

City of Waycross

Budget FY2019

July 1, 2018 – June 30, 2019



Opportunity in every direction.

Adopted June 19, 2018

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Resolution (Copy)

A RESOLUTION OF THE CITY OF WAYCROSS, GEORGIA, TO APPROVE THE FISCAL YEAR 2019 (JULY 1, 2018, THROUGH JUNE 30, 2019) BUDGETS FOR THE CITY OF WAYCROSS; AND FOR OTHER PURPOSES.

WHEREAS, on June 5, 2018, the Commission of the City of Waycross held budget hearings and examined the proposed balanced budget for fiscal year 2019; and

WHEREAS, the budgets are being considered by the Commission; and

WHEREAS, said budgets indicate anticipated revenues as follows:

General Fund	\$15,071,600.00
Water & Sewer Fund	\$ 6,506,440.00
Waste Management Fund	\$ 2,368,626.00
City Auditorium Fund	\$ 34,909.00
Cemetery Fund	\$ 223,585.00
WPD Information Technology Fund	\$ 30,000.00
Hotel/Motel Tax Fund	\$ 362,000.00
SPLOST 2008-2013 Fund	\$ 861,985.00
SPLOST 2014	\$ 7,410,000.00
TSPLOST 2018	\$ 1,200,000.00

for the fiscal year beginning July 1, 2018, and ending June 30, 2019; and

WHEREAS, the City Manager of the City of Waycross has prepared and submitted to the Commission of the City of Waycross budgets for expenditures as follows:

General Fund	\$15,071,600.00
Water & Sewer Fund	\$ 6,506,440.00
Waste Management Fund	\$ 2,368,626.00
City Auditorium Fund	\$ 34,909.00
Cemetery Fund	\$ 223,585.00
WPD Information Technology Fund	\$ 30,000.00
Hotel/Motel Tax Fund	\$ 362,000.00
SPLOST 2008-2013 Fund	\$ 861,985.00
SPLOST 2014	\$ 7,410,000.00
TSPLOST 2018	\$ 1,200,000.00

for the fiscal year beginning July 1, 2018, and ending June 30, 2019; and

WHEREAS, said budgets are balanced budgets and have been prepared in accordance with accepted budgeting practice; and

WHEREAS, said budgets are line item budgets in compliance with the provisions of Section 2-376 of the Code of Ordinances of the City of Waycross; and

WHEREAS, the Commission of the City of Waycross has studied the proposed budgets and considers it in the best interest of the City to adopt said budgets; and

WHEREAS, pursuant to O.C.G.A. § 36-81-5 and related sections, on June 5, 2018, the Commission of the City of Waycross held a public hearing on said proposed budgets at which time persons wishing to be heard on the budgets were allowed to appear, notice of said hearing having been given pursuant to O.C.G.A. § 36-81-5.

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Waycross that the budgets, attached hereto and made a part hereof for the fiscal year 2019 beginning July 1, 2018, and ending June 30, 2019, for the City of Waycross, are approved.

BE IT FURTHER RESOLVED by the Commission of the City of Waycross that amendments to the budget so as to adapt to changing governmental needs during the fiscal year may be made in accordance with the provision of O.C.G.A. § 36-81-3.


SO RESOLVED, this 19th day of June, 2018.

CITY OF WAYCROSS, GEORGIA



JOHN KNOX, MAYOR

ATTEST:



JULIE C. DINKINS, CITY CLERK

Comparing FY18 and FY19 Budget

Fund Summary

All Funds	2018 Budget	2019 Budget	Difference	%
General Fund	\$ 14,599,887	\$ 15,071,600	\$ 471,713	3.2%
Water and Sewer Fund	\$ 6,379,440	\$ 6,506,440	\$ 127,000	2.0%
Waste Management Fund	\$ 2,341,296	\$ 2,368,626	\$ 27,330	1.2%
Cemetery Fund	\$ 218,450	\$ 223,585	\$ 5,135	2.4%
WPD Information Technology Fd	\$ 25,000	\$ 30,000	\$ 5,000	20.0%
Hotel/Motel Tax Fund	\$ 340,000	\$ 362,000	\$ 22,000	6.5%
SPLOST 2008 Fund	\$ 1,677,682	\$ 861,985	\$ (815,697)	-48.6%
SPLOST 2014 Fund	\$ 5,680,000	\$ 7,410,000	\$ 1,730,000	30.5%
City Auditorium Fund	\$ 34,603	\$ 34,909	\$ 306	0.9%
TSPLOST 2018 Fund	\$ -	\$ 1,200,000	\$ 1,200,000	0.0%
Total	\$ 31,296,358	\$ 34,069,145	\$ 2,772,787	8.9%

Individual Fund Summary

General Fund

	Revenues				
	2018	2019	Difference	%	
	Budget	Budget			
City Taxes & License	\$ 10,421,314	\$ 10,906,200	\$ 484,886	4.7%	
Alcohol Wholesale Tax	\$ 310,000	\$ 310,000	\$ -	0.0%	
Permits	\$ 57,600	\$ 57,600	\$ -	0.0%	
Intragovernmental Revenues	\$ 30,000	\$ 30,000	\$ -	0.0%	
Channel 42 Revenues	\$ 14,400	\$ 18,600	\$ (4,200)	-29.2%	
Miscellaneous Revenues	\$ 139,000	\$ 139,000	\$ -	0.0%	
Interest Income	\$ 36,580	\$ 36,580	\$ -	0.0%	
Police Revenues	\$ 367,000	\$ 301,000	\$ 66,000	18.0%	
Fines & Forfeiture Revenues	\$ 4,500	\$ 4,500	\$ -	0.0%	
Miscellaneous Fees	\$ 190,500	\$ 190,500	\$ -	0.0%	
Reimbursables/Intra Fund	\$ 3,028,993	\$ 3,077,620	\$ (48,627)	-1.6%	
Total	\$ 14,599,887	\$ 15,071,600	\$ (471,713)	-3.4%	

Expenses

General Fund Expenditures	2018 Budget	2019 Budget	Difference	%
Mayor	\$ 31,651	\$ 32,537	\$ 886	2.7%
Commission	\$ 112,144	\$ 116,365	\$ 4,221	3.6%
City Elections	\$ 50,000	\$ 50,000	\$ -	0.0%
City Attorney	\$ 116,500	\$ 135,000	\$ 18,500	13.7%
City Auditor	\$ 29,500	\$ 37,000	\$ 7,500	20.3%
Municipal Court Judge	\$ 77,000	\$ 73,000	\$ (4,000)	-5.5%
Tax Commissioner	\$ 30,000	\$ 30,000	\$ -	0.0%
City Manager	\$ 326,782	\$ 340,349	\$ 13,567	4.0%
Channel 10	\$ 199,400	\$ 201,596	\$ 2,196	1.1%
Finance Administration	\$ 278,787	\$ 289,994	\$ 11,207	3.9%
Purchasing /Warehouse/City Hall	\$ 217,101	\$ 222,314	\$ 5,213	2.3%
Accounting	\$ 343,538	\$ 350,451	\$ 6,913	2.0%
Human Resource	\$ 359,756	\$ 368,492	\$ 8,736	2.4%
Police Administrative	\$ 586,710	\$ 601,889	\$ 15,179	2.5%
Criminal Investigation	\$ 715,952	\$ 738,225	\$ 22,273	3.0%
Uniform Patrol	\$ 2,517,316	\$ 2,603,026	\$ 85,710	3.3%
Support Service	\$ 578,622	\$ 617,497	\$ 38,875	6.3%
Training/Personnel	\$ 131,722	\$ 134,581	\$ 2,859	2.1%
SWAT	\$ 38,765	\$ 33,779	\$ (4,986)	-14.8%
School Resource Officer	\$ 202,222	\$ 199,195	\$ (3,027)	-1.5%
Fire	\$ 3,440,988	\$ 3,532,229	\$ 91,241	2.6%
Public Works Office	\$ 160,308	\$ 164,525	\$ 4,217	2.6%
Highway & Streets	\$ 1,193,632	\$ 1,233,237	\$ 39,605	3.2%
Comm Imp - Animal Shelter	\$ 64,645	\$ 217,962	\$ 153,317	70.3%
Comm Imp - Inspections	\$ 301,814	\$ 342,396	\$ 40,582	11.9%
Comm Imp - Administration	\$ 219,684	\$ 162,052	\$ (57,632)	-35.6%
Comm Imp - Main Street	\$ -	\$ 65,457	\$ 65,457	100.0%
Engineering	\$ 494,386	\$ 502,977	\$ 8,591	1.7%
Infrastructure Construction	\$ 333,054	\$ 347,435	\$ 14,381	4.1%
Traffic Engineering	\$ 205,200	\$ 206,120	\$ 920	0.4%
Public Buildings	\$ 228,922	\$ 237,599	\$ 8,677	3.7%
Street Lights	\$ 360,000	\$ 365,000	\$ 5,000	1.4%
Non-Operating Internal Funds	\$ 286,003	\$ 297,181	\$ 11,178	3.8%
Non-Operating Contributions	\$ 217,500	\$ 75,000	\$ (142,500)	-190.0%
Non-Operating Other Cost	\$ 150,283	\$ 147,140	\$ (3,143)	-2.1%
Total	\$ 14,599,887	\$ 15,071,600	\$ 471,713	3.4%

Water and Sewer Fund

Water & Sewer Revenues	2018 Budget	2019 Budget	Difference	%
Water Service Fees	\$ 2,445,976	\$ 2,445,976	\$ -	0.0%
Sewer Service Fees	\$ 2,729,964	\$ 2,729,964	\$ -	0.0%
Water/Sewer Taps	\$ 16,000	\$ 16,000	\$ -	0.0%
Reinstatement Charges	\$ 120,000	\$ 120,000	\$ -	0.0%
Loads to Disposal	\$ 550,000	\$ 675,000	\$ 125,000	22.7%
Account Set Up Fee	\$ 18,000	\$ 18,000	\$ -	0.0%
Sewer Fees-Satilla W/S Authority	\$ 300,000	\$ 300,000	\$ -	0.0%
Return Check Fees	\$ 5,000	\$ 5,000	\$ -	0.0%
Utility Site Rental Fees	\$ 120,000	\$ 120,000	\$ -	0.0%
Disconnect Fee	\$ 60,000	\$ 60,000	\$ -	0.0%
Miscellaneous Revenues	\$ 14,500	\$ 16,500	\$ 2,000	13.8%
Fund Balance			\$ -	
Total	\$ 6,379,440	\$ 6,506,440	\$ 127,000	2.0%

Expenditures

Water & Sewer Expenditures	2018 Budget	2019 Budget	Difference	%
Water Plant	\$ 3,194,991	\$ 3,294,013	\$ 99,022	3.1%
Non-Operating	\$ 3,184,449	\$ 3,212,427	\$ 27,978	0.9%
Total	\$ 6,379,440	\$ 6,506,440	\$ 127,000	2.0%

Waste Management Fund

Waste Management Revenues	2018 Budget	2019 Budget	Difference	%
Residential Garbage Fees	\$ 942,161	\$ 944,516	\$ 2,355	0.2%
Trash Collections Fees	\$ 489,000	\$ 489,000	\$ -	0.0%
Dumpster Fees	\$ 833,076	\$ 858,000	\$ 24,924	3.0%
Reinstatement Charges	\$ 46,360	\$ 46,360	\$ -	0.0%
Container Deposit	\$ 2,500	\$ 2,500	\$ -	0.0%
Special Collections	\$ 3,199	\$ 3,250	\$ 51	1.6%
Disconnect/Connect Fee	\$ 25,000	\$ 25,000	\$ -	0.0%
Total	\$ 2,341,296	\$ 2,368,626	\$ 27,330	1.2%

Expenditures

Waste Management Expenditures	2018 Budget	2019 Budget	Difference	%
Garbage & Yard Trash Collection	\$ 1,382,670	\$ 1,398,430	\$ 15,760	1.1%
Brown/White Goods	\$ 51,000	\$ 51,000	\$ -	0.0%
Dumpster Collections	\$ 811,798	\$ 821,506	\$ 9,708	100.0%
Landfill Closure	\$ 14,290	\$ 14,100	\$ (190)	-1.3%
Non-Operating	\$ 81,538	\$ 83,590	\$ 2,052	2.5%
Total	\$ 2,341,296	\$ 2,368,626	\$ 27,330	1.2%

Cemetery Fund

Cemetery Fund Revenues	2018 Budget	2019 Budget	Difference	%
Sales: Cemetery Lots	\$ 50,000	\$ 50,000	\$ -	0.0%
Interment Fees	\$ 60,000	\$ 60,000	\$ -	0.0%
Monument & Transfer Fee	\$ 11,000	\$ 11,000	\$ -	0.0%
Remib: General Fund	\$ 53,450	\$ 58,585	\$ 5,135	9.6%
Cash In Bank Interest	\$ -	\$ -	\$ -	0.0%
Reimb: Cemetery Trust	\$ 44,000	\$ 44,000	\$ -	0.0%
Total	\$ 218,450	\$ 223,585	\$ 5,135	2.4%

Cemetery Fund Expenditures	2018 Budget	2019 Budget	Difference	%
Personal Services	\$ 111,193	\$ 115,687	\$ 4,494	4.0%
General Operating	\$ 107,257	\$ 107,897	\$ 640	0.6%
Capital Outlay	\$ -	\$ -	\$ -	0.0%
Total	\$ 218,450	\$ 223,585	\$ 5,135	2.4%

WPD Information Technology Fund

WPD Information Technology FD	2018 Budget	2019 Budget	Difference	%
IT Revenue Fee	\$ 15,000	\$ 15,000	\$ -	0.0%
Fund Balance	\$ 10,000	\$ 15,000	\$ 5,000	50.0%
Total	\$ 25,000	\$ 30,000	\$ 5,000	20.0%

Expenditures

WPD Information Technology FD	2018 Budget	2019 Budget	Difference	%
Computer/Equipment	\$ 25,000	\$ 30,000	\$ 5,000	20.0%
Total	\$ 25,000	\$ 30,000	\$ 5,000	20.0%

Special Purpose Local Option Sales Tax Fund 2014

SPLOST Fund 2014	2018 Budget	2019 Budget	Difference	%
Special Purpose Sales Tax Revenue	\$ 2,300,000	\$ 2,410,000	\$ 110,000	4.8%
Interest Earned	\$ -	\$ -	\$ -	0.0%
Fund Balance	\$ 3,380,000	\$ 5,000,000	\$ 1,620,000	47.9%
Total	\$ 5,680,000	\$ 7,410,000	\$ 1,730,000	4.8%

Expenditures

SPLOST Fund 2014	2018 Budget	2019 Budget	Difference	%
Engineering Projects	\$ 1,600,000	\$ 1,465,000	\$ (135,000)	-8.44%
Equipment	\$ -	\$ 90,000	\$ 90,000	0.00%
Public Safety and Special Purpose \	\$ 231,000	\$ 50,000	\$ (181,000)	-78.35%
Fire Dept New Station #4	\$ 1,200,000	\$ 1,420,000	\$ 220,000	18.33%
Public Facility Imp,Demo & Prop A	\$ 400,000	\$ 400,000	\$ -	0.00%
Water/Sewer Rehab	\$ 1,000,000	\$ 700,000	\$ (300,000)	
Information Technology	\$ 80,000	\$ 60,000	\$ (20,000)	
DWDA Projects	\$ -	\$ -	\$ -	
City Parks Improvements	\$ 10,000	\$ 25,000	\$ 15,000	150.00%
Public Works Facility	\$ 1,159,000	\$ 3,200,000	\$ 2,041,000	100.0%
Total	\$ 5,680,000	\$ 7,410,000	\$ 1,730,000	30.5%

Special Purpose Local Option Sales Tax Fund 2008

SPLOST Fund 2008-2013	2018 Budget	2019 Budget	Difference	%
Special Purpose Sales Tax Revenue			\$ -	
Interest Earned	\$ -	\$ -		0.0%
Fund Balance	\$ 1,677,682	\$ 861,985	\$ (815,697)	-48.6%
Total	\$ 1,677,682	\$ 861,985	\$ (815,697)	-48.6%

Expenditures

SPLOST Fund 2008-2013	2018 Budget	2019 Budget	Difference	%
Engineering Projects	\$ 282,682	\$ -	\$ (282,682)	-100.0%
Water/Sewer Rehab & Expansion	\$ 235,000	\$ -	\$ (235,000)	0.0%
Public Works Facility/Armory	\$ 1,160,000	\$ 861,985	\$ (298,015)	-25.7%
Public Buildings - City Hall	\$ -	\$ -	\$ -	
Total	\$ 1,677,682	\$ 861,985	\$ (815,697)	-48.6%

Transportation Specials Purpose Option Sales Tax 2018

TSPLOST Revenues	2018 Budget	2019 Budget	Difference	%
Special Purpose Sales Tax Revenue	\$ -	\$ 1,200,000	\$ 1,200,000	0.0%
Interest Earned	\$ -	\$ -		0.0%
Fund Balance	\$ -	\$ -	\$ -	0.0%
Total	\$ -	\$ 1,200,000	\$ 1,200,000	0.0%

Expenditures

SPLOST Expenditures	2018 Budget	2019 Budget	Difference	%
Professional Services		\$ 400,000	\$ 400,000	0.00%
Advertising		\$ 6,000	\$ 6,000	0.00%
Contract Services		\$ 794,000	\$ 794,000	0.00%
Total	\$ -	\$ 1,200,000	\$ 1,200,000	0.0%

Hotel/Motel Fund

Hotel/Motel Tax Fund	2018 Budget	2019 Budget	Difference	%
Hotel/Motel Tax Revenue	\$ 340,000	\$ 362,000	\$ 22,000	6.5%
Total	\$ 340,000	\$ 362,000	\$ 22,000	6.5%

Expenditures

Hotel/Motel Tax Fund	2018 Budget	2019 Budget	Difference	%
Personal Services	\$ 56,868	\$ 55,635	\$ (1,233)	-2.2%
Operating Expenses	\$ 79,132	\$ 89,165	\$ 10,033	12.7%
Reimburse General Fund	\$ 204,000	\$ 217,200	\$ 13,200	6.5%
Total	\$ 340,000	\$ 362,000	\$ 22,000	6.5%

City Auditorium Fund

City Auditorium Fund	2018 Budget	2019 Budget	Difference	%
Rental Income	\$ 30,000	\$ 30,000	\$ -	0.0%
Reimb from General Fund	\$ 4,603	\$ 4,909	\$ 306	6.6%
Total	\$ 34,603	\$ 34,909	\$ 306	0.9%

Expenditures

City Auditorium Fund	2018 Budget	2019 Budget	Difference	%
Personal Services	\$ 3,230	\$ 3,552	\$ 322	10.0%
Operating Expenses	\$ 30,373	\$ 31,356	\$ 983	3.2%
Capital Outlay	\$ 1,000	\$ -	\$ (1,000)	0.0%
Total	\$ 34,603	\$ 34,909	\$ 306	0.9%

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Capital, Vehicles and Equipment Listing

General Fund	Estimated Cost	Budgeted or Financing	
Police Department			
Report Management System	\$90,000	\$90,000	<i>SPLOST 2014 and WPD IT</i>
New Patrol Vehicles	\$50,000	\$50,000	<i>SPLOST 2014</i>
TOTAL	\$140,000	\$140,000	
Fire Department			
Fire Station #4	\$1,420,000	\$1,420,000	<i>SPLOST 2014</i>
Portable Radios	\$10,000	\$10,000	
Mattress	\$6,000	\$6,000	
TOTAL	\$1,436,000	\$1,436,000	
Public Works			
Public Works Faculty	\$4,061,985	\$4,061,985	<i>SPLOST 2014 and 2008</i>
1/2 Ton Dump Truck	\$35,000	\$35,000	
TOTAL	\$4,096,985	\$4,096,985	
Engineering			
Vacuum Jetter Truck	\$300,000	\$300,000	
TOTAL	\$300,000	\$300,000	
Waste Management Fund			
1,300 Garbage Cans 4th year of 5 year replacement	\$77,000	\$77,000	
TOTAL	\$77,000	\$77,000	
Grand Total	\$6,049,985	\$6,049,985	

Note: The above amounts for lease payments are included in each departments budget in the lease line item.

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Budget Summary View / Goals & Objectives

General Fund

Revenues

Revenue Summary:

Categories of Revenues	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget
City Taxes	9,473,993	9,632,783	10,421,314	10,213,094	10,906,200
Alcohol Wholesale Tax	272,189	295,653	310,000	300,610	310,000
Code Enforcement	84,098	53,473	57,600	73,967	57,600
Intragovernmental	24,214	31,534	30,000	30,455	30,000
Miscellaneous Fees	13,284	6,986	14,400	10,322	18,600
Police Miscellaneous	135,071	125,818	139,000	111,792	139,000
Channel 10	32,290	29,998	36,580	30,324	36,580
Fines & Forfeiture	303,084	329,419	367,000	256,079	301,000
Interest Income	570	2,305	4,500	6,780	4,500
Miscellaneous Revenue	149,422	274,185	190,500	141,094	190,500
Total Revenues	\$10,488,215	\$10,782,153	\$11,570,894	\$11,174,517	\$11,993,980
Reimb from Other Departments	2,746,240	2,985,398	3,028,993	3,090,763	3,077,620
Net Revenues	\$13,234,455	\$13,767,551	\$14,599,887	\$14,265,280	\$15,071,600

Expenditures

Expenditure Summary:

Categories of Divisions	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget
Executive	879,233	872,716	972,978	942,135	1,015,847
Finance	750,049	765,056	839,425	782,765	862,758
Human Resource	306,405	341,261	359,756	343,578	368,492
Police	4,249,842	4,263,371	4,771,308	4,477,436	4,928,192
Fire	3,204,123	3,396,461	3,440,988	3,438,112	3,532,229
Public Works	1,324,586	1,350,023	1,353,940	1,276,575	1,397,762
Community Improvement	443,911	509,502	586,143	563,464	787,866
Engineer	1,498,953	1,526,732	1,621,562	1,552,782	1,659,132
Non-Operating	277,054	330,378	367,783	293,498	222,140
Total Expenditures	\$12,934,156	\$13,355,501	\$14,313,884	\$13,670,345	\$14,774,419
Charges to Other Departments	271,439	288,525	286,003	282,950	297,181
Net Expenditures	\$13,205,595	\$13,644,026	\$14,599,887	\$13,953,295	\$15,071,600
Positions					
Full Time	197	198	199	199	200
Temporary (Part-time)	5	6	6	6	7
Total Positions	202	204	205	205	207

Executive

Division Summary

The Executive Division includes the Mayor, City Commission, Elections, City Attorney, Auditor, Municipal Court, Judge, Production of Channel 10/Information Technology, and City Manager's expenditures. The City of Waycross maintains a Commission/Manager form of government. The Mayor and City Commission establish local law and policy by approving ordinances and resolutions, and work with citizen groups and individuals through public hearings and public contacts. They strive to establish and maintain good working relationships with Local, State and Federal Government officials and to promote the economic and social development of the City of Waycross. The City Manager provides professional management efforts and techniques, and works with division heads and city employees to establish and maintain a system for obtaining results within the City Commission policy. The City Manager reports to the City Commission and is responsible for appointing all department heads, supervising all departments, preparing an annual budget and advising the Commission of financial condition and needs of the City.

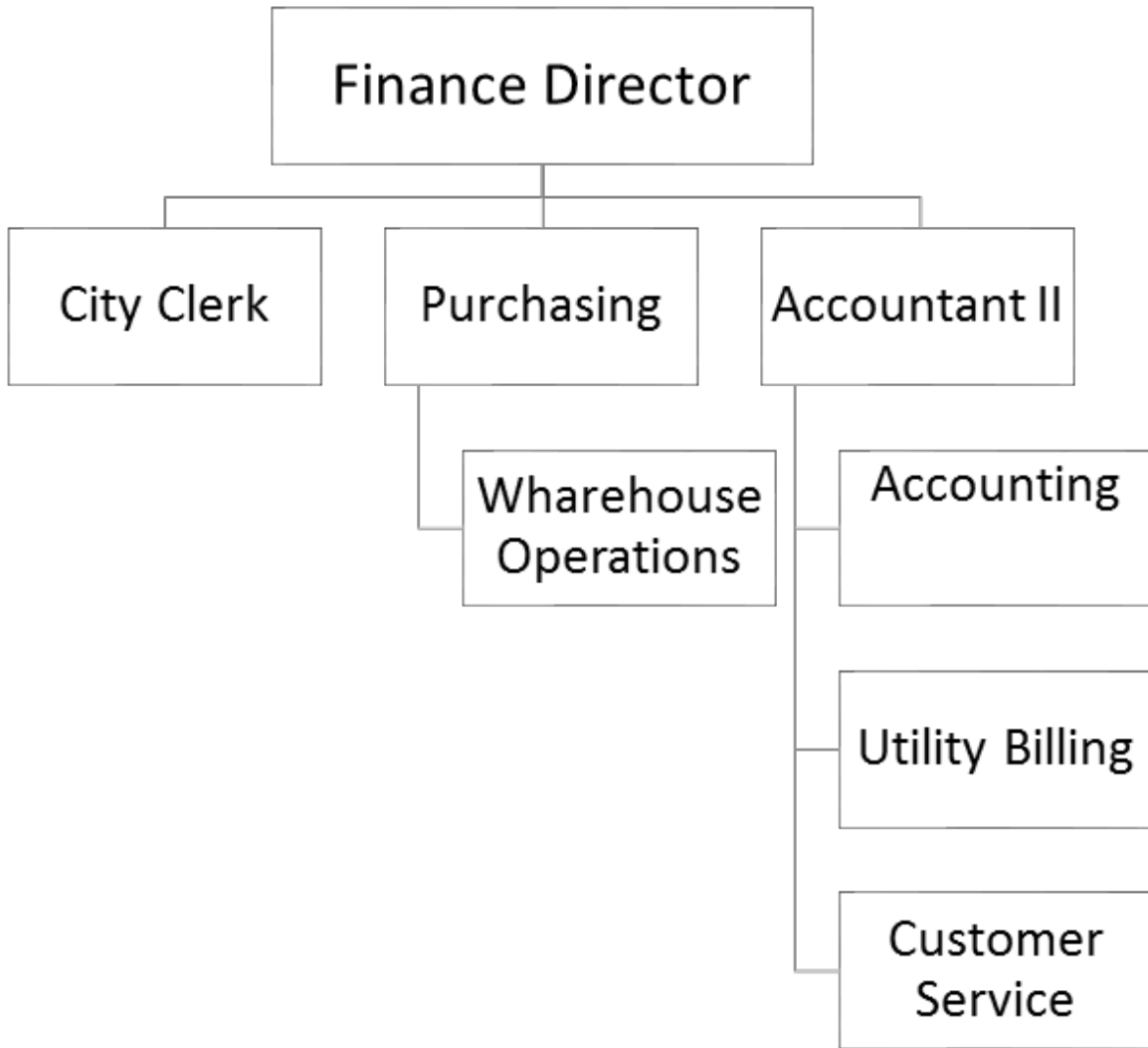
Expenditure Summary:

Categories of Expenditures	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget
Personal Services	402,287	429,711	444,936	443,683	465,971
Contractual Services	283,490	279,546	303,000	319,573	325,000
Travel & Training	12,186	14,057	18,900	13,336	18,800
Other Operating Expenses	140,344	142,360	176,141	155,194	176,577
Capital Outlay	40,927	7,042	30,000	10,350	29,500
Total Expenditures	\$879,233	\$872,716	\$972,978	\$942,135	\$1,015,847
Charges to Other Departments	0	0	0	0	0
Net Expenditures	\$879,233	\$872,716	\$972,978	\$942,135	\$1,015,847
Positions					
Full Time	9	9	9	9	9
Part-Time	1	2	2	2	3
Total Positions	10	11	11	11	12

GOALS, LONG-TERM GOALS AND SIGNIFICANT PRIOR YEAR ACCOMPLISHMENTS FOR FISCAL YEAR 2019			
DIVISION:	Executive	DEPT/UNIT:	Mayor & Commission
<i>Please list your Goals for your department here:</i>			
1. Promote public safety by supporting community policing , swift completion of streets and roadway maintenance and using city local channel 10 to increase citizens awareness.			
2. Encourage the revitalization of Downtown by attending board meetings to help meet expectations of current and future business owners.			
<i>Please list your Long-Term Goal or Goals here:</i>			
1. Work cohesive with Ware Waycross Economic Development and Land Bank to increase the development of housing, industrial and tourism.			
2. To renovate the city building Infrastructure by keeping its timeless characteristics.			
<i>Please list your Significant Prior Year Accomplishments:</i>			
1. Encourage their constituents to vote to pass a local TSPLSOT. Which passed and took effect as of May 1,2018			

GOALS, LONG-TERM GOALS AND SIGNIFICANT PRIOR YEAR ACCOMPLISHMENTS FOR FISCAL YEAR 2019			
DIVISION:	IT / TV Dept.	DEPT/UNIT:	IT/CH10
<i>Please list your Goals for your department here:</i>			
Increase Capacity of Backup System			
Increase Memory in Servers			
Replace Phone System at City Hall			
Implement 311 web call center			
<i>Please list your Long-Term Goal or Goals here:</i>			
Stream Waycross TV on the Web			
Upgrade PC to Windows 10			
Replace Firewall at City Hall			
<i>Please list your Significant Prior Year Accomplishments:</i>			
Upgraded PCs to Windows 7 and above			
Added U-Verse Broadcasting to Waycross TV			
Increased Memory in Virtual Environment			
Added more storage to Virtual Environment			

Finance



Finance

Division Summary

The Finance Division is responsible for cash receipts, city clerk functions, accounting, purchasing and budgeting. This division strives to provide accurate financial reporting and excellent customer service for all internal and external customers, while developing innovative and cost-effective ways of financing city services and facilities.

Expenditure Summary:

Categories of Expenditures	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget
Personal Services	632,806	651,920	722,584	694,748	741,294
Contractual Services		0	0	0	0
Travel & Training	10,494	14,574	18,200	6,934	17,700
Other Operating Expenses	106,494	80,896	98,141	81,083	99,964
Capital Outlay	255	17,665	500	0	3,800
Total Expenditures	\$750,049	\$765,056	\$839,425	\$782,765	\$862,758
Charges to Other Departments					
Net Expenditures	\$750,049	\$765,056	\$839,425	\$782,765	\$862,758
Positions					
Full Time	12	12	12	12	12
Part-Time	0	0	0	0	0
Total Positions	12	12	12	12	12

GOALS, LONG-TERM GOALS AND SIGNIFICANT PRIOR YEAR ACCOMPLISHMENTS FOR FISCAL YEAR 2019			
<i>DIVISION:</i>	Finance	<i>DEPT/UNIT:</i>	Administration
<i>Please list your Goals for your department here:</i>			
1. Create external control programs for all City revenue streams.			
2. Update Policy and Procedures for all departments			
3. Hold Occupational Licenses Workshops for correct and future business owners within the City limits.			
<i>Please list your Long-Term Goal or Goals here:</i>			
1. To get a 100% of the business within the City limits to have Occupational Licenses			
2. To create a Standard Operation Procedure Manual for each position with in the Finance department			
<i>Please list your Significant Prior Year Accomplishments:</i>			
1. Audit for FY2017 was completed with no major errors.			

GOALS, LONG-TERM GOALS AND SIGNIFICANT PRIOR YEAR ACCOMPLISHMENTS FOR FISCAL YEAR 2019			
<i>DIVISION:</i>	Finance	<i>DEPT/UNIT:</i>	Purchasing
<i>Please list your Goals for your department here:</i>			
1. Warehouse Personnel to start CFO Level 1			
2. Complete Purchasing Manual 90%			
3. Continue to research innovative ways to make Purchasing more cost effective			
4. Continue to evaluate all procurement opportunities to obtain best value for the City.			
<i>Please list your Long-Term Goal or Goals here:</i>			
1. BarCode Warehouse			
2. Paperless in Warehouse and Purchsing			
3. BarCode could also be used to flag all fixed assets and department inventories			
<i>Please list your Significant Prior Year Accomplishments:</i>			
1. 96% of Wharehouse inventory accounted for.			

