



ADOPTED **BUDGET**

Fiscal Year 2019



**ANNUAL BUDGET
For The
Fiscal Year
Ending June 30, 2019**

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

City of Albany

Georgia

For the Fiscal Year Beginning

July 1, 2017

Christopher P. Morill

Executive Director



VISION STATEMENT

The City of Albany is a collaborative regional leader delivering exceptional services and enhancing quality of life, while fostering an atmosphere where citizens and businesses can thrive.

MISSION STATEMENT

The City of Albany delivers fiscally responsible, highly dependable services to the citizens in the community and the region with integrity and professionalism.

CITY OFFICIALS



CITY OF ALBANY BOARD OF COMMISSIONERS

MAYOR DOROTHY HUBBARD (seated)

MATT FULLER – WARD II

JON HOWARD – WARD I

ROBERT LANGSTAFF, JR – WARD V (Mayor Pro Tem)

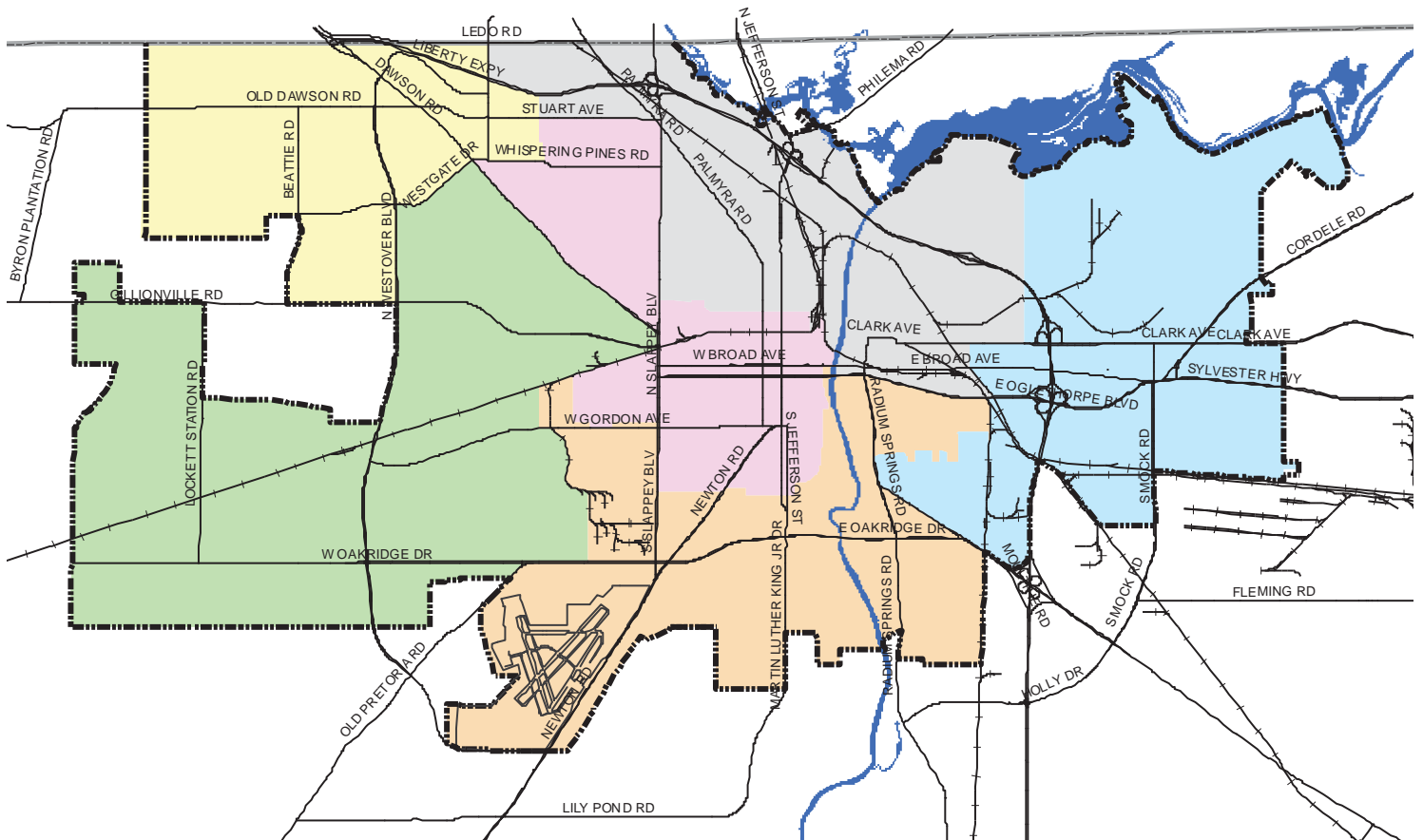
ROGER MARIETTA – WARD IV

BJ FLETCHER – WARD III

TOMMIE POSTELL – WARD VI (seated)

(Commissioners are listed Top Left to Right then Bottom Left to Right)

Albany, Georgia City Commission Wards 2010 Census Redistricting Map



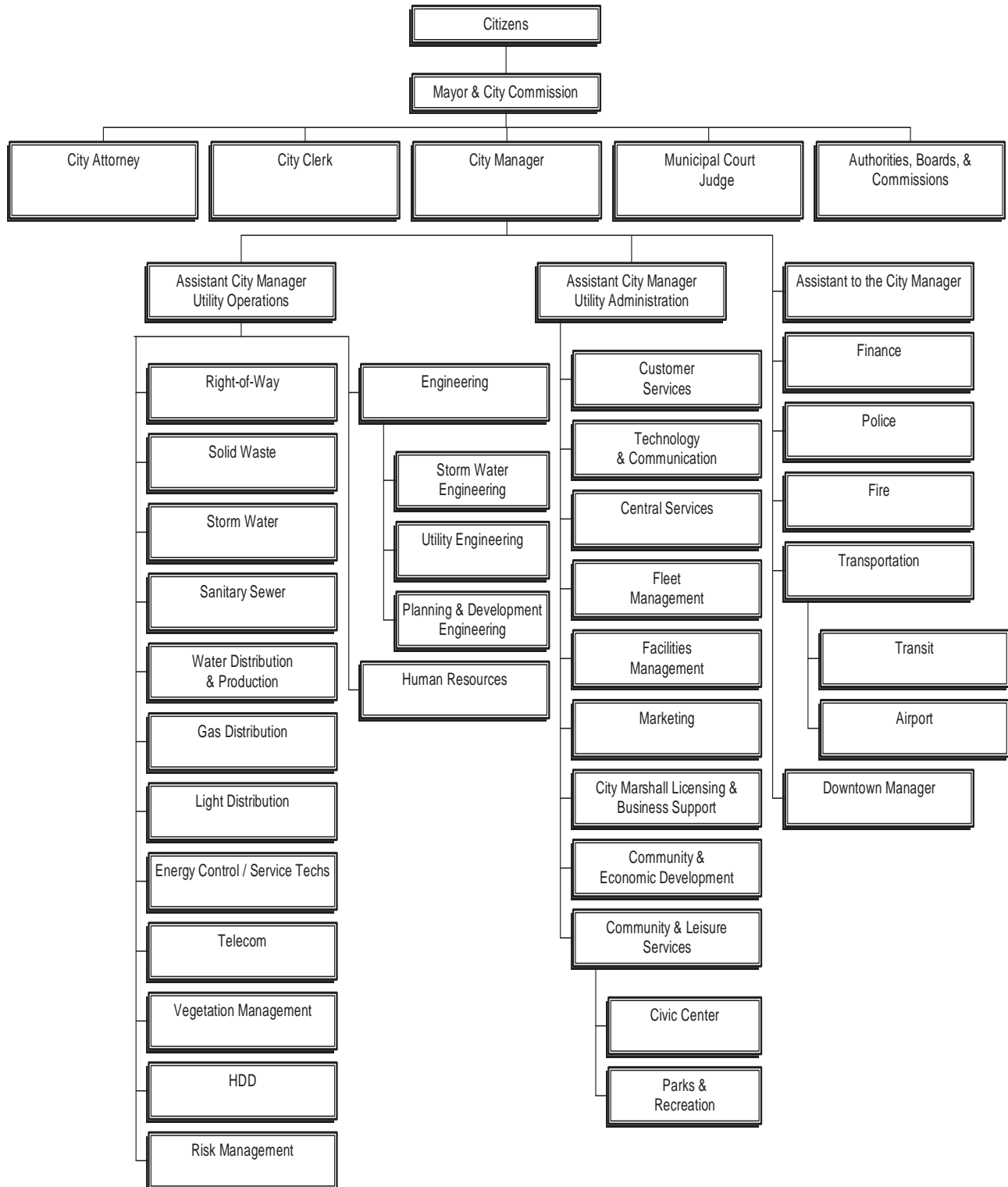
Dorothy Hubbard, Mayor



Ward 1 - Jon Howard	Ward 4 - Roger Marietta
Ward 2 - Matt Fuller	Ward 5 - Bob Langstaff, Jr
Ward 3 - BJ Fletcher	Ward 6 - Tommie Postell

0.5 0 0.5 1 Miles





Government and Organization

The City of Albany has operated under the Commission-Manager form of government since January 14, 1924. The seven member Commission consists of a Mayor (*elected at large*) and six Commissioners (*elected on a ward basis*). The Commission appoints members to various Boards, Authorities, and Commissions. The Commission also appoints the City Manager, City Clerk, City Attorney, Assistant City Attorneys, and Municipal Court Judge. The City Manager, as the City's Chief Administrative Officer, is responsible for the enforcement of laws and ordinances and the implementation of policies passed by the Commission. The City Manager appoints department heads to assist with these responsibilities.

GENERAL GOVERNMENT

Sharon D. Subadan - City Manager
Barry Brooks – Assistant to the City Manager
Phil Roberson - Assistant City Manager for Utility Operations
Stephen Collier - Assistant City Manager for Utility Administration
Sonja Tolbert - City Clerk
C. Nathan Davis - City Attorney
Willie Weaver - Municipal Court Judge

DEPARTMENT HEADS

Dwight Baker - Director of Human Resources Management
Yvette Fields - Director of Central Services
Derrick L. Brown - Director of Finance
Peter Bednar – Director of Fleet Management
Steven Carter - Chief Information Officer
Paul Forgey - Director of Planning & Development
Michael Persley - Police Chief
Cedric Scott - Fire Chief
Shelena Hawkins - Director of Community & Economic Development
Kenneth Maples - Managing Director of Engineering and Planning
Stacey Rowe - Director of Utility Operations (interim)
Joel Holmes - Director of Community and Leisure Services
David Hamilton - Director of Transportation
Jimmy Norman - Director of Utility Operations
Donald Gray - Director of Facilities Management
Nathaniel Norman - Director/Marshall of License and Business Support
Veronica Wright - Director of Risk Management
Mary Ann Petty - Director of Administrative Services
Jacquelyn Teemer - Downtown Manager (interim)

Community Information**Origin and Growth**

Situated in the Plantation Trace region, Albany is the primary trade center for Southwest Georgia. It is the county seat for Dougherty County, Georgia. The City lies at the head of the Flint River, 182 miles south of Atlanta. Incorporated in 1853, the City was laid out in 1836 by Alexander Shotwell and named for Albany, New York. The City of Albany was originally incorporated by an Act of the General Assembly of Georgia on December 27, 1838.

The chief farm products are cotton, peanuts, corn, tobacco, and to a lesser extent, paper-shell pecans and forest products. Albany has developed a diversified industrial economy, which includes companies such as Procter & Gamble, Miller Coors, and Master Foods USA-a Mars Incorporated Company. Since 1994, over \$800 million has been invested in Albany by local industries. Also, the Marine Corps Logistics Base (MCLB) in Albany is a shining star within the Department of Defense and has established itself as a leader in the adoption of private sector business strategies to accomplish its mission.

The City of Albany makes available the Albany Job Investment Fund to companies that meet funding criteria and are considered to be long-term beneficial investments for the community. With awards of up to \$6 million, the City of Albany is an attractive destination for companies to expand or begin.

Government and Organization

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Educational Facilities

For higher education, Albany has a hometown college, a progressive technical college, and a job corps center. Albany State University, a proud member institution of the University System of Georgia, elevates its community and region by offering a broad array of graduate, baccalaureate, associate, and certificate programs at its main campuses in Albany as well as at strategically-placed branch sites and online. Albany Technical College is a unit of the Georgia Department of Technical and Adult Education. Turner Job Corps Center also serves the Albany area as a fully accredited Vocational Education Institute, providing high-quality academic and vocational training programs to prepare students (ages 16 - 24) to take their places in today's technical work force. Turner has over 20 vocational trades from which the 930-member student body may choose. The City is also served by 21 schools (14 elementary, 4 middle, and 3 high schools), along with, 1 career academy, 1 public alternative school, and a number of private schools.

