

UNIFIED GOVERNMENT OF WEBSTER COUNTY, GEORGIA

ANNUAL FINANCIAL REPORT

**For the Year Ended
DECEMBER 31, 2017**

UNIFIED GOVERNMENT OF WEBSTER COUNTY, GEORGIA
Annual Financial Report
For the Year Ended December 31, 2017

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FINANCIAL SECTION



INDEPENDENT AUDITOR'S REPORT

To the Board of Commissioners
Unified Government of Webster County
Preston, Georgia

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, business-type activities, discretely presented component units, each major fund, and the aggregate remaining fund information of Unified Government of Webster County, Georgia, as of and for the year ended December 31, 2017, and the related notes to the financial statements, which collectively comprise the County's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects the respective financial position of the governmental activities, business-type activities, the discretely presented component unit, each major fund, the aggregate remaining fund information, of the Unified Govern-

ment of Webster County, Georgia, as of December 31, 2017, and the respective changes in financial position and, where applicable, cash flows thereof and the respective budgetary comparison for the General Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Management has omitted the *management's discussion and analysis* that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of the financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Unified Government of Webster County, Georgia's basic financial statements. The combining and individual fund statements and schedules are presented for purposes of additional analysis and is not a required part of the basic financial statements.

The combining and individual fund statements, budgetary comparison schedules, and schedule of project expenditures with special sales tax proceeds are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion the combining and individual fund statements, budgetary comparison schedules, and schedule of project expenditures with special sales tax proceeds are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated June 26 2018 on our consideration of Unified Government of Webster County, Georgia's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Unified Government of Webster County, Georgia's internal control over financial reporting and compliance.

Chambless Sheppard Roland & Associates LLP

Americus, Georgia
June 26, 2018

UNIFIED GOVERNMENT OF WEBSTER COUNTY, GEORGIA
STATEMENT OF NET POSITION
December 31, 2017

	Primary Government			Component Unit
	Governmental Activities	Business-Type Activities	Total	Board of Health
ASSETS				
Cash and cash equivalents	\$ 1,549,057	\$ 96,532	\$ 1,645,589	\$ 55,636
Certificates of deposit	850,577	-	850,577	-
Receivables (Net, where applicable, of allowances for uncollectible):				
Property taxes	220,463	-	220,463	-
Accounts	101,899	10,082	111,981	48
Due from other governments	92,514	-	92,514	-
Prepaid expenses	1,940	-	1,940	-
Restricted Cash	-	11,204	11,204	-
Capital assets, nondepreciable	535,515	26,634	562,149	-
Capital assets, depreciable net of accumulated depreciation	2,896,444	477,384	3,373,828	-
Total Assets	<u>6,248,409</u>	<u>621,836</u>	<u>6,870,245</u>	<u>55,684</u>
DEFERRED OUTFLOWS OF RESOURCES				
Employer pension contributions	-	-	-	13,624
Difference between projected and actual earnings on pension plan	-	-	-	10,518
Changes in assumptions	-	-	-	876
Changes in proportion and differences between employer contributions and proportionate share contributions - Pension plan	-	-	-	174
Total Outflows of Resources	<u>-</u>	<u>-</u>	<u>-</u>	<u>25,192</u>
LIABILITIES				
Accounts payable	41,237	312	41,549	3,687
Accrued salaries and benefits	18,849	744	19,593	-
Due to other governments	-	-	-	-
Due to Local Victim Assistance Programs	947	-	947	-
Compensated absences due, within one year	9,679	182	9,861	-
Landfill postclosure care costs, due within one year	9,900	-	9,900	-
Capital lease, due within one year	62,107	-	62,107	-
Note payable, due within one year	-	12,689	12,689	-
Noncurrent liabilities				
Proportionate share of collective net pension liability	-	-	-	103,454
Customer deposits	-	27,379	27,379	-
Compensated absences, due in more than one year	3,226	-	3,226	4,118
Landfill postclosure care costs, due in more than one year	77,780	-	77,780	-
Capital lease, due in more than one year	115,138	-	115,138	-
Note payable, due in more than one year	-	165,705	165,705	-
Total Liabilities	<u>338,863</u>	<u>207,011</u>	<u>545,874</u>	<u>111,259</u>
DEFERED OUTFLOWS OF RESOURCES				
Proportionate share of collective deferred inflows of resources - pension	<u>-</u>	<u>-</u>	<u>-</u>	<u>556</u>
NET POSITION				
Net investment in capital assets	3,254,714	325,624	3,580,338	-
Restricted for:				
Capital projects	721,705	-	721,705	-
Judicial purposes	35,795	-	35,795	-
Public safety purposes	40,069	-	40,069	-
Health and welfare functions	-	-	-	18,817
Customer water deposits	-	27,379	27,379	-
Unrestricted	1,857,263	61,822	1,919,085	(49,756)
Total Net Position	<u>\$ 5,909,546</u>	<u>\$ 414,825</u>	<u>\$ 6,324,371</u>	<u>\$ (30,939)</u>

The accompanying notes are an integral part of these financial statements.

UNIFIED GOVERNMENT OF WEBSTER COUNTY, GEORGIA
STATEMENT OF ACTIVITIES
For the Year Ended December 31, 2017

Functions/Program	Program Revenues			Net (Expenses) Revenues and Changes in Net Assets			Component Unit
	Expenses	Operating		Primary Government		Board of Health	
		Charges for Services	Grants and Contributions	Capital Grants and Contributions	Governmental Activities		
Governmental Activities:							
General government	\$ 594,498	\$ 151,725	\$ -	\$ -	\$ (442,773)	\$ (442,773)	\$ -
Judicial	244,717	126,612	-	-	(118,105)	(118,105)	-
Public safety	719,316	157,499	6,716	-	(555,101)	(555,101)	-
Public works	1,213,698	166,502	-	288,498	(758,698)	(758,698)	-
Health and welfare	92,143	-	-	-	(92,143)	(92,143)	-
Culture and recreation	9,754	-	22,527	-	12,773	12,773	-
Housing and development	54,569	-	-	-	(54,569)	(54,569)	-
Interest on long term debt	4,808	-	-	-	(4,808)	(4,808)	-
Total Governmental Activities	2,933,503	602,338	29,243	288,498	(2,013,424)	(2,013,424)	-
Business-Type Activities:							
Water department	163,679	116,834	-	43,953	-	(2,892)	-
Total Business-Type Activities	163,679	116,834	-	43,953	-	(2,892)	-
Total Primary Government	\$ 3,097,182	\$ 719,172	\$ 29,243	\$ 332,451	(2,013,424)	(2,892)	(2,016,316)
Component Unit:							
Board of Health	164,110	18,780	121,325	-	-	-	\$ (24,005)
Total Component Unit	\$ 164,110	\$ 18,780	\$ 121,325	-	-	-	(24,005)
General revenues:							
Taxes:							
Property, and timber					780,706		-
Forest Land Protection Act					147,648		-
Motor vehicle and mobile home					143,156		-
Sales					621,087		-
Insurance Premium Tax					186,157		-
Other Taxes					253,778		-
Allotments from Participating Local Government					-		41,418
Interest Earnings					6,800	32	6,832
Gain / (Loss) on Sale of Capital Assets					11,702	-	11,702
Transfers					(18,980)	18,980	-
Total general revenues and transfers					2,132,054	19,012	2,151,066
Change in net position					118,630	16,120	134,750
Net position - Beginning of year					5,790,916	398,705	6,189,621
Net position - Ending of year					\$ 5,909,546	\$ 414,825	\$ 6,324,371

The accompanying notes are an integral part of these financial statements.

UNIFIED GOVERNMENT OF WEBSTER COUNTY, GEORGIA
BALANCE SHEET
GOVERNMENTAL FUNDS
December 31, 2017

	General	TLOST Fund	Capital Projects		Non-Major Governmental Funds	Total
			CDBG Fund	2017 SPLOST		
ASSETS						
Cash and cash equivalents	\$ 1,044,945	\$ 283,926	\$ 7	\$ 122,379	\$ 97,800	\$ 1,549,057
Certificates of deposit	832,809	-	-	-	17,768	850,577
Receivables (net of allowance for uncollectible)						
Taxes	220,463	-	-	-	-	220,463
Accounts	101,899	-	-	-	-	101,899
Due from other governments	14,339	28,618	23,990	14,338	11,229	92,514
Due from other funds	11,282	-	-	-	28,854	40,136
Prepaid expenses	1,940	-	-	-	-	1,940
Total Assets	\$ 2,227,677	\$ 312,544	\$ 23,997	\$ 136,717	\$ 155,651	\$ 2,856,586
LIABILITIES						
Accounts payable	\$ 17,247	\$ -	\$ 23,990	\$ -	\$ -	\$ 41,237
Accrued salaries, taxes and benefits	18,849	-	-	-	-	18,849
Due to Local Victim Assistance Programs	947	-	-	-	-	947
Due to other funds	345	-	-	28,509	11,282	40,136
Total Liabilities	37,388	-	23,990	28,509	11,282	101,169
DEFERRED INFLOWS OF RESOURCES						
Unavailable Revenue-Property Tax	44,280	-	-	-	-	44,280
Total Deferred Inflows of Resources	44,280	-	-	-	-	44,280
FUND BALANCES						
Nonspendable	1,940	-	-	-	-	1,940
Restricted	232,388	312,544	7	108,208	144,422	797,569
Committed	17,177	-	-	-	-	17,177
Assigned	-	-	-	-	-	-
Unassigned	1,894,504	-	-	-	(53)	1,894,451
Total Fund Balances	2,146,009	312,544	7	108,208	144,369	2,711,137
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	\$ 2,227,677	\$ 312,544	\$ 23,997	\$ 136,717	\$ 155,651	

Total net position reported for governmental activities in the statement of net position is different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.	3,431,959
Other long-term assets are not available to pay for current-period expenditures and, therefore, are deferred in the funds.	
Property Tax	44,280
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the funds.	
Compensated Absences	(12,905)
Capital lease	(177,245)
Landfill Postclosure Care Costs	(87,680)
Net position of governmental activities	\$ 5,909,546

The accompanying notes are an integral part of these financial statements.

UNIFIED GOVERNMENT OF WEBSTER COUNTY, GEORGIA
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
For the Year ended December 31, 2017

	General	TLOST Fund	Capital Projects		Non-Major Governmental Funds	Total
			CDBG Fund	2017 SPLOST		
Revenues:						
Taxes						
Property	\$ 842,267	\$ -	\$ -	\$ -	\$ -	\$ 842,267
Timber	9,789	-	-	-	-	9,789
Forest Land Protection Act	147,648	-	-	-	-	147,648
Motor vehicle and mobile home	143,156	-	-	-	-	143,156
Sales	162,234	296,624	-	122,449	39,780	621,087
Insurance premium	186,157	-	-	-	-	186,157
Franchise tax	190,198	-	-	-	-	190,198
Other	63,580	-	-	-	-	63,580
Licenses and permits	8,028	-	-	-	-	8,028
Grants and subsidies	239,104	-	56,110	-	22,527	317,741
Charges for services	344,504	-	-	-	3,383	347,887
Fines and forfeitures	107,623	-	-	-	15,040	122,663
Investment earnings	6,756	-	-	-	126	6,882
Miscellaneous revenue	122,278	-	-	-	1,400	123,678
Total Revenues	2,573,322	296,624	56,110	122,449	82,256	3,130,761
Expenditures:						
General government	550,771	-	-	-	11,316	562,087
Court system	241,947	-	-	-	2,701	244,648
Public safety	603,140	-	-	-	35,538	638,678
Public works	676,969	432,988	-	-	-	1,109,957
Health and welfare	69,563	-	-	-	22,580	92,143
Culture and recreation	9,754	-	-	-	-	9,754
Housing and development	54,569	-	-	-	-	54,569
Debt Service						
Principal	37,229	-	-	14,241	20,661	72,131
Interest	2,155	-	-	-	2,653	4,808
Capital outlay						
General government	171,467	-	-	-	2,470	173,937
Public safety	22,000	-	-	40,351	43,479	105,830
Public works	132,415	-	56,110	-	6,450	194,975
Total Expenditures	2,571,979	432,988	56,110	54,592	147,848	3,263,517
Excess / (Deficiency) of Revenues over Expenditures	1,343	(136,364)	-	67,857	(65,592)	(132,756)
Other financing sources / (uses)						
Transfers in / (out)	(68,894)	50,000	-	-	(86)	(18,980)
Sale of capital assets and other surplus	32,298	-	-	-	-	32,298
Proceeds from capital leases	132,415	-	-	40,351	-	172,766
Total Other Financing Sources / (Uses)	95,819	50,000	-	40,351	(86)	186,084
Net Change in Fund Balances	97,162	(86,364)	-	108,208	(65,678)	53,328
Fund Balance - Beginning of Year	2,048,847	398,908	7	-	210,047	2,657,809
Fund Balance - End of Year	\$ 2,146,009	\$ 312,544	\$ 7	\$ 108,208	\$ 144,369	\$ 2,711,137

The accompanying notes are an integral part of these financial statements.

