

FY 2018-19 ANNUAL BUDGET



Harris County Courthouse

HARRIS COUNTY, GEORGIA

FY 2018-19 ANNUAL BUDGET



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HARRIS COUNTY BOARD OF COMMISSIONERS



From Left to Right, Martha Chewning, Harry Lange, Becky Langston, Jim Woods, and Susan Andrews

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FY 2017-18 ACCOMPLISHMENTS

1. Hired a new full-time Information Technology Manager.
2. Hired a new full-time Parks and Recreation Director.
3. Hired a new full-time Tax Appraiser I for the Tax Assessor's Office.
4. Added four new full-time Deputy Sheriffs for the Sheriff's Office.
5. Purchased five patrol vehicles for the Sheriff's Office.
6. Began the deployment of a new fund accounting software package to modernize the county's financial system.
7. Began to use Georgia Fund I to invest the county's funds to improve investment management and significantly increase interest income.
8. Refinanced the Community Center's debt to lower payments and to make that debt eligible for SPLOST-2019 repayment.
9. Replaced the Prison's old analog camera system with a more modern digital system.
10. Acquired a new Prison inmate medical services contract through a competitive bid process.
11. Completed the modernization of the county's 911 Center by evaluating the public safety radio system and installing a Next Generation 911 telephone system and CAD system using SPLOST-2014 funds and General Funds.
12. Purchased eight new fire trucks for the Volunteer Fire Departments using SPLOST-2014 funds.
13. Received a \$200,000 federal Land & Water Conservation Fund grant and a federal \$250,000 Recreational Trails Project grant for the Rails to Trails project.
14. Resurfaced 6.9 miles of Lick Skillet Road using 2016 LMIG and SPLOST-2009 funds.
15. Resurfaced 5.5 miles of roads including Hunter Road, Terry Lane/Krogland, Vorhees, Madison Way, and Mt. Airy Road using 2017 LMIG and SPLOST-2009 funds.
16. Resurfaced 5.9 miles of road including Cold Springs Road, Davis Lake Road, Goat Rock Road, and Waterford Drive using 2018 LMIG, SPLOST-2009, and SPLOST-2014 funds.
17. Installed guardrails on Hamilton Pleasant Grove Road and Lick Skillet Road using 2017 additional LMIG funds.
18. Paved 0.6 miles of Hardage Road and installed new water lines using SPLOST-2009 and SPLOST-2014 funds.
19. Began the road improvements into the Hamilton Business Park using a GDOT grant and SPLOST-2014 funds.

FY 2017-18 ACCOMPLISHMENTS

20. Began to acquire right-of-way to pave 0.6 miles of Holland Drive.
21. Increased four part-time mower operators to full-time status in the Public Works Department to better perform the county's right-of-way mowing operations.
22. Approved the conceptual plan, development schedule, and engineering design proposal to develop the 139 acre Ellerslie Park. In addition, was awarded a \$60,000 grant to install a new playground at Ellerslie Park.
23. Resurfaced the two tennis courts at Pate Park.
24. Began Phase I of the airport fencing project using GDOT and TSPLOST funds.
25. Began a masterplan of the airport.
26. Renovated the airport terminal building.
27. Purchased an AV gas truck for the airport.
28. Completed the airport security system.
29. Purchased two replacement garbage trucks for the Solid Waste Department using Solid Waste funds.
30. Replaced two compactors at the Hamilton convenience site and the Harrisville convenience site using Solid Waste funds.
31. Engaged a new solid waste contractor through a competitive bid to transport and dispose of the county's collected solid waste. The new five year contract will save the county over \$250,000 per year.
32. Conducted a two-day tire amnesty event at the Transfer Station to accept old tires for free funded by a state grant. Collected over 30 tons (2,700 tires) during the two-day event.
33. Completed the construction of the new \$5.2M 15,000 s.f. library on time and on budget using state funds, SPLOST-2009, SPLOST-2014, and donations.
34. Conducted four quarterly retreats to establish future goals.
35. Prepared a five-year Capital Improvement Program.
36. Prepared a SPLOST-2019 continuation plan and related documents. The results of the election were 67.2% for and 32.8% against. SPLOST-2019 will begin April 1, 2019 and continue until March 31, 2025.
37. Updated all fee schedules.
38. Approved a new animal shelter intergovernmental agreement with the City of West Point using the updated fee schedule.
39. Issued over 200 single family home building permits during the fiscal year.

FY 2017-18 ACCOMPLISHMENTS

- 40. Began the update of the county's Comprehensive Plan as required by state law.
- 41. Maintained the county's website and kept the content fresh and updated.
- 42. Continued the quarterly employee random drug testing.
- 43. Began a major project to replace and upgrade all the county's 8,500 water meters to smart meters using a GEFA loan.
- 44. Began a water line replacement project on SR 219 using Water Works funds.
- 45. Received a \$2,500 grant from ACCG to hire a summer intern for the Community Development Department.
- 46. Cleaned up the Hamilton Cemetery.



*New Fire Truck for the Ellerslie Volunteer Fire Department
Paid by SPLOST-2014 Funds*

HARRIS COUNTY HISTORY

Long before Harris County came into existence, the area played an important part of Creek Indian affairs. William McIntosh played an important role in the affairs of Georgia. He was the son of British Army officer and cousin of Georgia Governor George M. Troup. McIntosh, from Creek Indian decent, rose from obscurity and became leader of the Lower Creek Indians. He was awarded the rank of Brigadier General in the U.S. Army due to his friendly demeanor toward the Americans during the War of 1812. McIntosh's greatest service to Georgia was his influence in getting the Lower Creek Indians to assent to the famous treaty of Indian Springs during 1825 which opened land for settlement which became Muscogee County and later a part of Harris County. By the Treaty of Indian Springs, Indian lands were ceded to Georgia and the Creek Indians moved across the Chattahoochee River to Alabama.

Harris County was created during December 1827 by an act of the Georgia General Assembly and assented to by Governor John Forsyth. The county was formed from portions of Muscogee and Troup counties. Georgia's 71st county, with an area of 465 square miles, was named for Charles Harris (1772-1827), a distinguished Savannah attorney who was born in England, educated in France, and immigrated to the United States in 1788 at the age of 16. He traveled to Savannah to study law. While living in Savannah, he served as mayor of the city. Mr. Harris died on March 13, 1827 and is buried in the old Colonial Cemetery in Savannah.

Harris County built its first courthouse in 1831 in Hamilton, the county seat that was incorporated in December 1828. The present courthouse was planned and a construction contract for \$35,000 was let on October 7, 1907, the cornerstone made of white Tennessee marble was laid on January 25, 1908, the building was formally accepted on May 22, 1908, and the first court was conducted in the new courthouse on June 1, 1908.

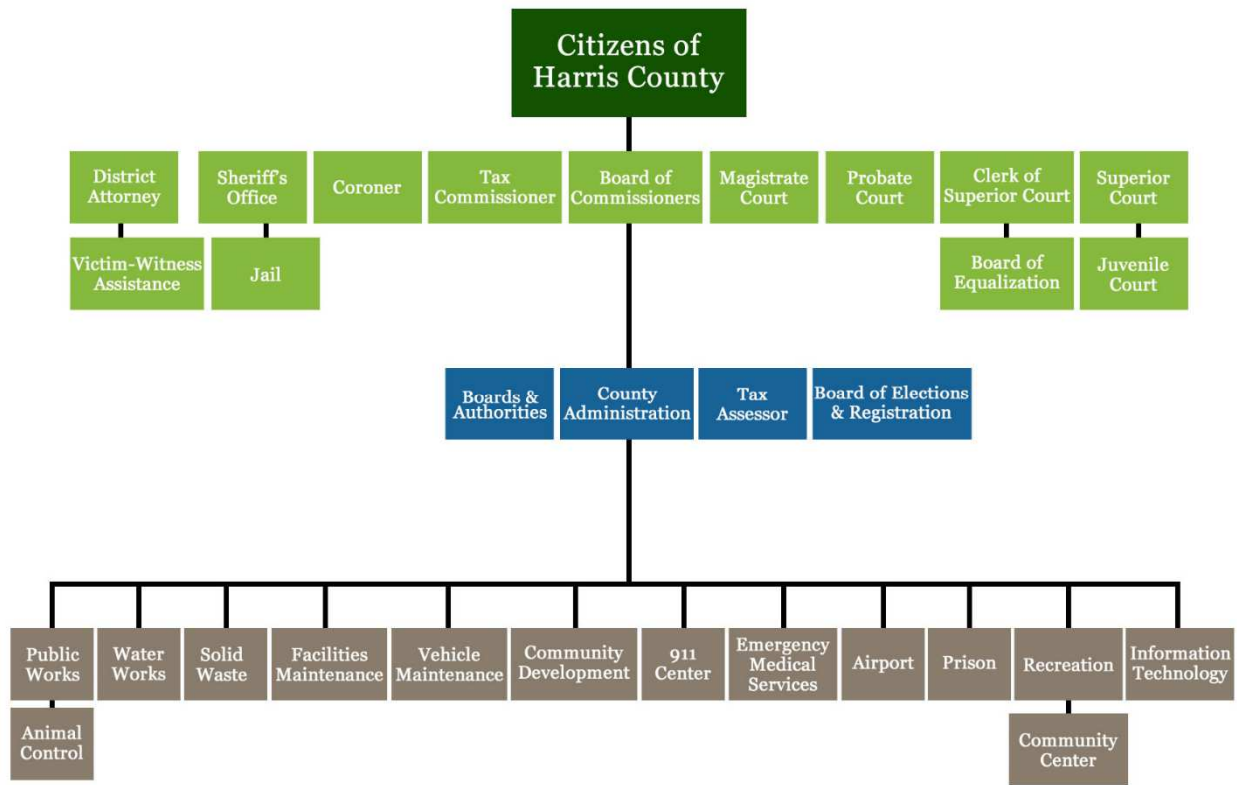


The courthouse was renovated during 1986-87 to include new electrical wiring, ceilings, roof, insulation, HVAC systems, handicap access, storm windows, carpeting, paint, and new telephone system. A new courthouse wing consisting of an additional 25,000 square feet was added during 1998-99. The main courtroom in the 1908 courthouse was renovated during 2002.

Harris County is also notable for being the first county in Georgia to have a commission form of government and having a U.S. Navy ship named for the county. During 1869, the Georgia General Assembly approved a local act creating a three-member Board of Commissioners of Roads and Revenues with more counties using this form of government in subsequent years. Today, the county has a commission-manager form of government whereby the elected and part-time Board of Commissioners appoints a full-time county manager to run the day-to-day operations of the county government. The USNS *Harris County* was built and commissioned during 1944 as a tank landing ship for World War II. The 328-foot diesel powered ship with a complement of 8-10 officers and 89-100 enlisted men and a troop capacity of 130 participated in the Battle of Okinawa during April 1945 and saw action in the Korean War from 1950 to 1953 and the Vietnam War during 1954. The ship was also used in Artic operations from 1955 to 1956 and Pacific Ocean operations from 1956 to 1976 when it was sold to the Philippine Navy during September 1976 and renamed the *Aurora*. During the 1980s, the ship was decommissioned from the Philippine Navy and probably sold for scrap.

Harris County has retained its rural charm throughout the years and is home to Callaway Gardens, F.D. Roosevelt State Park, Lake Harding, and many other recreational amenities.

HARRIS COUNTY ORGANIZATION



FY 2018-19 BUDGET CALENDAR

| | |
|-----------------------|--|
| February 2018 | Board of Commissioners conducts budget retreat to outline the general goals for the upcoming fiscal year. |
| March 5, 2018 | Budget instructions sent to department directors, elected officials, and outside agencies. |
| March 16, 2018 | All budget information is submitted to the County Manager. |
| March 19-23, 2018 | County Manager and Finance Director meet with department directors, elected officials, and outside agencies to review and discuss their budget requests. |
| March 26-May 4, 2018 | County Manager and Finance Director compile all budget requests and other budget information to prepare the proposed budget. |
| May 15, 2018 | <p>Proposed budget submitted to the Board of Commissioners (included in agenda package of May 11) and budget workshop #1.</p> <p>Copy of proposed budget displayed in the County Administration Building and on the county's web site.</p> <p>Copy of proposed budget sent to the Harris County Journal.</p> |
| May 22 & May 29, 2018 | Budget workshops #2 and #3 conducted with the Board of Commissioners and county staff to discuss the proposed budget. |
| May 17 & 24, 2018 | Newspaper advertisement notifying the public that the proposed budget is available for review and the time and date of the budget public hearings. |
| June 5, 2018 | Budget public hearing #1 to obtain citizen comments (during commission meeting). |
| June 7, 2018 | Newspaper advertisement notifying the public that the proposed budget is available for review and the time and date of the adoption of the budget resolution. |
| June 19, 2018 | Budget public hearing #2 and adoption of the budget resolution (during commission meeting). |
| July 1, 2018 | FY 2018-19 budget in effect through June 30, 2019. |

FY 2018-19 BUDGET RESOLUTION

WHEREAS, the county's fiscal year begins July 1 and ends June 30, and

WHEREAS, state law requires that each county operate under a balanced budget adopted by ordinance or resolution, and

WHEREAS, the annual budget can be amended during the fiscal year to adapt to changing governmental needs, and

WHEREAS, county staff prepared a proposed balanced budget stating the anticipated revenues by source and expenditures by department for the proposed fiscal year, the current fiscal year, as well as the previous fiscal year, and

WHEREAS, the County Manager submitted the proposed budget to the Board of Commissioners on May 15, 2018, displayed a copy of the proposed budget in the County Administration Office and on the county's website for public review, and provided the Harris County Journal, the county's legal organ, with a copy of the proposed budget, and

WHEREAS, county staff notified the public, through a newspaper advertisement and county web site announcement, that the proposed budget is available for review at the County Administration Office and on the county's website and the time and day of the budget public hearings, and

WHEREAS, the Board of County Commissioners conducted public hearings on June 5 and June 19, 2018 to discuss the proposed budget, and

WHEREAS, county staff notified the public, through a newspaper advertisement and county web site announcement, of the adoption of the proposed budget, and

WHEREAS, the Board of Commissioners adopted the budget resolution on June 19, 2018 as follows:

| | |
|-----------------------------------|-----------------------|
| General Fund Expenditures | \$22,418,633 |
| Special Revenue Fund Expenditures | \$ 1,335,124 |
| Capital Project Fund Expenditures | \$ 8,364,771 |
| Debt Service Fund Expenditures | \$ 143,958 |
| Enterprise Fund Expenditures | \$13,480,506 |
| Less Interfund Transfers | <u>\$ (5,291,506)</u> |
| Total Annual Budget | \$40,451,486 |

THEREFORE, BE IT RESOLVED, that the Board of County Commissioners hereby adopts the FY 2018-19 annual budget as provided herein.

SO RESOLVED THIS 19th day of June, 2018.

Harry Lange, Chairman

Susan Andrews, Vice Chairman

Martha Chewning, Commissioner

Becky Langston, Commissioner

Jim Woods, Commissioner

HARRIS COUNTY, GEORGIA

MEMORANDUM

To: Board of County Commissioners

Subject: FY 2018-19 Proposed Annual Budget

Date: May 15, 2018

Presented herewith in accordance with section 36-81-(1-6) of the Official Code of Georgia Annotated is the FY 2018-19 proposed annual budget. This budget represents the proposed plan for providing needed county services for the upcoming fiscal year that begins July 1, 2018 and ends on June 30, 2019. The budget contains the collective input from all county department directors, elected officials, and outside agencies.

Local Economic Climate

The FY 2018-19 proposed budget was prepared during somewhat stable economic times relative to the Great Recession during 2007-2009. Below are several local and national economic statistics:

- The county's population has increased from 32,026 in 2010 to 33,915 in 2017, an increase of 6%.
- The county's single-family home building permits and their values have been increasing over the previous several years. The county is now issuing over 200 building permits per year for new single-family homes.
- The county's solid waste tonnage amount collected has been flat during the previous several years at about 13,000 tons per year.
- Sales tax collections including LOST, SPLOST, and TSPLOST have all been flat for the previous few years.
- The county's tax digest has been decreasing since 2012 from \$1,266,739,959 in 2012 to \$1,223,323,808 in 2016, a decrease of 3.4%. The 2017 tax digest saw a slight increase to \$1,273,766,678, an increase of 4.1%.
- The county's taxes levied have also been decreasing since 2012 from \$7,724,759 in 2012 to \$7,463,561 in 2016, a decrease of 3.4%. The 2017 taxes levied saw a 46.6% increase to 10,938,674 due to a 2.5 mill tax rate increase.
- The General Fund unassigned fund balance was increasing each year until 2013 when it reached a peak of \$13,094,136 but has been decreasing ever since to \$6,584,917 in 2017, a decrease of 50%.
- The county's tax millage rate has decreased from 7.9 in 2005 to 6.14 in 2008 and has remained at that rate ever since. The Board increased the millage rate to 8.64 for the 2017 tax year.
- The local unemployment rate has been declining from 8.3% in January 2010 to 4.0% in February 2018 as compared to the current national rate of 3.9%.
- The national rate of inflation has been low for several years averaging about 1.3% in 2016, 2.1% in 2017, and about 2.2% for 2018 as of March.

BUDGET MESSAGE

Budget Overview

The county's all-fund proposed budget for FY 2018-19 totals \$39,404,836, a decrease of \$6,705,418 (14.5%) from the previous fiscal year. The proposed budget contains a 2% salary increase for all eligible employees effective July 1, 2018 at a cost of \$300,600. The employee health insurance has no plan changes and only a 0.37% increase in the dental plan from the previous year due to favorable medical claims. The entire budget is detailed by Fund as follows:

General Fund

The General Fund totals \$22,446,083, a decrease of \$1,811,846 (7.5%) from the previous fiscal year. The proposed General Fund budget does not contain a tax increase but is being balanced by using transfers from the Water Works Fund (\$150,000), Solid Waste Fund (\$1,400,000), and General Fund (\$554,583 of which \$308,888 is from the previous sale of land that is restricted for the Ellerslie Park project). Listed below, by department, are the major or new expenses that are being proposed for the upcoming fiscal year.

Animal Control

- \$64,000 for two pick-up trucks (one new and one replacement) with animal cages.

Board of Elections & Registration

- For FY 2018-19, two elections are scheduled to occur – the primary runoff in July and the General election in November 2018. Those elections will increase printing expenses to print ballots (\$1,500) and contract labor expenses to pay poll workers (\$10,225).

Community Center

- \$12,000 for new and improved Internet service at the Community Center.
- \$2,300 to conduct more advertising to generate more interest in the facility and its programming.
- \$40,000 to purchase various items including a pool heater enclosure (\$2,000), commercial fitness equipment (\$16,000 for treadmills, bikes, medicine balls, weights) to replace the existing aging and broken equipment, commercial patio furniture (\$12,000 for tables, chairs, grill) to install in the empty patio area to enhance paid events, and a replacement telephone system (\$10,000).
- Pay the re-financed and lower annual debt service on this facility as a transfer to the Public Improvements Authority Fund - \$411,352 (principal and interest) and \$3,625 for trustee fees for a total of \$414,977.

Community Development

- \$30,000 for a replacement vehicle.

Emergency Medical Services

- \$20,000 to purchase a new rescue tool “jaws of life” and \$30,000 for a replacement vehicle for a total of \$50,000.

Extension Service

- Personal services and employee benefits have increased due to the conversion of the part-time 4-H Program Assistant position to full-time during the previous fiscal year.

BUDGET MESSAGE

Budget Overview

General Fund

Information Technology

- \$10,000 for the firewall maintenance agreement and to obtain specialized outside vendors to repair various computerized systems such as fuel systems and camera systems as needed.
- \$22,000 for county-wide Internet services were relocated to this department from the Non-Departmental Department for better record keeping and \$15,000 was added for the Point Broadband connection to the 911 center.
- \$10,000 for replacement wi-fi access points, computer cabling, backup batteries, and cellphone boosters among other items.
- \$40,000 for various software to perform needed activities such as computer backups, antivirus protection, operating systems, and productivity systems.
- \$25,000 to replace the aging analog security camera system with a digital system at the courthouse.

Jail

- \$7,000 for a replacement double stacked convection oven for the jail's kitchen.

Non-Departmental

- \$30,000 for dues and fees to the River Valley Regional Commission, \$33,000 for the Valley Partnership, and \$23,000 for the Georgia Forestry Commission for a total of \$86,000.

Prison

- \$2,500 to perform a state required Prison Rape Elimination Act (PREA) audit that is required every three years.
- \$27,000 for a replacement vehicle, \$23,000 for two replacement water heaters, and \$50,000 to replace the aging locking/intercom system for all interior and exterior doors that are not working properly for a total of \$100,000.

Public Works

- Personal services and employee benefits have increased due to converting four part-time mower operator positions to full-time status during the previous fiscal year.
- \$75,000 for consulting services for the Melody Lakes Dam project as required by the state EPD.
- \$10,000 to purchase an extended warranty from Caterpillar for the 320EL excavator that has just came off lease.
- \$10,000 to purchase more safety barricades and equipment.
- Begin and complete the 2019 LMIG projects of resurfacing 4.8 miles of Barnes Mill Road and 4.5 miles of Lower Blue Springs Road. The state's LMIG portion is \$800,000, the state required 10% matching portion is \$80,000 and will come from the SPLOST-2014 Fund, and any overage will also come from the SPLOST-2014 Fund.
- \$477,500 for Melody Lakes Dam improvements (\$350,000), hay rake (\$8,500), two replacement vehicles (\$64,000), and a replacement fuel pump card reader system for both gasoline and diesel pumps (\$55,000).

BUDGET MESSAGE

Budget Overview

General Fund

Recreation

- \$16,000 for portable mounds and \$5,300 for other needed small equipment.
- Continue the construction of Ellerslie Park Phase II (GDOT required turn lanes, internal gravel road/parking areas, three entrance features/gates, several trail bridges, and directional signage) using \$308,888 from the previous sale of land proceeds and \$201,112 from the SPLOST-2014 Fund for a total project cost of \$510,000.
- \$33,000 for various replacement equipment including a commercial mower (\$9,000), tractor (\$16,000), and field groomer (\$8,000).

Sheriff's Office

- \$201,000 for five replacement 2018 patrol vehicles including lights, cages, camera systems, and graphics.

Tax Assessor

- \$14,000 for a replacement large format printer/copier/scanner.

Tax Commissioner

- \$12,500 for new computers and scanners as mandated by the state to convert from the state's existing motor vehicle tag system to a new system.

Troup-Harris Regional Library

- Due to a new larger library facility becoming operational and other reasons, library expenses will increase primarily due to increases in state retirement rates, employee health benefits of an employee that was not on the health plan last fiscal year but is now on the health plan, Internet service, and electricity. The annual supplement will increase from \$237,570 to \$263,868 (11%).

Special Revenue Funds

The Special Revenue Funds total \$1,335,124, a decrease of \$982,156 (42.4%) from the previous fiscal year. They are the Confiscated Assets Fund (\$11,000), County Jail Fund (\$71,900), County Law Library Fund (\$8,900), Drug Abuse Treatment & Education Fund (\$25,000), Emergency Telephone System Fund (\$1,171,324), and the Hotel/Motel Tax Fund (\$47,000). The Emergency Telephone System Fund is balanced by a \$550,274 transfer in from the General Fund, a decrease of \$377,505 (40.7%) from the previous fiscal year. Listed below, by Fund, are the major or new expenses that are being proposed for the upcoming fiscal year.

County Jail Fund

- \$71,900 for indirect cost allocation to the General Fund to pay for operating expenditures of the county jail and prison.

Emergency Telephone System Fund

- \$30,000 to replace the aging back-up generator and \$30,000 for a replacement vehicle.

BUDGET MESSAGE

Budget Overview

Capital Project Funds

The Capital Project Funds total \$7,764,671, a decrease of \$9,023,780 (53.7%) from the previous fiscal year. They are the Public Improvements Authority Fund (\$1,246,625), SPLOST-2004 Fund (\$100,000), SPLOST-2014 Fund (\$2,103,837), TSPLOST-2013 Fund (\$1,688,118), Economic Development Project Fund (\$1,405,500) and the Rails to Trails Project Fund (\$1,220,591). Listed below, by Fund, are the major or new expenses that are being proposed for the upcoming fiscal year.

Public Improvements Authority Fund

- \$216,000 to continue the debt payments for the Grove Development's water and sewer improvements paid by the developer.
- \$615,648 (principal and interest) to continue the debt payments for the 2012 Water Works revenue bonds paid by the Water Works Enterprise Fund.
- \$411,352 (principal and interest) to continue the recently refinanced debt payments for the Community Center paid by the General Fund.

SPLOST-2004 Fund

- \$100,000 for a playground for Pate Park that will close out the SPLOST-2004 Fund.

SPLOST-2014 Fund

- \$10,000 to continue construction administration of the Hamilton Business Park road improvements and \$60,000 for design and construction administration for Ellerslie Park improvements.
- \$100,000 to continue road improvements to the Hamilton Business Park.
- Continue the construction of Ellerslie Park Phase II (GDOT required turn lanes, internal gravel road/parking areas, three entrance features/gates, several trail bridges, and directional signage) using \$201,112 from this Fund and \$308,888 from the previous sale of land proceeds included in the Recreation Department's budget for a total project cost of \$510,000.
- Fund the 2019 LMIG state required 10% match and overage for the resurfacing of Barnes Mill Road and Lower Blue Springs Road - \$235,000. The LMIG grant amount of \$800,000 is in the Public Works Department's budget.
- \$65,000 to restripe various county roads.
- \$312,625 to purchase the Cataula VFD fire truck.
- \$624,600 for the allocation to the cities.
- Transfer \$555,500 to the Economic Development Project Fund to assist with the Daesol site preparation cost.

TSPLOST -2013 Fund

- \$65,000 to have a consulting engineer design and supervise the construction and paving 0.6 miles of Holland Drive.
- \$890,000 to pave Holland Drive.
- \$325,000 transfer to the Airport Enterprise Fund to pave the access road and a \$408,118 transfer to the Rails to Trails Capital Project Fund to fund that project's required grant matches, TE grant administration, construction administration, and a utility vehicle.

BUDGET MESSAGE

Budget Overview

Capital Project Funds

Economic Development Project Fund

- \$10,000 for an engineering consultant to provide construction administration for the Daesol site preparation project.
- \$1,395,500 for the actual site preparation cost to assist Daesol in constructing a new industrial plant directly adjacent to their existing plant in the Northwest Harris Business Park.

Rails to Trails Project Fund

- Revenues for this Fund consist of three federal grants that total \$812,473 that were previously awarded and a \$408,118 contribution from TSPLOST funds.
- \$18,000 for TE grant administration and construction administration for the Rails to Trails project.
- \$1,190,591 to construct Phase II of the Rails to Trails project which consist of constructing a ten-foot wide asphalt multi-modal trail from downtown Pine Mountain to the bridge over SR 27 and \$12,000 to purchase a utility vehicle to perform rail line security and maintenance.

Debt Service Fund

The Debt Service Fund totals \$143,958, the same amount as last year. Listed below are the major or new expenses that are being proposed for the upcoming fiscal year.

Callaway Conservation Easement Fund

- \$143,958 to continue the debt payments for the Callaway conservation easement paid by the Callaway Foundation.

Enterprise Funds

The Enterprise Funds total \$13,006,506, an increase of \$3,009,704 (30.1%) from the previous fiscal year. They are the Airport Fund (\$1,516,489), Solid Waste Fund (\$3,710,411), and the Water Works Fund (\$7,779,606). The Airport Fund is balanced by a \$10,989 transfer in from the General Fund. Listed below, by Fund, are the major or new expenses that are being proposed for the upcoming fiscal year.

Airport Enterprise Fund

- \$175,000 for the airport consultant to prepare various studies including a runway extension environmental assessment (\$105,000), a runway pavement strength analysis (\$35,000), a runway extension justification study (\$15,000), and design a runway remarking project (\$20,000) all funded by grants from the Georgia Department of Transportation. Also, \$1,000 for audit services.
- \$3,500 for the AWOS maintenance agreement, \$1,000 for security system maintenance, and \$350 for web hosting and maintenance for a total of \$4,850.
- \$65,000 to acquire property to complete the fencing project funded by a Georgia Department of Transportation grant, \$585,000 to install Phase II of the wildlife fencing funded by a Georgia Department of Transportation grant, \$55,000 to remark the runway funded by a Georgia Department of Transportation grant, \$325,000 to pave the access road using TSPLOST funds, and \$30,000 to purchase a tractor/mower to allow the inmate assigned to the airport to mow the entire airport property and not rely on the Public Works Dept. for a total of \$1,060,000.

BUDGET MESSAGE

Budget Overview

Enterprise Funds

Solid Waste Enterprise Fund

- \$30,000 for a replacement vehicle and \$12,000 for a utility vehicle.
- \$100,000 for indirect cost allocation to the General Fund to pay for indirect cost such as finance, IT, administration, and purchasing services.
- Transfer \$1,400,000 to the General Fund to balance that budget and \$850,000 to the Economic Development Fund to help fund the Daesol site preparation project.

Water Works Enterprise Fund

- \$70,000 for the engineering consultant to provide construction administration for the water meter replacement project, \$70,000 for the engineering consultant to provide construction administration for the SR 219 water relocation project, \$30,000 for general engineering services as needed, \$1,000 for legal assistance, and \$9,500 for audit services for a total of \$180,500.
- \$2,000 for communication repairs, \$9,500 for billing system maintenance and support, and \$100,000 for water tank maintenance for a total of \$111,500.
- \$155,000 for a replacement backhoe, a replacement backhoe trailer, and two replacement trucks. Also \$80,000 for general water system improvements, \$50,000 for general water plant improvements, \$1,030,000 to relocate the water line on SR 219, \$1,500,000 to replace and upgrade all county water meters to smart meters using a GEFA loan, and \$150,000 to install 10,800 linear feet of 6-inch water line/hydrants on Hadley Road using in-house crews.
- \$150,000 for indirect cost allocation to the General Fund to pay for indirect cost such as finance, IT, administration, and purchasing services.
- Transfers out includes \$615,648 (principal and interest) to the Public Improvements Authority Fund to pay debt service on the 2012 revenue bonds and \$150,000 to the General Fund.

Interfund Transfers

Interfund Transfers total \$5,291,506. These transfers include:

- \$414,977 transfer out from the General Fund (Community Center Department) to the Public Improvements Authority to fund the community center debt.
- \$550,274 transfer out from the General Fund to the Emergency Telephone System Fund to pay for a portion of 911 Center operations.
- \$10,989 transfer out from the General Fund to the Airport Fund to pay for a portion of airport operations.
- \$11,000 transfer out from the Hotel/Motel Tax Fund to the General Fund to pay for tourism promotion.
- \$1,400,000 transfer out from the Solid Waste Enterprise Fund to the General Fund to balance the General Fund budget.
- \$850,000 transfer out from the Solid Waste Enterprise Fund to the Economic Development Project Fund to assist with the Daesol site preparation cost.
- \$150,000 transfer out from the Water Works Enterprise Fund to the General Fund to balance the General Fund budget.

BUDGET MESSAGE

Budget Overview

Interfund Transfers

- \$615,648 transfer out from the Water Works Enterprise Fund to the Public Improvements Authority Capital Project Fund to pay for debt payments.
- \$325,000 transfer out of the TSPLOST-2013 Capital Project Fund to the Airport Enterprise Fund to pay for the paving of the airport access road.
- \$408,118 transfer out of the TSPLOST-2013 Fund to the Rails to Trails Project Fund to fund that project's required grant matches, TE grant administration, construction administration, and a utility vehicle.
- \$555,500 transfer out of the SPLOST-2014 Fund to the Economic Development Project Fund to assist with the Daesol site preparation cost.

County Manager's Reductions

To keep the cost of the proposed budget down and to balance the budget using the least amount of reserves as possible, the County Manager has already reduced the proposed budget by \$1,696,134 in the General Fund and \$180,000 in the Solid Waste Fund for a total of \$1,876,134 by recommending the following reductions:

Administration

- \$43,059 (salary and benefits) was eliminated for a full-time Accounting Clerk position.

Animal Control

- \$41,397 (salary and benefits) was eliminated for a full-time Animal Control Officer position.
- \$450 was reduced for uniform expenses due to the requested new position not being filled.
- \$17,000 was eliminated to pave the driveway and parking area.
- \$17,000 was eliminated for two 12x16 storage buildings for storage of materials and additional housing for cats.

Clerk of Superior Court

- \$12,000 was eliminated for printing and binding expenses to preserve two old deed/minute books at \$6,000 each. Alternate funding sources have been identified.

Community Center

- \$39,810 (salary and benefits) was eliminated for a full-time Aquatic Program Coordinator position.
- \$20,000 was eliminated for a part-time maintenance technician position.
- \$35,000 was eliminated for a back-up generator.
- \$3,000 was reduced for the pool heater enclosure.

Community Development

- \$39,810 (salary and benefits) was eliminated for a full-time Administrative Assistant position.
- \$1,000 was reduced for repairs and maintenance of equipment to last year's level.

Coroner

- \$2,300 was reduced for small equipment.

BUDGET MESSAGE

County Manager's Reductions

District Attorney

- \$3,311 was eliminated for an extra 2% requested salary increases for three departmental employees.
- \$1,000 was reduced for gasoline expenses.

Emergency Medical Services

- \$40,000 was eliminated to resurface the parking area at the Hamilton EMS headquarters.
- \$360,000 was eliminated for two replacement ambulances.

Facilities Maintenance

- \$44,795 (salary and benefits) was eliminated for a full-time Facilities Maintenance technician position, \$32,000 for a new vehicle, \$200 for uniforms, and \$800 for tools for the new position.
- \$32,000 was eliminated for a replacement vehicle.

Information Technology

- \$1,000 was reduced for travel expenses.
- \$600 was reduced for general supplies for the office.
- \$10,000 was reduced for small equipment.
- \$25,000 was eliminated for a vehicle.

Prison

- \$28,000 was eliminated for a vehicle.

Probate Court

- \$15,762 was eliminated for a part-time Deputy Clerk position.
- \$8,141 was eliminated for a reclassification/salary increase for the Chief Clerk.
- \$5,000 was eliminated for repairs and maintenance for a building project to remodel the front lobby.
- \$2,850 was reduced for travel expenses to last year's level.
- \$1,000 was reduced for dues and fees expenses to last year's level.
- \$500 was reduced for education and training expenses to last year's level.
- \$1,000 was reduced for general supplies office expenses to last year's level.
- \$1,500 was eliminated for food expenses.
- \$16,500 was reduced for small equipment expenses to last year's level.

Public Works

- \$79,620 (salary and benefits) was eliminated for two full-time mower operator positions and \$2,000 for uniform expenses for the new positions.
- \$5,000 was reduced for uniform expenses.
- \$120,000 was eliminated for three new tractor/mowers.

BUDGET MESSAGE

County Manager's Reductions

Recreation

- \$39,810 (salary and benefits) was eliminated for a full-time park maintenance technician position for Ellerslie Park.
- \$14,297 was eliminated for a part-time park maintenance technician position for Ellerslie Park.
- \$4,400 was reduced for repairs and maintenance for equipment expenses to last year's level.
- \$3,000 was reduced for repairs and maintenance for building expenses to last year's level.
- \$19,500 was reduced for repairs and maintenance for site improvements to last year's level.
- \$1,800 was reduced for general supplies-janitorial expenses to last year's level.
- \$3,250 was reduced for general supplies-other expenses to last year's level.
- \$12,000 was reduced for electricity expenses to last year's level.
- \$2,500 was reduced for gasoline expenses to last year's level.
- \$4,200 was reduced for small equipment expenses.
- \$70,000 was eliminated for fencing improvements.
- \$8,000 was eliminated for a field groomer machine.

Sheriff's Office

- \$40,000 was reduced for one replacement vehicle.

Tax Assessor

- \$25,000 was eliminated for a replacement vehicle.
- \$20,578 was eliminated for an aerial flight for GIS purposes.

Vehicle Maintenance

- \$41,394 (salary and benefits) was eliminated for a full-time mechanic position.
- \$37,000 was eliminated for a replacement vehicle.

Emergency Telephone System Fund

- \$40,000 was eliminated to resurface the parking area at the 911 Center.

Airport Enterprise Fund

- \$200,000 was eliminated to construct a two-bay garage to house a fire truck.

Solid Waste Enterprise Fund

- \$180,000 was eliminated for a replacement garbage truck.

Looking Forward to FY 2019-20

Looking forward to next fiscal year, county staff is projecting a stable year with flat sales taxes, flat building permit activity, minimal tax digest increases, and continued increases in employee health care expenses. No new SPLOST projects have been included in the proposed budget waiting for the results of the May 22, 2018 election. In addition, several items were discussed and purposely not included in this year's budget but will resurface next year including employee longevity increases to reduce compression issues, Tetra radio system improvements, and general replacement of vehicles and equipment.

BUDGET MESSAGE

To increase revenues, a storm water utility could be created to generate funds to replace drain pipes rather than use General Funds for that purpose to, a fire tax district could be created fund the volunteer fire departments rather than use General Funds for that purpose, and the cable television franchise fee could be increased from 2% to 5% to fund general county operations.

The preceding information is intended to provide the Board of Commissioners with a broad overview of the proposed budget, the major or new expenses that are contained in the proposed budget, and specific information regarding what was originally requested from each department and the county manager's proposed reductions to achieve a balanced budget.

Respectively submitted,

Randall Dowling

County Manager

BUDGET MESSAGE

Budget Changes

The following changes were made to the FY 2018-19 proposed budget during the various budget work sessions and public hearings:

General Fund

Community Center

- reduced commercial patio furnishings from \$12,000 to \$1,600.
- reduced commercial fitness equipment from \$16,000 to \$8,000.

Information Technology

- eliminated \$25,000 for courthouse security cameras.
- added \$5,000 to small equipment.

Non-Departmental

- eliminated \$33,000 for membership dues to the Valley Partnership Joint Development Authority.

Probate Court

- added \$200 to education and training, \$700 to dues and fees, and \$3,050 to travel expenses.

Public Works

- added \$40,000 for one tractor/mower.

Recreation

- eliminated \$16,000 for portable mounds in small equipment.
- added \$16,000 for fencing repairs to backstops at Moultrie Park.

Capital Project Funds

SPLOST-2019 Fund

- due to recent voter approval of SPLOST-2019 during May 2018, a SPLOST-2019 Fund has been created to account for these proceeds that will begin April, 2019. This will add \$600,100 to the budget.

Enterprise Funds

Airport Fund

- due to Phase I of the airport fencing project being delayed, those funds need to be reallocated to next year's budget. Added \$60,000 for professional services for the airport consultant to perform construction administration services and \$360,000 for the actual fencing construction. These expenses will be funded by GDOT.

Solid Waste Fund

- added \$54,000 for replacement vehicle scales.

Total of changes – \$1,046,650.



GENERAL FUND

The General Fund is used to account for all financial transactions of a general nature which are not accounted for in other funds. The General Fund is supported by revenues derived from taxes, licenses, permits, charges for services, fines, investments, and other sources. Services funded by the General Fund include general government, law enforcement, court system, and health and human services.

