

**CITY OF ALBANY
ANNUAL BUDGET
For The
Fiscal Year
Ending June 30, 2007**

CITY OF ALBANY

Mayor and Board of City Commissioners

Dr. Willie Adams - Mayor

Robert B. Langstaff, Jr. – Mayor Pro Tem/Commissioner Ward V

Jon B. Howard - Commissioner Ward I

Dorothy Hubbard - Ward II

Morris Gurr - Commissioner Ward III

Bo Dorough - Commissioner Ward IV

Tommie Postell - Commissioner Ward VI

Alfred D. Lott – City Manager

James Taylor – Assistant City Manager for Public Service

Wes Smith – Assistant City Manager for Customer Service & Support

Budget Preparation Staff

Shirley A. Smith - Director of Finance

Larry L. Johnson - Management/Budget Officer

Kimberly M. Williams – Sr. Management/Budget Analyst

Kenneth Abidde – Management/Budget Analyst

Finance Department Staff

Paula M. Schmitt – Print Shop Supervisor

John E. Carr – Printer

Winnie Hart – Composing and Layout Coordinator

Community Information

Origin and Growth

Situated in the Plantation Trace region, Albany is the primary trade center for Southwest Georgia. It is the county seat for Dougherty County, Georgia. The city lies at the head of the Flint River, 182 miles south of Atlanta. Incorporated in 1841, the city was laid out in 1836 by Alexander Shotwell and named for Albany, New York. The City of Albany was originally incorporated by an Act of the General Assembly of Georgia on December 27, 1838.

The chief farm products are cotton, peanuts, corn and tobacco, and to a lesser extent, paper-shell pecans and forest products. Albany has also developed a diversified industrial economy which includes companies such as Procter & Gamble, Merck & Company, Miller Brewing, and Master Foods. In 1998, Money Magazine's survey of 'Best Places' to live in the nation rated Albany as the most livable city in the state of Georgia. In addition, Albany was ranked 21st among cities up to 250,000 in the southeast U.S., Rated #141 in 1996, #115 in 1995 and #151 in 1994.

Government and Organization

The City of Albany has operated under the Commission-Manager Form of government since January 14, 1924. The seven-member commission consists of a Mayor elected at large and six Commissioners elected on a ward basis. The Commission appoints the City Manager, City Clerk, Assistant City Clerk, City Attorney, Municipal Court Judge, Interim Municipal Court Judge, City Solicitor and Public Defender. The City Manager is the City's Chief Executive Officer; and is charged with the enforcement of the laws and ordinances passed by the Commission. The Commission also appoints members to various Boards, Authorities, and Commissions.

Educational Facilities

For higher education, Albany has four hometown colleges, a progressive technical college, and a job corps center. Albany State University is a senior unit of the University

System of Georgia. With more than 40 major fields of study, the college offers undergraduate and graduate degree programs. The university maintains flexible scheduling for the growing number of non-traditional students. Dalton College is a two-year unit of the University System of Georgia. Students can pursue 73 two-year transfer and career associate degrees. Lagrange College and Troy State University maintain satellite campuses. Albany Technical College is a unit of the Georgia Department of Technical and Adult Education. Turner Job Corps Center also serves the Albany area as a fully accredited Vocational Education Institute, providing high quality academic and vocational training programs to prepare students (ages 16-24) to take their places in today's technical work force. Turner has over 20 vocational trades from which the 930-member student body may choose. The City is also served by 16 public elementary schools, 11 public secondary schools, 1 public alternative school and a number of private schools.

Source: Albany Chamber of Commerce

DEMOGRAPHICS**GENDER**

Male	46%
Female	54%

AGE COMPOSITION

Under 5 Years	7.8%
5 - 19 Years	24.2%
20 - 24 Years	8.8%
25 - 54 Years	39.7%
55 - 59 Years	4.2%
60 - 74 Years	9.8%
75 - 84 Years	4.1%
85+ Years	1.4%

RACE/ ETHNIC ORIGIN (2000 Estimate)

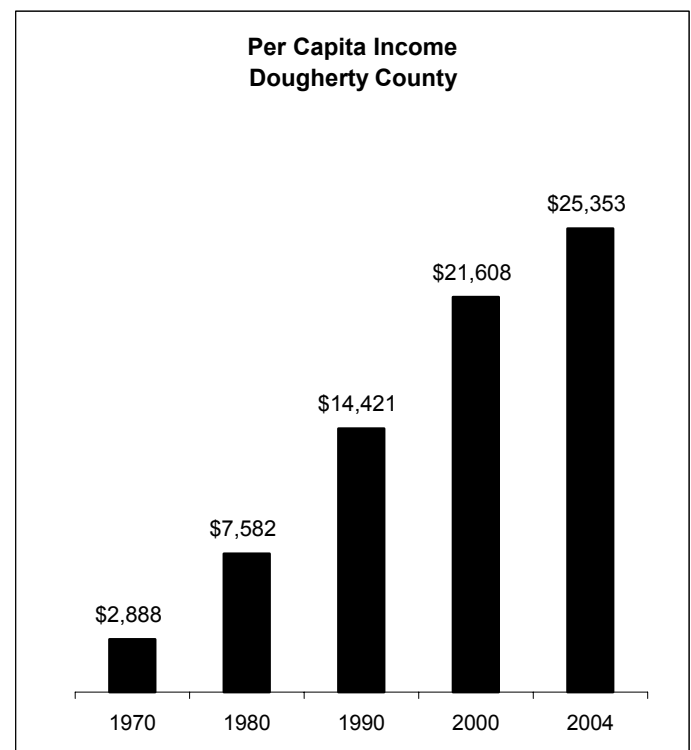
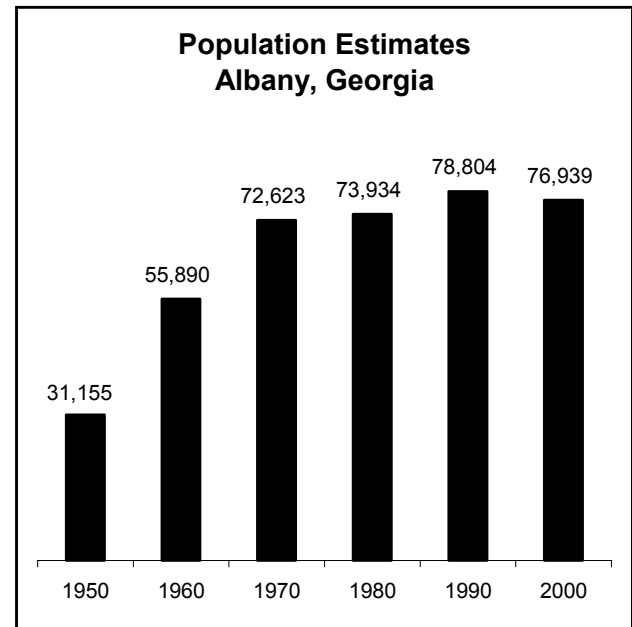
Black	64.8%
White	33.2%
Hispanic	1.2%
Asian	0.6%
Other	0.5%
American Indian	0.2%

AREA

Land Area	57 square miles
Elevation	212 ft above sea level
Rainfall	48.5 inches
Avg. Annual Temp.....	66° F

OCCUPATIONAL COMPOSITION

Manufacturing	17%
Transp./ Public Util.	5.5%
Construction	5%
Wholesale Trade	5.5%
Finance & Real Estate	2.9%
Services	32.5%
Agr., Forestry, etc.	2.2%
Retail Trade	17.6%



Source: Georgia Department of Labor, 2005
U.S. Census Bureau, 2000

COMMUNITY INFORMATION**MUNICIPAL SERVICES**

Fire Protection ...	11 stations; 172 fire personnel and officers
Police Protection	195 city officers 42 county officers 230 member sheriff's department provides protection outside the city limits
Garbage	Services provided by the City's Solid Waste division

CITY FACILITIES & SERVICES

Miles of Streets	550
Number of Street Lights	10,472

EDUCATION

No. of Elementary Schools + Pre-K(1)	16
No. of Elementary School + Pre-K(17) Instructors	570
No. of Secondary Schools	11
No. of Secondary School Instructors	579
Number of area colleges	
(Lagrange College & Troy State Univ. maintain satellite campuses)	5

HEALTH

Hospitals	2 (691 beds)
MD's	506
Dentists	49
Nursing homes	2 (502)

RECREATIONAL FACILITIES

Public Tennis Courts	40
Parks	70
Area golf courses	7
Municipal swimming pools	1
Country clubs	2
Playgrounds	44
Community centers	8
Boat Ramps	4
Municipal gymnasiums	7

SCENIC ATTRACTIONS

Albany Museum of Art
Albany Little Theater
Weatherbee Planetarium
Parks at Chehaw
Thronateeska Heritage Foundation Museum
Albany Civil Rights Museum
Quail hunting preserves
Flint Riverquarium

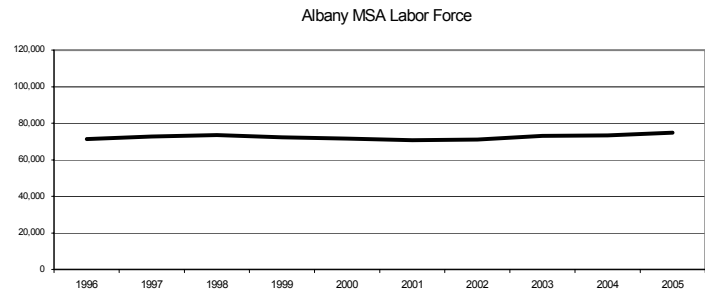
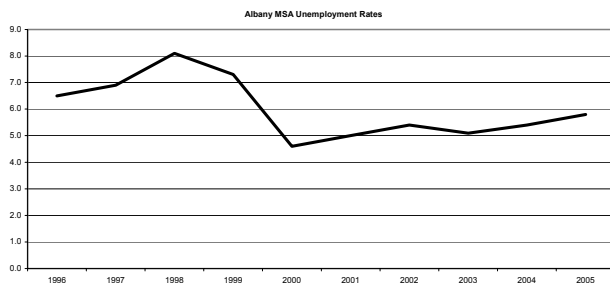
Source: Georgia Dept. of Industry, Trade & Tourism

LOCAL ECONOMY

TEN LARGEST EMPLOYERS

<u>Company</u>	<u>Sector</u>	<u># of Employees</u>
Phoebe Putney Memorial Hospital	Healthcare	3,458
Dougherty County Board of Ed.	Public Education	3,010
U.S.M.C. Logistics Base	Federal Government	2,313
Proctor & Gamble	Paper Goods	1,234
Cooper Tire & Rubber Co.	Manufacturer	1,290
City of Albany	Municipal Government	877
Dougherty County	Municipal Government	650
SAB/ Miller Brewing Co.	Beverage	650
Calltech Communications LLC	Telecommunications	555
Albany State University	Education	502

Source: Albany Chamber of Commerce



Source: Georgia Dept. of Labor

TRANSPORTATION

Motor Freight Carriers	5 interstate
.....	24 inter/ intrastate
.....	6 terminals
.....	Overnight service to Atlanta, Birmingham, Charlotte, Chattanooga, Columbia, Jacksonville and Knoxville
Rail	Norfolk Southern piggyback service (local)
.....	Norfolk Southern rail service (local)
.....	Atlantic and Georgia Great Southern (local)
Water	Navigable River, Flint (9 ft channel depth)
Air	Commercial Service by Atlantic Southeast
	5 air cargo companies; UPS's Boeing 757 "mini-hub" service

Source: Georgia Dept. of Industry, Trade & Tourism

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Albany
Georgia**

For the Fiscal Year Beginning

July 1, 2005

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award for Distinguished Budget Presentation to **The City of Albany, Georgia** for its annual budget for the fiscal year beginning **July 1, 2005**.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

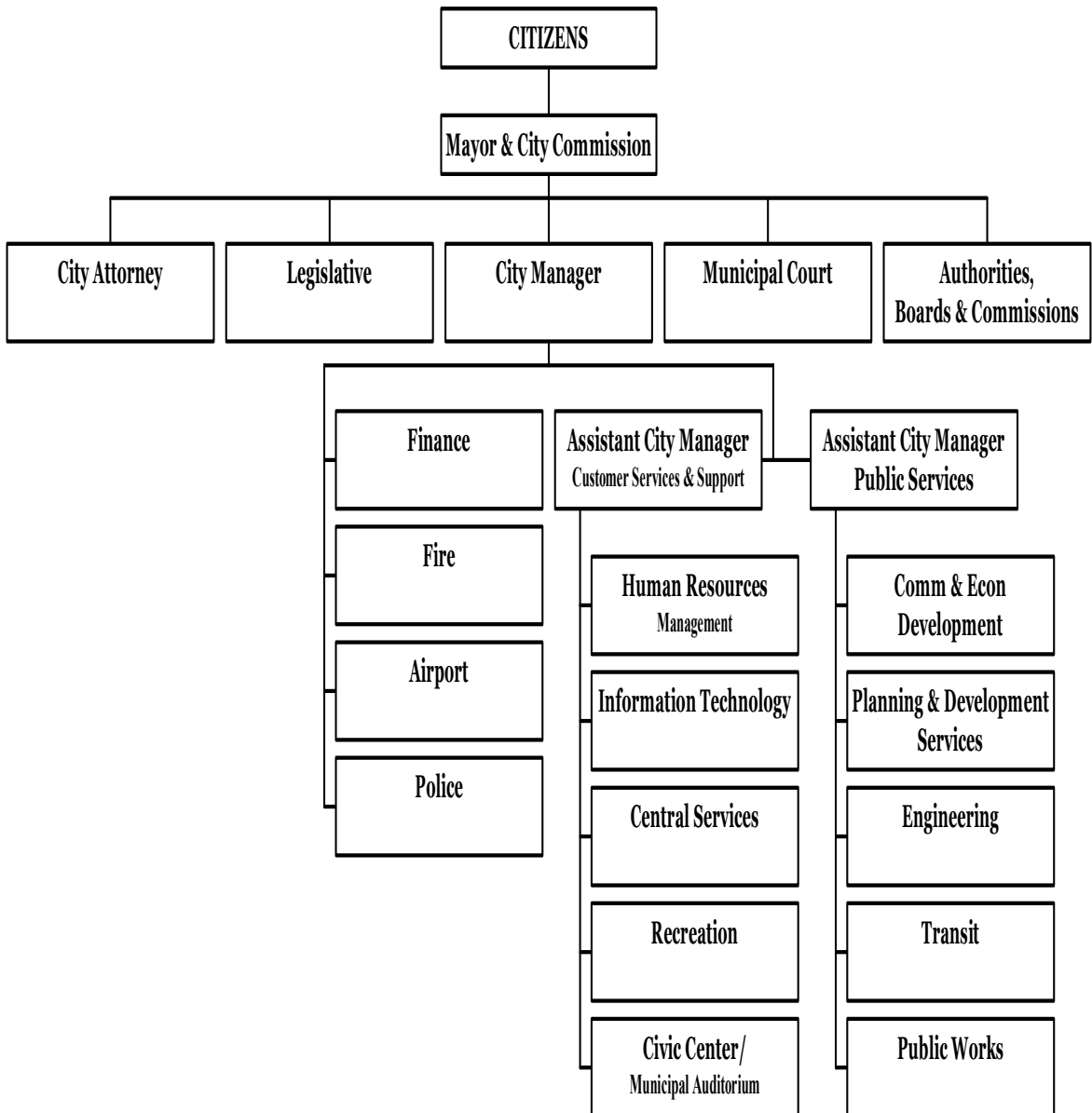
MISSION STATEMENT

City of Albany

The City of Albany strives for excellence to improve the overall quality of life for our citizens. To accomplish our mission, it is essential to:

- Provide a safe and secure community environment.
- Provide the highest quality customer services to the community with equality, fairness and respect.
- Retain highly motivated and qualified employees committed to fulfilling community expectations.
- Encourage and embrace innovative ideas and concepts.
- Provide responsible stewardship for all revenues.
- Create an atmosphere that promotes, develops, retains and encourages economic development.
- Invest in neighborhood vitality and sustainability.
- Encourage a sense of community through civic partnerships and citizen involvement.

CITY OF ALBANY



The City of Albany was originally incorporated by an Act of the General Assembly of Georgia on December 27, 1838 and has operated under the Commission - Manager Form of government since January 14, 1924. The seven member Commission consists of a Mayor, elected at large, and six Commissioners, elected on a ward basis. The Commission appoints members to various Boards, Authorities and Commissions. The Commission also appoints the City Manager, City Clerk, City Attorney and Municipal Court Judge. The City Manager, as the City's Chief Administrative Officer, is responsible for the enforcement of laws and ordinances and the implementation of policies passed by the Commission. The City Manager appoints department heads to assist him/her with these responsibilities.

GENERAL GOVERNMENT

Alfred D. Lott - City Manager

James Taylor – Assistant City Manager for Public Service

Wes Smith – Assistant City Manager for Customer Service & Support

Sonja Tolbert - City Clerk

C. Nathan Davis – City Attorney

Willie Weaver - Municipal Court Judge

DEPARTMENT HEADS

Johnnie P. Johnson – Interim Director of Human Resources Management

Stephen Collier – Director of Central Services

Shirley A. Smith - Director of Finance

John Antoniewicz– Director of Information Technology

James Younger – Police Chief

James Carswell – Fire Chief

Elizabeth Dean – Director of Planning & Development

Jennifer Clark – Director of Community & Economic Development

Bob Alexander - Director of Engineering

Phil Roberson – Director of Public Works

Fran Stalter – Interim Director of Recreation

Yvette Aehle - Director of Airport

Nedra Woodyatt – General Manager of Transit Services

John Mazzola - Director of Albany Civic Center / Municipal Auditorium

BUDGET GUIDE

There are seventeen (17) departments, which are divided into nine sections. These sections include General Government, Public Safety, Public Works, Recreation, Airport, Municipal Auditorium/Civic Center, Transit, Community Development, and the Enterprise Funds.

The 2006 - 2007 Annual Budget is divided into fifteen (15) sections whose contents are explained below. This Budget Guide is provided to summarize the information contained in each section and to assist the reader in finding information.

Section I - City Manager's Message

The City Manager's Budget Transmittal Letter and the adopted budget ordinance are included in this section.

Section II - Policies and Procedures

This section contains pertinent information on the City of Albany's financial and programmatic policies and practices.

Section III - Revenue and Expenditures

Included in this section is a summary of the revenue sources and expenditure categories for the 2006 –2007 budget. This information is summarized by the following fund accounts:

- General Fund
- Special Funds
- Sanitary Sewer Fund
- Solid Waste Fund
- Community Development
- Hotel/ Motel Fund
- Grant Fund

Section IV - Supplemental Information

Pertinent information is reported in this section on the budget that analyzes trends and outlines the recent policy decisions that have impacted the City's budget and its financial position.

Section V - General Fund Expenditure Detail

This section contains approved program and line item expenditure plan. The General Fund accounts for all activities not accounted for in any other fund. This fund finances the operations of General Government, Public Safety, Parks and Recreation, Engineering, Planning, and Information Technology.

Section VI - Special Funds Expenditure Detail

Special Funds - The approved program and line item expenditure plan is recorded in this section. Included in the Special Funds are Airport, Municipal Auditorium, Civic Center, CAD 911 and Transit. Also housed under Special Funds are the Debt Fund and Capital Improvement

Fund. These funds receive revenues from the General Fund in order to make debt payments and to finance the Capital Improvement Program.

Section VII - Sanitary Sewer Fund Expenditure Detail

The Sanitary Sewer Fund is an Enterprise Fund and is self-supporting. Included under the Sanitary Sewer Fund is Wastewater Treatment, Wastewater Treatment/ Lift Station, Wastewater Sampling, and Sanitary Sewer Maintenance.

Section VIII - Solid Waste Fund Expenditure Detail

The Solid Waste Fund is an Enterprise Fund and is self-supporting. Included under the Solid Waste Fund are Solid Waste Administration, Solid Waste Removal/ Residential East, Solid Waste Removal/ Residential West, Solid Waste Removal/ Commercial and Street Sweeping.

Section IX - Hotel/Motel Fund

This section offers general information about the expenditures used to promote tourism and growth in Albany.

Section X - Community Development Fund

Included in this section is the program and line item budget for Community Development. These funds are provided through the United States Department of Housing and Urban Development (HUD). The City of Albany is an entitlement community and receives annual funding from HUD based on a national formula to carry out programs that benefit low and moderate-income individuals by promoting improvement and economic development projects.

Section XI - Capital Improvement Program

This section includes all of the approved FY 2007 Capital Outlay / Improvement requests for the General / Special Funds, the Sanitary Sewer Fund, and the Solid Waste Fund. The capital outlay expenditure plan is listed by Department / Division. Also included in this section are the Georgia Municipal Association Lease Pool (GMA) capital requests.

Section XII - SPLOST V

The Special Purpose Local Option Sales Tax (SPLOST) V is a referendum approved by voters on November 2004 that allows for an extra penny in sales tax to fund a diverse list of community projects. It is not an additional tax; Georgia law allows local jurisdictions to use SPLOST proceeds to fund capital improvement projects that would otherwise be paid for with General Fund and property tax revenues.

Section XIII - Sponsored Operations

These are Special Funds that have been established to carry out projects or programs that are not funded through the normal operating & capital budget process. These funds are used to account for resources received from outside agencies and are restricted for a specific purpose. This section includes Federal & State Grants.

Section XIV - Utilities / WG&L Commission

This section includes the budget for the City's utility operation - Water, Gas & Light Commission. A five-member Commission, appointed by the Board of City Commission, oversees its operation, ensures the effective delivery of services and appoints a General Manager. The budget format used in this section varies from the program style presented in the rest of the City budget.

Section XV - Appendix

This section contains a glossary of terms that may be useful in assisting the individual to interpret the budget. The section also contains the City's pay structure and class allocation by title.

CITY MANAGER'S MESSAGE

This section includes the City Manager's transmittal letter, the adopted budget ordinance and the revenue and expenditure recap for the General and Special Funds, the Sanitary Sewer System, the Solid Waste Fund, Hotel/ Motel Fund, Special Local Option Sales Tax (SPLOST), Community Development, and Sponsored Operations Funds.



City of Albany

POST OFFICE BOX 447

Albany, Georgia

31702-0447

ALFRED D. LOTT
CITY MANAGER

OFFICE: (229) 431-3234
FAX: (229) 431-3223

November 28, 2006

The Honorable Mayor and Board of City Commissioners
City of Albany
Albany, GA 31702

Dear Mayor and Commissioners:

Transmitted herewith is the City of Albany's FY 2007 Adopted Budget. This budget totals \$93,505,490, an increase of eleven percent, or \$11,730,384, over the FY 2006 Amended Budget of \$81,775,106. This increase is largely attributable to the following factors:

- Budgeting for SPLOST V
- Additional Grants
- Sewer rate increase
- Solid Waste rate increase
- Hotel/ Motel Fund increase

This budget is balanced and includes a small millage rate decrease: .015 mills.

The City of Albany amended its FY 2006 Adopted Budget of \$79,429,340 to \$81,775,106. A mid-year projection of revenues revealed the need to increase the budget by \$2,345,766. The City will perform review of projected revenue in FY 2007.

The most significant challenge the City faced with this fiscal year's budget was a \$1.8 million budget shortfall. There are several items that impacted the budget shortfall:

- Drop in Fines & Forfeitures Revenue
- Not Planning to Receive Additional Revenue from Water, Gas & Light (WG&L)
- 10% Increase in Health Insurance Premiums
- Budgeting Police Personal Services at 100%
- Increased Requests for GMA Funding
- Increased Fuel Costs

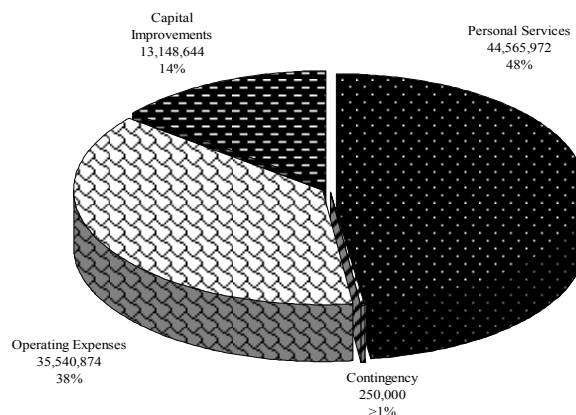
Again, this budget is balanced and also includes:

- No millage rate increase
- 877 Authorized Budgeted Positions
- 3% COLA effective October 1, 2006
- Public Safety Pay Increase effective October 1, 2006
- 50% Reduction in Workers' Comp
- No increase in Health Insurance Premiums for active employees

- Reducing Debt Service expenses
- Cross charging a portion of Engineering salaries to SPLOST projects
- Reduced Police Uniform Division funding by 5%
- Sanitary Sewer and Solid Waste rate increases
- Increased fuel costs
- Additional Engineering grants
- Funding for the James H. Gray Senior Citizen Center
- Funding for ongoing maintenance of Downtown beautification projects
- An arborist position
- Funding for SPLOST V
- 55 age requirement on receiving sick leave payout at retirement
- Employees retiring before age 55 are not eligible to receive health insurance benefits (effective September 1, 2006)
- Eliminate the Sick Leave Transfer Program
- Eliminate the Leave Roll Forward Program (Annual Leave in excess of authorized accrual will be lost to the employee after the last pay period in December of each year)
- All appointed officials will be subject to the same sick and vacation leave requirements as all other regular full-time city employees

Revenues – In preparing revenue projections the FY 2007 operating budget, staff analyzed five years of historical trends, the state of the national, state and local economies, and other changes that might affect the City's revenue sources. Revenues increased by \$11,730,384 over the FY 2006 Amended Budget revenues of \$81,775,106. This increase is primarily attributable to a 7% increase in the Enterprise Funds, a 92% increase in the Hotel/Motel Fund, a 24% increase in the Grant Fund, and the inclusion of the SPLOST V fund in this fiscal year's revenue projections. The Community Development anticipates a 15% decrease in revenue this fiscal year. This is due to a drop in entitlement funds from the U.S. Department of Housing and Urban Development (HUD). The General and Special Funds' revenues are anticipating a minor decrease- .5%. This is mainly due to a decrease in the Debt Service/ Sinking Fund.

Budget Overview - The chart below shows the total operating budget of \$93,505,490 by category:



Personal Services – These services are the largest expenditures of the overall budget and represent \$44,565,972, or 48%, of the total budget. A 3% Cost of Living Adjustment (COLA) for City employees effective October 1, 2006 was approved and incorporated into this budget. The Mayor &

Operating Expenditures - This is the City's second largest expenditure and represents 38%, or \$35,540,874, of the total budget.

Contingency – A total of \$250,000 has been set aside in the General/Special Funds contingency account. This dollar amount is set aside for unbudgeted emergencies. These funds are used at the City Manager's discretion.

Capital Improvement Program (CIP) – A portion of the total budget, \$649,300, has been allocated for capital, equipment, and system improvements. The Capital Improvement Program (CIP) is a five-year planning instrument used by the City of Albany to identify needed capital projects. The CIP accounts for expenditures that exceed \$5,000 and have a useful life of one year or more. The General/Special Funds CIP are funded from 3.37% of sales tax revenue and \$325,000 from Water, Gas & Light (WG&L). The Enterprise Funds' CIP is funded through budgeted capital replacement. In 1998, the City entered into a lease agreement with Georgia Municipal Association (GMA) for \$9,000,000 to be spent over 5 years. Through the lease pool, the City has been able to upgrade its information technology infrastructure and replace outdated rolling stock. The CIP is reviewed and updated each year to reflect the changing priorities of the organization. The City's 10% matching local shares for Transit and the Airport are usually housed under the CIP as well; however, the Airport Fund's 10% matching local share will be funded through Passenger Facility Charge (PFC) funds in FY '07.

Debt Service Fund – This fund was established to be in compliance with the Uniform Chart of Accounts and totals \$1,601,003. This fund accounts for debt service payments for the Civic Center and the GMA lease pool. The City has appropriated \$993,000, or 10.33%, of sales tax revenue and \$608,003 through a transfer from General Fund to pay the General/Special Funds annual GMA debt payment. The Civic Center debt payment is scheduled to be retired in upcoming fiscal years as part of the most recent Special Purpose Local Option Sales Tax series approved by the Citizens of Albany.

House Bill (HB) 489 – The City continues its HB 489 initiatives with Dougherty County. This initiative includes funding from Dougherty County for the following City departments: Fire, Information Technology, Planning, Traffic Engineering, Central Services, Emergency Management and Recreation & Parks. Through these joint agreements, the City is expected to receive \$3,878,250 from Dougherty County. The City will pay Dougherty County \$1,656,793 for services it provides to the City such as property tax collection and space utilization. In the previous budget year, the Dougherty County Board of Commissioners will pay the City based on a user fee for recreational services instead of a percentage of prior year's actual expenditures as was previously used to determine their cost for recreational services. The City of Albany and Dougherty County have hired a consultant to review this payment method and to suggest a method that is agreeable for both organizations.

Self-Administered Insurance Program (SAIP) – The Mayor & Board of City Commissioners voted that the City of Albany would become self-insured beginning May 1, 2005. The City had contracted these services with the Georgia Interlocal Risk Management Agency (GIRMA). The City's Self Administered Insurance Program is managed by both the City Attorney's office and the Finance Department's Risk Management Division. These two units will work together to better contain costs associated with liability issues for the City. This coverage includes airport liability, automobile liability, automobile physical damage, boiler and machinery, crime, electronic data processing, fiduciary liability, general liability, law enforcement liability, property damage, public officials' liability, extended reporting period, travel accident and unlicensed equipment. This budget, housed in the Risk Management Division's budget, includes \$822,600 to cover expenses associated with the City of Albany's Liability Insurance program.

Workers' Compensation Fund – The City's Workers' Compensation fund continues to be a viable and solvent fund. Through aggressive claims management the number of fraudulent claims continues to decline. Due to the solvency of this fund, workers' compensation was partially funded at 50%. The City's main objective continues to be: (1) to assure that the injured employee gets the best and most efficient medical care available, and (2) to get the injured worker whole and back to work as quickly as possible.

General Fund – Accounting for 49% of the City's total budget, this is the City's largest fund. The General Fund for FY 2006 totals \$45,535,202, an increase of approximately .13%, or \$58,030, from FY 2006's General Fund budget of \$45,477,172. The decrease is the result of a drop in Fines & Forfeitures revenue. This drop was brought on by increases in the percentage of that revenue that is collectible by the State of Georgia. Staff is to review increase rates for Fines & Forfeitures revenue. The General Fund finances the operations of General Government, Public Safety, Recreation & Parks, Engineering, Planning Services, Independent Agencies, Public Works Administration, and Public Works Street Maintenance.

Special Funds – Collectively, the City's Special Funds are the fifth largest fund. Most of these funds do not generate enough revenue to cover their operational costs; therefore, the General Fund subsidizes these funds. The Transit System, Municipal Auditorium, Civic Center, CAD 911, Capital Improvement Fund, Debt Service Fund, and Airport Fund are considered Special Funds in this budget document. Altogether they total \$8,507,345, a decrease of \$305,812 below the FY 2006 Special Funds total of \$8,813,357. This increase is attributable to a decrease in the Debt Service/ Sinking Fund.

Enterprise Funds – Sanitary Sewer System and Solid Waste make up the Enterprise Funds. As the second and fourth largest funds, the funds are self-supporting since they generate enough revenue through service charges to cover their costs. The Sanitary Sewer System, which totals \$14,789,885, represents an increase of 13% over FY 2006 adopted Sanitary Sewer System revenue of \$14,402,512. The Sanitary Sewer System Fund includes a rate increase along with a scheduled CPI adjustment effective July 1, 2006. This increase was necessary to keep pace with the rising cost of petroleum based materials and giving Cost of Living Adjustments to its employees. The Solid Waste Fund totals \$8,855,178, a 3% increase from the FY '06 Amended Budget of \$7,804,311. The increase is the result of the fund's scheduled CPI increase effective July 1, 2006.

Community Development – Community Development is one of the City's smallest funds and it totals \$2,528,000 a decrease of \$455,137, or 15%, from the FY 2006 budget of \$2,983,137. Funds allocated to the City by the U. S. Department of Housing and Urban Development (HUD) and income received from repayment of loans, rents, etc., represent this fund's revenue sources. Community Development is designed to expand economic opportunities, provide decent housing for and meet the other needs of persons of low-to-moderate income.

Hotel/Motel Fund- This fund was established to be in compliance with the Uniform Chart of Accounts. This fund totals \$590,781. The Hotel/Motel Fund increased by \$282,873, or 92%, compared to fiscal year 2006's budget of \$307,908. This increase is due to a rate increase approved by the Mayor & Board of City Commissioners in late 2005. These funds are allocated annually to the Chamber of Commerce and the Albany Convention and Visitors Bureau to promote tourism, convention and trade shows.

Sponsored Operations – The Grant Fund is a special revenue fund that provides for the administrative accounting of funds received from local, state, and federal sources for entitlement programs and discretionary projects. The fund totals \$2,456,964, which is \$470,255 less than the amended fund total of \$1,986,709 in fiscal year 2006. This substantial increase is attributable to revenue from new grants.

The appropriations for grant projects do not lapse at the end of each fiscal year, but remain in force for the life of the grant by means of re-appropriations contained in this budget document.

Special Purpose Local Option Sales Tax V – The City of Albany and Dougherty County entered into an intergovernmental sales tax agreement. And in November 2004, voters approved the referendum to continue the 1% Special Purpose Local Option Sales Tax (SPLOST). The amount to be collected from the sales and use tax between April 1, 2005 and March 31, 2011 is estimated to be \$108,000,000. Sixty two percent, or \$65,873,200, of those funds is to be used for City administered projects and non-profit organizations. City of Albany projects to be funded through SPLOST V listed in the SPLOST V section of this document.

During the past year, the City of Albany has had several accomplishments:

- Received the Government Finance Officers' Association (GFOA) Distinguished Budget Presentation Award for the fourteenth consecutive year.
- Received the Government Finance Officers' Association (GFOA) Distinguished Comprehensive Annual Financial Report (CAFR) Award for the fifteenth consecutive year.

The City is faced with several critical requirements in preparing this budget. Sustaining services mandated by the citizens is vital and collecting all of the City's debt is imperative. Secondly, it is important to compensate employees as close to the Consumer Price Index as possible. Compensating public safety employees in an effective fashion is imperative or the City can be facing a mission failure. In order to sustain the pay raises, all permits, fees, and fees associated with support will be reviewed in upcoming budget cycles.

I appreciate everyone's efforts and contribution toward this budget. And, I look forward to working with staff in delivering the highest level of service possible to our citizens.

Compiling this budget has been a team effort involving staff, department heads, the City Manager's Office, Central Services/ Printing Division, and the Mayor & Board of City Commissioners. Everyone is to be congratulated on his or her contributions to this balanced budget.

Respectfully Submitted,

Alfred D. Lott
City Manager

/kcw

STRATEGIC PLAN UPDATE 2007

The City of Albany, under the leadership of the City Manager and the Board of City Commissioners, has committed itself to continually improving the efficiency and effectiveness of the organization. The organization's leaders adopted the City of Albany's first strategic plan in FY 2006. Staff updated the City's original strategic plan to reflect modifications from the first application year as well as respond to new demands. This section discusses staff's methodologies for updating the plan and measuring the plans progress.

Strategic Plan Update Process

Not only has staff updated the original plan but, unlike Albany's first strategic plan, staff would use only the City's existing staff to accomplish the task. The year before, the City had hired an outside consulting firm to create its first five-year plan. This was to be an internal effort that relied upon the expertise that already existed in the management team and within each department. This strategic plan update represents a strong first effort that staff will continue to refine each year.

Staff's conducted a strength, weakness, opportunities, and threats (SWOT) analysis. External opportunities and external threats refer to economic, social, cultural, demographic, environmental, political, legal, governmental, technological, and competitive trends and events that could significantly benefit or harm an organization in the future. Internal strengths and internal weaknesses are an organization's controllable activities that are performed especially well or poorly. Normally, staff would have spent several hours reviewing our strengths, weaknesses, opportunities, and threats; however, during the development of last year's strategic plan, the department heads worked with the consultants to identify the City's SWOT profile.

Rather than beginning again from scratch, staff used last year's analysis and modified it to reflect the following SWOT characteristics:

Strengths:

- Strong planning
- Fire protection
- Economic strength
- Top management
- Internal communications
- Many shared services
- Focus on wellness of employees
- Public utilities
- Responsive to requests
- Dependable

Opportunities:

- Improved infrastructure
- Consolidation
- Education
- Grow educational opportunities
- State & federal funding
- Communication
- Growth & revitalization
- Improve services
- More jobs – economic development

Weaknesses:

- Accessibility
- Productivity
- Lack of communication
- Politics
- Declining tax base
- Attracting/retaining qualified employees
- Rapidly/frequently changing priorities
- Public perception
- Inefficiencies
- Accurate and available data

Threats:

- Industries closing
- High health care costs
- Decreasing Federal funding
- Laws and legislation
- Unfunded mandates

Staff then used the SWOT's to help identify possible strategies as follows:

- Build on strengths
- Resolve weaknesses
- Exploit opportunities
- Avoid threats

After considering the SWOT factors, the staff began a brainstorming session to develop a list of five overall City goals and a brief description of their thinking in selecting those goals. These are goals that are attainable both long and short term. Staff agreed to call them simply strategic objectives.

These are the five goals set by staff:

GOAL #1: TO ATTRACT AND RETAIN QUALIFIED EMPLOYEES

- To develop a career track for all employees
- To establish and maintain a wellness program for employees
- To develop employee incentives for performance
- To establish competitive comparisons for pay and benefits
- To provide adequate professional training for all employees

GOAL #2: TO IMPROVE THE PERCEPTION OF CITY GOVERNMENT IN THE COMMUNITY

- To develop/centralize the communication function
- To conduct a citizen survey
- To encourage employees to act as ambassadors for the City
- To reduce bureaucracy and red tape
- To develop innovative communication methodologies, such as kiosks or a 311 service

GOAL #3: TO CREATE AND MAINTAIN CUSTOMER SERVICE AWARENESS

- To establish minimum service standards
- To identify and communicate with our customers
- To find ways to more effectively serve our customers
- To develop and establish a standard operating procedure for every function
- To develop and establish an internal customer service training program
- To create an internal bulletin board or intranet for employee communications
- To provide for communication linkage between related departments

GOAL #4: TO PROVIDE AN ATMOSPHERE THAT SUPPORTS GROWTH AND REVITALIZATION

- To extend and maintain the City's physical infrastructure
- To extend and maintain the City's technology infrastructure
- To develop and practice a "business-friendly" atmosphere
- To develop minimum design standards

GOAL # 5: TO DEVELOP A HEALTH-CONSCIOUS ATMOSPHERE

- To educate employees as health-care consumers
- To provide "brown-bag" education opportunities on topics related to physical and emotional health
- To provide wellness rewards and incentives
- To create opportunities and incentives to employees for healthy habits
- To encourage volunteerism, especially for health-related causes

Measurement

Strategy implementation requires establishing annual objectives, devise policies, motivate employees, and allocate resources so that formulated strategies can be executed. This is often called the action stage of strategic planning because implementation means mobilizing employees and managers to put strategies into action. The best, most-analytical, well-documented strategic plan is useless if it is not put into action throughout the organization. To accomplish the action stage, the City has adopted two tools for use by all departments that will help to put the plans into action and assist in allocating tasks and responsibilities to the work units and to the employees who will carry out the plans. These two tools, Microsoft Project (the “PMO tool”) and Performance Pro, have been gradually adopted throughout the organization. Training has been ongoing for both tools, and employees are steadily becoming more proficient and comfortable using them.

Performance Pro is a computer-based tool in which each employee has job factors and goals designed specifically for him/her. These goals reflect their regular duties and other assignments that will move the employee’s work unit toward the successful completion of its objectives. The objectives set forth in the Strategic Plan “trickle down” through the organization, with each department, division, team, and employee contributing their efforts toward the larger goals.

Microsoft Project is the tool first introduced by the consultants during their management review and strategic planning. MS Project is a computer tool that allows us to monitor the progress of all of the City’s large projects and initiatives. As objectives are identified through the strategic plan, they can be entered and tracked using Project so that every user in the organization can review the progress made toward completion. The City’s management team has made tremendous strides toward mastering the Project tool since City staff has taken over management from the consultants.

In order to measure our progress toward our organizational goals, semi-annual evaluations are made in Performance Pro of every employee’s progress toward completion of their individual goals. The annual budget process and regular financial analysis will both provide monetary measurements of our achievement. After measuring, staff is better able to make corrections that will enable us to stay on course toward our goals. In much the same way, the MS Project tool, along with the monthly In Progress Reviews, is used to help evaluate the progress staff is making on our capital projects and major initiatives.

EXHIBIT A
FY 2006 / 2007 BUDGET

**REVENUE & EXPENDITURE RECAP
FISCAL YEAR 2006/2007**

Description	Audited Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
REVENUE			
GENERAL & SPECIAL FUNDS:			
General Fund	45,020,227	45,477,172	45,535,202
Municipal Auditorium	126,875	92,022	93,447
Albany Civic Center	1,422,795	1,286,927	1,389,872
Transit System	2,604,849	2,105,470	2,146,660
Public Improvement	1,579,042	649,300	649,300
Debt/ Sinking Fund	1,383,508	2,349,614	1,601,003
Airport Fund	1,415,612	1,015,637	1,130,851
CAD 911	<u>1,484,506</u>	<u>1,314,387</u>	<u>1,496,412</u>
General & Special Funds Subtotal:	55,037,414	54,290,529	54,042,747
ENTERPRISE FUNDS:			
Sanitary Sewer Enterprise	10,394,835	14,402,512	14,789,885
Solid Waste Enterprise	<u>7,294,576</u>	<u>7,804,311</u>	<u>8,855,178</u>
Enterprise Funds Subtotal:	17,689,411	22,206,823	23,645,063
Hotel/Motel Fund	843,973	307,908	590,781
Community & Econ. Dev.	9,310,384	2,983,137	2,528,000
Grant Fund	3,229,551	1,986,709	2,456,964
SPLOST	0	0	10,241,935
TOTAL GENERAL/SPECIAL & ENTERPRISE FUNDS:	<u>86,110,733</u>	<u>81,775,106</u>	<u>93,505,490</u>
EXPENDITURE			
GENERAL & SPECIAL FUNDS:			
General Fund	41,946,297	45,477,172	45,535,202
Municipal Auditorium	236,846	92,022	93,447
Albany Civic Center	1,524,263	1,286,927	1,389,872
Transit System	2,650,915	2,105,470	2,146,660
Public Improvement	1,216,001	649,300	649,300
Debt/ Sinking Fund	1,401,647	2,349,614	1,601,003
Airport Fund	1,626,322	1,015,637	1,130,851
CAD 911	<u>1,746,840</u>	<u>1,314,387</u>	<u>1,496,412</u>
General & Special Funds Subtotal:	52,349,131	54,290,529	54,042,747
ENTERPRISE FUNDS:			
Sanitary Sewer Enterprise	7,100,454	14,402,512	14,789,885
Solid Waste Enterprise	<u>6,322,823</u>	<u>7,804,311</u>	<u>8,855,178</u>
Enterprise Funds Subtotal:	13,423,277	22,206,823	23,645,063
Hotel/Motel Fund	692,895	307,908	590,781
Community & Econ. Dev.	13,875,864	2,983,137	2,528,000
Grant Fund	2,978,063	1,986,709	2,456,964
SPLOST	0	0	10,241,935
TOTAL GENERAL/SPECIAL & ENTERPRISE FUNDS:	<u>83,319,230</u>	<u>81,775,106</u>	<u>93,505,490</u>

MAJOR REVENUE SOURCE SUMMARY

The General Fund estimated \$45,535,202 revenue accounts for 49% of the total FY 2007 estimated revenue of \$93,505,490. It represents an increase of approximately .13%, or \$58,030, of the previous year's Amended General Fund Revenue. These estimates are based on historical revenue collection trends as well as current economic trends in the national, state, and local economies. Revenue and expenditure estimates are conservative and assume no growth.

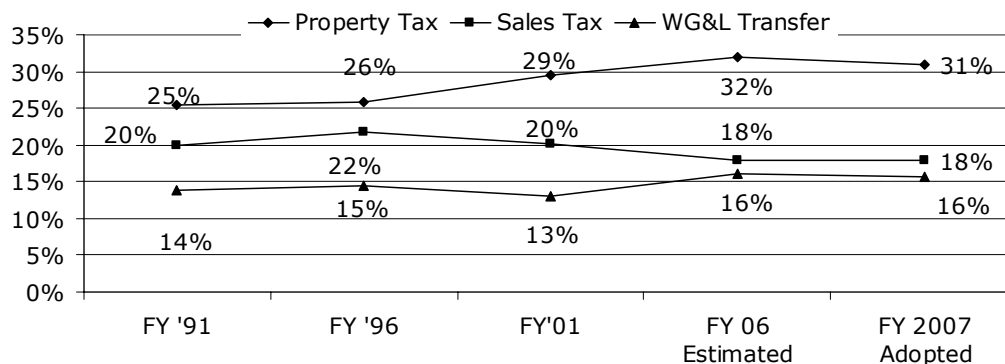
This general operating fund for the City is used to account for all financial resources traditionally associated with governmental functions that are not legally required or by sound financial management required to be accounted for in another fund. The most significant General Fund revenue components are property taxes, sales taxes, and the Water, Gas & Light transfer. Trends for these revenue sources are highlighted in the following section.

Property Taxes- Property Taxes are the largest and the most significant source of revenue to the City. It provides \$14,323,574, approximately 31% of the General Fund Revenue. These taxes are calculated using a state approved tax digest at millage rates set by the Mayor and Board of Commission. The millage rate decreased by 0.015 mills in FY 2007. Each mill represents one dollar of tax for every \$1,000 of taxable value. Ad valorem taxes, current taxes, prior year taxes and penalties and interests are included in property taxes.

Sales Tax - Sales Tax is the second largest revenue source, with estimated revenue of \$8,300,000, or 18%, of the General Fund Revenue. Sales Taxes are projected based on economic indicators and are collected at 1% of the state sales taxes. The escalating trend in sales tax revenue reflects an improved national and state economy. The City shares sales tax revenue with the county on a 60:40 basis of countywide collections. The State Of Georgia limits jurisdiction to one cent for general purpose.

Water, Gas & Light Transfer (WG&L) - This is the third largest revenue source for the City of Albany and is estimated at \$7,165,657, or 16% of General Fund Revenue. In July of 1993, the City of Albany and WG&L Commission entered into an agreement whereby an amount equal to 7.5% of total metered revenue for the preceding year will be transferred to the City of Albany on an annual basis. This year's transfer includes an additional \$750,000 over the amount established in that agreement.

The chart below illustrates trends for the General Fund's three major revenue sources. Property taxes, Sales tax, and the WG&L transfer have not experienced major growth over prior years. This demonstrates that the City is becoming increasingly dependent on other taxes, licenses, and user fees.



The Sanitary Sewer Enterprise Fund is a division of the Public Works Department. It represents approximately 16% of the City of Albany's FY 2007 Adopted Budget. This fund is projected to generate \$14,789,885 in FY 2007. User fees comprise 95% of that revenue. This fund is expecting a

moderate increase due to an increase in user fee rates. City Ordinance 97-154 allows the Sanitary Sewer Enterprise Fund annual user fee rate increases based on the Consumer Price Index.

The Solid Waste Enterprise Fund is a division of the Public Works Department. This division is responsible for generating approximately 10% of the City's FY 2007 revenue. User fees comprise for residential garbage collection represent about 90% of this fund's projected revenue. The City is expanding Solid Waste's Commercial operation. This would be a means to grow the division's business without raising residential user fees.

Solid Waste is now leasing roll off bins (large containers) to be used at construction and demolition sites. The bins are actually obsolete bins from the division's residential operations that have been refurbished and modified for commercial use. The City is anticipating \$548,600 in new revenue from this activity.

GENERAL FUND REVENUE & EXPENDITURES

FY 2007
GENERAL FUND REVENUE

Description	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
Revenues			
Sales Tax	8,403,226	8,139,000	8,300,000
Property Tax			
Current Taxes *	13,954,116	14,157,693	14,000,000
Prior Taxes	92,638	140,000	120,000
State of Georgia-Railroad Eq	12,253	0	0
Intangible Tax	137,229	183,982	154,000
Penalties and Interest	30,712	61,505	49,574
Other Taxes			
Real Estate Transfer Tax	49,997	70,752	49,568
Payment in Lieu of Taxes	116,671	116,671	127,285
Licenses and Taxes			
Business Licenses	1,493,291	1,300,000	1,400,000
Admin-Do. Co. HB 489	21,000	17,255	21,000
AT&T	126,800	126,800	126,800
Motor Vehicle Lic. and P	485	475	477
Bell South License	645,533	740,000	740,000
Georgia Power	400,338	418,531	420,000
Z-Tel Communications	475	0	0
Alcohol Beverage License	321,035	315,000	315,000
Reinstate Alcohol Beverage License	0	1,000	0
Training - Alcohol to Minors	1,700	1,000	500
Liquor and Wine Tax	233,195	215,000	215,000
Beer Tax	1,051,567	1,056,000	1,056,000
Mixed Drink Tax	96,868	86,986	92,268
Alcoholic I/D Cards	16,370	14,729	14,000
Casualty Insurance	73,993	70,000	70,000
Insurance Taxes	3,596,638	3,865,223	3,900,000
Franchise Fees			
Cable Television	837,197	661,918	650,000
Haulers Fee	259,842	213,786	325,370
Alltel Corp License	0	45,000	0
Fines and Forfeitures			
Fines and Forfeitures	1,139,435	1,383,374	978,300
Animal Control Fines	3,734	3,385	4,000
Municipal Court	134,320	91,854	120,000
Permits and Fees			
Building Permits	310,951	292,000	310,000
Electrical Permits	48,433	43,000	44,000
Plumbing Permits	43,089	36,000	40,000
Gas Permits	12,669	16,000	14,000

*Note: % goes to Dougherty County for collecting our tax.

FY 2007

GENERAL FUND REVENUE

Description	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
HVAC Permits	34,363	32,000	33,000
Gas Certificates	600	300	300
Re-inspection Fees	100	0	0
Plan Review	21,281	25,000	25,000
Zoning Fees	54,806	59,000	59,000
Planning Misc Fees	2,585	2,500	2,700
Examination Fees (Gas)	150	300	100
Charges for Services			
Recreation			
Golf			
Green Fees	97,030	90,000	101,898
Annual Memberships	51,189	65,030	69,650
Golf Merchandise	14,790	13,500	14,200
Golf Concessions	14,648	25,000	20,000
Hand Carts	101	92	100
Power Rentals	53,513	65,270	68,480
Range Ball	2,118	2,269	2,750
Rental Club	447	420	450
Beer Sales	1,735	0	7,000
Turner Gym Concessions	155	0	0
Carver Pool Concessions	138	0	0
Carver Pool Admissions	509	600	750
Basketball	7,775	4,500	6,300
Football	8,625	10,000	10,000
Baseball	(690)	0	0
Softball, Adult	36,459	23,281	35,475
Tennis	2,159	185	1,000
Ceramic Supplies	1,760	3,000	2,000
Softball, Youth	4,650	3,750	3,000
Martial Arts	280	0	0
Cheerleading	2,318	3,750	2,500
Flag Football - Adult	7,200	6,300	5,400
Kickball	750	0	1,375
Recreation Rentals	2,110	1,850	2,000
George Ort Banquet Hall	4,300	6,600	8,800
Gordon Complex Concessions	887	1,100	500
Souvenirs, Gordon	3,126	4,000	4,000
Blaylock Concessions	911	2,000	900
Highland Concessions	98	235	100
Ken Gardens Concessions	130	425	100
Other Concessions	0	0	0
Special Events	358	1,290	1,300
Ceramics	569	0	600

**FY 2007
GENERAL FUND REVENUE**

Description	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
Public Works			
Engineering/ CED Project	38,404	0	0
Other Charges			
Garnishment Fees	6,561	3,000	3,000
Attorney Fees	250	1,000	500
Cemetery			
Graves	95,652	103,950	100,625
Lots	34,360	23,650	19,250
Inter Governmental Revenue			
Federal Government			
AFD Sprinkler Permit	2,735	2,600	2,600
AFD Re-inspection Fee	100	500	100
AFD Tank Removal & Install Fee	300	600	300
AFD Commercial Burn Permit	820	500	500
Emergency Management	10,072	20,000	26,858
DOT Planning Grant	187,958	0	0
Sect. #8 FTA Grant	18,291	0	0
Fair Housing	8,361	0	0
Highway Maintenance Contract	106,400	141,230	141,230
DOUGHERTY COUNTY			
GIS Maintenance Contracts	144,546		
Fire Protection	2,258,424	2,332,947	2,416,933
Information Technology	406,641	495,532	755,532
Planning & Development	339,024	432,001	448,199
Traffic Engineering	48,538	45,000	45,000
Central Services	81,084	150,329	91,722
Emergency Management	15,000	16,995	30,864
Misc. Technical Services	2,425	0	0
Recreation	90,000	90,000	90,000
Other Governments			
Indirect Cost Allocation	1,108,515	1,400,515	1,379,266
TRANSFERS FROM WG&L	6,163,609	7,058,771	7,165,657
Other Revenues			
Int. Income/GMA Lease	235,493	97,911	180,000
Int. Income- Cert of Dep	114,547	148,151	100,000
Gasoline Sales	3,526	6,976	5,160
Shop Charges - Labor	547,661	595,138	446,340
Shop-Outside Repairs	(5,489)	0	0
Printing & Reproduction-Internal	181,871	186,190	186,190
Police DCSS Athletic Event	215,117	0	0
Code Book Resale	276	0	0
Gains Loss on Sales	13,403	110,268	0

FY 2007
GENERAL FUND REVENUE

Description	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
Ins. Reimb. Prop. Damage	3,742	0	0
Discounts Earned	1,102	0	0
Risk Management	172,664	83,614	97,132
Land Rental	0	1	1
Sediment/Erosion Control	7,576	0	0
Miscellaneous Revenue	115,632	15,000	15,000
Pay Telephone Concession	0	500	0
Handling Fee (Returned Check)	2,460	0	0
Miscellaneous Police Receipts	9,824	0	0
Grant/Donations	82,593	0	0
Penalty Lot Cleaning	9,731	15,000	5,000
Miscellaneous Assessments	5,231	1,200	1,200
General Fund Rev. Subtotal:	46,984,863	47,916,535	47,902,029
Transfers to General Fund			
Hotel Motel Fund	415,737	461,862	590,780
Workers' Compensation Fund	600,000	0	0
Capital Improvement Fund	650,000	0	0
Transfer to General Fund Subtotal:	1,665,737	461,862	590,780
Subtotal	48,650,600	48,378,397	48,492,809
Transfers from General Fund			
Municipal Auditorium	(93,082)	(66,122)	(66,747)
Civic Center	(1,045,174)	(935,627)	(1,019,072)
Transit System	(1,015,370)	(888,131)	(851,410)
Airport Fund	(319,475)	(294,188)	(412,375)
Debt/ Sinking Fund	(1,007,270)	(1,356,614)	(608,003)
Transfers from General Fund Subtotal	(3,480,371)	(3,540,682)	(2,957,607)
Unreserved Fund Balance	0	639,457	0
GENERAL FUND REVENUE:	45,170,229	45,477,172	45,535,202

FY 2007
GENERAL FUND EXPENDITURES

Description	Audited 2004/2005	Amended 2005/2006	Adopted 2006/2007
Legislative	466,674	393,773	238,801
Elected Officials	0	0	135,473
City Manager	1,275,325	977,801	962,177
City Attorney	187,912	373,186	376,164
Municipal Court	336,033	491,061	482,415
Human Resources	1,288,241	2,855,024	2,182,392
Central Services-Administrative/Procurement	608,238	599,669	586,922
Central Services-Printing Division	239,001	205,902	193,262
Central Services-Material Management Div.	246,003	257,648	252,578
Central Services-Central Communications	599,097	577,891	541,051
Central Services-Fleet Management	773,057	870,764	867,647
Central Services-Fleet Pool Management	5,262	12,740	10,000
Finance	694,414	756,701	749,125
Office of Mgt/Budget	208,286	239,859	240,680
Risk Management	174,141	895,773	920,468
Treasurer	499,754	674,560	673,015
Marshal's Division	0	168,282	197,195
Information Technology (IT)	1,096,392	1,095,431	1,153,799
Planning & Development Services	1,175,361	1,279,883	1,291,240
Code Enforcement	346,437	438,304	459,138
Police Administration	2,733,793	2,397,226	2,521,937
Police Uniform	5,831,197	6,229,055	6,245,229
Police Support Services	1,608,475	1,698,261	1,738,385
Police Investigative	2,083,526	2,189,789	2,297,598
Police COP	78,311	334,644	334,549
Fire Administration	480,394	382,816	329,340
Fire Suppression	7,362,998	8,171,232	8,397,287
Fire Prevention	272,153	248,949	355,503
Fire Training	57,338	115,142	190,344
Fire / Emergency Management	139,393	74,494	80,234
Engineering	3,296,023	3,038,294	3,079,797
PW Administration	282,732	239,203	317,446
PW Street Maintenance	245,757	173,701	187,868
PW Street Maintenance - Right of Way	501,930	748,535	855,406
PW Street Maintenance - Sweeping	364,910	0	0
PW Street Maintenance - Asphalt/Concrete	283,018	353,865	380,141
PW Street Maintenance - Grading/Construction	514,579	649,256	679,105
PW Street Maintenance - Tree Maint.	185,292	209,929	223,436
PW Storm Drainage	203,080	0	0
PW Storm Stations	208,117	0	0
Recreation Administration	391,486	309,717	278,232
Recreation Centers & Gyms	784,010	761,733	707,165
Recreation Parks/Playgrounds	72,146	66,783	55,735
Recreation Aquatics	114,297	112,636	102,783
Recreation Athletics	610,820	579,187	501,529
Recreation Flint River Golf	373,253	434,150	377,392
Recreation Parks Maintenance	840,458	846,753	773,908
Recreation Cemeteries	281,085	273,663	277,105
Recreation Special Services	0	0	99,093
Recreation Park Development & Management	0	0	73,206
Independent Agencies	1,526,098	1,673,907	1,561,907
Total General Fund Expenditure:	41,946,297	45,477,172	45,535,202

SPECIAL FUNDS REVENUE & EXPENDITURES

FY 2007
ALBANY CIVIC CENTER REVENUE

Description	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
Revenues			
Operating Revenue			
Arena Rent	131,851	130,000	130,000
Amphitheater	2,655	1,000	1,000
Meeting Room Rent	13,950	12,000	14,000
Concession Income	31,472	50,000	50,000
Parking Income	51,069	40,000	40,000
Box Office Income	41,626	25,000	25,000
Agency Fees	893	500	500
Prog/T-shirts & Novelties	3,792	5,000	7,500
Catering Income	6,088	0	0
Miscellaneous Income	(1,096)	2,000	2,000
Staffing Reimbursement	53,312	30,000	35,000
Ticket Master Fees	0	0	0
Advertising	765	800	15,800
Other Direct Costs	(2,924)	5,000	0
Miscellaneous Rentals/Service	57,970	50,000	50,000
Event Gain/ Loss	(14,592)		0
Reimbursement Pro. Dam. Ins.	0	0	0
Net Book Value	0	0	0
Proceeds/Sale of Asset	0	0	0
Pay Phone Commission	0	0	0
Transfers (In)	1,045,174	935,627	1,019,072
Transfers (Out)	0	0	0
Change in Accounting-Threshold	0	0	0
Interest Income	790	0	0
	=====	=====	=====
ALBANY CIVIC CENTER REVENUE:	1,422,795	1,286,927	1,389,872
	=====	=====	=====

FY 2007

TRANSIT SYSTEM REVENUE

Description	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
Revenues			
Operating Revenue			
Bus Fares	344,119	360,000	360,000
Bus Paratransit	33,568	42,000	42,000
Private Advertising Fees	20,004	20,000	0
Federal Grants- Capital Improv.	0	0	
Federal Grants- Oper/ Assist.	0	0	0
State Grants-Operat./Assist.	720,293	795,339	815,374
State Grants-Capital Improv.	493,049	0	77,876
Miscellaneous Revenue	87	0	0
Transfers (In)	1,015,370	888,131	851,410
	=====	=====	=====
TRANSIT SYSTEM REVENUE:	2,626,490	2,105,470	2,146,660
	=====	=====	=====

FY 2007

PUBLIC IMPROVEMENT FUND REVENUE

Description	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
Revenues			
Interest Income	1	0	0
Dougherty County Computer Equipment	292,166	0	0
GMA Lease Pool-Proceeds	1,268,890	0	0
Tree Ordinance: Construction	(6,837)	0	0
Transfer Out	(650,000)	0	0
Transfers from WG&L	325,000	325,000	325,000
Sales Tax	35,396	324,300	324,300
	=====	=====	=====
PUBLIC IMPROVEMENT REVENUE	1,264,616	649,300	649,300
	=====	=====	=====

FY 2007

MUNICIPAL AUDITORIUM REVENUE

Description	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
Revenues			
Operating Revenue			
Auditorium Rent	20,610	21,000	21,000
Artscape Admissions	1,816	0	0
Parking Income	364	600	500
Box Office Income	2,490	500	2,000
Agency Fees	0	0	0
Novelty Sales	250	500	500
Miscellaneous Income	212	300	200
Advertising	0	0	0
Gain on Staffing	2,746	0	0
Other Direct Cost Reimbursement	(200)	0	0
Misc. Rental & Services	5,432	3,000	2,500
Net Book Value	0	0	0
Interest Income	73	0	0
Change in Accounting-Threshold	0	0	0
Transfer from General Fund	93,082	66,122	66,747
	=====	=====	=====
MUNICIPAL AUDITORIUM REVENUE:	126,875	92,022	93,447
	=====	=====	=====

FY 2007
DEBT SERVICE/ SINKING FUND
REVENUE:

Description	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
Revenues			
Sales Tax	1,404,632	993,000	993,000
Interest Income	15	0	0
Operating Transfers In	1,007,270	1,356,614	608,003
	=====	=====	=====
DEBT SERVICE/ SINKING FUND REVENUE:	2,411,917	2,349,614	1,601,003
	=====	=====	=====

FY 2007
911 CAD REVENUE

Description	Actual 2004/2005	Adopted 2005/2006	Projected 2006/2007
Revenues			
Interest Income	32,948	0	0
Dougherty County Revenue	0	70,000	89,046
911 FEES	1,451,561	1,244,387	1,407,366
	=====	=====	=====
911 CAD REVENUE:	1,484,509	1,314,387	1,496,412
	=====	=====	=====

FY 2007

AIRPORT FUND REVENUE

Description	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
Revenues			
ASA	98,772	110,000	120,000
Non-Scheduled	19,755	12,000	8,000
United Parcel Service	119,072	115,000	186,000
Landmark	0	0	100,159
Avis	81,275	67,000	70,565
National	34,592	35,000	0
CARS (Hertz) Rentals	70,603	77,000	51,000
Thrifty Car Rental	10,472	1,100	1,150
Enterprise Car Rental	0	0	32,690
Budget Car Rentals	0	0	31,008
FAA Rental	9,698	10,580	10,579
Airport Parking	146,396	138,000	63,000
Hawthorne Aviation	95,536	102,500	0
Airport Lounge	1,810	1,800	2,000
Quest	1,809	1,944	0
Airport Miscellaneous	4,849	7,600	4,131
Oxford Property	0	0	6,000
House Rental	3,500	6,000	0
Concessions Revenue	19,944	21,000	19,000
Concessions Expense	(13,557)	0	0
Interspace Advertising	7,681	6,600	8,000
TSA Rental	10,762	8,000	5,194
Federal Grants	252,972	0	0
State Grants	55,936	0	0
PFC Revenues Earned	57,386	0	0
Interest Earned PFC2	538	0	0
Interest Earned CFC	456	325	0
Miscellaneous Revenue	1	0	0
Operating Transfers In	319,475	294,188	412,375
	=====	=====	=====
AIRPORT FUND REVENUE	1,409,733	1,015,637	1,130,851
	=====	=====	=====

FY 2007

SPECIAL FUNDS EXPENDITURES

Description	Audited 2004/2005	Amended 2005/2006	Adopted 2006/2007
Municipal Auditorium	236,846	92,022	93,447
Civic Center	1,524,263	1,286,927	1,389,872
Transit System	2,650,915	2,105,470	2,146,660
Public Improvement	1,216,001	649,300	649,300
Debt/ Sinking Fund	1,401,647	2,349,614	1,601,003
CAD 911	1,746,840	1,314,387	1,496,412
Airport Fund	1,626,322	1,015,637	1,130,851
TOTAL SPECIAL FUNDS:	10,402,834	8,813,357	8,507,545
Total General/Special Funds	52,349,131	54,290,529	54,042,747

SANITARY SEWER FUND REVENUE & EXPENDITURES

FY 2007

SANITARY SEWER FUND REVENUE

Description	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
Revenues			
Charges for Services			
Tap Fees	17,120	25,000	20,000
Septic Tank Dumps	36,150	30,000	30,000
Maint. A.S.U. Pump Station	2,500	2,550	2,550
Sanitary Sewer Fees City	11,814,276	13,703,312	14,071,635
Discharge Permits	50	0	0
Sanitary Sewer Fees MCLB	170,740	163,000	199,000
Industrial Sampler Fees	249,249	195,000	185,000
Annual Permit Fees	1,000	1,150	1,200
Inc. Local Gov't	89,523	0	0
Penalties on Assessments	(35)	0	0
Interest on Assessments	2,677	2,500	2,500
Miscellaneous Assessments	(2,550)	0	0
Interest Income	4,170	9,000	4,000
Sewer Bad Debt Recov.	3,791	0	0
Miscellaneous Revenue	10,093	6,000	9,000
Development Fees	140,575	165,000	165,000
Capital Contributions	32,062	0	0
Operating Transfers In (WG&L)	100,000	100,000	100,000
Operating Transfers Out	(4,953,275)	0	0
	=====	=====	=====
SANITARY SEWER REVENUE:	7,718,116	14,402,512	14,789,885
	=====	=====	=====

*Non Budgeted Other Sewer
Systems Sub Funds Revenue

TOTAL SANITARY SEWER
REVENUE SYSTEM:

*Includes interest income from Sanitary Sewer System Sinking Fund, Construction
Fund and Revenue and Extension Fund.

FY 2007

SANITARY SEWER FUND EXPENDITURES

Description	Audited 2004/2005	Amended 2005/2006	Adopted 2006/2007
Wastewater Treatment	4,236,971	5,074,858	4,724,634
Wastewater Treatment/Lift Station	519,848	462,178	594,634
Wastewater Sampling & Utility Location	228,478	331,958	341,986
Sanitary Sewer Administration	719,726	5,213,647	5,815,329
Sewer Maintenance	1,028,201	1,174,223	1,220,715
Sewer Construction	481,453	759,120	718,350
Review and Inspect	177,447	208,300	175,653
Sweepings	0	757,380	658,060
Storm Maintenance	2,869	420,848	540,524
TOTAL SANITARY SEWER:	7,394,993	14,402,512	14,789,885

SOLID WASTE FUND REVENUE & EXPENDITURES

FY 2007

SOLID WASTE FUND REVENUE

Description	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
Revenues			
Solid Waste Fees - City	7,047,140	7,497,311	8,006,578
Tipping Fees	138,962	130,000	130,000
Roll Off	0	0	548,600
Landfill (Street Division)	0	35,000	35,000
Special Pickups - Trash	22,862	35,000	35,000
Garbage Bad Debt	3,791	7,000	0
Operating Transfers In (WG&L)	100,000	100,000	100,000
	=====	=====	=====
SOLID WASTE FUND REVENUE:	7,312,755	7,804,311	8,855,178
	=====	=====	=====

FY 2007

SOLID WASTE FUND EXPENDITURES

Description	Audited 2004/2005	Amended 2005/2006	Adopted 2006/2007
Solid Waste Administration	573,324	745,841	827,908
Solid Waste Residential East	2,764,215	3,518,034	3,900,548
Solid Waste Residential West	2,324,592	2,322,979	2,431,121
Solid Waste Commercial	675,221	1,056,518	1,171,316
Solid Waste Street Sweeping	3,323	160,939	524,285
TOTAL SOLID WASTE:	6,340,675	7,804,311	8,855,178

**COMMUNITY
DEVELOPMENT
REVENUE & EXPENDITURES**

FY 2007

COMMUNITY DEVELOPMENT REVENUE

Description	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
Revenues			
Operating Revenue			
Grant Revenue CDBG	2,192,453	1,328,456	1,112,638
Grant Revenue Flood	3,064,875	0	0
Grant Revenue Enterprise Comm.	87,144	0	0
Grant Revenue Weatherization	115,765	0	0
Grant Revenue Home	257,878	644,576	423,182
Grant Revenue EDA	0	0	0
Grant Revenue Housing Counsel	31,226	0	0
Grant Revenue OwnHome	1,200	0	0
Grant Revenue DCA	105,663	0	0
Grant Revenue FEMA Lake Front	6,531	0	0
Grant Revenue ESGP	30,836	0	0
Income-Rental Properties	804,199	566,990	566,990
Income-Late Payment Fees	0	0	0
Income-Sale of Properties	1,535,415	0	0
Income-Own Home Program	0	0	0
Income-Misc.	149,874	0	0
Proceeds/Sale of Asset	13,550	0	0
Note Rev-CDBG AHOP	6,984	10,856	10,856
Note Rev-HS	42,803	29,854	29,854
Note Rev-Redevelopment	175,826	123,033	123,033
Note Rev-Heat Assistance	2,745	4,523	4,523
Note Rev-Flood	430,843	256,924	256,924
Note Rev Enterprise Comm	15,874	0	0
Note Rev Revolving	398,994	0	0
Note Rev Home	21,439	17,925	0
Note Rev Rental Rehab	3,418	0	0
Note Rev DCA	23,976	0	0
Interest Income	(5,515)	0	0
	=====	=====	=====
COMMUNITY DEVELOPMENT REVENUE:	9,513,996	2,983,137	2,528,000
	=====	=====	=====

FY 2007

COMMUNITY & ECONOMIC DEVELOPMENT EXPENDITURES

Description	Audited 2004/2005	Amended 2005/2006	Adopted 2006/2007
Community & Economic Dev.	13,875,864	2,983,137	2,528,000
TOTAL COMM & ECON DEV:	13,875,864	2,983,137	2,528,000

HOTEL/MOTEL FUND REVENUE & EXPENDITURES

FY 2007

HOTEL/MOTEL FUND REVENUE

Description	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
Revenues			
Hotel/Motel Tax	843,972	769,770	1,181,561
Operating Transfers Out	(415,737)	(461,862)	(590,780)
	=====	=====	=====
HOTEL/MOTEL FUND REVENUE:	428,235	307,908	590,781
	=====	=====	=====

FY 2007

HOTEL/MOTEL FUND EXPENDITURES

Description	Audited 2004/2005	Amended 2005/2006	Adopted 2006/2007
Hotel/Motel Fund	277,158	307,908	590,781
TOTAL HOTEL/MOTEL FUND:	277,158	307,908	590,781

GRANT FUND REVENUE & EXPENDITURES

FY 2007

GRANTS FUND REVENUE

Description	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
Revenues			
DOT PL Grant	0	100,000	111,543
Sect. #8 FTA Grant	0	46,000	66,558
Police Grants and Sponsored Events	1,460,839	337,342	243,436
Traffic Safety Grants	66,776	30,000	60,800
Red Light Running Camera	0	148,380	0
Slapppy Signal System Upgrade	0	500,000	650,000
Traffic Controller Center	0	0	200,000
Traffic Controller Conversion	0	0	30,000
Storm Drainage Improvements	0	0	800,000
Department of Community Affairs	44,181	0	0
Recreation Grants	142,504	0	207,627
Scrap Tire Grant	(6,441)	0	0
Interest Income	1,911	0	0
FEMA/ GEMA Reimbursement	247,406	26,000	87,000
Katrina Housing	0	160,000	0
Fire Disaster Mitigation	95,847	0	0
Assistance to Firefighters	0	138,987	0
SWGA RDC Multimodal Study	30,000	0	0
EDA/Hazard Mitigation Grants	1,146,528	500,000	0
	=====	=====	=====
GRANTS FUND REVENUE:	3,229,551	1,986,709	2,456,964
	=====	=====	=====

FY 2007

GRANT FUND EXPENDITURES

Description	Audited 2004/2005	Amended 2005/2006	Adopted 2006/2007
Grant Fund	2,978,032	1,986,709	2,456,964
TOTAL GRANT FUND:	2,978,032	1,986,709	2,456,964

SPLOST FUND REVENUE & EXPENDITURES

FY 2007
SPLOST FUND REVENUE

Description	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
Revenues			
Special Local Option Sales Tax	0 =====	0 =====	10,241,935 =====
DEBT SERVICE FUND	0 =====	0 =====	10,241,935 =====

FY 2007

SPLOST V FUND EXPENDITURES

Description	Audited 2004/2005	Amended 2005/2006	Adopted 2006/2007
SPLOST FUND	0	0	10,241,935
TOTAL SPLOST FUND	0	0	10,241,935
GRAND TOTAL	83,215,853	81,775,106	93,505,490

POLICIES AND PROCEDURES

The following section outlines the policies used to guide the preparation and management of the City's annual budget. This section also provides detailed information on the budget development, budget adoption, the accounting policies and procedures for Fund Accounting, Government Funds, Debt Services, Central Services, and Revenue and Expenditure policies. In addition, this section includes the FY 2006/07 budget calendar and budget hearings.

POLICIES AND PROCEDURES

The development and management of the City of Albany's annual budget is governed by both formal policies and accepted practices. A number of pertinent policies and practices are outlined in this section. In addition, this section includes summary information that was provided to the City Commission during the annual budget process.

BUDGET DEVELOPMENT AND ADOPTION

The budgetary process began in February 2006 with the Office of Management/Budget (OMB) preparing the FY 2006/2007 revenue projections and updating the budget request forms in addition to the instructions to be used by city departments. A major addition to this year budget preparatory instructions was the introduction of the zero-base budgeting format (ZBB) by the City Manager. ZBB typically required departments to make three expenditure estimates for each service or program: one for a reduced service estimate, a second for maintaining the status quo, and a third for an enhanced level of service. The minimum services package was defined as that level of service that would meet only the most urgent needs. While for the enhanced level, departments were required to reflect requests for additional funding due to increases in service levels above those that were offered in the FY 2006 Adopted Budget. This includes requests for new positions.

Once these tasks were completed, the annual budget meeting was held in February 2006 and each department was given its FY 2007 budget package. This year the City Manager conducted budget hearings with all department heads to review all budget requests and prioritize each department's requests. The budget process included an opportunity for department heads to make a presentation to the Mayor and Board of City Commissioners highlighting their FY 2007 budgetary needs. These presentations provided the Mayor and the Board of Commissioners with a great deal of insight as to how priorities might be met.

After the Commission/Department Head budget hearings were completed, the City Manager again reviewed and analyzed each request to formulate his recommended budget. Recommendations were based on historical data, a declining revenue base, and justification of budgetary needs as provided by the department heads, input from the Mayor and Board of Commissioners and special circumstances that were anticipated to occur during the fiscal year. In addition, the City Manager's recommendations were based on what is reasonable and necessary for departments to operate efficiently and effectively and to maintain the current level of service.

The Recommended Budget was submitted to the Mayor and Board of City Commissioners on May 2nd for approval. In order to promote citizen participation, a public hearing for the budget was advertised and held during the morning of June 6th. This hearing was designed to allow public input into the FY 2007 budget before its adoption.

After extensive work by the City Manager and the budget preparation staff, the FY 2007 budget was adopted on June 28, 2006. Notification of the budget adoption was advertised in the local newspaper and a copy was placed on file in the City Clerk's office as required by state law. The approved budget, which is controlled and maintained by the Office of Management/Budget, was then added to the computerized budgetary and actual financial reporting system on June 30, 2006. The new fiscal year began July 1, 2006.

BUDGET MANAGEMENT PROCESS

Staff and the Commission monitor the annual budget through detailed monthly reports on revenue and expenditures. These reports are typically provided to the Commission at the second Committee work session of each month.

Since a budget is an estimated financial plan, the existing budgetary process also allows for amendments to the budget throughout the year. This process is handled through budget transfers. It is the responsibility of each department/division to control expenditures and expend funds only for items that have been budgeted; however, due to unforeseen emergencies, a system is in place to accommodate changing needs.

BASE BUDGETING

Annual budgets are legally adopted for the General Fund, Special Funds, Internal Services Fund, and Enterprise Funds. This budget is balanced in accordance to Georgia law (OCGA 36-81-3(B)(3)) that states that, “a budget ordinance or resolution is balanced when the sum of estimated revenues and appropriated fund balances is equal to appropriation.” Department and division expenditures are summarized as personal services and operating expenses. All budgets begin with the basic cost to maintain personal services while preserving the current level of service. Operating expenses and capital outlay are then allocated to departments for delivery of service.

FUND ACCOUNTING

The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equities, revenues and expenditures or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds in this budget are grouped into generic fund types and two broad fund categories as follows:

GOVERNMENTAL FUNDS

General Fund - The General Fund is the general operating fund of the City. It is used to account for all financial resources, except those with other fund accounting requirements .

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specified purposes.

Debt Service Funds - Debt Service Funds are used to account for debt service transactions for bonds and other debts issued by the City and by Albany Tomorrow.

Capital Projects Funds - Capital Projects Funds account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds). In addition, capital any one asset valued at \$5,000 or more and has a useful life of more than one year.

PROPRIETARY FUNDS

Enterprise Funds - Enterprise Funds are used to account for operations: (1) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges; or (2) where the governing body has decided that periodic determination of revenues earned, expenses incurred and/or

net income is appropriate for capital maintenance, public policy, management control, or accountability of other purposes.

Internal Service Fund - The Internal Service Fund is used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City, or to other governments, on a cost-reimbursement basis.

BASIS OF ACCOUNTING

The budgeting and basis of accounting policies of the City of Albany conform to generally accepted accounting principles (GAAP) as applicable to governments. The basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. All Government Fund Types, Expendable Trust Funds and Agency Funds use the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available).

“Measurable” means the amount of the transaction can be determined and “available” means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. The City considers revenues as available if they are collected within 60 days after year-end. Those revenues considered susceptible to accrual are property taxes, charges for services, sales taxes, fines, forfeitures, interest income and intergovernmental grants. Revenues from licenses and permits and miscellaneous revenues are recorded as revenues when received in cash because they are generally not measurable until actually received.

In applying the susceptible-to-accrual concept to intergovernmental revenues, the legal and contractual requirements of the numerous individual programs are used for guidance. There are, however, essentially two types of these revenues. In one, monies must be expended on the specific purpose or project before any amounts will be paid to the City; therefore, revenues are recognized based on the expenditures recorded. In the other type, monies are virtually unrestricted as to purpose of expenditure and are nearly irrevocable (i.e., revocable only for failure to comply with prescribed compliance requirements, such as equal employment opportunity.) These resources are reflected as revenues at the time of receipt or earlier if they meet the criteria for availability.

Expenditures are generally recognized under the modified accrual basis of accounting when the related liabilities are incurred. Exceptions to this general rule include: (1) accumulated unpaid vacation, judgments and claims which are not expected to be paid out of “available spendable resources;” (2) principal and interest on general obligation long-term debt which are recognized when due or when amounts have been accumulated in the debt service fund for payments to be made early in the following year and (3) inventory of materials and supplies which are recorded as expenditures when they are consumed. Those liabilities that are not to be paid from current resources are recorded in the General Long-Term Obligations Account Group.

Proprietary Fund Types and the Pension Trust Fund utilize the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. The following is a summary of the more significant policies.

BASIS OF BUDGETING

The City of Albany employs the cash plus encumbrance method as its basis of budgeting for governmental funds. Revenue for the governmental funds is recognized when it is actually received in cash and encumbered amounts are treated as expenditures under this method. The City uses the accrual method as its basis of budgeting for proprietary funds. Under this method, revenues are

recognized in the accounting period in which they are earned, and expenses are recognized in the period in which they occur. The City deviates from Generally Accepted Accounting Principles (GAAP), and its basis of accounting stated in its audited financial statements, in the following areas as well:

- The fair value of investments is not treated as adjustments to revenue
- Some component units are excluded in this budget document- Albany-Dougherty Inner City Authority (ADICA) and Chehaw Wild Animal Park (CWAP) Authority
- Some funds are excluded in this budget document- the Gortatowsky Special Revenue Fund, Self Administered Insurance Program Fund, Long Term Disability Fund, and Workers' Compensation Fund
- The Sanitary Sewer Fund's debt service payment is included in the fund's operation

BUDGET AMENDMENT

The City of Albany's budget amendment/budget transfer process is regulated by the official code of Georgia (OCGA 36/81-3(d)(1)) and local policies. The level of control, or level at which expenditures may not legally exceed the budget, is at the department level in the state of Georgia (OCGA 36-81-2(14)). Any increase in appropriation in any department of local government, whether accomplished through a change in anticipated revenues in any fund or through a transfer of appropriations among departments requires the approval of the governing authority (OCGA 36-81-3(d)(1)).

BUDGET TRANSFERS

The Management/Budget Officer can approve budget transfers up to \$10,000 without the City Manager's approval among various accounts within a department/division with the following exceptions:

1. No budget transfers are to be made between the Salaries Budget and the Operations Budget or the Capital Budget.
2. No budget transfer will be made into or out of Capital Improvement Fund.

Otherwise, any increase in appropriations in any fund for a department or through a budget transfer of appropriation among departments shall require the approval of the City Manager for amounts over \$10,000.

All budget transfers must be signed and justified by the Department Head. Requests will be considered based on the justification. All requests are to be submitted to the Management/Budget Officer who will forward requests to the City Manager, if necessary.

Appropriations lapse at fiscal year-end except for Capital Improvement Projects, which are carried forward until such time as the project is completed.

CAPITAL IMPROVEMENT PROGRAM

The Capital Improvement Program (CIP) is a five-year program and details anticipated expenditures as well as the proposed sources of funding. The General & Special Funds capital requests are for any one asset valued at \$5,000 or more and have a useful life of more than one year. And they are funded through:

- (a) 1.73% transfer of total sales tax
- (b) \$325,000 transfer from WG&L
- (c) CAD 911 sets aside funds for its capital needs.

The capital requests for Enterprise Funds - Sanitary Sewer and Solid Waste - are funded by the amount budgeted for their depreciation. The first year of the CIP is incorporated into the annual budget. The subsequent or outlying years are updated and revised each year to reflect the changing needs and priorities of the department heads.

Vehicles for the City are purchased through a lease pool agreement with the Georgia Municipal Association (GMA). The GMA offers a program to governmental entities whereby they can borrow funds from the Bank of New York to finance rolling stock equipment for a maximum of five years. This pool covers new equipment purchases and does not offer reimbursements for previously purchased equipment. Items other than rolling stock may be approved by submitting an application to the Bank of New York prior to requesting funds. The City of Albany is currently participating in the 1998 GMA Lease Pool Agreement. Although the City has retired its debt from participating in the 1990 Lease Pool Agreement, the GMA requires the City to continue allocating a payment in its adopted operating budget.