Sources: Georgia.gov/cities-counties/albany
Dougherty.k12.ga.us

DEMOGRAPHICS

GENDER	(2010 Estimate)
Male	46.1%
Female	53.9%

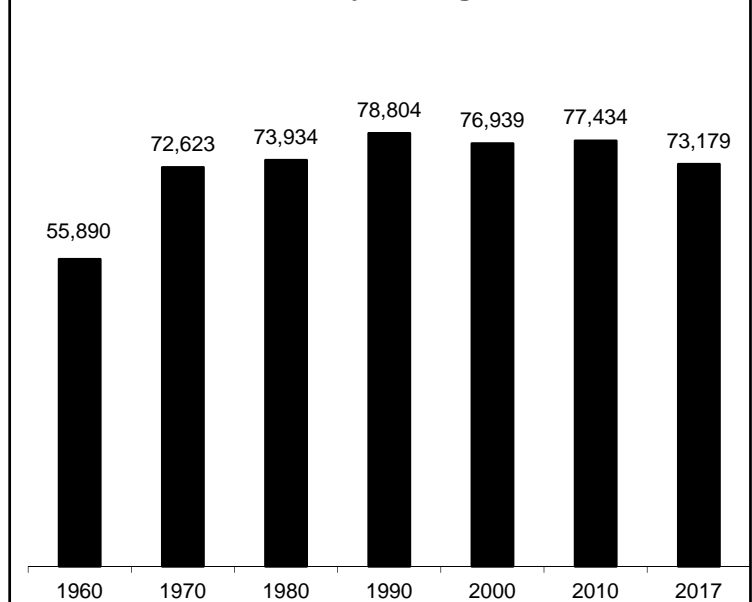
AGE COMPOSITION	(2010 Estimate)
Under 5 Years	7.9%
Under 18 Years	22.9%
18 - 24 Years	9.8%
25 - 44 Years	25.4%
45 - 64 Years	22.7%
64 - 74 Years	5.9%
75+ Years	5.4%

RACE/ ETHNIC ORIGIN	(2010 Estimate)
Black	71.6%
White	25.2%
Hispanic	2.1%
Asian/American	1.0%
Indian/Hawaiian	
Other1%

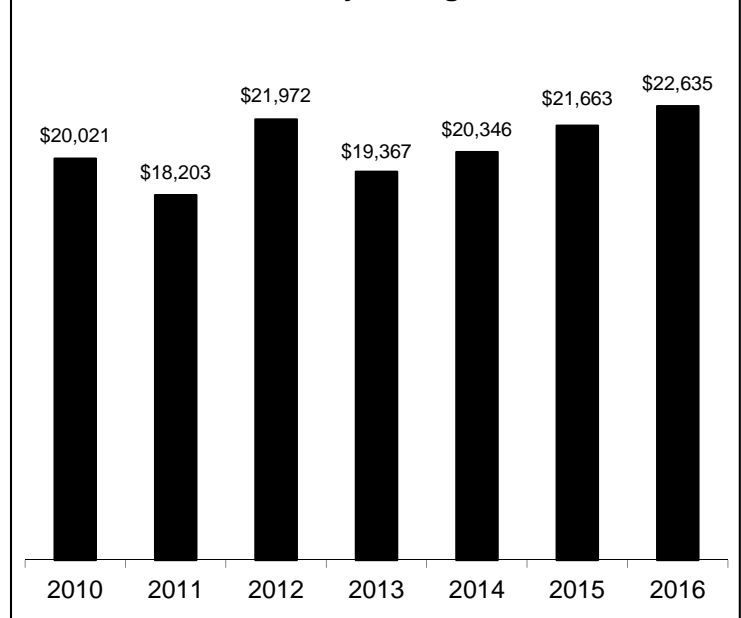
AREA	(2010 Estimate)
Land Area	57 square miles
Elevation	212 ft. above sea level
Rainfall	51.4 inches
Avg. Annual Temp.....	66° F

OCCUPATIONAL COMPOSITION	
Management, Business, Science and Arts	29.3%
Service Occupations	23.1%
Sales and Office Occupations	22.7%
Production, Transportation and Material Moving Occupations	17.5%
Natural Resources, Construction and Maintenance Occupations	7.4%

**Population Estimates
Albany, Georgia**



**Per Capita Income
Albany, Georgia**



Sources: U.S. Census Bureau, Quick Facts
<https://www.census.gov/quickfacts> and Fact Finder
<http://factfinder.census.gov>
 Per Capita from
<http://www.deptofnumbers.com/income/georgia/albany/>

COMMUNITY INFORMATION

MUNICIPAL SERVICES

Fire Protection ...	11 stations; 171 fire personnel and officers
Police Protection	259 personnel and officers
	42 county officers
	230 member sheriff's department provides protection outside the city limits
Garbage	Services provided by the City's Solid Waste division

CITY FACILITIES & SERVICES

Miles of Streets	571
Number of Street Lights	11,295

EDUCATION

Elementary Schools	14
Middle Schools	4
High Schools	3
Number of area colleges	3
(Troy University maintains a satellite campus)	

HEALTH

Hospital.....	1 (690 beds)
MD's	506
Dentists	49
Nursing homes	3 (509 beds)

RECREATIONAL FACILITIES

Public tennis courts	7
Parks	75
Area golf courses	1
Municipal swimming pools	3
Walking Tracks	4
Playgrounds	35
Community centers	4
Boat ramps	4

SCENIC ATTRACTIONS

Albany Museum of Art
Albany Municipal Auditorium
Weatherbee Planetarium
Chehaw Park
Thronateeska Heritage Foundation Museum
Albany Civil Rights Institute
Quail Hunting Preserves
Flint Riverquarium
Riverfront Park
Radium Springs Gardens

Sources: Choosealbany.com

LOCAL ECONOMY

Major Employers:

Name of Business

Phoebe Putney Memorial Hospital
Marine Corps Logistics Base – Albany
Dougherty County Board of Education
City of Albany
Albany State University
Proctor & Gamble
Dougherty County
Teleperformance USA
MillerCoors
Coats & Clark

Type of Business

Healthcare
Federal Government
Education
Municipal Government
Education
Paper Goods
County Government
Technical Support
Beverage
Textile Manufacturer

TRANSPORTATION

Motor Freight Carriers

- 5 interstate
- 24 inter/ intrastate
- 6 terminals
- Overnight service to Atlanta, Birmingham, Charlotte, Chattanooga, Columbia, Jacksonville and Knoxville

Rail

- Albany-Dougherty County served by Norfolk-Southern Corp. and Georgia & Florida Railway
- Switching service provided seven days per week by Norfolk-Southern and six days per week, to customer specs, by Georgia & Florida Railway
- Georgia offers 5,000 miles of track, the most extensive system in the Southeast

Water

Navigable River, Flint (9 ft. channel depth)

Air

Southwest Georgia Regional Airport (ABY) in Albany is the state’s second-largest cargo airport by landed weight. The airport offers three nonstop, daily, 35-minute Delta flights to Hartsfield-Jackson International Airport (ATL) in Atlanta utilizing regional jet equipment. On site at the airport is a UPS sorting facility. Airport amenities include a 6,601-foot grooved asphalt runway; aircraft tie downs; hangar rentals; lighted runways; precision and non-precision approaches; and an additional 5,219-foot cross-wind grooved asphalt runway.

Source: Choosealbany.com

BUDGET GUIDE

The 2018 - 2019 Annual Budget is divided into thirteen (13) sections whose contents are explained below. This Budget Guide is provided to summarize the information contained in each section and to assist the reader in finding information.

Section I - City Manager's Message

This section includes the City Manager's transmittal letter, the strategic plan, organizational accomplishments, and the adopted budget ordinance. Also included in this section are the revenue and expenditure recaps for the General Fund, Special Funds, Self-Sustaining Enterprise Funds, Supplemented Enterprise Funds, and the Utility Internal Service Fund.

Section II - Policies and Procedures

This section outlines the policies used to guide the preparation and management of the City's annual budget. This section also provides detailed information on budget development, budget adoption, the accounting policies and procedures for Fund Accounting, Governmental Funds, Debt Services, Central Services, and Revenue and Expenditure policies. In addition, this section includes the FY 19 budget calendar.

Section III - Revenue and Expenditures / Expenses

This section begins with a chart showing the relationship between funds, in addition to a chart showing the percentages of expenditures as it relates to personnel services, operating expenses, cost of goods sold, and capital improvement. Included in this section is a summary of the General Fund revenue sources and expenditure/expense categories for the 2018 - 2019 budget. This information is categorized by the following fund accounts:

- General Fund
- Special Funds
- Self-Sustaining Enterprise Funds
- Supplemented Enterprise Funds
- Utility Internal Service Fund

Section IV - Supplemental Information

In this section pertinent information is reported on the budget that analyzes trends and outlines the recent policy decisions that have impacted the City's budget, and its financial position. This section provides the reader with an overview of revenues/expenditures, debt and tax digest information, and personnel information.

Section V - General Fund Expenditure Detail

The General Fund is the City's major operating fund. It accounts for all financial resources and expenditures that are not accounted for in specific purpose funds. The General Fund finances most of the regular day-to-day operations and accounts for approximately 23% or \$62,135,022 of the budgeted appropriation. It consists of the

following departments: Legislative, City Manager's Office, Law Department, Municipal Court, Human Resources, Central Services, Finance, License & Business Support, Technology & Communication, Planning/Code Enforcement, Police, Fire, Engineering, Recreation, and Facilities/Grounds Management. It also contains appropriations to independent agencies. The General Fund depends on revenues generated from such sources as property taxes, sales taxes, utility transfers, service charges, business licenses and permits, insurance taxes, and other revenue to cover its operating costs.

Section VI - Special Funds Expenditure Detail

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specified purposes. About 6% or \$15,313,464 of the FY 19 Budget is allocated to Special Fund activities. Included in the Special Funds are Community & Economic Development, CAD 911, Hotel/Motel, Capital Improvement, Tax Allocation District (TAD), Job Investment, R3M, and Grant Funds. The Albany Convention and Visitors Bureau receives \$725 thousand of current year's actual Hotel/Motel tax revenue to promote tourism and growth in Albany.

Also included under Special Funds is the Debt Fund. However, the City does not have any active General Obligation Bonds that require repayment. Therefore, only the Capital Improvement Fund is financed through revenues received from the General Fund.

To encourage development in the Albany Riverfront and Gateway Development Plan the Commission established a Tax Allocation District (TAD) for that area. A TAD allows the City to sell bonds to finance infrastructure and other redevelopment costs within the designated district.

The Job Investment Fund was created to provide monies to companies that meet established criteria that are considered to be long term investments in the City of Albany.

Section VII - Self-Sustaining Enterprise Funds (Utility Funds)

With projected revenues of \$103,631,108, the Light Fund it is easily the largest revenue generating enterprise fund for the City of Albany. Expenses are projected to be \$101,478,615, resulting in net income of \$2,152,493. This fund represents about 37% of the total budget. Its 33,008 customers include residential, commercial, and industrial.

The Gas Fund is projected to generate \$17,284,838 in revenue through charges for service and incur \$16,026,782 in expenses, resulting in a net income of \$1,258,056. The fund represents about 6% of the total budget. It provides natural gas services to approximately 12,598 customers in Dougherty and Lee Counties.

The Sanitary Sewer Fund is projected to generate \$15,953,100 in revenue primarily through user fees and incur \$15,508,754 in expenses, resulting in a net income of \$444,346. This fund represents about 6% of the total budget. Included under the Sanitary Sewer Fund are Wastewater Treatment, Lift Stations,

Wastewater Sampling, and Sanitary Sewer Maintenance. This Division of Public Works is responsible for the treatment of the City's wastewater and for disposal of sewage sludge in accordance with Environmental Protection Division's guidelines. This division is also responsible for the maintenance of all sanitary sewers and for the installation of new taps and sewer extensions within the city limits of Albany.

The list of self-sustaining enterprise funds continues with the Water Fund. It is expected to generate \$12,024,082 in revenue and incur \$12,017,933 in expenses, resulting in net income of \$6,149. The fund represents about 4% of the total budget. The fund provides 14 million gallons of water per day over 35,150 customers. While Water Distribution is responsible for these figures, the fund also includes Water Production. This department is capable of producing 36 million gallons per day from 38 dry wells. This is a vital resource for future economic development.

