203,220)
Recreation and Parks Total	\$4,624,468

Program	FY 2012 Approved Budget	Full Time Positions
Participant Recreation	\$4,624,468	17.0

Participant Recreation Program 6120

Services Provided... Athletic Programs and Recreation Programs

Customers... Registered Participants

Outcome Measure...	FY 2010 <u>Actual</u>	FY 2011 <u>Estimated</u>	FY 2012 <u>Proposed</u>
Number of total registered participants	191,448	192,500	193,000

What we have accomplished...

- Expanded program offerings in all areas of programming and throughout the park system.
- Expanded programs at East Roswell Park, Riverside Park and Adult Recreation Center.
- Youth Basketball program increased 10%.
- New programs included Chili Cook Off at Art Center West, eight new art classes at the Adult Recreation Center, two USTA Junior Tennis Tournaments at the Roswell Area Park, Camp COOK at East Roswell Park, and Tree Climbing was offered at Riverside Park.
- Girls Gymnastics Level 5 and 6 were USA Gymnastics State Champions.
- Riverside Park Sprayground experienced over 30,000 visits during the summer season.

What we expect to accomplish...

- Provide a diversified list of program activities for all citizens of Roswell.
- Continue to develop new program areas and activities.
- Evaluate and enhance the existing programs and services to ensure the highest level of excellence.
- Open Sprayground at East Roswell Park.
- Revamp operation of the Roswell Skate Park.

Revenue by Line Item...

Account	Account Name	FY 2010 Actual Revenue	FY 2011 Amended Budget	FY 2011 Estimate	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Revenue Budget
341905	OTHER/MISC. FEES	\$10,172	\$0	\$0	\$0	\$0	\$0
347202	OTHER RENTAL FEES	\$111,705	\$150,000	\$110,000	\$150,000	(\$40,000)	\$110,000
347501	GENERAL PROGRAMS	\$622,773	\$593,243	\$620,000	\$593,243	\$26,757	\$620,000
347502	SPECIAL EVENTS	\$25,333	\$31,000	\$20,000	\$31,000	(\$11,000)	\$20,000
347503	ATHLETICS	\$953,758	\$887,000	\$950,000	\$887,000	\$63,000	\$950,000
347504	TENNIS	\$117,092	\$100,000	\$100,000	\$100,000	\$0	\$100,000
347505	SWIMMING	\$155,054	\$115,000	\$150,000	\$115,000	\$35,000	\$150,000
347506	GYM & PHYSICAL FITNESS	\$885,074	\$830,000	\$875,000	\$830,000	\$45,000	\$875,000
347507	DANCE, DRAMA, & MUSIC	\$320,649	\$345,000	\$300,000	\$345,000	(\$45,000)	\$300,000
347508	ARTS & CRAFTS	\$241,658	\$230,000	\$225,000	\$230,000	(\$5,000)	\$225,000
347509	GENERAL INSTRUCTION PROGS	\$398,754	\$420,000	\$390,000	\$420,000	(\$30,000)	\$390,000
347510	REC & PARKS CONTRIBUTIONS	\$88,984	\$50,000	\$50,000	\$50,000	(\$3,300)	\$46,700
347512	REC & PARKS MISCELLANEOUS	\$23,968	\$40,000	\$20,000	\$40,000	(\$20,000)	\$20,000
347513	SENIOR ADULT CENTER	\$170,983	\$175,000	\$160,000	\$175,000	(\$15,000)	\$160,000
Charges for Service - External Total		\$4,125,954	\$3,966,243	\$3,970,000	\$3,966,243	\$457	\$3,966,700
361000	INTEREST REVENUES	\$13,501	\$0	\$0	\$0	\$0	\$0
361010	UNREALIZED INVEST GAINS	(\$1,965)	\$0	\$0	\$0	\$0	\$0
Interest Income Total		\$11,536	\$0	\$0	\$0	\$0	\$0
392200	GAIN/LOSS ON PROPERTY SALE	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous Revenues Total		\$0	\$0	\$0	\$0	\$0	\$0
391201	OPERATING TRANSFER IN	\$0	\$1,061,854	\$0	\$1,061,854	(\$403,409)	\$658,445
Transfers In Total		\$0	\$1,061,854	\$0	\$1,061,854	(\$403,409)	\$658,445
555 - Recreation Participation Fund Total		\$4,137,490	\$5,028,097	\$3,970,000	\$5,028,097	(\$402,952)	\$4,625,145

**Participant Recreation Program
6120**

Expenditures by Line Item...

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
6120	511100	Regular Employees	\$0	\$855,000	\$855,000	\$855,000	(\$82,000)	\$773,000
6120	511105	Part Time Employees	\$106,333	\$125,000	\$125,000	\$125,000	\$0	\$125,000
6120	511200	Temporary Employees	\$1,336,849	\$1,347,288	\$1,347,288	\$1,347,288	\$0	\$1,347,288
6120	511250	Seasonal Employees	\$190,169	\$193,419	\$193,419	\$193,419	\$0	\$193,419
6120	512200	Social Security (FICA) Contributions	\$101,270	\$156,200	\$156,200	\$156,200	(\$5,000)	\$151,200
6120	512300	Medicare	\$23,686	\$36,550	\$36,550	\$36,550	(\$1,180)	\$35,370
6120	512400	Retirement Contributions	\$0	\$103,074	\$103,074	\$103,074	\$10,286	\$113,360
6120	512401	Deferred Compensation	\$0	\$3,240	\$3,240	\$3,240	\$60	\$3,300
Salaries and Benefits Total			\$1,758,307	\$2,819,771	\$2,819,771	\$2,819,771	(\$77,834)	\$2,741,937
6120	521201	Professional Services	\$0	\$200	\$0	\$200	(\$200)	\$0
6120	521400	Contract Services	\$44,069	\$43,000	\$43,200	\$43,000	\$0	\$43,000
6120	522205	Repairs And Maintenance	\$4,759	\$6,600	\$6,600	\$6,600	\$3,400	\$10,000
6120	522320	Rental Of Equipment And Vehicles	\$26,301	\$22,100	\$22,100	\$22,100	\$3,400	\$25,500
6120	523100	Property And Liability Insurance	\$0	\$18,000	\$0	\$18,000	(\$18,000)	\$0
6120	523210	Communication Services	\$17,930	\$17,500	\$17,500	\$17,500	\$0	\$17,500
6120	523220	Postage	\$18,034	\$45,000	\$5,000	\$45,000	(\$40,000)	\$5,000
6120	523300	Advertising	\$2,635	\$5,000	\$5,000	\$5,000	\$0	\$5,000
6120	523400	Printing And Binding	\$42,588	\$45,000	\$35,000	\$45,000	(\$10,000)	\$35,000
6120	523500	Travel	\$7,832	\$12,220	\$12,220	\$12,220	(\$8,180)	\$4,040
6120	523600	Dues And Fees	\$7,315	\$5,500	\$5,500	\$5,500	\$0	\$5,500
6120	523700	Education And Training	\$2,606	\$5,780	\$5,780	\$5,780	\$0	\$5,780
6120	523852	Instruction Fees	\$696,166	\$700,000	\$700,000	\$700,000	\$0	\$700,000
6120	523901	Bank Fees / Charges	\$43,935	\$31,020	\$31,020	\$31,020	\$33,980	\$65,000
6120	531105	Supplies	\$66,649	\$75,000	\$75,000	\$75,000	\$0	\$75,000
6120	531115	Recreation Supplies	\$745,022	\$564,322	\$632,822	\$563,170	\$69,580	\$632,750
6120	531310	Hospitality And Events	\$0	\$0	\$0	\$0	\$0	\$0
6120	531400	Books And Periodicals	\$578	\$500	\$0	\$500	\$0	\$500
6120	531605	Machinery And Equipment-Operating	\$2,909	\$16,000	\$16,000	\$16,000	\$0	\$16,000
6120	531610	Furniture/Fixtures-Operating	\$4,926	\$6,000	\$6,000	\$6,000	\$0	\$6,000
Operating Total			\$1,734,253	\$1,618,742	\$1,618,742	\$1,617,590	\$33,980	\$1,651,570
6120	541210	Recreation Facilities	\$154,433	\$100,877	\$100,877	\$0	\$0	\$0
6120	542200	Vehicles	\$84,359	\$0	\$0	\$0	\$0	\$0
6120	542400	Computer Equipment	\$0	\$0	\$0	\$0	\$0	\$0
6120	549999	Contra- Capital Expense Account	(\$238,792)	\$0	\$0	\$0	\$0	\$0
6120	551110	Indirect Costs	\$236,846	\$280,598	\$280,598	\$280,598	(\$280,598)	\$0
6120	552400	Risk/Liability Contribution	\$19,884	\$16,350	\$16,350	\$16,350	\$35,617	\$51,967
6120	553100	Group Insurance Contribution	\$0	\$185,250	\$185,250	\$185,250	(\$19,500)	\$165,750
6120	554100	Workers Comp Contribution	\$31,607	\$13,789	\$13,789	\$13,789	(\$545)	\$13,244
6120	561003	Site Improvement- Depreciation	\$0	\$0	\$0	\$0	\$0	\$0
6120	561004	Machinery & Equipment- Depreciation	\$10,858	\$0	\$0	\$0	\$0	\$0
6120	561005	Vehicles-depreciation	\$703	\$0	\$0	\$0	\$0	\$0
6120	611351	Operating Transfer Out - Fed Grant	\$0	\$0	\$0	\$0	\$0	\$0
Transfers, Capital, Other Total			\$299,898	\$596,864	\$596,864	\$495,987	(\$265,026)	\$230,961
Participant Recreation Total			\$3,792,457	\$5,035,377	\$5,035,377	\$4,933,348	(\$308,880)	\$4,624,468
6190	521400	Contract Services	\$28,750	\$0	\$0	\$0	\$0	\$0
6190	531115	Recreation Supplies	\$33,430	\$0	\$0	\$0	\$0	\$0
Operating Total			\$62,180	\$0	\$0	\$0	\$0	\$0
Recreation Special Events Total			\$62,180	\$0	\$0	\$0	\$0	\$0
Recreation and Parks Total			\$3,854,638	\$5,035,377	\$5,035,377	\$4,933,348	(\$308,880)	\$4,624,468
555 - Recreation Participation Fund Total			\$3,854,638	\$5,035,377	\$5,035,377	\$4,933,348	(\$308,880)	\$4,624,468

Recreation, Parks, Historic & Cultural Affairs Department

Leita Thompson Rental Property

Fund



Who we are...

The Leita Thompson Rental Property Fund is utilized to account for revenues and expenditures associated with the apartments located on the donated 107 acres of property known as the Leita Thompson property. In accordance with an agreement between the City of Roswell and the Leitalift Foundation for the acceptance of the donated land and its assets in May, 2001, the City provided a safe, clean, and comfortable quality of lifestyle for the elderly retired residents who live in the apartments on the property for a period of five years. The City continues to operate the rental property today.

**Leita Thompson Rental Property
7345**

Mission Statement...Provide a safe, clean, and comfortable quality of lifestyle for the residents who live in the apartments on the property

Services Provided... Apartment Rental

Customers...Renters

What We Have Accomplished...

- Maintained a safe, clean and comfortable environment for the residents who lived in the apartments on the property.

What We Expect to Accomplish...

- Maintain a safe, clean and comfortable environment for the residents who live in the apartments on the property.

Revenue by Line Item...

Account	Account Name	FY 2010 Actual Revenue	FY 2011 Amended Budget	FY 2011 Estimate	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Revenue Budget
361000	INTEREST REVENUES	\$434	\$0	\$0	\$0	\$0	\$0
361010	UNREALIZED INVEST GAINS	\$0	\$0	\$0	\$0	\$0	\$0
Interest Income Total		\$434	\$0	\$0	\$0	\$0	\$0
381105	RENT OF PROPERTY	\$0	\$0	\$0	\$0	\$0	\$0
381110	LEITA T. - RENT INCOME	\$80,700	\$76,200	\$79,200	\$76,200	\$3,000	\$79,200
Miscellaneous Revenues Total		\$80,700	\$76,200	\$79,200	\$76,200	\$3,000	\$79,200
290 - Leita Thompson Rental Fund Total		\$81,134	\$76,200	\$79,200	\$76,200	\$3,000	\$79,200

Expenditures by Line Item...

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
7345	521400	Contract Services	\$21,680	\$24,000	\$24,000	\$24,000	\$0	\$24,000
7345	522140	Repairs And Maintenance - Grounds	\$6,740	\$8,000	\$8,000	\$8,000	\$0	\$8,000
7345	522205	Repairs And Maintenance	\$15,170	\$16,000	\$16,000	\$16,000	\$0	\$16,000
7345	523902	Sanitation Services	\$396	\$500	\$500	\$500	\$0	\$500
7345	531105	Supplies	\$3,824	\$6,000	\$6,000	\$6,000	\$0	\$6,000
7345	531210	Water / Sewerage	\$2,908	\$2,500	\$2,500	\$2,500	\$0	\$2,500
7345	531220	Natural Gas	\$344	\$1,500	\$1,500	\$1,500	\$0	\$1,500
7345	531230	Electricity	\$3,590	\$4,000	\$4,000	\$4,000	\$692	\$4,692
Operating Total			\$54,651	\$62,500	\$62,500	\$62,500	\$692	\$63,192
Leita Thompson Memorial Park Total			\$54,651	\$62,500	\$62,500	\$62,500	\$692	\$63,192
Recreation and Parks Total			\$54,651	\$62,500	\$62,500	\$62,500	\$692	\$63,192
290 - Leita Thompson Rental Fund Total			\$54,651	\$62,500	\$62,500	\$62,500	\$692	\$63,192

Recreation, Parks, Historic & Cultural Affairs Department

Cemetery Care Fund

Who we are...

The Cemetery Care Fund is utilized to account for funds designated for the maintenance and care of the Old Roswell Cemetery. In accordance with an agreement between the City of Roswell and the Historic Cemetery Care Association for the acceptance of the Associations' assets in April, 1997, the City assumed responsibility for maintenance and care of the property.

Cemetery Care Program 4950

Services Provided... Cemetery Care

Customers... Citizens

What We Have Accomplished...

- Maintained and cared for the Old Roswell Cemetery property in accordance with the agreement between the City of Roswell and the Historic Cemetery Care Association.

What We Expect to Accomplish...

- Maintain and care for the Old Roswell Cemetery property in accordance with the agreement between the City of Roswell and the Historic Cemetery Care Association.

Revenue by Line Item...

Account	Account Name	FY 2010 Actual Revenue	FY 2011 Amended Budget	FY 2011 Estimate	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Revenue Budget
361000	INTEREST REVENUES	\$981	\$0	\$750	\$0	\$750	\$750
361010	UNREALIZED INVEST GAINS	\$0	\$0	\$0	\$0	\$0	\$0
Interest Income Total		\$981	\$0	\$750	\$0	\$750	\$750
235 - Cemetery Fund Total		\$981	\$0	\$750	\$0	\$750	\$750

Expenditures by Line Item...

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
4950	522140	Repairs And Maintenance - Grounds	\$18,675	\$23,500	\$23,500	\$23,500	\$0	\$23,500
4950	531210	Water / Sewerage	\$0	\$0	\$0	\$0	\$0	\$0
Operating Total			\$18,675	\$23,500	\$23,500	\$23,500	\$0	\$23,500
Cemetery Fund Total			\$18,675	\$23,500	\$23,500	\$23,500	\$0	\$23,500
Recreation and Parks Total			\$18,675	\$23,500	\$23,500	\$23,500	\$0	\$23,500
235 - Cemetery Fund Total			\$18,675	\$23,500	\$23,500	\$23,500	\$0	\$23,500



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Transportation Department

Mission Statement...
We Keep Roswell Moving!

Who We Are...

The Transportation Department (RDOT) is responsible for the Roswell transportation system. This includes the safe and efficient movement of pedestrian, bicycle, vehicular traffic, and freight. RDOT responsibilities include planning, design, and construction of major and minor multi-modal transportation facilities; maintaining 374 miles of roads and 102 traffic signals; all traffic signs and pavement markings; maintaining the City's rights-of-way; and responding to emergencies 24 hours/7 days a week.

Transportation Department

What We Have Accomplished...

During FY 2011, the Transportation Department accomplishments supported City Strategic Goals:

- I. –Promote a Well Designed Community
- III. – Emphasize a Responsive Delivery of Quality Services.