GENERAL FUND REVENUES

TAXES

| Account Number | Revenue Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|--------------------|-----------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
| 100-01-311100 | Real Property-Current Year | | 9,275,000 | 10,000,000 | 10,000,000 | 10,000,000 |
| 100-01-311120 | Timber | | 42,000 | 33,000 | 33,000 | 33,000 |
| 100-01-311200 | Real Property-Prior Year | | 62,000 | 75,000 | 75,000 | 75,000 |
| 100-01-311310 | Motor Vehicle | | 240,000 | 140,000 | 140,000 | 140,000 |
| 100-01-311315 | Motor Vehicle-TAVT | | 885,000 | 900,000 | 900,000 | 900,000 |
| 100-01-311316 | Motor Vehicle-AAVT | | 8,800 | 10,000 | 10,000 | 10,000 |
| 100-01-311320 | Mobile Home | | 8,000 | 8,000 | 8,000 | 8,000 |
| 100-01-311340 | Intangible | | 192,600 | 180,000 | 180,000 | 180,000 |
| 100-01-311350 | Railroad Equipment | | 11,000 | 5,000 | 5,000 | 5,000 |
| 100-01-311600 | Real Estate Transfer | | 40,000 | 40,000 | 40,000 | 40,000 |
| 100-01-311750 | CATV Franchise Tax | | 57,000 | 50,000 | 50,000 | 50,000 |
| 100-01-313100 | Local Option Sales Tax | | 1,800,000 | 1,800,000 | 1,800,000 | 1,800,000 |
| 100-01-314200 | Alcoholic Beverage Excise | | 175,000 | 165,000 | 165,000 | 165,000 |
| 100-01-316100 | Business & Occupation Taxes | | 53,000 | 53,000 | 53,000 | 53,000 |
| 100-01-316200 | Insurance Premium Taxes | | 1,637,000 | 1,750,000 | 1,750,000 | 1,750,000 |
| 100-01-316300 | Financial Institution Taxes | | 25,000 | 18,000 | 18,000 | 18,000 |
| 100-01-319000 | Penalties and Interest | | 170,000 | 160,000 | 160,000 | 160,000 |
| 100-01-319500 | Fi fa | | 30,000 | 25,000 | 25,000 | 25,000 |
| Total Taxes | | | 14,711,400 | 15,412,000 | 15,412,000 | 15,412,000 |

LICENSES & PERMITS

| Account Number | Revenue Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|-------------------------------------|-------------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
| 100-01-321100 | Alcoholic Beverages | | 54,000 | 47,000 | 47,000 | 47,000 |
| 100-01-322201 | Building Permits | | 250,000 | 250,000 | 250,000 | 250,000 |
| 100-01-322202 | Manufacturing Housing Permits | | 1,000 | 1,500 | 1,500 | 1,500 |
| 100-01-322211 | Land Disturbance Permits | | 500 | 500 | 500 | 500 |
| Total Licenses & Permits | | | 305,500 | 299,000 | 299,000 | 299,000 |

INTERGOVERNMENTAL REVENUE

| Account Number | Revenue Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|--------------------------------|----------------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
| 100-01-331101 | EMA Grant | | 10,117 | 8,500 | 8,500 | 8,500 |
| 100-01-331301 | Transportation Enhancement Grant | | 512,473 | 0 | 0 | 0 |
| 100-01-334301 | LMIG | | 750,000 | 800,000 | 800,000 | 800,000 |
| 100-01-336001 | ACCG Wellness Grant | | 2,500 | 2,500 | 2,500 | 2,500 |
| Total Intergovernmental | | | 1,275,090 | 811,000 | 811,000 | 811,000 |

GENERAL FUND REVENUES

CHARGES FOR SERVICES

| Account Number | Revenue Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|-----------------------------------|----------------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
| 100-01-341101 | Superior Court Web Site Fees | | 4,000 | 4,000 | 4,000 | 4,000 |
| 100-01-341300 | Zoning Fees & Appeals | | 1,000 | 1,000 | 1,000 | 1,000 |
| 100-01-341310 | Plat & Plan Review Fees | | 8,000 | 3,000 | 3,000 | 3,000 |
| 100-01-341400 | Copies | | 500 | 500 | 500 | 500 |
| 100-01-341501 | Sale of Computer Lists | | 500 | 500 | 500 | 500 |
| 100-01-341719 | Solid Waste Fund Indirect Cost | | 0 | 100,000 | 100,000 | 100,000 |
| 100-01-341761 | County Jail Fund Indirect Cost. | | 0 | 71,900 | 71,900 | 71,900 |
| 100-01-341793 | Water Works Fund Indirect Cost | | 0 | 150,000 | 150,000 | 150,000 |
| 100-01-341910 | Election Qualifying Fees | | 2,000 | 0 | 0 | 0 |
| 100-01-341930 | Sale of Maps | | 800 | 1,000 | 1,000 | 1,000 |
| 100-01-341940 | Commissions on Tax Collections | | 571,000 | 575,000 | 575,000 | 575,000 |
| 100-01-342101 | Sheriff Office Receipts | | 27,000 | 30,000 | 30,000 | 30,000 |
| 100-01-342301 | Prison Inmate Reimbursements | | 2,500 | 2,500 | 2,500 | 2,500 |
| 100-01-342330 | Prison Inmate Housing Fee | | 1,073,000 | 1,080,000 | 1,080,000 | 1,080,000 |
| 100-01-342331 | Jail Inmate Housing Fee -State | | 20,000 | 15,000 | 15,000 | 15,000 |
| 100-01-342332 | Jail Inmate Housing Fee-Federal | | 75,000 | 15,000 | 15,000 | 15,000 |
| 100-01-342600 | Ambulance Charges | | 680,000 | 775,000 | 775,000 | 775,000 |
| 100-01-343301 | GDOT Crew | | 39,500 | 39,500 | 39,500 | 39,500 |
| 100-01-343901 | Pipe Sales | | 40,000 | 40,000 | 40,000 | 40,000 |
| 100-01-343902 | Prison Crew-City of Manchester | | 40,000 | 40,000 | 40,000 | 40,000 |
| 100-01-346001 | New Horizon Mental Health Center | | 6,000 | 6,000 | 6,000 | 6,000 |
| 100-01-346002 | Harris/Talbot MR Center | | 6,000 | 6,000 | 6,000 | 6,000 |
| 100-01-346100 | Animal Control Fees | | 5,000 | 5,000 | 5,000 | 5,000 |
| 100-01-346300 | Child Support Fees | | 1,000 | 500 | 500 | 500 |
| 100-01-347001 | Community Center Memberships | | 90,000 | 60,000 | 60,000 | 60,000 |
| 100-01-347002 | Community Center Rental Fees | | 0 | 3,000 | 3,000 | 3,000 |
| 100-01-347003 | Community Center Program Fees | | 0 | 1,500 | 1,500 | 1,500 |
| 100-01-349300 | Return Check Fees | | 0 | 100 | 100 | 100 |
| 100-01-382001 | Jail Telephone | | 8,000 | 5,000 | 5,000 | 5,000 |
| 100-01-382002 | Prison Telephone | | 20,000 | 25,000 | 25,000 | 25,000 |
| Total Charges for Services | | | 2,720,800 | 3,056,000 | 3,056,000 | 3,056,000 |

FINES & FORFEITURES

| Account Number | Revenue Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|--------------------------------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
| 100-01-351110 | Superior Court | | 230,000 | 150,000 | 150,000 | 150,000 |
| 100-01-351130 | Magistrate Court | | 50,000 | 50,000 | 50,000 | 50,000 |
| 100-01-351150 | Probate Court | | 630,000 | 500,000 | 500,000 | 500,000 |
| Total Fines & Forfeitures | | | 910,000 | 700,000 | 700,000 | 700,000 |

INVESTMENT INCOME

| Account Number | Revenue Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|--------------------------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
| 100-01-361000 | Interest Revenues | | 30,000 | 30,000 | 30,000 | 30,000 |
| Total Investment Income | | | 30,000 | 30,000 | 30,000 | 30,000 |

GENERAL FUND REVENUES

CONTRIBUTIONS & DONATIONS FROM PRIVATE SOURCES

| Account Number | Revenue Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|--|-----------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
| 100-01-371000 | Various Contributions | | 500 | 500 | 500 | 500 |
| Total Contributions & Donations | | | 500 | 500 | 500 | 500 |

MISCELLANEOUS REVENUE

| Account Number | Revenue Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|------------------------------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
| 100-01-381001 | Rents | | 1,500 | 2,000 | 2,000 | 2,000 |
| Total Miscellaneous Revenue | | | 1,500 | 2,000 | 2,000 | 2,000 |

OTHER FINANCING SOURCES

| Account Number | Revenue Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|--------------------------------------|------------------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
| 100-01-391011 | Transfer In from County Jail Fund | | 664,396 | 0 | 0 | 0 |
| 100-01-391275 | Transfer In from Hotel/Motel Tax F | | 11,000 | 11,000 | 11,000 | 11,000 |
| 100-01-391505 | Transfer In from Water Works Fund | | 300,000 | 150,000 | 150,000 | 150,000 |
| 100-01-391540 | Transfer In from Solid Waste Fund | | 1,500,000 | 1,400,000 | 1,400,000 | 1,400,000 |
| 100-01-392100 | Sale of Assets | | 25,000 | 20,000 | 20,000 | 20,000 |
| 100-01-399999 | Use of Reserves* | | 1,802,743 | 2,250,717 | 554,583 | 527,133 |
| Total Other Financing Sources | | | 4,303,139 | 3,831,717 | 2,135,583 | 2,108,133 |

| | | | | | | |
|------------------------------------|--|--|-------------------|-------------------|-------------------|-------------------|
| Total General Fund Revenues | | | 24,257,929 | 24,142,217 | 22,446,083 | 22,418,633 |
|------------------------------------|--|--|-------------------|-------------------|-------------------|-------------------|

- Includes \$308,888 from the previous sale of land for the Ellerslie Park project.

GENERAL FUND EXPENDITURES

GENERAL FUND DEPARTMENTS

| Department Number | Expenditure Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|---------------------------------------|-----------------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
| 100-02 | Administration | | 845,841 | 806,209 | 763,150 | 763,150 |
| 100-21 | Animal Control | | 133,312 | 273,581 | 197,734 | 197,734 |
| 100-50 | Board of Commissioners | | 146,382 | 150,765 | 150,765 | 150,765 |
| 100-24 | Board of Elections & Registration | | 51,523 | 100,914 | 100,914 | 100,914 |
| 100-53 | Board of Equalization | | 6,400 | 6,400 | 6,400 | 6,400 |
| 100-07 | Clerk of Superior Court | | 505,841 | 530,542 | 518,542 | 518,542 |
| 100-28 | Community Center | | 929,974 | 879,624 | 781,814 | 763,414 |
| 100-29 | Community Development | | 359,808 | 410,470 | 369,660 | 369,660 |
| 100-14 | Coroner | | 57,603 | 59,318 | 57,018 | 57,018 |
| 100-26 | District Attorney | | 310,547 | 304,601 | 300,290 | 300,290 |
| 100-08 | Emergency Medical Service | | 2,632,208 | 2,792,560 | 2,392,560 | 2,392,560 |
| 100-04 | Extension Service | | 89,548 | 110,904 | 110,904 | 110,904 |
| 100-06 | Facilities Maintenance | | 767,602 | 895,609 | 785,814 | 785,814 |
| 100-51 | Information Technology | | 92,951 | 250,164 | 213,564 | 193,564 |
| 100-11 | Jail | | 1,824,463 | 1,829,084 | 1,829,084 | 1,829,084 |
| 100-23 | Magistrate Court | | 244,845 | 239,124 | 239,124 | 239,124 |
| 100-35 | Non-Departmental | | 970,973 | 441,500 | 441,500 | 408,500 |
| 100-15 | Prison | | 2,283,355 | 2,251,652 | 2,223,652 | 2,223,652 |
| 100-09 | Probate Court | | 273,590 | 327,890 | 275,637 | 279,587 |
| 100-16 | Public Works | | 3,390,883 | 3,079,697 | 2,873,077 | 2,913,077 |
| 100-32 | Recreation | | 847,189 | 1,063,274 | 880,517 | 880,517 |
| 100-10 | Sheriff's Office | | 3,748,370 | 3,686,412 | 3,646,412 | 3,646,412 |
| 100-22 | Superior Court | | 385,576 | 392,017 | 392,017 | 392,017 |
| 100-05 | Tax Assessor | | 554,650 | 618,621 | 573,043 | 573,043 |
| 100-03 | Tax Commissioner | | 455,551 | 474,526 | 474,526 | 474,526 |
| 100-17 | Vehicle Maintenance | | 345,891 | 401,924 | 323,530 | 323,530 |
| 100-36 | Volunteer Fire Departments | | 555,534 | 417,534 | 417,534 | 417,534 |
| Total General Fund Departments | | | 22,810,410 | 22,794,916 | 21,338,782 | 21,311,332 |

GENERAL FUND OUTSIDE AGENCIES

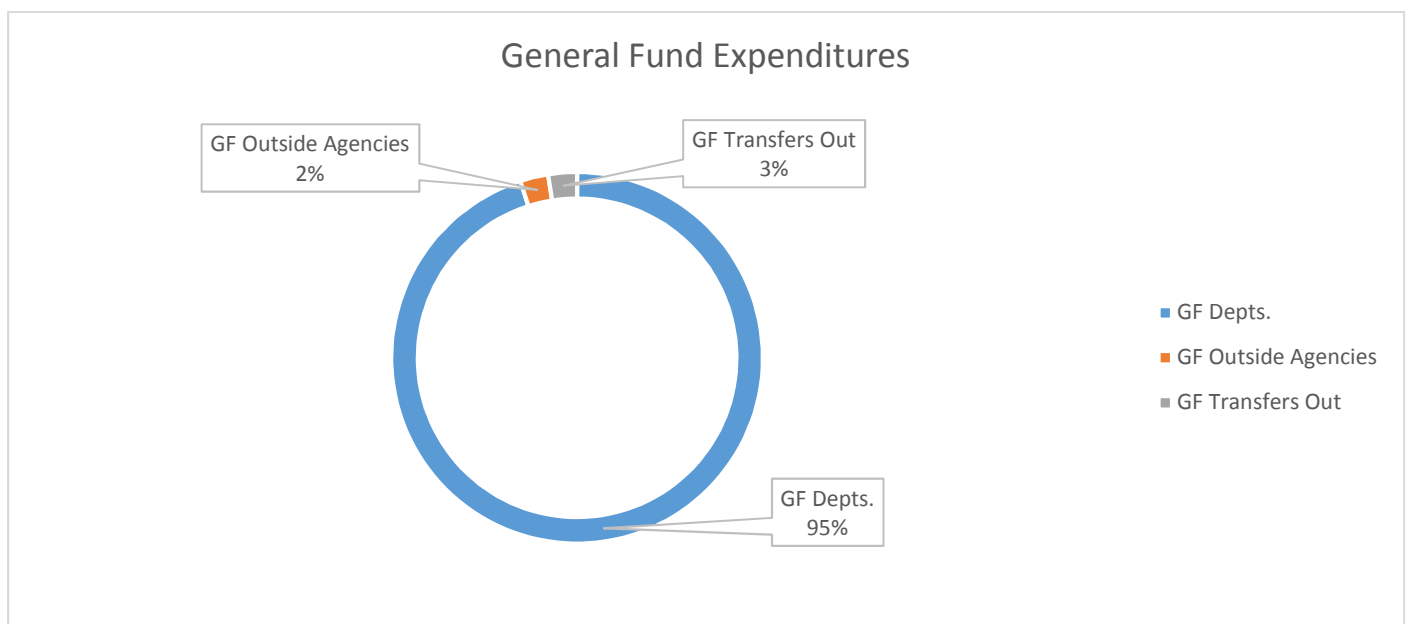
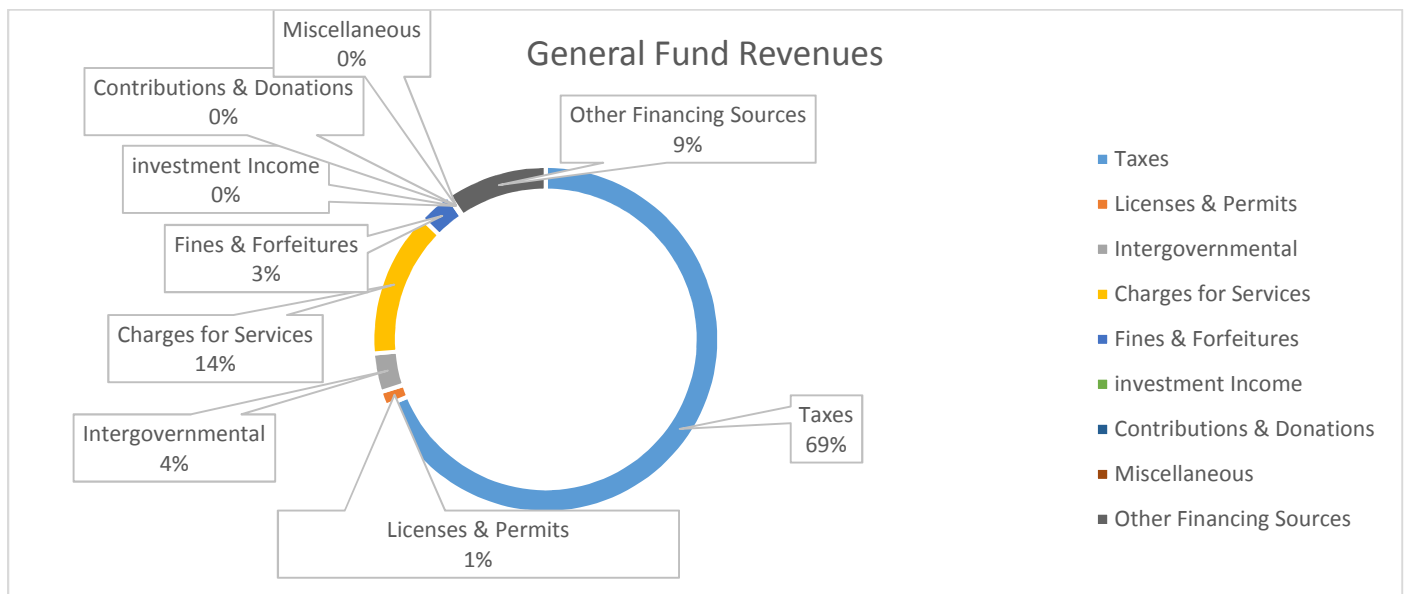
| Department Number | Expenditure Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|--|-----------------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
| 100-34 | GA DFACS | | 17,070 | 17,070 | 17,070 | 17,070 |
| 100-31 | Health Department | | 250,000 | 250,000 | 250,000 | 250,000 |
| 100-34 | New Horizon Community Service Bd. | | 6,000 | 6,000 | 6,000 | 6,000 |
| 100-34 | Senior Citizens Center | | 9,100 | 9,100 | 9,100 | 9,100 |
| 100-27 | Troup-Harris Regional Library | | 237,570 | 263,868 | 263,868 | 263,868 |
| Total General Fund Outside Agencies | | | 519,740 | 546,038 | 546,038 | 546,038 |

GENERAL FUND EXPENDITURES

GENERAL FUND TRANSFERS OUT

| Department Number | Expenditure Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|---|------------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
| 35-611013 | Transfer Out to 911 Fund | | 927,779 | 590,274 | 550,274 | 550,274 |
| 35-611037 | Transfer Out to Airport Fund | | 0 | 210,989 | 10,989 | 10,989 |
| Total General Fund Transfers Out | | | 927,779 | 801,263 | 561,263 | 561,263 |

| | | | | | |
|--|--|-------------------|-------------------|-------------------|-------------------|
| Total General Fund Expenditures | | 24,257,929 | 24,142,217 | 22,446,083 | 22,418,633 |
|--|--|-------------------|-------------------|-------------------|-------------------|





GENERAL FUND

Departmental Budgets of the
General Fund Departments and Outside Agencies

ADMINISTRATION

DEPARTMENT PROFILE

This department performs the administrative functions for the county and is composed of many facets including the appointed County Manager who implements Board policy, supervises the daily operations of the departments under the Board's jurisdiction, coordinates activities among those departments, elected officials, and outside agencies, and prepares and monitors the annual budget. The appointed County Clerk/Assistant County Manager serves as clerk to the Board, prepares commission agendas, records all commission meetings, prepares commission meeting minutes, maintains county records, responds to open records requests, develops all bids and RFPs/RFQs, issues alcohol licenses, and maintains insurance records. The County Clerk also serves as the Human Resources Director responsible for the recruitment of new employees for all county departments, prepares all payroll documents, maintains employee records, and administers all employee benefits. The Chief Financial Officer performs the total accounting and finance functions for the county including processing account receivables and account payables, assisting in preparing and monitoring the annual budget, coordinating the annual audit, maintaining fixed asset records, and preparing various financial reports required by federal, state, and other regulatory agencies.

STAFFING PLAN

| Position Title | FY 2016-17 | FY 2017-18 | FY 2018-19 |
|---------------------------------------|-------------------|-------------------|-------------------|
| County Manager | 1 | 1 | 1 |
| County Clerk/Assistant County Manager | 1 | 1 | 1 |
| HR Payroll Clerk | 1 | 1 | 1 |
| Chief Financial Officer | 1 | 1 | 1 |
| Accounting Technician | 1 | 1 | 1 |
| Administrative Assistant (part-time) | 2 | 2 | 2 |
| Total Positions | 7 | 7 | 7 |

FY 2018-19 BUDGET HIGHLIGHTS

- Personal services and employee benefit expenses have decreased due to allocating 50% of the salary and benefits of the Administrative Assistant who also acts as the Election Superintendent/Chief Registrar to the Board of Elections & Registration.
- Professional services include \$125,000 for legal fees and \$56,000 for audit fees for a total of \$181,000.
- Technical services include \$4,000 for quarterly random drug tests, \$35,000 for computer maintenance agreements, and \$1,000 for web site maintenance for a total of \$40,000.
- Begin and complete the updates of the Comprehensive Master Plan and Service Delivery Strategy by June 30, 2019 as mandated by the state. The River Valley Regional Commission will assist the county in these updates at no charge.

ADMINISTRATION

EXPENDITURES

| Account Number | Expenditure Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Personal Services and Employee Benefits

| | | | | | | |
|--|--------------------------|--|----------------|----------------|----------------|----------------|
| 02-511100 | Regular Employees | | 377,386 | 401,343 | 373,429 | 373,429 |
| 02-512100 | Group Insurance | | 55,100 | 48,703 | 41,208 | 41,208 |
| 02-512200 | FICA | | 23,399 | 24,881 | 23,150 | 23,150 |
| 02-512300 | Medicare | | 5,473 | 5,819 | 5,414 | 5,414 |
| 02-512400 | Retirement Contributions | | 50,635 | 49,020 | 44,940 | 44,940 |
| 02-512600 | Unemployment Insurance | | 352 | 247 | 209 | 209 |
| 02-512700 | Workers' Compensation | | 19,216 | 2,996 | 1,600 | 1,600 |
| Total Personal Services and Employee Benefits | | | 531,561 | 533,009 | 489,950 | 489,950 |

Purchased / Contracted Services

| | | | | | | |
|--|-----------------------------------|--|----------------|----------------|----------------|----------------|
| 02-521200 | Professional Services | | 214,280 | 181,000 | 181,000 | 181,000 |
| 02-521300 | Technical Services | | 10,000 | 40,000 | 40,000 | 40,000 |
| 02-522210 | Repairs and Maintenance-Equipment | | 500 | 500 | 500 | 500 |
| 02-522260 | Repairs and Maintenance-Vehicle | | 300 | 300 | 300 | 300 |
| 02-523210 | Communications-Telephone | | 4,000 | 4,000 | 4,000 | 4,000 |
| 02-523250 | Communications-Postage | | 5,000 | 5,000 | 5,000 | 5,000 |
| 02-523300 | Advertising | | 19,000 | 15,000 | 15,000 | 15,000 |
| 02-523400 | Printing and Binding | | 200 | 200 | 200 | 200 |
| 02-523500 | Travel | | 8,000 | 8,000 | 8,000 | 8,000 |
| 02-523600 | Dues and Fees | | 2,000 | 2,200 | 2,200 | 2,200 |
| 02-523700 | Education and Training | | 3,000 | 3,500 | 3,500 | 3,500 |
| 02-523901 | Other Services | | 500 | 500 | 500 | 500 |
| Total Purchased / Contracted Services | | | 266,780 | 260,200 | 260,200 | 260,200 |

Supplies

| | | | | | | |
|-----------------------|-------------------------|--|---------------|---------------|---------------|---------------|
| 02-531101 | General Supplies-Office | | 9,500 | 9,500 | 9,500 | 9,500 |
| 02-531150 | General Supplies-Tires | | 0 | 500 | 500 | 500 |
| 02-531270 | Gasoline/Diesel/Oil | | 500 | 500 | 500 | 500 |
| 02-531600 | Small Equipment | | 2,500 | 2,500 | 2,500 | 2,500 |
| Total Supplies | | | 12,500 | 13,000 | 13,000 | 13,000 |

Capital Outlays

| | | | | | | |
|------------------------------|--------------------|--|---------------|----------|----------|----------|
| 02-542410 | Financial Software | | 35,000 | 0 | 0 | 0 |
| Total Capital Outlays | | | 35,000 | 0 | 0 | 0 |

| | | | | | | |
|-----------------------------|--|--|----------------|----------------|----------------|----------------|
| Total Administration | | | 845,841 | 806,209 | 763,150 | 763,150 |
|-----------------------------|--|--|----------------|----------------|----------------|----------------|

ANIMAL CONTROL

DEPARTMENT PROFILE

The Animal Control Department enforces the county's animal control ordinance on a county-wide basis including all municipalities. This department responds to complaints regarding stray and nuisance animals, animal cruelty, animal bites, and rabies exposure in conjunction with the local Health Department. The department provides temporary shelter for stray, unwanted, and homeless animals at the 20-unit dog and 12-unit cat animal shelter. The department also conducts an adoption program, trap loan program, and coordinates with the local Humane Society.

STAFFING PLAN

| Position Title | FY 2016-17 | FY 2017-18 | FY 2018-19 |
|------------------------|------------|------------|------------|
| Animal Control Officer | 2 | 2 | 2 |
| Inmates | 1 | 1 | 1 |
| Total Positions | 3 | 3 | 3 |

FY 2018-19 BUDGET HIGHLIGHTS

- Professional services include \$5,000 for veterinary services to spay/neuter, install location chips, and provide shots and testing.
- General supplies-other includes \$9,000 for pet food and litter.
- Capital outlay expenses includes \$64,000 for two pick-up trucks (one new and one replacement) with animal cages.

ANIMAL CONTROL

EXPENDITURES

| Account Number | Expenditure Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Personal Services and Employee Benefits

| | | | | | | |
|--|--------------------------|--|---------------|----------------|---------------|---------------|
| 21-511100 | Regular Employees | | 61,439 | 89,718 | 63,135 | 63,135 |
| 21-511300 | Overtime | | 2,655 | 2,829 | 2,829 | 2,829 |
| 21-512100 | Group Insurance | | 15,123 | 22,479 | 14,985 | 14,985 |
| 21-512200 | FICA | | 3,975 | 5,739 | 4,090 | 4,090 |
| 21-512300 | Medicare | | 930 | 1,343 | 957 | 957 |
| 21-512400 | Retirement Contributions | | 8,430 | 12,955 | 9,038 | 9,038 |
| 21-512600 | Unemployment Insurance | | 100 | 138 | 100 | 100 |
| 21-512700 | Workers' Compensation | | 3,073 | 2,330 | 1,000 | 1,000 |
| Total Personal Services and Employee Benefits | | | 95,725 | 137,531 | 96,134 | 96,134 |

Purchased / Contracted Services

| | | | | | | |
|--|-----------------------------------|--|---------------|---------------|---------------|---------------|
| 21-521200 | Professional Services | | 5,000 | 5,000 | 5,000 | 5,000 |
| 21-522210 | Repairs and Maintenance-Equipment | | 500 | 500 | 500 | 500 |
| 21-522220 | Repairs and Maintenance-Building | | 3,500 | 3,500 | 3,500 | 3,500 |
| 21-522260 | Repairs and Maintenance-Vehicle | | 3,800 | 3,800 | 3,800 | 3,800 |
| 21-523210 | Communications-Telephone | | 3,157 | 4,500 | 4,500 | 4,500 |
| 21-523250 | Communications-Postage | | 100 | 100 | 100 | 100 |
| 21-523300 | Advertising | | 200 | 200 | 200 | 200 |
| 21-523400 | Printing and Binding | | 200 | 200 | 200 | 200 |
| 21-523500 | Travel | | 200 | 200 | 200 | 200 |
| 21-523600 | Dues and Fees | | 100 | 200 | 200 | 200 |
| 21-523700 | Education and Training | | 200 | 200 | 200 | 200 |
| Total Purchased / Contracted Services | | | 16,957 | 18,400 | 18,400 | 18,400 |

Supplies

| | | | | | | |
|-----------------------|-----------------------------|--|---------------|---------------|---------------|---------------|
| 21-531101 | General Supplies-Office | | 1,930 | 500 | 500 | 500 |
| 21-531120 | General Supplies-Janitorial | | 2,000 | 2,000 | 2,000 | 2,000 |
| 21-531150 | General Supplies-Tires | | 800 | 800 | 800 | 800 |
| 21-531190 | General Supplies-Other | | 9,000 | 9,000 | 9,000 | 9,000 |
| 21-531270 | Gasoline/Diesel/Oil | | 3,000 | 3,000 | 3,000 | 3,000 |
| 21-531600 | Small Equipment | | 3,000 | 3,000 | 3,000 | 3,000 |
| 21-531710 | Uniforms | | 900 | 1,350 | 900 | 900 |
| Total Supplies | | | 20,630 | 19,650 | 19,200 | 19,200 |

Capital Outlays

| | | | | | | |
|------------------------------|------------------------------|--|----------|---------------|---------------|---------------|
| 21-541200 | Pave Driveway & Parking Area | | 0 | 17,000 | 0 | 0 |
| 21-542200 | Vehicle | | 0 | 64,000 | 64,000 | 64,000 |
| 21-541300 | Storage Buildings (2) | | 0 | 17,000 | 0 | 0 |
| Total Capital Outlays | | | 0 | 98,000 | 64,000 | 64,000 |

| | | | | | | |
|-----------------------------|--|--|----------------|----------------|----------------|----------------|
| Total Animal Control | | | 133,312 | 273,581 | 197,734 | 197,734 |
|-----------------------------|--|--|----------------|----------------|----------------|----------------|

BOARD OF COMMISSIONERS

DEPARTMENT PROFILE

The Board of County Commissioners is composed of five members elected by the voters through district elections for four year staggered terms. The Board selects a Chairman and Vice-Chairman every January. The Board, as the county's governing authority, is responsible for establishing policy for county operations, enacting ordinances and resolutions to promote the county's health, safety, and welfare, and approving the annual budget and millage rate which funds the operations of the departments under the Board's jurisdiction, other elected officials, and various outside agencies. The Board appoints a county manager to supervise the day-to-day operations of the county.

STAFFING PLAN

| Position Title | FY 2016-17 | FY 2017-18 | FY 2018-19 |
|-------------------------------|------------|------------|------------|
| County Commissioner (elected) | 5 | 5 | 5 |
| Total Positions | 5 | 5 | 5 |

FY 2018-19 BUDGET HIGHLIGHTS

- Travel, education, and training expenses are expected to increase due to new county commissioners attending training classes and other meetings.
- Dues and fees include \$4,350 for the annual ACCG dues and \$150 for the annual Chamber of Commerce dues for a total of \$4,500.

BOARD OF COMMISSIONERS

EXPENDITURES

| Account Number | Expenditure Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Personal Services and Employee Benefits

| | | | | | | |
|--|--------------------------|--|----------------|----------------|----------------|----------------|
| 50-511100 | Regular Employees | | 72,918 | 74,863 | 74,863 | 74,863 |
| 50-512100 | Group Insurance | | 38,995 | 37,461 | 37,461 | 37,461 |
| 50-512200 | FICA | | 4,521 | 4,642 | 4,642 | 4,642 |
| 50-512300 | Medicare | | 1,058 | 1,086 | 1,086 | 1,086 |
| 50-512400 | Retirement Contributions | | 10,253 | 10,623 | 10,623 | 10,623 |
| 50-512600 | Unemployment Insurance | | 247 | 190 | 190 | 190 |
| 50-512700 | Workers' Compensation | | 3,646 | 1,800 | 1,800 | 1,800 |
| Total Personal Services and Employee Benefits | | | 131,638 | 130,665 | 130,665 | 130,665 |

Purchased / Contracted Services

| | | | | | | |
|--|------------------------|--|---------------|---------------|---------------|---------------|
| 50-523400 | Printing and Binding | | 100 | 300 | 300 | 300 |
| 50-523500 | Travel | | 8,000 | 10,000 | 10,000 | 10,000 |
| 50-523600 | Dues and Fees | | 3,544 | 4,500 | 4,500 | 4,500 |
| 50-523700 | Education and Training | | 3,000 | 5,000 | 5,000 | 5,000 |
| Total Purchased / Contracted Services | | | 14,644 | 19,800 | 19,800 | 19,800 |

Supplies

| | | | | | | |
|-----------------------|-------------------------|--|------------|------------|------------|------------|
| 50-531101 | General Supplies-Office | | 100 | 300 | 300 | 300 |
| Total Supplies | | | 100 | 300 | 300 | 300 |

| | | | | | | |
|-------------------------------------|--|--|----------------|----------------|----------------|----------------|
| Total Board of Commissioners | | | 146,382 | 150,765 | 150,765 | 150,765 |
|-------------------------------------|--|--|----------------|----------------|----------------|----------------|

BOARD OF ELECTIONS & REGISTRATION

DEPARTMENT PROFILE

The Board of Elections & Registration consists of three members appointed by the Board of County Commissioners for four year staggered terms. The Board of Elections & Registration recommends and the Board of County Commissioners appoints an Election Supervisor/Chief Registrar to conduct county elections, register citizens to vote, maintain the list of registered voters, issue absentee ballots, disseminate information to the public, train poll workers, keep abreast of all state laws pertaining to elections and voter registration, and assist the cities with their elections.

STAFFING PLAN

| Position Title | FY 2016-17 | FY 2017-18 | FY 2018-19 |
|---|------------|------------|------------|
| Election Supervisor/Chief Registrar (part-time) | 1 | 1 | 1 |
| Board Members (part-time at \$48 per meeting) | 3 | 3 | 3 |
| Poll Workers (as needed) | 90 | 90 | 90 |
| Total Positions | 1 | 1 | 1 |

FY 2018-19 BUDGET HIGHLIGHTS

- Personal services and employee benefit expenses have increased due to allocating 50% of the salary and benefits of the Election Supervisor/Chief Registrar that was previously included in the Administration Department's budget to this budget.
- For FY 2018-19, two elections are scheduled to occur – the primary runoff in July and the General election in November 2018. Those elections will increase printing expenses to print ballots (\$1,500) and contract labor expenses to pay poll workers (\$10,225).

BOARD OF ELECTIONS & REGISTRATION

EXPENDITURES

| Account Number | Expenditure Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Personal Services and Employee Benefits

| | | | | | | |
|--|--------------------------|--|--------------|---------------|---------------|---------------|
| 24-511100 | Regular Employees | | 6,313 | 33,937 | 33,937 | 33,937 |
| 24-511300 | Overtime | | 1,200 | 1,200 | 1,200 | 1,200 |
| 24-512100 | Group Insurance | | 0 | 7,493 | 7,493 | 7,493 |
| 24-512200 | FICA | | 660 | 2,105 | 2,105 | 2,105 |
| 24-512300 | Medicare | | 155 | 493 | 493 | 493 |
| 24-512400 | Retirement Contributions | | 20 | 2,386 | 2,386 | 2,386 |
| 24-512600 | Unemployment Insurance | | 34 | 100 | 100 | 100 |
| 24-512700 | Workers' Compensation | | 316 | 100 | 100 | 100 |
| Total Personal Services and Employee Benefits | | | 8,698 | 47,814 | 47,814 | 47,814 |

Purchased / Contracted Services

| | | | | | | |
|--|-------------------------------------|--|---------------|---------------|---------------|---------------|
| 24-521310 | Technical Services-Maint. Agreement | | 11,650 | 12,600 | 12,600 | 12,600 |
| 24-522210 | Repairs and Maintenance-Equipment | | 200 | 200 | 200 | 200 |
| 24-523210 | Communications-Telephone | | 300 | 300 | 300 | 300 |
| 24-523250 | Communications-Postage | | 2,200 | 2,200 | 2,200 | 2,200 |
| 24-523300 | Advertising | | 200 | 200 | 200 | 200 |
| 24-523400 | Printing and Binding | | 4,500 | 6,000 | 6,000 | 6,000 |
| 24-523500 | Travel | | 3,800 | 3,500 | 3,500 | 3,500 |
| 24-523600 | Dues and Fees | | 1,900 | 1,800 | 1,800 | 1,800 |
| 24-523700 | Education and Training | | 3,000 | 2,000 | 2,000 | 2,000 |
| 24-523850 | Contract Labor | | 11,475 | 21,700 | 21,700 | 21,700 |
| Total Purchased / Contracted Services | | | 39,225 | 50,500 | 50,500 | 50,500 |

Supplies

| | | | | | | |
|-----------------------|-------------------------|--|--------------|--------------|--------------|--------------|
| 24-531101 | General Supplies-Office | | 600 | 600 | 600 | 600 |
| 24-531600 | Small Equipment | | 3,000 | 2,000 | 2,000 | 2,000 |
| Total Supplies | | | 3,600 | 2,600 | 2,600 | 2,600 |

| | | | | | | |
|--|--|--|---------------|----------------|----------------|----------------|
| Total Board of Elections & Registration | | | 51,523 | 100,914 | 100,914 | 100,914 |
|--|--|--|---------------|----------------|----------------|----------------|

BOARD OF EQUALIZATION

DEPARTMENT PROFILE

This six-member board (three members and three alternates) is appointed by the Grand Jury for three year terms and receives oversight from the Clerk of Superior Court. This Board hears taxpayer appeals from assessments made by the Board of Tax Assessors and can take action to obtain uniformity. Board of Equalization decisions may be appealed to Superior Court.

STAFFING PLAN

| Position Title | FY 2016-17 | FY 2017-18 | FY 2018-19 |
|--|------------|------------|------------|
| Board of Equalization Member (\$50 per meeting) | 3 | 3 | 3 |
| Board of Equalization Alternate (\$50 per meeting) | 3 | 3 | 3 |
| Total Positions | 6 | 6 | 6 |

FY 2018-19 BUDGET HIGHLIGHTS

- No significant changes from the previous fiscal year.

BOARD OF EQUALIZATION

EXPENDITURES

| Account Number | Expenditure Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Purchased / Contracted Services

| | | | | | | |
|--|------------------------|--|--------------|--------------|--------------|--------------|
| 53-523250 | Communications-Postage | | 650 | 650 | 650 | 650 |
| 53-523500 | Travel | | 1,600 | 1,600 | 1,600 | 1,600 |
| 53-523600 | Dues and Fees | | 2,500 | 2,500 | 2,500 | 2,500 |
| 53-523700 | Education and Training | | 800 | 800 | 800 | 800 |
| 53-523850 | Contract Labor | | 500 | 500 | 500 | 500 |
| Total Purchased / Contracted Services | | | 6,050 | 6,050 | 6,050 | 6,050 |

Supplies

| | | | | | | |
|-----------------------|-------------------------|--|------------|------------|------------|------------|
| 53-531101 | General Supplies-Office | | 350 | 350 | 350 | 350 |
| Total Supplies | | | 350 | 350 | 350 | 350 |

| | | | | | | |
|------------------------------------|--|--|--------------|--------------|--------------|--------------|
| Total Board of Equalization | | | 6,400 | 6,400 | 6,400 | 6,400 |
|------------------------------------|--|--|--------------|--------------|--------------|--------------|

CLERK OF SUPERIOR COURT

OFFICE PROFILE

The Clerk of Superior Court is a constitutional officer and is elected by the voters for four year terms. This office maintains Superior Court records, transmits all appeals to the Georgia Court of Appeals and Georgia Supreme Court, and records real estate transactions such as warranty deeds, quit claim deeds, security deeds, assignments, right-of-way deeds, easements, property plats, and power of attorney documents. In addition, this office is also responsible for recording fi fas, military discharges, trade names, UCCs, and various sorts of liens including mechanic liens, property tax liens, and hospital/doctor liens. In addition, this office also collects probation fines, child support payments, and property transfer taxes. This elected office also files criminal cases, maintains criminal warrants, and transmits documents to GCIC and the DMV. This office also files civil cases such as divorces/annulments, adoptions, child support, name changes, habeas corpus cases, suits for damages, garnishments, and repossessions. This office also issues notary appointments, performs jury management, keeps election ballots for the statutory time limit of two years, and assists the public with obtaining various court records. Lastly, this office provides administrative support to the Board of Equalization.

STAFFING PLAN

| Position Title | FY 2016-17 | FY 2017-18 | FY 2018-19 |
|-----------------------------------|------------|------------|------------|
| Clerk of Superior Court (elected) | 1 | 1 | 1 |
| Chief Deputy Court Clerk | 1 | 1 | 1 |
| Deputy Court Clerk | 5 | 5 | 5 |
| Total Positions | 7 | 7 | 7 |

FY 2018-19 BUDGET HIGHLIGHTS

- Technical services expenses include a variety of maintenance agreements including Icon, website hosting, Kofile, Peachcourt, and Mozy Pro. Kofile increased their fees from \$1.50 per instrument to \$3.00 per instrument.
- Dues and fees consists of \$31,000 for juror fees, \$950 for jury commissions, and \$450 for general dues for professional memberships for a total of \$32,400.

CLERK OF SUPERIOR COURT

EXPENDITURES

| Account Number | Expenditure Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Personal Services and Employee Benefits

| | | | | | | |
|--|--------------------------|--|----------------|----------------|----------------|----------------|
| 07-511100 | Regular Employees | | 287,798 | 293,442 | 293,442 | 293,442 |
| 07-512100 | Group Insurance | | 57,329 | 52,446 | 52,446 | 52,446 |
| 07-512200 | FICA | | 17,844 | 18,194 | 18,194 | 18,194 |
| 07-512300 | Medicare | | 4,173 | 4,255 | 4,255 | 4,255 |
| 07-512400 | Retirement Contributions | | 37,700 | 39,024 | 39,024 | 39,024 |
| 07-512600 | Unemployment Insurance | | 375 | 266 | 266 | 266 |
| 07-512700 | Workers' Compensation | | 14,390 | 1,500 | 1,500 | 1,500 |
| Total Personal Services and Employee Benefits | | | 419,609 | 409,127 | 409,127 | 409,127 |

Purchased / Contracted Services

| | | | | | | |
|--|--------------------------------------|--|---------------|----------------|---------------|---------------|
| 07-521310 | Technical Services-Maint. Agreements | | 21,564 | 44,750 | 44,750 | 44,750 |
| 07-522210 | Repairs and Maintenance-Equipment | | 500 | 500 | 500 | 500 |
| 07-523210 | Communications-Telephone | | 750 | 1,665 | 1,665 | 1,665 |
| 07-523250 | Communications-Postage | | 7,000 | 5,000 | 5,000 | 5,000 |
| 07-523400 | Printing and Binding | | 518 | 12,600 | 600 | 600 |
| 07-523500 | Travel | | 3,000 | 4,000 | 4,000 | 4,000 |
| 07-523600 | Dues and Fees | | 32,400 | 32,400 | 32,400 | 32,400 |
| 07-523700 | Education and Training | | 1,000 | 1,000 | 1,000 | 1,000 |
| Total Purchased / Contracted Services | | | 66,732 | 101,915 | 89,915 | 89,915 |

Supplies

| | | | | | | |
|-----------------------|-------------------------|--|---------------|---------------|---------------|---------------|
| 07-531101 | General Supplies-Office | | 19,000 | 19,000 | 19,000 | 19,000 |
| 07-531600 | Small Equipment | | 500 | 500 | 500 | 500 |
| Total Supplies | | | 19,500 | 19,500 | 19,500 | 19,500 |

| | | | | | | |
|--------------------------------------|--|--|----------------|----------------|----------------|----------------|
| Total Clerk of Superior Court | | | 505,841 | 530,542 | 518,542 | 518,542 |
|--------------------------------------|--|--|----------------|----------------|----------------|----------------|

COMMUNITY CENTER

DEPARTMENT PROFILE

The Community Center, managed by the Recreation Department, is a 42,000-square foot state-of-the-art recreational complex consisting of two indoor basketball/volleyball courts, indoor swimming pool, fitness center, concession stand, meeting room, classroom, restrooms/locker rooms, offices, outdoor patio area, and paved parking. This complex offers numerous activities including water aerobics and yoga and rents space for private functions. The use of the Community Center is on a membership basis.

STAFFING PLAN

| Position Title | FY 2016-17 | FY 2017-18 | FY 2018-19 |
|-----------------------------|------------|------------|------------|
| Community Center Technician | 1 | 1 | 1 |
| Pool Technician (part-time) | 1 | 1 | 1 |
| Attendant (part-time) | 6 | 6 | 6 |
| Lifeguard (part-time) | 15 | 15 | 15 |
| Inmates | 2-3 | 2-3 | 2-3 |
| Total Positions | 23 | 23 | 23 |

FY 2018-19 BUDGET HIGHLIGHTS

- Communications – Internet service expenses have increased \$12,000 due to new and improved Internet service at the facility.
- Advertising expenses have increased \$2,300 to conduct more advertising to generate more interest in the facility and its programming.
- Capital outlay expenses consist of \$21,600 to purchase various items including a pool heater enclosure, commercial fitness equipment (treadmills, bikes, medicine balls, weights) to replace the existing aging and broken equipment, commercial patio furniture (two picnic tables) to install in the empty patio area to enhance paid events, and a replacement telephone system.
- Pay the re-financed and lower annual debt service on this facility as a transfer to the Public Improvements Authority Fund - \$411,352 (principal and interest) and \$3,625 for trustee fees for a total of \$414,977.



