

CITY OF ALBANY



ANNUAL BUDGET
FY 2015

TABLE OF CONTENTS

	<u>Page No.</u>
Preface	
GFOA Distinguished Budget Award	i
Mission Statement	ii
Leadership Officials and Budget Preparation Staff	iii
Organizational Chart	iv
Department Head Listing	v
Community Information	vi
Budget Guide	x
City Manager's Message	
Budget Message	A-1
Strategic Plan Update	A-9
Budget Ordinance	A-14
Revenues & Expenditures Recap	A-15
Major Revenue Source Summary	A-16
Revenues & Expenditure Detail	A-18
Policies and Procedures	B-1
Revenues and Expenditures Summary	C-1
Supplemental Information	
Revenue & Expenditure Trends	D-1
Historical Trend Analysis	D-2
Fund Balances for all Budgeted Funds	D-4
Charts & Graphs on Property Tax, and Utility Transfers	D-17
Debt & Tax Digest Information	D-20
Personal Services Detail	D-25
General Fund	E-1
Legislative	E-3
City Manager's Office	E-10
City Attorney	E-17
Municipal Court	E-20
Human Resources Management	E-23
Risk Management	E-27
Central Services Department	E-29
Central Services Department Summary	E-31
Administration/Procurement	E-32
Materials Management Division	E-34
Fleet Management Maintenance	E-36
Fleet Management Pool Cars	E-38
Finance Department	E-40

TABLE OF CONTENTS

	<u>Page No.</u>
Enforcement Department	E-43
Enforcement Department Summary	E-45
Administration Division	E-46
Services Division	E-48
Information Technology Department	E-50
311	E-55
Planning & Development Services	E-57
Police Department	E-60
Police Department Summary	E-62
Police Administration	E-63
Police Uniform	E-65
Police Support Services	E-67
Police Investigative	E-69
Police Gang Unit	E-71
Police Buildings	E-73
Albany Dougherty SWAT	E-75
Fire Department	E-77
Fire Summary	E-79
Fire Administration	E-80
Fire Suppression	E-82
Fire Prevention	E-84
Fire Training	E-86
Fire Emergency Management	E-88
Fire Albany Public Safety Communications	E-90
Engineering Department	E-92
Public Works Department	E-95
Public Works Administration	E-97
Street Maintenance	E-99
Street Maintenance Division Summary	E-100
Street Administration	E-101
Street Maintenance - Right of Way	E-103
Street Maintenance - Tree Crew	E-105
Recreation Department	E-107
Recreation Departmental Summary	E-109
Recreation - Administration	E-110
Recreation - Centers and Gyms	E-112
Recreation - Athletics	E-114
Recreation - Flint River Golf Course	E-116
Recreation - Parks Maintenance	E-118
Recreation - Cemeteries	E-120
Recreation - Park Development & Management	E-122
Recreation - Health, Wellness and Community	E-124
Independent Agencies	E-126

TABLE OF CONTENTS

	<u>Page No.</u>
Special Funds	F-1
Department of Community & Economic Development	F-2
CAD 911	F-14
Hotel/Motel Fund	F-17
Public/Capital Improvement Fund	F-19
Tax Allocation District	F-21
Job Investment Fund	F-23
Gortatowsky Park	F-25
 Enterprise Funds	 G-1
Light Fund	G-2
Sanitary Sewer Fund	G-7
Departmental Summary	G-10
Wastewater Treatment	G-11
Wastewater Treatment/Lift Stations	G-13
Sanitary Sewer – Administration	G-15
Sanitary Sewer – Maintenance	G-17
Sanitary Sewer – Construction	G-19
Sanitary Sewer – Assessment & Inspect	G-21
Sanitary Sewer – Wastewater Sampling & Utility Location	G-23
Gas Fund	G-25
Water Fund	G-30
Water Distribution	G-31
Water Production	G-35
Solid Waste Fund	G-38
Departmental Summary	G-41
Solid Waste – Administration	G-42
Solid Waste – Residential East	G-44
Solid Waste – Residential West	G-46
Solid Waste – Commercial	G-48
Solid Waste – Special Services	G-50
Storm Water Fund	G-52
Departmental Summary	G-54
Storm Water – Engineering	G-55
Storm Water – Street Sweeping	G-57
Storm Water – Asphalt/Concrete	G-59
Storm Water – Grading/Construction	G-61
Storm Water – Storm Maintenance	G-63
Telecommunication Fund	G-65
 Supplemented Enterprise Funds	
Airport Fund	H-1
Civic Center Fund	H-5
Departmental Summary	H-7
Civic Center	H-8
Municipal Auditorium	H-10
Transit Fund	H-12
Transit System	H-15
Transit System – Grant	H-17

TABLE OF CONTENTS

	<u>Page No.</u>
Utility Internal Service Fund	I-1
General Managers & Commissioners	I-4
Information Technology	I-7
Investigations	I-10
Engineering	I-13
Marketing	I-16
HDD/URD	I-19
Purchasing/Warehouse	I-22
Energy Control	I-25
Safety/Loss/HR	I-28
Vegetation Management	I-31
Facilities Management	I-34
Customer Services	I-37
 Capital Improvement Program	 J-1
 SPLOST VI	 K-1
 Sponsored Operations (Grants)	 L-1
 Appendix	 M-1

CITY OF ALBANY



PREFACE

ANNUAL BUDGET

FY 2015



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

City of Albany

Georgia

For the Fiscal Year Beginning

July 1, 2013

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **The City of Albany, Georgia** for its annual budget for the fiscal year beginning **July 1, 2013**.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

City of Albany

The City of Albany
is dedicated to improving
the quality of life in our
community by delivering
fiscally responsible, cost
effective, innovative,
highly responsive services
with integrity and
professionalism.

CITY OF ALBANY



Mayor
Dorothy B. Hubbard



Ward I Commissioner
Jon Howard



Ward II Commissioner
Bobby Ray Coleman



Ward III Commissioner
B. J. Fletcher



Ward IV Commissioner
Roger B. Marietta



Ward V Commissioner
Bob Langstaff, Jr.



Ward VI Commissioner
Tommie Postell

James L. Taylor - City Manager

Wes Smith - Assistant City Manager - Customer Service and Support

Vacant - Assistant City Manager – Public Service

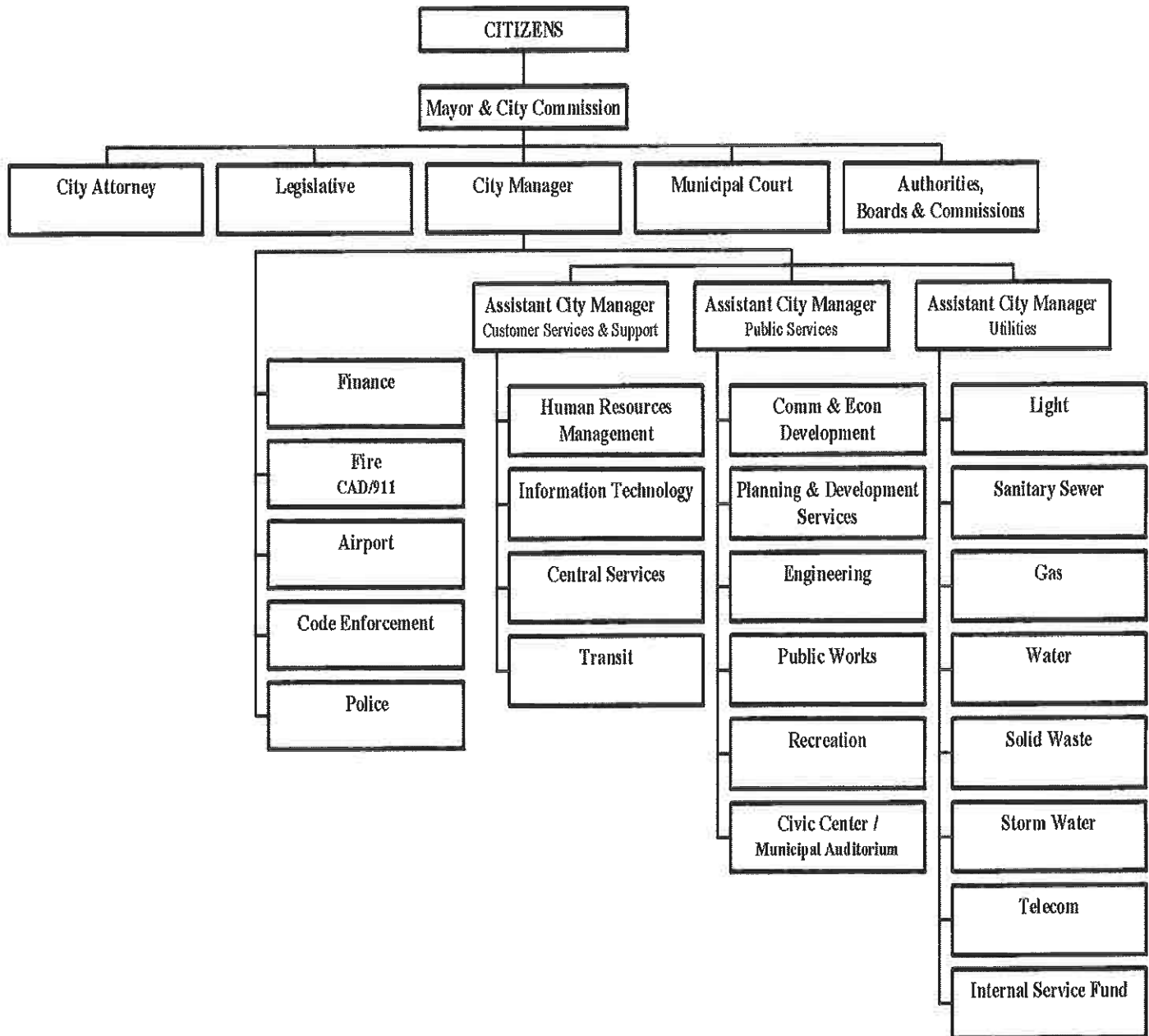
Budget Preparation Staff

JoEllen Brophy – Chief Financial Officer

Derrick Brown/Sandy LeMay – Controllers

Geneva Fields – Interim Management/Budget Officer

CITY OF ALBANY



The City of Albany has operated under the Commission - Manager form of government since January 14, 1924. The seven member Commission consists of a Mayor, elected at large, and six Commissioners, elected on a ward basis. The Commission appoints members to various Boards, Authorities, and Commissions. The Commission also appoints the City Manager, City Clerk, City Attorney, Assistant City Attorneys, and Municipal Court Judge. The City Manager, as the City's Chief Administrative Officer, is responsible for the enforcement of laws and ordinances and the implementation of policies passed by the Commission. The City Manager appoints department heads to assist with these responsibilities.

GENERAL GOVERNMENT

James L. Taylor - City Manager
Vacant - Assistant City Manager for Public Service
Wes Smith - Assistant City Manager for Customer Service & Support
Tom Berry - Assistant City Manager for Utilities
Sonja Tolbert - City Clerk
C. Nathan Davis - City Attorney
Willie Weaver - Municipal Court Judge

DEPARTMENT HEADS

Henry Cohen - Director of Human Resources Management
Stephen Collier - Director of Central Services
Jo Ellen Brophy - Chief Financial Officer
John Antoniewicz - Director of Information Technology
Michael Tilson - Director of Code Enforcement
John Proctor - Police Chief
James Carswell - Fire Chief
Paul Forgey - Director of Planning & Development
Shelena Hawkins - Director of Community & Economic Development
Kenneth Maples - Director of Engineering
Phil Roberson - Director of Public Works
Derrell Smith - Interim Director of Recreation
Yvette Aehle - Director of Airport
David Hamilton - Director of Transit
Derrell Smith - Interim Director of Albany Civic Center / Municipal Auditorium
Jimmy Norman - Director of Utility Construction
Jason Gauntt - Director of Telecommunications
George Walls - Director of Utility Engineering
Dianne Cooper - Director of Utility Information Technology
Lori Farkas - Director of Utility Marketing
Shane Tucker - Director of Utility Safety Loss/Human Resources
Mary Ann Petty - Director of Utility Customer Service

Community Information

Origin and Growth

Situated in the Plantation Trace region, Albany is the primary trade center for Southwest Georgia. It is the county seat for Dougherty County, Georgia. The City lies at the head of the Flint River, 182 miles south of Atlanta. Incorporated in 1853, the City was laid out in 1836 by Alexander Shotwell and named for Albany, New York. The City of Albany was originally incorporated by an Act of the General Assembly of Georgia on December 27, 1838.

The chief farm products are cotton, peanuts, corn, tobacco, and to a lesser extent, paper-shell pecans and forest products. Albany has developed a diversified industrial economy, which includes companies such as Procter & Gamble, Miller Coors, and Master Foods USA-a Mars Incorporated Company. Since 1994, over \$800 million has been invested in Albany by local industries. Also, the Marine Corps Logistics Base (MCLB) in Albany is a shining star within the Department of Defense and has established itself as a leader in the adoption of private sector business strategies to accomplish its mission.

The City of Albany makes available the Albany Job Investment Fund to companies that meet funding criteria and are considered to be long-term beneficial investments for the community. With awards of up to \$6 million, the City of Albany is an attractive destination for companies to expand or begin.

Government and Organization

The City of Albany has operated under the Commission-Manager form of government since January 14, 1924. The seven-member Commission consists of a Mayor elected at large and six Commissioners elected on a ward basis. The Commission appoints the City

Manager, City Clerk, Assistant City Clerk, City Attorney, Assistant City Attorney, Municipal Court Judge, City Solicitor, and Public Defender. The City Manager is the City's Chief Executive Officer, and is charged with the enforcement of the laws and ordinances passed by the Commission. The Commission also appoints members to various Boards, Authorities and Commissions.

Educational Facilities

For higher education, Albany has three hometown colleges, a progressive technical college, and a job corps center. Albany State University is a senior unit of the University System of Georgia. With more than 40 major fields of study, the University offers undergraduate and graduate degree programs. The University maintains flexible scheduling for the growing number of non-traditional students. Darton State College is a two-year unit of the University System of Georgia. Students can pursue 73 two-year transfer and career associate degrees. Troy University maintains a satellite campus. Albany Technical College is a unit of the Georgia Department of Technical and Adult Education. Turner Job Corps Center also serves the Albany area as a fully accredited Vocational Education Institute, providing high-quality academic and vocational training programs to prepare students (ages 16-24) to take their places in today's technical work force. Turner has over 20 vocational trades from which the 930-member student body may choose. The City is also served by 14 public elementary schools, 11 public secondary schools, 1 public alternative school and a number of private schools.

Source: Albany Chamber of Commerce
georgia.gov

DEMOGRAPHICS**GENDER**

Male	46.1%
Female	53.9%

AGE COMPOSITION (2010 Estimate)

Under 5 Years	7.9%
Under 18 Years	22.9%
18 - 24 Years	9.8%
25 - 44 Years	25.4%
45 - 64 Years	22.7%
64 - 74 Years	5.9%
75+ Years	5.4%

RACE/ ETHNIC ORIGIN (2010 Estimate)

Black	71.6%
White	25.2%
Hispanic	2.1%
Asian/American	1.0%
Indian/Hawaiian	
Other1%

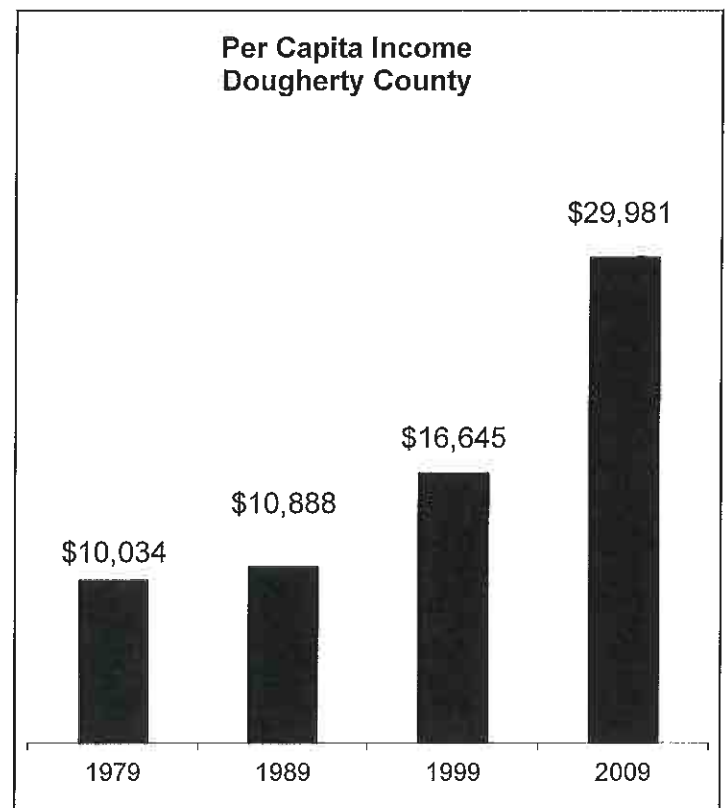
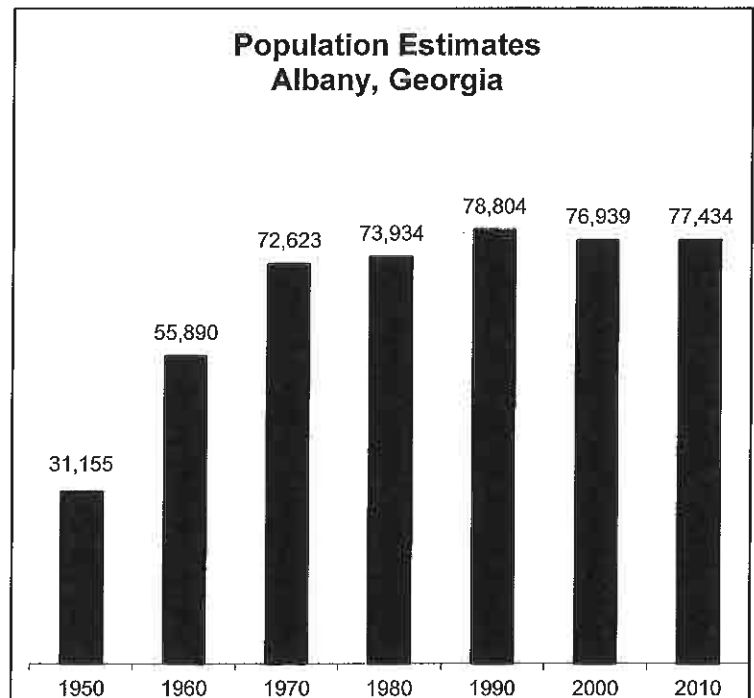
AREA

Land Area	57 square miles
Elevation	212 ft above sea level
Rainfall	48.5 inches
Avg. Annual Temp.....	66° F

OCCUPATIONAL COMPOSITION

Manufacturing	12.2%
Transp./ Public Util.	5.2%
Construction	5.5%
Wholesale Trade	2.6%
Finance & Real Estate	4.8%
Services	26.2%
Agri., Forestry, etc.	2.0%
Retail Trade	10.2%

Source: U.S. Census Bureau, Population Estimation Program,
<http://factfinder.census.gov>.



COMMUNITY INFORMATION**MUNICIPAL SERVICES**

Fire Protection ...	11 stations; 188 fire personnel and officers
Police Protection	249 city officers 42 county officers 230 member sheriff's department provides protection outside the city limits
Garbage	Services provided by the City's Solid Waste division

CITY FACILITIES & SERVICES

Miles of Streets	597
Number of Street Lights	11,285

EDUCATION

No. of Elementary Schools + Pre-K (1)	14
No. of Elementary School + Pre-K (15) Instructors	570
No. of Secondary Schools	11
No. of Secondary School Instructors	579
Number of area colleges	4
(Troy University maintains a satellite campus)	

HEALTH

Hospital.....	1 (690 beds)
MD's	506
Dentists	49
Nursing homes	3 (509 beds)

RECREATIONAL FACILITIES

Public tennis courts	40
Parks	70
Area golf courses	7
Municipal swimming pools	1
Country clubs	2
Playgrounds	44
Community centers	8
Boat ramps	4
Municipal gymnasiums	7

SCENIC ATTRACTIONS

Albany Museum of Art
Theater Albany
Weatherbee Planetarium
Parks at Chehaw
Thronateeska Heritage Foundation Museum
Albany Civil Rights Institute
Quail Hunting Preserves
Flint Riverquarium
Riverfront Park

Source: Georgia Dept. of Industry, Trade & Tourism

LOCAL ECONOMY

Ten Largest Employers:

Name of Business	Type of Business	# of Employees
U.S.M.C. Logistics Base	Federal Government	5,000
Phoebe Putney Memorial Hospital	Healthcare	3,800
Dougherty County Board of Ed.	Education	2,300
Proctor & Gamble	Paper Goods	1,250
City of Albany	Municipal Government	1,179
Dougherty County	Municipal Government	695
MillerCoors	Beverage	600
Teleperformance USA	Technical Support	600
Albany State University	Education	550
Darton College	Education	500

Source: choosealbany.com

TRANSPORTATION

Motor Freight Carriers	5 interstate
.....	24 inter/ intrastate
.....	6 terminals
.....	Overnight service to Atlanta, Birmingham, Charlotte, Chattanooga, Columbia, Jacksonville and Knoxville
Rail	Norfolk Southern piggyback service (local)
.....	Norfolk Southern rail service (local)
.....	Atlantic and Georgia Great Southern (local)
Water	Navigable River, Flint (9 ft channel depth)
Air	Commercial Service by Atlantic Southeast
	5 air cargo companies; UPS's Boeing 757 "mini- hub" service

Source: Georgia Dept. of Industry, Trade & Tourism

BUDGET GUIDE

The 2014 - 2015 Annual Budget is divided into thirteen (13) sections whose contents are explained below. This Budget Guide is provided to summarize the information contained in each section and to assist the reader in finding information.

Section I - City Manager's Message

This section includes the City Manager's transmittal letter, the strategic plan, and the adopted budget ordinance. Also included in this section are the revenue and expenditure recaps for the General Fund, Special Funds, Self-Sustaining Enterprise Funds, Supplemented Enterprise Funds, and the Utility Internal Service Fund.

Section II - Policies and Procedures

This section outlines the policies used to guide the preparation and management of the City's annual budget. This section also provides detailed information on budget development, budget adoption, the accounting policies and procedures for Fund Accounting, Governmental Funds, Debt Services, Central Services, and Revenue and Expenditure policies. In addition, this section includes the FY 14/15 budget calendar and budget hearings.

Section III - Revenue and Expenditures / Expenses

This section begins with a chart showing the relationship between funds, in addition to a chart showing the percentages of expenditures as it relates to personal services, operating expenses, and capital improvement. Included in this section is a summary of the revenue sources and expenditure/expense categories for the 2014 - 2015 budget. This information is categorized by the following fund accounts:

- General Fund
- Special Funds
- Self-Sustaining Enterprise Funds
- Supplemented Enterprise Funds
- Utility Internal Service Fund

Section IV - Supplemental Information

In this section pertinent information is reported on the budget that analyzes trends and outlines the recent policy decisions that have impacted the City's budget, and its financial position. This section provides the reader with an overview of the current budget using charts and graphs on revenues/expenditures, main revenue sources, and general fund information.

Section V - General Fund Expenditure Detail

The General Fund is the City's major operating fund. It accounts for all financial resources and expenditures that are not accounted for in specific purpose funds. The General Fund finances most of the regular day-to-day operations and accounts for approximately 23% or \$58,491,490 of the budgeted appropriation. It consists of the following departments: Legislative, City Manager's Office, City Attorney, Municipal Court, Human Resources, Central Services,

Finance, Enforcement, Information Technology, Planning, Police, Fire, Engineering, Recreation, and Public Works. It also contains appropriations to independent agencies. The General Fund depends on revenues generated from such sources as property taxes, sales taxes, utility transfers, service charges, business licenses and permits, insurance taxes, and other revenue to cover its operating costs.

Section VI - Special Funds Expenditure Detail

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specified purposes. About 9% or \$24,104,162 of the FY 15 Budget is allocated to Special Fund activities. Included in the Special Funds are Community & Economic Development, CAD 911, Hotel/Motel, Capital Improvement, Tax Allocation District (TAD), Special Purpose Local Option Sales Tax (SPLOST), Job Investment, Gortatowsky, and Grant Funds. The Albany Chamber of Commerce/Convention and Visitors Bureau receive up to \$725 thousand of current year's actual Hotel/Motel tax revenue to promote tourism and growth in Albany.

Also housed under Special Funds is the Debt Fund. However, the City does not have any active General Obligation Bonds that require repayment. Therefore, only the Capital Improvement Program is financed through revenues received from the General Fund.

To encourage development in the Albany Riverfront and Gateway Development Plan the Commission established a Tax Allocation District (TAD) for that area. A TAD allows the City to sell bonds to finance infrastructure and other redevelopment costs within the designated district.

The Job Investment Fund was established to provide monies to companies that meet the criteria for the creation of jobs that are considered to be long term investments in the City of Albany.

Section VII - Self-Sustaining Enterprise Funds Expense Detail

With projected revenues of \$104,997,063, the Light Fund it is easily the largest revenue generating enterprise fund for the City of Albany. Expenses are projected to be \$101,351,001, resulting in net income of \$3,646,062. This fund represents about 39% of the total budget. Its 37,891 customers include residential, commercial, and industrial.

The Sanitary Sewer Fund is projected to generate \$14,188,460 in revenue primarily through user fees and incur \$16,367,792 in expenses, resulting in a net loss of \$2,179,332. This fund represents about 6% of the total budget. Included under the Sanitary Sewer Fund are Wastewater Treatment, Wastewater Treatment/Lift Station, Wastewater Sampling, and Sanitary Sewer Maintenance. This Division of Public Works is responsible for the treatment of the City's wastewater and for disposal of sewage sludge in accordance with Environmental Protection Division's guidelines. This division is also responsible for the maintenance of all sanitary sewers and for the installation of new taps and sewer extensions within the city limits of Albany.

The Gas Fund is projected to generate \$15,622,000 in revenue through charges for service and incur \$15,456,297 in expenses, resulting in net income of \$165,703. The fund represents about

6% of the total budget. It provides natural gas services to 13,700 customers in Dougherty and Lee Counties.

The list of self-sustaining enterprise funds continues with the Water Fund. It is expected to generate \$11,254,627 in revenue and incur \$11,059,415 in expenses, resulting in net income of \$195,212. The fund represents about 4% of the total budget. The fund provides 14 million gallons of water per day to 35,521 customers. While Water Distribution is responsible for these figures, the fund also includes Water Production. This department is capable of producing 36 million gallons per day from 39 dry wells. This is a vital resource for future economic development.

The Solid Waste Fund is expected to generate \$9,823,924 in revenue through service charges and incur \$10,573,571 in expenses, resulting in a net loss of \$749,647. This fund represents about 4% of the total budget. Included under the Solid Waste Fund are Solid Waste Administration, Solid Waste Removal/Residential East, Solid Waste Removal/Residential West, Solid Waste Removal/Commercial and Special Services. This division is responsible for collecting and properly disposing of solid waste and recyclables generated by both residential and commercial customers. This division serves approximately 24,910 residential customers, with a private contractor providing service to 11,458 of these. The division also serves 1,260 commercial customers.

The Storm Water Fund is a new enterprise fund. It is projected to generate \$3,316,205 in revenue through user fees and incur \$4,955,808 in expensed, resulting in a net loss of \$1,639,603. The Storm Water Fund represents about 2% of the total budget. Engineering Storm Water, Street Sweeping, Asphalt/Concrete, Grading/Construction and Storm Maintenance are included in this fund. The responsibility of the Storm Water Fund is to provide storm water management services to include drainage system operation and maintenance of ditches, canals and ponds, and storm water pump stations, and to provide street sweeping services necessary for the collection and disposal of storm water-related debris. Other functions include maintenance of existing storm water infrastructure and installation of new storm water conveyance systems.

The Telecommunication Fund is the last of the self-sustaining enterprise funds. Revenue is expected to be \$4,823,524 and expenses are projected to be \$4,042,131, resulting in net income of \$781,393. The fund represents a little less than 2% of the total budget. A relatively new fund, Telecom provides excellent fiber optic based services to businesses in Albany and Dougherty County. The fund serves approximately 136 customers.

Section VIII - Supplemented Enterprise Funds

The approved program and expense plan is recorded in this section for the Supplemented Enterprise Funds which include the following: Airport, Civic Center/Municipal Auditorium, and the Transit System. Because these funds are not self-sustaining, they receive subsidies from the General Fund in the amounts of \$463,346, \$1,350,346, and \$1,746,576 respectively.

Section IX - Utility Internal Service Fund

The Utility Internal Service Fund provides support for all of the utility enterprise funds (Light, Sewer, Gas, Water, Solid Waste, Storm Water, and Telecom). It is comprised of twelve (12) departments: General Manager's Office and Commissioners, Information Technology, Investigations, Engineering, Marketing, HDD, Purchasing, Energy Control, Human Resources/Safety, Vegetation Management, Facilities Management, and Customer Service. The projected budget for this fund is \$13,919,465 in FY2015.

Section X - Capital Improvement Program

This section includes all of the approved FY 2015 Capital Outlay/Improvement requests for the General Fund, Special Funds, Utility Internal Service Fund, and the Enterprise Funds. The capital outlay expenditure plan is listed by Department/Division. General Fund expenditures are budgeted to be \$962,574, while the Utility Internal Service Fund and Enterprise Funds are expected to have \$6,397,000 and \$8,357,983 in capital expenses, respectively. Also included in this section are the Georgia Municipal Association Lease Pool (GMA) capital requests.

Section XI - SPLOST VI

The Special Purpose Local Option Sales Tax (SPLOST) VI is a referendum approved by voters in November 2010 that allows for an extra penny in sales tax to fund a diverse list of community projects. It is not a separate tax; Georgia law allows local jurisdictions to use SPLOST proceeds to fund capital improvement projects that would otherwise be paid for with General Fund and property tax revenues. SPLOST VI expenditures for FY2015 are projected to be \$10,262,858.

Section XII - Sponsored Operations

These are Special Funds that have been established to carry out projects or programs that are not funded through the normal operating & capital budget process. These funds are used to account for resources received from outside agencies and are restricted for a specific purpose. This section includes Federal, State, and American Recovery and Reinvestment Act (ARRA) Grants.

Section XIII - Appendix

This section contains a glossary of terms that may be useful in assisting the individual to interpret the budget.

CITY OF ALBANY



CITY MANAGER'S

MESSAGE

ANNUAL BUDGET

FY 2015



City of Albany
Post Office Box 447
Albany, Georgia 31702-0447

William T. Berry
Interim City Manager

Office: (229) 432-3190
Fax: (229) 431-3223

January 31, 2015

The Honorable Mayor and
Board of City Commissioners
City of Albany
Post Office Box 447
Albany, GA 31702-0447

Dear Mayor and Commissioners:

Transmitted herewith is the FY 2014/2015 adopted budget. The budget for the General and Special Funds are balanced and total \$81,595,652. This represents an *increase* of 4.1% or \$3,369,668 from the FY 2013/2014 amended budget of \$78,225,984. This budget incorporates the Board's top priorities. It is balanced without the use of fund balance; however, it does continue to utilize a significant amount of the MEAG Credits which is a temporary revenue stream expected to expire in December of 2018. The budgeted expenses for the Enterprise Funds total \$177,431,337, for a total budget of \$259,026,989.

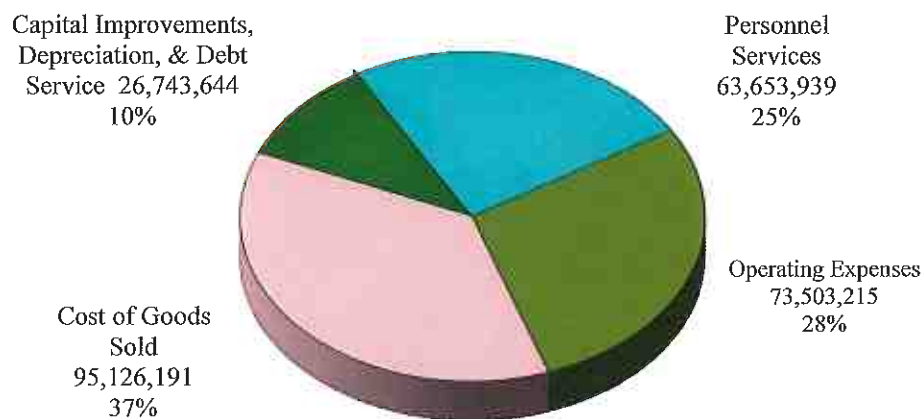
This is the first year that the organization known as the Water Gas and Light Commission (WG&L) has been fully integrated into this budget presentation. Therefore it will be difficult to compare this budget to prior years. However, whenever possible prior year comparisons have been presented. As a result of the integration, a new fund known as the Utility Internal Service Fund (UISF) has been utilized to account for all support services that primarily benefit the Water, Gas, Light and Telecom departments. Its total expenses are budgeted at \$13,919,465. The UISF tracks all expenses and then allocates those expenses back out to the benefiting funds based on a variety of allocators. Since all expenses are charged back to the benefiting fund, the UISF has a zero net effect on the total budget. It is presented in this book for informational purposes only.

We are told that the economy is improving nationally, but there is still little visible change locally. Our best guess is that we will continue to lag behind the national and the state recovery, unless we experience some significant unexpected economic change. Revenue generation and prudent use of resources is critical for our day to day operations. We strive to maintain good morale and to retain mission-driven employees. Reductions in staff have occurred through attrition. This is one of the first steps in the 5-Year plan to prepare for the expiration of the MEAG Credits.

Revenues – In preparing revenue projections, staff analyzed five years of historical trends, the FY 2014 operating budget, the condition of state and local economies, and other factors that might affect the City's revenue sources. Due to the requirement for General and Special Funds to have a balanced budget, projected revenues for the General and Special Funds are the same as the expenses already mentioned above. The revenue budget for Enterprise Funds totals \$174,865,984, an *increase* of 8% or \$13,029,463 in revenues. However, the total revenue budget for all Enterprise Funds is collectively less than the expense budget by \$2,565,353. This deficit is attributed to unfunded depreciation expenses. It will not have a negative cash flow effect; however, it is a serious long term issue that must be addressed in order to make sure we can properly maintain, improve and replace our capital and infrastructure as the mission demands.

Staff's goal is to aggressively pursue new revenue streams and continue to reduce operational and personnel expenses without jeopardizing our ability to serve our citizens and customers. That effort is well underway in this budget.

Budget Overview - The chart below shows the total operating budget of \$259,026,989 by category:



Cost of Goods Sold – Currently, Water, Gas, Light and Telecom are the only funds reporting expenses in terms of Cost of Goods Sold (COGS). COGS is the largest overall expense to the organization representing 37% of the total budget, \$95,126,191. Unfortunately, the City has little to no control over these expenses. Since COGS cannot be controlled internally, staff must instead endeavor to mitigate the pass through effect to our customers through careful long-term forecasting, planning, and risk hedging. COGS has increased 6,055,392 or 7% from the FY 2014 budget of \$89,070,799. Despite the expected increases to COGS, staff has been able to keep customer increases below that same percentage.

Operating Expenses & Expenditures – Operating expenses and expenditures represent 28%, or \$73,503,215 of the total budget and are the second largest overall expense to the organization. Compared to previous years, it appears that operating costs have drastically increased. However, the majority of that is due to the inclusion of the Utility in the total budget for the first time.

Staff continues to look for ways to reduce costs. The combination of the City's Utility and General Government is evidence of the aggressive movement to streamline processes, realign priorities, and move our service delivery strategies forward, effectively and efficiently. The City has already begun to see some savings as a result and expects to experience even more over the next 18 to 24 months.

Personnel Services – Employee Wages and Benefits is another large portion of the overall budget and represents \$63,653,939 or 25%, of the total. These expenses continue to increase primarily due to the rising cost of health care and the need for the organization to once again begin fully funding the Workers' Compensation Fund. Additionally, the Commission approved a cost of living adjustment for staff of 2%, an approximate increase of \$1 million dollars. Staff continues to aggressively try to minimize the effects of rising health care costs without severely decreasing benefits. In recent years the City opened an employees' clinic which is proving positive toward that endeavor. There are currently 1,193 authorized budgeted positions within the organization. However, our goal continues to be to reduce head count through attrition and retirement incentive packages. Again, the City has already begun to see some savings as a result of these efforts and expects to experience even more over the next 18 to 24 months.

Capital Improvement Program (CIP) – The remaining 10%, or \$26,743,644, has been allocated for capital equipment and system improvements. The Capital Improvement Program (CIP) is a five-year planning instrument used by the City of Albany to identify capital requirements. The CIP plans for expenditures that exceed \$5,000 (\$2,500 for utility funds) and have a useful life of more than one year. The CIP utilizes all available funding sources which include but are not limited to: Grants, SPLOST, GMA financing, bonding, as well as other financing alternatives and the use of cash reserves from prior year's excess revenues over expenses / expenditures.

The CIP is reviewed and updated each year to reflect the changing priorities of the organization. This program has a direct impact on the General Fund's operating budgets. The acquisition of replacement assets initially reduces operating expenditures while deferring increases in maintenance costs. The addition of new assets, such as a building, tends to decrease operational expenditures for maintenance of the building. The impact that capital acquisition has on the operating budget is anticipated and incorporated into the financial plan.

The Capital Improvement Fund (CIF) - The General and Special Revenue Funds' capital projects are funded from a minimum of 15% of the annual sales tax revenue. The minimum sales tax percentage was reduced to 10% this year, totaling \$962,574, in order to help balance the General Fund. The Enterprise Funds' capital needs are funded through alternative sources as stated above. However, certain capital needs of supplemented Enterprise Funds are also funded through the CIF. For example, the City's 10 - 20% local matching shares for Transit and the Airport are usually paid out of the CIF.

The GMA Lease Pool – The CIF also accounts for the debt service payments of the GMA lease pool agreement. In 1998, the City entered into a lease agreement with Georgia Municipal Association (GMA) for a \$10,000,000 line of credit to be spent over 5 years. The GMA lease

pool provides flexibility to renew assets and decrease operational expenditures for all participants. The City may appropriate a percentage of sales tax revenue to fund the annual GMA debt payment, if needed. The current CIP plans to aggressively increase its utilization of this funding resource.

House Bill (HB) 489 – The City continues its delineation of service agreement (HB 489) initiatives with Dougherty County. This initiative includes funding from Dougherty County for their portion of the following City departments: Fire, Information Technology, Planning, Traffic Engineering, Central Services, Code Enforcement, SWAT, 311, Emergency Management and Recreation. Through these joint agreements, the City anticipates receiving \$5,130,332, from Dougherty County for services provided.

Internal Service Funds – An Internal Service Fund (ISF) provides a mechanisms for which expenses can be tracked for certain internal costs and properly charged to the departments and or funds that receive those benefits. Since all expenses are charged back to the benefiting fund, an ISF has a zero net effect on the total budget. Information presented in this book regarding ISF's is for informational purposes only. The city currently has 4 internal service funds: Risk Management, Workers' Compensation, Public Employees Group Health Plan (PEGHP) and the Utility Internal Service Fund (UISF).

Risk Management Program – The Mayor and Board of City Commissioners voted that the City of Albany would become self-funded for liability beginning May 1, 2005. Both the City Attorney's office and the Human Resource Management Department's, Risk Management Division manage the City's Risk Management Program. These two units work together to contain costs associated with liability issues for the City. This coverage includes airport liability, automobile liability, automobile physical damage, boiler and machinery, crime, electronic data processing, fiduciary liability, general liability, law enforcement liability, property damage, public officials' liability, extended reporting period, travel accident, and unlicensed equipment. All departments are allocated a pro-rata share to contribute to the fund based on experiences. The appropriation for FY 2015 is \$1,558,444 which is a decrease of over \$19,475 from last fiscal year.

Workers' Compensation Fund – The City's Workers' Compensation fund had not had any contributions over the past several years. This resulted in a continual decrease in its reserves. Even though the number of claims continues to decline through aggressive claims management, the audit for FY 2013 showed a \$1.1 million loss. As such, the City made the fund whole and started budgeting for department contributions again in FY 2014 at 75% and increased to 100% for FY 2015 with expected contributions of \$1,131,807. We continue to monitor the fund's reserves to ensure that it has adequate funding. The City's main objective continues to be: (1) to assure that the injured employee gets the best and most efficient medical care available, and (2) to get the injured worker whole and back to work as quickly as possible.

Public Employees Group Health Plan (PEGHP) – The Group Health Plan is designed to meet the medical needs of the employees and their eligible dependents. The premium costs are shared between the City and its employees at a ratio of approximately 75% and 25%, respectively. These contributions are then used to pay for claims as they are submitted by a third party administrator.

General Fund – The General Fund budget for FY 2015 totals \$58,491,490 a decrease of \$262,189.00 or <1% decrease from FY 2014's General Fund amended budget of \$58,753,679. The good news is that revenues are growing, albeit slowly, and expenditures are decreasing. The City's proactive approach of program realignment and cost containment is beginning to yield some results. The preliminary fiscal year end results show actual revenue growth and cost containment across the board. The bad news is that general fund is still too heavily dependent on the \$3.5 million dollars of MEAG Credits. Staff continues to review all fee structures to realign rates with the cost of providing services.

The General Fund finances the operations of General Government, Public Safety, Recreation & Parks, Engineering, Planning Services, Independent Agencies, Public Works Administration, and Public Works Street Maintenance. The level of service provided is our top priority, and to continue providing a high level of service we must fully implement a cost mitigation plan of action.

Special Funds – Collectively, the City's Special Funds total \$23,104,162, an increase of 12%, or \$2,836,391 from the FY 2014 amended budget. The major contributor to this change is the budget for the newly established Job Investment Fund which is just over \$3.5 million of the collective increase and is included in this presentation for the first time. Also included in this category are Community & Economic Development, CAD 911, Hotel/Motel, TAD, SPLOST, Gortatowsky, and Grant Funds. More detail about some of the funds included in the Special Funds category follows.

Community Development – The Department of Community & Economic Development (DCED) is a Special Revenue Fund with a budget of \$3,337,758, which is an increase in appropriations from the FY 2014 amended budget of \$2,998,999. The funds are allocated to the City by the U. S. Department of Housing and Urban Development (HUD) and the income received from repayment of loans, rents, etc., represent this fund's revenue sources. The Department of Community & Economic Development is designed to expand economic opportunities, to provide decent housing for and to meet the other needs of persons of low-to-moderate income. In recent years, DCED has experienced a reduction in workforce due to the administrative cap on their appropriations. DCED does not receive a cash subsidy from the General Fund. However, it does receive a significant amount of services from the General Fund, which it is unable to pay for, due to the same administrative cap on appropriations.

Hotel/Motel Fund - This fund was established to comply with the Uniform Chart of Accounts and totals \$1,725,000. These funds are allocated annually to the Civic Center and the Albany

Convention and Visitors Bureau, thru the Chamber of Commerce, to promote tourism, conventions, and trade shows.

Sponsored Operations (Grants) – The Grant Fund is a Special Revenue fund that provides for the administrative accounting for funds received from local, state, and federal sources for entitlement programs and discretionary projects. The fund totals \$1,473,919, which is \$162,513 less than the amended fund total of \$1,636,432 in fiscal year 2014. This decrease is attributable to the end or non-renewal of some grants and other capital projects. The appropriations for grant projects do not lapse at the end of each fiscal year, but remain in force for the life of the grant by means of re-appropriations contained in this budget document.

Special Purpose Local Option Sales Tax VI – The City of Albany and Dougherty County entered into an intergovernmental sales tax agreement. On November 2, 2010, voters approved the referendum to continue the 1% Special Purpose Local Option Sales Tax (SPLOST). The amount slated for collection from the sales and use tax between April 1, 2011 and March 31, 2017 is \$98,000,000. Sixty-four percent, or \$62,720,000, of those funds are scheduled for City administered projects and non-profit organizations. The budgetary impact is determined as the projects come online and is incorporated into the operating budget. The City of Albany projects are listed in the SPLOST VI section of this document. These estimated collections are subject to change due to the fluctuations in taxable sales in the area.

Debt Service Fund – This fund was established to comply with the Uniform Chart of Accounts. It accounts for General Fund debt service transactions for bonds and debt other than those bonds issued by Albany-Dougherty Inner City Authority (ADICA). The Debt Service Fund is funded from the General Fund to cover its costs when there are General Obligation Bonds outstanding. The City does not have any general obligation debt at this time.

Enterprise Funds –Enterprise Funds are funds whose revenue is primarily received from fees for services instead of general tax dollars. They are not required to have a balanced budget. The City has a total of 10 enterprise funds. Unfortunately not all Enterprise funds generate a net income. There are seven self-sustaining funds and three supplemented enterprise funds. Light, Sanitary Sewer, Gas, Water, Solid Waste, Storm Water, and Telecom, are the seven self-sustaining Enterprise Funds. The funds are self-sustaining because they generate enough revenue through service charges (or combined with spendable fund balance) to cover their costs. The top five are discussed in more detail below.

The Light Fund – This is the largest revenue producer, with budgeted revenues totaling almost \$105 million. However, approximately 78% or 82 million of that revenue must go to cover its COGS. Light is expected to have a net profit of over \$3.6 million but \$3.5 million of that is attributed to the temporary revenue stream known as the MEAG credit. The fund plans to set aside the surplus to address future capital requirements as needed. A rate increase of 2.5% was implemented at the beginning of the fiscal year. As previously stated the rate increase along with significant cost reducing efforts have been put in place to cover the estimated increases in cost of goods sold. This fund also is one of the largest contributors to the General Fund and is

budgeted to transfer in just over \$8.6 million dollars. The Light Fund serves almost 38,000 homes, businesses, and industries.

Sanitary Sewer Fund – This Fund is responsible for all sewers, water pollution control plant, and over 100 pump/lift stations. With expenses of \$16,367,792 and revenues of only \$14,188,460, the Fund is projected to have a net loss of \$2,179,332, which can be attributed to unfunded depreciation expense. FY 2015 rates were increased by 1.6%, which is based on the annual Consumer Price Index (CPI) for 2013, plus an additional 3.4% effective July 1, 2014. This fund does not currently transfer into the General Fund. Staff's goal is to increase the efficiencies of this fund and thereby increase its net income to allow it to fully fund depreciation in order to meet future capital needs as well as begin to provide transfers into the General Fund.

Gas Fund – As a provider of natural gas to almost 14,000 customers, the Gas Fund is budgeted to have revenues of \$15,622,000 from sales of 1,719,250 MCF (1000 cubic feet). However, approximately 67% or 10.5 million of that revenue must go to cover its COGS. The Fund is expected to virtually break even, with net income of \$165,703. Incentives will be rolled out during the year to encourage more customers to convert to natural gas. This fund also contributes to the General Fund and is budgeted to transfer in just over \$1.3 million dollars.

Water Fund – The Water Fund is also expected to virtually break even with \$11,254,627 in revenue, but a net income of only \$195,212. Water rates were increased 3.5%, affecting the average household approximately \$.59 per month. This Fund provides 14 million gallons of water per day to over 35,000 customers and maintains hundreds of miles of water mains and services. It has the capability of producing up to 36 million gallons of water per day. Significant changes in the day to day operations have already been made in order to minimize the operational expenses for this fund. This fund is budgeted to transfer just over \$1 million dollars to the General fund in FY 2015.

Solid Waste Fund – This fund is responsible for the collection and proper disposal of solid waste generated by almost 25,000 residential and almost 1,300 commercial customers. This fund is budgeted to have \$9,823,924 in revenues. With expenses of \$10,573,571, a net loss of \$749,647 is projected. About 90% of this loss is attributed to unfunded depreciation. A rate increase of the 1.6% CPI plus an additional 5.4% went into effect July 1st. Staff's goal is to increase the efficiencies of this fund and thereby increase its net income to allow it to fully fund depreciation in order to meet future capital needs as well as begin to provide transfers into the General Fund.

Supplemented Enterprise Funds – These Enterprise Funds do not generate enough revenue to cover their operational costs; therefore, the General Fund subsidizes them. The Airport, Civic Center, and Transit System are not able to sustain themselves and will collectively receive \$3,560,268 in assistance from the total General Fund revenues. This is an increase of \$596,848 over the FY 2014 allocation. Additionally, these funds receive services from the General Fund valued at approximately \$650K which they cannot pay for, as other Enterprise Funds do. These funds' revenues support only 53% of their cost of operation. A significant amount of funding for the Airport and the Transit systems are provided by State and Federal grants.

Mayor and Board of City Commissioners
January 31, 2015

In summary, the FY 2015 adopted budget communicates the collaborative efforts of many individuals within our organization. As mentioned at the outset, this is the first budget that presents the City and WG&L as one unified entity. It is this type of effort and unification that will allow us to fulfill our responsibility to the citizens of Albany, which is to be fiscally sound and responsible with their tax dollars.

During the course of the fiscal year, we will continue to look for opportunities to integrate departments and avoid duplication of services. We will explore new revenue-generating streams. And, we will continue to cut expenses wherever possible.

I want to thank the entire staff for their hard work, dedication, and commitment to excellence.

Sincerely,

A handwritten signature in black ink, appearing to read "William T. Berry", with a long horizontal flourish extending to the right.

William T. Berry
Interim City Manager

EXECUTIVE SUMMARY

CITY OF ALBANY STRATEGIC PLAN

The employees of the City of Albany, under the leadership of the City Manager and the Board of City Commissioners, have committed themselves to continually improving the efficiency and effectiveness of the organization. How does city government improve the services it provides to its citizens while maintaining responsible control of revenues and spending? How, in other words, can we continue to do more for less without sacrificing quality customer service? These are challenging questions faced by cities and towns everywhere.

In 2004, the City hired an outside consulting firm to create its first five-year plan. Later, both the current City Manager James Taylor and his predecessor, Alfred Lott, determined that the document would be more accurate and meaningful if we developed it with only the City's staff and very limited outside facilitation. The Strategic Plan has become an internal effort that relies mainly upon the expertise that exists in the management team and within each department.

In 2006 and again in 2008, the City's staff updated the Strategic Plan. Although the plans were an attempt to project five years into the future, we resolved to review and update the plan every two or three years to incorporate changes in internal and external situations, such as fluctuations in the economy and changes in the needs of the community.

The current revision of the Plan began in late 2010 with plans to incorporate the Performance Management Framework for State and Local Governments. The Framework, which was released in June 2010, was created by the National Performance Management Advisory Commission, a collaborative effort of 11 leading public sector management organizations, including the Association of School Business Officials International, Council of State Governments, Government Finance Officers Association, International City/County Management Association, National Association of Counties, National Association of State Auditors, Comptrollers and Treasurers, National Association of State Budget Officers, National Center for State Courts, National Conference of State Legislatures, National League of Cities, and U.S. Conference of Mayors. The Advisory Commission developed the framework to help state and local governments, many of which are operating under severe resource constraints, to continually improve the results they provide to the public.

The update of the Strategic Plan in 2011 includes even more emphasis than before on using performance management techniques to improve our efficiency and effectiveness in using our resources to serve the citizens of Albany. Performance management comprises the concerted actions an organization takes to apply objective information to management and policy making in order to improve results. Performance management uses evidence from measurement to support governmental planning, funding, and operations. Better information enables elected officials and managers to recognize success, identify problem areas, and respond with appropriate actions – to learn from experience and apply that knowledge to better serve the public.

Strategic Planning includes developing a vision and mission, identifying the organization's external opportunities and threats, determining internal strengths and weaknesses, establishing both long-term and annual objectives, and choosing particular strategies to pursue. This phase of strategic management is accomplished through the development of a strategic plan.

Fully incorporating the next phase, Budgeting, into our existing process will likely take at least another year. The City's Budget document includes the listing of performance measures that were developed for each program during the strategic planning process. In the near future, the City's Budget will transition to a true program budget, which allocates resources by program rather than by department so the cost of formulated strategies can be determined. To accomplish the transition, we must begin to track personnel and operating costs for every City program instead of just by department or continue line item allocations by departments. The commitment from management is key.

Management is often called the action stage of strategic planning because it includes mobilizing employees and managers to put strategies into action. The best, most-analytical, well-documented strategic plan is useless if it is not put into action throughout the organization.

Evaluation is the fourth stage in strategic planning. We must know which strategies are working well and which need to be modified or eliminated. This is done by measuring performance regularly and taking corrective actions when they are needed. Regular, ongoing evaluation is necessary because the internal and external factors affecting an organization change and strategy must continually evolve to reflect the changing environment.

Measurement and reporting are activities that must occur continually throughout the strategic management process. Semi-annual evaluations of each employee's progress toward completion of their individual goals are made in Performance Pro. Their individual goals are linked to those of the department and to the City as a whole. The annual budget process and regular financial analysis will provide monetary measurements of our achievement. After measuring, we are better able to make corrections that will enable us to stay on course toward our goals.

The *science* of strategic planning can be taught. It involves learning the steps of an objective, logical, and systematic approach for making major decisions in an organization. However, strategic planning cannot be just a simple 1-2-3, fill-in-the-forms approach. For the *art* of strategic planning, we must rely on the knowledge of the people in our organization, their experience with the job activities they carry out every day, and their knowledge of how and where change is occurring in their professional fields. This knowledge and experience combines to give our management team the specialized intuition that – combined with the analytical training – has produced a strong, usable strategic plan.

CITY OF ALBANY STRATEGIC PLANNING PROCESS

Vision Statement

The first step in strategy formulation is to create a vision statement that answers the question, “What do we want to become?” The leadership team of the City – the City Manager, the Assistant City Managers, department directors and other managers - looked into the future, visualized the kind of city they hoped to become, and described that city in a brief statement. The following Vision Statement conveys those ideals:

The City of Albany is a progressive community where we value our past and the promise of our future. We strive to create an atmosphere where citizens and businesses can succeed together.

Mission Statement / Priorities of the City Commission

A mission statement is a statement of purpose that distinguishes one organization from others by identifying the scope of the organization’s operations in product, service, or market terms. In other words, a mission statement is a declaration of the organization’s reason for being. It answers the question, “What is our business? Who are we?”

A mission statement is more than a statement of specific details; it is a declaration of attitude and outlook. It is usually broad in scope for two major reasons. First, a good mission statement allows for the generation and consideration of a range of feasible alternative objectives and strategies without limiting management creativity. Second, a mission statement needs to be broad to effectively reconcile differences among and appeal to the City’s diverse citizenship.

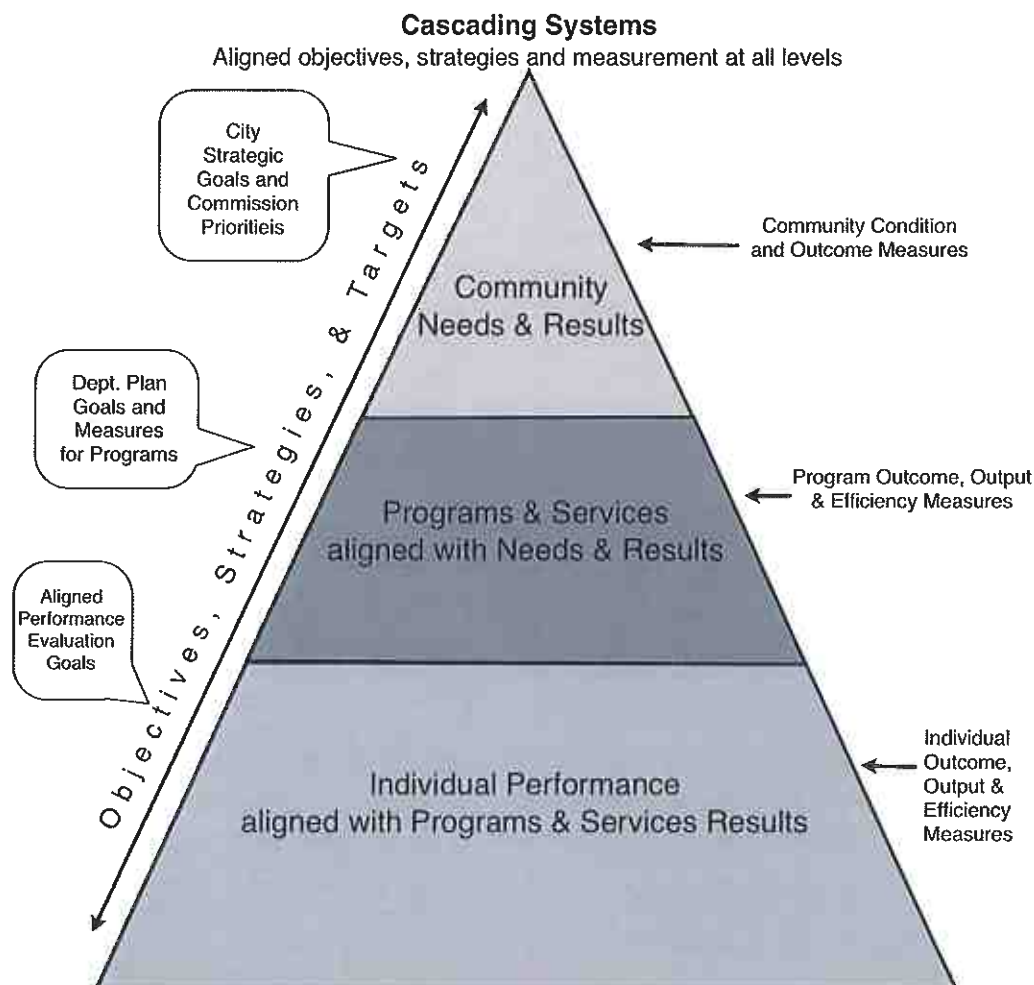
Mission statements are not designed to express concrete ends, but rather to provide motivation, general direction, an image, a tone, and a philosophy to guide the City. The leadership team created this mission statement:

The City of Albany is dedicated to improving the quality of life in our community by delivering fiscally responsible, cost effective, innovative, highly responsive services with integrity and professionalism.

In reviewing the Mission Statement and later in setting goals and objectives, the team incorporated the spirit of the six priorities set by the City Commission, which are:

1. Public Safety
2. Blighted Property Eradication
3. Water, Sewer and Storm Water Infrastructure
4. Economic Development
5. Marketing the City of Albany
6. Poverty

**Albany's Strategic Plan is aligned to the Needs of the community and the
Priorities of the Commission**



City Strategic Goals / Objectives

These are the six goals (in bold) that were set by the Leadership Team on December 15, 2010 and a brief statement that describes the goal from the viewpoint of our citizens:

- **A Healthy, Livable and Sustainable Albany** - I want to live in a strong and vibrant city that is clean, safe, and encourages a sense of community, while providing recreational and cultural opportunities for all citizens.
- **Accountable, Efficient and Responsive Government** - I want a fiscally responsible, accessible, and responsive government that maximizes use of resources for service delivery.

- **Community and Economic Vitality** - I want to live in a city that is aggressively pursuing economic growth and community development which encourages and sustains job creation, retail opportunities, and increased access to capital.
- **Managed Growth and Infrastructure** - I want to live in a community that is environmentally sensitive and promotes growth through good infrastructure management while conserving resources.
- **Public Safety: A Safe and Prepared Community** - I want to live in a community committed to protecting the lives, property, and well-being of its citizens.
- **Transportation Mobility and Connectivity** - I want to live in a City that provides safe, reliable, accessible, and efficient transportation services within and beyond Albany.

Strategic Management Plan

Once the Leadership Team set the Vision, Mission, and Goals for the City, the departments listed all of the activities that are carried out in their departments as separate programs. For instance, the Police Department listed, among others, the Gang Unit, Traffic, Investigations, and Animal Control. Performance Measures were developed and will be tracked for each program and the City goal supported by each program was identified. Each employee's individual goals in every department will be designed to measure the level of contribution to the program he or she supports.

Unlike the Strategic Plans of previous years, we elected not to include the very detailed listing of all the programs and measures for each department. Those will be maintained in each department and will be reviewed and evaluated at the detail level with Senior Management.

If all the planning, programs, and measurements in the City's strategic management process are coordinated toward the accomplishment of our shared goals, we will generate a powerful and successful force for change. With each year's fiscal cycle, budget, strategic planning and evaluations, we will move closer to a well-integrated strategy that flows through every facet of our government management system.

Currently, the Strategic Management plan has not been approved by management and as of January 2014, all efforts to develop the program further have been put on hold. The Board will revisit in fiscal year 2015.

AN ORDINANCE 14-113
ENTITLED

AN ORDINANCE ADOPTING THE CITY OF
ALBANY'S CORPORATE BUDGET AND
APPROPRIATIONS FOR THE PERIOD JULY 1,
2014, THROUGH JUNE 30, 2015; REPEALING
PRIOR ORDINANCES IN CONFLICT AND FOR
OTHER PURPOSES.

WHEREAS, a proposed FY 2015 budget has heretofore been submitted to the Mayor and Board of Commissioners of the City of Albany, Georgia for their study and review; and

WHEREAS, the proposed budget has been carefully considered by the Mayor and Board of Commissioners; and

WHEREAS, the hearing required by O.C.G.A. § 36-81-5(f), was properly concluded,


NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of the City of Albany, Georgia, and it is hereby ordained by authority of same:

SECTION 1. The proposed budget and appropriations for the period July 1, 2014, through June 30, 2015, are hereby adopted, and the estimated receipts and expenditures therein contained are approved. A copy of the proposed budget for FY 2015 is on file in the office of the City Clerk and a summary of same is attached hereto in the form of a budget summary marked Exhibit "A" and made a part of this Ordinance and expressly incorporated herein by reference as fully as if set forth verbatim. The sums of money set out in the proposed FY 2015 budget are hereby appropriated to be paid out of the respective funds of the City of Albany designated in the exhibit for the Fiscal Year beginning July 1, 2014, through June 30, 2015. The Finance Director is hereby authorized and directed to issue her warrants for the same as the several items shall respectively become due.

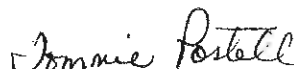
SECTION 2. All Ordinances or parts of Ordinances, in conflict herewith are repealed.


MAYOR

ATTEST:


CITY CLERK

Adopted: June 25, 2014

Introduced By Commissioner: 
Date(s) read: June 25, 2014

REVENUES & EXPENDITURES / EXPENSES RECAP
FISCAL YEAR 2014/2015

Description	Actual 2012/2013	Actual 2013/2014	Adopted 2014/2015
REVENUES			
GENERAL & SPECIAL FUNDS:			
General Fund	43,158,708	57,523,734	58,491,490
Community & Economic Development	4,104,152	3,397,285	3,337,757
CAD 911	1,604,216	1,575,325	2,479,018
Hotel/ Motel Fund	680,029	725,000	725,000
Capital Improvement	2,305,998	1,923,053	962,574
TAD Fund	219,008	225,221	333,118
SPLOST	11,423,392	11,028,285	10,262,858
Job Investment Fund	12,396,441	3,896,780	3,528,918
Gortatowsky	674	0	1,000
ARRA- American Recov Reinv Act	809,233	509,077	1,080,500
Grant Fund	<u>719,821</u>	<u>310,262</u>	<u>393,419</u>
Special Funds	34,262,964	23,590,288	23,104,162
ENTERPRISE FUNDS:			
Light Operations	93,437,209	101,726,479	104,997,063
Sanitary Sewer Enterprise	10,691,502	13,142,459	14,188,460
Gas Operations	11,530,629	13,372,285	15,622,000
Water Distribution	11,049,212	10,988,202	11,254,627
Solid Waste Enterprise	9,264,652	9,339,735	9,823,924
Storm Water Utility	0	723,807	3,316,205
Telecom Operations	2,210,702	2,531,427	4,823,524
Airport	9,486,521	4,290,851	3,020,258
Albany Civic Center/Auditorium	1,626,290	1,522,423	1,577,949
Transit System	<u>3,222,895</u>	<u>4,198,853</u>	<u>6,241,974</u>
Enterprise Funds	152,519,612	161,836,521	174,865,984
TOTAL REVENUES - ALL FUNDS	<u>229,941,284</u>	<u>242,950,543</u>	<u>256,461,636</u>

EXPENDITURES / EXPENSES			
GENERAL & SPECIAL FUNDS:			
General Fund	52,898,584	54,602,339	58,491,490
Community & Economic Development	4,065,814	3,813,482	3,337,757
CAD 911	2,067,073	2,025,602	2,479,018
Hotel/Motel Fund	807,912	725,000	725,000
Capital Improvement	2,375,912	938,977	962,574
TAD Fund	336,230	339,268	333,118
SPLOST	13,418,305	10,164,741	10,262,858
Job Investment Fund	0	0	3,528,918
Gortatowsky	0	0	1,000
ARRA-American Recovery Reinv Act	808,271	509,077	1,080,500
Grant Fund	<u>719,820</u>	<u>310,262</u>	<u>393,419</u>
Special Funds	24,599,337	18,826,409	23,104,162
ENTERPRISE FUNDS:			
Light Operations	86,558,237	98,971,733	101,351,001
Sanitary Sewer Enterprise	13,423,725	13,381,388	16,367,792
Gas Operations	11,020,736	13,617,419	15,456,297
Water	11,216,500	12,114,786	11,059,415
Solid Waste Enterprise	8,200,040	8,669,164	10,573,571
Storm Water	0	0	4,955,808
Telecom Operations	2,005,046	2,289,560	4,042,131
Airport	2,840,039	2,771,316	4,298,734
Albany Civic Center/Auditorium	2,039,430	2,051,828	2,243,663
Transit System	<u>3,572,887</u>	<u>3,862,833</u>	<u>7,082,925</u>
Enterprise Funds	140,876,640	157,730,027	177,431,337
TOTAL EXPENDITURES / EXPENSES - ALL FUNDS	<u>218,374,561</u>	<u>231,158,775</u>	<u>259,026,989</u> *

For Information Purposes Only

INTERNAL SERVICE FUNDS:			
Utility Internal Service Fund (Revenue)	0	0	13,919,465
Utility Internal Service Fund (Expense)	<u>0</u>	<u>0</u>	<u>13,919,465</u>
Internal Service Funds (Net Effect)	0	0	0

* The expenses incurred in the Utility Internal Service fund have been properly recorded in each fund that utilizes its services. I.E. Water, Gas, Light, Telecom, Sanitary Sewer, Storm Water, Solid Waste, and the General Fund. Therefore, these expenses have already been included in the total budget, reported above.

MAJOR REVENUE SOURCE SUMMARY

The General Fund estimated \$58,491,490 revenue accounts for 23% of the total FY 2015 estimated revenue of \$256,461,636. It represents an increase of approximately \$967,756 from the previous year's actual revenue. These estimates are based on historical revenue collection trends as well as current economic trends in the national, state, and local economies. Due to the current economic downturn, the revenue and expenditure estimates are conservative and assumes property taxes will remain about the same with a decline in sales tax revenue. However, an increase in the utility transfer has helped to increase the overall revenue for the General Fund.

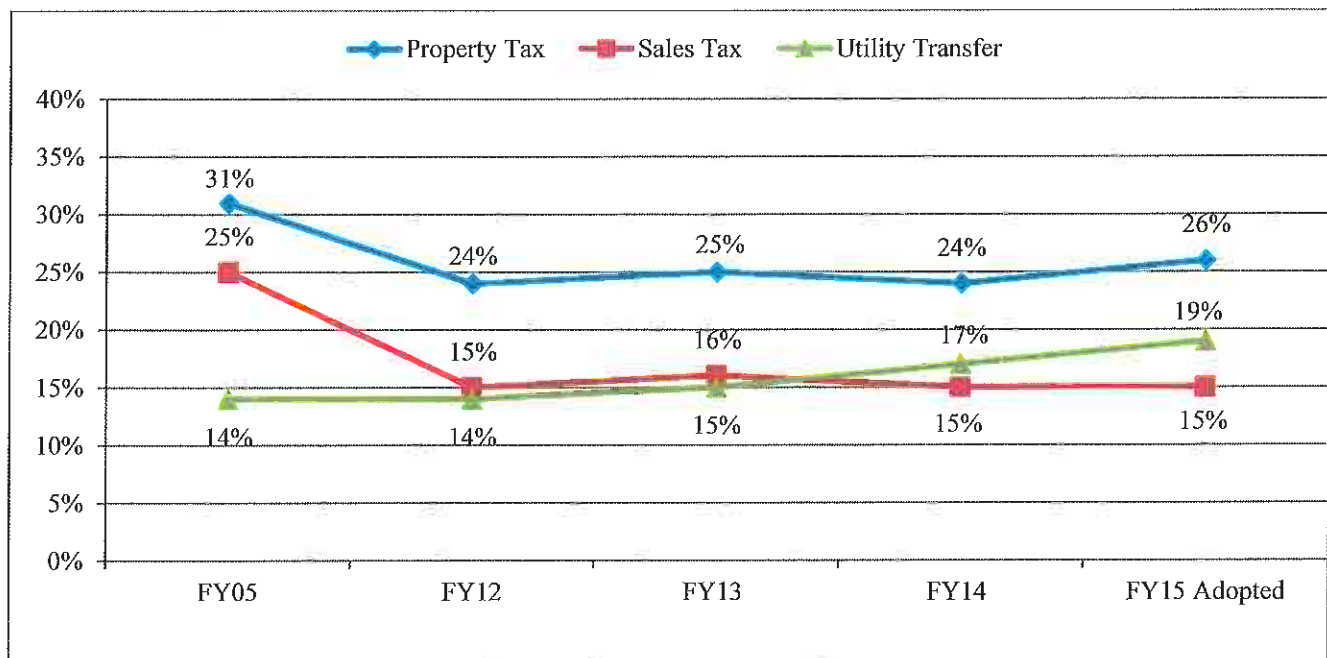
This general operating fund for the City is used to account for all financial resources traditionally associated with governmental functions that are not legally or otherwise accounted for in another fund. The most significant General Fund revenue components are property taxes, sales taxes, and the transfers from utility operations. Trends for these revenue sources are highlighted in the following section.

Property Taxes - Property Taxes are the largest and the most significant source of revenue to the City. Current taxes provide \$15,176,867, approximately 26% of the General Fund Revenue. The FY15 projected revenue is a slight increase from the FY14 projected revenue of \$15,134,375. Property taxes are calculated using a state approved tax digest at millage rates set by the Mayor and Board of Commissioners. Presently, the millage rate for the City of Albany is 9.990 mills. One mill represents one dollar of tax for every \$1,000 of taxable value.

Utility Transfer - This is the second largest revenue source for the City of Albany and is estimated at \$11,319,305 or 19% of General Fund Revenue. In 2005, the City of Albany and WG&L Commission entered into an agreement whereby an amount equal to 7.5% of total metered revenue for the preceding year will be transferred to the City of Albany on an annual basis. Beginning in FY 2015, all utility funds (Light, Sanitary Sewer, Gas, Water, Solid Waste, Storm Water, and Telecom) will transfer 8.5% of their actual revenues on a monthly basis.

Sales Tax - Sales Tax is the third largest revenue source, with estimated revenues of \$8,712,635 or 15% of the General Fund Revenue. Sales Taxes are projected based on economic indicators and are collected at 1% of the State sales taxes. The Sales and Use Tax Rate in Dougherty County is presently 7%, and is distributed as follows: 4% State, 1% Local Option Sales Tax, 1% Special Purpose Local Option Sales Tax, and 1% Education Local Option Sales Tax. The City shares sales tax revenue with the County on a 60:40 basis of countywide collections. The State of Georgia limits a jurisdiction to one cent for general purpose.

The chart on the following page illustrates trends for the General Fund's three major revenue sources. Property tax and sales tax revenue have declined since 2005 as a percentage of the total revenues. The utility transfer had not experienced major growth over prior years, but FY14 saw an increase and additional revenue is anticipated with the 1% transfer increase in FY15.



The Light Fund is the largest of all the enterprise funds with anticipated revenues of \$104,977,063. It represents approximately 41% of the City of Albany's FY 2015 Adopted Budget. This is an increase of \$3,270,584, or 3%, from FY14's actual revenue. The increase in revenue is driven by a 2.5% rate increase.

The Gas Fund is the second largest enterprise fund revenue producer with \$15,622,000 in budgeted revenues. This is approximately 6% of the City of Albany's FY 2015 Adopted Budget. This is a 17% increase from FY14's actual revenue. This anticipated increase is a result of plant gas extensions, forecasted sales to new industrial customers, and efforts to get more residential customers to begin utilizing natural gas.

The Sanitary Sewer Fund is projected to generate \$14,188,460 in FY 2015. This represents approximately 5.5% of the Adopted Budget. This is an increase in revenue of \$1,046,001 over last year or about 8%. This is primarily driven by a scheduled 1.6% CPI increase plus an additional 3.4%.

The Water Fund has a projected revenue of \$11,254,627 in FY 2015, which is only about a 2% increase over FY14's actual revenue. Rates were increased 3.5% and the water rate tables have been adjusted to correct the inverted structure (the more water used, the less it costs per gallon).

The Solid Waste Fund is responsible for generating approximately 4% or \$9,823,924 of the City's FY 2015 revenue. User fees represent about 97% of this fund's projected revenue. Rates were increased by the 1.6% CPI plus an additional 5.4%.

FY 2015

GENERAL FUND REVENUE

Description	Actual 2012/2013	Actual 2013/2014	Projected 2014/2015
Revenues			
General Fund			
Sales Tax			
5100 - Sales Tax	8,176,320	8,658,079	8,712,635
Property Tax			
5211 - Current Year Ad Valorem Tax	13,732,144	13,704,941	13,090,793
5212 - Prior Year Ad Valorem Tax	95,436	19,680	147,870
5214 - State of Ga-Railroad Eq	18,366	11,481	11,102
5221 - Ad Valorem Taxes	18,531	0	0
5221 - Automobile	1,245,198	945,947	851,230
5221 - TAVT	368,451	1,145,082	851,230
5222 - Mobile Homes	42,262	40,643	11,362
5230 - Intangible Tax	168,106	141,221	153,384
5240 - Penalties and Interest	62,206	51,989	59,896
5245 - Personal Property Audit	0	12,195	0
Other Taxes			
5251 - Real Estate Transfer Tax	33,578	45,292	33,735
5252 - Payment In Lieu of Taxes	718,777	622,694	600,000
Licenses and Taxes			
5310 - Occupational Tax	1,775,845	1,680,975	1,617,050
5310 - Admin-Do Co HB489	14,231	16,413	12,000
5310 - Penalty & Interest-Bus Lic	8,915	23,581	5,746
5311 - AT&T (1992 Agreement)	18,344	18,344	18,344
5312 - Motor Vehicle Lic. and Permits	150	215	140
5313 - Windstream (ROW Agreement)	0	5,631	5,630
5314 - AT&T (BellSouth Telecomm)	393,822	334,191	330,000
5315 - Georgia Power	585,318	534,245	534,245
5318 - Tower Cloud R.O.W.	25,618	36,656	36,656
5321 - Alcohol Beverage Licenses	326,672	392,165	440,000
5321 - Reinstate Alc Bev Lic	450	0	0
5322 - Liquor and Wine Tax	261,137	257,841	271,919
5323 - Beer Tax	999,255	965,675	1,007,574
5324 - Mixed Drink Tax	151,164	124,122	111,202
5325 - Alcohol Servers I/D Cards	11,702	13,930	11,948
5335 - Passenger Car Rental Excise Tax	0	178,034	150,000
5340 - Insurance Taxes	3,870,670	3,994,353	4,047,646
5341 - Casualty Insurance	30,300	80,400	42,946
Franchise Fees			
5410 - Cable Television	789,455	764,639	807,740
5411 - Solid Waste Haulers Fees	242,030	233,341	241,126

Description	Actual 2012/2013	Actual 2013/2014	Projected 2014/2015
5415 - Alltel Corporation	59,446	21,826	60,000
5440 - Radio Tower Rental	3,040	3,120	3,120
Fines & Forfeitures			
5510 - Fines and Forfeitures	1,766,898	1,923,189	1,805,109
5510 - Fines & Forf-Fees	(345,677)	(363,727)	(338,290)
5526 - Proceeds from Confiscated Property	0	28,329	0
5550 - Unrealized Gains Losses	(752,225)	372,241	0
Permits and Fees			
5611 - Building Permits	331,899	168,475	205,799
5612 - Electrical Permits	47,564	39,306	36,687
5613 - Plumbing Permits	22,550	14,196	15,351
5614 - Gas Permits	5,292	4,457	4,147
5615 - HVAC Permits	33,806	30,958	28,321
5616 - Gas Certificates	355	175	300
5620 - Plans Review	430	30	0
5621 - Sign Permits	695	5,883	4,352
5621 - Low Voltage Permits	0	0	5,226
5643 - Zoning Fee	22,041	8,644	22,400
5644 - Planning Misc Fees	1,064	21,496	1,100
5646 - Boarding Permit Fee	0	0	50
5650 - Examination Fees	350	0	300
Charges for Services			
Recreation			
5731 - Green Fees	39,827	32,720	37,343
5731 - Annual Memberships	45,751	40,990	53,900
5731 - Golf Merchandise	6,070	4,572	3,000
5731 - Golf Concessions	15,165	12,912	12,700
5731 - Hand Carts	484	236	20
5731 - Power Rentals	34,958	21,555	109,140
5731 - Golf Miscellaneous	219	61	0
5731 - Range Ball	1,614	1,569	1,000
5731 - Rental Club	216	60	100
5731 - Beer Sales	0	0	7,200
5731 - Beer Purchases	(3,467)	(3,544)	0
5732 - James H Gray Sr Center	0	335	0
5733 - Carver Pool Admission	1,060	472	1,000
5735 - Basketball, Adult	1,750	1,750	2,100
5735 - Football	6,185	6,483	9,900
5735 - Baseball	25	700	0
5735 - Softball, Adult	7,074	6,880	10,500
5735 - Tennis/Misc. Revenue	2,441	1,482	0
5735 - Ceramic Supplies	2,217	2,157	1,200
5735 - Softball, Youth	700	0	0
5735 - Cheerleading	925	770	1,050

Description	Actual 2012/2013	Actual 2013/2014	Projected 2014/2015
5736 - Recreation Rental	6,375	5,826	3,100
5736 - George Ort Banquet Hall	10,438	9,664	6,875
5738 - Ceramic	848	511	500
Other Charges			
5744 - Garnishment Fees	5,421	6,326	5,161
5746 - Attorney Fees	3,550	0	9,350
Cemetery			
5751 - Graves	82,035	69,075	68,750
5752 - Perpetual Care	0	0	0
5753 - Lots	29,240	28,445	26,400
INTER-GOVERMENTAL REVENUE			
Federal Government			
5813 - AFD Sprinkler Permit	200	0	4,150
5813 - AFD Reinspection Fee	900	275	1,300
5813 - AFD Tank Removal/Install Fee	0	0	450
5813 - AFD Commercial Burn Permit	450	300	350
5814 - Emergency Management	13,429	0	0
5815 - SWAT Do Co Bd OF Comm	16,263	13,265	20,653
5815 - SWAT Do Co School Bd	2,299	1,658	2,582
5815 - 800 MHz - DCSS	5,220	5,220	5,220
5815 - 800 MHz - Thomasville	14,454	13,162	14,454
5815 - 800 MHz - Crisp County	6,264	5,704	6,264
5815 - 800 MHz - ASU	4,860	4,860	4,860
5815 - SWAT for ASU	5,135	1,658	2,582
5815 - 800 MHz - Lee County	3,743	3,408	3,743
5816 - Do Co Code Enforcement	46,779	47,721	50,136
Dougherty County			
5821 - Fire Protection	3,129,824	3,187,162	3,801,674
5822 - Information Technology	662,220	526,106	733,369
5823 - Planning & Development Services	369,159	353,689	320,069
5824 - Traffic Engineering	28,889	16,609	10,000
5825 - Central Services	0	(321)	55,000
5826 - Emergency Management	33,025	33,025	29,520
5829 - Recreation	154,123	154,123	180,700
State of Georgia			
5832 - Highway Maintenance Contracts	127,555	131,222	145,567
5839 - Other Governments	22,991	0	0
Other Revenues			
5845 - Indirect Allocation	1,314,828	1,491,773	2,539,031
5849 - False Alarms	42,129	20,339	37,149
5861 - Interest Income	0	288	0
5861 - M Lynch Interest - General	0	85,895	0
5861 - M Lynch Realized General	0	(22,111)	0
5861 - Interest Rev - Pooled (Accrued)	0	21,019	0

Description	Actual 2012/2013	Actual 2013/2014	Projected 2014/2015
5861 - Merrill Lynch General Fees	0	(6,773)	0
5861 - M Lynch Interest Stabilization	0	160,834	106,602
5861 - M Lynch Realized Stabilization	0	(86,912)	0
5861 - Interest Rev - Stabilization (Accrued)	0	(24,774)	0
5861 - Merrill Lynch Stabilization Fees	0	(19,788)	0
5861 - Div Reinvest - Merrill Lynch	144,047	0	0
5863 - Gasoline Sales	19,794	40,139	55,000
5864 - Shop-Labor	682,508	648,096	660,000
5865 - Shop-Fleet Revenue	7,313	6,131	0
5866 - Internal Services - Printing	170,148	0	0
5868 - Gain/Loss on Sales	8,903	7,040	50,000
5868 - Net Book Value	100	0	0
5868 - Cash Clearing Account	27,857	0	0
5868 - Proceeds/ Sale of Asset	380	512,045	0
5870 - Discounts Earned	278	305	0
5872 - Election Qualifying Fees	0	3,150	0
5873 - Risk Management-Admin	299,419	339,215	495,934
5877 - Sediment/Erosion Control	3,988	1,633	3,150
5880 - Miscellaneous Revenue	11,052	181,950	0
5880 - Bid Bonds	(561)	1,835	0
5880 - P Card Rebates	19,024	23,640	13,500
5880 - Small Business Proc Fees	0	25	0
5880 - Demolition Revenue	0	78,609	0
5882 - Munic Court-Traffic Fees	22,784	0	0
5882 - New Constr. Street Light Fees	39,802	0	0
5885 - Sou. Bell-911 Service (City's Share)	0	500	0
5889 - Handling Fee (Rtnd Ck Chrgd)	1,167	415	0
5891 - City Employees ID	1,110	850	0
5891 - Do Co Employees ID	0	30	0
5892 - Timber Sales	725	0	0
5894 - Bad Debt Recovery	3,545	0	0
5895 - Miscellaneous Police Receipts	16,869	9,401	13,000
5991 - Operating Transfers In	16,229,959	15,903,925	16,789,028
5992 - Operating Transfers Out	(14,276,669)	(3,938,436)	(3,643,386)
5998 - Transfer from Fund Balance	0	0	(459,567)
General Fund Revenue Total	45,121,382	57,523,734	58,491,490

Description	Actual 2012/2013	Actual 2013/2014	Projected 2014/2015
Transfers to General Fund			
Hotel/Motel Fund	828,920	1,160,144	1,000,000
DCED Fund	316,927	0	0
SPLOST Fund	267,866	0	0
Gortatowsky Fund	0	849	0
ARRA Fund	963	3,986	0
Workers' Comp Fund	0	14,273	0
Grant Fund	25	2,896	0
Utility Fund	10,867,875	12,971,567	
Light			8,624,792
Gas			1,327,870
Water			956,643
Telecom			410,000
Other shared services			940,805
MEAG Oper			3,528,918
Sanitary Sewer Fund	3,947,383	1,750,210	0
Transfer to General Fund Subtotal:	<u>16,229,959</u>	<u>15,903,925</u>	<u>16,789,028</u>
Transfers From General Fund			
Job Investment Fund	(9,191,737)	0	0
Civic Center	(1,246,428)	(1,211,746)	(1,350,346)
Transit	(1,138,057)	(1,375,217)	(1,746,576)
Public Improvement Fund	(3,298,459)	0	0
Airport Fund	598,012	(1,333,053)	(463,346)
Grant Fund	0	(14,380)	0
ARRA Fund	0	(4,040)	0
TAD Fund	0	0	(83,118)
Transfers from General Fund Subtotal	<u>(14,276,669)</u>	<u>(3,938,436)</u>	<u>(3,643,386)</u>
GENERAL FUND REVENUE	<u><u>45,121,382</u></u>	<u><u>57,523,734</u></u>	<u><u>58,491,490</u></u>

FY 2015

GENERAL FUND EXPENDITURES

Description	Actual 2012/2013	Actual 2013/2014	Adopted 2014/2015
Legislative	376,177	436,407	378,008
City Commission	198,814	205,403	212,906
City Manager	1,190,264	1,145,817	1,481,139
EEO	138,994	116,970	139,528
City Attorney	504,541	554,489	569,454
Municipal Court	599,499	606,706	732,968
Human Resources	1,754,485	1,668,586	1,778,525
Risk Management	299,419	339,215	495,934
Central Services-Procurement	509,025	488,735	538,467
Central Services-Printing	233,757	25,644	0
Central Services-Material Mgmt.	321,075	254,792	275,228
Central Services-Fleet Maint.	871,373	963,495	1,404,412
Central Services-Fleet Pool Maint.	4,489	3,579	24,200
Finance-Administration & Acctg.	918,164	909,971	2,523,884
Finance-Office of Mgmt./Budget	179,268	163,963	0
Finance-Treasurer	755,238	766,557	0
Enforcement-Administration	846,279	856,335	900,597
Enforcement-Services	379,251	384,059	418,596
Information Technology (IT)	1,426,722	1,247,855	1,801,689
Information Technology - 311	164,482	157,157	200,578
Planning & Development Services	1,178,086	1,171,607	1,295,119
Police-Administration	2,462,755	2,647,585	3,142,899
Police-Uniform	7,676,253	8,668,598	8,297,506
Police-Support Services	1,609,666	1,923,927	1,968,424
Police-Investigative	2,619,249	2,569,954	3,136,924
Police-Gang Unit	952,004	907,324	1,099,531
Police-COP	332,283	335,832	299,567
Police-SWAT	43,206	36,845	57,570
Fire-Administration	541,310	707,198	716,323
Fire-Suppression	10,153,593	10,751,000	11,632,755
Fire-Prevention	360,304	382,368	419,616
Fire-Training	353,424	353,480	424,116
Fire-Emergency Management	59,039	75,952	108,182
Fire-Communications	160,725	154,877	189,600
Engineering	3,876,000	3,472,608	3,972,511
Public Works-Administration	332,912	408,953	334,411
Public Works-Street Maintenance - Administration	190,862	200,075	211,644
Public Works - Right of Way	825,024	867,223	941,867
Public Works - Sweeping	683,031	604,779	0
Public Works - Asphalt/Concrete	368,096	410,294	0
Public Works - Grading	755,486	824,815	0
Public Works-Street Maintenance - Tree Maintenance	199,601	244,054	258,041
Recreation-Administration	534,396	515,986	578,951
Recreation-Centers & Gyms	779,911	757,062	766,277
Recreation-Athletics	388,281	395,806	457,856
Recreation-Flint River Golf	406,160	426,072	514,842
Recreation-Parks Maintenance	700,310	702,930	785,176
Recreation-Cemeteries	289,337	325,634	312,674
Recreation-Planning & Natural Resource	254,600	291,326	367,723
Recreation-Health & Wellness	503,626	484,793	571,494
Independent Agencies	1,637,738	1,685,600	1,753,778
Total General Fund Expenditures:	52,898,584	54,600,293	58,491,490