Specifically, the Department made progress in the following areas:

- Resurfaced \$1.8 million of City Streets.
- Completed the “self evaluation” phase for Departmental Accreditation through the American Public Works Association.
- Improved community outreach and notification efforts, especially with Nixle.
- Completed Intelligent Transportation Plan (ITS) Master Plan.
- Submitted application to upgrade Bicycle Friendly Community Status from Bronze to Silver.
- Conducted city wide Traffic Counts and identified high accident locations.
- Completed construction of:
 1. Pedestrian Sidewalk Improvements on Canton Street
 2. Swaybranch Road Connectivity Project
 3. Crabapple/Rucker Intersection Improvement
 4. HBR Sidewalk Project
 5. Norcross Street Drainage Improvements at Hog Wallow Creek
 6. Norcross/Grimes Bridge Roundabout
- Began preliminary design of:
 1. Chattahoochee River Bike/Pedestrian Bridge
 2. Oxbo Road corridor and intersection improvements
 3. Hardscrabble Green Loop, Phase I
 4. Parking study in Historic District, Phase I

What We Expect to Accomplish...

The Transportation Department objectives for FY 2012 support the following City Strategic Goals:

- I. –Promote a Well Designed Community
- III. – Emphasize a Responsive Delivery of Quality Services.

- Resurface and maintain our City Streets.
- Utilize GDOT LMIG funding to resurface and make other improvements to Pine Grove Road.
- Complete Historic District parking survey.
- Begin / complete construction of:
 1. State Route 9 at State Route 120 Intersection Improvement
 2. Midtown Roswell Streetscape
 3. Oak Street Streetscape, Phase I
 4. The first batch of MARTA Offset Projects (bus shelters, sidewalks, minor projects)
 5. Sidewalks along Crabapple Road and Holcomb Bridge Road
 6. State Route 120 Lane Diet/Multi Use Trail
 7. State Route 9 Advanced Transportation Management System

Transportation Department

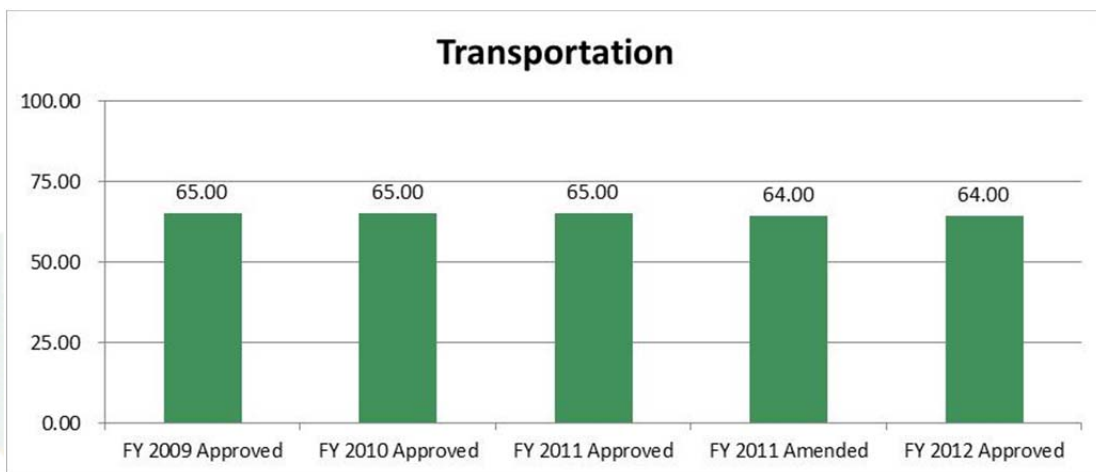
Opportunities...

- Prepare for potential voter referendum of HB 277.
- Further develop relationships with the following neighboring jurisdictions and agencies:
 1. Sandy Springs (Bike/pedestrian bridge)
 5. North Fulton CID (Various mobility projects)
 2. Alpharetta (Intersection of Warsaw and Old Roswell)
 6. GDOT (Various mobility projects)
 3. Milton (Various bike/pedestrian projects)
 7. MARTA
 4. John's Creek (Intersection improvements along boundaries)
 8. ARC
 9. Cobb County (Willeo Road Bridge)
- Support city wide economic revitalization.
- Economic volatility yields favorable bid climate.

Challenges...

- Economic volatility leads to uncertain funding future.
- Implementing our complete streets policy in ROW constrained areas such as our Historic District.
- Educating the public on the advantages of new technologies and concepts.

Fund	FY 2012 Budget Totals	Full Time Positions
100 - General Fund	\$6,487,918	64.0
230 - Impact Fee Fund	\$599,477	
310 - 1995 Bond	\$0	
311 - 2000 Bond Fund	\$0	
350 - Capital Projects Fund	\$4,356,000	
Transportation Total	\$11,443,395	64.0



Personnel Changes:

FY 2011: Eliminated (1) Traffic Analyst I position, (1) Utility Coordinator position, and created (1) Land Development Manager.

Transportation Department

General Fund

Account	Account Title	FY 2010	FY 2011	FY 2011	FY 2011	Subtotal of	
		Actual Expenditures	Amended Budget	Estimated Expenditures	Approved Budget	FY 2012 Changes	FY 2012 Budget Totals
511100	Regular Employees	\$2,632,827	\$2,812,585	\$2,812,585	\$2,768,000	\$115,000	\$2,883,000
511105	Part Time Employees	\$28,432	\$23,114	\$23,114	\$23,114	\$2,500	\$25,614
511200	Temporary Employees	\$0	\$32,646	\$2,784	\$32,646	(\$22,500)	\$10,146
511300	Overtime	\$51,011	\$49,999	\$52,000	\$49,999	\$0	\$49,999
512200	Social Security (FICA) Contributions	\$162,662	\$181,064	\$181,064	\$178,300	\$6,100	\$184,400
512300	Medicare	\$38,187	\$42,326	\$42,326	\$41,680	\$1,410	\$43,090
512400	Retirement Contributions	\$309,911	\$331,561	\$331,561	\$331,561	\$52,119	\$383,680
512401	Deferred Compensation	\$14,193	\$15,590	\$15,590	\$15,590	(\$2,290)	\$13,300
Salaries and Benefits Total		\$3,237,223	\$3,488,885	\$3,461,024	\$3,440,890	\$152,339	\$3,593,229
521201	Professional Services	\$33,728	\$49,940	\$49,940	\$40,000	\$0	\$40,000
522110	Disposal	\$11,668	\$18,000	\$16,000	\$18,000	\$0	\$18,000
522205	Repairs And Maintenance	\$89,352	\$95,860	\$82,900	\$94,900	(\$2,200)	\$92,700
522210	Vehicle Repair	\$8,582	\$17,900	\$15,900	\$15,900	\$0	\$15,900
522320	Rental Of Equipment And Vehicles	\$14,056	\$14,300	\$13,800	\$14,300	\$0	\$14,300
523210	Communication Services	\$17,042	\$20,700	\$20,500	\$20,700	\$800	\$21,500
523220	Postage	\$141	\$200	\$200	\$200	\$0	\$200
523400	Printing And Binding	\$556	\$600	\$600	\$600	\$0	\$600
523500	Travel	\$3,892	\$13,205	\$13,205	\$9,911	(\$444)	\$9,467
523600	Dues And Fees	\$2,895	\$3,364	\$3,027	\$2,790	\$935	\$3,725
523700	Education And Training	\$5,824	\$13,683	\$13,683	\$16,977	\$1,931	\$18,908
523800	Licenses	\$257	\$675	\$569	\$470	\$40	\$510
523851	Contracted Temporary Labor	\$0	\$0	\$2,500	\$0	\$0	\$0
531105	Supplies	\$328,205	\$295,011	\$296,000	\$277,000	\$59,000	\$336,000
531120	Vehicle Parts And Supplies	\$58,749	\$67,950	\$69,950	\$67,950	\$0	\$67,950
531230	Electricity	\$1,135,078	\$1,128,170	\$1,128,170	\$1,128,170	\$182,512	\$1,310,682
531250	Oil	\$2,465	\$2,892	\$2,892	\$2,892	\$0	\$2,892
531270	Gasoline/ Diesel	\$115,832	\$143,552	\$140,812	\$143,552	\$15,615	\$159,167
531400	Books And Periodicals	\$164	\$200	\$200	\$200	\$0	\$200
531605	Machinery And Equipment-Operating	\$0	\$0	\$0	\$0	\$2,000	\$2,000
531610	Furniture/Fixtures-Operating	\$0	\$1,000	\$500	\$1,000	(\$800)	\$200
531615	Computer Equipment-Operating	\$4,289	\$300	\$300	\$300	\$800	\$1,100
531720	Uniforms	\$16,743	\$12,257	\$12,257	\$10,000	\$0	\$10,000
539999	Special Events Contra Account	(\$11,150)	\$0	\$0	\$0	\$0	\$0
Operating Total		\$1,838,367	\$1,899,759	\$1,883,905	\$1,865,812	\$260,189	\$2,126,001
542100	Machinery	\$5,668	\$0	\$0	\$0	\$0	\$0
552400	Risk/Liability Contribution	\$132,431	\$108,895	\$108,895	\$108,895	(\$35,841)	\$73,054
553100	Group Insurance Contribution	\$567,500	\$639,437	\$639,437	\$633,750	(\$9,750)	\$624,000
554100	Workers Comp Contribution	\$68,568	\$29,915	\$29,915	\$29,915	\$41,719	\$71,634
572010	Payments To Local Nonprofits	\$0	\$10,000	\$10,000	\$0	\$0	\$0
Transfers, Capital, Other Total		\$774,167	\$788,247	\$788,247	\$772,560	(\$3,872)	\$768,688
Transportation Total		\$5,849,756	\$6,176,891	\$6,133,176	\$6,079,262	\$408,656	\$6,487,918

Transportation Department

General Fund

Summary of Changes from FY 2011 Approved Budget to FY 2012 Budget

FY 2011 Approved Budget	\$6,079,262
Salary Adjustments	\$45,957
Land Acquisition and Development Personnel moved from Community Development to Transportation	\$102,510
Salary Adjustments Total	\$148,467
Ethernet Switches (2)	\$2,000
Gasoline Increases	\$15,615
Replacement of 1 Traffic Signal Cabinet	\$12,000
Striping Supplies	\$50,000
One Time Cost Removed from FY 2011	(\$8,402)
Other Operating Changes	\$6,464
Electricity Increases	\$182,512
Departmental Adjustments Total	\$260,189
Transportation Total	\$6,487,918

2 Walk Behind Mowers	\$26,000
Bridge Maintenance Program	\$40,000
Citywide Resurfacing and Reconstruction	\$668,000
Maintenance Capital Total	\$734,000
Big Creek Bridge Road - Phase 1 (Design)	\$1,400,000
Citywide Resurfacing and Reconstruction	\$1,332,000
Dump Truck (replacement)	\$95,000
Eves Road Multi-Use Path and Bike Lanes (Design)	\$275,000
Fiber Splicer and Optical Time-Domain Reflectometer (OTDR)	\$20,000
Motor Grader (replacement)	\$225,000
State Route 120 Lane Diet/Trail (Database/Survey)	\$25,000
State Route 9 at State Route 120 (Construction)	\$200,000
Midtown Gap Closure	\$50,000
One Time Capital Total	\$3,622,000

Transportation Total with Funded Capital	\$10,843,918
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Transportation Department

General Fund

Program	FY 2012 Approved Budget	Full Time Positions
Transportation Engineering & Design	\$555,446	6.0
Transportation Administration	\$540,993	4.0
Transportation Planning	\$260,515	3.0
Street Maintenance	\$2,220,257	31.0
Land Acquisition & Development	\$195,255	2.0
Traffic Engineering	\$2,715,452	18.0
	\$6,487,918	64.0

Transportation Administration Program 4212

Mission Statement... To provide leadership, management, and financial control of the Transportation Department

Services Provided... Administrative support

Customers... Citizens, Transportation personnel, Motorists, Cyclists, Pedestrians, Elected Officials, Designers, Contractors, Utility Companies, Fulton County, Georgia Department of Transportation, Property Owners, City Departments

Outcome Measure...	FY 2010 Actual	FY 2011 Estimated	FY 2012 Proposed
Percentage of contract invoices processed within 30 days of receipt	98%	98%	100%

What We Have Accomplished...

- Professional development of staff through training programs.
- Completion of the Transportation Department reorganization.
- Continued to increase communication to the public via continuing website updates, social networking, and local media sources.
- Assembled a professional staff that works well together.
- Innovation through research, best practices, and pilot projects.

What We Expect to Accomplish...

- American Public Works Association Accreditation Program Self Assessment.
- Improve efficiency through ERP Program.
- Publish first annual TOPICS (Traffic Operations Program to Increase Capacity and Safety) report identifying capacity and safety problems and ways to address these needs.
- Maintain “customer delight” standard for service delivery.
- Continue sound financial management practices.
- Historic District Parking Study.

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
4212	511100	Regular Employees	\$247,950	\$309,180	\$309,180	\$248,000	\$41,000	\$289,000
4212	512200	Social Security (FICA) Contributions	\$14,403	\$19,193	\$19,193	\$15,400	\$2,600	\$18,000
4212	512300	Medicare	\$3,514	\$4,487	\$4,487	\$3,600	\$600	\$4,200
4212	512400	Retirement Contributions	\$25,661	\$29,706	\$29,706	\$29,706	\$3,284	\$32,990
4212	512401	Deferred Compensation	\$2,470	\$2,480	\$2,480	\$2,480	(\$780)	\$1,700
Salaries and Benefits Total			\$293,998	\$365,046	\$365,046	\$299,186	\$46,704	\$345,890
4212	523220	Postage	\$141	\$200	\$200	\$200	\$0	\$200
4212	523500	Travel	\$2,560	\$4,000	\$4,000	\$3,200	(\$910)	\$2,290
4212	523600	Dues And Fees	\$810	\$643	\$475	\$363	\$472	\$835
4212	523700	Education And Training	\$1,232	\$3,000	\$3,000	\$1,800	\$870	\$2,670
4212	523800	Licenses	\$87	\$375	\$269	\$170	\$0	\$170
4212	531105	Supplies	\$11,722	\$17,221	\$12,000	\$18,000	(\$3,000)	\$15,000
4212	539999	Special Events Contra Account	(\$11,150)	\$0	\$0	\$0	\$0	\$0
Operating Total			\$5,402	\$25,439	\$19,944	\$23,733	(\$2,568)	\$21,165
4212	552400	Risk/Liability Contribution	\$132,431	\$108,895	\$108,895	\$108,895	(\$35,841)	\$73,054
4212	553100	Group Insurance Contribution	\$28,500	\$34,937	\$34,937	\$29,250	\$0	\$29,250
4212	554100	Workers Comp Contribution	\$68,568	\$29,915	\$29,915	\$29,915	\$41,719	\$71,634
4212	572010	Payments To Local Nonprofits	\$0	\$10,000	\$10,000	\$0	\$0	\$0
Transfers, Capital, Other Total			\$229,499	\$183,747	\$183,747	\$168,060	\$5,878	\$173,938
Transportation Administration Total			\$528,899	\$574,232	\$568,737	\$490,979	\$50,014	\$540,993

Transportation Engineering and Design Program 4210

Mission Statement... To manage and relentlessly advance capital projects through concept and design, up to construction and to manage the Development Review Process for the Transportation Department

Services Provided... Program management; project programming; contract administration; development plan review and support; coordination with GDOT, ARC, GRTA, NFCID, and Fulton County, Fulton County Schools; administrative support

Customers... Citizens, Homeowner's Associations, Motorists, Cyclists, Pedestrians, Elected Officials, Designers, Contractors, Utility Companies, Fulton County, Georgia DOT, Property Owners, City Departments

Outcome Measure...	FY 2010 <u>Actual</u>	FY 2011 <u>Estimated</u>	FY 2012 <u>Proposed</u>
Percentage of Plans Reviewed	100%	100%	100%

What We Have Accomplished...

- Begin design of Chattahoochee River Bridge Bike/Pedestrian Improvements and Historic Gateway.
- Continue constructing sidewalk connections within half-mile radius of schools and parks.
- Begin design of Hardscrabble Green Loop Phase 1.
- Complete design of the State Route 9 at State Route 120 Intersection Improvements.

What We Expect to Accomplish...

- Continue design of Chattahoochee River Bridge Bike/Pedestrian Improvements, Historic Gateway, Hardscrabble Green Loop Phase 1, Sun Valley/Warsaw/Old Ellis connector, and Mansell Extension.
- Continue constructing sidewalk connections within half-mile radius of schools.
- Begin construction of Grimes/Warsaw/Norcross Roundabout.
- Complete construction of State Route 120 Lane Diet/Multi Use Trail.
- State Route 9 at State Route 120 Intersection Improvement.