UNIFIED GOVERNMENT OF WEBSTER COUNTY, GEORGIA
RECONCILIATION OF THE STATEMENT OF REVENUES,
EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF ACTIVITIES
For the Year Ended December 31, 2017

The change in net position reported for governmental activities in the statement of activities is different because:

Net change in fund balances - total governmental funds.		\$ 53,328
Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlays (\$474,742) exceeded depreciation (\$227,510) in the current period.		247,232
Governmental funds report the proceeds from the sale of capital assets as an increase in financial resources. However, in the statement of activities, the gain/loss on the sale, trade or disposition of capital assets is reported. Thus the change in net position differs from the change in fund balance by the net book value of the capital assets disposed of.		(20,596)
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.		
Property tax receivable	<u>(71,350)</u>	(71,350)
The issuance of long-term debt (e.g., bonds, leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position. This amount is the net effect of these differences in the treatment of long-term debt and related items.		
Capital lease proceeds	(172,766)	
Principal payments	<u>72,131</u>	(100,635)
Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.		
Compensated absences	(1,879)	
Landfill expenditures	<u>12,530</u>	<u>10,651</u>
Change in Net Position of Governmental Activities.		<u>\$ 118,630</u>

The accompanying notes are an integral part of these financial statements.

UNIFIED GOVERNMENT OF WEBSTER COUNTY, GEORGIA
GENERAL FUND
STATEMENT OF REVENUES AND EXPENDITURES
BUDGET AND ACTUAL
For the Year Ended December 31, 2017

	Original Budget	Final Budget	Actual Amounts	Variance with Final Budget
Revenues:				
Taxes				
Property	\$ 966,274	\$ 966,274	\$ 842,267	\$ (124,007)
Timber	35,159	35,159	9,789	(25,370)
Forest Land Protection Act	141,279	141,279	147,648	6,369
Motor vehicle and mobile home	39,458	39,458	143,156	103,698
Sales	195,192	195,192	162,234	(32,958)
Insurance premium	151,000	151,000	186,157	35,157
Franchise tax	181,986	181,986	190,198	8,212
Other	63,650	63,650	63,580	(70)
Licenses and permits	8,800	8,800	8,028	(772)
Grants and subsidies	5,000	5,000	239,104	234,104
Charges for services	288,065	288,065	344,504	56,439
Fines and forfeitures	116,000	116,000	107,623	(8,377)
Investment earnings	5,500	5,500	6,756	1,256
Miscellaneous revenue	42,350	42,350	122,278	79,928
Total Revenues	2,239,713	2,239,713	2,573,322	333,609
Expenditures:				
General government				
Chief executive	177,569	164,069	149,771	14,298
Elections	23,378	18,128	12,356	5,772
Law	6,500	6,500	2,536	3,964
Human resources	201,029	201,029	179,287	21,742
Tax commissioner	74,901	74,901	73,145	1,756
Tax assessor	53,398	53,398	45,906	7,492
Tax equalization	8,002	8,002	3,787	4,215
General government	73,299	70,799	53,832	16,967
Risk management	40,000	40,000	30,151	9,849
Total general government	658,076	636,826	550,771	86,055
Court system				
Superior court judges	9,038	10,688	8,063	2,625
Clerk of superior court	107,959	107,959	98,055	9,904
Magistrate court	30,961	30,961	24,605	6,356
Probate court	77,601	77,601	76,172	1,429
District attorney	8,326	8,326	7,569	757
Juvenile court	4,619	4,619	5,578	(959)
Grand jury	13,819	13,819	6,150	7,669
Indigent defense	5,000	5,000	-	5,000
Public defender	8,507	8,507	15,755	(7,248)
Total court system	265,830	267,480	241,947	25,533
Public safety				
Sheriff	309,864	309,864	271,818	38,046
Coroner	6,039	7,039	5,944	1,095
Emergency management	13,633	13,633	9,913	3,720
Fire fighting	25,325	25,325	25,325	-
Emergency medical services	286,952	286,952	279,056	7,896
Animal control	300	2,100	2,090	10
E-911	8,929	10,729	8,994	1,735
Total public safety	651,042	655,642	603,140	52,502

Continued...

The accompanying notes are an integral part of these financial statements.

UNIFIED GOVERNMENT OF WEBSTER COUNTY, GEORGIA
GENERAL FUND
STATEMENT OF REVENUES AND EXPENDITURES
BUDGET AND ACTUAL
For the Year Ended December 31, 2017

	Original Budget	Final Budget	Actual Amounts	Variance with Final Budget
Public works				
Public works	346,379	346,379	527,700	(181,321)
Solid waste collection	144,200	144,200	143,321	879
Solid waste disposal and recycling	4,500	4,500	444	4,056
Landfill postclosure	12,000	12,000	5,504	6,496
Total public works	<u>507,079</u>	<u>507,079</u>	<u>676,969</u>	<u>(169,890)</u>
Health and welfare				
Public health	57,027	58,027	54,671	3,356
Drug prevention	2,000	2,000	-	2,000
Welfare	13,726	13,726	9,892	3,834
Meals on wheels	5,500	5,500	5,000	500
Total health and welfare	<u>78,253</u>	<u>79,253</u>	<u>69,563</u>	<u>9,690</u>
Culture and recreation				
Recreation	2,000	2,000	-	2,000
Library	11,488	11,988	9,754	2,234
Total culture and recreation	<u>13,488</u>	<u>13,988</u>	<u>9,754</u>	<u>4,234</u>
Housing and development				
Agricultural resources	52,416	52,416	47,462	4,954
Economic development	2,799	2,799	-	2,799
Adult education	2,567	2,567	100	2,467
Georgia Forestry Commission	7,314	7,314	7,007	307
Total housing and development	<u>65,096</u>	<u>65,096</u>	<u>54,569</u>	<u>10,527</u>
Debt Service				
Principal	27,124	27,124	37,229	(10,105)
Interest	495	495	2,155	(1,660)
Total debt service	<u>27,619</u>	<u>27,619</u>	<u>39,384</u>	<u>(11,765)</u>
Capital Outlay				
General Government	-	-	171,467	(171,467)
Public Safety	-	-	22,000	(22,000)
Public Works	-	-	132,415	(132,415)
Total capital outlay	<u>-</u>	<u>-</u>	<u>325,882</u>	<u>(325,882)</u>
Total Expenditures	<u>2,266,483</u>	<u>2,252,983</u>	<u>2,571,979</u>	<u>(318,996)</u>
Excess / (Deficiency) of Revenues over Expenditures	<u>(26,770)</u>	<u>(13,270)</u>	<u>1,343</u>	<u>14,613</u>
Other financing sources				
Transfer out	(4,000)	(17,500)	(68,894)	(51,394)
Sale of capital assets and other surplus	2,000	2,000	32,298	30,298
Proceeds from capital lease	-	-	132,415	132,415
Prior fund balance	4,592	4,592	-	(4,592)
Total other financing sources	<u>2,592</u>	<u>(10,908)</u>	<u>95,819</u>	<u>106,727</u>
Net Change in Fund Balance	(24,178)	(24,178)	97,162	121,340
Fund Balance - Beginning of Year	<u>2,048,847</u>	<u>2,048,847</u>	<u>2,048,847</u>	<u>-</u>
Fund Balance - End of Year	<u>\$ 2,024,669</u>	<u>\$ 2,024,669</u>	<u>\$ 2,146,009</u>	<u>\$ 121,340</u>

The accompanying notes are an integral part of these financial statements.

UNIFIED GOVERNMENT OF WEBSTER COUNTY, GEORGIA
STATEMENT OF NET POSITION
PROPRIETARY FUNDS
December 31, 2017

	Business-type Activities
	Major
	Enterprise Fund
	Water Fund
ASSETS	
Current Assets:	
Cash and cash equivalents	\$ 96,532
Accounts receivable, net of allowance for doubtful accounts	10,082
Total Current Assets	106,614
Noncurrent Assets:	
Cash - customer deposits	11,204
Capital assets	
Nondepreciable assets	26,634
Depreciable assets, net	477,384
Capital assets, net of depreciation	504,018
Total Noncurrent Assets	515,222
Total Assets	621,836
LIABILITIES	
Current Liabilities:	
Accounts payable	312
Accrued wages	744
Compensated absences	182
Notes payable - current	12,689
Total Current Liabilities	13,927
Long-Term Liabilities:	
Customer water deposits	27,379
Notes payable	165,705
Total Long-Term Liabilities	193,084
Total Liabilities	207,011
NET POSITION	
Net investment in capital assets	325,624
Restricted	
Customer water deposits	27,379
Unrestricted	61,822
Total Net Position	\$ 414,825

The accompanying notes are an integral part of these financial statements.

UNIFIED GOVERNMENT OF WEBSTER COUNTY, GEORGIA
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION
PROPRIETARY FUNDS
For the year ended December 31, 2017

	Business-type Activities
	Major
	Enterprise Fund
	Water Fund
OPERATING REVENUES	
Charges for services	\$ 116,459
Tap Fees	375
Total Operating Revenues	116,834
OPERATING EXPENSES	
Personal services	40,728
Contracted services	3,640
Utilities	18,584
Repairs and maintenance	32,301
Other supplies and expenses	18,503
Depreciation	47,183
Total Operating Expenses	160,939
Operating Income (Loss)	(44,105)
NONOPERATING REVENUE (EXPENSE)	
Interest income	32
Interest expense	(2,740)
Net Nonoperating Revenue (Expense)	(2,708)
Income (Loss) before capital contributions and transfers	(46,813)
CAPITAL CONTRIBUTIONS	
Intergovernmental	43,953
Net Income (Loss) Before Transfers	(2,860)
TRANSFERS	
Transfers in	18,980
Change in Net Position	16,120
Net Position - Beginning of Year	398,705
Net Position - End of Year	\$ 414,825

The accompanying notes are an integral part of these financial statements.

UNIFIED GOVERNMENT OF WEBSTER COUNTY, GEORGIA
STATEMENT OF CASH FLOWS
PROPRIETARY FUNDS
For the Year Ended December 31, 2017

	Business-type Activities
	Major
	Enterprise Fund
	Water Fund
CASH FLOWS FROM OPERATING ACTIVITIES	
Cash Received from Customers	\$ 117,397
Cash Payments to Suppliers	(73,801)
Cash Payments to Employees for Services	(41,245)
Net Cash Provided (Used) by Operating Activities	2,351
 CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES	
Customer Water Deposits Received	2,025
Customer Water Deposits Refunded or Applied to Bill	(350)
Net Cash Provided by Non-Capital Financing Activities	1,675
 CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES	
Transfers in	18,980
Capital contribution	43,953
Payments for capital acquisitions	(106,286)
Proceeds from GEFA loan	65,929
Principal paid on GEFA loans	(6,245)
Interest Paid on debt	(2,740)
Net Cash (Used) by Capital and Related Financing Activities	13,591
 CASH FLOWS FROM INVESTING ACTIVITIES	
Interest income	32
Net Cash Provided (Used) by Investing Activities	32
Net Increase (Decrease) in Cash and Cash Equivalents	17,649
Cash and Cash Equivalents - Beginning of year	90,087
Cash and Cash Equivalents - End of year	\$ 107,736
 Displayed as:	
Cash and cash equivalents	\$ 96,532
Cash - Customer Deposits	11,204
	\$ 107,736

The accompanying notes are an integral part of these financial statements.

UNIFIED GOVERNMENT OF WEBSTER COUNTY, GEORGIA
STATEMENT OF CASH FLOWS
PROPRIETARY FUNDS
For the Year Ended December 31, 2017

	<u>Business-type Activities</u>
	Major
	<u>Enterprise Fund</u>
	<u>Water Fund</u>
RECONCILIATION OF OPERATING INCOME TO NET CASH PROVIDED BY OPERATING ACTIVITIES	
Operating Income (Loss)	\$ (44,105)
Adjustments to Reconcile Operating Income to Net Cash Provided by (Used in) Operating Activities :	
Depreciation	47,183
Bad debt expense	266
(Increase) decrease in accounts receivable	296
Increase (decrease) in accounts payable	(772)
Increase (decrease) in accrued salaries	22
Increase (decrease) in compensated absences	<u>(539)</u>
Net Cash Provided By Operations	<u>\$ 2,351</u>

The accompanying notes are an integral part of these financial statements.