FY 2015

COMMUNITY AND ECONOMIC DEVELOPMENT FUND REVENUE

Description	Actual 2012/2013	Actual 2013/2014	Adopted 2014/2015
5010 - *Grant Rev-Continuum of Care	53,484	0	0
5010 - *Grant Revenue-CDBG	962,734	563,780	882,403
5010 - *Grant Rev-Home	587,860	522,915	0
5010 - *Grant Rev-House Counsel	19,413	22,955	408,309
5010 - *Grant Rev-Weather/Energy	15,693	57,123	0
5010 - *Grant Rev-Weather/Health	82,348	18,889	0
5010 - Grant Revenue ESGP	53,045	37,820	0
5010 - Neighborhood Stabilization Pr	16,803	0	0
5018 - *Rental Rev-Bus/Tech Ctr	11,697	13,293	74,000
5018 - *Rental Rev-CDBG	366,514	319,823	348,000
5018 - *Rental Revenue-Broadway Ct	78,878	66,052	80,000
5018 - *Rental Rev-Hampton East	212,634	245,503	270,000
5018 - *Rental Rev-Highland/Madison	4,900	23,187	16,000
5018 - *Rental Rev-Ind.Incubator	29,035	31,417	0
5018 - *Program Income-Misc Rev NSP	7,013	6,601	0
5018 - *Rental Rev-N.Davis	121,085	14,119	11,000
5018 - *Rental Rev-Windsor	121,017	96,420	114,000
5018 - *Rental Rev-Albany Heights	0	36,779	0
5020 - *Misc Revenue TBRA	(345)	775	1,000
5020 - *Misc Rev-Bus/Tech Ctr	2,958	(114)	5,000
5020 - *Misc Rev-CDBG	2,590	1,471	2,000
5020 - *Misc Rev-General Management	200	3,525	0
5020 - *Misc-CDBG RLF	2,300	500	0
5020 - *Misc Rev-Economic Development	0	115,540	0
5020 - *Misc Rev-Own Home	0	3,667	0
5020 - SHP-Occupancy Fees	3,391	0	0
5020 - SHP-Readiness Account	368	0	0
5021 - *Sale Of Prop-CDBG	16,378	0	150,000
5021 - *Sale Of Prop-Home	12,322	4,420	0
5021 - Sales of Property-NSP	0	680	0
5024 - *Note Rev-CDBG AHOP	12,182	13,851	11,020
5024 - *Note Rev-FDBLR (DCA)	7,407	8,057	0
5024 - *Note Rev-Flood	312,576	272,290	260,000
5024 - *Note Rev-Economic Development	0	251,385	0
5024 - *Note Rev-Home	143,311	135,528	100,000
5024 - *Note Rev-HS	17,322	20,302	15,000
5024 - *Note Rev-Redevelopment	746,136	459,761	370,000
5024 - *Note Rev-NSP	0	3,737	0
5024 - *Note Rev-Revolving	91,345	8,812	0
5024 - Note Rev-CDBG RLF	14,433	12,212	0
5868 - Proceeds/ Sale of Asset	1,295	1,021	0
5880 - Miscellaneous Revenue	1,944	2,225	0
5920 - *Interest Inc-Revolving	896	964	0
5992 - Operating Transfer Out	(316,927)	0	0
5998 - Transfer from Fund Balance	0	0	220,025
COMMUNITY & ECONOMIC DEVELOPMENT	3,816,235	3,397,285	3,337,757

FY 2015**CAD-911 FUND REVENUE**

Description	Actual 2012/2013	Actual 2013/2014	Adopted 2014/2015
5500 - Int Income	11,681	17,582	37,492
5820 - Telecommunication	84,065	88,959	84,065
5885 - 911 Fees	1,508,471	1,468,784	1,566,891
5998 - Transfer from Fund Balance	0	0	790,570
CAD-911 FUND	<u>1,604,216</u>	<u>1,575,325</u>	<u>2,479,018</u>

FY 2015**HOTEL/MOTEL FUND REVENUE**

Description	Actual 2012/2013	Actual 2013/2014	Adopted 2014/2015
5330 - Hilton Garden	208,390	234,054	0
5330 - Hotel/Motel Tax	1,300,559	1,493,778	1,725,000
5992 - Operating Transfers Out	(828,920)	(1,002,832)	(1,000,000)
HOTEL/MOTEL FUND	<u>680,029</u>	<u>725,000</u>	<u>725,000</u>

FY 2015**CAPITAL IMPROVEMENT FUND REVENUE**

Description	Actual 2012/2013	Actual 2013/2014	Adopted 2014/2015
5100 - Sales Tax	1,689,953	938,436	956,959
5220 - Transfer from W,G,&L	313,209	309,995	0
5500 - GMA Lease Pool	565,398	586,043	0
5820 - Do Co Computer Equip	28,397	10,043	0
5861 - Realized Gains/Losses/Interest	8,000	78,536	5,615
5887 - Tree Ord: Construction	2,384	0	0
5991 - Operating Transfers In	3,298,459	0	0
CAPITAL IMPROVEMENT FUND	<u>5,905,800</u>	<u>1,923,053</u>	<u>962,574</u>

FY 2015**T.A.D. FUND REVENUE**

Description	Actual 2012/2013	Actual 2013/2014	Adopted 2014/2015
5200 - Property Tax	219,008	225,221	250,000
5991 - Operating Transfers In	0	0	83,118
T.A.D. FUND	<u><u>219,008</u></u>	<u><u>225,221</u></u>	<u><u>333,118</u></u>

FY 2015**SPLOST FUND REVENUE**

Description	Actual 2012/2013	Actual 2013/2014	Adopted 2014/2015
555.5500 - Interest - Merrill Lynch	62,610	138,541	0
566.5100 - SPLOST Revenues	10,522,234	10,026,758	10,137,858
566.5831 - LMIG	770,891	709,350	0
566.5500 - Interest Income	67,657	153,636	125,000
SPLOST FUND	<u><u>11,423,392</u></u>	<u><u>11,028,285</u></u>	<u><u>10,262,858</u></u>

FY 2015**JOB INVESTMENT FUND REVENUE**

Description	Actual 2012/2013	Actual 2013/2014	Adopted 2014/2015
5550 - Unrealized Gains/Losses	(272,928)	(189,926)	0
5852 - MEAG Revenue	2,575,456	3,454,522	3,528,918
5861 - Realized Gains/Losses/Interest	629,248	632,184	0
5991 - Operating Transfers In	9,191,737	0	0
JOB INVESTMENT FUND	<u><u>12,123,512</u></u>	<u><u>3,896,780</u></u>	<u><u>3,528,918</u></u>

FY 2015

GORTATOWSKY FUND REVENUE

Description	Actual 2012/2013	Actual 2013/2014	Adopted 2014/2015
5025 - Rental of Properties	324	27	0
5861 - Realized Gains/Losses/Interest	350	822	1,000
5992 - Operating Transfers Out	0	(849)	0
GORTATOWSKY FUND	674	0	1,000

FY 2015

GRANT FUND REVENUE

Description	Actual 2012/2013	Actual 2013/2014	Adopted 2014/2015
5010 - 2013 JAG	0	55,291	0
5806 - PL Grant	101,371	74,900	137,653
5807 - Sect #8 FTA Grant	65,010	56,586	74,036
5812 - Summer Lunch Bag Program	121,627	36,742	0
5819 - 2009 JAG	3,020	0	0
5819 - 2010 JAG	30,930	0	0
5819 - 2011 JAG	11,608	1,433	0
5819 - 2012 JAG	35,766	19,179	82,010
5819 - AmeriCorp Grant	28,055	0	0
5819 - Bullet Proof Vest	13,494	11,025	28,400
5819 - Pol- EOD Bomb Dog	25	0	9,500
5819 - Pol- EOD GEMA Robot/Bomb Suits	264,595	0	0
5819 - GEMA 2011 EOD	0	22,609	0
5819 - 2009 Bomb Dog	4,165	0	0
5819 - 2010 Bomb Dog	2,856	421	0
5819 - 2011 Bomb Dog	0	2,431	0
5819 - 2012 Bomb Dog	0	717	0
5820 - Safe Communities GOHS	0	0	8,000
5820 - GEMA - Hazmat - Fire	8,504	0	0
5823 - Performance Partnership Agree	28,820	28,820	28,820
5831 - D/Nat'l Resources-Historic Preservation	0	0	25,000
5880 - Miscellaneous/ARRA Grants	809,233	509,077	1,080,500
5991 - Operating Transfers In	(25)	14,380	0
5992 - Operating Transfers Out	0	(14,274)	0
GRANT FUND	1,529,054	819,339	1,473,919

FY 2015

SPECIAL FUNDS EXPENDITURES

Description	Actual 2012/2013	Actual 2013/2014	Adopted 2014/2015
General Fund*	52,898,584	54,602,339	58,491,490
Community & Economic Development	4,065,814	3,813,482	3,337,757
CAD 911	2,067,073	2,025,602	2,479,018
Hotel/Motel Fund	807,912	725,000	725,000
Capital Improvement	2,375,912	938,977	962,574
Tax Allocation District	336,230	339,268	333,118
SPLOST Funds	13,418,305	10,164,741	10,262,858
Job Investment Fund	0	0	3,528,918
Gortatowsky Fund	0	0	1,000
ARRA-American Recovery Reinv Act	808,271	509,077	1,080,500
Grant Fund	719,820	310,262	393,419
TOTAL SPECIAL FUNDS:	24,599,337	18,826,408	23,104,162
TOTAL GENERAL/SPECIAL FUNDS	77,497,921	73,428,747	81,595,652

FY 2015**LIGHT FUND REVENUES**

Description	Actual 2012/2013	Actual 2013/2014	Adopted 2014/2015
Residential	31,176,776	33,942,620	35,427,960
Commercial	38,325,531	41,725,576	39,551,168
Industrial	9,372,562	10,204,048	11,970,912
Purchase Power Adjustment	8,153,107	8,876,409	10,413,388
Environmental Cost Recovery	677,156	737,229	864,883
Security Lights	787,362	857,213	1,005,642
Street Lights	1,074,943	1,170,307	1,372,949
Traffic Lights	37,935	41,301	48,452
Interest Income	179,027	194,909	200,000
Miscellaneous Revenue	479,781	522,345	612,791
MEAG Credits	3,173,027	3,454,522	3,528,918
TOTAL LIGHT FUND REVENUES	93,437,209	101,726,479	104,997,063

FY 2015**LIGHT FUND EXPENSES**

Description	Actual 2012/2013	Actual 2013/2014	Adopted 2014/2015
Cost of Goods Sold	71,485,868	76,010,394	82,170,758
Salaries and Benefits	2,972,600	2,729,987	1,494,135
Operating Expenses	2,939,427	2,699,522	2,281,604
Depreciation	2,391,095	1,722,919	1,731,787
Indirect Costs	3,570,711	8,339,045	4,698,875
Transfers Out	3,198,536	7,469,866	8,973,841
TOTAL LIGHT FUND EXPENSES	86,558,237	98,971,733	101,351,001
LIGHT FUND NET INCOME (LOSS)	6,878,972	2,754,746	3,646,062

FY 2015**SANITARY SEWER FUND REVENUES**

Description	Actual 2012/2013	Actual 2013/2014	Adopted 2014/2015
Tap Fees	13,910	21,730	13,000
Septic Tank Dumps	64,415	42,150	50,000
Maint A.S.U. Pump Station	6,500	7,200	7,500
Sanitary Sewer Fees	13,878,362	13,922,620	13,376,460
Sanitary Sewer Fee-MCLB	167,425	187,046	189,000
Industrial Samplers Fees	132,955	111,400	125,000
Annual Permit Fees	2,700	1,900	2,500
Interest Income Merrill Lynch	421,576	244,586	300,000
Miscellaneous Assessments	2,805	0	2,000
Other Revenues	441	600	0
Unrealized Gains/Losses	(567,051)	342,408	0
Miscellaneous Revenue	2,217	3,014	1,000
Interest Income	3,970	2,469	2,000
Net Book Value	(89,879)	(25,640)	0
Proceeds/ Sale of Asset	151,000	1,069	0
Development Fees	31,800	14,050	20,000
Capital Contributions	315,740	173,378	0
Operating Transfers In	100,000	0	100,000
Operating Transfers Out	(3,947,383)	(1,907,521)	0
TOTAL SANITARY SEWER FUND REVENUES	10,691,502	13,142,459	14,188,460

FY 2015**SANITARY SEWER FUND EXPENSES**

Description	Actual 2012/2013	Actual 2013/2014	Adopted 2014/2015
Wastewater Treatment	7,650,425	7,183,557	6,697,737
Wastewater Treatment/Lift Stations	1,011,622	1,093,604	1,125,535
Wastewater Treatment/Flood Control	65,860	65,755	0
Sanitary Sewer Administration	972,827	1,065,517	4,960,722
Sewer Tap Crews	1,573,079	1,519,802	1,859,173
Sewer Pipe Crews	693,259	753,371	952,470
Review and Inspect	159,735	132,893	205,378
Storm Drainage*	827,099	1,072,941	0
Wastewater Sampling	469,821	493,750	566,778
TOTAL SANITARY SEWER FUND EXPENSES	13,423,725	13,381,188	16,367,792

*Storm Drainage now resides in Storm Water Fund

SANITARY SEWER NET INCOME (LOSS)	(2,732,223)	(238,729)	(2,179,332)
---	--------------------	------------------	--------------------

FY 2015**GAS FUND REVENUES**

Description	Actual 2012/2013	Actual 2013/2014	Adopted 2014/2015
Residential	4,526,617	5,249,602	6,132,780
Commercial	7,004,012	8,122,683	9,489,220
TOTAL GAS FUND REVENUES	11,530,629	13,372,285	15,622,000

FY 2015**GAS FUND EXPENSES**

Description	Actual 2012/2013	Actual 2013/2014	Adopted 2014/2015
Cost of Goods Sold	6,370,721	7,751,699	10,536,336
Salaries and Benefits	1,066,313	994,129	1,258,940
Operating Expenses	678,322	632,403	617,094
Depreciation	443,835	188,827	202,000
Indirect Costs	1,842,883	3,032,380	1,444,246
Transfers Out	618,662	1,017,981	1,397,680
TOTAL GAS FUND EXPENSES	11,020,736	13,617,419	15,456,297
GAS FUND NET INCOME (LOSS)	509,893	(245,134)	165,703

FY 2015**WATER FUND REVENUES**

Description	Actual 2012/2013	Actual 2013/2014	Adopted 2014/2015
Residential	8,080,139	8,035,523	8,230,356
Commercial	2,969,073	2,952,679	3,024,271
TOTAL WATER FUND REVENUES	11,049,212	10,988,202	11,254,627

FY 2015**WATER FUND EXPENSES**

Description	Actual 2012/2013	Actual 2013/2014	Adopted 2014/2015
Cost of Goods Sold	613,805	611,487	2,015,497
Salaries and Benefits	2,330,903	2,200,338	2,161,941
Operating Expenses	2,778,146	2,622,528	1,516,987
Depreciation	2,416,715	2,053,468	2,039,901
Indirect Costs	2,520,665	3,790,475	2,234,644
Transfers Out	556,266	836,490	1,090,445
TOTAL WATER FUND EXPENSES	11,216,500	12,114,786	11,059,415
WATER FUND NET INCOME (LOSS)	(167,288)	(1,126,584)	195,212

FY 2015**SOLID WASTE FUND REVENUES**

Description	Actual 2012/2013	Actual 2013/2014	Adopted 2014/2015
Solid Waste Fees-City	8,934,716	9,185,820	9,693,924
Tipping Fees	158,894	219,621	0
Special Pick-Ups-Trash	15,826	21,995	5,000
Roll off Containers	26,414	28,002	25,000
Realized Gains/Losses/Interest		4,641	0
Net Book Value	(1,631)	(187,118)	0
Proceeds/Sale of Asset	0	66,600	0
Miscellaneous Revenue	30,434	175	0
Operating Transfers In	100,000	0	100,000
TOTAL SOLID WASTE FUND REVENUES	9,264,652	9,339,735	9,823,924

FY 2015**SOLID WASTE FUND EXPENSES**

Description	Actual 2012/2013	Actual 2013/2014	Adopted 2014/2015
Solid Waste Administration	1,046,198	1,219,105	1,281,448
Solid Waste Residential East	2,819,440	2,966,575	4,193,434
Solid Waste Residential West	2,970,665	3,055,484	3,252,094
Solid Waste Commercial	1,209,043	1,234,348	1,645,370
Solid Waste Special Services	154,694	193,651	201,224
TOTAL SOLID WASTE FUND EXPENSES	8,200,040	8,669,164	10,573,571
SOLID WASTE FUND NET INCOME (LOSS)	1,064,612	670,571	(749,647)

FY 2015

STORM WATER FUND REVENUES

Description	Actual 2012/2013	Actual 2013/2014	Adopted 2014/2015
Storm Water Fees	0	723,807	3,316,205
TOTAL STORM WATER FUND REVENUES	0	723,807	3,316,205

FY 2015

STORM WATER FUND EXPENSES

Description	Actual 2012/2013	Actual 2013/2014	Adopted 2014/2015
Storm Water Engineering	0	0	414,533
Storm Water Sweeping	0	0	1,313,563
Storm Water Asphalt/Concrete	0	0	468,488
Storm Water Grading	0	0	1,200,072
Storm Water Drainage	0	0	1,559,154
TOTAL STORM WATER FUND EXPENSES	0	0	4,955,808
STORM WATER FUND NET INCOME (LOSS)	0	723,807	(1,639,603)

FY 2015**TELECOM FUND REVENUES**

Description	Actual 2012/2013	Actual 2013/2014	Adopted 2014/2015
Reoccurring Fees	1,649,264	1,888,536	3,598,524
Non-Reoccurring Fees	561,438	642,891	1,225,000
TOTAL TELECOM FUND REVENUES	2,210,702	2,531,427	4,823,524

FY 2015**TELECOM FUND EXPENSES**

Description	Actual 2012/2013	Actual 2013/2014	Adopted 2014/2015
Cost of Goods Sold	311,832	404,624	403,600
Salaries and Benefits	505,337	455,577	489,580
Operating Expenses	666,946	601,272	1,263,233
Depreciation	520,931	468,712	443,417
Indirect Costs	0	166,667	1,003,214
Transfers Out	0	192,708	439,087
TOTAL TELECOM FUND EXPENSES	2,005,046	2,289,560	4,042,131
TELECOM FUND NET INCOME (LOSS)	205,656	241,867	781,393

FY 2015**AIRPORT FUND REVENUES**

Description	Actual 2012/2013	Actual 2013/2014	Adopted 2014/2015
ASA	153,790	143,234	149,305
Non-Scheduled	2,717	3,075	2,820
United Parcel Services	145,752	147,283	148,880
Avis Car Rental	81,849	76,668	76,420
Budget Car Rentals	64,336	61,113	63,816
CARS Inc	85,365	76,244	73,192
Enterprise Car Rental	58,022	50,451	46,270
FAA Rental	13,332	13,332	0
TSA Rental	70,306	68,436	71,900
Airport Parking	77,442	66,000	66,000
Hawthorne Aviation	69,631	95,766	77,249
Airport Miscellaneous	4,942	5,666	2,500
House Rental	6,300	7,150	7,800
Concessions Revenue	3,581	529	480
Federal Grants	6,433,792	1,469,313	1,527,642
State of Georgia	187,108	46,507	64,826
PFC Revenues Earned	150,512	248,267	132,384
CFC Revenues Earned	239,977	15,297	40,028
Interest Earned PFC4	13	0	0
Interest Income PFC5	457	296	0
Interest Earned CFC	2,229	1,749	0
Net Book Value	(11,328)	(1,752)	0
Proceeds/ Sale of Asset	0	930	0
Advertising Revenue	4,061	7,338	5,400
Capital Contributions	2,240,349	354,908	0
Operating Transfers In	(598,012)	1,333,053	463,346
TOTAL AIRPORT FUND REVENUES	9,486,521	4,290,851	3,020,258

FY 2015

CIVIC CENTER FUND REVENUES

Description	Actual 2012/2013	Actual 2013/2014	Adopted 2014/2015
Arena Rent	91,992	76,835	75,500
Amphiteater Rent	0	400	0
Auditorium Rent	20,813	12,485	11,820
Meeting Room Rent	26,750	36,950	24,292
Concession Income	10,530	11,630	0
Parking Income	16,341	16,092	11,153
Auditorium	434	261	415
Box Office Income	34,885	30,271	20,169
Auditorium Box Office Income	2,419	3,837	3,490
Prog/T-Shirts & Novelties	9,717	4,267	950
Auditorium Prog/Tshirps	100	29	158
Miscellaneous Income	774	680	0
Auditorium	1	0	0
Staffing Reimbursement	202,663	139,010	171,907
Other Direct Costs	(4,637)	3,190	0
Miscellaneous Rentals/Svcs	116,946	124,083	122,857
Auditorium Misc Rentals/Svcs	21,571	12,897	9,520
Executive Discount	(119,267)	(161,442)	(146,396)
Sports Team Discount	(82,229)	0	(65,365)
Auditorium Executive Discount	(7,028)	0	(12,867)
Net Book Value	(1)	(936)	0
Proceeds/ Sale of Asset	0	140	0
Capital Contributions	37,089	0	0
Operating Transfers In	1,246,428	1,211,746	1,350,346
TOTAL CIVIC CENTER FUND REVENUES	1,626,290	1,522,423	1,577,949

FY 2015

TRANSIT FUND REVENUES

Description	Actual 2012/2013	Actual 2013/2014	Adopted 2014/2015
Bus Fares	525,670	535,879	540,000
Bus Para transit	34,021	41,249	44,930
State Grants-Operating Assistance	871,411	1,023,046	1,001,544
State Grants-Capital Improvements	668,645	744,825	2,057,896
Net Book Value	(14,908)	(10,401)	0
Proceeds/ Sale of Asset	0	11,100	0
Miscellaneous Revenue	0	864	0
Capital Contributions	0	479,970	851,028
Operating Transfers In	1,138,057	1,375,217	1,746,576
Operating Transfers Out	0	(2,896)	0
TOTAL TRANSIT FUND REVENUES	3,222,895	4,198,853	6,241,974

FY 2015

SUPPLEMENTED ENTERPRISE FUND EXPENSES

Description	Actual 2012/2013	Actual 2013/2014	Adopted 2014/2015
Airport	2,841,449	2,771,316	4,298,734
Albany Civic Center/Auditorium	2,039,430	2,051,828	2,243,663
Transit Fund	3,572,887	3,862,833	7,082,925
TOTAL EXPENSES	8,453,766	8,685,977	13,625,322

CITY OF ALBANY



POLICIES AND PROCEDURES ANNUAL BUDGET FY 2015

POLICIES AND PROCEDURES

The development and management of the City of Albany's annual budget is governed by both formal policies and by accepted practices. A number of pertinent policies and practices are outlined in this section. In addition, this section includes summary information that was provided to the City Commission during the annual budget process. The City's complete Financial Management Policy manual is located under the Finance Department tab on the City's website www.albany.ga.us.

BUDGET DEVELOPMENT AND ADOPTION

The budget process began in January 2014 with the Office of Management/Budget (OMB) preparing the FY 2014/2015 revenue projections and updating the budget request forms and the instructions to be used by City departments. The zero-based budgeting format (ZBB), introduced by the City Manager in 2007, was implemented during the budget process. ZBB typically requires departments to make three expenditure estimates for each service or program: one for a reduced service estimate, a second for maintaining the status quo, and a third for an enhanced level of service. The minimum services package was defined as that level of service that would meet only the most urgent needs. Due to the economic downturn, the City departments did not submit funding requests for an enhanced level of services.

Once these tasks were completed, the annual budget meeting was held in February 2014 and each department was given its FY 2015 budget package. The City Manager conducted budget hearings with each department head to review all budget requests and to prioritize each department's requests. The budget process included an opportunity for department heads to make a presentation to the Mayor and Board of City Commissioners highlighting their FY 2015 budgetary needs. The presentations provide the Board with a great deal of insight as to how priorities might be met, if required.

After the budget hearings are completed, the City Manager again reviewed and analyzed each request to formulate his recommended budget. Recommendations were based on historical data, a stagnant revenue base, and justification of budgetary needs as provided by the department heads, input from the Mayor and Board of Commissioners, and special circumstances that were anticipated to occur during the fiscal year. In addition, the City Manager's recommendations were based on what was reasonable and necessary for departments to operate efficiently and effectively and to maintain the current level of service.

In order to promote citizen participation, a public hearing for the budget was advertised and held June 10th. This hearing was designed to allow public input into the FY 2015 budget before its adoption. The recommended budget was submitted to the Mayor and Board of City Commissioners on June 25th for approval.

After extensive work by the City Manager and the budget preparation staff, the FY 2015 budget was adopted on June 25, 2014. Notification of the budget adoption was advertised in the local newspaper and a copy was placed on file in the City Clerk's office as required by State law. The approved budget, which is controlled and maintained by the Corporate Finance Department, was then added to the computerized budgetary and actual financial reporting system on June 30, 2014. The new fiscal year began July 1, 2014.

BUDGET MANAGEMENT PROCESS

Monthly Revenue and Expenditure reports are emailed to the City's Department Heads. These reports are also published on the City of Albany's website. During Fiscal year 2008, the Finance Department began publishing Quarterly Financial Reviews (QFR). The QFR compares the City's budget to actual expenditures. Expenditures are projected to fiscal year end, which helps management determine if their current spending trends need to be modified in order to change their departments' projected outcome.

Since a budget is an estimated financial plan, the existing budgetary process also allows for budget transfers throughout the fiscal year. The line item transfers do not change the amount appropriated. It is the responsibility of each department/division to control expenditures and to expend funds only for items that have been budgeted; however, due to unforeseen emergencies, a system is in place to accommodate changing needs.

BASE BUDGETING

Annual budgets are legally adopted for the General Fund, Special Funds, Internal Services Funds, and Enterprise Funds. This budget is balanced in accordance with Georgia law (OCGA 36-81-3(B) (3)) that states that, "a budget ordinance or resolution is balanced when the sum of estimated revenues and appropriated fund balances is equal to appropriation." Department and division expenditures are summarized as personal services and operating expenses. All budgets begin with the basic cost to maintain personal services while preserving the current level of service. Operating expenses and capital outlay are then allocated to departments for delivery of service.

FUND ACCOUNTING

The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equities, revenues, and expenditures or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds in this budget are grouped into generic fund types and two broad fund categories as follows:

GOVERNMENTAL FUNDS

General Fund - The General Fund is the general operating fund of the City. It is used to account for all financial resources, except those with other fund accounting requirements.

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specified purposes.

Debt Service Funds - Debt Service Funds are used to account for debt service transactions for bonds and other debts issued by the City and by ADICA.

Capital Projects Funds - Capital Projects Funds account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds). Capital is defined as any one asset valued at \$5,000 or more (\$2,500 for utility funds) and has a useful life of more than one year.

PROPRIETARY FUNDS

Enterprise Funds - Enterprise Funds are used to account for operations: (1) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges; or (2) where the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, or accountability of other purposes.

Internal Service Funds - The Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City, or to other governments, on a cost-reimbursement basis.

BASIS OF ACCOUNTING

The budgeting and basis of accounting policies of the City of Albany conform to generally accepted accounting principles (GAAP) as applicable to governments. The basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. All Governmental Fund Types, Expendable Trust Funds, and Agency Funds use the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available).

“Measurable” means the amount of the transaction can be determined and “available” means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. The City considers revenues as available if they are collected within 60 days after year-end. Those revenues considered susceptible to accrual are property taxes, charges for services, sales taxes, fines, forfeitures, interest income, and intergovernmental grants. Revenues from licenses and permits and miscellaneous revenues are recorded as revenues when received in cash because they are generally not measurable until actually received.

In applying the susceptible-to-accrual concept to intergovernmental revenues, the legal and contractual requirements of the numerous individual programs are used for guidance. There are, however, essentially two types of these revenues. In one, monies must be expended on the specific purpose or project before any amounts will be paid to the City; therefore, revenues are recognized based on the expenditures recorded. In the other type, monies are virtually unrestricted as to purpose of expenditure and are nearly irrevocable (i.e., revocable only for failure to comply with prescribed compliance requirements, such as equal employment opportunity). These resources are reflected as revenues at the time of receipt or earlier if they meet the criteria for availability.

Expenditures are generally recognized under the modified accrual basis of accounting when the related liabilities are incurred. Exceptions to this general rule include: (1) accumulated unpaid vacation, judgments, and claims which are not expected to be paid out of “available spendable resources”; (2) principal and interest on general obligation long-term debt which are recognized when due or when amounts have been accumulated in the debt service fund for payments to be made early in the following year; and (3) inventory of materials and supplies which are recorded as expenditures when they are consumed.

Proprietary Fund Types and the Pension Trust Fund utilize the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. The following is a summary of the more significant policies.

BASIS OF BUDGETING

The City of Albany employs the cash plus encumbrance method as its basis of budgeting for governmental funds. Revenue for the governmental funds is recognized when it is actually received in cash and encumbered amounts are treated as expenditures under this method. The City uses the accrual method as its basis of budgeting for proprietary funds. Under this method, revenues are recognized in the accounting period in which they are earned, and expenses are recognized in the period in which they occur. The City deviates from Generally Accepted Accounting Principles (GAAP), and its basis of accounting stated in its audited financial statements, in the following areas as well:

- The fair value of investments is not treated as adjustments to revenue
- Some component units are excluded in this budget document- Albany-Dougherty Inner City Authority (ADICA) and Chehaw Wild Animal Park (CWAP) Authority
- The Sanitary Sewer Fund's debt service payment is included in the fund's operation

BUDGET AMENDMENT

The City of Albany's budget amendment/budget transfer process is regulated by the Official Code of Georgia (OCGA 36-81-3(d) (1)) and local policies. The level of control, or level at which expenditures may not legally exceed the budget, is at the department level in the State of Georgia (OCGA 36-81-2(14)). Any increase in appropriation in any department of local government, whether accomplished through a change in anticipated revenues in any fund or through a transfer of appropriations among departments, requires the approval of the governing authority (OCGA 36-81-3(d)(1)).

BUDGET TRANSFERS

The Corporate Finance Department can approve budget transfers up to \$10,000 without the City Manager's approval among various accounts within a department/division with the following exceptions:

1. No budget transfers are to be made between the Personal Services Budget and the Operations Budget.
2. No budget transfer will be made into or out of The Capital Improvement Fund.

Otherwise, any increase in appropriations in any fund for a department or through a budget transfer of appropriation among departments shall require the approval of the City Manager for amounts over \$10,000.

All budget transfers must be signed and justified by the Department Head. Requests will be considered based on the justification. All requests are to be submitted to the Controller who will forward requests to the City Manager, if necessary.

All appropriations lapse at fiscal year-end, except for Capital Improvement Projects if it takes longer to construct.

CAPITAL IMPROVEMENT PROGRAM

The Capital Improvement Program (CIP) is a five-year program that details anticipated expenditures as well as the proposed sources of funding. The General & Special Funds capital requests are defined as any one asset valued at \$5,000 or more that have a useful life of more than one year. They are funded through:

- (a) Minimum of 10 % transfer of total sales tax
- (b) CAD 911 sets aside funds for its capital needs.

The capital requests for Enterprise Funds are funded by the amount budgeted for their depreciation. The first year of the CIP is incorporated into the annual budget. The subsequent or outlying years are updated and revised each year to reflect the changing needs and priorities of the department heads.

Except for Enterprise Funds, vehicles for the City are purchased through the Capital Improvement Fund. Purchases are handled with available resources on hand. If financing is necessary, vehicles are purchased through a lease pool agreement with the Georgia Municipal Association (GMA). The GMA offers a program to governmental entities whereby they can borrow funds from the Bank of New York Mellon to finance rolling stock equipment for a maximum of five years. This pool covers new equipment purchases and does not offer reimbursements for previously purchased equipment. Items other than rolling stock may be approved by submitting an application to the Bank of New York Mellon prior to requesting funds. The City of Albany is currently participating in the 1998 GMA Lease Pool Agreement.

DEBT SERVICE POLICY

The City of Albany established a formal debt service policy in September 2010. The City shall comply with all requirements of the Official Code of Georgia Annotated (O.C.G.A.) Title 36 Chapter 82 and other legal requirements regarding the issuance of bonds and certificates of the City or its debt issuing authorities.

Specifically, the City of Albany has utilized both general obligation and revenue bonds to finance capital improvements too large to be financed from current revenues. Recent bond issues have sold with an "Aa3" rating from Moody's.

PURCHASING POLICY

The City Charter and State law set forth requirements for the expenditure of local government funds for the purchase of goods and services. Section 4, paragraphs 8 and 14 of the City Charter gives the City Manager the authority to make and execute all lawful contracts for operations under his/her supervision. It provides that all purchases of \$5,000 and above and all repair and maintenance expenditures of \$10,000 must be formally bid. It further states that the City Commission must approve all purchases above \$40,000, except as may be otherwise provided by law or by ordinance.

Section 2.649 of the City Code gives the City Manager the authority to make purchases up to \$40,000 and repair and maintenance expenditures of up to \$40,000. Over this amount, the City Commission must grant approval. This section of the code also gives the City Manager the authority to sell surplus property up to \$5,000. The sale of surplus property valued over that amount requires prior Commission approval.

REVENUE AND EXPENDITURE POLICIES

An accepted but informal policy, which was put in place with the adoption of the fiscal year 1992 budget, was that each component of the City's overall budget should be independent and self-sufficient. While recognizing that Non Self-Sustaining Enterprise Funds, such as Airport, Civic Center, and the Transit System, would traditionally need some revenue subsidy from the General Fund, it was determined that interfund dependency should be avoided between the General/Special Funds and the Self-Sustaining Enterprise Funds.

In 1993, an informal policy was formulated which stated that revenue and expenditures should be accounted for in the budget just as they would be set forth in the year-end audit. The result of this policy was to include non-cash revenue and expenditure items previously not included in adopted budgets but included in year-end audits.

CASH STABILIZATION POLICY

The scope of the cash stabilization policy is to establish a separate Cash Stabilization Fund by setting aside funds equal to 15% (5% stabilization fund, 10% working capital) of the current year's budgeted General Fund revenues. The goal is to maintain at least three months operating cost in liquid form. These reserve funds are a prudent way of maintaining a level of financial resources necessary to protect against short term borrowing for cash flow purposes and to have adequate funds available in the event of an emergency or catastrophe. Also, credit rating agencies carefully monitor the level of fund balances and unreserved fund balances in a government's general fund when evaluating that government's credit worthiness.

These reserve funds shall be secured in a manner that is consistent with the following principles, in the order listed:

1. Legality – all investments comply with state and local laws
2. Safety – principal is protected from loss with secure investment practices and collateralization
3. Liquidity – investments are readily converted to cash when needed without losses.
4. Yield or Return on Investment – earnings are maximized without diminishing the other principles.

Funds may be transferred from the working capital account to the City's General Fund operating account only with the prior approval of the City Manager, who will notify the City Commission at the next available opportunity. No withdrawals from the cash stabilization fund shall be made without a resolution by the Commission. The cash stabilization fund must be replenished within five years following the year(s) in which it is used. The working capital must be replenished to its minimum level within one year of its use.

FY 2014/2015 BUDGET CALENDAR

Budget Activity	Action By	Completion Date
1. Revenue Projections	Finance Department	January 17
2. Budget Issues and Concerns	City Manager/Office of Mgmt & Budget	February 7
3. Budget Planning Session (Rm 100)	City Manager/Office of Mgmt & Budget	February 17
4. Completion of Budget Requests	Department/Division Heads	February 28
5. Verification & Audit of Departmental Requests	Office of Mgmt & Budget	March 14
6. Review Analysis of Departmental Requests with Departmental Officials Wrap up	City Manager/Office of Mgmt & Budget	March 25-April 2 April 4
7. Budget Overview Presentation (Rm. 100 or 120)	City Manager/Finance Committee	May 6
8. Review Analysis of Departmental Requests with Departmental Officials (Rm 120)	City Manager/ Mayor/City Commission/Office of Mgmt & Budget	May 20, 27
9. Budget Discussion (Rm 120)	City Manager/ Mayor/City Commission/Office of Mgmt & Budget	May 13 (Optional)
10. Submit Revised Recommended budget to Mayor/Commission	City Manager	June 3
11. Public Notices of: Hearing of Proposed Budget	City Clerk	May 11, 25
12. Public Hearing of Proposed Budget (Room 100)	Mayor/City Commission/City	May 27
13. Preparation of Budget Ordinance, Incorporating Final Changes by Mayor and City Commission	City Attorney	June 17
14. Adoption of 2014/2015 Budget	Mayor/City Commission	June 25

FY 2014/2015 BUDGET MEETINGS

Department	Staff Review	Commission Review
General Government	Tuesday, March 25, 2014	
Legislative	9:30	
City Manager	10:00	
City Attorney	10:30	
Municipal Court	11:00	
Human Resources Management	11:30	
Administration	Wednesday, March 26, 2014	
Central Services	2:00	
Information Technology (IT)	2:30	
Finance	3:00	
Public Works	Thursday, March 27, 2014	
General Operations	10:30	
Sanitary Sewer (Enterprise Fund)	11:00	
Solid Waste (Enterprise Fund)	11:30	
Transportation	Thursday, March 27, 2014	
Airport	1:30	
Transit	2:00	
Public Safety	Thursday, March 27, 2014	
Enforcement	2:30	
Fire	3:00	
Police	4:00	
Planning & Development	Wednesday, April 2, 2014	
Planning & Development	8:30	
Engineering	9:00	
Community Development	9:30	
Leisure/ Convention Services	Wednesday, April 2, 2014	
Recreation	10:00	
City Auditorium/Civic Center	10:30	
Other	Friday, April 4, 2014	
Debt Service/ Contingency	3:00	
Wrap Up	Friday, April 4, 2014	
	3:00	

FY 2014/2015 BUDGET MEETINGS

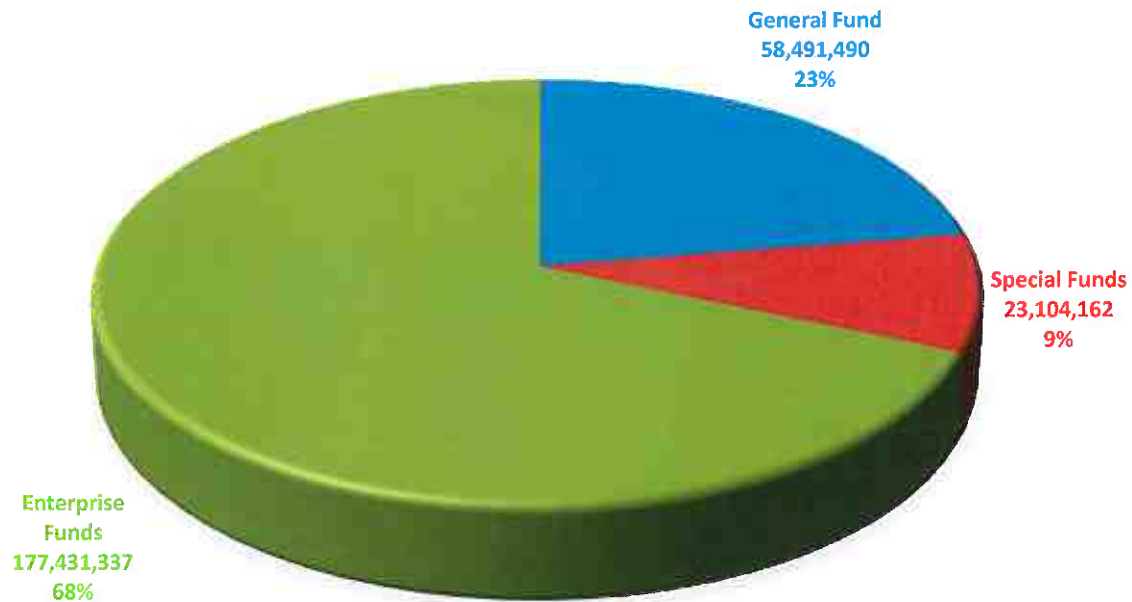
Department	Staff Review	Commission Review
Budget Overview (Room 100 or 120) (Commission Work Session)		May 6, 2014
Review Analysis of Departmental Requests with Departmental Officials (Room 120)		May 20, 27
Budget Discussions (Room 120)		May 13 (Optional)
Commission Consideration & Vote (Room 100)		June 25, 2014 6:30 pm

CITY OF ALBANY



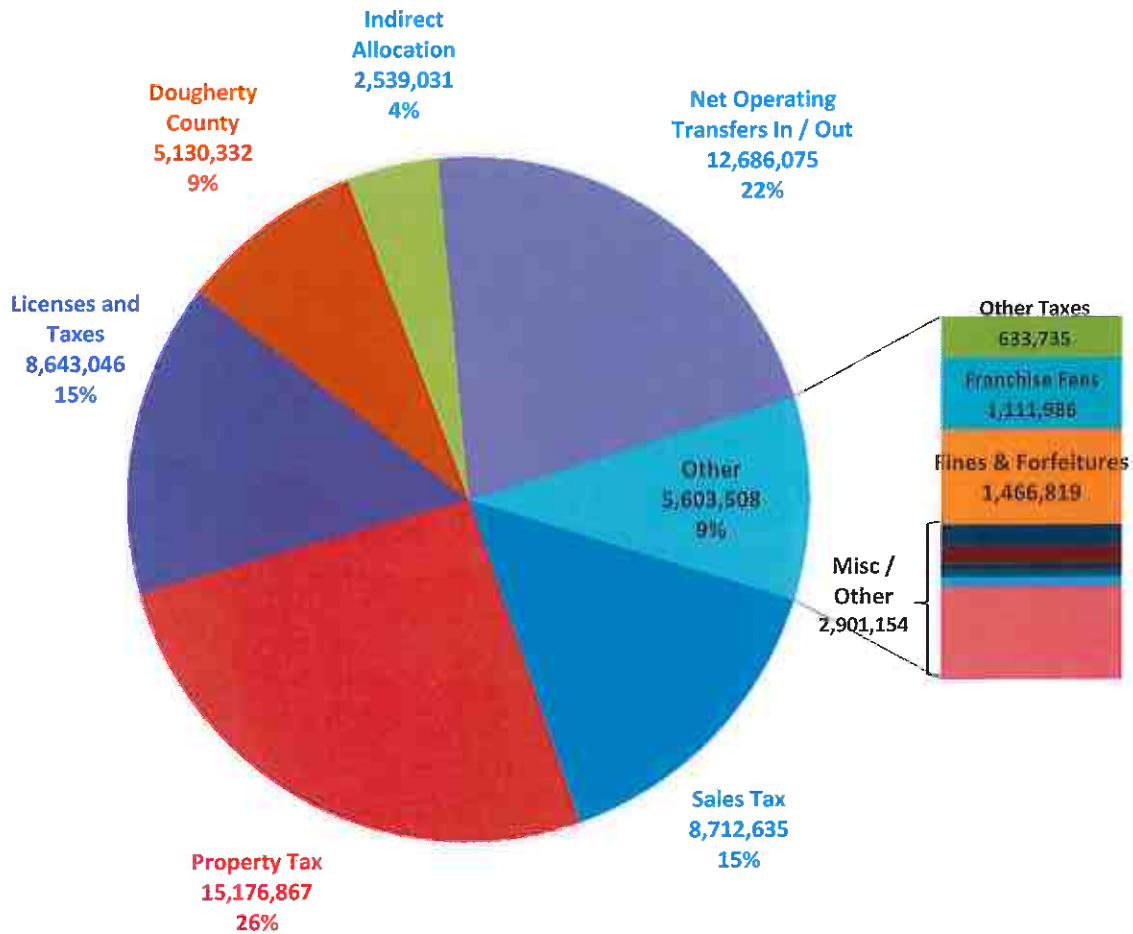
REVENUES AND EXPENDITURES ANNUAL BUDGET FY 2015

City of Albany
FY 2015
Adopted Operating Budget



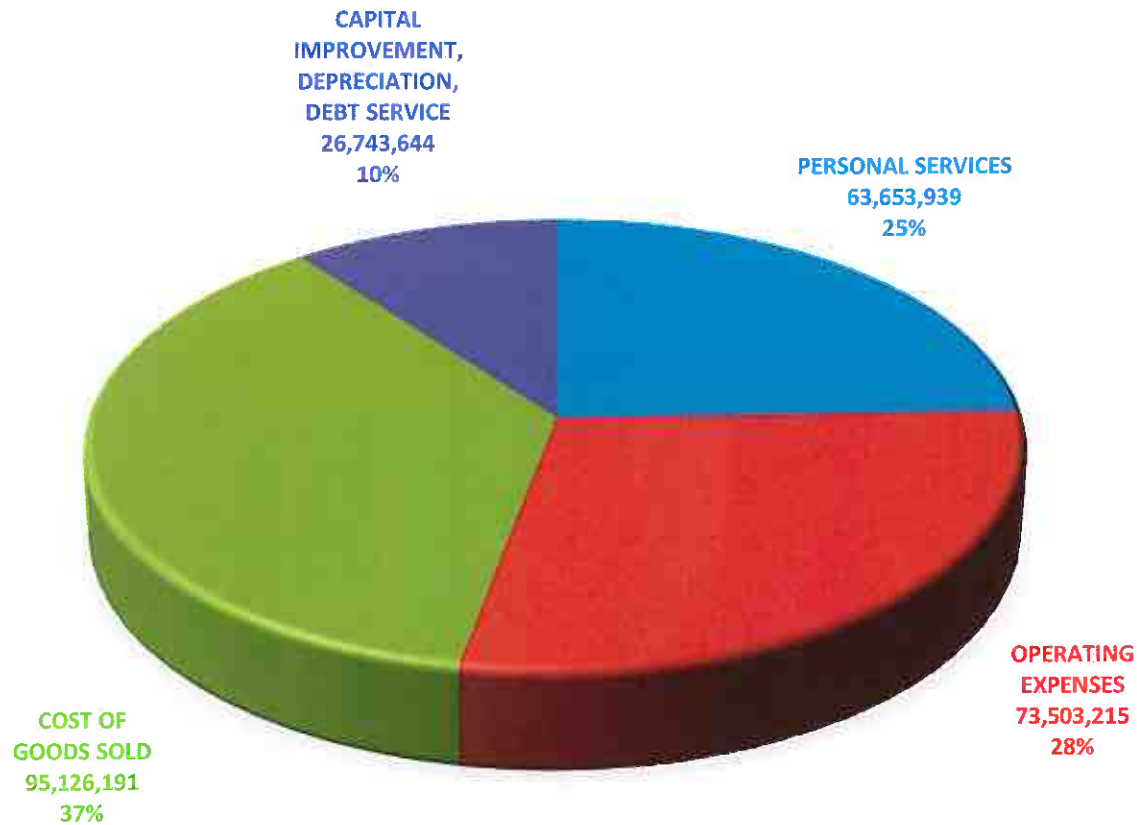
Total Budget
\$259,026,989

City of Albany FY 2015 General Fund Revenues



Total General Fund Revenues
\$58,491,490

City of Albany
FY 2015
Total Operating Budget



Total Budget
\$259,026,989

FY 2014/2015
ADOPTED BUDGET

DEPARTMENT	PERSONAL SERVICES	OPERATING EXPENSES	CAPITAL IMPROVEMENT, DEPRECIATION, DEBT SERVICE	TOTAL
General Fund				
Legislative	182,726	195,282	0	378,008
City Commission	157,906	55,000	0	212,906
City Manager	807,134	674,005	0	1,481,139
EEO	88,405	51,123	0	139,528
City Attorney	375,302	194,152	0	569,454
Municipal Court	550,889	182,079	0	732,968
Human Resources	1,510,696	267,829	0	1,778,525
Risk Management	292,451	203,483	0	495,934
Central Services-Procurement	454,566	83,901	0	538,467
Central Services-Material Mgmt.	247,008	28,220	0	275,228
Central Services-Fleet Maint.	1,191,258	213,154	0	1,404,412
Central Services-Fleet Pool Maint.	0	24,200	0	24,200
Finance-Administration & Acctg.	1,727,415	796,469	0	2,523,884
Enforcement-Administration	633,336	267,261	0	900,597
Enforcement-Services	380,300	38,296	0	418,596
Information Technology (IT)	1,120,409	681,280	0	1,801,689
Information Technology - 311	167,918	32,660	0	200,578
Planning & Development Services	1,003,797	291,322	0	1,295,119
Police-Administration	1,783,488	1,359,411	0	3,142,899
Police-Uniform	7,318,136	979,370	0	8,297,506
Police-Support Services	1,629,234	339,190	0	1,968,424
Police-Investigative	2,910,302	226,622	0	3,136,924
Police-Gang Unit	963,931	135,600	0	1,099,531
Police-COP	12,272	287,295	0	299,567
Police-SWAT	0	57,570	0	57,570
Fire-Administration	496,388	219,935	0	716,323
Fire-Suppression	11,129,727	503,028	0	11,632,755
Fire-Prevention	401,616	18,000	0	419,616
Fire-Training	358,016	66,100	0	424,116
Fire-Emergency Management	80,202	27,980	0	108,182
Fire-Communications	0	189,600	0	189,600
Engineering	1,716,694	2,255,817	0	3,972,511
Public Works-Administration	163,520	170,891	0	334,411
Public Works-Street Maintenance	170,420	41,224	0	211,644
Public Works-Right of Way	663,653	278,214	0	941,867
Public Works-Tree Maintenance	219,690	38,351	0	258,041
Recreation-Administration	364,209	214,742	0	578,951
Recreation-Centers & Gyms	572,261	194,016	0	766,277
Recreation-Athletics	229,385	228,471	0	457,856
Recreation-Flint River Golf	350,835	164,007	0	514,842
Recreation-Parks Maintenance	629,987	155,189	0	785,176
Recreation-Cemeteries	248,035	64,639	0	312,674
Recreation-Planning & Natural Resour	195,995	171,728	0	367,723
Recreation-Health & Wellness	438,327	133,167	0	571,494
Independent Agencies	0	1,753,778	0	1,753,778
Other expenses	0	0	0	0
SUBTOTAL GENERAL FUND	43,937,840	14,553,651	0	58,491,490

**FY 2014/2015
ADOPTED BUDGET**

DEPARTMENT	PERSONAL SERVICES	OPERATING EXPENSES	COST OF GOODS SOLD	CAPITAL IMPROVEMENT, DEPRECIATION, DEBT SERVICE	TOTAL
Special Funds					
Community & Economic Development (CDBG)	228,281	1,539,765	0	0	1,768,046
CED - Rental	82,897	977,505	0	0	1,060,402
CED - Home	43,754	465,555	0	0	509,309
CED - Housing Counseling	0	0	0	0	0
CAD 9-1-1	2,008,270	470,748	0	0	2,479,018
Hotel/Motel Fund	0	725,000	0	0	725,000
Capital Improvement Fund	0	5,615	0	956,959	962,574
Tax Allocation District	0	333,118	0	0	333,118
Debt/Sinking Fund	0	0	0	0	-
SPLOST Fund	0	0	0	10,262,858	10,262,858
Job Investment Fund	0	3,528,918	0	0	3,528,918
Gortatowsky	0	1,000	0	0	1,000
Grant Fund	0	1,473,919	0	0	1,473,919
Subtotal, Special Funds	2,363,202	9,521,143	0	11,219,817	23,104,162
Enterprise Funds (Self Sustaining)					
Light Operations	1,522,549	15,925,906	82,170,758	1,731,787	101,351,001
Subtotal, Light Operations	1,522,549	15,925,906	82,170,758	1,731,787	101,351,001
Sewer Systems-Wastewater Treatment	1,090,969	3,844,215	0	1,762,553	6,697,737
Waste Water Treatment-Lift Station	0	706,655	0	418,880	1,125,535
Sewer Systems-Administration	471,063	4,462,976	0	26,683	4,960,722
Sewer Systems-Maintenance	984,609	780,390	0	94,174	1,859,173
Sewer Systems-Construction	524,090	389,658	0	38,722	952,470
Sewer Systems-Review & Inspect - Eng. Dept.	168,829	36,549	0	0	205,378
Sewer Systems-Street Sweeping	0	0	0	0	0
Wastewater Sampling & Utility Location	343,128	223,037	0	613	566,778
Subtotal, Sanitary Sewer Systems	3,582,687	10,443,480	0	2,341,625	16,367,792
Gas Operations	1,270,340	3,447,620	10,536,336	202,000	15,456,297
Subtotal, Gas Operations	1,270,340	3,447,620	10,536,336	202,000	15,456,297
Water Distribution	1,633,891	3,356,899	2,015,497	2,037,631	9,043,918
Water Production	546,800	1,466,427	0	2,270	2,015,497
Subtotal, Water Operations	2,180,691	4,823,326	2,015,497	2,039,901	11,059,415
Solid Waste-Administration	540,012	381,372	0	360,064	1,281,448
Solid Waste-Residential East	1,443,446	2,196,089	0	553,900	4,193,435
Solid Waste-Residential West	0	3,252,094	0	0	3,252,094
Solid Waste-Commercial	441,960	832,895	0	370,515	1,645,370
Solid Waste-Special Services	131,887	69,337	0	0	201,224
Subtotal, Solid Waste Fund	2,557,304	6,731,787	0	1,284,479	10,573,571
Engineering-STORM	278,238	136,295	0	0	414,533
Public Works-Sweeping-STORM	460,382	738,799	0	114,382	1,313,563
Public Works-Asphalt/Concrete -STORM	294,506	158,841	0	15,141	468,488
Public Works-Grading/Const.-STORM	567,780	496,558	0	135,734	1,200,072
Sewer Systems-Storm Maintenance	353,953	675,969	0	529,232	1,559,154
Subtotal, Storm Water Utility	1,954,859	2,206,462	0	794,489	4,955,808
Telecom Operations	489,580	2,705,534	403,600	443,417	4,042,131
Subtotal, Telecom Operations	489,580	2,705,534	403,600	443,417	4,042,131
Subtotal, Self Sustaining Enterprise Funds	13,558,011	46,284,115	95,126,191	8,837,698	163,806,016

**FY 2014/2015
ADOPTED BUDGET**

DEPARTMENT	PERSONAL SERVICES	OPERATING EXPENSES	COST OF GOODS SOLD	CAPITAL IMPROVEMENT, DEPRECIATION, DEBT SERVICE	TOTAL
Enterprise Funds (Supplemented)					
Airport	972,860	615,562	0	2,710,312	4,298,734
Albany Civic Center	783,536	856,792	0	510,083	2,150,411
Albany Civic Center/Auditorium	0	93,252	0	0	93,252
Transit System	2,038,490	1,049,001	0	512,735	3,600,225
Transit System - Grant	0	529,700	0	2,953,000	3,482,700
Subtotal, Supplemented Enterprise Funds	3,794,887	3,144,307	0	6,686,130	13,625,323
Enterprise Funds Subtotal	17,352,898	49,428,422	95,126,191	15,523,828	177,431,337
Grand Total	63,653,939	73,503,215	95,126,191	26,743,644	259,026,989

For Informational Purposes Only					
Utility Internal Service Fund (UISF)					
General Manager's Office and Commissioners	417,414	86,509	0	0	503,923
Information Technology (IT)	409,179	492,953	0	2,696	904,828
Investigations	250,091	58,387	0	862	309,340
Engineering	640,948	109,965	0	550	751,463
Marketing	158,557	28,035	0	0	186,592
HDD	891,236	478,000	0	0	1,369,236
Purchasing	724,105	66,695	0	471	791,271
Energy Control	597,884	84,200	0	0	682,084
Human Resources/Safety	234,582	751,274	0	223	986,079
Vegetation Management	321,147	993,559	0	0	1,314,706
Facilities Management	533,726	273,177	0	6,234	813,137
Customer Service	3,252,636	1,161,467	0	892,704	5,306,807
Subtotal, Utility Internal Service Fund	8,431,505	4,584,221	0	903,740	13,919,465 *

* The expenses incurred in the Utility Internal Service fund have been properly recorded in each fund that utilizes its services. I.E. Water, Gas, Light, Telecom, Sanitary Sewer, Storm Water, Solid Waste, and the General Fund. Therefore, these expenses have already been included in the total budget, reported above.

CITY OF ALBANY

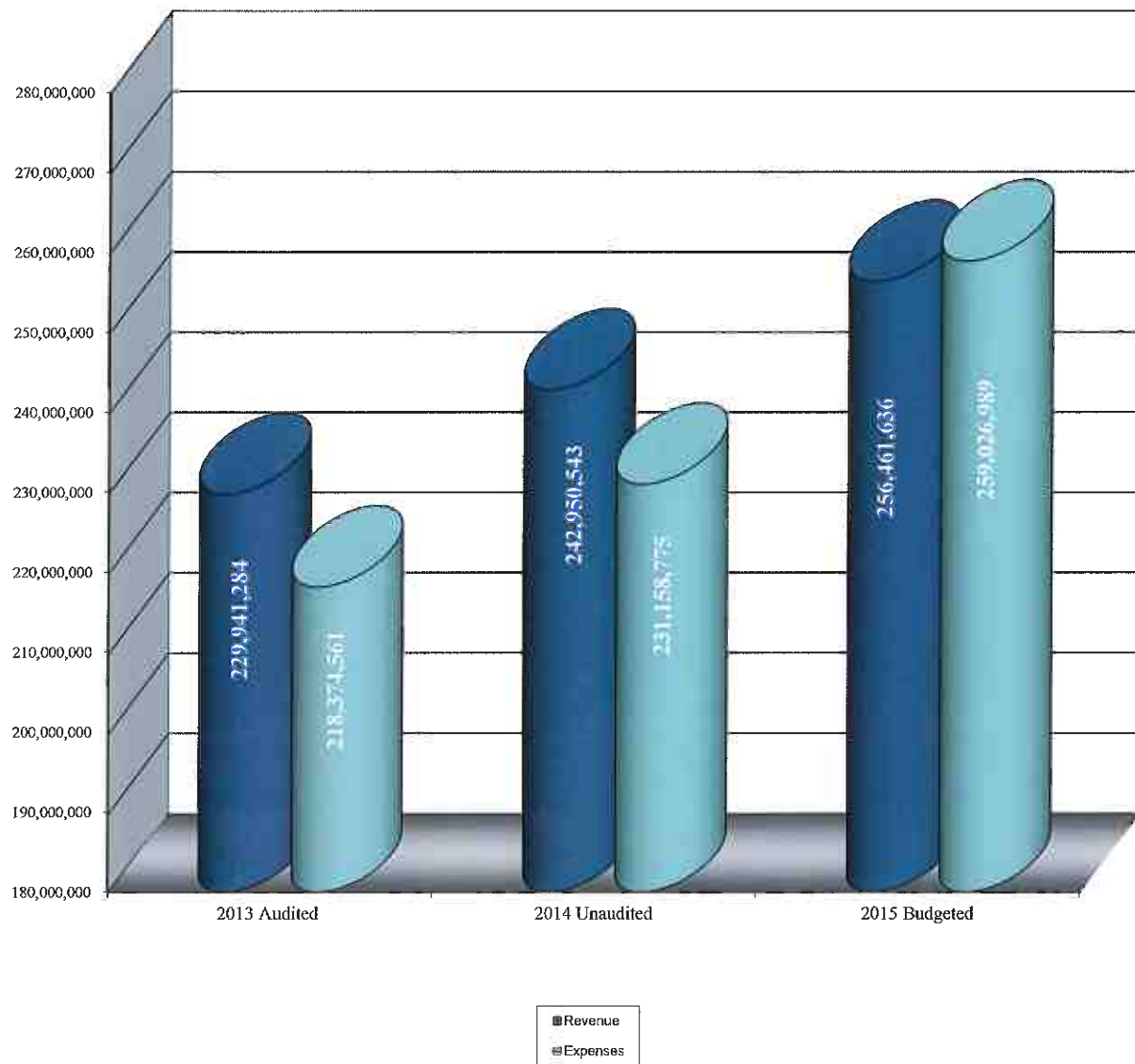


SUPPLEMENTAL INFORMATION ANNUAL BUDGET FY 2015

City Of Albany

FY 2013 - FY 2015

Revenue / Expenditure Trends



HISTORICAL TRENDS / REVENUE & EXPENDITURE ANALYSIS

Information is provided in this Supplemental Information section to give the reader an overview of the current year's budget as well as to present historical trends on the City's budget. Also included are graphs and charts on revenue/expenditures, fund balances for all funds, property tax information, Utility transfers, debt and tax digest information, and other pertinent information about the City of Albany.

The City, like other communities across the country, is still facing economic challenges due to the depressed economy. Full recovery still may be a few years ahead. Due to the state of the economy, the Mayor and Board of City Commissioners elected to implement a 1.33 mill increase in FY13 to the citizens of Albany to offset the declining tax digest and the subsequent decreasing property tax revenue. The City of Albany has been fortunate enough to avoid layoffs and furloughs; but incentives for retirement may be considered. 13 vacant positions remain unfunded, down from 16 unfunded positions in FY14.

The CAD/911 Special Revenue fund is anticipating using its fund balance for the fifth consecutive year in FY15 to meet its mission requirements. In upcoming budget years, alternative revenue sources will have to be identified. A synopsis of revenues and expenditures from FY 2013 through FY 2015 is discussed below:

Fiscal Year 2013

- The FY 2013 Adopted budget of \$228,366,264 represented an increase of .9%, or \$2,020,125 from the FY 2012 Amended Budget of \$226,346,139.

The budget process for FY 2013 was one of the more difficult in recent years. The Office of Management and Budget was forced to ask all departments to practice Zero Based Budgeting, or ZBB, when the budget requests were submitted due to the extreme cutbacks necessary to balance the budget. Most of the departments had to cut their budgets and the City anticipated a loss of \$1,741,975 from the General Fund's Fund Balance.

Along with the still struggling economy of Southwest Georgia, a large portion of the decline in revenue was due to the elimination or expiration of funding for program grants. As the City progressed through the fiscal year, all options were explored to generate revenue. Department directors were challenged with a city-wide 2% staff reduction and a 10% operational expenditure reduction for the next fiscal year.

Fiscal Year 2014

- The FY 2014 Adopted budget of \$226,841,944 represents a *decrease* of .7%, or \$1,524,320, from the FY 2013 Adopted budget of \$228,366,264.

The budget process for FY 2014 continued to be a challenge as in prior years. The staff was again advised to seek ways to reduce their operational budgets. The reduction in staff was realized this fiscal year with FTEs decreasing from 1,216 to 1,172. The City's printing department was the only service eliminated in order to reduce costs. The new Storm Water Utility which was implemented in this fiscal year is anticipated to generate more than \$3 million in revenue of which approximately \$2.2 million will be transferred to the General Fund.

HISTORICAL TRENDS / REVENUE & EXPENDITURE ANALYSIS

For the first time in several years this adopted budget balanced the General Fund without using transfers from our Fund Balance.

Fiscal Year 2015

- The FY 2015 Adopted budget of \$259,026,989 represents an *increase* of 12%, or \$27,868,214, from the FY 2014 actual expenditures of \$231,158,775.

The General Fund for FY15 will require only a \$459,567 transfer from fund balance and used only ½, or \$1,764,459 of the MEAG transfer designated for operations. The fiscal year's budget includes a 2% Cost of Living Adjustment (COLA) for all regular, full time employees effective 7/1/14, Workers' Compensation fully funded from 75% to 100%, depreciation funded in appropriate funds, charging a Storm Water Utility fee for the first time to City departments (\$2.50 per ERU or Equivalent Residential Unit) and adjusting the distribution of Indirect Cost to appropriate funds. All are all significant factors for the FY15 budget. Also during the new fiscal year, there will be an increase to the employee Group Insurance Matching.

Fiscal year 2015 will also begin the merger between City of Albany and Utility departments, such as Finance, Central Services/Procurement, HR, IT, Fleet Management and Maintenance, Inventory Management and Control, and others deemed necessary by the City Manager.

Fund Balances/Equities for All Budgeted Funds

Included in the following section is a three-year history of fund balance/net assets for General Fund, Community & Economic Development, CAD-911, Hotel/Motel, Capital Improvement, Tax Allocation District, SPLOST, Job Investment, Grant, Light, Sanitary Sewer, Gas, Water, Solid Waste, Storm Water, Telecom, Airport, Civic Center, and Transit. These fund balances and fund equities are carried forward from the previous fiscal year. Fund balance/equity usually consists of two basic components: cash carried forward and contributed capital carried forward. Currently, the largest source of fund equity carried forward comes from Sanitary Sewer Fund at \$64,169,116 for fiscal year ending 2014. The fund balance for the General Fund for fiscal year ending 2014 was \$17,490,790. The City works tirelessly to build and maintain a healthy Fund Balance. Sixty-six percent of the total is cash, which provides a very strong position that insures the City meets all obligations.

**GENERAL FUND REVENUES, EXPENDITURES, AND FUND BALANCES
FISCAL YEAR END JUNE 30TH**

	2013 ACTUAL	2014 ACTUAL	2015 ESTIMATED
REVENUES:			
Property Taxes	15,750,700	16,073,179	15,176,867
Sales Taxes	8,176,320	8,658,079	8,712,635
Licenses and Taxes	9,225,947	9,324,757	8,643,046
Other Taxes	466,046	293,620	633,735
Intergovernmental	6,004,739	6,010,958	7,669,363
Charges for Services	0	0	0
Fines, Forfeitures & Penalties	1,421,221	1,587,791	1,466,819
Franchise Fees	1,093,971	1,022,926	1,111,986
Investment Income (Loss)	0	0	0
Miscellaneous/Other	1,029,148	2,586,935	2,390,963
Proceeds from sale of assets	0	0	0
Transfer In	16,229,959	15,903,625	16,789,029
Transfer Out	(14,276,669)	(3,938,436)	(3,643,386)
Transfer From Fund Balance			(459,567)
TOTAL	45,121,382	57,523,434	58,491,490
EXPENDITURES:			
General Government	14,321,786	13,527,950	16,529,431
Public Safety	29,727,427	31,926,941	34,107,325
Public Works	3,355,012	3,560,193	1,745,963
Parks & Recreation	3,856,621	3,899,608	4,354,993
Community Service	1,637,738	1,687,646	1,753,778
TOTAL	52,898,584	54,602,339	58,491,490
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES			
	(7,777,202)	2,921,095	0
FUND BALANCE			
Beginning of year July 1	<u>22,346,597</u>	<u>14,569,395</u>	<u>17,490,490</u>
FUND BALANCE			
End of year June 30	<u><u>14,569,395</u></u>	<u><u>17,490,490</u></u>	<u><u>17,490,489</u></u>

SPECIAL FUND REVENUES, EXPENDITURES AND FUND BALANCES
FISCAL YEAR END JUNE 30TH

	2013 ACTUAL	2014 ACTUAL	2015 ESTIMATED
COMMUNITY AND ECONOMIC DEVELOPMENT FUND			
REVENUES:			
Intergovernmental	1,791,380	1,472,439	1,446,639
Charges for Services	949,519	780,465	766,789
Other	1,392,262	1,144,381	1,124,329
TOTAL	4,133,161	3,397,285	3,337,757
EXPENDITURES:			
Personal Services	502,109	775,678	354,309
Operating Expense	3,084,387	2,572,375	2,312,875
Debt Service	479,318	465,429	451,170
Transfer In/Out	316,927	0	219,403
TOTAL	4,382,741	3,813,482	3,337,757
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	(249,580)	(416,197)	0
FUND BALANCE (DEFICIT)			
Beginning of year July 1	<u>2,868,770</u>	<u>2,619,190</u>	<u>2,202,993</u>
FUND BALANCE (DEFICIT)			
End of year June 30	<u><u>2,619,190</u></u>	<u><u>2,202,993</u></u>	<u><u>2,202,993</u></u>

	2013 ACTUAL	2014 ACTUAL	2015 ESTIMATED
CAD-911 FUND			
REVENUES:			
Charges for Services	1,508,471	1,468,768	1,566,891
Other	95,745	106,557	121,557
Transfer From Fund Balance	0	0	790,570
TOTAL	1,604,216	1,575,325	2,479,018
EXPENDITURES:			
Personal Services	1,773,128	1,809,159	2,008,270
Operating Expense	293,945	216,443	470,748
Non-Operating Expense	0	0	0
Depreciation & Amortization	0	0	0
TOTAL	2,067,073	2,025,602	2,479,018
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	(462,857)	(450,277)	0
FUND BALANCE (DEFICIT)			
Beginning of year July 1	<u>1,943,029</u>	<u>1,480,172</u>	<u>1,029,895</u>
FUND BALANCE (DEFICIT)			
End of year June 30	<u><u>1,480,172</u></u>	<u><u>1,029,895</u></u>	<u><u>1,029,895</u></u>

**SPECIAL FUND REVENUES, EXPENDITURES AND FUND BALANCES
FISCAL YEAR END JUNE 30TH**

	2013 ACTUAL	2014 ACTUAL	2015 ESTIMATED
HOTEL/MOTEL FUND			
REVENUES:			
Hotel/Motel Tax	1,508,950	1,727,832	1,725,000
Operating Transfers Out	(828,920)	(1,002,832)	(1,000,000)
TOTAL	680,029	725,000	725,000
EXPENDITURES:			
Operating Expense	807,912	725,000	725,000
TOTAL	807,912	725,000	725,000
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	(127,882)	0	0
FUND BALANCE (DEFICIT)			
Beginning of year July 1	127,882	(0)	(0)
FUND BALANCE (DEFICIT)			
End of year June 30	(0)	(0)	(0)

	2013 ACTUAL	2014 ACTUAL	2015 ESTIMATED
CAPITAL IMPROVEMENT FUND			
REVENUES:			
Sales Tax	1,689,953	938,436	962,574
Interest Income	8,000	78,536	0
Intergovernmental	341,606	320,038	0
CIP Interest/Fees	0	0	0
Transfers In	3,298,459	0	0
Transfers Out	0	0	0
Net Proceeds from Capital Leases	565,398	586,043	0
Other	2,384	0	0
TOTAL	5,905,800	1,923,053	962,574
EXPENDITURES:			
Capital Outlay	2,375,904	938,572	962,574
Operating Expense	8	405	0
TOTAL	2,375,912	938,977	962,574
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	3,529,887	984,076	0
FUND BALANCE (DEFICIT)			
Beginning of year July 1	9,704,450	13,234,337	14,218,413
FUND BALANCE (DEFICIT)			
End of year June 30	13,234,337	14,218,413	14,218,413

SPECIAL FUND REVENUES, EXPENDITURES AND FUND BALANCES
FISCAL YEAR END JUNE 30TH

	2013 ACTUAL	2014 ACTUAL	2015 ESTIMATED
T.A.D. FUND			
REVENUES:			
Property Tax	219,008	225,221	250,000
Operating Transfers In	0	0	83,118
TOTAL	219,008	225,221	333,118
EXPENDITURES:			
Debt Service	336,230	337,368	333,118
Operating Expenses	0	1,900	0
TOTAL	336,230	339,268	333,118
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	(117,222)	(114,046)	0
FUND BALANCE (DEFICIT)			
Beginning of year July 1	<u>(58,726)</u>	<u>(175,948)</u>	<u>(289,994)</u>
FUND BALANCE (DEFICIT)			
End of year June 30	<u><u>(175,948)</u></u>	<u><u>(289,994)</u></u>	<u><u>(289,994)</u></u>

	2013 ACTUAL	2014 ACTUAL	2015 ESTIMATED
JOB INVESTMENT FUND			
REVENUES:			
Interest Income	629,175	631,069	0
Unrealized Gains (Losses)	(272,928)	(189,926)	0
Transfers In	11,767,193	3,454,522	3,528,918
Other Income	73	1,115	0
TOTAL	12,123,512	3,896,780	3,528,918
EXPENDITURES:			
Operating Expense	0	0	3,528,918
TOTAL	0	0	3,528,918
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	12,123,512	3,896,780	0
FUND BALANCE (DEFICIT)			
Beginning of year July 1	<u>0</u>	<u>12,123,512</u>	<u>16,020,292</u>
FUND BALANCE (DEFICIT)			
End of year June 30	<u><u>12,123,512</u></u>	<u><u>16,020,292</u></u>	<u><u>16,020,292</u></u>

SPECIAL FUND REVENUES, EXPENDITURES AND FUND BALANCES
FISCAL YEAR END JUNE 30TH

	2013 ACTUAL	2014 ACTUAL	2015 ESTIMATED
GORTATOWSKY FUND			
REVENUES:			
Rental of Properties	324	27	0
Realized Gains/Loss/Interest	350	822	1,000
Operating Transfer Out	0	(849)	0
TOTAL	674	0	1,000
EXPENDITURES:			
Operating Expense	0	0	0
TOTAL	0	0	0
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	674	0	1,000
FUND BALANCE (DEFICIT)			
Beginning of year July 1	<u>50,022</u>	<u>50,696</u>	<u>50,696</u>
FUND BALANCE (DEFICIT)			
End of year June 30	<u><u>50,696</u></u>	<u><u>50,696</u></u>	<u><u>51,696</u></u>

	2013 ACTUAL	2014 ACTUAL	2015 ESTIMATED
GRANT FUND			
REVENUES:			
Intergovernmental	1,529,079	819,179	1,473,919
Other	0	0	0
Transfers In	0	18,420	0
Transfers Out	(25)	(18,260)	0
TOTAL	1,529,054	819,339	1,473,919
EXPENDITURES:			
Operating Expense	1,529,054	819,339	1,473,919
TOTAL	1,529,054	819,339	1,473,919
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	(0)	0	0
FUND BALANCE (DEFICIT)			
Beginning of year July 1	<u>0</u>	<u>(0)</u>	<u>0</u>
FUND BALANCE (DEFICIT)			
End of year June 30	<u><u>(0)</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

SPECIAL FUND REVENUES, EXPENDITURES AND FUND BALANCES
FISCAL YEAR END JUNE 30TH

	2013 ACTUAL	2014 ACTUAL	2015 ESTIMATED
SPLOST V			
REVENUES:			
Realized Gains/Loss/Interest	62,610	138,541	0
TOTAL	62,610	138,541	0
EXPENDITURES:			
Capital Outlay	354,219	1,089,868	0
TOTAL	354,219	1,089,868	0
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	(291,609)	(951,327)	0
FUND BALANCE (DEFICIT)			
Beginning of year July 1	<u>9,329,607</u>	<u>9,037,998</u>	<u>8,086,671</u>
FUND BALANCE (DEFICIT)			
End of year June 30	<u><u>9,037,998</u></u>	<u><u>8,086,671</u></u>	<u><u>8,086,671</u></u>

	2013 ACTUAL	2014 ACTUAL	2015 ESTIMATED
SPLOST VI			
REVENUES:			
Sales Tax	10,522,234	10,026,758	10,137,858
LMIG	770,891	709,350	0
Realized Gains/Loss/Interest	67,657	153,636	125,000
Issuance of Bond	0	0	0
Premium on Bond Issuance	0	0	0
TOTAL	11,360,782	10,889,745	10,262,858
EXPENDITURES:			
Personal Service	0	0	0
Capital Outlay	12,711,695	8,718,523	10,262,858
Principal	0	0	0
Interest	352,391	356,350	0
Bond Issuance Cost	0	0	0
TOTAL	13,064,086	9,074,873	10,262,858
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	(1,703,304)	1,814,872	0
FUND BALANCE (DEFICIT)			
Beginning of year July 1	<u>25,537,064</u>	<u>23,833,760</u>	<u>25,648,631</u>
FUND BALANCE (DEFICIT)			
End of year June 30	<u><u>23,833,760</u></u>	<u><u>25,648,631</u></u>	<u><u>25,648,631</u></u>

**ENTERPRISE FUND REVENUES, EXPENSES AND NET ASSETS
FISCAL YEAR END JUNE 30TH**

	2013 ACTUAL	2014 ACTUAL	2015 ESTIMATED
LIGHT FUND			
REVENUES:			
Charges for Services	90,264,182	98,271,957	101,468,145
MEAG Credits	3,173,027	3,454,522	3,528,918
Transfers In / (Out)	(3,198,536)	(7,469,866)	(8,973,841)
TOTAL	90,238,673	94,256,613	96,023,222
EXPENSES:			
Cost of Goods Sold	71,485,868	76,010,394	82,170,758
Personal Services	2,972,600	2,729,987	1,494,135
Operating Expense	2,939,427	2,699,522	2,281,604
Depreciation & Amortization	2,391,095	1,722,919	1,731,787
Indirect Costs	3,570,711	8,339,045	4,698,875
TOTAL	83,359,701	91,501,867	92,377,160
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	6,878,972	2,754,746	3,646,062
NET ASSETS (DEFICIT)			
Beginning of year July 1	25,340,124	32,219,096	34,973,842
TOTAL NET ASSETS (DEFICIT)			
End of year June 30	<u>32,219,096</u>	<u>34,973,842</u>	<u>38,619,904</u>

	2013 ACTUAL	2014 ACTUAL	2015 ESTIMATED
SANITARY SEWER FUND			
REVENUES:			
Charges for Services	14,538,885	15,049,980	14,088,460
Other	0	0	0
Transfers In / (Out)	(3,847,383)	(1,907,521)	100,000
TOTAL	10,691,502	13,142,459	14,188,460
EXPENSES:			
Wastewater Treatment	7,650,425	7,183,557	6,697,737
Wastewater Treatment/Lift Stations	1,011,622	1,093,604	1,125,535
Wastewater Treatment/Flood Control	65,860	65,755	0
Sanitary Sewer Administration	972,827	1,065,517	4,960,722
Sewer Tap Crews	1,573,079	1,519,802	1,859,173
Sewer Pipe Crews	693,259	753,371	952,470
Review and Inspect	159,735	132,893	205,378
Storm Drainage	827,099	1,072,941	0
Wastewater Sampling	469,821	493,750	566,778
TOTAL	13,423,725	13,381,188	16,367,792
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	(2,732,223)	(238,729)	(2,179,332)
NET ASSETS (DEFICIT)			
Beginning of year July 1	67,140,068	64,407,845	64,169,116
TOTAL NET ASSETS (DEFICIT)			
End of year June 30	<u>64,407,845</u>	<u>64,169,116</u>	<u>61,989,784</u>

ENTERPRISE FUND REVENUES, EXPENSES AND NET ASSETS
FISCAL YEAR END JUNE 30TH

	2013 ACTUAL	2014 ACTUAL	2015 ESTIMATED
GAS FUND			
REVENUES:			
Charges for Services	11,530,629	13,372,285	15,622,000
Transfers In / (Out)	(618,662)	(1,017,981)	(1,397,680)
TOTAL	10,911,967	12,354,304	14,224,320
EXPENSES:			
Cost of Goods Sold	6,370,721	7,751,699	10,536,336
Personal Services	1,066,313	994,129	1,258,940
Operating Expense	678,322	632,403	617,094
Depreciation & Amortization	443,835	188,827	202,000
Indirect Costs	1,842,883	3,032,380	1,444,246
TOTAL	10,402,074	12,599,438	14,058,617
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	509,893	(245,134)	165,703
NET ASSETS (DEFICIT)			
Beginning of year July 1	1,197,011	1,706,904	1,461,770
TOTAL NET ASSETS (DEFICIT)			
End of year June 30	<u>1,706,904</u>	<u>1,461,770</u>	<u>1,627,473</u>

	2013 ACTUAL	2014 ACTUAL	2015 ESTIMATED
WATER FUND			
REVENUES:			
Charges for Services	11,049,212	10,988,202	11,254,627
Transfers In / (Out)	(556,266)	(836,490)	(1,090,445)
TOTAL	10,492,946	10,151,712	10,164,182
EXPENSES:			
Cost of Goods Sold	613,805	611,487	2,015,497
Personal Services	2,330,903	2,200,338	2,161,941
Operating Expense	2,778,146	2,622,528	1,516,987
Depreciation & Amortization	2,416,715	2,053,468	2,039,901
Indirect Costs	2,520,665	3,790,475	2,234,644
TOTAL	10,660,234	11,278,296	9,968,970
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	(167,288)	(1,126,584)	195,212
NET ASSETS (DEFICIT)			
Beginning of year July 1	24,386,764	24,219,475	23,092,891
TOTAL NET ASSETS (DEFICIT)			
End of year June 30	<u>24,219,475</u>	<u>23,092,891</u>	<u>23,288,103</u>

ENTERPRISE FUND REVENUES, EXPENSES AND NET ASSETS
FISCAL YEAR END JUNE 30TH

	2013 ACTUAL	2014 ACTUAL	2015 ESTIMATED
SOLID WASTE FUND			
REVENUES:			
Charges for Services	9,135,850	9,455,437	9,723,924
Other	28,802	(115,702)	0
Transfers In / (Out)	100,000	0	100,000
TOTAL	9,264,652	9,339,735	9,823,924
EXPENSES:			
Solid Waste Administration	1,046,198	1,219,105	1,281,448
Solid Waste Residential East	2,819,440	2,966,575	4,193,434
Solid Waste Residential West	2,970,665	3,055,484	3,252,094
Solid Waste Commercial	1,209,043	1,234,348	1,645,370
Solid Waste Special Services	154,694	193,651	201,224
TOTAL	8,200,040	8,669,164	10,573,571
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	1,064,612	670,571	(749,647)
NET ASSETS (DEFICIT)			
Beginning of year July 1	3,679,996	4,744,608	5,415,179
TOTAL NET ASSETS (DEFICIT)			
End of year June 30	<u>4,744,608</u>	<u>5,415,179</u>	<u>4,665,532</u>

	2013 ACTUAL	2014 ACTUAL	2015 ESTIMATED
STORM WATER FUND			
REVENUES:			
Charges for Services	0	723,807	3,316,205
Other	0	0	0
Transfers In / (Out)	0	0	0
TOTAL	0	723,807	3,316,205
EXPENSES:			
Storm Water Engineering	0	0	414,533
Storm Water Sweeping	0	0	1,313,563
Storm Water Asphalt/Concrete	0	0	468,488
Storm Water Grading	0	0	1,200,072
Storm Water Drainage	0	0	1,559,154
TOTAL	0	0	4,955,808
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	0	723,807	(1,639,603)
NET ASSETS (DEFICIT)			
Beginning of year July 1	0	0	723,807
TOTAL NET ASSETS (DEFICIT)			
End of year June 30	<u>0</u>	<u>723,807</u>	<u>(915,796)</u>

ENTERPRISE FUND REVENUES, EXPENSES AND NET ASSETS
FISCAL YEAR END JUNE 30TH

	2013 ACTUAL	2014 ACTUAL	2015 ESTIMATED
TELECOM FUND			
REVENUES:			
Charges for Services	2,210,702	2,531,427	4,823,524
MEAG Credits	0	0	0
Transfers In / (Out)	0	(192,708)	(439,087)
TOTAL	2,210,702	2,338,719	4,384,437
EXPENSES:			
Cost of Goods Sold	311,832	404,624	403,600
Personal Services	505,337	455,577	489,580
Operating Expense	666,946	601,272	1,263,233
Depreciation & Amortization	520,931	468,712	443,417
Indirect Costs	0	166,667	1,003,214
TOTAL	2,005,046	2,096,852	3,603,044
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	205,656	241,867	781,393
NET ASSETS (DEFICIT)			
Beginning of year July 1	6,793,497	6,999,153	7,241,020
TOTAL NET ASSETS (DEFICIT)			
End of year June 30	<u>6,999,153</u>	<u>7,241,020</u>	<u>8,022,413</u>

	2013 ACTUAL	2014 ACTUAL	2015 ESTIMATED
UTILITY INTERNAL SERVICE FUND			
REVENUES:			
Charges for Services	4,042,897	8,190,543	13,678,171
Transfers In / (Out)	0	0	241,294
TOTAL	4,042,897	8,190,543	13,919,465
EXPENSES:			
Personal Services	7,594,080	9,244,659	8,394,830
Operating Expense	4,180,126	5,088,679	4,620,895
Depreciation & Amortization	817,536	995,228	903,740
TOTAL	12,591,741	15,328,566	13,919,465
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	(8,548,844)	(7,138,023)	0
NET ASSETS (DEFICIT)			
Beginning of year July 1	19,402,428	10,853,584	3,715,561
TOTAL NET ASSETS (DEFICIT)			
End of year June 30	<u>10,853,584</u>	<u>3,715,561</u>	<u>3,715,561</u>

**SUPPLEMENTED ENTERPRISE FUND REVENUES, EXPENSES, AND FUND BALANCES
FISCAL YEAR END JUNE 30TH**

	2013 ACTUAL	2014 ACTUAL	2015 ESTIMATED
AIRPORT FUND			
REVENUES:			
Charges for Services	841,426	822,283	792,032
Grants	6,620,899	1,515,820	1,592,468
Other	381,860	264,786	172,412
Transfers In/Out	(598,012)	1,333,053	463,346
TOTAL	7,246,173	3,935,942	3,020,258
EXPENSES:			
Personal Services	895,577	911,582	972,860
Operating Expense	755,984	687,352	615,562
Depreciation & Amortization	1,189,888	1,172,382	2,710,312
TOTAL	2,841,449	2,771,316	4,298,734
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	4,404,724	1,164,626	(1,278,476)
NET ASSETS (DEFICIT)			
Beginning of year July 1	<u>29,497,346</u>	<u>36,142,419</u>	<u>37,661,954</u>
Contributed Capital	<u>2,240,349</u>	<u>354,908</u>	<u>0</u>
NET ASSETS (DEFICIT)			
End of year June 30	<u><u>36,142,419</u></u>	<u><u>37,661,954</u></u>	<u><u>36,383,478</u></u>
	2013 ACTUAL	2014 ACTUAL	2015 ESTIMATED
CIVIC CENTER			
REVENUES:			
Charges for Services	342,772	311,473	227,603
Other	0	(796)	0
Transfers In	1,246,428	1,211,746	1,350,346
TOTAL	1,589,200	1,522,423	1,577,949
EXPENSES:			
Personal Services	741,674	760,376	783,536
Operating Expense	764,198	775,688	950,044
Depreciation & Amortization	533,558	515,764	510,083
TOTAL	2,039,430	2,051,828	2,243,663
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	(450,230)	(529,405)	(665,714)
NET ASSETS (DEFICIT)			
Beginning of year July 1	<u>12,235,664</u>	<u>11,822,520</u>	<u>11,293,115</u>
Contributed Capital	<u>37,089</u>	<u>0</u>	<u>0</u>
NET ASSETS (DEFICIT)			
End of year June 30	<u><u>11,822,520</u></u>	<u><u>11,293,115</u></u>	<u><u>10,627,401</u></u>

**SUPPLEMENTED ENTERPRISE FUND REVENUES, EXPENSES, AND FUND BALANCES
FISCAL YEAR END JUNE 30TH**

	2013 ACTUAL	2014 ACTUAL	2015 ESTIMATED
TRANSIT			
REVENUES:			
Charges for Services	559,690	577,128	584,930
Grants	1,540,056	1,767,871	3,059,440
Other	(14,908)	1,563	851,028
Transfers In	1,138,057	1,372,321	1,746,576
TOTAL	3,222,895	3,718,883	6,241,974
EXPENSES:			
Personal Services	1,787,729	1,985,476	2,038,491
Operating Expense	1,307,960	1,349,027	4,531,700
Depreciation & Amortization	477,198	528,330	512,735
TOTAL	3,572,887	3,862,833	7,082,925
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	(349,992)	(143,950)	(840,951)
NET ASSETS (DEFICIT)			
Beginning of year July 1	4,237,504	3,887,512	4,223,532
Contributed Capital	<u>0</u>	<u>479,970</u>	<u>0</u>
NET ASSETS (DEFICIT)			
End of year June 30	<u><u>3,887,512</u></u>	<u><u>4,223,532</u></u>	<u><u>3,382,581</u></u>

CITY OF ALBANY, GEORGIA
PROPERTY TAX RATES
DIRECT AND OVERLAPPING GOVERNMENTS
LAST TEN FISCAL YEARS ENDED JUNE 30

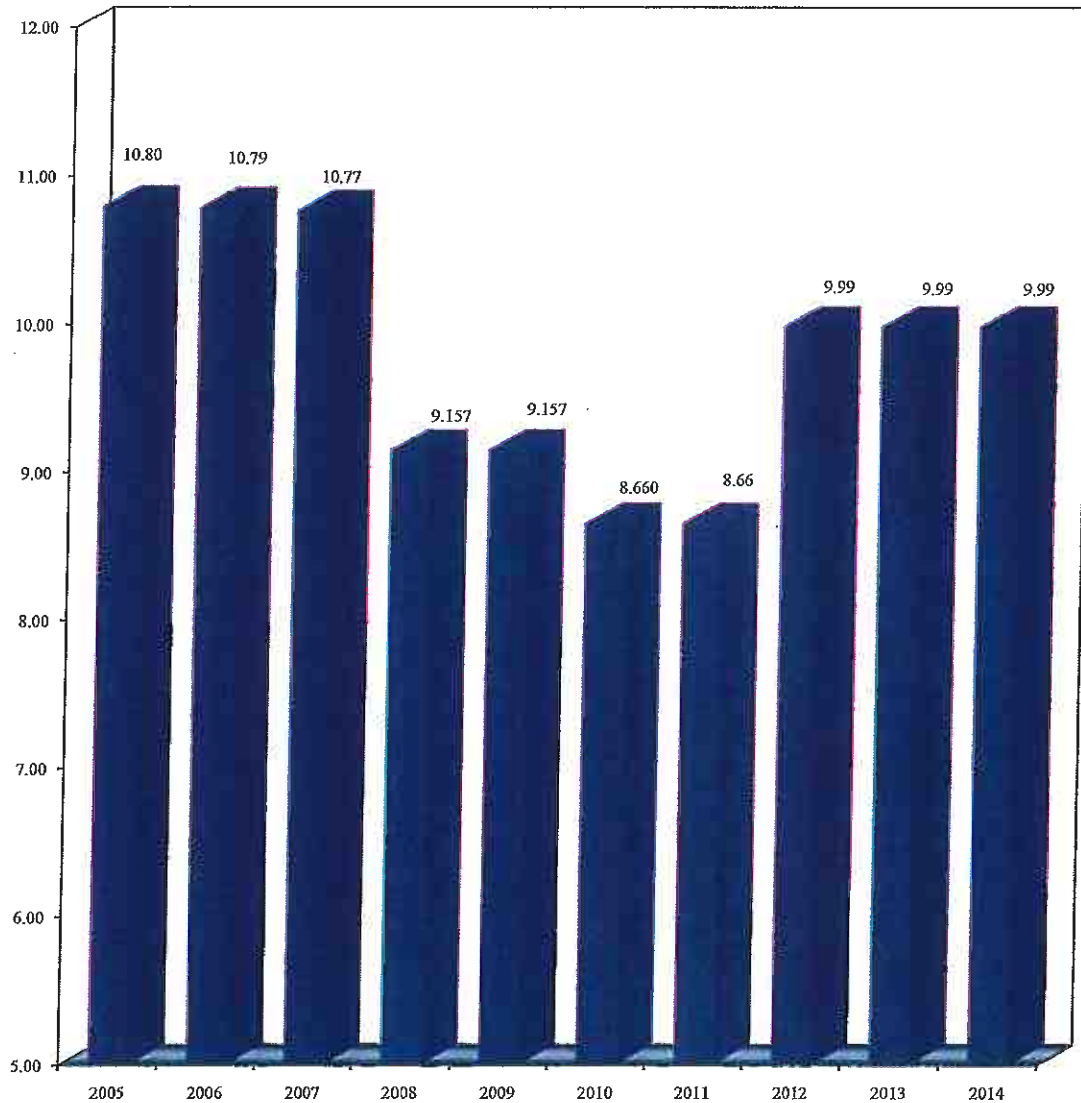
FISCAL YEAR	CITY OF ALBANY MILLAGE*			DOUGHERTY COUNTY MILLAGE*			BOARD OF EDUCATION MILLAGE*			OTHER (STATE OF GA)	
	OPERATING	DEBT SERVICE	TOTAL CITY	OPERATING	DEBT SERVICE	TOTAL COUNTY	OPERATING	DEBT SERVICE	TOTAL SCHOOL		TOTAL
2005	10.790	0.00	10.790	13.158	0.00	13.158	19.000	0.00	19.000	0.25	43.198
2006	10.777	0.00	10.777	13.147	0.00	13.147	18.984	0.00	18.984	0.25	43.158
2007	9.159	0.00	9.159	11.897	0.00	11.897	18.450	0.00	18.450	0.25	39.756
2008	9.157	0.00	9.157	11.894	0.00	11.894	18.445	0.00	18.445	0.25	39.746
2009	8.660	0.00	8.660	11.894	0.00	11.894	18.445	0.00	18.445	0.25	39.249
2010	8.660	0.00	8.660	11.894	0.00	11.894	18.445	0.00	18.445	0.25	39.249
2011	8.660	0.00	8.660	11.894	0.00	11.894	18.445	0.00	18.445	0.25	39.249
2012	9.990	0.00	9.990	11.894	0.00	11.894	18.445	0.00	18.445	0.20	40.529
2013	9.990	0.00	9.990	11.894	0.00	11.894	18.445	0.00	18.445	0.15	40.479
2014	9.990	0.00	9.990	11.894	0.00	11.894	18.445	0.0	18.445	0.15	40.479

*ONE MILL IS EQUAL TO \$1.00 PER \$1,000 OF ASSESSED VALUE

City Of Albany

FY 2005 - FY 2014

Property Tax Millage Rates



1 Mill = Approximately \$1,504,198

CITY OF ALBANY
Utility Support
Years Ended, June 30

	2011*	2012*	2013*	2014*	2015
Transfers	7,710,828	8,259,045	9,084,950	8,738,573	11,319,305
Prior Calendar Year Metered Revenue	94,781,968	103,800,825	104,265,104	109,021,900	131,873,690
Transfer Expressed as % of Revenue	7.5	7.5	7.5	7.5	8.5

*Includes \$750,000 of unmetered revenue.