The Solid Waste Fund is expected to generate \$10,450,428 in revenue through service charges and incur \$10,216,672 in expenses, resulting in a net income of \$233,756. This fund represents about 4% of the total budget. Included under the Solid Waste Fund are Solid Waste Administration, Solid Waste Removal/Residential East, Solid Waste Removal/Residential West, Solid Waste Removal/Commercial and Special Services. This division is responsible for collecting and properly disposing of solid waste and recyclables generated by both residential and commercial customers. This division serves approximately 24,851 residential customers, with a private contractor providing service to over 11,000 of these. The division also serves almost 1,200 commercial customers.

The Storm Water Fund is projected to generate \$4,347,493 in revenue through user fees and incur \$6,201,179 in expenses. Also, Sewer is transferring additional revenue of \$1,303,680 in FY 2019, resulting in a net loss of \$550,006. The Storm Water Fund represents about 2% of the total budget. Engineering Storm Water, Street Sweeping, Asphalt/Concrete, Grading/Construction and Storm Maintenance are included in this fund. The responsibility of the Storm Water Fund is to provide storm water management services to include drainage system operation and maintenance of ditches, canals and ponds, and storm water pump stations, and to provide street sweeping services necessary for the collection and disposal of storm water-related debris. Other functions include maintenance of existing storm water infrastructure and installation of new storm water conveyance systems.

The Telecommunication Fund is the last of the self-sustaining enterprise funds. Revenue is expected to be \$3,221,791 and expenses are projected to be \$3,478,669, resulting in net loss of \$256,879. The fund represents approximately 1% of the total budget. Telecom provides excellent fiber optic based services to businesses in Albany and Dougherty County. The fund serves approximately 873 connections to their customers.

Section VIII - Supplemented Enterprise Funds

The approved program and expense plan is recorded in this section for the Supplemented Enterprise Funds which include the following: Airport, Civic Center/Municipal Auditorium, and the Transit System. Because these funds are not self-sustaining, they are budgeted to receive subsidies from the General Fund in the amounts of \$966,250, \$961,936, and \$1,513,217 respectively.

Section IX - Utility Internal Service Fund

The Utility Internal Service Fund provides support for all of the utility enterprise funds (Light, Sewer, Gas, Water, Solid Waste, Storm Water, and Telecom). It is comprised of eight (8) departments: Utility Management and Board, Investigations, Engineering, Marketing, HDD, Energy Control/ Techs, Vegetation Management, and Customer Service. The projected budget for this fund is \$13,613,946 in FY 2019.

Section X - Capital Improvement Program

This section includes all of the approved FY 2019 Capital Outlay/Improvement requests for the General Fund, Special Funds, Utility Internal Service Fund, and the Enterprise Funds. The capital outlay expenditure plan is listed by Department/Division. General Fund expenditures are budgeted to be \$4,783,150, while the Utility Internal Service Fund and Enterprise Funds are expected to have \$442,317 and \$15,165,837 in capital expenses, respectively. The City has the expectation of funding the AMI/Streetlight Project for approximately \$30 Million with debt service. Also included in this section are the Georgia Municipal Association Lease Pool (GMA) capital requests.

Section XI - SPLOST VII

The Special Purpose Local Option Sales Tax (SPLOST) VII is a referendum approved by voters in November 2016 that allows for an extra penny in sales tax to fund a diverse list of community projects. It is not a separate tax; Georgia law allows local jurisdictions to use SPLOST proceeds to fund capital improvement projects that would otherwise be paid for with General Fund and property tax revenues. SPLOST VII expenditures for FY 2019 are projected to be \$10,335,000.

Section XII - Sponsored Operations

These are Special Funds that have been established to carry out projects or programs that are not funded through the normal operating & capital budget process. These funds are used to account for resources received from outside agencies and are restricted for a specific purpose. This section includes Federal and State Grants.

Section XIII - Appendix

This section contains a glossary of terms that may be useful in assisting the individual to interpret the budget.



City Manager's Message



Sharon D. Subadan
City Manager

Office: (229) 431-3234
Fax: (229) 431-3223

July 31, 2018

The Honorable Mayor and
Board of City Commissioners
City of Albany
Post Office Box 447
Albany, GA 31702-0447

Dear Mayor and Commissioners:

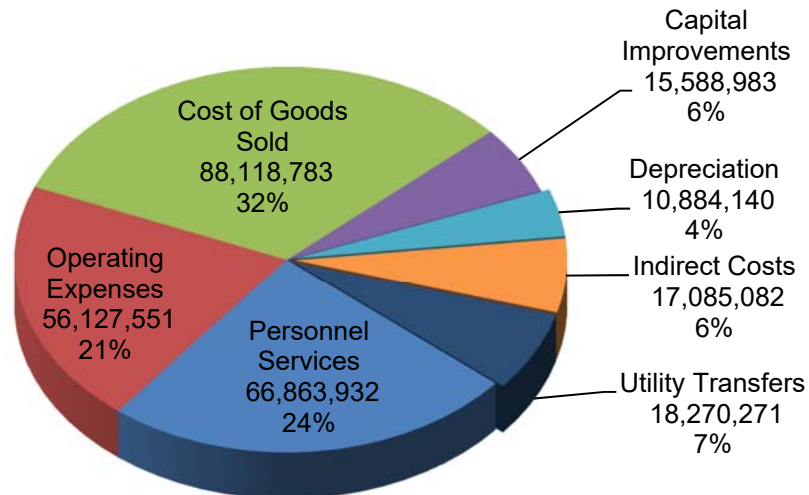
Transmitted herewith is the fiscal year 2019 adopted budget totaling \$272.9 Million. This budget has increased from \$269.9 Million in fiscal year 2018. The budget is balanced without the use of MEAG Credits, which is a temporary revenue stream set to expire December 31, 2018. There are 1,166 positions included in the budget which is a decrease of thirteen positions from FY 2018. Thirty (30), or 2% of these positions are included in the Internal Service Funds; 649 positions (56%) are assigned to the General Fund with the remaining 487 (42%) assigned to Special Funds and the Enterprise Funds to include Albany Utilities.

This budget does not include rate increases for any of the Utility Funds. It should be noted that this administration is particularly fiscally conservative in all revenue projections.

Revenues – In preparing revenue projections, staff analyzed five years of historical trends, the fiscal year 2019 operating budget, the condition of state and local economies, and other factors that might affect the City's revenue sources. Projected revenues for the General and Special Funds total \$87,783,486, a decrease of 0.1% or \$115,344 over the prior year. The revenue budget for Enterprise Funds totals \$185,739,697, an increase of 5.2% or \$9,231,174 in revenues. \$6.6 Million of the overall increase in revenue is attributable to the increase in grant projects for Airport. Most of the remaining difference is driven by rates in place as of February 2018 having a full year of impact in the Light and Sewer Funds. The total revenue budget for all Enterprise Funds is collectively more than the expense budget by \$584,441.

Mayor and Board of City Commissioners
July 31, 2018

Budget Overview - The chart below shows the total operating budget of \$272,938,742 by category:



Cost of Goods Sold – COGS represents 32% of the total budget and is the largest overall expense to the organization. This is a decrease of 2.5%, or \$2,213,693, compared to FY 2018. Unfortunately, the City has very little control over these expenses. Because of this, staff must endeavor to mitigate the pass-through effect to our customers through careful long-term forecasting, planning, and risk hedging.

Personnel Services – Employee Wages and Benefits are another large portion of the overall budget and represents 24% of the total. This is a decrease of 0.2% or \$156,143 compared to FY 2018, which was \$67,020,075. There are 1,166 authorized budgeted positions shown in Personnel Services.

Operating Expenses – Operating expenses also make up a significant part of the organization's budget representing 21% of the total. It is an increase of 1.1% or \$603,428 over FY 2018.

Utility Transfers – The transfers from the Utility Funds to the General Fund amounts to \$16,519,601. This is the largest revenue source for the General Fund, accounting for 27% of its total revenue and a \$446,990 transfer from the Light Fund to the Job Investment Fund which is a portion of the MEAG credit.

Indirect Costs – The costs of the support departments (Legislative, City Manager, City Attorney, Human Resources, Risk Management, Central Services/Procurement, Fleet Management, Finance/Treasury, Technology & Communications, Facilities Management; and the Utility Internal Service Fund which includes, Customer Service, Vegetation

Mayor and Board of City Commissioners
July 31, 2018

Management, Energy Control/Service Techs, Horizontal Directional Drilling, Marketing, Engineering, Investigations, and Utility Management & Board) are allocated to the Enterprise Funds based on an in-depth study of the individual transactions for each department. The cost of \$17,085,082 is equitably shared by these Funds according to the level of support received.

Capital Improvement Program (CIP) – \$26,473,123, has been allocated for capital improvements and depreciation of prior years' capital expenses. The Capital Improvement Program (CIP) is a five-year planning instrument used by the City of Albany to identify capital requirements. The CIP plans for expenditures that exceed \$5,000 and have a useful life of more than one year. The CIP utilizes all available funding sources which include but are not limited to: Grants, SPLOST, GMA financing, bonding, GEFA financing, as well as other financing alternatives and the use of cash reserves from prior years' excess revenues over expenditures.

The CIP is reviewed and updated each year to reflect the changing priorities of the organization. This program has a direct impact on the General Fund's operating budgets. The acquisition of replacement assets initially reduces operating expenditures while deferring increases in maintenance costs. The addition of new assets, such as a building, tends to decrease operational expenditures for maintenance of the building. The impact that capital acquisition has on the operating budget is anticipated and incorporated into the financial plan.

The Capital Improvement Fund (CIF) - The General and Special Revenue Funds' capital projects are funded from a minimum of 15% of the annual sales tax revenue, totaling \$1,377,708. Certain capital needs of supplemented Enterprise Funds are also funded through the CIF. For example, the City's 10 - 20% local matching shares for Transit and the Airport are usually paid out of the CIF. However, the self-sustaining Enterprise Funds' capital needs are funded through alternative sources as stated above in the CIP section.

The GMA Lease Pool – The CIF also accounts for the debt service payments of the GMA lease pool agreement. In 1998, the City entered into a lease agreement with Georgia Municipal Association (GMA) for \$10,000,000 in certificates of participation. The GMA lease pool provides flexibility to renew assets and decrease operational expenditures for all participants. The City may appropriate a percentage of sales tax revenue to fund the annual GMA debt payment, if needed. The current CIP plans to aggressively increase its utilization of this funding resource.

House Bill (HB) 489 – The City continues its delineation of service agreement (HB 489) initiatives with Dougherty County. This initiative includes funding from Dougherty County for their portion of the following City departments: Fire, Technology & Communications,

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Planning, Traffic Engineering, Procurement, Emergency Management, Recreation, E-911, and Code Enforcement. Through these joint agreements, the City anticipates receiving \$5,919,968, from Dougherty County for services provided.

Internal Service Funds – An Internal Service Fund (ISF) provides a mechanism for which expenses can be tracked for certain internal costs and properly charged to the departments and or funds that receive those benefits. Since all expenses are charged back to the benefiting fund, an ISF has no net effect on the total budget. Information presented in this book regarding ISF's is for informational purposes only. The city currently has 5 internal service funds: Risk Management, Workers' Compensation, Public Employees Group Health Plan (PEGHP), Fleet Management, and the Utility Internal Service Fund (UISF).

Risk Management Program – The Risk Management Department and the City Attorney's office manage the City's Risk Management Program. These two units work together to contain costs associated with liability issues for the City. This coverage includes airport liability, automobile liability, automobile physical damage, boiler and machinery, crime, electronic data processing, fiduciary liability, general liability, law enforcement liability, property damage, public officials' liability, extended reporting period, travel, accident, and unlicensed equipment. All departments are allocated a pro-rata share to contribute to the fund based on experiences. The appropriation for FY 2019 is \$2,621,890 which is an increase of \$478,714 from last fiscal year. This is attributable to increased claims for the past three years and additional coverages.

Workers' Compensation Fund – Expected contributions for FY 2019 is \$1,574,191, a decrease of \$92,118 over last fiscal year. We will continue to monitor the fund's reserves to ensure that it has adequate funding. The City's main objective continues to be: (1) to assure that the injured employee gets the best and most efficient medical care available, and (2) to get the injured worker whole and back to work as quickly as possible.

Public Employees Group Health Plan (PEGHP) – The Group Health Plan is designed to meet the medical needs of the employees and their eligible dependents. The premium costs are shared between the City and its employees at a ratio of approximately 75% and 25%, respectively. These contributions are then used to pay for claims as they are submitted by a third-party administrator.

Fleet Management – Fiscal Year 2018 was the first year that Fleet Management operated outside of the General Fund. The related expenses are captured in the object accounts of 7870, which represent Maintenance of Motor Equipment. The Fleet Management program charges the individual departments for goods and services

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rendered monthly. Overhead costs, as well as direct costs, are captured in its rates and mark-up on the parts managed by the department.