DEBT SERVICE POLICY

The City of Albany has not established a formal debt service policy; however, its debt service practices have been governed by State of Georgia restrictions on local government debt.

Specifically, the City of Albany has utilized both general obligation and revenue bonds to finance capital improvements too large to be financed from current revenues. Recent bond issues have sold with an "A" rating from Moody's.

While information furnished by Moody's shows that Albany's debt is not excessive, community concern exists about the growing level of debt the City became responsible for over the past decade. In response to this concern, the adopted budget placed an emphasis on a "pay as you go" approach, with the exception of the financing required to fund the Combined Sewer Overflow Project.

PURCHASING POLICY

The City Charter and State law set forth requirements for the expenditure of local government funds for the purchase of goods and services. Section 4, paragraphs 8 and 14 of the City Charter gives the City Manager the authority to make and execute all lawful contracts for operations under his/her supervision. It provides that all purchases of \$5,000 and above and all repair and maintenance expenditures of \$10,000 must be formally bid. It further states that the City Commission must approve all purchases above \$40,000, except as may be otherwise provided by law or by ordinance.

Section 2.287 of the City Code gives the City Manager the authority to make purchases up to \$40,000 and repair and maintenance expenditures of up to \$40,000. Over this amount, the City Commission must grant approval. This section of the code also gives the City Manager the authority to sell surplus property up to \$5,000. The sale of surplus property valued over that amount requires prior Commission approval.

REVENUE AND EXPENDITURE POLICIES

An accepted but informal policy, which was put in place with the adoption of the fiscal year 1992 budget, was that each component of the City's overall budget should be independent and self-sufficient. While recognizing that many special funds activities, such as the Transit System, Civic Center, and Municipal Auditorium, would traditionally need some revenue subsidy from the General Fund, it was determined that interfund dependency should be avoided between the General/Special

Funds, the Sanitary Sewer Fund, the Solid Waste Fund and the Community & Economic Development Fund.

In 1993, an informal policy was formulated which stated that revenue and expenditures should be accounted for in the budget just as they would be set forth in the year-end audit. The result of this policy was to include non-cash revenue and expenditure items heretofore not included in adopted budgets but included year-end audits. Included in this category are the Water, Gas & Light non-cash transfer and related expense for streetlights in the General Fund and the depreciation expenses for Sanitary Sewer and Solid Waste Enterprise Fund. An exception to this new informal policy was that there was no change in the past practice of not including depreciation for Special Fund Facilities in the fiscal year 1999 budget even though the audit for several years has expensed depreciation. Staff feels that depreciation for these facilities is not appropriate, as these are general government operations and not true enterprise operations. This subject is still under review with the City's auditor.

CASH STABILIZATION POLICY

The scope of the cash stabilization policy is to establish a separate Cash Stabilization Fund by setting aside funds equal to 25% (or three months) of the previous years audited General Fund expenditures. The goal is to maintain at least three months operating cost in liquid form. These reserve funds are a prudent way of maintaining a level of financial resources necessary to protect against short term borrowing for cash flow purposes and to have adequate funds available in the event of an emergency or catastrophe. Also, credit rating agencies carefully monitor the level of fund balances and unreserved fund balances in a government's general fund when evaluating that government creditworthiness.

These reserve funds shall be secured in a manner that is consistent with the following principles, in the order listed:

1. Legality – all investments comply with state and local laws
2. Safety – principal is protected from loss with secure investment practices and collateralization
3. Liquidity – investments are readily converted to cash when needed without losses.
4. Yield or Return on Investment – earnings are maximized without diminishing the other principles.

Funds may be transferred from the cash stabilization account to the City's General Fund operating account to provide working capital only with the prior approval of the City Manager. No withdrawals from the cash stabilization fund shall be made without the written approval of the City Manager, who will notify the Commission at the next available opportunity. The cash stabilization fund will be replenished from property tax revenues no later than December 31 of the year in which the funds are withdrawn.

FY 2006/2007 BUDGET CALENDAR

Budget Activity	Action By	Completion Date
1. Revenue Projections	Finance Department	February 3
2. Budget Issues and Concerns	City Manager/Office of Mgmt & Budget	February 13
3. Budget Planning Session (Rm 100)	City Manager/Office of Mgmt & Budget	February 24
4. Completion of Budget Requests	Department/Division Heads	March 10
5. Verification & Audit of Departmental Requests	Office of Mgmt & Budget	March 24
6. Review Analysis of Departmental Requests with Departmental Officials Wrap up	City Manager/Office of Mgmt & Budget	April 10, 11, 12, 13, and 17
7. Budget Overview Presentation (Rm 100)	City Manager/Mayor & Board of Commissioners	May 2
8. Review Analysis of Departmental Requests with Departmental Officials (Rm 100)	City Manager/Mayor & Board of Commissioners/Office of Mgmt & Budget	May 4
9. Budget Discussion (Rm 100)	City Manager/ Mayor & Board of Commissioners /Office of Mgmt & Budget	May 16
10. Submit Proposed Budget to Mayor/Commission	City Manager	May 23
11. Public Notices of: a. Hearing of Proposed Budget b. Meeting to Adopt Budget	City Clerk	May 23 and June 6
12. Public Hearing of Proposed Budget (Rm 120)	Mayor/City Commission/City Clerk	June 6
13. Preparation of Budget Ordinance, Incorporating Final Changes by Mayor and City Commission	City Clerk	June 13
14. Adoption of 2006/2007 Budget	Mayor /City Commission	June 28
15. Print 2006/2007 Budget	Office of Mgmt & Budget	ASAP

FY 2006/2007 BUDGET HEARINGS

Department	Staff Review	Commission Review
Budget Overview (Room 100)		May 2, 2006 8:30 am
Review Analysis of Departmental Requests with Departmental Officials		May 4, 2006 1:30 pm
Budget Discussions (Room 100)		May 16, 2006 8:30 am
General Government	April 10, 2006	
Legislative	9:30	
City Manager	10:00	
City Attorney	10:30	
Municipal Court	11:00	
Administration	April 10, 2006	
Human Resources Management	11:30	
Central Services	1:30	
Communications/CAD		
Information Technology (IT)	2:30	
Public Safety	April 11, 2006	
Fire	10:00	
Police	11:00	
Leisure/Convention Services	April 11, 2006	
Recreation	1:00	
City Auditorium/Civic Center	2:00	
Public Works	April 12, 2006	
General Operations	9:00	
Sanitary Sewer (Enterprise Fund)	10:00	
Solid Waste (Enterprise Fund)	10:30	
Planning & Development	April 12, 2006	
Planning & Development	11:00	
Services/ Code Enforcement		
Engineering	1:00	
Community Development	1:30	
Transportation	April 13, 2006	
Airport	8:30	
Transit	9:00	

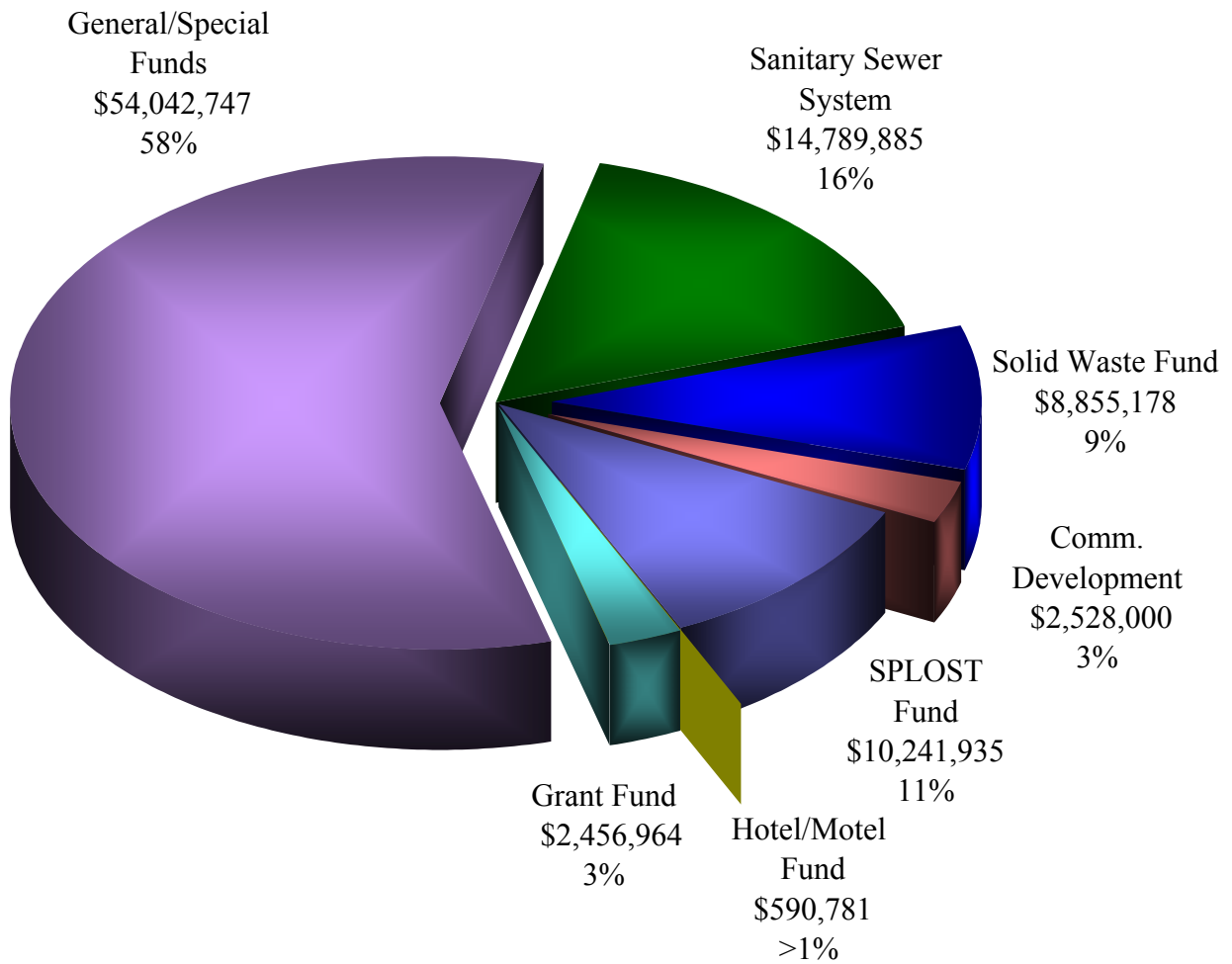
FY 2006/2007 BUDGET HEARINGS

Department	Staff Review	Commission Review
Other Debt Service/ Contingency	April 13, 2006 11:00	
Independent Agencies (OMB)	April 5, 2006 10:00	
Wrap Up Finance	April 17, 2006 10:00	
Public Hearing (Room 120)		June 6, 2006 8:30 am
Commission Consideration & Vote (Room 100)		June 28, 2006 8:00 pm

REVENUE & EXPENDITURES

Included in this section is a chart showing the relationship between funds and a chart showing the percentages of expenditures as it relates to personal services, operating expenses, and capital improvement. Also provided is a recap of departmental expenditures by category. In addition, there is a breakdown of estimated revenue and estimated expenditures by fund.

City of Albany FY 2007 Adopted Operating Budget



Total Budget \$93,505,490

CITY OF ALBANY

FY 2007
Estimated Revenues

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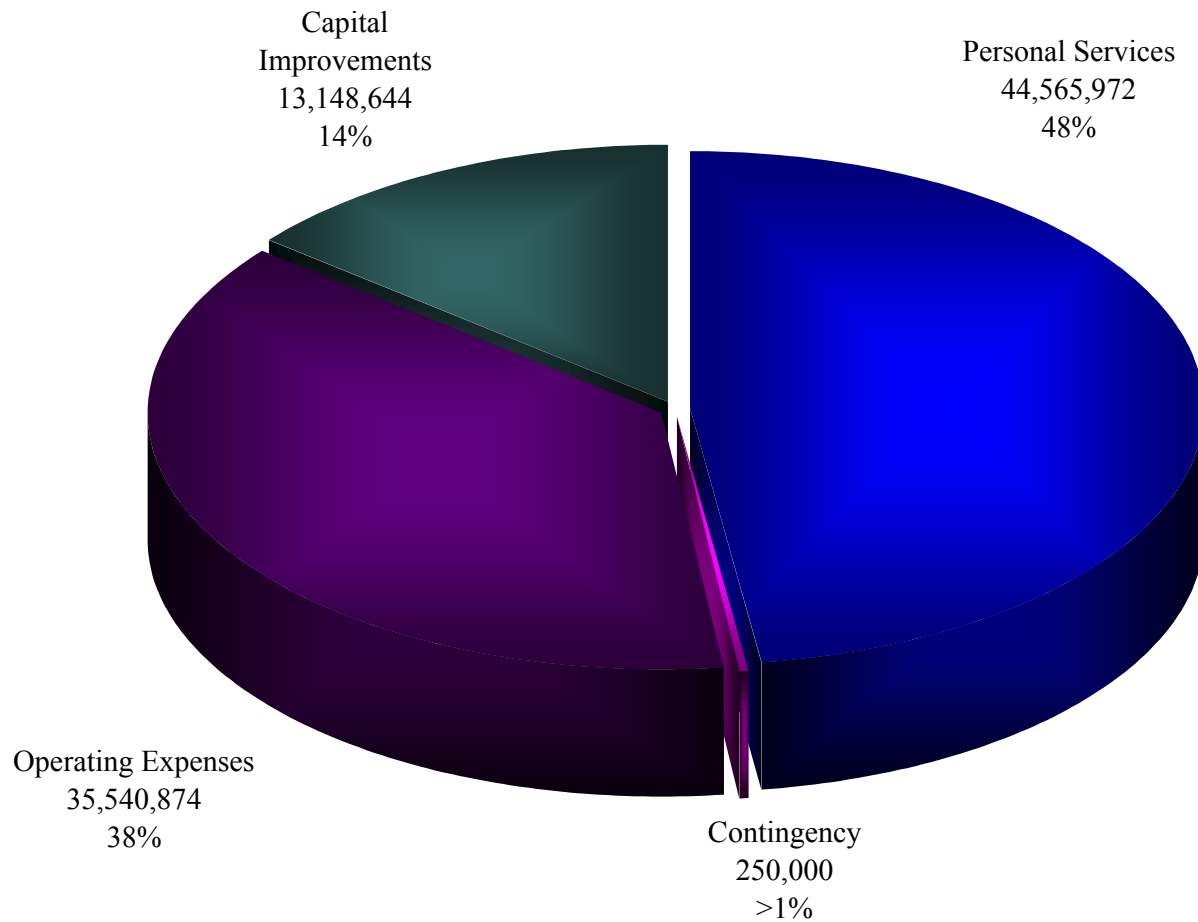
	General/Special Funds								Enterprise Funds						
	General Fund	Public Improvement Fund	Airport Fund	Municipal Auditorium Fund	Civic Center Fund	Transit System Fund	Debt/ Sinking Fund	CAD 911 Fund	Sanitary Sewer Fund	Solid Waste Fund	Hotel/ Motel Fund	Grant Fund	Community Economic Development	Special Purpose Local Option Sales Tax	Total
Property Tax	14,323,574														14,323,574
Other Taxes	5,524,121										1,181,561				6,705,682
Sales Taxes	8,300,000	324,300					993,000								9,617,300
Business License & Taxes	3,468,177														3,468,177
Federal & State Grants	168,088					893,250						2,456,964	1,535,820		5,054,122
Service Charges	2,507,019		82,000	3,200	123,000	402,000		1,496,412	14,508,185	8,755,178					27,876,994
Fines & Forfeitures	1,102,300														1,102,300
Rentals & Franchises	1,057,851		632,345	23,500	195,000								566,990		2,475,686
Miscellaneous Revenues	406,992		4,131		52,800				181,700				425,190		1,070,813
WG & L Transfers	7,165,657	325,000							100,000	100,000					7,690,657
Charges For Services Dougherty County	3,878,250														3,878,250
Special Purpose Local Option Sales Tax														10,241,935	10,241,935
Transfer In	590,780		412,375	66,747	1,019,072	851,410	608,003								3,548,387
Transfer Out	(2,957,607)										(590,780)				(3,548,387)
Totals	45,535,202	649,300	1,130,851	93,447	1,389,872	2,146,660	1,601,003	1,496,412	14,789,885	8,855,178	590,781	2,456,964	2,528,000	10,241,935	93,505,490
	General/Special Funds								Enterprise Funds						
	54,042,747								23,645,063						

CITY OF ALBANY

FY 2007 Estimated Expenditures

	General/Special Funds								Enterprise Funds						
	General Fund	Public Improvement Fund	Airport Fund	Municipal Auditorium Fund	Civic Center Fund	Transit System Fund	Debt Fund	CAD 911 Fund	Sanitary Sewer Fund	Solid Waste Fund	Hotel/Motel Fund	Grant Fund	Community/Economic Development	Special Purpose Local Option Sales Tax	Total
General Government		649,300	1,130,851	93,447	1,389,872	2,146,660	1,601,003	1,496,412	14,789,885	8,855,178	590,781	2,456,964	2,528,000	10,241,935	47,970,288
Legislative	374,274														374,274
City Manager	962,177														962,177
City Attorney	376,164														376,164
Municipal Court	482,415														482,415
Human Resource Mgmt	2,182,392														2,182,392
Central Services	2,451,460														2,451,460
Finance	2,780,483														2,780,483
IT	1,153,799														1,153,799
Engineering/Traffic Eng	3,079,797														3,079,797
Public Safety															
Police	13,137,698														13,137,698
Fire	9,352,708														9,352,708
Planning & Development Svc	1,750,378														1,750,378
Public Works															
P.W. Administration	317,446														317,446
Street Maintenance	2,325,956														2,325,956
Recreation	3,246,148														3,246,148
Other Appropriations															
Independent Agencies	1,561,907														1,561,907
Totals	45,535,202	649,300	1,130,851	93,447	1,389,872	2,146,660	1,601,003	1,496,412	14,789,885	8,855,178	590,781	2,456,964	2,528,000	10,241,935	93,505,490
	General/Special Funds								Enterprise Funds						
	54,042,747								23,645,063						

City of Albany FY 2006/2007 Total Operating Budget



Total Budget
\$93,505,490

FY 2006/2007
ADOPTED BUDGET

DEPARTMENT	PERSONAL SERVICES	OPERATING EXPENSES	CAPITAL IMPROVEMENT	TOTAL
Legislative	105,022	133,779	0	238,801
City Commission	80,473	55,000	0	135,473
City Manager	649,512	312,665	0	962,177
City Attorney	314,474	61,690	0	376,164
Municipal Court	196,788	285,627	0	482,415
Human Resources	1,862,470	319,922	0	2,182,392
Central Services-Procurement	363,245	223,677	0	586,922
Central Services-Printing	129,893	63,369	0	193,262
Central Services-Material Management	224,304	28,274	0	252,578
Central Services-Communications	497,482	43,569	0	541,051
Central Services-Fleet Maintenance	765,661	101,986	0	867,647
Central Services-Fleet Pool Maint.	0	10,000	0	10,000
Finance	480,537	268,588	0	749,125
Office of Management/Budget	230,113	10,567	0	240,680
Risk Management	34,046	886,422	0	920,468
Treasurer	236,094	436,921	0	673,015
Marshal's Division	185,250	11,945	0	197,195
Information Technology (IT)	839,119	314,680	0	1,153,799
Planning & Development Services	1,071,103	220,137	0	1,291,240
Code Enforcement	417,019	42,119	0	459,138
Police Administration	1,628,760	893,177	0	2,521,937
Uniform	5,589,033	656,196	0	6,245,229
Support Services	1,500,558	237,827	0	1,738,385
Investigative	2,172,105	125,493	0	2,297,598
COP	41,984	292,565	0	334,549
Fire Administration	296,100	33,240	0	329,340
Suppression	8,072,690	324,597	0	8,397,287
Prevention	338,003	17,500	0	355,503
Training	184,944	5,400	0	190,344
Fire/Emergency Management	52,304	27,930	0	80,234
Engineering	1,630,277	1,449,520	0	3,079,797
PW Administration	263,116	54,330	0	317,446
PW Street Maintenance	132,766	55,102	0	187,868
Right of Way	466,006	389,400	0	855,406
Asphalt/Concrete	304,676	75,465	0	380,141
Grading/Construction	434,717	244,388	0	679,105
Tree Maintenance	177,340	46,096	0	223,436
Recreation Administration	226,746	51,486	0	278,232
Centers & Gyms	539,451	167,714	0	707,165
Parks & Playgrounds	33,764	21,971	0	55,735
Aquatics	68,573	34,210	0	102,783
Athletics	259,687	241,842	0	501,529
Flint River Golf	263,883	113,509	0	377,392
Parks Maintenance	653,507	120,401	0	773,908
Special Services	32,483	66,610	0	99,093
Park Development And Management	66,530	6,676	0	73,206
Cemeteries	245,629	31,476	0	277,105
Independent Agencies	0	1,561,907	0	1,561,907
SUBTOTAL GENERAL FUND	34,358,237	11,176,965	0	45,535,202

FY 2006/2007
ADOPTED BUDGET

DEPARTMENT	PERSONAL SERVICES	OPERATING EXPENSES	CAPITAL IMPROVEMENT	TOTAL
City Auditorium	35,614	57,833	0	93,447
Civic Center	816,671	573,201	0	1,389,872
Transit	1,372,610	774,050	0	2,146,660
Public/Cap. Improvement Fund	0	0	649,300	649,300
Debt Fund	0	1,601,003	0	1,601,003
Airport Fund	717,077	413,774	0	1,130,851
CAD 9-1-1	876,309	620,103	0	1,496,412
SUB-TOTAL, SPECIAL FUNDS	3,818,281	4,039,964	649,300	8,507,545
TOTAL, GENERAL/SPECIAL FUNDS	38,176,518	15,216,929	649,300	54,042,747
SS - Wastewater Treatment	915,496	2,972,535	836,603	4,724,634
WWT - Lift Station	0	555,500	39,134	594,634
Sewer Systems: Administration	429,448	5,122,353	263,528	5,815,329
Sewer Sys: Maintenance	750,698	369,950	100,067	1,220,715
Sewer Sys: Construction	488,269	214,600	15,481	718,350
SS/Review And Inspect - Eng. Dept.	175,353	300	0	175,653
SS Enterprise Fund - Street Sweeping	365,306	215,133	77,621	658,060
SS Enterprise Fund - Storm Maintenance	81,733	426,850	31,941	540,524
Wastewater Sampling & Utility Location	214,864	121,640	5,482	341,986
Sub-Total, Sanitary Sewer Sys.	3,421,167	9,998,861	1,369,857	14,789,885
P/W - Solid Waste Administration	405,215	404,287	18,406	827,908
S/W - Residential East	1,649,101	1,618,082	633,365	3,900,548
S/W - Residential West	0	2,431,121	0	2,431,121
S/W - Commercial	302,482	633,053	235,781	1,171,316
S/W - Street Sweeping	0	524,285	0	524,285
Sub-Total, Solid Waste Fund	2,356,798	5,610,828	887,552	8,855,178
SPLOST Fund	0	0	10,241,935	10,241,935
Hotel/Motel Fund	0	590,781	0	590,781
Community & Economic Dev.	611,489	1,916,511	0	2,528,000
Grant Fund	0	2,456,964	0	2,456,964
Grand Total	44,565,972	35,790,874	13,148,644	93,505,490

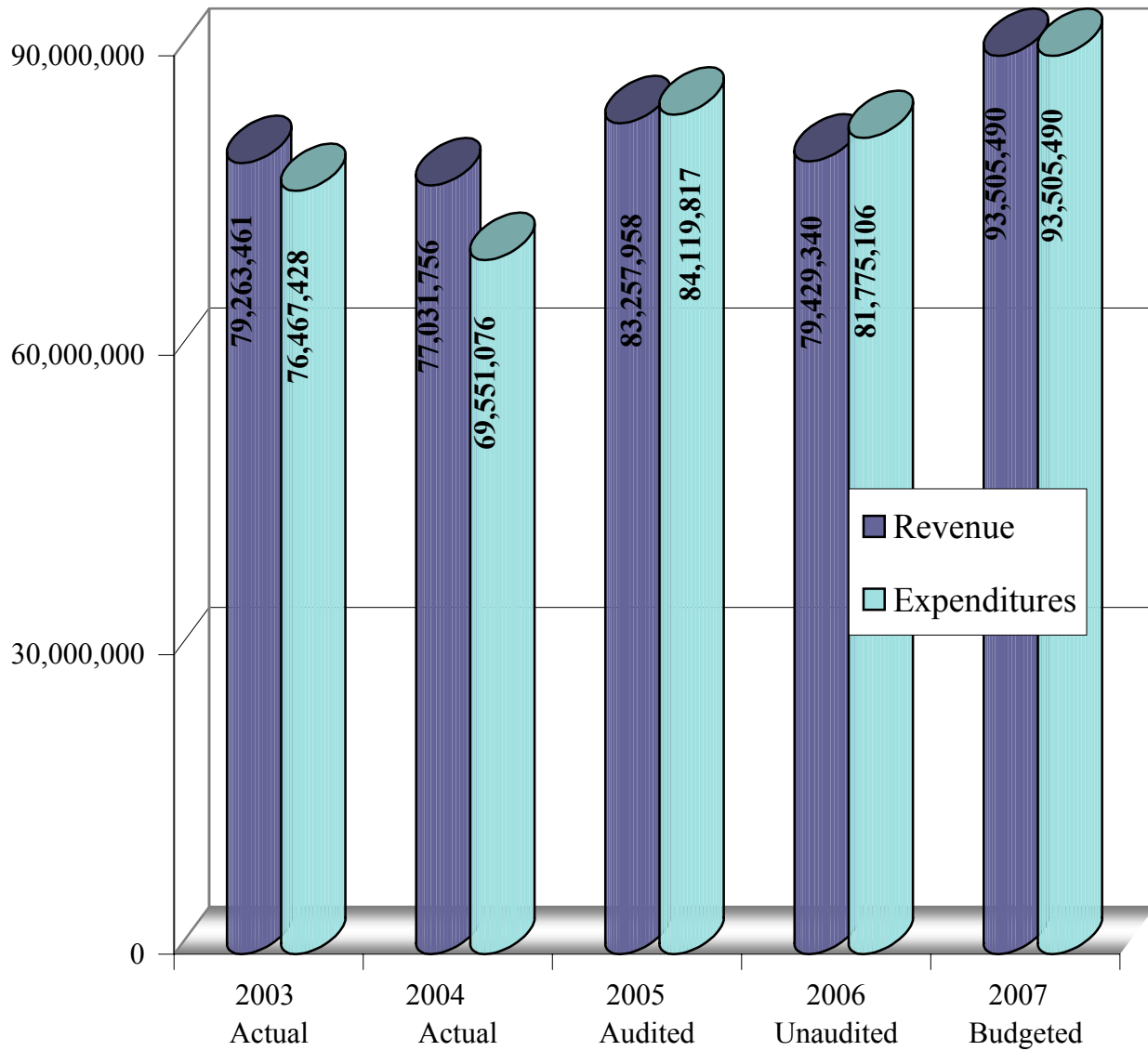
SUPPLEMENTAL INFORMATION

Additional information is included in this section to provide the reader with an overview of the current budget. Included in this section are charts and graphs on revenue/ expenditures, main revenue sources, general fund information and other pertinent information on the City of Albany.

City Of Albany

FY 2003 - FY 2007

Revenue / Expenditure Trends



HISTORICAL TRENDS / REVENUE & EXPENDITURE ANALYSIS

Information is provided in this Supplemental Information section to give the reader an overview of the current year's budget as well as to present historical trends on the City's budget. Also included are graphs and charts on revenue/expenditures, fund balances for all funds, property tax information, WG&L transfers, debt and tax digest information, and other pertinent information about the City of Albany.

Like many local governments throughout the United States, the City of Albany has wrestled with budget problems in recent years. A situation of skyrocketing health care costs for employees coupled with lackluster growth in the major revenue sources posed many problems for the City's budget. Cost-conscious budgeting is the City's first step toward revitalizing reserves. The City of Albany only started to build its cash reserves in FY 02. These cash reserves are healthy (more than 10% of General Fund revenues). The cash reserve was established for emergencies and to eventually be used for cash flow purposes.

The FY 2003 budget totaled \$76,868,793, an increase of 8% over FY 2002 budget of \$71,562,631. That year's budget included phase one payment (\$200,000) of a five-year phase-in cost (\$3,378,307) to remove health insurance premiums from the Pension Fund to the General Fund; \$25,000 additional funding for Municipal Court toward code enforcement; no cost of living allowance; no increase in health insurance premiums per the Public Employees Group Health Plan; \$200,000 for contingency funds for unbudgeted emergencies; \$2,653,886 for capital improvements; \$742,000 for Self-Administered Insurance Program; and the continuation of Municipal Auditorium Debt \$395,000 annual payment through SPLOST IV funds. The mill rate remained at 10.80. The property tax revenue projection was conservatively set because of the unknown additional value created by a property tax reassessment.

The 2003 budget had an audited year-end surplus of \$2,796,033 for all funds. The General Fund, the largest fund, had a surplus of \$1,237,996, compared to FY 2002 audited surplus of \$1,433,900. Transit, Municipal Auditorium, Civic Center, Airport, and CAD 911, which were considered Special Funds, had a year-end deficit of \$893,534. That deficit was a combination of Airport Fund expensing depreciation and indirect costs as well as unfavorable economic outcomes for Municipal Auditorium and Civic Center. The Sanitary Sewer Fund had an audited year-end surplus of \$234,455. The Solid Waste Enterprise Fund had an audited year-end surplus of \$358,003.

The FY 2004 budget totaled \$76,919,500, an increase of \$50,707 over FY 2003 budget of \$76,868,793. That year's budget included implementing \$10 Municipal Court processing fee; 2.2% rate increase for Sanitary Sewer and Solid Waste Enterprise Funds; health insurance premium increase at 15% for active employees and 55% for retirees under age 65; phase two payment (\$334,617) of a five-year phase-in cost (\$3,378,307) to remove health insurance premiums from the Pension Fund to the General Fund; 25% reduction in funding Worker's Compensation Fund; 2% cost of living allowance; \$272,693 for contingency funds for unbudgeted emergencies; \$220,000 increase in maintenance for the Government Center; \$30,000 Government Consolidation Study; \$183,253 increase in inmate housing cost; \$2,855,613 for capital improvements; \$61,800 reduction in Independent Agencies funding; \$30,000 maintenance funding for the Ritz Cultural Center and Sherrod Park; \$86,384 annual fee for Microsoft Enterprise Agreement; \$837,444 for Self-Administered Insurance Program; cross charging approximately \$175,000 of Engineering regular wages; 17% reduction in Community Development federal allocations; transferring 7 positions from General Fund to CAD 911; maintaining 891 authorized budgeted positions and the continuation of Municipal Auditorium Debt \$395,000 annual payment through SPLOST IV funds. The mill rate remained at

HISTORICAL TRENDS / REVENUE & EXPENDITURE ANALYSIS

10.80. The property tax revenue projection was conservatively set because of the unknown additional value created by a property tax reassessment.

The FY 2004 budget had an audited year-end surplus of approximately \$7,480,680 for all funds. The General Fund, the largest fund, had a surplus of \$2,599,382 compared to FY 2003 audited surplus of \$1,237,996. That increase could mainly be attributed toward stronger than expected sales tax revenue by \$1,014,787 and successful cost containment of General Fund expenses. Transit, Municipal Auditorium, Civic Center, Airport, and CAD 911, which were considered Special Funds, had a year-end surplus of \$1,219,637. That combine surplus was largely due to Federal grant revenue in the Airport Fund. The Sanitary Sewer Fund had an audited year-end surplus of \$616,857. The Solid Waste Enterprise Fund had an audited year-end surplus of \$717,811.

The FY 2005 budget totaled \$77,236,000, an increase of \$316,500 over the FY 2004 budget of \$76,919,500. That budget included a \$600 across the board pay increase for all regular, full time employees effective 7/01/04; a .87% reduction in the City's Property Tax Digest; allocating \$275,000 for maintenance on the Local Law Enforcement Center; a \$600,000 allocation for insurance premium for retirees; \$148,671 in funding for Small & Disadvantaged Business Unit; \$879,316 for general liability insurance with GIRMA; a 100% increase in Fleet Maintenance Labor Costs (rates have not been adjusted in over 14 years); a 20% increase in Printing charges; un-funding of 7 Police and 6 Fire Positions; eliminating 3 positions (Central Services/Fleet Maint.: Fire Mechanic, Planning: Building Inspector, and P/W Street Main.: Crew Supervisor, Sr.); adding 3 positions (Municipal Court- 2 Office Assistants and Police- 1 Secretary for the Albany-Dougherty Drug Unit); increased fuel cost; reallocating Non-Departmental budgeted line items to each appropriate department; a 25% (\$397,857) reduction in funding Worker's Compensation Fund; a \$30,000 reduction in Independent Agency Funding (Boys' Club CIP); cross charging a portion of Engineering Department salaries (\$49,999) to SPLOST and Community Development projects; Transferring 4 positions from Street Maintenance to Solid Waste and Sanitary Sewer. The mill rate remained at 10.80.

The FY 2005 budget had an audited year-end surplus of approximately \$1,543,615 for all funds. The General Fund, the largest fund, had a surplus of \$3,079,663 compared to FY 2004 audited surplus of \$2,599,382. This increase can mainly be attributed to increases in revenue from sales taxes by \$480,649 over budget. The Sanitary Sewer Fund had an audited year-end surplus of \$1,232,503. The Solid Waste Enterprise Fund had an audited year-end surplus of \$971,753. These are City's second and third largest funds.

The FY 2006 budget totaled \$79,429,340, an increase of \$1,978,340 over the FY 2005 budget of \$79,429,340. That budget included a 2% Cost of Living Adjustment (COLA) for all regular, full time employees effective 7/01/05; a 2.5% Merit increases effective 1/01/06; pay raises to bring parity to grossly underpaid employees (Public Works, Recreation, Transit, and Police (civilian staff only) Departments and various Clerical Support Staff Employees); a small decrease in the millage rate from 10.80 to 10.792; 50% reduction in funding the Workers' Compensation Fund; Cutting operating budgets by approximately 10% across the board; Cross-charging approx. \$170,000 of Engineering salaries to SPLOST; un-funding of 7 Police positions; a 10% Health insurance premium increase for all categories effective 7/01/05; budgeting \$1,400,000 for retiree health insurance; moving Street Sweeping from the General Fund to the Sanitary Sewer Fund; moving Storm Maintenance from the General Fund to the Sanitary Sewer Fund; a \$750,000 additional contribution to the W,G&L transfer; and Establishing a Self-Funded Liability Insurance Program.

HISTORICAL TRENDS / REVENUE & EXPENDITURE ANALYSIS

The FY 2006 budget has an unaudited year-end surplus of approximately \$2,069,483 for all funds. The General Fund, the largest fund, has a surplus of \$2,286,017 compared to FY 2005 audited surplus of \$3,079,663. This decrease can be attributed to the less than expected sales tax revenue by \$120,521 and a general drop in the total revenue generated for the fiscal year. Transit, Municipal Auditorium, Civic Center, Airport, and CAD 911, which are considered Special Funds for budgetary purposes, has a combined unaudited year-end surplus of \$906,479. That combined surplus was largely due to Federal Grant Revenue in the Airport, additional revenue for the Hotel/Motel Fund and CAD 911. The Sanitary Sewer Fund has an unaudited year-end surplus of \$5,268,753. The Solid Waste Enterprise Fund has an un-audited year-end surplus of \$795,322.

The FY 2007 budget totals \$93,505,490, an increase of \$11,730,384, or 14%, over the FY 2005/2006 amended budget of \$81,775,106. This increase is largely due to: a 3% Cost of Living Adjustment (COLA) for all 877 authorized budgeted positions effective 10/01/06; Budgeting for SPLOST V, additional Grants, increases in the Sanitary Sewer and Solid Waste rates, and increase in Hotel/Motel Fund. Other factors that contributed to the 14% increase are, Budgeting Police Personal Services at 100%; a pay increase for Public Safety employees effective 10/01/06; Increased requests for GMA funding; Increase in fuel costs; Approximately \$25,000 funding for the James H. Gray Senior Citizen Center; Funding for the on-going maintenance of Downtown Beautification Projects; the establishment of an Arborist position. The millage rate decreased from 10.792 to 10.777.

Fund Balances/Equities for All Budgeted Funds

Included in the following section is a five-year history of fund balance/fund equity for General and Special Funds, Sanitary Sewer Fund, Solid Waste Fund, Hotel/ Motel Fund, Grant Fund, and Community & Economic Development. These fund balances and fund equities are carried forward from the previous fiscal year. Fund balance/equity usually consists of two basic components; cash carried forward and contributed capital carried forward. Currently, the largest source of fund equity carried forward comes from Sanitary Sewer Fund estimated at \$36,148,139 for fiscal year ending 2005. General Fund balance is estimated at \$17,648,026 for fiscal year ending 2005. Fund balances/fund equities, in part, are essentially the liquid net worth of the City. A positive number ensures that the City's cash exceeds its obligations, and this "positive cash flow" is always enough to meet payroll, fulfill contracts and pay expenses.

GENERAL FUND REVENUES, EXPENDITURES, AND FUND BALANCES
FISCAL YEAR ENDED JUNE 30TH

	2003	2004	2005	2006	2007
	ACTUAL	ACTUAL	ACTUAL	UNAUDITED	ESTIMATED
REVENUES:					
Property Taxes	14,407,467	14,404,199	14,226,948	14,543,180	14,323,574
Sales Taxes	8,020,829	8,580,416	8,403,226	8,000,000	8,300,000
Licenses & Permits	9,117,609	3,352,479	8,699,716	8,472,599	8,992,298
Intergovernmental	5,181,150	10,958,006	3,385,682	3,562,804	3,878,250
Charges for Services	608,557	349,962	2,573,062	2,748,831	2,517,819
Fines, Forfeitures & Penalties	1,486,248	1,425,568	1,277,489	1,478,614	1,102,300
Rentals & Franchise	105,422	308,479	1,153,117	988,663	1,047,050
Miscellaneous/Other	1,037,330	978,837	1,102,014	385,431	575,081
W, G & L Transfer	5,775,717	6,052,962	6,163,609	7,058,771	7,165,657
Transfer In/(Out)	(4,593,369)	(3,616,155)	(1,814,634)	(2,907,711)	(2,366,827)
TOTAL	41,146,960	42,794,753	45,170,229	44,331,182	45,535,202
EXPENDITURES:					
General Government	3,123,229	3,821,781	5,832,994	6,189,738	5,800,289
Human Resources Mangement	586,958	1,165,422	1,288,241	2,321,616	2,182,392
Finance	1,817,801	2,247,370	1,638,486	2,408,140	2,780,483
Public Safety	22,450,814	23,414,191	25,396,227	26,208,978	27,320,581
Public Works	2,939,356	4,499,769	2,649,526	2,338,887	2,643,402
Parks & Recreation	3,522,255	4,576,693	3,574,689	3,602,310	3,246,148
Non-departmental	5,468,551	470,145	1,526,098	1,673,907	1,561,907
TOTAL	39,908,964	40,195,371	41,906,261	44,743,576	45,535,202
EXCESS OF REVENUE OVER EXPENDITURES	1,237,996	2,599,382	3,263,968	(412,394)	0
FUND BALANCE					
Beginning of year July 1,	10,736,718	11,974,714	14,574,096	17,838,064	17,425,670
Prior period adjustment	0	0	0	0	0
Residual Equity Transfer	0	0	0	0	0
FUND BALANCE					
End of year June 30,	11,974,714	14,574,096	17,838,064	17,425,670	17,425,670

SPECIAL FUND REVENUES, EXPENDITURES, AND FUND BALANCES
FISCAL YEAR ENDED JUNE 30TH

2003 ACTUAL	2004 ACTUAL	2005 ACTUAL	2006 UNAUDITED	2007 ESTIMATED

MUNICIPAL AUDITORIUM

REVENUES:

Charges for Services	48,583	35,561	33,720	34,692	26,700
Other	137	96	73	87	0
Transfers In	69,510	62,272	93,082	66,122	66,747
TOTAL	118,230	97,929	126,875	100,901	93,447

EXPENDITURES:

Personal Services	35,459	38,113	38,435	29,183	35,614
Operating Expense	83,120	67,029	81,521	62,540	57,833
Non-Operating Expense	0	0	116,890	0	0
Depreciation & Amortization	115,867	111,093		105,034	0
TOTAL	234,446	216,235	236,846	196,757	93,447

DEFICIENCY OF REVENUE

OVER EXPENDITURES	(116,216)	(118,306)	(109,971)	(95,856)	0

FUND EQUITY

Beginning of year July 1,	<u>3,331,887</u>	<u>3,215,671</u>	<u>3,097,365</u>	<u>2,987,394</u>	<u>2,891,538</u>

FUND EQUITY

End of year June 30,	<u>3,215,671</u>	<u>3,097,365</u>	<u>2,987,394</u>	<u>2,891,538</u>	<u>2,891,538</u>

*Restated

CIVIC CENTER

REVENUES:

Charges for Services	382,353	440,514	376,831	419,820	370,800
Other	1,738	14,126	790	627	0
Transfers In	1,124,219	727,264	1,045,174	932,540	1,019,072
TOTAL	1,508,310	1,181,904	1,422,795	1,352,987	1,389,872

EXPENDITURES:

Personal Services	651,364	700,563	673,052	692,314	816,671
Operating Expense	447,478	392,898	380,785	536,724	573,201
Non-Operating Expense	0	0	0	0	0
Depreciation & Amortization	438,486	376,324	470,427	324,935	0
TOTAL	1,537,328	1,469,785	1,524,264	1,553,973	1,389,872

DEFICIENCY OF REVENUE

OVER EXPENDITURES	(29,018)	(287,881)	(101,469)	(200,986)	0

FUND EQUITY

Beginning of year July 1,	10,986,293 *	10,957,275	10,669,394	10,567,925	10,366,939

Contributed Capital	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

FUND EQUITY

End of year June 30,	<u>10,957,275</u>	<u>10,669,394</u>	<u>10,567,925</u>	<u>10,366,939</u>	<u>10,366,939</u>

*Restated

SPECIAL FUND REVENUES, EXPENDITURES, AND FUND BALANCES
FISCAL YEAR ENDED JUNE 30TH

2003 ACTUAL	2004 ACTUAL	2005 ACTUAL	2006 UNAUDITED	2007 ESTIMATED

TRANSIT

REVENUES:

Charges for Services	352,090	410,079	397,691	416,399	402,000
Other	291,464	322,477	1,213,429	1,237,213	893,250
Transfers In	807,032	1,249,920	1,015,370	730,270	851,410
TOTAL	1,450,586	1,982,476	2,626,490	2,383,882	2,146,660

EXPENDITURES:

Personal Services	1,236,027	1,309,571	1,200,354	1,467,888	1,372,610
Operating Expense	1,033,109	1,028,647	626,425	925,406	774,050
Non-Operating Expense	0	0	428,078	389,807	0
Depreciation & Amortization	381,926	435,347	417,700	261,714	0
TOTAL	2,651,062	2,773,565	2,672,557	3,044,815	2,146,660

DEFICIENCY OF REVENUE

OVER EXPENDITURES	(1,200,476)	(791,089)	(46,067)	(660,933)	0

FUND EQUITY

Beginning of year July 1,	3,115,391	2,367,380	2,048,277	2,002,210	1,341,277
Contributed Capital	452,465	471,986		0	0

FUND EQUITY(DEFICIT)

End of year June 30,	<u>2,367,380</u>	<u>2,048,277</u>	<u>2,002,210</u>	<u>1,341,277</u>	<u>1,341,277</u>

*Restated

CAPITAL IMPROVEMENT

REVENUES:

Sales Tax	279,610	171,037	35,396	373,109	324,300
Other	16	30,290	1	0	0
Transfers In	318,000	403,975	325,000	322,300	325,000
Net Proceeds from Capital Leases	1,403,387	977,399	904,219	685,069	0
TOTAL	2,001,013	1,582,701	1,264,616	1,380,478	649,300

EXPENDITURES:

Cap. Outlay	1,734,070	1,490,371	694,194	1,156,023	649,300
TOTAL	1,734,070	1,490,371	694,194	1,156,023	649,300

EXCESS (DEFICIENCY) OR REVENUE

OF REVENUE OVER EXPENDITURES	266,943	92,330	570,422	224,455	0

FUND BALANCE

Beginning of year July 1,	<u>704,363</u>	<u>971,306</u>	<u>1,063,636</u>	<u>1,634,058</u>	<u>1,858,513</u>

FUND BALANCE

End of year June 30,	<u>971,306</u>	<u>1,063,636</u>	<u>1,634,058</u>	<u>1,858,513</u>	<u>1,858,513</u>

*Restated

SPECIAL FUND REVENUES, EXPENDITURES, AND FUND BALANCES
FISCAL YEAR ENDED JUNE 30TH

2003 ACTUAL	2004 ACTUAL	2005 ACTUAL	2006 UNAUDITED	2007 ESTIMATED

DEBT SERVICE FUND

REVENUES:

Sales Tax	0	1,177,487	1,404,632	1,147,922	993,000
Interest	0	25,015	15	15	0
Transfers In	0	1,334,900	1,007,270	1,510,267	608,003
TOTAL	0	2,537,402	2,411,917	2,658,204	1,601,003

EXPENDITURES:

Principal	0	1,138,334	2,058,292	2,255,296	1,491,955
Interest	0	48,640	368,764	399,908	109,048
Other	0	0	3,000	3,000	
TOTAL	0	1,186,974	2,430,056	2,658,204	1,601,003

**EXCESS (DEFICIENCY)
OF REVENUE OVER
EXPENDITURES**

0	1,350,428	(18,139)	0	0

FUND BALANCE

Beginning of year July 1,	<u>0</u>	<u>6,700</u>	<u>1,357,128</u>	<u>1,338,989</u>	<u>1,338,989</u>

FUND BALANCE

End of year June 30,	<u><u>0</u></u>	<u><u>1,357,128</u></u>	<u><u>1,338,989</u></u>	<u><u>1,338,989</u></u>	<u><u>1,338,989</u></u>

AIRPORT FUND

REVENUES:

Charges for Services	639,012	688,356	722,969	717,281	710,476
Other	393,914	2,223,291	367,289	2,121,884	8,000
Transfers In	669,999	585,081	319,475	284,027	412,375
TOTAL	1,702,925	3,496,728	1,409,733	3,123,192	1,130,851

EXPENDITURES:

Personal Services	755,739	717,891	795,838	749,527	747,185
Operating Expense	391,778	309,939	305,861	319,997	383,666
Non-Operating Expense	0	0	518,744	56,546	0
Depreciation & Amortization	144,689	169,258		176,856	0
TOTAL	1,292,206	1,197,088	1,620,443	1,302,926	1,130,851

**EXCESS (DEFICIENCY)
OF REVENUE OVER
EXPENDITURES**

410,719	2,299,640	(210,710)	1,820,266	0

FUND BALANCE

Beginning of year July 1,	<u>0</u>	<u>9,630,811</u>	<u>11,930,451</u>	<u>11,719,741</u>	<u>13,540,007</u>

Contributed Capital

<u><u>9,220,092</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

FUND BALANCE

End of year June 30,	<u><u>9,630,811</u></u>	<u><u>11,930,451</u></u>	<u><u>11,719,741</u></u>	<u><u>13,540,007</u></u>	<u><u>13,540,007</u></u>

SPECIAL FUND REVENUES, EXPENDITURES, AND FUND BALANCES
FISCAL YEAR ENDED JUNE 30TH

2003 ACTUAL	2004 ACTUAL	2005 ACTUAL	2006 UNAUDITED	2007 ESTIMATED

SINKING FUND

REVENUES:

Property Tax	1,001,853	0	0	0	0
Interest	19	0	0	0	0
Transfers In	112,978	0	0	0	0
TOTAL	1,114,850	0	0	0	0

EXPENDITURES:

Principal	1,110,282	0	0	0	0
Interest	0	0	0	0	0
Other	0	0	0	0	0
TOTAL	1,110,282	0	0	0	0

EXCESS (DEFICIENCY)

OF REVENUE OVER EXPENDITURES	4,568	0	0	0	0

FUND BALANCE

Beginning of year July 1,	<u>2,132</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

FUND BALANCE

End of year June 30,	<u><u>6,700</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

CAD911

REVENUES:

Charges for Services	1,353,986	1,367,581	1,451,561	1,292,386	1,496,412
Other	18,916	22,750	32,948	58,099	0
TOTAL	1,372,902	1,390,331	1,484,509	1,350,485	1,496,412

EXPENDITURES:

Personal Services	441,051	791,529	703,128	787,721	868,388
Operating Expense	479,675	481,529	572,412	518,776	628,024
Non-Operating Expense	0	0	471,303	0	0
Depreciation & Amortization	0	0	0	0	0

TOTAL	920,726	1,273,058	1,746,843	1,306,497	1,496,412

EXCESS (DEFICIENCY)

OF REVENUE OVER EXPENDITURES	452,176	117,273	(262,334)	43,988	0

FUND BALANCE

Beginning of year July 1,	<u>1,074,433</u>	<u>1,526,609</u>	<u>1,643,882</u>	<u>1,381,548</u>	<u>1,425,536</u>

FUND BALANCE

End of year June 30,	<u><u>1,526,609</u></u>	<u><u>1,643,882</u></u>	<u><u>1,381,548</u></u>	<u><u>1,425,536</u></u>	<u><u>1,425,536</u></u>

ENTERPRISE FUND REVENUES, EXPENDITURES, AND FUND BALANCES
FISCAL YEAR ENDED JUNE 30TH

2003 ACTUAL	2004 ACTUAL	2005 ACTUAL	2006 UNAUDITED	2007 ESTIMATED

SANITARY SEWER

REVENUES:

Charges for Services	11,309,654	11,796,360	12,431,805	13,714,924	14,302,185
Other	41,956	12,735	13,883	267,424	387,700
Transfers In	216,676	204,999	336,283	100,000	100,000
TOTAL	11,568,286	12,014,094	12,781,971	14,082,348	14,789,885

EXPENDITURES:

Personal Services	2,207,501	2,281,733	2,387,429	3,138,655	3,437,616
Operating Expense	4,046,147	3,940,788	3,867,609	3,932,390	9,982,412
Non-Operating Expense	2,133,672	2,479,338	2,387,136	548,737	0
Depreciation & Amortization	2,946,511	2,695,378	2,907,294	1,193,971	1,369,857
TOTAL	11,333,831	11,397,237	11,549,468	8,813,753	14,789,885

**EXCESS OF REVENUE
OVER EXPENDITURES**

234,455	616,857	1,232,503	5,268,595	0

FUND EQUITY

Beginning of year July 1,	32,762,369	32,996,824	34,883,574	36,148,139	41,416,734
Contributed Capital	0	1,269,893	32,062	0	0

FUND EQUITY

End of year June 30, *Restated	32,996,824	34,883,574	36,148,139	41,416,734	41,416,734

SOLID WASTE

REVENUES:

Charges for Services	6,409,933	6,625,855	7,208,963	7,681,655	8,755,178
Other	8,969	6,781	3,791	0	0
Transfers (Out) / In	100,000	100,000	100,000	100,000	100,000
TOTAL	6,518,902	6,732,636	7,312,754	7,781,655	8,855,178

EXPENDITURES:

Personal Services	1,816,573	1,874,191	1,801,593	1,943,343	2,356,798
Operating Expense	3,943,046	3,728,825	4,211,254	4,776,434	5,610,828
Non-Operating Expense	58,712	22,561	18,178	13,583	0
Depreciation & Amortization	342,568	389,248	309,976	252,973	887,552
TOTAL	6,160,899	6,014,825	6,341,001	6,986,333	8,855,178

**EXCESS (DEFICIENCY)
OF REVENUE OVER
EXPENDITURES**

358,003	717,811	971,753	795,322	0

FUND DEFICIT

Beginning of year July 1,	(80,315)	277,688	995,499	1,967,252	2,762,574
Contributed Capital	0	0	0	0	0

FUND DEFICIT

End of year June 30,	277,688	995,499	1,967,252	2,762,574	2,762,574

*Restated

HOTEL/MOTEL REVENUES, EXPENDITURES, AND FUND BALANCES
FISCAL YEAR ENDED JUNE 30TH

2003 ACTUAL	2004 ACTUAL	2005 ACTUAL	2006 UNAUDITED	2007 ESTIMATED

HOTEL/MOTEL FUND

REVENUES:

Hotel/Motel Tax	692,895	769,770	843,972	895,253	1,181,561
Operating Transfers Out	(396,600)	(434,947)	(415,737)	(461,862)	(590,780)
TOTAL	296,295	334,823	428,235	433,391	590,781

EXPENDITURES:

Operating Expense	264,400	289,964	277,158	369,927	590,781
TOTAL	264,400	289,964	277,158	369,927	590,781

**EXCESS (DEFICIENCY)
OF REVENUE OVER
EXPENDITURES**

31,895	44,859	151,077	63,464	0

FUND BALANCE

Beginning of year July 1,	<u>0</u>	<u>31,895</u>	<u>76,754</u>	<u>227,831</u>	<u>291,295</u>

FUND BALANCE

End of year June 30,	<u><u>31,895</u></u>	<u><u>76,754</u></u>	<u><u>227,831</u></u>	<u><u>291,295</u></u>	<u><u>291,295</u></u>

**COMMUNITY & ECONOMIC DEVELOPMENT REVENUES, EXPENDITURES, AND FUND BALANCES
FISCAL YEAR ENDED JUNE 30TH**

2003	2004	2005	2006	2007
ACTUAL	ACTUAL	ACTUAL	UNAUDITED	ESTIMATED

COMM. & ECON. DEVELOPMENT

REVENUES:

Charges for Services	664,024	696,056	3,620,425	2,217,776	992,180
Other	9,943,524	7,429,860	5,893,571	3,337,148	1,535,820
TOTAL	10,607,548	8,125,916	9,513,996	5,554,924	2,528,000

EXPENDITURES:

Personal Services	864,244	276,871	398,270	561,150	611,489
Operating Expense	8,899,702	2,616,954	9,377,236	2,963,155	1,866,511
Depreciation & Amortization				0	50,000
TOTAL	9,763,946	2,893,825	9,775,507	3,524,305	2,528,000

**EXCESS (DEFICIENCY)
OF REVENUE OVER
EXPENDITURES**

843,602	5,232,091	(261,511)	2,030,619	0

FUND BALANCE

Beginning of year July 1,	<u>1,323,328</u>	<u>2,166,930</u>	<u>7,399,021</u>	<u>7,137,510</u>	<u>9,168,129</u>

FUND BALANCE

End of year June 30,	<u><u>2,166,930</u></u>	<u><u>7,399,021</u></u>	<u><u>7,137,510</u></u>	<u><u>9,168,129</u></u>	<u><u>9,168,129</u></u>

*Restated

**GRANT REVENUES, EXPENDITURES, AND FUND BALANCES
FISCAL YEAR ENDED JUNE 30TH**

2003 ACTUAL	2004 ACTUAL	2005 ACTUAL	2006 UNAUDITED	2007 ESTIMATED

GRANT FUND

REVENUES:

Intergovernmental	1,538,740	7,141,226	3,227,640	2,297,621	2,456,964
Other	57,852	31,107	1,911	2,464	0
TOTAL	1,596,592	7,172,333	3,229,551	2,300,085	2,456,964

EXPENDITURES:

Personal Services	705,331	817,502	0	0	0
Operating Expense	1,042,321	7,056,149	2,223,715	2,461,172	2,456,964
TOTAL	1,747,652	7,873,651	2,223,715	2,461,172	2,456,964

**EXCESS (DEFICIENCY)
OF REVENUE OVER
EXPENDITURES**

(151,060)	(701,318)	1,005,836	(161,087)	0

FUND BALANCE

Beginning of year July 1,	<u>341,386</u>	<u>190,326</u>	<u>(510,992)</u>	<u>494,844</u>	<u>333,757</u>

FUND BALANCE

End of year June 30,	<u><u>190,326</u></u>	<u><u>(510,992)</u></u>	<u><u>494,844</u></u>	<u><u>333,757</u></u>	<u><u>333,757</u></u>

CITY OF ALBANY, GEORGIA
PROPERTY TAX RATES
DIRECT AND OVERLAPPING GOVERNMENTS
LAST TEN FISCAL YEARS ENDED JUNE 30

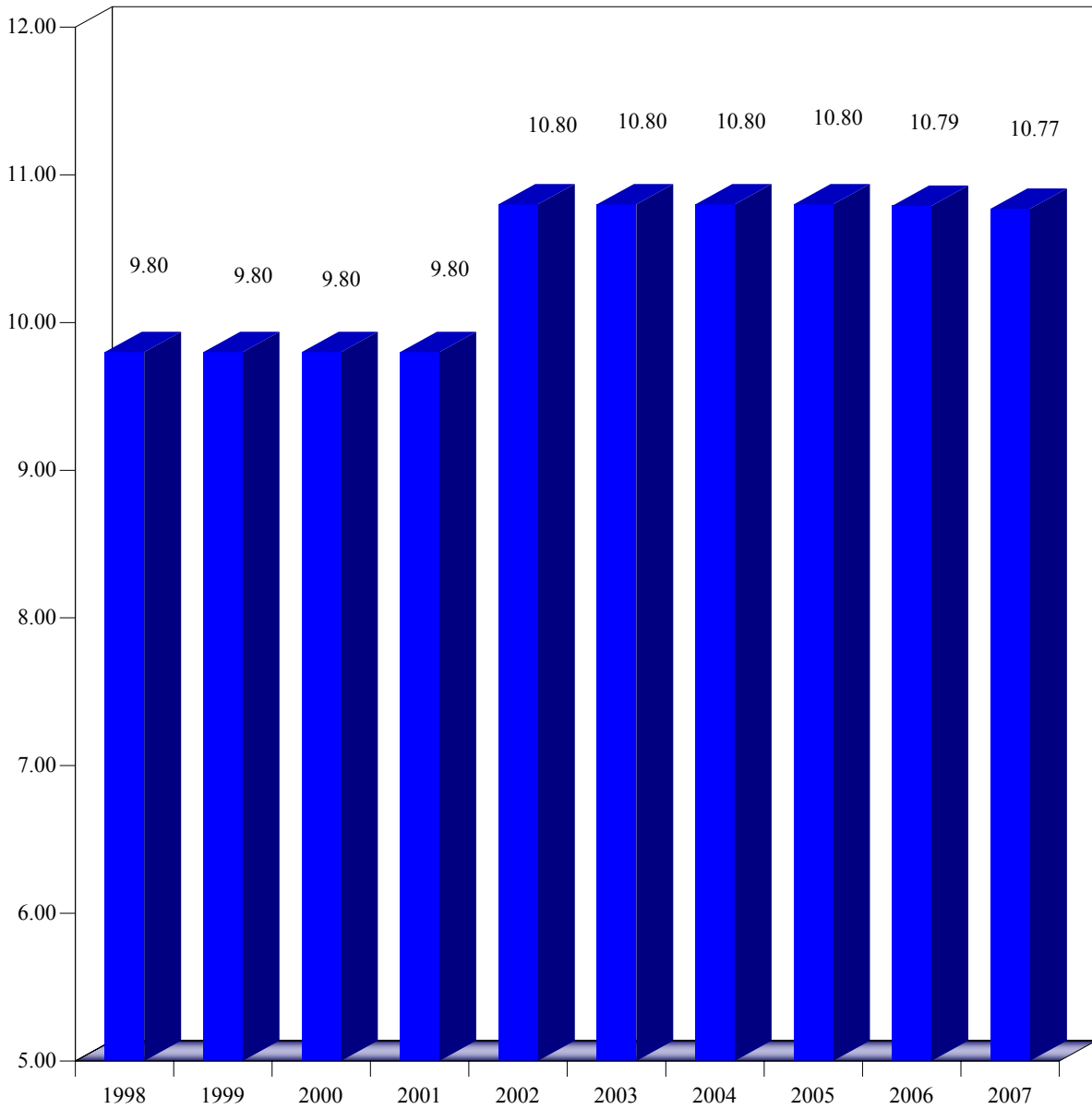
FISCAL YEAR	CITY ALBANY MILLAGE*			DOUGHERTY COUNTY MILLAGE*			BOARD OF EDUCATION MILLAGE*			OTHER (STATE OF GA)	TOTAL
	OPERATING	DEBT SERVICE	TOTAL CITY	OPERATING	DEBT SERVICE	TOTAL COUNTY	OPERATING	DEBT SERVICE	TOTAL SCHOOL		
1996	9.34	0.46	9.80	11.20	0.00	11.20	17.70	0.36	18.06	0.25	39.31
1997	9.34	0.46	9.80	11.20	0.00	11.20	17.70	0.36	18.06	0.25	39.31
1998	9.34	0.46	9.80	11.20	0.00	11.20	17.70	0.36	18.06	0.25	39.31
1999	9.34	0.46	9.80	11.10	0.00	11.10	17.70	0.00	17.70	0.25	38.85
2000	9.34	0.46	9.80	11.10	0.00	11.10	17.70	0.00	17.70	0.25	38.85
2001	9.80	0.00	9.80	11.10	0.00	11.10	17.70	0.00	17.70	0.25	38.85
2002	10.80	0.00	10.80	11.10	0.00	11.10	17.70	0.00	17.70	0.25	39.85
2003	10.80	0.00	10.80	10.658	0.00	10.658	17.55	0.00	17.55	0.25	39.258
2004	10.80	0.00	10.80	10.658	0.00	10.658	19.00	0.00	19.00	0.25	40.708
2005	10.80	0.00	10.80	13.158	0.00	13.158	19.00	0.00	19.00	0.25	43.208
2006	10.79	0.00	10.79	13.158	0.00	13.158	19.00	0.00	19.00	0.25	43.198
2007	10.777	0.00	10.777	13.147	0.00	13.147	18.984	0.00	18.984	0.25	43.158

*ONE MILL IS EQUAL TO \$1.00 PER \$1,000 OF ASSESSED VALUE

City Of Albany

FY 1998 - FY 2007

Property Tax Millage Rates



CITY OF ALBANY
Water, Gas and Light Support
Years Ended, June 30

	2003	2004	2005	2006*	2007*
Transfer (cash & street lighting)	5,781,731	6,052,962	6,099,029	7,058,771	7,165,657
Prior Calendar Year Metered Revenue	77,089,742	80,814,804	81,523,527	84,750,330	86,394,726
Transfer Expressed as % of Revenue	7.5	7.5	7.5	7.5	7.5
Net Income (after Transfer)	988,713	1,680,439	596,859	(66,060)	1,719,179

In July 1993, the City of Albany and the Water, Gas & Light Commission entered into an agreement whereby an amount equal to 7.5% of total metered revenue for the proceeding year will be transferred to the City of Albany on an annual basis

* Includes \$750,000 of unmetered revenue

DEBT AND TAX DIGEST INFORMATION

This section provides financial data on the City's long term financial obligation, current debt obligation, debt levels and legal limits, City's tax digest, and information on the largest taxpayers.

Principal and Interest Requirements on City's General Obligation Debt

Following are the estimated principal and interest requirements on the City's outstanding general obligation bonds and the previously issued outstanding general obligation bonds of the City for the fiscal years ending June 30, 2007 and thereafter.

Series 2002 Bonds (Civic Center)

FYE June 30th	Principal	Interest	Total
2007	1,105,000	218,913	1,323,913
2008	1,150,000	183,000	1,333,000
2009	1,190,000	142,750	1,332,750
2010	1,240,000	98,720	1,338,720
2011	1,290,000	51,600	1,341,600
	\$ 5,975,000	\$ 694,983	\$ 6,669,983

This bond series is scheduled to be retired using proceeds from Special Local Option Sales Tax V. Currently, the City of Albany does not have any plans to issue any new long-term debt instruments

Debt Limitation

The present constitutional limit on direct general obligation debt for the City is equivalent to ten percent of assessed valuation of taxable property for debt service purposes. The unused legal debt margin for the City after the issuance of the bonds is computed below for FY 2005 (in thousands):

Assessed Value of all Taxable Property	\$1,343,744	
Less: Motor Vehicle & Motor Homes	138,379	\$1,205,365
	=====	=====
Debt Limit--10% of Assessed Value (Article IX, Section VII of the Constitution of Georgia)		\$120,536
Amount of Debt applicable to Constitutional Debt Limit, Total General Obligation Bond Debt	\$ 8,470	
Less: Assets Available for Bond Service (1)	7	\$ 8,463
Legal Debt Margin pursuant to Article IX, Section III of the Constitution of Georgia		\$ 112,073
		=====
Percent of Debt Limit Used		7.03%
		=====

The constitutional debt limitation applies to all direct general obligation bonds authorized. Additional general obligation bonds may be issued if so approved by a majority of those voting in an election held for that purpose. Other than the general obligation bonds described above under the caption, "Principal and Interest Requirements on City's General Obligation Debt", the City has no general obligation bonds authorized but not issued. A constitutional debt limitation of ten percent is imposed upon Dougherty County and a separate ten percent limit is imposed upon the Dougherty County School System.

(1) Source: City of Albany 2005 Comprehensive Annual Financial Report (CAFR), p. 144-148

Long-Term Lease Payments

The following table sets forth by fiscal year ending on and after June 30, 2005 the annual payments for the City's capitalized leases.

FYE	Total
2007	2,068,506
2008	2,075,073
2009	2,076,956
2010	1,344,080
2011	1,347,870

	8,912,485

Assessed and Estimated Fair Market Taxable Property Values

2006	Estimated Fair Market Value of Taxable Property	\$ 3,371,239,170
2006	Net Assessed Valuation of Taxable Property for Bond Purposes	\$ 1,348,495,668

**Computation of Direct and Overlapping Bonded Debt
General Obligation Bonds Tax Digest**

<u>Jurisdiction</u>	<u>Net General Obligation Bond Debt Outstanding 6/30/06</u>	<u>Percentage Applicable to City of Albany</u>	<u>Amount Applicable to City of Albany</u>
Direct			
City of Albany (1)	\$6,669,983	100.00%	\$6,669,983
Overlapping:			
Board of Education (2)	9,355,000	71.00%	6,642,050
	-----	-----	-----
Total	<u>\$16,024,983</u>		<u>\$13,312,033</u>

(1) These bonds are direct general obligations of the City of Albany, either directly or through leases with Albany Tomorrow. Principal and interest are payable from an ad valorem tax upon all city property. Included here are bonds for Municipal Auditorium and Civic Center. The bonds for Eames Park retired in FY 2001 and were paid with SPLOST funds.

(2) Represents the City's applicable percentage of the Dougherty County School District's 2006 net estimated assessed property valuation for bond purposes (\$1,348,495,668/\$1,884,948,670).

Debt and Assessed Value per Capita (3)

Total City Debt per Capita	\$87
Total City and Overlapping Debt per Capita	\$173

Fair Market Value of City Taxable Property per Capita \$43,817

(2) Board of Education Bond Debt Source: Accounting Coordinator, DCSS

(3) Based on 2000 census population of 76,939 for the City.

Tax Collection Procedure

The Dougherty County Tax Commissioner collects ad valorem taxes that have been levied by the City. Real and personal taxes are generally billed in October of each year and are due on December 20. Interest of one percent per month is imposed on taxes not paid by their due date. Additionally, a ten percent penalty is imposed on all taxes delinquent after 90 days. Public utilities are billed in October and are due on December 20. The Tax Commissioner follows state law as it pertains to the advertisement and sale of property where taxes have been delinquent for an extended period of time. Mobile home taxes are due January 1 of each year and are payable without penalty between January 1 and May 1. Motor vehicle taxes are due on the taxpayer's birthday. As tax payments are received and properly credited by the Tax Commissioner, the applicable portion is transferred to the City.

Largest Taxpayers

The following table lists the ten largest taxpayers based on their 2005 assessed value in the City of Albany and their respective percentage of the City's total assessed valuation.

<u>Taxpayer</u>	<u>Type of Business</u>	<u>2005 Assessed Valuation</u>	<u>Percentage Of Total Assessed Valuation (1)</u>
1. Miller Brewing Company	Brewery	60,941,791	4.60%
2. M&M Mars-Div of Mars, Inc.	Confectioner	22,710,435	1.17
3. Bell South	Utility	22,466,680	1.70
4. HCA/ Palmyra Medical Center	Hospital	11,690,500	0.88
5. Aronov/Albany Mall LLC	Mall developer	10,009,286	0.76
6. Coats & Clark	Textile	5,898,024	0.45
7. Wal Mart/Sam's Club	Retailer	5,462,638	0.41
8. Lowe's of Albany	Building supplies	5,291,869	0.40
9. Georgia Power	Public Utility	4,912,040	0.37
10. Georgia Pacific Corp	Manufacturer	4,714,822	0.36

(1) Based on 2005 estimated net tax digest for maintenance and operation purposes of \$ 1,343,744,286

SOURCE: Dougherty County Tax Department

Property Tax Digest Trend

The property tax digests of the City for the calendar years 2001 through 2006 are outlined on the following table. Values for real property represent all real estate less the exempt property in the city, and personal property includes motor vehicles, bank shares, inventories, aircraft, pleasure boats, industrial machinery, fixtures and equipment, farm machinery and equipment, livestock, mobile homes and public utilities. State law requires that all property assessments be at a uniform 40 percent of current market value. In compliance with this mandate, all real property in the City and Dougherty County was reappraised during the calendar year 2002.

Property Type	<u>2006</u>	<u>2005</u>	<u>2004</u>
Real & Personal	1,313,189,390	1,289,459,081	1,261,840,820
Motor Vehicles	128,298,840	133,040,960	138,322,290
Mobile Homes	5,367,064	5,338,255	5,484,171
Timber - 100%	144,317	0	111,646
Heavy Duty Equipment	1,240,984	1,729,718	524,263
	-----	-----	-----
Gross Digest	1,448,240,595	1,429,568,014	1,323,796,748
less:			
Exemptions (1)	99,744,927	85,823,728	82,486,442
	-----	-----	-----
Net Digest:	1,348,495,668	1,343,744,286	1,323,796,748
Property Type	<u>2003</u>	<u>2002</u>	<u>2001</u>
Real & Personal	1,248,355,554	1,268,703,379	1,228,236,678
Motor Vehicles	143,000,000	151,365,280	153,595,871
Mobile Homes	6,031,875	6,643,310	6,592,990
Timber - 100%	86,669	0	130,787
Heavy Duty Equipment	984,342	2,911,626	3,711,756
	-----	-----	-----
Gross Digest	1,398,458,540	1,429,623,595	1,392,268,082
less:			
Exemptions (1)	72,112,131	88,158,921	92,923,214
	-----	-----	-----
Net Digest:	1,328,346,409	1,341,464,674	1,299,344,868

(1) Includes certain homestead and tangible personal property exemptions. In November, 1987 voters in Dougherty County approved the exemption of certain intangible property from ad valorem taxation. Property subject to exemption primarily consists of manufacturing inventory and was phased in over 5 years. Presently, 100 percent of such property is exempt.

Source: Dougherty County Tax/Tag Office

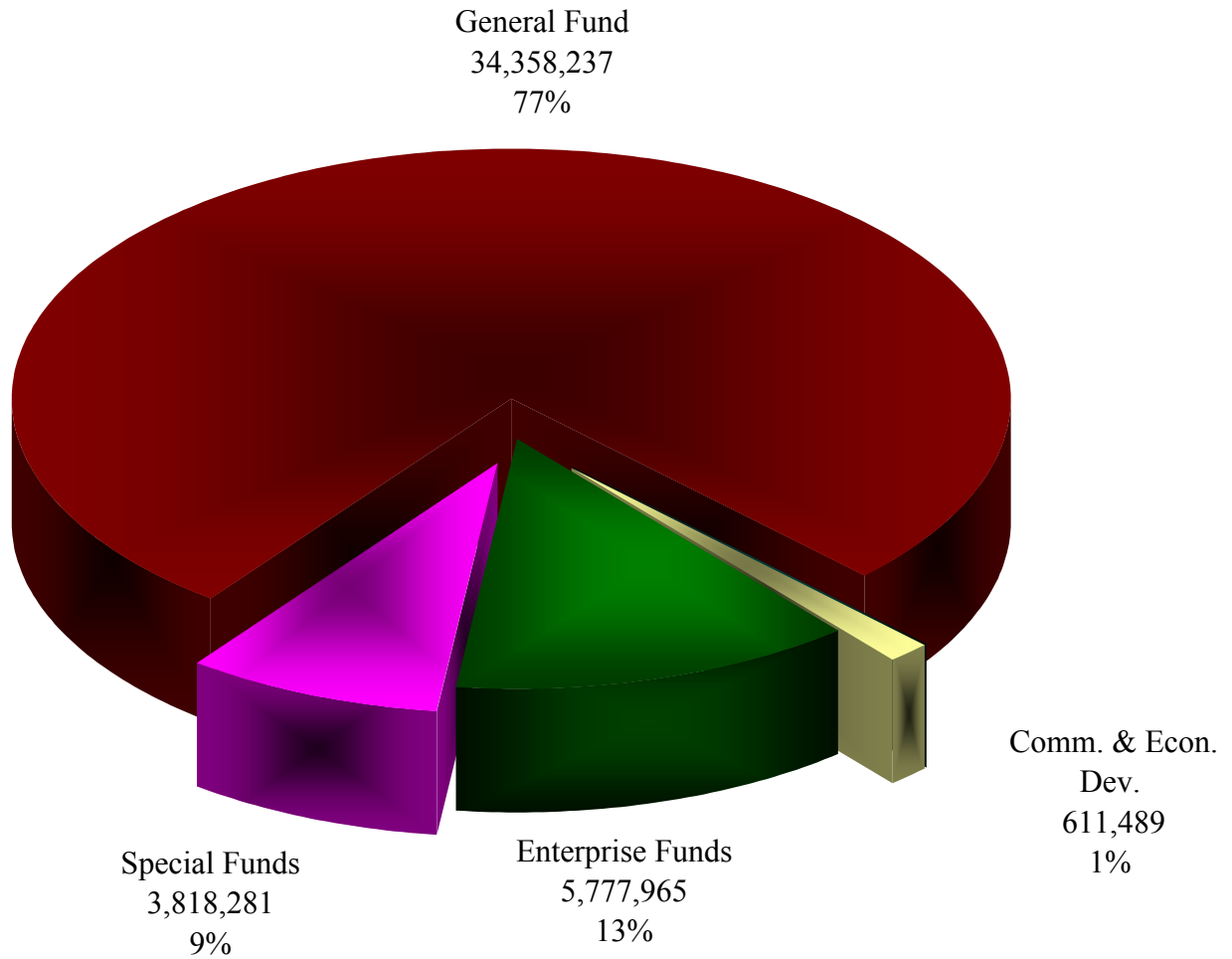
Ad Valorem Tax Collections

The following table summarizes ad valorem tax levies and collections in the City for the fiscal years ended 1993 through 2005 (in thousands).

Fiscal Year	Total Tax Levy	Current Tax Collections	Delinquent Tax Collection	Total Tax Collections	Ratio of Total Tax Collections to Total Levy %	Out-standing Delinquent Taxes	Ratio of Delinquent Taxes to Total Tax Levy %
2005	\$12,736	\$12,505	\$61	\$12,566	98.7%	\$422	3.31%
2004	12,684	12,535	108	12,643	99.7	598	4.71
2003	12,750	11,616	152	11,768	92.3	600	4.71
2002	12,261	11,896	91	11,987	97.8	533	4.35
2001	10,836	10,886	93	10,979	101.3	615	5.68
2000	10,533	10,498	152	10,650	100.3	537	5.10
1999	10,369	10,185	106	10,291	99.2	573	5.53
1998	10,940	10,371	271	10,642	97.3	566	5.17
1997	10,834	10,539	259	10,798	99.7	633	5.84
1996	10,310	9,903	270	10,173	98.7	609	5.91
1995	9,642	9,634	404	10,038	104.1	667	6.92

Source: City of Albany CAFR, Statistical Section

City Of Albany
FY 2007
Personal Services



Total Personal Services
\$44,565,972

FY 2007 Personal Services

The City of Albany's number one priority is to provide the most effective and efficient services to the citizens of Albany. The City has a dedicated work force, which consists of 877 full-time budgeted positions. Through these dedicated and motivated employees, the City provides a wide range of quality services to all citizens in our community.

The City is aware of the importance of maintaining a well-trained motivated work force and strives toward offering its employees a competitive benefit package. The City's total benefit package includes the following:

- Salaries & Wages
- Retirement Plan with Pension and Vesting Benefits
- Deferred Compensation Plan
- Health and Dental Insurance
- Life Insurance
- Long Term Disability
- Cafeteria Plan
- Social Security (FICA)
- Workers' Compensation
- Sick and Vacation Pay
- Employee Assistance Program
- Tuition Reimbursement Program
- Paid Holidays

Salaries & Wages

Salaries and fringe benefits account for approximately 48% of the total operating budget. Included in the salary account are overtime pay, holiday pay, and part time help.

Retirement Plan with Pension and Vesting Benefits

A retirement plan is provided for all regular, full-time employees. Contributions to this plan are paid entirely by the City and are based on 8.9% of all eligible employees' salary. Full-time employees are eligible for this coverage effective with their date of employment, and are also eligible for vested benefits upon completion of 10 years of service.

Deferred Compensation Plan

The City provides employees with the choice of participating in six deferred compensation plans. These plans allow an employee to make tax deferred contributions into a retirement savings account.

Health and Dental Insurance

The City of Albany allows full-time employees the opportunity to buy into a health plan, which offers health and dental insurance. The employee's coverage will start on the first day of the month following completion of one month's premium deduction from the employee's paycheck. The City pays 75% and the employee pays 25% of the monthly premium for this coverage.

Life Insurance

For full-time employees who choose to participate in the life insurance program, the City provides basic life insurance and accidental death/dismemberment (AD&D) insurance. The City pays \$.40 per \$1,000 of coverage for the life and AD&D insurance. Employees may also purchase additional life insurance coverage for which the employee pays 100% of the cost. The premium for this coverage is based on the age of the employee.

Long Term Disability

The City of Albany provides all full-time employees who are not eligible for disability retirement, an important income protection plan to help replace the regular income if an employee becomes disabled, and the disability is not as a result of or arising out of the employee's employment. In order to be eligible to receive long-term disability benefits, the employee must have completed 5 years of continuous employment and be disabled in excess of 180 days. The benefit is 60% of the employee's monthly wage, less any eligible offsets.

Cafeteria Plan

The City provides a Cafeteria Plan to its employees, which allows for pre-tax deductions for group insurance premiums and dependent care expenses.

Social Security (FICA)

All employees are enrolled in the Social Security Act. The City contributes the employer share of 7.65% (6.20% of an employee's salary to a maximum salary of \$68,400 for Social Security and 1.45% of all earnings for employees for Medicare).

Workers' Compensation

The City provides a self-funded Workers' Compensation program. Benefits are paid as prescribed under the State of Georgia Workers' Compensation Law. Medical care is provided through a panel of physicians selected by the City.

Sick and Vacation Pay

Sick Leave and Vacation Leave are accrued only by full-time employees in budgeted positions. All employees receive the same amount of sick leave accrual each pay period (2.31 hours per week or 15 days per year). Vacation leave accumulation per week is dependent upon the employees' exempt or non-exempt status along with the length of employment.

Employee Assistance Program

The City has an Employee Assistance Program for its employees and their families. The program provides free counseling services for employees and their families who are experiencing legal, emotional, financial, or other problems which may affect their job performance.

Tuition Reimbursement Program

The Tuition Reimbursement Program of the City of Albany is designed to encourage employees of the City to improve their job-related knowledge, skills, and abilities through training and/or education. Reimbursement for education, that is job related, shall be on a tuition reimbursable basis each year, not to exceed \$1,500 per academic year.

Paid Holidays

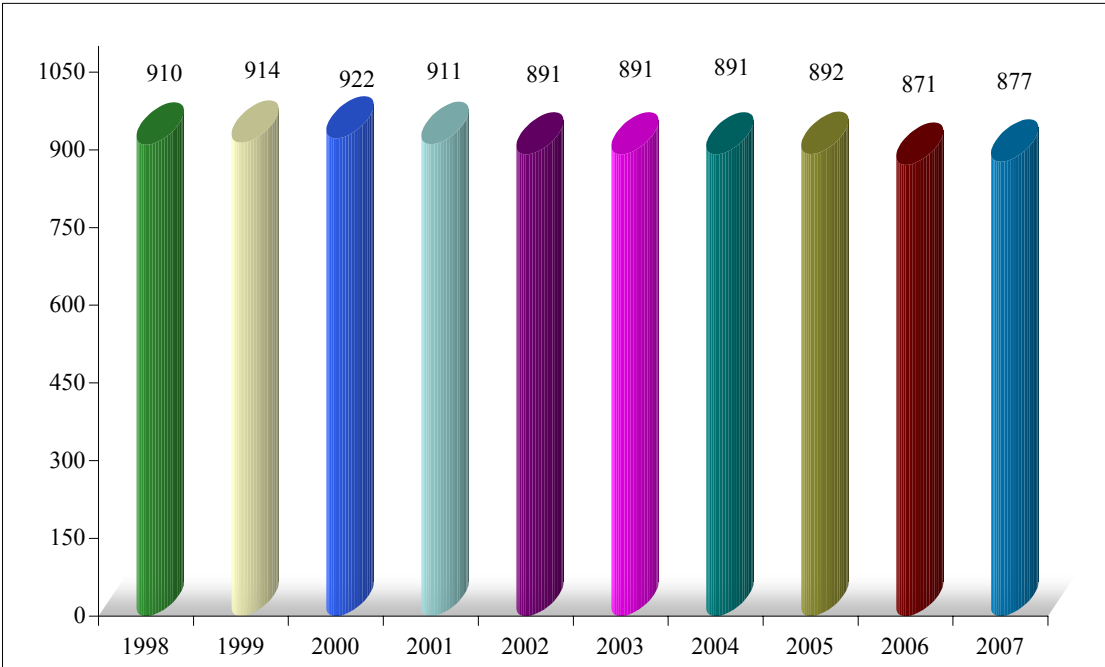
The City of Albany provides ten paid holidays each year to regular, full-time employees with benefits. These holidays include; New Year's Day (1); Martin Luther King Jr. Day (1); Memorial Day (1); Independence Day (1); Labor Day (1); Thanksgiving Day and the day after (2); Christmas Eve (1); Christmas Day (1); and one floating holiday (1).

Source: City of Albany, Human Resources Management

City Of Albany

FY 1998 - FY 2007

Summary of Personnel Positions



In FY 2006, the city commission reduced positions through attrition as a result of limited growth in revenues and and increase in personal services.