In 2005, the City of Albany and the Water, Gas & Light Commission (Utility) entered into an agreement whereby an amount equal to 7.5% of total metered revenue for the proceeding year will be transferred to the City of Albany on an annual basis. Now that the Utility is functioning as a department of the City, this is done as a departmental transfer. Beginning in 2015, the monthly transfer rate is 8.5% of current revenue.

Utility Five-Year Metered Revenue Trend



DEBT AND TAX DIGEST INFORMATION

This section provides financial data on the City's long term financial obligation, current debt obligation, debt levels and legal limits, City's tax digest and information on the largest taxpayers.

Certificates of Participation

In 1998 the City of Albany entered into a lease pool agreement with Georgia Municipal Association. The City draws from the investment to lease equipment from GMA. The agreement requires the City to pay back into the investment account to fund the \$10,000,000 principal plus 4.75% interest. The interest is payable on an annual basis. The principal is due in a lump sum on June 1, 2028. Annual debt service requirements are as follows:

FYE	Principal	Interest	Total
2015	0	475,000	475,000
2016	0	475,000	475,000
2017	0	475,000	475,000
2018	0	475,000	475,000
2019	0	475,000	475,000
2020 – 2024	0	2,375,000	2,375,000
2025 – 2028	<u>10,000,000</u>	<u>1,900,000</u>	<u>11,900,000</u>
Total	<u>\$10,000,000</u>	<u>\$6,650,000</u>	<u>\$16,650,000</u>

Debt Limitation

The present constitutional limit on direct general obligation debt for the City is equivalent to ten percent of assessed valuation of taxable property for debt service purposes. The unused legal debt margin for the City after the issuance of the bonds is computed below for FY 2014 (in thousands):

Assessed Value of Taxable Property	\$1,525,025	
Add Back Exempt Property	133,147	\$1,658,172
	=====	=====
Debt Limit--10% of Assessed Value (Article IX, Section VII of the Constitution of Georgia)		\$165,817
Amount of Debt applicable to Constitutional Debt Limit, Total General Obligation Bond Debt (ADICA and SPLOST)	\$ 16,579	
Less: Assets Available for Bond Service	<u>0</u>	<u>\$ 16,579</u>
Legal Debt Margin pursuant to Article IX, Section III of the Constitution of Georgia		<u>\$149,235</u>
		=====
Percent of Debt Limit Used		10.00%
		=====

The constitutional debt limitation applies to all direct general obligation bonds authorized with a ten percent limit imposed upon Dougherty County and a separate ten percent limit imposed upon the Dougherty County School System. Additional general obligation bonds may be issued if so approved by a voting majority in an election held for that purpose.

Assessed and Estimated Fair Market Taxable Property Values

2014	Estimated Fair Market Value of Taxable Property	\$ 3,812,563,000
2014	Net Assessed Valuation of Taxable Property for Bond Purposes	\$ 1,525,025,000

Computation of Direct and Overlapping Bonded Debt General Obligation Bonds Tax Digest

<u>Jurisdiction</u>	<u>Net General Obligation Bond Debt Outstanding</u>	<u>Percentage Applicable to City of Albany</u>	<u>Amount Applicable to City of Albany</u>
Direct			
City of Albany (1)	\$2,905,000	100%	\$2,905,000
Overlapping:			
Board of Education	32,000,000	82%	26,240,000
Total	<u>\$34,905,000</u>		<u>\$29,145,000</u>

(1) These bonds are direct general obligations of the City of Albany, either directly or through leases with ADICA. Principal and interest are payable from an ad valorem tax upon all city property.

Debt and Assessed Value per Capita

Total City Debt per Capita *	\$ 38
Total Overlapping Debt per Capita *	\$ 344
Fair Market Value of City Taxable Property per Capita	\$50,043

* Based on estimated 2013 population of 76,185 for the City

* Based on estimated 2013 population of 92,909 for the County.

Tax Collection Procedure

The Dougherty County Tax Commissioner collects ad valorem taxes that have been levied by the City. Real and personal taxes are generally billed in October of each year and are due on December 20. Interest of one percent per month is imposed on taxes not paid by their due date. Additionally, a ten percent penalty is imposed on all taxes delinquent after 90 days. Public utilities are billed in October and are due on December 20. The Tax Commissioner follows State law as it pertains to the advertisement and sale of property where taxes have been delinquent for an extended period of time. Mobile home taxes are due January 1 of each year and are payable without penalty between January 1 and May 1. Motor vehicle taxes are due on the taxpayer's birthday. As tax payments are received and properly credited by the Tax Commissioner, the applicable portion is transferred to the City.

Largest Taxpayers

The following table lists the ten largest taxpayers based on their 2013 assessed value in the City of Albany and their respective percentage of the City's total assessed valuation.

<u>Taxpayer</u>	<u>Type of Business</u>	<u>2013 Assessed Valuation</u>	<u>Percentage of Total Assessed Valuation (1)</u>
1. Bell South	Telecommunications	14,536,033	.95%
2. Albany Mall, LLC	Mall Developer	12,525,452	.82%
3. M&M Mars	Confectioner	10,765,001	.70%
4. Wal-Mart	Retail	9,799,696	.64%
5. Flint River Services	Warehousing	7,766,298	.51%
6. Allied Wireless	Telecommunications	7,153,348	.47%
7. Alliance	Apartments	6,563,560	.43%
8. Mediacom	Telecommunications	6,636,226	.44%
9. Brooks, Robert N, Sr.	Real Estate Investor	6,549,227	.43%
10. Georgia Power Co.	Utility	6,443,820	.42%

(1) Based on 2013 estimated net tax digest for maintenance and operation purposes of \$ 1,526,073,755.

SOURCE: Dougherty County Tax Department

Property Tax Digest Trend

The property tax digests of the City for the calendar years 2009 through 2014 are outlined on the following table. Values for real property represent all real estate less the exempt property in the city, and personal property includes motor vehicles, bank shares, inventories, aircraft, pleasure boats, industrial machinery, fixtures and equipment, farm machinery and equipment, livestock, mobile homes and public utilities. State law requires that all property assessments be at a uniform 40 percent of current market value.

	<u>2014</u>	<u>2013</u>	<u>2012</u>
Property Type			
Real & Personal	1,523,793,269	1,525,024,597	1,518,769,597
Motor Vehicles	110,522,550	129,811,700	124,574,320
Mobile Homes	4,110,248	4,281,170	4,265,259
Timber - 100%	0	83,695	56,253
Heavy Duty Equipment	379,363	19,776	334,427
Gross Digest	1,638,805,430	1,659,220,939	1,647,999,856
less:			
Exemptions (1)	134,607,861	133,147,184	120,557,121
Net Digest:	1,504,197,569	1,526,073,755	1,527,442,735
Property Type	<u>2011</u>	<u>2010</u>	<u>2009</u>
Real & Personal	1,487,229,730	1,498,529,677	1,580,830,365
Motor Vehicles	118,412,040	120,878,560	139,047,600
Mobile Homes	4,188,286	4,370,264	4,638,591
Timber - 100%	136,621	3,599	0
Heavy Duty Equipment	122,742	164,172	901,396
Gross Digest	1,610,089,419	1,623,945,272	1,725,417,952
less:			
Exemptions (1)	106,589,761	109,049,327	102,145,501
Net Digest:	1,503,499,658	1,514,896,645	1,623,272,451

(1) Includes certain homestead and tangible personal property exemptions. In November, 1987 voters in Dougherty County approved the exemption of certain intangible property from ad valorem taxation. Property subject to exemption primarily consists of manufacturing inventory and was phased in over 5 years. Presently, 100 percent of such property is exempt.

Source: Dougherty County Tax/Tag Office

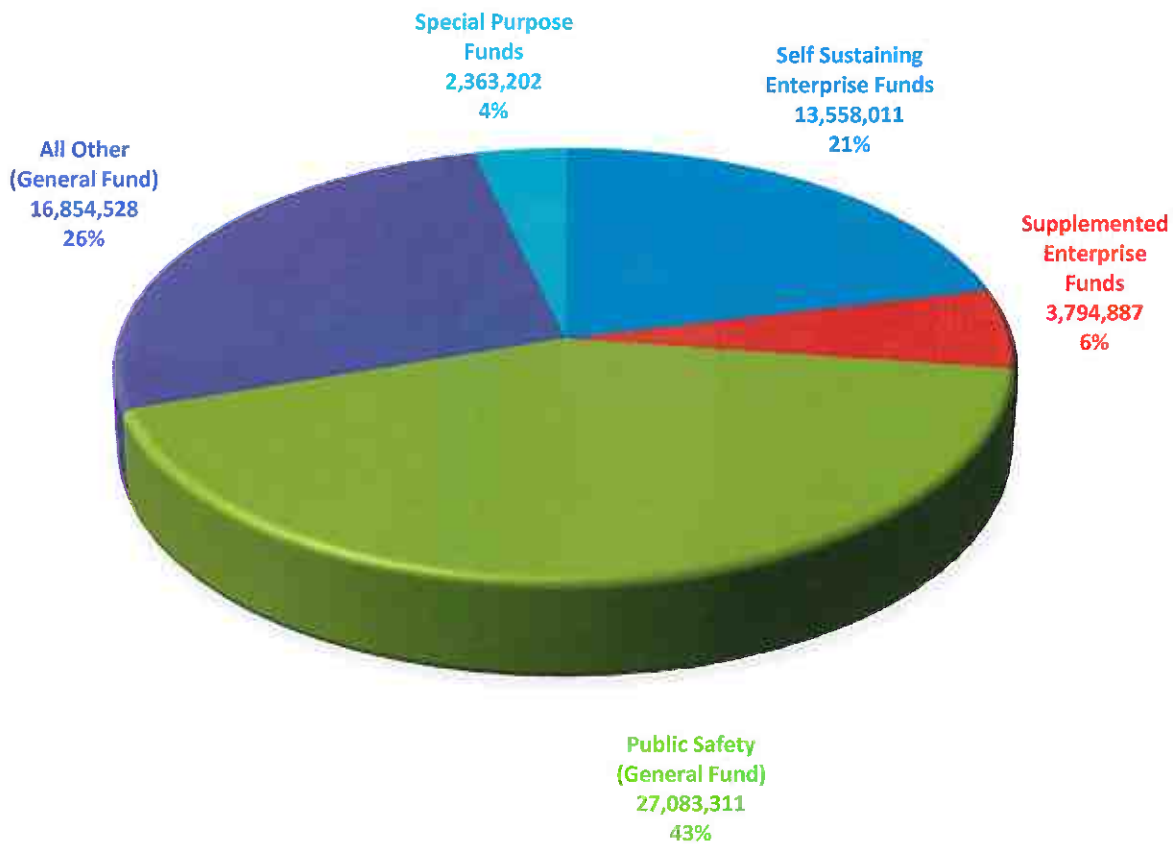
Ad Valorem Tax Collections

The following table summarizes ad valorem tax levies and collections in the City for the fiscal years ended 2005 through 2014 (in thousands).

Fiscal Year	Total Tax Levy	Current Tax Collections	Delinquent Tax Collection	Total Tax Collections	Ratio of Total Tax Collections to Total Levy %
2014	\$ 13,745	\$ 13,480	\$ 0	\$ 13,480	98.07 %
2013	\$ 13,758	\$ 13,494	\$ 182	\$ 13,676	99.40 %
2012	\$ 12,428	\$ 12,131	\$ 264	\$ 12,395	99.73 %
2011	\$ 12,388	\$ 12,168	\$ 189	\$ 12,356	99.75 %
2010	\$ 13,540	\$ 13,105	\$ 403	\$ 13,508	99.76 %
2009	\$ 13,400	\$ 12,329	\$ 1,036	\$ 13,365	99.74 %
2008	\$ 13,164	\$ 12,872	\$ 273	\$ 13,145	99.85 %
2007	\$ 13,077	\$ 12,901	\$ 160	\$ 13,061	99.88 %
2006	\$ 12,988	\$ 12,791	\$ 182	\$ 12,973	99.88 %
2005	\$ 12,736	\$ 12,505	\$ 222	\$ 12,727	99.93 %

Source: City of Albany 2014 CAFR, Statistical Section, pg. 148

City of Albany
FY 2015
Personal Services



Total Personal Services
\$63,653,939

FY 2015 Personal Services

The City of Albany's number one priority is to provide the most effective and efficient services to the citizens of Albany. The City has a dedicated work force, which consists of 1,172 full-time budgeted positions. Through these dedicated and motivated employees, the City provides a wide range of quality services to all citizens in our community.

The City is aware of the importance of maintaining a well-trained motivated work force and strives toward offering its employees a competitive benefit package. The City's total benefit package includes the following:

Salaries & Wages	Social Security (FICA)
Retirement Plan with Pension and Vesting Benefits	Workers' Compensation
Deferred Compensation Plan	Sick and Vacation Pay
Health and Dental Insurance	Employee Assistance Program
Life Insurance	Tuition Reimbursement Program
Cafeteria Plan	Paid Holidays

Salaries & Wages

Salaries and fringe benefits account for approximately 26% of the total operating budget. Included in the salary account are overtime pay, holiday pay, and part time help.

Retirement Plan with Pension and Vesting Benefits

A retirement plan is provided for all regular, full-time employees. All general employees contribute 4% of their gross income to the plan and the city contributes 8.9% on their behalf to the pension plan. Public Safety employees contribute 7% of their gross salary to the pension plan and the city contributes 11.9% on their behalf to the pension plan. Full-time employees are eligible for this coverage effective with their date of employment, and are also eligible for vested benefits upon completion of 10 years of service.

Deferred Compensation Plan

The City provides employees with the choice of participating in two deferred compensation plans. These plans allow an employee to make tax deferred contributions into a retirement savings account.

Health and Dental Insurance

The City of Albany allows full-time employees the opportunity to buy into a health plan, which offers health and dental insurance. The employee's coverage will start on the first day of the month following completion of one month's premium deduction from the employee's paycheck. The City pays 75% and the employee pays 25% of the monthly premium for this coverage.

Life Insurance

For full-time employees who choose to participate in the life insurance program, the City provides basic life insurance and accidental death/dismemberment (AD&D) insurance. The City pays \$.65 per \$1,000 of coverage for the life and AD&D insurance. Employees may also purchase additional life insurance coverage for which the employee pays 100% of the cost. The premium for this coverage is based on the age of the employee. For part-time employees the City provides basic life insurance after one year of employment.

Cafeteria Plan

The City provides a Cafeteria Plan to its employees, which allows for pre-tax deductions for group insurance premiums and dependent care expenses.

Social Security (FICA)

All employees are enrolled in the Social Security Act. The City contributes the employer share of 7.65% (6.20% of an employee's salary to a maximum salary of \$117,000 for Social Security and 1.45% of all earnings for employees for Medicare).

Workers' Compensation

The City provides a self-funded Workers' Compensation program. Benefits are paid as prescribed under the State of Georgia Workers' Compensation Law. Medical care is provided through a panel of physicians selected by the City.

Sick and Vacation Pay

Sick Leave and Vacation Leave are accrued by all full-time employees. All employees receive the same amount of sick leave accrual each pay period (12 days per year). Vacation leave accumulation per week is dependent upon the employees' exempt or non-exempt status along with the length of employment.

Employee Assistance Program

The City has an Employee Assistance Program for its employees and their families. The program provides free counseling services for employees and their families who are experiencing legal, emotional, financial, or other problems which may affect their job performance.

Tuition Reimbursement Program

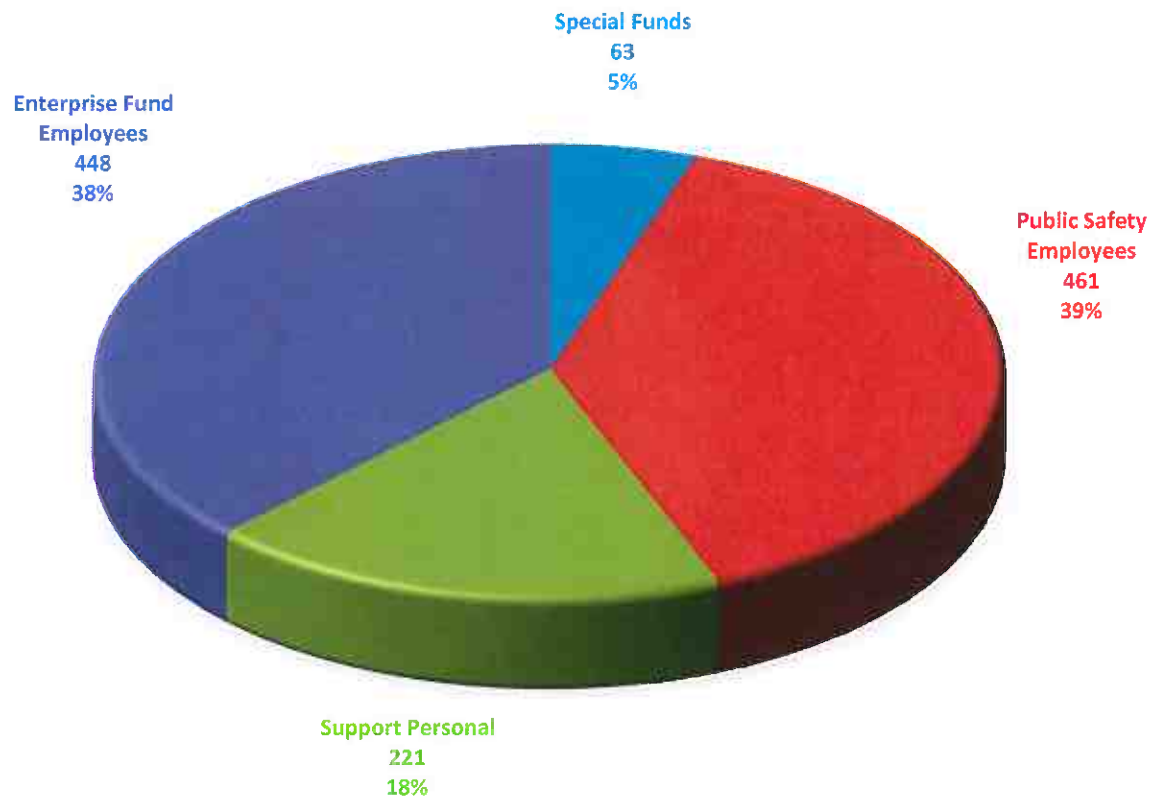
The Tuition Reimbursement Program of the City of Albany is designed to encourage employees of the City to improve their job-related knowledge, skills, and abilities through training and/or education. Reimbursement for education that is job related shall be on a tuition reimbursable basis each year, not to exceed \$1,500 per academic year.

Paid Holidays

The City of Albany provides ten paid holidays each year to regular, full-time employees with benefits. These holidays include; New Year's Day (1); Martin Luther King Jr. Day (1); Memorial Day (1); Independence Day (1); Labor Day (1); Thanksgiving Day and the day after (2); Christmas Eve (1); Christmas Day (1); and one floating holiday (1).

Source: City of Albany, Human Resources Management 7/9/14

City of Albany
FY 2015
Total Employees by Category



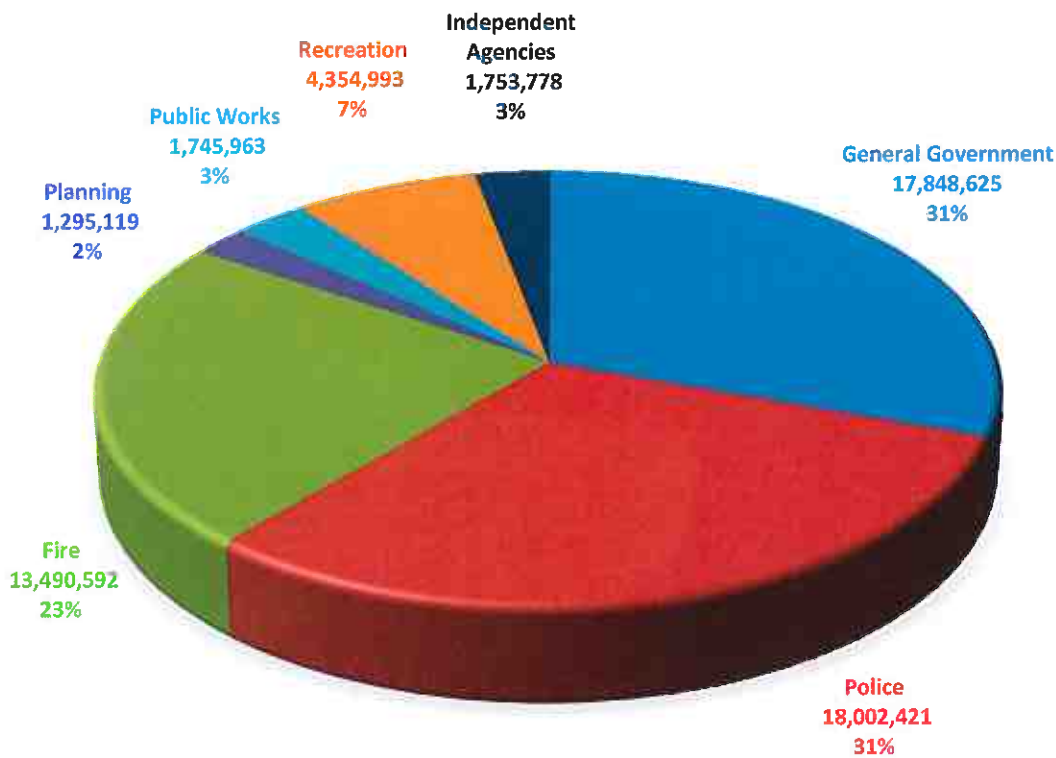
Total Positions
1193

CITY OF ALBANY



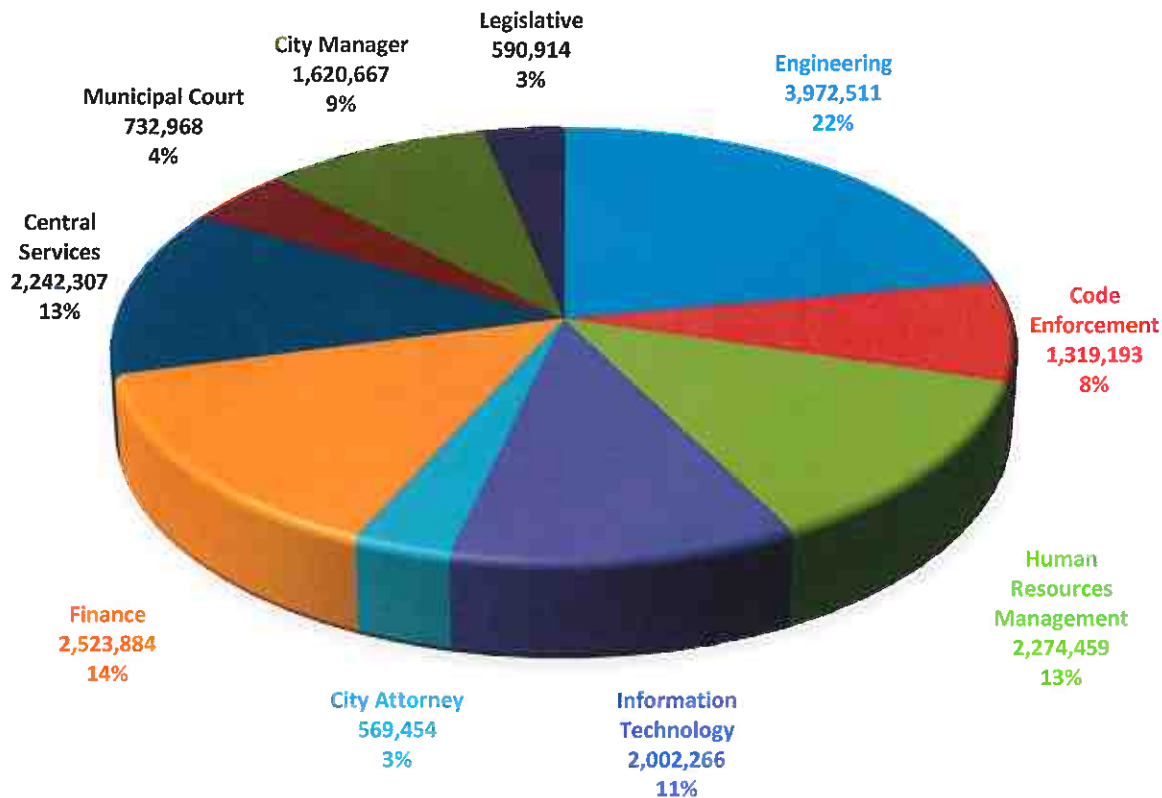
GENERAL FUND ANNUAL BUDGET FY 2015

City of Albany
FY 2015
General Fund Expenditures



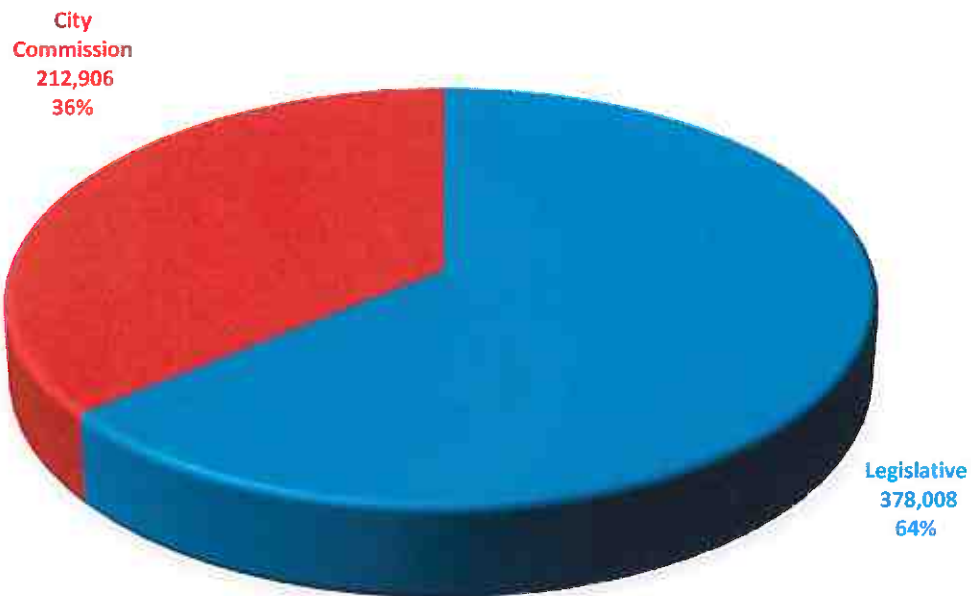
Total General Fund Expenditures
\$58,491,490

City of Albany
FY 2015
General Government Expenditures



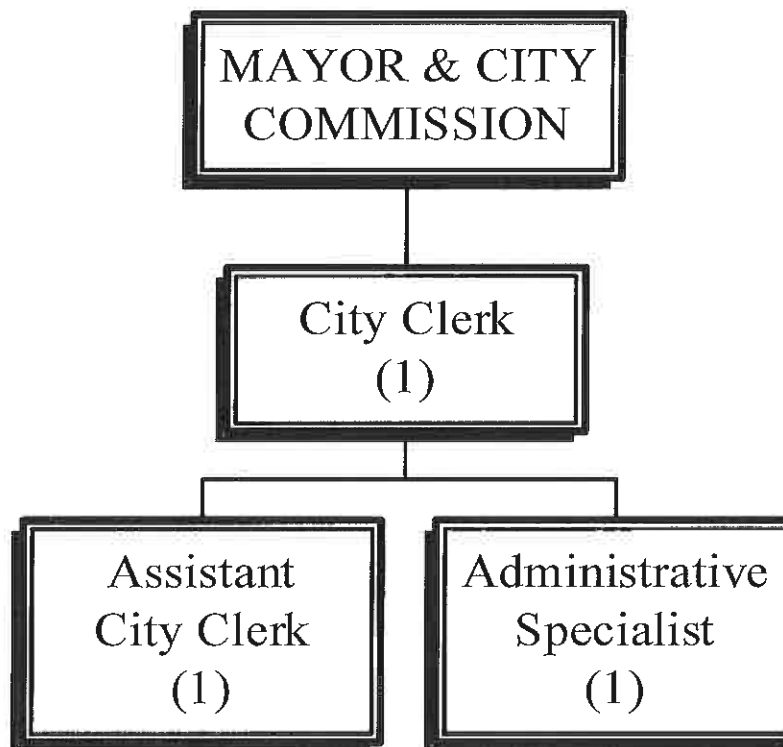
Total General Government Expenditures
\$17,848,625

City of Albany
Adopted Budget
FY 2015
Legislative Department



Total Expenditures
\$590,914

Legislative



LEGISLATIVE DEPARTMENTAL SUMMARY

DESCRIPTION

The City Clerk's principal duty is to keep and maintain an index of the original ordinances and resolutions adopted by the Board of City Commissioners on file. The City Clerk attends all of the Board of City Commissioners' meetings to keep the minutes and records. The City Commission meets on the fourth Tuesday of the month in Room 100. All meetings are held in the Government Center at 222 Pine Avenue, Albany, Georgia. The official meeting times are posted on our website at www.albany.ga.us and in the Governmental Center on the first floor. This office also has custody and charge of all records, books, and papers belonging to the City. The Clerk attests to and affixes the City's Official Seal to all deeds, leases, and other instruments executed by the Board.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	335,748	330,602	340,632
OPERATING EXPENSE	239,244	321,283	250,282
CAPITAL OUTLAY	0	0	0
TOTAL	574,991	651,885	590,914
FULL TIME POSITIONS	3	3	3

LEGISLATIVE

DESCRIPTION

The City Clerk's principal duty is to keep and maintain an index of the original ordinances and resolutions adopted by the Board of City Commissioners on file. The City Clerk attends all of the Board of City Commissioners' meetings to keep the minutes and records. The City Commission meets on the fourth Tuesday of the month in Room 100. All meetings are held in the Government Center at 222 Pine Avenue, Albany, Georgia. The official meeting times are posted on our website at www.albany.ga.us and in the Governmental Center on the first floor. This office also has custody and charge of all records, books, and papers belonging to the City. The Clerk attests to and affixes the City's Official Seal to all deeds, leases, and other instruments executed by the Board.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	176,446	172,937	182,726
OPERATING EXPENSE	199,733	266,283	195,282
CAPITAL OUTLAY	0	0	0
TOTAL	376,177	439,220	378,008
FULL TIME POSITIONS	3	3	3

Class Title

City Clerk	1	1	1
Assistant City Clerk	1	1	1
Administrative Specialist	1	1	1
TOTAL	3	3	3

LEGISLATIVE				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
100				
7110	Regular Wages	126,454	126,454	126,454
7113	Salary Adjustment	0	0	2,529
7210	W/C Insurance	0	247	329
7260	FICA Matching	8,986	9,674	9,867
7270	Pension Matching	11,254	11,254	11,479
7280	Insurance Matching	29,752	25,308	32,067
7510	Professional Services	120,168	187,000	117,000
7512	Technical Services	696	2,500	2,500
7550	Communications	2,131	2,300	2,300
7570	Advertising	3,004	2,250	2,250
7600	Travel	4,002	3,000	3,000
7630	Train/Cont. Education	2,518	1,500	1,500
7880	Maint: Mach/Imp/Tools	986	600	600
7990	Dues and Fees	26,506	28,500	28,500
8010	Supplies	5,573	5,500	5,500
8016	Small Equipment	3,008	3,000	3,000
8017	Printing	668	750	750
8018	Books & Subscriptions	841	300	300
8020	Photography	0	1,000	0
8052	Building Use/Govt. Center	25,187	23,583	23,582
8150	Food	4,445	4,500	4,500
TOTAL, GENERAL FUND:		376,177	439,220	378,008

CITY COMMISSION

DESCRIPTION

The Board of City Commissioners consists of seven elected members, a Mayor and six Commissioners. The Mayor is elected at-large while the Commissioners are elected by wards. The City Commission makes policy decisions concerning all City Departments, passes ordinances and resolutions, and raises revenue as necessary. The Commission meets in work sessions on the first and third Tuesdays of the month to consider agenda items. Recommendations from these work sessions are sent to the entire City Commission for consideration. The City Commission meets on the fourth Tuesday of the month in Room 100. All meetings are held in the Government Center at 222 Pine Avenue, Albany, Georgia. The official meeting times are posted on our website at www.albany.ga.us and in the Governmental Center on the first floor.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	159,302	157,665	157,906
OPERATING EXPENSE	39,511	55,000	55,000
CAPITAL OUTLAY	0	0	0
TOTAL	198,814	212,665	212,906
FULL TIME POSITIONS	0	0	0

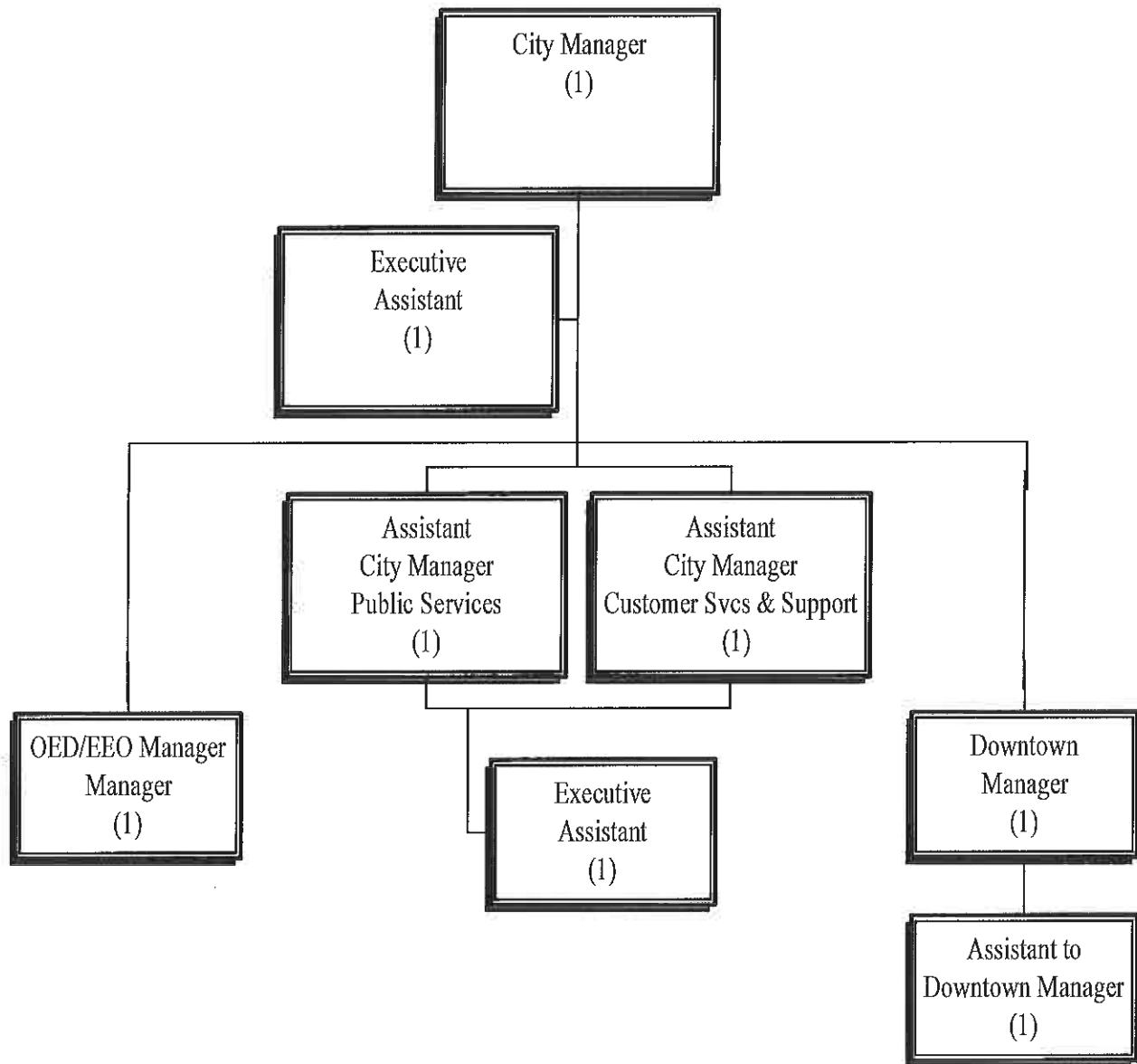
CITY COMMISSION				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
101				
7132	Elected Officials	115,005	115,000	115,000
7210	W/C Insurance	0	224	299
7260	FICA Matching	7,720	8,798	8,798
7280	Insurance Matching	36,577	33,643	33,810
7510	Professional Services	125	0	0
7550	Communications	5,214	0	0
7570	Advertising	875	0	0
7600	Travel	17,713	0	0
7630	Train/Cont. Education	8,114	0	0
7990	Dues and Fees	855	0	0
7999	Comm. Exp Allocation	3,419	55,000	55,000
8010	Supplies	990	0	0
8017	Printing	525	0	0
8018	Books & Subscriptions	40	0	0
8150	Food	1,641	0	0
TOTAL, GENERAL FUND:		198,814	212,665	212,906

City of Albany
Adopted Budget
FY 2015
City Managers Office



Total Expenditures
\$1,620,667

City Manager's Office



CITY'S MANAGER'S DEPARTMENT SUMMARY

DESCRIPTION

The City Manager is responsible for the management and direction of all activities of the City Government as outlined in the City Charter, Code of Ordinances, and as directed by the Board of City Commissioners. The City Manager is also responsible for the preparation, implementation, and control of the annual budget. In addition to the management of the Departments and Agencies of the City, the City Manager coordinates areas of common concern with other governmental units and community interest groups. The duties and responsibilities of the office are set forth in Section IV of the City Charter.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	816,550	766,750	895,539
OPERATING EXPENSE	512,708	754,375	725,129
CAPITAL OUTLAY	0	0	0
TOTAL	1,329,258	1,521,125	1,620,667
FULL TIME POSITIONS	10	8	8

CITY MANAGER'S OFFICE

DESCRIPTION

The City Manager is responsible for the management and direction of all activities of the City Government as outlined in the City Charter, Code of Ordinances, and as directed by the Board of City Commissioners. The City Manager is also responsible for the preparation, implementation, and control of the annual budget. In addition to the management of the Departments and Agencies of the City, the City Manager coordinates areas of common concern with other governmental units and community interest groups. The duties and responsibilities of the office are set forth in Section IV of the City Charter.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	692,741	692,135	807,134
OPERATING EXPENSE	497,524	672,879	674,005
CAPITAL OUTLAY	0	0	0
TOTAL	1,190,265	1,365,014	1,481,139
FULL TIME POSITIONS	7	7	7

<u>Class Title</u>			
City Manager	1	1	1
Asst. City Manager, Customer Service & Suppc	1	1	1
Asst. City Manager, Public Services	1	1	1
Executive Assistant	2	2	2
Assistant to the Downtown Manager	1	1	1
Downtown Manager	1	1	1
TOTAL	7	7	7

CITY MANAGER'S OFFICE				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
201.				
7110	Regular Wages	541,048	544,521	614,021
7113	Salary Adjustment	0	0	12,280
7120	Overtime	311	740	740
7210	W/C Insurance	0	1,062	1,596
7260	FICA Matching	39,769	41,712	47,969
7270	Pension Matching	51,153	48,528	55,807
7280	Insurance Matching	60,460	55,571	74,722
7510	Professional Services	182,228	250,070	405,674
7513	Administrative Services	0	150,000	0
7550	Communications	4,396	6,585	6,585
7570	Advertising	0	0	0
7600	Travel	2,007	2,400	3,310
7610	Mileage	15,526	16,300	16,300
7630	Train/Cont. Education	140	3,100	7,200
7700	Risk Allocation	31,640	14,901	5,039
7860	Maint: Buildings	47,669	85,560	85,560
7880	Maint: Mach/Imp/Tools	8,973	10,025	10,248
7990	Dues and Fees	3,737	6,595	6,745
7995	Contingency	174,716	100,000	100,000
8010	Supplies	1,115	2,000	2,000
8016	Small Equipment	0	0	0
8017	Printing	19	1,000	1,000
8018	Books and Subscriptions	171	220	220
8052	Building Use/Govt. Building	25,187	24,123	24,124
8150	Food	0	0	0
	TOTAL, GENERAL FUND:	1,190,265	1,365,014	1,481,139

EQUAL EMPLOYMENT OPPORTUNITY DIVISION

DESCRIPTION

The mission of the Equal Employment Opportunity Division (EEO) is to support the City of Albany's overall approach to maintaining a positive, productive and cohesive environment within the organization's structure and culture by identifying needs, recognizing issues, and formulating solutions regarding challenges resulting from the behavior of staff and citizens, and the effects of the organization's rules and culture, structures, and external influences and pressures.

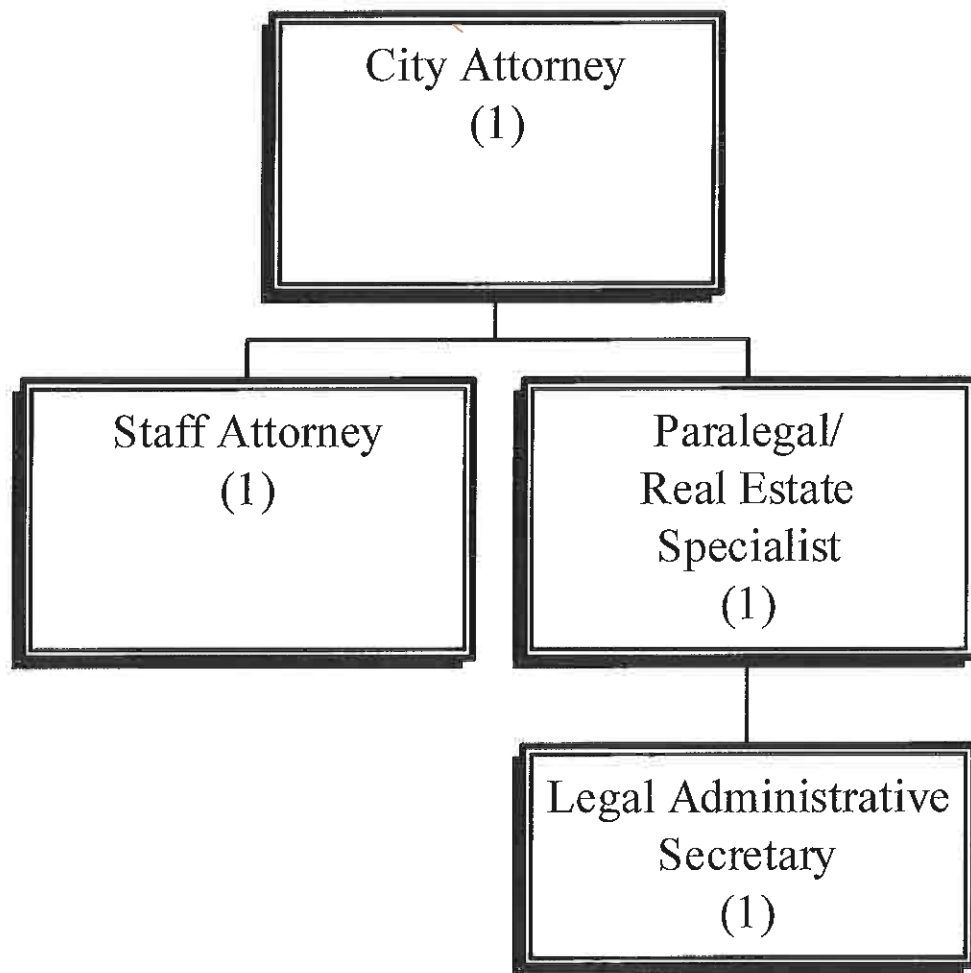
Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	123,809	74,615	88,404
OPERATING EXPENSE	15,184	81,496	51,124
CAPITAL OUTLAY	0	0	0
TOTAL	138,994	156,110	139,528
FULL TIME POSITIONS	3	1	1

Class Title

HR, OED Manager	1	1	1
EEO/ Training Specialist	1	0	0
HR, OED Administrator	1	0	0
TOTAL	3	1	1

OUTREACH & EDUCATION DEPARTMENT				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
206				
7110	Regular Wages	91,528	52,451	59,951
7113	Salary Adjustment	0	0	1,199
7210	W/C Insurance	0	102	156
7260	FICA Matching	6,324	4,012	4,678
7270	Pension Matching	7,488	4,668	5,442
7280	Insurance Matching	18,469	13,382	16,978
7510	Professional Services	25	1,500	3,000
7513	Administrative Services	47	5,000	5,250
7550	Communications	738	865	1,005
7600	Travel	344	900	3,590
7630	Train/Cont. Education	378	1,120	1,674
7640	Training Development	0	57,037	25,000
7880	Maint: Mach/Imp/Tools	3,225	4,320	1,185
7990	Dues and Fees	1,120	1,300	965
8010	Supplies	353	500	500
8052	Building Use/Govt. Building	8,954	8,954	8,954
	TOTAL, GENERAL FUND:	138,994	156,111	139,528

City Attorney



CITY ATTORNEY

DESCRIPTION

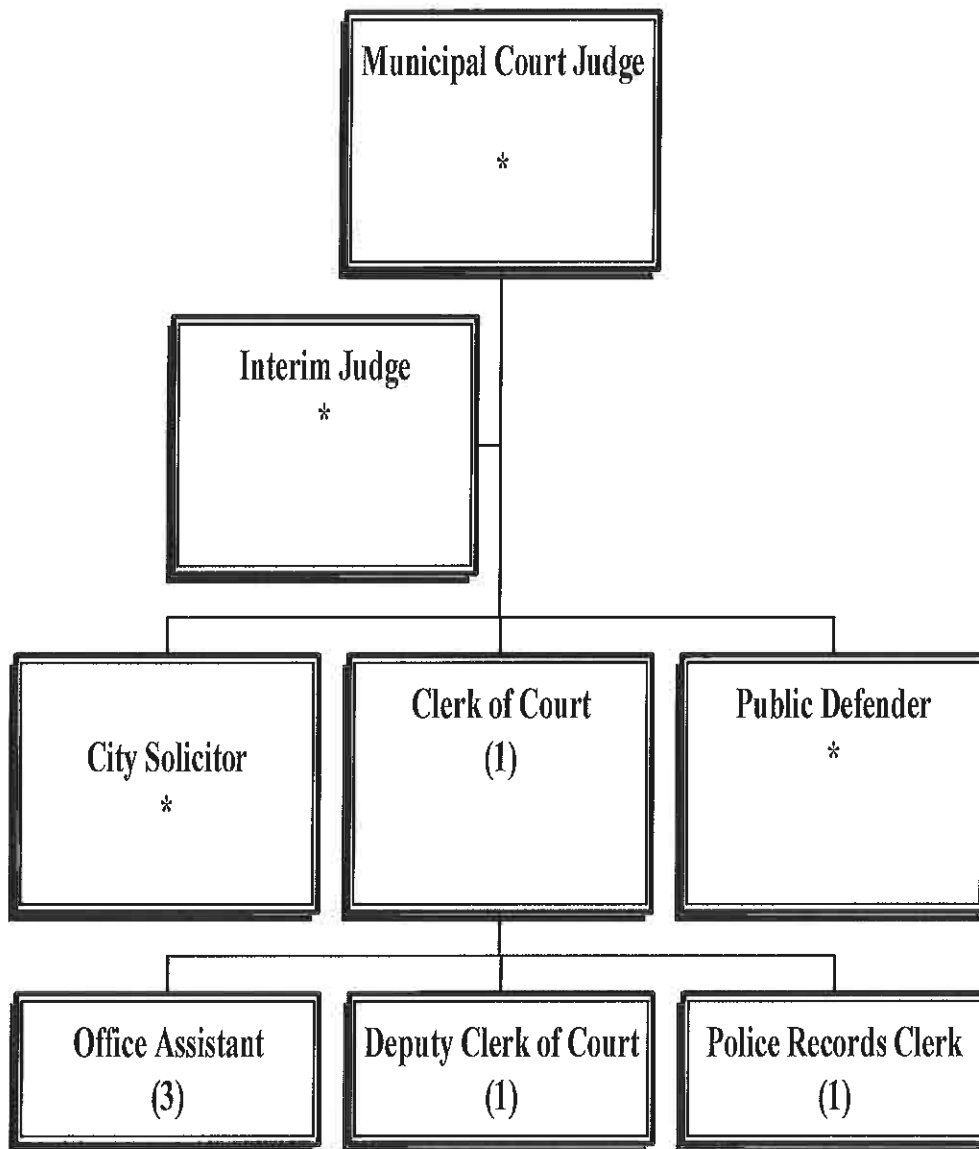
To promote and protect the interests of the City of Albany by providing quality legal services to the Mayor and Board of Commissioners as well as to the City Manager and Department Heads. The City Attorney is available to review and/or draft contracts, leases, ordinances, resolutions, to conduct real estate closings, and to handle condemnations and annexations. In May 2005, Ordinance 06-103 began to apply a new State Law on nuisance abatements. Those matters are now part of the City Attorney's Office.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	375,701	453,029	375,303
OPERATING EXPENSE	128,840	100,660	194,151
CAPITAL OUTLAY	0	0	0
TOTAL	504,541	553,689	569,454
FULL TIME POSITIONS	6	6	4

<u>Class Title</u>			
City Attorney	1	1	1
Assistant City Attorney	2	2	1
Paralegal/Real Estate Specialis	1	1	1
Legal Administrative Secretary	2	2	1
TOTAL	6	6	4

CITY ATTORNEY				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
300.				
7110	Regular Wages	286,472	351,797	284,526
7113	Salary Adjustment	0	0	5,691
7210	Worker's Compensation	0	741	719
7260	FICA Matching	21,149	26,912	22,202
7270	Pension Matching	25,231	31,310	25,829
7280	Insurance Matching	42,849	42,269	36,336
7510	Professional Services	83,793	45,000	145,000
7512	Technical Services	1,968	5,500	5,500
7550	Communications	3,205	3,600	3,600
7570	Advertising	6,848	4,000	4,000
7600	Travel	1,116	4,300	4,300
7610	Auto Allowance	2,400	2,400	2,400
7630	Train/Cont. Education	730	2,500	2,500
7700	Risk Allocation	9,055	11,340	4,881
7880	Maint: Mach/Imp/Tools	1,604	3,000	3,000
7990	Dues and Fees	2,975	2,870	2,870
8010	Supplies	3,465	4,000	4,000
8016	Small Equipment	1,167	2,400	2,400
8017	Printing	326	250	200
8018	Books and Subscriptions	10,137	9,500	9,500
8110	Fuel	51	0	0
	TOTAL, GENERAL FUND:	504,541	553,689	569,454

MUNICIPAL COURT OFFICE



* Appointed

MUNICIPAL COURT

DESCRIPTION

The Municipal Court is a misdemeanor court that has jurisdiction over City Ordinance violations and State and Local traffic offenses. Specific type cases handled by the court include routine traffic offenses, driving under the influence of alcohol, possession and consumption by a minor, truancy and curfew violations, possession of marijuana less than an ounce, firearms violations, nuisance and abatement cases, animal control citations, false alarm, and lot cleaning cases. The court is also responsible for entering citations and case dispositions and forwarding entries to the Department of Public Safety. Court sessions begin at 8:30 a.m. and are held Monday, Wednesday, Thursday, and Friday. Animal Control, Lot Cleaning, and False Alarm Cases are held on the fourth Tuesday of each month. Nuisance and Abatement dockets are heard on the fourth Thursday of each month. Jail arraignments are held on Monday, Wednesday, and Friday at 7:30 a.m. at the Dougherty County Jail. The court contracts with a probation office to supervise programs on probation that require probation revocation hearings, signing of arrest warrants, and probation violation petitions.

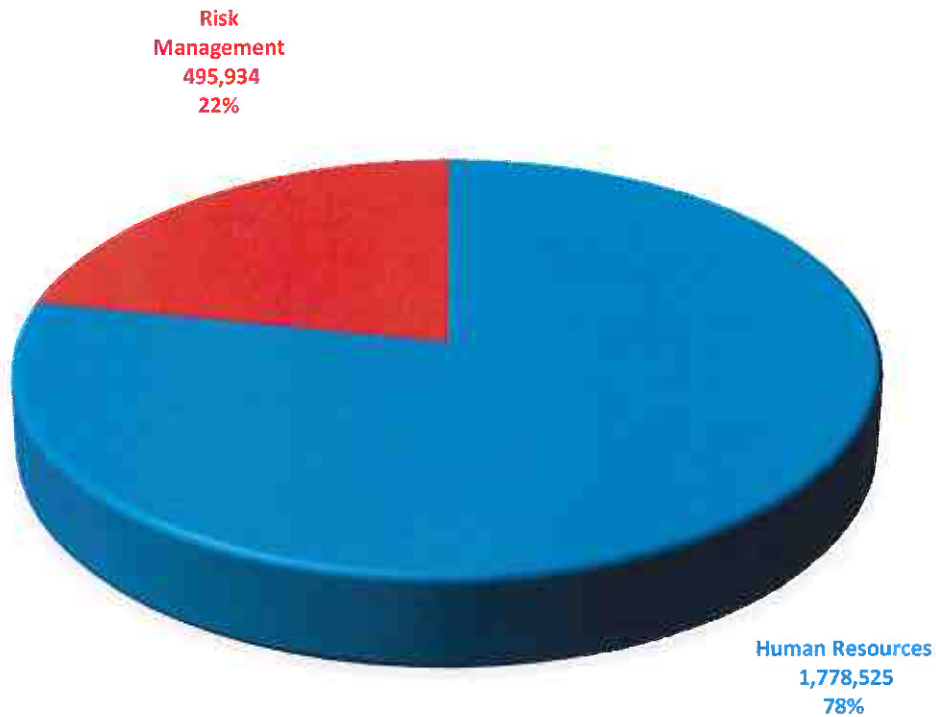
Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	445,349	492,991	550,889
OPERATING EXPENSE	154,150	169,318	182,079
CAPITAL OUTLAY	0	0	0
TOTAL	599,499	662,309	732,968
FULL TIME POSITIONS	10	10	10

<u>Class Title</u>			
Judge	1	1	1
Interim Judge	1	1	1
Solicitor	1	1	1
Public Defender	1	1	1
Clerk of Court	1	1	1
Deputy Clerk of Court	1	1	1
Police Records Clerk	1	1	1
Office Assistant	3	3	3
TOTAL	10	10	10

MUNICIPAL COURT				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
400.				
7110	Regular Wages	310,906	344,969	365,799
7113	Salary Adjustment	0	0	7,316
7120	Overtime Wages	16,530	15,221	15,221
7130	Temporary Help	15,186	16,598	16,598
7210	W/C Insurance	0	456	894
7230	Uniforms	0	0	1,650
7260	FICA Matching	24,727	28,824	30,977
7270	Pension Matching	13,445	17,819	34,562
7280	Insurance Matching	64,555	69,104	77,872
7510	Professional Services	1,859	1,000	1,000
7513	Administrative Services	74,664	70,000	70,000
7550	Communications	2,558	2,800	3,880
7570	Advertising	0	500	1,000
7600	Travel	1,739	4,460	4,960
7630	Train/Cont. Education	650	2,360	2,360
7700	Risk Allocation	180	2,000	5,060
7870	Maint: Motor Equip	0	500	500
7880	Maint: Mach/Imp/Tools	27,075	26,500	35,300
7990	Dues and Fees	0	3,888	4,388
8010	Supplies	3,464	4,700	6,900
8016	Small Equipment	1,919	11,656	6,000
8017	Printing	3,487	3,500	4,500
8018	Books & Subscription	0	660	660
8052	Rent	36,555	34,517	34,517
8110	Fuel	0	277	554
8150	Food	0	0	500
TOTAL, GENERAL FUND:		599,499	662,309	732,968

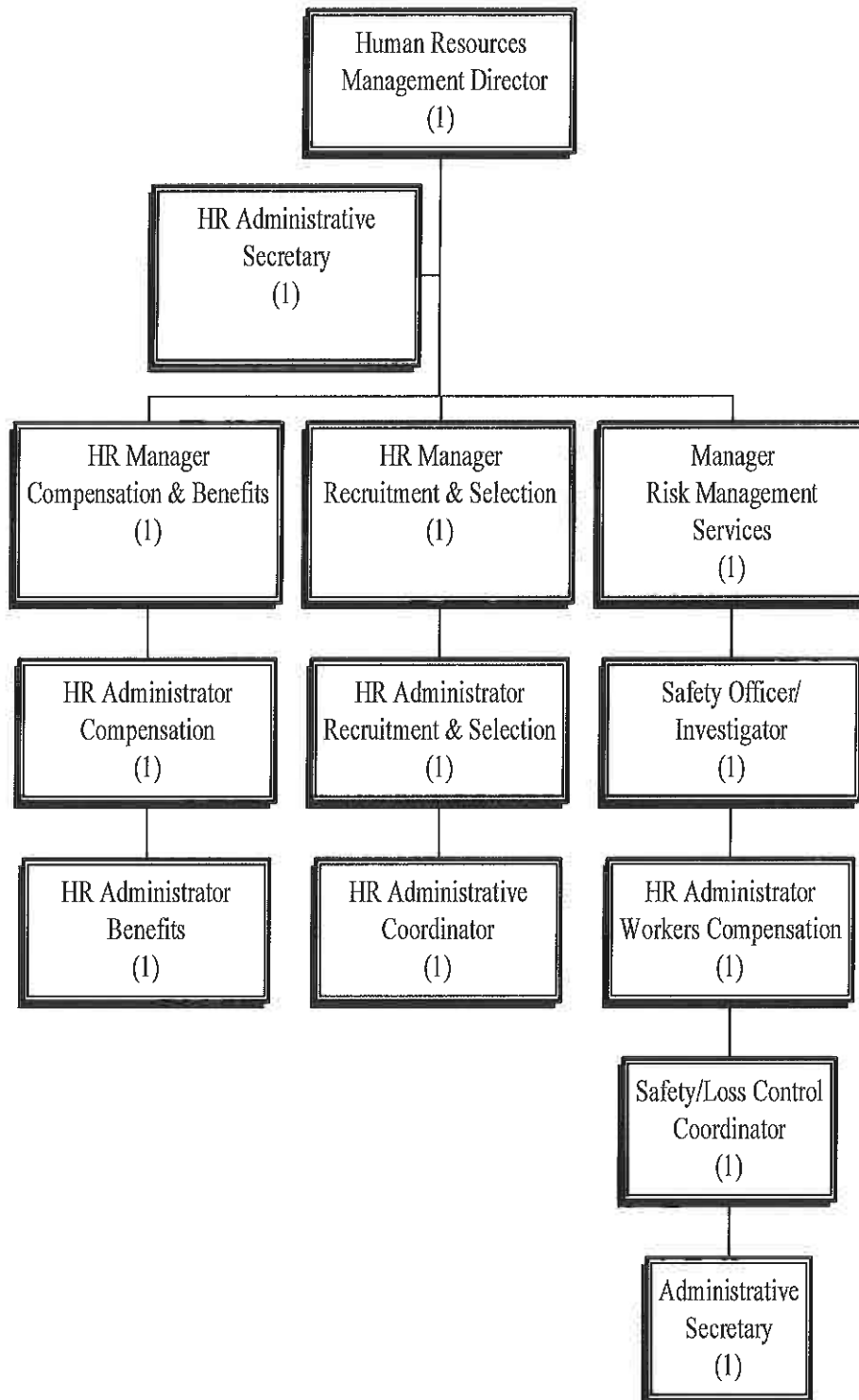
City of Albany
Adopted Budget
FY 2015

Human Resource Management Department



Total Expenditures
\$2,274,459

Human Resources Management Department



HUMAN RESOURCES MANAGEMENT*DESCRIPTION*

The Human Resources Management Department is a centralized unit which formulates, maintains, administers, implements, and monitors the Human Resources Management System (HRMS) which governs the Policies and Procedures affecting all employees and retirees of the City of Albany. This department provides organizational support, training, counseling, advisement, and administrative assistance in the areas of Recruitment & Selection and Compensation and Benefits. The specific responsibilities of this department include recruitment, pre-screening and applicant referral, salary and wage administration, maintenance and security for all official human resources files and records, health and life insurance, and other benefits for employees and retirees, providing training and career development opportunities, and the administration of the Human Resources Management System.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	1,498,164	1,236,375	1,510,697
OPERATING EXPENSE	256,321	170,627	267,828
CAPITAL OUTLAY	0	0	0
TOTAL	1,754,485	1,407,002	1,778,525
FULL TIME POSITIONS	11	9	8

Class Title

Director, Human Resources Management	1	1	1
EEO/Training Specialist	1	0	0
HR Manager, Compensation & Benefits	1	1	1
HR Manager, Organization & Employee Dev. (OI)	1	0	0
HR Manager, Recruitment & Selection (R&S)	1	1	1
Human Resources Administrative Coordinator	2	1	2
HR Administrator Compensation & Benefits	1	1	1
HR Administrator Compensation & Benefits	1	1	1
Human Resources Administrator (OED)	1	1	0
Human Resources Administrator (R&S)	1	1	1
Administrative Secretary	0	1	0
TOTAL	11	9	8

HUMAN RESOURCES MANAGEMENT				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
1000				
7110	Regular Wages	375,937	370,594	370,594
7113	Salary Adjustment	0	0	7,412
7120	Overtime	102	1,000	1,000
7210	W/C Insurance	0	792	964
7220	Tuition Reimbursement	30,107	50,000	50,000
7260	FICA Matching	27,339	28,427	28,994
7270	Pension Matching	33,467	33,072	33,732
7275	Retiree Insurance	972,773	700,000	950,000
7280	Insurance Matching	58,439	52,490	68,001
7510	Professional Services	26,062	56,824	62,620
7513	Admin Services	17,072	0	0
7550	Communications	4,065	4,620	4,200
7600	Travel	1,795	7,720	7,354
7630	Train/Cont. Education	1,695	6,000	7,735
7640	Training Development	446	10,000	10,000
7700	Unemployment Insurance	148,848	5,485	105,190
7870	Maint: Motor Equipment	108	0	0
7880	Maint: Mach/Imp/Tools	5,890	11,284	10,050
7990	Dues & Fees	1,369	4,595	4,155
8009	Licenses (Notary)	144	648	648
8010	Supplies	6,204	12,550	6,750
8016	Small Equipment	6,114	9,500	10,725
8017	Printing and Binding	215	4,500	1,500
8018	Books and Subscriptions	239	2,000	2,000
8052	Building Usage/Government C	36,055	34,801	34,801
8110.01	Motor Fuel - Gasoline	0	100	100
TOTAL, GENERAL FUND:		1,754,485	1,407,002	1,778,525

HUMAN RESOURCES - RISK MANAGEMENT*DESCRIPTION*

Plans, organizes, implements, and monitors a comprehensive loss control program for the City. Identifies, analyzes, and evaluates risks and potential losses to the City as they relate to insurance, safety, and claims. Recommends and assists in the negotiation and selection of insurance programs for the City. Negotiates the adjustment of all insured and uninsured losses. Monitors the safety program of the City to ensure its uniform application and shall make recommendations as needed. Participates in the investigation of accidents and injuries and prepares material and evidence for use by the City in hearings, lawsuits, and insurance investigations. Inspects City facilities to assess existing or potential accident and health hazards and recommends corrective or preventive measures as needed.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	227,120	269,150	292,451
OPERATING EXPENSE	72,299	109,325	203,483
CAPITAL OUTLAY	0	0	0
TOTAL	299,419	378,475	495,934
FULL TIME POSITIONS	5	5	5

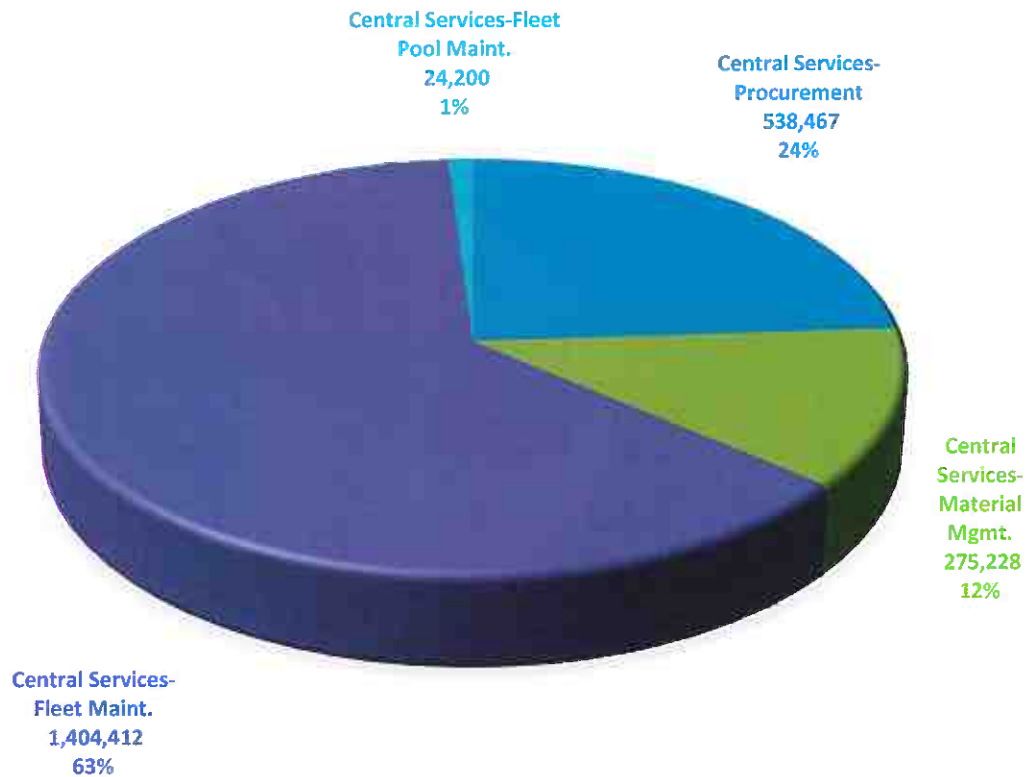
Class Title

Manager, Risk Management Service	1	1	1
Administrative Secretary	1	1	1
HR Administrator, Workers Comp.	1	1	1
Safety/Loss Control Coordinator	1	1	1
Safety Officer/Investigator	1	1	1
TOTAL	5	5	5

HUMAN RESOURCES - RISK MANAGEMENT

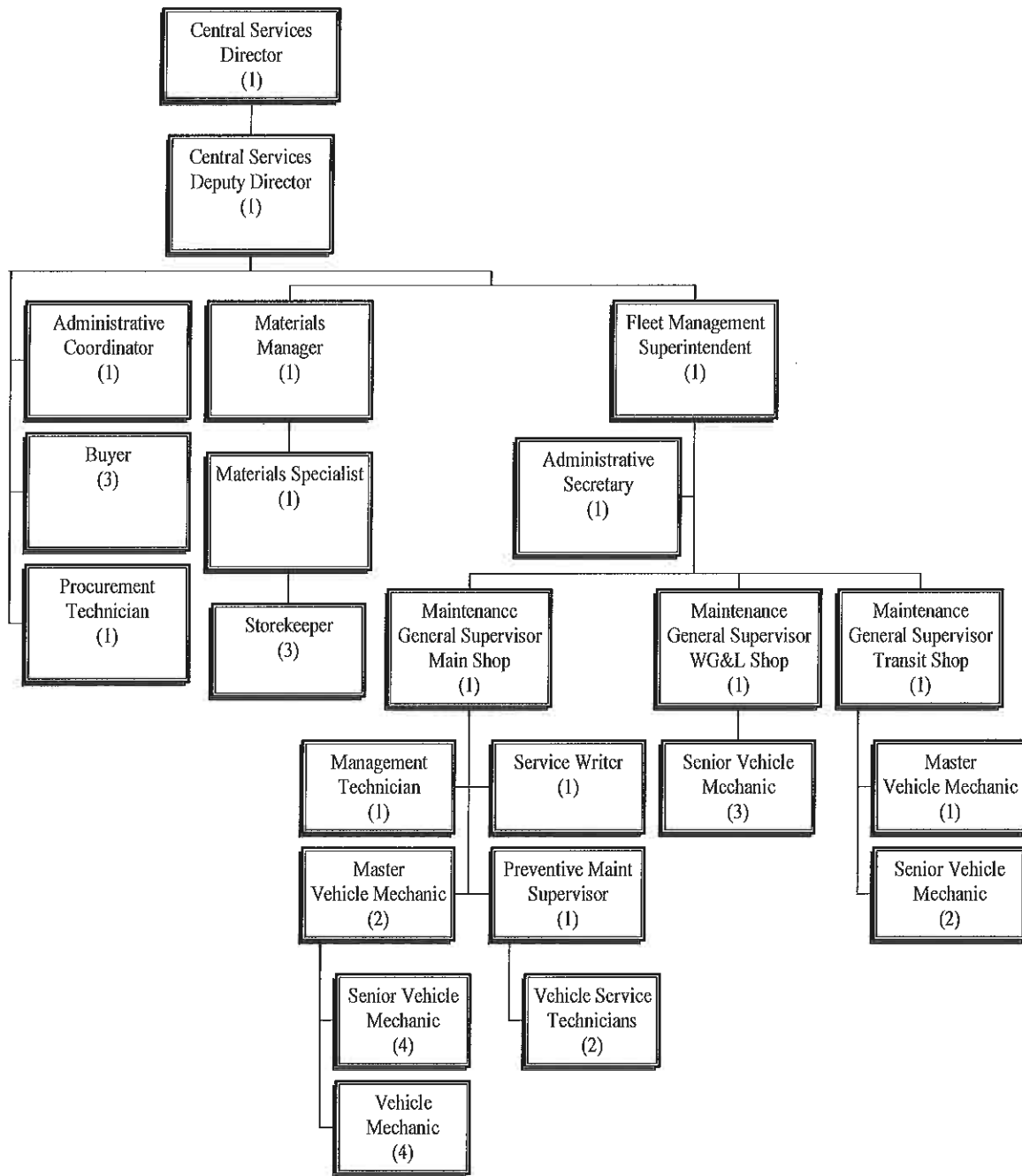
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
1003				
7110	Regular Wages	172,613	211,582	221,582
7113	Salary Adjustment	0	0	4,432
7120	Overtime	235	0	0
7210	Insurance W/C	0	413	550
7230	Uniforms	0	0	1,000
7260	FICA Matching	12,625	16,186	17,290
7270	Pension Matching	16,480	18,831	20,115
7280	Insurance Matching	25,167	22,138	27,482
7510	Professional Services	149	125	125
7550	Communications	2,118	2,784	2,784
7600	Travel	4,778	6,353	6,353
7630	Train/Cont. Education	2,685	7,230	7,230
7700	Risk Management Reserve	0	5,073	5,584
7870	Maint: Motor Equipment	713	2,000	2,000
7880	Main: Mach/Imp/Tools	30,217	44,931	44,931
7990	Dues and Fees	793	3,906	3,906
8009	Licenses	0	120	120
8010	Supplies	7,181	10,900	11,400
8016	Small Equipment	0	3,000	2,500
8017	Printing	334	750	750
8018	Books and Subscriptions	1,243	481	442
8052	Rent	19,551	17,992	17,992
8110	Motor Fuel	1,608	2,000	2,000
8150	Food	929	1,680	2,180
8951	Indirect Cost	0	0	93,186
TOTAL, GENERAL FUND:		299,419	378,475	495,934

City of Albany
Adopted Budget
FY 2015
Central Services Department



Total Expenditures
\$2,242,307

Central Services Department



CENTRAL SERVICES DEPARTMENTAL SUMMARY

DESCRIPTION

The Central Services Department provides support services to all City departments, and to Dougherty County departments as requested. The Department is responsible for the acquisition, storekeeping and disposal of supplies and equipment; printing operations; fleet management and maintenance. Central Services is comprised of three divisions: **Procurement**, which houses Administrative employees; **Materials Management**, which includes the General Storeroom, Auto Parts Storeroom, and Surplus; and **Fleet Management**, which includes Pool Vehicles.

Major Object of Expenditure	Actual 2012/2013	Amended 2013/2014	Adopted 2014/2015
PERSONAL SERVICES	1,440,626	1,535,972	1,892,832
OPERATING EXPENSE	265,337	237,448	349,475
CAPITAL OUTLAY	0	0	0
TOTAL	1,705,963	1,773,420	2,242,307
FULL TIME POSITIONS	31	30	30

CENTRAL SERVICES - ADMINISTRATION / PROCUREMENT DIVISION*DESCRIPTION*

Administration directs and furnishes support for the three service divisions by planning, implementing policies and procedures, budgeting and staff assistance. The function of the Procurement Division is to provide centralized purchasing of all equipment supplies and services necessary to operate the City; initiate and administer all contracts; support all departments with product/service information, specifications, standards, and advise on procedures, policy and law; advise management on trends, developments and problems related to goods and services that may affect the various departments of the City.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONNEL SERVICES	438,303	435,597	454,566
OPERATING EXPENSE	70,723	53,461	83,901
CAPITAL OUTLAY	0	0	0
TOTAL	509,026	489,058	538,467
FULL TIME POSITIONS	7	7	7

Class Title

Director, Central Services	1	1	1
Deputy Director, Central Service	1	1	1
Administrative Coordinator	1	1	1
Buyer	0	3	3
Senior Buyer	3	0	0
Procurement Technician	1	1	1
TOTAL	7	7	7

CENTRAL SERVICES - ADMINISTRATION / PROCUREMENT DIVISION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
1100				
7110	Regular Wages	331,110	332,126	335,481
7113	Salary Adjustment	0	0	6,710
7120	Overtime	7	0	0
7210	W/C Insurance	0	648	872
7260	FICA Matching	24,353	25,408	26,178
7270	Pension Matching	29,472	29,559	30,455
7280	Insurance Matching	53,361	47,856	54,870
7510	Professional Services	25	250	250
7550	Communications	2,866	3,200	3,000
7570	Advertising	630	800	500
7600	Travel	1,176	2,560	2,800
7630	Train/Cont. Education	2,375	3,250	3,500
7700	Risk Allocation	20,074	62	29,057
7870	Maint: Motor Equipment	10	0	0
7880	Maint: Mach/Imp/Tools	2,324	2,900	4,030
7990	Dues and Fees	1,426	1,300	1,300
8009	Licenses	200	200	725
8010	Supplies	1,000	2,000	2,000
8016	Small Equipment	893	1,000	1,000
8017	Printing and Binding	578	800	300
8018	Books and Subscriptions	171	200	500
8052	Building Use/Govt. Building	36,939	34,939	34,939
8999	Contracts-DO NOT CHARGE	36	0	0
	TOTAL, GENERAL FUND:	509,026	489,058	538,467

CENTRAL SERVICES - MATERIALS MANAGEMENT DIVISION

DESCRIPTION

The Materials Management Division maintains supplies and tools for all Departments of the City, as well as Dougherty County and Water, Gas and Light, when requested. Maintains fuel dispensing system records for all city vehicles, ice machines, and fork lifts. Receives, stores and disposes of surplus materials and equipment. Monitors expendable inventory throughout the City.