General Fund – The General Fund budget for FY 2019 totals \$62,135,022, an increase of \$756,319 from the FY 2018 General Fund adopted budget of \$61,378,703. This is primarily driven by the implementation of the performance-based merit increases being budgeted in the departments. The General Fund finances the operations of General Government, Public Safety, Recreation & Parks, Engineering, Planning & Development Services, Facilities Management, and Independent Agencies. The level of service provided is our top priority. We will continue to do this while mitigating our costs.

Special Funds – Collectively, the City's Special Funds total \$15,313,464, an increase of 2.1%, or \$331,661 from the FY 2018 adopted budget. The major cause for the increase is a \$212,000 increase with the Fleet Replacement plan in the Capital Improvement Fund. Also included in this category are Community & Economic Development, CAD 911, Hotel/Motel, TAD, R3M, Job Investment, and Grant Funds. More detail about some of the funds included in the Special Funds category follows.

Community & Economic Development – The Department of Community & Economic Development (DCED) is a Special Revenue Fund with a budget of \$4,883,346, which is an increase in budgeted expenditures from the FY 2018 adopted budget of \$4,560,813. The increase is attributable to a new grant award, CHIP program. The funds are allocated to the City by the U. S. Department of Housing and Urban Development (HUD) and the income received from repayment of loans, rents, etc., represent this fund's revenue sources. The Department of Community & Economic Development is designed to expand economic opportunities, to provide decent housing and to meet the other needs of persons of low-to-moderate income. Although DCED does not receive a cash subsidy from the General Fund, it does receive a significant amount of services from the General Fund.

Hotel/Motel Fund - The amount expected from the 8% hotel/motel tax totals \$2,075,000, a 2.5% increase over FY 2018. These funds are allocated annually to the Civic Center and the Albany Convention and Visitors Bureau to promote tourism, conventions, and trade shows.

Sponsored Operations (Grants) – The Grant Fund is a Special Revenue fund that provides for the administrative accounting of funds received from local, state, and federal sources for entitlement programs and discretionary projects. The fund totals \$375,241 in fiscal year 2019. The appropriations for grant projects do not lapse at the end of each fiscal year but remain in force for the life of the grant by means of reappropriations contained in this budget document.

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Special Purpose Local Option Sales Tax VII – The City of Albany and Dougherty County entered into an intergovernmental sales tax agreement. On November 2, 2016, voters approved the referendum to continue the 1% Special Purpose Local Option Sales Tax (SPLOST). The amount slated for collection from the sales and use tax between April 1, 2017 and March 31, 2023 is \$92,500,000. Sixty-four percent, or \$59,200,000, of those funds are scheduled for City administered projects and non-profit organizations. The budgetary impact is determined as the projects come online and is incorporated into the operating budget. The City of Albany projects are listed in the SPLOST VII section of this document. These estimated collections are subject to change due to the fluctuations in taxable sales in the area.

Debt Service Fund – This fund was established to comply with the Uniform Chart of Accounts. It accounts for General Fund debt service transactions for bonds and debt other than those bonds issued by Albany-Dougherty Inner City Authority (ADICA). The Debt Service Fund is funded from the General Fund to cover its costs when there are General Obligation Bonds outstanding. The City does not have any general obligation debt currently.

Enterprise Funds – Enterprise Funds are funds whose revenue is primarily received from fees for services instead of general tax dollars. They are not required to have a balanced budget. The City has a total of ten enterprise funds. Seven are self-sustaining and three are supplemented by the General Fund. Solid Waste, Sanitary Sewer, Storm Water, Water, Gas, Light, and Telecom are the seven self-sustaining Enterprise Funds. The funds are self-sustaining because they generate enough revenue through service charges (or combined with spendable fund balance to cover their costs. The top five are discussed in more detail.

Light Fund – This is the largest revenue producer, with budgeted revenues totaling \$103,631,108, which includes a rate increase effective February 1, 2018. Approximately 75.5% or \$76,646,486 of the revenue is appropriated to cover its COGS. Light is expected to have net income of \$2,152,493. This fund is also one of the largest contributors to the General Fund and is budgeted to transfer \$10,794,957 in fiscal year 2019. The Light Fund serves almost 33,000 homes, businesses, and industries.

Gas Fund – As a provider of natural gas to some 13,000 customers, the Gas Fund is budgeted to have revenues of \$17,284,838 from sales of 2,063,250 MCF (1000 cubic feet). Approximately 58.3% or \$9,338,654 of that revenue must cover its COGS. The fund is expected to have net income of \$1,258,056. There are plans for infrastructure expansion to create future revenue opportunities. This fund also contributes to the General Fund and is budgeted to transfer out \$1,814,908.

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Sanitary Sewer Fund – This fund is responsible for all sewers, water pollution control plant, and over 100 pump/lift stations. With revenues of \$15,953,100 and expenses of \$15,508,754, the fund is projected to have a net income of \$444,346. This fund will transfer \$1,245,201 into the General Fund.

Water Fund – The Water Fund is expected to basically break even with \$12,024,082 in revenue and \$12,017,933 in expenses. This fund provides 14 million gallons of water per day to over 35,000 customers and maintains hundreds of miles of water mains and services. It has the capability of producing up to 36 million gallons of water per day. This fund is budgeted to transfer \$1,022,047 dollars to the General Fund in FY 2019.

Solid Waste Fund – This fund is responsible for the collection and proper disposal of solid waste generated by some 25,000 residential and 1,200 commercial customers. The fund is budgeted to have \$10,450,428 in revenues with expenses of \$10,216,672, resulting in a net income of \$233,756. The goal is to increase the efficiencies of this fund and continue to explore revenue expansion opportunities. The transfer for this year is \$888,286.

Supplemented Enterprise Funds – These Enterprise Funds do not generate enough revenue to cover their operational costs; therefore, the General Fund subsidizes them. The Transit System, Civic Center, and Airport are not able to sustain themselves and will collectively receive \$3,441,403 in assistance from the total General Fund revenues, a decrease of \$890,812 over the FY 2018 allocation. The primary reason for the decrease is the management outsourcing at the Civic Center, which is expected to have a significant impact on revenues. Collectively, these funds' revenues support only 50% of their cost of operation. A significant amount of funding for the Airport and the Transit System is provided by State and Federal grants.

The highlight for the upcoming budget is the number of new initiatives that are included. Each one can be tied to a strategic priority in the City's Strategic Plan 2023. The overwhelming majority of them will be for the direct benefit of our citizens. From new Community Safety Officers to enhanced Property Management, we have our citizens covered. Or, perhaps, everyone's favorite will be "Benny the Penny" our new mascot who brings awareness to all our SPLOST projects. Our employees are covered with new initiatives too, which will include updated Crew Quarters for Public Works and incentives via the Wellness Program.

Another outstanding feature of the FY19 budget is the incorporation of funding for employees to receive merit increases based on performance. We recognize the tremendous value that our employees contribute to the organization and have included a

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mechanism to demonstrate our appreciation for employees performing at the highest levels.

With a new strategic plan adopted and a synergy throughout the organization, the City of Albany is poised to do great things in the upcoming years. With a third year of new initiatives planned, it is truly an exciting time to be part of the City of Albany. Whether it's our citizens or our employees, "we got you covered!"

Sincerely,



Sharon D. Subadan, MPS, CPM, CPFP
City Manager

EXECUTIVE SUMMARY CITY OF ALBANY STRATEGIC PLAN

The employees of the City of Albany, under the leadership of the City Manager, the Mayor, and the Board of City Commissioners, have committed themselves to continually improving the efficiency and effectiveness of the organization. How does city government improve the services it provides to its citizens while maintaining responsible control of revenues and spending? How, in other words, can we continue to do more for less without sacrificing quality customer service? These are challenging questions faced by cities and towns everywhere.

Strategic Planning includes developing a vision and mission, identifying the organization's external opportunities and threats, determining internal strengths and weaknesses, establishing both long-term and annual objectives, and choosing particular strategies to pursue. This phase of strategic management is accomplished through the development of a strategic plan.

CITY OF ALBANY STRATEGIC PLANNING PROCESS

Priorities of the City Commission

A mission statement is a statement of purpose that distinguishes one organization from others by identifying the scope of the organization's operations in product, service, or market terms. In other words, a mission statement is a declaration of the organization's reason for being. It answers the question, "What is our business? Who are we?"

A mission statement is more than a statement of specific details; it is a declaration of attitude and outlook. It is usually broad in scope for two major reasons. First, a good mission statement allows for the generation and consideration of a range of feasible alternative objectives and strategies without limiting management creativity. Second, a mission statement needs to be broad to effectively reconcile differences among and appeal to the City's diverse citizenship.

In reviewing the Mission Statement and later in setting goals and objectives, the team incorporated the spirit of the six priorities set by the City Commission, which are:

- 1. Safe, Sustainable, and Business Friendly*
- 2. Economic Development and Jobs*
- 3. Infrastructure and Asset Management*
- 4. Promotion of the City of Albany as a great place to live, work and play*
- 5. Effective and Excellent Service Delivery*
- 6. Fiscal Responsibility*

As a part of establishing these goals the City has established long-range plans, including the funding mechanism, to accomplish the goals and objective established by the Commission. The progress and evaluation of these goals are stated as follows:

SAFE, SUSTAINABLE, AND BUSINESS FRIENDLY

Goal 1: Create a safe community in which to live, work, and play that encourages the well-being of Albany's citizens and assets

	<u>Completed</u>	<u>In Progress</u>
- Identify & Develop Plan for Fight Albany Blight		X
- Develop a Plan for Installation of Sidewalks Near Schools		X
- Strengthen the City of Albany's Blight Tax		X
- Educate on Fire & Property Safety & Crime Awareness	X	
- Promote Traffic Safety Awareness & Reduce Incidents		X
- Implement a Public-Private City-wide Surveillance Network		X
- Increase Active Neighborhood Watch Groups & Participation	X	
- Rehabilitate Housing Units within DCED Target Areas in the City		X
- Implement a Program of Community Safety Officers	X	
- Collaborate with Stakeholders to Create Land Bank	X	

Goal 2: Create an environment that consistently encourages business development and educational opportunities

	<u>Completed</u>	<u>In Progress</u>
- Increase Telecom Subscribers with High-Speed Internet		X
- Develop Business Partners to Train Youth in Summer Job Programs		X
- Support Economic Development Commission in Recruiting Businesses		X
- Implement an Albany Works! Initiative with Community Partners	X	

ECONOMIC DEVELOPMENT AND JOBS

Goal 1: Expand Albany Utility's Infrastructure

	<u>Completed</u>	<u>In Progress</u>
- Expand Utilities to Unserved and Underserved Areas		X
- Complete Installation of the Rails-to-Trails Property		X
- Complete Associated Rails-to-Trails Utility Infrastructure		X

Goal 2: Enhance Aviation and Transit to Improve the Customer Experience

	<u>Completed</u>	<u>In Progress</u>
- Construct a New General Aviation Terminal and Improve Hangers		X
- Expand Ridership to Include New Transportation Routes for ASU	X	

Goal 3: Promote and Support Best Practices and Standards

	<u>Completed</u>	<u>In Progress</u>
- Attain Fire ISO Rating of 1 for the City of Albany		X
- Leverage the Use of the Job Investment Fund for Economic Growth		X

INFRASTRUCTURE AND ASSET MANAGEMENT

Goal 1: Develop an Efficient and Sustainable Infrastructure Management Program

	<u>Completed</u>	<u>In Progress</u>
- Install an Advanced Metering Information System		X
- Convert to LED Streetlighting		X
- Strive to Obtain LEED Certifications on All New Buildings		X
- Require Any New Residential Developments to Provide Sidewalk		X
- Improve Transit Amenities (Shelters, Benches, etc.)	X	
- Develop and Implement Funding for MS4 Mandates		X
- Develop Funding Plan for Holloway Basin Project to Minimize Flooding		X

Goal 2: Be Recognized as the Regional Technology Leader

	<u>Completed</u>	<u>In Progress</u>
- Implement a P25 Regional Communication System	X	
- Expand Wi-Fi Capabilities to Public Transportation		X
- Expand High-Speed Fiber Optics		X
- Develop a Plan to Implement Public Wi-Fi Initiative Downtown		X
- Install E-Car Ports/Charging Stations Downtown		X
- Research the Feasibility of a Ridership Program		X

PROMOTION OF THE CITY AS A GREAT PLACE TO LIVE, WORK, AND PLAY**Goal 1: Have a Thriving Downtown**