PERSONNEL SUMMARY

FY 1998 - FY 2007

DEPARTMENT	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007
General Government	10	7	7	7	7	7	7	7	5	8
City Attorney/Municipal Court	6	8	7	6	6	6	6	8	11	11
Human Resources Mgmt	9	12	12	12	12	12	12	12	11	11
Central Services Department	15	15	40	70	65	65	64	65	67	67
Finance	15	18	18	18	17	17	18	18	21	23
Information Technology Dept.	18	18	18	17	17	17	14	14	14	14
Police	239	238	242	245	234	234	234	235	222	222
Fire	165	165	165	162	174	174	174	172	172	172
Planning & Development Svc.	31	31	34	32	28	28	24	22	20	20
Code Enforcement	0	0	0	0	0	0	6	7	8	10
Engineering	36	36	36	35	31	31	32	32	31	31
Communications ⁽¹⁾	33	33	33	0	0	0	0	0	0	0
Public Works	190	190	167	166	164	164	165	165	160	160
Recreation	61	61	61	61	60	60	60	60	57	57
Airport	18	18	18	17	18	18	17	17	14	14
Municipal Aud./Civic Center	18	18	18	17	17	17	17	17	16	16
Transit	33	33	33	33	29	29	29	29	29	29
Community & Economic Dev.	13	13	13	13	12	12	12	12	12	12
Total	910	914	922	911	891	891	891	892	870	877
Population (Estimate) ⁽²⁾	77,545	77,545	77,545	77,545	76,939	76,939	76,325	76,325	76,325	76,325
Employees/1000	11.7	11.8	11.9	11.7	11.6	11.6	11.7	11.7	11.4	11.5

General Government consists of:

City Manager's Office	5	5	5	5	5	5	5	5	4	6
City Clerk's Office	2	2	2	2	2	2	2	2	2	2

(1) Effective 7/1/2000, Communications became a division of Central Services Department.

(2) Source: Population Estimates Program, Population Division, U.S. Census Bureau, Washington, DC 22023, www.census.gov/population/estimates/metro-city

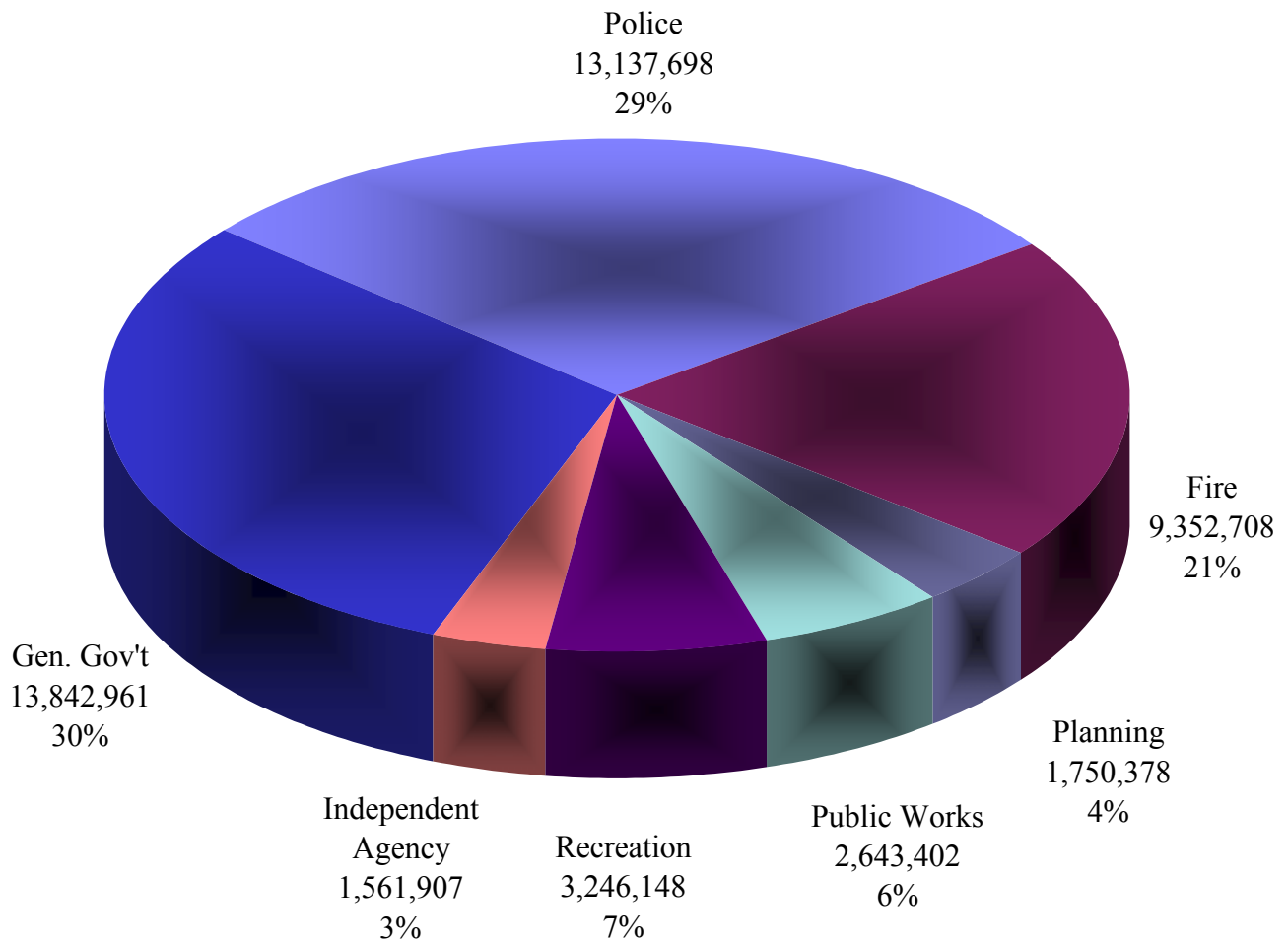
GENERAL FUND

The General Fund is the City's major operating fund. It accounts for all financial resources and expenditures that are not accounted for in specific purpose funds. The General Fund finances most of the regular day-to-day operations and accounts for approximately 49% of the budget and is appropriated \$45,535,202.

The General Fund consists of departments such as Legislative, City Manager's Office, City Attorney, Municipal Court, Finance, Department of Information Technology, Human Resources Management Department, Public Safety, Engineering, Recreation and Parks, Central Services, Public Works, etc.

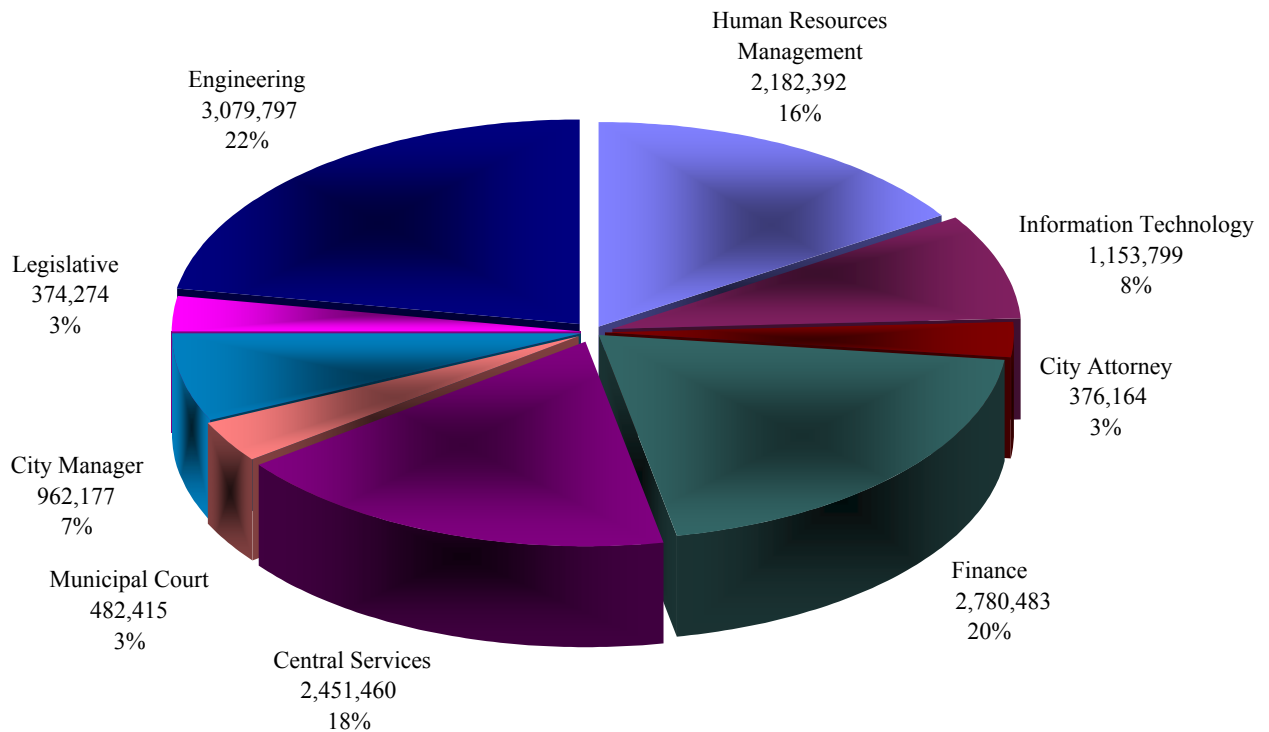
The General Fund depends on revenues generated from such sources as property taxes, sales taxes, Water, Gas & Light transfers, service charges, business licenses and permits, insurance taxes, and other revenue to cover its operating costs.

City of Albany FY 2007 General Fund Expenditures



Total General Fund Expenditures
\$45,535,202

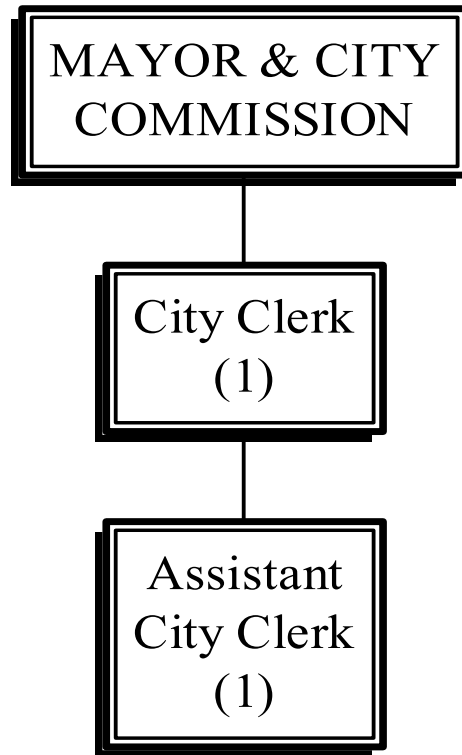
City of Albany FY 2007 General Government



Total Expenditures
\$13,842,961

Legislative

Dept 1



LEGISLATIVE*DESCRIPTION*

The city clerk's principal duty is to keep and maintain an index of the original ordinances and resolutions adopted by the board of city commissioners on file. The city clerk attends all of the board of city commissioners' meetings to keep the minutes and records. The City Commission meets on the fourth Tuesday of the month at 8:00 p.m. in room 100. All meetings are held in the Government Center at 222 Pine Avenue, Albany, Georgia. This office also has custody and charge of all records, books, and papers belonging to the city. The clerk attests to and affixes the city's official seal to all deeds, leases, and other instruments executed by the board.

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	268,226	183,403	105,022
OPERATING EXPENSE	198,448	210,370	133,779
CAPITAL OUTLAY	0	0	0
TOTAL	466,674	393,773	238,801
FULL TIME POSITIONS	2	2	2

Class Title

City Clerk	1	1	1
Assistant City Clerk	1	1	1
TOTAL	2	2	2

LEGISLATIVE				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
100.				
7110	Regular Wages	158,640	81,726	82,352
7132	Elected Officials	52,884	51,400	0
7210	W/C Insurance	807	372	266
7260	FICA Matching	15,662	11,980	6,300
7270	Pension Matching	9,972	2,634	7,329
7280	Insurance Matching	29,357	33,889	8,775
7285	LTD Insurance	903	1,402	0
7510	Professional Services	9,565	59,800	16,675
7512	Technical Services	0	0	25,000
7550	Communications	5,397	5,400	2,292
7570	Advertising	4,802	6,000	4,200
7600	Travel	28,463	32,000	6,959
7630	Train/Cont. Education	8,327	20,000	3,488
7700	Insurance	59,346	0	0
7880	Maint: Mach/Imp/Tools	337	500	3,480
7990	Dues and Fees	36,244	33,500	27,525
8010	Supplies	12,303	7,500	7,500
8016	Small Equipment	3,094	4,500	2,995
8017	Printing	3,122	5,000	2,983
8018	Books & Subscriptions	526	1,000	507
8052	Rent	22,990	30,370	25,175
8150	Food	3,932	4,800	5,000
	TOTAL, GENERAL FUND:	466,674	393,773	238,801

CITY COMMISSION

DESCRIPTION

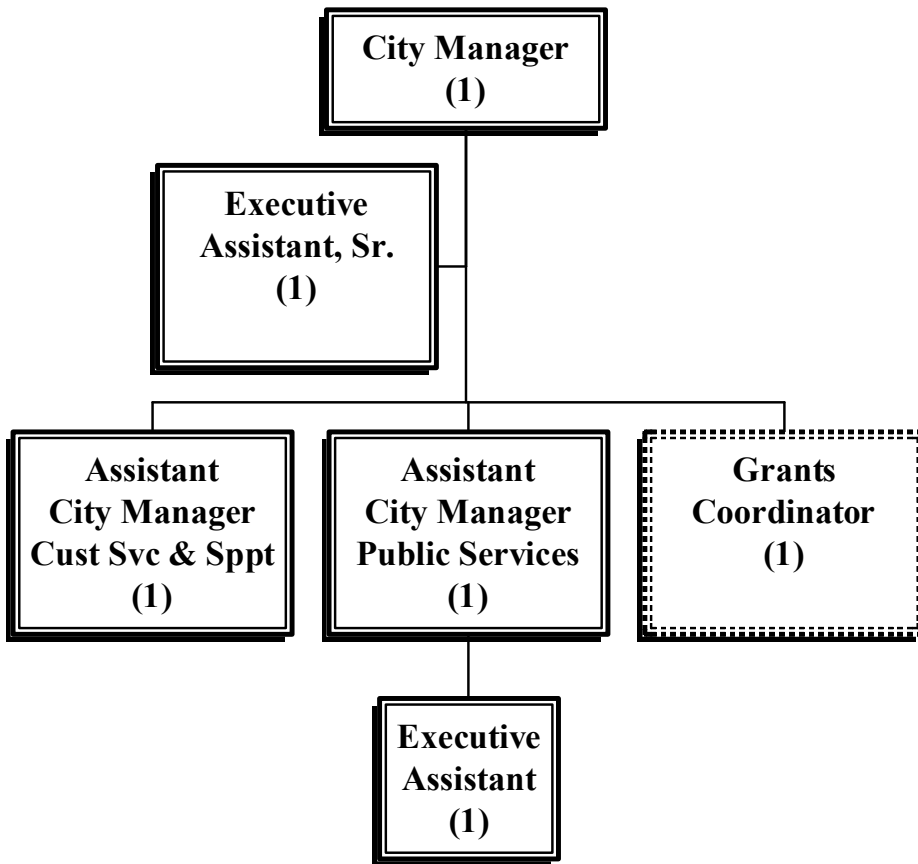
The Board of City Commissioners consists of seven elected members, a Mayor and six Commissioners. The Mayor is elected at-large while the Commissioners are elected by wards. The City Commission makes policy decisions concerning all City Departments, passes ordinances and resolutions, and raises revenue as necessary. The Commission meets in work sessions on the first and third Tuesdays of the month at 8:30 a.m. to consider agenda items. Recommendations from these work sessions are sent to the entire City Commission for consideration. The City Commission meets on the fourth Tuesday of the month at 8:00 p.m. in room 100. All meetings are held in the Government Center at 222 Pine Avenue, Albany, Georgia.

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	0	0	80,473
OPERATING EXPENSE	0	0	55,000
CAPITAL OUTLAY	0	0	0
TOTAL	0	0	135,473
FULL TIME POSITIONS	0	0	0

CITY COMMISSION				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
101				
7132	Elected Officials	0	0	51,400
7260	FICA Matching	0	0	3,932
7280	Insurance Matching	0	0	25,141
7999	Comm. Exp Allocation	0	0	55,000
	TOTAL, GENERAL FUND:	0	0	135,473

City Manager's Office

Dept 2



CITY MANAGER'S OFFICE**MISSION**

To provide the citizens of Albany with services that are efficient, effective, and that meet their needs through customer service based delivery. To manage and direct all activities of city government as outlined in the City Charter, Code of Ordinances, and as directed by the Board of City Commissioners.

Goals and Objectives

Goal 1: To continue to develop an organizational culture dedicated to continuous improvement, optimal productivity and a high level of customer service.

Objective 1: Develop team attitude among all employees and departments.

Objective 2: Educate managers about quality and customer service principles through training.

Goal 2: To provide accurate, timely and relevant information to the Mayor and Board of City Commissioners, which will allow them to make informed decisions.

Objective 1: To process documents for signature within three days of receipt of document.
To process requests from the Mayor and Board of City Commissioners within one day one day of receipt.

Objective 2: To provide detailed staff reports with each agenda packet.

Objective 3: To conduct an annual retreat with the Mayor and Board of City Commissioners.

Objective 4: To prepare monthly Manager's Report.

Goal 3: To provide the public with accurate up-to-date and relevant information on a continuous basis.

Objective 1: To use the Government Access Channel, City's Website, media and other means to educate the public about City issues, programs and services.

Goal 4: To satisfactorily respond to citizen requests in a timely manner.

Objective 1: To resolve all citizen inquiries or forward to appropriate department/agency within one business day of receipt.

Objective 2: To process all customer calls within five minutes.

Objective 3: To assist all walk-in customers within ten minutes.

Objective 4: To reduce the number of repeat visits by anticipating follow-up questions and needs during initial contact with customer.

CITY MANAGER'S OFFICE**Performance Measures**

<u>Workload Measures</u>	FY '05		FY '06		FY '07 Base
	Adopted	Actual	Adopted	Projected	
☐ Number of Monthly Reports	0	0	0	8	12
☐ Number of documents processed	300	0	300	450	450
☐ Number of telephone inquires processed	15,000	0	15,000	36,797	36,000
☐ Number of walk-in customers assisted	1,200	0	1,200	n/a	1200
 <u>Efficiency Measures</u>					
☐ Time spent processing customer calls (minutes)	5-10	0	5-10	1-5	1-5
☐ Time spent assisting walk-in customers (minutes)	5-10	0	5-10	5-10	5-10
 <u>Effectiveness Measures</u>					
☐ Percent of documents processed within allotted timeframe	100	0	100	100	100
☐ Citizen survey on customer service	0	0	0	n/a	1

CITY MANAGER'S OFFICE

DESCRIPTION

The City Manager is responsible for the management and direction of all activities of the City Government as outlined in the City Charter, Code of Ordinances and as directed by the Board of City Commissioners. The City Manager is also responsible for the preparation, implementation and control of the Annual Budget. In addition to the management of the Departments and Agencies of the City, the City Manager coordinates areas of common concern with other governmental units and community interest groups. The duties and responsibilities of the office are set forth in Section IV of the City Charter.

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	310,226	335,913	461,512
OPERATING EXPENSE	965,098	641,889	500,665
CAPITAL OUTLAY	0	0	0
TOTAL	1,275,325	977,802	962,177
FULL TIME POSITIONS	5	5	6

Class Title

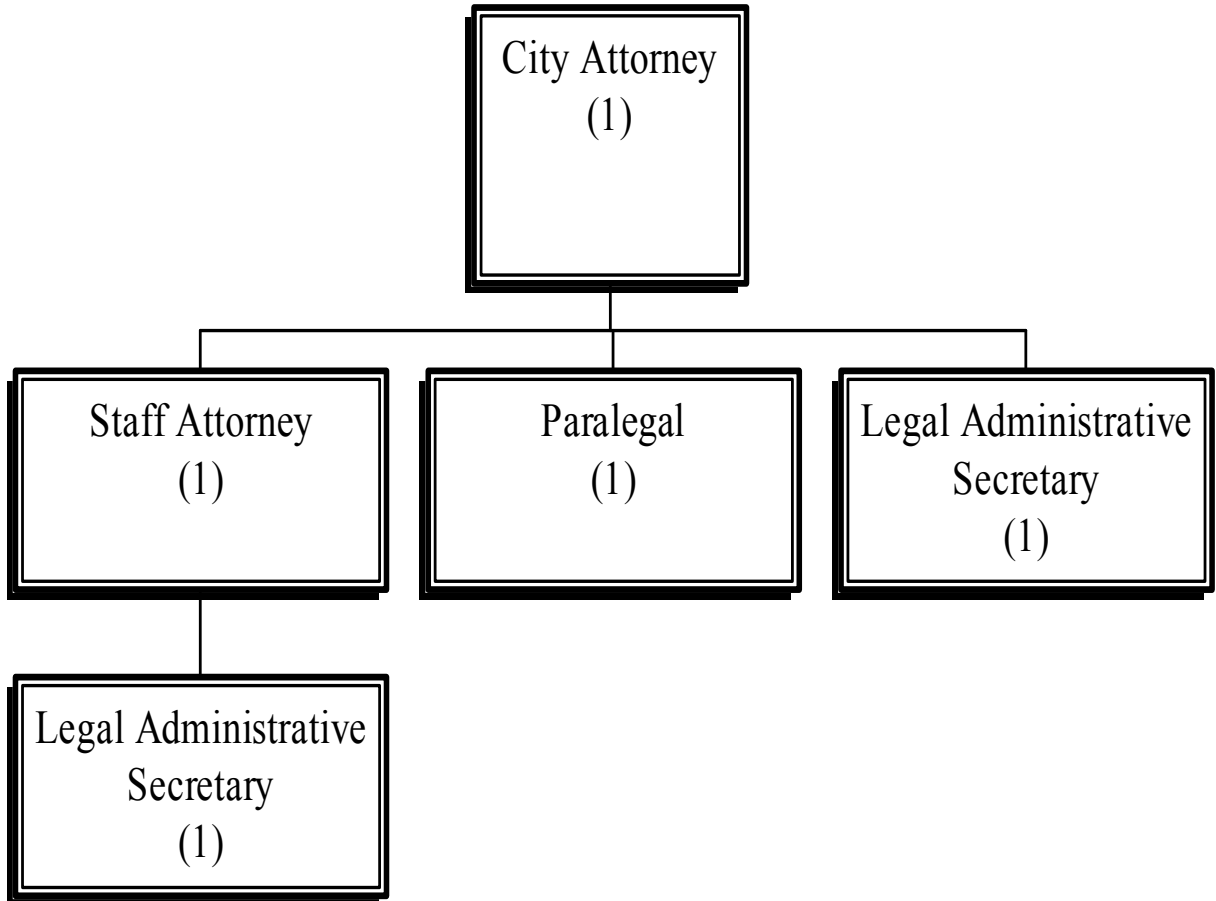
City Manager	1	1	1
Assistant City Manager, Customer Service & Support	0	1	1
Assistant City Manager, Public Services	0	1	1
Executive Assistant, Sr.	1	1	1
Executive Assistant	0	1	1
Program Management Assistant	1	0	0
Assistant to the City Manager (internal)	1	0	0
Assistant to the City Manager (external)	1	0	0
*Grants Coordinator	0	0	1
TOTAL	5	5	6

*Temporary Position

CITY MANAGER'S OFFICE				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
201.				
7110	Regular Wages	250,476	253,458	374,428
7210	W/C Insurance	996	2,170	1,070
7220	Tuition Reimbursement	771	1,500	3,000
7260	FICA Matching	18,233	19,295	28,644
7270	Pension Matching	22,204	22,450	33,324
7280	Insurance Matching	15,816	30,581	21,046
7285	LTD Insurance Matching	1,729	6,459	0
7510	Professional Services	100,607	96,000	115,159
7512	Technical Services	0	5,262	400
7550	Communications	5,624	6,500	6,250
7570	Advertising	449	1,000	1,000
7600	Travel	938	3,950	5,449
7630	Train/Cont. Education	0	1,200	2,996
7700	Insurance	50,156	0	0
7860	Maint: Buildings	33,165	66,200	66,200
7880	Maint: Mach/Imp/Tools	4,314	3,982	3,580
7990	Dues and Fees	489	2,653	4,084
7995	Contingency	726,882	400,000	250,000
8009	Licenses (CDL,CPA,Etc.)	0	0	2,160
8010	Supplies	2,383	5,850	4,500
8016	Small Equipment	4,076	10,300	4,300
8017	Printing	4,255	7,529	8,136
8018	Books and Subscriptions	275	100	576
8050	Equipment Rental	0	500	0
8052	Rent	31,315	30,363	25,175
8150	Food	170	500	700
TOTAL, GENERAL FUND:		1,275,325	977,802	962,177

City Attorney

Dept 3



CITY ATTORNEY

DESCRIPTION

To promote and protect the interests of the City of Albany by providing quality legal services to the Mayor and Board of Commissioners as well as the City Manager and Department Heads. The City Attorney is available to review and/or draft contracts, leases, ordinances, resolutions, conduct real estate closings, handle condemnations and annexations.

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	151,207	290,824	314,473
OPERATING EXPENSE	36,705	82,362	61,690
CAPITAL OUTLAY	0	0	0
TOTAL	187,912	373,186	376,163
FULL TIME POSITIONS	2	5	5

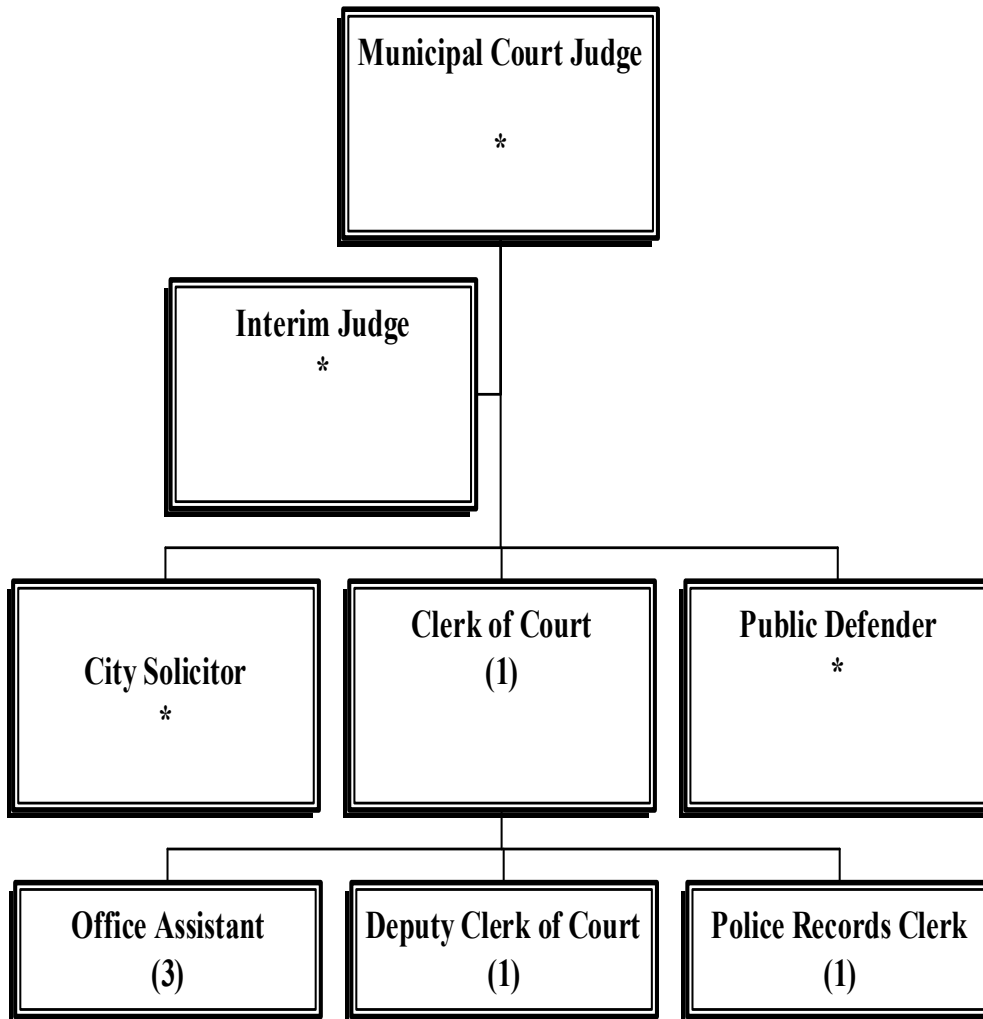
Class Title

City Attorney	1	1	1
Staff Attorney	0	1	1
Paralegal	0	1	1
Legal Administrative Secretary	1	2	2
TOTAL	2	5	5

CITY ATTORNEY				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
300.				
7110	Regular Wages	123,337	229,301	254,893
7210	W/C Insurance	342	3,170	600
7220	Tuition Reimbursement	0	0	2,000
7260	FICA Matching	9,174	15,917	19,499
7270	Pension Matching	10,951	18,519	22,685
7280	Insurance Matching	6,896	20,380	14,796
7285	LTD Insurance Matching	507	3,537	0
7510	Professional Services	143	6,285	10,000
7512	Technical Services	0	2,500	2,500
7550	Communications	1,053	2,800	3,000
7570	Advertising	0	4,000	4,000
7600	Travel	408	3,000	7,000
7610	Auto Allowance	2,606	2,400	2,400
7630	Train/Cont. Education	280	7,000	10,000
7700	SAIP Insurance	1,576	0	0
7880	Maint: Mach/Imp/Tools	1,334	2,150	2,350
7990	Dues and Fees	228	2,500	5,000
8010	Supplies	665	2,350	3,000
8016	Small Equipment	2,109	3,975	4,000
8017	Printing	309	1,120	1,200
8018	Books and Subscriptions	1,577	4,900	7,000
8052	Rent	24,409	37,142	0
8150	Food	6	240	240
	TOTAL, GENERAL FUND:	187,912	373,186	376,163

MUNICIPAL COURT OFFICE

DEPT 4



* Appointed

MUNICIPAL COURT

DESCRIPTION

The Municipal Court is a misdemeanor Court that has jurisdiction over City Ordinance violations and State and local traffic offenses. Specific type cases handled by the court include routine traffic offenses; driving under the influence of alcohol; possession and consumption by a minor; truancy and curfew violations; possession of marijuana less than an ounce; firearms violations; nuisance and abatement cases; animal control citations, false alarm and lot cleaning cases. The court is also responsible for entering citations, case dispositions and forwarding entries to the Department of Public Safety. Court sessions are held Monday, Wednesday, Thursday and Friday from 8:30 a.m. until. Animal Control, Lot Cleaning and False Alarm Cases are held on fourth Tuesday of each month. Nuisance and Abatement dockets are heard on the fourth Thursday of each month and Lot Cleaning and False Alarms cases are held on the 4th Tuesday of the month. Jail arraignments are held on Monday, Wednesday, and Friday at 7:30 a.m. at the Dougherty County Jail. The court contracts with a probation office to supervise programs on probation which require probation revocation hearings, signing of arrest warrants and probation violation petitions

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	158,165	193,443	196,788
OPERATING EXPENSE	177,867	297,619	285,627
CAPITAL OUTLAY	0	0	0
TOTAL	336,033	491,062	482,415
FULL TIME POSITIONS	6	6	6

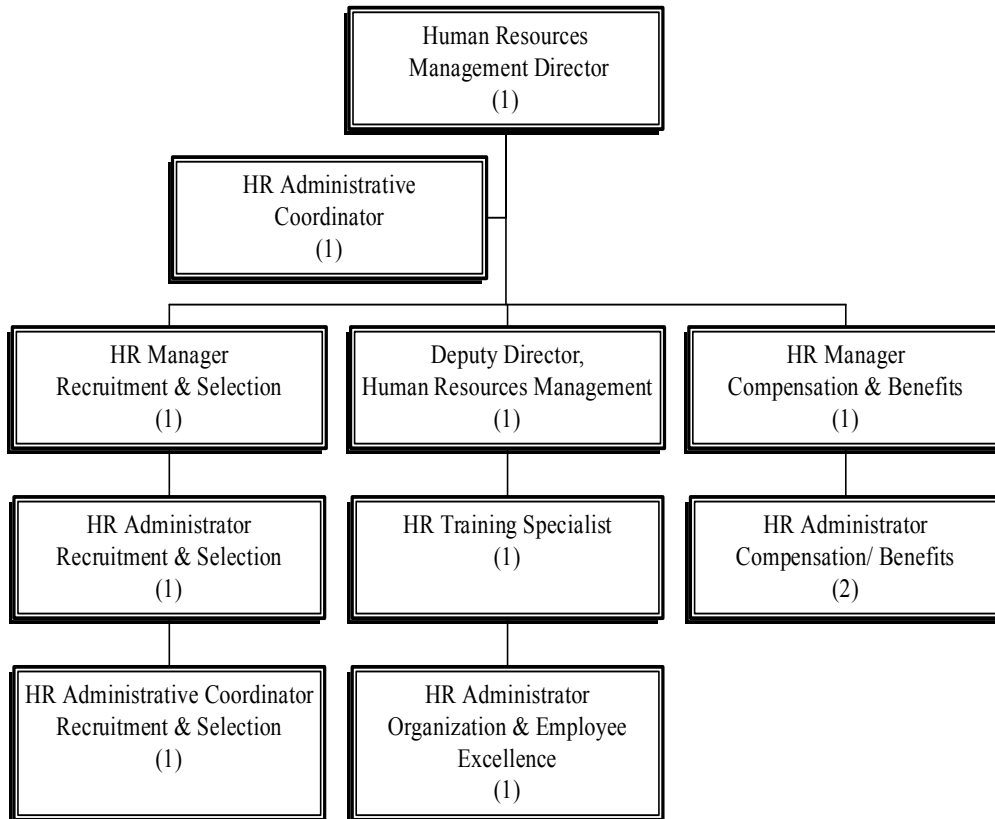
Class Title

Municipal Court Clerk	1	1	1
Deputy Clerk of Court	1	1	1
Police Records Clerk	1	1	1
Office Assistant	3	3	3
TOTAL	6	6	6

MUNICIPAL COURT				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
400.				
7110	Regular Wages	87,390	129,034	135,741
7120	Overtime Wages	7,517	500	500
7130	Temporary Help	21,388	0	13,572
7210	W/C Insurance	427	711	772
7220	Tuition Reimbursement	0	1,000	1,000
7260	FICA Matching	8,598	9,774	11,461
7270	Pension Matching	8,442	11,326	12,125
7280	Insurance Matching	22,884	38,955	21,617
7285	LTD Insurance Matching	1,519	2,143	0
7510	Professional Services	135,929	147,005	147,005
7513	Administrative Services	0	84,124	84,124
7550	Communications	1,086	2,500	2,500
7600	Travel	1,195	1,000	1,000
7630	Train/Cont. Education	430	2,000	2,000
7700	SAIP Insurance	4,431	0	0
7880	Maint: Mach/Imp/Tools	2,029	5,000	3,620
7990	Dues and Fees	92	500	500
8010	Supplies	1,849	4,000	4,000
8016	Small Equipment	(33)	7,004	7,000
8017	Printing	1,542	2,000	2,000
8018	Books & Subscription	232	500	500
8052	Rent	29,057	41,986	31,338
8110	Fuel	28	0	40
	TOTAL, GENERAL FUND:	336,033	491,062	482,415

Human Resources Management Department

Dept 10



HUMAN RESOURCES MANAGEMENT

DESCRIPTION

The Human Resources Management Department is a centralized unit which formulates, maintains, administers, implements, and monitors the Human Resources Management System (HRMS) which governs the Policies and Procedures affecting all employees and retirees of the City of Albany and the Water, Gas and Light Commission. This department provides organizational support, training, counseling, advisement and administrative assistance in the areas of Recruitment & Selection, Compensation and Benefits, and Organization & Employee Excellence. The specific responsibilities of this department include recruitment, pre-screening and applicant referral, equal employment compliance reviews, salary and wage administration, maintenance and security for all official human resources files and records, health and life insurance, and other benefits for employees and retirees, providing training and career development opportunities, and the administration of the Human Resources Management System.

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	1,218,354	1,784,910	1,862,470
OPERATING EXPENSE	69,887	1,070,114	319,922
CAPITAL OUTLAY	0	0	0
TOTAL	1,288,241	2,855,024	2,182,392
FULL TIME POSITIONS	12	11	11

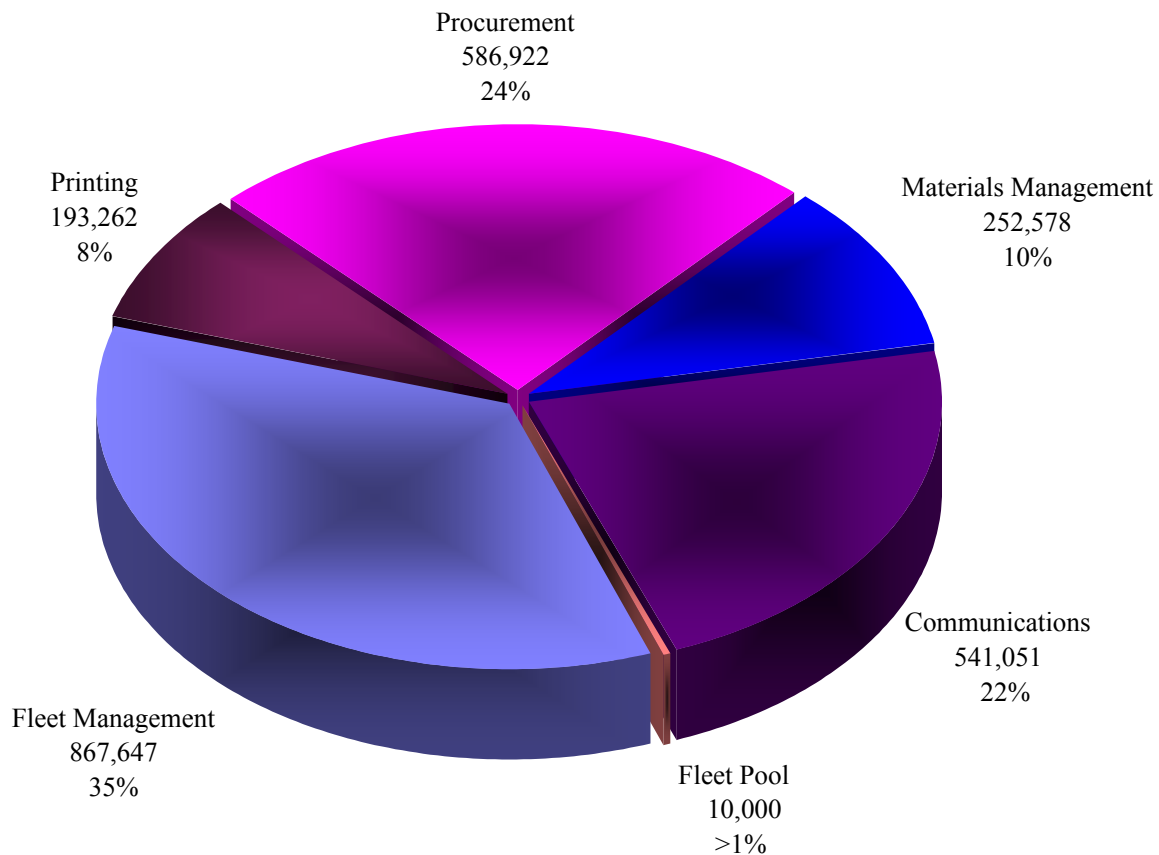
Class Title

Director, Human Resources Management	1	1	1
HR Manager, Compensation & Benefits	1	1	1
HR Manager, Recruitment & Selection	1	1	1
EEO/Training Specialist	0	0	1
Human Resources Administrator (OEE)	2	1	1
Human Resources Administrative Coordinator	0	0	2
Human Resources Administrator (Comp)	0	1	0
Human Resources Administrator, Sr. (Benefits)	1	1	0
Administrative Secretary	1	1	0
HR Mgr, Organization & Employee Excellence	1	1	0
Human Resources Administrator (R&S)	1	1	1
Human Resources Technician	1	1	0
Human Resources Technician, Sr	1	0	0
Deputy Director, Human Resources Management	0	0	1
Human Resources Management Systems Analyst,	1	1	0
Human Resources Administrator (Compensation & Benefits)	0	0	2
TOTAL	12	11	11

HUMAN RESOURCES MANAGEMENT

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
1000				
7110	Regular Wages	436,982	444,347	462,031
7130	Temporary Help	2,976	6,000	10,725
7210	W/C Insurance	1,669	1,593	1,156
7220	Tuition Reimbursement	228	1,500	3,000
7260	FICA Matching	32,957	34,178	36,166
7270	Pension Matching	38,613	39,233	41,121
7275	Retiree Insurance	675,007	1,220,000	1,200,000
7280	Insurance Matching	24,734	30,549	36,271
7285	LTD Insurance Matching	5,190	7,510	72,000
7510	Professional Services	57	224,100	58,685
7513	Professional Services - Admin	21,390	27,715	27,715
7550	Communications	5,287	4,500	6,762
7570	Advertising	18,498	4,000	1,200
7600	Travel	4,460	6,000	6,000
7630	Train/Cont. Education	1,679	7,000	11,250
7640	Training Development	24,092	34,285	41,000
7700	Insurance	(65,701)	699,457	100,000
7870	Maintenance: Motor Equipment	497	0	800
7880	Maint: Mach/Imp/Tools	6,650	3,000	6,000
7990	Dues & Fees	1,057	1,000	2,400
8010	Supplies	10,554	7,500	15,300
8016	Small Equipment	4,386	8,000	3,200
8017	Printing and Binding	3,285	1,000	2,000
8018	Books and Subscriptions	359	1,200	2,000
8052	Rent	31,825	40,857	34,010
8110.01	Motor Fuel - Gasoline	323	0	400
8150	Food	1,188	500	1,200
TOTAL, GENERAL FUND:		1,288,241	2,855,024	2,182,392

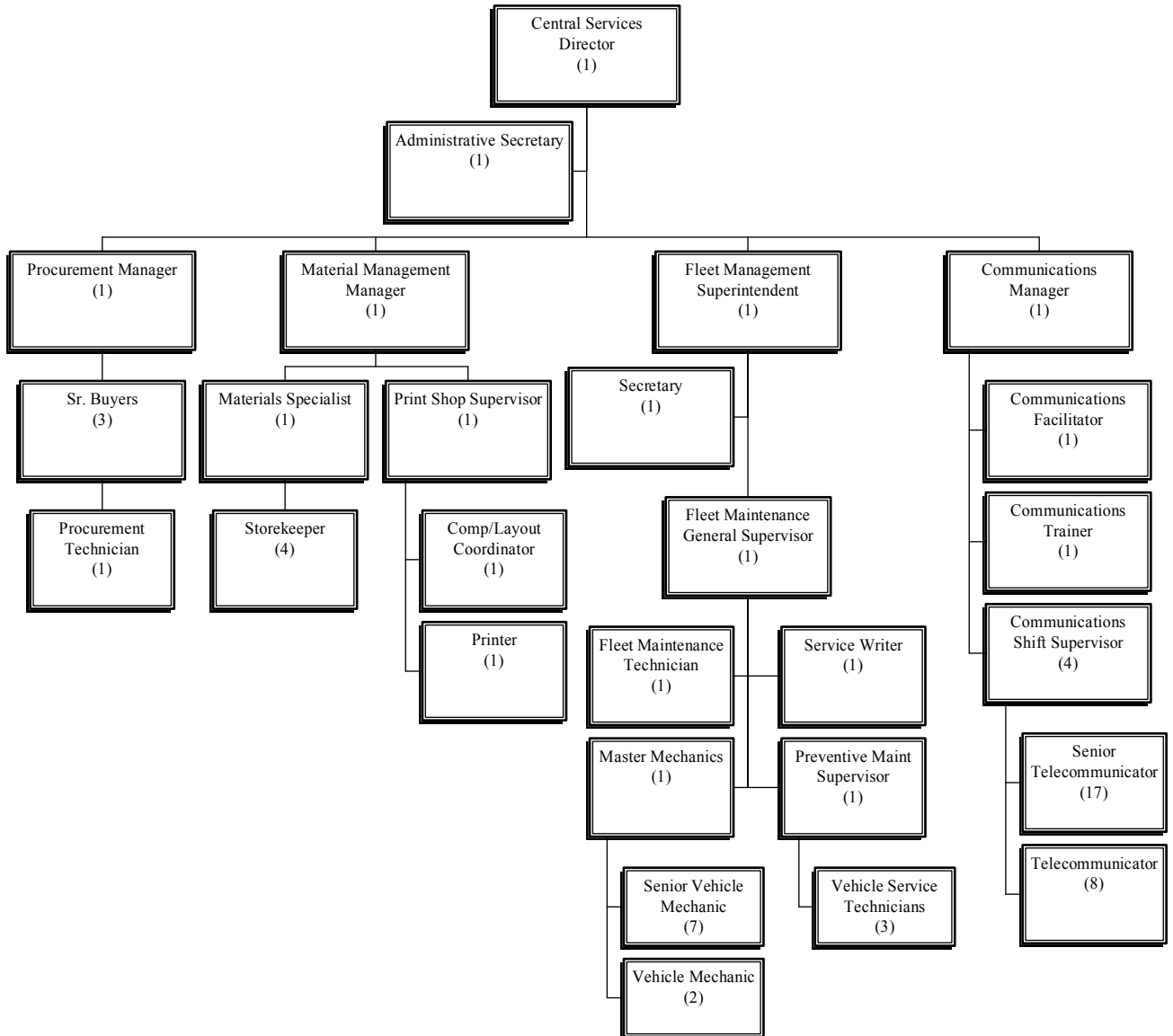
City of Albany
Adopted Budget
FY 2007
Central Services Department



Total Expenditures
\$2,451,460

Central Services Department

Dept 11



CENTRAL SERVICES DEPARTMENTAL SUMMARY

DESCRIPTION

The Central Services Department provides support services to all City departments, and to Dougherty County departments as requested. The Department is responsible for the acquisition, storekeeping and disposal of supplies and equipment; printing operations; risk management; fleet management and maintenance; and the dispatching of public safety personnel. Central Services is comprised of five divisions: Procurement, which houses Administrative employees; Materials Management, which includes the General Storeroom, Auto Parts Storeroom, Surplus, and Printing; Fleet Management Division, which includes Pool Vehicles; and Central Communications, which also dispatches for EMS and broadcasts severe weather reports to southwest Georgia. CAD 911, which may be viewed under "Special Funds," is also a responsibility of Central Communications.

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	1,909,713	2,046,214	1,980,585
OPERATING EXPENSE	560,945	477,945	470,875
CAPITAL OUTLAY	0	0	0
TOTAL	2,470,658	2,524,159	2,451,460
FULL TIME POSITIONS	51	51	51

PERFORMANCE MEASURES

See individual divisions for performance measures.

CENTRAL SERVICES DEPARTMENT
ADMINISTRATION AND PROCUREMENT DIVISION

MISSION

To provide centralized procurement of all equipment, supplies and services necessary for the operation of the City; to initiate and administer all contracts; to support all City departments with product/service information, specifications and standards; and to advise on all procedures, policies and laws (codes, rules and regulations relevant to procurement). To advise management on trends, developments and problems related to goods and services that may affect the various departments of the City.

Goals And Objectives

Goal 1: Acquire quality goods, services and materials in a timely manner.

Objective 1: Process 85% of purchase requisitions received within 3 days.

Objective 2: Continue decentralization of small purchases.

Objective 3: Implement purchasing card program for use throughout the City.

Objective 4: Streamline and update the vendor list.

Goal 2: Acquire quality goods, services and materials at the best cost.

Objective 5: Provide contracts for large usage pricing (economy of scale.)

Objective 6: Obtain formal and informal bids/proposals as appropriate to achieve optimum cost effectiveness.

Goal 3: Increase Disadvantaged Business Enterprise (DBE) participation.

Objective 7: Continue to coordinate activities with SDBU office

Objective 8: Continue widespread advertisement of purchase opportunities through the Internet, access channel, and newspapers.

Objective 9: Print & distribute approved updated Central Services Policy & Procedures Manual

CENTRAL SERVICES DEPARTMENT
ADMINISTRATION AND PROCUREMENT DIVISION

Performance Measures

<u>Workload Measures</u>	FY '05	FY '06	FY '07
	Adopted Actual	Adopted Projected	Base
❑ Value of all purchase orders (millions)	25 36	20 25	25
❑ Value of formal bid awards (millions)	16 20	15 14	16
❑ Quantity bid invitations sent to DBE vendors	640 595	800 600	600
❑ Quantity purchase requisitions processed	1,260 1,162	1,300 1,146	1,100
<u>Efficiency Measures</u>			
❑ Quantity purchase orders issued by Procurement	1,500 1,581	1,400 1,600	1,500
❑ Quantity blanket PO usage	17,000 11,898	10,400 12,200	6,100
❑ Quantity field PO usage	2,200 3,395	2,400 3,550	1,775
❑ Quantity formal bid requests issued	120 115	140 90	90
❑ Average time in days to process purchase requisition	5 5	3 4	4
❑ Quantity DBE vendor response	100 78	130 70	70
<u>Effectiveness Measures</u>			
❑ Estimated savings from formal bidding (millions)	2.0 7.9	2.0 1.6	2.0
❑ Quantity of contracts in force	305 506	285 200	200
❑ Purchase requisition processing time:			
Percentage 3 days or less	66 81	90 80	85
Percentage 10 days or less	84 91	95 90	95
❑ Quantity DBE vendor bid awards	16 19	40 18	18

CENTRAL SERVICES - ADMINISTRATION / PROCUREMENT DIVISION

DESCRIPTION

Administration directs and furnishes support for the three service divisions by planning, implementing policies and procedures, budgeting and staff assistance. The function of the Procurement Division is to provide centralized purchasing of all equipment supplies and services necessary to operate the City; initiate and administer all contracts; support all departments with product/service information, specifications, standards, and advise on procedures, policy and law; advise management on trends, developments and problems related to goods and services that may affect the various departments of the City.

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	349,421	372,436	363,245
OPERATING EXPENSE	258,817	231,514	223,677
CAPITAL OUTLAY	0	0	0
TOTAL	608,238	603,950	586,922
FULL TIME POSITIONS	7	7	7

Class Title

Director, Central Services	1	1	1
Administrative Secretary	1	1	1
Procurement Manager	1	1	1
Procurement Technician	1	1	1
Buyer, Senior	3	3	3
TOTAL	7	7	7

CENTRAL SERVICES - ADMINISTRATION / PROCUREMENT DIVISION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
1100				
7110	Regular Wages	270,884	281,444	276,942
7120	Overtime	20	0	0
7210	W/C Insurance	2,101	2,065	1,666
7260	FICA Matching	19,993	21,304	21,186
7270	Pension Matching	24,122	24,785	24,648
7280	Insurance Matching	28,805	38,104	38,803
7285	LTD Insurance Matching	3,497	4,734	0
7510	Professional Services	0	0	2,600
7513	Administrative Services	201,675	162,000	162,000
7550	Communications	5,296	5,100	4,355
7570	Advertising	270	3,000	2,000
7600	Travel	1,241	2,200	2,500
7630	Train/Cont. Education	578	5,500	3,325
7700	Insurance	5,305	0	0
7880	Maint: Mach/Imp/Tools	1,818	3,250	1,560
7900	Utilities	32	0	0
7990	Dues and Fees	766	800	925
8009	Licenses	200	300	3,000
8010	Supplies	2,382	2,500	2,000
8016	Small Equipment	3,073	1,000	1,000
8017	Printing and Binding	1,343	500	800
8018	Books and Subscriptions	0	300	255
8052	Rent	34,372	43,882	36,557
8110	Motor Fuel	77	0	0
8150	Food	390	1,182	800
	TOTAL, GENERAL FUND	608,238	603,950	586,922

CENTRAL SERVICES PRINTING DIVISION**MISSION**

The primary function of the Printing Division is to do quality printing for all City and County Departments and a few independent agencies at an economical price and in a timely manner. This includes layout and design of brochures, forms, letterheads, and registered color work. Time and materials are charged out for each job thereby generating revenue to offset these expenditures.

Goals and Objectives

Goal 1: To continue to provide services to the City and County at a reduced cost while maintaining quality and turnaround time.

Objective 1: To economically produce, high quality printed materials with a turn-around time of 2 to 7 working days.

Objective 2: To raise customer awareness of cost savings that can be realized by ordering larger, more economical quantities.

Objective 3: Conduct cost-effectiveness survey with area print shops.

Goal 2: To attend training seminars, shows and classes.

Objective 4: To insure that personnel are kept updated on technological advances in the printing industry.

Goal 3: To insure the health and safety of the Printing Division personnel.

Objective 5: Insure safety of personnel by following proper work procedures and through the use of safety equipment.

CENTRAL SERVICES PRINTING DIVISION**Performance Measures**

<u>Workload Measures</u>	FY '05		FY '06		FY '07 Base
	Adopted	Actual	Adopted	Projected	
❑ Average number of jobs produced per month	120	103	100	96	96
❑ New forms designed	1,400	1,178	1,400	1,300	1,300
❑ Press reproductions (millions)	2,449	2,128	2,449,000	2,150,115	2,150,115
❑ Oce' 2600 reproductions (millions)	1,650	1,152	1,105,485	1,128,524	1,128,524
❑ Color copies	13,000	16,007	9,200	13,277	13,277
❑ Punched 3 hole / 2 hole	450,000	289,493	350,000	235,835	235,835
❑ Collated by hand or machine	103,000	133,224	103,000	69,357	69,357
❑ Xante Negatives	264	233	244	175	175

Efficiency Measures

❑ Average number of days to complete job	3	3	3	3
❑ Computer training classes attended	0	1	0	4

Effectiveness Measures

❑ Percentage of jobs completed by deadline	98	98	100	99	100
❑ Savings by increasing quantities ordered	N/A	N/A	N/A	N/A	N/A
❑ Results of survey % lower	20	25.42	10	7.6	10
❑ Number of work-related accidents	0	0	0	0	0

CENTRAL SERVICES - PRINTING DIVISION

DESCRIPTION

The primary function of the Printing Division is to do quality printing for all City and County Departments and a few independent agencies at an economical price and in a timely manner. This includes layout and design of brochures, forms, letterheads, and registered color work. Time and materials are charged out for each job thereby generating revenue to offset these expenditures.

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	127,010	133,744	129,892
OPERATING EXPENSE	111,991	72,158	63,369
CAPITAL OUTLAY	0	0	0
TOTAL	239,001	205,902	193,261
FULL TIME POSITIONS	3	3	3
<u>Class Title</u>			
Print Shop Supervisor	1	1	1
Composing & Layout Coordinator	1	1	1
Printer	1	1	1
TOTAL	3	3	3

CENTRAL SERVICES - PRINTING DIVISION				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
1102.				
7110	Regular Wages	97,664	102,382	101,312
7210	W/C Insurance	1,616	2,108	1,433
7230	Uniforms	50	0	0
7260	FICA Matching	7,224	7,696	7,750
7270	Pension Matching	8,654	8,954	9,017
7280	Insurance Matching	10,723	11,526	10,380
7285	LTD Insurance Matching	1,081	1,078	0
7510	Professional Services	0	48	150
7550	Communications	450	600	500
7600	Travel	140	300	240
7630	Train/Cont. Education	125	300	240
7700	Insurance	3,044	0	0
7880	Maint: Mach/Imp/Tools	14,885	12,987	13,838
7990	Dues and Fees	207	240	240
8009	Licenses	0	0	810
8010	Supplies	497	1,250	500
8016	Small Equipment	4,174	326	1,100
8018	Books and Subscriptions	179	190	225
8050	Rental of Equipment	16,482	19,050	19,050
8052	Rent	24,145	36,867	26,476
8080	Supplies for Resale	47,664	0	0
TOTAL, GENERAL FUND:		239,001	205,902	193,261

CENTRAL SERVICES MATERIALS MANAGEMENT DIVISION**MISSION**

To maintain supplies, tools and auto parts for all departments of the City, as well as for Dougherty County and Water, Gas and Light, when requested. Provide oversight of the Printing Division. Receive and store surplus materials and equipment. Prepare and operate the City's annual auction and monitor expendable inventory throughout the City.

Goals and Objectives

Goal 1: Provide prompt, efficient service.

Objective 1: Satisfy customer demands in a timely manner.

Goal 2: Stock appropriate materials and parts.

Objective 2: Have high demand items in stock when required by users.

Goal 3: Acquire materials and parts at best quantity and best cost.

Objective 3: Order stock at appropriate re-order point.

Objective 4: Purchase stock at best quantity to receive best pricing for users.

Goal 4: Properly manage surplus property.

Objective 5: Maintain, redistribute or dispose of surplus vehicles, equipment, tools and furnishings in a manner that best benefit the City.

CENTRAL SERVICES MATERIALS MANAGEMENT DIVISION**Performance Measures**

<u>Workload Measures</u>	FY '05		FY '06		FY '07
	Adopted	Actual	Adopted	Projected	Base
❑ Number of tickets – Auto Parts	20,000	14,618	21,000	15,349	16,884
❑ Number of tickets – Storeroom	2,000	1480	2,100	1554	1,709
❑ Number of line items issued – Auto Parts	20,000	14,618	21,000	15,349	16,884
❑ Number of line items issued – Storeroom	4,300	3,845	4,600	4,037	4,441
❑ Number of receiving reports – Auto Parts	7,350	8,085	8,000	8,489	9,338
❑ Number of receiving reports – Storeroom	320	350	377	368	405
❑ Number of surplus items sold	0	250	0	275	275
<u>Efficiency Measures</u>					
❑ Value of issues – Auto Parts (thousands)	677	827	710	868	995
❑ Value of issues – Storeroom (thousands)	176	178	185	187	206
❑ Value of receipts – Auto Parts (thousands)	677	827	710	868	955
❑ Value of receipts – Storeroom (thousands)	176	178	185	187	206
<u>Effectiveness Measures</u>					
❑ Number of items stocked – Auto Parts	4,000	4,500	4,200	4,725	5,198
❑ Number of items stocked – Storeroom	273	260	286	273	300
❑ Value of items stocked – Auto Parts (thousands)	210	216	220	227	250
❑ Value of items stocked – Storeroom	\$88,000	74,000	92,000	77,700	85,470
❑ Value of surplus sold (thousands)	0	193,095	0	225,000	225,000

CENTRAL SERVICES - MATERIALS MANAGEMENT DIVISION

DESCRIPTION

The Materials Management Division maintains supplies and tools for all Departments of the City, as well as Dougherty County and Water, Gas and Light, when requested. Maintains fuel dispensing system records for all city vehicles, ice machines, and fork lifts. Receives and stores surplus materials and equipment. Prepares and operates the City's annual auction and monitors expendable inventory throughout the City.

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	217,233	225,048	224,303
OPERATING EXPENSE	28,770	27,863	28,274
CAPITAL OUTLAY	0	0	0
TOTAL	246,003	252,911	252,577
FULL TIME POSITIONS	6	6	6

Class Title

Materials Manager	1	1	1
Storekeeper	4	4	4
Materials Specialist	1	1	1
TOTAL	6	6	6

CENTRAL SERVICES - MATERIALS MANAGEMENT DIVISION				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
1104.				
7110	Regular Wages	154,330	158,722	160,160
7120	Overtime Wages	116	2,000	2,000
7210	W/C Insurance	2,839	2,102	1,903
7230	Uniforms	1,482	2,000	2,000
7260	FICA Matching	11,242	12,250	12,405
7270	Pension Matching	13,496	14,251	14,254
7280	Insurance Matching	31,074	31,019	31,581
7285	LTD Insurance Matching	2,654	2,704	0
7510	Professional Services	16	0	500
7550	Communications	2,660	4,000	4,000
7600	Travel	0	0	374
7630	Train/Cont. Education	95	100	1,000
7700	Insurance	4,386	0	0
7860	Maint: Buildings	6,177	1,263	1,000
7870	Maint: Motor Equipment	5,229	8,400	5,000
7880	Maint: Mach/Imp/Tools	1,605	2,800	3,200
7900	Utilities	4,346	5,000	6,000
8010	Supplies	882	2,300	2,300
8016	Small Equipment	309	0	200
8017	Printing	18	0	0
8110	Motor Fuel	3,047	4,000	4,000
8150	Food	0	455	700
TOTAL, GENERAL FUND:		246,003	253,366	252,577

CENTRAL SERVICES CENTRAL COMMUNICATIONS

MISSION

To enhance the quality of life of every person in the City of Albany and Dougherty County, Georgia by receiving and processing 911 emergency calls and by dispatching emergency response units in a prompt, efficient and professional manner. Also, maintain and enhance the 911 Public Safety Communications System to better serve the needs of the community and the emergency response units.

Goals and Objectives

Goal 1: To provide quality service to our citizens.

Objective 1: To complete call-intake and response review, three calls per employee per quarter.

Objective 2: Dispatch all received fire calls within two minutes or less, 95% of the time.

Objective 3: Dispatch all received EMS calls within two minutes or less, 90% of the time.

Objective 4: Review three EMD calls per month for quality assurance.

Objective 5: Reduce the amount of time from “call receive” to “call dispatch” for the Police Department to two minutes or less.

Goal 2: Improve the performance of employees.

Objective 7: Ensure each Telecommunicator receives forty hours of training per year.

Objective 8: Utilization of training simulator to improve performance.

CENTRAL SERVICES CENTRAL COMMUNICATIONS**Performance Measures**

	FY '05		FY '06		FY'07
<u>Workload Measures:</u>	Adopted	Actual	Adopted	Projected	Base
❑ Number of dispatches completed	168,661	190,569	168,335	190,569	190,569
❑ Number of EMS dispatches completed	20,812	21,904	20,900	21,904	21,904
❑ Number of Fire dispatches completed	6,211	5,871	5,820	5,871	5,871
❑ Number of Police dispatches completed	141,638	162,794	141,615	162,794	162,794
❑ Number of 911 calls received	130,260	123,340	101,568	123,340	123,340
<u>Efficiency Measures:</u>					
❑ Complete call intake and response review per quarter (%)	95	95	95	95	95
❑ Review all fire calls dispatched (%)	100	100	100	100	100
❑ Review all EMS calls dispatched (%)	100	100	100	100	100
❑ Review all EMD preformed calls (%)	95	95	95	95	95
❑ Track employee-training (%)	100	100	100	100	100
<u>Effectiveness Measures:</u>					
❑ Percentage of acceptable call intake response reviewed by shift Supervisor	95	95	95	95	95
❑ Percentage of dispatch all fire calls within two minutes	95	95	95	95	95
❑ Percentage of dispatch all EMS calls within two minutes	95	95	95	95	95
❑ Percentage of approval of all reviewed EMD calls by the EMD Committee	95	95	95	95	95
❑ Percentage of attendance by employee to training sessions	95	95	95	95	95

CENTRAL SERVICES - CENTRAL COMMUNICATIONS DIVISION

DESCRIPTION

The Central Communications Division is responsible for the dispatching of the appropriate Public Safety entity to calls for assistance from the citizens of Albany and Dougherty County. This division actively monitors 15 Public Safety frequencies in and around Albany. This includes Emergency Medical Dispatch. This division receives requests for EMS and dispatches Emergency Medical Units when necessary. One of the requirements for this EMD is that all dispatchers be certified. By providing this service to the public, the dispatcher can give possible life saving pre-arrival instructions while EMS is en route. This division also monitors federal, state and local criminal information systems. It is also responsible for broadcasting severe weather reports affecting Dougherty County when needed. This division also recently obtained the responsibility of dispatching for the Dougherty County Police Department.

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	529,001	523,211	497,483
OPERATING EXPENSE	70,096	54,680	43,569
CAPITAL OUTLAY	0	0	0
TOTAL	599,097	577,891	541,052
FULL TIME POSITIONS	16	16	16

Class Title

Telecommunicator, Sr*	6	5	5
Telecommunicator	10	11	11
TOTAL	16	16	16

*Moved to Special Fund, CAD 911

CENTRAL SERVICES - CENTRAL COMMUNICATIONS DIVISION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
1105.				
7110	Regular Wages	305,958	365,408	373,096
7120	Overtime Wages	100,545	0	0
7210	W/C Insurance	1,404	1,589	1,569
7260	FICA Matching	29,698	27,954	28,542
7270	Pension Matching	35,794	32,521	33,206
7280	Insurance Matching	51,469	89,470	61,070
7285	LTD Insurance Matching	4,133	6,269	0
7510	Professional Services	93	0	0
7700	Insurance	28,695	0	0
8010	Supplies	70	0	0
8052	Rent	41,238	54,680	43,569
	TOTAL, GENERAL FUND:	599,097	577,891	541,052

CENTRAL SERVICES FLEET MANAGEMENT DIVISION - MAINTENANCE**MISSION**

Fleet Management provides total fleet management services to the entire city with the exception of the Transit and Fire Departments and Water, Gas, and Light. Fleet Management provides limited support services to the Dougherty County Commission. The division is responsible for evaluating and writing specifications for new equipment and vehicles. The Division is also responsible for assuring the safety and serviceability of over 1,000 units of vehicles and equipment. The units are entered into our Fleet Management Software System upon delivery and monitored to determine their useful life span.

Goals and Objectives

Goal 1: To provide better communication between Fleet Management and all other departments.

Objective 1: This will allow Fleet to better understand the tasks performed by other departments and help in understanding specific needs of all involved when purchasing this equipment and supplying reports.

Goal 2: Cross training of all personnel.

Objective 2: To require personnel training in various tasks, so Fleet Management can continue to operate efficiently when faced with unseen factors. (i.e. sickness, loss of personnel)

Goal 3: The Division will continue to attach the quality control tags on vehicles serviced. This will allow the customer to become more familiar with the personnel in the shop, therefore putting names with faces.

Objective 3: This will continue to show vehicles were handled with pride, so if a problem should occur, the mechanic servicing a vehicle is ready to assist the customer. The mechanic also assumes more responsibility in the customer satisfaction process. This should help to maintain at least 90% satisfaction rate.

Goal 4: Continue our working relations with Procurement on techniques for applying value point to service history on bid evaluations.

Objective 4: This will benefit the City of Albany, by helping to ensure the purchase of quality equipment and service

Goal 5: Continue to work with IT Department to develop an accurate, user-friendly Fleet Software System.

Objective 5: To provide more detailed, accessible, easily read reports. To assist other departments in their budget process.

Goal 6: Provide a quarterly report to all departments on the condition of the vehicles they utilize. This will help identify patterns of possible misuse.

Objective 6: This should help identify possible misuse of a particular unit so the department can take action to help reduce unnecessary repair costs.

CENTRAL SERVICES FLEET MANAGEMENT DIVISION - MAINTENANCE**Performance Measures**

<u>Workload Measures</u>	FY '05		FY '06		FY '07 Base
	Adopted	Actual	Adopted	Projected	
❑ Number of repairs	10,000	6500	10,000	9000	8000
❑ Number of outside repairs	1,000	1731	1,000	2500	2000
❑ Number of performed P. M's.	3,000	900	3,000	1286	1500
❑ Number of service calls	300	219	300	180	180
 <u>Efficiency Measures</u>					
❑ Average down-time of vehicles (minutes)	45	60	45	60	60
❑ Average labor hours per day per mechanic (4.0 hours)	4	5	4	5	5.5
❑ Number of unscheduled repairs	6,300	5600	6,300	5000	6000
❑ Average time per service call (minutes)	60	60	60	60	90

CENTRAL SERVICES - FLEET MANAGEMENT DIVISION - MAINTENANCE*DESCRIPTION*

The primary function of the Fleet Management Division is to provide high quality specifications for all vehicle and equipment purchases and assure the safety and serviceability of over 1,000 vehicles and equipment to support City operational efforts in a cost-effective manner. Responsibilities include preparing a variety of reports, processing invoices, monitoring compliance with vendor contracts associated with fleet maintenance, inspecting and generating specifications for new vehicles, evaluating vehicle usage, scheduling and performing preventive maintenance and repairs to all city vehicles. Duties also include stocking and maintaining the fuel management system that consist of two sites that delivers several thousands of gallons of fuel monthly and tracks our preventive maintenance, maintaining a motor pool of vehicles for use by other departments or divisions, and responding to emergency situations twenty-four hours a day.

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	687,048	791,775	765,661
OPERATING EXPENSE	86,009	78,990	101,986
CAPITAL OUTLAY	0	0	0
TOTAL	773,057	870,765	867,647
FULL TIME POSITIONS	19	19	19
<u>Class Title</u>			
Vehicle Service Technician	2	2	2
Inventory Coordinator	0	0	0
Vehicle Mechanic	1	1	4
Vehicle Mechanic, Sr.	8	9	6
Master Vehicle Mechanic	2	1	1
Preventive Maintenance Superviso	1	1	1
Administrative Secretary	1	1	1
Fleet Maintenance General Superviso	1	1	1
Fleet Management Superintenden	1	1	1
Service Writer	1	1	1
Fleet Management Technician	1	1	1
TOTAL	19	19	19

CENTRAL SERVICES - FLEET MANAGEMENT DIVISION - MAINTENANCE				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
1107.				
7110	Regular Wages	512,916	562,782	572,048
7120	Overtime Wages	573	0	0
7210	W/C Insurance	18,107	19,176	14,193
7230	Uniforms	6,061	8,000	8,000
7260	FICA Matching	38,321	42,916	43,762
7270	Pension Matching	44,988	49,931	50,912
7280	Insurance Matching	58,744	99,371	76,746
7285	LTD Insurance Matching	7,338	9,599	0
7510	Professional Services	16	0	300
7514	Contract Labor	8,330	8,000	10,500
7550	Communications	3,387	5,000	5,114
7600	Travel	676	2,000	2,000
7630	Train/Cont.Education	2,465	4,000	6,000
7700	Insurance	13,690	0	0
7860	Maint: Buildings	4,663	8,442	8,500
7870	Maint: Motor Equipment	2,599	2,500	4,000
7880	Maint: Mach/Imp/Tools	11,619	12,600	12,612
7900	Utilities	17,871	18,000	22,000
7990	Dues and Fees	415	700	1,000
8009	Licenses	0	250	2,160
8010	Supplies	5,845	7,000	6,800
8016	Small Equipment (\$1,000 Max)	7,897	5,598	10,500
8017	Printing	862	900	900
8018	Books & Subscriptions	589	0	600
8110	Motor Fuel	4,194	4,000	7,500
8150	Food	891	0	1,500
	TOTAL, GENERAL FUND:	773,057	870,765	867,647

CENTRAL SERVICES - FLEET MANAGEMENT DIVISION - POOL CARS

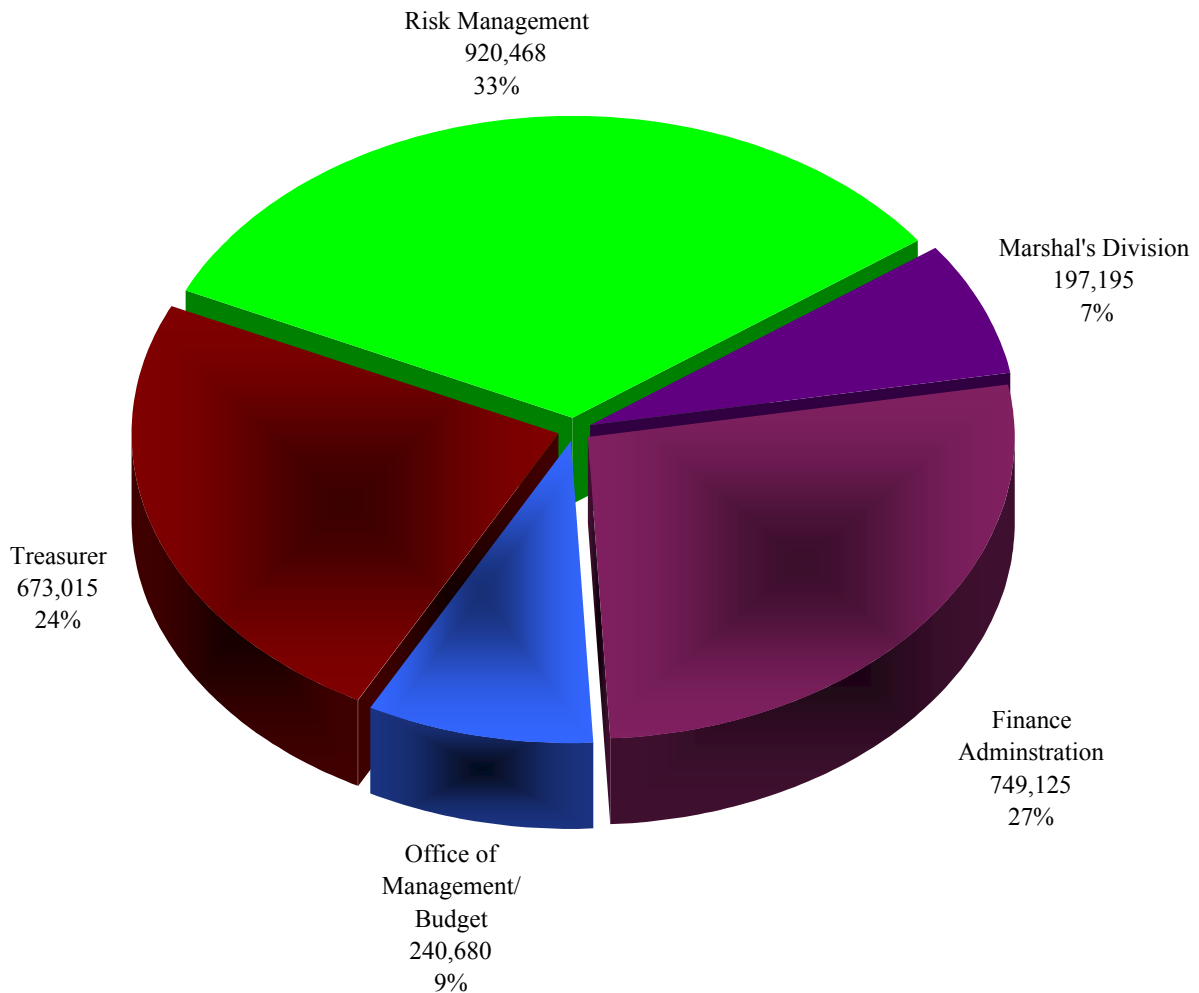
DESCRIPTION

The Motor Vehicle Pool's function is to provide the City with a centrally located pool of vehicles and equipment for special or occasional use including out-of-town travel, special projects, and programs.

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	0	0	0
OPERATING EXPENSE	5,262	12,740	10,000
CAPITAL OUTLAY	0	0	0
TOTAL	5,262	12,740	10,000
FULL TIME POSITIONS	0	0	0

CENTRAL SERVICES - FLEET MANAGEMENT DIVISION - POOL CARS				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
1108.				
7870	Maint: Pool Vehicle	3,524	6,000	5,000
8110	Motor Fuel	1,738	6,740	5,000
	TOTAL, GENERAL FUND:	5,262	12,740	10,000

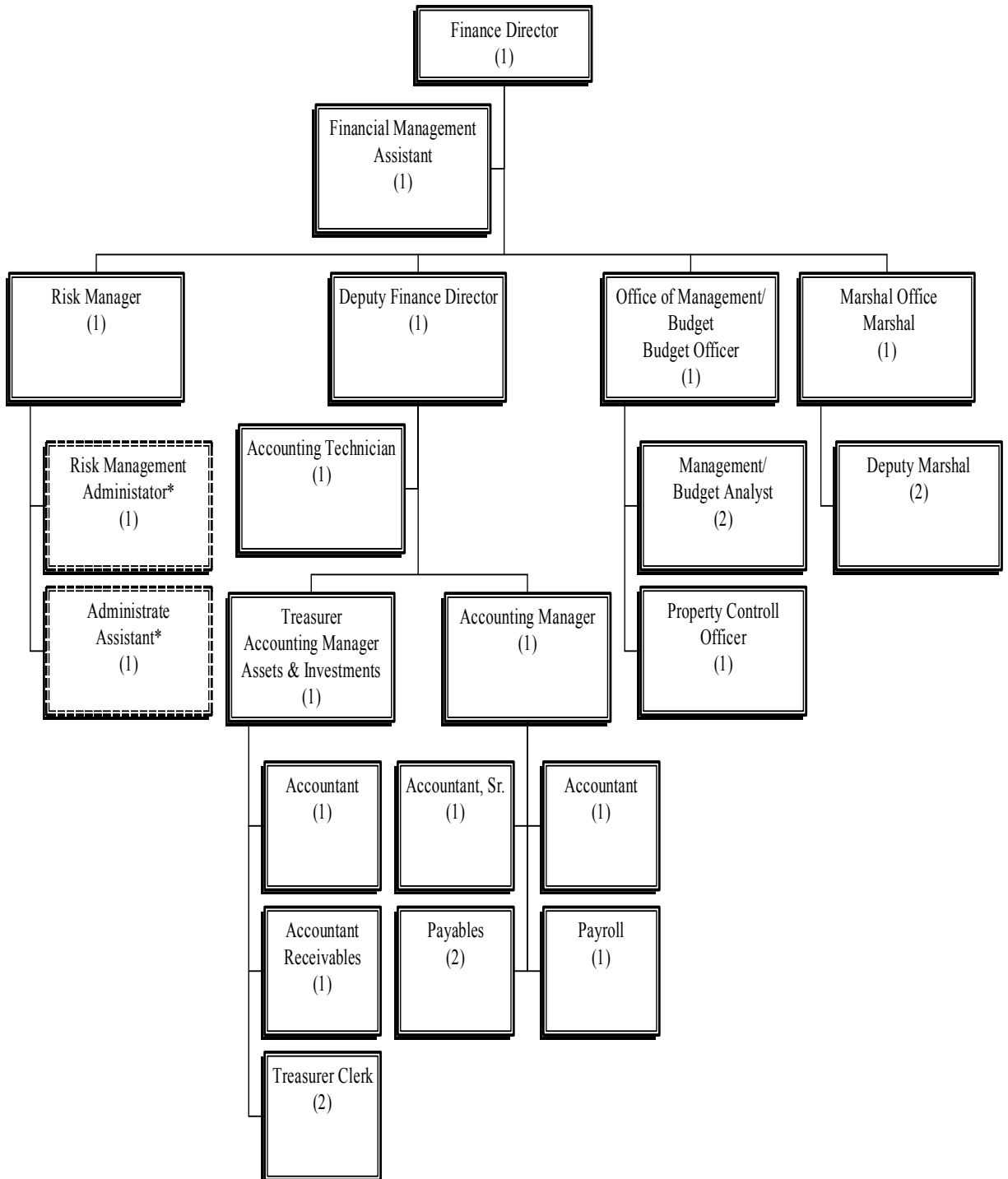
City of Albany
Adopted Budget
FY 2007
Finance Department



Total Expenditures
\$2,780,483

Finance Department

Dept 15



* Funded by the Workers' Compensation Fund

FINANCE DEPARTMENTAL SUMMARY

DESCRIPTION

The Finance Department is responsible for safeguarding the fiscal integrity of the City of Albany through the development and implementation of sound financial policies and practices. The Finance Department is responsible for five divisions - the Finance and Accounting Division, the Office of Management and Budget (OMB), Risk Management, the Treasurer Division that also house the Marshal's Division, and the Community & Economic Development Accounting Division which has been incorporated into the accounting division.

Major Object of Expenditure	Actual 2004/2005	Adopted 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	880,848	1,095,866	1,166,040
OPERATING EXPENSE	757,638	1,312,274	1,614,443
CAPITAL OUTLAY	0	0	0
TOTAL	1,638,486	2,408,140	2,780,483
FULL TIME POSITIONS	18	21	23

PERFORMANCE MEASURES

See individual divisions for performance measures.

FINANCE

DESCRIPTION

This department supervises, coordinates and directs all the financial operations of the City Government. These operations include: the accounting for all receipts and disbursements coordinated with the City Manager, the preparation and administration of the annual budget, administering the retirement system and the Public Employees Group Health Plan. This department also serves as advisor to the City Manager and City Commission on matters relative to finance. This office coordinates audits performed by Independent Certified Public Accountants, and Federal and State Auditors.

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	409,864	449,543	480,537
OPERATING EXPENSE	284,550	307,157	268,588
CAPITAL OUTLAY	0	0	0
TOTAL	694,414	756,700	749,125
FULL TIME POSITIONS	8	8	10

Class Title

Finance Director	1	1	1
Deputy Finance Director	0	0	1
Finance Management Assistant	1	1	1
Accounting Technician, Sr.	1	1	1
Accounting Technician	1	1	1
Internal Auditor	1	1	0
Accountant, Sr.	1	2	2
Accountant	1	0	1
Accounting Manager - City*	1	1	1
Flood/FEMA/Mitigation *	0	0	1
TOTAL	8	8	10

* Funded 50% by Community Development

** Funded 100% by Community Development

FINANCE				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
1501.				
7110	Regular Wages	315,935	338,702	374,280
7130	Temporary Help	2,112	0	2,000
7210	W/C Insurance	1,189	1,272	1,179
7220	Tuition Reimbursement	0	0	1,500
7260	FICA Matching	22,551	25,774	28,785
7270	Pension Matching	27,989	29,986	33,311
7280	Insurance Matching	36,214	48,055	39,482
7285	LTD Insurance Matching	3,874	5,754	0
7510	Professional Services	83,458	100,000	93,500
7513	Administrative Services	92,534	114,000	95,000
7514	Contract Labor	2,258	0	0
7550	Communications	7,204	10,000	7,300
7600	Travel	2,392	3,000	6,000
7630	Train/Cont. Education	1,055	1,000	3,000
7700	Insurance	8,277	0	0
7870	Maint: Motor Equipment	2,737	0	2,000
7880	Maint: Mach/Imp/Tools	27,845	21,300	2,880
7990	Dues and Fees	1,173	1,200	1,380
8009	Licenses	0	0	50
8010	Supplies	10,070	9,000	10,000
8016	Small Equipment	5,908	1,000	3,000
8017	Printing	4,499	4,000	4,800
8018	Books & Subscriptions	0	0	500
8050	Equipment Rental	1,319	1,000	2,268
8052	Rent	31,825	40,857	34,010
8110	Motor Fuel	871	0	900
8150	Food	1,126	800	2,000
TOTAL, GENERAL FUND:		694,414	756,700	749,125

OFFICE OF MANAGEMENT/BUDGET

DESCRIPTION

The Office of Management/Budget (OMB), division of the Finance Department, administers broad responsibilities in three critical areas: budgeting, management analysis, and internal auditing, all with the overall objective to enhance departmental productivity and performances. The OMB assists the City Manager in the preparation and administration of the annual operating budget. This includes developing budget procedures, analyses of all departmental budget requests, monitoring revenue collection and departmental spending. To improve operational effectiveness and efficiency, the OMB also conducts various types of operational analysis and appraisals including operational reviews, staffing studies, research and work on special projects as designated by the City Manager. The internal auditing function examines and evaluates the system of internal controls for city function to ensure accountability and risk and cost reduction.