Major Object of Expenditur	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	238,084	241,757	247,008
OPERATING EXPENSE	82,993	35,943	28,220
CAPITAL OUTLAY	0	0	0
TOTAL	321,077	277,700	275,228
FULL TIME POSITIONS	6	5	5

Class Title

Materials Manager	1	1	1
Storekeeper	4	3	3
Materials Specialist	1	1	1
TOTAL	6	5	5

CENTRAL SERVICES - MATERIALS MANAGEMENT DIVISION				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
1104.				
7110	Regular Wages	171,714	165,761	165,761
7113	Salary Adjustment	0	0	3,315
7120	Overtime Wages	1,337	0	0
7210	W/C Insurance	0	3,833	9,631
7230	Uniforms	1,340	2,000	2,000
7260	FICA Matching	12,332	12,681	12,934
7270	Pension Matching	13,864	14,753	15,048
7280	Insurance Matching	37,497	42,730	38,319
7510	Professional Services	158	200	200
7550	Communications	2,423	3,000	3,000
7600	Travel	0	500	500
7630	Train/Cont. Education	0	500	500
7700	Risk Allocation	0	7,723	0
7860	Maint: Buildings	276	2,500	2,500
7870	Maint: Motor Equipment	4,087	3,000	3,000
7880	Maint: Mach/Imp/Tools	469	3,015	3,015
7900	Utilities	5,340	5,000	5,000
7990	Dues and Fees	165	205	205
8010	Supplies	380	1,800	1,800
8016	Small Equipment	449	2,000	2,000
8080	Inventory for Resale	64,243	0	0
8110	Motor Fuel	5,003	6,500	6,500
TOTAL, GENERAL FUND:		321,077	277,700	275,228

CENTRAL SERVICES - FLEET MANAGEMENT DIVISION - MAINTENANCE*DESCRIPTION*

The primary function of the Fleet Management Division is to provide high quality specifications for all vehicle and equipment purchases and assure the safety and serviceability of over 1,000 vehicles and equipment to support City operational efforts in a cost-effective manner. Responsibilities include preparing a variety of reports, processing invoices, monitoring compliance with vendor contracts associated with fleet maintenance, inspecting and generating specifications for new vehicles, evaluating vehicle usage, scheduling and performing preventive maintenance and repairs to all city vehicles. Duties also include stocking and maintaining the fuel management system which consists of two sites that deliver several thousands of gallons of fuel monthly and tracks our preventive maintenance; maintaining a motor pool of vehicles for use by other departments or divisions; and responding to emergency situations twenty-four hours a day.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	764,239	858,618	1,191,258
OPERATING EXPENSE	107,132	139,844	213,154
CAPITAL OUTLAY	0	0	0
TOTAL	871,373	998,462	1,404,412
FULL TIME POSITIONS	20	19	26

Class Title

Vehicle Service Technician	2	2	2
Vehicle Mechanic	4	4	4
Vehicle Mechanic, Sr.	5	4	8
Master Mechanic	2	2	3
Preventive Maintenance Supervisor	1	1	1
Administrative Secretary	1	1	1
Fleet Maintenance Supervisor	1	1	1
Fleet Management Superintendent	1	1	1
General Supervisor	1	1	3
Fleet Service Writer	1	1	1
Fleet Management Technician	1	1	1
TOTAL	20	19	26

CENTRAL SERVICES - FLEET MANAGEMENT DIVISION - MAINTENANCE				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
1107.				
7110	Regular Wages	578,256	634,473	770,972
7113	Salary Adjustments	0	0	15,419
7120	Overtime Wages	213	2,000	4,000
7210	W/C Insurance	0	19,676	17,623
7230	Uniforms	5,157	6,500	9,000
7260	FICA Matching	42,296	48,690	60,465
7270	Pension Matching	51,435	56,646	70,345
7280	Insurance Matching	86,882	90,633	243,434
7510	Professional Services	55	2,000	2,450
7514	Contract Labor	4,288	0	0
7550	Communications	5,674	5,450	8,732
7600	Travel	85	3,500	5,200
7630	Train/Cont.Education	1,410	6,500	9,500
7700	Risk Allocation	0	22,066	11,000
7860	Maint: Buildings	5,736	11,000	24,000
7870	Maint: Motor Equipment	18,293	5,000	7,000
7880	Maint: Mach/Imp/Tools	19,192	29,328	43,000
7900	Utilities	18,716	17,000	34,000
7901	Stormwater Utility	0	0	4,272
7990	Dues and Fees	30	1,000	1,500
8010	Supplies	9,437	9,000	11,500
8016	Small Equipment (\$1,000 Max	17,757	20,000	40,000
8018	Books & Subscriptions	53	0	0
8110	Motor Fuel	6,406	8,000	11,000
	TOTAL, GENERAL FUND:	871,373	998,462	1,404,412

CENTRAL SERVICES - FLEET MANAGEMENT DIVISION - POOL CARS

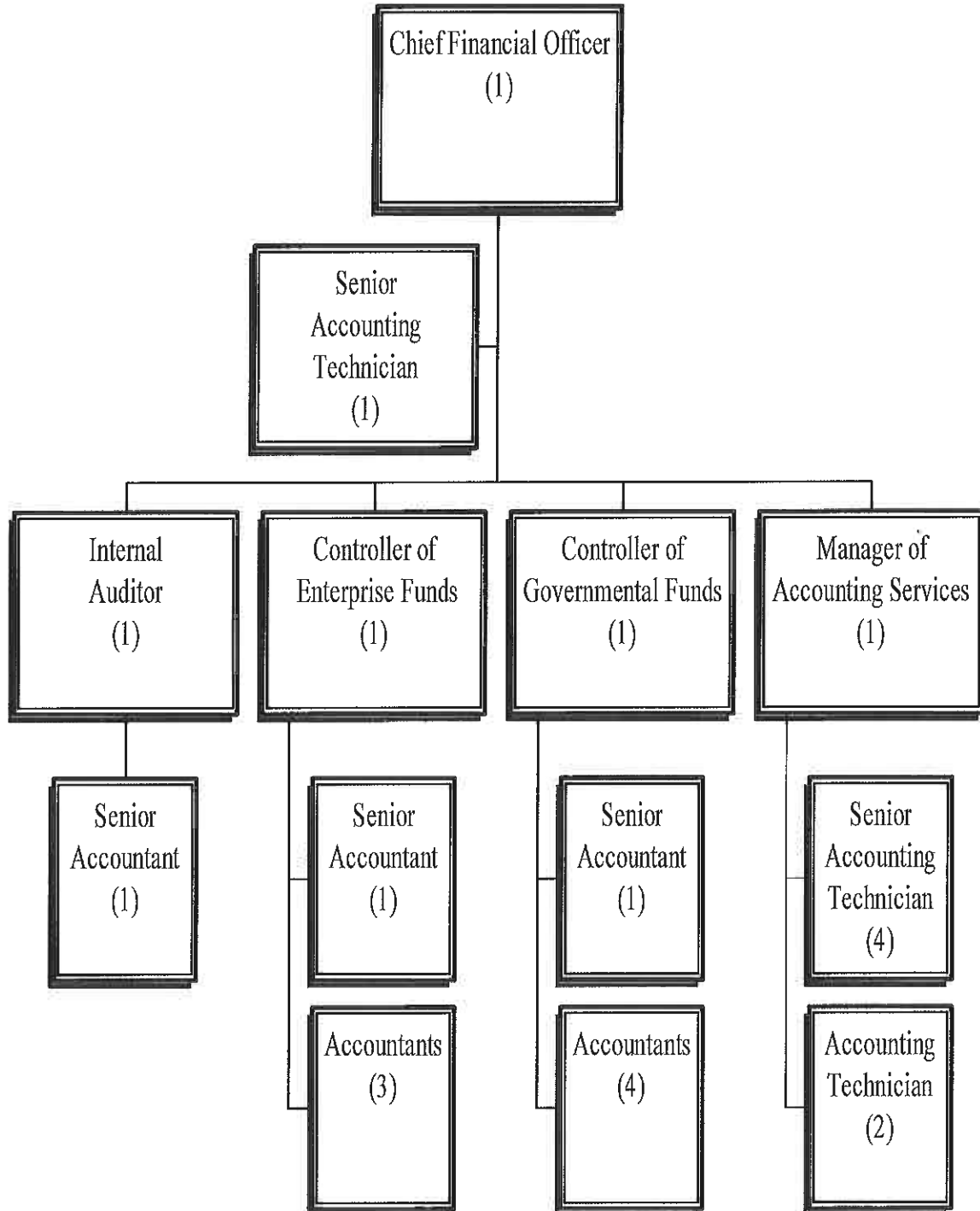
DESCRIPTION

The Motor Vehicle Pool's function is to provide the City with a centrally located pool of vehicles and equipment for special or occasional use including out-of-town travel, special projects, and programs.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	0	0	0
OPERATING EXPENSE	4,489	8,200	24,200
CAPITAL OUTLAY	0	0	0
TOTAL	4,489	8,200	24,200
FULL TIME POSITIONS	0	0	0

CENTRAL SERVICES - FLEET MANAGEMENT DIVISION - POOL CARS				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
1108.				
7870	Maint: Pool Vehicle	1,077	4,000	20,000
8110	Motor Fuel	3,412	4,200	4,200
	TOTAL, GENERAL FUND:	4,489	8,200	24,200

Finance Department



FINANCE/ ADMINISTRATION-CORPORATE DIVISION

DESCRIPTION

This division supervises, coordinates, and directs all the financial operations of the City Government. These operations include: the accounting for all disbursements coordinated with the City Manager, the preparation and administration of the annual budget, administering the retirement system and the Public Employees Group Health Plan. This department also serves as advisor to the City Manager and City Commission on matters related to finance. This office coordinates audits performed by Independent Certified Public Accountants, and Federal and State Auditors.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	683,899	690,193	1,727,415
OPERATING EXPENSE	234,265	330,259	796,469
CAPITAL OUTLAY	0	0	0
TOTAL	918,162	1,020,452	2,523,884
FULL TIME POSITIONS	12	12	22

<u>Class Title</u>			
Chief Financial Officer	0	0	1
Controller	0	0	2
Internal Auditor	0	0	1
Manger of Accounting Services	0	0	1
Finance Director	1	1	0
Deputy Finance Director	1	0	0
Accounting Manager	0	2	0
Grants Coordinator	1	1	0
Fixed Assets Accountant	1	1	0
Internal Control Accountant - PEGHP *	1	1	0
Accountant, Sr.	4	3	3
Accountant II	0	0	4
Accountant I	0	0	3
Accounting Technician, Sr.	2	3	5
Accounting Technician	2	1	2
TOTAL	12	12	22

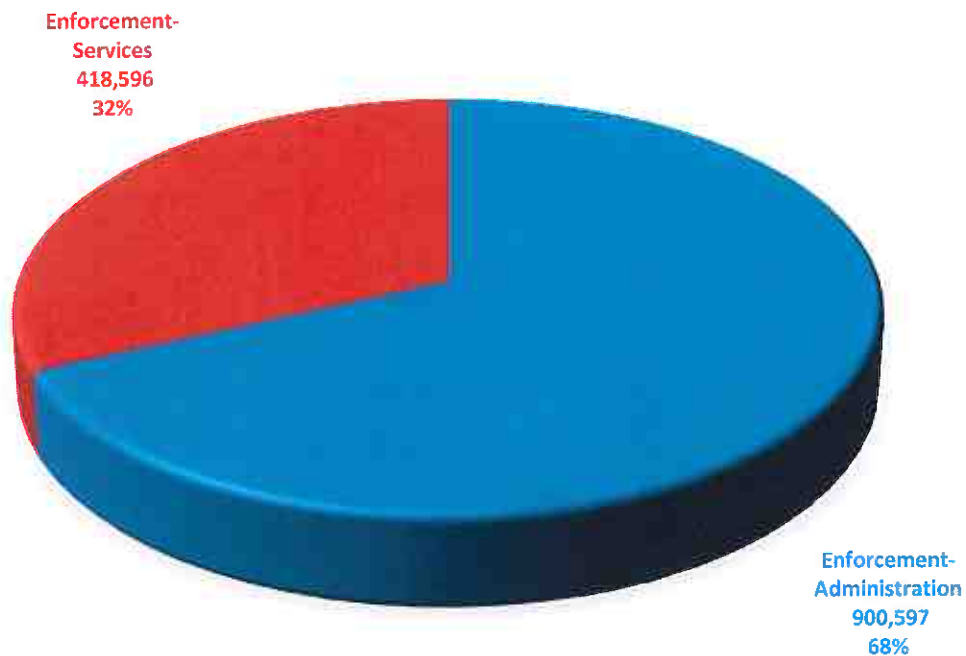
* Funded by PEGHP and not included in total FTE

**Cost Center 1502 & 1504 transferred into Cost Center 1501 in FY14/15

FINANCE/ ADMINISTRATION-ACCOUNTING DIVISION

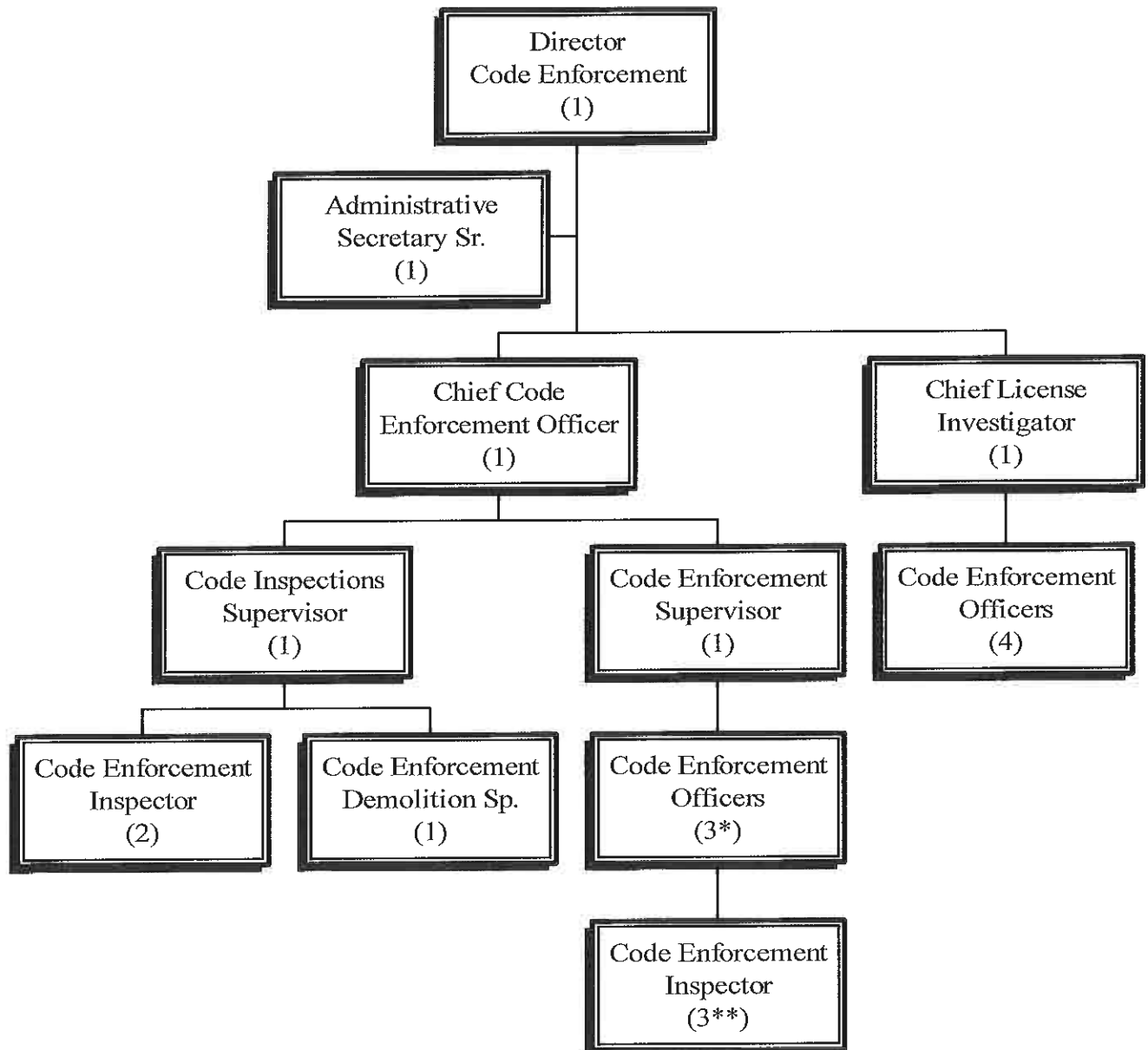
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
1501.				
7110	Regular Wages	522,556	530,848	1,278,012
7113	Salary Adjustment	0	0	25,560
7120	Overtime Wages	46	0	0
7210	W/C Insurance	0	1,035	3,051
7260	FICA Matching	37,639	40,610	99,723
7270	Pension Matching	46,430	47,245	116,018
7280	Insurance Matching	77,228	70,455	205,051
7510	Professional Services	146,697	200,000	233,400
7513	Administrative Services	0	3,825	339,244
7550	Communications	6,126	6,500	14,312
7600	Travel	2,567	7,000	8,625
7630	Train/Cont. Education	5,023	7,000	9,750
7700	Risk Allocatiion	972	2,771	4,725
7870	Maint: Motor Equipment	121	1,000	1,000
7880	Maint: Mach/Imp/Tools	7,029	11,500	43,593
7990	Dues and Fees	20,446	37,000	45,610
8010	Supplies	7,686	8,500	22,500
8016	Small Equipment	1,533	5,160	5,160
8017	Printing	992	3,000	9,550
8018	Books & Subscriptions	643	1,000	1,000
8050	Equipment Rental	0	0	5,000
8052	Building Use/Gov't Center	34,282	35,703	52,700
8110	Motor Fuel	148	300	300
TOTAL, GENERAL FUND:		918,162	1,020,452	2,523,884

City of Albany
Adopted Budget
FY 2015
Code Enforcement



Total Expenditures
\$1,319,193

Code Enforcement Department



*Two positions funded by the Solid Waste Fund

**One position funded by Dougherty County

CODE ENFORCEMENT DEPARTMENT SUMMARY

DESCRIPTION

The Administration/Enforcement Division of the Albany Code Enforcement Department is responsible for the life-safety, general health and welfare of the public within the boundaries of the City of Albany and Dougherty County as they relate to the construction, occupancy and maintenance of buildings, structures and property. This is accomplished by the enforcement of Georgia State adopted building codes, laws and the local ordinances of the City of Albany and Dougherty County. The primary duties include the prevention, identification, correction or abatement of violations of all applicable laws, codes and ordinances. All functions of this Division require frequent communication and interaction with other local, state and federal officials.

Major Object of Expenditure	ACTUAL 2011/2012	AMENDED 2012/2013	ADOPTED 2013/2014
PERSONAL SERVICES	908,082	976,758	1,013,637
OPERATING EXPENSE	317,450	297,222	305,556
CAPITAL OUTLAY	0	0	0
TOTAL	1,225,529	1,273,979	1,319,193
FULL TIME POSITIONS	19	17	19

ADMINISTRATION/ ENFORCEMENT DIVISION*DESCRIPTION*

The Administration/Enforcement Division of the Albany Code Enforcement Department is responsible for the life-safety, general health and welfare of the public within the boundaries of the City of Albany and Dougherty County as they relate to the construction, occupancy and maintenance of buildings, structures and property. This is accomplished by the enforcement of Georgia State adopted building codes, laws and the local ordinances of the City of Albany and Dougherty County. The primary duties include the prevention, identification, correction or abatement of violations of all applicable laws, codes and ordinances. All functions of this Division require frequent communication and interaction with other local, state and federal officials.

MAJOR OBJECT OF EXPENDITURE	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	557,538	615,061	633,336
OPERATING EXPENSE	288,741	264,703	267,261
CAPITAL OUTLAY	0	0	0
TOTAL	846,278	879,764	900,597
FULL TIME POSITIONS	14	12	14

Class Title

Director, Enforcement	1	1	1
Administrative Secretary, Sr.	1	1	1
Chief Code Enforcement Officer	1	1	1
*Code Enforcement Officer	3	3	3
**Housing/Code Enforcement Inspector II	6	3	3
Code Enforcement Inspector II	0	0	2
Code Enforcement Demolition Specialist	0	1	1
Code Inspections Supervisor	1	1	1
Code Enforcement Supervisor	1	1	1
TOTAL	14	12	14

**Two of the Code Enforcement Officers' positions are housed and paid for by Solid Waste Enterprise Fund.*

***One Housing/Code Inspector Sr. is paid for by Dougherty County*

ADMINISTRATION/ENFORCEMENT DIVISION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
1700				
7110	Regular Wages	387,528	409,838	412,306
7110.DCO	Regular Wages	34,666	34,884	34,884
7113	Salary Adjustment	0	0	8,246
7113.DCO	Salary Adjustment	0	0	698
7120	Overtime	1,237	1,740	1,740
7120.DCO	Overtime	134	1,740	1,740
7130	Temporary Help	2,316	0	0
7210	W/C Insurance	0	10,924	10,497
7210	W/C Insurance (County Inspect	0	0	1,490
7230	Uniforms	3,612	8,100	8,100
7230.DCO	Uniforms	363	1,250	1,250
7260	FICA Matching	28,633	31,486	32,305
7260.DCO	FICA Matching	2,536	2,802	2,855
7270	Pension Matching	40,432	48,978	50,253
7270.DCO	Pension Matching	3,097	4,358	4,441
7280	Insurance Matching	47,944	53,677	55,790
7280.DCO	Insurance Matching	5,040	5,285	6,741
7510	Professional Service	875	2,325	2,490
7510.DCO	Professional Service	0	160	160
7512.01	Demolition Cost	170,104	117,322	117,322
7512.03	Mowing/Lot Cleaning	20,907	24,800	24,800
7550	Communications	22,983	19,195	18,703
7550.DCO	Communications	597	1,536	1,536
7600	Travel	2,449	3,200	3,200
7600.DCO	Travel	169	390	390
7630	Train/Cont. Educat	1,694	3,140	3,140
7630.DCO	Train/Cont. Educat	517	365	365
7700	Insurance	9,032	15,976	17,197
7860	Maint: Building	0	400	200
7870	Maint: Motor Equip	3,839	8,700	8,700
7880	Maint: Mach/Imp/To	22,397	20,847	20,584
7880.DCO	Maint: Mach/Imp/To	650	854	894
7990	Dues and Fees	882	1,910	1,910
7990.DCO	Dues and Fees	52	100	100
8010	Supplies	1,784	3,440	3,440
8010.DCO	Supplies	74	300	300
8016	Small Equip(\$1000.	855	965	2,321
8016.DCO	Small Equip(\$1000.	110	200	878
8017	Printing(Not Std	944	1,800	1,800
8017.DCO	Printing(Not Std	0	200	200
8018	Books & Subscript	171	723	775
8052	Rent	16,838	18,110	18,110
8110	Motor Fuel	10,818	17,745	17,746
	TOTAL, GENERAL FUND:	846,278	879,764	900,597

SERVICES DIVISION*DESCRIPTION*

The Services Division is primarily responsible for maintaining the best interest of the citizens of Albany as it relates to conducting business. Those in the Division investigate and regulate permitted events, all alcohol establishments and businesses. They ensure that those conducting business are in possession of an Occupational Tax Certificate for the City of Albany, and Dougherty County and when appropriate, an alcohol license. They also enforce the sign ordinance to stop the proliferation of illegal signs; inspect all vehicles for hire to ensure safe transportation for the public; perform training to area merchants in hope to prevent the sale of alcohol to persons underage; and administer the false alarm reduction program. This Division also serves tax levies and oversees the collection of bad checks written to the city. Additionally, the division is responsible for security during judicial hearings of the Municipal Court, the delivery of summons & warrants issued by that court, and arresting people wanted by the Municipal Court.

MAJOR OBJECT OF EXPENDITURE	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	350,544	361,696	380,301
OPERATING EXPENSE	28,709	32,519	38,295
CAPITAL OUTLAY	0	0	0
TOTAL	379,251	394,215	418,596
FULL TIME POSITIONS	5	5	5

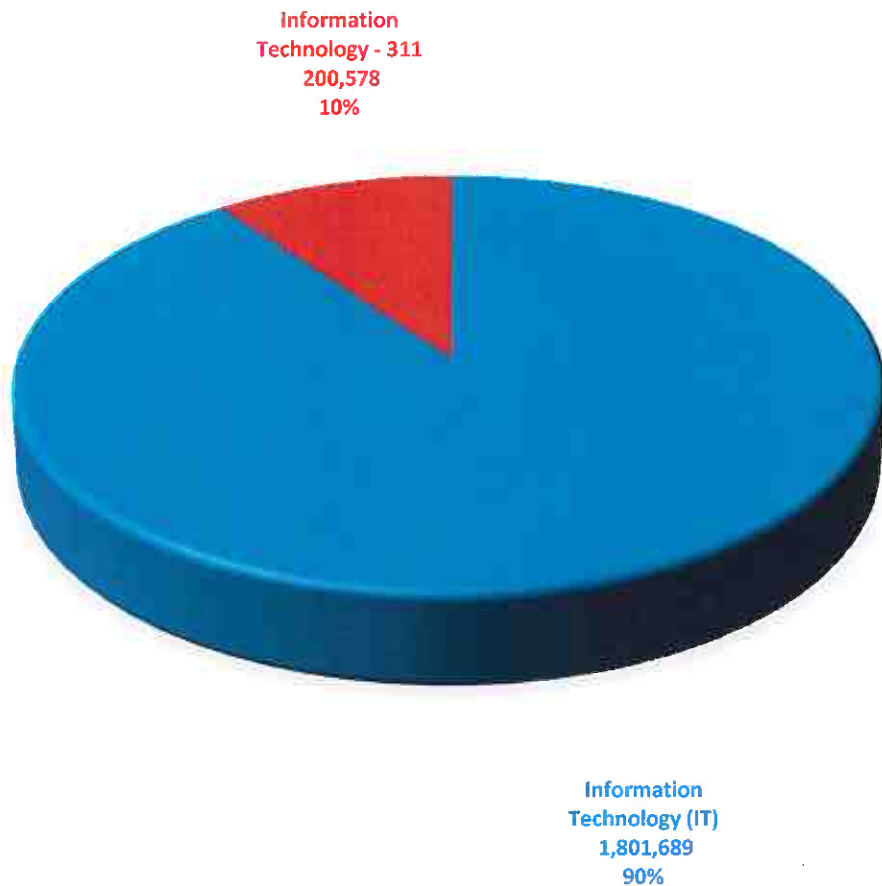
Class Title

Chief License Investigator	1	1	1
Code Enforcement Officer	4	4	4
TOTAL	5	5	5

SERVICES DIVISION

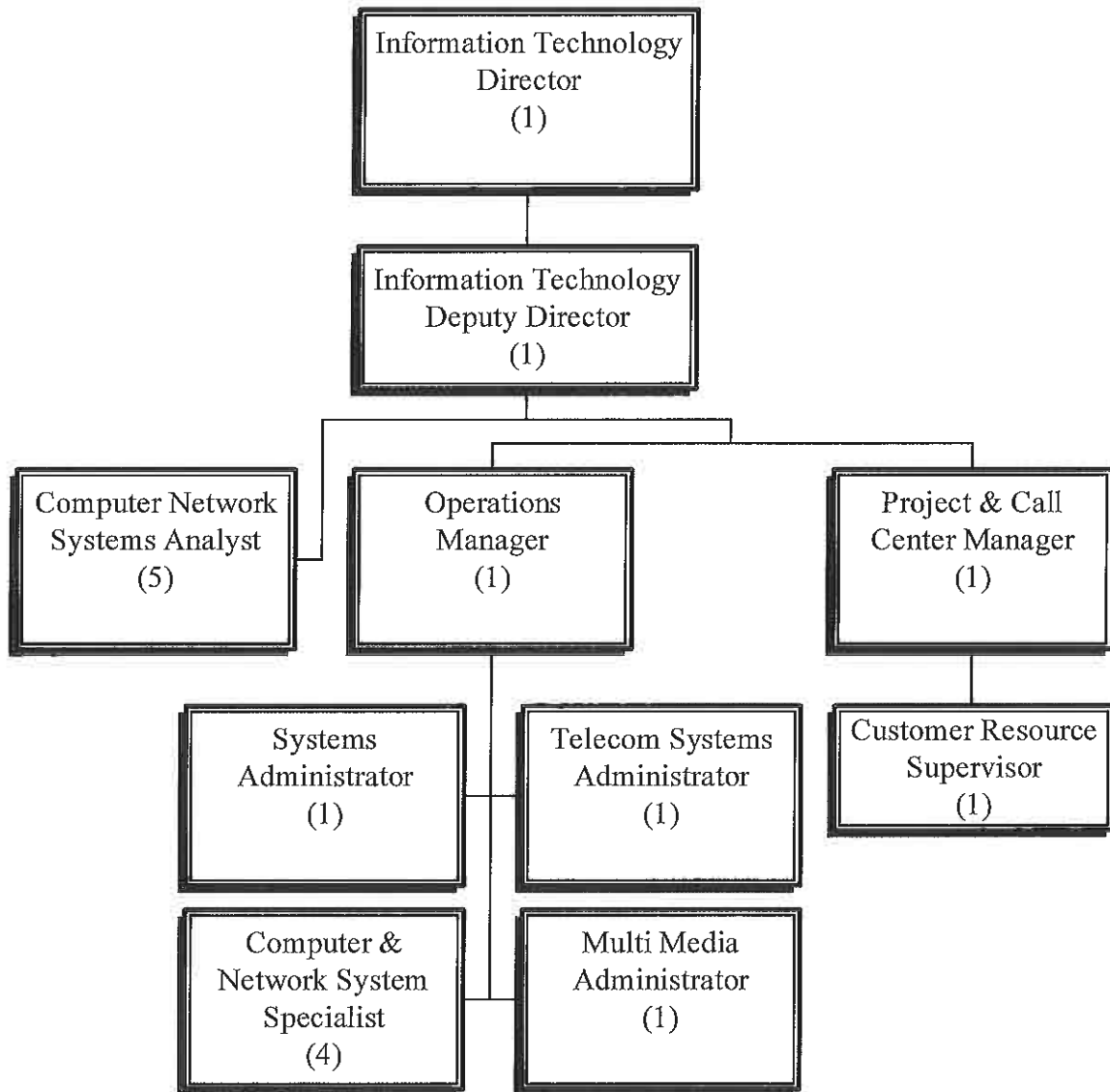
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
1701				
7110	Regular Wages	220,224	221,334	220,835
7113	Salary Adjustment	0	0	4,417
7120	Overtime	3,187	8,657	8,657
7130	Temporary Help	30,145	30,259	29,760
7210	Insurance - W/C	0	4,548	6,051
7230	Uniforms	3,547	4,550	4,550
7260	FICA Matching	18,146	19,909	20,171
7270	Pension Contributions	26,984	27,369	27,835
7280	Insurance Matching	48,311	45,070	58,025
7510	Professional Services	(592)	370	370
7600	Travel	1,010	650	700
7630	Training and Development	660	750	950
7870	Maint: Motor Equipment	2,844	1,920	1,920
7880	Maint: Mach/Imp/Tools	15,520	13,404	20,255
7990	Dues and Fees	150	375	250
8010	Supplies	2,181	4,400	3,200
8016	Small Equipment	220	1,800	1,800
8017	Printing & Binding	845	1,500	1,500
8018	Books and Subscriptions	291	100	100
8110	Motor Fuel	5,353	6,150	6,150
8150	Food	227	1,100	1,100
	TOTAL, GENERAL FUND:	379,251	394,215	418,596

City of Albany
Adopted Budget
FY 2015
Information Technology Department



Total Expenditures
\$2,002,267

Information Technology Department



INFORMATION TECHNOLOGY DEPARTMENT SUMMARY

DESCRIPTION

The IT department operates, administers, and maintains computing systems that service the information processing needs of the City and County. The Department administers and maintains the City and County integrated telephone system servicing the Judicial Building, Government Center, Central Square, City Public Works Compound, Transit, Local Law Enforcement Center, and Albany Dougherty Drug Unit. The Department administers and maintains the City and County government's converged voice and data network. The Department integrates and maintains City and County software applications. The Department plans and budgets for City and County information technology requirements in coordination with the City and County

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	1,004,402	1,244,485	1,288,327
OPERATING EXPENSE	586,802	741,463	713,939
CAPITAL OUTLAY	0	0	0
TOTAL	1,591,204	1,985,948	2,002,266
FULL TIME POSITIONS	14	15	17

INFORMATION TECHNOLOGY

DESCRIPTION

The IT department operates, administers, and maintains computing systems that service the information processing needs of the City and County. The Department administers and maintains the City and County integrated telephone system servicing the Judicial Building, Government Center, Central Square, City Public Works Compound, Transit, Local Law Enforcement Center, and Albany Dougherty Drug Unit. The Department administers and maintains the City and County government's converged voice and data network. The Department integrates and maintains City and County software applications. The Department plans and budgets for City and County information technology requirements in coordination with the City and County Departments.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	876,648	1,073,914	1,120,410
OPERATING EXPENSE	550,074	708,803	681,279
CAPITAL OUTLAY	0	0	0
TOTAL	1,426,722	1,782,717	1,801,689
FULL TIME POSITIONS	13	14	16

<u>Class Title</u>			
Director of Information Technology	1	1	1
Deputy Director, IT	1	1	1
Project & Call Center Manager		1	1
Operations Manager	1	1	1
Computer & Network Sys. Analyst	4	4	3
IT Systems Administrator	1	1	2
Telecommunication Administrator	1	0	1
Computer & Network Systems Spec.	2	4	4
Multimedia Administrator	1	1	1
Local Area Network (LAN) Adm.	1	0	1
TOTAL	13	14	16

INFORMATION TECHNOLOGY

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
1800.				
7110	Regular Wages	640,899	771,940	792,140
7113	Salary Adjustment	0	0	15,843
7120	Overtime Wages	8,306	4,524	5,500
7130	Temporary Help	21,879	32,656	32,656
7210	W/C Insurance	0	1,481	1,974
7220	Tuition Reimbursement		0	0
7260	FICA Matching	48,526	61,898	64,730
7270	Pension Matching	50,542	69,105	72,400
7280	Insurance Matching	106,496	132,310	135,167
7510	Professional Services	200	200	500
7512	Technical Services	50,929	140,000	107,000
7514	Contract Labor	1,756	5,000	0
7550	Communications	48,148	46,782	47,520
7600	Travel	995	6,500	4,500
7630	Train/Cont. Education	10,412	14,800	24,386
7700	Insurance	2,346	4,190	6,234
7870	Maint: Motor Equipme	1,011	2,000	2,000
7880	Maint: Mach/Imp/Tool	363,684	423,989	423,483
7990	Dues and Fees	330	1,000	1,000
8010	Supplies	4,048	8,900	9,800
8016	Small Equipment	25,724	16,200	15,800
8017	Printing & Binding	25	400	200
8018	Books & Subscriptions	368	415	429
8052	Rent	39,043	36,627	36,627
8110	Motor Fuel	985	1,800	1,800
TOTAL, GENERAL FUND:		1,426,722	1,782,717	1,801,689

INFORMATION TECHNOLOGY - 311 DIVISION

DESCRIPTION

The 311 Division of the IT Department provides free non-emergency information to the public with quick and easy access to all City of Albany, Dougherty County and WG&L government services and information while maintaining the highest possible level of customer service. We help agencies improve service delivery by allowing them to focus on their core missions and manage their workload efficiently. We also provide insight into ways to improve City/County government through accurate, consistent measurement and analysis of service delivery City and County wide.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	127,754	170,571	167,918
OPERATING EXPENSE	36,728	32,660	32,660
CAPITAL OUTLAY	0	0	0
TOTAL	164,482	203,231	200,578
FULL TIME POSITIONS	1	1	1

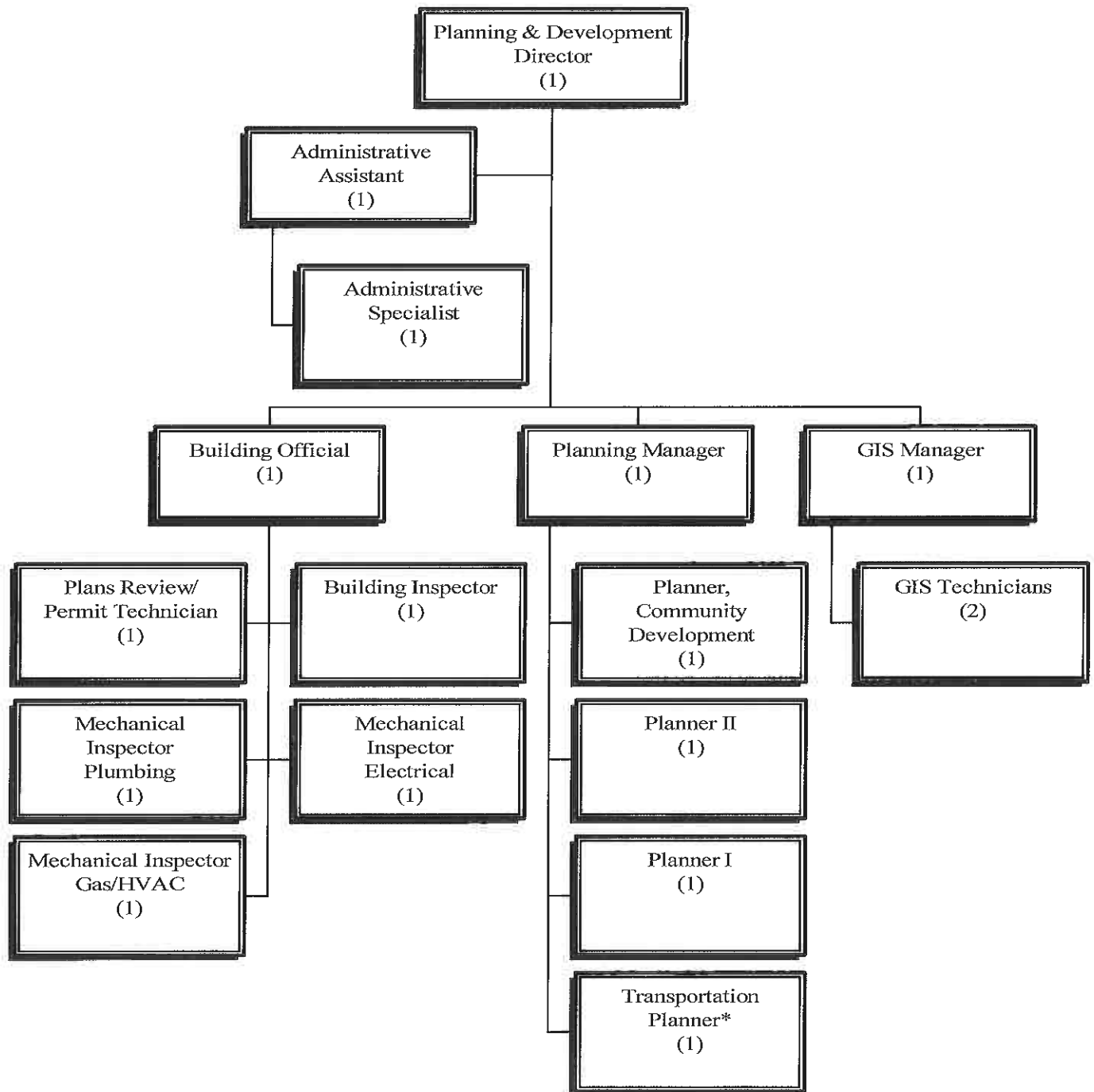
Class Title

Customer Resource Supervisor	1	1	1
TOTAL	1	1	1

INFORMATION TECHNOLOGY - 311 DIVISION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
1801.				
7110	Regular Wages	41,002	40,778	40,778
7113	Salary Adjustment	0	0	816
7130	Temporary Help	64,461	104,640	104,640
7210	W/C Insurance	0	80	106
7260	FICA Matching	7,717	11,124	11,187
7270	Pension Matching	3,629	3,629	3,702
7280	Insurance Matching	10,945	10,320	6,689
7510	Professional Services	75	200	200
7512	Technical Services	13,500	3,600	3,600
7550	Communications	0	100	100
7570	Advertising	926	900	900
7600	Travel	1,951	2,300	2,300
7630	Train/Cont. Education	300	2,000	2,000
7880	Maint: Mach/Imp/Tools	13,054	13,500	13,500
7990	Dues and Fees	100	125	125
8010	Supplies	2,027	2,600	2,600
8016	Small Equipment	99	2,200	2,200
8017	Printing & Binding	4,584	4,990	4,990
8018	Books & Subscriptions	112	145	145
	TOTAL, GENERAL FUND:	164,482	203,231	200,578

Planning & Development Services



* Grant Funded Position

PLANNING & DEVELOPMENT SERVICES*DESCRIPTION*

The Planning and Development Services Department is comprised of three Divisions: Planning & Zoning, Development Services (Inspection), and Geographic Information System (GIS). Planning and Zoning is responsible for the governing of all land usage and developments within the city limits of Albany and the unincorporated limits of Dougherty County. This Division is also responsible for the administration of the Comprehensive Land Use Plan, Zoning Ordinance, Floodplain Management Ordinances, and Sign Ordinances; and provision of staff support for several citizen boards, including Historic Preservation, Greenspace, and Transportation. Inspection provides quality public service while ensuring compliance with the Georgia State building code, local codes, and ordinances. We provide information for our residents, design professionals, contractors, builders and developers to ensure that all construction is maintained in a safe, energy efficient, and accessible manner. GIS, a computer technology, combines geographic data (the locations of man-made and natural features on the earth's surface) and other types of information (names, classifications, addresses, and much more) to generate visual maps and reports. The GIS division currently maintains more than fifty GIS layers including aerial photos, parcels, street centerlines, zoning, and flood information.

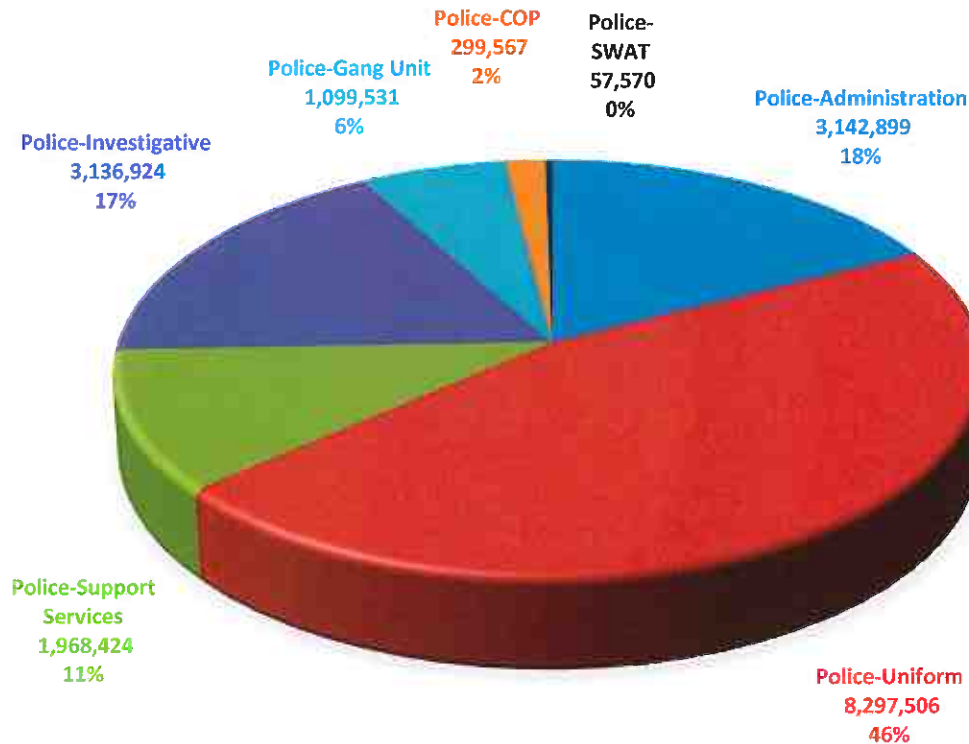
Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	936,991	981,608	1,003,797
OPERATING EXPENSE	216,179	295,497	291,322
CAPITAL OUTLAY	0	0	0
TOTAL	1,153,170	1,277,105	1,295,119
FULL TIME POSITIONS	19	17	17

Class Title			
Administrative Assistant	1	1	1
Building Inspector	2	1	1
GIS Manager	1	1	1
GIS Analyst	1	0	0
GIS Technician	1	2	2
Mechanical Inspector - Electric	1	1	1
Mechanical Inspector - Gas/HVAC	0	1	1
Mechanical Inspector - Plumbing	1	1	1
Mechanical Inspector - Plumbing/Gas	1	0	0
Building Official	1	1	1
*Transportation Planner	1	1	1
Planner I	1	1	1
Planner II	1	1	1
Planner, Community Development	1	1	1
Planning Manager	1	1	1
Plans Review / Permit Technician	1	1	1
Administrative Specialist	1	1	1
Administrative Secretary, Sr.	1	0	0
Director of Planning	1	1	1
TOTAL	19	17	17

*Grant Funded Position

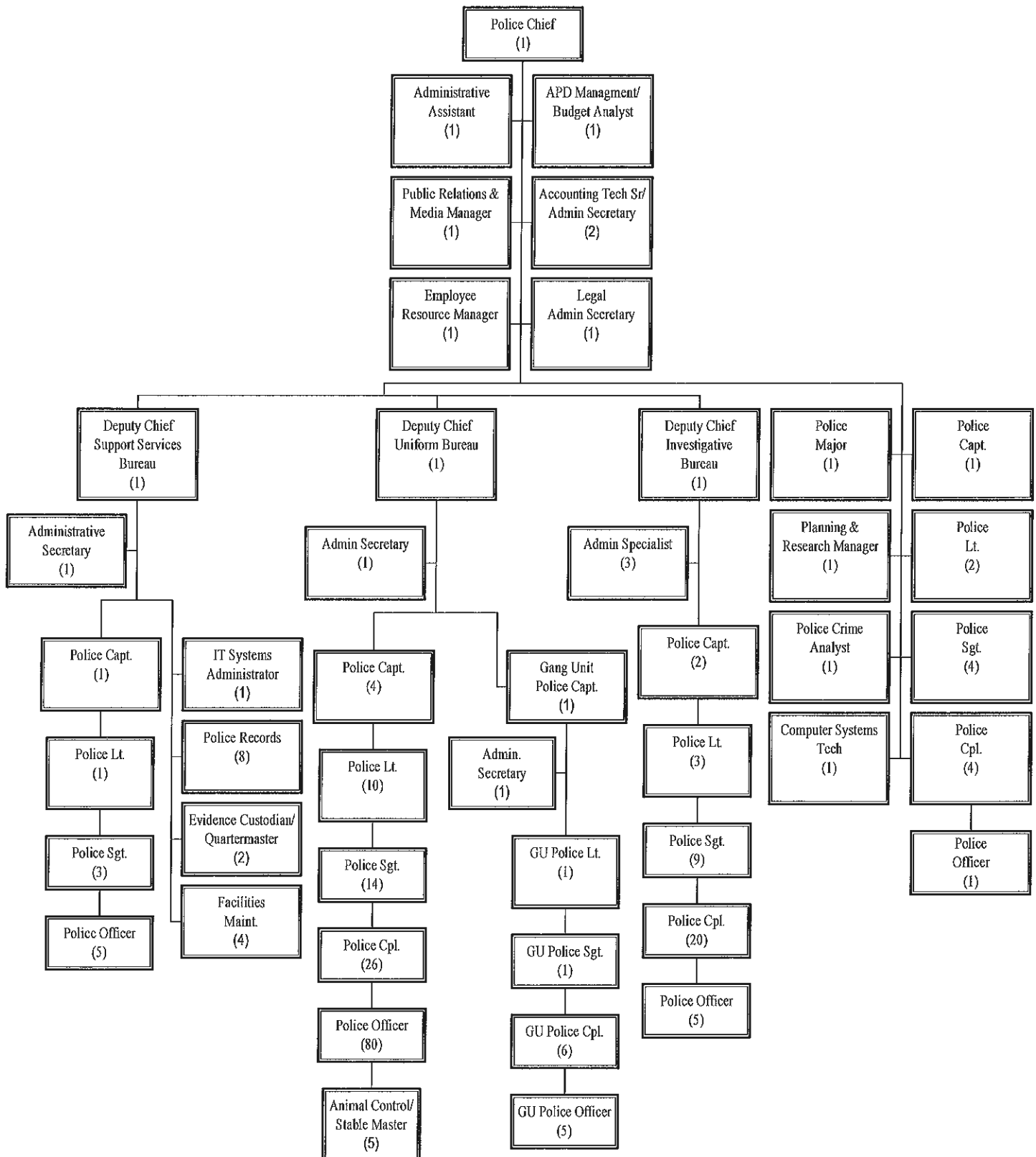
PLANNING & DEVELOPMENT SERVICES				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
2100.				
7110	Regular Wages	690,647	714,053	715,632
7113	Salary Adjustment	0	0	14,313
7120	Overtime	901	1,000	1,000
7210	Workers Comp	0	9,285	12,256
7230	Uniforms	1,929	2,577	2,067
7260	FICA Matching	49,451	54,702	55,917
7270	Pension Matching	60,405	63,640	65,054
7280	Insurance Matching	133,658	136,352	137,558
7510	Professional Services	45,501	93,522	92,970
7512	Purchased Technical Services	750	1,000	1,000
7550	Communications	8,240	7,572	8,072
7570	Advertising	8,564	9,000	6,000
7600	Travel	5,871	7,983	20,276
7630	Train/Cont. Education	2,604	4,590	7,620
7700	Risk Allocation	9,760	23,381	11,792
7870	Maint: Motor Equipment	2,914	6,000	5,000
7880	Maint: Mach/Imp/Tools	63,897	66,788	66,788
7990	Dues and Fees	1,890	2,427	2,252
8009	Licenses	350	945	550
8010	Supplies	5,219	7,814	6,600
8016	Small Equipment	315	2,000	2,000
8017	Printing	3,874	3,942	4,242
8018	Books & Subscriptions	1,332	2,813	1,079
8052	Rent	44,024	42,581	42,581
8110	Motor Fuel	11,074	13,139	12,500
8997	Local Grant Match	24,916	0	0
TOTAL, GENERAL FUND:		1,178,086	1,277,105	1,295,119

City of Albany
Adopted Budget
FY 2015
Police Department



Total Expenditures
\$18,002,421

Police Department



POLICE DEPARTMENTAL SUMMARY*DESCRIPTION*

The Albany Police Department is responsible for safeguarding lives and property in the City of Albany. The Department is responsible for the enforcement of laws, prevention of crime, promotion of safety, education and implementation of programs to reduce crimes, to protect the innocent against deception, the weak against oppression or intimidation, and the peaceful against violence or disorder. In our efforts to accomplish these mandates the Albany Police Department has embraced the philosophies of "Community Oriented Policing". The goal of Community Oriented Policing is the reduction of crime and disorder by carefully examining the characteristics of problems in the neighborhoods, and then applying appropriate problem-solving remedies. The "Community" for which a patrol officer is given responsibility is a small, well-defined geographical area. Beats are configured in a manner that preserves, as much as possible, the unique geographical and social characteristics of neighborhoods while still allowing efficient service. Effective community policing is generated by optimizing positive daily contacts between our citizens and the police. Assignment of officers to "Districts" enable them to work long term assignments in the same areas, becoming more familiar with members of the community, thus enabling them to stay aware of the day-to-day working of their community.

MAJOR OBJECT OF EXPENDITURE	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	12,686,636	13,394,952	14,617,362
OPERATING EXPENSE	2,965,580	3,384,901	3,385,059
CAPITAL OUTLAY	0	0	0
TOTAL	15,652,210	16,779,853	18,002,422
FULL TIME POSITIONS	249	250	250

Total Increase/(Decrease) Less Corporate Budgeting Changes

*The Police Department's budgets include the appropriation for Albany/Dougherty Metro SWAT. This unit is under the direct supervision of a Dougherty County Unit Commander. The governing authority of this body of Officers is derived through the Albany/Dougherty Metro SWAT Board of Directors. The SWAT budget has been included in the summary totals above; however, it is independent of the City of Albany's Police Departments budget.

POLICE ADMINISTRATION*DESCRIPTION*

The Administrative Bureau directs all police operations and provides guidance, leadership and integrity over all branches of the Police Department. This is done through the planning and coordination of all activities by the implementation of policy and procedures. The Administrative Bureau oversees all functions of budgetary matters and procedures. The Planning and Research Section provides up-to-date data and techniques used to plan the operation of the Police Department including the securing of various grant funds. The Office of Professional Standards is comprised of Internal Affairs, Recruitment and Training. The Recruitment Unit insures that candidates for the position of Police Officer are capable, knowledgeable and reflect the goals and objectives of the Police Department and the City of Albany. The Training Section acts as a facilitator and mentor, managing new recruits to insure proper training is provided to each officer hired. It is also responsible for providing updated and advanced in-service training to officers currently on the force. The Internal Affairs section protects the Police Department, the City of Albany, and the officers themselves through the development and enhancement of skills, knowledge, procedures and the constitutional rights afforded equally to all citizens of this community.

MAJOR OBJECT OF EXPENDITURE	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	1,300,779	1,485,279	1,783,487
OPERATING EXPENSE	1,161,978	1,354,028	1,359,412
CAPITAL OUTLAY	0	0	0
TOTAL	2,462,755	2,839,307	3,142,899
FULL TIME POSITIONS	25	24	24

Class Title			
Police Chief	1	1	1
Public Relations & Media Manager	1	1	1
Police Major	1	1	1
Police Captain	1	1	1
Police Lieutenant	3	2	2
Police Sergeant	4	4	4
Police Corporal	4	4	4
Administrative Assistant	1	1	1
Planning & Research Manager	1	1	1
Employee Resource Manager	1	1	1
Management/Budget Analyst	1	1	1
Legal Administrative Secretary	1	1	1
Police Officer	1	1	1
Police Crime Analyst	1	1	1
Administrative Secretary, Sr.	1	1	1
Accounting Technician	1	1	1
Computer Systems Technician	1	1	1
TOTAL	25	24	24

POLICE ADMINISTRATION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
2201.				
7110	Regular Wages	911,890	999,112	1,167,316
7113	Salary Adjustment	0	0	23,346
7120	Overtime Wages	16,130	30,000	30,000
7130	Temporary Help	26,737	36,400	41,840
7210	W/C Insurance	0	14,069	22,978
7230	Uniforms	8,093	10,000	10,000
7260	FICA Matching	68,995	81,512	96,581
7270	Pension Matching	96,890	122,464	145,259
7280	Insurance Matching	172,044	191,722	246,167
7510	Professional Services	40,167	41,000	41,000
7512	Technical Services	260,555	260,000	260,000
7514	Contract Labor	32,768	39,900	39,900
7550	Communications	7,426	8,100	8,100
7570	Advertising	902	2,000	2,000
7600	Travel	9,092	7,000	22,000
7630	Training/Cont. Education	23,121	20,500	30,500
7700	Risk Allocation	159,634	338,129	282,359
7870	Maint: Motor Equipment	7,489	14,000	14,000
7880	Maint: Mach/Imp/Tools	45,378	62,944	97,400
7901	Storm Water Utilites	0	0	1,698
7980	Metro Drug Squad	159,667	171,350	171,350
7981	Dougherty County Jail	382,300	325,000	325,000
7990	Dues and Fees	8,822	7,255	7,255
8010	Supplies	8,780	11,000	10,200
8017	Printing	94	0	0
8018	Books & Subscriptions	340	850	850
8110	Motor Fuel	15,371	45,000	45,000
8150	Food	72	0	800
TOTAL, GENERAL FUND:		2,462,755	2,839,307	3,142,899

POLICE UNIFORM*DESCRIPTION*

The Uniform Bureau is the largest of the Four (4) Bureaus which comprise the Albany Police Department. It presently patrols three (3) districts: West, Central, and East. The Uniform Bureau is committed to serving our community, to enhancing quality of life and to nurturing public trust by holding itself to the highest standards of performance and ethics. These officers are determined to serve as a deterrent to crime, develop relationships with community groups, residential and business organizations and promote an environment receptive to all who visit or live in our city. We embrace a Community Oriented Policing Philosophy and rely heavily upon community input and collaborative problem solving strategies. It is through this move of heightened community involvement in public safety matters that the Uniform Bureau will effectively address the future of policing and perception of crime in our city.

MAJOR OBJECT OF EXPENDITURE	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	6,805,493	7,294,788	7,318,136
OPERATING EXPENSE	870,762	1,004,370	979,370
CAPITAL OUTLAY	0	0	0
TOTAL	7,676,253	8,299,158	8,297,506
FULL TIME POSITIONS	140	141	141

Class Title			
Deputy Chief	1	1	1
Police Captain	4	4	4
Police Lieutenant	13	10	10
Police Sergeant	14	14	14
Police Corporal	31	26	26
Police Officer	71	80	80
Administrative Secretary	1	1	1
Animal Control Superintendent	1	1	1
Animal Control Agent	3	3	4
Stable Master	1	1	0
TOTAL	140	141	141

POLICE UNIFORM

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2011/2012	AMENDED 2012/2013	ADOPTED 2013/2014
2202.				
7110	Regular Wages	4,551,213	4,796,943	4,604,108
7113	Salary Adjustment	0	0	92,082
7120	Overtime Wages	272,220	317,000	317,000
7130	Temporary Help	18,936	21,000	21,000
7210	W/C Insurance	0	96,447	124,859
7230	Uniforms	36,788	48,000	48,000
7260	FICA Matching	345,601	392,823	385,116
7270	Pension Matching	567,503	608,559	596,570
7280	Insurance Matching	1,013,232	1,014,016	1,129,402
7510	Professional Services	17,144	18,000	18,000
7512	Technical Services	795	0	0
7550	Communications	9,815	9,100	9,100
7600	Travel	8,108	5,000	15,000
7630	Training and Development	4,174	8,000	15,000
7860	Maint: Buildings	44	0	0
7870	Maint: Motor Equipment	289,170	440,000	385,000
7880	Maint: Mach/Imp/Tools	22,637	18,000	18,000
7990	Dues and Fees	1,274	1,570	1,570
8010	Supplies	15,828	11,400	11,400
8016	Small Equipment	20,455	11,300	24,300
8018	Books & Subscriptions	189	0	0
8050	Rental of Equipment	47	0	0
8110	Motor Fuel	476,714	480,000	480,000
8150	Food	4,368	2,000	2,000
TOTAL, GENERAL FUND:		7,676,253	8,299,158	8,297,506

POLICE SUPPORT SERVICES*DESCRIPTION*

The Support Services Bureau is comprised of units that provides a "behind the scene support" to other segments for the police department. This support service includes: 1) Records Section - inputs/ manage incident reports and tickets, 2) Information Desk / Telephone Incident Reporting System (TIRS) - provides general information and assistance to citizens, vendors, media, and other government agencies. TIRS also generates incident reports for victims that walk-in or call-in to report crimes, 3) Computer System Analyst - analyzes computer problems and use computer technology to meet the needs of an organization, 4) Georgia Crime Information Center (GCIC)/National Crime Information Center (NCIC) Operator - enters and removes Hot-File information pertaining to stolen/recovered property, missing and wanted persons; provides vehicle identification numbers to local Wrecker Services; compiles, tabulates, enters, and disseminate monthly and annual crime statistics to the Georgia Crime Information Center, 5) Quartermaster/Supply Section - orders, receives, manages, and issues police duty equipment/property, 6) Vehicle Maintenance - oversees the maintenance and up-keep of all department's vehicles, 7) Animal Control Unit - rescues and impound animals, provide impound/shelter care, educate the public about the realities of pet overpopulation and responsible pet ownership, and prosecute individuals who abuse animals.

MAJOR OBJECT OF EXPENDITURE	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	1,290,997	1,357,114	1,629,234
OPERATING EXPENSE	318,668	320,890	339,190
CAPITAL OUTLAY	0	0	0
TOTAL	1,609,666	1,678,004	1,968,424
FULL TIME POSITIONS	26	27	27

Class Title

Deputy Chief	1	1	1
Police Captain	1	1	1
Police Lieutenant	2	1	1
Police Sergeant	3	3	3
Police Officer	4	5	5
IT Systems Administrator	1	1	1
Administrative Secretary	1	1	1
Police Records Supervisor	1	1	1
Police Records Clerk	7	7	7
Property Evidence Custodian/Quartermaster	2	2	2
Custodian	1	2	2
Facilities Maint. Supervisor	1	1	1
Facilities Maint. Mechanic	1	1	1
TOTAL	26	27	27

POLICE SUPPORT SERVICES

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
2203.				
7110	Regular Wages	825,262	827,511	968,439
7113	Salary Adjustment	0	0	19,369
7120	Overtime Wages	60,982	45,000	45,000
7130	Temporary Help	20,970	26,000	26,000
7210	W/C Insurance	0	10,368	17,674
7230	Uniforms	46,618	76,200	74,200
7260	FICA Matching	64,727	68,736	80,999
7270	Pension Matching	90,425	103,829	122,904
7280	Insurance Matching	182,013	199,470	274,649
7510	Professional Services	10,334	18,750	18,750
7512	Technical Service	0	0	1,000
7550	Communications	52,497	60,200	74,200
7570	Advertising	646	2,500	4,800
7600	Travel	13,364	15,000	17,000
7630	Training/Cont. Education	4,025	5,000	10,000
7870	Maint: Motor Equipment	16,426	17,000	16,000
7880	Maint: Mach/Imp/Tools	29,325	43,170	43,170
7990	Dues and Fees	1,057	1,000	1,000
8010	Supplies	59,454	67,070	67,070
8016	Small Equipment	4,362	29,200	29,200
8017	Printing	64,091	45,000	40,000
8110	Motor Fuel	62,557	17,000	17,000
8150	Food	530	0	0
TOTAL, GENERAL FUND:		1,609,666	1,678,004	1,968,424

POLICE INVESTIGATIVE*DESCRIPTION*

The primary function of the Investigative Bureau is to identify, investigate, and prosecute individuals or groups involved in crimes against persons or property and / or participants in organized crime. This is done through identification and collection of data and evidence, assembling facts, collection of information, interviewing witnesses and suspects, engaging in the pursuit of leads and information, and through exchange of information with other police agencies. A close liaison with the other agencies involved in similar activities is maintained. We conduct security surveys and surveillance details. The Investigative Bureau assists in investigations when and wherever needed to maintain files of criminal activity and prosecute violators of all Federal, State and Local statutes. Included under this division are the Family Protection Unit, the Polygraph Unit, the Forensics Section, the Property Management Section and the Domestic Violence Response Unit.

MAJOR OBJECT OF EXPENDITURE	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	2,441,254	2,369,529	2,910,302
OPERATING EXPENSE	177,997	226,623	226,622
CAPITAL OUTLAY	0	0	0
TOTAL	2,619,249	2,596,152	3,136,924
FULL TIME POSITION	43	43	43

Class Title

Deputy Chief	1	1	1
Police Captain	2	2	2
Police Lieutenant	3	3	3
Police Sergeant	9	9	9
Police Corporal	20	20	20
Police Officer	5	5	5
Administrative Specialist	3	3	3
TOTAL	43	43	43

POLICE INVESTIGATIVE

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
2204.				
7110	Regular Wages	1,596,810	1,516,040	1,833,815
7113	Salary Adjustment	0	0	36,676
7120	Overtime Wages	144,655	117,000	117,000
7130	Temporary Help	8,206	7,600	7,600
7210	W/C Insurance	0	31,385	45,847
7230	Uniforms	29,130	22,850	22,850
7260	FICA Matching	125,123	125,509	152,624
7270	Pension Matching	193,027	194,332	236,511
7280	Insurance Matching	344,303	354,813	457,378
7510	Professional Services	373	4,000	4,000
7512	Technical Services	0	0	2,900
7550	Communications	10,504	19,250	19,250
7600	Travel	11,196	10,000	12,000
7630	Training/Cont. Education	6,825	20,000	20,000
7870	Maint: Motor Equipment	46,208	58,339	43,389
7880	Maint: Mach/Imp/Tools	21,295	38,279	44,803
7990	Dues and Fees	945	1,815	2,400
7995	Contingency	1,080	6,300	6,300
8010	Supplies	10,803	8,640	12,780
8016	Small Equip	558	0	3,800
8110	Motor Fuel	68,210	60,000	55,000
TOTAL, GENERAL FUND:		2,619,249	2,596,152	3,136,924

POLICE GANG UNIT*DESCRIPTION*

The primary function of the Gang Unit is to assess the nature and scope of illegal gang activities, once identified penetrate and dismantle the criminal activities with a proactive investigative effort. The unit focuses on intelligence gathering and establish/implement a database; Ensure subordinate officers are trained and expected to provide quality customer services to all citizens; Ensure that personnel provide proficient and prompt law enforcement services; Establish and communicate general and specific department rules, regulations, policies and procedures; Maintain current knowledge of changes in laws, new methods of enforcement, and other trends and development in the suppression of gang activities; Evaluate subordinate officers by completing performance appraisals; review subordinate supervisor appraisals of officers and staff personnel; Meet and coordinate with other law enforcement professionals to seek solutions to regional and statewide gang problems and issues; Maintain oversight on expenditures; Ensure that laws and ordinances are enforced; Perform special studies, research, and investigations and conducts special assignments. This unit is committed to educating the public about different types of gang activities and awareness.

MAJOR OBJECT OF EXPENDITURE	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	835,930	875,970	963,931
OPERATING EXPENSE	116,074	135,600	135,600
CAPITAL OUTLAY	0	0	0
TOTAL	952,004	1,011,570	1,099,531
FULL TIME POSITIONS	15	15	15

Class Title

Police Captain	1	1	1
Police Lieutenant	1	1	1
Police Corporal	6	6	6
Police Officer	5	5	5
Police Sergeant	1	1	1
Administrative Secretary	1	1	1
TOTAL	15	15	15

POLICE GANG UNIT

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
2208				
7110	Regular Wages	549,766	565,589	603,356
7113	Salary Adjustment	0	0	12,067
7120	Overtime Wages	46,444	43,500	43,500
7210	W/C Insurance	0	11,076	15,844
7230	Uniforms	11,169	10,500	10,500
7260	FICA Matching	42,701	46,595	50,408
7270	Pension Matching	69,761	72,482	78,412
7280	Insurance Matching	116,089	126,228	149,844
7550	Communications	5,003	6,100	6,100
7570	Advertising	0	3,000	3,000
7600	Travel	12,589	2,000	2,000
7630	Training/Cont. Education	3,884	5,000	5,000
7870	Maint: Motor Equipment	28,991	35,000	35,000
7880	Maint: Mach/Imp/Tools	1,884	1,500	1,500
7990	Dues and Fees	788	1,500	1,500
7995	Contingency	1,190	1,500	1,500
8010	Supplies	9,123	10,000	10,000
8016	Small Equipment	9,019	25,000	25,000
8110	Motor Fuel	43,603	45,000	45,000
	TOTAL, GENERAL FUND:	952,004	1,011,570	1,099,531

POLICE BUILDINGS*DESCRIPTION*

Having adopted the Community Oriented Policing philosophy the Albany Police Department operates four Community Policing Centers, which are strategically located within each of our four geographical Community Policing Districts. These centers give the citizens a sense of public safety presence within "their" communities and fosters positive relationships between them and their police department. The buildings serve a variety of purposes such as holding neighborhood watch meetings, town hall style meetings for City Commissioners, public access to needed law enforcement services as well as facilitating officers in the districts with functions that used to require them to commute to the main Police Department (report writing, telephone calls, investigations, etc.). Also included here are expenses for the operation of the Albany Police Department Law Enforcement Center, Mounted Patrol and Firearms Range facilities.

MAJOR OBJECT OF EXPENDITURE	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	12,183	12,272	12,272
OPERATING EXPENSE	320,101	286,020	287,295
CAPITAL OUTLAY	0	0	0
TOTAL	332,283	298,292	299,567
FULL TIME POSITIONS	0	0	0

POLICE BUILDINGS

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
2211.				
7130	Temporary Help	11,317	11,400	11,400
7260	FICA Matching	866	872	872
7512	Technical Services	1,424	1,180	9,180
7550	Communications	32,263	28,340	28,340
7860	Maint: Buildings	75,716	60,000	55,000
7880	Maint: Mach/Imp/Tools	1,252	5,000	5,000
7900	Utilities	201,686	177,000	174,000
7901	Storm Water Utilities	0	0	1,275
7990	Dues and Fees	45	0	0
8010	Supplies	7,715	14,500	14,500
TOTAL, GENERAL FUND:		332,283	298,292	299,567

ALBANY - DOUGHERTY SWAT TEAM

DESCRIPTION

It is the policy and intent of the Albany/Dougherty Metro SWAT Team to provide the community with a reservoir of skilled law enforcement personnel who are capable of identifying and implementing a high level response to special threats with minimal risk to personnel and citizens. The role of law enforcement in all cases, including riotous activity, insurrection, barricaded subjects, execution of narcotics warrants, arrest of dangerous felons, and the rescue of hostages or endangered persons, is the protection of lives and property. The Albany/Dougherty Metro SWAT is a team of specially trained police officers from participating political subdivisions, which will respond to any incident where special weapons and tactics are needed within the member jurisdictions. The unit consist of a maximum of twenty five highly trained personnel with specific skills in the areas of marksmanship, tactical response and containment, and the deployment of chemical munitions. The Albany/Dougherty Metro SWAT is under the direct supervision of a unit Commander with the governing authority derived through the Albany/Dougherty Metro SWAT Board of Directors.

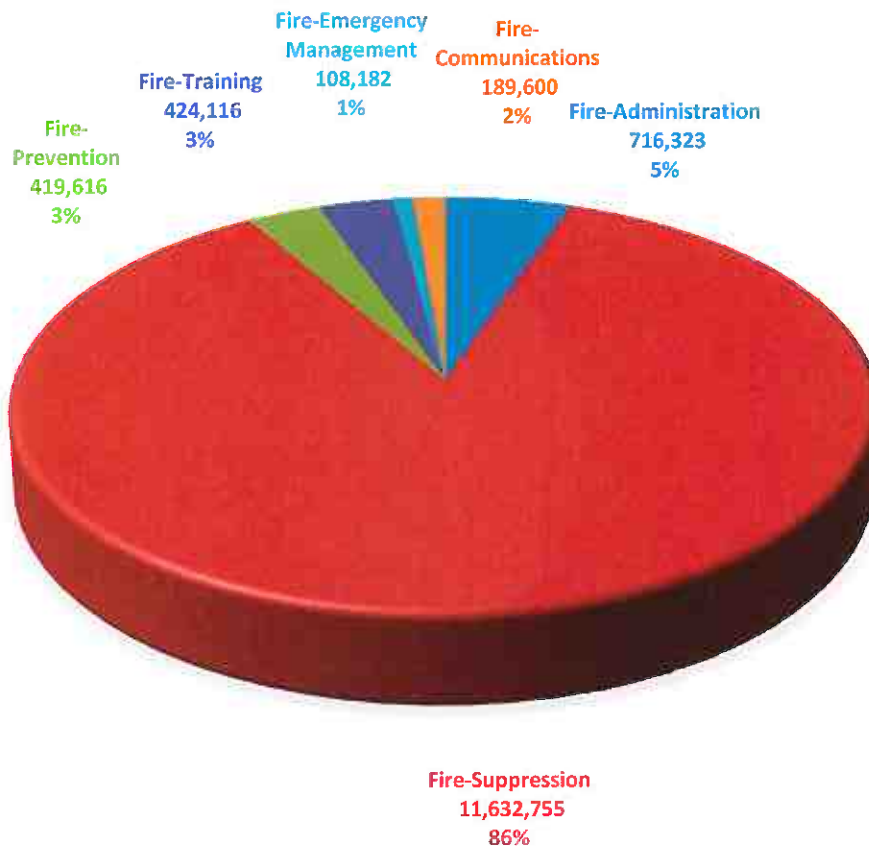
MAJOR OBJECT OF EXPENDITURE	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	0	0	0
OPERATING EXPENSE	43,206	57,370	57,570
CAPITAL OUTLAY	0	0	0
TOTAL	43,206	57,370	57,570
FULL TIME POSITIONS	0	0	0

City employees assigned to the SWAT Team are housed in APD cost centers.

ALBANY - DOUGHERTY SWAT TEAM

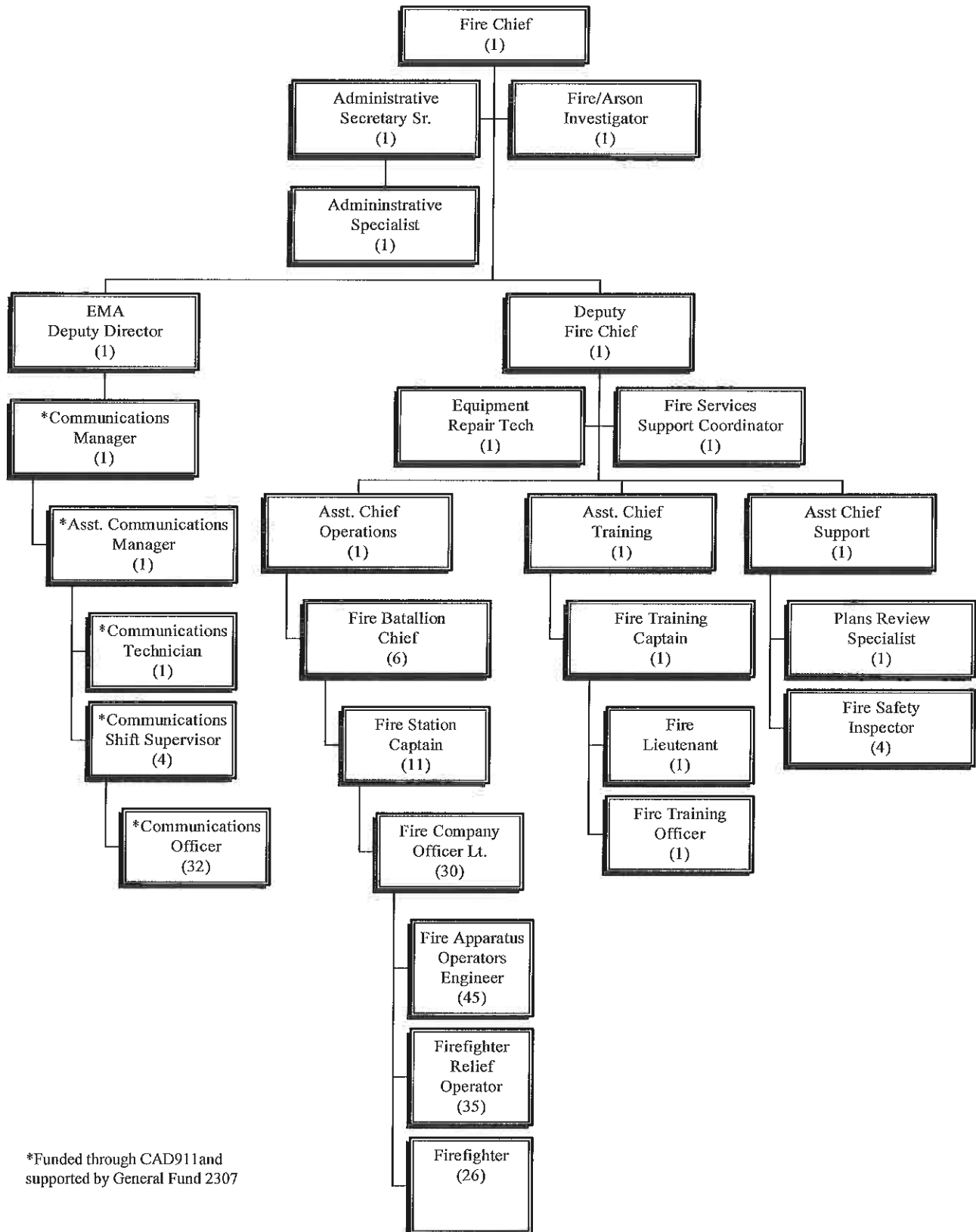
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
205				
7230	Uniforms	2,336	5,000	5,000
7550	Communications	578	1,020	1,020
7600	Travel	3,312	5,000	5,000
7630	Training and Development	3,240	12,000	12,000
7870	Maint: Motor Equipment	3,288	2,000	2,000
7880	Maint: Mach/Imp/Tools	0	1,000	1,000
7990	Dues & Fees	150	600	800
8010	Supplies	13,559	10,000	10,000
8016	Small Equipment	15,755	18,000	18,000
8018	Books & Subscriptions	89	0	0
8110	Fuel	899	2,750	2,750
TOTAL, GENERAL FUND:		43,206	57,370	57,570

City of Albany
Adopted Budget
FY 2015
Fire Department



Total Expenditures
\$13,490,592

Fire Department



*Funded through CAD911 and supported by General Fund 2307

FIRE DEPARTMENTAL SUMMARY

DESCRIPTION

The Fire Department's primary function is to save lives and property by fighting and preventing fires through fire prevention efforts such as inspections, code enforcement, education, as well as arson investigation and prosecution. The Fire Department's responsibilities are defined in the City Charter and State Statutes. This department consists of seven divisions - Administration, Fire Fighting, Fire Prevention, Fire Training, Emergency Management, Public Safety Communications, and CAD 911. CAD 911's expenditures are budgeted separately and is located in the Special Funds

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	10,941,260	11,826,781	12,465,950
OPERATING EXPENSE	687,133	1,022,038	1,024,642
CAPITAL OUTLAY	0	0	0
TOTAL	11,628,393	12,848,820	13,490,592
FULL TIME POSITIONS	188	188	172

FIRE ADMINISTRATION*DESCRIPTION*

Under the direction of the Fire Chief, the Administrative Division of the Albany Fire Department, as required by the City Charter and Code of the City Ordinances, directs the everyday operations of the department. This includes administration, personnel management, maintenance, repair, purchasing, receiving, supply, safety and fiscal affairs management.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	459,093	468,236	496,388
OPERATING EXPENSE	82,217	235,086	219,935
CAPITAL OUTLAY	0	0	0
TOTAL	541,310	703,322	716,323
FULL TIME POSITIONS	6	6	6

Class Title

Deputy Fire Chief	1	1	1
Administrative Secretary, Sr.	1	1	1
Fire Equipment Repair Technician	1	1	1
Fire Chief	1	1	1
Administrative Specialist	1	1	1
Fire/Arson Investigator	1	1	1
TOTAL	6	6	6

FIRE ADMINISTRATION				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
2300.				
7110	Regular Wages	340,173	339,999	339,999
7113	Salary Adjustment	0	0	6,800
7120	Overtime	1,339	1,740	1,740
7210	W/C Insurance	0	8,621	15,754
7260	FICA Matching	24,594	26,143	26,663
7270	Pension Matching	38,794	40,667	41,476
7280	Insurance Matching	54,193	51,066	63,956
7510	Professional Services	825	0	0
7550	Communications	2,549	4,576	4,576
7600	Travel	2,753	5,450	5,450
7630	Train/Cont. Education	655	3,650	3,650
7700	Risk Allocation	33,170	167,643	152,492
7870	Maint: Motor Equipment	21	0	0
7880	Maint: Mach/Imp/Tools	6,110	14,400	14,400
7990	Dues and Fees	480	1,000	1,000
8010	Supplies	3,362	6,000	6,000
8017	Printing	165	1,000	1,000
8018	Books & Subscriptions	165	0	0
8052	Rent	31,962	31,367	31,367
TOTAL, GENERAL FUND:		541,310	703,322	716,323

FIRE SUPPRESSION*DESCRIPTION*

The firefighting division performs the very visible function of fire suppression, rescue and related services within the City of Albany and the rest of the County as provided for by contract. The mandates for these functions fall within the provisions of the City Charter, the Code of City Ordinances and OCGA, title 25-12. These duties are accomplished from eleven fire stations utilizing one hundred fifty-four assigned personnel.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	9,749,806	10,569,246	11,129,727
OPERATING EXPENSE	403,786	496,472	503,028
CAPITAL OUTLAY	0	0	0
TOTAL	10,153,593	11,065,718	11,632,755
FULL TIME POSITIONS	154	154	154

Class Title

Fire Apparatus Operator Engineer	37	45	45
Battalion Chief - 56	6	6	6
Fire Station Captain	14	11	11
Fire Company Officer Lieutenant	26	30	30
Firefighter	35	26	26
Senior Firefighter	17	0	0
Firefighter Relief Operator	18	35	35
Assistant Chief Operations	1	1	1
TOTAL	154	154	154

FIRE SUPPRESSION				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
2301.				
7110	Regular Wages	6,118,316	6,445,647	6,445,647
7113	Salary Adjustment	0	0	128,913
7120	Overtime Wages	570,143	686,053	686,053
7130	Temporary Help	226,308	216,085	216,085
7210	W/C Insurance	0	253,025	354,179
7230	Uniforms/Protective Clothing	76,092	121,500	121,500
7260	FICA Matching	491,438	562,106	571,967
7270	Pension Matching	792,922	848,672	864,013
7280	Insurance Matching	1,474,587	1,436,158	1,741,370
7510	Professional Services	20,633	31,490	31,490
7550	Communications	18,953	12,200	15,840
7600	Travel	2,013	5,700	5,700
7630	Training/Continued Education	410	3,750	3,750
7860	Maint: Buildings	13,320	19,000	19,000
7870	Maint: Motor Equipment	91,204	149,412	149,412
7880	Maint: Mach/Imp/Tools	27,220	25,425	25,425
7900	Utilities	85,516	99,000	99,000
7901	Storm Water Utilities	0	0	2,916
7990	Due and Fees	4,390	4,400	4,400
8010	Supplies	18,685	19,500	19,500
8016	Small Equipment	11,401	15,000	15,000
8017	Printing	560	1,000	1,000
8030	Janitorial Supplies	0	3,900	3,900
8060	Laundry	9,779	10,000	10,000
8110	Motor Fuel	99,702	96,695	96,695
TOTAL, GENERAL FUND:		10,153,593	11,065,718	11,632,755

FIRE PREVENTION*DESCRIPTION*

This division has the overall responsibility for administering/conducting annual fire safety compliance inspections in each business in Albany/Dougherty County; additionally, its personnel performs all fire/life safety compliance inspections on new business licensing, new construction and renovations, to include plan reviews of all new construction. The division is responsible for investigating all fires of suspicious, incendiary or undetermined fires with a high dollar loss or fatality. Division personnel are also responsible for fire safety education to all the citizens of Albany/Dougherty County.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	351,113	374,129	401,616
OPERATING EXPENSE	9,191	18,000	18,000
CAPITAL OUTLAY	0	0	0
TOTAL	360,304	392,129	419,616
FULL TIME POSITIONS	6	6	6

Class Title

Assistant Chief - Support	1	1	1
Plans Review Specialist	1	1	1
Fire Safety Inspector	4	4	4
TOTAL	6	6	6

FIRE PREVENTION				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
2302.				
7110	Regular Wages	249,136	263,422	266,974
7113	Salary Adjustment	0	0	5,339
7120	Overtime Wages	3,204	3,915	3,915
7210	W/C Insurance	0	6,552	12,030
7260	FICA Matching	17,970	20,451	21,131
7270	Pension Matching	27,504	31,813	32,871
7280	Insurance Matching	53,299	47,976	59,356
7510	Professional Services	25	0	0
7550	Communcations	854	3,500	3,500
7600	Travel	1,803	3,000	3,000
7630	Training and Development	782	2,000	2,000
7880	Maint: Mach/Imp/Tools	0	500	500
8010	Supplies	4,623	4,000	4,000
8016	Small Equipment	74	2,500	2,500
8017	Printing	1,030	1,500	1,500
8018	Books & Subscriptions	0	1,000	1,000
TOTAL, GENERAL FUND:		360,304	392,129	419,616

FIRE TRAINING*DESCRIPTION*

This division provides planned course content and direction for the on-going study of fire fighting responsibilities. The responsibility of training new recruits for fire fighting, rescue functions and other related tasks, as well as providing direction for increased skills and abilities through knowledge for suppression personnel is assigned to the Training Division. Testing, evaluating, and recommendations of all new hires and promotions within the department. Records and reports on all department training activities.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	331,670	336,594	358,016
OPERATING EXPENSE	21,754	54,800	66,100
CAPITAL OUTLAY	0	0	0
TOTAL	353,424	391,394	424,116
FULL TIME POSITIONS	5	5	5

Class Title

Fire Training Captain	1	1	1
Fire Lieutenant	1	0	1
Fire Training Officer	1	2	1
Fire Support Coordinator	1	1	1
Assistant Fire Chief, Training	1	1	1
TOTAL	5	5	5

FIRE TRAINING				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
2303.				
7110	Regular Wages	238,110	238,110	238,110
7113	Salary Adjustment	0	0	4,762
7120	Overtime	870	783	783
7210	W/C Insurance	0	4,754	8,952
7260	FICA Matching	16,762	18,275	18,640
7270	Pension Matching	27,364	28,428	28,995
7280	Insurance Matching	48,564	46,244	57,774
7510	Professional Services	25	0	0
7550	Communications	254	3,000	3,000
7600	Travel	180	3,000	3,000
7630	Train/Cont. Education	40	2,000	2,000
7860	Maint: Building	692	3,000	3,000
7880	Maint:Mach/Imp/Tools	255	24,500	35,500
7900	Utilities	14,994	14,000	14,000
8010	Supplies	2,596	2,200	2,500
8016	Small Equipment	996	1,400	1,400
8018	Books and Subscriptions	1,722	1,700	1,700
TOTAL, GENERAL FUND:		353,424	391,394	424,116

FIRE/EMERGENCY MANAGEMENT*DESCRIPTION*

The Emergency Management organization has the responsibility for the development and continuous review and update of plans designed to provide for the continuity of local government prior to and/or during times of high stress, emergencies, or disasters. This responsibility includes (without limitation): the necessary coordination, training, resources and guidelines needed to enable the city and county departments, volunteers or other agencies to operate as a total organization during periods of high stress or emergency/disaster situations and support such operations with manpower, supplies and equipment as economically as possible. This division has been tasked with the management of the 911 Communications Division.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	2014/2015
PERSONAL SERVICES	49,578	78,575	80,202
OPERATING EXPENSE	9,460	27,980	27,980
CAPITAL OUTLAY	0	0	0
TOTAL	59,039	106,555	108,182
FULL TIME POSITIONS	1	1	1

Class Title

Emergency Management Deputy Director	1	1	1
TOTAL	1	1	1

FIRE/EMERGENCY MANAGEMENT				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
2305.				
7110	Regular Wages	36,062	64,882	64,882
7113	Salary Adjustment	0	0	1,298
7210	W/C Insurance	0	127	169
7260	FICA Matching	4,952	4,963	5,063
7270	Pension Matching	7,721	7,721	7,875
7280	Insurance Matching	843	882	915
7550	Communications	0	9,130	9,130
7630	Train/Cont. Education	3,033	0	0
7870	Maint: Motor Equipment	881	700	700
7880	Maint: Mach/Imp/Tools	4,029	13,200	13,200
7990	Dues and Fees	245	500	500
8010	Supplies	0	1,500	1,500
8016	Small Equipment	1,154	600	600
8110	Motor Fuel	118	2,350	2,350
TOTAL, GENERAL FUND:		59,039	106,555	108,182

FIRE - PUBLIC SAFETY COMMUNICATIONS DIVISION*DESCRIPTION*

The Albany Public Safety Communications Division of the Albany Fire Department is responsible for dispatching the appropriate Public Safety entity to calls for assistance from the citizens of Albany and Dougherty County. This division actively monitors 15 Public Safety frequencies in and around Albany. This includes Emergency Medical Dispatch. This division receives requests for EMS and dispatches Emergency Medical Units when necessary. One of the requirements for this EMD is that all dispatchers be certified. By providing this service to the public, the dispatcher can give possible life saving pre-arrival instructions while EMS is en route. This division also monitors federal, state and local criminal information systems. It is also responsible for broadcasting severe weather reports affecting Dougherty County when needed. This division also dispatches for the

Major Object of Expenditure	ACTUAL	AMENDED	ADOPTED
	2012/2013	2013/2014	2014/2015
PERSONAL SERVICES	0	0	0
OPERATING EXPENSE	160,725	189,700	189,600
CAPITAL OUTLAY	0	0	0
TOTAL	160,725	189,700	189,600
FULL TIME POSITIONS	16	16	0

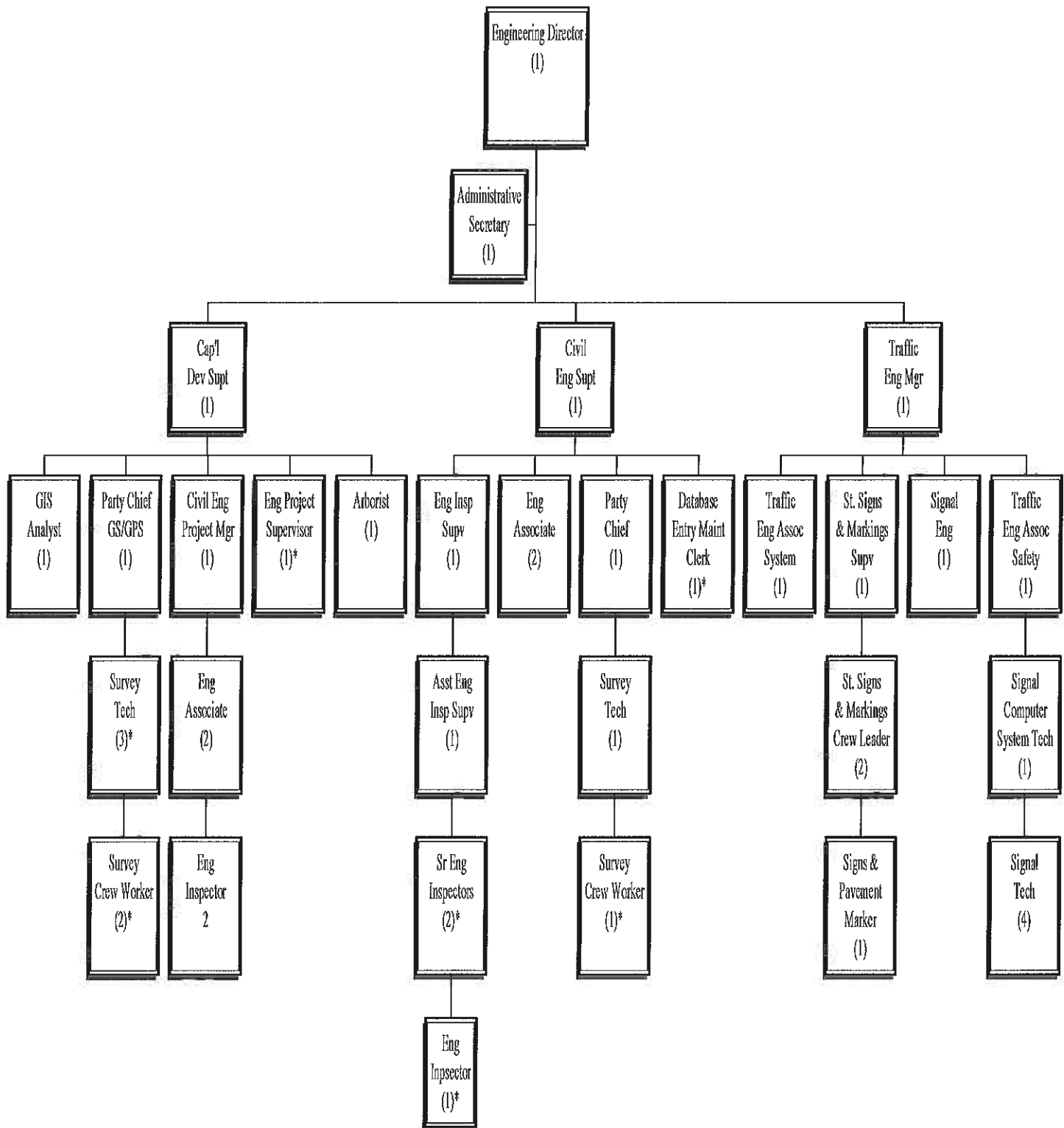
Class Title

Communications Officer, Sr.	4	4	0
Communications Officer	12	12	0
TOTAL	16	16	0

* Note - All Communication Personnel Moved to CAD/911 Cost Center

FIRE - PUBLIC SAFETY COMMUNICATIONS DIVISION				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
2307				
7510	Professional Services	511	1,000	1,000
7550	Communications	5,872	12,700	13,000
7860	Maint:Buildings & Other Stru	177	4,000	3,500
7870	Maint: Motor Equipment	898	1,500	1,500
7880	Maint: Mach/Imp/Tools	146,437	146,400	151,500
7900	Utilities	0	13,000	13,000
8016	Small Equipment	2,901	10,000	5,000
8110	Motor Fuel	3,929	1,100	1,100
TOTAL, GENERAL FUND:		160,725	189,700	189,600

Engineering Department



* Positions funded by SPLOST

ENGINEERING*DESCRIPTION*

The Engineering Department Civil and Project Management Divisions have the responsibility for providing the necessary design, inspection and project management for the City of Albany. The department is an information repository for Albany's existing infrastructure to be utilized by the private sector for future development and by the City forces for maintenance. This department provides a vital function by providing information about the infrastructures to guide and help promote development without causing undue financial or physical hardship on the taxpayers. This is accomplished by carefully reviewing, approving and inspecting development projects to ensure compliance with local, state, and federal laws, as well as sound engineering principles. The Engineering Department Traffic Division is responsible for installation and maintenance of all traffic control devices together with conducting studies for implementing necessary modifications to improve the flow of traffic. This department also coordinates activities with the utility companies, the GA D.O.T., Dougherty County, state and federal agencies, and other engineers relative to long range planning.