GOALS, LONG-TERM GOALS AND SIGNIFICANT PRIOR YEAR ACCOMPLISHMENTS FOR FISCAL YEAR 2019			
<i>DIVISION:</i>	Finance	<i>DEPT/UNIT:</i>	Accounting
<i>Please list your Goals for your department here:</i>			
1. Assist employees to receive certifications from Georgia Municipal Association and University Georgia.			
2. Update Policy and Procedures for the Accounting and Utility Billing			
<i>Please list your Long-Term Goal or Goals here:</i>			
1. Streamline duties between Accounting, Utility Billing Department and Purchasing Department.			
2. Create a Revenue Manual			
<i>Please list your Significant Prior Year Accomplishments:</i>			
1. Received the GFOA Budget Distinguished Budget Award for Budget Year 2017			

Human Resources

HUMAN RESOURCES



Human Resources

Division Summary

The H.R. Division is responsible for all H.R. functions for all City Departments, including but not limited to: Recruitment, Selection, Placement, Orientations and Training of Employees, Benefit Administration (Health, Wellness, Insurance Coverage), Compensation/Payroll Development of Personnel Policies and Procedures, Risk Management, Safety Training, Worker's Compensation and Liability, City Wide Public Relations, and Employee Relations and Incentives.

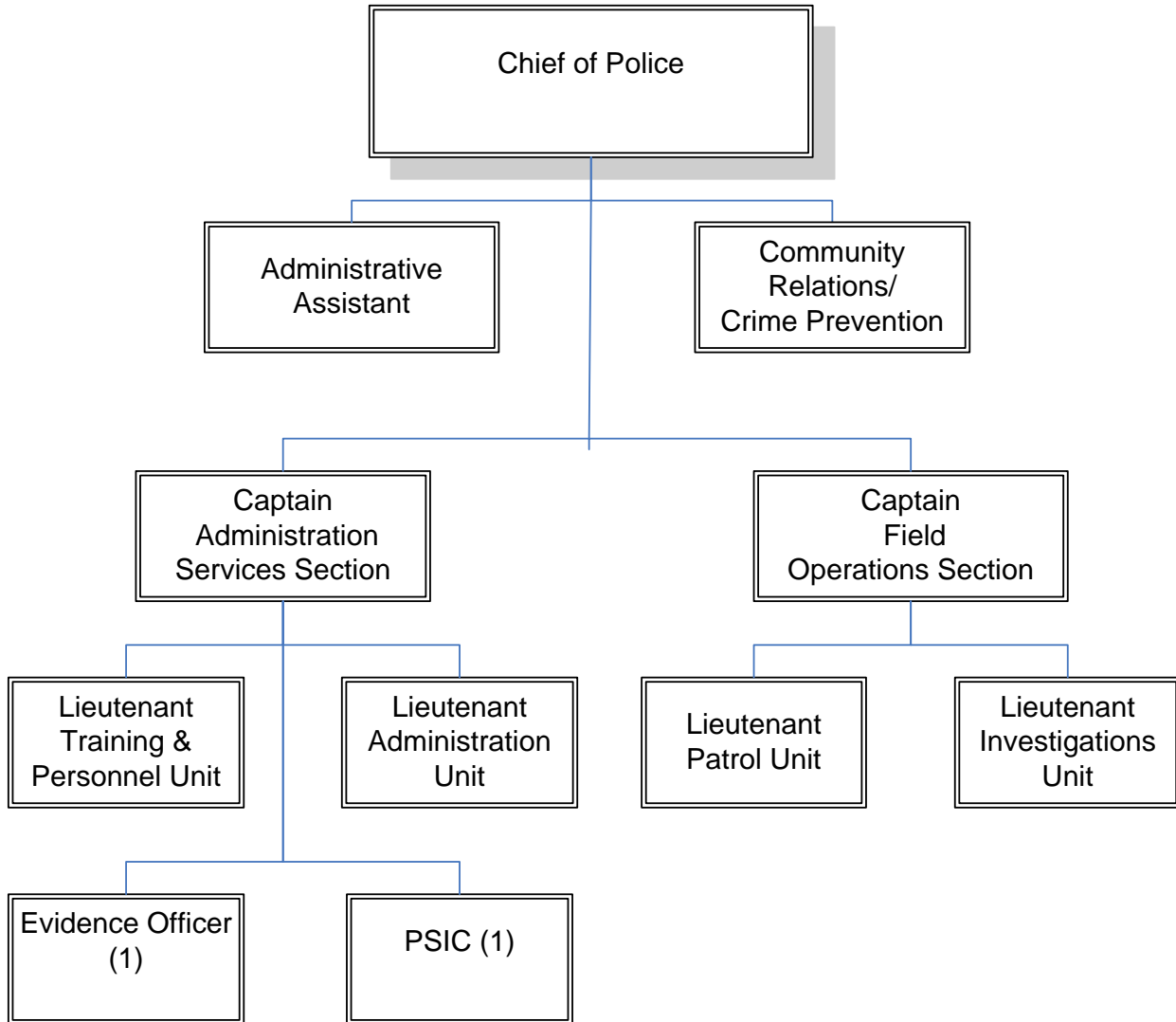
Expenditure Summary:

Categories of Expenditures	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget
Personal Services	242,148	267,383	291,569	281,025	297,906
Contractual Services					
Travel & Training	11,818	5,801	15,100	8,437	13,500
Other Operating Expenses	52,439	68,077	53,087	54,116	57,086
Capital Outlay	0	0	0	0	0
Total Expenditures	\$306,405	\$341,261	\$359,756	\$343,578	\$368,492
Charges to Other Departments					
Net Expenditures	\$306,405	\$341,261	\$359,756	\$343,578	\$368,492
Positions					
Full Time	4	4	4	4	4
Part-Time					
Total Positions	4	4	4	4	4

GOALS, LONG-TERM GOALS AND SIGNIFICANT PRIOR YEAR ACCOMPLISHMENTS FOR FISCAL YEAR 2019			
DIVISION:		DEPT/UNIT:	
<i>Please list your Goals for your department here:</i>			
Continue to build out ADP (2-3 yr project timeline)			
Provide Retirement 101 Education Sessions to help employees plan for their future			
Conduct safety audits and training to minimize injuries			
Provide wellness lunch and learns to promote a healthier workforce			
Provide HR training for supervisors			
Continue to develop working knowledge around employment law changes			
Continue training through GLGPA, SHRM, ICMA, & GA PRIMA			
Continue to provide recruitment, selection, hiring and retention assistance to City departments			
Review and update the Employee Handbook annually			
Continue to focus on lean HR processes			
Maintain federal, state, and local HR compliance			
<i>Please list your Long-Term Goal or Goals here:</i>			
Develop a Succession Plan for the City			
Evaluate Implementation of an LMS system for the City to provide cost efficient training solutions in the areas of customer service, safety, soft skills, diversity in the workplace, harrassment in the workplace ect.			
Identify key colleges and universities to cooperate with and introduce internship programs			
Identify and build the advanced skills, competencies and capabilities required for HR staff to fulfill its strategic role and improve HR operational excellence			
Community Engagement: Partner with BOE/Costal Pines/SGSC to define solutions to improve workforce ready skills for HS seniors			
<i>Please list your Significant Prior Year Accomplishments:</i>			
Completed a City wide safety audit & corrected identified safety hazards			
Re-engineered onboarding process, termination process, and retirement process resulting in 30% improvement of operational efficiency			
Redesigned benefit plans resulting in more conscience consumers and cost savings for the City			
Udated all job descriptions			
Established new and consistent protocol for WC panel of physicians			
Implemented process that improved data integrity, control, and records management			
Completed PIO training/ became PIO for the City			

Police Department

POLICE DEPARTMENT



Police Department

Division Summary

The Police Department preserves and protects the lives and property of all persons living, working or visiting our City. To perform these tasks, this department is composed of the following functional units: Uniform Patrol, Criminal Investigations, Support Services, Municipal Court Service, Training & Personnel, S.W.A.T., Administration, and School Resource Officers.

Expenditure Summary:

Categories of Expenditures	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget
Personal Services	3,675,987	3,745,290	4,154,760	3,926,407	4,304,884
Contractual Services					
Travel & Training	65,304	57,359	78,500	69,348	80,500
Other Operating Expenses	496,075	460,722	532,249	480,411	542,809
Capital Outlay	12,475	0	5,800	1,270	0
Total Expenditures	\$4,249,842	\$4,263,371	\$4,771,308	\$4,477,436	\$4,928,192
Charges to Other Departments					
Net Expenditures	\$4,249,842	\$4,263,371	\$4,771,308	\$4,477,436	\$4,928,192
Positions					
Full Time	71	71	71	71	71
Temporary	1	2	2	2	2
Total Positions	72	73	73	73	73

GOALS, LONG-TERM GOALS AND SIGNIFICANT PRIOR YEAR ACCOMPLISHMENTS FOR FISCAL YEAR 2019			
DIVISION:	Police	DEPT/UNIT:	Administration
<i>Please list your Goals for your department here:</i>			
1. To maintain a professional and courteous bearing while dealing with customers and other employees.			
2. To maintain proper reporting functions with the Criminal Justice Information System.			
3. To organize and plan community events and meetings.			
4. To account for and document all incomes of the department including posting bonds, fine payments and any miscellaneous incomes.			
5. To ensure all employees in this unit are trained, certified and re-certified as needed for their job assignments.			
6. To achieve 100% accuracy in the reporting, documenting and distribution of reports.			
<i>Please list your Long-Term Goal or Goals here:</i>			
1. To maintain CALEA accreditation files and State Certification files in an organized manner ready for review.			
2. To dispose of unnecessary property in the evidence room to create more space to keep the room organized and clean.			
<i>Please list your Significant Prior Year Accomplishments:</i>			
Received Recertification through the State of Georgia Association of Chiefs of Police (Accreditation-State)			
Completed On-Site Review for National Accreditation through the Commission on Accreditation for Law Enforcement Agencies.			

GOALS, LONG-TERM GOALS AND SIGNIFICANT PRIOR YEAR ACCOMPLISHMENTS FOR FISCAL YEAR 2019			
DIVISION:	Field Operations	DEPT/UNIT:	Uniform Patrol
<i>Please list your Goals for your department here:</i>			
Decrease alcohol related automobile accidents			
Increase Speed Enforcement activities			
Take a more proactive approach in educating the public on traffic laws			
Rebuild foundational aspects of patrol tactics & remain updated on case law			
Build partnerships in the community			
<i>Please list your Long-Term Goal or Goals here:</i>			
1. The Waycross P.D. Uniform Patrol will maintain or decrease the number of Alcohol related traffic collisions in the City of Waycross by increasing the number of Roadside Sobriety Checkpoints to a minimum of 4 a year and Drivers Licenses / Equipment Checkpoints a minimum to 12 a year.			
Uniform Patrol will aggressively seek out impaired drivers by utilizing Field Sobriety Training to reach a minimum 96 DUI-Alcohol / Drug arrests. Current data will be used so specific targeting can occur.			
Speed Enforcement will be increased through data driven intellegence instead of prominently complaint driven.			
2. Patrol Section Commander will seek new outlets of media to increase the public's knowledge on exsisting and new traffic laws. Commander will have at least one "traffic hot spot" posted in the Waycross Journal Herald each month. Commander will produce at least 2 public service announcements concerning teenage driving.			
PSA will relate to texting / cellphone as being a contributing factor in accidents.			
Social media will be utlized to communicate the PSA. Information will also be spread at Waycross Middle & Ware Sr High through distibution of pamphlets at the exits where events like prom & homecoming are scheduled.			
Patrol will utlize available tools, such as the Speed Detection Sign or "Dummy" Cars, to make drivers more aware of their enviroment and actions. The Traffic Unit will also utlize classroom settings such as educational events at targeted audiences such as Ware Sr High, Waycross College,Coastal Pines Technical College or any event attracting a large number of people and an oppurtunity is presented.			
Traffic Unit officers will conduct a minimum of 4 educational events per officer per year.			

3. Uniform Patrol will have training concerning the most basic & tactical aspects of policing to include handcuffing techniques, traffic stops, searches, traffic direction, situational awareness, and building searches to increase a safer environment. There will be one patrol training class per quarter covering these topics.	
4. Uniform Patrol Lieutenants will organize 1 Community Meetings per quarter for a total of 4 a year. Additionally, the CRT will conduct a minimum of 12 "knock and talks" per year in neighborhoods in the city so information can be directly obtained from citizens who normally would not contact the police.	
Additionally contact would also create a relationship that may not otherwise exist.	
<i>Please list your Significant Prior Year Accomplishments:</i>	
Decrease number of Roadway Accidents by 15%	
Reduce Number of Roadway accidents by 683	
Reduce Traffic Fatalities by 2	

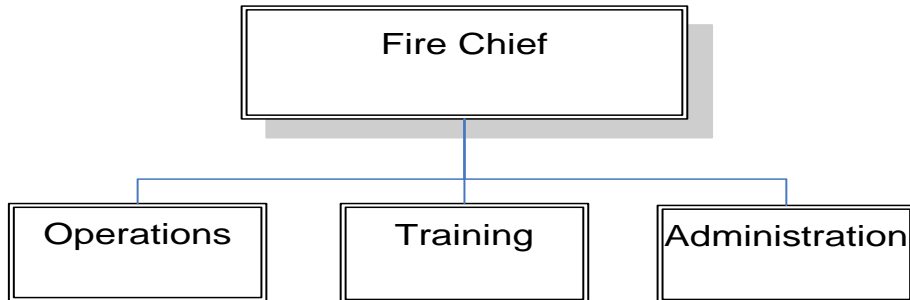
GOALS, LONG-TERM GOALS AND SIGNIFICANT PRIOR YEAR ACCOMPLISHMENTS FOR FISCAL YEAR 2019			
DIVISION:	Police	DEPT/UNIT:	Support Services
<i>Please list your Goals for your department here:</i>			
<ol style="list-style-type: none"> 1. To stay professional and courteous while dealing with customers and other employees. 2. To maintain CALEA accreditation files and State Certification files in an organized manner ready for review. 3. To perform all GCIC/NCIC functions with 100% accuracy. 4. To keep the department stocked with necessary supplies for normal operations. 5. To account for and document all incomes of the department including posting bonds, fine payments, and any other income. 6. To ensure all employees in this unit are trained, certified, and re-certified as needed for their job assignments. 7. To achieve 100% accuracy in the reporting, documenting, and distribution of reports. 8. To dispose of unnecessary property in the evidence room to create more space to keep the room organized and clean. 9. To keep buildings clean and maintained as well as furniture, equipment, etc. to maintain and extend it's expected lifetime. 			
<i>Please list your Long-Term Goal or Goals here:</i>			
<ol style="list-style-type: none"> 1. Maintain a competent workforce with well trained back up employees for each specialized assignment. 2. To go green, and become a paperless department. This will help with storage and maintaining records more efficiently. 			
<i>Please list your Significant Prior Year Accomplishments:</i>			
<ol style="list-style-type: none"> 1. The Waycross Police Department maintained all monetary funds with no discrepancies. 			

GOALS AND OBJECTIVES FOR FISCAL YEAR 2019			
DIVISION	Police	DEPT/UNIT:	Patrol / SRO
Please list your Goals for your department here:			
1. Maintain a safe environment for the children at our schools.			
2. Establish an open line of communication with the student body so that the school children feel confident that they may speak freely with the SRO on police related matters or on personal issues that they feel the need to speak with someone about.			
3. Educate the student body on legal issue, personal safety issues, the dangers associated with driving a vehicle and gang involvement.			
Please list your Objectives for you Goals below:			
Maintain a safe environment for the children of our community to learn in so that each child may attend school without fear of harm threat or intimidation from others. This will be done through the swift and fair enforcement of the local, state, and federal laws that apply to the school property and school setting. Take decisive action against those identified as being involved in acts that are in direct violation of the laws. Preservation of peace and protection of those that are violated by the criminal behavior of others when the acts are made known to SRO.			
Interact with students so they may become accustomed to speaking with a Uniformed Police Officer and establish a rapport with them so they may freely give valuable information about past or future criminal conduct occurring in the school setting or elsewhere.			
Educate the student body on legal issue, personal safety issues, the dangers associated with driving a vehicle and gang involvement by conducting no less than 2 speeches each semester to various school classes or clubs.			
Participate in educational school functions like Teen Maze.			
Please list your Objectives for you Goals below:			

GOALS, LONG-TERM GOALS AND SIGNIFICANT PRIOR YEAR ACCOMPLISHMENTS FOR FISCAL YEAR 2019			
<i>DIVISION:</i>	Field Operations	<i>DEPT/UNIT:</i>	Swat
<i>Please list your Goals for your department here:</i>			
Maintain and Improve the quality of service delivered to the community, providing for their safety during extremely dangerous situations, through the use of the S.W.A.T. Team of the City of Waycross Police Dept.			
Maintain a state of rediness for GEMA Area 8 concerning chemical, biological, radiological, nuclear, and explosive incidents that result from a criminal intent.			
<i>Please list your Long-Term Goal or Goals here:</i>			
This Goal will be met through training a minimum of 8 hours per month on tactics, equipment, and operational proficiency. This will further be accomplished by the use of live scenarios to aide in real life situations for building professionalism and proficiency.			
<i>Please list your Significant Prior Year Accomplishments:</i>			

Fire Department

FIRE DEPARTMENT



Fire Department

Division Summary

The Waycross Fire Department provides protection for the lives and property of those within the City of Waycross, Georgia 24 hours a day 7 days a week. This is accomplished through fire prevention and public education, on-going employee training and education, business inspections and pre-fire planning. In the event of an emergency situation, whether man-made or natural disaster, the Waycross Fire Department will respond promptly in order to provide the necessary services or assistance for the mitigation of the emergency.

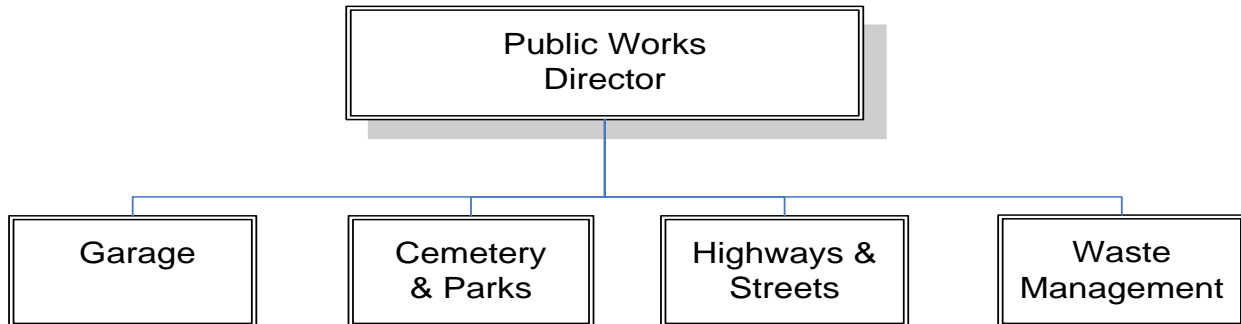
Expenditure Summary:

Categories of Expenditures	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget
Personal Services	2,968,068	3,144,812	3,149,227	3,161,789	3,230,843
Contractual Services					
Travel & Training	10,358	11,922	8,500	8,094	11,000
Other Operating Expenses	210,497	224,775	225,261	210,621	238,386
Capital Outlay	15,200	14,952	58,000	57,608	52,000
Total Expenditures	\$3,204,123	\$3,396,461	\$3,440,988	\$3,438,112	\$3,532,229
Charges to Other Departments					
Net Expenditures	\$3,204,123	\$3,396,461	\$3,440,988	\$3,438,112	\$3,532,229
Positions					
Full Time	54	54	54	55	56
Temporary					
Total Positions	54	54	54	55	56

GOALS, LONG-TERM GOALS AND SIGNIFICANT PRIOR YEAR ACCOMPLISHMENTS FOR FISCAL YEAR 2019			
DIVISION:	Fire	DEPT/UNIT:	Fire
<i>Please list your Goals for your department here:</i>			
1. Submitted AFG grant to replace 37 Self-Contained Breathing Apparatus (SCBA)			
2. Build Public Safety Training Center. Joint SPLOST project with Ware County			
3. Continue to replace out of date personal protective equipment for personnel			
4. Replace Fire Engines #2 - SPLOST approved funding			
5. Replace Fire Safety Inspectors vehicle - SPLOST approved funding			
6. Continue to meet annual NFPA and ISO required testing and inspections (ladder testing, SCBA testing, Pump testing, hydrant inspections and flow tests, fire safety inspections and pre-fire plan surveys)			
7. Replace bed mattresses at all stations			
8. Replace 12 non-fire department compliant portable radios.			
9. And PPE washing machines to each station. (Seek grant funding)			
<i>Please list your Long-Term Goal or Goals here:</i>			
1. Improve departments technology. Specifically tablets on all fire trucks.			
2. Become a regional testing facility for the State of Georgia Fire Service			
3. Replace SCBA Cascade air fill stationat Fire Station #1. Apply for AFG grant.			
<i>Please list your Significant Prior Year Accomplishments:</i>			
Purchased land for Fire Station #4			
Received approval to build Station #4. Construction will begin in FY-2018			
Replaced roofs on Fire Stations #2 and #3			
Replaced Engine #1			

Public Works

PUBLIC WORKS



Public Works

Division Summary

The Public Works Department is responsible for maintaining the streets, sidewalks and parks of the City. Public Works is also responsible for the administrative functions of the Waste Management , Cemetery, and City Garage departments. Below is the summary of the Administrative and Highways & Streets departments of the Public Works Division.

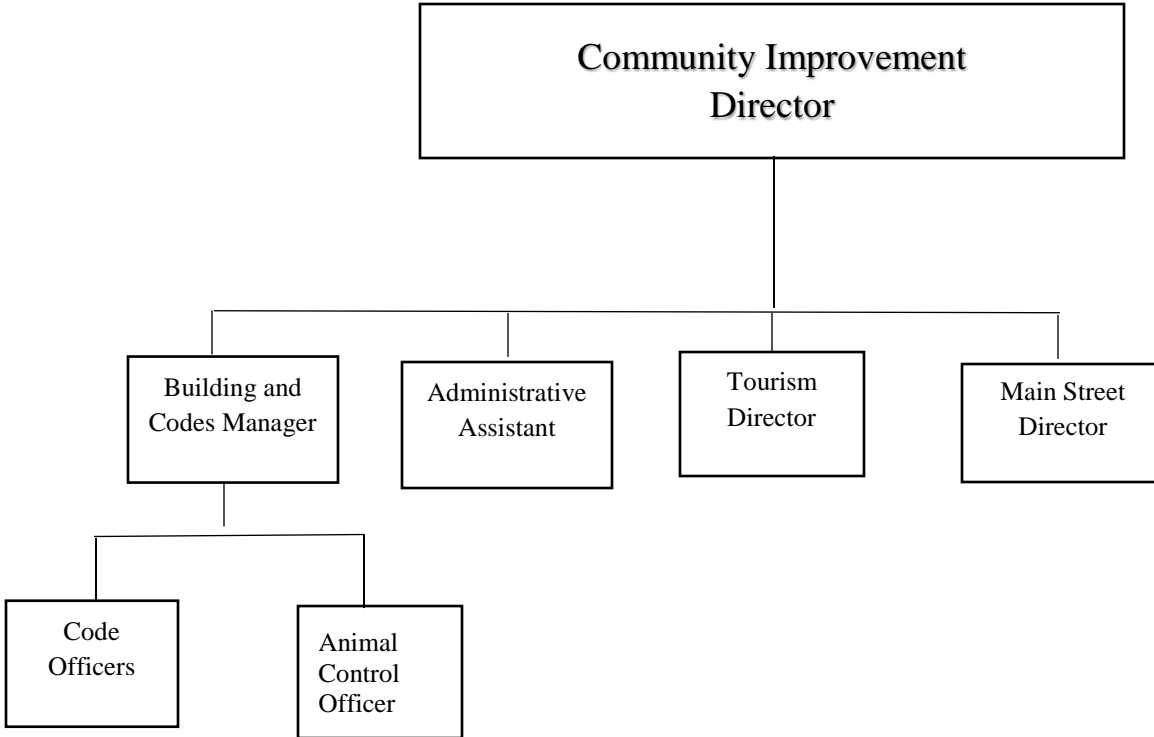
Expenditure Summary:

Categories of Expenditures	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget
Personal Services	912,636	886,461	964,551	906,273	1,017,567
Contractual Services	37,981	37,031	40,000	36,489	40,000
Travel & Training	4,300	2,082	5,050	3,716	4,500
Other Operating Expenses	361,869	403,711	339,239	326,497	334,595
Capital Outlay	7,800	20,738	5,100	3,600	1,100
Total Expenditures	\$1,324,586	\$1,350,023	\$1,353,940	\$1,276,575	\$1,397,762
Charges to Other Departments					
Net Expenditures	\$1,324,586	\$1,350,023	\$1,353,940	\$1,276,575	\$1,397,762
Positions					
Full Time	22	22	22	22	22
Temporary	2	2	2	2	2
Total Positions	24	24	24	24	24

GOALS, LONG-TERM GOALS AND SIGNIFICANT PRIOR YEAR ACCOMPLISHMENTS FOR FISCAL YEAR 2019			
DIVISION:	Public Works	DEPT/UNIT:	Highways & Streets
<i>Please list your Goals for your department here:</i>			
Continue systematic replacement of equipment			
Replace truck that turned over into canal			
Add picnic tables to all shelters			
Mow all canal banks throughout the City of Waycross			
Begin approval process for new pond for fill earth			
Replacement of all Public Works Dump Trucks			
Edge all sidewalks and curbs within the City			
Work with current staff to obtain CDL license			
<i>Please list your Long-Term Goal or Goals here:</i>			
Continue removal of condemned / unsafe structure's			
Replace undersize culverts and drainage lines			
Install millings on streets not slated for paving in the near future			
<i>Please list your Significant Prior Year Accomplishments:</i>			
Maintained all thoroughfares by weekly litter removal and mowing			
Litter patrol and street sweeping every Monday, Wednesday & Friday in downtown Waycross			
Demolition of 9 houses			
Maintenance of all accessible canal banks			

Community Improvement

Community Improvement Department



Community Improvement

Division Summary

The Department of Community Improvement consists of three divisions: Waycross Humane Shelter, Inspections, and Administration . The Humane Shelter is responsible for controlling all unleashed animals within the City limits. The Inspections division consist of a building and code inspector, city marshal/city planner, and two code enforcement officers. Within the Administration division, the mainstreet manager and tourism duties are included, all grant procedures for the City of Waycross are handled, as well as all the housing programs for the City, including the CHIP Program. Within the DCI all inspections, planning and zoning, permits, code enforcement, grants, business licensing and housing programs for the City takes place on a daily basis.

Expenditure Summary:

Categories of Expenditures	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget
Personal Services	404,400	454,745	522,803	498,943	612,672
Contractual Services					
Travel & Training	4,457	13,257	16,400	8,535	17,400
Other Operating Expenses	35,055	41,501	45,440	55,484	156,294
Capital Outlay	0		1,500	502	1,500
Total Expenditures	\$443,911	\$509,502	\$586,143	\$563,464	\$787,866
Charges to Other Departments					
Net Expenditures	\$443,911	\$509,502	\$586,143	\$563,464	\$787,866
Positions					
Full Time	7	8	9	10	10
Part-Time					1
Total Positions	7	8	9	10	11

GOALS, LONG-TERM GOALS AND SIGNIFICANT PRIOR YEAR ACCOMPLISHMENTS FOR FISCAL YEAR 2019			
DIVISION:	Community Improvement	DEPT/UNIT:	Animal Shelter
<i>Please list your Goals for your department here:</i>			
Continue to educate the public on prohibited animals within the City.			
Promote responsible pet ownership through the City's website and social media account.			
Bring more public awareness to spay/neuter options.			
Continue to work areas where stray cats are abundant to reduce the feral cat population.			
Continue to work with the public to make them aware of ordinances banning the feeding of feral cats in the City.			
Form a strong working relationship with the animal shelter to ensure compliance and efficiency.			
Advertise animals available for adoption on social media and local pet stores			
Work with Representatives for rescue organizing out of New Jersey to have animals picked up for transport and future adoptions every 28 days			
<i>Please list your Long-Term Goal or Goals here:</i>			
Ensure all Code Officers are adequately trained to deal with animal control calls and complaints.			
Maintain a clean, safe, productive and organized shelter facility			
<i>Please list your Significant Prior Year Accomplishments:</i>			
Successfully resolved over 90% of the 1500 calls that were received regarding animal control complaints.			

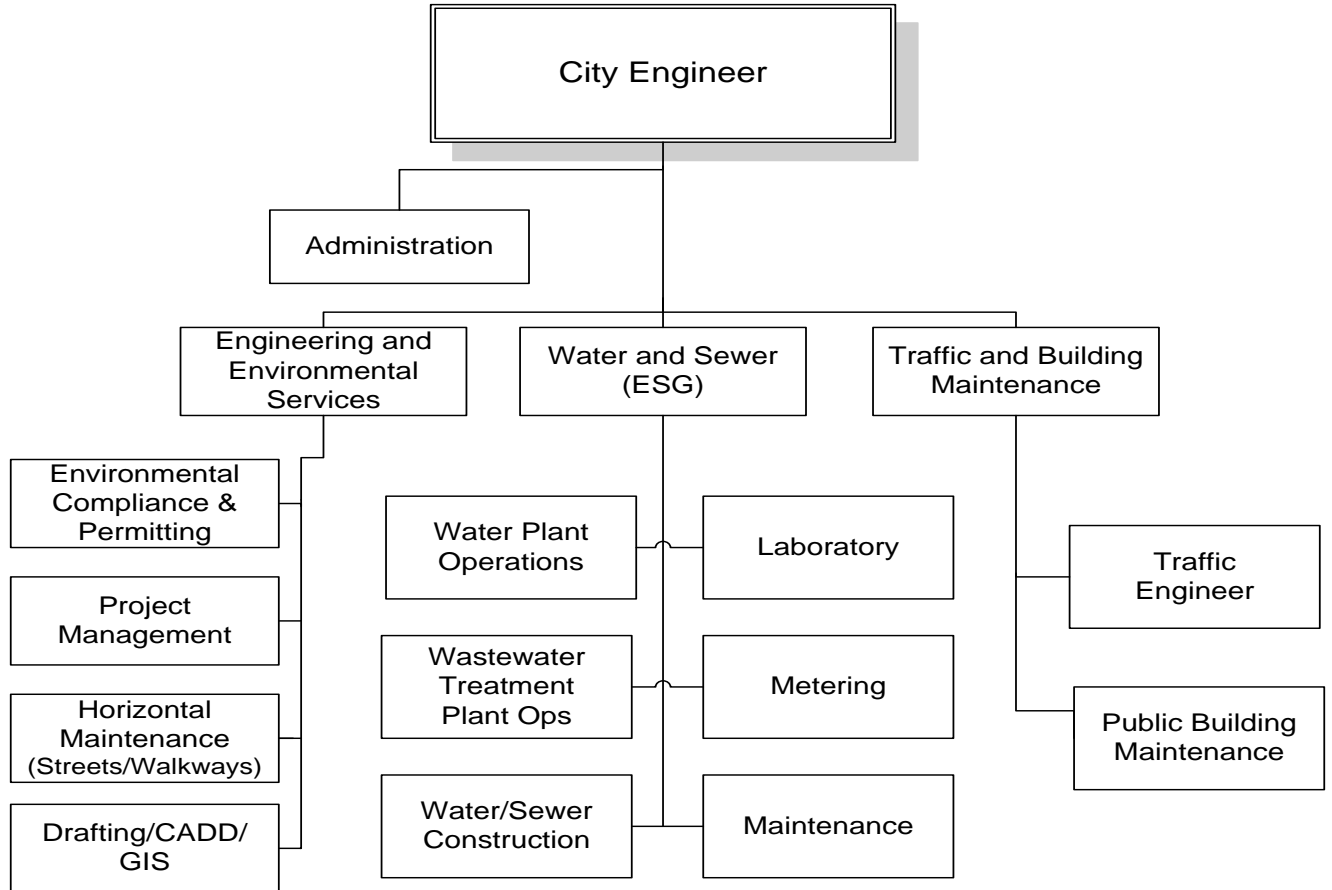
GOALS, LONG-TERM GOALS AND SIGNIFICANT PRIOR YEAR ACCOMPLISHMENTS FOR FISCAL YEAR 2019			
<i>DIVISION:</i>	Community Improvement	<i>DEPT/UNIT:</i>	Inspections
<i>Please list your Goals for your department here:</i>			
Continue to work with property owners to eliminate blight in the City of Waycross.			
Create an ordinance regarding the maintenance of ornamental shruberry			
Continue to send code officers to training to obtain appropriate certifications.			
Demolish 30 properties.			
Continue to cross train code officers with animal control duties to allow for multiple back up animal control officers.			
Continue to work with potential businesses looking to locate in Waycross and existing businesses looking to expand.			
<i>Please list your Long-Term Goal or Goals here:</i>			
Digitize inspection records as well as plans.			
<i>Please list your Significant Prior Year Accomplishments:</i>			
Added a new Code Officer to the department.			
Trained a back-up building inspector.			

