



ANNUAL BUDGET FISCAL YEAR 2017



**CITY OF ALBANY
ANNUAL BUDGET
For The
Fiscal Year
Ending June 30, 2017**

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PREFACE



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Albany
Georgia**

For the Fiscal Year Beginning

July 1, 2015

Executive Director

Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **The City of Albany, Georgia** for its annual budget for the fiscal year beginning **July 1, 2015**.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



VISION STATEMENT

The City of Albany is a collaborative regional leader delivering exceptional services and enhancing quality of life, while fostering an atmosphere where citizens and businesses can thrive.

MISSION STATEMENT

The City of Albany delivers fiscally responsible, highly dependable services to the citizens in the community and the region with integrity and professionalism.

CITY OFFICIALS



CITY OF ALBANY BOARD OF COMMISSIONERS

MAYOR DOROTHY HUBBARD

MAYOR PRO TEM, BJ FLETCHER – WARD III

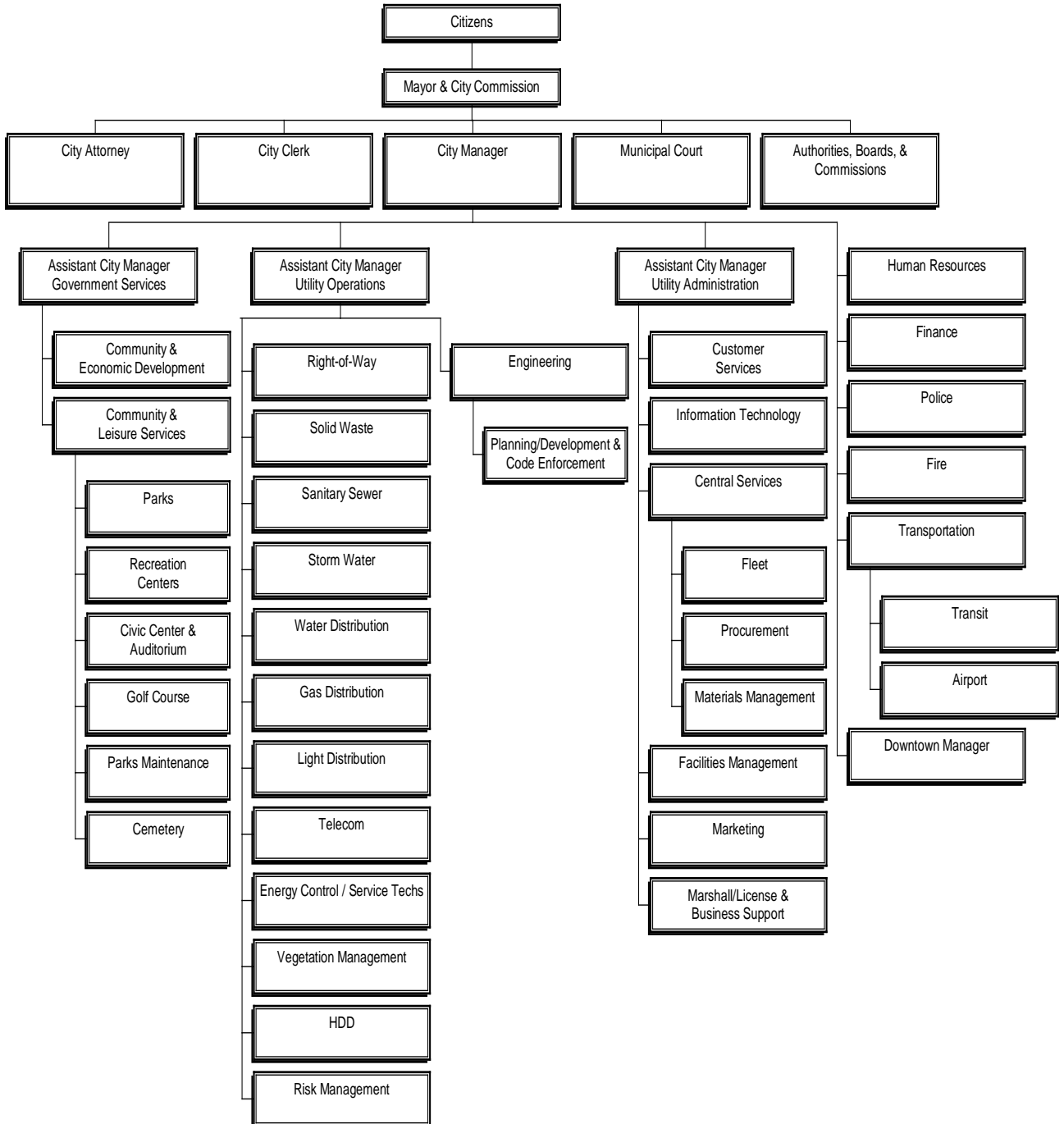
ROBERT LANGSTAFF – WARD V

JON HOWARD – WARD I

BOBBY COLEMAN – WARD II

TOMMIE POSTELL – WARD VI

ROGER MARIETTA – WARD IV



GOVERNMENT AND ORGANIZATION

The City of Albany has operated under the Commission - Manager form of government since January 14, 1924. The seven member Commission consists of a Mayor (*elected at large*) and six Commissioners (*elected on a ward basis*). The Commission appoints members to various Boards, Authorities, and Commissions. The Commission also appoints the City Manager, City Clerk, City Attorney, Assistant City Attorneys, and Municipal Court Judge. The City Manager, as the City's Chief Administrative Officer, is responsible for the enforcement of laws and ordinances and the implementation of policies passed by the Commission. The City Manager appoints department heads to assist with these responsibilities.

GENERAL GOVERNMENT

Sharon D. Subadan - City Manager
Vacant - Assistant City Manager for Government Services
Phil Roberson - Assistant City Manager for Utility Operations
Stephen Collier - Assistant City Manager for Utility Administration
Sonja Tolbert - City Clerk
C. Nathan Davis - City Attorney
Willie Weaver - Municipal Court Judge

DEPARTMENT HEADS

Dwight Baker - Director of Human Resources Management
Yvette Fields - Director of Central Services
Derrick L. Brown - Director of Finance
Steven Carter - Chief Information Officer
Paul Forgey - Director of Planning/Development and Code Enforcement
Michael Persley - Police Chief
Ron Rowe - Fire Chief
Shelena Hawkins - Director of Community & Economic Development
Kenneth Maples - Managing Director of Engineering and Planning
Richard Bramlett - Director of Utility Operations
Joel Homes - Director of Community and Leisure Services
David Hamilton - Director of Transportation
Jimmy Norman - Director of Utility Operations
James W. Swilley III - Director of Facilities Management
Nathaniel Norman - Director/Marshall of License and Business Support
Veronica Wright - Director of Risk Management
Mary Ann Petty - Director of Administrative Services
Latoya Cutts - Downtown Manager

Community Information

Origin and Growth

Situated in the Plantation Trace region, Albany is the primary trade center for Southwest Georgia. It is the county seat for Dougherty County, Georgia. The City lies at the head of the Flint River, 182 miles south of Atlanta. Incorporated in 1853, the City was laid out in 1836 by Alexander Shotwell and named for Albany, New York. The City of Albany was originally incorporated by an Act of the General Assembly of Georgia on December 27, 1838.

The chief farm products are cotton, peanuts, corn, tobacco, and to a lesser extent, paper-shell pecans and forest products. Albany has developed a diversified industrial economy, which includes companies such as Procter & Gamble, Miller Coors, and Master Foods USA-a Mars Incorporated Company. Since 1994, over \$800 million has been invested in Albany by local industries. Also, the Marine Corps Logistics Base (MCLB) in Albany is a shining star within the Department of Defense and has established itself as a leader in the adoption of private sector business strategies to accomplish its mission.

The City of Albany makes available the Albany Job Investment Fund to companies that meet funding criteria and are considered to be long-term beneficial investments for the community. With awards of up to \$6 million, the City of Albany is an attractive destination for companies to expand or begin.

Government and Organization

The City of Albany has operated under the Commission-Manager form of government since January 14, 1924. The seven-member Commission consists of a Mayor elected at large and six Commissioners elected on a ward basis. The Commission appoints the City Manager, City Clerk, Assistant City Clerk, City Attorney, Assistant City Attorney, Municipal Court Judge, City Solicitor, and Public Defender. The City Manager is the City's Chief Executive Officer, and is charged with the enforcement of the laws and ordinances passed by the Commission. The Commission also appoints members to various Boards, Authorities and Commissions.

Educational Facilities

For higher education, Albany has three hometown colleges, a progressive technical college, and a job corps center. Albany State University is a senior unit of the University System of Georgia. With more than 40 major fields of study, the University offers undergraduate and graduate degree programs. The University maintains flexible scheduling for the growing number of non-traditional students. Darton State College is a two-year unit of the University System of Georgia. Students can pursue 73 two-year transfer and career associate degrees. The Georgia Board of Regents approved to merge Albany State University and Darton State College. The planned consolidation will give the new school, which will retain the name Albany State University, an enrollment of nearly 9,000 students, making it the largest university in southwest Georgia. The merger is scheduled to be finalized in January 2017. Troy University maintains a satellite campus. Albany Technical College is a unit of the Georgia Department of Technical and Adult Education. Turner Job Corps Center also serves the Albany area as a fully accredited Vocational Education Institute, providing high-quality academic and vocational training programs to prepare students (ages 16-24) to take their places in today's technical work force. Turner has over 20 vocational trades from which the 930-member student body may choose. The City is also served by 23 schools (14 elementary, 5 middle, and 4 high schools), along with, 1 public alternative school and a number of private schools.

Sources: Georgia.gov
Dougherty.k12.ga.us

DEMOGRAPHICS

GENDER (2010 Estimate)

Male	46.1%
Female	53.9%

AGE COMPOSITION (2010 Estimate)

Under 5 Years	7.9%
Under 18 Years	22.9%
18 - 24 Years	9.8%
25 - 44 Years	25.4%
45 - 64 Years	22.7%
64 - 74 Years	5.9%
75+ Years	5.4%

RACE/ ETHNIC ORIGIN (2010 Estimate)

Black	71.6%
White	25.2%
Hispanic	2.1%
Asian/American	1.0%
Indian/Hawaiian	
Other1%

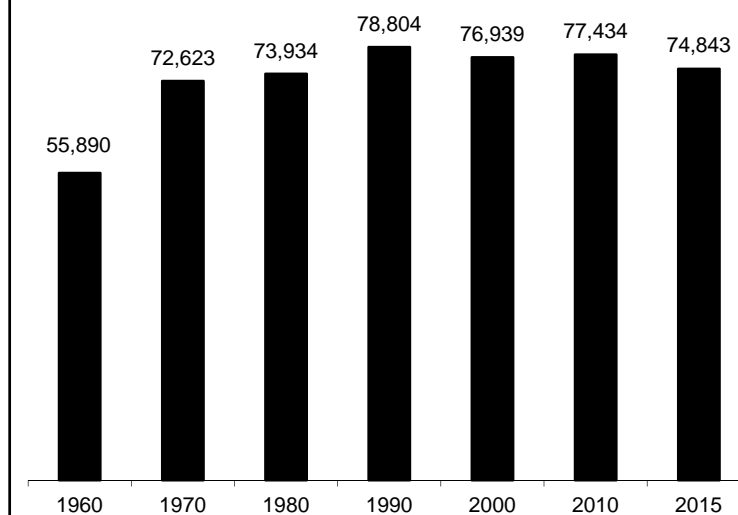
AREA (2010 Estimate)

Land Area	57 square miles
Elevation	212 ft above sea level
Rainfall	48.5 inches
Avg. Annual Temp.....	66° F

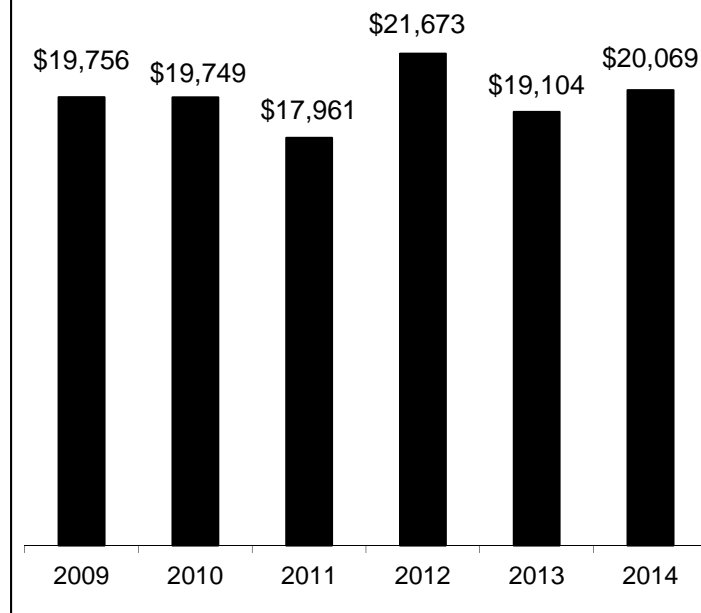
OCCUPATIONAL COMPOSITION

Management, Business, Science and Arts	28.6%
Service Occupations	23.9%
Sales and Office Occupations	22.7%
Production, Transportation and Material Moving Occupations	17.2%
Natural Resources, construction and Maintenance Occupations	7.6%

**Population Estimates
Albany, Georgia**



**Per Capita Income
Albany, Georgia**



Sources: U.S. Census Bureau, Quick Facts

<https://www.census.gov/quickfacts> and Fact Finder

<http://factfinder.census.gov>

Per Capita from

<http://www.deptofnumbers.com/income/georgia/albany/>

COMMUNITY INFORMATION

MUNICIPAL SERVICES

Fire Protection ...	11 stations; 171 fire personnel and officers
Police Protection	242 personnel and officers 42 county officers 230 member sheriff's department provides protection outside the city limits
Garbage	Services provided by the City's Solid Waste division

CITY FACILITIES & SERVICES

Miles of Streets	597
Number of Street Lights	11,285

EDUCATION

Elementary Schools	14
Middle Schools	5
High Schools	4
Number of area colleges	4
(Troy University maintains a satellite campus)	

HEALTH

Hospital.....	1 (690 beds)
MD's	506
Dentists	49
Nursing homes	3 (509 beds)

RECREATIONAL FACILITIES

Public tennis courts	7
Parks	76
Area golf courses	1
Municipal swimming pools	2
Walking Tracks	4
Playgrounds	35
Community centers	4
Boat ramps	4

SCENIC ATTRACTIONS

Albany Museum of Art
Albany Municipal Auditorium
Weatherbee Planetarium
Chehaw Park
Thronateeska Heritage Foundation Museum
Albany Civil Rights Institute
Quail Hunting Preserves
Flint Riverquarium
Riverfront Park

Sources: Choosealbany.com
Albany.ga.us

LOCAL ECONOMY

Ten Largest Employers:

Name of Business	Type of Business	# of Employees
Phoebe Putney Memorial Hospital	Healthcare	4,353
Marine Corps Logistics Base – Albany	Federal Government	4,300
Dougherty County Board of Education	Education	2,688
City of Albany	Municipal Government	1,171
Proctor & Gamble	Paper Goods	980
Albany State University	Education	700
Dougherty County	Municipal Government	649
Teleperformance USA	Technical Support	529
MillerCoors	Beverage	525
Darton College	Education	426

TRANSPORTATION

Motor Freight Carriers	<ul style="list-style-type: none"> • 5 interstate • 24 inter/ intrastate • 6 terminals • Overnight service to Atlanta, Birmingham, Charlotte, Chattanooga, Columbia, Jacksonville and Knoxville
Rail	<ul style="list-style-type: none"> • Albany-Dougherty County served by Norfolk-Southern Corp. and Georgia & Florida Railway • Switching service provided seven days per week by Norfolk-Southern and six days per week, to customer specs, by Georgia & Florida Railway • Georgia offers 5,000 miles of track, the most extensive system in the Southeast
Water	Navigable River, Flint (9 ft. channel depth)
Air	Southwest Georgia Regional Airport (ABY) in Albany is the state’s second-largest cargo airport by landed weight. The airport offers three nonstop, daily, 35-minute Delta flights to Hartsfield-Jackson International Airport (ATL) in Atlanta utilizing regional jet equipment. On site at the airport is a UPS sorting facility. Airport amenities include a 6,601-foot grooved asphalt runway; aircraft tie downs; hangar rentals; lighted runways; precision and no precision approaches; and an additional 5,219-foot cross-wind grooved asphalt runway.

Source: Choosealbany.com

BUDGET GUIDE

The 2016 - 2017 Annual Budget is divided into thirteen (13) sections whose contents are explained below. This Budget Guide is provided to summarize the information contained in each section and to assist the reader in finding information.

Section I - City Manager's Message

This section includes the City Manager's transmittal letter, the strategic plan, and the adopted budget ordinance. Also included in this section are the revenue and expenditure recaps for the General Fund, Special Funds, Self-Sustaining Enterprise Funds, Supplemented Enterprise Funds, and the Utility Internal Service Fund.

Section II - Policies and Procedures

This section outlines the policies used to guide the preparation and management of the City's annual budget. This section also provides detailed information on budget development, budget adoption, the accounting policies and procedures for Fund Accounting, Governmental Funds, Debt Services, Central Services, and Revenue and Expenditure policies. In addition, this section includes the FY 16/17 budget calendar and budget hearings.

Section III - Revenue and Expenditures / Expenses

This section begins with a chart showing the relationship between funds, in addition to a chart showing the percentages of expenditures as it relates to personnel services, operating expenses, and capital improvement. Included in this section is a summary of the revenue sources and expenditure/expense categories for the 2016 - 2017 budget. This information is categorized by the following fund accounts:

- General Fund
- Special Funds
- Self-Sustaining Enterprise Funds
- Supplemented Enterprise Funds
- Utility Internal Service Fund

Section IV - Supplemental Information

In this section pertinent information is reported on the budget that analyzes trends and outlines the recent policy decisions that have impacted the City's budget, and its financial position. This section provides the reader with an overview of the current budget using charts and graphs on revenues/expenditures, main revenue sources, and general fund information.

Section V - General Fund Expenditure Detail

The General Fund is the City's major operating fund. It accounts for all financial resources and expenditures that are not accounted for in specific purpose funds. The General Fund finances most of the regular day-to-day operations and accounts for approximately 23% or \$64,137,753 of the budgeted appropriation. It consists of the following departments: Legislative, City Manager's Office, City Attorney, Municipal Court, Human Resources, Central Services,

Finance, License & Business Support, Technology & Communication, Planning/Code Enforcement, Police, Fire, Engineering, Recreation, and Facilities/Grounds Management. It also contains appropriations to independent agencies. The General Fund depends on revenues generated from such sources as property taxes, sales taxes, utility transfers, service charges, business licenses and permits, insurance taxes, and other revenue to cover its operating costs.

Section VI - Special Funds Expenditure Detail

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specified purposes. About 9% or \$24,789,114 of the FY 17 Budget is allocated to Special Fund activities. Included in the Special Funds are Community & Economic Development, CAD 911, Hotel/Motel, Capital Improvement, Tax Allocation District (TAD), Special Purpose Local Option Sales Tax (SPLOST), Job Investment, Gortatowsky, and Grant Funds. The Albany Chamber of Commerce/Convention and Visitors Bureau receive up to \$725 thousand of current year's actual Hotel/Motel tax revenue to promote tourism and growth in Albany.

Also housed under Special Funds is the Debt Fund. However, the City does not have any active General Obligation Bonds that require repayment. Therefore, only the Capital Improvement Program is financed through revenues received from the General Fund.

To encourage development in the Albany Riverfront and Gateway Development Plan the Commission established a Tax Allocation District (TAD) for that area. A TAD allows the City to sell bonds to finance infrastructure and other redevelopment costs within the designated district.

The Job Investment Fund was established to provide monies to companies that meet the criteria for the creation of jobs that are considered to be long term investments in the City of Albany.

Section VII - Self-Sustaining Enterprise Funds Expense Detail

With projected revenues of \$105,194,183, the Light Fund it is easily the largest revenue generating enterprise fund for the City of Albany. Expenses are projected to be \$103,149,419, resulting in net income of \$2,044,763. This fund represents about 38% of the total budget. Its 37,891 customers include residential, commercial, and industrial.

The Gas Fund is projected to generate \$15,622,000 in revenue through charges for service and incur \$14,220,452 in expenses, resulting in a net loss of \$12,220. The fund represents about 5% of the total budget. It provides natural gas services to approximately 14,000 customers in Dougherty and Lee Counties.

The Sanitary Sewer Fund is projected to generate \$14,805,190 in revenue primarily through user fees and incur \$15,837,524 in expenses, resulting in a net loss of \$1,032,334. This fund represents about 6% of the total budget. Included under the Sanitary Sewer Fund are Wastewater Treatment, Wastewater Treatment/Lift Station, Wastewater Sampling, and Sanitary Sewer Maintenance. This Division of Public Works is responsible for the treatment of the City's wastewater and for disposal of sewage sludge in accordance with Environmental Protection Division's guidelines.

This division is also responsible for the maintenance of all sanitary sewers and for the installation of new taps and sewer extensions within the city limits of Albany.

The list of self-sustaining enterprise funds continues with the Water Fund. It is expected to generate \$12,192,922 in revenue and incur \$12,889,499 in expenses, resulting in net income of \$1,401,548. The fund represents about 5% of the total budget. The fund provides 14 million gallons of water per day over 35,000 customers. While Water Distribution is responsible for these figures, the fund also includes Water Production. This department is capable of producing 36 million gallons per day from 32 dry wells. This is a vital resource for future economic development.

The Solid Waste Fund is expected to generate \$10,106,096 in revenue through service charges and incur \$10,919,574 in expenses, resulting in a net loss of \$813,478. This fund represents about 4% of the total budget. Included under the Solid Waste Fund are Solid Waste Administration, Solid Waste Removal/Residential East, Solid Waste Removal/Residential West, Solid Waste Removal/Commercial and Special Services. This division is responsible for collecting and properly disposing of solid waste and recyclables generated by both residential and commercial customers. This division serves approximately 25,000 residential customers, with a private contractor providing service to over 11,000 of these. The division also serves almost 1,300 commercial customers.

The Storm Water Fund is projected to generate \$4,506,883 in revenue through user fees and incur \$6,631,727 in expenses. Also, Sewer is transferring an addition revenue of \$1,303,680 in FY 2017, resulting in only a net loss of \$821,164. The Storm Water Fund represents about 2% of the total budget. Engineering Storm Water, Street Sweeping, Asphalt/Concrete, Grading/Construction and Storm Maintenance are included in this fund. The responsibility of the Storm Water Fund is to provide storm water management services to include drainage system operation and maintenance of ditches, canals and ponds, and storm water pump stations, and to provide street sweeping services necessary for the collection and disposal of storm water-related debris. Other functions include maintenance of existing storm water infrastructure and installation of new storm water conveyance systems.

The Telecommunication Fund is the last of the self-sustaining enterprise funds. Revenue is expected to be \$2,983,139 and expenses are projected to be \$3,720,251, resulting in net loss of \$737,112. The fund represents approximately 1% of the total budget. Telecom provides excellent fiber optic based services to businesses in Albany and Dougherty County. The fund serves approximately 170 customers.

Section VIII - Supplemented Enterprise Funds

The approved program and expense plan is recorded in this section for the Supplemented Enterprise Funds which include the following: Airport, Civic Center/Municipal Auditorium, and the Transit System. Because these funds are not self-sustaining, they receive subsidies from the General Fund in the amounts of \$1,015,228, \$1,817,097, and \$1,254,431 respectively.

Section IX - Utility Internal Service Fund

The Utility Internal Service Fund provides support for all of the utility enterprise funds (Light, Sewer, Gas, Water, Solid Waste, Storm Water, and Telecom). It is comprised of eight (8) departments: Utility Management and Board, Investigations, Engineering, Marketing, HDD, Energy Control/ Techs, Vegetation Management, and Customer Service. The projected budget for this fund is \$13,925,844 in FY 2017.

Section X - Capital Improvement Program

This section includes all of the approved FY 2017 Capital Outlay/Improvement requests for the General Fund, Special Funds, Utility Internal Service Fund, and the Enterprise Funds. The capital outlay expenditure plan is listed by Department/Division. General Fund expenditures are budgeted to be \$4,000,000, while the Utility Internal Service Fund and Enterprise Funds are expected to have \$2,150,030 and \$52,060,866 (\$40 Million loan from GEFA) in capital expenses, respectively. Also included in this section are the Georgia Municipal Association Lease Pool (GMA) capital requests.

Section XI - SPLOST VI

The Special Purpose Local Option Sales Tax (SPLOST) VI is a referendum approved by voters in November 2010 that allows for an extra penny in sales tax to fund a diverse list of community projects. It is not a separate tax; Georgia law allows local jurisdictions to use SPLOST proceeds to fund capital improvement projects that would otherwise be paid for with General Fund and property tax revenues. SPLOST VI expenditures for FY 2016 are projected to be \$9,851,526.

Section XII - Sponsored Operations

These are Special Funds that have been established to carry out projects or programs that are not funded through the normal operating & capital budget process. These funds are used to account for resources received from outside agencies and are restricted for a specific purpose. This section includes Federal and State Grants.

Section XIII - Appendix

This section contains a glossary of terms that may be useful in assisting the individual to interpret the budget.



CITY MANAGER'S MESSAGE



Sharon D. Subadan
City Manager

Office: (229) 431-3234
Fax: (229) 431-3223

July 31, 2016

The Honorable Mayor and
Board of City Commissioners
City of Albany
Post Office Box 447
Albany, GA 31702-0447

Dear Mayor and Commissioners:

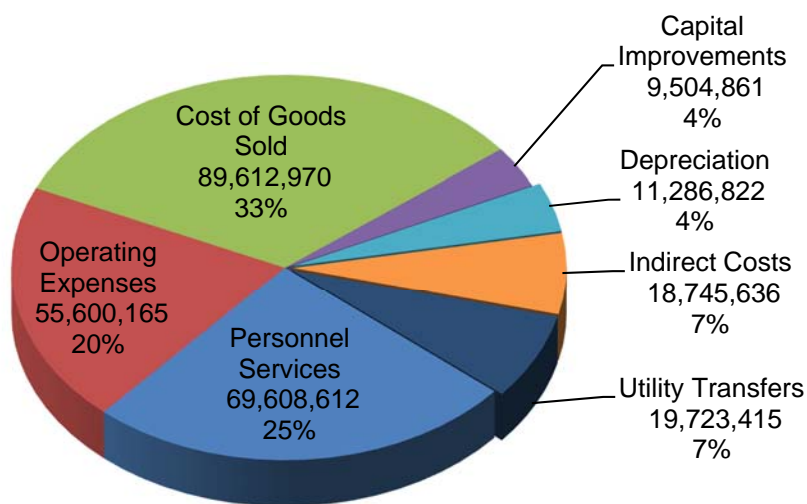
Transmitted herewith is the fiscal year 2017 adopted budget totaling \$274.1M. This budget is reduced from \$275.2 Million in fiscal year 2016. The budget is balanced without the use of MEAG Credits, which is a temporary revenue stream set to expire December 31, 2018. Additionally, a proposed millage rollback is recommended to avoid any property tax increase. There are 1,171 positions included in the proposed budget which is a modest reduction of four positions from FY2016. 690 positions (59%) are assigned to the General Fund with the remaining 481 (41%) assigned to Special Funds and the Enterprise Funds to include Albany Utilities.

This budget includes a rate increase for Water, Storm Water and Solid Waste. It should be noted that no proposed rate increases are taken lightly and this administration was particularly fiscally conservative in all estimates. The total of all three increases combined will result in an average of \$3.49 per month for the average residential rate payer.

The *Water* increase is needed in order to provide funding required to cover the rising cost of stringent water quality regulations to include enhanced water testing, monitoring, and repairs to wells, water tanks and the water distribution system. The *Storm Water* increase will allow for increased maintenance of the aging infrastructure and ensure compliance with the Municipal Separate Storm Water Sewer System (MS4) mandated improvements required by the Environmental Protection Division (EPD). The funding will allow for several small drainage projects to be completed and will allow for realistic scheduling of vegetation control, storm pipe and structure cleaning in addition to retention pond maintenance. The increase in the *Solid Waste* fee is consistent with the CPI, covers a programmed increase in the cost of the tipping fees, and allows the fund to make the transfer to the General Fund consistent with the other Utilities.

Revenues – In preparing revenue projections, staff analyzed five years of historical trends, the fiscal year 2016 operating budget, the condition of state and local economies, and other factors that might affect the City’s revenue sources. Projected revenues for the General and Special Funds total \$88,926,867, an increase of 1.4% or \$1,265,618 over the prior year. The revenue budget for Enterprise Funds totals \$181,945,750, a decrease of 1.1% or \$2,059,650 in revenues. However, the total revenue budget for all Enterprise Funds is collectively less than the expense budget by \$3,209,864. This deficit is primarily attributed to unfunded depreciation expenses. It will not have a negative cash flow effect; however, it is an issue that must be addressed in order to make sure we can properly maintain, improve and replace our capital and infrastructure as the mission demands.

Budget Overview - The chart below shows the total operating budget of \$274,082,481 by category:



Cost of Goods Sold – COGS represents 33% of the total budget and is the largest overall expense to the organization. This is a decrease of 2.8%, or \$2,554,453, compared to FY 2016. Unfortunately, the City has very little control over these expenses. Because of this, staff must endeavor to mitigate the pass through effect to our customers through careful long-term forecasting, planning, and risk hedging.

Personnel Services – Employee Wages and Benefits are another large portion of the overall budget and represents 25% of the total. The dollar value is virtually the same as FY2016, which was \$69,608,612. This coincides with the 1,171 authorized budgeted positions, a minimal decrease from the 1,174 in 2016. The theme of doing more with less will continue to be permeated throughout the organization.

Operating Expenses – Operating expenses also make up a significant part of the organization’s budget representing 20% of the total. It is a decrease of 3.4% or \$1,930,148 over FY 2016.

Careful scrutiny during the budget process directly attributed to this decrease in operating expenses.

Utility Transfers – The transfers from the Utility Funds to the General Fund amounts to \$16,430,360. This is the largest revenue source for the General Fund, account for 26% of its total revenue. Utility transfers also include a \$1,303,680 transfer from the Sewer Fund to Storm Water Fund and a \$1,989,375 transfer from the Light Fund to the Job Investment Fund.

Indirect Costs – The costs of the support departments are allocated to the Enterprise Funds based on an in-depth study of the individual transactions for each department. The cost of \$18,745,636 is equitably shared by these Funds according to the level of support received.

Capital Improvement Program (CIP) – The remaining 8%, or \$20,791,683, has been allocated for capital improvements and depreciation of prior years' capital expenses. The Capital Improvement Program (CIP) is a five-year planning instrument used by the City of Albany to identify capital requirements. The CIP plans for expenditures that exceed \$5,000 and have a useful life of more than one year. The CIP utilizes all available funding sources which include but are not limited to: Grants, SPLOST, GMA financing, bonding, GEMA financing, as well as other financing alternatives and the use of cash reserves from prior year's excess revenues over expenses/expenditures.

The CIP is reviewed and updated each year to reflect the changing priorities of the organization. This program has a direct impact on the General Fund's operating budgets. The acquisition of replacement assets initially reduces operating expenditures while deferring increases in maintenance costs. The addition of new assets, such as a building, tends to decrease operational expenditures for maintenance of the building. The impact that capital acquisition has on the operating budget is anticipated and incorporated into the financial plan.

The Capital Improvement Fund (CIF) - The General and Special Revenue Funds' capital projects are funded from a minimum of 15% of the annual sales tax revenue. This year the minimum sales tax percentage was reduced to 10%, totaling \$960,045, in order to help balance the General Fund budget. Certain capital needs of supplemented Enterprise Funds are also funded through the CIF. For example, the City's 10 - 20% local matching shares for Transit and the Airport are usually paid out of the CIF. However, the self-sustaining Enterprise Funds' capital needs are funded through alternative sources as stated above in the CIP section.

The GMA Lease Pool – The CIF also accounts for the debt service payments of the GMA lease pool agreement. In 1998, the City entered into a lease agreement with Georgia Municipal Association (GMA) for \$10,000,000 in certificates of participation. The GMA lease pool provides flexibility to renew assets and decrease operational expenditures for all participants. The City may appropriate a percentage of sales tax revenue to fund the annual GMA debt payment, if needed. The current CIP plans to aggressively increase its utilization of this funding resource.

House Bill (HB) 489 – The City continues its delineation of service agreement (HB 489) initiatives with Dougherty County. This initiative includes funding from Dougherty County for their portion of the following City departments: Fire, Information Technology, Planning, Traffic Engineering, Procurement, Emergency Management, Recreation, E-911, and Code Enforcement. Through these joint agreements, the City anticipates receiving \$5,808,936, from Dougherty County for services provided.

Internal Service Funds – An Internal Service Fund (ISF) provides a mechanisms for which expenses can be tracked for certain internal costs and properly charged to the departments and or funds that receive those benefits. Since all expenses are charged back to the benefiting fund, an ISF has a zero net effect on the total budget. Information presented in this book regarding ISF's is for informational purposes only. The city currently has 4 internal service funds: Risk Management, Workers' Compensation, Public Employees Group Health Plan (PEGHP) and the Utility Internal Service Fund (UISF).

Risk Management Program – The Risk Management Department and the City Attorney's office manage the City's Risk Management Program. These two units work together to contain costs associated with liability issues for the City. This coverage includes airport liability, automobile liability, automobile physical damage, boiler and machinery, crime, electronic data processing, fiduciary liability, general liability, law enforcement liability, property damage, public officials' liability, extended reporting period, travel accident, and unlicensed equipment. All departments are allocated a pro-rata share to contribute to the fund based on experiences. The appropriation for FY 2017 is \$2,085,516 which is a decrease of \$250,375 from last fiscal year. This is attributable to reduced claims for the past three years.

Workers' Compensation Fund – Expected contributions for FY 2017 is \$1,495,726, a slight decrease of \$71,074 over last fiscal year. We will continue to monitor the fund's reserves to ensure that it has adequate funding. The City's main objective continues to be: (1) to assure that the injured employee gets the best and most efficient medical care available, and (2) to get the injured worker whole and back to work as quickly as possible.

Public Employees Group Health Plan (PEGHP) – The Group Health Plan is designed to meet the medical needs of the employees and their eligible dependents. The premium costs are shared between the City and its employees at a ratio of approximately 75% and 25%, respectively. These contributions are then used to pay for claims as they are submitted by a third party administrator.

General Fund – The General Fund budget for FY 2017 totals \$64,137,753, which is relatively unchanged from the FY 2016 General Fund amended budget of \$64,309,877. With the combination of the former Water, Gas, & Light entering its third full budget year, we are beginning to see the anticipated consistency in our year over year budgets. The General Fund finances the operations of General Government, Public Safety, Recreation & Parks, Engineering, Planning & Development Services, Facilities Maintenance, and Independent Agencies. The level of service provided is our top priority. We will continue to do this while mitigating our costs.

Special Funds – Collectively, the City’s Special Funds total \$24,789,114, an increase of 16%, or \$3,396,247 from the FY 2016 amended budget. The major contributors to this change is an increase of \$2.5M in expenditures for the Capital Improvement Fund for fleet replacement and a new/upgraded fleet maintenance facility. Also included is \$1M for the newly created R3M (repair, renovate, replace) Fund which is designed to maintain the assets that we have in order to increase their usefulness as well as longevity. Also included in this category are Community & Economic Development, CAD 911, Hotel/Motel, TAD, SPLOST, Job Investment, and Grant Funds. More detail about some of the funds included in the Special Funds category follows.

Community & Economic Development – The Department of Community & Economic Development (DCED) is a Special Revenue Fund with a budget of \$3,792,859, which is a decrease in appropriations from the FY 2016 amended budget of \$4,766,294. The funds are allocated to the City by the U. S. Department of Housing and Urban Development (HUD) and the income received from repayment of loans, rents, etc., represent this fund’s revenue sources. The Department of Community & Economic Development is designed to expand economic opportunities, to provide decent housing for and to meet the other needs of persons of low-to-moderate income. In recent years, DCED has experienced a reduction in workforce due to the administrative cap on their appropriations. Although DCED does not receive a cash subsidy from the General Fund, it does receive a significant amount of services from the General Fund.

Hotel/Motel Fund - The amount expected from the 8% hotel/motel tax totals \$2M. These funds are allocated annually to the Civic Center and the Albany Convention and Visitors Bureau to promote tourism, conventions, and trade shows.

Sponsored Operations (Grants) – The Grant Fund is a Special Revenue fund that provides for the administrative accounting of funds received from local, state, and federal sources for entitlement programs and discretionary projects. The fund totals \$431,193, which is an increase of \$113,065 over the amended fund total of \$318,128 in fiscal year 2016. The appropriations for grant projects do not lapse at the end of each fiscal year, but remain in force for the life of the grant by means of reappropriations contained in this budget document.

Special Purpose Local Option Sales Tax VI – The City of Albany and Dougherty County entered into an intergovernmental sales tax agreement. On November 2, 2010, voters approved the referendum to continue the 1% Special Purpose Local Option Sales Tax (SPLOST). The amount slated for collection from the sales and use tax between April 1, 2011 and March 31, 2017 is \$98,000,000. Sixty-four percent, or \$62,720,000, of those funds are scheduled for City administered projects and non-profit organizations. The budgetary impact is determined as the projects come online and is incorporated into the operating budget. The City of Albany projects are listed in the SPLOST VI section of this document. These estimated collections are subject to change due to the fluctuations in taxable sales in the area. SPLOST VII will appear on the referendum during this budget year.

Debt Service Fund – This fund was established to comply with the Uniform Chart of Accounts. It accounts for General Fund debt service transactions for bonds and debt other than those bonds

issued by Albany-Dougherty Inner City Authority (ADICA). The Debt Service Fund is funded from the General Fund to cover its costs when there are General Obligation Bonds outstanding. The City does not have any general obligation debt at this time.

Enterprise Funds – Enterprise Funds are funds whose revenue is primarily received from fees for services instead of general tax dollars. They are not required to have a balanced budget. The City has a total of ten enterprise funds. Seven are self-sustaining and three are supplemented by the General Fund. Solid Waste, Sanitary Sewer, Storm Water, Water, Gas, Light, and Telecom are the seven self-sustaining Enterprise Funds. The funds are self-sustaining because they generate enough revenue through service charges (or combined with spendable fund balance) to cover their costs. The top five are discussed in more detail below.

Light Fund – This is the largest revenue producer, with budgeted revenues totaling \$105,194,183, which does not include a rate increase. Approximately 76% or \$79,659,982 of the revenue is appropriated to cover its COGS. Light is expected to have net income of \$2,044,763. This fund is also one of the largest contributors to the General Fund and is budgeted to transfer in just under \$10,999,541. The Light Fund serves almost 38,000 homes, businesses, and industries.

Gas Fund – As a provider of natural gas to some 14,000 customers, the Gas Fund is budgeted to have revenues of \$15,622,000 from sales of 1,852,650 MCF (1000 cubic feet). Approximately 48% or \$7,455,782 of that revenue must cover its COGS. The Fund is expected to have net income of \$1,401,548. This is as a result of incentives to encourage more customers to convert to natural gas. There are also plans for infrastructure expansion to create future revenue opportunities. This fund also contributes to the General Fund and is budgeted to transfer out \$1,640,310.

Sanitary Sewer Fund – This Fund is responsible for all sewers, water pollution control plant, and over 100 pump/lift stations. With expenses of \$15,837,524 and revenues of only \$14,805,190, the Fund is projected to have a net loss of \$1,032,544. FY 2017 rates were not increased. This fund will transfer \$1,147,628 into the General Fund. Staff's goal is to increase the efficiencies of this fund and allow it to transfer to the General Fund without incurring a net loss.

Water Fund – The Water Fund is expected to have a net loss of \$696,576, with \$12,192,922 in revenue and \$12,889,499 in expenses. Water rates were increased 2%, in line with the Consumer Price Index, plus an additional 3%, affecting the average household \$1.12 per month. This fund provides 14 million gallons of water per day to over 35,000 customers and maintains hundreds of miles of water mains and services. It has the capability of producing up to 36 million gallons of water per day. This fund is budgeted to transfer \$1,036,398 dollars to the General fund in FY 2017.

Solid Waste Fund – This fund is responsible for the collection and proper disposal of solid waste generated by some 24,000 residential and 1,200 commercial customers. A 2% CPI increase is scheduled, affecting the average household \$0.62 per month. The fund is budgeted to have \$10,106,096 in revenues with expenses of \$10,919,574, resulting in a net loss of \$813,478. The goal is to increase the efficiencies of this fund and continue to explore revenue expansion

opportunities so that the fund can transfer to the General Fund without incurring a net loss. The transfer for this year is \$859,018.

Supplemented Enterprise Funds – These Enterprise Funds do not generate enough revenue to cover their operational costs; therefore, the General Fund subsidizes them. The Transit System, Civic Center, and Airport are not able to sustain themselves and will collectively receive \$4,086,756 in assistance from the total General Fund revenues, an increase of \$323,540 over the FY 2016 allocation. Collectively, these funds' revenues support only 58% of their cost of operation. A significant amount of funding for the Airport and the Transit System is provided by State and Federal grants.

There were several challenges in balancing the 2017 budget to include a pension contribution increase of 2% voted on and approved by the pension board that amounted to \$994,074. These funds will be used to balance and stabilize the pension fund to meet unfunded accrued liability state mandates.

Based on feedback from the City Commission in the past year and the strategic priorities that you have outlined, we have included some new initiatives to better serve the residents of our community. Additionally, there are some common sense efficiency measures that have been included to reduce on-going operations.

Preparing this budget was a collaborative effort by my Leadership Team and they are all to be credited with effective cooperation.

The City of Albany is continuing to make strides in the right direction to accomplish the established Mission and Vision along with your established priorities. It's a new day in Albany!

Sincerely,



Sharon D. Subadan, MPS, CPM, CPFP
City Manager

EXECUTIVE SUMMARY CITY OF ALBANY STRATEGIC PLAN

The employees of the City of Albany, under the leadership of the City Manager and the Board of City Commissioners, have committed themselves to continually improving the efficiency and effectiveness of the organization. How does city government improve the services it provides to its citizens while maintaining responsible control of revenues and spending? How, in other words, can we continue to do more for less without sacrificing quality customer service? These are challenging questions faced by cities and towns everywhere.

Strategic Planning includes developing a vision and mission, identifying the organization's external opportunities and threats, determining internal strengths and weaknesses, establishing both long-term and annual objectives, and choosing particular strategies to pursue. This phase of strategic management is accomplished through the development of a strategic plan.

CITY OF ALBANY STRATEGIC PLANNING PROCESS

Priorities of the City Commission

A mission statement is a statement of purpose that distinguishes one organization from others by identifying the scope of the organization's operations in product, service, or market terms. In other words, a mission statement is a declaration of the organization's reason for being. It answers the question, "What is our business? Who are we?"

A mission statement is more than a statement of specific details; it is a declaration of attitude and outlook. It is usually broad in scope for two major reasons. First, a good mission statement allows for the generation and consideration of a range of feasible alternative objectives and strategies without limiting management creativity. Second, a mission statement needs to be broad to effectively reconcile differences among and appeal to the City's diverse citizenship.

In reviewing the Mission Statement and later in setting goals and objectives, the team incorporated the spirit of the six priorities set by the City Commission, which are:

- 1. Safe, Sustainable & Business Friendly*
- 2. Economic Development and Jobs*
- 3. Infrastructure and Asset Management*
- 4. Fiscal Responsibility*
- 5. Effective and Excellent Service Delivery*
- 6. Promotion of the City of Albany as a great place to live, work and play*

New Initiatives

The Mayor and Board of City Commissioners along with the City Manager have identified the negative impact of blight in the community. A multi-sector collaborative approach will address the root causes of blight within the city of Albany. The blight, or dilapidated and abandoned lots and buildings, will be addressed through an intentional and proactive approach. The City will also establish a prioritized list of items that are necessary to improve the maintenance and long-term care of City-owned buildings and infrastructure. The initial funding source will be from previous year's savings and will be sustained in the future by departmental contributions and other revenue streams. The goal is to maintain the assets that we have in order to increase their usefulness as well as the longevity for which the City will be able to utilize them.

The Recreation Department is making strides in efficiencies with regards to maintaining and upkeep of publicly facing grounds. Recreation is bringing the cemetery and park maintenance grounds crews back underneath the supervision and guidance of the Recreation leadership. This has led to an increase in headcount in direct proportion to the Facilities Maintenance decrease, but promises to add particular attention to the project needs of the Recreation Department. Recreation is currently working on Bill Miller, Henderson, and Paul Eames facilities in a variety of ways, including but not limited to, roof replacement and repairs and general renovations. Recreation is also working towards improvements to centers and gyms, such as Jackson Heights, Turner, and Carver just to name a few. The Civic Center is requesting to expand their service offerings through a variety of capital requests that are included in the fiscal year 2017 budget. Some of the renovations are cosmetic and some are designed to help better serve our customers.

The Community Relations Unit is an effort to maximize the effectiveness of the message by the Albany Police Department to the community. The new unit is the strategic combination of the Crime Prevention Unit with the Media Relations section. The department restructuring will allow for the messages and programs to be offered under one collaborative and consistent theme. It is proposed that Community Oriented Policing events and other increased community interactions will be organized by this team.

In many ways the City of Albany is preparing and planning to expand its services. This has led the Information Technology department to become more proactive with the capacity of the systems that are utilized by the City. This includes everything from support software to servers and switches. The IT department is doing what is necessary to support an atmosphere where businesses can thrive.

Several new initiatives are planned in Transit. They include a mobile app that will provide patrons with real time travel information concerning their routes. This service will send a text message alert concerning transit route changes or updates, and assist new and existing customers with trip planning. Another system will increase safety and security for transit services by allowing staff to have knowledge of all vehicle locations. The software will also give staff the ability to get information out to the general public quickly and efficiently, i.e. public relations, route deviations, and emergency notices. The new technology will allow the City an opportunity to appeal to choice riders.

Increased maintenance of the aging infrastructure to ensure compliance with the Municipal Separate Storm Water Sewer System (MS4) mandated improvements required by the Environmental Protection Division (EPD) will be implemented in the new fiscal year. Several small drainage projects will be completed and realistic scheduling of vegetation control, storm pipe and structure cleaning, and retention pond maintenance will be accomplished. Specific projects include: Meadowlark drainage improvements, Mitchell Avenue drainage improvements, flood control force main installations at Bellingham pond, Shannon pond and the twenty acre pond adjacent to the Liberty expressway. The additional funding will also facilitate repairs and upgrades at a number of storm water pumping stations.

To ensure that stringent water quality regulations are followed, enhanced water testing and monitoring and repairs to wells, water tanks and the water distribution system will be implemented. Specifically there are a number of water quality projects that will be addressed with increased funding: three wells – 7, 9, and 13 will be rehabilitated. Also, several water distribution infrastructure projects will be implemented by upgrading existing water mains to 6 inch lines to support fire hydrants. There are a few sporadic locations that need cross tie lines to prevent monthly flushing for water quality which will also reduce water loss.

There are several other projects that will be undertaken in the coming fiscal year, including: Holiday Lighting replacement, Gortatowsky Park upgrades, Public Affairs initiative, and increased Municipal Court efficiencies.

AN ORDINANCE 16-111
ENTITLED
AN ORDINANCE ADOPTING BUDGET AND
APPROPRIATIONS FOR THE PERIOD JULY 1,
2016 THROUGH JUNE 30, 2017; REPEALING
PRIOR ORDINANCES IN CONFLICT AND FOR
OTHER PURPOSES.

WHEREAS, a proposed FY 2017 budget has heretofore been submitted to the Mayor and Board of Commissioners of the City of Albany, Georgia for their study and review; and

WHEREAS, the proposed budget has been carefully considered by the Mayor and Board of Commissioners; and

WHEREAS, the hearing required by O.C.G.A. § 36-81-5(f), was properly concluded,


NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of the City of Albany, Georgia, and it is hereby ordained by authority of same:

SECTION 1. The proposed budget and appropriations for the period July 1, 2016, through June 30, 2017, are hereby adopted, and the estimated receipts and expenditures therein contained are approved. A copy of the proposed budget for FY 2017 is on file in the office of the City Clerk and a summary of same is attached hereto in the form of a budget summary marked Exhibit "A". Said Exhibit "A" is made a part of this Ordinance and expressly incorporated herein by reference as fully as if set forth verbatim. The sums of money set out in the proposed FY 2017 budget are hereby appropriated to be paid out of the respective funds of the City of Albany designated in Exhibit "A" for the Fiscal Year beginning July 1, 2016, through June 30, 2017. The Finance Director is hereby authorized and directed to issue his warrants for the same as the several items shall respectively become due.


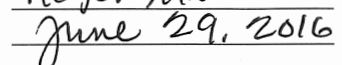
SECTION 2. All Ordinances, or parts of Ordinances, in conflict herewith are repealed.


MAYOR

ATTEST:


CITY CLERK

Adopted: June 29, 2016

Introduced By Commissioner: 
Date(s) read: 

REVENUES & EXPENDITURES / EXPENSES RECAP
FISCAL YEAR 2016/2017

Description	Actual 2014/2015	Amended 2015/2016	Adopted 2016/2017
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REVENUES

GENERAL & SPECIAL FUNDS:

General Fund	57,263,306	64,309,877	64,137,753
Community & Economic Development	4,451,732	4,756,830	3,792,859
CAD 911	1,517,745	2,636,918	2,667,493
Hotel/ Motel Fund	725,000	725,000	725,000
Capital Improvement	1,623,679	1,500,000	4,000,000
TAD Fund	275,864	555,250	331,668
SPLOST	11,541,959	10,101,795	9,851,526
Job Investment Fund	3,134,502	2,814,308	1,989,375
R3M - Repair, Renovate, & Replace	0	0	1,000,000
ARRA- American Recov Reinv Act	426,203	0	0
Grant Fund	<u>422,640</u>	<u>317,668</u>	<u>431,193</u>
Special Funds	24,119,324	23,407,769	24,789,114

ENTERPRISE FUNDS:

Light Operations	117,534,149	108,651,371	107,183,558
Sanitary Sewer Enterprise	13,293,238	14,964,957	14,805,190
Gas Operations	15,634,035	15,622,000	15,622,000
Water Distribution	11,882,923	11,748,787	12,192,922
Solid Waste Enterprise	9,785,413	10,540,292	10,106,098
Storm Water Utility	29,215,072	3,885,755	5,810,559
Telecom Operations	2,454,832	7,286,880	2,983,139
Airport	5,420,199	1,936,067	3,891,120
Albany Civic Center/Auditorium	1,762,317	2,303,429	2,150,692
Transit System	<u>4,074,644</u>	<u>7,065,862</u>	<u>7,200,472</u>
Enterprise Funds	211,056,823	184,005,400	181,945,750

TOTAL REVENUES - ALL FUNDS	<u>292,439,453</u>	<u>271,723,046</u>	<u>270,872,617</u>
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EXPENDITURES / EXPENSES

GENERAL & SPECIAL FUNDS:

General Fund	53,274,221	64,309,877	64,137,753
Community & Economic Development	4,398,444	4,766,294	3,792,859
CAD 911	2,080,343	2,570,597	2,667,493
Hotel/Motel Fund	725,000	725,000	725,000
Capital Improvement	800,729	1,500,000	4,000,000
TAD Fund	332,168	555,250	331,668
SPLOST	12,414,252	10,101,795	9,851,526
Job Investment Fund	201,475	2,814,308	1,989,375
R3M - Repair, Renovate, & Replace	0	0	1,000,000
ARRA-American Recovery Reinv Act	426,203	0	0
Grant Fund	<u>422,640</u>	<u>318,128</u>	<u>431,193</u>
Special Funds	21,801,253	23,351,372	24,789,114

ENTERPRISE FUNDS:

Light Operations	110,978,581	108,405,449	105,138,795
Sanitary Sewer Enterprise	30,415,333	15,547,446	15,837,524
Gas Operations	12,251,514	15,538,854	14,220,451
Water	10,931,244	11,583,882	12,889,499
Solid Waste Enterprise	8,811,995	10,837,567	10,919,576
Storm Water	5,455,641	6,139,162	6,631,726
Telecom Operations	3,385,499	5,502,454	3,720,252
Airport	2,970,386	3,565,765	5,504,652
Albany Civic Center/Auditorium	2,314,582	2,790,949	2,635,765
Transit System	<u>4,538,403</u>	<u>7,610,244</u>	<u>7,657,374</u>
Enterprise Funds	192,053,178	187,521,773	185,155,614

TOTAL EXPENDITURES / EXPENSES - ALL FUNDS	<u>266,209,503</u>	<u>275,183,022</u>	<u>274,082,481</u> *
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For Information Purposes Only

INTERNAL SERVICE FUNDS:

Utility Internal Service Fund (Revenue)	12,985,461	12,497,679	13,925,844
Utility Internal Service Fund (Expense)	<u>13,904,610</u>	<u>12,497,679</u>	<u>13,925,844</u>
Internal Service Funds (Net Effect)	(919,149)	0	0

* The expenses incurred in the Utility Internal Service fund have been properly recorded in each fund that utilizes its services. I.E. Water, Gas, Light, Telecom, Sanitary Sewer, Storm Water, Solid Waste, and the General Fund. Therefore, these expenses have already been included in the total budget, reported above.

MAJOR REVENUE SOURCE SUMMARY

The General Fund estimated \$64,137,753 revenue accounts for 24% of the total FY 2017 estimated revenue of \$270,872,617. It represents a decrease of \$850,429 from the previous year's projected revenue. These estimates are based on historical revenue collection trends as well as current economic trends in the national, state, and local economies. While property taxes and sales taxes will remain about the same, an increase in the supplemented enterprise funds transfer from the General Fund has led to decrease the overall revenue for the General Fund.

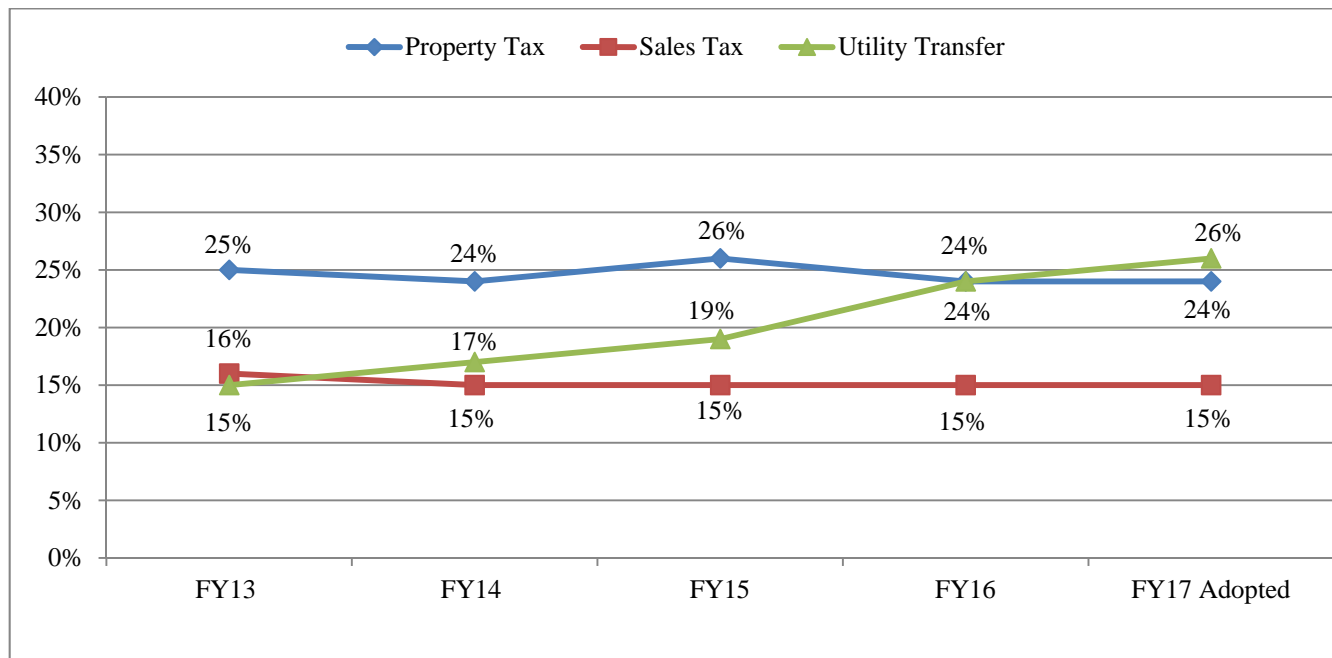
This general operating fund for the City is used to account for all financial resources traditionally associated with governmental functions that are not legally or otherwise accounted for in another fund. The most significant General Fund revenue components are property taxes, sales taxes, and the transfers from utility operations. Trends for these revenue sources are highlighted in the following section.

Utility Transfer - This is the largest and most significant revenue source for the City of Albany and is estimated at \$16,430,360 or 25.6% of General Fund Revenue. The collective average of the transfer is 9.9% of all revenues, Funds are budgeted to transfer based on its ability to pay. For instance, Gas will transfer 10.5%, Light will transfer 10.5%, but all other Utility Funds will transfer 8.5%.

Property Taxes - Property Taxes are the second largest source of revenue to the City. Current taxes provide \$15,454,630, approximately 24.1% of the General Fund Revenue. Property taxes are calculated using a state approved tax digest at millage rates set by the Mayor and Board of Commissioners. Presently, the millage rate for the City of Albany is 9.808 mills, a modest decrease from the FY16 of 9.853 mills. One mill represents one dollar of tax for every \$1,000 of taxable value.

Sales Tax - Sales Tax is the third largest revenue source, with estimated revenues of \$9,900,455 or 15.4% of the General Fund Revenue. Sales Taxes are projected based on economic indicators and are collected at 1% of the State sales taxes. The Sales and Use Tax Rate in Dougherty County is presently 7%, and is distributed as follows: 4% State, 1% Local Option Sales Tax, 1% Special Purpose Local Option Sales Tax, and 1% Education Local Option Sales Tax. The City shares sales tax revenue with the County on a 60:40 basis of countywide collections. The State of Georgia limits a jurisdiction to one cent for general purpose.

The chart on the following page illustrates trends for the General Fund's three major revenue sources. Property tax revenue percentage has continued to decline. This has occurred as the percentage of the utility transfer has increased since FY 2014. During FY 2017, the utility transfer percentage of revenue for the General Fund will overtake the Property Tax percentage for the 1st time.



The Light Fund is the largest of all the enterprise funds with anticipated revenues of \$105,138,795. It represents approximately 38% of the City of Albany's FY 2017 Adopted Budget. This is virtually the same as FY16's budgeted revenue because there was not a rate increase.

The Gas Fund is the second largest enterprise fund revenue producer with \$15,622,000 in budgeted revenues. This is approximately 6% of the City of Albany's FY 2016 Adopted Budget. This is also practically the same as FY16's budgeted revenue. Increases in revenue that were anticipated in FY16 as a result of plant gas extensions, forecasted sales to new industrial customers, and efforts to get more residential customers to begin utilizing natural gas are expected to be realized in FY17.

The Sanitary Sewer Fund is projected to generate \$14,805,190 in FY 2017. This represents approximately 5% of the Adopted Budget. This is a decrease in revenue of \$159,767 over last year or about 1%. This is primarily driven by stagnant customer growth and decreased water usage by existing customers.

The Water Fund has a projected revenue of \$12,192,922 in FY 2017, an increase of 4% over FY16's budgeted revenue. Rates were increased by the CPI of 2% + 3%.

The Solid Waste Fund is responsible for generating approximately 4% or \$10,106,098 of the City's FY 2017 revenue, a decrease of \$434,196 compared to FY16. An aggressive campaign to bring on more commercial customers will be a high priority in FY17.

FY 2017

GENERAL FUND REVENUE

Description	Actual 2014/2015	Amended 2015/2016	Adopted 2016/2017
Revenues			
General Fund			
Sales Tax			
5100 - Sales Tax	9,572,282	9,581,582	9,900,455
Property Tax			
5211 - Current Year Ad Valorem Tax	13,630,863	13,119,354	13,458,194
5212 - Prior Year Ad Valorem Tax	37,454	10,000	10,000
5214 - State of Ga-Railroad Eq	12,448	11,000	12,448
5221 - Alt Ad Valorem Tax	32,431	0	0
5221 - Automobile	707,928	751,230	550,000
5221 - TAVT	1,111,003	951,230	1,200,000
5222 - Mobile Homes	36,519	35,000	30,000
5312 - Motor Vehicle Lic. and Permits	170	164	152
5230 - Intangible Tax	125,215	140,728	140,562
5240 - Penalties and Interest	52,194	56,548	53,426
5245 - Personal Property Audit	38,927	0	0
Other Taxes			
5251 - Real Estate Transfer Tax	43,456	33,887	40,937
5252 - Payment In Lieu of Taxes	960,642	700,000	732,770
Licenses and Taxes			
5310 - Occupational Tax	1,698,165	1,717,768	1,654,966
5310 - Admin-Do Co HB489	20,050	12,000	12,000
5310 - Penalty & Interest-Bus Lic	20,176	15,699	22,363
5311 - AT&T (1992 Agreement)	18,344	18,344	18,344
5313 - Windstream (ROW Agreement)	41,929	5,630	23,977
5314 - AT&T (BellSouth Telecomm)	302,942	330,000	300,000
5315 - Georgia Power	575,636	575,636	550,000
5318 - Tower Cloud R.O.W.	38,122	38,122	38,122
5321 - Alcohol Beverage Licenses	395,734	390,000	395,491
5322 - Liquor and Wine Tax	265,504	261,489	256,311
5323 - Beer Tax	954,324	968,105	940,463
5324 - Mixed Drink Tax	145,178	111,202	141,055
5325 - Alcohol Servers I/D Cards	14,920	11,948	14,522
5335 - Passenger Car Rental Excise Tax	211,615	150,000	175,000
5340 - Insurance Taxes	4,176,385	4,118,158	4,395,979
5341 - Casualty Insurance	76,027	43,000	69,325
Franchise Fees			
5410 - Cable Television	750,762	770,975	745,843
5411 - Solid Waste Haulers Fees	231,030	236,914	235,509
5415 - Alltel Corporation	20,570	21,826	22,926
5440 - Radio Tower Rental	3,214	3,120	3,261

Description	Actual 2014/2015	Amended 2015/2016	Adopted 2016/2017
Fines & Forfeitures			
5510 - Fines and Forfeitures	1,811,674	1,837,728	1,879,819
5510 - Fines & Forf-Fees	(340,779)	(307,475)	(323,405)
5526 - Proceeds from Confiscated Property	33,700	0	0
5849 - False Alarms	22,466	30,275	24,116
Permits and Fees			
5611 - Building Permits	370,099	230,000	340,250
5612 - Electrical Permits	45,539	36,000	52,511
5613 - Plumbing Permits	25,083	20,000	22,801
5614 - Gas Permits	16,595	8,500	12,923
5615 - HVAC Permits	53,485	32,000	54,888
5616 - Gas Certificates	385	400	395
5621 - Sign Permits	5,916	4,500	7,092
5643 - Zoning Fee	273	0	0
5644 - Planning Misc Fees	31,114	31,226	30,165
5646 - Boarding Permit Fee	0	50	50
5650 - Examination Fees	0	300	300
Charges for Services			
Recreation			
5731 - Green Fees	23,426	85,000	0
5731 - Annual Memberships	34,150	65,000	58,800
5731 - Golf Merchandise	2,400	10,000	3,075
5731 - Golf Concessions	8,123	25,000	11,300
5731 - Hand Carts	5	200	20
5731 - Power Rentals	26,548	75,000	59,920
5731 - Golf Miscellaneous	0	0	30,067
5731 - Range Ball	846	3,800	1,000
5731 - Rental Club	70	1,000	100
5731 - Beer Sales	0	10,000	0
5731 - Beer Purchases	(1,817)	0	0
5733 - Carver Pool Admission	2,599	1,000	975
5733 - Carver Pool Concessions	237	0	0
5735 - Basketball, Adult	1,330	2,100	2,800
5735 - Basketball, Youth	43	0	0
5735 - Football	6,015	9,000	9,000
5735 - Softball, Adult	6,225	14,400	9,800
5735 - Tennis/Misc. Revenue	973	0	0
5735 - Ceramic Supplies	2,512	1,900	1,900
5735 - Cheerleading	595	1,400	1,400
5736 - Recreation Rental	7,616	6,500	6,500
5736 - George Ort Banquet Hall	8,490	10,500	9,000
5737 - Concession, Other	103	0	0
5738 - Aerobic	10	0	0
5738 - Ceramic	437	500	500

Description	Actual 2014/2015	Amended 2015/2016	Adopted 2016/2017
Other Charges			
5744 - Garnishment Fees	4,757	5,934	0
5746 - Attorney Fees	250	0	0
Cemetery			
5751 - Graves	48,935	68,750	65,000
5752 - Perpetual Care	39,085	0	20,000
5753 - Lots	41,380	26,400	25,000
INTER-GOVERMENTAL REVENUE			
Federal Government			
5813 - AFD Reinspection Fee	150	1,300	0
5813 - AFD Commercial Burn Permit	300	350	0
5815 - SWAT Do Co Bd OF Comm	12,061	21,835	12,690
5815 - SWAT Do Co School Bd	1,508	1,658	1,586
5815 - 800 MHz - DCSS	5,220	3,480	3,480
5815 - 800 MHz - Thomasville	13,162	13,162	13,162
5815 - 800 MHz - Crisp County	5,704	5,704	5,704
5815 - 800 MHz - ASU	4,860	4,860	4,860
5815 - SWAT for ASU	1,508	1,658	1,586
5815 - 800 MHz - Lee County	3,408	3,408	3,408
5816 - Do Co Code Enforcement	14,540	73,644	74,730
Dougherty County			
5821 - Fire Protection	3,862,501	3,928,163	4,006,726
5822 - Information Technology	533,593	1,007,864	1,025,225
5823 - Planning & Development Services	331,964	356,183	295,680
5824 - Traffic Engineering	7,840	10,000	10,000
5825 - Central Services	55,000	55,000	75,000
5826 - Emergency Management	33,025	37,976	53,355
5829 - Recreation	180,700	180,700	180,700
State of Georgia			
5832 - Highway Maintenance Contracts	143,675	143,675	143,675
5839 - Other Governments	12,834	0	12,551

Description	Actual 2014/2015	Amended 2015/2016	Adopted 2016/2017
Other Revenues			
5550 - M Lynch Unrealized Gains Gener	(58,381)	0	0
5550 - Unrealized Gains Stabilization	(19,978)	0	0
5845 - Indirect Allocation	3,529,447	6,258,126	6,395,311
5861 - Interest Income	190	90,459	157,948
5861 - M Lynch Interest - General	120,454	0	0
5861 - M Lynch Realized General	(29,204)	0	0
5861 - Interest Rev - Pooled (Accrued)	(38,552)	0	0
5861 - Merrill Lynch General Fees	(9,740)	0	0
5861 - M Lynch Interest Stabilization	107,864	0	0
5861 - M Lynch Realized Stabilization	(25,828)	0	0
5861 - Interest Rev - Stabilization (Accrued)	(4,900)	0	0
5861 - Merrill Lynch Stabilization Fees	(8,130)	0	0
5863 - Gasoline Sales	(34,683)	30,000	3,548
5864 - Shop-Labor	677,964	600,000	600,000
5865 - Shop-Fleet Revenue	1,763	0	0
5865 - Shop-Outside Repairs	18	0	0
5868 - Gain/Loss on Sales	5,979	0	0
5868 - Proceeds/ Sale of Asset	57,252	0	0
5870 - Discounts Earned	332	0	0
5873 - Risk Management-Admin	333,812	551,188	539,236
5877 - Sediment/Erosion Control	1,529	1,032	0
5880 - Miscellaneous Revenue	58,178	0	0
5880 - Bid Bonds	1,725	0	0
5880 - P Card Rebates	41,961	25,000	30,000
5883 - GMA Lease Pool	50	0	0
5889 - Handling Fee (Rtnd Ck Chrgd)	945	0	0
5892 - Timber Sales	2,393	0	0
5895 - Miscellaneous Police Receipts	1,605	0	0
5991 - Operating Transfers In	15,563,268	16,668,375	17,705,360
5992 - Operating Transfers Out	(6,900,631)	(4,428,601)	(5,780,231)
5998 - Transfer from Fund Balance	0	1,126,131	0
General Fund Revenue Total	<u>57,263,306</u>	<u>64,309,877</u>	<u>64,137,753</u>

Description	Actual 2014/2015	Amended 2015/2016	Adopted 2016/2017
Transfers to General Fund			
Hotel/Motel Fund	1,211,155	1,234,131	1,275,000
Gortatowsky Fund	943	1,000	0
Grant Fund	22,197	0	0
Utility Fund			
Light	11,609,081	10,058,719	10,999,541
Gas	1,293,665	2,512,389	1,640,310
Water	994,171	998,647	1,036,398
Sewer	213,211	766,029	1,147,628
Telecom	218,845	619,385	253,567
Solid Waste	0	478,075	859,018
Storm Water		0	493,898
Transfer to General Fund Subtotal:	<u>15,563,268</u>	<u>16,668,375</u>	<u>17,705,360</u>
Transfers From General Fund			
Civic Center	(1,454,348)	(1,332,415)	(1,817,097)
Transit	(1,746,576)	(1,448,752)	(1,254,431)
Public Improvement Fund	(926,469)	(938,158)	(960,045)
Airport Fund	(1,102,020)	(709,276)	(1,015,228)
Grant Fund	(44,697)	0	(46,435)
Storm Water Fund	(1,626,521)	0	0
CAD-911	0	0	(686,995)
Transfers from General Fund Subtotal	<u>(6,900,631)</u>	<u>(4,428,601)</u>	<u>(5,780,231)</u>
GENERAL FUND REVENUE	<u>57,263,306</u>	<u>64,309,877</u>	<u>64,137,753</u>

FY 2017

GENERAL FUND EXPENDITURES

Description	Actual 2014/2015	Amended 2015/2016	Adopted 2016/2017
Legislative	366,251	482,853	447,764
City Commission	205,427	212,906	218,802
City Manager	895,867	1,327,513	1,410,384
EEO	31,262	0	0
City Attorney	466,671	512,741	564,600
Municipal Court	667,166	713,136	727,629
Human Resources	1,757,006	1,989,840	1,911,351
Risk Management	333,812	548,709	540,032
Central Services-Procurement	492,547	521,232	510,038
Central Services-Material Mgmt.	760,791	565,597	355,143
Central Services-Fleet Maint.	1,298,930	1,354,301	1,769,280
Central Services-Fleet Pool Maint.	3,207	10,000	23,450
Finance-Administration & Acctg.	2,066,189	2,120,319	2,057,128
Finance-Office of Mgmt./Budget	0	2,485,681	2,412,872
License & Business Support - Enforcement Services	385,143	383,818	342,239
License & Business Support - Treasury	0	230,149	244,249
License & Business Support - Small Business Program	229,138	145,367	156,412
Technology & Communication	1,415,086	3,110,557	3,326,180
Customer Support - 311	130,797	187,175	189,682
Planning & Development Services	1,147,878	1,135,380	1,178,839
Planning & Development - Code Enforcement	876,627	938,140	1,124,648
Police-Administration	2,751,726	3,105,064	2,749,591
Police-Uniform	8,183,727	9,062,720	9,234,731
Police-Support Services	1,790,952	1,630,473	1,475,935
Police-Investigative	2,858,351	3,196,272	2,766,175
Police-Gang Unit	1,002,169	1,040,795	882,303
Police-Community Oriented Policing	330,413	254,606	250,388
Police-SWAT	33,660	100,652	35,251
Fire-Administration	812,859	610,552	628,267
Fire-Suppression	10,818,250	11,908,018	12,074,497
Fire-Prevention	402,458	436,028	326,904
Fire-Training	338,368	366,123	419,839
Fire-Emergency Management	106,710	94,809	115,978
Fire-Communications	128,516	0	0
Engineering	3,491,139	3,978,133	4,303,635
Public Works-Administration	318,506	0	0
Public Works-Street Maintenance - Administration	189,045	0	0
Public Works - Right of Way	233,887	0	849,138
Public Works-Street Maintenance - Tree Maintenance	30,077	0	0
Recreation-Administration	542,798	624,997	709,897
Recreation-Centers & Gyms	763,561	822,803	905,920
Recreation-Athletics	434,151	473,208	536,860
Recreation-Flint River Golf	449,772	514,889	569,111
Recreation-Parks Maintenance	743,622	0	1,389,759
Recreation-Cemeteries	334,641	0	0
Recreation-Development & Management	336,058	0	0
Recreation-Health & Wellness	541,991	581,027	626,913
Facilities/Grounds - Administration	1,499	409,747	421,388
Grounds Maintenance	5,699	2,149,095	-
Facility Maintenance	1,499	2,265,451	1,560,551
Independent Agencies	1,768,319	1,709,000	1,794,000
Total General Fund Expenditures:	53,274,220	64,309,877	64,137,754

FY 2017

COMMUNITY AND ECONOMIC DEVELOPMENT FUND REVENUE

Description	Actual 2014/2015	Amended 2015/2016	Adopted 2016/2017
5010 - *Grant Revenue-CDBG	959,413	881,971	850,744
5010 - *Grant Rev-Home	1,345,162	371,961	380,771
5010 - *Grant Rev-House Counsel	5,045	0	0
5010 - *Grant Rev-Weather/Energy	33,466	0	0
5010 - *Grant Rev-Weather/Health	31,879	0	0
5010 - Grant Revenue ESGP	23,192	0	37,000
5018 - *Rental Rev-Bus/Tech Ctr	6,843	75,000	35,000
5018 - *Rental Rev-CDBG	297,916	300,000	300,000
5018 - *Rental Revenue-Broadway Ct	72,427	70,000	75,000
5018 - *Rental Rev-Hampton East	235,520	230,000	240,000
5018 - *Rental Rev-Highland/Madison	37,137	36,000	36,000
5018 - *Rental Rev-Home	323	0	0
5018 - *Rental Rev-Ind.Incubator	29,000	0	28,800
5018 - *Rental Rev-N.Davis	16,332	16,000	16,600
5018 - *Rental Rev-New Jerusalem	0	24,000	30,000
5018 - *Rental Rev-Windsor	79,900	100,000	80,000
5018 - Albany Heights Rent	25,940	0	0
5018 - Program Income-Misc Rev NSP	5,729	0	0
5020 - *Misc Rev-Bus/Tech Ctr	2,954	3,500	5,000
5020 - *Misc Rev-CDBG	3,137	0	3,000
5020 - *Misc Rev-Economic Dev	1,650	0	2,000
5020 - *Misc Rev-General Management	2,171	5,000	5,000
5020 - *Misc Rev-Home	552	0	1,000
5020 - *Misc-CDBG RLF	200	0	1,000
5020 - HOMELESS COALITION-MBER FEES	(34)	0	0
5020 - Misc Revenue TBRA	650	0	1,000
5020 - TBRA-Readiness Account	1,695	0	0
5021 - *Sale Of Prop-CDBG	392,509	0	45,000
5024 - *Note Rev-CDBG AHOP	13,437	11,500	17,000
5024 - *Note Rev-Economic Dev	45,131	0	90,000
5024 - *Note Rev-FDBLR (DCA)	1,972	0	0
5024 - *Note Rev-Flood	245,282	200,000	275,000
5024 - *Note Rev-Home	104,204	108,333	100,000
5024 - *Note Rev-HS	21,795	14,000	15,000
5024 - *Note Rev-Redevelopment	367,094	330,000	365,000
5024 - *Note Rev-Revolving	9,683	0	10,560
5024 - Note Rev-CDBG RLF	15,315	0	40,000
5024 - Note Revenue-NSP	6,190	0	0
5880 - Miscellaneous Revenue	9,604	0	0
5920 - *Interest Inc-Revolving	1,243	0	0
5920 - Interest Inc Albany Heights	24	0	0
5920 - Interest Income-Cutliff Grove	47	0	0
5998 - Transfer from Fund Balance	(142,758)	1,973,465	9,792
5998 - Transfer from Fund Balance	0	15,564	697,592
COMMUNITY & ECONOMIC DEVELOPMENT	4,308,974	4,766,294	3,792,859

FY 2017**CAD-911 FUND REVENUE**

Description	Actual 2014/2015	Amended 2015/2016	Adopted 2016/2017
5500 - Int Income	9,165	37,750	0
5820 - Telecommunication	85,907	89,000	122,456
5885 - 911 Fees	1,422,672	1,858,042	1,858,042
5991 - Operating Transfers In	0	0	686,995
5998 - Transfer from Fund Balance	0	652,126	0

CAD-911 FUND

1,517,745	2,636,918	2,667,493
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FY 2017**HOTEL/MOTEL FUND REVENUE**

Description	Actual 2014/2015	Amended 2015/2016	Adopted 2016/2017
5330 - Hilton Garden	241,013	234,054	240,000
5330 - Hotel/Motel Tax	1,695,142	1,725,077	1,760,000
5992 - Operating Transfers Out	(1,211,155)	(1,234,131)	(1,275,000)

HOTEL/MOTEL FUND

725,000	725,000	725,000
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FY 2017**CAPITAL IMPROVEMENT FUND REVENUE**

Description	Actual 2014/2015	Amended 2015/2016	Adopted 2016/2017
5500 - GMA Lease Pool	599,050	0	0
5861 - Realized Gains/Losses/Interest	98,161	0	0
5991 - Operating Transfers In	926,469	938,158	960,045
5998 - Transfers from Fund Balance	0	561,842	3,039,955

CAPITAL IMPROVEMENT FUND

1,623,679	1,500,000	4,000,000
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FY 2017**T.A.D. FUND REVENUE**

Description	Actual 2014/2015	Amended 2015/2016	Adopted 2016/2017
5200 - Property Tax	275,864	285,518	275,559
5998 - Transfers from Fund Balance	0	269,732	56,109
T.A.D. FUND	275,864	555,250	331,668

FY 2017**SPLOST FUND REVENUE**

Description	Actual 2014/2015	Amended 2015/2016	Adopted 2016/2017
555.5500 - Interest - Merrill Lynch	140,758	0	0
566.5100 - SPLOST Revenues	10,609,976	10,101,795	9,851,526
566.5831 - LMIG	624,842	0	0
566.5500 - Interest Income	166,383	0	0
SPLOST FUND	11,541,959	10,101,795	9,851,526

FY 2017**JOB INVESTMENT FUND REVENUE**

Description	Actual 2014/2015	Amended 2015/2016	Adopted 2016/2017
5550 - Unrealized Gains/Losses	(29,260)	0	0
5852 - MEAG Revenue	3,171,612	2,814,308	1,989,375
5861 - Realized Gains/Losses/Interest	(7,850)	0	0
JOB INVESTMENT FUND	3,134,502	2,814,308	1,989,375

FY 2017
R3M FUND REVENUE

Description	Actual 2014/2015	Amended 2015/2016	Adopted 2016/2017
5998 - Transfers From Fund Balance	0	0	1,000,000
R3M FUND	0	0	1,000,000

FY 2017
GRANT FUND REVENUE

Description	Actual 2014/2015	Amended 2015/2016	Adopted 2016/2017
5010 - 2013 JAG	62,338	0	0
5806 - Planning (PL Grant)	121,420	137,524	140,655
5807 - Section 8 FTA	133,848	66,797	101,447
5819 - 2014 & 2015 JAG	9,942	48,272	90,808
5819 - Bullet Proof Vest	14,438	33,255	20,029
5819 - Pol GEMA 2012 Bomb Dog	2,139	3,000	3,000
5819 - Police Grants	7,998	0	0
5823 - Performance Partnership Agre	29,320	28,820	28,820
5831 - D/Nat'l Res 13991424201	18,698	0	0
5992 - Operating Transfers Out	(22,197)	0	0
5991 - Operating Transfers in	44,697	0	46,435
GRANT FUND	422,640	317,668	431,194

FY 2017
ARRA REVENUE

Description	Actual 2014/2015	Amended 2015/2016	Adopted 2016/2017
5060 - Transit Recovery	426,203	0	0
ARRA FUND	426,203	0	0

FY 2017**SPECIAL FUNDS EXPENDITURES**

Description	Actual 2014/2015	Amended 2015/2016	Adopted 2016/2017
General Fund	53,274,221	64,309,877	64,137,753
Community & Economic Development	4,398,444	4,766,294	3,792,859
CAD 911	2,080,343	2,570,597	2,667,493
Hotel/Motel Fund	725,000	725,000	725,000
Capital Improvement	800,729	1,500,000	4,000,000
Tax Allocation District	332,168	555,250	331,668
SPLOST Funds	12,414,252	10,101,795	9,851,526
Job Investment Fund	201,475	2,814,308	1,989,375
R3M Fund	0	0	1,000,000
Grant Fund	848,843	318,128	431,193
TOTAL SPECIAL FUNDS:	21,801,253	23,351,372	24,789,114
TOTAL GENERAL/SPECIAL FUNDS	75,075,474	87,661,248	88,926,867

FY 2017**LIGHT FUND REVENUES**

Description	Actual 2014/2015	Amended 2015/2016	Adopted 2016/2017
Residential	41,436,568	48,104,430	41,356,700
Commercial	34,456,145	34,653,276	35,699,832
Industrial	13,563,711	14,855,540	14,491,940
Latent Charges	3,282,396	2,039,255	2,171,941
Governmental	2,133,970	2,290,381	2,149,822
Environmental Cost Recovery	8,474,319	3,054,181	8,887,294
Interest Income	217,868	0	0
Proceeds from Sale of Assets	123,474	0	0
Miscellaneous Revenue	3,577,238	840,000	436,654
Transfer In	753,623	0	0
MEAG Credits	3,171,612	0	0
TOTAL LIGHT FUND REVENUES	111,190,924	105,837,063	105,194,183

FY 2017**LIGHT FUND EXPENSES**

Description	Actual 2014/2015	Amended 2015/2016	Adopted 2016/2017
Cost of Goods Sold	82,944,732	82,388,948	79,659,982
Salaries and Benefits	2,083,028	2,540,134	2,773,215
Operating Expenses	1,777,118	2,338,499	1,977,010
Depreciation	2,078,718	1,983,231	1,866,273
Indirect Costs	7,226,145	6,281,610	5,873,398
Transfers Out	8,437,469	10,058,719	10,999,541
TOTAL LIGHT FUND EXPENSES	104,547,210	105,591,142	103,149,419
LIGHT FUND NET INCOME (LOSS)	6,643,714	245,921	2,044,764

FY 2017**GAS FUND REVENUES**

Description	Actual 2014/2015	Amended 2015/2016	Adopted 2016/2017
Residential	5,923,337	6,123,954	3,623,603
Commercial	5,578,140	8,389,325	6,160,706
Industrial	2,625,602	442,929	5,106,728
Latent Charges	1,097,188	661,896	729,419
Governmental	3,877	3,896	1,544
Other Revenue	225,571	0	0
Proceeds from Sale of Assets	(105,470)	0	0
Capital Contributions	240,931	0	0
Transfer In	44,859	0	0
TOTAL GAS FUND REVENUES	15,634,035	15,622,000	15,622,000

FY 2017**GAS FUND EXPENSES**

Description	Actual 2014/2015	Amended 2015/2016	Adopted 2016/2017
Cost of Goods Sold	7,531,712	7,972,892	7,455,782
Salaries and Benefits	930,504	1,324,330	1,632,728
Operating Expenses	354,856	850,019	740,587
Depreciation	182,189	277,200	222,683
Indirect Costs	1,958,588	2,602,024	2,528,362
Transfers Out	1,293,665	2,512,389	1,640,310
TOTAL GAS FUND EXPENSES	12,251,514	15,538,854	14,220,452
GAS FUND NET INCOME (LOSS)	3,382,521	83,146	1,401,548

FY 2017**SANITARY SEWER FUND REVENUES**

Description	Actual 2014/2015	Amended 2015/2016	Adopted 2016/2017
Sanitary Sewer Fees	12,873,037	14,764,957	14,605,190
Interest Income Merrill Lynch	214,376	200,000	200,000
Other Revenues	419	0	0
Unrealized Gains/Losses	(371,420)	0	0
Net Book Value	(110,785)	0	0
Proceeds/ Sale of Asset	103,993	0	0
Capital Contributions	583,618	0	0
Operating Transfers Out	(18,179,612)	0	0
TOTAL SANITARY SEWER FUND REVENUES	(4,886,374)	14,964,957	14,805,190

FY 2017**SANITARY SEWER FUND EXPENSES**

Description	Actual 2014/2015	Amended 2015/2016	Adopted 2016/2017
Wastewater Treatment	6,852,141	7,141,056	6,332,568
Wastewater Treatment/Lift Stations	1,031,574	1,276,548	1,120,797
Wastewater Treatment/Flood Control	32,867	0	0
Sanitary Sewer Administration	1,459,891	1,678,555	2,771,000
Sewer Tap Crews	1,475,964	1,935,468	1,750,871
Sewer Pipe Crews	769,212	917,310	911,553
Review and Inspect	72,057	0	0
Storm Drainage	38,606	0	0
Wastewater Sampling	503,410	582,479	499,427
Transfers Out	0	766,029	1,147,628
Storm Water Transfer Out	0	1,250,000	1,303,680
TOTAL SANITARY SEWER FUND EXPENSES	12,235,721	15,547,445	15,837,524

SANITARY SEWER NET INCOME (LOSS)

(17,122,095)	(582,488)	(1,032,334)
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FY 2017**WATER FUND REVENUES**

Description	Actual 2014/2015	Actual 2015/2016	Adopted 2016/2017
Residential	7,375,116	7,647,035	7,890,104
Commercial	2,722,782	2,883,656	3,061,944
Latent Charges	1,826,196	1,218,096	1,240,874
Other Revenue	10,815	0	0
Proceeds from Sale of Assets	(105,351)	0	0
Capital Contribution	42,250	0	0
Interest Earned	2,143	0	0
Transfer In	8,972	0	0
TOTAL WATER FUND REVENUES	11,882,923	11,748,787	12,192,922

FY 2017**WATER FUND EXPENSES**

Description	Actual 2014/2015	Actual 2015/2016	Adopted 2016/2017
Cost of Goods Sold	1,909,767	1,806,779	2,435,471
Salaries and Benefits	1,721,095	2,187,923	2,042,385
Operating Expenses	1,021,217	1,271,917	1,400,406
Depreciation	3,171,278	3,262,555	3,936,034
Indirect Costs	2,113,716	2,056,061	2,038,804
Transfers Out	994,171	998,647	1,036,398
TOTAL WATER FUND EXPENSES	10,931,244	11,583,882	12,889,498
WATER FUND NET INCOME (LOSS)	951,679	164,905	(696,576)

FY 2017**SOLID WASTE FUND REVENUES**

Description	Actual 2014/2015	Amended 2015/2016	Adopted 2016/2017
Solid Waste Fees-City	9,679,468	10,363,797	10,056,646
Tipping Fees	136,048	0	0
Special Pick-Ups-Trash	12,170	13,317	8,688
Roll off Containers	30,226	163,178	40,764
Realized Gains/Losses/Interest	27,776	0	0
Net Book Value	(157,354)	0	0
Proceeds/Sale of Asset	57,079	0	0
TOTAL SOLID WASTE FUND REVENUES	9,785,413	10,540,292	10,106,098

FY 2017**SOLID WASTE FUND EXPENSES**

Description	Actual 2014/2015	Amended 2015/2016	Adopted 2016/2017
Solid Waste Administration	1,136,548	1,487,338	2,204,096
Solid Waste Residential East	2,964,415	3,885,921	3,221,437
Solid Waste Residential West	3,029,582	3,252,094	3,252,094
Solid Waste Commercial	1,311,813	1,430,589	1,222,979
Solid Waste Special Services	369,637	303,550	159,952
Transfers Out		478,075	859,018
TOTAL SOLID WASTE FUND EXPENSES	8,811,995	10,837,568	10,919,576
SOLID WASTE FUND NET INCOME (LOSS)	973,418	(297,276)	(813,478)

FY 2017**STORM WATER FUND REVENUES**

Description	Actual 2014/2015	Amended 2015/2016	Adopted 2016/2017
Storm Water Fees	3,606,754	2,635,755	4,506,883
Proceeds from Sale of Assets	15,196	0	0
Capital Contributions	25,408,181	0	0
Transfer In	184,941	1,250,000	1,303,680
TOTAL STORM WATER FUND REVENUES	29,215,072	3,885,755	5,810,563

FY 2017**STORM WATER FUND EXPENSES**

Description	Actual 2014/2015	Amended 2015/2016	Adopted 2016/2017
Storm Water Engineering	1,612,315	753,409	336,916
Storm Water Sweeping	953,281	1,804,290	2,444,214
Storm Water Asphalt/Concrete	523,719	599,740	639,489
Storm Water Grading	1,029,867	1,222,553	1,121,650
Storm Water Drainage	1,336,459	1,759,170	1,595,560
Transfer Out	0	0	493,898
TOTAL STORM WATER FUND EXPENSES	5,455,641	6,139,162	6,631,727
STORM WATER FUND NET INCOME (LOSS)	23,759,431	(2,253,407)	(821,164)

FY 2017**TELECOM FUND REVENUES**

Description	Actual 2014/2015	Amended 2015/2016	Adopted 2016/2017
Reoccurring Fees	2,114,217	7,046,880	2,646,456
Non-Reoccurring Fees	621,897	240,000	336,683
Other Revenue	1,576	0	0
Interest Earned	738	0	0
Proceeds from Sale of Assets	(373,314)	0	0
Transfer In	89,717	0	0
TOTAL TELECOM FUND REVENUES	2,454,831	7,286,880	2,983,139

FY 2017**TELECOM FUND EXPENSES**

Description	Actual 2014/2015	Amended 2015/2016	Adopted 2016/2017
Cost of Goods Sold	395,284	510,000	618,000
Salaries and Benefits	618,106	987,560	611,716
Operating Expenses	647,537	1,925,451	476,735
Depreciation	480,865	451,453	465,568
Indirect Costs	924,528	1,008,605	1,294,665
Transfers Out	218,845	619,385	253,567
TOTAL TELECOM FUND EXPENSES	3,285,165	5,502,454	3,720,251
TELECOM FUND NET INCOME (LOSS)	(830,334)	1,784,426	(737,112)

FY 2017

TRANSIT FUND REVENUES

Description	Actual 2014/2015	Amended 2015/2016	Adopted 2016/2017
Bus Fares	542,312	563,688	560,000
Bus Para transit	39,173	41,500	41,500
State Grants-Operating Assistance	1,049,408	1,272,365	1,077,759
State Grants-Capital Improvements	619,645	3,444,380	3,999,110
Proceeds from Sale of Asset	(10,416)	0	0
Capital Contributions	301,159	295,177	267,672
Operating Transfers In	1,746,576	1,448,752	1,254,431
Operating Transfers Out	(213,212)	0	0
TOTAL TRANSIT FUND REVENUES	4,074,645	7,065,862	7,200,472

FY 2017

CIVIC CENTER REVENUES

Description	Actual 2014/2015	Amended 2015/2016	Adopted 2016/2017
Arena Rent	550	2,400	0
Amphiteater Rent	84,702	119,329	75,186
Auditorium Rent	13,809	14,435	11,550
Meeting Room Rent	26,285	20,375	31,750
Concession Income	12,330	21,321	13,949
Auditorium Parking	187	319	0
Parking Income	12,808	78,428	17,712
Auditorium	2,028	1,052	0
Box Office Income	25,441	108,557	59,485
Auditorium Box Office Income	0	229	100
Prog/T-Shirts & Novelties	2,536	3,632	1,700
Auditorium Misc	1	0	0
Miscellaneous Income	622	0	0
Staffing Reimbursement	140,169	200,047	165,113
Advertising	0	9,950	0
Auditorium Other Direct Cost	(590)	0	0
Other Direct Costs	(2,560)	0	0
Auditorium Misc Rentals/Svcs	16,963	8,505	10,210
Miscellaneous Rentals/Svcs	113,766	104,613	85,647
Auditorium Executive Discount	(2,791)	(14,770)	14,903
Executive Discount	(138,285)	(52,153)	(123,778)
Sports Team Discount	0	(27,084)	(29,932)
Promotional Revenues	0	371,829	0
Operating Transfers In	1,454,348	1,332,415	1,817,097
TOTAL CIVIC CENTER REVENUES	1,762,317	2,303,429	2,150,692

FY 2017**AIRPORT FUND REVENUES**

Description	Actual 2014/2015	Amended 2015/2016	Adopted 2016/2017
ASA	152,246	134,763	132,512
Non-Scheduled	3,111	2,868	2,800
United Parcel Services	160,476	151,367	152,452
Avis Car Rental	58,113	60,520	61,125
Budget Car Rentals	80,952	77,410	61,200
CARS Inc	56,191	53,784	65,125
TSA Rental	66,210	62,000	62,000
Airport Parking	66,244	66,000	66,000
Hawthorne Aviation	83,802	84,331	84,331
Lounge Rental	0	0	4,660
Airport Miscellaneous	6,926	2,660	-
House Rental	7,790	7,800	7,800
Concessions Revenue	32	-	0
Federal Grants	2,134,558	101,970	1,512,000
State of Georgia	53,217	0	267,840
PFC Revenues Earned	99,429	128,544	209,250
CFC Revenues Earned	213,428	208,656	105,180
Interest Income PFC5	113	0	0
Interest Earned CFC	1,903	0	0
Net Book Value	(1,000)	0	0
Proceeds/ Sale of Asset	3,862	0	0
Advertising Revenue	6,302	5,600	4,000
Capital Contributions	977,370	0	0
Operating Transfers In	1,102,020	709,276	1,015,228
TOTAL AIRPORT FUND REVENUES	5,420,199	1,936,067	3,891,120

FY 2017**SUPPLEMENTED ENTERPRISE FUND EXPENSES**

Description	Actual 2014/2015	Amended 2015/2016	Adopted 2016/2017
Airport	2,944,549	3,565,765	5,504,652
Albany Civic Center/Auditorium	2,314,582	2,790,949	2,635,765
Transit Fund	4,538,403	7,610,244	7,657,374
TOTAL EXPENSES	9,797,534	13,966,958	15,797,791



POLICIES & PROCEDURES

POLICIES AND PROCEDURES

The development and management of the City of Albany's annual budget is governed by both formal policies and by accepted practices. A number of pertinent policies and practices are outlined in this section. In addition, this section includes summary information that was provided to the City Commission during the annual budget process. The City's complete Financial Management Policy manual is located under the Finance Department tab on the City's website www.albany.ga.us.