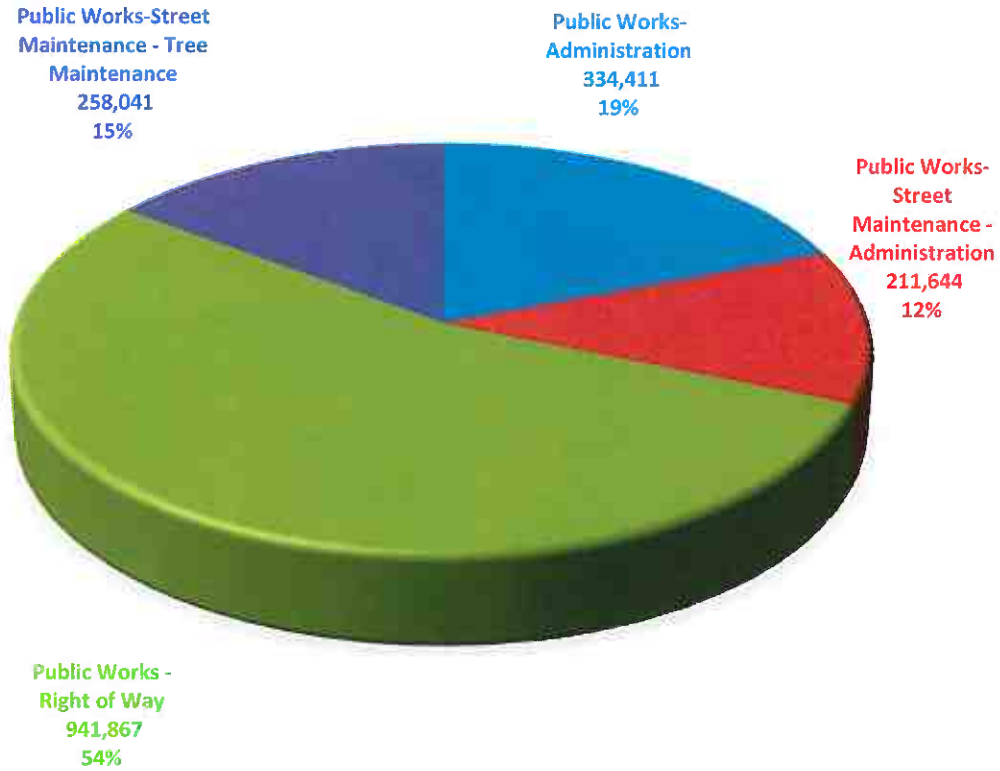
Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	1,560,227	1,741,209	1,716,694
OPERATING EXPENSE	2,316,271	2,264,397	2,255,817
CAPITAL OUTLAY	0	0	0
TOTAL	3,876,500	4,005,606	3,972,511
FULL TIME POSITIONS	32	31	31

Class Title			
Arborist	1	1	1
Traffic Engineering Manager	1	1	1
Signs & Pavement Marker	1	1	1
Sign Fabricator	1	0	0
Signal Computer System Technician	2	2	1
Engineering Associate	5	5	6
Engineering Inspector	2	2	2
Signal Technician	3	3	4
St/Signs/Mark Crew Leader	2	2	2
St/Signs & Mark Supervisor	1	1	1
Director of Engineering	1	1	1
Signal Engineer	1	1	1
Administrative Secretary Sr	1	1	1
GIS Analyst	1	1	1
Surveying Technician	2	2	1
Engineering Inspection Supervisor	1	1	1
Party Chief	2	2	2
Assistant Engineering Inspection Superv	1	1	1
Capital Development Supt.	1	1	1
Civil Eng. Superintendent	1	1	1
Civil Engineering Projects Manager	1	1	1
TOTAL	32	31	31

ENGINEERING				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
2400				
7110	Regular Wages	1,093,568	1,159,446	1,157,954
7113	Salary Adjustment	0	0	23,159
7120	Overtime Wages	23,644	25,000	25,000
7130	Temporary Help	47,816	46,255	46,255
7210	W/C Insurance	0	42,826	43,204
7230	Uniforms	8,182	9,000	9,000
7260	FICA Matching	84,998	94,149	95,806
7270	Pension Matching	97,106	117,816	107,344
7280	Insurance Matching	204,913	246,717	208,972
7510	Professional Services	191,673	3,570	17,070
7512	Technical Services (Surveys, DP)	10,740	7,450	7,450
7550	Communications	15,449	24,600	24,600
7570	Advertising	0	300	300
7600	Travel	1,290	7,000	7,000
7630	Train/Cont. Education	974	11,000	11,000
7700	Risk Allocation	51,064	51,064	46,662
7860	Maint: Buildings	1,830	3,000	3,000
7870	Maint: Motor Equipment	42,067	64,700	64,700
7880	Maint: Mach/Imp/Tools	50,932	105,750	109,550
7900	Utilities	8,914	9,000	9,000
7901	Storm Water Utility	0	0	87
7910	Street Lights	1,683,940	1,600,000	1,600,000
7990	Dues and Fees	2,990	3,820	4,115
8009	Licenses (CDL, CPA, Etc.)	310	500	500
8010	Supplies	127,950	245,750	223,750
8016	Small Equipment	2,102	10,000	10,000
8017	Printing (Not Std Forms)	1,568	3,000	3,000
8018	Books and Subscriptions	422	2,250	2,350
8020	Photography	0	100	100
8050	Equipmental Rental	500	500	500
8052	Building Use/Central Square Com	61,468	61,043	61,083
8110	Motor Fuel	60,088	50,000	50,000
	TOTAL, GENERAL FUND:	3,876,500	4,005,606	3,972,511

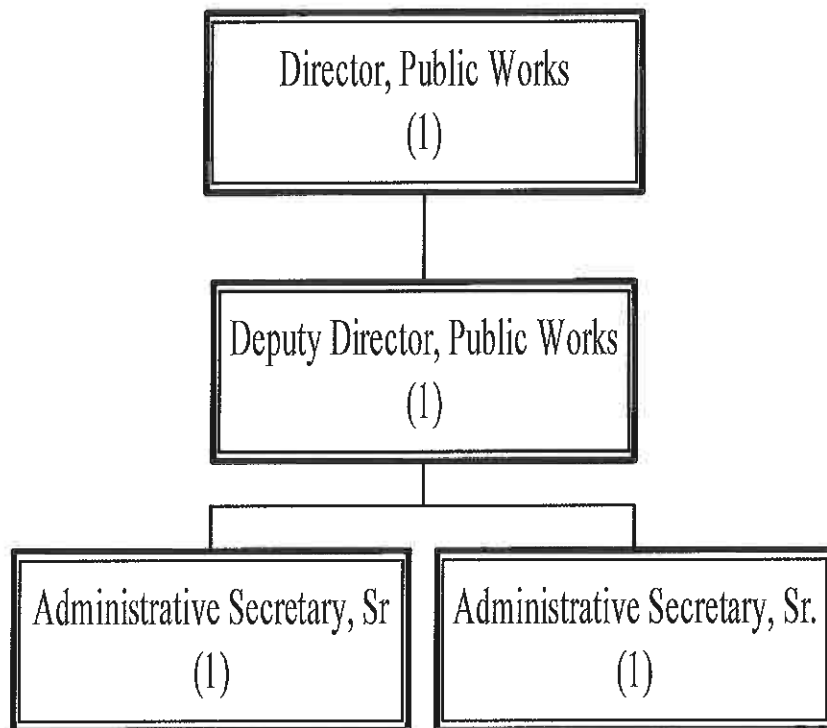
City of Albany
Adopted Budget
FY 2015

Public Works Department (General Operations)



Total Expenditures
\$1,745,963

Public Works - Administration



PUBLIC WORKS ADMINISTRATION

DESCRIPTION

The Administration Division provides general overall administrative support to all Public Works Divisions. This division prepares and coordinates correspondence, maintains files, and personnel records. In addition, this division coordinates the department's training program, safety program, awards program, and oversees the preparation of accident and/or injury reports and maintains all pertinent documentation. This division receives the vast majority of incoming phone calls and directs them to the appropriate personnel. The division also provides mail delivery service and general errand service as well as ordering of supplies and materials as required. The division coordinates with local utility companies to insure utilities are located as required for all departmental maintenance and construction work.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	323,803	218,489	163,520
OPERATING EXPENSE	9,109	191,757	170,891
CAPITAL OUTLAY	0	0	0
TOTAL	332,912	410,246	334,411
FULL TIME POSITION	4	4	4

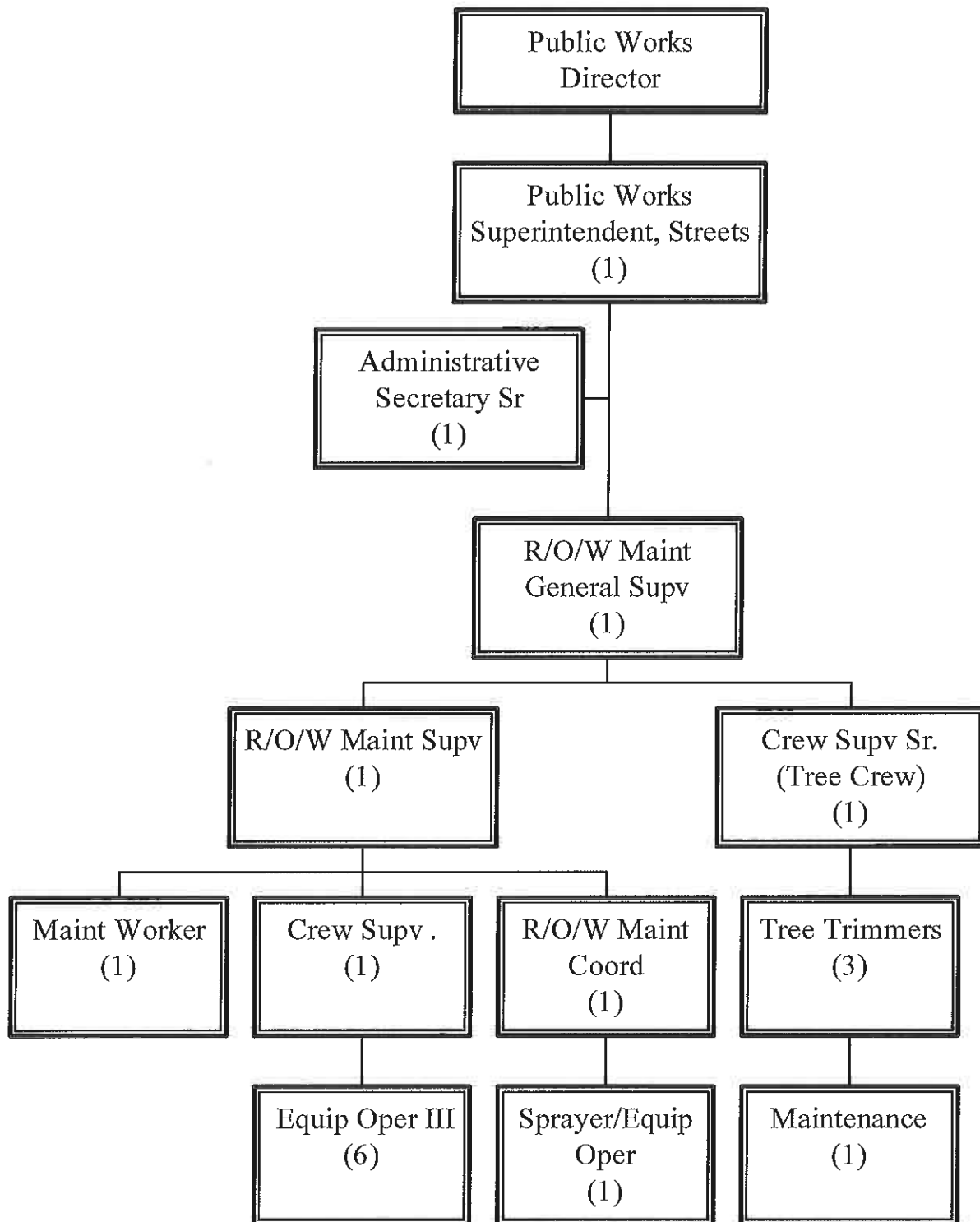
<u>Class Title</u>			
Administrative Secretary, Sr	2	2	2
Director, Public Works	1	1	1
Deputy Director, Public Works*	1	1	1
TOTAL	4	4	4

*Deputy Director of PW, salary charged to 3409

PUBLIC WORKS ADMINISTRATION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
3000.				
7110	Regular Wages	163,149	163,149	115,209
7113	Salary Adjustment	0	0	2,304
7210	W/C Insurance	0	3,202	424
7230	Uniforms	24	0	0
7260	FICA Matching	11,786	12,481	8,990
7270	Pension Matching	14,520	14,520	10,459
7280	Insurance Matching	27,407	25,137	26,134
7510	Professional Services	1,000	500	500
7550	Communications	2,807	3,000	3,000
7600	Travel	419	0	0
7700	Insurance	102,691	170,619	152,391
7870	Maint: Motor Equipment	494	2,500	2,500
7880	Maint: Mach/Imp/Tools	2,170	2,500	2,500
7990	Dues and Fees	276	500	500
8010	Supplies	3,270	3,335	3,500
8016	Small Equipment	365	800	500
8017	Printing & Binding	388	0	0
8030	Janitorial Supplies	3,938	5,003	3,000
8110	Motor Fuel	(1,792)	3,000	2,500
TOTAL, GENERAL FUND:		332,912	410,246	334,411

Public Works - Street Maintenance



PUBLIC WORKS/STREET MAINTENANCE - SUMMARY*DESCRIPTION*

The responsibility of the Street Division is to assure proper maintenance and construction of streets, alleys, sidewalks and other City property such as parks, ball fields, etc. This division is also responsible for sidepark and R.O.W. maintenance, including mowing and herbicide application. Other functions include: street and alley repairs, including base preparation and asphalt placement. The division also handles tree maintenance and removal.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	929,588	993,586	1,053,763
OPERATING EXPENSE	285,902	341,174	357,789
CAPITAL OUTLAY	0	0	0
TOTAL	1,215,488	1,334,761	1,411,552
FULL TIME POSITIONS	19	19	19

STREET ADMINISTRATION*DESCRIPTION*

This administration section of the Street Maintenance Division is responsible for supervising all aspects of the Street Maintenance Division, while assisting other divisions within Public

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	159,082	167,664	170,419
OPERATING EXPENSE	31,783	41,222	41,225
CAPITAL OUTLAY	0	0	0
TOTAL	190,863	208,886	211,644
FULL TIME POSITION	2	2	2

<u>Class Title</u>			
Administrative Secretary, Sr	1	1	1
PW Superintendent, Street	1	1	1
TOTAL	2	2	2

STREET ADMINISTRATION				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
3300.				
7110	Regular Wages	108,809	108,672	108,672
7113	Salary Adjustment	0	0	2,173
7120	Overtime Wages	0	174	175
7210	W/C Insurance	0	5,069	283
7230	Uniforms	12,784	17,100	17,100
7260	FICA Matching	7,832	8,327	8,493
7270	Pension Matching	9,684	9,687	9,881
7280	Insurance Matching	19,973	18,635	23,642
7510	Purchased Professional Service	685	1,500	1,500
7550	Communications	3,088	4,200	4,200
7600	Travel	0	400	0
7630	Training and Development	0	750	500
7860	Maint: Buildings	1,158	500	750
7870	Maint: Motor Equipment	1,294	1,272	1,675
7880	Maint: Mach/Imp/Tools	9,880	10,200	10,200
7900	Utilities	8,731	13,000	13,000
7990	Dues and Fees	459	500	0
8009	Licenses(CDL, CPA, Etc.)	180	0	500
8010	Supplies	2,331	3,400	3,400
8012	Supplies: Driveways	(475)	0	0
8110	Motor Fuel	4,452	5,500	5,500
TOTAL, GENERAL FUND:		190,863	208,886	211,644

STREET MAINTENANCE - RIGHT OF WAY*DESCRIPTION*

The Right-of-Way Maintenance unit is responsible for herbicide application, mowing and grassing (when applicable) of all rights of way, sideparks, holding ponds, and City maintained ditches within the City. The unit also provides litter control of downtown area and major routes throughout the City with full-time employees and community service workers. The ROW maintenance unit also participates in numerous unfunded projects and requests such as Keep Albany-Dougherty Beautiful Cleanup Events, barricades, traffic control, and cleanup for Christmas Parade, Commission requests for cleanup and beautification of various areas, etc.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	599,627	617,854	663,653
OPERATING EXPENSE	225,396	261,602	278,214
CAPITAL OUTLAY	0	0	0
TOTAL	825,024	879,456	941,867
FULL TIME POSITION	12	12	12

<u>Class Title</u>			
Equipment Operator,III	6	6	6
R/O/W Maintenance Supervisor	1	1	1
R/O/W Maintenance Coordinator	1	1	1
Sprayer/Equipment Operator	1	1	1
Crew Supervisor	1	1	1
PW General Supervisor	1	1	1
Maintenance Worker	1	1	1
TOTAL	12	12	12

STREET MAINTENANCE - RIGHT OF WAY

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
3301.				
7110	Regular Wages	410,539	417,734	427,786
7113	Salary Adjustment	0	0	8,556
7120	Overtime Wages	588	510	500
7210	W/C Insurance	0	15,714	19,896
7260	FICA Matching	28,360	31,996	33,418
7270	Pension Matching	36,587	37,224	38,879
7280	Insurance Matching	123,553	114,677	134,618
7510	Purchased Professional Servic	80	0	0
7600	Travel	15	0	200
7630	Train/Cont. Education	125	500	300
7870	Maint: Motor Equipment	128,678	137,602	137,602
7880	Maint: Mach/Imp/Tools	3,700	17,000	17,000
8010	Supplies	29,106	55,000	55,000
8016	Small Equipment	774	1,500	1,500
8110	Motor Fuel	62,918	50,000	66,612
TOTAL, GENERAL FUND:		825,024	879,456	941,867

STREET MAINTENANCE - TREE CREW

DESCRIPTION

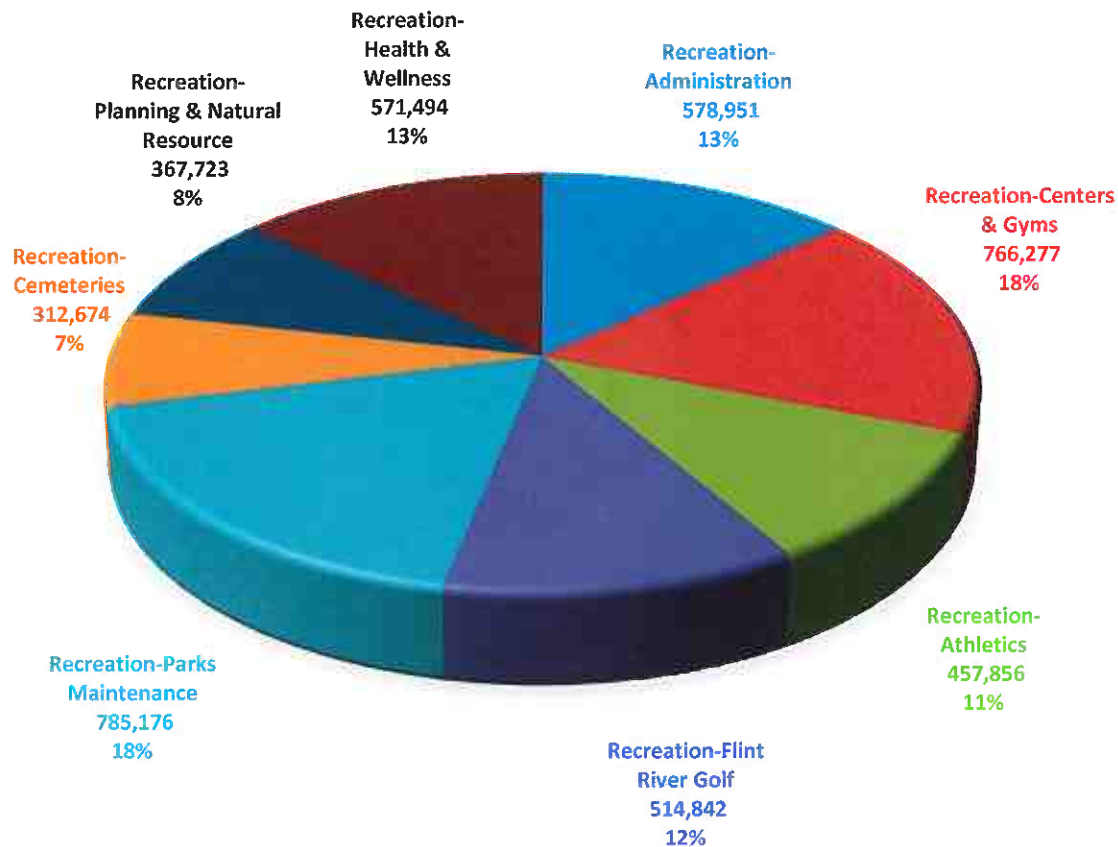
The Tree Maintenance section is responsible for the maintenance of trees on city property, including street and alley right of ways, parks, holding ponds, recreation sites and cemetery. The type of work done by this section consists of tree trimming, tree removal, doctoring and stump removal. This section is also responsible for maintaining the city's Urban Tree Inventory, contributes to the enforcement and implementation of the City Tree Ordinance, work as a liaison with the Keep Albany/Dougherty Beautiful to answer tree related concerns of this community and plan all tree planting work. The functions and responsibilities shall also include the planning and implementation of all tree planting work and also landscape enhancement throughout Albany to include designated gateways, special projects, parks, and other high

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	170,879	208,068	219,691
OPERATING EXPENSE	28,723	38,350	38,350
CAPITAL OUTLAY	0	0	0
TOTAL	199,601	246,418	258,041
FULL TIME POSITION	5	5	5

<u>Class Title</u>			
Maintenance Worker Sr.	1	1	1
Tree Trimmer	3	3	3
Crew Supervisor, Sr.-Tree Maint.	1	1	1
TOTAL	5	5	5

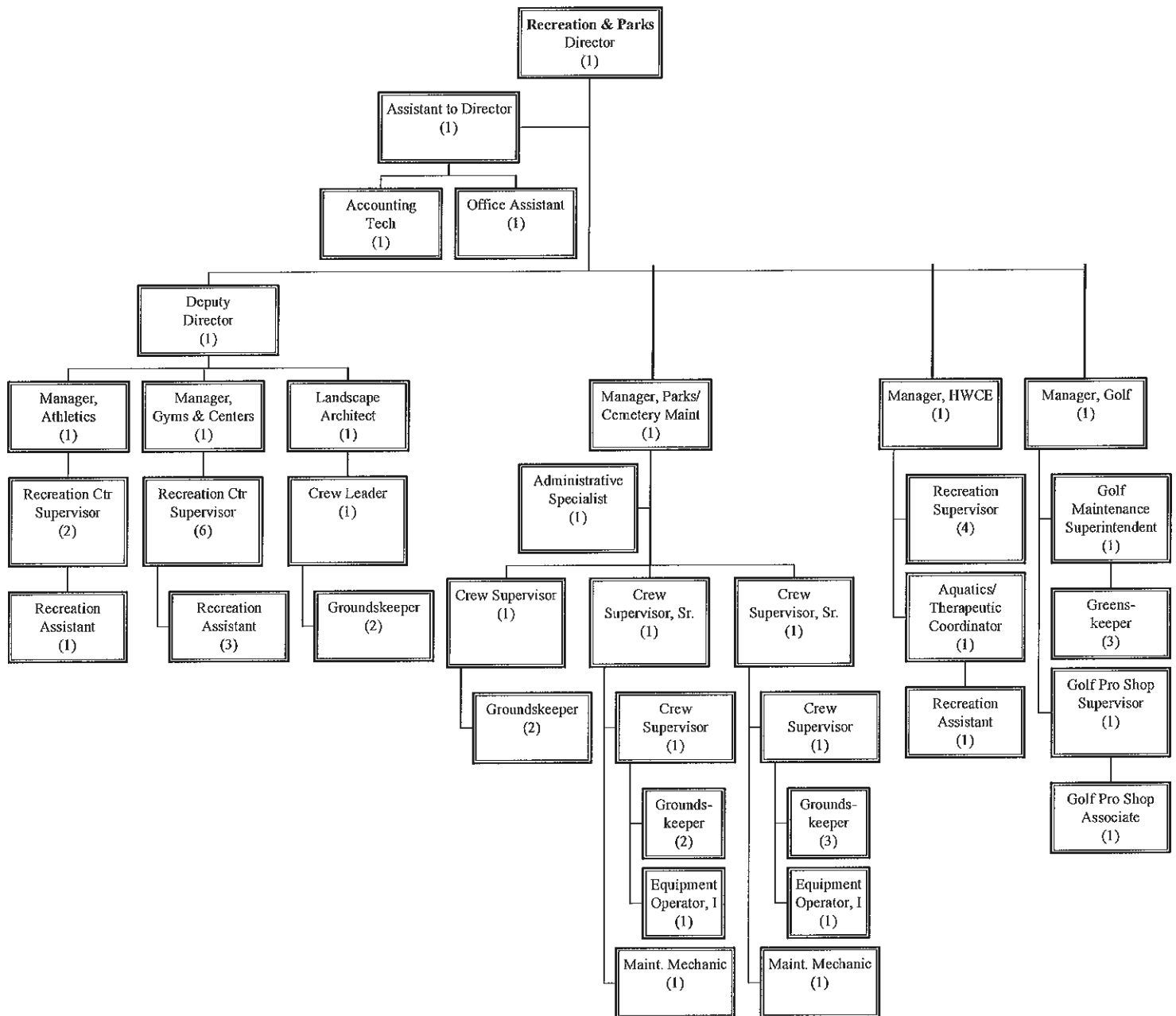
STREET MAINTENANCE - TREE CREW				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
3305				
7110	Regular Wages	117,201	140,616	140,616
7113	Salary Adjustment	0	0	2,812
7120	Overtime Wages	90	500	500
7210	W/C Insurance	0	5,899	5,941
7230	Uniforms	1,540	0	0
7260	FICA Matching	8,128	10,795	11,011
7270	Pension Matching	10,336	12,559	12,810
7280	Insurance Matching	33,584	37,698	46,001
7510	Professional Services	50	350	350
7550	Communications	0	750	750
7870	Maint: Motor Equipment	19,692	18,000	18,250
7880	Maint: Mach/Imp/Tools	453	500	500
7990	Dues and Fees	260	250	0
8010	Supplies	2,046	3,500	3,500
8016	Small Equipment	549	2,000	2,000
8110	Motor Fuel	5,673	13,000	13,000
	TOTAL, GENERAL FUND:	199,601	246,418	258,041

City of Albany
Adopted Budget
FY 2015
Recreation Department



Total Expenditures
\$4,354,993

Recreation & Parks Department



RECREATION DEPARTMENTAL SUMMARY

DESCRIPTION

The Recreation Department is responsible for the development, coordination, and promotion of the recreational facilities and leisure opportunities within the City of Albany. The department develops immediate and long-range plans to meet recreational needs of all age groups. The Recreation Department is comprised of the following divisions: Administration, Centers & Gyms, Athletics, Flint River Golf Course, Parks Maintenance, Cemeteries, Park Planning/Natural Resources and Health/Wellness & Community.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	2,807,893	2,882,955	3,029,035
OPERATING EXPENSE	1,048,732	1,248,182	1,325,958
CAPITAL OUTLAY	0	0	0
TOTAL	3,856,622	4,131,137	4,354,993
FULL TIME POSITION	63	55	55

RECREATION ADMINISTRATION*DESCRIPTION*

The Recreation & Parks Administrative division provides administrative services for the department by serving employees, citizens, other City departments, other sports related organizations, participants (youth and adult), parents, volunteers, coaches and officials in regards to all departmental information, employment issues, fiscal reporting, and purchasing.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	363,351	363,874	364,209
OPERATING EXPENSE	171,046	211,866	214,742
CAPITAL OUTLAY	0	0	0
TOTAL	534,397	575,740	578,951
FULL TIME POSITION	5	5	5

Class Title

Accounting Technician	1	1	1
Deputy Director, Recreation	1	1	1
Assistant to Recreation Director	0	1	1
Director, Recreation	1	1	1
Office Assistant	1	1	1
Administrative Assistant	1	0	0
TOTAL	5	5	5

RECREATION ADMINISTRATION				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
6100.				
7110	Regular Wages	264,515	264,518	264,518
7113	Salary Adjustment	0	0	5,290
7120	Overtime Wages	138	500	500
7130	P/T - Office	1,207	1,508	1,508
7230	Uniforms	136	0	0
7210	Insurance - W/C	0	516	688
7260	FICA Matching	18,874	20,389	20,794
7270	Pension Matching	23,554	23,587	24,057
7280	Insurance Matching	53,657	50,506	46,854
7510	Professional Services	1,270	2,350	2,125
7550	Communications	8,832	13,849	13,426
7600	Travel	0	1,260	1,260
7630	Train/Cont. Education	175	440	440
7700	Insurance	125,420	143,080	140,747
7860	Maint: Buildings	6,060	11,500	11,500
7870	Maint: Motor Equipment	743	3,000	3,000
7880	Maint: Mach/Imp/Tools	4,840	12,577	12,246
7900	Utilities	13,869	13,200	13,200
7901	Storm Water Utilities	0	0	3,438
7990	Dues and Fees	2,222	2,400	2,800
8010	Supplies	3,559	4,000	4,000
8016	Small Equipment	1,288	2,000	2,000
8017	Printing	74	500	500
8018	Books and Subscriptions	171	260	260
8030	Janitorial Supplies	1,243	800	800
8110	Motor Fuel	2,485	3,000	3,000
8495	Cash Over/Short	65	0	0
TOTAL, GENERAL FUND:		534,397	575,740	578,951

RECREATION/CENTERS AND GYMS

DESCRIPTION

The Centers and Gyms division provides citizens indoor leisure service and recreation needs through organized and supervised programs, including educational, cultural, and art for youth and adults in the community.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	600,866	546,469	572,261
OPERATING EXPENSE	179,046	189,897	194,016
CAPITAL OUTLAY	0	0	0
TOTAL	779,911	736,366	766,277
FULL TIME POSITION	11	10	10

Class Title

Recreation Assistant	4	3	3
Manager, Gyms & Centers	1	1	1
Recreation Center Supervisor	6	6	6
TOTAL	11	10	10

RECREATION/CENTERS AND GYMS				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
6101.				
7110	Regular Wages	326,005	331,556	332,469
7113	Salary Adjustment	0	0	6,649
7120	Overtime Wages	1,421	0	500
7130	Temporary Help	95,152	92,508	92,508
7210	W/C Insurance	0	3,679	8,772
7230	Uniforms	893	900	900
7260	FICA Matching	31,050	32,441	33,058
7270	Pension Matching	29,178	29,508	30,226
7280	Insurance Matching	59,987	55,877	67,179
7510	Professional Services	50,762	3,250	2,750
7550	Communications	6,418	8,682	8,688
7860	Maint: Buildings	31,511	40,000	40,000
7870	Maint: Motor Equipment	569	3,000	3,000
7880	Maint: Mach/Imp/Tools	1,056	1,500	2,000
7900	Utilities	110,516	93,500	93,500
7901	Storm Water Utilities	0	0	2,613
7990	Dues and Fees	130	65	65
8010	Supplies	9,072	8,000	8,000
8016	Small Equipment	3,218	2,750	3,500
8017	Printing	970	750	750
8030	Janitorial Supplies	6,148	7,750	8,500
8050	Rental of Equipment	348	750	750
8052	Rental of Office Space	14,400	14,400	14,400
8110	Motor Fuel	419	2,500	2,500
8150	Food	689	3,000	3,000
	TOTAL, GENERAL FUND	779,911	736,366	766,277

RECREATION/ATHLETICS

DESCRIPTION

The Athletic Division plans, organizes and implements team based sports programs, leagues and activities for the citizens of our community. Additionally, the division hosts tournaments, facilitates the use of athletic facilities for use by local parent run volunteer organizations and trains volunteer coaches.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	215,528	258,957	229,386
OPERATING EXPENSE	172,753	170,065	228,470
CAPITAL OUTLAY	0	0	0
TOTAL	388,281	429,022	457,856
FULL TIME POSITION	4	4	4

<u>Class Title</u>			
Recreation Assistant	1	1	1
Manager, Athletics	1	1	1
Recreation Center Supervisor	2	2	2
TOTAL	4	4	4

RECREATION/ATHLETICS				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
6104.				
7110	Regular Wages	134,449	141,034	141,034
7113	Salary Adjustment	0	0	2,821
7120	Overtime	8	0	500
7130	Temporary Help	10,241	16,980	16,980
7210	W/C Insurance	0	2,042	5,338
7260	FICA Matching	10,491	12,088	12,342
7270	Pension Matching	11,966	12,552	12,848
7280	Insurance Matching	25,661	24,322	37,523
7510	Professional Services	1,155	3,600	3,100
7514	Contract Labor	15,297	41,450	41,450
7550	Communications	6,260	4,889	5,851
7860	Maint: Buildings	25,341	34,500	34,500
7870	Maint: Motor Equipment	1,764	2,000	2,000
7880	Maint: Mach/Imp/Tools	692	0	0
7900	Utilities	112,239	110,000	110,000
7901	Storm Water Utilities	0	0	8,004
7990	Dues and Fees	481	65	65
8010	Supplies	16,955	16,000	16,000
8016	Small Equipment	9,520	1,000	1,000
8017	Printing	766	1,000	1,000
8030	Janitorial Supplies	335	1,500	1,500
8050	Equipment Rental	45	500	500
8110	Motor Fuel	4,615	3,500	3,500
TOTAL, GENERAL FUND:		388,281	429,022	457,856

RECREATION/FLINT RIVER GOLF COURSE

DESCRIPTION

Flint River Golf Course is a well maintained 18-hole public golf facility. Clinics, tournaments, and various special events are offered throughout the year. A Pro Shop, with various resale items, and Concessions are available for purchase. Flint River Golf Course also offers a banquet facility.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	278,539	338,285	350,835
OPERATING EXPENSE	127,620	156,129	164,007
CAPITAL OUTLAY	0	0	0
TOTAL	406,160	494,414	514,842
FULL TIME POSITION	7	7	7

Class Title

Manager, Golf Course	1	1	1
Greenskeeper	3	3	3
Golf Course Maintenance Supt	1	1	1
Golf Pro Shop Associate	1	1	1
Golf Pro Shop Supervisor	1	1	1
TOTAL	7	7	7

RECREATION/FLINT RIVER GOLF COURSE

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
6105.				
7110	Regular Wages	182,509	212,327	211,147
7113	Salary Adjustment	0	0	4,223
7120	Overtime Wages	267	0	500
7130	Temporary Help	16,023	21,866	21,866
7210	Insurance - W/C	0	3,765	5,494
7230	Uniforms	814	1,840	1,840
7260	FICA Matching	13,922	17,916	18,187
7270	Pension Matching	15,372	18,897	19,212
7280	Insurance Matching	49,632	61,674	68,366
7510	Professional Services	(448)	820	820
7550	Communications	3,401	3,914	4,336
7570	Advertising	0	500	500
7600	Travel	0	250	250
7630	Train/Cont. Education	0	250	250
7860	Maint: Buildings	27,857	48,000	48,000
7870	Maint: Motor Equipment	9,679	5,000	5,000
7880	Maint: Mach/Imp/Tools	1,307	3,950	3,950
7900	Utilities	49,077	38,500	38,500
7901	Storm Water Utilities	0	0	7,956
7990	Dues and Fees	4,712	5,395	5,395
8009	Licenses (CDL, CPA, etc)	50	0	0
8010	Supplies	2,848	5,500	5,000
8016	Small Equipment	187	2,500	2,500
8017	Printing (not standard forms)	112	300	300
8030	Janitorial Supplies	1,344	1,500	1,500
8050	Equipment Rental	684	250	250
8070	Concession for Resale	6,548	9,500	9,500
8080	Supplies for Resale	3,499	5,000	5,000
8110	Motor Fuel	17,012	25,000	25,000
8495	Cash Over/ Short	(249)	0	0
TOTAL, GENERAL FUND:		406,160	494,414	514,842

RECREATION/PARKS MAINTENANCE

DESCRIPTION

The function of this division is to provide maintenance services to all parks, recreation facilities, equipment, playgrounds, and to provide assistance with special events.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	567,107	589,437	629,986
OPERATING EXPENSE	133,204	155,190	155,190
CAPITAL OUTLAY	0	0	0
TOTAL	700,310	744,627	785,176
FULL TIME POSITION	14	13	13

<u>Class Title</u>			
Equipment Operator I	2	2	2
Groundskeeper	5	5	5
Facilities Maintenance Mechanic	2	2	2
Crew Supervisor, Sr.	2	2	2
Turf Management Specialist	1	0	0
Crew Supervisor	2	2	2
TOTAL	14	13	13

RECREATION/PARKS MAINTENANCE				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
6106.				
7110	Regular Wages	367,851	371,992	371,992
7113	Salary Adjustment	0	0	7,440
7120	Overtime Wages	3,884	2,000	2,000
7130	Temporary Help	35,346	45,240	45,240
7210	W/C Insurance	0	15,402	18,699
7230	Uniforms	4,066	6,200	5,700
7260	FICA Matching	29,036	32,071	32,640
7270	Pension Matching	33,189	33,285	33,947
7280	Insurance Matching	93,735	83,247	112,328
7510	Professional Services	76	1,475	1,675
7550	Communications	2,792	2,900	2,700
7860	Maint: Buildings	7,992	6,750	6,750
7870	Maint: Motor Equipment	42,052	68,000	68,000
7880	Maint: Mach/Imp/Tools	2,824	6,000	6,000
7900	Utilities	8,681	11,000	11,000
7990	Dues & Fees	0	65	65
8010	Supplies	6,103	10,750	10,750
8016	Small Equipment	787	3,000	3,000
8050	Rental of Equipment	420	250	250
8110	Motor Fuel	61,400	45,000	45,000
8150	Food	77	0	0
	TOTAL, GENERAL FUND:	700,310	744,627	785,176

RECREATION/CEMETERIES

DESCRIPTION

The Cemetery Division performs the functions necessary for the operation of approximately 80 acres known as the Riverside and Oakview Cemeteries. This operation includes all facets of cemetery management such as lot sales, burial records, grave excavation, funeral, arrangements, and grounds maintenance.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	234,546	234,121	248,035
OPERATING EXPENSE	54,792	59,001	64,639
CAPITAL OUTLAY	0	0	0
TOTAL	289,337	293,122	312,674
FULL TIME POSITIONS	5	5	5

<u>Class Title</u>			
Manager, Parks/Cemetery Maint	1	1	1
Administrative Specialist	1	1	1
Groundskeeper	2	2	2
Equipment Operator, III	1	0	0
Crew Supervisor	0	1	1
TOTAL	5	5	5

RECREATION/CEMETERIES				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
6107.				
7110	Regular Wages	147,534	144,986	144,986
7113	Salary Adjustment	0	0	2,900
7120	Overtime Wages	13,817	5,003	5,003
7130	Temporary Help	6,092	12,064	12,064
7210	W/C Insurance	0	5,010	5,790
7230	Uniforms	1,743	2,700	2,700
7260	FICA Matching	11,824	12,397	12,619
7270	Pension Matching	13,517	13,349	13,607
7280	Insurance Matching	40,019	38,612	48,366
7510	Professional Services	2,310	4,850	4,850
7550	Communications	2,719	2,301	2,423
7860	Maint: Buildings	6,862	5,000	5,000
7870	Maint: Motor Equipment	19,300	16,000	16,000
7880	Maint: Mach/Imp/Tools	1,318	4,500	5,000
7900	Utilities	5,741	7,700	7,700
7901	Storm Water Utilities	0	0	5,016
7990	Dues and Fees	329	500	500
8010	Supplies	2,840	5,000	5,000
8016	Small Equipment	2,223	2,000	2,000
8017	Printing(Not Std. Forms)	599	150	150
8110	Motor Fuel	10,751	11,000	11,000
8495	Cash Over/Short	(200)	0	0
TOTAL, GENERAL FUND:		289,337	293,122	312,674

RECREATION/PARKS PLANNING AND NATURAL RESOURCES

DESCRIPTION

The Parks Planning & Natural Resource Division provides planning, development, and management services to all parks, playgrounds, and recreation facilities. This division also coordinates all park beautification programs, environmental education programs, landscape enhancement projects, and community park clean-up events. This division is also responsible for the maintenance of trees on city property, including street and alley right-of-ways, parks, holding ponds, recreation sites and cemeteries, as well as maintaining the city's Urban Tree Inventory and implementing the City Tree Ordinance.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	161,402	173,990	195,995
OPERATING EXPENSE	93,198	173,388	171,728
CAPITAL OUTLAY	0	0	0
TOTAL	254,600	347,378	367,723
FULL TIME POSITIONS	10	4	4

Class Title			
Landscape Architect	1	1	1
Arborist*	1	0	0
Maintenance Worker*	1	0	0
Tree Trimmer*	3	0	0
Crew Leader, Park Maintenance	0	1	1
Crew Supervisor, Sr.Tree Maint*	1	0	0
Groundskeeper	3	2	2
TOTAL	10	4	4

*Personal Services and Operating costs for Tree Maintenance Crew transferred from Cost Center 3305 in FY10. For FY13/14 - 6 people transferred out: 5 to Street-Tree Crew 3305 and the Arborist to Engineering 2400 in FY12/13

RECREATION/PARKS PLANNING AND NATURAL RESOURCES

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
6110				
7110	Regular Wages	110,545	121,711	121,328
7113	Salary Adjustment	0	0	2,427
7120	Overtime Wages	9	0	500
7130	Temporary Help	10,284	12,064	12,064
7210	W/C Insurance	0	2,415	4,576
7230	Uniforms	1,489	1,745	1,745
7260	FICA Matching	8,798	10,234	10,428
7270	Pension Matching	9,736	10,832	11,059
7280	Insurance Matching	20,541	14,989	31,868
7510	Professional Services	14,094	51,200	50,840
7550	Communications	1,482	2,404	1,904
7600	Travel	0	540	540
7630	Training/Cont. Education	120	919	919
7860	Maint: Buildings	13,219	30,000	30,000
7870	Maint: Motor Equipment	9,929	20,000	20,000
7880	Maint: Mach/Imp/Tools	604	2,000	2,000
7900	Utilities	28,236	33,000	33,000
7990	Dues and Fees	1,752	1,325	1,325
8010	Supplies	12,572	14,300	13,500
8016	Small Equipment	1,265	3,000	3,000
8030	Janitorial Supplies	0	500	500
8050	Rental of Equipment	2,054	700	700
8110	Motor Fuel	7,871	13,500	13,500
	TOTAL, GENERAL FUND:	254,600	347,378	367,723

RECREATION/HEALTH, WELLNESS AND COMMUNITY

DESCRIPTION

The Health, Wellness, and Community Events division includes marketing, special events, cultural arts, summer playground activities, teen and pre-teen programs, therapeutic sports programs and activities, aquatics facilities and programs, and a health and wellness facility. This division is responsible for the USDA/Bright from the Start Summer Food Service Program.

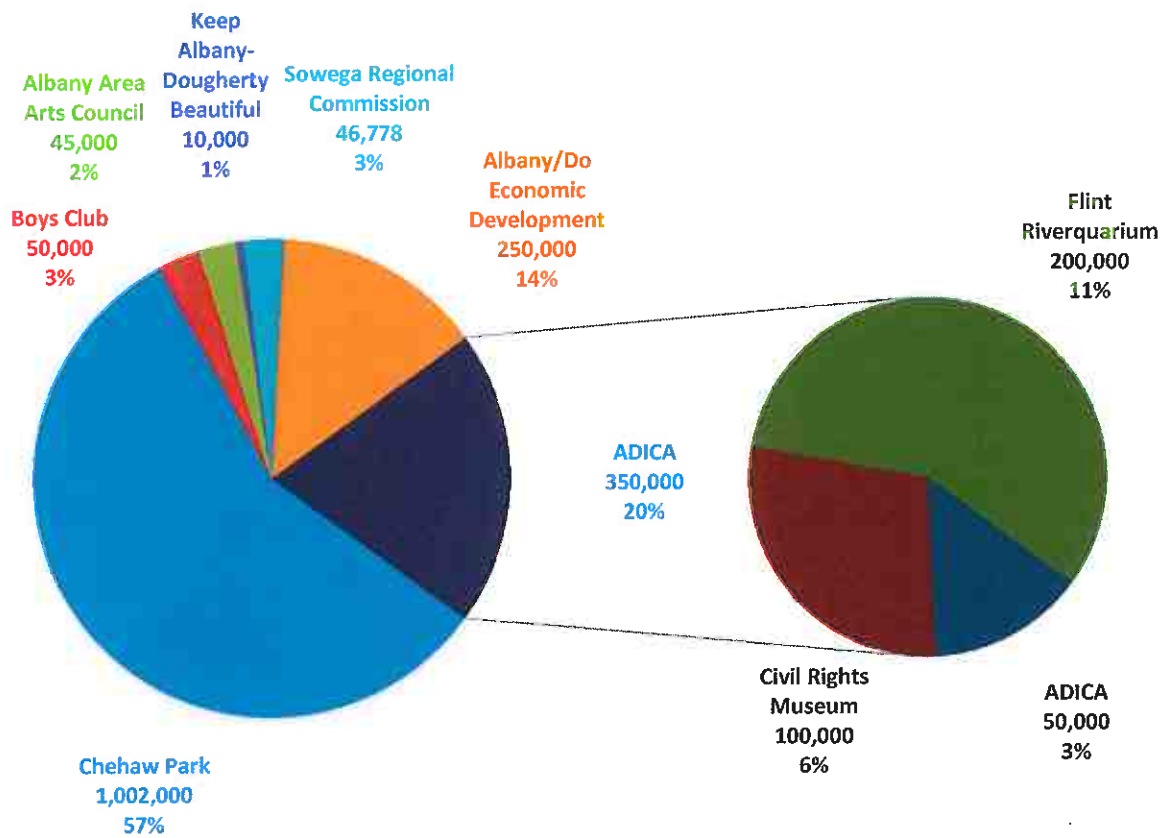
Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	386,554	377,822	438,328
OPERATING EXPENSE	117,073	132,646	133,166
CAPITAL OUTLAY	0	0	0
TOTAL	503,626	510,468	571,494
FULL TIME POSITION	7	7	7

Class Title

Therapeutic Prog/Aqua.Act. Coord.	1	1	1
Recreation Assistant	0	1	1
Recreation Supervisor	5	4	4
Mgr:Health,Well,&Comm Eve	1	1	1
TOTAL	7	7	7

RECREATION/HEALTH, WELLNESS AND COMMUNITY				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
6111				
7110	Regular Wages	240,713	212,975	243,895
7113	Salary Adjustment	0	0	4,878
7120	Overtime Wages	244	0	0
7130	Temporary Help	61,670	83,182	83,182
7210	W/C Insurance	0	2,083	2,692
7230	Uniforms	539	700	0
7260	FICA Matching	22,129	22,656	25,395
7270	Pension Matching	21,216	18,955	22,141
7280	Insurance Matching	40,043	37,271	56,145
7510	Professional Services	20,932	925	925
7514	Contract Labor	4,305	6,500	6,500
7550	Communications	3,060	4,282	5,158
7570	Advertising	0	1,000	500
7600	Travel	2,389	3,205	3,205
7630	Train/Cont. Education	541	1,405	1,405
7860	Maint: Buildings	10,358	16,350	16,350
7870	Maint: Motor Equipment	224	20	20
7880	Maint: Mach/Imp/Tools	986	0	1,025
7900	Utilities	42,581	39,050	39,050
7901	Storm Water Water Utilities	0	0	318
7990	Dues and Fees	1,580	3,010	3,010
8010	Supplies	13,094	17,050	16,150
8016	Small Equipment	9,454	2,124	1,875
8017	Printing	863	1,250	750
8030	Janitorial Supplies	2,758	1,150	1,150
8040	Fireworks	920	30,000	30,000
8050	Rental of Equipment	250	1,525	2,475
8150	Food	214	300	300
8710	Special Events	2,564	3,500	3,000
	TOTAL, GENERAL FUND:	503,626	510,468	571,494

City of Albany FY 2015 Independent Agencies



Total Independent Agencies
\$1,753,778

INDEPENDENT AGENCIES

DESCRIPTION

The Board of City Commissioners funds a number of independent agencies involved in enhancing the quality of life in Albany. The services provided by the Agencies range from the Boys' Club for youth, the Chamber of Commerce and Economic Development Commission for marketing and promotion of the City, to the Cheshaw Park and the Albany Dougherty Inner City Authority (ADICA) for the development of Georgia's "Good Life City". These agencies play an integral part of involving many necessary services to our citizenry.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	0	0	0
OPERATING EXPENSE	1,635,794	1,695,461	1,753,778
CAPITAL OUTLAY	0	0	0
TOTAL	1,635,794	1,695,461	1,753,778
FULL TIME POSITION	0	0	0

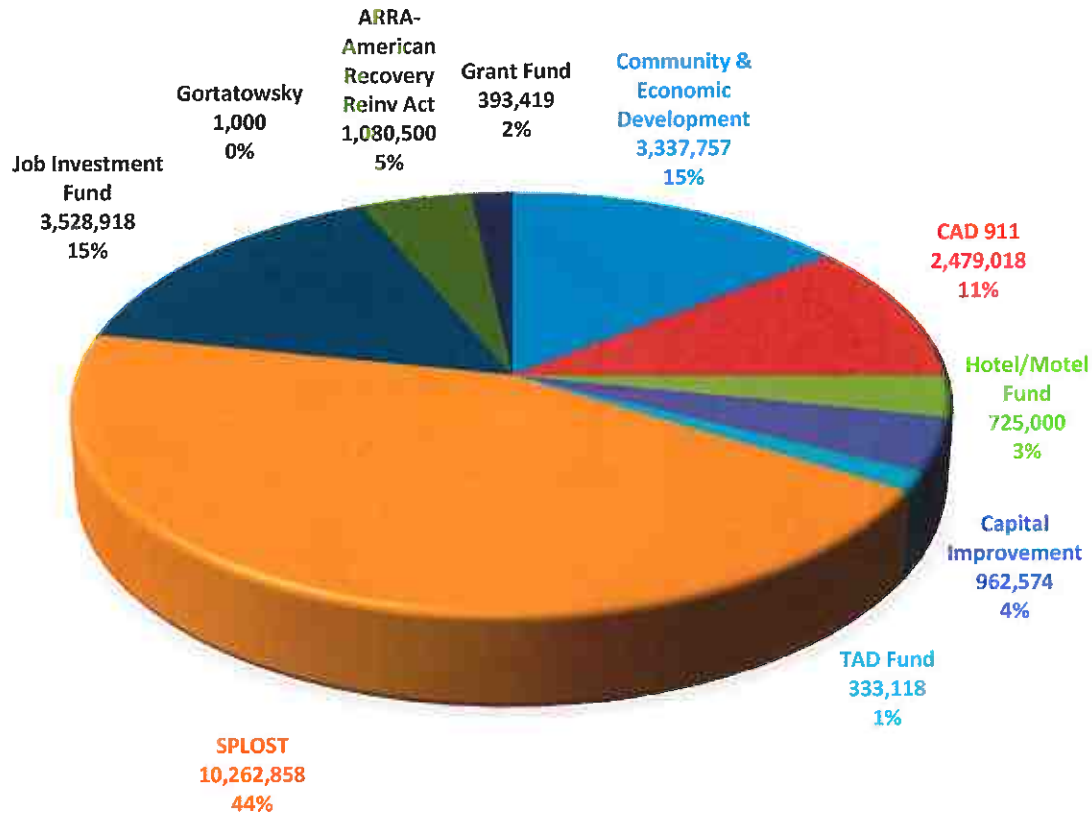
INDEPENDENT AGENCIES				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
7100.				
7999.66	Mt. Olive Community Outreach	0	50,000	0
7999.70	Boys Club	40,000	40,000	50,000
7999.74	ADICA	250,000	250,000	350,000
7999.75	Albany Area Arts Council	45,000	45,000	45,000
7999.78	Keep Albany-Dougherty Beautiful	6,240	11,540	10,000
7999.82	Sowega Regional Commission	42,554	46,921	46,778
7999.92	Albany/Do Economic Development	250,000	250,000	250,000
7999.96	Chehaw Park	1,002,000	1,002,000	1,002,000
TOTAL, GENERAL FUND:		1,635,794	1,695,461	1,753,778

CITY OF ALBANY



SPECIAL FUNDS ANNUAL BUDGET FY 2015

City of Albany
Adopted Budget
FY 2015
Special Revenue Funds



Total Expenditures
\$23,104,162

COMMUNITY DEVELOPMENT

The City of Albany is an entitlement community, which means that it qualifies as a metropolitan city with a population of at least 50,000. Entitlement communities automatically receive an annual allocation under the Community Development Block Grant Program. Since May 1975, the City of Albany has participated in this program.

The Department of Community Development manages the Community Development Block Grant (CDBG) funds received by the City. The funding provided can be utilized to carry out a wide range of community development activities directed toward community facilities and services. Each activity undertaken must meet one of the three national objectives, which are:

1. The activity must principally benefit low and moderate income persons. The principal benefit test is met when at least 70% of all expenditures during a fiscal year benefits persons who qualify as low to moderate-income based on their annual income and family size.
2. The activity must address an urgent need within the community, which is urgent because the existing conditions pose a serious or immediate threat to the health or welfare of the community where other financial resources are not available to meet such needs.
3. The activity aids in the preparation or elimination of slums and blight.

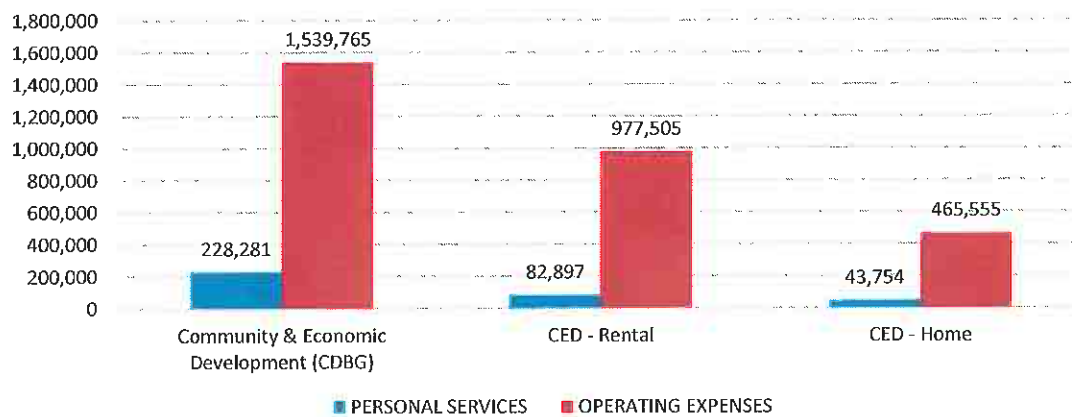
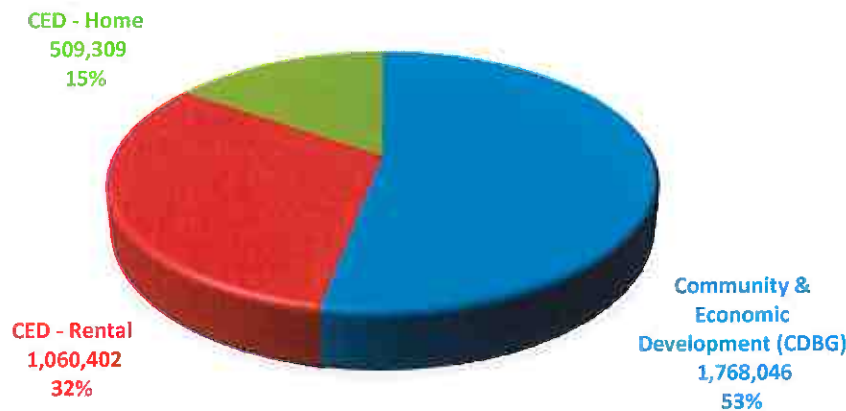
The City has also administered a Weatherization Program since 1988, with funding provided by the State of Georgia's Environmental Facilities Authority Division of Energy Resources. This program provides repairs that make the home more energy efficient and targets very low-income persons.

A Rental Rehabilitation Program is also administered by the City with funds provided by a grant from the U.S. Department of Housing and Urban Development (HUD). This program was created by HUD, to increase the supply of decent, sanitary and affordable housing available to low and moderate-income renters.

The City administers the HOME Program through funding received from HUD. The HOME Program was created to increase home ownership and affordable housing opportunities for low and very low-income persons.

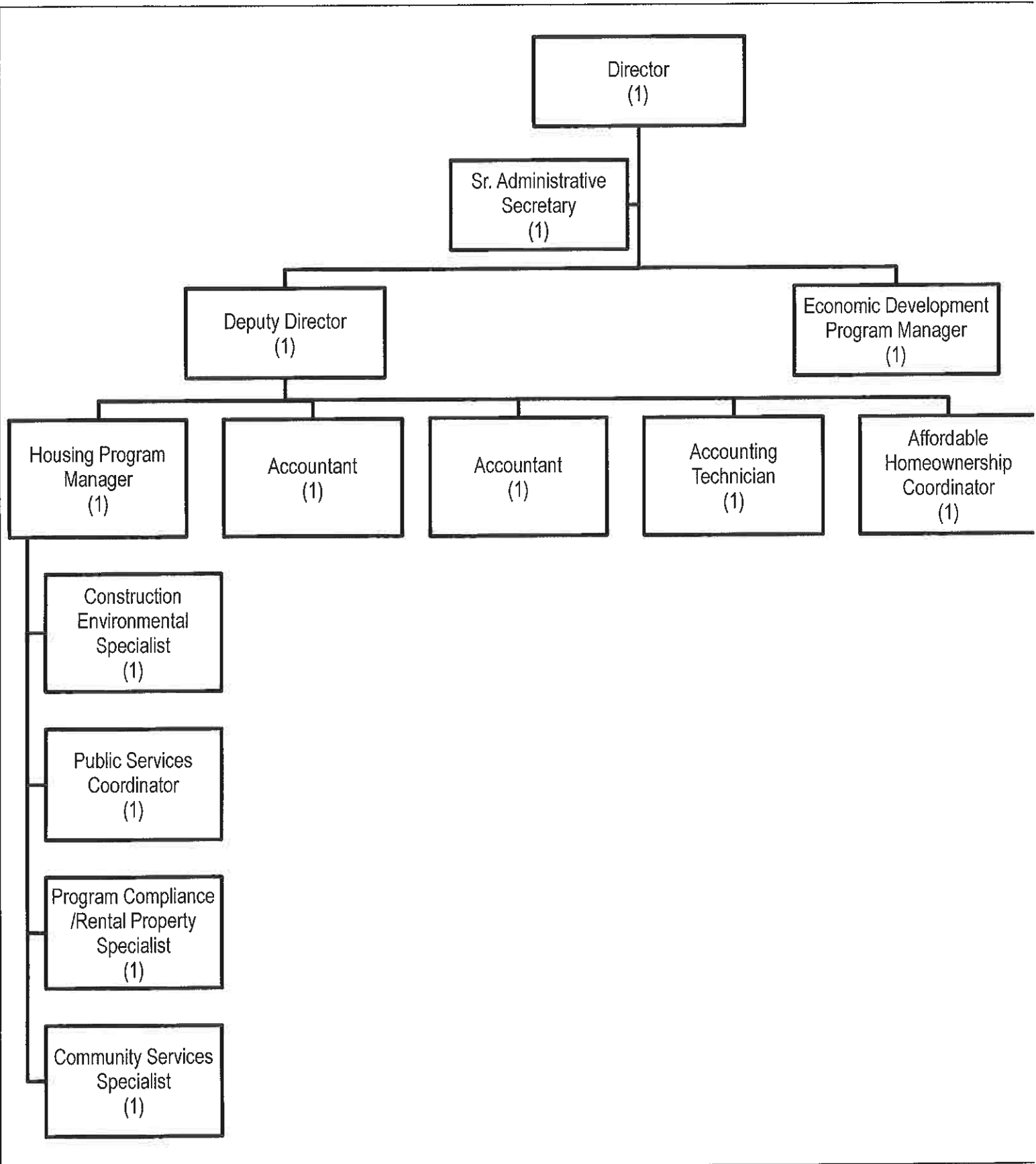
City of Albany Adopted Budget FY 2015

Community Development Expenditures



Total Expenditures
\$3,337,758

Community & Economic Development



COMMUNITY DEVELOPMENT SUMMARY

DESCRIPTION

The Dept. of Community and Economic Development is in receipt of federal funding from the U. S. Department of Housing and Urban Development for participation in the Community Development Block Grant Program (CDBG), the HOME Investment Partnership Act Program (HOME), and the Housing Counseling Grant Program. The primary objectives for these sources of funds are to provide for the development of a variable urban community by providing decent housing and a suitable living environment, expanding economic opportunities, and meeting the needs of persons of low and moderate income. Community and Economic Development also administers a Rental Program that uses its rent revenues collected to assist in its efforts to provide decent, safe, sanitary, affordable and lead free housing to low to moderate income households.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	510,107	435,739	354,932
OPERATING EXPENSE	2,727,625	2,560,260	2,982,825
CAPITAL OUTLAY	(9,806)	0	0
TOTAL	3,227,926	2,995,999	3,337,757
FULL TIME POSITIONS	12	15	13

COMMUNITY DEVELOPMENT*DESCRIPTION*

The Community Development Program is funded through the U.S. Department of Housing and Urban Development's Community Development Block Grant Entitlement funds. The primary objectives of the program are to provide for the development of a variable urban community by providing decent housing and a suitable living environment, expanding economic opportunities, and meeting the needs of persons of low and moderate income. This program is in compliance with the Housing and Urban Rural Recovery Act of 1983. The program is responsible for the reversal of the physical deterioration and aids in the elimination of the adverse influences that now threaten the targeted areas.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	325,321	265,391	228,281
OPERATING EXPENSE	1,459,377	1,504,795	1,539,765
CAPITAL OUTLAY	(9,806)	0	0
TOTAL	1,774,892	1,770,185	1,768,046
FULL TIME POSITIONS	12	11	11

Class Title

Administrative Assistant	1	1	1
Accounting Manager-City	1	0	0
Accounting Technician	1	1	1
Affordable Housing Coordinator	1	0	1
Community Development Manager	0	1	0
Planner, Community Development	1	0	0
Construction Specialist	1	2	1
Program Compliance & Accounting Manager	1	1	0
Accountant	0	2	2
Housing Program Manager	1	0	0
Deputy Director	1	1	1
Dir., Comm & Economic Development	1	1	1
Programs Specialist	0	0	2
Senior Account	1	0	0
Program Manager, Economic Development	1	1	1
TOTAL	12	11	11

COMMUNITY DEVELOPMENT				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
7603.				
7110	Regular Wages	236,497	204,646	165,843
7113	Salary Adjustment	0	0	3,317
7120	Overtime Wages	0	0	7,000
7130	Temporary Help	5,716	5,000	0
7210	Workman's Compensation	0	2,374	1,219
7260	FICA Matching	21,194	16,038	13,476
7270	Pension Matching	21,300	18,213	15,678
7280	Insurance Matching	40,614	19,120	21,748
7512	Technical Services	12,966	7,000	16,480
7520	Advertising(Public Info)	1,271	4,000	3,000
7550	Communications	5,578	7,000	5,500
7560	Postage	2,304	1,500	1,200
7600	Travel	2,396	5,558	4,000
7630	Train/Cont. Education	1,585	3,123	1,000
7700	Insurance/Liability	9,514	28,395	24,810
7860	Maint: Buildings	31,860	0	0
7870	Maint: Motor Equipment	1,089	6,000	6,000
7880	Maint: Machinery/Tools	4,731	3,500	6,000
7900	Utilities	82,021	0	0
7901	Storm Water Utilities	0	0	1,032
7990	Dues and Fees	2,324	3,000	1,000
8010	Supplies	5,292	10,000	8,000
8016	Small Equipment	823	2,000	2,000
8017	Printing & Binding	323	750	500
8018	Books & Subscriptions	618	500	250
8050	Rentals	7,789	2,319	5,700
8110	Motor Fuel	3,078	4,000	4,000
8200.02	CDBG - Loan Servicing	123,391	156,000	156,000
8211	Emergency Repair	175,921	193,927	175,000
8212	Rehab-Multi-family	0	50,000	0
8220	Acquisition	23,071	0	0
8221	Demolition	3,537	0	0
8226	Public Facilities	150,020	0	25,000
8228	Disposition	95,105	40,000	60,000
8320	CDBG-Public Services	142,438	175,000	195,000
8320.12	Rehabilitation Administration	0	25,000	34,000
8320.25	Non Profit Capacity Building	0	43,000	10,000
8320.3	Wheelchair Ramp	14,994	0	0
8320.56AP	Newton Rd. -Appraisals	13,686	0	0
8321.26	ESG-Supportive Svcs Match	30,040	0	0
8330	Business Technology Center	0	250,000	277,768
8412	*Planning/Administrative	501,802	0	0
8420	Section 3 Program	0	5,000	10,000
8425	Section 108 Interest/Loan	0	465,429	451,170
8450	CHDO Capacity Building	9,848	12,794	20,000
8495	Cash Over/Short	(38)	0	0
8600.BD	Bad Debt Expense	(9,806)	0	0
8951	Indirect Cost			35,355
	TOTAL, COM. DEV. FUND:	1,774,892	1,770,185	1,768,046

COMMUNITY DEVELOPMENT / RENTAL PROGRAM

DESCRIPTION

The rental program is funded by the rent revenues collected from occupants and rent subsidy payments from the Department of Community Affairs. The primary objectives of the program is to provide decent, safe, and affordable housing for persons of very low, low and moderate income.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	94,788	79,249	82,897
OPERATING EXPENSE	573,327	639,315	977,505
CAPITAL OUTLAY	0	0	0
TOTAL	668,115	718,564	1,060,402
FULL TIME POSITIONS	0	2	1

Class Title

Construction Specialist	0	1	0
Program Compliance Specialist	0	1	1
TOTAL	0	2	1

COMMUNITY DEVELOPMENT / RENTAL PROGRAM

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
7615				
7110	Regular Wages	80,168	56,889	63,746
7113	Salary Adjustment	0	0	1,275
7210	Workman's Compensation	0	1,532	97
7230	Uniforms	0	0	500
7260	FICA Matching	5,943	4,352	4,974
7270	Pension Matching	5,312	5,063	5,787
7280	Insurance Matching	3,365	11,413	6,518
7510	Professional Services	0	0	10,000
7514	Contract Labor/Temporary	0	0	50,785
7550	Communications	0	0	1,300
7560	Postage	0	0	500
7570	Advertising	0	0	1,000
7700.03	Risk Management Insurance Svc	52,290	54,131	45,739
7860	Rental Prop Main	323,534	325,000	477,500
7861	Rental Prop Mgmt	170,879	217,350	0
7862.01	Rental Prop Sundry-Windsor	2,791	0	0
7862	Rental Property-Sundry	0	3,000	3,000
7880.01	Maint: Software Subscription	0	0	4,200
7900	Utilities	23,833	22,000	32,000
7901	Storm Water Utilities	0	0	7,548
7999	Reserves	0	17,834	15,000
8010	Supplies	0	0	10,000
8016	Small Equipment	0	0	62,494
8110	Gasoline	0	0	4,000
8218	Relocation	0	0	5,000
8951	Indirect Cost	0	0	247,439
	TOTAL, COM.DEV.FUND:	668,115	718,564	1,060,402

COMMUNITY DEVELOPMENT / HOME PROGRAM

DESCRIPTION

The HOME Investment Partnerships Act Program is funded through the U.S. Department of Housing and Urban Development. This program was created by the National Affordable Housing Act (NAHA) of 1990.

The primary objectives of the program are to provide for the development and rehabilitation of affordable rental and owner housing for persons of low and moderate income. At least fifteen percent (15%) of the formula allocation must be spent on a certified Community Housing Development Organization (CHDO).

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	35,935	41,966	43,754
OPERATING EXPENSE	690,952	414,023	465,555
CAPITAL OUTLAY	0	0	0
TOTAL	726,887	455,989	509,309
FULL TIME POSITIONS	0	1	1
<hr/>			
<u>Class Title</u>			
Housing Program Manager	0	1	1
TOTAL	0	1	1

COMMUNITY DEVELOPMENT / HOME PROGRAM				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
7620				
7110	Regular Wages	27,233	31,060	31,060
7113	Salary Adjustment	0	0	621
7210	W/C Insurance	0	103	135
7260	FICA Matching	2,686	2,376	2,424
7270	Pension Matching	2,704	2,764	2,820
7280	Insurance Matching	3,312	5,663	6,695
7510	Professional Services	1,154	0	0
7600	Travel	1,452	2,000	982
7630	Train/Cont. Education	1,203	1,632	651
7880	*Other Costs	250	0	3,000
7901	Storm Water Utilities	0	0	164
8010	Supplies	83	0	0
8110	Motor Fuel	1,000	0	2,129
8210	HOME REHAB	83,363	0	0
8212	Rehab-Multi Family	0	0	239,943
8220	Home Acquisitions	12,331	0	47,190
8410	AHOP Loan Program	84,659	0	50,000
8411	Tenant Based Rental Asst.	70,549	122,701	60,000
8412	New Construction	193,052	227,242	0
8450	CHDO Set-Aside	241,856	60,448	61,246
8951	Indirect Cost	0	0	250
	TOTAL, COM. DEV. FUND:	726,887	455,989	509,309

COMMUNITY DEVELOPMENT / HOUSING COUNSELING PROGRAM

DESCRIPTION

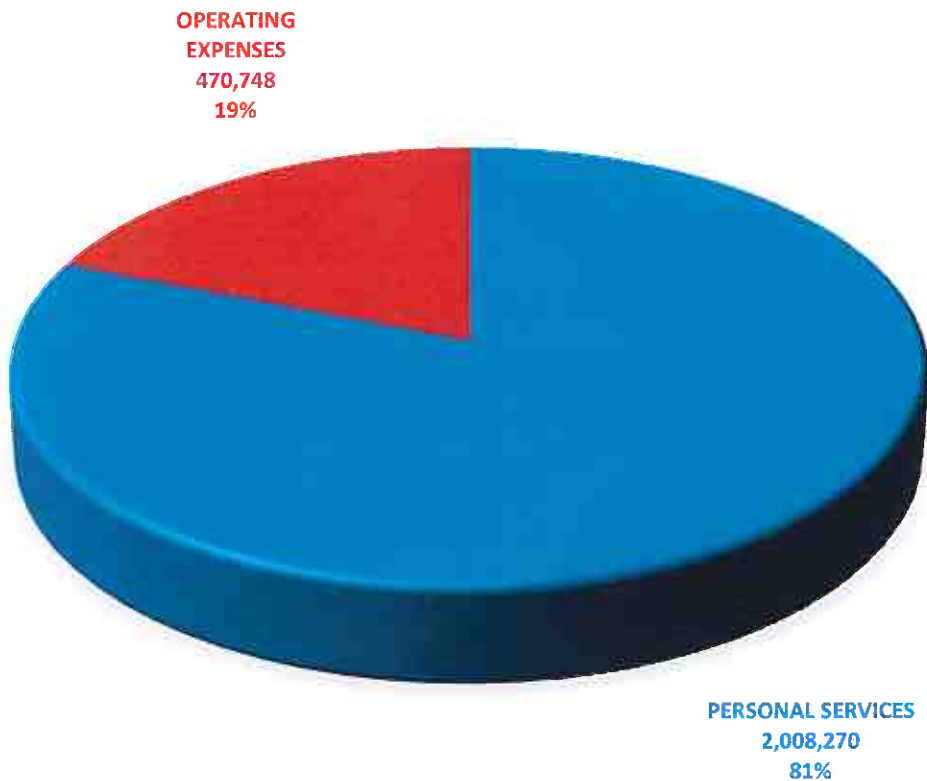
The housing counseling program is funded by the U.S. Department of Housing and Urban Development (HUD) and assists families in the areas of homebuying, loss mitigation, foreclosure prevention, and consumer credit counseling.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	54,063	49,133	0
OPERATING EXPENSE	3,969	2,127	0
CAPITAL OUTLAY	0	0	0
TOTAL	58,032	51,260	0
FULL TIME POSITIONS	0	1	0
Class Title			
Housing Coordinator	0	1	0

COMMUNITY DEVELOPMENT / HOUSING COUNSELING PROGRAM

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
7670				
7110	Regular Wages	46,887	37,496	0
7210	Workman's Compensation	0	73	0
7260	FICA Matching	1,660	2,868	0
7270	Pension Matching	2,069	3,337	0
7280	Insurance Matching	3,447	5,358	0
7530	*Housing Counseling Prog	3,929	0	0
7600	Travel	0	1,100	0
8010	Supplies	40	1,027	0
	TOTAL, COM.DEV.FUND:	58,032	51,260	0

City of Albany
FY 2015
CAD 911 Expenditures



Total Expenditures
\$2,479,018

FIRE - PUBLIC SAFETY COMMUNICATIONS DIVISION**CAD 9-1-1***DESCRIPTION*

The CAD 9-1-1 Fund consists of moneys collected from the citizens of Albany/Dougherty County via telephone charges (\$1.50 per wired line per month and \$1.50 per cellular phone line per month). This collection was approved by the citizens by referendum. These funds are collected and controlled by the Albany Public Safety Communications Division of the Albany Fire Department. This fund is used solely for the upgrade and enhancement of the Albany Public Safety Communications Division. Some of the enhancements to date are the addition of the computer aided dispatch (CAD) system, upgrades to the 911 Call Center to provide dispatching for Dougherty County Police, training for the 911 dispatchers to dispatch the EMS Teams, the purchase of uninterruptible power supply equipment of the 911 Call Center and the

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	1,773,128	1,898,395	2,008,270
OPERATING EXPENSE	293,945	473,676	470,748
CAPITAL OUTLAY	0	0	0
TOTAL	2,067,073	2,372,071	2,479,018
FULL TIME POSITIONS	24	39	39

Class Title

Communications Manager	1	1	1
Assistant Communications Manager	1	1	1
Communications Technician	1	1	1
Communications Shift Supervisor	4	4	4
Telecommunicator, Senior	5	5	5
Telecommunicator	12	27	27
TOTAL	24	39	39

FIRE - PUBLIC SAFETY COMMUNICATIONS DIVISION**CAD 9-1-1**

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
22				
7110	Regular Wages	1,129,764	1,202,904	1,201,388
7113	Salary Adjustment	0	0	24,028
7120	Overtime Wages	110,844	106,400	106,400
7130	Temporary Help	21,163	60,000	60,000
7210	W/C Insurance	0	2,346	3,124
7260	FICA Matching	89,952	104,752	106,474
7270	Pension Matching	146,488	155,807	158,486
7280	Insurance Matching	274,917	266,186	348,370
7510	Purchased Professional Se	1,956	3,800	3,800
7550	Communications	159,750	280,000	185,000
7600	Travel	1,285	8,000	8,000
7630	Train/Cont. Education	1,570	6,000	6,000
7700	Risk Allocation	6,496	3,838	310
7880	Maint: Machinery, Imp &	65,996	111,500	208,000
7900	Utilities	252	0	0
7990	Dues and Fees	0	1,000	800
8010	Supplies	3,637	8,900	8,300
8016	Small Equipment	4,379	5,000	5,000
8017	Printing & Binding	553	500	500
8511	Cap O/Lay: Office Equip	0	0	0
8018	Books & Subscriptions	171	700	600
8052	Rent	47,900	44,438	44,438
	TOTAL CAD FUND:	2,067,073	2,372,071	2,479,018

HOTEL/MOTEL FUND*DESCRIPTION*

Under the provisions of the Local Hotel/Motel Tax O.C.G.A. s 48-13-51(5.1), municipalities may elect to levy a tax at the rate of eight percent for supporting Conference center facilities owned/operated by local government for convention/trade show purposes. This is the election made by the City of Albany. All proceeds of the hotel/motel tax which exceed 3.5 percent are required to be spent to promote tourism, conventions and trade shows. The Chamber of Commerce and The Albany Convention and Visitors Bureau are granted these funds annually to promote tourism, conventions and trade shows.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	0	0	0
OPERATING EXPENSE	807,912	800,000	725,000
CAPITAL OUTLAY	0	0	0
TOTAL	807,912	800,000	725,000
FULL TIME POSITIONS	0	0	0

HOTEL/MOTEL FUND				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
2902				
7999.77	Chamber of Commerce	807,912	800,000	725,000
	TOTAL, GENERAL FUND:	807,912	800,000	725,000

PUBLIC/CAPITAL IMPROVEMENT FUND

DESCRIPTION

Each year, a portion of the City of Albany's overall budget is allocated for capital, equipment, and system improvements. The Capital Improvement Program (CIP) is a five-year planning instrument used by the City of Albany to identify needed capital projects. CIP accounts for expenditures that exceed \$5,000 and have a useful life of one year or more. The General/Special Funds CIP is funded from 10% sales tax revenue.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	0	0	0
OPERATING EXPENSE	0	0	0
CAPITAL OUTLAY	2,375,912	1,727,000	962,574
TOTAL	2,375,912	1,727,000	962,574
FULL TIME POSITION	0	0	0

PUBLIC/CAPITAL IMPROVEMENT FUND				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
32				
8550	Cap O/L: Other	2,375,912	1,727,000	956,959
8951	Indirect Cost	0	0	5,615
	TOTAL, PUB/CIP FUND:	2,375,912	1,727,000	962,574

TAX ALLOCATION DISTRICT (TAD)

DESCRIPTION

The creation of the Albany Riverfront and Gateway TAD will allow the City to encourage the private redevelopment of key parcels which are currently a detriment to the preception of the area and are incompatible with the City's vision for the area. In addition, the TAD will leverage this private investment to provide public funds to address, update, improve the area's infrastructure, enhance public amenities and create additional streetscaping to assist the City in achieveing the Albany Riverfront and Gateway vision.