UNITED GOVERNMENT OF WEBSTER COUNTY, GEORGIA
STATEMENT OF ASSETS AND LIABILITIES
FIDUCIARY FUNDS
December 31, 2017

	Agency Funds
ASSETS	
Cash and cash equivalents	<u>\$ 1,357,843</u>
Total Assets	<u><u>\$ 1,357,843</u></u>
LIABILITIES	
Due to others	\$ 1,347,981
Due to others - escrow	<u>9,862</u>
Total Liabilities	<u><u>\$ 1,357,843</u></u>

The accompanying notes are an integral part of these financial statements.

UNIFIED GOVERNMENT OF WEBSTER COUNTY, GEORGIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2017

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Accounting Policies

Unified Government of Webster County was established on January 1, 2009 pursuant to the provision of Article IX, Section III, Paragraph II (a) of the Constitution of Georgia of 1983, as amended, and an Act establishing the Preston-Weston-Webster County Charter and Unification Commission, approved February 5, 2009. The unification resulted in the creation and establishment of a single county-wide government with powers and jurisdiction throughout the territorial limits of Webster County. The County operates under a county commissioner form of government, and provides the following services as authorized by state law, general administrative services, public safety, roads and bridges, courts and health and welfare, solid waste collection, and water.

The accounting policies of Unified Government of Webster County, Georgia conform to generally accepted accounting principles as applicable to governments. The following is a summary of the County's more significant policies applied in the preparation of the accompanying financial statements.

1-A. Reporting Entity

As required by generally accepted accounting principles, the financial statements of the reporting entity include those of Unified Government of Webster County, Georgia (the "primary government") and any component units. A component unit is a legally separate organization for which the elected officials of the primary government are financially accountable. In addition, a component unit can be another organization for which the nature and significance of its relationship with a primary government is such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

The component unit discussed below is included in the County's reporting entity because of the significance of the operational and financial relationships with the County. In conformity with generally accepted accounting principles, as set forth in Statement of Governmental Accounting Standards No. 14, *The Financial Reporting Entity*, as amended by statement No. 61, the financial statements of the component unit has been included as a discretely presented component unit. The component unit column in the basic financial statements includes the financial data for the County's component unit, as reflected in their most recent audited financial statements. The financial information for the component units is reported in columns separate from the County's financial information to emphasize that it is legally separate from the County.

Discretely Presented Component Unit

The Webster County Board of Health (Health Department) Title 31, Chapter 3 of the Official Code of Georgia Annotated, establishes County Boards of Health and prescribes their powers, functions and membership. The Health Department is charged with determining the health needs and resources of it jurisdiction, developing programs, activities, and facilities responsive to those needs, and enforcing all laws related to health matters unless they fall under the jurisdiction of other agencies. The Board of Health is governed by the Unified Government of Webster County Board of Health (Board). The County appoints the voting majority of the board. The County provides significant operating subsidies to the department. The Health Department is presented as a governmental fund type. The Webster County Board of Health issued separate financial statements

UNIFIED GOVERNMENT OF WEBSTER COUNTY, GEORGIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2017

that have a June 30 year-end, as required by state statutes. Complete financial statements of the Webster County Board of Health may be obtained from their administrative office at the following location:

Webster County Board of Health
P.O. Box 12
Preston, GA 31824

1-B. Government-Wide and Fund Financial Statements

The government-wide financial statements (Statements of Net Position and Statement of Activities) report information on all of the non-fiduciary activities of the primary government and its component units. Governmental activities which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. Likewise, the primary government is reported separately from certain legally separate component units for which the primary government is financially accountable.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment, and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

1-C. Measurement Focus, Basis of Accounting and Basis of Presentation

Government-Wide Financial Statements

The government-wide financial statements are reported using the flow of economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and the fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of the related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

Amounts reported as program revenues include 1) charges to customers of applicants for goods, services, or privileges provided; 2) operating grants and contributions, and 3) capital grants and contributions. Internally dedicated resources are reported as general revenues rather than as program revenues.

When both restricted and unrestricted resources are available for use, it is the government's policy to use restricted first, and then unrestricted resources as they are needed.

UNIFIED GOVERNMENT OF WEBSTER COUNTY, GEORGIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2017

Fund Financial Statements

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting.

Under the modified accrual basis of accounting, revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the County considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when the obligations are expected to be liquidated with expendable available financial resources.

Property taxes, local option sales taxes, other taxes, intergovernmental revenues, interest, and charges for services associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenues are considered to be measurable and available only when cash is received by the government.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the enterprise funds are charges to customers for sales and services provided. Operating expenses for the enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

The fund financial statements provide more detailed information about the government's most significant funds, not the government as a whole. The activities of the government are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures, or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

The government reports the following major governmental funds:

General Fund - is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund. The County-wide solid waste pick-up service is included in the General Fund.

TLOST Fund - This fund was established to account for the proceeds of Transportation Investment Act special 1% sales tax collected and the projects approved for those funds. "Project" means, without limitation, any new or existing airports, bike lanes, bridges, bus and rail mass transit systems, freight and passenger rail, pedestrian facilities, ports, roads, terminals, and all activities and structures useful and incident to providing, operating, and maintaining the same. The term shall also include direct appropriations to a local government for the purpose of serving as a local match for state or federal funding.

SPLOST 2017 - A capital projects fund used to account for major capital expenditures as described in the referendum approved by the voters of Webster County in 2016. Financing is provided by a special purpose sales tax effective for a five-year period beginning April 1, 2017.

UNIFIED GOVERNMENT OF WEBSTER COUNTY, GEORGIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2017

CDBG Fund – A capital projects fund used to account for the road project to repair and improve street and drainage along Deer Camp Road and McDaniel Road in Webster County. The project is funded by a Community Development Block Grant.

The government reports the following major proprietary fund:

Water Fund - This fund accounts for the operation and maintenance of the water system.

Additionally, the County reports the following fund types:

Special Revenue Funds – Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or major capital projects) that are legally restricted to expenditure for specific purposes.

Capital Projects Funds – Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Business-type/Proprietary Funds).

Agency Funds – Agency Funds are used to account for assets held by the County in a trustee capacity or as an agent for individuals, private organizations, other governments, and other funds. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

1-D. Cash and Cash Equivalents and Investments

The government and the discretely presented component unit's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition. Short-term investments are reported at cost, which approximates fair value. Securities traded on national or international exchanges are valued at the last reported sales price at current exchange rates, and investments that do not have an established market are reported at estimated fair value. Cash deposits are reported at carrying amount, which reasonably equals fair value.

1-E. Receivables

Receivables and Due from Other Governments represent funds to be received from other local governments, state grant-in-aid, state contracts, or federal funds. No allowance is deemed necessary for these receivables.

Activity between funds that is representative of lending/borrowing arrangements outstanding at the end of the fiscal year is referred to as either "due to/from other funds" or "advances to/from other funds." All other outstanding balances between funds are reported as "due to/from other funds." Any residual balances outstanding between governmental activities are reported in the government-wide financial statements as "internal balances."

All trade and property tax receivables, have been reduced to their estimated net realized value, and are shown net of an allowance for doubtful accounts. Estimated uncollectible amounts are based upon historical experience rates.

UNIFIED GOVERNMENT OF WEBSTER COUNTY, GEORGIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2017

1-F. Inventories

Inventories of expendable supplies held for consumption are not considered material and are recorded as expenditures, or expenses, as appropriate, when purchased.

1-G. Prepaid Items

Certain payments to vendors reflect costs applicable to future accounting periods, and are recorded as prepaid items in both government-wide and fund financial statements.

1-H. Restricted Assets

Certain assets are classified as restricted assets when their use is subject to constraints that are either (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments or (b) imposed by law through constitutional provisions or enabling legislation. Restricted cash in the Water Fund is committed by the Board of Commissioners for customer security deposits.

1-I. Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items acquired subsequent to October 1, 2003), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Property, plant, and equipment capital assets are defined by the government as assets with an initial, individual cost of \$7,500 and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. This includes maintenance and resurfacing of county roads.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed.

Property, plant and equipment of the primary government is depreciated using the straight line method over the following estimated useful lives:

Buildings and Improvements	20 - 30 years
Vehicles and Equipment	5 - 10 years
Infrastructure	40 years

At the inception of capital leases at the governmental fund reporting level, expenditures and an "other financing source" of an equal amount are reported at the net present value of future minimum lease payments.

1-J. Deferred Inflows/Outflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period or periods and so will not be recognized as an outflow or resources (expense/expenditures) until then.

UNIFIED GOVERNMENT OF WEBSTER COUNTY, GEORGIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2017

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The government has only one type of item, which arises only under a modified accrual basis of accounting that qualifies for reporting in this category. Accordingly, the item, unavailable revenue, is reported only in the governmental funds balance sheet. The governmental funds report unavailable revenues from property taxes. These amounts are deferred and recognized as an inflow of resources in the period that the amounts become available.

1-K. Compensated Absences

It is the County's policy to permit employees to accumulate earned but unused vacation and sick pay benefits. There is no liability for unpaid accumulated sick leave since the government does not have a policy to pay any amount when employees separate from service with the government. All vacation pay is accrued when incurred in the government-wide; proprietary, and fiduciary fund financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations or retirements. The government also permits employees to request that their unused vacation time be paid instead of accumulated.

1-L. Accrued Liabilities and Long-Term Obligations

All payables, accrued liabilities and long-term obligations are reported in the government-wide financial statements.

In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources, are reported as obligations of the these funds. However, compensated absences that will be paid from governmental funds are reported as a liability in the fund financial statements only to the extent that they are "due for payment" during the current year. Capital leases are recognized as a liability in the governmental fund financial statements when due.

1-M. Debt Premiums, Discounts and Issuance Costs

On the government-wide statement of net position and the proprietary fund type statement of net position, debt premiums and discounts are netted against debt payable and debt issuance costs are recognized as an outflow of resources in the period incurred. On the government-wide and proprietary fund type statement of activities, unamortized debt premiums and discounts are deferred and amortized over the life of the debt using the straight-line method. At the government fund reporting level, debt premiums and discounts are reported as other financing sources and uses, separately from the face amount of the debt issued. Debt issuance costs are reported as debt service expenditure.

1-N. Fund Equity

In the financial statements, governmental funds report the following classifications of fund balances in accordance with Governmental Accounting Standards Board Statement No. 54:

- Nonspendable — amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

UNIFIED GOVERNMENT OF WEBSTER COUNTY, GEORGIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2017

- Restricted — amounts are restricted when constraints have been placed on the use of resources by (a) externally imposed by creditors, grantors, contributors, or laws and regulations of other governments or (b) imposed by law through constitutional provisions or enabling legislation.
- Committed — amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the Commissioners through adoption of a resolution. The Commissioners also may modify or rescind the commitment.
- Assigned — amounts that are constrained by the Commission’s intent to be used for specific purposes, but are neither restricted nor committed. Through resolution, the Commissioners have authorized the Commission Chairman to assign fund balances.
- Unassigned — amounts that have not been assigned to other funds, and that are not restricted, committed, or assigned to specific purposes within the General Fund.

Flow Assumptions – When both restricted and unrestricted amounts of fund balances are available for expenditures incurred, it is the County’s policy to use restricted amounts first and then unrestricted amounts as they are needed. For unrestricted amounts of fund balance, it is the County’s policy to use fund balances in the following order:

- Committed
- Assigned
- Unassigned

The County does not have a formal minimum fund balance policy.

1-O. Net Position Flow Assumption

Sometimes the government will fund outlays for a particular purpose from both restricted (e.g., restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted – net position and unrestricted - net position in the government-wide and proprietary fund financial statements, a flow assumption must be made in order in which the resources are considered to be applied.

It is the government’s policy to consider restricted – net position to have been depleted before unrestricted – net position is applied.

1-P. Management Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from these estimates.

**UNIFIED GOVERNMENT OF WEBSTER COUNTY, GEORGIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2017**

NOTE 2. BUDGETS AND BUDGETARY ACCOUNTING

2-A. Budget Process

The annual budget document is the financial plan for the operation of the Unified Government of Webster County. The budget process exists for the purpose of providing a professional management approach to the establishment of priorities and the implementation of work programs while providing an orderly means for control and evaluation of the financial posture of the County.