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
4210	511100	Regular Employees	\$652,827	\$407,000	\$407,000	\$407,000	(\$65,000)	\$342,000
4210	511200	Temporary Employees	\$0	\$25,000	\$0	\$25,000	(\$20,000)	\$5,000
4210	511300	Overtime	(\$103)	\$0	\$0	\$0	\$0	\$0
4210	512200	Social Security (FICA) Contributions	\$39,506	\$26,800	\$26,800	\$26,800	(\$5,200)	\$21,600
4210	512300	Medicare	\$9,239	\$6,260	\$6,260	\$6,260	(\$1,220)	\$5,040
4210	512400	Retirement Contributions	\$69,483	\$48,752	\$48,752	\$48,752	\$2,048	\$50,800
4210	512401	Deferred Compensation	\$5,744	\$4,070	\$4,070	\$4,070	(\$1,270)	\$2,800
Salaries and Benefits Total			\$776,698	\$517,882	\$492,882	\$517,882	(\$90,642)	\$427,240
4210	521201	Professional Services	\$33,728	\$49,940	\$49,940	\$40,000	\$0	\$40,000
4210	522205	Repairs And Maintenance	\$375	\$2,900	\$2,900	\$2,900	(\$2,200)	\$700
4210	522210	Vehicle Repair	\$320	\$500	\$500	\$500	\$0	\$500
4210	522320	Rental Of Equipment And Vehicles	\$7,267	\$6,500	\$5,500	\$6,500	\$0	\$6,500
4210	523210	Communication Services	\$3,915	\$4,500	\$4,500	\$4,500	\$0	\$4,500
4210	523400	Printing And Binding	\$556	\$600	\$600	\$600	\$0	\$600
4210	523500	Travel	\$1,089	\$4,000	\$4,000	\$1,000	(\$670)	\$330
4210	523600	Dues And Fees	\$865	\$715	\$750	\$650	(\$75)	\$575
4210	523700	Education And Training	\$2,021	\$4,363	\$4,363	\$8,502	(\$6,452)	\$2,050
4210	523800	Licenses	\$170	\$200	\$200	\$200	(\$200)	\$0
4210	531120	Vehicle Parts And Supplies	\$1,638	\$950	\$950	\$950	\$0	\$950
4210	531250	Oil	\$38	\$225	\$225	\$225	\$0	\$225
4210	531270	Gasoline/ Diesel	\$1,340	\$1,925	\$1,925	\$1,925	(\$99)	\$1,826
4210	531400	Books And Periodicals	\$164	\$200	\$200	\$200	\$0	\$200
4210	531610	Furniture/Fixtures-Operating	\$0	\$1,000	\$500	\$1,000	(\$800)	\$200
4210	531615	Computer Equipment-Operating	\$4,289	\$0	\$0	\$0	\$800	\$800
Operating Total			\$57,773	\$78,518	\$77,053	\$69,652	(\$9,696)	\$59,956
4210	553100	Group Insurance Contribution	\$114,000	\$78,000	\$78,000	\$78,000	(\$9,750)	\$68,250
Transfers, Capital, Other Total			\$114,000	\$78,000	\$78,000	\$78,000	(\$9,750)	\$68,250
Transportation Engineering & Design Total			\$948,471	\$674,400	\$647,935	\$665,534	(\$110,088)	\$555,446

Transportation Planning Program 4213

Mission Statement... The planning division serves the public by continuously coordinating with surrounding city and county governments, regional agencies and transit providers. In addition, the division maintains and updates the City's Transportation Master Plan

Services Provided... Program management; project programming; contract administration; coordination with GDOT, ARC, GRTA, NFCID, MARTA, USDOT, Fulton County, and surrounding jurisdictions; Fulton County Schools; administrative support

Customers... Citizens, Homeowner's Associations, Motorists, Cyclists, Pedestrians, Elected Officials, Designers, Contractors, Utility Companies, Fulton County, Georgia DOT, Property Owners, City Departments

Outcome Measure...	FY 2010 <u>Actual</u>	FY 2011 <u>Estimated</u>	FY 2012 <u>Proposed</u>
*No Measure - First year of this program.			

What We Have Accomplished...

- Completed the update to the City's Transportation Master Plan, Big Creek Bridge Road Study, and North Fulton Comprehensive Transportation Plan.
- Continued coordination with the City's Comprehensive Plan update and the ARC's PLAN 2040 update.
- Began the Holcomb Bridge Road Corridor Study.
- Led the efforts to plan and design the MARTA Offset projects.

What We Expect to Accomplish...

- Continue coordination with the Atlanta Regional Commission's Plan 2040 Update.
- Continue coordination with surrounding governments.
- Complete the Holcomb Bridge Road Corridor Study.
- Coordinate with GDOT, GRTA, ARC, and other partners to develop project lists for Transportation Investment Act of 2010 (TIA).

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
4213	511100	Regular Employees	\$0	\$181,000	\$181,000	\$181,000	\$4,000	\$185,000
4213	512200	Social Security (FICA) Contributions	\$0	\$11,300	\$11,300	\$11,300	\$200	\$11,500
4213	512300	Medicare	\$0	\$2,630	\$2,630	\$2,630	\$60	\$2,690
4213	512400	Retirement Contributions	\$0	\$21,681	\$21,681	\$21,681	\$2,969	\$24,650
4213	512401	Deferred Compensation	\$0	\$1,310	\$1,310	\$1,310	\$490	\$1,800
Salaries and Benefits Total			\$0	\$217,921	\$217,921	\$217,921	\$7,719	\$225,640
4213	523210	Communication Services	\$0	\$2,400	\$2,200	\$2,400	(\$400)	\$2,000
4213	523500	Travel	\$0	\$2,500	\$2,500	\$0	\$1,700	\$1,700
4213	523600	Dues And Fees	\$0	\$564	\$360	\$335	\$90	\$425
4213	523700	Education And Training	\$0	\$1,500	\$1,500	\$0	\$1,500	\$1,500
4213	523800	Licenses	\$0	\$50	\$50	\$50	(\$50)	\$0
Operating Total			\$0	\$7,014	\$6,610	\$2,785	\$2,840	\$5,625
4213	553100	Group Insurance Contribution	\$0	\$29,250	\$29,250	\$29,250	\$0	\$29,250
Transfers, Capital, Other Total			\$0	\$29,250	\$29,250	\$29,250	\$0	\$29,250
Transportation Planning Total			\$0	\$254,185	\$253,781	\$249,956	\$10,559	\$260,515

Street Maintenance Program 4220

Mission Statement... We are specialists in Roadway Construction, Roadway Maintenance, Right of Way Maintenance, Utility Coordination, Contract inspection, and management

Services Provided... Construction management, road maintenance and improvements, right-of-way maintenance, sidewalk installation and maintenance, utility permits and coordination, emergency response

Customers... Citizens, Motorists, Cyclists, Pedestrians, Homeowners, Business Owners, Schools, GDOT, City Departments, Elected Officials

Outcome Measure...	FY 2010 Actual	FY 2011 Estimated	FY 2012 Proposed
Linear feet of sidewalks completed by contract	1,400 LF	10,700 LF	13,000 LF
Linear feet of sidewalks completed in house	N/A	300LF	N/A

What We Have Accomplished...

- Responded to over 200 emergency calls including a six day snow and ice emergency.
- Completed five sweeping cycles of city streets resulting in removal of over 1,500 tons of waste.
- Increased the output of our asphalt operations from 1,504 tons to almost 2,900 tons.
- Applied salt and sand to city streets during three winter storms.
- Performed yearly inspection of all city streets for pavement management with a current inventory of 1,199 City Streets.
- Performed construction inspection and contract management for a series of seven projects totaling \$6.39 million.
- Recovered and re-utilized approximately 60% of milled asphalt.

What We Expect to Accomplish...

- Respond to emergency calls as quickly as possible.
- Monitor utility work for various contractors working on city.
- Provide street sweeping on arterial, collector, and residential streets a minimum of four (4) cycles.
- Continue the Citywide Resurfacing Program.

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
4220	511100	Regular Employees	\$1,144,858	\$1,143,000	\$1,143,000	\$1,143,000	\$14,000	\$1,157,000
4220	511105	Part Time Employees	\$28,432	\$23,114	\$23,114	\$23,114	\$2,500	\$25,614
4220	511200	Temporary Employees	\$0	\$2,500	\$0	\$2,500	(\$2,500)	\$0
4220	511300	Overtime	\$29,873	\$30,000	\$30,000	\$30,000	\$0	\$30,000
4220	512200	Social Security (FICA) Contributions	\$72,226	\$74,300	\$74,300	\$74,300	\$900	\$75,200
4220	512300	Medicare	\$16,891	\$17,380	\$17,380	\$17,380	\$210	\$17,590
4220	512400	Retirement Contributions	\$116,063	\$136,913	\$136,913	\$136,913	\$17,007	\$153,920
4220	512401	Deferred Compensation	\$3,014	\$3,700	\$3,700	\$3,700	(\$1,100)	\$2,600
Salaries and Benefits Total			\$1,411,358	\$1,430,907	\$1,428,407	\$1,430,907	\$31,017	\$1,461,924
4220	522110	Disposal	\$11,668	\$18,000	\$16,000	\$18,000	\$0	\$18,000
4220	522205	Repairs And Maintenance	\$52,133	\$40,000	\$40,000	\$40,000	\$0	\$40,000
4220	522210	Vehicle Repair	\$4,916	\$10,000	\$10,000	\$10,000	\$0	\$10,000
4220	522320	Rental Of Equipment And Vehicles	\$4,600	\$5,000	\$4,500	\$5,000	\$0	\$5,000
4220	523210	Communication Services	\$10,217	\$7,900	\$7,900	\$7,900	\$0	\$7,900
4220	523500	Travel	\$0	\$740	\$740	\$4,211	(\$3,267)	\$944
4220	523600	Dues And Fees	\$226	\$226	\$226	\$226	\$24	\$250
4220	523700	Education And Training	\$898	\$460	\$460	\$3,975	(\$1,605)	\$2,370
4220	523800	Licenses	\$0	\$50	\$50	\$50	(\$50)	\$0
4220	523851	Contracted Temporary Labor	\$0	\$0	\$2,500	\$0	\$0	\$0
4220	531105	Supplies	\$164,478	\$140,028	\$145,000	\$125,000	\$50,000	\$175,000
4220	531120	Vehicle Parts And Supplies	\$48,248	\$57,000	\$57,000	\$57,000	\$0	\$57,000
4220	531250	Oil	\$1,877	\$1,512	\$1,512	\$1,512	\$0	\$1,512
4220	531270	Gasoline/ Diesel	\$91,927	\$107,740	\$105,000	\$107,740	\$23,367	\$131,107
4220	531720	Uniforms	\$11,455	\$7,545	\$7,545	\$7,000	\$0	\$7,000
Operating Total			\$402,643	\$396,201	\$398,433	\$387,614	\$68,469	\$456,083
4220	553100	Group Insurance Contribution	\$264,500	\$302,250	\$302,250	\$302,250	\$0	\$302,250
Transfers, Capital, Other Total			\$264,500	\$302,250	\$302,250	\$302,250	\$0	\$302,250
Street Maintenance Total			\$2,078,501	\$2,129,358	\$2,129,090	\$2,120,771	\$99,486	\$2,220,257

Transportation Land Acquisition & Development 4227

Mission Statement... To sustain and enhance Roswell's transportation system, improve safety and connectivity through acquisition and installation

Services Provided... Rights of way opportunity identification and land acquisition for trail connections, road connections, and other construction projects.

Customers... Citizens, Motorists, Cyclists, Pedestrians, Homeowners, Business Owners, Schools, GDOT, City Departments, Elected Officials

Outcome Measure...	FY 2010 <u>Actual</u>	FY 2011 <u>Estimated</u>	FY 2012 <u>Proposed</u>
Miles of Connectivity, which is the total distance in miles without crossing a highway provided by a road or trail connection	N/A	1	1.3

What We Have Accomplished...

- Acquired right of way and RDOT constructed Swaybranch link to Market Place, which provided one mile of connectivity.
- Identified and acquired right of way to accomplish Oxbo Realignment Project using available Community Development Block Grant funds.
- Identified right of way for Riverwalk trail and acquired an easement to Azalea Drive.
- Identified potential safety enhancements with Midtown owners (additional medians).
- Identified potential connectivity enhancements for Canton Street area.
- Identified neighborhood connectivity concept and prepared an opportunities map for discussion.

What We Expect to Accomplish...

- Identify opportunities for sidewalks, multiuse paths, cart paths or trails, and acquire rights of way for construction.
- Identify additional opportunity for local access connectivity roads and acquire rights of way west of Atlanta Street, Midtown, and East of Alpharetta Highway for Sun Valley.

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
4227	511100	Regular Employees	\$0	\$0	\$0	\$0	\$139,000	\$139,000
4227	512200	Social Security (FICA) Contributions	\$0	\$0	\$0	\$0	\$8,700	\$8,700
4227	512300	Medicare	\$0	\$0	\$0	\$0	\$2,020	\$2,020
4227	512400	Retirement Contributions	\$0	\$0	\$0	\$0	\$18,580	\$18,580
4227	512401	Deferred Compensation	\$0	\$0	\$0	\$0	\$1,200	\$1,200
Salaries and Benefits Total			\$0	\$0	\$0	\$0	\$169,500	\$169,500
4227	523210	Communication Services	\$0	\$0	\$0	\$0	\$1,200	\$1,200
4227	523500	Travel	\$0	\$0	\$0	\$0	\$1,330	\$1,330
4227	523600	Dues And Fees	\$0	\$0	\$0	\$0	\$975	\$975
4227	523700	Education And Training	\$0	\$0	\$0	\$0	\$2,750	\$2,750
Operating Total			\$0	\$0	\$0	\$0	\$6,255	\$6,255
4227	553100	Group Insurance Contribution	\$0	\$0	\$0	\$0	\$19,500	\$19,500
Transfers, Capital, Other Total			\$0	\$0	\$0	\$0	\$19,500	\$19,500
Land Acquisition & Development Total			\$0	\$0	\$0	\$0	\$195,255	\$195,255

Traffic Engineering Program 4270

Mission Statement... To apply technology, science, and human factors to the planning, design, operations, and management of the road network, terminals, and abutting lands to provide for the safe, efficient, and convenient movement of people, goods, and services

Services Provided... Traffic control device installation, maintenance, and upgrades including geometric design, traffic accident analysis, roadway lighting, traffic signage, pavement markings, traffic signalization, and timing, traffic safety, and other traffic engineering functions; traffic studies; traffic control for emergencies and special events; customer service; emergency response

Customers... Citizens, Motorists, Cyclists, Pedestrians, Homeowners, Business Owners, Schools, GDOT, City Departments, Elected Officials

Outcome Measure...	FY 2010 Actual	FY 2011 Estimated	FY 2012 Proposed
Percentage of signals maintained quarterly	25	25	25

What We Have Accomplished...

- Reversible Lane equipment replaced on State Route 9.
- Completed design of State Route 9 Advanced Transportation Management System.
- Completed concept and continue design of State Route 140 and State Route 92 Advanced Transportation Management System (ATMS).
- Identified high accident location intersections and corridors to develop countermeasures.
- Established communication to 29 traffic signals from the Traffic Control Center.
- Fabrication and installation of signs for 30 wayfinding sign assemblies in the Historic District.

What We Expect to Accomplish...

- Construction of State Route 9 Advanced Transportation Management System; then Operational Traffic Control Center with ability to communicate and remotely monitor approximately 14 of the City's Traffic Signals.
- Publish Annual Report on Congestion and High Accident Locations.
- Install 21 Traffic Monitoring Cameras through RTOP (Regional Traffic Operations Program).
- Complete design of State Route 140 and State Route 92 Advances Transportation Management System.