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	191,679	228,433	230,113
OPERATING EXPENSE	16,607	11,425	10,567
CAPITAL OUTLAY	0	0	0
TOTAL	208,286	239,858	240,680
FULL TIME POSITIONS	4	4	4

Class Title

Management/Budget Officer	1	1	1
Management/Budget Analyst	2	2	2
Property Control Officer	1	1	1
TOTAL	4	4	4

OFFICE OF MANAGEMENT/BUDGET				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
1502				
7110	Regular Wages	144,329	170,717	176,946
7130	Temporary Help	5,898	0	0
7210	W/C Insurance	568	544	562
7220	Tuition Assistance	0	0	1,500
7260	FICA Matching	11,124	13,014	13,536
7270	Pension Matching	12,646	15,141	15,748
7280	Insurance Matching	15,681	26,107	21,821
7285	LTD Insurance Matching	1,433	2,910	0
7510	Professional Services	416	350	485
7550	Communications	844	800	790
7600	Travel	1,491	2,000	2,000
7630	Train/Cont. Education	895	1,000	1,000
7700	Insurance	3,143	0	0
7870	Maint: Motor Equipment	144	0	0
7880	Maint: Mach/Imp/Tools	165	100	192
7990	Dues and Fees	475	600	600
8010	Supplies	1,894	1,000	1,000
8016	Small Equipment	2,813	1,000	0
8017	Printing	4,069	4,500	4,500
8110	Motor Fuel	158	75	0
8150	Food	100	0	0
	TOTAL, GENERAL FUND:	208,286	239,858	240,680

RISK MANAGEMENT*DESCRIPTION*

Plans, organizes, implements, and monitors a comprehensive loss control program for the City. Identifies, analyzes and evaluates risks and potential losses to the City as they relate to insurance, safety and claims. Recommends and assists in the negotiation and selection of insurance programs for the City. Negotiates the adjustment of all insured and uninsured losses. Monitors the safety program of the City to ensure its uniform application and shall make recommendations as needed. Participates in the investigation of accidents and injuries and prepares material and evidence for use by the City in hearings, lawsuits, and insurance investigations. Inspects City facilities to assess existing or potential accident and health hazards and recommends corrective or preventive measures as needed. This function was previously housed in Central Services and now operates under Finance.

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	65,782	34,804	34,046
OPERATING EXPENSE	108,360	860,969	886,422
CAPITAL OUTLAY	0	0	0
TOTAL	174,141	895,773	920,468
FULL TIME POSITIONS	1	1	1

Class Title

Risk Manager	1	1	1
TOTAL	1	1	1

RISK MANAGEMENT				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
1503.				
7110	Regular Wages	55,253	29,173	28,705
7210	W/C Insurance	209	204	184
7260	FICA Matching	4,232	2,187	2,196
7270	Pension Matching	4,923	2,544	2,555
7280	Insurance Matching	203	214	406
7285	LTD Insurance Matching	962	482	0
7510	Professional Services	79,570	6,000	19,000
7512	Technical Services	0	0	10,000
7550	Communications	1,874	1,500	2,000
7600	Travel	888	1,800	2,000
7630	Train/Cont. Education	260	1,300	2,000
7700	Insurance	3,004	822,600	822,600
7870	Maint: Motor Equipment	0	100	200
7880	Main: Mach/Imp/Tools	577	200	200
7990	Dues and Fees	2,744	800	2,200
8009	Licenses	30	0	30
8010	Supplies	1,181	1,000	5,000
8017	Printing	814	788	200
8018	Books and Subscriptions	0	0	275
8020	Photography	0	100	100
8052	Rent	16,973	23,881	19,717
8110	Motor Fuel	0	300	300
8150	Food	445	600	600
TOTAL, GENERAL FUND:		174,141	895,773	920,468

TREASURER

DESCRIPTION

The primary function of the Treasurer Division is the collection of all monies due to the City from taxes, street and sewer improvement assessments, business licenses, alcohol I.D. cards, taxi permits, solicitors permits, adult entertainment permits, bonds and fines, lot cleaning billings, special pickups, Community Development loans and rental collections, delinquent revenue accounts and miscellaneous income. All department/divisions of the City submit their daily monetary reports to this office, where the reports are categorized and become part of the overall Treasury's daily report. All moneys are processed for accounting and bank deposits are made daily. County business license fees and street improvement assessments are also collected by this division.

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	213,523	237,238	236,094
OPERATING EXPENSE	348,121	437,321	436,921
CAPITAL OUTLAY	0	0	0
TOTAL	561,644	674,559	673,015
FULL TIME POSITIONS	5	5	5

Class Title

Accountant	2	2	2
Treasurer Clerk	2	2	2
Accounting Manager - City	1	1	1
TOTAL	5	5	5

TREASURER				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
1504.				
7110	Regular Wages	147,992	170,256	170,208
7120	Overtime Wages	827	1,025	1,500
7130	Temporary Help	13,483	0	8,040
7210	W/C Insurance	608	584	549
7260	FICA Matching	11,478	12,966	13,751
7270	Pension Matching	13,092	15,086	15,282
7280	Insurance Matching	25,368	34,458	26,764
7285	LTD Insurance Matching	673	2,864	0
7510	Professional Services	376	0	0
7512	Technical Services	6,689	0	15,000
7513	Administrative Services	278,338	302,223	302,223
7550	Communications	6,396	8,000	6,500
7600	Travel	258	1,000	1,000
7630	Train/Cont. Education	259	1,000	1,000
7700	Insurance	6,413	0	100
7880	Maint: Mach/Imp/Tools	371	500	6,500
7960	Bad Debt	4,811	90,000	63,000
7990	Dues and Fees	1,986	2,000	2,000
8010	Supplies	8,133	4,000	5,000
8016	Small Equipment	1,047	0	0
8017	Printing	3,004	3,000	3,000
8018	Books & Subscriptions	448	205	205
8050	Equipmental Rental	4,200	0	6,000
8052	Rent	25,393	25,393	25,393
8110	Fuel	16	0	0
TOTAL, GENERAL FUND:		561,660	674,559	673,015

MARSHAL / LICENSE INSPECTOR DIVISION

DESCRIPTION

The Marshal/Licenses Inspector Division is primary responsible for maintaining the best interest of the citizens of Albany as it relates to conducting business. Investigate and regulate all of the businesses that have a privilege license. Working to insure reputable individuals are licensed to conduct business with in the City of Albany, and Dougherty County. Inspecting all vehicles for hire to ensure safe transportation for the public. Performs training to area merchants in hope to prevent the sale of alcohol to persons underage. This is accomplished by the enforcement of Georgia State adopted laws and the local ordinances of the Ci of Albany and Dougherty County. Responsible for the Security during judgical hearing of the Municipal Courts, and the deliverly of all summons & warrant issued by that court. All functions of this department require frequent communication and interaction with other local, state and federal officials.

MAJOR OBJECT OF EXPENDITURE	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	0	160,269	185,250
OPERATING EXPENSE	0	8,013	11,945
CAPITAL OUTLAY	0	0	0
TOTAL	0	168,282	197,195
FULL TIME POSITIONS	0	3	3

Class Title

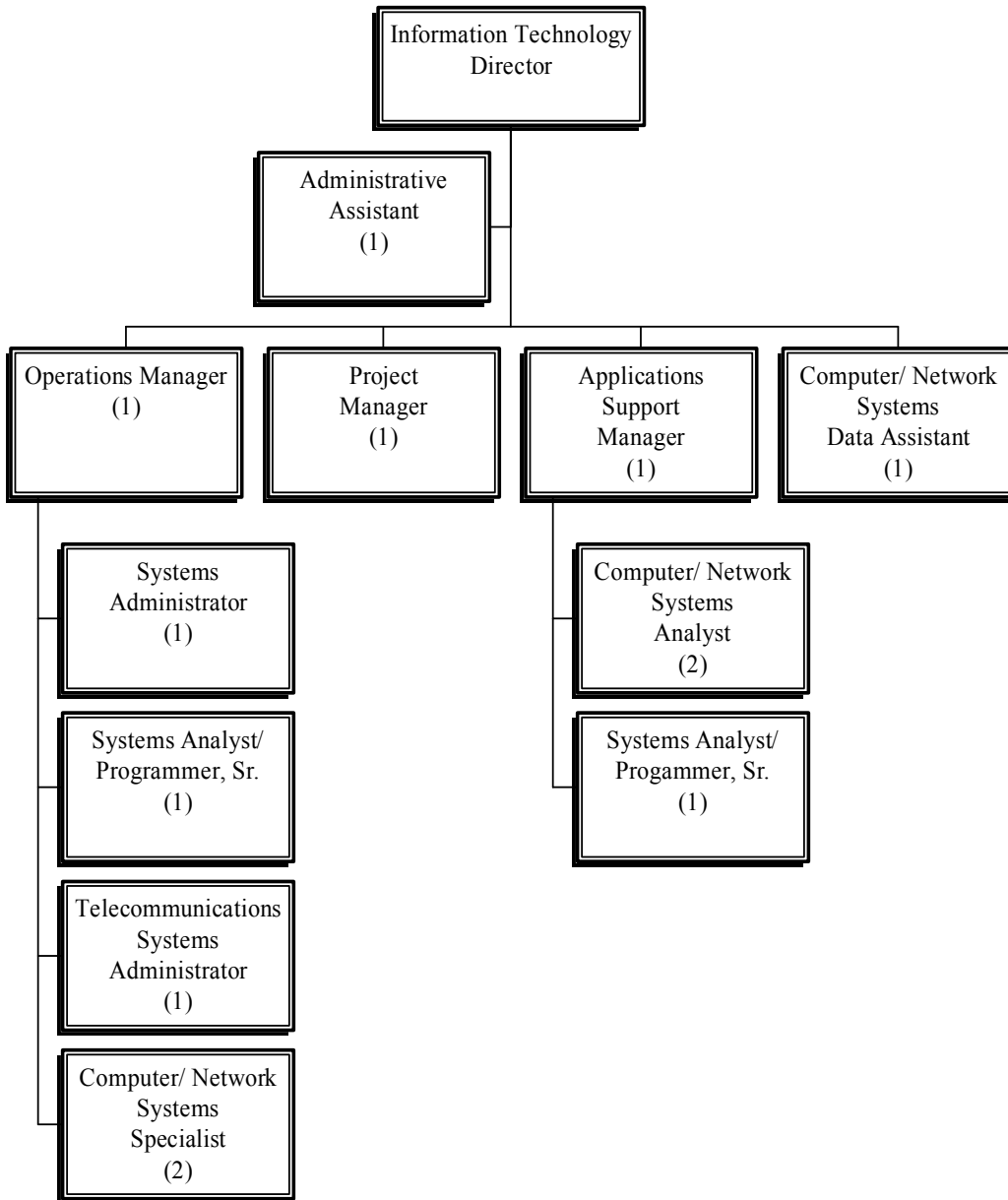
Marshal	0	1	1
Deputy Marshal	0	2	2
TOTAL	0	3	3

MARSHAL / LICENSE INSPECTOR DIVISION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
1505				
7110	Regular Wages	0	108,568	127,389
7210	Insurance - W/C	0	5,676	2,121
7220	Tuition Reimbursement	0	1,500	1,500
7230	Uniforms	0	2,900	3,000
7260	FICA Matching	0	8,169	9,745
7270	Pension Contributions	0	9,505	11,338
7280	Insurance Matching	0	22,180	30,157
7285	LTD Insurance	0	1,771	0
7510	Professional Services	0	0	50
7550	Communications	0	1,300	2,045
7600	Travel	0	1,200	1,900
7630	Training and Development	0	500	700
7870	Maint: Motor Equipment	0	1,000	1,000
7990	Dues and Fees	0	400	200
8010	Supplies	0	2,500	2,600
8016	Small Equipment	0	263	1,000
8017	Printing & Binding	0	0	200
8018	Books and Subscriptions	0	50	50
8110	Motor Fuel	0	800	2,200
	TOTAL, GENERAL FUND:	0	168,282	197,195

Information Technology Department

Dept 1800



INFORMATION TECHNOLOGY DEPARTMENT**MISSION**

Establish, maintain and enhance the City and County information and business practices using appropriate technology in a beneficial and value-added way.

Goals and Objectives

- Goal 1:** Establish an Enterprise Resource Planning solution to meet the current and future needs and requirements of the city and the county.
- Objective 1:** Review and analyze existing departments business rules and procedures to determine the necessary requirement to meet the specification required for the ERP.
 - Objective 2:** Include and educate department leaders and planners in the ways of developing an ERP system.
 - Objective 3:** Determine and select the best system that will support the business requirements.
 - Objective 4:** Continue to maintain and advance the design of the system to keep up with the change in technology and business requirements.
 - Objective 5:** Expand the capability of the system to generate revenue with the outlining counties.
- Goal 2:** Ensure the highest degree of professional and competent services for all users at all levels.
- Objective 6:** Define a comprehensive service level agreement covering all aspect of information, network, and systems management.
 - Objective 7:** Maintain the educational and competency level of IT staff members and other to maintain the necessary understanding of the system and its applications.
 - Objective 8:** Instill a level of pride and integrity to all IT staff by having each staff member manage IT projects from its inception to its installation and beyond.
 - Objective 9:** Incorporate a train-the-trainer policy with ERP and other application allowing specialized support at the department level.
- Goal 3:** Define Department of Information Technology standards and procedures to maintain continuity and integrity of the system its use.
- Objective 10:** Define and document a working IT architecture.
 - Objective 11:** Define and document a Business Continuity Plan (BCP).
 - Objective 12:** Define and document a Security Policy.
 - Objective 13:** Define, document and implement a Disaster Recovery Policy (DRP).
- Goal 4:** Expand the capability and layout of the city and county web site.
- Objective 14:** Incorporate the use of existing and enhance web features and methodology.
 - Objective 15:** Design interaction with the users and general public.
 - Objective 16:** Link information inquiries to the help desk.
 - Objective 17:** Maintain and develop the website in-house.
- Goal 5:** Ensure the capability of systems in all departments be defined and evaluated.
- Objective 18:** Define a rotating system and application upgrades for all departments occurring over a predefined set of years.
 - Objective 19:** Replace all frame relay and dial-up accounts with optical fiber.
 - Objective 20:** Expand the technology to improve capability, efficiency, and expandability of the physical IT infrastructure within the IT department and throughout the entire city-county domain.
 - Objective 21:** Advance the integration of data and telecommunication by supporting both remote and wireless technology in a well-defined and secured manner.
 - Objective 22:** Design and develop an adequate alternate system sites supporting data and operations and ensuring the business function of the city and county is retained and maintained.

INFORMATION TECHNOLOGY DEPARTMENT
Performance Measures

<u>Workload Measures:</u>	FY '05	FY '06	FY '07
	Adopted Actual	Adopted Projected	Base
❑ Division reviews to be performed	15 0	15 0	15
❑ Application development project to be completed	N/A 0	N/A 0	10
❑ Application maintenance projects to be completed	N/A 0	N/A 0	N/A
❑ Trouble calls reported	N/A 0	N/A 0	6346
❑ Computer installations to be completed	400 0	400 0	N/A
❑ Computer moves to be completed	N/A 0	N/A 0	N/A
❑ Telephone adds, moves & changes to be completed	200 0	250 0	N/A
❑ Major telephone installation projects to be performed	N/A 0	N/A 0	N/A
❑ Major infrastructure projects to be performed	N/A 0	N/A 0	15
❑ Help Desk calls received	3,600 0	N/A 0	6346
❑ Work ticket requests	N/A 0	1,800 0	1,800
❑ PC's supported	694 0	694 0	1200
❑ Servers supported	20 0	23 0	54
❑ Telephone defined devices supported	N/A 0	1,200 0	1,200
❑ IT training hours provided	N/A 0	14,000 0	3000

Efficiency Measures:

❑ Development projects completed on time	N/A 0	N/A 0	4
❑ Maintenance projects completed on time	N/A 0	N/A 0	N/A
❑ Trouble calls handled in a timely manner	N/A 0	N/A 0	N/A
❑ Computer installations completed on time	N/A 0	N/A 0	N/A
❑ Telephone projects completed in time	N/A 0	N/A 0	N/A
❑ Major infrastructure projects completed on time	N/A 0	N/A 0	N/A
❑ Average PC install time	< 1 day 0	N/A 0	N/A
❑ Help Desk calls resolved while on the phone	2,700 0	N/A 0	N/A
❑ Reduction in average time to close a work ticket	N/A 0	10% 0	10%

Effectiveness Measures:

❑ Increase in the number of development projects	N/A 0	N/A N/A	N/A
❑ Decrease in the number of maintenance projects	N/A 0	N/A N/A	N/A
❑ Number of MOS Users	13 0	13 0	14
❑ Number of A+ Technicians	12 0	12 0	8
❑ Number of MCP Technicians	12 0	12 0	6

*N/A=No data or included in another line item.

INFORMATION TECHNOLOGY

DESCRIPTION

The IT department operates, administers, and maintains computing systems which service the information processing needs of the City and County. The Department administers and maintains the City and County integrated telephone system servicing the Judicial Building, Government Center, Central Square, City Public Works Compound, Transit, Local Law Enforcement Center, and Albany Dougherty Drug Unit. The Department administers and maintains the City and County government's converged voice and data network. The Department integrates and maintains City and County software applications. The Department plans and budgets for City and County information technology requirements in coordination with the City and County Departments.

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	637,410	864,736	839,119
OPERATING EXPENSE	458,982	230,604	314,680
CAPITAL OUTLAY	0	0	0
TOTAL	1,096,392	1,095,340	1,153,799
FULL TIME POSITIONS	14	14	14

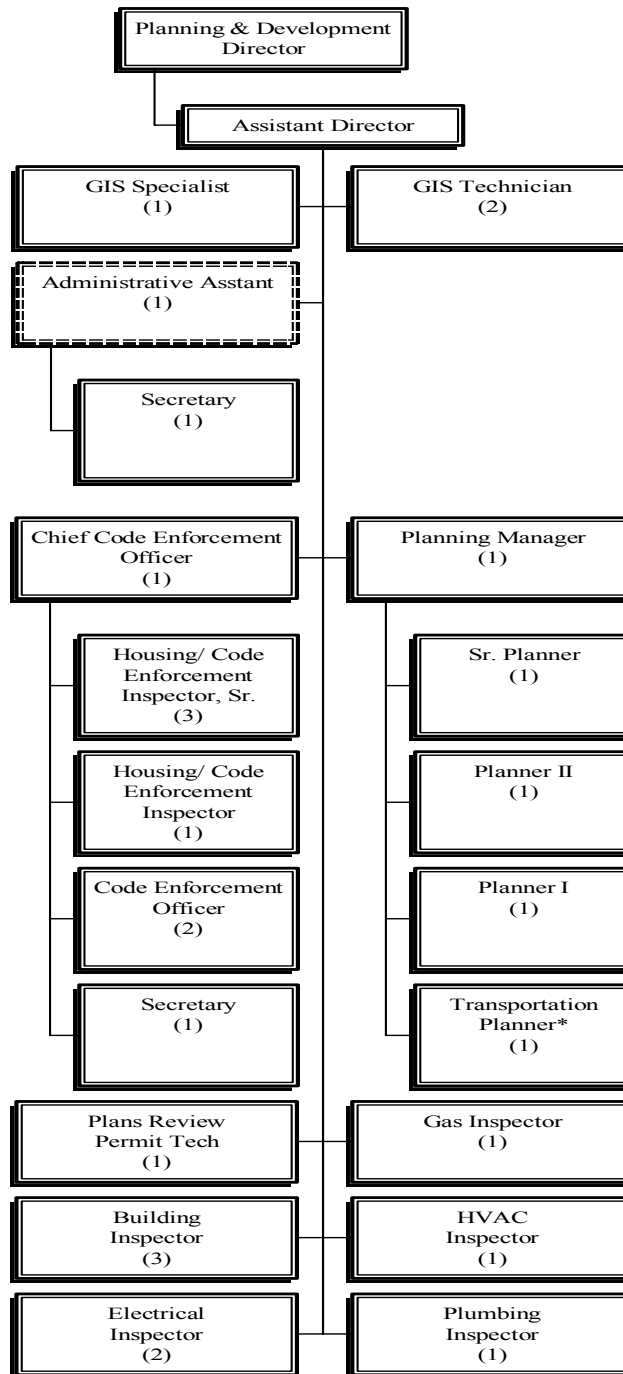
Class Title

Director of Information Technology	1	1	1
Project Manager, IT	0	1	1
Applications Support Manager	1	1	1
Operations Manager	0	1	1
Computer & Network Sys. Analyst	0	2	2
Systems Analyst/Programmer	0	1	0
Systems Analyst/Programmer Sr.	4	1	2
IT Systems Administrator	1	1	1
Telecommunications System Admin.	1	1	1
Computer & Network Systems Spec.	0	2	2
Computer & Network Sys. Data Asst.	0	1	1
Training and Development Manager	0	1	0
Tele/Data Comm. Serviceworker	1	0	0
Help Desk Technician	1	0	0
Communications Technician	1	0	0
Technical Support Manager	1	0	0
Local Area Network (LAN) Adm.	1	0	0
Administrative Secretary	1	0	1
TOTAL	14	14	14

INFORMATION TECHNOLOGY				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
1800.				
7110	Regular Wages	466,113	627,008	640,580
7130	Temporary Help	36,924	14,040	14,040
7210	W/C Insurance	1,918	2,206	1,838
7220	Tuition Reimbursement	1,500	0	1,500
7260	FICA Matching	35,481	48,994	50,078
7270	Pension Matching	41,236	55,751	57,012
7280	Insurance Matching	49,155	111,143	74,071
7285	LTD Insurance	5,083	5,594	0
7510	Professional Services	590	500	650
7512	Technical Services	42,502	41,506	51,000
7513	Administrative Services	73,867	0	0
7514	Contract Labor	11,862	3,000	4,000
7550	Communications	24,153	23,084	28,730
7570	Advertising	0	0	1,000
7600	Travel	9,377	5,500	10,000
7630	Train/Cont. Education	41,792	9,000	7,500
7700	Insurance	17,235	0	0
7870	Maint: Motor Equipment	2,601	2,000	3,000
7880	Maint: Mach/Imp/Tools	83,881	58,886	135,700
7990	Dues and Fees	3,472	3,300	3,335
8010	Supplies	22,098	11,500	10,000
8016	Small Equipment	84,411	21,471	19,000
8017	Printing & Binding	66	0	0
8018	Books & Subscriptions	5,653	1,500	2,000
8052	Rent	33,434	46,457	35,765
8110	Motor Fuel	1,208	1,400	1,400
8150	Food	782	1,500	1,600
	TOTAL, GENERAL FUND:	1,096,392	1,095,340	1,153,799

Planning & Development Services

Dept 21



* Grant Funded Position

PLANNING & DEVELOPMENT SERVICES

DESCRIPTION

The Planning and Development Services Department is comprised of four divisions: administration, zoning administration, development services and housing. Administration is responsible for assisting the public, providing staff support, collecting fees for building permits, preparation of special reports, processing special requests, budget preparation and maintaining local, state and federal grants. The zoning administration is responsible for all the planning, zoning, special approvals, mapping and maintenance of the Geographical Information System. The responsibility of the Development Services Division is to administer the development process, address code considerations that are essential to life safety through design, construction, operation, and maintenance of buildings, structures, and to provide assistance to the citizens with knowledge and understanding of state and local ordinances that effect their daily lives. All these actions require close interaction with the public, local, State, and Federal officials.

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	950,696	1,052,443	1,071,103
OPERATING EXPENSE	224,665	227,440	220,137
CAPITAL OUTLAY	0	0	0
TOTAL	1,175,361	1,279,883	1,291,240
FULL TIME POSITIONS	23	21	21

Class Title

Administrative Assistan	1	1	1
Administrative Secretary I	1	0	0
Code Enforcement Officer	1	0	0
Building Inspector	2	3	3
GIS Specialis	1	1	1
GIS Technician	2	2	2
Mechanical Inspector - Electri	2	2	2
Mechanical Inspector - Gas/HVAC	1	1	1
Mechanical Inspector - Plumbing	1	1	1
Mechanical Inspector - Plumbing/Ga	1	1	1
P & D Services Sr. Manager	1	1	1
Planner I	2	1	1
Planner II	1	1	1
Senior Planner	1	1	1
Planning Manager	1	1	1
Plans Review / Permit Techniciar	1	1	1
Secretary	1	0	0
Administrative Secretary, Sr	1	1	1
Development Services Manager	1	1	1
Transportation Planner*	0	1	1
TOTAL	23	21	21

* Administered in Grant Fund

PLANNING & DEVELOPMENT SERVICES				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
2100.				
7110	Regular Wages	715,054	756,334	804,021
7130	Temporary Help	0	0	13,520
7210	W/C Insurance	15,413	12,761	16,124
7220	Tuition Reimbursement	0	1,000	1,500
7230	Uniforms	2,214	3,000	3,335
7260	FICA Matching	52,568	57,633	62,542
7270	Pension Matching	63,460	67,051	71,558
7280	Insurance Matching	91,501	141,782	98,503
7285	LTD Insurance	10,487	12,882	0
7510	Professional Services	51,621	77,000	74,812
7550	Communications	9,492	12,000	6,709
7570	Advertising	8,225	8,000	8,508
7600	Travel	6,494	5,485	5,335
7630	Train/Cont. Education	5,260	4,500	4,678
7700	SAIP Insurance	25,809	0	0
7870	Maint: Motor Equipment	18,173	15,647	13,402
7880	Maint: Mach/Imp/Tools	16,107	15,500	11,393
7990	Dues and Fees	1,068	1,500	1,974
8009	Licenses	150	500	5,648
8010	Supplies	11,509	12,000	10,609
8016	Small Equipment	1,949	3,000	3,000
8017	Printing	3,061	2,658	4,775
8018	Books & Subscriptions	1,261	1,500	1,837
8052	Rent	54,482	54,482	54,482
8110	Motor Fuel	9,326	12,988	12,295
8150	Food	677	680	680
TOTAL, GENERAL FUND:		1,175,361	1,279,883	1,291,240

CODE ENFORCEMENT*DESCRIPTION*

The Code Enforcement Division is responsible for the life-safety, general health and welfare of the public within the boundaries of the City of Albany and Dougherty County as they relate to the construction, occupancy and maintenance of buildings, structures and property. This is accomplished by the enforcement of Georgia State adopted building codes, laws and the local ordinances of the City of Albany and Dougherty County. The primary duties will be the prevention, correction or abatement of violations of all applicable laws, codes and ordinances. All functions of this department require frequent communication and interaction with other local, state and federal officials.

MAJOR OBJECT OF EXPENDITURE	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	313,569	400,567	417,018
OPERATING EXPENSE	32,868	37,737	42,119
CAPITAL OUTLAY	0	0	0
TOTAL	346,437	438,304	459,137
FULL TIME POSITIONS	6	8	10

Class Title

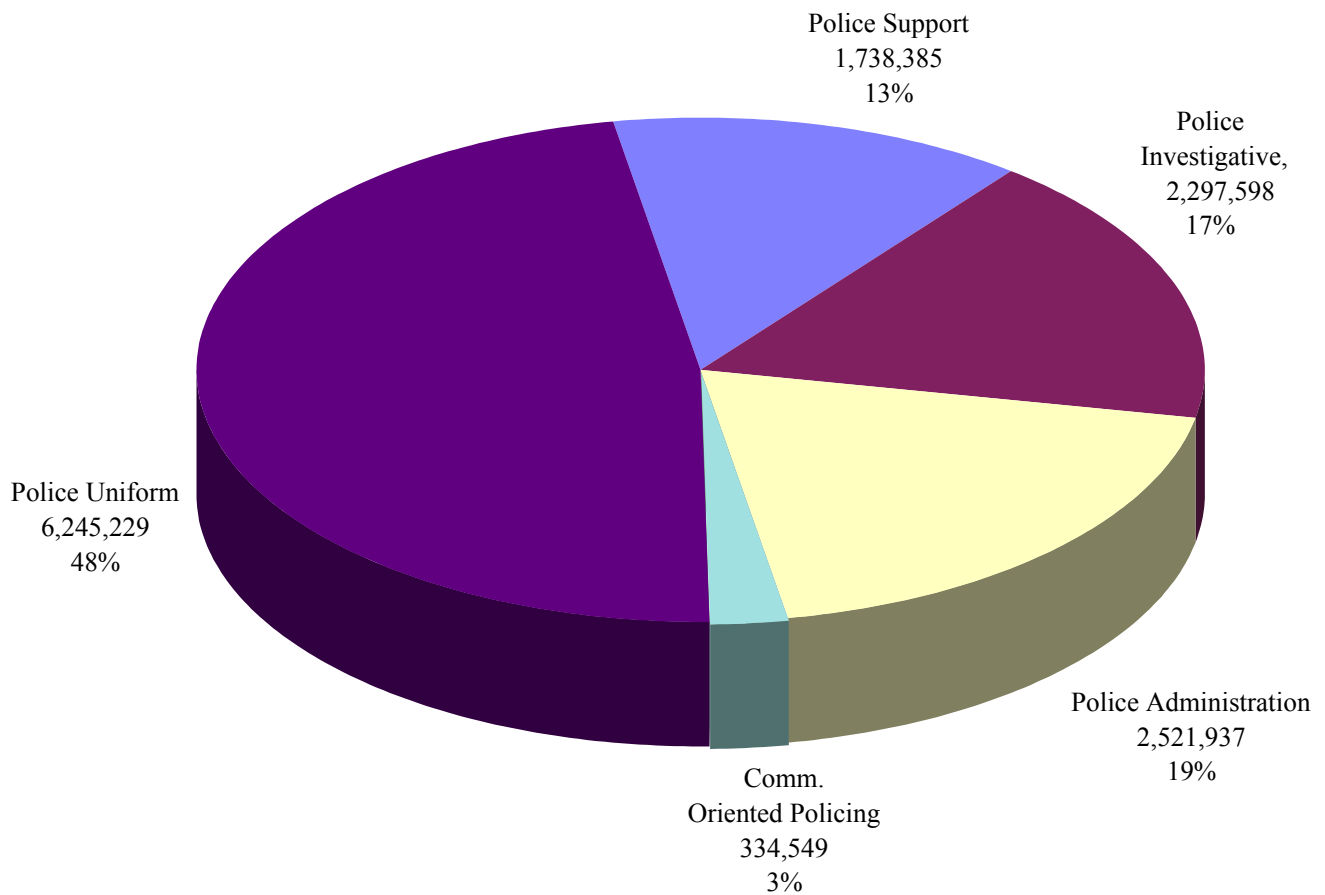
Chief Code Enforcement Officer	1	1	1
Code Enforcement Officer	0	2	* 4
Housing/Code Enforcement Inspector Sr	3	3	3
Housing/Code Enforcement Inspector	1	1	1
Secretary	1	1	1
TOTAL	6	8	10

* Two of the Code Enforcement Officer positions are paid for by the Solid Waste Enterprise Fund.

CODE ENFORCEMENT

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
2101				
7110	Regular Wages	227,269	287,499	302,937
7120	Overtime	993	1,500	950
7210	Insurance - W/C	11,581	12,561	11,981
7230	Uniforms	2,514	3,050	3,000
7260	FICA Matching	16,567	21,790	23,247
7270	Pension Contributions	20,314	25,354	27,046
7280	Insurance Matching	32,615	44,021	47,857
7285	LTD Insurance	1,715	4,792	0
7510	Purchased Professional Services	0	0	384
7550	Communications	8,053	7,100	9,000
7600	Travel	3,093	2,700	3,300
7630	Training and Development	1,630	2,700	2,100
7700	SAIP Insurance	757	0	0
7870	Maint: Motor Equipment	6,246	7,000	7,000
7880	Maint: Mach/Imp/Tools	506	1,000	3,335
7990	Dues and Fees	210	300	400
8009	Licenses	480	1,000	500
8010	Supplies	2,669	2,400	2,500
8016	Small Equipment	2,742	4,537	3,600
8017	Printing & Binding	881	2,000	2,000
8018	Books & Subscriptions	259	400	400
8110	Motor Fuel	5,343	6,600	7,600
	TOTAL, GENERAL FUND:	346,437	438,304	459,137

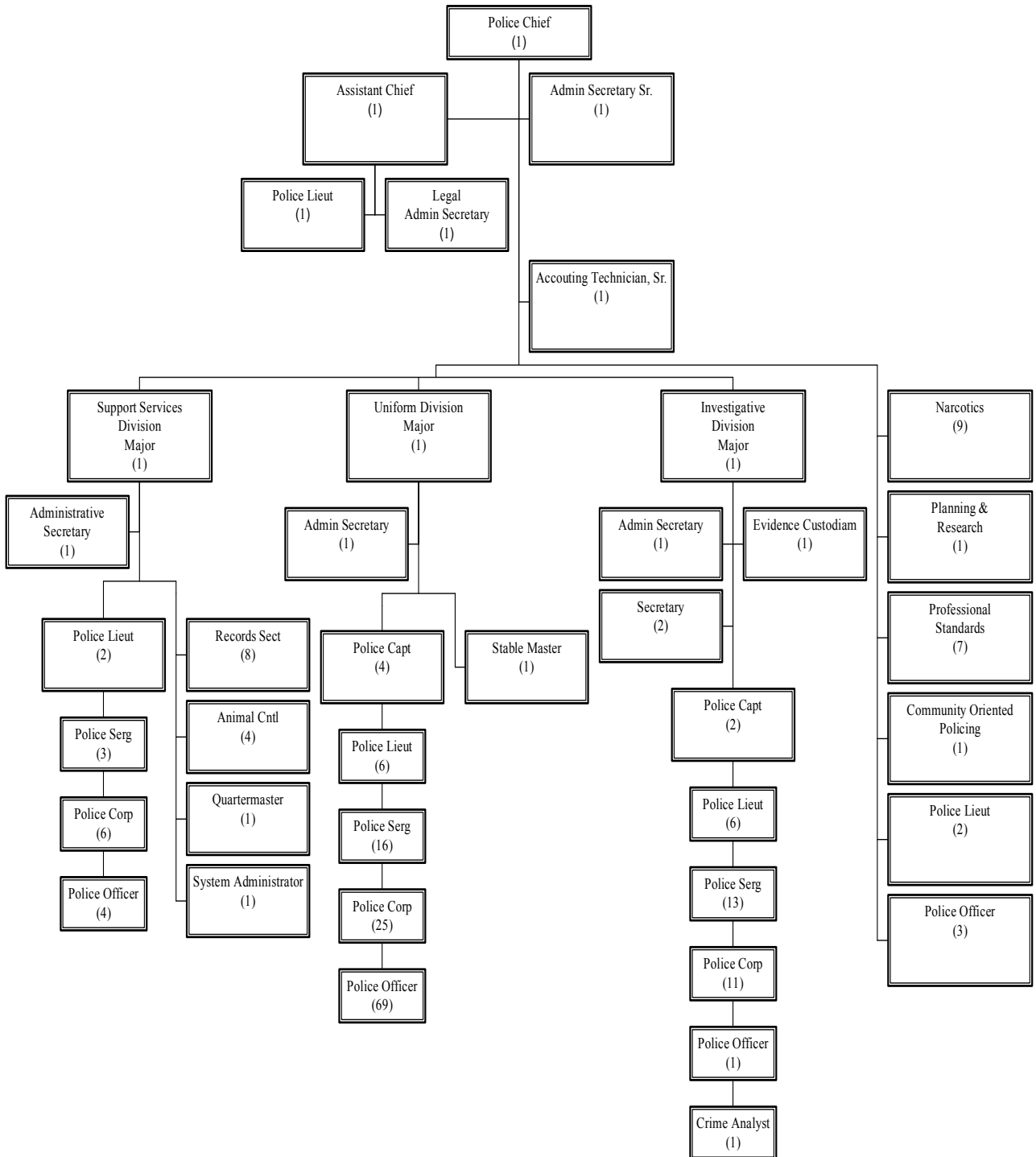
City of Albany
Adopted Budget
FY 2007
Police Department



Total Expenditures
\$13,137,698

Police Department

Dept 22



POLICE DEPARTMENTAL SUMMARY

DESCRIPTION

The Albany Police Department is responsible for safeguarding lives and property in the City of Albany. The Department is responsible for the enforcement of laws, prevention of crime, promotion of safety, education and implementation of programs to reduce crimes, to protect the innocent against deception, the weak against oppression or intimidation, and the peaceful against violence or disorder. In our endeavoring efforts to accomplish these mandates the Albany Police Department has embraced the philosophies of "Community Oriented Policing". The goal of Community Oriented Policing is the reduction of crime and disorder by carefully examining the characteristics of problems in the neighborhoods, and then applying appropriate problem-solving remedies. The "Community" for which a patrol officer is given responsibility is a small, well-defined geographical area. Beats are configured in a manner that preserves, as much as possible, the unique geographical and social characteristics of neighborhoods while still allowing efficient service. Effective community policing is generated by optimizing positive daily contacts between our citizens and the police. Assignment of officers to "Districts" enable them to work long term assignments in the same areas, thus becoming familiar figures to community members and enabling them to stay aware of the day-to-day working of their community.

MAJOR OBJECT OF EXPENDITURE	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	9,886,437	10,628,227	10,932,441
OPERATING EXPENSE	2,448,865	2,220,748	2,205,258
CAPITAL OUTLAY	0	0	0
TOTAL	12,335,302	12,848,975	13,137,699
FULL TIME POSITIONS	235	222	222

POLICE ADMINISTRATION

DESCRIPTION

The Administrative Division directs all police operations and provides guidance, leadership and integrity over all branches of the Police Department. This is done through the planning and coordination of all activities by the implementation of policy and procedures. The Administrative Division oversees all functions of budgetary matters and procedures. The Planning and Research Section provides up-to-date data and techniques used to plan the operation of the Police Department including the securing of various grant funds. The Office of Professional Standards is comprised of Internal Affairs, Recruitment and Training. The Recruitment Unit insures that candidates for the position of Police Officer are capable, knowledgeable and reflect the goals and objectives of the Police Department and the City of Albany. The Training Section acts as a facilitator and mentor, managing new recruits to insure proper training is provided to each officer hired. It is also responsible for providing updated and advanced in-service training to officers currently on the force. The Internal Affairs section protects the Police Department, the City of Albany, and the officers themselves through the development and enhancement of skills, knowledge, procedures and the constitutional rights afforded equally to all citizens of this community.

MAJOR OBJECT OF EXPENDITURE	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	1,238,111	1,503,637	1,628,760
OPERATING EXPENSE	1,495,682	893,589	893,177
CAPITAL OUTLAY	0	0	0
TOTAL	2,733,793	2,397,226	2,521,937
FULL TIME POSITIONS	25	27	29

Class Title

Police Chief	1	1	1
Assistant Police Chief	1	1	1
Police Major	1	1	1
Police Captain	2	2	2
Police Lieutenant	5	7	8
Police Sergeant	4	3	3
Police Corporal	2	2	5
Police Officer	2	1	0
Planning & Research Manager	1	1	1
Police Crime Analyst	1	1	0
Legal Administrative Secretary	0	0	1
Administrative Secretary, Sr.	1	1	1
Administrative Secretary	2	2	1
Accounting Technician, Sr.	1	1	1
Secretary	0	0	0
Facilities Maintenance Superintendent	0	1	1
Computer Systems Coordinator	1	1	1
Law Enforcement Center Custodian	0	1	1
TOTAL	25	27	29

POLICE ADMINISTRATION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
2201.				
7110	Regular Wages	897,065	1,093,273	1,198,620
7120	Overtime Wages	11,480	10,000	10,000
7130	Temporary Help	16,040	6,240	6,240
7210	W/C Insurance	29,905	34,155	28,791
7220	Tuition Reimbursement	1,500	3,000	3,000
7230	Uniforms	13,072	14,850	14,850
7260	FICA Matching	66,031	83,446	92,937
7270	Pension Matching	75,809	97,089	107,567
7280	Insurance Matching	119,512	143,345	166,755
7285	LTD Insurance Matching	7,697	18,239	0
7510	Professional Services	44,744	80,800	80,800
7512	Technical Services	187,232	196,981	196,981
7550	Communications	17,599	7,520	7,520
7570	Advertising	890	2,500	2,500
7600	Travel	1,314	6,888	6,888
7630	Training and Development	1,535	1,857	1,857
7700	Insurance	621,267	0	0
7860	Maint: Buildings	61,103	0	0
7870	Maint: Motor Equipment	11,064	10,000	10,000
7880	Maint: Mach/Imp/Tools	12,901	19,052	19,052
7900	Utilities	70	0	0
7980	Metro Drug Squad	112,356	112,353	112,353
7981	Dougherty County Jail	288,077	400,000	400,000
7990	Dues and Fees	2,101	2,840	2,840
7995	Contingency	0	500	500
8009	Licenses	22,400	25,750	25,750
8010	Supplies	7,348	15,160	15,160
8016	Small Equipment	(2,230)	0	0
8018	Books & Subscriptions	524	883	883
8052.01	Rent: Judicial Building	97,460	0	0
8110	Motor Fuel	6,646	9,412	9,000
8150	Food	1,281	1,093	1,093
	TOTAL, GENERAL FUND:	2,733,793	2,397,226	2,521,937

POLICE UNIFORM*DESCRIPTION*

The Uniform Division is the largest of the Four (4) divisions which comprise the Albany Police Department. It presently patrols four (4) districts, each with a Community Policing Center. The Uniform Division is committed to serving our community, to enhancing quality of life and to nurturing public trust by holding itself to the highest standards of performance and ethics. These officers are determined to serve as a deterrent to crime, develop relationships with community groups, residential and business organizations and promote an environment receptive to all who visit or live in our city. We embrace a Community Oriented Policing Philosophy and rely heavily upon community input and collaborative problem solving strategies. It is through this move of heightened community involvement in public safety matters that the Uniform Division will effectively address the future of policing and perception of crime in our city.

MAJOR OBJECT OF EXPENDITURE	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	5,237,022	5,560,442	5,589,033
OPERATING EXPENSE	594,177	668,613	656,196
CAPITAL OUTLAY	0	0	0
TOTAL	5,831,199	6,229,055	6,245,229
FULL TIME POSITIONS	132	126	123

Class Title

Police Major	1	1	1
Police Captain	4	4	4
Police Lieutenant	6	6	6
Police Sergeant	18	18	16
Police Corporal	36	31	25
Police Officer	64	63	69
Administrative Secretary	1	1	1
Secretary	1	1	0
Stable Master	1	1	1
TOTAL	132	126	123

POLICE UNIFORM

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
2202.				
7110	Regular Wages	3,372,707	3,655,599	3,869,353
7120	Overtime Wages	278,475	179,000	179,000
7130	Temporary Help	186,386	164,720	0
7210	W/C Insurance	160,807	176,377	153,642
7220	Tuition Reimbursement	13,235	10,500	10,500
7230	Uniforms	36,397	36,820	36,820
7260	FICA Matching	280,068	268,758	309,699
7270	Pension Matching	313,624	311,060	360,303
7280	Insurance Matching	552,142	717,215	669,716
7285	LTD Insurance Matching	43,181	40,393	0
7510	Professional Services	2,290	4,000	4,000
7512	Technical Services	3,196	3,000	3,000
7514	Contract Labor (Temporary)	1,580	0	0
7550	Communications	4,866	4,780	4,780
7630	Training and Development	(430)	0	0
7860	Maint: Buildings	263	0	0
7870	Maint: Motor Equipment	325,296	337,000	337,000
7880	Maint: Mach/Imp/Tools	2,533	7,228	7,228
7900	Utilities	3,628	0	0
7990	Dues and Fees	480	0	0
8010	Supplies	10,819	10,943	10,943
8016	Small Equipment	2,230	0	0
8018	Books & Subscriptions	245	245	245
8110	Motor Fuel	234,613	298,417	286,000
8150	Food	2,568	3,000	3,000
	TOTAL, GENERAL FUND:	5,831,199	6,229,055	6,245,229

POLICE SUPPORT SERVICES*DESCRIPTION*

The function of the Support Services Division includes the processing, maintenance, and retrieval of reports and criminal records in accordance with laws, ordinances, rules and regulations. It is responsible for the Police Department's "behind the scenes support", including the Records Section, Information Desk / Telephone Incident Reporting System (TIRS), System Automation and Security, GCIC / NCIC coordination and control, Quartermaster / Supply System, Vehicle Maintenance and the Animal Control Unit.

MAJOR OBJECT OF EXPENDITURE	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	1,408,646	1,459,636	1,500,559
OPERATING EXPENSE	199,828	238,625	237,827
CAPITAL OUTLAY	0	0	0
TOTAL	1,608,474	1,698,261	1,738,386
FULL TIME POSITIONS	33	31	31

Class Title

Police Major	1	1	1
Police Lieutenant	2	2	2
Police Sergeant	7	3	3
Police Corporal	6	6	6
Police Officer	3	5	4
Police Systems Administrator	1	1	1
Administrative Secretary	0	0	1
Police Records Supervisor	1	1	1
Animal Control Superintendent	1	1	1
Police Records Clerk	7	7	7
Animal Control Agent	3	3	3
Quartermaster	1	1	1
TOTAL	33	31	31

POLICE SUPPORT SERVICES

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
2203.				
7110	Regular Wages	924,460	935,813	1,022,637
7120	Overtime Wages	33,142	26,000	26,000
7130	Temporary Help	5,714	12,740	12,995
7210	W/C Insurance	30,544	29,233	18,563
7220	Tuition Reimbursement	1,091	1,000	1,000
7230	Uniforms	79,465	86,742	86,742
7260	FICA Matching	70,951	74,246	81,215
7270	Pension Matching	85,122	86,380	93,329
7280	Insurance Matching	167,556	196,997	158,078
7285	LTD Insurance Matching	10,601	10,485	0
7510	Professional Services	6,493	5,000	5,000
7550	Communications	10,661	9,169	9,169
7600	Travel	15,546	50,600	50,600
7630	Training and Development	22,947	17,700	17,700
7860	Maint: Buildings	10	0	0
7870	Maint: Motor Equipment	11,462	11,000	11,000
7880	Maint: Mach/Imp/Tools	4,537	7,475	7,475
7900	Utilities	2,455	0	0
7990	Dues and Fees	95	195	195
8010	Supplies	35,804	49,033	49,033
8016	Small Equipment	15,461	8,500	8,500
8017	Printing	40,754	43,663	43,663
8018	Books & Subscriptions	489	492	492
8020	Photography	14,857	12,500	12,500
8110	Motor Fuel	18,257	23,298	22,500
	TOTAL, GENERAL FUND:	1,608,474	1,698,261	1,738,386

POLICE INVESTIGATIVE*DESCRIPTION*

The primary function of the Investigative Division is to identify, investigate, and prosecute individuals or groups involved in crimes against persons or property and / or participants in organized crime. This is done through identification and collection of data and evidence, assembling facts, collection of information, interviewing of witnesses and suspects, engaging in the pursuit of leads and information, and through exchange of information with other police agencies. A close liaison with the other agencies involved in similar activities is maintained. We conduct security surveys and surveillance details. The Investigative Division assists in investigations when and wherever needed to maintain files of criminal activity and prosecute violators of all Federal, State and Local statutes. Included under this division are the Family Protection Unit, the Gang Task Force, the Polygraph Unit, the Special Detail Unit, the Forensics Section, the Property Management Section and the Domestic Violence Response Unit.

MAJOR OBJECT OF EXPENDITURE	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	1,972,313	2,062,433	2,172,105
OPERATING EXPENSE	111,213	127,356	125,493
CAPITAL OUTLAY	0	0	0
TOTAL	2,083,526	2,189,789	2,297,598
FULL TIME POSITION	45	38	39

Class Title

Police Major	1	1	1
Police Captain	2	2	2
Police Lieutenant	10	7	6
Police Sergeant	12	12	13
Police Corporal	13	12	11
Police Officer	3	0	1
Police Crime Analyst	0	0	1
Administrative Secretary	1	1	1
Secretary	2	2	2
Evidence Custodian	1	1	1
TOTAL	45	38	39

POLICE INVESTIGATIVE

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
2204.				
7110	Regular Wages	1,277,364	1,312,608	1,473,417
7120	Overtime Wages	112,496	80,000	80,000
7130	Temporary Help	17,565	31,325	31,325
7210	W/C Insurance	55,305	52,069	35,338
7220	Tuition Reimbursement	10,029	10,000	10,000
7230	Uniforms	29,018	35,317	35,317
7260	FICA Matching	104,129	108,496	121,233
7270	Pension Matching	123,208	123,448	138,254
7280	Insurance Matching	229,404	295,330	247,221
7285	LTD Insurance Matching	13,795	13,840	0
7510	Professional Services	122	0	0
7512	Technical Services	4,857	5,150	5,150
7550	Communications	6,053	10,354	10,354
7600	Travel	(26)	825	825
7630	Training and Development	85	275	275
7860	Maint: Buildings	27	0	0
7870	Maint: Motor Equipment	43,371	49,000	49,000
7880	Maint: Mach/Imp/Tools	2,736	6,222	6,222
7990	Dues and Fees	780	1,165	1,165
7995	Contingency	0	1,500	1,500
8010	Supplies	11,263	7,982	7,982
8018	Books & Subscriptions	489	520	520
8110	Motor Fuel	41,456	44,363	42,500
	TOTAL, GENERAL FUND:	2,083,526	2,189,789	2,297,598

POLICE BUILDINGS*DESCRIPTION*

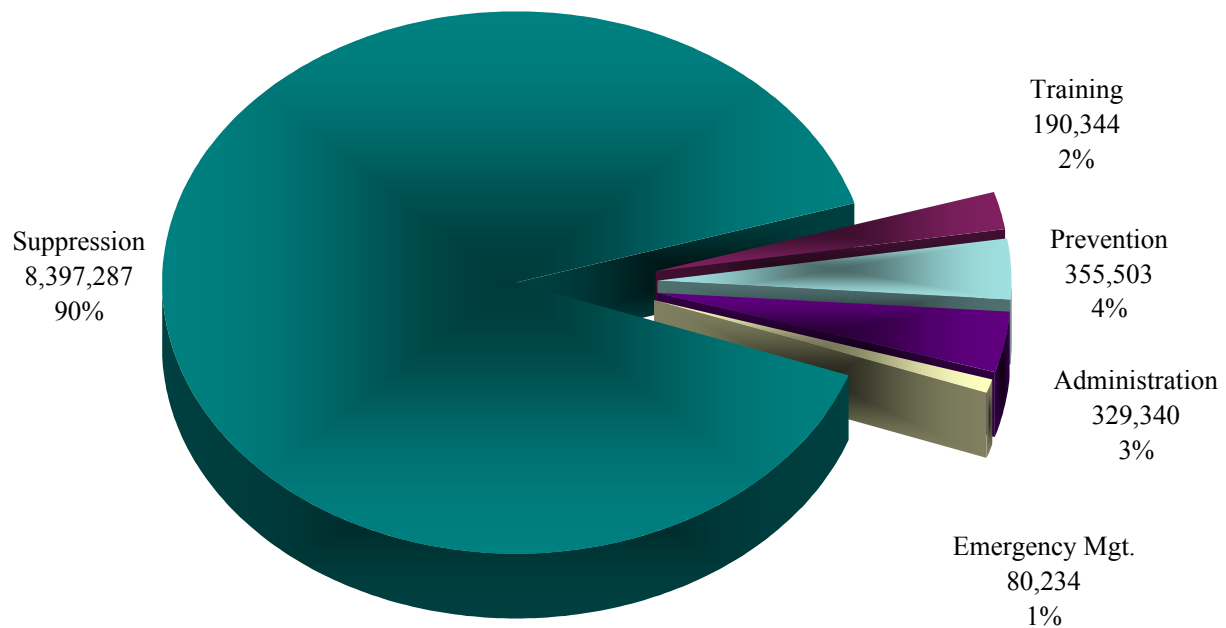
Having adopted the Community Oriented Policing philosophy the Albany Police Department operates four Community Policing Centers, which are strategically located within each of our four geographical Community Policing Districts. These centers give the citizens a sense of public safety presence within "their" communities and fosters positive relationships between them and their police department. The buildings serve a variety of purposes such as holding neighborhood watch meetings, town hall style meetings for City Commissioners, public access to needed law enforcement services as well as facilitating officers in the districts with functions that used to require them to commute to the main Police Department (report writing, telephone calls, investigations, etc.). Also included here are expenses for the operation of the Albany Police Department Law Enforcement Center, Mounted Patrol and Firearms Range facilities.

MAJOR OBJECT OF EXPENDITURE	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	30,345	42,079	41,984
OPERATING EXPENSE	47,965	292,565	292,565
CAPITAL OUTLAY	0	0	0
TOTAL	78,310	334,644	334,549
FULL TIME POSITIONS	0	0	0

POLICE BUILDINGS

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
2211.				
7110	Regular Wages	134	0	0
7130	Temporary Help	27,589	37,740	37,740
7210	W/C Insurance	501	1,452	1,357
7260	FICA Matching	2,121	2,887	2,887
7512	Technical Services	493	179	179
7550	Communications	15,171	21,036	21,036
7860	Maint: Buildings	2,304	93,680	93,680
7880	Maint: Mach/Imp/Tools	518	3,800	3,800
7900	Utilities	15,752	149,720	149,720
8009	Licenses	0	100	100
8010	Supplies	2,694	22,950	22,950
8018	Books & Subscriptions	978	1,100	1,100
8020	Photography	9	0	0
8050	Equipment Rental	43	0	0
8052	Rent	9,583	0	0
8150	Food	420	0	0
TOTAL, GENERAL FUND:		78,310	334,644	334,549

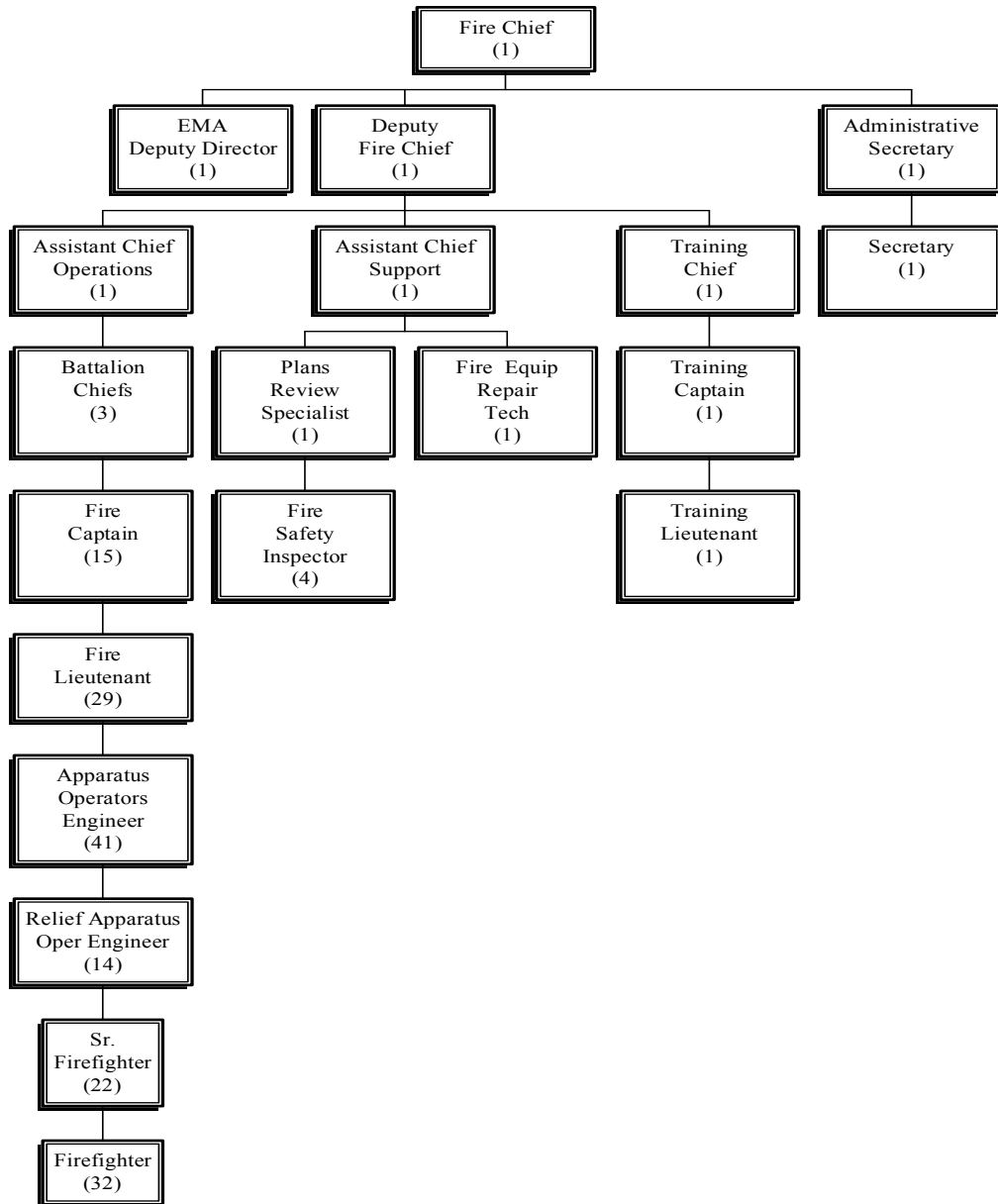
City of Albany
Adopted Budget
FY 2007
Fire Department



Total Expenditures
\$9,352,708

Fire Department

Dept 23



FIRE DEPARTMENTAL SUMMARY

DESCRIPTION

The Fire Department's primary function is to save lives and property by fighting and preventing fires through fire prevention efforts such as inspections, code enforcement, education, as well as arson investigation and prosecution. The Fire Department's responsibilities are defined in the City Charter and State Statutes. This department consists of six divisions - Administration, Fire Fighting, Fire Prevention, Fire Training, Automotive Shop, and Emergency Management, and operates eleven fire stations.

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	7,733,775	8,576,088	8,944,041
OPERATING EXPENSE	510,909	415,798	408,667
CAPITAL OUTLAY	0	0	0
TOTAL	8,244,684	8,991,886	9,352,708
FULL TIME POSITION(S)	172	172	172

PERFORMANCE MEASURES

See individual divisions for performance measures.

FIRE ADMINISTRATION**MISSION**

Under the direction of the Fire Chief, the Administrative Division of the Albany Fire Department, as required by the City Charter and Code of City Ordinances, directs the everyday operations of the department. This includes administration, personnel management, maintenance, repair purchasing, receiving, supply safety, and fiscal affairs management.

Goals and Objectives

Goal 1: Ensure that all Divisions of the Fire Department complete their goals and objectives in a timely manner.

Objective 1: Prepare a comprehensive budget in order to obtain the necessary resources to complete all goals of the department.

Goal 2: To obtain maximum team performance.

Objective 2: Develop a strong working rapport with other employees. Promote harmony within the department.

Goal 3: To become more resourceful to the department.

Objective 3: Avoid burdening management with administrative details. Keep accurate records and eliminate unnecessary paperwork.

Goal 4: Maximize the benefits of computer technology

Objective 4: Staying alert to new computer software. Making effective use of computer equipment

Performance Measures

	FY '05		FY '06		FY '07
<u>Workload Measures</u>	Adopted	Actual	Adopted	Projected	Base
☐ Departmental receiving and requisition reports	N/A	N/A	N/A	1,500	1,500
☐ Payroll processing	N/A	N/A	N/A	26	26
☐ Tours/Programs (Fire Safety)	N/A	N/A	N/A	300	300
☐ Number of hours required for new hire	N/A	N/A	N/A	N/A	0
☐ Number of hours required of workers' comp	N/A	N/A	N/A	N/A	0
☐ Number of telephone inquiries processed	N/A	N/A	N/A	2,000	2,000
☐ Number of walk-in customers assisted	N/A	N/A	N/A	500	500
<u>Effectiveness Measures</u>					
☐ High quality, quantity, and error free	N/A	N/A	N/A	100%	100%
<u>Effectiveness Measures</u>					
☐ Meet deadlines	N/A	N/A	N/A	100%	100%
☐ High productivity	N/A	N/A	N/A	95%	95%

FIRE ADMINISTRATION*DESCRIPTION*

Under the direction of the Fire Chief, the Administrative Division of the Albany Fire Department, as required by the City Charter and Code of the City Ordinances, directs the everyday operations of the department. This includes administration, personnel management, maintenance, repair, purchasing, receiving, supply, safety and fiscal affairs management.

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	273,142	317,426	296,100
OPERATING EXPENSE	207,252	64,599	33,240
CAPITAL OUTLAY	0	0	0
TOTAL	480,394	382,025	329,340
FULL TIME POSITIONS	5	5	5

Class Title

Deputy Fire Chief	1	1	1
Administrative Secretary, Sr.	1	1	1
Fire Equipment Repair Technician	1	1	1
Fire Chief	1	1	1
Secretary	1	1	1
TOTAL	5	5	5

FIRE ADMINISTRATION				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
2300.				
7110	Regular Wages	225,828	235,841	237,378
7210	W/C Insurance	2,314	1,871	2,587
7260	FICA Matching	17,047	17,860	18,159
7270	Pension Matching	15,736	20,781	21,127
7280	Insurance Matching	11,745	37,145	16,849
7285	LTD Insurance	473	3,928	0
7550	Communications	3,620	1,500	3,570
7600	Travel	2,242	1,373	3,650
7630	Train/Cont. Education	295	1,122	3,650
7700	Insurance	158,461	0	0
7870	Maint: Motor Equipment	26	0	0
7880	Maint: Mach/Imp/Tools	1,813	4,613	5,000
7990	Dues and Fees	0	500	500
8010	Supplies	1,706	2,500	3,570
8017	Printing	180	1,000	1,000
8018	Books & Subscriptions	251	0	0
8052	Rent	38,657	51,991	11,800
8150	Food	0	0	500
TOTAL, GENERAL FUND:		480,394	382,025	329,340

FIRE SUPPRESSION**MISSION**

To contribute to the overall mission of the Fire Department by responding to and mitigating all calls for service in Albany/Dougherty County in a timely and effective manner.

Goals and Objectives

Goal 1: Achieve minimum response times.

Objective 1: Respond to calls in corporate city limits in 5 minutes or less. Respond to calls outside city limits in 12 minutes or less.

Goal 2: Inspect all fire hydrants in Albany/Dougherty County for serviceability.

Objective 2: Inspect and test 3500 fire hydrants annually.

Performance Measures

	FY '05		FY '06		FY '07
<u>Workload Measures</u>	Adopted	Actual	Adopted	Projected	Base
❑ Respond to calls inside city limits	3,100	N/A	3,100	3,300	3,300
❑ Respond to calls outside city limits	400	N/A	400	500	500
❑ Inspect and test fire hydrants	3,600	N/A	3,600	3,600	3,600
<u>Effectiveness Measures</u>					
❑ Calls under 5 minutes	70%	N/A	72%	80%	80%
❑ Members completing (hours)	99%	N/A	99%	99%	99%
❑ Hydrants tested	100%	N/A	100%	100%	100%
❑ Contain fire damage to room of origin	80%	N/A	80%	85%	85%

FIRE SUPPRESSION*DESCRIPTION*

The firefighting division performs the very visible function of fire suppression, rescue and related services within the City of Albany and the rest of the County as provided for by contract. The mandates for these functions fall within the provisions of the City Charter, the Code of City Ordinances and OCGA, title 25-12. These duties are accomplished from ten fire stations utilizing one hundred sixty six assigned personnel.

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	7,087,388	7,856,258	8,072,691
OPERATING EXPENSE	275,610	326,486	324,597
CAPITAL OUTLAY	0	0	0
TOTAL	7,362,998	8,182,744	8,397,288
FULL TIME POSITIONS	159	159	157

Class Title

Apparatus Operator Engineer	34	32	40
Battalion Chief - 56	3	3	3
Fire Captain	16	15	15
Fire Lieutenant	23	25	28
Firefighter	48	40	39
Senior Firefighter	17	27	18
Relief Apparatus Oper. Engineer	18	17	13
Assistant Chief Operations*			1
TOTAL	159	159	157

Created by closing firefighter position in 2301*

2301 was reduced by two additional firefighter positions that were transferred to 2302 and 230.

FIRE SUPPRESSION				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
2301.				
7110	Regular Wages	4,690,114	5,188,943	5,322,618
7120	Overtime Wages	438,356	445,000	613,941
7210	W/C Insurance	132,579	167,658	108,999
7220	Tuition	140	1,500	1,500
7230	Uniforms	55,776	70,000	70,000
7260	FICA Matching	371,385	426,726	454,147
7270	Pension Matching	446,003	456,883	528,354
7280	Insurance Matching	889,209	1,099,548	973,132
7285	LTD Insurance Matching	63,826	0	0
7510	Professional Services	24,430	20,047	31,490
7550	Communications	4,838	6,500	11,300
7600	Travel	493	0	0
7630	Train/Cont. Education	225	0	0
7860	Maint: Buildings	11,652	8,500	11,000
7870	Maint: Motor Equipment	72,545	82,174	78,932
7880	Maint: Mach/Imp/Tools	14,825	13,452	10,000
7900	Utilities	84,583	89,000	84,200
8010	Supplies	14,309	16,500	14,500
8016	Small Equipment	960	14,984	10,175
8017	Printing	787	1,219	1,000
8018	Books & Subscriptions	407	265	0
8030	Janitorial Supplies	0	1,400	2,000
8060	Laundry	8,609	8,000	10,000
8110	Motor Fuel	36,948	64,445	60,000
TOTAL, GENERAL FUND:		7,362,998	8,182,744	8,397,288

FIRE PREVENTION**MISSION**

Provide for a fire safe environment for our citizens and visitors who live, work, and shop in Albany/Dougherty County.

Goals and Objectives

Goal 1: Provide for a fire safe environment for our citizens to live, work, and shop.

Objective 1: Perform fire safety inspections.

Goal 2: Educate the citizens of Dougherty County on fire safety.

Objective 2: Provide fire safety training to the citizens of Albany/Dougherty County.

Goal 3: Reduce arson fires in Dougherty County.

Objective 3: To aggressively investigate all suspicious fires in Dougherty County.

Goal 4: Increase the overall effectiveness of fire prevention personnel by providing educational opportunities.

Objective 4: Providing 40 hours of continuing education for each employee.

Performance Measures

	FY '05	FY '06	FY '07
<u>Workload Measures</u>	Adopted Actual	Adopted Projected	Base
❑ Perform annual inspections	2,800 N/A	3,000 4,000	4,000
❑ Perform business licenses inspections	325 N/A	300 400	400
❑ Perform plans review	300 N/A	300 400	400
❑ Number of kids attending fire prevention	10,114 N/A	10,114 10,200	10,200
<u>Efficiency Measures</u>			
❑ Number of Arson Arrests	15 N/A	12 15	15
<u>Effectiveness Measures</u>			
❑ Percentage of employees completing 40 hrs of outside training	100% N/A	100% 100%	100%

FIRE PREVENTION*DESCRIPTION*

This division has the overall responsibility for administering/conducting annual fire safety compliance inspections in each business in Albany/Dougherty County; additionally, its personnel performs all fire/life safety compliance inspections on new business licensing, new construction and renovations, to include plans review of all new construction. The division is responsible for investigating all fires of suspicious, incendiary or undetermined fires with a high dollar loss or fatality. Division personnel are also responsible for fire safety education to all the citizens of Albany/Dougherty County.

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	267,075	240,271	338,002
OPERATING EXPENSE	5,078	8,678	17,500
CAPITAL OUTLAY	0	0	0
TOTAL	272,153	248,949	355,502
FULL TIME POSITIONS	5	5	6

Class Title

Assisstant Chief -Support*	0	0	1
Plans Review Specialist	1	1	1
Fire Safety Inspector	4	4	4
TOTAL	5	5	6

*Created position by closing firefighter position in 2301

FIRE PREVENTION				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
2302.				
7110	Regular Wages	195,360	171,572	253,630
7120	Overtime Wages	780	4,500	4,500
7210	W/C Insurance	9,114	9,260	8,509
7260	FICA Matching	14,448	13,288	19,747
7270	Pension Matching	16,948	15,060	22,974
7280	Insurance Matching	28,283	26,591	28,642
7285	LTD Insurance Matching	2,142	0	0
7550	Communcations	804	1,500	1,500
7870	Maint: Motor Equipment	18	0	0
7880	Maint: Mach/Imp/Tools	5	500	500
7900	Utilities	59	0	0
7990	Dues & Fees	25	0	0
8010	Supplies	3,463	4,000	8,000
8016	Small Equipment	0	0	5,000
8017	Printing	0	1,678	1,500
8018	Books & Subscriptions	703	1,000	1,000
TOTAL, GENERAL FUND:		272,153	248,949	355,502

FIRE TRAINING**MISSION**

The Albany Fire Department Training Division is committed to contribute to the over all mission of the Fire Department by the planned and systematic development, implementation and delivery of training programs and drills and to insure the effectiveness and competence of all suppression division members.

Goals and Objectives

Goal 1: Meet all state-mandated training requirements.

Objective 1: 120 in-service training hours per person annually.

Goal 2: Meet all 150 mandated training requirements.

Objective 2: 240 hours in-service training hours per individual annually.
Conduct eight 3-hour company drills annually.

Performance Measures

	FY '05		FY '06		FY '07
<u>Workload Measures</u>	Adopted	Actual	Adopted	Projected	Base
❑ Total in-service hours State required (per firefighter)	20,200	N/A	20,200	20,200	20,200
❑ Total in-service hours ISO required (per firefighter)	40,400	N/A	40,400	40,400	40,400
❑ Total drill hours ISO required (per firefighter)	3,825	N/A	3,825	3,825	3,825
<u>Effectiveness Measures</u>					
❑ Members completing (% of hours)	100	N/A	100	100	100
❑ Members completing (% of hours)	100	N/A	100	100	100
❑ Members completing drill hours (%)	100	N/A	100	100	100

FIRE TRAINING*DESCRIPTION*

This division provides planned course content and direction for the on-going study of fire fighting responsibilities. The responsibility of training new recruits for fire fighting, rescue functions and other related tasks, as well as providing direction for increased skills and abilities through knowledge for suppression personnel is assigned to the Training Division. Testing, evaluating, and recommendations of all new hires and promotions within the department. Records and reports on all department training activities.

Major Object of Expenditure	Actual 2004/2005	Adopted 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	55,025	109,741	184,944
OPERATING EXPENSE	2,314	4,600	5,400
CAPITAL OUTLAY	0	0	0
TOTAL	57,338	114,341	190,344
FULL TIME POSITIONS	2	2	3

Class Title

Fire Captain	1	1	1
Fire Lieutenant	1	1	1
Training Chief*			1
TOTAL	2	2	3

Created position by closing firefighter position in 2301*

FIRE TRAINING				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	ADOPTED 2005/2006	ADOPTED 2006/2007
2303.				
7110	Regular Wages	38,800	76,636	145,297
7120	Overtime	69	0	0
7210	W/C Insurance	1,006	929	930
7260	FICA Matching	2,761	5,817	11,115
7270	Pension Matching	3,453	6,768	12,931
7280	Insurance Matching	8,314	18,295	14,670
7285	LTD Insurance Matching	622	1,296	0
7550	Communications	166	1,500	1,500
7870	Maint: Motor Equipment	74	0	0
7880	Maint: Mach/Imp/Tools	0	300	300
7900	Utilities	594	800	800
8010	Supplies	1,342	1,500	1,500
8017	Printing	138	500	500
8018	Books and Subscriptions	0	0	800
TOTAL, GENERAL FUND:		57,338	114,341	190,344

FIRE EMERGENCY MANAGEMENT**MISSION**

The Albany Fire Department Emergency Management Division is committed to improving the quality of life for the City of Albany residents and visitors by protecting lives and property through an active program in disaster mitigation, preparedness, and response and recovery.

Goals and Objectives

Goal 1: Ensure that all city and county departments continuously review and update emergency procedures for disaster preparedness and response.

Objective 1: To review and update local city and county departmental emergency operating procedures and identify possible weak points through the use of drills and exercises.

Goal 2: To reach the citizens of Albany and Dougherty County by providing quality emergency preparedness programs in an effort to reduce the loss of lives and property.

Objective 2: To provide emergency preparedness programs to local civic, fraternal and women's clubs and/or organizations.

Goal 4: Update and maintain the community database on hazardous materials that are shipped, stored, or manufactured in Albany/Dougherty County.

Objective 4: Update and maintain the hazardous materials inventories of local businesses and industries through the use of required state and federal reports.

Performance Measures

<u>Workload Measures</u>	FY '05		FY '06		FY '07
	Adopted	Actual	Adopted	Projected	Base
❑ Weather awareness program (man hours)	100	N/A	100	100	100
❑ Family protection program	24	N/A	24	24	24
❑ Rescue training class (hours)	42	N/A	40	40	40
❑ Disaster exercise (man hours)	1,100	N/A	1,000	1,000	1,000
❑ Update facility survey (hours)	40	N/A	40	40	40
❑ Plan Development	1	N/A	1	1	1
❑ Professional Development Training (man hours)	72	N/A	100	100	100

Effectiveness Measures

❑ Develop Terrorism Annex	1	N/A	1	0	1
❑ Pre-Disaster Mitigation Plan	1	N/A	1	1	1

FIRE/EMERGENCY MANAGEMENT*DESCRIPTION*

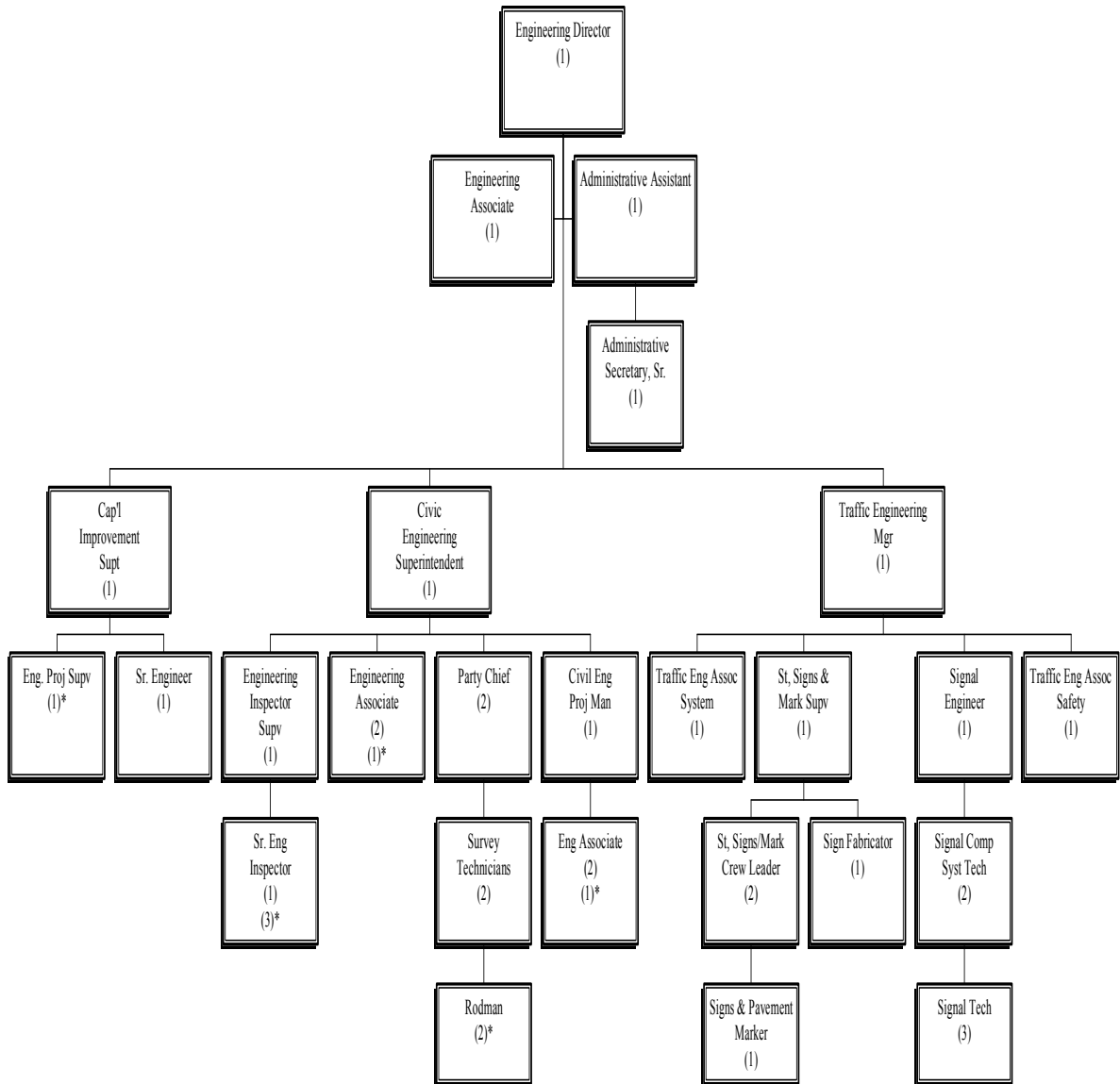
The Emergency Management organization has the responsibility for the development and continuous review and update of plans designed to provide for the continuity of local government prior to and/or during times of high stress, emergencies, or disasters. This responsibility includes (without limitation): the necessary coordination, training, resources and guidelines needed to enable the city and county departments, volunteers or other agencies to operate as a total organization during periods of high stress or emergency/disaster situations and support such operations with manpower, supplies and equipment as economically as possible.

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	51,145	52,392	52,304
OPERATING EXPENSE	20,655	11,435	27,930
CAPITAL OUTLAY	0	0	0
TOTAL	71,800	63,827	80,234
FULL TIME POSITIONS	1	1	1
<u>Class Title</u>			
Emergency Management Deputy Director	1	1	1
TOTAL	1	1	1

FIRE/EMERGENCY MANAGEMENT				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
2305.				
7110	Regular Wages	43,009	44,606	44,485
7210	W/C Insurance	163	159	144
7260	FICA Matching	3,287	3,367	3,403
7270	Pension Matching	3,818	3,917	3,959
7280	Insurance Matching	129	343	313
7285	LTD Insurance Matching	738	746	0
7550	Communications	2,910	2,000	9,130
7870	Maint: Motor Equipment	2,999	0	0
7880	Maint: Mach/Imp/Tools	13,227	3,279	13,200
7990	Dues and Fees	0	500	500
8010	Supplies	1,320	1,500	1,500
8016	Small Equipment	0	600	600
8017	Printing	0	400	0
8110	Motor Fuel	162	2,956	2,000
8150	Food	36	200	1,000
TOTAL, GENERAL FUND:		71,800	64,573	80,234

Engineering Department

Dept 24



* Positions funded by SPLOST

ENGINEERING DEPARTMENT**MISSION**

To provide design, inspection and project management services for the citizens of Albany and other city departments (particularly Public Works) to maintain and improve the city's infrastructure; to provide SPLOST expenditure tracking; and to develop maximum traffic and pedestrian safety with minimum congestion on streets and highways in Albany/Dougherty County for the benefit of the public.

Goals and Objectives

Goal 1: To provide sound engineering design for SPLOST projects (storm drainage and alley paving); to provide technical support to other city departments; to respond to requests from the public concerning drainage problems and engineering issues; and to perform administrative services in coordinating use of SPLOST funds.

Objective 1: To provide continuous flow of design plans and specifications for construction by contractors and city forces.

Objective 2: To assist departments with meeting technical goals in a cost- effective manner and to enable their operations to be minimally affected.

Objective 3: To provide SPLOST expenditure tracking.

Goal 2: To improve the city's infrastructure by promoting thorough and consistent review of developmental site plans; and to maintain safe and effective standards of construction throughout the city.

Objective 1: To review site plans and respond to Planning & Development requests for engineering review.

Objective 2: To provide timely and consistent inspection of all city roads, storm and sanitary sewers and other infrastructure projects.

Goal 3: Ongoing installation and maintenance programs for all traffic control devices, roadway markings and street name signs throughout the city and county to ensure safety for both motorists and pedestrians.

Objective 1: Respond to calls concerning malfunction of signals or problems with traffic signs as quickly as feasible along with performing routine maintenance on all traffic control devices throughout the city and county twice each year.

Objective 2: Install new traffic signals as needed and maintain timings on all signals to insure they are properly coordinated for effective traffic flow.

Objective 3: Lower the accident rate per 100 million vehicle miles to under 500.

ENGINEERING DEPARTMENT**Performance Measures**

	FY '05		FY '06		FY '07
	Adopted	Actual	Adopted	Projected	Base
<u>Workload Measures</u>					
❑ Provide plans and specifications for alleys	5	5	5	5	6
❑ Provide Plans & Specs for Sales Tax IV, Holloway Storm Drainage, NPDES Phase I and II	1	0	1	0	1
❑ Project Management of EDA grant	0	0	0	0	2
❑ Project Management of Sales Tax III Storm Drainage projects	2	0	7	7	0
❑ Project Management of Capital Development Projects (above ground)	0	10	0	8	9
❑ Administration of Sales Tax Projects	0	20	0	10	11
❑ Requests for Service processed	200	261	300	275	300
❑ Signs/Pavement Markings installed/maintained including roadway miles striped	58,000	62,533	50,000	55,000	50,000
❑ Signs fabricated	1500	2400	1500	2000	1500
❑ Traffic sign service calls	200	517	300	381	350
❑ Traffic signal service calls	600	961	700	750	700
❑ Traffic signal installations	1	0	3	1	1
❑ Project Management of Transportation Projects	0	11	0	19	20

Efficiency Measures

❑ Response to citizen requests/inspection of sites and Public Works' requests for assistance within 24 hours	24	30	24	30	30
❑ Trouble call response – traffic signals/signs (percentage within 30 min.)	90/80	90/78	90/80	90/75	90/80
❑ Response to citizen requests (traffic) % w/in 1 wk.	45	35	45	45	45
❑ Complete site plan review (average response time in days)	10	8	10	10	10
❑ Submit Contract Documents for Agency review (percentage of times agency deadlines met)	100%	100%	100%	100%	100%
❑ Inspection of traffic control devices to meet standards set by MUTCD (times per year)	2	2	2	2	2
❑ Project contracts/no more than 1 change order (%)	85	85	85	85	80
❑ Projects/no claims filed against contractor (%)	100	100	100	100	100
❑ Projects/no liquidation damages charged (%)	100	100	100	100	100
❑ Projects completed within schedule established (%)	100	100	100	100	100

Effectiveness Measures

❑ Providing plans for alley construction (million)	\$1	0	\$1	\$1.2	\$1
❑ Providing plans to maintain a steady flow of construction projects funded by Sales Tax III & IV/EPA/General Fund/Transit (million)	\$8	\$8	\$2	\$2	\$2
❑ Maintenance of acceptable Level of Service for our community (of 46 signalized intersections, 43 equal level "C" or above)	level "C" min	43	level "C" min	43	level "C" min
❑ Accident rate per 100 million vehicle miles	under >500	486.50	under >500	522.20	under >500

ENGINEERING*DESCRIPTION*

The Engineering Department Civil and Project Management Divisions have the responsibility for providing the necessary design, inspection and project management for the City of Albany. The department is an information repository for Albany's existing infrastructure to be utilized by the private sector for future development and by the City forces for maintenance. This department provides a vital function by providing information about the infrastructures to guide and help promote development without causing undue financial or physical hardship on the taxpayers. This is accomplished by carefully reviewing, approving and inspecting development projects to ensure compliance with local, state, and federal laws, as well as sound engineering principles. The Engineering Department Traffic Division is responsible for installation and maintenance of all traffic control devices together with conducting studies for implementing necessary modifications to improve the flow of traffic. This department also coordinates activities with the utility companies, the GA D.O.T., Dougherty County, state and federal agencies, and other engineers relative to long range planning.