	<u>Completed</u>	<u>In Progress</u>
- Develop a Downtown Masterplan		X
- Add New Housing Units to Downtown		X
- Develop a Strategy to Establish a University Center Downtown		X
- Pursue the Development of a Downtown Conference Center		X

Goal 2: Be Recognized as a Vibrant Community and a Tourist Destination

	<u>Completed</u>	<u>In Progress</u>
- Redevelop Paul Eames Park to Create a Regional Hub for Youth		X
- Recruit Regional Sports Tournaments		X
- Complete Construction of the Connector for the Rails-to-Trails		X
- Increase the Number of Downtown Businesses		X
- Develop a Marketing Strategy with CVB to Increase Tourism		X

Goal 3: Be Recognized as a Progressive and Innovative Community

	<u>Completed</u>	<u>In Progress</u>
- Pursue Certifications, Accreditations, and Awards		X
- Actively Benchmark the City's Programs and Services		X
- Pursue Innovative Funding for Projects and Initiatives		X
- Expand Public-Private Partnership Projects		X
-		

Goal 4: Be Identified as an Attractive Community for Retirees

X

	<u>Completed</u>	<u>In Progress</u>
Goal 5: Develop a Historical Relevance in Southwest Georgia		X

EFFECTIVE AND EXCELLENT SERVICE DELIVERY

Goal 1: Improve the Processes in Planning & Development and License & Business Support Departments

	<u>Completed</u>	<u>In Progress</u>
- Implement One Unified Computer Software System		X
- Create Interactive Customer Search Portal for Permits & Status		X
- Develop a Small Business Concierge Service		X

Goal 2: Provide Customer Satisfaction, Not Only Customer Service

	<u>Completed</u>	<u>In Progress</u>
- Enhance the 311 Customer Experience		X
- Implement an Annual Customer Satisfaction Survey		X

FISCAL RESPONSIBILITY

	<u>Completed</u>	<u>In Progress</u>
Goal 1: Establish Effective and Consistent Processes Throughout the Organization		X
Goal 2: Effectively Manage Organizational Risk		X
Goal 3: Create Revenue Enhancements		X

New Initiatives

There are also some fiscal and short-term goals that have been identified to be pursued during the budget that is presented for 2018/2019. These short-term goals or initiatives are in line with the Mayor and Commission's Vision, Mission, and Strategic Priorities for the City of Albany. For the 2018/2019 budget the new initiatives are as follows:

Safe, Sustainable, and Business-friendly Initiatives:

The Community Safety Officers will assist with downtown patrols and various special assignments. This is also an effort to grow and retain uniform officers.

Cross-Functional Drone Utilization will allow for public safety as well as other departments to benefit the City with fiscal responsibility and added safety to personnel. Public Safety, Facilities Management, and Engineering have agreed that there is a need for a drone and certified operators. This purchase will be a value to all three of the listed departments.

Economic Development and Jobs Initiative:

The New Passenger Boarding Bridge construction will increase passenger safety during boarding and provide better access for passengers with disabilities.

Infrastructure and Asset Management Initiatives:

Runway 4-22 Mill & Replacement will improve conditions and enhance safety of passengers flying into and out of Albany.

Public Works Crew Quarters initiative will help to upgrade and provide functioning crew quarters for the Public Works employees.

GEFA Sewer Project Westside & Eastside Interceptor rehabilitation is the preferred alternative to full replacement while maintaining structural integrity and hydraulic capacity. This initiative will utilize the \$15 Million GEFA Loan in order to help fund the slip lining of portions of the infrastructure and extend useful life of the system. Energy Control Facilities Upgrade process is scheduled to begin in fiscal year 2019. The monitoring station and overall infrastructure used needs to have an assessment for opportunities for efficiencies. These results will determine the future scope of the project.

Promote the City of Albany as a Great Place to Live, Work, and Play Initiatives:

City Tree Trimming Program will expand existing services performed by the Vegetation Management department to include trimming not directly associated with line loss mitigation.

Benny the Penny (SPLOST Education) will serve as a visual representation of active and completed SPLOST projects. This will serve to educate citizens of the value received from their SPLOST dollars at work.

Health & Wellness Initiative is a voluntary program designed to improve the health and well-being of all employees and enhance productivity.

CHIP Award was granted to DCED in the amount of \$612,000 in order to administer the \$912,000 Community Home Investment Program (CHIP). The CHIP program is funded with US Department of Housing and Urban Development Home investment Partnership Program funds.

Effective and Excellent Service Delivery Initiatives:

Municipal Court initiative will expand management capability by expanding the role of the judgeship and a court administrator role.

Silver Line re-route Proposal will recommend re-routing the existing Silver Line to provide safe transportation services to the Ledo Road corridor.

Fiscal Responsibility Initiatives:

Outsourcing Rental Program will help to provide maintenance at a significantly decreased cost in comparison to what the City is currently paying.

AMI/LED Streetlight initiative is an automated approach to 2-way communication with utility meters and streetlights. This initiative will provide customers new real-time monitoring of consumption to help conserve energy.

Revenue & Cash Management initiative will assist in implementing a centralized and standardized approach to cash and revenue management in order to align with current policies, procedures, and best practices.

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ORGANIZATIONAL ACCOMPLISHMENTS

6/2015 - 8/2018







CITY OF ALBANY

MESSAGE FROM THE CITY MANAGER

SHARON D. SUBADAN

September 17, 2018

Honorable Mayor Dorothy Hubbard & Board of City Commissioners:

In June of this year, I celebrated my third year as your City Manager. While we have faced many challenges, the accomplishments that we have had are tremendous.

I cannot say enough about the hard and exemplary work of the team who consistently deliver results. Your unwavering support has allowed us to move Albany forward into new and exciting opportunities like never before. We have adopted annual leadership themes such as "A New Day in Albany," "This is What We Do" and most recently "We Got You Covered." Each of these themes represents a focused effort on behalf of the Community.

This document highlights some of our major accomplishments since the beginning of my tenure as City Manager. It is not a reflection of all that we have accomplished – just the highlights. As your City Manager, I have consistently worked with staff to attain positive results and deliver success.

The strategic plan that you approved in FY 18 has codified the strategic priorities reflected in this report - Safe, Sustainable & Business Friendly; Economic Development & Jobs; Infrastructure & Asset Management; Effective & Excellent Service Delivery; Fiscal Responsibility and Promotion of the City of Albany as a Great Place to Live, Work & Play.

Leadership requires that we imagine the future; engage and develop others; reinvent ourselves and our organization; value results; embrace our values and build relationships.

As I continue to grow in my chosen profession of public administration, I am grateful for Albany and for the opportunity to serve in this part of God's vineyard. While we do not always agree on every topic, the mutual respect that we have makes us strong and effective. I believe in Albany and look forward to a bright and successful future.

Thank you for all that you do to move our Community forward.

SHARON D. SUBADAN

City Manager



SAFE SUSTAINABLE AND BUSINESS FRIENDLY

Safe neighborhoods, a sustainable community, and a business-friendly culture are the foundation blocks of great cities. The City of Albany will focus our efforts and resources on public safety and crime prevention, business development, civic engagement and education toward creating a thriving and sustainable community.

- The Mayor established a Safe City Coalition which convened and made recommendations for implementation activities.
- Albany Police Department (APD) received recertification from the Commission on Accreditation for Law Enforcement Agencies (CALEA).
- APD has hired 75 new Police Officers and improved the retention rate to 67%.
- APD re-established the Motorcycle Traffic Unit – well received by the public.
- APD has changed the vehicle design for new patrol cars and has revised the officer uniform patch.
- APD implemented the Community Safety Officer Program and is in the process of hiring the non-sworn officers for the program.
- APD has assumed the management and responsibility of Code Enforcement for Albany-Dougherty County.
- With a remarkable response to the recent natural disasters, the City's Risk Management Director was voted 2017 "GA PRIMA Risk Manager of the Year."
- The Albany/Dougherty Land Bank was created and has begun to work through

a backlog of tax delinquent properties restoring the property's contribution towards the community's tax base.

- The 911 Center completed the upgrade of Milestone (the downtown camera system).
- Emergency Management, through a variety of education programs, has increased the focus on individual preparedness throughout the community.
- Through Emergency Management efforts, the City has increased the participation of private industry in emergency planning partnerships such as, Local Emergency Planning Committee (LEPC) and the Regional Healthcare Coalition.
- Albany Fire Department received approval to implement a smoke alarm program, titled, "Hear the Alarm and Escape Unharmred." In addition, AFD received \$5,000 from Exelon Corporation to assist with implementation of the program.
- Established Albany Works!, a collaborative pilot program between the City of Albany and its Municipal Court designed to provide alternative sentencing for individuals with misdemeanor charges, to reduce court recidivism, and to help citizens gain job readiness skills.
- Hosted Open House events for increased vendor interaction with City and County procurement staff.
- Worked with FEMA on Albany's five-year National Flood Insurance Program Community Rating System (NFIP-CRS), which has resulted in the City's flood CRS rating improving to a 7 in August of 2016. This score-level provides a discount for our citizens seeking flood insurance policies.
- Responded to the impact of two devastating tornado events and Hurricane Irma, and worked to ensure timely restoration of utilities. Total storm-related construction devastation was



SAFE, SUSTAINABLE AND BUSINESS FRIENDLY

valued to be greater than \$21 million.

- Conducted a debris clean-up effort that involved removal of an excess of 500,000 cubic yards of storm debris in an environmentally sensitive manner.
- Implemented “Rootball Roundup” - a completely voluntary public-private partnership to assist struggling residents with storm debris – over 300 citizens were assisted with more than 700 cubic yards of debris collected.
- Housed the Federal Emergency Management Agency (FEMA) for close to a year at our Lily Pond location and received recognition for that support.
- Submitted \$18.7 million in FEMA/GEMA reimbursement requests - \$15.6 million has already been obligated and \$10 million received as of August 2018 – this represents a record turn-around time for the process.
- Established the Fight Albany Blight (FAB) initiative – a collaborative strategy to address blight throughout the City of Albany. To date, the team has worked in three target areas, held ten community workshops, one neighborhood clean-up, repainted homes, secured a \$20,000 grant to demolish three structures, partnered with Albany State Athletics to do six clean ups and organized two alley clean-ups. FAB! has developed an Adopt a House program that has provided significant rehab to one home.
- Processed 2,246 new Business License requests.
- Rehabilitated 16 residential units and conducted emergency repairs on 64 residential units using HUD funding.
- Partnered with American Red Cross to install approximately 400 smoke detectors in local homes.
- Delivered Fire Safety classes to 33,322 children and 16,405 adults in Dougherty County between January 2016 and September 2018.
- Implemented phase 1 of the P-25 Joint Radio System project between multiple public service organizations.
- APD started two new neighborhood watch programs.
- Reduced illegal dumping sites in east and south Albany.
- Completed Westover lighting project from Gillionville Road to Oakridge Boulevard.





ECONOMIC DEVELOPMENT AND JOBS

Economic development is the lifeblood of robust and enduring communities.

Our efforts and resources will be devoted to the retention of existing business and industry, creating new incentives for new development, and providing a professional and educated workforce to serve the changing needs of industry and commerce, all in an effort to create better jobs and better living conditions and to reduce poverty.

- Downtown Redevelopment Projects Completed- Pretoria Fields Microbrewery (Opened 2017), Flats at 249 Lofts (Opened 2018) and Front Street Market (Opened 2018).
- Memorandum of Understanding signed for the development of Flint Restaurant.
- A well-attended Groundbreaking Ceremony was held for the Flint Restaurant on Pine Avenue in Downtown.
- Three new businesses have opened on Front and Pine: Flint Riverkeeper, Downtown Dawson Boutique, and Renaissance Art Café.
- Plans to move Albany Museum of Art downtown are actively being pursued.
- Implemented the Downtown Signage Program.
- Completed a Downtown Parking Study (2016).
- Issued Request for Proposal for the redevelopment of 207 Pine Avenue.
- Four Commercial Façade projects have been completed in Downtown.