BUDGET DEVELOPMENT AND ADOPTION

The budget process began in February 2016 with the Finance Department preparing the FY 2016/2017 revenue projections and updating the budget request forms and the instructions to be used by City departments.

Once these tasks were completed, the annual budget meeting was held in March 2016 and each department was given its FY 2017 budget package. The City Manager conducted budget hearings with each department head to review all budget requests and to prioritize each department's requests. The budget process included an opportunity for department heads to make a presentation to the Mayor and Board of City Commissioners highlighting their FY 2017 budgetary needs. The presentations provide the Board with a great deal of insight as to how priorities might be met, if required.

After the budget hearings were completed, the City Manager again reviewed and analyzed each request to formulate the recommended budget. Recommendations were based on historical data, a slightly increased revenue base, and justification of budgetary needs as provided by the department heads, input from the Mayor and Board of Commissioners, and special circumstances that were anticipated to occur during the fiscal year. In addition, the City Manager's recommendations were based on what was reasonable and necessary for departments to operate efficiently and effectively and to maintain, at a minimum, the current level of service.

In order to promote citizen participation, a public hearing for the budget was advertised and held May 25th. This hearing was designed to allow public input into the FY 2017 budget before its adoption. The recommended budget was submitted to the Mayor and Board of City Commissioners on June 29th for approval.

After extensive work by the City Manager and the budget preparation staff, the FY 2017 budget was adopted on June 29, 2016. Notification of the budget adoption was advertised in the local newspaper and a copy was placed on file in the City Clerk's office as required by State law. The approved budget, which is controlled and maintained by the Finance Department, was then added to the computerized budgetary and actual financial reporting system on June 30, 2016. The new fiscal year began July 1, 2016.

BUDGET MANAGEMENT PROCESS

Monthly financial reports are emailed to the City's Department Heads. These reports are also published on the City of Albany's website. As the fiscal year progresses, monthly meetings are conducted to review budget to actual revenues and expenditures with those departments needing attention. Expenditures are projected to fiscal year end, which helps management determine if their current spending trends need to be modified in order to change their departments' projected outcome.

Since a budget is an estimated financial plan, the existing budgetary process also allows for budget transfers throughout the fiscal year. The line item transfers do not change the amount appropriated. It is the responsibility of each department/division to control expenditures and to expend funds only for items that have been budgeted; however, due to unforeseen emergencies, a system is in place to accommodate changing needs.

BASE BUDGETING

Annual budgets are legally adopted for the General Fund, Special Funds, Internal Services Fund, and Enterprise Funds. This budget is balanced in accordance with Georgia law (OCGA 36-81-3(B) (3)) that states that, "a budget ordinance or resolution is balanced when the sum of estimated revenues and appropriated fund balances is equal to appropriation." Department and division expenditures are summarized as personal services and operating expenses. All budgets begin with the basic cost to maintain personal services while preserving the current level of service. Operating expenses and capital outlay are then allocated to departments for delivery of service.

FUND ACCOUNTING

The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equities, revenues, and expenditures or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds in this budget are grouped into generic fund types and two broad fund categories as follows:

GOVERNMENTAL FUNDS

General Fund - The General Fund is the general operating fund of the City. It is used to account for all financial resources, except those with other fund accounting requirements.

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specified purposes.

Debt Service Funds - Debt Service Funds are used to account for debt service transactions for bonds and other debts issued by the City and by ADICA.

Capital Projects Funds - Capital Projects Funds account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds). Capital is defined as any one asset valued at \$5,000 or more and has a useful life of more than one year.

PROPRIETARY FUNDS

Enterprise Funds - Enterprise Funds are used to account for operations: (1) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges; or (2) where the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, or accountability of other purposes.

Internal Service Funds - The Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City on a cost-reimbursement basis.

BASIS OF ACCOUNTING

The budgeting and basis of accounting policies of the City of Albany conform to generally accepted accounting principles (GAAP) as applicable to governments. The basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. All Governmental Fund Types, Expendable Trust Funds, and Agency Funds use the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available).

“Measurable” means the amount of the transaction can be determined and “available” means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. The City considers revenues as available if they are collected within 60 days after year-end. Those revenues considered susceptible to accrual are property taxes, charges for services, sales taxes, fines, forfeitures, interest income, and intergovernmental grants. Revenues from licenses and permits and miscellaneous revenues are recorded as revenues when received in cash because they are generally not measurable until actually received.

In applying the susceptible-to-accrual concept to intergovernmental revenues, the legal and contractual requirements of the numerous individual programs are used for guidance. There are, however, essentially two types of these revenues. In one, monies must be expended on the specific purpose or project before any amounts will be paid to the City; therefore, revenues are recognized based on the expenditures recorded. In the other type, monies are virtually unrestricted as to purpose of expenditure and are nearly irrevocable (i.e., revocable only for failure to comply with prescribed compliance requirements, such as equal employment opportunity). These resources are reflected as revenues at the time of receipt or earlier if they meet the criteria for availability.

Expenditures are generally recognized under the modified accrual basis of accounting when the related liabilities are incurred. Exceptions to this general rule include: (1) accumulated unpaid vacation, judgments, and claims which are not expected to be paid out of “available spendable resources”; (2) principal and interest on general obligation long-term debt which are recognized when due or when amounts have been accumulated in the debt service fund for payments to be made early in the following year; and (3) inventory of materials and supplies which are recorded as expenditures when they are consumed.

Proprietary Fund Types and the Pension Trust Fund utilize the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. The following is a summary of the more significant policies.

BASIS OF BUDGETING

The City of Albany employs the cash plus encumbrance method as its basis of budgeting for governmental funds. Revenue for the governmental funds is recognized when it is actually received in cash and encumbered amounts are treated as expenditures under this method. The City uses the accrual method as its basis of budgeting for proprietary funds. Under this method, revenues are recognized in the accounting period in which they are earned, and expenses are recognized in the period in which they occur. The City deviates from Generally Accepted Accounting Principles (GAAP), and its basis of accounting stated in its audited financial statements, in the following areas as well:

- The fair value of investments is not treated as adjustments to revenue
- Some component units are excluded in this budget document- Albany-Dougherty Inner City Authority (ADICA) and Chehaw Wild Animal Park (CWAP) Authority
- Some funds are excluded in this budget document- the Public Employees Group Health Plan, Risk Management Fund, and Workers' Compensation Fund
- The Enterprise Funds are allowed to have an unbalanced budget.

BUDGET AMENDMENT

The City of Albany's budget amendment/budget transfer process is regulated by the Official Code of Georgia (OCGA 36-81-3(d) (1)) and local policies. The level of control, or level at which expenditures may not legally exceed the budget, is at the department level in the State of Georgia (OCGA 36-81-2(14)). Any increase in appropriation in any department of local government, whether accomplished through a change in anticipated revenues in any fund or through a transfer of appropriations among departments, requires the approval of the governing authority (OCGA 36-81-3(d)(1)).

BUDGET TRANSFERS

The Finance Department can approve budget transfers up to \$10,000 without the City Manager's approval among various accounts within a department/division with the following exceptions:

1. No budget transfers are to be made between the Personal Services Budget and the Operations Budget.
2. No budget transfer will be made into or out of The Capital Improvement Fund.

Otherwise, any increase in appropriations in any fund for a department or through a budget transfer of appropriation among departments shall require the approval of the City Manager for amounts over \$10,000.

All budget transfers must be signed and justified by the Department Head. Requests will be considered based on the justification. All requests are to be submitted to the Finance Department, which will forward requests to the City Manager, if necessary.

All appropriations lapse at fiscal year-end except for Capital Improvement Projects if it takes longer to construct.

CAPITAL IMPROVEMENT PROGRAM

The Capital Improvement Program (CIP) is a five-year program that details anticipated expenditures as well as the proposed sources of funding. The General & Special Funds capital requests are defined as any one asset valued at \$5,000 or more that have a useful life of more than one year. They are funded through:

- (a) Minimum of 10 % transfer of total sales tax.
- (b) CAD 911 sets aside funds for its capital needs.

The capital requests for Enterprise Funds are funded by the amount budgeted for their depreciation. The first year of the CIP is incorporated into the annual budget. The subsequent or outlying years are updated and revised each year to reflect the changing needs and priorities of the department heads.

Except for Enterprise Funds, vehicles for the City are purchased through the Capital Improvement Fund. Purchases are handled with available resources on hand. If financing is necessary, vehicles are purchased through a lease pool agreement with the Georgia Municipal Association (GMA). The GMA offers a program to governmental entities whereby they can borrow funds from the Bank of New York Mellon to finance rolling stock equipment for a maximum of five years. This pool covers new equipment purchases and does not offer reimbursements for previously purchased equipment. Items other than rolling stock may be approved by submitting an application to the Bank of New York Mellon prior to requesting funds. The City of Albany is currently participating in the 1998 GMA Lease Pool Agreement.

DEBT SERVICE POLICY

The City of Albany established a formal debt service policy in September 2010. The City shall comply with all requirements of the Official Code of Georgia Annotated (O.C.G.A.) Title 36 Chapter 82 and other legal requirements regarding the issuance of bonds and certificates of the City or its debt issuing authorities.

Specifically, the City of Albany has utilized both general obligation and revenue bonds to finance capital improvements too large to be financed from current revenues. Recent bond issues have sold with an "Aa3" rating from Moody's.

PURCHASING POLICY

The City Charter and State law set forth requirements for the expenditure of local government funds for the purchase of goods and services. Section 4, paragraphs 8 and 14 of the City Charter gives the City Manager the authority to make and execute all lawful contracts for operations under her supervision. It provides that all purchases of \$5,000 and above and all repair and maintenance expenditures of \$10,000 must be formally bid. It further states that the City Commission must approve all purchases above \$40,000, except as may be otherwise provided by law or by ordinance.

Section 2.649 of the City Code gives the City Manager the authority to make purchases up to \$40,000 and repair and maintenance expenditures of up to \$40,000. Over this amount, the City Commission must grant approval. This section of the code also gives the City Manager the authority to sell surplus property up to \$5,000. The sale of surplus property valued over that amount requires prior Commission approval.

REVENUE AND EXPENDITURE POLICIES

An accepted but informal policy is that each component of the City's overall budget should be independent and self-sufficient. While recognizing that supplemented Enterprise Funds such as the Transit System, Civic Center, and Airport, would traditionally need some revenue subsidy from the General Fund, it has been determined that interfund dependency should be avoided between the General/Special Funds and the Self-Sustaining Enterprise Funds.

Another policy was formulated which stated that revenue and expenditures should be accounted for in the budget just as they would be set forth in the year-end audit. The result of this policy is to include non-cash revenue and expenditure items previously not included in adopted budgets but included in year-end audits.

CASH STABILIZATION POLICY

The scope of the cash stabilization policy is to establish a separate Cash Stabilization Fund by setting aside funds equal to 15% (5% stabilization fund, 10% working capital) of the current year's budgeted General Fund revenues. The goal is to maintain at least three months operating cost in liquid form. These reserve funds are a prudent way of maintaining a level of financial resources necessary to protect against short term borrowing for cash flow purposes and to have adequate funds available in the event of an emergency or catastrophe. Also, credit rating agencies carefully monitor the level of fund balances and unreserved fund balances in a government's general fund when evaluating that government's credit worthiness.

These reserve funds shall be secured in a manner that is consistent with the following principles, in the order listed:

1. Legality – all investments comply with state and local laws.
2. Safety – principal is protected from loss with secure investment practices and collateralization.
3. Liquidity – investments are readily converted to cash when needed without losses.
4. Yield or Return on Investment – earnings are maximized without diminishing the other principles.

Funds may be transferred from the working capital account to the City's General Fund operating account only with the prior approval of the City Manager, who will notify the City Commission at the next available opportunity. No withdrawals from the cash stabilization fund shall be made without a resolution by the Commission. The cash stabilization fund must be replenished within five years following the year(s) in which it is used. The working capital must be replenished to its minimum level within one year of its use.



FY 2016/2017 BUDGET CALENDAR

Budget Activity	Action By	Completion Date
1. Budget Planning Session (Rm 100)	City Manager/Finance Department	February 16
2. Completion of Budget Requests (including Revenue Projections)	Department/Division Heads	February 26
3. Verification & Audit of Departmental Requests	Finance Department	March 4
4. Review Analysis of Requests with Departmental Officials	City Manager/Finance Department	March 8 - March 30
5. Budget Issues and Concerns	City Manager/Finance Department	April 1
6. Budget Overview Presentation (Rm 120)	City Manager/Finance Department	May 3
7. Review Analysis of Departmental Requests with Departmental Officials (Rm 120)	City Manager/ Mayor/City Commission/Finance Department	May 17
8. Budget Discussion (Rm 120)	City Manager/ Mayor/City Commission/Finance Department	May 10, 25 (Optional)
9. Public Notices: Hearing of Proposed Budget	City Clerk	May 8, 22
10. Public Hearing of Proposed Budget (Room 100)	Mayor/City Commission/City Clerk	May 25
11. Submit Revised Recommended Budget to Mayor/Commission	City Manager	June 7
12. Preparation of Budget Ordinance, Incorporating Final Changes by Mayor and City Commission	City Attorney	June 21
13. Adoption of 2016/2017 Budget	Mayor/City Commission	June 29



FY 2016/2017 BUDGET MEETINGS

Department	Staff Review	Commission Review
General Government	Wednesday, March 9, 2016	
Risk Management	9:00	
Engineering	9:45	
Planning/Code Enforcement	10:30	
Community/Economic Development	11:15	
Airport	2:00	
Transit	3:00	
General Government (continued)	Friday, March 11, 2016	
Fire	9:00	
Police	10:30	
Recreation	1:00	
Civic Center/Auditorium	2:00	
Independent Agencies	3:00	
General Government/Utility Funds	Tuesday, March 22, 2016	
Central Services	9:00	
Customer Service	10:15	
Municipal Court	11:15	
Utility Management/Marketing	12:00	
License and Business Support	1:15	
Technology and Communications	2:00	
Facilities Management	3:00	
General Government (continued)	Monday, March 28, 2016	
City Attorney	9:00	
Human Resources	11:00	
General Government (continued)	Tuesday, March 29, 2016	
Finance	10:00	
City Manager	11:30	
Utility Funds (continued)		
Solid Waste	1:00	
Sewer	2:45	
Storm Water	4:30	



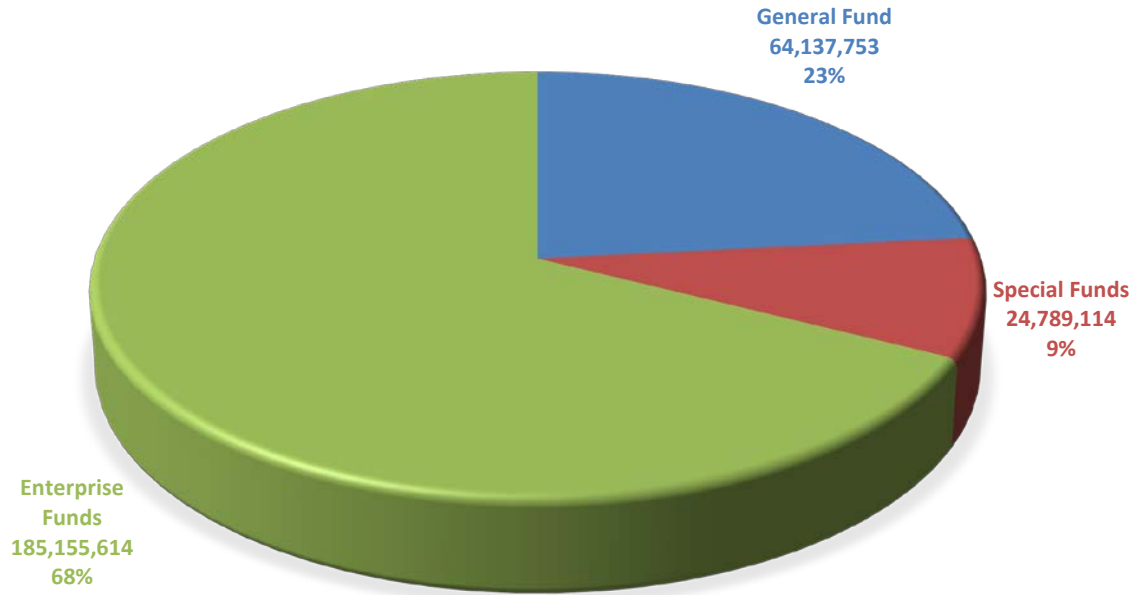
FY 2016/2017 BUDGET MEETINGS

Department	Staff Review	Commission Review
Utility Funds (continued)	Wednesday, March 30, 2016	
Water	9:00	
Gas	10:45	
Light	1:30	
Telecom	3:30	
Utility Funds (continued)	Thursday, March 31, 2016	
HDD	1:00	
Energy Control/Service Techs	2:00	
Vegetation Management	3:30	
General Government (continued)		
Legislative	4:30	
Budget Issues and Concerns	Friday, April 1, 2016	
	3:00	
Budget Overview (Room 120) (Commission Work Session)		May 3, 2016
Review Analysis of Departmental Requests with Departmental Officials (Room 120)		May 17, 2016
Budget Discussions (Room 120)		May 10, 25 (Optional)
Commission Consideration & Vote (Room 100)		June 29, 2016 6:30 pm



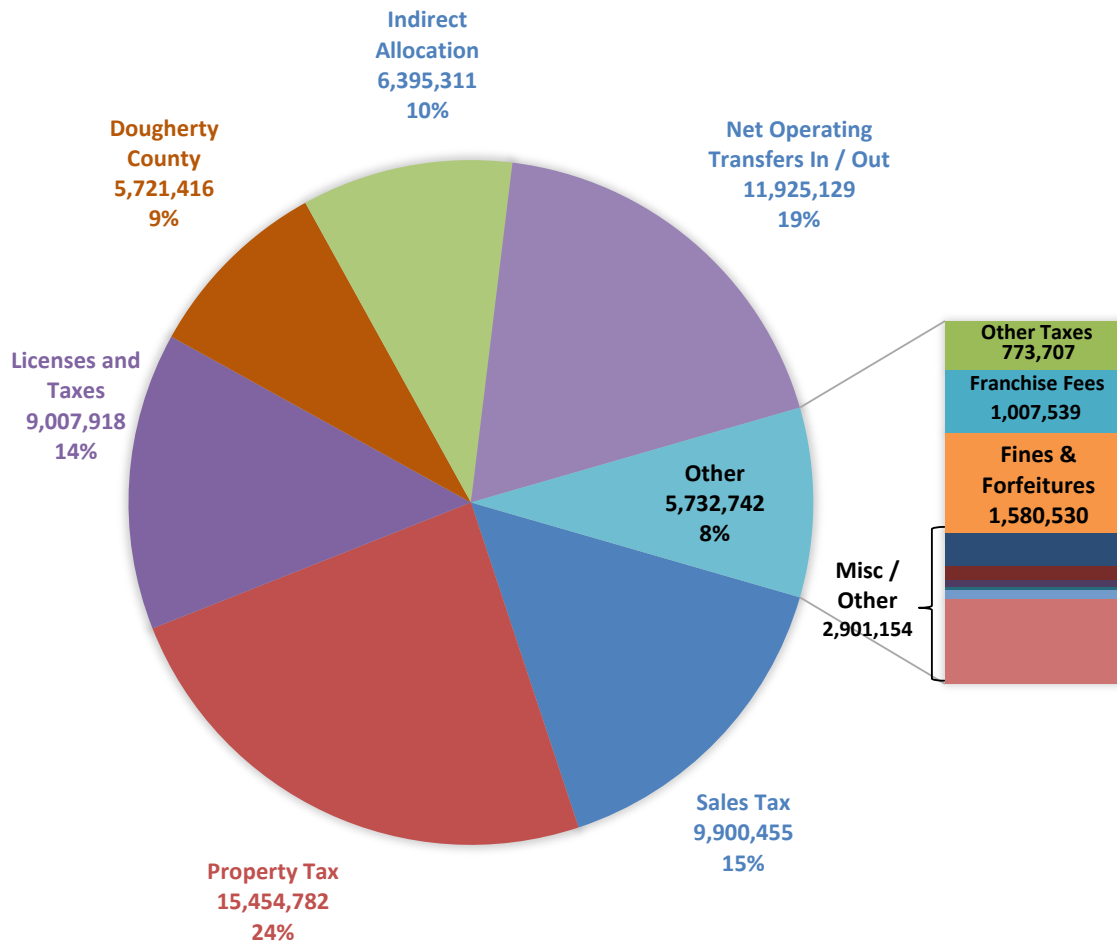
REVENUES & EXPENDITURE SUMMARY

City of Albany
FY 2017
Adopted Operating Budget



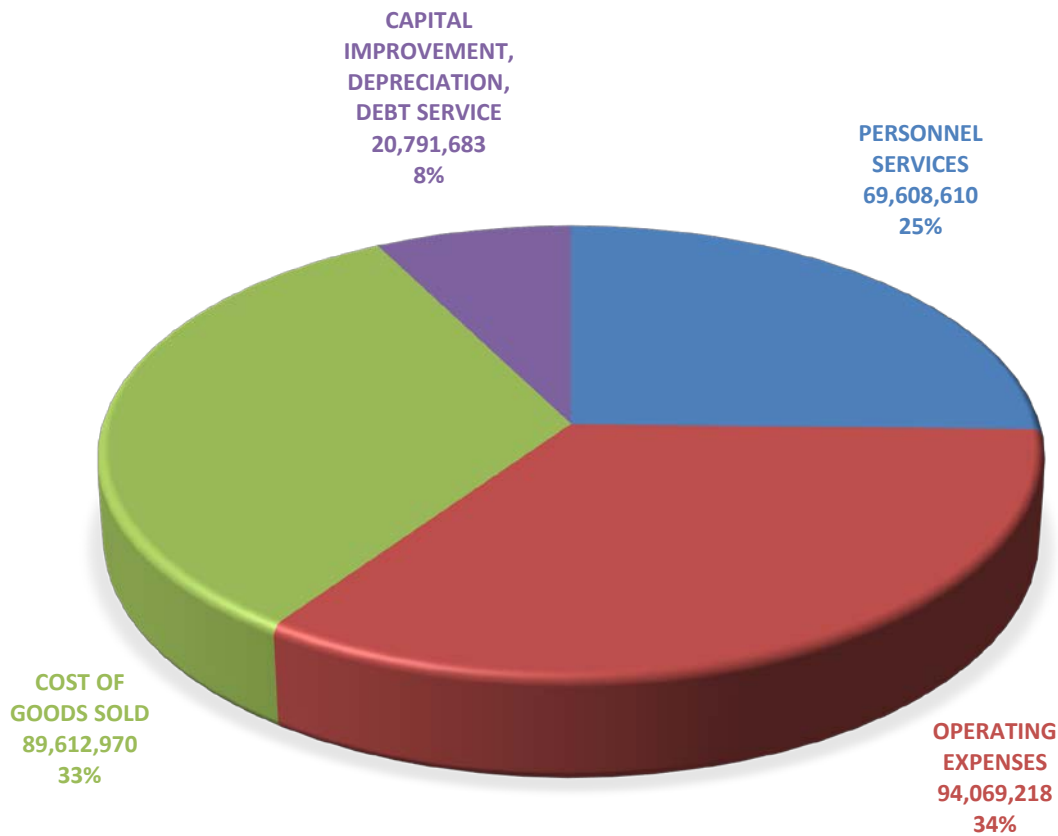
Total Budget
\$274,082,481

City of Albany FY 2017 General Fund Revenues



Total General Fund Revenues
\$64,137,753

City of Albany
FY 2017
Total Operating Budget



Total Budget
\$274,082,481

FY 2016/2017
ADOPTED BUDGET

DEPARTMENT	PERSONNEL SERVICES	OPERATING EXPENSES	CAPITAL IMPROVEMENT, DEPRECIATION, DEBT SERVICE	TOTAL
General Fund				
Legislative	233,562	214,202	0	447,764
City Commission	163,802	55,000	0	218,802
City Manager	769,247	641,137	0	1,410,384
City Attorney	441,423	123,177	0	564,600
Municipal Court	540,795	186,834	0	727,629
Human Resources	1,671,052	240,299	0	1,911,351
Risk Management	428,421	111,611	0	540,032
Central Services-Procurement	443,117	66,921	0	510,038
Central Services-Material Mgmt.	288,540	66,603	0	355,143
Central Services-Fleet Maint.	1,534,242	235,038	0	1,769,280
Central Services-Fleet Pool Maint.	0	23,450	0	23,450
Finance-Administration & Acctg.	1,357,568	699,560	0	2,057,128
Office Management & Budget	2,412,872	0	0	2,412,872
License & Business Support - Enforcemen	320,959	21,280	0	342,239
License & Business Support - Treasury	146,855	97,394	0	244,249
License & Business Support - Small Busin	134,137	22,275	0	156,412
Technology & Communication	1,544,793	1,781,387	0	3,326,180
Customer Support - 311	145,043	44,639	0	189,682
Planning & Development Services	875,222	303,617	0	1,178,839
Planning & Development - Code Enforcen	597,523	527,125	0	1,124,648
Police-Administration	1,597,318	1,152,273	0	2,749,591
Police-Uniform	8,228,323	1,006,408	0	9,234,731
Police-Support Services	1,163,444	312,491	0	1,475,935
Police-Investigative	2,534,654	231,521	0	2,766,175
Police-Gang Unit	796,049	86,254	0	882,303
Police-Community Oriented Policing	16,273	234,115	0	250,388
Police-SWAT	5,000	30,251	0	35,251
Fire-Administration	496,550	131,717	0	628,267
Fire-Suppression	11,579,631	494,866	0	12,074,497
Fire-Prevention	308,904	18,000	0	326,904
Fire-Training	349,739	70,100	0	419,839
Fire-Emergency Management	88,048	27,930	0	115,978
Engineering	1,823,858	2,479,777	0	4,303,635
P/W - Right of Way Maintenance	604,328	244,810	0	849,138
Recreation-Administration	382,131	327,766	0	709,897
Recreation-Centers & Gyms	596,584	309,336	0	905,920
Recreation-Athletics	247,095	289,765	0	536,860
Recreation-Flint River Golf	356,890	212,221	0	569,111
Recreation-Parks Maintenance	962,469	427,290	0	1,389,759
Recreation-Health & Wellness	458,668	168,245	0	626,913
Facilities/Grounds - Administration	161,932	259,456	0	421,388
Facility Maintenance	1,157,201	403,350	0	1,560,551
Independent Agencies	0	1,794,000	0	1,794,000
SUBTOTAL GENERAL FUND	47,964,262	16,173,491	0	64,137,753

FY 2016/2017
ADOPTED BUDGET

DEPARTMENT	PERSONAL SERVICES	OPERATING EXPENSES	COST OF GOODS SOLD	CAPITAL IMPROVEMENT, DEPRECIATION, DEBT SERVICE	TOTAL
Special Funds					
Community & Economic Development (CDBG)	411,453	1,209,084	0	0	1,620,537
CED - Economic Development Agency	7,199	411,100	0	0	418,299
CED - Rental	190,766	594,607	0	0	785,373
CED - EDA Industrial Incubator	28,823	6,891	0	0	35,714
CED - Home	98,000	397,092	0	0	495,092
CED - Flood Recovery	12,845	388,000	0	0	400,845
CED - Housing Counseling	0	37,000	0	0	37,000
CAD 9-1-1	2,048,108	619,385	0	0	2,667,493
Hotel/Motel Fund	0	725,000	0	0	725,000
Capital Improvement Fund	0	1,005	0	3,998,995	4,000,000
Tax Allocation District	0	331,668	0	0	331,668
SPLOST Fund	0	9,851,526	0	0	9,851,526
R3M - Repair, Renovate, & Replace	0	1,000,000	0	0	1,000,000
Job Investment Fund	0	1,989,375	0	0	1,989,375
Grant Fund	75,255	355,938	0	0	431,193
Subtotal, Special Funds	2,872,449	17,917,671	0	3,998,995	24,789,115
Enterprise Funds (Self Sustaining)					
Light Operations	2,773,215	20,839,324	79,659,982	1,866,273	105,138,794
Subtotal, Light Operations	2,773,215	20,839,324	79,659,982	1,866,273	105,138,794
Sewer Systems-Wastewater Treatment	1,097,802	3,723,276	0	1,511,490	6,332,568
Waste Water Treatment-Lift Station	0	593,600	0	527,197	1,120,797
Sewer Systems-Administration	511,908	4,644,652	0	65,748	5,222,308
Sewer Systems-Maintenance	979,788	520,000	0	251,083	1,750,871
Sewer Systems-Construction	561,524	259,600	0	90,429	911,553
Wastewater Sampling & Utility Location	361,295	130,400	0	7,732	499,427
Subtotal, Sanitary Sewer Systems	3,512,317	9,871,528	0	2,453,679	15,837,524
Gas Operations	1,632,728	4,909,259	7,455,782	222,683	14,220,452
Subtotal, Gas Operations	1,632,728	4,909,259	7,455,782	222,683	14,220,452
Water Distribution	2,042,385	6,372,839	0	2,038,804	10,454,028
Water Production	0	528,422	1,879,205	27,844	2,435,471
Subtotal, Water Operations	2,042,385	6,901,261	1,879,205	2,066,648	12,889,499
Solid Waste-Administration	454,626	2,604,637	0	3,850	3,063,113
Solid Waste-Residential East	1,176,801	1,591,704	0	452,932	3,221,437
Solid Waste-Residential West	0	3,252,094	0	0	3,252,094
Solid Waste-Commercial	430,974	701,700	0	90,304	1,222,978
Solid Waste-Special Services	115,952	44,000	0	0	159,952
Subtotal, Solid Waste Fund	2,178,353	8,194,135	0	547,086	10,919,574
Storm Water-Engineering	294,916	42,000	0	0	336,916
Storm Water-Sweeping	785,566	1,945,866	0	206,680	2,938,112
Storm Water-Asphalt/Concrete	458,549	165,800	0	15,140	639,489
Storm Water-Grading/Construction	691,602	271,040	0	159,008	1,121,650
Storm Water-Maintenance/Drainage	317,510	549,500	0	728,550	1,595,560
Subtotal, Storm Water Utility	2,548,143	2,974,206	0	1,109,378	6,631,727
Telecom Operations	611,716	2,024,967	618,000	465,568	3,720,251
Subtotal, Telecom Operations	611,716	2,024,967	618,000	465,568	3,720,251
Subtotal, Self Sustaining Enterprise Funds	15,298,857	55,714,680	89,612,969	8,731,315	169,357,821

**FY 2016/2017
ADOPTED BUDGET**

DEPARTMENT	PERSONAL SERVICES	OPERATING EXPENSES	COST OF GOODS SOLD	CAPITAL IMPROVEMENT, DEPRECIATION, DEBT SERVICE	TOTAL
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Enterprise Funds (Supplemented)

Airport	837,007	877,843	0	3,789,802	5,504,652
Albany Civic Center	697,477	1,344,015	0	485,073	2,526,565
Albany Civic Center/Auditorium	0	109,200	0	0	109,200
Transit System	1,938,560	818,459	0	456,902	3,213,921
Transit System - Grant	0	1,113,858	0	3,329,596	4,443,454
Subtotal, Supplemented Enterprise Funds	3,473,044	4,263,375	0	8,061,373	15,797,792
Enterprise Funds Subtotal	18,771,901	59,978,055	89,612,969	16,792,688	185,155,615
Grand Total	69,608,612	94,069,218	89,612,970	20,791,683	274,082,483

For Informational Purposes Only					
Utility Internal Service Fund (UISF)					
General Manager's Office and Commissioners	546,821	225,842	0	0	772,663
Investigations	178,849	131,159	0	0	310,008
Engineering	455,694	225,467	0	0	681,161
Marketing	227,012	335,060	0	0	562,072
HDD	1,149,688	296,398	0	0	1,446,086
Energy Control	2,082,186	1,475,507	0	0	3,557,693
Vegetation Management	568,091	1,275,510	0	0	1,843,601
Customer Service	2,294,994	2,457,560	0	0	4,752,554
Subtotal, Utility Internal Service Fund	7,503,335	6,422,503	0	0	13,925,838 *
* The expenses incurred in the Utility Internal Service fund have been properly recorded in each fund that utilizes its services. I.E. Water, Gas, Light, Telecom, Sanitary Sewer, Storm Water, Solid Waste, and the General Fund. Therefore, these expenses have already been included in the total budget, reported above.					

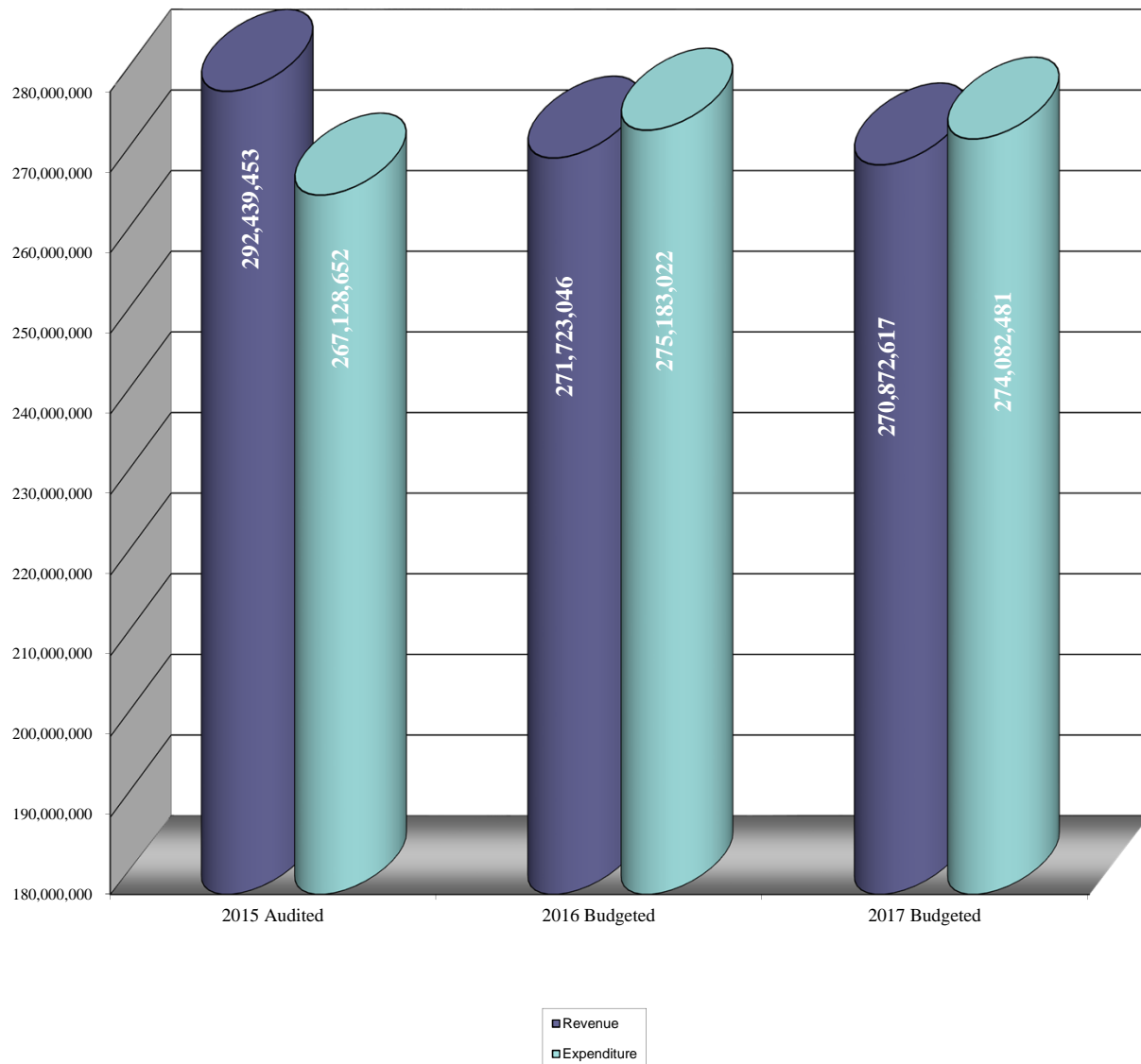


SUPPLEMENTAL INFORMATION

City of Albany

FY 2015 - FY 2017

Revenue / Expenditure Trends



HISTORICAL TRENDS / REVENUE & EXPENDITURE ANALYSIS

Information is provided in this Supplemental Information section to give the reader an overview of the current year's budget as well as to present historical trends on the City's budget. Also included are graphs and charts on revenue/expenditures, fund balances for all funds, property tax information, Utility transfers, debt and tax digest information, and other pertinent information about the City of Albany.

The City, like other communities across the country, is still facing economic challenges due to the depressed economy. However, small signs of progress are anticipated in the next few years. In fact, this prompted the Mayor and Board of City Commissioners to implement a 0.045 mill rollback in FY 17 to the citizens of Albany to offset any subsequent increases in property values. The City of Albany was able to avoid layoffs and furloughs; but incentives for retirement were completed in FY15. 20 vacant positions remain unfunded, down from 10 unfunded positions in FY16.

A synopsis of revenues and expenditures from FY 2015 through FY 2017 is discussed below:

Fiscal Year 2015

- The FY 2015 Adopted budget of \$259,026,989 represents an *increase* of 12%, or \$27,868,214, from the FY 2014 actual expenditures of \$231,158,775.

The General Fund for FY15 will require only a \$459,567 transfer from fund balance and used only ½, or \$1,764,459 of the MEAG transfer designated for operations. The fiscal year's budget includes a 2% Cost of Living Adjustment (COLA) for all regular, full time employees effective 7/1/14, Workers' Compensation fully funded from 75% to 100%, depreciation funded in appropriate funds, charging a Storm Water Utility fee for the first time to City departments (\$2.50 per ERU or Equivalent Residential Unit) and adjusting the distribution of Indirect Cost to appropriate funds. All are all significant factors for the FY15 budget. Also during the new fiscal year, there will be an increase to the employee Group Insurance Matching.

Fiscal year 2015 will also begin the merger between City of Albany and Utility departments, such as Finance, Central Services/Procurement, HR, IT, Fleet Management and Maintenance, Inventory Management and Control, and others deemed necessary by the City Manager.

Fiscal Year 2016

- The FY 2016 Adopted budget of \$268,625,091 represents an *increase* of 4%, or \$9,598,102, from the FY 2015 Adopted budget of \$259,026,989.

The General Fund for FY16 will not require transfer from fund balance and does not use any of the MEAG transfer designated for operations. The fiscal year's budget includes a "placeholder" equivalent to 10% of base salaries to fund a comprehensive compensation package for employees. This will fund the results of a position pay study, vacation buyback program, and a 457 employer matching plan. Also during the new fiscal year, there will not be an increase to the employee Group Insurance Matching.

HISTORICAL TRENDS / REVENUE & EXPENDITURE ANALYSIS**Fiscal Year 2017**

- The FY 2017 Adopted budget of \$274,082,481 represents a *decrease* of less than 1%, or \$9,598,102, from the FY 2016 Amended budget of \$275,183,022.

The General Fund for FY17 will not require transfer from fund balance and does not use any of the MEAG transfer designated for operations. The fiscal year's budget includes a "pay for performance" evaluation or a comprehensive compensation package for employees. This will fund the vacation buyback program, as well as, the 457 employer matching plan. Also during the new fiscal year, there will an additional 2% pension matching that has been budgeted in the position headcounts.

Fund Balances/Equities for All Budgeted Funds

Included in the following section is a three-year history of fund balance/net assets for General Fund, Community & Economic Development, CAD-911, Hotel/Motel, Capital Improvement, Tax Allocation District, SPLOST, Job Investment, Grant, Light, Sanitary Sewer, Gas, Water, Solid Waste, Storm Water, Telecom, Airport, Civic Center, and Transit. These fund balances and fund equities are carried forward from the previous fiscal year. Fund balance/equity usually consists of two basic components: cash carried forward and contributed capital carried forward. Currently, the largest source of fund equity carried forward comes from the Sanitary Sewer Fund at \$44,565,181 for fiscal year ending 2015. The fund balance for the General Fund for fiscal year ending 2015 was \$21,479,875. The City works tirelessly to build and maintain a healthy Fund Balance. Sixty-eight percent of the total is cash, which provides a very strong position that insures the City meets all obligations.

**GENERAL FUND REVENUES, EXPENDITURES, AND FUND BALANCES
FISCAL YEAR END JUNE 30TH**

	2015 ACTUAL	2016 BUDGETED	2017 BUDGETED
REVENUES:			
Property Taxes	15,784,982	15,075,090	15,454,630
Sales Taxes	9,572,282	9,581,582	9,900,455
Licenses and Taxes	8,955,221	8,767,265	9,008,069
Other Taxes	1,004,098	733,887	773,707
Intergovernmental	6,202,425	7,031,808	5,948,234
Charges for Services	837,827	817,667	837,531
Fines, Forfeitures & Penalties	1,504,596	1,530,253	1,556,414
Franchise Fees	1,005,576	1,032,835	1,007,538
Investment Income (Loss)	33,795	90,459	157,948
Miscellaneous/Other	3,636,636	6,283,126	7,568,098
Proceeds from sale of assets	63,232	0	0
Transfer In	15,563,268	16,668,375	17,705,360
Transfer Out	(6,900,631)	(4,443,601)	(5,780,231)
Transfer From Fund Balance			
TOTAL	57,263,307	63,168,746	64,137,753
EXPENDITURES:			
General Government	11,120,148	25,524,045	26,645,434
Public Safety	31,091,181	32,865,150	30,959,858
Public Works	5,139,280	0	0
Parks & Recreation	4,155,293	3,070,551	4,738,461
Community Service	1,768,319	1,709,000	1,794,000
TOTAL	53,274,221	63,168,746	64,137,753
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	3,989,086	0	0
FUND BALANCE			
Beginning of year July 1	<u>17,490,790</u>	<u>21,479,875</u>	<u>21,479,875</u>
FUND BALANCE			
End of year June 30	<u>21,479,875</u>	<u>21,479,875</u>	<u>21,479,875</u>

SPECIAL FUND REVENUES, EXPENDITURES AND FUND BALANCES
FISCAL YEAR END JUNE 30TH

	2015 ACTUAL	2016 BUDGETED	2017 BUDGETED
COMMUNITY AND ECONOMIC DEVELOPMENT FUND			
REVENUES:			
Intergovernmental	2,398,157	2,567,613	2,043,221
Charges for Services	803,033	859,776	684,181
Other	1,250,541	1,338,905	707,384
TOTAL	4,451,731	4,766,294	3,792,858
EXPENDITURES:			
Personal Services	690,496	757,716	749,085
Operating Expense	3,256,824	3,489,175	2,743,773
Debt Service	451,170	300,000	300,000
Transfer In/Out	0	219,403	0
TOTAL	4,398,490	4,766,294	3,792,858
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	53,241	0	0
FUND BALANCE (DEFICIT)			
Beginning of year July 1	<u>2,202,993</u>	<u>2,256,234</u>	<u>2,256,234</u>
FUND BALANCE (DEFICIT)			
End of year June 30	<u><u>2,256,234</u></u>	<u><u>2,256,234</u></u>	<u><u>2,256,234</u></u>

	2015 ACTUAL	2016 BUDGETED	2017 BUDGETED
CAD-911 FUND			
REVENUES:			
Charges for Services	1,419,729	1,858,042	1,980,498
Other	98,831	126,750	0
Transfer In	0	0	686,995
Transfer From Fund Balance	0	652,125	0
TOTAL	1,518,560	2,636,917	2,667,493
EXPENDITURES:			
Personal Services	1,887,478	2,010,176	2,048,108
Operating Expense	192,865	626,741	619,385
TOTAL	2,080,343	2,636,917	2,667,493
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	(561,783)	0	0
FUND BALANCE (DEFICIT)			
Beginning of year July 1	<u>1,029,895</u>	<u>468,112</u>	<u>468,112</u>
FUND BALANCE (DEFICIT)			
End of year June 30	<u><u>468,112</u></u>	<u><u>468,112</u></u>	<u><u>468,112</u></u>

SPECIAL FUND REVENUES, EXPENDITURES AND FUND BALANCES
FISCAL YEAR END JUNE 30TH

	2015 ACTUAL	2016 ESTIMATED	2017 ESTIMATED
HOTEL/MOTEL FUND			
REVENUES:			
Hotel/Motel Tax	1,936,155	1,959,131	2,000,000
Operating Transfers Out	(1,211,155)	(1,234,131)	(1,275,000)
TOTAL	725,000	725,000	725,000
EXPENDITURES:			
Operating Expense	725,000	725,000	725,000
TOTAL	725,000	725,000	725,000
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	0	0	0
FUND BALANCE (DEFICIT)			
Beginning of year July 1	<u>(0)</u>	<u>(0)</u>	<u>(0)</u>
FUND BALANCE (DEFICIT)			
End of year June 30	<u><u>(0)</u></u>	<u><u>(0)</u></u>	<u><u>(0)</u></u>

	2015 ACTUAL	2016 ESTIMATED	2016 ESTIMATED
CAPITAL IMPROVEMENT FUND			
REVENUES:			
Interest Income	697,211	0	0
Transfers In	926,469	938,158	4,000,000
Transfer from Fund Balance	0	561,842	0
TOTAL	1,623,680	1,500,000	4,000,000
EXPENDITURES:			
Capital Outlay	282,730	1,493,963	4,000,000
Operating Expense	517,999	6,037	0
TOTAL	800,729	1,500,000	4,000,000
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	822,951	0	0
FUND BALANCE (DEFICIT)			
Beginning of year July 1	<u>14,218,414</u>	<u>15,041,365</u>	<u>15,041,365</u>
FUND BALANCE (DEFICIT)			
End of year June 30	<u><u>15,041,365</u></u>	<u><u>15,041,365</u></u>	<u><u>15,041,365</u></u>

SPECIAL FUND REVENUES, EXPENDITURES AND FUND BALANCES
FISCAL YEAR END JUNE 30TH

	2015 ACTUAL	2016 BUDGETED	2017 BUDGETED
T.A.D. FUND			
REVENUES:			
Property Tax	275,865	285,518	275,559
Transfer from Fund Balance	0	269,732	56,109
TOTAL	275,865	555,250	331,668
EXPENDITURES:			
Debt Service	332,168	336,250	331,668
Operating Expenses	0	219,000	0
TOTAL	332,168	555,250	331,668
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	(56,303)	0	0
FUND BALANCE (DEFICIT)			
Beginning of year July 1	<u>(289,994)</u>	<u>(346,297)</u>	<u>(346,297)</u>
FUND BALANCE (DEFICIT)			
End of year June 30	<u>(346,297)</u>	<u>(346,297)</u>	<u>(346,297)</u>

	2015 ACTUAL	2016 BUDGETED	2017 BUDGETED
JOB INVESTMENT FUND			
REVENUES:			
Interest Income	(37,110)	0	0
Transfers In	3,171,612	2,814,308	1,989,375
TOTAL	3,134,502	2,814,308	1,989,375
EXPENDITURES:			
Operating Expense	201,475	2,814,308	1,989,375
TOTAL	201,475	2,814,308	1,989,375
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	2,933,027	0	0
FUND BALANCE (DEFICIT)			
Beginning of year July 1	<u>16,020,292</u>	<u>18,953,319</u>	<u>18,953,319</u>
FUND BALANCE (DEFICIT)			
End of year June 30	<u>18,953,319</u>	<u>18,953,319</u>	<u>18,953,319</u>

SPECIAL FUND REVENUES, EXPENDITURES AND FUND BALANCES
FISCAL YEAR END JUNE 30TH

	2015 ACTUAL	2016 BUDGETED	2017 BUDGETED
GORTATOWSKY FUND			
REVENUES:			
Realized Gains/Loss/Interest	943	1,000	0
Operating Transfer Out	(943)	(1,000)	0
TOTAL	0	0	0
EXPENDITURES:			
Operating Expense	0	0	0
TOTAL	0	0	0
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES			
FUND BALANCE (DEFICIT)			
Beginning of year July 1	<u>50,696</u>	<u>50,696</u>	<u>50,696</u>
FUND BALANCE (DEFICIT)			
End of year June 30	<u><u>50,696</u></u>	<u><u>50,696</u></u>	<u><u>50,696</u></u>

	2015 ACTUAL	2016 BUDGETED	2017 BUDGETED
GRANT FUND			
REVENUES:			
Intergovernmental	400,141	333,868	431,193
Transfers In	44,697	0	0
Transfers Out	(22,197)	0	0
TOTAL	422,641	333,868	431,193
EXPENDITURES:			
Operating Expense	422,641	333,868	431,193
TOTAL	422,641	333,868	431,193
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES			
	0	0	0
FUND BALANCE (DEFICIT)			
Beginning of year July 1	<u>0</u>	<u>0</u>	<u>0</u>
FUND BALANCE (DEFICIT)			
End of year June 30	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

SPECIAL FUND REVENUES, EXPENDITURES AND FUND BALANCES
FISCAL YEAR END JUNE 30TH

	2015 ACTUAL	2016 BUDGETED	2017 BUDGETED
SPLOST V			
REVENUES:			
Realized Gains/Loss/Interest	140,758	0	0
TOTAL	140,758	0	0
EXPENDITURES:			
Capital Outlay	926,081	0	0
TOTAL	926,081	0	0
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	(785,323)	0	0
FUND BALANCE (DEFICIT)			
Beginning of year July 1	<u>8,086,671</u>	<u>7,301,348</u>	<u>7,301,348</u>
FUND BALANCE (DEFICIT)			
End of year June 30	<u><u>7,301,348</u></u>	<u><u>7,301,348</u></u>	<u><u>7,301,348</u></u>

	2015 ACTUAL	2016 BUDGETED	2017 BUDGETED
SPLOST VI			
REVENUES:			
Sales Tax	10,466,938	10,101,795	9,851,526
LMIG	624,842	0	0
Realized Gains/Loss/Interest	166,384	0	0
TOTAL	11,258,164	10,101,795	9,851,526
EXPENDITURES:			
Capital Outlay	7,187,531	5,121,445	4,871,176
Principal	3,800,000	4,700,000	4,700,000
Interest	356,350	280,350	280,350
Bond Issuance Cost	1,252	0	0
TOTAL	11,345,133	10,101,795	9,851,526
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	(86,969)	0	0
FUND BALANCE (DEFICIT)			
Beginning of year July 1	<u>25,648,631</u>	<u>25,561,662</u>	<u>25,561,662</u>
FUND BALANCE (DEFICIT)			
End of year June 30	<u><u>25,561,662</u></u>	<u><u>25,561,662</u></u>	<u><u>25,561,662</u></u>

ENTERPRISE FUND REVENUES, EXPENSES AND NET ASSETS
FISCAL YEAR END JUNE 30TH

	2015 ACTUAL	2016 AMENDED	2017 ADOPTED
LIGHT FUND			
REVENUES:			
Charges for Services	103,347,110	104,997,063	104,757,529
MEAG Credits	3,171,612	0	0
Other	3,918,580	840,000	436,654
Transfers In / (Out)	(7,683,846)	(10,058,719)	(10,999,541)
TOTAL	102,753,456	95,778,344	94,194,642
EXPENSES:			
Cost of Goods Sold	82,944,732	82,388,948	79,659,982
Personnel Services	2,171,176	2,540,134	2,773,216
Operating Expense	1,777,118	2,338,499	1,977,010
Depreciation & Amortization	2,078,718	1,983,231	1,866,273
Indirect Costs	7,226,145	6,281,610	5,873,398
TOTAL	96,197,889	95,532,423	92,149,880
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	6,555,567	245,921	2,044,762
NET ASSETS (DEFICIT)			
Beginning of year July 1	<u>32,776,805</u>	<u>39,332,372</u>	<u>39,578,293</u>
TOTAL NET ASSETS (DEFICIT)			
End of year June 30	<u><u>39,332,372</u></u>	<u><u>39,578,293</u></u>	<u><u>41,623,055</u></u>

	2015 ACTUAL	2016 AMENDED	2017 ADOPTED
SANITARY SEWER FUND			
REVENUES:			
Charges for Services	12,873,037	14,764,956	14,605,190
Other	420,201	200,000	200,000
Transfers In / (Out)	(18,179,612)	(2,016,029)	(2,451,308)
TOTAL	(4,886,374)	12,948,927	12,353,882
EXPENSES:			
Personnel Services	2,760,126	3,634,347	3,512,317
Operating Expense	5,808,438	6,037,765	5,747,493
Depreciation & Amortization	2,507,357	2,508,778	2,453,679
Indirect Costs	1,159,800	1,350,527	1,672,727
TOTAL	12,235,721	13,531,416	13,386,216
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	(17,122,095)	(582,489)	(1,032,334)
NET ASSETS (DEFICIT)			
Beginning of year July 1	<u>61,687,276</u>	<u>42,083,341</u>	<u>41,500,852</u>
TOTAL NET ASSETS (DEFICIT)			
End of year June 30	<u><u>44,565,181</u></u>	<u><u>41,500,852</u></u>	<u><u>40,468,518</u></u>

ENTERPRISE FUND REVENUES, EXPENSES AND NET ASSETS
FISCAL YEAR END JUNE 30TH

	2015 ACTUAL	2016 AMENDED	2017 ADOPTED
GAS FUND			
REVENUES:			
Charges for Services	15,589,176	15,622,000	15,622,000
Transfers In / (Out)	(1,248,806)	(2,512,389)	(1,640,310)
TOTAL	14,340,370	13,109,611	13,981,690
EXPENSES:			
Cost of Goods Sold	7,531,712	7,972,892	7,455,782
Personal Services	930,504	1,324,330	1,632,727
Operating Expense	354,856	850,019	740,587
Depreciation & Amortization	182,189	277,200	222,683
Indirect Costs	1,958,588	2,602,024	2,528,362
TOTAL	10,957,849	13,026,465	12,580,141
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	3,382,521	83,146	1,401,549
NET ASSETS (DEFICIT)			
Beginning of year July 1	<u>688,739</u>	<u>4,071,260</u>	<u>4,154,406</u>
TOTAL NET ASSETS (DEFICIT)			
End of year June 30	<u>4,071,260</u>	<u>4,154,406</u>	<u>5,555,955</u>

	2015 ACTUAL	2016 AMENDED	2017 ADOPTED
WATER FUND			
REVENUES:			
Charges for Services	11,873,951	11,748,787	12,192,922
Transfers In / (Out)	(985,199)	(998,647)	(1,036,398)
TOTAL	10,888,752	10,750,140	11,156,524
EXPENSES:			
Cost of Goods Sold	1,525,611	1,295,583	1,879,206
Personal Services	1,721,095	2,187,922	2,042,385
Operating Expense	1,379,846	1,682,015	1,846,869
Depreciation & Amortization	2,139,243	2,056,061	2,066,648
Indirect Costs	3,171,278	3,363,654	4,017,993
TOTAL	9,937,073	10,585,235	11,853,101
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	951,679	164,905	(696,577)
NET ASSETS (DEFICIT)			
Beginning of year July 1	<u>21,139,968</u>	<u>22,091,647</u>	<u>22,256,552</u>
TOTAL NET ASSETS (DEFICIT)			
End of year June 30	<u>22,091,647</u>	<u>22,256,552</u>	<u>21,559,975</u>

ENTERPRISE FUND REVENUES, EXPENSES AND NET ASSETS
FISCAL YEAR END JUNE 30TH

	2015 ACTUAL	2016 AMENDED	2017 ADOPTED
SOLID WASTE FUND			
REVENUES:			
Charges for Services	9,785,413	10,540,292	10,106,098
Transfers In / (Out)	0	(478,075)	(859,018)
TOTAL	9,785,413	10,062,217	9,247,080
EXPENSES:			
Personal Services	1,883,703	2,512,967	2,178,354
Operating Expense	5,453,112	6,130,802	5,879,131
Depreciation & Amortization	462,762	512,534	547,086
Indirect Costs	1,012,418	1,203,169	1,455,987
TOTAL	8,811,995	10,359,473	10,060,558
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	973,418	(297,256)	(813,478)
NET ASSETS (DEFICIT)			
Beginning of year July 1	<u>3,869,116</u>	<u>3,296,471</u>	<u>2,999,215</u>
TOTAL NET ASSETS (DEFICIT)			
End of year June 30	<u><u>3,296,471</u></u>	<u><u>2,999,215</u></u>	<u><u>2,185,737</u></u>
	2015 ACTUAL	2016 AMENDED	2017 ADOPTED
STORM WATER FUND			
REVENUES:			
Charges for Services	3,621,950	3,885,755	5,810,559
Other	25,408,181	0	0
Transfers In / (Out)	184,941	0	(493,898)
TOTAL	29,215,072	3,885,755	5,316,661
EXPENSES:			
Personal Services	3,012,563	2,263,335	2,548,143
Operating Expense	1,135,420	1,993,512	1,639,467
Depreciation & Amortization	974,784	1,023,776	1,109,378
Indirect Costs	332,874	858,539	840,840
TOTAL	5,455,641	6,139,162	6,137,828
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	23,759,431	(2,253,407)	(821,167)
NET ASSETS (DEFICIT)			
Beginning of year July 1	<u>723,807</u>	<u>24,483,238</u>	<u>22,229,831</u>
TOTAL NET ASSETS (DEFICIT)			
End of year June 30	<u><u>24,483,238</u></u>	<u><u>22,229,831</u></u>	<u><u>21,408,664</u></u>

ENTERPRISE FUND REVENUES, EXPENSES AND NET ASSETS
FISCAL YEAR END JUNE 30TH

	2015 ACTUAL	2016 AMENDED	2017 ADOPTED
TELECOM FUND			
REVENUES:			
Charges for Services	2,365,115	7,286,880	2,983,139
Transfers In / (Out)	(129,129)	(619,385)	(253,567)
TOTAL	2,235,986	6,667,495	2,729,572
EXPENSES:			
Cost of Goods Sold	395,284	510,000	618,000
Personal Services	630,264	987,560	611,717
Operating Expense	647,537	1,925,451	476,735
Depreciation & Amortization	480,865	451,453	465,568
Indirect Costs	1,012,704	1,008,605	1,294,665
TOTAL	3,166,654	4,883,069	3,466,685
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	(930,668)	1,784,426	(737,113)
NET ASSETS (DEFICIT)			
Beginning of year July 1	<u>6,911,367</u>	<u>5,980,699</u>	<u>7,765,125</u>
TOTAL NET ASSETS (DEFICIT)			
End of year June 30	<u><u>5,980,699</u></u>	<u><u>7,765,125</u></u>	<u><u>7,028,012</u></u>

	2015 ACTUAL	2016 AMENDED	2017 ADOPTED
UTILITY INTERNAL SERVICE FUND			
REVENUES:			
Charges for Services	12,833,264	12,497,679	13,925,844
Transfers In / (Out)	152,197	0	0
TOTAL	12,985,461	12,497,679	13,925,844
EXPENSES:			
Personal Services	8,177,444	7,085,922	7,503,335
Operating Expense	4,724,274	4,578,315	4,033,557
Depreciation & Amortization	976,513	13,550	873,423
Indirect Costs	26,379	642,106	1,515,529
TOTAL	13,904,610	12,319,893	13,925,844
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	(919,149)	177,786	0
NET ASSETS (DEFICIT)			
Beginning of year July 1	<u>(963,316)</u>	<u>(1,882,465)</u>	<u>(1,704,679)</u>
TOTAL NET ASSETS (DEFICIT)			
End of year June 30	<u><u>(1,882,465)</u></u>	<u><u>(1,704,679)</u></u>	<u><u>(1,704,679)</u></u>

**SUPPLEMENTED ENTERPRISE FUND REVENUES, EXPENSES, AND FUND BALANCES
FISCAL YEAR END JUNE 30TH**

	2015 ACTUAL	2016 AMENDED	2017 ADOPTED
AIRPORT FUND			
REVENUES:			
Charges for Services	835,299	787,621	781,622
Grants	2,500,632	439,170	2,094,270
Other	982,247	0	0
Transfers In/Out	1,102,020	709,276	1,015,228
TOTAL	5,420,198	1,936,067	3,891,120
EXPENSES:			
Personnel Services	934,412	853,833	837,007
Operating Expense	699,530	454,745	420,769
Capital Outlay	0	0	2,176,270
Depreciation & Amortization	1,175,811	1,669,644	1,613,532
Indirect Costs	160,632	587,543	457,074
TOTAL	2,970,385	3,565,765	5,504,652
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	2,449,813	(1,629,698)	(1,613,532)
NET ASSETS (DEFICIT)			
Beginning of year July 1	<u>37,010,979</u>	<u>39,460,792</u>	<u>37,831,094</u>
NET ASSETS (DEFICIT)			
End of year June 30	<u>39,460,792</u>	<u>37,831,094</u>	<u>36,217,562</u>

	2015 ACTUAL	2016 AMENDED	2017 ADOPTED
CIVIC CENTER			
REVENUES:			
Charges for Services	307,969	971,014	333,595
Transfers In	1,454,348	1,332,415	1,817,097
TOTAL	1,762,317	2,303,429	2,150,692
EXPENSES:			
Personnel Services	1,084,423	660,525	697,477
Operating Expense	594,757	1,134,319	1,088,555
Depreciation & Amortization	479,771	512,571	485,073
Indirect Costs	155,631	483,534	364,660
TOTAL	2,314,582	2,790,949	2,635,765
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	(552,265)	(487,520)	(485,073)
NET ASSETS (DEFICIT)			
Beginning of year July 1	<u>10,479,399</u>	<u>9,927,134</u>	<u>9,439,614</u>
NET ASSETS (DEFICIT)			
End of year June 30	<u>9,927,134</u>	<u>9,439,614</u>	<u>8,954,541</u>

**SUPPLEMENTED ENTERPRISE FUND REVENUES, EXPENSES, AND FUND BALANCES
FISCAL YEAR END JUNE 30TH**

	2015 ACTUAL	2016 AMENDED	2017 ADOPTED
TRANSIT			
REVENUES:			
Charges for Services	581,485	605,188	601,500
Grants	1,669,052	4,716,745	5,076,869
Other	290,742	295,177	267,672
Transfers In	1,533,365	1,448,752	1,254,431
TOTAL	4,074,644	7,065,862	7,200,472
EXPENSES:			
Personnel Services	2,255,129	2,136,088	1,938,559
Operating Expense	1,452,286	1,375,708	1,693,892
Capital Outlay	0	3,149,111	3,329,596
Depreciation & Amortization	502,772	543,527	456,902
Indirect Costs	328,216	405,810	238,425
TOTAL	4,538,403	7,610,243	7,657,374
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	(463,759)	(544,381)	(456,902)
NET ASSETS (DEFICIT)			
Beginning of year July 1	<u>8,219,792</u>	<u>7,756,033</u>	<u>7,211,652</u>
NET ASSETS (DEFICIT)			
End of year June 30	<u><u>7,756,033</u></u>	<u><u>7,211,652</u></u>	<u><u>6,754,750</u></u>

CITY OF ALBANY, GEORGIA
PROPERTY TAX RATES
DIRECT AND OVERLAPPING GOVERNMENTS
LAST TEN FISCAL YEARS ENDED JUNE 30

FISCAL YEAR	CITY OF ALBANY MILLAGE*			DOUGHERTY COUNTY MILLAGE*			BOARD OF EDUCATION MILLAGE*			OTHER (STATE TOTAL OF GA)	
	OPERATING	DEBT SERVICE	TOTAL CITY	OPERATING	DEBT SERVICE	TOTAL COUNTY	OPERATING	DEBT SERVICE	TOTAL SCHOOL		
2007	9.159	0.00	9.159	11.897	0.00	11.897	18.450	0.00	18.450	0.25	39.756
2008	9.157	0.00	9.157	11.894	0.00	11.894	18.445	0.00	18.445	0.25	39.746
2009	8.660	0.00	8.660	11.894	0.00	11.894	18.445	0.00	18.445	0.25	39.249
2010	8.660	0.00	8.660	11.894	0.00	11.894	18.445	0.00	18.445	0.25	39.249
2011	8.660	0.00	8.660	11.894	0.00	11.894	18.445	0.00	18.445	0.25	39.249
2012	9.990	0.00	9.990	11.894	0.00	11.894	18.445	0.00	18.445	0.20	40.529
2013	9.990	0.00	9.990	11.894	0.00	11.894	18.445	0.00	18.445	0.15	40.479
2014	9.990	0.00	9.990	11.894	0.00	11.894	18.445	0.0	18.445	0.15	40.479
2015	9.853	0.00	9.853	12.594	0.00	12.594	18.445	0.0	18.445	0.15	41.042
2016	9.808	0.00	9.808	12.577	0.00	12.577	18.445	0.0	18.445	0.15	40.980

*ONE MILL IS EQUAL TO \$1.00 PER \$1,000 OF ASSESSED VALUE

City of Albany 2007 - 2016 Property Tax Millage Rates



1 Mill = Approximately \$1,463,449

CITY OF ALBANY
Utility Support
Years Ended, June 30

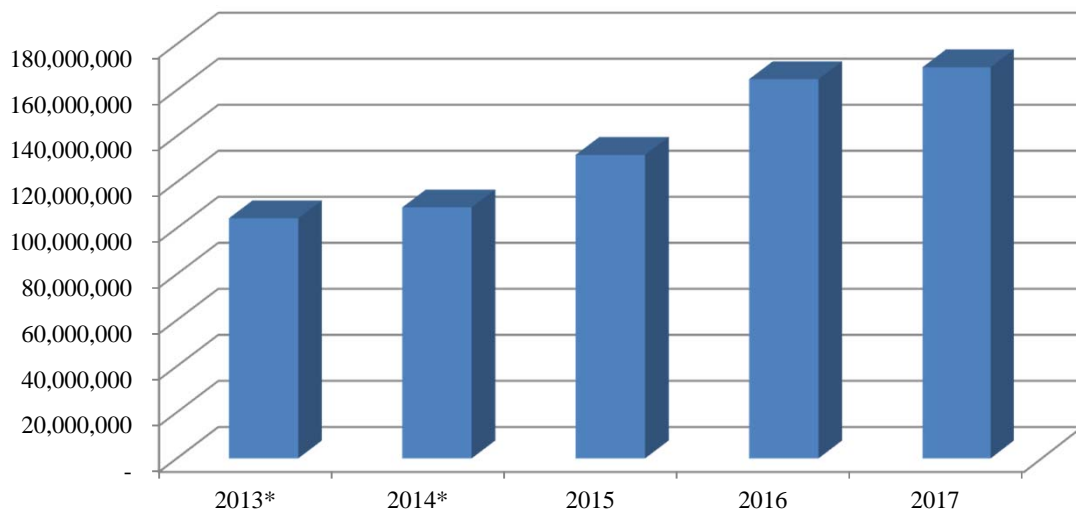
	2013*	2014*	2015	2016	2017
Transfers	9,084,950	8,738,573	11,319,305	15,433,244	16,430,360
Prior Calendar Year Metered Revenue**	104,265,104	109,021,900	131,873,690	164,749,979	169,939,414
Transfer Expressed as % of Revenue	7.5	7.5	8.5	9.5	9.7

*Includes \$750,000 of unmetered revenue.

** FY16 reflects the transfer based on budgeted revenues for the six departments that will transfer.

In 2005, the City of Albany and the Water, Gas & Light Commission (Utility) entered into an agreement whereby an amount equal to 7.5% of total metered revenue for the proceeding year will be transferred to the City of Albany on an annual basis. Now that the Utility is functioning as a department of the City, this is done as a departmental transfer. In 2017, the monthly transfer rate is an average of 9.7% of current revenue and will include the additional department of Storm Water.

Utility Five-Year Metered Revenue Trend



DEBT AND TAX DIGEST INFORMATION

This section provides financial data on the City's long term financial obligation, current debt obligation, debt levels and legal limits, City's tax digest and information on the largest taxpayers.

Certificates of Participation

In 1998 the City of Albany entered into a lease pool agreement with Georgia Municipal Association. The City draws from the investment to lease equipment from GMA. The agreement requires the City to pay back into the investment account to fund the \$10,000,000 principal plus 4.75% interest. The interest is payable on an annual basis. The principal is due in a lump sum on June 1, 2028. Annual debt service requirements are as follows:

FYE	Principal	Interest	Total
2017	0	475,000	475,000
2018	0	475,000	475,000
2019	0	475,000	475,000
2020	0	475,000	475,000
2021 – 2025	0	2,375,000	2,375,000
2026 – 2028	<u>10,000,000</u>	<u>1,425,000</u>	<u>11,425,000</u>
Total	<u>\$10,000,000</u>	<u>\$5,700,000</u>	<u>\$15,700,000</u>

Debt Limitation

The present constitutional limit on direct general obligation debt for the City is equivalent to ten percent of assessed valuation of taxable property for debt service purposes. The unused legal debt margin for the City after the issuance of the bonds is computed below for FY 2015 (in thousands):

Assessed Value of Taxable Property	\$1,463,449	
Add Back Exempt Property	108,671	\$1,572,120
	=====	=====
Debt Limit--10% of Assessed Value (Article IX, Section VII of the Constitution of Georgia)		\$157,212
Amount of Debt applicable to Constitutional Debt Limit, Total General Obligation Bond Debt (ADICA and SPLOST)	\$ 12,276	
Less: Assets Available for Bond Service	<u>0</u>	<u>\$ 12,276</u>
Legal Debt Margin pursuant to Article IX, Section III of the Constitution of Georgia		\$144,936
		=====
Percent of Debt Limit Used		7.81%
		=====

The constitutional debt limitation applies to all direct general obligation bonds authorized with a ten percent limit imposed upon Dougherty County and a separate ten percent limit imposed upon the Dougherty County School System. Additional general obligation bonds may be issued if so approved by a

Assessed and Estimated Fair Market Taxable Property Values

2016	Estimated Fair Market Value of Taxable Property	\$ 3,658,621,975
2016	Net Assessed Valuation of Taxable Property for Bond Purposes	\$ 1,463,448,790

**Computation of Direct and Overlapping Bonded Debt
General Obligation Bonds Tax Digest**

<u>Jurisdiction</u>	<u>Net General Obligation Bond Debt Outstanding</u>	<u>Percentage Applicable to City of Albany</u>	<u>Amount Applicable to City of Albany</u>
Direct			
City of Albany (1)	\$2,645,000	100%	\$2,645,000
Overlapping:			
Board of Education	27,000,000	82%	22,140,000
146Total	<u>\$29,645,000</u>		<u>\$24,785,000</u>

(1) These bonds are direct general obligations of the City of Albany, either directly or through leases with ADICA. Principal and interest are payable from an ad valorem tax upon all city property.

Debt and Assessed Value per Capita

Total City Debt per Capita *	\$ 35
Total Overlapping Debt per Capita *	\$ 296
Fair Market Value of City Taxable Property per Capita	\$48,884

* Based on estimated 2015 population of 74,843 for the City

* Based on estimated 2015 population of 91,332 for the County.

Tax Collection Procedure

The Dougherty County Tax Commissioner collects ad valorem taxes that have been levied by the City. Real and personal taxes are generally billed in October of each year and are due on December 20. Interest of one percent per month is imposed on taxes not paid by their due date. Additionally, a ten percent penalty is imposed on all taxes delinquent after 90 days. Public utilities are billed in October and are due on December 20. The Tax Commissioner follows State law as it pertains to the advertisement and sale of property where taxes have been delinquent for an extended period of time. Mobile home taxes are due January 1 of each year and are payable without penalty between January 1 and May 1. Motor vehicle taxes are due on the taxpayer's birthday. As tax payments are received and properly credited by the Tax Commissioner, the applicable portion is transferred to the City.

Largest Taxpayers

The following table lists the ten largest taxpayers based on their 2015 assessed value in the City of Albany and their respective percentage of the City's total assessed valuation.