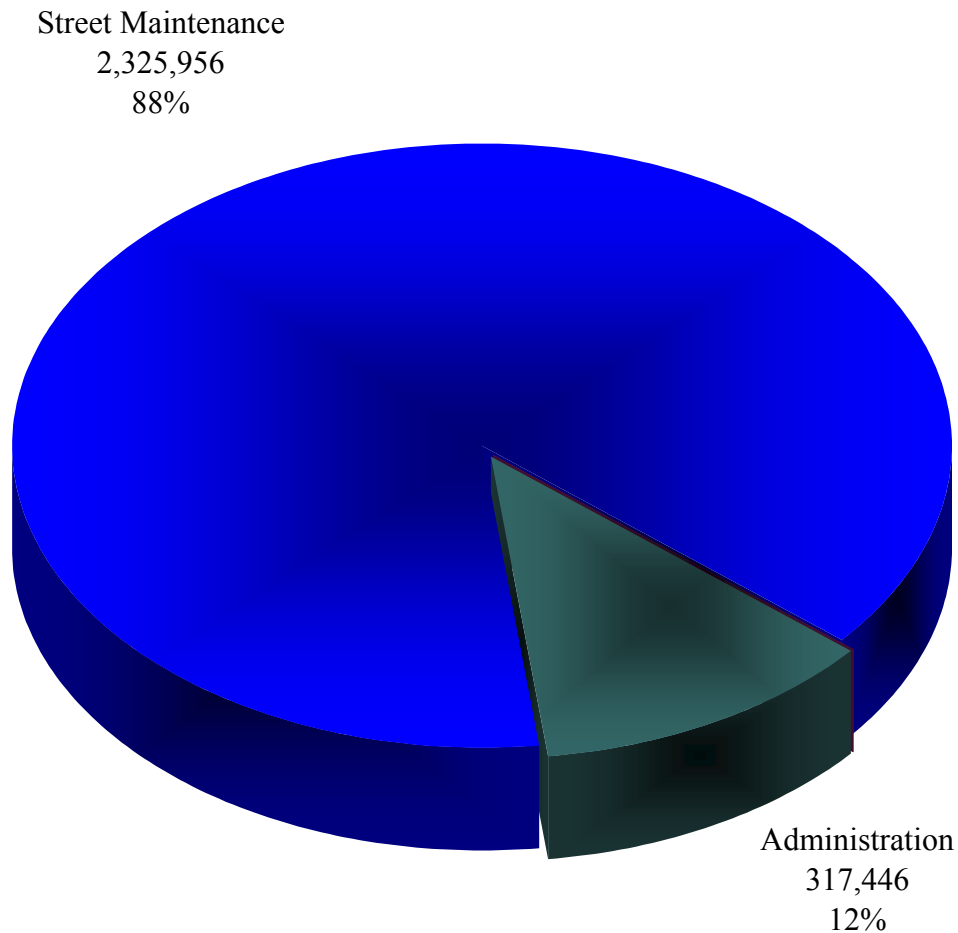
Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	1,590,523	1,559,892	1,630,278
OPERATING EXPENSE	1,705,500	1,478,401	1,449,520
CAPITAL OUTLAY	0	0	0
TOTAL	3,296,023	3,038,293	3,079,798
FULL TIME POSITIONS	32	31	31

Class Title

Administrative Assistant	1	1	1
Traffic Engineering Manager	1	1	1
Signs & Pavement Marker	1	1	1
Sign Fabricator	1	1	1
Signal Computer System Technician	2	2	2
Engineering Associate	7	7	6
Signal Technician	3	3	3
St/Signs/Mark Crew Leader	2	2	2
St/Signs & Mark Supervisor	1	1	1
Director of Engineering	1	1	1
Signal Engineer	1	1	1
Administrative Secretary Sr	1	1	1
Assistant Director, Engineering	1	0	0
Surveying Technician	2	2	2
Engineering Inspection Supervisor	1	1	1
Party Chief	2	2	2
Engineering Inspector, Sr.	1	1	1
Senior Engineer	1	1	1
Capital Development Supt.	0	1	1
Civil Eng. Superintendent	1	1	1
Civil Engineering Projects Manager	1	0	1
TOTAL	32	31	31

ENGINEERING				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
2400				
7110	Regular Wages	1,096,131	1,059,842	1,137,983
7120	Overtime Wages	29,370	18,000	18,000
7130	Temporary Help	35,389	36,000	36,000
7210	W/C Insurance	45,955	45,835	41,807
7220	Tuition Reimbursement	0	500	500
7230	Uniforms	9,988	10,000	10,000
7260	FICA Matching	83,153	84,209	91,187
7270	Pension Matching	99,935	94,774	102,883
7280	Insurance Matching	178,463	192,964	191,918
7285	LTD Insurance Matching	12,138	17,768	0
7510	Professional Services	90	750	2,000
7512	Technical Services (Surveys, DP)	3,645	4,000	4,000
7514	Contract Labor	0	0	500
7550	Communications	26,687	25,000	25,000
7570	Advertising	990	1,000	1,000
7600	Travel	5,713	5,630	6,000
7630	Train/Cont. Education	4,443	13,220	7,000
7700	Insurance	75,150	0	0
7860	Maint: Buildings	1,302	1,500	1,500
7870	Maint: Motor Equipment	51,526	45,900	50,000
7880	Maint: Mach/Imp/Tools	23,503	30,000	25,000
7900	Utilities	7,279	6,500	6,500
7910	Street Lights	1,261,417	1,105,450	1,105,450
7990	Dues and Fees	1,652	1,700	1,700
8009	Licenses (CDL, CPA, Etc.)	150	400	400
8010	Supplies	111,985	75,000	75,000
8016	Small Equipment	6,513	12,000	15,000
8017	Printing (Not Std Forms)	886	1,500	1,500
8018	Books and Subscriptions	932	1,200	1,000
8020	Photography	28	700	200
8030	Janitorial Supplies	0	0	300
8050	Equipmental Rental	378	300	200
8052	Rent	87,040	99,531	89,370
8110	Motor Fuel	32,828	46,020	30,000
8150	Food	1,365	1,100	900
	TOTAL, GENERAL FUND:	3,296,023	3,038,293	3,079,798

City Of Albany
Adopted Budget
FY 2007
Public Works Department
(General Operations)



Total Expenditures
\$2,643,402

PUBLIC WORKS DEPARTMENTAL SUMMARY

DESCRIPTION

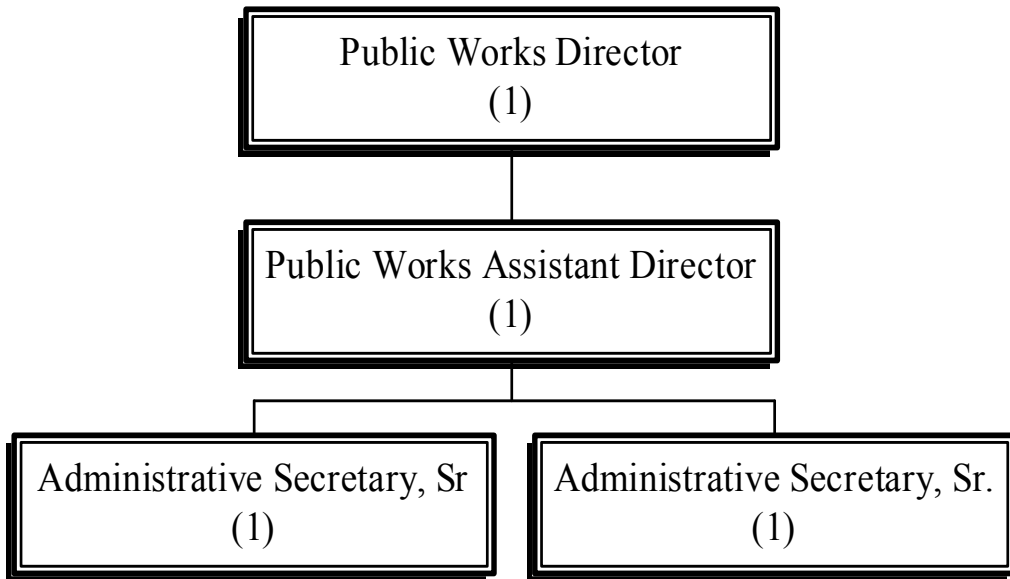
The Public Works Department consists of four (4) General Fund Divisions and two (2) Enterprise Fund Divisions. The Enterprise Divisions are budgeted separately. The General Fund Divisions are Public Works Administration, Street Maintenance, Storm Drainage, and Storm Stations.

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	1,915,963	1,671,846	1,778,620
OPERATING EXPENSE	733,563	702,643	864,782
CAPITAL OUTLAY	0	0	0
TOTAL	2,649,526	2,374,489	2,643,402
FULL TIME POSITIONS	58	41	41

PERFORMANCE MEASURES

See individual divisions for performance measures.

Public Works - Administration
Dept 30



PUBLIC WORKS DEPARTMENT/ADMINISTRATION DIVISION

MISSION

To meet the needs of the Public by providing a safe, quality service, and to provide general overall administrative support to all Public Works divisions. We will instill a sense of pride in our work and a commitment to excellence in the method and delivery of service to our customers.

Goals and Objectives

Goal 1: To establish and maintain an excellent level of Customer Service.

“Service Is the LifeBlood Of Any Organization, Everything Flows From It and Is Nourished By It. Customer Service Is Not A Department ... It’s An ATTITUDE.”

Objective 1: Rapid Response

Objective 2: Quality Service Delivery

Objective 3: Turning complaints into compliments

Goal 2: Be proactive in the PREVENTION of Accidents

Objective 1: To lower the rate of Personal Injuries

Objective 2: To lower the rate of Vehicular Incidents

Objective 3: To lower the rate of Property Damage.

PUBLIC WORKS DEPARTMENT/ADMINISTRATION DIVISION**Performance Measures**

<u>Workload Measures:</u>	FY '05		FY '06		FY '07
	Adopted	Actual	Adopted	Projected	Base
❑ Number of Work Orders generated from distribution to completion (Int./Ext.)	16,350	14,774	15,900	15,674	16,125
❑ CMO Requests	20	77	32	50	26
❑ Customer Service Initiative W/O Tracking Report	52	52	52	52	52
❑ Personal Injury/Vehicular Accident/Property Damage Tracking Report	12	12	12	12	12

Efficiency Measures:

❑ Total Department W/O Closed (Int./Ext)	16,300	14,618	15,700	15,539	16,000
❑ Total Department W/O Open	50	156	150	118	100
❑ Number of Customers Called Back	3,100	4,600	4,000	3,900	3,550
❑ Number Unable to Contact	1,550	1,796	1,550	1,632	1,550
❑ Number Satisfied Customers	3,000	4,550	3,970	3,840	3,485
❑ Number Dissatisfied Customers	150	27	27	50	88

Effectiveness Measures:

❑ Percentage of W/O Closed (Int./Ext.)	99%	99%	99%	99%	99%
❑ Percentage of Customer Callbacks	19%	36%	28%	27%	23%
❑ Percentage Satisfied Customers	97%	99%	99%	98%	98%
❑ Percentage Dissatisfied Customers	4%	1%	1%	2%	2%

Efficiency/Effectiveness Measures:

❑ Total Department W/O Closed External	8,200	10,259	10,300	9,586	9,250
❑ Total Do Not Call Back (DNC)	4,200	5,048	5,230	4,826	4,715
❑ Total Actual Dept. External W/O's	4,000	5,211	5,070	4,760	4,535
❑ Number of Customers Called Back	3,700	2,912	3,300	3,304	3,500
❑ Percentage of Customer Callbacks	92%	56%	65%	71%	78%

PUBLIC WORKS ADMINISTRATION

DESCRIPTION

The Administration Division provides general overall administrative support to all Public Works Divisions. This division prepares and coordinates correspondence, maintains files, and personnel records. In addition, this division coordinates the department's training program, safety program, awards program, and oversees the preparation of accident and/or injury reports and maintains all pertinent documentation. This division receives the vast majority of incoming phone calls and directs them to the appropriate personnel. The division also provides mail delivery service and general errand service as well as ordering of supplies and materials as required. The division coordinates with local utility companies to insure utilities are located as required for all departmental maintenance and construction work.

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	236,297	197,399	263,115
OPERATING EXPENSE	46,435	41,804	54,331
CAPITAL OUTLAY	0	0	0
TOTAL	282,732	239,203	317,446
FULL TIME POSITION	7	5	4

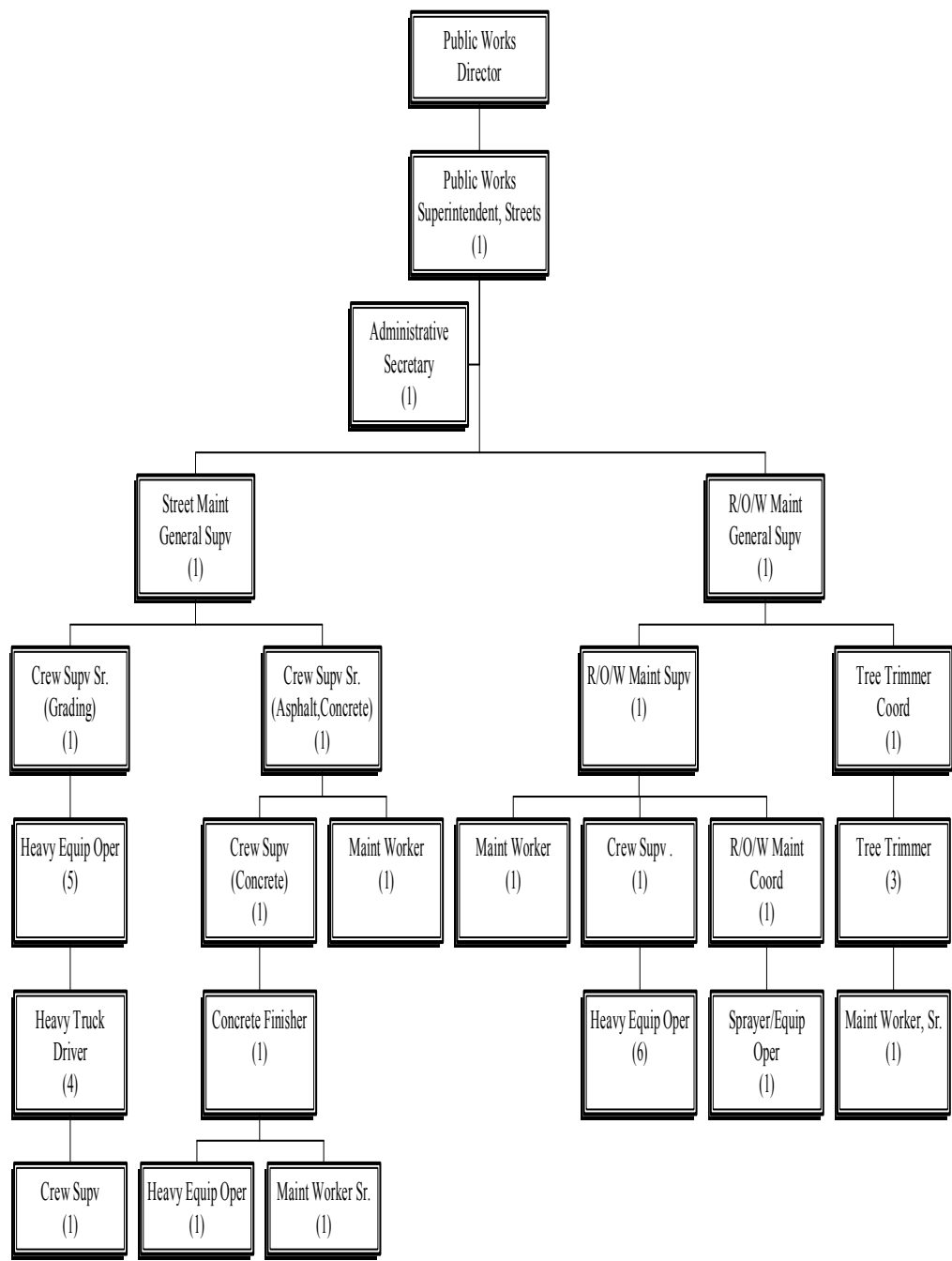
<u>Class Title</u>			
Administrative Secretary, Sr	1	1	2
Customer Service Coordinator - PW	2	2	0
Courier	1	0	0
Public Works Director	1	1	1
Projects Administrator	1	0	0
Assistant to Public Works Director	1	1	1
TOTAL	7	5	4

*Assistant to Public Works Director
Salary charged to 3409

PUBLIC WORKS ADMINISTRATION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
3000.				
7110	Regular Wages	176,156	145,056	185,985
7120	Overtime Wages	188	500	500
7210	W/C Insurance	6,075	4,744	4,865
7230	Uniforms	82	0	400
7260	FICA Matching	13,030	10,908	14,266
7270	Pension Matching	15,156	12,648	16,597
7280	Insurance Matching	24,302	22,276	40,502
7285	LTD Insurance Matching	1,309	1,267	0
7510	Professional Services	418	500	580
7550	Communications	4,431	5,000	5,500
7600.01	Travel/Safety	0	1,000	1,000
7630	Train/Cont. Education	190	0	0
7700	Insurance	7,151	0	0
7860	Maint: Buildings	7,922	7,500	7,500
7870	Maint: Motor Equipment	1,692	2,500	3,300
7880	Maint: Mach/Imp/Tools	4,924	4,000	6,500
7900	Utilities	7,529	9,000	9,000
7990	Dues and Fees	409	400	1,000
8009	Licenses	1,732	1,400	1,125
8010	Supplies	2,823	3,000	6,122
8016	Small Equipment	1,766	1,500	4,500
8017	Printing & Binding	50	100	300
8018	Books & Subscriptions	376	200	400
8030	Janitorial Supplies	2,461	3,204	3,204
8110.01	Motor Fuel	2,189	2,000	3,800
8150	Food	372	500	500
	TOTAL, GENERAL FUND:	282,732	239,203	317,446

Public Works - Street Maintenance
Dept 33



PUBLIC WORKS/STREET MAINTENANCE - SUMMARY

DESCRIPTION

The responsibility of the Street Division is to assure proper maintenance and construction of streets, alleys, sidewalks and other City property such as parks, ball fields, etc. This division is also responsible for sidepark and R.O.W. maintenance, including mowing and herbicide application. Other functions include: street installation, street and alley paving, including base preparation and asphalt placement. The division handles tree maintenance and removal, concrete construction, holding pond maintenance and driveway installations. In FY 99, this department has been broken down into several divisions which consist of Administration, Right-of-Way, Sweeping, Asphalt/Concrete, Grading/Construction, and Tree Maintenance.

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	1,679,666	1,474,447	1,515,505
OPERATING EXPENSE	687,128	660,839	810,451
CAPITAL OUTLAY	0	0	0
TOTAL	2,366,794	2,135,286	2,325,956
FULL TIME POSITIONS	51	36	37

PERFORMANCE MEASURES

See individual divisions for performance measures.

PUBLIC WORKS DEPARTMENT / STREET MAINTENANCE DIVISION**MISSION**

To provide for the citizens of Albany paved streets and sidewalks that are safe and defect free; driving lanes that provide a clean all-weather surface; to maintain rights of ways, unpaved streets and alleys passable and free of uncontrolled vegetation; and a network of city-owned trees that are routinely trimmed and maintained for safety and aesthetics.

Goals and Objectives

Goal 1: To provide a superior level of customer service.

Objective 1: Respond to customer complaints within 24 hours

Objective 2: Reduce the number of repeat complaints by 25%

Goal 2: Reduce the potential for accidents, injuries and related litigation by keeping potholes, road defects, sidewalks and utility cuts repaired in a timely manner.

Objective 3: Respond to emergency defect notification within 4 hours

Respond to priority complaints within 24 hours

Objective 4: Repair 100% of the potholes within 2 working days of customer complaint.

Objective 5: Install sidewalks by the City Commission

Goal 3: To improve the condition and appearance of city owned and maintained alleys.

Objective 6: Develop innovative programs with non-traditional manpower to augment existing work force.

Objective 7: Develop alley rehabilitation program for alleys not slated for paving under the SPLOST Alley Paving Program.

Objective 8: Install storm sewer and pave alleys designated as high maintenance or drainage problems.

Goal 4: To improve the condition and appearance of City-owned rights of way and side parks.

Objective 9: Reduce undesirable weeds and improve service delivery of side park and ROW mechanical mowing.

Objective 10: Improve service delivery of Tree Maintenance Section as it relates to tree trimming and defective tree removal.

PUBLIC WORKS DEPARTMENT / STREET MAINTENANCE DIVISION**Performance Measures**

<u>Workload Measures</u>	FY '05	FY '06	FY '07
	Adopted	Actual	Adopted
		Projected	Base
❑ Number of citizen Request	2,000	0	2,000
❑ Number of repeat citizen complaints	3	0	3
❑ Number of accidents related to defects in pavement, sidewalks, ROW, etc.	3	0	3
❑ Number of pothole repairs	1,000	0	1,000
❑ Number of alleys cleared	500	0	500
❑ Number of sidewalk sites repaired	162	0	162
❑ Number of new sidewalk sites installed under SPLOST IV	5	0	5
❑ Utility cuts repaired	200	0	200
❑ ROW mowed (in acres)	5,850	0	5,850
❑ Number of trees trimmed	800	0	800
❑ Number of handicap ramps installed for ADA	50	0	50

Efficiency Measures

❑ Avg. time (hours) spent per citizen complaint	2.5	0	2.5	2.5
❑ Cost per pothole repaired	\$30	\$0	\$30	\$30
❑ Cost per alley cleared	\$925	\$0	\$925	\$925
❑ Cost per alley repaired	\$800	\$0	\$800	\$800
❑ Cost per utility cut repaired	\$400	\$0	\$400	\$400
❑ Cost per sidewalk repaired	\$300	\$0	\$300	\$300
❑ Cost per acre ROW mowed	\$600	\$0	\$600	\$600
❑ Cost per block of trees trimmed	\$1,650	\$0	\$1,600	\$1,600

Effectiveness Measures

❑ Percentage of citizen complaints resolved within 24 hrs.	100	0	100	0
❑ Percentage of potholes repaired within 2 working days	100	0	100	0
❑ Percentage of repeat customer complaints	1	0	1	0
❑ Percentage of high maintenance alleys	15	0	15	0
❑ Percentage of damaged sidewalks	75	0	75	0
❑ Percentage of City trees trimmed	1	0	1	0

STREET ADMINISTRATION

DESCRIPTION

This administration section of the Street Maintenance Division is responsible for supervising all aspects of the Street Maintenance Division, while assisting other divisions within Public Works.

Major Object of Expenditure	Actual 2004/2006	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	113,964	143,868	132,766
OPERATING EXPENSE	131,793	29,833	55,102
CAPITAL OUTLAY	0	0	0
TOTAL	245,757	173,701	187,868
FULL TIME POSITION	2	1	2
<u>Class Title</u>			
Administrative Secretary	1	0	1
PW Superintendent, Street	1	1	1
TOTAL	2	1	2

STREET ADMINISTRATION				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
3300.				
7110	Regular Wages	77,309	85,364	86,052
7120	Overtime Wages	14	500	500
7130	Temporary Help	838	0	0
7210	W/C Insurance	5,880	3,621	4,802
7220	Tuition Reimbursement	1,500	1,500	1,500
7230	Uniforms	316	17,085	17,085
7260	FICA Matching	5,582	6,569	6,621
7270	Pension Matching	6,898	7,643	7,703
7280	Insurance Matching	11,434	16,738	8,503
7285	LTD Insurance Matching	4,193	4,849	0
7510	Purchased Professional Services	22,862	1,000	1,500
7512	Tech. Svcs (Surveys, DP)	18	0	0
7550	Communications	2,561	6,000	6,000
7630	Training and Development	0	0	500
7700	Insurance	93,394	0	0
7860	Maint: Buildings	576	0	25,500
7870	Maint: Motor Equipment	1,042	2,226	626
7880	Maint: Mach/Imp/Tools	913	300	2,600
7900	Utilities	7,200	11,533	12,000
7990	Dues and Fees	164	254	254
8009	Licenses	85	1,000	1,000
8010	Supplies	1,500	1,170	1,700
8017	Printing	0	49	65
8020	Photography	0	0	200
8110	Motor Fuel	1,136	2,506	2,757
8150	Food	342	3,795	400
	TOTAL, GENERAL FUND:	245,757	173,701	187,868

STREET MAINTENANCE - RIGHT OF WAY

DESCRIPTION

The Right-of-Way Maintenance unit is responsible for herbicide application, mowing and grassing (when applicable) of all rights of way, sideparks, holding ponds, and City maintained ditches within the City. The unit also provides litter control of downtown area and major routes throughout the City with full-time employees and community service workers. The ROW maintenance unit also participates in numerous unfunded projects and requests such as Keep Albany-Dougherty Beautiful Cleanup Events, barricades, traffic control, and cleanup for Christmas Parade, Commission requests for cleanup and beautification of various areas, etc.

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	297,785	453,717	466,006
OPERATING EXPENSE	201,951	294,818	389,400
CAPITAL OUTLAY	0	0	0
TOTAL	499,737	748,535	855,406
FULL TIME POSITION	14	12	12

Class Title

Heavy Equipment Operator	5	6	6
*Litter Control Coordinator	1	0	0
R/O/W Maintenance Supervisor	1	1	1
R/O/W Maintenance Coordinator	1	1	1
Sprayer/Equipment Operator	1	1	1
*Maintenance Worker Sr	2	0	0
Crew Supervisor	1	1	1
PW General Supervisor	1	1	1
Maintenance Worker	1	1	1
TOTAL	14	12	12

STREET MAINTENANCE - RIGHT OF WAY				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
3301.				
7110	Regular Wages	203,873	306,663	331,194
7120	Overtime Wages	3,307	3,000	3,000
7130	Temporary Help	83	0	0
7210	W/C Insurance	12,972	13,079	14,474
7230	Uniforms	2,811	0	0
7260	FICA Matching	15,065	23,598	25,566
7270	Pension Matching	18,422	27,455	29,743
7280	Insurance Matching	41,253	75,370	62,029
7285	LTD Insurance Matching	2,193	4,552	0
7510	Purchased Professional Services	247	0	0
7512	Tech. Svcs. (Survey, DP)	58	0	0
7550	Comunnications	652	0	0
7630	Train/Cont. Education	35	0	500
7870	Maint: Motor Equipment	100,485	134,368	167,960
7880	Maint: Mach/Imp/Tools	32,125	34,250	35,000
7900	Utilities	544	0	0
7995	Contingency	0	0	50,000
8010	Supplies	43,745	82,360	82,360
8016	Small Equipment	935	1,500	1,500
8017	Printing	30	14	0
8110	Motor Fuel	23,096	42,326	52,080
	TOTAL, GENERAL FUND:	501,930	748,535	855,406

STREET MAINTENANCE - ASPHALT/CONCRETE*DESCRIPTION*

The primary duties of the Asphalt crew include pothole repairs, asphalt overlays, and shoulder repairs on paved streets. The concrete crews excavate and repair utility. These crews also handle new street, sidewalk, curb, gutter and driveway installation and maintenance. The concrete and asphalt crews also participate in street and alley paving and other special projects.

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	241,516	281,107	304,676
OPERATING EXPENSE	41,501	72,758	75,465
CAPITAL OUTLAY	0	0	0
TOTAL	283,018	353,865	380,141
FULL TIME POSITIONS	6	7	7

Class Title

Concrete Finisher	1	1	1
Heavy Equipment Operator	1	1	1
PW General Supervisor	1	1	1
Maintenance Worker	1	1	1
Crew Supervisor Sr.	1	1	1
Crew Supervisor	1	1	1
Maintenance Worker, Sr.	0	1	1
TOTAL	6	7	7

STREET MAINTENANCE - ASPHALT/CONCRETE				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
3303.				
7110	Regular Wages	158,512	191,545	202,854
7120	Overtime Wages	508	1,000	1,000
7130	Temporary Help	91	0	0
7210	W/C Insurance	13,445	13,266	15,641
7230	Uniforms	2,388	0	0
7260	FICA Matching	11,883	14,638	15,595
7270	Pension Matching	14,634	17,032	18,143
7280	Insurance Matching	38,420	40,551	51,443
7285	LTD Insurance Matching	1,637	3,075	0
7510	Professional Services	225	1,000	1,500
7512	Tech. Svcs. (Survey, DP)	80	0	0
7550	Communications	85	0	0
7870	Maint: Motor Equipment	21,167	25,082	30,098
7880	Maint: Mach/Imp/Tools	429	1,000	1,000
7900	Utilities	719	0	0
8009	Licenses	35	0	0
8010	Supplies	17,486	21,283	27,667
8012	Supplies: Driveways	(2,582)	0	0
8050	Rental of Equipment	0	200	200
8110	Motor Fuel	3,857	24,193	15,000
TOTAL, GENERAL FUND:		283,018	353,865	380,141

STREET MAINTENANCE - GRADING/CONSTRUCTION*DESCRIPTION*

The Grading/Construction Section is responsible for the construction and maintenance of dirt alleys, ditches, holding ponds, shoulders and easements within the city. This section maintains and installs driveways and storm pipes. This section provides a key support role for the entire local government with loaders, dump trucks, motor graders, dozers, and other equipment.

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	359,407	431,048	434,717
OPERATING EXPENSE	155,172	218,208	244,388
CAPITAL OUTLAY	0	0	0
TOTAL	514,579	649,256	679,105
FULL TIME POSITION	12	11	11

Class Title

Heavy Equipment Operator	6	5	5
Heavy Truck Operator	3	4	4
Crew Supervisor	2	1	1
Crew Supervisor, Sr.	1	1	1
TOTAL	12	11	11

STREET MAINTENANCE - GRADING/CONSTRUCTION				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
3304.				
7110	Regular Wages	252,166	299,858	310,350
7120	Overtime Wages	1,628	3,000	3,000
7210	W/C Insurance	14,544	13,578	15,255
7230	Uniforms	2,561	0	0
7260	FICA Matching	18,393	23,077	23,971
7270	Pension Matching	22,738	26,583	27,888
7280	Insurance Matching	45,783	60,468	54,253
7285	LTD Insurance Matching	1,593	4,484	0
7510	Professional Services	176	1,000	1,500
7512	Tech. Svcs. (Survey, DP)	40	0	0
7550	Communications	54	0	0
7860	Maint: Buildings	45	0	0
7870	Maint: Motor Equipment	110,305	123,451	123,451
7880	Maint: Mach/Imp/Tools	555	1,400	1,400
7900	Utilities	911	0	0
8010	Supplies	19,367	29,715	51,704
8012	Supplies: Driveways	(100)	0	0
8017	Printing	510	140	140
8110	Motor Fuel	23,309	62,502	66,193
	TOTAL, GENERAL FUND:	514,578	649,256	679,105

STREET MAINTENANCE -TREE MAINTENANCE

DESCRIPTION

The Tree Maintenance section is responsible for the maintenance of trees on city property, including street and alley right of ways, parks, holding ponds, recreation sites and cemetery. The type of work done by this section consists of tree trimming, tree removal, doctoring and stump removal. This section is also responsible for maintaining the city's Urban Tree Inventory, contributes to the enforcement and implementation of the City Tree Ordinance, work as a liaison with the Keep Albany/Dougherty Beautiful to answer tree related concerns of this community and plan all tree planting work. The functions and responsibilities shall also include the planning and implementation of all tree planting work and also landscape enhancement throughout Albany to include designated gateways, special projects, parks, and other high visibility areas.

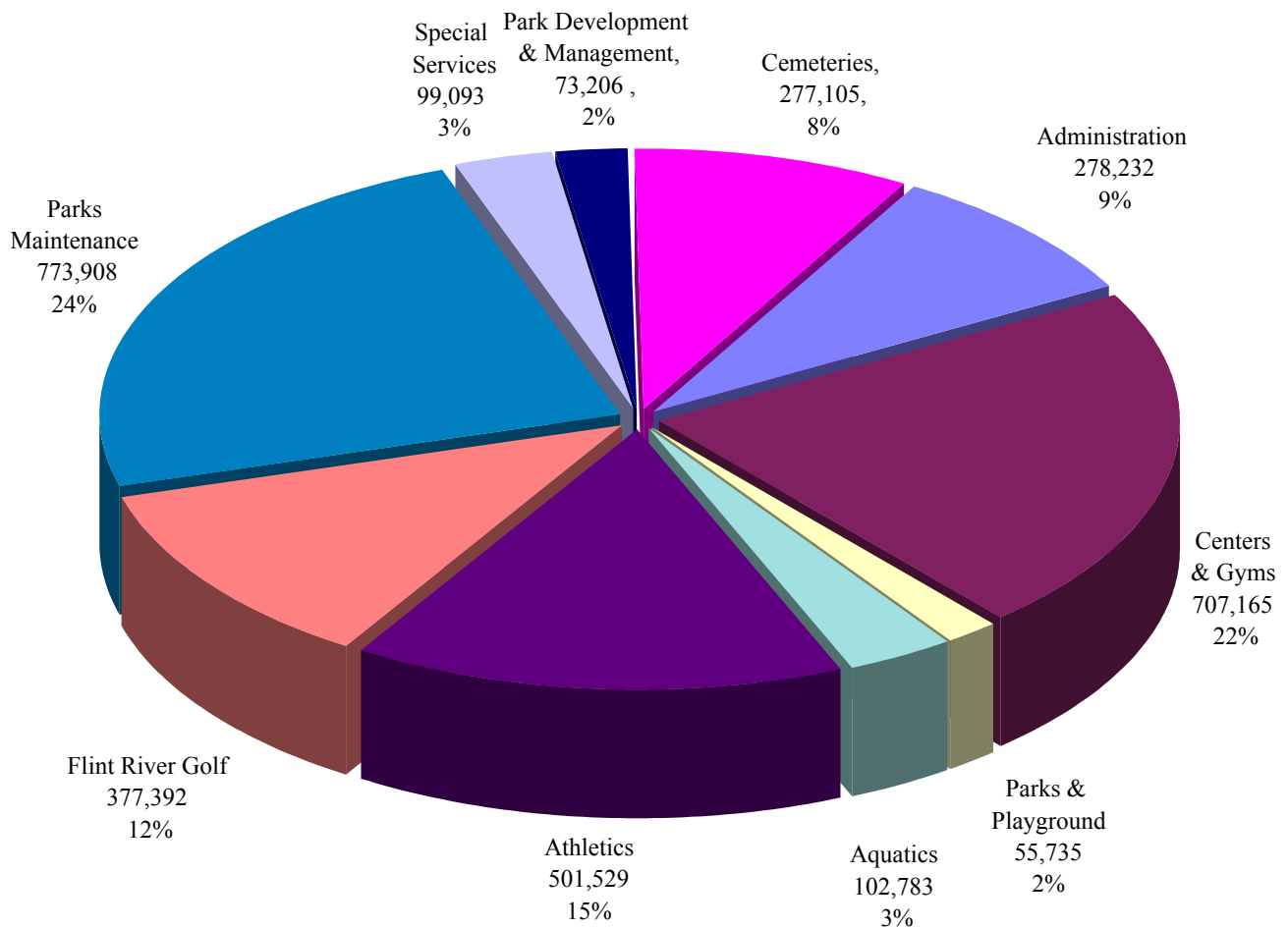
Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	149,709	164,707	177,340
OPERATING EXPENSE	35,584	45,222	46,096
CAPITAL OUTLAY	0	0	0
TOTAL	185,292	209,929	223,436
FULL TIME POSITION	5	5	5

Class Title

Maintenance Worker Sr.	1	1	1
Tree Trimmer	3	3	3
Tree Trimmer Coordinator	1	1	1
TOTAL	5	5	5

STREET MAINTENANCE -TREE MAINTENANCE				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
3305.				
7110	Regular Wages	97,397	110,079	121,143
7120	Overtime Wages	528	1,000	1,000
7210	W/C Insurance	3,810	3,983	3,463
7230	Uniforms	1,572	0	0
7260	FICA Matching	6,812	8,498	9,344
7270	Pension Matching	8,655	9,886	10,871
7280	Insurance Matching	29,419	29,427	31,519
7285	LTD Insurance Matching	1,515	1,834	0
7510	Professional Services	74	1,000	1,500
7512	Tech. Svcs. (Survey, DP)	40	0	0
7550	Communications	24	0	0
7870	Maint: Motor Equipment	24,286	27,100	27,100
7880	Maint: Mach/Imp/Tools	1,478	3,150	3,150
7900	Utilities	438	0	0
8009	Licenses	0	432	432
8010	Supplies	2,467	2,500	2,500
8016	Small Equipment	1,578	700	700
8110	Motor Fuel	5,201	10,340	10,714
	TOTAL, GENERAL FUND:	185,292	209,929	223,436

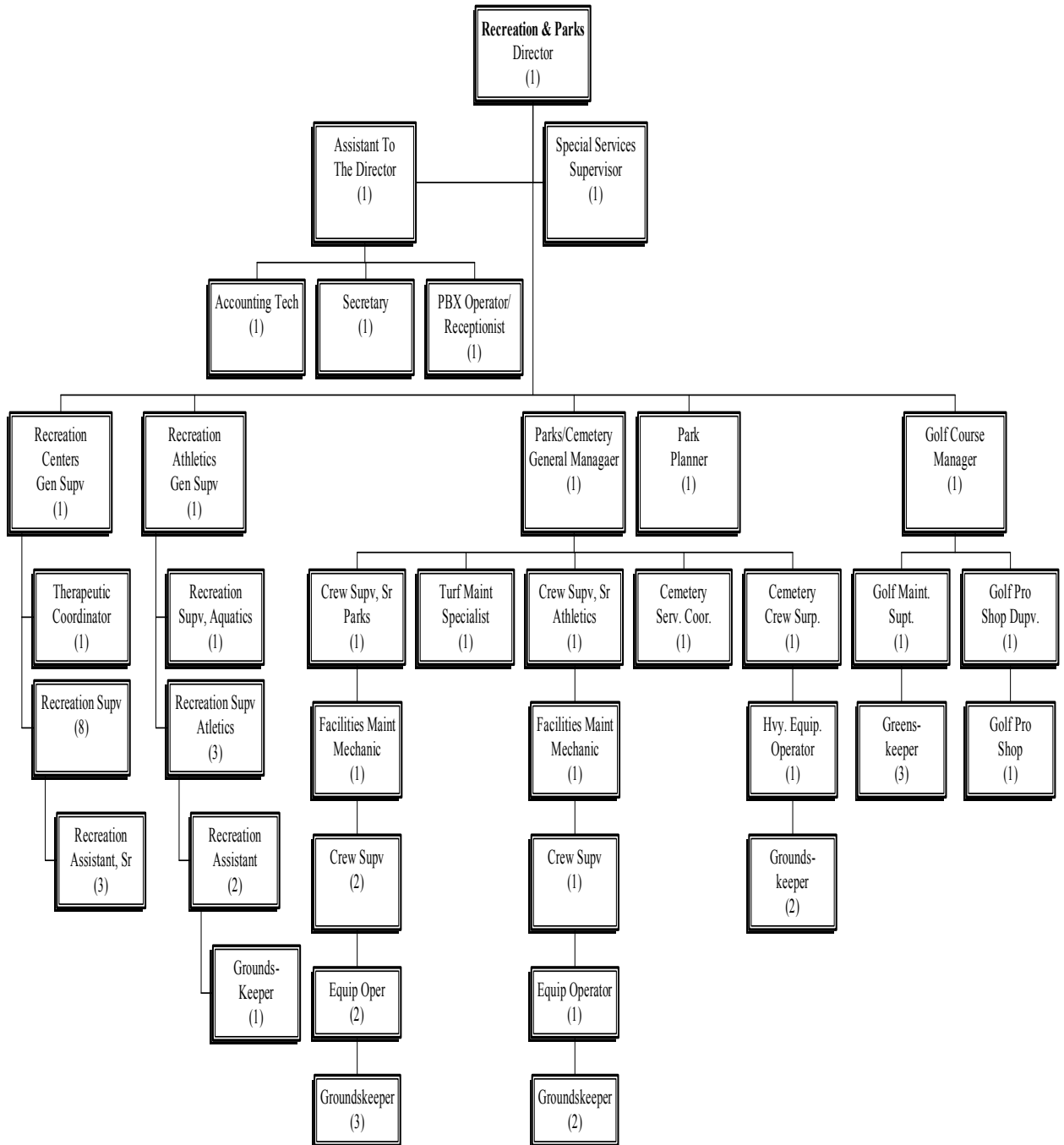
City of Albany
Adopted Budget
FY 2007
Recreation Department



Total Expenditure
\$3,246,148

Recreation & Parks Department

Dept 61



RECREATION DEPARTMENTAL SUMMARY

DESCRIPTION

The Recreation Department is responsible for the development, coordination, and promotion of the recreational programs. It coordinates activities of volunteer recreational services for all sports programs, studies local conditions and develops immediate and long-range plans to meet recreational needs of all age groups. The Recreational Department is comprised of the following divisions: Administration, Centers & Gyms, Parks and Playgrounds, Swimming Pools, Athletics, Flint River Golf, Parks Maintenance, and Cemeteries.

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	2,380,793	2,437,107	2,390,253
OPERATING EXPENSE	1,193,896	947,515	855,895
CAPITAL OUTLAY	0	0	0
TOTAL	3,574,689	3,384,622	3,246,148
FULL TIME POSITIONS	60	57	57

PERFORMANCE MEASURES

See individual divisions for performance measures.

RECREATION DEPARTMENT / ADMINISTRATION

MISSION

The Administrative Division of Recreation and Parks is committed to its mission of providing executive support to the department and to serve as a liaison between the customer, city officials, and the public sector.

Goals and Objectives

Goal 1: Provide effective and efficient communication

Objective 1: Continue to develop employees technological use of computer applications and improve departments technology.

Goal 2: Enhance Internal and External Customer Service

Objective 2: Continue to receive telephone calls and inquires in a timely and professional manner.

Objective 3: Continue to respond to request for information in a timely and professional manner.

Objective 4: Enhance interaction among staff.

Goal 3: Enhance the Department's Public Image

Objective 5: Maintain safe, healthy and appealing work sites.

Objective 6: Ensure public information is accurate, time sensitive and relevant.

Objective 7: Submit departmental award nominations to local and professional organizations.

RECREATION DEPARTMENT / ADMINISTRATION**Performance Measures**

<u>Workload Measures</u>	FY '05		FY '06		FY '07 Base
	Adopted	Actual	Adopted	Projected	
❑ # of monthly internal/external communications	N/A	N/A	N/A	N/A	
❑ Schedule adequate staff meetings to maintain accurate communication (hours per year)	N/A	N/A	N/A	N/A	3,900 104
<u>Efficiency Measures</u>					
❑ Percentage of average time spent for Administrative Staff procession reports, paperwork, invoices and payroll, etc.	N/A	N/A	N/A	N/A	57%
❑ Percentage of time spent for Administrative Staff processing customer call.	N/A	N/A	N/A	N/A	43%
<u>Effectiveness Measures</u>					
❑ Percentage of customer service call backs	N/A	N/A	N/A	N/A	100%

RECREATION ADMINISTRATION

DESCRIPTION

Provide administrative services for the Recreation and Parks department by being the focal point for employees, citizens, other City departments, other sports related organizations, participants (youth and adult), parents, volunteers, coaches and officials. All employees must be aware of all aspects of the department, as well as policies and procedures of the City of Albany.

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	213,582	234,011	226,746
OPERATING EXPENSE	177,904	75,706	51,486
CAPITAL OUTLAY	0	0	0
TOTAL	391,486	309,717	278,232
FULL TIME POSITION	6	5	5

Class Title

Accounting Technician	1	1	1
Assistant Director, Recreation	1	1	1
Assistant To The Director	0	0	0
Customer Relation & Special Services Coordinator	1	0	0
Director, Recreation	1	1	1
PBX Operator/Receptionist	1	1	1
Secretary	1	1	1
TOTAL	6	5	5

RECREATION ADMINISTRATION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
6100.				
7110	Regular Wages	151,995	163,288	166,042
7130	Temporary Help	5,752	1,296	1,296
7210	W/C Insurance	7,033	6,167	6,436
7220	Tuition Assistance	279	500	0
7260	FICA Matching	11,840	12,499	12,801
7270	Pension Matching	13,502	14,428	14,778
7280	Insurance Matching	21,805	33,091	25,393
7285	LTD Insurance Matching	1,376	2,742	0
7510	Professional Services	16	0	38
7512	Technical Services	200	0	0
7550	Communications	12,215	8,000	8,000
7570	Advertising	7,452	4,000	0
7600	Travel	908	1,500	1,500
7630	Train/Cont. Education	736	500	500
7700	Insurance	94,505	0	0
7860	Maint: Buildings	9,199	6,000	6,983
7870	Maint: Motor Equipment	3,261	13,576	1,000
7880	Maint: Mach/Imp/Tools	7,782	16,500	3,600
7900	Utilities	12,006	13,000	13,000
7990	Dues and Fees	1,719	1,100	1,745
8009	License	0	0	5,700
8010	Supplies	6,885	6,000	4,765
8016	Small Equipment	1,419	500	500
8017	Printing	2,415	1,500	500
8018	Books and Subscriptions	203	0	369
8020	Photography	0	0	200
8030	Janitorial Supplies	711	300	300
8040	Fireworks	12,485	0	0
8050	Equipment Rental	30	0	0
8110	Motor Fuel	3,258	3,030	2,586
8150	Food	498	200	200
TOTAL, GENERAL FUND:		391,486	309,717	278,232

RECREATION / CENTERS AND GYMS

MISSION

Provide the citizens who utilize indoor facilities, leisure service and recreation needs through organized and supervised programs, including therapeutic programs for the special population, and a friendly and wholesome atmosphere for youth and adults in the community.

Goals and Objectives

Goal 1: To continue planning and development of the Recreation Master Plan with focus on hub site development.

Objective 1: Continue to provide adequate grounds and facilities, various recreation programs and a beautiful place for the community to visit.

Objective 2: Interact, socialize with people of different ages, race in a recreational environment.

Goal 2: Implement one new recreational program with an outside recreation institution for the public as well as participants.

Objective: Offer a fun, challenging and recreational activity that can be enjoyed by an individual, family or group.

Goal 3: Certify two staff in a specialized field.

Objective: Have staff trained in a specialized field to inform and demonstrate to participants the correct way of using different equipment and proper breathing techniques.

Goal 4: Implement two new programs in the arts.

Objective: Help bring out hidden or unknown talent (s) in at least three youth and to refer them to organizations, teachers for help in development of these skills and talent(s).

Goal 5: Provide more exposure by utilization of the van (s) for transportation of youth and seniors.

Objective 1: Generate interest and inform youth in educational programs, events and trips by providing trips to the capitol, professional sports events, museums, historical sites, etc.

Objective 2: Provide various historical and educational senior trips.

Goal 6: Provide a positive, educational environment for youth.

Objective 1: Help instill self-confidence, self-worth and self-esteem in youth through mentoring and encouraging them to participate in school events such as school clubs and extracurricular activities in addition to keeping their grades up.

Goal 7: Host an NBA celebrity.

Objective 1: Have an NBA celebrity come and speak with youth about pursuing obtainable goals and the importance of achieving higher educational goals.

RECREATION / CENTERS AND GYMS**Performance Measures**

	FY '05		FY '06		FY '07
<u>Workload Measures</u>	Adopted	Actual	Adopted	Projected	Base
❑ Total number of events offered	40	35	35	70	75
❑ Number of events offered	40	35	35	70	75
❑ Number of classes/workshops/seminars attended	30	25	25	12	15
❑ Number of staff trained	14	14	14	12	10
<u>Efficiency Measures</u>					
❑ Number of trips made	15	20	20	0	0
❑ Number of flyers distributed	7,200	10,000	10,000	5,000	5,000
❑ Number of staff trained	14	14	14	12	13
❑ Number/percent of classes/hours received	65	70	70	0	0
<u>Effectiveness Measures</u>					
❑ Customer satisfaction	90%	100%	100%	98%	99%
❑ Number of youths participated	4,300	4,500	4,500	5,000	98,000
❑ Number of organizations/people participating	10/4,440	8/5,000	8/5,000	12/6,500	15/7,000
❑ Number of classes staff attended	20	25	25	12	15
❑ Number of staff successfully certified	0	10	0	0	0

RECREATION/CENTERS AND GYMS

DESCRIPTION

To provide the citizens who utilize indoor facilities, leisure service and recreation needs through organized and supervised programs to include but not limited to educational, cultural, art, including therapeutic programs for special population, and a friendly and wholesome atmosphere for young and adults in the community and to encourage to incorporate recreation and leisure activities as part of their healthy lifestyle.

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	211,559	568,964	539,451
OPERATING EXPENSE	572,451	192,769	167,714
CAPITAL OUTLAY	0	0	0
TOTAL	784,010	761,733	707,165
FULL TIME POSITION	14	13	13

Class Title

Recreation Assistant	3	1	3
Recreation General Supervisor	1	1	1
Recreation Supervisor	6	8	8
Recreation Assistant, Sr.	3	2	0
Therapeutic Program Coordinator	1	1	1
TOTAL	14	13	13

RECREATION/CENTERS AND GYMS

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
6101.				
7110	Regular Wages	351,851	345,283	350,078
7130	Temporary Help	61,689	58,097	48,000
7210	W/C Insurance	10,606	12,776	10,653
7230	Uniforms	938	0	0
7260	FICA Matching	30,471	30,813	30,453
7270	Pension Matching	31,415	30,677	31,157
7280	Insurance Matching	79,575	84,605	69,110
7285	LTD Insurance Matching	5,906	6,713	0
7510	Professional Services	376	0	400
7514	Contract Labor	300	0	0
7550	Communications	3,159	3,500	3,500
7570	Advertising	800	500	0
7600	Travel	1,406	500	500
7610	Auto Allowance	8,121	0	0
7630	Train/Cont. Education	793	500	500
7860	Maint: Buildings	45,422	30,200	30,200
7870	Maint: Motor Equipment	3,780	1,500	1,500
7880	Maint: Mach/Imp/Tools	3,800	3,700	3,700
7900	Utilities	97,138	103,273	78,000
7990	Dues and Fees	929	700	700
8010	Supplies	16,385	23,381	24,534
8016	Small Equipment	1,538	3,500	3,500
8017	Printing	997	800	800
8020	Photography	27	200	200
8030	Janitorial Supplies	6,441	4,000	3,480
8050	Rental of Equipment	852	0	0
8052	Rental of Office Space	15,600	14,400	14,400
8060	Laundry	33	500	500
8110	Motor Fuel	1,720	1,615	1,300
8150	Food	1,943	0	0
	TOTAL, GENERAL FUND:	784,010	761,733	707,165

RECREATION / PARKS AND PLAYGROUNDS

MISSION

To provide clean, safe and attractive parks and playgrounds for the youth of our City, nutritious lunches and educational programs.

Goals and Objectives

Goal 1: To enhance programs through innovative planning.

Objective 1: Invite several agencies to speak to youth on crime, safety, environmental and health issues, enrichment programs, physical fitness, etc.

Objective 2: To teach basic school subjects to help improve reading, math, etc. skills.

Goal 2: Maintain quality of excellence in park safety and appearance.

Objective 1: Perform daily site inspections.

Objective 2: Increase First Aid and CPR training for staff.

Goal 3: Provide nutritious meals.

Objective 4: Follow USDA guidelines for reporting inedible lunches.

RECREATION/PARKS AND PLAYGROUNDS

DESCRIPTION

This division provides leisure services and activities through a city-wide parks and playgrounds program. This program is implemented through (20) supervised park and playground sites throughout the city. Our focus is not just on giving the youth something to do to occupy their time during the long, hot summer, but to provide programs and activities that promote physical, moral, and social development with emphasis on making the right choices

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	27,028	36,307	33,764
OPERATING EXPENSE	45,119	30,476	21,971
CAPITAL OUTLAY	0	0	0
TOTAL	72,146	66,783	55,735
FULL TIME POSITION	0	0	0

RECREATION/PARKS AND PLAYGROUNDS				
ACCT.	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
6102.				
7130	Temporary Help	24,091	29,560	29,800
7210	W/C Insurance	1,092	4,486	1,684
7260	FICA Matching	1,843	2,261	2,280
7510	Professional Fees	310	0	341
7514	Contract Labor(Temp)	100	0	0
7550	Communications	0	100	100
7570	Advertising	100	100	0
7600	Travel	251	0	0
7610	Auto Allowance	164	0	0
7860	Maint: Buildings	17,750	4,400	4,400
7870	Maint: Motor Equipment	0	686	0
7880	Maint: Mach/Imp/Tools	185	0	0
7900	Utilities	18,545	20,560	12,000
8010	Supplies	4,831	4,500	5,000
8017	Printing	37	100	100
8020	Photography	0	30	30
8030	Janitorial Supplies	1,114	0	0
8050	Rental of Equipment	1,632	0	0
8150	Food	99	0	0
	TOTAL, GENERAL FUND:	72,146	66,783	55,735

RECREATION / AQUATICS**MISSION**

Provide quality swimming facilities and programs that meet the needs of all citizens. Swimming instruction, lifeguard training and water safety instruction, as well as aquatic facility management and community outreach aquatics education are all a part of the division's agenda. Programs are established to promote a healthy lifestyle and to educate and teach the public about aquatics.

Goals and Objectives

Goal 1: Increase the public's skills and knowledge of swimming.

Objective 1: Conduct two sessions of some level of lifeguard training.

Objective 2: Conduct five two-week sessions of Learn to Swim.

Objective 3: Teach American Red Cross "Whales Tales" program to at least two groups.

Objective 4: Conduct daily open swim program.

Goal 2: Increase participation in the community's health and safety education.

Objective 5: Represent the department in the community regarding any aquatics related health and safety services and/or training opportunities.

Goal 3: Meet the aquatic physical needs of special population and physically challenged Individuals.

Objective 6: Expand the water exercise classes and incorporate adaptive aquatic programs.

RECREATION / AQUATICS**Performance Measures**

<u>Workload Measures</u>	FY '05 Adopted Actual	FY '06 Adopted Projected	FY '07 Base
❑ Number of program offered	8 2	8 2	8
❑ Number of training program hours	500 300	250 150	60
❑ Number of participants	1,000 2036	350 540	750
<u>Efficiency Measures</u>			
❑ Number of trained lifeguards/WSI instructors	15 1	10 0	2
❑ Number of youth in learn to swim program	50 0	26 0	50
❑ Number of youth in "Whales Tales" program	100 0	50 0	50
❑ Number of participants in adaptive aquatics programs	10 0	0 0	40
❑ Number of participants in open swim program	1,200 850	1,200 779	800
<u>Effectiveness Measures</u>			
❑ Increase % of individuals in all aquatic programs	1% 0%	1% 0%	1%

RECREATION/AQUATICS

DESCRIPTION

Provide aquatics program for children, youth and adults which meet the needs and interests of the community. Provide water safety education programs/activities and open swim activities on a seasonal basis. Provide training programs for staff and the public in health and safety.

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	78,728	69,836	68,573
OPERATING EXPENSE	35,569	42,800	34,210
CAPITAL OUTLAY	0	0	0
TOTAL	114,297	112,636	102,783
FULL TIME POSITION	1	1	1
<u>Class Title</u>			
Recreation Supervisor	1	1	1
TOTAL	1	1	1

RECREATION/AQUATICS

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
6103.				
7110	Regular Wages	28,391	28,889	29,540
7130	Temporary Help	36,285	27,770	27,770
7210	W/C Insurance	1,956	1,401	716
7230	Uniforms	717	450	0
7260	FICA Matching	4,866	4,334	4,384
7270	Pension Matching	2,611	2,571	2,629
7280	Insurance Matching	3,408	3,928	3,534
7285	LTD Insurance Matching	494	493	0
7510	Purchased Professional Serv	147	150	250
7512	Tech. Svcs. (Survey, DP)	200	0	0
7514	Contract Labor	6,000	6,000	4,000
7550	Communications	612	475	475
7570	Advertising	200	566	0
7600	Travel	659	300	300
7610	Auto Allowance	977	0	0
7630	Train/Cont. Education	492	150	150
7860	Maint: Buildings	12,751	15,000	15,000
7880	Maint: Mach/Imp/Tools	0	50	50
7900	Utilities	7,961	11,074	6,000
7990	Dues and Fees	75	60	60
8010	Supplies	4,642	8,000	7,000
8016	Small Equip (\$1000.Max)	0	250	250
8017.01	Print (Carver Pool))	323	450	450
8018	Books and Subscriptions	104	100	100
8020	Photography	14	25	25
8030	Janitorial Supplies	139	100	100
8050	Equipment Rental	80	50	0
8150	Food	195	0	0
	TOTAL, GENERAL FUND:	114,297	112,636	102,783

RECREATION / ATHLETICS**MISSION**

To facilitate, program and foster positive, safe and meaningful sports opportunities for youth and adults in Albany-Dougherty County. These opportunities promote, create and enhance a healthy lifestyle. Good sportsmanship, teamwork and fair play are encouraged. Continue to secure, develop and trained staff, volunteers and organized youth sport program administrators to effectively carry out the mission of out department.

Goals and Objectives

Goal 1: Provide adequate well maintained recreation athletic facilities.

Objective 1: Allocate budgeted monies to improve safety and health issues at sites.

Objective 2: Facilitate the ability of staff and outside user groups to use and care for facility.

Goal 2: Build bridges through service with other Agencies within the community.

Objective 3: Broaden our horizon as a Recreation Leader Community Supporter

Goal 3: Become fiscally accountable for athletic budget.

Objective 4: Maximize use of allocated funds.

Objective 6: Comply with department budgetary policies.

Goal 4: Implement standards/guidelines for youth sport organizations using city facilities.

Objective 7: Complete standard/guidelines handbook.

RECREATION / ATHLETICS**Performance Measures**

<u>Workload Measures</u>	FY '05 Adopted Actual	FY '06 Adopted Projected	FY '07 Base
❑ Number of programs offered	16 16	18 18	18
❑ Number of participants	7,500 3018	3000 3000	3000
<u>Efficiency Measures</u>			
❑ Average youth participant cost/program	\$25 \$25	\$25 \$25	\$25
❑ Average adult participant cost/program	\$250 \$318	\$250 \$318	\$318
<u>Effectiveness Measures</u>			
❑ Percentage increase in programs offered	1.5% 0 %	1.1% 0%	0%

RECREATION/ATHLETICS

DESCRIPTION

The Athletic Division plans, organizes and implements sports programs, leagues and activities for the citizens of our community. Additionally, we host tournaments, facilitate the use of athletic facilities for use by local parent run volunteer organizations and train volunteer coaches.

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	261,192	309,702	259,687
OPERATING EXPENSE	329,339	269,485	241,842
CAPITAL OUTLAY	20,289	0	0
TOTAL	610,820	579,187	501,529
FULL TIME POSITION	8	8	7

Class Title

Recreation Assistant	2	2	2
Recreation General Supervisor	1	1	1
Recreation Supervisor	4	4	3
Recreation Assistant, Sr.	1	0	0
Groundskeeper	0	1	1
TOTAL	8	8	7

RECREATION/ATHLETICS

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
6104.				
7110	Regular Wages	184,918	200,102	175,112
7130	Temporary Help	15,203	14,430	14,430
7210	W/C Insurance	4,202	4,503	6,207
7260	FICA Matching	15,007	16,412	14,500
7270	Pension Matching	16,567	19,093	15,585
7280	Insurance Matching	22,305	51,729	33,853
7285	LTD Insurance Matching	2,990	3,433	0
7510	Professional Services	4,282	0	250
7514	Contract Labor	60,070	40,000	39,500
7550	Communications	3,205	3,000	4,500
7570	Advertising	2,421	1,500	0
7600	Travel	5,715	1,400	900
7610	Auto Allowance	3,909	0	0
7630	Train/Cont. Education	1,005	600	600
7860	Maint: Buildings	64,285	41,827	26,822
7870	Maint: Motor Equipment	953	6,830	1,300
7880	Maint: Mach/Imp/Tools	3,646	1,800	1,000
7900	Utilities	131,753	129,400	129,400
7990	Dues and Fees	2,906	4,000	3,970
8010	Supplies	29,139	17,500	21,750
8016	Small Equipment	2,752	1,500	500
8017	Printing	2,423	1,500	500
8018	Books and Subscriptions	237	100	100
8020	Photography	382	50	50
8030	Janitorial Supplies	888	750	750
8050	Equipment Rental	2,528	250	250
8080	Supplies for Resale	4,831	1,800	1,000
8110	Motor Fuel	365	678	1,700
8150	Food	1,645	0	0
8710	Special Events	20,289	15,000	7,000
	TOTAL, GENERAL FUND:	610,820	579,187	501,529

RECREATION / FLINT RIVER GOLF

MISSION

Provide a challenging, well-manicured golf course that offers a quality golfing experience as well as excellent customer services to its clientele. We are committed to promoting and preserving the traditions and integrity of golf in the community and enhancing its enjoyment.

Goals and Objectives

- Goal 1:** Follow up the Turf Grass Maintenance Program with Albany Technical College.
Objective: To assist the Albany Technical College horticulture department with turf grass program (internship)
- Goal 2:** To host the Region Golf Championship Matches for the Dougherty County Schools.
Objective: To further promote youth programs for the area schools.
- Goal 3:** To offer special purchase items and seasonal promotions on golf apparels in the Pro-Shop.
Objective: To increase revenue on merchandises sold in the Pro-Shop.
- Goal 4:** To network with local hotels to offer golf packages with their room rates.
Objective: To attract out-of-town guests and businesses to the Flint River Municipal Golf Course.
- Goal 5:** Offer a conference room, lunch, and golf package all-in-one.
Objective: To promote the conference room rental and concession sales.
- Goal 6:** To offer golf tournament lunch packages.
Objective: To promote the concession and the golf course.
- Goal 7:** Partner with TV, Radio Stations and local Business for advertising.
Objective: To promote the clubhouse and the golf course facility throughout the surrounding areas.
- Goal 8:** Further the development of the golf course.
Objective: Install new yardage markers and hazard stakes.
- Goal 9:** To expand Golf Clinics to the community.
Objective: To offer golf clinics year round to the community. (Jr, Women, and Social Clinics)
- Goal 10:** To promoting the banquet room through the membership and the public.
Objective: To make the banquet room available to the community for personal usage with their caterer.

RECREATION / FLINT RIVER GOLF**Performance Measures**

<u>Workload Measures</u>	FY '05 Adopted Actual	FY '06 Adopted Projected	FY '07 Base
❑ Conduct youth golf clinics	3 3	3 3	3
❑ Number of special population participants	2 2	2 2	2
❑ Number of hotels informed	2 2	2 2	3
❑ Number of student participants	60 60	80 80	100
<u>Efficiency Measures</u>			
❑ Number of clinics	3 3	3 3	3
❑ Cost of clinics	\$1,000 \$1,000	\$1,000 \$1,000	\$1,000
❑ Cost for participants	0 0	0 0	0
❑ Percentage of hotels participating	0 2	2 2	3
❑ Percentage of students completing program	100% 100%	100% 100%	100%
<u>Effectiveness Measures</u>			
❑ Total number of clinics conducted	3 3	3 3	3
❑ Number of participants	60 60	80 80	100
❑ Number of hotels	2 2	2 2	3
❑ Number of students	60 60	80 80	100

RECREATION/FLINT RIVER MUNICIPAL GOLF

DESCRIPTION

Turner Golf provides a pleasant, well maintained golf facility playable for all golfers young/older, male/female, that will meet their recreational needs. Clinics and tournaments are offered. Resale items are available in order to generate revenue for the City of Albany. A New Clubhouse is scheduled to open in late 2000 to early 2001. It will feature a Banquet Room, Conference Room, Bar/Grille, Pro Shop, Showers and Lockers.

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	240,827	281,479	262,694
OPERATING EXPENSE	132,426	152,671	113,509
CAPITAL OUTLAY	0	0	0
TOTAL	373,253	434,150	376,203
FULL TIME POSITION	7	7	7

Class Title

Golf Course Manager	1	1	1
Greenskeeper	3	3	3
Golf Course Maintenance Supt	1	1	1
Golf Pro Shop Associate	1	1	1
Golf Pro Shop Supervisor	1	1	1
TOTAL	7	7	7

RECREATION/FLINT RIVER MUNICIPAL GOLF

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
6105.				
7110	Regular Wages	151,296	169,191	167,442
7120	Overtime Wages	1,423	1,500	1,500
7130	Temporary Help	26,955	25,246	25,246
7210	W/C Insurance	5,623	5,690	5,073
7230	Uniforms	1,289	2,000	2,000
7260	FICA Matching	12,963	14,898	14,855
7270	Pension Matching	13,557	15,087	15,036
7280	Insurance Matching	25,807	45,002	31,542
7285	LTD Insurance Matching	1,913	2,865	0
7510	Professional Services	62	0	120
7512	Technical Services	35	0	0
7514	Contract Labor	0	0	0
7550	Communications	1,464	1,500	1,500
7570	Advertising	987	1,000	0
7600	Travel	1,406	2,000	2,500
7630	Train/Cont. Education	1,770	900	1,100
7860	Maint: Buildings	38,539	39,000	39,000
7870	Maint: Motor Equipment	13,820	29,997	5,000
7880	Maint: Mach/Imp/Tools	2,601	1,000	1,000
7900	Utilities	33,242	30,000	30,000
7990	Dues and Fees	3,999	2,000	2,000
8009	Licenses (CDL, CPA, etc)	0	300	300
8010	Supplies	5,097	9,000	7,480
8016	Small Equipment	2,454	1,500	1,500
8017	Printing (not standard forms)	112	300	300
8018	Books and Subscriptions	442	200	200
8030	Janitorial Supplies	358	300	300
8050	Equipment Rental	1,263	476	476
8070	Concession for Resale	8,622	10,500	4,800
8080	Supplies for Resale	13,050	9,500	7,880
8110	Motor Fuel	3,026	12,198	7,053
8150	Food	76	1,000	1,000
8495	Cash Over/ Short	1	0	0
	TOTAL, GENERAL FUND:	373,253	434,150	376,203

RECREATION / PARKS MAINTENANCE

MISSION

Provide safe and attractive grounds and facilities for the enjoyment of all citizens and rehabilitate and maintain the city of Albany and Dougherty County's parks and green spaces.

Goals and Objectives

Goal 1: Development and implement a Vehicle, Equipment and Tool Management Program.

Objective 1: Create a check in/out form and a computer database to monitor and track all equipment and tools for usage and accountability.

Increase purchasing percentage/power through programs such as GMA Lease and other funding sources to secure large ticket equipment (large tractors, truck, etc.)

Goal 2: Create web sites all parks, green spaces, playgrounds which will serve as promotional and revenue generating capabilities.

Objective 2: Inform our citizens and the technology world of the availability of parks for use, promotional enhancement to increase activity to the parks.

Establish park photograph database for growth, planning and replacement, and serve as a documented tool for playground amenities.

Goal 3: Address all baseball fields, softball fields, T-ball fields to conform to required standards and field dimensions.

Objective 3: Through education and training, the level of professional results will increase among all staff within the Parks Maintenance Division.

Increase tournament play by presenting ball fields that have high quality standards.

Goal 4: Evaluate the existing site maintenance program, such as green space cutting cycle, Playground sites, and inside facilities to maximize employee services.

Objective 4: Determine if employees and equipment are being used for the greater Benefit for the Park Maintenance Division.

RECREATION / PARKS MAINTENANCE**Performance Measures**

<u>Workload Measures</u>	FY '05 Adopted Actual	FY '06 Adopted Projected	FY '07 Base
☐ Inspections performed	0 0	52 0	0
☐ Acres mowed	250 0	250 0	0
☐ Positions filled successfully	1 0	2 0	0
☐ Number of work orders received	8160 0	850 0	0
<u>Efficiency Measures</u>			
☐ Average number of hours per work order	2.0 0	2.0 0	0
☐ Man hours per inspection	1 0	1 0	0
☐ Man hours spent mowing per month	650 0	800 0	0
☐ Percent of work orders closed per month	83% 0%	79% 0%	0%
<u>Effectiveness Measures</u>			
☐ Number of acres mowed per month	200 0	500 0	0
☐ Number of vacancies	2 0	2 0	0

RECREATION/PARKS MAINTENANCE

DESCRIPTION

The function of this division is to provide maintenance services to all parks, recreation facilities, equipment, playgrounds, and to provide assistance with special events in the moving of bleachers, tables, chairs and other equipment. The Street Parks and Grounds Maintenance budget was merged under this division. Participates and assists in special events, such as Arbor Day Planting, Christmas Parade, and other beautifications and cleanups

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	668,707	707,846	653,507
OPERATING EXPENSE	171,750	138,907	120,401
CAPITAL OUTLAY	0	0	0
TOTAL	840,457	846,753	773,908
FULL TIME POSITION	18	17	16

Class Title

Equipment Operator	3	3	3
Groundskeeper	6	5	5
Maintenance Mechanic	2	2	2
Parks Planner	1	1	0
Crew Supervisor, Sr.	2	2	2
Turf Management Specialist	1	1	1
Crew Supervisor	3	3	3
TOTAL	18	17	16

RECREATION/PARKS MAINTENANCE				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
6106.				
7110	Regular Wages	400,753	443,620	405,781
7120	Overtime Wages	2,538	1,752	1,752
7130	Temporary Help	66,305	48,000	48,000
7210	W/C Insurance	21,279	21,361	18,990
7230	Uniforms	6,447	6,000	5,600
7260	FICA Matching	34,082	37,743	34,848
7270	Pension Matching	35,788	39,638	36,270
7280	Insurance Matching	97,828	102,458	102,265
7285	LTD Insurance Matching	3,688	7,274	0
7510	Professional Services	585	0	228
7550	Communications	1,606	1,500	1,690
7630	Train/Cont. Education	40	0	0
7860	Maint: Buildings	2,652	5,700	5,136
7870	Maint: Motor Equipment	87,609	51,915	55,811
7880	Maint: Mach/Imp/Tools	23,596	14,000	13,872
7900	Utilities	7,527	7,040	7,000
7990	Dues & Fees	925	494	494
8009	Licenses	0	123	123
8010	Supplies	14,002	11,100	10,400
8016	Small Equipment	2,633	2,500	1,980
8017	Printing	551	50	50
8050	Rental of Equipment	117	250	250
8110	Motor Fuel	29,319	44,235	23,367
8150	Food	12	0	0
	TOTAL, GENERAL FUND:	840,457	846,753	773,908

RECREATION /CEMETERIES**MISSION**

To provide the most elegant and dignified personal service during internment and perform all functions necessary for the operation of the city-owned cemeteries. *“We pledge to treat each family as though they were our very own.”*

Objectives

Goal 1: Explore potential funding sources to offset the existing budget impact.

Objective: Examine through websites/internet resources whereby, potential grants and/or partnership programs to obtain funding.

Goal 2: Install a central name signage at each of the three entrances to our cemetery complex.

Objective: Signage will serve as directional knowledge for visitors to our various sections of the Riverside/Oakview Cemetery complex.

Goal 3: Develop a web page for Riverside/Oakview Cemeteries which can be linked to/from our departmental existing web site.

Objective: Web site will serve as both a marketing and promotional tool for the cemetery division.

RECREATION /CEMETERIES**Performance Measures**

<u>Workload Measures</u>	FY '05		FY '06		FY '07
	Adopted	Actual	Adopted	Projected	Base
❑ Number of burial services arranged	215	150	185	153	179/0
❑ Number of supplement labor programs established	1	1	2	0	2/0
❑ Monitoring of expenditures for accuracy (weekly)	51	51	50	51	51/0
❑ Analyze methods of increasing revenue annually	1	0	0	0	1/0
<u>Efficiency Measures</u>					
❑ Reduction in part-time salary accounts	5%	100%	5%	1	1%
❑ Enhance participation in cemetery management, team meeting, and luncheons.	15%	30%	5%	15%	5%
❑ Quantity of personnel for supplement labor programs	6	5	4	3	5
<u>Effectiveness Measures</u>					
❑ Increase budget account control for accountability and accuracy	15%	0%	12%	0%	10%
❑ Increase in amount of revenue generated	10%	0%	0%	0%	0%
❑ Reduction in complaint/concerns received.	10%	18%	7%	18%	10%
❑ Increase in division moral, commitment, and pride	90%	85%	95%	85%	90%
❑ Percentage of customer satisfaction from surveys.	95%	80%	88%	80%	85%

RECREATION/CEMETERIES

DESCRIPTION

The Cemetery Division performs the functions necessary for the operation of approximately 80 acres known as the Riverside and Oakview Cemeteries. This operation includes all facets of cemetery management such as lot sales, burial records, grave excavation , funeral arrangements, grounds maintenance, and various other duties necessary for maintaining an active municipal cemetery.

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	228,384	228,962	245,629
OPERATING EXPENSE	52,702	44,701	31,476
CAPITAL OUTLAY	0	0	0
TOTAL	281,085	273,663	277,105
FULL TIME POSITIONS	6	6	6

Class Title

Cemetery Manager	1	1	1
Coordinator-Cemetery Services	1	1	1
Groundskeeper	2	2	2
Heavy Equipment Operator	1	1	1
Crew Supervisor	1	1	1
TOTAL	6	6	6

RECREATION/CEMETERIES

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
6107.				
7110	Regular Wages	141,257	158,026	159,986
7120	Overtime Wages	13,604	1,800	1,800
7130	Temporary Help	3,699	0	10,000
7210	W/C Insurance	6,511	6,117	4,238
7220	Tuition Assistance	0	500	500
7230	Uniforms	1,956	1,800	2,000
7260	FICA Matching	11,871	12,227	13,142
7270	Pension Matching	13,733	14,224	14,399
7280	Insurance Matching	34,431	31,688	39,564
7285	LTD Insurance Matching	1,322	2,580	0
7510	Professional Services	64	0	90
7550	Communications	1,166	1,000	1,300
7600	Travel	90	100	100
7630	Train/Cont. Education	10	0	0
7860	Maint: Buildings	4,203	1,500	1,250
7870	Maint: Motor Equipment	20,477	12,995	10,750
7880	Maint: Mach/Imp/Tools	5,762	3,000	3,000
7900	Utilities	3,843	4,553	3,500
7990	Dues and Fees	140	0	0
8010	Supplies	5,210	2,121	1,121
8016	Small Equipment	985	700	1,994
8017	Printing(Not Std. Forms)	86	50	50
8052	Rent	4,046	10,900	4,020
8110	Motor Fuel	6,563	7,782	4,301
8150	Food	55	0	0
TOTAL, GENERAL FUND:		281,085	273,663	277,105

RECREATION DEPARTMENT / MARKETING AND SPECIAL SERVICES**MISSION**

The Marketing and Special Services Division of Recreation and Parks is committed to its mission of providing City-Wide Special Events coordination, supporting the department in its marketing endeavors and serving as a liaison between the media, customer, city officials, and the program/activity guests.

Goals and Objectives**Goal 1:** Continue to utilize computers

Objective 1: Enhance our departmental website for improved communication of our calendar and events.

Goal 2: Improve Internal and External Communications

Objective 2: Continue to develop the Recreation & Parks Dept. section of “EventsAlbany,” the City of Albany e-newsletter, in a city wide effort to promote a positive image to the community. “Events Albany” is published twice per month.

Objective 3: Continue to develop the departmental newsletter, “*Yesterday, Today, and Tomorrow*,” that focuses on upcoming events and programs within the Department.

Objective 4: Improve the lines of communications by utilizing Channel 16 more efficiently with updated photos of events and participants.

Goal 3: Improve the Department’s Public Image

Objective 5: Design and plan a broad, comprehensive public relations program that includes recreational brochures, seasonal booklets, and informative flyers.

Objective 7: Promote our image with the media by increasing the public’s understanding of departmental objectives, functions, and accomplishments – schedule monthly spots on television (WALB), schedule our departmental managers to speak to civic groups, organizations, etc.

Objective 8: Prepare and submit an annual report for the department highlighting events, activities, facility improvements, etc.

Objective 9: Submit departmental award nominations to local and professional organizations.

Goal 4: Plan and Implement Special Events

Objective 10: Plan and supervise recreation-based, city-wide special events including Special Olympics Georgia Fall Games, Independence Day Fireworks, Art in the Park, Easter Eggstravaganza, and cultural arts programs.

RECREATION DEPARTMENT / MARKETING AND SPECIAL SERVICES**Performance Measures**

<u>Workload Measures</u>	FY '05		FY '06		FY '07
	Adopted	Actual	Adopted	Projected	Base
❑ Average # of monthly press releases on events and projects (per month)	10-12	12-15	12-15	12-15	15
❑ Average # of Departmental events & programs displayed on Channel 16, city website, and WALB Community Calendar (per month)	20-25	20-25	22-28	22-25	25
<u>Efficiency Measures</u>					
❑ Average time spent designing and writing flyers, brochures, and press releases (hours per month)	20-22	20-22	20-22	20-22	22
❑ Average time spent updating information on website, other media outlets and Channel 16 monthly (hours per month)	20-22	20-22	20-22	20-22	22
<u>Effectiveness Measures</u>					
❑ Average # of yearly media coverage of the Recreation Department's projects/events in response to press releases	10-12	15	15	15	15
❑ % of marketing staff's response to our departmental marketing efforts	100%	100%	100%	100%	100%

RECREATION - SPECIAL SERVICES

DESCRIPTION

To provide the citizens with leisure services and special activities through supervised programs to include but not limited to educational, cultural arts, festivals, fireworks, including therapeutic programs for special populations, and a friendly and wholesome atmosphere for youth and adults in the community and to encourage and incorporate recreation and leisure activities as part of a healthy lifestyle.

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	0	0	32,483
OPERATING EXPENSE	0	0	66,610
CAPITAL OUTLAY	0	0	0
TOTAL			99,093
FULL TIME POSITION	0	0	1
<u>Class Title</u>			
Recreation Supervisor	0	0	1
TOTAL	0	0	1

RECREATION - SPECIAL SERVICES

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
6109				
7110	Regular Wages	0	0	27,476
7210	W/C Insurance	0	0	177
7260	FICA Matching	0	0	2,102
7270	Pension Matching	0	0	2,445
7280	Insurance Matching	0	0	283
7510	Professional Services	0	0	25,020
7550	Communications	0	0	1,060
7570	Advertising	0	0	8,000
7600	Travel	0	0	500
7630	Train/Cont. Education	0	0	500
7870	Maint: Motor Equipment	0	0	500
7880	Maint: Mach/Imp/Tools	0	0	500
7990	Dues and Fees	0	0	30
8010	Supplies	0	0	500
8016	Small Equipment	0	0	500
8017	Printing	0	0	1,000
8040	Fireworks	0	0	25,000
8110	Motor Fuel	0	0	500
8710	Special Events	0	0	3,000
	TOTAL, GENERAL FUND	0	0	99,093

RECREATION - PARK DEVELOPMENT AND MANAGEMENT

DESCRIPTION

To provide planning, development, and management services to all parks, playgrounds, and recreation facilities. To develop a strategic plan with implementation strategies for what is to become the Parks Services Delivery System.

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	0	0	66,530
OPERATING EXPENSE	0	0	6,676
CAPITAL OUTLAY	0	0	0
TOTAL	0	0	73,206
FULL TIME POSITION	0	0	1

Class Title

Park Planner	0	0	1
TOTAL	0	0	1

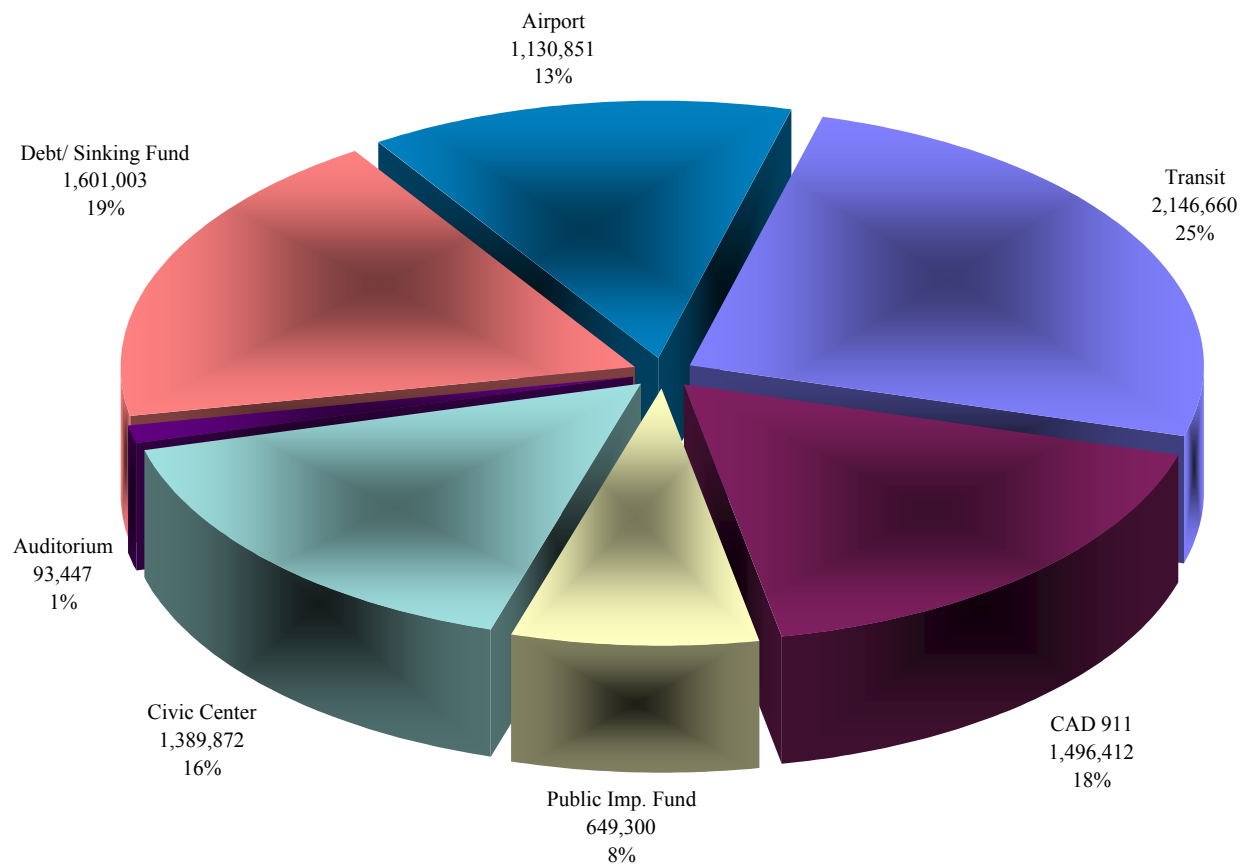
RECREATION - PARK DEVELOPMENT AND MANAGEMENT

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
6110				
7110	Regular Wages	0	0	48,652
7210	W/C Insurance	0	0	1,167
7230	Uniforms	0	0	485
7260	FICA Matching	0	0	3,722
7270	Pension Matching	0	0	4,330
7280	Insurance Matching	0	0	8,174
7510	Professional Services	0	0	30
7512	Technical Services	0	0	50
7550	Communications	0	0	396
7600	Travel	0	0	750
7630	Train/Cont. Education	0	0	700
7860	Maint: Buildings	0	0	500
7870	Maint: Motor Equipment	0	0	2,000
7880	Maint: Mach/Imp/Tools	0	0	400
7990	Dues and Fees	0	0	625
8009	License	0	0	125
8010	Supplies	0	0	400
8020	Photography	0	0	50
8030	Janitorial Supplies	0	0	50
8050	Equipment Rental	0	0	50
8110	Motor Fuel	0	0	500
8150	Food	0	0	50
	TOTAL, GENERAL FUND	0	0	73,206

SPECIAL FUNDS

About 9% of the FY 2007 Budget is referred to as Special Funds activities. As these operations do not generate enough revenue to cover their operational costs, they are subsidized by revenue transfers from the General Fund. Fiscal Year 2007 transfers from the General to the Special Funds total \$2,957,607. CAD 9-1-1 and Public Improvement Fund, which are self sufficient with dedicated sources of revenue, are also considered Special Funds.