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
4270	511100	Regular Employees	\$587,191	\$772,405	\$772,405	\$789,000	(\$18,000)	\$771,000
4270	511200	Temporary Employees	\$0	\$5,146	\$2,784	\$5,146	\$0	\$5,146
4270	511300	Overtime	\$21,241	\$19,999	\$22,000	\$19,999	\$0	\$19,999
4270	512200	Social Security (FICA) Contributions	\$36,527	\$49,471	\$49,471	\$50,500	(\$1,100)	\$49,400
4270	512300	Medicare	\$8,542	\$11,569	\$11,569	\$11,810	(\$260)	\$11,550
4270	512400	Retirement Contributions	\$98,704	\$94,509	\$94,509	\$94,509	\$8,231	\$102,740
4270	512401	Deferred Compensation	\$2,965	\$4,030	\$4,030	\$4,030	(\$830)	\$3,200
Salaries and Benefits Total			\$755,169	\$957,129	\$956,768	\$974,994	(\$11,959)	\$963,035
4270	522205	Repairs And Maintenance	\$36,844	\$52,960	\$40,000	\$52,000	\$0	\$52,000
4270	522210	Vehicle Repair	\$3,345	\$7,400	\$5,400	\$5,400	\$0	\$5,400
4270	522320	Rental Of Equipment And Vehicles	\$2,190	\$2,800	\$3,800	\$2,800	\$0	\$2,800
4270	523210	Communication Services	\$2,910	\$5,900	\$5,900	\$5,900	\$0	\$5,900
4270	523500	Travel	\$243	\$1,965	\$1,965	\$1,500	\$1,373	\$2,873
4270	523600	Dues And Fees	\$994	\$1,216	\$1,216	\$1,216	(\$551)	\$665
4270	523700	Education And Training	\$1,673	\$4,360	\$4,360	\$2,700	\$4,868	\$7,568
4270	523800	Licenses	\$0	\$0	\$0	\$0	\$340	\$340
4270	531105	Supplies	\$152,006	\$137,762	\$139,000	\$134,000	\$12,000	\$146,000
4270	531120	Vehicle Parts And Supplies	\$8,863	\$10,000	\$12,000	\$10,000	\$0	\$10,000
4270	531230	Electricity	\$1,135,078	\$1,128,170	\$1,128,170	\$1,128,170	\$182,512	\$1,310,682
4270	531250	Oil	\$549	\$1,155	\$1,155	\$1,155	\$0	\$1,155
4270	531270	Gasoline/ Diesel	\$22,565	\$33,887	\$33,887	\$33,887	(\$7,653)	\$26,234
4270	531605	Machinery And Equipment-Operating	\$0	\$0	\$0	\$0	\$2,000	\$2,000
4270	531615	Computer Equipment-Operating	\$0	\$300	\$300	\$300	\$0	\$300
4270	531720	Uniforms	\$5,288	\$4,712	\$4,712	\$3,000	\$0	\$3,000
Operating Total			\$1,372,549	\$1,392,587	\$1,381,865	\$1,382,028	\$194,889	\$1,576,917
4270	542100	Machinery	\$5,668	\$0	\$0	\$0	\$0	\$0
4270	553100	Group Insurance Contribution	\$160,500	\$195,000	\$195,000	\$195,000	(\$19,500)	\$175,500
Transfers, Capital, Other Total			\$166,168	\$195,000	\$195,000	\$195,000	(\$19,500)	\$175,500
Traffic Engineering Total			\$2,293,886	\$2,544,716	\$2,533,633	\$2,552,022	\$163,430	\$2,715,452

Capital Improvement Program



A five-year Capital Improvement Program (CIP) is developed and updated annually. The capital budget is the first year of the CIP and provides the basis for control of expenditures for the acquisition of significant City assets and construction of all capital facilities. As capital improvement projects are completed they are capitalized and the operations and maintenance are funded in the annual operating budget.

Capital Improvement Program

The FY 2012-FY 2016 Approved Capital Improvement Program

The FY 2012–FY 2016 Approved Capital Improvement Program totals \$33,723,359. A summary of the plan is as follows:

	FY 2012 Approved	FY 2013 Proposed	FY 2014 Proposed	FY 2015 Proposed	FY 2016 Proposed	Total
General Fund	\$9,826,932	\$4,564,366	\$4,582,437	\$4,082,826	\$3,382,185	\$26,438,746
Stormwater Utility Fund	\$850,000	\$0	\$0	\$0	\$0	\$850,000
Impact Fee Fund	\$2,324,477	\$0	\$0	\$0	\$0	\$2,324,477
Water Fund	\$623,860	\$0	\$0	\$0	\$0	\$623,860
Solid Waste Fund	\$574,888	\$458,225	\$481,069	\$504,420	\$530,254	\$2,548,856
E-911 Fund	\$18,000	\$0	\$0	\$0	\$0	\$18,000
Confiscated Assets Fund	\$464,420	\$54,000	\$0	\$0	\$0	\$518,420
Hotel/Motel Fund	\$377,000	\$6,000	\$6,000	\$6,000	\$6,000	\$401,000
Projects Proposed to be Funded:	\$15,059,577	\$5,082,591	\$5,069,506	\$4,593,246	\$3,918,439	\$33,723,359

FY 11/12 –FY 15/16 APPROVED CIP

General Fund Maintenance Capital:

Priority	ProjectName	Project Accounting			FY 2012 Total	FY 2013 Request	FY 2014 Request	FY 2015 Request	FY 2016 Request
1	Citywide Facilities Maintenance (FCA)	1520MP	541300	09ADM008	\$522,752	\$2,223,512	\$2,239,673	\$2,038,095	\$1,093,428
Administration Total					\$522,752	\$2,223,512	\$2,239,673	\$2,038,095	\$1,093,428
2	Citywide Computer Replacement Program	1585MP	531615	05NON004	\$151,680	\$155,200	\$155,200	\$155,200	\$155,200
3	Citywide Vehicle Replacement Program	1585MP	542200	05NON002	\$1,527,000	\$1,600,000	\$1,600,000	\$1,600,000	\$1,600,000
Citywide Total					\$1,678,680	\$1,755,200	\$1,755,200	\$1,755,200	\$1,755,200
1	Cardiac Monitor replacement program	3520MP	542100	11FIR001	\$61,800	\$63,654	\$65,564	\$67,531	\$69,557
Fire Total					\$61,800	\$63,654	\$65,564	\$67,531	\$69,557
1	Mobile Data Terminals (MDT) Replacement program	3210MP	542400	06POL001	\$155,000	\$300,000	\$300,000	\$0	\$300,000
2	Digital In Car Cameras	3210MP	542100	09POL004	\$15,000	\$25,000	\$25,000	\$25,000	\$0
3	Replace kitchen equipment - Detention Center	3210MP	542100	12POL010	\$25,000	\$0	\$0	\$0	\$0
Police Total					\$195,000	\$325,000	\$325,000	\$25,000	\$300,000
1	East Roswell Recreation Center (ERRC) Roof Replacement (not included under Facility Condition Assessment-FCA)	6110MP	541300	08REC003	\$290,000	\$0	\$0	\$0	\$0
2	Tennis Court Resurfacing	6110MP	541210	05REC008	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
3	Commercial Mowers	6110MP	542100	05REC003	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
4	Gator replacement program	6110MP	531605	07REC005	\$9,000	\$9,000	\$9,000	\$9,000	\$0
5	Backstop Safety Fencing for Athletic Fields	6110MP	541210	12REC010	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
6	Fieldrake replacement program	6110MP	531605	05REC005	\$14,000	\$14,000	\$14,000	\$14,000	\$14,000
9	Lightpole Replacement	6110MP	541210	05REC006	\$24,000	\$24,000	\$24,000	\$24,000	\$0
Recreation and Parks Total					\$387,000	\$97,000	\$97,000	\$97,000	\$64,000
1	Bridge Maintenance Program	4210MP	522205	09TRA011	\$40,000	\$100,000	\$100,000	\$100,000	\$100,000
	Citywide Resurfacing and Reconstruction	4210MP	522205	05TRA006	\$568,000	\$0	\$0	\$0	\$0
			531105	05TRA006	\$100,000	\$0	\$0	\$0	\$0
2	Walk Behind Mowers	4210MP	542100	12TRA001	\$26,000	\$0	\$0	\$0	\$0
Transportation Total					\$734,000	\$100,000	\$100,000	\$100,000	\$100,000
Maintenance Capital Total					\$3,579,232	\$4,564,366	\$4,582,437	\$4,082,826	\$3,382,185

FY 11/12 –FY 15/16 APPROVED CIP

General Fund One-Time Capital:

Priority	ProjectName	Project Accounting			FY 2012 Total	FY 2013 Request	FY 2014 Request	FY 2015 Request	FY 2016 Request
1	Windows Server 2008	1585CP	542400	12ADM002	\$82,000	\$0	\$0	\$0	\$0
2	Windows 7 Upgrades	1585CP	542400	12ADM003	\$40,000	\$0	\$0	\$0	\$0
Administration Total					\$122,000	\$0	\$0	\$0	\$0
	Historic Gateway Master Plan	7410CP	543000	12COM001	\$80,000				
Community Development Total					\$80,000				
1	Fleet Maintenance Diagnostic Equipment Replacement	7110CP	542100	12ENV026	\$9,300	\$0	\$0	\$0	\$0
Environmental / Public Works Total					\$9,300	\$0	\$0	\$0	\$0
	Fire Station #4 LEED Certified (Balance of funding available in impact fees)	3520CP	541300	12FIR002	\$800,000	\$0	\$0	\$0	\$0
2	Fire Apparatus Replacement	3520CP	542200	12FIR001	\$450,000	\$0	\$0	\$0	\$0
Fire Total					\$1,250,000	\$0	\$0	\$0	\$0
1	Urban Area Security Initiative (UASI) Upgrade	3210CP	542500	12POL011	\$1,056,400	\$0	\$0	\$0	\$0
Police Total					\$1,056,400	\$0	\$0	\$0	\$0
1	Backflow Preventers for all Parks	6110CP	531605	10REC012	\$50,000	\$0	\$0	\$0	\$0
3	City Municipal Complex Landscaping	6110CP	541200	12REC012	\$30,000	\$0	\$0	\$0	\$0
4	Trail from Riverwalk to Lover's Leap and Allenbrook	6110CP	541210	12REC011	\$28,000	\$0	\$0	\$0	\$0
Recreation and Parks Total					\$108,000	\$0	\$0	\$0	\$0
1	Citywide Resurfacing and Reconstruction	4210MP	522205	05TRA006	\$1,332,000	\$0	\$0	\$0	\$0
2	State Route 9 at State Route 120 (Construction)	4210CP	541415	12TRA003	\$200,000	\$0	\$0	\$0	\$0
3	State Route 120 Lane Diet/Trail (Database/Survey)	4210CP	541415	12TRA004	\$25,000	\$0	\$0	\$0	\$0
4	Midtown Gap Closure	4210CP	541415	12TRA006	\$50,000	\$0	\$0	\$0	\$0
6	Eves Road Multi-Use Path and Bike Lanes (Design)	4210CP	541415	12TRA002	\$275,000	\$0	\$0	\$0	\$0
8	Big Creek Bridge Road - Phase 1 (Design)	4210CP	541415	12TRA005	\$1,400,000	\$0	\$0	\$0	\$0
9	Fiber Splicer and Optical Time-Domain Reflectometer (OTDR)	4210CP	541415	12TRA007	\$20,000	\$0	\$0	\$0	\$0
13	Dump Truck (replacement)	4210CP	542200	12TRA008	\$95,000	\$0	\$0	\$0	\$0
14	Motor Grader (replacement)	4210CP	542100	12TRA009	\$225,000	\$0	\$0	\$0	\$0
Transportation Total					\$3,622,000	\$0	\$0	\$0	\$0
One Time Capital Total					\$6,247,700	\$0	\$0	\$0	\$0

350 - Capital Projects Fund Total \$9,826,932 \$4,564,366 \$4,582,437 \$4,082,826 \$3,382,185

Stormwater Utility Fund Capital:

Priority	ProjectName	Project Accounting			FY 2012 Total	FY 2013 Request	FY 2014 Request	FY 2015 Request	FY 2016 Request
1	Vehicle Purchase for Construction Specialist	4321	542200	12ENV019	\$22,000	\$0	\$0	\$0	\$0
2	390 Junction Track Stormwater Project	4321	541200	12ENV020	\$225,000	\$0	\$0	\$0	\$0
3	400 Roswell Hills Court	4321	541200	12ENV021	\$100,000	\$0	\$0	\$0	\$0
4	Worthington Hills Drive Stormwater Project	4321	541200	12ENV022	\$314,000	\$0	\$0	\$0	\$0
5	600 West Hollow Court Stormwater Project	4321	541200	12ENV023	\$150,000	\$0	\$0	\$0	\$0
Environmental / Public Works Total					\$811,000	\$0	\$0	\$0	\$0
One Time Capital Total					\$811,000	\$0	\$0	\$0	\$0
507 - Stormwater Fund Total					\$850,000	\$0	\$0	\$0	\$0

FY 11/12 –FY 15/16 APPROVED CIP

Impact Fee Fund Capital:

Priority	ProjectName	Project Accounting			FY 2012 Total	FY 2013 Request	FY 2014 Request	FY 2015 Request	FY 2016 Request
1	Athletic Field Lighting - Elkins Pointe Middle School	9620	541210	10REC019	\$150,000	\$0	\$0	\$0	\$0
2	Don White Park Picnic Pavilion	9620	541200	10REC015	\$75,000	\$0	\$0	\$0	\$0
Recreation and Parks Total					\$225,000	\$0	\$0	\$0	\$0
	Hardscrabble/Chaffin E & W Intersection Improvement, aka: Hardscrabble/Green Loop, Phase 1	9610	541415	05TRA011	\$249,477	\$0	\$0	\$0	\$0
	Mansell Extension (Design)	9610	541415	06TRA003	\$350,000	\$0	\$0	\$0	\$0
Transportation Total					\$599,477	\$0	\$0	\$0	\$0
One Time Capital Total					\$2,324,477	\$0	\$0	\$0	\$0
230 - Impact Fee Fund Total					\$2,324,477	\$0	\$0	\$0	\$0

Water Fund Capital:

Priority	ProjectName	Project Accounting			FY 2012 Total	FY 2013 Request	FY 2014 Request	FY 2015 Request	FY 2016 Request
	Thomas Circle/ Lisa Drive Water Main Replacement	440C	541420	12ENV002	\$364,160	\$0	\$0	\$0	\$0
	Vehicle for Manager/Engineer	440A	542200	12ENV001	\$11,000	\$0	\$0	\$0	\$0
Environmental / Public Works Total					\$375,160	\$0	\$0	\$0	\$0
Maintenance Capital Total					\$375,160	\$0	\$0	\$0	\$0
4	Renovate Water Plant Restroom and Shower Area	440B	541200	12ENV004	\$5,500	\$0	\$0	\$0	\$0
5	Replace Water Plant Office Computer and Printer	440B	531615	12ENV005	\$3,200	\$0	\$0	\$0	\$0
6	Groundwater Supply Options	440B	541420	08ENV016	\$150,000	\$0	\$0	\$0	\$0
7	Replace High Service and System Pressure Transmitter	440B	542100	12ENV006	\$8,500	\$0	\$0	\$0	\$0
9	Portable Emergency Generator	440B	542100	12ENV015	\$5,500	\$0	\$0	\$0	\$0
	Replace Field Chlorine Analyzers	440B	542100	12ENV014	\$1,900	\$0	\$0	\$0	\$0
	Replace Four Filter Flow Controllers, Backwash Controller, and Finished and Raw Water Controllers	440B	542100	12ENV009	\$16,200	\$0	\$0	\$0	\$0
	Replace Four Filter Flow Transmitters	440B	542100	12ENV010	\$20,200	\$0	\$0	\$0	\$0
	Replace Four Filter loss of Head Transmitters	440B	542100	12ENV007	\$19,000	\$0	\$0	\$0	\$0
	Replace High Service Transmitter and System Pressure Transmitter	440B	542100	12ENV017	\$8,500	\$0	\$0	\$0	\$0
	Replace Laboratory Autoclave	440B	542100	12ENV003	\$6,500	\$0	\$0	\$0	\$0
	Replace Laboratory Refrigerator	440B	542100	12ENV013	\$2,000	\$0	\$0	\$0	\$0
	Replace pH and Temperature Meter in Process Control Laboratory	440B	542100	12ENV016	\$1,700	\$0	\$0	\$0	\$0
Environmental / Public Works Total					\$248,700	\$0	\$0	\$0	\$0
One Time Capital Total					\$248,700	\$0	\$0	\$0	\$0
505 - Water/Sewer Fund Total					\$623,860	\$0	\$0	\$0	\$0

FY 11/12 –FY 15/16 APPROVED CIP

Solid Waste Fund Capital:

Priority	ProjectName	Project Accounting			FY 2012 Total	FY 2013 Request	FY 2014 Request	FY 2015 Request	FY 2016 Request
	Commercial Front-Loader Garbage Truck replacement	451D	542200	06ENV002	\$249,641	\$262,123	\$275,229	\$288,990	\$303,440
	Commercial Hydraulic Cylinder replacement	451D	542200	08ENV012	\$16,916	\$17,254	\$17,850	\$18,250	\$19,775
	Residential Rear-Loader Garbage Truck replacement	451C	542200	06ENV003	\$170,331	\$178,848	\$187,990	\$197,180	\$207,039
Environmental / Public Works Total					\$436,888	\$458,225	\$481,069	\$504,420	\$530,254
Maintenance Capital Total					\$436,888	\$458,225	\$481,069	\$504,420	\$530,254
1	Document shredder, tipper attachment and electrical hookup	455A	542100	12ENV024	\$23,000	\$0	\$0	\$0	\$0
2	Completion of second floor at Recycling Center including repair to warehouse stairs and creation of outside entrance.	455A	541300	12ENV025	\$115,000	\$0	\$0	\$0	\$0
Environmental / Public Works Total					\$138,000	\$0	\$0	\$0	\$0
One Time Capital Total					\$138,000	\$0	\$0	\$0	\$0
540 - Solid Waste Fund Total					\$574,888	\$458,225	\$481,069	\$504,420	\$530,254

E-911 Fund Capital:

Priority	ProjectName	Project Accounting			FY 2012 Total	FY 2013 Request	FY 2014 Request	FY 2015 Request	FY 2016 Request
1	Computer Aided Dispatch (CAD) computer Replacement for E-911	3800	542400	12POL009	\$18,000	\$0	\$0	\$0	\$0
Police Total					\$18,000	\$0	\$0	\$0	\$0
One Time Capital Total					\$18,000	\$0	\$0	\$0	\$0
215 - E911 Fund Total					\$18,000	\$0	\$0	\$0	\$0