GOALS, LONG-TERM GOALS AND SIGNIFICANT PRIOR YEAR ACCOMPLISHMENTS FOR FISCAL YEAR 2019			
DIVISION:	Community Improvement	DEPT/UNIT:	Administration
<i>Please list your Goals for your department here:</i>			
Assist the Regional Commission in the execution of the CHIP grant award.			
Pursue ownership of non tax generating properties in the City of Waycross through the Waycross-Ware County Land Bank Authority.			
Promote economic development within the City of Waycross by continuing a strong partnership with the WWDA and DWDA			
Promote professional development among staff. Continue to cross train employees.			
Continue to educate the public on down payment assistance and foreclosure prevention dollars that are available through DCA.			
<i>Please list your Long-Term Goal or Goals here:</i>			
Apply for Plan First designation to allow for annual CDBG applications and awards.			
<i>Please list your Significant Prior Year Accomplishments:</i>			
Revised our Urban Redevelopment Area to include downtown Waycross.			
Created an Enterprise Zone within the Urban Redevelopment Area.			
Worked with a developer to submit an application for Federal and State tax credits with the potential to bring 72 apartment units to Colley Street and provide workforce housing for our citizens.			
Successfully applied for an EPA Brownfields grant for assessment of potential brownfield properties.			
Facilitated town hall meeting to educate the public on DCA home ownership and foreclosure prevention programs.			
Successfully applied for 2018 CDBG grant funding for housing rehabilitation.			
Awarded RAS designation.			
Worked with a developer to submit an application for Federal and State tax credits with the potential to bring workforce housing to the Bunn Building in downtown Waycross. Developer would also redevelop the Lyric theater if awarded.			
Created the Waycross-Ware County Land Bank Authority			

GOALS, LONG-TERM GOALS AND SIGNIFICANT PRIOR YEAR ACCOMPLISHMENTS FOR FISCAL YEAR 2019			
DIVISION:	Community Improvement	DEPT/UNIT:	Main Street
<i>Please list your Goals for your department here:</i>			
Continue to work cohesively with the DWDA, Chamber of Commerce, WWDA and other organizations.			
Replace all pole banners in downtown Waycross with assistance from the DWDA and other community sponsors.			
Work with the owner of the Bunn Building and Lyric to bring the properties up to code.			
Assist in marketing the former Harvey's building to other grocery store chains.			
Work with downtown property owners to market their buildings to potential renters and businesses.			
Continue to grow and expand all Main Street events.			
Continue to expand volunteer base.			
Research and apply for more grant funding.			
<i>Please list your Long-Term Goal or Goals here:</i>			
Continue to form partnerships with local businesses and industries located in Waycross and Ware County.			
Expand local façade grant program.			
Fill all vacant buildings in downtown Waycross with thriving businesses.			
<i>Please list your Significant Prior Year Accomplishments:</i>			
Hired a new Main Street Manager and split the Main Street/Tourism job into two separate positions.			
Completely filled each vacant position on the Board of Directors.			
Collected additional \$6,000 in sponsorship of Swampfest.			
Regained DCA's designation as an accredited Main Street City.			
Expanded the City's current Urban Revitalization plan to include downtown Waycross.			
Created an Enterprise Zone in downtown Waycross.			

Engineering

ENGINEERING DEPARTMENT



Engineering

Division Summary

This division is responsible for construction inspections of water and sewer improvements and street and drainage improvements. They also handle permitting for soil erosion, storm drainage, industrial pretreatment and storm water management. Engineering is also responsible for the administrative functions of the Water and Sewer operations, Building Maintenance and Traffic Engineering.

Expenditure Summary:

Categories of Expenditures	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget
Personal Services	902,108	935,665	980,608	955,103	1,007,859
Contractual Services					
Travel & Training	6,008	7,498	7,300	4,155	6,700
Other Operating Expenses	543,810	537,507	572,675	535,730	591,073
Capital Outlay	47,027	46,062	60,979	57,794	53,500
Total Expenditures	\$1,498,953	\$1,526,732	\$1,621,562	\$1,552,782	\$1,659,132
Charges to Other Departments					
Net Expenditures	\$1,498,953	\$1,526,732	\$1,621,562	\$1,552,782	\$1,659,132
Positions					
Full Time	17	18	18	18	18
Temporary	1	0	0	0	0
Total Positions	18	18	18	18	18

GOALS, LONG-TERM GOALS AND SIGNIFICANT PRIOR YEAR ACCOMPLISHMENTS FOR FISCAL YEAR 2019			
DIVISION:	ENGINEERING	DEPT/UNIT:	CITY ENGINEER
<i>Please list your Goals for your department here:</i>			
1. Achieve Progress Improvement of City Infrastructure: Develop a robust Capital Improvement Program, Secure funding options, and Execute capital improvement projects.			
2. Improve City Traffic Flow & Minimize Traffic and Pedestrian Safety Hazards: Continue to pursue signage, signal and lane improvements; continue to implement the signage & signal upgrade program; and Achieve progressive improvement in street lighting coverage where warranted, balancing safety & cost.			
3. Promote City Growth and Economic Development: Continue to support the Local Development Authority's industrial recruitment efforts; Refine the current developers' package to help citizens efficiently navigate the City's permitting process; Improve & modernize the City's current policies, procedures & ordinances relating to City Infrastructure.			
4. Maintain Sound Environmental Stewardship: Implement NPDES regulations, drinking water permit requirements, and Watershed Assessment plan; Review local discharge limits and adjust the Industrial Pretreatment permit program, phasing in surcharges and more effective FOG program; Continue to maintain the "Platinum" compliance award eligibility for Water & Wastewater treatment facilities.			
5. Maximize Division Productivity: Vastly improve GIS mapping to catalog water, sewer, storm and lighting infrastructure; Continue to promote staff professional development; Utilize existing staff's talents for more effective project-inspection relationship; Put project management tools in hands of traffic and street/drainage staff; Implement a work order tracking program; Continue to build Repository for archived maps, plats, and as-built drawings; & Continue to promote and improve project documentation.			
6. City Wide Meter Change out from manual read meters to AMI "radio read" meters; this will increase the accuracy of the measurement and billing of the water used as well as increase the level of customer service the City can provide our users.			

<i>Please list your Long-Term Goal or Goals here:</i>
Elevate the quality of life for the citizens of Waycross by providing the best possible infrastructure and service delivery.
<i>Please list your Significant Prior Year Accomplishments:</i>
Successfully completed numerous upgrades and repairs to our WWTP to improve the City capacity.
Continued updates within GIS software. Created a GIS Map Book to be used by Public Safety to help define City Limit in the field. Updated the conditions assessment results of paved streets.
In-House Design and execution of multiple small projects.
Began the City Wide AMI meter change out project.
Completed the CDBG grant project that included water, sewer, street, and drainage improvements in the Izlar,
Began GDOT Multimodal Safety and Access Grant for Sidewalk Extension on SR520 from Garlington Heights to Victory Dr.
Water and Wastewater Plants received recognition from Georgia Association of Water Professionals due to quality operations with the Water Plant receiving the Water Plant of the Year Award again this year.
Construction completed for additional 2016 LMIG project with GDOT LMIG assistance in funding for drainage improvements on two box culvert replacements located at Howe & Gilmore Streets.
Construction began on 2017 LMIG Project with GDOT to assist in funding for Seminole Trail & Buchanan Street pavement restoration and resurfacing.
Secured Funding for 2018 LMIG Project with GDOT to assist in funding for Street, Drainage, Water, & Sewer Improvements on Dewey Street.
TSPLOST funding approved and list of TSPLOST street to be approved by Waycross-Ware County Residence.
Updated the Hazard Mitigation Plan to include 21 additional drainage issues citywide for FEMA funding when available.
Replaced Water Treatment Plant, Wastewater Treatment Plant, and Fire Station 2 & 3 Roofs.
Awarded bid for Fire Station 4 and worked with Architect to design the new Public Works Complex
Replace traffic signal at Albany & Tebeau to new mass are design for safer traffic flow.
Replaced a large % of our Traffic Signs to meet Federal Highway Administration Retroreflective standards.

General Fund Non-Operating

Non-Operating

Department Summary

The Non-Operating summary includes Non-Departmental and Inter Governmental Expenditures.

Expenditure Summary:

Categories of Expenditures	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget
Personal Services					
Contractual Services					
Travel & Training					
Other Operating Expenses	277,054	330,378	367,783	293,498	222,140
Capital Outlay					
Total Expenditures	\$277,054	\$330,378	\$367,783	\$293,498	\$222,140
Charges to Other Departments	271,439	288,525	286,003	282,950	297,181
Net Expenditures	\$548,493	\$618,903	\$653,786	\$576,448	\$519,321
Positions					
Full Time	197	197	198	198	199
Temporary	5	5	6	6	7
Total Positions	202	202	204	204	206

Water and Sewer Fund

Water & Sewer Fund

Revenues

Revenue Summary:

Categories of Revenues	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget
Utility Service Fees	5,085,242	5,201,643	5,175,940	5,211,054	5,175,940
Water/Sewer Taps	16,381	13,399	16,000	13,400	16,000
Reinstatement Charges	120,975	119,573	120,000	122,216	120,000
Loads to Disposal	552,274	613,018	550,000	817,558	675,000
Account Set Up Fee	16,995	17,580	18,000	17,310	18,000
Disconnect Fee	76,110	60,304	60,000	73,251	60,000
Sewer Fees-Satilla W/S Authority	331,351	305,398	300,000	287,598	300,000
Utility Site Rental Fees	113,506	117,405	120,000	124,510	120,000
Miscellaneous Revenue	7,814	12,675	19,500	20,378	21,500
Fund Balance	0	0	0	0	0
Total Revenues	\$6,320,647	\$6,460,994	\$6,379,440	\$6,687,275	\$6,506,440
Reimb from Other Departments	0	0	0	0	0
Net Revenues	\$6,320,647	\$6,460,994	\$6,379,440	\$6,687,275	\$6,506,440

Expenditures

Expenditure Summary:

Categories of Divisions	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget
Water & Sewer Operations	3,295,682	3,295,682	3,194,991	3,311,742	3,294,013
Non-Operating	1,026,031	839,405	1,048,174	1,027,621	1,031,233
Total Expenditures	\$4,321,713	\$4,135,088	\$4,243,165	\$4,339,363	\$4,325,246
Charges to Other Departments	1,935,934	2,142,654	2,136,275	2,136,274	2,181,194
Net Expenditures	\$6,257,647	\$6,277,742	\$6,379,440	\$6,475,637	\$6,506,440
Positions					
Full Time	0	0	0	0	0
Temporary					
Total Positions	0	0	0	0	0

Water and Sewer Operations

Water and Sewer Operations

Department Summary

ESG Operations, Inc. operates the Water Plant and the Wastewater Treatment Plant under an annual contract. This contractual service is monitored directly by the City Engineer. The Water Plant is responsible for supplying the citizens and guests of the City of Waycross with an adequate supply of safe drinking water. The Wastewater Treatment Plant treats residential, commercial and industrial wastewater in accordance with state and federal regulations. Other activities of this fund include the Laboratory which performs weekly tests throughout the City to ensure the safety of the water supply and performing tests on the Treatment Plant effluent to determine the quality of the wastewater being discharged into the Satilla Rivers basin. Two more activities include the reading of all water meters billed by the City and the maintenance of the water and sewer infrastructure.

Expenditure Summary:

Categories of Expenditures	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget
Personal Services	0	0	0	0	0
Contractual Services	2,499,000	2,499,300	2,499,300	2,499,300	2,499,300
Travel & Training	0	0	0	0	0
Other Operating Expenses	390,876	393,003	398,244	422,264	443,039
Capital Outlay	309,116	403,379	297,447	390,178	351,674
Total Expenditures	\$3,198,991	\$3,295,682	\$3,194,991	\$3,311,742	\$3,294,013
Charges to Other Departments					
Net Expenditures	\$3,198,991	\$3,295,682	\$3,194,991	\$3,311,742	\$3,294,013
Positions					
Full Time	0	0	0	0	0
Temporary					
Total Positions	0	0	0	0	0

Water and Sewer Non-Operating

Non-Operating

Department Summary

The Non-Operating summary includes Non-Department and Inter Governmental Expenditures.

Expenditure Summary:

Categories of Expenditures	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget
Personal Services					
Contractual Services					
Travel & Training					
Other Operating Expenses	1,026,031	839,405	1,048,174	1,027,621	1,031,233
Capital Outlay					
Total Expenditures	\$1,026,031	\$839,405	\$1,048,174	\$1,027,621	\$1,031,233
Charges to Other Departments	1,935,934	2,142,654	2,136,275	2,136,274	2,181,194
Net Expenditures	\$2,961,965	\$2,982,059	\$3,184,449	\$3,163,895	\$3,212,427
Positions					
Full Time					
Temporary					
Total Positions					

Waste Management Fund

Waste Management Fund

Revenues

Revenue Summary:

Categories of Revenues	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget
Residential Garbage Fees	929,139	942,161	942,161	922,439	944,516
Trash Collection Fees	477,669	489,000	489,000	473,052	489,000
Dumpster Fees	793,991	779,520	833,076	861,504	858,000
Reinstatement Fees	42,079	46,360	46,360	40,184	46,360
Miscellaneous Revenue	0	0	0	0	0
Garbage Container Violation	0	0	0	0	0
Container Deposits	650	2,500	2,500	650	2,500
Special Collections	3,390	3,199	3,199	2,433	3,250
Disconnect Fee	0	0	0	0	0
Reimb: General Fund	25,370	25,000	25,000	24,417	25,000
Total Revenues	\$2,272,288	\$2,287,740	\$2,341,296	\$2,324,679	\$2,368,626
Reimb from Other Departments					
Net Revenues	\$2,272,288	\$2,287,740	\$2,341,296	\$2,324,679	\$2,368,626

Expenditures

Expenditure Summary:

Categories of Divisions	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget
Garbage/Yard Trash Collections	1,026,066	1,093,427	1,091,050	1,092,028	1,106,810
Brown/White Goods	49,410	51,000	51,000	49,431	51,000
Dumpster Collection	776,528	757,015	811,798	839,221	821,506
Landfill Closure	14,000	14,000	14,290	14,290	14,100
Non-Operating	0	0	0	0	0
Total Expenditures	\$1,866,005	\$1,915,442	\$1,968,138	\$1,994,971	\$1,993,416
Charges to Other Departments	384,836	372,298	373,158	373,158	375,210
Net Expenditures	\$2,250,841	\$2,287,740	\$2,341,296	\$2,368,129	\$2,368,626
Positions					
Full Time	7	7	7	7	7
Temporary					
Total Positions	7	7	7	7	7

Garbage & Trash Collections

Garbage & Trash Collection

Department Summary

The Waste Management Fund is under the supervision of the Public Works Director. Collection and disposal of residential and commercial garbage is handled under a contract with Southland Waste. Yard trash is collected bi-weekly by city employees.

Expenditure Summary:

Categories of Expenditures	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget
Personal Services	303,941	319,453	318,506	324,291	332,962
Contractual Services	530,799	527,812	527,812	529,728	529,728
Travel & Training	198	1,000	1,000	510	1,000
Other Operating Expenses	954,411	989,177	1,042,821	1,070,460	1,052,726
Capital Outlay	76,656	78,000	78,000	69,981	77,000
Total Expenditures	\$1,866,005	\$1,915,442	\$1,968,138	\$1,994,971	\$1,993,416
Charges to Other Departments	384,836	372,298	373,158	373,158	375,210
Net Expenditures	\$2,250,841	\$2,287,740	\$2,341,296	\$2,368,129	\$2,368,626
Positions					
Full Time	7	7	7	7	7
Temporary					
Total Positions	7	7	7	7	7

GOALS, LONG-TERM GOALS AND SIGNIFICANT PRIOR YEAR ACCOMPLISHMENTS FOR FISCAL YEAR 2019			
DIVISION:	Public Works	DEPT/UNIT:	Waste Management
<i>Please list your Goals for your department here:</i>			
Limit residential customers to one debris pile per yard			
Continue to make citizens aware of free five (5) item pickup			
Explore ways to dispose of yard waste			
Continue "Bring one for the chipper" program			
Increase frequency of yard debris grinding			
Educate citizens of the importance of not positioning yard debris piles near immovable objects			
Reduce holes caused by sidearm trucks by making drivers personally responsible			
Reduction in accidents by training and daily safety meetings			
<i>Please list your Long-Term Goal or Goals here:</i>			
Construction of new Public Works Facility			
Innovative ways to dispose of yard mulch to lower transportation cost			
Incremental replacement of yard debris trucks			
Include replacement of Waste Management equipment by utilizing SPLOST			
<i>Please list your Significant Prior Year Accomplishments:</i>			
Removal of 12 blighted homes			
Continuation of weekly curb side removal of five large household items			
Discarding of all ground mulch without paying for disposal			
No vehicle or personnel accidents			

City Auditorium Fund

City Auditorium Fund

Revenues

Revenue Summary:

Categories of Revenues	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget
Rental Income	20,950	25,565	30,000	32,225	30,000
Rental Deposits	0	100	0	175	0
Total Revenues	\$20,950	\$25,665	\$30,000	\$32,400	\$30,000
Reimb from Other Funds	8,752	8,800	4,603	1,550	4,909
Net Revenues	\$29,702	\$34,465	\$34,603	\$33,950	\$34,909

Expenditures

Expenditure Summary:

Categories of Divisions	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget
Personal Services	2,998	3,216	3,230	4,930	3,552
Contractual Services					
Travel & Training					
Other Operating Expenses	25,703	30,328	30,374	29,017	31,356
Capital Outlay	1,000	910	1,000	0	0
Total Expenditures	\$29,702	\$34,454	\$34,603	\$33,947	\$34,909
Charges to Other Departments					
Net Expenditures	\$29,702	\$34,454	\$34,603	\$33,947	\$34,909
Positions					
Full Time					
Temporary					
Total Positions					

Cemetery Fund

Cemetery Fund

This department is under the Public Works Director's supervision. Responsibilities include maintaining all cemeteries within the city. The sale of cemetery lots as well as issuing monument and burial permits is handled by this department.

Revenues

Revenue Summary:

Categories of Revenues	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget
Sales: Cemetery Lots	41,075	69,850	50,000	55,200	50,000
Interment Fees	58,600	62,225	60,000	56,150	60,000
Monument & Transfer Fees	7,496	9,702	11,000	10,888	11,000
Reimb: General Fund	44,037	54,194	53,450	53,450	58,585
Miscellaneous Revenue	0	0	0	0	0
Reimb Cemetery Trust Fund	0	0	44,000	39,200	44,000
Total Revenues	\$151,208	\$195,971	\$218,450	\$214,888	\$223,585
Reimb from Other Departments					
Net Revenues	\$151,208	\$195,971	\$218,450	\$214,888	\$223,585

Expenditures

Expenditure Summary:

Categories of Divisions	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget
Personal Services	104,336	106,681	111,193	110,826	115,687
Contractual Services	31,734	23,704	41,500	34,689	41,500
Travel & Training	0	0	0	0	0
Other Operating Expenses	54,809	57,999	54,638	58,220	55,169
Capital Outlay	0	0	0	0	0
Total Expenditures	\$190,878	\$188,383	\$207,331	\$203,735	\$212,356
Charges to Other Departments	10,666	6,904	11,119	11,119	11,229
Net Expenditures	\$201,544	\$195,287	\$218,450	\$214,854	\$223,585
Positions					
Full Time	2	2	2	2	2
Temporary					
Total Positions	2	2	2	2	2

GOALS, LONG-TERM GOALS AND SIGNIFICANT PRIOR YEAR ACCOMPLISHMENTS FOR FISCAL YEAR 2019			
DIVISION:	Public Works	DEPT/UNIT:	Cemetery
<i>Please list your Goals for your department here:</i>			
Continue to improve "WAYCROSS" sign at front of Oakland Cemetery			
Continue aggressive sales in new section of Oakland			
Install additional after hours maps in Lott & Hazzard Hill Cemeteries			
Trim shrubbery within cemetery grounds			
Control fire ant beds in cemeteries			
Continuous monitoring of faded and blown over flowers and trinkets			
<i>Please list your Long-Term Goal or Goals here:</i>			
Install new maps/marquee in Hazzard Hill & Lott Cemeteries			
Continue to explore ways to increase sales			
Digitize Cemetery records			
Plant additional Trees & Shrubbs			
<i>Please list your Significant Prior Year Accomplishments:</i>			
Painted flags poles in all cemeteries			
Replaced marble around "WAYCROSS" sign			
Fertilized Trees in new section at Oakland			

WPD Information Technology Fund

WPD Information Technology Fund

Revenues

Revenue Summary:

Categories of Revenues	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget
All Funds Contributions	15,959	16,776	15,000	12,044	15,000
Fund Balance	0	0	10,000	0	15,000
Total Revenues	\$15,959	\$16,776	\$25,000	\$12,044	\$30,000
Reimb from Other Departments					
Net Revenues	\$15,959	\$16,776	\$25,000	\$12,044	\$30,000

Expenditures

Expenditure Summary:

Categories of Divisions	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget
Computers/Equipment	29,388	11,302	25,000	30,413	30,000
Total Expenditures	\$29,388	\$11,302	\$25,000	\$30,413	\$30,000
Charges to Other Departments					
Net Expenditures	\$29,388	\$11,302	\$25,000	\$30,413	\$30,000
Positions					
Full Time					
Temporary					
Total Positions					

Hotel/Motel Fund

Hotel/Motel Fund

Revenues

Revenue Summary:

Categories of Revenues	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget
Hotel/Motel Revenues	341,533	379,885	340,000	400,765	362,000
Total Revenues	\$341,533	\$379,885	\$340,000	\$400,765	\$362,000
Reimb from Other Departments					
Net Revenues	\$341,533	\$379,885	\$340,000	\$400,765	\$362,000

Expenditures

Expenditure Summary:

Categories of Divisions	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget
Personal Services	20,708	25,673	56,868	41,728	57,178
Contractual Services	0	0	0	0	0
Travel & Training	1,740	3,415	6,000	2,459	6,000
Other Operating Expenses	99,160	88,934	73,132	57,578	81,621
Reimburse General Fund	212,897	227,331	204,000	240,459	217,200
Total Expenditures	\$334,506	\$345,353	\$340,000	\$342,223	\$362,000
Charges to Other Departments					
Net Expenditures	\$334,506	\$345,353	\$340,000	\$342,223	\$362,000
Positions					
Full Time				1	1
Part-Time	1	1	1		
Total Positions	1	1	1	1	1

Special Purpose Local Option Sales Tax Funds

TSPLOST 2018

Revenues

Revenue Summary:

Categories of Expenditures	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget
TSPLOST Revenues					1,200,000
Intrest Earned					
Fund Balance					
Total Revenues	\$0	\$0	\$0	\$0	\$1,200,000
Reimb from Other Departments					
Net Revenues	\$0	\$0	\$0	\$0	\$1,200,000

Expenditures

Expenditure Summary:

Categories of Divisions	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget
Professional Services					400,000
Advertising					6,000
Contract Services					794,000
Total Expenditures	\$0	\$0	\$0	\$0	\$1,200,000
Charges to Other Departments					
Net Expenditures	\$0	\$0	\$0	\$0	\$1,200,000
Positions					
Full Time					
Temporary					
Total Positions					

SPLOST 2014

Revenues

Revenue Summary:

Categories of Expenditures	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget
SPLOST Revenues	2,236,623	2,280,154	2,300,000	2,596,619	2,410,000
Intrest Earned	1,755	13,306		53,943	
Fund Balance	0	0	3,380,000	0	5,000,000
Total Revenues	\$2,238,379	\$2,293,460	\$5,680,000	\$2,650,562	\$7,410,000
Reimb from Other Departments					
Net Revenues	\$2,238,379	\$2,293,460	\$5,680,000	\$2,650,562	\$7,410,000

Expenditures

Expenditure Summary:

Categories of Divisions	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget
Engineering Roads and Streets	0	2,434	1,600,000	1,927,459	1,465,000
Heavy Equipment	0	0	0	-13,160	90,000
Public Safety - Police Vehicles	254,699	294,438	231,000	243,265	50,000
Public Safety - Fire Truck	0	395,209	0	966	0
Fire Dept New Station #4	0	23,625	1,200,000	212,198	1,420,000
Public Facility Imp, Demolition & Prop Acq	475,065	364,438	400,000	509,977	400,000
Water/Sewer Rehab	0	0	1,000,000	355,787	700,000
Information Technology	6,709	7,179	80,000	84,000	60,000
Development Construction Projects	0	0	0	0	0
City Parks Improvements	44,345	15,848	10,000	4,026	25,000
Public Works Facility	0	0	1,159,000	0	3,200,000
Total Expenditures	\$780,819	\$1,103,170	\$5,680,000	\$3,324,519	\$7,410,000
Charges to Other Departments					
Net Expenditures	\$780,819	\$1,103,170	\$5,680,000	\$3,324,519	\$7,410,000
Positions					
Full Time					
Temporary					
Total Positions					

SPLOST 2008

Revenues

Revenue Summary:

Categories of Revenues	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget
SPLOST Revenues	0	0	0	0	0
Intrest Earned	3,941			12,196	
Fund Balance	0	0	1,677,682	1,677,682	861,985
Total Revenues	\$3,941	\$0	\$1,677,682	\$1,689,878	\$861,985
Reimb from Other Departments					
Net Revenues	\$3,941	\$0	\$1,677,682	\$1,689,878	\$861,985

Expenditures

Expenditure Summary:

Categories of Divisions	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget
Engineering Roads and Streets	101,615	780,000	282,682	132,293	0
Police Department Project	0	0			
Police Dept Special Purpose Vehicles	0	0			
Fire and Special Purpose Vehicles	0	0			
Property Acquisition & Demolition	11,288	100,000	0	0	0
Water/Sewer Rehab & Expansion	129,839	870,000	235,000	148,690	0
Information Technology	0	0			
DWDA Projects	0	0			
Public Works Facility/Armory	87	900,000	1,160,000	0	861,985
Public Buildings-City Hall	92,706	200,000	0	0	0
Rehab City Auditorium	3,976	0			
Total Expenditures	\$339,511	\$2,850,000	\$1,677,682	\$280,983	\$861,985
Charges to Other Departments					
Net Expenditures	\$339,511	\$2,850,000	\$1,677,682	\$280,983	\$861,985
Positions					
Full Time					
Temporary					
Total Positions					

Garage Fund

Garage Fund

The Garage Fund is under the supervision of the Public Works Director. The mission of the garage is to service and repair all vehicles and equipment owned or contractually supported by the city of Waycross. To perform preventive maintenance and to uphold the fleet program is another responsibility of the City Garage.