Harris County Community Center

COMMUNITY CENTER

EXPENDITURES

| Account Number | Expenditure Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Personal Services and Employee Benefits

| | | | | | | |
|--|--------------------------|--|----------------|----------------|----------------|----------------|
| 28-511100 | Regular Employees | | 152,812 | 160,500 | 117,466 | 117,466 |
| 28-512100 | Group Insurance | | 7,562 | 17,518 | 7,493 | 7,493 |
| 28-512200 | FICA | | 9,475 | 9,952 | 7,283 | 7,283 |
| 28-512300 | Medicare | | 2,216 | 2,328 | 1,704 | 1,704 |
| 28-512400 | Retirement Contributions | | 4,442 | 5,718 | 4,488 | 4,488 |
| 28-512600 | Unemployment Insurance | | 643 | 429 | 353 | 353 |
| 28-512700 | Workers' Compensation | | 7,643 | 5,352 | 3,200 | 3,200 |
| Total Personal Services and Employee Benefits | | | 184,793 | 201,797 | 141,987 | 141,987 |

Purchased / Contracted Services

| | | | | | | |
|--|--------------------------------------|--|---------------|---------------|---------------|---------------|
| 28-521200 | Professional Services | | 1,000 | 1,000 | 1,000 | 1,000 |
| 28-521310 | Technical Services-Maint. Agreements | | 6,700 | 4,000 | 4,000 | 4,000 |
| 28-522210 | Repairs and Maintenance-Equipment | | 1,000 | 1,000 | 1,000 | 1,000 |
| 28-522220 | Repairs and Maintenance-Buildings | | 30,000 | 30,000 | 30,000 | 30,000 |
| 28-522222 | Repairs and Maintenance-Site | | 1,250 | 1,500 | 1,500 | 1,500 |
| 28-523002 | Sewer Disposal | | 1,000 | 1,000 | 1,000 | 1,000 |
| 28-523210 | Communications-Telephone | | 6,000 | 4,000 | 4,000 | 4,000 |
| 28-523211 | Communications-Internet Service | | 0 | 12,000 | 12,000 | 12,000 |
| 28-523250 | Communications-Postage | | 400 | 400 | 400 | 400 |
| 28-523300 | Advertising | | 700 | 3,000 | 3,000 | 3,000 |
| 28-523500 | Travel | | 500 | 1,000 | 1,000 | 1,000 |
| 28-523600 | Dues and Fees | | 1,700 | 2,350 | 2,350 | 2,350 |
| 28-523700 | Education and Training | | 500 | 1,000 | 1,000 | 1,000 |
| Total Purchased / Contracted Services | | | 50,750 | 62,250 | 62,250 | 62,250 |

Supplies

| | | | | | | |
|-----------------------|-----------------------------|--|----------------|----------------|----------------|----------------|
| 28-531101 | General Supplies-Office | | 2,500 | 2,500 | 2,500 | 2,500 |
| 28-531120 | General Supplies-Janitorial | | 5,400 | 5,400 | 5,400 | 5,400 |
| 28-531121 | General Supplies-Chemicals | | 17,700 | 17,000 | 17,000 | 17,000 |
| 28-531210 | Water | | 11,500 | 8,000 | 8,000 | 8,000 |
| 28-531230 | Electricity | | 95,044 | 86,000 | 86,000 | 86,000 |
| 28-531600 | Small Equipment | | 2,700 | 2,700 | 2,700 | 2,700 |
| 28-532710 | Uniforms | | 500 | 1,000 | 1,000 | 1,000 |
| Total Supplies | | | 135,344 | 122,600 | 122,600 | 122,600 |

Capital Outlays

| | | | | | | |
|------------------------------|------------------------------|--|----------|---------------|---------------|---------------|
| 28-542100 | Back-up Generator | | 0 | 35,000 | 0 | 0 |
| 28-542100 | Pool Heater Enclosure | | 0 | 5,000 | 2,000 | 2,000 |
| 28-542300 | Commercial Fitness Equipment | | 0 | 16,000 | 16,000 | 8,000 |
| 28-542300 | Commercial Patio Furnishings | | 0 | 12,000 | 12,000 | 1,600 |
| 28-542300 | Telephone System | | 0 | 10,000 | 10,000 | 10,000 |
| Total Capital Outlays | | | 0 | 78,000 | 40,000 | 21,600 |

COMMUNITY CENTER

EXPENDITURES

| Account Number | Expenditure Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Other Financing Uses

| | | | | | | |
|-----------------------------------|---------------------------------------|--|----------------|----------------|----------------|----------------|
| 28-611079 | Transfer Out to PIA for Debt Payments | | 559,087 | 414,977 | 414,977 | 414,977 |
| Total Other Financing Uses | | | 559,087 | 414,977 | 414,977 | 414,977 |

| | | | | | | |
|-------------------------------|--|--|----------------|----------------|----------------|----------------|
| Total Community Center | | | 929,974 | 879,624 | 781,814 | 763,414 |
|-------------------------------|--|--|----------------|----------------|----------------|----------------|



*Community Center's
25 meter eight lane competition pool and children's zero-entry leisure area*

COMMUNITY DEVELOPMENT

DEPARTMENT PROFILE

This department is a multifaceted department that is responsible for many developmental policies, regulations, and procedures for the protection of public health, safety, and welfare. Specifically, this department administers the county's comprehensive master plan, enforces state building codes and local zoning regulations, and maintains the official zoning map. This department performs plan reviews to determine code compliance, issues building construction permits, occupational licenses, land disturbance permits, as well as conducts code enforcement activities. The department also administers the zoning and variance process, provides staff support to the Planning Commission and the Board of Zoning Adjustments, and provides technical assistance to citizens, developers, builders, and other county departments. Lastly, this department assists Pine Mountain with building inspections, code enforcement, planning and zoning, and soil and erosion, Waverly Hall with building inspections, code enforcement, and planning and zoning, and Hamilton with building inspections through intergovernmental agreements.

STAFFING PLAN

| Position Title | FY 2016-17 | FY 2017-18 | FY 2018-19 |
|--|-------------------|-------------------|-------------------|
| Director | 1 | 1 | 1 |
| Building Official | 1 | 1 | 1 |
| Code Enforcement Officer/Building Inspector | 1 | 1 | 1 |
| Administrative Assistant | 1 | 1 | 1 |
| Administrative Assistant (part-time) | 1 | 1 | 1 |
| Planning Commission Members (part-time-\$50) | 7 | 7 | 7 |
| Board of Zoning Adjustments Members (part-time-\$35) | 5 | 5 | 5 |
| Total Positions | 5 | 5 | 5 |

FY 2018-19 BUDGET HIGHLIGHTS

- Professional services include \$10,000 for reviews of submitted site plans and construction drawings performed by an engineering consultant and \$10,000 for GIS services performed by the Regional Commission or another company as needed.
- Dues and fees include \$2,000 for credit card fees, \$6,900 for Planning Commission and Board of Zoning Adjustments member fees, and \$1,000 for membership dues for a total of \$9,900.
- Capital outlay expenses include \$30,000 for a replacement vehicle.

COMMUNITY DEVELOPMENT

EXPENDITURES

| Account Number | Expenditure Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Personal Services and Employee Benefits

| | | | | | | |
|--|--------------------------|--|----------------|----------------|----------------|----------------|
| 29-511100 | Regular Employees | | 198,148 | 227,279 | 201,965 | 201,965 |
| 29-511300 | Overtime | | 480 | 200 | 200 | 200 |
| 29-512100 | Group Insurance | | 39,831 | 41,209 | 33,715 | 33,715 |
| 29-512200 | FICA | | 12,315 | 14,094 | 12,524 | 12,524 |
| 29-512300 | Medicare | | 2,881 | 3,296 | 2,929 | 2,929 |
| 29-512400 | Retirement Contributions | | 24,950 | 29,417 | 25,656 | 25,656 |
| 29-512600 | Unemployment Insurance | | 247 | 209 | 171 | 171 |
| 29-512700 | Workers' Compensation | | 9,908 | 5,066 | 3,800 | 3,800 |
| Total Personal Services and Employee Benefits | | | 288,760 | 320,770 | 280,960 | 280,960 |

Purchased / Contracted Services

| | | | | | | |
|--|-----------------------------------|--|---------------|---------------|---------------|---------------|
| 29-521200 | Professional Services | | 34,148 | 20,000 | 20,000 | 20,000 |
| 29-522210 | Repairs and Maintenance-Equipment | | 500 | 2,000 | 1,000 | 1,000 |
| 29-522260 | Repairs and Maintenance-Vehicle | | 1,000 | 2,000 | 2,000 | 2,000 |
| 29-523210 | Communications-Telephone | | 2,500 | 2,500 | 2,500 | 2,500 |
| 29-523250 | Communications-Postage | | 2,000 | 2,000 | 2,000 | 2,000 |
| 29-523500 | Travel | | 6,000 | 6,000 | 6,000 | 6,000 |
| 29-523600 | Dues and Fees | | 9,900 | 9,900 | 9,900 | 9,900 |
| 29-523700 | Education and Training | | 2,500 | 2,500 | 2,500 | 2,500 |
| Total Purchased / Contracted Services | | | 58,548 | 46,900 | 45,900 | 45,900 |

Supplies

| | | | | | | |
|-----------------------|-------------------------|--|---------------|---------------|---------------|---------------|
| 29-531101 | General Supplies-Office | | 5,000 | 5,000 | 5,000 | 5,000 |
| 29-531150 | General Supplies-Tires | | 1,000 | 1,000 | 1,000 | 1,000 |
| 29-531270 | Gasoline/Diesel/Oil | | 6,000 | 6,000 | 6,000 | 6,000 |
| 29-531600 | Small Equipment | | 0 | 0 | 0 | 0 |
| 29-531710 | Uniforms | | 500 | 800 | 800 | 800 |
| Total Supplies | | | 12,500 | 12,800 | 12,800 | 12,800 |

Capital Outlays

| | | | | | | |
|------------------------------|---------|--|----------|---------------|---------------|---------------|
| 29-542200 | Vehicle | | 0 | 30,000 | 30,000 | 30,000 |
| Total Capital Outlays | | | 0 | 30,000 | 30,000 | 30,000 |

| | | | | | | |
|------------------------------------|--|--|----------------|----------------|----------------|----------------|
| Total Community Development | | | 359,808 | 410,470 | 369,660 | 369,660 |
|------------------------------------|--|--|----------------|----------------|----------------|----------------|

CORONER

OFFICE PROFILE

The Coroner is elected by the voters for four year terms. The Coroner, with the assistance from the Georgia Bureau of Investigations and other state and local agencies, investigates the cause and manner of death when a person dies under four situations: 1) as a result of violence, suicide, or accident, 2) suddenly when in apparent good health, 3) when unattended by a physician, or 4) in any suspicious manner.

STAFFING PLAN

| Position Title | FY 2016-17 | FY 2017-18 | FY 2018-19 |
|--|------------|------------|------------|
| Coroner (elected) | 1 | 1 | 1 |
| Deputy Coroner (\$187.53 per call + millage) | 3 | 3 | 3 |
| Total Positions | 4 | 4 | 4 |

FY 2018-19 BUDGET HIGHLIGHTS

- Travel includes \$10,500 for the transportation expenses to training functions and mileage for deputy coroner calls.
- Education and training expenses have increased due to state per diem requirements for the four positions when traveling.
- Contract labor includes \$5,200 for the transportation of bodies by a private company.

CORONER

EXPENDITURES

| Account Number | Expenditure Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Personal Services and Employee Benefits

| | | | | | | |
|--|--------------------------|--|---------------|---------------|---------------|---------------|
| 14-511100 | Regular Employees | | 12,280 | 12,240 | 12,240 | 12,240 |
| 14-512100 | Group Insurance | | 7,562 | 7,493 | 7,493 | 7,493 |
| 14-512200 | FICA | | 793 | 759 | 759 | 759 |
| 14-512300 | Medicare | | 178 | 178 | 178 | 178 |
| 14-512400 | Retirement Contributions | | 2,130 | 1,500 | 1,500 | 1,500 |
| 14-512600 | Unemployment Insurance | | 50 | 50 | 50 | 50 |
| 14-512700 | Workers' Compensation | | 612 | 300 | 300 | 300 |
| Total Personal Services and Employee Benefits | | | 23,605 | 22,520 | 22,520 | 22,520 |

Purchased / Contracted Services

| | | | | | | |
|--|--------------------------------|--|---------------|---------------|---------------|---------------|
| 14-521321 | Technical-Deputy Coroner Calls | | 10,748 | 10,748 | 10,748 | 10,748 |
| 14-522320 | Rentals | | 600 | 600 | 600 | 600 |
| 14-523210 | Communications-Telephone | | 150 | 150 | 150 | 150 |
| 14-523500 | Travel | | 10,500 | 10,500 | 10,500 | 10,500 |
| 14-523600 | Dues and Fees | | 300 | 300 | 300 | 300 |
| 14-523700 | Education and Training | | 1,200 | 4,000 | 4,000 | 4,000 |
| 14-523850 | Contract Labor | | 5,200 | 5,200 | 5,200 | 5,200 |
| Total Purchased / Contracted Services | | | 28,698 | 31,498 | 31,498 | 31,498 |

Supplies

| | | | | | | |
|-----------------------|-------------------------|--|--------------|--------------|--------------|--------------|
| 14-531101 | General Supplies-Office | | 300 | 300 | 300 | 300 |
| 14-531190 | General Supplies-Other | | 1,500 | 1,500 | 1,500 | 1,500 |
| 14-531600 | Small Equipment | | 2,800 | 2,800 | 500 | 500 |
| 14-531710 | Uniforms | | 700 | 700 | 700 | 700 |
| Total Supplies | | | 5,300 | 5,300 | 3,000 | 3,000 |

| | | | | | | |
|----------------------|--|--|---------------|---------------|---------------|---------------|
| Total Coroner | | | 57,603 | 59,318 | 57,018 | 57,018 |
|----------------------|--|--|---------------|---------------|---------------|---------------|

DISTRICT ATTORNEY

OFFICE PROFILE

The District Attorney is elected by the voters of the Chattahoochee Judicial Circuit that consist of Harris, Chattahoochee, Muscogee, Marion, Talbot, and Taylor counties for a four-year term. The District Attorney represents the state in all criminal cases in Superior Court and in all cases taken up from Superior Court to the Court of Appeals and the Supreme Court. The District Attorney advises grand juries in relation to matters of law, prepares indictments or presentments when requested by the grand jury, prosecutes all indictable offenses, prosecutes or defends any civil action in which the state is interested, argues criminal cases on appeal, and assists the attorney general when certain prosecutions are transferred to a U.S. District Court. The District Attorney also supervises the county's Victim-Witness Assistance Program.

STAFFING PLAN

| Position Title | FY 2016-17 | FY 2017-18 | FY 2018-19 |
|--|-------------------|-------------------|-------------------|
| District Attorney (elected) | 1 | 1 | 1 |
| Assistant District Attorney | 2 | 2 | 2 |
| Assistant District Attorney (supplement) | 1 | 1 | 1 |
| Investigator | 1 | 1 | 1 |
| Executive Assistant | 1 | 1 | 1 |
| Victim Advocate (grant funded) | 0 | 1 | 1 |
| Total Positions | 6 | 7 | 7 |

FY 2018-19 BUDGET HIGHLIGHTS

- No significant changes from the previous fiscal year.

DISTRICT ATTORNEY

EXPENDITURES

| Account Number | Expenditure Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Personal Services and Employee Benefits

| | | | | | | |
|--|--------------------------|--|----------------|----------------|----------------|----------------|
| 26-511100 | Regular Employees | | 208,085 | 212,187 | 209,488 | 209,488 |
| 26-512100 | Group Insurance | | 31,434 | 29,969 | 29,969 | 29,969 |
| 26-512200 | FICA | | 12,902 | 13,157 | 12,989 | 12,989 |
| 26-512300 | Medicare | | 3,018 | 3,077 | 3,038 | 3,038 |
| 26-512400 | Retirement Contributions | | 24,087 | 23,277 | 23,007 | 23,007 |
| 26-512600 | Unemployment Insurance | | 297 | 228 | 228 | 228 |
| 26-512700 | Workers' Compensation | | 10,403 | 2,135 | 2,000 | 2,000 |
| Total Personal Services and Employee Benefits | | | 290,226 | 284,030 | 280,719 | 280,719 |

Purchased / Contracted Services

| | | | | | | |
|--|---------------------------------|--|--------------|--------------|--------------|--------------|
| 26-521320 | Technical Services-Computers | | 1,000 | 1,000 | 1,000 | 1,000 |
| 26-522260 | Repairs and Maintenance-Vehicle | | 1,750 | 1,000 | 1,000 | 1,000 |
| 26-523210 | Communications-Telephone | | 3,200 | 3,200 | 3,200 | 3,200 |
| 26-523250 | Communications-Postage | | 500 | 500 | 500 | 500 |
| 26-523500 | Travel | | 1,500 | 1,500 | 1,500 | 1,500 |
| 26-523600 | Dues and Fees | | 0 | 1,000 | 1,000 | 1,000 |
| 26-523700 | Education and Training | | 1,000 | 1,000 | 1,000 | 1,000 |
| Total Purchased / Contracted Services | | | 8,950 | 9,200 | 9,200 | 9,200 |

Supplies

| | | | | | | |
|-----------------------|-------------------------|--|---------------|---------------|---------------|---------------|
| 26-531101 | General Supplies-Office | | 5,500 | 5,500 | 5,500 | 5,500 |
| 26-531150 | General Supplies-Tires | | 500 | 500 | 500 | 500 |
| 26-531270 | Gasoline/Diesel/Oil | | 3,000 | 3,000 | 2,000 | 2,000 |
| 26-531600 | Small Equipment | | 2,371 | 2,371 | 2,371 | 2,371 |
| Total Supplies | | | 11,371 | 11,371 | 10,371 | 10,371 |

| | | | | | | |
|--------------------------------|--|--|----------------|----------------|----------------|----------------|
| Total District Attorney | | | 310,547 | 304,601 | 300,290 | 300,290 |
|--------------------------------|--|--|----------------|----------------|----------------|----------------|

EMERGENCY MEDICAL SERVICES

DEPARTMENT PROFILE

The Emergency Medical Services (EMS) Department provides advanced life support (ALS) ambulance service on a county-wide basis including the municipalities. The county has four EMS stations located throughout the county operating 24/7 with two paramedics/EMTs per shift/station. The department has four ambulances and two reserve ambulances and performs emergency transport to area hospital facilities. Non-emergency transport is provided by private companies. EMS billing is performed by a private billing company under a contractual basis. This department also assists and receives assistance from neighboring counties with their EMS needs through mutual aid agreements.

STAFFING PLAN

| Position Title | FY 2016-17 | FY 2017-18 | FY 2018-19 |
|---------------------------------------|-------------------|-------------------|-------------------|
| Chief of Emergency Services | 1 | 1 | 1 |
| Assistant Chief of Emergency Services | 1 | 1 | 1 |
| Shift Supervisor | 2 | 2 | 2 |
| Paramedic | 15 | 15 | 15 |
| EMT | 4 | 4 | 4 |
| Cardiac Technician | 1 | 1 | 1 |
| Paramedic (part-time) | 15 | 15 | 15 |
| EMT (part-time) | 8 | 8 | 8 |
| Total Positions | 47 | 47 | 47 |

FY 2018-19 BUDGET HIGHLIGHTS

- Technical services include \$55,000 for fees paid to the private EMS billing company for their services.
- Repair and maintenance for vehicle expenses have increased due to more repairs needed for an aging fleet.
- Rentals include \$2,400 for payments to rent the Waverly Hall and Pine Mountain stations.
- Dues and fees include \$11,000 for the annual state required license fee paid to the Georgia Department of Public Health and \$1,000 for credit card processing fees for a total of \$12,000.
- Capital outlay expenses include \$20,000 to purchase a new rescue tool “jaws of life” and \$30,000 for a replacement vehicle for a total of \$50,000.

EMERGENCY MEDICAL SERVICES

EXPENDITURES

| Account Number | Expenditure Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Personal Services and Employee Benefits

| | | | | | | |
|--|--------------------------|--|------------------|------------------|------------------|------------------|
| 08-511100 | Regular Employees | | 1,422,059 | 1,216,308 | 1,216,308 | 1,216,308 |
| 08-511300 | Overtime | | 348,591 | 341,961 | 341,961 | 341,961 |
| 08-512100 | Group Insurance | | 227,144 | 187,305 | 187,305 | 187,305 |
| 08-512200 | FICA | | 109,924 | 96,613 | 96,613 | 96,613 |
| 08-512300 | Medicare | | 25,748 | 22,595 | 22,595 | 22,595 |
| 08-512400 | Retirement Contributions | | 199,536 | 163,808 | 163,808 | 163,808 |
| 08-512600 | Unemployment Insurance | | 2,298 | 1,520 | 1,520 | 1,520 |
| 08-512700 | Workers' Compensation | | 71,303 | 64,000 | 64,000 | 64,000 |
| Total Personal Services and Employee Benefits | | | 2,406,603 | 2,094,110 | 2,094,110 | 2,094,110 |

Purchased / Contracted Services

| | | | | | | |
|--|-----------------------------------|--|----------------|----------------|----------------|----------------|
| 08-521300 | Technical Services | | 55,000 | 55,000 | 55,000 | 55,000 |
| 08-522210 | Repairs and Maintenance-Equipment | | 14,000 | 14,000 | 14,000 | 14,000 |
| 08-522220 | Repairs and Maintenance-Building | | 2,000 | 2,000 | 2,000 | 2,000 |
| 08-522260 | Repairs and Maintenance-Vehicle | | 22,000 | 40,000 | 40,000 | 40,000 |
| 08-522310 | Rentals | | 2,400 | 2,400 | 2,400 | 2,400 |
| 08-523210 | Communications-Telephone | | 8,200 | 10,000 | 10,000 | 10,000 |
| 08-523250 | Communications-Postage | | 50 | 50 | 50 | 50 |
| 08-523500 | Travel | | 1,000 | 1,000 | 1,000 | 1,000 |
| 08-523600 | Dues and Fees | | 12,000 | 12,000 | 12,000 | 12,000 |
| 08-523700 | Education and Training | | 1,000 | 1,000 | 1,000 | 1,000 |
| Total Purchased / Contracted Services | | | 117,650 | 137,450 | 137,450 | 137,450 |

Supplies

| | | | | | | |
|-----------------------|-----------------------------|--|----------------|----------------|----------------|----------------|
| 08-531101 | General Supplies-Office | | 3,000 | 3,000 | 3,000 | 3,000 |
| 08-531120 | General Supplies-Janitorial | | 3,000 | 3,000 | 3,000 | 3,000 |
| 08-531150 | General Supplies-Tires | | 7,000 | 7,000 | 7,000 | 7,000 |
| 08-531160 | General Supplies-Medical | | 33,955 | 34,000 | 34,000 | 34,000 |
| 08-531270 | Gasoline/Diesel/Oil | | 55,000 | 55,000 | 55,000 | 55,000 |
| 08-531600 | Small Equipment | | 1,000 | 1,000 | 1,000 | 1,000 |
| 08-531710 | Uniforms | | 5,000 | 7,500 | 7,500 | 7,500 |
| Total Supplies | | | 107,955 | 110,500 | 110,500 | 110,500 |

Capital Outlays

| | | | | | | |
|------------------------------|--|--|----------|----------------|---------------|---------------|
| 08-541200 | Resurface Hamilton Station Parking Lot | | 0 | 40,000 | 0 | 0 |
| 08-542100 | Rescue Tool | | 0 | 20,000 | 20,000 | 20,000 |
| 08-542200 | Vehicles | | 0 | 390,000 | 30,000 | 30,000 |
| Total Capital Outlays | | | 0 | 450,000 | 50,000 | 50,000 |

Other Costs

| | | | | | | |
|--------------------------|--------------------------|--|----------|------------|------------|------------|
| 08-573001 | State Highway Impact Fee | | 0 | 500 | 500 | 500 |
| Total Other Costs | | | 0 | 500 | 500 | 500 |

| | | | | | | |
|---|--|--|------------------|------------------|------------------|------------------|
| Total Emergency Medical Services | | | 2,632,208 | 2,792,560 | 2,392,560 | 2,392,560 |
|---|--|--|------------------|------------------|------------------|------------------|

EXTENSION SERVICE

DEPARTMENT PROFILE

This department, under the direction of the University of Georgia Cooperative Extension, distributes updated agricultural research material to local agricultural producers, farmers, and homeowners. This department has three program areas: Agriculture & Natural Resources, Family & Consumer Sciences, and 4-H Youth Development. The Agriculture & Natural Resources program provides soil, water, and forage testing, insect identification, plant disease diagnostics, and educational workshops on lawns, pastures, vegetables, sustainable agriculture, and livestock. The Family & Consumer Sciences program deals with all aspects of the economics and management of the home and community including nutrition, food preparation, parenting, early childhood education, and family economics. The 4-H Youth Development program assists 4th-12th graders in acquiring knowledge, developing life skills, and forming attitudes that will enable them to become self-directing, productive, and contributing members of society.

STAFFING PLAN

| Position Title | FY 2016-17 | FY 2017-18 | FY 2018-19 |
|-------------------------------------|-------------------|-------------------|-------------------|
| Extension Agent (supplement) | 2 | 2 | 2 |
| Secretary (supplement) | 1 | 1 | 1 |
| 4-H Program Assistant (supplement) | 1 | 1 | 1 |
| 4-H Program Assistant (county paid) | 0 | 0 | 1 |
| 4-H Program Assistant (part-time) | 1 | 1 | 0 |
| Total Positions | 5 | 5 | 5 |

FY 2018-19 BUDGET HIGHLIGHTS

- Personal services and employee benefits have increased due to the conversion of the part-time 4-H Program Assistant position to full-time during the previous fiscal year.

EXTENSION SERVICE

EXPENDITURES

| Account Number | Expenditure Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Personal Services and Employee Benefits

| | | | | | | |
|--|--------------------------|--|---------------|---------------|---------------|---------------|
| 04-511100 | Regular Employees | | 56,657 | 68,525 | 68,525 | 68,525 |
| 04-512100 | Group Insurance | | 630 | 7,493 | 7,493 | 7,493 |
| 04-512200 | FICA | | 3,511 | 4,249 | 4,249 | 4,249 |
| 04-512300 | Medicare | | 822 | 994 | 994 | 994 |
| 04-512400 | Retirement Contributions | | 1,250 | 3,259 | 3,259 | 3,259 |
| 04-512410 | Teachers' Retirement | | 7,798 | 9,888 | 9,888 | 9,888 |
| 04-512600 | Unemployment Insurance | | 238 | 185 | 185 | 185 |
| 04-512700 | Workers' Compensation | | 2,831 | 500 | 500 | 500 |
| Total Personal Services and Employee Benefits | | | 73,737 | 95,093 | 95,093 | 95,093 |

Purchased / Contracted Services

| | | | | | | |
|--|-----------------------------------|--|---------------|---------------|---------------|---------------|
| 04-521320 | Technical Services-Computers | | 500 | 500 | 500 | 500 |
| 04-522210 | Repairs and Maintenance-Equipment | | 500 | 500 | 500 | 500 |
| 04-522220 | Repairs and Maintenance-Building | | 511 | 511 | 511 | 511 |
| 04-523210 | Communications-Telephone | | 3,000 | 3,000 | 3,000 | 3,000 |
| 04-523250 | Communications-Postage | | 400 | 400 | 400 | 400 |
| 04-523500 | Travel | | 6,000 | 6,000 | 6,000 | 6,000 |
| 04-523600 | Dues and Fees | | 400 | 400 | 400 | 400 |
| 04-523700 | Education and Training | | 2,000 | 2,000 | 2,000 | 2,000 |
| Total Purchased / Contracted Services | | | 13,311 | 13,311 | 13,311 | 13,311 |

Supplies

| | | | | | | |
|-----------------------|-------------------------|--|--------------|--------------|--------------|--------------|
| 04-531101 | General Supplies-Office | | 2,000 | 2,000 | 2,000 | 2,000 |
| 04-531600 | Small Equipment | | 500 | 500 | 500 | 500 |
| Total Supplies | | | 2,500 | 2,500 | 2,500 | 2,500 |

| | | | | | | |
|--------------------------------|--|--|---------------|----------------|----------------|----------------|
| Total Extension Service | | | 89,548 | 110,904 | 110,904 | 110,904 |
|--------------------------------|--|--|---------------|----------------|----------------|----------------|

FACILITIES MAINTENANCE

DEPARTMENT PROFILE

The Facilities Maintenance Department maintains approximately 40+/- county-owned buildings, performs county-wide preventive maintenance functions, and provides janitorial services for the courthouse, administration building, community development building, 911 center, and the 4-H building. This department also constructs small projects, conducts minor renovations, assists with major renovations, and resolves building related complaints on a county-wide basis.

STAFFING PLAN

| Position Title | FY 2016-17 | FY 2017-18 | FY 2018-19 |
|--|------------|------------|------------|
| Director | 1 | 1 | 1 |
| Senior Facilities Maintenance Technician | 1 | 1 | 1 |
| Facilities Maintenance Technician | 1 | 1 | 1 |
| Custodian | 1 | 1 | 1 |
| Inmates | 6-8 | 6-8 | 6-8 |
| Total Positions | 4 | 4 | 4 |

FY 2018-19 BUDGET HIGHLIGHTS

- Due to the addition of the new library, several expenses have increased including technical services for building alarm monitoring, pest extermination, and water/sewer for the old library.
- Repairs and maintenance for buildings include \$85,000 for general building maintenance and cleaning.
- Extermination expenses have increased due to more county buildings needing their ten year termite treatments.

FACILITIES MAINTENANCE

EXPENDITURES

| Account Number | Expenditure Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Personal Services and Employee Benefits

| | | | | | | |
|--|--------------------------|--|----------------|----------------|----------------|----------------|
| 06-511100 | Regular Employees | | 137,544 | 174,589 | 145,282 | 145,282 |
| 06-512100 | Group Insurance | | 30,246 | 40,393 | 29,969 | 29,969 |
| 06-512200 | FICA | | 8,528 | 10,515 | 8,698 | 8,698 |
| 06-512300 | Medicare | | 1,994 | 2,460 | 2,035 | 2,035 |
| 06-512400 | Retirement Contributions | | 18,935 | 20,847 | 19,528 | 19,528 |
| 06-512600 | Unemployment Insurance | | 198 | 190 | 152 | 152 |
| 06-512700 | Workers' Compensation | | 6,878 | 5,965 | 4,500 | 4,500 |
| Total Personal Services and Employee Benefits | | | 204,323 | 254,959 | 210,164 | 210,164 |

Purchased / Contracted Services

| | | | | | | |
|--|------------------------------------|--|----------------|----------------|----------------|----------------|
| 06-521321 | Technical Services-Alarms/Software | | 14,600 | 16,000 | 16,000 | 16,000 |
| 06-522210 | Repairs and Maintenance-Equipment | | 3,500 | 3,500 | 3,500 | 3,500 |
| 06-522220 | Repairs and Maintenance-Buildings | | 85,500 | 85,000 | 85,000 | 85,000 |
| 06-522260 | Repairs and Maintenance-Vehicles | | 2,100 | 2,100 | 2,100 | 2,100 |
| 06-523001 | Extermination | | 22,000 | 30,000 | 30,000 | 30,000 |
| 06-523003 | Septic Tank Service-LEC | | 15,000 | 21,000 | 21,000 | 21,000 |
| 06-523210 | Communications-Telephone | | 2,000 | 2,000 | 2,000 | 2,000 |
| 06-523500 | Travel | | 1,500 | 1,500 | 1,500 | 1,500 |
| 06-523600 | Dues and Fees | | 2,600 | 2,600 | 2,600 | 2,600 |
| 06-523700 | Education and Training | | 1,000 | 1,000 | 1,000 | 1,000 |
| Total Purchased / Contracted Services | | | 149,800 | 164,700 | 164,700 | 164,700 |

Supplies

| | | | | | | |
|-----------------------|-----------------------------|--|----------------|----------------|----------------|----------------|
| 06-531101 | General Supplies-Office | | 100 | 150 | 150 | 150 |
| 06-531120 | General Supplies-Janitorial | | 8,000 | 8,000 | 8,000 | 8,000 |
| 06-531130 | General Supplies-Hardware | | 3,000 | 3,000 | 3,000 | 3,000 |
| 06-531150 | General Supplies-Tires | | 800 | 800 | 800 | 800 |
| 06-531210 | Water/Sewer | | 45,000 | 47,000 | 47,000 | 47,000 |
| 06-531230 | Electricity | | 279,000 | 279,000 | 279,000 | 279,000 |
| 06-531240 | Bottled Gas | | 69,579 | 65,000 | 65,000 | 65,000 |
| 06-531270 | Gasoline/Diesel/Oil | | 4,300 | 4,300 | 4,300 | 4,300 |
| 06-531600 | Small Equipment | | 3,400 | 4,200 | 3,400 | 3,400 |
| 06-531710 | Uniforms | | 300 | 500 | 300 | 300 |
| Total Supplies | | | 413,479 | 411,950 | 410,950 | 410,950 |

Capital Outlays

| | | | | | | |
|------------------------------|---------|--|----------|---------------|----------|----------|
| 06-542200 | Vehicle | | 0 | 64,000 | 0 | 0 |
| Total Capital Outlays | | | 0 | 64,000 | 0 | 0 |

| | | | | | | |
|-------------------------------------|--|--|----------------|----------------|----------------|----------------|
| Total Facilities Maintenance | | | 767,602 | 895,609 | 785,814 | 785,814 |
|-------------------------------------|--|--|----------------|----------------|----------------|----------------|

INFORMATION TECHNOLOGY

DEPARTMENT PROFILE

The Information Technology Department is responsible for the county-wide computer network including the acquisition, implementation, and maintenance of the county's Local Area Network (LAN), Wide Area Network, (WAN), and all wireless networks. This department maintains about 11 servers at seven different locations, over 250 desktop and laptop computers, multi-building security camera systems, network electronics, and other related technology such as printers, fax machines, and copiers. This department also maintains the county's internet connections, all county software including e-mail, back-up, and network security, and oversees various licenses and agreements. The IT Manager also conducts periodic computer training for all county employees on items of interest.

STAFFING PLAN

| Position Title | FY 2016-17 | FY 2017-18 | FY 2018-19 |
|--------------------------------|------------|------------|------------|
| Information Technology Manager | 0 | 1 | 1 |
| Total Positions | 0 | 1 | 1 |

FY 2018-19 BUDGET HIGHLIGHTS

- Technical services consist of \$10,000 for the firewall maintenance agreement and to obtain specialized outside vendors to repair various computerized systems such as fuel systems and camera systems as needed.
- Communication-Internet services expenses of \$22,000 were relocated to this department from the Non-Departmental Department for better record keeping and increased \$15,000 for the Point Broadband connection to the 911 center for a total of \$37,000.
- Small equipment expenses of \$15,000 include various items such as replacement wi-fi access points, computer cabling, backup batteries, and cellphone boosters among other items.
- Software expenses of \$40,000 includes various software to perform needed activities such as computer backups, antivirus protection, operating systems, and productivity systems.

INFORMATION TECHNOLOGY

EXPENDITURES

| Account Number | Expenditure Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Personal Services and Employee Benefits

| | | | | | | |
|--|--------------------------|--|---------------|---------------|---------------|---------------|
| 51-511100 | Regular Employees | | 59,408 | 57,284 | 57,284 | 57,284 |
| 51-512100 | Group Insurance | | 7,562 | 7,493 | 7,493 | 7,493 |
| 51-512200 | FICA | | 3,684 | 3,552 | 3,552 | 3,552 |
| 51-512300 | Medicare | | 862 | 831 | 831 | 831 |
| 51-512400 | Retirement Contributions | | 6,615 | 6,404 | 6,404 | 6,404 |
| 51-512600 | Unemployment Insurance | | 50 | 50 | 50 | 50 |
| 51-512700 | Workers' Compensation | | 2,970 | 100 | 100 | 100 |
| Total Personal Services and Employee Benefits | | | 81,151 | 75,714 | 75,714 | 75,714 |

Purchased / Contracted Services

| | | | | | | |
|--|-----------------------------------|--|--------------|---------------|---------------|---------------|
| 51-521321 | Technical Services | | 0 | 10,000 | 10,000 | 10,000 |
| 51-522210 | Repairs and Maintenance-Equipment | | 300 | 3,800 | 3,800 | 3,800 |
| 51-522260 | Repairs and Maintenance-Vehicle | | 500 | 1,000 | 1,000 | 1,000 |
| 51-523210 | Communications-Telephone | | 800 | 800 | 800 | 800 |
| 51-523211 | Communications-Internet Services | | 0 | 37,000 | 37,000 | 37,000 |
| 51-523500 | Travel | | 1,000 | 5,000 | 4,000 | 4,000 |
| 51-523600 | Dues and Fees | | 200 | 1,200 | 1,200 | 1,200 |
| 51-523700 | Education and Training | | 1,000 | 2,500 | 2,500 | 2,500 |
| Total Purchased / Contracted Services | | | 3,800 | 61,300 | 60,300 | 60,300 |

Supplies

| | | | | | | |
|-----------------------|-------------------------|--|--------------|---------------|---------------|---------------|
| 51-531101 | General Supplies-Office | | 100 | 1,100 | 500 | 500 |
| 51-531150 | General Supplies-Tires | | 0 | 500 | 500 | 500 |
| 51-531270 | Gasoline/Diesel/Oil | | 700 | 1,000 | 1,000 | 1,000 |
| 51-531400 | Books and Periodicals | | 200 | 300 | 300 | 300 |
| 51-531600 | Small Equipment | | 7,000 | 20,000 | 10,000 | 15,000 |
| 51-531710 | Uniforms | | 0 | 250 | 250 | 250 |
| 51-531712 | Software | | 0 | 40,000 | 40,000 | 40,000 |
| Total Supplies | | | 8,000 | 63,150 | 52,550 | 57,550 |

Capital Outlays

| | | | | | | |
|------------------------------|-----------------------------|--|----------|---------------|---------------|----------|
| 51-542400 | Courthouse Security Cameras | | 0 | 25,000 | 25,000 | 0 |
| 51-542410 | Vehicle | | 0 | 25,000 | 0 | 0 |
| Total Capital Outlays | | | 0 | 50,000 | 25,000 | 0 |

| | | | | | | |
|-------------------------------------|--|--|---------------|----------------|----------------|----------------|
| Total Information Technology | | | 92,951 | 250,164 | 213,564 | 193,564 |
|-------------------------------------|--|--|---------------|----------------|----------------|----------------|

JAIL

OFFICE PROFILE

The county jail, under the direction of the elected Sheriff, is a 100-bed facility that is a holding facility for men and women charged with a criminal offense waiting for a court appearance and for persons already sentenced but waiting for a transfer to a state or federal facility. The county jail also holds persons found guilty of certain misdemeanors and sentenced to twelve months or less. This facility does not hold juveniles.

STAFFING PLAN

| Position Title | FY 2016-17 | FY 2017-18 | FY 2018-19 |
|---|------------|------------|------------|
| Jail Administrator (Major) | 1 | 1 | 1 |
| Assistant Jail Administrator (Lieutenant) | 1 | 1 | 1 |
| Corporal | 4 | 4 | 4 |
| Detention Officer | 19 | 19 | 19 |
| Total Positions | 25 | 25 | 25 |

FY 2018-19 BUDGET HIGHLIGHTS

- Technical services expenses have increased \$3,540 due to the addition of a live scan machine located at the courthouse to fingerprint citizens for firearm permits and employees of the school system.
- Contract labor expenses include \$136,890 for inmate medical expenses and \$195,885 for inmate food expenses both performed by separate private companies for a total of \$332,775.
- Water/sewer expenses have been included in this department since this department is a large water user - \$15,000.
- Small equipment expenses have increased \$3,000 to purchase additional tasers for the jail staff on a five year payment plan.
- Purchase and installation of a replacement double stacked convection oven for the jail's kitchen - \$7,000.

JAIL

EXPENDITURES

| Account Number | Expenditure Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Personal Services and Employee Benefits

| | | | | | | |
|--|--------------------------|--|------------------|------------------|------------------|------------------|
| 11-511100 | Regular Employees | | 924,888 | 935,605 | 935,605 | 935,605 |
| 11-511300 | Overtime | | 4,975 | 8,140 | 8,140 | 8,140 |
| 11-512100 | Group Insurance | | 192,375 | 187,305 | 187,305 | 187,305 |
| 11-512200 | FICA | | 57,652 | 58,513 | 58,513 | 58,513 |
| 11-512300 | Medicare | | 13,484 | 13,685 | 13,685 | 13,685 |
| 11-512400 | Retirement Contributions | | 131,754 | 122,821 | 122,821 | 122,821 |
| 11-512600 | Unemployment Insurance | | 1,235 | 950 | 950 | 950 |
| 11-512700 | Workers' Compensation | | 46,245 | 26,000 | 26,000 | 26,000 |
| Total Personal Services and Employee Benefits | | | 1,372,608 | 1,353,019 | 1,353,019 | 1,353,019 |

Purchased / Contracted Services

| | | | | | | |
|--|-------------------------------------|--|----------------|----------------|----------------|----------------|
| 11-521310 | Technical Services-Maint. Agreement | | 14,250 | 17,790 | 17,790 | 17,790 |
| 11-522210 | Repairs and Maintenance-Equipment | | 3,500 | 3,500 | 3,500 | 3,500 |
| 11-522220 | Repairs and Maintenance-Building | | 22,000 | 22,000 | 22,000 | 22,000 |
| 11-523210 | Communications-Telephone | | 20,000 | 20,000 | 20,000 | 20,000 |
| 11-523500 | Travel | | 2,500 | 2,500 | 2,500 | 2,500 |
| 11-523700 | Education and Training | | 1,000 | 1,000 | 1,000 | 1,000 |
| 11-523850 | Contract Labor | | 324,605 | 332,775 | 332,775 | 332,775 |
| Total Purchased / Contracted Services | | | 387,855 | 399,565 | 399,565 | 399,565 |

Supplies

| | | | | | | |
|-----------------------|-----------------------------|--|---------------|---------------|---------------|---------------|
| 11-531101 | General Supplies-Office | | 7,000 | 7,000 | 7,000 | 7,000 |
| 11-531120 | General Supplies-Janitorial | | 25,000 | 25,000 | 25,000 | 25,000 |
| 11-531160 | General Supplies-Medical | | 1,000 | 1,000 | 1,000 | 1,000 |
| 11-531210 | Water/Sewer | | 0 | 15,000 | 15,000 | 15,000 |
| 11-531600 | Small Equipment | | 3,000 | 6,000 | 6,000 | 6,000 |
| 11-531710 | Uniforms | | 8,500 | 8,500 | 8,500 | 8,500 |
| 11-531711 | Inmate Clothing | | 7,000 | 7,000 | 7,000 | 7,000 |
| Total Supplies | | | 51,500 | 69,500 | 69,500 | 69,500 |

Capital Outlays

| | | | | | | |
|------------------------------|-------------------|--|---------------|--------------|--------------|--------------|
| 11-542500 | Washing Machine | | 12,500 | 0 | 0 | 0 |
| 11-542500 | Kitchen Equipment | | 0 | 7,000 | 7,000 | 7,000 |
| Total Capital Outlays | | | 12,500 | 7,000 | 7,000 | 7,000 |

| | | | | | | |
|-------------------|--|--|------------------|------------------|------------------|------------------|
| Total Jail | | | 1,824,463 | 1,829,084 | 1,829,084 | 1,829,084 |
|-------------------|--|--|------------------|------------------|------------------|------------------|

MAGISTRATE COURT

OFFICE PROFILE

The Chief Magistrate of the Magistrate Court is elected by the voters for four year terms. The Magistrate Court has criminal and civil jurisdictions. The **criminal** jurisdiction's responsibilities include issuing arrest and search warrants as well as good behavior bonds, conducting first appearances, setting bonds, extradition, committal, and warrant application hearings, and presiding over and conducting trials for county ordinance violations, misdemeanor bad checks, criminal trespass, alcohol beverage violations involving persons under 21 years of age, shoplifting, and possession of marijuana less than one ounce. The **civil** jurisdiction's responsibilities include the trial and adjudication of civil claims for \$15,000 or less, dispossessory and distress warrant proceedings, abandoned vehicles, foreclosures, and garnishments.