The County prepares a separately issued budget report. An annual operating budget is prepared for the General and Special Revenue Funds. Prior to July, the Chairman submits to the County Commission a proposed operating budget. The operating budget includes proposed expenditures and the means of financing them. The Commission holds two (2) public hearings on the budget, giving notice thereof at least ten days in advance by publication in the official newspaper of Unified Government of Webster County. The budget is revised and adopted by the Commission at the first regular meeting after the public hearings have concluded. The budget so adopted may be revised during the year only by formal action of the Board of Commissioners in a regular meeting and no increase shall be made therein without provision also being made for financing same. Management may transfer appropriations without commission approval.

Formal budgetary integration is employed as a management control device during the year. The budget for the General Fund is adopted on a basis consistent with generally accepted accounting principles (GAAP). The General Fund is subject to budgetary control on a departmental basis. Budgets are prepared for the Capital Projects Funds on a project basis, which usually covers two or more fiscal years. Budgeted amounts are as originally adopted, or as amended by the Board of Commissioners.

2-B. Excess of Expenditures over Appropriations

The following departments had excess of actual expenditures over appropriations for the year ended December 31, 2017:

General Fund:		Special Revenue Funds:	
Juvenile court	\$ 959	Law Library	\$ 2,502
Public defender	7,248	Sheriff's Miscellaneous	7,573
Public works	181,321	Clerk's Technology Fund	2,305
Debt service	11,765	TLOST	432,988
Capital outlay	325,882		
Transfers out	51,394		

General Fund overage in Public Works is due to cost of road resurfacing using LMIG which was not budgeted. The other General Fund overages were funded by under-expenditures in other departments. General Fund capital outlay was not budgeted for acquisition financed by capital leases. Overages in the Special Revenue Funds were because budgets were not approved; expenditures were funded by the special revenues or existing fund balances.

**UNIFIED GOVERNMENT OF WEBSTER COUNTY, GEORGIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2017**

NOTE 3. DEPOSITS AND INVESTMENTS

3-A. Custodial Credit Risk - Deposits

The custodial credit risk of deposits is the risk that in the event of the failure of a bank, the government will not be able to recover deposits. State statutes require banks holding public funds to secure these funds by FDIC insurance, securities pledged at par value, and surety bonds at face value in combined aggregate totaling not less than 110 percent of the public funds held. The County does not have a formal policy for custodial credit risk.

The Webster County Board of Health, a discretely presented component unit, bank balances of deposits as of June 30, 2017 are entirely insured or collateralized with securities held by the Board's agent in the Board's name. State statutes require banks holding public funds to secure these funds by FDIC insurance, securities pledged at par value, and surety bonds at face value in combined aggregate totaling not less than 110 percent of the public funds held.

3-B. Investments of the Governmental Funds

The following bank certificates of deposits had original maturities of one year.

	<u>Maturity</u>	<u>Amount</u>
Certificates of deposit-General Fund	October 7, 2018	\$ 311,120
	November 1, 2018	521,689
Certificate of deposit-Nonmajor Governmental Fund	January 17, 2018	17,768

Custodial credit risk. For an investment, the custodial risk is the risk that in the event of the failure of the counter-party to a transaction, an entity will not be able to recover the value of the investment or collateral securities that are in the possession of an outside party. The County had no such investments with such risk as of December 31, 2017.

Interest rate risk. Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The County does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Credit risk. Georgia law allows investments in obligation of the U.S. Treasury, other U.S. Governmental Agencies, State of Georgia, other states, prime bankers acceptances, repurchase agreements, other political subdivisions of Georgia and the Office of the State Treasurer.

NOTE 4. PROPERTY TAXES

State law requires that property taxes be based on assessed value, which is 40% of market value. All real and personal property (including motor vehicles) is valued as of January 1 of each year and must be returned for tax purposes by April 1. With the exception of motor vehicles and the property of public utilities, which are valued by the State Revenue Department, all assessments are made by the Board of Tax Assessors of Unified Government of Webster County.

Exemptions are permitted for certain inventories. A homestead exemption is allowed for each taxpayer that is a homeowner and resides in the household as of January 1. There are other exemptions provided by the state and local laws.

UNIFIED GOVERNMENT OF WEBSTER COUNTY, GEORGIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2017

NOTE 4. PROPERTY TAXES (continued)

Upon completion of all assessments and tax returns, the information is turned over to the County Tax Commissioner for compilation of the tax digest. The completed tax digest must be submitted to the State Revenue Commissioner for approval. The State Revenue Commissioner must ascertain that real property on the tax digest has been assessed at the state mandated forty percent (40%) of fair market value. The State Revenue Commissioner has the option to withhold certain state funding if the mandated 40% level is not reached.

The Unified Government of Webster County Tax Commissioner distributes tax notices and collects tax payments. Motor vehicle taxes are due based upon the birthday of the owner. The 2017 property tax was levied on September 12, 2017 and mailed on September 26, 2017 with a due date of December 20, 2017. Property tax receivables have been reduced to their estimated net realizable value. Estimated uncollectible amounts are based upon historical experience rates and result in a direct reduction of the related revenue amount at the end of the period.

The County bills and collects its own property taxes as well as taxes for the State and County School District. Collections of the County taxes and their remittances are accounted for in the Tax Commissioner's Agency Fund.

NOTE 5. RECEIVABLES

Receivables as of year-end for the County's individual major funds and nonmajor governmental and its enterprise funds, including the applicable allowances for uncollectible accounts, are as follows:

	<u>General</u>	<u>TLOST</u>	<u>CDBG</u>	<u>Nonmajor Governmental</u>	<u>Water</u>	<u>Total</u>
Receivables						
Property Taxes	\$ 227,760	\$ -	\$ -	\$ -	\$ -	\$ 227,760
Accounts	<u>391,216</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>19,888</u>	<u>411,104</u>
Gross Receivables	618,976	-	-	-	19,888	638,864
Less: Allowance for						
Uncollectibles	<u>(296,614)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(9,806)</u>	<u>(306,420)</u>
Net Receivables	<u>\$ 322,362</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 10,082</u>	<u>\$ 332,444</u>

Non-current property tax receivable of \$44,280 (net of allowance for uncollectible of \$7,297) is reported as assets, but on the Balance Sheet of the Governmental Funds, they are reported as deferred inflows of resources, because they do not represent financial resources available to pay current expenditures.

NOTE 6. DUE FROM OTHER GOVERNMENTS

Amounts due from other governments at December 31, 2017, are as follows:

Fund:	<u>State</u>
General	\$ 14,339
TLOST	28,618
SPLOST	14,338
CDBG	23,990
Nonmajor Governmental	<u>11,229</u>
Total	<u>\$ 92,514</u>

UNIFIED GOVERNMENT OF WEBSTER COUNTY, GEORGIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2017

NOTE 7. INTERFUND RECEIVABLES, PAYABLES AND TRANSFERS

The composition of interfund balances as of December 31, 2017, is as follows:

Due to/from other funds:

<u>Receivable Fund</u>	<u>Payable Fund</u>	<u>Amount</u>
Drug Abuse Treatment & Education Fund	General Fund	\$ 345
SPLOST 2012	SPLOST 2017	28,509
General Fund	Family Connection	11,282

The outstanding balances between funds result mainly from the time lag between the dates that (1) interfund goods and services are provided or reimbursable expenditures occur, (2) transactions are recorded in the accounting system, and (3) payments between funds are made. The County expects to repay all interfund balances within one year.

Interfund transfers:

<u>Transfer To</u>	<u>Transfer From</u>	<u>Amount</u>
TLOST	General Fund	\$ 50,000
Jail Construction & Staffing fund	General Fund	18,894
Water Fund	SPLOST 2012	18,980
Sheriff's Account	Sheriff's Miscellaneous	2,931

Transfers are used to move unrestricted revenue to finance various programs that the government must account for in other funds in accordance with budgetary authorizations, including amounts provided as subsidies or matching fund for various grant programs. The transfer from the General Fund to the TLOST Fund was to supplement cost of road projects. The transfer is to the Jail Construction and Staffing Fund for inmate housing. The transfer from the SPLOST 2012 Fund to the Water Fund was for annual tank maintenance (\$13,150) and pump replacement (\$5,830).

NOTE 8. CAPITAL ASSETS

Capital asset activity for the year ended December 31, 2017, was as follows:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Retirements</u>	<u>Ending Balance</u>
Governmental Activities:				
Capital Assets, Nondepreciable:				
Land	\$ 297,558	\$ -	\$ -	\$ 297,558
Construction in progress	<u>-</u>	<u>237,957</u>	<u>-</u>	<u>237,957</u>
Total Nondepreciable Capital Assets	<u>297,558</u>	<u>237,957</u>	<u>-</u>	<u>535,515</u>
Capital Assets, Being Depreciated:				
Buildings and improvements	2,229,434	2,470	-	2,231,904
Machinery, equipment & vehicles	2,472,130	234,315	(90,158)	2,616,287
Infrastructure	<u>2,292,448</u>	<u>-</u>	<u>-</u>	<u>2,292,448</u>
Total Capital Assets, Being Depreciated	<u>6,994,012</u>	<u>236,785</u>	<u>(90,158)</u>	<u>7,140,639</u>
Accumulated Depreciation:				
Buildings and improvements	(1,683,298)	(26,641)	-	(1,709,939)
Machinery, equipment & vehicles	(1,973,544)	(138,014)	69,562	(2,041,996)
Infrastructure	<u>(429,405)</u>	<u>(62,855)</u>	<u>-</u>	<u>(492,260)</u>
Total Accumulated Depreciation	<u>(4,086,247)</u>	<u>(227,510)</u>	<u>69,562</u>	<u>(4,244,195)</u>
Total Depreciable Assets, Net	<u>2,907,765</u>	<u>9,275</u>	<u>(20,596)</u>	<u>2,896,444</u>
Governmental Activities, Capital Assets, Net	<u>\$ 3,205,323</u>	<u>\$ 247,232</u>	<u>\$ (20,596)</u>	<u>\$ 3,431,959</u>

UNIFIED GOVERNMENT OF WEBSTER COUNTY, GEORGIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2017

NOTE 8. CAPITAL ASSETS (continued)

Governmental Activities Depreciation Expense:	
General Government	\$ 32,237
Public Safety	80,604
Public Works	<u>114,669</u>
Total Governmental Activities Depreciation Expense	<u>\$ 227,510</u>

	Beginning <u>Balance</u>	Additions	Decreases	Ending <u>Balance</u>
Business-Type Activities:				
Capital Assets, Nondepreciable:				
Land	\$ 26,634	\$ -	\$ -	\$ 26,634
Construction in progress	<u>9,425</u>	<u>100,456</u>	<u>(109,881)</u>	<u>-</u>
Total Nondepreciable Capital Assets	<u>36,059</u>	<u>100,456</u>	<u>(109,881)</u>	<u>26,634</u>
Capital Assets, Being Depreciated:				
Equipment, furniture & vehicles	78,586	-	-	78,586
Buildings and improvements	21,875	-	-	21,875
Infrastructure	<u>1,571,691</u>	<u>115,712</u>	<u>-</u>	<u>1,687,403</u>
Total Capital Assets, Being Depreciated	<u>1,672,152</u>	<u>115,712</u>	<u>-</u>	<u>1,787,864</u>
Accumulated Depreciation:				
Equipment, furniture & vehicles	(78,584)	-	-	(78,584)
Buildings and improvements	(17,559)	(729)	-	(18,288)
Infrastructure	<u>(1,167,154)</u>	<u>(46,454)</u>	<u>-</u>	<u>(1,213,608)</u>
Total Accumulated Depreciation	<u>(1,263,297)</u>	<u>(47,183)</u>	<u>-</u>	<u>(1,310,480)</u>
Capital Assets, Being Depreciated, Net	<u>408,855</u>	<u>68,529</u>	<u>-</u>	<u>477,384</u>
Business-Type Activities Capital Assets, Net	<u>\$ 444,914</u>	<u>\$ 168,985</u>	<u>\$(109,881)</u>	<u>\$ 504,018</u>

Business-Type Activities Depreciation Expense:

Water Fund	<u>\$ 47,183</u>
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Component Unit:

Webster County Health Department:

	Beginning <u>Balance</u>	Additions	Decreases	Ending <u>Balance</u>
Capital Assets, Being Depreciated				
Equipment	\$ 28,921	\$ -	\$ -	\$ 28,921
Less: Accumulated Depreciation	<u>(28,921)</u>	<u>-</u>	<u>-</u>	<u>(28,921)</u>
Webster County Health Department, Capital Assets, Net	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

UNIFIED GOVERNMENT OF WEBSTER COUNTY, GEORGIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2017

NOTE 9. LONG-TERM DEBT

The following is a summary of long-term debt activity for the fiscal year ended December 31, 2017:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>	<u>Due Within One Year</u>
Governmental Activities:					
Compensated absences	\$ 11,026	\$ 18,549	\$ (16,670)	\$ 12,905	\$ 9,679
Capital lease payable	76,610	172,766	(72,131)	177,245	62,127
Landfill postclosure costs	<u>100,210</u>	-	<u>(12,530)</u>	<u>87,680</u>	<u>9,900</u>
Total Governmental Activities	<u>\$ 187,846</u>	<u>\$ 191,315</u>	<u>\$ (101,331)</u>	<u>\$ 277,830</u>	<u>\$ 81,706</u>

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>	<u>Due Within One Year</u>
Business-type Activities:					
Compensated absences	\$ 721	\$ 2,232	\$ (2,771)	\$ 182	\$ 182
Notes Payable	<u>118,710</u>	<u>65,929</u>	<u>(6,245)</u>	<u>178,394</u>	<u>12,689</u>
Total Business-type Activities	<u>\$ 119,431</u>	<u>\$ 68,161</u>	<u>\$ (9,016)</u>	<u>\$ 178,576</u>	<u>\$ 12,871</u>

For the governmental activities, compensated absences, and landfill postclosure costs (see Note 11) are generally liquidated by the General fund. For business-type activities, long-term liabilities are liquidated by the Water enterprise fund.