Revenues

Revenue Summary:

Categories of Revenues	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget
All Funds Contributions	355,522	366,718	370,628	370,628	379,956
Miscellaneous Revenue					
Total Revenues	\$355,522	\$366,718	\$370,628	\$370,628	\$379,956
Reimb from Other Departments					
Net Revenues	\$355,522	\$366,718	\$370,628	\$370,628	\$379,956

Expenditures

Expenditure Summary:

Categories of Divisions	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget
Personal Services	300,378	308,881	322,202	318,171	333,307
Contractual Services					
Travel & Training					
Other Operating Expenses	56,691	38,877	48,426	51,625	46,650
Capital Outlay	0	0	0	0	0
Total Expenditures	\$357,069	\$347,758	\$370,628	\$369,796	\$379,956
Charges to Other Departments					
Net Expenditures	\$357,069	\$347,758	\$370,628	\$369,796	\$379,956
Positions					
Full Time	6	6	6	6	6
Temporary	0	0	0	0	0
Total Positions	6	6	6	6	6

GOALS, LONG-TERM GOALS AND SIGNIFICANT PRIOR YEAR ACCOMPLISHMENTS FOR FISCAL YEAR 2019			
<i>DIVISION:</i>	Public Works	<i>DEPT/UNIT:</i>	Garage
Service all vehicles in City Fleet on time			
Respond to all after hour calls quickly and efficiently			
Increase frequency of preventive maintenance			
Explore ways to reduce fuel consumption thru new technology			
<i>Please list your Long-Term Goal or Goals here:</i>			
Relocate Garage to new location			
Install new Heavy Duty lift for large equipment			
<i>Please list your Significant Prior Year Accomplishments:</i>			
Proper maintenance on all vehicles and equipment			
Disposal of two (2) loads of tires			
Yearly update of diagnostic equipment			
No significant injuries			

Liability Insurance Fund

Liability Insurance Fund

Revenues

Revenue Summary:

Categories of Revenues	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget
All Funds Contributions	266,373	292,410	250,000	250,044	300,000
Miscellaneous Revenue	0	0	0	4,467	0
Total Revenues	\$266,373	\$292,410	\$250,000	\$254,511	\$300,000
Reimb from Other Departments					
Net Revenues	\$266,373	\$292,410	\$250,000	\$254,511	\$300,000

Expenditures

Expenditure Summary:

Categories of Divisions	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget
Premium Auto	84,163	84,726	89,153	87,708	95,000
Premium Liability	70,694	83,473	103,860	114,578	120,000
Premium Property	46,067	48,683	35,937	36,015	60,000
Claims Payment Reserve	12,607	19,207	21,020	53,471	25,000
Total Expenditures	\$213,531	\$236,090	\$249,970	\$291,771	\$300,000
Charges to Other Departments					
Net Expenditures	\$213,531	\$236,090	\$249,970	\$291,771	\$300,000
Positions					
Full Time					
Temporary					
Total Positions					

Health Insurance Fund

Health Insurance Fund

Revenues

Revenue Summary:

Categories of Revenues	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget
City Premium	1,552,500	1,699,998	1,725,935	1,725,929	1,730,000
Interest	0	0	0	0	0
Miscellaneous Revenue	14,159	10,661	10,000	47,317	10,000
Employee Premiums	430,177	384,201	351,000	43,087	351,000
Retired Premiums	39,357	15,401	1,437	8,076	0
Stop/Loss Reimbursement				153,645	0
Group Life	26,503	50,683	29,095	369,988	35,000
MetLife Employee Cont.	0	0	78,800	69,207	78,800
Total Revenues	\$2,062,695	\$2,160,943	\$2,196,267	\$2,417,249	\$2,204,800
Reimb from Other Departments					
Net Revenues	\$2,062,695	\$2,160,943	\$2,196,267	\$2,417,249	\$2,204,800

Expenditures

Expenditure Summary:

Categories of Divisions	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget
Health Claims	2,359,694	2,026,963	1,700,000	1,457,006	1,700,000
Administration Fees	451,643	802,679	489,433	456,910	497,966
Life Insurance	18,290	2,544	0	0	0
Pcori Fees/Transition Fees	23,430	13,895	6,834	1,428	6,834
Total Expenditures	\$2,853,057	\$2,846,081	\$2,196,267	\$1,915,344	\$2,204,800
Charges to Other Departments					
Net Expenditures	\$2,853,057	\$2,846,081	\$2,196,267	\$1,915,344	\$2,204,800
Positions					
Full Time					
Temporary					
Total Positions					

Retirement Fund

Retirement Fund

Revenues

Revenue Summary:

Categories of Revenues	FY 2016 Actual	FY 2017 Budget	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget
Interest					
Retirement Contribution	1,148,047	1,175,992	1,262,006	1,262,006	1,262,900
Miscellaneous Revenue					
Total Revenues	\$1,148,047	\$1,175,992	\$1,262,006	\$1,262,006	\$1,262,900
Reimb from Other Departments					
Net Revenues	\$1,148,047	\$1,175,992	\$1,262,006	\$1,262,006	\$1,262,900

Expenditures

Expenditure Summary:

Categories of Divisions	FY 2016 Actual	FY 2017 Budget	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget
Retirement Payments	1,142,494	1,175,992	1,262,006	1,260,510	1,262,900
Fund Balance					
Total Expenditures	\$1,142,494	\$1,175,992	\$1,262,006	\$1,260,510	\$1,262,900
Charges to Other Departments					
Net Expenditures	\$1,142,494	\$1,175,992	\$1,262,006	\$1,260,510	\$1,262,900
Positions					
Full Time					
Temporary					
Total Positions					

Worker's Compensation Fund

Worker's Compensation Fund

Revenues

Revenue Summary:

Categories of Revenues	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget
All Funds Contributions	345,002	370,000	380,000	380,004	535,000
Miscellaneous Revenue					
Total Revenues	\$345,002	\$370,000	\$380,000	\$380,004	\$535,000
Reimb from Other Departments					
Net Revenues	\$345,002	\$370,000	\$380,000	\$380,004	\$535,000

Expenditures

Expenditure Summary:

Categories of Divisions	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Actual	FY 2019 Budget
Expenditure for Claims	477,979	332,048	305,000	441,234	425,000
Administration Cost	61,109	106,325	75,000	75,448	110,000
Reserve for Claims	0	0	0	0	0
Total Expenditures	\$539,088	\$438,373	\$380,000	\$516,682	\$535,000
Charges to Other Departments					
Net Expenditures	\$539,088	\$438,373	\$380,000	\$516,682	\$535,000
Positions					
Full Time					
Temporary					
Total Positions					

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Detail by Line Item

General Fund Revenue

GENERAL FUND - REVENUES

Account #	Description	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
100-31-1100	Current Year Adv Tax	2,779,548	2,972,079	3,100,000	2,965,551	3,495,000
100-31-1200	Prior Year Adv Tax	249,492	165,180	230,000	169,546	230,000
100-31-1310	Motor Vehicle/Mobile Homes	78,745	35,828	85,000	57,591	85,000
100-31-1315	Title Ad Valorem Tax - TAVT	305,102	251,411	300,000	338,727	300,000
100-31-1320	Title Ad Valorem Tax - AAVT		7,805	10,000	6,190	10,000
100-31-1350	Railroad Equipment Tax	76,379	78,740	69,000	95,968	72,000
100-31-1600	Real Estate Tax-Intangible	31,301	39,009	35,000	30,480	35,000
100-31-1700	Utility Franchise Tax	1,200,642	1,176,571	1,400,000	1,100,507	1,400,000
100-31-3100	Local Option Sales Tax	2,783,966	2,839,009	3,159,314	3,231,752	3,210,000
100-31-4100	Hotel/Motel Tax	212,897	227,331	204,000	240,459	217,200
100-31-4300	Mixed Drink Tax	19,911	20,614	20,000	26,083	20,000
100-31-4500	Energy Excise Tax	46,649	44,292	48,000	94,576	55,000
100-31-6100	Business License	793,936	827,195	805,000	847,398	816,000
100-31-6200	Insurance Tax	844,197	914,429	915,000	973,720	920,000
100-31-9100	Current Year Adv Tax Interest	51,228	33,290	41,000	34,548	41,000
	Total City Taxes	9,473,993	9,632,783	10,421,314	10,213,094	10,906,200
100-32-1100	Liquor & Wine Tax	46,663	49,891	55,000	50,067	55,000
100-32-1110	Beer Tax	225,525	245,762	255,000	250,543	255,000
	Alcohol Wholesale Tax	272,189	295,653	310,000	300,610	310,000
100-32-2120	Building Permits	60,160	33,159	35,000	54,371	35,000
100-32-2125	Fire Inspections Permits	85	52	500	52	500
100-32-2130	Plumbing Permits	3,676	4,232	3,000	3,879	3,000
100-32-2140	Electrical Permits	8,745	7,980	9,000	8,625	9,000
100-32-2160	Mechanical Permits	4,862	2,746	6,000	2,181	6,000
100-32-2175	Manufactured Home Permit	2,500	353	500	600	500
100-32-2220	House Moving Permits	175	0	300	0	300
100-32-2230	Signs Permits	3,770	4,951	3,000	4,259	3,000
100-32-2990	Miscellaneous Permits	125	0	300	0	300
	Total Code Enforcement	84,098	53,473	57,600	73,967	57,600
100-33-3000	Housing Authority in Lieu of T	24,214	31,534	30,000	30,455	30,000
	Total Intragovernmental	24,214	31,534	30,000	30,455	30,000

GENERAL FUND - REVENUES

Account #	Description	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
100-34-1390	Variance Fees	960	1,200	1,300	840	1,300
100-34-1391	Special Exception Fees	0	0	500	0	500
100-34-1392	Rezoning Fees	1,100	1,175	500	2,034	500
100-34-1395	Sub-Division Fees	13	0	100	0	100
100-34-1396	Miscellaneous Permits & Fees	871	485	5,000	1,636	5,000
100-34-1397	Demolition Permits	810	475	1,000	450	1,000
100-34-1398	Vacancy Inspection Fees	3,311	3,105	3,500	3,080	3,500
100-34-1400	Printing/Duplication Code, Zon	695	451	500	89	500
100-34-1910	Election Qualifying Fee	1,860	0	1,000	900	1,000
100-34-3110	Driveways & Culverts Revenue	3,064	95	1,000	574	1,000
100-34-6110	Animal Shelter Adoption Fees				720	4,200
	Total Miscellaneous Fees	13,284	6,986	14,400	10,322	18,600
100-34-2101	Reimb: Board of Education SR	110,153	100,060	114,000	86,525	114,000
100-34-2901	Miscellaneous Police Fees	24,919	25,758	25,000	25,267	25,000
	Total Miscellaneous Police Revenue	135,071	125,818	139,000	111,792	139,000
100-34-9901	Channel 10 Broadcasting Fees	980	540	2,000	722	2,000
100-34-9902	Channel 10 City Revenue	30,648	29,333	34,080	29,250	34,080
100-34-9906	Channel 10 Video Tape Copies	642	125	500	352	500
	Total Channel 10 Revenue	32,290	29,998	36,580	30,324	36,580
100-35-1170	Municipal Court Fines & Forfe	290,464	318,715	350,000	244,677	284,000
100-35-1171	Municipal Court Probationary I	35	0	2,000	0	2,000
100-35-1172	Municipal Court Attorney Fees	12,585	10,704	15,000	11,402	15,000
	Total Fines & Forfeiture Revenue	303,084	329,419	367,000	256,079	301,000
100-36-1000	Cash-in-Bank Interest Earned	0	11	0	0	
100-36-1011	Bond Deposit Interest	206	218	500	198	500
100-36-1500	Interest Public Funds	365	2,076	4,000	6,583	4,000
	Total Interest Income	570	2,305	4,500	6,780	4,500
100-38-2000	Humane Society Revenue (Cou	124,270	135,074	140,500	135,526	140,500
100-38-9000	Miscellaneous Receipts	16,302	105,054	10,000	746	10,000
100-38-9900	Surplus Property Sales	8,850	34,057	40,000	4,822	40,000
	Total Miscellaneous Revenue	149,422	274,185	190,500	141,094	190,500
100-39-1200	Reimb: Water & Sewer Fund	1,935,934	2,142,654	2,136,275	2,136,275	2,181,194
100-39-1201	Reimb: Special Purpose Sales	316,826	379,264	408,455	470,222	408,455
100-39-1202	Reimb: Cemetery Fund	25,845	25,845	25,845	25,848	25,845
100-39-1207	Reimb: Waste Management	306,620	291,620	291,620	291,620	291,620
100-39-1211	Reimb: WM-Dumpster	161,015	146,015	166,798	166,798	170,506
	Total Reimbursements	2,746,240	2,985,398	3,028,993	3,090,763	3,077,620
	TOTAL GENERAL FUND REVENUES	13,234,455	13,767,551	14,599,887	14,265,280	15,071,600

General Fund Expenditures

Executive Division

Mayor

Account #	Description	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
100-51-1-310-30-1100	Salaries	7,969	8,102	8,102	8,102	8,102
100-51-1-310-30-2200	Social Security	610	620	620	620	620
100-51-1-310-30-2400	Retirement	1,273	1,296	1,389	1,389	1,375
100-51-1-310-30-2700	Worker's Comp	1,583	1,682	1,720	1,716	2,399
	Personal Services	11,435	11,699	11,830	11,826	12,495
100-52-1-310-30-3100	Liability Insurance	1,327	1,417	1,222	1,224	1,442
100-52-1-310-30-3200	Communication	247	247	600	289	600
100-52-1-310-30-3500	Business Travel	3,138	1,487	4,000	2,651	4,000
100-52-1-310-30-3600	Dues & Subscription	1,215	950	2,000	951	2,000
100-52-1-310-30-3700	Business Training	1,152	3,533	4,000	2,219	4,000
100-53-1-310-30-1100	General Operating	6,912	5,496	6,000	5,102	6,000
100-57-1-310-30-9000	Contingency	988	1,195	2,000	674	2,000
	Operating Expenses	14,979	14,326	19,822	13,110	20,042
TOTAL MAYOR		26,414	26,025	31,651	24,936	32,537

Commissioners

Account #	Description	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
100-51-1-110-31-1100	Salaries	30,004	30,004	30,000	30,050	30,000
100-51-1-110-31-2200	Social Security	2,296	2,295	2,295	2,299	2,295
100-51-1-110-31-2400	Retirement	4,714	4,798	5,143	5,143	5,092
100-51-1-110-31-2700	Worker's Comp	7,913	8,409	8,598	8,592	11,996
	Personal Services	44,927	45,506	46,036	46,084	49,382
100-52-1-110-31-3100	Liability Insurance	3,670	4,069	3,108	3,108	3,982
100-52-1-110-31-3510	Travel/Train Dist#1	4,024	4,964	5,000	4,212	5,000
100-52-1-110-31-3520	Travel/Train Dist#2	3,953	4,237	5,000	7,072	5,000
100-52-1-110-31-3530	Travel/Train Dist#3	2,720	2,454	5,000	4,676	5,000
100-52-1-110-31-3540	Travel/Train Dist#4	3,822	4,851	5,000	2,522	5,000
100-52-1-110-31-3550	Travel/Train Dist#5	4,561	3,135	5,000	3,593	5,000
100-52-1-110-31-3600	Dues & Subscription	3,768	4,786	5,000	4,764	5,000
100-53-1-110-31-1100	General Operating	24,898	21,108	26,000	22,033	26,000
100-57-1-110-31-9000	Contingency	5,054	5,942	7,000	4,618	7,000
	Operating Expenses	56,471	55,546	66,108	56,599	66,982
TOTAL COMMISSIONERS		101,398	101,053	112,144	102,683	116,365

Elections

Account #	Description	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
100-52-1-530-73-1200	Professional Services	40,066	30,331	28,000	27,888	50,000
100-53-1-530-73-1100	General Operating					
TOTAL ELECTIONS		40,066	30,331	28,000	27,888	50,000

City Attorney

Account #	Description	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
100-52-1-530-74-1200	Professional Services	144,188	127,445	138,500	157,950	135,000
TOTAL CITY ATTORNEY		144,188	127,445	138,500	157,950	135,000

City Auditor

Account #	Description	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
100-52-1-560-75-1200	Professional Services	29,500	29,500	29,500	29,500	37,000
TOTAL CITY AUDITOR		29,500	29,500	29,500	29,500	37,000

Municipal Court Judge

Account #	Description	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
100-52-2-650-76-1200	Professional Services	69,736	72,270	77,000	74,235	73,000
TOTAL MUNICIPAL COURT JUDGE		69,736	72,270	77,000	74,235	73,000

Tax Commissioner

Account #	Description	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
100-52-1-545-77-1200	Professional Services	0	20,000	30,000	30,000	30,000
TOTAL TAX COMMISIONER		0	20,000	30,000	30,000	30,000

City Manager

Account #	Description	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
100-51-1-320-32-1100	Salaries	185,427	195,557	200,597	199,894	209,441
100-51-1-320-32-2100	Health Insurance	15,000	16,346	16,516	16,512	16,034
100-51-1-320-32-2101	Life Insurance	580	771	771	771	787
100-51-1-320-32-2200	Social Security	13,892	13,650	15,346	14,587	16,034
100-51-1-320-32-2400	Retirement	25,202	31,284	33,525	33,525	33,742
100-51-1-320-32-2700	Workers' Comp. Ins.	3,165	3,364	5,159	3,444	7,197
100-52-1-320-32-2900	Health Savings Account		38	0	0	1,100
	Personal Services	243,266	261,010	271,914	268,734	284,335
100-52-1-320-32-1200	Professional Services	0	0	6,000	2,410	6,000
100-52-1-320-32-2320	Lease Purchase	236	134	1,125	130	1,125
100-52-1-320-32-3100	Liability Insurance	1,468	1,628	1,243	1,248	2,389
100-52-1-320-32-3200	Communication	2,853	3,005	3,000	2,592	3,000
100-52-1-320-32-3500	Business Travel	5,523	5,760	5,000	4,934	5,000
100-52-1-320-32-3600	Dues & Subscriptions	1,800	1,749	1,800	1,652	1,800
100-52-1-320-32-3700	Business Training	2,373	3,054	4,700	2,991	4,700
100-53-1-320-32-1100	General Operating	10,140	8,513	15,000	10,607	15,000
100-57-1-320-32-9000	Contingency	9,988	14,889	17,000	22,682	17,000
	Operating Expenses	34,382	38,730	54,868	49,245	56,014
TOTAL CITY MANAGER		277,648	299,740	326,782	317,979	340,349

Note: FY2019

Note: (1) Increase to personal service due to Intern placed under this department.

Channel 10/Information Technology

Account #	Description	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
100-51-1-570-33-1100	Salaries	76,443	79,686	79,076	79,590	81,268
100-51-1-570-33-1300	Overtime	0	936	1,500	3,191	2,500
100-51-1-570-33-2100	Health Insurance	7,500	8,173	8,258	8,256	8,199
100-51-1-570-33-2101	Life Insurance	227	248	264	264	264
100-51-1-570-33-2200	Social Security	5,523	5,797	6,164	5,949	6,408
100-51-1-570-33-2400	Retirement	9,800	11,842	13,556	13,556	13,421
100-51-1-570-33-2700	Workers' Comp. Ins.	3,165	3,364	3,439	3,444	4,798
100-51-1-570-33-2900	Health Savings Account		1,450	2,900	2,789	2,900
	Personal Services	102,658	111,495	115,157	117,038	119,758
100-52-1-570-33-1300	Maint./Tech. Service	41,128	41,756	45,000	43,514	45,000
100-52-1-570-33-3100	Liability Insurance	2,061	2,231	1,843	1,848	2,238
100-52-1-570-33-3200	Communication	2,255	2,328	3,000	2,625	2,500
100-52-1-570-33-3500	Business Travel	0	183	1,000	385	900
100-52-1-570-33-3600	Dues & Subscriptions	0	0	200	0	0
100-52-1-570-33-3700	Business Training	0	40	200	156	200
100-53-1-570-33-1100	General Operating	1,253	1,215	1,500	1,048	1,000
100-53-1-570-33-1270	Gas	0	0	500	0	0
100-53-1-570-33-1600	Small Equipment	0	60	1,000	0	500
	Operating Expense	46,698	47,814	54,243	49,576	52,338
100-54-1-570-33-2400	Computers/Printers	2,199	1,967	1,000	0	500
100-54-1-570-33-2450	IT Computers/Equipm	7,969	5,075	14,000	9,120	14,000
100-54-1-570-33-2500	Equipment	30,758		15,000	1,230	15,000
	Capital Outlay	40,927	7,042	30,000	10,350	29,500
TOTAL CHANNEL 10/IT OPERATIONS		190,283	166,352	199,400	176,964	201,596
TOTAL EXECUTIVE DIVISION		879,233	872,716	972,978	942,135	1,015,847

NOTES: FY 2019

100-52-1-570-33-1300 - Maint & Tech Services

Purchase Microsoft License, ADG Support and Maint, Symantec VA, Barracuda Maint, Mdaemon Email Maint, & Other Software License and Maint.

100-54-1-570-33-2450 - IT Computers/Equipment

Finance Admin - \$1,000, Purchasing - \$1,500, Accounting - \$1,500, HR - \$1,500, WPD Admin - \$1,500, CIU - \$1,000, Training - \$500, Fire - \$1,000, PW Admin - \$1,500, Inspections - \$1,000, Comp Imp Admin - \$1,000, Engineering Admin - \$1,000

100-54-1-570-33-2500 - Equipment (Contingency)

Switches, Routers, Firewalls, Servers

Finance Division

Finance Administration

Account #	Description	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
100-51-1-515-34-1100	Salaries	134,284	144,416	161,950	154,759	166,961
100-51-1-515-34-1300	Overtime	90	139	600	488	600
100-51-1-515-34-2100	Health Insurance	30,000	32,692	33,032	33,024	32,796
100-51-1-515-34-2101	Life Insurance	612	598	687	678	646
100-51-1-515-34-2200	Social Security	9,736	8,661	12,389	11,051	12,818
100-51-1-515-34-2400	Retirement	26,345	24,042	27,764	27,764	27,541
100-51-1-515-34-2700	Worker's Comp. Ins.	6,330	6,727	6,878	6,864	9,596
100-51-1-515-34-2900	Health Savings Account		2,789	5,800	5,873	6,900
	Personal Services	207,396	220,064	249,100	240,501	257,858
100-52-1-515-34-1300	Maint./Tech. Service	963	0	155	0	1,200
100-52-1-515-34-2320	Lease Purchase	1,612	2,010	2,500	1,937	3,750
100-52-1-515-34-3100	Liability Insurance	2,936	3,255	2,487	2,484	3,186
100-52-1-515-34-3200	Communication	3,012	2,662	3,000	2,794	3,000
100-52-1-515-34-3300	Advertising		0	1,000	1,073	1,000
100-52-1-515-34-3400	Municipal Code Supp.	26,043	3,029	6,045	6,044	5,000
100-52-1-515-34-3500	Business Travel	3,066	2,944	3,500	2,460	3,500
100-52-1-515-34-3600	Dues & Subscriptions	916	989	1,000	923	1,000
100-52-1-515-34-3700	Business Training	3,236	2,612	3,000	478	3,000
100-53-1-515-34-1100	General Operating	4,506	5,090	4,500	3,710	5,000
100-53-1-580-34-1100	Record Management	1,500	1,500	1,500	1,500	1,500
100-57-1-515-34-9000	Contingency	319	996	1,000	180	1,000
	Operating Expenses	48,109	25,086	29,687	23,582	32,136
100-54-1-515-34-2300	Furniture & Equipment		0	0	0	0
100-54-1-515-34-2400	Computer/Printers		0	0	0	
100-54-1-515-34-2500	Equipment		0	0	0	
	Capital Outlay	0	0	0	0	0
TOTAL ADMINISTRATION		255,506	245,150	278,787	264,083	289,994

NOTES: FY 2019

100-52-1-515-34-2320 Lease Purchase

Note: (1) Copier machine lease shared with Accounting
 Monthly payment \$62.50 x 12= \$750

Purchasing

Account #	Description	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
100-51-1-517-49-1100	Salaries	116,434	118,455	124,016	122,304	126,294
100-51-1-517-49-1300	Overtime	1,158	1,626	1,000	922	1,000
100-51-1-517-49-2100	Health Insurance	22,500	24,519	24,774	24,780	24,597
100-51-1-517-49-2101	Life Insurance	425	468	480	480	480
100-51-1-517-49-2200	Social Security	8,397	8,634	9,564	8,915	9,738
100-51-1-517-49-2400	Retirement	18,273	18,849	21,261	21,261	20,810
100-51-1-517-49-2700	Workers' Comp. Ins.	4,748	5,046	5,159	5,160	7,197
100-51-1-517-49-2900	Health Savings Account		2,523	4,900	4,889	5,100
	Personal Services	171,935	180,119	191,154	188,710	195,218
100-52-1-517-49-2320	Lease Purchase	629	-5	9,660	0	5,871
100-52-1-517-49-3100	Liability Insurance	3,529	3,859	3,087	3,084	4,325
100-52-1-517-49-3200	Communication	3,142	3,145	3,300	3,306	3,300
100-52-1-517-49-3300	Advertising	668	669	900	900	1,100
100-52-1-517-49-3500	Business Travels	1,733	1,936	2,500	1,186	2,500
100-52-1-517-49-3600	Dues & Subscriptions	593	700	400	400	500
100-52-1-517-49-3700	Business Training	903	762	2,000	1,265	2,000
100-53-1-517-49-1100	General Operating	1,773	2,259	2,600	2,902	2,600
100-53-1-517-49-1270	Gas	194	93	500	217	500
100-55-1-517-49-1300	Garage M & R	616	687	1,000	667	1,000
	Operating Expenses	13,780	14,106	25,947	13,927	23,696
100-54-1-517-49-2200	Vehicle Purchase		17,665			
100-54-1-517-49-2300	Furniture/Fixtures					400
100-54-1-517-49-2400	Computer/Printer	0		0	0	0
100-54-1-517-49-2500	Equipment					3,000
	Capital Outlay	0	17,665	0	0	3,400
TOTAL PURCHASING		185,715	211,890	217,101	202,637	222,314

NOTES: FY 2019

100-52-4-200-52-2320 Lease Purchase

Note: (1) 2018 Ford Focus \$18,368.07@ 3.98% for 5yrs
 Monthly pmnt Est \$306.13 x 12 = \$3,673.71

100-54-1-517-49-2200 Equipment

Estimated cost of used forklift for the warehouse

Accounting

Account #	Description	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
100-51-1-535-67-1100	Salaries	168,524	158,354	180,074	165,415	183,218
100-51-1-535-67-1300	Overtime	949	2,027	2,000	2,332	2,500
100-51-1-535-67-2100	Health Insurance	37,500	40,865	41,290	41,292	40,996
100-51-1-535-67-2101	Life Insurance	619	661	720	720	712
100-51-1-535-67-2200	Social Security	11,246	13,314	15,776	12,345	14,207
100-51-1-535-67-2400	Retirement	26,724	26,495	30,871	30,871	30,190
100-51-1-535-67-2700	Workers' Comp Insura	7,914	8,409	8,598	8,592	11,996
100-51-1-535-67-2900	Health Savings Account		1,612	3,001	3,970	4,400
	Personal Services	253,475	251,737	282,330	265,537	288,219
100-52-1-535-67-2320	Lease Purchase Payme	1,612	2,010	2,400	1,938	3,150
100-52-1-535-67-3100	Liability Insurance	3,670	4,069	3,108	3,108	3,982
100-52-1-535-67-3200	Communication	33,124	26,813	31,000	27,788	31,000
100-52-1-535-67-3500	Business Travel	767	3,454	4,000	320	3,500
100-52-1-535-67-3600	Dues & Subscriptions	250	188	500	465	500
100-52-1-535-67-3700	Business Training	790	2,866	3,200	1,225	3,200
100-53-1-535-67-1100	General Operating	14,887	16,878	16,500	15,664	16,500
	Operating Expenses	55,098	56,278	60,708	50,507	61,832
100-54-1-535-67-2300	Furniture & Fixtures	255	0	500	0	400
100-54-1-535-67-2500	Equipment	0				
	Capital Outlay	255	0	500	0	400
TOTAL ACCOUNTING		308,828	308,015	343,538	316,044	350,451
TOTAL FINANCE		750,049	765,056	839,425	782,765	862,758

Human Resources

Administration

Account #	Description	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
100-51-1-540-36-1100	Salaries	139,620	160,275	168,573	167,441	173,672
100-51-1-540-36-1300	Overtime		79	1,369	292	1,369
100-51-1-540-36-2100	Health Insurance	30,000	32,692	33,032	33,036	33,962
100-51-1-540-36-2101	Life Insurance	558	614	673	673	673
100-51-1-540-36-2200	Social Security	10,145	11,766	11,812	12,295	13,390
100-51-1-540-36-2400	Retirement	24,103	24,656	28,899	28,899	28,512
100-51-1-540-36-2700	Worker's Comp. Ins.	6,330	6,727	6,878	6,876	9,596
100-51-1-540-36-2900	Health Savings Account		1,500	3,001	3,073	3,300
100-51-1-540-36-2910	Wellness Program	24,546	23,916	25,500	22,830	22,000
100-51-1-540-36-2920	Employee Incentive	6,146	4,658	10,932	4,708	10,932
100-51-1-540-36-2930	Stay In School Program	700	500	900	900	500
	Personal Services	242,148	267,383	291,569	281,025	297,906
100-52-1-540-36-1200	Professional Services	8,553	8,841	1,800	817	5,500
100-52-1-540-36-1300	Maint./Tech. Service	29,989	42,756	35,400	39,733	35,400
100-52-1-540-36-2320	Lease Payments	236	129	1,225	130	1,225
100-52-1-540-36-3100	Liability Insurance	3,014	3,255	2,487	2,484	3,186
100-52-1-540-36-3200	Communication	2,354	2,192	2,500	2,243	2,300
100-52-1-540-36-3300	Advertising	556	1,518	1,400	1,371	1,400
100-52-1-540-36-3500	Business Travel	6,758	4,596	9,000	5,229	7,500
100-52-1-540-36-3600	Dues & Subscriptions	618	1,063	1,275	1,044	1,075
100-52-1-540-36-3700	Business Training	5,060	1,205	6,100	3,208	6,000
100-53-1-540-36-1100	General Operating	4,629	8,322	7,000	6,294	7,000
100-53-1-540-36-1120	General Op-Public Rel	2,492				
	Operating Expenses	64,257	73,878	68,187	62,553	70,586
100-54-1-540-36-2300	Furniture/Fixtures	0	0			
100-54-1-540-36-2400	Computer/Printers	0	0			
100-54-1-540-36-2500	Equipment	0	0			
	Capital Outlay	0	0	0	0	
TOTAL HUMAN RESOURCES		306,405	341,261	359,756	343,578	368,492

Police Division

Administration

Description	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
100-51-3-210-38-1100 Salaries	361,913	336,559	355,756	337,036	364,982
100-51-3-210-38-1300 Overtime	2,477	1,327	2,000	7,595	2,000
100-51-3-210-38-2100 Health Insurance	52,500	57,212	57,806	57,804	57,394
100-51-3-210-38-2101 Life Insurance	1,318	1,527	1,401	1,401	1,417
100-51-3-210-38-2200 Social Security	26,035	24,245	27,215	24,919	28,074
100-51-3-210-38-2400 Retirement	57,080	61,616	60,546	60,543	60,786
100-51-3-210-38-2700 Workers' Comp. Ins.	11,078	11,773	12,037	12,036	16,794
100-51-3-210-38-2900 Health Savings Account		4,400	8,801	8,650	8,801
Personal Services	512,401	498,659	525,563	509,984	540,248
100-52-3-210-38-1200 Professional Services	12,987	9,427	10,000	11,181	10,000
100-52-3-210-38-1300 Maint./Tech. Service	0	0	2,380	0	2,380
100-52-3-210-38-2200 Repairs/Maint. Bldg.	254	1,768	3,000	0	3,000
100-52-3-210-38-3100 Liability Insurance	8,697	9,317	7,952	7,956	9,446
100-52-3-210-38-3200 Communication	2,767	2,838	3,900	2,394	3,900
100-52-3-210-38-3500 Business Travel	5,383	4,702	6,000	5,712	6,000
100-52-3-210-38-3600 Dues & Subscriptions	2,558	2,526	3,015	2,800	3,015
100-52-3-210-38-3700 Business Training	3,950	3,198	5,000	4,677	5,000
100-53-3-210-38-1100 General Operating	1,292	1,873	2,500	2,449	2,500
100-53-3-210-38-1270 Gas	5,073	4,145	6,500	4,264	6,500
100-53-3-210-38-1700 Uniforms	2,629	1,498	3,900	1,368	3,900
100-55-3-210-38-1300 Garage M & R	2,463	2,006	4,000	129	3,000
100-57-3-210-38-9000 Contingency	2,969	2,375	3,000	4,846	3,000
Operating Expenses	51,022	45,674	61,147	47,774	61,641
100-54-3-210-38-2200 Vehicle Purchase	0	0	0	0	
100-54-3-210-38-2300 Furniture & Fixture					
100-54-3-210-38-2400 Computers/Printers	0	0	0	0	
100-54-3-210-38-2500 Equipment	0	0	0	0	
Capital Outlay	0	0	0	0	0
TOTAL ADMINISTRATION	563,423	544,333	586,710	557,759	601,889

Criminal Investigation Unit

Account #	Description	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
100-51-3-221-39-1100	Salaries	364,262	339,800	401,522	355,978	411,056
100-51-3-221-39-1300	Overtime	10,547	20,344	16,000	-1,552	16,000
100-51-3-221-39-2100	Health Insurance	75,000	81,731	82,581	82,584	81,991
100-51-3-221-39-2101	Life Insurance	1,458	1,547	1,563	1,563	1,598
100-51-3-221-39-2200	Social Security	26,762	25,604	30,946	26,481	32,669
100-51-3-221-39-2400	Retirement	62,799	61,820	67,293	67,293	67,878
100-51-3-221-39-2700	Workers' Comp. Ins.	15,826	16,818	17,195	17,196	23,991
100-51-3-221-39-2900	Health Savings Account		6,851	13,701	14,735	16,601
	Personal Services	556,654	554,514	630,801	564,278	651,784
100-52-3-221-39-1200	Professional Services	2,873	1,728	4,000	2,834	4,000
100-52-3-221-39-1300	Maint./Tech. Service	3,382	2,371	5,000	2,219	5,000
100-52-3-221-39-2200	Repairs/Maint. Bldg.	135	355	500	310	500
100-52-3-221-39-3100	Liability Insurance	13,272	15,379	13,417	13,416	15,707
100-52-3-221-39-3200	Communication	9,933	13,089	12,074	12,022	12,074
100-52-3-221-39-3500	Business Travel	3,357	3,042	5,000	2,824	5,000
100-52-3-221-39-3600	Dues & Subscriptions	360	688	960	488	960
100-52-3-221-39-3700	Business Training	2,000	3,526	6,000	2,954	6,000
100-53-3-221-39-1100	General Operating	3,284	2,451	4,000	3,285	4,000
100-53-3-221-39-1110	Chemicals	956	1,367	1,500	871	1,500
100-53-3-221-39-1230	Utilities	5,008	4,607	6,000	4,957	6,000
100-53-3-221-39-1270	Gas	10,125	10,331	12,000	17,907	13,000
100-53-3-221-39-1600	Small Equipment	132	924	1,000	781	1,000
100-53-3-221-39-1700	Uniforms	2,987	2,474	4,700	3,492	4,700
100-55-3-221-39-1300	Garage M & R	9,656	3,000	3,000	3,000	4,000
100-57-3-221-39-9000	Contingency	2,248	4,055	6,000	7,026	3,000
	Operating Expenses	69,707	69,386	85,151	78,387	86,441
100-54-3-221-39-2200	Vehicle Purchase	0	0	0	0	0
100-54-3-221-39-2300	Furniture /Fixtures	0	0	0	0	0
100-54-3-221-39-2400	Computers/Printers	0	0	0	0	0
100-54-3-221-39-2500	Equipment	0	0	0	0	0
	Capital Outlay	0	0	0	0	
TOTAL CRIMINAL INVESTIGATION		626,361	623,900	715,952	642,665	738,225