STAFFING PLAN

| Position Title | FY 2016-17 | FY 2017-18 | FY 2018-19 |
|--------------------------------|------------|------------|------------|
| Chief Magistrate (elected) | 1 | 1 | 1 |
| Magistrate (part-time) | 1 | 1 | 1 |
| Chief Deputy Court Clerk | 1 | 1 | 1 |
| Deputy Court Clerk | 1 | 1 | 1 |
| Deputy Court Clerk (part-time) | 1 | 1 | 1 |
| Total Positions | 5 | 5 | 5 |

FY 2018-19 BUDGET HIGHLIGHTS

- Technical services include \$3,600 for software maintenance agreements and interpreter services.
- Small equipment consists of \$2,428 for computer monitors and scanners.

MAGISTRATE COURT

EXPENDITURES

| Account Number | Expenditure Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Personal Services and Employee Benefits

| | | | | | | |
|--|--------------------------|--|----------------|----------------|----------------|----------------|
| 23-511100 | Regular Employees | | 165,181 | 167,056 | 167,056 | 167,056 |
| 23-512100 | Group Insurance | | 22,685 | 22,477 | 22,477 | 22,477 |
| 23-512200 | FICA | | 10,300 | 10,358 | 10,358 | 10,358 |
| 23-512300 | Medicare | | 2,477 | 2,423 | 2,423 | 2,423 |
| 23-512400 | Retirement Contributions | | 17,156 | 17,132 | 17,132 | 17,132 |
| 23-512600 | Unemployment Insurance | | 250 | 200 | 200 | 200 |
| 23-512700 | Workers' Compensation | | 8,318 | 1,000 | 1,000 | 1,000 |
| Total Personal Services and Employee Benefits | | | 226,367 | 220,646 | 220,646 | 220,646 |

Purchased / Contracted Services

| | | | | | | |
|--|--------------------------------------|--|---------------|---------------|---------------|---------------|
| 23-521310 | Technical Services -Maint. Agreement | | 4,000 | 3,600 | 3,600 | 3,600 |
| 23-522210 | Repairs and Maintenance-Equipment | | 1,500 | 1,500 | 1,500 | 1,500 |
| 23-523210 | Communications-Telephone | | 1,500 | 1,500 | 1,500 | 1,500 |
| 23-523250 | Communications-Postage | | 2,000 | 2,000 | 2,000 | 2,000 |
| 23-523500 | Travel | | 2,500 | 2,500 | 2,500 | 2,500 |
| 23-523700 | Education and Training | | 1,000 | 1,000 | 1,000 | 1,000 |
| Total Purchased / Contracted Services | | | 12,500 | 12,100 | 12,100 | 12,100 |

Supplies

| | | | | | | |
|-----------------------|-------------------------|--|--------------|--------------|--------------|--------------|
| 23-531101 | General Supplies-Office | | 2,200 | 2,600 | 2,600 | 2,600 |
| 23-531400 | Books and Periodicals | | 1,350 | 1,350 | 1,350 | 1,350 |
| 23-531600 | Small Equipment | | 2,428 | 2,428 | 2,428 | 2,428 |
| Total Supplies | | | 5,978 | 6,378 | 6,378 | 6,378 |

| | | | | | | |
|-------------------------------|--|--|----------------|----------------|----------------|----------------|
| Total Magistrate Court | | | 244,845 | 239,124 | 239,124 | 239,124 |
|-------------------------------|--|--|----------------|----------------|----------------|----------------|

NON-DEPARTMENTAL

DEPARTMENT PROFILE

This department consists of several large expenditures that are not contained in other departmental budgets including employee health reimbursements, rental of postage machine, rental of county-wide copiers, property and casualty insurance for all county-owned buildings and vehicles, and annual dues for the River Valley Regional Commission and the Georgia Forestry Commission. This department also includes other expenses such as county-wide copy paper, indigent burials, insurance claims and judgements against the county, and the contingency account.

STAFFING PLAN

| Position Title | FY 2016-17 | FY 2017-18 | FY 2018-19 |
|---------------------------------|------------|------------|------------|
| No Positions in this Department | 0 | 0 | 0 |
| Total Positions | 0 | 0 | 0 |

FY 2018-19 BUDGET HIGHLIGHTS

- Communication-Internet services expenses have been transferred to the Information Technology Department for better accountability.
- Dues and fees expense includes \$30,000 for the River Valley Regional Commission and \$23,000 for the Georgia Forestry Commission for a total of \$53,000.
- The Rails to Trails project has been transferred to a capital project fund for better accountability.

NON-DEPARTMENTAL

EXPENDITURES

| Account Number | Expenditure Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Personal Services and Employee Benefits

| | | | | | | |
|--|-----------------------------------|--|---------------|---------------|---------------|---------------|
| 35-512120 | Health Reimbursement Arrangements | | 60,000 | 85,000 | 85,000 | 85,000 |
| Total Personal Services and Employee Benefits | | | 60,000 | 85,000 | 85,000 | 85,000 |

Purchased / Contracted Services

| | | | | | | |
|--|----------------------------------|--|----------------|----------------|----------------|----------------|
| 35-522322 | Rental of Postage Machine | | 7,500 | 7,500 | 7,500 | 7,500 |
| 35-522323 | Rental of Copiers | | 65,000 | 45,000 | 45,000 | 45,000 |
| 35-523100 | Property and Casualty Insurance | | 210,000 | 200,000 | 200,000 | 200,000 |
| 35-523211 | Communications-Internet Services | | 22,000 | 0 | 0 | 0 |
| 35-523600 | Dues and Fees | | 86,000 | 86,000 | 86,000 | 53,000 |
| Total Purchased / Contracted Services | | | 390,500 | 338,500 | 338,500 | 305,500 |

Supplies

| | | | | | | |
|-----------------------|-------------------------------|--|----------|---------------|---------------|---------------|
| 35-531100 | General Supplies – Copy Paper | | 0 | 10,000 | 10,000 | 10,000 |
| Total Supplies | | | 0 | 10,000 | 10,000 | 10,000 |

Capital Outlays

| | | | | | | |
|------------------------------|---------------------------------|--|----------------|----------|----------|----------|
| 35-541400 | Rails to Trails Project Phase I | | 512,473 | 0 | 0 | 0 |
| Total Capital Outlays | | | 512,473 | 0 | 0 | 0 |

Other Costs

| | | | | | | |
|--------------------------|---------------------------------|--|--------------|--------------|--------------|--------------|
| 35-573003 | Indigent Burials | | 3,000 | 3,000 | 3,000 | 3,000 |
| 35-573110 | Insurance Claims and Judgements | | 5,000 | 5,000 | 5,000 | 5,000 |
| 35-579000 | Contingency | | 0 | 0 | 0 | 0 |
| Total Other Costs | | | 8,000 | 8,000 | 8,000 | 8,000 |

| | | | | | | |
|-------------------------------|--|--|----------------|----------------|----------------|----------------|
| Total Non-Departmental | | | 970,973 | 441,500 | 441,500 | 408,500 |
|-------------------------------|--|--|----------------|----------------|----------------|----------------|

PRISON

DEPARTMENT PROFILE

This department, under the direction of the County Manager, consists of a 150-bed county correctional facility that houses minimum to medium security male state inmates for sentencing of one or more years. This facility operates an inmate labor program that allows the inmates to work on county property and provide county services including lawn care, janitorial services, garbage collection services, and other services. The major revenue source for this department is a per day fee for each inmate paid from the Georgia Department of Corrections.

STAFFING PLAN

| Position Title | FY 2016-17 | FY 2017-18 | FY 2018-19 |
|------------------------|------------|------------|------------|
| Warden | 1 | 1 | 1 |
| Deputy Warden | 1 | 1 | 1 |
| Lieutenant | 2 | 2 | 2 |
| Sergeant | 4 | 4 | 4 |
| Corporal | 1 | 1 | 1 |
| Correctional Officer | 19 | 19 | 19 |
| Counselor | 1 | 1 | 1 |
| Records Specialist | 0 | 0 | 0 |
| Executive Assistant | 1 | 1 | 1 |
| Inmates | 30 | 30 | 30 |
| Total Positions | 30 | 30 | 30 |

FY 2018-19 BUDGET HIGHLIGHTS

- Repairs and maintenance for equipment expenses have increased \$4,500 due to more projects being performed which increases equipment repairs.
- Dues and fees expenses have increased \$2,500 to perform a state required Prison Rape Elimination Act (PREA) audit that is required every three years.
- Contract labor consists of \$124,000 for inmate medical expenses performed by a private company.
- General supplies for inmate food expenses include \$245,000 to purchase food for the inmates.
- Capital outlay expenses include \$27,000 for a replacement vehicle, \$23,000 for two replacement water heaters, and \$50,000 to replace the aging locking/intercom system for all interior and exterior doors that are not working property for a total of \$100,000.

PRISON

EXPENDITURES

| Account Number | Expenditure Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Personal Services and Employee Benefits

| | | | | | | |
|--|--------------------------|--|------------------|------------------|------------------|------------------|
| 15-511100 | Regular Employees | | 1,075,013 | 1,067,184 | 1,067,184 | 1,067,184 |
| 15-511300 | Overtime | | 27,540 | 24,526 | 24,526 | 24,526 |
| 15-512100 | Group Insurance | | 235,481 | 232,259 | 232,259 | 232,259 |
| 15-512200 | FICA | | 68,358 | 67,686 | 67,686 | 67,686 |
| 15-512300 | Medicare | | 15,987 | 15,830 | 15,830 | 15,830 |
| 15-512400 | Retirement Contributions | | 138,934 | 140,377 | 140,377 | 140,377 |
| 15-512600 | Unemployment Insurance | | 1,532 | 1,140 | 1,140 | 1,140 |
| 15-512700 | Workers' Compensation | | 53,751 | 30,000 | 30,000 | 30,000 |
| Total Personal Services and Employee Benefits | | | 1,616,596 | 1,579,002 | 1,579,002 | 1,579,002 |

Purchased / Contracted Services

| | | | | | | |
|--|-----------------------------------|--|----------------|----------------|----------------|----------------|
| 15-521200 | Professional Services | | 17,531 | 10,000 | 10,000 | 10,000 |
| 15-522210 | Repairs and Maintenance-Equipment | | 9,500 | 14,000 | 14,000 | 14,000 |
| 15-522220 | Repairs and Maintenance-Building | | 12,000 | 12,000 | 12,000 | 12,000 |
| 15-522260 | Repairs and Maintenance-Vehicle | | 10,000 | 10,000 | 10,000 | 10,000 |
| 15-523002 | Septic Tank Service | | 21,500 | 18,000 | 18,000 | 18,000 |
| 15-523210 | Communications-Telephone | | 4,000 | 4,500 | 4,500 | 4,500 |
| 15-523500 | Travel | | 1,000 | 500 | 500 | 500 |
| 15-523600 | Dues and Fees | | 200 | 2,700 | 2,700 | 2,700 |
| 15-523700 | Education and Training | | 1,000 | 750 | 750 | 750 |
| 15-523850 | Contract Labor-Inmate Medical | | 356,000 | 124,000 | 124,000 | 124,000 |
| Total Purchased / Contracted Services | | | 432,731 | 196,450 | 196,450 | 196,450 |

Supplies

| | | | | | | |
|-----------------------|-------------------------------|--|---------------|----------------|----------------|----------------|
| 15-531101 | General Supplies-Office | | 2,800 | 2,800 | 2,800 | 2,800 |
| 15-531120 | General Supplies-Janitorial | | 17,000 | 17,000 | 17,000 | 17,000 |
| 15-531150 | General Supplies-Tires | | 2,500 | 3,000 | 3,000 | 3,000 |
| 15-531171 | General Supplies Security | | 2,700 | 3,000 | 3,000 | 3,000 |
| 15-531172 | General Supplies-Inmate | | 17,500 | 17,000 | 17,000 | 17,000 |
| 15-531210 | Water/Sewer | | 0 | 15,000 | 15,000 | 15,000 |
| 15-531270 | Gasoline/Diesel/Oil | | 9,000 | 10,000 | 10,000 | 10,000 |
| 15-531300 | General Supplies -Inmate Food | | 0 | 245,000 | 245,000 | 245,000 |
| 15-531600 | Small Equipment | | 10,000 | 10,000 | 10,000 | 10,000 |
| 15-531710 | Uniforms | | 10,000 | 10,000 | 10,000 | 10,000 |
| 15-531711 | Inmate Clothing | | 15,463 | 15,400 | 15,400 | 15,400 |
| Total Supplies | | | 86,963 | 348,200 | 348,200 | 348,200 |

PRISON

EXPENDITURES

| Account Number | Expenditure Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Capital Outlays

| | | | | | | |
|------------------------------|--------------------------|--|----------------|----------------|----------------|----------------|
| 15-542100 | Commercial Mower | | 7,700 | 0 | 0 | 0 |
| 15-542200 | Vehicle | | 0 | 55,000 | 27,000 | 27,000 |
| 15-542300 | Water Heaters (2) | | 0 | 23,000 | 23,000 | 23,000 |
| 15-542300 | Locking System /Intercom | | 0 | 50,000 | 50,000 | 50,000 |
| 15-542400 | Camera System Upgrade | | 126,865 | 0 | 0 | 0 |
| 15-542500 | Washing Machine | | 12,500 | 0 | 0 | 0 |
| Total Capital Outlays | | | 147,065 | 128,000 | 100,000 | 100,000 |

| | | | | | | |
|---------------------|--|--|------------------|------------------|------------------|------------------|
| Total Prison | | | 2,283,355 | 2,251,652 | 2,223,652 | 2,223,652 |
|---------------------|--|--|------------------|------------------|------------------|------------------|

PROBATE COURT

OFFICE PROFILE

The Judge of the Probate Court is a non-partisan constitutional officer elected by the voters of the county to serve four year terms. The Probate Court has exclusive and original jurisdiction over the probate of wills, administration of estates, and the appointment of guardians and conservators for minors and incapacitated adults. Additionally, the Probate Court hears county-wide misdemeanor traffic cases except those in the city limits and other misdemeanor offenses including game and fish violations. This court also issues marriage licenses, weapons carry licenses, residency verifications, and public fireworks display permits. The Judge of the Probate Court also performs various administrative duties such as administering oaths of office to elected officials and approving and recording required bonds of those officials.

STAFFING PLAN

| Position Title | FY 2016-17 | FY 2017-18 | FY 2018-19 |
|-------------------------------|-------------------|-------------------|-------------------|
| Probate Court Judge (elected) | 1 | 1 | 1 |
| Chief Deputy Court Clerk | 1 | 1 | 1 |
| Deputy Court Clerk | 2 | 2 | 2 |
| Total Positions | 4 | 4 | 4 |

FY 2018-19 BUDGET HIGHLIGHTS

- Professional expenses include \$2,000 for attorney fees for guardianship proceedings.
- Technical services expense includes \$7,650 for computer, microfilming, and GCIC services, \$3,000 for interpreters, and \$1,800 for witness fees for a total of \$12,450.
- Small equipment includes \$3,500 for computer equipment.

PROBATE COURT

EXPENDITURES

| Account Number | Expenditure Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Personal Services and Employee Benefits

| | | | | | | |
|--|--------------------------|--|----------------|----------------|----------------|----------------|
| 09-511100 | Regular Employees | | 160,477 | 187,422 | 166,829 | 166,829 |
| 09-512100 | Group Insurance | | 30,246 | 29,969 | 29,969 | 29,969 |
| 09-512200 | FICA | | 9,950 | 11,622 | 10,344 | 10,344 |
| 09-512300 | Medicare | | 2,327 | 2,720 | 2,420 | 2,420 |
| 09-512400 | Retirement Contributions | | 19,386 | 21,877 | 21,213 | 21,213 |
| 09-512600 | Unemployment Insurance | | 198 | 190 | 152 | 152 |
| 09-512700 | Workers' Compensation | | 8,025 | 2,030 | 1,000 | 1,000 |
| Total Personal Services and Employee Benefits | | | 230,609 | 255,830 | 231,927 | 231,927 |

Purchased / Contracted Services

| | | | | | | |
|--|-----------------------------------|--|---------------|---------------|---------------|---------------|
| 09-521200 | Professional Services | | 2,000 | 2,000 | 2,000 | 2,000 |
| 09-521300 | Technical Services | | 12,321 | 12,450 | 12,450 | 12,450 |
| 09-522210 | Repairs and Maintenance-Equipment | | 400 | 1,000 | 1,000 | 1,000 |
| 09-522220 | Repairs and Maintenance-Building | | 0 | 5,000 | 0 | 0 |
| 09-523210 | Communications-Telephone | | 660 | 660 | 660 | 660 |
| 09-523250 | Communications-Postage | | 1,000 | 1,000 | 1,000 | 1,000 |
| 09-523400 | Printing and Binding | | 450 | 450 | 450 | 450 |
| 09-523500 | Travel | | 5,150 | 8,000 | 5,150 | 8,200 |
| 09-523600 | Dues and Fees | | 1,000 | 2,000 | 1,000 | 1,700 |
| 09-523700 | Education and Training | | 1,000 | 1,500 | 1,000 | 1,200 |
| Total Purchased / Contracted Services | | | 23,981 | 34,060 | 24,710 | 28,660 |

Supplies

| | | | | | | |
|-----------------------|-------------------------|--|---------------|---------------|---------------|---------------|
| 09-531101 | General Supplies-Office | | 15,500 | 16,500 | 15,500 | 15,500 |
| 09-531300 | Food | | 0 | 1,500 | 0 | 0 |
| 09-531600 | Small Equipment | | 3,500 | 20,000 | 3,500 | 3,500 |
| Total Supplies | | | 19,000 | 38,000 | 19,000 | 19,000 |

| | | | | | | |
|----------------------------|--|--|----------------|----------------|----------------|----------------|
| Total Probate Court | | | 273,590 | 327,890 | 275,637 | 279,587 |
|----------------------------|--|--|----------------|----------------|----------------|----------------|

PUBLIC WORKS

DEPARTMENT PROFILE

The Public Works Department maintains and repairs 486 miles of paved county roads, 86 miles of unpaved county roads, 32 bridge structures, and many culverts and storm drainage pipes in the unincorporated area of the county. This department also mows all county rights-of-ways, maintains ditches, trims trees, installs traffic signs, removes storm debris from county rights-of-way, and conducts in-house projects on an as-needed basis. This department also supervises contracted road and bridge work and large pipe and bridge replacements, prepares the annual LMIG list of resurfacing needs, and keeps the county road improvement program updated. This department issues driveway, utility encroachment, and timber permits, sells driveway pipe for installation within the county by private contractors, performs preliminary plan reviews regarding new roads for county acceptance, performs traffic studies, and responds to citizen complaints regarding traffic safety issues.

STAFFING PLAN

| Position Title | FY 2016-17 | FY 2017-18 | FY 2018-19 |
|----------------------------|-------------------|-------------------|-------------------|
| Director | 1 | 1 | 1 |
| Administrative Assistant | 1 | 1 | 1 |
| Construction Inspector | 1 | 1 | 1 |
| Heavy Equipment Operator | 5 | 5 | 5 |
| Light Equipment Operator | 6 | 6 | 6 |
| Mower Operator | 0 | 0 | 4 |
| Mower Operator (part-time) | 4 | 4 | 0 |
| Inmates | 5-7 | 5-7 | 5-7 |
| Total Positions | 18 | 18 | 18 |

FY 2018-19 BUDGET HIGHLIGHTS

- Personal services and employee benefits have increased due to converting four part-time mower operator positions to full-time status during the previous fiscal year.
- Professional services include \$75,000 for consulting services for the Melody Lakes Dam project as required by the state EPD and \$5,000 for engineering services as needed for a total of \$80,000.
- Technical services include \$10,000 to purchase an extended warranty from Caterpillar for the 320EL excavator that has just come off lease.
- Small equipment consists of \$10,000 to purchase more safety barricades and equipment.
- Begin and complete the 2019 LMIG projects of resurfacing 4.8 miles of Barnes Mill Road and 4.5 miles of Lower Blue Springs Road. The state's LMIG portion is \$800,000, the state required 10% matching portion is \$80,000 and will come from the SPLOST-2014 Fund, and any overage will also come from the SPLOST-2014 Fund.
- Capital outlay expenses include \$350,000 for Melody Lakes Dam improvements, \$8,500 for a hay rake, \$64,000 for two replacement vehicles, \$40,000 for a new tractor/mower, and \$55,000 for a replacement fuel pump card reader system for both gasoline and diesel pumps for a total of \$517,500.

PUBLIC WORKS

EXPENDITURES

| Account Number | Expenditure Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Personal Services and Employee Benefits

| | | | | | | |
|--|--------------------------|--|----------------|------------------|----------------|----------------|
| 16-511100 | Regular Employees | | 555,301 | 699,065 | 648,437 | 648,437 |
| 16-511300 | Overtime | | 11,049 | 2,500 | 2,500 | 2,500 |
| 16-512100 | Group Insurance | | 108,123 | 149,848 | 134,860 | 134,860 |
| 16-512200 | FICA | | 35,115 | 43,496 | 40,356 | 40,356 |
| 16-512300 | Medicare | | 8,213 | 10,172 | 9,438 | 9,438 |
| 16-512400 | Retirement Contributions | | 72,458 | 94,436 | 86,914 | 86,914 |
| 16-512600 | Unemployment Insurance | | 766 | 760 | 684 | 684 |
| 16-512700 | Workers' Compensation | | 27,765 | 34,532 | 32,000 | 32,000 |
| Total Personal Services and Employee Benefits | | | 818,790 | 1,034,809 | 955,189 | 955,189 |

Purchased / Contracted Services

| | | | | | | |
|--|-------------------------------------|--|----------------|----------------|----------------|----------------|
| 16-521200 | Professional Services | | 50,000 | 80,000 | 80,000 | 80,000 |
| 16-521300 | Technical Services | | 2,000 | 12,000 | 12,000 | 12,000 |
| 16-522210 | Repairs and Maintenance-Equipment | | 1,000 | 1,000 | 1,000 | 1,000 |
| 16-522220 | Repairs and Maintenance-Building | | 3,000 | 3,000 | 3,000 | 3,000 |
| 16-522260 | Repairs and Maintenance-Vehicle | | 70,000 | 70,000 | 70,000 | 70,000 |
| 16-522270 | Repairs and Maintenance-Road Damage | | 11,077 | 11,077 | 11,077 | 11,077 |
| 16-523210 | Communications-Telephone | | 1,200 | 1,200 | 1,200 | 1,200 |
| 16-523250 | Communications-Postage | | 100 | 100 | 100 | 100 |
| 16-523500 | Travel | | 1,500 | 1,500 | 1,500 | 1,500 |
| 16-523600 | Dues and Fees | | 100 | 100 | 100 | 100 |
| 16-523700 | Education and Training | | 2,500 | 2,500 | 2,500 | 2,500 |
| Total Purchased / Contracted Services | | | 142,477 | 182,477 | 182,477 | 182,477 |

Supplies

| | | | | | | |
|-----------------------|---------------------------------|--|----------------|----------------|----------------|----------------|
| 16-531101 | General Supplies-Office | | 1,500 | 1,500 | 1,500 | 1,500 |
| 16-531131 | General Supplies-Road Materials | | 160,000 | 160,000 | 160,000 | 160,000 |
| 16-531150 | General Supplies-Tires | | 20,000 | 20,000 | 20,000 | 20,000 |
| 16-531230 | Electricity | | 4,000 | 4,000 | 4,000 | 4,000 |
| 16-531270 | Gasoline/Diesel/Oil | | 76,000 | 76,000 | 76,000 | 76,000 |
| 16-531591 | Pipe for Resale | | 40,000 | 50,000 | 50,000 | 50,000 |
| 16-531600 | Small Equipment | | 3,500 | 13,500 | 13,500 | 13,500 |
| 16-531710 | Uniforms | | 14,500 | 25,000 | 18,000 | 18,000 |
| Total Supplies | | | 319,500 | 350,000 | 343,000 | 343,000 |

Capital Outlays

| | | | | | | |
|------------------------------|-------------------------------|--|------------------|------------------|------------------|------------------|
| 16-541400 | LMIG Resurfacing | | 1,974,183 | 800,000 | 800,000 | 800,000 |
| 16-541400 | Melody Lakes Dam Improvements | | 0 | 350,000 | 350,000 | 350,000 |
| 16-542100 | Hay Rake | | 0 | 8,500 | 8,500 | 8,500 |
| 16-542200 | Vehicle (2) | | 0 | 64,000 | 64,000 | 64,000 |
| 16-542200 | Tractor/Mowers | | 0 | 120,000 | 0 | 40,000 |
| 16-542400 | Fuel Pump Card Reader | | 0 | 55,000 | 55,000 | 55,000 |
| Total Capital Outlays | | | 1,974,183 | 1,397,500 | 1,277,500 | 1,317,500 |

PUBLIC WORKS

EXPENDITURES

| Account Number | Expenditure Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Other Costs

| | | | | | | |
|--------------------------|--------------------------|--|--------------|--------------|--------------|--------------|
| 16-573001 | State Highway Impact Fee | | 1,200 | 1,200 | 1,200 | 1,200 |
| Total Other Costs | | | 1,200 | 1,200 | 1,200 | 1,200 |

Debt Service

| | | | | | | |
|---------------------------|-----------------------------|--|----------------|----------------|----------------|----------------|
| 16-581200 | Principal-Various Equipment | | 100,615 | 103,883 | 103,883 | 103,883 |
| 16-581200 | Principal-416F Backhoe | | 9,113 | 6,240 | 6,240 | 6,240 |
| 16-581200 | Principal-320EL | | 17,560 | 0 | 0 | 0 |
| 16-582200 | Interest-Various Equipment | | 6,780 | 3,512 | 3,512 | 3,512 |
| 16-582200 | Interest-416F Backhoe | | 359 | 76 | 76 | 76 |
| 16-582200 | Interest-320EL | | 306 | 0 | 0 | 0 |
| Total Debt Service | | | 134,733 | 113,711 | 113,711 | 113,711 |

| | | | | | | |
|---------------------------|--|--|------------------|------------------|------------------|------------------|
| Total Public Works | | | 3,390,883 | 3,079,697 | 2,873,077 | 2,913,077 |
|---------------------------|--|--|------------------|------------------|------------------|------------------|

RECREATION

DEPARTMENT PROFILE

The Recreation Department provides county-wide recreational programming to all citizens of the county. This department manages the Community Center, five parks (Pate Park, Moultrie Park, Soccer Complex, Pine Mountain Valley Park, and Ellerslie Park that is under construction), 23 miles of gravel “rails to trails” walking trails, and four miles of paved walking trails in Hamilton. The 100-acre **Pate Park** consist of six lighted ballfields, a lighted football field, two lighted tennis courts, two lighted basketball courts, two concession stands, two pavilions, and paved parking. The 29-acre **Moultrie Park** consists of seven ballfields of which five are lighted, concession stand, ½ mile paved looped walking trail, restrooms, pavilion, and paved parking. The 34-acre **Soccer Complex** consists of many soccer fields, two concession stands with restrooms, a pavilion with restrooms, 9/10 of a mile paved walking trail, and gravel parking. The 12-acre **Pine Mountain Valley Park** consists of a large pavilion, restrooms, tennis court, baseball field, basketball court, and a playground. The department offers numerous organized youth recreational programs through community associations including baseball/softball, football, basketball, track, wrestling, swimming, soccer, and cheerleading using both county and Board of Education facilities.

STAFFING PLAN

| Position Title | FY 2016-17 | FY 2017-18 | FY 2018-19 |
|-----------------------------------|------------|------------|------------|
| Director | 1 | 1 | 1 |
| Assistant Director | 1 | 1 | 1 |
| Maintenance Technician | 3 | 3 | 3 |
| Recreation Attendants (part-time) | 2 | 2 | 2 |
| Inmates | 12 | 12 | 12 |
| Total Positions | 7 | 7 | 7 |

FY 2018-19 BUDGET HIGHLIGHTS

- Contract labor expenses include \$65,000 to hire umpires and officials for all recreational programming (football, soccer, basketball, baseball, track, swim).
- Small equipment consists of \$5,300 for needed small equipment.
- Continue the construction of Ellerslie Park Phase II (GDOT required turn lanes, internal gravel road/parking areas, three entrance features/gates, several trail bridges, and directional signage) using \$308,888 from the previous sale of land proceeds and \$201,112 from the SPLOST-2014 Fund for a total project cost of \$510,000.
- Capital outlay expenses consist of \$49,000 for various replacement equipment including fencing repairs for backstops at Moultrie Park, a commercial mower, tractor, and field groomer.

RECREATION

EXPENDITURES

| Account Number | Expenditure Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Personal Services and Employee Benefits

| | | | | | | |
|--|--------------------------|--|----------------|----------------|----------------|----------------|
| 32-511100 | Regular Employees | | 198,978 | 245,078 | 207,107 | 207,107 |
| 32-512100 | Group Insurance | | 37,808 | 54,979 | 44,954 | 44,954 |
| 32-512200 | FICA | | 12,337 | 15,196 | 12,841 | 12,841 |
| 32-512300 | Medicare | | 2,886 | 3,555 | 3,004 | 3,004 |
| 32-512400 | Retirement Contributions | | 25,854 | 27,735 | 26,505 | 26,505 |
| 32-512600 | Unemployment Insurance | | 264 | 319 | 243 | 243 |
| 32-512700 | Workers' Compensation | | 9,950 | 7,399 | 5,500 | 5,500 |
| Total Personal Services and Employee Benefits | | | 288,077 | 354,261 | 300,154 | 300,154 |

Purchased / Contracted Services

| | | | | | | |
|--|-----------------------------------|--|----------------|----------------|----------------|----------------|
| 32-522210 | Repairs and Maintenance-Equipment | | 12,800 | 17,200 | 12,800 | 12,800 |
| 32-522220 | Repairs and Maintenance-Building | | 2,000 | 5,000 | 2,000 | 2,000 |
| 32-522222 | Repairs and Maintenance-Site | | 40,500 | 60,000 | 40,500 | 40,500 |
| 32-522260 | Repairs and Maintenance-Vehicle | | 6,350 | 7,500 | 7,500 | 7,500 |
| 32-523002 | Septic System Disposal | | 1,000 | 1,000 | 1,000 | 1,000 |
| 32-523500 | Travel | | 500 | 1,000 | 1,000 | 1,000 |
| 32-523600 | Dues and Fees | | 575 | 575 | 575 | 575 |
| 32-523700 | Education and Training | | 500 | 1,000 | 1,000 | 1,000 |
| 32-523850 | Contract Labor | | 63,499 | 65,000 | 65,000 | 65,000 |
| Total Purchased / Contracted Services | | | 127,724 | 158,275 | 131,375 | 131,375 |

Supplies

| | | | | | | |
|-----------------------|-----------------------------|--|---------------|----------------|----------------|---------------|
| 32-531120 | General Supplies-Janitorial | | 4,700 | 6,500 | 4,700 | 4,700 |
| 32-531150 | General Supplies-Tires | | 1,000 | 1,500 | 1,500 | 1,500 |
| 32-531190 | General Supplies-Other | | 6,500 | 9,750 | 6,500 | 6,500 |
| 32-531230 | Electricity | | 60,000 | 72,000 | 60,000 | 60,000 |
| 32-531270 | Gasoline/Diesel/Oil | | 12,500 | 15,000 | 12,500 | 12,500 |
| 32-531600 | Small Equipment | | 5,300 | 25,500 | 21,300 | 5,300 |
| 32-531710 | Uniforms | | 500 | 600 | 600 | 600 |
| Total Supplies | | | 90,500 | 130,850 | 107,100 | 91,100 |

Capital Outlays

| | | | | | | |
|------------------------------|----------------------------------|--|----------------|----------------|----------------|----------------|
| 32-541200 | Soccer Parking Area Improvements | | 0 | 0 | 0 | 0 |
| 32-541200 | Fencing Improvements | | 0 | 70,000 | 0 | 16,000 |
| 32-541200 | Ellerslie Park Construction | | 333,888 | 308,888 | 308,888 | 308,888 |
| 32-542100 | Mower | | 7,000 | 9,000 | 9,000 | 9,000 |
| 32-542100 | Tractor | | 0 | 16,000 | 16,000 | 16,000 |
| 32-542100 | Field Groomer | | 0 | 16,000 | 8,000 | 8,000 |
| Total Capital Outlays | | | 340,888 | 419,888 | 341,888 | 357,888 |

| | | | | | | |
|-------------------------|--|--|----------------|------------------|----------------|----------------|
| Total Recreation | | | 847,189 | 1,063,274 | 880,517 | 880,517 |
|-------------------------|--|--|----------------|------------------|----------------|----------------|

SHERIFF'S OFFICE

OFFICE PROFILE

The Sheriff is a county constitutional officer and is elected by the voters for four year terms. This elected office is composed of three divisions, uniform patrol, criminal investigations, and court services. The Sheriff and his staff enforce all state and county laws enacted for the protection of property, health, and welfare of all county citizens and its visitors. This office provides security for all courts, processes warrants, and operates a 100-bed county jail.

STAFFING PLAN

| Position Title | FY 2016-17 | FY 2017-18 | FY 2018-19 |
|---------------------------------|-------------------|-------------------|-------------------|
| Sheriff (elected) | 1 | 1 | 1 |
| Chief Deputy | 1 | 1 | 1 |
| Deputy Lt. | 4 | 4 | 4 |
| Deputy Captain | 2 | 2 | 2 |
| Deputy Sergeant | 11 | 11 | 11 |
| Deputy Corporal | 2 | 2 | 2 |
| Deputy | 23 | 27 | 27 |
| Executive Assistant | 1 | 1 | 1 |
| Administrative Assistant | 1 | 1 | 1 |
| Courthouse Security (part-time) | 2 | 2 | 2 |
| Total Positions | 48 | 52 | 52 |

FY 2018-19 BUDGET HIGHLIGHTS

- Technical services include \$37,048 for annual maintenance agreements and fees for various software such as patrol software, SIM cards, Lexis-Nexis system, and others.
- Repairs and maintenance to vehicle expenses have increased \$5,991 due to an aging fleet.
- Capital outlay expenses consist of \$201,000 to purchase five replacement 2018 patrol vehicles including lights, cages, camera systems, and graphics.

SHERIFF'S OFFICE

EXPENDITURES

| Account Number | Expenditure Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Personal Services and Employee Benefits

| | | | | | | |
|--|--------------------------|--|------------------|------------------|------------------|------------------|
| 10-511100 | Regular Employees | | 2,136,946 | 2,134,481 | 2,134,481 | 2,134,481 |
| 10-511300 | Overtime | | 40,645 | 28,413 | 28,413 | 28,413 |
| 10-512100 | Group Insurance | | 384,627 | 367,118 | 367,118 | 367,118 |
| 10-512200 | FICA | | 135,016 | 134,100 | 134,100 | 134,100 |
| 10-512300 | Medicare | | 31,580 | 31,362 | 31,362 | 31,362 |
| 10-512400 | Retirement Contributions | | 290,017 | 274,132 | 274,132 | 274,132 |
| 10-512600 | Unemployment Insurance | | 2,572 | 1,938 | 1,938 | 1,938 |
| 10-512700 | Workers' Compensation | | 106,847 | 60,000 | 60,000 | 60,000 |
| Total Personal Services and Employee Benefits | | | 3,128,250 | 3,031,544 | 3,031,544 | 3,031,544 |

Purchased / Contracted Services

| | | | | | | |
|--|--------------------------------------|--|----------------|----------------|----------------|----------------|
| 10-521310 | Technical Services-Maint. Agreements | | 33,586 | 37,048 | 37,048 | 37,048 |
| 10-522210 | Repairs and Maintenance-Equipment | | 2,000 | 2,000 | 2,000 | 2,000 |
| 10-522260 | Repairs and Maintenance-Vehicle | | 54,009 | 60,000 | 60,000 | 60,000 |
| 10-523210 | Communications-Telephone | | 23,500 | 23,500 | 23,500 | 23,500 |
| 10-523250 | Communications-Postage | | 1,300 | 1,300 | 1,300 | 1,300 |
| 10-523500 | Travel | | 3,000 | 4,000 | 4,000 | 4,000 |
| 10-523600 | Dues and Fees | | 1,500 | 1,500 | 1,500 | 1,500 |
| 10-523700 | Education and Training | | 2,000 | 2,000 | 2,000 | 2,000 |
| Total Purchased / Contracted Services | | | 120,895 | 131,348 | 131,348 | 131,348 |

Supplies

| | | | | | | |
|-----------------------|----------------------------------|--|----------------|----------------|----------------|----------------|
| 10-531101 | General Supplies-Office | | 9,000 | 9,000 | 9,000 | 9,000 |
| 10-531150 | General Supplies-Tires | | 40,000 | 40,000 | 40,000 | 40,000 |
| 10-531170 | General Supplies-Law Enforcement | | 11,595 | 5,000 | 5,000 | 5,000 |
| 10-531270 | Gasoline/Diesel/Oil | | 191,000 | 191,000 | 191,000 | 191,000 |
| 10-531600 | Small Equipment | | 31,130 | 21,020 | 21,020 | 21,020 |
| 10-531710 | Uniforms | | 16,500 | 16,500 | 16,500 | 16,500 |
| Total Supplies | | | 299,225 | 282,520 | 282,520 | 282,520 |

Capital Outlays

| | | | | | | |
|------------------------------|----------|--|----------------|----------------|----------------|----------------|
| 10-542100 | Vehicles | | 200,000 | 241,000 | 201,000 | 201,000 |
| Total Capital Outlays | | | 200,000 | 241,000 | 201,000 | 201,000 |

| | | | | | | |
|-------------------------------|--|--|------------------|------------------|------------------|------------------|
| Total Sheriff's Office | | | 3,748,370 | 3,686,412 | 3,646,412 | 3,646,412 |
|-------------------------------|--|--|------------------|------------------|------------------|------------------|

SUPERIOR COURT

OFFICE PROFILE

The Superior Court, in the Chattahoochee Judicial Circuit that consists of Harris, Chattahoochee, Muscogee, Marion, Talbot, and Taylor counties, is the highest-ranking court in the county with original and general trial jurisdiction. This court, consisting of Superior Court Judges elected by the voters for four year terms, has original, exclusive, or concurrent jurisdiction of all civil, criminal, misdemeanor, and certain juvenile cases. Specifically, the Superior Court has exclusive jurisdiction in felony and domestic relation cases, cases concerning title to land, adoptions except for such authority granted to juvenile courts, and equity cases. The elected Superior Court judges also conduct probation revocation hearings and validates voter approved bond issues. The Superior Court possesses appellate jurisdiction from judgements of the Probate Court and Magistrate Court and this court is empowered to exercise general supervision over all inferior courts and to review and correct their judgments. The Superior Court also appoints Juvenile Court Judges to hear juvenile cases.

STAFFING PLAN

| Position Title | FY 2016-17 | FY 2017-18 | FY 2018-19 |
|---|-------------------|-------------------|-------------------|
| Superior Court Judges (elected) | 7 | 7 | 7 |
| Superior Court Judges (retired) | 2 | 2 | 4 |
| Assistant to Superior Court Judges (supplement) | 1 | 1 | 1 |
| Bailiffs (per diem) | 8 | 8 | 8 |
| Total Positions | 18 | 18 | 20 |

FY 2018-19 BUDGET HIGHLIGHTS

- Professional services include \$15,000 for attorney and court reporter expenses for Juvenile Court.
- Technical services include \$66,000 for interpreters, court reporters, and witness expenses.
- Contract labor includes \$115,000 for Superior Court public defender expenses under a contractual arrangement, \$21,000 for Juvenile Court public defender expenses, and \$42,000 for retired judges expense for a total of \$178,000. Additional judges have retired recently which increased this line.

SUPERIOR COURT

EXPENDITURES

| Account Number | Expenditure Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Personal Services and Employee Benefits

| | | | | | | |
|--|--------------------------|--|----------------|----------------|----------------|----------------|
| 22-511100 | Regular Employees | | 132,426 | 118,911 | 118,911 | 118,911 |
| 22-512100 | Group Insurance | | 0 | 0 | 0 | 0 |
| 22-512200 | FICA | | 8,211 | 6,514 | 6,514 | 6,514 |
| 22-512300 | Medicare | | 1,921 | 1,524 | 1,524 | 1,524 |
| 22-512400 | Retirement Contributions | | 0 | 202 | 202 | 202 |
| 22-512600 | Unemployment Insurance | | 541 | 316 | 316 | 316 |
| 22-512700 | Workers' Compensation | | 6,622 | 500 | 500 | 500 |
| Total Personal Services and Employee Benefits | | | 149,721 | 127,967 | 127,967 | 127,967 |

Purchased / Contracted Services

| | | | | | | |
|--|--------------------------|--|----------------|----------------|----------------|----------------|
| 22-521200 | Professional Services | | 22,000 | 15,000 | 15,000 | 15,000 |
| 22-521300 | Technical Services | | 58,805 | 66,000 | 66,000 | 66,000 |
| 22-523210 | Communications-Telephone | | 500 | 1,000 | 1,000 | 1,000 |
| 22-523250 | Communications-Postage | | 50 | 50 | 50 | 50 |
| 22-523500 | Travel | | 1,500 | 1,500 | 1,500 | 1,500 |
| 22-523850 | Contract Labor | | 150,500 | 178,000 | 178,000 | 178,000 |
| Total Purchased / Contracted Services | | | 233,355 | 261,550 | 261,550 | 261,550 |

Supplies

| | | | | | | |
|-----------------------|-------------------------|--|--------------|--------------|--------------|--------------|
| 22-531101 | General Supplies-Office | | 2,500 | 2,500 | 2,500 | 2,500 |
| Total Supplies | | | 2,500 | 2,500 | 2,500 | 2,500 |

| | | | | | | |
|-----------------------------|--|--|----------------|----------------|----------------|----------------|
| Total Superior Court | | | 385,576 | 392,017 | 392,017 | 392,017 |
|-----------------------------|--|--|----------------|----------------|----------------|----------------|

TAX ASSESSOR

DEPARTMENT PROFILE

The three-member Board of Tax Assessors is appointed by the Board of Commissioners for three year terms. The Board of Tax Assessors hires a Chief Appraiser to run the day-to-day operations of the department. The Chief Appraiser and his staff determines what property in the county is subject to taxation, prepares annual property tax assessments, prepares the annual tax digest, examines and corrects errors in all real and personal property tax returns, and ensures that all property is returned for taxes at fair valuations and that the valuations between individual taxpayers are fairly equalized so that each pays as nearly as possible only his or her proportionate share of taxes. In addition, this department also hears taxpayer appeals regarding property tax valuations, maintains county tax records and maps of 19,657 real property parcels, 1,527 personal property accounts, and inspects 323 mobile homes to ensure that the proper decals are attached. Lastly, this department compiles building costs, adheres to policies set by the Georgia Department of Revenue, and provides staff support to the Board of Tax Assessors.