TAXPAYER	NATURE OF BUSINESS	2015 ASSESSED VALUE	Percentage of Total Assessed Valuation (1)
MARS CHOCOLATE	CONFECTIONER	13,484,722	.88%
ALBANY MALL HP LLC	MALL DEVELOPER	10,961,960	.72%
BELLSOUTH TELECOMMUNICATIONS INC	TELECOMMUNICATIONS	11,660,428	.76%
GEORGIA POWER CO	UTILITY	8,701,998	.57%
BROOKS ROBERT N	COMMERCIAL REAL ESTATE	7,565,581	.50%
MEDIACOM LLC	TELECOMMUNICATIONS	5,699,952	.37%
FLINT RIVER ALBANY RE LLC	WAREHOUSING	5,254,520	.34%
SYNGENTA CROP PROTECTION LLC	AG CHEMICAL MANUFACTURING	9,128,994	.60%
GEORGIA PACIFIC CORRUGATED LLC	PAPERBOARD MILLS	7,839,874	.51%
COATS & CLARK INC	TEXTILES	18,183,490	1.19%

(1) Based on 2015 estimated net tax digest for maintenance and operation purposes of \$ 1,524,533,637.

SOURCE: Dougherty County Tax Department

Property Tax Digest Trend

The property tax digests of the City for the calendar years 2011 through 2016 are outlined on the following table. Values for real property represent all real estate less the exempt property in the city, and personal property includes motor vehicles, bank shares, inventories, aircraft, pleasure boats, industrial machinery, fixtures and equipment, farm machinery and equipment, livestock, mobile homes and public utilities. State law requires that all property assessments be at a uniform 40 percent of current market value.

	<u>2016</u>	<u>2015</u>	<u>2014</u>
Property Type			
Real & Personal	1,508,728,457	1,524,210,342	1,518,396,365
Motor Vehicles	59,131,130	77,275,720	110,522,550
Mobile Homes	3,947,095	4,140,040	4,110,248
Timber - 100%	78,295	161,238	0
Heavy Duty Equipment	234,738	388,349	379,363
Gross Digest	<u>1,572,119,715</u>	<u>1,606,175,689</u>	<u>1,633,408,526</u>
less: Exemptions (1)	<u>108,670,925</u>	<u>115,936,800</u>	<u>133,575,106</u>
Net Digest:	1,463,448,790	1,490,238,889	1,499,833,420
	<u>2013</u>	<u>2012</u>	<u>2011</u>
Property Type			
Real & Personal	1,525,024,597	1,518,769,597	1,487,229,730
Motor Vehicles	129,811,700	124,574,320	118,412,040
Mobile Homes	4,281,170	4,265,259	4,188,286
Timber - 100%	83,695	56,253	136,621
Heavy Duty Equipment	19,776	334,427	122,742
Gross Digest	<u>1,659,220,939</u>	<u>1,647,999,856</u>	<u>1,610,089,419</u>
less: Exemptions (1)	<u>133,147,184</u>	<u>120,557,121</u>	<u>106,589,761</u>
Net Digest:	1,526,073,755	1,527,442,735	1,503,499,658

Source: Dougherty County Tax/Tag Office

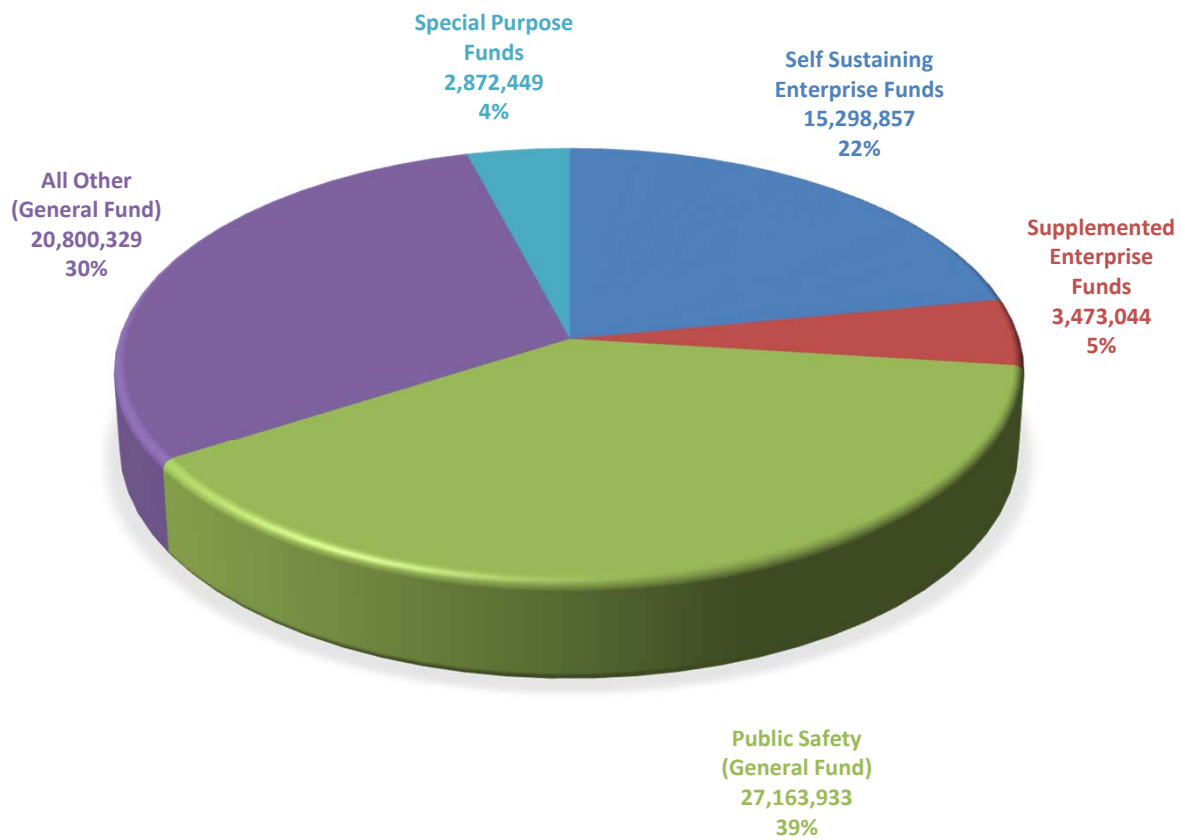
Ad Valorem Tax Collections

The following table summarizes ad valorem tax levies and collections in the City for the fiscal years ended 2006 through 2015 (in thousands).

Fiscal Year	Total Tax Levy	Current Tax Collections	Delinquent Tax Collection	Total Tax Collections	Ratio of Total Tax Collections to Total Levy %
2015	\$ 13,834	\$ 13,496	\$ 0	\$ 13,496	97.56 %
2014	\$ 13,745	\$ 13,480	\$ 168	\$ 13,648	99.29 %
2013	\$ 13,758	\$ 13,494	\$ 189	\$ 13,683	99.46 %
2012	\$ 12,428	\$ 12,131	\$ 265	\$ 12,395	99.73 %
2011	\$ 12,388	\$ 12,168	\$ 188	\$ 12,356	99.74 %
2010	\$ 13,540	\$ 13,105	\$ 403	\$ 13,508	99.76 %
2009	\$ 13,400	\$ 12,329	\$1,038	\$ 13,367	99.75 %
2008	\$ 13,164	\$ 12,872	\$ 273	\$ 13,145	99.86 %
2007	\$ 13,077	\$ 12,901	\$ 160	\$ 13,061	99.88 %
2006	\$ 12,988	\$ 12,791	\$ 182	\$ 12,973	99.88 %

Source: Dougherty County Tax Department

City of Albany
FY 2017
Personnel Services



Total Personnel Services
\$69,608,612

FY 2017 Personnel Services

The City of Albany's number one priority is to provide the most effective and efficient services to the citizens of Albany. The City has a dedicated work force, which consists of 1,171 full-time budgeted positions. Through these dedicated and motivated employees, the City provides a wide range of quality services to all citizens in our community.

The City is aware of the importance of maintaining a well-trained motivated work force and strives toward offering its employees a competitive benefit package. The City's total benefit package includes the following:

Salaries & Wages	Social Security (FICA)
Retirement Plan with Pension and Vesting Benefits	Workers' Compensation
Deferred Compensation Plan	Sick and Vacation Pay
Health and Dental Insurance	Employee Assistance Program
Life Insurance	Tuition Reimbursement Program
Cafeteria Plan	Paid Holidays

Salaries & Wages

Salaries and fringe benefits account for approximately 25% of the total operating budget. Included in the salary account are overtime pay, holiday pay, and part time help.

Retirement Plan with Pension and Vesting Benefits

A retirement plan is provided for all regular, full-time employees. All general employees contribute 4% of their gross income to the plan and the city contributes 10.9% on their behalf to the pension plan. Public Safety employees contribute 7% of their gross salary to the pension plan and the city contributes 13.9% on their behalf to the pension plan. Full-time employees are eligible for this coverage effective with their date of employment, and are also eligible for vested benefits upon completion of 10 years of service.

Deferred Compensation Plan

The City provides employees with the choice of participating in two deferred compensation plans. These plans allow an employee to make tax deferred contributions into a retirement savings account.

Health and Dental Insurance

The City of Albany allows full-time employees the opportunity to buy into a health plan, which offers health and dental insurance. The employee's coverage will start on the first day of the month following completion of one month's premium deduction from the employee's paycheck. The City pays 75% and the employee pays 25% of the monthly premium for this coverage.

Life Insurance

For full-time employees who choose to participate in the life insurance program, the City provides basic life insurance and accidental death/dismemberment (AD&D) insurance. The City pays \$.65 per \$1,000 of coverage for the life and AD&D insurance. Employees may also purchase additional life insurance coverage for which the employee pays 100% of the cost. The premium for this coverage is based on the age of the employee. For part-time employees the City provides basic life insurance after one year of employment.

Cafeteria Plan

The City provides a Cafeteria Plan to its employees, which allows for pre-tax deductions for group insurance premiums and dependent care expenses.

Social Security (FICA)

All employees are enrolled in the Social Security Act. The City contributes the employer share of 7.65% (6.20% of an employee's salary to a maximum salary of \$118,500 for Social Security and 1.45% of all earnings for employees for Medicare).

Workers' Compensation

The City provides a self-funded Workers' Compensation program. Benefits are paid as prescribed under the State of Georgia Workers' Compensation Law. Medical care is provided through a panel of physicians selected by the City.

Sick and Vacation Pay

Sick Leave and Vacation Leave are accrued by all full-time employees. All employees receive the same amount of sick leave accrual each pay period (12 days per year). Vacation leave accumulation per week is dependent upon the employees' exempt or non-exempt status along with the length of employment.

Employee Assistance Program

The City has an Employee Assistance Program for its employees and their families. The program provides free counseling services for employees and their families who are experiencing legal, emotional, financial, or other problems which may affect their job performance.

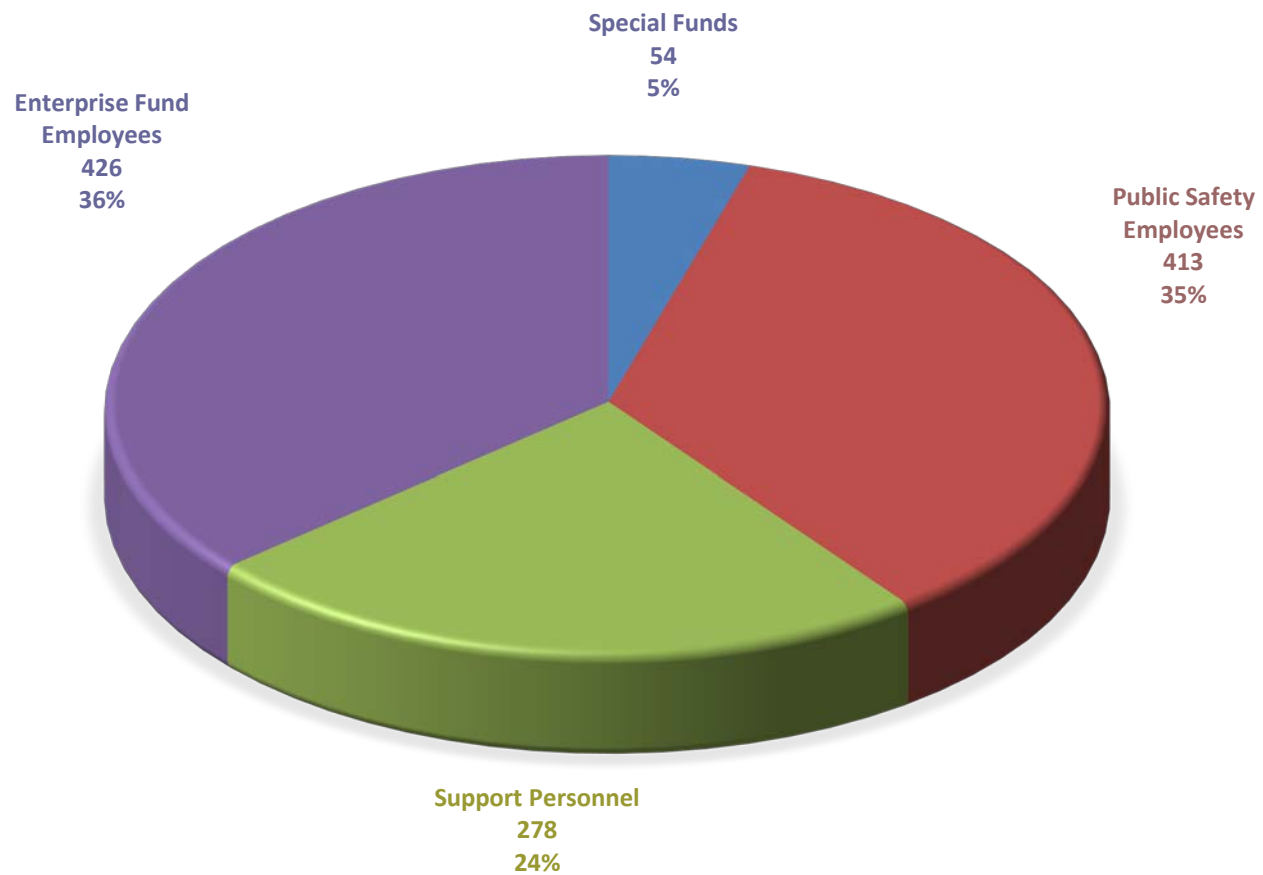
Tuition Reimbursement Program

The Tuition Reimbursement Program of the City of Albany is designed to encourage employees of the City to improve their job-related knowledge, skills, and abilities through training and/or education. Reimbursement for education that is job related shall be on a tuition reimbursable basis each year, not to exceed \$1,500 per academic year.

Paid Holidays

The City of Albany provides ten paid holidays each year to regular, full-time employees with benefits. These holidays include; New Year's Day (1); Martin Luther King Jr. Day (1); Memorial Day (1); Independence Day (1); Labor Day (1); Thanksgiving Day and the day after (2); Christmas Eve (1); Christmas Day (1); and one floating holiday (1).

City of Albany
FY 2017
Total Employees by Category

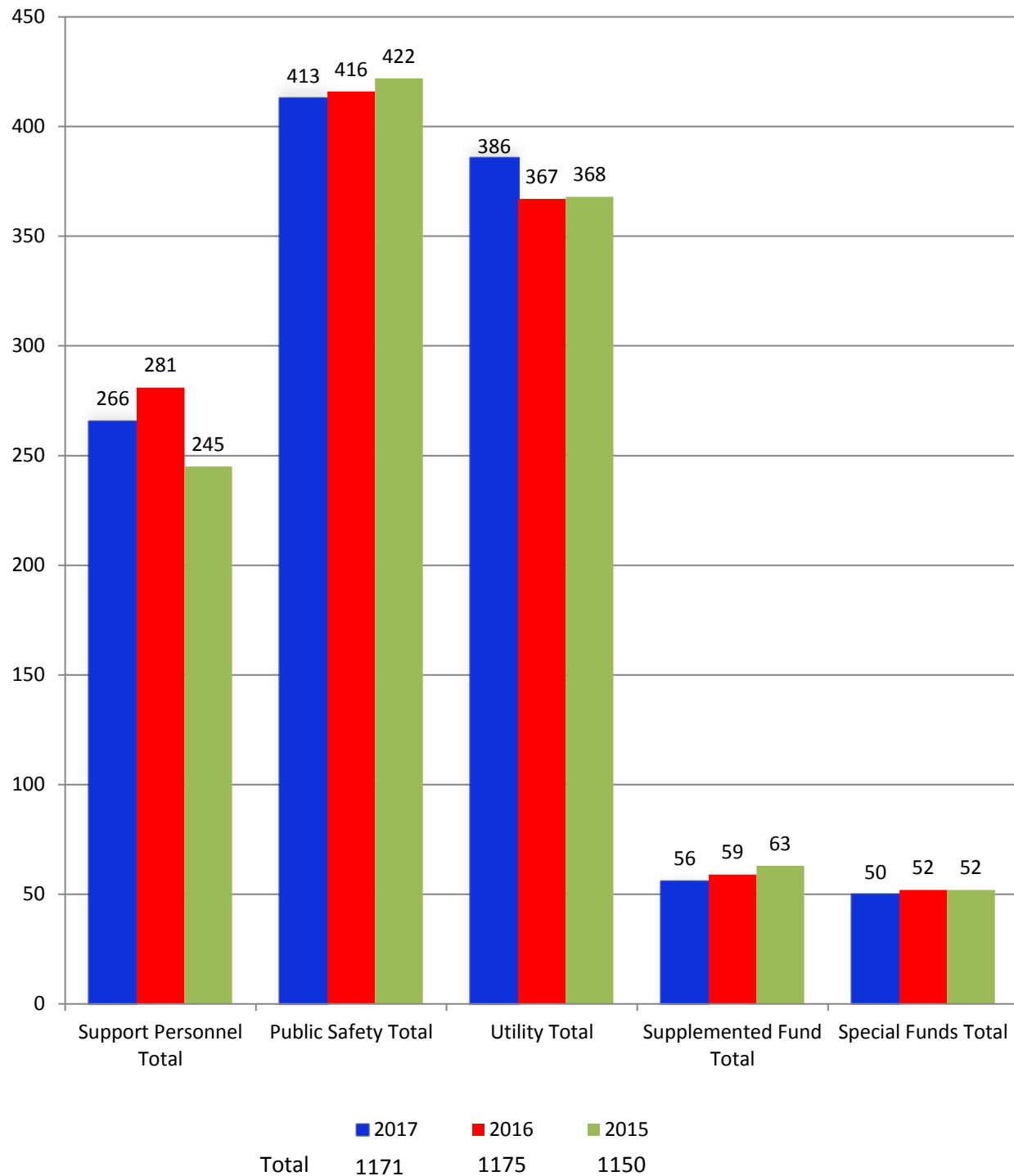


Total Positions
1171

City of Albany

FY 2017

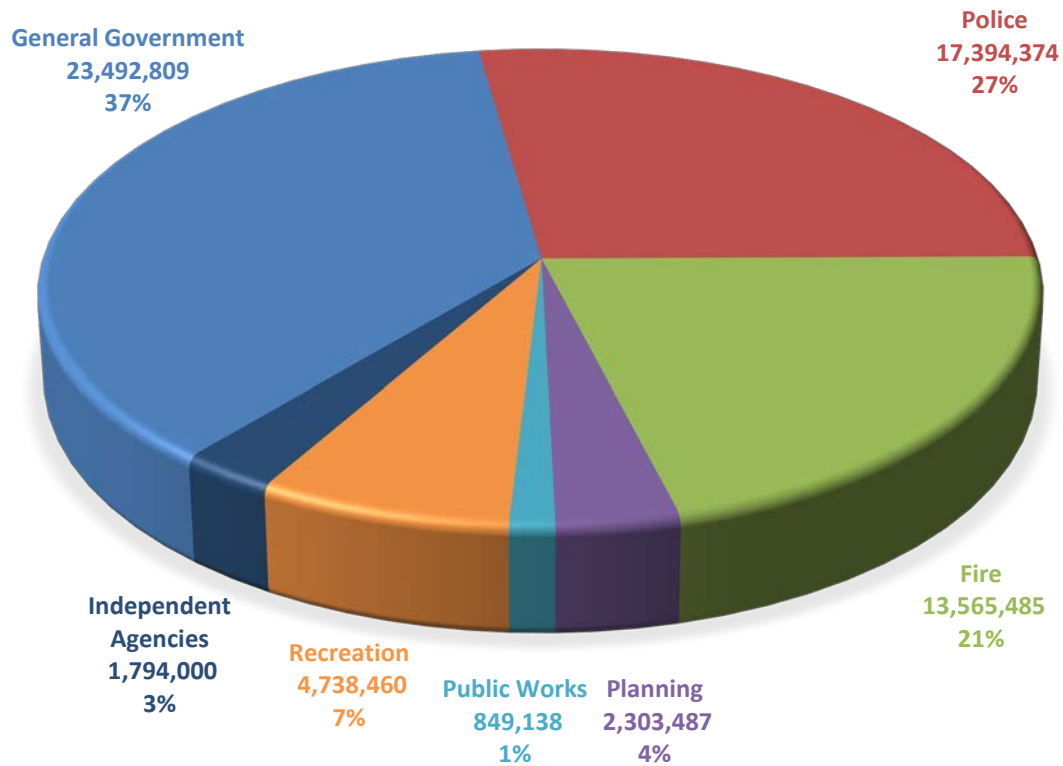
3 Year Trend of Positions





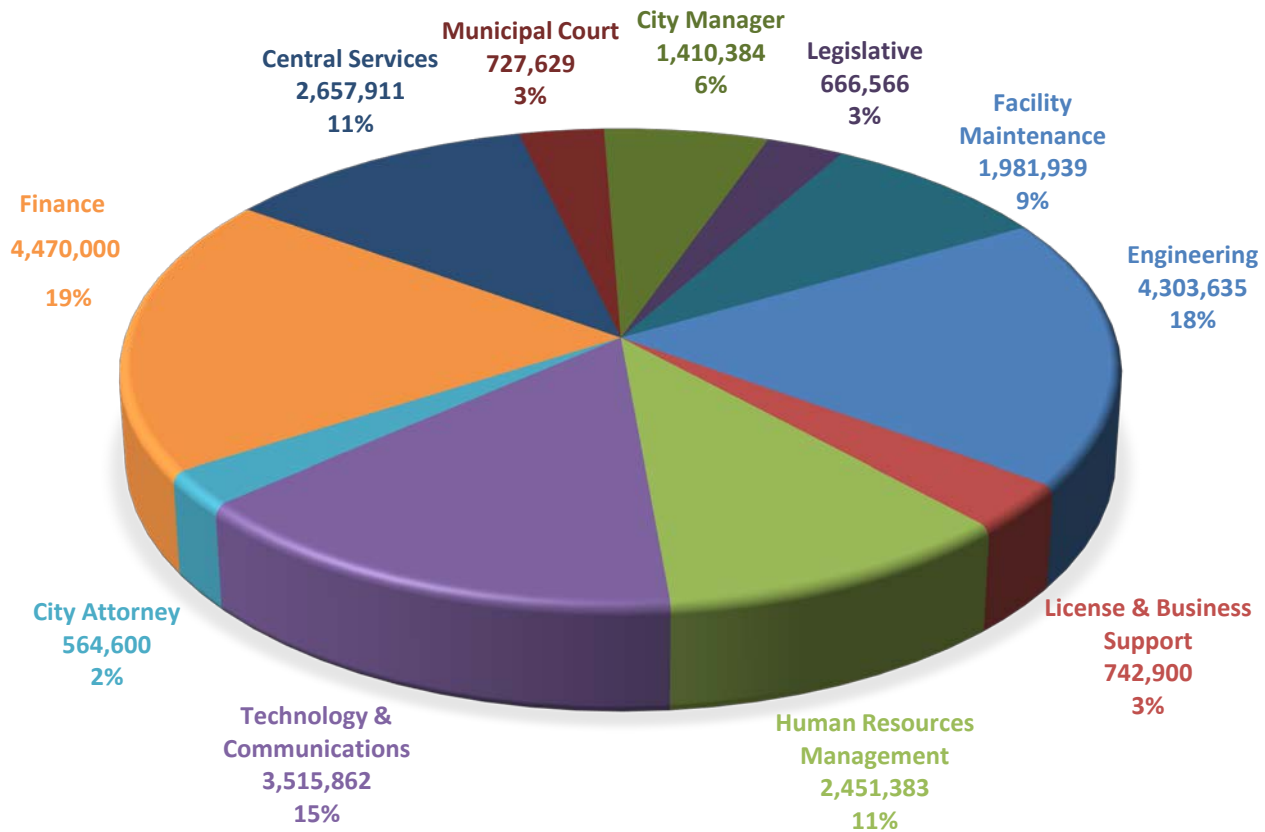
GENERAL FUND

City of Albany
FY 2017
General Fund Expenditures



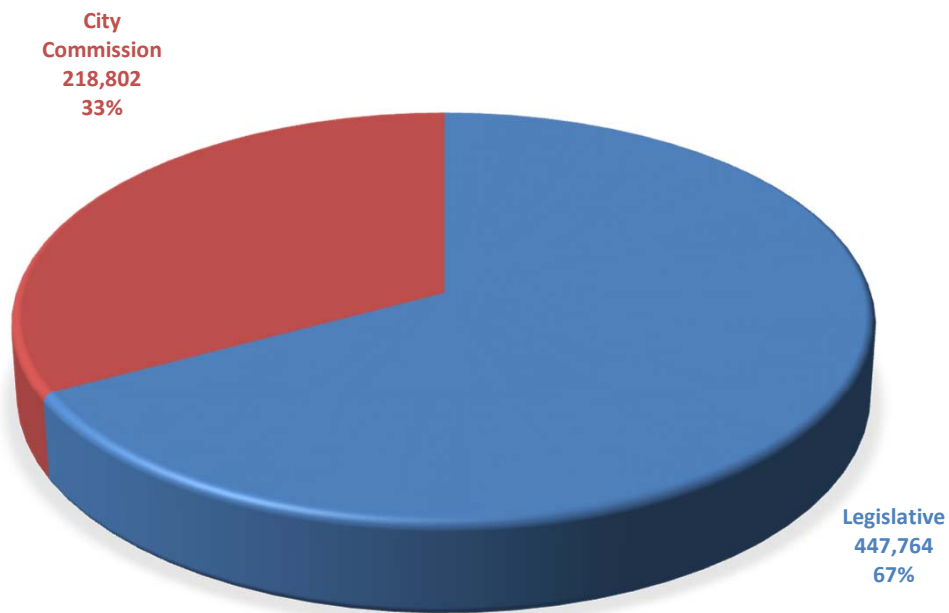
Total General Fund Expenditures
\$64,137,753

City of Albany FY 2017 General Government Expenditures



Total General Government Expenditures
\$23,492,809

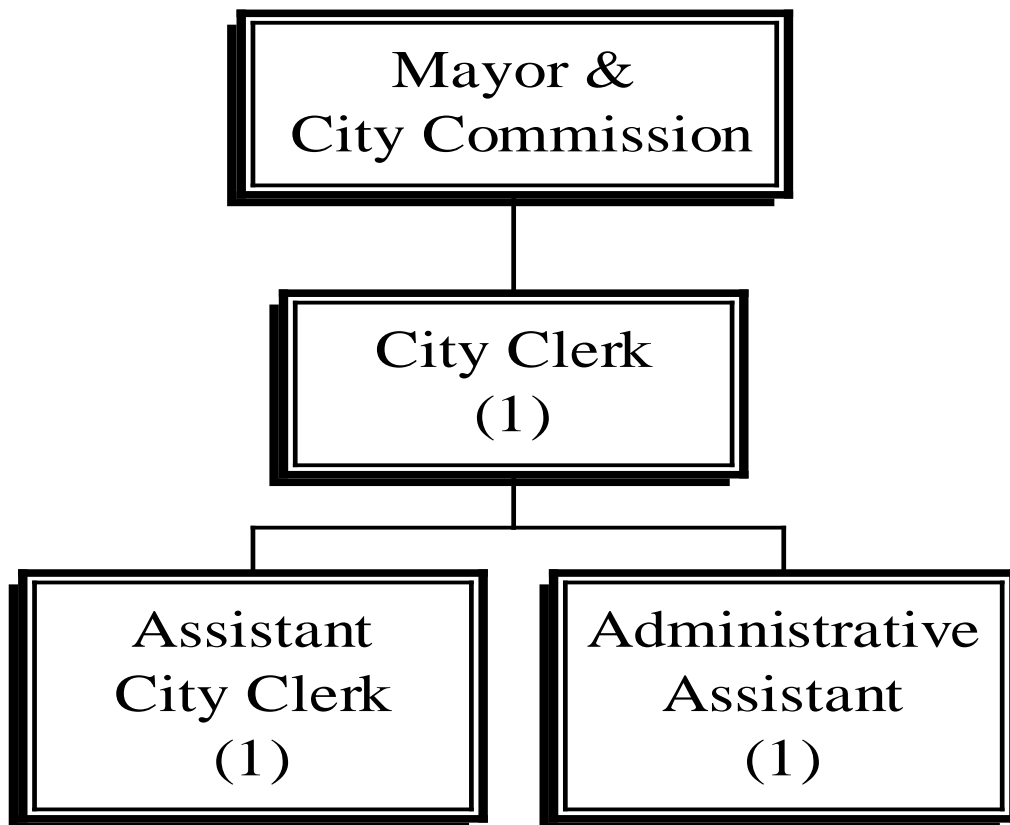
City of Albany
Adopted Budget
FY 2017
Legislative Department



Total Expenditures
\$666,566



Legislative



LEGISLATIVE DEPARTMENTAL SUMMARY

SUMMARY

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	334,438	370,476	397,364
OPERATING EXPENSE	237,241	325,283	269,202
TOTAL	571,678	695,759	666,566
FULL TIME POSITIONS	3	3	3

LEGISLATIVE DEPARTMENT

DESCRIPTION

The City Clerk's principal duty is to keep and maintain an index of the original ordinances and resolutions adopted by the Board of City Commissioners on file. The City Clerk attends all of the Board of City Commissioners' meetings to keep the minutes and records. The City Commission meets on the fourth Tuesday of the month in Room 100. All meetings are held in the Government Center at 222 Pine Avenue, Albany, Georgia. The official meeting times are posted on our website at www.albany.ga.us and in the Governmental Center on the first floor. This office also has custody and charge of all records, books, and papers belonging to the City. The Clerk attests to and affixes the City's Official Seal to all deeds, leases, and other instruments executed by the Board.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	173,608	212,570	233,562
OPERATING EXPENSE	192,644	270,283	214,202
TOTAL	366,251	482,853	447,764
FULL TIME POSITIONS	3	3	3

Class Title

City Clerk	1	1	1
Assistant City Clerk	1	1	1
Administrative Assistant	1	1	1
TOTAL	3	3	3

LEGISLATIVE DEPARTMENT

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
100					
7110	Regular Wages	124,196	136,999	151,557	14,558
7130	Temporary Help	456	18,096	18,096	0
7210	W/C Insurance	310	346	379	32
7260	FICA Matching	8,857	11,865	12,978	1,114
7270	Pension Matching	10,966	12,068	16,520	4,452
7280	Insurance Matching	28,823	33,196	34,032	836
7510	Professional Services	126,120	192,000	127,000	-65,000
7512	Tech.Svcs(Surveys,DP)	0	3,000	6,000	3,000
7550	Communications+Postage	2,417	2,200	3,100	900
7570	Advertising	2,215	3,500	3,500	0
7600	Travel	3,032	3,500	4,500	1,000
7630	Train/Cont. Education	1,889	2,000	3,000	1,000
7700	Insurance	0	0	663	663
7880	Maint: Mach/Imp/Tools	1,269	2,000	4,000	2,000
7990	Dues and Fees	26,497	27,500	27,000	-500
8010	Supplies	2,880	4,500	4,800	300
8009	Licenses	0	0	0	0
8016	Small Equip	0	2,000	2,000	0
8017	Printing(Not Std Forms)	106	500	500	0
8018	Books & Subscriptions	451	600	500	-100
8020	Photography	0	1,000	0	-1,000
8052	Building Use-Govt Building	21,357	21,983	25,139	3,156
8150	Food	4,411	4,000	2,500	-1,500
Total		366,251	482,853	447,764	-35,088

CITY COMMISSION*DESCRIPTION*

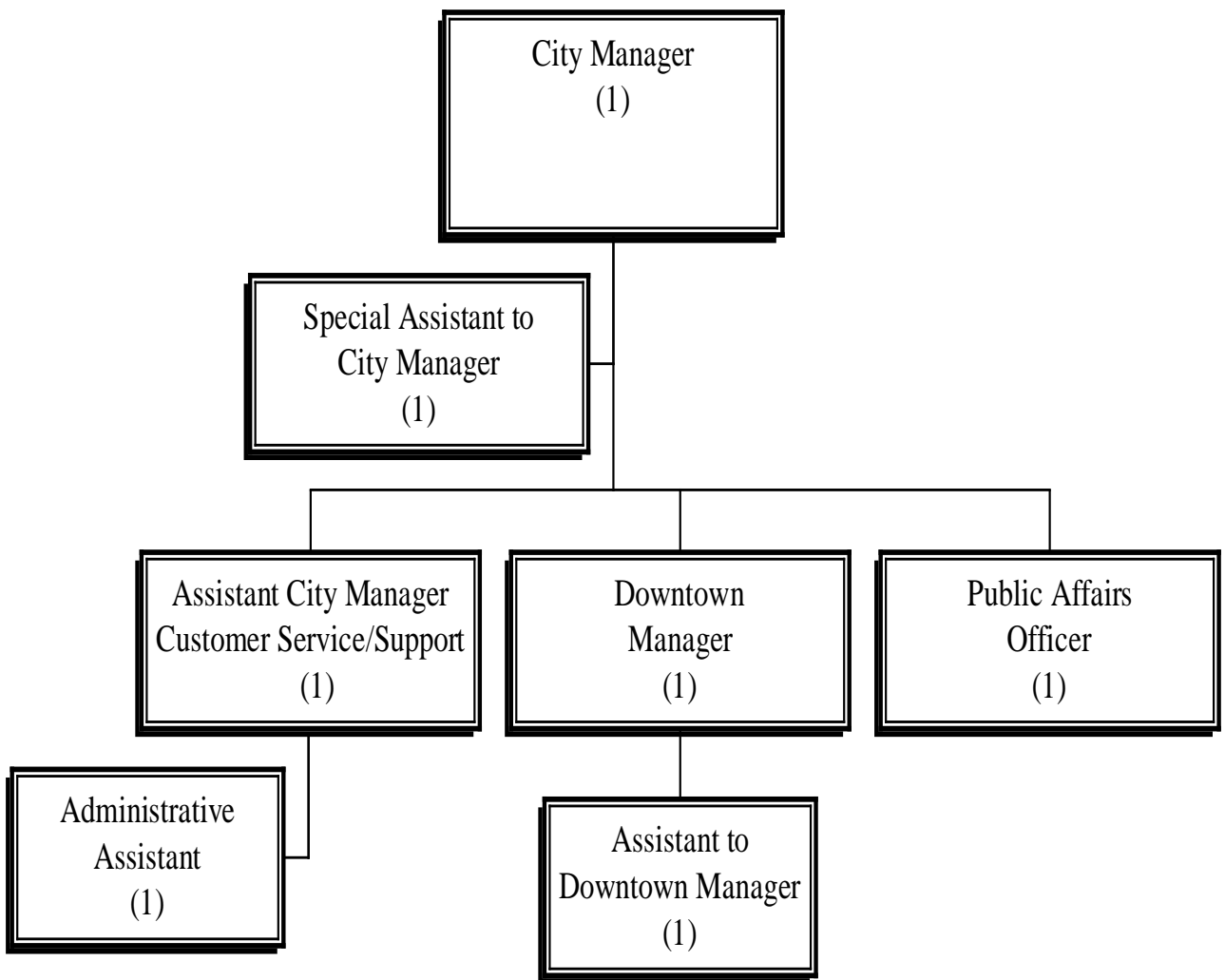
The Board of City Commissioners consists of seven elected members, a Mayor and six Commissioners. The Mayor is elected at-large while the Commissioners are elected by wards. The City Commission makes policy decisions concerning all City Departments, passes ordinances and resolutions, and raises revenue as necessary. The Commission meets in work sessions on the first and third Tuesdays of the month to consider agenda items. Recommendations from these work sessions are sent to the entire City Commission for consideration. The City Commission meets on the fourth Tuesday of month in Room 100. All meetings are held in the Government Center at 222 Pine Avenue, Albany, Georgia. The official meeting times are posted on our website at www.albany.ga.us and in the Government Center on the first floor.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	160,830	157,906	163,802
OPERATING EXPENSE	44,597	55,000	55,000
CAPITAL OUTLAY	0	0	0
TOTAL	205,427	212,906	218,802
FULL TIME POSITIONS	0	0	0

CITY COMMISSION					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
101					
7132	Elected Officials	115,003	115,000	115,000	0
7210	W/C Insurance	290	299	299	0
7260	FICA Matching	7,881	8,798	8,798	0
7280	Insurance Matching	37,656	33,809	39,705	5,896
7999	Misc. Exp-Ward 1	0	7,500	7,500	0
7999	Misc. Exp-Ward 2	0	7,500	7,500	0
7999	Misc. Exp-Ward 3	0	7,500	7,500	0
7999	Misc. Exp-Ward 4	0	7,500	7,500	0
7999	Misc. Exp-Ward 5	0	7,500	7,500	0
7999	Misc. Exp-Ward 6	0	7,500	7,500	0
7999	Misc. Exp-Mayor	0	10,000	10,000	0
Total		205,427	212,906	218,802	5,896



City Manager



CITY'S MANAGER'S DEPARTMENT*DESCRIPTION*

The City Manager is responsible for the management and direction of all activities of the City Government as outlined in the City Charter, Code of Ordinances, and as directed by the Board of City Commissioners. The City Manager is also responsible for the preparation, implementation, and control of the annual budget. In addition to the management of the Departments and Agencies of the City, the City Manager coordinates areas of common concern with other governmental units and community interest groups. The duties and responsibilities of the office are set forth in Section IV of the City Charter.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	330,777	589,830	769,248
OPERATING EXPENSE	565,090	737,683	641,137
TOTAL	895,867	1,327,513	1,410,385
FULL TIME POSITIONS	6	6	7

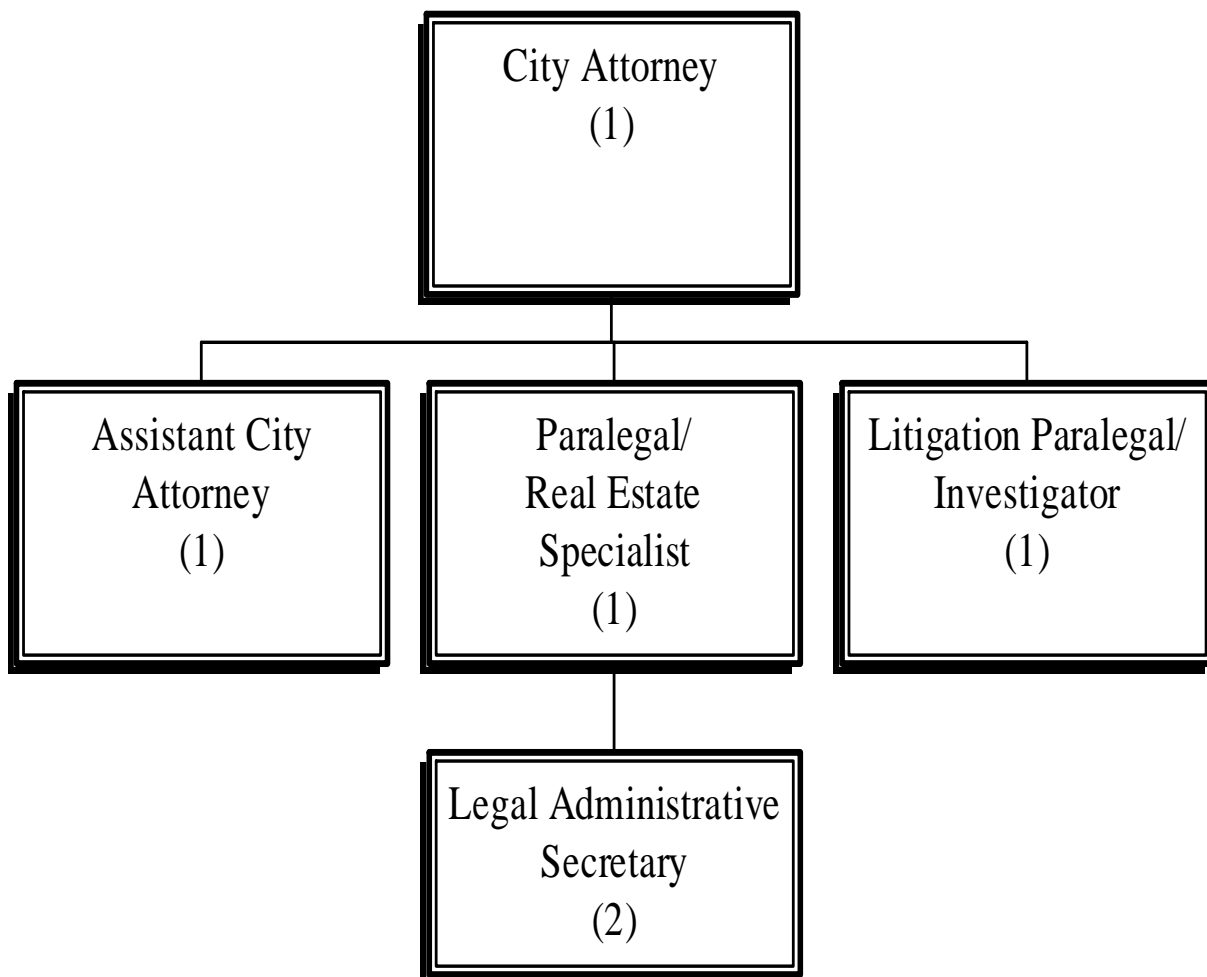
Class Title

City Manager	1	1	1
Asst City Manager, Customer Service/Support	1	1	1
Special Assistant to the CM	0	1	1
Executive Assistant	2	1	0
Assistant to the Downtown Manager	1	1	1
Administrative Assistant	0	0	1
Public Affairs Officer	0	0	1
Downtown Manager	1	1	1
TOTAL	6	6	7

CITY'S MANAGER'S DEPARTMENT					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
201					
7110	Regular Wages	249,723	456,722	583,222	126,500
7120	Overtime	210	0	500	500
7130	Temporary Help	0	0	1,000	1,000
7210	W/C Insurance	620	1,032	1,458	426
7260	FICA Matching	18,349	35,025	44,616	9,591
7270	Pension Matching	19,526	40,385	63,571	23,186
7280	Insurance Matching	42,350	56,666	74,880	18,214
7510	Professional Services	299,579	100,000	270,000	170,000
7510	Downtown Development	24,266	50,000	90,000	40,000
7510	Environemntal Assessment	116,005	116,000	0	-116,000
7550	Communications	1,729	6,500	6,000	-500
7570	Advertising	586	0	0	0
7600	Travel	8,580	2,750	9,250	6,500
7610	Travel/Mileage	5,346	13,200	13,200	0
7630	Train/Cont. Education	3,492	5,000	5,000	0
7700	Risk Allocation	5,040	5,000	1,116	-3,884
7860	Maint: Bldg	41	0	0	0
7860	FEMA Lot Maint	37,415	0	0	0
7880	Maint: Mach/Imp/Tools	9,378	10,000	10,000	0
7990	Dues and Fees	1,512	4,250	5,250	1,000
7995	Contingency	25,893	400,000	200,000	-200,000
8010	Supplies	1,428	2,000	3,000	1,000
8016	Small Equipment	1,950	0	0	0
8017	Printing(Not Std Forms)	0	1,000	1,000	0
8018	Books & Subscriptions	0	0	500	500
8050	Equipment Rental	813	0	0	0
8052.02	Building Use-Govt Building	21,919	21,983	25,821	3,838
8150	Food	119	0	1,000	1,000
Total		895,867	1,327,513	1,410,385	82,871



City Attorney



LAW DEPARTMENT SUMMARY*DESCRIPTION*

To promote and protect the interests of the City of Albany by providing quality legal services to the Mayor and Board of Commissioners as well as to the City Manager and Department Heads. The City Attorney is available to review and/or draft contracts, leases, ordinances, resolutions, to conduct real estate closings, and to handle condemnations and annexations. In May 2005, Ordinance 06-103 began to apply a new State Law on nuisance abatements. Those matters are now part of the City Attorney's Office.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	353,223	387,743	441,423
OPERATING EXPENSE	113,448	124,998	123,177
TOTAL	466,671	512,741	564,600
FULL TIME POSITIONS	6	5	6

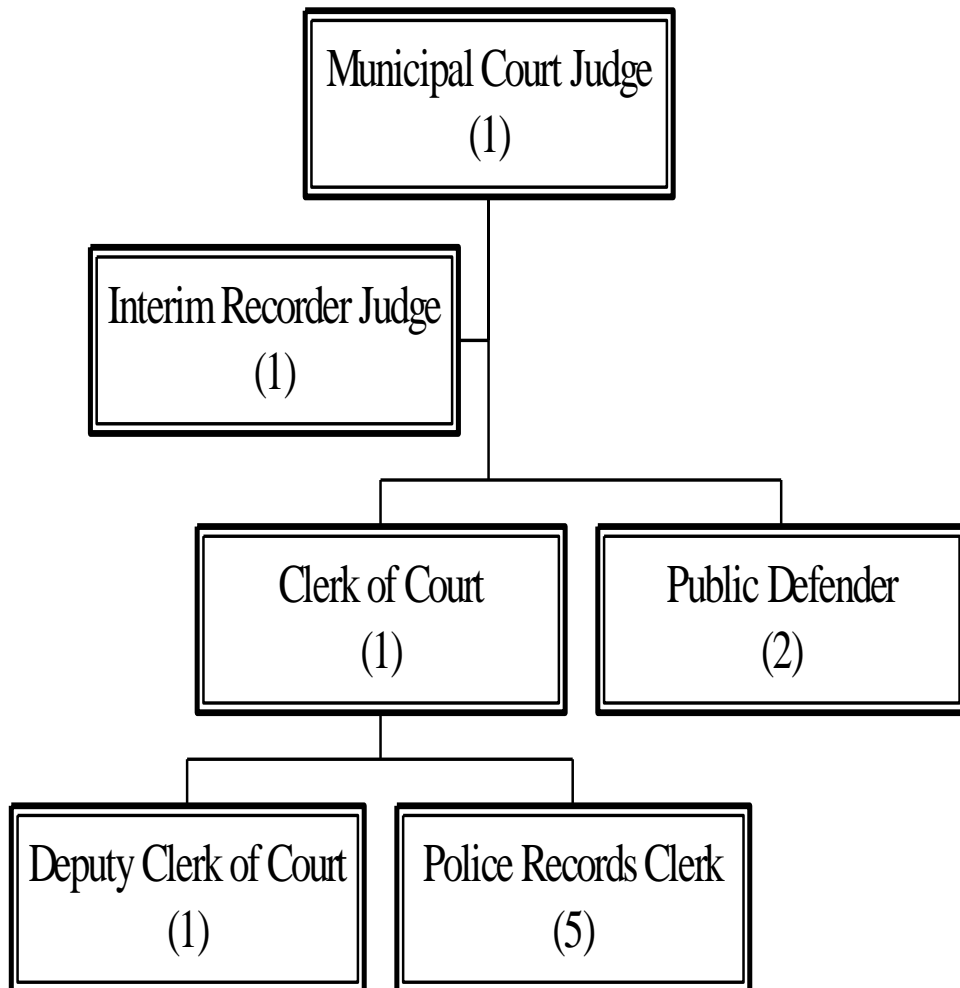
Class Title

City Attorney	1	1	1
Assistant City Attorney	2	1	1
Paralegal/Real Estate Specialist	1	1	1
Litigation Paralegal/Investigator	0	0	1
Legal Administrative Specialist	2	2	2
TOTAL	6	5	6

LAW DEPARTMENT OFFICE					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
300					
7110	Regular Wages	270,626	297,861	327,836	29,975
7210	W/C Insurance	674	672	745	73
7260	FICA Matching	20,052	22,787	25,079	2,293
7270	Pension Matching	24,086	23,734	35,734	12,000
7280	Insurance Matching	37,784	42,689	52,029	9,340
7510	Professional Services	77,080	75,000	75,000	0
7512	Tech.Svcs(Surveys,DP)	1,400	5,500	5,500	0
7550	Communications	2,540	3,600	3,600	0
7570	Advertising	1,784	4,000	4,000	0
7600	Travel	1,000	4,300	4,300	0
7610	Auto Allowance	2,410	2,400	2,400	0
7630	Train/Cont. Education	1,423	2,500	2,500	0
7700	Risk Allocation	4,884	2,628	807	-1,821
7880	Maint: Mach/Imp/Tools	1,841	3,000	3,000	0
7990	Dues and Fees	2,837	2,870	2,870	0
8010	Supplies	3,563	4,000	4,000	0
8016	Small Equip	2,235	3,500	3,500	0
8017	Printing(Not Std Forms)	0	200	200	0
8018	Books & Subscriptions	10,452	11,000	11,000	0
8150	Food	0	500	500	0
Total		466,671	512,741	564,600	51,859



Municipal Court



MUNICIPAL COURT

DESCRIPTION

The Municipal Court is a misdemeanor court that has jurisdiction over City Ordinance violations and State and Local traffic offenses. Specific type cases handled by the court include routine traffic offenses, driving under the influence of alcohol, possession and consumption by a minor, truancy and curfew violations, possession of marijuana less than an ounce, firearms violations, nuisance and abatement cases, animal control citations, false alarm, and lot cleaning cases. The court is also responsible for entering citations and case dispositions and forwarding entries to the Department of Public Safety. Court sessions begin at 8:30 a.m. and are held Monday, Wednesday, Thursday, and Friday. Animal Control, Lot Cleaning, and False Alarm Cases are held on the fourth Tuesday of each month. Nuisance and Abatement dockets are heard on the fourth Thursday of each month. Jail arraignments are held on Monday, Wednesday, and Friday at 7:30 a.m. at the Dougherty County Jail. The court contracts with a probation office to supervise programs on probation that require probation revocation hearings, signing of arrest warrants, and probation violation petitions.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	517,704	520,400	540,796
OPERATING EXPENSE	149,462	192,736	186,834
TOTAL	667,166	713,136	727,630
FULL TIME POSITIONS	10	10	11

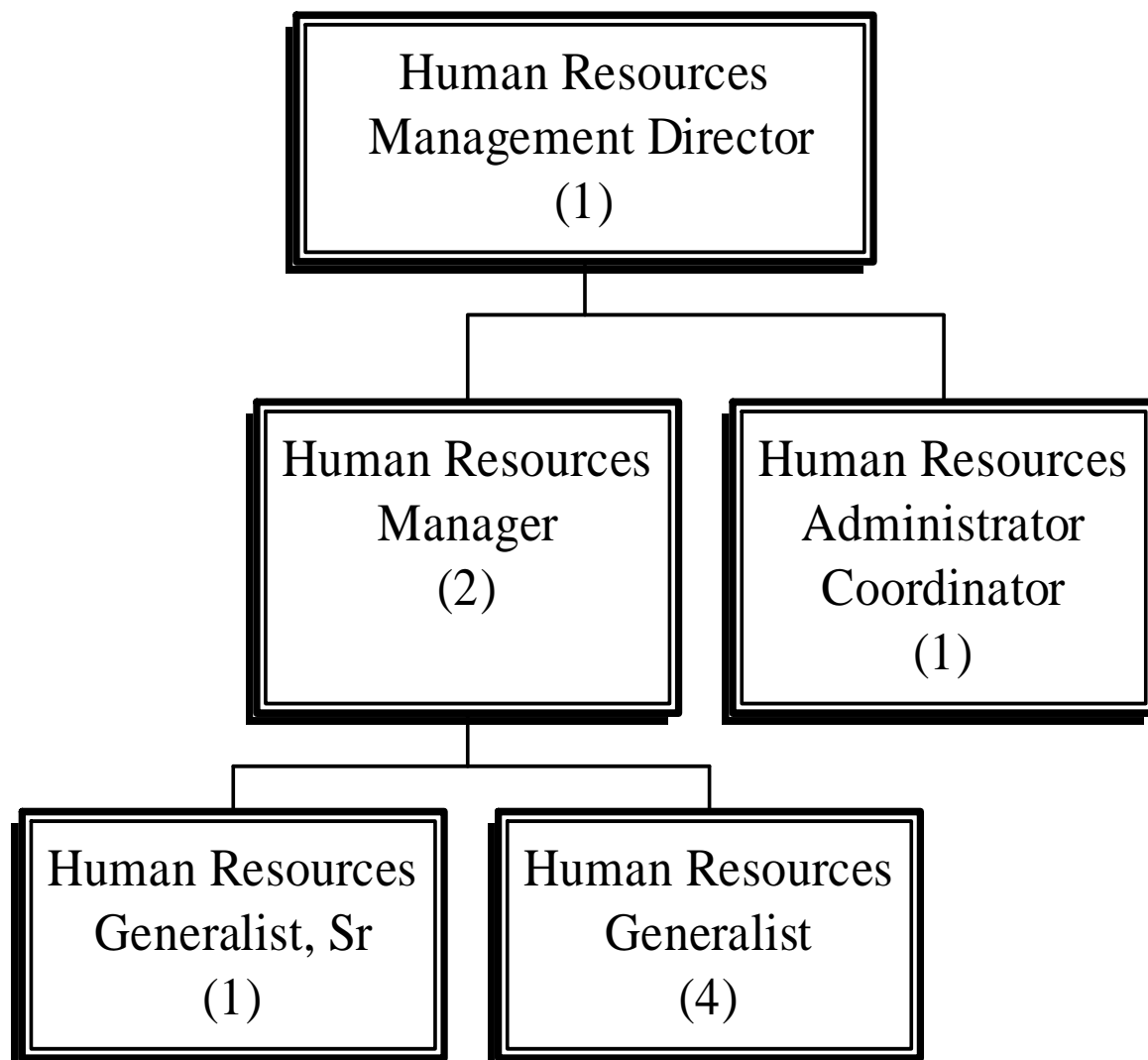
Class Title

Clerk of Court	1	1	1
Public Defender	2	2	2
Municipal Court Judge	1	1	1
Interim Recorder Judge	1	1	1
Deputy Clerk of Court	1	1	1
Police Records Clerk	1	1	5
Office Assistant	3	3	0
TOTAL	10	10	11

MUNICIPAL COURT					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
400					
7110.	Regular Wages	374,628	385,626	377,333	-8,293
7120.	Overtime	17,856	13,000	23,000	10,000
7130.	Temporary Help	9,122	16,000	0	-16,000
7210.	W/C Insurance	991	1,349	1,001	-348
7230.	Uniforms	0	2,000	0	-2,000
7260.	FICA Matching	29,096	29,500	30,625	1,125
7270.	Pension Matching	14,475	34,294	43,636	9,342
7280.	Insurance Matching	71,536	38,630	65,200	26,570
7510.	Professional Services	150	1,000	16,000	15,000
7513.	Adm.Svcs(Finance,Mgt)	75,116	92,391	85,591	-6,800
7550.	Communications	2,520	1,900	3,550	1,650
7600.	Travel	694	3,000	4,000	1,000
7630.	Train/Cont. Education	0	2,000	2,200	200
7700.03	Risk Allocation	5,064	2,343	1,633	-710
7870.	Maint: Motor Equip.	0	500	500	0
7880.	Maint: Mach/Imp/Tool	22,685	37,308	33,408	-3,900
7990.	Dues and Fees	0	0	200	200
8009.	Licenses(CDL,CPA,Etc)	0	5,000	0	-5,000
8010.	Supplies	3,137	2,917	5,500	2,583
8016.	Small Equip	2,514	5,000	0	-5,000
8017.	Printing(Not Std Forms)	1,085	1,000	1,000	0
8052.01	Rent Judicial Bldg	36,496	37,877	33,252	-4,625
8150.	Food	0	500	0	-500
Total		667,166	713,136	727,630	14,494



Human Resources Department



HUMAN RESOURCES MANAGEMENT

DESCRIPTION

The Human Resources Management Department is a centralized unit which formulates, maintains, administers, implements, and monitors the Human Resources Management System (HRMS) which governs the Policies and Procedures affecting all employees and retirees of the City of Albany. This department provides organizational support, training, counseling, advisement, and administrative assistance in the areas of Recruitment & Selection and Compensation and Benefits. The specific responsibilities of this department include recruitment, pre-screening and applicant referral, salary and wage administration, maintenance and security for all official human resources files and records, health and life insurance, and other benefits for employees and retirees, providing training and career development opportunities, and the administration of the Human Resources Management System.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	1,571,915	1,676,098	1,671,052
OPERATING EXPENSE	185,091	313,742	240,299
TOTAL	1,757,006	1,989,840	1,911,350
FULL TIME POSITIONS	8	8	9

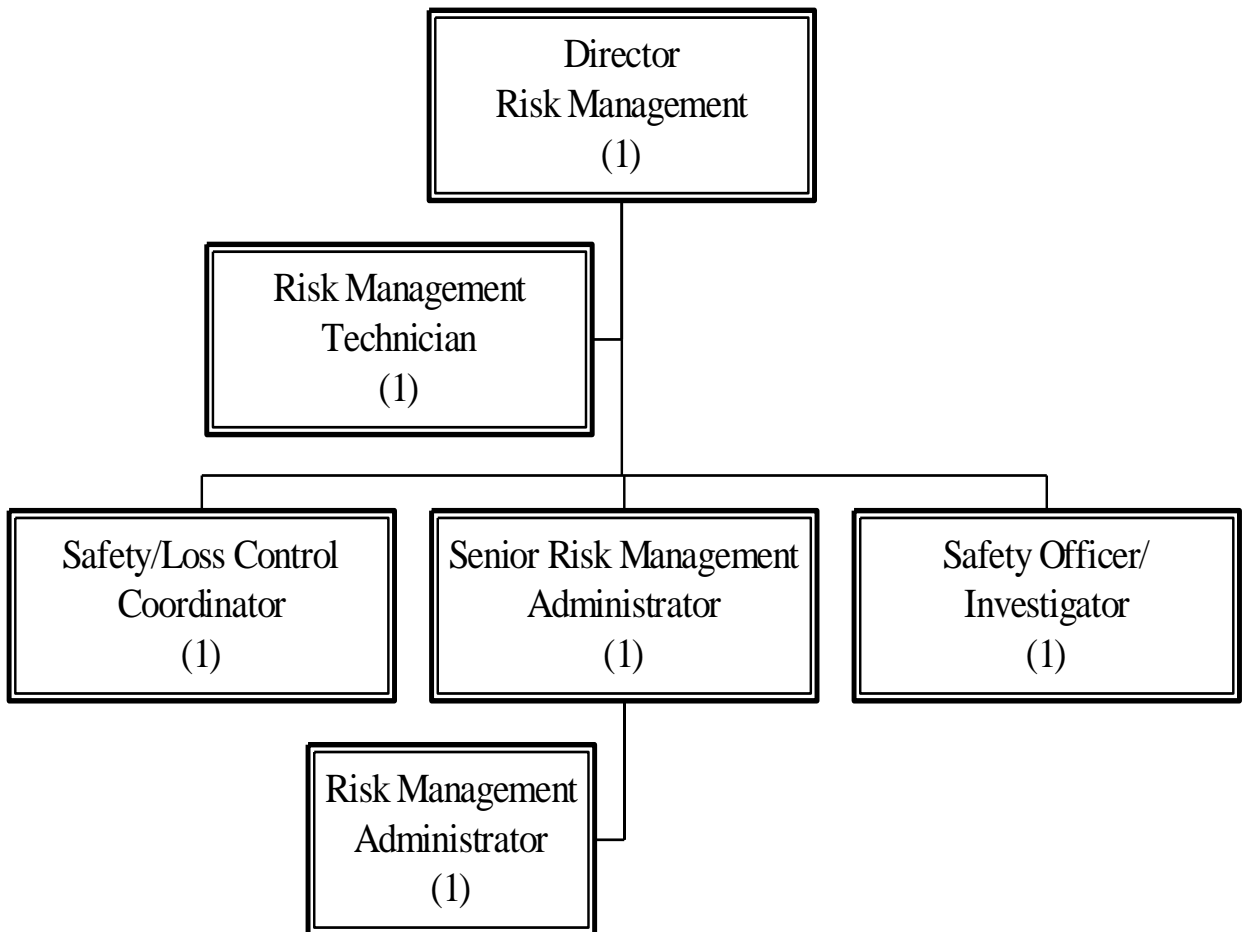
Class Title

Director, Human Resources	1	1	1
HR Manager	2	2	2
HR Administrative Coordinator	2	1	1
HR Administrator Compensation & Benefits	1	0	0
Human Resources Administrator (OED)	1	0	0
Human Resources Administrator (R&S)	1	0	0
HR Generalist	0	3	4
HR Generalist, Sr.	0	1	1
TOTAL	8	8	9

HUMAN RESOURCES MANAGEMENT					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
1000					
7110.	Regular Wages	421,759	458,930	451,980	-6,950
7120.	Overtime	1,313	3,000	3,000	0
7210.	W/C Insurance	1,054	1,037	1,130	93
7220.	Tuition Assistance	51,954	50,000	50,000	0
7260.	FICA Matching	30,153	27,291	34,806	7,515
7270.	Pension Matching	34,539	31,548	49,593	18,045
7275.	Retiree Insurance	602,135	650,000	645,000	-5,000
7275.MEDB	Medicare B Reimb	355,716	360,000	345,000	-15,000
7280.	Insurance Matching	73,292	94,292	90,543	-3,749
7510.	Professional Services	88,597	126,180	126,390	210
7513.	Adm.Svcs(Finance,Mgt)	7,205	0	0	0
7550.	Communications	4,776	6,564	4,736	-1,828
7600.	Travel	1,251	9,818	2,500	-7,318
7630.	Train/Cont. Education	3,062	7,735	4,000	-3,735
7640.	Training Development	2,362	11,200	3,500	-7,700
7700.02	Unemployment Insurance	8,366	45,000	20,000	-25,000
7700.03	Risk Allocation	8,364	8,364	1,419	-6,945
7700.04	Group Ins.Y/E Audit Adj.	7,453	20,000	10,000	-10,000
7880.	Maint: Mach/Imp/Tools	6,620	10,050	11,500	1,450
7990.	Dues and Fees	2,685	4,105	3,900	-205
8009.	Licenses(CDL,CPA,Etc)	0	150	0	-150
8010.	Supplies	4,067	7,650	6,350	-1,300
8016.	Small Equip	4,595	10,725	1,500	-9,225
8017.	Printing(Not Std Forms)	115	1,500	1,500	0
8018.	Books & Subscriptions	351	2,000	500	-1,500
8052.02	Rent Governmental Bldg	31,267	30,437	36,428	5,991
8052.03	Rent Central Square Bldg	3,953	11,664	6,076	-5,588
8110.	Motor Fuel	0	100	0	-100
8150.	Food	0	500	0	-500
Total		1,757,006	1,989,840	1,911,350	(78,490)



Risk Management Department



RISK MANAGEMENT DEPARTMENT SUMMARY*DESCRIPTION*

Plans, organizes, implements, and monitors a comprehensive loss control program for the City. Identifies, analyzes, and evaluates risks and potential losses to the City as they relate to insurance, safety, and claims. Recommends and assists in the negotiation and selection of insurance programs for the City. Negotiates the adjustment of all insured and uninsured losses. Monitors the safety program of the City to ensure its uniform application and shall make recommendations as needed. Participates in the investigation of accidents and injuries and prepares material and evidence for use by the City in hearings, lawsuits, and insurance investigations. Inspects City facilities to assess existing or potential accident and health hazards and recommends corrective or preventive measures as needed.

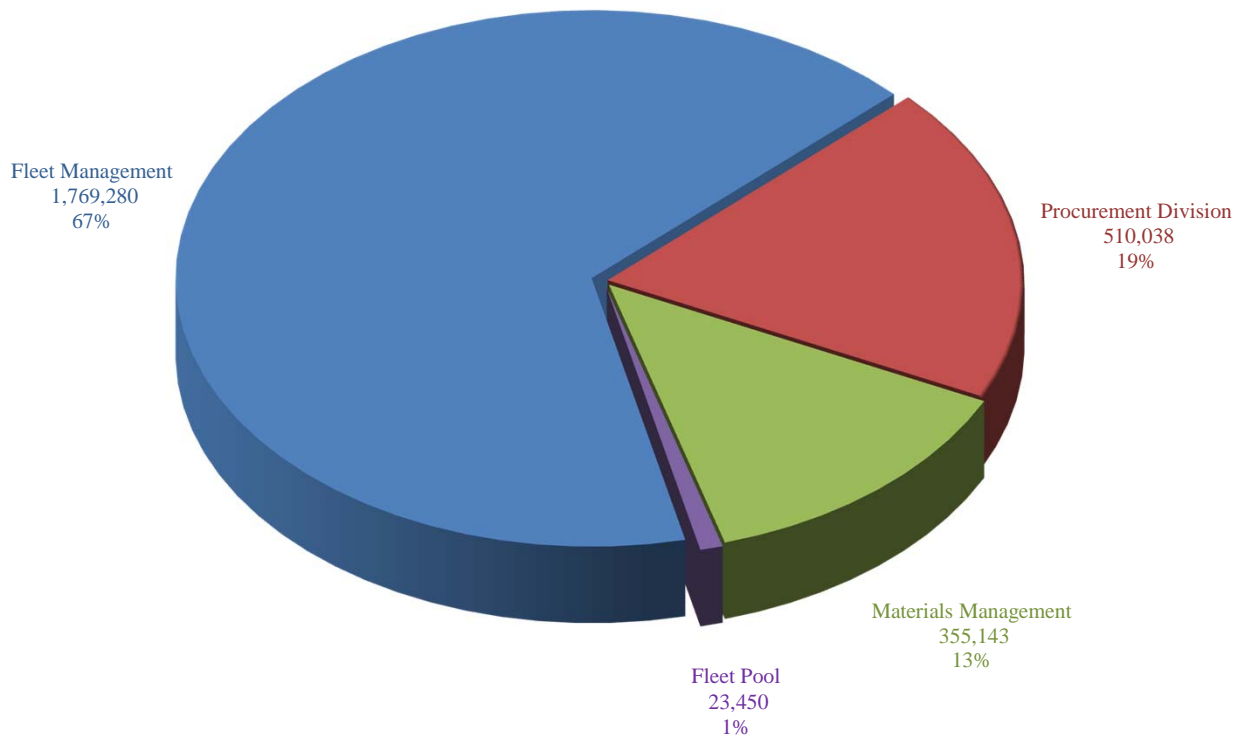
Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	259,547	423,563	428,422
OPERATING EXPENSE	74,264	125,146	111,611
TOTAL	333,812	548,709	540,034
FULL TIME POSITIONS	5	6	6

Class Title

Director, Risk Management Serv	1	1	1
Risk Management Technician	1	1	1
Senior Risk Management Administrator	1	1	1
Safety/Loss Control Coordinator	1	1	1
Safety Officer/Investigator	1	1	1
Risk Management Administrator	0	1	1
TOTAL	5	6	6

RISK MANAGEMENT DEPARTMENT OFFICE					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
1003					
7110	Regular Wages	186,014	306,418	305,047	-1,371
7120	Overtime	26	1,000	1,793	793
7210	W/C Insurance	464	589	737	148
7230	Uniforms	735	1,500	2,000	500
7260	FICA Matching	13,293	23,518	23,473	-45
7270	Pension Matching	16,857	27,083	33,250	6,167
7280	Insurance Matching	42,158	63,455	62,121	-1,334
7510	Professional Services	391	7,500	6,000	-1,500
7550	Communications	2,218	4,740	5,904	1,164
7600	Travel	4,210	7,302	7,302	0
7630	Train/Cont. Education	2,605	12,340	12,535	195
7700	Risk Management Reserve	0	3,137	1,821	-1,316
7870	Maint: Motor Equip.	2,227	6,000	9,000	3,000
7880	Maint: Mach/Imp/Tools	31,157	40,059	40,379	320
7990	Dues and Fees	1,131	3,731	3,701	-30
8009	Licenses(CDL,CPA,Etc)	0	160	160	0
8010	Supplies	10,558	14,500	14,500	0
8016	Small Equip	956	2,500	3,500	1,000
8017	Printing(Not Std Forms)	147	1,050	1,050	0
8018	Books & Subscriptions	203	442	442	0
8052	Rent Governmental Bldg	17,079	16,505	797	-15,708
8110	Gasoline	292	3,000	1,840	-1,160
8150	Food	1,090	2,180	2,680	500
Total		333,812	548,709	540,034	(8,676)

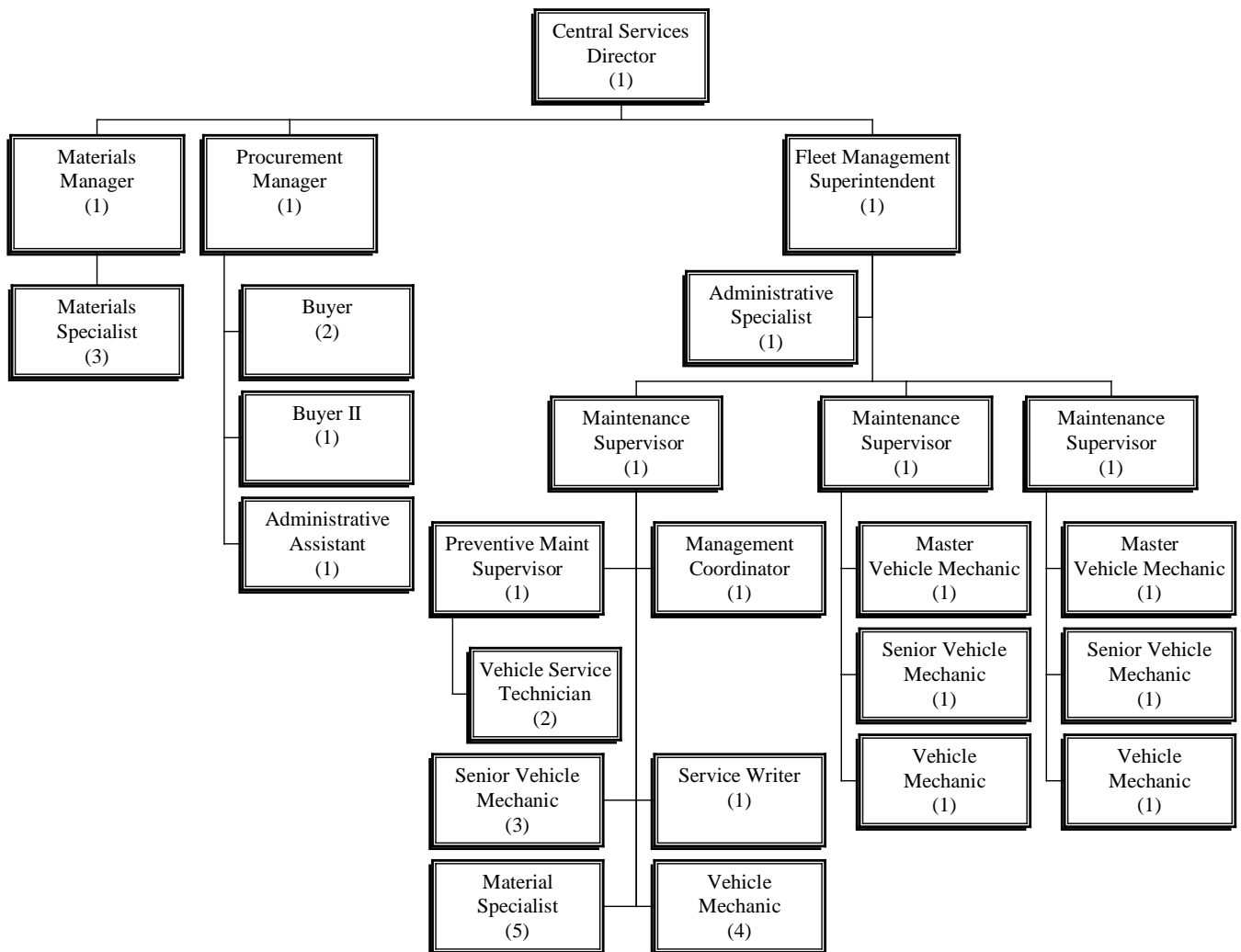
City of Albany
Adopted Budget
FY 2017
Central Services Department



Total Expenditures
\$2,657,911



Central Services Department



CENTRAL SERVICES - ADMINISTRATION / PROCUREMENT DIVISION*SUMMARY*

The Central Services Department provides support services to all City departments and to Dougherty County departments as requested. The Department is responsible for acquisition, storekeeping, maintenance and disposal of supplies and equipment. Central Services is comprised of three divisions: Procurement, which houses Administrative employees; Materials Management, which houses the Warehouse and Surplus; and Fleet Management, which includes Pool Vehicles.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	2,082,341	2,047,903	2,265,900
OPERATING EXPENSE	466,479	419,732	392,011
TOTAL	2,548,820	2,467,635	2,657,911
FULL TIME POSITIONS	30	35	38

CENTRAL SERVICES - ADMINISTRATION / PROCUREMENT DIVISION*DESCRIPTION*

Administration directs and furnishes support for the three service divisions by planning, implementing policies and procedures, budgeting and staff assistance. The function of the Procurement Division is to provide centralized purchasing of all equipment supplies and services necessary to operate the City; initiate and administer all contracts; support all departments with product/service information, specifications, standards, and advise on procedures, policy and law; advise management on trends, developments and problems related to goods and services that may affect the various departments of the City.