Uniform Patrol

Account #	Description	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
100-51-3-223-40-1100	Salaries	1,194,754	1,212,217	1,367,066	1,269,494	1,396,874
100-51-3-223-40-1300	Overtime	81,403	91,796	85,513	100,826	87,000
100-51-3-223-40-2100	Health Insurance	300,000	326,923	330,323	330,324	327,964
100-51-3-223-40-2101	Life Insurance	4,781	5,278	5,255	5,255	5,353
100-51-3-223-40-2200	Social Security	91,461	93,632	105,005	97,966	113,516
100-51-3-223-40-2400	Retirement	206,602	212,451	226,082	226,082	228,935
100-51-3-223-40-2700	Workers' Comp. Ins.	63,303	67,273	68,780	68,784	95,964
100-51-3-223-40-2900	Health Savings Account		24,083	47,904	54,760	52,001
	Personal Services	1,942,305	2,033,654	2,235,928	2,153,490	2,307,607
100-52-3-223-40-1200	Professional Services	5,996	6,401	14,000	5,592	7,000
100-52-3-223-40-1300	Maint./Tech. Service	5,021	5,080	5,000	3,786	5,000
100-52-3-223-40-2320	Lease Payments	17,936	0	15,700	15,585	16,368
100-52-3-223-40-3100	Liability Insurance	67,917	75,393	67,466	67,464	77,666
100-52-3-223-40-3200	Communication	6,493	16,549	16,537	15,654	18,000
100-52-3-223-40-3500	Business Travel	3,855	1,005	5,000	4,983	5,000
100-52-3-223-40-3600	Dues & Subscriptions	240	105	385	163	385
100-52-3-223-40-3700	Business Training	3,498	1,736	5,500	4,580	5,500
100-53-3-223-40-1100	General Operating	3,932	5,300	5,500	5,541	5,500
100-53-3-223-40-1110	Chemicals	2,576	640	3,000	508	3,000
100-53-3-223-40-1270	Gas	71,562	70,148	79,000	78,326	83,000
100-53-3-223-40-1600	Small Equipment	6,962	7,188	9,000	8,998	9,000
100-53-3-223-40-1700	Uniforms	20,044	18,255	20,000	18,973	20,000
100-55-3-223-40-1300	Garage M & R	51,767	43,112	40,000	44,701	40,000
	Operating Expenses	267,797	250,912	286,088	274,855	295,419
100-54-3-223-40-2200	Vehicle Purchase	0	0	0	0	0
100-54-3-223-40-2400	Computers/Printers	0	0	0	0	0
100-54-3-223-40-2500	Equipment	12,475	0	0	0	0
	Capital Outlay	12,475	0	0	0	0
TOTAL UNIFORM PATROL		2,222,577	2,284,565	2,522,016	2,428,346	2,603,026

NOTES: FY 2019

100-52-3-223-40-2320 Lease Payments

Note: (1) 62 Tasers annual payment = \$16,368 (year 2)

Paid in full FY2022

Support Services

Account #	Description	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
100-51-3-224-41-1100	Salaries	262,096	253,930	289,188	271,779	314,456
100-51-3-224-41-1300	Overtime	4,574	5,346	5,000	5,634	5,000
100-51-3-224-41-2100	Health Insurance	75,000	81,731	82,581	82,584	90,190
100-51-3-224-41-2101	Life Insurance	965	1,063	1,059	1,059	1,141
100-51-3-224-41-2200	Social Security	18,951	18,297	22,123	19,599	24,438
100-51-3-224-41-2400	Retirement	41,160	42,259	47,676	47,676	49,924
100-51-3-224-41-2700	Workers' Comp. Ins.	17,408	18,500	20,634	20,640	28,789
100-51-3-224-41-2900	Health Savings Account		6,235	11,701	12,120	13,501
	Personal Services	420,155	427,361	479,962	461,090	527,439
100-52-3-224-41-1200	Professional Services	3,994	2,000	2,500	2,542	3,000
100-52-3-224-41-1300	Maint./Tech. Service	10,905	9,450	4,200	2,126	4,200
100-52-3-224-41-2200	Repairs/Maint. Bldg.	444	1,932	2,200	2,136	2,000
100-52-3-224-41-2320	Lease Payments	4,070	4,688	8,500	6,463	8,500
100-52-3-224-41-3100	Liability Insurance	8,073	8,952	7,460	7,464	9,558
100-52-3-224-41-3200	Communication	12,979	8,153	15,000	9,003	15,000
100-52-3-224-41-3500	Business Travel	1,810	293	2,500	2,044	2,500
100-52-3-224-41-3600	Dues & Subscriptions	201	394	400	461	400
100-52-3-224-41-3700	Business Training	2,823	2,443	3,500	869	3,000
100-53-3-224-41-1100	General Operating	16,738	14,147	14,500	13,904	14,500
100-53-3-224-41-1230	Utilities	26,502	24,255	25,000	25,931	25,000
100-53-3-224-41-1600	Small Equipment	1,233	1,789	0	0	0
100-53-3-224-41-1700	Uniforms	2,420	2,316	2,400	2,123	2,400
100-57-3-224-41-9000	Contingency	0	0	0	0	0
	Operating Expenses	92,192	80,811	88,160	75,065	90,058
100-54-3-224-41-2200	Vehicle Purchase	0	0	0		
100-54-3-224-41-2300	Furniture /Fixtures	0	0	800	421	0
100-54-3-224-41-2500	Equipment	0	0	5,000	849	0
	Capital Outlay	0	0	5,800	1,270	0
TOTAL SUPPORT SERVICES		512,347	508,173	573,922	537,425	617,497

Training & Personnel

Account #	Description	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
100-51-3-240-42-1100	Salaries	51,282	52,063	52,874	52,686	53,196
100-51-3-240-42-1300	Overtime		46	0	953	0
100-51-3-240-42-2100	Health Insurance	7,500	8,173	8,173	8,172	8,199
100-51-3-240-42-2101	Life Insurance	187	201	205	205	205
100-51-3-240-42-2200	Social Security	3,813	3,748	3,925	3,806	4,069
100-51-3-240-42-2400	Retirement	8,062	8,057	8,797	8,797	8,765
100-51-3-240-42-2700	Workers' Comp. Ins.	1,583	1,682	1,720	1,716	2,399
100-51-3-240-42-2900	Health Savings Account		1,450	2,900	2,008	2,900
	Personal Services	72,427	75,420	78,594	78,343	79,734
100-52-3-240-42-1200	Professional Services	4,955	3,471	5,000	3,053	4,000
100-52-3-240-42-1300	Maint./Tech. Service	0	0	200	0	200
100-52-3-240-42-3100	Liability Insurance	1,327	1,417	1,222	1,224	1,442
100-52-3-240-42-3200	Communication	1,266	1,447	1,945	1,410	1,945
100-52-3-240-42-3500	Business Travel	13,968	15,497	15,000	15,162	16,500
100-52-3-240-42-3600	Dues & Subscriptions	4,248	2,124	4,251	192	4,251
100-52-3-240-42-3700	Business Training	15,291	16,174	15,000	17,649	16,000
100-53-3-240-42-1100	General Operating	4,109	3,912	4,000	3,819	4,000
100-53-3-240-42-1110	Chemicals	675	893	1,000	0	1,000
100-53-3-240-42-1270	Gas	1,633	1,981	2,010	1,417	2,010
100-53-3-240-42-1600	Small Equipment	808	551	1,500	1,641	1,500
100-53-3-240-42-1700	Uniforms	813	500	1,500	1,500	1,500
100-55-3-240-42-1300	Garage M & R	0	0	500	0	500
	Operating Expenses	49,093	47,967	53,128	47,066	54,848
100-54-3-240-42-2200	Vehicle Purchase	0	0	0	0	
100-54-3-240-42-2400	Computers & Printers	0	0	0	0	
100-54-3-240-42-2500	Equipment	0	0	0	0	
	Capital Outlay	0	0	0	0	
TOTAL TRAINING & PERSONNEL		121,520	123,387	131,722	125,410	134,581

S.W.A.T.

Account #	Description	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
100-51-3-229-46-1300	Overtime	4,580	7,953	10,000	7,015	8,000
100-51-3-229-46-2200	Social Security	350	608	765	537	612
	Personal Services	4,931	8,561	10,765	7,551	8,612
100-52-3-229-46-3100	Liability Insurance	3,659	3,620	3,600	3,600	4,667
100-52-3-229-46-3200	Communication	3,050	1,541	3,500	1,262	0
100-52-3-229-46-3500	Business Travel	3,769	3,749	4,000	3,944	4,000
100-52-3-229-46-3600	Dues & Subscriptions	180	375	400	400	400
100-52-3-229-46-3700	Business Training	2,796	1,950	4,000	3,949	4,000
100-53-3-229-46-1100	General Operating	4,981	3,093	4,000	2,970	4,000
100-53-3-229-46-1110	Chemicals	0	468	500	0	500
100-53-3-229-46-1270	Gas	1,281	667	2,000	1,170	2,000
100-53-3-229-46-1600	Small Equipment	1,583	1,645	2,000	1,662	2,000
100-53-3-229-46-1700	Uniforms	447	0	500	358	500
100-55-3-229-46-1300	Garage M & R	1,873	1,007	3,500	2,035	3,100
	Operating Expenses	23,619	18,116	28,000	21,350	25,167
100-54-3-229-46-2200	Vehicle Purchase	0	0	0	0	
100-54-3-229-46-2500	Equipment	0	0	0	0	
	Capital Outlay	0	0	0	0	
TOTAL S.W.A.T.		28,550	26,677	38,765	28,902	33,779

NOTES: FY 2019

100-52-3-229-46-320 Communication

Moved funds to Uniform Patrol to be paid together

School Resource Officers

Account #	Description	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
100-51-3-291-47-1100	Salaries	101,011	80,308	114,169	82,499	110,791
100-51-3-291-47-1300	Overtime	12,827	10,264	14,000	9,039	12,000
100-51-3-291-47-2100	Health Insurance	22,500	24,519	24,774	24,780	24,597
100-51-3-291-47-2101	Life Insurance	410	425	441	441	425
100-51-3-291-47-2200	Social Security	7,903	6,127	8,810	6,589	9,393
100-51-3-291-47-2400	Retirement	17,716	17,109	18,993	18,993	18,256
100-51-3-291-47-2700	Workers' Comp. Ins.	4,748	5,046	5,159	5,160	7,197
100-51-3-291-47-2900	Health Savings Account		3,323	6,800	4,169	6,800
	Personal Services	167,116	147,121	193,147	151,669	189,460
100-52-3-291-47-1200	Professional Services	100	0	450	0	450
100-52-3-291-47-1300	Maint./Tech. Service	155	0	600	0	600
100-52-3-291-47-3100	Liability Insurance	3,981	4,252	3,665	3,660	4,325
100-53-3-291-47-3200	Communication	0	100	630	0	630
100-52-3-291-47-3500	Business Travel	1,513	43	1,000	0	1,000
100-52-3-291-47-3700	Business Training	1,290	0	1,000	0	1,000
100-53-3-291-47-1100	General Operating	0	54	500	450	500
100-53-3-291-47-1600	Small Equipment	0	0	330	282	330
100-53-3-291-47-1700	Uniforms	909	767	900	869	900
	Operating Expenses	7,949	5,216	9,075	5,261	9,735
100-54-3-291-47-2200	Vehicle Purchase	0		0	0	
	Capital Outlay	0	0	0	0	0
TOTAL SCHOOL RESOURCE OFFICE		175,065	152,337	202,222	156,930	199,195
TOTAL POLICE DEPARTMENT		4,249,842	4,263,371	4,771,308	4,477,436	4,928,192

Fire Department
Fire

Account #	Description	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
100-51-3-500-48-1100	Salaries	1,872,998	1,923,550	1,892,997	1,913,293	1,934,985
100-51-3-500-48-1300	Overtime	140,193	180,464	160,000	154,810	155,000
100-51-3-500-48-2100	Health Insurance	405,000	441,346	445,936	445,933	442,751
100-51-3-500-48-2101	Life Insurance	7,268	7,844	7,557	7,557	7,471
100-51-3-500-48-2200	Social Security	144,159	151,360	157,054	148,230	160,940
100-51-3-500-48-2400	Retirement	312,992	314,727	324,526	324,526	317,642
100-51-3-500-48-2700	Workers' Comp. Ins.	85,458	90,818	92,853	92,856	129,552
100-51-3-500-48-2900	Health Savings Account		34,702	68,305	74,584	82,502
	Personal Services	2,968,068	3,144,812	3,149,227	3,161,789	3,230,843
100-52-3-500-48-1200	Professional Services	3,177	3,457	4,000	3,852	4,500
100-52-3-500-48-1300	Maint./Tech. Service	17,298	16,627	18,000	17,451	18,000
100-52-3-500-48-2200	Repairs/Maint. Bldg.	5,226	5,961	0	0	0
100-52-3-500-48-2320	Lease Purchase	4,885	2,037	1,092	709	600
100-52-3-500-48-3100	Liability Insurance	48,532	52,996	56,269	47,754	61,186
100-52-3-500-48-3200	Communication	15,738	18,976	19,800	18,676	23,500
100-52-3-500-48-3500	Business Travels	6,358	8,664	5,500	5,564	7,000
100-52-3-500-48-3600	Dues & Subscriptions	3,244	2,635	3,100	2,504	3,100
100-52-3-500-48-3700	Business Training	2,552	3,258	3,000	2,530	4,000
100-53-3-500-48-1000	Gen Oper-Fire Preventio	2,936	2,956	3,000	2,953	3,000
100-53-3-500-48-1100	General Operating	13,435	15,419	16,000	15,614	16,000
100-53-3-500-48-1230	Utilities	37,779	37,410	39,000	36,806	44,000
100-53-3-500-48-1270	Gas	17,914	19,894	25,000	26,155	25,000
100-53-3-500-48-1600	Small Equipment	5,832	6,026	6,000	4,662	6,000
100-53-3-500-48-1700	Uniforms	22,136	20,815	11,000	10,360	12,000
100-55-3-500-48-1300	Garage M & R	13,813	19,565	23,000	23,127	21,500
	Operating Expense	220,855	236,697	233,761	218,715	249,386
100-54-3-500-48-2500	Equipment	14,846	14,952	58,000	57,608	52,000
100-54-3-500-48-2510	Equip-Homeland Grant	0	0	0	0	0
	Capital Outlay	15,200	14,952	58,000	57,608	52,000
TOTAL FIRE DEPARTMENT		3,204,123	3,396,461	3,440,988	3,438,112	3,532,229

NOTES: FY 2019

100-52-3-500-48-2320 Lease Purchase

Note: (1) Copier maintaince \$50 x 12 = \$600.00

100-54-3-500-48-2500 Equipment

\$14,000 Replace non-compliant SCBAs
 \$10,000 Replace portable radios
 \$5,000 Replace non-compliant PPE
 \$3,000 Replace non-compliant hose
 \$10,000 PPE for new hires
 \$6,000 Replace mattresses

100-52-3-500-48-3100 Liability Insurance

\$8,500 Firefighter Long Term Disability
 and Lump Sum Benefit

Public Works Division

Administration

Account #	Description	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
100-51-4-100-51-1100	Salaries	102,460	102,533	102,515	102,794	105,429
100-51-4-100-51-1300	Overtime	1,170	182	300	585	500
100-51-4-100-51-2100	Health Insurance	15,000	16,346	16,516	16,512	16,398
100-51-4-100-51-2101	Life Insurance	372	398	405	405	405
100-51-4-100-51-2200	Social Security	7,468	7,459	7,865	7,555	8,103
100-51-4-100-51-2400	Retirement	16,053	16,027	17,575	17,575	17,399
100-51-4-100-51-2700	Workers' Comp. Ins.	3,165	3,364	3,439	3,444	4,798
100-51-4-100-51-2900	Health Savings Account		1,000	2,000	2,062	2,200
	Personal Services	145,688	147,309	150,615	150,932	155,232
100-52-4-100-51-2320	Lease Purchase	225	134	200	130	500
100-52-4-100-51-3100	Liability Insurance	1,468	1,628	1,243	1,248	1,593
100-52-4-100-51-3200	Communication	2,408	2,609	2,500	2,525	2,500
100-52-4-100-51-3500	Business Travels	677	994	1,500	1,002	1,500
100-52-4-100-51-3600	Dues & Subscriptions	250	250	250	250	250
100-52-4-100-51-3700	Business Training	332	540	1,250	599	1,000
100-53-4-100-51-1100	General Operating	798	1,185	2,300	1,192	1,500
100-53-4-100-51-1700	Uniforms	44	30	100	144	100
100-57-4-100-51-9000	Contingency	220	100	250	135	250
	Operating Expenses	6,422	7,470	9,593	7,224	9,193
100-54-4-100-51-2300	Furniture/Fixtures	100	38	100	100	100
100-54-4-100-51-2500	Equipment	0				
	Capital Outlay	100	38	100	100	100
TOTAL PUBLIC WORKS OFFICE		152,209	154,816	160,308	158,256	164,525

Highway & Streets

Account #	Description	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
100-51-4-200-52-1100	Salaries	467,291	414,923	470,485	414,045	496,638
100-51-4-200-52-1300	Overtime	3,246	4,870	5,000	6,730	5,000
100-51-4-200-52-2100	Health Insurance	150,000	163,462	165,161	165,156	163,982
100-51-4-200-52-2101	Life Insurance	1,786	1,940	1,862	1,862	1,921
100-51-4-200-52-2200	Social Security	33,271	29,932	36,375	30,018	38,375
100-51-4-200-52-2400	Retirement	76,537	77,251	79,522	79,522	81,029
100-51-4-200-52-2700	Workers' Comp. Ins.	34,817	37,000	37,829	37,824	52,780
100-51-4-200-52-2900	Health Savings Account		9,774	17,702	20,186	22,610
	Personal Services	766,948	739,152	813,936	755,342	862,335
100-52-4-200-52-2200	Repairs/Maint. Bldg.	42	0	250	67	250
100-52-4-200-52-2320	Lease Purchase	101,849	89,297	100,000	57,743	92,866
100-52-4-200-52-3100	Liability Insurance	29,197	31,178	26,876	26,880	31,716
100-52-4-200-52-3200	Communication	1,919	2,354	2,700	2,296	2,500
100-52-4-200-52-3500	Business Travels	395	58	1,300	1,185	1,000
100-52-4-200-52-3600	Dues & Subscriptions	155	160	170	170	170
100-52-4-200-52-3700	Business Training	155	490	1,000	930	1,000
100-52-4-200-52-3850	Contract Labor	37,981	37,031	40,000	36,489	40,000
100-53-4-200-52-1100	General Operating	11,225	8,430	8,000	8,667	8,000
100-53-4-200-52-1110	Chemicals	2,220	1,290	3,000	1,918	3,000
100-53-4-200-52-1120	Chemicals-Mosquito	20,000	18,235	20,000	18,194	20,000
100-53-4-200-52-1230	Utilities	5,761	5,704	5,000	5,425	6,000
100-53-4-200-52-1270	Gas	69,717	61,227	70,000	75,737	70,000
100-53-4-200-52-1600	Small Equipment	3,058	8,342	3,000	1,742	3,000
100-53-4-200-52-1700	Uniforms	3,107	3,399	3,000	2,908	3,000
100-55-4-200-52-1300	Garage M & R	110,551	168,029	90,000	118,728	87,000
100-57-4-200-52-9000	Contingency	397	129	400	400	400
	Operating Expenses	397,729	435,355	374,696	359,477	369,902
100-54-4-200-52-2200	Vehicle Purchase	0	0	0	0	
100-54-4-200-52-2400	Computer/Printer	0	0	0	0	
100-54-4-200-52-2500	Equipment	7,700	20,700	5,000	3,500	1,000
	Capital Outlay	7,700	20,700	5,000	3,500	1,000
TOTAL HIGHWAYS & STREETS		1,172,377	1,195,207	1,193,632	1,118,319	1,233,237
TOTAL PUBLIC WORKS DIVISION		1,324,586	1,350,023	1,353,940	1,276,575	1,397,762

NOTES: FY 2019

100-52-4-200-52-232 Lease Purchase

Note: (1) 2014 Side Arm Tractor \$117,336.88 @ 3.27% for 5yrs

Monthly pmnt Est \$2,122.50 x 12 = \$25,470 Paid in Full 7/23/2019

Note: (2) 2015 Front End Loader \$144,600. @ 3.27% for 5yrs

Monthly pmnt est \$2,564.36 x 12 = \$30,772.32 Paid in Full 7/31/2020

Note: (3) 2018 Street Sweeper \$196,518 @ 3.98% for 5 Years

Monthly payments estimated \$ 3,405.66 x 12 = \$40,867.92

Note: (4) 2018 Dump Truck \$35,000 @3.61% for 5 years

Monthly Payments estimated \$604.33 x \$7252.00

Community Improvement Division

Animal Services

Account #	Description	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
100-51-3-910-56-1100	Salaries	29,044	29,137	30,659	24,339	70,839
100-51-3-910-56-1300	Overtime	1,292	1,378	2,500	1,832	3,500
100-51-3-910-56-2100	Health Insurance	7,500	8,173	8,258	8,256	16,398
100-51-3-910-56-2101	Life Insurance	104	118	118	118	279
100-51-3-910-56-2200	Social Security	2,226	2,240	2,345	1,887	5,715
100-51-3-910-56-2400	Retirement	4,541	4,736	5,078	5,078	11,743
100-51-3-910-56-2700	Workers' Comp. Ins.	1,583	1,682	1,720	1,716	7,197
100-51-3-910-56-2900	Health Savings Account		539	1,000	1,162	3,000
	Personal Services	46,290	48,001	51,678	44,387	118,672
100-52-3-910-56-1200	Professional Services			0	500	45,000
100-52-3-910-56-2200	Repairs/Maint. Bldg.			0	3,446	10,000
100-52-3-910-56-1300	Maint./Tech. Service			0	0	1,000
100-52-3-910-56-2320	Lease Purchase	4,631	4,245	4,245	0	0
100-52-3-910-56-3100	Liability Insurance	1,327	1,417	1,222	1,224	2,389
100-52-3-910-56-3200	Communication	355	371	650	808	600
100-52-3-910-56-3300	Advertisement			0	0	500
100-52-3-910-56-3500	Business Travels	0	595	1,500	13	1,500
100-52-3-910-56-3600	Dues & Subscriptions	100	271	350	100	800
100-52-3-910-56-3700	Business Training	0	411	1,000	0	1,500
100-53-3-910-56-1100	General Operating	478	569	700	11,135	15,000
100-53-3-910-56-1270	Gas	1,118	1,397	2,000	1,286	2,000
100-53-3-910-56-1600	Small Equipment	184	499	500	278	2,000
100-53-3-910-56-1700	Uniforms	464	0	500	1,152	1,000
100-53-3-910-56-1230	Utilities			0	3,132	15,000
100-55-3-910-56-1300	Garage M & R	95	0	300	0	1,000
	Operating Expenses	8,753	9,775	12,967	23,073	99,289
100-54-3-910-56-2200	Vehicle Purchase					
100-54-3-910-56-2300	Furniture/Fixtures	0				
100-54-3-910-56-2400	Computer/Printer	0				
100-54-3-910-56-2500	Equipment	0				
	Capital Expenditure	0	0	0	0	0
TOTAL ANIMAL CONTROL		55,043	57,776	64,645	67,460	217,962

Note: FY2019

City took over Okefenokee Humane Society in March 2018

In this department the Waycross Animal Services expenses were added.

100-52-3-910-56-1200	Professional Services Veterinarian Services & Medicines
100-52-3-910-56-1200	Repairs/Maint. Bldg. Monthly Pest Control & etc.
100-53-3-910-56-1100	General Operating Animal Food & etc.

Inspections Department

Account #	Description	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
100-51-7-210-57-1100	Salaries	132,723	144,196	171,954	154,591	182,361
100-51-7-210-57-1300	Overtime	5,154	7,251	5,500	4,861	5,500
100-51-7-210-57-2100	Health Insurance	30,000	40,864	41,290	41,292	40,996
100-51-7-210-57-2101	Life Insurance	508	661	677	677	708
100-51-7-210-57-2200	Social Security	9,562	10,597	13,154	11,239	14,371
100-51-7-210-57-2400	Retirement	21,939	26,554	29,033	29,033	30,049
100-51-7-210-57-2700	Workers' Comp. Ins.	6,330	8,409	8,598	8,592	11,996
100-51-7-210-57-2900	Health Savings Account		3,400	3,450	6,627	8,000
	Personal Services	206,216	241,933	270,206	256,913	293,981
100-52-7-210-57-1200	Professional Services	0	0	500	0	500
100-52-7-210-57-2320	Lease Purchase				0	15,452
100-52-7-210-57-3100	Liability Insurance	5,309	6,483	5,508	5,508	6,563
100-52-7-210-57-3200	Communication	3,030	3,244	3,000	3,380	3,200
100-52-7-210-57-3300	Advertisement	1,000	1,000	1,000	981	1,000
100-52-7-210-57-3500	Business Travels	1,682	3,267	2,000	1,996	3,500
100-52-7-210-57-3600	Dues & Subscriptions	573	593	700	771	700
100-52-7-210-57-3700	Business Training	812	2,057	3,000	2,428	3,000
100-53-7-210-57-1100	General Operating	1,941	1,583	2,400	2,365	2,000
100-53-7-210-57-1270	Gas	3,830	4,556	5,000	5,267	4,500
100-53-7-210-57-1600	Small Equipment	365	2,500	1,000	710	2,500
100-53-7-210-57-1700	Uniforms	1,287	1,124	1,300	968	1,300
100-55-7-210-57-1300	Garage M & R	2,323	3,205	3,000	2,357	3,000
100-57-7-210-57-9030	Permit Refund	100	0	200	200	200
	Operating Expenses	22,250	29,610	28,608	26,931	47,415
100-54-7-210-57-2200	Vehicle Purchase	0	0	0	0	
100-54-7-210-57-2300	Furniture/Fixtures	0	0	0	0	
100-54-7-210-57-2500	Equipment	0	0	1,000	23	1,000
TOTAL INSPECTIONS DEPARTMENT		228,467	271,543	299,814	283,866	342,396

Notes: FY19

100-52-7-210-57-2320 Lease Purchase

(2) Ford F-150 \$49,734.37 @ 3.98% for 5 years

Monthly Payment \$828.91 x 12= \$9,946.87

Paid in full FY2023

Administration/Grants

Account #	Description	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
100-51-7-310-57-1100	Salaries	105,360	111,120	130,546	129,997	97,016
100-51-7-310-57-1300	Overtime	595	483	700	845	700
100-51-7-310-57-2100	Health Insurance	18,750	20,433	24,774	24,780	16,399
100-51-7-310-57-2101	Life Insurance	364	425	520	520	370
100-51-7-310-57-2200	Social Security	7,263	7,754	10,040	9,339	7,475
100-51-7-310-57-2400	Retirement	15,605	16,985	22,380	22,380	15,902
100-51-7-310-57-2700	Workers' Comp. Ins.	3,956	5,886	5,159	5,160	4,798
100-51-7-310-57-2900	Health Savings Account		1,725	6,800	4,623	2,900
	Personal Services	151,893	164,811	200,919	197,644	145,559
100-52-7-310-57-3100	Liability Insurance	1,835	2,848	1,865	1,860	1,593
100-52-7-310-57-3200	Communication	929	962	1,200	966	1,200
100-52-7-310-57-3300	Advertisement	1,479	1,318	1,400	1,009	1,400
100-52-7-310-57-3500	Business Travels	698	4,204	4,500	2,247	4,000
100-52-7-310-57-3600	Dues & Subscriptions	412	701	1,200	510	1,200
100-52-7-310-57-3700	Business Training	1,265	2,723	4,000	1,482	3,000
100-53-7-310-57-1100	General Operating	1,839	2,564	5,500	5,543	3,000
100-53-7-310-57-1700	Uniforms	52	0	100	52	100
100-57-7-310-57-9000	Contingency	0	52	500	347	500
	Operating Expenses	8,509	15,372	20,265	14,015	15,993
100-54-7-310-57-2200	Vehicle Purchase	0	0	0	0	
100-54-7-310-57-2300	Furniture/Fixtures	0	0	0	0	
100-54-7-310-57-2400	Computer/Printer	0	0	0	0	
100-54-7-310-57-2500	Equipment	0	0	500	479	500
	Capital Expenditure	0	0	500	479	500
TOTAL ADMINISTRATION		160,401	180,183	221,684	212,138	162,052

Main Street

Account #	Description	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
100-51-7-410-57-1100	Salaries					34,450
100-51-7-410-57-2100	Health Insurance					8,199
100-51-7-410-57-2200	Social Security					2,635
100-51-7-410-57-2400	Retirement					5,677
100-51-7-410-57-2700	Workers' Comp. Ins.					2,399
100-51-7-410-57-2900	Health Savings Account					1,100
	Personal Services	0	0	0	0	54,460
100-52-7-410-57-3100	Liability Insurance					796
100-52-7-410-57-3500	Business Travels					1,200
100-52-7-410-57-3600	Dues & Subscriptions					500
100-52-7-410-57-3700	Business Training					1,200
100-53-7-410-57-1100	General Operating					1,800
100-53-7-410-57-4000	Events					5,000
100-53-7-410-57-1270	Gas					500
	Operating Expenses	0	0	0	0	10,996
100-54-7-410-57-2300	Furniture/Fixtures	0				
100-54-7-410-57-2500	Equipment					
	Capital Expenditure	0	0	0	0	0
TOTAL MAINSTREET		0	0	0	0	65,457
TOTAL COMMUNITY IMPROVEMENT		443,911	509,502	586,143	563,464	787,866

NOTES: FY 2019

*Removed Main Street from Administration to track expense for annual state reporting.
expense for annual state reporting.*

Engineering

Administration

Account #	Description	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
100-51-1-575-58-1100	Salaries	280,584	286,293	290,877	287,890	297,532
100-51-1-575-58-1300	Overtime	1,067	1,461	1,500	2,116	1,800
100-51-1-575-58-2100	Health Insurance	45,000	49,038	49,548	49,548	49,195
100-51-1-575-58-2101	Life Insurance	1,044	1,157	1,153	1,153	1,141
100-51-1-575-58-2200	Social Security	20,825	21,112	22,252	21,249	22,898
100-51-1-575-58-2400	Retirement	45,231	46,530	49,866	49,866	48,891
100-51-1-575-58-2700	Workers' Comp. Ins.	11,078	11,773	10,317	12,036	14,395
100-51-1-575-58-2900	Health Savings Account		2,027	3,900	3,839	4,000
	Personal Services	404,830	419,390	429,414	427,698	439,852
100-52-1-575-58-1200	Professional Services	3,229	4,975	10,558	4,208	25,000
100-52-1-575-58-1300	Maint./Tech. Service	6,020	6,601	6,500	5,749	6,000
100-52-1-575-58-2320	Lease Purchase	4,020	4,413	4,020	2,313	4,020
100-52-1-575-58-3100	Liability Insurance	8,104	8,714	7,352	7,356	8,005
100-52-1-575-58-3200	Communication	3,039	3,714	3,100	3,319	3,000
100-52-1-575-58-3500	Business Travels	1,691	4,037	2,500	2,210	2,500
100-52-1-575-58-3600	Dues & Subscriptions	1,924	2,547	2,400	1,510	2,100
100-52-1-575-58-3700	Business Training	566	3,335	3,000	1,645	2,500
100-53-1-575-58-1100	General Operating	3,330	2,497	4,200	4,192	3,800
100-53-1-575-58-1270	Gas	1,105	1,287	2,500	1,634	2,000
100-53-1-575-58-1600	Small Equipment	181	459	500	450	500
100-53-1-575-58-1700	Uniforms	701	694	700	518	700
100-55-1-575-58-1300	Garage M & R	1,049	1,108	2,000	2,175	1,500
100-57-1-575-58-9000	Contingency	0	66	1,500	986	1,500
	Operating Expenses	34,957	44,446	50,830	38,265	63,125
100-54-1-575-58-2200	Vehicle Purchase	0	0	7,082	7,082	
100-54-1-575-58-2300	Furniture/Fixtures	0	1,100	500	153	
100-54-1-575-58-2400	Computers & Printers	0	0	0	0	
100-54-1-575-58-2500	Equipment	0	0	0	0	
	Capital Outlay	0	1,100	7,582	7,235	0
TOTAL ENGINEER		439,787	464,936	487,826	473,198	502,977