STAFFING PLAN

| Position Title | FY 2016-17 | FY 2017-18 | FY 2018-19 |
|----------------------------------|-------------------|-------------------|-------------------|
| Chief Appraiser | 1 | 1 | 1 |
| Administrative Division Chief | 1 | 1 | 1 |
| Real Property Division Chief | 1 | 1 | 1 |
| Personal Property Appraiser | 1 | 1 | 1 |
| Tax Appraiser I | 2 | 3 | 3 |
| Tax Appraiser II | 1 | 1 | 1 |
| Board Members (\$75 per meeting) | 3 | 3 | 3 |
| Total Positions | 7 | 8 | 8 |

FY 2018-19 BUDGET HIGHLIGHTS

- Technical services include \$2,000 for the annual Wingap maintenance agreement and \$7,500 for the annual Q-Public maintenance agreement for a total of \$9,500.
- Contract labor expenses include \$7,500 for a private company to perform personal property audits, \$11,000 for parcel maintenance conducted by the Regional Commission, and \$13,000 for the preparation and mailing of assessment notices for a total of \$31,500.
- Small equipment expenses include \$3,750 for three replacement computers.
- Capital outlay expenses consist of \$14,000 for a replacement large format printer/copier/scanner.

TAX ASSESSOR

EXPENDITURES

| Account Number | Expenditure Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Personal Services and Employee Benefits

| | | | | | | |
|--|--------------------------|--|----------------|----------------|----------------|----------------|
| 05-511100 | Regular Employees | | 341,768 | 352,463 | 352,463 | 352,463 |
| 05-512100 | Group Insurance | | 60,493 | 59,938 | 59,938 | 59,938 |
| 05-512200 | FICA | | 21,190 | 21,853 | 21,853 | 21,853 |
| 05-512300 | Medicare | | 4,956 | 5,111 | 5,111 | 5,111 |
| 05-512400 | Retirement Contributions | | 43,819 | 44,274 | 44,274 | 44,274 |
| 05-512600 | Unemployment Insurance | | 396 | 304 | 304 | 304 |
| 05-512700 | Workers' Compensation | | 17,089 | 5,500 | 5,500 | 5,500 |
| Total Personal Services and Employee Benefits | | | 489,711 | 489,443 | 489,443 | 489,443 |

Purchased / Contracted Services

| | | | | | | |
|--|-------------------------------------|--|---------------|---------------|---------------|---------------|
| 05-521310 | Technical Services-Maint. Agreement | | 9,500 | 9,500 | 9,500 | 9,500 |
| 05-522210 | Repairs and Maintenance-Equipment | | 0 | 0 | 0 | 0 |
| 05-522260 | Repairs and Maintenance-Vehicle | | 500 | 500 | 500 | 500 |
| 05-523210 | Communications-Telephone | | 1,889 | 2,300 | 2,300 | 2,300 |
| 05-523250 | Communications-Postage | | 1,500 | 1,500 | 1,500 | 1,500 |
| 05-523500 | Travel | | 6,000 | 6,000 | 6,000 | 6,000 |
| 05-523600 | Dues and Fees | | 2,450 | 2,450 | 2,450 | 2,450 |
| 05-523700 | Education and Training | | 3,500 | 3,500 | 3,500 | 3,500 |
| 05-523850 | Contract Labor | | 31,500 | 31,500 | 31,500 | 31,500 |
| Total Purchased / Contracted Services | | | 56,839 | 57,250 | 57,250 | 57,250 |

Supplies

| | | | | | | |
|-----------------------|-------------------------|--|--------------|---------------|---------------|---------------|
| 05-531101 | General Supplies-Office | | 4,500 | 4,500 | 4,500 | 4,500 |
| 05-531150 | General Supplies-Tires | | 600 | 600 | 600 | 600 |
| 05-531270 | Gasoline/Diesel/Oil | | 3,000 | 3,500 | 3,500 | 3,500 |
| 05-531600 | Small Equipment | | 0 | 3,750 | 3,750 | 3,750 |
| Total Supplies | | | 8,100 | 12,350 | 12,350 | 12,350 |

Capital Outlays

| | | | | | | |
|------------------------------|-------------------------------------|--|----------|---------------|---------------|---------------|
| 05-542200 | Vehicle | | 0 | 25,000 | 0 | 0 |
| 05-542400 | Large Format Printer/Copier/Scanner | | 0 | 14,000 | 14,000 | 14,000 |
| 05-543000 | Aerial Flight | | 0 | 20,578 | 0 | 0 |
| Total Capital Outlays | | | 0 | 59,578 | 14,000 | 14,000 |

| | | | | | | |
|---------------------------|--|--|----------------|----------------|----------------|----------------|
| Total Tax Assessor | | | 554,650 | 618,621 | 573,043 | 573,043 |
|---------------------------|--|--|----------------|----------------|----------------|----------------|

TAX COMMISSIONER

OFFICE PROFILE

The Tax Commissioner is elected by the voters for four year terms. The Tax Commissioner is responsible for collecting all county, Board of Education, and state property taxes as well as motor vehicle taxes. The Tax Commissioner mails approximately 20,000 property tax bills and 41,000 motor vehicle tag pre-bills. This elected official also issues executions against delinquent taxpayers, sells motor vehicle license plates, transfers vehicle titles, and issues mobile home decals.

STAFFING PLAN

| Position Title | FY 2016-17 | FY 2017-18 | FY 2018-19 |
|--------------------------------|------------|------------|------------|
| Tax Commissioner (elected) | 1 | 1 | 1 |
| Deputy Tax Commissioner | 1 | 1 | 1 |
| Motor Vehicle Supervisor | 1 | 1 | 1 |
| Motor Vehicle Clerk | 3 | 3 | 3 |
| Property Tax Clerk | 1 | 1 | 1 |
| Property Tax Clerk (part-time) | 1 | 0 | 0 |
| Total Positions | 8 | 7 | 7 |

FY 2018-19 BUDGET HIGHLIGHTS

- Small equipment consists of \$12,500 for the purchase of new computers and scanners as mandated by the state to convert from the state's existing motor vehicle tag system to a new system.

TAX COMMISSIONER

EXPENDITURES

| Account Number | Expenditure Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Personal Services and Employee Benefits

| | | | | | | |
|--|--------------------------|--|----------------|----------------|----------------|----------------|
| 03-511100 | Regular Employees | | 253,094 | 273,644 | 273,644 | 273,644 |
| 03-512100 | Group Insurance | | 55,306 | 52,446 | 52,446 | 52,446 |
| 03-512200 | FICA | | 15,692 | 16,966 | 16,966 | 16,966 |
| 03-512300 | Medicare | | 3,670 | 3,968 | 3,968 | 3,968 |
| 03-512400 | Retirement Contributions | | 33,091 | 34,202 | 34,202 | 34,202 |
| 03-512600 | Unemployment Insurance | | 347 | 304 | 304 | 304 |
| 03-512700 | Workers' Compensation | | 12,655 | 1,300 | 1,300 | 1,300 |
| Total Personal Services and Employee Benefits | | | 373,855 | 382,830 | 382,830 | 382,830 |

Purchased / Contracted Services

| | | | | | | |
|--|---------------------------------------|--|---------------|---------------|---------------|---------------|
| 03-521310 | Technical Services -Maint. Agreements | | 24,500 | 24,500 | 24,500 | 24,500 |
| 03-522210 | Repairs and Maintenance-Equipment | | 0 | 0 | 0 | 0 |
| 03-523210 | Communications-Telephone | | 1,800 | 1,800 | 1,800 | 1,800 |
| 03-523250 | Communications-Postage | | 39,396 | 39,396 | 39,396 | 39,396 |
| 03-523500 | Travel | | 3,000 | 3,000 | 3,000 | 3,000 |
| 03-523600 | Dues and Fees | | 500 | 500 | 500 | 500 |
| 03-523700 | Education and Training | | 1,000 | 1,000 | 1,000 | 1,000 |
| Total Purchased / Contracted Services | | | 70,196 | 70,196 | 70,196 | 70,196 |

Supplies

| | | | | | | |
|-----------------------|-------------------------|--|---------------|---------------|---------------|---------------|
| 03-531101 | General Supplies-Office | | 9,000 | 9,000 | 9,000 | 9,000 |
| 03-531600 | Small Equipment | | 2,500 | 12,500 | 12,500 | 12,500 |
| Total Supplies | | | 11,500 | 21,500 | 21,500 | 21,500 |

| | | | | | | |
|-------------------------------|--|--|----------------|----------------|----------------|----------------|
| Total Tax Commissioner | | | 455,551 | 474,526 | 474,526 | 474,526 |
|-------------------------------|--|--|----------------|----------------|----------------|----------------|

VEHICLE MAINTENANCE

DEPARTMENT PROFILE

The Vehicle Maintenance Department is responsible for the maintenance of approximately 300 county-owned vehicles, heavy equipment, and small equipment and the maintenance of about 20 fire trucks owned by the volunteer fire departments during normal business hours, after hours, and in the field when necessary. This department also assists other departments with preparing specifications for their vehicle and equipment purchases, disposes of all unneeded equipment in accordance with state laws and local policies, and repairs the fleet for the cities of Shiloh and Hamilton on a contractual basis.

STAFFING PLAN

| Position Title | FY 2016-17 | FY 2017-18 | FY 2018-19 |
|----------------------------|------------|------------|------------|
| Director | 1 | 1 | 1 |
| Assistant Director | 1 | 1 | 1 |
| Lead Mechanic | 1 | 1 | 1 |
| Mechanic | 1 | 1 | 1 |
| Parts Inventory Specialist | 1 | 1 | 1 |
| Inmates | 4-6 | 4-6 | 4-6 |
| Total Positions | 5 | 5 | 5 |

FY 2018-19 BUDGET HIGHLIGHTS

- No significant changes from the previous fiscal year.

VEHICLE MAINTENANCE

EXPENDITURES

| Account Number | Expenditure Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Personal Services and Employee Benefits

| | | | | | | |
|--|--------------------------|--|----------------|----------------|----------------|----------------|
| 17-511100 | Regular Employees | | 179,572 | 209,740 | 183,158 | 183,158 |
| 17-512100 | Group Insurance | | 37,808 | 44,956 | 37,461 | 37,461 |
| 17-512200 | FICA | | 11,134 | 13,004 | 11,356 | 11,356 |
| 17-512300 | Medicare | | 2,605 | 3,042 | 2,656 | 2,656 |
| 17-512400 | Retirement Contributions | | 24,503 | 28,975 | 25,059 | 25,059 |
| 17-512600 | Unemployment Insurance | | 247 | 228 | 190 | 190 |
| 17-512700 | Workers' Compensation | | 8,979 | 4,829 | 3,500 | 3,500 |
| Total Personal Services and Employee Benefits | | | 264,848 | 304,774 | 263,380 | 263,380 |

Purchased / Contracted Services

| | | | | | | |
|--|-----------------------------------|--|---------------|---------------|---------------|---------------|
| 17-521310 | Technical-Maintenance Agreement | | 4,500 | 4,500 | 4,500 | 4,500 |
| 17-522210 | Repairs and Maintenance-Equipment | | 2,200 | 2,500 | 2,500 | 2,500 |
| 17-522220 | Repairs and Maintenance-Building | | 3,500 | 4,000 | 4,000 | 4,000 |
| 17-522260 | Repairs and Maintenance-Vehicle | | 7,500 | 7,500 | 7,500 | 7,500 |
| 17-523210 | Communications-Telephone | | 2,700 | 2,700 | 2,700 | 2,700 |
| 17-523700 | Education and Training | | 2,000 | 2,000 | 2,000 | 2,000 |
| Total Purchased / Contracted Services | | | 22,400 | 23,200 | 23,200 | 23,200 |

Supplies

| | | | | | | |
|-----------------------|-------------------------|--|---------------|---------------|---------------|---------------|
| 17-531101 | General Supplies-Office | | 2,100 | 2,500 | 2,500 | 2,500 |
| 17-531110 | General Supplies-Shop | | 15,993 | 18,000 | 18,000 | 18,000 |
| 17-531150 | General Supplies-Tires | | 2,000 | 2,000 | 2,000 | 2,000 |
| 17-531270 | Gasoline/Diesel/Oil | | 2,950 | 2,950 | 2,950 | 2,950 |
| 17-531600 | Small Equipment | | 10,000 | 8,000 | 8,000 | 8,000 |
| 17-531710 | Uniforms | | 4,000 | 3,500 | 3,500 | 3,500 |
| Total Supplies | | | 37,043 | 36,950 | 36,950 | 36,950 |

Capital Outlays

| | | | | | | |
|------------------------------|---------------|--|---------------|---------------|----------|----------|
| 17-542100 | Tire Balancer | | 15,500 | 0 | 0 | 0 |
| 17-542200 | Vehicle | | 0 | 37,000 | 0 | 0 |
| 17-542500 | Rolling Jack | | 6,100 | 0 | 0 | 0 |
| Total Capital Outlays | | | 21,600 | 37,000 | 0 | 0 |

| | | | | | | |
|----------------------------------|--|--|----------------|----------------|----------------|----------------|
| Total Vehicle Maintenance | | | 345,891 | 401,924 | 323,530 | 323,530 |
|----------------------------------|--|--|----------------|----------------|----------------|----------------|

VOLUNTEER FIRE DEPARTMENTS

DEPARTMENT PROFILE

The county has ten volunteer fire departments that provide fire protection to the incorporated and unincorporated areas of the county. A portion of the city of West Point is located within the county and that city has a paid fire department. The ten volunteer fire departments currently maintain 17 stations and substations located throughout the county. The county provides each station with annual stipends for their operations and equipment purchases, performs repairs on the vehicles and equipment, funds property insurance for the vehicles and stations as well as workers' compensation insurance and accident and sickness insurance. A Council of Fire Chiefs meets monthly to coordinate activities and operations.

STAFFING PLAN

| Position Title | FY 2016-17 | FY 2017-18 | FY 2018-19 |
|---------------------------------|-------------------|-------------------|-------------------|
| No Positions in this Department | 0 | 0 | 0 |
| Total Positions | 0 | 0 | 0 |

FY 2018-19 BUDGET HIGHLIGHTS

- Continue the equipment stipend of \$10,000 per year for each of the 10 volunteer fire departments - \$100,000.
- Continue the operations stipend of \$13,894 per year for each of the 10 volunteer fire stations and the city of West Point's paid fire station - \$152,834.
- Continue the operation stipend of \$3,800 per year for each of the six volunteer substations - \$22,800.

VOLUNTEER FIRE DEPARTMENTS

EXPENDITURES

| Account Number | Expenditure Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Personal Services and Employee Benefits

| | | | | | | |
|--|-------------------------------|--|---------------|---------------|---------------|---------------|
| 36-512101 | Accident & Sickness Insurance | | 12,500 | 12,500 | 12,500 | 12,500 |
| 36-512102 | Cancer Insurance | | 53,000 | 23,000 | 23,000 | 23,000 |
| 36-512700 | Workers' Compensation | | 5,500 | 7,300 | 7,300 | 7,300 |
| 36-512911 | Hepatitis B Shots | | 500 | 500 | 500 | 500 |
| Total Personal Services and Employee Benefits | | | 71,500 | 43,300 | 43,300 | 43,300 |

Purchased / Contracted Services

| | | | | | | |
|--|-----------------------------------|--|---------------|---------------|---------------|---------------|
| 36-522210 | Repairs and Maintenance-Equipment | | 12,000 | 12,000 | 12,000 | 12,000 |
| 36-522260 | Repairs and Maintenance-Vehicles | | 21,000 | 21,000 | 21,000 | 21,000 |
| 36-523100 | Property Insurance | | 47,000 | 47,000 | 47,000 | 47,000 |
| 36-523700 | Education and Training | | 10,000 | 10,000 | 10,000 | 10,000 |
| Total Purchased / Contracted Services | | | 90,000 | 90,000 | 90,000 | 90,000 |

Supplies

| | | | | | | |
|-----------------------|-------------------------|--|--------------|--------------|--------------|--------------|
| 36-531150 | General Supplies -Tires | | 5,000 | 4,500 | 4,500 | 4,500 |
| 36-531270 | Gasoline/Diesel/Oil | | 0 | 500 | 500 | 500 |
| 36-531600 | Small Equipment | | 0 | 0 | 0 | 0 |
| Total Supplies | | | 5,000 | 5,000 | 5,000 | 5,000 |

Other Costs

| | | | | | | |
|--------------------------|------------------------------------|--|----------------|----------------|----------------|----------------|
| 36-572020 | VFD Equipment Stipend | | 210,000 | 100,000 | 100,000 | 100,000 |
| 36-572021 | VFD Operations Stipend-Stations | | 152,834 | 152,834 | 152,834 | 152,834 |
| 36-572022 | VFD Operations Stipend-Substations | | 22,800 | 22,800 | 22,800 | 22,800 |
| 36-573001 | State Highway Impact Fee | | 0 | 3,100 | 3,100 | 3,100 |
| 36-573004 | Vehicle License Tags | | 3,400 | 500 | 500 | 500 |
| Total Other Costs | | | 389,034 | 279,234 | 279,234 | 279,234 |

| | | | | | | |
|---|--|--|----------------|----------------|----------------|----------------|
| Total Volunteer Fire Departments | | | 555,534 | 417,534 | 417,534 | 417,534 |
|---|--|--|----------------|----------------|----------------|----------------|

OUTSIDE AGENCIES

AGENCY PROFILES

The Board of County Commissioners funds five outside agencies that are outside the structure of Harris County government operations. The county considers these five agencies essential to the county residents, and therefore, partly funds their annual operations. The outside agencies are:

Georgia Division of Family & Children Services

This state agency, under the direction of the Georgia Department of Human Services Region 8, provides and administers all welfare and public assistance functions for the county including such programs as temporary assistance to needy families (TANF), adult Medicaid, food stamps, employment services, child protective social services, foster care, and adoptions. The county provides this agency with an annual supplement.

Health Department

This state agency, under the direction of the local Board of Health, determines the county's health needs and develops programs to meet those needs. This agency administers numerous community health related programs such as children and adult immunizations, hearing, vision, and dental screenings, STD screenings and treatment, TB detection and treatment, tobacco use prevention, teen clinic, women's health programs, emergency preparedness, WIC program, and maintains vital records including birth and death certificates. In addition, this agency has an environmental health unit that reviews plans and inspects tourist accommodations, inspects cleanliness of restaurants, inspects public swimming pools, evaluates and protects private water wells, issues septic tank permits, performs rabies control activities, investigates health and disease related issues, and performs various public education activities. The county provides this agency with a county-owned building and an annual supplement.

New Horizons Behavioral Health Community Service Board

This agency is responsible for delivering publicly funded mental health, developmental disabilities, and addictive diseases services to eight area counties including Harris. The county provides this agency with two county-owned buildings on a rental basis to house their programs and an annual supplement.

Senior Citizens Center

The Senior Citizens Center, through a partnership with the River Valley Area Agency on Aging who subcontracts with Direct Services, provides many programs for the county's senior adults. Those programs include physical exercises, arts and crafts, day trips, inspirational speakers, themed parties, bingo games, and noon-time meals. The center also provides in-home services such as Homemaker Aide Service that consists of light housekeeping, laundry, and essential errands and home delivered meals through the Meals-on-Wheels program. The county provides this program with a county-owned building and an annual supplement.

Troup-Harris Regional Library

The Troup-Harris Regional Library offers a full-range of library services to all citizens of the county to meet the citizens' informational, educational, and recreational needs. The library system operates three libraries (Harris County, Hogansville, and LaGrange Memorial) and is headquartered in LaGrange. The library is a member of the Public Information Network for Electronic Services (PINES) to increase the community's access to information. The county provides this agency with a county-owned building and an annual supplement.

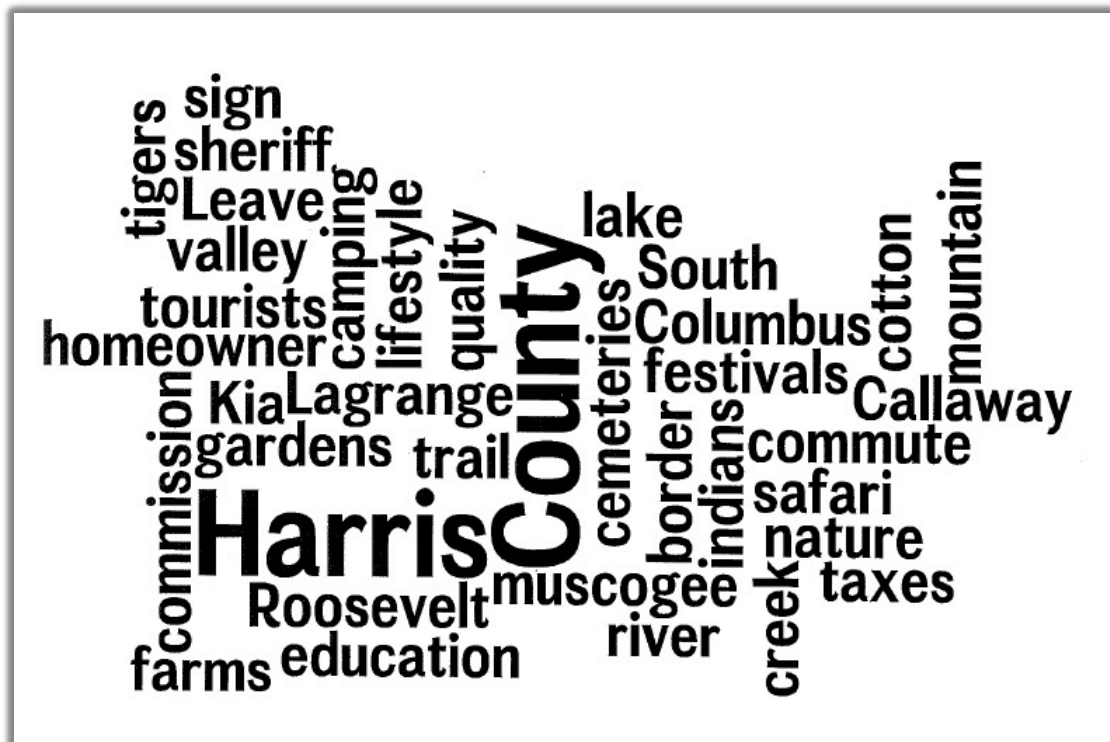
OUTSIDE AGENCIES

FY 2018-19 BUDGET HIGHLIGHTS

- Due to a new larger library facility becoming operational and other reasons, library expenses will increase primarily due to increases in state retirement rates, employee health benefits of an employee that was not on the health plan last fiscal year but is now on the health plan, Internet service, and electricity. The annual supplement will increase from \$237,570 to \$263,868 (11%).

EXPENDITURES

| Account Number | Agency Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|-------------------------------|-----------------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
| 34-572001 | GA DFACS | | 17,070 | 17,070 | 17,070 | 17,070 |
| 31-572004 | Health Department | | 250,000 | 250,000 | 250,000 | 250,000 |
| 34-572002 | New Horizon Community Service Bd. | | 6,000 | 6,000 | 6,000 | 6,000 |
| 34-572003 | Senior Citizens Center | | 9,100 | 9,100 | 9,100 | 9,100 |
| 27-572005 | Troup-Harris Regional Library | | 237,570 | 263,868 | 263,868 | 263,868 |
| Total Outside Agencies | | | 519,740 | 546,038 | 546,038 | 546,038 |





SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for all financial resources that are legally or administratively restricted for special purposes. The county has six Special Revenue Funds: Confiscated Assets Fund, County Jail Fund, County Law Library Fund, Drug Abuse Treatment & Education Fund, Emergency Telephone System Fund, and the Hotel/Motel Tax Fund.

CONFISCATED ASSETS FUND

DEPARTMENT PROFILE

This Special Revenue Fund, authorized by O.C.G.A. 16-13-49 and under the direction of the elected Sheriff, is used to account for revenues generated from confiscated items. These funds are legally restricted to be used for any official law enforcement purpose except for the payment of salaries or rewards to law enforcement personnel.

STAFFING PLAN

| Position Title | FY 2016-17 | FY 2017-18 | FY 2018-19 |
|---------------------------|------------|------------|------------|
| No Positions in this Fund | 0 | 0 | 0 |
| Total Positions | 0 | 0 | 0 |

FY 2018-19 BUDGET HIGHLIGHTS

- No significant changes from the previous fiscal year.

CONFISCATED ASSETS FUND

REVENUES

| Account Number | Revenue Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Fines & Forfeitures

| | | | | | | |
|--------------------------------------|---------------|--|---------------|---------------|---------------|---------------|
| 52-351300 | Confiscations | | 10,000 | 10,000 | 10,000 | 10,000 |
| Total Fines & Forfeitures | | | 10,000 | 10,000 | 10,000 | 10,000 |

Investment Income

| | | | | | | |
|--------------------------------|-------------------|--|--------------|--------------|--------------|--------------|
| 52-361000 | Interest Revenues | | 1,000 | 1,000 | 1,000 | 1,000 |
| Total Investment Income | | | 1,000 | 1,000 | 1,000 | 1,000 |

| | | | | | | |
|-----------------------|--|--|---------------|---------------|---------------|---------------|
| Total Revenues | | | 11,000 | 11,000 | 11,000 | 11,000 |
|-----------------------|--|--|---------------|---------------|---------------|---------------|

EXPENDITURES

| Account Number | Expenditure Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Purchased / Contracted Services

| | | | | | | |
|--|--------------------------|--|--------------|--------------|--------------|--------------|
| 52-523900 | Other Purchased Services | | 6,000 | 6,000 | 6,000 | 6,000 |
| Total Purchased / Contracted Services | | | 6,000 | 6,000 | 6,000 | 6,000 |

Supplies

| | | | | | | |
|-----------------------|--------------------------------|--|--------------|--------------|--------------|--------------|
| 52-531170 | General Supplies and Materials | | 5,000 | 5,000 | 5,000 | 5,000 |
| Total Supplies | | | 5,000 | 5,000 | 5,000 | 5,000 |

| | | | | | | |
|---------------------------|--|--|---------------|---------------|---------------|---------------|
| Total Expenditures | | | 11,000 | 11,000 | 11,000 | 11,000 |
|---------------------------|--|--|---------------|---------------|---------------|---------------|

COUNTY JAIL FUND

FUND PROFILE

This Special Revenue Fund, authorized by O.C.G.A. 15-21-90 to 15-21-95, is used to account for the proceeds of an additional 10% penalty placed on all criminal and traffic cases and cases involving violations of county ordinances collected in the county courts. These funds are legally restricted to be used for the purpose of constructing, operating, and staffing county jails, correctional institutions, and detention facilities.

STAFFING PLAN

| Position Title | FY 2016-17 | FY 2017-18 | FY 2018-19 |
|---------------------------|------------|------------|------------|
| No Positions in this Fund | 0 | 0 | 0 |
| Total Positions | 0 | 0 | 0 |

FY 2018-19 BUDGET HIGHLIGHTS

- Indirect cost allocation of \$71,900 from this Fund to the General Fund to pay for operating expenditures of the county jail and prison.

COUNTY JAIL FUND

REVENUES

| Account Number | Revenue Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Fines & Forfeitures

| | | | | | | |
|--------------------------------------|-----------------------|--|---------------|---------------|---------------|---------------|
| 61-351110 | Superior Court Fees | | 10,000 | 9,000 | 9,000 | 9,000 |
| 61-351130 | Magistrate Court Fees | | 1,000 | 900 | 900 | 900 |
| 61-351150 | Probate Court Fees | | 61,000 | 50,000 | 50,000 | 50,000 |
| 61-351170 | Municipal Fees | | 14,000 | 11,000 | 11,000 | 11,000 |
| Total Fines & Forfeitures | | | 86,000 | 70,900 | 70,900 | 70,900 |

Investment Income

| | | | | | | |
|--------------------------------|-------------------|--|--------------|--------------|--------------|--------------|
| 61-361000 | Interest Revenues | | 1,000 | 1,000 | 1,000 | 1,000 |
| Total Investment Income | | | 1,000 | 1,000 | 1,000 | 1,000 |

Other Financing Sources

| | | | | | | |
|--------------------------------------|----------------------|--|----------------|----------|----------|----------|
| 61-399999 | Use of Fund Reserves | | 577,396 | 0 | 0 | 0 |
| Total Other Financing Sources | | | 577,396 | 0 | 0 | 0 |

| | | | | | | |
|-----------------------|--|--|----------------|---------------|---------------|---------------|
| Total Revenues | | | 664,396 | 71,900 | 71,900 | 71,900 |
|-----------------------|--|--|----------------|---------------|---------------|---------------|

EXPENDITURES

| Account Number | Expenditure Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Interfund / Interdepartmental Charges

| | | | | | | |
|--|--------------------------|--|----------|---------------|---------------|---------------|
| 61-551000 | Indirect Cost Allocation | | 0 | 71,900 | 71,900 | 71,900 |
| Total Interfund / Interdepartmental Charges | | | 0 | 71,900 | 71,900 | 71,900 |

Other Financing Uses

| | | | | | | |
|-----------------------------------|------------------------------|--|----------------|----------|----------|----------|
| 61-611100 | Transfer Out to General Fund | | 664,396 | 0 | 0 | 0 |
| Total Other Financing Uses | | | 664,396 | 0 | 0 | 0 |

| | | | | | | |
|---------------------------|--|--|----------------|---------------|---------------|---------------|
| Total Expenditures | | | 664,396 | 71,900 | 71,900 | 71,900 |
|---------------------------|--|--|----------------|---------------|---------------|---------------|

COUNTY LAW LIBRARY FUND

FUND PROFILE

This Special Revenue Fund, authorized by O.C.G.A. 36-15-1 to 36-15-9, is used to account for an additional sum not to exceed \$5.00 (\$2.00 for Harris County) placed on civil and criminal cases filed in Superior Court, Magistrate Court, Probate Court, and any other courts of record. These funds are legally restricted to be used for the purchase of law books, reports, texts periodicals, supplies, desks, and equipment for the operations of the law library among other items. This Fund has a five-member Law Library Board of Trustees to oversee its operations.

STAFFING PLAN

| Position Title | FY 2016-17 | FY 2017-18 | FY 2018-19 |
|----------------------------|------------|------------|------------|
| No Positions in this Fund. | 0 | 0 | 0 |
| Total Positions | 0 | 0 | 0 |

FY 2018-19 BUDGET HIGHLIGHTS

- No significant changes from the previous fiscal year.

COUNTY LAW LIBRARY FUND

REVENUES

| Account Number | Revenue Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Fines & Forfeitures

| | | | | | | |
|--------------------------------------|-----------------------|--|--------------|--------------|--------------|--------------|
| 38-351110 | Superior Court Fees | | 1,300 | 1,300 | 1,300 | 1,300 |
| 38-351130 | Magistrate Court Fees | | 1,000 | 1,100 | 1,100 | 1,100 |
| 38-351150 | Probate Court Fees | | 7,500 | 6,500 | 6,500 | 6,500 |
| Total Fines & Forfeitures | | | 9,800 | 8,900 | 8,900 | 8,900 |

Investment Income

| | | | | | | |
|--------------------------------|-------------------|--|------------|----------|----------|----------|
| 38-361000 | Interest Revenues | | 100 | 0 | 0 | 0 |
| Total Investment Income | | | 100 | 0 | 0 | 0 |

Other Financing Sources

| | | | | | | |
|--------------------------------------|----------------------|--|----------|----------|----------|----------|
| 38-399999 | Use of Fund Reserves | | 0 | 0 | 0 | 0 |
| Total Other Financing Sources | | | 0 | 0 | 0 | 0 |

| | | | | | | |
|-----------------------|--|--|--------------|--------------|--------------|--------------|
| Total Revenues | | | 9,900 | 8,900 | 8,900 | 8,900 |
|-----------------------|--|--|--------------|--------------|--------------|--------------|

EXPENDITURES

| Account Number | Expenditure Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Supplies

| | | | | | | |
|-----------------------|--------------------------------|--|--------------|--------------|--------------|--------------|
| 38-531190 | General Supplies and Materials | | 3,000 | 3,000 | 3,000 | 3,000 |
| 38-531400 | Books and Periodicals | | 6,900 | 5,900 | 5,900 | 5,900 |
| Total Supplies | | | 9,900 | 8,900 | 8,900 | 8,900 |

| | | | | | | |
|---------------------------|--|--|--------------|--------------|--------------|--------------|
| Total Expenditures | | | 9,900 | 8,900 | 8,900 | 8,900 |
|---------------------------|--|--|--------------|--------------|--------------|--------------|

DRUG ABUSE TREATMENT & EDUCATION FUND

FUND PROFILE

This Special Revenue Fund, authorized by O.C.G.A. 15-21-100 to 15-21-101, is used to account for an additional 50% penalty placed on certain drug related fines collected in Superior Court, Magistrate Court, and Probate Court. These funds are legally restricted to be used for drug abuse treatment and education programs relating to controlled substances, alcohol, and marijuana.

STAFFING PLAN

| Position Title | FY 2016-17 | FY 2017-18 | FY 2018-19 |
|---------------------------|-------------------|-------------------|-------------------|
| No Positions in this Fund | 0 | 0 | 0 |
| Total Positions | 0 | 0 | 0 |

FY 2018-19 BUDGET HIGHLIGHTS

- No significant changes from the previous fiscal year.

DRUG ABUSE TREATMENT & EDUCATION FUND

REVENUES

| Account Number | Revenue Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Fines & Forfeitures

| | | | | | | |
|--------------------------------------|-----------------------|--|---------------|---------------|---------------|---------------|
| 40-351110 | Superior Court Fees | | 15,000 | 12,000 | 12,000 | 12,000 |
| 40-351130 | Magistrate Court Fees | | 4,500 | 2,500 | 2,500 | 2,500 |
| 40-351150 | Probate Court Fees | | 15,000 | 10,000 | 10,000 | 10,000 |
| 40-351170 | Municipal Fees | | 500 | 500 | 500 | 500 |
| Total Fines & Forfeitures | | | 35,000 | 25,000 | 25,000 | 25,000 |

Investment Income

| | | | | | | |
|--------------------------------|-------------------|--|------------|----------|----------|----------|
| 40-361000 | Interest Revenues | | 100 | 0 | 0 | 0 |
| Total Investment Income | | | 100 | 0 | 0 | 0 |

Other Financing Sources

| | | | | | | |
|--------------------------------------|----------------------|--|---------------|----------|----------|----------|
| 40-399999 | Use of Fund Reserves | | 20,000 | 0 | 0 | 0 |
| Total Other Financing Sources | | | 20,000 | 0 | 0 | 0 |

| | | | | | | |
|-----------------------|--|--|---------------|---------------|---------------|---------------|
| Total Revenues | | | 55,100 | 25,000 | 25,000 | 25,000 |
|-----------------------|--|--|---------------|---------------|---------------|---------------|

EXPENDITURES

| Account Number | Expenditure Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Purchased / Contracted Services

| | | | | | | |
|--|-----------------------------|--|---------------|---------------|---------------|---------------|
| 40-521200 | Professional Counseling | | 34,800 | 24,500 | 24,500 | 24,500 |
| 40-523900 | Chamber Drug Free Workplace | | 300 | 500 | 500 | 500 |
| Total Purchased / Contracted Services | | | 35,100 | 25,000 | 25,000 | 25,000 |

Supplies

| | | | | | | |
|-----------------------|-----------------|--|---------------|----------|----------|----------|
| 40-531600 | Small Equipment | | 20,000 | 0 | 0 | 0 |
| Total Supplies | | | 20,000 | 0 | 0 | 0 |

| | | | | | | |
|---------------------------|--|--|---------------|---------------|---------------|---------------|
| Total Expenditures | | | 55,100 | 25,000 | 25,000 | 25,000 |
|---------------------------|--|--|---------------|---------------|---------------|---------------|

EMERGENCY TELEPHONE SYSTEM FUND

FUND PROFILE

This Special Revenue Fund, authorized by O.C.G.A. 46-5-133 to 46-5-134, is used to account for the revenues collected from a monthly \$1.50 surcharge placed on all landline telephones, a monthly \$1.50 surcharge placed on all wireless telephones (Phase I and II), a monthly \$1.50 surcharge placed on all VoIP telephones, and a \$1.50 surcharge placed on prepaid wireless devices. These funds are legally restricted to be used to operate the county-wide 911 emergency telephone system. This department's certified communication officers receive and process emergency and non-emergency telephone calls on a county-wide basis and dispatches emergency personnel from the Sheriff's Office, Hamilton, Pine Mountain, Shiloh, and Waverly Hall police departments, county-wide EMS, ten volunteer fire departments, and assists many other county departments and state agencies with their various communication needs. This department also maintains the county-wide Master Street Address Guide (MSAG). Lastly, this department acts as the local emergency management agency to coordinate various local and state agencies to prepare, respond, and recover from natural and manmade hazards, updates the local emergency operations plan, and performs community services for schools and civic organizations.

STAFFING PLAN

| Position Title | FY 2016-17 | FY 2017-18 | FY 2018-19 |
|---------------------------------|------------|------------|------------|
| 911/EMA Director | 1 | 1 | 1 |
| Deputy 911/ Deputy EMA Director | 1 | 1 | 1 |
| Communication Officer | 16 | 16 | 16 |
| Total Positions | 18 | 18 | 18 |

FY 2018-19 BUDGET HIGHLIGHTS

- The state has created a Georgia Emergency Communications Authority with various powers (O.C.G.A. 38-3-180). Beginning January 1, 2019, all telephone service suppliers will collect and remit their 911 fees to the authority for remittance back to the county instead of paying the county directly. The prepaid wireless device rate will increase from \$0.75 to \$1.50.
- Professional services include \$7,500 to continue with radio system improvements.
- Technical services include \$90,000 for maintenance agreements for the weather computer, public safety radio system, telephone and CAD systems, Code Red, 911 recorder, and GCIC.
- Continue to rent tower space at the Phenix City Tetra site (\$10,800 per year) and Waverly Hall site (\$6,000 per year) for a total of \$16,800.
- Communication-telephone expenses have increased \$31,000 due to the telephone providers increasing their rates.
- Capital outlay expenses include \$30,000 to replace the aging back-up generator and \$30,000 for a replacement vehicle.

EMERGENCY TELEPHONE SYSTEM FUND

REVENUES

| Account Number | Revenue Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Charges for Services

| | | | | | | |
|-----------------------------------|----------------------------|--|----------------|----------------|----------------|----------------|
| 13-342501 | E-911 Landline Charges | | 160,000 | 130,000 | 130,000 | 130,000 |
| 13-342502 | E-911 Wireless Charges | | 390,000 | 420,000 | 420,000 | 420,000 |
| 13-342510 | E-911 Prepaid Charges | | 65,000 | 70,000 | 70,000 | 70,000 |
| 13-342520 | E-911 Fireworks Excise Tax | | 0 | 50 | 50 | 50 |
| Total Charges for Services | | | 615,000 | 620,050 | 620,050 | 620,050 |

Investment Income

| | | | | | | |
|--------------------------------|-------------------|--|------------|--------------|--------------|--------------|
| 13-361000 | Interest Revenues | | 100 | 1,000 | 1,000 | 1,000 |
| Total Investment Income | | | 100 | 1,000 | 1,000 | 1,000 |

Other Financing Sources

| | | | | | | |
|--------------------------------------|-------------------------------|--|----------------|----------------|----------------|----------------|
| 13-391100 | Transfer In From General Fund | | 927,779 | 590,274 | 550,274 | 550,274 |
| Total Other Financing Sources | | | 927,779 | 590,274 | 550,274 | 550,274 |

| | | | | | | |
|-----------------------|--|--|------------------|------------------|------------------|------------------|
| Total Revenues | | | 1,542,879 | 1,211,324 | 1,171,324 | 1,171,324 |
|-----------------------|--|--|------------------|------------------|------------------|------------------|

EXPENDITURES

| Account Number | Expenditure Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Personal Services and Employee Benefits

| | | | | | | |
|--|----------------------------------|--|----------------|----------------|----------------|----------------|
| 13-511100 | Regular Employees | | 545,643 | 533,492 | 533,492 | 533,492 |
| 13-511300 | Overtime | | 62,550 | 68,736 | 68,736 | 68,736 |
| 13-512100 | Group Insurance | | 137,295 | 134,860 | 134,860 | 134,860 |
| 13-512120 | Health Reimbursement Arrangement | | 5,000 | 2,000 | 2,000 | 2,000 |
| 13-512200 | FICA | | 37,710 | 37,339 | 37,339 | 37,339 |
| 13-512300 | Medicare | | 8,821 | 8,732 | 8,732 | 8,732 |
| 13-512400 | Retirement Contributions | | 76,435 | 78,128 | 78,128 | 78,128 |
| 13-512600 | Unemployment Insurance | | 980 | 687 | 687 | 687 |
| 13-512700 | Workers' Compensation | | 27,283 | 3,000 | 3,000 | 3,000 |
| Total Personal Services and Employee Benefits | | | 901,717 | 866,974 | 866,974 | 866,974 |

EMERGENCY TELEPHONE SYSTEM FUND

EXPENDITURES

| Account Number | Expenditure Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Purchased / Contracted Services

| | | | | | | |
|--|-------------------------------------|--|----------------|----------------|----------------|----------------|
| 13-521200 | Professional Services | | 151,400 | 7,500 | 7,500 | 7,500 |
| 13-521310 | Technical Services-Maint. Agreement | | 123,100 | 90,000 | 90,000 | 90,000 |
| 13-522210 | Repairs and Maintenance-Equipment | | 11,000 | 10,000 | 10,000 | 10,000 |
| 13-522260 | Repairs and Maintenance-Vehicle | | 1,700 | 1,700 | 1,700 | 1,700 |
| 13-522220 | Repairs and Maintenance-Building | | 1,000 | 1,000 | 1,000 | 1,000 |
| 13-522321 | Rentals | | 18,000 | 16,800 | 16,800 | 16,800 |
| 13-523100 | Property and Vehicle Insurance | | 3,000 | 10,000 | 10,000 | 10,000 |
| 13-523210 | Communication-Telephone | | 14,000 | 45,000 | 45,000 | 45,000 |
| 13-523500 | Travel | | 5,000 | 5,000 | 5,000 | 5,000 |
| 13-523600 | Dues and Fees | | 350 | 350 | 350 | 350 |
| 13-523700 | Education and Training | | 2,000 | 3,000 | 3,000 | 3,000 |
| Total Purchased / Contracted Services | | | 330,550 | 190,350 | 190,350 | 190,350 |

Supplies

| | | | | | | |
|-----------------------|-------------------------|--|---------------|---------------|---------------|---------------|
| 13-531101 | General Supplies-Office | | 2,000 | 2,000 | 2,000 | 2,000 |
| 13-531150 | General Supplies-Tires | | 500 | 500 | 500 | 500 |
| 13-531210 | Water/Sewer | | 2,500 | 2,500 | 2,500 | 2,500 |
| 13-531230 | Electricity | | 5,000 | 5,000 | 5,000 | 5,000 |
| 13-531270 | Gasoline/Diesel/Oil | | 6,000 | 4,000 | 4,000 | 4,000 |
| 13-531600 | Small Equipment | | 13,617 | 10,000 | 10,000 | 10,000 |
| Total Supplies | | | 29,617 | 24,000 | 24,000 | 24,000 |

Capital Outlays

| | | | | | | |
|------------------------------|-----------------------|--|----------------|----------------|---------------|---------------|
| 13-541200 | Resurface Parking Lot | | 0 | 40,000 | 0 | 0 |
| 13-542100 | Generator | | 0 | 30,000 | 30,000 | 30,000 |
| 13-542200 | Vehicle | | 0 | 30,000 | 30,000 | 30,000 |
| 13-542400 | NG911 Equipment | | 220,000 | 0 | 0 | 0 |
| Total Capital Outlays | | | 220,000 | 100,000 | 60,000 | 60,000 |

Other Costs

| | | | | | | |
|--------------------------|-------------------|--|---------------|---------------|---------------|---------------|
| 13-573100 | 911 Cost Recovery | | 50,000 | 30,000 | 30,000 | 30,000 |
| Total Other Costs | | | 50,000 | 30,000 | 30,000 | 30,000 |

| | | | | | | |
|---------------------------|--|--|------------------|------------------|------------------|------------------|
| Total Expenditures | | | 1,531,884 | 1,211,324 | 1,171,324 | 1,171,324 |
|---------------------------|--|--|------------------|------------------|------------------|------------------|

HOTEL/MOTEL TAX FUND

DEPARTMENT PROFILE

This Special Revenue Fund, authorized by O.C.G.A. 48-13-51, is used to account for the proceeds of the 3% hotel/motel tax collected from hotels located within the unincorporated area of the county. These funds are distributed as follows: funds collected from F.D. Roosevelt State Park are returned to the Georgia Department of Natural Resources less a 3% administrative fee to be used by them to promote the state park and tourism within the county. The remaining funds are divided between the Chamber of Commerce (66.7%) and the county (33.3%) to be used to promote local tourism and for other purposes.