Major Object of Expenditure	ACTUAL	AMENDED	ADOPTED
	2014/2015	2015/2016	2016/2017
PERSONNEL SERVICES	432,750	448,486	443,118
OPERATING EXPENSE	53,203	79,251	66,921
TOTAL	485,953	527,737	510,038
FULL TIME POSITIONS	7	6	6

Class Title

Director	1	1	1
Deputy Director	1	0	0
Procurement Manager	0	0	1
Buyer	3	3	2
Buyer II	0	0	1
Administrative Assistant	1	1	1
Procurement Technician *	1	1	0
TOTAL	7	6	6

* This is now a part-time position

CENTRAL SERVICES - ADMINISTRATION / PROCUREMENT DIVISION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
1100					
7110	Regular Wages	315,613	310,027	308,960	-1,067
7130	Temporary Help	4,032	24,960	20,000	-4,960
7210	W/C Insurance	795	775	772	-2
7260	FICA Matching	22,491	25,627	25,165	-461
7270	Pension Matching	27,784	27,184	33,677	6,493
7280	Insurance Matching	62,035	59,914	54,543	-5,371
7510	Professional Services	25	125	275	150
7550	Communications	3,170	3,480	5,200	1,720
7570	Advertising	80	500	500	0
7600	Travel	2,242	3,600	4,800	1,200
7630	Train/Cont. Education	3,393	4,295	4,800	505
7700	Risk Allocation	0	0	0	0
7880	Maint:Mach/Imp/Tools	4,268	4,650	6,125	1,475
7990	Dues and Fees	1,560	1,175	1,250	75
8009	Licenses(CDL,CPA,Etc)	898	200	300	100
8010	Supplies	2,730	2,250	4,600	2,350
8016	Small Equip	2,089	2,431	2,000	-431
8017	Printing(Not Std Forms)	102	300	300	0
8018	Books & Subscriptions	171	200	200	0
8052	Rent Governmental Bldg	31,810	56,045	36,571	-19,474
8110	Motor Fuel	0	0	0	0
8999	Contracts - DO NOT CHARGE HEF	666	0	0	0
Total		485,953	527,737	510,038	(17,698)

CENTRAL SERVICES - MATERIALS MANAGEMENT DIVISION*DESCRIPTION*

The Materials Management Division maintains supplies and tools for all Departments of the City, as well as Dougherty County and Water, Gas and Light, when requested. Maintains fuel dispensing system records for all city vehicles, ice machines, and fork lifts. Receives, stores and disposes of surplus materials and equipment. Monitors expendable inventory throughout the City.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	510,507	495,597	288,541
OPERATING EXPENSE	250,284	70,000	66,603
TOTAL	760,791	565,597	355,143
FULL TIME POSITIONS	5	8	4

Class Title

Materials Manager	1	1	1
Storekeeper	3	0	0
Materials Specialist	1	7	3
TOTAL	5	8	4

CENTRAL SERVICES - MATERIALS MANAGEMENT DIVISION					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
1104					
7110	Regular Wages	344,537	323,941	181,589	-142,352
7120	Overtime	13,769	16,200	14,337	-1,863
7130	Temporary Help	0	0	0	
7210	W/C Insurance	16,581	12,079	6,171	-5,908
7230	Uniforms	2,716	4,000	2,500	-1,500
7260	FICA Matching	25,583	26,020	14,988	-11,032
7270	Pension Matching	27,255	29,968	21,356	-8,613
7280	Insurance Matching	80,065	83,388	47,599	-35,789
7510	Professional Services	0	200	300	100
7550	Communications	4,472	4,000	5,000	1,000
7600	Travel	0	0	2,000	2,000
7630	Training & Education	0	0	2,000	2,000
7860	Maint: Bldgs.	559	0	0	0
7870	Maint: Motor Equip.	9,755	4,500	8,400	3,900
7880	Maint: Mach/Imp/Tools	3,781	13,000	5,000	-8,000
7900	Utilities	23,630	30,000	32,000	2,000
7990	Dues and Fees	15	0	160	160
8009	Licenses(CDL,CPA,Etc)	0	0	0	0
8010	Supplies	9,373	4,800	5,500	700
8016	Small Equip	1,690	3,000	2,500	-500
8080	Inventory for Resale	191,222	0	0	0
8110	Motor Fuel	5,788	10,500	3,743	-6,758
Total		760,791	565,597	355,143	-210,454

CENTRAL SERVICES - FLEET MANAGEMENT DIVISION - MAINTENANCE*DESCRIPTION*

The primary function of the Fleet Management Division is to provide high quality specifications for all vehicle and equipment purchases and assure the safety and serviceability of over 1,000 vehicles and equipment to support City operational efforts in a cost-effective manner. Responsibilities include preparing a variety of reports, processing invoices, monitoring compliance with vendor contracts associated with fleet maintenance, inspecting and generating specifications for new vehicles, evaluating vehicle usage, scheduling and performing preventive maintenance and repairs to all city vehicles. Duties also include stocking and maintaining the fuel management system which consists of two sites that deliver several thousands of gallons of fuel monthly and tracks our preventive maintenance; maintaining a motor pool of vehicles for use by other departments or divisions; and responding to emergency situations twenty-four hours a day.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	1,139,084	1,103,820	1,534,242
OPERATING EXPENSE	159,786	246,281	235,038
TOTAL	1,298,870	1,350,101	1,769,280
FULL TIME POSITIONS	18	21	28

Class Title

Vehicle Service Technician	2	2	2
Vehicle Mechanic	4	5	6
Vehicle Mechanic, Senior	4	5	5
Vehicle Mechanic, Master	2	2	2
Preventive Maint Supervisor	1	1	1
Administrative Specialist	1	1	1
Fleet Maintenance Supervisor	1	2	3
Fleet Management Supt.	1	1	1
Fleet Service Writer	1	1	1
Fleet Management Coordinator	1	1	1
Materials Specialist	0	0	5
TOTAL	18	21	28

CENTRAL SERVICES - FLEET MANAGEMENT DIVISION - MAINTENANCE					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
1107					
7110	Regular Wages	839,955	799,754	1,025,988	226,235
7120	Overtime	1,128	4,000	19,000	15,000
7130	Temporary Help	0	0	32,000	32,000
7210	W/C Insurance	25,505	22,429	39,540	17,111
7230	Uniforms	6,486	7,500	12,000	4,500
7260	FICA Matching	61,458	61,487	82,390	20,902
7270	Pension Matching	65,782	71,155	111,833	40,678
7280	Insurance Matching	138,770	137,495	211,491	73,996
7510	Professional Services	200	42,000	1,700	-40,300
7550	Communications	10,018	10,000	11,000	1,000
7600	Travel	340	5,000	17,500	12,500
7630	Train/Cont.Education	2,441	9,500	52,500	43,000
7700	Risk Allocation	29,904	24,781	22,863	-1,918
7860	Maint: Building	5,569	8,000	0	-8,000
7870	Maint: Motor Equip	2,585	7,000	7,000	0
7880	Maint: Mach/Imp/Tools	24,833	17,000	29,000	12,000
7900	Utilities	31,458	34,000	34,000	0
7901	Storm Water	1,103	0	0	0
7990	Dues and Fees	688	1,500	1,500	0
8010	Supplies	7,516	11,500	12,000	500
8016	Small Equip	38,080	65,000	40,000	-25,000
8110	Gasoline	5,051	11,000	5,975	-5,025
Total		1,298,870	1,350,101	1,769,280	419,179

CENTRAL SERVICES - FLEET MANAGEMENT DIVISION - POOL CARS

DESCRIPTION

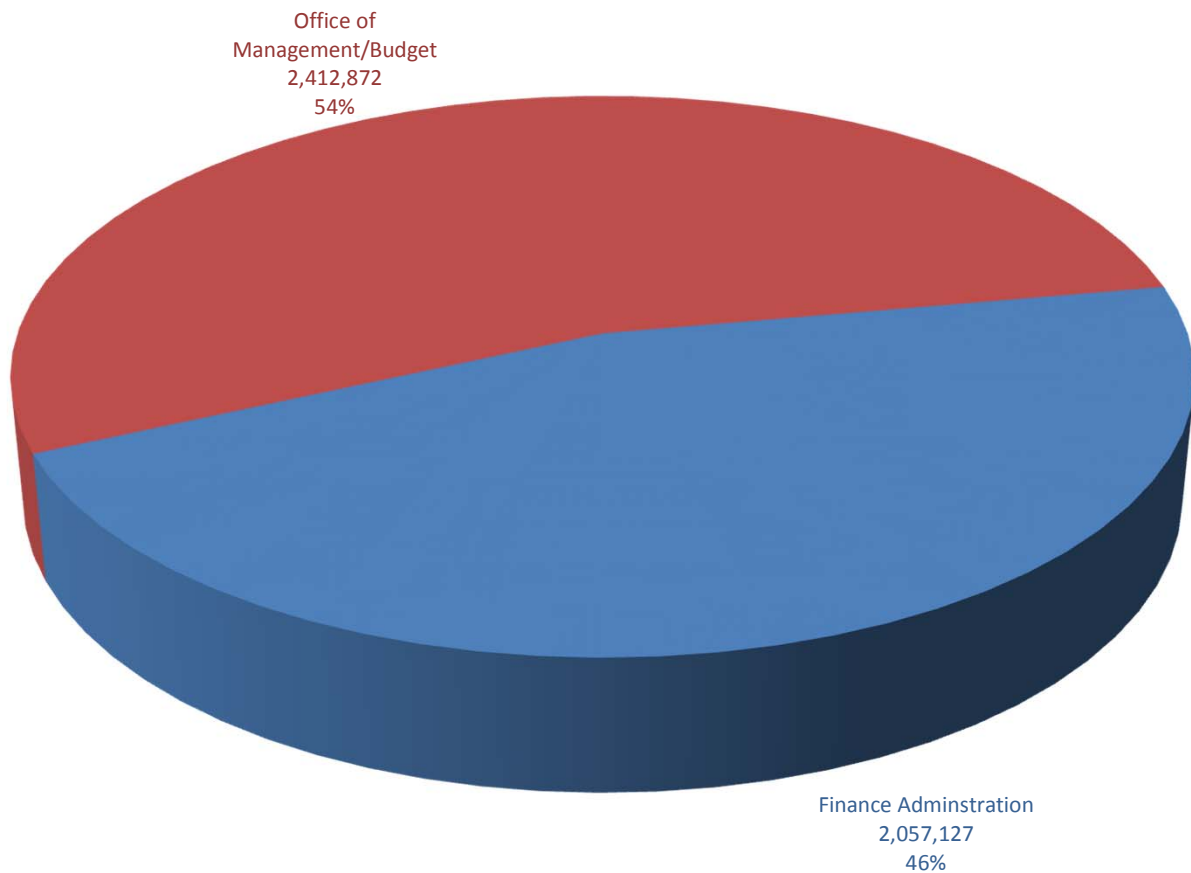
The Motor Vehicle Pool's function is to provide the City with a centrally located pool of vehicles and equipment for special or occasional use including out-of-town travel, special projects, and programs.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	0	0	0
OPERATING EXPENSE	3,206	24,200	23,450
TOTAL	3,206	24,200	23,450
FULL TIME POSITIONS	0	0	0

CENTRAL SERVICES - FLEET MANAGEMENT DIVISION - POOL CARS

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
1108					
7870	Maint: Pool Vehicles	1,357	20,000	20,000	0
8110	Motor Fuel	1,849	4,200	3,450	-750
Total		3,206	24,200	23,450	-750

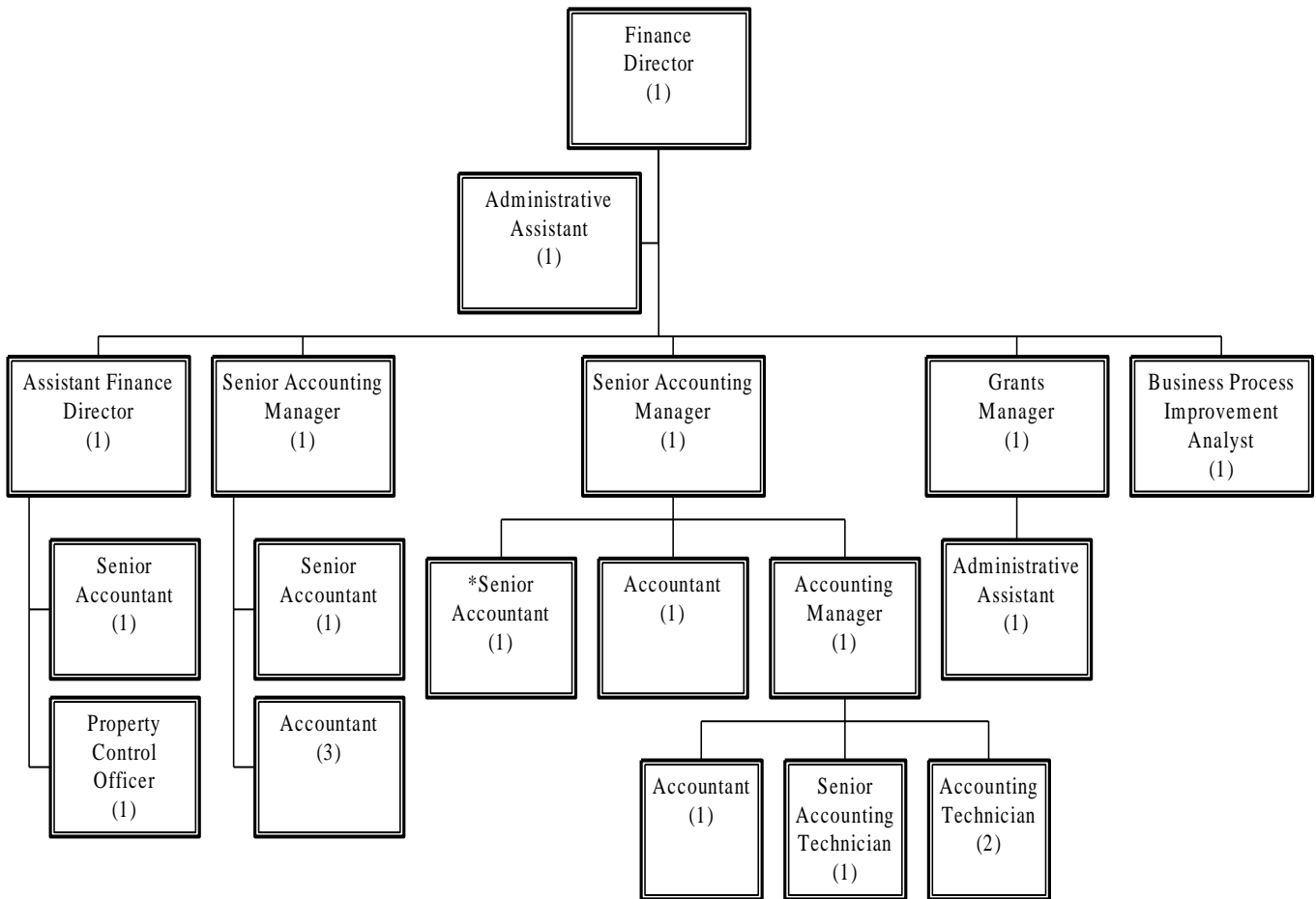
City of Albany
Adopted Budget
FY 2017
Finance Department



Total Expenditures
\$4,469,999



Finance Department



*Funded by Public Employees Group Health Plan

FINANCE & BUDGET SUMMARY

DESCRIPTION

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONAL SERVICES	1,349,145	3,880,210	3,770,439
OPERATING EXPENSE	717,044	723,471	699,560
TOTAL	2,066,189	4,603,681	4,469,999
FULL TIME POSITIONS	29	23	21

FINANCE DEPARTMENT

DESCRIPTION

The Finance Department supervises, coordinates, and directs all of the financial operations for the City of Albany. These operations include: accounting for all disbursements and receipts, preparation and administration of the annual budget, administering the retirement system and the Public Employees Group Health Plan, and safeguarding all of the City's assets. The department also serves as advisor to the City Manager and City Commission on all financial matters. The office coordinates audits performed by Independent Certified Public Accountants, and Federal and State Auditors.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONAL SERVICES	1,349,145	1,396,848	1,357,567
OPERATING EXPENSE	717,044	723,471	699,560
TOTAL	2,066,189	2,120,319	2,057,127
FULL TIME POSITIONS	29	23	21

Class Title

Director, Finance	0	1	1
Administrative Assistant	0	2	2
Assistant Director, Finance	0	1	1
Business Process Improvement Analyst	0	0	1
Property Control Officer	1	1	1
Senior Accounting Manager	0	2	2
*Accountant, Senior	3	3	3
Accountant	0	5	5
Accounting Manager	2	1	1
Accounting Technician, Senior	3	2	1
Accounting Technician	1	3	2
Grants Manager	1	1	1
Internal Auditor	0	1	0
Chief Financial Officer	1	0	0
**Management/Budget Officer	1	0	0
**Management/Budget Analyst	2	0	0
**Accountant	3	0	0
**Treasurer Clerk	2	0	0
**Accounting Manager	1	0	0
***Fiscal Affairs Director	1	0	0
***Human Resources Supervisor	1	0	0
***Accounting Supervisor	1	0	0
***Accountant, Sr	2	0	0
***Accountant	1	0	0
***Accounting Technician, Sr.	2	0	0
TOTAL	29	23	21

* One Position Funded by Public Employees Group Health Plan

**Cost Center 1502 & 1504 transferred into Cost Center 1501 in FY14/15

***FTE transferred from WGL in FY 14/15

FINANCE DEPARTMENT

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
1501					
7110	Regular Wages	1,038,781	1,040,491	978,681	-61,810
7120	Overtime	9,528	5,000	5,000	0
7210	W/C Insurance	2,599	2,669	2,600	-69
7260	FICA Matching	75,905	79,981	75,252	-4,729
7270	Pension Matching	80,196	92,545	107,221	14,676
7280	Insurance Matching	142,137	176,162	188,814	12,652
7510	Professional Services	176,904	210,500	218,400	7,900
7513	Adm.Svcs(Finance,Mgt)	338,238	332,406	318,158	-14,248
7550	Communications	15,242	13,720	12,360	-1,360
7600	Travel	6,525	8,625	8,500	-125
7630	Train/Cont. Education	5,581	9,750	9,500	-250
7700	Risk Allocation	4,728	2,900	2,073	-827
7870	Labor	237	500	500	0
7870	Maintenance	60	250	250	0
7870	Parts	21	250	250	0
7880	Maint: Mach/Imp/Tools	36,462	15,855	13,550	-2,305
7990	Dues and Fees	41,072	53,860	49,900	-3,960
8010	Supplies	17,551	16,500	9,000	-7,500
8016	Small Equip	6,732	4,404	2,000	-2,404
8017	Printing(Not Std Forms)	2,957	6,000	2,500	-3,500
8018	Books & Subscriptions	495	1,000	1,000	0
8050	Equipment Rental	5,140	5,000	6,500	1,500
8052	Building Use-Govt Building	38,806	41,451	44,774	3,323
8052	Rent Central Square Building	20,126	0	0	0
8110	Gasoline	169	500	345	-155
Total		2,066,189	2,120,319	2,057,127	(63,192)

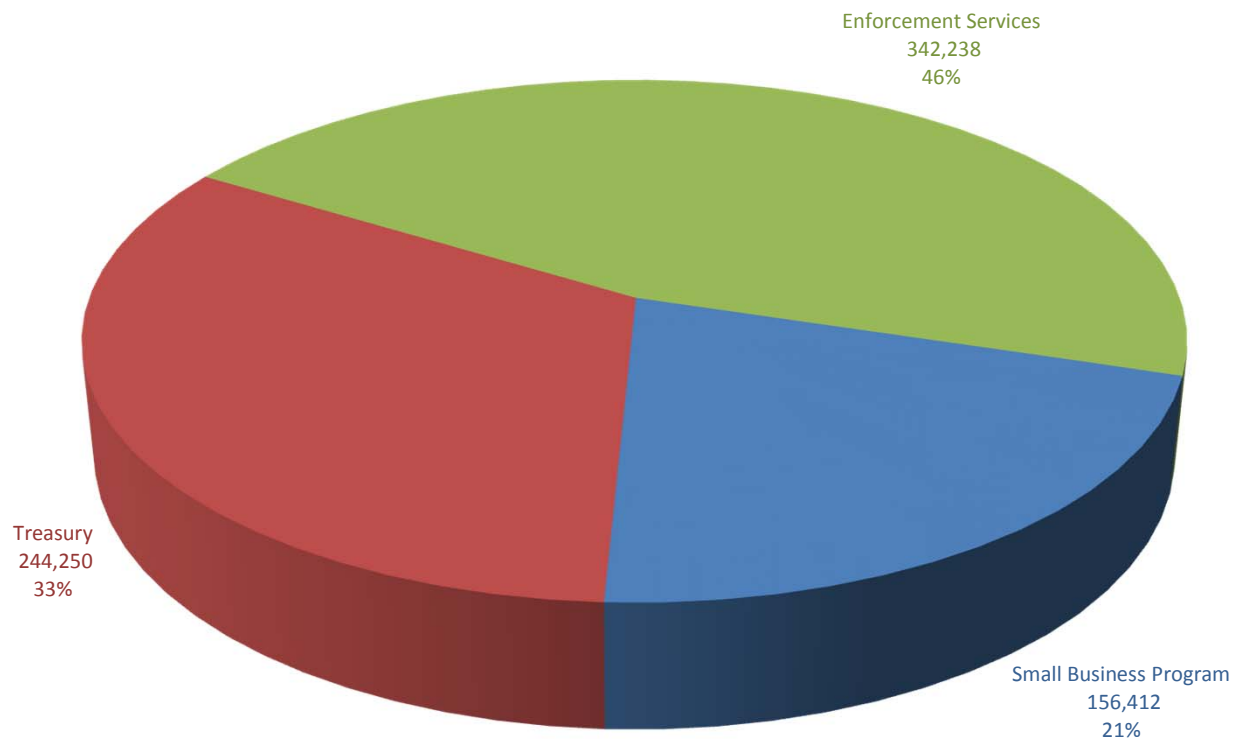
Office Budget Management

DESCRIPTION

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONAL SERVICES	0	2,483,362	2,412,872
OPERATING EXPENSE	0	0	0
TOTAL	0	2,483,362	2,412,872
FULL TIME POSITIONS	0	0	0

Office Budget Management					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
1502					
7110	Regular Wages	0	2,036,367	1,499,656	-536,711
7210	W/C Insurance	0	48,864	0	-48,864
7260	FICA Matching	0	155,811	114,724	-41,087
7270	Pension Matching	0	242,320	123,581	-118,739
7290	Contribution Matching	0	0	674,911	674,911
Total		0	2,483,362	2,412,872	(70,490)

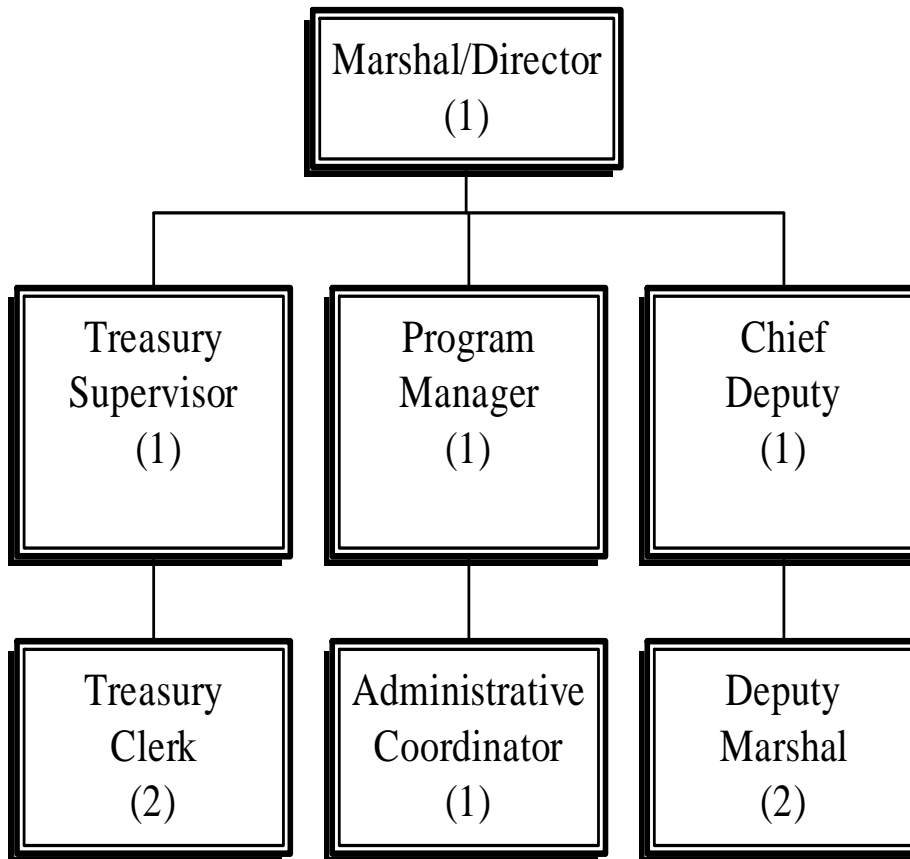
City of Albany
Adopted Budget
FY 2017
License Business Support Department



Total Expenditures
\$742,900



License & Business Support Department



LICENSE AND BUSINESS SUPPORT DEPARTMENTAL SUMMARY

SUMMARY

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	353,701	581,919	601,951
OPERATING EXPENSE	31,442	177,415	140,949
TOTAL	385,143	759,334	742,900
FULL TIME POSITIONS	5	9	9

MARSHAL/LICENSE INSPECTOR*DESCRIPTION*

The Marshals are responsible for maintaining the best interest of the citizens of Albany and Dougherty County as it relates to conducting business. Their duties are to conduct investigations, regulate and approve permits, monitor alcohol establishments and businesses. To make sure that those conducting business are in possession of an Occupational Tax Certificate for the City of Albany, and Dougherty County and when applies an alcohol license. Aid in the collection of delinquent excise taxes and bad checks. They also inspect all vehicles for hire to ensure safe transportation for the public; perform training to area merchants in hope to prevent the sale of alcohol to persons underage. This Division also serves delinquent property tax notices, city warrants (make arrest) and deliver summons from the Municipal Court. Additionally, the division is responsible for the security of the Albany Utilities and during judicial hearings of the Municipal Court, and the meeting of the Utility Board.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	353,701	335,975	320,959
OPERATING EXPENSE	31,442	47,843	21,280
TOTAL	385,143	383,818	342,239
FULL TIME POSITIONS	5	4	4

Class Title

Dir, License & Business Support	0	1	1
Chief License Inspector/Deputy Chief	1	1	1
Code Enforcement Ofcr (Sworn)	4	2	2
TOTAL	5	4	4

SERVICES DIVISION OFFICE					
ACCOUNT	ACCOUNT	ACTUAL	AMENDED	ADOPTED	VARIANCE
NUMBER	NAME	2014/2015	2015/2016	2016/2017	+ / (-)
1701					
7110	Regular Wages	224,555	204,277	223,450	19,172
7120	Overtime	388	5,000	5,000	0
7130	Temporary Help	19,728	29,760	0	-29,760
7210	W/C Insurance	6,699	6,314	6,765	450
7230	Uniforms	4,357	5,800	5,200	-600
7260	FICA Matching	17,346	18,286	17,476	-810
7270	Pension Matching	25,906	25,100	24,356	-744
7280	Insurance Matching	54,722	41,437	38,712	-2,725
7510	Professional Services	25	300	300	0
7550	Communications	188	6,505	5,230	-1,275
7600	Travel	1,369	1,750	1,750	0
7630	Train/Cont. Education	760	1,000	1,000	0
7870	Maint. Motor Equip.	2,352	1,920	1,000	-920
7880	Maint: Mach/Imp/Tools	18,648	22,243	3,300	-18,943
7990	Dues and Fees	100	175	250	75
8010	Supplies	2,117	3,200	2,200	-1,000
8016	Small Equip	1,967	1,800	1,000	-800
8017	Printing(Not Std Forms)	202	1,500	500	-1,000
8018	Books & Subscriptions	66	300	300	0
8052	Building Rent	0	0	0	0
8110	Motor Fuel	0	6,150	0	-6,150
8110	Gasoline	3,649	0	3,450	3,450
8150	Food	0	1,000	1,000	0
Total		385,143	383,818	342,239	-41,579

TREASURY DEPARTMENT*DESCRIPTION*

The primary function of the Treasury Division is to collect funds due to the city in the form of alcohol license fees, occupational taxes, and miscellaneous permits, and bonds & fines, Community Development loan payments, delinquent revenue accounts, and other miscellaneous income. Maintain the petty cash funds and the payment of travel vouchers. Consolidate daily transaction reports of collected revenue for bank deposits and submit them to the Finance Department. In addition we collect County Occupational Taxes, alcohol licenese fees and street improvement assessments.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	0	124,475	146,855
OPERATING EXPENSE	0	105,674	97,394
TOTAL	0	230,149	244,250
FULL TIME POSITIONS	0	3	3

Class Title

Treasury Supervisor	0	1	1
Treasury Clerk	0	2	2
TOTAL	0	3	3

TREASURY DEPARTMENT					
ACCOUNT	ACCOUNT	ACTUAL	AMENDED	ADOPTED	VARIANCE
NUMBER	NAME	2014/2015	2015/2016	2016/2017	+ / (-)
1702					
7110.	Regular Wages	0	86,060	91,873	5,813
7120.	Overtime	0	1,000	1,000	0
7130.	Temporary Help	0	3,000	14,784	11,784
7210.	W/C Insurance	0	195	220	25
7260.	FICA Matching	0	5,986	8,236	2,249
7270.	Pension Matching	0	7,660	10,014	2,354
7280.	Insurance Matching	0	20,573	20,728	155
7510.	Professional Services	0	250	0	-250
7550.	Communications	0	7,660	4,320	-3,340
7600.	Travel	0	1,500	1,500	0
7630	Training & Development	0	2,400	2,400	0
7700	Risk Allocation	0	0	3,651	3,651
7880.	Maint: Mach/Imp/Tools	0	56,125	55,125	-1,000
7990.	Dues and Fees	0	6,550	2,000	-4,550
8010.	Supplies	0	6,000	4,000	-2,000
8016.	Small Equip	0	2,000	2,000	0
8018	Books & Subscriptions	0	600	600	0
8052.03	Rent Central Square Bldg	0	22,589	21,798	-791
Total		0	230,149	244,250	14,101

SMALL BUSINESS PROGRAM*DESCRIPTION*

Small Business Services is responsible for providing pre-start up assistance and counseling for individuals looking to open a business in the City of Albany. Also serves as the business liaison for matters related to permitting and licensing. Coordinate and serves as a representative for all special events that require the use of city resources. In additional administers the False Alarm Ordinance that aid in the reduction of false alarms to avoid the drain on public safety resources, and maintain the City's panic alarms.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	0	121,469	134,137
OPERATING EXPENSE	0	23,898	22,275
TOTAL	0	145,367	156,412
FULL TIME POSITIONS	0	2	2

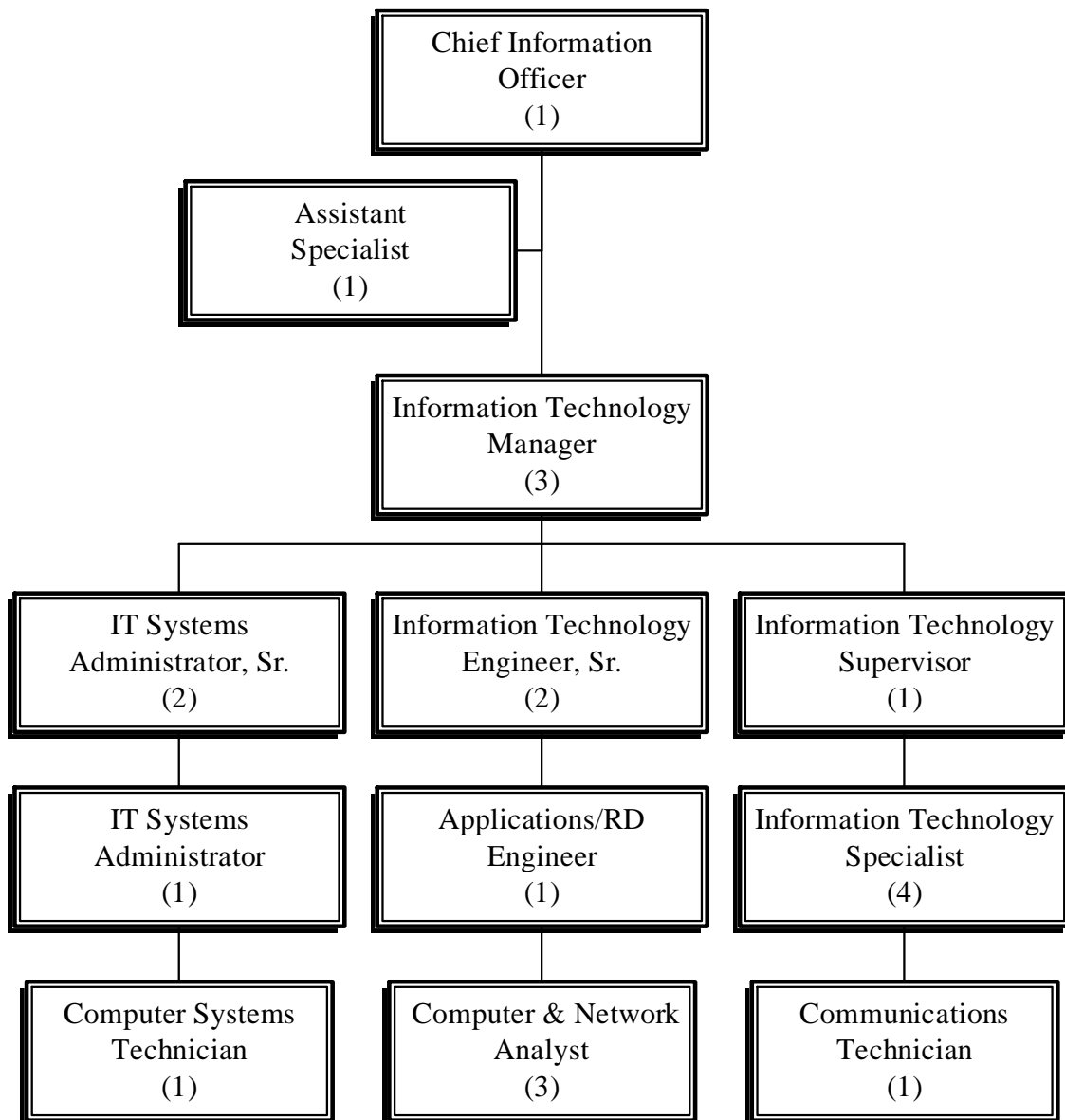
Class Title

Small Business Program Manager	0	1	1
Administrative Specialist	0	1	1
TOTAL	0	2	2

SMALL BUSINESS PROGRAM					
ACCOUNT	ACCOUNT	ACTUAL	AMENDED	ADOPTED	VARIANCE
NUMBER	NAME	2014/2015	2015/2016	2016/2017	+ / (-)
1703					
7110	Regular Wages	0	87,759	82,925	-4,834
7130	Temporary Help	0	0	14,976	14,976
7210	W/C Insurance	0	198	201	3
7260	FICA Matching	0	6,713	7,489	776
7270	Pension Matching	0	7,759	9,039	1,280
7280	Insurance Matching	0	19,040	19,507	467
7510	Professional Services	0	8,500	0	-8,500
7550	Communications	0	3,700	1,700	-2,000
7600	Travel	0	1,500	1,500	0
7630	Train/Cont. Education	0	3,590	3,000	-590
7880	Maint: Mach/Imp/Tools	0	2,608	10,575	7,967
7990	Dues & Fees	0	0	500	500
8010	Supplies	0	3,000	4,000	1,000
8016	Small Equip	0	1,000	1,000	0
Total		0	145,367	156,412	11,045



Information Technology Department



INFORMATION TECHNOLOGY*DESCRIPTION*

The IT department operates, administers, and maintains computing systems that service the information processing needs of the City and County. The Department administers and maintains the City and County integrated telephone system servicing the Judicial Building, Government Center, Central Square, City Public Works Compound, Transit, Local Law Enforcement Center, and Albany Dougherty Drug Unit. The Department administers and maintains the City and County government's converged voice and data network. The Department integrates and maintains City and County software applications. The Department plans and budgets for City and County information technology requirements in coordination with the City and County Departments.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	835,121	1,424,901	1,544,794
OPERATING EXPENSE	579,965	1,685,156	1,781,387
TOTAL	1,415,086	3,110,057	3,326,180
FULL TIME POSITIONS	22	21	21

Class Title

Chief Information Officer	0	0	1
IT Analyst	3	4	3
Director, Information Technology	2	0	0
Deputy Director, IT	1	0	0
IT Manager	1	3	3
IT Supervisor	1	1	1
IT Systems Administrator, Sr.	0	2	2
IT Systems Administrator	2	1	1
IT Specialist	5	5	4
Computer Systems Technician	0	1	1
Communications Technician	0	0	1
IT Engineer, Sr.	2	2	2
Local Area Network (LAN) Adm	1	0	0
Multimedia Administrator	1	0	0
Project & call Center Manager	1	0	0
Operations Manager	1	0	0
Telecommunication Administrator	1	0	0
Applications/RD Engineer	0	1	1
Administrative Specialist	0	1	1
TOTAL	22	21	21

INFORMATION TECHNOLOGY					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
1800					
7110	Regular Wages	633,891	1,068,530	1,116,872	48,343
7120	Overtime	15,114	25,606	25,606	0
7130	Temporary Help	9,097	0	0	0
7210	W/C Insurance	1,617	2,808	2,856	48
7220	FICA Matching	48,339	83,701	87,400	3,698
7270	Pension Matching	49,085	96,665	124,530	27,865
7280	Insurance Matching	77,979	147,591	187,529	39,938
7510	Professional Services	120	1,000	1,000	0
7512	Tech.Svcs(Surveys,DP)	61,635	156,830	384,186	227,356
7514	Contract Labor(Temp)	-8	0	0	0
7550	Communications	48,852	52,505	278,328	225,823
7600	Travel	1,304	5,000	10,000	5,000
7630	Train/Cont. Education	6,841	38,240	38,240	0
7700	Insurance / Risk Allocation	6,228	22,936	17,515	-5,421
7870	Maint: Motor Equip.	800	3,500	3,500	0
7880	Maint: Mach/Imp/Tools	399,213	1,241,416	960,901	-280,515
7883	Maint: Network	108	0	0	0
7990	Dues and Fees	2,539	68,430	11,507	-56,923
8010	Supplies	5,613	11,130	11,130	0
8016	Small Equip	8,121	41,380	26,380	-15,000
8017	Printing(Not Std Forms)	0	225	225	0
8018.	Books & Subscriptions	0	475	475	0
8052.01	Rent Judicial Bldg	37,835	40,089	35,265	-4,824
8110.	Motor Fuel	763	2,000	2,000	0
8150	Food	0	0	735	735
Total		1,415,086	3,110,057	3,326,180	216,123



3-1-1 CUSTOMER SERVICE

Customer
Resource
Supervisor
(1)

311 CUSTOMER RESPONSE MGMT*DESCRIPTION*

The 311 Division of the IT Department provides free non-emergency information to the public with quick and easy access to all City of Albany, Dougherty County and Albany Utility Board government services and information while maintaining the highest possible level of customer service. We help agencies improve service delivery by allowing them to focus on their core missions and manage their workload efficiently. We also provide insight into ways to improve City/County government through accurate, consistent measurement and analysis of service delivery City and County wide.

Major Object of Expenditure	ACTUAL 2014/2105	AMENDED 2015/2016	ADOPTED 2016/2107
PERSONNEL SERVICES	120,255	151,400	145,042
OPERATING EXPENSE	10,543	35,775	44,639
CAPITAL OUTLAY	0	0	0
TOTAL	130,797	187,175	189,681
FULL TIME POSITIONS	1	1	1
PART TIME POSITIONS	8	6	6

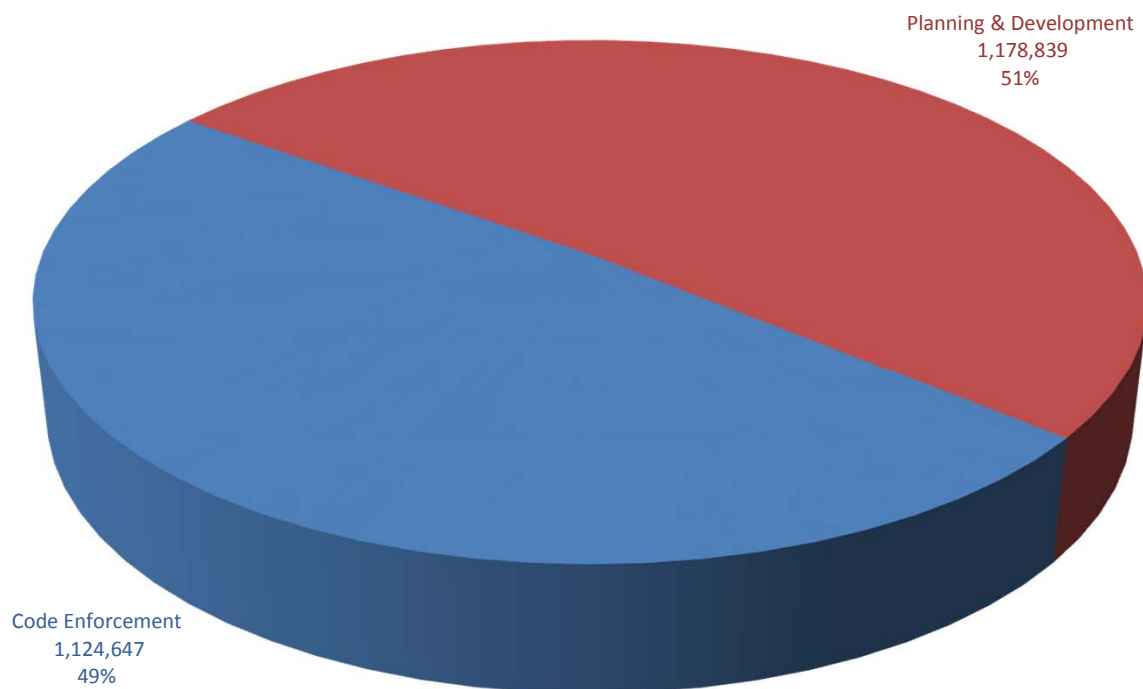
Class Title

Customer Resource Supervisor	1	1	1
TOTAL	1	1	1

311 CUSTOMER RESPONSE MGMT					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2105	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
1801					
7110	Regular Wages	83,426	51,671	42,775	(8,896)
7130	Part Time	21,549	78,484	78,484	(0)
7210	W/C Insurance	185	345	146	(200)
7260	FICA Matching	7,926	9,639	9,276	(363)
7270	Pension Matching	2,549	4,156	4,662	506
7280	Insurance Matching	4,620	7,105	9,700	2,595
7510	Professional Services	0	500	500	0
7512	Technical Services	0	4,000	5,000	1,000
7550	Communications	0	200	200	0
7570	Advertising	275	1,000	1,000	0
7600	Travel	0	2,300	2,300	0
7630	Train/Cont. Education	0	2,000	2,000	0
7700	Risk Allocation	0	0	1,064	1,064
7880	Maint: Mach/Imp/Tools	6,050	15,000	20,800	5,800
7990	Dues and Fees	0	125	125	0
8010	Supplies	704	3,000	4,500	1,500
8016	Small Equipment	747	2,500	1,000	(1,500)
8017	Printing & Binding	2,767	5,000	6,000	1,000
8018	Books & Subscriptions	0	150	150	0
Total		130,797	187,175	189,681	2,506

City of Albany
Adopted Budget
FY 2017

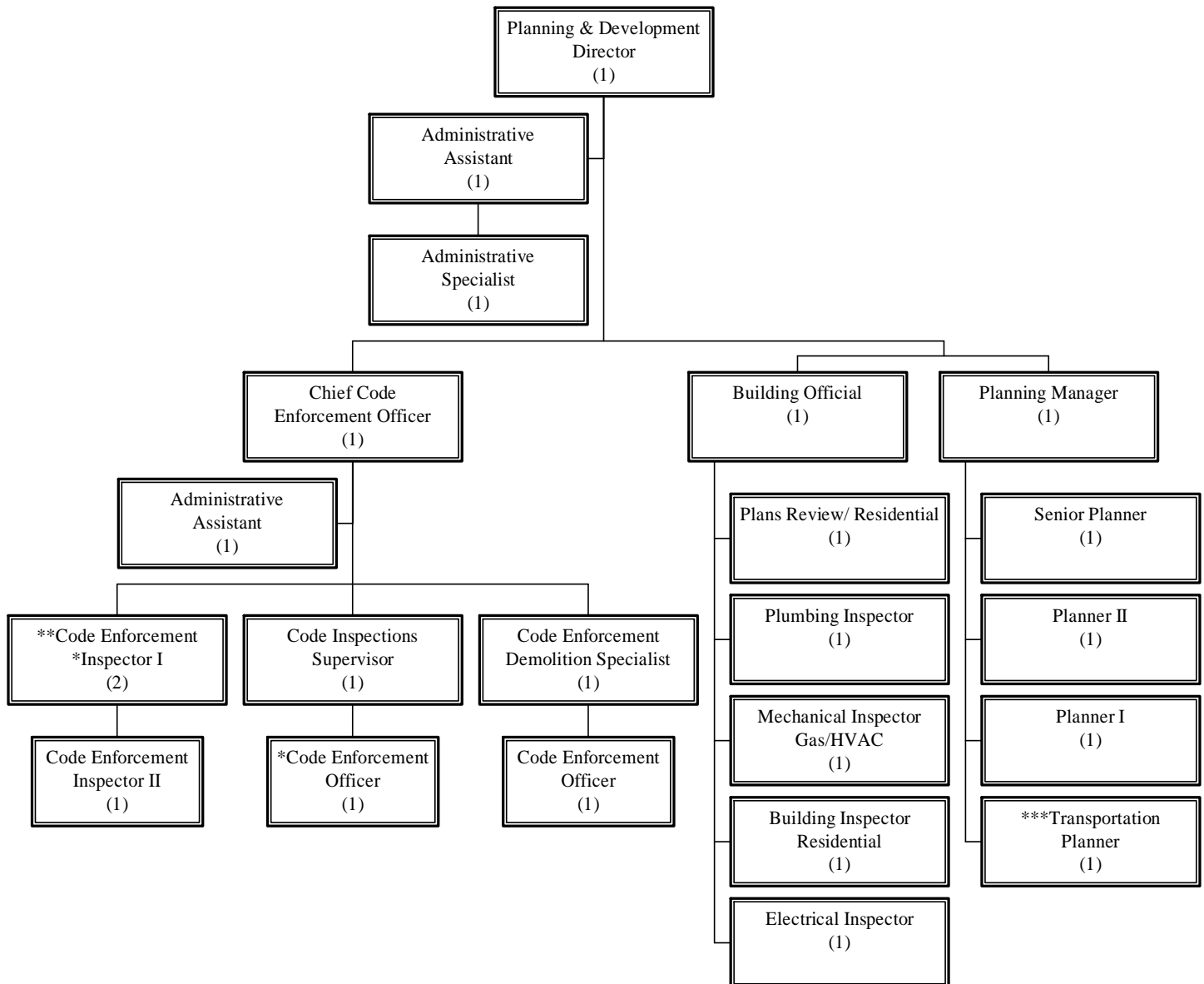
Planning/Code Enforcement Department



Total Expenditures
\$2,303,486



Planning & Development/ Code Enforcement Department



*One of the Code Enforcement Officer's positions and One of the Code Enforcement Inspector I is paid for by Solid Waste Enterprise Fund.

**Code Inspector I is paid for by Dougherty County

*** Position is grant funded

PLANNING & DEVELOPMENT / CODE ENFORCEMENT DIVISION

SUMMARY

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	1,493,063	1,448,907	1,472,745
OPERATING EXPENSE	531,285	624,612	830,742
TOTAL	2,024,348	2,073,519	2,303,486
FULL TIME POSITIONS	25	26	23

PLANNING & DEVELOPMENT SERVICES*DESCRIPTION*

The Planning and Development Services Department is comprised of three Divisions: Planning & Zoning, Development Services (Inspection), and Geographic Information System (GIS). Planning and Zoning is responsible for the governing of all land usage and developments within the city limits of Albany and the unincorporated limits of Dougherty County. This Division is also responsible for the administration of the Comprehensive Land Use Plan, Zoning Ordinance, Floodplain Management Ordinances, and Sign Ordinances; and provision of staff support for several citizen boards, including Historic Preservation, Greenspace, and Transportation. Inspection provides quality public service while ensuring compliance with the Georgia State building code, local codes, and ordinances. We provide information for our residents, design professionals, contractors, builders and developers to ensure that all construction is maintained in a safe, energy efficient, and accessible manner. GIS, a computer technology, combines geographic data (the locations of man-made and natural features on the earth's surface) and other types of information (names, classifications, addresses, and much more) to generate visual maps and reports. The GIS division currently maintains more than fifty GIS layers including aerial photos, parcels, street centerlines, zoning, and flood information.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	855,528	862,925	875,223
OPERATING EXPENSE	292,350	272,455	303,617
TOTAL	1,147,878	1,135,380	1,178,839
FULL TIME POSITIONS	16	13	13

Class Title

Administrative Assistant	1	1	1
Building Inspector	1	1	1
GIS Manager	1	0	0
GIS Technician	2	0	0
Mechanical Inspector - Electric	1	1	1
Mechanical Inspector - Gas/HVAC	1	1	1
Mechanical Inspector - Plumbing	1	1	1
Building Official	1	1	1
Transportation Planner *	1	1	1
Planner I	1	1	1
Planner II	1	1	1
Planner, Senior	1	1	1
Planning Manager	1	1	1
Plans Review / Permit Technician	1	1	1
Administrative Specialist	1	1	1
Dir, Planning & Development	1	1	1
TOTAL	16	13	13

*Grant Funded Position **

PLANNING & DEVELOPMENT SERVICES					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
2100					
7110	Regular Wages	620,460	612,621	625,946	13,325
7120	Overtime	800	1,000	1,000	0
7210	W/C Insurance	8,564	8,374	6,088	-2,287
7230	Uniforms	1,774	2,067	2,757	690
7260	FICA Matching	44,133	46,942	47,961	1,019
7270	Pension Matching	53,078	54,323	68,337	14,014
7280	Insurance Matching	126,719	137,597	123,133	-14,464
7510	Professional Services	59,246	95,904	124,522	28,618
7512	Tech.Svcs(Surveys,DP)	500	1,000	1,000	0
7550	Communications	7,788	7,700	8,633	933
7570	Advertising	4,676	6,000	6,000	0
7600	Travel	14,286	17,478	22,318	4,840
7630	Train/Cont. Education	5,442	19,800	6,770	-13,030
7700.03	Risk Allocation	11,796	9,500	22,497	12,997
7870	Maint. Motor Equip.	5,627	5,000	8,671	3,671
7880	Maint: Mach/Imp/Tools	64,715	25,674	25,424	-250
7990	Dues and Fees	2,641	3,525	3,903	378
8009	Licenses(CDL,CPA,Etc)	150	550	675	125
8010	Supplies	3,693	6,200	6,200	0
8016	Small Equip	923	3,856	4,450	594
8017	Printing(Not Std Forms)	3,364	4,827	4,827	0
8018	Books & Subscriptions	2,057	2,784	2,784	0
8052.30	Rent Central Square Bldg	46,068	47,157	45,463	-1,694
8110.01	Gasoline	6,255	12,500	5,980	-6,520
8150	Food	0	0	500	500
8997	Local Grant Match	53,123	3,000	3,000	0
Total		1,147,878	1,135,380	1,178,839	43,460

CODE ENFORCEMENT DIVISION*DESCRIPTION*

The Code Enforcement Division is responsible for the life-safety, general health and welfare of the public within the boundaries of the City of Albany and Dougherty County as they relate to the construction, occupancy and maintenance of buildings, structures and property. This is accomplished by the enforcement of Georgia State adopted building codes, laws and the local ordinances of the City of Albany and Dougherty County. The primary duties include the prevention, identification, correction or abatement of violations of all applicable laws, codes and ordinances. All functions of this Division require frequent communication and interaction with other local, state, and federal officials.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	637,535	585,983	597,522
OPERATING EXPENSE	238,935	352,157	527,125
TOTAL	876,470	938,140	1,124,647
FULL TIME POSITIONS	14	13	12

Class Title

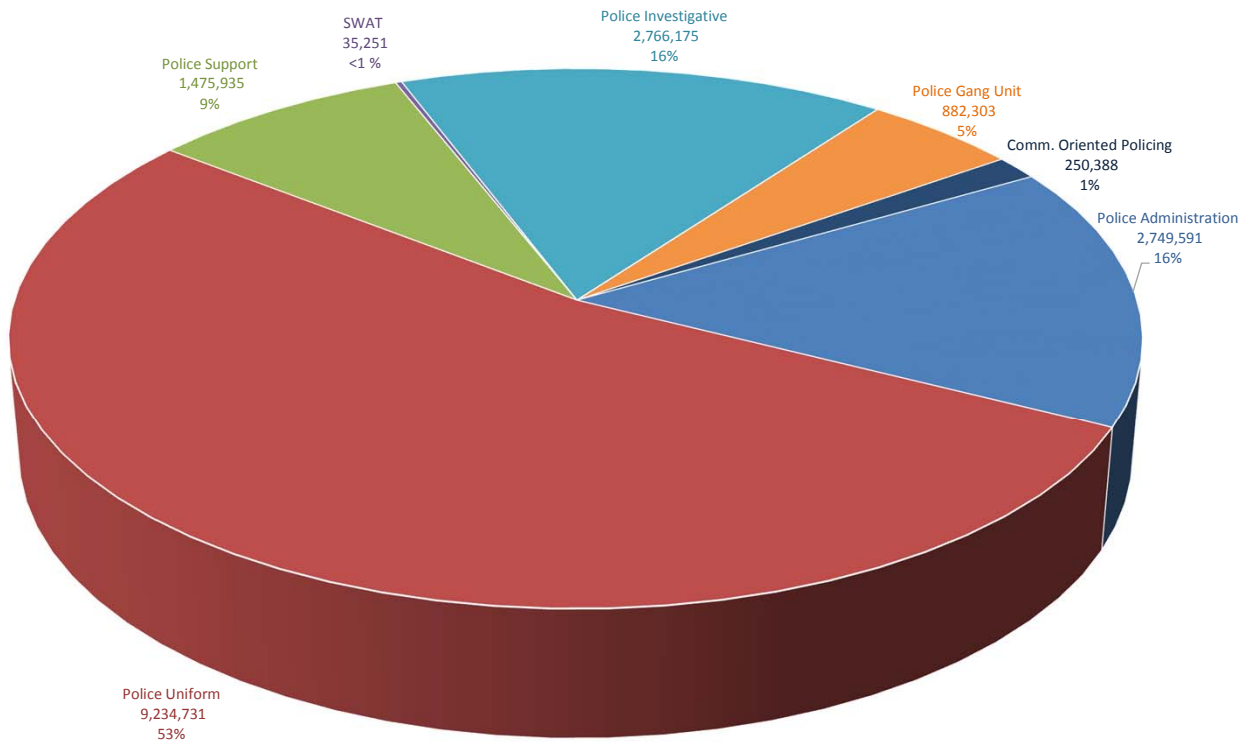
Director, Enforcement	1	0	0
Administrative Assistant	1	1	1
Chief Code Enforcement Officer	1	1	1
*Code Enforcement Officer	3	3	3
Housing/Code Enforcement Inspector Sr	6	6	0
Code Enforcement Supervisor	0	1	0
Code Inspections Supervisor	1	1	1
Code Enforcement Supervisor/Demolition	1	0	1
**Code Enforcement Inspector I	0	0	4
Code Enforcement Inspector II	0	0	1
TOTAL	14	13	12

* One of the Code Enforcement Officers' positions and One of the Code Enforcement Inspector I is paid for by Solid Waste Enterprise Fund

**Code Inspector I is paid for by Dougherty County

ADMINISTRATION/ ENFORCEMENT DIVISION OFFICE					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
2101					
7110	Regular Wages	495,405	411,619	414,502	2,883
7120	Overtime	2,225	3,480	3,480	0
7130	Temporary Help	390	0	0	0
7210	W/C Insurance	11,989	11,625	12,876	1,251
7230	Uniforms	1,810	9,350	9,350	0
7260	FICA	36,629	31,755	32,109	354
7270	Pension Matching	38,938	49,663	45,560	(4,103)
7280	Insurance Matching	50,148	68,491	79,645	11,154
7510	Professional Services	435	2,400	1,950	(450)
7510	Professional Services- Co In	0	135	135	0
7512.01	Demolition Cost	95,883	200,000	400,000	200,000
7512.03	Mowing/Lot Cleaning	29,441	30,000	32,000	2,000
7550	Communications	18,238	16,175	16,175	0
7550	Communications-DoCounty	527	1,536	1,536	0
7600	Travel	3,678	3,500	4,510	1,010
7600	Travel-DoCounty	0	550	600	50
7630	Train/Cont. Education	2,578	3,140	3,200	60
7630	Train/Cont.Edu-DoCounty	0	365	400	35
7860	Maint. Buildings	0	200	200	0
7870	Maint. Motor Equip.	4,969	8,700	8,700	0
7880	Maint: Mach/Imp/Tools	30,465	20,659	19,454	(1,205)
7880.DCO	Maint: Mach/Imp/Tools	600	964	942	(22)
7990	Dues and Fees	750	1,590	1,590	0
7990.DCO	Dues And Fees DCO	0	250	250	0
8010	Supplies	1,819	3,440	2,940	(500)
8010	Supplies-DoCounty	0	300	300	0
8016	Small Equipment	2,407	3,321	2,356	(965)
8016	Small Equipment-DoCounty	0	878	400	(478)
8017	Printing	616	1,800	1,800	0
8017	Printing-DoCounty	0	200	200	0
8018	Books & Subscription	171	340	340	0
8052	Rent Central Square Bldg	20,027	19,310	18,137	(1,173)
8110	Gasoline	9,136	17,745	8,510	(9,235)
8150	Food	0	0	500	500
Total		876,470	938,140	1,124,647	186,507

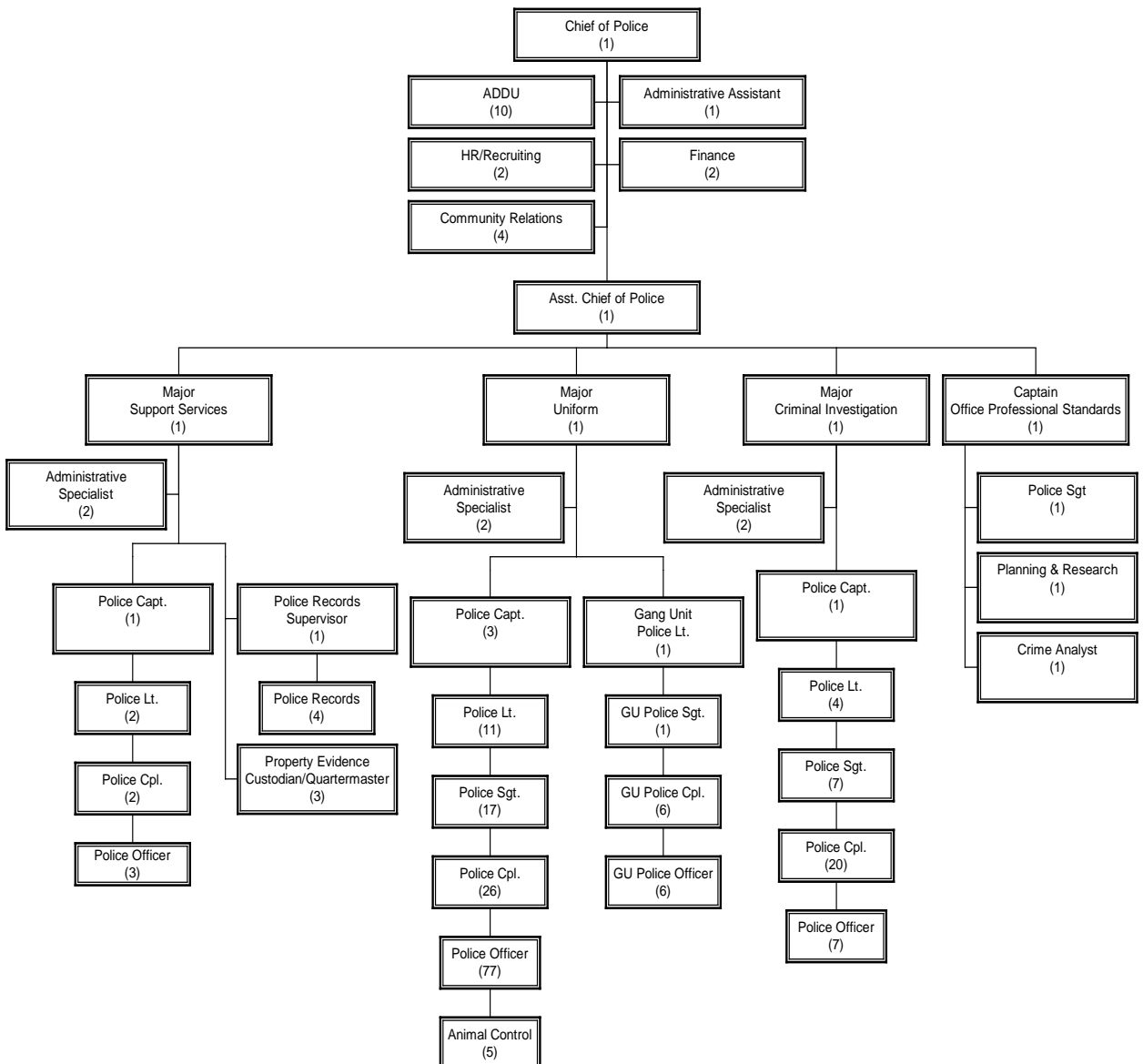
City of Albany Adopted Budget FY 2017 Police Department



Total Expenditures
\$17,394,373



Police Department



POLICE DEPARTMENTAL SUMMARY**SUMMARY**

The Albany Police Department is responsible for safeguarding lives and property in the City of Albany. The Department is responsible for the enforcement of laws, prevention of crime, promotion of safety, education and implementation of programs to reduce crimes, to protect the innocent against deception, the weak against oppression or intimidation, and the peaceful against violence or disorder. In our efforts to accomplish these mandates the Albany Police Department has embraced the philosophies of "Community Oriented Policing". The goal of Community Oriented Policing is the reduction of crime and disorder by carefully examining the characteristics of problems in the neighborhoods, and then applying appropriate problem-solving remedies. The "Community" for which a patrol officer is given responsibility is a small, well-defined geographical area. Beats are configured in a manner that preserves, as much as possible, the unique geographical and social characteristics of neighborhoods while still allowing efficient service. Effective community policing is generated by optimizing positive daily contacts between our citizens and the police. Assignment of officers to "Districts" enable them to work long term assignments in the same areas, becoming more familiar with members of the community, thus enabling them to stay aware of the day-to-day working of their community.

MAJOR OBJECT OF EXPENDITURE	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	14,057,142	14,906,705	14,341,060
OPERATING EXPENSE	2,893,675	3,483,877	3,053,313
TOTAL	16,950,817	18,390,582	17,394,373
FULL TIME POSITIONS	245	245	242

ALBANY - DOUGHERTY SWAT TEAM*DESCRIPTION*

It is the policy and intent of the Albany/Dougherty Metro SWAT Team to provide the community with a reservoir of skilled law enforcement personnel who are capable of identifying and implementing a high level response to special threats with minimal risk to personnel and citizens. The role of law enforcement in all cases, including riotous activity, insurrection, barricaded subjects, execution of narcotics warrants, arrest of dangerous felons, and the rescue of hostages or endangered persons, is the protection of lives and property. The Albany/Dougherty Metro SWAT is a team of specially trained police officers from participating political subdivisions, which will respond to any incident where special weapons and tactics are needed within the member jurisdictions. The unit consist of a maximum of twenty five highly trained personnel with specific skills in the areas of marksmanship, tactical response and containment, and the deployment of chemical munitions. The Albany/Dougherty Metro SWAT is under the direct supervision of a unit Commander with the governing authority derived through the Albany/Dougherty Metro SWAT Board of Directors.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	2,534	43,000	5,000
OPERATING EXPENSE	31,126	57,652	30,251
TOTAL	33,660	100,652	35,251
FULL TIME POSITIONS	0	0	0

City employees assigned to the SWAT Team are housed in APD cost centers.

ALBANY-DOUGHERTY SWAT TEAM

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
205					
7230	Uniforms	2,534	43,000	5,000	-38,000
7550	Communication	646	1,020	1,020	0
7600	Travel	5,067	4,000	5,000	1,000
7630	Train/Cont. Education	8,248	9,000	3,000	-6,000
7870	MaintL Motor Equip	2,058	2,000	2,000	0
7880	Maint: Mach/Imp/Tools	438	750	750	0
7990	Dues and Fees	150	800	800	0
8010	Supplies	8,523	12,082	10,000	-2,082
8016	Small Equip	4,625	26,000	6,000	-20,000
8110	Motor Fuel	1,373	2,000	1,681	-319
Total		33,660	100,652	35,251	-65,401

POLICE ADMINISTRATION*DESCRIPTION*

The Administrative Bureau directs all police operations and provides guidance, leadership and integrity over all branches of the Police Department. This is done through the planning and coordination of all activities by the implementation of policy and procedures. The Administrative Bureau oversees all functions of budgetary matters and procedures. The Planning and Research Section provides up-to-date data and techniques used to plan the operation of the Police Department including the securing of various grant funds. The Office of Professional Standards is comprised of Internal Affairs, Recruitment and Training. The Recruitment Unit insures that candidates for the position of Police Officer are capable, knowledgeable and reflect the goals and objectives of the Police Department and the City of Albany. The Training Section acts as a facilitator and mentor, managing new recruits to insure proper training is provided to each officer hired. It is also responsible for providing updated and advanced in-service training to officers currently on the force. The Internal Affairs section protects the Police Department, the City of Albany, and the officers themselves through the development and enhancement of skills, knowledge, procedures and the constitutional rights afforded equally to all citizens of this community.

MAJOR OBJECT OF EXPENDITURE	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	1,598,242	1,780,311	1,597,318
OPERATING EXPENSE	1,153,484	1,319,753	1,152,273
TOTAL	2,751,726	3,100,064	2,749,591
FULL TIME POSITIONS	24	24	25

Class Title

Police Chief	1	1	1
Assistant Police Chief	0	0	1
Public Relations & Media Manager	1	1	1
Police Major	1	1	0
Police Captain	1	1	2
Police Lieutenant	2	2	2
Police Sergeant	4	4	4
Police Corporal	4	3	3
Accounting Technician, Sr.	1	1	1
Planning & Research Manager	1	1	1
Employee Resource Manager	1	1	1
Management/Budget Analyst	1	1	1
Legal Administrative Secretary	1	1	1
Police Officer	1	2	2
Police Crime Analyst	1	1	1
Administrative Assistant	1	2	2
Police Records Clerk	1	1	1
Computer Systems Technician	1	0	0
TOTAL	24	24	25

POLICE ADMINISTRATION					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
2201					
7110	Regular Wages	1,125,877	1,141,742	1,035,371	-106,370
7113	Salary Adjustment	0	0	0	0
7120	Overtime	18,387	70,000	30,000	-40,000
7130	Temporary Help	11,646	41,840	21,840	-20,000
7210	W/C Insurance	24,085	20,308	31,906	11,597
7230	Uniforms	8,156	10,000	10,000	0
7260	FICA Matching	83,243	95,899	83,172	-12,727
7270	Pension Matching	109,592	142,948	148,087	5,138
7280	Insurance Matching	217,255	257,574	236,942	-20,632
7510	Professional Services	26,252	40,500	31,500	-9,000
7512	Tech.Svcs(Surveys,DP)	271,080	272,500	272,500	0
7514	Contract Labor(Temp)	26,382	43,000	20,000	-23,000
7550	Communications	7,516	8,100	8,100	0
7570	Advertising	45	2,000	2,000	0
7600	Travel	7,339	22,000	22,000	0
7630	Train/Cont. Education	3,747	29,500	28,500	-1,000
7700.03	Risk Allocation	282,360	269,010	297,567	28,557
7870	Maint: Motor Equip.	6,044	14,000	14,000	0
7880	Maint: Mach/Imp/Tools	69,951	97,400	34,322	-63,078
7901	Storm Water	422	1,698	1,698	0
7980	Metro Drug Squad	137,332	129,440	141,016	11,576
7981	Dougherty County Jail	292,288	325,000	250,000	-75,000
7990	Dues and Fees	7,435	7,255	8,255	1,000
8010	Supplies	8,444	10,200	13,700	3,500
8017	Printing(Not Std Forms)	1,066	0	0	0
8018	Books & Subscriptions	425	850	1,000	150
8110	Motor Fuel	5,146	45,000	3,815	-41,185
8150	Food	212	2,300	2,300	0
Total		2,751,726	3,100,064	2,749,591	-350,474

POLICE UNIFORM*DESCRIPTION*

The Uniform Bureau is the largest of the Four (4) Bureaus which comprise the Albany Police Department. It presently patrols Three (3) districts, each with a Community Policing Center. The Uniform Bureau is committed to serving our community, to enhancing quality of life and to nurturing public trust by holding itself to the highest standards of performance and ethics. These officers are determined to serve as a deterrent to crime, develop relationships with community groups, residential and business organizations and promote an environment receptive to all who visit or live in our city. We embrace a Community Oriented Policing Philosophy and rely heavily upon community input and collaborative problem solving strategies. It is through this move of heightened community involvement in public safety matters that the Uniform Bureau will effectively address the future of policing and perception of crime in our city.

MAJOR OBJECT OF EXPENDITURE	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	7,360,600	7,986,792	8,228,322
OPERATING EXPENSE	822,945	1,075,928	1,006,408
TOTAL	8,183,545	9,062,720	9,234,731
FULL TIME POSITIONS	136	141	141

Class Title

Deputy Chief	1	1	0
Police Captain	4	4	3
Police Lieutenant	10	10	11
Police Major	0	0	1
Police Sergeant	17	14	17
Police Corporal	23	26	26
Police Officer	75	80	77
Administrative Secretary	1	1	1
Animal Control Superintendent	1	1	1
Animal Control Agent	3	4	4
Stable Master	1	0	0
TOTAL	136	141	141

POLICE UNIFORM					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
2202					
7110	Regular Wages	4,802,619	5,201,042	4,930,166	-270,876
7120	Overtime	306,193	374,435	474,435	100,000
7130	Temporary Help	19,686	21,000	21,000	0
7210	W/C Insurance	150,447	152,132	217,106	64,974
7230	Uniforms	48,588	48,000	49,000	1,000
7260	FICA Matching	366,942	384,494	415,059	30,565
7270	Pension Matching	582,775	592,752	751,240	158,487
7280	Insurance Matching	1,083,351	1,212,936	1,370,317	157,381
7510	Professional Services	13,506	23,000	20,000	-3,000
7514	Contract Labor	279	0	0	0
7550	Communications	10,797	9,500	10,000	500
7600	Travel	9,010	12,000	15,000	3,000
7630	Train/Cont. Education	6,100	12,000	10,000	-2,000
7870	Maint: Motor Equip.	344,646	385,000	400,000	15,000
7880	Maint: Mach/Imp/Tools	12,744	113,828	145,678	31,850
7990	Dues and Fees	2,057	2,800	2,800	0
8010	Supplies	12,732	11,500	12,800	1,300
8016	Small Equip	16,987	24,300	24,300	0
8110	Motor Fuel	393,770	480,000	363,830	-116,170
8150	Food	316	2,000	2,000	0
Total		8,183,545	9,062,720	9,234,731	172,011

POLICE SUPPORT SERVICES*DESCRIPTION*

The Support Services Bureau is comprised of units that provides a "behind the scene support" to other segments for the police department. This support service includes: 1) Records Section - inputs/ manage incident reports and tickets, 2) Information Desk / Telephone Incident Reporting System (TIRS) - provides general information and assistance to citizens, vendors, media, and other government agencies. TIRS also generates incident reports for victims that walk-in or call-in to report crimes, 3) Computer System Analyst - analyzes computer problems and use computer technology to meet the needs of an organization, 4) Georgia Crime Information Center (GCIC)/National Crime Information Center (NCIC) Operator - enters and removes Hot-File information pertaining to stolen/recovered property, missing and wanted persons; provides vehicle identification numbers to local Wrecker Services; compiles, tabulates, enters, and disseminate monthly and annual crime statistics to the Georgia Crime Information Center, 5) Quartermaster/Supply Section - orders, receives, manages, and issues police duty equipment/property, 6) Vehicle Maintenance - oversees the maintenance and up-keep of all department's vehicles, 7) Animal Control Unit - rescues and impound animals, provide impound/shelter care, educate the public about the realities of pet overpopulation and responsible pet ownership, and prosecute individuals who abuse animals.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	1,492,758	1,286,753	1,163,444
OPERATING EXPENSE	298,195	348,720	312,491
TOTAL	1,790,953	1,635,473	1,475,935
FULL TIME POSITIONS	27	22	19

Class Title

Deputy Chief	1	1	0
Police Captain	1	1	1
Police Lieutenant	1	1	2
Police Major	0	0	1
Police Sergeant	3	3	0
Police Corporal	0	0	2
Police Officer	5	5	3
IT Systems Administrator	1	0	0
Administrative Specialist	1	1	2
Police Records Supervisor	1	1	1
Police Records Clerk	7	7	4
Animal Control Agent	0	0	0
Property Evidence Custodian/Quartermaster	2	2	3
Custodian	2	0	0
Facilities Maint. Supervisor	1	0	0
Facilities Maint. Mechanic	1	0	0
TOTAL	27	22	19

POLICE SUPPORT SERVICES					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
2203					
7110	Regular Wages	948,207	745,870	635,397	-110,472
7120	Overtime	69,848	65,000	65,000	0
7130	Temporary Help	25,057	26,000	19,900	-6,100
7210	W/C Insurance	22,543	15,728	26,586	10,858
7230	Uniforms	36,702	74,300	74,300	0
7260	FICA Matching	74,941	64,021	55,103	-8,919
7270	Pension Matching	103,846	95,624	97,355	1,731
7280	Insurance Matching	211,612	200,210	189,803	-10,407
7510	Professional Services	303	18,750	3,750	-15,000
7512	Tech.Svcs(Surveys,DP)	170	1,000	0	-1,000
7550	Communications	74,846	74,200	80,000	5,800
7570	Advertising	100	5,000	0	-5,000
7600	Travel	17,165	17,000	20,000	3,000
7630	Train/Cont. Education	8,466	10,000	4,500	-5,500
7870	Maint: Motor Equip.	20,830	16,000	26,500	10,500
7880	Maint: Mach/Imp/Tools	44,548	43,170	59,828	16,658
7990	Dues and Fees	910	1,000	1,000	0
8010	Supplies	88,343	70,000	67,100	-2,900
8016	Small Equip	17,646	35,100	36,600	1,500
8017	Printing(Not Std Forms)	6,159	40,000	1,000	-39,000
8050	Rental of Equipment	110	0	0	0
8110	Motor Fuel	18,600	17,500	12,213	-5,287
Total		1,790,953	1,635,473	1,475,935	-159,538

POLICE INVESTIGATIVE*DESCRIPTION*

The primary function of the Investigative Bureau is to identify, investigate, and prosecute individuals or groups involved in crimes against persons or property and / or participants in organized crime. This is done through identification and collection of data and evidence, assembling facts, collection of information, interviewing witnesses and suspects, engaging in the pursuit of leads and information, and through exchange of information with other police agencies. A close liaison with the other agencies involved in similar activities is maintained. We conduct security surveys and surveillance details. The Investigative Bureau assists in investigations when and wherever needed to maintain files of criminal activity and prosecute violators of all Federal, State and Local statutes. Included under this division are the Family Protection Unit, the Polygraph Unit, the Forensics Section, the Property Management Section and the Domestic Violence Response Unit.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	2,665,138	2,887,843	2,534,654
OPERATING EXPENSE	193,213	308,429	231,521
TOTAL	2,858,351	3,196,272	2,766,175
FULL TIME POSITION	43	43	42

Class Title

Deputy Chief	1	1	0
Police Captain	2	2	1
Police Lieutenant	3	3	4
Police Major	0	0	1
Police Sergeant	9	9	7
Police Corporal	20	20	20
Police Officer	5	5	7
Administrative Specialist	3	3	2
TOTAL	43	43	42

POLICE INVESTIGATIVE					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
2204					
7110	Regular Wages	1,691,242	1,811,106	1,565,840	-245,266
7120	Overtime	147,703	150,000	100,000	-50,000
7130	Temporary Help	1,588	7,600	0	-7,600
7210	W/C Insurance	49,919	45,964	40,757	-5,207
7230	Uniforms	36,025	28,000	28,000	0
7260	FICA Matching	131,464	150,606	127,437	-23,170
7270	Pension Matching	206,696	231,851	231,552	-300
7280	Insurance Matching	400,502	462,715	441,068	-21,647
7510	Professional Services	345	4,000	4,000	0
7512	Tech.Svcs(Surveys,DP)	0	5,900	0	-5,900
7550	Communications	7,969	20,200	8,500	-11,700
7600	Travel	13,929	19,000	19,000	0
7630	Train/Cont. Education	10,370	40,000	18,000	-22,000
7870	Maint. Motor Equip.	58,533	52,000	60,000	8,000
7880	Maint. Mach/Imp/Tools	36,738	55,329	40,418	-14,911
7990	Dues and Fees	985	2,700	2,700	0
7995	Confidential Informant Pmts	1,150	6,300	6,300	0
8010	Supplies	12,939	19,550	20,000	450
8016	Small Equip	646	27,450	1,000	-26,450
8017	Printing & Binding	0	500	500	0
8110	Motor Fuel	49,610	55,000	50,353	-4,647
8150	Food	0	500	750	250
Total		2,858,351	3,196,272	2,766,175	-430,097

POLICE GANG UNIT*DESCRIPTION*

The primary function of the Gang Unit is to assess the nature and scope of illegal gang activities, once identified penetrate and dismantle the criminal activities with a proactive investigative effort. The unit focuses on intelligence gathering and establish/implement a database; Ensure subordinate officers are trained and expected to provide quality customer services to all citizens; Ensure that personnel provide proficient and prompt law enforcement services; Establish and communicate general and specific department rules, regulations, policies and procedures; Maintain current knowledge of changes in laws, new methods of enforcement, and other trends and development in the suppression of gang activities; Evaluate subordinate officers by completing performance appraisals; review subordinate supervisor appraisals of officers and staff personnel; Meet and coordinate with other law enforcement professionals to seek solutions to regional and statewide gang problems and issues; Maintain oversight on expenditures; Ensure that laws and ordinances are enforced; Perform special studies, research, and investigations and conducts special assignments. This unit is committed to educating the public about different types of gang activities and awareness.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	925,583	905,695	796,049
OPERATING EXPENSE	76,585	135,100	86,254
TOTAL	1,002,169	1,040,795	882,303
FULL TIME POSITIONS	15	15	15

Class Title

Police Captain	1	1	0
Police Lieutenant	1	1	1
Police Corporal	6	6	6
Police Officer	5	5	6
Police Sergeant	1	1	1
Administrative Specialist	1	1	1
TOTAL	15	15	15

POLICE GANG UNIT					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
2208					
7110	Regular Wages	582,547	535,414	525,615	-9,799
7120	Overtime	41,830	50,000	25,000	-25,000
7210	W/C Insurance	17,694	13,789	10,571	-3,218
7230	Uniforms	6,525	10,500	10,500	0
7260	FICA Matching	44,095	44,784	42,122	-2,662
7270	Pension Matching	72,739	69,422	76,535	7,114
7280	Insurance Matching	160,154	181,787	105,706	-76,081
7510	Professional Services	149	700	700	0
7550	Communications	4,547	5,600	6,000	400
7570	Advertising	0	2,300	0	-2,300
7600	Travel	5,399	4,000	7,500	3,500
7630	Train/Cont. Education	4,751	5,000	5,000	0
7870	Maint: Motor Equipment	20,594	35,000	35,000	0
7880	Maint: Mach/Imp/Tools	0	1,500	3,684	2,184
7990	Dues and Fees	1,490	1,500	1,800	300
7995	Confidential Informant Pmts	0	1,500	0	-1,500
8010	Supplies	2,402	10,000	2,500	-7,500
8016	Small Equipment	12,137	23,000	3,000	-20,000
8110.01	Gasoline	25,117	45,000	21,070	-23,930
Total		1,002,169	1,040,795	882,303	-158,492

POLICE BUILDINGS*DESCRIPTION*

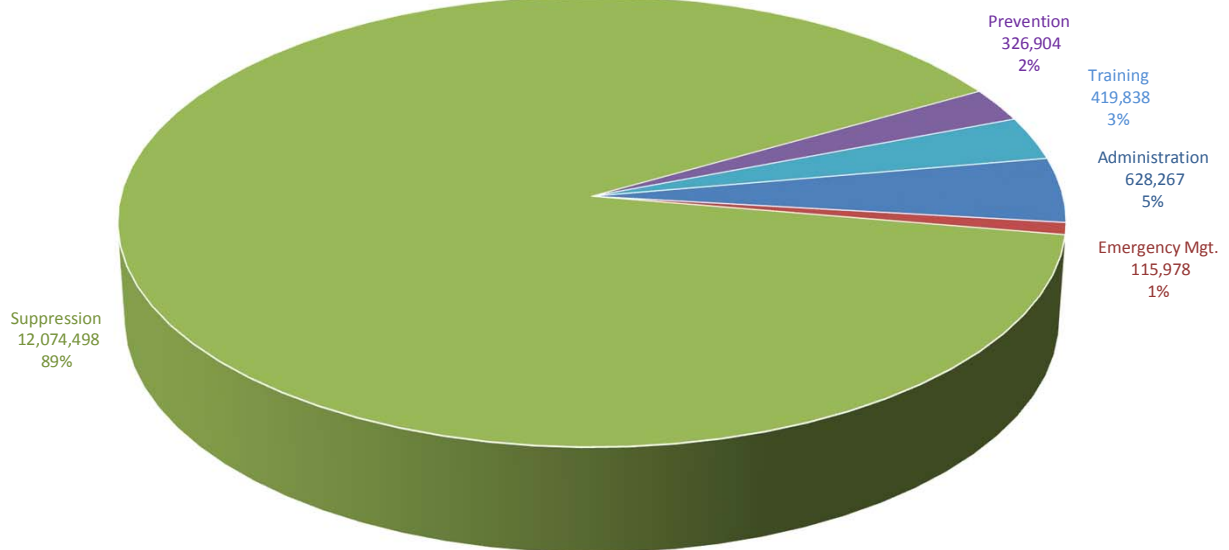
Having adopted the Community Oriented Policing philosophy the Albany Police Department operates two Community Policing Centers, which are strategically located within each of our two geographical Community Policing Districts. These centers give the citizens a sense of public safety presence within "their" communities and fosters positive relationships between them and their police department. The buildings serve a variety of purposes such as holding neighborhood watch meetings, town hall style meetings for City Commissioners, public access to needed law enforcement services as well as facilitating officers in the districts with functions that used to require them to commute to the main Police Department (report writing, telephone calls, investigations, etc.). Also included here are expenses for the operation of the Albany Police Department Law Enforcement Center, Mounted Patrol and Firearms Range facilities.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	12,286	16,311	16,273
OPERATING EXPENSE	318,127	238,295	234,115
TOTAL	330,413	254,606	250,388
FULL TIME POSITIONS	0	0	0

FY 2016/2017 Budget

POLICE BUILDINGS					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
2211					
7110	Regular Wages	0	0	0	0
7130	Temporary Help	11,350	15,080	15,080	0
7210	W/C Insurance	28	38	0	-38
7230	Uniforms	0	0	0	0
7260	FICA Matching	868	1,154	1,154	0
7280	Insurance Matching	39	39	39	0
7512	Tech.Svcs(Surveys,DP)	0	9,180	0	-9,180
7512.50	Law Enforcement Center	20	0	0	0
7514.51	District 1 CPC	0	0	0	0
7550	Communications	25,277	28,340	28,340	0
7860	Maint: Building	64,562	0	0	0
7880	Maint: Mach/Imp/Tools	0	5,000	5,000	0
7900	Utilities	209,281	180,000	186,275	6,275
7901	Storm Water	1,110	1,275	0	-1,275
7990	Dues and Fees	0	0	0	0
8010	Supplies	17,877	14,500	14,500	0
	Total	330,413	254,606	250,388	-4,218

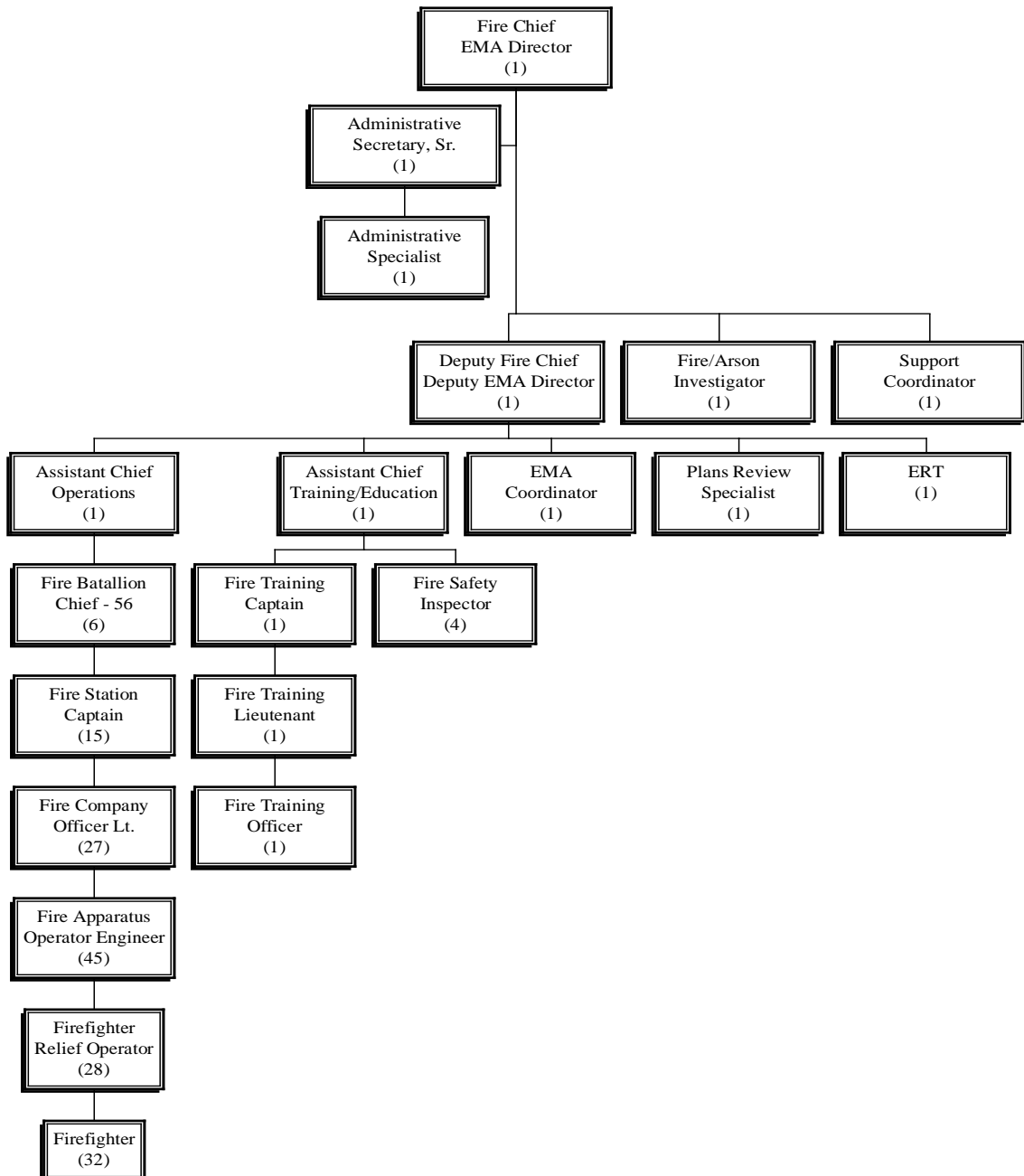
City of Albany
Adopted Budget
FY 2017
Fire Department



Total Expenditures
\$13,565,485



Fire Department



FIRE DEPARTMENT SUMMARY

COMBINED SUMMARY

The Fire Department's primary function is to save lives and property by fighting and preventing fires through fire prevention efforts such as inspections, code enforcement, education, as well as arson investigation and prosecution. The Fire Department's responsibilities are defined in the City Charter and State Statutes. This department consists of seven divisions - Administration, Fire Fighting, Fire Prevention, Fire Training, Emergency Management, Public Safety Communications, and CAD 911. CAD 911's expenditures are budgeted separately and is located in the Special Funds section.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	11,717,855	12,577,519	12,822,872
OPERATING EXPENSE	760,790	838,012	742,613
TOTAL	12,478,646	13,415,531	13,565,485
FULL TIME POSITIONS	172	171	171

FIRE ADMINISTRATION*DESCRIPTION*

Under the direction of the Fire Chief, the Administrative Division of the Albany Fire Department, as required by the City Charter and Code of the City Ordinances, directs the everyday operations of the department. This includes administration, personnel management, maintenance, repair, purchasing, receiving, supply, safety and fiscal affairs management.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	599,191	406,246	496,551
OPERATING EXPENSE	213,669	216,525	131,717
CAPITAL OUTLAY	0	0	0
TOTAL	812,859	622,771	628,267
FULL TIME POSITIONS	6	5	6

Class Title

Deputy Fire Chief	1	0	1
Administrative Secretary, Sr.	1	1	1
Fire Equipment Repair Technician	1	1	1
Fire Chief	1	1	1
Administrative Specialist	1	1	1
Fire/Arson Investigator	1	1	1
TOTAL	6	5	6

FIRE ADMINISTRATION					
ACCOUNT	ACCOUNT	ACTUAL	AMENDED	ADOPTED	VARIANCE
NUMBER	NAME	2014/2015	2015/2016	2016/2017	+ / (-)
2300					
7110	Regular Wages	451,087	278,319	345,723	67,404
7120	Overtime	679	1,914	1,914	0
7210	W/C Insurance	12,701	17,787	13,834	-3,953
7230	Uniforms	0	0	0	0
7260	FICA Matching	30,752	21,291	26,594	5,303
7270	Pension Matching	39,145	32,496	48,322	15,825
7280	Insurance Matching	64,828	54,438	60,163	5,725
7510	Professional Services	1,169	0	0	0
7550	Communications	3,536	4,576	4,576	0
7600	Travel	4,201	5,450	5,450	0
7630	Train/Cont. Education	2,500	3,650	3,650	0
7700	Insurance	152,496	146,834	66,265	-80,569
7880	Maint: Mach/Imp/Tools	10,867	14,400	14,400	0
7900	Utilities	2,412	0	0	0
7990	Dues and Fees	630	1,000	1,000	0
8010	Supplies	4,133	6,000	6,000	0
8017	Printing(Not Std Forms)	0	1,000	1,000	0
8052.1	Judicial Building	31,724	33,615	29,376	-4,239
Total		812,859	622,771	628,267	5,497

FIRE SUPPRESSION*DESCRIPTION*

The Firefighting Division performs the very visible function of fire suppression, rescue and related services within the City of Albany and the rest of the County as provided for by contract. The mandates for these functions fall within the provisions of the City Charter, the Code of City Ordinances and OCGA, title 25-12. These duties are accomplished from eleven fire stations utilizing one hundred fifty-four assigned personnel.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	10,358,513	11,415,495	11,579,630
OPERATING EXPENSE	459,738	505,407	494,866
CAPITAL OUTLAY	0	0	0
TOTAL	10,818,250	11,920,902	12,074,496
FULL TIME POSITIONS	154	154	154

Class Title

Fire Apparatus Operator Engineer	37	35	45
Battalion Chief - 56	6	6	6
Fire Station Captain	14	14	15
Fire Company Officer Lieutenant	26	26	27
Firefighter	35	55	32
Senior Firefighter	17	0	0
Firefighter Relief Operator	18	17	28
Assistant Chief Operations	1	1	1
TOTAL	154	154	154