Major Object of Expenditure	ACTUAL	AMENDED	ADOPTED
	2012/2013	2013/2014	2014/2015
PERSONAL SERVICES	0	0	0
OPERATING EXPENSE	336,230	212,000	333,118
CAPITAL OUTLAY	0	0	0
TOTAL	336,230	212,000	333,118
FULL TIME POSITIONS	0	0	0

TAX ALLOCATION DISTRICT (TAD)				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
4202				
7510	Professional Services	336,230	212,000	333,118
	TOTAL, TAD FUND	336,230	212,000	333,118

JOB INVESTMENT FUND*DESCRIPTION*

The City of Albany (Economic Jobs Fund) is a fund established by the City of Albany to provide monies for the creation and encouragement of jobs for the City of Albany. The Finance Director of the City of Albany, acting on behalf of the Mayor and City Commissioners, is designated as the Investment Officer of the City of Albany and is responsible and shall establish procedures for the operation of the investment management decisions and program activities.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	0	0	0
OPERATING EXPENSE	0	0	3,528,918
CAPITAL OUTLAY	0	0	0
TOTAL	0	0	3,528,918
FULL TIME POSITIONS	0	0	0

Job Investment Fund				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
933				
7510	Professional Services	0	0	3,528,918
	TOTAL, JOB INVESTMENT FUND:	0	0	3,528,918

GORTATOWSKY PARK*DESCRIPTION*

A testamentary gift presented to the City of Albany from Henry K. Gortatowsky to be used for the purpose of a municipal park and/or recreation center in the form of permanent improvements. The park was presented to the City on March 26, 1991. The park shall be known and designated as Gortatowsky Park.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	0	0	0
OPERATING EXPENSE	0	0	1,000
CAPITAL OUTLAY	0	0	0
TOTAL	0	0	1,000
FULL TIME POSITION	0	0	0

Gortatowsky Park				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
7402				
7510	Professional Services	0	0	1,000
	TOTAL, GORTATOWSKY FUND:	0	0	1,000

CITY OF ALBANY

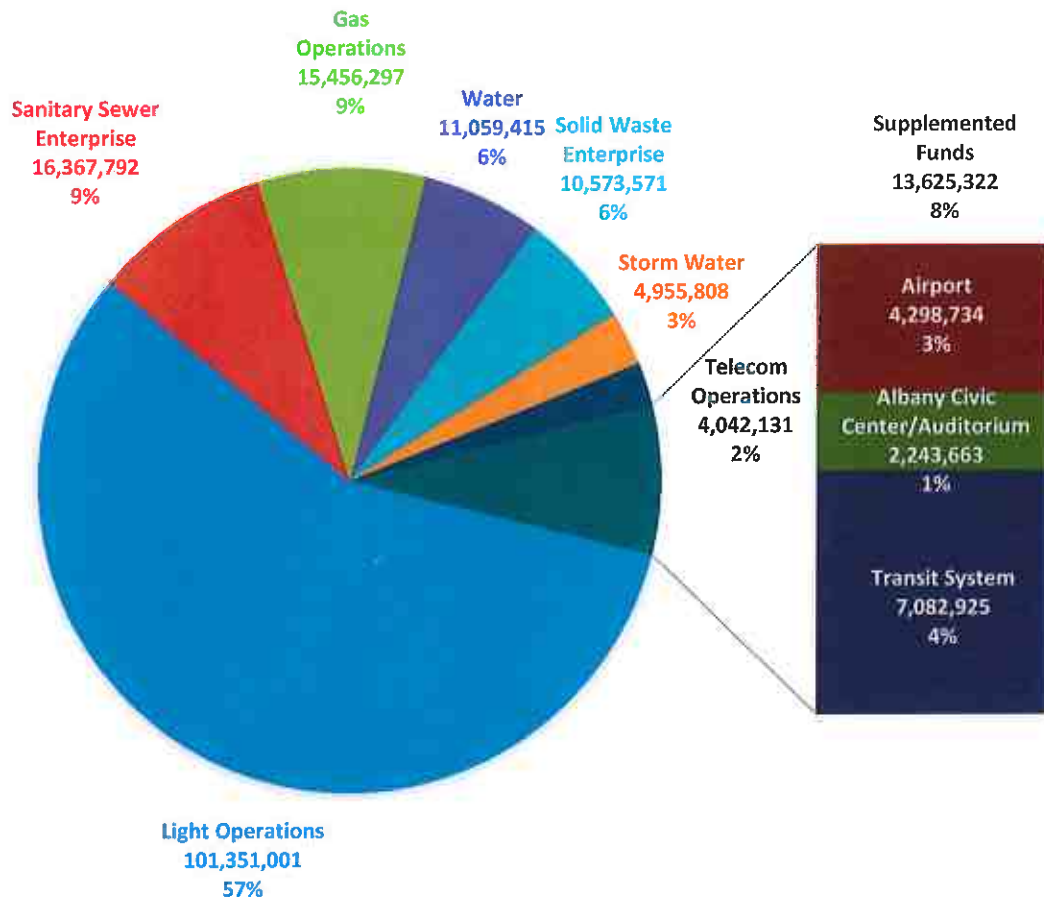


ENTERPRISE FUNDS

ANNUAL BUDGET

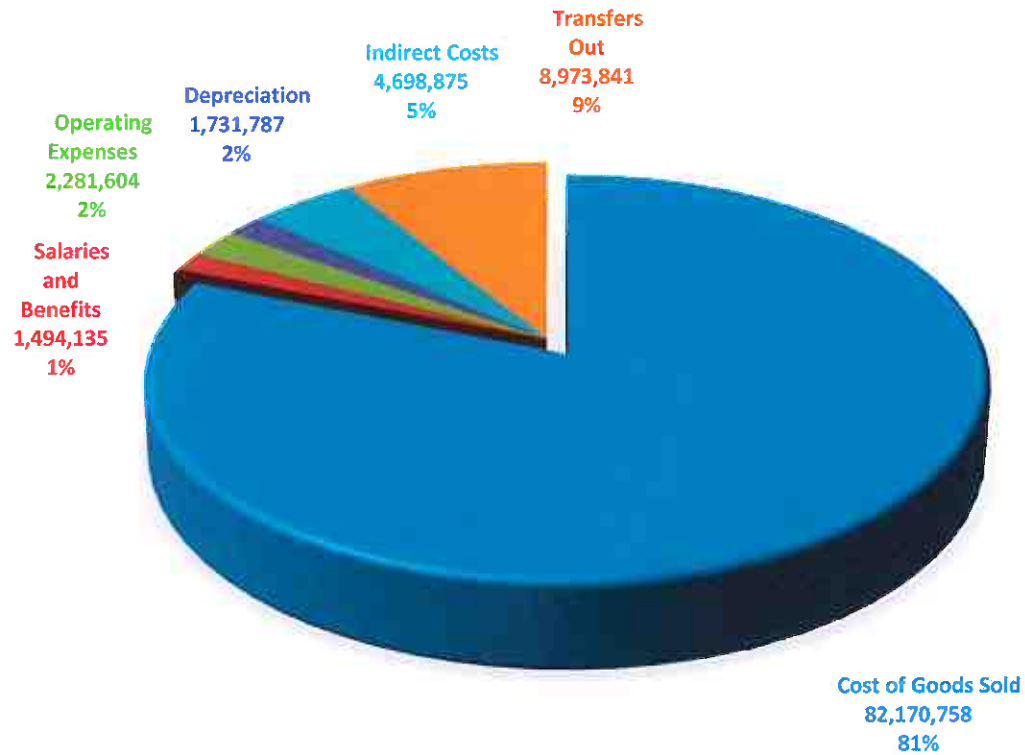
FY 2015

City of Albany Adopted Budget FY 2015 Enterprise Funds



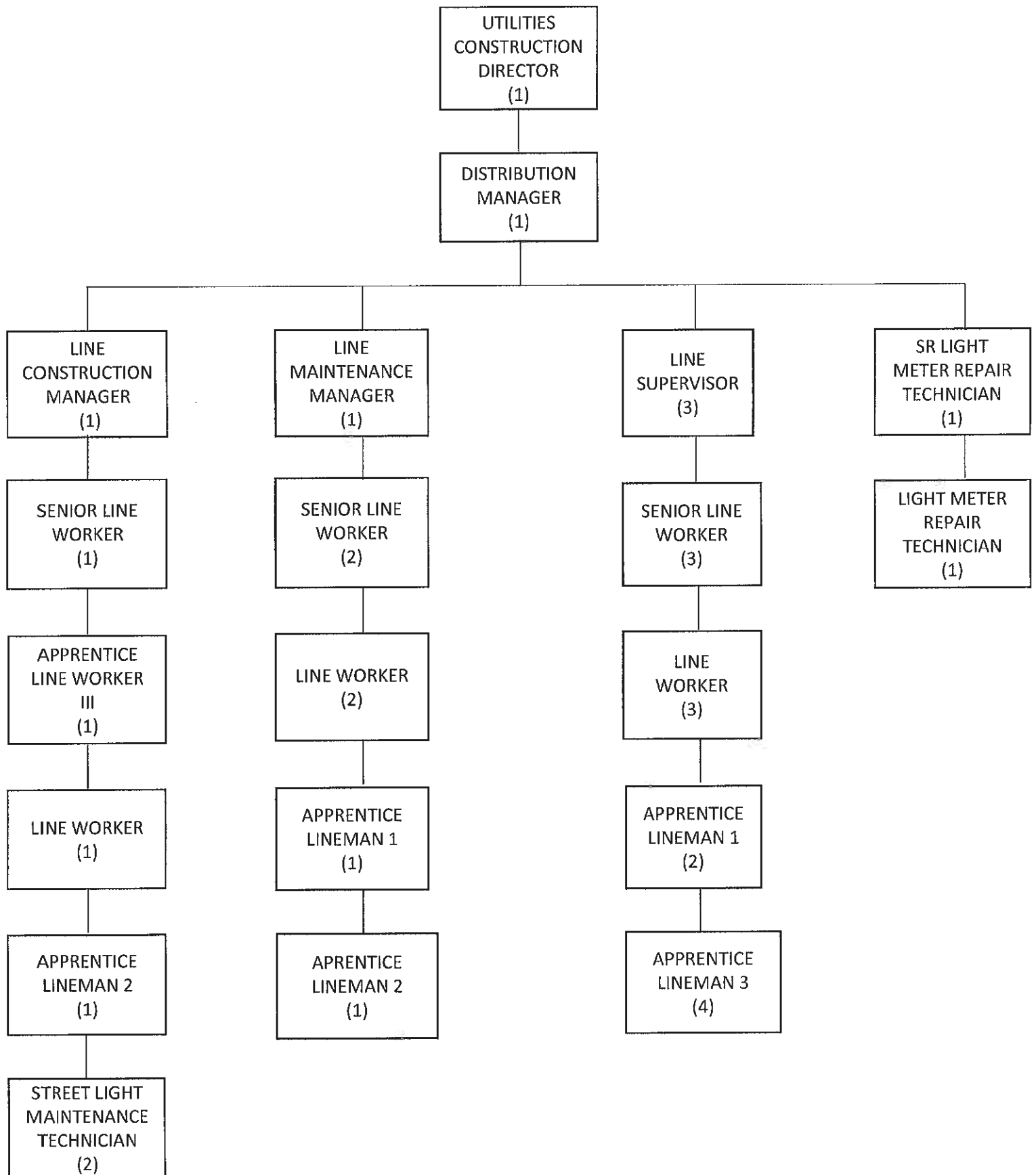
Total Expenses
\$177,431,337

City of Albany
Adopted Budget
FY 2015
Light Department



Total Expenses
\$101,351,001

LIGHTFUND



LIGHT FUND**DESCRIPTION**

The electric division of the Albany Water, Gas and Light department has proudly provided electric utility service to citizens of Albany, Ga for over 100 years. Through the Municipal Electric Authority of Georgia (MEAG) and the Southeastern Power Administration Agency (SEPA), Albany Water, Gas and Light has purchase power contracts totaling 233 megawatts of capacity. This capacity, generated from numerous power plants powered by natural gas, coal and nuclear energy, provides electric power to 37,891 homes, businesses and industry in the City of Albany. The department maintains the hundreds of miles of power line and 24 substations with employees who are dedicated to serving customers 24 hours per day 365 days per year. This department along with the other city utility departments are important catalysts for the economic development of the City of Albany and the surrounding area.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
REVENUE			104,997,063
COST OF GOODS SOLD			82,170,758
TOTALS SALARIES AND BENEFITS			1,494,135
OTHER OPERATING EXPENSE			2,281,604
INDIRECT COST			4,698,875
DEPRECIATION EXPENSE			1,731,787
TRANSFER TO GENERAL FUND			8,973,841
TOTAL EXPENSES			101,351,001
NET INCOME / (LOSS)			3,646,062
FULL TIME POSITIONS			33
<u>Class Title</u>			
Director Utility Construction			1
Apprentice Line Worker III			1
Apprentice Lineman 1			3
Apprentice Lineman 2			6
Apprentice Lineman 3			1
Light Distribution Manager			1
Line Construction Manager			1
Line Maintenance Manager			1
Line Supervisor			3
Line Worker			5
Line Worker Senior			6
Meter Repair Technician Light			1
Meter Repair Technician Sr Light			1
Street Light Maintenance Tech			2
TOTAL			33

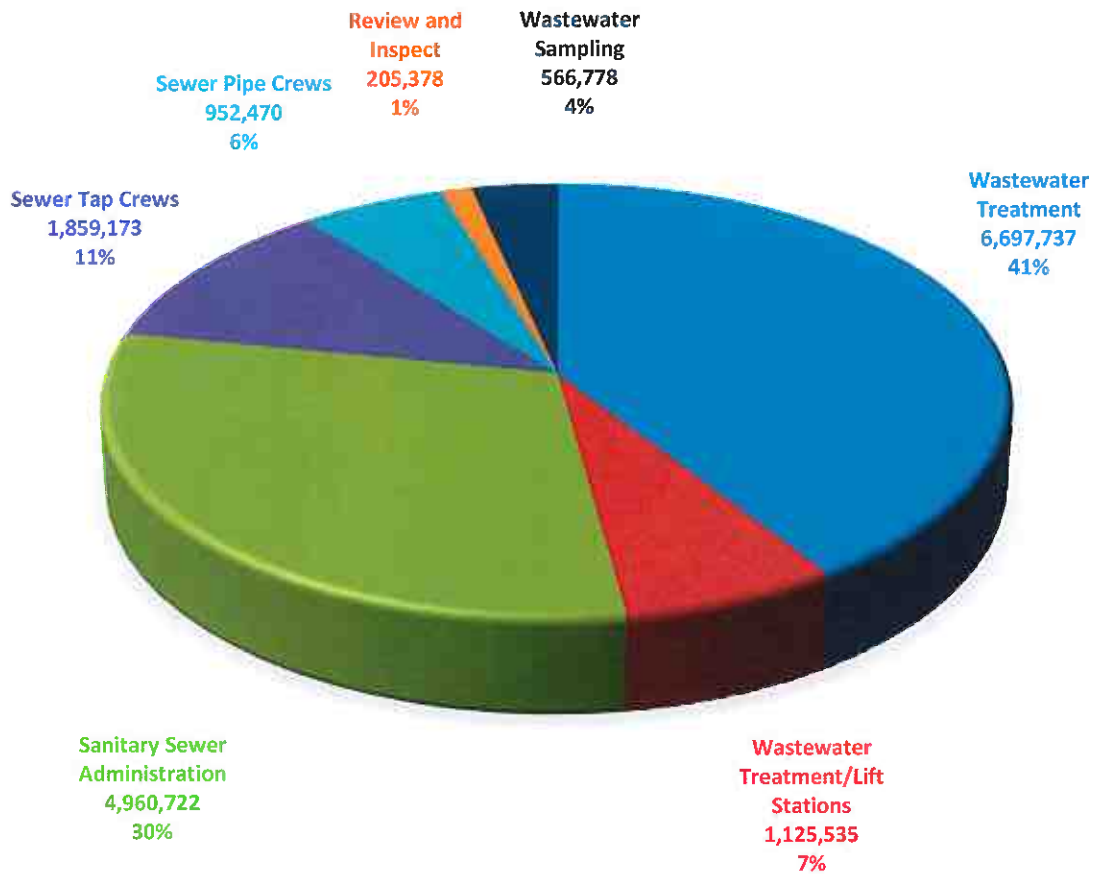
LIGHT FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
Revenue				
4610.5100.110S	Residential			35,427,960
4610.5100.210S	Commercial			39,469,236
4610.5100.212B	Industrial			11,970,912
4610.5108.496	Traffic Lights			48,452
4610.5106.490	Street Lights			1,372,949
4610.5104.170	Security Lights			1,005,642
4610.5100.210S	Un-metered			81,932
4610.5101.PPA	PPA			10,413,388
4610.5102.ECC	ECCR			864,883
4610.5861	Other Non Operating Income			643,545
4610.5880	Miscellaneous Income			169,246
4610.5950	MCT Credit			3,528,918
Total Revenue		-	-	104,997,063
Cost of Goods Sold				
4620.8002	SEPA			7,115,061
4620.8002	MEAG			75,055,697
Total Cost of Goods Sold		-	-	82,170,758
22%				
Operating Expenses				
Salaries & Benefits				
4620.7110	Regular Wages			817,766
4620.7120	Overtime Wages			112,796
4620.7260	FICA Matching			71,188
4620.7270	Pension Matching			82,820
4620.7280	Insurance Matching			409,565
4620.7230	Uniforms			28,414
Total Salaries & Benefits		-	-	1,494,135
Other Operating Expenses				
4620.8970	Bad Debt Expense			628,631
4620.7512	Technical Services			40,527
4620.7514	Contract Labor			140,998
4620.8004	Materials			129,073
4620.7550	Communications			37,170
4620.7570	Advertisement			10,000
4620.7600	Travel			5,000
4620.7630	Train/Cont. Education			112,756

LIGHT FUND

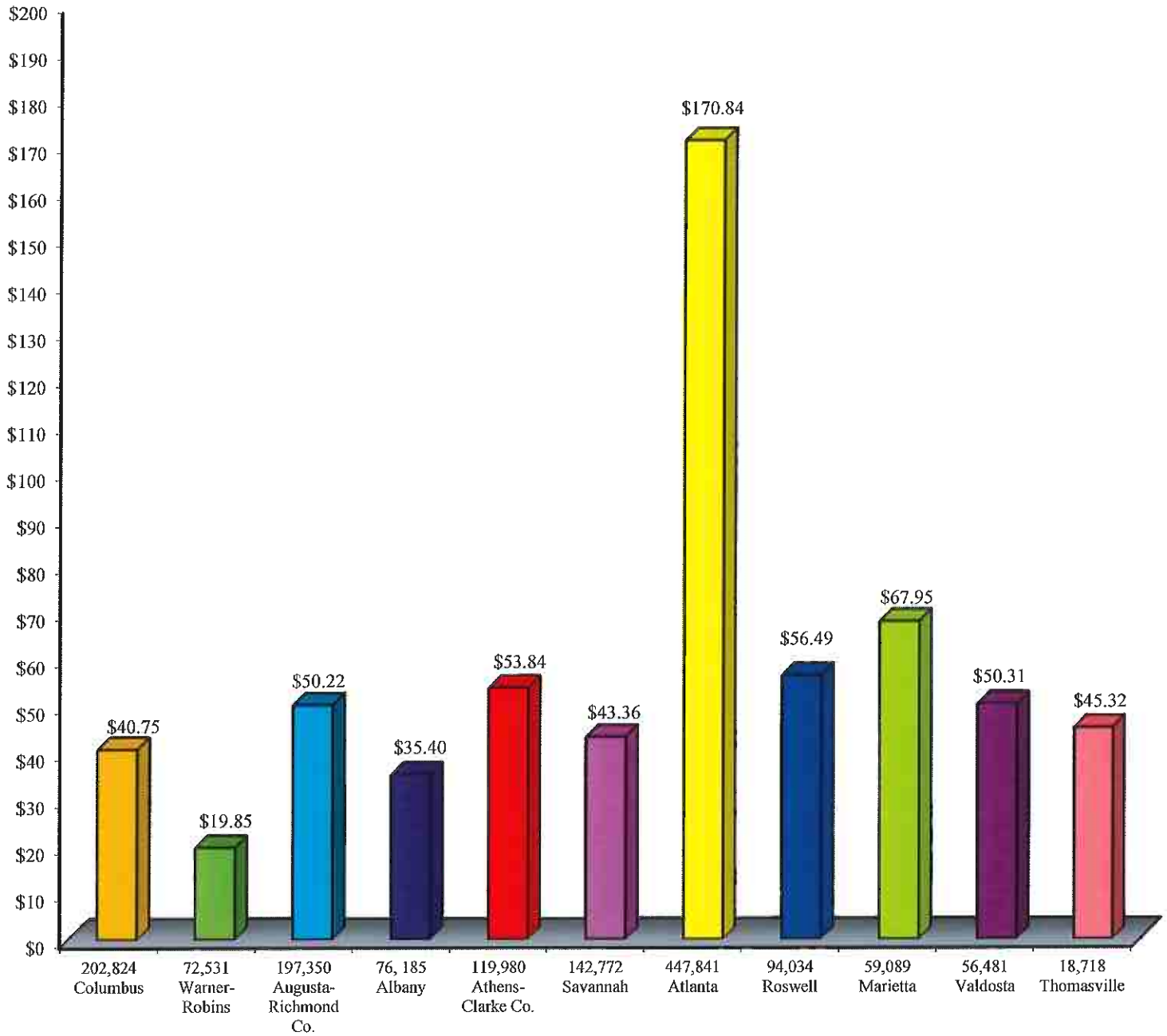
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
4620.7870	Main: Motor Equipment			318,741
4620.7900	Utilities			56,609
4620.7901	Storm water Fees			657
4620.7990	Dues and Fees			349,528
4620.8009	Licenses(CDL,CPA,Etc)			8,500
4620.8010	Supplies			5,000
4620.8016	Small Equipment			50,000
4620.8110	Motor Fuel			360,000
Total Operating Expenses		-	-	2,281,604
Depreciation				
4620.8900	Depreciation	-	-	1,731,787
Indirect Costs				
4620.8951.4870	Customer Service			515,700
4620.8951.4815	GM & Comm.			216,529
4620.8951.4845	Purchasing			49,256
4620.8951.4850	Energy Control/SCAD			293,296
4620.8951.4820	Information Technology			542,897
4620.8951.4830	Engineering			586,141
4620.8951.4855	Safety Loss/HR			423,706
4620.8951.4825	Investigation			179,604
4620.8951.4835	Marketing			46,648
4620.8951.4840	HDD			342,309
4620.8951.4865	Facilities Management			398,437
4620.8951.4860	Vegetation Management			1,104,353
Total Indirect Costs		-	-	4,698,875
Transfer In / Out				
4610.5992	Operating Transfer Out to General Fund			8,624,792
4610.5992	Transfer Out to General Fund for Accounting			349,049
Total Transfers In/ Out		-	-	8,973,841
Total Expense		-	-	101,351,001
Net Income / Loss		-	-	3,646,062

City of Albany
Adopted Budget
FY 2015
Sewer Department



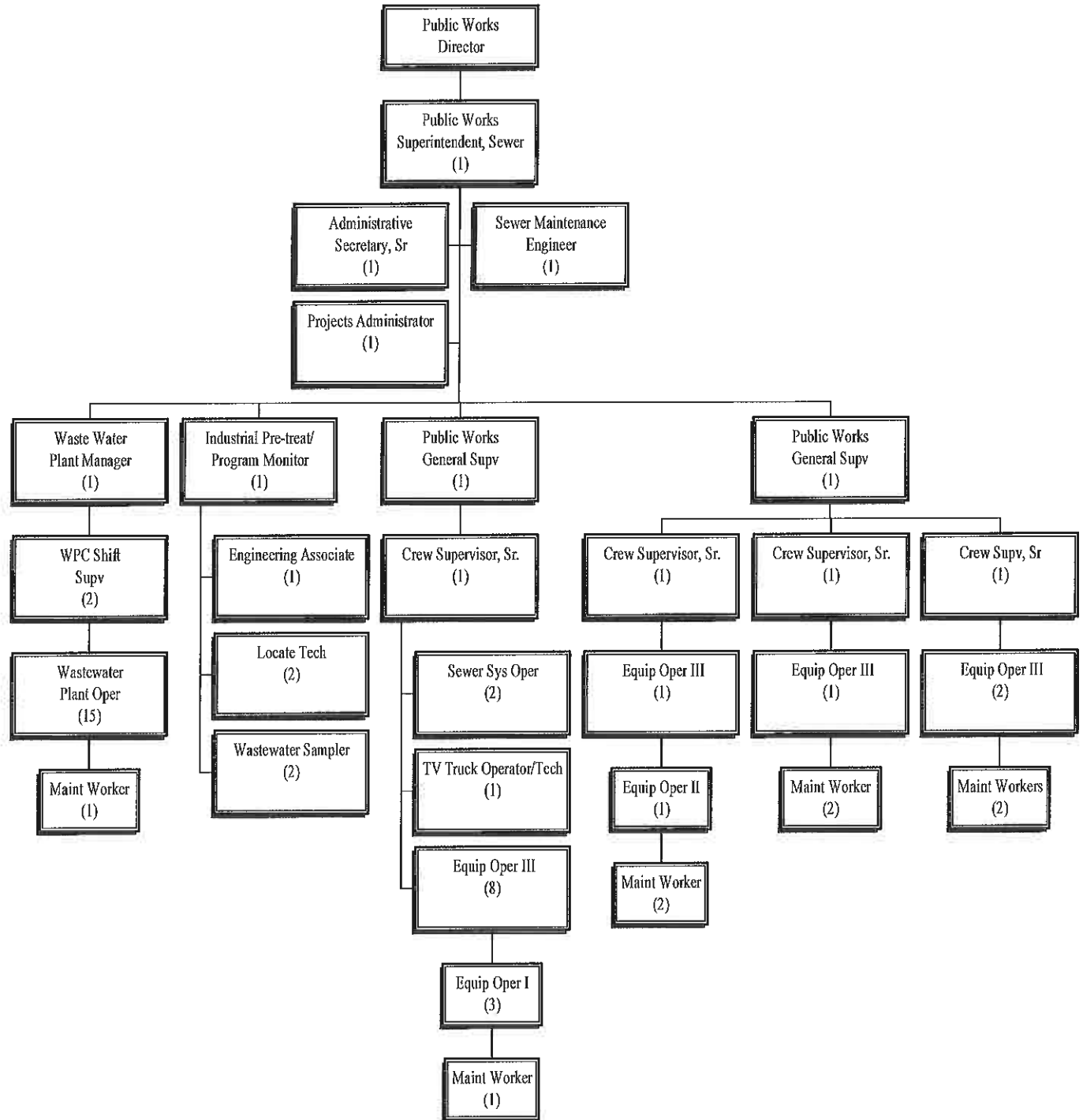
Total Expenses
\$16,367,792

City of Albany
FY 2015
Sewer Rate Comparison Survey



Monthly Rate (9,000 Gal.)

Sanitary Sewer Fund



SANITARY SEWER ENTERPRISE FUND
SEWER SYSTEMS DIVISION SUMMARY

DESCRIPTION

The Sewer Systems Division operates and maintains the Wastewater Treatment Plant, Sanitary Sewer Lift Stations, Storm Stations, Wastewater Sampling Program, Utility Locates, Street Sweeping Program, and the Sanitary Sewer Maintenance and Construction Sections. The Sewer Systems Division, which is a part of the Public Works Department, is responsible for the maintenance of all Sanitary Sewers and Storm Sewers within the City of Albany Sewer System and for the operation of the main Water Pollution Control Plant and 100 Pump/Lift Stations.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	3,713,898	3,821,402	3,582,687
OPERATING EXPENSE	5,459,282	11,407,903	10,443,480
CAPITAL OUTLAY	4,184,689	250,000	2,341,625
TOTAL	13,357,866	15,479,305	16,367,792
FULL TIME POSITIONS	61	68	61

**SANITARY SEWER ENTERPRISE FUND
WASTEWATER TREATMENT**

DESCRIPTION

The 32 MGD Joshua Street Wastewater Treatment Plant provides treatment of the municipal wastewater to ensure that all State and Federal Pollution guidelines and discharge permit limits are met. The process ensures that the treated wastewater which is discharged into the receiving stream will not pose any threat to users of those waters. Proper, efficient wastewater treatment includes physical and biological treatment of sewage and proper disinfection of the final effluent prior to its discharge into the receiving stream to prevent the possible spread and multiplication of potential life threatening, disease causing bacteria. As better water pollution control is achieved, public health protection is improved.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	1,003,740	1,027,583	1,090,969
OPERATING EXPENSE	3,498,041	3,966,280	3,844,215
CAPITAL OUTLAY	3,148,645	0	1,762,553
TOTAL	7,650,425	4,993,863	6,697,737
FULL TIME POSITIONS	19	19	19

Class Title

Maintenance Worker	1	1	1
Wastewater Plant Manager	1	1	1
Wastewater Plant Operator I	15	15	15
Wastewater Plant Operator, Sr.	0	0	0
WPC Shift Supervisor	2	2	2
TOTAL	19	19	19

**SANITARY SEWER ENTERPRISE FUND
WASTEWATER TREATMENT**

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
3200.				
7110	Regular Wages	700,496	716,353	709,729
7113	Salary Adjustment	0	0	14,195
7120	Overtime Wages	8,662	20,000	20,000
7210	W/C Insurance	0	13,461	17,885
7230	Uniforms	6,316	6,800	7,250
7260	FICA Matching	49,986	56,331	56,910
7270	Pension Matching	63,265	65,535	66,209
7280	Insurance Matching	175,015	149,103	198,791
7510	Professional Services	54,450	57,000	57,000
7512	Technical Services	1,783,618	2,011,500	1,935,207
7530	Paying Agent Fees	1,700	0	0
7550	Communications	3,864	7,050	7,950
7600	Travel	1,100	3,200	3,200
7630	Training and Development	2,625	4,550	5,050
7860	Maint: Buildings	37,477	54,100	54,100
7870	Maint: Motor Equipment	13,653	20,300	20,300
7880	Maint: Mach/Imp/Tools	494,196	488,600	410,750
7900	Utilities	780,710	780,000	803,200
7901	Stormwater Fees	0	0	1,800
7990	Dues and Fees	5,023	3,600	4,250
8009	Licenses	1,400	950	2,150
8010	Supplies	143,230	353,500	311,100
8016	Small Equipment	4,255	10,200	9,600
8017	Printing	1,816	1,200	700
8050	Rental of Equipment	4,338	12,500	7,500
8110	Motor Fuel	3,133	4,500	4,500
8705	Interest Expense 2007 Bonds	841,350	0	0
8706	Interest Expense 2011 Bonds	204,078	0	0
8900	Depreciation	1,951,593	0	1,762,553
8905	Amortized Bond Cost	151,624	0	0
8951	Indirect Cost	160,451	153,530	205,858
9999	Other	1,002	0	0
	TOTAL, W/W TREATMENT:	7,650,425	4,993,863	6,697,737

**SANITARY SEWER ENTERPRISE FUND
WASTEWATER TREATMENT/LIFT STATIONS**

DESCRIPTION

Operates and maintains (82) combination and sanitary sewer lift stations located throughout the City that provide a means of moving wastewater to the Treatment Plant.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	0	0	0
OPERATING EXPENSE	593,762	657,200	706,655
CAPITAL OUTLAY	417,859	0	418,880
TOTAL	1,011,622	657,200	1,125,535
FULL TIME POSITIONS	0	0	0

SANITARY SEWER ENTERPRISE FUND				
WASTEWATER TREATMENT/LIFT STATIONS				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
3201.				
7512	Technical Services	1,308	0	0
7550	Communications	0	16,200	12,000
7860	Maint: Buildings	20,994	60,000	60,000
7880	Maint: Mach/Imp/Tools	261,017	215,000	257,055
7900	Utilities	299,583	347,500	359,980
7901	Stormwater Fees	0	0	20
8010	Supplies	10,860	18,500	17,600
8900	Depreciation	417,859	0	418,880
TOTAL, W/W LIFT STATIONS:		1,011,622	657,200	1,125,535

**SANITARY SEWER ENTERPRISE FUND
SEWER SYSTEMS/ADMINISTRATION**

DESCRIPTION

The Sewer Systems Administration Section is responsible for scheduling all work tasks for the Division, monitoring expenditures, preparing and administering the budget, preparing weekly and monthly reports, maintaining permit compliance, scheduling training programs and completing all other administrative duties as necessary. Debt service and GMA payments for maintenance and construction equipment are also included within this cost center.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	806,152	467,768	471,063
OPERATING EXPENSE	143,931	4,441,861	4,462,976
CAPITAL OUTLAY	22,745	250,000	26,683
TOTAL	972,827	5,159,629	4,960,722
FULL TIME POSITIONS	6	6	6

Class Title

Administrative Secretary, Senior	1	1	1
PW General Supervisor	2	2	2
Public Works Supt., Sewer	1	1	1
Sewer Maintenance Engineer	1	1	1
Projects Administrator-PW	1	1	1
TOTAL	6	6	6

SANITARY SEWER ENTERPRISE FUND

SEWER SYSTEMS/ADMINISTRATION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
3400.				
7110	Regular Wages	336,814	344,269	329,295
7113	Salary Adjustment	0	0	6,586
7120	Overtime Wages	20	400	400
7210	W/C Insurance	0	10,263	12,536
7220	Tuition Reimbursement	0	500	500
7230	Uniforms	11,168	15,600	17,000
7260	FICA Matching	24,870	26,367	25,725
7270	Pension Matching	30,125	30,676	29,929
7280	Insurance Matching	39,842	39,693	49,091
7510	Professional Services	51,425	55,000	55,000
7512	Technical Services	11,036	2,500	2,500
7550	Communications	6,547	12,000	10,400
7600	Travel	569	3,000	3,000
7630	Training and Development	394	8,600	9,450
7700	Insurance	285,977	278,062	294,649
7860	Maint: Buildings	7,365	15,500	15,500
7870	Maint: Motor Equipment	6,715	11,000	11,000
7880	Maint: Mach/Imp/Tools	1,971	7,500	6,675
7900	Utilities	29,158	28,000	21,880
7901	Stormwater Fees	0	0	3,120
7960	Reserve for Debt	0	3,887,436	3,883,346
7990	Dues and Fees	685	2,000	1,500
8009	Licenses	1,645	1,850	3,050
8010	Supplies	5,210	21,500	20,700
8016	Small Equip	9,619	19,000	14,500
8017	Printing	1,416	3,800	1,200
8018	Subscriptions	0	250	250
8110	Motor Fuel	11,497	13,000	12,200
8900	Depreciation	22,745	0	26,683
8925	Capital Replacement Fund	0	250,000	0
8951	Indirect Cost	76,015	71,863	93,056
	TOTAL, SS ADMINISTRATION:	972,827	5,159,629	4,960,722

SANITARY SEWER ENTERPRISE FUND
SEWER SYSTEMS - MAINTENANCE

DESCRIPTION

The Maintenance Section is responsible for general sewer system maintenance including: installing and repairing taps; repairing WG&L cuts; repairing breaks in small sewer lines; repairing catch basins; cleaning and removing grease, roots, and sand from sewer structures and pipes; televising lines to locate problems; and providing 24-hr trouble truck assistance for City infrastructure problems or overflows.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	907,108	920,066	984,609
OPERATING EXPENSE	573,352	756,429	780,390
CAPITAL OUTLAY	92,619	0	94,174
TOTAL	1,573,079	1,676,495	1,859,173
FULL TIME POSITIONS	18	18	18

<u>Class Title</u>			
Maintenance Worker	1	1	1
Equipment Operator I	3	3	3
Crew Supervisor, Senior	2	2	2
TV Truck Operator/Technician	1	1	1
Sewer System Operator	2	2	2
Equipment Operator III	9	9	9
TOTAL	18	18	18

SANITARY SEWER ENTERPRISE FUND				
SEWER SYSTEMS/SEWER MAINTENANCE				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
3404.				
7110	Regular Wages	627,660	612,379	624,289
7113	Salary Adjustment	0	0	12,486
7120	Overtime Wages	32,788	36,200	36,800
7210	W/C Insurance	0	24,260	31,065
7260	FICA Matching	47,624	49,616	51,528
7270	Pension Matching	57,347	54,502	59,948
7280	Insurance Matching	141,688	143,109	168,492
7512	Technical Services	66,381	111,500	135,000
7514	Contract Labor (Temp)	16,175	14,500	9,000
7870	Maint: Motor Equipment	108,271	145,500	144,800
7880	Maint: Mach/Imp/Tools	3,353	25,200	22,700
8010	Supplies	117,518	147,500	124,000
8016	Small Equipment	18,680	12,000	11,500
8110	Motor Fuel	94,208	165,000	147,000
8900	Depreciation	92,619	0	94,174
8951	Indirect Cost	148,766	135,229	186,390
	TOTAL, SS MAINT:	1,573,079	1,676,495	1,859,173

SANITARY SEWER ENTERPRISE FUND
SEWER SYSTEMS - CONSTRUCTION

DESCRIPTION

The Construction Section is responsible for installing and repairing the larger sanitary, combination and storm sewer lines located throughout the City. This section is also responsible for the clearing and grading of large ditch sections and the maintenance of sewer right-of-ways.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	440,647	524,328	524,090
OPERATING EXPENSE	213,891	447,544	389,658
CAPITAL OUTLAY	38,722	0	38,722
TOTAL	693,259	971,872	952,470
FULL TIME POSITIONS	12	12	12

Class Title

Equipment Operator III	3	3	3
Equipment Operator II	1	1	1
Maintenance Worker	6	6	6
Crew Supervisor Sr	2	2	2
TOTAL	12	12	12

SANITARY SEWER ENTERPRISE FUND

SEWER SYSTEMS - CONSTRUCTION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
3408.				
7110	Regular Wages	308,360	361,156	336,487
7113	Salary Adjustment	0	0	6,730
7120	Overtime Wages	505	5,000	5,000
7210	W/C Insurance	0	14,553	16,377
7260	FICA Matching	21,628	28,011	26,639
7270	Pension Matching	27,577	32,588	30,991
7280	Insurance Matching	82,577	83,020	101,866
7870	Maint: Motor Equipment	43,635	77,000	74,000
7880	Maint: Mach/Imp/Tools	236	8,200	9,100
8010	Supplies	70,250	217,000	160,500
8016	Small Equipment	1,727	5,000	4,500
8050	Rental of Equipment	158	4,000	3,200
8110	Motor Fuel	27,545	60,000	42,000
8900	Depreciation	38,722	0	38,722
8951	Indirect Cost	70,340	76,344	96,358
	TOTAL, SS CONSTRUCTION:	693,259	971,872	952,470

**SANITARY SEWER ENTERPRISE FUND
SEWER SYSTEMS/ASSESSMENT & INSPECTION**

DESCRIPTION

This Section is responsible for supporting a dedicated sanitary sewer construction inspector and the sewer assessment program.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES*	138,071	145,628	168,829
OPERATING EXPENSE	21,664	23,289	36,549
CAPITAL OUTLAY	0	0	0
TOTAL	159,735	168,917	205,378
FULL TIME POSITIONS	0	0	0

* Deputy Director's position resides in cost center 3000 but salary is charged to 3409 and the Inspector's position resides in cost center 2400 but salary is charged to cost center 3409. Also includes 25% of PW Director's salary.

**SANITARY SEWER ENTERPRISE FUND
SEWER SYSTEMS/ASSESSMENT & INSPECTION**

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
3409.				
7110	Regular Wages	102,972	110,000	129,000
7113	Salary Adjustment	0	0	2,580
7120	Overtime Wages	0	500	500
7210	W/C Insurance	0	1,281	0
7260	FICA Matching	7,541	8,453	10,104
7270	Pension Matching	9,047	9,835	11,755
7280	Insurance Matching	18,511	15,559	14,890
8010	Supplies	194	250	0
8951	Indirect Cost	21,470	23,039	36,549
	TOTAL, ASSESS & INSPECT:	159,735	168,917	205,378

**SANITARY SEWER ENTERPRISE FUND
WASTEWATER SAMPLING & UTILITY LOCATION**

DESCRIPTION

The Industrial Wastewater Sampling and Utility Location Section monitors industry to insure compliance with the City's Comprehensive Solid Waste, Wastewater and Sewer Pretreatment Ordinance and takes necessary action to correct violations. The Section also checks on reported violations, inspects each Industry to insure all reported chemicals are stored properly to protect City collection and treatment systems, and monitors POTW for priority pollutants as required by EPD. This Section has also handles the grease monitoring program, CSO inspections, the Watershed Protection program as required by the State and all sewer utility "locates" within the City of Albany as required by the Utility Protection Center.

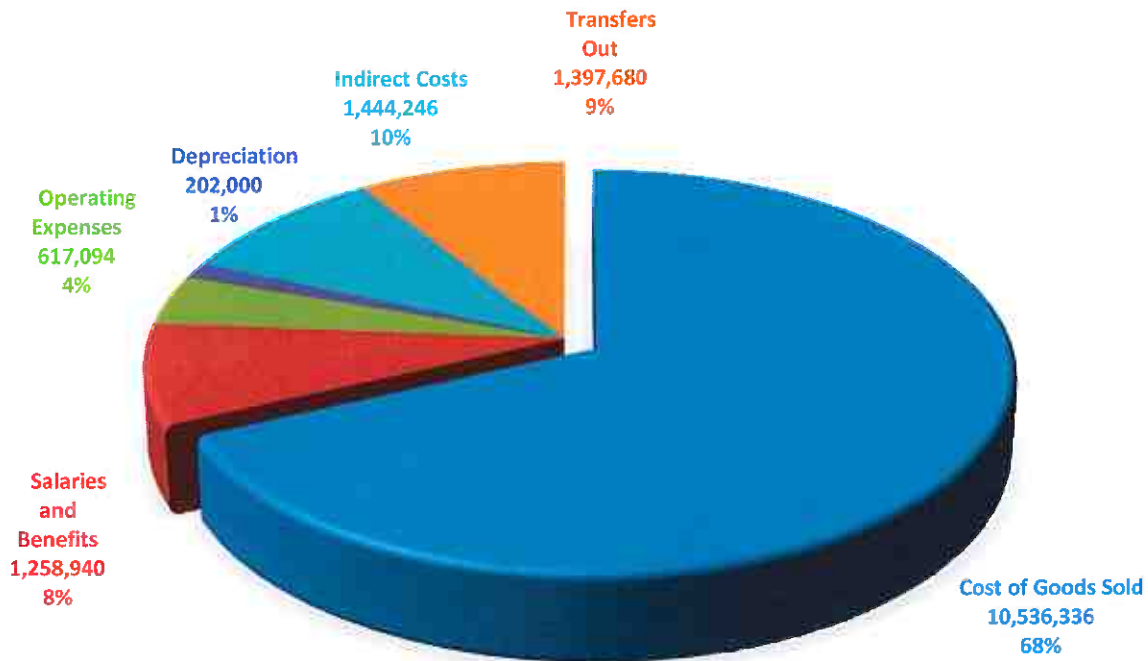
Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	397,199	332,780	343,128
OPERATING EXPENSE	72,010	205,920	223,037
CAPITAL OUTLAY	613	0	613
TOTAL	469,821	538,700	566,778
FULL TIME POSITIONS	6	6	6

Class Title

Indust. Pre-Treatment Monitor,Supv.	1	1	1
Engineering Associate	1	1	1
Wastewater Sampler	2	2	2
Locate Technicians	2	2	2
TOTAL	6	6	6

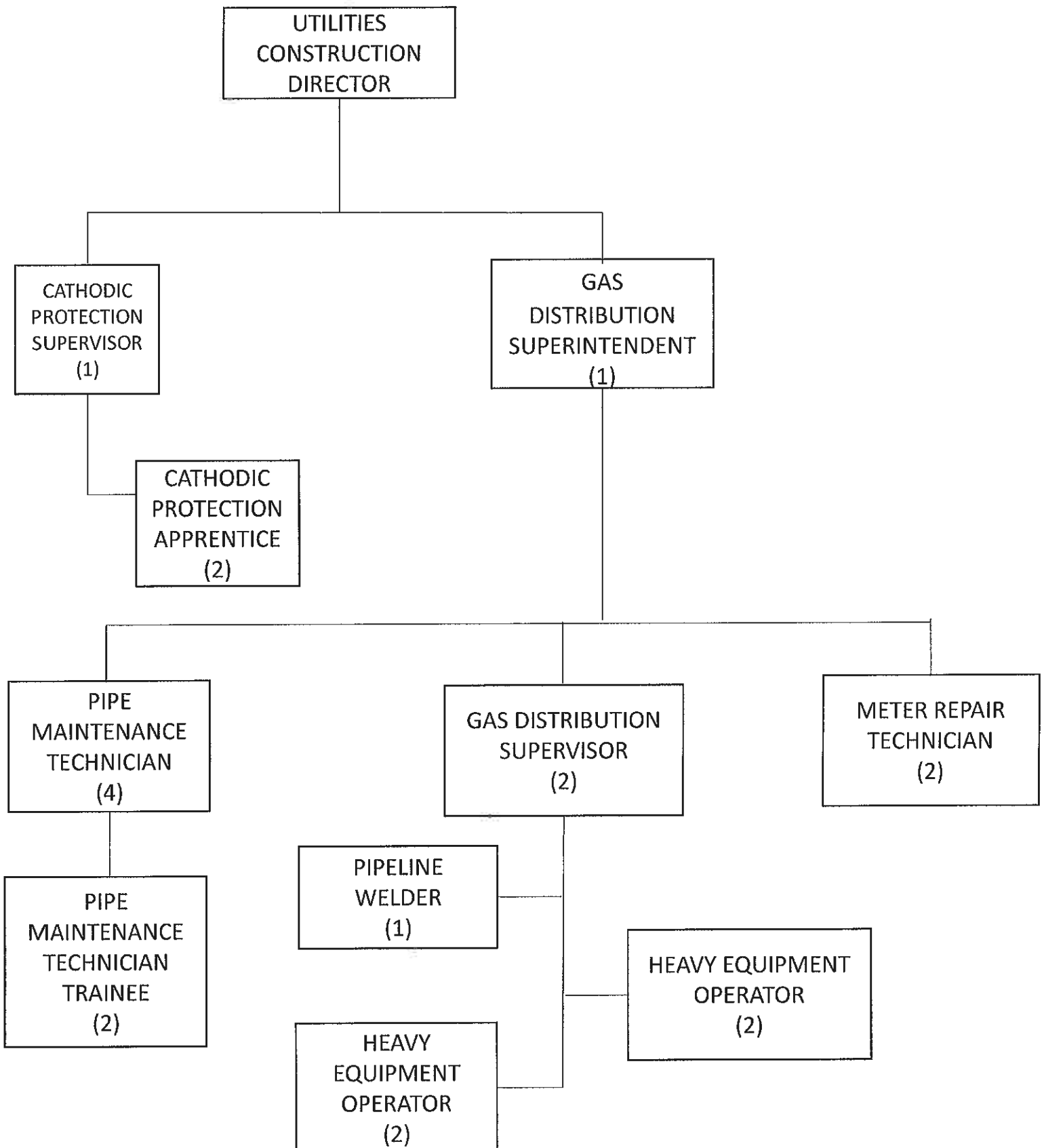
SANITARY SEWER ENTERPRISE FUND				
WASTEWATER SAMPLING & UTILITY LOCATION				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
3600.				
7110	Regular Wages	234,766	240,145	235,437
7113	Salary Adjustment	0	0	4,709
7120	Overtime Wages	283	1,200	5,000
7210	W/C Insurance	0	5,093	5,537
7260	FICA Matching	16,795	18,463	18,754
7270	Pension Matching	20,987	21,480	21,818
7280	Insurance Matching	49,676	46,399	51,873
7512	Technical Services	74,692	107,200	113,000
7870	Maint: Motor Equipment	3,609	5,200	6,000
7880	Maint: Mach/Imp/Tools	0	8,500	7,600
8010	Supplies	1,561	7,000	6,400
8016	Small Equipment	1,007	11,500	6,000
8110	Motor Fuel	12,892	16,200	16,200
8900	Depreciation	613	0	613
8951	Indirect Cost	52,941	50,320	67,837
	TOTAL, SS/SAMPLING:	469,821	538,700	566,778

City of Albany
Adopted Budget
FY 2015
Gas Department



Total Expenses
\$15,456,297

GAS FUND



GAS FUND*DESCRIPTION*

The natural gas division of the City of Albany Water, Gas and Light Department provides natural gas services to 13,700 customers in Dougherty and Lee Counties. The system is estimated to sell 1,719,250 MCF (1000 cubic feet) of natural gas to homes, businesses and industry in its service territory during the 2014/15 fiscal year. This department along with the other city utility departments are important catalysts for the economic development of the City of Albany and the surrounding area.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
REVENUE			15,622,000
COST OF GOODS SOLD			10,536,336
TOTAL SALARIES & BENEFITS			1,258,940
OTHER OPERATING EXPENSES			617,094
INDIRECT COST			1,444,246
DEPRECIATION EXPENSE			202,000
TRANSFER TO GENERAL FUND			1,397,680
TOTAL EXPENSES			15,456,297
NET INCOME / (LOSS)			165,703
FULL TIME POSITIONS			19
<u>Class Title</u>			
Gas Distribution Supt.			1
Gas Distribution Supervisor			2
Meter Repair Technician			2
Heavy Equipment Operator			4
Pipe Maintenance Technician			4
Pipe Maintenance Tech Trainee			2
Catholic Protection Supervisor			1
Catholic Protection Apprentice			2
Pipeline Welder			1
TOTAL			19

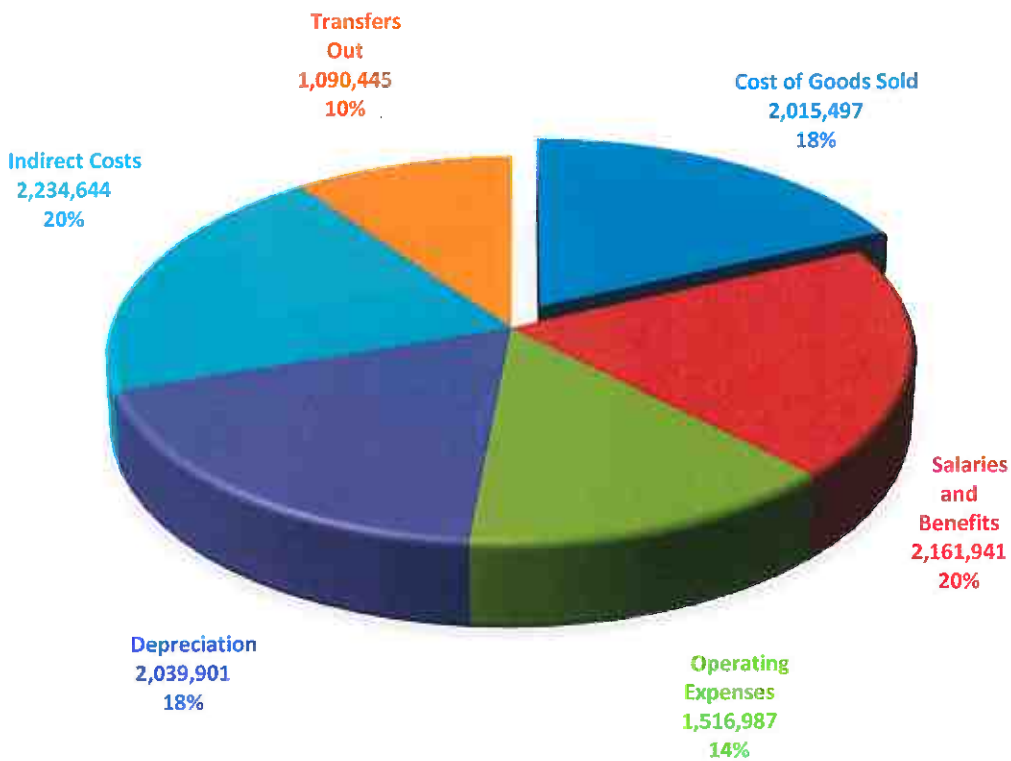
GAS FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
Revenue				
4510.5100.220	Commercial			9,489,220
4510.5100.120	Residential			6,132,780
Total Revenue		-	-	15,622,000
Cost of Goods Sold				
4520.8002	Cost of Goods Sold			10,536,336
Total Cost of Goods Sold		-	-	10,536,336
Operating Expenses				
Salaries & Benefits				
4520.7110	Regular Wages			866,392
4520.7120	Overtime Wages			59,243
4520.7260	FICA Matching			70,811
4520.7270	Pension Matching			82,382
4520.7280	Insurance Matching			180,113
4520.7230	Uniforms			11,400
Total Salaries & Benefits		-	-	1,258,940
Other Operating Expenses				
4520.8970	Bad Debt Expense			54,618
4520.7510	Professional Services			50,000
4520.7512	Technical Services			7,200
4520.8004	Materials			71,500
4520.7550	Communications			14,975
4520.7570	Advertisement			40,000
4520.7990	Customer Rebate Program			60,000
4520.7600	Travel			5,000
4520.7630	Train/Cont. Education			20,000
4520.7870	Main: Motor Equipment			119,053
4520.7900	Utilities			12,930
4520.8016	Small Equipment			13,918
4520.8110	Motor Fuel			136,500
Total Operating Expenses		-	-	617,094
Depreciation				
4520.8900	Depreciation	-	-	202,000

GAS FUND

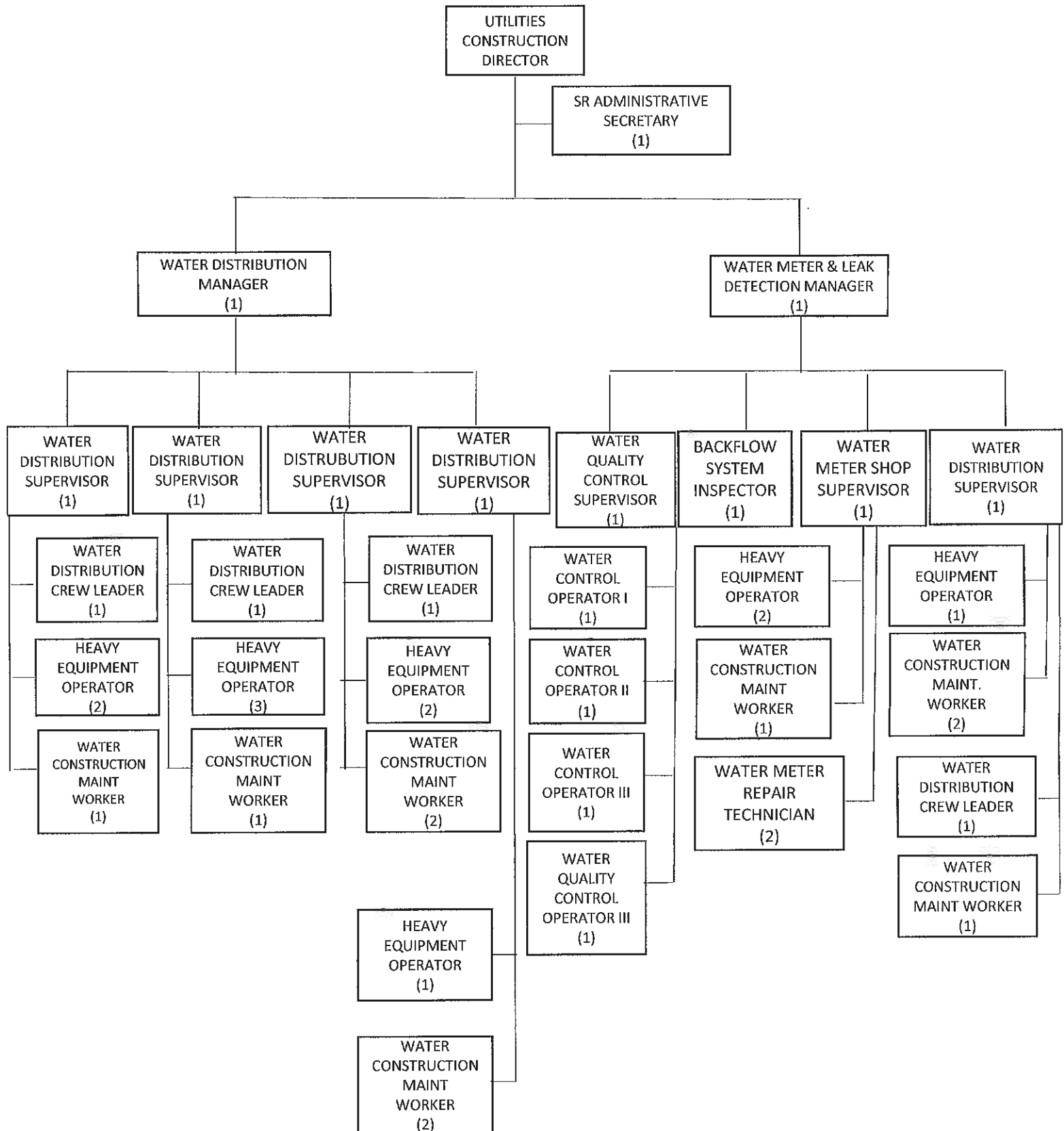
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
Indirect Costs				
4520.8951.487	Customer Service			107,937
4520.8951.481	GM & Comm.			74,801
4520.8951.484	Purchasing			297,124
4520.8951.485	Energy Control/SCAD			75,029
4520.8951.482	Information Technology			108,579
4520.8951.483	Engineering			75,146
4520.8951.485	Safety Loss/HR			146,371
4520.8951.482	Investigation			35,921
4520.8951.483	Marketing			74,637
4520.8951.484	HDD			342,309
4520.8951.486	Facilities Management			40,657
4520.8951.486	Vegetation Management			65,735
Total Indirect Costs		-	-	1,444,246
Transfer In / Out				
4510.5992	Operating Transfer Out to General Fund			1,327,870
4510.5992	Transfer Out to General Fund for Accounting			69,810
Total Transfers In/ Out		-	-	1,397,680
	Total Expenses	-	-	15,456,297
	Net Income / Loss	-	-	165,703

City of Albany
Adopted Budget
FY 2015
Water Department



Total Expenses
\$11,059,415

WATER DISTRIBUTION



WATER DISTRIBUTION*DESCRIPTION*

The water distribution division of the City of Albany Water, Gas and Light Department provides clean, reliable water services and hydrants for fire protection to City of Albany residents and some residents in Dougherty County. The water system provides approximately 14 million gallons per day to 35,521 customers and maintains hundreds of miles of water main and services. Even though this vital service is taken for granted by most of us, it is the necessary component for any economic development initiative in Albany and Dougherty County.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
REVENUE			11,254,627
COST OF GOODS SOLD			2,015,497
TOTAL SALARIES & BENEFITS			2,161,941
OTHER OPERATING EXPENSES			1,516,987
INDIRECT EXPENSES			2,234,644
DEPRECIATION EXPENSE			2,039,901
TRANSFER TO GENERAL FUND			1,090,445
TOTAL EXPENSES			11,059,415
NET INCOME / (LOSS)			195,212
FULL TIME POSITIONS			42
<u>Class Title</u>			
Administrative Secretary, Sr.			1
Backflow Systems Inspector			1
Heavy Equipment Operator			11
Meter repair Tech			2
Water Distribution Crew Leader			4
Water Distribution Manager			1
Water Distribution Supervisor			5
Water Meter & Leak Detection Manager			1
Water Meter Shop Supervisor			1
Water Construction Maint. Worker			10
Water Quality Control Supervisor.			1
Water Control Operator I			1
Water Control Operator II			1
Water Control Operator III			1
Water Quality Control Operator III			1
TOTAL			42

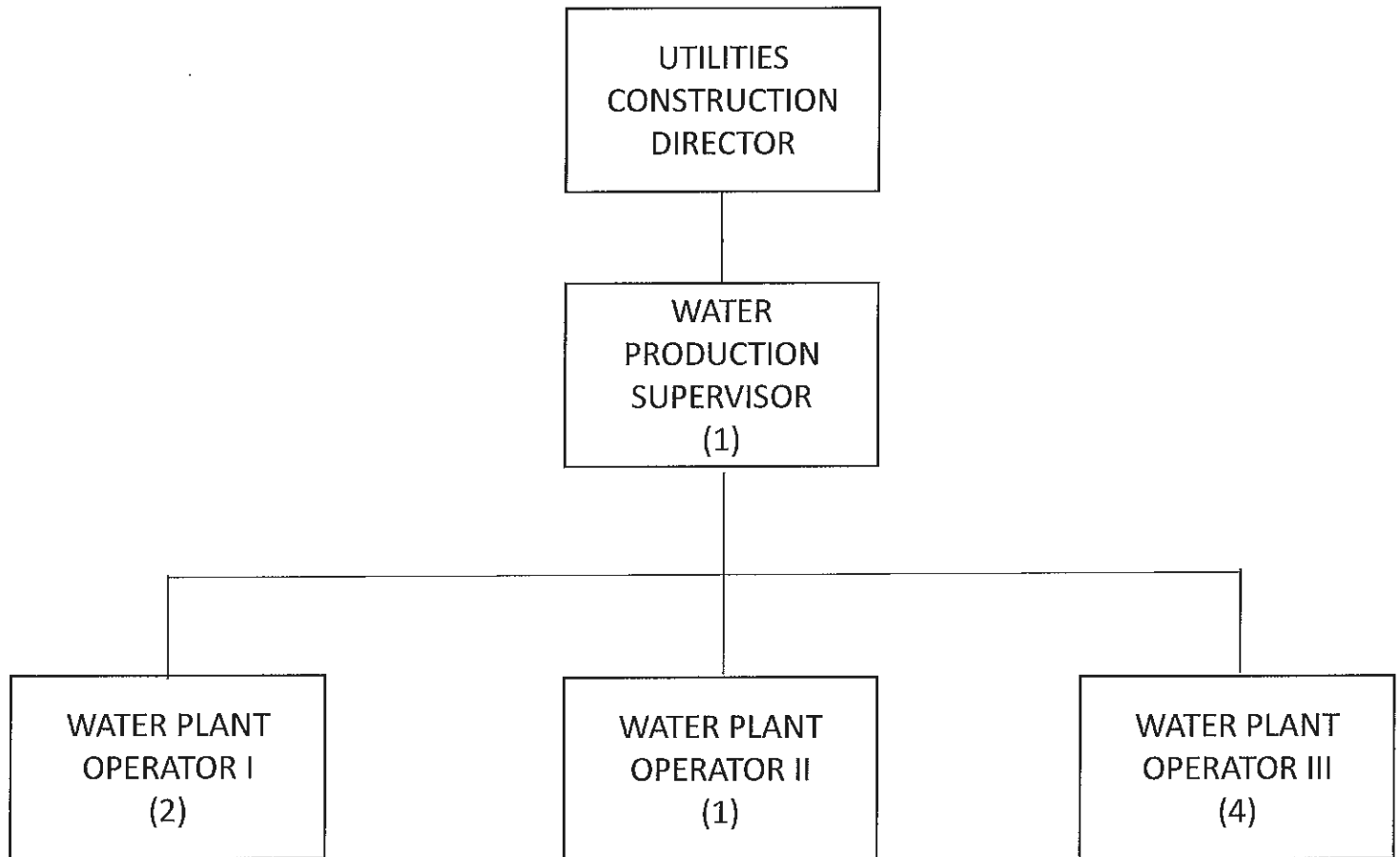
WATER DISTRIBUTION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
Revenue				
4110.5100.230	Commercial Revenue			3,024,271
4110.5100.130	Residential Revenue			8,230,356
Total Revenue		-	-	11,254,627
Cost of Goods Sold				
4420.8002	Cost of Goods Sold			2,015,497
Total Cost of Goods Sold		-	-	2,015,497
Operating Expenses				
Salaries & Benefits				
4420.7110	Regular Wages Distribution			1,448,649
4420.7120	Overtime Wages Distribution			97,660
4420.7260	FICA Matching			118,293
4420.7270	Pension Matching			137,621
4420.7280	Insurance Matching Distribution			359,718
4420.7230	Uniforms			18,750
Total Salaries & Benefits		-	-	2,161,941
Other Operating Expenses				
4420.8970	Bad Debt Expense			80,102
4420.7510	Professional Services			45,000
4420.7512	Technical Services			65,000
4420.7514	Contract Labor			341,021
4420.8004	Materials			380,000
4420.7550	Communications			23,860
4420.7570	Advertisement			404
4420.7600	Travel			5,000
4420.7630	Train/Cont. Education			20,000
4420.7870	Main: Motor Equipment			106,000
4420.7900	Utilities			18,850
4420.8009	Licenses(CDL,CPA,Etc)			6,000
4420.8010	Supplies			5,000
4420.8016	Small Equipment			33,000
4420.8017	Printing & Binding			5,000
4420.8110	Motor Fuel			364,000
Total Operating Expenses		-	-	1,516,987
Depreciation				
4420.8900	Depreciation	-	-	2,039,901

WATER DISTRIBUTION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
Indirect Costs				
4420.8951.487	Customer Service			167,902
4420.8951.481	GM & Comm.			196,845
4420.8951.484	Purchasing			333,668
4420.8951.485	Energy Control/SCAD			279,654
4420.8951.482	Information Technology			208,110
4420.8951.483	Engineering			75,146
4420.8951.485	Safety Loss/HR			385,187
4420.8951.482	Investigation			68,848
4420.8951.483	Marketing			9,330
4420.8951.484	HDD			342,309
4420.8951.486	Facilities Management			154,496
4420.8951.486	Vegetation Management			13,147
Total Indirect Costs		-	-	2,234,644
Transfer In / Out				
4410.5992	Operating Transfer Out to General Fund			956,643
4410.5992	Transfer Out to General Fund for Accounting			133,802
Total Transfers In/ Out		-	-	1,090,445
	Total Expenses	-	-	11,059,415
	Net Income / Loss	-	-	195,212

WATER PRODUCTION



WATER PRODUCTION*DESCRIPTION*

The Water Production division of the City of Albany Water, Gas and Light Department produces a clean, reliable source of water to the Water Distribution system for delivery to Albany and Dougherty County citizens. The Water Production division is capable of producing approximately 36 million gallons of water per day from 39 wells. The economic development of this system capacity is an enormous benefit to the community for future economic development.

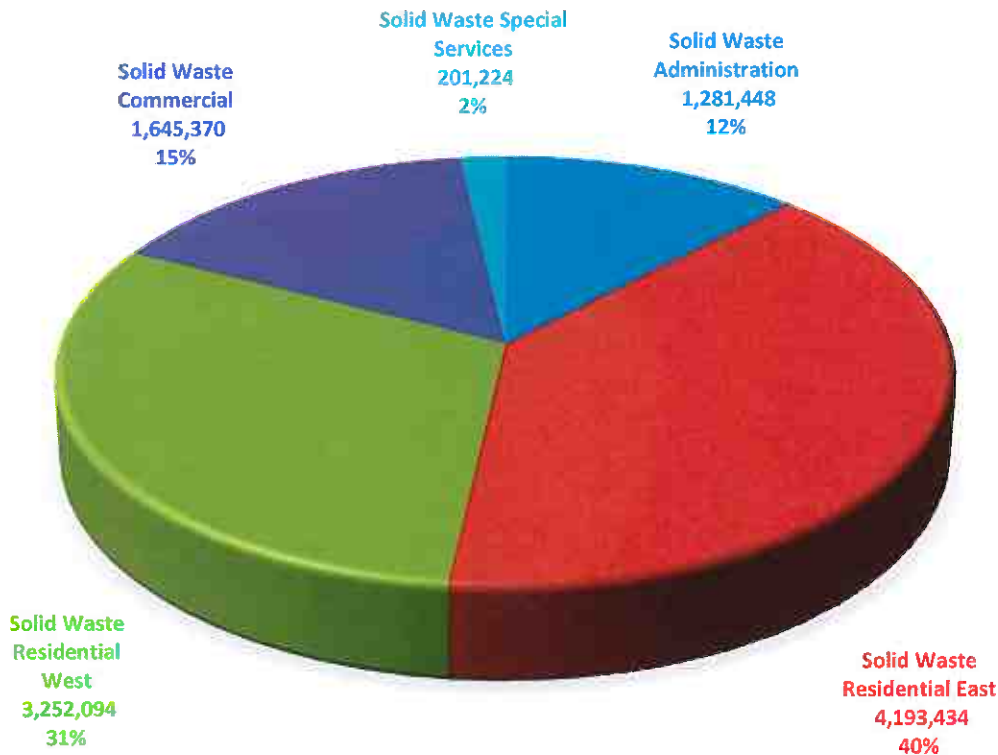
Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
REVENUE			0
COST OF GOODS SOLD			765,621
TOTAL SALARIES & BENEFITS			528,050
OTHER OPERATING EXPENSES			719,556
DEPRECIATION EXPENSE			2,270
TOTAL EXPENSES			2,015,496
NET INCOME / (LOSS)			(2,015,496)
FULL TIME POSITIONS			8
<u>Class Title</u>			
Water Production Supervisor			1
Water Plant Operator I			2
Water Plant Operator II			1
Water Plant Operator III			4
TOTAL			8

*Notes *This cost center is used to capture the full cost of water production. The total for this cost center is summarized on the Water Distribution Worksheets as Cost of Goods Sold.*

WATER PRODUCTION

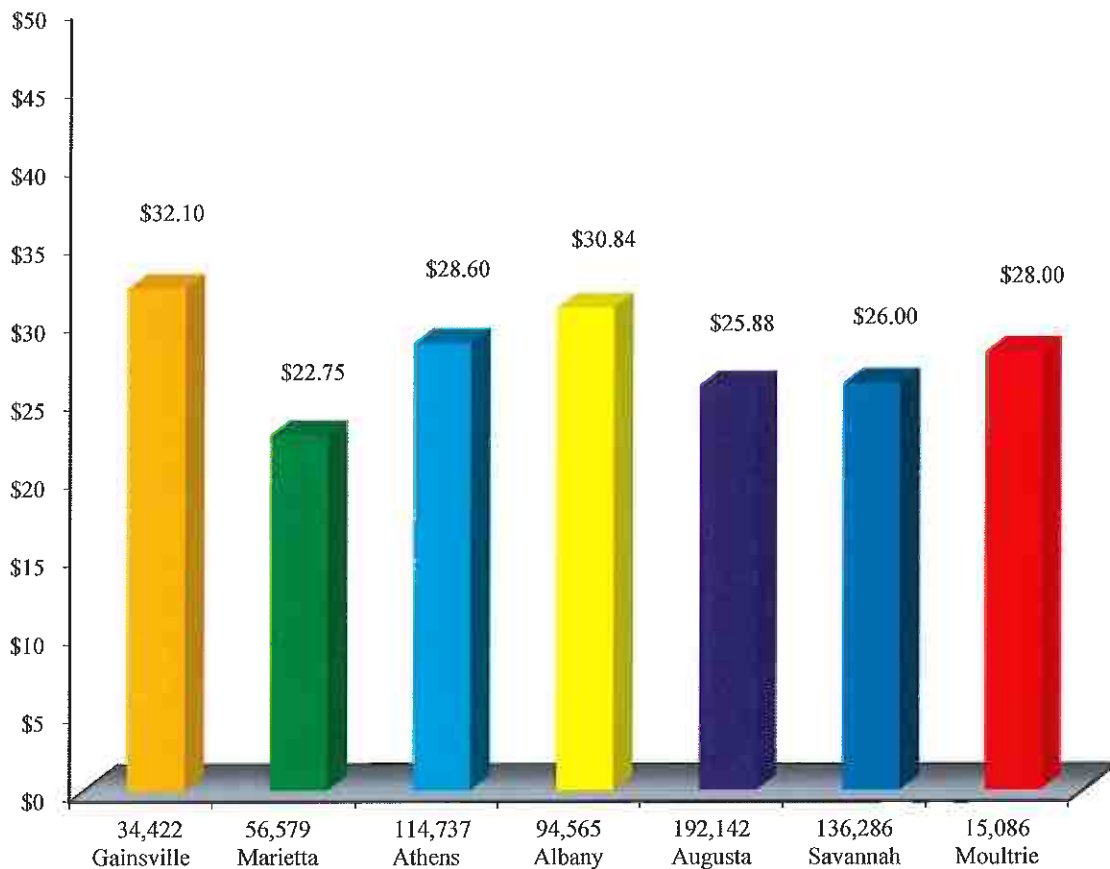
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
Cost of Goods Sold				
4430.8002	Cost of Goods Sold			765,621
Total Cost of Goods Sold		-	-	765,621
Operating Expenses				
Salaries & Benefits				
4430.7110	Regular Wages			343,402
4430.7120	Overtime Wages			24,038
4430.7260	FICA Matching			28,109
4430.7270	Pension Matching			32,702
4430.7230	Uniforms			18,750
4430.7280	Insurance Matching			99,798
Total Salaries & Benefits		-	-	528,050
Other Operating Expenses				
4430.7510	Professional Services			45,000
4430.7512	Technical Services			65,000
4430.7514	Contract Labor			50,000
4430.8004	Materials			90,000
4430.7550	Communications			18,985
4430.7570	Advertisement			500
4430.7600	Travel			5,000
4430.7630	Train/Cont. Education			10,000
4430.7870	Main: Motor Equipment			5,000
4430.7900	Utilities			8,850
4430.8705	Interest Expense			362,171
4430.8009	Licenses(CDL,CPA,Etc)			6,000
4430.8010	Supplies			5,000
4430.8016	Small Equipment			1,500
4430.8017	Printing & Binding			500
4430.8110	Motor Fuel			27,300
Total Operating Expenses		-	-	719,556
Depreciation				
4430.8900	Depreciation	-	-	2,270
Total Expenses		-	-	2,015,496
Net Income / Loss		-	-	(2,015,496)

City of Albany
Adopted Budget
FY 2015
Solid Waste Department



Total Expenses
\$10,573,571

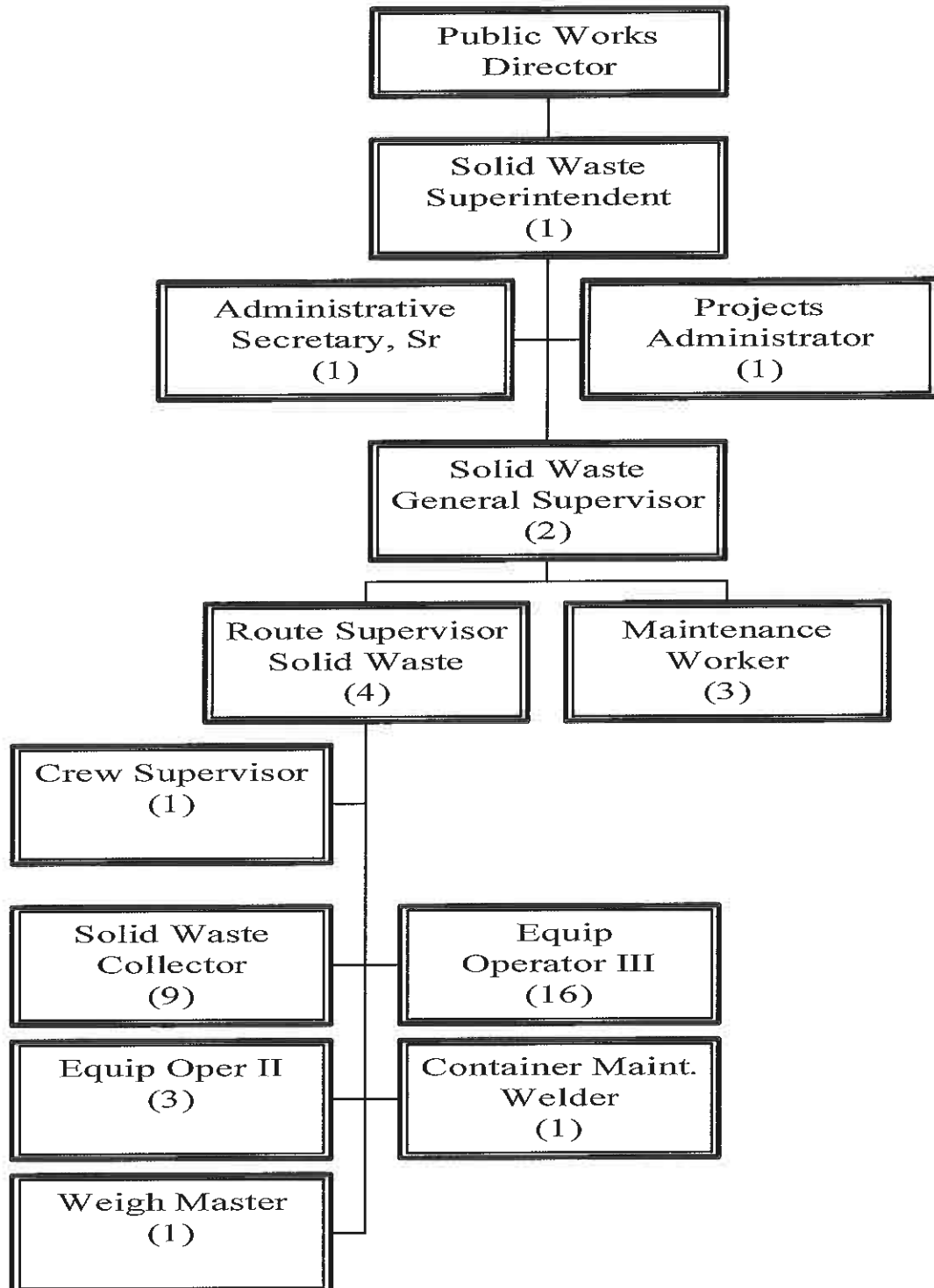
City of Albany FY 2015 Garbage Rate Comparison Survey



Monthly Garbage Rate

The charges above relate to different levels of service provided

Solid Waste Fund



PUBLIC WORKS - SOLID WASTE SUMMARY

DESCRIPTION

The Solid Waste Division, which is part of the Public Works Department, ensures that solid waste generated by both residential and commercial customers is collected and disposed of properly. The division also performs special clean-up projects, removing garbage, trash and litter from public property, streets and rights-of-way. In addition, the division provides support for neighborhood clean-up projects. The division is comprised of five sections - Administration, Residential East, Residential West, Commercial, and Street Sweeping Disposal.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	1,962,105	2,430,834	2,557,210
OPERATING EXPENSE	5,559,275	6,494,976	6,731,882
CAPITAL OUTLAY	678,660	630,936	1,284,479
TOTAL	8,200,040	9,556,746	10,573,571
FULL TIME POSITIONS	51	45	43

SOLID WASTE ADMINISTRATION*DESCRIPTION*

The Solid Waste Administration section provides administrative support for the other sections and ensures that all functions of the Division are coordinated and carried to completion. This section prepares and tracks correspondence, receives and resolves customer complaints, tracks the division budget, prepares the payroll, and performs many other administrative duties as required.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	435,403	509,001	540,012
OPERATING EXPENSE	251,271	314,633	381,372
CAPITAL OUTLAY	359,525	6,290	360,064
TOTAL	1,046,198	829,924	1,281,448
FULL TIME POSITIONS	8	8	8

Class Title

Administrative Secretary, Sr.	1	1	1
PW General Supervisor	2	2	2
PW-Superintendent, Solid Waste	1	1	1
Maintenance Worker	3	3	3
Projects Administrator-PW	1	1	1
Total	8	8	8

SOLID WASTE ADMINISTRATION				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
3902.				
7110	Regular Wages	308,637	345,600	369,570
7113	Salary Adjustment	0	0	7,392
7120	Overtime Wages	16	3,000	1,000
7210	W/C Insurance	0	14,382	10,444
7230	Uniforms	10,908	20,000	18,000
7260	FICA Matching	23,024	26,668	28,914
7270	Pension Matching	28,510	31,025	32,039
7280	Insurance Matching	64,308	68,326	72,653
7510	Professional Services	100,418	110,000	110,000
7550	Communications	3,520	4,500	4,500
7570	Advertising	0	5,000	5,000
7600	Travel	0	2,500	2,500
7630	Train/Cont. Education	0	2,500	2,500
7700	Insurance	20,652	46,270	106,424
7870	Maint: Motor Equipment	1,830	4,000	4,000
7880	Maint: Mach/Imp Tools	2,168	3,300	3,300
7900	Utilities	5,007	10,000	7,273
7901	Storm Water Utility	0	0	2,727
7990	Dues and Fees	238	800	800
8010	Supplies	1,702	7,000	3,000
8016	Small Equipment	1,395	2,000	2,000
8017	Printing	0	2,000	2,000
8110	Motor Fuel	6,705	6,000	6,500
8900	Depreciation	0	0	353,774
8925	Capital Replacement Funding	359,525	6,290	6,290
8951	Indirect Cost	107,636	108,763	118,848
TOTAL, SW/ADMINISTRATION:		1,046,198	829,924	1,281,448

SOLID WASTE/RESIDENTIAL EAST*DESCRIPTION*

The Solid Waste Residential East Section ensures the health and well-being of citizens east of Slappey Blvd. of the City of Albany by collecting and properly disposing solid waste generated by residential customers.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	1,042,564	1,367,745	1,443,351
OPERATING EXPENSE	1,606,677	2,180,613	2,196,184
CAPITAL OUTLAY	170,198	402,761	553,900
TOTAL	2,819,440	3,951,119	4,193,435
FULL TIME POSITIONS	35	26	26

Class Title

Equipment Operator.III	12	13	13
Equipment Operator II	3	3	3
Solid Waste Route Supervisor	3	3	3
Weigh Master	1	1	1
Solid Waste Collector	15	5	5
Crew Supervisor	1	1	1
TOTAL	35	26	26

SOLID WASTE/RESIDENTIAL EAST				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
3903.				
7110	Regular Wages	702,722	802,591	792,591
7113	Salary Adjustment	0	0	15,852
7120	Overtime Wages	66,886	200,000	200,000
7210	W/C Insurance	0	35,785	58,412
7260	FICA Matching	56,432	76,698	77,146
7270	Pension Matching	65,768	89,231	84,351
7280	Insurance Matching	150,756	163,440	214,999
7510	Professional Services	11,188	50,000	30,000
7512	Technical Services	488,868	632,031	692,246
7514	Contract Labor	253,894	290,000	290,000
7860	Building Maintenance	1,900	5,000	5,000
7870	Maint: Motor Equipment	295,519	468,708	468,708
7880	Maint: Mach/Imp/Tools	1,844	18,000	10,000
8009	Licenses	0	250	250
8010	Supplies	10,079	16,000	15,000
8016	Small Equipment	21,190	57,816	37,816
8110	Motor Fuel	257,636	330,000	330,000
8900	Depreciation	0	0	151,139
8925	Capital Replacement Fundin	170,198	402,761	402,761
8951	Indirect Cost	264,559	312,808	317,164
TOTAL, SW/RES. EAST:		2,819,440	3,951,119	4,193,435

SOLID WASTE/RESIDENTIAL WEST*DESCRIPTION*

The Solid Waste Residential West Section ensures the health and well-being of citizens west of Slappey Blvd. of the City of Albany by collecting and properly disposing solid waste generated by residential customers.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	0	0	0
OPERATING EXPENSE	2,970,665	3,098,365	3,252,094
CAPITAL OUTLAY	0	0	0
TOTAL	2,970,665	3,098,365	3,252,094
FULL TIME POSITIONS	0	0	0

SOLID WASTE/RESIDENTIAL WEST				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
3904.				
7510	Profesional Services	2,970,665	3,098,365	3,252,094
	TOTAL, SW/RES. WEST:	2,970,665	3,098,365	3,252,094

SOLID WASTE/COMMERCIAL*DESCRIPTION*

The Solid Waste Commercial Section collects and disposes of solid waste generated by commercial customers.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	369,191	428,656	441,960
OPERATING EXPENSE	690,915	832,241	832,895
CAPITAL OUTLAY	148,937	221,885	370,515
TOTAL	1,209,043	1,482,782	1,645,370
FULL TIME POSITIONS	6	9	9

Class Title

Container Maintenance Welder	1	1	1
Equipment Operator, III	4	3	3
Solid Waste Collector	0	4	4
Solid Waste Route Supervisor	1	1	1
TOTAL	6	9	9

SOLID WASTE/COMMERCIAL				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
3905.				
7110	Regular Wages	222,466	249,284	249,284
7113	Salary Payment	0	0	4,986
7120	Overtime Wages	34,117	35,000	40,000
7210	W/C Insurance	0	14,411	17,763
7260	FICA Matching	18,391	21,748	22,512
7270	Pension Matching	23,325	25,301	24,190
7280	Insurance Matching	70,892	82,912	83,225
7510	Professional Services	148	1,000	1,000
7512	Technical Services	322,415	381,080	381,080
7870	Maint: Motor Equip	123,236	135,359	140,000
7880	Maint: Mach/Imp/Tools	16,633	12,822	15,000
8010	Supplies	2,020	5,000	5,000
8016	Small Equipment	42,351	69,783	59,783
8110	Motor Fuel	97,985	138,500	138,500
8900	Depreciation	0	0	148,630
8925	Capital Replacement Funding	148,937	221,885	221,885
8951	Indirect Cost	86,127	88,697	92,532
	TOTAL, SW/COMMERCIAL:	1,209,043	1,482,782	1,645,370

SOLID WASTE/SPECIAL SERVICES*DESCRIPTION*

This section is responsible for the enforcement of the Solid Waste Ordinance and for a litter detail for the collection of litter on the City's right-of-way.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	114,947	125,432	131,887
OPERATING EXPENSE	39,747	69,124	69,337
CAPITAL OUTLAY	0	0	0
TOTAL	154,694	194,556	201,224
FULL TIME POSITION	2	2	2

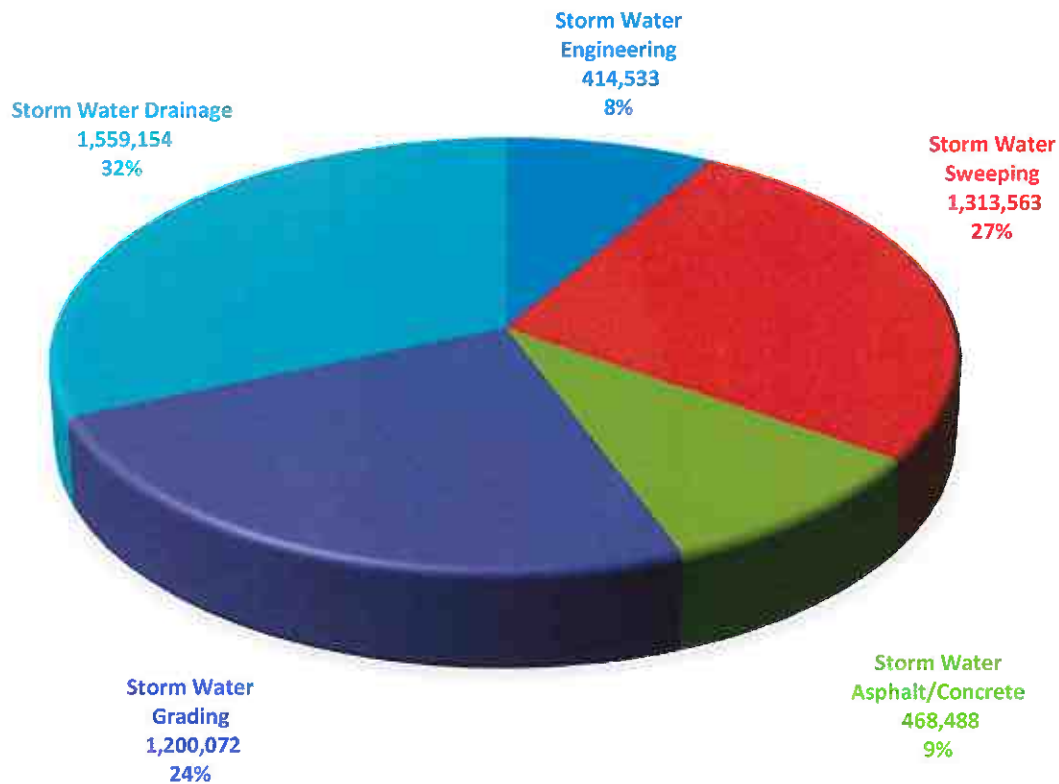
Class Title

*Code Enforcement Officers (Sworn)	2	2	2
Total	2	2	2

*Positions accounted for in Code Enforcement Department

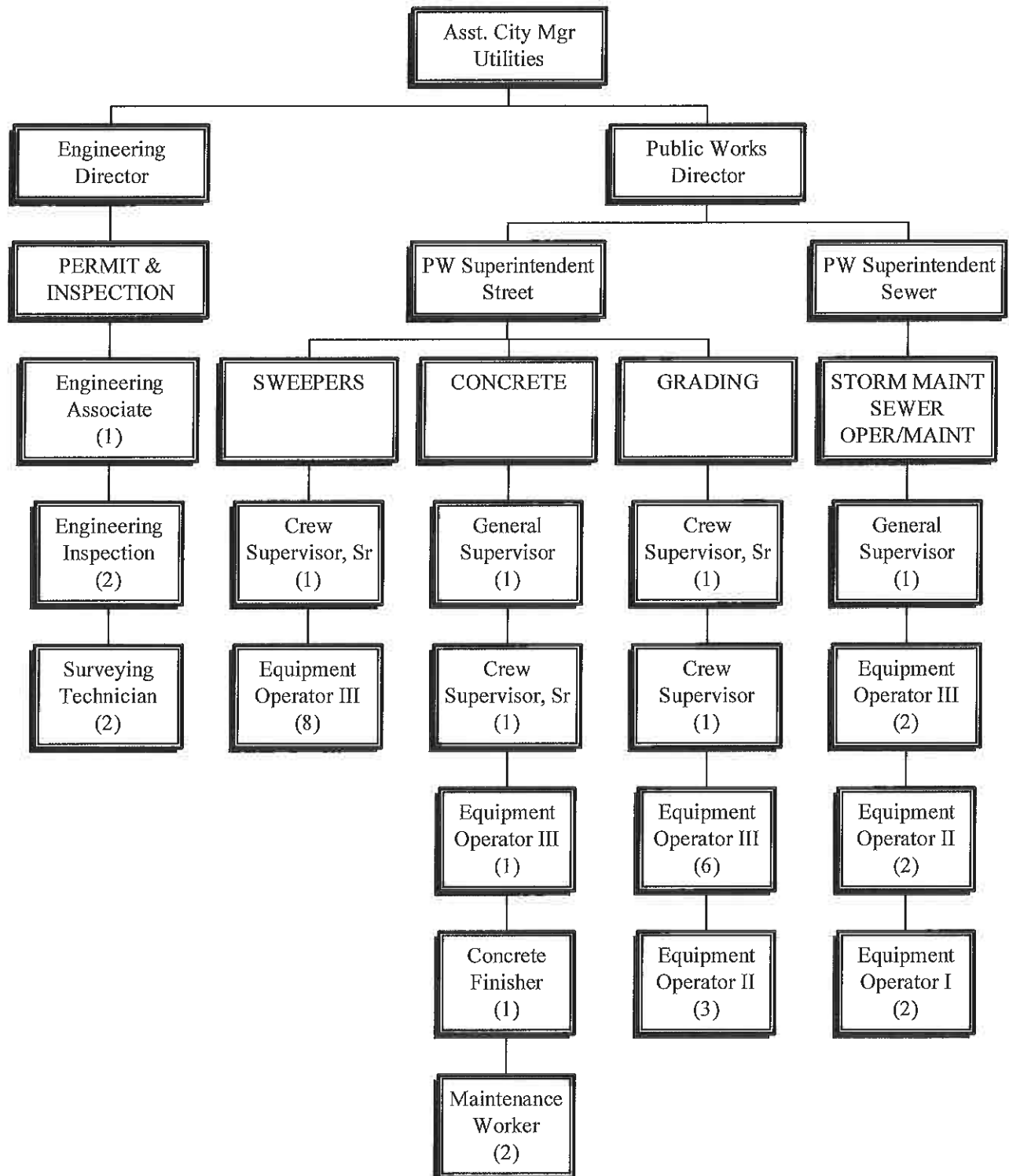
SOLID WASTE/SPECIAL SERVICES				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
3906.				
7110	Regular Wages	80,571	85,935	85,935
7113	Salary Payment	0	0	1,719
7120	Overtime Wages	0	1,000	1,000
7210	W/C Insurance	0	1,766	2,355
7230	Uniforms	261	1,100	1,100
7260	FICA	5,956	6,651	6,782
7270	Pension Matching	9,663	10,345	10,550
7280	Insurance Matching	18,496	18,635	22,446
7510	Professional Services	39,603	41,500	41,500
8010	Supplies	144	500	500
8951	Indirect Cost	0	27,124	27,337
	TOTAL, SW/SWEEPING	154,694	194,556	201,224