100-52-1-575-58-2320 **Note: (1)** Canon Color Copier/Scanner/Printer \$12,058.92
 Monthly pmnt \$334.97 x 12 = \$4,019.64 pd in full FY2018

Infrastructure Construction

Account #	Description	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
100-51-4-220-53-1100	Salaries	146,495	139,669	151,997	147,439	157,188
100-51-4-220-53-1300	Overtime	483	949	900	1,119	900
100-51-4-220-53-2100	Health Insurance	45,000	49,038	49,548	49,548	49,195
100-51-4-220-53-2101	Life Insurance	546	606	606	606	610
100-51-4-220-53-2200	Social Security	10,234	9,831	11,697	10,514	12,093
100-51-4-220-53-2400	Retirement	23,440	24,223	26,058	26,058	25,901
100-51-4-220-53-2700	Workers' Comp. Ins.	9,495	10,091	10,317	10,320	14,395
100-51-4-220-53-2900	Health Savings Account		4,412	9,801	6,978	7,300
	Personal Services	235,694	238,819	260,924	252,581	267,581
100-52-4-220-53-3100	Liability Insurance	4,997	5,486	4,330	4,332	5,424
100-52-4-220-53-3200	Communication	537	805	860	930	930
100-52-4-220-53-3500	Business Travels	174	0	300	300	300
100-52-4-220-53-3700	Business Training	0	0	400	0	400
100-53-4-220-53-1100	General Operating	4,593	3,016	3,000	2,277	3,000
100-53-4-220-53-1270	Gas	10,289	9,871	11,000	11,227	11,000
100-53-4-220-53-1600	Small Equipment	2,196	3,438	2,500	1,916	2,500
100-53-4-220-53-1700	Uniforms	952	1,373	1,000	933	1,000
100-55-4-220-53-1300	Garage M & R	1,341	1,578	1,800	1,848	1,800
	Operating Expenses	25,079	25,568	25,190	23,763	26,354
100-54-4-220-53-1400	Infrastructure(Sidewalks)	20,909	24,302	29,897	29,675	30,000
100-54-4-220-53-1410	Infrastructure(Patching)	18,529	16,492	16,500	15,976	16,500
100-54-4-220-53-1420	Infrastructure(Culverts)	7,588	4,168	7,000	4,908	7,000
100-54-4-220-53-1430	Contract Drainage Project	0	0	0		
100-54-4-220-53-2200	Vehicle Purchase	0	0	0		
100-54-4-220-53-2500	Equipment	0	0	0		
	Capital Outlay	47,027	44,962	53,397	50,559	53,500
TOTAL INFRASTRUCTURE CONSTRUCT		307,800	309,349	339,511	326,903	347,435

Traffic

Account #	Description	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
100-51-4-270-54-1100	Salaries	88,139	94,059	93,226	86,483	96,577
100-51-4-270-54-1300	Overtime	3,897	4,614	4,500	3,618	4,500
100-51-4-270-54-2100	Health Insurance	22,500	24,519	24,774	24,780	24,597
100-51-4-270-54-2101	Life Insurance	331	303	118	118	378
100-51-4-270-54-2200	Social Security	6,330	6,977	7,476	6,378	7,732
100-51-4-270-54-2400	Retirement	14,203	12,010	15,982	15,982	15,914
100-51-4-270-54-2700	Workers' Comp. Ins.	4,748	5,046	5,159	5,160	7,197
100-51-4-270-54-2900	Health Savings Account		2,900	5,800	4,900	5,800
	Personal Services	140,148	150,428	157,035	147,418	162,695
100-52-4-270-54-3100	Liability Insurance	3,981	4,252	3,665	3,660	4,325
100-52-4-270-54-3200	Communication	1,310	1,617	1,500	1,559	1,500
100-52-4-270-54-3500	Business Travels	600	0	600	0	500
100-52-4-270-54-3700	Business Training	251	0	500	0	500
100-53-4-270-54-1100	General Operating	2,505	2,308	3,000	2,660	3,000
100-53-4-270-54-1230	Utilities	10,161	8,477	9,000	8,236	8,700
100-53-4-270-54-1270	Gas	3,448	3,384	4,000	4,167	4,000
100-53-4-270-54-1600	Small Equipment	2,440	1,260	2,500	417	2,500
100-53-4-270-54-1610	Signs & Markings	24,620	21,204	20,000	16,059	15,000
100-53-4-270-54-1700	Uniforms	392	333	400	259	400
100-55-4-270-54-1300	Garage M & R	-1,567	1,917	3,000	2,717	3,000
	Operating Expenses	48,141	44,751	48,165	39,733	43,425
100-54-4-270-54-2200	Vehicle Purchase	0	0	0	0	
100-54-4-270-54-2300	Furniture/Fixtures	0	0	0	0	
100-54-4-270-54-2400	Computer/Printer	0	0	0	0	
100-54-4-270-54-2500	Equipment	0	0	0	0	
	Capital Outlay	0	0	0	0	
TOTAL TRAFFIC ENGINEER		188,289	195,179	205,200	187,152	206,120

Public Buildings

Account #	Description	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
100-51-1-565-71-1100	Salaries	74,921	75,726	78,853	72,807	80,572
100-51-1-565-71-1300	Overtime	1,140	2,198	2,400	2,370	2,000
100-51-1-565-71-2100	Health Insurance	22,500	24,519	24,774	24,780	24,597
100-51-1-565-71-2101	Life Insurance	288	311	315	315	315
100-51-1-565-71-2200	Social Security	5,543	5,735	6,216	5,475	6,366
100-51-1-565-71-2400	Retirement	12,294	12,339	13,518	13,518	13,383
100-51-1-565-71-2700	Workers' Comp Insurance	4,749	5,046	5,159	5,160	7,197
100-51-1-565-71-2900	Health Savings Account		1,154	2,000	2,981	3,300
	Personal Services	121,436	127,028	133,235	127,406	137,730
100-52-1-565-71-1300	Maint. & Technical Serv.	0	0	0	0	9,500
100-52-1-565-71-2200	Repairs & Maint. Building	21,903	24,810	25,000	21,786	25,000
100-52-1-565-71-2230	Repairs & Maint. Building-OHS		3,262	5,103	7,424	0
100-52-1-565-71-2320	Lease Purchase Payments	0	1,179	1,584	1,572	1,584
100-52-1-565-71-3100	Liability Insurance	3,248	3,438	3,043	3,048	4,325
100-52-1-565-71-3200	Communication	15,986	10,704	12,000	11,921	12,500
100-52-1-565-71-3500	Business Travel	0	76	160	0	160
100-52-1-565-71-3700	Business Training	0	50	400	50	200
100-53-1-565-71-1100	General Operating	4,509	271	4,000	758	2,000
100-53-1-565-71-1125	General Op-City Hall	2,006	2,432	2,000	1,841	2,500
100-53-1-565-71-1230	Utilities(CHALL/ARM/GR	38,484	37,346	38,000	37,761	38,000
100-53-1-565-71-1270	Gas	789	1,629	1,900	922	1,500
100-53-1-565-71-1600	Small Equipment	1,037	1,346	1,500	1,149	1,500
100-53-1-565-71-1700	Uniforms	590	0	600	542	600
100-55-1-565-71-1300	Garage M & R	0	19	500	430	500
	Operating Expenses	88,553	86,561	95,790	89,205	99,869
100-54-1-565-71-2200	Vehicles	0	0	0	0	
100-54-1-565-71-2300	Furniture & Fixtures	0	0	0	0	
100-54-1-565-71-2400	Computers & Printers	0	0	0	0	
100-54-1-565-71-2500	Equipment	0	0	0	0	
	Capital Outlay	0	0	0	0	0
TOTAL PUBLIC BUILDINGS		209,988	213,588	229,025	216,611	237,599
TOTAL ENGINEERING DIVISION		1,145,864	1,183,053	1,261,562	1,203,863	1,294,132

100-52-1-565-71-2320 **Lease Purchase Payments**

Note: (1) Postage Machine \$132 x 12= \$1,584

Street Lights

Account #	Description	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
100-53-4-260-77-1230	Utilities	353,089	343,679	360,000	348,919	365,000
TOTAL STREET LIGHTS		353,089	343,679	360,000	348,919	365,000

Non-Operating

Account #	Description	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
100-55-4-860-10-1130	City Garage Oper.	218,650	225,531	227,950	227,950	233,687
100-55-4-860-10-1140	City Auditorium Fund	8,752	8,800	4,603	1,550	4,909
100-55-4-900-10-1040	Reimburse Cemetery	44,037	54,194	53,450	53,450	58,585
Total Non-Operating Internal Funds		271,439	288,525	286,003	282,950	297,181

Account #	Description	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
100-57-4-900-10-2020	Humane Society Reimb.	140,500	140,500	140,500	95,555	0
100-57-4-900-10-2030	Drug Coordinator	15,000	5,000	4,000	0	0
100-57-4-900-10-2040	Heritage Center	5,000	5,000	5,000	5,000	5,000
100-57-4-900-10-2090	J-Fly Foundation	10,000	10,000	0	0	0
100-57-7-520-10-2000	WWC Dev Auth.	11,753	50,000	50,000	50,000	52,000
100-57-7-520-10-2005	OADA	0				
100-57-7-520-10-2010	SE Area Planning Comm.	17,708	17,566	18,000	17,611	18,000
Total Non-Operating Contributions		199,961	228,066	217,500	168,166	75,000

Account #	Description	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
100-52-3-920-10-3900	Region 8HazMat-City of I	2,998	1,465	1,533	1,465	1,533
100-52-3-920-10-4000	Code Red	8,750	8,750	11,250	7,500	11,250
100-52-3-920-10-5000	Surplus Sales Gov Deals	833	4,798	5,000	234	5,000
100-57-4-900-10-1050	Hotel/Motel Tax Prom.	6,000	16,933	15,000	9,562	15,000
100-57-4-900-10-1300	Okefeenokee Classic		20,000	56,000	59,084	50,000
100-57-4-900-10-2400	Interest Payable - TANS		13,375	15,000	6,601	6,000
100-57-4-900-10-2600	Unemployment Comp.	9,266	352	10,500	2,373	10,500
100-57-4-900-10-2700	Reimburse Postage	-49	-21	0		0
100-57-4-900-10-2800	Retention Pond (BC Way	30,000	30,000	30,000	30,000	30,000
100-61-9-030-10-8010	Misc. Bank Stmt Charges	6,644	6,661	6,000	8,512	7,000
100-61-9-030-10-9000	Fund Balance	0	0	0	0	10,857
Total Non-Operating Other		77,094	102,312	150,283	125,332	147,140
TOTAL NON-OPERATING		548,493	618,903	653,786	576,448	519,321
TOTAL GENERAL FUND		13,205,595	13,644,026	14,599,887	13,953,295	15,071,600

Enterprise Funds

Water and Sewer Fund Revenue

**Enterprise Fund
Water & Sewer Fund 505 Revenues**

Account #	Description	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
505-34-4210	Water Service Fees	2,413,102	2,486,886	2,445,976	2,483,226	2,445,976
505-34-4230	Sewer Service Fees	2,672,148	2,714,757	2,729,964	2,727,828	2,729,964
	Total Utility Service Fees	5,085,242	5,201,643	5,175,940	5,211,054	5,175,940
505-34-4212	Water Taps	10,106	7,324	10,000	6,625	10,000
505-34-4240	Sewer Taps	6,275	6,075	6,000	6,775	6,000
	Total Water/Sewer Taps	16,381	13,399	16,000	13,400	16,000
505-34-4214	Contract Extensions	0	0	500	0	500
505-34-4215	Reinstatement Charges	120,975	119,573	120,000	122,216	120,000
505-34-4216	Miscellaneous Revenue	2,188	7,032	10,000	3,155	10,000
505-34-4217	Cash in Bank Interest	400	1,405	1,000	13,775	3,000
505-34-4218	Loads to Disposal	552,274	613,018	550,000	817,558	675,000
505-34-4219	Disconnect Fee	76,110	60,304	60,000	73,251	60,000
505-34-4220	Account Set Up Fee	16,995	17,580	18,000	17,310	18,000
505-34-4225	Collections Revenue	956	1,659	3,000	616	3,000
505-34-4250	Sewer Fees-Satilla W/S Auth	331,351	305,398	300,000	287,598	300,000
505-34-9300	Returned Check Fees	4,270	2,580	5,000	2,832	5,000
505-38-1000	Utility Site Rental Fees	113,506	117,405	120,000	124,510	120,000
	Total Miscellaneous Revenue	1,219,025	1,245,952	1,187,500	1,462,821	1,314,500
505-39-1200	Reimb: Capital Project Fund	0	0	0	0	
505-39-1210	Fund Balance	0	0	0	0	
505-39-1300	Reimb: General Fund	0	0	0	0	
	Total Reimbursements	0	0	0	0	0
	TOTAL WATER & SEWER FUND	6,320,647	6,460,994	6,379,440	6,687,275	6,506,440

Water & Sewer Operations

**Enterprise Fund
Water & Sewer Fund 505 - Water & Sewer Operations**

Account #	Description	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
505-52-4-430-59-1200	Professional Services	10,200	6,629	10,000	3,957	10,000
505-52-4-430-59-2320	Lease Purchase	7,387	17,730	17,730	17,730	62,000
505-52-4-430-59-3100	Liability Insurance	7,757	8,055	8,014	8,016	8,539
505-52-4-430-59-3850	Contract Labor	2,499,300	2,499,300	2,499,300	2,499,300	2,499,300
505-53-4-430-59-1100	General Operating	1,647	1,463	2,500	554	2,500
505-53-4-430-59-1230	Utilities	356,062	338,929	350,000	379,407	350,000
505-55-4-430-59-1300	Garage M & R	8,824	14,379	10,000	11,762	10,000
505-55-4-430-59-1500	ESG Whse/Phone/Supplies	-1,001	5,819	0	838	0
	Operating Expenses	2,890,176	2,892,303	2,897,544	2,921,564	2,942,339
505-54-4-430-59-2500	Equipment	53,842	14,681	28,000	36,714	85,000
505-54-4-430-59-2540	Debt Service Capital Project	116,029	251,073	131,070	218,175	129,994
505-54-4-430-59-2550	Water Meters	10,449	6,999	6,000	2,912	6,000
505-54-4-430-59-2560	Tank Maintenance Program	128,795	130,627	132,377	132,376	130,680
	Capital Outlay	309,116	403,379	297,447	390,178	351,674
TOTAL WATER & SEWER OPERATIONS		3,199,291	3,295,682	3,194,991	3,311,742	3,294,013

NOTES: FY2019

505-52-4-430-59-2320 Lease Purchase Payments

Note: (1) 2015 Backhoe @ \$80,700.00 for 5 years
 Monthly pmnt \$1459.78 x 12 = \$17,517.36 @ 3.27%

Note: (2) 2019 Vacuum Jetter Truck \$300,000 @ 3.5% for 7 years
 Monthly Payment of \$3,696.43 x 12 = \$44,357.14

505-54-4-430-59-2500 Equipment

Includes 25% for generator match from GEMA Grant

Water and Sewer Non-Operating

**Enterprise Fund
Water & Sewer Fund 505 - Non-Operating**

Account #	Description	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
505-55-4-400-10-1130	City Garage Operations	47,990	49,507	50,021	50,021	50,514
505-55-4-400-10-1140	Reimb: General Fd. Opr.	1,935,934	2,142,654	2,136,275	2,136,274	2,181,194
505-57-4-400-10-9050	Refunds & Reimbursement	89	300	200	-7	200
505-58-4-300-10-1300	Prin Gefa CW00-001 & 98-L68WJ	168,412	183,367	193,004	192,969	193,045
505-58-4-300-10-2000	GEFA Interest	90,201	63,410	59,247	60,037	44,387
505-58-4-400-10-1300	Prin Gefa 2000-L36	542,191	413,841	564,262	561,626	575,632
505-58-4-400-10-1325	Prin Gefa CW00-020	98,612	75,917	104,686	103,907	107,862
505-58-4-400-10-1400	GEFA CW09071PF60-Bar Screen	4,657	4,811	4,945	4,518	11,154
505-58-4-400-10-2000	Int Gefa 2000-L36WJ	73,880	48,252	51,809	54,444	40,439
505-58-4-400-10-2050	GEFA DW2016005			20,000	106	8,000
TOTAL NON-OPERATING		2,961,965	2,982,059	3,184,449	3,163,895	3,212,427
TOTAL W&S FUND EXPENDITURES		6,161,256	6,277,742	6,379,440	6,475,637	6,506,440

Waste Management Fund

Waste Management Revenues

**Enterprise Fund
Waste Management Fund 540 Revenues**

Account # Description	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
540-34-4110 Residential Garbage Fees	929,139	924,333	942,161	922,439	944,516
540-34-4115 Trash Collection Fees	477,669	474,201	489,000	473,052	489,000
540-34-4120 Dumpster Fees	793,991	827,959	833,076	861,504	858,000
540-34-4190 Reinstatement Fees	42,079	40,467	46,360	40,184	46,360
540-34-4193 Container Deposit	650	200	2,500	650	2,500
540-34-4195 Special Collections	3,390	3,033	3,199	2,433	3,250
540-34-4200 Disconnect/Connect Fee	25,370	20,101	25,000	24,417	25,000
TOTAL WASTE MANAGEMENT REVENUE	2,272,288	2,290,293	2,341,296	2,324,679	2,368,626

Note: The Reinstatement Fees and Disconnection Fees are 25% of collected revenue received in the Water/Sewer Fd.

Garbage & Trash Collections

**Enterprise Fund
Waste Management Fund 540 - Garbage & Yard Trash Collection**

Account #	Description	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
540-51-4-530-65-1100	Salaries	193,417	184,004	192,130	187,341	196,411
540-51-4-530-65-1300	Overtime	2,099	3,282	3,000	7,973	3,000
540-51-4-530-65-2100	Health Insurance	52,500	57,212	57,806	57,804	57,394
540-51-4-530-65-2101	Life Insurance	716	803	768	768	764
540-51-4-530-65-2200	Social Security	13,400	12,766	14,927	13,336	15,304
540-51-4-530-65-2400	Retirement	30,731	31,940	32,938	32,938	32,471
540-51-4-530-65-2700	Workers' Comp Ins.	11,078	11,773	12,037	12,036	16,719
540-51-4-530-65-2900	Health Savings Account		6,081	4,900	12,097	10,900
	Personal Services	303,941	307,861	318,506	324,291	332,962
540-52-4-530-65-1200	Professional Services	31,128	46,938	49,000	47,644	49,000
540-52-4-530-65-2320	Lease Purchase Pymts.	6,555	26,138	26,681	26,171	26,138
540-52-4-530-65-3100	Liability Insurance	10,477	11,127	9,752	9,756	11,382
540-52-4-530-65-3200	Communication	954	860	1,000	854	1,000
540-52-4-530-65-3500	Business Travel	0	0	500	495	500
540-52-4-530-65-3600	Dues & Subscriptions	150	150	150	150	150
540-52-4-530-65-3700	Business Training	198	0	500	15	500
540-52-4-530-65-3850	Contract Labor	530,799	529,728	527,812	529,728	529,728
540-53-4-530-65-1100	General Operating	3,681	2,976	4,000	3,089	3,500
540-53-4-530-65-1110	Chemicals	394	0	700	620	700
540-53-4-530-65-1230	Utilities	6,559	6,391	6,500	5,646	6,500
540-53-4-530-65-1270	Gas	28,266	26,964	30,000	29,169	30,000
540-53-4-530-65-1600	Small Equipment	773	82	1,000	431	1,000
540-53-4-530-65-1700	Uniforms	1,344	1,245	1,700	1,423	1,500
540-55-4-530-65-1000	Reimb:Gen. Fd. Opr.	306,620	291,620	291,620	291,620	291,620
540-55-4-530-65-1300	Garage M & R	24,235	37,374	35,000	42,564	35,000
540-57-4-530-65-9000	Contingency	-43	0	250	0	250
	Operating Expenses	952,089	981,591	986,165	989,376	988,468
540-54-4-530-65-2200	Vehicles Purchase	0	0	0	0	
540-54-4-530-65-2300	Furniture & Fixtures	0	0	0	0	
540-54-4-530-65-2400	Computers & Printers	0	0	0	0	
540-54-4-530-65-2500	Equipment	76,656	75,100	78,000	69,981	77,000
	Capital Outlay	76,656	75,100	78,000	69,981	77,000
TOTAL GARBAGE & TRASH COLLECTION		1,332,686	1,364,552	1,382,670	1,383,648	1,398,430

NOTES: FY 2019

540-52-4-530-65-2320 Lease Purchase

Note: (1) 2015 Knuckle Boom Loader \$122,914 @ 2.44% 5 yrs
Monthly pmnt \$2,178.15 x 12 = \$26,137.80 pd in full 3/2021

540-54-4-530-65-2500 - Equipment

Note: (1) Replacement of trash containers 4 year out of 5

Brown/White Goods

Account #	Description	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
540-52-4-530-70-3850	Contract Labor Brown/White Goods	48,410	48,766	50,000	49,046	50,000
540-57-4-530-70-2000	Transfer Station Tipping	1,000	0	1,000	385	1,000
TOTAL BROWN/WHITE GOODS		49,410	48,766	51,000	49,431	51,000

Dumpster Collection

Account #	Description	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
540-52-4-550-75-3850	Contract Labor	615,513	644,430	645,000	672,423	651,000
540-55-4-550-75-1000	Reimb: General Fund	161,015	146,015	166,798	166,798	170,506
TOTAL DUMPSTER COLLECTION		776,528	790,445	811,798	839,221	821,506

Landfill Closure

Account #	Description	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
540-52-4-560-72-1200	Professional Services	12,000	12,000	12,190	12,190	12,000
540-52-4-560-72-1300	Technical Services	2,000	2,000	2,100	2,100	2,100
TOTAL LANDFILL CLOSURE		14,000	14,000	14,290	14,290	14,100

Non-Operating

Account #	Description	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
540-55-4-400-10-1130	City Garage Operations	78,216	80,678	81,538	81,538	83,590
540-61-9-000-10-5000	Fund Balance	0		0	0	
TOTAL NON-OPERATING		78,216	80,678	81,538	81,538	83,590
TOTAL WASTE MGMT. EXPENDITURES		2,250,841	2,298,441	2,341,296	2,368,129	2,368,626

City Auditorium Fund

**Enterprise Fund
City Auditorium Fund 555**

Account #	Revenue Source	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
555-38-1000	Rental Income	20,950	25,565	30,000	32,225	30,000
555-38-3000	Rental Deposits	0	100	0	175	
555-39-1200	Reimb from General Fund	8,752	8,800	4,603	1,550	4,909
TOTAL CITY AUDITORIUM REVENUE		29,702	34,465	34,603	33,950	34,909

City Auditorium Fund Expenditures

Account #	Account Number	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
555-51-7-565-60-1100	Salaries	2,806	2,987	3,000	4,593	3,300
555-51-7-565-60-1300	Overtime		0		0	
555-51-7-565-60-2200	Social Security	192	229	230	337	252
Personal Services		2,998	3,216	3,230	4,930	3,552
555-52-7-565-60-1200	Professional Services	150	150	300	0	300
555-52-7-565-60-2200	Repairs/Maint Bldg	130	3,203	3,500	1,165	3,500
555-52-7-565-60-3100	Liability Insurance	734	814	814	816	796
555-52-7-565-60-3200	Communication	2,555	1,017	2,760	1,313	2,760
555-53-7-565-60-1100	General Operating	2,733	2,428	3,000	2,553	3,000
555-53-7-565-60-1200	Utilities	19,401	22,716	20,000	23,171	21,000
Operating Expenses		25,703	30,328	30,374	29,017	31,356
555-54-7-565-60-2300	Furniture & Fixtures	1,000	910	1,000	0	
555-54-7-565-60-2500	Equipment					
Capital Outlay		1,000	910	1,000	0	0
TOTAL CITY AUDITORIUM EXPENDITURES		29,702	34,454	34,603	33,947	34,909

Special Revenue Funds

Cemetery Fund

**Special Revenue Fund 203
Cemetery Fund Revenues**

Account #	Description	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
203-34-9100	Sales: Cemetery Lots	41,075	69,850	50,000	55,200	50,000
203-34-9101	Interment Fees	58,600	62,225	60,000	56,150	60,000
203-34-9102	Monument & Transfer Fee	7,496	9,702	11,000	10,888	11,000
203-34-9103	Reimb: General Funds	44,037	54,194	53,450	53,450	58,585
203-34-9105	Reimb: Cemetery Trust	0	0	44,000	39,200	44,000
Total Revenues		151,208	195,971	218,450	214,888	223,585

Cemetery Fund Expenditures

Account #	Description	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
203-51-4-850-66-1100	Salaries	68,493	68,570	68,902	69,160	71,966
203-51-4-850-66-1300	Overtime	1,850	378	1,000	790	1,000
203-51-4-850-66-2100	Health Insurance	15,000	16,346	16,516	16,512	16,398
203-51-4-850-66-2101	Life Insurance	248	276	276	275	276
203-51-4-850-66-2200	Social Security	4,867	4,776	5,348	4,884	5,581
203-51-4-850-66-2400	Retirement	10,713	11,021	11,812	11,812	11,690
203-51-4-850-66-2700	Workers' Comp Insurance	3,165	3,364	3,439	3,444	4,777
203-51-4-850-66-2900	Health Savings Account		1,950	3,900	3,950	4,000
Personal Services		104,336	106,681	111,193	110,826	115,687
203-52-4-850-66-2200	Repairs & Maint. Building	475	471	500	0	500
203-52-4-850-66-3100	Liability Insurance	3,841	4,041	3,643	3,648	4,174
203-52-4-850-66-3200	Communication	723	1,152	1,000	1,130	1,000
203-52-4-850-66-3850	Contract Labor	31,734	23,704	41,500	34,689	41,500
203-53-4-850-66-1100	General Operating	3,758	4,693	4,500	4,606	4,500
203-53-4-850-66-1110	Chemicals	150	6,559	150	0	150
203-53-4-850-66-1230	Utilities	6,522	3,333	6,000	6,257	6,000
203-53-4-850-66-1270	Gas	5,230	470	4,500	5,959	4,500
203-53-4-850-66-1600	Small Equipment	898	433	500	502	500
203-53-4-850-66-1700	Uniforms	516	25,845	500	486	500
203-55-4-850-66-1000	Reimb: General Fund Opr.	25,845	11,002	25,845	25,848	25,845
203-55-4-850-66-1130	Reimb: Garage Operations	10,666	6,904	11,119	11,119	11,229
203-55-4-850-66-1300	Garage M & R	6,799	0	7,000	9,785	7,000
203-57-4-850-66-9000	Contingency	51	0	500	0	500
Operating Expenses		97,209	88,606	107,257	104,028	107,897
203-54-4-850-66-2200	Vehicles	0	0	0	0	
203-54-4-850-66-2500	Equipment			0	0	
Capital Outlay		0	0	0	0	0
Total Expenditures		201,544	195,287	218,450	214,854	223,585

WPD Information Technology Fund

**Special Revenue Fund 205
WPD Information Technology Fund Revenues**

Account #	Revenue Source	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
205-38-1050	IT Revenue Fee	15,959	16,776	15,000	12,044	15,000
205-39-1210	Fund Balance	0	0	10,000	0	15,000
	TOTAL	15,959	16,776	25,000	12,044	30,000

WPD Information Technology Fund Expenditures

Account #	Account Number	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
205-53-9-034-80-2500	Computers/Equipment	29,388	11,302	25,000	30,413	30,000
	TOTAL	29,388	11,302	25,000	30,413	30,000

Hotel/Motel Fund

Account #	Revenue Source	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
275-31-4100	Hotel/Motel Revenue	339,248	378,364	338,000	398,566	360,000
275-31-4110	Hotel/Motel via Internet Revenue	2,286	1,521	2,000	2,199	2,000
TOTAL HOTEL/MOTEL REVENUE		341,533	379,885	340,000	400,765	362,000

Hotel/Motel Fund Expenditures

Hotel/Motel Fund Revenues

Expenditures	Account Number	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
275-51-7-540-59-1100	Salaries	12,873	16,410	36,296	22,522	35,311
275-51-7-540-59-1300	Overtime	187	231	0	18	0
275-51-7-540-59-2100	Health Insurance	3,750	4,087	8,258	8,256	8,199
275-51-7-540-59-2101	Life Insurance	50	55	146	146	134
275-51-7-540-59-2200	Social Security	999	1,273	2,777	1,398	2,559
275-51-7-540-59-2400	Retirement	2,059	2,106	6,222	6,222	5,677
275-51-7-540-59-2700	Worker's Comp	791	841	1,720	1,716	2,399
275-51-7-540-59-2900	Health Savings Account		669	1,450	1,450	2,900
Personal Services		20,708	25,673	56,868	41,728	57,178
275-52-7-540-59-3100	Liability Insurance	367	407	622	624	796
275-52-7-540-59-3200	Communication	6,988	624	5,000	2,061	2,500
275-52-7-540-59-3300	Advertising	29,033	28,441	44,010	41,003	33,000
275-52-7-540-59-3500	Business Travel	865	2,053	3,000	1,289	3,000
275-52-7-540-59-3700	Business Training	876	1,362	3,000	1,170	3,000
275-52-7-540-59-4000	Events/Sponsorships	35,543	41,227	1,000	624	24,825
275-53-7-540-59-1000	Promotional Items	24,081	15,652	19,000	8,766	16,000
275-53-7-540-59-1100	General Operating	3,064	2,483	3,000	4,303	4,000
275-53-7-540-59-1270	Gas	85	99	500	196	500
275-57-7-540-10-9300	Reimburse General Fund	212,897	227,331	204,000	240,459	217,200
Operating Expenses		313,797	319,680	283,132	300,496	304,821
TOTAL HOTEL/MOTEL EXPENDITURES		334,506	345,353	340,000	342,223	362,000

Note:

General Fund will receive 60% and the remaining 40% will allocated for Tourism.

New Tourism Employee is reflected in budget

SPLOST 2014

**Special Revenue Fund 433
Special Purpose Local Option Sales Tax 2014 (SPLOST) Revenue**

Account #	Revenue Source	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
433-33-7100	Special Purpose Sales Tax	2,236,623	2,280,154	2,300,000	2,596,619	2,410,000
433-36-1000	Interest Earned	1,755	13,306	0	53,943	
433-39-1210	Fund Balance		0	3,380,000	0	5,000,000
TOTAL SPLOST 2014 REVENUE		2,238,379	2,293,460	5,680,000	2,650,562	7,410,000

Special Purpose Local Option Sales Tax 2014 Expenditures

Expenditures	Account Number	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
433-55-9-033-17-1000	Engineering Roads and Streets	0	2,434	1,600,000	1,927,459	1,465,000
433-55-9-033-17-1500	Heavy Equipment	0	0		-13,160	90,000
433-55-9-033-17-2100	Public Safety - Police Vehicles	254,699	294,438	231,000	243,265	50,000
433-55-9-033-17-2120	Public Safety - Fire Truck		395,209		966	
433-55-9-033-17-3100	Fire Dept New Station #4	0	23,625	1,200,000	212,198	1,420,000
433-55-9-033-17-4000	Public Facility Imp, Demo & Prop	475,065	364,438	400,000	509,977	400,000
433-55-9-033-17-5000	Water/Sewer Rehab	0	0	1,000,000	355,787	700,000
433-55-9-033-17-6000	Information Technology	6,709	7,179	80,000	84,000	60,000
433-55-9-033-17-7500	City Parks Improvements	44,345	15,848	10,000	4,026	25,000
433-55-9-033-17-8000	Public Works Facility	0	0	1,159,000	0	3,200,000
TOTAL SPLOST 2014 EXPENDITURES		780,819	1,103,170	5,680,000	3,324,519	7,410,000

NOTES: FY 2019

433-55-9-033-17-1500 Heavy Equipment
25% grant match for genrators city wide.