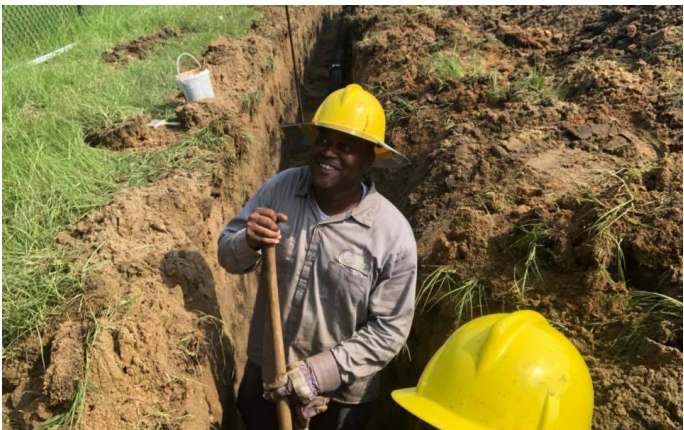


- Issued 12 loans through the Department of Community and Economic Development Revolving Loan Funds totaling \$827K.
- Job Investment Funds were used to support job creation opportunities at Webstaurant, Thrush, M&M Mars and Coats & Clark.
- Entered into a new five-year agreement with United Parcel Service (UPS) at the Southwest GA Regional Airport (ABY).
- Received an award and recognition from Proctor and Gamble (P&G) for Public Works Department (PWD) efforts during December 2015 flood event.
- Relocation of National Guard to the Marine Corps Logistics Base (MCLB) Albany.
- Resolution approved for use of the Job Investment Fund for Downtown redevelopment. General application guidelines developed and distributed.
- Negotiated with Hilton Garden Inn for a planned expansion Downtown with the addition of Home 2 Suites Hotel.
- Amended ADICA Bill through the State Legislature.
- Restructured ADICA & DDA to correct membership composition and term limits.
- Issued 16,185 Permits through the Planning and Development Department (July 2015 through August 2018).
- Provided gas service and telecommunications to the Albany Green Energy (Biomass) Plant.
- Supported 14 Incubator businesses and helped to create or retain more than 80 jobs through the Microbusiness Center.
- Awarded \$50,000 by the Georgia Tech Smart Communities Challenge to develop and evaluate an automated housing registry for the city.

INFRASTRUCTURE AND ASSET MANAGEMENT

Albany’s utilities and city infrastructure are the backbones of our service delivery system. The city’s physical plant will be nourished, protected, and encouraged to grow to continue to meet the changing needs of a growing and thriving community. The city’s integrated transportation infrastructure of highways, roads, streets, bridges, and trails promotes mobility for a robust community.

- Established the Utilities Administration Complex (UAC) by acquiring and renovating former vacant Synovus building at 401 Pine Avenue and relocating Albany Utilities and City Manager’s Office allowing for the redevelopment of 207 Pine Avenue in support of Downtown growth.
- Opened consolidated 311 Customer Call Center and Training Center at the UAC.
- Opened a Compressed Natural Gas (CNG) fast-fill fueling station to support our investment in a CNG bus fleet.
- Acquired a fleet maintenance facility on Blaylock Street– retrofitting for CNG compatibility and operational suitability is on-going to support a modern and efficient Fleet Management facility.
- Demolished two dilapidated hangers at the airport (ABY).
- Developed a \$17.5 million, five phase annual resurfacing program funded through a combination of Local Maintenance Improvement Grant (LMIG) and SPLOST VII funds.
- Awarded the first of the SPLOST VII/LMIG program’s contracts for \$5M in SPLOST VII in January 2018. Contractor completed street resurfacing in September 2018.





- City Commission authorized City Manager to proceed with contract negotiations for a \$27 million project to convert existing utility metering infrastructure to Advanced Metering Infrastructure (AMI) and convert streetlights to LED technology with outage management capability.
- Received approval for \$15 million Georgia Environmental Finance Authority (GEFA) loan for sewer rehabilitation adjacent to the Flint River corridor. Contractor began initial phase of project (televising sewer) on 9/10/2018.
- Discussed a three-phase infrastructure improvement plan with the Commission on 9/11/2018. First phase: Repairs/upgrades to 10 critical sewer lift stations. Second Phase: Rehabilitation/ Upgrade plan for remaining 108 storm and sanitary stations. Third Phase: Engage engineering firm to produce a comprehensive plan to address Albany's infrastructure upgrades, to include: Combined Sewer Overflow, (CSO) separation, sanitary sewer collection and treatment, and storm water management to include addressing localized rain water flooding.
- Purchased new software and hardware to perform airfield inspections to ensure the safety of the airport (ABY).
- Secured over \$5.2 million in federal funds and \$289,000 in state funds to mill and resurface the main runway at the Southwest GA Regional Airport. This project will repair major cracks, replace asphalt, improve runway markings and signage and add blasts pads at each end of the runway.
- Secured over \$1.4 million in federal funds to construct a Passenger Boarding Bridge at the Southwest GA Regional Airport. The bridge will increase passenger safety, provide extra security and allow for passengers to have protection from the weather.
- Advanced the implementation of Metaswitch which is a class 4 telecommunications device designed to add voice capability to our suite of Telecom services giving the City the capabilities to serve both residential and commercial customers with customized voice

INFRASTRUCTURE AND ASSET MANAGEMENT

packages similar to AT&T and Verizon.

- Partnered with Albany Technical College and have completed a pedestrian bridge across S. Slappey Boulevard.
- Received the state "GO! Transit" grant award in the amount of \$1.9M for Albany's Transit Center Project, formerly known as Multimodal Center.
- Negotiated with the railroad for seven road crossing improvements with funding from SPLOST VII revenues.
- Achieved a favorable community outcome with Sabal Trail.
- Contracted with Dougherty County School System(DCSS) for Solid Waste collection.
- Connected the Ledo Road corridor to "Gate Station #3," a natural gas regulator station, as part of the Rails to Trails project, creating improved gas pressures in Northwest Albany. The project added additional customers along a 10 mile stretch of new gas main.
- Installed a new traffic signal at US 19 Liberty Expressway Northbound off-ramp and at Clark Avenue.
- Traffic signal upgrades have been completed at N. Jefferson Street, Philema Road, Oglethorpe Boulevard and seven other locations.
- Traffic signal and lane improvement designs completed for: Nottingham Way and Stuart Avenue; Dawson Road, 3rd Avenue and Magnolia Street; E. Oglethorpe at Johnson Road; Mock Road; Cason Street & Gordon Avenue.
- Developed new and improved designs for sidewalks on Washington Street at Bethel AME/ Highland Avenue, and the 100 block of Pine Avenue. This project is now complete.
- Designed a cost-effective solution to the Delta Street truck ingress/egress issue that was amenable to all affected parties. Public Works employees constructed a new wider turning radius on the south end of Delta Street to accommodate the truck traffic while not interfering with residential parking along the east side of the street.
- Coordinated tree planting in Tift Park due to the losses suffered during the storms of 2017.
- Broad Avenue Bridge was awarded the 2017 American Public Works Association (APWA) project of the year for Georgia.
- Placed a new 750k gallon elevated water tank on Kensington Lane resulting in improved water pressure to businesses and residents in Northwest Albany – included new City logo.
- Completed \$2M of street resurfacing under the LMIG program (2015-2016).
- SPLOST VI Alley Project Phases I through IV completed for a total of - \$3.1million.
- Installed a new pedestrian crosswalk for 4th Avenue at Phoebe Putney Memorial Hospital.
- Produced a SPLOST educational video for the community.



- Conducted numerous SPLOST VII public education meetings in conjunction with Dougherty County (2016).
- Conducted the grand opening of Thornton Pool/Splash Park and the renovated Thornton Gym.
- Conducted a grand opening of AFD Fire Station #7 in East Albany.
- Bids received on Third Avenue/Dawson Road intersection improvement project.
- Managed the Freedom Alley Footprint project in the 200 Block of Pine Avenue.
- City staff designed the Sylvester Road/U.S. Highway 82 Tree plan for the County and assisted them in preparing the cost estimate and construction staking for implementation of the project.
- Utility staff installed fiber infrastructure along 3,500 ft. of Armena Rd. from U.S. 82 to Rails-To-Trails property.
- Utility staff installed natural gas and fiber infrastructure to Oakland Meadows Business Park and Oakland Rd. to Quail Valley and Quail Chase S/D.
- Managed the completion of a pole attachment field survey of all power poles and street lights in the COA power grid system (approx. 25,000 poles).
- Designed and managed installation of fiber infrastructure to and within the Lakes at Quail Hollow Subdivision located west of Beattie Rd.
- Performed 54 speed studies associated with traffic calming requests since 2016.



EFFECTIVE AND EXCELLENT SERVICE DELIVERY

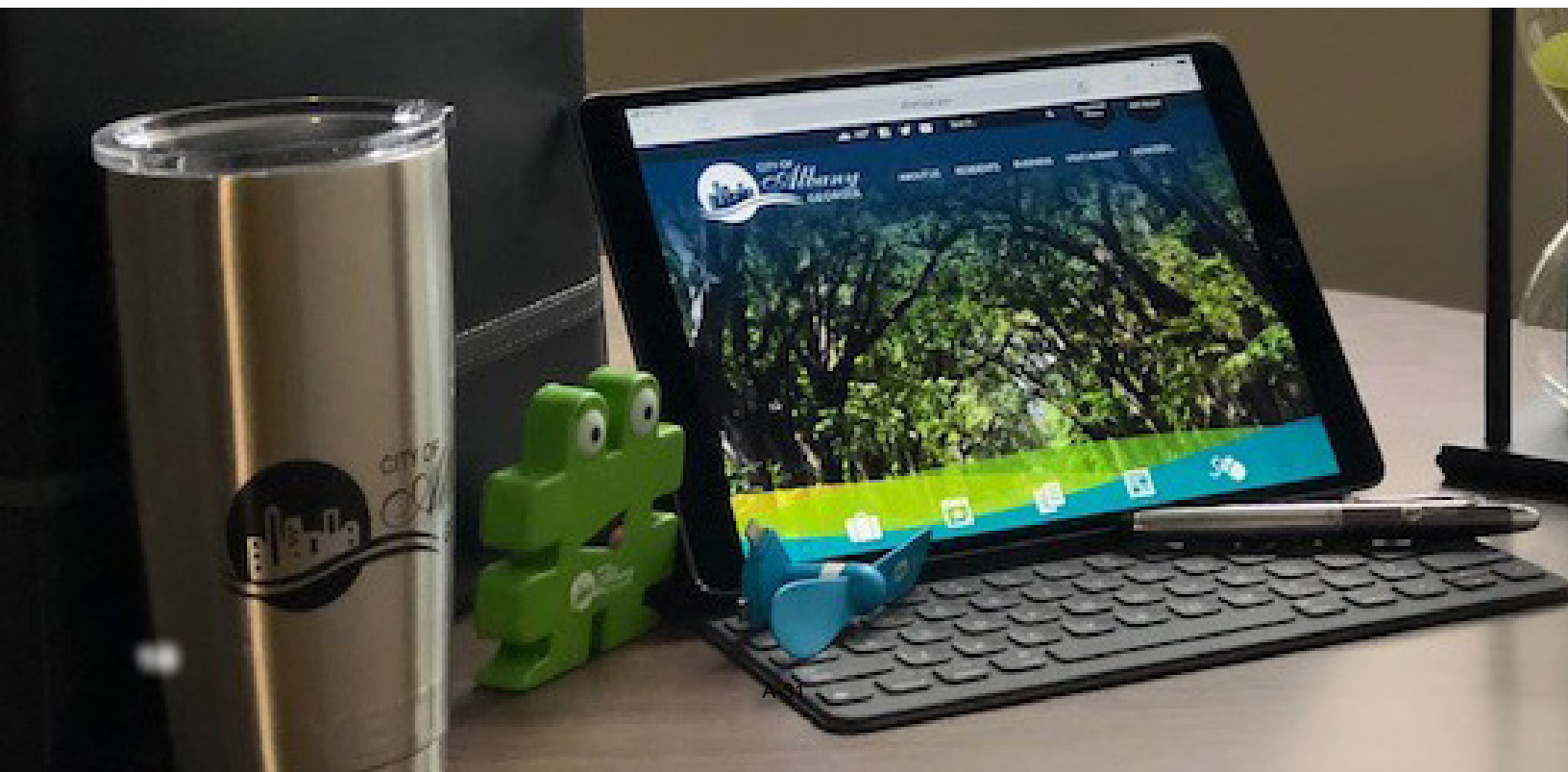
The City Commission and City staff are committed to elevating the image and public perception of the city by providing innovative leadership, using emerging technologies, and offering exceptional customer service to those who live, visit, and work in Albany.

- In 2017, through a collaborative effort with Albany State University, the RAM RUSH routes were implemented to provide transportation services between ASU east and west campuses. The RAM RUSH Routes were very successful in the first year recording 167,408 passenger trips. In May of 2018 two CNG buses were purchased for the RAM RUSH routes; ASU funded the local match for the bus purchases.
- Albany Transit has introduced the RouteShout Application for mobile devices, allowing improved communications with customers concerning route information and transit issues.
- The City's Website rolled out in December 2017 and continues to be refined and enhanced.
- Outsourced Development (Inspection and Permitting) Services – increasing resources and improving responsiveness to our customers.
- Partnered with the Marine Corps Logistics Base (MCLB) for City staff to provide Solid Waste Collection, Water Sampling, Electrical Outage Response, Street Maintenance, Sanitary Sewer Maintenance and Natural Gas Maintenance services. The Intergovernmental Service Agreement (IGSA) between MCLB Albany and the City of Albany represents the most comprehensive agreement of its type between the United

States Marine Corp and a local government.