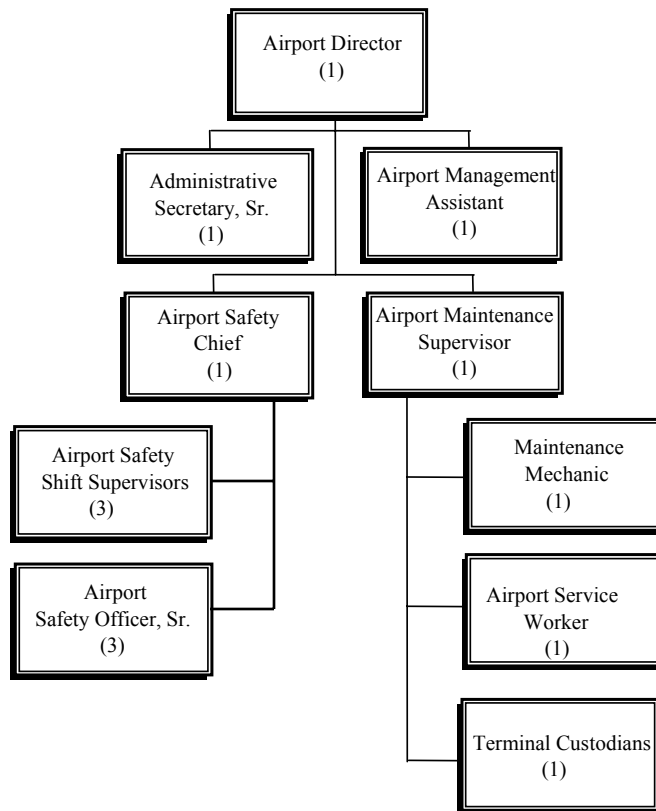
City of Albany Adopted Budget FY 2007 Special Funds



Total Expenditures
\$8,507,545

Southwest Georgia Regional Airport

Dept 7003



SOUTHWEST GEORGIA REGIONAL AIRPORT

MISSION

To provide a safe and secure environment to all air travelers in Southwest Georgia and provide users a level of service exceeding liked-sized airports and communities. The ultimate intent of this facility is to provide the environment described above while continuing to provide the best customer service possible within budget constraints.

Goals and Objectives

Goal 1: Provide safe and secure travel environment.

Objective 1: Promptly respond to all accidents/incidents on airport.

Objective 2: Close any work order within 30 days.

Objective 3: Complete design and begin construction on primary taxiway, taxiway “Alpha” providing for widening & strengthening the taxiway to support class IV aircraft that routinely operate at this facility.

Objective 4: Complete study to determine cost benefit of either rehabilitating versus reconstruction of a new terminal.

Objective 5: Research funding opportunities to acquire a new fire fighting vehicle.

Objective 6: Complete construction of new ARFF Station.

Goal 2: Increase capacity of Airport facilities.

Objective 7: Complete construction of new UPS Cargo Sorting Facility and associated roadway infrastructure.

Goal 3: Strive to improve customer services to the public.

Objective 8: With Albany Chamber Personnel, City Officials and Air Service Consultant to contact targeted airline to initiate discussion of obtaining second air service carrier.

Objective 9: Continue to discuss food concession opportunities with local business persons interested in opening a food franchise in the terminal building.

Objective 10: Market Airport to increase cargo activity and airline service.

SOUTHWEST GEORGIA REGIONAL AIRPORT**Performance Measures**

<u>Workload Measures</u>	FY '05		FY '06		FY '07 Base
	Adopted	Actual	Adopted	Projected	
❑ Number of accidents/alerts	90	21	80	24	50
❑ Number of work orders.	500	157	500	250	300
❑ Number of passenger enplanements	40,000	39,954	37,000	38,000	39,698
❑ Number of aircraft operations	45,000	54,551	47,000	52,000	52,500

Efficiency Measures

❑ Appropriate response to accidents/alerts (min)	2-3	2-3	2-3	2-3	2-3
❑ Average time work orders are open (days)	7-10	3-4	7-10	5-8	3-4
❑ Capacity Projects Completed on-time, under budget	1	1	1	3	2

Effectiveness Measures

❑ Response times to accidents/alerts under 5 minutes.	95%	95%	95%	0%	95%
❑ Average number of work orders open under 30 days per month.	20	10-15	20	20	20
❑ Passenger Facility Charges Collected (hundreds of thousands of dollars)	1	1.4	1	1.45	1.56
❑ Federal Grants Obtained (millions of dollars)	1.1	1.25	1.25	2.25	1.8

AIRPORT FUND*DESCRIPTION*

The Albany - Dougherty County Aviation Commission, through City Ordinance, is charged with the responsibility for planning, directing, organizing and controlling the operation, maintenance and capital improvements at Southwest Georgia Regional Airport. The Aviation Commission coordinates capital improvements through the FAA and Georgia DOT for grant-in-aid assistance for eligible projects, based upon FAA approved Airport Master Plan. The Aviation Commission sets policies and procedures to effect appropriate coordination with agencies providing guidelines to provide for the safety and well-being of the traveling public.

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	795,838	709,908	747,185
OPERATING EXPENSE	249,433	305,729	383,666
CAPITAL OUTLAY	518,744	0	0
TOTAL	1,564,015	1,015,637	1,130,851
FULL TIME POSITION	17	14	14

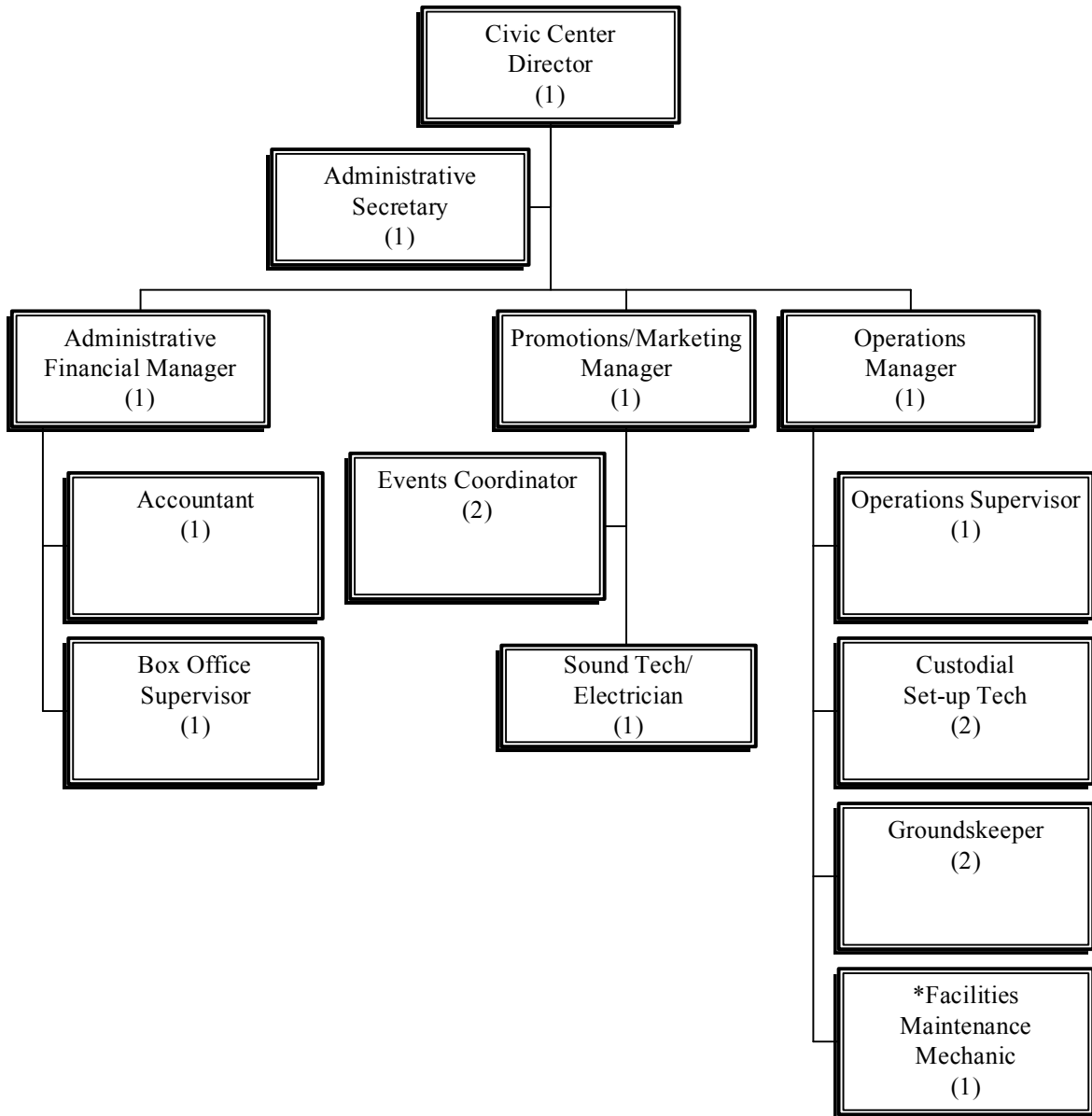
Class Title

Administrative Secretary Sr	1	1	1
Airport Maintenance Supervisor	1	1	1
Director, Airport	1	1	1
Airport Safety Officer	6	3	3
Airport Serviceworker	1	1	1
Airport Safety Shift Supervisor	3	3	3
Airport Safety Chief	1	1	1
Maintenance Mechanic	1	1	1
Airport//Management Assistant	1	1	1
Airport Custodian	1	1	1
TOTAL	17	14	14

AIRPORT FUND				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
7003				
7110	Regular Wages	508,815	463,285	487,203
7120	Overtime Wages	34,479	24,500	61,857
7130	Temporary Help	61,532	35,653	20,865
7210	W/C Insurance	18,317	10,601	11,038
7230	Uniforms	2,164	3,500	8,446
7260	FICA Matching	44,304	39,771	43,599
7270	Pension Matching	53,168	43,098	48,866
7280	Insurance Matching	67,417	81,783	63,508
7285	LTD Insurance Matching	5,642	7,717	1,803
7510	Professional Services	6,047	2,030	1,836
7512	Technical Services	0	0	12,000
7550	Communications	11,041	15,000	15,000
7570	Advertising	2,711	5,520	6,000
7600	Travel	5,266	5,000	5,000
7630	Train/Cont. Education	(2,232)	6,000	5,703
7700	Insurance	44,735	20,000	30,000
7860	Maint: Buildings	14,223	20,000	20,400
7870	Maint: Motor Equipment	15,055	30,000	30,195
7880	Maint: Mach/Imp/Tools	29,927	30,000	29,983
7900	Utilities	66,718	70,000	82,000
7990	Dues and Fees	4,729	3,700	6,695
7995	Contingency	0	0	10,000
8009	Licenses	0	0	4,004
8010	Supplies	6,273	5,800	8,119
8016	Small Equipment	515	1,000	1,400
8017	Printing	305	500	560
8030	Janitorial Supplies	1,398	3,000	4,500
8040	Air Show	32,535	0	0
8050	Rental of Equipment	40	500	100
8110	Motor Fuel	9,422	12,056	14,140
8150	Food	724	1,470	1,876
8900	Depreciation	497,394	0	0
8951	Indirect Cost	21,350	74,153	94,155
TOTAL, AIRPORT FUND:		1,564,015	1,015,637	1,130,851

Civic Center Complex

Dept 73



CIVIC CENTER**MISSION**

Provide citizens of Albany and the surrounding areas with a variety of events to be presented throughout the year, to enhance the economical growth of the community, while simultaneously promoting safe, user friendly and well-maintained facilities, supported by a skilled and experienced staff with the highest quality of customer service.

Goals and Objectives

Goal 1: Increase utilization and attendance of the facilities 10%, while simultaneously increasing revenue 15% and decreasing in-kind services 25%.

Objective 1: Director and Promotions/Marketing Manager working aggressively with promoters, agencies, local businesses, non-profit organizations, Arts Council groups to increase events.

Objective 2: Continue to measure the yearly economical impact of the facilities events on the community.

Objective 3: Monitor progress, report monthly the number of executed contracts for space leased plus cost for personnel service and in-kind services incurred.

Goal 2: Improve methods of advertising the facilities and events through a well developed marketing program. Develop a partnership with community organizations to increase public interest, awareness and appreciation of the City of Albany public assembly facilities.

Objective 4: Advertise in national and regional entertainment and sports industry publications and conduct speaking engagements at various organizations.

Objective 5: Generate advertising opportunities within the facilities.

Goal 3: Increase staff professionalism and efficiency through participation in training programs for the continuation of providing quality customer service to the public.

Objective 6: Encourage employees to attend appropriate training sessions offered by the entertainment industry as related to the facilities and by Human Resources Department.

Objective 7: Solicit local college to measure the economical impact of the facilities events and the delivery of customer service on the community.

Goal 4: Be consistent in adhering to the maintenance program in order to improve the condition, safety and appearance of the facilities.

Objective 8: Be pro-active in identifying areas in need of service and comply with the need of repairs, painting, and improvements.

CIVIC CENTER**Performance Measures**

<u>Workload Measures</u>	FY '05		FY '06		FY '07
	Adopted	Actual	Adopted	Projected	Base
▫ Total arena events	84	94	90	95	95
▫ Total events	275	0	280	294	294
▫ Number of event days	428	450	450	473	473
▫ Number of event performances	416	416	416	437	437
▫ Attendance	327,500	327,500	340,000	357,000	357,000
▫ In-Kind Contributions	45,000	45,000	45,000	33,750	33,750
<u>Efficiency Measures</u>					
▫ Daily operating cost	3,149	4,176	3,517	3,693	3,693
<u>Effectiveness Measures</u>					
▫ Amount of Revenue earned	1,149,389	1,423,796	1,283,840	1,348,032	1,348,032

MUNICIPAL AUDITORIUM

DESCRIPTION

The Municipal Auditorium is a cultural entertainment center of the City of Albany. It serves people of Southwest Georgia and it is home for the Albany Arts Council groups. The goals are to increase income and attendance by providing a well-rounded calendar of events to be presented throughout the year at affordable prices.

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	38,435	41,472	35,614
OPERATING EXPENSE	81,521	50,550	57,833
CAPITAL OUTLAY	116,890	0	0
TOTAL	236,846	92,022	93,447
FULL TIME POSITION	1	1	1
<u>Class Title</u>			
*Facilities Maintenance Mechanic	1	1	1
TOTAL	1	1	1

MUNICIPAL AUDITORIUM

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
7202.				
7110	Regular Wages	24,758	25,003	25,246
7120	Overtime Wages	1,605	1,200	900
7130	Temporary Help	0	500	500
7210	W/C Insurance	453	425	333
7220	Tuition Assistance	250	300	300
7230	Uniforms	207	400	400
7260	FICA Matching	1,818	2,043	2,038
7270	Pension Matching	2,307	2,332	2,327
7280	Insurance Matching	6,614	8,845	3,476
7285	LTD Matching	422	424	93
7510	Professional Services	0	400	0
7550	Communications	721	1,100	1,000
7570	Advertising	0	500	500
7600	Travel	90	0	0
7630	Train/Cont. Education	175	0	150
7700	Insurance	(707)	0	0
7860	Maint: Buildings	43,465	9,981	10,881
7880	Maint: Mach/Imp/Tools	284	800	800
7900	Utilities	31,215	29,000	29,100
8010	Supplies	700	1,000	1,400
8010.01	Office Supplies	545	200	200
8010	Miscellaneous Supplies	34	0	0
8016	Small Equipment	0	550	550
8017	Printing	106	100	100
8020.ART	Artscape	4,170	0	0
8030	Janitorial Supplies	713	800	800
8050	Rental of Equipment	0	200	200
8495	Cash Over/Short	(3)	0	0
8900	Depreciation	114,583	0	0
8951	Indirect Cost	2,309	5,919	12,152
	TOTAL, MUN. AUDITORIUM:	236,846	92,022	93,447

CIVIC CENTER*DESCRIPTION*

The Civic Center is responsible for entering into promotion agreements and/or contracts with groups, individuals, and firms for the presentation of performances in a manner that promotes the interest of the City from a financial and marketing/public relations standpoint.

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	673,052	823,323	816,671
OPERATING EXPENSE	380,785	463,604	573,201
CAPITAL OUTLAY	470,427	0	0
TOTAL	1,524,263	1,286,927	1,389,872
FULL TIME POSITION	15	15	15

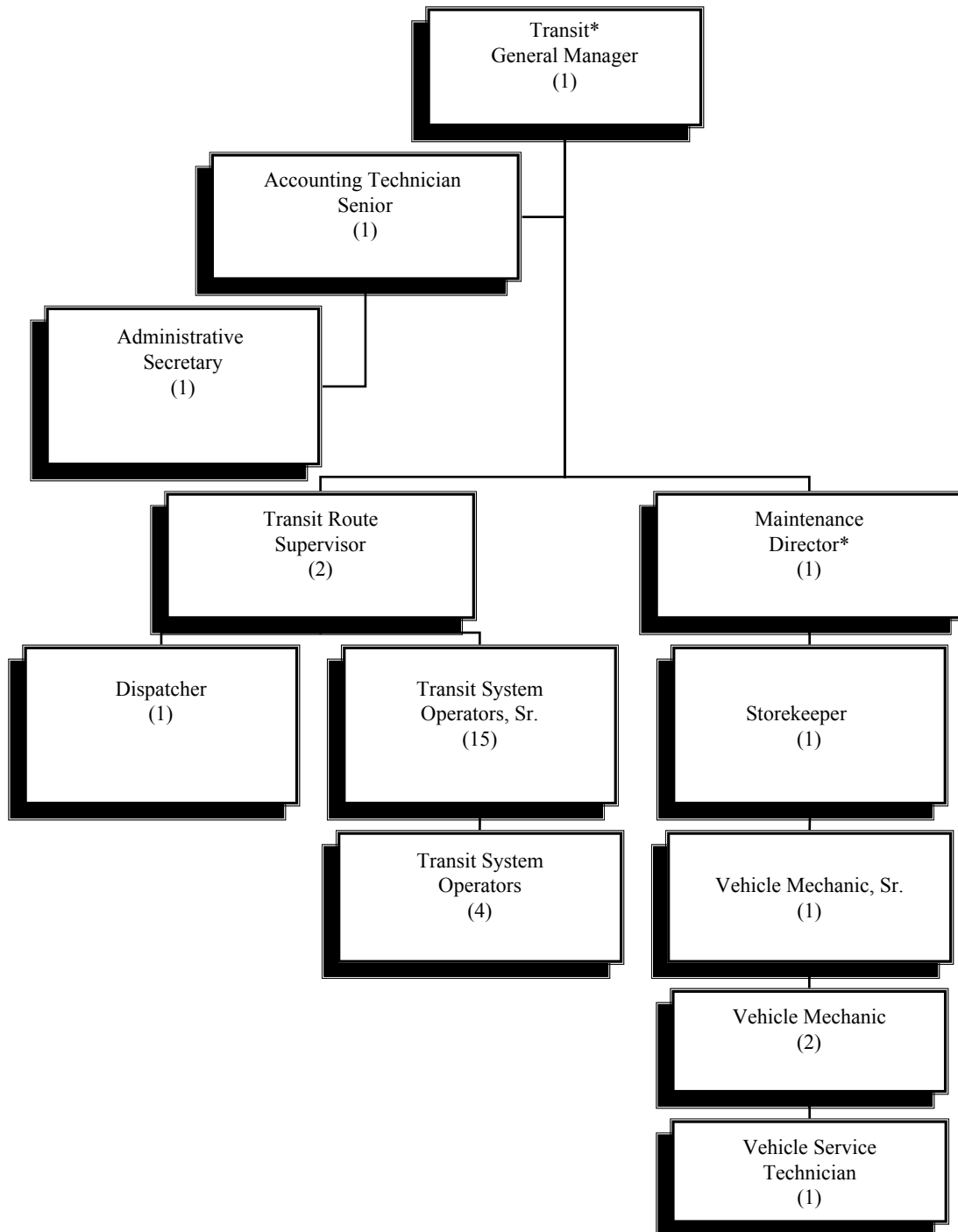
Class Title

Accountant	1	1	1
Administrative Financial Manager	1	1	1
Box Office Supervisor	1	1	1
Director, Civic Center	1	1	1
Events Coordinator	2	2	2
Groundskeeper	2	2	2
Operations Supervisor	1	0	1
Operations Manager	1	1	1
Administrative Secretary	1	1	1
Housekeeping/Set-up	2	2	2
Sound Technican/Electrician	1	1	1
Marketing Manager	1	1	1
TOTAL	15	14	15

CIVIC CENTER				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
7303.				
7110	Regular Wages	437,131	493,708	521,303
7120	Overtime Wages	10,523	16,500	16,500
7130	Temporary Help	67,155	77,208	77,208
7210	W/C Insurance	11,769	32,621	30,052
7220	Tuition Reimbursement	175	410	1,500
7230	Uniforms	1,122	2,000	3,000
7260	FICA Matching	45,291	44,846	47,048
7270	Pension Matching	40,019	45,304	47,864
7280	Insurance Matching	55,607	102,397	70,266
7285	LTD Matching	4,260	8,329	1,929
7510	Professional Services	941	14,500	700
7512	Technical Services	810	800	800
7514	Contract Labor (Temp)	14,297	0	8,000
7520	Advertising Expense	348	0	373
7550	Communications	17,356	25,000	25,000
7561	Fall on Flint Exp.	0	500	0
7570	Advertising	0	16,000	15,000
7600	Travel	429	5,000	5,000
7630	Training/Cont. Education	0	500	1,500
7700	Insurance	39,757	0	0
7860	Maint: Buildings	33,049	59,200	64,000
7870	Maint: Motor Equipment	7,564	4,000	10,000
7880	Maint: Mach/Imp/Tools	19,985	7,000	7,000
7900	Utilities	187,788	150,000	186,000
7990	Dues and Fees	7,836	1,000	8,730
7995	Bad Debt Expense	0	0	1,500
8009	Licenses	0	0	2,250
8010	Supplies	14,679	15,000	13,408
8012	Cost of Concession	5,016	0	0
8016	Small Equipment (\$1,000 max)	5,375	13,140	12,892
8017	Printing	768	300	800
8018	Books & Subscriptions	471	200	525
8020	Promotional	0	0	5,000
8030	Janitorial Supplies	8,136	15,838	10,000
8050	Rental of Equipment	1,149	4,922	2,500
8052	Rent	10,875	13,050	8,600
8110	Motor Fuel	4,364	3,719	7,500
8150	Food	243	0	500
8495	Cash Over/Short	(450)	0	0
8900	Depreciation	371,402	0	0
8951	Indirect Cost	99,025	113,935	175,623
TOTAL, CIVIC CENTER FUND:		1,524,263	1,286,927	1,389,872

Albany Transit System

Dept 77



*Contract Positions

TRANSIT SYSTEM

MISSION

To ensure access to quality of life for City of Albany residents by providing safe, reliable and cost efficient public transportation.

Goals and Objectives

Goal 1: Provide a safe environment for our passengers, employees and the public

Objective 1: To provide a Safety Committee

Objective 2: To provide a high level of route supervision

Objective 3: To provide refresher training for all vehicle operators

Goal 2: Provide reliable transportation for our passengers

Objective 4: To provide on-time schedule adherence

Objective 5: To eliminate missed trips within our control

Objective 6: To implement a “Transit Time” program

Goal 3: Provide cost efficient public transportation

Objective 6: Operate at a cost per mile that meets or exceeds the approved budget

Objective 7: Implement a fare increase to provide for a greater farebox return

Objective 8: Maintain a vehicle preventative maintenance program

TRANSIT SYSTEM**Performance Measures**

	FY '05		FY '06		FY '07 Base
<u>Workload Measures</u>	Adopted	Actual	Adopted	Projected	
▫ Number of road checks reported	5,200	4,500	5,200	4500	3,840
▫ Number of road calls performed	100	120	100	1200	95
▫ Number of accidents/incidents reviewed	8	12	8	12	100%
<u>Efficiency Measures</u>					
▫ Vehicles serviced on schedule	100%	100%	100%	100%	100%
▫ Operators in refresher training	30	27	NA	NA	30
▫ Number of Safety Committee Meetings	8	12	NA	NA	12
▫ Number of Company Safety Meetings	NA	NA	NA	NA	4
▫ Drivers in Safety Training	30	NA	30	15	NA
▫ Accidents and incidents reviewed	8	NA	8	15	NA
<u>Effectiveness Measures</u>					
▫ Chargeable complaints	5	2	5	NA	12
▫ Miles between roadcalls	4,500	5,830	4,500	7,500	6,000
▫ Accidents/incidents	NA	NA	NA	NA	100%
▫ Chargeable missed trips	NA	NA	NA	NA	None
▫ Provide Transit Time via radios	NA	NA	NA	NA	8 x per day
▫ Complaints per 100,000 riders	5	2	5	5	NA
▫ Accidents/incidents per 100,000 miles	.99	NA	.99	2.39	NA
▫ Vehicle cost per mile	2.75	NA	2.75	3.02	NA

TRANSIT SYSTEM*DESCRIPTION*

It is the responsibility of the Albany Transit System (AT) to provide safe, reliable and economical transportation to the citizens of Albany. AT will provide this service at the least possible cost to the city without sacrificing quality of service. AT provides fixed route transit and paratransit services.

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	1,200,353	1,353,496	1,372,610
OPERATING EXPENSE	626,425	751,974	774,050
CAPITAL OUTLAY	428,078	0	0
TOTAL	2,254,856	2,105,470	2,146,660
FULL TIME POSITION	29	29	29

<u>Class Title</u>			
Storekeeper	0	1	1
Accountant	1	1	1
Dispatcher - Transit	1	1	1
Vehicle Mechanic, Sr.	1	1	1
Vehicle Mechanic	1	2	2
Master Vehicle Mechanic	1	0	0
VehicleService Technician	2	1	1
Administrative Secretary	1	1	1
Transit Route Supervisor	2	2	2
Transit System Operator I	6	5	4
Transit System Operator Sr.	13	14	15
TOTAL	29	29	29

TRANSIT SYSTEM				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
7702.				
7110	Regular Wages	646,634	766,218	780,247
7120	Overtime Wages	82,429	74,500	91,569
7130	Temporary Help	136,264	123,000	125,005
7210	W/C Insurance	47,630	63,041	38,128
7230	Uniforms	16,109	15,000	15,000
7260	FICA Matching	63,241	73,088	76,257
7270	Pension Matching	62,568	74,089	77,592
7280	Insurance Matching	138,958	152,763	165,926
7285	LTD Matching	6,520	11,797	2,887
7510	Professional Services	1,908	1,500	1,518
7512	Technical Services	1,200	1,000	1,200
7513	Administrative Services	296,323	253,564	162,804
7550	Communications	9,437	6,600	8,182
7570	Advertising	0	436	1,000
7600	Travel	1,828	1,000	4,330
7630	Train/Cont. Education	200	0	1,000
7700	Insurance	21,691	0	0
7860	Maint: Buildings	6,452	1,200	6,452
7870	Maint: Motor Equipment	5,626	9,000	9,000
7880	Maint: Mach/Imp/Tools	5,010	5,700	9,900
7900	Utilities	19,449	20,000	20,000
7990	Dues and Fees	1,282	1,282	1,282
8009	Licenses	150	0	0
8010	Supplies	3,929	4,000	4,000
8016	Small Equipment	408	0	410
8017	Printing	7,803	5,000	5,000
8018	Books & Subscriptions	306	0	307
8030	Janitorial Supplies	5,407	3,122	6,625
8110	Motor Fuel	236,323	306,283	288,639
8150	Food	1,692	600	1,750
8900	Depreciation	327,586	0	0
8951	Indirect Cost	100,492	131,687	240,651
	TOTAL, SPECIAL FUND:	2,254,856	2,105,470	2,146,660

PUBLIC/CAPITAL IMPROVEMENT FUND

DESCRIPTION

Construction, renovation or physical improvement project costing more than \$5,000 are termed capital improvements or CIP's. These projects may include maintenance or renovation of an existing structure or a new facility.

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	0	0	0
OPERATING EXPENSE	0	0	0
CAPITAL OUTLAY	694,194	649,300	649,300
TOTAL	694,194	649,300	649,300
FULL TIME POSITION	0	0	0

PUBLIC/CAPITAL IMPROVEMENT FUND				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
32				
8550	Cap O/L: Other	694,194	649,300	649,300
	TOTAL, PUB/CIP FUND:	694,194	649,300	649,300

CENTRAL SERVICES - CAD 911

DESCRIPTION

The CAD 911 Fund consists of moneys collected from the citizens of Albany/Dougherty County via telephone charges (\$1.50 per wired line per month and \$1.00 per cellular phone line per month). This collection was approved by the citizens by referendum. These funds are collected and controlled by the Central Communications Division of the Central Services Department. This fund is used solely for the upgrade and enhancement of the Central Communications Division. Some of the enhancements to date are the addition of the computer aided dispatch (CAD) system, upgrades to the 911 Call Center to provide dispatching for Dougherty County Police, training for the 911 dispatchers to dispatch the EMS teams, the purchase of uninterruptable power supply equipment of the 911 Call Center and the purchase of a replacement system for Enhanced 911 call handling.

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	703,128	795,611	868,388
OPERATING EXPENSE	572,412	518,776	628,024
CAPITAL OUTLAY	470,444	0	0
TOTAL	1,745,984	1,314,387	1,496,412
FULL TIME POSITIONS	7	16	16

Class Title

Communications Facilitator	1	1	1
Communications Manager	1	1	1
Communications Training Officer	1	1	1
Communications Shift Supervisor	4	4	4
Telecommunicator, Senior	7	7	5
Telecommunicator	0	2	4
TOTAL	14	16	16

CENTRAL SERVICES - CAD 911

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
22				
7110	Regular Wages	382,457	465,706	463,100
7120	Overtime Wages	84,627	79,480	139,000
7130	Temporary Help	87,418	85,233	84,500
7210	W/C Insurance	1,987	1,841	921
7220	Tuition Assistance	0	0	1,500
7260	FICA Matching	40,795	48,227	52,525
7270	Pension Matching	40,496	47,207	53,587
7280	Insurance Matching	61,362	60,027	71,580
7285	LTD Insurance Matching	3,987	7,890	1,675
7510	Purchased Professional Services	4,891	5,000	6,560
7514	Contract Labor	12,000	16,000	18,800
7550	Communications	264,578	280,890	270,000
7600	Travel	6,222	8,100	12,500
7630	Train/Cont. Education	2,555	3,000	15,000
7860	Maint: Buildings	447	2,500	2,500
7870	Maint: Motor Equipment	60	500	1,500
7880	Maint: Machinery, Imp & Too	253,107	166,946	260,921
7900	Utilities	5,033	5,300	9,000
7990	Dues and Fees	409	840	900
8010	Supplies	13,173	14,000	14,331
8016	Small Equipment	1,783	6,000	7,500
8017	Printing & Binding	3,756	3,500	4,000
8018	Books & Subscriptions	1,240	700	700
8110	Gas	674	1,500	1,312
8150	Food	2,485	4,000	2,500
8512	Cap.O/Lay: Office Equip	448,512	0	0
8540	Cap.O/Lay: Tools	21,932	0	0
	TOTAL CAD FUND:	1,745,984	1,314,387	1,496,412

DEBT SERVICE FUND*DESCRIPTION*

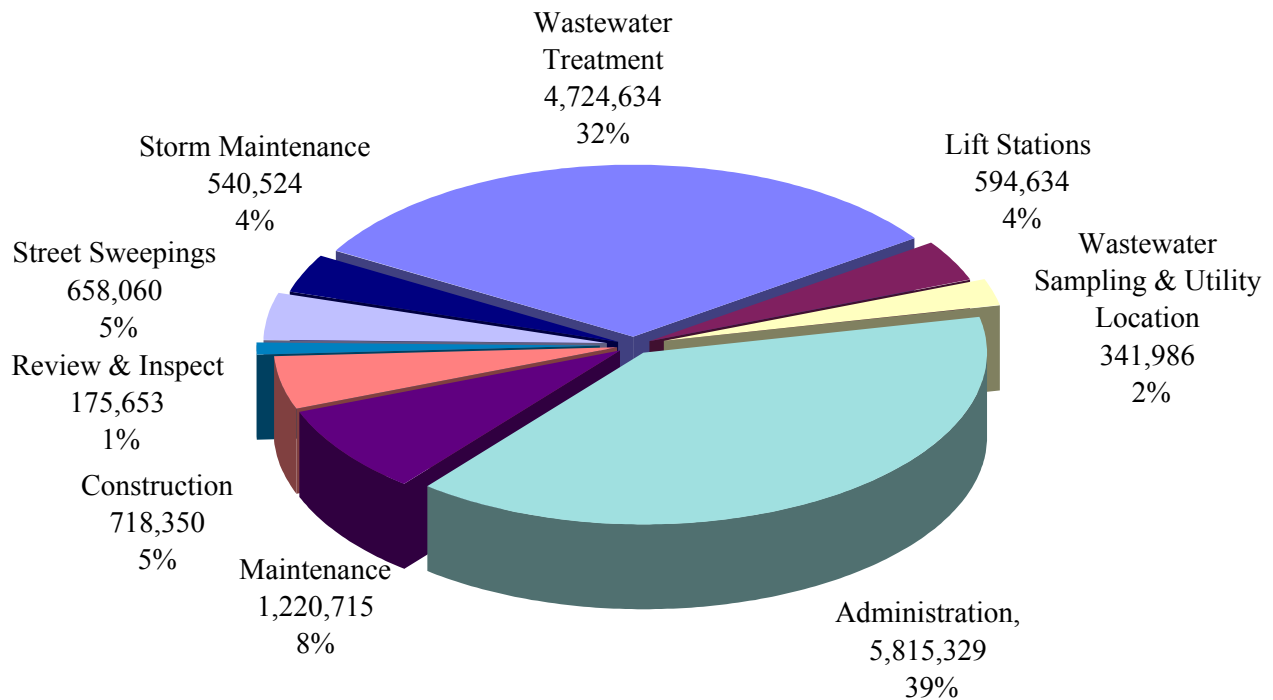
This fund includes moneys for Debt Service Fund payments for the Civic Center and TAN principal and interest funding. A detailed list is shown on the following page.

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	0	0	0
OPERATING EXPENSE	2,430,056	2,349,614	1,601,003
CAPITAL OUTLAY	0	0	0
TOTAL	2,430,056	2,349,614	1,601,003
FULL TIME POSITION	0	0	0

DEBT SERVICE FUND

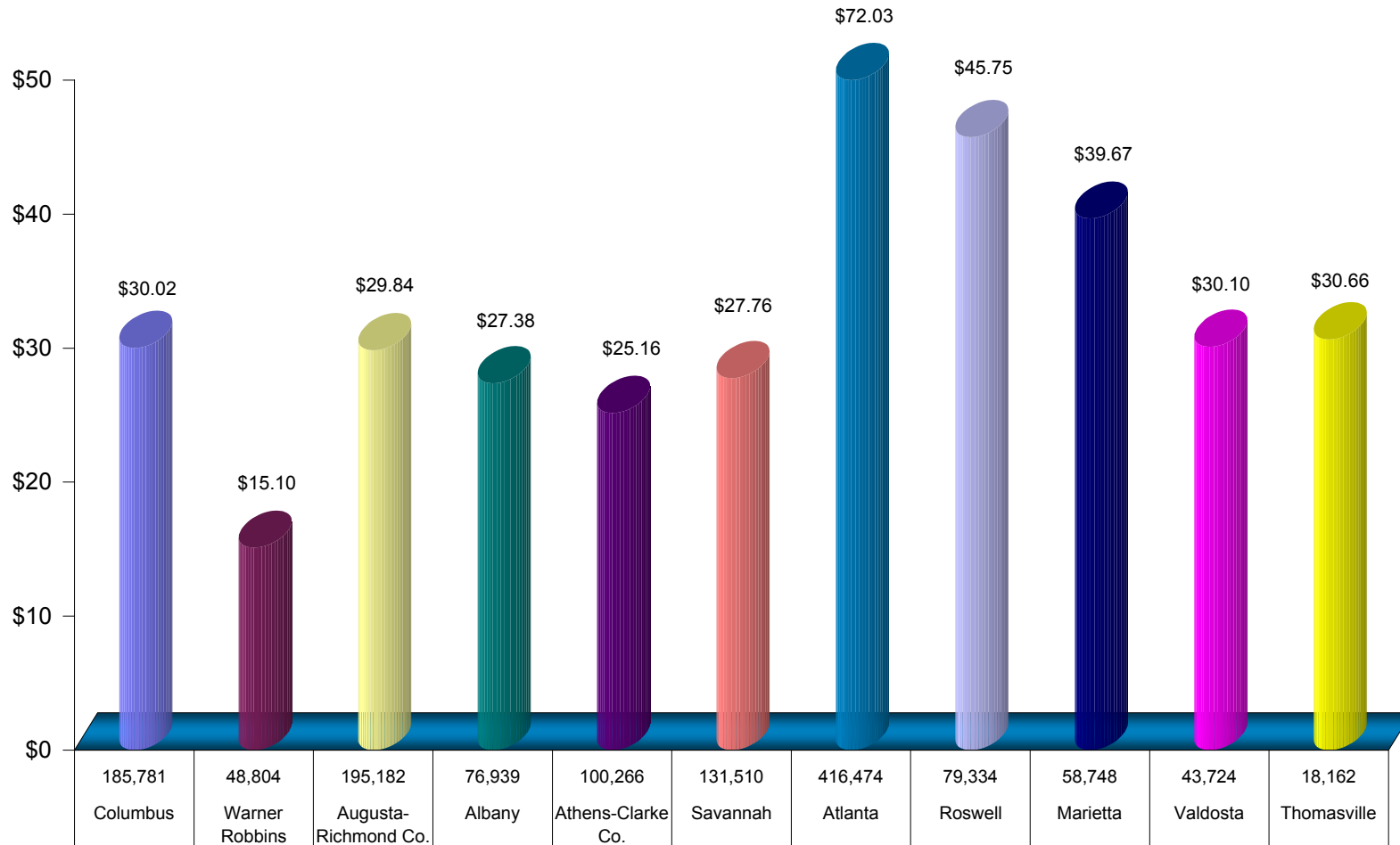
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
62				
7511.CC	Civic Center Principal	1,030,000	1,030,000	0
7511.98GMA	GMA Principal	1,028,292	973,966	1,491,955
7521.CC	Civic Center Interest	292,311	292,363	0
7521.98GMA	GMA Interest	76,453	53,285	109,048
7530	Paying Agents Fee	3,000	0	0
TOTAL, DEBT SERVICE FUND:		2,430,056	2,349,614	1,601,003

City of Albany
Adopted Budget
FY 2007
Sanitary Sewer System



Total Expenditures
\$14,789,885

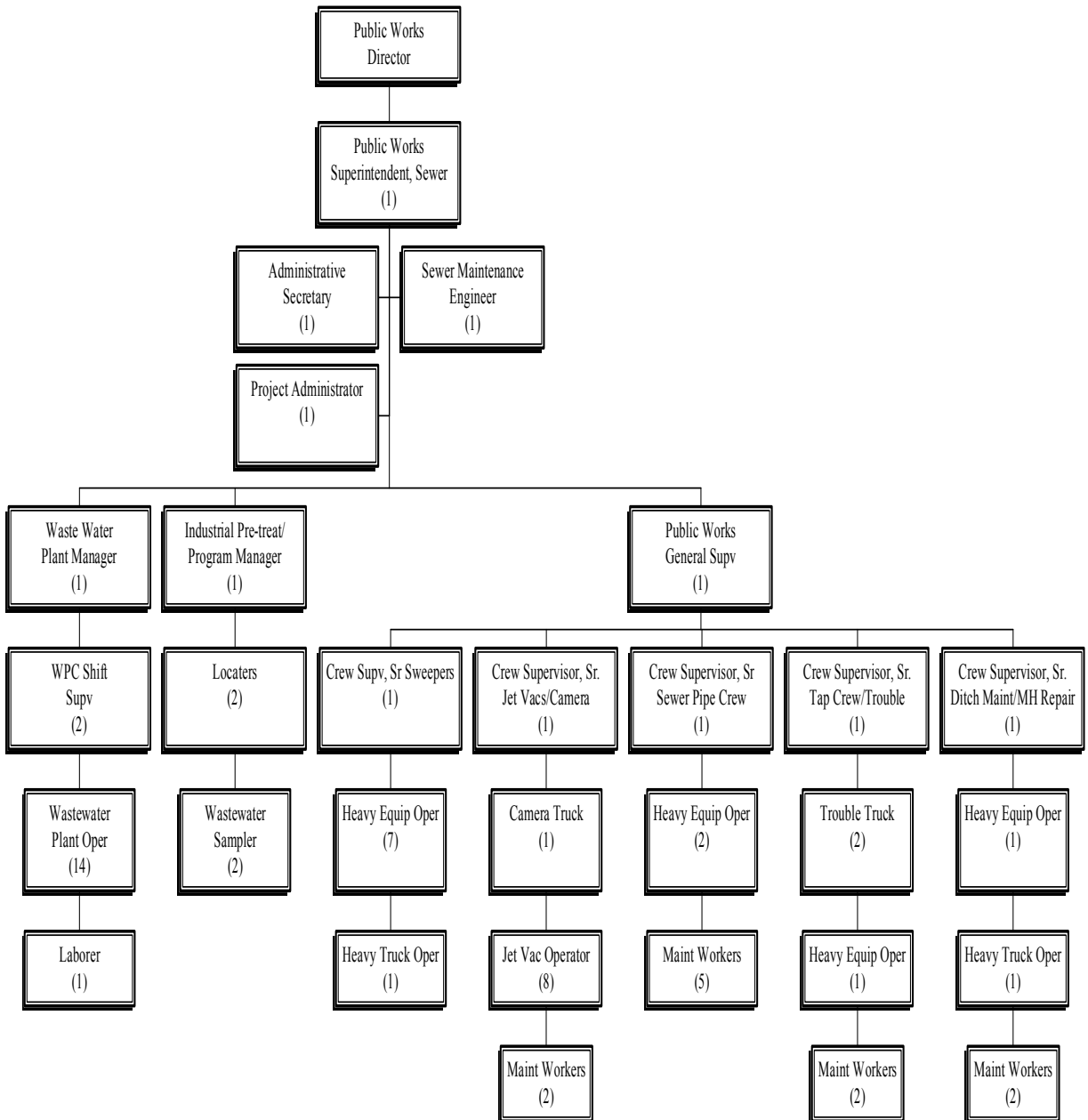
City Of Albany FY 2007 Sewer Rate Comparison Survey



Monthly Rate (9,000 Gal.)

Public Works - Sewer Systems

Dept 34



SANITARY SEWER ENTERPRISE FUND**MISSION**

The Sanitary Sewer Enterprise Fund Budget supports the maintenance and construction of sewer infrastructure, monitors industrial wastewater discharges, and provides safe, effective treatment of the City's wastewater.

The joint mission of Sewer Systems Division is to monitor, collect, convey, treat and dispose of the City's wastewater in a manner which prevents the treated wastewater from adversely impacting public health, the environment or wildlife.

Goals and Objectives**Goal 1:** Maintain customer service program

Objective 1: Provide courteous and efficient service to customers

Objective 2: Continue to implement the "repeat call" program to improve on customer service.

Goal 2: Implement a proactive system for completing necessary maintenance and repair.

Objective 1: Schedule and complete all major construction projects in a safe, timely and cost effective manner.

Objective 2: Provide accurate utility "locates" in a timely manner.

Objective 3: Maintain the Jet-Vac Sanitary and Storm line cleaning program.

Goal 3: Improve employee qualifications and performance

Objective 1: Provide safety training and job improvement skill programs for all personnel.

Objective 2: Cross-train employees within the Division

Objective 3: Continue with the Wastewater Collector Certification program.

Goal 4: Safely, efficiently and cost-effectively monitor, collect, convey, treat and dispose of wastewater to avoid harm to public health, wildlife or environment

Objective 1: Continue to meet all NPDES permit limits at WPC.

Objective 2: Complete and submit all required reports to EPD/EPA.

Goal 5: Develop a working inventory of sewer infrastructure to assist with the timely replacement of high maintenance items.

Objective 1: Reduce unnecessary labor repairing worn out or defective equipment.

Objective 2: Reduce utility costs and reduce potential safety hazards.

SANITARY SEWER ENTERPRISE FUND**Performance Measures**

<u>Workload Measures</u>	FY '05		FY '06		FY '07
	Adopted	Actual	Adopted	Projected	Base
❑ Volume (MGD) of wastewater collected, conveyed and treated	18.50	18.9	19.0	18.7	19.0
❑ Quantity (in wet tons) of bio-solids removed	22,000	18,700	19,000	15,000	19,000
❑ Number of quantitative samples to evaluate treatment efficiency (TSS and BOD)	520	520	520	540	560
❑ Number of sewer trouble calls received	3,500	3,126	3,200	2,650	2,700
❑ Number of sewer locates requested	9,000	8,620	8,700	6,900	7,000
❑ Number of Watershed Assessment samples	N/A	N/A	N/A	500	1,400

Efficiency Measures

❑ Job-related training (hours/ yr) completed by employees	200	180	200	460	400
❑ Gauging public perception of Sewer Systems Division professionalism and efficiency as a result of public interactions (per year)	3,500	4,550	3,500	2,564	3,800
❑ Number of sewer locates completed late	<10	<10	<10	15	<10
❑ Percentage of sewer locates completed within time limit	95%	95%	95%	98%	98%

Effectiveness Measures

❑ Per gallon cost of wastewater collected and treated	\$.0018	\$.0019	\$.0019	\$.0022	\$.0023
❑ Percentage of applicable employees receiving job-related training	100%	100%	100%	100%	100%
❑ Ratio of citizens gaining improved perception of Sewer Systems purpose and scope	95%	95%	98%	98%	98%

**SANITARY SEWER ENTERPRISE FUND
SEWER SYSTEMS DIVISION SUMMARY**

DESCRIPTION

The Sewer Systems Division operates and maintains the Wastewater Treatment Plant, Sanitary Sewer Lift Stations, Storm Stations, Wastewater Sampling Program, Utility Locates, Street Sweeping Program, and the Sanitary Sewer Maintenance and Construction Sections. The Sewer Systems Division, which is a part of the Public Works Department, is responsible for the maintenance of all Sanitary Sewers and Storm Sewers within the City of Albany Sewer System and for the operation of the main Water Pollution Control Plant and 100 Pump/Lift Stations.

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	2,151,215	3,368,346	3,421,167
OPERATING EXPENSE	3,657,625	9,717,761	9,998,861
CAPITAL OUTLAY	1,291,614	1,316,405	1,369,857
TOTAL	7,100,454	14,402,512	14,789,885
FULL TIME POSITIONS	59	68	68

SANITARY SEWER ENTERPRISE FUND
WASTEWATER TREATMENT

MISSION

The 32 MGD Joshua Street Wastewater Treatment Plant provides treatment of the sanitary wastewater to ensure that all State and Federal Pollution guidelines and discharge permit limits are met. The process ensures that the treated wastewater that is discharged into the receiving stream will not pose any threat to any users of those waters. Proper, efficient wastewater treatment includes physical and biological treatment of sewage and proper disinfection of the final effluent prior to its discharge into the receiving stream to prevent the possible spread and multiplication of potential life threatening, disease causing bacteria. As the control of water pollution is achieved, public health is better protected.

Goals and Objectives

- Goal 1:** Maintain safe, accident-free work record.
Objective: To ensure that all employees are working in a safe environment.
- Goal 2:** Maintain NPDES Permit compliance.
Objective: To protect the receiving stream and public health.
- Goal 3:** Develop and implement a proven Residuals Management Program.
Objective: To have a safe, cost effective and proven method to dispose of the residuals from the treatment process.
- Goal 4:** Upgrade the computer network to allow WPC to tie to the City wide communication system including email and internet access.
Objective: To provide quick and efficient transfer of information.

Performance Measures

<u>Workload Measures</u>	FY '05		FY '06		FY '07 Base
	Adopted	Actual	Adopted	Projected	
❑ Treated gallons of sewage/day (million)	16.0	18.9	19.0	18.7	19.0
❑ Gallons/day of sludge treated	53,000	58,570	58,000	47,200	45,000

**SANITARY SEWER ENTERPRISE FUND
WASTEWATER TREATMENT**

DESCRIPTION

The 32 MGD Joshua Street Wastewater Treatment Plant provides treatment of the municipal wastewater to ensure that all State and Federal Pollution guidelines and discharge permit limits are met. The process ensures that the treated wastewater which is discharged into the receiving stream will not pose any threat to users of those waters. Proper, efficient wastewater treatment includes physical and biological treatment of sewage and proper disinfection of the final effluent prior to its discharge into the receiving stream to prevent the possible spread and multiplication of potential life threatening, disease causing bacteria. As better water pollution control is achieved, public health protection is improved.

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	796,473	856,510	915,496
OPERATING EXPENSE	2,527,376	3,219,030	2,972,535
CAPITAL OUTLAY	913,122	999,319	836,603
TOTAL	4,236,971	5,074,859	4,724,634
FULL TIME POSITIONS	18	18	18

Class Title

Laborer	1	1	1
Wastewater Plant Manager	1	1	1
Wastewater Plant Operator	13	12	12
Wastewater Plant Operator, Sr.	1	2	2
WPC Shift Supervisor	2	2	2
TOTAL	18	18	18

**SANITARY SEWER ENTERPRISE FUND
WASTEWATER TREATMENT**

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
3200.				
7110	Regular Wages	530,409	577,200	614,430
7120	Overtime Wages	42,557	20,000	45,000
7210	W/C Insurance	15,265	16,240	13,556
7230	Uniforms	5,361	6,000	6,100
7260	FICA Matching	41,312	45,686	50,446
7270	Pension Matching	50,253	53,151	58,689
7280	Insurance Matching	107,371	138,233	125,001
7285	LTD Insurance	3,945	0	2,273
7510	Professional Services	50,573	54,000	53,000
7512	Technical Services	1,316,082	1,549,000	1,650,335
7550	Communications	2,347	3,400	2,750
7600	Travel	0	2,250	1,760
7630	Training and Development	771	2,700	1,700
7860	Maint: Buildings	25,201	40,000	52,000
7870	Maint: Motor Equipment	13,811	18,400	14,000
7880	Maint: Mach/Imp/Tools	154,828	140,000	180,000
7900	Utilities	609,979	886,500	650,000
7990	Dues and Fees	124	150	1,800
8009	Licenses	1,040	1,200	1,700
8010	Supplies	208,227	331,000	350,000
8016	Small Equipment	0	1,500	3,000
8017	Printing	436	750	750
8018	Books & Subscription	0	150	150
8050	Rental of Equipment	762	1,500	3,000
8110	Motor Fuel	3,323	5,220	6,240
8150	Food	240	250	350
8520	Cap O/Lay: Motor	(18,051)	0	0
8540	Cap O/Lay: Tools	18,051	0	0
8900	Depreciation	913,122	999,319	836,603
8951	Indirect Cost	139,632	181,060	0
	TOTAL, W/W TREATMENT	4,236,971	5,074,859	4,724,634

SANITARY SEWER ENTERPRISE FUND
WASTEWATER TREATMENT/LIFT STATIONS

DESCRIPTION

Operates and maintains (82) combination and sanitary sewer lift stations located throughout the City that provide a means of moving wastewater to the Treatment Plant.

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	0	0	0
OPERATING EXPENSE	475,751	456,000	555,500
CAPITAL OUTLAY	42,976	6,178	39,134
TOTAL	518,727	462,178	594,634
FULL TIME POSITIONS	0	0	0

**SANITARY SEWER ENTERPRISE FUND
WASTEWATER TREATMENT/LIFT STATIONS**

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
3201.				
7510	Professional Services	58,422	0	0
7860	Maint: Buildings	2,729	30,000	55,000
7880	Maint: Mach/Imp/Tools	120,120	110,000	135,000
7900	Utilities	290,975	300,000	350,000
8010	Supplies	3,504	12,000	7,500
8050	Rental of Equipment	0	4,000	8,000
8900	Depreciation	42,976	6,178	39,134
	TOTAL, W/W LIFT STATIONS:	518,727	462,178	594,634

**SANITARY SEWER ENTERPRISE FUND
WASTEWATER SAMPLING & UTILITY LOCATION**

DESCRIPTION

The Industrial Wastewater Sampling and Utility Location Section monitors industry to insure compliance with the City's Comprehensive Solid Waste, Wastewater and Sewer Pretreatment Ordinance and takes necessary action to correct violations. The Section also checks on reported violations, inspects each Industry to insure all reported chemicals are stored properly to protect City collection and treatment systems, and monitors POTW for priority pollutants as required by EPD. In the past year the Section has also been given the Watershed Protection program as required by the State. This section is also responsible for all sewer utility "locates" within the City of Albany as required by the Utility Protection Center.

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	158,466	215,229	214,864
OPERATING EXPENSE	38,279	111,669	121,640
CAPITAL OUTLAY	31,732	5,060	5,482
TOTAL	228,478	331,958	341,986
FULL TIME POSITIONS	5	5	5

Class Title

Ind. Sampling Manager	1	1	1
Wastewater Sampler	2	2	2
Locate Technicians	2	2	2
TOTAL	5	5	5

SANITARY SEWER ENTERPRISE FUND				
WASTEWATER SAMPLING & UTILITY LOCATION				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
3600.				
7110	Regular Wages	114,285	144,780	151,526
7120	Overtime Wages	1,372	4,000	4,000
7210	W/C Insurance	3,095	4,451	3,593
7230	Uniforms	225	0	0
7260	FICA Matching	7,794	11,382	11,898
7270	Pension Matching	9,676	13,241	13,842
7280	Insurance Matching	20,386	37,375	29,445
7285	LTD Insurance	1,632	0	560
7510	Professioanl Services	31	0	0
7512	Purchased Technical Service	18,162	63,000	65,000
7550	Communications	41	0	0
7600	Travel	0	500	0
7630	Training and Development	220	200	0
7870	Maint: Motor Equipment	9,737	10,550	8,000
7880	Maint: Mach/Imp/Tools	594	1,000	25,000
8009	Licenses	195	150	0
8010	Supplies	1,625	2,000	3,440
8016	Small Equipment	1,860	3,000	10,000
8017	Printing	313	250	0
8110	Motor Fuel	5,500	8,850	10,200
8900	Depreciation	3,594	5,060	5,482
8951	Indirect Cost	28,138	22,169	0
	TOTAL, SS/SAMPLING:	228,478	331,958	341,986

SANITARY SEWER ENTERPRISE FUND
SEWER SYSTEMS/ADMINISTRATION

DESCRIPTION

The Sewer Systems Administration Section is responsible for scheduling all work tasks for the Division, monitoring expenditures, preparing and administering the budget, preparing weekly and monthly reports, maintaining permit compliance, scheduling training programs and completing all other administrative duties as necessary. Debt service is also included within this cost center.

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	355,611	412,787	429,447
OPERATING EXPENSE	238,534	4,732,314	5,122,353
CAPITAL OUTLAY	125,580	68,546	263,528
TOTAL	719,726	5,213,647	5,815,328
FULL TIME POSITIONS	5	6	5

Class Title

Administrative Secretary, Senior	1	1	1
PW General Supervisor	2	2	1
PW Sewer Superintendent	1	1	1
Crew Supervisor, Sr.	1	1	0
Sewer Maintenance Engineer	0	1	1
Project Administrator	0	0	1
TOTAL	5	6	5

SANITARY SEWER ENTERPRISE FUND

SEWER SYSTEMS/ADMINISTRATION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
3400.				
7110	Regular Wages	234,299	279,660	256,078
7113	Salary Adjustment	0	0	56,000
7120	Overtime Wages	131	0	0
7210	W/C Insurance	12,432	18,338	16,979
7220	Tuition Reimbursement	512	1,500	1,500
7230	Uniforms	11,671	13,900	16,695
7260	FICA Matching	15,999	21,394	19,590
7270	Pension Matching	19,530	24,890	22,791
7280	Insurance Matching	59,527	40,789	38,867
7285	LTD Insurance Matching	1,513	12,316	947
7510	Professional Services	52,043	55,000	55,805
7512	Technical Services	19,742	15,500	25,000
7514	Contract Labor	437	586	500
7550	Communications	7,265	9,400	12,000
7600	Travel	116	750	2,440
7630	Training and Development	5,935	4,000	3,100
7700	Insurance	107,011	0	0
7860	Maint: Buildings	916	1,500	1,500
7870	Maint: Motor Equipment	8,419	5,900	5,700
7880	Maint: Mach/Imp/Tools	3,110	4,000	3,500
7900	Utilities	9,088	9,300	9,500
7960	Reserve for Debt	0	4,448,304	4,442,553
7970	GEFA Loan	13,860	104,735	104,735
7990	Dues and Fees	454	500	800
8009	Licenses	245	550	1,300
8010	Supplies	4,729	7,500	5,000
8016	Small Equip	2,092	3,000	6,500
8017	Printing	1,000	1,200	1,800
8018	Subscriptions	245	150	0
8020	Photography	0	100	250
8110	Motor Fuel	1,484	2,400	2,880
8150	Food	342	400	750
8900	Depreciation	68,450	68,546	64,854
8925	Capital Replacement Fund	0	0	198,674
8951	Indirect Cost	57,130	57,539	436,740
TOTAL, SS ADMINISTRATION:		719,725	5,213,647	5,815,328

**SANITARY SEWER ENTERPRISE FUND
SEWER SYSTEMS - MAINTENANCE**

DESCRIPTION

The Maintenance Section is responsible for general sewer system maintenance including: installing and repairing taps; repairing WG&L cuts; repairing breaks in small sewer lines; repairing catch basins; cleaning and removing grease, roots, and sand from sewer structures and pipes; televising lines to locate problems; and providing 24-hr trouble truck assistance for City infrastructure problems or overflows.

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	434,823	673,876	750,698
OPERATING EXPENSE	216,562	393,620	369,950
CAPITAL OUTLAY	83,401	106,727	100,067
TOTAL	734,786	1,174,223	1,220,715
FULL TIME POSITIONS	18	16	18

Class Title

Maintenance Worker Sr.	3	1	2
Maintenance Worker	1	3	2
Crew Supervisor, Senior	2	1	2
TV Truck Technician	1	1	1
Jet Vac Operator	0	0	8
Sewer Systems Operator	2	2	2
Heavy Equipment Operator	9	8	1
TOTAL	18	16	18

SANITARY SEWER ENTERPRISE FUND				
SEWER SYSTEMS/SEWER MAINTENANCE				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
3404.				
7110	Regular Wages	288,001	415,679	493,265
7120	Overtime Wages	29,164	55,500	40,000
7210	W/C Insurance	16,242	28,489	20,386
7260	FICA Matching	19,204	36,045	40,795
7270	Pension Matching	23,030	41,935	47,461
7280	Insurance Matching	56,795	96,228	106,967
7285	LTD Insurance	2,387	0	1,825
7510	Professional Services	31	0	0
7512	Technical Services	16,439	54,000	56,850
7550	Communications	(11)	0	3,000
7870	Maint: Motor Equipment	101,755	91,200	90,000
7880	Maint: Mach/Imp/Tools	2,220	500	12,000
8010	Supplies	43,260	41,000	104,100
8016	Small Equipment	6,066	2,500	6,000
8050	Rental of Equipment	11	500	0
8110	Motor Fuel	46,791	73,500	98,000
8900	Depreciation	6,108	106,727	100,067
8951	Indirect Cost	77,293	130,420	0
	TOTAL, SS MAINT:	734,786	1,174,223	1,220,715

SANITARY SEWER ENTERPRISE FUND
SEWER SYSTEMS - CONSTRUCTION

DESCRIPTION

The Construction Section is responsible for installing and repairing the larger sanitary, combination and storm sewer lines located throughout the City. This section is also responsible for the clearing and grading of large ditch sections and the maintenance of sewer right-of-ways.

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	255,966	500,806	488,269
OPERATING EXPENSE	130,684	155,500	214,600
CAPITAL OUTLAY	94,803	102,814	15,481
TOTAL	481,453	759,120	718,350
FULL TIME POSITIONS	12	14	13

<u>Class Title</u>			
Heavy Equipment Operator	2	4	3
Heavy Truck Driver	1	1	1
Maintenance Worker Sr	1	2	3
Maintenance Worker	5	4	4
Crew Supervisor	2	2	0
Crew Supervisor Sr	1	0	2
Project Administrator	0	1	0
TOTAL	12	14	13

**SANITARY SEWER ENTERPRISE FUND
SEWER SYSTEMS - CONSTRUCTION**

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
3408.				
7110	Regular Wages	175,564	333,744	324,380
7120	Overtime Wages	4,254	5,000	5,000
7130	Temporary Help	207	0	0
7210	W/C Insurance	14,717	25,191	19,296
7230	Uniforms	67	0	0
7260	FICA Matching	12,718	25,914	25,198
7270	Pension Matching	15,746	30,148	29,315
7280	Insurance Matching	30,096	80,809	83,880
7285	LTD Insurance	2,596	0	1,200
7510	Professional Services	65	0	0
7514	Contract Labor	0	0	3,000
7630	Train/Cont. Education	120	0	0
7870	Maint: Motor Equipment	48,283	53,500	54,000
7880	Maint: Mach/Imp/Tools	136	500	5,000
8009	License (CDL, CPA, etc)	35	0	0
8010	Supplies	63,735	70,000	115,000
8016	Small Equipment	0	3,000	3,000
8050	Rental of Equipment	0	500	1,000
8110	Motor Fuel	18,310	28,000	33,600
8900	Depreciation	50,931	23,505	15,481
8951	Indirect Cost	43,872	79,309	0
	TOTAL, SS CONSTRUCTION:	481,453	759,120	718,350

SANITARY SEWER ENTERPRISE FUND
SEWER SYSTEMS/REVIEW AND INSPECT - ENGINEERING DEPARTMENT

DESCRIPTION

This Section is responsible for reviewing plans for system upgrades/improvements and for inspecting the various job sites for proper construction practices. This cost center also supports sewer assessment.

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	149,876	165,562	175,353
OPERATING EXPENSE	27,570	42,738	300
CAPITAL OUTLAY	0	0	0
TOTAL	177,446	208,300	175,653
FULL TIME POSITIONS	0	0	0

SANITARY SEWER ENTERPRISE FUND				
SEWER SYSTEMS/REVIEW AND INSPECT - ENGINEERING DEPARTMENT				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
3409.				
7110	Regular Wages	52,813	125,000	130,000
7110.01	Salaries Engineering Svcs.	54,843	0	0
7120	Overtime Wages	5,400	0	0
7210	W/C Insurance	196	4,303	7,786
7210.01	W/C Engineering Svcs.	3,425	0	0
7260	FICA Matching	3,656	9,563	9,945
7260.01	FICA Engineering Svcs.	4,385	0	0
7270	Pension Matching	4,598	11,125	11,570
7270.01	Pension Engineering Svcs.	5,294	0	0
7280	Insurance Matching	8,209	15,571	15,571
7280.01	Insurance Matching Engineering	7,057	0	0
7285	LTD Insurance	0	0	481
8010	Supplies	19	600	300
8951	Indirect Cost	27,552	42,138	0
	TOTAL, REVIEW AND INSPECT:	177,446	208,300	175,653

SANITARY SEWER ENTERPRISE FUND - STREET SWEEPING

DESCRIPTION

The Street Sweeping section is responsible for sweeping all publicly owned curbed streets within the Albany city limits. The purpose is to ensure public safety and facilitate removal of debris to prevent entry into storm sewer system.

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	0	400,829	365,306
OPERATING EXPENSE	0	249,482	215,133
CAPITAL OUTLAY	0	107,070	77,621
TOTAL	0	757,381	658,060
FULL TIME POSITIONS	0	9	9

Class Title

Heavy Equipment Operator	0	5	7
Heavy Truck Operator	0	3	1
Crew Supervisor, Sr.	0	1	1
TOTAL	0	9	9

SANITARY SEWER - STREET SWEEPING				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
3410				
7110	Regular Wages	0	248,282	259,201
7120	Overtime Wages	0	6,000	5,000
7210	W/C Insurance	0	21,859	6,918
7230	Uniforms	0	2,750	0
7260	FICA Matching	0	19,453	20,211
7270	Pension Matching	0	22,631	23,514
7280	Insurance Matching	0	77,293	49,503
7285	LTD Insurance Matching	0	2,561	959
7870	Maint:Motor Equipment	0	87,000	100,000
7880	Maint: Mach/Imp/Tools	0	35,000	40,000
8010	Supplies	0	19,284	3,133
8110	Motor Fuel	0	30,000	72,000
8900	Depreciation	0	0	77,621
8925	Capital Replacement	0	107,070	0
8951	Indirect Cost	0	78,198	0
	TOTAL, STREET SWEEPINGS:	0	757,381	658,060

SANITARY SEWER ENTERPRISE FUND/ STORM MAINTENANCE

DESCRIPTION

The Storm Maintenance Section maintains all storm pump stations, flood control structures, drainage ditches, drainage easements and holding ponds under the review of the City. During storm events Sewer System Division employees assist Public Works and Emergency personnel to protect citizens from flash flooding. The maintenance staff also provides assistance to the Street and Solid Waste Divisions with cleaning, removing of storm debris and the hauling of dirt and sand in conjunction with the various work programs.

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	0	142,748	81,733
OPERATING EXPENSE	2,869	278,100	426,850
CAPITAL OUTLAY	0	0	31,941
TOTAL	2,869	420,848	540,524
FULL TIME POSITIONS	0	0	0

SANITARY SEWER STORM MAINTENANCE				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005/	AMENDED 2005/2006	ADOPTED 2006/2007
3411				
7110	Regular Wages	0	78,100	40,000
7120	Overtime Wages	0	20,000	30,000
7210	W/C Insurance	0	8,350	0
7260	FICA Matching	0	7,505	5,355
7270	Pension Matching	0	8,731	6,230
7280	Insurance Matching	0	20,062	0
7285	LTD Insurance	0	0	148
7510	Professional Services	150	0	0
7512	Technical Services	(6,757)	50,000	180,000
7860	Maint: Building	0	15,000	20,000
7880	Maint: Mach/Imp/Tools	159	63,000	75,000
7900	Utilities	8,990	109,000	110,000
8010	Supplies	327	41,100	41,850
8900	Depreciation	0	0	31,941
	TOTAL, STORM MAINT:	2,869	420,848	540,524

SANITARY SEWER SYSTEM

The Sanitary Sewer System is an enterprise fund and is projected to generate \$14,789,885 in revenue primarily through user transfer fees. This fund represents about 16% of the total budget.

The Sanitary Sewer System is responsible for the treatment of the City's wastewater and disposal of sewage sludge in accordance with Environmental Protection Division's guidelines. This division is also responsible for the maintenance of all sanitary and storm sewers within the City of Albany's sewer system and the installation of new taps and sewer extensions.

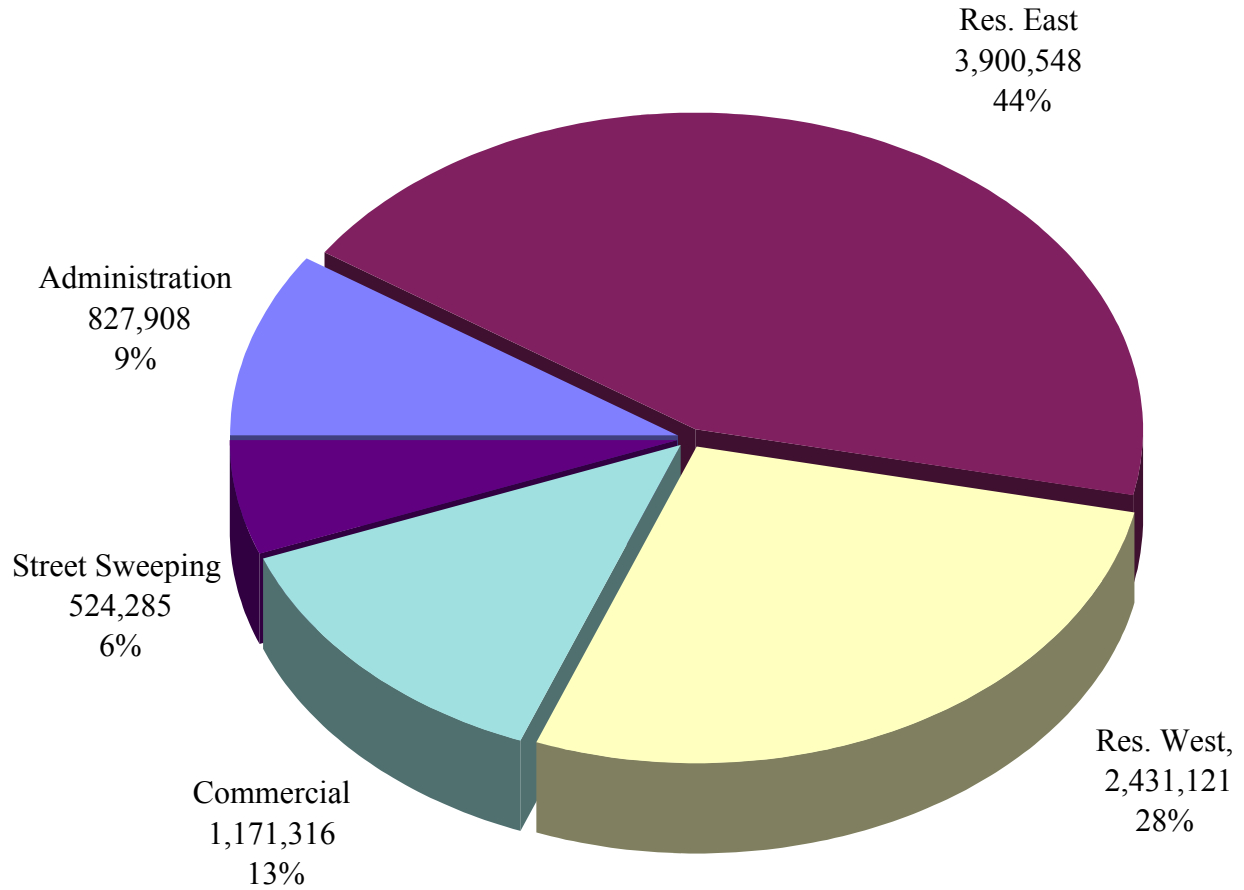
SOLID WASTE FUND

The Solid Waste Division is considered an enterprise fund and is expected to generate \$8,855,178 in revenue through service charges. This fund represents about 9% of the total budget.

The Solid Waste Division is responsible for collecting and properly disposing of solid waste and recyclables generated by both residential and commercial customers. This division serves approximately 13,580 residential customers and collects 23,380 cubic yards of garbage per month from commercial establishments. A private contractor is also used who serves approximately 11,711 residential customers.

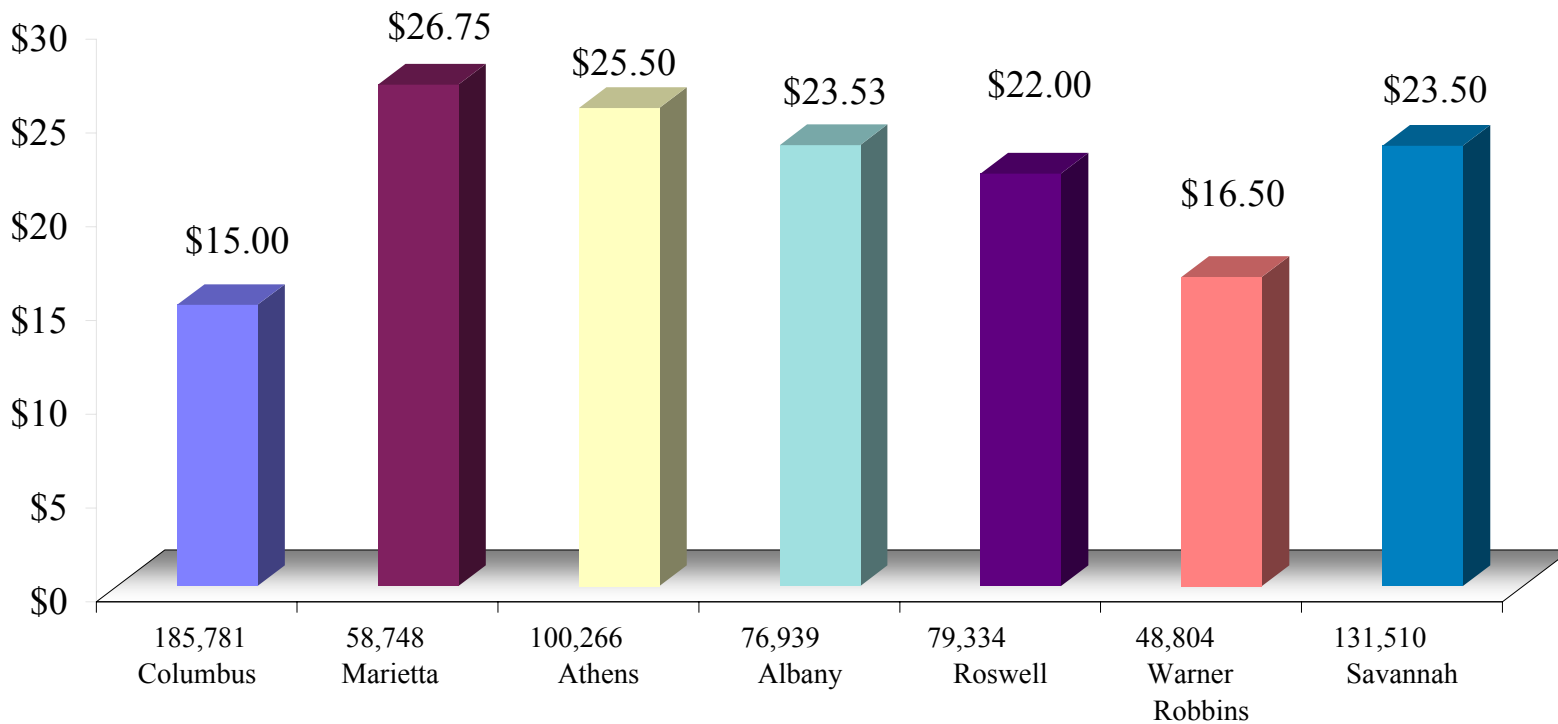
The current Dougherty County Landfill tipping fees are \$25.00 per ton (garbage), \$27.00 per ton (inert), \$180.00 per ton (tires) and \$63.00 per ton (special waste). The current residential fees are \$23.53 per month for residential dwelling. The commercial fees are \$3.65 per cubic yard.

City of Albany
FY 2007
Solid Waste Fund



Total Expenditures
\$8,855,178
H-1

City of Albany FY 2007 Garbage Rate Comparison Survey

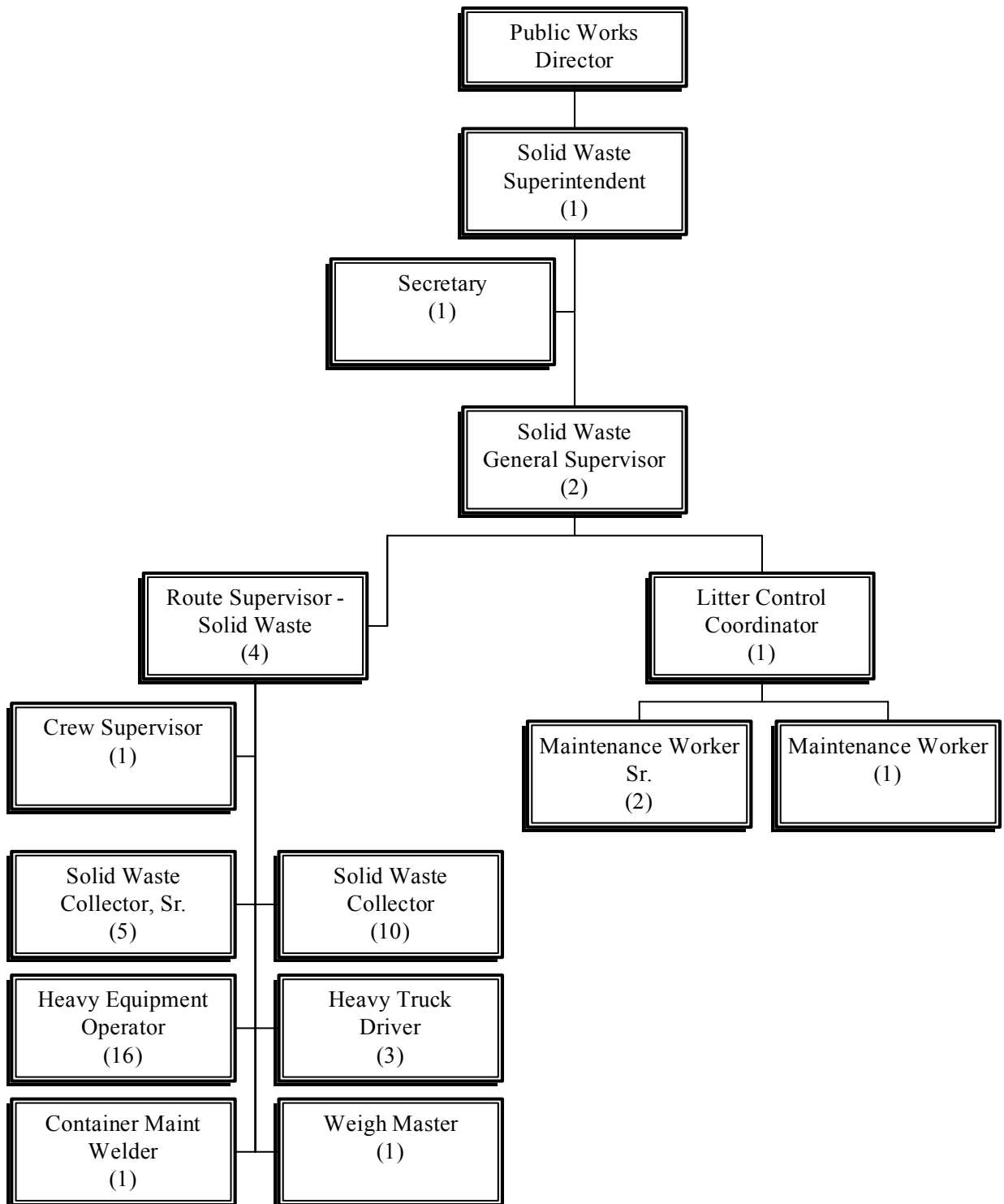


Monthly Garbage Rate

The charges above relate to different levels of service provided.

Public Works - Solid Waste

Dept 39



PUBLIC WORKS - SOLID WASTE SUMMARY

DESCRIPTION

The Solid Waste Division, which is part of the Public Works Department, ensures that solid waste generated by both residential and commercial customers is collected and disposed of properly. The division also performs special clean-up projects, removing garbage, trash and litter from public property, streets and rights-of-way. In addition, the division provides support for neighborhood clean-up projects. The division is comprised of five sections - Administration, Residential East, Residential West, Commercial, and Street Sweeping Disposal.

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	1,801,593	2,266,329	2,356,798
OPERATING EXPENSE	3,832,309	4,984,529	5,610,828
CAPITAL OUTLAY	707,098	589,453	887,552
TOTAL	6,341,000	7,840,311	8,855,178
FULL TIME POSITIONS	52	51	49

PERFORMANCE MEASURES

See individual divisions for performance measures.

PUBLIC WORKS DEPARTMENT / SOLID WASTE DIVISION

MISSION

The Solid Waste Division of the Public Works Department ensures that solid waste generated within the corporate limits of the City of Albany is collected and disposed of properly, in an efficient and cost-effective manner, while minimizing impacts on the environment.

Goals and Objectives

Goal 1: To provide collection services in accordance with local, state and federal laws.

Objective 1: To maintain the collection and disposal process during peak and off-peak seasons.

Goal 2: To provide refuse collection within the parameters established by the City Board of Commissioners.

Objective 2: To ensure all routes are collected once per week for municipal solid waste, twice per month for yard trimmings, and bulk items and white goods on call.

Goal 3: To provide adequate education on the benefits of recycling and encourage the usage of drop-off recycling sites.

Objective 3: To ensure that all drop-off sites are conveniently located, accessible and meet the recycling needs of the community.

Goal 4: Maintain a refuse collection fleet in excellent condition to sustain the useful life of the vehicle.

Objective 4: To utilize GMA funding to ensure the replacement of worn-out equipment under the five-year replacement program.

Goal 5: To replace unsafe metal containers throughout the corporate limits of the City of Albany to increase the overall appearance.

Objective 5: To identify damaged containers and reduce the number of containers failing to comply with safety and health restrictions.

Goal 6: Provide the City Board of Commissioners with the ability to increase community involvement for litter control.

Objective 6: To establish areas to be designated for clean-up projects and to utilize manpower and equipment to provide a cleaner environment.

PUBLIC WORKS DEPARTMENT / SOLID WASTE DIVISION**Performance Measures**

<u>Workload Measures</u>	FY '05		FY '06		FY '07
	Adopted	Actual	Adopted	Projected	Base
❑ Number of Work orders Received	10,000	9,616	10,000	6,482	10,000
❑ Number of Commission/City Manager requests	20	25	20	22	20
❑ Tonnage reports of Drop off sites	1,000	1,780	1,000	1877	0
❑ Container replacement program	400	400	400	377	400
❑ Number of Households serviced	N/A	N/A	N/A	N/A	NA
❑ Annual Commercial Cubic Yard Collected	N/A	N/A	N/A	N/A	NA

Efficiency Measures

❑ Average time spent per citizen follow-up (minutes)	5	5	5	5	5
❑ Cost for recycling disposal	55,000	78,000	55,000	38,986	39,000
❑ Cost analysis on fleet maintenance (downtime)	185,000	200,000	185,000	128,502	130,000
❑ Cost per container rebuilt	150	125	150	115	150
❑ Cost per container painted	50	86	50	75	50
❑ Community clean-up project cost analysis	15,000	15,000	15,000	15,000	15,000

Effectiveness Measures

❑ Amount of complaints/request	11%	11%	11%	8%	11%
❑ Percentage of increase in recyclable materials	13%	13%	13%	14%	13%
❑ Reduction of overtime	5%	5%	5%	5%	5%
❑ Percentage of container rebuilt	18%	18%	18%	20%	18%

SOLID WASTE ADMINISTRATION*DESCRIPTION*

The Solid Waste Administration section provides administrative support for the other sections and ensures that all functions of the Division are coordinated and carried to completion. This section prepares and tracks correspondence, receives and resolves customer complaints, tracks the division budget, prepares the payroll, and performs many other administrative duties as required.