SPLOST 2008

**Special Revenue Fund 435
Special Purpose Local Option Sales Tax 2008 (SPLOST) Revenue**

Account #	Revenue Source	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
435-33-7100	Special Purpose Sales Tax		11			
435-36-1000	Interest Earned	3,941	11,166		12,196	
435-39-1210	Fund Balance		0	1,677,682	0	861,985
	TOTAL	3,941	11,177	1,677,682	12,196	861,985

Special Purpose Local Option Sales Tax 2008 Expenditures

Expenditures	Account Number	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
435-55-9-033-17-1000	Engineering Roads and Streets	101,615	925,112	282,682	132,293	
435-55-9-033-17-2100	Police Dept Special Purpose	0	0			
435-55-9-033-17-4000	Property Acq & Demolition	11,288	57,450	0	0	
435-55-9-033-17-5000	Water/Sewer Rehab & Expan	129,839	572,426	235,000	148,690	
435-55-9-033-17-7000	DWDA Projects	0	0			
435-55-9-033-17-8000	Public Works Facility	87	0	1,160,000	0	861,985
435-55-9-033-17-8500	Public Buildings-City Hall	92,706	6,232	0	0	
435-55-9-033-17-9000	Rehab City Auditorium	3,976	0	0	0	
	TOTAL	339,511	1,561,220	1,677,682	280,983	861,985

TSPLOST

**Special Revenue Fund 235
Transportation Special Purpose Local Option Sales Tax 2018 (TSPLOST) Revenue**

Account #	Revenue Source	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
235-33-7100	Special Purpose Sales Tax				549,742	1,200,000
235-36-1000	Interest Earned					
235-39-1210	Fund Balance					
TOTAL TSPLOST 2018 REVENUE		0	0	0	549,742	1,200,000

Transportation Special Purpose Local Option Sales Tax 2018 (TSPLOST) Expenditures

Expenditures	Account Number	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
235-55-9-033-14-1200	Professional Services					400,000
235-55-9-033-17-3300	Advertising					6,000
235-55-9-033-17-3580	Contract Services					794,000
TOTAL TSPLOST 2018 EXPENDITURE		0	0	0	0	1,200,000

Internal Funds

Garage Fund

Account #	Description	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
606-34-9200	All Funds Contributions	355,522	366,718	370,628	370,628	379,956
TOTAL CITY GARAGE		355,522	366,718	370,628	370,628	379,956

City Garage Fund Expenditures

Account #	Description	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
606-51-4-800-68-1100	Salaries	198,089	197,511	208,257	202,280	209,484
606-51-4-800-68-1300	Overtime	899	1,734	1,500	446	1,500
606-51-4-800-68-2100	Health Insurance	45,000	49,038	49,548	49,548	51,185
606-51-4-800-68-2101	Life Insurance	738	823	831	831	815
606-51-4-800-68-2200	Social Security	14,301	14,489	16,046	14,763	16,140
606-51-4-800-68-2400	Retirement	31,856	32,968	35,703	35,703	34,688
606-51-4-800-68-2700	Workers' Comp Insurance	9,495	10,091	10,317	10,320	14,395
606-51-4-800-68-2900	Health Savings Account		2,227	4,900	4,281	5,100
Personal Services		300,378	308,881	322,202	318,171	333,307
606-52-4-800-68-1200	Professional Services	2,000	1,800	2,000	1,666	2,000
606-52-4-800-68-1300	Maint. & Technical Serv.	1,018	705	750	497	750
606-52-4-800-68-2200	Repairs/Maint. Building	500	7,296	300	0	300
606-52-4-800-68-3100	Liability Insurance	6,777	1,987	6,130	6,132	7,360
606-52-4-800-68-3200	Communication	1,710	1,634	1,600	2,057	1,600
606-52-4-800-68-3600	Dues & Subscriptions	1,500	6,985	1,800	1,500	1,800
606-53-4-800-68-1100	General Operating	9,599	758	10,000	10,604	7,000
606-53-4-800-68-1110	Chemicals	1,437	-5,875	1,396	1,307	1,400
606-53-4-800-68-1115	Fleet Cost-Warehouse	7,933	0	0	-189	0
606-53-4-800-68-1230	Utilities	12,760	12,909	13,000	11,938	13,000
606-53-4-800-68-1270	Gas	2,372	2,524	3,000	3,370	3,000
606-53-4-800-68-1600	Small Equipment	2,961	1,857	3,000	3,000	3,000
606-53-4-800-68-1700	Uniforms	2,751	3,474	3,200	3,689	3,200
606-55-4-800-68-1300	Garage M & R	3,146	2,822	2,000	6,055	2,000
606-57-4-800-68-9000	Contingency	228	0	250	0	240
Operating Expenses		56,691	38,877	48,426	51,625	46,650
606-54-4-800-68-2400	Computers & Printers					
606-54-4-800-68-2500	Equipment			0	0	0
Capital Outlay		0	0	0	0	0
TOTAL CITY GARAGE		357,069	347,758	370,628	369,796	379,956

Liability Insurance Fund

Account #	Revenue Source	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
600-34-9200	All Funds Contributions	266,373	292,290	250,000	250,044	300,000
600-38-9000	Liability Misc Revenue		120	0	4,467	
TOTAL		266,373	292,410	250,000	254,511	300,000

Expenditures	Account Number	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
	600-52-9-020-11-3100 Premium Auto	84,163	84,726	89,153	87,708	95,000
	600-52-9-021-11-3100 Premium Liability	70,694	83,473	103,860	114,578	120,000
	600-52-9-022-11-3100 Premium Property	46,067	48,683	35,937	36,015	60,000
	600-52-9-023-11-3100 Claims Payment	12,607	19,207	21,020	38,471	25,000
	600-52-9-027-11-3100 Liability Litigation			0	15,000	
TOTAL		213,531	236,090	249,970	291,771	300,000

Health Insurance Fund

Account #	Revenue Source	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
601-38-9000	City Premium	1,552,500	1,699,998	1,725,935	1,725,929	1,730,000
601-38-9001	Miscellaneous Revenue	14,159	10,661	10,000	47,317	10,000
601-38-9010	Employee Premiums	430,177	384,201	351,000	43,087	351,000
601-38-9020	Retired Premiums	39,357	15,401	1,437	8,076	0
601-38-9030	Group Life	26,503	50,683	29,095	369,988	35,000
601-38-9040	UMR Stop/Loss Reimb.			0	153,645	
601-38-9050	MetLife Employee Cont.			78,800	69,207	78,800
TOTAL		2,062,695	2,160,943	2,196,267	2,417,249	2,204,800

Expenditures	Account Number	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
	601-52-9-024-12-1010 MMSI Insurance Claims	2,359,694	2,010,196	0	34,267	0
	601-52-9-024-12-1020 Administration Fees	451,643	316,441	0	0	0
	601-52-9-025-12-1030 UMR Insurance Claims		16,767	1,700,000	1,422,738	1,700,000
	601-52-9-024-12-1040 UMR Administration Fee		108,590	118,338	85,843	125,338
	601-52-9-024-12-1050 UMR Stop/Loss Reinsurance		377,647	214,000	232,155	233,428
	601-52-9-024-12-1060 Broker Fees		0	49,200	39,100	37,200
	601-52-9-025-12-3100 Life Insurance	18,290	2,544	0	0	0
	601-52-9-025-12-3400 MetLife Premiums		0	107,895	99,812	102,000
	601-52-9-025-12-3500 Pcori Fees/Transition	23,430	13,895	6,834	1,428	6,834
TOTAL		2,853,057	2,846,081	2,196,267	1,915,344	2,204,800

Retirement Fund

Account #	Revenue Source	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
602-38-9000	Retirement Contributions	1,148,047	1,175,991	1,262,006	1,262,006	1,262,900
TOTAL		1,148,047	1,175,991	1,262,006	1,262,006	1,262,900

Expenditures	Account Number	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
602-57-9-023-15-3000	Retirement Payments	1,142,494	1,175,945	1,262,006	1,260,510	1,262,900
TOTAL		1,142,494	1,175,945	1,262,006	1,260,510	1,262,900

Worker's Compensation Fund

Account #	Revenue Source	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
603-38-9000	Miscellaneous Revenue	0	0	0	0	
603-39-1000	All Funds Contribution	345,002	370,000	380,000	380,004	535,000
TOTAL		345,002	370,000	380,000	380,004	535,000

Expenditures	Account Number	2016 Actual	2017 Actual	2018 Budget	2018 Actual	2019 Budget
603-52-9-023-18-3100	Expend for all Claims	477,979	332,048	305,000	441,234	425,000
603-52-9-027-18-1100	Administration Cost	61,109	106,325	75,000	75,448	110,000
603-52-9-028-18-3100	Reserve for Claims	0	0	0	0	
TOTAL		539,088	438,373	380,000	516,682	535,000

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Performance Measures

City Manager

PERFORMANCE MEASURES				
<i>Workload</i>				
Measure	<i>Actual</i>			<i>Target</i>
	FY-16	FY-17	FY-18	FY-19
Number of Council Agendas Prepared	72	72	72	72
Number of Staff Reports Reviewed for Agendas	72	72	72	72
Number of Leadership Training Sessions	0	2	4	4
Number of Council Requests Processed	300	300	300	300
Number of Citizen Requests/Complaints Received	2200	2200	2400	22351
<i>Budget Impact</i>				
FTE's per 1,000 Citizens	0.546	0.546	0.546	0.546
Net Cost of Services per Citizen	\$28	\$29	\$32	\$33
<i>Effectiveness & Strategic Plan</i>				

Channel 10/IT

PERFORMANCE MEASURES				
<i>Workload</i>				
Measure	<i>Actual</i>			<i>Target</i>
	FY-16	FY-17	FY-18	FY-19
Board of Education Meetings Filmed	12	12	9	12
Ware County Commission Meetings Filmed	12	12	9	12
City Council Meetings Filmed	24	24	18	24
Public Events Filmed	20	20	15	20
City Forums/Sports Forum Filmed	10	10	5	10
Local Area News	150	150	120	150
Advertisements on Channel 10	15	20	10	20
Broadcasting outside Productions	100	100	60	100
Hours Spent on User Assistance	1,300	1,300	1,000	1,300
Number of New or Replacement PC's Installed	15	10	8	10
Number of Hardware/Software Upgrades	400	40	25	40
Number of 311 request			65	100
<i>Budget Impact</i>				
FTE's per 1,000 Citizens	0.0683	0.0683	0.0683	0.0683
Net Cost of Services per Citizen	\$13	\$11	\$14	\$14
<i>Effectiveness & Strategic Plan</i>				
Improving equipment for HD output production	10%	10%	10%	10%
Enhance the city website	30%	30%	30%	25%

Finance

PERFORMANCE MEASURES				
<i>Workload</i>				
	<i>Actual</i>		<i>YTD thru 6/30</i>	<i>Budget (Estimates)</i>
Measure	FY-16	FY-17	FY-18	FY-19
Number of Council Meetings Recorded	24	24	24	24
Number of Resolutions Processed	68	50	50	50
Number of Ordinances Processed	6	16	5	5
Number of New Business License Issued	31	28	20	20
Number of Budget Amendments	20	13	25	25
Open Records Request	42	39	40	40
<i>Budget Impact</i>				
FTEs per 1,000 Citizens	0.273	0.273	0.273	0.273
Net Cost of Services per Citizen	\$19	\$19	\$19	\$20
<i>Effectiveness & Strategic Plan</i>				
Number of Findings from External Auditors	0	0	0	0
Points out of 324 GFOA Distinguished Budget Award	270	280	269	280

Purchasing

PERFORMANCE MEASURES				
<i>Workload</i>				
Measure	<i>Actual</i>		<i>YTD thru 6/30</i>	<i>Budget (Estimates)</i>
	FY-16	FY-17	FY-18	FY-19
Number of Purchase Orders Issued	3,100	3,300	3,350	3,320
Number of Formal Bids/Proposals Solicited	22	25	25	15
Number of Work Orders Issued	1,300	1,500	1,500	2,500
Surplus Property Sold (Exclude PD)	12,000	15,000	1,400	12,000
Cost Savings on Bids Est vs Actual	2,706	3,500	3,200	3,500
Budget Impact				
FTEs per 1,000 Citizens	0.273	0.273	0.273	0.273
Net Cost of Services per Citizen	\$19	\$14	\$14	\$15
<i>Effectiveness & Strategic Plan</i>				
Inventory Accuracy Rate	99.16%	99.86%	99.87%	99.90%
% of PO's Created within 3 Days of Requisition	99%	96%	95%	97%

Accounting

PERFORMANCE MEASURES				
<i>Workload</i>				
	<i>Actual</i>		<i>YTD thru 6/30</i>	<i>Budget (Estimates)</i>
Measure	FY-16	FY-17	FY-18	FY-19
Number of Accounts Payable Checks Processed	2,500	2,500	2,400	3,000
Number of Utility Bills Printed	74,864	74,900	75,000	75,000
Number of Work Orders Processed	7,100	7,100	6,000	3,000
Number of Cut-Offs for the Year	2,343	2,300	2,300	2,400
Average of Commercial Dumpsters Billed Monthly	361	370	380	380
Number of Meter Readings Performed Monthly	7,603	620	620	2
Average of Gallons Billed Monthly	57,489,185	57,500,000	60,000,000	65,000,000
Budget Impact				
FTE's per 1,000 Citizens	0.341	0.341	0.341	0.341
Net Cost of Services per Citizen	\$21	\$21	\$22	\$24
<i>Effectiveness & Strategic Plan</i>				
% of Meters Read Correctly on 1st Reading	99%	99%	95%	99%
% of Accounts Utilizing Direct Payment	0.80	0.80	0.80	0.80
% of Current Year Amount Written Off	0.99%	0.99%	0.99%	0.99%
% of Current Year Amount Billed sent to Collection Agency	3.12%	3.12%	3.20%	3.20%

Human Resources

PERFORMANCE MEASURES				
<i>Workload</i>				
	<i>Actual</i>		<i>YTD thru 6/30</i>	<i>Budget (Estimates)</i>
Measure	FY-16	FY-17	FY-18	FY-19
Number of Employment Applications Processed	800	800	316	500
Number of New Hires Processed	13	13	25	30
Number of Employees Complaints Received	2	2	4	0
Number of Grievances Processed	2	2	0	0
Number of Employee Newsletters Prepared	12	12	12	12
Number of Safety Classes Held	4	4	3	5
Number of Employee Accidents With Injuries	10	10	9	8
Number of Worker's Comp Claims Processed	7	7	13	10
Number of Liability Claims Processed	23	23	27	25
Payroll Checks/Direct Deposit Processed	3,761	3,761	4,238	5,000
Number of Employee's Retired	6	6	5	8
<i>Budget Impact</i>				
FTEs per 1,000 Citizens	0.204	0.027	0.027	0.027
Net Cost of Services per Citizen	\$13	\$16	\$23	\$25
<i>Effectiveness & Strategic Plan</i>				

Police Department

PERFORMANCE MEASURES				
<i>Workload</i>				
	<i>Actual</i>		<i>YTD thru 6/30</i>	<i>Budget (Estimates)</i>
Measure	FY-16	FY-17	FY-18	FY-19
Number of High Priority Call Responses	5,000	500	500	500
Number of Medium/Low Priority Responses	40,000	40,000	40,000	40,000
Number of Arrests Made	2,000	2,200	2,200	1,800
Number of Traffic Citations Issued	2,900	3,000	3,000	3,000
Number of Accident Reports Written	1,080	1,100	1,100	1,100
Number of Offenses Cleared	3,900	3,900	3,900	3,900
Number of Investigations Completed	800	800	800	750
Number of Graduates from Citizens Police Academy	25	25	25	40
Neighborhood Watch Meetings	8	12	12	12
Number of SWAT Team Call Responses	2	2	3	2
Budget Impact				
FTEs per 1,000 Citizens	4.744	4.744	4.744	4.744
Sworn Officers per 1,000 Citizens	3.959	3.959	3.959	3.959
Net Cost of Services per Citizen	\$309	\$291	\$326	\$336
Effectiveness & Strategic Plan				
Avg Response Time (in minutes)	4:54	4:50	4:50	4:50
Avg Emergency Response Time (in minutes)	2:14	2:14	2:14	2:14

Fire Department

PERFORMANCE MEASURES				
<i>Workload</i>				
Measure	<i>Actual</i>		<i>YTD thru 6/30</i>	<i>Budget (Estimates)</i>
	FY-16	FY-17	FY-18	FY-19
Number of Fire Calls Received	140	130	135	130
Number of Other Calls Received	1,150	1,200	1,205	1,200
Number of Commercial Structure Inspections	700	800	800	800
Number of Other Inspections(Fire Alarm,Sprinkler)	42	44	45	45
Number of Fire Hydrants Inspections	1,011	1,011	1,022	1,000
Budget Impact				
FTEs per 1,000 Citizens	3.686	3.686	3.686	3.686
Firefighters per 1,000 Citizens	3.617	3.550	3.610	3.610
Net Cost of Services per Citizen	\$232	\$232	\$235	\$241
<i>Effectiveness & Strategic Plan</i>				
Fire Response Time (minutes)	4:32	4:31	4:30	4:30

Highway & Streets Department

PERFORMANCE MEASURES				
<i>Workload</i>				
Measure	<i>Actual</i>		<i>YTD thru 6/30</i>	<i>Budget (Estimates)</i>
	FY-16	FY-17	FY-18	FY-19
Dirt Drive ways repaired	150	126	116	120
Miles Sweeping City Streets	10,342	9,327	6,215	7,000
Hours of Maintaining City Parks	2,200	2,000	2,200	2,200
Stumps Removed	21	12	6	4
Trees Removed	41	43	22	15
Hours Litter P/U Downtown	225	225	225	225
Hours maintaing canals	50	55	50	50
Prisioners P/U litter (hours)	300	300	160	300
Prisioners edging curbs (hours)	700	400	425	425
Keep Wayx/Ware Beautiful clean up days	0		1	2
Budget Impact				
FTEs per 1,000 Citizens	1.500	1.500	1.500	1.500
Net Cost of Services per Citizen	\$84	\$85	\$76	\$84
<i>Effectiveness & Strategic Plan</i>				
% of Paved Roads in Good Working Condition	94.60%	94.60%	94.60%	94.60%

Cemetery Fund

PERFORMANCE MEASURES				
<i>Workload</i>				
Measure	<i>Actual</i>		<i>YTD thru 6/30</i>	<i>Budget (Estimates)</i>
	FY-16	FY-17	FY-18	FY-19
Number of Vault Burials	141	143	145	150
Number of Cemetery Lot Sales	49	52	63	65
Contract Hours Mowing of Cemeteries	600	600	600	600
Budget Impact				
FTEs per 1,000 Citizens	0.137	0.137	0.137	0.137
Net Cost of Services per Citizen	\$14	\$14	\$15	\$15
<i>Effectiveness & Strategic Plan</i>				
Acres of Undeveloped Land	10	10	10	10

Waste Management Fund

PERFORMANCE MEASURES				
<i>Workload</i>				
Measure	<i>Actual</i>			<i>Target</i>
	FY-16	FY-17	FY-18	FY-19
Tons of Yard Trash Collected	2,642	3,245	2,350	2,700
Tons of White & Brown Goods Collected	56	56	56	56
Number of Garbage Container Repairs (Lids & Wheels)	1165	1342	1122	1200
Special Collections scheduled	84	84	84	56
Cans delivered to new / re-established customers	1,134	1,241	1,243	1,000
Trash cans removed	623	534	568	500
Cans cleaned & washed	2,102	1,907	1,925	2,000
Picked up dead animals	66	93	87	80
Customer requested 2nd can	56	41	38	90
Budget Impact				
FTEs per 1,000 Citizens	0.682	0.682	0.682	0.682
Net Cost of Services per Citizen	\$94	\$93	\$94	\$95
Effectiveness & Strategic Plan				
% of Residential Collections Completed as Scheduled	100%	100%	100%	100%
% of Commercial Collections Completed as Scheduled	100%	100%	100%	100%

Garage Fund

PERFORMANCE MEASURES				
<i>Workload</i>				
Measure	<i>Actual</i>			<i>Target</i>
	FY-16	FY-17	FY-18	FY-19
Preventive Maintenance	936	952	948	950
Engine Repairs	58	64	55	60
Transmission Repairs / service	38	35	38	40
Brake Repairs	135	138	141	130
Front Suspension	14	18	17	20
Electrical (wiring, breakers, cranking)	354	343	339	350
Tire Repair	156	187	187	160
Tires Replaced	362	384	387	370
Body Repairs and paint	55	22	25	25
Fuel System (filters, gas lines)	57	63	57	60
Air Conditioning	44	52	48	50
Wrecker Calls	51	23	20	30
Misc. Repairs	287	301	322	300
Budget Impact				
FTEs per 1,000 Citizens	0.410	0.410	0.410	0.410
Net Cost of Services per Citizen	\$24	\$24	\$25	\$26
Effectiveness & Strategic Plan				

Community Improvement - Animal Services

PERFORMANCE MEASURES				
<i>Workload</i>				
Measure	<i>Actual</i>			FY-19
	FY-16	FY-17	FY-18	
Number of calls received for stray animals	700	750	700	800
Abandoned Animals	75	80	90	100
Cruelty to Animals	90	70	85	90
Warnings-Education of Pet Owners	200	160	200	200
Running at Large	500	480	500	500
Animal Bites	30	30	30	30
Other Misc calls	300	400	400	400
Adoption Days				20
Budget Impact				
FTEs per 1,000 Citizens	0.070	0.070	0.070	0.070
Net Cost of Services per Citizen	\$4	\$4	\$4	\$15
Effectiveness & Strategic Plan				
% of Service Calls Completed in Time Estimated	80-90%	80-90%	80-90%	80-90%
Number of Animals adopted				150

Community Improvement - Inspections

PERFORMANCE MEASURES				
<i>Workload</i>				
Measure	<i>Actual</i>			<i>Target</i>
	FY-16	FY-17	FY-18	FY-19
Number of Building Inspections Issued	524	672	411	600
Number of Plumbing Inspections Issued	497	569	322	550
Number of Electrical Inspections Issued	62	719	431	600
Number of Mechanical Inspections Issued	427	455	261	500
Number of Mobile Home Inspections Issued	1	28	8	15
Number of Public Hearing/Notice Signs Posted	50	22	16	20
Total Number of Code Enforcement Cases	1,600	2,000	2,200	2,250
Number of Requests to Annex Land	1	3	5	5
Number of Requests to Rezone Land	1	7	6	7
Budget Impact				
FTEs per 1,000 Citizens	0.273	0.341	0.341	0.341
Net Cost of Services per Citizen	\$17	\$19	\$19	\$23
Effectiveness & Strategic Plan				
Avg. Permit Issuance Time (days)	1-2 Days	1-2 Days	1-2 Days	1-2 Days
Avg. Residential Plan Review Time (days)	7 Days	7 Days	7 Days	7 Days
Avg Commercial Plan Review Time (days)	14 Days	14 Days	14 Days	14 Days
% of Code Violations Complaints Resolved	80%	180%	280%	480%
Avg. Days to Abate Code Violations (days)	30-45 Days	30-45 Days	30-45 Days	30-45 Days

Community Improvement - Administration

PERFORMANCE MEASURES				
<i>Workload</i>				
Measure	<i>Target</i>			<i>Target</i>
	FY-16	FY-17	FY-18	FY-19
Number of Grants Awarded	1	1	2	2
Number of Grants Completed	1	1	1	1
Number of Main Street Special Events Held	8	9	9	9
Number of Downtown Board Meetings	8	8	10	12
<i>Budget Impact</i>				
FTE's per 1,000 Citizens	0.205	0.205	0.137	0.137
Net Cost of Services per Citizen	\$31	\$12	\$14	\$11
<i>Effectiveness & Strategic Plan</i>				
% of Citizen Applications Able to be Funded	98%	98%	98%	98%
% of Grant Funding Spent in Year Received	100%	100%	100%	100%

Community Improvement - Main Street

PERFORMANCE MEASURES				
<i>Workload</i>				
Measure	<i>Target</i>			<i>Target</i>
	FY-16	FY-17	FY-18	FY-19
Number of events Projects Completed				4
Number of Board Meetings held				12
Number of Grants applied				3
Number of Events held				5
Budget Impact				
FTE's per 1,000 Citizens				0.068
Net Cost of Services per Citizen				\$4
<i>Effectiveness & Strategic Plan</i>				
Number of New Bussiness Downtown				1

Engineering – Administration

PERFORMANCE MEASURES				
<i>Workload</i>				
Measure	<i>Actual</i>			<i>Target</i>
	FY-16	FY-17	FY-18	FY-19
Number of Site Plan Reviews	15	12	15	15
Number of Flood Zone Inquiries	4	1	1	2
Number of Drawings Prepared	69	83	86	85
Number of Drawings Prepared for Other Departments	45	38	35	40
Number of Requests to Annex Land	5	4	1	4
Number of Requests to Rezone Land	5	4	4	4
Budget Impact				
FTEs per 1,000 Citizens	0.478	0.478	0.478	0.48
Net Cost of Services per Citizen	\$32	\$32	\$34	
<i>Effectiveness & Strategic Plan</i>				
% of Streets Accurately Included in GIS System	100%	100%	100%	100%
% of Water/Sewer Structures Accurately Inc./GIS System	n/a	n/a	n/a	n/a
% of Storm Drainage Accurately Included inc/GIS System	99%	99%	99%	99%
Avg. Site Plan Review Time (days)	3-4 days	3-4 days	3-4 days	3-4 days

Engineering – Infrastructure Construction

PERFORMANCE MEASURES				
<i>Workload</i>				
	<i>Actual</i>		<i>YTD thru 6/30</i>	<i>Budget (Estimates)</i>
Measure	FY-15	FY-16	FY-17	FY-18
Linear Feet of Repaired/Replaced Curb	233	150	220	250
Linear Feet of Repaired/Replaced Sidewalk	2515	3186	2600	2800
Square Yards Asphalt Street Patches	528	533	500	550
Potholes Repaired	831	830	800	850
Number of Hours Spent to Repair Potholes	274	274	265	280
Storm Drain Pipe Replaced/Installed	141	371	250	350
Catch Basins/Storm Drain Pipes Repaired	63	55	58	60
Catch Basins/Storm Drains Cleaned	383	364	300	325
Grates Cleaned	4729	5344	4500	4800
New Catch Basins Installed	2	3	3	3
Miles of Sidewalk Maintained	50	50	50	50
Budget Impact				
FTEs per 1,000 Citizens	0.273	0.410	0.410	0.410
Net Cost of Services per Citizen	\$17	\$21	\$22	\$23
<i>Effectiveness & Strategic Plan</i>				

Water and Sewer Fund

PERFORMANCE MEASURES				
<i>Workload</i>				
Measure	<i>Actual</i>			<i>Target</i>
	FY-16	FY-17	FY-18	FY-19
Water				
Million Gallons of Water Pumped	773,479,000	731,131,104	729,875,698	748,510,131
Million Gallons of Water Billed	632,503,564	523,907,859	568,975,797	568,975,789
Miles of Water Mains	145	145	145	145
Number of Water Connections	7,603	7,609	7,609	7,609
Daily Average Consumption in Gallons	2,300,000	2,300,000	2,300,000	2,300,000
Sewer				
Maximum Daily Capacity of Plant in Gallons	3,400,000	3,400,000	3,400,000	3,400,000
Miles of Sewer Main Maintained	120	120	120	120
Miles of Storm Sewers	60	60	60	60
Number of Sewer Connections	7,040	7,040	7,045	7,045
Daily Average Treatment in Gallons	3,000,000	3,000,000	3,000,000	3,000,000
Maximum Daily Capacity of Plant in Gallons	12,000,000	12,000,000	12,000,000	12,000,000
Budget Impact				
Cost of Providing Potable Water (per million gallons)	\$2.46	\$2.46	\$2.46	\$2.46
Cost of Sewer Collection (per million gallons)	\$3.68	\$3.68	\$3.68	\$3.68
Effectiveness & Strategic Plan				
% of Water Unbilled due to Testing/Leaks	18%	18%	18%	5%
% of Sewer Lines In Good Working Condition	n/a	n/a	n/a	n/a
% of Sewer Stop-Ups Cleared within 24 Hours	99%	99%	99%	99%

Capital Improvement 5 Year Summary

Capital Outlay Comparison for FY 2018 thru FY 2019

Department	Item Description	#	Request in FY2018	#	Request in FY2019	Approved for FY2019
Executive						
Channel 10/IT	Upgrade Phone System for City Hall Backup Equipment		\$ 32,000		\$32,000	
			\$ 11,000			
			\$ 43,000		\$32,000	\$ -
Finance Department						
Purchasing	2018 Ford Fusion 2018 15-Passenger Van		\$ 17,000		\$0	\$ -
			\$ 27,810			\$ -
			\$ 44,810		\$0	\$ -
Police Departments						
Administration	Realtime Data Link Server/Software Plain unmarked Car Ford Expendition K-9		\$ 26,000			
			\$ 26,000			\$ -
CIU	Vehicle - Unmarked Vehicle Building Renovation/Repair Faro 3D Scanner	1	\$ 25,000		\$25,000	
		1	\$ 150,000		\$75,000	
		1	\$ 75,000			
			\$ 250,000		\$100,000	\$ -
Uniform Patrol	Patrol Cars Digital In Car Video System Equipment	5	\$ 125,000	10	\$300,000	\$ 43,000
		5	\$ 27,500			
		5	\$ 35,000	10	\$75,000	\$ 7,000
			\$ 187,500		\$375,000	\$ 50,000
Support Services	Buffer Resurfacing Parking Lot Genarator Live Scan Fingerprint System Report Manaement System Power DMS		\$ 5,000			\$ 5,000
					\$20,000	
					\$67,024	
					\$20,000	
					\$100,000	
			\$ 4,545			
	\$ 9,545		\$207,024			
SWAT	SWAT Van				\$30,000	
					\$30,000	
Fire Department						
	Replace Engine #2				\$450,000	
	Replace non-compliant PPE	\$	17,000		\$15,000	\$ 15,000
	Replace Roof on Fire Station #2	\$	200,000			
	Extrication Unit for Engine #4	\$	18,000			\$ -
	Replace SCBA's and Mask	\$	12,500		\$14,000	\$ 14,000
	Replace Inspector Truck				\$23,000	
	Replace mattress				\$6,000	\$ 6,000
	Replace 10 Out of Service SCBA Cylinders	\$	6,500			\$ -
	Replace Portable Radios	\$	4,500		\$10,000	\$ 10,000
	Replace non-compliant fire hose	\$	3,000		\$3,000	\$ 3,000
			\$ 264,500		\$521,000	\$ 48,000

Department	Item Description	#	Request in FY2018	#	Request in FY2019	Approved for FY2019
Public Works						
Highway & Streets	Street Sweeper Replacement	2	\$ 370,000		\$0	\$ -
	60" Discharge Mower	2	\$ 9,000			\$ -
	F-800 Dump Truck	2	\$ 180,000			\$ -
	F-600 Small Flat Bed Dump Truck	2	\$ 180,000			\$ -
	1/2 Ton Pickup Truck	1	\$ 37,000		\$35,000	\$ 35,000
	Ford Tractor	1	\$ 35,000			\$ -
	Mosquito Sprayer	1	\$ 18,000			\$ -
			\$ 829,000		\$35,000	\$ 35,000
Cemetery Fund	Tractor 70 HP	0	\$ -		\$35,000	
	Zero Turn Mower	1	\$ 8,000		\$8,000	
			\$ -			
			\$ 8,000		\$43,000	\$ -
Waste Management	Garbage Cans		\$ 78,000		\$78,000	\$ 78,000
			\$ 78,000			\$ 78,000
Garage Fund	Full Size Pickup Truck	1	\$ 22,000		\$22,000	
	Diagnostic Scanner		\$ -		\$7,500	
	Tire Balancer				\$5,000	
			\$ 22,000		\$34,500	\$ -
Community Improvement						
Animal Control	Full Size Truck		\$ 20,000			
			\$ 20,000			
Engineering						
Administration	Small Truck - General Purpose		\$ 20,000		\$20,000	
	Total Station Theodolite					
			\$ 20,000		\$20,000	\$ -
Department	Item Description	#	Request in FY2018	#	Request in FY2019	Approved for FY2019
Administration	General Purpose Vehicle		\$ 20,000		\$20,000	
			\$ 20,000		\$20,000	
Infrastructure Construct	Infrastructure (Sidewalks)		\$ 25,000		\$30,000	\$ 30,000
	Infrastructure (Street Paving)		\$ 20,000		\$20,000	\$ 16,500
	Infrastructure (Culverts)		\$ 20,000		\$15,000	\$ 7,000
	Infrastructure (Drainage Projects)		\$ 300,000		\$610,000	\$ -
	Chase Truck		\$ 20,000		\$60,000	\$ -
				\$ 385,000		\$735,000
Traffic	Sign Replacement		\$ 35,000		\$35,000	\$ 15,000
	Work Truck and Trailer		\$ 40,000		\$40,000	\$ -
	Upgrade Traffic Signals		\$ 90,000		\$90,000	\$ -
			\$ 165,000		\$165,000	\$ 15,000
Public Buildings	Building Renovations (City Hall)		\$ 150,000			\$ -
			\$ 150,000			\$ -