STAFFING PLAN

| Position Title | FY 2016-17 | FY 2017-18 | FY 2018-19 |
|---------------------------|-------------------|-------------------|-------------------|
| No Positions in this Fund | 0 | 0 | 0 |
| Total Positions | 0 | 0 | 0 |

FY 2018-19 BUDGET HIGHLIGHTS

- The distribution of the hotel/motel tax is \$21,000 to the Chamber of Commerce, \$15,000 to the Georgia Department of Natural Resources, and \$11,000 to the county for a total of \$47,000.

HOTEL/MOTEL TAX FUND

REVENUES

| Account Number | Revenue Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Taxes

| | | | | | | |
|--------------------|-----------------|--|---------------|---------------|---------------|---------------|
| 80-314100 | Hotel/Motel Tax | | 45,000 | 47,000 | 47,000 | 47,000 |
| Total Taxes | | | 45,000 | 47,000 | 47,000 | 47,000 |

| | | | | | | |
|-----------------------|--|--|---------------|---------------|---------------|---------------|
| Total Revenues | | | 45,000 | 47,000 | 47,000 | 47,000 |
|-----------------------|--|--|---------------|---------------|---------------|---------------|

EXPENDITURES

| Account Number | Expenditure Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Purchased / Contracted Services

| | | | | | | |
|--|-------------------------------|--|---------------|---------------|---------------|---------------|
| 80-572006 | Chamber of Commerce | | 20,000 | 21,000 | 21,000 | 21,000 |
| 80-572007 | GA Dept. of Natural Resources | | 14,000 | 15,000 | 15,000 | 15,000 |
| Total Purchased / Contracted Services | | | 34,000 | 36,000 | 36,000 | 36,000 |

Other Financing Uses

| | | | | | | |
|-----------------------------------|------------------------------|--|---------------|---------------|---------------|---------------|
| 80-611100 | Transfer Out to General Fund | | 11,000 | 11,000 | 11,000 | 11,000 |
| Total Other Financing Uses | | | 11,000 | 11,000 | 11,000 | 11,000 |

| | | | | | | |
|---------------------------|--|--|---------------|---------------|---------------|---------------|
| Total Expenditures | | | 45,000 | 47,000 | 47,000 | 47,000 |
|---------------------------|--|--|---------------|---------------|---------------|---------------|



CAPITAL PROJECT FUNDS

Capital Project Funds are used to account for financial resources that are used for the acquisition of major capital facilities other than those financed by other Funds. The county has nine Capital Project Funds: Public Improvements Authority Fund, SPLOST-2004 Fund, SPLOST-2009 Fund (closed), SPLOST-2014 Fund, TSPLOST-2013 Fund, SPLOST-2019 Fund, Library Construction Fund (closed), Economic Development Project Fund, and the Rails to Trails Project Fund.

PUBLIC IMPROVEMENTS AUTHORITY FUND

FUND PROFILE

This authority was created by an act of the Georgia General Assembly during 1995 and activated during 2001 as a way to provide basic infrastructure and recreational facilities, improvements, and services to the citizens of Harris County. This Fund was also created to promote the growth and development of the county and enhance the general welfare of its citizens.

STAFFING PLAN

| Position Title | FY 2016-17 | FY 2017-18 | FY 2018-19 |
|---------------------------|-------------------|-------------------|-------------------|
| No Positions in this Fund | 0 | 0 | 0 |
| Total Positions | 0 | 0 | 0 |

FY 2018-19 BUDGET HIGHLIGHTS

- Continue the debt payments for the Grove Development's water and sewer improvements paid by the developer - \$216,000.
- Continue the debt payments for the 2012 Water Works revenue bonds paid by the Water Works Enterprise Fund - \$615,648 (principal and interest).
- Continue the recently refinanced debt payments for the Community Center paid by the General Fund - \$411,352 (principal and interest).
- Pay \$3,625 in trustee fees.

PUBLIC IMPROVEMENTS AUTHORITY FUND

REVENUES

| Account Number | Revenue Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Intergovernmental Revenues

| | | | | | | |
|---|------------------------------|--|----------------|----------|----------|----------|
| 79-331300 | Federal BAB Interest Subsidy | | 107,201 | 0 | 0 | 0 |
| Total Intergovernmental Revenues | | | 107,201 | 0 | 0 | 0 |

Contributions from Private Sources

| | | | | | | |
|---|--------------------------|--|----------------|----------------|----------------|----------------|
| 79-371020 | Grove Dev. Contributions | | 216,000 | 216,000 | 216,000 | 216,000 |
| Total Contributions from Private Sources | | | 216,000 | 216,000 | 216,000 | 216,000 |

Other Financing Sources

| | | | | | | |
|--------------------------------------|----------------------------------|--|------------------|------------------|------------------|------------------|
| 79-391100 | Transfer In from General Fund | | 559,087 | 414,977 | 414,977 | 414,977 |
| 79-391505 | Transfer In from Waterworks Fund | | 622,173 | 615,648 | 615,648 | 615,648 |
| Total Other Financing Sources | | | 1,181,260 | 1,030,625 | 1,030,625 | 1,030,625 |

| | | | | | | |
|-----------------------|--|--|------------------|------------------|------------------|------------------|
| Total Revenues | | | 1,504,461 | 1,246,625 | 1,246,625 | 1,246,625 |
|-----------------------|--|--|------------------|------------------|------------------|------------------|

EXPENDITURES

| Account Number | Expenditure Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Debt Service

| | | | | | | |
|---------------------------|----------------------------|--|------------------|------------------|------------------|------------------|
| 79-581101 | Principal-Grove Dev. W & S | | 0 | 0 | 0 | 0 |
| 79-581102 | Principal-Waterworks | | 470,000 | 485,000 | 485,000 | 485,000 |
| 79-581103 | Principal-Community Center | | 360,000 | 280,000 | 280,000 | 280,000 |
| 79-582101 | Interest-Grove Dev. W & S | | 216,000 | 216,000 | 216,000 | 216,000 |
| 79-582102 | Interest-Waterworks | | 152,173 | 130,648 | 130,648 | 130,648 |
| 79-582103 | Interest-Community Center | | 306,288 | 131,352 | 131,352 | 131,352 |
| 79-583001 | Trustee Fee | | 0 | 3,625 | 3,625 | 3,625 |
| Total Debt Service | | | 1,504,461 | 1,246,625 | 1,246,625 | 1,246,625 |

| | | | | | | |
|---------------------------|--|--|------------------|------------------|------------------|------------------|
| Total Expenditures | | | 1,504,461 | 1,246,625 | 1,246,625 | 1,246,625 |
|---------------------------|--|--|------------------|------------------|------------------|------------------|

SPLOST – 2004 FUND

FUND PROFILE

A referendum was held during November 2003 to determine if the county voters wanted to continue the 1% Special Purpose Local Option Sales Tax (SPLOST) for a five-year period to raise \$14,000,000 for a variety of purposes including economic development to include acquisition of industrial sites, developing, installing, and maintaining infrastructure to include sewer, water, natural gas, and roads, construction of industrial buildings, and associated uses, improvements at Pate Park to include a building and playground equipment, construction and equipping of a walking trail to include lighting, benches, and associated equipment, construction of a community center for recreation and civic purposes, equipment for emergency medical services and fire services, and city projects. During the referendum, 2,606 citizens voted – 1,891 (72.6%) for the SPLOST and 715 (27.4%) against. Since the referendum was approved, the SPLOST went into effect on April 1, 2004 and continued until March 31, 2009. This Fund is used to account for the SPLOST-2004 proceeds and ensure that these funds are used for the intended purposes.

STAFFING PLAN

| Position Title | FY 2016-17 | FY 2017-18 | FY 2018-19 |
|---------------------------|------------|------------|------------|
| No Positions in this Fund | 0 | 0 | 0 |
| Total Positions | 0 | 0 | 0 |

FY 2018-19 BUDGET HIGHLIGHTS

- Purchase and installation of a \$100,000 playground for Pate Park that will close out the SPLOST-2004 Fund.



New playground at Pate Park

SPLOST – 2004 FUND

REVENUES

| Account Number | Revenue Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Other Financing Sources

| | | | | | | |
|--------------------------------------|----------------------|--|----------------|----------------|----------------|----------------|
| 72-399999 | Use of Fund Reserves | | 145,563 | 100,000 | 100,000 | 100,000 |
| Total Other Financing Sources | | | 145,563 | 100,000 | 100,000 | 100,000 |

| | | | | | | |
|-----------------------|--|--|----------------|----------------|----------------|----------------|
| Total Revenues | | | 145,563 | 100,000 | 100,000 | 100,000 |
|-----------------------|--|--|----------------|----------------|----------------|----------------|

EXPENDITURES

| Account Number | Expenditure Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Capital Outlays

| | | | | | | |
|------------------------------|-------------------------------|--|----------------|----------------|----------------|----------------|
| 72-541200 | Site Improvements - Pate Park | | 145,563 | 100,000 | 100,000 | 100,000 |
| Total Capital Outlays | | | 145,563 | 100,000 | 100,000 | 100,000 |

| | | | | | | |
|---------------------------|--|--|----------------|----------------|----------------|----------------|
| Total Expenditures | | | 145,563 | 100,000 | 100,000 | 100,000 |
|---------------------------|--|--|----------------|----------------|----------------|----------------|

SPLOST – 2009 FUND

FUND PROFILE

A referendum was held during November 2008 to determine if the county voters wanted to continue the 1% Special Purpose Local Option Sales Tax (SPLOST) for a five-year period to raise \$21,000,000 for economic development activities including industrial park improvements, library construction, recreation improvements, fire/EMS and public safety improvements and equipment, road and bridge improvements, and city projects. During the referendum, 13,730 citizens voted – 9,298 (67.7%) for the SPLOST and 4,432 (32.3%) against. At the time of the referendum, the county had 19,240 registered voters. Therefore, the referendum had an 71.4% voter turn-out rate. Since the referendum was approved, the SPLOST went into effect on April 1, 2009 and continued until March 31, 2014. This Fund is used to account for the SPLOST-2009 proceeds and ensure that these funds are used for the intended purposes.

STAFFING PLAN

| Position Title | FY 2016-17 | FY 2017-18 | FY 2018-19 |
|---------------------------|-------------------|-------------------|-------------------|
| No Positions in this Fund | 0 | 0 | 0 |
| Total Positions | 0 | 0 | 0 |

FY 2018-19 BUDGET HIGHLIGHTS

- This Fund has been depleted and is closed.

SPLOST – 2009 FUND

REVENUES

| Account Number | Revenue Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Other Financing Sources

| | | | | | | |
|--------------------------------------|----------------------|--|------------------|----------|----------|----------|
| 73-399999 | Use of Fund Reserves | | 3,242,325 | 0 | 0 | 0 |
| Total Other Financing Sources | | | 3,242,325 | 0 | 0 | 0 |

| | | | | | | |
|-----------------------|--|--|------------------|----------|----------|----------|
| Total Revenues | | | 3,242,325 | 0 | 0 | 0 |
|-----------------------|--|--|------------------|----------|----------|----------|

EXPENDITURES

| Account Number | Expenditure Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Capital Outlays

| | | | | | | |
|------------------------------|---------------------------|--|------------------|----------|----------|----------|
| 73-541400 | Hardage Road | | 889,225 | 0 | 0 | 0 |
| 73-541400 | LMIG Match-2016,2017,2018 | | 197,412 | 0 | 0 | 0 |
| 73-541400 | County Roads | | 687,821 | 0 | 0 | 0 |
| Total Capital Outlays | | | 1,774,458 | 0 | 0 | 0 |

Other Costs

| | | | | | | |
|--------------------------|----------------------------|--|---------------|----------|----------|----------|
| 73-572051 | Allocation to Hamilton | | 1,887 | 0 | 0 | 0 |
| 73-572052 | Allocation to Shiloh | | 3,909 | 0 | 0 | 0 |
| 73-572053 | Allocation to Waverly Hall | | 87,841 | 0 | 0 | 0 |
| Total Other Costs | | | 93,637 | 0 | 0 | 0 |

Other Financing Uses

| | | | | | | |
|-----------------------------------|--------------------------------------|--|------------------|----------|----------|----------|
| 73-611082 | Transfer Out to Library Constr. Fund | | 1,374,230 | 0 | 0 | 0 |
| Total Other Financing Uses | | | 1,374,230 | 0 | 0 | 0 |

| | | | | | | |
|---------------------------|--|--|------------------|----------|----------|----------|
| Total Expenditures | | | 3,242,325 | 0 | 0 | 0 |
|---------------------------|--|--|------------------|----------|----------|----------|

SPLOST – 2014 FUND

FUND PROFILE

A referendum was held during November 2013 to determine if the county voters wanted to continue the 1% Special Purpose Local Option Sales Tax (SPLOST) for a five-year period to raise \$19,000,000 for economic development activities including industrial park improvements, library construction, public safety equipment, water system improvements, agri-center improvements, road and bridge improvements, fire equipment, recreation improvements and equipment, debt reduction, jail addition, an AWOS system for the airport, and city projects. During the referendum, 1,674 citizens voted – 1,277 (76.3%) for the SPLOST and 397 (23.7%) against. At the time of the referendum, the county had 18,780 registered voters. Therefore, the referendum had an 8.9% voter turn-out rate. Since the referendum was approved, the SPLOST went into effect on April 1, 2014 and will continue until March 31, 2019. This Fund is used to account for the SPLOST-2014 proceeds and ensure that these funds are used for the intended purposes.

STAFFING PLAN

| Position Title | FY 2016-17 | FY 2017-18 | FY 2018-19 |
|---------------------------|------------|------------|------------|
| No Positions in this Fund | 0 | 0 | 0 |
| Total Positions | 0 | 0 | 0 |

FY 2018-19 BUDGET HIGHLIGHTS

- SPLOST-2014 will end during the fiscal year on March 31, 2019 making revenues appear less than expected.
- Professional services include \$10,000 for continuing construction administration of the Hamilton Business Park road improvements and \$60,000 for design and construction administration for Ellerslie Park improvements.
- Continue road improvements to the Hamilton Business Park - \$100,000.
- Continue the construction of Ellerslie Park Phase II (GDOT required turn lanes, internal gravel road/parking areas, three entrance features/gates, several trail bridges, and directional signage) using \$201,112 from this Fund and \$308,888 from the previous sale of land proceeds included in the Recreation Department's budget for a total project cost of \$510,000.
- Fund the 2019 LMIG state required 10% match and overage for the resurfacing of Barnes Mill Road and Lower Blue Springs Road - \$235,000. The LMIG grant amount of \$800,000 is in the Public Works Department's budget.
- Restripe various county roads - \$65,000.
- Purchase of the Cataula VFD fire truck - \$312,625
- Allocation to the cities - \$624,600.
- Transfer \$555,500 to the Economic Development Project Fund to assist with the Daesol site preparation cost.

SPLOST – 2014 FUND

REVENUES

| Account Number | Revenue Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Taxes

| | | | | | | |
|--------------------|---------------|--|------------------|------------------|------------------|------------------|
| 81-313200 | SPLOST – 2014 | | 2,500,000 | 1,800,000 | 1,800,000 | 1,800,000 |
| Total Taxes | | | 2,500,000 | 1,800,000 | 1,800,000 | 1,800,000 |

Investment Income

| | | | | | | |
|--------------------------------|-------------------|--|--------------|--------------|--------------|--------------|
| 81-361000 | Interest Revenues | | 2,000 | 2,000 | 2,000 | 2,000 |
| Total Investment Income | | | 2,000 | 2,000 | 2,000 | 2,000 |

Other Financing Sources

| | | | | | | |
|--------------------------------------|----------------------|--|------------------|----------------|----------------|----------------|
| 81-399999 | Use of Fund Reserves | | 3,038,372 | 301,837 | 301,837 | 301,837 |
| Total Other Financing Sources | | | 3,038,372 | 301,837 | 301,837 | 301,837 |

| | | | | | | |
|-----------------------|--|--|------------------|------------------|------------------|------------------|
| Total Revenues | | | 5,540,372 | 2,103,837 | 2,103,837 | 2,103,837 |
|-----------------------|--|--|------------------|------------------|------------------|------------------|

SPLOST – 2014 FUND

EXPENDITURES

| Account Number | Expenditure Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Purchased / Contracted Services

| | | | | | | |
|--|-----------------------|--|----------|---------------|---------------|---------------|
| 81-521200 | Professional Services | | 0 | 70,000 | 70,000 | 70,000 |
| Total Purchased / Contracted Services | | | 0 | 70,000 | 70,000 | 70,000 |

Capital Outlays

| | | | | | | |
|------------------------------|-------------------------------------|--|------------------|----------------|----------------|----------------|
| 81-541200 | Hamilton Business Park Improvements | | 200,000 | 100,000 | 100,000 | 100,000 |
| 81-541200 | Ellerslie Park Construction | | 250,000 | 141,112 | 141,112 | 141,112 |
| 81-541400 | Hadley Road Water Improvements | | 200,000 | 0 | 0 | 0 |
| 81-541400 | Hardage Road Water Improvements | | 203,500 | 0 | 0 | 0 |
| 81-541400 | LMIG Match/Overage | | 0 | 235,000 | 235,000 | 235,000 |
| 81-541400 | Road Stripping | | 0 | 65,000 | 65,000 | 65,000 |
| 81-542100 | Fire Truck Purchase | | 2,683,872 | 312,625 | 312,625 | 312,625 |
| 81-542400 | 911 CAD System Upgrades | | 80,000 | 0 | 0 | 0 |
| Total Capital Outlays | | | 3,617,372 | 853,737 | 853,737 | 853,737 |

Other Costs

| | | | | | | |
|--------------------------|-----------------------------|--|----------------|----------------|----------------|----------------|
| 81-572051 | Allocation to Hamilton | | 52,500 | 37,800 | 37,800 | 37,800 |
| 81-572052 | Allocation to Shiloh | | 65,000 | 46,800 | 46,800 | 46,800 |
| 81-572053 | Allocation to Waverly Hall | | 382,500 | 275,400 | 275,400 | 275,400 |
| 81-572054 | Allocation to Pine Mountain | | 170,000 | 122,400 | 122,400 | 122,400 |
| 81-572055 | Allocation to West Point | | 197,500 | 142,200 | 142,200 | 142,200 |
| Total Other Costs | | | 867,500 | 624,600 | 624,600 | 624,600 |

Other Financing Uses

| | | | | | | |
|-----------------------------------|---------------------------------------|--|------------------|----------------|----------------|----------------|
| 81-611082 | Transfer Out to Library Constr. Fund | | 500,000 | 0 | 0 | 0 |
| 81-611083 | Transfer Out to Econ. Dev. Proj. Fund | | 555,500 | 555,500 | 555,500 | 555,500 |
| Total Other Financing Uses | | | 1,055,500 | 555,500 | 555,500 | 555,500 |

| | | | | | | |
|---------------------------|--|--|------------------|------------------|------------------|------------------|
| Total Expenditures | | | 5,540,372 | 2,103,837 | 2,103,837 | 2,103,837 |
|---------------------------|--|--|------------------|------------------|------------------|------------------|

TSPLOST – 2013 FUND

FUND PROFILE

A regional referendum was held during July 2012 to determine if the voters of the 16 county River Valley Regional Commission District, that includes Harris County, wanted to begin a new 1% Transportation Special Purpose Local Option Sales Tax (TSPLOST) for a ten-year period to raise funds for regional and county-wide transportation improvement projects. During the referendum, 55,655 citizens voted – 30,202 (54.3%) for the TSPLOST and 25,453 (45.7%) against. In Harris County, a total of 5,429 citizens voted – 2,471 (45.5%) for the TSPLOST and 2,958 (54.5%) against. Since the regional referendum was approved by a majority of the region, the TSPLOST went into effect on January 1, 2013 and will continue until December 31, 2022. This Fund is used to account for the TSPLOST-2013 proceeds and ensure that these funds are used for the intended purposes.

STAFFING PLAN

| Position Title | FY 2016-17 | FY 2017-18 | FY 2018-19 |
|---------------------------|-------------------|-------------------|-------------------|
| No Positions in this Fund | 0 | 0 | 0 |
| Total Positions | 0 | 0 | 0 |

FY 2018-19 BUDGET HIGHLIGHTS

- Professional services consist of \$65,000 to have a consulting engineer design and supervise the construction and paving 0.6 miles of Holland Drive.
- Capital outlay expenses include \$890,000 to pave Holland Drive.
- Other financing uses include a \$325,000 transfer to the Airport Enterprise Fund to pave the access road and a \$408,118 transfer to the Rails to Trails Capital Project Fund to fund that project's required grant matches, TE grant administration, construction administration, and a utility vehicle.

TSPLOST – 2013 FUND

REVENUES

| Account Number | Revenue Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Taxes

| | | | | | | |
|--------------------|----------|--|----------------|----------------|----------------|----------------|
| 96-313400 | T-SPLOST | | 960,000 | 960,000 | 960,000 | 960,000 |
| Total Taxes | | | 960,000 | 960,000 | 960,000 | 960,000 |

Investment Income

| | | | | | | |
|--------------------------------|-------------------|--|--------------|--------------|--------------|--------------|
| 96-361000 | Interest Revenues | | 1,000 | 4,000 | 4,000 | 4,000 |
| Total Investment Income | | | 1,000 | 4,000 | 4,000 | 4,000 |

Other Financing Sources

| | | | | | | |
|--------------------------------------|----------------------|--|---------------|----------------|----------------|----------------|
| 96-399999 | Use of Fund Reserves | | 89,000 | 724,118 | 724,118 | 724,118 |
| Total Other Financing Sources | | | 89,000 | 724,118 | 724,118 | 724,118 |

| | | | | | | |
|-----------------------|--|--|------------------|------------------|------------------|------------------|
| Total Revenues | | | 1,050,000 | 1,688,118 | 1,688,118 | 1,688,118 |
|-----------------------|--|--|------------------|------------------|------------------|------------------|

EXPENDITURES

| Account Number | Expenditure Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Purchased / Contracted Services

| | | | | | | |
|---|-----------------------|--|----------|---------------|---------------|---------------|
| 96-521200 | Professional Services | | 0 | 65,000 | 65,000 | 65,000 |
| Total Purchase / Contracted Services | | | 0 | 65,000 | 65,000 | 65,000 |

Capital Outlays

| | | | | | | |
|------------------------------|---------------------------------------|--|----------------|----------------|----------------|----------------|
| 96-541400 | County Roads and Bridges | | 223,882 | 0 | 0 | 0 |
| 96-541400 | Rails to Trails Project Phase I | | 258,118 | 0 | 0 | 0 |
| 96-541400 | Fortson Rd. Bridge@Standing Boy Creek | | 188,000 | 0 | 0 | 0 |
| 96-541400 | Holland Drive Paving | | 0 | 890,000 | 890,000 | 890,000 |
| Total Capital Outlays | | | 670,000 | 890,000 | 890,000 | 890,000 |

Other Financing Uses

| | | | | | | |
|-----------------------------------|--|--|----------------|----------------|----------------|----------------|
| 96-611037 | Transfer Out to Airport Enterprise Fund | | 380,000 | 325,000 | 325,000 | 325,000 |
| 96-611084 | Transfer Out to Rails to Trails Proj. Fund | | 0 | 408,118 | 408,118 | 408,118 |
| Total Other Financing Uses | | | 380,000 | 733,118 | 733,118 | 733,118 |

| | | | | | | |
|---------------------------|--|--|------------------|------------------|------------------|------------------|
| Total Expenditures | | | 1,050,000 | 1,688,118 | 1,688,118 | 1,688,118 |
|---------------------------|--|--|------------------|------------------|------------------|------------------|

SPLOST – 2019 FUND

FUND PROFILE

A referendum was held during May 2018 to determine if the county voters wanted to continue the 1% Special Purpose Local Option Sales Tax (SPLOST) for a six-year period to raise \$15,300,000 for public safety vehicles and equipment, community center debt repayments, renovations to the courthouse, old library, and community development building, economic development and broadband, a public works facility, road and bridge improvements, the rails to trails project, and city projects. During the referendum, 5,261 citizens voted – 3,535 (67.2%) for the SPLOST and 1,726 (32.8%) against. At the time of the referendum, the county had 23,678 registered voters. Therefore, the referendum had an 22.2% voter turn-out rate. Since the referendum was approved, the SPLOST will go into effect on April 1, 2019 and will continue until March 31, 2025. This Fund is used to account for the SPLOST-2019 proceeds and ensure that these funds are used for the intended purposes.

STAFFING PLAN

| Position Title | FY 2016-17 | FY 2017-18 | FY 2018-19 |
|---------------------------|-------------------|-------------------|-------------------|
| No Positions in this Fund | 0 | 0 | 0 |
| Total Positions | 0 | 0 | 0 |

FY 2018-19 BUDGET HIGHLIGHTS

- This Fund will begin collecting proceeds during April, May, and June for this fiscal year.
- Begin the design and renovations of the old library into a county administration building - \$54,100.
- Purchase two new jaws of life tools - \$50,000.
- Purchase two new ambulances - \$400,000.
- Allocation to the cities - \$96,000.

SPLOST – 2019 FUND

REVENUES

| Account Number | Revenue Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Taxes

| | | | | | | |
|--------------------|---------------|--|----------|----------------|----------------|----------------|
| 85-313200 | SPLOST – 2019 | | 0 | 600,000 | 600,000 | 600,000 |
| Total Taxes | | | 0 | 600,000 | 600,000 | 600,000 |

Investment Income

| | | | | | | |
|--------------------------------|-------------------|--|----------|------------|------------|------------|
| 85-361000 | Interest Revenues | | 0 | 100 | 100 | 100 |
| Total Investment Income | | | 0 | 100 | 100 | 100 |

| | | | | | | |
|-----------------------|--|--|----------|----------------|----------------|----------------|
| Total Revenues | | | 0 | 600,100 | 600,100 | 600,100 |
|-----------------------|--|--|----------|----------------|----------------|----------------|

EXPENDITURES

| Account Number | Expenditure Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Capital Outlays

| | | | | | | |
|------------------------------|-------------------------------|--|----------|----------------|----------------|----------------|
| 85-541301 | Renovation to the old Library | | 0 | 54,100 | 54,100 | 54,100 |
| 85-542100 | Jaws of Life Tool (2) | | 0 | 50,000 | 50,000 | 50,000 |
| 85-542200 | Ambulances (2) | | 0 | 400,000 | 400,000 | 400,000 |
| Total Capital Outlays | | | 0 | 504,100 | 504,100 | 504,100 |

Other Costs

| | | | | | | |
|--------------------------|-----------------------------|--|----------|---------------|---------------|---------------|
| 85-572051 | Allocation to Hamilton | | 0 | 22,200 | 22,200 | 22,200 |
| 85-572052 | Allocation to Shiloh | | 0 | 12,000 | 12,000 | 12,000 |
| 85-572053 | Allocation to Waverly Hall | | 0 | 19,200 | 19,200 | 19,200 |
| 85-572054 | Allocation to Pine Mountain | | 0 | 24,600 | 24,600 | 24,600 |
| 85-572055 | Allocation to West Point | | 0 | 18,000 | 18,000 | 18,000 |
| Total Other Costs | | | 0 | 96,000 | 96,000 | 96,000 |

| | | | | | | |
|---------------------------|--|--|----------|----------------|----------------|----------------|
| Total Expenditures | | | 0 | 600,100 | 600,100 | 600,100 |
|---------------------------|--|--|----------|----------------|----------------|----------------|

LIBRARY CONSTRUCTION FUND

FUND PROFILE

A new library was approved by the voters during the 2009 SPLOST in the amount of \$1,500,000 and also during the 2014 SPLOST in the amount of \$500,000. The state is also contributing \$2,000,000 toward this project. The county also expects to receive donations in the amount of \$1,226,000. The total cost of the new library is expected to be \$5,226,000. This Fund is used to account for those funding sources and ensure they are used for library purposes.

STAFFING PLAN

| Position Title | FY 2016-17 | FY 2017-18 | FY 2018-19 |
|---------------------------|------------|------------|------------|
| No Positions in this Fund | 0 | 0 | 0 |
| Total Positions | 0 | 0 | 0 |

FY 2018-19 BUDGET HIGHLIGHTS

- The library construction project has been completed and this Fund has been closed.



*New Harris County Public Library
Opened March 29, 2018*

LIBRARY CONSTRUCTION FUND

REVENUES

| Account Number | Revenue Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Intergovernmental Revenues

| | | | | | | |
|---|----------------------|--|------------------|----------|----------|----------|
| 82-334310 | State Reimbursements | | 1,500,000 | 0 | 0 | 0 |
| Total Intergovernmental Revenues | | | 1,500,000 | 0 | 0 | 0 |

Contributions and Donations from Private Sources

| | | | | | | |
|--|-----------|--|------------------|----------|----------|----------|
| 82-371000 | Donations | | 1,226,000 | 0 | 0 | 0 |
| Total Contributions and Donations | | | 1,226,000 | 0 | 0 | 0 |

Other Financing Sources

| | | | | | | |
|--------------------------------------|------------------------------|--|------------------|----------|----------|----------|
| 82-391073 | Transfer In from SPLOST-2009 | | 1,374,230 | 0 | 0 | 0 |
| 82-391081 | Transfer In from SPLOST-2014 | | 500,000 | 0 | 0 | 0 |
| Total Other Financing Sources | | | 1,874,230 | 0 | 0 | 0 |

| | | | | | | |
|-----------------------|--|--|------------------|----------|----------|----------|
| Total Revenues | | | 4,600,230 | 0 | 0 | 0 |
|-----------------------|--|--|------------------|----------|----------|----------|

EXPENDITURES

| Account Number | Expenditure Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Capital Outlays

| | | | | | | |
|------------------------------|----------------------|--|------------------|----------|----------|----------|
| 82-541300 | Library Construction | | 4,600,230 | 0 | 0 | 0 |
| Total Capital Outlays | | | 4,600,230 | 0 | 0 | 0 |

| | | | | | | |
|---------------------------|--|--|------------------|----------|----------|----------|
| Total Expenditures | | | 4,600,230 | 0 | 0 | 0 |
|---------------------------|--|--|------------------|----------|----------|----------|

ECONOMIC DEVELOPMENT PROJECT FUND

FUND PROFILE

The Board entered into an agreement with Daesol Materials Georgia, LLC during March 2016 to assist them with site preparation costs for a new industrial plant located within the Northwest Harris Business Park. This Fund is used to account for those funding sources and expenses to ensure they are used for the intended purposes.

STAFFING PLAN

| Position Title | FY 2016-17 | FY 2017-18 | FY 2018-19 |
|---------------------------|-------------------|-------------------|-------------------|
| No Positions in this Fund | 0 | 0 | 0 |
| Total Positions | 0 | 0 | 0 |

FY 2018-19 BUDGET HIGHLIGHTS

- Professional services expenses consist of \$10,000 for an engineering consultant to provide construction administration for the Daesol site preparation project.
- Capital outlay expenses include \$1,395,500 for the actual site preparation cost to assist Daesol in constructing a new industrial plant directly adjacent to their existing plant in the Northwest Harris Business Park.

ECONOMIC DEVELOPMENT PROJECT FUND

REVENUES

| Account Number | Revenue Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Intergovernmental Revenues

| | | | | | | |
|---|------------------|--|----------------|----------|----------|----------|
| 83-334310 | State EDGE Grant | | 150,000 | 0 | 0 | 0 |
| Total Intergovernmental Revenues | | | 150,000 | 0 | 0 | 0 |

Other Financing Sources

| | | | | | | |
|--------------------------------------|-----------------------------------|--|----------------|------------------|------------------|------------------|
| 83-391081 | Transfer In from SPLOST-2014 Fund | | 555,500 | 555,500 | 555,500 | 555,500 |
| 83-391019 | Transfer In from Solid Waste Fund | | 0 | 850,000 | 850,000 | 850,000 |
| Total Other Financing Sources | | | 555,500 | 1,405,500 | 1,405,500 | 1,405,500 |

| | | | | | | |
|-----------------------|--|--|----------------|------------------|------------------|------------------|
| Total Revenues | | | 705,500 | 1,405,500 | 1,405,500 | 1,405,500 |
|-----------------------|--|--|----------------|------------------|------------------|------------------|

EXPENDITURES

| Account Number | Expenditure Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Purchased / Contracted Services

| | | | | | | |
|--|-----------------------|--|----------|---------------|---------------|---------------|
| 83-521200 | Professional Services | | 0 | 10,000 | 10,000 | 10,000 |
| Total Purchased / Contracted Services | | | 0 | 10,000 | 10,000 | 10,000 |

Capital Outlays

| | | | | | | |
|------------------------------|--------------|--|----------------|------------------|------------------|------------------|
| 83-541300 | Construction | | 555,500 | 1,395,500 | 1,395,500 | 1,395,500 |
| Total Capital Outlays | | | 555,500 | 1,395,500 | 1,395,500 | 1,395,500 |

Other Costs

| | | | | | | |
|--------------------------|-------------------|--|----------------|----------|----------|----------|
| 83-573000 | Payment to Others | | 150,000 | 0 | 0 | 0 |
| Total Other Costs | | | 150,000 | 0 | 0 | 0 |

| | | | | | | |
|---------------------------|--|--|----------------|------------------|------------------|------------------|
| Total Expenditures | | | 705,500 | 1,405,500 | 1,405,500 | 1,405,500 |
|---------------------------|--|--|----------------|------------------|------------------|------------------|

RAILS TO TRAILS PROJECT FUND

FUND PROFILE

The Board of County Commissioners purchased 21.5 miles of abandoned gravel rail line beginning at the Meriwether County line and extending to the Columbus-Muscogee County line from Georgia Southwestern Railroad during 2008. The total cost to acquire this abandoned gravel rail line was \$300,000 with the county funding half and Callaway Gardens funding half. The purpose of this purchase was to eventually develop a paved pedestrian walkway to provide county-wide outdoor recreational opportunities including walking, jogging, running, and bicycling. This Fund is used to account for funding sources and expenses to ensure they are used to improve this rail line.

STAFFING PLAN

| Position Title | FY 2016-17 | FY 2017-18 | FY 2018-19 |
|---------------------------|------------|------------|------------|
| No Positions in this Fund | 0 | 0 | 0 |
| Total Positions | 0 | 0 | 0 |

FY 2018-19 BUDGET HIGHLIGHTS

- Revenues for this Fund consist of three federal grants that total \$812,473 that were previously awarded and a \$408,118 contribution from TSPLOST funds.
- Professional services consist of \$18,000 for TE grant administration and construction administration for the Rails to Trails project.
- Capital outlay expenses include \$1,190,591 to construct Phase I of the Rails to Trails project which consist of constructing a ten-foot wide asphalt multi-modal trail from downtown Pine Mountain to the bridge over SR 27 and \$12,000 to purchase a utility vehicle to perform rail line security and maintenance.



Typical Rails to Trails Section

RAILS TO TRAILS PROJECT FUND

REVENUES

| Account Number | Revenue Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Intergovernmental Revenues

| | | | | | | |
|---|----------------------------------|--|----------|----------------|----------------|----------------|
| 84-331301 | Transportation Enhancement Grant | | 0 | 512,473 | 512,473 | 512,473 |
| 84-331350 | LWCF Grant | | 0 | 100,000 | 100,000 | 100,000 |
| 84-331350 | Rails to Trails Grant | | 0 | 200,000 | 200,000 | 200,000 |
| Total Intergovernmental Revenues | | | 0 | 812,473 | 812,473 | 812,473 |

Other Financing Sources

| | | | | | | |
|--------------------------------------|--------------------------|--|----------|----------------|----------------|----------------|
| 84-391096 | Transfer In From TSPLOST | | 0 | 408,118 | 408,118 | 408,118 |
| Total Other Financing Sources | | | 0 | 408,118 | 408,118 | 408,118 |

| | | | | | | |
|-----------------------|--|--|----------|------------------|------------------|------------------|
| Total Revenues | | | 0 | 1,220,591 | 1,220,591 | 1,220,591 |
|-----------------------|--|--|----------|------------------|------------------|------------------|

EXPENDITURES

| Account Number | Expenditure Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Purchased / Contracted Services

| | | | | | | |
|--|-----------------------|--|---|---------------|---------------|---------------|
| 84-521200 | Professional Services | | 0 | 18,000 | 18,000 | 18,000 |
| Total Purchased / Contracted Services | | | | 18,000 | 18,000 | 18,000 |

Capital Outlays

| | | | | | | |
|------------------------------|--------------------------|--|----------|------------------|------------------|------------------|
| 84-541300 | Construction | | 0 | 1,190,591 | 1,190,591 | 1,190,591 |
| 84-542200 | Utility Vehicle (R to T) | | 0 | 12,000 | 12,000 | 12,000 |
| Total Capital Outlays | | | 0 | 1,202,591 | 1,202,591 | 1,202,591 |

| | | | | | | |
|---------------------------|--|--|----------|------------------|------------------|------------------|
| Total Expenditures | | | 0 | 1,220,591 | 1,220,591 | 1,220,591 |
|---------------------------|--|--|----------|------------------|------------------|------------------|



DEBT SERVICE FUND

Debt Service Funds are used to account for all financial resources that are used to pay for the principal and interest of certain debt not contained in any other Funds. The county has one Debt Service Fund: the Callaway Conservation Easement Fund.

CALLAWAY CONSERVATION EASEMENT FUND

FUND PROFILE

This Debt Service Fund is used to account for revenues paid by the Callaway Foundation to the county to service the debt for the 2,078.14 acre conservation easement until 2026.

STAFFING PLAN

| Position Title | FY 2016-17 | FY 2017-18 | FY 2018-19 |
|---------------------------|------------|------------|------------|
| No Positions in this Fund | 0 | 0 | 0 |
| Total Positions | 0 | 0 | 0 |

FY 2018-19 BUDGET HIGHLIGHTS

- Continue the debt payments for the Callaway conservation easement paid by the Callaway Foundation - \$143,958.

CALLAWAY CONSERVATION EASEMENT FUND

REVENUES

| Account Number | Revenue Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Contributions from Private Sources

| | | | | | | |
|---|------------------------|--|----------------|----------------|----------------|----------------|
| 77-371021 | Callaway Contributions | | 143,957 | 143,958 | 143,958 | 143,958 |
| Total Contributions from Private Sources | | | 143,957 | 143,958 | 143,958 | 143,958 |

| | | | | | | |
|-----------------------|--|--|----------------|----------------|----------------|----------------|
| Total Revenues | | | 143,957 | 143,958 | 143,958 | 143,958 |
|-----------------------|--|--|----------------|----------------|----------------|----------------|

EXPENDITURES

| Account Number | Expenditure Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Debt Service

| | | | | | | |
|---------------------------|---------------------------------|--|----------------|----------------|----------------|----------------|
| 77-581104 | Principal-Conservation Easement | | 109,526 | 112,858 | 112,858 | 112,858 |
| 77-582104 | Interest-Conservation Easement | | 34,431 | 31,100 | 31,100 | 31,100 |
| Total Debt Service | | | 143,957 | 143,958 | 143,958 | 143,958 |

| | | | | | | |
|---------------------------|--|--|----------------|----------------|----------------|----------------|
| Total Expenditures | | | 143,957 | 143,958 | 143,958 | 143,958 |
|---------------------------|--|--|----------------|----------------|----------------|----------------|



ENTERPRISE FUNDS

Enterprise Funds are used to account for all county operations that are financed and operated in the same manner as private enterprises, on a self-supporting basis. The county has three Enterprise Funds: Airport Fund, Solid Waste Fund, and the Water Works Fund.

AIRPORT FUND

FUND PROFILE

The Harris County Airport located in Pine Mountain is a 235-acre general aviation airport serving business aviation and recreational flying. The airport consists of a 5,001-foot long and 100-foot wide lighted asphalt runway with instrument approach, historic terminal building, fuel system, 29 T-hangars, 65 tie-down locations, and two 10,000 square foot corporate hangars. The airport offers 24/7 Jet A and Avgas self-service and full-service fueling, hangar rental, aircraft maintenance through a private contractor, flight training, courtesy cars, and an annual fly-in community event. The major revenue sources for this Fund are fuel sales, hanger rentals, and tie-down fees.

STAFFING PLAN

| Position Title | FY 2016-17 | FY 2017-18 | FY 2018-19 |
|------------------------|------------|------------|------------|
| Airport Manager | 1 | 1 | 1 |
| Attendant (part-time) | 1 | 1 | 1 |
| Total Positions | 2 | 2 | 2 |

FY 2018-19 BUDGET HIGHLIGHTS

- Professional services include \$236,000 for the airport consultant to prepare various studies including a runway extension environmental assessment (\$105,000), a runway pavement strength analysis (\$35,000), a runway extension justification study (\$15,000), design a runway remarking project (\$20,000), and perform construction administration services for the fencing installation project (\$60,000) all funded by grants from the Georgia Department of Transportation. Also, \$1,000 for audit services.
- Technical services include \$3,500 for the AWOS maintenance agreement, \$1,000 for security system maintenance, and \$350 for web hosting and maintenance for a total of \$4,850.
- Capital outlay expenses consists of \$65,000 to acquire property to complete the fencing project funded by a Georgia Department of Transportation grant, \$945,000 to install Phase I and Phase II of the wildlife fencing funded by a Georgia Department of Transportation grant, \$55,000 to remark the runway funded by a Georgia Department of Transportation grant, \$325,000 to pave the access road using TSPLOST funds, and \$30,000 to purchase a tractor/mower to allow the inmate assigned to the airport to mow the entire airport property and not rely on the Public Works Dept. for a total of \$1,420,000.