A. Primary Government

Governmental Activities Debt

Capital Leases. The County entered into four lease agreements as lessee for financing the acquisition of various equipment. The lease agreements qualify as a capital lease for accounting purposes (titles transfer at the end of the lease terms) and, therefore, have been recorded at the present value of the future minimum lease payments as of the date of their inception. Total cost of assets under capital lease as of December 31, 2017, is \$368,938, which is included in governmental activities capital assets on the statement of net position.

The County recorded depreciation expense of \$31,564 in the fiscal year ended December 31, 2017 on assets under capital leases.

The County's total capital lease debt service requirements to maturity are as follows:

Year Ending December 31,	<u>Minimum Lease Payments</u>
2018	\$ 67,991
2019	37,772
2020	23,531
2021	<u>59,661</u>
Total minimum lease payments	188,955
Less: amount representing interest	<u>(11,710)</u>
Present value of minimum lease payments	<u>\$ 177,245</u>

UNIFIED GOVERNMENT OF WEBSTER COUNTY, GEORGIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2017

NOTE 9. LONG-TERM DEBT (continued)

Business-Type Activities Debt

Notes Payable.

In 2012, the County entered into an agreement with Governmental Environmental Facilities Authority (GEFA) to finance automated meter readers, related hardware, and software to the water system. The total proceeds of the loan were \$141,050. The loan is for 20 years beginning April 1, 2013 and will continue through March 1, 2033, payable in monthly installments of \$714 with interest at 2%.

Annual debt service requirements to maturity for this note payable are as follows:

<u>Year Ending</u> <u>December 31st</u>	<u>Business-Type Activities</u>	
	<u>Principal</u>	<u>Interest</u>
2018	\$ 6,371	\$ 2,192
2019	6,500	2,062
2020	6,631	1,931
2021	6,765	1,797
2022	6,902	1,661
2023-2027	36,655	6,158
2028-2032	40,507	2,306
2033	<u>2,133</u>	<u>7</u>
	<u>\$ 112,464</u>	<u>\$ 18,114</u>

In 2017, the County entered into an agreement with Governmental Environmental Facilities Authority (GEFA) to finance rehabilitation of an existing well, replacement of discharge piping, valves, treatment equipment, electrical upgrades, well building upgrades, telemetry equipment, and fencing to the water system. The total cost of the project was \$109,881, but GEFA gave principal forgiveness of \$43,953. The total proceeds of the loan were \$65,928.89. The loan is for 10 years beginning January 1, 2018 and will continue through December 1, 2027, payable in monthly installments of \$575.85 with interest at 0.94%.

Annual debt service requirements to maturity for this note payable are as follows:

<u>Year Ending</u> <u>December 31st</u>	<u>Business-Type Activities</u>	
	<u>Principal</u>	<u>Interest</u>
2018	\$ 6,318	\$ 592
2019	6,377	533
2020	6,437	473
2021	6,498	412
2022	6,560	351
2023-2027	<u>33,739</u>	<u>812</u>
	<u>\$ 65,929</u>	<u>\$ 3,173</u>

UNIFIED GOVERNMENT OF WEBSTER COUNTY, GEORGIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2017

NOTE 10. FUND EQUITY

The following is a summary of the fund balance classifications as of December 31, 2017:

	<u>General</u>	<u>TLOST Fund</u>	<u>CDBG Fund</u>	<u>2017- SPLOST</u>	<u>Non-major Governmental</u>	<u>Total</u>
Fund Balances						
Nonspendable:						
Prepaid items	\$ 1,940	\$ -	\$ -	\$ -	\$ -	\$ 1,940
Restricted for:						
Capital Improvements	232,388	312,544	7	108,208	68,558	721,705
Drug Awareness	-	-	-	-	37,663	37,663
Law Library	-	-	-	-	34,728	34,728
Superior Court Technology	-	-	-	-	1,067	1,067
Jail	-	-	-	-	1,172	1,172
Sheriff's Department	-	-	-	-	1,234	1,234
Committed:						
Codification of County Ordinances	17,177	-	-	-	-	17,177
Unassigned	1,894,504	-	-	-	(53)	1,894,451
Total Fund Balances	<u>\$ 2,146,009</u>	<u>\$ 312,544</u>	<u>\$ 7</u>	<u>\$ 108,208</u>	<u>\$ 144,369</u>	<u>\$ 2,711,137</u>

NOTE 11. COMMITMENTS

Closure and Postclosure Care Cost

The Unified Government of Webster County, Georgia closed its landfill on August 21, 1995 and placed a final cover on the landfill in accordance with state and federal laws and regulations. In addition, state and federal laws and regulations require the County to perform certain maintenance and monitoring functions at the site for thirty years after closure. These maintenance and monitoring functions are estimated to cost \$9,900 per year.

Although the postclosure costs will be paid when the services are performed, the County reports a total liability of \$87,679 as landfill postclosure care liability at December 31, 2017. This amount represents the cumulative amount of landfill postclosure costs based on the 100 percent of the capacity of the landfill. The County has no assets restricted for payment of postclosure care costs. Actual costs may change due to inflation, changes in technology, or changes in regulations.

NOTE 12. RELATED PARTY TRANSACTIONS

Governmental accounting standards require the disclosure of related party transactions. There was only one instance of related party transactions. All transactions with the company have been in the course of normal County business and have been subjected to the same purchasing policies as any other expenditure. Furthermore, the Board of Commissioners understood purposes and approved all the purchases. The County utilizes the services of a local company that services and installs equipment in public safety vehicles. The company is owned and operated by the son of the County Commission Chairman. During the year the County spent \$26,424 with the company. The County also has made a verbal agreement with the company to relocate the radio antenna at an estimated cost of \$21,000. The work was begun in 2017 and will be completed in 2018.

UNIFIED GOVERNMENT OF WEBSTER COUNTY, GEORGIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2017

NOTE 13. DEFINED CONTRIBUTION RETIREMENT PLAN

County commissioners of Georgia Defined Contribution Plan Program. The County has adopted the ACCG 457(b) Deferred Compensation Plan for Webster County Employees and the ACCG 401(a) Defined Contribution Plan for Webster County Employees.

The 457(b) plan is available to all employees including elected or appointed officials of the County. The County cannot make any basic contributions, discretionary contributions, or matching contributions. Employees through salary reductions may contribute up to the IRC 402(g) limit (\$18,000 in 2017). Participants direct investment of all accounts. Self-directed brokerage is not permitted.

Contributions made by and made for individual participants are credited to that individual participant's account.

The 401(a) plan is available to all full-time County employees working at least 40 hours a week. County Commissioners are eligible to participate, but none of the other elected or appointed officials are eligible. The contribution requirements of plan members and the government are established and may be amended by resolution passed by the County Board of Commissions. There is no mandatory requirement for employee contributions; after-tax employee contributions are not permitted. The employer can make no basic contributions or discretionary contributions. Employer matching contributions equal to 50% of the first 2% on accounts participants contribute to the 457(b) plan. Maximum matching contribution shall be no more than 1% of compensation. Matching contributions shall be made on a payroll basis. Participants direct the investments of all accounts and self-directed brokerage is not permitted.

Upon retirement or employment termination, employees are entitled a lump sum distribution of the employee and employer contributions with investment earnings or the option of receiving monthly, semi-annual, or annual payments based on an amount equal to the amount of the employee and employer contributions with investment earnings. Employees are vested immediately in the County-financed contributions to the plan, and are 100% vested after five years of service.

The County's total payroll was \$949,623 and the County's contributions were based on covered payroll of \$336,670 for the year ended December 31, 2017. Employee contributions to the plan amounted to \$16,716 or 4.96% of the total covered payroll. Employer contributions amounted to \$6,733 to the plan, or 2.00% of total payroll covered. A total of 11 employees and two elected officials participated in the plan for the year ended December 31, 2017. The County does not match any of the contributions of elected officials.

All amounts of contribution defined under the plan, all property and investments purchased with those amounts, and all income attributable to those amounts, properties, or rights are: held for the exclusive benefits of the employees, or retired employees or their beneficiaries, in a trust, custodial account, or qualified insurance contract, in conformity with the "Small Business Job Protection Act of 1996." These sums are not reported within the County's annual financial report. ACCG administers the plans.

UNIFIED GOVERNMENT OF WEBSTER COUNTY, GEORGIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2017

NOTE 14. OTHER RETIREMENT PLANS

The following plans are in effect for the constitutional officers of Unified Government of Webster County. The County does not contribute directly to the plans. Contributions are made through an increase in the fine amounts. The County exercises no control over these plans.

Probate Judges' Retirement Fund of Georgia

The Probate Judge is covered under a pension plan, which requires that certain sums from marriage licenses and fines or bond forfeitures be remitted to the pension plan before the payment of any costs of other claims.

Clerk of Superior Court Retirement Fund

The Clerk of Superior Court is covered under a pension plan, which requires that certain sums of fees and fines or bond forfeitures be remitted to the pension plan before payment of any costs or other claims.

Sheriff's Retirement Fund/Peace Officer's Annuity and Benefit Fund

The Sheriff and his deputies are covered under separate pension plans, which require that certain sums from fines or bond forfeitures be remitted by the Probate Court, Magistrate Court or Clerk of Superior Court to the pension plan before the payment of any costs of other claims.

NOTE 15. RISK MANAGEMENT

The County is exposed to various risks of loss related to torts; thefts of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The County participates in the Association of County Commissioners of Georgia (ACCG) Group Self-Insurance Workers' Compensation Fund and the Interlocal Risk Management Agency Property and Liability Insurance Fund, public entity risk pools currently operating as common risk management and insurance programs for member local governments.

As part of these risk pools, the County is obligated to pay all contributions and assessments as prescribed by the pools, to cooperate with the pools' agents and attorneys, to follow loss reduction procedures established by the funds, and to report as promptly as possible, and in accordance with any coverage descriptions issued, all incidents which could result in the funds being required to pay any claim of loss. The County is also to allow the pools' agents and attorneys to represent the County in investigation, settlement discussions and all levels of litigation arising out of any claim made against the County within the scope of loss protection furnished by the funds.

The funds are to defend and protect the members of the funds against liability or loss as prescribed in the member government contract and in accordance with the Workers' Compensation Law of Georgia. The funds are to pay all costs taxed against members in any legal proceeding defended by the members, all interest accruing after entry of judgment, and all expenses incurred for investigation, negotiation or defense.

Settled claims in the past three years have not exceeded the coverages.

UNIFIED GOVERNMENT OF WEBSTER COUNTY, GEORGIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2017

NOTE 16. CONTINGENT LIABILITIES

16-A. Litigation

During the course of normal operations of the County, various claims and lawsuits arise. The County attorney has advised that there are no potential liabilities that will impair the position as of the date of this audit report.

16-B. Grant Contingencies

The County has received federal and state grants for specific purposes that are subject to review and audit by the grantor agencies or their designee. These audits could result in a request for reimbursement to the grantor agency for costs disallowed under terms of the grant. Based on prior experience, the County believes such disallowances, if any, will be immaterial.