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	348,536	359,815	405,216
OPERATING EXPENSE	129,982	379,736	404,287
CAPITAL OUTLAY	94,806	6,290	18,406
TOTAL	573,324	745,841	827,909
FULL TIME POSITIONS	7	7	7

Class Title

Administrative Secretary	1	1	1
PW General Supervisor	1	1	1
Solid Waste Superintendent	1	1	1
Maintenance Worker	1	1	1
Litter Coordinator	1	1	1
Maintenance Worker Sr.	2	2	2
Total	7	7	7

SOLID WASTE ADMINISTRATION				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
3902.				
7110	Regular Wages	255,213	223,421	244,517
7113	Salary Adjustment	0	0	34,333
7120	Overtime Wages	8,340	6,100	6,100
7130	Temporary Help	4,390	24,288	24,288
7210	W/C Insurance	13,738	17,608	12,865
7220	Tuition Assistance	140	3,000	3,000
7230	Uniforms	1,161	1,000	1,000
7260	FICA Matching	15,864	19,416	23,657
7270	Pension Matching	17,330	20,427	25,361
7280	Insurance Matching	31,406	34,813	29,191
7285	LTD Matching	953	9,742	905
7510	Professional Services	102,789	110,900	110,900
7514	Contract Labor	3,402	0	0
7550	Communications	1,342	3,164	3,164
7600	Travel	0	1,000	1,000
7630	Train/Cont. Education	0	1,500	1,500
7700	Insurance	(12,197)	1,250	1,250
7870	Maint: Motor Equipment	2,413	2,300	2,300
7880	Maint: Mach/Imp/Tools	1,668	1,000	1,000
7900	Utilities	7,572	11,102	11,102
7955	Interest Expense	18,178	0	0
7966	Debt Payment	0	193,262	200,000
7990	Dues and Fees	226	500	500
8010	Supplies	1,618	3,006	3,006
8016	Small Equipment	472	1,000	3,162
8017	Printing	353	500	500
8018	Books & Subscriptions	489	500	500
8110	Motor Fuel	1,658	2,335	3,332
8900	Depreciation	10,992	0	12,116
8925	Capital Replacement Funding	0	6,290	6,290
8951	Indirect Cost	83,814	46,417	61,071
	TOTAL, SW/ADMINISTRATION:	573,324	745,841	827,909

SOLID WASTE/RESIDENTIAL EAST*DESCRIPTION*

The Solid Waste Residential East Section ensures the health and well-being of citizens east of Slappey Blvd., of the City of Albany by collecting and properly disposing solid waste generated by residential customers.

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	1,294,821	1,621,766	1,649,101
OPERATING EXPENSE	941,671	1,490,234	1,618,082
CAPITAL OUTLAY	527,723	406,034	633,365
TOTAL	2,764,215	3,518,034	3,900,548
FULL TIME POSITIONS	38	38	36

Class Title

Heavy Equipment Operator	12	12	12
Heavy Truck Driver	3	3	3
Solid Waste Route Supervisor	2	2	3
Weigh Master	1	1	1
Solid Waste Collector	11	11	11
Solid Waste Collector Sr.	9	9	5
Crew Supervisor	0	0	1
TOTAL	38	38	36

SOLID WASTE/RESIDENTIAL EAST				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
3903.				
7110	Regular Wages	733,185	917,981	949,225
7120	Overtime Wages	153,838	200,000	200,000
7210	W/C Insurance	75,196	85,478	60,503
7230	Uniforms	10,169	17,646	17,646
7260	FICA Matching	65,870	85,526	87,916
7270	Pension Matching	79,340	99,500	102,281
7280	Insurance Matching	169,475	215,635	228,018
7285	LTD Insurance	7,747	0	3,512
7510	Professional Services	7,556	14,163	14,163
7512	Technical Services	425,569	477,867	477,867
7514	Contract Labor	151,871	102,207	102,207
7550	Communications	3,708	1,300	1,300
7630	Training & Development	0	2,000	2,000
7700	Insurance	22,305	17,075	17,075
7860	Building Maintenance	1,910	1,800	1,800
7870	Maint: Motor Equipment	228,449	316,750	316,750
7880	Maint: Mach/Imp/Tools	6,553	18,788	18,788
7965	Debt Payment (Land Fill)	0	34,862	34,862
8009	Licenses	70	2,085	2,085
8010	Supplies	6,276	14,682	14,682
8016	Small Equipment	2,511	3,500	13,500
8110	Motor Fuel	84,553	188,486	268,975
8150	Food	342	0	500
8900	Depreciation	248,399	0	227,331
8925	Capital Replacement Funding	0	406,034	406,034
8951	Indirect Cost	279,324	294,669	331,528
TOTAL, SW/RES. EAST:		2,764,215	3,518,034	3,900,548

SOLID WASTE/RESIDENTIAL WEST*DESCRIPTION*

The Solid Waste Residential West Section ensures the health and well-being of citizens west of Slappey Blvd., of the City of Albany by collecting and properly disposing solid waste generated by residential customers.

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	325	0	0
OPERATING EXPENSE	2,324,592	2,322,979	2,431,121
CAPITAL OUTLAY	0	0	0
TOTAL	2,324,918	2,322,979	2,431,121
FULL TIME POSITIONS	0	0	0

SOLID WASTE/RESIDENTIAL WEST

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
3904.				
7210	W/C Insurance	3	0	0
7260	FICA Matching	71	0	0
7270	Pension Matching	90	0	0
7280	Insurance Matching	161	0	0
7510	Professional Services	2,324,523	2,242,979	2,351,121
7965	Debt Payment (Land Fill)	0	80,000	80,000
8010	Supplies	69	0	0
	TOTAL, SW/RES. WEST:	2,324,918	2,322,979	2,431,121

SOLID WASTE/COMMERCIAL*DESCRIPTION*

The Solid Waste Commercial Section collects and disposes of solid waste generated by commercial customers.

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	157,911	284,748	302,482
OPERATING EXPENSE	432,741	594,641	633,053
CAPITAL OUTLAY	84,569	177,129	235,781
TOTAL	675,221	1,056,518	1,171,316
FULL TIME POSITIONS	7	6	6

Class Title

Container Maintenance Welder	1	1	1
Heavy Equipment Operator	5	4	4
Painter	1	0	0
Solid Waste Route Supervisor	0	1	1
TOTAL	7	6	6

SOLID WASTE/COMMERCIAL

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
3905.				
7110	Regular Wages	87,316	164,496	179,545
7120	Overtime Wages	20,606	36,900	36,900
7210	W/C Insurance	4,965	6,358	3,676
7230	Uniforms	1,343	3,237	3,237
7260	FICA Matching	7,759	15,407	16,558
7270	Pension Matching	9,799	17,924	19,264
7280	Insurance Matching	25,203	40,426	42,638
7285	LTD Insurance	920	0	664
7510	Professional Services	76	1,000	1,000
7512	Technical Services	233,440	307,823	307,823
7630	Train/Cont. Education	0	500	500
7700	Insurance	9,120	6,975	6,975
7870	Maint: Motor Equipment	128,503	129,260	129,260
7880	Maint: Mach/Imp/Tools	8,576	9,500	9,500
8009	Licenses	0	500	500
8010	Supplies	2,954	6,000	6,000
8016	Small Equipment	1,058	0	27,561
8017	Printing	410	1,000	1,000
8110	Motor Fuel	48,604	63,587	90,588
8900	Depreciation	50,584	0	58,652
8925	Capital Replacement Fundi	0	177,129	177,129
8951	Indirect Cost	33,984	68,496	52,346
	TOTAL, SW/COMMERCIAL	675,221	1,056,518	1,171,316

SOLID WASTE/STREET SWEEPING*DESCRIPTION*

This section is responsible for the tipping fees associated with street sweeping operations for Dougherty County landfill. This section is utilized for special clean-up and neighborhood clean-up projects.

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	0	0	0
OPERATING EXPENSE	3,323	160,939	524,285
CAPITAL OUTLAY	0	0	0
TOTAL	3,323	160,939	524,285
FULL TIME POSITION	0	0	0

SOLID WASTE/STREET SWEEPING

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
3906.				
7510	Professional Services	0	160,939	524,285
7512	Tech. Svcs (Survey, DP)	2,976	0	0
8010	Supplies	347	0	0
	TOTAL, SW/SWEEPING	3,323	160,939	524,285

HOTEL/MOTEL FUND

This section includes the financial expenditures for the Hotel/Motel Fund. The Albany Chamber of Commerce/ Albany Convention and Visitors Bureau receives 50% of prior year's actual Hotel/Motel tax revenue. The funds are used to promote tourism and growth in Albany.

HOTEL/MOTEL FUND

DESCRIPTION

Under the provisions of Section a(3) of the Local Hotel/Motel Tax (O.C.G.A. s 48-13-51, municipalities may elect to levy a tax at the rate of five percent. This is the election made by the City of Albany. All proceeds of the hotel/motel tax which exceed three percent are required to be spent on eligible projects, which for the City's purpose, consist of direct expenditures to promote tourism, conventions and trade shows. The Chamber of Commerce, Albany Convention and Visitors Bureau is granted these funds annually to promote tourism, conventions and trade shows.

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	0	0	0
OPERATING EXPENSE	277,158	307,908	590,781
CAPITAL OUTLAY	0	0	0
TOTAL	277,158	307,908	590,781
FULL TIME POSITIONS	0	0	0

HOTEL/MOTEL FUND				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
2902				
7999.77	Chamber of Commerce	277,158	307,908	590,781
	TOTAL, GENERAL FUND:	277,158	307,908	590,781

HOTEL/MOTEL FUND				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
2902				
7999.77	Chamber of Commerce	277,158	307,908	590,781
	TOTAL, GENERAL FUND:	277,158	307,908	590,781

COMMUNITY DEVELOPMENT

The City of Albany is an entitlement community, which means that it qualifies as a metropolitan city with a population of at least 50,000. Entitlement communities automatically receive an annual allocation under the Community Development Block Grant Program. Since May 1975, the City of Albany has participated in this program.

The Department of Community Development manages the Community Development Block Grant (CDBG) received by the City. The funding provided can be utilized to carry out a wide range of community development activities directed toward community facilities and services. Each activity undertaken must meet one of the three national objectives, which are:

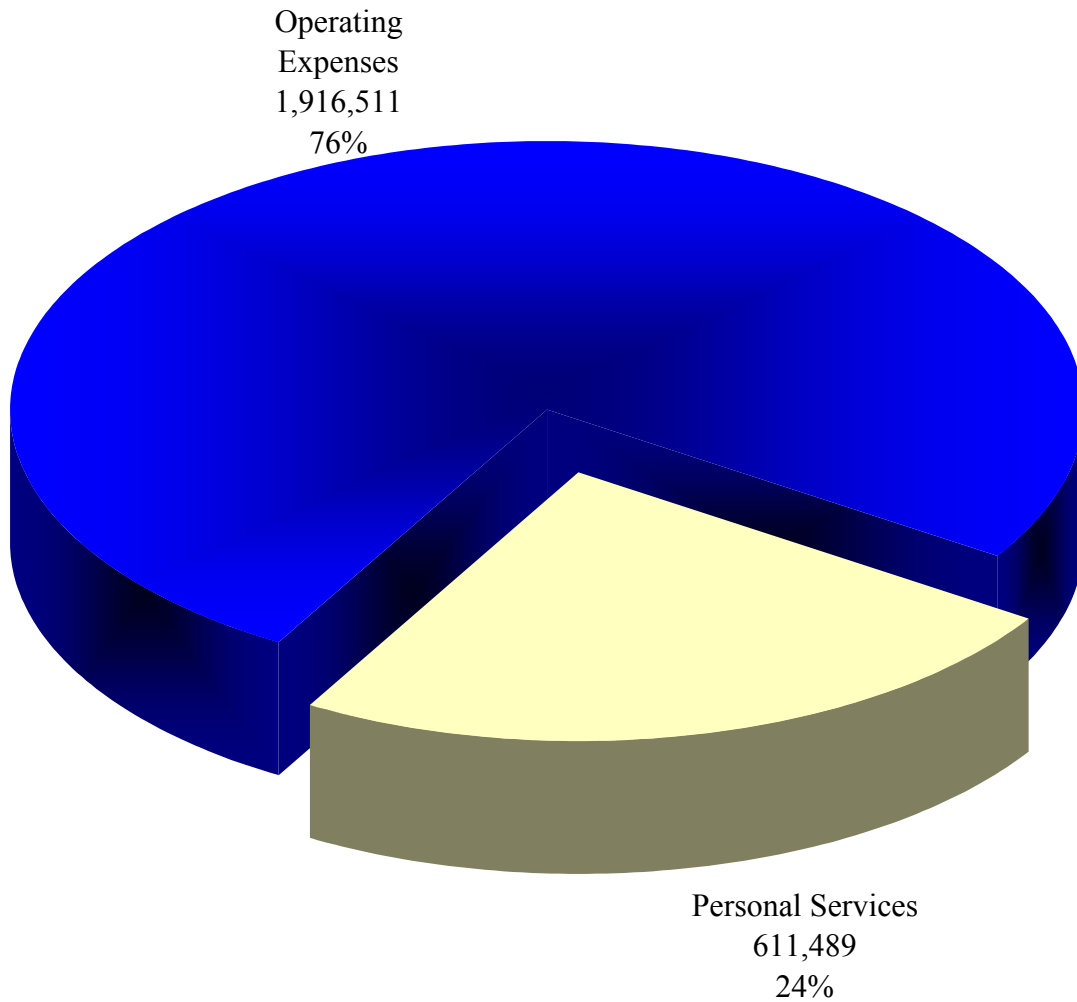
1. The activity must principally benefit low and moderate income persons. The principal benefit test is met when at least 70% of all expenditures during a fiscal year benefits persons who qualify as low to moderate-income based on their annual income and family size.
2. The activity must address an urgent need within the community, which is urgent because the existing conditions pose a serious or immediate threat to the health or welfare of the community where other financial resources are not available to meet such needs.
3. The activity aids in the preparation or elimination of slums and blight.

The city has also administered a Weatherization Program since 1988, with funding provided by the State of Georgia's Environmental Facilities Authority Division of Energy Resources. This program provides repairs that make the home more energy efficient and targets very low-income persons.

A Rental Rehabilitation Program is also administered by the city with funds provided by a grant from the U.S. Department of Housing and Urban Development (HUD). This program was created by HUD, to increase the supply of decent, sanitary and affordable housing available to low and moderate-income renters.

The city administers the HOME Program through funding received from HUD. The HOME Program was created to increase home ownership and affordable housing opportunities for low and very low-income persons.

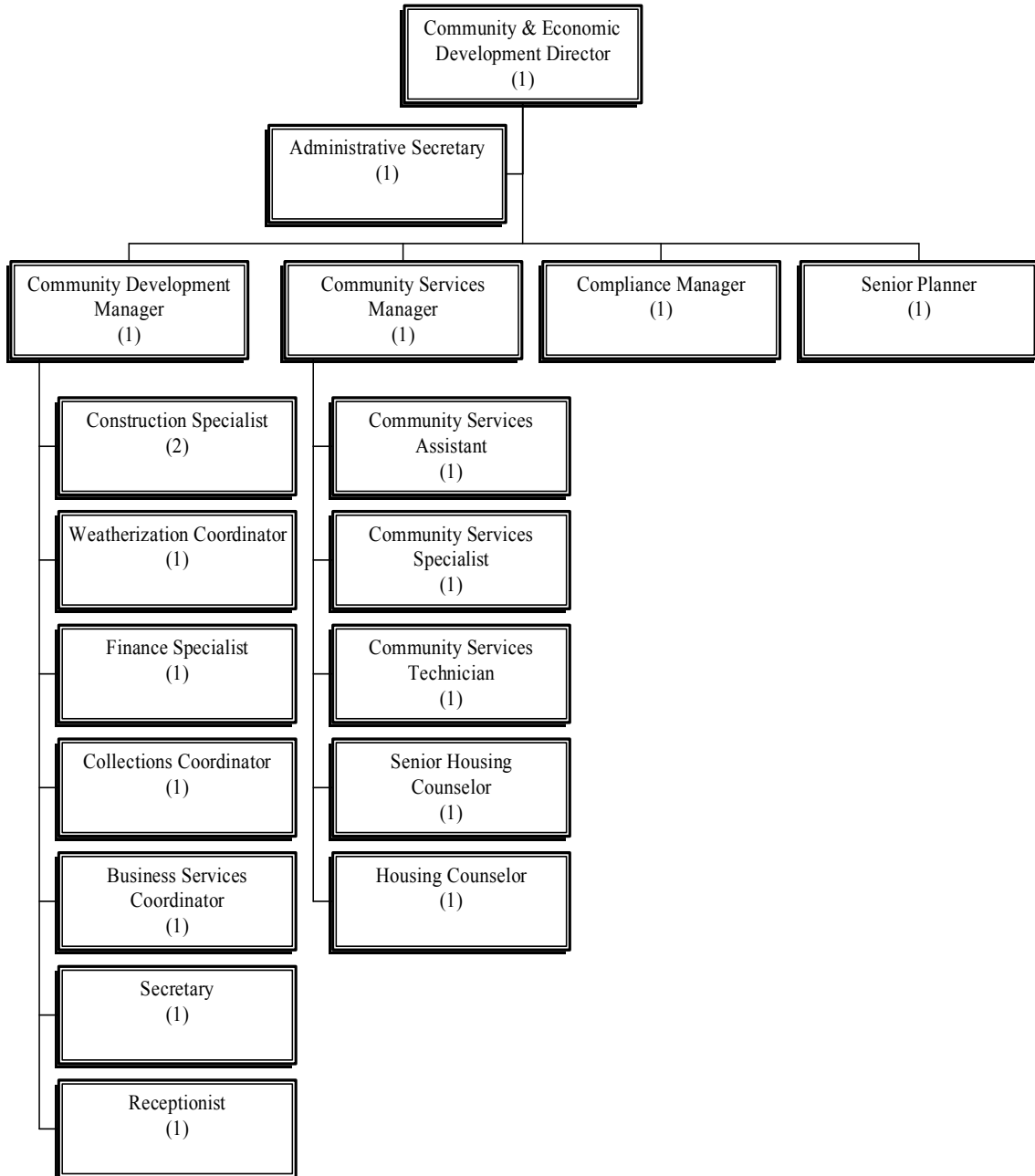
City Of Albany
FY 2007
Community
Development



Total Budget
\$2,528,000

Community Development

Dept 76



COMMUNITY DEVELOPMENT

DESCRIPTION

The Community Development Program is funded through the U.S. Department of Housing and Urban Development's Community Development Block Grant Entitlement funds. The primary objectives of the program are to provide for the development of a variable urban community by providing decent housing and a suitable living environment, expanding economic opportunities, and meeting the needs of persons of low and moderate income. This program is in compliance with the Housing and Urban Rural Recovery Act of 1983. The program is responsible for the reversal of the physical deterioration and aids in the elimination of the adverse influences that now threaten the targeted areas.

Major Object of Expenditure	Actual 2004/2005	Amended 2005/2006	Adopted 2006/2007
PERSONAL SERVICES	398,270	535,720	532,333
OPERATING EXPENSE	9,220,288	2,267,904	235,539
CAPITAL OUTLAY	156,949	179,514	1,760,128
TOTAL	9,775,507	2,983,137	2,528,000
FULL TIME POSITIONS	12	12	12

Class Title

Accounting Manager- City	1	1	0
Dir., Comm & Economic Development	1	1	1
Community Development Manager	1	1	1
Community Development Planner	1	1	1
Manager, Community Services	1	1	1
Compliance Monitor	0	0	1
Receptionist	0	0	1
Construction Specialist	0	0	2
Coordinator- Business & Tech. Services	1	1	1
Community Services Technician	1	1	0
Finance Specialist	1	1	1
Minority Procurement Coordinator	1	1	0
Secretary	1	1	1
Administrative Secretary	2	2	1
TOTAL	12	12	12

COMMUNITY DEVELOPMENT				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2004/2005	AMENDED 2005/2006	ADOPTED 2006/2007
7603.				
7110	Regular Wages	307,509	399,433	399,433
7210	W/C Insurance	1,960	2,771	6,348
7220	Tuition Assistance	394	1,500	1,500
7260	FICA Matching	23,043	32,122	30,557
7270	Pension Matching	27,360	37,371	35,550
7280	Insurance Matching	33,598	57,468	57,468
7285	LTD Insurance Matching	4,406	5,055	1,478
7510	Professional Services	33,975	500	500
7512	Technical Services	12,826	15,000	15,000
7514	Contract Labor	152	0	0
7520	Advertising(Public Info)	11,678	8,000	0
7550	Communications	28,494	23,626	23,626
7570	Advertising	0	0	5,500
7600	Travel	11,964	10,550	10,550
7630	Train/Cont. Education	7,520	5,411	8,411
7700	Insurance/Liability	24,139	0	0
7860	Maint: Buildings	74,859	50,122	50,122
7870	Maint: Motor Equipment	7,735	13,000	13,000
7880	Other Cost	14,269	0	0
7900	Utilities	55,168	52,071	64,830
7990	Dues and Fees	430	2,500	2,500
8010	Supplies	22,902	17,500	17,000
8016	Small Equipment	15,666	7,500	7,500
8017	Printing & Binding	1,915	4,000	4,000
8018	Books & Subscriptions	3,188	2,000	2,000
8030	Janitorial Supplies	293	1,000	1,000
8050	Rentals	12,941	5,000	5,000
8110	Motor Fuel	3,875	5,000	5,000
8200	Other Costs	121,200	5,000	0
8211.002	Home Owner Rehab	199,124	0	0
8212.002	Jackson Heights Target Ar	34,327	0	0
8218	Relocation	171,880	300,000	0
8220	Acquisition	124,286	75,000	0
8221	Demolition	80,811	0	0
8226	CDBG-Other	808,723	0	0
8226.10	Health Facility/Police Ctr	300,000	0	0
8228	Disposition	251,486	100,000	0
8320	CDBG-Public Services	190,675	416,741	0
8410	Loan Program	6,410,861	318,207	0
8411	Albany Comm. Together	77,254	0	0
8425	Section 108 Interest/Loan	105,671	830,176	0
8450	CHDO	156,949	129,514	0
8495	Cash Over/Short	0	0	1,760,128
8530	Cap. O/Lay: Bldgs	0	50,000	0
	TOTAL, COM. DEV. FUND:	9,775,507	2,983,137	2,528,000

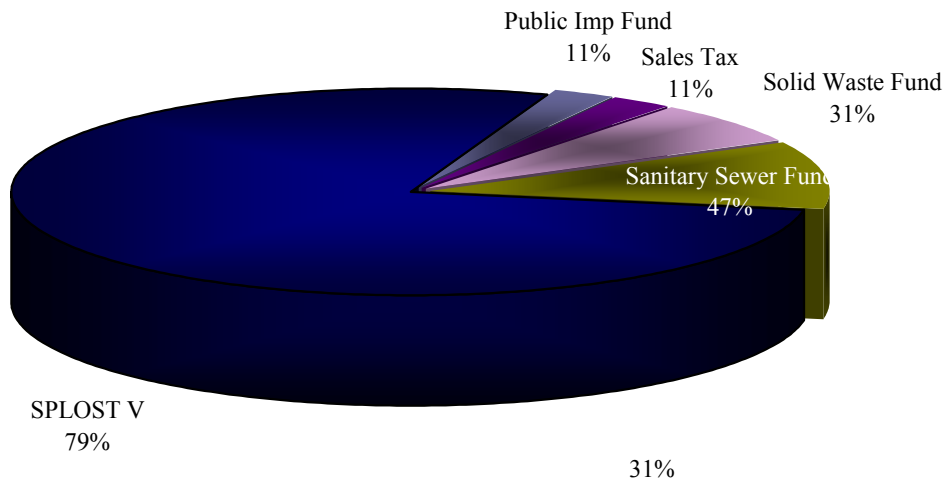
CAPITAL IMPROVEMENT PROGRAM

The Capital Improvement Program (CIP) is a multi-year planning instrument used by the City of Albany to identify needed capital projects and to coordinate the financing and timing of these projects. This section includes all approved FY 2007 capital projects and all other future requested projects up to fiscal year 2011. Included in CIP is funding for General/ Special Funds, Sanitary Sewer System, and Solid Waste Fund. In addition, capital items funded through the Georgia Municipal Association (GMA) lease pool are included in this section.

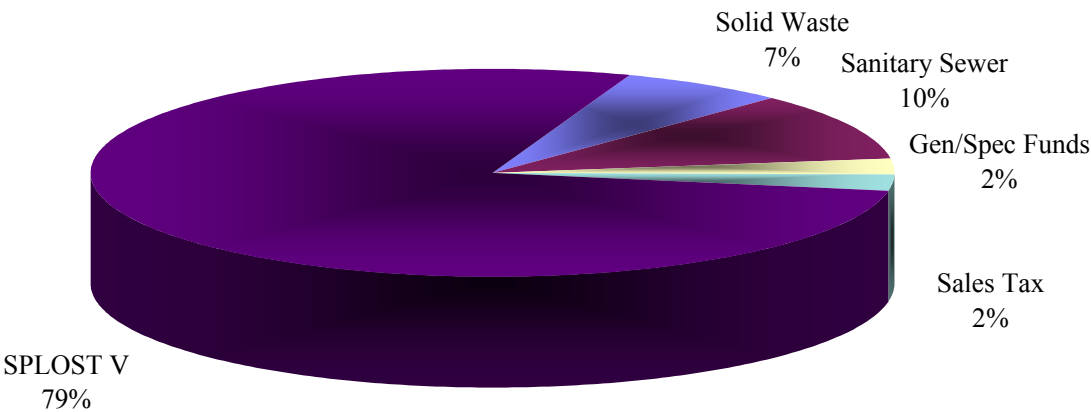
Fiscal Year 2007

Capital Improvement Program

All Funds:
Where The Money Comes From . . .



Where The Money Goes . . .



Total \$13,148,644
K-1

FY 2007 CAPITAL BUDGET
AND
CAPITAL IMPROVEMENT PROGRAM
FY 2007- 2011

The Capital Improvement Program (CIP) is a multi-year planning instrument used by the City of Albany to identify needed capital projects and to coordinate the financing and timing of these projects to enhance the development of facilities and the provision of services. Capital projects will be undertaken to: (a) preserve infrastructure and public facilities; (b) promote economic development and enhance the quality of life; (c) improve the delivery of services; (d) preserve community and historical assets; and (e) improve economically depressed areas and those areas with low and moderate income households. For purposes of budgeting and accounting, a "capital project" is defined as a major expenditure for an individual asset or project in excess of \$5,000 and which has an estimated useful life of one or more years.

The first year of the Capital Improvement Program is the "Capital Budget". When adopted by the Mayor and Board of City Commissioners, the capital budget formally authorizes the expenditure of funds for the capital projects. Projects included in the remaining four years of the Capital Improvement Program are approved for planning purposes only and are not authorized until included in the Capital Budget. Appropriations for Capital Budget Projects are retained from one fiscal year to the next until the appropriation is expended, the project is completed, or the budget is amended.

The CIP will be funded through the following sources:

1. General/Special Funds - A 1% to 2% designation of sales tax revenue and \$325,000 transfer from Water, Gas and Light for capital improvement funds.
2. Enterprise Funds - Monies provided for in the Sewer Fund and Solid Waste Fund as depreciation or capital replacement expenses.
3. Community & Economic Development - a 10% designation of CDBG and Program Income funds.
4. SPLOST V – Revenue generated by the SPLOST V Referendum

Requests for this year's Capital Budget totaled over \$3,000,000. Of this amount, \$649,300 was approved for the General/Special Funds. Sanitary Sewer and Solid Waste, the City's two Enterprise Funds, are allocating \$1,369,857 and \$887,552 respectively, for capital replacement expenses including their participation in the debt payment for GMA Lease Pool Funds. The proposed Capital Improvement Program for FY 2007 has a total cost of \$3,377,070. Some capital projects will be added and deleted as we proceed. As with the Operating Budget, the projects for each fund have to be balanced with the resources available in that fund. This Budget provides the total resources and projects for each fund. A summary of the FY 2007 Capital Budget by Fund and a summary of the five-year Capital Improvement Program are listed on the following pages.

**FY 2006/2007 CAPITAL BUDGET
AND FIVE YEAR CAPITAL IMPROVEMENT PROGRAM
General/Special Funds**

SOURCES/ACCOUNT NOS.

31.5100
31.5220

1% Local Option Sales Tax
Public Improvement Fund
FY 2006/2007 Approved Funds

\$324,300
325,000
\$649,300

Department	Description	Justification(s)	Total Project Cost	FY 2006/2007	FY 2007/2008	FY 2008/2009	FY 2009/2010	FY 2010/2011
Central Services	New Roof on Storeroom Bldg	Roof leaking and causing electrical damage along with structural wood damage to the building	40,000	40,000	0	0	0	0
	Rehab of old Storeroom Bldg	Upgrade of the old Public Works Bldg	59,000	59,000	0	0	0	0
		Total Central Services	99,000	99,000	0	0	0	0
Fire	Replace Roof on Fire Station #1	End of Life Expentancy	85,000	85,000	0	0	0	0
		Total Planning	85,000	85,000	0	0	0	0
Recreation	A/C Heating Unit	Customer service	13,200	13,200	0	0	0	0
	Cemetery Expansion	Maintain adequate space for cemetery growth	15,000	15,000	0	0	0	0
	Fence Renovation-Hillsman Park	Park Improvement	15,000	15,000	0	0	0	0
		Total Recreation	43,200	43,200	0	0	0	0
Airport	Paving of Terminal Drive, FBO Drive & Service Entrance	Pavement deterioration and potholes- 100% City CIP fund	18,000	18,000	0	0	0	0
		Total Airport	18,000	18,000	0	0	0	0
Civic Center	Concourse acoustical ceiling	Grid and tiles falling down	110,000	110,000	0	0	0	0
	Aisle and seating lighting system	Reduce exposure for liability	200,000	200,000	0	0	0	0
	Insulate cold water lines to ceiling	Water from pipes drip onto ceiling and patrons	46,000	46,000	0	0	0	0
		Total Civic Center	356,000	356,000	0	0	0	0
Transit	Office Furniture	Replace worn furniture	15,000	15,000	0	0	0	0
	Computer Equipment	Replacement/Upgrade to Computers	15,000	15,000	0	0	0	0
	Purchase Office Equipment	Replace various office equipment	5,000	5,000	0	0	0	0
	Facility Modifications	Enhance & Upgrade Facility	156,000	156,000	0	0	0	0
	Multi-Modal Facility Lease	Interim Facility Lease	170,000	170,000	0	0	0	0
	Bus Amenities	Purchase bus shelters/benches/sign, etc	25,000	25,000	0	0	0	0
	Fareboxes & Related Equipment	Purchase parts & components	25,000	25,000	0	0	0	0
	Maintenance Tools and Euqipment	Purchase tools & Equipment	15,000	15,000	0	0	0	0
	Radio System	Replace & Upgrade	55,000	55,000	0	0	0	0
		Subtotal Airport	481,000		0	0	0	0
		Total Transit (10%)	48,100	48,100	0	0	0	0
GRAND TOTAL - General/ Special Funds			649,300	649,300	0	0	0	0

Transit includes City matching of 10% for approved projects.

* 10% match funded through PFC funds

**80% Federal 10% State

FY 2006/2007 CAPITAL BUDGET
AND FIVE YEAR CAPITAL IMPROVEMENT PROGRAM
Series 1998 GMA Lease Pool Funds

SOURCES/ACCOUNT NOS.

2007 GMA Lease Pool Funds

1,346,000

FY 2006/2007 Approved Funds

1,346,000

Department	Description	Justification(s)	Total Cost	FY 2006/2007	FY 2007/2008	FY 2008/2009	FY 2009/2010	FY 2010/2011
Information Technology	Cargo van	To transport equipment	20,000	20,000	0	0	0	0
		Total Information Technology	20,000	20,000	0	0	0	0
Police	15 APD Patrol Cars	Patrol Cars	405,000	405,000	0	0	0	0
		Total Police-2202	405,000	405,000	0	0	0	0
Planning	Small truck	Replace old truck	13,000	13,000	0	0	0	0
	Small truck	Replace old truck	13,000	13,000				
		Total Planning-2100	26,000	26,000	0	0	0	0
Engineering	Suburban style crew truck	Replace broken down Veh.	35,000	35,000	0	0	0	0
	Suburban style crew truck	Replace broken down Veh.	35,000	35,000				
	Suburban style crew truck	Replace broken down Veh.	35,000	35,000				
	1/2 ton full size truck		20,000	20,000	0	0	0	0
		Total Engineering	125,000	125,000	0	0	0	0
PW - Street Department	Dump truck	Replace worn out vehicles	90,000	90,000	0	0	0	0
	Dump truck	Replace worn out vehicles	90,000	90,000				
	15 foot mowers	Replace worn out mowers	15,000	15,000	0	0	0	0
			15,000	15,000				
	50 hp tractor w clam basket/trimmer	Replace worn out bucket/trimmer	45,000	45,000	0	0	0	0
	Stump grinder	Replace worn out stump grinder	45,000	45,000	0	0	0	0
	60 foot bucket truck	Replace worn out truck	150,000	150,000	0	0	0	0
		Total Street Department	450,000	450,000	0	0	0	0
Recreation	1-Fairway mower	More effective and efficient maintenance	39,000	39,000	0	0	0	0
	1-Greens mower	To update older unit for a more precise cut	27,000	27,000	0	0	0	0
	Mowers (6)	Maintenance	48,000	48,000	0	0	0	0
	1-Highlander field groomer	Replace old groomer	17,000	17,000	0	0	0	0
	Small truck	Replace old truck	15,000	15,000	0	0	0	0
	Small truck	Replace old truck	15,000	15,000				
	F-350 Service truck	Replace old unit	30,000	30,000	0	0	0	0
	F250 super crew	Replace old unit	25,000	25,000	0	0	0	0
	Utility Gator	Multi purpose use spraying, ball fields	10,000	10,000	0	0	0	0
	1-Utility gator	Multi purpose use spraying, ball fields	10,000	10,000	0	0	0	0
	F-250 crew cab	Replace old unit	25,000	25,000	0	0	0	0
	F-350 Dump truck	Replace old unit	35,000	35,000	0	0	0	0
	3-50 Mower	Replace old unit	24,000	24,000	0	0	0	0
		Total Recreation	320,000	320,000	0	0	0	0
		TOTAL GENERAL FUND	1,346,000	1,346,000	0	0	0	0

FY 2006/2007 CAPITAL BUDGET
AND
FIVE YEAR CAPITAL IMPROVEMENT PROGRAM
Sanitary Sewer Enterprise Funds

SOURCES/ACCOUNT NOS.

3200.8900

Wastewater Treatment

1,441,000

FY 2006/2007 Approved Funds

1,441,000

Department	Description	Justification(s)	Total Project Cost	FY 2006/2007	FY 2007/2008	FY 2008/2009	FY 2009/2010	FY 2009/2010
P/W Sanitary Sewer								
<i>Wastewater Treatment</i>								
	20 ton crane truck	Replacement	225,000	225,000	0	0	0	0
	Small truck	Replacement	13,000	13,000	0	0	0	0
		TOTAL - Wastewater Treatment	238,000	238,000	0	0	0	0
<i>Administration</i>								
	Small truck	Replacement	13,000	13,000	0	0	0	0
		TOTAL- Administration	13,000	13,000	0	0	0	0
<i>Maintenance</i>								
	Air compressor	Replacement	30,000	30,000	0	0	0	0
	F-250 full size truck long bed w/shell	Replacement	30,000	30,000	0	0	0	0
	F-250 long bed truck	Replacement	25,000	25,000				
	F-250 long bed truck	Replacement	25,000	25,000				
		TOTAL - Maintenance	110,000	110,000	0	0	0	0
<i>Construction</i>								
	Front loader	Replacement	150,000	150,000	0	0	0	0
	Dump truck	Replacement	90,000	90,000	0	0	0	0
		TOTAL - Construction	240,000	240,000	0	0	0	0
<i>Sweepings</i>								
	Regenerative sweepers	Replacement	135,000	135,000	0	0	0	0
	Regenerative sweepers	Replacement	135,000	135,000				
	3 wheel sweepers @125,000 ea	Replacement	125,000	125,000	0	0	0	0
	3 wheel sweepers @125,000 ea	Replacement	125,000	125,000				
	F-150 truck	Replacement	20,000	20,000	0	0	0	0
		TOTAL- Sweepings	540,000	540,000	0	0	0	0
		GRANDTOTAL - P/W Sanitary Sewer Fund	1,141,000	1,141,000	0	0	0	0

FY 2006/2007 CAPITAL BUDGET
AND
FIVE YEAR CAPITAL IMPROVEMENT PROGRAM
Solid Waste Enterprise Funds

SOURCES/ACCOUNT NOS.

2007 GMA Lease Pool Funds

1,785,000

FY 2006/2007 Approved Funds

1,785,000

Department	Description	Justification(s)	Total Project Cost	FY 2006/2007	FY 2007/2008	FY 2008/2009	FY 2009/2010	FY 2010/2011
P/W Solid Waste								
<i>Residential/ East</i>	Sway car trailer	Replacement Schedule	11,000	11,000	0	0	0	0
	Rearloader Refuse truck	Replacement Schedule	163,000	163,000	0	0	0	0
	Rearloader Refuse truck		163,000	163,000				
	Unloader truck	Replacement Schedule	70,000	70,000	0	0	0	0
	Full size truck	Replacement Schedule	20,000	20,000	0	0	0	0
	Full size truck	Replacement Schedule	20,000	20,000				
	TOTAL - Residential East		447,000	447,000	0	0	0	0
<i>Commercial</i>	3905 Front Loading truck	Replacement Schedule	177,000	177,000	0	0	0	0
	Full size truck	Replacement Schedule	20,000	20,000	0	0	0	0
	TOTAL - Commercial		197,000	197,000	0	0	0	0
	GRANDTOTAL - P/W Solid Waste Fund		644,000	644,000	0	0	0	0
	TOTAL ENTERPRISE FUND		1,785,000					
	TOTAL GMA FUNDING PROPOSAL		3,131,000					

Special Purpose Local Option Sales Tax IV

The City of Albany is participating with Dougherty County in a Special One Percent (1%) Local Option Sales Tax (SPLOST IV) which is being levied to finance County and City capital projects. Capital projects funded by SPLOST funds are major capital purchases or construction projects that have been approved under a voter referendum, and are not adopted in the capital improvement fund. The sales tax is collected by Dougherty County for a period of six years or until such time as \$91,000,000 in sales tax receipts are collected. This tax began April 1, 2000 and is scheduled to continue until March 31, 2005. Dougherty County will reimburse the City of Albany approximately \$48,336,094 during the term of the sales tax levy which is used to finance the capital projects listed below. In FY 2003, the SPLOST IV budget was revised to \$86,244,217 to reflect the downturn in economic activity. The City's items were reallocated to total \$37,488,477 during the term of the sales tax levy.

SOURCES/ACCOUNT NOS. 998.B 1% Local Option Sales Tax \$31,222,173

FY 2006/2007 Estimated Funds **\$4,145,767**

Description	Prior Years' Expenditures	FY 2006/2007	FY 2007/2008	FY 2008/2009	FY 2009/2010	Total Project Cost
	-	-	-	-	-	-
City Street Improvements	6,483,085	41,915	-	-	-	6,525,000
City Traffic Safety	707,273	17,727	-	-	-	725,000
City Law Enforcement Center	13,542,519	957,481	-	-	-	14,500,000
Storm Drainage Improvements	1,406,736	2,780,437	-	-	-	4,187,173
City Fire Stations/Equipment	1,726,761	273,239	-	-	-	2,000,000
Recreation Improvements	3,210,032	74,968	-	-	-	3,285,000
TOTAL	27,076,406	4,145,767	0	0	0	31,222,173

SPECIAL LOCAL OPTION SALES TAX (SPLOST)

Due to legislation enacted in 2004, Georgia municipalities may legally receive Special Local Option Sales Tax (SPLOST) proceeds, either with or without an intergovernmental agreement. As a result of a resolution passed by the County Commission, a special referendum election was held in Dougherty County, Georgia, on November 2, 2004, it was determined that a fourth special purpose sales tax would be levied for six years. This tax began April 1, 2005 and will continue until March 31, 2011. The SPLOST is the only sales tax specifically created to fund local capital projects.

SPECIAL PURPOSE LOCAL OPTION SALES TAX V PROJECTS

On November 2, 2004, Dougherty County voters approved the SPLOST (Special Purpose Local Option Sales Tax) V referendum that allowed for the continuation of a one-cent sales tax to fund a diverse list community projects.

A listing of projects being funded through the City of Albany's allocation of SPLOST proceeds is below:

1.	Engineering & Traffic Improvements	13,850,000
2.	Riverfront Development Projects	8,650,000
3.	Sidewalk improvements	1,000,000
4.	Street resurfacing	2,810,000
5.	Alley improvements	3,000,000
6.	800 MHz Radio Upgrade, Tower	6,800,000
7.	Civic Center Debt Retirement	5,500,000
8.	Recreation- Gordon Sports Complex improvements	3,143,000
9.	Recreation- Master plan & implementation	1,857,000
10.	Civil Rights Museum Expansion	3,750,000
11.	Thronateeska Improvements	3,500,000
12.	Civic Center Complex Improvements	2,560,000
13.	Chehaw Park Improvements	2,000,000
14.	Airport Cargo facility site improvements	1,000,000
15.	Airport Cargo roadway improvements	703,200
16.	Fire Department (Aerial truck and pumper apparatus replacement)	1,500,000
17.	Fire Training Facility	1,500,000
18.	GPS/ GIS Information Infrastructure mapping	1,500,000
19.	GIS/ Aerial Photography	750,000
20.	Disparity Study	350,000
21.	Public Safety Communication Equipment	150,000

FY 2007 SPLOST V Revenue: \$10,241,935

FY 2007 SPLOST V Expenses: \$10,241,935

SPONSORED OPERATIONS

These are Special Funds that have been established to carry out projects or programs that are not funded through the normal operating & capital budget process. These funds are used to account for resources received from outside agencies and are restricted for a specific purpose. This section includes Federal & State Grants and the Flood Recovery Program.

SUMMARY OF SPONSORED OPERATIONS REVENUE

DESCRIPTION

The Grants Fund is a special revenue fund that provides for the administrative accounting of funds received from State and Federal sources for some entitlement programs and discretionary projects. The Grants Fund consists of Federal, State and local funding. Local funding includes contracts for reimbursed services, which are considered sponsored operations. The Police Department is the primary recipient of reimbursed services.

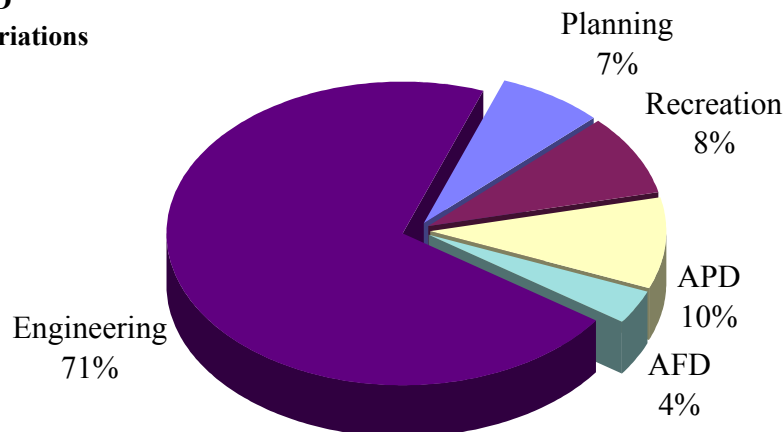
This budget is used to account for grant programs awarded to the City. The appropriations for grant projects do not lapse at the end of each fiscal year, but remain in force for the life of the grant by means of re-appropriations contained in this budget unit.

GOAL(S):

Major Object of Expenditure	Actual 2004/2005	Projected 2005/2006	Awarded 2006/2007
Planning	117,191	146,000	178,101
Recreation	135,433	-	207,627
APD	1,056,517	337,342	243,436
AFD	360,279	164,987	87,000
Engineering	1,232,434	1,178,380	1,740,800
Community Services	(1,322)	-	0
Pass Thru Grants	77,500	160,000	0
TOTAL	2,978,032	1,986,709	2,456,964
FULL TIME POSITIONS	16	6	6

WORK ACTIVITY DATA

GRANT FUND
Summary of Appropriations



SUMMARY OF SPONSORED OPERATIONS REVENUE

ACCOUNT NUMBER	ACCOUNT NAME	AWARDED 2006/2007
2702		
5806	PL Grant	111,543
5807	Sect #8 FTA Grant	66,558
5811.01	Summer Lunch Bag Program	207,627
5819.23	Domestic Violence	27,068
5819.28	GOHS Law Enforcement Mini Grant Project	16,050
5819.35	GOHS H.E.A.T	115,600
5819.38	2005 JAG	56,232
5819.39	2006 JAG	28,486
5820.52	Slappey Signal System Upgrade	650,000
5820.01	Safe Communities	60,800
5820.55	Traffic Control Center	200,000
5820.53	Traffic Controller Conversion	30,000
5820.21	Storm Drainage Improvements	800,000
5823.90	GEMA	87,000
TOTAL, GRANT FUND:		2,456,964

PL Grant

DESCRIPTION

The Metropolitan Transportation Planning Services contract (or PL Grant) is an agreement between the City of Albany's Planning & Development Services department, the Georgia Department of Transportation (GDOT) and the U. S. Department of Transportation (DOT) to provide cooperative, comprehensive, and continuing transportation planning in carrying out the provisions of the Intermodal Surface Transportation Efficiency Act of 1991. Both state and federal governments reimburse the City for work done according to the agreement- 80% federal and 10% state. The City of Albany provides 10% of the funding for projects outlined in the agreement.

Major Object of Expenditure	Actual 2004/2005	Projected 2005/2006	Awarded 2006/2007
PERSONAL SERVICES	18,868	39,275	39,511
OPERATING EXPENSE	98,323	60,725	72,032
CAPITAL OUTLAY	0	0	0
TOTAL	117,191	100,000	111,543
FULL TIME POSITION	0	1	1

Class Title

Transportation Planner	0	1	1

FTA GRANT

DESCRIPTION

The City of Albany's Planning & Development Services department has entered into an agreement with the Georgia Department of Transportation (GDOT) and the Federal Transit Administration (FTA) to assist in transportation planning that has a profound impact upon the development of the total organized transportation services in the State of Georgia. Both state and federal governments reimburse the City for work done according to the agreement- 80% federal and 10% state. The City of Albany provides 10% of the funding for assisting these two entities in transportation planning.

Major Object of Expenditure	Actual 2004/2005	Projected 2005/2006	Awarded 2006/2007
PERSONAL SERVICES	0	0	0
OPERATING EXPENSE	0	46,000	66,558
CAPITAL OUTLAY	0	0	0
TOTAL	0	46,000	66,558
FULL TIME POSITION	0	0	0

RECREATION GRANTS

DESCRIPTION

The City of Albany participates in the Summer Lunchbag Program sponsored by the Georgia Office of School Readiness. The program provide nutritious meals (lunch) to needy children 18 years of age and under (or persons 19 and over who are mentally or physically disabled and participating in a public or private nonprofit school program for the mentally or physically disabled). The program ensures that low-income children continue to receive nutritious meals during the summer months from May through September when school is not in session. Free meals, that meet Federal nutrition guidelines, are provided to all children at approved SFSP (Summer Food Service Program) sites in Albany areas with significant concentrations of low-income children.

This program has 19 City Recreation sites and 24 other approved sites throughout the Albany area serving 1200 to 1500 meals daily.

GOAL(S):

To provide nutritious lunches for residents and introduce to recreational activities ie Playground Program

Major Object of Expenditure	Actual 2004/2005	Projected 2005/2006	Awarded 2006/2007
PERSONAL SERVICES	41,487	0	40,127
OPERATING EXPENSE	162,950	0	167,500
CAPITAL OUTLAY	0	0	0
TOTAL	204,437	0	207,627
FULL TIME POSITION	0	0	0

CJCC MULTIJURISDICTIONAL UNIFORM DRUG TASKFORCE

DESCRIPTION

This grant is provided through the State of Georgia Criminal Justice Coordinating Council's Edward Byrne Memorial Grant Fund. It provides for three (3) uniformed police officers, one (1) each from the Albany Police Department, the Dougherty County Sheriff's Department and the Dougherty County Police Department to be assigned to the Albany-Dougherty Drug Unit. This grant is applied for and administered by Dougherty County, who reimburses the City of Albany for the costs of this position.

MAJOR OBJECT OF EXPENDITURE	Actual 2004/2005	Projected 2005/2006	Awarded 2006/2007
PERSONAL SERVICES	17,217	0	0
OPERATING EXPENSE	0	0	0
CAPITAL OUTLAY	0	0	0
TOTAL	17,217	0	0
FULL TIME POSITION	1	0	0

Class Title

Police Corporal	1	0	0

Note: The one position is sponsored and is not considered an authorized budgeted position.

JUVENILE DATABASE PROJECT GRANT

DESCRIPTION

This State of Georgia Children and Youth Coordinating Council provides funding via the Juvenile Accountability Incentive Block Grant Program to assist prosecutors and law enforcement officers in identifying and expediting the prosecution of violent juvenile offenders through training, technology and equipment resources. This grant was a multi-year award crossing over the City's fiscal years. The grant end date is June 30, 2006.

MAJOR OBJECT OF EXPENDITURE	Actual 2004/2005	Projected 2005/2006	Awarded 2006/2007
PERSONAL SERVICES	8,577	6,646	0
OPERATING EXPENSE	3,584	843	0
CAPITAL OUTLAY	0	0	0
TOTAL	12,161	7,489	0
FULL TIME POSITION	0	0	0

DOUGHERTY COUNTY BOARD OF EDUCATION SCHOOL RESOURCE OFFICERS CONTRACT

DESCRIPTION

The Albany Police Department provided the Dougherty County Board of Education nine (9) police officers to perform as School Officers in designated Dougherty County Schools. The Dougherty County Board of Education reimbursed the City of Albany approximately 70% of all salaries and benefits for these officers. Prior to FY 01 the salaries and benefits of these officers were reimbursed by the COPS Universal Hiring Grant. Round 1 of this grant expired at the end of FY 00, and four (4) of the officers were added to the City of Albany's FY 01 budget. Round 2 of this grant expired at the end of FY 01. This contract ended in FY 2005.

MAJOR OBJECT OF EXPENDITURE	Actual 2004/2005	Projected 2005/2006	Awarded 2006/2007
PERSONAL SERVICES	307,108	0	0
OPERATING EXPENSE	0	0	0
CAPITAL OUTLAY	0	0	0
TOTAL	307,108	0	0
FULL TIME POSITIONS	9	0	0

Class Title

Police Corporal ⁽¹⁾	4	4	0
Police Corporal ⁽²⁾	5	5	0
TOTAL	9	9	0

Note: 1. Four positions administered and budgeted in Police Investigations Division

2. Five positions are sponsored and are not considered authorized budgeted positions

ALBANY TECHNICAL COLLEGE RESOURCE OFFICERS CONTRACT

DESCRIPTION

The Albany Police Department provided the Albany Technical College with two (2) full time police officers and one (1) part time police officer (as needed) to perform as School Resource Officers at their campuses. These officer performed the same basic functions as those assigned to the Dougherty County Public School System, such as campus patrols, and serving as role models and mentors for the students. The Albany Technical College reimbursed the City of Albany 100% of all salaries and benefits for these officers. This contract ended in FY 2005.

MAJOR OBJECT OF EXPENDITURE	Actual 2004/2005	Projected 2005/2006	Awarded 2005/2006
PERSONAL SERVICES	61,371	0	0
OPERATING EXPENSE	0	0	0
CAPITAL OUTLAY	0	0	0
TOTAL	61,371	0	0
FULL TIME POSITIONS	2	0	0

Class Title

Police Corporal*	2	0	0

*Administered and budgeted in Police Uniform Division

DOMESTIC VIOLENCE*DESCRIPTION*

The Domestic Violence Response Teams provides for follow-up services for victims of domestic violence and sexual assault incidents. These personnel provide needed resource information for the victim to assure they have access to all the resources that are available to them. They also act as a liaison between the victim and the Criminal Justice System. This unit is funded by statutorily mandated add ons to bonds and fines.

MAJOR OBJECT OF EXPENDITURE	Actual 2004/2005	Projected 2005/2006	Awarded 2006/2007
PERSONAL SERVICES	59,775	26,161	0
OPERATING EXPENSE	1,100	907	0
CAPITAL OUTLAY	0	0	0
TOTAL	60,875	27,068	0
FULL TIME POSITIONS	2	2	0

Class Title

Crime Response Specialist, Sr	1	1	0
Crime Response Specialist	1	1	0

Note: The two positions are sponsored and are not considered authorized budgeted positions.

TRAFFIC ENFORCEMENT NETWORK AND AGENCY GRANT

DESCRIPTION

Governor's Office of Highway Safety (GOHS) Grant designated to aid the Southwestern Traffic Enforcement Network and the Albany Police Department in their mission to improve traffic safety in Southwest Georgia. The Albany Police Department sponsors and provides the coordinator for the Traffic Enforcement Network in our region. Programs such as "Operation Zero Tolerance" and "Click it or Ticket," as well as the Batmobile utilization, are coordinated through the Network. The grant also provides the Albany Police Department with funds to enhance its traffic enforcement efforts.

MAJOR OBJECT OF EXPENDITURE	Actual 2004/2005	Projected 2005/2006	Awarded 2006/2007
PERSONAL SERVICES	0	0	0
OPERATING EXPENSE	6,165	3,000	16,050
CAPITAL OUTLAY	0	0	0
TOTAL	6,165	3,000	16,050
FULL TIME POSITION	0	0	0

2001 WEED AND SEED GRANT

DESCRIPTION

The City of Albany was awarded a multi-year Federal Weed and Seed designation in September 1999. FY 2003 award represents the third year of the program. This program coordinates the delivery of criminal justice and community services to eliminate violent crime, drug-trafficking, drug-related crime and to provide a safe environment for law-abiding citizens to live, work and raise a family. Through the application of law enforcement strategy, community oriented policing strategy, prevention/intervention/treatment strategy and neighborhood restoration strategy, this program will help stabilize our community. The City of Albany's Weed and Seed strategy covers 1.1 square miles within the City that is commonly known as gang-turf, contains one-third of our community's public housing and represents the location of 10% of the City's violent crime.

MAJOR OBJECT OF EXPENDITURE	Actual 2004/2005	Projected 2005/2006	Awarded 2006/2007
PERSONAL SERVICES	0	0	0
OPERATING EXPENSE	91	0	0
CAPITAL OUTLAY	0	0	0
TOTAL	91	0	0
FULL TIME POSITION	0	0	0

CYCC- ENFORCING UNDERAGE DRINKING GRANT*DESCRIPTION*

The City of Albany and Dougherty County established an Enforcing Underage Drinking Law Coalition established under a Joint Resolution adopted by the City of Albany Board of Commissioners on July 23, 2002 and the Dougherty County Board of Commissioners on August 5, 2002. Funding to support this program comes from the Governor's Children and Youth Coordinating Counsel. The City of Albany Police Department, Sheriff's Office of Dougherty County and the Dougherty County Police Department along with the District Attorney of Dougherty County's Office are collaborative partners to address the scope of this grant. The Albany Dougherty Drug Unit, a multijurisdictional unit, will coordinate and guide the additional law enforcement efforts resulting from the receipt of the grant.

MAJOR OBJECT OF EXPENDITURE	Actual 2004/2005	Projected 2005/2006	Awarded 2005/2006
PERSONAL SERVICES	36,231	14,617	0
OPERATING EXPENSE	15,942	17,801	0
CAPITAL OUTLAY	0	0	0
TOTAL	52,173	32,418	0
FULL TIME POSITION	0	0	0

INNOVATIVE SEAT BELT PROGRAM

DESCRIPTION

This Grant is provided through the National Highway Traffic Safety Administration. It provides for the limited exchange of personnel, equipment, facilities and funds to increase seat belt use rates by directing more resources to developing programs that reach high-risk groups. These high-risk groups include include minotities, young drivers, and the occasional seat belt user.

MAJOR OBJECT OF EXPENDITURE	Actual 2004/2005	Projected 2005/2006	Awarded 2005/2006
PERSONAL SERVICES	629	0	0
OPERATING EXPENSE	4,401	0	0
CAPITAL OUTLAY	0	0	0
TOTAL	5,030	0	0
FULL TIME POSITION	0	0	0

LOCAL LAW ENFORCEMENT BLOCK GRANT 2002

DESCRIPTION

The US Department of Justice provides this formula block grant to law enforcement agencies annually. The Albany Police Department uses these funds for equipment, supplies, training, and other expenses allowed under the grant rules. Federal funds received are associated with Federal Fiscal Years. Funds are received and placed in a non-interest bearing bank account until disbursed.

MAJOR OBJECT OF EXPENDITURE	Actual 2004/2005	Projected 2005/2006	Awarded 2006/2007
PERSONAL SERVICES	0	0	0
OPERATING EXPENSE	45,275	0	0
CAPITAL OUTLAY	0	0	0
TOTAL	45,275	0	0
FULL TIME POSITION	0	0	0

GEMA/ ODP HOMELAND SECURITY GRANT

DESCRIPTION

The U.S. Department of Homeland Security, Office of Justice Programs, Office of Domestic Preparedness (ODP) awarded funding for the homeland security and law enforcement terrorism prevention to the Georgia Emergency Management Agency (GEMA) on behalf of the State of Georgia, in accordance with the FY 2004 Homeland Security Appropriations Act. GEMA, which maintains overall responsibility and accountability to the federal government, awarded funds to the Albany Police Department as a subgrantee.

MAJOR OBJECT OF EXPENDITURE	Actual 2004/2005	Projected 2005/2006	Awarded 2006/2007
PERSONAL SERVICES	0	0	0
OPERATING EXPENSE	309,822	0	0
CAPITAL OUTLAY	48,713	0	0
TOTAL	358,535	0	0
FULL TIME POSITION	0	0	0

GOHS H.E.A.T. Grant

DESCRIPTION

The Governor's Office of Highway Safety (GOHS) Highway Enforcement Aggressive Traffic Team (H.E.A.T.) grant is designed to educate the public and enforce laws related to impaired and aggressive driving by increasing Albany Police Department's traffic enforcement by conducting highly visible and highly publicized traffic enforcement tactics and strategies to reduce highway safety crashes, injuries, and fatalities, especially those related to impaired driving, speeding, and occupant safety. Figures provided assume continuation of the grant with the grant amount being constant.

MAJOR OBJECT OF EXPENDITURE	Actual 2004/2005	Projected 2005/2006	Awarded 2006/2007
PERSONAL SERVICES	42,239	50,973	102,118
OPERATING EXPENSE	53,424	14,477	13,482
CAPITAL OUTLAY	0	0	0
TOTAL	95,663	65,450	115,600
FULL TIME POSITION	1	2	2

Class Title

Police Officer	1	1	1
Police Corporal	0	1	1
TOTAL	1	2	2

LOCAL LAW ENFORCEMENT BLOCK GRANT 2003

DESCRIPTION

The US Department of Justice provides this formula block grant to law enforcement agencies annually. The Albany Police Department uses these funds for equipment, supplies, training, and other expenses allowed under the grant rules. Federal funds received are associated with Federal Fiscal Years. Funds are received and placed in a non-interest bearing bank account until disbursed.

MAJOR OBJECT OF EXPENDITURE	Actual 2004/2005	Projected 2005/2006	Awarded 2006/2007
PERSONAL SERVICES	0	0	0
OPERATING EXPENSE	21,956	82,565	0
CAPITAL OUTLAY	0	0	0
TOTAL	21,956	82,565	0
FULL TIME POSITION	0	0	0

LOCAL LAW ENFORCEMENT BLOCK GRANT 2004

DESCRIPTION

The US Department of Justice provides this formula block grant to law enforcement agencies annually. The Albany Police Department uses these funds for equipment, supplies, training, and other expenses allowed under the grant rules. Funds are received and placed in a non-interest bearing bank account until disbursed.

MAJOR OBJECT OF EXPENDITURE	Actual 2004/2005	Projected 2005/2006	Awarded 2006/2007
PERSONAL SERVICES	0	0	0
OPERATING EXPENSE	8,938	35,751	0
CAPITAL OUTLAY	0	0	0
TOTAL	8,938	35,751	0
FULL TIME POSITION	0	0	0

EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT 2005*DESCRIPTION*

The Edward Byrne Memorial Justice Assistance Grant Program (JAG) allows states and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system. JAG replaces the Byrne Formula and Local Law Enforcement Block Grant (LLEBG) programs with a single funding mechanism that will simplify the administration process for grantees.

MAJOR OBJECT OF EXPENDITURE	Actual 2004/2005	Projected 2005/2006	Awarded 2006/2007
PERSONAL SERVICES	0	0	0
OPERATING EXPENSE	0	0	56,232
CAPITAL OUTLAY	0	0	0
TOTAL	0	0	56,232
FULL TIME POSITION	0	0	0

EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT 2006*DESCRIPTION*

The Edward Byrne Memorial Justice Assistance Grant Program (JAG) allows states and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system. JAG replaces the Byrne Formula and Local Law Enforcement Block Grant (LLEBG) programs with a single funding mechanism that will simplify the administration process for grantees.

MAJOR OBJECT OF EXPENDITURE	Actual 2004/2005	Projected 2005/2006	Awarded 2006/2007
PERSONAL SERVICES	0	0	0
OPERATING EXPENSE	0	0	28,486
CAPITAL OUTLAY	0	0	0
TOTAL	0	0	28,486
FULL TIME POSITION	0	0	0

DEPARTMENT OF COMMUNITY AFFAIRS HOMELESSNESS GRANT

DESCRIPTION

The Department of Community Affairs provides funding to the citizens of Albany for temporary housing assistance. This grant is maintained by the Community Services Manager as part of the City's program on homelessness. The Emergency Housing for Homeless Families Program was initiated in 1996. DCA funding supports part of the program.

Major Object of Expenditure	Actual 2004/2005	Projected 2005/2006	Awarded 2006/2007
PERSONAL SERVICES	0	0	0
OPERATING EXPENSE	(1,322)	0	0
CAPITAL OUTLAY	0	0	0
TOTAL	(1,322)	0	0
FULL TIME POSITION	0	0	0

DEPARTMENT OF COMMUNITY AFFAIRS PASSTHROUGH GRANTS

DESCRIPTION

The Georgia Department of Community Affairs provides local assistance for community development within Albany in the form of passthrough grants. As the grant recipient, the City of Albany accepts responsibility as the fiscal agent to ensure the funds are administered according to the agreement between the State of Georgia Department of Community Affairs and the City of Albany.

Major Object of Expenditure	Actual 2004/2005	Projected 2005/2006	Awarded 2006/2007
PERSONAL SERVICES	0	0	0
OPERATING EXPENSE	77,500	0	0
CAPITAL OUTLAY	0	0	0
TOTAL	77,500	0	0
FULL TIME POSITION	0	0	0

SAFE COMMUNITIES GOVERNOR'S OFFICE OF HIGHWAY SAFETY GRANT

DESCRIPTION

Albany Safe Communities is a traffic safety program, sponsored by the Governor's Office of Highway Safety, and administered through the Engineering Department/Traffic Division. Safe Communities is a program created to help communities address their own traffic safety concerns and programs.

Major Object of Expenditure	Actual 2004/2005	Projected 2005/2006	Awarded 2006/2007
PERSONAL SERVICES	47,103	27,600	48,900
OPERATING EXPENSE	10,513	2,400	11,900
CAPITAL OUTLAY	0	0	0
TOTAL	57,616	30,000	60,800
FULL TIME POSITION	1	1	1
<u>Class Title</u>			
Safe Communities Coordinator*	1	1	1

* This position is sponsored and is not considered an authorized budgeted position. The position is administered in Engineering Department.

HAZARD MITIGATION

DESCRIPTION

Federal and State assistant to construct various projects to reduce damage due to flooding:

- (1) Westside Interceptor
- (2) Joshua/Southgate Canal
- (3) Airport
- (4) Hogpen Ditch
- (5) Holloway Outfall
- (6) Lines Avenue Canal

GOAL(S): (1) Construction completed May 02 (2) Complete construction by June 04. (3) Project cancelled. (4) Receive FEMA/GEMA approval. (5) Project denied. (6) Construction completed October 01.

Major Object of Expenditure	Actual 2004/2005	Projected 2005/2006	Awarded 2006/2007
PERSONAL SERVICES	0	0	0
OPERATING EXPENSE	399	0	0
CAPITAL OUTLAY	1,172,455	500,000	0
TOTAL	1,172,854	500,000	0
FULL TIME POSITION	0	0	0

RED LIGHT RUNNING PHOTO ENFORCEMENT GRANT

DESCRIPTION

The purpose of this program is to improve safety and promote compliance at signalized intersections. Included in the following information is the document "Red Light Running Photo Enforcement". Red light running systems are designed to improve safety and promote compliance at signalized intersections. The use of these devices is covered by the Official Code of Georgia in Title 40 Sections 40-2-20, 40-14-20, 40-14-21, 40-14-22, 40-14-23 and 40-14-24.

Major Object of Expenditure	Actual 2004/2005	Projected 2005/2006	Awarded 2006/2007
PERSONAL SERVICES	0	0	0
OPERATING EXPENSE	0	148,380	0
CAPITAL OUTLAY	0	0	0
TOTAL	0	148,380	0
FULL TIME POSITION	0	0	0

TRAFFIC CONTROL CENTER

DESCRIPTION

The City of Albany entered into an agreement with the Georgia Department of Transportation (GDOT) to upgrade traffic signals in the City of Albany. The purpose of this grant is install the electronics and furnishings for the City's Advance Transportation Management Control Center. Funding for this grant includes Preliminary Engineering costs associated with the design and plans development along with construction costs associated with inspection, materials, certifications, and materials testing during construction.

Major Object of Expenditure	Actual 2004/2005	Projected 2005/2006	Awarded 2006/2007
PERSONAL SERVICES	0	0	0
OPERATING EXPENSE	0	0	200,000
CAPITAL OUTLAY	0	0	0
TOTAL	0	0	200,000
FULL TIME POSITION	0	0	0

SIGNAL SYSTEM UPGRADE*DESCRIPTION*

The City of Albany entered into an agreement with the Georgia Department of Transportation (GDOT) to upgrade traffic signals in the City of Albany. Funding for this project will be used to install fiber optic cable(s) to interconnect several existing traffic signals within the City of Albany. This project will also upgrade the signals at eleven locations. This grant includes Preliminary Engineering costs associated with the design and plans development as well as construction costs associated with inspection, materials, certifications, and materials testing during construction.

Major Object of Expenditure	Actual 2004/2005	Projected 2005/2006	Awarded 2006/2007
PERSONAL SERVICES	0	0	0
OPERATING EXPENSE	1,964	500,000	650,000
CAPITAL OUTLAY	0	0	0
TOTAL	1,964	500,000	650,000
FULL TIME POSITION	0	0	0

TRAFFIC CONTROLLER CONVERSION

DESCRIPTION

The purpose of this program is to provide traffic signal controller upgrades in the City of Albany. This program is being sponsored by the Georgia Department of Transportation.

Major Object of Expenditure	Actual 2004/2005	Projected 2005/2006	Awarded 2006/2007
PERSONAL SERVICES	0	0	0
OPERATING EXPENSE	0	0	30,000
CAPITAL OUTLAY	0	0	0
TOTAL	0	0	30,000
FULL TIME POSITION	0	0	0

PRE DISASTER MITIGATION

DESCRIPTION

The Pre-Disaster Mitigation (PDM) program was authorized by §203 of the Robert T. Stafford Disaster Assistance and Emergency Relief Act (Stafford Act), 42 USC. Funding for the program is provided through the National Pre-Disaster Mitigation Fund to assist States and local governments (to include Indian Tribal governments) in implementing cost-effective hazard mitigation activities that complement a comprehensive mitigation program. The PDM program provides funds to states, territories, Indian tribal governments, and communities for hazard mitigation planning and the implementation of mitigation projects prior to a disaster event. Funding these plans and projects reduces overall risks to the population and structures, while also reducing reliance on funding from actual disaster declarations. PDM grants are to be awarded on a competitive basis and without reference to state allocations, quotas, or other formula-based allocation of funds. The Office of Homeland Security - Georgia Emergency Management Agency (OHS/GEMA) administers this federal grant program in Georgia.

Major Object of Expenditure	Actual 2004/2005	Projected 2005/2006	Awarded 2006/2007
PERSONAL SERVICES	0	0	0
OPERATING EXPENSE	26,449	0	0
CAPITAL OUTLAY	68,180	0	0
TOTAL	94,629	0	0
FULL TIME POSITION	0	0	0

ASSISTANCE TO FIREFIGHTERS GRANT

DESCRIPTION

The primary goal of the Assistance to Firefighters Grants (AFG) is to meet the firefighting and emergency response needs of the fire departments and nonaffiliated emergency medical services organizations. Since 2001, AFG has helped firefighters and other first responders to obtain critically needed equipment, protective gear, emergency vehicles, training, and other resources needed to protect the public and emergency personnel from fire and related hazards.

Major Object of Expenditure	Actual 2004/2005	Projected 2005/2006	Awarded 2006/2007
PERSONAL SERVICES	0	0	0
OPERATING EXPENSE	0	138,987	0
CAPITAL OUTLAY	0	0	0
TOTAL	0	138,987	0
FULL TIME POSITION	0	0	0

KATRINA HOUSING*DESCRIPTION*

The Katrina Housing grant is provided to the City of Albany through Georgia Public Assistance Interim Sheltering through the Georgia Emergency Management Agency and FEMA to assist in the interim rental assistance program for those households in the area as a result of being displaced from their homes because of Hurricane Katrina. This program helped fund the Creation of a “one-stop-shop” disaster assistance center in downtown Albany provided by the City of Albany and various agencies and organizations. The Katrina Service Center opened Tuesday, September 20th at 9:00 a.m. and has been open Monday through Friday from 9:00 a.m. – 4:00 p.m. The American Red Cross has registered in excess of 380 households. At least 215 families have been to the service center. Preparation for temporary disaster housing search services is an integral part of the center with a “housing needs” register created. City Community Development Housing Services staff is identified evacuees’ short and long term housing needs.

Major Object of Expenditure	Actual 2004/2005	Projected 2005/2006	Awarded 2006/2007
PERSONAL SERVICES	0	0	0
OPERATING EXPENSE	0	160,000	0
CAPITAL OUTLAY	0	0	0
TOTAL	0	160,000	0
FULL TIME POSITION	0	0	0

UTILITIES/ WG&L COMMISSION

This section includes the Budget for the City's utility operation- the Water, Gas & Light Commission. A five-member commission, appointed by the City Commission, oversees its operation, is responsible for ensuring the effective delivery of services, and appoints a General Manager. The budget format used in this section is different from the Program style presented in the rest of the City's budget.

**WATER GAS & LIGHT COMMISSION
TOTAL SYSTEM**

2006 - 2007 BUDGET

Proposed Budget to Board of Commissioners

DESCRIPTION	BUDGET 2005 - 2006	BUDGET 2006 - 2007	INCREASE (DECREASE)
Estimated Revenues	<u>\$95,350,987</u>	<u>\$100,458,688</u>	5.36%
Less Estimated Expenses			
Cost of Sales			
Operating Expenses	63,431,489	66,122,219	4.24%
Maintenance Expenses	6,984,021	7,364,292	5.44%
G & A Expenses (Net)	3,961,268	4,124,662	4.12%
Depreciation Departments	7,930,007	8,423,891	6.23%
Depreciation G & A	3,728,000	3,843,613	3.10%
	<u>1,100,000</u>	<u>1,129,554</u>	2.69%
Total Expenses	<u>87,134,784</u>	<u>91,008,232</u>	4.45%
NET INCOME	8,216,202	9,450,456	15.02%
Transfer to City of Albany	7,578,979	7,687,060	1.43%
Transfer to other agencies	44,217	44,217	0.00%
Total transfers	<u>7,623,196</u>	<u>7,731,277</u>	1.42%
Net income after transfer	593,006	1,719,179	189.91%
Add back depreciation	4,828,000	4,973,168	3.01%
Cash available for capital expenditures	5,421,006	6,692,346	23.45%
Subtract Vehicles & Equipment	1,367,015	1,133,017	-17.12%
Subtract Vehicles & Equipment G & A	385,164	207,110	-46.23%
Subtract Improvements	2,812,650	3,070,000	9.15%
Subtract Principal Payments - Bonds	840,000	910,000	8.33%
Subtract Principal Payments	1,152,674	1,189,521	3.20%
Add Propane Gas Sales	200,000	200,000	
Add Draw down reserves	<u>950,000</u>	<u>0</u>	
Funds available to transfer to reserves	<u>\$13,503</u>	<u>\$382,699</u>	2734.10%

WATER GAS & LIGHT COMMISSION
DISTRIBUTION OF TRANSFERS TO OTHER AGENCIES
2006 - 2007 BUDGET

	<u>2005 - 2006</u>	<u>2006 - 2007</u>
Transfer to City of Albany		
City of Albany General Fund	\$5,342,771	\$5,330,657
City of Albany Street and Traffic Lights	936,000	1,055,000
City of Albany Christmas Decorations	25,000	25,000
City of Albany Eternal Flame	5,000	5,000
Total based on metered revenue	6,308,771	6,415,657
City of Albany - Addition to transfer by agreement		
City of Albany Capital Improvement Fund	750,000	750,000
City of Albany Sewer and Garbage Billing	320,208	321,403
Total other transfers to City of Albany	200,000	200,000
	<u>1,270,208</u>	<u>1,271,403</u>
Total contributions to the City of Albany	7,578,979	7,687,060
Transfers to Others		
Dougherty County Street and Traffic Lights	22,117	22,117
Payroll Development Authority	22,100	22,100
Total to Other agencies	<u>44,217</u>	<u>44,217</u>
TOTAL TRANSFER TO OTHER AGENCIES	<u>\$7,623,196</u>	<u>\$7,731,277</u>

WATER GAS & LIGHT COMMISSION
WATER DEPARTMENT
2006 - 2007 BUDGET

DESCRIPTION	BUDGET 2005 - 2006	BUDGET 2006 - 2007	INCREASE (DECREASE)
Estimated Revenues	<u>\$8,528,211</u>	<u>\$9,357,968</u>	9.73%
Less Estimated Expenses			
Cost of Sales	877,692	854,205	-2.68%
Operating Expenses	2,969,847	3,012,939	1.45%
Maintenance Expenses	1,213,729	1,538,860	26.79%
G & A Expenses (Net)	1,982,502	2,105,973	6.23%
Depreciation Water Department	2,088,000	2,160,000	3.45%
Depreciation G & A	<u>220,000</u>	<u>282,389</u>	28.36%
Total Expenses	<u>9,351,770</u>	<u>9,954,365</u>	6.44%
NET INCOME	(823,559)	(596,397)	-27.58%
Transfer to City of Albany	864,660	692,019	-19.97%
Transfer to other agencies	11,054	4,020	-63.63%
Total transfers	<u>875,714</u>	<u>696,039</u>	-20.52%
Net income after transfer	(1,699,274)	(1,292,436)	-23.94%
Add back depreciation	<u>2,308,000</u>	<u>2,442,389</u>	5.82%
Cash available for capital expenditures	608,726	1,149,953	88.91%
Subtract Vehicles & Equipment	239,500	286,500	19.62%
Subtract Vehicles & Equipment G & A	96,291	51,778	-46.23%
Subtract Improvements	600,000	700,000	16.67%
Principal Payments	1,128,168	1,207,380	7.02%
Add Draw down reserves	<u>287,500</u>	<u>0</u>	0.00%
Funds available to transfer to reserves	<u>(\$1,167,733)</u>	<u>(\$1,095,705)</u>	-6.17%

WATER GAS & LIGHT COMMISSION
DISTRIBUTION OF TRANSFERS TO OTHER AGENCIES
2006 - 2007 BUDGET

Calendar Year 2005	Metered Revenue			
	Water	Transport Gas	Gas	Light Total
Month of January	\$590,305	\$91,689	\$1,322,539	\$5,225,543
Month of February	549,534	85,501	1,377,997	5,368,901
Month of March	577,151	86,471	1,196,822	5,028,974
Month of April	578,683	87,032	770,138	4,471,945
Month of May	628,339	81,444	476,037	4,739,800
Month of June	712,473	79,377	375,782	6,313,786
Month of July	700,136	82,787	468,973	6,892,653
Month of August	672,635	83,222	650,060	6,678,706
Month of September	721,196	78,956	502,175	7,935,781
Month of October	719,287	92,258	373,990	6,098,736
Month of November	676,951	89,982	450,878	5,158,047
Month of December	635,488	85,834	822,069	4,907,663
Total	7,762,178	1,024,553	8,787,460	68,820,535
Subtract amts greater than \$80 million	<u>(574,537)</u>	<u>(75,835)</u>	<u>(650,426)</u>	<u>(5,093,927)</u>
	7,187,641	948,718	8,137,034	63,726,608
Transfer % for amts up to \$80 million	<u>7.5%</u>	<u>7.5%</u>	<u>7.5%</u>	<u>7.5%</u>
Transfer on first \$80 million	539,073	71,154	610,278	4,779,496
Amounts greater than \$80 million	574,537	75,835	650,426	5,093,927
Transfer % for amts greater than \$80 million	<u>6.5%</u>	<u>6.5%</u>	<u>6.5%</u>	<u>6.5%</u>
Transfer on amts greater than \$80 million	37,345	4,929	42,278	331,105
Total transfer based on percentage	576,418	76,083	652,555	5,110,601
Other City Transfers	<u>115,601</u>	<u>0</u>	<u>130,870</u>	<u>1,024,932</u>
Total Transfers to City	692,019	76,083	783,425	6,135,533
Other Transfers	<u>4,020</u>	<u>0</u>	<u>4,551</u>	<u>35,645</u>
Total Transfers	<u>\$696,039</u>	<u>\$76,083</u>	<u>\$787,977</u>	<u>\$6,171,178</u>
				<u>\$7,731,277</u>

WATER GAS & LIGHT COMMISSION
2006 - 2007 BUDGET

WATER DEPARTMENT	F.Y.E.	F.Y.E.	F.Y.E.	F.Y.E.	9 Months	Projected	BUDGET	% of
NAME	06/30/2002	06/30/2003	06/30/2004	06/30/2005	Ending	F.Y.E.	06/30/2007	Budget to
					03/31/2006	06/30/2006		Projected
idental Sales	\$4,607,854	\$4,871,425	\$4,929,021	\$5,425,389	\$4,150,486	\$5,533,981	\$6,124,869	110.68%
mercial Sales	1,557,898	1,814,620	1,905,016	2,193,597	1,751,810	2,335,747	2,585,144	110.68%
ellaneous Sales	56,923	40,653	16,229	10,916	22,152	29,536	30,851	104.45%
oratory Sales	98,602	99,126	111,419	103,865	52,255	69,673	96,537	138.56%
ellaneous Income	22,606	3,436	33	40,630	1,321	1,762	13,693	777.30%
ing Fees	359,798	485,177	582,528	684,222	294,480	392,640	500,873	127.57%
ial Income	6,000	6,000	6,000	6,000	4,500	6,000	6,000	100.00%
1 (Loss) - Sale of Fixed Assets	3,357	8,385	1,430	0	0	0	0	0.00%
il Water Income	<u>\$6,713,039</u>	<u>\$7,328,822</u>	<u>\$7,551,676</u>	<u>\$8,464,520</u>	<u>\$6,277,004</u>	<u>\$8,369,339</u>	<u>\$9,357,968</u>	<u>111.81%</u>

WATER, GAS & LIGHT COMMISSION

WATER DEPARTMENT

Calculation of Revenues and Cost of Sales 2006 - 2007 BUDGET

	BUDGET MGAL	AVG SALES PRICE	BUDGET \$	AVG COST TO PUMP	TOTAL COGS	PUMPING ELECTRIC	PUMPING GAS	CHEMICALS
July-05	500,000	1.59	\$874,890	\$0.17064	\$85,318	\$78,826	\$41	\$6,450
August-05	450,000	1.59	788,212	0.17064	76,786	70,944	37	5,805
September-05	470,000	1.59	822,698	0.17064	80,199	74,097	39	6,063
October-05	424,000	1.58	738,760	0.17064	72,350	66,845	35	5,470
November-05	400,000	1.58	696,042	0.17064	68,254	63,061	33	5,160
December-05	389,000	1.58	676,048	0.17064	66,377	61,327	32	5,018
January-06	350,000	1.58	606,668	0.17064	59,723	55,179	29	4,515
February-06	340,000	1.57	588,613	0.17064	58,016	53,602	28	4,386
March-06	344,000	1.57	594,796	0.17064	58,699	54,233	28	4,438
April-06	370,000	1.57	639,752	0.17064	63,135	58,332	31	4,773
May-06	444,000	1.56	763,945	0.17064	75,762	69,998	37	5,728
June-06	525,000	1.59	919,591	0.17064	89,584	82,768	43	6,773
TOTALS	5,006,000		\$8,710,013		\$854,205	\$789,211	\$413	\$64,581

Prior five year history at a glance....