AIRPORT FUND

REVENUES

| Account Number | Revenue Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Intergovernmental Revenues

| | | | | | | |
|---|-------------------------------------|--|----------------|----------------|----------------|------------------|
| 37-331150 | GDOT Airport Grant | | 50,000 | 0 | 0 | 0 |
| 37-331151 | GDOT Grant for Fencing Design | | 60,000 | 0 | 0 | 60,000 |
| 37-331152 | GDOT Grant for Fencing Installation | | 300,000 | 585,000 | 585,000 | 945,000 |
| 37-331153 | GDOT Grant for Fencing Property | | 0 | 65,000 | 65,000 | 65,000 |
| 37-331154 | GDOT Grant for Various Studies | | 0 | 155,000 | 155,000 | 155,000 |
| 37-331155 | GDOT Grant For Runway Remarkings | | 0 | 75,000 | 75,000 | 75,000 |
| Total Intergovernmental Revenues | | | 410,000 | 880,000 | 880,000 | 1,300,000 |

Charges for Services

| | | | | | | |
|-----------------------------------|--------------------|--|----------------|----------------|----------------|----------------|
| 37-345301 | Av Gas Sales | | 280,000 | 150,000 | 150,000 | 150,000 |
| 37-345302 | Jet Fuel Sales | | 50,000 | 60,000 | 60,000 | 60,000 |
| 37-345303 | Hangar Rental Fees | | 95,000 | 90,000 | 90,000 | 90,000 |
| 37-345304 | Tie Down Fees | | 2,000 | 500 | 500 | 500 |
| Total Charges for Services | | | 427,000 | 300,500 | 300,500 | 300,500 |

Other Financing Sources

| | | | | | | |
|--------------------------------------|-------------------------------|--|----------------|----------------|----------------|----------------|
| 37-391100 | Transfer In from General Fund | | 0 | 210,989 | 10,989 | 10,989 |
| 37-391096 | Transfer In from TSPLOST | | 380,000 | 325,000 | 325,000 | 325,000 |
| Total Other Financing Sources | | | 380,000 | 535,989 | 335,989 | 335,989 |

| | | | | | | |
|-----------------------|--|--|------------------|------------------|------------------|------------------|
| Total Revenues | | | 1,217,000 | 1,716,489 | 1,516,489 | 1,936,489 |
|-----------------------|--|--|------------------|------------------|------------------|------------------|

EXPENDITURES

| Account Number | Expenditure Description | FY 2016-17 Unaudited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|-------------------------|----------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|----------------------|---------------------------|--|------------------------------------|---------------------------------------|

Personal Services and Employee Benefits

| | | | | | | |
|--|--------------------------|--|---------------|---------------|---------------|---------------|
| 37-511100 | Regular Employees | | 56,898 | 56,538 | 56,538 | 56,538 |
| 37-511300 | Overtime | | 1,110 | 1,000 | 1,000 | 1,000 |
| 37-512100 | Group Insurance | | 7,562 | 7,493 | 7,493 | 7,493 |
| 37-512200 | FICA | | 3,597 | 3,506 | 3,506 | 3,506 |
| 37-512300 | Medicare | | 842 | 820 | 820 | 820 |
| 37-512400 | Retirement Contributions | | 4,819 | 4,902 | 4,902 | 4,902 |
| 37-512600 | Unemployment Insurance | | 108 | 80 | 80 | 80 |
| 37-512700 | Workers' Compensation | | 2,845 | 1,100 | 1,100 | 1,100 |
| Total Personal Services and Employee Benefits | | | 77,781 | 75,439 | 75,439 | 75,439 |

AIRPORT FUND

EXPENDITURES

| Account Number | Expenditure Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Purchased / Contracted Services

| | | | | | | |
|--|----------------------------------|--|----------------|----------------|----------------|----------------|
| 37-521200 | Professional Services (GDOT) | | 141,000 | 176,000 | 176,000 | 236,000 |
| 37-521300 | Technical Services | | 7,000 | 4,850 | 4,850 | 4,850 |
| 37-522210 | Repair and Maintenance-Equipment | | 9,000 | 14,000 | 14,000 | 14,000 |
| 37-522220 | Repair and Maintenance-Building | | 25,000 | 5,000 | 5,000 | 5,000 |
| 37-522260 | Repair and Maintenance-Vehicle | | 1,000 | 1,000 | 1,000 | 1,000 |
| 37-523100 | Property and Vehicle Insurance | | 3,000 | 9,500 | 9,500 | 9,500 |
| 37-523210 | Communications-Telephone | | 2,900 | 3,400 | 3,400 | 3,400 |
| 37-523211 | Communications-Internet | | 1,300 | 1,300 | 1,300 | 1,300 |
| 37-523300 | Advertising | | 2,000 | 3,000 | 3,000 | 3,000 |
| 37-523500 | Travel | | 1,000 | 1,000 | 1,000 | 1,000 |
| 37-523600 | Dues and Fees | | 300 | 500 | 500 | 500 |
| 37-523700 | Education and Training | | 1,000 | 1,000 | 1,000 | 1,000 |
| Total Purchased / Contracted Services | | | 194,500 | 220,550 | 220,550 | 280,550 |

Supplies

| | | | | | | |
|-----------------------|-------------------------|--|----------------|----------------|----------------|----------------|
| 37-531101 | General Supplies-Office | | 900 | 1,200 | 1,200 | 1,200 |
| 37-531150 | General Supplies-Tires | | 200 | 500 | 500 | 500 |
| 37-531210 | Water/Sewer | | 2,500 | 1,500 | 1,500 | 1,500 |
| 37-531230 | Electricity | | 14,000 | 16,000 | 16,000 | 16,000 |
| 37-531270 | Gasoline/Diesel/Oil | | 500 | 800 | 800 | 800 |
| 37-531521 | Av Gas for Resale | | 200,000 | 100,000 | 100,000 | 100,000 |
| 37-531522 | Jet Fuel for Resale | | 32,000 | 40,000 | 40,000 | 40,000 |
| 37-531600 | Small Equipment | | 500 | 500 | 500 | 500 |
| Total Supplies | | | 250,600 | 160,500 | 160,500 | 160,500 |

Capital Outlays

| | | | | | | |
|------------------------------|----------------------------------|--|----------------|------------------|------------------|------------------|
| 37-541100 | Property for Fencing Project | | 0 | 65,000 | 65,000 | 65,000 |
| 37-541200 | Wildlife Fencing-Phase II (GDOT) | | 300,000 | 585,000 | 585,000 | 945,000 |
| 37-541200 | Runway Remarking | | 0 | 55,000 | 55,000 | 55,000 |
| 37-541300 | 2 Bay Garage | | 0 | 200,000 | 0 | 0 |
| 37-541400 | Access Road Paving (TSPLOST) | | 300,000 | 325,000 | 325,000 | 325,000 |
| 37-542200 | Tractor/Mower | | 0 | 30,000 | 30,000 | 30,000 |
| 37-542200 | Av Gas Vehicle | | 45,000 | 0 | 0 | 0 |
| 37-542500 | Security System | | 15,000 | 0 | 0 | 0 |
| Total Capital Outlays | | | 660,000 | 1,260,000 | 1,060,000 | 1,420,000 |

| | | | | | | |
|---------------------------|--|--|------------------|------------------|------------------|------------------|
| Total Expenditures | | | 1,182,881 | 1,716,489 | 1,516,489 | 1,936,489 |
|---------------------------|--|--|------------------|------------------|------------------|------------------|

SOLID WASTE FUND

FUND PROFILE

The Solid Waste Enterprise Fund is responsible for collecting residential and commercial solid waste on a weekly county-wide basis. The waste is collected curbside and transported to the county's transfer station. The waste is then transported to a certified MSW landfill by a private contractor. This department also operates three manned collection sites for county residents' use, maintains the permanently closed landfill, and performs recycling services. This Fund generates revenue from a fee placed on the annual tax bills and tipping fees.

STAFFING PLAN

| Position Title | FY 2016-17 | FY 2017-18 | FY 2018-19 |
|---------------------------------------|------------|------------|------------|
| Director | 1 | 1 | 1 |
| Assistant Director | 1 | 1 | 1 |
| Scale Operator | 1 | 1 | 1 |
| Sanitation Equipment Operator | 8 | 8 | 8 |
| Collection Site Attendant | 3 | 3 | 3 |
| Collection Site Attendant (part-time) | 1 | 1 | 1 |
| Inmates | 15 | 15 | 15 |
| Total Positions | 15 | 15 | 15 |

FY 2018-19 BUDGET HIGHLIGHTS

- Technical services include \$13,200 for a private company to perform landfill monitoring and well testing.
- Capital outlay expenses include \$54,000 to purchase replacement vehicle scales, \$30,000 to purchase a replacement vehicle and \$12,000 to purchase a utility vehicle.
- Indirect cost allocation of \$100,000 to the General Fund to pay for indirect cost such a finance, IT, administration, and purchasing services.
- Continue the debt service on the 420F backhoe for a total expense of \$21,074.
- Transfers of \$1,400,000 to the General Fund to help balance that budget and \$850,000 to the Economic Development Fund to help fund the Daesol site preparation project.

SOLID WASTE FUND

REVENUES

| Account Number | Revenue Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Charges for Services

| | | | | | | |
|-----------------------------------|---------------------------------------|--|------------------|------------------|------------------|------------------|
| 19-344110 | Garbage Collection Charges | | 1,910,000 | 1,900,000 | 1,900,000 | 1,900,000 |
| 19-344111 | Garbage Collection Charges-Delinquent | | 43,500 | 2,000 | 2,000 | 2,000 |
| 19-344112 | Commercial Dumpster Fees | | 23,000 | 22,000 | 22,000 | 22,000 |
| 19-344130 | Sale of Salvage | | 15,000 | 15,000 | 15,000 | 15,000 |
| 19-344150 | Landfill Tipping Fees | | 42,000 | 42,000 | 42,000 | 42,000 |
| Total Charges for Services | | | 2,033,500 | 1,981,000 | 1,981,000 | 1,981,000 |

Investment Income

| | | | | | | |
|--------------------------------|-------------------|--|--------------|---------------|---------------|---------------|
| 19-361000 | Interest Revenues | | 2,500 | 30,000 | 30,000 | 30,000 |
| Total Investment Income | | | 2,500 | 30,000 | 30,000 | 30,000 |

Other Financing Sources

| | | | | | | |
|--------------------------------------|----------------------|--|------------------|------------------|------------------|------------------|
| 19-392100 | Sale of Assets | | 50,000 | 10,000 | 10,000 | 10,000 |
| 19-399999 | Use of Fund Reserves | | 1,645,071 | 1,869,411 | 1,689,411 | 1,743,411 |
| Total Other Financing Sources | | | 1,695,071 | 1,879,411 | 1,699,411 | 1,753,411 |

| | | | | | | |
|----------------------|--|--|------------------|------------------|------------------|------------------|
| Total Revenue | | | 3,731,071 | 3,890,411 | 3,710,411 | 3,764,411 |
|----------------------|--|--|------------------|------------------|------------------|------------------|

SOLID WASTE FUND

EXPENDITURES

| Account Number | Expenditure Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Personal Services and Employee Benefits

| | | | | | | |
|--|----------------------------------|--|----------------|----------------|----------------|----------------|
| 19-511100 | Regular Employees | | 424,054 | 417,075 | 417,075 | 417,075 |
| 19-512100 | Group Insurance | | 108,124 | 104,891 | 104,891 | 104,891 |
| 19-512120 | Health Reimbursement Arrangement | | 15,000 | 15,000 | 15,000 | 15,000 |
| 19-512200 | FICA | | 26,292 | 25,859 | 25,859 | 25,859 |
| 19-512300 | Medicare | | 6,151 | 6,048 | 6,048 | 6,048 |
| 19-512400 | Retirement Contributions | | 53,003 | 52,625 | 52,625 | 52,625 |
| 19-512600 | Unemployment Insurance | | 714 | 549 | 549 | 549 |
| 19-512700 | Workers' Compensation | | 21,203 | 22,160 | 22,160 | 22,160 |
| Total Personal Services and Employee Benefits | | | 654,541 | 644,207 | 644,207 | 644,207 |

Purchased / Contracted Services

| | | | | | | |
|--|-----------------------------------|--|----------------|----------------|----------------|----------------|
| 19-521200 | Professional Services | | 3,000 | 3,000 | 3,000 | 3,000 |
| 19-521300 | Technical Services | | 13,200 | 13,200 | 13,200 | 13,200 |
| 19-522112 | Disposal-Septic Tank | | 1,000 | 1,000 | 1,000 | 1,000 |
| 19-522210 | Repairs and Maintenance-Equipment | | 1,500 | 1,500 | 1,500 | 1,500 |
| 19-522220 | Repairs and Maintenance-Buildings | | 18,500 | 8,000 | 8,000 | 8,000 |
| 19-522222 | Repairs and Maintenance-Sites | | 37,000 | 5,000 | 5,000 | 5,000 |
| 19-522260 | Repairs and Maintenance-Vehicle | | 105,000 | 105,000 | 105,000 | 105,000 |
| 19-523001 | Extermination | | 0 | 300 | 300 | 300 |
| 19-523100 | Property and Vehicle Insurance | | 14,000 | 16,900 | 16,900 | 16,900 |
| 19-523210 | Communications-Telephone | | 6,200 | 6,200 | 6,200 | 6,200 |
| 19-523250 | Communications-Postage | | 30 | 30 | 30 | 30 |
| 19-523500 | Travel | | 500 | 500 | 500 | 500 |
| 19-523700 | Education and Training | | 500 | 500 | 500 | 500 |
| Total Purchased / Contracted Services | | | 200,430 | 161,130 | 161,130 | 161,130 |

Supplies

| | | | | | | |
|-----------------------|-----------------------------|--|----------------|----------------|----------------|----------------|
| 19-531101 | General Supplies-Office | | 1,300 | 1,300 | 1,300 | 1,300 |
| 19-531120 | General Supplies-Janitorial | | 500 | 500 | 500 | 500 |
| 19-531150 | General Supplies-Tires | | 30,000 | 30,000 | 30,000 | 30,000 |
| 19-531190 | General Supplies-Other | | 4,500 | 4,500 | 4,500 | 4,500 |
| 19-531210 | Water/Sewer | | 0 | 1,000 | 1,000 | 1,000 |
| 19-531230 | Electricity | | 9,200 | 9,200 | 9,200 | 9,200 |
| 19-531270 | Gasoline/Diesel/Oil | | 130,700 | 90,000 | 90,000 | 90,000 |
| 19-531600 | Small Equipment | | 2,000 | 1,000 | 1,000 | 1,000 |
| 19-531710 | Uniforms | | 1,500 | 1,500 | 1,500 | 1,500 |
| Total Supplies | | | 179,700 | 139,000 | 139,000 | 139,000 |

SOLID WASTE FUND

EXPENDITURES

| Account Number | Expenditure Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Capital Outlays

| | | | | | | |
|------------------------------|--------------------------|--|----------------|----------------|---------------|---------------|
| 19-541300 | 24x25 Storage Building | | 12,000 | 0 | 0 | 0 |
| 19-542100 | Lawn Mower | | 6,000 | 0 | 0 | 0 |
| 19-542100 | Compactors (2) | | 34,000 | 0 | 0 | 0 |
| 19-542100 | Vehicle Scales | | 0 | 0 | 0 | 54,000 |
| 19-542200 | Garbage Trucks | | 380,000 | 180,000 | 0 | 0 |
| 19-542200 | Vehicle | | 0 | 30,000 | 30,000 | 30,000 |
| 19-542200 | Utility Vehicle | | 0 | 12,000 | 12,000 | 12,000 |
| 19-542500 | Receiving Containers (2) | | 13,000 | 0 | 0 | 0 |
| 19-542500 | Pressure Washer | | 6,000 | 0 | 0 | 0 |
| Total Capital Outlays | | | 451,000 | 222,000 | 42,000 | 96,000 |

Interfund / Interdepartmental Charges

| | | | | | | |
|--|--------------------------|--|----------|----------------|----------------|----------------|
| 19-551000 | Indirect Cost Allocation | | 0 | 100,000 | 100,000 | 100,000 |
| Total Interfund / Interdepartmental Charges | | | 0 | 100,000 | 100,000 | 100,000 |

Other Costs

| | | | | | | |
|--------------------------|--------------------------|--|----------------|----------------|----------------|----------------|
| 19-573001 | State Highway Impact Fee | | 1,100 | 1,500 | 1,500 | 1,500 |
| 19-573002 | Tipping Fees | | 552,000 | 350,000 | 350,000 | 350,000 |
| 19-573120 | Refunds | | 1,500 | 1,500 | 1,500 | 1,500 |
| Total Other Costs | | | 554,600 | 353,000 | 353,000 | 353,000 |

Debt Service

| | | | | | | |
|---------------------------|---------------------------------|--|----------------|---------------|---------------|---------------|
| 19-581200 | Principal-420F Backhoe | | 19,317 | 20,509 | 20,509 | 20,509 |
| 19-581200 | Principal-D6 Track Type Tractor | | 158,613 | 0 | 0 | 0 |
| 19-582200 | Interest-420F Backhoe | | 1,192 | 565 | 565 | 565 |
| 19-582200 | Interest-D6 Track Type Tractor | | 2,416 | 0 | 0 | 0 |
| Total Debt Service | | | 181,538 | 21,074 | 21,074 | 21,074 |

Other Financing Uses

| | | | | | | |
|-----------------------------------|--------------------------------|--|------------------|------------------|------------------|------------------|
| 19-611100 | Transfer Out to General Fund | | 1,500,000 | 1,400,000 | 1,400,000 | 1,400,000 |
| 19-611083 | Transfer Out to Econ. Dev. CPF | | 0 | 850,000 | 850,000 | 850,000 |
| Total Other Financing Uses | | | 1,500,000 | 2,250,000 | 2,250,000 | 2,250,000 |

| | | | | | | |
|---------------------------|--|--|------------------|------------------|------------------|------------------|
| Total Expenditures | | | 3,721,809 | 3,890,411 | 3,710,411 | 3,764,411 |
|---------------------------|--|--|------------------|------------------|------------------|------------------|

WATER WORKS FUND

FUND PROFILE

The Water Works Enterprise Fund provides clean drinking water and fire protection to over 8,550 customers in the unincorporated area of the county. The water source is surface water from the Chattahoochee River. The Water Works Fund consists of three divisions – Administration, Filter Plant, and Distribution. The Administration Division is responsible for the overall supervision of the Fund and conducts monthly customer billing and customer service support. The Filter Plant Division operates a 3.0 MGD plant and is responsible for all water treatment operations and ensures that all treated water is in compliance with all state and federal regulations. The Distribution Division is responsible for the maintenance of over 500 miles of water lines, ten pump stations, eight elevated water storage tanks, and four ground water storage tanks, repairing leaks, and installing water meters. This Fund also purchases water as needed from the Columbus Water Department, Georgia Power, and Talbot County.

STAFFING PLAN

| Position Title | FY 2016-17 | FY 2017-18 | FY 2018-19 |
|---|------------|------------|------------|
| Administration | | | |
| Director | 1 | 1 | 1 |
| Customer Service Supervisor | 1 | 1 | 1 |
| Customer Service Representative | 3 | 3 | 3 |
| Water Service Worker | 1 | 1 | 1 |
| Customer Service Representative (part-time) | 1 | 1 | 1 |
| Total Administration | 7 | 7 | 7 |
| Filter Plant | | | |
| Supervisor | 1 | 1 | 1 |
| WTP Operator I | 2 | 2 | 2 |
| WTP Operator II | 3 | 3 | 3 |
| WTP Operator III | 3 | 3 | 3 |
| WTP Operator Trainee | 1 | 1 | 1 |
| Total Filter Plant | 10 | 10 | 10 |
| Distribution | | | |
| Distribution Supervisor | 1 | 1 | 1 |
| Meter Reader Supervisor | 1 | 1 | 1 |
| Crew Supervisor | 1 | 1 | 1 |
| Maintenance Supervisor | 1 | 1 | 1 |
| Heavy Equipment Operator | 2 | 2 | 2 |
| Utility Locator | 1 | 1 | 1 |
| Meter Reader | 2 | 2 | 2 |
| Water Maintenance Specialist | 1 | 1 | 1 |
| Inmates | 2 | 2 | 2 |
| Total Distribution | 10 | 10 | 10 |
| Total Positions | 27 | 27 | 27 |

FY 2018-19 BUDGET HIGHLIGHTS

- Professional services include \$70,000 for the engineering consultant to provide construction administration for the water meter replacement project, \$70,000 for the engineering consultant to provide construction administration for the SR 219 water relocation project, \$30,000 for general engineering services as needed, \$1,000 for legal assistance, and \$9,500 for audit services for a total of \$180,500.

WATER WORKS FUND

FY 2018-19 BUDGET HIGHLIGHTS

- Technical services include \$2,000 for communication repairs, \$9,500 for billing system maintenance and support, and \$100,000 for water tank maintenance for a total of \$111,500.
- Capital outlay expenses consist of \$155,000 to purchase various equipment that includes a replacement backhoe, a replacement backhoe trailer, and two replacement trucks. Also \$80,000 for general water system improvements, \$50,000 for general water plant improvements, \$1,030,000 to relocate the water line on SR 219, \$1,500,000 to replace and upgrade all county water meters to smart meters using a GEFA loan, and \$150,000 to install 10,800 linear feet of 6-inch water line/hydrants on Hadley Road using in-house crews.
- Indirect cost allocation of \$150,000 to the General Fund to pay for indirect cost such as finance, IT, administration, and purchasing services.
- Transfers out includes \$615,648 (principal and interest) to the Public Improvements Authority Fund to pay debt service on the 2012 revenue bonds and \$150,000 to the General Fund.

REVENUES

| Account Number | Revenue Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|---------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Charges for Services

| | | | | | | |
|-----------------------------------|--------------------------------------|--|------------------|------------------|------------------|------------------|
| 93-344210 | Water Charges | | 4,734,185 | 4,600,000 | 4,600,000 | 4,600,000 |
| 93-344211 | Service Installations | | 125,000 | 140,000 | 140,000 | 140,000 |
| 93-344212 | Reconnect Fees | | 40,000 | 35,000 | 35,000 | 35,000 |
| 93-344213 | Surcharges (to repay 2002 GEFA Loan) | | 17,000 | 17,000 | 17,000 | 17,000 |
| 93-344214 | Late Fees | | 60,000 | 65,000 | 65,000 | 65,000 |
| 93-344215 | Credit Card Convenience Fees | | 10,000 | 30,000 | 30,000 | 30,000 |
| Total Charges for Services | | | 4,986,185 | 4,887,000 | 4,887,000 | 4,887,000 |

Investment Income

| | | | | | | |
|--------------------------------|-------------------|--|------------|--------------|--------------|--------------|
| 93-361000 | Interest Revenues | | 500 | 2,500 | 2,500 | 2,500 |
| Total Investment Income | | | 500 | 2,500 | 2,500 | 2,500 |

Miscellaneous Revenue

| | | | | | | |
|------------------------------------|------------------------|--|---------------|--------------|--------------|--------------|
| 93-389001 | Miscellaneous Revenues | | 12,000 | 7,000 | 7,000 | 7,000 |
| Total Miscellaneous Revenue | | | 12,000 | 7,000 | 7,000 | 7,000 |

Other Financing Sources

| | | | | | | |
|--------------------------------------|-----------------------------------|--|----------------|------------------|------------------|------------------|
| 93-125303 | GEFA Loan for Water Meter Project | | 0 | 1,570,000 | 1,570,000 | 1,570,000 |
| 93-399999 | Use of Fund Reserves | | 107,103 | 1,313,106 | 1,313,106 | 1,313,106 |
| Total Other Financing Sources | | | 107,103 | 2,883,106 | 2,883,106 | 2,883,106 |

| | | | | | | |
|----------------------|--|--|------------------|------------------|------------------|------------------|
| Total Revenue | | | 5,105,788 | 7,779,606 | 7,779,606 | 7,779,606 |
|----------------------|--|--|------------------|------------------|------------------|------------------|

WATER WORKS FUND

EXPENDITURES

| Account Number | Expenditure Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Personal Services and Employee Benefits

| | | | | | | |
|--|----------------------------------|--|------------------|------------------|------------------|------------------|
| 93-511100 | Regular Employees | | 1,044,179 | 1,111,719 | 1,111,719 | 1,111,719 |
| 93-511300 | Overtime | | 94,708 | 95,688 | 95,688 | 95,688 |
| 93-512100 | Group Insurance | | 204,097 | 202,290 | 202,290 | 202,290 |
| 93-512120 | Health Reimbursement Arrangement | | 15,000 | 25,000 | 25,000 | 25,000 |
| 93-512200 | FICA | | 70,613 | 74,860 | 74,860 | 74,860 |
| 93-512300 | Medicare | | 16,515 | 17,508 | 17,508 | 17,508 |
| 93-512400 | Retirement Contributions | | 146,448 | 154,463 | 154,463 | 154,463 |
| 93-512600 | Unemployment Insurance | | 1,285 | 1,064 | 1,064 | 1,064 |
| 93-512700 | Workers' Compensation | | 52,210 | 49,000 | 49,000 | 49,000 |
| Total Personal Services and Employee Benefits | | | 1,645,055 | 1,731,592 | 1,731,592 | 1,731,592 |

Purchased / Contracted Services

| | | | | | | |
|--|---------------------------------------|--|----------------|----------------|----------------|----------------|
| 93-521200 | Professional | | 30,500 | 180,500 | 180,500 | 180,500 |
| 93-521300 | Technical | | 111,500 | 111,500 | 111,500 | 111,500 |
| 93-522210 | Repairs and Maintenance-Equipment | | 20,000 | 20,000 | 20,000 | 20,000 |
| 93-522211 | Repairs and Maintenance-Office Equip. | | 1,000 | 1,300 | 1,300 | 1,300 |
| 93-522220 | Repairs and Maintenance-Buildings | | 75,000 | 75,000 | 75,000 | 75,000 |
| 93-522260 | Repairs and Maintenance-Vehicles | | 25,000 | 25,000 | 25,000 | 25,000 |
| 93-523001 | Extermination | | 700 | 700 | 700 | 700 |
| 93-523100 | Property & Equipment Insurance | | 31,625 | 37,800 | 37,800 | 37,800 |
| 93-523210 | Communications-Telephone | | 12,000 | 12,000 | 12,000 | 12,000 |
| 93-523250 | Communications-Postage | | 32,000 | 32,000 | 32,000 | 32,000 |
| 93-523500 | Travel | | 9,000 | 9,000 | 9,000 | 9,000 |
| 93-523600 | Dues and Fees | | 6,700 | 6,700 | 6,700 | 6,700 |
| 93-523601 | Credit Card Fees | | 6,000 | 18,000 | 18,000 | 18,000 |
| 93-523602 | Bank Fees | | 7,000 | 9,000 | 9,000 | 9,000 |
| 93-523700 | Education and Training | | 4,000 | 4,000 | 4,000 | 4,000 |
| Total Purchased / Contracted Services | | | 372,025 | 542,500 | 542,500 | 542,500 |

Supplies

| | | | | | | |
|-----------------------|-------------------------------------|--|----------------|----------------|----------------|----------------|
| 93-531101 | General Supplies-Office | | 20,500 | 20,500 | 20,500 | 20,500 |
| 93-531121 | General Supplies-Chemicals | | 130,000 | 130,000 | 130,000 | 130,000 |
| 93-531122 | General Supplies-Lab | | 13,000 | 13,000 | 13,000 | 13,000 |
| 93-531123 | General Supplies-System Maintenance | | 250,000 | 250,000 | 250,000 | 250,000 |
| 93-531230 | Electricity | | 314,500 | 314,500 | 314,500 | 314,500 |
| 93-531240 | Bottled Gas | | 1,500 | 1,500 | 1,500 | 1,500 |
| 93-531270 | Gasoline/Diesel/Oil | | 57,000 | 57,000 | 57,000 | 57,000 |
| 93-531600 | Small Equipment | | 5,000 | 5,000 | 5,000 | 5,000 |
| 93-531710 | Uniforms | | 14,000 | 15,000 | 15,000 | 15,000 |
| Total Supplies | | | 805,500 | 806,500 | 806,500 | 806,500 |

WATER WORKS FUND

EXPENDITURES

| Account Number | Expenditure Description | FY 2016-17 Audited | FY 2017-18 Amended Budget | FY 2018-19 Department Requested Budget | FY 2018-19 Manager Proposed Budget | FY 2018-19 Commission Approved Budget |
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|
|----------------|-------------------------|--------------------|---------------------------|--|------------------------------------|---------------------------------------|

Other Costs

| | | | | | | |
|--------------------------|------------------------------|--|----------------|----------------|----------------|----------------|
| 93-531511 | Water Purchase from Columbus | | 600,000 | 450,000 | 450,000 | 450,000 |
| 93-531512 | Water Purchase from Talbot | | 110,000 | 120,000 | 120,000 | 120,000 |
| 93-531513 | Water Purchase from GA Power | | 60,000 | 50,000 | 50,000 | 50,000 |
| 93-572007 | DNR Fees | | 44,000 | 44,000 | 44,000 | 44,000 |
| Total Other Costs | | | 814,000 | 664,000 | 664,000 | 664,000 |

Capital Outlays

| | | | | | | |
|------------------------------|-----------------------------------|--|----------------|------------------|------------------|------------------|
| 93-542100 | Equipment | | 202,503 | 155,000 | 155,000 | 155,000 |
| 93-541400 | General Water System Improvements | | 80,000 | 80,000 | 80,000 | 80,000 |
| 93-541400 | General Water Plant Improvements | | 50,000 | 50,000 | 50,000 | 50,000 |
| 93-541400 | SR 219 Water Line Relocation | | 0 | 1,030,000 | 1,030,000 | 1,030,000 |
| 93-541400 | Water Meter Replacement Project | | 0 | 1,500,000 | 1,500,000 | 1,500,000 |
| 93-541400 | Hadley Road Water Improvements | | 0 | 150,000 | 150,000 | 150,000 |
| 93-542410 | Financial Software | | 24,600 | 0 | 0 | 0 |
| Total Capital Outlays | | | 357,103 | 2,965,000 | 2,965,000 | 2,965,000 |

Interfund / Interdepartmental Charges

| | | | | | | |
|--|--------------------------|--|----------|----------------|----------------|----------------|
| 93-551000 | Indirect Cost Allocation | | 0 | 150,000 | 150,000 | 150,000 |
| Total Interfund / Interdepartmental Charges | | | 0 | 150,000 | 150,000 | 150,000 |

Debt Service

| | | | | | | |
|---------------------------|---------------------|--|----------------|----------------|----------------|----------------|
| 93-581105 | Principal-2002 GEFA | | 10,256 | 10,256 | 10,256 | 10,256 |
| 93-581106 | Principal-2016 GEFA | | 146,000 | 110,148 | 110,148 | 110,148 |
| 93-582105 | Interest-2002 GEFA | | 0 | 0 | 0 | 0 |
| 93-582106 | Interest-2016 GEFA | | 20,000 | 33,962 | 33,962 | 33,962 |
| Total Debt Service | | | 176,256 | 154,366 | 154,366 | 154,366 |

Other Financing Uses

| | | | | | | |
|-----------------------------------|------------------------------|--|----------------|----------------|----------------|----------------|
| 93-611079 | Transfer Out to PIA | | 622,173 | 615,648 | 615,648 | 615,648 |
| 93-611100 | Transfer Out to General Fund | | 300,000 | 150,000 | 150,000 | 150,000 |
| Total Other Financing Uses | | | 922,173 | 765,648 | 765,648 | 765,648 |

| | | | | | | |
|---------------------------|--|--|------------------|------------------|------------------|------------------|
| Total Expenditures | | | 5,092,112 | 7,779,606 | 7,779,606 | 7,779,606 |
|---------------------------|--|--|------------------|------------------|------------------|------------------|



LONG TERM DEBT SCHEDULE

LONG TERM DEBT

WATERWORKS METER REPLACEMENT GEFA LOAN

| Facility Type | Acquisition Date | Fiscal Year Due | Principal | Interest | Total |
|--|------------------|--|-----------|----------|-------|
| Replacement of 8,400+/- water meters to AMR smart meters funded through a GEFA Loan at 0.89%. Paid by Water Works Enterprise Fund. This project is under construction and will be converted into a loan when completed. | 2018 | 2018-19 2019-20 2020-21 2021-22 2022-23 2023-24 2024-25 2025-26 2026-27 2027-28 2028-29 2029-30 | | | |
| Total | | | | | |

WATERWORKS IMPROVEMENTS GEFA LOAN

| Facility Type | Acquisition Date | Fiscal Year Due | Principal | Interest | Total |
|---|------------------|--|---|---|---|
| Construction of a water filter plant expansion funded through a GEFA Loan at 1.4%. Paid by Water Works Enterprise Fund. | 2016 | 2018-19 2019-20 2020-21 2021-22 2022-23 2023-24 2024-25 2025-26 2026-27 2027-28 2028-29 2029-30 2030-31 2031-32 2032-33 2033-34 2034-35 2035-36 2036-37 2037-38 | 110,148 111,700 113,274 114,870 116,488 118,129 119,794 121,482 123,194 124,929 126,690 128,475 130,285 132,121 133,982 135,870 137,785 139,726 141,695 95,569 | 33,962 32,410 30,836 29,240 27,622 25,980 24,316 22,628 20,916 19,181 17,420 15,635 13,825 11,989 10,128 8,240 6,325 4,384 2,415 503 | 144,110 144,110 144,110 144,110 144,110 144,110 144,110 144,110 144,110 144,110 144,110 144,110 144,110 144,110 144,110 144,110 144,110 144,110 144,110 96,072 |
| Total | | | 2,476,206 | 357,955 | 2,834,161 |

LONG TERM DEBT

PUBLIC IMPROVEMENTS AUTHORITY REVENUE BONDS – THE GROVE DEVELOPMENT

| Facility Type | Acquisition Date | Fiscal Year Due | Principal | Interest | Total |
|---|------------------|-----------------|-----------|-----------|-----------|
| Water and sewer improvements related to the Grove development. 4%. Paid by developer to the Public Improvements Authority Fund. | 2015 | 2018-19 | 0 | 216,000 | 216,000 |
| | | 2019-20 | 0 | 216,000 | 216,000 |
| | | 2020-21 | 0 | 216,000 | 216,000 |
| | | 2021-22 | 0 | 216,000 | 216,000 |
| | | 2022-23 | 0 | 216,000 | 216,000 |
| | | 2023-24 | 0 | 216,000 | 216,000 |
| | | 2024-25 | 0 | 216,000 | 216,000 |
| | | 2025-26 | 0 | 216,000 | 216,000 |
| | | 2026-27 | 0 | 216,000 | 216,000 |
| | | 2027-28 | 0 | 216,000 | 216,000 |
| | | 2028-29 | 0 | 216,000 | 216,000 |
| | | 2029-30 | 0 | 216,000 | 216,000 |
| | | 2030-31 | 0 | 216,000 | 216,000 |
| | | 2031-32 | 0 | 216,000 | 216,000 |
| | | 2032-33 | 0 | 216,000 | 216,000 |
| | | 2033-34 | 0 | 216,000 | 216,000 |
| | | 2034-35 | 5,400,000 | 216,000 | 5,616,000 |
| Total | | | 5,400,000 | 3,672,000 | 9,072,000 |

PUBLIC WORKS EQUIPMENT LEASE-PURCHASE

| Facility Type | Acquisition Date | Fiscal Year Due | Principal | Interest | Total |
|--|------------------|-----------------|-----------|----------|---------|
| Purchase of heavy equipment (924K wheel loader, 3 12M3 motor graders, D5 track type tractor, and 953D track loader) for the Public Works Dept. through a lease-purchase agreement with Caterpillar Financial Services Corporation. 3.2%. Paid by General Fund. | 2014 | 2018-19 | 103,883 | 3,512 | 107,395 |
| | | 2019-20 | 53,200 | 498 | 53,698 |
| Total | | | 157,083 | 4,010 | 161,093 |

PUBLIC WORKS EQUIPMENT LEASE-PURCHASE

| Facility Type | Acquisition Date | Fiscal Year Due | Principal | Interest | Total |
|--|------------------|-----------------|--------------|-----------|--------------|
| Purchase of 416F backhoe loader for the Public Works Dept. through a lease-purchase agreement with Caterpillar Financial Services Corporation. 3.2%. Paid by General Fund. | 2014 | 2018-19 | 6,240 | 76 | 6,316 |
| Total | | | 6,240 | 76 | 6,316 |

LONG TERM DEBT

SOLID WASTE EQUIPMENT LEASE-PURCHASE

| Facility Type | Acquisition Date | Fiscal Year Due | Principal | Interest | Total |
|---|------------------|-----------------|-----------|----------|--------|
| Purchase of 420F backhoe loader for the Solid Waste Fund through a lease-purchase agreement with Caterpillar Financial Services Corporation. 3.2%. Paid by Solid Waste Enterprise Fund. | 2014 | 2018-19 | 20,509 | 565 | 21,074 |
| | | 2019-20 | 6,837 | 46 | 6,883 |
| Total | | | 27,346 | 611 | 27,957 |

PUBLIC IMPROVEMENTS AUTHORITY REVENUE BONDS – WATERWORKS IMROVEMENTS

| Facility Type | Acquisition Date | Fiscal Year Due | Principal | Interest | Total |
|---|------------------|-----------------|-----------|----------|-----------|
| Improvements to water system. 2.46%. Paid by a transfer from the Water Works Enterprise Fund to the Public Improvements Authority Fund. | 2012 | 2018-19 | 485,000 | 130,648 | 615,648 |
| | | 2019-20 | 505,000 | 113,473 | 618,473 |
| | | 2020-21 | 520,000 | 103,223 | 623,223 |
| | | 2021-22 | 530,000 | 92,392 | 622,392 |
| | | 2022-23 | 540,000 | 80,685 | 620,685 |
| | | 2023-24 | 555,000 | 68,020 | 623,020 |
| | | 2024-25 | 565,000 | 54,367 | 619,367 |
| | | 2025-26 | 580,000 | 39,764 | 619,764 |
| | | 2026-27 | 595,000 | 24,415 | 619,415 |
| | | 2027-28 | 615,000 | 8,303 | 623,303 |
| Total | | | 5,490,000 | 715,290 | 6,205,290 |

PUBLIC IMPROVEMENTS AUTHORITY REVENUE BONDS - COMMUNITY CENTER

| Facility Type | Acquisition Date | Fiscal Year Due | Principal | Interest | Total |
|---|---------------------|-----------------|-----------|----------|-----------|
| Community Center construction, other equipment, and improvements. 2.09%. Paid by a transfer from the General Fund or SPLOST-2019* Fund to the Public Improvements Authority Fund. | 2010 Refi - 2017 | 2018-19 | 280,000 | 131,352 | 411,352 |
| | | 2019-20 | 245,000 | 125,866 | 370,866 |
| | | 2020-21* | 615,000 | 116,879 | 731,879 |
| | | 2021-22* | 630,000 | 103,868 | 733,868 |
| | | 2022-23* | 645,000 | 90,545 | 735,545 |
| | | 2023-24* | 655,000 | 76,960 | 731,960 |
| | | 2024-25* | 670,000 | 63,113 | 733,113 |
| | | 2025-26 | 655,000 | 49,267 | 704,267 |
| | | 2026-27 | 665,000 | 35,473 | 700,473 |
| | | 2027-28 | 675,000 | 21,470 | 696,470 |
| | | 2028-29 | 690,000 | 7,208 | 697,208 |
| Total | | | 6,425,000 | 822,001 | 7,247,001 |

LONG TERM DEBT

CONSERVATION EASEMENT GEFA LOAN

| Facility Type | Acquisition Date | Fiscal Year Due | Principal | Interest | Total |
|---|------------------|-----------------|-----------|----------|-----------|
| Acquisition of a 2,078.14 acre conservation easement from the Callaway Foundation through a GEFA Clean Water State Revolving Loan at 3%. Paid by Callaway to the Debt Service Fund. | 2008 | 2018-19 | 112,858 | 31,100 | 143,958 |
| | | 2019-20 | 116,247 | 27,711 | 143,958 |
| | | 2020-21 | 119,867 | 24,091 | 143,958 |
| | | 2021-22 | 123,472 | 20,486 | 143,958 |
| | | 2022-23 | 127,228 | 16,730 | 143,958 |
| | | 2023-24 | 131,078 | 12,880 | 143,958 |
| | | 2024-25 | 135,100 | 8,858 | 143,958 |
| | | 2025-26 | 139,194 | 4,764 | 143,958 |
| | | 2026-27 | 83,269 | 833 | 84,102 |
| Total | | | 1,088,313 | 147,453 | 1,235,766 |

WATERWORKS IMPROVEMENTS GEFA LOAN

| Facility Type | Acquisition Date | Fiscal Year Due | Principal | Interest | Total |
|---|------------------|-----------------|-----------|----------|--------|
| Construction cost for water improvements (250,000-gallon elevated water tank, booster pump station, 20,800 l.f. of water mains with hydrants in Kings Gap area funded through a GEFA loan at 0%. Paid by Water Works Enterprise Fund. | 2002 | 2018-19 | 10,256 | 0 | 10,256 |
| | | 2019-20 | 10,256 | 0 | 10,256 |
| | | 2020-21 | 10,256 | 0 | 10,256 |
| | | 2021-22 | 10,256 | 0 | 10,256 |
| | | 2022-23 | 10,256 | 0 | 10,256 |
| | | 2023-24 | 5,136 | 0 | 5,136 |
| Total | | | 56,416 | 0 | 56,416 |

TOTAL DEBT PAYMENTS FOR FY 2018-19

| Principal | Interest | Total |
|-----------|----------|-----------|
| 1,128,894 | 547,215 | 1,676,109 |

TOTAL DEBT OUTSTANDING

| Principal | Interest | Total |
|------------|-----------|------------|
| 21,126,604 | 5,719,396 | 26,846,000 |