NOTE 17. JOINT VENTURES

A joint venture is a legal entity or other organization that results from a contractual arrangement and that is owned, operated, or governed by two or more participants as a separate and specific activity subject to joint control, in which the participants retain (a) an ongoing financial interest, or (b) an ongoing financial responsibility.

River Valley Regional Commission: Under Georgia law, the County, in conjunction with other cities and counties in the eight county west central Georgia area, is a member of the River Valley Regional Commission and is required to pay annual dues thereto. During the year ended December 31, 2017, the County paid \$2,648 in such dues. Membership in Regional Commission is required by the Official Code of Georgia Annotated (OCGA) Section 50-8-34, which provides for the organizational structure of the Regional Commission's in Georgia. The RDC Board membership includes the chief elected official of each county and municipality of the area. OCGA 50-8-39.1 provides that the member governments are liable for any debts or obligations of a Regional Commission. Separate financial statements may be obtained from: River Valley Regional Commission, P.O. Box 1908, Columbus, Georgia 31902-4908.

Middle Flint Regional E-911 Authority: Pursuant to the authority granted in OCGA Section 46-5-120 et. Seq., Webster County is a "Participating County", together with Schley, Dooly, Macon, Marion, Sumter, Talbot and Taylor Counties, in the Middle Flint Regional E-911 Authority ("Authority"). The Authority is governed by a nine member board appointed by the participating counties. The Authority maintains custody and control of the equipment and furnishings at the E-911 Center, located in Ellaville, Georgia. Each Participating County holds interest in the title to the equipment in such portion as each county has subscribers as of January 1 of each year. The E-911 Center will receive telephone calls relating to public safety; it will provide emergency call answering services and dispatching. Funding for the E-911 Center is derived from a service charge added to telephone subscribers in the six Participating Counties. Operating costs not covered by the service charge will be paid by the Participating Counties in accordance with their relative number of subscribers. Webster County contributed \$9,738 to the Authority during the twelve months ended December 31, 2017. Financial statements for the Middle Flint Regional E-911 Authority can be obtained from: Middle Flint Regional E-911 Center, 222 Hayes Avenue, Ellaville, Georgia 31806.

UNIFIED GOVERNMENT OF WEBSTER COUNTY, GEORGIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2017

NOTE 18. RELATED ORGANIZATION

An organization for which a primary government is not financially accountable (because it does not impose will or have a financial benefit or burden relationship) even though the primary government may appoint a voting majority of the organization's governing board.

Schley – Sumter – Macon - Webster Counties Joint Development Authority: The four counties by separate and concurrent resolutions created the Authority under O.C.G.A. 36-62-5.1 to promote and expand business, industry and trade in Schley, Sumter, Macon and Webster Counties, and to attract and support new business industry, to provide increased employment for the citizens living within the jurisdiction of the Authority, and to expand the ad valorem property tax base for the counties. The Authority is controlled by an eight member board of directors consisting of two members from each county appointed by each Board of County Commissioners. No dues are required or paid by the participating counties.

Financial statements for the Schley – Sumter – Macon - Webster Counties Joint Development Authority may be obtained from their office at 409 Elm Avenue, Americus, Georgia 31709.

Webster County Industrial Development Authority: The Authority was created in 1968 through a Local Constitutional amendment and continued in effect in 1986 into the new Georgia Constitution and is deemed to be an instrumentality of the State of Georgia and a public corporation. Certain of its powers include borrow money, make contracts, issue revenue bonds, and purchase or otherwise acquire land and to improve and develop same. The Authority is governed by a seven member board (only six members currently) appointed by the Board of Commissioners. Upon dissolution, title to all property shall revert to Webster County. The Authority does not have any contracts or other assets except a bank account with a balance of \$11,016.96.

Financial statements of the Webster County Development Authority may be obtained from the office of the Unified Government of Webster County.

SUPPLEMENTARY INFORMATION

UNITED GOVERNMENT OF WEBSTER COUNTY, GEORGIA
NONMAJOR GOVERNMENTAL FUNDS

SPECIAL REVENUE FUNDS

Special revenue funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes other than debt service or capital projects.

Jail Construction and Staffing Fund – This fund accounts for fines restricted by State law for jail operations and construction.

Law Library Fund – This fund accounts for fines restricted by State law for Law Library operations within the County.

Drug Abuse Fund – This fund accounts for fines restricted by State law for drug abuse treatment and educational purposes.

Clerk's Technology Fund – This fund accounts for the receipt of on-line retrieval fees from the Superior Court Clerks of Georgia for ongoing funding of technological improvements and services within the clerk of Superior Court's office.

Sheriff's Miscellaneous Account – To account for collection of fees for background checks, donations and other revenues which supplement the Sheriff's Department operations.

Family Connection – To account for the expenditures for the services of the Family Connection program specifically to improve family functioning, including family stability and reduce incidence of child abuse; and to improve family economic capacity, including job training and employment, housing, and community economic development. The program is funded by a grant from the Georgia Department of Human Services.

CAPITAL PROJECTS FUNDS

Capital projects funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets.

2012 SPLOST Fund – This fund was established to account for the proceeds of SPLOST tax monies collected and the projects approved for those funds.

UNIFIED GOVERNMENT OF WEBSTER COUNTY, GEORGIA
 COMBINING BALANCE SHEET
 NONMAJOR GOVERNMENTAL FUNDS
 December 31, 2017

	Special Revenue Funds							Capital Projects	Total
	Law Library	Drug Abuse Fund	Jail Construction & Staffing Fund	Clerk's Technology Fund	Sheriff's Account	Sheriff's Miscellaneous Account	Family Connection	2012 SPLOST	Nonmajor Governmental Funds
ASSETS									
Cash and cash equivalents	\$ 34,728	\$ 19,550	\$ 1,172	\$ 1,067	\$ -	\$ 1,234	\$ -	\$ 40,049	\$ 97,800
Certificate of deposit	-	17,768	-	-	-	-	-	-	17,768
Due from other funds	-	345	-	-	-	-	-	28,509	28,854
Due from other governments	-	-	-	-	-	-	11,229	-	11,229
Total assets	\$ 34,728	\$ 37,663	\$ 1,172	\$ 1,067	\$ -	\$ 1,234	\$ 11,229	\$ 68,558	\$ 155,651
LIABILITIES									
Due to other funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,282	\$ -	11,282
Total Liabilities	-	-	-	-	-	-	11,282	-	11,282
FUND BALANCES									
Restricted									
Judicial	34,728	-	-	1,067	-	-	-	-	35,795
Public safety	-	37,663	1,172	-	-	1,234	-	-	40,069
Capital improvements	-	-	-	-	-	-	(53)	68,558	68,558
Unassigned	-	-	-	-	-	-	-	-	(53)
Total fund balances	34,728	37,663	1,172	1,067	-	1,234	(53)	68,558	144,369
Total liabilities and fund balances	\$ 34,728	\$ 37,663	\$ 1,172	\$ 1,067	\$ -	\$ 1,234	\$ 11,229	\$ 68,558	\$ 155,651

UNIFIED GOVERNMENT OF WEBSTER COUNTY, GEORGIA
COMBINING STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
For the Year Ended December 31, 2017

	Special Revenue Funds							Capital Projects Fund	Total Nonmajor Governmental Funds
	Law Library	Drug Abuse Fund	Jail Construction & Staffing Fund	Clerk's Technology Fund	Sheriff's Account	Sheriff's Miscellaneous Account	Family Connection		
Revenues									
Sales Tax	-	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 39,780
Fines and forfeitures	3,806	1,702	9,532	-	-	-	-	-	15,040
Grants and subsidies	-	-	-	-	-	-	22,527	-	22,527
Charges for services	-	-	-	1,348	150	1,885	-	-	3,383
Interest income	-	44	-	-	-	-	-	82	126
Donations	-	-	-	-	-	1,400	-	-	1,400
Total revenues	3,806	1,746	9,532	1,348	150	3,285	22,527	39,862	82,256
Expenditures									
Current									
General government	2,106	-	-	-	200	-	-	9,010	11,316
Judicial	396	-	-	2,305	-	-	-	-	2,701
Public safety	-	-	27,965	-	-	7,573	-	-	35,538
Health and welfare	-	-	-	-	-	-	22,580	-	22,580
Debt service	-	-	-	-	-	-	-	-	-
Principal	-	-	-	-	-	-	-	20,661	20,661
Interest	-	-	-	-	-	-	-	2,653	2,653
Capital outlay	-	-	-	-	-	-	-	2,470	2,470
General government	-	-	-	-	-	-	-	43,479	43,479
Public safety	-	-	-	-	-	-	-	6,450	6,450
Public works	-	-	-	-	-	-	-	-	-
Total expenditures	2,502	-	27,965	2,305	200	7,573	22,580	84,723	147,848
Excess (deficiency) of revenues over (under) expenditures	1,304	1,746	(18,433)	(957)	(50)	(4,288)	(53)	(44,861)	(65,592)
Other financing sources (uses)									
Transfer in from General Fund	-	-	18,894	-	-	-	-	-	18,894
Transfer to Water Fund	-	-	-	-	-	-	-	(18,980)	(18,980)
Interfund transfers	-	-	-	-	(2,931)	2,931	-	-	-
Total other financing sources (uses)	-	-	18,894	-	(2,931)	2,931	-	(18,980)	(86)
Net change in fund balances	1,304	1,746	461	(957)	(2,981)	(1,357)	(53)	(63,841)	(65,678)
Fund balances, beginning of year	33,424	35,917	711	2,024	2,981	2,591	-	132,399	210,047
Fund balances, end of year	\$ 34,728	\$ 37,663	\$ 1,172	\$ 1,067	\$ -	\$ 1,234	\$ (53)	\$ 68,558	\$ 144,369

UNIFIED GOVERNMENT OF WEBSTER COUNTY, GEORGIA
JAIL CONSTRUCTION AND STAFFING FUND
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
For the Year Ended December 31, 2017

	Original Budget	Final Budget	Actual	Variance with Final Budget
Revenues				
Fines and forfeitures	\$ 12,000	\$ 12,000	\$ 9,532	\$ (2,468)
Total Revenues	12,000	12,000	9,532	(2,468)
Expenditures				
Public safety				
Inmate boarding	16,000	29,500	27,965	1,535
Total Expenditures	16,000	29,500	27,965	1,535
Excess (deficiency) of revenues over (under) expenditures	(4,000)	(17,500)	(18,433)	(933)
Other financing sources (uses)				
Transfer in from General Fund	4,000	17,500	18,894	\$ 1,394
	4,000	17,500	18,894	1,394
Net Change in Fund Balance	-	-	461	461
Fund Balance - beginning of year	-	-	711	(711)
Fund Balance - end of year	\$ -	\$ -	\$ 1,172	\$ (250)

UNIFIED GOVERNMENT OF WEBSTER COUNTY, GEORGIA
LAW LIBRARY FUND
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
For the Year Ended December 31, 2017

	Original Budget	Final Budget	Actual	Variance with Final Budget
Revenues				
Fines and forfeitures	\$ -	\$ -	\$ 3,806	\$ 3,806
Total Revenues	-	-	3,806	3,806
Expenditures				
General government	-	-	2,106	(2,106)
Judicial	-	-	396	(396)
Total Expenditures	-	-	2,502	(2,502)
Net Change in Fund Balance	-	-	1,304	1,304
Fund Balance - beginning of year	33,424	33,424	33,424	-
Fund Balance - end of year	<u>\$ 33,424</u>	<u>\$ 33,424</u>	<u>\$ 34,728</u>	<u>\$ 1,304</u>

NOTE: County did not prepare a budget for the Law Library for 2017.