F.Y.E.	mgal	REVENUE
2007 budget	5,006,000	8,710,013
Last 12 mos.	4,976,099	7,821,786
2005	4,773,399	7,600,997
2004	4,920,614	6,616,167
2003	5,018,100	6,678,640
2002	5,247,149	6,165,753
2001	4,970,376	5,659,459
5 Yr. Average	4,985,928	\$6,544,203

Projected Sales Volume
Average Cost to Pump

5,006,000
0.17064

Cost of Water Sold

MGAL sold for last 9 months
Cost of Sales for last 9 months

3,761,513
641,850

Average Cost to Pump

0.17064

**WATER GAS & SEWER DEPARTMENT COMMISSION
2006 - 2007 BUDGET**

WATER DEPARTMENT COST OF SALES	F.Y.E. 06/30/2002	F.Y.E. 06/30/2003	F.Y.E. 06/30/2004	F.Y.E. 06/30/2005	9 Months Ending 03/31/2006	Projected F.Y.E. 06/30/2006	BUDGET 06/30/2007	% of Budget to Projected
Imping Electric	\$630,390	\$738,398	\$720,910	\$756,334	\$583,207	\$777,609	\$789,211	101.49%
Natural Gas	397	317	340	339	270	360	413	114.51%
Chemicals	64,968	65,820	110,351	65,573	58,373	77,831	64,581	82.98%
TOTAL COST OF SALES	\$695,756	\$804,535	\$831,601	\$822,246	\$641,850	\$855,800	\$854,205	99.81%

WATER GAS & LIGHT COMMISSION
2006 - 2007 BUDGET

WATER DEPARTMENT OPERATING EXPENSES	F.Y.E. 06/30/2002	F.Y.E. 06/30/2003	F.Y.E. 06/30/2004	F.Y.E. 06/30/2005	9 Months Ending 03/31/2006	Projected F.Y.E. 06/30/2006	BUDGET 06/30/2007	% of Budget to Projected
Salaries and Wages								
Department Supervision	\$146,922	\$105,346	\$112,494	\$95,270	\$90,272	\$120,363	\$124,877	103.75%
Service and Trouble	122,907	119,695	204,451	175,177	137,542	183,389	190,267	103.75%
Meter Shop	522	156	277	968	18	24	25	103.75%
Operations	(43)	6,851	38,644	12,449	13,091	17,455	18,110	103.75%
Jury Duty	1,557	417	2,833	3,500	193	258	267	103.75%
Bad Weather / Rain	5,227	3,630	3,058	728	110	146	152	103.75%
Accident on Duty	243	774	176	298	219	293	304	103.75%
Training / School	3,526	5,346	7,712	9,141	4,496	5,994	6,219	103.75%
Conference	1,802	1,125	1,372	606	765	1,020	1,059	103.75%
Holiday	50,806	50,061	59,054	59,819	55,048	73,398	76,150	103.75%
Compensated Absences	90,103	73,758	79,629	98,945	86,503	115,338	119,663	103.75%
Sick Leave	71,043	68,401	59,625	80,105	60,158	80,210	83,218	103.75%
Other Labor	286	318	2,595	1,191	7,429	9,906	10,277	103.75%
Lab	68,700	86,150	138,156	208,947	14,332	19,109	19,826	
Total salaries and wages	\$563,600	\$522,028	\$710,073	\$747,144	\$470,178	\$626,903	\$650,412	103.75%
Other Expenses								
Small Hand Tools	\$10,457	\$16,326	\$30,887	\$13,653	\$10,882	\$14,509	\$14,690	101.25%
Uniform Rental and Expense	9,854	7,141	14,109	16,799	18,632	24,843	25,154	101.25%
Street Repair - Maintenance	14,024	12,339	17,408	20,424	27,123	36,164	36,616	101.25%
Motor Vehicle Repairs	34,569	34,041	33,886	35,425	23,459	31,279	31,670	101.25%
Motor Vehicle Expenses - Fuel	68,172	51,173	68,899	82,690	64,943	86,590	87,673	101.25%
Motorized Equipment Repairs	47,298	51,574	104,468	57,382	35,769	47,692	48,288	101.25%
Motorized Equipment Expenses	7,472	14,490	28,416	8,669	9,847	13,130	13,294	101.25%
Lab Test	101,245	108,189	125,479	115,097	97,880	130,506	132,138	101.25%
Wells	14,257	0	14,478	18,344	15,029	20,038	20,289	101.25%
Equipment	37,689	41,628	25,998	30,191	36,898	49,198	49,813	101.25%
Mains	6,803	6,790	4,982	9,912	10,760	14,347	14,526	101.25%
Service Lines	686	2,703	18,047	9,334	5,750	7,667	7,763	101.25%
Employee Group Insurance	188,496	184,380	232,665	289,104	226,363	301,817	313,135	103.75%
Damage Claim Expense	3,338	975	4,436	1,707	1,147	1,529	1,586	103.75%
Company Pension Plan Expense	126,787	100,847	152,048	150,719	111,447	148,596	154,168	103.75%
Payroll Tax Expense	92,788	89,602	112,289	107,278	90,362	120,483	125,001	103.75%
Company LTD Plan	14,105	17,582	25,929	25,086	23,444	31,259	32,431	103.75%
Office Supplies and Expense	2,031	3,425	15,084	10,538	10,067	13,423	13,591	101.25%
Seminars and Continuing Education	6,888	11,698	13,632	14,979	7,613	10,151	10,278	101.25%
Professional Services Other	7,333	10,268	18,493	45,797	68,589	91,451	92,595	101.25%
US Geological Survey	63,125	108,850	101,340	83,124	62,343	62,500	62,500	100.00%
Interest Expense Bonds	1,042,459	1,013,290	983,375	1,013,657	894,314	1,145,564	883,640	77.14%
Investment (Mgmt fee) Expense	10,590	7,134	4,500	2,603	40	53	54	101.25%
Water Bond Issue Expense	26,813	26,813	26,813	26,813	33,092	44,123	44,675	101.25%
Communications	26,832	7,296	8,733	9,599	6,257	8,343	8,447	101.25%
Building Repairs and Maintenance	1,803	1,935	7,791	13,915	18,359	24,479	24,785	101.25%
Miscellaneous Expense	3,609	86,861	17,605	35,403	26,356	35,141	35,580	101.25%
Other Supplies	0	15,403	8,343	10,197	10,191	13,589	13,758	101.25%
Dues and Subscriptions	2,693	1,178	1,767	2,916	1,992	2,656	2,689	101.25%
Lab Expenses	64,166	92,212	99,047	121,258	45,685	60,914	61,699	101.25%
Total Other Expenses	\$2,036,381	\$2,126,143	\$2,320,945	\$2,382,611	\$1,994,635	\$2,592,034	\$2,362,527	91.15%
Total Operating Expenses less Depreciation	2,599,981	2,648,171	3,031,018	3,129,755	2,464,812	3,218,938	3,012,939	93.60%
Depreciation Expense	912,903	936,997	1,347,743	2,039,458	1,564,699	2,086,265	2,160,000	103.53%
TOTAL OPERATING EXPENSE	\$3,512,885	\$3,585,168	\$4,378,761	\$5,169,211	\$4,029,511	\$5,305,203	\$5,172,939	97.51%

WATER GAS & LIGHT COMMISSION
WATER DEPARTMENT
Vehicles & Equipment 2006 - 2007

Replace truck #224 (1997 Ford 250 w/service body, 100,000 miles)	\$30,000
Replace truck #243 (1999 Dodge 1/2 ton P/U, 120,000 miles)	12,000
Replace truck #228 (1991 International, with 2.5 ton crane)	50,000
Replace truck #213 (1996 Ford 250 w/service body, 120,000 miles)	23,000
Replace truck #217 (1997 Ford 250 w/service body, 140,000 miles)	23,000
Replace truck #225 (1997 Ford 250 1 ton w/service body, 140,000 miles)	30,000
Replace truck #272	12,000
Total Vehicle	\$180,000
Replace John Deer backhoe #241 (1991)	65,000
1 - air compressors	15,000
1 - jack hammers	1,000
Replace air compressor on truck #207	3,500
1 B-100 Mueller tapping machine	3,000
Two wacker packer lamps	4,000
Install security fences at elevated water storage tanks: #10 & #11	15,000
Total Equipment	\$105,500
Grand Total Vehicle & Equipment	\$285,500

Improvements 2006 - 2007

	Labor	Material	Total
New Services:			
	\$350,000	\$350,000	\$700,000

WATER/GAS & LIGHT COMMISSION
GAS DEPARTMENT
2006 - 2007 BUDGET

DESCRIPTION	BUDGET 2005 - 2006	BUDGET 2006 - 2007	INCREASE (DECREASE)
Estimated Revenues	<u>\$16,390,078</u>	<u>\$19,004,890</u>	15.95%
Less Estimated Expenses			
Cost of Sales			
Operating Expenses	11,970,746	14,580,837	21.80%
Maintenance Expenses	832,467	958,203	15.10%
G & A Expenses (Net)	498,478	576,611	15.67%
Depreciation Gas Department	1,586,001	1,684,778	6.23%
Depreciation G & A	176,000	181,712	3.25%
	<u>275,000</u>	<u>225,911</u>	-17.85%
Total Expenses	<u>15,338,692</u>	<u>18,208,052</u>	18.71%
NET INCOME	1,051,386	796,838	-24.21%
Transfer to City of Albany	994,380	859,508	-13.56%
Transfer to other agencies	8,843	4,551	-48.53%
Total transfers	<u>1,003,224</u>	<u>864,060</u>	-13.87%
Net income after transfer	48,162	(67,222)	-239.57%
Add back depreciation	<u>451,000</u>	<u>407,623</u>	-9.62%
Cash available for capital expenditures	499,162	340,402	-31.81%
Subtract Vehicles & Equipment	170,000	84,000	-50.59%
Subtract Vehicles & Equipment G & A	77,033	41,422	-46.23%
Subtract Improvements	62,650	20,000	-68.08%
Principal Payments	230,535	237,904	3.20%
Add Propane Gas Sales	40,000	200,000	0.00%
Add Draw down reserves	<u>190,000</u>	<u>0</u>	0.00%
Funds available to transfer to reserves	<u>\$188,945</u>	<u>\$157,075</u>	-16.87%

WATER GAS & LIGHT COMMISSION
2006 - 2007 BUDGET

AS DEPARTMENT COME	F.Y.E. 06/30/2002	F.Y.E. 06/30/2003	F.Y.E. 06/30/2004	F.Y.E. 06/30/2005	9 Months Ending 03/31/2006	Projected F.Y.E. 06/30/2006	BUDGET 06/30/2007	% of Budget to Projected
Residential Sales	\$3,697,010	\$4,614,836	\$4,090,754	4,090,754	3,457,655	3,827,655	\$3,198,470	83.56
Commercial Sales	3,446,757	1,106,062	2,762,234	2,762,234	2,371,765	2,826,765	3,128,779	110.68
Large Industrial Sales	1,032,702	3,705,285	1,573,471	1,573,471	856,005	1,136,005	1,129,223	99.40
Purchase Gas Adjustment	813,538	3,469,637	4,688,640	4,688,640	6,798,593	7,708,593	10,030,387	130.12
TU Adjustment	213,335	249,545	204,640	204,640	169,141	195,124	195,124	100.00
Scellaneous Sales	37,962	7,991	9,606	12,052	8,563	11,417	11,417	100.00
Scellaneous Income	11,549	20,886	35,630	48,285	30,436	40,581	40,581	100.00
Transported for others (Transport Fees)	1,006,762	1,004,094	996,316	1,029,883	805,661	1,074,215	1,074,215	100.00
Capacity Release Credit	317,669	321,343	266,382	372,429	95,448	127,264	162,000	127.29
Planning Fees	41,369	48,434	33,150	46,473	26,021	34,595	34,595	100.00
Gain (Loss) - Sale of Fixed Assets	13,775	6,012	1,501	0	0	0	0	0.00
TOTAL INCOME	\$10,632,426	\$14,554,125	\$14,662,325	\$14,828,862	\$14,619,287	\$16,982,313	\$19,004,890	111.91

WATER, GAS T COMMISSION
GAS DEPARTMENT
Calculation of Budgeted Revenues
2006 - 2007 BUDGET

	RESIDENTIAL				COMMERCIAL				INTERRUPTIBLE				PURCHASED GAS ADJUSTMENT				TOTAL			
	Volume	Unit Price	Monthly Revenue		Volume	Unit Price	Monthly Revenue		Volume	Unit Price	Monthly Revenue		Volume	Unit Price	Monthly Revenue		Volume	Unit Price	Monthly Revenue	
July-06	6,605	\$12.445	\$82,191		34,457	\$6.230	\$214,677		17,585	\$4.525	\$79,571		58,647	\$5.860	\$343,672		58,647	\$12.279	\$720,111	July-06
August-06	6,383	12.791	81,648		31,283	6.768	211,733		15,892	4.557	72,421		53,559	6.090	326,173		53,559	12.920	691,974	August-06
September-06	6,625	12.786	84,712		28,993	6.851	198,632		15,523	4.582	70,922		51,142	6.310	322,705		51,142	13.235	676,870	September-06
October-06	11,160	11.216	125,176		30,704	6.468	198,560		19,313	4.574	88,336		61,177	6.530	399,487		61,177	13.266	811,579	October-06
November-06	37,382	8.025	299,974		36,719	6.397	234,879		20,937	4.358	91,251		85,038	7.950	755,553		85,038	14.538	1,381,658	November-06
December-06	80,925	6.961	563,357		55,443	6.434	356,722		24,282	4.482	108,821		160,650	9.300	1,494,048		160,650	15.705	2,522,949	December-06
January-07	98,959	6.741	667,091		67,273	6.508	437,814		31,026	4.542	140,924		197,258	10.090	1,990,333		197,258	16.406	3,236,161	January-07
February-07	84,855	6.743	572,172		63,566	6.560	416,998		30,689	4.647	142,612		179,110	9.900	1,807,220		179,110	16.211	2,936,002	February-07
March-07	50,250	6.882	345,840		44,268	6.601	292,212		24,908	4.645	115,693		119,426	7.880	944,523		119,426	14.226	1,709,447	March-07
April-07	26,202	7.378	193,334		33,673	6.500	218,864		18,109	4.566	82,726		77,985	7.680	598,432		77,985	14.051	1,109,032	April-07
May-07	11,442	8.765	100,285		28,183	6.314	177,938		14,325	4.571	65,476		53,949	7.760	414,332		53,949	14.355	759,032	May-07
June-07	7,300	11.328	82,689		26,235	6.470	169,730		15,438	4.571	70,569		48,973	7.760	380,027		48,973	14.355	703,016	June-07
BUDGET	428,088	\$7.47	\$3,198,470		480,799	\$6.51	\$3,128,779		248,027	\$4.55	\$1,129,223		1,156,914	\$8.67	\$10,030,387		1,156,914	\$15.12	\$17,486,858	
APR-MAR	436,453	\$8.15	\$3,555,474		523,761	\$6.22	\$3,255,318		221,802	\$3.65	\$809,425		1,182,016	\$8.69	\$10,267,401		1,182,016	\$15.13	\$17,887,618	
VARIANCE	(8,365)		(357,004)	-11.16%	(42,962)		(126,539)	-4.04%	26,225		319,798	28.32%	(25,102)		(237,014)	-2.36%	(25,102)		(400,760)	-2.29%
	-1.95%		-11.16%		-8.94%				-10.57%				-2.17%				-2.17%			

Prior five year history at a glance.....

F.Y.E.	MCF	REVENUE
2007	1,156,914	17,486,858
Last 12 mos.	1,182,016	17,887,618
2005	1,237,910	14,197,866
2004	1,326,264	13,585,685
2003	1,450,812	12,864,051
2002	1,183,152	9,203,342
2001	1,308,457	13,230,338
5 Yr. Average	1,301,319	\$12,616,256

WATER GAS & LIGHT COMMISSION
2006 - 2007 BUDGET

DEPARTMENT DIVISION OF SALES	F.Y.E. 06/30/2002	F.Y.E. 06/30/2003	F.Y.E. 06/30/2004	F.Y.E. 06/30/2005	9 Months Ending 03/31/2006	Projected F.Y.E. 06/30/2006	BUDGET 06/30/2007	% of Budget to Projected
Water Gas	\$5,736,804	\$10,029,928	\$10,774,785	\$11,302,261	\$11,523,128	\$13,677,454	\$14,262,265	104.28%
Water Shaving, Pumping	4,096	4,556	5,545	9,027	3,726	4,969	4,969	100.00%
Transportation NG	158,171	131,542	0	0	0	0	0	0.00%
Storage	178,488	146,265	0	0	0	0	0	0.00%
Storage Charges	272,747	273,034	273,588	275,095	208,503	278,004	277,603	99.86%
Water (agency fee)	32,850	30,062	0	0	0	0	36,000	0.00%
TOTAL COST OF SALES	\$6,383,156	\$10,615,387	\$11,053,918	\$11,586,383	\$11,735,357	\$13,960,426	\$14,580,837	104.44%

**WATER, GAS & LIGHT COMMISSION
GAS DEPARTMENT
Budgeted Annual Gas Costs
2006 - 2007 BUDGET**

e	Volume Purchased	Futures Prices	Sur charges SNG	Total Cost per MCF	Total Volume Cost	SNG Reser. FT & FTNN	Reser. Charge per MCF	Total Reser. Charge	Sur-charges SNG	Total Sur-charge Cost	SGF Reser. FT	Re Ch per
.647	59,234	\$7.71	\$0.070	\$7.7800	\$460,835	11595	\$10.940	\$126,849	0	\$0	0	\$0
.559	54,094	7.94	0.070	8.0100	433,293	11595	10.940	126,849	0	0	0	\$0
	September-06	8.16	0.070	8.2300	425,104	11595	10.940	126,849	0	0	0	\$0
.177	October-06	8.38	0.070	8.4500	522,114	17170	10.940	187,840	0	0	0	\$0
.038	November-06	9.80	0.070	9.8700	947,402	17170	10.940	187,840	0	0	0	\$0
	December-06	11.15	0.070	11.2200	1,820,515	17170	10.940	187,840	0	0	0	\$0
.258	January-07	11.94	0.070	12.0100	2,392,750	17170	10.940	187,840	0	0	0	\$0
.110	February-07	11.94	0.070	12.0100	2,172,615	17170	10.940	187,840	0	0	0	\$0
.426	March-07	11.75	0.070	11.8200	1,425,724	17170	10.940	187,840	0	0	0	\$0
.985	April-07	9.73	0.070	9.8000	771,893	11595	10.940	126,849	0	0	0	\$0
.949	May-07	9.53	0.070	9.6000	523,092	11595	10.940	126,849	0	0	0	\$0
.973	June-07	9.61	0.070	9.6800	478,793	11595	10.940	126,849	0	0	0	\$0
.914	1,188,483	\$9.80		10.5899	\$12,374,131			\$1,888,135	0	\$0		

purchased is grossed up to reflect line loss as well as fuel charges (1.5+1.5)

N-15

Comparison

[illegible]

WATER GAS & LIGHT COMMISSION
2006 - 2007 BUDGET

GAS DEPARTMENT OPERATING EXPENSES	F.Y.E. 06/30/2002	F.Y.E. 06/30/2003	F.Y.E. 06/30/2004	F.Y.E. 06/30/2005	9 Months Ending 03/31/2006	Projected F.Y.E. 06/30/2006	BUDGET 06/30/2007	% of Budget to Projected
Salaries and Wages								
Department Supervision	\$47,716	\$55,199	\$54,774	\$59,125	\$47,204	\$62,938	\$65,299	103.75%
Service and Trouble	15,113	14,470	15,357	15,094	16,013	21,350	22,151	103.75%
Meter Shop	61,850	61,891	70,025	74,834	58,858	78,478	81,421	103.75%
Operations	44,032	41,797	69,152	35,363	28,143	37,524	38,931	103.75%
Jury Duty	182	0	186	255	328	437	453	103.75%
Bad Weather / Rain	5,936	10,285	12,705	11,443	5,808	7,744	8,035	103.75%
Accident on Duty	72	244	139	0	0	0	0	0.00%
Compensated Absences	86,298	74,938	79,086	95,767	89,025	118,700	123,151	103.75%
Charts	10,262	11,166	10,715	13,376	10,203	13,605	14,115	103.75%
Conference	1,511	1,222	792	853	255	340	353	103.75%
Sick Leave	55,179	39,964	41,556	40,846	36,674	48,899	50,733	103.75%
Other Labor	283	84	1,651	479	988	1,318	1,367	103.75%
Directors / Managers	56,942	59,443	64,797	67,797	49,772	66,362	68,851	103.75%
Total salaries and wages	\$385,376	\$370,703	\$420,936	\$415,230	\$343,271	\$457,695	\$474,859	103.75%
Other Expenses								
Small Hand Tools	\$4,460	\$6,463	\$7,205	\$15,410	\$5,605	\$7,473	\$7,567	101.25%
Uniform Rental and Expense	6,433	5,748	6,157	8,314	4,366	5,822	5,895	101.25%
Motor Vehicle Expenses	28,023	20,129	2,418	7,090	12,726	16,968	17,180	101.25%
Motor Vehicle - Other	545	5,894	17,511	27,882	24,120	32,160	32,562	101.25%
Motorized Equipment Repairs	4,126	13,051	17,128	13,980	4,196	5,595	5,665	101.25%
Motorized Equipment Expenses	2,052	1,191	975	7,386	2,331	3,108	3,147	101.25%
Meter Expenses	3,506	4,732	5,563	6,237	21,303	28,403	28,758	0.00%
Operation Supplies	1,574	1,790	5,426	2,516	653	871	882	101.25%
Equipment	1,919	1,161	1,189	(27)	3,298	4,398	4,453	101.25%
Service Lines	2,022	3,710	5,706	37,334	8,937	11,917	12,066	0.00%
Employee Group Insurance	121,374	106,737	124,450	143,770	111,621	148,828	154,409	103.75%
Company Pension Plan Expense	72,486	80,491	71,478	72,826	61,915	82,553	85,649	103.75%
Payroll Tax Expense	57,363	55,990	60,260	61,349	49,735	66,313	68,800	103.75%
Company LTD Plan	9,106	10,986	14,529	7,080	7,125	9,499	9,856	103.75%
Office Supplies and Expense	735	436	1,015	7,763	2,902	3,870	3,918	101.25%
Seminars and Continuing Education	1,637	1,644	939	0	230	307	311	101.25%
Legal Fees	20,313	7,437	5,711	27,627	3,400	4,533	4,590	101.25%
Professional Services Other	43,008	1,490	6,937	6,937	6,934	9,245	9,361	101.25%
Utilities	5,070	5,400	6,012	5,779	5,960	7,946	8,046	101.25%
Communications	8,754	9,764	14,241	19,539	9,807	13,077	13,240	101.25%
Building Repairs and Maintenance	21	2,917	1,352	133	2,276	3,035	3,073	101.25%
Miscellaneous	10,171	89,971	9,277	10,798	2,364	3,152	3,191	101.25%
Dues and Subscriptions	248	505	600	540	540	720	729	101.25%
Total Other Expenses	\$404,946	\$437,637	\$380,541	\$490,274	\$352,344	\$469,792	\$483,344	102.88%
Total Operating Expenses less Depreciation	790,322	808,340	801,477	905,503	695,615	927,487	958,203	103.31%
Depreciation Expense	144,106	134,394	147,199	177,864	132,315	176,420	181,712	103.00%
TOTAL OPERATING EXPENSE	\$934,428	\$942,734	\$948,676	\$1,083,367	\$827,930	\$1,103,907	\$1,139,915	103.26%

WATER GAS & LIGHT COMMISSION

2006 - 2007 BUDGET

S DEPARTMENT INTENANCE EXPENSES

	F.Y.E. 06/30/2002	F.Y.E. 06/30/2003	F.Y.E. 06/30/2004	F.Y.E. 06/30/2005	9 Months Ending 03/31/2006	Projected F.Y.E. 06/30/2006	BUDGET 06/30/2007	% of Budget to Projected
Salaries								
Indodic Protection	\$21,437	\$31,722	\$33,705	\$56,378	\$33,860	\$45,147	\$46,574	103.16%
Equipment	58	589	201	3,617	534	711	734	103.16%
Plant 1	1,089	321	248	825	619	825	851	103.16%
Plant 2	1,005	1,000	1,412	1,019	250	333	343	103.16%
Service lines	107,421	97,868	98,773	70,220	61,716	82,287	84,889	103.16%
Ins	201,377	184,024	168,563	228,902	204,134	272,179	280,782	103.16%
Others	77,894	78,713	96,907	102,513	71,689	95,586	98,607	103.16%
Total	\$410,281	\$394,237	\$399,810	\$463,475	\$372,801	\$497,068	\$512,780	103.16%

Materials and other maintenance

Materials	\$9,823	\$4,873	\$38,646	\$11,679	\$23,002	\$30,670	\$31,130	101.50%
Tools and Implements	9,628	10,332	12,445	7,415	0	0	0	0.00%
Valves & Regulators	5,548	10,423	25,776	10,991	213	285	289	101.50%
Accessories Maint - Materials	848	885	885	90	21	28	28	0.00%
Light	627	0	0	0	0	0	0	0.00%
Ins	8,911	266	247	0	(82)	(110)	(111)	101.50%
Office Supplies	28,065	19,269	23,460	24,994	23,962	31,949	32,428	101.50%
Building Repair and Maintenance	668	1,194	6,812	1,188	49	66	67	0.00%
Accessories	3,188	258	225	0	0	0	0	0.00%
Total	\$67,306	\$47,500	\$108,495	\$56,357	\$47,165	\$62,887	\$63,830	101.50%
TOTAL MAINTENANCE EXPENSE	\$477,587	\$441,737	\$508,306	\$519,832	\$419,966	\$559,955	\$576,611	102.97%

Salaries and Wages - Gas Department

Operating Expense Salaries & Wages	\$385,376	\$370,703	\$420,936	\$415,230	\$343,271	\$457,695	\$474,859	103.75%
Maintenance Expense Salaries & Wages	410,281	394,237	399,810	463,475	372,801	497,068	512,780	103.16%
Improvement Salaries & Wages	25,786	52,416	5,222	25,180	5,112	6,817	10,000	146.70%
Total Salaries and Wages	\$821,443	\$817,356	\$825,969	\$903,885	\$721,185	\$961,580	\$997,639	103.75%

WATER GAS & LIGHT COMMISSION
GAS DEPARTMENT
Vehicles & Equipment 2006 - 2007

Replace truck #158 (1992 2 ton welding vehicle)	\$50,000
Replace truck #164, (1999 3/4 ton pickup, 124,821 miles)	22,000
Replace truck #167, (1995 1/2 ton pickup)	12,000
Total Vehicles & Equipment	<u>\$84,000</u>

Improvements 2006 - 2007

New Services:	Labor	Material	Total
Total Improvements	<u>\$10,000</u>	<u>\$10,000</u>	<u>\$20,000</u>

WATER GAS & LIGHT COMMISSION
LIGHT DEPARTMENT
2006 - 2007 BUDGET

DESCRIPTION	BUDGET 2005 - 2006	BUDGET 2006 - 2007	INCREASE (DECREASE)
Estimated Revenues	<u>\$68,954,697</u>	<u>\$70,617,830</u>	2.41%
Less Estimated Expenses			
Cost of Sales	50,429,154	50,548,206	0.24%
Operating Expenses	2,274,321	2,493,403	9.63%
Maintenance Expenses	2,203,390	1,990,061	-9.68%
G & A Expenses (Net)	4,361,504	4,633,140	6.23%
Depreciation Light Department	1,260,000	1,294,379	2.73%
Depreciation G & A	605,000	621,255	2.69%
Total Expenses	<u>61,133,368</u>	<u>61,580,444</u>	0.73%
NET INCOME	7,821,330	9,037,386	15.55%
Transfer to City of Albany	5,719,939	6,135,533	7.27%
Transfer to other agencies	24,319	35,645	46.57%
Total transfers	<u>5,744,258</u>	<u>6,171,178</u>	7.43%
Net income after transfer	2,077,071	2,866,208	37.99%
Add back depreciation	<u>1,865,000</u>	<u>1,915,633</u>	2.71%
Cash available for capital expenditures	3,942,071	4,781,842	21.30%
Subtract Vehicles & Equipment	879,488	743,500	-15.46%
Subtract Vehicles & Equipment G & A	211,840	113,911	-46.23%
Subtract Improvements	2,000,000	2,200,000	10.00%
Principal Payments	633,970	654,236	0.00%
Add Draw down reserves	<u>632,500</u>	<u>0</u>	0.00%
Funds available to transfer to reserves	<u>\$849,273</u>	<u>\$1,070,195</u>	26.01%

WATER GAS & LIGHT COMMISSION
2006 - 2007 BUDGET

WATER GAS & LIGHT COMMISSION	F.Y.E. 06/30/2002	F.Y.E. 06/30/2003	F.Y.E. 06/30/2004	F.Y.E. 06/30/2005	9 Months Ending 03/31/2006	Projected F.Y.E. 06/30/2006	BUDGET 06/30/2007	% of Budget to Projected
les - Light Department	\$47,823,361	\$48,962,254	\$48,895,606	\$53,377,749	\$49,610,376	\$66,147,168	\$65,848,274	99.55%
wer Purchase Adjustment	7,316,495	9,377,975	9,417,464	7,495,640	413	550	0	0.00%
mand Component	7,538,679	7,771,058	7,678,593	6,235,194	3,070,001	4,093,335	4,074,839	99.55%
cellaneous Sales	395,857	484,958	203,063	321,022	589,467	785,956	636,745	81.02%
temporary Service Fees	9,050	9,525	10,615	8,550	4,650	6,200	9,435	152.18%
in (Loss) - Sale of Fixed Assets	39,648	5,634	8,966	0	0	0	13,562	0.00%
urity Lights - Installation	0	0	93,304	46,598	18,810	25,080	34,976	139.46%
TOTAL INCOME	\$63,123,090	\$66,611,404	\$66,307,613	\$67,484,753	\$53,293,717	\$71,058,290	\$70,617,830	99.38%

Prior five year history at a glance

F.Y.E.	kWh	REVENUE
2006 budget	985,115,886	69,923,112
Last 12 mos.	996,533,575	68,800,903
2005	968,757,646	67,152,458
2004	949,376,017	65,457,183
2003	964,384,592	65,839,457
2002	936,532,072	62,678,534
2001	940,062,817	62,045,076
5 Yr. Average	951,822,629	\$64,634,542

WATER, GAS & IT COMMISSION
LIGHT DEPARTMENT
Power Sales
2006 - 2007 BUDGET

	Residential kWh	General kWh	Large Industrials kWh	Water Plant kWh	Propane Plant kWh	Traffic Signals kWh	Street Lights kWh	Security Lights kWh	Unmetered kWh	Sub Total kWh	Line loss kWh	Required Purchases kWh
July-06	39,120,583	42,870,791	8,500,705	743,659	3,674	93,653	792,658	513,583	103,569	92,742,875	5,919,758	98,662,633
August-06	41,852,594	43,552,065	8,228,155	721,021	3,472	93,653	823,800	513,583	103,569	95,891,912	6,120,760	102,012,672
September-06	41,135,355	43,199,321	8,014,117	713,269	3,674	93,653	862,771	513,583	103,569	94,639,312	6,040,807	100,680,119
October-06	35,379,084	41,536,626	7,853,399	644,139	3,978	93,653	927,415	513,583	103,569	87,055,446	5,556,731	92,612,177
November-06	29,945,549	38,132,060	7,659,081	601,954	4,118	93,653	989,381	513,583	103,569	78,042,948	4,981,465	83,024,413
December-06	30,849,447	33,829,855	7,220,334	564,754	4,386	93,653	1,026,914	513,583	103,569	74,206,495	4,736,585	78,943,080
January-07	35,176,757	32,370,215	6,660,412	562,938	4,750	93,653	1,022,437	513,583	103,569	76,508,314	4,883,509	81,391,823
February-07	34,905,323	34,355,260	6,708,710	583,802	5,167	93,653	952,554	513,583	103,569	78,221,621	4,992,869	83,214,490
March-07	30,925,940	32,189,877	7,084,066	594,571	4,849	93,653	890,998	513,583	103,569	72,401,106	4,621,347	77,022,453
April-07	26,177,340	30,641,591	7,806,212	755,358	4,144	93,653	844,975	513,583	103,569	66,940,425	4,272,793	71,213,218
May-07	31,316,520	35,388,956	8,351,515	779,245	3,879	93,653	805,345	513,583	103,569	77,356,265	4,937,634	82,293,899
June-07	38,028,669	42,145,458	8,681,835	758,003	3,674	93,653	780,723	513,583	103,569	91,109,167	5,815,479	96,924,646
Total kWh	414,813,161	450,212,075	92,768,541	8,022,713	49,765	1,123,836	10,719,971	6,162,996	1,242,828	985,115,886	62,879,737	1,047,995,623

	Residential Revenue	General Revenue	Large Industrials	Water Plant Revenue	Propane Plant Revenue	Traffic Signals Revenue	Street Lights Revenue	Security Lights Revenue	Unmetered Revenue	Total Revenue	Sales PPA Demand Total
July-06	\$3,442,031	\$2,947,346	\$358,101	\$38,529	\$248	\$4,490	\$78,975	\$61,471	\$10,378	\$6,941,570	\$65,848,274
August-06	3,577,934	3,030,491	346,619	38,958	308	4,490	82,078	62,431	10,353	7,153,663	0
September-06	3,518,119	2,655,801	337,603	38,013	268	4,490	85,961	63,789	10,353	6,714,396	4,074,839
October-06	2,517,505	2,697,356	330,832	36,971	251	4,490	92,402	65,478	10,338	5,755,622	
November-06	2,239,778	2,648,406	322,646	38,136	348	4,490	98,576	62,216	10,338	5,424,933	
December-06	2,258,148	2,476,729	304,164	37,313	249	4,490	102,315	62,490	10,338	5,256,235	
January-07	2,503,941	2,152,477	280,577	36,830	395	4,490	101,869	62,227	10,338	5,153,144	
February-07	2,532,001	2,346,160	282,611	35,607	487	4,490	94,906	62,369	10,338	5,368,969	
March-07	2,271,736	2,364,040	298,423	35,010	403	4,490	88,773	61,849	10,338	5,135,063	
April-07	1,972,761	2,296,123	328,844	41,342	247	4,490	84,188	62,286	11,184	4,801,465	
May-07	2,388,159	2,640,041	351,816	41,116	267	4,490	80,239	62,185	10,300	5,578,613	
June-07	3,243,007	2,853,806	347,444	40,097	248	4,490	77,786	62,231	10,331	6,639,439	
Total Revenue	\$32,465,118	\$31,108,775	\$3,889,681	\$457,922	\$3,720	\$53,877	\$1,068,069	\$751,022	\$124,928	\$69,923,112	

WATER GAS & LIGHT COMMISSION
2006 - 2007 BUDGET

IGHT DEPARTMENT OST OF SALES	F.Y.E. 06/30/2002	F.Y.E. 06/30/2003	F.Y.E. 06/30/2004	F.Y.E. 06/30/2005	9 Months Ending 03/31/2006	Projected F.Y.E. 06/30/2006	BUDGET 06/30/2007
ost of Sale - MEAG Supplemental	\$660,839	(\$117,243)	(\$786,983)	(\$1,851,277)	(\$2,216,077)	(\$2,954,769)	(\$2,836,300)
ost of Sale - MEAG Project No. 1	29,639,420	28,716,751	29,204,904	29,496,693	24,331,399	32,441,865	31,141,136
ost of Sale - MEAG Project No. 2	4,462,607	4,353,429	4,387,722	4,584,394	4,106,974	5,475,965	5,256,411
ost of Sale - MEAG Project No. 3	6,531,567	5,908,844	6,267,684	6,068,619	4,955,597	6,607,462	6,342,542
ost of Sale - MEAG Project No. 4	6,823,039	7,474,351	7,646,352	7,415,366	5,467,937	7,290,583	6,998,273
ost of Sale - SEPA	3,457,362	3,710,965	4,376,528	4,587,902	3,371,804	4,495,739	4,646,144
EAG -Yr end slmmt & TEA sale marg	(2,379,677)	(1,756,373)	(3,724,258)	(4,276,981)	(2,182,551)	(2,910,068)	(1,000,000)
TOTAL COST OF SALES	\$49,195,157	\$48,290,724	\$47,371,949	\$46,024,716	\$37,835,083	\$50,446,778	\$50,548,206

WATER, GAS & LIGHT COMMISSION
LIGHT DEPARTMENT
Budgeted Annual Power Costs
2006 - 2007 BUDGET

	MEAG Total Budget \$	MEAG Fixed Budget \$	MEAG Variable Budget \$	MEAG Total System Budget kWh	MEAG Variable Budget \$/kWh	WGL Estimate of Required Purchases Total System kWh	WGL Estimate of Required Purchases Total System \$	SEPA Purchases \$	MEAG Purchases \$
July-06	5,154,231	3,494,169	1,660,062	109,085,000	0.01522	98,662,633	4,995,623	370,838	4,624,71
August-06	5,080,385	3,488,301	1,592,084	107,320,000	0.01483	102,012,672	5,001,651	373,260	4,628,39
September-06	4,842,610	3,468,845	1,373,765	92,751,000	0.01481	100,680,119	4,960,051	354,386	4,605,66
October-06	4,088,215	3,504,820	583,395	77,882,000	0.00749	92,612,177	4,198,555	361,700	3,836,85
November-06	3,612,996	3,503,149	109,847	72,259,000	0.00152	83,024,413	3,629,361	377,825	3,251,52
December-06	3,916,225	3,520,978	395,247	82,150,000	0.00481	78,943,080	3,900,796	379,955	3,520,82
January-07	3,482,954	3,482,954	0	85,368,000	0.00000	81,391,823	3,482,954	414,083	3,068,87
February-07	3,903,990	3,767,347	136,643	71,994,000	0.00190	83,214,490	3,925,286	401,544	3,523,72
March-07	4,429,512	3,886,623	542,889	73,478,000	0.00739	77,022,453	4,455,700	426,453	4,029,22
April-07	4,062,674	3,757,286	305,388	74,973,000	0.00407	71,213,218	4,047,359	410,715	3,636,62
May-07	4,299,489	3,576,965	722,524	91,207,000	0.00792	82,293,899	4,228,881	393,010	3,835,88
June-07	4,734,950	3,415,216	1,319,734	97,886,000	0.01348	96,924,646	4,721,989	382,375	4,339,62
Totals	\$51,608,231	\$42,866,653	\$8,741,578	1,036,353,000	0.00843	1,047,995,623	\$51,548,206	\$4,646,144	\$46,902,06
per KWH	0.04980	0.04136	0.00843			0.04919	0.00443		0.0447
prior year									
Budget Totals	\$52,705,681	\$42,407,028	\$10,298,653	969,762,000		1,026,427,844	\$53,153,755	\$4,722,434	\$48,431,32
Percent Change						2.10%	-3.02%	-1.62%	-3.16
per KWH	0.05435	0.04373	0.01062				0.05179	0.00460	0.047
Percent Change							-5.02%	-3.64%	-5.15

WATER GAS & LIGHT COMMISSION
2006 - 2007 BUDGET

IGHT DEPARTMENT PERATING EXPENSES	F.Y.E. 06/30/2002	F.Y.E. 06/30/2003	F.Y.E. 06/30/2004	F.Y.E. 06/30/2005	9 Months Ending 03/31/2006	Projected F.Y.E. 06/30/2006	BUDGET 06/30/2007	% of Budget to Projected
Salaries and Wages	\$96,178	\$75,503	\$66,871	\$71,676	\$58,287	\$77,715	\$80,630	103.75%
Department Supervision	151,606	199,087	203,344	328,034	197,055	262,740	272,593	103.75%
Service and Trouble	92,932	88,899	96,884	108,649	79,593	106,124	110,104	103.75%
Meter Shop	1,383	80,249	59,767	67,440	16,433	21,911	22,732	103.75%
Operations	4,012	7,301	1,922	2,350	1,767	2,356	2,444	103.75%
Emergency Duty	13,950	5,253	6,261	2,855	1,916	2,554	2,650	103.75%
Bad Weather / Rain	22,078	1,282	3,130	0	0	0	0	0.00%
Accident on Duty	5,939	7,818	3,631	4,238	933	1,244	1,291	103.75%
Training / Schools	759	1,104	671	504	268	358	371	103.75%
Conference	95,327	80,574	85,663	85,607	80,716	107,621	111,657	103.75%
Holiday	158,830	123,840	141,500	149,095	136,491	181,988	188,812	103.75%
Compensated Absences	135,389	114,047	99,014	122,128	105,026	140,035	145,286	103.75%
Sick Leave	0	7,434	4,289	0	20,010	26,680	27,681	103.75%
Other	59,193	59,001	61,607	59,389	46,950	62,600	64,948	103.75%
Directors / Managers	4,103	2,381	379	1,045	759	1,012	1,050	103.75%
Primary Lines								
Total salaries and wages	\$841,679	\$853,773	\$834,932	\$1,003,011	\$746,204	\$994,939	\$1,032,249	103.75%
Other Expenses								
Small Hand Tools	\$15,064	\$20,055	\$16,449	\$41,295	\$7,226	\$9,635	\$9,755	101.25%
Office Supplies and Expense	42,588	16,899	17,329	15,007	22,061	29,414	29,782	101.25%
Inform Rental and Expense	20,223	20,897	25,107	21,679	11,066	14,754	14,939	101.25%
Computer Equipment Maintenance	3,129	5,169	6,671	1,479	2,387	3,183	3,223	101.25%
Equipment Rental	4,776	5,960	3,564	22,221	23,429	31,238	31,629	101.25%
Building Repairs and Maintenance	20,199	25,352	20,431	13,473	6,756	9,009	9,121	101.25%
Motor Vehicle Repairs	50,486	73,142	89,979	86,924	61,816	82,421	83,452	101.25%
Motor Vehicle - Fuel	59,766	62,032	64,869	111,696	93,652	124,869	126,430	101.25%
Motor Vehicle - Other	2,395	31,598	31,900	30,939	19,218	25,625	25,945	101.25%
Motorized Equipment Repairs	43,083	47,775	46,332	35,554	16,203	21,604	21,874	101.25%
Motorized Equipment Expenses	6,317	8,041	6,660	3,452	10,697	14,263	14,441	101.25%
System Control	28,348	37,964	33,036	13,103	11,699	15,598	15,793	101.25%
Employee Group Insurance	355,440	313,178	367,298	422,586	316,681	422,242	438,076	103.75%
Company Pension Plan Expense	247,192	185,681	204,031	205,692	144,354.54	192,473	199,690	103.75%
Payroll Tax Expense	167,632	136,324	150,552	153,713	115,986.39	154,649	160,448	103.75%
Company LTD Plan	25,754	27,388	36,224	36,050	14,275	19,034	19,747	103.75%
Seminars and Continuing Education	8,286	7,374	400	12,406	3,083	4,110	4,161	101.25%
Legal Fees	31,588	19,280	19,236	7,500	7,193	9,591	9,711	101.25%
Professional Services Other	6,959	4,901	8,992	7,098	9,189	12,252	12,405	101.25%
Utilities	39,964	38,782	38,451	8,559	7,133	9,511	9,630	101.25%
Communications	31,600	23,828	31,354	32,676	10,292	13,722	13,894	101.25%
Loss on Disposals				193,300				
Marketing & Distribution - MEAG	221,580	179,027	176,756	144,172	109,258	145,677	147,498	101.25%
Tools and Implements	4,895	8,839	7,993	22,532	44,080	58,774	59,508	101.25%
Total Other Expenses	\$1,437,264	\$1,299,486	\$1,403,613	\$1,643,106	\$1,067,736	\$1,423,648	\$1,461,154	102.63%
Total Operating Expenses less Depreciation	2,278,944	2,153,259	2,238,545	2,646,116	1,813,940	2,418,587	2,493,403	103.09%
Depreciation Expense	1,197,017	1,139,779	1,212,206	1,297,252	942,509	1,256,678	1,294,379	103.00%
TOTAL OPERATING EXPENSE	\$3,475,961	\$3,293,038	\$3,450,751	\$3,943,368	\$2,756,449	\$3,675,266	\$3,787,782	103.06%

WATER GAS & IT COMMISSION
2006 - 2007 BUDGET

**WATER DEPARTMENT
MAINTENANCE EXPENSES**

	F.Y.E. 06/30/2002	F.Y.E. 06/30/2003	F.Y.E. 06/30/2004	F.Y.E. 06/30/2005	9 Months Ending 03/31/2006	Projected F.Y.E. 06/30/2006	BUDGET 06/30/2007	% of Budget to Projected
salaries				\$1,935	\$2,787	\$3,715	\$3,957	106.49%
equipment	\$4,675	\$65	\$0	0	0	0	0	0.00%
road Control	4,914	4,839	1,668	0	0	0	0	0.00%
tools	2,122	4,486	34,862	2,544	0	0	0	0.00%
service Lines	91,305	57,470	62,461	906	1,533	2,043	2,176	106.49%
primary Lines	583,176	561,224	659,801	645,453	595,002	793,336	844,825	106.49%
secondary Lines	150,896	112,605	171,228	168,335	121,619	162,159	172,684	106.49%
street Lights	123,129	167,497	114,804	114,895	111,191	148,254	157,876	106.49%
transformers	96,147	124,831	131,379	166,798	106,847	142,462	151,708	106.49%
total	\$1,056,364	\$1,033,017	\$1,176,202	\$1,100,865	\$938,978	\$1,251,970	\$1,333,226	106.49%

materials and other maintenance

meter Expenses	\$10,215	\$21,647	\$18,820	\$2,711	\$3,819	\$5,092	\$5,156	101.25%
street Repair - Maintenance	4,540	2,095	402	1,864	824	1,099	1,112	101.25%
light Station Equip - Materials	1,735	9,046	3,171	1,381	0	0	0	0.00%
tools & Implements	14,617	24,066	1,116	1,418	93	124	125	101.25%
equipment	52,188	16,725	5,095	13,805	680	907	919	101.25%
road Control	2,180	86,376	43,321	39,407	49,450	65,934	66,758	101.25%
tools	78,038	100,633	86,321	86,419	54,302	72,403	73,308	101.25%
primary Lines - Overhead	121,519	110,425	140,905	135,486	92,652	123,536	125,081	101.25%
secondary Lines - Overhead	51,660	53,957	72,322	60,864	40,912	54,550	55,232	101.25%
service Lines - Overhead	30,217	31,416	30,792	51,102	34,996	46,662	47,245	101.25%
primary Lines - Underground	115,214	613,315	718,352	453,833	49,010	65,346	66,163	101.25%
secondary Lines - Underground	2,706	3,161	2,652	8,481	1,638	2,184	2,211	101.25%
service Lines - Underground	318	934	19,039	441	613	818	828	101.25%
transformers	153,797	147,234	171,547	115,457	124,850	166,467	168,548	101.25%
light of Street Lights - Materials	137,612	158,133	136,861	416	2,625	3,500	3,544	101.25%
security Lights - Materials	31,017	30,342	29,575	34,394	29,021	38,695	39,179	101.25%
miscellaneous Maint - Materials	4,660	1,921	633	10,606	90	120	121	101.25%
miscellaneous	13,605	4,840	468	1,080	967	1,290	1,306	101.25%
total	\$825,838	\$1,416,236	\$1,481,392	\$1,019,164	\$486,544	\$648,725	\$656,834	101.25%
OTAL MAINTENANCE EXPENSE	\$1,882,202	\$2,449,253	\$2,657,594	\$2,120,029	\$1,425,522	\$1,900,695	\$1,990,061	104.70%

salaries and Wages - Light Department

operating Expense Salaries & Wages	\$841,679	\$853,773	\$834,932	\$1,003,011	\$746,204	\$994,939	\$1,032,249	103.75%
maintenance Expense Salaries & Wages	1,056,364	1,033,017	1,176,202	1,100,865	938,978	1,251,970	1,333,226	106.49%
improvement Salaries & Wages	728,767	883,839	902,463	1,044,108	458,536	611,381	600,000	98.14%
total Salaries and Wages	\$2,626,810	\$2,770,629	\$2,913,596	\$3,147,984	\$2,143,718	\$2,858,290	\$2,965,476	103.75%

WATER GAS & LIGHT COMMISSION
LIGHT DEPARTMENT
Vehicles & Equipment 2006 - 2007

Replace Car #3 (1999 Mercury Grand Marquee)	\$20,000
Replace truck #31 (1999, 107,000 miles)	12,000
Replace truck #23 (1999, 97,482 miles)	12,000
Replace truck #18 (2000, 123,280 miles)	12,000
Replace truck #46 (1997 Ford, 113,509 miles)	12,000
Replace 1-ton service dually #47 (1997, 100,885 miles)	25,000
Replace tree bucket truck #12 (1996, 39,047 miles)	125,000
Replace bucket truck #10 (1996, 114,026 miles)	132,000
Mud mixing truck (lk \$45,000 mud system \$18,000)	63,000
Large boring unit and trailer	225,000
800-1200 gallon vacuum machine	57,000
1 ton dually service truck	25,000
Replace copy machine	1,500
Replace fence @ substation #7	10,000
Replace fence @ substation #3	12,000
Grand Total Vehicle & Equipment	<u>12,000</u>
	<u><u>\$743,500</u></u>

WATER GAS & LIGHT COMMISSION
 LIGHT DEPARTMENT
 Improvements 2006 - 2007

	Labor	Material	Total
Total Improvements	<u>\$600,000</u>	<u>\$1,600,000</u>	<u>\$2,200,000</u>

WATER GAS & LIGHT COMMISSION
GENERAL & ADMINISTRATIVE DEPARTMENT
2006 - 2007 BUDGET

DESCRIPTION	BUDGET 2005 - 2006	BUDGET 2006 - 2007	INCREASE (DECREASE)
Estimated Revenues	<u>\$2,886,788</u>	<u>\$3,342,188</u>	15.78%
Less Estimated Expenses			
Cost of Sales	0	0	0.00%
Operating Expenses	10,816,795	11,766,080	8.78%
Depreciation G & A	<u>1,099,000</u>	<u>1,129,554</u>	2.78%
Total Expenses	<u>11,915,795</u>	<u>12,895,634</u>	8.22%
NET INCOME	<u>(9,029,007)</u>	<u>(9,553,446)</u>	5.81%
Transfer to City of Albany	0	0	0.00%
Transfer to other agencies	0	0	0.00%
Total transfers	<u>0</u>	<u>0</u>	0.00%
Net income after transfer	<u>(9,029,007)</u>	<u>(9,553,446)</u>	5.81%
Add back depreciation	<u>1,099,000</u>	<u>1,129,554</u>	2.78%
Net G & A Expenses	<u>(7,930,007)</u>	<u>(8,423,891)</u>	6.23%
Water Department Portion (25%)	(1,982,502)	(2,105,973)	6.23%
Gas Department Portion (20%)	(1,586,001)	(1,684,778)	6.23%
Light Department Portion (55%)	<u>(4,361,504)</u>	<u>(4,633,140)</u>	6.23%
	<u>(7,930,007)</u>	<u>(8,423,891)</u>	6.23%
Subtract Vehicles & Equipment G & A	<u>385,164</u>	<u>207,110</u>	-46.23%
Total G & A transferred to departments	<u>(\$8,315,171)</u>	<u>(\$8,631,002)</u>	3.80%

WATER GAS & LIGHT COMMISSION
2006 - 2007 BUDGET

WATER GAS & LIGHT COMMISSION	F.Y.E. 06/30/2003	F.Y.E. 06/30/2004	F.Y.E. 06/30/2005	9 Months Ending 03/31/2006	Projected F.Y.E. 06/30/2006	BUDGET 06/30/2007	% of Budget to Projected
RE-occurring	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
occurring	591,399	1,481,090	1,359,942	1,045,373	1,393,831	1,478,000	106.04%
TOTAL INCOME	<u>\$591,399</u>	<u>\$1,481,090</u>	<u>\$1,359,942</u>	<u>\$1,045,373</u>	<u>\$1,393,831</u>	<u>\$1,478,000</u>	<u>106.04%</u>

WATER GAS & LIGHT COMMISSION
2006 - 2007 BUDGET

ELE-COM DEPARTMENT COST OF SALES	F.Y.E. 06/30/2003	F.Y.E. 06/30/2004	F.Y.E. 06/30/2005	9 Months Ending 03/31/2006	Projected F.Y.E. 06/30/2006	BUDGET 06/30/2007	% of Budget to Projected
Cost of Sales	n/a	\$294,358	\$272,742	\$104,229	\$138,972	\$138,972	100.00%
TOTAL COST OF SALES	n/a	\$294,358	\$272,742	\$104,229	\$138,972	\$138,972	100.00%

WATER GAS & LIGHT COMMISSION
2006 - 2007 BUDGET

TELE-COM DEPARTMENT OPERATING EXPENSES	F.Y.E. 06/30/2003	F.Y.E. 06/30/2004	F.Y.E. 06/30/2005	9 Months Ending 03/31/2006	Projected F.Y.E. 06/30/2006	BUDGET 06/30/2007	% of Budget to Projected
Salaries and Wages							
Department Supervision	\$35,533	\$51,943	\$52,808	\$45,858	\$61,144	\$63,437	103.75%
Accident on Duty	33,453	3,731	0	0	0	0	0.00%
Training/Schools	2,405	0	0	0	0	0	0.00%
Holiday	18,429	12,798	14,808	13,107	17,476	18,131	103.75%
Compensated Absences	25,118	23,672	19,878	22,996	30,662	31,811	103.75%
Energy Ctl/Telecommunications	407,958	186,279	215,691	175,816	234,421	243,212	103.75%
Sick Leave	12,259	15,895	14,799	9,574	12,765	13,244	103.75%
Directors / Managers	55,518	54,406	60,657	48,173	64,230	66,639	103.75%
Total salaries and wages	\$590,673	\$348,724	\$378,641	\$315,524	\$420,698	\$436,474	103.75%
Other Expenses							
Small Hand Tools	\$2,129	\$340	\$354	\$388	\$517	\$524	101.25%
Uniform Rental and Expense	3,131	3,041	1,896	1,320	1,760	1,782	101.25%
Pole Attachment Fee	0	4,944	4,944	0	4,944	4,944	100.00%
Computer Equipment Maintenance	3,496	8,506	4,679	0	0	0	0.00%
Motor Vehicle Repairs	1,703	1,988	1,823	1,009	1,345	1,362	101.25%
Motor Vehicle - Fuel	2,395	500	34	981	1,309	1,325	101.25%
Motor Vehicle - Other	1,873	902	1,423	1,657	2,209	2,237	101.25%
Motorized Equipment Expense	13,210	2,910	13,580	3,997	5,329	5,396	101.25%
Operational Supplies	1,524	1,978	44	1,418	1,891	1,914	101.25%
Buildings	2,378	166	0	647	862	873	101.25%
Tools and Implements	2,136	4,495	3,636	350	466	472	101.25%
Equipment	5,349	163	0	406	541	548	0.00%
Fiber Optic	110,490	112,630	7,360	4,339	5,786	5,858	101.25%
Miscellaneous Maint - Materials	658	1,444	0	104	139	141	101.25%
Freight	128	301	386	216	288	291	101.25%
G&A Management & Admin Fee	0	120,000	120,000	90,000	120,000	120,000	100.00%
Employee Group Insurance	65,505	53,542	52,846	42,628	56,837	58,969	103.75%
Injuries and Damages	435	840	100	514	686	711	103.75%
Company Pension Plan	75,594	42,437	(18,495)	27,310	36,413	37,778	103.75%
Payroll Taxes	44,539	30,467	23,178	21,986	29,315	30,414	103.75%
Company LTD Plan	8,359	7,224	7,097	3,288	4,384	4,548	103.75%
Office Supplies	4,770	4,321	9,236	2,762	3,683	3,729	101.25%
Other Professional Service	1,872	8,241	316	947	1,263	1,278	101.25%
G&A Interest expense	0	207,422	158,249	142,771	190,361	198,067	72.53%
Utilities	642	3,141	2,887	2,440	3,254	3,294	101.25%
Communications	18,750	22,611	75,684	26,294	35,059	35,497	101.25%
Building Repair & Maintenance	13,267	2,769	1,148	977	1,320	1,320	101.25%
Total Other Expenses	\$384,333	\$647,323	\$472,406	\$378,749	\$509,943	\$463,272	90.85%
Total Operating Expenses less Depreciation	975,006	996,047	851,047	694,273	930,641	899,747	96.68%
Depreciation Expense	81,880	152,037	183,835	151,109	201,478	207,522	103.00%
TOTAL OPERATING EXPENSE	\$1,056,886	\$1,148,084	\$1,034,882	\$845,381	\$1,132,119	\$1,107,269	97.81%

**WATER GAS & LIGHT COMMISSION
2006 - 2007 BUDGET**

**TELE-COM DEPARTMENT
MAINTENANCE EXPENSES**

	F.Y.E. 06/30/2003	F.Y.E. 06/30/2004	F.Y.E. 06/30/2005	9 Months Ending 03/31/2006	Projected F.Y.E. 06/30/2006	BUDGET 06/30/2007	% of Budget to Projected
<u>Salaries</u>							
Energy Cntrl/Telecommunications	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
<u>Total</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>0.00%</u>
<u>Materials and other maintenance</u>							
Tools and Implements	\$464	\$2,036	\$409	\$0	\$0	\$0	0.00%
Computer Equipment Maintenance	0	14,347	15,825	10,175	13,567	\$13,736	101.25%
Fiber Optic	64,363	63,827	3,756	2,730	3,640	3,686	101.25%
Communications	99	8,106	15,799	1,266	1,688	1,709	101.25%
<u>Total</u>	<u>\$64,926</u>	<u>\$88,316</u>	<u>\$35,789</u>	<u>\$14,171</u>	<u>\$18,895</u>	<u>\$19,131</u>	<u>101.25%</u>
<u>TOTAL MAINTENANCE EXPENSE</u>	<u>\$64,926</u>	<u>\$88,316</u>	<u>\$35,789</u>	<u>\$14,171</u>	<u>\$18,895</u>	<u>\$19,131</u>	<u>101.25%</u>
<u>Salaries and Wages - Tel-Com Department</u>							
Operating Expense Salaries & Wages	\$590,673	\$348,724	\$378,641	\$315,524	\$420,698	\$436,474	103.75%
Maintenance Expense Salaries & Wages	\$0	0	0	0	0	0	0.00%
Improvement Salaries & Wages	\$0	0	0	0	0	0	0.00%
<u>Total Salaries and Wages</u>	<u>\$590,673</u>	<u>\$348,724</u>	<u>\$378,641</u>	<u>\$315,524</u>	<u>\$420,698</u>	<u>\$436,474</u>	<u>103.75%</u>

WATER GAS & LIGHT COMMISSION
 TELE-COMMUNICATIONS DEPARTMENT
 Vehicles & Equipment 2006 - 2007

6 - Overhead F.O. cable sheave #08637825 (22" wheel used on poles to pull fiber)

Air compressor

\$5,167

13,850

\$19,017

Total Vehicles & Equipment

Improvements 2006 - 2007

Total
\$150,000

Material
\$112,500

Labor
\$37,500

Total Improvements

WATER GAS & LIGHT COMMISSION
GENERAL & ADMINISTRATIVE DEPARTMENT
2006 - 2007 BUDGET

DESCRIPTION	BUDGET 2005 - 2006	BUDGET 2006 - 2007	INCREASE (DECREASE)
Estimated Revenues	<u>\$2,886,788</u>	<u>\$3,342,188</u>	15.78%
Less Estimated Expenses			
Cost of Sales	0	0	0.00%
Operating Expenses	10,816,795	11,766,080	8.78%
Depreciation G & A	<u>1,674,654</u>	<u>1,129,554</u>	-32.55%
Total Expenses	<u>12,491,449</u>	<u>12,895,634</u>	3.24%
NET INCOME	(9,604,661)	(9,553,446)	-0.53%
Transfer to City of Albany	0	0	0.00%
Transfer to other agencies	0	0	0.00%
Total transfers	<u>0</u>	<u>0</u>	0.00%
Net income after transfer	(9,604,661)	(9,553,446)	-0.53%
Add back depreciation	<u>1,674,654</u>	<u>1,129,554</u>	-32.55%
Net G & A Expenses	<u>(7,930,007)</u>	<u>(8,423,891)</u>	6.23%
Water Department Portion (25%)	(1,982,502)	(2,105,973)	6.23%
Gas Department Portion (20%)	(1,586,001)	(1,684,778)	6.23%
Light Department Portion (55%)	<u>(4,361,504)</u>	<u>(4,633,140)</u>	6.23%
	<u>(7,930,007)</u>	<u>(8,423,891)</u>	6.23%
Subtract Vehicles & Equipment G & A	<u>385,164</u>	<u>207,110</u>	-46.23%
Total G & A transferred to departments	<u>(\$8,315,171)</u>	<u>(\$8,631,002)</u>	3.80%

WATER GAS & LIG. COMMISSION
2006 - 2007 BUDGET

A DEPARTMENT	F.Y.E. 06/30/2002	F.Y.E. 06/30/2003	F.Y.E. 06/30/2004	F.Y.E. 06/30/2005	9 Months Ending 03/31/2006	Projected F.Y.E. 06/30/2006	BUDGET 06/30/2007	% of Budget to Projected
OME								
cellaneous Sales	\$371	\$423	\$1,818	\$5,516	\$7,538	\$10,051	\$10,051	100.00%
cellaneous Income	319,577	235,475	199,803	328,537	192,640	211,903	270,848	127.82%
-Com Management & Admin Inc	0	0	120,000	120,000	90,000	120,000	120,000	100.00%
tenance shop income						180,000	180,000	100.00%
: Income - Sales Tax Vendor	21,103	22,914	22,864	23,673	19,589	26,118	26,118	100.00%
1 (loss) Sale of Fixed Assets	6,662	1,100	5,778	1,500	0	0	0	0.00%
ad Meter Cut - on Charge	1,950	2,650	1,800	3,710	5,150	6,867	6,867	100.00%
Fees	578,643	574,292	598,832	614,211	467,735	623,647	623,647	100.00%
Check Charge	122,675	133,275	122,750	97,500	83,700	111,600	111,600	100.00%
Customer Charge	249,642	253,656	256,176	269,424	210,798	281,064	281,064	100.00%
- off Work Orders / Penalty	937,532	997,511	1,024,216	1,061,633	835,785	1,114,381	1,114,381	100.00%
er Test	195	335	240	60	75	100	100	100.00%
scale Meter Fee	4,138	92,000	60,495	14,972	3,247	4,329	4,329	100.00%
rade Meter Fee	17,778	11,129	28,563	16,079	23,634	31,512	31,512	100.00%
lerground Service Fee	0	0	2,635	12	314	419	23,133	100.00%
osit & Small Balance Forfeitures	37,907	7,175	3,176	7,682	8,790	11,720	11,720	100.00%
rest Income - Customer Deposits	31,133	24,008	220,875	177,016	186,540	248,720	248,720	100.00%
rest Income - General Fund	182,224	61,390	20,565	19,825	68	68	68	100.00%
rest Income - Water Bonds	185,065	177,842	155,339	86,572	34,900	46,534	46,534	100.00%
I Debts Recovered	(1,363)	(2,518)	(2,377)	(3,720)	(3,320)	(4,427)	(\$4,427)	100.00%
h over-short)	26,132	72,682	6,712	4,111	20,418	27,224	27,224	100.00%
cellaneous Income								
al G & A Income	2,721,363	2,665,339	2,850,262	3,340,450	2,204,950	3,074,962	3,133,906	101.92%
rest Income from MEAG	67,324	18,963	12,176	13,077	8,725	11,633	11,633	100.00%
rest Income from Reserves	249,454	132,668	51,195	112,761	147,487	196,649	196,649	100.00%
ind Total G & A Income	3,038,141	2,816,970	2,913,632	3,466,288	2,361,162	3,283,244	3,342,188	101.80%
ind Total G & A Expenses	8,699,572	9,414,814	10,430,645	11,551,972	8,797,130	11,710,908	11,766,080	100.47%
G & A Expenses	5,661,430	6,597,844	7,517,014	8,085,684	6,435,968	8,427,664	8,423,891	99.96%
ter Department Portion (25%)	1,415,358	1,649,461	1,879,253	2,021,421	1,608,992	2,106,916	2,105,973	99.96%
s Department Portion (20%)	1,132,286	1,319,569	1,503,403	1,617,137	1,287,194	1,685,533	1,684,778	99.96%
nt Department Portion (55%)	3,113,787	3,628,814	4,134,357	4,447,126	3,539,783	4,635,215	4,633,140	99.96%
I G & A Expenses	\$5,661,430	\$6,597,844	\$7,517,014	\$8,085,684	\$6,435,968	\$8,427,664	\$8,423,891	99.96%

WATER GAS & LIGHT COMMISSION
2006 - 2007 BUDGET

WATER GAS & LIGHT COMMISSION 2006 - 2007 BUDGET	F.Y.E. 06/30/2002	F.Y.E. 06/30/2003	F.Y.E. 06/30/2004	F.Y.E. 06/30/2005	9 Months Ending 03/31/2006	Projected F.Y.E. 06/30/2006	BUDGET 06/30/2007	% of Budget to Projected
WATER GAS & LIGHT COMMISSION	\$300,699	\$296,645	\$318,100	\$336,362	\$227,357	\$303,143	\$314,511	103.75%
2006 - 2007 BUDGET	101,571	108,091	114,751	129,702	100,238	133,651	138,663	103.75%
	215,552	229,345	232,735	245,097	189,576	252,769	262,247	103.75%
	389,784	39,383	373,455	371,866	266,186	354,914	368,224	103.75%
	369,011	414,705	474,991	501,938	393,113	524,151	543,806	103.75%
	287,413	281,471	296,508	319,562	249,755	333,007	345,495	103.75%
	96,215	97,031	105,120	109,267	84,112	112,149	116,355	103.75%
	22,384	19,892	18,838	19,864	12,012	16,015	16,616	103.75%
	87,094	94,530	112,236	326,532	301,780	402,374	417,463	103.75%
	470,458	491,128	439,283	307,269	221,763	295,684	306,772	103.75%
	288,876	292,907	307,038	325,976	255,172	340,230	352,988	103.75%
	0	2,986	26,821	27,613	19,241	25,655	26,617	103.75%
	86,463	89,441	95,660	100,140	76,657	102,209	106,042	103.75%
	131,039	122,536	147,712	146,981	112,723	150,298	155,934	103.75%
	103,832	78,165	83,712	86,434	65,223	86,964	90,225	103.75%
	251,886	273,340	275,414	303,151	184,997	246,663	255,913	103.75%
	679,844	670,602	692,272	697,633	551,054	734,739	762,292	103.75%
	182,369	172,412	188,193	199,390	174,181	232,241	240,950	103.75%
	196,951	204,172	209,961	232,171	182,597	243,463	252,593	103.75%
Total Salaries and Wages	\$4,261,441	\$3,978,782	\$4,512,800	\$4,786,947	\$3,667,738	\$4,890,318	\$5,073,705	103.75%

WATER GAS & SEWER COMMISSION
2006 - 2007 BUDGET

A DEPARTMENT RATING EXPENSES (Continued)	F.Y.E. 06/30/2002	F.Y.E. 06/30/2003	F.Y.E. 06/30/2004	F.Y.E. 06/30/2005	9 Months Ending 03/31/2006	Projected F.Y.E. 06/30/2006	BUDGET 06/30/2007	% of Budget to Projected
Expenses								
Hand Tools	\$2,326	\$8,409	4,035	15,114	5,916	\$7,888	\$7,987	0.00%
Arm Rental	15,836	16,370	19,599	23,948	18,084	24,112	24,414	101.25%
Computer Equipment Maintenance	63,767	178,605	141,668	253,668	100,884	134,512	136,193	101.25%
Computer Equipment Supplies	4,627	8,680	2,795	8,605	8,759	11,679	11,825	101.25%
Computer Rental	3,624	30,740	36,189	61,545	1,210	1,613	1,633	101.25%
Vehicle Repairs	21,664	27,511	36,448	23,358	15,351	20,468	20,724	101.25%
Vehicle - Fuel	61,917	37,846	29,633	63,755	57,986	77,315	78,281	101.25%
Vehicle - Other	14,682	44,269	40,542	45,595	33,834	45,112	45,676	101.25%
Tracked Equipment Repairs	1,896	1,869	13,544	22,785	7,994	8,568	8,675	101.25%
Tracked Equipment Expense	2,570	3,162	5,216	7,152	6,426	8,568	8,675	101.25%
Tractor Labor	4,852	29,347	14,180	9,963	16,373	22,104	22,104	0.00%
Tractor Expense	15,505	14,303	15,215	49,308	99,508	132,678	134,336	101.25%
Maintenance - Materials	4,709	2,720	25,593	2,718	6,161	8,214	8,317	101.25%
Employee Group Insurance	582,811	558,158	715,333	842,672	805,890	1,074,520	1,114,814	103.75%
Liability & WC Insurance	943,236	1,357,600	1,511,275	1,617,204	1,220,930	1,627,906	1,600,000	98.29%
Repairs and Damages	(441)	515	1,449	11,508	2,354	3,139	3,178	101.25%
Company Pension Plan Expense	389,730	407,140	442,896	483,174	317,454	423,272	439,145	103.75%
Oil Tax Expense	281,555	290,746	321,170	340,009	260,367	347,156	360,174	103.75%
Company LTD Plan Expense	41,930	54,058	74,218	76,337	37,004	49,339	51,189	103.75%
Supplies and Expense	97,961	113,615	85,321	147,257	103,936	138,581	143,778	103.75%
Processing Supplies	15,731	26,890	18,326	600	1,264	1,686	1,707	101.25%
Age	165,011	144,548	145,620	169,389	110,189	146,919	148,755	101.25%
Medical Supplies	13,617	9,766	26,167	30,860	38,442	51,256	51,897	101.25%
Machine Maintenance & Expense	37,374	7,721	10,825	8,016	15,786	21,047	21,311	101.25%
Instructors and Continuing Education	32,456	33,571	24,030	5,277	2,118	2,823	2,859	101.25%
Oil and Accounting Fees	23,099	42,340	71,545	86,534	47,619	63,492	64,285	101.25%
Professional Services	162,983	141,337	191,642	308,488	241,587	322,115	326,142	101.25%
Debt Expense	319,637	359,671	436,248	600,759	431,255	575,007	458,265	79.70%
Interest Expense	52,295	114,553	94,195	86,692	62,566	83,421	84,464	101.25%
Telephone Expense	16,830	26,738	230,074	392,209	391,833	522,445	378,925	72.53%
Telephone Collection Expense	3,524	6,165	12,443	30,988	43,403	57,871	58,594	101.25%
Control Expense	1,768	1,917	4,061	4,698	4,651	4,709	4,709	0.00%
Telephone Expense	74,569	74,761	75,645	80,932	61,396	81,861	82,885	0.00%
Communications	60,616	116,108	48,043	55,109	72,572	96,763	97,972	101.25%
Building Repairs and Maintenance	84,165	94,465	84,403	64,270	53,510	71,346	72,238	101.25%
Telephone Expense	29,414	110,114	34,238	62,177	25,209	33,612	34,032	101.25%
Pay Finance Service Charge	645	604	1,006	1,489	590	787	797	101.25%
CS Reimbursement	20,939	14,036	26,622	20,760	13,949	0	0	0.00%
Exp Gen Construction Fund	4,311	5,253	4,165	0	0	0	0	0.00%
Exp Emergency Reserve Fund	2,782	3,169	2,950	0	0	0	0	0.00%
Exp Sys Imp / Ren Fund	5,495	4,900	3,408	0	0	0	0	0.00%
Exp Working Capital Fund	131	149	252	60	90	120	0	0.00%
G & GPW Telecom	751,971	904,837	827,351	608,470	376,965	502,620	566,966	112.80%
Subscriptions	3,798	6,756	6,175	19,087	11,211	14,949	15,135	101.25%
Equipment & Supplies - Investigations	213	0	2,093	22,487	0	0	0	0.00%
Other Expenses	4,438,131	5,438,032	5,917,846	6,765,025	5,129,392	6,820,590	6,692,375	98.12%
Operating Expense less Depreciation	8,699,572	9,414,814	10,430,645	11,551,972	8,797,130	11,710,908	11,766,080	100.47%
Depreciation Expense	322,250	331,162	808,543	1,158,092	822,491	1,096,655	1,129,554	103.00%
Operating Expense	\$9,021,822	\$9,745,976	\$11,239,188	\$12,710,065	\$9,619,621	\$12,807,562	\$12,895,634	100.69%

WATER GAS & LIGHT COMMISSION
G & A DEPARTMENT
 Asset Additions 2006 - 2007

Administrative Services:

Replace truck #185 (2000 Ford P/U, 118,678 miles)
 1 - Business size scanner
 2 - VHF 100 watt radio repeaters with 42" cabinets

\$12,000	
1,500	
<u>16,277</u>	<u>\$29,777</u>

Customer Service Department

10 Customer verification ID scanners @ \$200.00 each

\$2,000	<u>\$2,000</u>

Metered Services

Replace truck #318 (1997 Ford, 154,867 miles)
 Replace truck #316 (1997 Ford, 133,099 miles)

\$12,000	
<u>12,000</u>	<u>\$24,000</u>

Subtotal Administrative Services

	<u>\$55,777</u>

Engineering

Update computer for drafting system

\$10,000	<u>\$10,000</u>

MIS

OV dataprotector for backing up email exchange server

Symantec firewall

Replace 10 remaining Acer PC's with new Dell PC's @ \$1,600.00 each

Replace one older laptop in MIS (display does not work at times, warrenty out)

\$10,000	
7,000	
16,000	
<u>2,600</u>	<u>\$35,600</u>

Maintenance

Equipment and Material

\$105,733	<u>\$105,733</u>

Grand Total General & Administrative Asset Additions

	<u>\$207,110</u>

Water Department Portion (25%)

Gas Department Portion (20%)

Light Department Portion (55%)

51,778	
41,422	
<u>113,911</u>	

APPENDIX

This section includes information not otherwise located in the budget, including a glossary of terms useful in assisting the individual interpreting the budget.

CITY OF ALBANY
ANNUAL BUDGET - 2006/2007
GLOSSARY OF TERMS USED IN THIS BUDGET

The following is an abbreviated list of the specialized governmental budgeting and accounting terms used in this budget.

ACCOUNT NUMBER – A line item code defining an appropriation.

ACCRUAL ACCOUNTING – a basis of accounting in which revenues are recognized in the accounting period in which they are earned, and expenses are recognized in the period in which they occur.

AD VALOREM TAXES – Commonly referred to as property taxes, are levied on both real and personal property according to the property's valuation and the tax rate.

AMORTIZATION – The reduction of debt by regular payments of principal and interest sufficient to retire the debt by maturity.

APD – Albany Police Department

APPROPRIATION – A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in amount and as to the time when it may be expended.

APPROPRIATION ORDINANCE – The formal budgetary document enacted by the legislative body, which contains all approved appropriations for the fiscal year.

ASSESSED VALUATION – A valuation set upon real estate or other property by a government as a basis for levying taxes.

BALANCED BUDGET – A budget in which the estimated current expenditures are equal to or less than the estimated current revenues.

BASE BUDGET – The base budget consists of personal services only. Price and quantity changes are reflected in the base budget but only to the extent that they are in support of personal services. Program and/or capital improvements are not included in the base budget.

BASIS OF BUDGETING – A system used by an individual government to determine when budgetary revenues have been realized and when budgetary expenditures have been incurred.

BOND – A written promise to pay a specified sum of money, called the per value or principal, at a specified date or dates in the future, together with periodic interest at a specified rate.

BONDED DEBT – That portion of indebtedness represented by outstanding bonds.

BUDGET – A service plan for a given period embodying estimated expenditures for providing services and the proposed means of financing them. A balanced budget limits expenditures to available resources.

BUDGET ADJUSTMENT – A revision to the adopted budget that occurs during the affected fiscal year as approved by the Board of Commissioners via an amendment or a transfer.

BUDGET CALENDAR – The schedule of key dates that a government follows in the preparation and adoption of its budget.

BUDGET MESSAGE – A general discussion of the proposed budget as presented in writing by the budget making authority to the legislative body.

BUDGETARY BASIS – This refers to the basis of budgeting used to estimate financing sources and uses in the budget.

BUDGETARY CONTROL – The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

CAD 911 – Computer Aided Dispatch 911-call handling.

CAFR – Comprehensive Annual Financial Report

CAPITAL IMPROVEMENTS – Construction, renovation or physical improvement projects costing more than \$5000 is termed capital improvements or CIP's. These projects may include maintenance or renovation of an existing structure or the construction of a new facility.

CAPITAL OUTLAYS – Capital items are defined as tangible items such as tools, desks, machinery and equipment costing less than \$5000 each and having a use-life of more than one year.

CDBG – Community Development Block Grant

CIP – Capital Improvement Program

COLA – Cost of Living Adjustment

COMBINED SEWER OVERFLOW PROJECT (CSO) – A \$38 million project mandated by the state and federal governments requiring Albany to separate its storm drainage and sanitary sewer systems.

COMPLEXITY OF WORK PROCESS/ACTIVITIES – Measures of levels of difficulty associated with work process or activities.

CONTINGENCY – Those funds included in the base budget for the purpose of providing a means to cover minor unexpected costs during the budget year.

DEBT – An obligation resulting from the borrowing of money or from the purchase of goods and services over a period of time. Debts of government include bonds, time warrants, notes, and floating debts.

- A. **General Obligation Debt** is secured by the pledge of the issuer's full faith, credit, and taxing power.
- B. **A Revenue Debt** is a bond, debt, or obligation for which principal and interest are payable exclusively for the earnings of a government enterprise. This term can refer more broadly to any state or local government debt that is not a general obligation.

DEBT LIMIT – The maximum amount of debt that a municipality is permitted by law to incur – also known as “Debt Ceiling.”

DEBT SERVICE – Payment of principal and interest to lenders or creditors on outstanding debt.

DEFICIT – The excess of an entity's liabilities over its assets or the excess of expenditures or expenses over revenues during a single accounting period.

DEPRECIATION – Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence.

EFFECTIVENESS – Depicts the degree to which performance objectives are being achieved or otherwise reflects the quality of local government performance.

EFFICIENCY – Reflects the relationship between work performed and the resources required to perform it; Compares outputs to input.

ENCUMBRANCE – The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.

ENTERPRISE FUND – Enterprise funds are used "to account for operations that are financed and operated in a manner similar to private business enterprises . . . where the intent of the governing body is that the cost of providing goods or services to the general public on a continuing basis be financed primarily through user charges". Services accounted for in enterprise funds are tangible, and it is possible to determine the extent to which they benefit individual service consumers.

ENTITLEMENT – The amount of payment to which a state or local government is entitled as determined by the federal government.

EQUITY AND AVAILABILITY OF SERVICE TO USERS – Measures referring to fair or equitable distribution of service in different locations or populations.

EXPENDITURES – Decreases in net financial resources. Expenditures include current operating expenses, which require the current or future use of net current assets, debt service, and capital outlays.

EXPENSES – Decreases in net total assets. Expenses represent the total cost of operations during a period regardless of the timing of related expenditures.

EXTERNAL CUSTOMER SATISFACTION – measures of quality from external sources.

FINANCIAL INDICATORS – Comparison of planned vs. actual expenditures, cost, obligations, receipts, allocations or losses.

FISCAL YEAR – The twelve month period to which the annual operating budget applies and at the end of which the city government determines its financial position and the results of its operations.

In Albany, the fiscal year runs from July 1 to June 30 of the following year.

FIXED ASSETS – Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery, and equipment.

FUND – Governmental accounting systems are organized and operated on a fund basis. A fund is an independent financial and accounting entity. It has a balanced set of accounts and records, cash and other resources together with all related liabilities and residual equities or balances which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations. Though funds are independent entities within the financial records of a government, there need not be physical segregation of assets.

FUND ACCOUNTS – All accounts necessary to set forth the financial position and results of operations of a fund

FUND BALANCE – This is the unencumbered balances of appropriation from the prior fiscal year.

GASB – Governmental Accounting Standards Board.

GENERAL FUND – The General Fund provides general-purpose governmental services such as Police, Fire, and Street Maintenance. This fund accounts for the revenues and activities not required by law or administrative decision to be accounted for in a special fund. Ordinarily, the General Fund has a great variety of revenues and is used to finance many more activities than any other fund.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP) – The accounting rules and procedures adopted by the accounting profession to facilitate uniformity in preparing financial statements.

GENERAL REVENUE – The revenue of a government other than those derived from and retained in an enterprise. If a portion of the net income in an Enterprise Fund is contributed to another non-

enterprise fund, such as the General Fund, the amount transferred constitutes general revenue to the government.

GFOA – Georgia Finance Officers Association.

GIRMA – Georgia Interlocal Risk Management Agency.

GMA – Georgia Municipal Association.

GOALS – A longer-term broader statement of intent.

GOHS – Governor’s Office of Highway Safety

INTERNAL MEASURES OF QUALITY OF PRODUCT SERVICES – Measures of quality from internal sources.

INVESTMENTS – Securities and real estate held for production of revenue in the form of interest, dividend, rentals or lease payments. The term does not include fixed assets used in governmental operations.

JOB FAMILY – Occupational categories that group together positions that have certain common characteristics. Treatment of groups of jobs in this manner provides a more concise and accurate method of evaluating individual jobs.

LEVY – To impose taxes, special assessments of service charges for the support of governmental activities.

LONG-TERM DEBT – Debt with a maturity of more than one year after the date of issuance.

MSA – Metropolitan Statistical Area

MISSION – The reason or purpose for the organizational unit’s existence.

MODIFIED ACCRUAL ACCOUNTING – Basis of accounting according to which (a) revenues are recognized in the accounting period in which they become available and measurable and (b) expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due..

NET INCOME – Proprietary fund in excess of operating revenues, non-operating revenues, and operating transfers-in over operating expenses, non-operating expenses and operating transfers-out.

OBJECTIVES – The specified end result expected and can include the time at which it will be achieved.

OMB – Office of Management and Budget.

OPERATING EXPENSES – Proprietary fund expenses that are directly related to the fund's primary service activities.

OPERATING INCOME – The excess of proprietary fund operating revenues over operating expenses.

OPERATING RATIOS – Efficiency measures such as cost per unit, productivity measures and ratios of direct to indirect cost.

OPERATING REVENUES – Proprietary fund revenues that are directly related to the fund's primary service activities. They consist primarily of user charges for services.

OUTCOMES OF PRODUCT OR SERVICE – Direct results achieved through the provision of goods and services by the City.

OUTPUTS OR FINAL PRODUCTS – Products or services produced, distributed or provided to clients.

PENSION TRUST FUND – The trust fund used to account for public employee retirement systems. Pension trust funds are accounted for in essentially the same manner as proprietary funds, but with an important expanded emphasis on required fund balance reserves.

PERFORMANCE INDICATORS – A particular value or characteristic used to measure efficiency or effectiveness.

PERFORMANCE MEASUREMENT – The regular collection and reporting of a range of data useful in the management and operation of programs.

PROGRAM BUDGET – A budget wherein expenditures are based primarily on programs of work and secondarily on character and object class.

REVENUES – The income attributable to a designated fiscal accounting period that will affect the balance (surplus) or deficit resulting from the operations of that period.

SAIP – Self-Administered Insurance Program

SINKING FUND – Schedule of annual payments required on General Obligation Bonds Payable. Principal and interest are payable from an ad valorem tax upon all property of the City.

SPLOST IV – Special Local Option Sales Tax, the fourth implementation of a one percent sales tax for special projects to help build and maintain the City's infrastructure.

TAX DIGEST – The total assessed value of all real estate property, motor vehicles, mobile homes, timber and heavy-duty equipment in the city of Albany, Georgia.

TAX LEVY ORDINANCE – An ordinance by means of which taxes are levied.

TAX RATE LIMIT – The maximum rate at which a government may levy a tax. Overall tax rate limits usually restrict levies for all purposes and of all governments, state or local, having jurisdiction in a given area.

TAXES – Compulsory charges levied by a government for the purpose of financing services performed for a common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments.

TIMELINESS OF PRODUCT OR SERVICE – Measures of timeliness, which may be based on specific standards or past trends.

UNIFORM CHART OF ACCOUNTS – State mandated financial reporting format for governments.

WG&L – Water, Gas and Light

WORK/ACTIVITY LEVEL – Work measure that assesses intermediate steps in producing outputs.

WORKLOAD – The amount of work compared to capability.