- Implemented citywide employee training to emphasize customer satisfaction.
- Albany Utilities converted three major natural gas customers from transport contracts to sales contracts (Coats and Clark, Mars Chocolate, Georgia Pacific).
- “It’s A New Day in Albany” was the successful theme to deploy the City’s new Vision, Mission and visual identity throughout the community (2015).
- The new city logo has been added to signage, printed materials, uniforms, videos, billboards, apparel, vehicles, buses, bus stops and shelters to reflect the recommitment of City staff in serving our community.
- Pursued Georgia Ready for Accelerated Development (GRAD) Certification for the Airport - GRAD certification means that an industrial site is at an advanced state of readiness for potential development.
- Albany Utilities continues to expand its reach to new customers. Since Fiscal Year 2016, the Utility has added:
 - 304 Telecom customers
 - 97 Gas customers
 - 473 New Security Light Customers
- The City Manager continues to develop and maintain a cohesive and effective leadership team and in 2018:
 - Hired a new Fire Chief
 - Hired a new Assistant to the City Manager
- The City’s Executive Management team continues to develop an organizational culture designed around “the Customer.”
- Opened a fully automated parking lot at SWGA Regional Airport (ABY) with a new pay station





EFFECTIVE AND EXCELLENT SERVICE DELIVERY

inside the terminal.

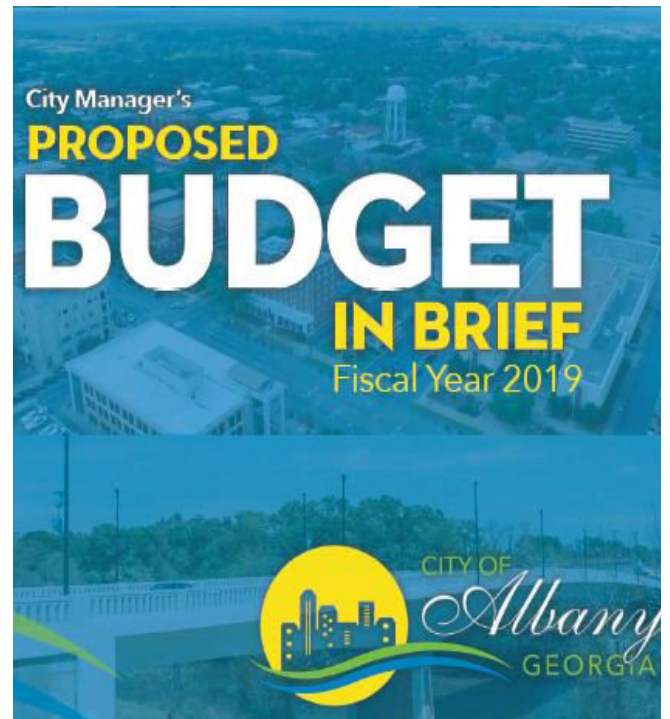
- Negotiated a five-year lease extension with UPS at ABY with a modest rental increase of 6.23%.
- Implemented Commission and Utility Board Agenda Automation (NOVUS) – first of many business processes to be automated.
- Established several Memorandum of Understanding documents with MCLB Police Department and Albany State University. The MOU with MCLB is for the coordination of training events with personnel from the MCLB and Albany Police Departments. Training facilities for both agencies would be used for firearms training.
- The Albany Fire Department's (AFD) Regional Fire Training Facility at 115 Honeysuckle hosted training to the following partners:
 - Georgia Standards and Training Council
 - Turner Job Corps
 - Georgia State Fire Academy
 - Georgia State Patrol
 - Dougherty County Sheriff's Department
 - All City departments
 - ASU
 - Albany Technical College
 - Georgia Search and Rescue Team
 - SOWEGA Training Council
 - Regional Drive
 - Proctor and Gamble
 - Miller Coors
 - MCLB
 - Georgia State Proctor/Monitor/Evaluation Site (fire service)
 - Georgia State EMS (Tactical Medical)
 - Dougherty County EMS
 - Team Georgia Fire Investigator's Association

FISCAL RESPONSIBILITY

The City of Albany is a good steward of the dollars entrusted by our citizens. We will manage our resources wisely, institute sound financial practices, and put systems in place that monitor spending and show the impact of dollars spent for the overall good of the city and our citizens.

- Completed the fourth year of balancing the City's budget without the use of MEAG Credits.
- Adopted four years of rollbacks in the City's millage rate.
- Prepared and presented FY19 Budget without a millage rate or utility rate increase.
- Funding for merit pay increases has been provided in the budget and based on individual performance.
- Identified 16 new organizational initiatives for FY19.
- Produced, for the third year, an annual Budget in Brief (BIB).
- Received a "clean" audit opinion in FY17 without any findings or management recommendations.
- Implemented an effective compensation strategy for employees – pay equity; 457(b); vacation buy-back.
- Five consecutive years with no increase in health insurance cost to employees – study shows that the Care Here clinic saves employees an average of \$500 per year in out of pocket expenses.
- Adopted updated Financial Management Policy, incorporating many of the recommendations from Financial Advisor to implement best practices and improve credit rating.
- Outsourced operation of the Civic Center to improve efficiency and reduce costs.
- Received \$300,000 grant from Environmental Protection Department (EPD) to identify and assess environmentally contaminated sites (Brownfields).
- Continued staffing reduction by over 250 resulting in \$8.5M in annual savings since 2013
- Aggressive revenue generating targets through utility expansions.
- Reduction in overall budget of \$1.1M in FY17 and \$4.2M in FY18.
- Reduction in full-time equivalents (FTE)s in FY17 and FY19.
- Increased fund balances at year's end, placing the City in a favorable position for storm response.

- Realized a \$400,000 annual insurance cost savings during 2016-2017 after merger with Utility occurred.
- Established Repair, Replacement & Renovation (R3M) funding for on-going building maintenance and minor projects.
- Launched South Georgia Regional Information Technology Authority (SGRITA - 7 Rural Counties)/City of Albany Provided intellectual capital and leadership investment (2015).
- Discontinued long-term SGRITA contract in the interest of the COA (2015).





PROMOTION OF ALBANY LIVE.WORK.PLAY

Albany's recreational, tourism, and natural areas and trails create an environment for healthy living and unlimited opportunities. The city will establish a variety of recreation and entertainment venues second to none in the region and beyond. Our citizens and visitors will enjoy a true sense of southern living, and we will promote Albany as a great place to live, work, and play.

- Partnered/Hosted several community events with successful results (i.e. Snickers Marathon, 4th of July Fireworks, Albany State University Homecoming, Downtown Christmas Parade & tree lighting, Centennial Auditorium Celebration and others).
- Created an independent Convention and Visitors Bureau (CVB) to further advance tourism in Albany.
- Developed and produced the SPLOST projects mascot "Benny the Penny" which has been on display at community events.
- Participated in state and national public awareness initiatives – Georgia Cities Week etc.
- Implementing greenway trails with progress on rails-to-trails (RTT) projects. Engineering staff designed the Downtown Connector route for the RTT project. This section has been approved by the Commission and a contractor has been selected. The second



phase of the RTT project; Monroe Street to Palmyra Road, is being designed in preparation for bid.

- Co-funded the creation of "Flint River Trails Masterplan" for the development of a county-wide, multi-use trail system.
- Expanded the boundary of the local historic district to include Rawson Circle and Palmyra Heights.
- Developed publications, billboard advertisements, and videos to help inform residents and visitors of City activities and services.
- Established the Public Information & Marketing Office supporting the Utility & COA – telling the Albany story in all venues – including social media.
- Installed three new historic markers-George Busby House, Edward Vason Jones home, Freedom Alley/Albany Jail.
- 911 Communications Officers completed the transition from plain clothes to uniforms, which has helped to create a more professional atmosphere.
- Collaborated with Boys & Girls Club on a public-private partnership to provide full-service programming in East Albany – The Club at Thornton, including new swimming pool and splash park in East Albany.
- Hosted "All Hands" employee events (2016, 2017, and 2018) to improve morale and show employee appreciation.
- Held two Citywide Employee Appreciation Picnics with over 1,600 employees and family members attending.

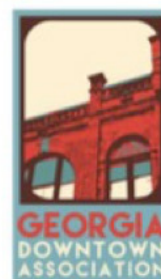
PROMOTION OF ALBANY

- Joined with local trucking company to provide assistance for South Carolina flood victims (2015).
- 2018 Georgia Municipal Association - Albany Works! recognized at annual convention for Character of Cities – Civility, Kindness, Inclusion.
- Received Growth Award from Tree City USA.
- Received Mars Chocolate North America Recognition.
- Received Municipal Gas Authority of GA (MGAG) Award for expansion of natural gas services.
- Received the Boys & Girls Clubs of America's Children are the Reason for Excellence (CARE) Award.
- 2016 – Completed the Georgia Initiative for Community Housing (GHIC) program.





PROFESSIONAL MEMBERSHIPS



AN ORDINANCE
ENTITLED 18-112
AN ORDINANCE LEVYING AND ASSESSING
THE RATE OF TAXATION FOR CITY
PURPOSES ON ALL TAXABLE PROPERTY
IN THE CITY OF ALBANY, GEORGIA FOR
2018; REPEALING PRIOR ORDINANCES IN
CONFLICT AND FOR OTHER PURPOSES.

WHEREAS, the City of Albany has adopted its budget for fiscal year 2019 (July 1, 2018 to June 30, 2019); and

WHEREAS, the budget relies upon the amounts of taxable property in the City of Albany, as assessed and returned by the joint Board of Tax Assessors of the City and County for the year 2018, and as certified by the State Revenue Commissioner of Georgia.

NOW THEREFORE, BE IT ORDAINED by the Board of Commissioners of the City of Albany, Georgia and it is hereby ordained by authority of same:

SECTION 1. There is hereby charged, assessed and levied for 2018 a tax of 15.748 mills on the dollar, or \$15.748 on the thousand as the rate of taxation for ordinary current City expenses for the fiscal year 2019.

SECTION 2. The above rate of taxation is hereby reduced by the equivalent millage of 5.944 mills on the dollar, or \$5.944 on the thousand, all so as to reflect a reduction in the equivalent millage received from proceeds of the Local Option Sales Tax in fiscal year 2018 as required by GA. CODE ANN. § 48-8-91.

SECTION 3. There is hereby charged, assessed and levied for fiscal year 2019, a net tax of 9.804 mills on the dollar, or \$9.804 on the thousand.

SECTION 4. The Chief Financial Officer and other proper officials shall be, and are, hereby authorized and required to collect the amount of tax out of the persons, corporations, and property liable for same according to law; and this Ordinance and other Ordinances relating to the subject, not in conflict herewith, shall be their warrant to do so.

SECTION 5. All Ordinances, or parts of Ordinances, in conflict herewith are repealed.