UNIFIED GOVERNMENT OF WEBSTER COUNTY, GEORGIA
DRUG ABUSE FUND
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
For the Year Ended December 31, 2017

	Original Budget	Final Budget	Actual	Variance with Final Budget
Revenues				
Fines and forfeitures	\$ 2,000	\$ 2,000	\$ 1,702	\$ (298)
Investment earnings	-	-	44	44
Total Revenues	<u>2,000</u>	<u>2,000</u>	<u>1,746</u>	<u>(254)</u>
Expenditures				
Public safety	<u>2,000</u>	<u>2,000</u>	<u>-</u>	<u>2,000</u>
Total Expenditures	<u>2,000</u>	<u>2,000</u>	<u>-</u>	<u>2,000</u>
Net Change in Fund Balance	-	-	1,746	1,746
Fund Balance - beginning of year	<u>35,917</u>	<u>35,917</u>	<u>35,917</u>	<u>-</u>
Fund Balance - end of year	<u><u>\$ 35,917</u></u>	<u><u>\$ 35,917</u></u>	<u><u>\$ 37,663</u></u>	<u><u>\$ 1,746</u></u>

UNIFIED GOVERNMENT OF WEBSTER COUNTY, GEORGIA
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
16p-x-152-3-5894
PROJECT COST SCHEDULE
For the Year Ended December 31, 2017

Project Activity	Activity Number	Budget	Prior Years	Expenditures Current Year	Total
Acquisition of Property (Public)	P-001P01	\$ 15,000	\$ -	\$ 20,256	\$ 20,256
Contingencies - Unprogrammed Funds	C-022-00	23,274	-	-	-
Engineering - Street Improvements/Flood & Drainage	T-03K-00	39,775	-	25,854	25,854
Street Improvements	P-03K-01	214,970	-	-	-
Flood and Drainage Facilities	P-03K-02	176,981	-	-	-
Administration	A-21A-00	30,000	-	10,000	10,000
Totals		<u>\$ 500,000</u>	<u>\$ -</u>	<u>\$ 56,110</u>	<u>\$ 56,110</u>

UNITED GOVERNMENT OF WEBSTER COUNTY, GEORGIA
SCHEDULE OF PROJECT EXPENDITURES WITH SPECIAL SALES TAX PROCEEDS - SPLOST 2012
For the Year Ended December 31, 2017

PROJECT	ORIGINAL ESTIMATED COSTS	EXPENDITURES		TOTAL
		PRIOR YEARS	CURRENT YEAR	
Special Local Option Sales Tax 2012				
Equipment	\$ 350,000	\$ 589,918	\$ 58,413	\$ 648,331
Roads	300,000	20,498	-	20,498
Land	25,000	-	-	-
Buildings	250,000	136,544	11,480	148,024
Public Infrastructure	50,000	45,251	13,150	58,401
Total	<u>\$ 975,000</u>	<u>\$ 792,211</u>	<u>\$ 83,043</u>	<u>\$ 875,254</u>

Note 1: Reconciliation of Special Local Option Sales Tax 2012 schedule to financial statements:

Expenditures from schedule above	\$ 83,043
Capital lease principal debt service payments	<u>20,660</u>
Per financial statements	<u>\$ 103,703</u>

Note 2: Purchase of a New Holland tractor and a Rhino mower (included in Equipment, above) was financed by a capital lease in the amount of \$65,921.50. Repayment terms include annual installments of \$23,314, beginning with the date of acquisition in 2016.

Note 3: Interest paid on capital lease in 2017 was \$2,654 and is included on the equipment line above.

Note 4: Total interest paid on capital leases for the term of this SPLOST was \$6,936.

Note 5: The following were reorted on the financial statements as transfes to the Water Fund:

Equipment	New Pump	\$ 5,830
Public Infrastructure	Annual Tank Maintenance	<u>13,150</u>
		<u>\$ 18,980</u>

UNITED GOVERNMENT OF WEBSTER COUNTY, GEORGIA
SCHEDULE OF PROJECT EXPENDITURES WITH SPECIAL SALES TAX PROCEEDS - SPLOST 2017
For the Year Ended December 31, 2017

PROJECT	ORIGINAL ESTIMATED COSTS	EXPENDITURES		TOTAL
		PRIOR YEARS	CURRENT YEAR	
Special Local Option Sales Tax 2017				
Equipment				
Sheriff's vehicle		\$ -	\$ 40,351	\$ 40,351
Roads		-	-	-
Land		-	-	-
Buildings		-	-	-
Public Infrastructure		-	-	-
Total	<u>\$ 975,000</u>	<u>\$ -</u>	<u>\$ 40,351</u>	<u>\$ 40,351</u>

Note 1: Reconciliation of Special Local Option Sales Tax 2012 schedule to financial statements:

Expenditures from schedule above	\$ 40,351
Capital lease principal debt service payments	<u>14,241</u>
Per financial statements	<u>\$ 54,592</u>

Note 2: Purchase of a 2017 Ford F-150 pick-up truck (included in Equipment, above) was financed by a capital lease in the amount of \$40,351. Repayment terms include annual installments of \$14,241, beginning with the date of acquisition in 2017.

UNITED GOVERNMENT OF WEBSTER COUNTY, GEORGIA
AGENCY FUNDS

Tax Commissioner - To account for the collection and payment to Crisp County and other taxing units of the property taxes levied, billed, and collected by the Tax Commissioner on behalf of Crisp County and other taxing units.

Clerk of Superior Court - To account for all monies received by the Clerk of Court on behalf of individuals, private organizations, other governmental units, and other funds.

Sheriff's Office - To account for all monies received by the Sheriff's Department on behalf of individuals, private organizations, other governmental units, and other funds.

Probate Court - To account for the collection of fees for firearms licenses, certificates, marriage licenses, passports, etc., which are disbursed to other parties.

Magistrate Court - To account for the receipt and disbursement of court-ordered fines and fees made on behalf of third parties.

UNITED GOVERNMENT OF WEBSTER COUNTY, GEORGIA
COMBINING BALANCE SHEET
AGENCY FUNDS
December 31, 2017

	Tax Commissioner	Clerk of Court	Sheriff	Probate Court	Magistrate Court	Totals
ASSETS						
Cash and cash equivalents	\$ 1,337,505	\$ 14,080	\$ 126	\$ 5,525	\$ 607	\$ 1,357,843
Total Assets	<u>\$ 1,337,505</u>	<u>\$ 14,080</u>	<u>\$ 126</u>	<u>\$ 5,525</u>	<u>\$ 607</u>	<u>\$ 1,357,843</u>
LIABILITIES						
Due to others	\$ 1,337,505	\$ 4,218	\$ 126	\$ 5,525	\$ 607	\$ 1,347,981
Due to others - escrow	-	9,862	-	-	-	9,862
Total Liabilities	<u>\$ 1,337,505</u>	<u>\$ 14,080</u>	<u>\$ 126</u>	<u>\$ 5,525</u>	<u>\$ 607</u>	<u>\$ 1,357,843</u>

UNITED GOVERNMENT OF WEBSTER COUNTY, GEORGIA
 AGENCY FUNDS
 COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES
 For the Year Ended December 31, 2017

	<u>Balance</u> <u>12/31/2016</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balance</u> <u>12/31/2017</u>
TAX COMMISSIONER				
ASSETS:				
Cash and cash equivalents	\$ 700,690	\$ 3,182,650	\$ 2,545,835	\$ 1,337,505
Total Assets	<u>\$ 700,690</u>	<u>\$ 3,182,650</u>	<u>\$ 2,545,835</u>	<u>\$ 1,337,505</u>
LIABILITIES:				
Due to General Fund	\$ -	\$ 1,082,063	\$ 1,082,063	\$ -
Due to others	700,690	2,100,587	1,463,772	1,337,505
Total Liabilities	<u>\$ 700,690</u>	<u>\$ 3,182,650</u>	<u>\$ 2,545,835</u>	<u>\$ 1,337,505</u>

CLERK OF SUPERIOR COURT				
ASSETS:				
Cash and cash equivalents	\$ 17,088	\$ 35,349	\$ 38,357	\$ 14,080
Total Assets	<u>\$ 17,088</u>	<u>\$ 35,349</u>	<u>\$ 38,357</u>	<u>\$ 14,080</u>
LIABILITIES:				
Due to General Fund	\$ -	\$ 16,607	\$ 16,607	\$ -
Due to others	6,128	18,378	20,288	4,218
Due to others - escrow	10,960	364	1,462	9,862
Total Liabilities	<u>\$ 17,088</u>	<u>\$ 35,349</u>	<u>\$ 38,357</u>	<u>\$ 14,080</u>

SHERIFF				
ASSETS:				
Cash and cash equivalents	\$ 125	\$ 1	\$ -	\$ 126
Total Assets	<u>\$ 125</u>	<u>\$ 1</u>	<u>\$ -</u>	<u>\$ 126</u>
LIABILITIES:				
Due to General Fund	\$ -	\$ -	\$ -	\$ -
Due to others	125	1	-	126
Total Liabilities	<u>\$ 125</u>	<u>\$ 1</u>	<u>\$ -</u>	<u>\$ 126</u>

(Continued)

UNITED GOVERNMENT OF WEBSTER COUNTY, GEORGIA
 AGENCY FUNDS
 COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES
 For the Year Ended December 31, 2017

(Continued)

	<u>Balance</u> <u>12/31/2016</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balance</u> <u>12/31/2017</u>
PROBATE JUDGE				
ASSETS:				
Cash and cash equivalents	\$ 3,505	\$ 164,910	\$ 162,890	\$ 5,525
Total Assets	<u>\$ 3,505</u>	<u>\$ 164,910</u>	<u>\$ 162,890</u>	<u>\$ 5,525</u>
LIABILITIES:				
Due to General Fund	\$ -	\$ 107,500	\$ 107,500	\$ -
Due to others	<u>3,505</u>	<u>57,410</u>	<u>55,390</u>	<u>5,525</u>
Total Liabilities	<u>\$ 3,505</u>	<u>\$ 164,910</u>	<u>\$ 162,890</u>	<u>\$ 5,525</u>
MAGISTRATE COURT				
ASSETS:				
Cash and cash equivalents	\$ (365)	\$ 19,431	\$ 18,459	\$ 607
Total Assets	<u>\$ (365)</u>	<u>\$ 19,431</u>	<u>\$ 18,459</u>	<u>\$ 607</u>
LIABILITIES:				
Due to General Fund	\$ -	\$ 1,875	\$ 1,875	\$ -
Due to others	<u>(365)</u>	<u>17,556</u>	<u>16,584</u>	<u>607</u>
Total Liabilities	<u>\$ (365)</u>	<u>\$ 19,431</u>	<u>\$ 18,459</u>	<u>\$ 607</u>
TOTAL				
<hr style="border: 0.5px solid black;"/>				
ASSETS				
Cash and cash equivalents	\$ 721,043	\$ 3,402,341	\$ 2,765,541	\$ 1,357,843
Total Assets	<u>\$ 721,043</u>	<u>\$ 3,402,341</u>	<u>\$ 2,765,541</u>	<u>\$ 1,357,843</u>
LIABILITIES				
Due to General Fund	\$ -	\$ 1,208,045	\$ 1,208,045	\$ -
Due to others	710,083	2,193,932	1,556,034	1,347,981
Due to others - escrow	<u>10,960</u>	<u>364</u>	<u>1,462</u>	<u>9,862</u>
Total Liabilities	<u>\$ 721,043</u>	<u>\$ 3,402,341</u>	<u>\$ 2,765,541</u>	<u>\$ 1,357,843</u>

COMPLIANCE SECTION



**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED
ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

Board of Commissioners of
Unified Government of Webster County, Georgia
Preston, Georgia

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, the discretely presented component units, each major fund, and the aggregate remaining fund information of Unified Government of Webster County, Georgia, as of and for the year ended December 31, 2017, and the related notes to the financial statements, which collectively comprise Unified Government of Webster County's basic financial statements, and have issued our report thereon dated June 26, 2018.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Unified Government of Webster County, Georgia's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Unified Government of Webster County, Georgia's internal control. Accordingly, we do not express an opinion on the effectiveness of Unified Government of Webster County, Georgia's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. However, as described in the accompanying schedule of findings and questioned costs, we identified certain deficiencies in internal control that we consider to be material weaknesses and significant deficiencies.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiencies described in the accompanying schedule of findings and questioned costs to be material weaknesses. (2017-003, 2017-006).

A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiencies described in the accompany schedule of findings and questioned costs to be significant deficiencies. (2017-001, 2017-002, 2017-004, 2017-005)

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Unified Government of Webster County, Georgia's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which are described in the accompanying schedule of findings and responses as items (2017-006, 2017-007, 2007-008).

Unified Government of Webster County's Response to Findings

Unified Government of Webster County, Georgia's response to the findings identified in our audit is described in the accompanying schedule of findings and responses. Unified Government of Webster County, Georgia's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

This report is intended solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the County's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Governmental Auditing Standards* in considering the County's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Chambless Steppard Roland, Associate LLP

Americus, Georgia
June 26, 2018

UNIFIED GOVERNMENT OF WEBSTER COUNTY, GEORGIA

SCHEDULE OF FINDINGS AND RESPONSES
For the Year Ended December 31, 2017

SECTION I
SUMMARY OF AUDITOR'S RESULTS

Financial Statements

Type of Auditor's Report Issued	Unmodified
Internal control over financial reporting material weaknesses identified	<u>X</u> Yes ___ No
Significant Deficiencies Identified not considered to be material weaknesses	<u>X</u> Yes ___ No
Noncompliance material to financial statements noted	<u>X</u> Yes ___ No

Federal Awards

There was not an audit of federal award programs as of December 31, 2017, due to the total amount expended being less than \$750,000.