City of Waycross Budget FY2019

Department	Item Description	#	Request in FY2018	#	Request in FY2019	Approved for FY2019
W/S Operations	Tank Maintenance Program		\$ 132,377		\$133,000	\$ 132,377
	Litter Trap Financed through GEFA Loan		\$ 5,417		\$5,417	\$ -
	Vacuum/Jetter Truck				\$300,000	\$ 300,000
	Air Compressor		\$ 22,000			\$ -
	Dump Truck		\$ 85,000		\$85,000	\$ -
	Phased Fire Hydrant Replacement (ESG)		\$ 20,000			\$ -
	Lift Station Pump Rehab (ESG)		\$ 20,000		\$30,000	\$ -
	Water Meter Purchases (ESG)		\$ 20,000		\$30,000	\$ 6,000
	Digester Cleaning		\$ 30,000			\$ -
	Emergency Water Repairs/Replacements		\$ 50,000		\$50,000	\$ -
	Emergency Sewer Repairs/Replacements		\$ 100,000		\$100,000	\$ -
	Abandon Well #1 City		\$ 50,000		\$50,000	\$ -
	Bar Screens				\$482,000	\$ -
	Abandon Alice Street Well #4City		\$ 100,000			\$ -
			\$ 634,794		\$1,265,417	\$ 438,377
Totals			\$3,112,339			
SPLOST 2008						
	Engineering Roads and Streets		\$ 282,682			\$ -
	Property Acq & Demolition		\$ -			\$ -
	Water/Sewer Rehab & Expansion		\$ 235,000			\$ -
	Public Works Facility		\$ 1,160,000		\$861,985	\$ 861,985
	Public Buildings - City Hall		\$ -			\$ -
	Rehab City Auditorium					\$ -
			\$ 1,677,682		\$861,985	\$ 861,985
SPLOST 2014						
	Engineering Roads and Streets		\$ 1,600,000		\$1,490,000	\$ 1,465,000
	Equipment		\$ -		\$90,000	\$ 90,000
	Public Safety - Police Vehicles	5	\$ 231,000	2	\$50,000	\$ 50,000
	Public Safety - Fire Pumper		\$ -			\$ -
	New Fire Station #4		\$ 1,200,000		\$1,420,000	\$ 1,420,000
	Public Facility Imp, Demolition & Prop Acq		\$ 400,000		\$400,000	\$ 400,000
	Water/Sewer Rehab		\$ 1,000,000		\$700,000	\$ 700,000
	Information Technology		\$ 80,000		\$50,000	\$ 60,000
	Development Construction Projects		\$ -			\$ -
	City Parks		\$ 10,000		\$10,000	\$ 25,000
	Public Works Facility		\$ 1,159,000		\$3,200,000	\$ 3,200,000
			\$ 5,680,000		\$7,410,000	\$ 7,410,000
Totals for SPLOST			\$ 7,357,682			\$ 8,271,985
Grand Total			\$ 6,400,021		\$11,854,926	\$ 8,939,862

***Vehicles that have been approved (excluding SPLOST) are being financed

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Capital Improvement Plan

Police Division

FUND: (100) General Fund		DIVISION: POLICE		Department: Crimml Investigation Unit			FY 2019						
EQUIPMENT	#	FY 2019	#	FY 2020	#	FY 2021	#	FY 2022	#	FY2023	TOTAL	Source	Approved
Unmarked Polcice Car	2	\$ 50,000											
Building Renocations	1	\$ 150,000											
Faro Technologies 3D Scanner	1	\$ 75,000											
TOTALS BY YEAR		\$ 275,000		\$ -		\$ -		\$ -		\$ -	\$ -		\$ -

FUND: (100) General Fund		DIVISION: POLICE		Department: Uniform Patrol			FY 2019						
EQUIPMENT	#	FY 2019	#	FY 2020	#	FY 2021	#	FY 2022	#	FY2023	TOTAL	Source	Approved
Patrol Car Digital In-Car Camera System		\$ 20,000		\$ 20,000		\$ 14,000		\$ 14,000		\$ 14,000	\$ 82,000	SPLOST	\$ 50,000
New K-9		\$ 9,000									\$ 9,000	Budget	
New Patrol Vehicles		\$ 300,000		\$ 300,000		\$ 150,000		\$ 150,000		\$ 150,000	\$ 1,050,000	Budget	
Digital / Analog Portable Radios		\$ 7,500		\$ 7,500							\$ 15,000	Budget	
New Patrol Vehicle Equipment		\$ 75,000		\$ 75,000		\$ 37,500		\$ 37,500		\$ 37,500	\$ 262,500	Budget	
											\$ -		\$ -
TOTALS BY YEAR		\$ 411,500		\$ 402,500		\$ 201,500		\$ 201,500		\$ 201,500	\$ 1,418,500		\$ 50,000

FUND: (100) General Fund		DIVISION: POLICE		Department: Support Services			FY 2019						
EQUIPMENT	#	FY 2019	#	FY 2020	#	FY 2021	#	FY 2022	#	FY 2023	TOTAL	Source	Approved
Refurnish One Office		\$ 5,000		\$ 5,000		\$ 5,000		\$ 5,000		\$ 5,000	\$ 25,000	Budget	\$ -
Resurface Parking Lot		\$ 20,000									\$ 20,000	Budget	\$ -
Connex Storage Building		\$ 5,000									\$ 5,000	Budget	\$ -
Additional Roof to Back Parking Lot		\$ 8,000									\$ 8,000	Budget	\$ -
Copier Machine		\$ 8,500		\$ 8,500		\$ 8,500		\$ 8,500		\$ 8,500	\$ 42,500	Budget	\$ -
Generator		\$ 67,024									\$ 67,024	Budget	\$ -
Report Management System		\$ 100,000		\$ 89,000		\$ 89,000		\$ 10,000		\$ 10,000	\$ 298,000	SPLOST	\$ 100,000
Microfilm Machine		\$ 5,000		\$ 5,000		\$ 5,000		\$ 5,000		\$ 5,000	\$ 25,000	Budget	\$ -
Live Scan Fingerprint System		\$ 20,000									\$ 20,000	Budget	\$ -
TOTALS BY YEAR		\$ 238,524		\$ 107,500		\$ 107,500		\$ 28,500		\$ 28,500	\$ 510,524		\$ 100,000

FUND: (100) General Fund		DIVISION: POLICE		Department: S.W.A.T.			FY 2019						
EQUIPMENT	#	FY 2019	#	FY 2020	#	FY 2021	#	FY 2022	#	FY2023	TOTAL	Source	Approved
Ar-15 Rifle	3	\$ 5,400									\$ 5,400	Budget	\$ -
Kenwood Digital Handheld Radio	6	\$ 15,000									\$ 15,000	Budget	\$ -
Negotiator Van	1	\$ 28,000									\$ 28,000	Budget	\$ -
											\$ -	Budget	\$ -
TOTALS BY YEAR		\$ 48,400		\$ -		\$ -		\$ -		\$ -	\$ 48,400		\$ -

Fire Department

FUND: (100) General Fund		DIVISON: FIRE					FY 2019						
EQUIPMENT	#	FY 2019	#	FY 2020	#	FY 2021	#	FY 2022	#	FY 2023	TOTAL	Source	Approved
Replace Engine #2		\$ 450,000									\$ 450,000	SPLOST	
Replace Non-Compliant SCBA's		\$ 14,000									\$ 14,000	Budget	
Replace Portable Radios		\$ 10,000									\$ 10,000	Budget	
Replace Non-Compliant PPE		\$ 5,000									\$ 5,000	Budget	
Replace Damaged/Non-Compliant Hos		\$ 3,000									\$ 3,000	Budget	
Replace SCBA Cascade System			\$ 2,500								\$ 2,500	Budget	
PPE Washing Machines (#1, #2, #3)					\$ 1,250						\$ 1,250	Budget	
Replace Fire Safety Inspector Vehicle		\$ 23,000									\$ 23,000	SPLOST	
PPE for New Hires		\$ 10,000									\$ 10,000	Budget	
Replace 10 out of date SCBA Cylinders			\$ 11,350								\$ 11,350	Budget	
Replace Engine #3								\$ 475,000			\$ 475,000	SPLOST	
Replace Mattresses		\$ 6,000									\$ 6,000	Budget	
Replace 45 out of date SCBA Cylinders					\$ 52,000						\$ 52,000	Budget	
TOTALS BY YEAR		\$ 521,000	\$ 13,850	\$ 53,250	\$ 475,000	\$ -	\$ 1,063,100	\$ -					

Notes:

Replace Fire Engine #2. Approved through current SPLOST

Replace 37 SCBA units and masks. Apply for AFG grant. Amount shown is our 5% match.

Replace 12 portable radios

Replace personal protective equipment to stay in compliance with NFPA 1851 (no more than 10 years old) and ISO requirement.

Replace non-compliant and damaged fire hose

Replace SCBA Air Cascade system at Fire Station #1. Will apply for AFG grant

Purchase PPE Washing Machines for Stations #1, #2 and #3. Will apply for grant

Replace Fire Safety Inspector Vehicle. A 2005 Ford Expedition

Purchase personal protective equipment for new hires

Replace out of date SCBA cylinders if we do not get AFG grant to replace all SCBAs

Replace Engine #3. With new SPLOST

Replace mattresses in Stations 1, 2 and 3

Replace 45 out of date SCBA cylinders

Public Works Division

FUND: (100) General Fund		DIVISION: PUBLIC WORKS					Department: Highways & Streets		FY 2019				
EQUIPMENT	#	FY 2019	#	FY 2020	#	FY 2021	#	FY 2022	#	FY2023	TOTAL	Source	Approved
Dump Truck		\$ 90,000				\$ 90,000				\$90,000		Budget	
1/2 Ton Pickup Truck		\$ 37,000				\$ 37,000				\$39,000		Budget	
Batwing Mower		\$ 16,000										Budget	
Road Grader (Used)				\$ 60,000								Budget	
Excavator		\$ 250,000										Budget	
Small Dump Truck		\$ 60,000				\$ 62,000				64,000		Budget	
Tractor 70 HP		\$ 40,000					\$ 42,000					Budget	
Mosquito Sprayer		\$ 18,000				\$ 18,000						Budget	
60" Rear Discharge Mower	2	\$ 16,000		\$ 16,000		\$ 18,000		\$ 18,000		\$19,000	\$ 87,000		\$ -
TOTALS BY YEAR		\$ 527,000		\$ 76,000		\$ 225,000		\$ 60,000		\$ 212,000	\$ 87,000		\$ -

Notes:

Excavator is ten (10) years old wear has been extensive tearing houses
 Small Dump Trucks are over 30 years old and parts are virtually impossible to find
 Batwing mower purchased used from DOAS is in desperate need of replacement, mowing landfill cut in half
 Large dump truck is 20+ years old and used daily to haul dirt and mulch
 Purchase used road grader, current grader 41 years old

FUND: (606) GARAGE		DEPARTMENT: GARAGE					FY 2019						
EQUIPMENT	#	FY 2019	#	FY 2020	#	FY 2021	#	FY 2022	#	FY2023	TOTAL	Source	Approved
Full Size Pickup Truck		\$ 22,000										Budget	
Diagnostic Scanner		\$ 7,500										Budget	
Tire Balancer		\$ 5,000										Budget	
TOTALS BY YEAR		\$ 34,500		\$ -		\$ -		\$ -		\$ -	\$ -		\$ -

Notes:

Our current diagnostic scanner can not be updated, must be replaced
 Current Tire balancer has been repaired numerous times, currently not working

FUND: (203) CEMETERY		DIVISION: PUBLIC WORKS					FY 2019						
EQUIPMENT	#	FY 2019	#	FY 2020	#	FY 2021	#	FY 2022	#	FY2023	TOTAL	Source	Approved
Tractor 70 HP		\$ 35,000										Budget	
Zero turn mower 60"		\$ 8,000				\$ 8,000				\$ 9,000		Budget	
											\$ -		\$ -
											\$ -		\$ -
TOTALS BY YEAR		\$ 43,000		\$ -		\$ 8,000		\$ -		\$ 9,000	\$ -		\$ -

Notes:

Replace 1986 Tractor - Transfer to Public Works

Engineering Division

FUND: (100) General Fund DIVISION: ENGINEERING						Department: Administration		FY 2019					
EQUIPMENT	#	FY 2019	#	FY 2020	#	FY 2021	#	FY 2022	#	FY 2023	TOTAL	Source	Approved
General Purpose Vehicle	\$	20,000									\$ 20,000	Budget	\$ -
											\$ -		\$ -
											\$ -		\$ -
											\$ -		\$ -
											\$ -		\$ -
											\$ -		\$ -
											\$ -		\$ -
											\$ -		\$ -
TOTALS BY YEAR	\$	20,000	\$	-	\$	-	\$	-	\$	-	\$ 20,000		\$ -

Notes:

General Purpose Vehicle: Pick-up truck to replace 1999 Ford F-150 for construction management and field work by engineering staff.

FUND: (100) General Fund		DIVISION: ENGINEERING					Department: Infrastructure Construction		FY 2019				
ACCOUNT/ACTIVITY	#	FY 2019	#	FY 2020	#	FY 2021	#	FY 2022	#	FY 2023	TOTAL	Source	Approved
Infrastructure (Sidewalks)	\$	30,000	\$	30,000	\$	30,000	\$	30,000	\$	30,000	\$ 150,000	Budget	\$ -
Infrastructure (Street Patching)	\$	20,000	\$	22,000	\$	22,000	\$	22,000	\$	22,000	\$ 108,000	Budget	\$ -
Infrastructure (Culverts)	\$	15,000	\$	22,000	\$	22,000	\$	22,000	\$	22,000	\$ 103,000	Budget	\$ -
Infrastructure (Drainage Projects)*	\$	610,000	\$	280,000	\$	380,000	\$	270,000	\$	425,000	\$1,965,000	Budget*	\$ -
Infrastructure (Vehicles)	\$	60,000	\$	45,000	\$	-	\$	-	\$	-	\$ 105,000	Budget	\$ -
											\$ -		\$ -
											\$ -		\$ -
TOTALS BY YEAR	\$	735,000	\$	399,000	\$	454,000	\$	344,000	\$	499,000	\$2,431,000		\$ -

Notes:

Infrastructure (Sidewalks): For yearly in-house sidewalk, driveway, curb repairs and "Safe Sidewalk Projects" if funds remain in the fourth quarter of fiscal year 2019.

Infrastructure (Street Patching): For yearly in-house pothole repair, street patches, and other asphalt repairs.

Infrastructure (Culverts): For yearly in-house storm drain repairs and small projects

Infrastructure (Drainage Projects): For contract replacement of failed drain pipes/concrete box culverts. Current priorities include:
FY2019 EL Saunders Dr Culvert (\$250K); Dewey Street Box Culvert (\$140K); City Blvd Culvert (\$140K); City Blvd at Baltimore Storm Drain (\$10K); Carswell Ave Storm Drain (\$70K)
FY2020 Central Ave Box Culvert (\$140k); Hamilton Avenue Box Culvert (\$140K)
FY2021 Owens Street, Izlar Street, Cleo Street, Nicholls Street Storm Drain (\$180K); Brunel Storm Drain (200K)
FY2022 Long Bewick and L Street Storm Drain (\$120K); Quarterman Culvert (\$150K)
FY2023 MLK Culvert (\$150K); Northside Retention (\$150K); Daniel Culvert (\$125K)

Each Year also includes \$50K for unforeseen emergency contract culvert/drainage repairs.

***If funding is not available in the FY2019 Budget, we could consider Drainage Projects to be carried out in conjunction with SPLOST Street Paving and Resurfacing Projects.**

Infrastructure (Vehicles):

FY2019 Chase Truck (Small Truck) (20K)
FY2019 Crew Truck Replacement (40K)
FY2020 Flatbed Dump Truck (45K)

FUND: (505) WATER SEWER		DIVISION: ENGINEERING					FY 2019	
ACTIVITY	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	TOTAL	Source	Approved
Tank Maintenance Program (recurring)	\$133,000	\$140,000	\$140,000	\$140,000	\$140,000	\$ 693,000	2560	\$ -
Litter Trap Financed through GEFA Loan	\$5,417	\$5,417				\$ 10,834	1400	\$ -
Vacuum/Jetter Truck	\$300,000					\$ 300,000	2320	
Dump Truck	\$85,000					\$ 85,000	2320	
Capital Project Funds								\$ -
Hatcher Road W&S Adjustments (GDOT Project)	\$120,000					\$ 120,000	2540**	
2012 W&S Rehab *1 Jasmine Cir & Coral Rd & Seminole Tr to Baltimore Circle (Canal)	\$320,000					\$ 320,000	2540**	
2016 W&S Rehab Project *2 Robert/Colley/Johnson Sewer Project	\$440,000					\$ 440,000	2540**	
Hanover Drive Sewer (Along Canal behind houses)	\$104,000					\$ 104,000	2540**	
Digester Cleaning	\$30,000					\$ 30,000	2540	
Lakeview Drive	\$170,000					\$ 170,000	2540***	
Bar Screens	\$482,016					\$ 482,016	2540	
WTP Well #3 VFD Motor	\$7,000					\$ 7,000	2540	
WWTP Leachate Aeration	\$50,000					\$ 50,000	2540	
Radio Read Water Meters/"No Lead" Change Out	\$2,600,000					\$2,600,000	GEFA	
WWTP Recycle Pumps	\$25,000	\$25,000				\$ 50,000	2540	
Deep Well Water Supply (Marion Street)*3	\$200,000	\$300,000				\$500,000	GEFA**	
WWTP Effluent Pumps	\$55,000	\$55,000	\$55,000			\$ 165,000	2540	
WWTP Influent Pumps	\$55,000	\$55,000	\$55,000			\$ 165,000	2540	
WWTP Intermediate Pumps	\$55,000	\$55,000	\$55,000			\$ 165,000	2540	
WWTP Samplers	\$7,000	\$7,500	\$8,000	\$8,000		\$ 30,500	2540	
Phased Fire Hydrant Replacement (ESG)	\$25,000	\$20,000	\$20,000	\$20,000	\$20,000	\$ 105,000	2540	
Lift Station Pump Rehab (ESG)	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$ 150,000	2540	
Water Meter Purchases (ESG)	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$ 30,000	2540	
WWTP Influent Pump & Digester Building Rehab	\$10,000	\$10,000	\$15,000	\$15,000	\$10,000	\$ 60,000	2540	
DFA Cabinet/Lift Station Scada	\$6,500	\$6,500	\$6,500	\$6,500	\$6,500	\$ 32,500	2540	
Emergency Water Repairs/Replacements	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$ 250,000	2540	
Emergency Sewer Repairs/Replacements	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$ 500,000	2540	
Sweat Street & Morton Avenue W&S Rehab (Corr Z)*4		\$325,000				\$ 325,000	2540**	
Well #2 City Inspection & Repair		\$75,000				\$ 75,000	2540	
WWTP Traveling Bridge Filters		\$224,000				\$ 224,000	2540	
WWTP Primary Sludge Pumps		\$60,000				\$ 60,000	2540	
WWTP Primary Sludge Drain Line Replacement		\$30,000				\$ 30,000	2540	
Roosevelt, Ketterer, Crawford W&S Rehab*5			\$210,000			\$ 210,000	2540**	
Well #3 City Inspection & Repair			\$75,000			\$ 75,000	2540	
WWTP Trickling Filter Rehabilitation*6 Creswell, Littleton, Miller, & Oneida*7				\$1,500,000		\$1,500,000	GEFA	
Mosely Street Sewer *8				\$260,000		\$ 260,000	2540**	
Sludge Disgester Rehabilitation*9				\$160,000		\$ 160,000	2540**	
Quarterman Street Sewer Rehab (Pendleton to Plant)*10					\$330,000	\$ 330,000	2540**	
Arnold McKinney, Folks, & Oak*11					\$210,000	\$ 210,000	2540**	
Brunel Street & Chandler Street Water Bore at CSX					\$120,000	\$ 120,000	2540**	
TOTALS	\$ 5,470,933	\$1,579,417	\$ 825,500	\$2,295,500	\$ 4,022,500	\$ 14,033,850		\$ -

Notes:				
*1-SPLOST funds for Pavement Replacement	\$100,000		\$100,000	SPLOST
*2-SPLOST funds for Pavement Replacement	\$418,000		\$418,000	SPLOST
*3-GEFA Loan Needed	\$500,000			GEFA
*4-SPLOST funds for Pavement Replacement		\$130,000	\$130,000	SPLOST
*5-SPLOST funds for Pavement Replacement		\$150,000	\$150,000	SPLOST
*3-GEFA Loan Needed			\$1,500,000	GEFA
*7-SPLOST funds for Pavement Replacement			\$210,000	SPLOST
*8-SPLOST funds for Pavement Replacement			\$100,000	SPLOST
*9-GEFA Loan Needed			\$3,000,000	GEFA
*10-SPLOST funds for Pavement Replacement			\$140,000	SPLOST
*11-SPLOST funds for Pavement Replacement			\$165,000	SPLOST

Total SPLOST Request \$1,413,000

** W&S Rehab & Expan SPLOST will be used as able

Glossary

Account Group	A self-balancing set of accounts which are not a fund or a fiscal entity. General Fixed Assts Account Group and General Long-Term Debt Account Group are such examples.
Accounting System	The total structure of records and procedures that identify, record, classify, summarize and report information on the financial position and results of operations of a governmental unit or any of its funds.
Accrual Basis Accounting	A method of accounting in which revenues are recorded when measurable and earned, and expenses are recognized when a good or service is used.
Ad Valorem Taxes	According to value; an assessment such as Taxes or insurance based on the value of the commodity (real or personal property) involved.
Appropriation	An authorization made by the City Commission that permits the city to set aside money or materials for a specific purpose.
Assessed Value	A determination of the estimated value of property as prescribed by the Ware County Tax Assessors office.
Assets	Probable future economic benefits obtained or controlled by a particular entity as a result of past transactions or events.
Balanced Budget	A budget in which the estimated current expenditures are equal to or less than the estimated current revenues.
Base Budget	The base budget consists of personal services only. Price and quantity changes are reflected in the base budget but only to the extent that they are in support of personal services. Program and/or capital improvements are not included in the base budget.
Beverage Tax	Taxes on alcoholic beverages (beer, wine, liquor) sold within the City.

Bond	A written promise to pay a specified sum of money, called the per value or principal, at a specified date or dates in the future, together with periodic interest at a specified rate.
Bonded Debt	Payments on bonds sold by the city to spread over a long term.
Budget	A financial plan for a specific period of time (fiscal year) that matches all planned revenues and expenditures with various city services.
Budget Adjustment	A revision to the adopted budget that occurs during the affected fiscal year.
Budget Calendar	The schedule of key dates or milestones that the City follows in the preparation, adoption, and administration of the budget.
Budget Message	The instrument used by the City Manager in presenting a Comprehensive financial program to the City Commission and the Citizens of Waycross.
Budget Resolution	The official enactment by the City Commission legally Authorizing the City Manager to obligate and spend resources.
Budget Transfer	Intra Division Transfer: A transfer from one departmental account in a division to an account in a different division.
Budgetary Control	The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitation of available appropriations and available revenue.
Capital Expenditures	Capital outlay of two thousand five hundred (\$2,500) or more that has a useful life in excess of one year.
Capital Improvement Plan	This is a multi-year planning instrument used by governments to identify needed capital projects and to coordinate the financial and timing of such improvements in a way that maximizes the return to the public.

Capital Project Fund	A fund used to account for financial resources used for the acquisition or construction of major capital equipment or facilities.
Capital Outlay	Expenditures that result in the acquisition of/or addition to fixed assets.
Debt Service	Expenditures for principle and interest payments on loans, notes and bonds.
Debt Service Requirements	The amount of money necessary for scheduled payment of outstanding debt, both principal and interest becoming due during the fiscal year, and contributions required to accumulate money for the future retirement of term bonds.
Department	Departments are the major functional sub-divisions and correspond roughly to functional hierarchy used by the City. Each department has been assigned to one of the functions according to the type of activity it performs.
Depreciation	(1) Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence. (2) The portion of the cost of a capital asset which is charged as an expense during a fiscal period.
Encumbrance	The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.
Enterprise Fund	A governmental accounting fund in which the services provide are financed and operated similarity to those of a private business. The rate schedules for these services were established to insure that revenues are adequate to meet all necessary expenditures.
Equipment or Vehicle Purchase	Line items listed in the Capital Outlay expenditures within each individual department for equipment and vehicle replacement cost. If an amount is shown in these budgeted line items, no financing will be needed. All financed items will be accounted for under Lease Purchase Payments within each department.
Expenditures	This term refers to the outflow of funds paid, or to be paid for assets, goods, or services obtained regardless of when the expenses are actually paid.

Fiscal Year	A twelve (12) month period between settlements of financial accounts. This fiscal year for the City of Waycross begins July 1, and ends June 30, of each.
Fixed Assets	Assets of a long-term character which are not intended to be sold for profit, but which are to be used in an organization's normal course of business, such as land, buildings, improvements other than building, machinery, and equipment.
Franchise Tax	Fees levied on a corporation in return for granting a privilege sanctioning a monopoly or permitting the use of public property, usually subject to regulation set by the governing body.
Fund	A fiscal and accounting entity that is composed of a self balancing set of accounts that reflects all assets, liabilities, equity, revenue, and expenditures (or expenses) necessary to disclose position and the results of operations. Funds are established as individual records for purposes of legal compliance, difference natures of the activities performed, measurement of difference objectives, and to facilitate management control.
Fund Balance	Refer to the net of unrestricted money remaining in a fund after the year's expenditures and revenues are tallied, and is therefore also known as surplus funds.
Fund Equity	The excess of assets over liabilities. A portion of the equity may be reserved or designated; the remainder is Fund Balance.
GAAP	Generally Accepted Accounting Principles as determined through common practice or as promulgated by the Governmental Accounting Standards Board, Financial Accounting Standards Board, or various other accounting standards setting bodies.
General Fixed Assets Account Group	A self-balancing group of accounts set up to account for the general fixed assets of a governmental unit.
General Fund	This fund is used to account for all revenues and expenditures of the City of Waycross not accounted for in any other fund; and is an operating fund from which most of current operations of the city are financed.

Governmental Fund	A generic classification adopted by the National Council on Governmental Accounting to refer to all funds other than proprietary and fiduciary funds. General fund, special revenue funds and capital projects funds are all examples of governmental fund types.
Grant	A contribution by one governmental unit to another unit. The contribution is usually made to aid in the support of a specified function, activity or for the acquisition or construction of fixed assets.
Infrastructure	The basic installations and facilities on which the continuance and growth of a community depend upon. Examples include water and sewer improvements, roads and street paving, and public buildings.
Insurance Tax	Tax paid by insurance companies for premiums collected inside the city.
Interfund Reimbursement Transfer	A planned movement of money between funds to offset expenses incurred in the receiving fund due to operation of the sending fund. This is also referred to as an overhead transfer.
Intergovernmental Revenue	Revenue from other governments in the form of entitlements, grants, shared revenues or payments in lieu of taxes.
Internal Service Funds	Funds used to account for the financing of goods or services provided by one department of the government to other government departments on a cost reimbursement basis.
Lease Purchase Payments	Expenditures for leasing or renting equipment or vehicles for both temporary and long-term use by the government. These expenditures include bus and other vehicle rental when operated by local government, capital lease arrangements and other rental agreements.
Levy	The assessment and collection of tax or other fees.
Line Item Budget	A budget that lists each expenditure category (personnel services, supplies, travel, training, etc.) separately, along with the dollar amount budgeted for each specified category.

Local Option Sales Tax	Sales tax collected from local businesses for the purpose of reducing property taxes and maintaining governmental operations. Ongoing after referendum.
Long-Term Debt	Debt with a maturity of more than one year after the date of issuance.
Maintenance & Repair	Expenses resulting from the purchase of labor and materials for the repair or maintenance of city property by an outside vendor.
Millage Rate	The ad Valorem tax rate expressed in terms of the levy per thousand dollars of taxable assessed value.
Modified Accrual Basis	Governmental funds use the modified accrual basis of accounting. Revenues are recognized in the period in which they become both available and measurable. Expenditures are recognized at the time a liability is incurred.
Motor Vehicle & Mobile Home Tax	Taxes collected from license plate sales inside the city.
Operating Budget	The portion of the budget pertaining to daily operations and/or maintenance of city services, programs, facilities or fixed assets incurred in a fiscal year.
Operating Transfer	Legally authorized Interfund transfers from a fund receiving revenue to the fund that makes expenditures.
Paying Agent	The expenses incurred in the issuance and management of Bond Issues.
Personal Services	Expenditures directly attributable to the city employees, including salaries, overtime, and the city's contribution to social security, health insurance, workers' compensation insurance and retirement.
Professional Services	Expenditures incurred by the city to obtain the services of recognized license professionals such as doctors, lawyers, engineers, certified public accountants, and consultants.

Proprietary Fund	A fund that is used to account for business-type activities of a government. The basis of accounting for this type of fund is the accrual basis which means most transactions are measured when they occur, regardless of when cash has been received or disbursed.
Real Estate Tax	Taxes collected by Ware County on real estate transfers (deed fees) within the city.
Reserve	An account used to indicate a portion of a fund balance legally restricted for a specific purpose and is therefore not available to general appropriations.
Retained Earnings	A fund equity account that reflects accumulated net earnings or losses of proprietary fund. As in the case of fund balance, retained earnings may include certain reservations of fund equity.
Revenue	Funds that the city receives as income. It includes such items as taxes, license, permits, fines, forfeitures, user fees, service charge, and grants.
Revenue Bonds	Revenue bonds are issued to finance industrial and commercial growth projects. Projects can include land acquisition, new-facility construction, improvements to existing facilities, and purchase and renovation of existing structures.
Small Tools	For purchase of small hand tools and small equipment and having a life expectancy or not more than three (3) years.
Special Revenue Fund	A fund established to account for revenues from specific taxes or other earmarked revenue sources that by law are designated to finance particular functions or activities of government.
State Revolving Loan (SRF)	State of Georgia loan pool for sewer improvements by local governments. This is a two (2) percentage loan rate, with twenty (20) year term.
Street Assessments	Street improvement cost assessed against landowner's property and due to the city.

Taxes	Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. Taxes levied by the City of Waycross are approved by the Commission and are within their limits determined by the State of Georgia.
Training	Expenditures incurred as a result of city approved instructional courses.
Travel	Expenditures incurred in the conduct of city business and/or schools. This includes subsistence, transportation, mileage (private vehicle), and hotel cost.
Unreserved Fund Balance	The amount remaining in a fund that is not designated for some future use and which is available for further appropriation or expenditure.
User Charges	The payment of a fee for direct receipt of a public service by the party benefiting from the service.
Utility Franchise Tax	Tax levied against utility companies doing business with the city (electricity, cable television, gas, telephones, etc.) for the use of city rights-of-way.