Confiscated Assets Fund Capital:

Priority	ProjectName	Project Accounting			FY 2012 Total	FY 2013 Request	FY 2014 Request	FY 2015 Request	FY 2016 Request
1	Office space development in Ripley Building	3250CP	541300	11POL003	\$110,000	\$0	\$0	\$0	\$0
2	Patrol Rifles Program - \$1,500.00 each for 30 rifles a year for 3 years	3250CP	542100	11POL005	\$54,000	\$54,000	\$0	\$0	\$0
3	Special Weapons and Tactics team (SWAT) vests	3250CP	531605	12POL001	\$30,000	\$0	\$0	\$0	\$0
4	Tasers	3250CP	542100	12POL002	\$120,000	\$0	\$0	\$0	\$0
5	Total Station - crime scene equipment	3250CP	531605	12POL003	\$7,500	\$0	\$0	\$0	\$0
6	Replacement vehicles for task force members	3250CP	542200	12POL004	\$60,000	\$0	\$0	\$0	\$0
7	ACISS Systems case management system & intelligence software - 2 users	3250CP	542400	11POL001	\$14,000	\$0	\$0	\$0	\$0
8	Cellular Digital transmitter	3250CP	542100	12POL005	\$6,000	\$0	\$0	\$0	\$0
9	Adaptive Digital Recording Equipment	3250CP	542100	12POL006	\$7,500	\$0	\$0	\$0	\$0
10	covert cameras	3250CP	542100	11POL002	\$26,420	\$0	\$0	\$0	\$0
11	Gun cleaning system	3250CP	542100	12POL007	\$9,000	\$0	\$0	\$0	\$0
12	Radio Headsets for Special Weapons and Tactics team (SWAT)	3250CP	542500	12POL008	\$10,000	\$0	\$0	\$0	\$0
13	Thermal imaging system - 1 at \$10,000.00 (patrol & CSU)	3250CP	542100	11POL004	\$10,000	\$0	\$0	\$0	\$0
Police Total					\$464,420	\$54,000	\$0	\$0	\$0
One Time Capital Total					\$464,420	\$54,000	\$0	\$0	\$0
210 - Confiscated Assets Fund Total					\$464,420	\$54,000	\$0	\$0	\$0

FY 11/12 –FY 15/16 APPROVED CIP

Hotel/Motel Fund Capital:

Priority	ProjectName	Project Accounting			FY 2012 Total	FY 2013 Request	FY 2014 Request	FY 2015 Request	FY 2016 Request
	Barrington Hall Painting	7541CP	541200	08REC008	\$17,000	\$0	\$0	\$0	\$0
	Bulloch Hall Driveway/Drainage Improvements	7541CP	541200	12REC004	\$25,000	\$0	\$0	\$0	\$0
	Cultural Arts Center First Electric Stage Wench	7541CP	542100	12REC005	\$15,000	\$0	\$0	\$0	\$0
	Cultural Arts Center Seat Cushion Replacement	7541CP	542300	08REC018	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000
	Cultural Arts Center Security Upgrades	7541CP	541200	12REC007	\$10,000	\$0	\$0	\$0	\$0
	Heating, Ventilation and Cooling (HVAC) Replacement	7541CP	542100	08REC002	\$10,000	\$0	\$0	\$0	\$0
	Resurface Bulloch Hall Driveway	7541CP	541200	12REC008	\$14,000	\$0	\$0	\$0	\$0
	Sidewalk and Pavilion Walkway Improvements -Bulloch	7541CP	541200	12REC006	\$6,000	\$0	\$0	\$0	\$0
	Sidewalk Repair - Smith Plantation	7541CP	541200	11REC001	\$13,000	\$0	\$0	\$0	\$0
	Smith Plantation Painting	7541CP	541200	12REC009	\$16,500	\$0	\$0	\$0	\$0
Recreation and Parks Total					\$132,500	\$6,000	\$6,000	\$6,000	\$6,000
Maintenance Capital Total					\$132,500	\$6,000	\$6,000	\$6,000	\$6,000
1	Riverside Park Trail and Overlook	7545CP	541200	12REC001	\$39,000	\$0	\$0	\$0	\$0
2	Add Americans with Disabilities Act (ADA) Parking at Bulloch Hall	7541CP	541200	12REC002	\$5,500	\$0	\$0	\$0	\$0
3	Cultural Arts Center (CAC) Marquee Replacement	7541CP	541210	12REC003	\$30,000	\$0	\$0	\$0	\$0
4	Asphalt East Roswell Park Trail Extension from Fouts Rd. to Eves Rd.	7545CP	541210	10REC016	\$150,000	\$0	\$0	\$0	\$0
5	Smith Plantation Site Improvements	7541CP	541200	09REC005	\$20,000	\$0	\$0	\$0	\$0
Recreation and Parks Total					\$244,500	\$0	\$0	\$0	\$0
One Time Capital Total					\$244,500	\$0	\$0	\$0	\$0
275 - Hotel/Motel Fund Total					\$377,000	\$6,000	\$6,000	\$6,000	\$6,000

TOTAL APPROVED CIP:

Priority	ProjectName	Project Accounting			FY 2012 Total	FY 2013 Request	FY 2014 Request	FY 2015 Request	FY 2016 Request
Grand Total					\$15,059,577	\$5,082,591	\$5,069,506	\$4,593,246	\$3,918,439

Estimated Impact of FY 12 Approved Capital on Operating Budget:

Project	Summary of Impact	Estimated Operating Impact
Office space development in Ripley Building	annual utility cost increases	\$4,800
Tasers	annual maintenance	\$20,000
Total Station - crime scene equipment	annual maintenance	\$2,500
ACISS Systems case management system & intelligence	annual maintenance	\$2,800
Cellular Digital transmitter	annual maintenance	\$1,200
Adaptive Digital Recording Equipment	annual maintenance	\$1,200
covert cameras	annual maintenance	\$2,400
Thermal imaging system - 1 at \$10,000.00 (patrol & CSU)	annual maintenance	\$1,200
Athletic Field Lighting - Elkins Pointe Middle School	annual electricity costs	\$5,500
Riverside Park Trail and Overlook	supplies (trash receptacles)	\$1,800
Citywide Facilities Maintenance (FCA)	avoided general repairs and maintenance from proactive maintenance program for facilities	(\$100,000)
Citywide Vehicle Replacement Program	avoided vehicle repairs and maintenance from proactive vehicle replacement program	(\$20,000)
Digital In Car Cameras	annual maintenance	\$5,000
Completion of second floor at Recycling Center including repair to warehouse stairs and creation of outside entrance.	annual utility cost increases	\$3,600
Total Annual Impact:		(\$68,000)

Debt Service Fund

This fund tracks the costs of debt service for the City of Roswell.

Debt Service

Revenue and Expenditures

Fund Balance Estimated at the End of FY 2011

\$8,288,330

Debt Service Fund Revenues...

Account	Account Name	FY 2010 Actual Revenue	FY 2011 Amended Budget	FY 2011 Estimate	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Revenue Budget
311101	REAL PROPERTY TAX - CURRENT YEAR	\$6,201,542	\$6,000,000	\$6,000,000	\$5,975,000	(\$25,000)	\$5,975,000
311200	REAL PROPERTY TAX - PRIOR	\$15,401	\$0	\$0	\$40,000	\$40,000	\$40,000
311310	MOTOR VEHICLE	\$380,203	\$380,000	\$380,000	\$360,000	(\$20,000)	\$360,000
Property Tax Total		\$6,597,146	\$6,380,000	\$6,380,000	\$6,375,000	(\$5,000)	\$6,375,000
341905	OTHER/MISC. FEES	\$8,313	\$0	\$0	\$0	\$0	\$0
Charges for Service - External Total		\$8,313	\$0	\$0	\$0	\$0	\$0
361000	INTEREST REVENUES	\$38,040	\$25,000	\$25,000	\$20,000	(\$5,000)	\$20,000
361010	UNREALIZED INVEST GAINS	(\$11,415)	\$0	\$0	(\$5,000)	(\$5,000)	(\$5,000)
Interest Income Total		\$26,625	\$25,000	\$25,000	\$15,000	(\$10,000)	\$15,000
410 - Debt Service Fund Total		\$6,632,084	\$6,405,000	\$6,405,000	\$6,390,000	(\$15,000)	\$6,390,000

Debt Service Fund Expenditures...

CC	Account	Account Title	FY 2010 Actual	FY 2011 Amended Budget	FY 2011 Estimated Expenditures	FY 2011 Approved Budget	FY 2012 Approved Changes	FY 2012 Approved Budget
8000	523901	Bank Fees / Charges	\$30	\$100	\$40	\$100	(\$30)	\$70
Operating Total			\$30	\$100	\$40	\$100	(\$30)	\$70
8000	581100	Principal- Long Term Debt	\$4,754,997	\$5,166,000	\$5,166,000	\$5,166,000	\$509,000	\$5,675,000
8000	582100	Interest - Long Term Debt	\$1,429,923	\$1,236,000	\$1,236,000	\$1,236,000	(\$216,137)	\$1,019,863
8000	583000	Fiscal Agent Fees	\$1,705	\$5,000	\$4,750	\$5,000	\$0	\$5,000
8000	584000	Debt Issuance Costs	\$0	\$0	\$0	\$0	\$0	\$0
8000	585000	Advance Refunding Escrow	\$0	\$0	\$0	\$0	\$0	\$0
Transfers, Capital, Other Total			\$6,186,624	\$6,407,000	\$6,406,750	\$6,407,000	\$292,863	\$6,699,863
Debt Service Total			\$6,186,654	\$6,407,100	\$6,406,790	\$6,407,100	\$292,833	\$6,699,933
Finance Total			\$6,186,654	\$6,407,100	\$6,406,790	\$6,407,100	\$292,833	\$6,699,933
410 - Debt Service Fund Total			\$6,186,654	\$6,407,100	\$6,406,790	\$6,407,100	\$292,833	\$6,699,933

Fund Balance Estimated at the End of FY 2012

\$7,978,397

Debt Service

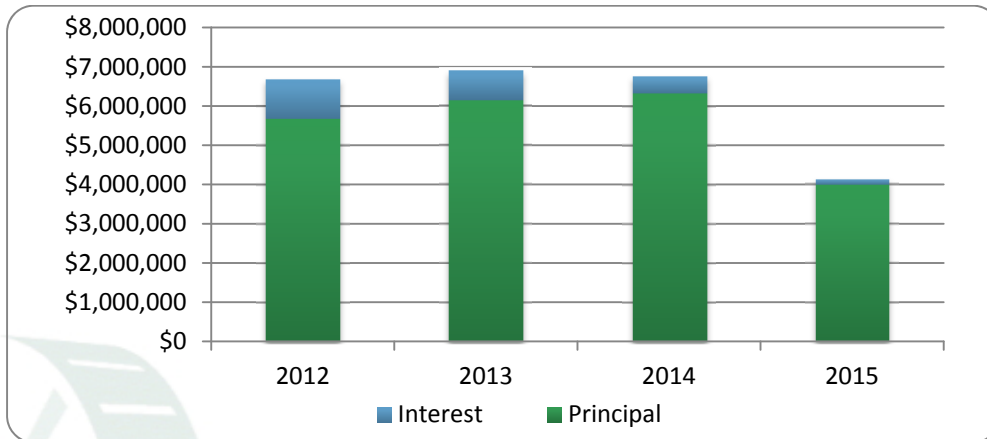
DEBT AND TAX DIGEST INFORMATION

This section provides financial data on the City's long term financial obligation, current debt obligation, debt levels and legal limits.

Principal and Interest Requirements on City's General Obligation Debt

Following are the estimated principal and interest requirements on the City's outstanding general obligation bonds and the previously issued outstanding general obligation bonds of the City for the fiscal years ending June 30, 2006 and thereafter.

FYE June 30th	Principal	Interest	Total
2012	\$5,675,000	\$1,019,863	\$6,694,863
2013	\$6,155,000	\$737,803	\$6,892,803
2014	\$6,345,000	\$431,451	\$6,776,451
2015	\$4,005,000	\$140,175	\$4,145,175
TOTAL	\$22,180,000	\$2,329,291	\$24,509,291

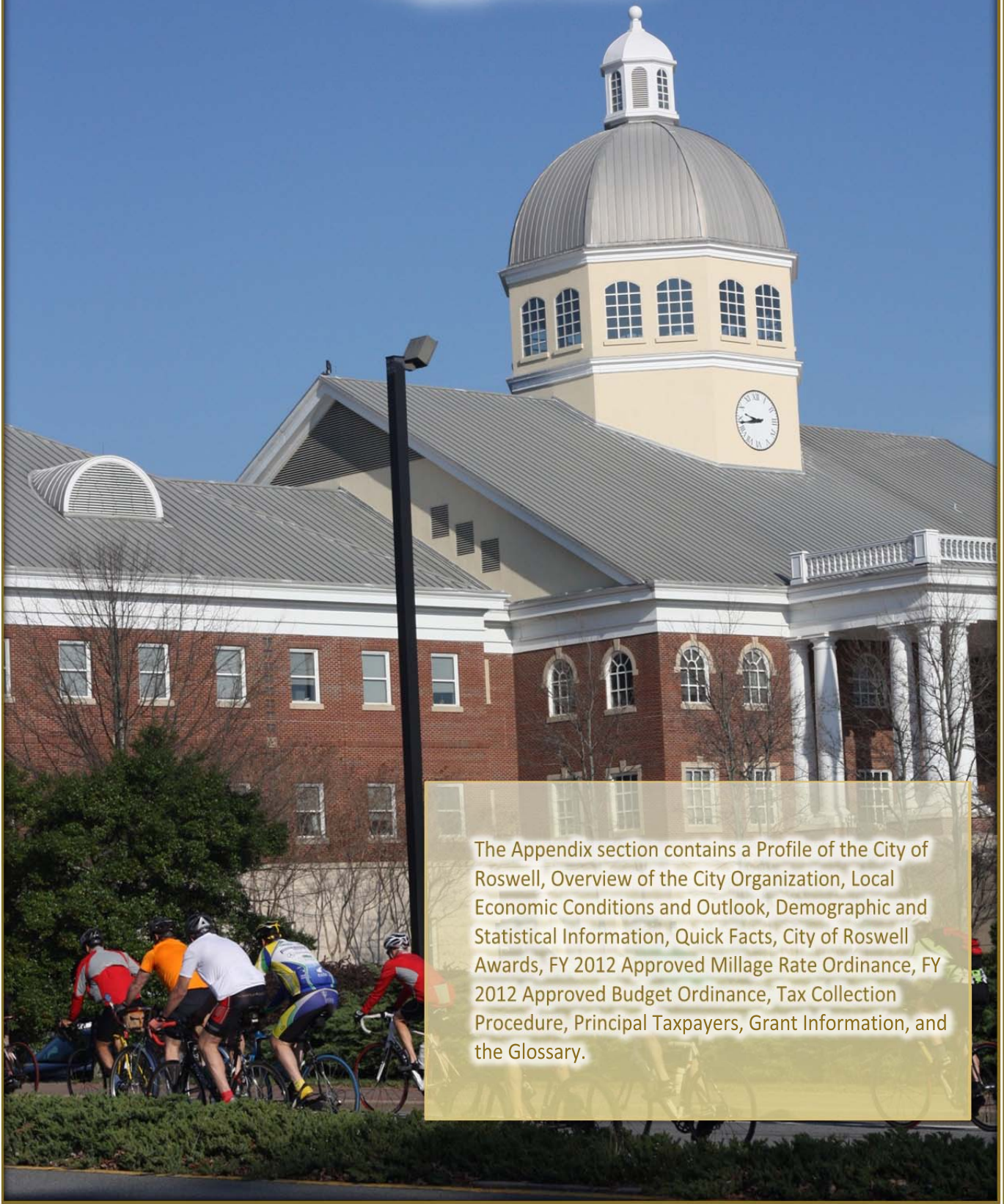


Legal Debt Margin Calculation
Comprehensive Annual Financial Report (CAFR) Fiscal Year 2010
City of Roswell, Georgia

The City of Roswell has not established a formal debt service policy, but its debt service practices have been governed by State of Georgia restrictions on local government debt. The Constitution for the State of Georgia states that “The debt incurred by any county, municipality, or other political subdivision of this state, including debt incurred on behalf of any special district, shall never exceed 10% of the assessed value of all taxable property within such county, municipality, or political subdivision; and no such county, municipality, or other political subdivision shall incur any new debt without the assent of a majority of the qualified voters of such county, municipality, or political subdivision voting in an election held for that purpose as provided by law” (State of Georgia Constitution, Article IX, Section V). The City of Roswell currently has a 0.37% ratio of bonded debt to assessed value, well below the State of Georgia constitutional threshold of 10%.