SECTION II
FINANCIAL STATEMENT FINDINGS AND RESPONSES

2017-001 Segregation of Duties - Agency Funds

Criteria: Internal control should be in place to assure that funds and assets cannot be misappropriated and go undetected during the normal course of business.

Condition: There is not sufficient segregation of duties in the offices of the Superior Court Clerk, Magistrate Court, Probate Court, Tax Commissioner, and Sheriff related to accounting functions.

Context: We noted the above conditions during performance of audit procedures including: internal control walkthroughs, inquiry and observation, and the completion of audit workpapers.

Effect: Because of lack of segregation of duties between operating, recording and custodial functions, including reconciliation of accounts, County assets and resources are susceptible to waste, fraud and inefficiency.

Cause: The lack of segregation of duties is due to the limited number of individuals in each office to perform all of the duties.

Recommendation: The County Commission Chairman and the elected officials should develop procedures where he or another independent person reviews monthly bank reconciliations and other accounting reports.

UNIFIED GOVERNMENT OF WEBSTER COUNTY, GEORGIA

SCHEDULE OF FINDINGS AND RESPONSES

For the Year Ended December 31, 2017

2017-001 Segregation of Duties - Agency Funds (continued)

Management's Comments: We concur with the finding. The County Commission Chairman oversees the day-to-day operations and is aware of the risks associated with this finding. There are no further plans to add additional accounting staff.

2017-002 Excess Funds in Accounts of Clerk of Superior Court, and Probate Court

Criteria: Clerk of Superior Court, and Probate Court collect funds for the County, State, School and others. Funds should be paid out in the following month. There are no provisions for these entities to hold funds.

Condition: Monies are on deposit in the Probate Court, and the Clerk's General account that does not have adequate documentation of source or purpose.

Effect: At December 31, 2017, the Clerk's General account held a total of \$79.70; the Probate Court account held excess cash of \$1,240.48.

Cause: Month-end reconciliation procedures are not in place to balance receipts and disbursements.

Recommendation: These elected officials should take immediate action to disburse those funds and develop procedures to insure that funds collected are promptly disbursed or held in accordance with direct order.

Management's Response: We concur with the finding. The County Commission Chairman will work with the elected officials to clear the undocumented funds.

2017-003 Financial Statement Presentation

Criteria: Generally accepted government accounting principles require Governmental Funds financial statements to be reported using the current financial resources measurement focus and the modified accrual basis of accounting.

Condition: The County does not have adequate accounting procedures to insure that revenues and expenditures/expenses are recorded and properly classified when a receivable, a liability is incurred, or capital lease purchases.

Effect: The County's year-end financial reports contained material errors. Audit adjustments were required for reporting in accordance with generally accepted accounting principles.

General Fund: Assets were decreased \$92,966; liabilities were decreased \$66,358; deferred inflows of resources were decreased \$71,350; net assets was decreased \$133,970; revenue was increased \$141,904; expenditures was increased \$95,607; and proceeds from capital leases was increased \$132,415.

Water Fund: Assets were increased \$58,491; liabilities were increased \$60,336; revenue was decreased \$2,588; expenses were increased \$59,483; capital contributions and transfers in were increased \$62,933; and interest expense was increased \$2,707.

TLOST Fund: Assets and revenues were decreased by \$147, due to sales tax accrual.

SPLOST 2012: Assets decreased \$74; revenue decreased \$14,168; expenditures decreased \$33,222; transfers out increased \$18,980.

UNIFIED GOVERNMENT OF WEBSTER COUNTY, GEORGIA

SCHEDULE OF FINDINGS AND RESPONSES

For the Year Ended December 31, 2017

2017-003 Financial Statement Presentation (continued)

SPLOST 2017: Assets increased \$14,339; liabilities increased \$14,241; revenues increased \$14,339; expenditures increased \$54,592; proceeds from capital lease increased \$40,351.

Cause: Financial statement preparation is generally based on the cash basis of accounting. Procedures have not been developed to make accruals at month-end and year-end.

Recommendation: The County should develop procedures to ensure that revenues are recognized as soon as they are both measurable and available – collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures/expenses should be recorded or accrued when a liability is incurred. Capital assets acquired with capital leases should be recorded when the transaction is complete.

Response of Management: Management concurs with the finding. We are satisfied that the processing procedures and internal controls we have in place provide satisfactory results for our management of the various funds. We will not change our current system. However, we will strive to record revenues and expenditures in accordance with GAAP.

2017-004 Utility Billing and Customer Accounting

Criteria: Customer charges for Water and Refuse are billed separately, but on the same bill. Refuse accounting is part of the General Government. Water accounting is an enterprise fund.

Condition: The utility billing system does not separate the customer accounts receivable between Water and Refuse.

Effect: All utility customer accounts receivable are reported in the Water Fund on the county's financial reports. Assets of the General Fund were understated and assets of the Water Fund were overstated.

Cause: The utility billing system does not separate the customer accounts receivable between Water and Refuse.

Recommendation: Customer accounts receivable for Refuse should be reported in the General Fund and customer accounts receivable for Water should be reported in the Water Fund. The County Commission Chairman should evidence his review of utility billing accounts receivable, and any other accounting subsidiary reports, schedules, and workpapers.

Management's Response: We concur with the finding. We conferred with our utility billing system software provider, and they were unable to produce separate reports for the Water and Refuse accounts receivable. We are satisfied with the system as it is, and with the information it provides regarding delinquent accounts.

2017-005 Documentation of Utility Customer Account Adjustments

Criteria: Customer account adjustments should be clearly explained and retained.

Condition: The accounting system does not provide a clear record of adjustments to customer accounts.

UNIFIED GOVERNMENT OF WEBSTER COUNTY, GEORGIA

SCHEDULE OF FINDINGS AND RESPONSES

For the Year Ended December 31, 2017

2017-005 Documentation of Utility Customer Account Adjustments (continued)

Effect: Customer accounts balances were adjusted down by \$7,522, during the year, which includes approximately \$3,540 of services to government buildings, and \$1,264 employee payments by payroll deduction. Additionally, the ending balance from one month was not equal to the opening balance of the next month. The month-to-month differences amounted to a decrease in total accounts receivable of \$13,360 for the year due to customer balances converted to inactive status.

Cause: The utility billing system does not provide monthly reports of customer account adjustments or accounts made inactive.

Recommendation: Customer adjustments should be documented and retained for future reference and audit. Develop a manual system to record reasons for adjustments and inactivated accounts.

Management's Response: We concur with the finding. We will develop procedures to fully document the reasons for account adjustments and inactive accounts.

2017-006 Expenditures in Excess of the Budget

Criteria: State law requires the Unified Government of Webster County adopt an annual balanced budget, and follow procedures that limit expenditures exceeding the budget at the Department level.

Condition: Careful monitoring of expenditures compared to budget would alert management and the public to budget violations, and possible misuse of County resources.

Context: Minutes of the Unified Government of Webster County Board of Commissioners record that financial reports are submitted, presented or otherwise distributed to the Commissioners.

Effect: Expenditures in excess of appropriations were reported in the following:

General Fund:

Juvenile court.....	\$ 959	Debt service.....	\$ 11,765
Public defender.....	7,248	Capital outlay.....	325,882
Public Works.....	181,321	Transfer out.....	51,394

Cause: Budget did not include cost of road work using prior year LMIG. Budgets for other departments were not amended. Transfer out was required to properly account for inmate housing budgeted in the Jail Fund and to supplement road projects in the TLOST Fund. Acquisition of capital assets with capital leases was not recorded.

Recommendation: The budget should be amended as often as necessary to provide for source of funds for unbudgeted expenditures.

Management's Response: We concur with the finding. The County Commission Chairman will propose budget amendments as necessary.

UNIFIED GOVERNMENT OF WEBSTER COUNTY, GEORGIA

SCHEDULE OF FINDINGS AND RESPONSES

For the Year Ended December 31, 2017

2017-007 Adoption of Special Revenue Fund Budgets

Criteria: Georgia law (O.C.G.A. 36-81-3b) requires an annual balanced budget for the general fund and each special revenue fund and each debt service fund.

Condition: The County did not adopt annual budgets for the following Special Revenue Funds:

Law Library
Clerk's Technology Fund
Sheriff's Miscellaneous Account
TLOST

Effect: Unbudgeted expenditures were as follows:

Law Library.....	\$ 2,502
Clerk's Technology Fund.....	2,305
Sheriff's Miscellaneous Account.....	7,573
TLOST.....	432,988

Cause: Lack of understanding of requirements for budgeting special revenue funds.

Recommendation: The General Fund budget should be stand alone. Each special revenue fund should have its own separate budget which would be part of the budgeting process. The Water Fund budget also should be stand alone and should be identified as approved for use in managing operations only and not required by state law.

Management's Response: We concur with the finding. We will include special revenue fund budgets in our annual budget and make amendments when necessary.

UNIFIED GOVERNMENT OF WEBSTER COUNTY, GEORGIA

STATUS OF PRIOR YEAR FINDINGS

For the Year Ended December 31, 2017

2016-001 Segregation of Duties – Agency Funds

Criteria: The purpose of internal controls is to safeguard the assets of the County and ensure that errors or other misstatements are detected in a reasonable amount of time.

Condition: The following agency funds had inadequate segregation of duties within the cash receipts and disbursements areas: Superior Court, Magistrate Court, Probate Court, and Tax Commissioner.

Auditee Response/ Status: Unresolved. See 2017-001.

2016-002 Excess Funds in Accounts of Tax Commissioner, Clerk of Superior Court, and Probate Court

Criteria: The Tax Commissioner, Clerk of Superior Court, and Probate Court collect funds for the County, State, School and others. Funds should be paid out in the following month. There are no provisions for these entities to hold funds.

Condition: Monies are on deposit in the Tax Commissioner's accounts, Probate Court, and the Clerk's General account that does not have adequate documentation of source or purpose.

Auditee Response/ Status: Partially resolved. Funds in the Tax Commissioner's office were disbursed. See 2017-002.

2016-003 Financial Statement Presentation

Criteria: Generally accepted government accounting principles require Governmental Funds financial statements to be reported using the current financial resources measurement focus and the modified accrual basis of accounting.

Condition: The County does not have adequate accounting procedures to insure that revenues and expenditures/expenses are recorded and properly classified when a receivable or liability is incurred, or when capital leases are used for the purchase of capital assets.

Auditee Response/ Status: Unresolved. See 2017-003.

2016-004 Utility Billing and Customer Accounting

Criteria: Customer charges for Water and Refuse are billed separately, but on the same bill. Refuse accounting is part of the General Government. Water accounting is an enterprise fund.

Condition: The utility billing system does not separate the customer accounts receivable between Water and Refuse.

Auditee Response/ Status: Resolved. See 2017-004.

2016-005 Undocumented Utility Customer Account Adjustments

Criteria: Customer account adjustments should be clearly explained and retained.

Condition: The County does not maintain records of adjustments to customer accounts.

Auditee Response/ Status: Unresolved. See 2017-005.

UNIFIED GOVERNMENT OF WEBSTER COUNTY, GEORGIA

STATUS OF PRIOR YEAR FINDINGS

For the Year Ended December 31, 2017

2016-006 Expenditures in Excess of the Budget

Criteria: State law requires the Unified Government of Webster County adopt an annual balanced budget, and follow procedures that limit expenditures exceeding the budget at the Department level.

Condition: Careful monitoring of expenditures compared to budget would alert management and the public to budget violations, and possible misuse of County resources.

Auditee Response/ Status: Partially resolved. See 2017-006.

2016-007 Adoption of Special Revenue Fund Budgets

Criteria: Georgia law (O.C.G.A. 36-81-3b) requires an annual balanced budget for the general fund and each special revenue fund and each debt service fund.

Condition: The County did not adopt annual budgets for the following Special Revenue Funds:

Law Library
Clerk's Technology Fund
Sheriff's Miscellaneous Account
Sheriff's Account
TLOST

Auditee Response/ Status: Partially resolved. Cash in the Sheriff's Account was transferred to the Sheriff's Miscellaneous Account. See 2017-007.