FIRE SUPPRESSION					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
2301					
7110	Regular Wages	6,333,530	6,706,938	6,650,929	-56,008
7120	Overtime	586,996	686,053	686,053	0
7130	Temporary Help	126,698	356,270	356,270	0
7210	W/C Insurance	292,943	416,463	440,957	24,494
7230	Uniforms	67,684	121,500	121,500	0
7260	FICA Matching	498,893	592,819	588,534	-4,285
7270	Pension Matching	779,334	872,629	1,019,841	147,211
7280	Insurance Matching	1,672,435	1,662,824	1,715,547	52,723
7510	Professional Services	17,200	31,490	31,490	0
7512	Tech Services	0	0	0	0
7550	Communications	24,096	15,840	15,840	0
7600	Travel	5,910	5,700	5,700	0
7630	Train/Cont. Education	470	3,750	3,750	0
7860	Maint: Buildings	14,752	16,000	16,000	0
7870	Maint: Motor Equipment	136,354	149,412	149,412	0
7880	Maint: Mach/Imp/Tools	8,070	30,004	31,174	1,170
7900	Utilities	90,455	99,000	99,000	0
7901	Storm Water	3,193	2,916	0	-2,916
7990	Dues and Fees	80	4,400	4,400	0
8010	Supplies	22,892	19,500	19,500	0
8016	Small Equip	49,658	15,000	15,000	0
8017	Printing(Not Std Forms)	525	1,000	1,000	0
8030	Janitorial Supplies	540	3,900	3,900	0
8060	Laundry	10,996	10,800	11,000	200
8110	Motor Fuel	74,269	96,695	87,700	-8,995
Total		10,818,250	11,920,902	12,074,496	153,594

FIRE PREVENTION*DESCRIPTION*

This division has the overall responsibility for administering/conducting annual fire safety compliance inspections in each business in Albany/Dougherty County; additionally, its personnel performs all fire/life safety compliance inspections on new business licensing, new construction and renovations, to include plan reviews of all new construction. The division is responsible for investigating all fires of suspicious, incendiary or undetermined fires with a high dollar loss or fatality. Division personnel are also responsible for fire safety education to all the citizens of Albany/Dougherty County.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	390,803	424,092	308,904
OPERATING EXPENSE	11,655	18,000	18,000
TOTAL	402,458	442,092	326,904
FULL TIME POSITIONS	6	6	5

Class Title

Assistant Chief - Support	1	1	0
Plans Review Specialist	1	1	1
Fire Safety Inspector	4	4	4
TOTAL	6	6	5

FIRE PREVENTION					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
2302					
7110	Regular Wages	266,505	291,614	223,704	-67,910
7120	Overtime	2,794	4,306	4,050	-256
7210	W/C Insurance	10,028	9,729	5,481	-4,248
7260	FICA Matching	19,021	22,308	17,423	-4,885
7270	Pension Matching	29,599	34,336	31,658	-2,678
7280	Insurance Matching	62,857	61,798	26,588	-35,210
7550	Communications	966	3,500	3,500	0
7600	Travel	2,169	3,000	3,000	0
7630	Train/Cont. Education	495	2,000	2,000	0
7880	Maint: Mach/Imp/Tools	0	500	500	0
8010	Supplies	4,334	4,000	4,000	0
8016	Small Equip	1,884	2,500	2,500	0
8017	Printing(Not Std Forms)	1,298	1,500	1,500	0
8018	Books & Subscriptions	510	1,000	1,000	0
Total		402,458	442,092	326,904	-115,188

FIRE TRAINING*DESCRIPTION*

This division provides planned course content and direction for the on-going study of fire fighting responsibilities. The responsibility of training new recruits for fire fighting, rescue functions and other related tasks, as well as providing direction for increased skills and abilities through knowledge for suppression personnel is assigned to the Training Division. Testing, evaluating, and recommendations of all new hires and promotions within the department. Records and reports on all department training activities.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	272,045	270,066	349,738
OPERATING EXPENSE	66,323	70,100	70,100
TOTAL	338,368	340,166	419,838
FULL TIME POSITIONS	5	5	5

Class Title

Fire Training Captain	1	1	1
Fire Lieutenant	0	1	1
Fire Training Officer	2	1	1
Fire Support Coordinator	1	1	1
Assistant Fire Chief, Training	1	1	1
TOTAL	5	5	5

FIRE TRAINING					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
2303					
7110	Regular Wages	182,210	178,168	239,488	61,319
7120	Overtime	531	862	888	26
7210	W/C Insurance	4,457	6,098	3,892	-2,207
7260	FICA Matching	12,267	13,696	18,389	4,693
7270	Pension Matching	20,541	21,370	33,412	12,042
7280	Insurance Matching	52,038	49,871	53,670	3,799
7550	Communications	171	3,000	3,000	0
7600	Travel	559	3,000	3,000	0
7630	Train/Cont. Education	1,800	2,000	2,000	0
7860	Maint: Buildings	18,697	0	0	0
7880	Maint: Mach/Imp/Tools	18,469	35,500	35,500	0
7900	Utilities	23,343	21,000	21,000	0
8009	Licenses	0	0	0	0
8010	Supplies	2,103	2,500	2,500	0
8016	Small Equip	1,325	1,400	1,400	0
8018	Books & Subscriptions	-143	1,700	1,700	0
Total		338,368	340,166	419,838	79,672

FIRE/EMERGENCY MANAGEMENT*DESCRIPTION*

The Emergency Management organization has the responsibility for the development and continuous review and update of plans designed to provide for the continuity of local government prior to and/or during times of high stress, emergencies, or disasters. This responsibility includes (without limitation): the necessary coordination, training, resources and guidelines needed to enable the city and county departments, volunteers or other agencies to operate as a total organization during periods of high stress or emergency/disaster situations and support such operations with manpower, supplies and equipment as economically as possible. This division has been tasked with the management of the 911 Communications Division.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	97,304	61,620	88,048
OPERATING EXPENSE	9,406	27,980	27,930
TOTAL	106,710	89,600	115,978
FULL TIME POSITIONS	1	1	1

Class Title

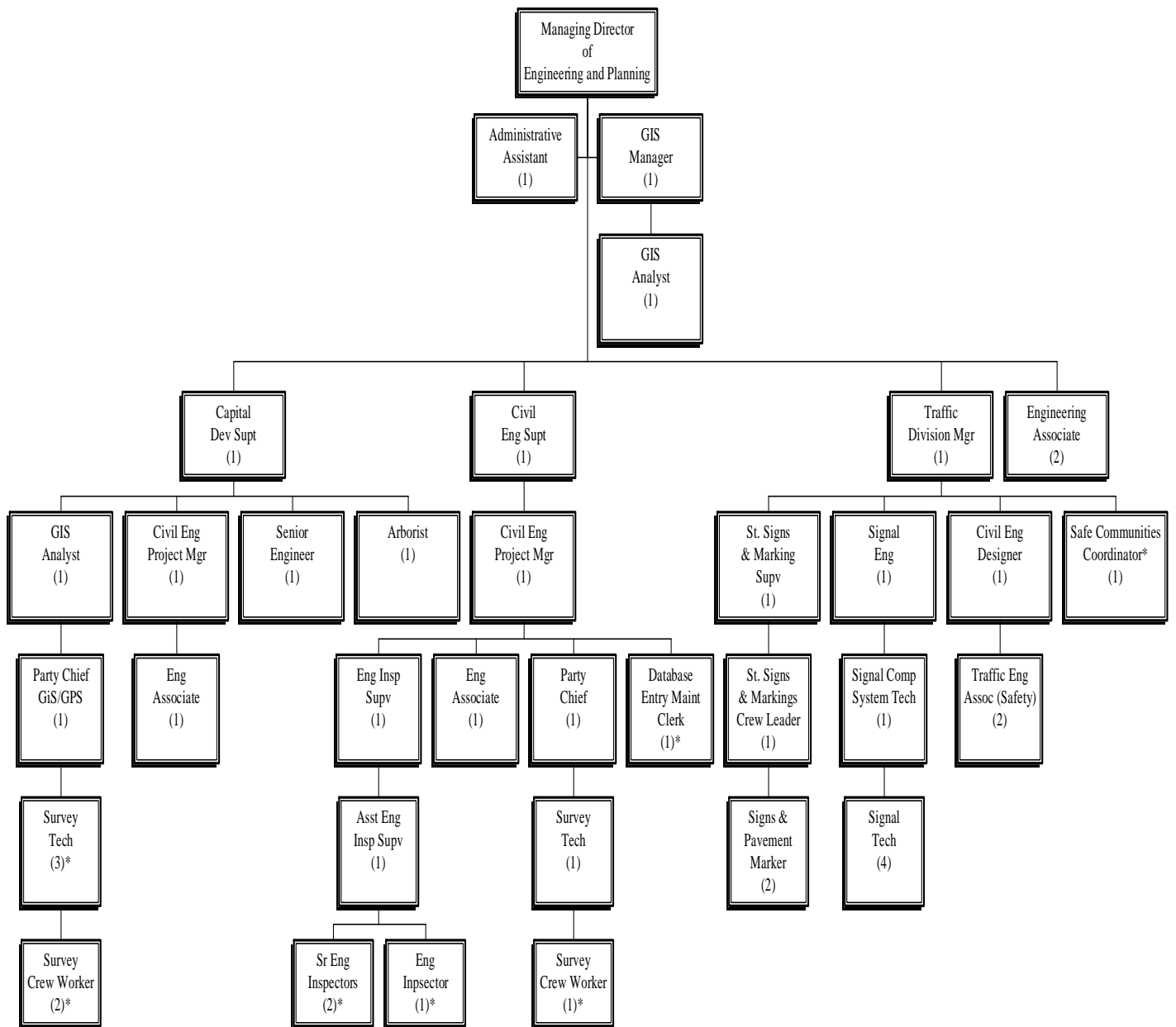
EMERGENCY MANAGEMENT SPECIALIST	1	1	1
TOTAL	1	1	1

FIRE / EMERGENCY MANAGEMENT

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
2305					
7110	Regular Wages	80,483	50,717	64,325	13,608
7210	W/C Insurance	273	152	161	9
7260	FICA Matching	8,344	3,880	4,921	1,041
7270	Pension Matching	7,388	6,035	8,941	2,906
7280	Insurance Matching	816	836	9,700	8,864
7550	Communications	3,229	9,130	9,130	0
7870	Maint: Motor Equipment	528	700	700	0
7880	Maint: Mach/Imp/Tools	2,993	13,200	13,200	0
7990	Dues and Fees	0	500	500	0
8010	Supplies	556	1,500	1,500	0
8016	Small Equip	1,297	600	600	0
8110	Motor Fuel	802	2,350	2,300	-50
Total		106,710	89,600	115,978	26,378



Engineering Department



* Positions funded by SPLOST

ENGINEERING**DESCRIPTION**

The Engineering Department Civil and Project Management Divisions have the responsibility for providing the necessary design, inspection and project management for the City of Albany. The department is an information repository for Albany's existing infrastructure to be utilized by the private sector for future development and by the City forces for maintenance. This department provides a vital function by providing information about the infrastructures to guide and help promote development without causing undue financial or physical hardship on the taxpayers. This is accomplished by carefully reviewing, approving and inspecting development projects to ensure compliance with local, state, and federal laws, as well as sound engineering principles. The Engineering Department Traffic Division is responsible for installation and maintenance of all traffic control devices together with conducting studies for implementing necessary modifications to improve the flow of traffic. This department also coordinates activities with the utility companies, the GA D.O.T., Dougherty County, state and federal agencies, and other engineers relative to long range planning.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	1,282,397	1,484,441	1,823,858
OPERATING EXPENSE	2,209,108	2,493,692	2,479,777
TOTAL	3,491,505	3,978,133	4,303,635
FULL TIME POSITIONS	31	37	34

Class Title

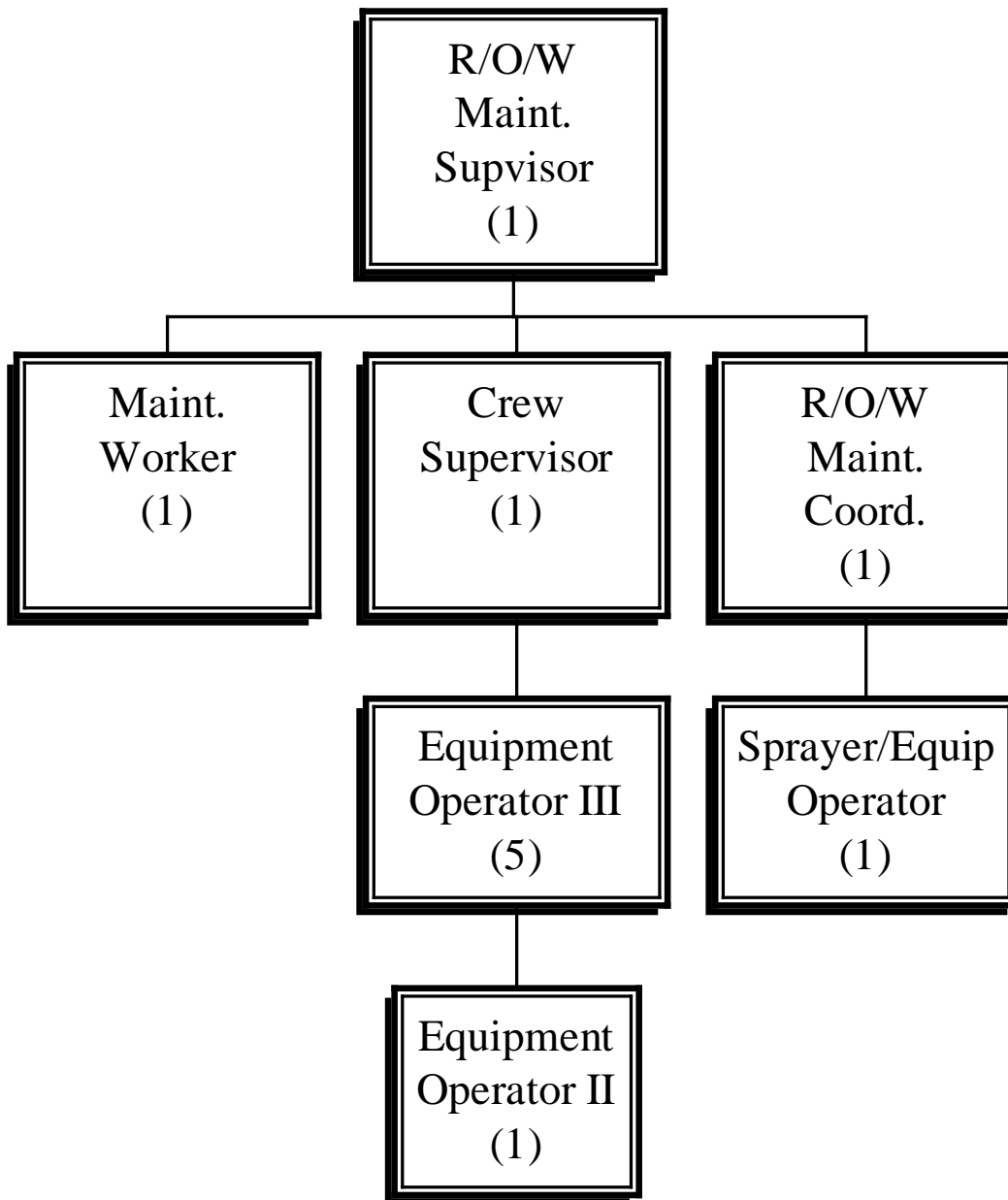
Managing Director of Engineering and Planning	0	0	1
Arborist	1	1	1
Assistant Director	0	1	0
Administrative Assistant	1	1	1
Assistant Engineering Inspection Supervisor	1	1	1
Capital Development Supt.	1	1	1
Civil Engineering Director	0	1	0
Civil Engineer Superintendent	1	1	1
Civil Engineering Projects Manager	1	2	1
Director of Engineering	1	1	0
Engineering Associate	5	5	4
Engineering Inspection Supervisor	1	1	1
Engineering Inspector, Senior	0	0	2
Engineering Inspector	2	2	1
GIS Analyst	1	1	1
GIS Manager	0	1	1
*GIS Technician	0	1	1
Party Chief	2	2	2
Senior Engineer	0	1	1
Signal Computer System Technician	2	1	1
Signal Engineer	1	1	1
Signal Technician	3	4	3
Signs & Pavement Marker	1	2	2
St/Signs & Mark Supervisor	1	1	1
St/Signs/Mark Crew Leader	2	1	1
Survey Crew Worker	0	1	1
Surveying Technician	2	1	2
Traffic Engineering Manager	1	1	1
TOTAL	31	37	34

* One GIS Technician is paid for by Dougherty County

ENGINEERING					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
2400					
7110	Regular Wages	890,148	970,280	1,160,579	190,299
7120	Overtime	30,328	36,000	36,000	0
7130	Temporary Help	28,332	31,000	40,000	9,000
7210	W/C Insurance	30,437	40,578	32,896	(7,682)
7230	Uniforms	6,135	9,000	10,000	1,000
7260	FICA Matching	68,858	79,352	94,598	15,246
7270	Pension Matching	77,765	88,513	130,427	41,914
7280	Insurance Matching	150,394	229,718	319,358	89,640
7510	Professional Services	5,641	66,370	66,370	0
7512	Tech.Svcs(Surveys,DP)	6,178	7,450	7,450	0
7550	Communications	16,175	24,600	24,600	0
7570	Advertising	0	300	300	0
7600	Travel	2,879	7,000	11,000	4,000
7630	Train/Cont. Education	4,341	11,000	16,000	5,000
7700	Risk Allocation	46,656	44,635	32,510	(12,125)
7860	Maint: Buildings	1,392	0	5,000	5,000
7870	Maint: Motor Equip	40,752	64,700	40,700	(24,000)
7880	Maint: Mach/Imp/Tools	68,579	267,450	274,317	6,867
7900	Utilities	165,491	10,400	11,500	1,100
7910	Street Lights	1,613,561	1,700,000	1,700,000	0
7990	Dues and Fees	2,739	4,115	4,250	135
8009	Licenses(CDL,CPA,Etc)	150	2,200	2,200	0
8010	Supplies	117,830	158,750	159,250	500
8016	Small Equip	17,262	10,000	10,000	0
8017	Printing(Not Std Forms)	410	3,000	3,000	0
8018	Books & Subscriptions	1,720	1,690	1,690	0
8020	Photography	0	100	100	0
8050	Equipment Rental	313	500	500	0
8052	Rent Central Square Bldg	65,695	69,432	70,050	618
8110	Motor Fuel	31,343	40,000	38,990	(1,010)
Total		3,491,505	3,978,133	4,303,635	325,502



Right-of-Way Maintenance



Right-of-Way Maintenance*DESCRIPTION*

The Right-of-Way Maintenance unit is responsible for herbicide application, mowing and grassing (when applicable) of all rights of way, sideparks, Dawson Rd. & Slaphey Welcome Sign, holding ponds, and City maintained ditches within the City. The department also cuts overgrown bushes in alley ways. The ROW maintenance unit participates in numerous unfunded projects and requests such as Keep Albany-Dougherty Beautiful Cleanup Events, barricades, traffic control, and cleanup for Christmas Parade, Commission requests for cleanup and beautification of various areas, etc.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016*	ADOPTED 2016/2017
PERSONAL SERVICES	164,027	0	604,328
OPERATING EXPENSES	69,859	0	244,810
TOTAL EXPENSES	233,887	0	849,138
FULL TIME POSITIONS	9	0	11

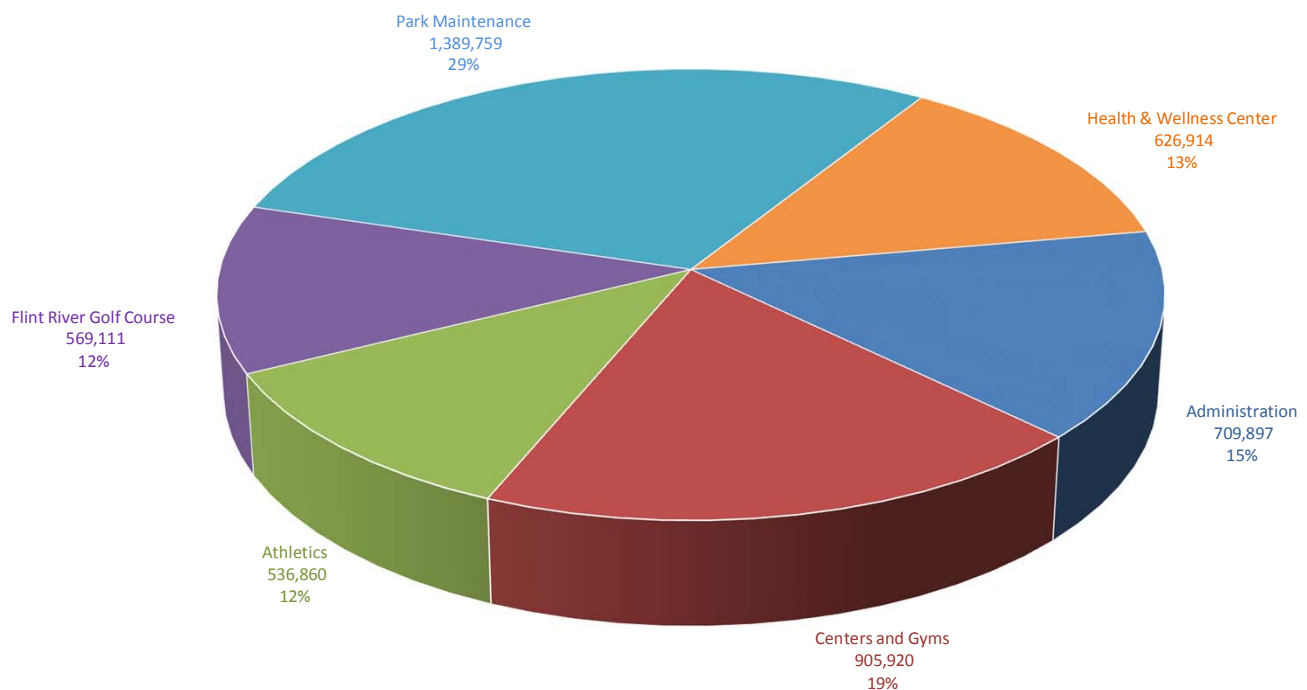
Class Title

Equipment Operator III	6	0	5
Equipment Operator II	0	0	1
R/O/W Maint Supervisor	1	0	1
R/O/W Maint Coordinator	1	0	1
Crew Supervisor	0	0	1
Maintenance Worker	0	0	1
Sprayer/Equipment Operator	1	0	1
TOTAL	9	0	11

* All personnel were housed in Facilities Management (Facilities Grounds)

Right-of-Way Maintenance					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
3301					
7110	Regular Wages	106,279	0	398,209	291,930
7120	Overtime	6	0	2,500	2,494
7210	W/C Insurance	5,442	0	11,369	5,927
7260	FICA Matching	7,310	0	30,654	23,345
7270	Pension Matching	9,459	0	43,677	34,218
7280	Insurance Matching	35,532	0	117,919	82,388
7550	Communications	0	0	1,100	1,100
7600	Travel	0	0	200	200
7630	Train/Cont. Education	0	0	600	600
7870	Maint: Motor Equip.	31,679	0	106,000	74,321
7880	Maint: Mach/Imp/Tools	1,571	0	7,000	5,429
8010	Supplies	12,568	0	85,000	72,432
8110	Motor Fuel	0	0	2,000	2,000
8110	Motor Fuel	24,041	0	42,910	18,869
Total		233,887	0	849,138	615,252

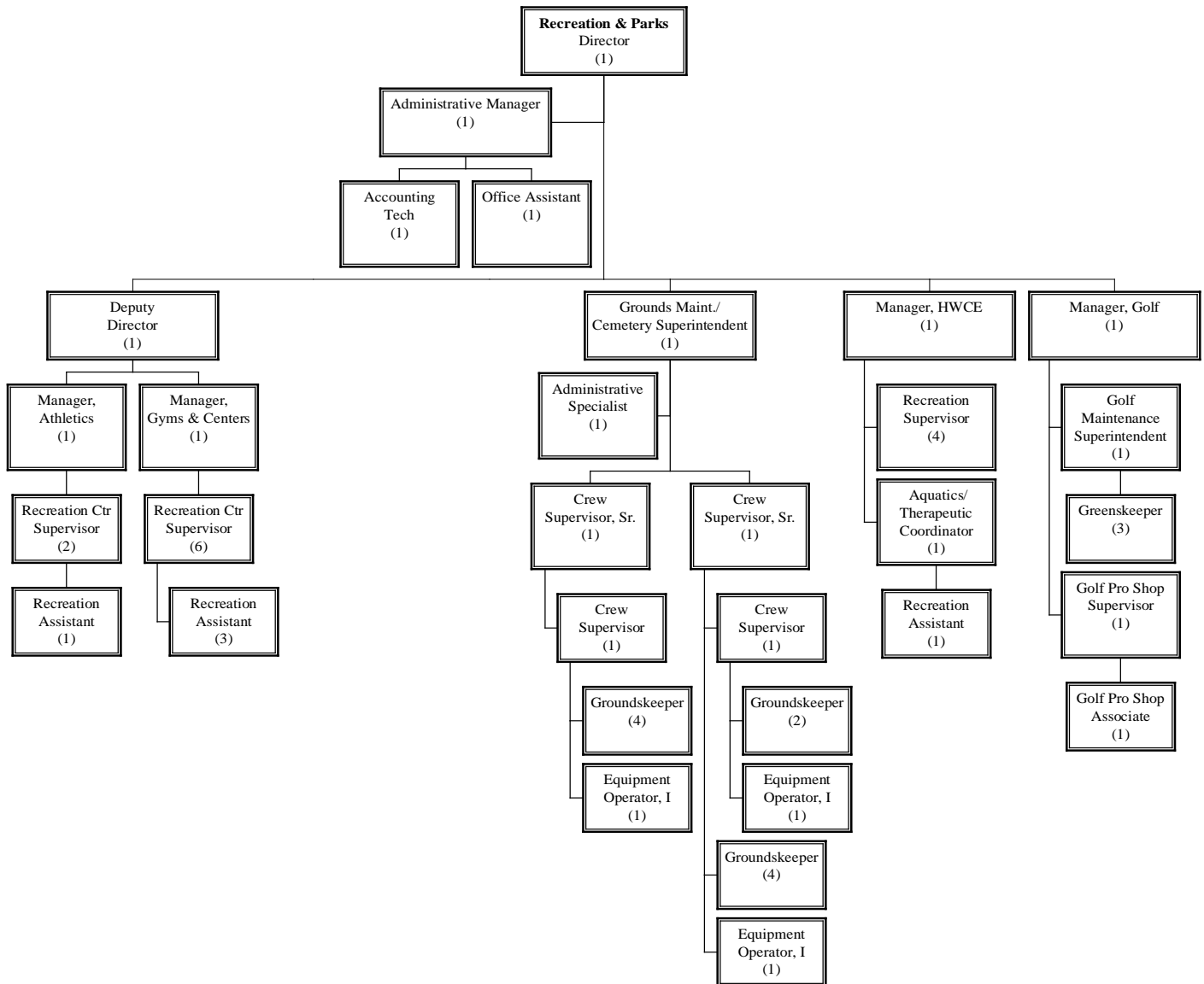
City of Albany Adopted Budget FY 2017 Recreation Department



Total Expenditures
\$4,738,461



Recreation & Parks Department



RECREATION DEPARTMENTAL SUMMARY

SUMMARY

The Recreation Department is responsible for the development, coordination, and promotion of the recreational facilities and leisure opportunities within the City of Albany. The department develops immediate and long-range plans to meet recreational needs of all age groups. The Recreational Department is comprised of the following divisions: Administration, Centers & Gyms, Athletics, Flint River Golf Course, Parks Maintenance, Cemeteries, Park Planning/Natural Resources and Health/Wellness & Community.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	1,254,700	1,394,421	3,003,838
OPERATING EXPENSE	897,138	1,018,848	1,734,623
TOTAL	2,151,838	2,413,269	4,738,461
FULL TIME POSITION	34	33	52

RECREATION ADMINISTRATION

DESCRIPTION

The Recreation & Parks Administrative division provides administrative services for the department by serving employees, citizens, other City departments, other sports related organizations, participants (youth and adult), parents, volunteers, coaches and officials in regards to all departmental information, employment issues, fiscal reporting, and purchasing.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	346,124	370,218	382,131
OPERATING EXPENSE	196,674	236,779	327,766
TOTAL	542,798	606,997	709,897
FULL TIME POSITION	5	5	5

Class Title

Accounting Technician	1	1	1
Deputy Director, Recreation	1	1	1
Administrative Manager	1	1	1
Director, Recreation	1	1	1
Office Assistant	1	1	1
TOTAL	5	5	5

RECREATION ADMINISTRATION					
ACCOUNT	ACCOUNT	ACTUAL	AMENDED	ADOPTED	VARIANCE
NUMBER	NAME	2014/2015	2015/2016	2016/2017	+ / (-)
6100					
7110	Regular Wages	252,121	268,370	271,664	3,295
7120	Overtime	65	500	500	0
7130	P/T - Office	1,354	2,000	2,500	500
7210	W/C Insurance	686	1,230	679	-551
7230	Uniforms	169	0	850	850
7260	FICA Matching	17,968	20,722	21,012	290
7270	Pension Matching	21,349	23,537	29,666	6,129
7280	Insurance Matching	52,413	53,860	55,260	1,400
7510	Professional Services	190	2,350	2,350	0
7550	Communications	10,011	14,276	14,276	0
7600	Travel	5,365	2,220	4,560	2,340
7630	Train/Cont. Education	88	1,150	2,495	1,345
7700	Risk Allocation	140,748	152,153	113,353	-38,800
7860	Maint: Bldgs	5,790	7,500	29,500	22,000
7860.91	FEMA Lot Maint	0	0	76,000	76,000
7870	Maint: Motor Equipment	3,886	5,000	7,500	2,500
7880	Maint: Mach/Imp/Tools	5,843	13,305	19,208	5,903
7900	Utilities	15,632	16,700	16,700	0
7901	Storm Water	274	0	0	0
7990	Dues and Fees	1,674	3,985	4,810	825
8010	Supplies	3,285	4,750	4,750	0
8016	Small Equip	677	2,750	18,750	16,000
8017	Printing(Not Std Forms)	0	500	500	0
8018	Books & Subscriptions	692	2,340	2,340	0
8030	Janitorial Supplies	1,196	1,800	1,800	0
8050	Equipment Rental	0	3,000	8,000	5,000
8110	Motor Fuel	1,322	3,000	874	-2,126
Total		542,798	606,997	709,897	102,900

RECREATION/CENTERS AND GYMS

DESCRIPTION

The Centers and Gyms division provides citizens indoor leisure service and recreation needs through organized and supervised programs, including educational, cultural, and art for youth and adults in the community.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	580,206	603,655	596,584
OPERATING EXPENSE	183,126	219,148	309,336
CAPITAL OUTLAY	0	0	0
TOTAL	763,332	822,803	905,920
FULL TIME POSITION	11	10	10

Class Title

Recreation Assistant	4	3	3
Manager, Gyms & Centers	1	1	1
Recreation Center Supervisor	6	6	6
TOTAL	11	10	10

RECREATION / CENTERS AND GYMS

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
6101					
7110	Regular Wages	345,090	355,788	359,378	3,590
7120	Overtime	683	750	750	0
7130	Temporary Help	105,833	98,000	110,000	12,000
7210	W/C Insurance	12,682	15,639	6,503	-9,137
7230	Uniforms	493	900	1,500	600
7260	FICA Matching	33,341	34,772	35,965	1,193
7270	Pension Matching	27,428	31,325	39,254	7,929
7280	Insurance Matching	54,655	66,481	43,234	-23,247
7510	Professional Services	469	3,740	3,650	-90
7550	Communications	4,752	12,208	12,876	668
7600	Travel	108	500	1,500	1,000
7630	Train/Cont. Education	149	1,000	1,525	525
7860	Maint: Bldgs	26,377	30,000	100,000	70,000
7870	Maint: Motor Equip.	1,740	3,750	3,750	0
7880	Maint: Mach/Imp/Tools	2,894	4,500	7,500	3,000
7900	Utilities	103,237	112,500	112,500	0
7901	Storm Water	1,454	0	0	0
7990	Dues and Fees	45	800	900	100
8010	Supplies	18,315	12,000	15,000	3,000
8016	Small Equip	921	5,000	11,000	6,000
8017	Printing(Not Std Forms)	117	750	750	0
8018	Books & Subscriptions	0	750	1,200	450
8020	Photography	0	0	0	0
8030	Janitorial Supplies	5,530	10,000	15,000	5,000
8050	Rental of Equipment	676	750	750	0
8052	Rental of Office Space	14,723	14,400	14,400	0
8110	Motor Fuel	1,245	3,000	1,035	-1,965
8150	Food	375	3,500	6,000	2,500
Total		763,332	822,803	905,920	83,118

RECREATION/ATHLETICS*DESCRIPTION*

The Athletic Division plans, organizes and implements team based sports programs, leagues and activities for the citizens of our community. Additionally, the division hosts tournaments, facilitates the use of athletic facilities for use by local parent run volunteer organizations and trains volunteer coaches.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	209,787	246,738	247,095
OPERATING EXPENSE	224,364	244,470	289,765
TOTAL	434,151	491,208	536,860
FULL TIME POSITION	4	4	4

Class Title

Recreation Assistant	1	1	1
Manager, Athletics	1	1	1
Recreation Center Supervisor	2	2	2
TOTAL	4	4	4

RECREATION / ATHLETICS					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
6104					
7110	Regular Wages	137,382	156,391	154,588	-1,803
7120	Overtime	171	750	750	0
7130	Temporary Help	8,278	16,980	16,980	0
7210	W/C Insurance	5,545	6,500	5,018	-1,482
7230	Uniforms	0	0	600	600
7260	FICA Matching	10,306	13,320	13,182	-138
7270	Pension Matching	12,160	13,825	16,932	3,106
7280	Insurance Matching	35,945	38,972	39,045	73
7510	Professional Services	1,506	3,350	3,380	30
7514	Contract Labor(Temp)	11,990	41,450	41,450	0
7550	Communications	6,605	6,150	6,150	0
7600	Travel	0	500	780	280
7630	Train/Cont. Education	45	500	1,175	675
7860	Maint: Bldg.	32,975	34,500	58,500	24,000
7870	Maint: Motor Equipment	2,862	2,000	2,500	500
7880	Maint: Mach/Imp/Tools	725	3,000	3,000	0
7900	Utilities	126,598	126,000	126,000	0
7990	Dues and Fees	875	220	820	600
8010	Supplies	23,969	16,000	16,000	0
8016	Small Equip	0	3,000	15,750	12,750
8017	Printing(Not Std Forms)	0	1,000	1,000	0
8030	Janitorial Supplies	4,458	1,800	1,800	0
8050	Equipment Rental	0	500	500	0
8110	Motor Fuel	5,301	4,500	10,960	6,460
Total		434,151	491,208	536,860	45,652

RECREATION/FLINT RIVER GOLF COURSE

DESCRIPTION

Flint River Golf Course is a well maintained 18-hole public golf facility. Clinics, tournaments, and various special events are offered throughout the year. A Pro Shop, with various resale items, and Concessions are available for purchase. Flint River Golf Course also offers a banquet facility.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	296,699	341,578	356,890
OPERATING EXPENSE	153,073	173,311	212,221
CAPITAL OUTLAY	0	0	0
TOTAL EXPENSES	449,772	514,889	569,111
FULL TIME POSITION	7	7	7
Class Title			
Manager, Golf Course	1	1	1
Greenskeeper	3	3	3
Golf Course Maintenance Supt	1	1	1
Golf Pro Shop Associate	1	1	1
Golf Pro Shop Supervisor	1	1	1
TOTAL	7	7	7

RECREATION/FLINT RIVER GOLF COURSE					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
6105					
7110	Regular Wages	205,817	220,242	217,203	-3,039
7120	Overtime	0	750	750	0
7130	Temporary Help	277	21,866	21,866	0
7210	W/C Insurance	5,417	5,319	5,734	415
7230	Uniforms	1,315	1,840	2,500	660
7260	FICA Matching	14,452	18,579	18,346	-232
7270	Pension Matching	18,343	19,397	23,757	4,360
7280	Insurance Matching	51,076	53,585	66,734	13,149
7510	Professional Services	483	825	4,825	4,000
7550	Communications	3,601	4,336	4,336	0
7570	Advertising	1,365	2,500	2,500	0
7600	Travel	0	750	1,500	750
7630	Train/Cont. Education	0	750	1,800	1,050
7860	Maint: Bldgs	30,899	27,000	30,000	3,000
7870	Maint: Motor Equip	20,960	9,000	12,500	3,500
7880	Maint: Mach/Imp/Tools	4,323	4,000	4,000	0
7900	Utilities	48,053	66,000	66,000	0
7901	Storm Water	1,658	0	0	0
7990	Dues and Fees	2,822	6,140	8,140	2,000
8010	Supplies	3,064	6,000	8,000	2,000
8016	Small Equip	2,404	3,000	5,000	2,000
8017	Printing(Not Std Forms)	0	500	500	0
8018	Books & Subscriptions	0	260	260	0
8030	Janitorial Supplies	1,933	2,500	2,500	0
8050	Equipment Rental	911	250	27,250	27,000
8070	Concessions for Resale	6,343	9,500	9,500	0
8080	Supplies For Resale	2,853	5,000	5,000	0
8110	Motor Fuel	21,792	25,000	18,610	-6,390
8495	Cash Over/Short	-389	0	0	0
Total		449,772	514,889	569,111	54,222

RECREATION/PARK MAINTENANCE*DESCRIPTION*

The function of Park Maintenance/Cemetery division is to: 1) provide maintenance services to all parks, playgrounds, and to provide assistance with special events; 2) provide necessary functions for the operation of approximately 80 acres known as the Riverside and Oakview Cemeteries. This operation includes all facets of cemetery management such as lot sales, burial records, grave excavation, funeral, arrangements, and grounds maintenance.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	590,343	0	962,469
OPERATING EXPENSE	108,791	0	427,290
CAPITAL OUTLAY	0	0	0
TOTAL EXPENSES	699,134	0	1,389,759

FULL TIME POSITION	13	0	17
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Class Title

Equipment Operator	2	0	3
Groundskeeper	5	0	9
Crew Supervisor, Senior	2	0	2
Crew Supervisor	2	0	3
Facilities Maintenance Mechanic	2	0	0
Manager, Parks/Cemetery Maintenance	0	0	1
Administrative Specialist	0	0	1
TOTAL	13	0	17

* All personnel was moved and combined in Facilities Grounds during Fiscal Year 2016

RECREATION/PARK MAINTENANCE

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
6106					
7110	Regular Wages	367,673	0	553,551	553,551
7120	Overtime	3,915	0	30,000	30,000
7130	Temporary Help	24,239	0	78,187	78,187
7210	W/C Insurance	21,151	0	27,721	27,721
7230	Uniforms	3,843	0	25,000	25,000
7260	FICA Matching	27,929	0	50,623	50,623
7270	Pension Matching	29,990	0	63,607	63,607
7280	Insurance Matching	111,603	0	133,780	133,780
7510	Professional Services	-45	0	39,475	39,475
7512	Tech Services	185	0	0	0
7514	Contract Labor (Temp)	0	0	20,000	20,000
7550	Communications	2,749	0	11,580	11,580
7570	Advertising	0	0	1,000	1,000
7600	Travel	149	0	8,280	8,280
7630	Train/Cont. Education	0	0	5,000	5,000
7860	Maint: Bldgs	6,679	0	20,000	20,000
7870	Maint: Motor Equip	65,335	0	101,000	101,000
7880	Maint: Mach/Imp/Tools	10,511	0	6,000	6,000
7900	Utilities	13,702	0	62,000	62,000
7901	Storm Water	687	0	0	0
7990	Dues and Fees	0	0	3,655	3,655
8004	Materials	0	0	34,000	34,000
8010	Supplies	7,092	0	15,000	15,000
8016	Small Equip	786	0	20,000	20,000
8017	Printing(Not Std Forms)	0	0	2,500	2,500
8018	Books & Subscriptions	0	0	1,260	1,260
8030	Janitorial Supplies	0	0	20,000	20,000
8050	Equipment Rental	961	0	2,000	2,000
8070	Concessions for Resale	0	0	0	0
8110	Motor Fuel	44,489	0	54,540	54,540
Total		743,623	0	1,389,759	1,389,759

RECREATION/CEMETERY*DESCRIPTION*

The Cemetery Division performs the functions necessary for the operation of approximately 80 acres known as the Riverside and Oakview Cemeteries. This operation includes all facets of cemetery management such as lot sales, burial records, grave excavation, funeral, arrangements, and grounds maintenance.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	274,889	0	0
OPERATING EXPENSE	59,753	0	0
CAPITAL OUTLAY	0	0	0
TOTAL EXPENSES	334,641	0	0
FULL TIME POSITION	5	0	0
Class Title			
Manager, Parks/Cemetery Maintenance	1	0	0
Administrative Specialist	1	0	0
Groundskeeper	2	0	0
Crew Supervisor	1	0	0
TOTAL	5	0	0

* All personnel has been combined with Parks Maintenance (Cost Center 6106)

RECREATION/CEMETERY					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
6107					
7110	Regular Wages	157,361	0	0	0
7120	Overtime	16,164	0	0	0
7130	Temporary Help	11,832	0	0	0
7210	W/C Insurance	9,662	0	0	0
7230	Uniforms	1,225	0	0	0
7260	FICA Matching	13,100	0	0	0
7270	Pension Matching	15,429	0	0	0
7280	Insurance Matching	50,117	0	0	0
7510	Professional Services	2,488	0	0	0
7512	Tech Services	207	0	0	0
7514	Contract Labor	40	0	0	0
7550	Communications	1,987	0	0	0
7570	Advertising	0	0	0	0
7600	Travel	0	0	0	0
7630	Train/Cont. Education	0	0	0	0
7860	Maint: Bldgs	2,944	0	0	0
7870	Maint: Motor Equip	20,731	0	0	0
7880	Maint: Mach/Imp/Tools	3,651	0	0	0
7900	Utilities	9,951	0	0	0
7901	Storm Water	2,961	0	0	0
7990	Dues and Fees	0	0	0	0
8010	Supplies	5,016	0	0	0
8016	Small Equip	60	0	0	0
8017	Printing(Not Std Forms)	0	0	0	0
8030	Janitorial Supplies	0	0	0	0
8050	Equipment Rental	0	0	0	0
8070	Concessions for Resale	0	0	0	0
8110	Motor Fuel	9,717	0	0	0
Total		334,641	0	0	0

RECREATION/HEALTH, WELLNESS AND COMMUNITY*DESCRIPTION*

The Health, Wellness, and Community Events division includes marketing, special events, cultural arts, summer playground activities, teen and pre-teen programs, therapeutic sports programs and activities, aquatics facilities and programs, and a health and wellness facility. This division is responsible for the USDA/Bright from the Start Summer Food Service Program.

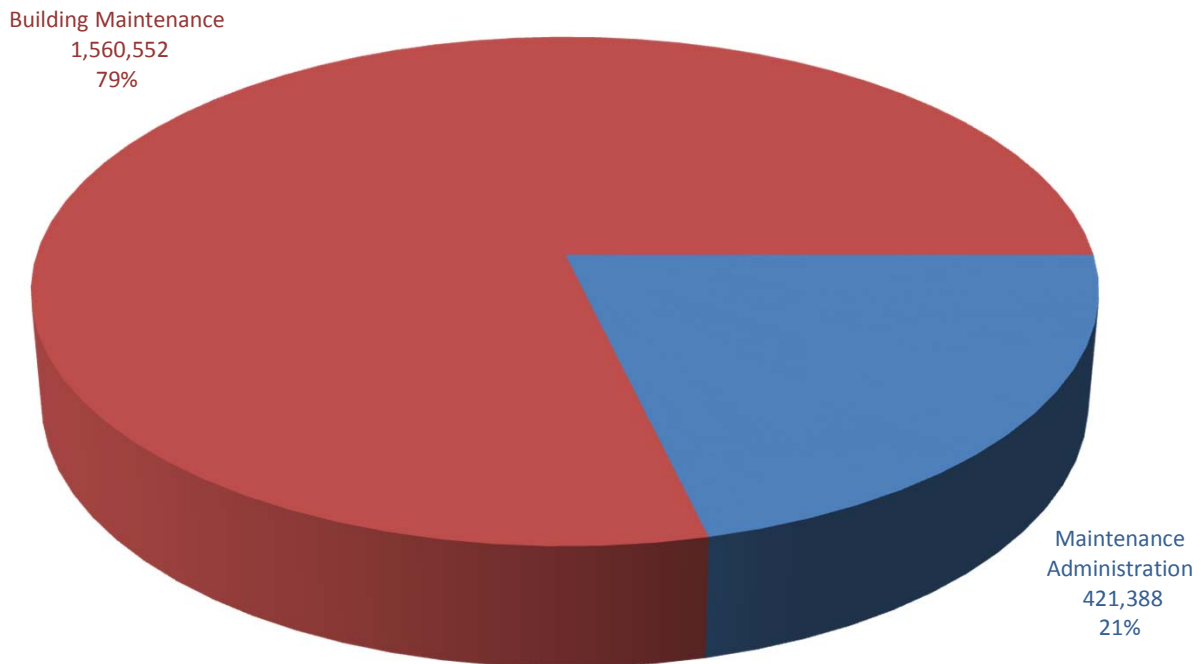
Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	402,090	435,887	458,669
OPERATING EXPENSE	139,901	145,140	168,245
TOTAL	541,991	581,027	626,914
FULL TIME POSITION	7	7	7

Class Title *

Therapeutic Prog/Aqua.Act. Coord.	1	1	1
Recreation Assistant	0	1	1
Recreation Supervisor	5	4	4
Mgr:Health,Well,&Comm Eve	1	1	1
TOTAL	7	7	7

RECREATION/HEALTH, WELLNESS AND COMMUNITY					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
6111					
7110	Regular Wages	246,852	254,227	266,348	12,122
7120	Overtime	64	500	500	0
7130	Temporary Help	60,614	83,182	83,182	0
7210	W/C Insurance	3,610	4,162	3,030	-1,132
7230	Uniforms	203	0	1,000	1,000
7260	FICA Matching	23,012	25,849	26,777	928
7270	Pension Matching	21,775	22,628	29,086	6,458
7280	Insurance Matching	45,961	45,338	48,745	3,407
7510	Professional Services	155	1,090	1,550	460
7514	Contract Labor(Temp)	6,061	6,500	10,000	3,500
7550	Communications	2,867	5,410	5,410	0
7570	Advertising	0	500	500	0
7600	Travel	3,095	3,400	5,080	1,680
7630	Train/Cont. Education	825	1,405	2,330	925
7860	Maint: Bldgs	18,134	16,350	16,500	150
7870	Maint: Motor Equip.	412	500	500	0
7880	Maint: Mach/Imp/Tools	2,162	3,500	5,000	1,500
7900	Utilities	47,566	45,000	45,000	0
7901	Storm Water	2,445	0	0	0
7990	Dues and Fees	1,630	3,010	3,050	40
8010	Supplies	14,588	16,150	17,400	1,250
8016	Small Equip	6,948	3,000	12,000	9,000
8017	Printing(Not Std Forms)	0	750	750	0
8018	Books & Subscriptions	0	0	250	250
8030	Janitorial Supplies	3,045	2,050	2,050	0
8040	Fireworks	25,400	30,000	30,000	0
8050	Rental of Equipment	1,215	2,525	6,875	4,350
8150	Food	226	500	500	0
8710	Special Events	3,129	3,500	3,500	0
Total		541,991	581,027	626,914	45,887

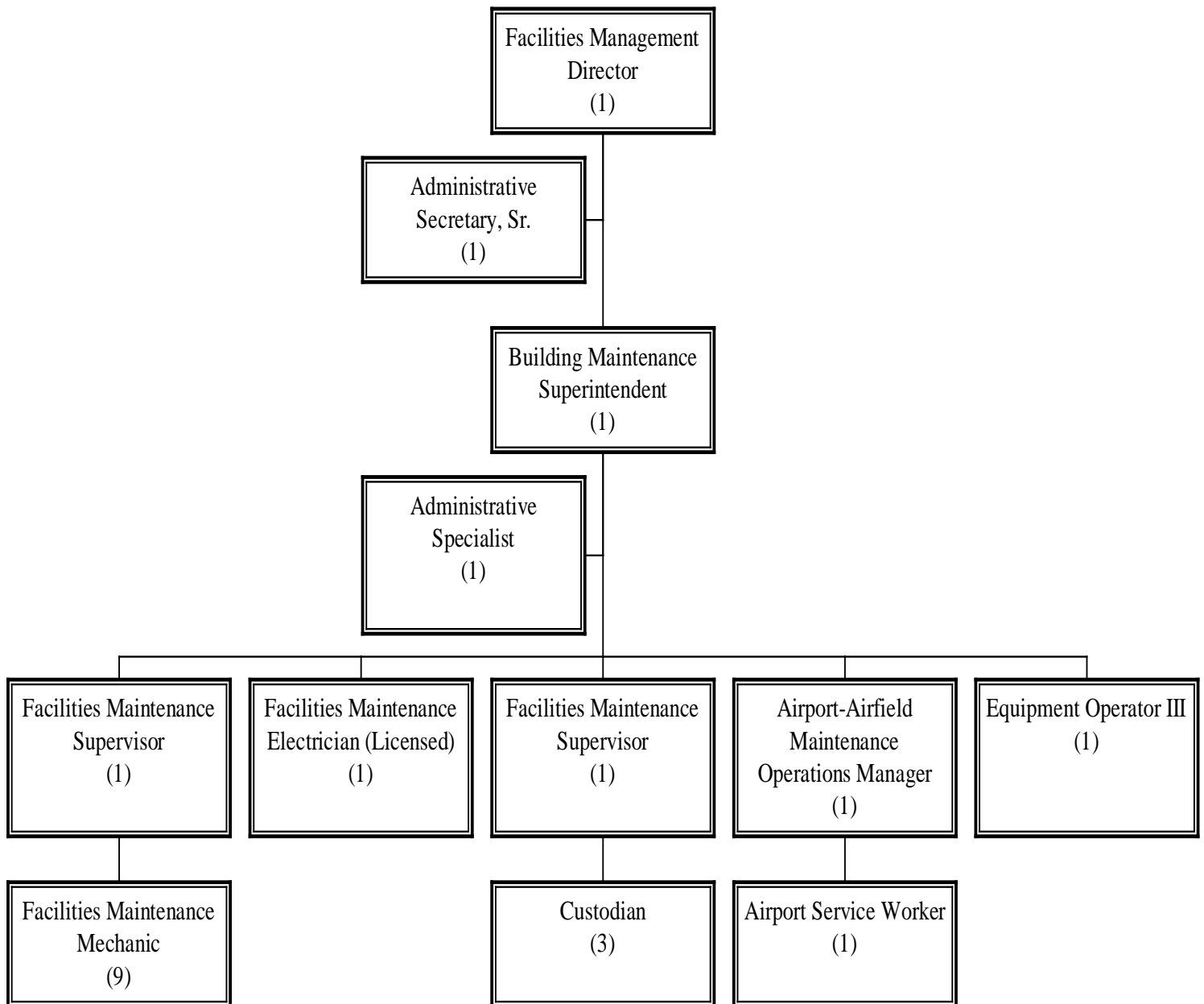
City of Albany
Adopted Budget
FY 2017
Facilities Management Department



Total Expenditures
\$1,981,939



Facilities Management



FACILITIES MANAGEMENT

SUMMARY

The Maintenance Division provides the highest quality level of service for maintaining the facilities and property of the City/Albany Utility Board, to insure that all properties meet all current state, federal and safety regulations.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	0	3,311,176	1,319,133
OPERATING EXPENSE	0	1,513,117	662,806
TOTAL	0	4,824,293	1,981,939
FULL TIME POSITION	0	52	22

MAINTENANCE ADMINISTRATION*DESCRIPTION*

The Administrative Division provides general overall administrative support to the Building Maintenance and Grounds Maintenance Divisions. This division prepares a variety of reports, processes invoices, payroll, coordinates correspondence, maintains files, personnel and payroll records. All preventative maintenance contracts and monthly service agreements, such as Exterminating Services, Janitorial Services, Generator Contracts and Elevator Inspections for the City / Utility Board are maintained through this division. In addition to overseeing all budgetary expenditures, this division also orders supplies and materials, as needed. This division coordinates with all internal departments and citizens to efficiently manage preventative maintenance / repairs to all city owned facilities. Time management is accomplished using internal work orders, as well as, all 311 requests to maintain public facilities and properties.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	0	161,770	161,932
OPERATING EXPENSES	0	227,977	259,456
TOTAL	0	389,747	421,388
FULL TIME POSITIONS	0	2	2

Class Title

Facilities Management Director	0	1	1
Administrative Secretary, Sr.	0	1	1
TOTAL	0	2	2

MAINTENANCE ADMINISTRATION					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
6112					
7110	Regular Wages	0	112,931	110,801	(2,130)
7120	Overtime	0	0	1,000	1,000
7130	Temporary Help / Part Time	0	0	0	0
7210	W/C Insurance	0	4,146	3,998	(148)
7230	Uniforms	0	1,000	500	(500)
7260	FICA Matching	0	9,557	8,553	(1,005)
7270	Pension Matching	0	9,862	12,186	2,324
7280	Insurance Matching	0	24,274	24,894	620
7510	Professional Services	0	150	150	0
7514	Contract Labor(Temp)	0	158,700	159,072	372
7550	Communications	0	3,608	4,861	1,253
7600	Travel	0	2,500	2,500	0
7630	Train/Cont. Education	0	2,500	2,500	0
7700	Risk Allocation	0	37,019	57,623	20,604
7860	Maint: Bldgs.	0	0	0	0
7870	Maint: Motor Equip.	0	0	3,000	3,000
7870	Labor	0	1,000	0	(1,000)
7870	Maintenance	0	1,000	0	(1,000)
7870	Parts	0	1,000	0	(1,000)
7880	Maint: Mach/Imp/Tools	0	4,000	4,000	0
7900	Utilities	0	4,500	5,000	500
7990	Dues and Fees	0	500	2,250	1,750
8010	Supplies	0	5,500	15,500	10,000
8016	Small Equip	0	0	0	0
8110	Gasoline	0	6,000	3,000	(3,000)
8110	Diesel Fuel	0	0	0	0
Total		0	389,747	421,388	31,641

Facilities Grounds

DESCRIPTION

The primary function of the Grounds Maintenance Division is to provide landscaping and maintenance for the grounds of the City/Utility Board owned properties. This Division performs the functions necessary for the operation of Riverside and Oakview Cemeteries. The daily operation of the cemetery management includes lot sales, burial records, grave excavation, funeral arrangements and all other facets of the cemetery maintenance. This division coordinates all park/grounds beautification programs, landscape enhancement projects and community park clean-up events. This division is also responsible for the maintenance of street alley right-of-ways, parks, ball fields, holding ponds, recreation sites, water- well pumping sites and natural gas distribution sites. This division also provides support/assistance with special projects city-wide.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2014/2015	ADOPTED *2016/2017
PERSONNEL SERVICES	0	1,677,465	0
OPERATING EXPENSES	0	471,630	0
DEPRECIATION EXPENSE	0	0	0
TOTAL	0	2,149,095	0
FULL TIME POSITIONS	0	24	0

Class Title

Grounds Maintnenace/Cemetery Superindentant	0	1	0
Administrative Specialist	0	1	0
Crew Supervisor Sr	0	2	0
Crew Supervisor	0	4	0
Grounds Keeper	0	10	0
Equipment Operator	0	2	0
Grounds Keeper Part-Time	0	3	0
Landscape Architect	0	1	0
R/O/W Maint Coordinaoor	0	0	0
R/O/W Maint Supervisor	0	0	0
TOTAL	0	24	0

* All personnel was moved to the following departments: Right-of-Way Maintenance and Recreation Park Maintenance in FY 2017

Facilities Grounds					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
6113					
7110	Regular Wages	0	1,016,200	0	(1,016,200)
7120	Overtime	0	16,243	0	(16,243)
7130	Temporary Help	0	78,187	0	(78,187)
7210	W/C Insurance	0	51,653	0	(51,653)
7230	Uniforms	140	23,484	0	(23,484)
7260	FICA Matching	0	84,963	0	(84,963)
7270	Pension Matching	0	91,336	0	(91,336)
7280	Insurance Matching	0	315,399	0	(315,399)
7510	Professional Services	0	4,500	0	(4,500)
7512	Tech.Svcs(Surveys,DP)	0	1,000	0	(1,000)
7514	Contract Labor(Temp)	0	0	0	0
7550	Communications	0	13,480	0	(13,480)
7570	Advertising	0	1,000	0	(1,000)
7600	Travel	0	2,500	0	(2,500)
7630	Train/Cont. Education	0	7,500	0	(7,500)
7700	Risk Allocation	0	1,800	0	(1,800)
7870	Maint: Motor Equip.	0	0	0	0
7870	Labor	0	47,700	0	(47,700)
7870	Maintenance	0	47,300	0	(47,300)
7870	Parts	0	48,600	0	(48,600)
7880	Maint: Mach/Imp/Tools	0	23,000	0	(23,000)
7900	Utilities	4,643	51,700	0	(51,700)
7901	Storm Water	916	0	0	0
7990	Dues and Fees	0	2,500	0	(2,500)
8004	Materials	0	34,000	0	(34,000)
8009	Licenses	0	0	0	0
8010	Supplies	0	32,600	0	(32,600)
8016	Small Equip	0	10,000	0	(10,000)
8017	Printing(Not Std Forms)	0	500	0	(500)
8018	Books & Subscriptions	0	1,000	0	(1,000)
8050	Rental of Equipment	0	2,000	0	(2,000)
8110	Motor Fuel	0	75,000	0	(75,000)
8110	Gasoline	0	12,925	0	(12,925)
8110	Diesel Fuel	0	12,700	0	(12,700)
8705	Interest Expense	0	38,325	0	(38,325)
Total		5,699	2,149,095	0	(2,149,095)

Building Maintenance*DESCRIPTION*

The primary function of the Building Maintenance Division is to provide the highest quality level of service for maintaining all facilities owned by the City / Utility Board to insure that all properties meet current local, state, federal and safety regulations. Responsibilities include overseeing contractors for special projects, performing all preventative maintenance duties and repairs to all properties. This division performs and/or oversees all HVAC, roofing, plumbing, painting, and electrical, safety inspections, new construction and remodeling of current facilities as well as city owned parks. This division also provides support/assistance with special projects city-wide. Coordinates with all departments/divisions to insure that all work is carried out in a safe and cost efficient manner. The Building Maintenance Division responds to emergency calls twenty-four hours a day, using an on-call rotation between the Technicians.

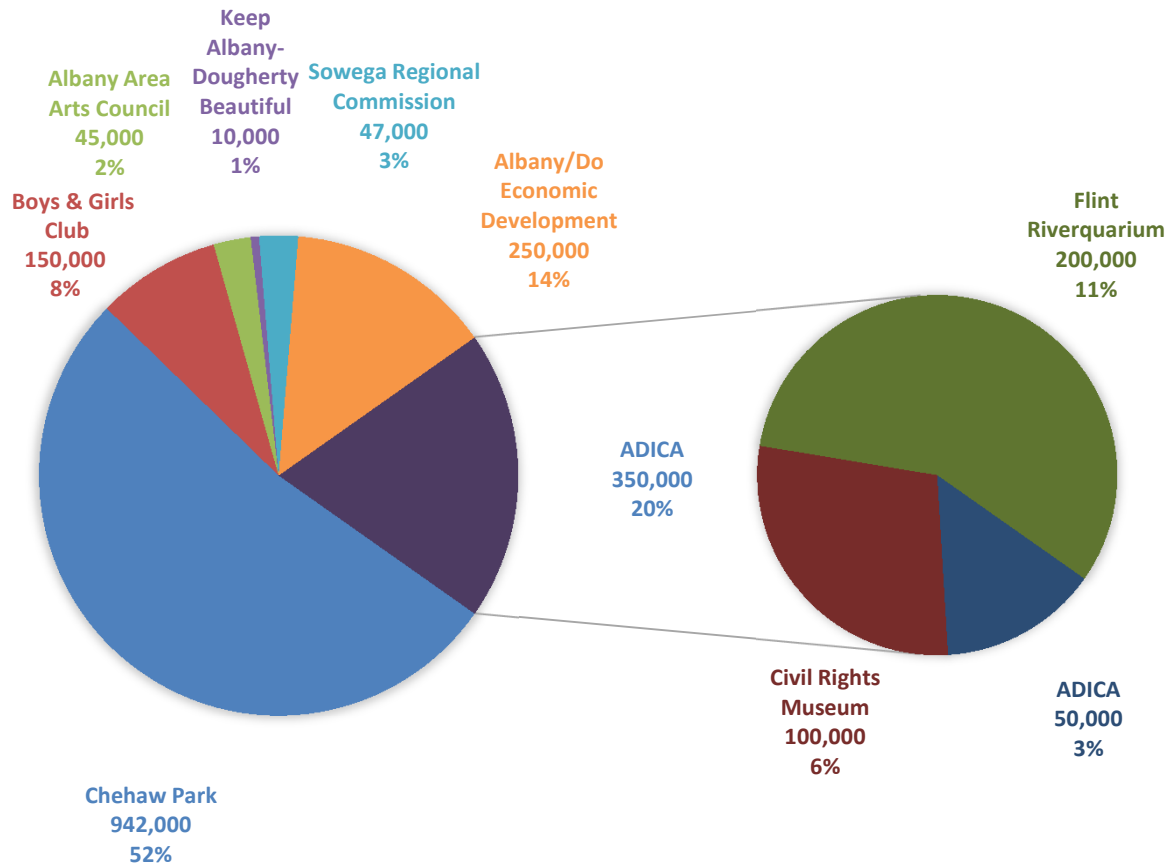
Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	0	1,471,941	1,157,202
OPERATING EXPENSES	0	813,510	403,350
TOTAL	0	2,285,451	1,560,552
FULL TIME POSITIONS	0	26	20

Class Title

Building Maintenance Superintendent	0	1	1
Administrative Specialist	0	1	1
Facilities Maint. Supervisor	0	5	2
Facility Maintenance Electrician(Licensed)	0	1	1
Facility Maintenance Mechanic	0	11	9
Facility Maintenance Electrician Apprentice	0	1	0
Facility Maintenance Electrician Helper/Eq Operat	0	1	0
Sound, Light & Electrical Technician	0	1	0
Equipment Operator III	0	0	1
Airport Maint. & Operation Mgr	0	1	1
Airport Service Worker	0	1	1
Custodian	0	2	3
TOTAL	0	26	20

Building Maintenance					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
6114					
7110	Regular Wages	0	900,893	671,671	(229,222)
7120	Overtime	0	33,000	33,000	0
7130	Temporary Help	0	30,000	79,170	49,170
7210	W/C Insurance	0	21,004	28,369	7,365
7230	Uniforms	0	19,400	23,000	3,600
7260	FICA Matching	0	73,737	59,964	(13,773)
7270	Pension Matching	0	82,676	76,809	(5,867)
7280	Insurance Matching	0	311,231	185,218	(126,013)
7510	Professional Services	0	7,710	8,000	290
7512	Tech.Svcs(Surveys,DP)	0	36,000	1,000	(35,000)
7514	Contract Labor(Temp)	0	1,500	0	(1,500)
7550	Communications	0	18,600	14,400	(4,200)
7570	Advertising	0	500	500	0
7600	Travel	0	5,000	5,000	0
7630	Train/Cont. Education	0	10,000	5,000	(5,000)
7860	Bldg Maintenance	0	560,200	300,000	(260,200)
7870	Maint: Motor Equip.	0	35,000	20,000	(15,000)
7880	Maint: Mach/Imp/Tools	0	10,000	5,000	(5,000)
7900	Utilities	0	0	0	0
7990	Dues and Fees	0	500	2,000	1,500
8009	Licenses		1,000	1,000	0
8010	Supplies	0	40,000	10,000	(30,000)
8016	Small Equip	1,499	20,000	15,000	(5,000)
8017	Printing	0	0	1,000	1,000
8018	Books & Subscriptions	0	500	0	(500)
8050	Rental of Equipment	0	5,000	5,000	0
8110	Gasoline	0	55,000	9,200	(45,800)
8110	Diesel Fuel	0	7,000	1,250	(5,750)
Total		1,499	2,285,451	1,560,552	(724,900)

City of Albany FY 2017 Independent Agencies



Total Independent Agencies
\$1,794,000

INDEPENDENT AGENCIES

DESCRIPTION

The Board of City Commissioners funds a number of independent agencies involved in enhancing the quality of life in Albany. The services provided by the Agencies range from the Boys' Club for youth, the Chamber of Commerce and Economic Development Commission for marketing and promotion of the City, to the Chehaw Park and the Albany Dougherty Inner City Authority (ADICA) for the development of Georgia's "Good Life City". These agencies play an integral part of involving many necessary services to our citizenry.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONAL SERVICES	0	0	0
OPERATING EXPENSE	1,768,319	1,709,000	1,794,000
CAPITAL OUTLAY	0	0	0
TOTAL	1,768,319	1,709,000	1,794,000
FULL TIME POSITION	0	0	0

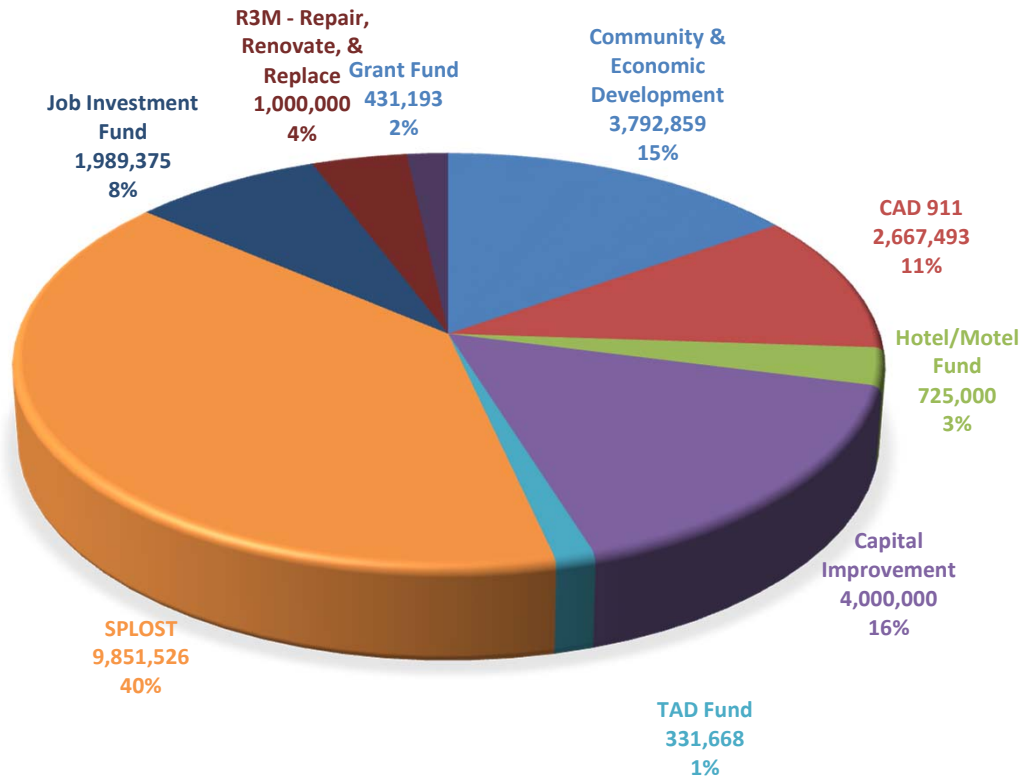
INDEPENDENT AGENCIES

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE +(-)
7100.					
7999.70	Boys/Girls Club	65,000	35,000	150,000	115,000
7999.74	ADICA	50,000	50,000	50,000	0
	Riverquarium	200,000	200,000	200,000	0
	Albany Civil Rights Institute	100,000	100,000	100,000	0
7999.75	Albany Area Arts Council	45,000	45,000	45,000	0
7999.78	Keep Albany-Dougherty Beautiful	9,541	10,000	10,000	0
7999.82	Sowega Regional Commission	46,778	47,000	47,000	0
7999.92	Albany/Do Economic Development	250,000	250,000	250,000	0
7999.96	Chehaw Park	1,002,000	972,000	942,000	(30,000)
	Total	1,768,319	1,709,000	1,794,000	85,000



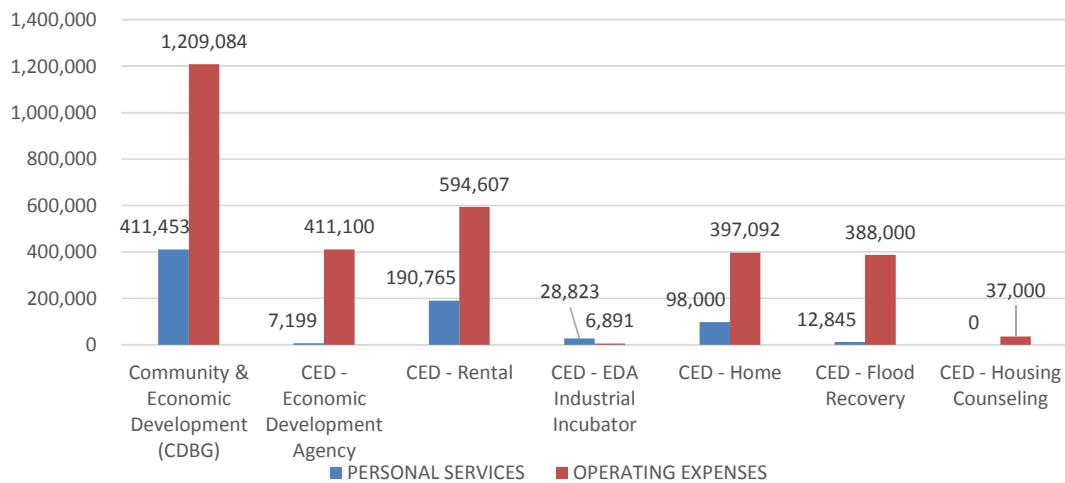
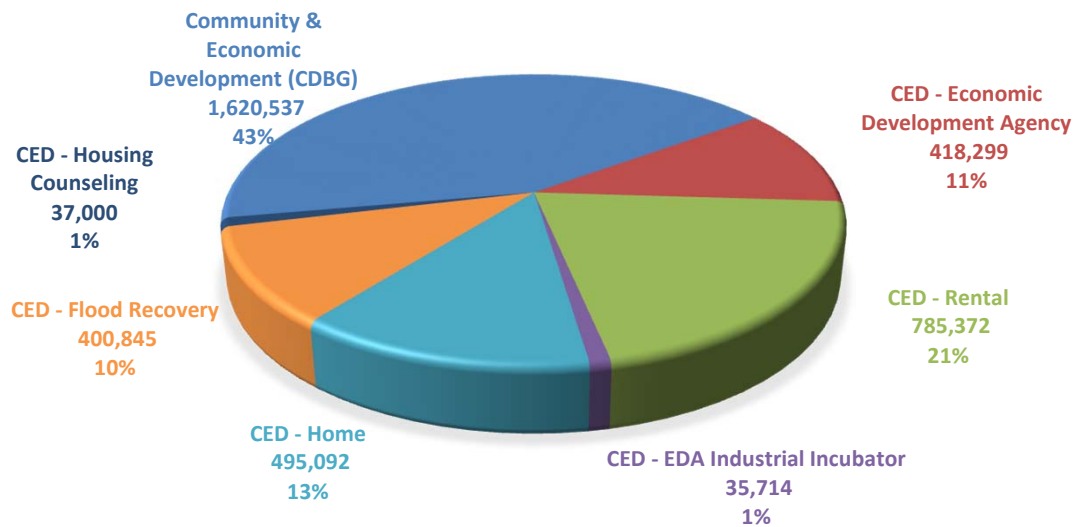
SPECIAL REVENUE FUNDS

City of Albany
Adopted Budget
FY 2017
Special Revenue Funds



Total Expenditures
\$24,789,114

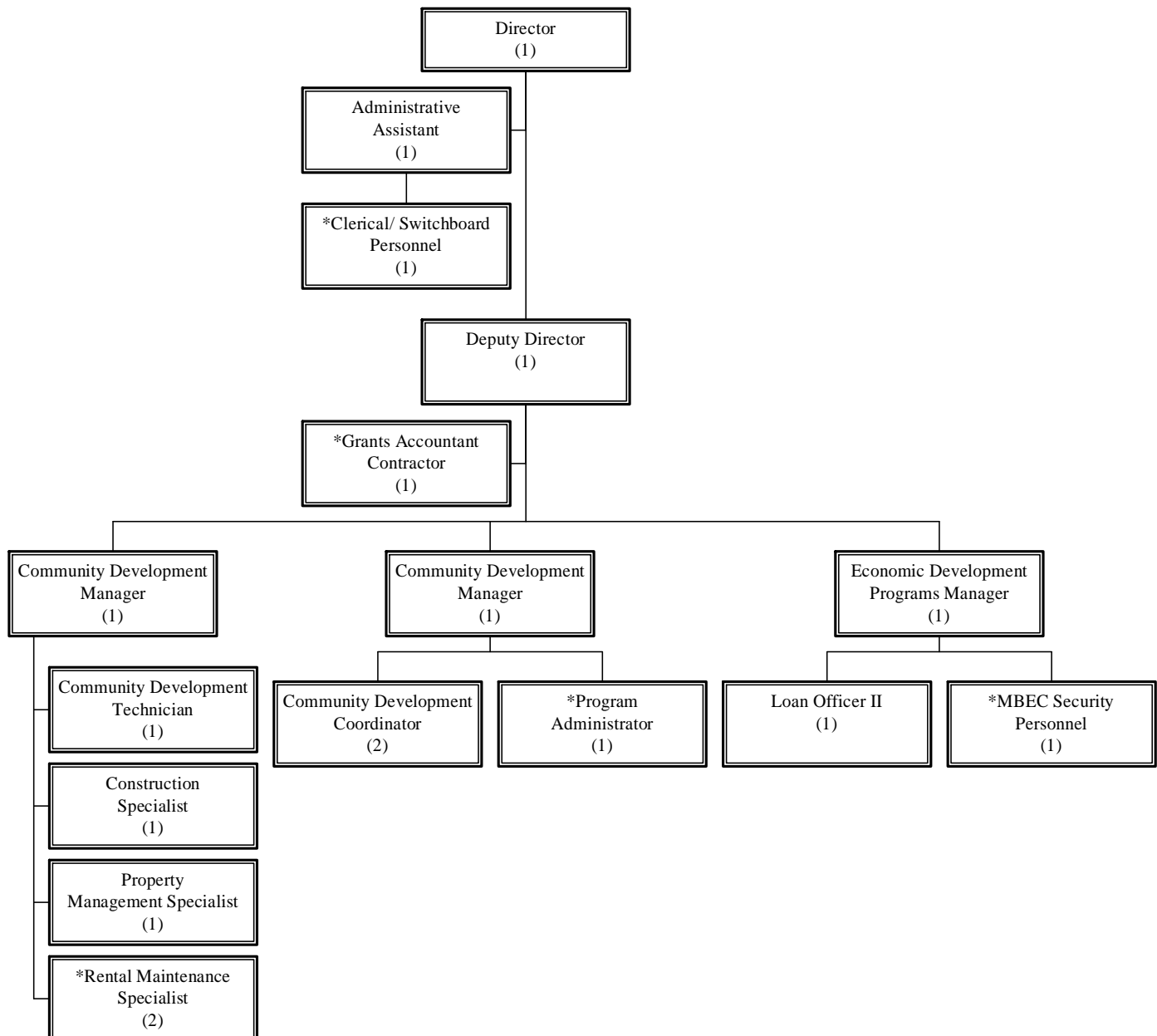
City of Albany Adopted Budget FY 2017 Community Development Expenditures



Total Expenditures
\$3,792,859



Community & Economic Development



*Positions are contract labor staffing through temporary employment agencies that are budgeted in the Rental Program

COMMUNITY DEVELOPMENT

SUMMARY

The Community Development Program is funded through the U.S. Department of Housing and Urban Development's Community Development Block Grant Entitlement funds. The primary objectives of the program are to provide for the development of a variable urban community by providing decent housing and a suitable living environment, expanding economic opportunities, and meeting the needs of persons of low and moderate income. This program is in compliance with the Housing and Urban Rural Recovery Act of 1983. The program is responsible for the reversal of the physical deterioration and aids in the elimination of the adverse influences that now threaten the targeted areas.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
REVENUE	4,308,974	4,766,294	3,085,474
TRANSFER FROM FUND BALANCE	0	0	707,384
TOTAL REVENUE	4,308,974	4,766,294	3,792,858
PERSONNEL SERVICES	689,220	757,716	749,084
OPERATING EXPENSE	3,574,209	4,008,578	3,043,774
CAPITAL OUTLAY	45,545	0	0
TOTAL EXPENSES	4,308,974	4,766,294	3,792,858
TOTAL NET INCOME/(LOSS)	0	0	0
FULL TIME POSITIONS	14	13	12

COMMUNITY DEVELOPMENT BLOCK GRANT*DESCRIPTION*

The Community Development Program is funded through the U.S. Department of Housing and Urban Development's Community Development Block Grant Entitlement funds. The primary objectives of the program are to provide for the development of a variable urban community by providing decent housing and a suitable living environment, expanding economic opportunities, and meeting the needs of persons of low and moderate income. This program is in compliance with the Housing and Urban Rural Recovery Act of 1983. The program is responsible for the reversal of the physical deterioration and aids in the elimination of the adverse influences that now threaten the targeted areas.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
REVENUE	2,022,034	1,515,971	1,610,744
TRANSFER FROM FUND BALANCE	0	934,243	9,792
TOTAL REVENUE	2,022,034	2,450,214	1,620,536
PERSONNEL SERVICES	500,329	555,184	411,452
OPERATING EXPENSE	1,301,918	1,895,030	1,209,084
CAPITAL OUTLAY	27,591	0	0
TOTAL EXPENSES	1,829,838	2,450,214	1,620,536
TOTAL NET INCOME/(LOSS)	192,195	0	0
FULL TIME POSITIONS	12	11	8

Class Title

Community Development Manager	0	1	1
Administrative Secretary, Senior	0	1	0
Grants Manager	0	1	0
Accounting Technician	1	1	0
Loan Officer II	0	1	1
Community Development Coordinator II	0	2	0
Construction Specialist	1	1	1
Program Manager - Economic Development	1	1	1
Deputy Director	1	1	1
Director, Comm & Economic Development	1	1	1
Community Development Technician	2	0	1
Administrative Assistant	1	0	1
Program Compliance & Accounting Manager	1	0	0
Accountant	2	0	0
Loan Servicing Specialist	1	0	0
TOTALS	12	11	8

COMMUNITY DEVELOPMENT BLOCK GRANT					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
7603					
7110	Salaries	371,034	412,850	300,018	(112,832)
7120	Overtime	556	650	0	(650)
7210	W/C-CDBG/Adm	886	987	2,658	1,671
7260	Fica/Medi-CDBG/Adm	26,114	30,704	22,951	(7,753)
7270	Pension-CDBG/Adm	33,923	35,600	32,702	(2,898)
7280	Insurance-CDBG/Adm	67,817	74,393	53,123	(21,270)
7510	Prof/Legal	122,131	171,919	117,498	(54,421)
7514	Contract Labor(Temp)	39,785	78,432	51,400	(27,032)
7520	Public Info Ads	1,694	3,773	3,500	(273)
7550	Communications	4,053	4,350	3,500	(850)
7560	Postage	1,689	1,250	1,250	0
7600	Travel	2,784	4,000	10,000	6,000
7630	Train/Cont. Education	0	3,197	5,000	1,803
7700.03	Risk Management Services	32,428	19,505	14,335	(5,170)
7860	Maint On Rental Bldgs	42,547	73,776	53,183	(20,593)
7870	Auto-Labor	2,417	3,000	2,500	(500)
7880	Maintenance:Machinery/Tools	6,692	7,200	7,800	600
7900	Utilities & Storm Water	97,064	81,442	91,170	9,728
7990	Dues and Fees	2,826	2,195	2,195	0
8010	Supplies	7,987	7,424	8,000	576
8016	Small Equip	696	10,398	10,000	(398)
8017	Printing & Binding	103	750	300	(450)
8018	Books & Subscriptions	171	200	300	100
8050	Equipment Rentals	5,085	5,700	6,500	800
8110	Motor Fuel	2,284	1,150	2,331	1,181
8200	Other Costs	42,273	38,952	69,594	30,642
8211	CDBG-HOUSING	163,260	157,689	207,910	50,221
8220	Acquistion	26,073	50,000	0	(50,000)
8221	Demolition-CDBG + EC Area	19,938	30,000	20,000	(10,000)
8226	Public Facilities	0	165,000	0	(165,000)
8228	Disposition	37,516	152,623	0	(152,623)
8320	Public Service	129,605	160,539	122,875	(37,664)
8321	ESG Operations Match	42,025	39,453	41,970	2,517
8325	Flood Mitigation	7,014	137,866	0	(137,866)
8410	Facade Loans	0	60,000	0	(60,000)
8420	Section 3 Program	7,659	13,000	15,000	2,000
8425.108	Section 108 Interest Pymt	151,170	100,247	40,973	(59,274)
8425.108N	N/P Section 108 Loan	300,000	300,000	300,000	0
8450	CHDO	0	10,000	0	(10,000)
8530	Cap. O/Lay: Bldg & Improvemeni	27,591	0	0	0
8600.BD	Bad Debt Expense	2,949	0	0	0
8951	Indirect Cost-CDBG	0	0	0	0
Total		1,829,838	2,450,214	1,620,536	(829,678)

ECONOMIC DEVELOPMENT AGENCY

DESCRIPTION

The City of Albany was designated as an eligible area for Economic Development Administration (EDA) assistance in 1994 after major flooding associated with the Tropical Storm Alberto. In 1995 the EDA granted the City of Albany \$992,893.0 to which the City of Albany provided a match in the amount of \$650,0000. With these funds, a revolving loan fund program was developed and implemented with the purpose of job creation and private sector leveraging. This fund targets small businesses and start up businesses with a minimum loan amount of \$25,000 and a maximum of \$200,000. Loans can be made to businesses both within the city limits of Albany as well as Dougherty County. Loan repayments are used to continuously fund the program.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
REVENUE	46,781	0	92,000
TRANSFER FROM FUND BALANCE	0	0	326,299
TOTAL REVENUE	46,781	0	418,299
PERSONNEL SERVICES	0	0	7,199
OPERATING EXPENSE	8,175	0	411,100
CAPITAL OUTLAY	0	0	0
TOTAL EXPENSES	8,175	0	418,299
TOTAL NET INCOME/(LOSS)	38,606	0	0

ECONOMIC DEVELOPMENT AGENCY					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
7607					
7110	Salaries	0	0	5,250	5,250
7210	Workers Comp	0	0	5	5
7260	FICA	0	0	402	402
7270	Pension	0	0	572	572
7280	Insurance	0	0	970	970
7510	Prof/Legal	8,175	0	10,000	10,000
7990	Dues & Fees	0	0	1,100	1,100
8410	Revolving Loans	0	0	400,000	400,000
Total		8,175	0	418,299	418,299

REVOLVING LOAN PROGRAM

DESCRIPTION

DCED administers two loan programs: Community Development Block Grant (CDBG) and Economic Development Administration (EDA) Revolving Loan Programs. DCED partners with local lenders or Albany Community Together! to assist with application review and loan underwriting. Primarily, the funding is used as gap financing for new businesses or existing businesses. Loan amounts range from \$5,000 - \$200,000 and require creation of 1 Full-time Equivalent Position for every \$35,000 loaned. Approx. 10 loans have been made.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
REVENUE			
PERSONNEL SERVICES	0	0	0
OPERATING EXPENSE	138,049	0	0
CAPITAL OUTLAY	0	0	0
TOTAL EXPENSES	138,049	0	0
TOTAL NET INCOME/(LOSS)	(138,049)	0	0
TRANSFER IN			

REVOLVING LOAN PROGRAM					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
7613					
7860.01	Maint: Bldg. - Carver Pool	0	0	0	0
7990	Dues & Fees	1,067	0	0	0
8200.02	*Loan Servicing	0	0	0	0
8200.03	*Loan Servicing Economic	0	0	0	0
8200.04	*Loan Servicing Enterprise	0	0	0	0
8410	*Loans Made Fr Revolving	136,982	0	0	0
Total		138,049	0	0	0

COMMUNITY DEVELOPMENT / RENTAL PROGRAM*DESCRIPTION*

The rental program is funded by the rent revenues collected from occupants and rent subsidy payments from the Department of Community Affairs. The primary objectives of the program is to provide decent, safe, and affordable housing for persons of very low, low and moderate income.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
REVENUE	741,403	781,000	782,600
TRANSFER FROM FUND BALANCE	0	0	2,772
TOTAL REVENUE	741,403	781,000	785,372
 PERSONNEL SERVICES	 116,698	 101,358	 190,765
OPERATING EXPENSE	615,968	681,780	594,607
CAPITAL OUTLAY	0	0	0
TOTAL	732,666	783,138	785,372
 TOTAL NET INCOME/(LOSS)	 8,737	 (2,138)	 0
FULL TIME POSITIONS	1	1	2

Class Title

Property Management Specialist	1	1	1
Community Development Coordinator II	0	0	1
TOTALS	1	1	2

COMMUNITY DEVELOPMENT / RENTAL PROGRAM					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
7615					
7110	*Wages	88,194	72,998	137,598	64,600
7120	*Overtime	0	500	1,000	500
7210	*Workmen's Compensaiton	220	213	889	676
7230	Uniforms	2,564	2,400	2,000	-400
7260	*Fica/Medical	6,419	5,087	10,603	5,516
7270	*Pension	7,829	5,910	15,107	9,197
7280	*Insurance	11,472	14,250	23,568	9,318
7510	Professional Services	21,362	25,000	17,000	-8,000
7514	*Contract Labor (Temp)	109,032	123,695	114,700	-8,995
7550	*Communication	2,253	2,200	2,000	-200
7560	POSTAGE	540	700	800	100
7570	Advertisement	0	1,000	2,000	1,000
7700.03	Risk Management Ins Services	45,739	46,973	29,470	-17,503
7860	Rental Prop Maint	320,166	368,512	311,644	-56,868
7862	Rental Prop Sundry	-7	0	0	0
7880	Maint: Mach/Imp/Tools	4,964	7,200	6,500	-700
7900	*Utilities & Storm Water	52,364	51,600	58,000	6,400
8010	*Supplies	362	1,500	1,500	0
8016	Small Equipment	46,736	40,000	40,993	993
8110	Gasoline	5,857	6,400	8,000	1,600
8218	*Relocation	1,879	2,000	2,000	0
8600	Bad Debt	211	0	0	0
8951	Indirect Cost	0	0	0	0
Total		732,666	783,138	785,372	2,235

COMMUNITY DEVELOPMENT / EDA INDUSTRIAL INCUBATOR

DESCRIPTION

The Industrial Incubator constructed in 1995 with funding from the Economic Development Administration is located at 1536 Dougherty Avenue in Albany, GA. The primary focus of the Incubator is job creation by providing operational space for small businesses.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
REVENUE	29,000	0	28,800
TRANSFER FROM FUND BALANCE	1,475	0	6,914
TOTAL REVENUE	30,475	0	35,714
PERSONNEL SERVICES	8,734	0	28,823
OPERATING EXPENSE	3,787	0	6,891
CAPITAL OUTLAY	17,954	0	0
TOTAL	30,475	0	35,714
TOTAL NET INCOME/(LOSS)	(1,475)	0	0
FULL TIME POSITIONS	0	0	0

COMMUNITY DEVELOPMENT / EDA INDUSTRIAL INCUBATOR

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
7617					
7110.	Salaries	6,040	0	21,000	21,000
7210.	W/C Insurance	15	0	47	47
7260.	Fica/Medi	421	0	1,607	1,607
7270.	Pension Benefit	538	0	2,289	2,289
7280.	Insurance Benefit	1,721	0	3,880	3,880
7700.	Insurance/Liability	991	0	991	991
7860.	Maint: Buildings	2,010	0	5,000	5,000
7900.	Utilities & Storm Water Fees	322	0	900	900
8530.	Cap. O/Lay: Bldg & Improvemen	17,954	0	0	0
Total		30,475	0	35,714	35,714

COMMUNITY DEVELOPMENT / HOME PROGRAM*DESCRIPTION*

The HOME Investment Partnerships Act Program is funded through the U.S. Department of Housing and Urban Development. This program was created by the National Affordable Housing Act (NAHA) of 1990.