	<u>Amount</u>	<u>Percent</u>
Assessed value	\$4,863,655,000	
Add back tax exempt property	<u>\$253,501,000</u>	
Total assessed value	\$5,117,156,000	
Debt limit (10% of assessed value)	\$511,715,600	
Debt applicable to limit:		
General obligation bonds	\$27,345,000	
Less: Amount set aside for repayment of general obligation debt	<u>(\$8,290,000)</u>	
Total net debt applicable to limit	\$19,055,000	0.37%
Legal debt margin	\$492,661,000	9.63%

Appendix



The Appendix section contains a Profile of the City of Roswell, Overview of the City Organization, Local Economic Conditions and Outlook, Demographic and Statistical Information, Quick Facts, City of Roswell Awards, FY 2012 Approved Millage Rate Ordinance, FY 2012 Approved Budget Ordinance, Tax Collection Procedure, Principal Taxpayers, Grant Information, and the Glossary.



Roswell...Yesterday and Today

The City of Roswell, Georgia was incorporated over 150 years ago in 1854, and is located in northern Fulton County, 20 miles north of the City of Atlanta. The City of Roswell has a land area of 42.02 square miles and has an unparalleled quality of life for its 88,346 residents (per the U.S. Census Bureau, 2010).

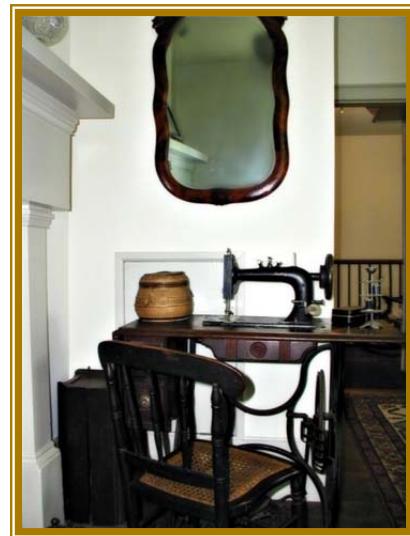


Roswell's historical chronology begins around 1830 with founder Roswell King arriving on horseback from Darien, Georgia. On February 16, 1854, the Georgia General Assembly incorporated the City of Roswell. Roswell was a manufacturing village comprised of a cotton factory and later, a woolen mill run with waterpower from Vickery Creek, now known as Big Creek. Homes were large columned structures of the mill owners, smaller homes, and even apartments of the mill employees. Roswell was to be affected by the Civil War early in July, 1864. Brigadier General Kenner Garrard's cavalry corps occupied the town. General Garrard and troops destroyed the factories and mills by fire, at General Sherman's order. General Garrard arrested the owners and employees for treason, and sent women and children north. Roswell's prominent families had refugeed to other parts of Georgia. The Presbyterian Church was used as a hospital. Barrington Hall and Great Oaks were used as headquarters, and Holly Hill as a garrison. The occupation of Roswell by thousands of

troops is why so much of the original Roswell survived the war. After the war and the return of Roswell's leaders, the Roswell Manufacturing Company was rebuilt, and prospered until 1892. The major buildings were destroyed by lightning and never rebuilt. The ruins remain to remind us of what the town was like when incorporated in 1854. In the Historic District, many of the old homes remain from the hardworking village supported by an economy based on textiles.

Today, Roswell continues to be a prosperous municipality. The City of Roswell earned an uninsured "AAA" bond rating, the highest possible rating. Fiscally prudent practices on behalf of the elected officials and the city administration contribute to this superior rating and the City's excellent financial strength.

As of 2010, the Population Division of the U.S. Census Bureau determined that the annual estimated population of Roswell, Georgia was 88,346. The average household



size is an estimated 2.59 persons with a median annual household income of \$87,080. The per capita income in Roswell is \$43,286. In Roswell 94.9% of the population

has a high school degree or above with 65.2% having obtained a college degree. Of the residents of Roswell 58.7% own their own home and the median value is \$199,430. (2010 census)



Roswell is nestled beneath a canopy of trees alongside the Chattahoochee River. The City is rich in heritage and preserves its past with a 640-acre Historic District. The Historic District has adopted a trend toward “new urbanism” where pedestrians are encouraged to get out of their cars to stroll along brick-paved, tree-lined sidewalks. Tourists and day visitors, drawn to Roswell’s many historical homes and churches, often stay to shop in a number of popular restaurants, trendy art galleries, shops, and offices. The City’s three historic house museums, Barrington Hall, Bulloch Hall, and Smith Plantation host thousands of visitors annually through the numerous tours and special events offered throughout the year. According to a Georgia Tech

revenue model, tourism, and tourism-related activities bring an excess of \$76 million annually to the Roswell community.

City of Roswell essential services meet the highest customer service standards and the Mayor and Council are committed to maintaining a high quality of life for Roswell’s citizens. The City of Roswell provides a full range of services to its citizens. These services include police and fire protection; public works; court system; detention facility; the construction and maintenance of recreational pathways, streets, and infrastructure; solid waste collection and recycling; planning and zoning; building inspections; recreation activities and cultural events; water and storm water management; and inherent administrative and support activities. The City also operates a web site, citizen newsletter, and broadcasts a government access channel.

The Fulton County Board of Education provides public education for all of Fulton County, including Roswell. Within Roswell City limits there are 9 elementary schools, 2 middle schools, 3 high schools, and 11 private schools.

Cultural facilities include Roswell’s Cultural Arts Center and many historic properties including Barrington Hall, Bulloch Hall, and Smith Plantation. Roswell is served by the Atlanta-Fulton County Library System.

City Organization

The City operates under a charter adopted in 1854 and revised on April 19, 2000, which provides for a Mayor-Council form of government with a city administrator. The Mayor and six council members are part-time employees.

Each Council member is elected by the entire City and serves “at large” with post assignments. An election for one half of the council occurs every two years. While all six Council Members are elected at large, all must reside within the City of Roswell. The Mayor is elected to a term of four years to serve on a part-time basis. It is the duty of the Council members, in general, to set policy, set millage rates, to approve budgets, to pass ordinances, and to hear and act on requests for rezoning and annexation.

The Chief Administrative and Operational Officer of the City is the City Administrator, who is appointed by the City of Roswell Mayor and Council to: implement Council policies; oversee the daily activities of the City; and supervise the City’s department heads.

Local Economic Conditions and Outlook

The City of Roswell has earned an “AAA” bond rating, the highest possible rating, consistently each year since 2000. The City is also a great place to do business. New business starts continue to increase in Roswell, with the largest increase in the home-based business sector. The City is fortunate to have a stable list of large employers

such as Kimberly Clark and North Fulton Regional Hospital. Given Roswell's access to GA 400 and proximity to Perimeter Center, Buckhead, Midtown and Downtown Atlanta, the City is well situated to capitalize on future expansion and relocation.

Office development continues to expand throughout Roswell. Companies including Royal Oaks Enterprises, the UPS Innoplex, Witness Systems, and the Accu-Tech Corporation have joined other firms that have chosen Roswell as the ideal location for their corporate offices.

High-tech firms are attracted to the city's high quality of life, which makes it easy to recruit and retain a well-educated workforce. Roswell is part of the award-winning Fulton County School system.

The City of Roswell enhances its family-oriented focus by sponsoring major special events that are open and free to the general public. They include an annual 4th of July Fireworks Extravaganza, Memorial Day Celebration,



Annual Egg Hunt Extravaganza, Annual Tree Lighting at Town Square, the Historic Roswell Criterium Bike Race, an annual Youth Day Parade, and Festival in the Historic District, annual Arts Festival at Town Square, annual End of Summer Celebration with Fireworks, annual Back to the Chattahoochee Kayak Race, and a Special Populations Fair.

Demographic and Statistical Information

Date of Incorporation:	1854
Date First Charter Adopted:	1854
Date Present Charter Adopted:	January 3, 2000
Location:	20 minutes north of Atlanta
Total Estimated Population (2010 Census):	88,346
Number of Full-Time Employees - 2012:	604
Form of Government:	Mayor and City Council

The City of Roswell government is a Mayor/Council style of government with a City Administrator. The Mayor and six Council Members are part time employees.

Each Councilmember is elected by the entire City and serves "at large" with post assignments. Elections for one half the council occur every two years. It is the duty of Council members, in general, to set policy, set millage rates, to approve budgets, to pass ordinances and to hear and act on requests for rezoning and annexation.

Council meetings are held the second and the fourth Monday of each month in Council Chambers of the Roswell City Hall, 38 Hill Street. Work Sessions are scheduled, and advertised, as needed. The fifth Monday of a month, when it occurs, is an open forum meeting where citizens may address Mayor and Council on any concern.

In addition to Mayor and Council, various boards and commissions assist in carrying out established policies.

Cultural Arts Board	Meets the 1st Tuesday of the month, 7PM, City Hall month, 6:30PM, Council Chambers. Second meetings are held the 3rd Thursday as needed.
Design Review Board	Meets the 2nd Tuesday of the month, 7:00PM, Council Chambers
Board of Zoning Appeals	Meets the 2nd Wednesday of the month, 7:30PM, Council Chambers
Historic Preservation Commission	Meets the 3rd Tuesday of the month, 7:30PM, Council Chambers
Planning Commission	month, 7:00PM, Room 220-City Hall
Recreation Commission	Hall

Median age (2010 Census):	37.6
Median family income (2010 Census):	\$87,719
Area - square miles:	42.02
Median Housing Value - 2010:	\$199,430
2010 Total Taxable Assessed Valuation:	\$4,863,655
City Bond Rating:	AAA

Transportation

Streets - Paved:	374 miles
Traffic Signals:	102

Fire Protection

Number of Stations:	7
Number of Full-Time Employees - 2012:	18
Number of Part-Time - 2012:	143

Police Protection

Number of Employees - 2011:	208
Number of Stations:	1

Recreation

Number of Parks and Playgrounds:	19
Acreage in Parks and Playgrounds:	917
Number of Swimming Pools:	1
Number of Spraygrounds:	2
Number of Tennis Courts:	34
Number of Athletic Fields:	44
Number of Recreation Buildings:	9

Municipal Water System

Miles of Water Mains:	151
Number of Fire Hydrants:	4,443
Water Production Annually:	438 million gallons

Municipal Sanitation Service

Number of Residential Consumers:	25,079
Number of Commercial Consumers:	1,201
Number of Employees - 2011:	53.3

Quick Facts

- The City of Roswell was founded by Roswell King who came from St. Simons Island, GA in 1836.
- He established the Roswell Manufacturing Company. He built a mill to harness the power of the local rivers to make textiles.
- Roswell was incorporated, officially became a city, on February 16, 1854.
- Union Soldiers occupied Roswell from July 5 – July 17, 1864 on their march to Atlanta.
- The Roswell Manufacturing Company mill was destroyed by fire twice. In 1864 Union General W.T. Sherman ordered soldiers to torch the mill. Lightening caused the second fire.
- Telephone service came to Roswell in 1901. All phone numbers were one digit.
- The very first traffic signal was installed in 1949 at the intersection of Sloan and Atlanta streets for \$436.40. Today there are 103 traffic signals in the City.
- President Theodore Roosevelt’s family tree branches back to Roswell. Teddy’s mother, Martha (Mittie) Bulloch was the daughter of one of Roswell’s first families.
- Dr. Francis Goulding, an early Roswell resident and author of children’s books, invented the sewing machine. Unfortunately, this machine is not associated with his name because he failed to obtain a patent.
- Mittie’s other son, Elliot, became the father of Eleanor Roosevelt who would later marry President Franklin D. Roosevelt (a distant cousin).
- Roswell is now Georgia’s sixth largest city, but its major growth has just happened in the last twenty years.

1870	479
1880	1,180
1920	1,316
1940	1,622
1950	2,123
1980	23,337
1990	48,257
2000	79,334
2010	88,346

- The City of Roswell has 19 parks with over 917 acres of active and passive parkland and facilities.
- The City Hall building was completed in 1991 at a cost of \$12 million.
- The City has been chosen twice by Atlanta Magazine as the best place to live in the Metro-Atlanta area.
- The Georgia Municipal Association awarded the City of Roswell the City of Excellence Award in 2003.
- The City of Roswell has been ranked one of the safest cities to live in the United States according to City Crime Rankings.

Source: <http://www.roswellgov.com/index.php/p/76/t/Quick%20Facts>

City of Roswell Awards

Green Business Designation - 2011

Named One of the Best Affordable Suburbs in U.S. Roswell was added to the 25 Best Affordable Suburbs in the U.S. by BusinessWeek.com and Sperling's Best Places. The list is comprised of suburbs of the nation's largest metro areas and focuses on median home prices, cost of living, crime rates, and education systems.

Named One of the Top Three Cities in the Nation to Raise Your Family. Roswell was listed third in the book, *Best Places to Raise Your Family*, released by Frommer's.

Sixth Best Place in America to Retire (*Black Enterprise Magazine, September 2008*)

Ranked the 18th Safest City in the United States – City Crime Rankings

ARC Green Communities Silver Certification 2009 - Roswell is the first municipality to be certified Silver. Certified Green Communities set an example by conserving energy, investing in renewable energy, conserving water, conserving fuel, reducing waste, and protecting and restoring the community's natural resources.

Georgia Trendsetter Award 2006 - Georgia Municipal Association - Roswell received the award for the Big Creek Wetlands demonstration project.

Create Community Award 2005 - The Atlanta Regional Commission's most prestigious award. Roswell was honored for its efforts in environmental sustainability.

City of Excellence 2003 – Georgia Municipal Association's most prestigious award. Only 50 cities in the state have been honored with the designation.

Designation as a Bicycle Friendly Community 2006 – League of American Bicyclists

Money Magazine's 19th Best City to Live in the Eastern US – Roswell was ranked 19th for cities with populations under 100,000.

Atlanta Magazine's Best Place to Live in Metro Atlanta– Roswell was honored twice by Atlanta Magazine as the best place to live in the metro area.

Internationally Accredited Police Department - Commission on Accreditation of Law Enforcement Agencies (CALEA).

State of Georgia Law Enforcement Certification - Roswell Police Department.

Gold Award for the City of Roswell Cecil Wood Water Processing Plant from the Georgia Association of Water Professionals.

Tree City USA Award from the National Arbor Day Foundation

Parent Magazine's 2003 Best Day Camp – Roswell Area/East Roswell Park

Nationally Accredited Recreation and Parks Department – Commission for Accreditation of Park and Recreation Agencies

Preserve America Community Designation – Honored for its efforts in preserving our historic, cultural, and natural heritage.

2007 Gold Award for the City's Website from the Association of Marketing & Communication Professionals

Savvy Award for the 150th Birthday Celebration– City County Government Communicators Association (3CMA) National Award.

Marcom Creative Award for the 2005 Roswell Annual Report

Achievement of Excellence in Procurement – 2004, 2005, 2006, 2007 – The National Institute of Governmental Purchasing

GFOA Distinguished Budget Presentation Award – 2005, 2006, 2007, 2008, 2009, 2010: Government Finance Officer's Association

Certificate of Achievement for Excellence in Financial Reporting (CAFR) – 19 consecutive years: Government Finance Officer's Association

Georgia Recreation and Parks Agency of the Year – 1974, 1979, 1984, 1988, 1990, 2000, 2005

ORDINANCE TO ADOPT MILLAGE RATE

WHEREAS, the Mayor and Council of the City of Roswell are the governing authority of the City of Roswell; and

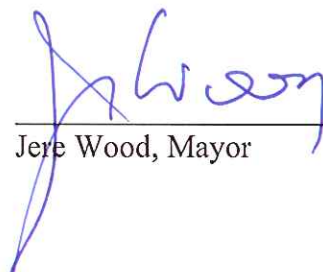
WHEREAS, the governing authority of the City of Roswell is authorized by State Law at O.C.G.A. § 48-5-32 to set the millage rate for the collection of ad valorem taxes; and

WHEREAS, all required notices have been published or are scheduled to be published in a newspaper of general circulation throughout the jurisdiction pursuant to such statute:

NOW, THEREFORE, the Mayor and Council of the City of Roswell wish to establish a millage rate of 5.455. The millage rate has a component of 4.059 for the general fund, operating and capital improvements budget, and a 1.396 mills component for servicing bonded indebtedness. The millage rate may require adjustment upon approval of a certified Tax Digest for the year 2011.

The above Ordinance was read and approved by the Mayor and Council of the City of Roswell, Georgia on the 23rd day of May and 1st day of June, 2011.