City of Albany
Adopted Budget
FY 2015
Storm Water Department



Total Expenses
\$4,955,808

Storm Water Fund



PUBLIC WORKS / STORM WATER UTILITY

DESCRIPTION

The responsibility of the Public Works Stormwater Utility is to provide stormwater management services to include drainage system operation and maintenance of ditches, canals and ponds and stormwater pump stations, and to provide street sweeping services necessary for the collection and disposal of stormwater-related debris. Other functions include maintenance of existing stormwater infrastructure and installation of new stormwater conveyance systems.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	0	0	1,954,858
OPERATING EXPENSE	0	0	2,206,462
CAPITAL OUTLAY	0	0	794,489
TOTAL	0	0	4,955,811
FULL TIME POSITIONS	0	0	38

ENGINEERING STORMWATER*DESCRIPTION*

The Engineering Department Stormwater Division is a new division that is proposed to comply with the Federal Clean Water Act requirements that have been passed on to the Georgia Environmental Protection Division for enforcement in the state. The initial startup funds for this division will come from the Sewer Enterprise Fund to fund the new positions and equipment. It is proposed at this time for the division to be Comprised of five (5) new employees with existing Engineering staff providing assistance as needed to meet these new regulations.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	0	339,541	278,238
OPERATING EXPENSE	0	100,500	136,295
CAPITAL OUTLAY	0	0	0
TOTAL	0	440,041	414,533
FULL TIME POSITIONS	0	5	5

Class Title

Engineering Associate	0	1	1
Engineering Inspection	0	2	2
Surveying Technician	0	2	2
TOTAL	0	5	5

ENGINEERING STORMWATER

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
4302				
7110	Regular Wages	0	250,000	189,787
7113	Salary Adjustment	0	0	3,796
7120	Overtime Wages	0	1,000	1,000
7210	W/C Insurance	0	6,236	10,392
7230	Uniforms	0	2,000	2,000
7260	FICA Matchi`	0	19,202	14,886
7270	Pension Matching	0	22,339	17,318
7280	Insurance Matching	0	38,764	39,060
7510	Professional Services	0	1,000	1,000
7512	Technical Services (Surveys, DP)	0	5,000	5,000
7550	Communications	0	0	3,000
7600	Travel	0	500	500
7630	Train/Cont. Education	0	1,000	1,000
7870	Maint: Motor Equipment	0	20,000	20,000
8009	Licenses (CDL, CPA, Etc.)	0	8,000	2,000
8010	Supplies	0	15,000	14,000
8016	Small Equipment	0	35,000	22,000
8110	Motor Fuel	0	15,000	15,000
8951	Indirect Cost	0	0	52,795
	TOTAL, ENGINEERING:	0	440,041	414,533

PUBLIC WORKS - STREET SWEEPING

DESCRIPTION

The Street Sweeping Section is responsible for sweeping all publicly owned curbed streets within the Albany city limits. The purpose is to ensure public safety and facilitate removal of debris to prevent entry into storm sewer system.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	429,684	449,343	460,382
OPERATING EXPENSE	253,241	318,950	738,799
CAPITAL OUTLAY	0	0	114,382
TOTAL	682,925	768,293	1,313,563
FULL TIME POSITIONS	9	9	9

<u>Class Title</u>			
Equipment Operator III	7	8	8
Equipment Operator II	1	0	0
Crew Supervisor, Sr.	1	1	1
TOTAL	9	9	9

PUBLIC WORKS - STREET SWEEPING

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
4303				
7110	Regular Wages	303,227	311,628	311,628
7113	Salary Adjustment	0	0	6,233
7120	Overtime Wages	1,755	2,500	2,500
7210	W/C Insurance	0	12,469	14,878
7260	FICA Matching	21,307	24,031	24,508
7270	Pension Matching	26,842	27,957	28,512
7280	Insurance Matching	76,553	70,758	72,123
7510	Professional Services	5	0	0
7512	Technical Services	0	10,000	325,000
7630	Train/Cont. Education	0	950	950
7870	Maint:Motor Equipment	143,265	145,000	145,000
7880	Maint: Mach/Imp/Tools	10,628	25,800	25,800
7900	Utilities	287	1,400	1,400
8010	Supplies	1,614	3,000	3,000
8016	Small Equipment (\$1,000 Max.)	1,858	4,800	4,800
8900	Depreciation	0	0	114,382
8110	Motor Fuel	95,584	128,000	128,000
8951	Indirect Cost	0	0	104,849
	TOTAL, STREET SWEEPING:	682,926	768,293	1,313,563

STREET MAINTENANCE - ASPHALT/CONCRETE

DESCRIPTION

The primary duties of the Asphalt crew include pothole repairs, asphalt overlays, and shoulder repairs on paved streets. The concrete crews excavate and repair utility. These crews also handle new street, sidewalk, curb, gutter and driveway installation and maintenance. The concrete and asphalt crews also participate in street and alley paving and other special projects.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	269,175	293,019	294,506
OPERATING EXPENSE	98,922	96,300	158,841
CAPITAL OUTLAY	0	0	15,141
TOTAL	368,097	389,319	468,488
FULL TIME POSITIONS	7	6	6

<u>Class Title</u>			
Concrete Finisher	1	1	1
Equipment Operator, III	1	1	1
Crew Supervisor Sr.	1	1	1
Crew Supervisor	1	0	0
Maintenance Worker	2	2	2
General Supervisor	1	1	1
TOTAL	7	6	6

STREET MAINTENANCE - ASPHALT/CONCRETE				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
4304				
7110	Regular Wages	188,423	188,723	184,328
7113	Salary Adjustment	0	0	3,687
7120	Overtime Wages	308	900	900
7210	W/C Insurance	0	8,906	9,549
7260	FICA Matching	13,075	14,506	14,452
7270	Pension Matching	16,642	16,876	16,813
7280	Insurance Matching	50,727	63,107	64,776
7550	Communications	153	0	0
7870	Maint: Motor Equipment	30,128	24,000	24,000
7880	Maint: Mach/Imp/Tools	71	1,000	1,000
8010	Supplies	44,400	43,500	43,500
8012	Supplies: Driveways	(2,059)	0	0
8016	Small Equipment	0	2,000	2,000
8110	Motor Fuel	26,229	25,800	25,800
8900	Depreciation	0	0	15,141
8951	Indirect Cost	0	0	62,541
	TOTAL, ASPHALT/CONCRETE:	368,097	389,319	468,488

STREET MAINTENANCE - GRADING/CONSTRUCTION*DESCRIPTION*

The Grading/Construction Section is responsible for the construction and maintenance of dirt alleys, ditches, holding ponds, shoulders and easements within the city. This section maintains and installs driveways and storm pipes. This section provides a key support role for the entire local government with loaders, dump trucks, motor graders, dozers, and other equipment.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	515,395	542,290	567,780
OPERATING EXPENSE	240,090	285,500	496,558
CAPITAL OUTLAY	0	0	135,734
TOTAL	755,485	827,790	1,200,072
FULL TIME POSITION	11	11	11

Class Title

Equipment Operator, III	6	6	6
Equipment Operator, II	3	3	3
Crew Supervisor	1	1	1
Crew Supervisor, Sr.	1	1	1
TOTAL	11	11	11

STREET MAINTENANCE - GRADING/CONSTRUCTION				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
4305				
7110	Regular Wages	370,543	382,797	382,797
7113	Salary Adjustment	0	0	7,656
7120	Overtime Wages	5,001	4,850	4,850
7210	W/C Insurance	0	16,406	17,800
7260	FICA Matching	26,918	29,655	30,241
7270	Pension Matching	33,155	34,501	35,182
7280	Insurance Matching	79,778	74,081	89,254
7510	Professional Services	100	0	0
7512	Technical Services	0	0	100,000
7550	Communications	60	0	0
7870	Maint: Motor Equipmen	92,350	110,000	110,000
8010	Supplies	49,957	55,500	55,500
8017	Printing	271	0	0
8110	Motor Fuel	97,352	120,000	120,000
8900	Depreciation	0	0	135,734
8951	Indirect Cost	0	0	111,058
	TOTAL, GRADING:	755,485	827,790	1,200,072

SANITARY SEWER ENTERPRISE FUND/ STORM MAINTENANCE

DESCRIPTION

The Storm Maintenance Section maintains all storm pump stations, flood control structures, drainage ditches, drainage easements and holding ponds under the review of the City. During storm events Sewer System Division employees assist Public Works and Emergency personnel to protect citizens from flash flooding. The maintenance staff also provides assistance to the Street and Solid Waste Divisions with cleaning, removing of storm debris and the hauling of dirt and

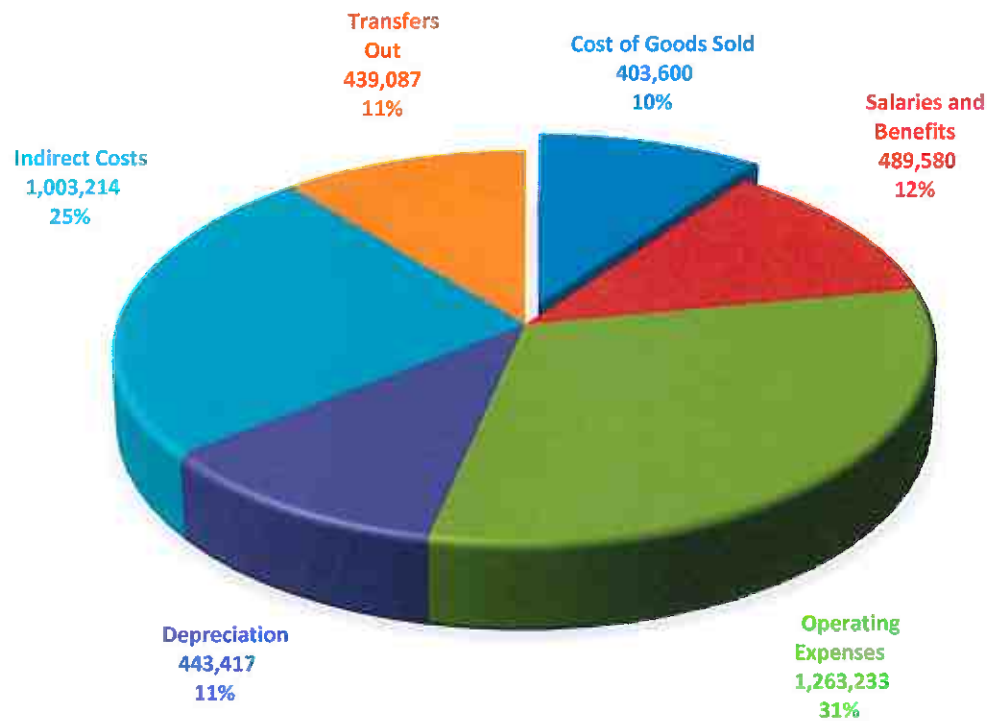
Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	20,981	403,249	353,953
OPERATING EXPENSE	342,631	909,380	675,969
CAPITAL OUTLAY	463,486	0	529,232
TOTAL	827,098	1,312,629	1,559,154
FULL TIME POSITIONS	0	0	7

Class Title

General Supervisor	0	1	1
Equipment Operator I	0	2	2
Equipment Operator II	0	2	2
Equipment Operator III	0	2	2
TOTAL	0	7	7

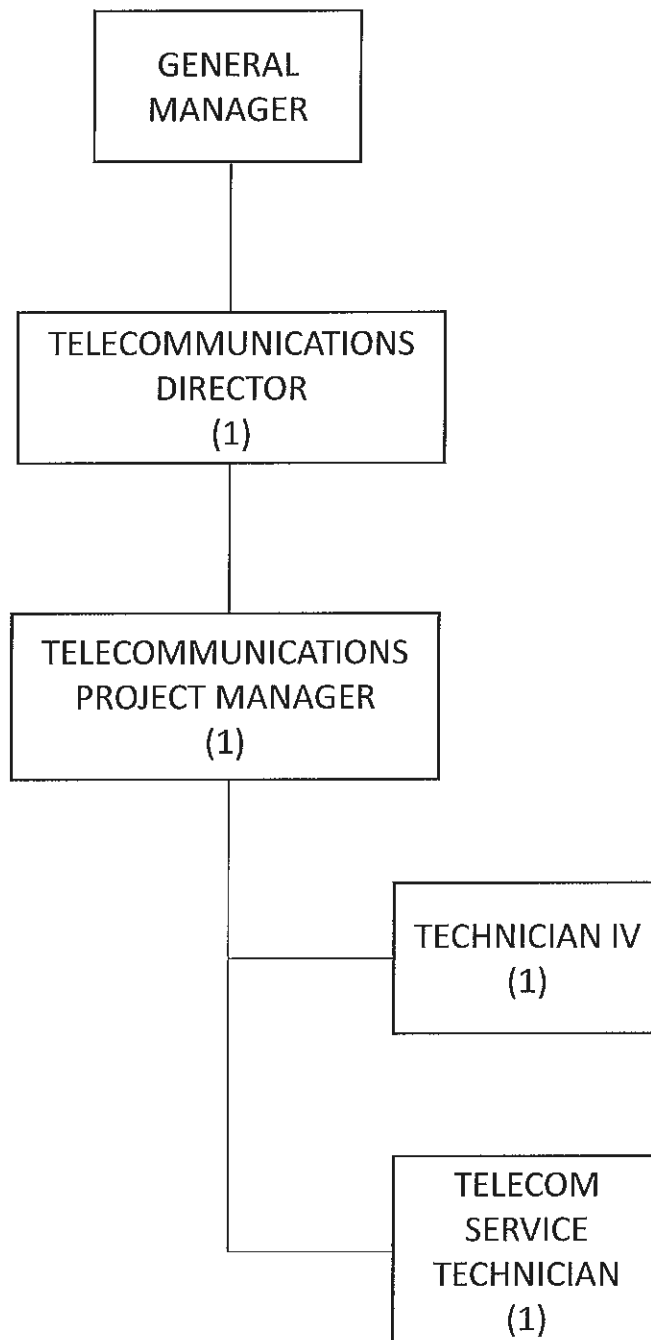
SANITARY SEWER STORM MAINTENANCE				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
4306				
7110	Regular Wages	15,272	260,000	212,343
7113	Salary Adjustment	0	0	4,247
7120	Overtime Wages	0	20,000	20,000
7210	W/C Insurance	0	10,409	10,307
7260	FICA Matching	1,077	21,420	18,099
7270	Pension Matching	1,359	24,920	21,057
7280	Insurance Matching	3,273	66,500	67,900
7512	Technical Services	200,031	400,000	400,000
7860	Maint: Building	0	12,000	11,000
7870	Maint: Motor	363	2,500	5,000
7880	Maint: Mach/Imp/Tools	36,260	99,500	65,000
7900	Utilities	91,980	125,000	115,000
7960	Reserved For Debt	0	200,000	0
8010	Supplies	10,813	9,500	9,500
8016	Small Equipment	0	0	2,500
8110	Motor Fuel	0	2,500	2,500
8900	Depreciation	463,486	0	529,232
8951	Indirect Cost	3,184	58,380	65,469
	TOTAL, STORM MAINT:	827,098	1,312,629	1,559,154

City of Albany
Adopted Budget
FY 2015
Telecom Department



Total Expenses
\$4,042,131

TELECOMMUNICATION FUND



TELECOMMUNICATION*DESCRIPTION*

The Telecommunications division of the City of Albany Water, Gas and Light Department is the newest city utility. The telecom system presently provides excellent, low cost, fiber optic based services to business in Albany and Dougherty County. New offerings this fiscal year will enable business customers to have access to a menu of services not available outside metro Atlanta. The existence of business level telecommunication services of this magnitude will be a major advantage to the Albany community in the competitive economic development arena.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
REVENUE			4,823,524
COST OF GOODS SOLD			403,600
TOTAL SALARIES AND BENEFITS			489,580
OPERATING EXPENSE			1,263,233
DEPRECIATION EXPENSE			443,417
INDIRECT COST			1,003,214
TRANSFER TO GENERAL FUND			439,087
TOTAL EXPENSES			4,042,131
TOTAL NET INCOME / (LOSS)			781,393
FULL TIME POSITIONS			4
<u>Class Title</u>			
Telecommunications Director			1
Telecommunications Project Manager			1
Technician IV			1
Telecom Serv Tech II			1
TOTAL			4

TELECOMMUNICATION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
Revenue				
4710.5100.01	New Recurring Revenue			1,317,888
4710.5100.01	Current Customer Service Base			2,280,636
4710.5100.02	Non Recurring Revenue			1,225,000
Total Revenue		-	-	4,823,524
Cost of Goods Sold				
4720.8002	Cost of Goods Sold Recurring			403,600
Total Cost of Goods Sold		-	-	403,600
Operating Expenses				
Salaries & Benefits				
4720.7110	Regular Wages			301,325
4720.7120	Overtime Wages			15,493
4720.7110	Severance			27,113
4720.7260	FICA Matching			26,311
4720.7270	Pension Matching			28,197
4720.7280	Insurance Matching			89,942
4720.7230	Uniforms			1,200
Total Salaries & Benefits		-	-	489,580
Other Operating Expenses				
4720.7510	Professional Services			10,000
4720.7512	Technical Services			10,000
4720.7514	Contract Labor			753,840
4720.8004	Materials			60,000
4720.7550	Communications			35,817
4720.7570	Advertisement			14,400
4720.7600	Travel			5,000
4720.7630	Train/Cont. Education			20,000
4720.7870	Main: Motor Equipment			6,000
4720.7880	Maintenance Contracts			20,000
4720.7900	Utilities			38,000
4720.8705	Interest Expense			220,000
4720.8010	Supplies			5,000
4720.8016	Small Equipment			4,000
4720.8018	Books & Subscriptions			600
4720.8050	Rental of Equipment			30,000
4720.8110	Motor Fuel			30,576

TELECOMMUNICATION

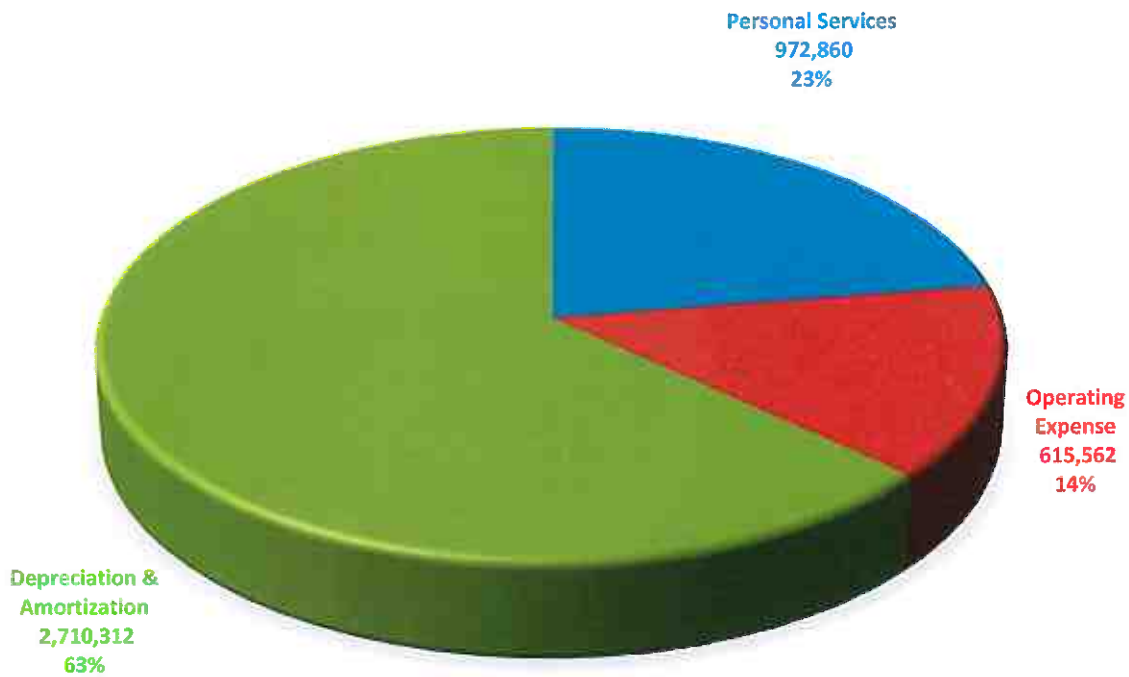
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
Total Operating Expenses		-	-	1,263,233
Depreciation				
4720.8900	Depreciation	-	-	443,417
Indirect Costs				
4720.8951.487	(Customer Service			59,965
4720.8951.481	(GM & Comm.			15,748
4720.8951.484	(Purchasing			111,223
4720.8951.485	(Energy Control/SCAD			34,104
4720.8951.482	(Information Technology			45,241
4720.8951.483	(Engineering			15,029
4720.8951.485	(Safety Loss/HR			30,815
4720.8951.482	(Investigation			14,967
4720.8951.483	(Marketing			55,977
4720.8951.484	(HDD			342,309
4720.8951.486	(Facilities Management			146,365
4720.8951.486	(Vegetation Management			131,471
Total Indirect Costs		-	-	1,003,214
Transfer In / Out				
4710.5992	Operating Transfer Out to General Fund			410,000
4710.5992	Transfer Out to General Fund for Accounting			29,087
Total Transfers In/ Out		-	-	439,087
Total Expenses		-	-	4,042,131
Net Income / Loss		-	-	781,393

CITY OF ALBANY



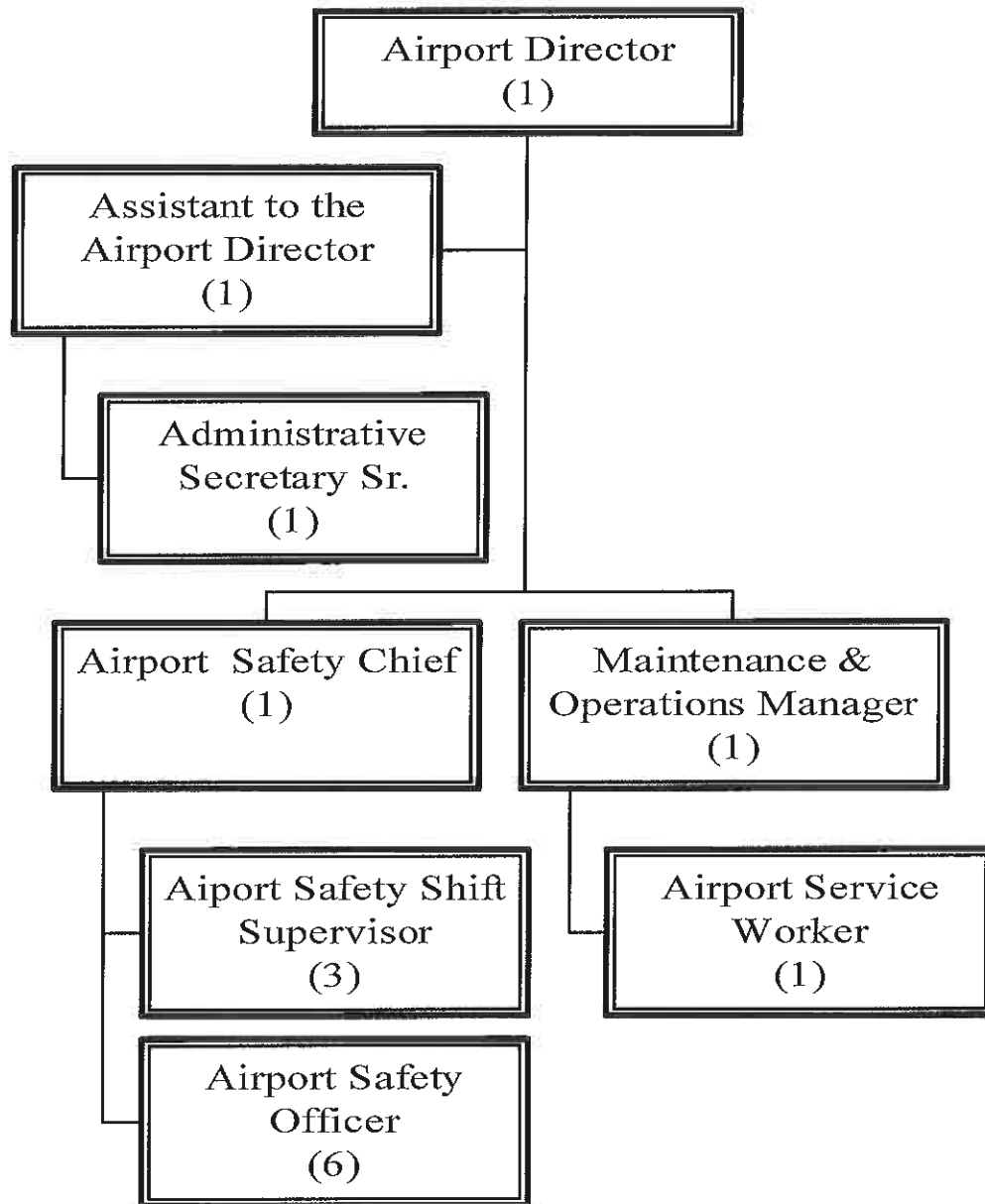
SUPPLEMENTED ENTERPRISE FUNDS ANNUAL BUDGET FY 2015

City of Albany
Adopted Budget
FY 2015
Airport Department



Total Expenses
\$4,298,734

Southwest GA Regional Airport



AIRPORT FUND*DESCRIPTION*

The Albany - Dougherty County Aviation Commission, through City Ordinance, is charged with the responsibility for planning, directing, organizing and controlling the operation, maintenance and capital improvements at Southwest Georgia Regional Airport. The Aviation Commission coordinates capital improvements through the FAA and Georgia DOT for grant-in-aid assistance for eligible projects, based upon FAA approved Airport Master Plan. The Aviation Commission sets policies and procedures to effect appropriate coordination with agencies providing guidelines to provide for the safety and well-being of the traveling public.

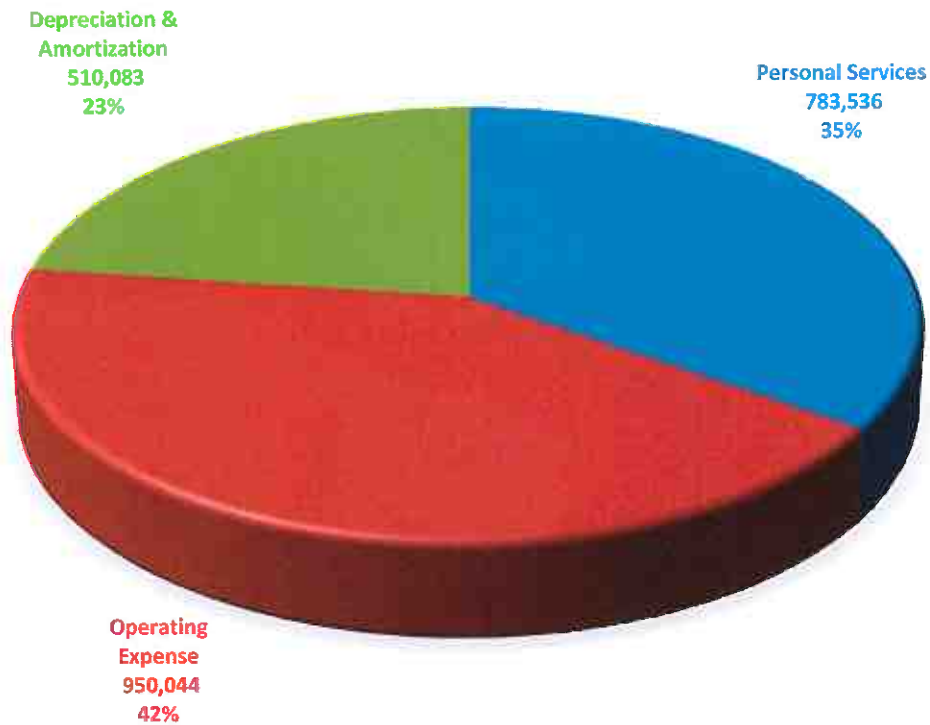
Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	895,577	943,718	972,860
OPERATING EXPENSE	365,560	882,393	615,562
CAPITAL OUTLAY	1,189,888	0	2,710,312
TOTAL	2,451,025	1,826,111	4,298,734
FULL TIME POSITION	17	15	15

Class Title

Administrative Secretary Sr	1	1	1
Airport Maint. & Operation Mgr	1	1	1
Director, Airport	1	1	1
Airport Safety Officer	6	6	6
Airport Serviceworker	1	1	1
Airport Safety Shift Supervisor	3	3	3
Airport Safety Chief	1	1	1
Airport Maintenance Tech	1	0	0
Airport/Management Assistant	0	0	0
Assistant to the Director, Airport	1	1	1
Airport Custodian	1	0	0
TOTAL	17	15	15

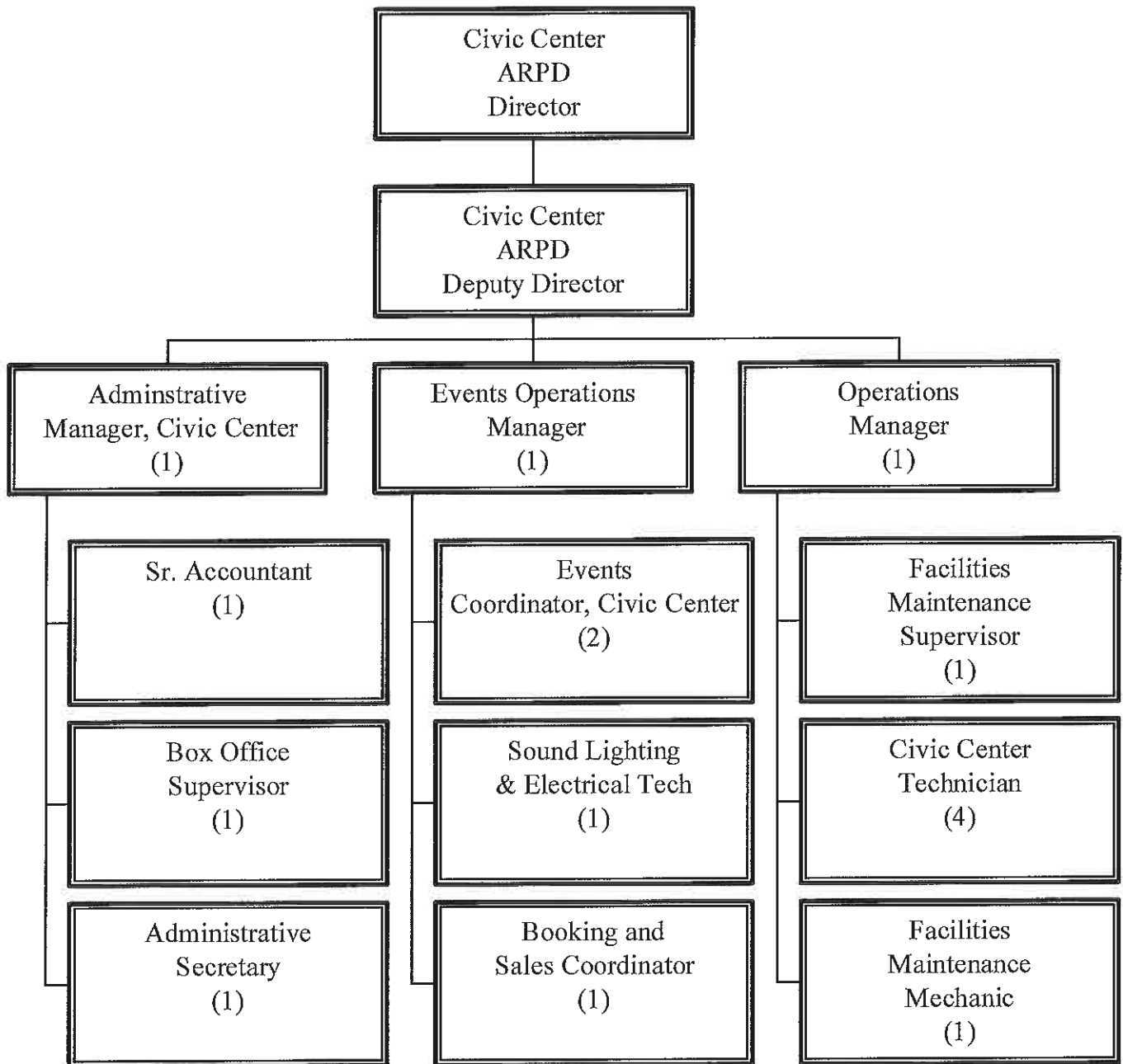
AIRPORT FUND				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
7003				
7110	Regular Wages	627,348	628,600	616,635
7113	Salary Adjustment	0	0	12,333
7120	Overtime Wages	42,443	59,712	59,712
7130	Temporary Help	14,823	15,600	15,600
7210	Worker's Compensation Insurance	0	15,996	18,497
7230	Uniforms	5,759	5,490	7,586
7260	FICA Matching	50,527	53,849	53,877
7270	Pension Matching	72,811	71,757	71,795
7280	Insurance Matching	81,866	92,714	116,825
7510	Professional Services	3,356	16,060	8,130
7514	Contract Labor	0	500,000	0
7550	Communications	7,814	7,491	8,457
7570	Advertising	0	2,000	2,000
7600	Travel	653	660	2,281
7630	Train/Cont. Education	775	775	1,775
7700	Insurance	59,915	73,605	77,276
7860	Maint: Buildings	18,851	12,628	63,420
7870	Maint: Motor Equipment	30,391	16,000	25,400
7880	Maint: Mach/Imp/Tools	19,028	20,079	24,909
7900	Utilities	91,366	101,970	138,000
7901	Storm Water Utilities	0	0	70,062
7990	Dues and Fees	2,115	1,595	1,595
8009	Licenses	20	0	0
8010	Supplies	5,229	5,875	5,375
8016	Small Equipment	450	1,600	1,600
8017	Printing	249	500	450
8030	Janitorial Supplies	3,017	4,500	1,000
8050	Rental of Equipment	111	100	100
8110	Motor Fuel	17,809	18,900	23,100
8900	Depreciation	1,189,888	0	2,710,312
8951	Indirect Cost	104,411	98,055	160,632
	TOTAL, AIRPORT FUND:	2,451,025	1,826,111	4,298,734

City of Albany
Adopted Budget
FY 2015
Civic Center Department



Total Expenses
\$2,243,663

Civic Center Complex



CIVIC CENTER/MUNICIPAL AUDITORIUM

DESCRIPTION

The Civic Center is responsible for entering into promotion agreements and/or contracts with groups, individuals, and firms for the presentation of performances in a manner that promotes the interest of the City from a financial and marketing/public relations standpoint.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	741,674	766,831	783,536
OPERATING EXPENSE	764,196	943,539	950,044
CAPITAL OUTLAY	533,558	0	510,083
TOTAL	2,039,428	1,710,370	2,243,663
FULL TIME POSITION	17	16	16

CIVIC CENTER*DESCRIPTION*

The Civic Center is responsible for entering into promotion agreements and/or contracts with groups, individuals, and firms for the presentation of performances in a manner that promotes the interest of the City from a financial and marketing/public relations standpoint.

Major Object of Expenditure	ACTUAL	AMENDED	ADOPTED
	2012/2013	2013/2014	2014/2015
PERSONAL SERVICES	741,674	766,831	783,536
OPERATING EXPENSE	718,432	854,076	856,792
CAPITAL OUTLAY	533,558	0	510,083
TOTAL	1,993,664	1,620,907	2,150,411
FULL TIME POSITION	17	16	16

Class Title

Accountant, Senior	1	1	1
Administrative Mgr., Civic Ctr	1	1	1
Box Office Supervisor	1	1	1
Director, Civic Center	1	0	0
Booking & Sales Admin Coordinator	1	1	1
Events Coordinator-Civic Ctr	2	2	2
Groundskeeper	2	0	0
Facilities Maintenance Supervisor	1	1	1
Operations Manager, Civic Ctr	1	1	1
Administrative Secretary	1	1	1
Civic Center Technician	2	4	4
Sound, Light & Electrical Technician	1	1	1
Facilities Maintenance Mechanic	1	1	1
Event Manager, Civic Center	1	1	1
TOTAL	17	16	16

CIVIC CENTER				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
7303.				
7110	Regular Wages	519,636	520,558	521,366
7113	Salary Adjustment	0	0	10,427
7120	Overtime Wages	11,101	5,220	5,220
7130	Temporary Help	5,309	30,664	30,547
7210	W/C Insurance	0	8,436	12,737
7230	Uniforms	4,057	6,800	4,800
7260	FICA Matching	38,617	42,568	43,418
7270	Pension Matching	48,743	46,794	47,794
7280	Insurance Matching	114,211	105,791	107,227
7510	Professional Services	3,850	2,400	2,400
7512	Technical Services	1,356	0	5,000
7514	Contract Labor (Temp)	185,466	166,206	126,206
7550	Communications	10,114	20,600	15,600
7570	Advertising	13,200	0	0
7600	Travel	0	3,502	0
7700	Insurance	43,175	43,556	45,608
7860	Maint: Buildings	94,412	61,000	61,000
7870	Maint: Motor Equipment	4,568	10,000	10,000
7880	Maint: Mach/Imp/Tools	5,394	10,496	40,300
7900	Utilities	183,109	300,000	300,000
7901	Storm Water Utilities	0	0	10,992
7990	Dues and Fees	3,566	7,505	7,555
7995	Bad Debt Expense	20	500	500
8010	Supplies	8,831	15,000	15,000
8016	Small Equipment (\$1,000 max)	13,488	20,000	20,000
8017	Printing	752	4,000	4,000
8018	Books & Subscriptions	643	0	0
8020	Promotional	209	15,000	15,000
8030	Janitorial Supplies	7,403	10,000	10,000
8050	Rental of Equipment	4,182	3,000	3,000
8052	Rent	13,200	13,200	0
8110	Motor Fuel	6,486	8,500	8,500
8150	Food	0	500	500
8495	Cash Over/Short	884	0	0
8900	Depreciation	533,558	0	510,083
8951	Indirect Cost	114,124	139,111	155,631
	TOTAL, CIVIC CENTER FUND:	1,993,664	1,620,907	2,150,411

MUNICIPAL AUDITORIUM

DESCRIPTION

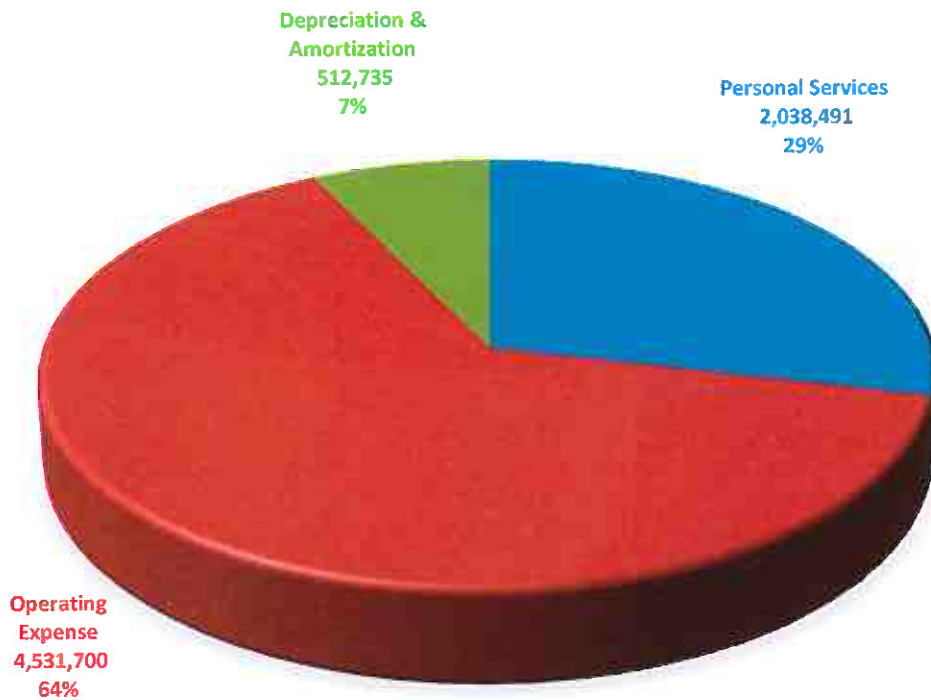
The Municipal Auditorium is a cultural entertainment center in the City of Albany. It serves people of Southwest Georgia and is managed by the Director of Recreation. The goals are to increase income and attendance by providing a well-rounded calendar of events to be presented throughout the year at affordable prices.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	0	0	0
OPERATING EXPENSE	45,764	89,464	93,252
CAPITAL OUTLAY	0	0	0
TOTAL	45,764	89,464	93,252
FULL TIME POSITION	0	0	0

MUNICIPAL AUDITORIUM

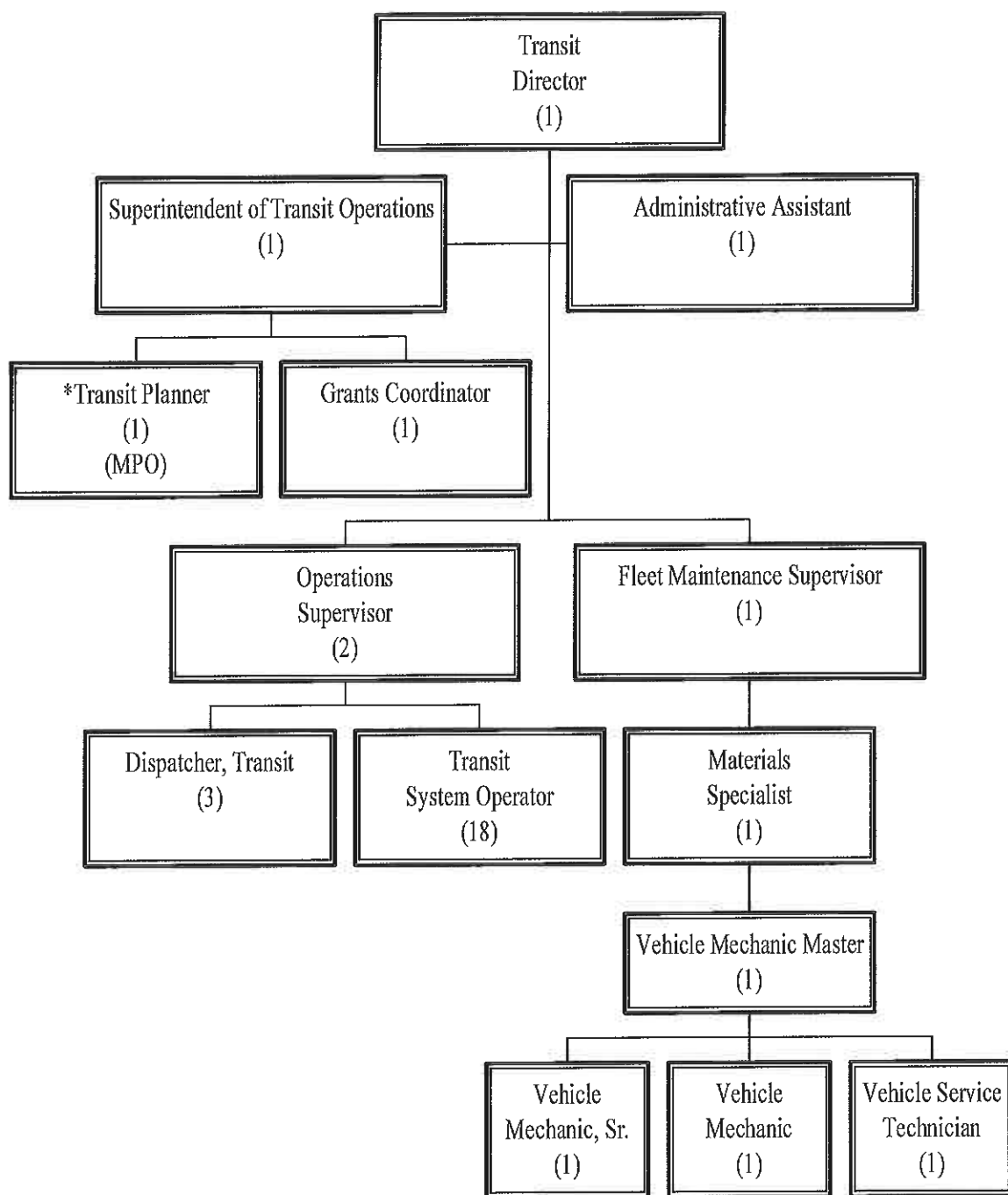
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
7304				
7510	Professional Services	0	5,000	5,000
7550	Communications	1,710	2,500	3,000
7570	Advertising	0	250	0
7860	Maint: Buildings	9,109	39,150	39,600
7880	Maint: Mach/Imp/Tools	0	800	800
7900	Utilities	34,302	39,000	39,000
7900.01	Storm Water Utilities	0	0	252
8010	Supplies	0	500	500
8016	Small Equipment	0	4,500	4,500
8030	Janitorial Supplies	643	600	600
	TOTAL, MUN. AUDITORIUM:	45,764	89,464	93,252

City of Albany
Adopted Budget
FY 2015
Transit Department



Total Expenses
\$7,082,925

Albany Transit System



* GDOT Funded Position

TRANSIT SYSTEM

DESCRIPTION

It is the responsibility of the Albany Transit System (AT) to provide safe, reliable and economical transportation to the citizens of Albany. AT will provide this service at the least possible cost to the city without sacrificing quality of service. AT provides fixed route transit and paratransit services.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	1,787,730	1,826,010	2,038,490
OPERATING EXPENSE	1,307,962	1,312,453	1,578,701
CAPITAL OUTLAY	477,198	129,042	3,465,735
TOTAL	3,572,888	3,267,506	7,082,926
FULL TIME POSITION	33	32	33

TRANSIT SYSTEM*DESCRIPTION*

It is the responsibility of the Albany Transit System (AT) to provide safe, reliable and economical transportation to the citizens of Albany. AT will provide this service at the least possible cost to the city without sacrificing quality of service. AT provides fixed route transit and paratransit services.

7702

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	1,787,730	1,826,010	2,038,490
OPERATING EXPENSE	638,807	816,328	1,049,001
CAPITAL OUTLAY	477,198	111,542	512,735
TOTAL	2,903,733	2,753,881	3,600,226
FULL TIME POSITION	33	32	33

Class Title

Materials Specialist	1	1	1
Grants Administrator, Transit	1	1	1
Dispatcher - Transit	1	1	3
Vehicle Mechanic, Sr.	3	2	2
Vehicle Mechanic Master	1	1	1
Fleet Maintenance Supervisor	1	1	1
Transit Director	1	1	1
Superintendent of Transit Operations	0	0	1
Vehicle Service Technician	1	1	1
Administrative Assistant	1	1	1
Transit Operations Supervisor	2	3	2
Transit System Operator	3	3	18
Transit System Operator Sr.	16	15	0
Customer Service Rep, Transit	1	1	0
TOTAL	33	32	33

TRANSIT SYSTEM

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
7702				
7110	Regular Wages	1,063,887	1,069,873	1,119,061
7113	Salary Adjustment	0	0	22,381
7120	Overtime Wages	88,053	40,025	60,025
7130	Temporary Help	171,665	169,289	195,710
7210	W/C Insurance	0	42,082	51,557
7230	Uniforms	9,922	13,885 AC	14,175
7260	FICA Matching	93,409	97,858	106,884
7270	Pension Matching	96,759	98,781	106,931
7280	Insurance Matching	264,035	294,218	361,767
7510	Professional Services	41,668	4,350	4,350
7513	Administrative Services	0	1,500	1,500
7550	Communications	7,545	7,100	13,534
7570	Advertising	50	450	900
7700	Risk Allocation	47,747	83,993	102,137
7860	Maint: Buildings	1,487	1,200	1,200
7870	Maint: Motor Equipment	1,149	3,250	2,250
7880	Maint: Mach/Imp/Tools	3,236	2,200	6,820
7900	Utilities	34,701	20,000	27,600
7901	Storm Water Utilities	0	0	768
7990	Dues and Fees	625	500	500
8009	Licenses	100	0	0
8010	Supplies	4,160	3,200	3,150
8016	Small Equipment	1,345	1,200	1,200
8017	Printing	51	1,500	600
8030	Janitorial Supplies	5,667	2,275	2,276
8110	Motor Fuel	383,134	535,100	552,000
8495	Cash/ Over Short	1,338	0	0
8925	Capital Replacement Fund	477,198	111,542	0
8900	Depreciation	0	0	512,735
8951	Indirect Cost	104,804	148,510	328,216
	TOTAL, TRANSIT FUND:	2,903,733	2,753,881	3,600,226

TRANSIT SYSTEM - GRANT*DESCRIPTION*

The Federal Transit Administration (FTA) Section 5307 Capital & Operation Grant will provide funding assistance to ATS in delivering safe, affordable and reliable transportation services to the citizens of Albany. The grant assistance is 90% reimburseable.

7703

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
PERSONAL SERVICES	0	0	0
OPERATING EXPENSE	669,155	496,125	529,700
CAPITAL OUTLAY	0	17,500	2,953,000
TOTAL	669,155	513,625	3,482,700
FULL TIME POSITION	0	0	0

TRANSIT SYSTEM - GRANT

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
7703				
7510	Professional Services	10,400	0	75,000
7512	Technical Services	10,969	0	1,850
7550	Communications	14	0	0
7600	Travel	4,761	0	0
7630	Train/Cont. Education	15,886	20,000	15,000
7860	Maint: Buildings	46,358	35,500	32,200
7870	Maint: Motor Equipment	235,435	255,000	215,700
7880	Maint: Mach/Imp/Tools	8,227	9,750	9,750
7990	Dues and Fees	0	50	0
8010	Supplies	1,495	3,200	0
8016	Small Equipment	98,274	52,500	61,500
8017	Printing	12,504	15,125	15,125
8030	Janitorial Supplies	0	3,000	1,575
8052	Rental of Building	92,575	102,000	102,000
8110	Motor Fuel	132,255	0	0
8512	Cap. O/Lay: Office Equip	0	0	10,000
8520	Cap. O/Lay: Vehicles	0	0	2,938,000
8540	Cap. O/Lay: Tools	0	17,500	5,000
	TOTAL, GRANT FUND:	669,155	513,625	3,482,700

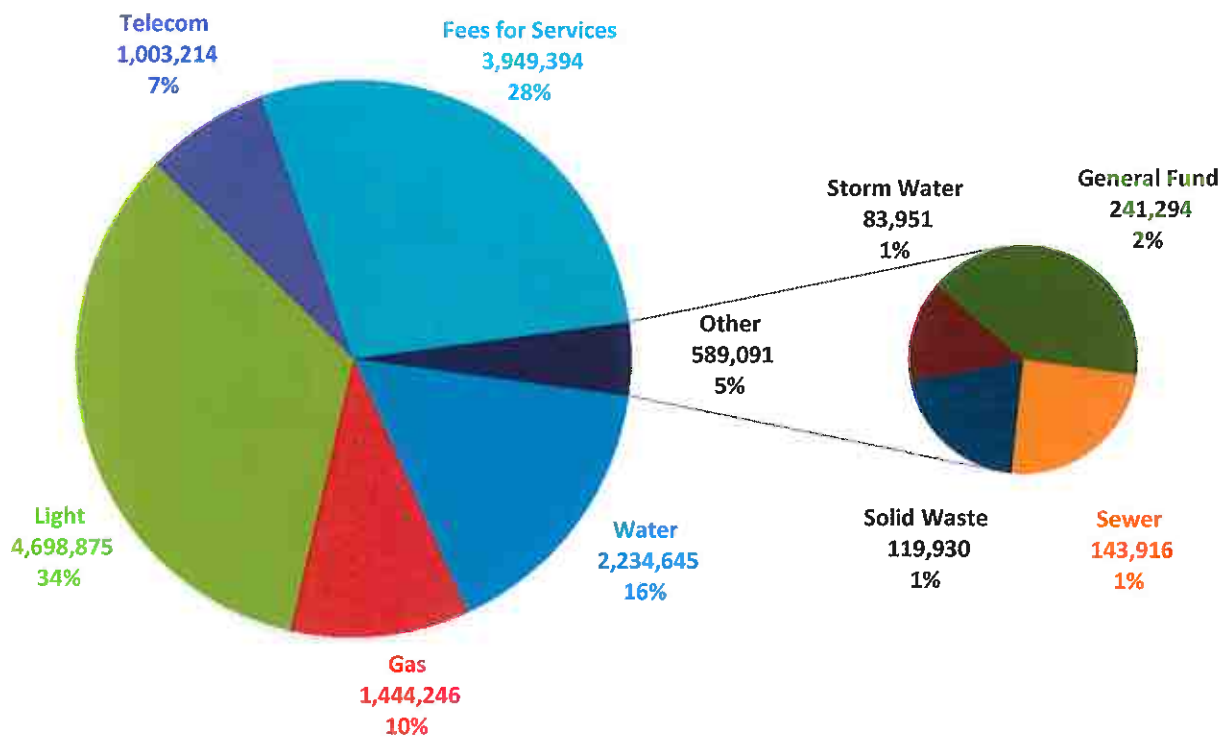
CITY OF ALBANY



UTILITY INTERNAL SERVICE FUND ANNUAL BUDGET FY 2015

City of Albany
Adopted Budget
FY 2015

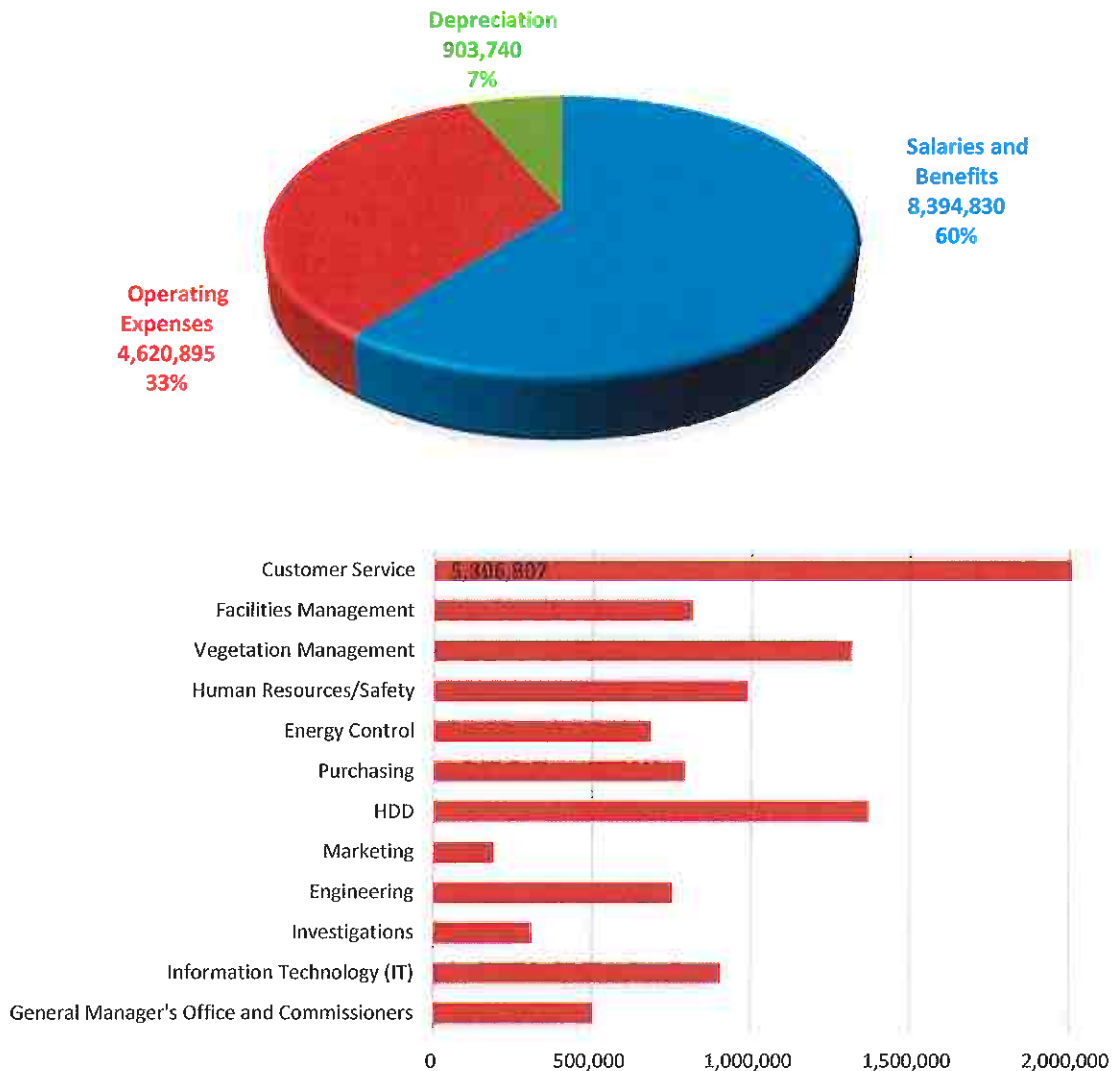
Utility Internal Service Fund (UISF)



Total Revenue
\$13,919,465

City of Albany Adopted Budget FY 2015

Utility Internal Service Fund (UISF)



Total Expenditures
\$13,919,465

FY 2015**UTILITY INTERNAL SERVICE FUND REVENUES**

Description	Actual 2012/2013	Actual 2013/2014	Adopted 2014/2015
Internal Fees for Service	0	0	9,728,777
Bad Check Charge	192,195	616,155	66,604
Cut-Off Fee	1,587,228	1,428,195	1,475,064
Late Fee	1,086,925	2,374,312	2,000,000
Miscellaneous Sales	5,587	17,910	1,936
New Service Charge	1,029,690	3,301,069	356,833
Tamper Charge	39,969	128,136	13,851
Upgrade Meter Fee	15,455	49,548	5,356
Underground Service Fee	14,587	46,764	5,055
Miscellaneous Revenue	71,261	228,454	24,695
Operating Transfers In	0	0	241,294
TOTAL UISF REVENUES	4,042,897	8,190,543	13,919,465

FY 2015**UTILITY INTERNAL SERVICE FUND EXPENSES**

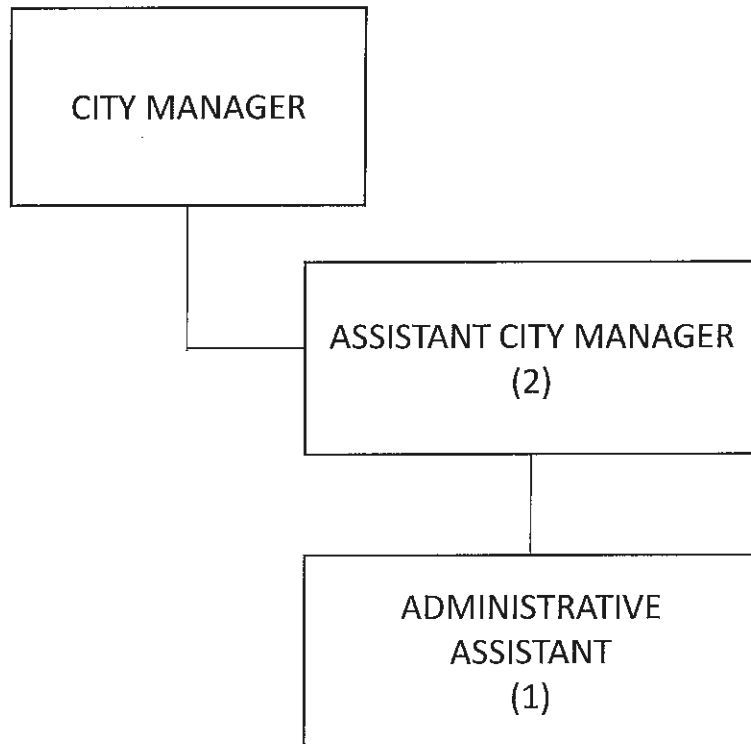
Description	Actual 2012/2013	Actual 2013/2014	Adopted 2014/2015
Salaries and Benefits	7,594,080	9,244,659	8,394,830
Operating Expenses	4,180,126	5,088,679	4,620,895
Depreciation	817,536	995,228	903,740
TOTAL UISF EXPENSES	12,591,741	15,328,566	13,919,465
UISF NET INCOME (LOSS) *	(8,548,844)	(7,138,023)	0

For Information Purposes Only

- The revenues and expenses for the UISF were previously captured in the Water, Gas, Light, and Telecom Funds prior to FY15. The numbers are presented here for informational and comparison purposes.

- The expenses incurred in the Utility Internal Service fund have been properly recoreded in each fund that utilizes its services. I.E. Water, Gas, Light, Telecom, Sanitary Sewer, Storm Water, Solid Waste, and the General Fund. Therefore, these expenses have already been included in the total budget,

GENERAL MANAGERS & COMMISSIONERS



GENERAL MANAGERS & COMMISSIONERS*DESCRIPTION*

The General Managers Office internal service fund will provide management services to all City of Albany Water, Gas and Light Departments and provides support to the Water, Gas and Light Commission.

Major Object of Expenditure

	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
REVENUE			503,923
TOTAL SALARIES & BENEFITS*			417,414
OTHER OPERATING EXPENSES			86,509
DEPRECIATION EXPENSE			0
TOTAL EXPENSES			503,923
NET INCOME / (LOSS)			(0)

FULL TIME POSITIONS	3
----------------------------	----------

Class Title

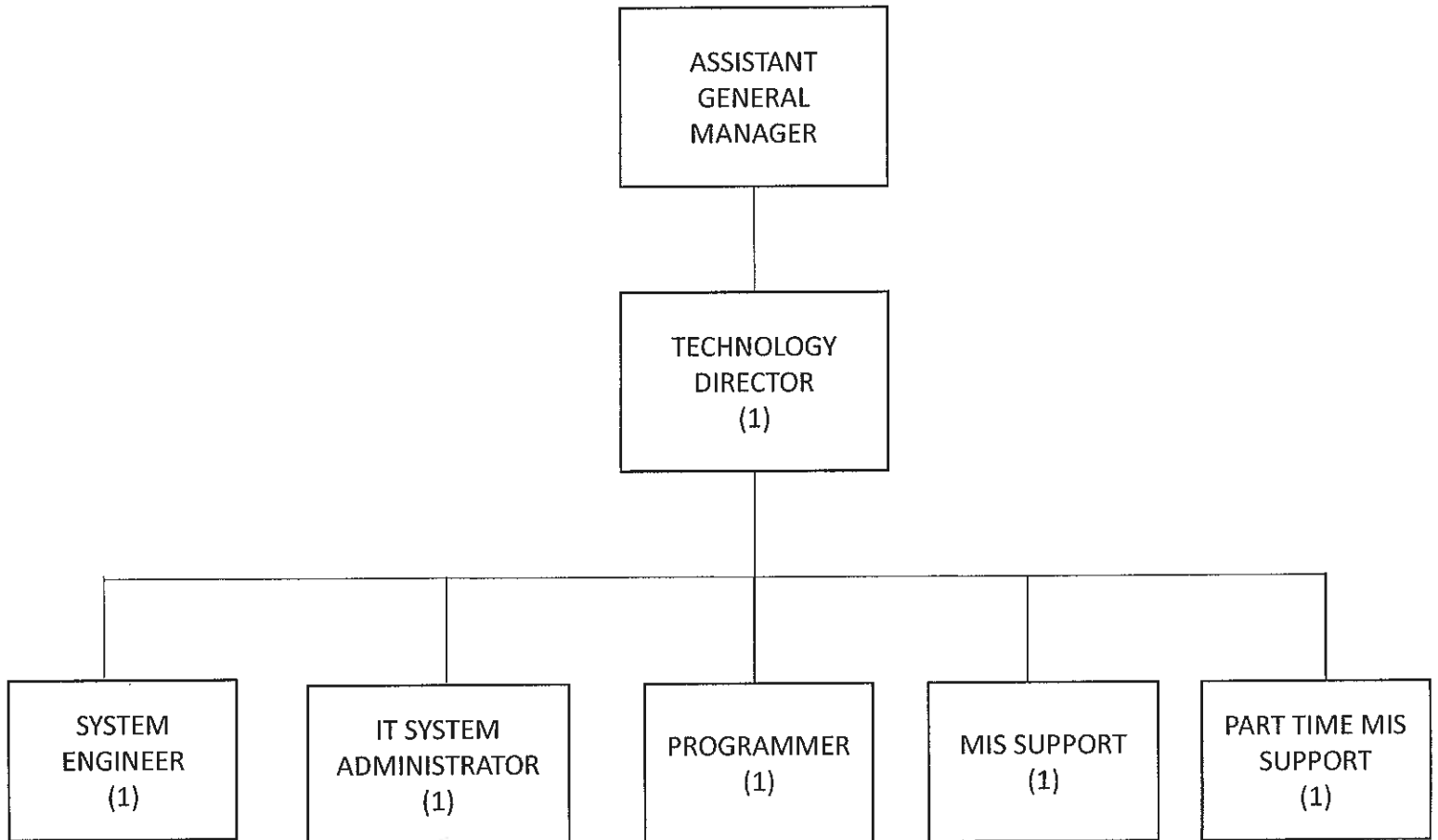
Assistant City Manager	2
Administrative Assistant	1
TOTAL	3

* Budget includes funding for the Mayor and the four appointed board members that make up the Water Gas and Light Commission.

GENERAL MANAGERS & COMMISSIONERS

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
Revenue				
4810.5100.481	Fees for Services			503,923
Total Revenue		-	-	503,923
Operating Expenses				
Salaries & Benefits				
4815.7110	Regular Wages			303,189
4815.7260	FICA Matching			23,194
4815.7270	Pension Matching			26,984
4815.7280	Insurance Matching			53,247
4815.7110	Auto Allowance			10,800
Total Salaries & Benefits		-	-	417,414
Other Operating Expenses				
4815.7510	Professional Services			15,000
4815.7514	Contract Labor			35,000
4815.7550	Communications			9,880
4815.7600	Travel			16,375
4815.7630	Train/Cont. Education			2,500
4815.7990	Dues and Fees			480
4815.8009	Licenses(CDL,CPA,Etc)			50
4815.8010	Supplies			5,591
4815.8016	Small Equipment			1,634
Total Operating Expenses		-	-	86,509
Depreciation				
Depreciation		-	-	-
Transfer In / Out				
Other Transfers Out to Other Funds				-
Other Transfers In from Other Funds				-
Total Transfers In/ Out		-	-	-
Total Expenses		-	-	503,923
Net Income / Loss		-	-	(0)

INFORMATION TECHNOLOGY



INFORMATION TECHNOLOGY*DESCRIPTION*

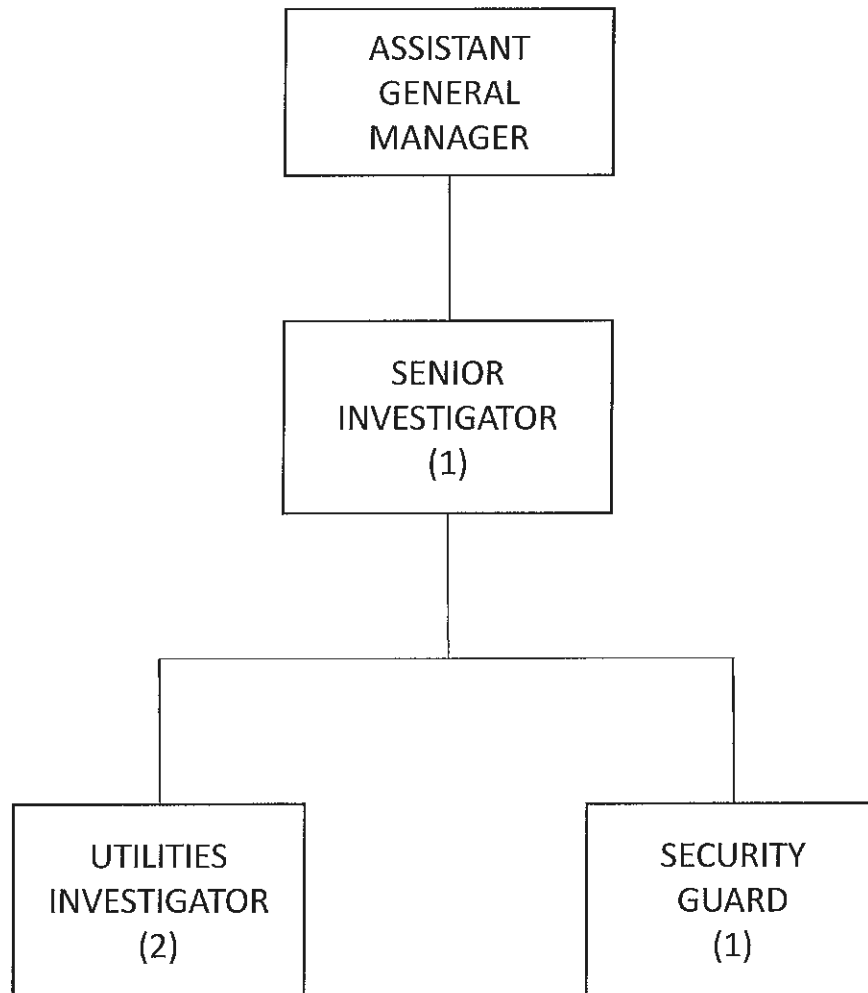
The primary purpose of the Technology Department of Utility Services is to maintain, administer and operate software and hardware pertaining to metering and billing of services to the WGL/COA customers. Support the SCADA system, firewalls, internal/external email server, DNS and end user support for software other than billing. This includes the hot site, backup services for utility billing and related software/hardware at the Lily Pond location.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
REVENUE			904,828
TOTAL SALARIES & BENEFITS			409,179
OTHER OPERATING EXPENSES			492,953
DEPRECIATION EXPENSE			2,696
TOTAL EXPENSES			904,828
NET INCOME / (LOSS)			0
FULL TIME POSITIONS			5
PART TIME POSITIONS			1
<u>Class Title</u>			
Director			1
System Engineer			1
IT System Administrator			1
MIS Support			1
Programmer			1
Part time MIS Support			1
TOTAL			6

INFORMATION TECHNOLOGY

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2013	ADOPTED 2014/2015
Revenue				
4810.5100.482	Fees for Services			904,828
Total Revenue				904,828
Operating Expenses				
Salaries & Benefits				
4820.7110	Regular Wages			318,800
4820.7260	FICA Matching			24,388
4820.7270	Pension Matching			28,373
4820.7280	Insurance Matching			37,618
Total Salaries & Benefits				409,179
Other Operating Expenses				
4820.7510	Professional Services			64,138
4820.7550	Communications			19,302
4820.7600	Travel			3,500
4820.7630	Train/Cont. Education			12,035
4820.7880	Maint : Equipment			8,778
4820.7990	Dues and Fees			304,021
4820.8010	Supplies			5,600
4820.8016	Small Equipment			75,579
Total Operating Expenses				492,953
Depreciation				
4820.8900	Depreciation			-
				2,696
Transfer In / Out				
Total Transfers In/ Out				-
	Total Expenses			904,828
	Net Income / Loss			0

INVESTIGATIONS



INVESTIGATIONS*DESCRIPTION*

The Investigations Department provides physical security for the Albany Water, Gas and Light Commission with security cameras and burglar and fire alarms. We also have a full time Security Guard at the 207 Pine Building. The Department is also responsible for criminal investigation such as Meter Tampering, Fraud Investigations, Credit Card Fraud and other crimes. We also maintain a close working relationship with the other Law Enforcement and Public Safety Agencies in the area.

Major Object of Expenditure

	ACTUAL	AMENDED	ADOPTED
	2012/2013	2013/2014	2014/2015
REVENUE			309,340
TOTAL SALARIES & BENEFITS			250,091
OTHER OPERATING EXPENSES			58,387
DEPRECIATION EXPENSE			862
TOTAL EXPENSES			309,340
NET INCOME / (LOSS)			0

FULL TIME POSITIONS	4
----------------------------	----------

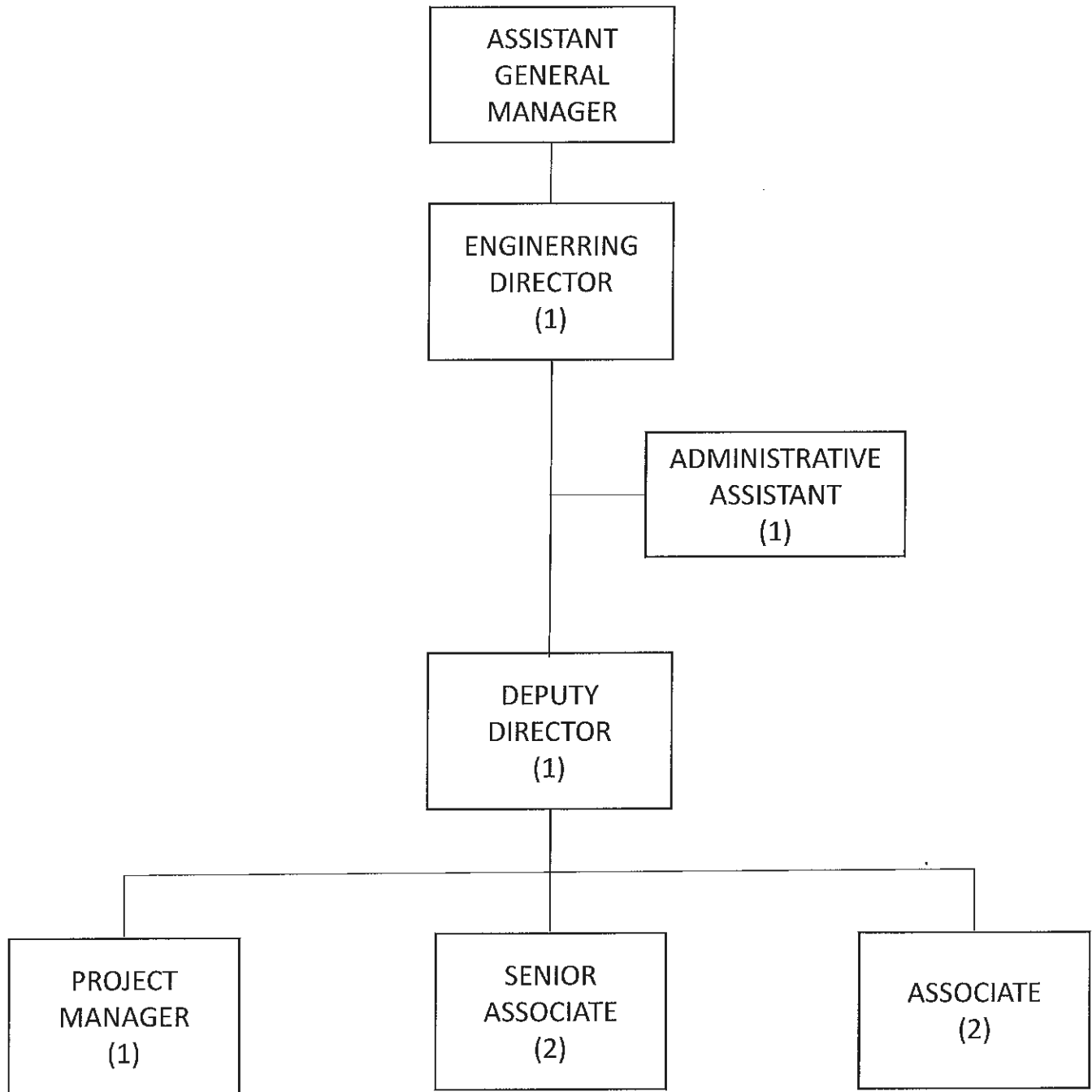
Class Title

Senior Investigator	1
Utilities Investigator	2
Security Guard	1
TOTAL	4

INVESTIGATIONS

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
Revenue				
4810.5100.482	CFS to Water Department			309,340
Total Revenue				309,340
Operating Expenses				
Salaries & Benefits				
4825.7110	Regular Wages			182,203
4825.7120	Overtime Wages			7,000
4825.7260	FICA Matching			14,474
4825.7270	Pension Matching			16,839
4825.7280	Insurance Matching			22,500
4825.7230	Uniforms			7,075
Total Salaries & Benefits				250,091
Other Operating Expenses				
4825.7510	Professional Services			2,200
4825.7512	Technical Services			3,200
4825.7550	Communications			12,660
4825.7630	Train/Cont. Education			1,000
4825.7860	Main: Buildings			3,000
4825.7880	Maint: Equipment			14,725
4825.7870	Main: Motor Equipment			1,000
4825.7880	Maintenance Contracts			1,000
4825.8010	Supplies			500
4825.8016	Small Equipment			11,602
4825.8110	Motor Fuel			7,500
Total Other Operating Expenses				58,387
Depreciation				-
4825.8900	Depreciation			862
Transfer In / Out				
Total Transfers In/ Out				-
	Total Expenses			309,340
	Net Income / Loss			0

ENGINEERING



ENGINEERING**DESCRIPTION**

Engineering is a support department for all departments(water, gas, light, telecommunications, maintenance and downtown administration). The primary objectives of the engineering department are to review all plans approved by Albany/Dougherty Planning and Zoning, make first contacts with developers and outside engineering firms concerning developments, calculate electrical loads and size transformers and switches, calculate water and gas loads for line size, compose work orders and drawings for the installation of all utilities for residential and commercial developments and maintain postings to all water, gas, electrical and telecommunication maps and valve drawings. Other duties of the engineering department include checking overhead electrical lines for respect, department of transportation permitting, relocation of utilities on highway widening projects, meet customers about complaints, EPD permitting, security lights and street lights, etc.

Major Object of Expenditure

	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
REVENUE			751,463
TOTAL SALARIES & BENEFITS			640,948
OTHER OPERATING EXPENSES			109,965
DEPRECIATION EXPENSE			550
TOTAL EXPENSES			751,463
NET INCOME / (LOSS)			0
FULL TIME POSITIONS			8

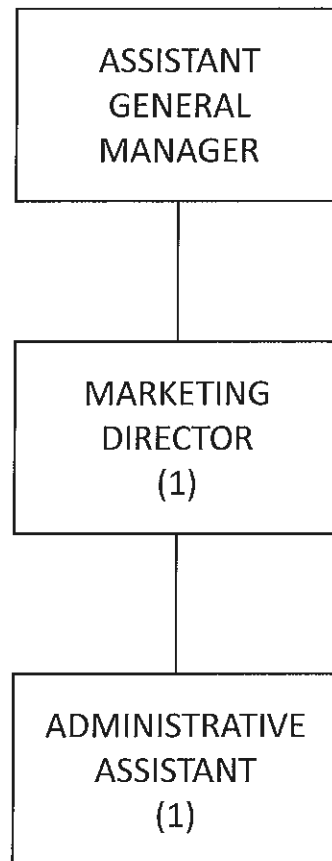
Class Title

Director	1
Administrative Assistant	1
Engineering Project Manager	1
Engineering Associate Sr	2
Engineering Associate	2
Deputy Director	1
TOTAL	8

ENGINEERING

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
Revenue				
4810.5100.483	Fees for Services			751,463
Total Revenue				751,463
Operating Expenses				
Salaries & Benefits				
4830.7110	Regular Wages			463,400
4830.7120	Overtime Wages			6,000
4830.7260	FICA Matching			35,909
4830.7270	Pension Matching			41,777
4830.7280	Insurance Matching			91,912
4830.7230	Uniforms			1,950
Total Salaries & Benefits				640,948
Other Operating Expenses				
4830.7510	Professional Services			23,750
4830.7512	Technical Services			5,000
4830.7550	Communications			22,690
4830.7570	Advertisement			500
4830.7600	Travel			1,500
4830.7630	Train/Cont. Education			6,000
4830.7870	Main: Motor Equipment			5,100
4830.7870	Maint: Motor Equip/Contract Repair			2,500
4830.8009	Licenses(CDL,CPA,Etc)			350
4830.8010	Supplies			7,000
4830.8016	Small Equipment			5,500
4830.8016	GIS Computers			12,825
4830.8017	Printing & Binding			1,900
4830.8018	Books & Subscriptions			150
4830.8110	Motor Fuel			15,200
Total Other Operating Expenses				109,965
Depreciation				
4830.8900	Depreciation			550
Transfer In / Out				
	Other Transfers Out to Other Funds			-
	Other Transfers In from Other Funds			-
Total Transfers In/ Out				-
Total Expenses				751,463
Net Income / Loss				0

MARKETING



MARKETING*DESCRIPTION*

The Marketing/Customer Relations Department is responsible for all marketing for the various departments of the Water, Gas and Light Commission. Those departments are water, gas, light and telecommunications. The department is responsible for all aspects of the Celebration of Lights Christmas Parade and various other program designed to inform and educate the community about public utilities, safety and

Major Object of Expenditure

	ACTUAL	AMENDED	ADOPTED
	2012/2013	2013/2014	2014/2015
REVENUE			186,592
TOTAL SALARIES & BENEFITS			158,557
OTHER OPERATING EXPENSES			28,035
DEPRECIATION EXPENSE			0
TOTAL EXPENSES			186,592
NET INCOME / (LOSS)			0

FULL TIME POSITIONS	2
----------------------------	----------

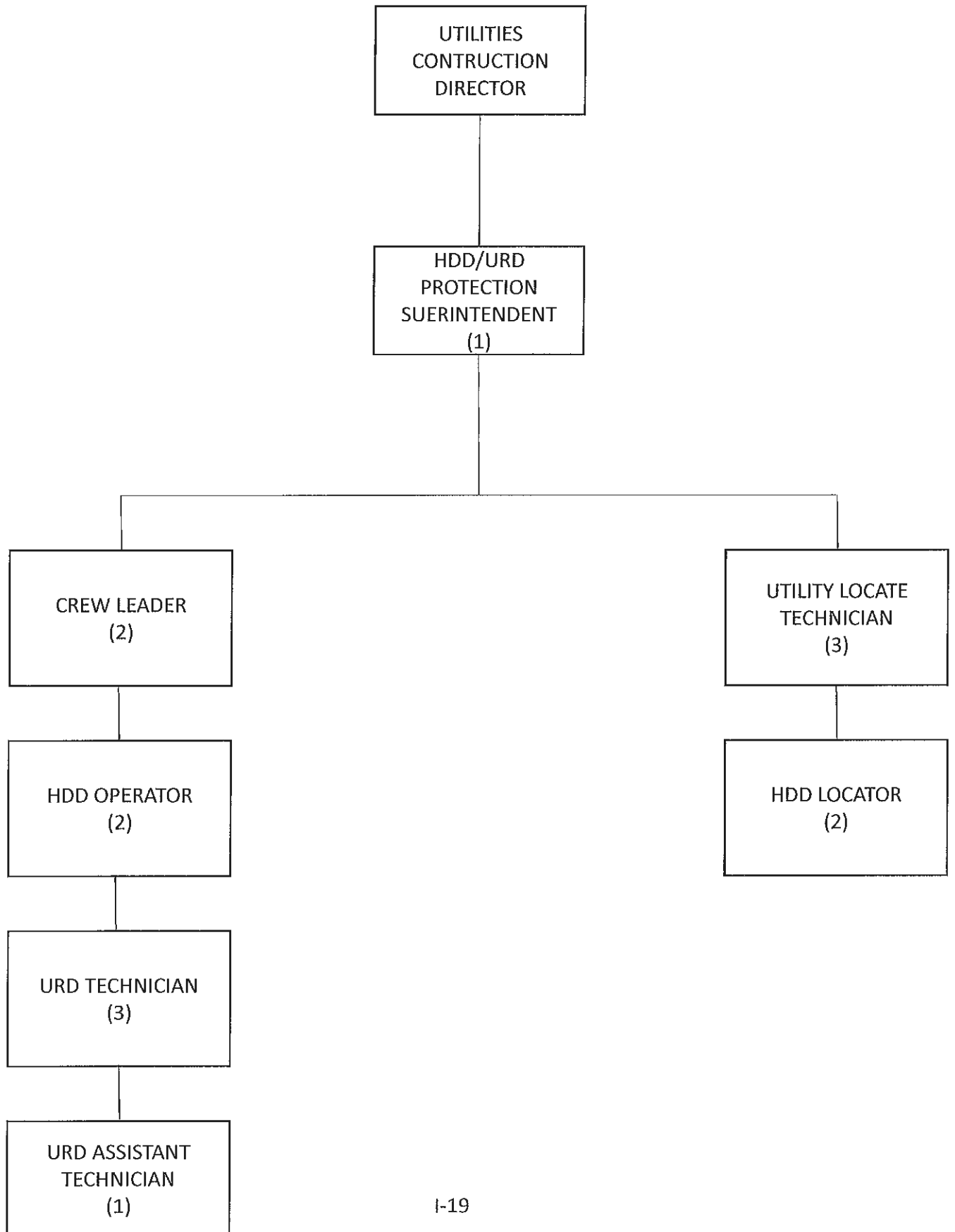
Class Title

Director	1
Administrative Assistant	1
TOTAL	2

MARKETING

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
Revenue				
4810.5100.4831	Fees for Services			186,592
Total Revenue				186,592
Operating Expenses				
Salaries & Benefits				
4835.7130	Part Time Wages			14,444
4835.7260	FICA Matching			9,567
4835.7270	Pension Matching			9,845
4835.7280	Insurance Matching			14,080
Total Salaries & Benefits				158,557
Other Operating Expenses				
4835.7510	Professional Services			3,500
4835.7512	Technical Services			2,000
4835.7550	Communications			4,160
4835.7570	Advertisement			5,000
4835.7600	Travel			1,800
4835.7630	Train/Cont. Education			2,150
4835.7990	Dues and Fees			725
4835.8010	Supplies			2,500
4835.8016	Small Equipment			1,500
4835.8017	Printing & Binding			4,700
Total Operating Expenses				28,035
Depreciation				-
Depreciation				-
Transfer In / Out				
Total Transfers In/ Out				-
	Total Expenses			186,592
	Net Income / (Loss)			0

HDD/URD PROTECTION



HDD/URD PROTECTION*DESCRIPTION*

The HDD/URD fund is the internal service fund providing specialized underground construction services to the utility divisions of the City of Albany Water, Gas and Light Department. These services will include specialized boring and trenching services for the installation and maintenance of the underground utility systems.