The primary objectives of the program are to provide for the development and rehabilitation of affordable rental and owner housing for persons of low and moderate income. At least fifteen percent (15%) of the formula allocation must be spent on a certified Community Housing Development Organization (CHDO).

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
REVENUE	1,450,017	371,961	482,771
TRANSFER FROM FUND BALANCE	0	1,160,981	12,321
TOTAL REVENUE	1,450,017	1,532,942	495,092
PERSONNEL SERVICES	52,813	101,174	98,000
OPERATING EXPENSE	1,243,768	1,431,768	397,092
CAPITAL OUTLAY	0	0	0
TOTAL	1,296,581	1,532,942	495,092
TOTAL NET INCOME/(LOSS)	153,436	0	0
FULL TIME POSITIONS	1	1	2

Class Title

Community Development Manager	1	1	1
Community Development Coordinator II	0	0	1
TOTALS	1	1	2

COMMUNITY DEVELOPMENT / HOME PROGRAM					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
7620					
7110	*Salaries	39,333	77,990	75,041	(2,949)
7210	*W/C	103	234	188	(46)
7260	*Fica/Medi	2,972	5,966	5,741	(225)
7270	*Pension	3,265	6,912	8,179	1,267
7280	*Insurance Benefit	7,140	10,072	8,851	(1,221)
7570.8411	Advertising	0	0	0	0
7570.8412	Advertising	0	0	0	0
7600	Travel	455	2,000	0	(2,000)
7630	*Training/Cont.Education	0	733	0	(733)
7860	Rental Property Maint	34	0	0	0
8010	Supplies	41	0	0	0
8016	Small Equipment	3,612	10,699	0	(10,699)
8110	Auto Fuel	40	0	0	0
8211	Home Rehab	0	202,304	25,000	(177,304)
8220	*Acquisitions	33,700	60,000	0	(60,000)
8410	*Affordable Home Ownership	0	89,684	30,000	(59,684)
8411	Tenant Based Rental Asst	179,758	314,304	184,976	(129,328)
8412	New Construction	981,147	497,764	0	(497,764)
8450	*Comm Hous Dev Organ(CHDO)	44,982	254,280	157,116	(97,164)
8951	*Indirect Cost	0	0	0	0
Total		1,296,581	1,532,942	495,092	(1,037,850)

COMMUNITY DEVELOPMENT / NON GRANT*DESCRIPTION*

The flood of 1994 brought millions of dollars to the City of Albany to address a community that found itself severely devastated by Tropical Storm Alberto. This funding was used for many purposes to include providing decent safe and affordable housing, opportunities for businesses to rebuild to create and retain jobs, invest in infrastructure, etc. The many purposes of this funding created several accounts in which to keep the funding separate. More than fifteen years after the flood, the decision was made to consolidate any and all remaining balances in these accounts. These funds were repurposed to support economic development activities in the form of a Capital Access Loan Program or the Community Development Block Grant Revolving Loan Fund (CDBG-RLF) program. Proceeds from earlier and new business loans sustains this program as they are reinvested to continue assisting small business. Approximately 15-20% of this funding also provides a means of supporting activities that are not eligible under HUD guidelines or covering unexpected overages in program activities.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
REVENUE	25,199	0	51,560
TRANSFER FROM FUND BALANCE	157,842	0	349,285
TOTAL REVENUE	183,041	0	400,845
 PERSONNEL SERVICES	0	0	12,845
OPERATING EXPENSE	183,041	0	388,000
CAPITAL OUTLAY	0	0	0
TOTAL	183,041	0	400,845
 TOTAL NET INCOME/(LOSS)	0	0	0
 FULL TIME POSITIONS	0	0	0

COMMUNITY DEVELOPMENT / NON GRANT					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
7635					
7110	*Regular Wages	0	0	10,000	10,000
7210	*W/C	0	0	20	20
7260	FICA Matching	0	0	765	765
7270	Pension Matching	0	0	1,090	1,090
7280	Insurance Matching	0	0	970	970
7510	Professional Services	6,791	0	25,000	25,000
7860.BTC	*Maint On BTC	0	0	30,000	30,000
7990	Dues and Fees	34	0	0	0
8010	Supplies	757	0	1,000	1,000
8016	Small Equip	0	0	5,000	5,000
8150	Food	349	0	2,000	2,000
8200	Operations	20,746	0	25,000	25,000
8201	Services	70,730	0	0	0
8410	Loan Made from revolving loan	83,634	0	300,000	300,000
Total		183,041	0	400,845	400,845

COMMUNITY DEVELOPMENT / HOUSING COUNSELING

DESCRIPTION

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
REVENUE			
PERSONNEL SERVICES	10,645	0	0
OPERATING EXPENSE	1,383	0	0
CAPITAL OUTLAY	0	0	0
TOTAL	12,028	0	0
TOTAL NET INCOME/(LOSS)	(12,028)	0	0
FULL TIME POSITIONS	0	0	0

COMMUNITY DEVELOPMENT / HOUSING COUNSELING

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
7670					
7110	Salaries	7,860	0	0	0
7210	W/C Insurance	19	0	0	0
7260	FICA/Medicare	558	0	0	0
7270	Pension	700	0	0	0
7280	Insurance	1,509	0	0	0
7530	Housing Counseling Prog	183	0	0	0
7570	Advertising	1,000	0	0	0
7600	Travel	200	0	0	0
Total		12,028	0	0	0

COMMUNITY DEVELOPMENT / EMERGENCY HOUSING*DESCRIPTION*

The City of Albany Department of Community and Economic Development is in receipt of Emergency Solutions Grant (ESG) funds through the Georgia Department of Community Affairs. The broad purpose of the ESG program is to provide outreach, shelter, rapid re-housing, homelessness prevention and related services to persons experiencing homelessness, or for persons in danger of becoming homeless.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
REVENUE	23,192	0	37,000
PERSONNEL SERVICES	0	0	0
OPERATING EXPENSE	44,360	0	37,000
CAPITAL OUTLAY	0	0	0
TOTAL	44,360	0	37,000
TOTAL NET INCOME/(LOSS)	(21,168)	0	0
TRANSFER IN			0
FULL TIME POSITIONS	0	0	0

COMMUNITY DEVELOPMENT / EMERGENCY HOUSING

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
7681					
8320.26	ESG-Operations	0	0	0	0
8320.28	Resource Fair	2,955	0	2,000	2,000
8320.29	ESG Rapid Re-Housing Rental	27,693	0	25,000	25,000
8320.30	ESG Rapid Re Housing Financial	13,712	0	10,000	10,000
Total		44,360	0	37,000	37,000

COMMUNITY DEVELOPMENT / ALBANY HEIGHTS BUILDING

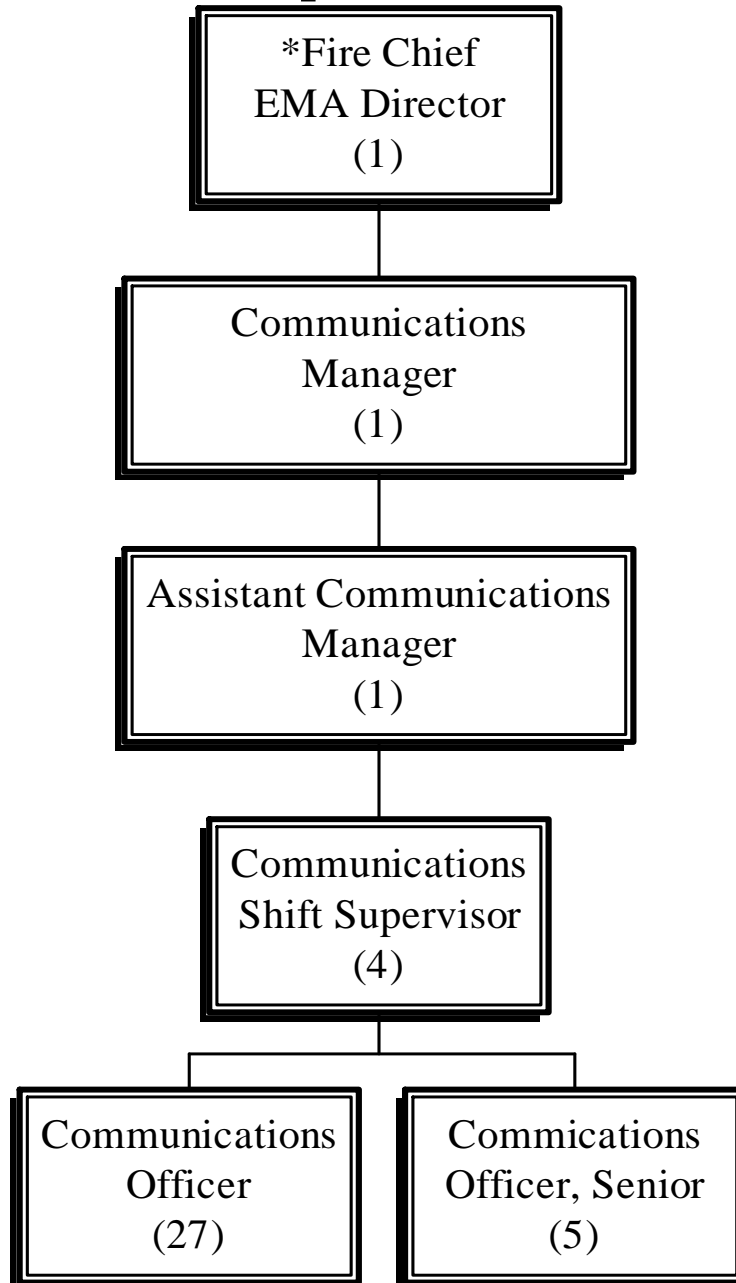
DESCRIPTION

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
REVENUE			
PERSONNEL SERVICES	0	0	0
OPERATING EXPENSE	33,760	0	0
CAPITAL OUTLAY	0	0	0
TOTAL	33,760	0	0
TOTAL NET INCOME/(LOSS)	(33,760)	0	0
FULL TIME POSITIONS	0	0	0

COMMUNITY DEVELOPMENT / ALBANY HEIGHTS BUILDING					
ACCOUNT	ACCOUNT	ACTUAL	AMENDED	ADOPTED	VARIANCE
NUMBER	NAME	2014/2015	2015/2016	2016/2017	+ / (-)
7685					
7510	Professional Services	561	0	0	0
7700	Insurance	2,079	0	0	0
7860	Maint: Bldg	2,827	0	0	0
7900	Utilities	27,837	0	0	0
7990	Dues and Fees	457	0	0	0
Total		33,760	0	0	0



CAD-911 Department



* Paid by General Fund (Fire Department)

FIRE-PUBLIC SAFETY COMMUNICATIONS DIVISION CAD 9-1-1*DESCRIPTION*

The CAD 9-1-1 Fund consists of moneys collected from the citizens of Albany/Dougherty County via telephone charges (\$1.50 per wired line per month and \$1.50 per cellular phone line per month). This collection was approved by the citizens by referendum. These funds are collected and controlled by the Albany Public Safety Communications Division of the Albany Fire Department. This fund is used solely for the upgrade and enhancement of the Albany Public Safety Communications Division. Some of the enhancements to date are the addition of the computer aided dispatch (CAD) system, upgrades to the 911 Call Center to provide dispatching for Dougherty County Police, training for the 911 dispatchers to dispatch the EMS Teams, the purchase of uninterruptible power supply equipment of the 911 Call Center and the purchase of a replacement system for Enhanced 911 call handling.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
REVENUES	1,575,310	2,479,018	1,980,498
PERSONNEL SERVICES	1,809,159	2,008,270	2,048,108
OPERATING EXPENSE	216,443	470,748	619,385
TOTAL	2,025,602	2,479,018	2,667,493
NET INCOME (LOSS)	(450,292)	0	(686,995)
FULL TIME POSITIONS	39	39	38

Class Title

Communications Manager	1	1	1
Communications Officer	0	0	0
Assistant Communications Manager	1	1	1
Communications Technician	1	1	0
Communications Shift Supervisor	4	4	4
Telecommunicator, Senior	5	5	5
Telecommunicator	27	27	27
TOTAL	39	39	38

FIRE-PUBLIC SAFETY COMMUNICATIONS - CAD 9-1-1

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
22-CAD-911					
7110	Regular Wages	1,117,616	1,225,416	1,235,405	9,989
7120	Overtime	152,211	106,400	144,200	37,800
7130	Temporary Help	17,687	60,000	60,000	0
7210	W/C Insurance	3,891	3,124	2,860	-264
7260	FICA Matching	91,948	106,474	110,130	3,656
7270	Pension Matching	148,734	158,486	191,765	33,279
7280	Insurance Matching	277,071	348,370	303,748	-44,622
7510	Professional Services	3,237	3,800	4,800	1,000
7550	Communications	111,192	185,000	196,000	11,000
7600	Travel	250	8,000	8,000	0
7630	Train/Cont. Education	0	6,000	6,000	0
7700	Risk Allocation	3,838	310	9,300	8,990
7860	Maint: Buildings	0	0	0	0
7870	Labor	0	0	500	500
7870	Maintenance	0	0	500	500
7870	Parts	0	0	500	500
7880	Maint: Mach/Imp/Tools	57,038	208,000	319,425	111,425
7900	Utilities	0	0	15,000	15,000
7990	Dues and Fees	414	800	1,230	430
8010	Supplies	2,676	8,300	8,300	0
8016	Small Equip	150	5,000	5,000	0
8017	Printing(Not Std Forms)	0	500	500	0
8018	Books & Subscriptions	171	600	600	0
8052	Judicial Building	37,478	44,438	42,630	-1,808
8110	Gasoline	0	0	1,100	1,100
Total		2,025,602	2,479,018	2,667,493	188,475

HOTEL/MOTEL FUND*DESCRIPTION*

Under the provisions of the Local Hotel/Motel Tax O.C.G.A. s 48-13-51(5.1), municipalities may elect to levy a tax at the rate of eight percent for supporting Conference center facilities owned/operated by local government for convention/trade show purposes. This is the election made by the City of Albany. All proceeds of the hotel/motel tax which exceed 3.5 percent are required to be spent to promote tourism, conventions and trade shows. The Chamber of Commerce and The Albany Convention and Visitors Bureau are granted these funds annually to promote tourism, conventions and trade shows.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
REVENUES	1,936,155	1,959,131	2,000,000
PERSONAL SERVICES	0	0	0
OPERATING EXPENSE	725,000	725,000	725,000
CAPITAL OUTLAY	0	0	0
TOTAL EXPENSES	725,000	725,000	725,000
NET INCOME/(LOSS)	1,211,155	1,234,131	1,275,000
TRANSFER OUT	(1,211,155)	(1,234,131)	(1,275,000)
FULL TIME POSITIONS	0	0	0

HOTEL/MOTEL FUND					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
2902					
7999.77	Chamber of Commerce	725,000	725,000	725,000	0
Total		725,000	725,000	725,000	0

PUBLIC/CAPITAL IMPROVEMENT FUND

DESCRIPTION

Each year, a portion of the City of Albany's overall budget is allocated for capital, equipment, and system improvements. The Capital Improvement Program (CIP) is a five-year planning instrument used by the City of Albany to identify needed capital projects. CIP accounts for expenditures that exceed \$5,000 and have a useful life of one year or more. The General/Special Funds CIP is funded from 10% sales tax revenue.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	RECOMMENDED 2016/2017
REVENUE	1,623,679	1,500,000	4,000,000
CAPITAL OUTLAY	795,114	1,493,963	3,998,995
INDIRECT COSTS	5,615	6,037	1,005
TOTAL	800,729	1,500,000	4,000,000
NET GAIN/(LOSS)	822,950	0	0
FULL TIME POSITIONS	0	0	0

PUBLIC/CAPITAL IMPROVEMENT FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	RECOMMENDED 2016/2017
32				
8550.100	Cap O/L: Other	795,114	1,493,963	3,998,995
8951	Indirect Cost	5,615	6,037	1,005
Total		800,729	1,500,000	4,000,000

TAX ALLOCATION DISTRICT (TAD)*DESCRIPTION*

The creation of the Albany Riverfront and Gateway TAD will allow the City to encourage the private redevelopment of key parcels which are currently a detriment to the perception of the area and are incompatible with the City's vision for the area. In addition, the TAD will leverage this private investment to provide public funds to address, update, improve the area's infrastructure, enhance public amenities and create additional streetscaping to assist the City in achieving the Albany Riverfront and Gateway vision.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	REQUESTED 2016/2017
REVENUE	275,864	285,518	275,559
OPERATING EXPENSE	332,168	555,250	331,668
TOTAL EXPENSES	332,168	555,250	331,668
NET GAIN/(LOSS)	(56,304)	(269,732)	(56,109)
TRANSFER IN (FUND BAL)	56,304	269,732	56,109
FULL TIME POSITIONS	0	0	0

TAX ALLOCATION DISTRICT (TAD)				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	REQUESTED 2016/2017
4202				
7950	Interest Expense 2012 Bond	72,168	61,250	61,668
7950.01	2012 Bond Principal Exp	260,000	275,000	270,000
7952.01	Property Acquisition (Wurst)	0	219,000	0
7990	Dues and Fees	0	0	0
Total		332,168	555,250	331,668

JOB INVESTMENT FUND*DESCRIPTION*

The City of Albany (Economic Jobs Fund) is a fund established by the City of Albany to provide monies for the creation and encouragement of jobs for the City of Albany. The Finance Director of the City of Albany, acting on behalf of the Mayor and City Commissioners, is designated as the Investment Officer of the City of Albany and is responsible and shall establish procedures for the operation of the investment management decisions and program activities.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
REVENUE	3,134,502	2,814,308	1,989,375
OPERATING EXPENSE	201,475	2,814,308	1,989,375
NET GAIN/(LOSS)	2,933,027	0	0
FULL TIME POSITIONS	0	0	0

JOB INVESTMENT FUND				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
933				
7510	Professional Services	200,000	2,811,797	1,988,875
8951	Indirect Cost	1,475	2,511	500
Total		201,475	2,814,308	1,989,375

R3M Fund*DESCRIPTION*

The City will establish a prioritized list of items that are necessary to improve the maintenance and long-term care of City-Owned buildings and infrastructure. The goal is to maintain the assets that we have in order to increase their usefulness as well as longevity for which the City will be able to utilize them.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
CAPITAL OUTLAY	0	0	1,000,000
TOTAL	0	0	1,000,000
FULL TIME POSITIONS	0	0	0

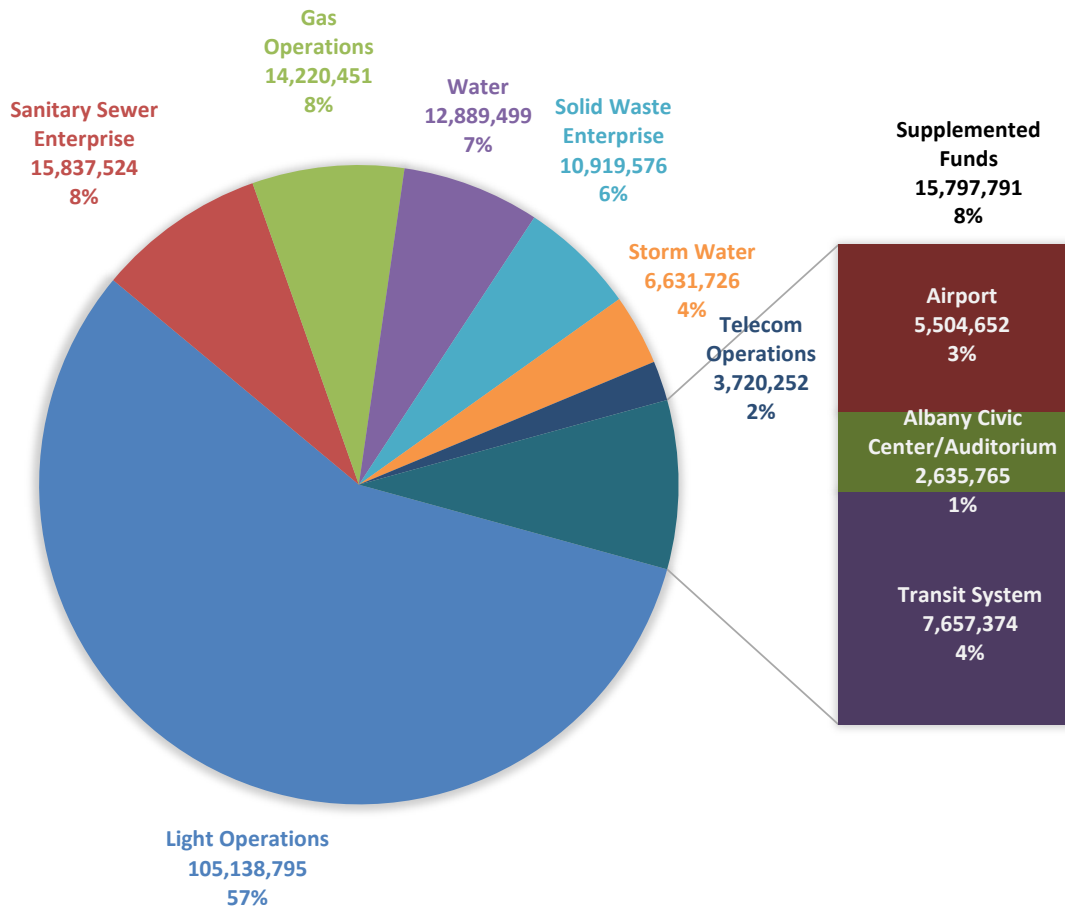
R3M Fund

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
26				
7860	R3M Fund Projects	0	0	586,950
7860.1107	Central Services (Fleet)	0	0	27,000
7860.3198	Sewer	0	0	15,500
7860.3301	Right-of-Way	0	0	7,500
7860.4300	Storm Water	0	0	11,000
7860.4400	Water	0	0	30,000
7860.4500	Gas	0	0	10,500
7860.4600	Light	0	0	10,000
7860.6100	Recreation (Admin)	0	0	5,000
7860.6105	Recreation (Turner Golf)	0	0	30,000
7860.6111	Recreation (Wellnes Center)	0	0	40,000
7860.7303	Civic Center	0	0	105,050
7860.7304	Municipal Auditorium	0	0	76,500
7860.7702	Transit	0	0	45,000
Total		0	0	1,000,000



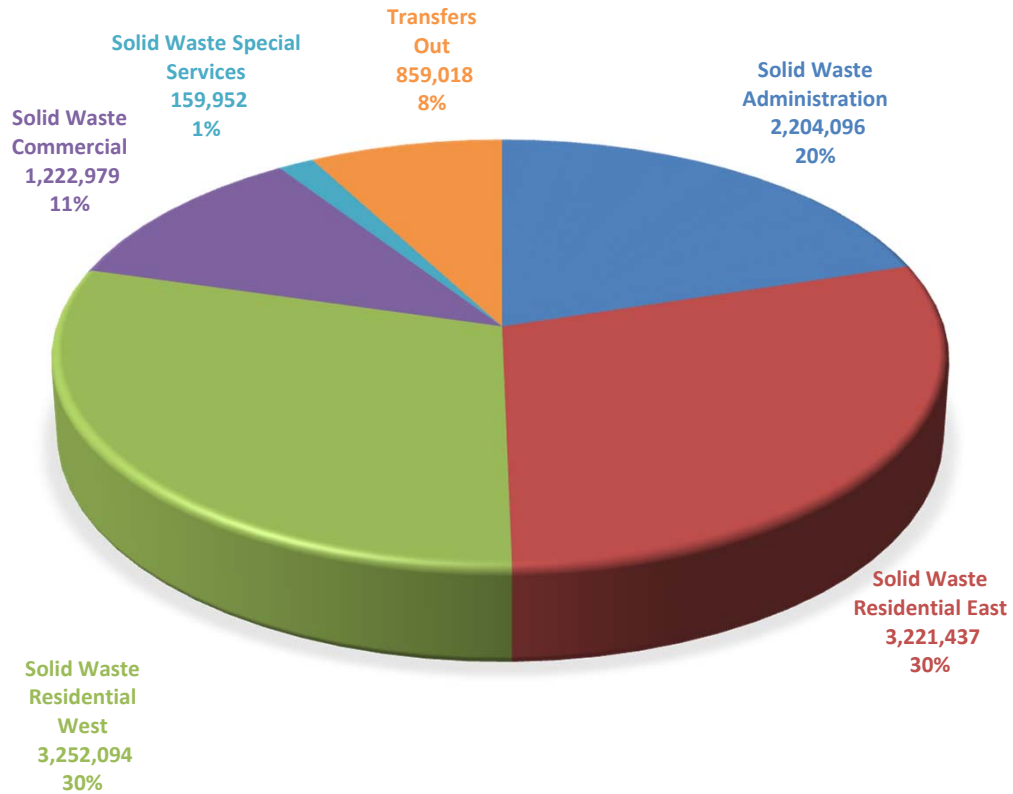
ENTERPRISE FUNDS

City of Albany Adopted Budget FY 2017 Enterprise Funds



Total Expenses
\$185,155,614

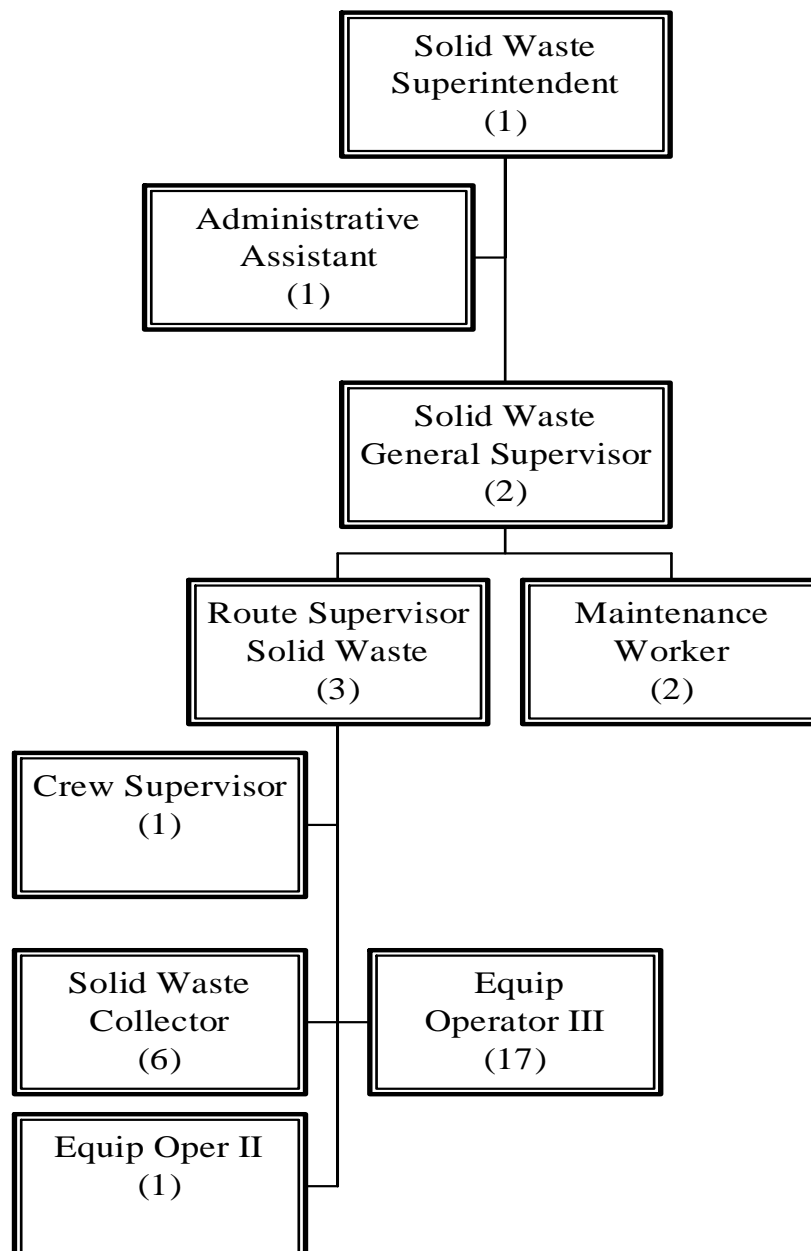
City of Albany
Adopted Budget
FY 2017
Solid Waste Department



Total Expenses
\$10,919,576



Solid Waste Fund



SOLID WASTE SUMMARY*DESCRIPTION*

The Solid Waste Division ensures that solid waste generated by both residential and commercial customers is collected and disposed of properly. The division also performs special clean-up projects, removing garbage, trash and litter from public property, streets and rights-of-way. In addition, the division provides support for neighborhood clean-up projects. The division is comprised of five sections - Administration, Residential East, Residential West, Commercial, and Special Services.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
REVENUE	9,785,413	10,540,292	10,106,096
PERSONNEL EXPENSES	1,883,703	2,512,967	2,178,353
OPERATING EXPENSES	5,453,112	6,130,802	5,879,131
DEPRECIATION EXPENSE	462,762	512,534	547,086
INDIRECT COSTS	1,012,418	1,203,189	1,455,986
TRANSFER TO GENERAL FUND	0	478,075	859,018
TOTAL EXPENSES	8,811,995	10,837,567	10,919,574
NET INCOME/ (LOSS)	973,418	(297,275)	(813,478)
<u>Debt Service Summary</u>			
GMA Payment	<u>411,870</u>	<u>411,870</u>	<u>328,682</u>
Total Debt Service Payments	411,870	411,870	328,682
<u>Capital Projects Summary</u>			
ADOPTED Total	0	779,000	0
FULL TIME POSITIONS	45	37	34

SOLID WASTE ADMINISTRATION*DESCRIPTION*

The Solid Waste Administration section provides administrative support for the other sections and ensures that all functions of the Division are coordinated and carried to completion. This section prepares and tracks correspondence, receives and resolves customer complaints, tracks the division budget, prepares the payroll, and performs many other administrative duties as required.

Major Object of Expenditure	ACTUAL	AMENDED	ADOPTED
	2014/2015	2015/2016	2016/2017
PERSONNEL SERVICES	412,679	513,495	454,626
OPERATING EXPENSES	297,067	217,325	289,633
DEPRECIATION EXPENSE	299,931	334,755	3,850
INDIRECT COSTS	217,547	422,527	1,455,986
TRANSFER TO GENERAL FUND	0	478,075	859,018
TOTAL EXPENSES	1,227,224	1,488,102	3,063,113
FULL TIME POSITIONS	8	7	5

Class Title

Administrative Assistant	1	1	1
General Supervisor	2	2	2
Superintendent, Solid Waste	1	1	1
Maintenance Worker	3	2	1
Projects Administrator	1	1	0
TOTAL	8	7	5

SOLID WASTE SUMMARY

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
3902					
7110	Regular Wages	293,227	336,261	279,779	(13,448)
7120	Overtime Wages	51	1,000	1,000	949
7210	W/C Insurance	10,258	18,044	14,504	4,246
7230	Uniforms	8,904	18,000	18,000	9,096
7260	FICA Matching	25,339	25,800	21,480	(3,859)
7270	Pension Matching	22,540	29,731	30,605	8,064
7280	Insurance Matching	52,359	84,659	89,258	36,899
7510	Professional Services	13,117	17,000	2,000	(11,117)
7515	Purchased Technical Service	0	0	0	0
7550	Communications	5,426	4,500	5,500	74
7570	Advertising	0	5,000	0	0
7600	Travel	0	2,500	2,500	2,500
7630	Train/Cont. Education	0	2,500	2,500	2,500
7700	Risk Allocation	106,428	112,103	121,690	15,262
7870	Maint: Motor Equip.	2,548	4,000	5,800	3,252
7880	Maint: Mach/Imp/Tools	2,038	3,300	3,300	1,262
7900	Utilities	6,943	10,000	5,000	(1,943)
7990	Dues and Fees	6,466	800	800	(5,666)
8010	Supplies	2,056	3,000	3,000	944
8016	Small Equip	0	2,000	0	0
8017	Printing(Not Std Forms)	0	2,000	0	0
8110	Motor Fuel	5,701	6,500	5,000	(701)
8971	Bad Debt Allowance	146,343	42,122	132,543	(13,800)
8900	Depreciation	299,931	334,755	3,850	(296,081)
8951	Indirect Cost	217,547	422,527	1,455,986	1,238,439
5992	Operating Transfers Out	0	478,075	859,018	859,018
Total		1,227,224	1,966,177	3,063,113	1,835,889

SOLID WASTE/RESIDENTIAL EAST*DESCRIPTION*

The Solid Waste Residential East Section ensures the health and well-being of citizens east of Slappey Blvd. of the City of Albany by collecting and properly disposing solid waste generated by residential customers.

Major Object of Expenditure	ACTUAL	AMENDED	ADOPTED
	2014/2015	2015/2016	2016/2017
PERSONNEL SERVICES	895,692	1,413,824	1,176,801
OPERATING EXPENSES	1,442,618	1,879,020	1,591,704
DEPRECIATION EXPENSE	135,914	142,916	452,932
INDIRECT COSTS	459,965	450,161	0
TOTAL EXPENSES	2,934,189	3,885,921	3,221,437
FULL TIME POSITIONS	26	20	21

Class Title

Crew Supervisor	1	1	1
Maintenance Worker	0	0	1
Equipment Operator II	3	1	1
Equipment Operator III	13	13	14
Solid Waste Collector	5	2	2
Solid Waste Route Supervisor	3	3	2
Weighmaster	1	0	0
TOTAL	26	20	21

SOLID WASTE/RESIDENTIAL EAST					
ACCOUNT	ACCOUNT	ACTUAL	AMENDED	ADOPTED	VARIANCE
NUMBER	NAME	2014/2015	2015/2016	2016/2017	+ / (-)
3903					
7110	Regular Wages	625,672	748,486	689,148	(59,338)
7120	Overtime Wages	92,514	210,000	100,000	(110,000)
7210	W/C Insurance	59,704	69,125	29,191	(39,934)
7230	Uniforms	0	0	0	0
7260	FICA Matching	54,616	73,323	60,370	(12,953)
7270	Pension Matching	(104,372)	84,923	86,017	1,094
7280	Insurance Matching	167,559	227,967	212,075	(15,892)
7510	Professional Services	9,323	30,000	20,000	(10,000)
7512	Tech.Svcs(Surveys,DP)	526,504	692,246	600,000	(92,246)
7514	Contract Labor(Temp)	298,715	290,000	300,000	10,000
7550	Communications	521	0	0	0
7570	Advertising	0	0	0	0
7860	Building Maintenance	1,979	5,000	2,000	(3,000)
7870	Maint: Motor Equip.	391,715	468,708	394,708	(74,000)
7880	Maint: Mach/Imp/Tools	704	10,000	10,000	0
8009	Licenses(CDL,CPA,Etc)	0	250	180	(70)
8010	Supplies	7,537	15,000	10,000	(5,000)
8016	Small Equip	23,095	37,816	37,816	0
8110	Motor Fuel	182,526	330,000	217,000	(113,000)
8971	Bad Debt	0	0	0	0
8900	Depreciation	135,914	142,916	452,932	310,016
8951	Indirect Cost	459,965	450,161	0	(450,161)
Total		2,934,189	3,885,921	3,221,437	(664,484)

SOLID WASTE/RESIDENTIAL WEST*DESCRIPTION*

The Solid Waste Residential West Section ensures the health and well-being of citizens west of Slappey Blvd. of the City of Albany by collecting and properly disposing solid waste generated by residential customers.

Major Object of Expenditure	ACTUAL	AMENDED	ADOPTED
	2014/2015	2015/2016	2016/2017
OPERATING EXPENSES	3,029,582	3,252,094	3,252,094
TOTAL EXPENSES	3,029,582	3,252,094	3,252,094

SOLID WASTE/RESIDENTIAL WEST

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
3904					
7510	Professional Services	3,029,582	3,252,094	3,252,094	0
Total		3,029,582	3,252,094	3,252,094	0

SOLID WASTE/COMMERCIAL*DESCRIPTION*

The Solid Waste Commercial Section collects and disposes of solid waste generated by commercial customers.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	417,307	453,243	430,974
OPERATING EXPENSES	646,133	740,363	701,700
DEPRECIATION EXPENSE	26,917	34,863	90,304
INDIRECT COSTS	191,230	201,356	0
TOTAL EXPENSES	1,281,588	1,429,825	1,222,978
FULL TIME POSITIONS	9	8	8

Class Title

Container Maintenance Welder	1	0	0
Equipment Operator III	3	3	3
Solid Waste Collector	4	4	4
Solid Waste Route Supervisor	1	1	1
TOTAL	9	8	8

SOLID WASTE/COMMERCIAL					
ACCOUNT	ACCOUNT	ACTUAL	AMENDED	ADOPTED	VARIANCE
NUMBER	NAME	2014/2015	2015/2016	2016/2017	+ / (-)
3905					
7110	Regular Wages	236,490	254,844	237,438	(17,406)
7120	Overtime	40,070	42,000	50,000	8,000
7210	W/C Insurance	21,955	21,519	11,717	(9,802)
7260	FICA Matching	19,179	22,708	21,989	(719)
7270	Pension Matching	24,264	26,106	31,331	5,225
7280	Insurance Matching	75,348	86,066	78,500	(7,566)
7510	Professional Services	170	1,000	500	(500)
7512	Tech.Svcs(Surveys,DP)	333,383	381,080	390,000	8,920
7870	Maint: Motor Equip.	166,823	140,000	138,700	(1,300)
7880	Maint: Mach/Imp/Tools	21,734	25,000	25,000	0
8010	Supplies	955	5,000	5,000	0
8016	Small Equip	50,578	49,783	50,000	217
8110	Motor Fuel	72,490	138,500	92,500	(46,000)
8900	Depreciation	26,917	34,863	90,304	55,441
8951	Indirect Costs	191,230	201,356	0	(201,356)
Total		1,281,588	1,429,825	1,222,978	(206,847)

SOLID WASTE/SPECIAL SERVICES*DESCRIPTION*

This section is responsible for the enforcement of the Solid Waste Ordinance and for a litter detail for the collection of litter on the City's right-of-way.

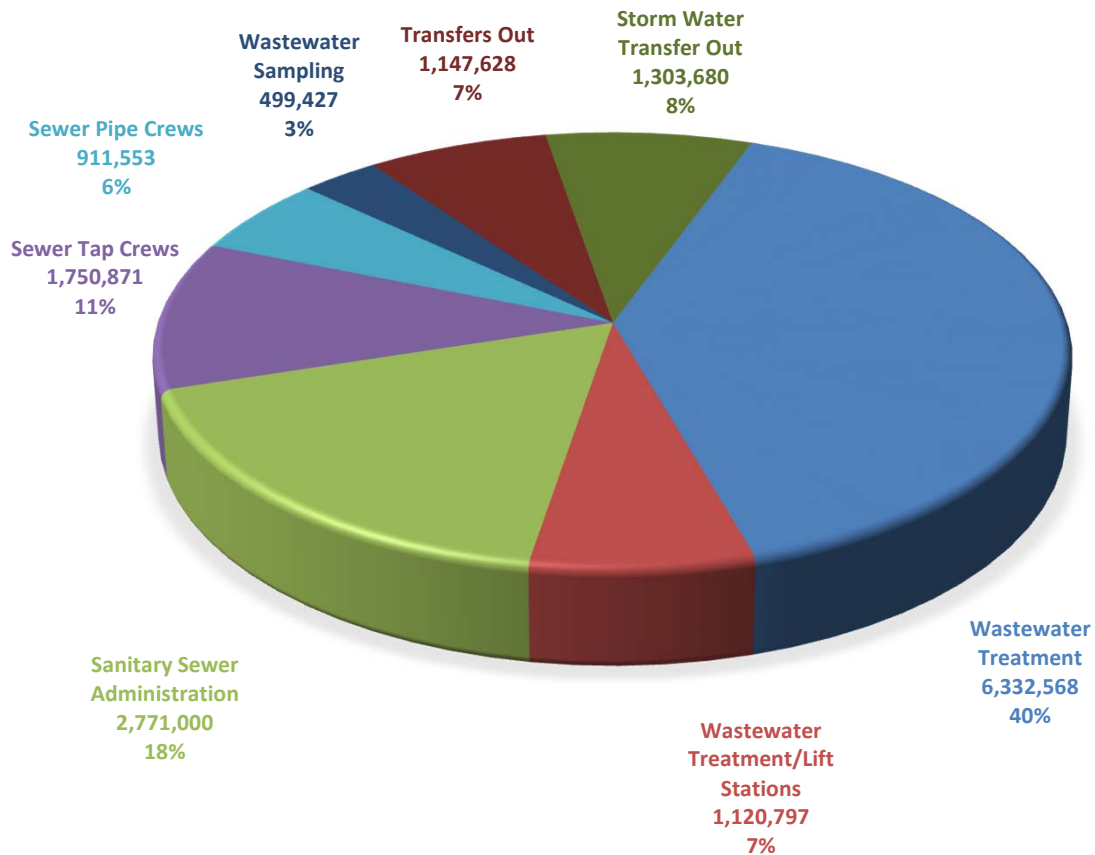
Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	158,025	132,405	115,952
OPERATING EXPENSES	37,711	42,000	44,000
INDIRECT COSTS	143,676	129,145	0
TOTAL EXPENSES	339,412	303,550	159,952
FULL TIME POSITIONS	2	2	0
<u>Class Title</u>			
* Code Enforcement Inspector I	0	0	0
* Code Enforcement Ofcr (Sworn)	2	2	0
TOTAL	2	2	0

* One of the Code Enforcement Officers' positions and One of the Code Enforcement Inspector I is counted in Code Enforcement's Head Count, but the position's funding remains in Solid Waste

SOLID WASTE/SPECIAL SERVICES

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
3906					
7110	Regular Wages	114,395	86,169	80,001	(6,168)
7120	Overtime	0	1,000	1,000	0
7210	W/C Insurance	3,864	2,636	1,496	(1,140)
7220	Tuition Assistance	0	1,100	0	(1,100)
7230	Uniforms	0	0	1,500	1,500
7260	FICA Matching	9,012	6,668	6,197	(471)
7270	Pension Matching	9,928	7,681	8,829	1,148
7280	Insurance Matching	20,825	27,151	16,929	(10,222)
7510	Professional Services	37,639	41,500	41,500	0
7600	Travel	0	0	1,200	1,200
7630	Training and Development	0	0	800	800
8010	Supplies	72	500	500	0
8951	Indirect Cost	143,676	129,145	0	(129,145)
Total		339,412	303,550	159,952	(143,599)

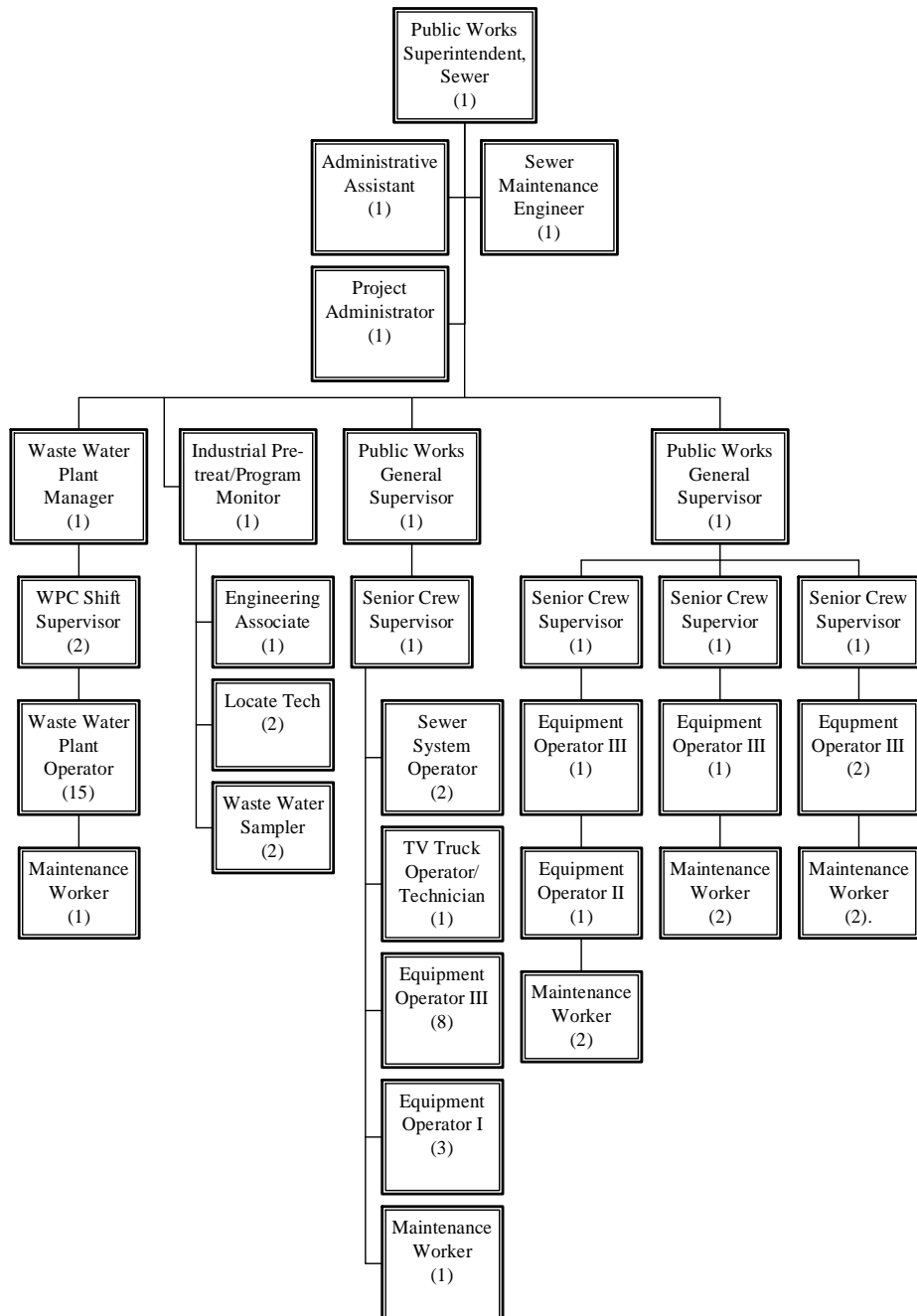
City of Albany
Adopted Budget
FY 2017
Sewer Department



Total Expenses
\$15,837,524



Sanitary Sewer Fund



**SANITARY SEWER ENTERPRISE FUND
SEWER SYSTEMS DIVISION SUMMARY**

DESCRIPTION

The Sewer Systems Division operates and maintains the Wastewater Treatment Plant, Sanitary Sewer Lift Stations, Storm Stations, Wastewater Sampling Program, Utility Locates, and the Sanitary Sewer Maintenance and Construction Sections. The Sewer Systems Division, which is a part of the Public Works Department, is responsible for the maintenance of all Sanitary Sewers and Storm Sewers within the City of Albany Sewer System and for the operation of the main Water Pollution Control Plant and 108 Pump/Lift Stations.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
SEWER REVENUE	13,293,238	13,714,957	13,501,510
STORM WATER REVENUE	1,077,878	1,250,000	1,303,680
TOTAL REVENUE	14,371,117	14,964,957	14,805,190
PERSONNEL SERVICES	2,760,126	3,634,347	3,512,317
OPERATING EXPENSES	5,808,438	6,037,765	5,747,493
DEPRECIATION EXPENSE	2,507,357	2,508,778	2,453,679
INDIRECT COSTS	1,159,800	1,350,527	1,672,727
TRANSFER (IN)/OUT	19,257,491	2,016,029	2,451,308
TOTAL EXPENSES	31,493,212	15,547,446	15,837,524
NET INCOME (LOSS)	(17,122,095)	(582,489)	(1,032,334)
<u>Debt Service Summary</u>			
Series 2001 Principal Payment	620,000	645,000	665,000
Series 2007 Principal Payment	<u>2,490,000</u>	<u>2,595,000</u>	<u>2,700,000</u>
Total Debt Service Payments	3,110,000	3,240,000	3,365,000
 <u>Capital Projects Summary</u>			
Adopted Total	0	107,000	16,500,000
FULL TIME POSITIONS	61	61	61

SANITARY SEWER ENTERPRISE FUND

WATERWASTE TREATMENT

DESCRIPTION

The 32 MGD Joshua Street Wastewater Treatment Plant provides treatment of the municipal wastewater to ensure that all State and Federal Pollution guidelines and discharge permit limits are met. The process ensures that the treated wastewater which is discharged into the receiving stream will not pose any threat to users of those waters. Proper, efficient wastewater treatment includes physical and biological treatment of sewage and proper disinfection of the final effluent prior to its discharge into the receiving stream to prevent the possible spread and multiplication of potential life threatening, disease causing bacteria. As better water pollution control is achieved, public health protection is improved.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	713,807	1,117,618	1,097,802
OPERATING EXPENSES	4,052,011	3,917,500	3,723,276
DEPRECIATION EXPENSE	1,880,465	1,901,208	1,511,490
INDIRECT COSTS	205,858	204,730	0
TOTAL	6,852,141	7,141,056	6,332,568
FULL TIME POSITIONS	19	19	19

Class Title

Maintenance Worker	1	1	1
Wastewater Plant Manager	1	1	1
Wastewater Plant Operator I	15	15	15
Wastewater Plant Operator, Sr.	0	0	0
WPC Shift Supervisor	2	2	2
TOTAL	19	19	19

SANITARY SEWER ENTERPRISE FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
3200					
7110	Regular Wages	652,639	754,031	723,084	(30,947)
7120	Overtime	12,083	22,000	22,000	0
7210	W/C Insurance	23,370	24,515	22,555	(1,960)
7230	Uniforms	4,418	7,650	7,650	0
7260	FICA Matching	48,762	59,366	56,999	(2,367)
7270	Pension Matching	(200,513)	68,641	81,214	12,573
7280	Insurance Matching	173,047	181,416	184,300	2,884
7510	Professional Services	4,320	57,000	7,000	(50,000)
7512	Tech.Svcs(Surveys,DP)	1,608,546	1,399,724	1,430,539	30,815
7550	Communications	6,878	12,530	10,000	(2,530)
7600	Travel	1,143	3,200	3,200	0
7630	Train/Cont. Education	720	5,050	5,050	0
7860	Maint: Buildings	14,321	25,100	500	(24,600)
7870	Maint: Motor Equipment	12,893	20,300	20,300	0
7880	Maint: Mach/Imp/Tools	467,865	410,750	410,750	0
7900	Utilities	836,238	900,000	960,000	60,000
7901	Storm Water	5,010	1,800	0	(1,800)
7990	Dues & Fees	6,066	4,250	3,200	(1,050)
8009	Licenses(CDL,CPA,Etc)	975	2,150	5,050	2,900
8010	Supplies	187,563	280,000	230,000	(50,000)
8016	Small Equip	0	9,600	5,000	(4,600)
8017	Printing(Not Std Forms)	0	700	700	0
8050	Rental of Equipment	2,469	7,500	7,500	0
8110	Motor Fuel	1,522	4,500	4,500	0
8970	Bad Debt	3,174	0	107,625	107,625
8900	Depreciation	1,880,465	1,901,208	1,511,490	(389,718)
8905	Amortized Bond Cost	118,965	0	0	0
8951	Indirect Cost	205,858	204,730	0	(204,730)
8705	Interest Expense 2007 Bonds	609,100	609,100	391,000	(218,100)
8706	Interest Expense 2011 Bonds	164,246	164,246	121,362	(42,884)
TOTAL		6,852,141	7,141,056	6,332,568	(808,489)

SAINTARY SEWER ENTERPRISE FUND
WASTEWATER TREATMENT/LIFT STATIONS

DESCRIPTION

Operates and maintains (85) combination and sanitary sewer lift stations located throughout the City that provide a means of moving wastewater to the Treatment Plant.

Major Object of Expenditure	ACTUAL	AMENDED	ADOPTED
	2014/2015	2015/2016	2016/2017
OPERATING EXPENSES	612,702	665,655	593,600
DEPRECIATION EXPENSE	418,873	418,873	527,197
INDIRECT COSTS	0	192,020	0
TOTAL	1,031,574	1,276,548	1,120,797
FULL TIME POSITIONS	0	0	0

SAINTARY SEWER ENTERPRISE FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
3201					
7550	Communications	15,264	16,000	16,000	0
7860	Maint: Buildings	2,053	15,000	0	(15,000)
7880	Maint: Mach/Imp/Tools	205,772	257,055	200,000	(57,055)
7900	Utilities	372,728	360,000	360,000	0
8010	Supplies	16,884	17,600	17,600	0
8900	Depreciation	418,873	418,873	527,197	108,324
8951	Indriect Cost	0	192,020	0	(192,020)
TOTAL		1,031,574	1,276,548	1,120,797	(155,751)

SANITARY SEWER ENTERPRISE FUND
WASTEWATER TREATMENT/ADMINISTRATION

DESCRIPTION

The Sewer Systems Administration Section is responsible for scheduling all work tasks for the Division, monitoring expenditures, preparing and administering the budget, preparing weekly and monthly reports, maintaining permit compliance, scheduling training programs and completing all other administrative duties as necessary. Debt service and GMA payments for maintenance and construction equipment are also included within this cost center.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	399,677	554,821	511,908
OPERATING EXPENSES	495,758	510,610	520,617
DEPRECIATION	(2,353)	44,359	65,748
INDIRECT COSTS	566,808	568,765	1,672,727
TRANSFER OUT	0	766,029	1,147,628
TOTAL	1,459,891	2,444,584	3,918,628
FULL TIME POSITIONS	6	6	6

Class Title

Administrative Secretary, Senior	1	1	1
PW General Supervisor	2	2	2
Public Works Supt., Sewer	1	1	1
Sewer Maintenance Engineer	1	1	1
Projects Administrator-PW	1	1	1
TOTAL	6	6	6

SANITARY SEWER ENTERPRISE FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
3400					
7110	Regular Wages	286,355	401,571	358,369	(43,202)
7120	Overtime	0	624	2,000	1,376
7210	W/C Insurance	9,112	10,091	8,791	(1,300)
7230	Uniforms	10,591	17,700	17,700	0
7260	FICA Matching	19,309	30,769	27,568	(3,201)
7270	Pension Matching	23,871	35,394	39,280	3,886
7280	Insurance Matching	50,440	58,672	58,200	(472)
7510	Professional Services	1,258	55,000	45,000	(10,000)
7512	Tech.Svcs(Surveys,DP)	746	2,500	2,500	0
7550	Communications	9,910	11,500	11,500	0
7600	Travel	35	3,000	500	(2,500)
7630	Train/Cont. Education	200	9,450	4,725	(4,725)
7700	Insurance	294,648	322,585	371,467	48,882
7860	Maint: Buildings	12,633	10,500	0	(10,500)
7870	Maint: Motor Equipment	4,885	11,000	11,000	0
7880	Maint: Mach/Imp/Tools	2,955	6,675	6,675	0
7900	Utilities	31,145	25,000	25,000	0
7960	Reserve for Debt	20,344	0	0	0
7990	Dues and Fees	372	1,500	1,500	0
8009	Licenses(CDL,CPA,Etc)	1,170	3,050	1,200	(1,850)
8010	Supplies	(2,986)	20,700	10,900	(9,800)
8016	Small Equip	5,124	14,500	14,500	0
8017	Printing(Not Std Forms)	0	1,200	1,200	0
8018	Books & Subscriptions	0	250	250	0
8110	Motor Fuel	7,488	12,200	12,200	0
8150	Food	0	0	500	500
8971	Bad Debt	105,832	0	0	0
8900	Depreciation	(2,353)	44,359	65,748	21,389
8951	Indirect Costs	566,808	568,765	1,672,727	1,103,962
5992	Operating Transfers Out	0	766,029	1,147,628	381,599
TOTALS		1,459,891	2,444,584	3,918,628	1,474,044

SANITARY SEWER ENTERPRISE FUND

SEWER SYSTEMS - MAINTENANCE

DESCRIPTION

The Maintenance Section is responsible for general sewer system maintenance including: installing and repairing taps; repairing WG&L cuts; repairing breaks in small sewer lines; repairing catch basins; cleaning and removing grease, roots, and sand from sewer structures and pipes; televising lines to locate problems; and providing 24-hr trouble truck assistance for City infrastructure problems or overflows.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	883,920	1,092,869	979,788
OPERATING EXPENSES	359,425	535,000	520,000
DEPRECIATION EXPENSE	153,209	85,882	251,083
INDIRECT COST	222,940	221,717	0
TOTAL	1,619,494	1,935,468	1,750,871
FULL TIME POSITIONS	18	18	18

Class Title

Maintenance Worker	1	1	1
Equipment Operator I	3	3	3
Crew Supervisor, Senior	2	2	2
TV Truck Operator/Technician	1	1	1
Sewer System Operator	2	2	2
Equipment Operator III	9	9	9
TOTAL	18	18	18

SANITARY SEWER ENTERPRISE FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
3404					
7110	Regular Wages	612,915	707,623	629,878	(77,745)
7120	Overtime	6,438	40,480	20,250	(20,230)
7210	W/C Insurance	36,436	39,967	34,461	(5,507)
7230	Uniforms	9	0	0	0
7260	FICA Matching	45,995	64,024	49,735	(14,289)
7270	Pension Matching	52,074	62,584	70,864	8,280
7280	Insurance Matching	130,053	178,192	174,600	(3,592)
7510	Professional Services	(80)	0	0	0
7512	Tech.Svcs(Surveys,DP)	54,419	100,000	100,000	0
7514	Contract Labor(Temp)	9,192	9,000	9,000	0
7860	Maint: Buildings	176	0	0	0
7870	Maint: Motor Equipment	122,444	144,800	176,800	32,000
7880	Maint: Mach/Imp/Tools	5,777	22,700	22,700	0
8010	Supplies	84,487	100,000	100,000	0
8016	Small Equip	6,005	11,500	11,500	0
8110	Motor Fuel	77,004	147,000	100,000	(47,000)
8900	Depreciation	153,209	85,882	251,083	165,201
8951	Indirect Cost	222,940	221,717	0	(221,717)
Total		1,619,494	1,935,468	1,750,871	(184,598)

**SANITARY SEWER ENTERPRISE FUND
SEWER SYSTEMS -CONSTRUCTION**

DESCRIPTION

The Construction Section is responsible for installing and repairing the larger sanitary, combination and storm sewer lines located throughout the City. This section is also responsible for the clearing and grading of large ditch sections and the maintenance of sewer right-of-ways.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	428,422	515,537	561,524
OPERATING EXPENSES	192,581	252,800	259,600
DEPREIATION EXPENSE	51,851	53,143	90,429
INDIRECT COSTS	96,358	95,830	0
TOTAL	769,212	917,310	911,553
FULL TIME POSITIONS	12	12	12

Class Title

Equipment Operator III	3	3	3
Equipment Operator II	1	1	1
Maintenance Worker	6	6	6
Crew Supervisor Sr	2	2	2
TOTAL	12	12	12

SANITARY SEWER ENTERPRISE FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
3408					
7110	Regular Wages	288,437	360,296	354,765	-5,531
7120	Overtime	166	5,500	5,500	0
7210	W/C Insurance	17,002	14,514	18,030	3,516
7260	FICA Matching	22,070	27,983	27,560	-423
7270	Pension Matching	24,326	32,485	39,269	6,784
7280	Insurance Matching	76,420	74,759	116,400	41,641
7510	Professional Services	(75)	0	0	0
7870	Maint: Motor Equipment	27,999	74,000	74,000	0
7880	Maint: Mach/Imp/Tools	685	9,100	9,100	0
8010	Supplies	141,331	120,000	120,000	0
8016	Small Equip	1,145	4,500	4,500	0
8050	Rental of Equipment	0	3,200	10,000	6,800
8110	Motor Fuel	21,497	42,000	42,000	0
8900	Depreciation	51,851	53,143	90,429	37,286
8951	Indirect Cost	96,358	95,830	0	-95,830
Total		769,212	917,310	911,553	(5,757)

SANITARY SEWER ENTERPRISE FUND
WASTEWATER SAMPLING & UTILITY LOCATION

DESCRIPTION

The Industrial Wastewater Sampling and Utility Location Section monitors industry to insure compliance with the City's Comprehensive Solid Waste, Wastewater and Sewer Pretreatment Ordinance and takes necessary action to correct violations. The Section also checks on reported violations, inspects each Industry to insure all reported chemicals are stored properly to protect City collection and treatment systems, and monitors POTW for priority pollutants as required by EPD. This Section has also handles the grease monitoring program, CSO inspections, the Watershed Protection program as required by the State and all sewer utility "locates" within the City of Albany as required by the Utility Protection Center.

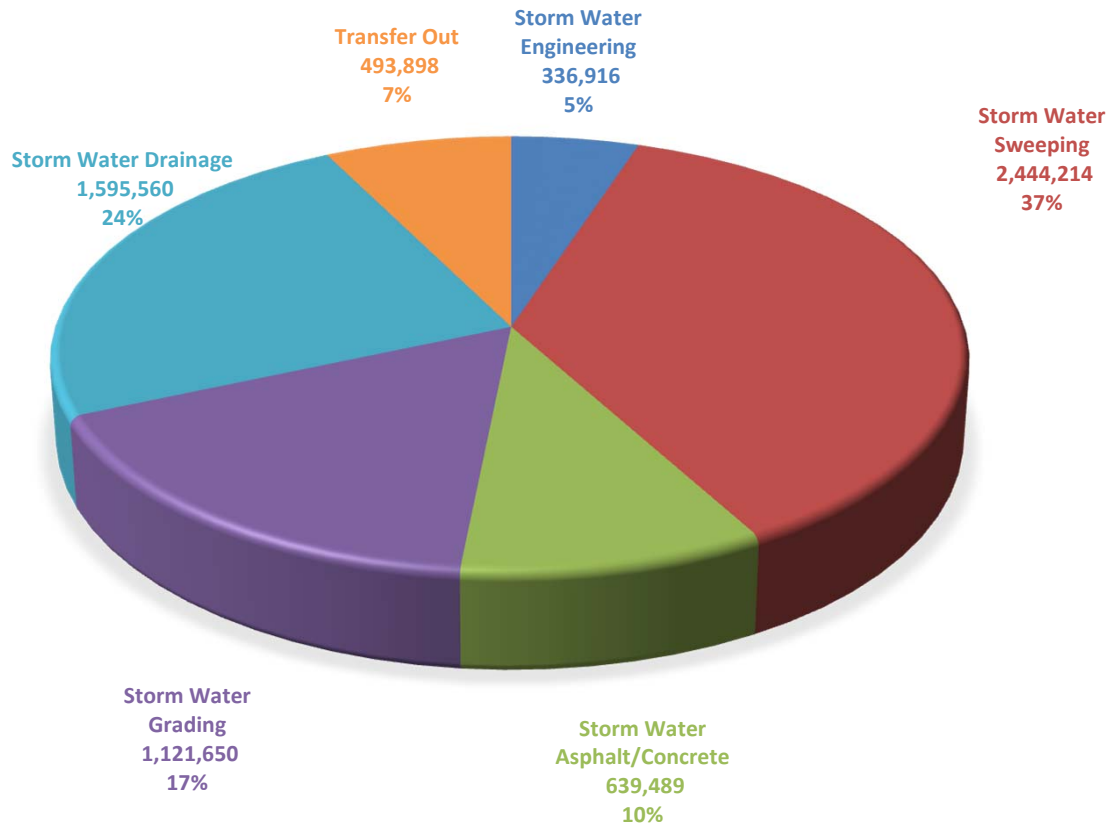
Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	334,300	353,501	361,295
OPERATING EXPENSES	95,961	156,200	130,400
DEPRECIATION EXPENSE	5,313	5,313	7,732
INDIRECT COSTS	67,837	67,465	0
TOTAL	503,410	582,479	499,427
FULL TIME POSITIONS	6	6	6

Class Title

Indust. Pre-Treatment Monitor,Supv.	1	1	1
Engineering Associate	1	1	1
Wastewater Sampler	2	2	2
Locate Technicians	2	2	2
TOTAL	6	6	6

SANITARY SEWER ENTERPRISE FUND					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
3600					
7110	Regular Wages	238,920	251,157	248,986	(2,171)
7120	Overtime	183	5,500	0	(5,500)
7210	W/C Insurance	6,789	7,096	7,922	826
7260	FICA Matching	17,458	19,634	19,047	(587)
7270	Pension Matching	21,497	22,650	27,140	4,490
7280	Insurance Matching	49,454	47,463	58,200	10,737
7510	Professional Services	(75)	0	0	0
7512	Tech.Svcs(Surveys,DP)	76,853	113,000	95,000	(18,000)
7550	Communications	22	0	0	0
7870	Maint: Motor Equipment	5,170	6,000	6,000	0
7880	Maint: Mach/Imp/Tools	1,383	8,600	2,000	(6,600)
8010	Supplies	1,592	6,400	6,400	0
8016	Small Equip	3,400	6,000	6,000	0
8110	Motor Fuel	7,614	16,200	15,000	(1,200)
8900	Depreciation	5,313	5,313	7,732	2,419
8951	Indirect Cost	67,837	67,465	0	(67,465)
Total		503,410	582,479	499,427	(83,051)

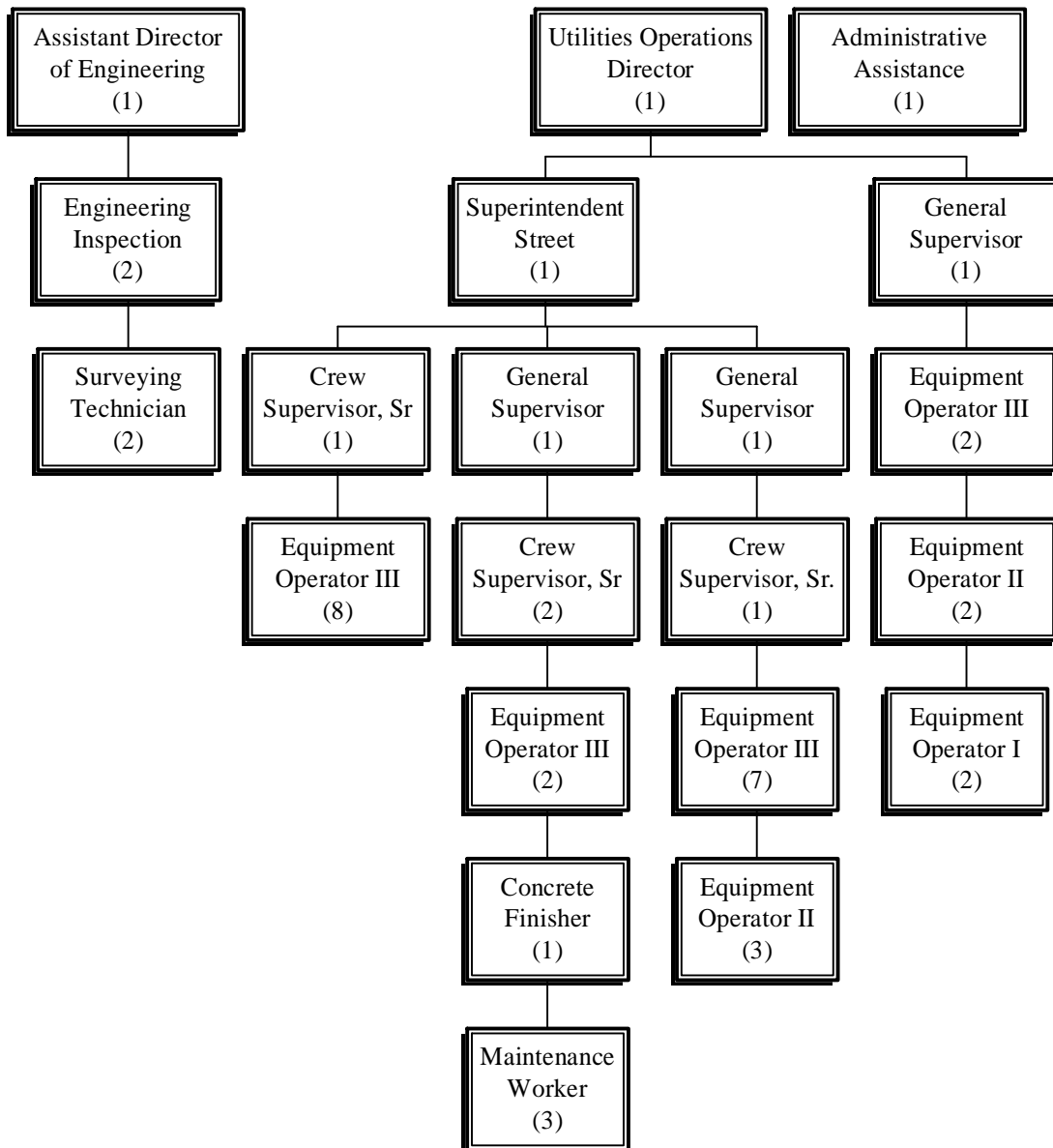
City of Albany
Adopted Budget
FY 2017
Storm Water Department



Total Expenses
\$6,631,727



Storm Water Fund



**STORM WATER ENTERPRISE FUND
STORM WATER DIVISION SUMMARY**

DESCRIPTION

The responsibility of the Street Division is to assure proper maintenance and construction of streets, alleys, sidewalks and other City property such as parks, ball fields, etc. This division is also responsible for sidepark and R.O.W. maintenance, including mowing and herbicide application. Other functions include: street installation, street and alley paving, including base preparation and asphalt placement. The division also handles concrete construction, holding pond maintenance and driveway installations.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
REVENUE	2,528,875	2,635,755	4,506,883
PERSONAL SERVICES	2,957,850	2,263,335	2,548,145
OPERATING EXPENSES	1,135,420	1,993,512	1,639,467
DEPRECIATION	974,784	1,023,776	1,109,378
INDIRECT COSTS	332,874	858,539	840,839
TRANSFER OUT	0	0	493,898
TOTAL EXPENSES	5,400,928	6,139,162	6,631,727
TRANSFERS IN	1,077,879	1,250,000	1,303,680
CAPITAL CONTRIBUTIONS	25,423,377	0	0
NET INCOME/ (LOSS)	23,629,203	(2,253,407)	(821,164)
Capital Projects Summary			
Adopted Total	0	58,000	25,000,000
FULL TIME POSITIONS	44	44	45

STORM WATER ENTERPRISE FUND**ENGINEERING***DESCRIPTION*

The Engineering Department Stormwater Division is a new division that is proposed to comply with the Federal Clean Water Act requirements that have been passed on to the Georgia Environmental Protection Division for enforcement in the state. The initial startup funds for this division will come from the Sewer Enterprise Fund to fund the new positions and equipment. It is proposed at this time for the division to be Comprised of five (5) new employees with existing Engineering staff providing assistance as needed to meet these new regulations.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL EXPENSES	1,397,781	253,970	294,917
OPERATING EXPENSES	30,593	83,500	42,000
DEPRECIATION EXPENSE	0	0	0
INDIRECT COST	129,228	415,939	0
TOTAL	1,557,602	753,409	336,917
FULL TIME POSITIONS	5	5	4

Class Title

Assistant Director of Engineering	1	1	1
Engineering Inspection	2	2	1
Surveying Technician	2	2	2
Adopted Total	5	5	4

STORM WATER ENTERPRISE FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
4302					
7110	Regular Wages	54,619	198,717	200,094	1,377
7120	Overtime	0	1,100	1,100	0
7210	W/C Insurance	3,364	7,123	5,401	(1,722)
7230	Uniforms	85	4,000	2,500	(1,500)
7260	FICA Matching	4,093	15,287	15,391	105
7270	Pension Matching	1,331,042	17,783	21,930	4,147
7280	Insurance Matching	4,578	9,960	48,500	38,540
7510	Professional Services	318	1,000	1,000	0
7512	Technical Services	3,295	5,000	5,000	0
7550	Communication	605	3,000	2,500	(500)
7600	Travel	0	500	500	0
7630	Train/Cont. Education	0	1,000	1,000	0
7870	Maint:Motor Equip	313	20,000	5,000	(15,000)
7880	Maint: Mach/Imp/Tools	1,373	0	4,000	4,000
8009	Licenses	0	2,000	2,000	0
8010	Supplies	394	14,000	4,000	(10,000)
8016	Small Equip	8,687	22,000	12,000	(10,000)
8110	Motor Fuel	0	15,000	5,000	(10,000)
8970	Bad Debt	15,608	0	0	0
8951	Indirect Cost	129,228	415,939	0	(415,939)
Total		1,557,602	753,409	336,917	-416,492

STORM WATER ENTERPRISE FUND

STREET SWEEPING

DESCRIPTION

The Storm Maintenance Section maintains all storm pump stations, flood control structures, drainage ditches, drainage easements and holding ponds under the review of the City. During storm events Sewer System Division employees assist Public Works and Emergency personnel to protect citizens from flash flooding. The maintenance staff also provides assistance to the Street and Solid Waste Divisions with cleaning, removing of storm debris and the hauling of dirt and sand in conjunction with the various work programs.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	463,088	735,951	836,113
OPERATING EXPENSES	319,944	805,967	611,127
DEPRECIATION EXPENSE	170,250	168,648	206,680
INDIRECT COSTS	0	93,724	840,839
TRANSFER OUT	0	0	493,898
TOTAL	953,281	1,804,290	2,988,658
FULL TIME POSITIONS	11	11	13

Class Title

Equipment Operator III	8	8	9
Crew Supervisor, Sr.	1	1	1
Administrative Secretary, Sr	1	1	1
PW Superintendent, Street	1	1	1
Utilities Operations Director	0	0	1
Adopted Total			
TOTAL	11	11	13

STORM WATER ENTERPRISE FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
4303					
7110	Regular Wages	318,796	494,832	559,914	65,082
7120	Overtime	641	3,110	3,100	(10)
7210	W/C Insurance	18,648	22,149	24,361	2,212
7230	Uniforms	0	17,100	18,200	1,100
7260	FICA Matching	21,484	38,093	43,071	4,978
7270	Pension Matching	23,717	43,989	61,368	17,380
7280	Insurance Matching	79,802	116,679	126,100	9,421
7510	Professional Services	318	1,500	3,500	2,000
7512	Tech.Svcs(Surveys,DP)	106,774	325,000	220,000	(105,000)
7550	Communication	50	4,600	6,600	2,000
7630	Train/Cont. Education	0	1,430	2,600	1,170
7700	Risk	0	147,612	109,735	(37,877)
7860	Maint:Buildings & Other Structures	107	0	0	0
7870	Maint: Motor Equip.	134,889	147,425	128,800	(18,625)
7880	Maint: Mach/Imp/Tools	1,450	36,000	15,200	(20,800)
7900	Utilities	143	2,700	8,500	5,800
8009	LICENSES	0	500	500	0
8010	Supplies	533	6,400	6,500	100
8016	Small Equip	2,447	4,800	2,000	(2,800)
8110	Motor Fuel	73,233	128,000	77,384	(50,616)
8970	Bad Debt	0	0	29,808	29,808
8900	Depreciation	170,250	168,648	206,680	38,032
8951	Indirect Cost	0	93,724	840,839	747,115
5992	Operating Transfer Out	0	0	493,898	493,898
Total		953,281	1,804,290	2,988,658	1,184,368

STORM WATER ENTERPRISE FUND

ASPHALT/CONCRETE

DESCRIPTION

The Engineering Department Stormwater Division is a new division that is proposed to comply with the Federal Clean Water Act requirements that have been passed on to the Georgia Environmental Protection Division for enforcement in the state. The initial startup funds for this division will come from the Sewer Enterprise Fund to fund the new positions and equipment. It is proposed at this time for the division to be Comprised of five (5) new employees with existing Engineering staff providing assistance as needed to meet these new regulations.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	389,696	338,076	458,549
OPERATING EXPENSES	118,882	152,800	165,800
DEPRECIATION EXPENSE	15,140	15,140	15,140
INDIRECT COST	0	93,724	0
TOTAL	523,719	599,740	639,489
FULL TIME POSITIONS	9	9	9

Class Title

Concrete Finisher	1	1	1
Equipment Operator, III	2	2	2
Crew Supervisor Sr.	2	2	2
Crew Supervisor	0	0	0
Maintenance Worker	3	3	3
Adopted Total	1	1	1
TOTAL	9	9	9

STORM WATER ENTERPRISE FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
4304					
7110	Regular Wages	263,753	222,291	298,364	76,073
7120	Overtime	15	990	1,000	10
7210	W/C Insurance	14,603	14,422	16,353	1,930
7230	Uniforms	91	0	0	0
7260	FICA Matching	17,942	17,081	22,901	5,821
7270	Pension Matching	22,771	19,721	32,631	12,910
7280	Insurance Matching	70,521	63,572	87,300	23,728
7510	Professional Services	318	0	0	0
7550	Communications	38	0	0	0
7870	Maint: Motor Equip.	43,318	24,000	37,000	13,000
7880	Maint: Mach/Imp/Tools	67	1,000	1,000	0
7990	Dues and Fees	0	0	0	0
8010	Supplies	60,364	100,000	100,000	0
8012	Supplies: Driveways	(4,945)	0	0	0
8016	Small Equip	0	2,000	2,000	0
8110	Motor Fuel	19,722	25,800	25,800	0
8970	Bad Debt	0	0	0	0
8900	Depreciation	15,140	15,140	15,140	0
8951	Indirect Cost	0	93,724	0	(93,724)
Total		523,719	599,740	639,489	39,749

STORM WATER ENTERPRISE FUND**GRADING/CONSTRUCTION***DESCRIPTION*

The Grading/Construction Section is responsible for the construction and maintenance of dirt alleys, ditches, holding ponds, shoulders and easements within the city. This section maintains and installs driveways and storm pipes. This section provides a key support role for the entire local government with loaders, dump trucks, motor graders, dozers, and other equipment.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	676,182	579,055	641,055
OPERATING EXPENSES	202,794	400,745	271,040
DEPRECIATION EXPENSE	150,891	146,435	159,008
INDIRECT COST	0	96,318	0
TOTAL	1,029,867	1,222,553	1,071,103
FULL TIME POSITIONS	12	12	12

Class Title

General Supervisor	1	1	1
Equipment Operator, III	6	6	6
Equipment Operator, II	3	3	3
Crew Supervisor	1	1	1
Crew Supervisor, Sr.	1	1	1
Adopted Total	12	12	12

STORM WATER ENTERPRISE FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
4305					
7110	Regular Wages	500,636	383,180	441,990	58,810
7120	Overtime	803	5,280	2,500	(2,780)
7210	W/C Insurance	23,878	22,567	26,965	4,398
7260	FICA Matching	32,084	29,717	34,003	4,286
7270	Pension Matching	35,297	34,226	48,449	14,223
7280	Insurance Matching	83,484	104,084	87,147	(16,937)
7510	Professional Services	338	0	0	0
7512	Tech.Svcs(Surveys,DP)	0	100,000	50,000	(50,000)
7550	Communications	5	0	0	0
7870	Maint: Motor Equip.	98,988	120,000	89,000	(31,000)
7880	Maint: Mach/Imp/Tools	0	1,000	1,000	0
8010	Supplies	33,432	59,745	60,000	255
8110	Motor Fuel	70,031	120,000	71,040	(48,960)
8970	Bad Debt	0	0	0	0
8900	Depreciation	150,891	146,435	159,008	12,573
8951	Indirect Cost	0	96,318	0	(96,318)
Total		1,029,867	1,222,553	1,071,103	(151,449)

STORM WATER ENTERPRISE FUND**STORM MAINTENANCE***DESCRIPTION*

The Storm Maintenance Section maintains all storm pump stations, flood control structures, drainage ditches, drainage easements and holding ponds under the review of the City. During storm events Sewer System Division employees assist Public Works and Emergency personnel to protect citizens from flash flooding. The maintenance staff also provides assistance to the Street and Solid Waste Divisions with cleaning, removing of storm debris and the hauling of dirt and sand in conjunction with the various work programs.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2014/2015	ADOPTED 2016/2017
PERSONNEL SERVICES	31,102	356,283	317,510
OPERATING EXPENSES	463,207	550,500	549,500
DEPRECIATION EXPENSE	638,504	693,553	728,550
INDIRECT COST	203,647	158,834	0
TOTAL	1,336,459	1,759,170	1,595,560
FULL TIME POSITIONS	7	7	7

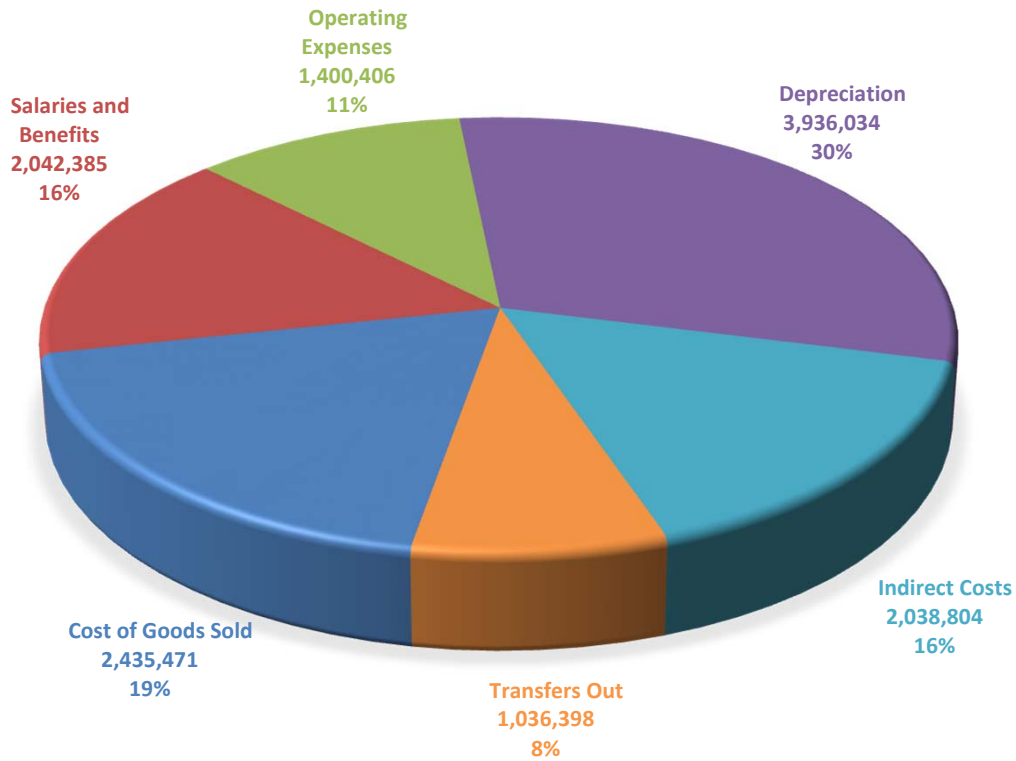
Class Title

General Supervisor	1	1	1
Equipment Operator I	2	2	2
Equipment Operator II	2	2	2
Equipment Operator III	2	2	2
Adopted Total	7	7	7

STORM MAINTENANCE

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
4306					
7110	Regular Wages	23,404	216,590	209,200	(7,390)
7120	Overtime	0	22,000	7,000	(15,000)
7210	W/C Insurance	439	10,307	12,705	2,398
7260	FICA Matching	1,782	18,252	16,539	(1,713)
7270	Pension Matching	2,083	21,234	23,566	2,332
7280	Insurance Matching	3,394	67,900	48,500	(19,400)
7510	Professional Services	318	0	0	0
7512	Tech.Svcs(Surveys,DP)	240,150	340,000	340,000	0
7860	Maint: Buildings	151	11,000	0	(11,000)
7870	Maint: Motor Equipment	230	5,000	15,000	10,000
7880	Maint: Mach/Imp/Tools	93,593	65,000	65,000	0
7900	Utilities	105,878	115,000	115,000	0
8010	Supplies	7,738	9,500	9,500	0
8016	Small Equip	0	2,500	2,500	0
8110	Motor Fuel	0	2,500	2,500	0
8971	Bad Debt	15,149	0	0	0
8900	Depreciation	638,504	693,553	728,550	34,997
8951	Indirect Cost	203,647	158,834	0	(158,834)
Total		1,336,459	1,759,170	1,595,560	(163,610)

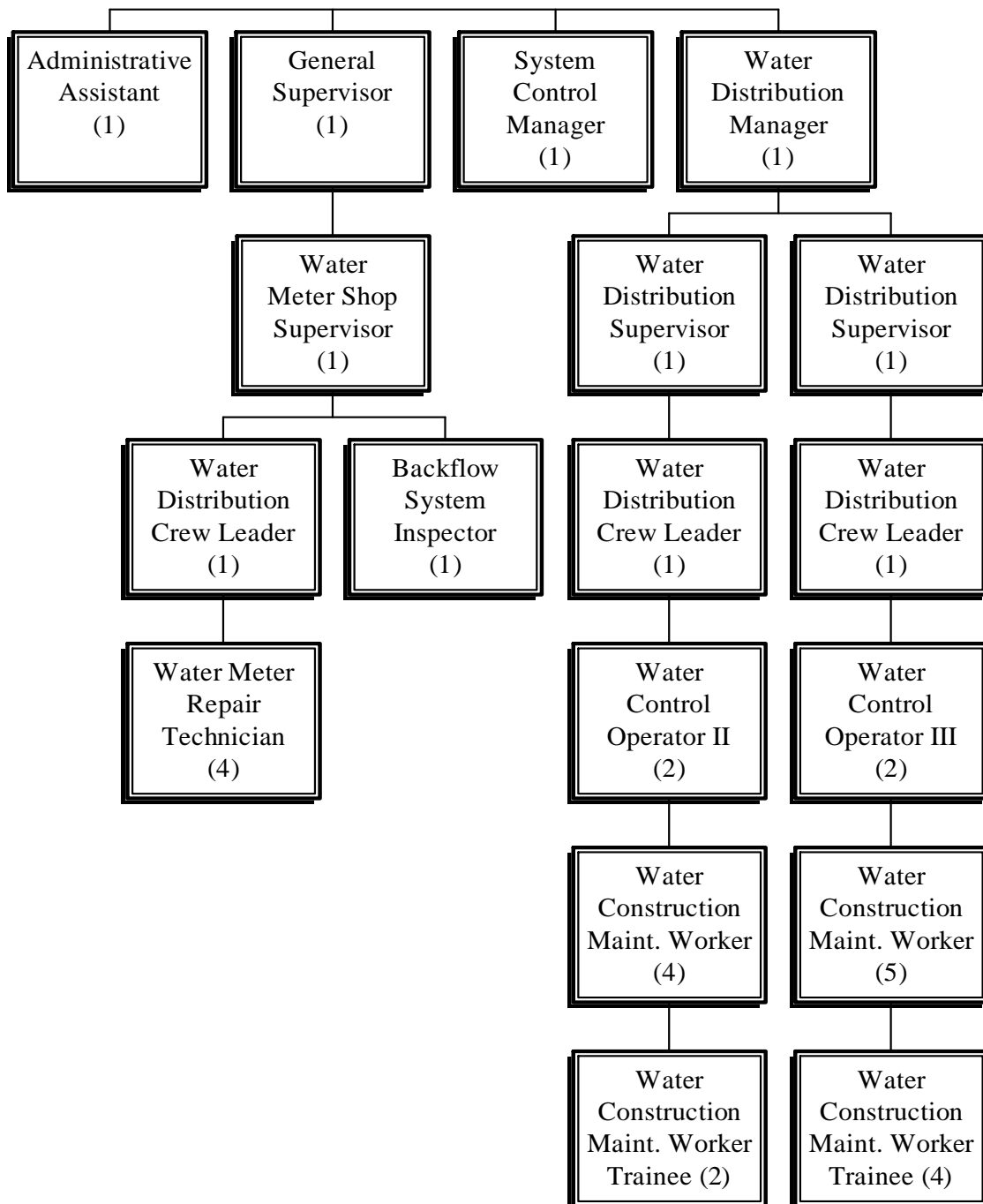
City of Albany
Adopted Budget
FY 2017
Water Department



Total Expenses
\$12,889,498



WATER DISTRIBUTION



WATER OPERATION & MAINTENANCE*DESCRIPTION*

The water distribution division of the Albany Utility Board provides clean, reliable water services and hydrants for fire protection to City of Albany residents and some residents in Dougherty County. The water system provides approximately 14 million gallons per day to 35,521 customers and maintains hundreds of miles of water main and services. Even though this vital service is taken for granted by most of us, it is the necessary component for any economic development initiative in Albany and Dougherty County.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2014/2015	ADOPTED 2016/2017
REVENUE	11,873,951	11,748,787	12,192,922
COST OF GOODS SOLD	1,909,767	1,806,779	2,435,471
TOTAL PERSONNEL EXPENSES	1,721,095	2,187,923	2,042,385
OTHER OPERATING EXPENSES	1,021,217	1,271,917	1,400,406
INDIRECT EXPENSES	3,171,278	3,262,556	3,936,034
DEPRECIATION EXPENSE	2,113,716	2,056,061	2,038,804
TRANSFER TO GENERAL FUND	985,199	998,647	1,036,398
TOTAL EXPENSES	10,922,272	11,583,882	12,889,499
NET INCOME / (LOSS)	951,679	164,905	(696,576)

Debt Service Summary

GEFA Principal Payment (Water Tank)	0	0	92,269
Series 2010 Principal Payment	960,000	985,000	1,015,000
Series 2005 Principal Payment	<u>345,000</u>	<u>360,000</u>	<u>380,000</u>
Total Debt Service Payments	1,305,000	1,345,000	1,487,269

Capital Projects Summary

Adopted Total	505,000	2,100,000	600,000
FULL TIME POSITIONS	39	40	38

WATER OPERATION & MAINTENANCE*DESCRIPTION*

The water distribution division of Albany Utility Board provides clean, reliable water services and hydrants for fire protection to City of Albany residents and some residents in Dougherty County. The water system provides approximately 14 million gallons per day to 35,521 customers and maintains hundreds of miles of water main and services. Even though this vital service is taken for granted by most of us, it is the necessary component for any economic development initiative in Albany and Dougherty County.