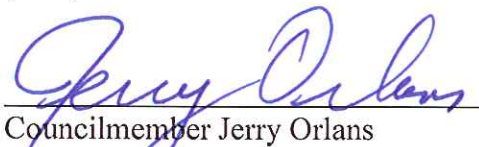
Attest:



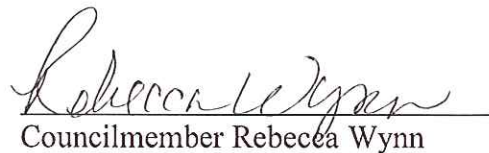
Jere Wood, Mayor




Marlee Press, City Clerk
(Seal)




Councilmember Jerry Orleans



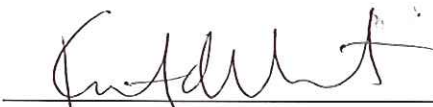
Councilmember Rebecca Wynn

present 

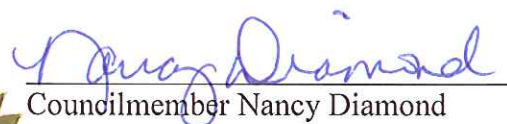
Councilmember Betty Price



Councilmember Richard Dippolito



Councilmember Kent Igleheart



Councilmember Nancy Diamond



STATE OF GEORGIA

1st Reading: May 23, 2011

COUNTY OF FULTON

2nd Reading: June 1, 2011

AN ORDINANCE ADOPTING A BUDGET FOR THE FISCAL YEAR 2012 FOR EACH FUND OF THE CITY OF ROSWELL, GEORGIA, PURSUANT TO ARTICLE VI, CHAPTER 6 OF THE CHARTER OF THE CITY, BEGINNING JULY 1, 2011, AND ENDING JUNE 30, 2012, APPROPRIATING THE AMOUNTS SHOWN IN EACH BUDGET AS EXPENDITURES, ADOPTING THE ITEM OF ANTICIPATED FUNDING SOURCES, PROHIBITING EXPENDITURES TO EXCEED APPROPRIATIONS, AND PROHIBITING EXPENDITURES FROM EXCEEDING ACTUAL FUNDING SOURCES AND AMENDING THE CODE OF ORDINANCES TO EFFECTUATE SUCH ADOPTION.

Whereas, a proposed budget for each of the various funds of the city has been presented to the Mayor and City Council; and

Whereas, appropriate advertised public hearings have been held on the proposed budget, as required by law and regulations; and

Whereas, the Mayor and City Council have reviewed the proposed budget and have made certain amendments to funding sources or appropriations; and

Whereas, each of the funds has a balanced budget, such that anticipated funding sources equal or exceed proposed expenditures; and

Whereas, the Mayor and City Council intend to adopt an annual budget for the Fiscal Year 2012 and a Capital Improvement Plan for the Fiscal Years 2012 through 2016:

Now, Therefore, the Mayor and Council of the City of Roswell, pursuant to their authority, do hereby adopt the following Ordinance:

1.

The City of Roswell, Georgia hereby adopts an expenditure budget for Fiscal Year 2012, said budget being described below and shown on Schedule "A" for each fund of the City of Roswell, Georgia:

	FY 2012 Proposed Expenditure Budget - 1st Reading	FY 2012 Proposed Expenditure Budget - 2nd Reading
100 - General Fund	\$56,104,793	\$63,424,039
210 - Confiscated Assets Fund	\$715,588	\$715,588
215 - E911 Fund	\$1,621,355	\$1,690,384
230 - Impact Fee Fund	\$824,477	\$2,324,477
235 - Cemetery Fund	\$23,500	\$23,500
275 - Hotel/Motel Fund	\$826,587	\$826,587
290 - Leita Thompson Rental Fund	\$63,192	\$63,192

350 - Capital Projects Fund	\$3,770,652	\$10,668,352
410 - Debt Service Fund	\$6,699,933	\$6,699,933
505 - Water/Sewer Fund	\$3,456,884	\$3,456,884
507 - Stormwater Fund	\$2,516,828	\$2,682,828
540 - Solid Waste Fund	\$9,801,368	\$9,801,368
555 - Recreation Participation Fund	\$4,624,468	\$4,624,468
601 - Worker's Compensation Fund	\$446,331	\$446,331
602 - Group Benefit Fund	\$6,844,870	\$7,312,870
603 - Risk and Liability Fund	\$863,393	\$863,393
Total Use of Funds by Fund	\$99,204,219	\$115,624,194

2.

Any increase or decrease in appropriations or revenue of any fund or for any department; the establishment of new capital projects; or the establishment of new grant projects other than those exceptions provided for herein, shall require approval of Mayor and City Council.

3.

A millage rate of 5.455 mills is hereby established as part of the approved budget based on the estimated digest of Fulton County. The millage rate has a component of 4.059 for the General Fund and a 1.396 component for the General Obligation Bond Debt Fund. This millage rate may be adjusted at a future date based on receipt of a certified digest.

4.

This budget fixes the number of budgeted full-time positions of the City at 604. This number may only be increased or decreased through approval of the Mayor and City Council. The City Administrator or his/her designee is authorized to create policies and procedures for the number, pay grade, classification, and/or cost center location, which may be changed throughout the year.

5.

Mayor and Council further also adopt a Capital Improvement Plan for Fiscal Years 2012 through 2016 as attached hereto and incorporated herein as Schedule "B." This plan does not indicate any promise of appropriations for future years. This plan may only be modified through action of Mayor and City Council.

6.

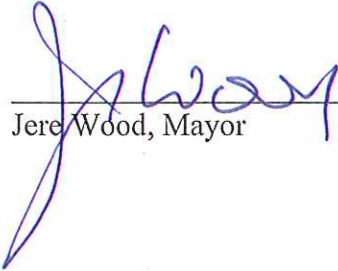
Mayor and Council further approve the re-appropriation of all capital projects listed in Schedule "C". This is a listing of currently appropriated capital projects which will be re-appropriated as of July 1, 2011 with the passage of this ordinance.

7.

The City Administrator and his/her designee may promulgate all necessary internal rules, regulations, and policies to ensure that this Budget Ordinance is followed.

The above Ordinance was read and approved by the Mayor and Council of the City of Roswell, Georgia on the 23rd day of May and 1st day of June, 2011.

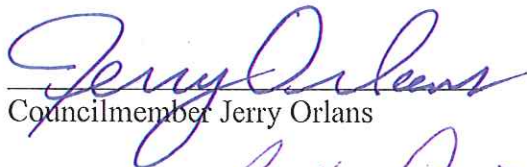
Attest:




Jere Wood, Mayor



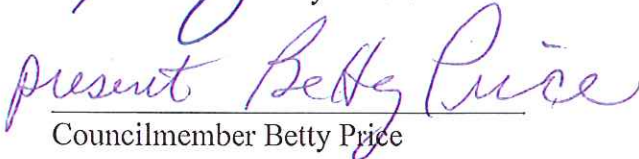
Marlee Press, City Clerk
(Seal)




Councilmember Jerry Orleans



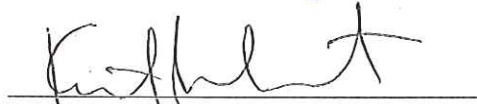
Councilmember Rebecca Wynn



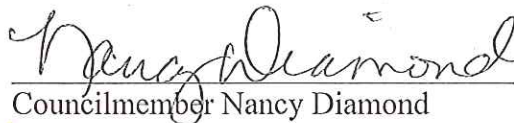
Councilmember Betty Price



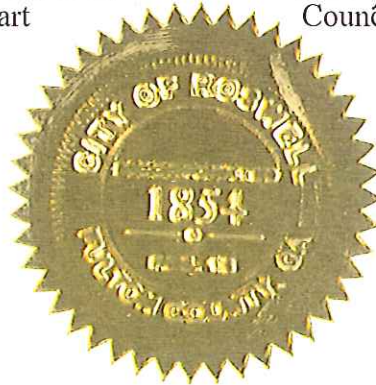
Councilmember Richard Dippolito



Councilmember Kent Igleheart



Councilmember Nancy Diamond



Tax Collection Procedure

The City of Roswell levies and collects ad valorem taxes. Real and personal taxes are generally billed in October of each year and are due in December. The City's tax collection rate has averaged 98.77% over the last five years.

Principal Taxpayers

**City of Roswell, Georgia
Principal Property Tax Payers
2010**

(amounts expressed in thousands)

Taxpayer	Taxable Assessed Value	Rank	Percentage of Total City Taxable Assessed Value
Northmeadow Investors, LLC	\$31,518	1	0.63%
Orion Roswell Associates	\$22,854	2	0.46%
Kimberly-Clark Corp.	\$20,577	3	0.41%
A Colonial Three Hundred	\$19,673	4	0.40%
WLI IV Roswell, LLC	\$17,228	5	0.35%
Sanctuary Park Realty Holdings	\$16,700	6	0.34%
AMIREIT	\$16,303	7	0.33%
Jefferson at Champions Parkway	\$13,466	8	0.27%
EQR Bond Partnership	\$11,788	9	0.24%
BHR Landing, LLC	\$11,363	10	0.23%
Total	\$181,470		3.65%

Source: Financial Services Division within the Finance Department

Grant Information

The Grants Fund is a special revenue fund that provides for the administrative accounting of funds received from State, Federal or Local/County agencies for some entitlement programs and specific projects. Grants are presented to Mayor and Council throughout the fiscal year, when they are awarded by the sponsor, for acceptance. As Grants are accepted, the Grant Budget is amended through the formal City Budget Amendment process.

Since the award period for many grant projects does not lapse at the end of the City fiscal year, as part of the FY 2012 Budget Ordinance, the available balance for all current approved grant projects as of June 30, 2011 will be re-appropriated in FY 2012 to allow departments to continue approved grant projects without delay in FY 2012. The current amount approved, expended/encumbered, and the available balance for all grant projects is listed below.

				FY 11 Amended Budget - PERIOD 9	Expended thru PERIOD 9	Encumbered thru PERIOD 9	Available Balance PERIOD 9
Administration							
4600S1	523500	10GRA008	2010 Energy Efficiency and Conservation Block grant (ARRA Stimulus) - Conservation Strategy	\$1,756.18	(\$1,756.18)		\$0.00
4600S1	523700	10GRA008	2010 Energy Efficiency and Conservation Block grant (ARRA Stimulus) - Conservation Strategy	\$1,781.00	(\$1,781.00)		\$0.00
4600S2	511105	10GRA008	2010 Energy Efficiency and Conservation Block grant (ARRA Stimulus) - Retrofits	\$76,756.00	(\$4,131.00)		\$72,625.00
4600S2	521201	10GRA008	2010 Energy Efficiency and Conservation Block grant (ARRA Stimulus) - Retrofits	\$10,082.80	(\$10,082.80)		\$0.00
4600S2	521400	10GRA008	2010 Energy Efficiency and Conservation Block grant (ARRA Stimulus) - Retrofits	\$642,168.94	(\$14,383.99)	(\$419,114.88)	\$208,670.07
4600S2	522110	10GRA008	2010 Energy Efficiency and Conservation Block grant (ARRA Stimulus) - Retrofits	\$477.43	(\$317.43)		\$160.00
4600S2	531105	10GRA008	2010 Energy Efficiency and Conservation Block grant (ARRA Stimulus) - Retrofits	\$5,672.13	(\$5,672.13)		\$0.00
4600S2	531605	10GRA008	2010 Energy Efficiency and Conservation Block grant (ARRA Stimulus) - Retrofits	\$23,874.76	(\$23,874.76)		\$0.00
4600S2	542100	10GRA008	2010 Energy Efficiency and Conservation Block grant (ARRA Stimulus) - Retrofits	\$1,657.40	\$678.44		\$2,335.84
4600S3	521201	10GRA008	2010 Energy Efficiency and Conservation Block grant (ARRA Stimulus) - Lighting	\$5,760.00		(\$5,760.00)	\$0.00
4600S3	521400	10GRA008	2010 Energy Efficiency and Conservation Block grant (ARRA Stimulus) - Lighting	\$49,240.00			\$49,240.00
7323S1	521400	10GRA011	Neighborhood Stabilization Program Grant	\$678,042.00	(\$524,465.02)	(\$185,137.68)	(\$31,560.70)
Community Development:							
7323G1	541415	06GRA004	Oak Street Streetscape - CDBG	\$302,161.68	(\$234,777.27)	(\$12,818.84)	\$54,565.57
4200G2	541100	11GRA004	Arts Village Infrastructure - CDBG	\$502,282.00	(\$502,282.00)		\$0.00
7322G5	521400	11GRA001	HPF Cemeteries Grant	\$6,000.00	(\$826.00)	(\$4,903.43)	\$270.57
7322G1	521201	07GRA005	Historic District Heritage Tourism Grant	\$799.99		(\$799.99)	\$0.00
Environmental / Public Works:							
G302	541200	05GRA005	Lake Charles Stormwater Demo Grant	\$14,778.32			\$14,778.32
G302	543000	10ENV015	EPA SPAP Grant	\$11,210.00	(\$11,000.00)		\$210.00
4320G1	541200	11GRA002	WRDA Sec 219 - Swaybranch Detention Pond	\$65,000.00	(\$65,000.00)		\$0.00
4321G1	521400	11ENV011	SPAP Hog Wallow Creek	\$98,000.00	(\$427.02)	(\$12,727.00)	\$84,845.98
4440G2	541420	09GRA010	Opal / Thomas Waterline - CDBG	\$197,206.19	(\$196,703.50)	(\$502.69)	\$0.00
4440G3	541420	09GRA007	Warsaw Road Waterline - CDBG	\$153,391.87	(\$153,391.87)		\$0.00
4440S1	541100	09ENV022	Swaybranch Waterline (ARRA - CDBG)	\$4,500.00	(\$4,500.00)		\$0.00
4440S1	541420	09ENV022	Swaybranch Waterline (ARRA - CDBG)	\$41,545.28	(\$37,368.60)		\$4,176.68
7170S1	511200	10GRA009	LEAP Grant - Temporary Employees	\$24,505.00	(\$9,308.00)		\$15,197.00
7170S1	521201	10GRA009	LEAP Grant - Professional Services	\$94,000.00	(\$25,726.12)	(\$68,273.88)	\$0.00
7170S1	523300	10GRA009	LEAP Grant - Advertising	\$1,000.00	(\$879.92)		\$120.08
7170S1	523500	10GRA009	LEAP Grant - Travel	\$5,795.00	(\$3,323.09)		\$2,471.91
7170S1	523700	10GRA009	LEAP Grant - Education and Travel	\$4,700.00	(\$2,020.00)		\$2,680.00
Fire:							
3921G1	542200	11GRA007	Homeland Security Grant - swift water rescue equipment	\$48,469.00			\$48,469.00

Grant Information

				FY 11 Amended Budget - PERIOD 9	Expended thru PERIOD 9	Encumbered thru PERIOD 9	Available Balance PERIOD 9
Police:							
3240G1	523500	08GRA009	FY 07 JAG - FTO program	\$2,196.49	(\$2,196.49)		\$0.00
3240G1	523700	08GRA009	FY 07 JAG - FTO program	\$3,166.80	(\$3,166.80)		\$0.00
3240G1	531605	08GRA009	FY 07 JAG - FTO program	\$367.28	(\$347.54)		\$19.74
3240G1	531615	08GRA009	FY 07 JAG - FTO program	\$0.00			\$0.00
3223G4	531605	04GRA010	09 Bulletproof Vest Grant	\$2,680.50	(\$2,680.50)		\$0.00
3223G5	522205	10GRA007	09 JAG - radio equipment	\$23,958.00			\$23,958.00
3223G6	531605	04GRA010	10 Bulletproof Vest Grant	\$18,000.00	(\$10,569.45)	(\$2,628.80)	\$4,801.75
3223G7	522205	11GRA005	10 JAG	\$22,942.00			\$22,942.00
3223S1	531620	10GRA002	JAG 09 (ARRA Stimulus)	\$71,894.01			\$71,894.01
3220G1	542100	11GRA003	Target Grant	\$5,000.00	(\$5,000.00)		\$0.00
3226G1	542100	11GRA006	FY 2010 SCAAP Grant	\$38,944.00		(\$38,944.00)	\$0.00
Recreation and Parks:							
7322G4	521400	10GRA001	PRESERVE AMERICA TRILOGY FY 09	\$4,000.00	(\$5,710.00)		(\$1,710.00)
6220G1	541210	05REC004	TE Multi-use Trail	\$1,960,000.00			\$1,960,000.00
Transportation:							
G803	541415	05TRA007	Midtown Roswell Redevelopment - Atlanta Street Beautification (LCI Grant)	\$1,228,189.28	(\$444,869.05)	(\$783,349.31)	(\$29.08)
4224S1	541415	05TRA003	HBR Sidewalks (ARRA Stimulus)	\$704,999.82	(\$451,883.09)	(\$251,411.73)	\$1,705.00
4250S1	541415	10GRA005	Crestview/Norcross Drainage (ARRA - CDBG)	\$19,989.88	(\$19,989.88)		\$0.00
4200G1	541100	10GRA010	Swaybranch Infrastructure project (CDBG)	\$6,500.00	(\$6,500.00)		\$0.00
4200G1	541415	10GRA010	Swaybranch Infrastructure project (CDBG)	\$108,315.80	(\$108,315.80)		\$0.00
5540G1	541415	10TRA004	Marta Offset Funds - Finish the Connection	\$500,000.00	(\$67,964.65)	(\$5,072.35)	\$426,963.00
5540G1	541200	10TRA005	Marta Offset Funds - Bus Stop Amenities	\$250,000.00	(\$32,948.89)	(\$2,147.11)	\$214,904.00
5540G1	541415	10TRA007	Marta Offset Funds - Pedestrian Improvements	\$924,500.00	(\$200,213.52)	(\$26,722.74)	\$697,563.74
4270G1	521400	11TRA003	HBR /SR400 area Interchange study (HBR/Old Alabama intersection)	\$400,000.00		(\$370,400.00)	\$29,600.00
4271G	541415	09TRA005	CMAQ - SR92 ATMS	\$400,000.00			\$400,000.00
4272G	541415	08TRA005	CMAQ - SR140 ATMS	\$600,000.00			\$600,000.00
4224G1	541415	11TRA002	Federal earmark - Atl St Multi-use Connection (bridge over Chattahoochee)	\$400,000.00		(\$400,000.00)	\$0.00
G807	541100	05TRA013	HBR/Alpharetta/Houze Intersect Improve	\$1,687.00			\$1,687.00
G807	541415	05TRA013	HBR/Alpharetta/Houze Intersect Improve	\$39,532.00			\$39,532.00
7324G1	521400	11GRA008	Arts Village Infrastructure Project	\$155,744.74		(\$5,800.00)	\$149,944.74
TOTAL GRANT FUNDS:				\$10,965,220.57	(\$3,195,674.92)	(\$2,596,514.43)	\$5,173,031.22

Glossary

The following is an abbreviated list of the specialized governmental budgeting and accounting terms used in this budget:

ACCOUNT NUMBER - A line item code defining an appropriation.