DEBT PER CAPITA

\$26,846,000/ 33,915 = \$792



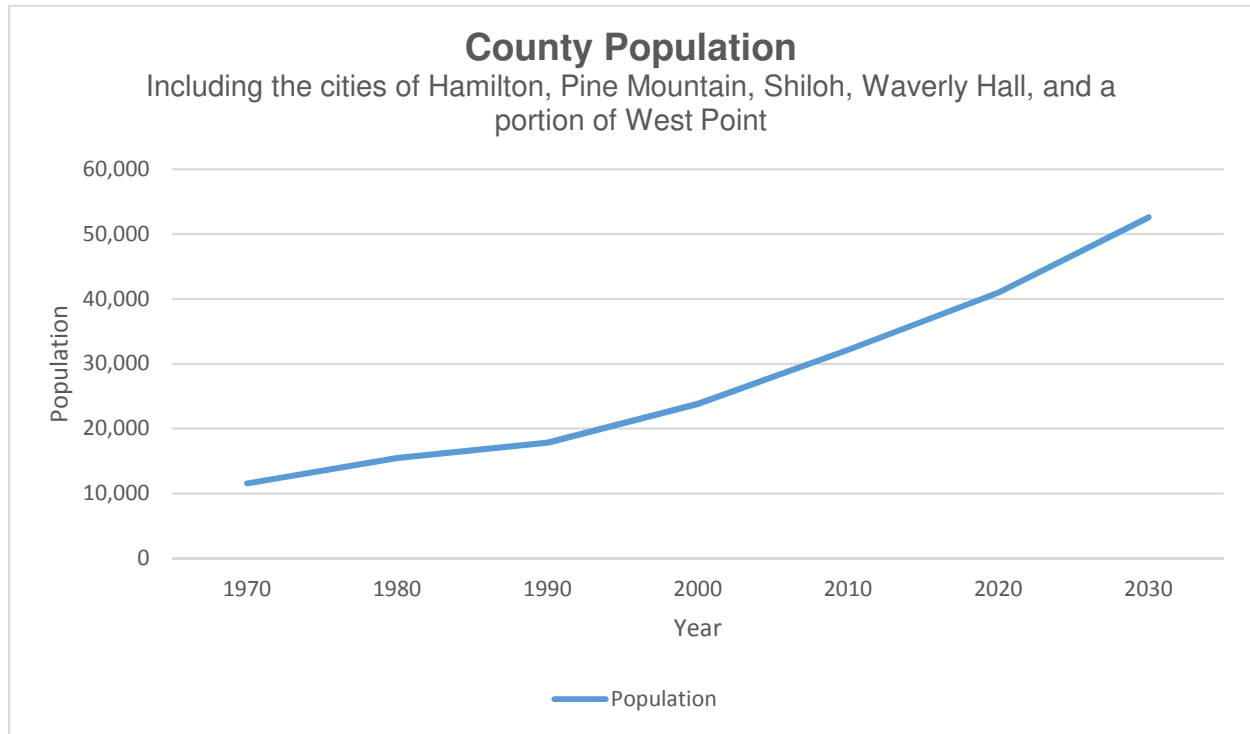
STATISTICAL INFORMATION

SELECTED GRAPH

HARRIS COUNTY EMPLOYEES BY TYPE

| Department | Total Employees | Full-Time | Part-Time | Elected | Board Member | Paid Supplement | Inmates |
|------------------------------|-----------------|------------|-----------|-----------|--------------|-----------------|--------------|
| General Fund | | | | | | | |
| Administration | 7 | 5 | 2 | | | | |
| Animal Control | 2 | 2 | 0 | | | | 1 |
| Board of Commissioners | 5 | 0 | 0 | 5 | | | |
| Board of Elections & Reg. | 4 | 0 | 1 | | 3 | | |
| Board of Equalization | 6 | 0 | 0 | | 6 | | |
| Clerk of Superior Court | 7 | 6 | 0 | 1 | | | |
| Community Center | 23 | 1 | 22 | | | | 2-3 |
| Community Development | 17 | 4 | 1 | | 12 | | |
| Coroner | 4 | 0 | 0 | 1 | | 3 | |
| District Attorney | 7 | 4 | 0 | 1 | | 2 | |
| EMS | 48 | 28 | 20 | | | | |
| Extension Service | 5 | 1 | 0 | | | 4 | |
| Facilities Maintenance | 4 | 4 | 0 | | | | 6-8 |
| Information Technology | 1 | 1 | 0 | | | | |
| Jail | 25 | 25 | 0 | | | | |
| Magistrate Court | 5 | 2 | 2 | 1 | | | |
| Non-Departmental | 0 | 0 | 0 | | | | |
| Prison | 30 | 30 | 0 | | | | 30 |
| Probate Court | 4 | 3 | 0 | 1 | | | |
| Public Works | 18 | 18 | 0 | | | | 5-7 |
| Recreation | 7 | 5 | 2 | | | | 12 |
| Sheriff's Office | 52 | 49 | 2 | 1 | | | |
| Superior Court | 20 | 0 | 8 | 7 | | 5 | |
| Tax Assessor | 11 | 8 | 0 | | 3 | | |
| Tax Commissioner | 7 | 6 | 0 | 1 | | | |
| Vehicle Maintenance | 5 | 5 | 0 | | | | 4-6 |
| Volunteer Fire Depts. | 0 | 0 | 0 | | | | |
| Special Revenue Funds | | | | | | | |
| 911 Center | 18 | 18 | 0 | | | | |
| Enterprise Funds | | | | | | | |
| Airport | 2 | 1 | 1 | | | | |
| Solid Waste | 15 | 14 | 1 | | | | 15 |
| Water Works | 27 | 26 | 1 | | | | 2 |
| Total Employees | 386 | 266 | 63 | 19 | 24 | 14 | 77-84 |

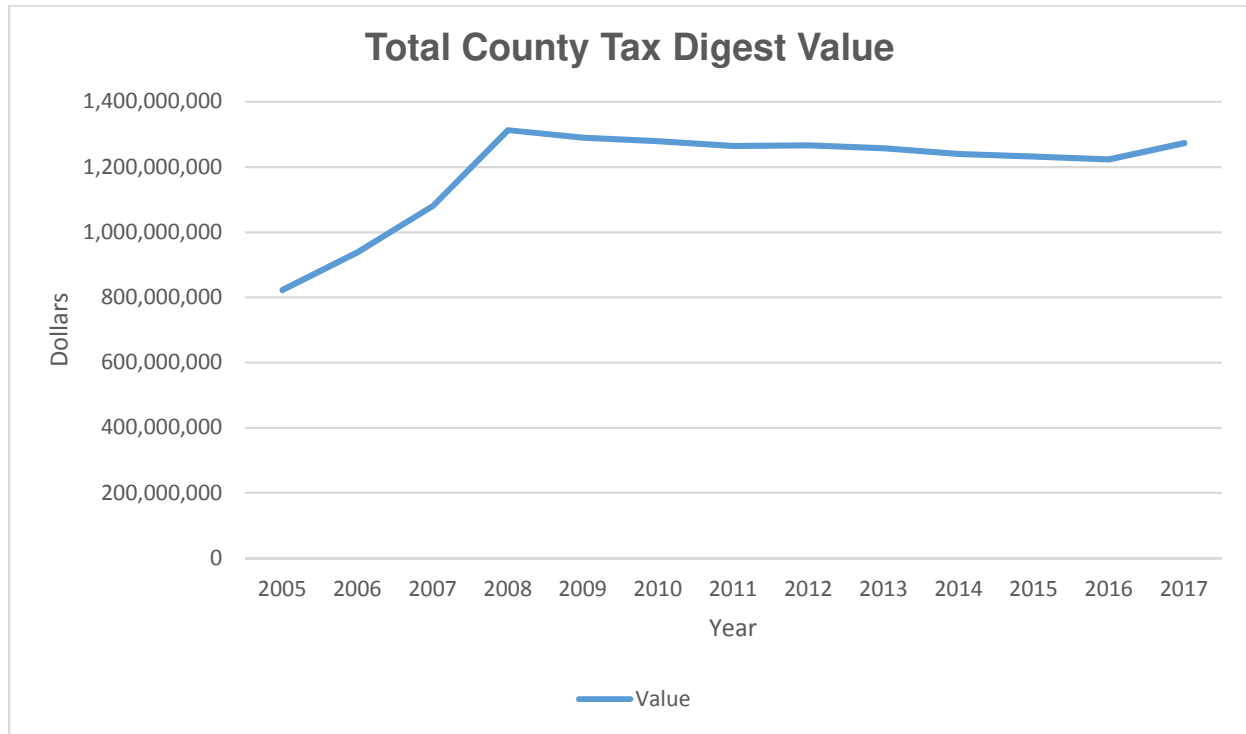
SELECTED GRAPH



| <u>Year</u> | <u>Population</u> |
|-------------|-------------------|
| 1970 | 11,545 |
| 1980 | 15,464 |
| 1990 | 17,837 |
| 2000 | 23,797 |
| 2010 | 32,026 |
| 2020 | 41,001 |
| 2030 | 52,606 |

Harris County's 2017 population estimate is 33,915, a 6% increase from 2010.

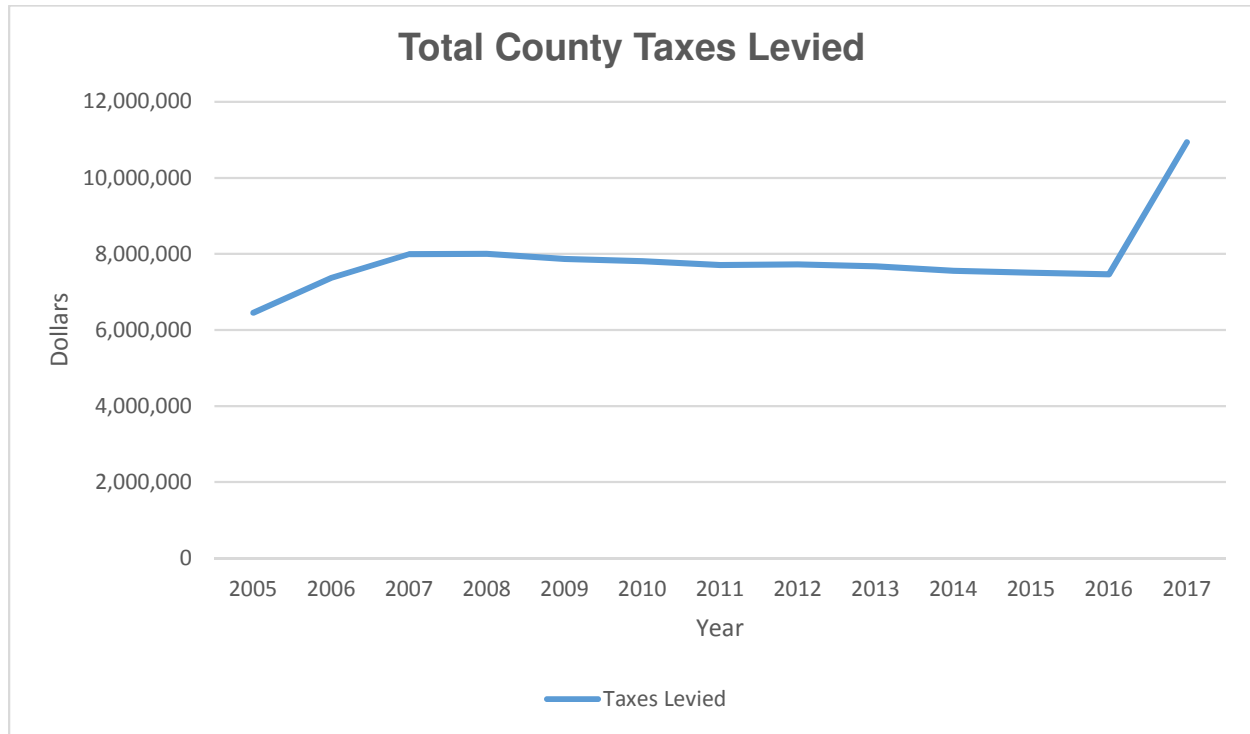
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| <u>Year</u> | <u>Total County Tax Digest Value</u> |
|-------------|--------------------------------------|
| 2005 | \$822,520,006 |
| 2006 | 938,525,860 |
| 2007 | 1,079,681,571 |
| 2008 | 1,313,180,610 |
| 2009 | 1,290,392,603 |
| 2010 | 1,279,715,455 |
| 2011 | 1,264,466,453 |
| 2012 | 1,266,739,959 |
| 2013 | 1,258,133,263 |
| 2014 | 1,239,965,382 |
| 2015 | 1,232,083,688 |
| 2016 | 1,223,323,808 |
| 2017 | 1,273,766,678 |

Source: Five Year History of Levy

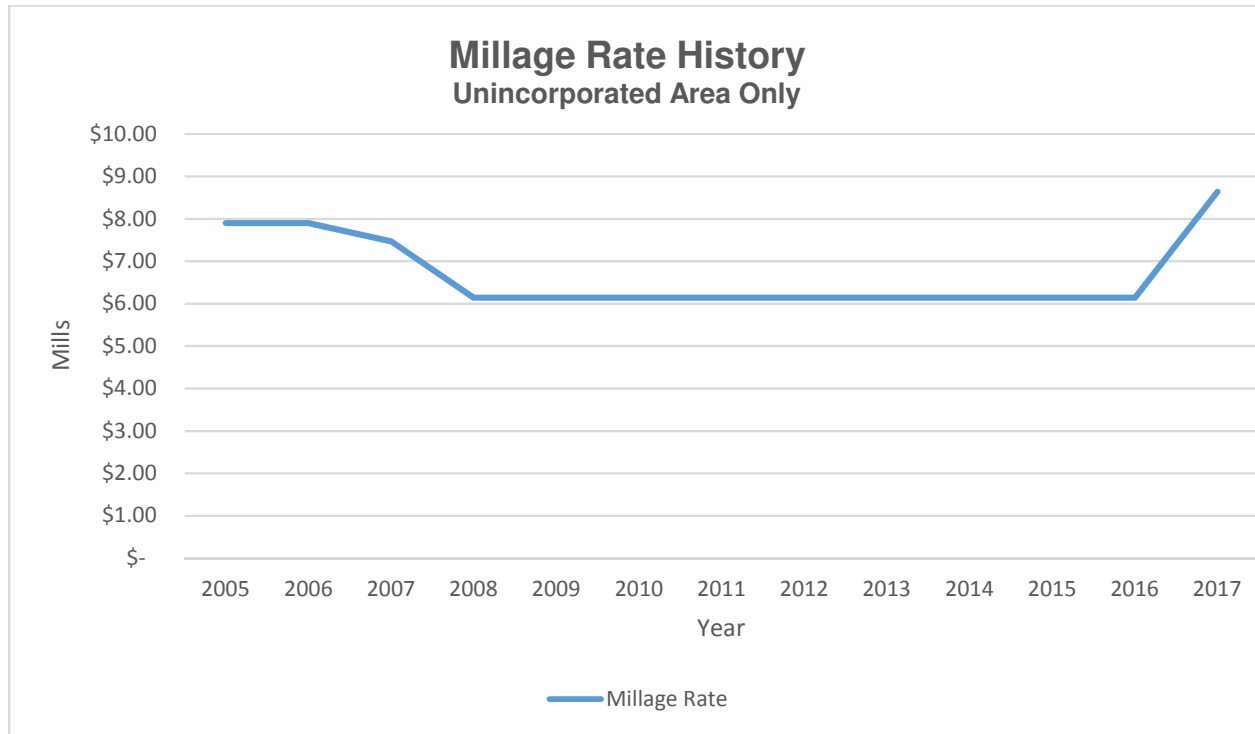
SELECTED GRAPH



| <u>Year</u> | <u>Total County Taxes Levied</u> |
|-------------|----------------------------------|
| 2005 | \$6,453,041 |
| 2006 | 7,368,979 |
| 2007 | 7,998,813 |
| 2008 | 8,005,653 |
| 2009 | 7,871,954 |
| 2010 | 7,806,571 |
| 2011 | 7,713,514 |
| 2012 | 7,724,759 |
| 2013 | 7,671,625 |
| 2014 | 7,561,435 |
| 2015 | 7,510,248 |
| 2016 | 7,463,561 |
| 2017 | 10,938,674 |

Source: Five Year History of Levy

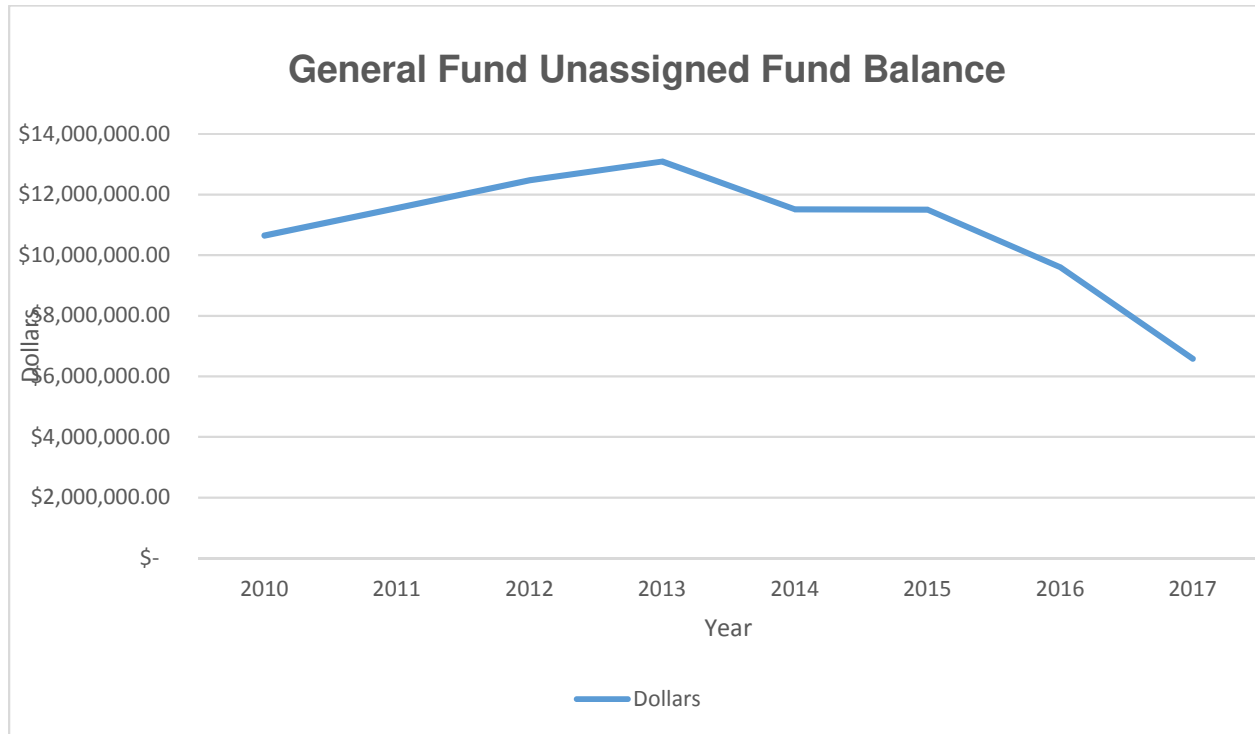
SELECTED GRAPH



| <u>Year</u> | <u>Unincorporated Millage Rate</u> |
|-------------|------------------------------------|
| 2005 | 7.90 |
| 2006 | 7.90 |
| 2007 | 7.47 |
| 2008 | 6.14 |
| 2009 | 6.14 |
| 2010 | 6.14 |
| 2011 | 6.14 |
| 2012 | 6.14 |
| 2013 | 6.14 |
| 2014 | 6.14 |
| 2015 | 6.14 |
| 2016 | 6.14 |
| 2017 | 8.64 |

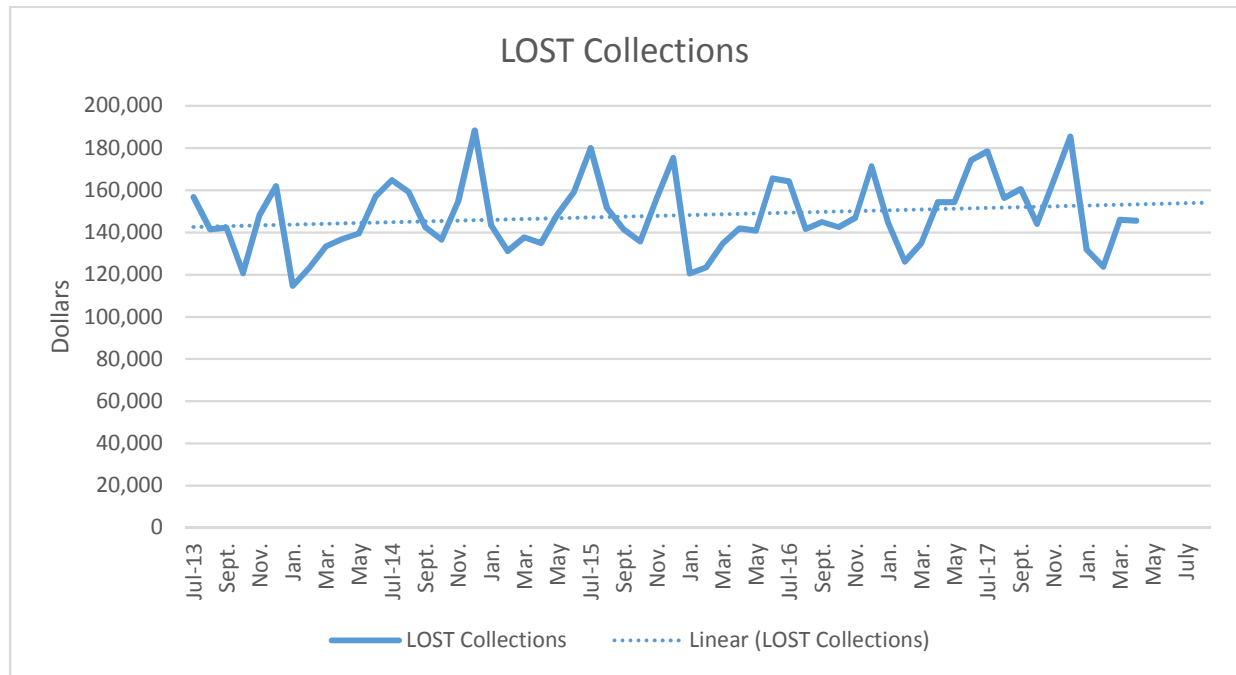
Source: Five Year History of Levy

SELECTED GRAPH



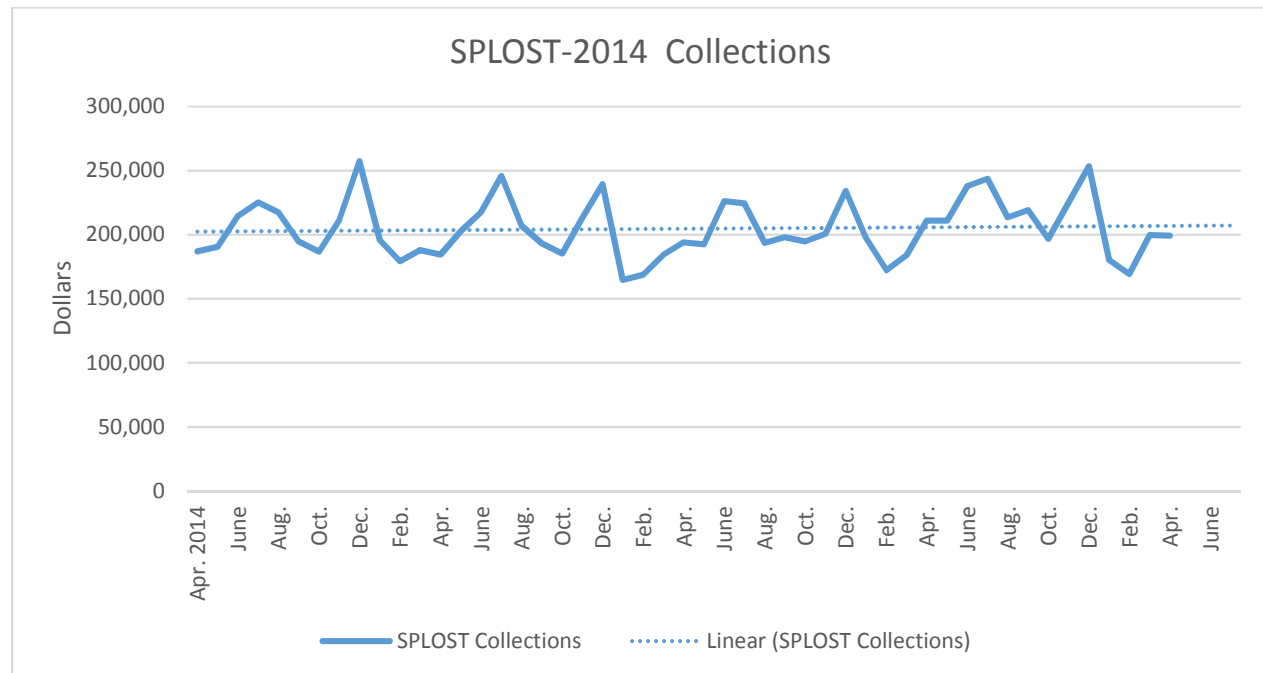
| <u>Fiscal Year Ending</u> | <u>Unassigned Fund Balance</u> |
|---------------------------|--------------------------------|
| 2010 | 10,644,843 |
| 2011 | 11,558,308 |
| 2012 | 12,474,034 |
| 2013 | 13,094,136 |
| 2014 | 11,509,879 |
| 2015 | 11,499,343 |
| 2016 | 9,607,455 |
| 2017 | 6,584,917 |

SELECTED GRAPH



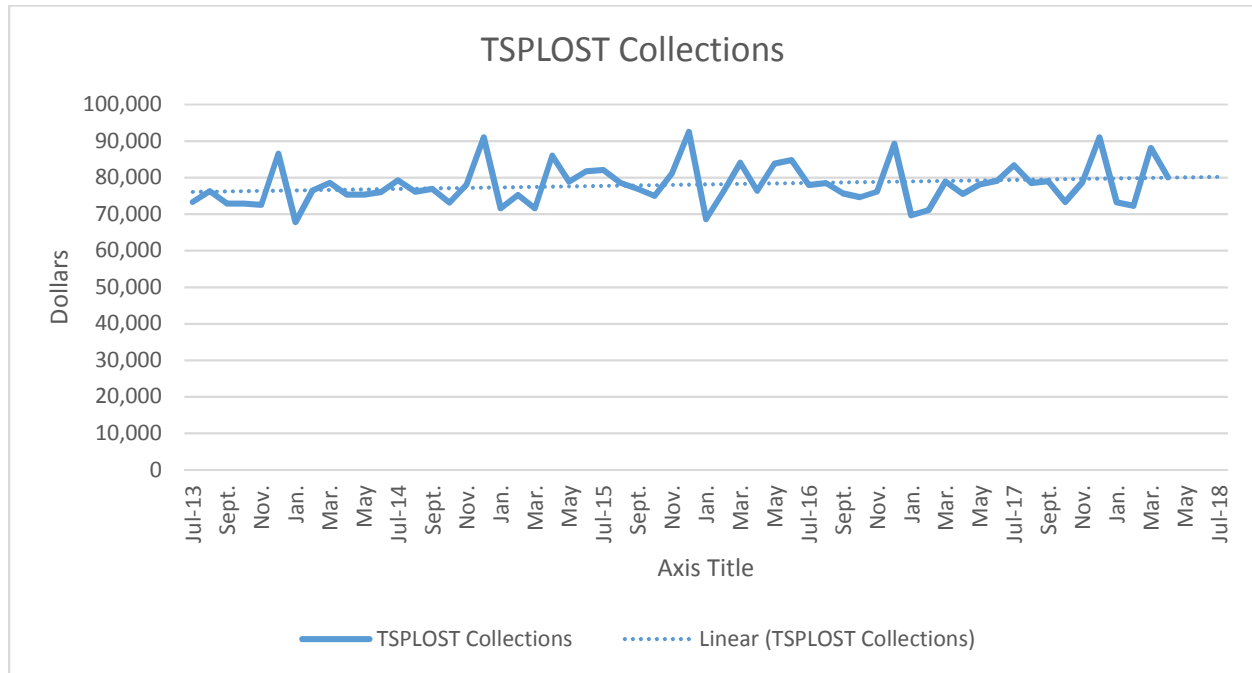
| Month | FY 2013-14 | FY 2014-15 | FY 2015-16 | FY 2016-17 | FY 2017-18 | FY 2018-19 |
|-------------|--------------|--------------|--------------|--------------|--------------|------------|
| July | 156,799.72 | 164,846.40 | 179,956.17 | 164,263.05 | 178,428.06 | |
| Aug. | 141,521.85 | 159,152.07 | 151,599.48 | 141,675.41 | 156,321.09 | |
| Sept. | 142,256.43 | 142,500.20 | 141,485.55 | 144,934.76 | 160,525.24 | |
| Oct. | 120,673.41 | 136,619.35 | 135,680.46 | 142,510.02 | 143,984.69 | |
| Nov. | 148,462.92 | 154,696.68 | 156,025.90 | 146,992.25 | 164,576.71 | |
| Dec. | 161,944.20 | 188,371.04 | 175,274.57 | 171,332.59 | 185,441.25 | |
| Jan. | 114,665.20 | 143,375.63 | 120,522.28 | 144,628.34 | 131,927.61 | |
| Feb. | 123,271.50 | 131,219.11 | 123,461.68 | 126,106.53 | 123,792.99 | |
| Mar. | 133,381.95 | 137,662.41 | 134,853.92 | 134,761.84 | 146,053.10 | |
| Apr. | 136,856.28 | 135,000.17 | 141,910.13 | 154,434.89 | 145,589.97 | |
| May | 139,554.11 | 148,468.43 | 140,942.98 | 154,338.71 | | |
| June | 157,098.74 | 159,194.68 | 165,647.73 | 174,228.63 | | |
| Total | 1,676,486.31 | 1,801,106.17 | 1,767,360.85 | 1,800,207.02 | 1,536,640.71 | |
| Budget | | | | 1,750,000 | 1,800,000 | |
| % Collected | | | | 102.9% | 85.4% | |

SELECTED GRAPH



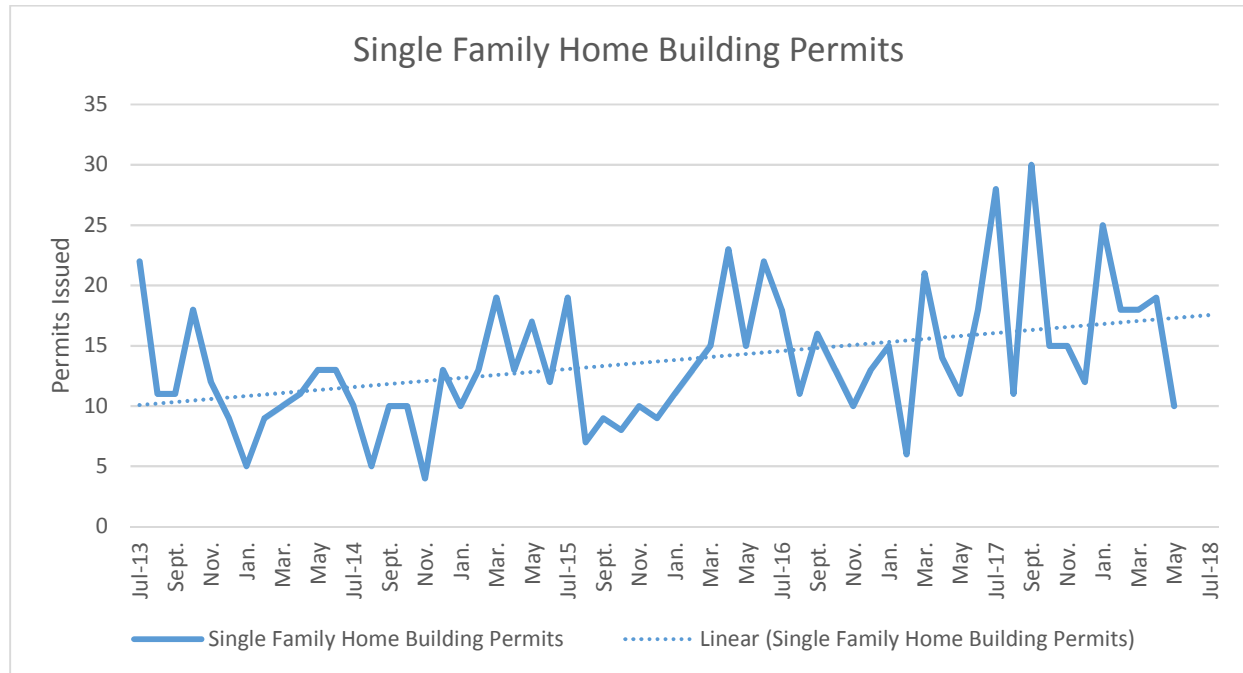
| Month | FY 2013-14 | FY 2014-15 | FY 2015-16 | FY 2016-17 | FY 2017-18 | FY 2018-19 |
|---|-------------------|---------------------|---------------------|---------------------|---------------------|------------|
| July | | 225,181.27 | 245,821.69 | 224,392.66 | 243,750.32 | |
| Aug. | | 217,415.09 | 207,094.58 | 193,552.53 | 213,552.32 | |
| Sept. | | 194,652.36 | 193,271.16 | 197,993.03 | 219,293.95 | |
| Oct. | | 186,628.68 | 185,349.84 | 194,632.98 | 196,698.35 | |
| Nov. | | 211,306.32 | 213,147.77 | 200,804.23 | 224,825.79 | |
| Dec. | | 257,306.76 | 239,459.30 | 234,068.93 | 253,328.71 | |
| Jan. | | 195,848.14 | 164,645.60 | 197,582.01 | 180,359.00 | |
| Feb. | | 179,249.77 | 168,658.70 | 172,272.62 | 169,280.44 | |
| Mar. | | 187,876.08 | 184,225.05 | 184,097.70 | 199,794.98 | |
| Apr. | 186,906.82 | 184,413.49 | 194,012.62 | 210,974.50 | 199,143.92 | |
| May | 190,618.08 | 202,801.17 | 192,539.17 | 210,843.53 | | |
| June | 214,520.58 | 217,465.14 | 226,289.54 | 238,014.03 | | |
| Total | 592,045.48 | 2,460,144.27 | 2,414,515.02 | 2,459,228.75 | 2,100,027.78 | |
| Budget | | | | | 2,500,000 | |
| % Collected | | | | | 84.0% | |
| Total to Date - \$10,025,961.30 or an average of \$204,611 per month. | | | | | | |
| FY 2013-14 monthly average - \$197,348 | | | | | | |
| FY 2014-15 monthly average - \$205,012 | | | | | | |
| FY 2015-16 monthly average - \$201,210 | | | | | | |
| FY 2016-17 monthly average - \$204,936 | | | | | | |
| FY 2017-18 monthly average - \$210,003 | | | | | | |
| Projected collections during the 60-month period - \$12,276,660 or 64.6% (\$19,000,000 budgeted) | | | | | | |
| Collection period ends March 31, 2019. 49 of the 60 months have been collected or 81.6%. | | | | | | |

SELECTED GRAPH



| Month | FY 2013-14 | FY 2014-15 | FY 2015-16 | FY 2016-17 | FY 2017-18 | FY 2018-19 |
|--------------------|-------------------|-------------------|-------------------|-------------------|-------------------|------------|
| July | 73,293.75 | 79,301.77 | 82,115.26 | 77,943.73 | 83,443.31 | |
| Aug. | 76,286.92 | 76,111.25 | 78,552.59 | 78,485.07 | 78,530.10 | |
| Sept. | 72,913.25 | 76,940.46 | 76,920.89 | 75,669.23 | 79,063.32 | |
| Oct. | 72,862.95 | 73,193.67 | 74,958.82 | 74,675.19 | 73,291.03 | |
| Nov. | 72,551.85 | 78,038.94 | 81,135.23 | 76,152.86 | 78,803.63 | |
| Dec. | 86,585.46 | 90,998.24 | 92,533.83 | 89,245.46 | 90,976.10 | |
| Jan. | 67,836.18 | 71,602.51 | 68,628.32 | 69,645.07 | 73,224.45 | |
| Feb. | 76,466.44 | 75,265.94 | 75,925.23 | 71,039.64 | 72,247.71 | |
| Mar. | 78,601.60 | 71,599.02 | 84,103.83 | 78,896.55 | 88,109.01 | |
| Apr. | 75,320.01 | 85,985.67 | 76,438.07 | 75,533.37 | 80,106.25 | |
| May | 75,347.40 | 78,851.82 | 83,839.63 | 78,178.57 | | |
| June | 76,025.45 | 81,750.86 | 84,799.86 | 79,152.41 | | |
| Total | 904,091.26 | 939,640.15 | 959,951.56 | 924,617.15 | 797,794.91 | |
| Budget | | | | | 960,000 | |
| % Collected | | | | | 83.1% | |

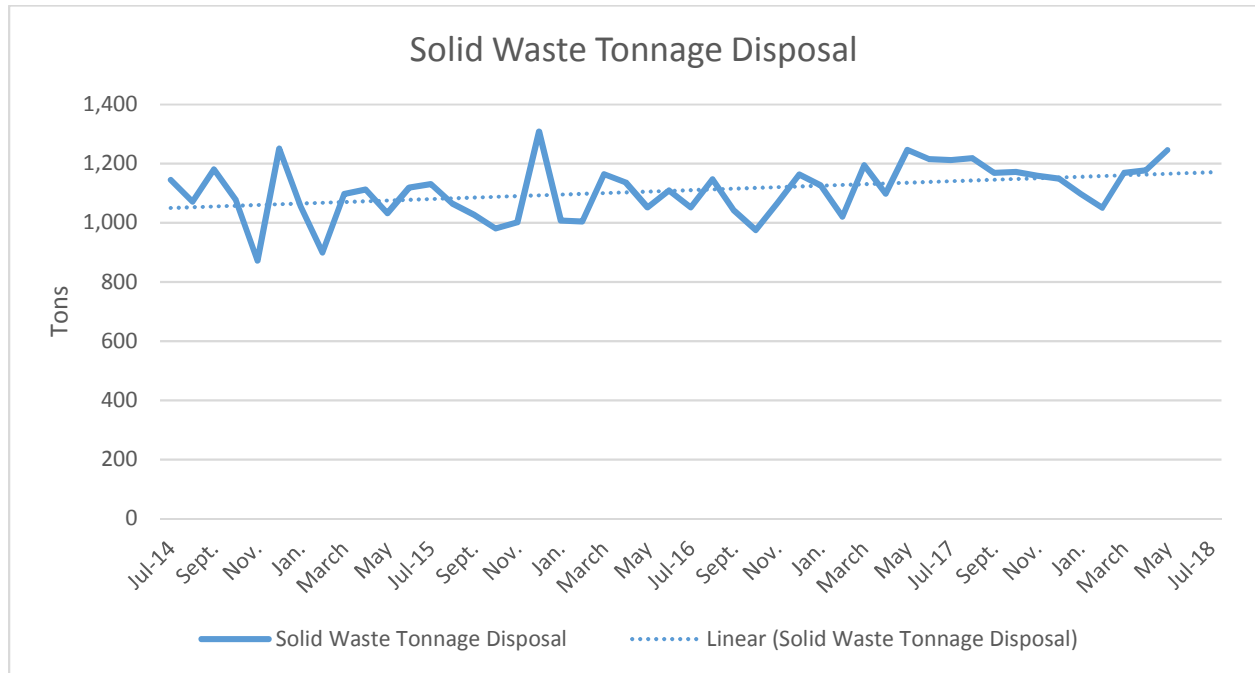
SELECTED GRAPH



| Month | FY 2013-14 | FY 2014-15 | FY 2015-16 | FY 2016-17 | FY 2017-18 | FY 2018-19 |
|-------|------------|------------|------------|------------|------------|------------|
| July | 22 | 10 | 19 | 18 | 28 | |
| Aug. | 11 | 5 | 7 | 11 | 11 | |
| Sept. | 11 | 10 | 9 | 16 | 30 | |
| Oct. | 18 | 10 | 8 | 13 | 15 | |
| Nov. | 12 | 4 | 10 | 10 | 15 | |
| Dec. | 9 | 13 | 9 | 13 | 12 | |
| Jan. | 5 | 10 | 11 | 15 | 25 | |
| Feb. | 9 | 13 | 13 | 6 | 18 | |
| Mar. | 10 | 19 | 15 | 21 | 18 | |
| Apr. | 11 | 13 | 23 | 14 | 19 | |
| May | 13 | 17 | 15 | 11 | 10 | |
| June | 13 | 12 | 22 | 18 | | |
| Total | 144 | 136 | 161 | 166 | 201 | |

Source: Community Development Department

SELECTED GRAPH



| Month | FY 2014-15 | FY 2015-16 | FY 2016-17 | FY 2017-18 | FY 2018-19 |
|-------|------------|------------|------------|------------|------------|
| July | 1,144.62 | 1,130.58 | 1,052.35 | 1,212.16 | |
| Aug. | 1,072.24 | 1,065.33 | 1,147.43 | 1,219.47 | |
| Sept. | 1,181.17 | 1,026.90 | 1,040.56 | 1,169.34 | |
| Oct. | 1,077.75 | 980.69 | 974.66 | 1,171.84 | |
| Nov. | 871.76 | 1,000.66 | 1,066.68 | 1,159.20 | |
| Dec. | 1,250.77 | 1,308.53 | 1,163.04 | 1,149.49 | |
| Jan. | 1,054.61 | 1,007.95 | 1,126.84 | 1,097.77 | |
| Feb. | 900.24 | 1,004.78 | 1,021.48 | 1,050.59 | |
| Mar. | 1,097.89 | 1,165.06 | 1,194.52 | 1,169.40 | |
| Apr. | 1,112.93 | 1,135.65 | 1,099.43 | 1,178,11 | |
| May | 1,032.65 | 1,051.84 | 1,247.32 | 1,246.82 | |
| June | 1,118.58 | 1,108.78 | 1,214.79 | | |
| Total | 12,915.21 | 12,986.75 | 13,349.10 | 12,824.19 | |

SELECTED GRAPH

Top Ten Property Tax Payers for 2017

| No. | Tax Payer | Assessed Value | Original Bill Amount |
|--------------|-------------------------------|--|----------------------|
| 1 | Georgia Power | \$78,665,365 | \$2,138,913 |
| 2 | JCG Foods of Georgia, LLC | 11,682,472 | 312,754 |
| 3 | Southern Natural Gas Co. | 11,610,642 | 315,809 |
| 4 | Callaway Gardens Resort, Inc. | 11,351,622 | 308,764 |
| 5 | Daehan Solutions Georgia | 10,938,884 | 210,249 |
| 6 | Adient US LLC | 8,488,212 | 184,847 |
| 7 | Diverse Power | 7,789,192 | 210,889 |
| 8 | Weyerhaeuser Company | 5,796,058 | 115,249 |
| 9 | Edgar Hughston Builder, Inc. | 4,216,736 | 117,079 |
| 10 | Mountain Creek Valley, Inc. | 4,097,028 | 111,439 |
| Total | | \$154,636,211 or 12.1% of the total county value. | \$4,025,992 |

Source: Tax Commissioner's Office

HARRIS COUNTY GOVERNMENT OFFICIALS

Elected Officials

Harry Lange, Chairman
Susan Andrews, Vice-Chairman
Martha Chewning, Commissioner
Becky Langston, Commissioner
Jim Woods, Commissioner
Gil McBride, Superior Court Chief Judge
Ben Land, Superior Court Judge
Maureen Gottfried, Superior Court Judge
Arthur Smith, III, Superior Court Judge
William Rumer, Superior Court Judge
Bobby Peters, Superior Court Judge
Ron Mullins, Superior Court Judge
Stacy Haralson, Clerk of Superior Court
Thomas Lakes, Probate Court Judge
Jennifer Webb, Magistrate Court Judge
Julia Slater, District Attorney
Mike Jolley, Sheriff
Vickie Jamerson, Tax Commissioner
Joe Weldon, Coroner

Appointed Officials

Randall Dowling, County Manager
Nancy McMichael, County Clerk / Assistant County Manager
John Taylor, County Attorney
Sherrail Jarrett, Board of Elections & Registration
Wayne Morris, Chief Appraiser
Joey Loudermilk, Juvenile Court Judge
Warner Kennon, Juvenile Court Judge

Department Directors

Clint Chastain, Chief Financial Officer
Jamie Webb, Facilities Maintenance Director
Jimmy Carver, EMS Director
Monty Davis, E911/EMA Director
Cynthia Nelson, Prison Warden
Mike Brown, Public Works Director
Bobby Ammons, Vehicle Maintenance Director
Ronnie Duke, Solid Waste Director
Stephan Waskey, Parks & Recreation Director
Brian Williams, Community Development Director
Bill Champion, Airport Director
Jeff Culpepper, Water Works Director
Alex Santiago, Information Technology Director



Harris County Board of Commissioners

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