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TRANSFER TO GENERAL FUND	985,199	998,647	1,036,398
TOTAL EXPENSES	10,922,272	11,583,882	12,889,499
NET INCOME / (LOSS)	951,679	164,905	(696,576)
FULL TIME POSITIONS	36	36	34

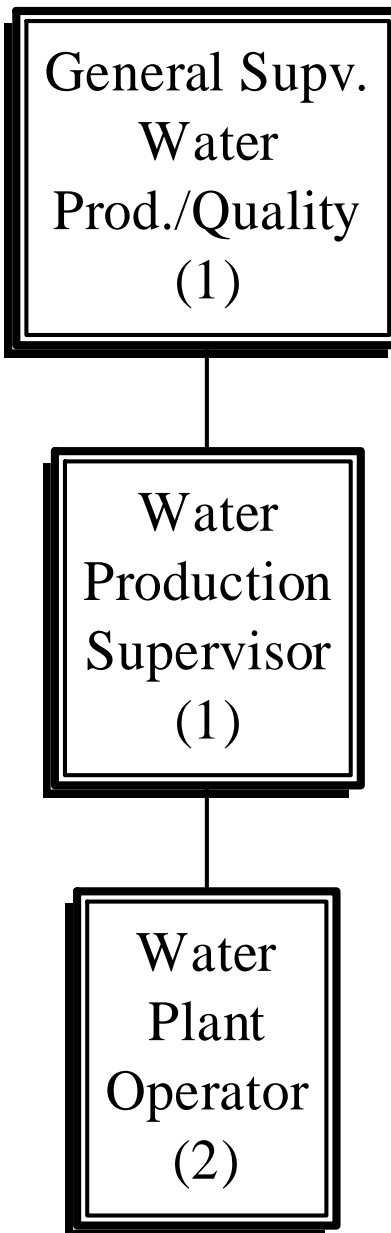
Class Title

Administrative Secretary, Sr.	1	1	1
Backflow Systems Inspector	1	1	1
General Supervisor	0	0	1
Heavy Equipment Operator	9	9	0
Meter repair Tech	2	3	4
Water Distribution Crew Leader	4	4	3
Water Distribution Manager	1	1	1
Water Distribution Supervisor	4	4	2
Water Meter & Leak Detection Manager	1	0	0
System Control Manager	0	0	1
Water Meter Shop Supervisor	1	1	1
Water Construction Maint. Worker	10	5	9
Water Construction Maint. Worker Trainee	0	4	6
Water Quality Control Supervisor.	1	0	0
Water Control Operator I	1	1	0
Water Control Operator III	0	0	4
Water Operator/Well Mechanic	0	2	0
TOTAL	36	36	34

WATER OPERATION & MAINTENANCE					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
4420					
8002	Materials Purchased for Resale	1,909,767	1,806,779	2,435,471	628,693
7110	Regular Wages	1,227,478	1,378,373	1,283,630	(94,744)
7120	Overtime	62,387	77,549	51,345	(26,204)
7130	Part Time	0	26,840	0	(26,840)
7210	W/C Insurance	36,848	44,725	35,805	(8,920)
7230	Uniforms	13,151	16,450	18,000	1,550
7260	FICA Matching	100,967	113,430	102,126	(11,305)
7270	Pension Matching	(67,207)	128,559	145,512	16,953
7280	Insurance Matching	347,471	401,996	405,967	3,971
7510	Professional Services	23,482	42,000	38,000	(4,000)
7512	Tech.Svcs(Surveys,DP)	47,103	274,000	260,000	(14,000)
7514	Contract Labor(Temp)	9,704	0	6,000	6,000
7550	Communications	15,468	29,200	25,200	(4,000)
7570	Advertising	0	0	0	0
7600	Travel	3,859	5,000	5,000	0
7630	Train/Cont. Education	2,998	5,000	5,000	0
7700	Risk Allocation	121,080	169,655	96,500	(73,155)
7860	Maint: Bldgs.	738	0	7,500	7,500
7870	Maint: Motor Equip.	10,328	106,000	111,654	5,654
7880	Maint: Mach/Imp/Tools	77,851	21,950	70,000	48,050
7900	Utilities	26,798	32,000	20,447	(11,553)
7990	Dues and Fees	14,567	4,000	15,000	11,000
8004	Materials	385,500	249,999	250,000	1
8009	Licenses(CDL,CPA,Etc)	1,643	1,500	1,500	0
8010	Supplies	111,116	15,000	85,000	70,000
8016	Small Equip	14,419	40,000	15,000	(25,000)
8017	Printing(Not Std Forms)	2,046	2,500	1,000	(1,500)
8018	Books & Subscriptions	324	0	200	200
8050	Rental of Equipment	32	10,000	2,500	(7,500)
8110	Motor Fuel	110,652	145,000	145,000	0
8150	Food	0	0	1,500	1,500
8705	Interest Expense	0	101,500	0	(101,500)
8970	Bad Debt	41,512	17,613	238,405	220,792
8900	Depreciation	2,113,716	2,056,061	2,038,804	(17,257)
8951	Indirect Costs	3,171,278	3,262,556	3,936,034	673,478
5992.	Operating Transfers Out	985,199	998,647	1,036,398	37,751
	Total	10,922,272	11,583,882	12,889,499	1,305,616



WATER PRODUCTION



WATER PRODUCTION*DESCRIPTION*

The Water Production division of the Albany Utility Board produces a clean, reliable source of water to the Water Distribution system for delivery to Albany and Dougherty County citizens. The Water Production division is capable of producing approximately 36 million gallons of water per day from 39 wells. The economic development of this system capacity is an enormous benefit to the community for future economic development.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	432,293	350,057	355,842
OPERATING EXPENSES	1,451,947	1,355,624	1,969,827
INDIRECT COST	0	101,098	81,959
DEPRECIATION EXPENSE	25,527	0	27,844
TOTAL	1,909,767	1,806,779	2,435,471
FULL TIME POSITIONS	3	4	4

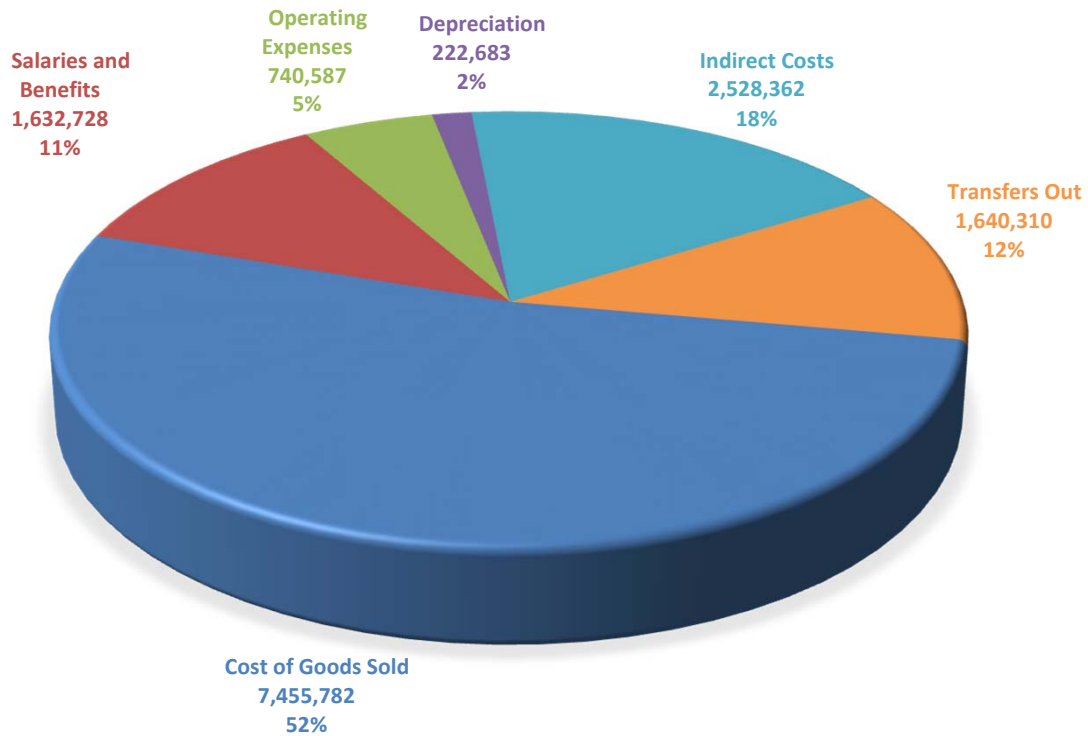
Class Title

General Supervisor Water Quality & Production	0	1	1
Water Production Supt	1	1	1
Water Plant Operator I	2	2	2
TOTAL	3	4	4

*Notes **This cost center is used to capture the full cost of water production. The total for this cost center is summarized on the Water Distribution Worksheets as Cost of Goods Sold.**

WATER PRODUCTION					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
4430					
7110	Regular Wages	259,485	222,450	224,363	1,913
7120	Overtime	32,678	11,039	15,572	4,533
7210	W/C Insurance	8,501	7,461	5,857	(1,604)
7230	Uniforms	6,261	1,750	2,600	850
7260	FICA Matching	20,883	17,785	18,355	570
7270	Pension Matching	27,320	20,583	26,153	5,570
7280	Insurance Matching	77,165	68,988	62,942	(6,046)
7510	Professional Services	(15,590)	2,600	2,600	0
7512	Tech.Svcs(Surveys,DP)	23,105	37,500	239,000	201,500
7514	Contract Labor(Temp)	3,125	3,000	3,000	0
7550	Communications	63,758	15,350	64,064	48,714
7570	Advertising	0	1,500	0	(1,500)
7600	Travel	1,384	5,000	7,500	2,500
7630	Train/Cont. Education	1,068	5,000	5,000	0
7860	Maint: Buildings	0	0	150,000	150,000
7870	Maint: Motor Equip.	60,838	50,030	10,000	(40,030)
7880	Maint: Mach/Imp/Tools	9,275	15,000	6,500	(8,500)
7900	Utilities	824,255	684,346	900,000	215,654
7990	Dues and Fees	24,145	2,500	1,500	(1,000)
8004	Materials	21,103	65,000	100,000	35,000
8009	Licenses(CDL,CPA,Etc)	845	2,000	1,000	(1,000)
8010	Supplies	64,441	5,000	28,000	23,000
8016	Small Equip	11,435	25,000	87,500	62,500
8017	Printing(Not Std Forms)	0	20,000	2,500	(17,500)
8018	Books & Subscriptions	97	200	200	0
8110	Motor Fuel	35	6,500	65,000	58,500
8150	Food	0	0	150	150
8705	Interest Expense	358,629	410,098	296,313	(113,785)
8900	Depreciation	25,527	0	27,844	27,844
8951	Indirect Costs	0	101,098	81,959	(19,139)
Total		1,909,767	1,806,779	2,435,471	628,693

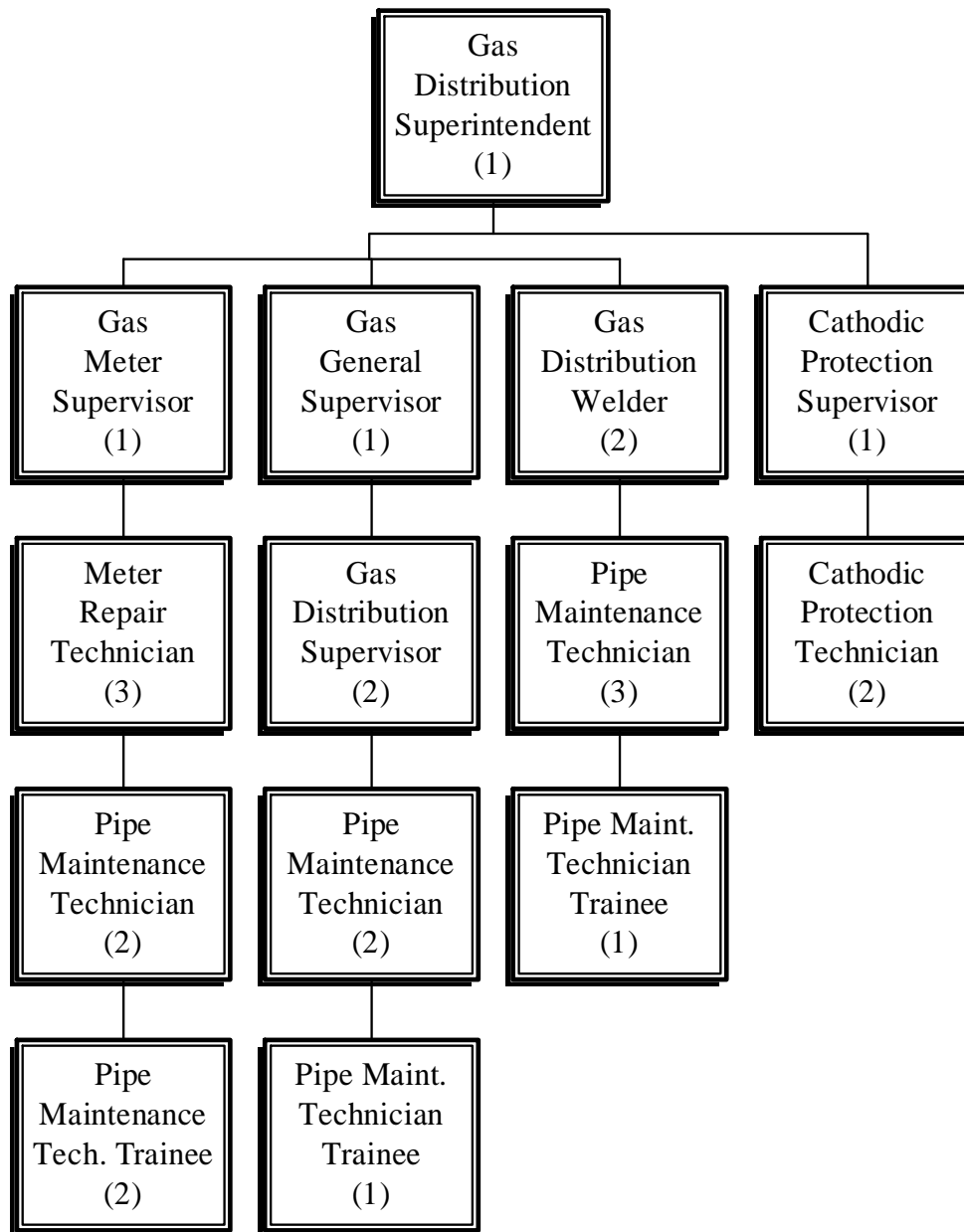
City of Albany
Adopted Budget
FY 2017
Gas Department



Total Expenses
\$14,220,452



GAS FUND

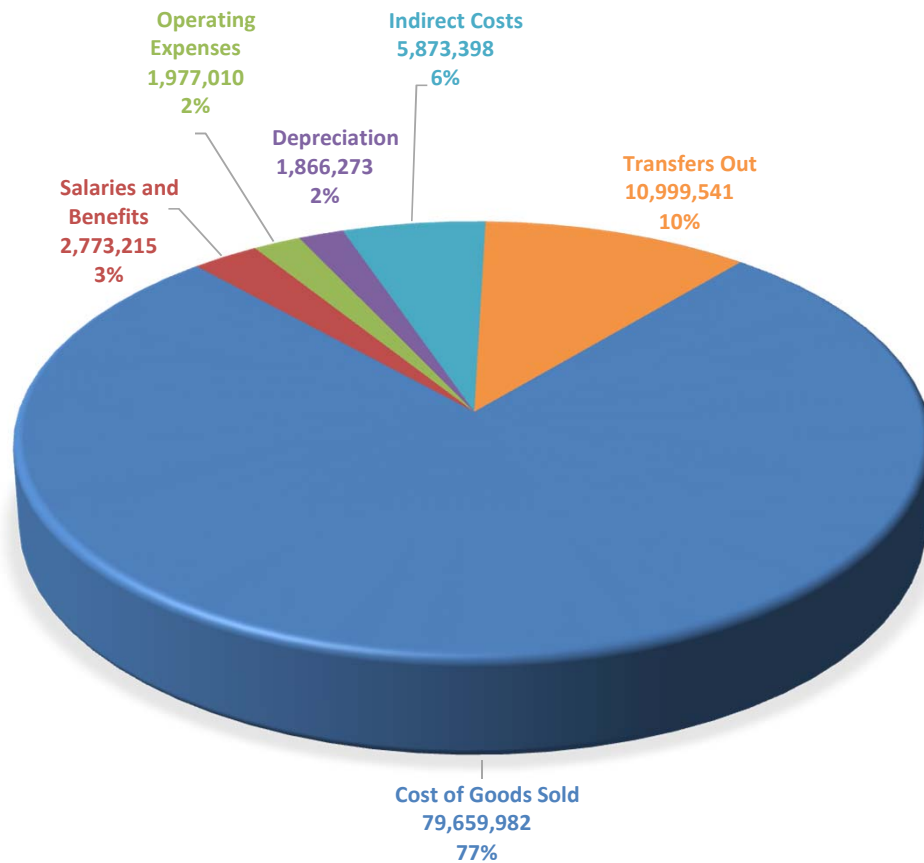


Gas Fund			
DESCRIPTION			
The natural gas division of the Albany Utility Board provides natural gas services to 13,700 customers in Dougherty and Lee Counties. The system is estimated to sell 1,852,650 MCF (1000 cubic feet) of natural gas to homes, businesses and industry in its service territory during the 2016/17 fiscal year. This department along with the other city utility departments are important catalysts for the economic development of the City of Albany and the surrounding area			
Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	REQUESTED 2016/2017
REVENUE	15,589,176	15,622,000	15,622,000
COST OF GOODS SOLD	7,531,712	7,972,892	7,455,782
PERSONNEL SERVICES	930,504	1,324,330	1,632,728
OPERATING EXPENSES	354,856	850,019	740,587
DEPRECIATION EXPENSE	182,189	277,200	222,683
INDIRECT COSTS	1,958,588	2,602,024	2,528,362
TRANSFER TO GENERAL FUND	1,248,806	2,512,389	1,640,310
TOTAL EXPENSES	12,206,655	15,538,854	14,220,452
TOTAL NET INCOME/(LOSS)	3,382,521	83,146	1,401,548
Capital Projects Summary			
ADOPTED Total			200,000
FULL TIME POSITIONS	19	21	24
Class Title			
Gas Distribution Supt.	1	1	1
Gas Distribution Supervisor	2	1	2
Gas Meter Supervisor	0	1	1
Gas Distribution Welder	0	1	2
Gas Distribution General Supervisor	0	1	1
Meter Repair Technician	2	3	3
Heavy Equipment Operator	4	3	0
Pipe Maintenance Technician	4	3	7
Pipe Maintenance Tech Trainee	2	4	4
Cathodic Protection Supervisor	1	1	1
Cathodic Protection Tech	0	2	2
Cathodic Protection Apprentice	2	0	0
Pipeline Welder	1	0	0
TOTAL	19	21	24

* No rate Increase

Gas Fund					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
4520					
8002	Materials Purchased for Resale	7,531,712	7,972,892	7,455,782	(517,110)
7110	Regular Wages	710,049	869,929	1,126,691	256,762
7120	Overtime	(24,423)	74,043	25,000	(49,043)
7210	W/C Insurance	13,805	30,332	25,737	(4,595)
7230	Uniforms	10,920	12,325	19,000	6,675
7260	FICA Matching	52,643	72,213	88,104	15,891
7270	Pension Matching	21,973	83,653	125,534	41,881
7280	Insurance Matching	145,538	181,834	222,661	40,827
7510	Professional Services	38,400	19,500	77,208	57,708
7512	Tech.Svcs(Surveys,DP)	100	125,708	60,000	(65,708)
7550	Communications	43,085	30,650	30,650	0
7570	Advertising	15,171	10,000	10,000	0
7580	Customer Incentive Program	7,500	51,931	25,000	(26,931)
7600	Travel	2,435	6,500	8,500	2,000
7630	Train/Cont. Education	17,680	12,100	23,700	11,600
7700.03	Risk Allocation	47,376	63,106	44,378	(18,728)
7870	Maint: Motor Equip.	16,519	27,000	45,000	18,000
7880	Maint: Mach/Imp/Tools	8,391	12,000	12,000	0
7900	Utilities	15,969	15,853	24,000	8,147
7990	Dues and Fees	4,119	5,000	5,000	0
8004	Materials	28,372	80,000	55,000	(25,000)
8010	Supplies	14,021	11,500	151,500	140,000
8016	Small Equip	11,876	67,725	27,725	(40,000)
8017	Printing(Not Std Forms)	333	139,520	0	(139,520)
8018	Books & Subscriptions	0	500	500	0
8050	Rental of Equipment	0	33,000	33,000	0
8110	Motor Fuel	53,036	69,938	69,938	0
8970	Bad Debt Write-off	29,248	24,488	22,488	(2,000)
8971	Bad Debt Allowance	1,224	0	15,000	15,000
8705	Interest Expenses	0	44,000	0	(44,000)
8900	Depreciation	182,189	277,200	222,683	(54,517)
8951	Indirect Costs	1,958,588	2,602,024	2,528,362	(73,662)
5992	Operating Transfers (In)/Out	1,248,806	2,512,389	1,640,310	(872,079)
Total		12,206,655	15,538,854	14,220,452	(1,318,402)

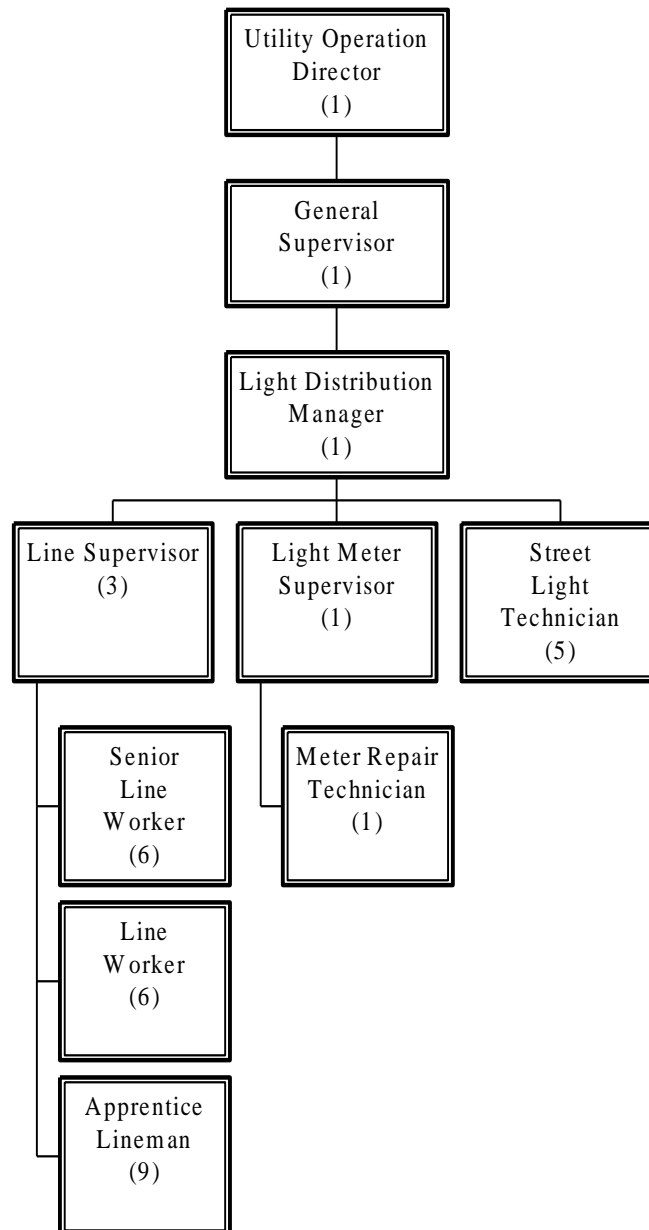
City of Albany
Adopted Budget
FY 2017
Light Department



Total Expenses
\$103,149,419



Light Fund



LIGHT**DESCRIPTION**

The electric division of the Albany Utility Board has proudly provided electric utility service to citizens of Albany, Ga for over 100 years. Through the Municipal Electric Authority of Georgia (MEAG) and the Southeastern Power Administration Agency (SEPA), Albany Utility Board has purchased power contracts totaling 233 megawatts of capacity. This capacity, generated from numerous power plants powered by natural gas, coal and nuclear energy, provides electric power to 37,891 homes, businesses and industry in the City of Albany. The utility board maintains the hundreds of miles of power line and 24 substations with employees who are dedicated to serving customers 24 hours per day 365 days per year. This department along with the other city utility departments are important catalysts for the economic development of the City of Albany and the surrounding area.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
REVENUE*	106,924,347	105,837,063	105,194,183
COST OF GOODS SOLD	82,944,732	82,388,948	79,659,982
PERSONNEL SERVICES	2,083,028	2,540,134	2,773,215
OPERATING EXPENSE	1,777,118	2,338,499	1,977,010
DEPRECIATION EXPENSE	2,078,718	1,983,231	1,866,273
INDIRECT COST	7,226,145	6,281,610	5,873,398
TRANSFER TO GENERAL FUND	8,437,469	10,058,719	10,999,541
TOTAL EXPENSES	104,547,209	105,591,141	103,149,419
TOTAL NET INCOME/(LOSS)	2,377,138	245,922	2,044,763

Capital Projects Summary

Project Totals	0	949,000	3,681,000
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INFORMATIONAL ONLY

MCT CREDIT	10,586,754	8,442,924	5,968,125
MCT CREDIT TRANSFER TO GF **	3,528,918	2,814,308	1,989,375
MCT CREDIT TRANSFER TO JOB INVEST	3,528,918	2,814,308	1,989,375

FULL TIME POSITIONS	33	31	36
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Class Title

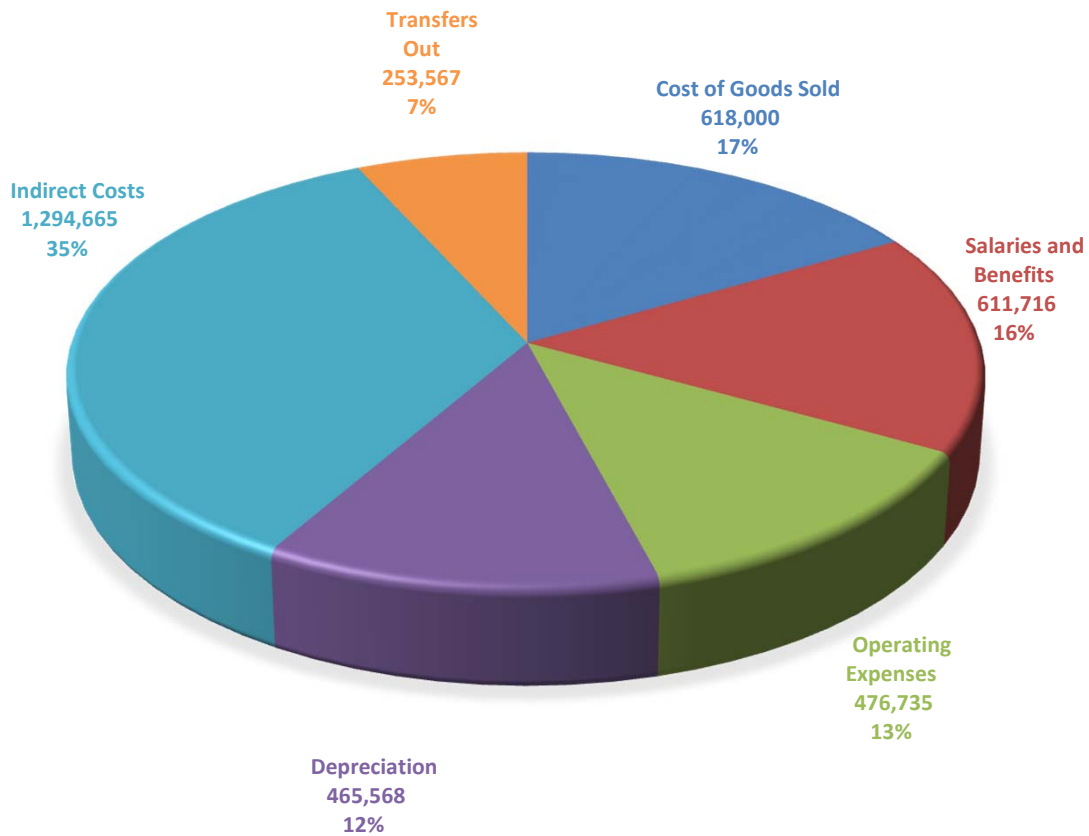
Director Utility Construction	1	1	1
General Supervisor	0	0	1
Apprentice Lineman 1	3	0	0
Apprentice Lineman 2	6	0	0
Apprentice Lineman 3	2	0	0
Light Distribution Manager	1	0	1
Line Construction Superintendent	1	1	0
Line Maintenance Superintenden	1	1	0
Line Supervisor	3	4	3
Apprentice Line Worker	0	9	9
Line Worker	5	1	8
Line Worker Senior	6	5	6
Meter Repair Technician Light	1	1	1
Meter Repair Technician Sr Light	1	1	0
Meter Shop Supervisor	0	0	1
Street Light Maintenance Tech	2	3	5
URD Assistant Technician	0	1	0
URD Technician	0	3	0
TOTAL FULL TIME POSITIONS	33	31	36

* No rate Increase

** This has been the traditional treatment for how the MCT credits were utilized, but the General Fund will not be including these funds as a part of its revenue for FY 2017 Budget

LIGHT					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
4620					
8002	Materials Purchased for Resale	82,944,732	82,388,948	79,659,982	(2,728,966)
7110	Regular Wages	1,435,213	1,643,138	1,833,733	190,595
7120	Overtime	60,493	100,755	94,595	(6,160)
7130	Part Time	0	49,686	10,000	(39,686)
7210	W/C Insurance	35,868	42,724	43,793	1,069
7230	Uniforms	27,552	15,239	15,239	0
7260	FICA Matching	125,576	137,208	148,282	11,074
7270	Pension Matching	69,438	154,338	210,188	55,850
7280	Insurance Matching	328,887	397,047	417,386	20,339
7510	Professional Services	4,594	14,500	84,500	70,000
7512	Tech.Svcs(Surveys,DP)	29,259	836,500	193,500	(643,000)
7514	Contract Labor(Temp)	168,158	0	0	0
7550	Communications	39,912	50,250	50,250	0
7570	Advertising	1,950	10,000	0	(10,000)
7600	Travel	11,561	10,000	10,000	0
7630	Train/Cont. Education	1,817	18,150	18,150	0
7700	Risk Allocation	152,292	143,248	118,699	(24,549)
7860	Maint: Bldgs.	94	3,000	0	(3,000)
7870	Maint: Motor Equip.	174,813	145,857	218,356	72,499
7880	Maint: Mach/Imp/Tools	22,397	21,950	21,950	0
7900	Utilities	56,310	57,405	56,685	(720)
7990	Dues and Fees	16,108	5,380	10,760	5,380
8004	Materials	437,022	192,366	382,367	190,001
8009	Licenses(CDL,CPA,Etc)	0	1,600	400	(1,200)
8010	Supplies	179,096	20,000	30,000	10,000
8016	Small Equip	10,895	15,000	15,000	0
8017	Printing(Not Std Forms)	195	2,500	500	(2,000)
8050	Rental of Equipment	35	50,000	25,000	(25,000)
8110	Motor Fuel	142,440	159,900	160,000	100
8970	Bad Debt Write-off	216,971	298,878	298,878	0
8971	Bad Debt Allowance	111,197	282,015	282,015	0
8900	Depreciation	2,078,718	1,983,231	1,866,273	(116,958)
8951	Indirect Costs	7,226,145	6,281,610	5,873,398	(408,212)
5992	Operating Transfers out	8,437,469	10,058,719	10,999,541	940,822
Total		104,547,209	105,591,141	103,149,419	(2,441,722)

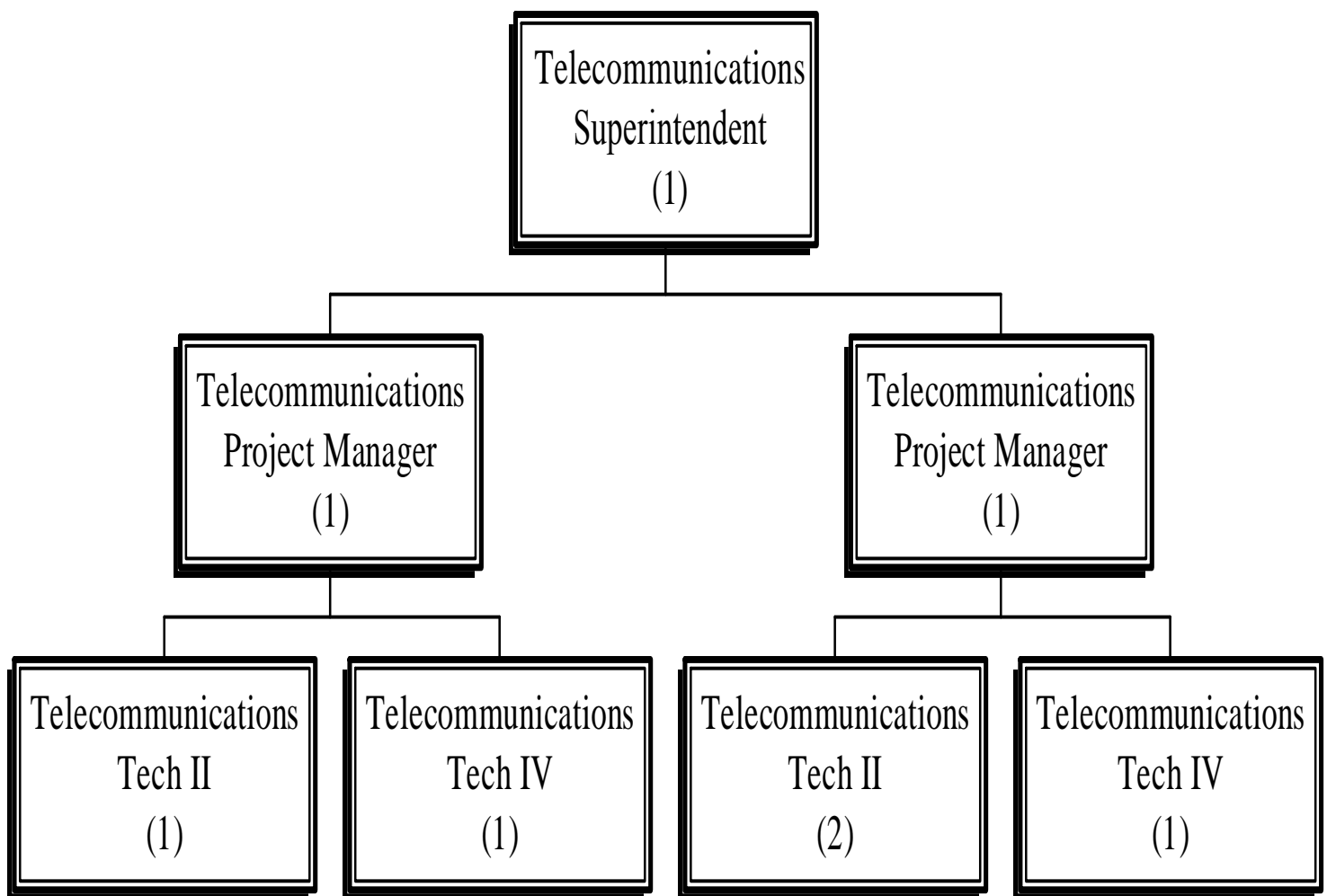
City of Albany
Adopted Budget
FY 2017
Telecom Department



Total Expenses
\$3,720,251



Telecommunications



TELECOMMUNICATION*DESCRIPTION*

The Telecommunications division of the Albany Utility Board is the newest city utility. The telecom system presently provides excellent, low cost, fiber optic based services to business in Albany and Dougherty County. New offerings this fiscal year will enable business customers to have access to a menu of services not available outside metro Atlanta. The existence of business level telecommunication services of this magnitude will be a major advantage to the Albany community in the competitive economic development arena. Plans, organizes, implements, and monitors the City's mapping district.

Major Object of Expenditure	ACTUAL	AMENDED	ADOPTED
	2014/2015	2015/2016	2016/2017
REVENUE	2,365,115	7,286,880	2,983,139
COST OF GOODS SOLD	395,284	510,000	618,000
PERSONNEL SERVICES	618,106	987,560	611,716
OPERATING EXPENSES	647,537	1,925,451	476,735
DEPRECIATION EXPENSE	480,865	451,453	465,568
INDIRECT COSTS	924,528	1,008,605	1,294,665
TRANSFER TO GENERAL FUND	218,845	619,385	253,567
TOTAL EXPENSES	3,285,165	5,502,454	3,720,251
TOTAL NET INCOME/(LOSS)	(920,050)	1,784,426	(737,112)
<u>Capital Projects Summary</u>			
Project Totals	691,000	454,000	580,000

FULL TIME POSITIONS	4	7	8
Telecommunications, Superintendent	1	1	1
Telecommunications, Project Manager	1	2	2
Telecommunications, System Tech IV	1	3	2
Telecommunications, System Tech II	1	1	3
Total	4	7	8

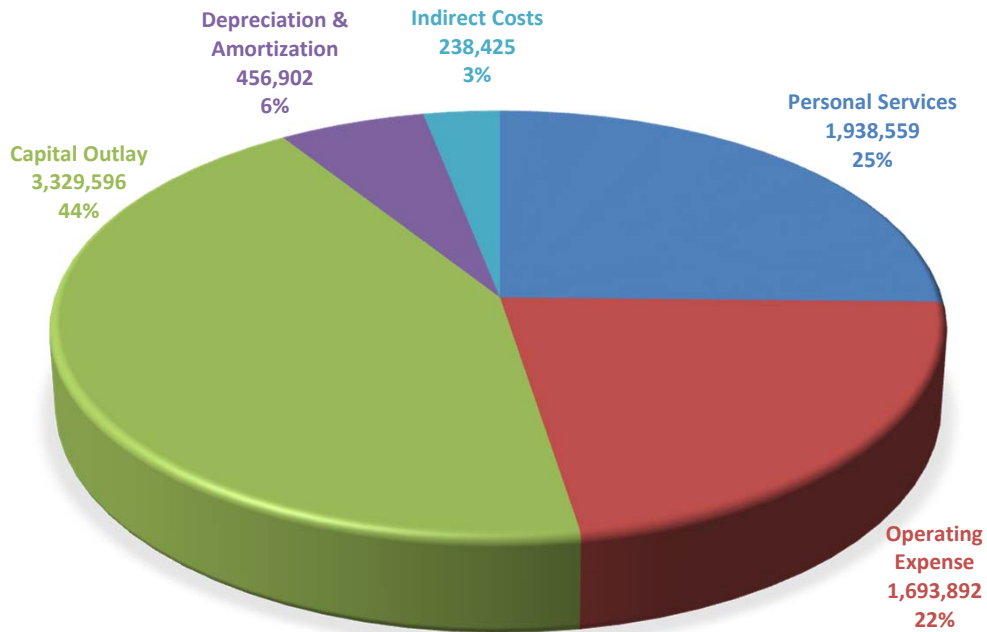
TELECOMMUNICATION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
4720					
8002	Materials Purchased for Resale	395,284	510,000	618,000	108,000
7110	Regular Wages	347,021	820,822	425,082	(395,741)
7120	Overtime	21,228	36,300	20,000	(16,300)
7210	W/C Insurance	7,678	9,940	5,744	(4,196)
7230	Uniforms	1,007	3,200	3,962	762
7260	FICA Matching	26,761	31,910	34,049	2,139
7270	Pension Matching	121,983	36,759	48,514	11,755
7280	Insurance Matching	92,428	48,629	74,366	25,737
7510	Professional Services	7,287	398,000	35,000	(363,000)
7512	Tech.Svcs(Surveys,DP)	879	36,700	50,000	13,300
7514	Contract Labor(Temp)	22,393	0	0	0
7550	Communications	51,723	41,000	74,000	33,000
7570	Advertising	912	24,000	0	(24,000)
7600	Travel	18	8,000	1,000	(7,000)
7630	Train/Cont. Education	2,500	27,000	17,000	(10,000)
7700	Risk Allocation	19,188	17,351	17,352	1
7870	Maint: Motor Equip.	12,643	15,000	15,000	0
7880	Maint: Mach/Imp/Tools	14,089	20,000	1,500	(18,500)
7900	Utilities	57,392	70,000	55,450	(14,550)
7990	Dues and Fees	120,539	2,400	2,000	(400)
8004	Materials	37,609	1,065,000	157,345	(907,655)
8010	Supplies	45,096	77,000	13,588	(63,412)
8016	Small Equip	4,048	58,000	25,000	(33,000)
8017	Printing(Not Std Forms)	325	0	0	0
8018	Books & Subscriptions	1,176	3,000	1,500	(1,500)
8050	Rental of Equipment	11,547	32,000	5,000	(27,000)
8110	Motor Fuel	18,171	31,000	6,000	(25,000)
8705	Interest Expense	220,000	0	0	0
8900	Depreciation	480,865	451,453	465,568	14,115
8951	Indirect Costs	924,528	1,008,605	1,294,665	286,060
5992	Operating Transfers Out	218,845	619,385	253,567	(365,818)
	Total	3,285,165	5,502,454	3,720,251	435,087



SUPPLEMENTED ENTERPRISE FUNDS

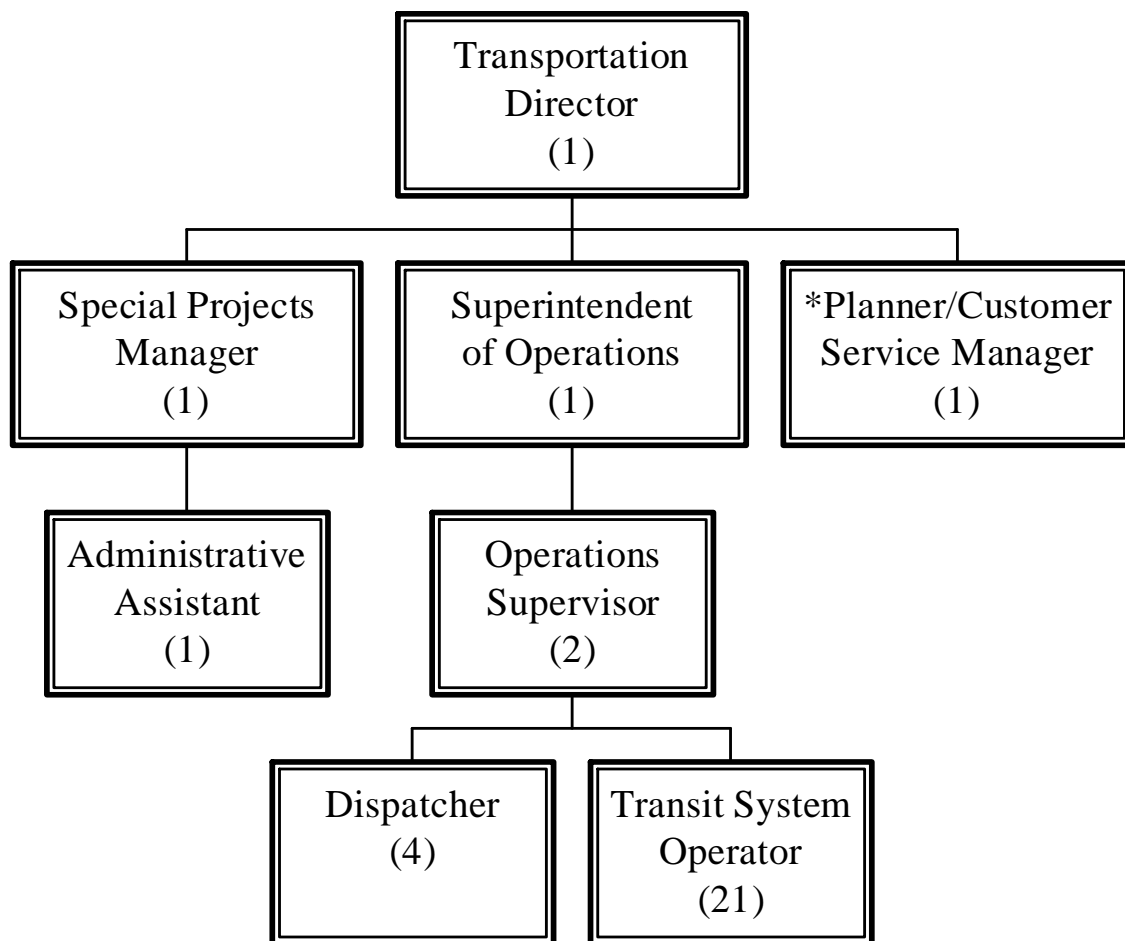
City of Albany
Adopted Budget
FY 2017
Transit Department



Total Expenses
\$7,657,374



Albany Transit System



* GDOT Funded Position

TRANSIT SYSTEM SUMMARY

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
REVENUES	2,541,280	5,617,110	5,946,041
PERSONNEL SERVICES	2,163,941	2,110,654	1,938,559
OPERATING EXPENSE	1,780,441	1,781,518	1,932,317
CAPITAL OUTLAY	0	3,149,111	3,329,596
DEPRECIATION	502,772	543,527	456,902
TOTAL EXPENSES	4,447,155	7,584,810	7,657,374
TOTAL NET INCOME/(LOSS)	(1,905,875)	(1,967,700)	(1,711,333)
TRANSFER IN	1,372,321	1,424,173	1,254,431
FULL TIME POSITIONS	32	36	32

TRANSIT DEPARTMENT SUMMARY

DESCRIPTION

It is the responsibility of the Albany Transit System (AT) to provide safe, reliable and economical transportation to the citizens of Albany. AT will provide this service at the least possible cost to the city without sacrificing quality of service. AT provides fixed route transit and paratransit services.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
REVENUES	1,620,476	1,877,553	1,679,259
PERSONNEL SERVICES	2,163,941	2,110,654	1,938,559
OPERATING EXPENSE	900,763	1,103,540	818,458
DEPRECIATION	502,772	543,527	456,902
TOTAL EXPENSES	3,567,476	3,757,721	3,213,919
TOTAL NET INCOME/(LOSS)	(1,947,000)	(1,880,168)	(1,534,660)
TRANSFER IN	1,372,321	1,336,641	1,077,758
FULL TIME POSITIONS	32	36	32

Class Title

Transit System Operator	3	21	21
Dispatcher - Transit	1	3	4
Transit Operations Supervisor	3	2	2
Vehicle Mechanic, Sr.	2	1	0
Vehicle Mechanic Master	1	1	0
Vehicle Mechanic	0	1	0
Fleet Maintenance Supervisor	1	1	0
Transit Director	1	1	1
Superintendent of Transit Operations	0	1	1
Administrative Assistant	1	1	1
Special Projects Manager	0	1	1
Groundskeeper	0	1	0
Materials Specialist	1	0	0
Grants Administrator, Transit	1	0	0
Vehicle Service Technician	1	0	0
Transit System Operator Sr.	15	0	0
Customer Service Rep, Transit	1	0	0
Planner/Customer Service Manager *	0	1	1
TOTALS	32	36	32

* Grant funded position

TRANSIT DEPARTMENT OFFICE					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
7702					
7110	Regular Wages	1,196,532	1,205,972	1,020,783	(185,190)
7120	Overtime	129,348	65,025	123,257	58,232
7130	Part Time	217,052	209,696	209,893	197
7210	W/C Insurance	78,011	92,496	52,821	(39,675)
7230	Uniforms	11,916	17,185	16,000	(1,185)
7260	FICA Matching	113,880	97,231	103,576	6,345
7270	Pension Matching	116,842	112,282	124,700	12,418
7280	Insurance Matching	300,360	310,766	287,529	(23,237)
7510	Prof.Svcs(Archit,Attny)	2,936	4,350	4,350	0
7512	Tech.Svcs(Surveys,DP)	50	0	0	0
7514	Contract Labor(Temp)	3,611	0	0	0
7550	Communications	10,133	15,158	15,388	230
7570	Advertising	0	200	500	300
7630	Train/Cont. Education	128	0	0	0
7700.03	Risk Allocation	102,132	90,575	94,729	4,154
7860	Maint: Buildings	1,578	1,840	1,840	0
7860.503.43	Facilities Maint	72	0	0	0
7870	Maint: Motor Equipment	1,399	0	25,700	25,700
7870.01	Labor	-65	0	0	0
7880	Maint: Mach/Imp/Tools	4,426	6,216	10,361	4,145
7900	Utilities	45,936	35,268	35,450	182
7990	Dues and Fees	625	2,825	2,670	(155)
8010	Supplies	16,665	5,950	6,611	661
8016	Small Equip	1,631	3,048	2,700	(348)
8017	Printing(Not Std Forms)	450	1,200	2,500	1,300
8030	Janitorial Supplies	2,913	3,500	4,200	700
8110	Motor Fuel	377,291	525,000	371,501	(153,499)
8150	Food	636	2,600	1,534	(1,066)
8495	Cash Over/Short	-2	0	0	0
8900	Depreciation	502,772	543,527	456,902	(86,625)
8951	Indirect Cost	328,216	405,810	238,425	(167,385)
Total		3,567,475	3,757,721	3,213,920	(543,801)

TRANSIT SYSTEM - GRANT SUMMARY

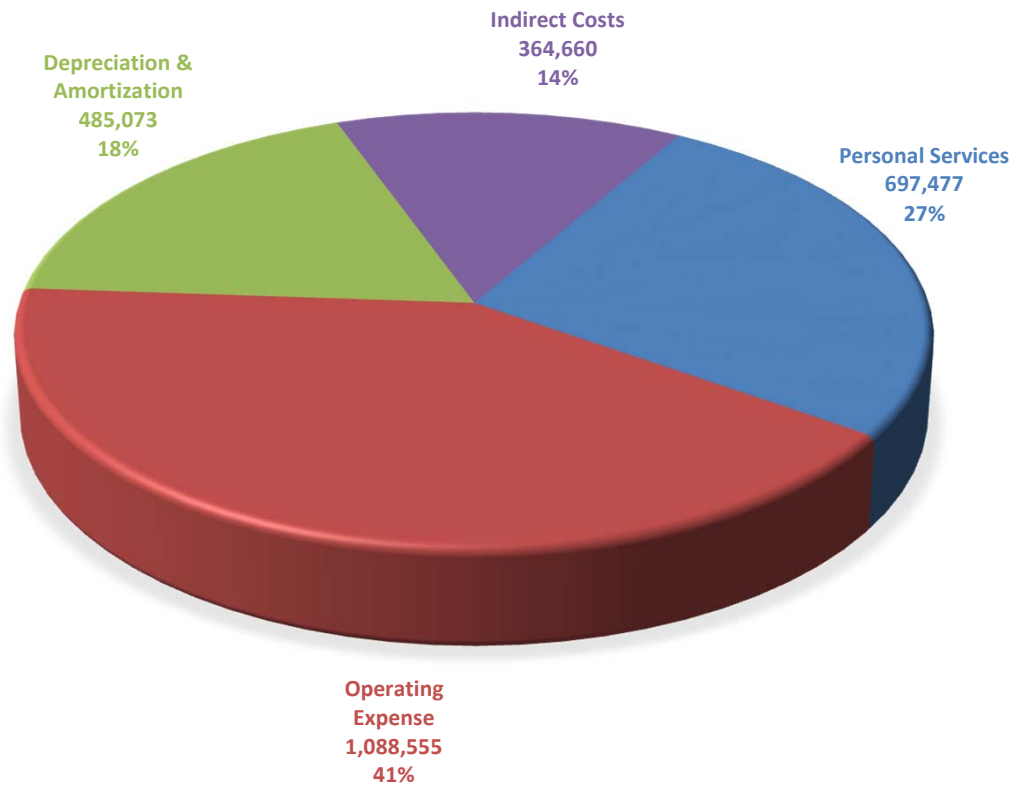
DESCRIPTION

The Federal Transit Administration (FTA) Section 5307 Capital & Operation Grant will provide funding assistance to ATS in delivering safe, affordable and reliable transportation services to the citizens of Albany. The grant assistance is 90% reimburseable.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
REVENUES	920,804	3,739,557	4,266,782
PERSONNEL SERVICES	0	0	0
OPERATING EXPENSE	879,678	677,978	1,113,859
CAPITAL OUTLAY	0	3,149,111	3,329,596
DEPRECIATION	0	0	0
TOTAL EXPENSES	879,678	3,827,089	4,443,455
TOTAL NET INCOME/(LOSS)	41,125	(87,532)	(176,673)
TRANSFER IN	0	87,532	176,673
FULL TIME POSITIONS	0	0	0

TRANSIT SYSTEM - GRANT					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
7703					
7510	Professional Services	12,250	90,000	3,500	(86,500)
7512	Tech.Svcs (Surveys,DP)	28,057	1,850	23,000	21,150
7550	Communications	122	20,207	17,320	(2,887)
7600	Travel	9,839	5,575	12,000	6,425
7630	Train/Cont. Education	1,931	14,425	14,425	0
7860	Maint: Buildings	51,184	25,000	281,124	256,124
7870	Maint: Motor Equipment	613,805	350,000	587,163	237,163
7880	Maint: Mach/Imp/Tools	17,290	16,500	50,777	34,277
7990	Dues and Fees	60	0	0	0
8010	Supplies	9,600	0	650	650
8016	Small Equip	23,939	37,421	8,500	(28,921)
8017	Printing(Not Std Forms)	11,187	13,500	9,400	(4,100)
8052	Rental of Building	100,415	103,500	106,000	2,500
8511	Cap. O/Lay: Computer Equipment	0	0	431,435	431,435
8520	Cap. O/Lay: Motor	0	2,991,067	2,721,721	(269,346)
8530	Cap. O/Lay: Bldg & Improvement	0	45,500	151,440	105,940
8540	Cap. O/Lay: Tools	0	112,544	0	(112,544)
8550	Cap. O/Lay: Land & Improvements	0	0	25,000	25,000
Total		879,678	3,827,089	4,443,455	616,366

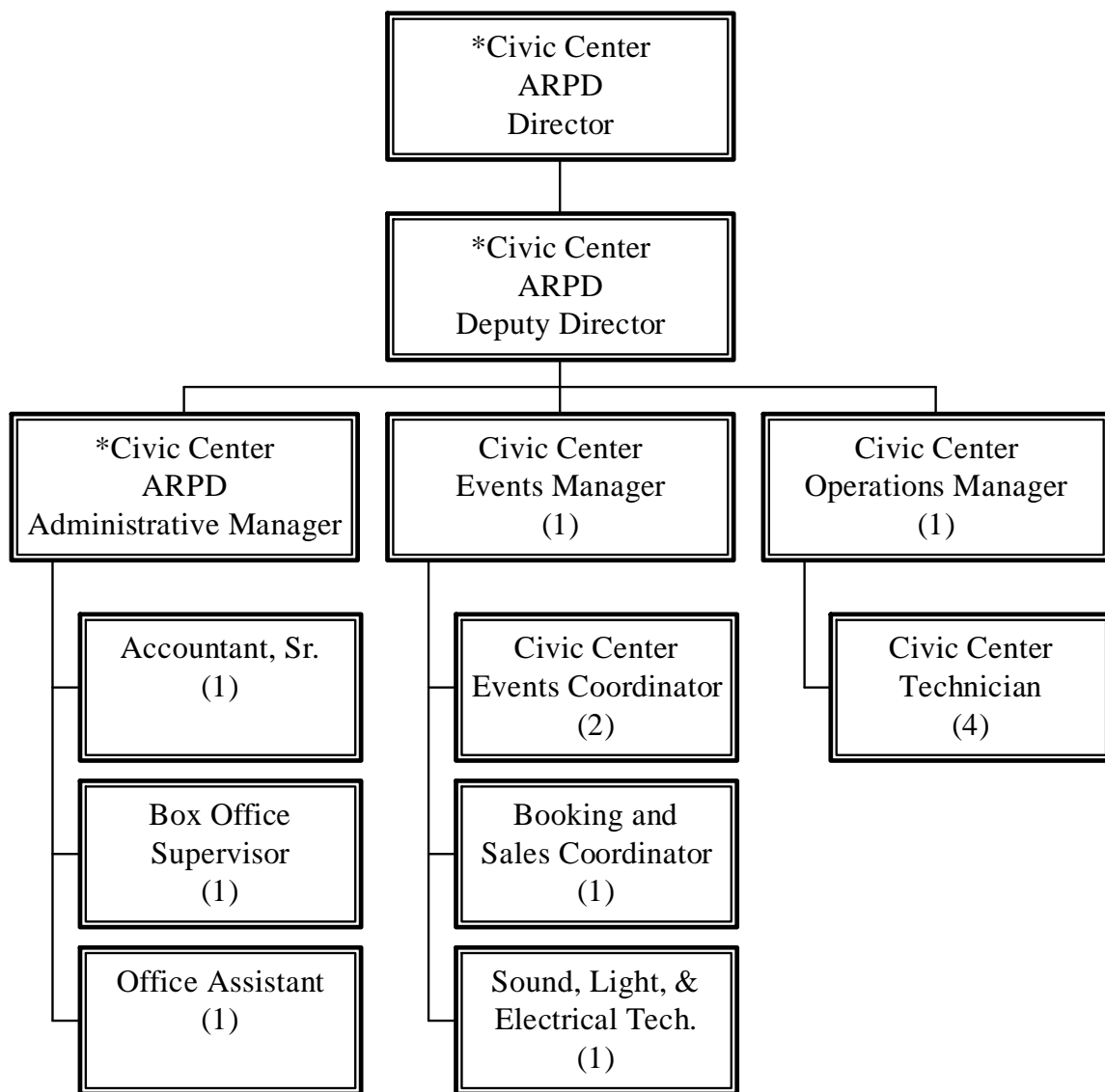
City of Albany
Adopted Budget
FY 2017
Civic Center Department



Total Expenses
\$2,635,765



Civic Center Complex



* Positions housed under Recreation

CIVIC CENTER & MUNICIPAL AUDITORIUM

SUMMARY

The Civic Center is responsible for entering into promotion agreements and/or contracts with groups, individuals, and firms for the presentation of performances in a manner that promotes the interest of the City from a financial and marketing/public relations standpoint.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
REVENUES	307,969	971,014	333,595
PERSONNEL SERVICES	1,046,428	660,525	697,477
OPERATING EXPENSE	750,388	1,617,853	1,453,215
DEPRECIATION EXPENSE	479,771	512,571	485,073
TOTAL EXPENSES	2,276,587	2,790,949	2,635,765
NET OPERATING INCOME/(LOSS)	(1,968,618)	(1,819,935)	(2,302,170)
TRANSFER IN	1,454,348	1,307,364	1,817,097
FULL TIME POSITIONS	16	12	13

CIVIC CENTER*DESCRIPTION*

The Civic Center is responsible for entering into promotion agreements and/or contracts with groups, individuals, and firms for the presentation of performances in a manner that promotes the interest of the City from a financial and marketing/public relations standpoint.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	1,046,428	660,525	697,477
OPERATING EXPENSE	677,208	1,512,353	1,344,015
DEPRECIATION EXPENSE	479,771	512,571	485,073
TOTAL	2,203,407	2,685,449	2,526,565
FULL TIME POSITIONS	16	12	13

Class Title

Accountant, Senior	1	1	1
Administrative Mgr., Civic Ctr	1	0	0
Box Office Supervisor	1	1	1
Booking & Sales Admin Coordinator	1	1	1
Events Coordinator-Civic Ctr	2	2	2
Facilities Maintenance Supervisor	1	0	0
Operations Manager, Civic Ctr	1	1	1
Administrative Secretary	1	1	1
Civic Center Technician	4	4	4
Sound, Light & Electrical Technician	1	0	1
Facilities Maintenance Mechanic	1	0	0
Event Manager, Civic Center	1	1	1
TOTAL	16	12	13

CIVIC CENTER					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
7303					
7110	Regular Wages	700,921	434,789	452,578	17,789
7120	Overtime	7,979	8,220	12,000	3,780
7130	Temporary Help	10,862	44,664	44,664	0
7210	W/C Insurance	15,679	10,351	14,271	3,920
7230	Uniforms	3,229	4,100	5,600	1,500
7260	FICA Matching	55,936	33,262	38,957	5,695
7270	Pension Matching	156,146	38,565	50,639	12,074
7280	Insurance Matching	95,677	86,574	78,768	-7,806
7510	Professional Services	292	500	660	160
7512	Tech.Svcs(Surveys,DP)	0	5,000	7,500	2,500
7514	Contract Labor(Temp)	98,998	210,000	210,000	0
7550	Communications	4,546	11,600	43,200	31,600
7570	Advertising	0	10,000	12,000	2,000
7600	Travel	75	3,600	8,380	4,780
7630	Train/Cont. Education	0	2,100	3,358	1,258
7700	Risk Allocation	45,612	43,391	43,295	-96
7860	Maint: Buildings	59,544	38,677	51,477	12,800
7870	Maint: Motor Equipment	4,531	10,000	10,000	0
7880	Maint:Mach/Imp/Tools	33,578	44,661	52,180	7,519
7900	Utilities	171,064	330,000	225,000	-105,000
7901	Storm Water	10,742	0	0	0
7990	Dues and Fees	1,500	7,555	10,670	3,115
7995	Bad Debt Expense	0	500	500	0
8010	Office Supplies	9,464	15,000	15,000	0
8016	Small Equip	33,350	69,302	156,440	87,138
8017	Printing(Not Std Forms)	1,461	4,000	5,000	1,000
8018	Books & Subscriptions	682	933	1,015	82
8020	Promotional	35,000	200,000	100,000	-100,000
8030	Janitorial Supplies	6,507	10,000	16,000	6,000
8050	Rental of Equipment	226	3,000	3,500	500
8052	Rent	0	0	0	0
8110	Motor Fuel	4,103	8,500	3,680	-4,820
8150	Food	387	500	500	0
8495	Cash Over/Short	-84	0	0	0
8900	Depreciation	479,771	512,571	485,073	-27,498
8951	Indirect Cost	155,631	483,534	364,660	-118,874
Total		2,203,407	2,685,449	2,526,565	-158,884

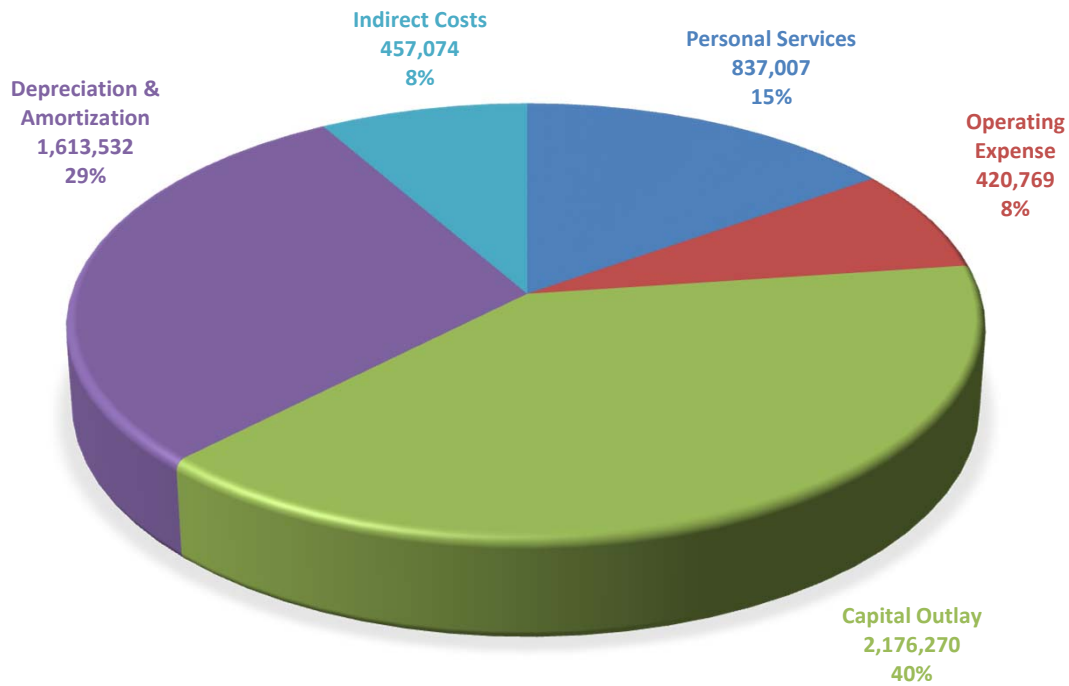
MUNICIPAL AUDITORIUM*DESCRIPTION*

The Municipal Auditorium is a cultural entertainment center in the City of Albany. It serves people of Southwest Georgia and is managed by the Director of Recreation. The goals are to increase income and attendance by providing a well-rounded calendar of events to be presented throughout the year at affordable prices.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	0	0	0
OPERATING EXPENSE	73,180	105,500	109,200
CAPITAL OUTLAY	0	0	0
TOTAL	73,180	105,500	109,200
FULL TIME POSITIONS	0	0	0

MUNICIPAL AUDITORIUM					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
7304					
7510	Professional Services	0	2,000	2,000	0
7550	Communications	444	2,300	2,300	0
7860	Maint Building	36,865	9,600	21,640	12,040
7880	Maint Mach/Imp/Tools	0	800	800	0
7900	Utilities	34,597	46,000	46,000	0
7901	Storm Water	321	0	0	0
8010	Supplies	0	500	1,860	1,360
8016	Small Equipment	952	43,700	34,000	-9,700
8030	Janitorial Supplies	0	600	600	0
Total		73,180	105,500	109,200	3,700

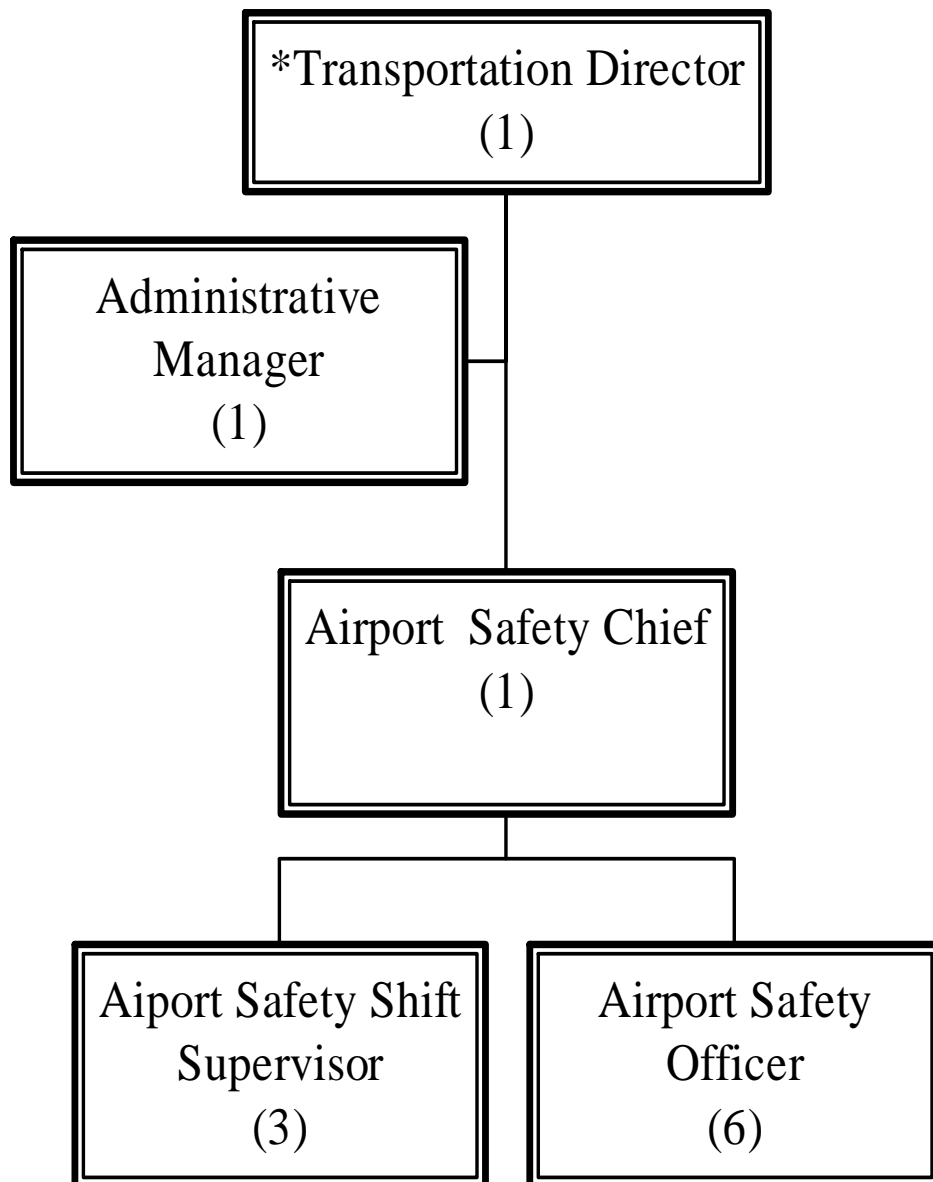
City of Albany
Adopted Budget
FY 2017
Airport Department



Total Expenses
\$5,504,652



Airport Department



*Position's Headcount is located in Transit. Funding is split between Transit & Airport

AIRPORT DEPARTMENT SUMMARY

DESCRIPTION

The Airport Division of the Albany Multimodal Transportation Department is charged with the responsibility for planning, directing, and controlling the operation, maintenance, and capital improvements of Southwest Georgia Regional Airport. Airport staff coordinates capital improvements through the FAA and Georgia DOT for grant-in-aid assistance for eligible projects; based upon FAA approved Airport Master Plan.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
REVENUES	4,318,179	1,226,791	2,875,892
PERSONNEL SERVICES	933,980	853,833	837,007
OPERATING EXPENSE	834,757	1,042,288	877,843
CAPITAL OUTLAY	0	0	2,176,270
DEPRECIATION	1,175,811	1,669,644	1,613,532
TOTAL EXPENSES	2,944,549	3,565,765	5,504,652
TOTAL NET INCOME/(LOSS)	1,373,630	(2,338,974)	(2,628,760)
TRANSFER IN	1,102,020	709,276	1,015,228
FULL TIME POSITIONS	15	13	11

Class Title

Administrative Assistant	1	1	0
Airport Maint. & Operation Mgr.	1	0	0
Airport Safety Chief	1	1	1
Airport Safety Officer	6	6	6
Airport Safety Shift Supervisor	3	3	3
Airport Service Worker	1	0	0
Assistant to the Director, Airport	1	0	0
Administrative Manager	0	1	1
Director, Airport *	1	1	0
TOTALS	15	13	11