ACCRUAL ACCOUNTING - A basis of accounting in which revenues are recognized in the accounting period in which they are earned, and expenses are recognized in the period in which they occur.

AD VALOREM TAXES - Commonly referred to as property taxes, are levied on both real and personal property according to the property's valuation and the tax rate.

AMORTIZATION - The reduction of debt by regular payments of principal and interest sufficient to retire the debt by maturity.

APPROPRIATION - A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in amount and as to the time when it may be expended.

ASSESSED VALUATION - A valuation set upon real estate or other property by a government as a basis for levying taxes.

ASSET - Resources owned or held by a government, which has monetary value.

BALANCED BUDGET - A budget in which planned revenues available equals planned expenditures.

BASE BUDGET - The on-going expense for personnel, operating services, supplies, and equipment to maintain service levels.

BASIS OF ACCOUNTING - A system used by an individual government to determine when revenues have been realized and when expenditures have been incurred. The City uses the modified accrual method.

BASIS OF BUDGETING - A system used by an individual government to determine when budgetary revenues have been realized and when budgetary expenditures have been incurred. The City uses the modified accrual method.

BOND - A written promise to pay a specified sum of money, called the par value or principal, at a specified date or

dates in the future, together with periodic interest at a specified rate.

BONDED DEBT - That portion of indebtedness represented by outstanding bonds.

BUDGET - A service plan for a given period embodying estimated expenditures for providing services and the approved means of financing them. A balanced budget limits expenditures to available resources.

BUDGET AMENDMENT - A revision of the adopted budget that, when approved, replaces the original provision and increases or decreases the budget appropriation.

BUDGET CALENDAR - The schedule of key dates that a government follows in preparation and adoption of the budget.

BUDGET ORDINANCE - The governmental action which appropriates revenues and fund balances for specified purposes, functions, or activities for a budget period.

BUDGET PERIOD - The period for which a budget is approved or a budget ordinance is adopted. Normally coincides with the fiscal year.

BUDGET TRANSFER - A procedure utilized by City Departments to revise budget appropriations within the departmental operating budget accounts. Transfers monies from one account to another and does not increase or decrease the overall budget appropriation for the department.

BUDGETARY CONTROL - The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

CAPITAL ASSETS - Assets of significant value and having a useful life of several years. Capital assets for the City of Roswell have a purchase cost of \$5,000.00 or over and have a useful life of more than one year. See also Fixed Assets.

CAPITAL IMPROVEMENT PROGRAM (CIP) - A comprehensive five year plan, updated annually, of Capital projects for the City. Project costs, funding

sources and future fiscal year funding needs are identified.

CAPITAL OUTLAY – Expenditures for the acquisition of capital assets.

CAPITAL PROJECT – A project that results in the purchase or construction of capital assets. Capital projects may encompass the purchase of land, construction of a building or facility, or purchase of a major piece of equipment.

CAPITAL PROJECTS FUND – A fund used to account for financial resources to be used for the acquisition or construction of major capital facilities other than those financed by resources from enterprise fund activities.

CHART OF ACCOUNTS – A numbering system that assigns a unique number to each type of transaction and to each budgetary unit in the organization. The City of Roswell utilizes the Uniform Chart of Accounts for Local Governments in Georgia as mandated by the Georgia Department of Community Affairs (DCA).

COGNOS - A report generating software used with the financial management software.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) – U. S. Department of Housing and Urban Development (HUD) program where grants are awarded to entitlement community grantees to carry out a wide range of community development activities directed toward revitalizing neighborhoods, economic development, and providing improved community facilities and services. Grantees must give maximum feasible priority to activities which benefit low and moderate income persons, or where community development needs have a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and where other financial resources are not available to meet such needs.

COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR)
- The report that summarizes financial data for the previous fiscal year in a standardized format.

CONTINGENCY - Those funds included in the budget for the purpose of providing a means to cover unexpected costs during the budget year.

COST CENTER – An organizational budget/operating unit within each City department.

DEBT - An obligation resulting from the borrowing of money or from the purchase of goods and services over a

period of time. Debts of government include bonds, time warrants, notes, and floating debts.

A. General Obligation Debt is secured by the pledge of the issuer's full faith, credit, and taxing power.

B. Revenue Debt is a bond, debt, or obligation for which principal and interest are payable exclusively for the earnings of a government enterprise. This term can refer more broadly to any state or local government debt that is not a general obligation.

DEBT LIMIT - The maximum amounts of gross or net debt that is legally outstanding debt.

DEBT SERVICE - Payment of principal and interest to lenders or creditors on outstanding debt.

DEBT SERVICE FUND - A fund that is used to account for the accumulation of resources for the payment of general long-term debt principal and interest.

DEFICIT - The excess of an entity's liabilities over its assets or the excess of expenditures or expenses over revenues during a single accounting period.

DEPRECIATION - Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence.

EFFECTIVENESS - Depicts the degree to which performance objectives are being achieved or otherwise reflects the quality of local government performance.

EFFICIENCY - Reflects the relationship between work performed and the resources required performing it. Compares outputs to input.

ENCUMBRANCE - The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.

ENTERPRISE FUND - Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprise where the intent of the governing body is that the cost of providing goods or services to the general public on a continuing basis be financed primarily through user charges. Services accounted for in enterprise funds are tangible, and it is possible to determine the extent to which they benefit individual service consumers.

EXPENDITURES - Decreases in net financial resources. Expenditures include current operating expenses, which require the current or future use of net current assets, debt service, and capital outlays.

EXPENSES - Decreases in net total assets. Expenses represent the total cost of operations during a period regardless of the timing of related expenditures.

FIDUCIARY FUND – Those trust and agency funds used to account for assets held by a local government in a trustee capacity or as an agent for individuals, private organizations, other governmental units, or other funds.

FINANCIAL INDICATORS - Comparison of planned vs. actual expenditures, cost, obligations, receipts, allocations or losses.

FISCAL YEAR - The accounting period for which an organization's budget is termed the fiscal year. In Roswell, the fiscal year runs from July 1 to June 30 of the following year.

FIXED ASSETS – Assets owned by the City with a purchase cost of less than \$5,000.00 each and usually have a useful life of one to three years. See also Capital Assets.

FUND - A fund is an independent financial and accounting entity. It has a balanced set of accounts and records, cash and other resources together with all related liabilities and residual equities or balances which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations. Though funds are independent entities with the financial records of a government, there need not be physical segregation of assets.

FUND ACCOUNTS - All accounts necessary to set forth the financial position and results of operations of a fund.

FUND BALANCE - The excess of a fund's revenues and other financing sources (assets) over the expenditures/expenses and other uses (liabilities).

GENERAL FUND - This fund accounts for the revenues and activities not required by law or administrative decision to be accounted for in a special fund. Ordinarily, the General Fund has a great variety of revenues and is used to finance many more activities than any other fund. The General Fund provides general-purpose governmental services.

GENERAL OBLIGATION (GO) BONDS – Bonds that are secured by the issuer's full faith and credit pledge. Most GO bonds are backed by the issuer's ability to level an ad valorem tax in an amount sufficient to meet debt service requirements.

GENERAL REVENUE - The revenue of a government other than those derived from and retained in an enterprise. If a portion of the net income in a Proprietary or Enterprise Fund is contributed to another non-enterprise fund, such as the General Fund, the amount transferred constitutes general revenue to the government.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP) - Uniform minimum, standards used by state and local governments for financial accounting, recording, and reporting, encompassing the conventions, rules, and procedures that define accepted accounting principles; established by the Governmental Accounting Standards Board (GASB).

GEORGIA INTERLOCAL RISK MANAGEMENT AGENCY (GIRMA) – Intergovernmental risk sharing fund created in 1987 to provide property and liability coverage to local government entities in Georgia. GIRMA is administered by GMA.

GEORGIA MUNICIPAL ASSOCIATION (GMA) – Organization representing municipal governments in Georgia.

GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB) – The body that sets accounting standards specifically for governmental entities at the state and local level.

GOVERNMENTAL FINANCE OFFICERS ASSOCIATION (GFOA) – Professional association of state/provincial and local finance officers in the United States and Canada dedicated to the sound management of government financial resources.

GRANTS – A financial gift, donation or award that is made from a funding source, usually a governmental unity, to the City for the acquisition of goods, services or land. The grant award agreement defines the City's responsibilities and duties to be exchanged for the grant. Grants are often earmarked for a specific purpose of program.

INDIRECT COSTS - A cost necessary for the functioning of the organization as a whole, but which cannot be directly assigned, such as administrative support,

information technology, human resources, budget and purchasing.

INTERNAL SERVICE FUNDS - A fund used to account for the financing of goods or services provided by one department to other departments within the City on a cost-reimbursement basis.

INVESTMENTS - Securities and real estate held for production of revenue in the form of interest, dividend, rentals or lease payments. The term does not include fixed assets used in governmental operations.

LEVY - To impose taxes, special assessments of service charges for the support of governmental activities.

LINE-ITEM BUDGET – A budget format in which departmental outlays are grouped according to the items that will be purchased, with one item or group of items on each line.

LONG-TERM DEBT - Debt with a maturity of more than one year after the date of issuance.

MILLAGE RATE – The rate used in calculating taxes based upon the value of property, expressed in mills per dollar of property value.

MISSION - The reason or purpose for the organizational unit's existence.

NET INCOME - Enterprise Fund in excess of operating revenues, non-operating revenues, and operating transfers-in over operating expenses, non-operating transfers-out.

OBJECTIVES - The specified end result expected and can include the time at which it will be achieved.

OPERATING EXPENSES - Enterprise Fund expenses that are directly related to the fund's primary service activities.

OPERATING INCOME - The excess of Enterprise Fund operating revenues over operating expenses.

OPERATING REVENUES - Enterprise Fund revenues that are directly related to the fund's primary service activities. They consist of user charges for services.

PROPRIETARY FUND - Used to account for a government's ongoing organizations and activities that are similar to those often found in the private sector (enterprise and internal service funds). All assets, liabilities, equities, revenues, expenses, and transfers relating to the government's business and quasi-business activities - where net income and capital maintenance are measured - are accounted for through proprietary funds.

REVENUES - Increases in governmental fund type net current assets from other than expenditure refunds and residual equity transfers.

SINKING FUND - Schedule of annual payments required on General Obligation Bonds Payable. Principal and interest are payable from an ad valorem tax upon all property of the City.

SPECIAL REVENUE - A fund used to account for revenues earmarked for a particular purpose.

TAX DIGEST - The total assessed value of all real estate property, motor vehicles, mobile homes, timber, and heavy-duty equipment in the city of Roswell, Georgia.

TAX RATE LIMIT - The maximum rate at which a government may levy a tax. Overall tax rate limits usually restrict levies for all purposes and of all governments, state or local, having jurisdiction in a given area. Taxes are levied via a Tax Levy Ordinance.

TAXES - Compulsory charges levied by a government for the purpose of financing services performed for a common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments.

TIMELINESS OF PRODUCT OR SERVICE - Measures of timeliness, which may be based on specific standards or past trends.

UNIFORM CHART OF ACCOUNTS - State mandated financial reporting format for governments. See "Chart of Accounts".

The following is an abbreviated list of the Acronyms used in this budget:

ACE – Action Code Enforcement
ACLS - Advanced Cardiac Life Support
ADA – Americans with Disabilities Act
ADT – Average Daily Traffic
AED – Automatic External Defibrillator
AFIS – Automated Fingerprint Identification System
AGA - Association of Government Accountants
ARC – Atlanta Regional Commission
ASCAP – American Society of Cultural Arts Professionals
ASCE – American Society of Civil Engineers
ASE - Automotive Service Excellence
ATMS – Advanced Traffic Management System
AWWA – American Water Works Association

BEST – Building Excellence through Strategic Teams
BTA - Bulky Trash Amnesty Days

CAB – Cultural Arts Board
CABY - Cultural Arts Board Award Show
CAC – Cultural Arts Center
CAD – Computer Aided Dispatch
CAFR – Comprehensive Annual Financial Report
CALEA – Commission on Accreditation of Law Enforcement Agencies
CBRN – Chemical, Biological, Radiological, Nuclear
CC – Cost Center
CDBG – Community Development Block Grant
CFFP – Clean Fueled Fleet Program
CFS – Calls For Service
CIP – Capital Improvement Program
CORE - City of Roswell Enrichment Academy
CPPO - Certified Public Purchasing Officer
CSU – Crime Suppression Unit
CVB – Convention and Visitors Bureau
CWS – Community Waste Services

DCA - Georgia’s Department of Community Affairs
DEA – Drug Enforcement Agency
DO – Detention Officer

EMT – Emergency Medical Technician
EPA – Environmental Protection Agency
EPD – Environmental Protection Division
ERP – Enterprise Resource Project

FATS – Fire Arms Training Simulator
FB – Fund Balance
FEMA – Federal Emergency Management Agency
FICA -Federal Insurance Contributions Act

FTE – Full-Time Employee
FY – Fiscal Year

GAWP – Georgia Association of Water Professionals
GCCMA – Georgia City County Managers Association
GCIC – Georgia Crime Information Center
GDOT – Georgia Department of Transportation
GF – General Fund
GFOA – Government Finance Officers Association
GGFOA – Georgia Government Finance Officers Association
GIS – Geographic Information Services
GMA – Georgia Municipal Association
GPS – Global Positioning System
GRTA – Georgia Regional Transportation Authority

HBR – Holcomb Bridge Road
HHW – Household Hazardous Waste
HIDTA – High Intensity Drug Trafficking Area Task Force
HOA – Home Owners Association
HVAC – Heating Ventilation and Cooling

ICC - International Code Congress
ICMA – International County Managers Association
ICS - Incident Command System
ISO – Insurance Services Office
IT – Information Technology

KRB – Keep Roswell Beautiful

LCI – Livable Centers Initiative
LEC – Law Enforcement Center

MAG – Management Advisory Group
MC – Maintenance Capital
MDT – Mobile Data Terminal
MGD – Million Gallons per Day
MNGWPD - Metropolitan North Georgia Water Planning District

NCIC – National Crime Information Center
NFCID – North Fulton Community Improvement District
NFPA – National Fire Protection Association
NIMS - National Incident Management System
NPI – National Purchasing Institute
NPDES - National Pollutant Discharge Elimination System
NRPA – National Recreation and Parks Association
NS – New Service

OSHA – Occupational Safety and Health Administration
OT – Overtime
OTC – One Time Capital

PEPI – Paid Evidence Paid Information
PIMS – Project Information Management System
PM – Preventative Maintenance
POST – Peace Officer Standards and Training Council
PT – Part-Time
PW – Public Works

RAP – Roswell Area Park
RAPSTC – Roswell Alpharetta Public Safety Training Center

RCTV – Roswell City Television
RDOT – Roswell Department of Transportation
RO – Repair Order
ROW – Right-of-Way

SAFE - Safety Awareness For Everyone Team
SI – Cost of Service Increase
SIS – Special Investigations Section
SOU – Special Operations Unit
SR – State Route
SWAT - Special Weapons and Tactics

UPS – Uninterruptible Power Supply