Major Object of Expenditure

	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
REVENUE			1,369,236
TOTAL SALARIES & BENEFITS			891,236
OTHER OPERATING EXPENSES			478,000
DEPRECIATION EXPENSE			0
TOTAL EXPENSES			1,369,236
NET INCOME / (LOSS)			(0)

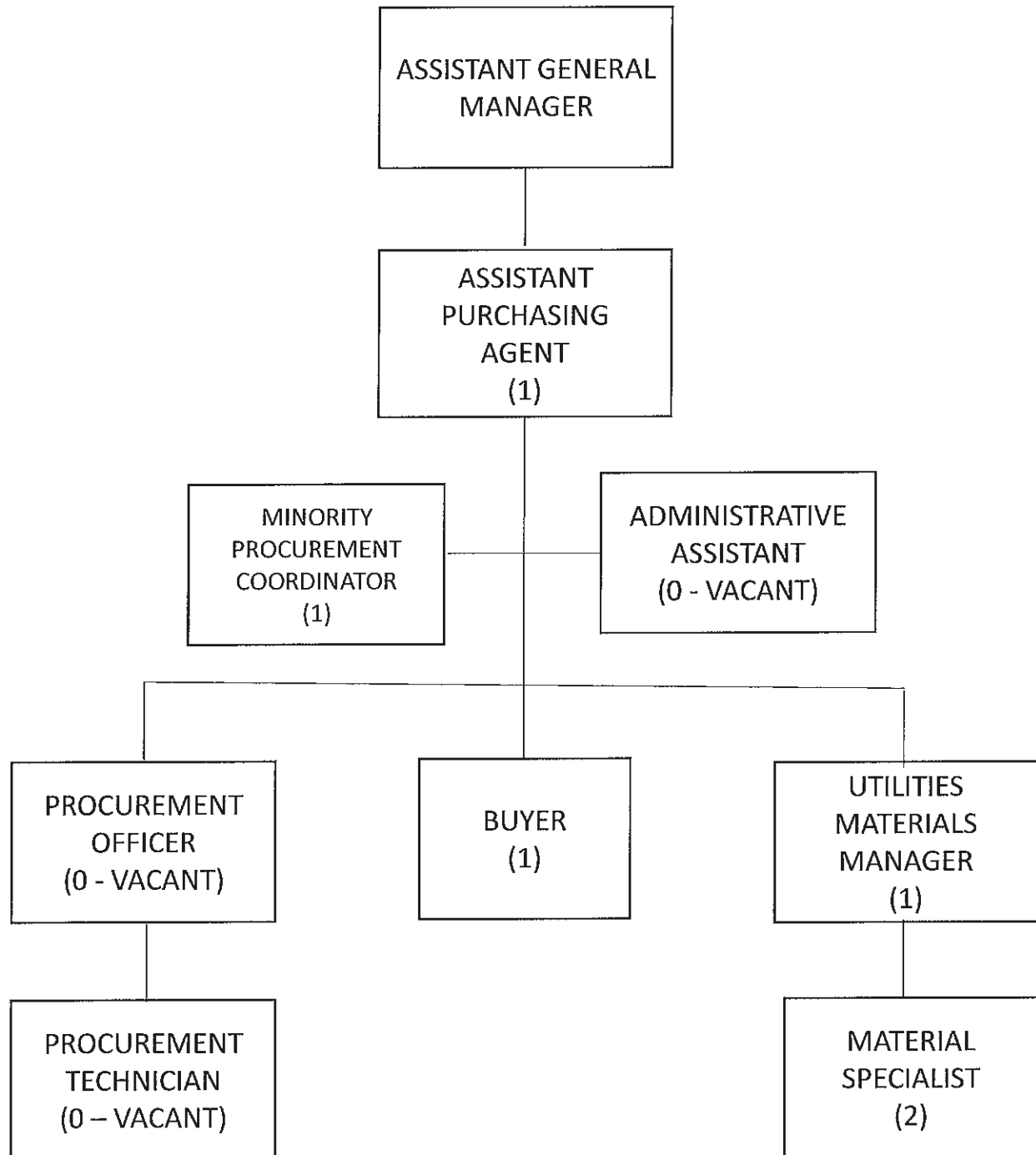
FULL TIME POSITIONS**14****Class Title**

HDD/URD Protection Superintendent	1
URD Technician	3
HDD Operator	2
HDD Locator	2
HDD Crew Leader	2
Utility Locate Technician	3
URD Assistant Technician	1
TOTAL	14

HDD/URD PROTECTION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMEMDED 2013/2014	ADOPTED 2014/2015
Revenue				
4810.5100.4840	Fess for Services			1,369,236
Total Revenue				1,369,236
Operating Expenses				
Salaries & Benefits				
4840.7110	Regular Wages			604,826
4840.7120	Overtime Wages			42,338
4840.7260	FICA Matching			49,508
4840.7270	Pension Matching			57,598
4840.7280	Insurance Matching			136,967
Total Salaries & Benefits				891,236
Other Operating Expenses				
4840.8004	Materials			60,000
4840.7600	Travel			3,500
4840.7630	Train/Cont. Education			10,000
4840.7870	Main: Motor Equipment			155,500
4840.7870	Maint: Motor Equip/Contract Repair			25,000
4840.8009	Licenses(CDL,CPA,Etc)			1,500
4840.8010	Supplies			2,500
4840.8016	Small Equipment			20,000
4840.8050	Rental of Equipment			100,000
4840.8110	Motor Fuel			100,000
Total Operating Expenses				478,000
Depreciation				-
Depreciation				-
Transfer In / Out				
Total Transfers In/ Out				-
	Total Expenses			1,369,236
	Net Income / Loss			(0)

PURCHASING/WAREHOUSE



PURCHASING/WAREHOUSE*DESCRIPTION*

The function of Purchasing / Warehouse is to provide centralized purchasing of all supplies and stock items necessary to operate the four utilities departments. Support all departments with product/service information, specifications, standards and advise on procedures, policy and laws, advise management on trends, developments and problems related to goods and services that may affect the various utilities departments.

Major Object of Expenditure

	ACTUAL	AMENDED	ADOPTED
	2012/2013	2013/2014	2014/2015
REVENUE			791,271
TOTAL SALARIES & BENEFITS			724,105
OTHER OPERATING EXPENSES			66,695
DEPRECIATION EXPENSE			471
TOTAL EXPENSES			791,271
TOTAL INCOME / (LOSS)			0

FULL TIME POSITIONS	6
----------------------------	----------

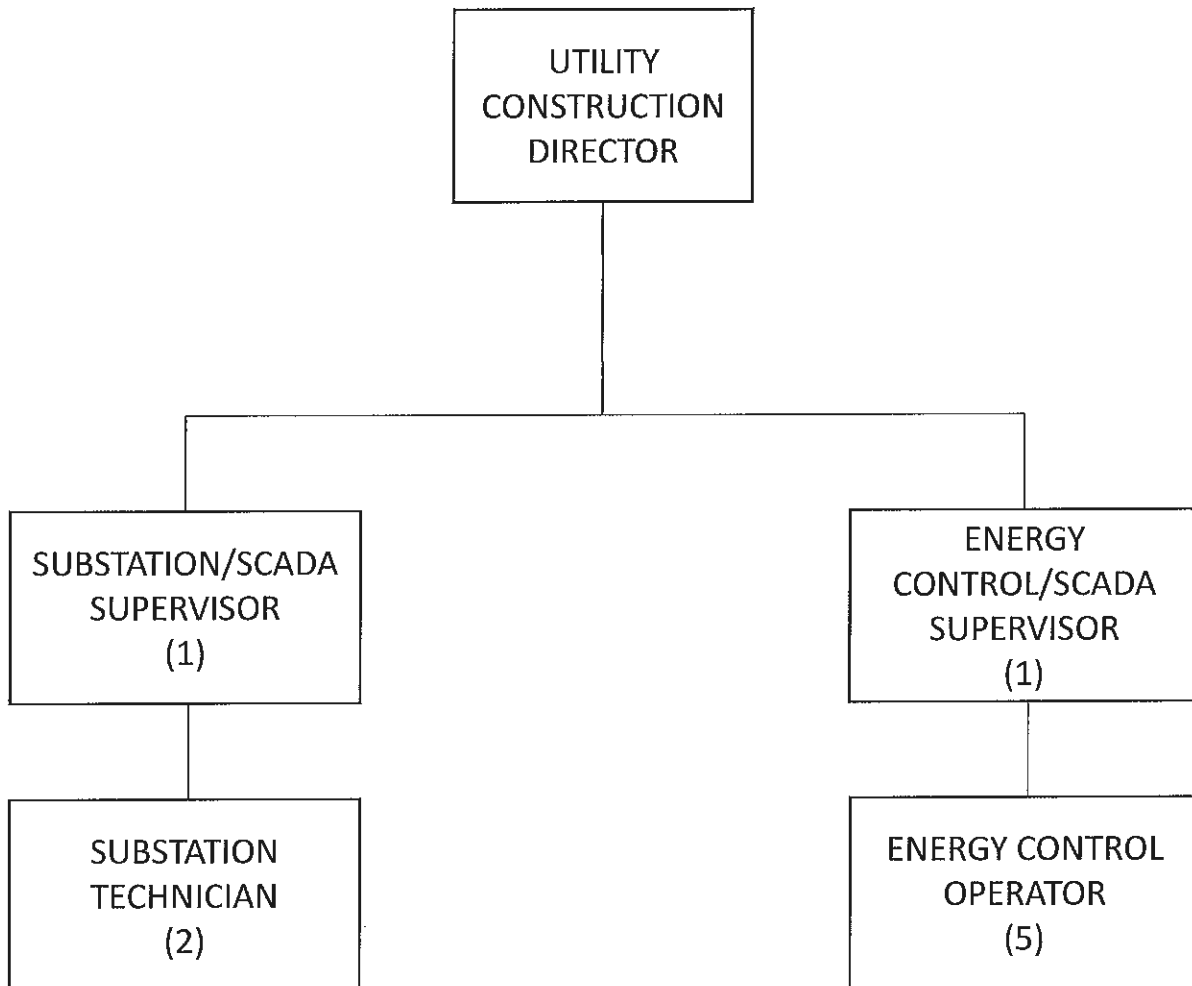
Class Title

Asst. Purchasing Agent	1
Minority Procurement Coordinator	1
Buyer	1
Procurement Technician	0
Administrative Asst.	0
Procurement Officer	0
Utilities Materials Manager	1
Materials Specialist	2
TOTAL	6

PURCHASING/WAREHOUSE

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
Revenue				
4810.5100.484	Fees for Services			791,271
Total Revenue				791,271
Operating Expenses				
Salaries & Benefits				
4845.7110	Regular Wages			544,430
4845.7120	Overtime Wages			16,000
4845.7260	FICA Matching			42,873
4845.7270	Pension Matching			49,878
4845.7280	Insurance Matching			69,616
4845.7230	Uniforms			1,307
Total Salaries & Benefits				724,105
Other Operating Expenses				
4845.7550	Communications			18,880
4845.7600	Travel			3,120
4845.7630	Train/Cont. Education			5,280
4845.7860	Main: Buildings			5,000
4845.7870	Main: Motor Equipment			2,500
4845.7900	Utilities			20,292
4845.7990	Dues and Fees			835
4845.8009	Licenses(CDL,CPA,Etc)			60
4845.8010	Supplies			2,528
4845.8016	Small Equipment			1,000
4845.8017	Printing & Binding			2,200
4845.8110	Motor Fuel			5,000
Total Operating Expenses				66,695
Depreciation				-
4845.8900	Depreciation			471
Transfer In / Out				
Total Transfers In/ Out				-
Total Expenses				791,271
Net Income / Loss				0

ENERGY CONTROL/SCADA



ENERGY CONTROL/SCADA*DESCRIPTION*

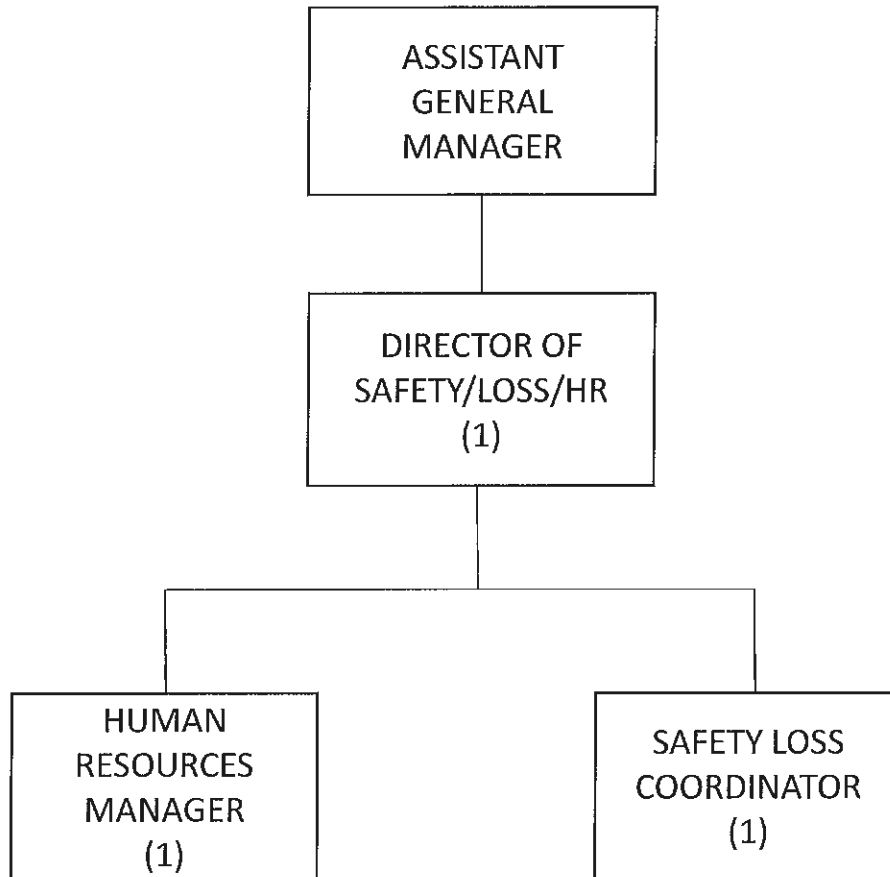
The Energy Control fund will provide support to all utility divisions. This fund will provide 24 hour monitoring and control of all utility systems through a Supervisory Control and Data Acquisition (SCADA) system. This fund will also provide afterhours response for customer needs. Electric substation relay maintenance and other technical substation activities will also be performed in this internal service fund.

Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
REVENUE			682,084
TOTAL SALARIES & BENEFITS			597,884
OTHER OPERATING EXPENSES			84,200
DEPRECIATION EXPENSE			0
TOTAL EXPENSES			682,084
TOTAL INCOME / (LOSS)			0
FULL TIME POSITIONS			9
<u>Class Title</u>			
Substation/SCADA Supervisor			1
Energy Control/SCADA Supervisor			1
Energy Control Operator			5
Substation Tech			2
TOTAL			9

ENERGY CONTROL/SCADA

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
Revenue				
4810.5100.485	Fees for Services			682,084
Total Revenue				682,084
Operating Expenses				
Salaries & Benefits				
4850.7110	Regular Wages			422,665
4850.7260	FICA Matching			32,334
4850.7270	Pension Matching			37,617
4850.7280	Insurance Matching			103,768
4850.7230	Uniforms			1,500
Total Salaries & Benefits				597,884
Other Operating Expenses				
4850.7512	Technical Services			26,000
4850.7550	Communications			7,200
4850.7600	Travel			3,500
4850.7630	Train/Cont. Education			7,500
4850.8010	Supplies			25,000
4850.8017	Printing & Binding			15,000
Total Operating Expenses				84,200
Depreciation				-
Depreciation				-
Transfer In / Out				
Other Transfers Out to Other Funds				-
Other Transfers In from Other Funds				-
Total Transfers In/ Out				-
Total Expenses				682,084
Net Income / Loss				0

SAFETY/LOSS - HR



SAFETY/LOSS - HR*DESCRIPTION*

The Safety/Loss-HR Department is committed to providing and maintaining a safe work environment for all employees of the Water, Gas & Light Commission. Our goal is to have zero accidents. Working together, all employees are expected to work safely as a condition of employment, report all unsafe conditions immediately and to actively participate in making suggestions and recommendations to improve the overall Safety program for the Commission. In addition, the Human Resources function of the Safety/Loss Department is to provide the highest quality of service to our employees and families so they can make informed decisions about their benefits offered and other employment issues that may occur.

Major Object of Expenditure

	ACTUAL	AMENDED	ADOPTED
	2012/2013	2013/2014	2014/2015
REVENUE			986,079
TOTAL SALARIES & BENEFITS			234,582
OTHER OPERATING EXPENSES			751,274
DEPRECIATION EXPENSE			223
TOTAL EXPENSES			986,079
NET INCOME / (LOSS)			(0)

FULL TIME POSITIONS	3
----------------------------	----------

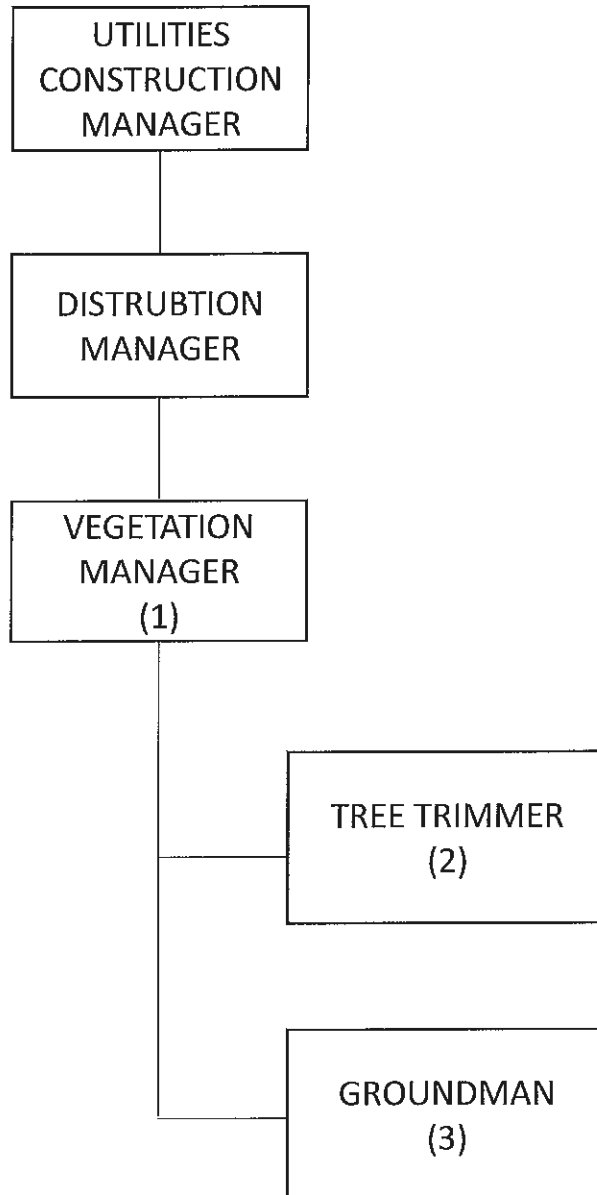
Class Title

Director	1
Human Resources Manager	1
Safety/Loss Coordinator	1
TOTAL	3

SAFETY/LOSS - HR

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
Revenue				
4810.5100.485.	Fees for Services			986,079
Total Revenue				986,079
Operating Expenses				
Salaries & Benefits				
4855.7110	Regular Wages			185,831
4855.7260	FICA Matching			14,216
4855.7270	Pension Matching			16,539
4855.7280	Insurance Matching			17,216
4855.7110	Auto Allowance			780
Total Salaries & Benefits				234,582
Other Operating Expenses				
4855.7510	Professional Services			3,242
4855.7990	Broker/Consultant Fees			2,500
4855.7550	Communications			7,160
4855.7600	Travel			3,578
4855.7630	Train/Cont. Education			14,489
4855.7870	Maint: Motor Equip/Contract Repair			2,192
4855.7990	Dues and Fees, EAP			9,787
4855.8009	Licenses(CDL,CPA,Etc)			100
4855.8010	Supplies			5,581
4855.8016	Small Equipment			2,000
4855.8018	Books & Subscriptions			2,403
4855.7700	Insurance Policies			695,902
4855.8110	Motor Fuel			2,340
Total Operating Expenses				751,274
Depreciation				
4855.8900	Depreciation			223
Transfer In / Out				
Total Transfers In/ Out				-
Total Expenses				986,079
Net Income / Loss				(0)

VEGETATION MANAGEMENT



Vegetation Management*DESCRIPTION*

Vegetation Management is an internal service fund providing tree and right of way maintenance services to the utility divisions of the City of Albany.

Major Object of Expenditure

	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
REVENUE			1,314,706
TOTAL SALARIES & BENEFITS			321,147
OTHER OPERATING EXPENSES			993,559
DEPRECIATION EXPENSE			0
TOTAL EXPENSES			1,314,706
NET INCOME / (LOSS)			(0)
FULL TIME POSITIONS			6

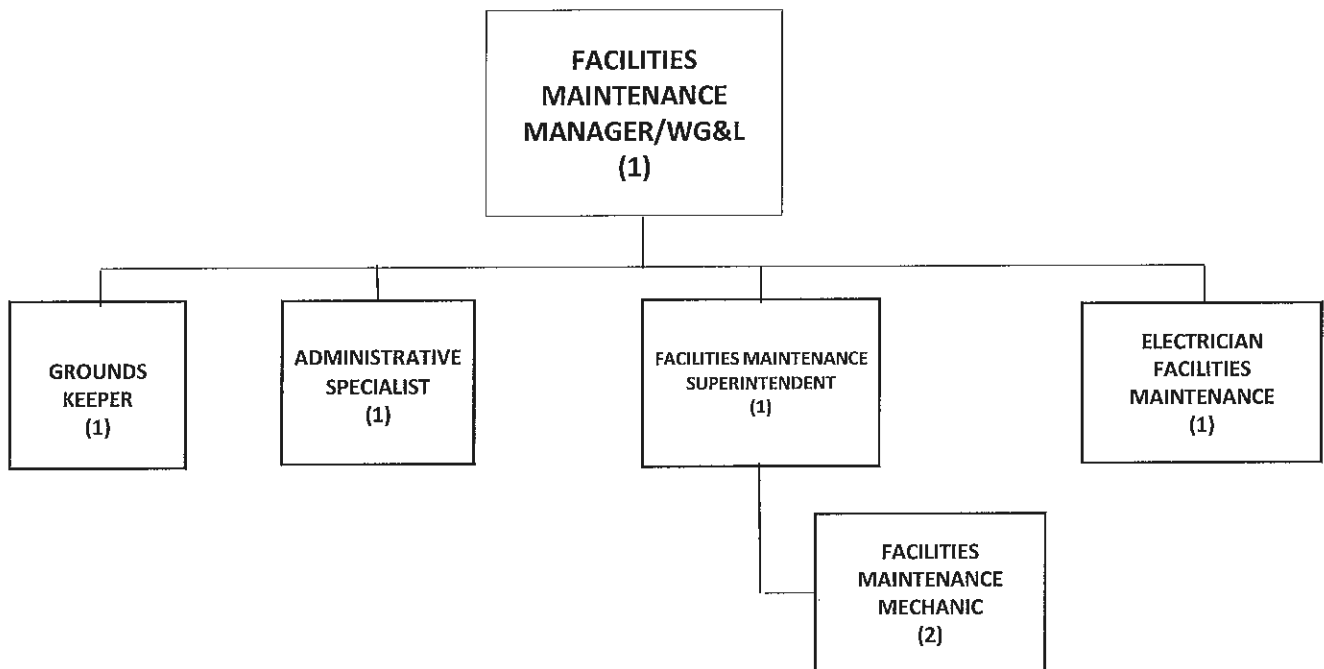
Class Title

Vegetation Manager	1
Groundman	3
Tree Trimmer	2
TOTAL	6

Vegetation Management

ACCOUNT NUMBER	ACCOUNT NAME	TOTAL REQUESTED FY14/15
Revenue		
4810.5100.4860	Fees for Services	1,314,706
Total Revenue		1,314,706
Operating Expenses		
Salaries & Benefits		
4860.7110	Regular Wages	208,829
4860.7120	Overtime Wages	10,236
4860.7130	Part Time Wages	10,500
4860.7260	FICA Matching	17,562
4860.7270	Pension Matching	19,497
4860.7280	Insurance Matching	51,737
4860.7230	Uniforms	2,786
Total Salaries & Benefits		321,147
Other Operating Expenses		
4860.7514	Contract Labor	750,000
4860.8004	Materials	30,000
4860.7550	Cell Phones	1,500
4860.7600	Travel	2,500
4860.7630	Train/Cont. Education	7,500
4860.7870	Main: Motor Equipment	9,759
4860.7880	Maintenance Contracts	185,000
4860.8009	Licenses(CDL,CPA,Etc)	500
4860.8010	Supplies	1,800
4860.8016	Small Equipment	5,000
Total Operating Expenses		993,559
Depreciation		-
Depreciation		-
Transfer In / Out		
Other Transfers Out to Other Funds		-
Other Transfers In from Other Funds		-
Total Transfers In/ Out		-
Total Expenses		1,314,706
Net Income / Loss		(0)

FACILITIES MANAGEMENT



FACILITIES MANAGEMENT*DESCRIPTION*

The primary function of the Facilities Management Department is to provide the highest quality level of service for maintaining the facilities and property of the City / Water Gas & Light, to insure that all properties meet all current state, federal and safety regulations. Responsibilities include preparing a variety of reports, processing invoices, handling vendor contracts associated with the facilities, scheduling and performing all preventive maintenance duties and repairs to all properties. This department performs and/or oversees all HVAC, roofing, plumbing, grounds maintenance, painting, electrical, new construction and remodeling of current facilities. Coordinates with all departments to insure that all work is carried out in a safe and cost efficient manner. The Facilities Management Department responds to emergency calls twenty-four hours a day.

Major Object of Expenditure

**ACTUAL
2012/2013**

**AMENDED
2013/2014**

**ADOPTED
2014/2015**

REVENUE 813,137

TOTAL SALARIES & BENEFITS 533,726

OTHER OPERATING EXPENSES 273,177

DEPRECIATION EXPENSE 6,234

TOTAL EXPENSES 813,137

NET INCOME/(LOSS) 0

FULL TIME POSITIONS 7

PART TIME POSITIONS 2

Class Title

Facilities Maintenance Manager / WG&L 1

Facilities Maintenance Superintendent 1

Administrative Specialist 1

Electrician Facilities Maintenance 1

Facilities Maintenance Mechanic 2

Grounds Keeper 1

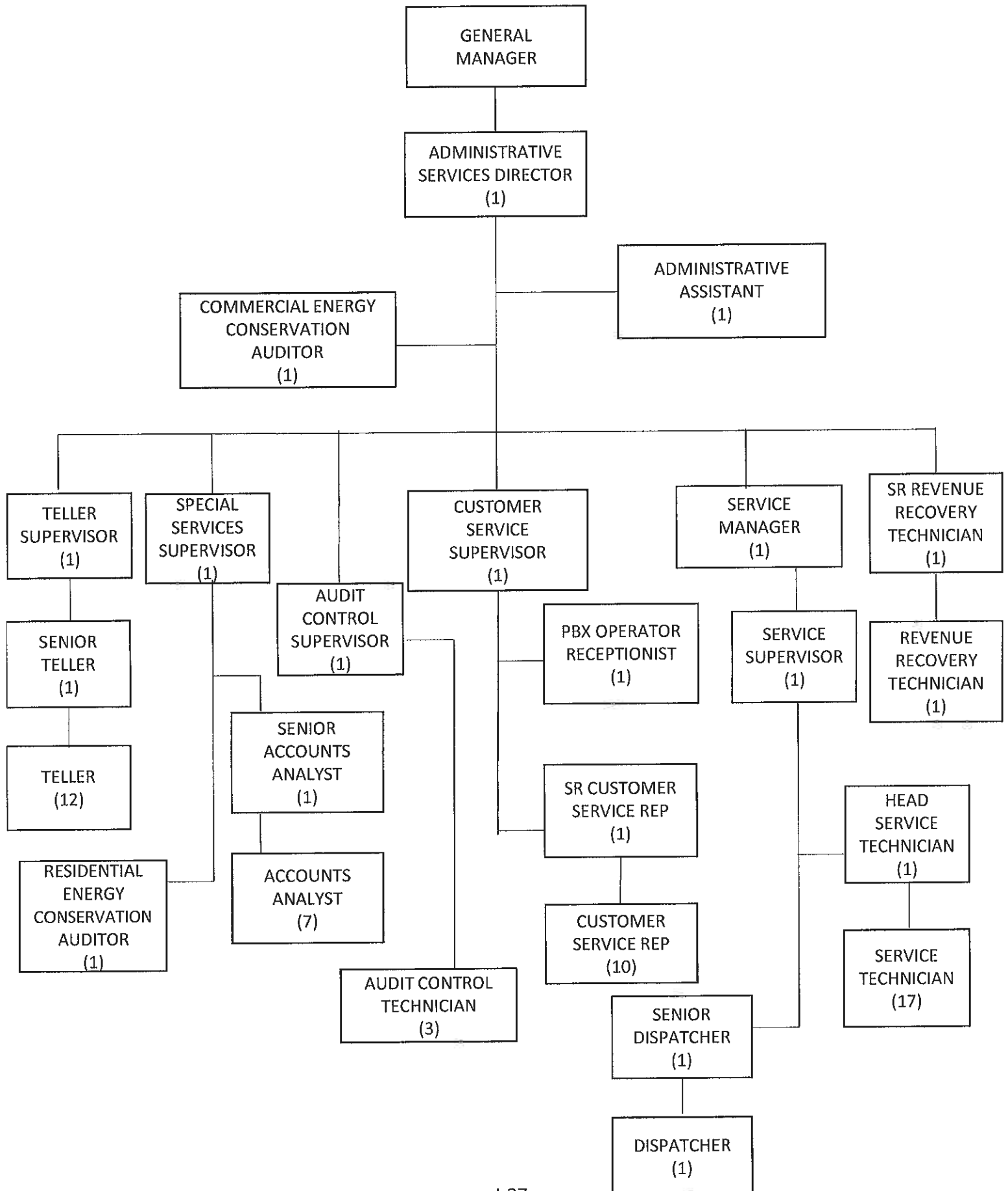
TOTAL 7

Note:(1) Part-time Employee & (1) Summer Temp.

FACILITIES MANAGEMENT

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
Revenue				
4810.5100.4861	Fees for Services			813,137
	CFS to Gas Department			
	CFS to Light Department			
	CFS to Telecom Department			
	CFS to Other City Department			
Total Revenue				813,137
Operating Expenses				
Salaries & Benefits				
4865.7110	Regular Wages			326,535
4865.7120	Overtime Wages			24,500
4865.7130	Part Time Wages			23,388
4865.7130	Temporary Help			3,648
4865.7260	FICA Matching			28,922
4865.7270	Pension Matching			31,242
4865.7280	Insurance Matching			91,467
4865.7230	Uniforms			4,023
Total Salaries & Benefits				533,726
Other Operating Expenses				
4865.7510	Professional Services			300
4865.7514	Contract Labor			84,000
4865.7550	Communications			13,780
4865.7600	Travel			1,000
4865.7630	Train/Cont. Education			5,000
4865.7860	Main: Buildings			109,067
4865.7900	Utilities			11,906
4865.8009	Licenses(CDL,CPA,Etc)			300
4865.8010	Supplies			30,625
4865.8016	Small Equipment			1,200
4865.8110	Motor Fuel			16,000
Total Operating Expenses				273,177
Depreciation				
4865.8900	Depreciation			6,234
Transfer In / Out				
	Other Transfers Out to Other Funds			-
	Other Transfers In from Other Funds			-
Total Transfers In/ Out				-
	Total Expenses			813,137
	Net Income / Loss			0

CUSTOMER SERVICES



CUSTOMER SERVICES			
DESCRIPTION			
Major Object of Expenditure	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
REVENUE			5,306,807
TOTAL SALARIES & BENEFITS			3,252,636
OTHER OPERATING EXPENSES			1,161,467
DEPRECIATION EXPENSE			892,704
TOTAL EXPENSES			5,306,807
NET INCOME / (LOSS)			(0)
FULL TIME POSITIONS			68
Class Title			
Director			1
Administrative Assistant			1
Energy Conservation Auditor			1
Audit Control Supervisor			1
Audit Control Technician			3
PBX Operator/Receptionist			1
Customer Service Supervisor			1
Customer Service Rep., Sr.			1
Customer Service Rep			10
Revenue Recovery Tech. Sr.			1
Revenue Recovery Tech			1
Energy Conservation Auditor			1
Special Services Supervisor			1
Accounts Analyst, Senior WGL			1
Accounts Analyst, WGL			7
Teller Supervisor			1
Teller, Senior			1
Teller			12
Head Service Technician			1
Dispatcher, Senior			1
Service Department			1
Service Supervisor			1
Dispatcher, WGL			1
Service Technician			17
TOTAL			68

CUSTOMER SERVICES

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
Revenue				
4810.5100.4870	Fess for Services			1,199,302
4810.5111.MISC	Miscellaneous Sales			1,936
4810.5111.TAM	Pulled Meter Charge			13,851
4810.5111.LAT	Late Fees			2,000,000
4810.5106.BCH	Bad Check Charge			66,604
4810.5111.NSC	New Customer Charge			356,833
4810.5110.CUT	Cut-off Work Orders			1,475,064
4810.5111.UPM	Upgrade Meter Fee			5,356
4810.5111.USV	Underground Service Fee			5,055
4810.5880	Miscellaneous Income			14,695
4810.5991	Transfer in from General Fund for Treasury			168,112
Total Revenue		-	-	5,306,807
Operating Expenses				
Salaries & Benefits				
4870.7110	Regular Wages			2,283,639
4870.7260	FICA Matching			174,698
4870.7270	Pension Matching			203,244
4870.7280	Insurance Matching			584,603
4870.7230	Uniforms			6,451
Total Salaries & Benefits		-	-	3,252,636
Other Operating Expenses				
4870.8970	Bad Debt Expense			376,526
4870.7513	Administrative Services			83,447
4870.7550	Communications			92,357
4870.7880	Maintenance Contracts			32,639
4870.7900	Utilities			99,711
	Water			552
	Electricity			19,635
4870.7901	Storm water Fees			2,181
4870.8705	Interest Expense			52,720
4870.7990	Dues and Fees			63,459

CUSTOMER SERVICES

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	AMENDED 2013/2014	ADOPTED 2014/2015
4870.8009	Licenses(CDL,CPA,Etc)			4,085
4870.8010	Supplies			287,038
4870.8016	Small Equipment			41,820
4870.8017	Printing & Binding			8,982
4870.8495	Cash Over/Short (Customer Service Only)			(3,685)
Total Operating Expenses		-	-	1,161,467
Depreciation				
4870.8900	Depreciation	-	-	892,704
Transfer In / Out				
	Other Transfers Out to Other Funds			-
	Other Transfers In from Other Funds			-
Total Transfers In/ Out		-	-	-
	TOTAL EXPENSES	-	-	5,306,807
	Net Income / Loss	-	-	(0)

CITY OF ALBANY



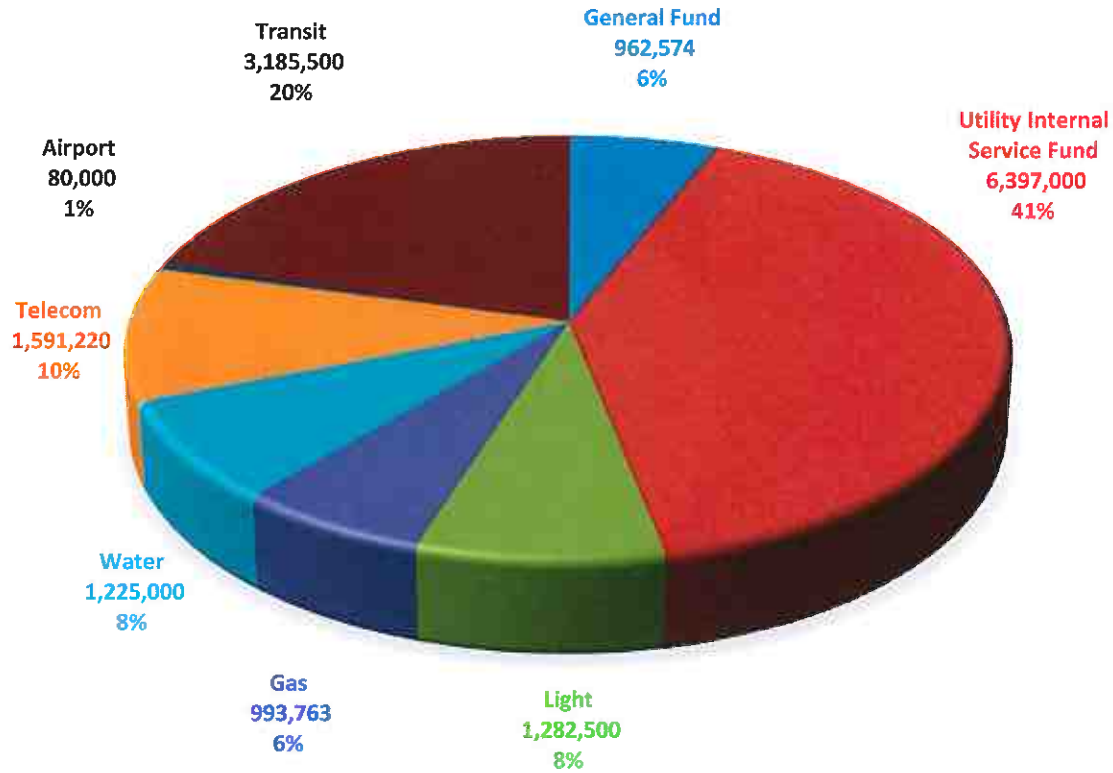
CAPITAL IMPROVEMENT

PROGRAM

ANNUAL BUDGET

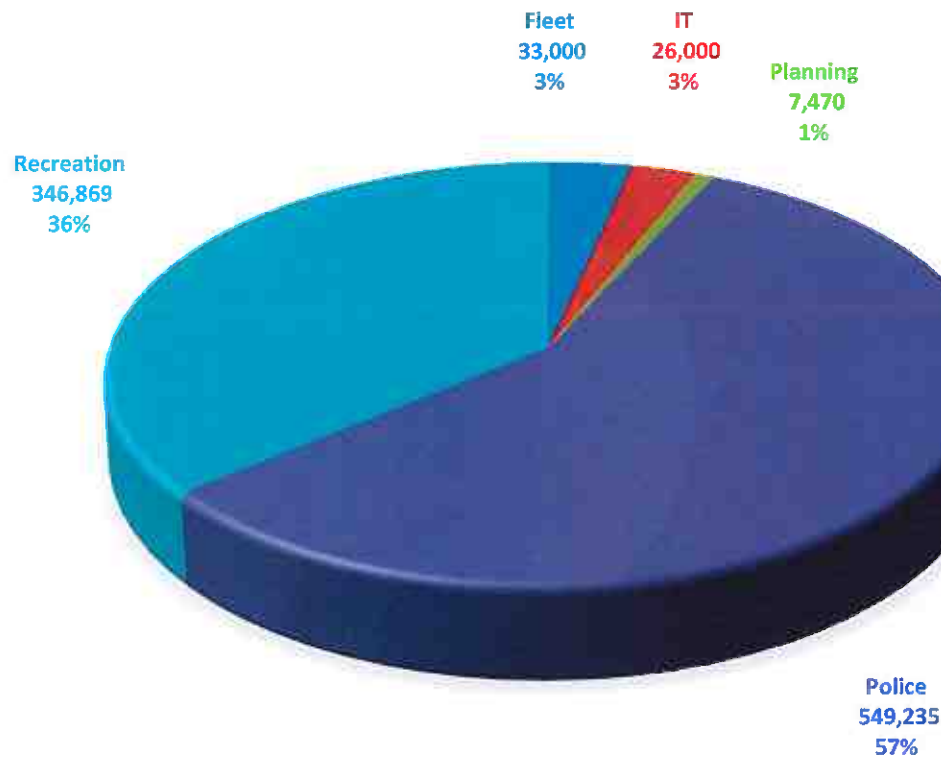
FY 2015

City of Albany
FY 2015
Total Capital Appropriations



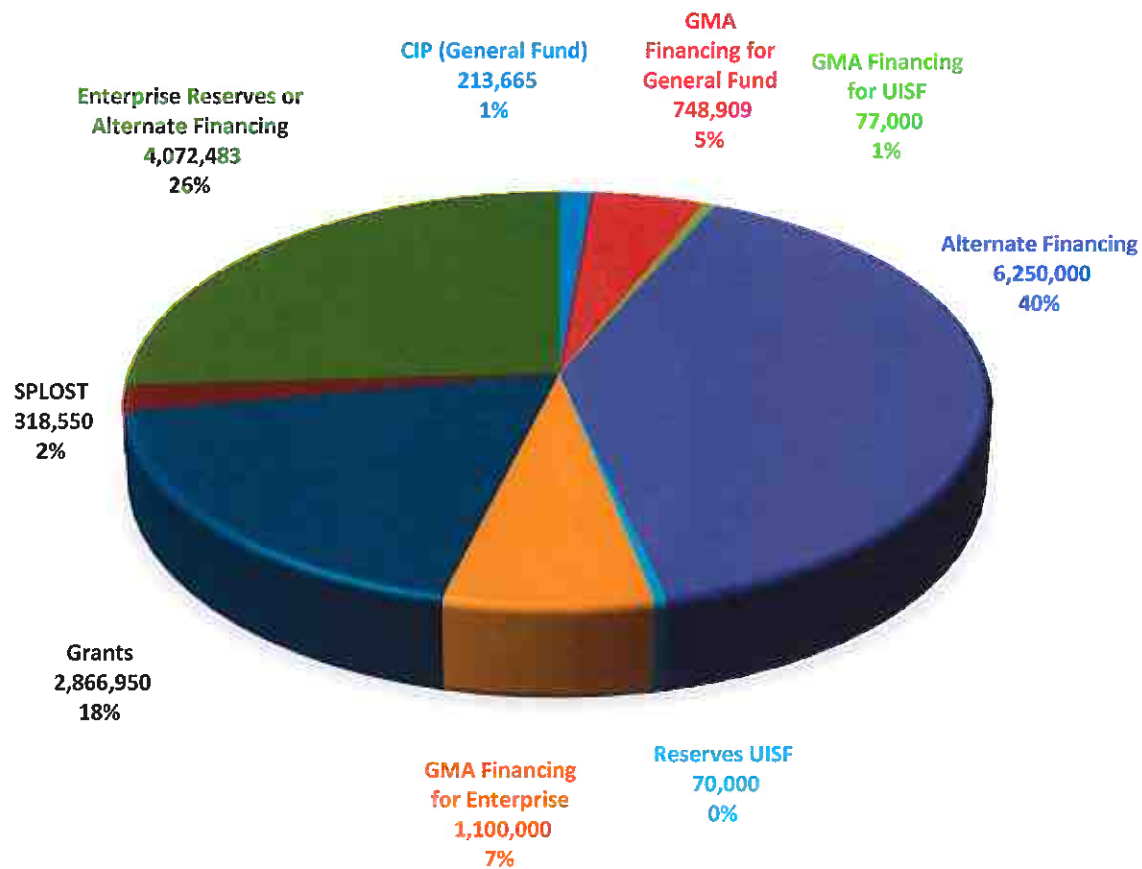
Total Appropriations
\$15,717,557

City of Albany
FY 2015
General Fund Capital Appropriations



Total Appropriations
\$962,574

City of Albany
FY 2015
Funding for Capital Appropriations



Total Appropriations
\$15,717,557

FY 2015 CAPITAL BUDGET
AND
CAPITAL IMPROVEMENT PROGRAM
FY 2014- 2019

The Capital Improvement Program (CIP) is a multi-year planning instrument used by the City of Albany to identify needed capital projects and to coordinate the financing and timing of these projects to enhance the development of facilities and the provision of services. Capital projects will be undertaken to: (a) preserve infrastructure and public facilities; (b) promote economic development and enhance the quality of life; (c) improve the delivery of services; (d) preserve community and historical assets; and (e) improve economically depressed areas and those areas with low and moderate income households. For purposes of budgeting and accounting, a "capital project" is defined as a major expenditure for an individual asset or project in excess of \$5,000 and which has an estimated useful life of one or more years.

The first year of the Capital Improvement Program is the "Capital Budget". When adopted by the Mayor and Board of City Commissioners, the capital budget formally authorizes the expenditure of funds for the capital projects. Projects included in the remaining four years of the Capital Improvement Program are approved for planning purposes only and are not authorized until included in the Capital Budget. Appropriations for Capital Budget Projects do not expire at the end of the fiscal year *if the capital project takes longer to construct*. Appropriations for *purchases* will expire if not completed by the end of the fiscal year.

The CIP will be funded through the following sources:

1. General/Special Funds – A 10% designation of sales tax revenue.
2. Enterprise Funds/Utility Internal Service Fund – Monies provided for through net assets as depreciation or capital replacement expenses.
3. SPLOST VI – Revenue generated by the SPLOST VI Referendum

Requests for this year's Capital Budget totaled over \$25 million. Of this amount, \$962,574 was approved for the General/Special Funds. The Special Funds are allocating \$6,397,000 and the Enterprise Funds were approved for \$8,357,983. Payments during the fiscal year for GMA financed purchases will amount to \$1,345,568, of which \$960,386 is related to prior year purchases. The Capital Improvement Program for FY 2015 has a total cost of \$15,717,557. Some capital projects will be added and deleted as we proceed. As with the Operating Budget, the projects for each fund have to be balanced with the resources available in that fund. This Budget provides the total resources and projects for each fund. The capital impact on the operating budget will be beneficial by decreasing expenditures with each retirement of high maintenance and inefficient equipment. A summary of the FY 2015 Capital Budget by Fund and a summary of the five-year Capital Improvement Program are listed on the following pages.

City of Albany
Capital Improvement Program
General Fund, Special Funds and GMA

Department	Project Title	Project Cost FY 2014/2015	Project Cost FY 2015/2016	Project Cost FY 2016/2017	Project Cost FY 2017/2018	Project Cost FY 2018/2019	Total Project Cost
Fleet	Heater	8,000	-	-	-	-	8,000
	Pool Car *	25,000	-	-	-	-	25,000
	Subtotal	33,000	-	-	-	-	33,000
IT	Cisco Switches	26,000	-	-	-	-	26,000
	Subtotal	26,000	-	-	-	-	26,000
Planning	Copier	7,470	-	-	-	-	7,470
	Subtotal	7,470	-	-	-	-	7,470
Police	Pole Cameras (3) *	32,040	-	-	-	-	32,040
	Thermal Camera	10,195	-	-	-	-	10,195
	K-9 Truck *	45,000	-	-	-	-	45,000
	Cruisers (10) *	450,000	-	-	-	-	450,000
	ATVs (2) *	12,000	-	-	-	-	12,000
	Subtotal	549,235	-	-	-	-	549,235
Engineering	School Flashers (30 per year)	-	107,500	107,500	107,500	107,500	430,000
	Traffic Signal Upgrades	-	192,500	192,500	192,500	-	577,500
	Subtotal	-	300,000	300,000	300,000	107,500	1,007,500
Recreation	Chemical Wash Station	23,000	-	-	-	-	23,000
	Leaf Machine	60,000	-	-	-	-	60,000
	Greens Mowers (2) *	90,000	-	-	-	-	90,000
	Leaf Blower	5,000	-	-	-	-	5,000
	Verticut Attachment	10,000	-	-	-	-	10,000
	Small Tractor *	35,000	-	-	-	-	35,000
	60" Mower *	8,869	-	-	-	-	8,869
	Flail Mowers (2) *	15,000	-	-	-	-	15,000
	Building Upgrade (Cemetery)	19,000	-	-	-	-	19,000
	John Deere 6X4 Gator *	36,000	-	-	-	-	36,000
	Tree Spade	45,000	-	-	-	-	45,000
	Subtotal	346,869	-	-	-	-	346,869
GENERAL FUND TOTAL		962,574	300,000	300,000	300,000	107,500	1,970,074
GMA Lease Pool*							
	Current Year Purchases (748,909)	149,782	149,782	149,782	149,782	149,782	748,909
	Prior Year Purchases	512,545	472,572	332,337	22,190	14,906	1,354,550
		-	-	-	-	-	-
GMA LEASE POOL TOTAL		662,327	622,354	482,119	171,972	164,688	2,103,459
CIP FUND TOTAL PROJECT COST		962,574	300,000	300,000	300,000	107,500	1,970,074
* Only one fifth of the total project cost will be paid in the current fiscal year due to financing options.							
UISF	Wide Format Printer	27,000	-	-	-	-	27,000
	Grounds Crew Truck *	38,000	-	-	-	-	38,000
	Supervisor Truck *	25,000	-	-	-	-	25,000
	Grounds Crew Mower *	14,000	-	-	-	-	14,000
	Building Remodel	3,500,000	-	-	-	-	3,500,000
	Automated Meter Information	2,500,000	-	-	-	-	2,500,000
	Mobile Dispatching	250,000	-	-	-	-	250,000
	Miscellaneous Building Upgrades	43,000	-	-	-	-	43,000
UTILITY INTERNAL SERVICE FUND TOTAL		6,397,000	-	-	-	-	6,397,000
GMA Lease Pool*							
	Current Year Purchases (77,000)	15,400	15,400	15,400	15,400	15,400	77,000
	Prior Year Purchases	-	-	-	-	-	-
		-	-	-	-	-	-
GMA LEASE POOL TOTAL		15,400	15,400	15,400	15,400	15,400	77,000
UTILITY INTERNAL SERVICE FUND TOTAL PROJECT COST		6,397,000	-	-	-	-	6,397,000

* Only one fifth of the total project cost will be paid in the current fiscal year due to financing options.

City of Albany
Capital Improvement Program
Enterprise Funds and GMA

Fund	Project Title	Project Cost FY 2014/2015	Project Cost FY 2015/2016	Project Cost FY 2016/2017	Project Cost FY 2017/2018	Project Cost FY 2018/2019	Total Project Cost
Light	Excavator *	50,000	-	-	-	-	50,000
	2-Ton Line Truck *	185,000	-	-	-	-	185,000
	Pole Trailer *	20,000	-	-	-	-	20,000
	Service Trucks (2) *	210,000	-	-	-	-	210,000
	Replacement Materials (AUV, Breakers, Regulators, etc)	817,500	-	-	-	-	817,500
LIGHT FUND TOTAL		1,282,500	-	-	-	-	1,282,500
Sanitary Sewer	Sludge Tanks Overhaul	-	600,000	180,000	218,545	225,102	1,223,647
	Structural Support Replacement	-	1,500,000	-	-	-	1,500,000
	Sewer Pipe Upgrade	-	1,000,000	2,000,000	2,000,000	2,000,000	7,000,000
	Lift Station Pumps Replacement	-	300,000	300,000	300,000	300,000	1,200,000
SANITARY SEWER FUND TOTAL		-	3,400,000	2,480,000	2,518,545	2,525,102	10,923,647
Gas	1/2-Ton Truck *	20,000	-	-	-	-	20,000
	2-Ton Dump Truck *	60,000	-	-	-	-	60,000
	Replacement Materials (Meters, Regulators, Valves, etc)	138,000	-	-	-	-	138,000
	Contract Labor and Materials	775,763	-	-	-	-	775,763
GAS FUND TOTAL		993,763	-	-	-	-	993,763
Water	Boom Truck *	150,000	-	-	-	-	150,000
	5-Ton Trucks (2) *	160,000	-	-	-	-	160,000
	1-Ton Trucks (2) *	70,000	-	-	-	-	70,000
	1/2-Ton Trucks (2) *	60,000	-	-	-	-	60,000
	2-Ton Dump Truck *	80,000	-	-	-	-	80,000
	Replacement Materials (Valves, Locators, Compressor, etc)	140,000	-	-	-	-	140,000
	Contract Labor and Materials	565,000	-	-	-	-	565,000
WATER FUND TOTAL		1,225,000	-	-	-	-	1,225,000
Telecom	Contract Labor and Materials	1,591,220	-	-	-	-	1,591,220
TELECOM FUND TOTAL		1,591,220	-	-	-	-	1,591,220
Airport	Tractor/Mower	40,000	-	-	-	-	40,000
	6' Mower	5,000	-	-	-	-	5,000
	4-Door Truck *	35,000	-	-	-	-	35,000
AIRPORT FUND TOTAL		80,000	-	-	-	-	80,000
Transit**	Para-Transit Buses (6)	828,000	-	-	-	-	828,000
	Fixed Route Buses (5)	2,110,000	-	-	-	-	2,110,000
	Security Equipment	175,000	-	-	-	-	175,000
	Multimodal Furniture	62,500	62,500	-	-	-	125,000
	Copier	10,000	-	-	-	-	10,000
TRANSIT FUND TOTAL		3,185,500	62,500	-	-	-	3,248,000
GMA Lease Pool*							
	Current Year Purchases (1,100,000)	220,000	220,000	220,000	220,000	220,000	1,100,000
	Prior Year Purchases	447,841	447,841	364,653	35,971	35,971	1,332,277
GMA LEASE POOL TOTAL		667,841	667,841	584,653	255,971	255,971	2,432,277
ENTERPRISE FUNDS TOTAL		8,357,983	3,462,500	2,480,000	2,518,545	2,525,102	19,344,130
CAPITAL IMPROVEMENT PROGRAM TOTAL COST		15,717,557	3,762,500	2,780,000	2,818,545	2,632,602	27,711,204

* Only one fifth of the total project cost will be paid in the current fiscal year due to financing options.

** There will be a 10% Match from the City's General Fund.

CITY OF ALBANY



SPLOST VI

ANNUAL BUDGET

FY 2015

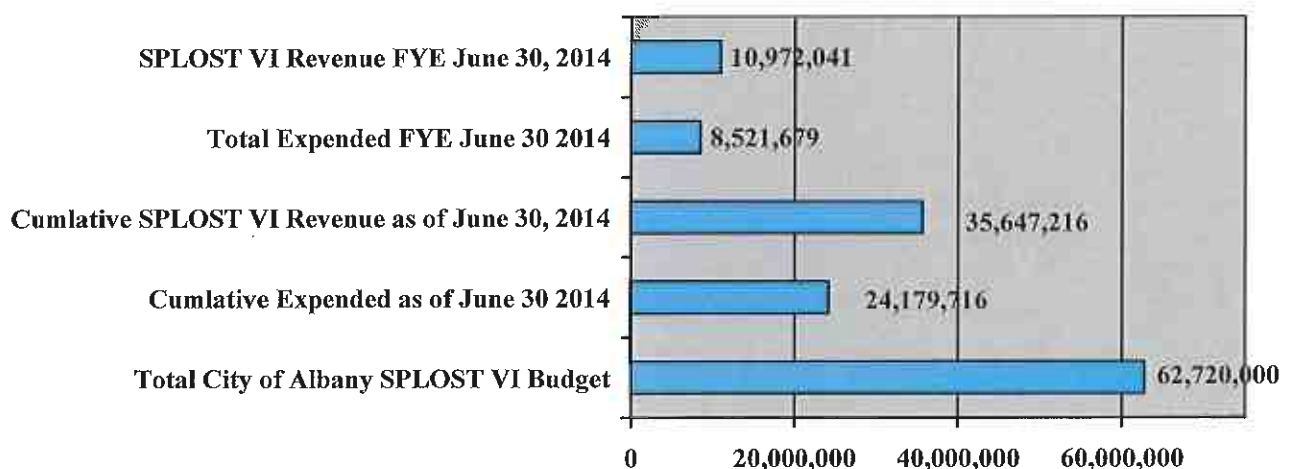
SPECIAL PURPOSE LOCAL OPTION SALES TAX VI PROJECTS

On November 2, 2010, Dougherty County voters approved the SPLOST (Special Purpose Local Option Sales Tax) VI referendum that allowed for the continuation of a one-cent sales tax to fund a diverse list community projects.

A listing of projects being funded through the City of Albany's allocation of SPLOST proceeds is below:

1.	Roadway, Traffic, Sidewalk & Bridge	18,501,500
2.	Public Safety	9,086,284
3.	Sanitary & Storm Drainage	9,000,000
4.	Facility & Community Improvements	8,335,000
5.	Transit System Improvements	4,380,000
6.	Airport	3,992,000
7.	Alley Paving Improvements	3,684,216
8.	Recreational Facility Improvements	2,750,000
9.	Information Technology Improvements	1,500,000
10.	Solid Waste Improvements	615,000
11.	Civic Center Improvements	350,000
12.	Historical & Cultural Improvements	276,000
13.	Riverfront Development Improvements	250,000

The information below exhibits how much of these funds have been expended as of June 30, 2014:



FY 2015 Budgeted SPLOST VI Revenues: \$10,262,858

FY 2015 Budgeted SPLOST VI Expenses: \$10,262,858

CITY OF ALBANY



SPONSORED OPERATIONS (GRANTS)

ANNUAL BUDGET

FY 2015

SUMMARY OF SPONSORED OPERATIONS REVENUE

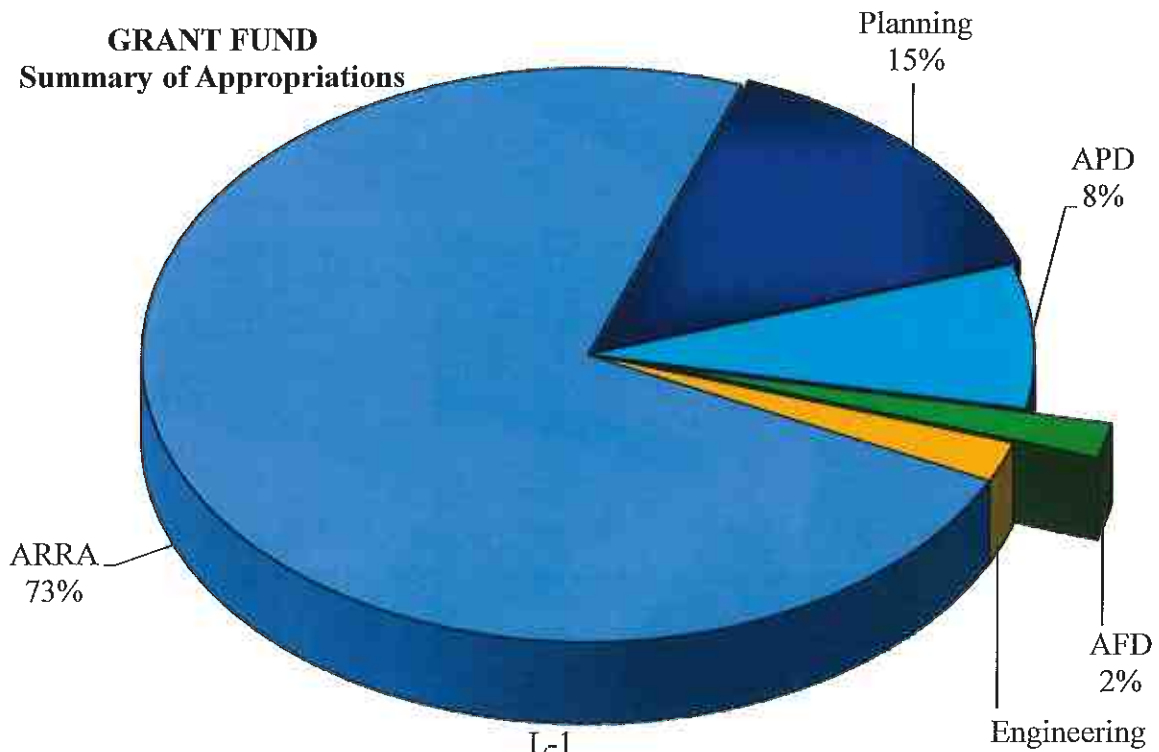
DESCRIPTION

The Grants Fund is a special revenue fund that provides for the administrative accounting of funds received from State and Federal sources for some entitlement programs and discretionary projects. The Grants Fund and the ARRA consist of Federal, State and local funding. Local funding includes contracts for reimbursed services, which are considered sponsored operations. The Police Department is the primary recipient of reimbursed services.

This budget is used to account for grant programs awarded to the City. The appropriations for grant projects do not lapse at the end of each fiscal year, but remain in force for the life of the grant by means of re-appropriations contained in this budget unit.

Major Object of Expenditure	Actual 2012/2013	Actual 2013/2014	Awarded 2014/2015
Planning	87,997	131,593	211,689
Recreation	45,945	36,742	0
APD	374,925	113,107	119,910
AFD	8,504	28,820	28,820
Engineering	0	0	33,000
Pass Thru Grants	111,219	0	0
ARRA	0	509,077	1,080,500
TOTAL	628,590	819,339	1,473,919
FULL TIME POSITIONS	11	10	1

WORK ACTIVITY DATA



SUMMARY OF SPONSORED OPERATIONS REVENUE

ACCOUNT NUMBER	ACCOUNT NAME	AWARDED 2014/2015
2702		
5806	PL Grant	137,653
5807	Sect #8 FTA Grant	74,036
5819.48	Bullet ProofVest	28,400
5819.51	Justice Assistance Grant	82,010
5919.62	EOD Bomb Dog	9,500
5820.01	Safe Communities GOHS	8,000
5823.98	Performance Partnership Agreements	28,820
5831.11	D/Nat'l Resource-Historic Preservation	25,000
9201.5060.05	ARRA-Transit	1,080,500
	TOTAL, GRANT FUND:	1,473,919

PL GRANT*DESCRIPTION*

The Metropolitan Transportation Planning Services contract (or PL Grant) is an agreement between the City of Albany's Planning & Development Services department, the Georgia Department of Transportation (GDOT) and the U. S. Department of Transportation (DOT) to provide cooperative, comprehensive, and continuing transportation planning in carrying out the provisions of the Intermodal Surface Transportation Efficiency Act of 1991. The Federal government reimburse the City for work done according to the agreement at 80%. The City of Albany provides 20% of the funding for projects outlined in the agreement.

Major Object of Expenditure	Actual 2012/2013	Actual 2013/2014	Awarded 2014/2015
PERSONAL SERVICES	41,460	43,321	0
OPERATING EXPENSE	59,910	31,630	137,653
CAPITAL OUTLAY	0	0	0
TOTAL	101,371	74,952	137,653
FULL TIME POSITION	1	1	1

Class Title

Transportation Planner	1	1	1
TOTAL	1	1	1

PL GRANT				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	ACTUAL 2013/2014	AWARDED 2014/2015
2741				
7110	Regular Wages	40,255	40,435	0
7210	W/C Insurance	0	127	0
7260	FICA Matching	0	658	0
7270	Pension Matching	0	799	0
7280	Insurance Matching	1,205	1,303	0
7510	Professional Services	51,767	24,407	137,653
7550	Communications	115	21	0
7570	Advertising	1,661	2,573	0
7600	Travel	3,318	2,177	0
7630	Train/Cont. Education	805	555	0
7990	Dues & Fees	1,212	575	0
8010	Supplies	852	560	0
8017	Printing (Not Std Forms)	180	763	0
TOTAL, GRANT FUND		101,371	74,952	137,653

FTA GRANT

DESCRIPTION

The City of Albany's Planning & Development Services department has entered into an agreement with the Georgia Department of Transportation (GDOT) and the Federal Transit Administration (FTA) to assist in transportation planning that has a profound impact upon the development of the total organized transportation services in the State of Georgia. Both state and federal governments reimburse the City for work done according to the agreement- 80% federal and 10% state. The City of Albany provides 10% of the funding for assisting these two entities in transportation planning.

Major Object of Expenditure	ACTUAL 2012/2013	ACTUAL 2013/2014	AWARDED 2014/2015
PERSONAL SERVICES	47,302	51,476	0
OPERATING EXPENSE	17,707	159	74,036
CAPITAL OUTLAY	0	0	0
TOTAL	65,010	51,635	74,036
FULL TIME POSITION	0	0	0

FTA GRANT				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	ACTUAL 2013/2014	AWARDED 2014/2015
2742				
7110	Regular Wages	38,468	43,448	0
7210	W/C Insurance	0	136	0
7260	FICA Matching	3,052	1,663	0
7270	Pension Matching	3,817	2,114	0
7280	Insurance Matching	1,965	4,115	0
7510	Professional Services	10,479	(383)	74,036
7550	Communications	100	0	0
7570	Advertising	997	0	0
7600	Travel	1,967	542	0
7630	Train/Cont. Education	1,170	0	0
8010	Supplies	317	0	0
8016	Small Equipment (\$1,000)	730	0	0
8017	Printing (Not Std Forms)	1,947	0	0
	TOTAL, GRANT FUND:	65,010	51,635	74,036

BULLET PROOF VEST*DESCRIPTION*

The Bulletproof Vest Partnership (BVP), created by the Bulletproof Vest Partnership Grant Act of 1998 is a unique U. S. Department of Justice initiative designed to provide bullet proof vests to state and local law enforcement. Jurisdictions have participated in the BVP Program, with \$277 million in federal funds committed to support the purchase of an estimated 800,000 vests.

MAJOR OBJECT OF EXPENDITURE	Actual 2012/2013	Actual 2013/2014	Awarded 2014/2015
PERSONAL SERVICES	0	0	0
OPERATING EXPENSE	13,494	11,025	28,400
CAPITAL OUTLAY	0	0	0
TOTAL	13,494	11,025	28,400
FULL TIME POSITION	0	0	0

BULLET PROOF VEST

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	ACTUAL 2013/2014	AWARDED 2014/2015
2748				
8016	Small Equipment	13,494	11,025	28,400
	TOTAL, GENERAL FUND:	13,494	11,025	28,400

EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT 2009

DESCRIPTION

The Edward Byrne Memorial Justice Assistance Grant Program (JAG) allows states and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system. JAG replaces the Byrne Formula and Local Law Enforcement Block Grant (LLEBG) programs with a single funding mechanism that will simplify the administration process for grantees.

MAJOR OBJECT OF EXPENDITURE	Actual 2012/2013	Actual 2013/2014	Awarded 2014/2015
PERSONAL SERVICES	0	0	0
OPERATING EXPENSE	3,020	0	0
CAPITAL OUTLAY	0	0	0
TOTAL	3,020	0	0
FULL TIME POSITION	0	0	0

EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT 2009

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	ACTUAL 2013/2014	AWARDED 2014/2015
2749				
7600	Travel	1,140	0	0
8016	Small Equipment	1,880	0	0
	TOTAL, GENERAL FUND:	3,020	0	0

EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT 2010

DESCRIPTION

The Edward Byrne Memorial Justice Assistance Grant Program (JAG) allows states and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system. JAG replaces the Byrne Formula and Local Law Enforcement Block Grant (LLEBG) programs with a single funding mechanism that will simplify the administration process for grantees.

MAJOR OBJECT OF EXPENDITURE	Actual 2012/2013	Actual 2013/2014	Awarded 2014/2015
PERSONAL SERVICES	0	0	0
OPERATING EXPENSE	30,120	6,300	0
CAPITAL OUTLAY	0	0	0
TOTAL	30,120	6,300	0
FULL TIME POSITION	0	0	0

EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT 2010

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	ACTUAL 2013/2014	AWARDED 2014/2015
2757				
7510	Professional Services	0	6,300	0
7600	Travel	(810)	0	0
7630	Train/Cont. Education	700	0	0
8016	Small Equipment	30,230	0	0
	TOTAL, GENERAL FUND:	30,120	6,300	0

EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT 2011*DESCRIPTION*

The Edward Byrne Memorial Justice Assistance Grant Program (JAG) allows states and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system. JAG replaces the Byrne Formula and Local Law Enforcement Block Grant (LLEBG) programs with a single funding mechanism that will simplify the administration process for grantees.

MAJOR OBJECT OF EXPENDITURE	Actual 2012/2013	Actual 2013/2014	Awarded 2014/2015
PERSONAL SERVICES	0	0	0
OPERATING EXPENSE	8,931	589	82,010
CAPITAL OUTLAY	0	0	0
TOTAL	8,931	589	82,010
FULL TIME POSITION	0	0	0

EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT 2011

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	ACTUAL 2013/2014	AWARDED 2014/2015
2759				
7510	Professional Services	0	0	82,010
7600	Travel	636	340	0
7630	Train/Cont. Education	8,295	248	0
	TOTAL, GENERAL FUND:	8,931	589	82,010

EOD BOMB DOG*DESCRIPTION*

Currently, GEMA has been given federal funding in order to establish a network of EOD bomb dogs for "on call" contact purposes involving various events (airshows, presidential visits, etc.). The goal is having a bomb dog available within one hour anywhere in the State. While a feasible network has already been established partially within the Atlanta & Savannah regions, funding has been given to the City of Albany for the development of the SWGA network.

MAJOR OBJECT OF EXPENDITURE	Actual 2012/2013	Actual 2013/2014	Awarded 2014/2015
PERSONAL SERVICES	0	0	0
OPERATING EXPENSE	0	0	9,500
CAPITAL OUTLAY	0	0	0
TOTAL	0	0	9,500
FULL TIME POSITION	0	0	0

EOD BOMB DOG

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	ACTUAL 2013/2014	AWARDED 2014/2015
2762				
7510	Professional Services	0	0	9,500
	TOTAL, GENERAL FUND:	0	0	9,500

SAFE COMMUNITIES GOVERNOR'S OFFICE OF HIGHWAY SAFETY GRANT

DESCRIPTION

Albany Safe Communities is a traffic safety program, sponsored by the Governor's Office of Highway Safety, and administered through the Engineering Department/Traffic Division. Safe Communities is a program created to help communities address their own traffic safety concerns and programs.

Major Object of Expenditure	Actual 2012/2013	Actual 2013/2014	Awarded 2014/2015
PERSONAL SERVICES	0	0	0
OPERATING EXPENSE	0	0	8,000
CAPITAL OUTLAY	0	0	0
TOTAL	0	0	8,000
FULL TIME POSITION	0	0	0

SAFE COMMUNITIES GOVERNOR'S OFFICE OF HIGHWAY SAFETY GRANT				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	ACTUAL 2013/2014	AWARDED 2014/2015
2750				
7510	Professional Services	0	0	8,000
	TOTAL, GENERAL FUND:	0	0	8,000

PERFORMANCE PARTNERSHIP AGREEMENTS

DESCRIPTION

Georgia Emergency Management Agency - Homeland Security (GEMA-HS) has awarded funds to provide required and necessary resources to local governments for comprehensive training and exercise programs for emergency and other critical situational personnel on a timely basis in response to major emergencies and disasters. The Agreement provides technical assistance concerning emergency management administrative operations, planning issues, restrictive and unnecessary administrative requirements.

MAJOR OBJECT OF EXPENDITURE	Actual 2012/2013	Actual 2013/2014	Awarded 2014/2015
PERSONAL SERVICES	28,820	28,820	0
OPERATING EXPENSE	0	0	28,820
CAPITAL OUTLAY	0	0	0
TOTAL	28,820	28,820	28,820
FULL TIME POSITION	0	0	0

PERFORMANCE PARTNERSHIP AGREEMENTS

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	ACTUAL 2013/2014	AWARDED 2014/2015
2798				
7110	Regular Wages	28,820	28,820	0
7510	Professional Services	0	0	28,820
	TOTAL, GENERAL FUND:	28,820	28,820	28,820

HISTORIC PRESERVATION*DESCRIPTION*

The Historic Preservation Grant has been awarded to allow the City of Albany to develop a self-guided tour brochure to provide information and education to all ages detailing local National Registrar sites and other significant historic resources within the City. This brochure will allow the City of Albany to take advantage of increasing popularity of Heritage Tourism and promote historic preservation.

MAJOR OBJECT OF EXPENDITURE	Actual 2012/2013	Projected 2013/2014	Awarded 2014/2015
PERSONAL SERVICES	0	0	0
OPERATING EXPENSE	0	0	25,000
CAPITAL OUTLAY	0	0	0
TOTAL	0	0	25,000
FULL TIME POSITION	0	0	0

HISTORIC PRESERVATION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	PROJECTED 2013/2014	AWARDED 2014/2015
2743				
7510	Professional Services	0	0	25,000
	TOTAL, GENERAL FUND:	0	0	25,000

ARRA - TRANSIT

DESCRIPTION

This grant award will be utilized to construct a Multimodal Facility in the City of Albany. Once complete, the facility will provide a higher level of safety, bus ingress and egress and provide better service and mobility options for passengers. Additionally, the new Multimodal Facility will serve as the transit center for Albany transit to provide accommodations for taxis, shuttle and charter buses. There will be parking for Transit staff and passengers' vehicles. This grant will enable the City of Albany to receive 2 City Transit buses.

MAJOR OBJECT OF EXPENDITURE	Actual 2012/2013	Actual 2013/2014	Awarded 2014/2015
PERSONAL SERVICES	0	0	0
OPERATING EXPENSE	53,893	9,025	0
CAPITAL OUTLAY	0	479,970	1,080,500
TOTAL	53,893	488,995	1,080,500
FULL TIME POSITION	0	0	0

ARRA TRANSIT

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2012/2013	ACTUAL 2013/2014	AWARDED 2014/2015
9205				
7510	Professional Services	14,967	2,156	0
8016	Small Equipment	38,926	6,869	0
8520	Capital Outlay: Motor	0	479,970	1,080,500
	TOTAL, GENERAL FUND:	53,893	488,995	1,080,500

CITY OF ALBANY



APPENDIX

ANNUAL BUDGET

FY 2015

CITY OF ALBANY
ANNUAL BUDGET – 2014/2015
GLOSSARY OF TERMS USED IN THIS BUDGET

The following is an abbreviated list of the specialized governmental budgeting and accounting terms used in this budget.

ACCOUNT NUMBER – A line item code defining an appropriation.

ACCRUAL ACCOUNTING – a basis of accounting in which revenues are recognized in the accounting period in which they are earned and expenses are recognized in the period in which they occur.

AD VALOREM TAXES – Commonly referred to as property taxes. Real and personal property are levied on annually according to the property's valuation and tax rate.

AMORTIZATION – The reduction of debt by regular payments of principal and interest sufficient to retire the debt by maturity.

APD – Albany Police Department

APPROPRIATION – A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in amount and as to the time when it may be expended.

APPROPRIATION ORDINANCE – The formal budgetary document enacted by the legislative body, which contains all approved appropriations for the fiscal year.

ARRA – The American Recovery and Reinvestment Act of 2009 is a direct response to the economic crisis. The recovery Act has three immediate goals: 1) Create jobs and save existing ones, 2) Spur economic activity and invest in long-term growth, 3) Foster unprecedented levels of accountability and transparency in government spending.

ASSESSED VALUATION – A valuation set upon real estate or other property by a government as a basis for levying taxes.

BALANCED BUDGET – A budget in which the estimated current expenditures are equal to or less than the estimated current revenues.

BASE BUDGET – The base budget consists of personal services only. Price and quantity changes are reflected in the base budget but only to the extent that they are in support of personal services. Program and/or capital improvements are not included in the base budget.

BASIS OF BUDGETING – A system used by an individual government to determine when budgetary revenues have been realized and when budgetary expenditures have been incurred.

BOND – A written promise to pay a specified sum of money, called the per value or principal, at a specified date or dates in the future, together with periodic interest at a specified rate.

BONDED DEBT – That portion of indebtedness represented by outstanding bonds.

BUDGET – A service plan for a given period embodying estimated expenditures for providing services and the proposed means of financing them. A balanced budget limits expenditures to available resources.

BUDGET ADJUSTMENT – A revision to the adopted budget that occurs during the affected fiscal year as approved by the Board of Commissioners via an amendment or a transfer.

BUDGET CALENDAR – The schedule of key dates that a government follows in the preparation and adoption of its budget.

BUDGET MESSAGE – A general discussion of the proposed budget as presented in writing by the budget making authority to the legislative body.

BUDGETARY BASIS – This refers to the basis of budgeting used to estimate financing sources and uses in the budget.

BUDGETARY CONTROL – The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

CAD 911 – Computer Aided Dispatch 911-call handling.

CAFR – Comprehensive Annual Financial Report

CAPITAL IMPROVEMENTS/ASSETS – Construction, renovation, physical improvement projects, vehicles or tangible items such as tools, desks, machinery and equipment costing more than \$5000 each and having a use-life of more than one year.

CDBG – Community Development Block Grant

CIP – Capital Improvement Program

COLA – Cost of Living Adjustment

COMBINED SEWER OVERFLOW PROJECT (CSO) – A \$38 million project mandated by the state and federal governments requiring Albany to separate its storm drainage and sanitary sewer systems.

COMPLEXITY OF WORK PROCESS/ACTIVITIES – Measures of levels of difficulty associated with work process or activities.

CONTINGENCY – Those funds included in the base budget for the purpose of providing a means to cover minor unexpected costs during the budget year.

DEBT – An obligation resulting from the borrowing of money or from the purchase of goods and services over a period of time. Debts of government include bonds, time warrants, notes, and floating debts.

- A. **General Obligation Debt** is secured by the pledge of the issuer's full faith, credit, and taxing power.
- B. **A Revenue Debt** is a bond, debt, or obligation for which principal and interest are payable exclusively for the earnings of a government enterprise. This term can refer more broadly to any state or local government debt that is not a general obligation.

DEBT LIMIT – The maximum amount of debt that a municipality is permitted by law to incur – also known as “Debt Ceiling.”

DEBT SERVICE – Payment of principal and interest to lenders or creditors on outstanding debt.

DEFICIT – The excess of an entity’s liabilities over its assets or the excess of expenditures or expenses over revenues during a single accounting period.

DEPRECIATION – Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence.

EFFECTIVENESS – Depicts the degree to which performance objectives are being achieved or otherwise reflects the quality of local government performance.

EFFICIENCY – Reflects the relationship between work performed and the resources required to perform it; Compares outputs to input.

ENCUMBRANCE – The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.

ENTERPRISE FUND – Enterprise funds are used "to account for operations that are financed and operated in a manner similar to private business enterprises . . . where the intent of the governing body is that the cost of providing goods or services to the general public on a continuing basis be financed primarily through user charges". Services accounted for in enterprise funds are tangible, and it is possible to determine the extent to which they benefit individual service consumers.

ENTITLEMENT – The amount of payment to which a state or local government is entitled as determined by the federal government.

EQUITY AND AVAILABILITY OF SERVICE TO USERS – Measures referring to fair or equitable distribution of service in different locations or populations.

ERU – Equivalent Residential Unit

EXPENDITURES – Decreases in net financial resources. Expenditures include current operating expenses, which require the current or future use of net current assets, debt service, and capital outlays.

EXPENSES – Decreases in net total assets. Expenses represent the total cost of operations during a period regardless of the timing of related expenditures.

EXTERNAL CUSTOMER SATISFACTION – measures of quality from external sources.

FINANCIAL INDICATORS – Comparison of planned vs. actual expenditures, cost, obligations, receipts, allocations or losses.

FISCAL YEAR – The twelve month period to which the annual operating budget applies and at the end of which the city government determines its financial position and the results of its operations.

In Albany, the fiscal year runs from July 1 to June 30 of the following year.

FIXED ASSETS – Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery, and equipment.

FUND – Governmental accounting systems are organized and operated on a fund basis. A fund is an independent financial and accounting entity. It has a balanced set of accounts and records, cash and other resources together with all related liabilities and residual equities or balances which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations. Though funds are independent entities within the financial records of a government, there need not be physical segregation of assets.

FUND ACCOUNTS – All accounts necessary to set forth the financial position and results of operations of a fund

FUND BALANCE – This is the unencumbered balances of appropriation from the prior fiscal year.

GASB – Governmental Accounting Standards Board.

GENERAL FUND – The General Fund provides general-purpose governmental services such as Police, Fire, and Street Maintenance. This fund accounts for the revenues and activities not required by law or administrative decision to be accounted for in a special fund. Ordinarily, the General Fund has a great variety of revenues and is used to finance many more activities than any other fund.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP) – The accounting rules and procedures adopted by the accounting profession to facilitate uniformity in preparing financial statements.

GENERAL REVENUE – The revenue of a government other than those derived from and retained in an enterprise. If a portion of the net income in an Enterprise Fund is contributed to another non-enterprise fund, such as the General Fund, the amount transferred constitutes general revenue to the government.

GFOA – Georgia Finance Officers Association.

GIRMA – Georgia Interlocal Risk Management Agency.

GMA – Georgia Municipal Association.

GOALS – A longer-term broader statement of intent.

GOHS – Governor's Office of Highway Safety

INTERNAL MEASURES OF QUALITY OF PRODUCT SERVICES – Measures of quality from internal sources.

INVESTMENTS – Securities and real estate held for production of revenue in the form of interest, dividend, rentals or lease payments. The term does not include fixed assets used in governmental operations.

JOB FAMILY – Occupational categories that group together positions that have certain common characteristics. Treatment of groups of jobs in this manner provides a more concise and accurate method of evaluating individual jobs.

LEVY – To impose taxes, special assessments of service charges for the support of governmental activities.

LONG-TERM DEBT – Debt with a maturity of more than one year after the date of issuance.

MSA – Metropolitan Statistical Area

MISSION – The reason or purpose for the organizational unit's existence.

MODIFIED ACCRUAL ACCOUNTING – Basis of accounting according to which (a) revenues are recognized in the accounting period in which they become available and measurable and (b) expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due..

NET INCOME – Proprietary fund in excess of operating revenues, non-operating revenues, and operating transfers-in over operating expenses, non-operating expenses and operating transfers-out.

OBJECTIVES – The specified end result expected and can include the time at which it will be achieved.

OMB – Office of Management and Budget.

OPERATING EXPENSES – Proprietary fund expenses that are directly related to the fund's primary service activities.

OPERATING INCOME – The excess of proprietary fund operating revenues over operating expenses.

OPERATING RATIOS – Efficiency measures such as cost per unit, productivity measures and ratios of direct to indirect cost.

OPERATING REVENUES – Proprietary fund revenues that are directly related to the fund's primary service activities. They consist primarily of user charges for services.

OUTCOMES OF PRODUCT OR SERVICE – Direct results achieved through the provision of goods and services by the City.

OUTPUTS OR FINAL PRODUCTS – Products or services produced, distributed or provided to clients.

PENSION TRUST FUND – The trust fund used to account for public employee retirement systems. Pension trust funds are accounted for in essentially the same manner as proprietary funds, but with an important expanded emphasis on required fund balance reserves.

PERFORMANCE INDICATORS – A particular value or characteristic used to measure efficiency or effectiveness.

PERFORMANCE MEASUREMENT – The regular collection and reporting of a range of data useful in the management and operation of programs.

PROGRAM BUDGET – A budget wherein expenditures are based primarily on programs of work and secondarily on character and object class.

REVENUES – The income attributable to a designated fiscal accounting period that will affect the balance (surplus) or deficit resulting from the operations of that period.

SAIP – Self-Administered Insurance Program

SINKING FUND – Schedule of annual payments required on General Obligation Bonds Payable. Principal and interest are payable from an ad valorem tax upon all property of the City.

SPLOST VI – Special Local Option Sales Tax, the sixth implementation of a one percent sales tax for special projects to help build and maintain the City's infrastructure.

TAD – Tax Allocation District

TAX DIGEST – The total assessed value of all real estate property, motor vehicles, mobile homes, timber and heavy-duty equipment in the city of Albany, Georgia.

TAX LEVY ORDINANCE – An ordinance by means of which taxes are levied.

TAX RATE LIMIT – The maximum rate at which a government may levy a tax. Overall tax rate limits usually restrict levies for all purposes and of all governments, state or local, having jurisdiction in a given area.

TAXES – Compulsory charges levied by a government for the purpose of financing services performed for a common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments.

TIMELINESS OF PRODUCT OR SERVICE – Measures of timeliness, which may be based on specific standards or past trends.

UNIFORM CHART OF ACCOUNTS – State mandated financial reporting format for governments.

WG&L – Water, Gas and Light

WORK/ACTIVITY LEVEL – Work measure that assesses intermediate steps in producing outputs.

WORKLOAD – The amount of work compared to capability.