*Half of the Director's Salary is budgeted in this cost center

AIRPORT					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
7003					
7110	Regular Wages	611,615	541,948	508,290	(33,658)
7120	Overtime Wages	53,574	59,712	50,000	(9,712)
7130	Temporary Help	10,740	0	22,330	22,330
7210	W/C Insurance	19,183	19,154	12,956	(6,198)
7230	Uniforms	5,571	9,132	6,000	(3,132)
7260	FICA Matching	48,357	46,027	44,417	(1,610)
7270	Pension Matching	45,963	63,022	70,991	7,969
7280	Insurance Matching	112,755	114,838	122,023	7,185
7510	Professional Services	9,241	26,030	11,530	(14,500)
7550	Communications	8,084	8,327	9,623	1,296
7570	Advertising	975	4,000	1,000	(3,000)
7600	Travel	3,259	4,500	4,500	0
7630	Train/Cont. Education	2,405	5,500	5,500	0
7700	Insurance	67,213	66,172	78,513	12,341
7860	Maint: Buildings	65,163	62,286	2,292	(59,994)
7870	Maint: Motor Equip.	5,809	0	25,000	25,000
7870.01	Labor	6,039	5,500	0	(5,500)
7870.02	Maintenance	1,734	12,500	0	(12,500)
7870.03	Parts	12,203	7,000	0	(7,000)
7880	Maint: Mach/Imp/Tools	25,685	38,296	25,547	(12,749)
7900	Utilities	149,034	126,000	126,000	0
7901	Storm Water	46,741	49,044	93,176	44,132
7990	Dues and Fees	1,535	1,645	1,760	115
8010	Supplies	5,227	8,745	9,228	483
8010.00	Administrative	203	0	0	0
8016	Small Equip	1,599	3,100	7,600	4,500
8017	Printing(Not Std Forms)	448	400	400	0
8030	Janitorial Supplies	893	1,500	1,800	300
8050	Rental of Equipment	82	100	100	0
8110	Motor Fuel	0	0	16,000	16,000
8110.01	Safety	6,558	11,319		(11,319)
8110.02	Diesel Fuel	5,908	11,781		(11,781)
8150	Food	0	1,000	1,200	200
8511	Cap. O/Lay: Computer Equip	0	0	25,000	25,000
8520	Cap. O/Lay: Motor	0	0	7,000	7,000
8520.GMA	Cap. O/Lay: Motor(GMA)	0	0	0	0
8530	Cap. O/Lay: Bldg & Improvemen	0	0	50,000	50,000
8900	Depreciation	1,175,811	1,669,644	1,613,532	(56,112)
8951	Indirect Cost	160,632	587,543	457,074	(130,469)
Total		2,670,239	3,565,765	3,410,382	(155,383)

AIRPORT DEPARTMENT SUMMARY

DESCRIPTION

The Airport Division of the Albany Multimodal Transportation Department is charged with the responsibility for planning, directing, and controlling the operation, maintenance, and capital improvements of Southwest Georgia Regional Airport. Airport staff coordinates capital improvements through the FAA and Georgia DOT for grant-in-aid assistance for eligible projects; based upon FAA approved Airport Master Plan.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	26,223	0	0
OPERATING EXPENSE	248,086	0	0
CAPITAL OUTLAY	0	0	2,094,270
TOTAL EXPENSES	274,309	0	2,094,270

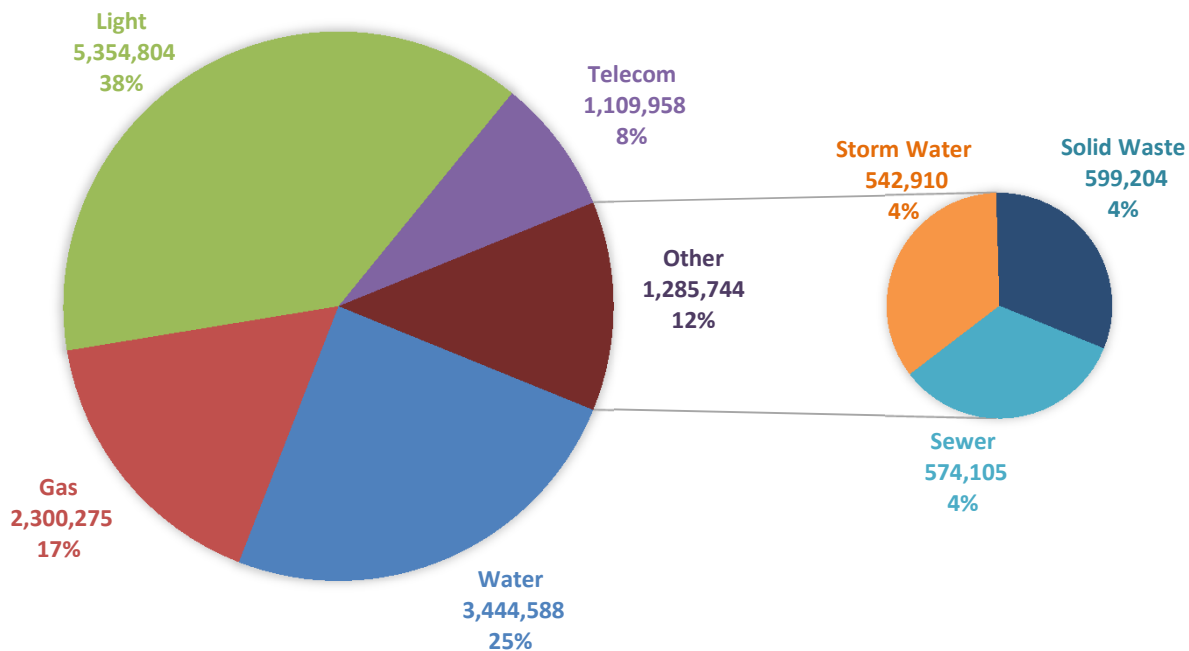
AIRPORT					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
7004					
7230	Uniforms	26,223	0	0	0
7510	Professional Services	55,796	0	0	0
7550	Communications	95	0	0	0
7600	Travel	7,841	0	0	0
7630	Train/Cont. Education	342	0	0	0
7860	Maint: Buildings	114,856	0	0	0
7870	Maint: Motor Equip.	0	0	0	0
7880	Maint: Mach/Imp/Tools	29,820	0	0	0
7900	Utilities	0	0	0	0
7990	Dues and Fees	1,838	0	0	0
8010	Supplies	3,081	0	0	0
8016	Small Equip	34,185	0	0	0
8150	Food	231	0	0	0
8500	Cap. O/Lay:	0	0	125,250	125,250
8512	Cap. O/Lay: Office Equip	0	0	0	0
8530	Cap. O/Lay: Bldg & Improvemen	0	0	245,120	245,120
8550	Cap. O/Lay: Land & Improvemer	0	0	1,723,900	1,723,900
Total		274,309	0	2,094,270	2,094,270



UTILITY INTERNAL SERVICE FUNDS

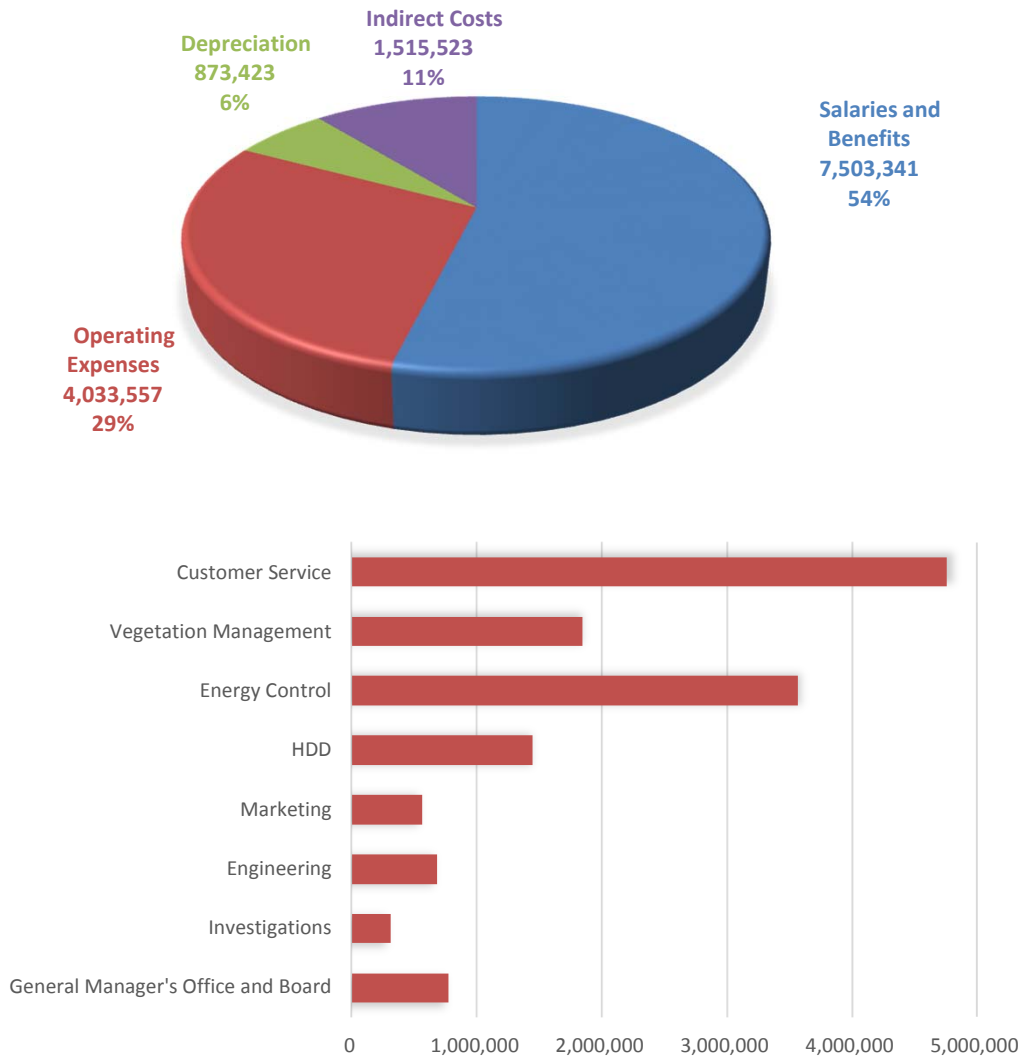
City of Albany
Adopted Budget
FY 2017

Utility Internal Service Fund (UISF)



Total Revenue
\$13,925,844

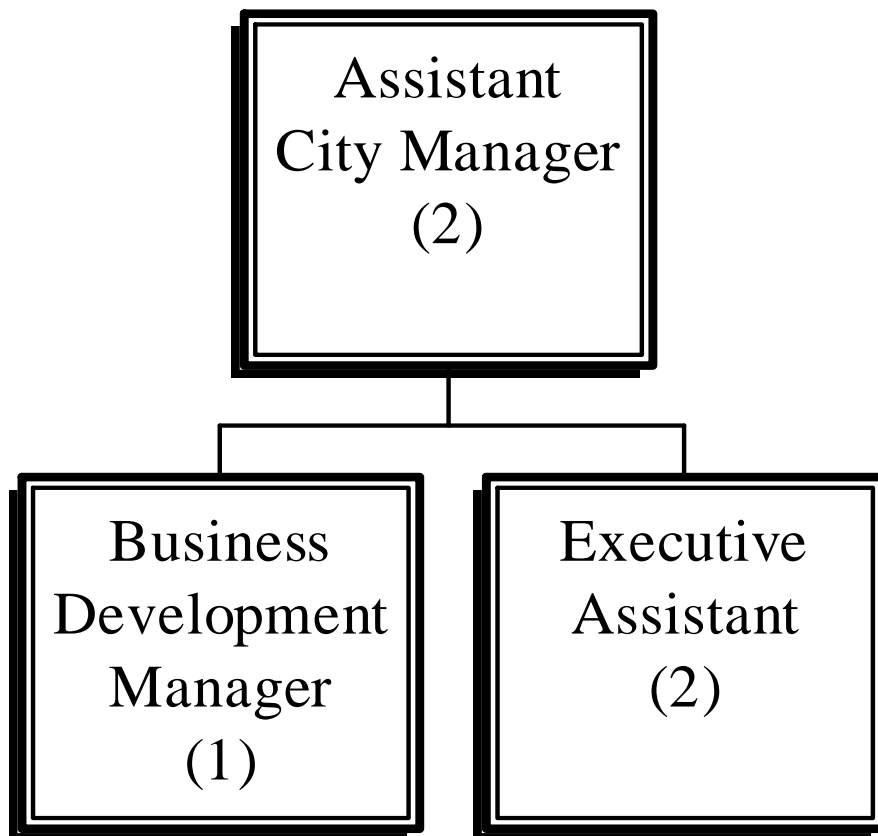
City of Albany
Adopted Budget
FY 2017
Utility Internal Service Fund (UISF)



Total Expenditures
\$13,925,844



Utility Management



Utility Management*DESCRIPTION*

The Utility Management and Board is an internal service fund that will provide management services and support to all components of the Albany Utility Board.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	573,784	546,076	546,821
OPERATING EXPENSES	117,556	187,619	146,900
DEPRECIATION EXPENSE	(3,577)	0	3,342
INDIRECT COST	0	34,933	75,600
TOTAL EXPENSES	687,763	768,628	772,663
FULL TIME POSITIONS	3	5	5
<u>Class Title</u>			
Assistant City Manager	2	2	2
Executive Assistant	1	2	2
Business Development Manager	0	1	1
TOTAL	3	5	5

Utility Management					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
4815					
7110	Regular Wages	428,332	418,853	410,950	(7,903)
7120	Overtime	317	0	0	0
7210	W/C Insurance	1,218	1,047	1,027	(20)
7230	Uniforms	0	500	1,000	500
7260	FICA Matching	38,322	32,007	31,438	(569)
7270	Pension Matching	35,673	36,574	44,794	8,220
7280	Insurance Matching	69,921	57,095	57,612	517
7510	Professional Services	3,586	36,255	40,000	3,745
7513	Adm.Svcs(Finance,Mgt)	11,800	15,000	12,000	(3,000)
7550	Communications	4,542	6,500	6,500	0
7600	Travel	13,337	30,000	30,000	0
7610	Auto Allowance	2,125	6,000	6,000	0
7630	Train/Cont. Education	1,364	5,000	11,000	6,000
7700	Risk Allocation	9,792	10,184	11,400	1,216
7870	Maint: Motor Equip.	486	2,000	3,000	1,000
7880	Manint: Mach/Imp/Tools	0	2,000	2,000	0
7900	Utilities	50,228	50,000	0	(50,000)
7990	Dues and Fees	620	1,000	1,000	0
8010	Supplies	9,378	14,500	8,000	(6,500)
8016	Small Equip	5,230	2,000	2,000	0
8018	Books & Subscriptions	4,058	4,680	5,500	820
8050	Rental of Equipment	0	0	6,000	6,000
8110	Motor Fuel	782	2,500	2,500	0
8705	Interest on Commercial Deposits	79	0	0	0
8706	Interest Expense	150	0	0	0
8900	Depreciation	(3,577)	0	3,342	3,342
8951	General Fund Services	0	34,933	75,600	40,667
Total		687,763	768,628	772,663	4,035



INVESTIGATIONS

Security
Guard
(1)

Utilities
Investigator
(2)

INVESTIGATIONS*DESCRIPTION*

The Investigations Division provides physical security for the Albany Utilities and Board when in session. This division monitors, evaluate, and maintain security cameras, access control, burglar and fire alarms. Also perform criminal investigation of theft, fraud, meter tampering, identity misrepresentation cases. Participate with other Law Enforcement agencies on combined initiatives. In addition a full time Security Officer is posted at the main collection point for Administration Department of the Albany Utility.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	314,763	185,536	178,849
OPERATING EXPENSE	67,395	100,954	131,159
TOTAL	382,158	286,490	310,008
FULL TIME POSITIONS	4	3	3

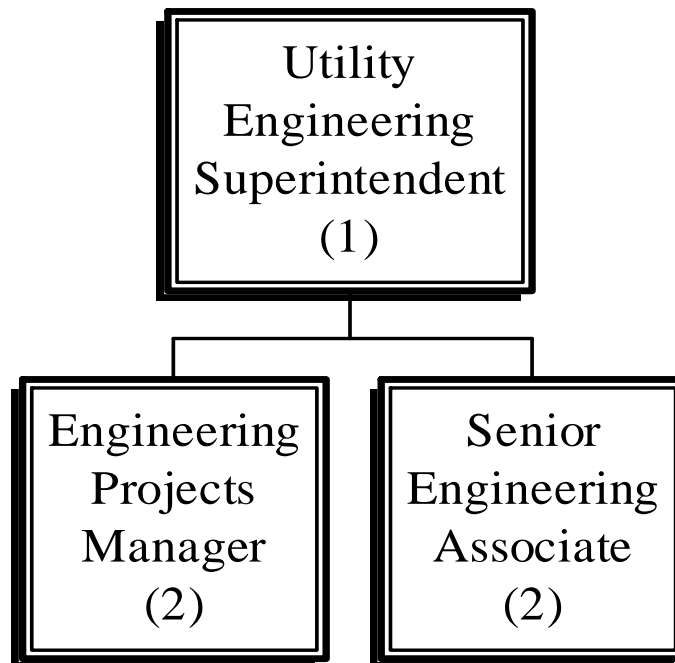
Class Title

Senior Investigator	1	0	0
Utilities Investigator	2	2	2
Security Guard	1	1	1
TOTAL	4	3	3

INVESTIGATIONS					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
4825					
7110.	Regular Wages	235,904	124,544	124,544	0
7120.	Overtime	6,101	7,000	2,000	-5,000
7210.	W/C Insurance	3,811	3,191	3,405	214
7230.	Uniforms	6,407	3,800	3,800	0
7260.	FICA Matching	17,986	9,098	9,681	582
7270.	Pension Matching	20,383	13,872	16,045	2,174
7280.	Insurance Matching	24,171	24,031	19,374	-4,657
7510.	Professional Services	1,840	2,200	2,000	-200
7512.	Tech.Svcs(Surveys,DP)	0	3,200	3,200	0
7550.	Communications	10,547	36,300	34,400	-1,900
7600	Travel	0	0	1,000	1,000
7630.	Train/Cont. Education	0	1,000	1,000	0
7700.03	Risk Allocation	11,472	13,070	8,527	-4,543
7860.	Maint: Bldgs.	5,258	3,000	0	-3,000
7870.	Maint: Motor Equip.	279	1,500	1,500	0
7880.	Maint: Mach/Imp/Tools	4,382	5,500	5,500	0
8010.	Supplies	808	2,500	2,000	-500
8016.	Small Equip	2,671	22,000	14,000	-8,000
8110.01	Gasoline	3,031	0	2,000	2,000
8900.	Depreciation	25,460	0	12,225	12,225
8951.	Indirect Cost	0	8,184	43,807	35,623
Total		382,158	286,490	310,008	23,518



ENGINEERING



ENGINEERING*DESCRIPTION*

Engineering is a support department for all departments(water, gas, light, telecommunications, maintenance and downtown administration). The primary objectives of the engineering department are to review all plans approved by Albany/Dougherty Planning and Zoning, make first contacts with developers and outside engineering firms concerning developments, calculate electrical loads and size transformers and switches, calculate water and gas loads for line size, compose work orders and drawings for the installation of all utilities for residential and commercial developments and maintain postings to all water, gas, electrical and telecommunication maps and valve drawings. Other duties of the engineering department include checking overhead electrical lines for respect, department of transportation permitting, relocation of utilities on highway widening projects, meet customers about complaints, EPD permitting, security lights and street lights, etc.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONAL SERVICES	644,254	487,777	455,695
OPERATING EXPENSE	50,270	169,380	215,743
DEPRECIATION	8,030	550	9,724
TOTAL	702,553	657,707	681,163
FULL TIME POSITIONS	8	6	5

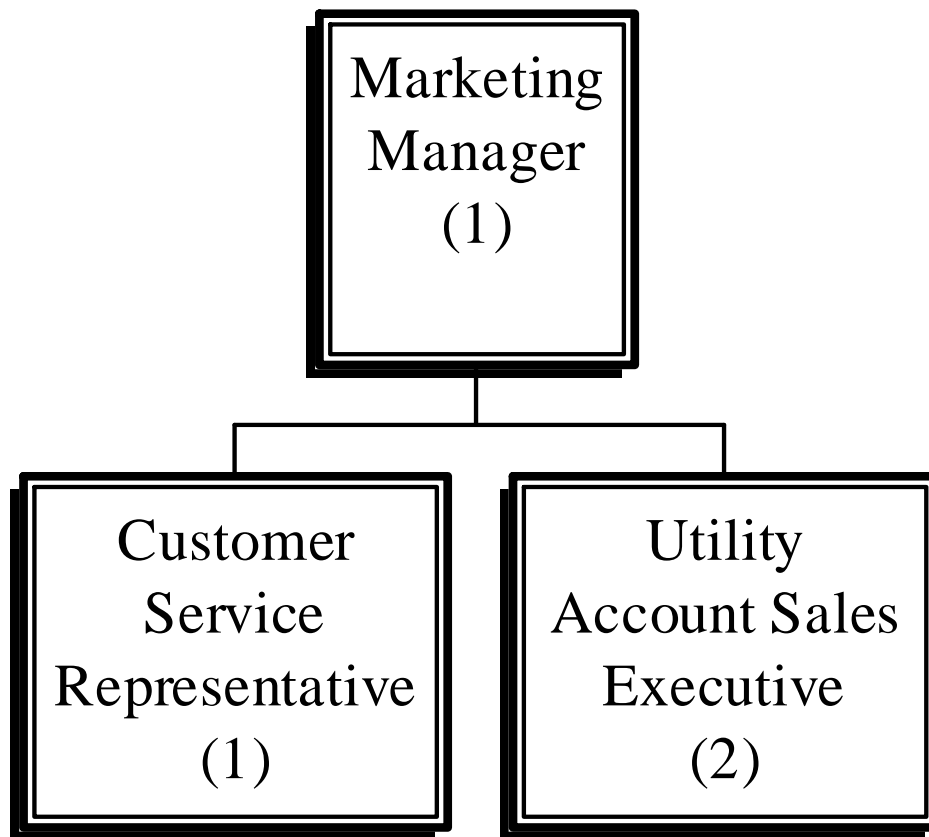
Class Title

Director	1	0	0
Administrative Assistant	1	0	0
Engineering Project Manager	1	1	2
Engineering Associate Sr	2	2	2
Engineering Associate	2	2	0
Utility Engineering Superintendent	1	1	1
TOTAL	8	6	5

ENGINEERING					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
4830					
7110	Regular Wages	481,252	340,437	325,296	(15,141)
7120	Overtime	2,035	6,600	0	(6,600)
7210	W/C Insurance	1,146	851	934	83
7230	Uniforms	2,943	1,950	2,000	50
7260	FICA Matching	36,295	26,548	24,885	(1,663)
7270	Pension Matching	33,334	30,541	35,457	4,916
7280	Insurance Matching	87,249	80,850	67,122	(13,728)
7510	Professional Services	9,495	23,750	6,000	(17,750)
7512	Tech.Svcs(Surveys,DP)	0	5,000	0	(5,000)
7550	Communications	8,297	22,690	8,000	(14,690)
7570	Advertising	0	500	0	(500)
7600	Travel	1,395	1,500	3,000	1,500
7630	Train/Cont. Education	526	6,000	6,300	300
7700	Risk Allocation	22,476	26,680	15,872	(10,808)
7870	Maint: Motor Equip.	706	7,600	7,600	0
7880	Maint: Mach/Imp/Tools	803	0	27,465	27,465
7900	Utilities	1,311	0	10,000	10,000
8009	Licenses(CDL,CPA,Etc)	130	350	0	(350)
8010	Supplies	1,874	7,000	4,000	(3,000)
8016	Small Equip	80	18,325	5,000	(13,325)
8017	Printing(Not Std Forms)	0	1,900	0	(1,900)
8018	Books & Subscriptions	0	150	0	(150)
8110	Motor Fuel	3,178	15,200	6,730	(8,470)
8900	Depreciation	8,030	550	9,724	9,174
8951	Indirect Costs	0	32,735	115,776	83,041
Total		702,553	657,707	681,163	23,455



Marketing



Marketing/Sales**DESCRIPTION**

The Marketing/Sales Department is responsible for all marketing and sales for the various departments of the Albany Utility Board. Those departments are water, gas, light and telecommunications. The department is responsible for all aspects of the Celebration of Lights and various other programs designed to inform and educate the community about public utilities and safety.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	89,026	225,153	227,012
OPERATING EXPENSES	126,562	205,610	278,360
DEPRECIATION EXPENSE	0	0	3,312
INDIRECT COST	0	4,092	53,388
TOTAL EXPENSES	215,588	434,855	562,072

FULL TIME POSITIONS	1	4	4
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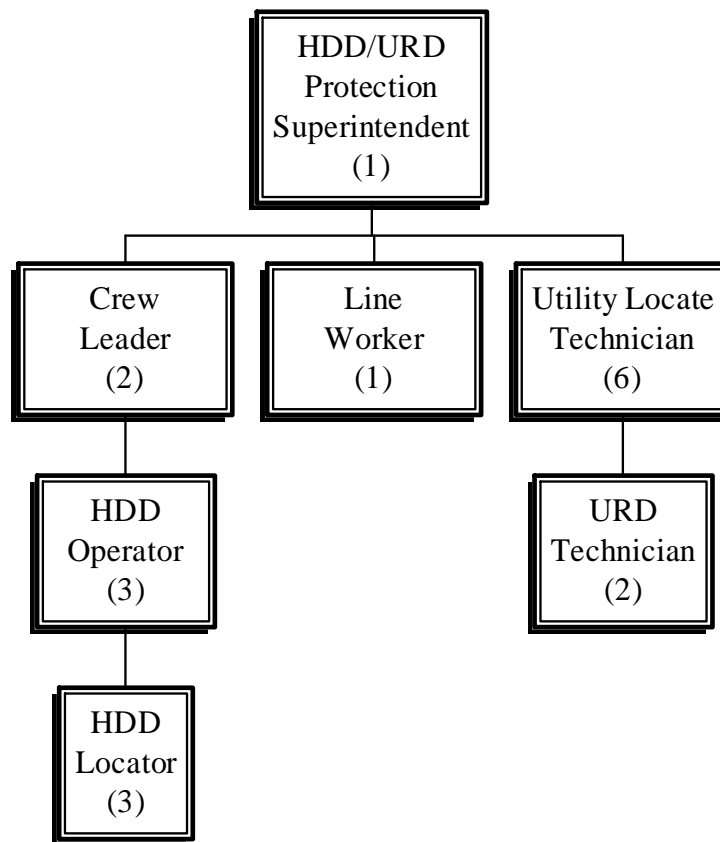
Class Title

Marketing Manager	1	1	1
Commissioned Salespeople	0	2	2
Customer Relations/Marketing Assistant	1	1	1
TOTAL	1	4	4

Marketing/Sales					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
4835					
7110	Regular Wages	67,019	165,860	163,851	(2,009)
7120	Overtime	1,643	0	0	0
7130	Part Time	0	0	0	0
7210	W/C Insurance	172	849	1,758	909
7260	FICA Matching	5,117	12,688	12,535	(153)
7270	Pension Matching	5,440	14,762	17,860	3,098
7280	Insurance Matching	9,635	30,995	31,008	13
7510	Professional Services	4,809	130,000	172,000	42,000
7512	Tech.Svcs(Surveys,DP)	0	2,000	0	(2,000)
7514	Contract Labor (Temp)	0	19,700	0	(19,700)
7550	Communications	1,268	2,832	3,420	588
7570	Advertising	114,851	28,069	72,500	44,431
7600	Travel	963	2,000	5,500	3,500
7630	Train/Cont. Education	155	1,000	2,000	1,000
7700	Risk Allocation	0	7,584	8,787	1,203
7870	Maint: Motor Equip	0	0	3,200	3,200
7880	Maint: Mach/Imp/Tools	580	1,000	728	(272)
7990	Dues and Fees	840	725	725	0
8010	Supplies	1,506	2,500	2,500	0
8016	Small Equip	1,055	1,500	1,500	0
8017	Printing(Not Std Forms)	535	4,700	4,000	(700)
8110	Motor Fuel	0	2,000	1,500	(500)
8900	Depreciation	(0)	0	3,312	3,312
8951	Indirect Cost	0	4,092	53,388	49,296
Total		215,588	434,855	562,072	127,217



HDD/URD PROTECTION



HDD/URD Protection*DESCRIPTION*

The department is responsible for locating and protecting existing utility systems. HDD also performs excavating and horizontal directional drilling to install utilities for all departments.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2105/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	300,552	825,913	1,149,687
OPERATING EXPENSES	160,418	297,462	183,856
DEPRECIATION EXPENSE	3,398	0	6,797
INDIRECT COSTS	0	4,529	105,745
TOTAL EXPENSES	464,369	1,127,904	1,446,085
FULL TIME POSITIONS	14	15	18
<u>Class Title</u>			
HDD/URD Protection Superintendent	1	1	1
URD Technician	3	2	2
HDD Operator	2	2	3
HDD Locator	2	2	3
HDD Crew Leader	2	2	2
Line Worker	0	0	1
Utility Locate Technician	3	6	6
URD Assistant Technician	1	0	0
TOTAL	14	15	18

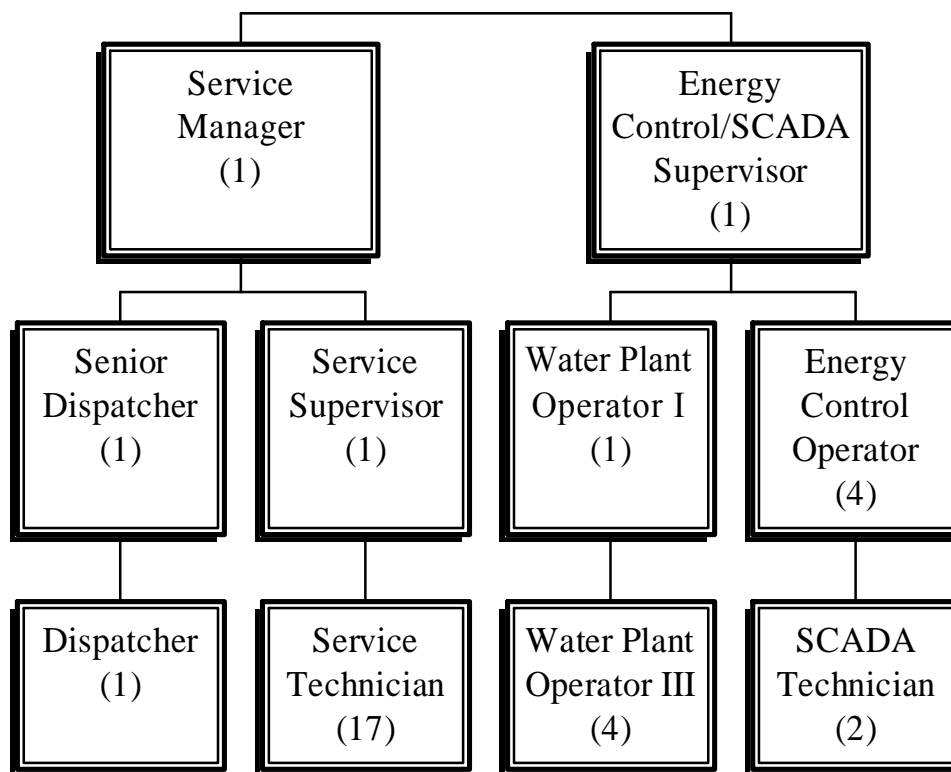
Capital Projects Summary

ADOPTED Total 200,000

HDD/URD Protection					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
4840					
7110	Regular Wages	200,333	520,520	787,114	266,594
7120	Overtime	6,437	69,642	18,424	(51,218)
7210	W/C Insurance	4,190	11,334	10,984	(350)
7230	Uniforms	886	5,300	10,240	4,940
7260	FICA Matching	15,954	45,148	61,624	16,476
7270	Pension Matching	19,914	52,123	87,804	35,681
7280	Insurance Matching	52,838	121,847	173,498	51,651
7510	Professional Services	0	0	0	0
7512	Technical Services	0	0	0	0
7550	Communications	2,457	14,585	8,741	(5,844)
7600	Travel	0	3,500	3,500	0
7630	Train/Cont. Education	0	1,500	2,100	600
7700	Risk Allocation	57,996	37,260	22,299	(14,961)
7870	Maint: Motor Equip.	5,251	55,000	247	(54,753)
7880	Maint: Mach/Imp/Tools	20,353	25,000	15,000	(10,000)
7900	Utilities	0	14,217	70	(14,147)
7990	Dues and Fees	13,586	21,000	15,000	(6,000)
8004	Materials	4,976	50,000	44,401	(5,599)
8009	Licenses(CDL,CPA,Etc)	0	400	150	(250)
8010	Supplies	22,740	15,000	47,748	32,748
8016	Small Equip	4,453	9,500	4,500	(5,000)
8017	Printing (Not Std Forms)	0	500	100	(400)
8050	Rental of Equipment	11,000	16,500	0	(16,500)
8110	Motor Fuel	17,607	33,500	20,000	(13,500)
8900	Depreciation	3,398	0	6,797	6,797
8951	General Fund	0	4,529	105,745	101,216
	Total	464,369	1,127,904	1,446,085	318,181



ENERGY CONTROL/ TECHS



ENERGY CONTROL/ TECHS*DESCRIPTION*

The Energy Control internal service fund will provide support to all utility divisions. This fund will provide 24 hour monitoring and control of all utility systems through a Supervisory Control and Data Acquisition (SCADA) system. This fund will also provide afterhours response for customer needs. Electric substation relay maintenance and other technical substation activities will also be performed by this internal service fund.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	1,442,854	2,104,523	2,082,186
OPERATING EXPENSE	149,790	580,160	761,410
DEPRECIATION EXPENSE	695,494	695,494	714,097
TOTAL EXPENSES	2,288,138	3,380,177	3,557,693
FULL TIME POSITIONS	31	35	33

Class Title

Substation/SCADA Supervisor	1	0	0
Energy Control/SCADA Supervisor	1	1	1
Energy Control Operator	5	4	4
SCADA Tech	2	2	2
Water Plant Operator I	0	4	1
Water Plant Operator III	0	0	4
System Control Manager	0	1	0
Service Manager	1	1	1
Dispatcher, Senior	1	1	1
Service Department	1	0	0
Service Supervisor	1	1	1
Dispatcher	1	1	1
Service Technician	17	19	17
TOTAL	31	35	33

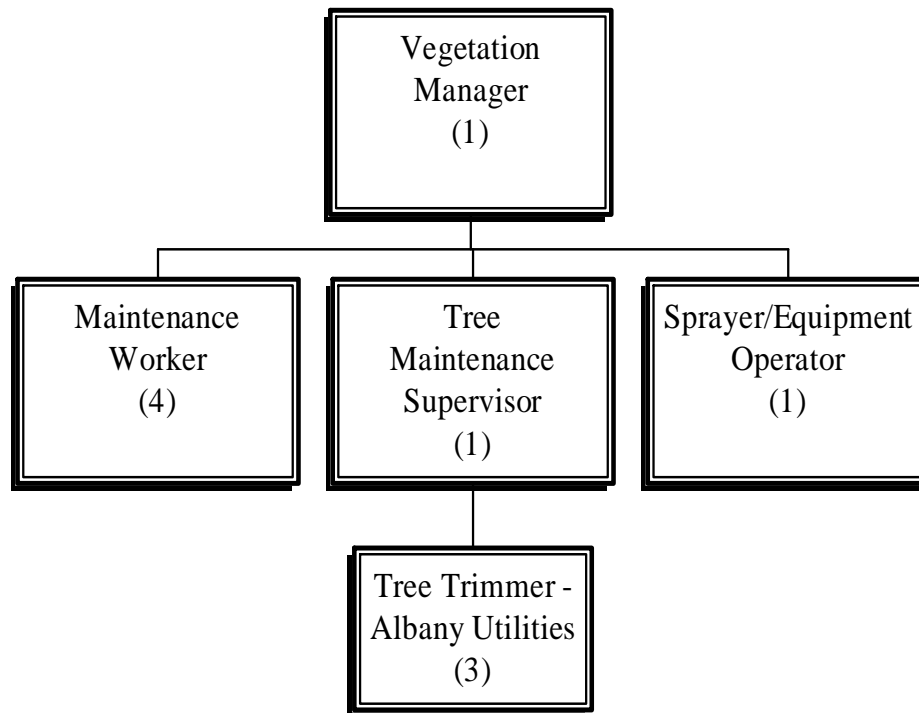
Capital Projects Summary

Adopted Total	150,000
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Energy Control/ Techs					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
4850					
7110	Regular Wages	932,339	1,360,766	1,339,818	(20,948)
7120	Overtime	51,883	80,671	45,000	(35,671)
7210	W/C Insurance	19,140	29,215	26,370	(2,845)
7230	Uniforms	10,232	10,355	22,195	11,840
7260	FICA Matching	74,564	110,270	105,939	(4,331)
7270	Pension Matching	86,511	126,929	150,945	24,016
7280	Insurance Matching	268,185	386,319	391,919	5,600
7510	Professional Services	250	0	0	0
7512	Tech.Svcs(Surveys,DP)	6,365	75,900	86,200	10,300
7514	Contract Labor	2,658	5,000	0	(5,000)
7550	Communications	7,438	40,800	40,580	(220)
7600	Travel	1,637	15,000	10,975	(4,025)
7630	Train/Cont. Education	1,706	10,000	7,500	(2,500)
7700	Risk Allocation	13,764	101,778	85,620	(16,158)
7860	Maint: Bldgs.	960	0	0	0
7870	Maint: Motor Equip.	710	19,699	45,740	26,041
7880	Maint: Mach/Imp/Tools	27,609	16,000	8,654	(7,346)
7900	Utilities	0	41,068	0	(41,068)
7990	Dues & Fees	0	1,500	500	(1,000)
8004	Materials	0	0	0	0
8009	Licenses	0	0	500	500
8010	Supplies	37,524	91,000	38,522	(52,478)
8016	Small Equip	1,927	20,000	6,000	(14,000)
8017	Printing(Not Std Forms)	0	2,000	650	(1,350)
8018	Books & Subscriptions	0	17,000	0	(17,000)
8110	Motor Fuel	47,242	38,350	52,525	14,175
8900	Depreciation	695,494	695,494	714,097	18,603
8915	Indirect Cost	0	85,065	377,444	292,379
Total		2,288,138	3,380,177	3,557,693	177,516



Vegetation Management



Vegetation Management*DESCRIPTION*

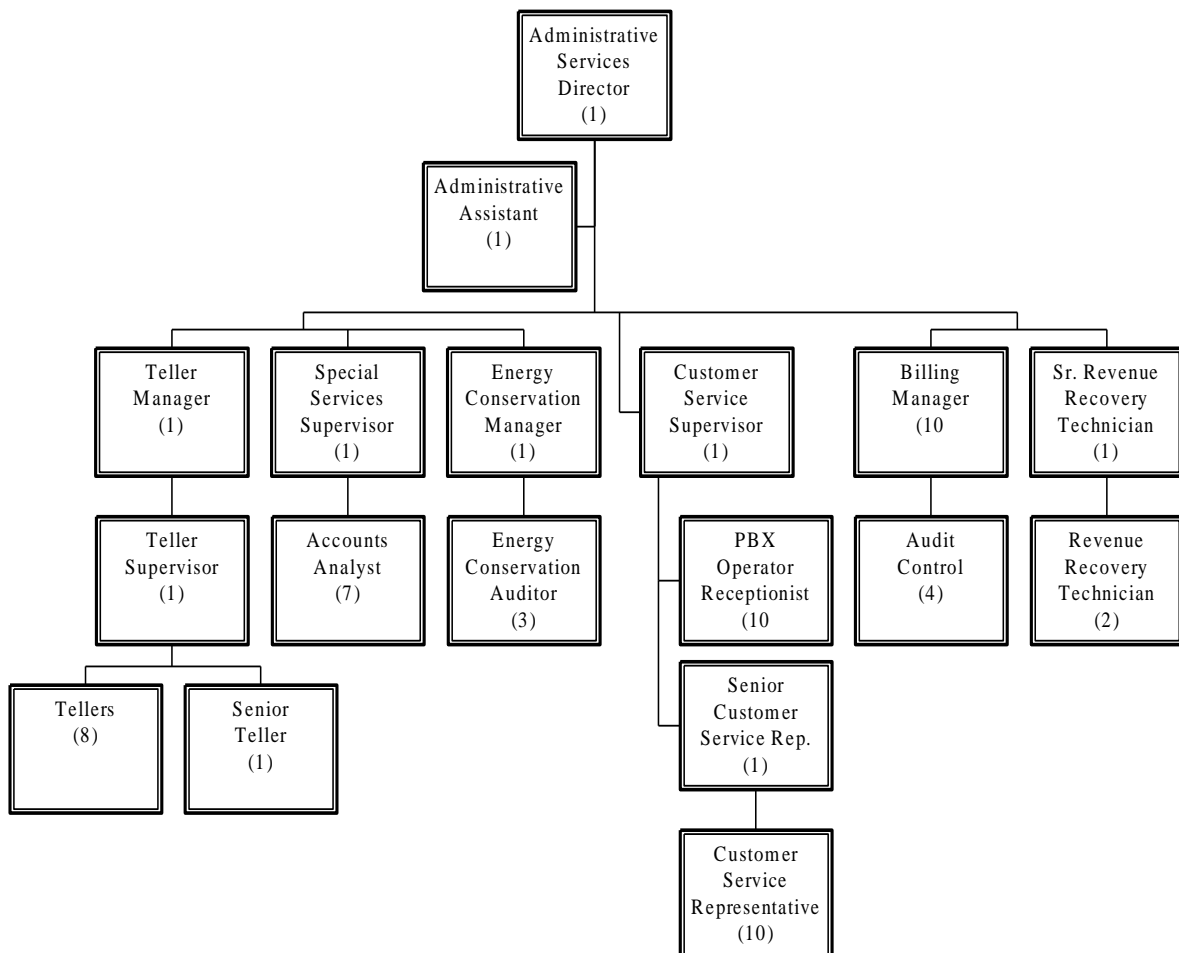
Vegetation Management is an internal service fund providing tree and right of way maintenance services to the City of Albany.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONAL SERVICES	758,204	533,839	568,091
OPERATING EXPENSES	779,519	1,154,447	1,183,049
DEPRECIATION EXPENSE	1,919	0	21,412
INDIRECT COSTS	0	5,799	71,049
TOTAL EXPENSES	1,539,642	1,694,085	1,843,601
FULL TIME POSITIONS	6	10	10
<u>Class Title</u>			
Vegetation Manager	1	1	1
Groundman	3	0	0
Tree Trimmer	2	5	3
Tree Maint. Supervisor	0	1	1
Equipment Oper. III/Heavy Equipment	0	0	0
Maintenance Worker	0	2	4
Sprayer/Equip. Oper.	0	1	1
TOTAL	6	10	10

Vegetation Management					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
4860					
7110	Regular Wages	488,300	331,527	355,470	23,943
7120	Overtime	8,105	6,958	13,802	6,844
7130	Part Time	732	15,000	0	(15,000)
7210	W/C Insurance	20,312	10,318	8,909	(1,408)
7230	Uniforms	6,307	3,500	8,555	5,055
7260	FICA Matching	35,166	27,041	28,249	1,208
7270	Pension Matching	43,646	29,672	40,251	10,579
7280	Insurance Matching	155,636	109,824	112,855	3,031
7510	Professional Services	(30)	35,859	96,500	60,642
7514	Contract Labor(Temp)	549,130	899,142	750,000	(149,142)
7550	Communications	2,748	5,190	3,700	(1,490)
7600	Travel	4,465	5,500	5,500	0
7630	Train/Cont. Education	2,035	2,500	2,500	0
7700	Risk Allocation	0	46,853	18,512	(28,341)
7870	Maint: Motor Equip.	83,570	32,313	179,887	147,574
7880	Maint: Mach/Imp/Tools	294	7,000	0	(7,000)
7900	Utilites	0	14,217	0	(14,217)
7990	Dues and Fees	166	1,000	1,104	104
8004	Materials	22,985	40,000	50,000	10,000
8009	Licenses(CDL,CPA,Etc)	160	500	500	0
8010	Supplies	75,806	22,400	30,000	7,600
8016	Small Equip	3,995	6,600	5,000	(1,600)
8018	Books & Subscriptions	73	0	0	0
8110	Motor Fuel	34,122	35,374	39,846	4,472
8900	Depreciation	1,919	0	21,412	21,412
8951	Indirect Costs	0	5,799	71,049	65,250
Total		1,539,642	1,694,085	1,843,601	149,516



CUSTOMER SERVICE



CUSTOMER SERVICE*DESCRIPTION*

The Customer Service Department is responsible for providing external and internal customer service support to citizens and city departments. The department investigates and resolves customer complaints and concerns as well as collects and posts customer payments for utilities and OTC. In addition, the customer service department audits and prepares billing for utility customers. The department also provides energy audits and conducts energy conservation evaluations for customers.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017
PERSONNEL SERVICES	2,250,893	2,177,104	2,294,994
OPERATING EXPENSES	1,534,029	2,020,267	1,682,332
DEPRECIATION EXPENSE	154,759	0	102,514
INDIRECT COSTS	26,379	466,769	672,714
TOTAL EXPENSES	3,966,060	4,664,140	4,752,554

FULL TIME POSITIONS	45	46	46
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Class Title

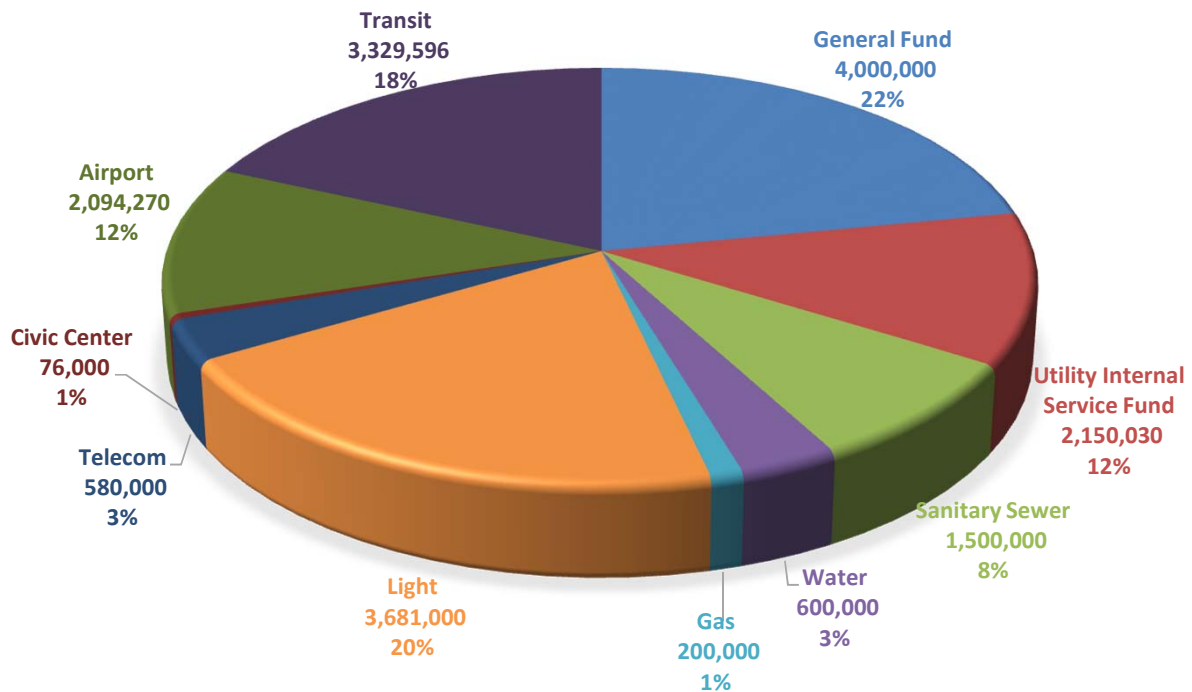
Customer Care Director	1	1	0
Director of Administrative Services	0	0	1
Administrative Assistant	1	1	1
Energy Conservation Manager	0	0	1
Energy Conservation Auditor	1	3	3
Audit Control Technician	0	3	4
Billing Manager	1	1	1
PBX Operator/Receptionist	1	1	1
Customer Service Supervisor	1	1	1
Customer Service Rep., Sr.	1	1	1
Customer Service Rep	12	12	10
Revenue Recovery Tech. Sr.	1	1	1
Revenue Recovery Tech	2	1	2
Teller Manager	1	1	1
Special Services Supervisor	1	1	1
Accounts Analyst, Senior	1	1	0
Accounts Analyst	7	7	7
Teller, Senior	1	1	1
Teller	12	8	8
Teller Supervisor	0	1	1
TOTAL	45	46	46

CUSTOMER SERVICE					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2014/2015	AMENDED 2015/2016	ADOPTED 2016/2017	VARIANCE + / (-)
4870					
7110	Regular Wages	1,514,742	1,443,634	1,513,910	70,276
7120	Overtime	70,201	110,000	30,000	(80,000)
7130	Part Time	2,237	25,000	21,798	(3,202)
7210	W/C Insurance	7,491	3,792	3,684	(108)
7230	Uniforms	5,580	1,500	4,200	2,700
7260	FICA Matching	117,132	120,765	119,777	(988)
7270	Pension Matching	140,501	137,207	168,286	31,079
7280	Insurance Matching	393,009	335,205	433,339	98,135
7510	Professional Services	28,211	945,600	466,100	(479,500)
7510	HOPE Payments	65,001	75,000	75,000	0
7512	Tech.Svcs(Surveys,DP)	881	0	0	0
7513	Adm.Svcs(Finance,Mgt)	25,163	0	0	0
7550	Communications	33,569	42,350	30,250	(12,100)
7570	Advertising			500	500
7600	Travel	505	0	2,500	2,500
7630	Train/Cont. Education	1,650	5,000	2,500	(2,500)
7700	Risk Allocation	91,308	131,817	116,177	(15,640)
7860	Maint: Bldgs.	490	6,800	1,500	(5,300)
7870	Maint: Motor Equip.	24,521	3,000	15,000	12,000
7880	Maint: Mach/Imp/Tools	61,173	69,281	18,800	(50,481)
7900	Utilities	113,616	120,000	132,000	12,000
7990	Dues and Fees	583,081	0	282,000	282,000
8010	Supplies	377,624	156,700	37,100	(119,600)
8016	Small Equip	4,846	34,019	11,000	(23,019)
8017	Printing(Not Std Forms)	0	14,700	16,700	2,000
8018	Books & Subscriptions	384	0	0	0
8110	Motor Fuel	2,388	6,000	6,000	0
8150	Food	0	0	5,000	5,000
8460	Weatherizaton Expense	0	200,000	200,000	0
8495	Cash Over/Short	558	0	0	0
8900	Depreciation	154,759	0	102,514	102,514
8951	Indirect Cost	26,379	466,769	672,714	205,945
8970	Bad Debt Writeoff	74,583	150,000	259,582	109,582
8971	Bad Debt Allowance	44,479	60,000	4,623	(55,377)
Total		3,966,060	4,664,140	4,752,554	88,414



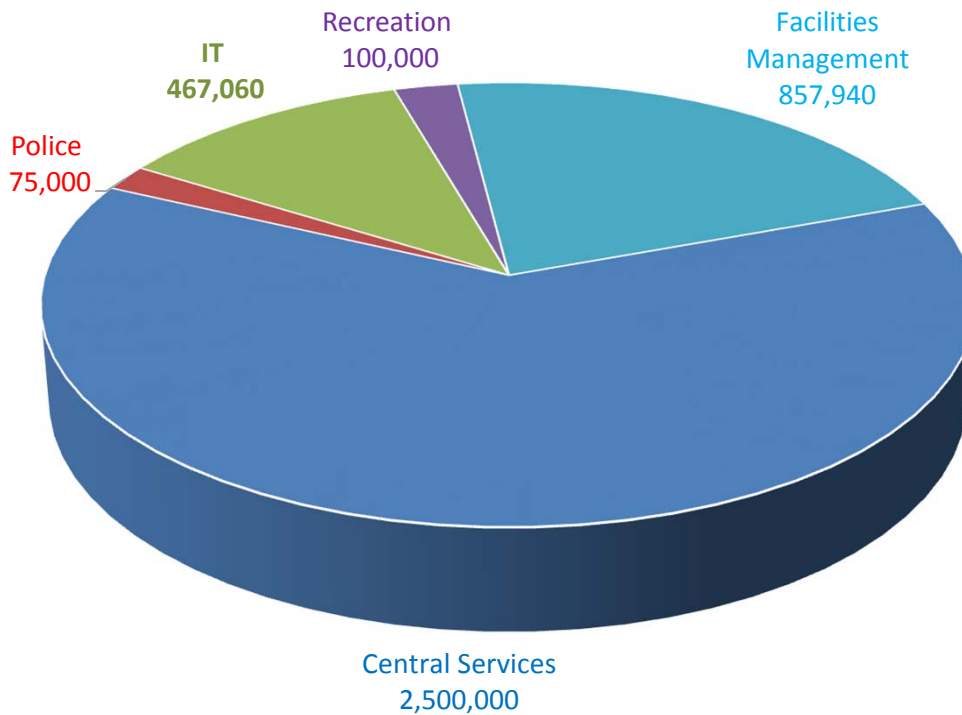
CAPITAL IMPROVEMENT PROGRAM

City of Albany
FY 2017
Total Capital Appropriations



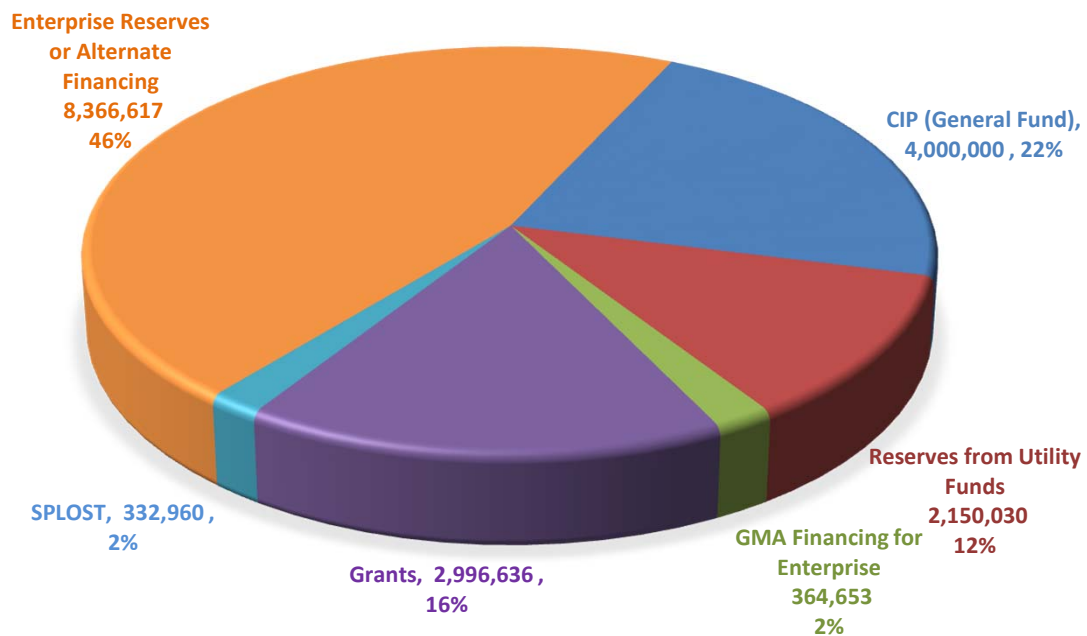
Total Appropriations
\$18,210,896

City of Albany
FY 2017
General Fund Capital Appropriations



Total Appropriations
\$4,000,000

City of Albany
FY 2017
Funding for Capital Appropriations



Total Appropriations
\$18,210,896

FY 2017 CAPITAL BUDGET
AND
CAPITAL IMPROVEMENT PROGRAM
FY 2017- 2021

The Capital Improvement Program (CIP) is a multi-year planning instrument used by the City of Albany to identify needed capital projects and to coordinate the financing and timing of these projects to enhance the development of facilities and the provision of services. Capital projects will be undertaken to: (a) preserve infrastructure and public facilities; (b) promote economic development and enhance the quality of life; (c) improve the delivery of services; (d) preserve community and historical assets; and (e) improve economically depressed areas and those areas with low and moderate income households. For purposes of budgeting and accounting, a "capital project" is defined as a major expenditure for an individual asset or project in excess of \$5,000 and which has an estimated useful life of one or more years.

The first year of the Capital Improvement Program is the "Capital Budget". When adopted by the Mayor and Board of City Commissioners, the capital budget formally authorizes the expenditure of funds for the capital projects. Projects included in the remaining four years of the Capital Improvement Program are approved for planning purposes only and are not authorized until included in the Capital Budget. Appropriations for Capital Budget Projects do not expire at the end of the fiscal year *if the capital project takes longer to construct*. Appropriations for *purchases* will expire if not completed by the end of the fiscal year.

The CIP will be funded through the following sources:

1. General/Special Funds – A 10% designation of sales tax revenue.
2. Enterprise Funds/Utility Internal Service Fund – Monies provided for through net assets as depreciation or capital replacement expenses.
3. SPLOST VI – Revenue generated by the SPLOST VI Referendum

Requests for this year's Capital Budget totaled over \$9 million. Of this amount, \$4,000,000 was approved for the General/Special Funds. The Enterprise Funds were approved for \$8,869,293. Payments during the fiscal year for GMA financed purchases will amount to \$895,970, of which all costs are related to prior year purchases. The Capital Improvement Program for FY 2017 has a total cost of \$9,370,498. Some capital projects will be added and deleted as we proceed. As with the Operating Budget, the projects for each fund have to be balanced with the resources available in that fund. This Budget provides the total resources and projects for each fund. The capital impact on the operating budget will be beneficial by decreasing expenditures with each retirement of high maintenance and inefficient equipment. A summary of the FY 2017 Capital Budget by Fund and a summary of the five-year Capital Improvement Program are listed on the following pages.

City of Albany
Capital Improvement Program
General Fund, Special Funds and GMA

Department	Project Title	Project Cost FY 2015/2016	Project Cost FY 2016/2017	Project Cost FY 2017/2018	Project Cost FY 2018/2019	Project Cost FY 2019/2020	Total Project Cost
Central Services	<u>Fleet Replacement</u>	1,500,000	-	-	-	-	1,500,000
	<u>Fleet Maintenance Facility</u>	1,000,000	-	-	-	-	1,000,000
	Subtotal	2,500,000	-	-	-	-	2,500,000
Police	<u>Roof Replacement</u>	75,000	-	-	-	-	75,000
	Subtotal	75,000	-	-	-	-	75,000
IT	<u>Upgrade the Backbone Switches</u>	175,000	-	-	-	-	175,000
	<u>Kronos Workforce Time Keeping Update</u>	105,060	-	-	-	-	105,060
	<u>Upgrade the Core Switch for all Internal Networks</u>	165,000	-	-	-	-	165,000
	<u>Website Redesign</u>	12,000	-	-	-	-	12,000
	<u>New System to Replace "Channel 16"</u>	10,000	-	-	-	-	10,000
	Subtotal	467,060	-	-	-	-	467,060
Recreation	<u>New Building for Cemetary Crew</u>	70,000	-	-	-	-	70,000
	<u>Security Cameras</u>	10,000	-	-	-	-	10,000
	<u>Eliphtical Station</u>	10,000	-	-	-	-	10,000
	<u>Roof Repairs</u>	10,000	-	-	-	-	10,000
	Subtotal	100,000	-	-	-	-	100,000
Facilities Management	<u>Building Upgrades</u>	857,940	-	-	-	-	857,940
	Subtotal	857,940	-	-	-	-	857,940
GENERAL FUND TOTAL		4,000,000	-	-	-	-	4,000,000
GMA Lease Pool*							
	<u>Current Year Purchases</u>	-	-	-	-	-	-
	<u>Prior Year Purchases</u>	531,316	221,169	64,193	49,287	30,221	896,186
GMA LEASE POOL TOTAL		531,316	221,169	64,193	49,287	30,221	896,186
CIP FUND TOTAL PROJECT COST		4,000,000	-	-	-	-	4,000,000
* Only one fifth of the total project cost will be paid in the current fiscal year due to financing options.							
UISF	<u>Kronos Workforce Time Keeping Update</u>	114,030	-	-	-	-	114,030
	<u>Meter Data Transport</u>	1,575,000	-	-	-	-	1,575,000
	<u>Additional SANS Disk Array Network Storage</u>	85,000	-	-	-	-	85,000
	<u>Palo Alto Firewalls/Core Routing (2)</u>	26,000	-	-	-	-	26,000
	<u>SCADA Upgrade</u>	150,000	-	-	-	-	150,000
	<u>JT20 Horizontal Directional Drill</u>	200,000	-	-	-	-	200,000
UTILITY INTERNAL SERVICE FUND TOTAL		2,150,030	-	-	-	-	2,150,030
GMA Lease Pool*							
	<u>Current Year Purchases</u>	-	-	-	-	-	-
	<u>Prior Year Purchases</u>	-	-	-	-	-	-
GMA LEASE POOL TOTAL		-	-	-	-	-	-
UTILITY INTERNAL SERVICE FUND TOTAL PROJECT COST		2,150,030	-	-	-	-	2,150,030

* Only one fifth of the total project cost will be paid in the current fiscal year due to financing options.

City of Albany
Capital Improvement Program
Enterprise Funds and GMA

Fund	Project Title	Project Cost FY 2015/2016	Project Cost FY 2016/2017	Project Cost FY 2017/2018	Project Cost FY 2018/2019	Project Cost FY 2019/2020	Total Project Cost
Sanitary Sewer	<u>DAFT Rehab</u>	1,500,000	-	-	-	-	1,500,000
SANITARY SEWER FUND TOTAL		1,500,000	-	-	-	-	1,500,000
Water	<u>Well Improvement Projects (Well 3 & Well 9)</u>	250,000	-	-	-	-	250,000
	<u>Replace & Install Mains (Sundale, Putney, 9th Ave, & Pointe North)</u>	100,000	-	-	-	-	100,000
	<u>Install 3 hydrants on Sundale, Wright & Stratford</u>	250,000	-	-	-	-	250,000
WATER FUND TOTAL		600,000	-	-	-	-	600,000
Gas	<u>Oakland Park & Groves Expansion of Infrastructure</u>	200,000	-	-	-	-	200,000
GAS FUND TOTAL		200,000	-	-	-	-	200,000
Light	<u>Portable Service Restoration Unit</u>	30,000	-	-	-	-	30,000
	<u>Replacement of Underground Cable & Complete Cable Replacement</u>	3,651,000	-	-	-	-	3,651,000
LIGHT FUND TOTAL		3,681,000	-	-	-	-	3,681,000
Telecom	<u>MetaSwitch Install & Phone Upgrades</u>	485,000	-	-	-	-	485,000
	<u>Oakland Park & Groves Expansion of Infrastructure</u>	15,000	-	-	-	-	15,000
	<u>Switches Updates & Upgrades with Software</u>	80,000	-	-	-	-	80,000
TELECOM FUND TOTAL		580,000	-	-	-	-	580,000
Civic Center	<u>Stage Floor Replacement</u>	21,500	-	-	-	-	21,500
	<u>Cargo Door</u>	18,000	-	-	-	-	18,000
	<u>Concourse Box Office Renovations</u>	13,000	-	-	-	-	13,000
	<u>HVAC Unit in Media Room</u>	10,000	-	-	-	-	10,000
	<u>Ice Machine</u>	8,000	-	-	-	-	8,000
	<u>Heater Replacement</u>	5,500	-	-	-	-	5,500
CIVIC CENTER FUND TOTAL		76,000	-	-	-	-	76,000
Airport	<u>Passenger Boarding Bridge</u>	125,250	-	-	-	-	125,250
	<u>Construction of South Apron/T-hangers Taxiway Rehab</u>	1,680,000	-	-	-	-	1,680,000
	<u>General Aviation Terminal Development- Design</u>	245,120	-	-	-	-	245,120
	<u>Main Terminal Parking Lot Exit - Design</u>	43,900	-	-	-	-	43,900
AIRPORT FUND TOTAL		2,094,270	-	-	-	-	2,094,270
Transit**	<u>Para-Transit Buses (1)</u>	743,145	-	-	-	-	743,145
	<u>Fixed Route Buses (1)</u>	1,933,576	-	-	-	-	1,933,576
	<u>ADA Accessible Van (1)</u>	45,000	-	-	-	-	45,000
	<u>New Bus Shelters (12)</u>	151,440	-	-	-	-	151,440
	<u>RouteShout Software</u>	40,000	-	-	-	-	40,000
	<u>RouteMatch Notification Software</u>	26,852	-	-	-	-	26,852
	<u>Automatic Vehicle Locator (AVL) (15)</u>	151,775	-	-	-	-	151,775
	<u>InfoTransit Luminator Equipment (15 fixed & 6 Para)</u>	212,808	-	-	-	-	212,808
	<u>Resurfacing & Restriping Albany Transit System</u>	25,000	-	-	-	-	25,000
TRANSIT FUND TOTAL		3,329,596	-	-	-	-	3,329,596
GMA Lease Pool*							
	<u>Current Year Purchases (889,500)</u>	-	-	-	-	-	-
	<u>Prior Year Purchases</u>	364,653	35,971	35,971	-	-	436,595
GMA LEASE POOL TOTAL		364,653	35,971	35,971	-	-	436,595
ENTERPRISE FUNDS TOTAL		12,060,866	-	-	-	-	12,060,866
CAPITAL IMPROVEMENT PROGRAM TOTAL COST		18,210,896	-	-	-	-	18,210,896

* Only one fifth of the total project cost will be paid in the current fiscal year due to financing options.

** There will be a 10% Match from the City's General Fund or SPLOST



SPLOST VI

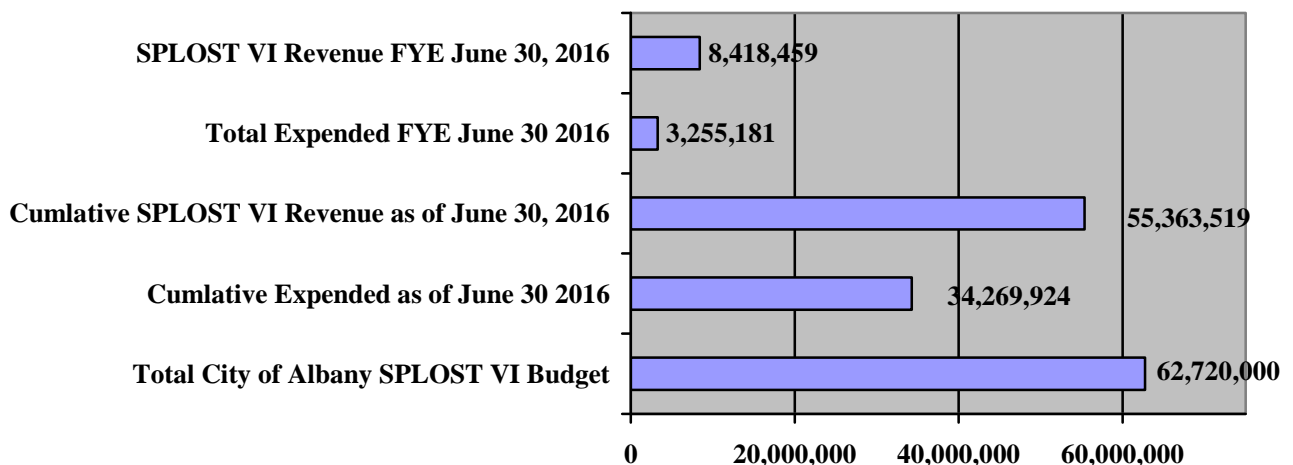
SPECIAL PURPOSE LOCAL OPTION SALES TAX VI PROJECTS

On November 2, 2010, Dougherty County voters approved the SPLOST (Special Purpose Local Option Sales Tax) VI referendum that allowed for the continuation of a one-cent sales tax to fund a diverse list community projects.

A listing of projects being funded through the City of Albany's allocation of SPLOST proceeds is below:

1.	Roadway, Traffic, Sidewalk & Bridge	18,501,500
2.	Public Safety	9,086,284
3.	Sanitary & Storm Drainage	9,000,000
4.	Facility & Community Improvements	8,335,000
5.	Transit System Improvements	4,380,000
6.	Airport	3,992,000
7.	Alley Paving Improvements	3,684,216
8.	Recreational Facility Improvements	2,750,000
9.	Information Technology Improvements	1,500,000
10.	Solid Waste Improvements	615,000
11.	Civic Center Improvements	350,000
12.	Historical & Cultural Improvements	276,000
13.	Riverfront Development Improvements	250,000

The information below exhibits how much of these funds have been expended as of June 30, 2016:



FY 2017 Budgeted SPLOST VI Revenues: \$9,851,526

FY 2017 Budgeted SPLOST VI Expenses: \$9,851,526



SPONSORED OPERATIONS

SUMMARY OF SPONSORED OPERATIONS

DESCRIPTION

The Grants Fund is a special revenue fund that provides for the administrative accounting of funds received from State and Federal sources for some entitlement programs and discretionary projects. The Grants Fund consists of Federal, State and local funding. Local funding includes contracts for reimbursed services, which are considered sponsored operations. The Police Department is the primary recipient of reimbursed services.

This budget is used to account for grant programs awarded to the City. The appropriations for some grant projects do not lapse at the end of each fiscal year, but remain in force for the life of the grant by means of re-appropriations contained in this budget unit.

Major Object of Expenditure	ACTUAL 2014/2015	AMENDED 2015/2016	AWARDED 2016/2017
Planning	255,268	204,781	288,536
Recreation	0	0	0
APD	96,105	84,527	113,837
AFD	29,320	28,820	28,820
Engineering	0	0	0
Pass Thru Grants	0	0	0
ARRA	426,203	0	0
TOTAL	806,896	318,128	431,193
FULL TIME POSITIONS	2	2	2

GRANT SYNOPSIS

PL Grant (Planning)

The Metropolitan Transportation Planning Services contract (or PL Grant) is an agreement between the City of Albany's Planning & Development Services department, the Georgia Department of Transportation (GDOT) and the U. S. Department of Transportation (DOT) to provide cooperative, comprehensive, and continuing transportation planning in carrying out the provisions of the Intermodal Surface Transportation Efficiency Act of 1991. The Federal government reimburses the City for work done according to the agreement at 80%. The City of Albany provides 20% of the funding for projects outlined in the agreement.

FTA Grant (Transit Planning)

The City of Albany's Planning & Development Services department has entered into an agreement with the Georgia Department of Transportation (GDOT) and the Federal Transit Administration (FTA) to assist in transportation planning that has a profound impact upon the development of the total organized transportation services in the State of Georgia. Both state and federal governments reimburse the City for work done according to the agreement- 80% federal and 10% state. The City of Albany provides 10% of the funding for assisting these two entities in transportation planning.

BVP (APD)

The Bulletproof Vest Partnership (BVP), created by the Bulletproof Vest Partnership Grant Act of 1998 is a unique U. S. Department of Justice initiative designed to provide bullet proof vests to state and local law enforcement. Jurisdictions have participated in the BVP Program, with \$277 million in federal funds committed to support the purchase of an estimated 800,000 vests.

JAG Grants (APD)

The Edward Byrne Memorial Justice Assistance Grant Program (JAG) allows states and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system. JAG replaces the Byrne Formula and Local Law Enforcement Block Grant (LLEBG) programs with a single funding mechanism that will simplify the administration process for grantees.

GEMA Bomb Dog (APD)

GEMA has been given federal funding in order to establish a network of EOD bomb dogs for "on call" contact purposes involving various events (airshows, presidential visits, etc.). The goal is having a bomb dog available within one hour anywhere in the State. While a feasible network has already been established partially within the Atlanta & Savannah regions, funding has been given to the City of Albany for the development of the SWGA network.

Performance Partnership Agreement (AFD)

Georgia Emergency Management Agency - Homeland Security (GEMA-HS) has awarded funds to provide required and necessary resources to local governments for comprehensive training and exercise programs for emergency and other critical situational personnel on a timely basis in response to major emergencies and disasters. The Agreement provides technical assistance concerning emergency management administrative operations, planning issues, restrictive and unnecessary administrative requirements.

SUMMARY OF SPONSORED OPERATIONS REVENUE

ACCOUNT NUMBER	ACCOUNT NAME	AWARDED 2016/2017
2702		
5806	PL Grant	140,654
5807	Sect #8 FTA Grant	101,447
5991	Local Grant Match (City's match portion for PL and FTA Grants)	46,435
5819.48	Bullet ProofVest	20,029
5010A271001	2013 JAG	1,739
5010A271005	2014 JAG	27,499
5010A271006	2015 JAG	61,570
5919.70A280703	GEMA Bomb Dog	3,000
5823.98	Performance Partnership Agreements FY17	28,820
TOTAL, GRANT FUND:		431,193

SUMMARY OF SPONSORED OPERATIONS EXPENSES

ACCOUNT NUMBER	ACCOUNT NAME	AWARDED 2016/2017
2741	PL Grant	175,817
2742	Sect #8 FTA Grant	112,719
2748	Bullet ProofVest	20,029
2710	2013 JAG	1,739
2710	2014 JAG	27,499
2710	2015 JAG	61,570
2807	GEMA Bomb Dog	3,000
2798	Performance Partnership Agreements FY17	28,820
TOTAL, GRANT FUND:		431,193



APPENDIX



ANNUAL BUDGET GLOSSARY OF TERMS USED IN THIS BUDGET

The following is an abbreviated list of the specialized governmental budgeting and accounting terms used in this budget.

ACCOUNT NUMBER – A line item code defining an appropriation.

ACCRUAL ACCOUNTING – a basis of accounting in which revenues are recognized in the accounting period in which they are earned and expenses are recognized in the period in which they occur.

AD VALOREM TAXES – Commonly referred to as property taxes. Real and personal property are levied on annually according to the property's valuation and tax rate.

AMORTIZATION – The reduction of debt by regular payments of principal and interest sufficient to retire the debt by maturity.

APD – Albany Police Department

APPROPRIATION – A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in amount and as to the time when it may be expended.

APPROPRIATION ORDINANCE – The formal budgetary document enacted by the legislative body, which contains all approved appropriations for the fiscal year.

ARRA – The American Recovery and Reinvestment Act of 2009 is a direct response to the economic crisis. The recovery Act has three immediate goals: 1) Create jobs and save existing ones, 2) Spur economic activity and invest in long-term growth, 3) Foster unprecedented levels of accountability and transparency in government spending.

ASSESSED VALUATION – A valuation set upon real estate or other property by a government as a basis for levying taxes.

BALANCED BUDGET – A budget in which the estimated current expenditures are equal to or less than the estimated current revenues.

BASE BUDGET – The base budget consists of personal services only. Price and quantity changes are reflected in the base budget but only to the extent that they are in support of personal services. Program and/or capital improvements are not included in the base budget.

BASIS OF BUDGETING – A system used by an individual government to determine when budgetary revenues have been realized and when budgetary expenditures have been incurred.

BOND – A written promise to pay a specified sum of money, called the per value or principal, at a specified date or dates in the future, together with periodic interest at a specified rate.

BONDED DEBT – That portion of indebtedness represented by outstanding bonds.

BUDGET – A service plan for a given period embodying estimated expenditures for providing services and the proposed means of financing them. A balanced budget limits expenditures to available resources.

BUDGET ADJUSTMENT – A revision to the adopted budget that occurs during the affected fiscal year as approved by the Board of Commissioners via an amendment or a transfer.

BUDGET CALENDAR – The schedule of key dates that a government follows in the preparation and adoption of its budget.

BUDGET MESSAGE – A general discussion of the proposed budget as presented in writing by the budget making authority to the legislative body.

BUDGETARY BASIS – This refers to the basis of budgeting used to estimate financing sources and uses in the budget.

BUDGETARY CONTROL – The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

CAD 911 – Computer Aided Dispatch 911-call handling.

CAFR – Comprehensive Annual Financial Report

CAPITAL IMPROVEMENTS/ASSETS – Construction, renovation, physical improvement projects, vehicles or tangible items such as tools, desks, machinery and equipment costing more than \$5000 each and having a use-life of more than one year.

CDBG – Community Development Block Grant

CIP – Capital Improvement Program

COLA – Cost of Living Adjustment

COMBINED SEWER OVERFLOW PROJECT (CSO) – A \$38 million project mandated by the state and federal governments requiring Albany to separate its storm drainage and sanitary sewer systems.

COMPLEXITY OF WORK PROCESS/ACTIVITIES – Measures of levels of difficulty associated with work process or activities.

CONTINGENCY – Those funds included in the base budget for the purpose of providing a means to cover minor unexpected costs during the budget year.

DEBT – An obligation resulting from the borrowing of money or from the purchase of goods and services over a period of time. Debts of government include bonds, time warrants, notes, and floating debts.

- A. **General Obligation Debt** is secured by the pledge of the issuer's full faith, credit, and taxing power.
- B. **A Revenue Debt** is a bond, debt, or obligation for which principal and interest are payable exclusively for the earnings of a government enterprise. This term can refer more broadly to any state or local government debt that is not a general obligation.

DEBT LIMIT – The maximum amount of debt that a municipality is permitted by law to incur – also known as “Debt Ceiling.”

DEBT SERVICE – Payment of principal and interest to lenders or creditors on outstanding debt.

DEFICIT – The excess of an entity’s liabilities over its assets or the excess of expenditures or expenses over revenues during a single accounting period.

DEPRECIATION – Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence.

EFFECTIVENESS – Depicts the degree to which performance objectives are being achieved or otherwise reflects the quality of local government performance.

EFFICIENCY – Reflects the relationship between work performed and the resources required to perform it; Compares outputs to input.

ENCUMBRANCE – The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.

ENTERPRISE FUND – Enterprise funds are used "to account for operations that are financed and operated in a manner similar to private business enterprises . . . where the intent of the governing body is that the cost of providing goods or services to the general public on a continuing basis be financed primarily through user charges". Services accounted for in enterprise funds are tangible, and it is possible to determine the extent to which they benefit individual service consumers.

ENTITLEMENT – The amount of payment to which a state or local government is entitled as determined by the federal government.

EQUITY AND AVAILABILITY OF SERVICE TO USERS – Measures referring to fair or equitable distribution of service in different locations or populations.

ERU – Equivalent Residential Unit

EXPENDITURES – Decreases in net financial resources. Expenditures include current operating expenses, which require the current or future use of net current assets, debt service, and capital outlays.

EXPENSES – Decreases in net total assets. Expenses represent the total cost of operations during a period regardless of the timing of related expenditures.

EXTERNAL CUSTOMER SATISFACTION – measures of quality from external sources.

FINANCIAL INDICATORS – Comparison of planned vs. actual expenditures, cost, obligations, receipts, allocations or losses.

FISCAL YEAR –The twelve month period to which the annual operating budget applies and at the end of which the city government determines its financial position and the results of its operations.

In Albany, the fiscal year runs from July 1 to June 30 of the following year.

FIXED ASSETS – Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery, and equipment.

FUND – Governmental accounting systems are organized and operated on a fund basis. A fund is an independent financial and accounting entity. It has a balanced set of accounts and records, cash and other resources together with all related liabilities and residual equities or balances which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations. Though funds are independent entities within the financial records of a government, there need not be physical segregation of assets.

FUND ACCOUNTS – All accounts necessary to set forth the financial position and results of operations of a fund

FUND BALANCE – This is the unencumbered balances of appropriation from the prior fiscal year.

GASB – Governmental Accounting Standards Board.

GENERAL FUND – The General Fund provides general-purpose governmental services such as Police, Fire, and Street Maintenance. This fund accounts for the revenues and activities not required

by law or administrative decision to be accounted for in a special fund. Ordinarily, the General Fund has a great variety of revenues and is used to finance many more activities than any other fund.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP) – The accounting rules and procedures adopted by the accounting profession to facilitate uniformity in preparing financial statements.

GENERAL REVENUE – The revenue of a government other than those derived from and retained in an enterprise. If a portion of the net income in an Enterprise Fund is contributed to another non-enterprise fund, such as the General Fund, the amount transferred constitutes general revenue to the government.

GFOA – Georgia Finance Officers Association.

GIRMA – Georgia Interlocal Risk Management Agency.

GMA – Georgia Municipal Association.

GOALS – A longer-term broader statement of intent.

GOHS – Governor's Office of Highway Safety

INTERNAL MEASURES OF QUALITY OF PRODUCT SERVICES – Measures of quality from internal sources.

INVESTMENTS – Securities and real estate held for production of revenue in the form of interest, dividend, rentals or lease payments. The term does not include fixed assets used in governmental operations.

JOB FAMILY – Occupational categories that group together positions that have certain common characteristics. Treatment of groups of jobs in this manner provides a more concise and accurate method of evaluating individual jobs.

LEVY – To impose taxes, special assessments of service charges for the support of governmental activities.

LONG-TERM DEBT – Debt with a maturity of more than one year after the date of issuance.

MSA – Metropolitan Statistical Area

MISSION – The reason or purpose for the organizational unit's existence.

MODIFIED ACCRUAL ACCOUNTING – Basis of accounting according to which (a) revenues are recognized in the accounting period in which they become available and measurable and (b) expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due..

NET INCOME – Proprietary fund in excess of operating revenues, non-operating revenues, and operating transfers-in over operating expenses, non-operating expenses and operating transfers-out.

OBJECTIVES – The specified end result expected and can include the time at which it will be achieved.

OMB – Office of Management and Budget.

OPERATING EXPENSES – Proprietary fund expenses that are directly related to the fund's primary service activities.

OPERATING INCOME – The excess of proprietary fund operating revenues over operating expenses.

OPERATING RATIOS – Efficiency measures such as cost per unit, productivity measures and ratios of direct to indirect cost.

OPERATING REVENUES – Proprietary fund revenues that are directly related to the fund's primary service activities. They consist primarily of user charges for services.

OUTCOMES OF PRODUCT OR SERVICE – Direct results achieved through the provision of goods and services by the City.

OUTPUTS OR FINAL PRODUCTS – Products or services produced, distributed or provided to clients.

PENSION TRUST FUND – The trust fund used to account for public employee retirement systems. Pension trust funds are accounted for in essentially the same manner as proprietary funds, but with an important expanded emphasis on required fund balance reserves.

PERFORMANCE INDICATORS – A particular value or characteristic used to measure efficiency or effectiveness.

PERFORMANCE MEASUREMENT – The regular collection and reporting of a range of data useful in the management and operation of programs.

PROGRAM BUDGET – A budget wherein expenditures are based primarily on programs of work and secondarily on character and object class.

REVENUES – The income attributable to a designated fiscal accounting period that will affect the balance (surplus) or deficit resulting from the operations of that period.

SAIP – Self-Administered Insurance Program

SINKING FUND – Schedule of annual payments required on General Obligation Bonds Payable. Principal and interest are payable from an ad valorem tax upon all property of the City.

SPLOST VI – Special Local Option Sales Tax, the sixth implementation of a one percent sales tax for special projects to help build and maintain the City's infrastructure.

TAD – Tax Allocation District

TAX DIGEST – The total assessed value of all real estate property, motor vehicles, mobile homes, timber and heavy-duty equipment in the city of Albany, Georgia.

TAX LEVY ORDINANCE – An ordinance by means of which taxes are levied.

TAX RATE LIMIT – The maximum rate at which a government may levy a tax. Overall tax rate limits usually restrict levies for all purposes and of all governments, state or local, having jurisdiction in a given area.

TAXES – Compulsory charges levied by a government for the purpose of financing services performed for a common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments.

TIMELINESS OF PRODUCT OR SERVICE – Measures of timeliness, which may be based on specific standards or past trends.

UNIFORM CHART OF ACCOUNTS – State mandated financial reporting format for governments.

WG&L – Water, Gas and Light

WORK/ACTIVITY LEVEL – Work measure that assesses intermediate steps in producing outputs.

WORKLOAD – The amount of work compared to capability.