Lorothy Hubbard
MAYOR

ATTEST:

Sonja McBeck
CITY CLERK

Adopted: *July 24, 2018*

Introduced By Commissioner: *Bob Langstaff, Jr*
Date(s) read: *July 24, 2018*

**REVENUES & EXPENDITURES / EXPENSES RECAP
FISCAL YEAR 2019**

Description	Actual 2016/2017	Adopted 2017/2018	Adopted 2018/2019
REVENUES			
GENERAL & SPECIAL FUNDS:			
General Fund	59,836,184	61,378,703	62,135,022
Community & Economic Development	4,228,451	4,560,814	4,883,346
CAD 911	2,191,371	2,609,694	2,720,444
Hotel/ Motel Fund	725,000	725,000	725,000
Capital Improvement	2,669,212	4,571,351	4,783,150
TAD Fund	275,235	335,593	329,293
SPLOST	10,811,297	10,875,000	10,335,000
Job Investment Fund	1,960,812	1,411,481	446,990
R3M - Repair, Renovate, & Replace	1,013,163	1,000,000	1,000,000
Gortatowsky	667	0	50,000
Grant Fund	<u>293,473</u>	<u>431,193</u>	<u>375,241</u>
Special Funds	24,168,681	26,520,126	25,648,464
ENTERPRISE FUNDS:			
Light Operations	113,322,298	101,592,739	103,631,108
Gas Operations	15,986,527	16,339,117	17,284,838
Sanitary Sewer Enterprise	16,921,454	15,349,634	15,953,100
Water Distribution	12,634,866	12,918,581	12,024,082
Solid Waste Enterprise	10,398,883	10,324,479	10,450,428
Storm Water Utility	10,539,464	5,601,316	5,651,173
Telecom Operations	2,587,661	3,221,791	3,221,791
Airport	2,553,820	2,697,270	9,031,816
Albany Civic Center/Auditorium	2,154,171	2,147,643	1,792,167
Transit System	<u>7,894,350</u>	<u>6,315,953</u>	<u>6,699,194</u>
Enterprise Funds	194,993,494	176,508,524	185,739,697
TOTAL REVENUES - ALL FUNDS	<u>278,998,360</u>	<u>264,407,353</u>	<u>273,523,183</u>
EXPENDITURES / EXPENSES			
GENERAL & SPECIAL FUNDS:			
General Fund	56,979,841	61,378,703	62,135,022
Community & Economic Development	3,552,136	4,560,814	4,883,346
CAD 911	2,139,218	2,609,694	2,720,444
Hotel/Motel Fund	725,000	725,000	725,000
Capital Improvement	1,192,086	4,571,351	4,783,150
TAD Fund	1,601,295	335,593	329,293
SPLOST	11,820,869	10,875,000	10,335,000
Job Investment Fund	800,500	1,411,481	446,990
R3M - Repair, Renovate, & Replace	186,767	1,000,000	1,000,000
Gortatowsky	0	0	50,000
Grant Fund	<u>293,473</u>	<u>431,193</u>	<u>375,241</u>
Special Funds	22,311,347	26,520,126	25,648,464
ENTERPRISE FUNDS:			
Light Operations	108,558,753	103,820,477	101,478,615
Gas Operations	16,218,800	15,747,293	16,026,782
Sanitary Sewer Enterprise	15,880,962	15,701,400	15,508,754
Water	12,146,595	12,621,246	12,017,933
Solid Waste Enterprise	10,694,667	10,489,301	10,216,672
Storm Water	13,594,666	6,268,198	6,201,179
Telecom Operations	3,323,250	3,559,557	3,478,669
Airport	3,618,683	4,074,048	10,444,745
Albany Civic Center/Auditorium	2,213,883	2,633,087	2,273,390
Transit System	<u>3,814,909</u>	<u>7,075,333</u>	<u>7,508,517</u>
Enterprise Funds	190,065,168	181,989,940	185,155,256
TOTAL EXPENDITURES / EXPENSES - ALL FUNDS	<u>269,356,355</u>	<u>269,888,769</u>	<u>272,938,742</u> *

For Information Purposes Only

INTERNAL SERVICE FUNDS:			
Utility Internal Service Fund (Revenue)	13,754,639	13,798,342	13,613,946
Utility Internal Service Fund (Expense)	<u>14,528,171</u>	<u>13,798,342</u>	<u>13,613,946</u>
Internal Service Funds (Net Effect)	(773,532)	0	0

* The expenses incurred in the Utility Internal Service fund have been properly recorded in each fund that utilizes its services. I.E. Water, Gas, Light, Telecom, Sanitary Sewer, Storm Water, and Solid Waste Funds. Therefore, these expenses have already been included in the total budget, reported above.

MAJOR REVENUE SOURCE SUMMARY

The General Fund estimated \$62,135,022 revenue accounts for 23% of the total FY 2019 estimated revenue of \$273,523,183. It represents a increase of \$756,319 from the previous year's projected revenue. These estimates are based on historical revenue collection trends as well as current economic trends in the national, state, and local economies. While property taxes and sales taxes will remain about the same, a decrease in the supplemented enterprise funds transfer from the General Fund and an increase in the Utility transfer have led to increase the overall revenue for the General Fund.

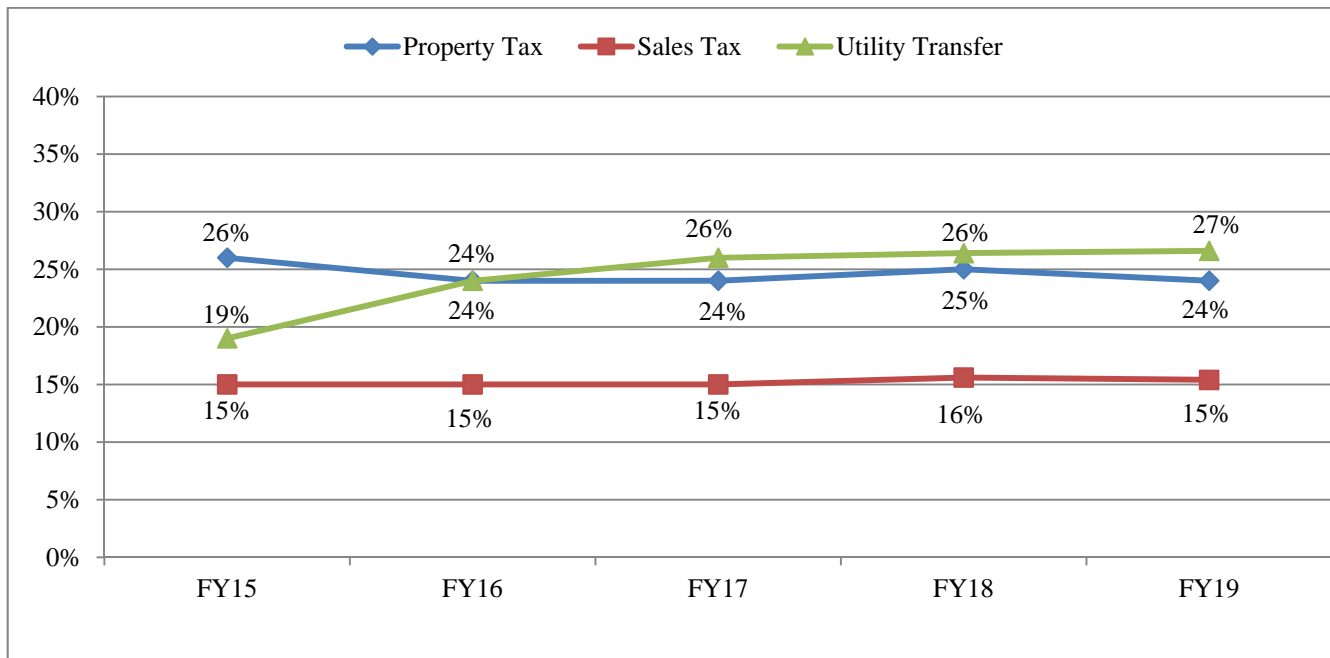
This general operating fund for the City is used to account for all financial resources traditionally associated with governmental functions that are not legally or otherwise accounted for in another fund. The most significant General Fund revenue components are property taxes, sales taxes, and the transfers from utility operations. Trends for these revenue sources are highlighted in the following section.

Utility Transfer - This is the largest and most significant revenue source for the City of Albany and is estimated at \$16,519,601 or 26.6% of General Fund Revenue. The collective average of the transfer is 9.9% of all revenues. Funds are budgeted to transfer based on recorded revenues. For instance, Gas will transfer 10.5%, Light will transfer 10.5%, but all other Utility Funds will transfer 8.5%.

Property Taxes - Property Taxes are the second largest source of revenue to the City. Current taxes provide \$14,914,405, approximately 24.0% of the General Fund Revenue. Property taxes are calculated using a state approved tax digest at millage rates set by the Mayor and Board of Commissioners. Presently, the millage rate for the City of Albany is 9.804 mills. One mill represents one dollar of tax for every \$1,000 of taxable value.

Sales Taxes - Sales Taxes are the third largest revenue source, with estimated revenues of \$9,584,718 or 15.4% of the General Fund Revenue. Sales Taxes are projected based on economic indicators and are collected at 1% of the State sales taxes. The Sales and Use Tax Rate in Dougherty County is presently 7%, and is distributed as follows: 4% State, 1% Local Option Sales Tax, 1% Special Purpose Local Option Sales Tax, and 1% Education Local Option Sales Tax. The City shares sales tax revenue with the County on a 60:40 basis of countywide collections. The State of Georgia limits a jurisdiction to one cent for general purpose.

The chart on the following page illustrates trends for the General Fund's three major revenue sources. Property tax revenue percentage has declined as the percentage of the Utility transfer has increased since FY 2014. The percentages have begun to stabilize over the past fiscal year.



The Light Fund is the largest of all the enterprise funds with anticipated revenues of \$103,631,108. It represents approximately 37.9% of the City of Albany's FY 2019 Adopted Budget. This is an increase from fiscal year 2018 revenue because of the timing of the rate increase in fiscal year 2018.

The Gas Fund is the second largest enterprise fund revenue producer with \$17,284,838 in budgeted revenues. This is approximately 6.3% of the City of Albany's FY 2019 Adopted Budget. Increases in revenue are anticipated in FY 2019 as a result of gas extensions, forecasted sales to new industrial customers, and efforts to get more residential customers.

The Sanitary Sewer Fund is projected to generate \$15,953,100 in FY 2019. This represents 5.8% of the Adopted Budget. This is an increase in revenue of \$603,466 over last year or 3.9%. Rates were increased by CPI of 2.1% + 5% effective as of February 1, 2018.

The Water Fund has a projected revenue of \$12,024,082 in FY 2019, a decrease of 6.9% over FY18's budgeted revenue. This is a decrease from fiscal year 2018 revenue because of a trend of decreasing demand.

The Solid Waste Fund is responsible for generating approximately 3.8% or \$10,450,428 of the City's FY 2019 revenue, an increase of \$125,949 compared to FY18. An aggressive campaign to bring on more commercial customers will be a high priority in FY19.

**FY 2019
GENERAL FUND REVENUE**

Description	Actual 2016/2017	Adopted 2017/2018	Adopted 2018/2019
Revenues			
General Fund			
Sales Tax			
5100 - Sales Tax	9,399,871	9,584,718	9,584,718
Property Tax			
5211 - Current Year Ad Valorem Tax	13,271,815	13,741,645	13,272,121
5212 - Prior Year Ad Valorem Tax	198,422	10,000	209,589
5214 - State of Ga-Railroad Eq	12,820	12,448	12,448
5221 - Alt Ad Valorem Tax	73,723	0	0
5221 - Automobile	398,968	550,000	400,000
5221 - TAVT	815,160	800,000	800,000
5222 - Mobile Homes	35,617	30,000	30,000
5312 - Motor Vehicle Lic. and Permits	550	230	380
5230 - Intangible Tax	153,658	135,489	139,311
5240 - Penalties and Interest	54,569	51,089	50,936
5245 - Personal Property Audit	(4,635)	0	0
Other Taxes			
5251 - Real Estate Transfer Tax	43,646	42,039	42,601
5252 - Payment In Lieu of Taxes	977,270	850,000	900,000
Licenses and Taxes			
5310 - Occupational Tax	1,666,875	1,729,254	1,646,871
5310 - Admin-Do Co HB489	19,150	12,000	19,714
5310 - Penalty & Interest-Bus Lic	2,459	31,295	5,898
5311 - AT&T (1992 Agreement)	0	18,344	18,344
5313 - Windstream (ROW Agreement)	23,977	23,977	23,977
5314 - AT&T (BellSouth Telecomm)	263,002	280,000	257,644
5315 - Georgia Power	538,040	557,160	551,591
5318 - Tower Cloud R.O.W.	38,739	38,122	38,122
5319 - Cell Tower Agreement	0	0	24,808
5321 - Alcohol Beverage Licenses	443,238	437,132	456,486
5322 - Liquor and Wine Tax	267,943	258,216	265,110
5323 - Beer Tax	931,298	932,020	921,993
5324 - Mixed Drink Tax	162,038	144,716	156,107
5325 - Alcohol Servers I/D Cards	18,810	18,841	20,638
5335 - Passenger Car Rental Excise Tax	225,003	200,000	200,000
5340 - Insurance Taxes	4,843,701	4,602,460	5,352,192
5341 - Casualty Insurance	42,150	74,914	61,444
Franchise Fees			
5410 - Cable Television	730,876	756,236	742,087
5411 - Solid Waste Haulers Fees	227,877	227,471	230,034
5415 - Alltel Corporation	23,791	22,926	0
5440 - Radio Tower Rental	3,261	3,261	3,261
Fines & Forfeitures			
5510 - Fines and Forfeitures	1,974,047	1,868,209	1,735,999
5510 - Fines & Forf-Fees	(458,921)	(362,204)	(417,474)
5526 - Proceeds from Confiscated Property	10,000	0	0
5849 - False Alarms	23,706	20,000	15,945

**FY 2019
GENERAL FUND REVENUE**

Description	Actual 2016/2017	Adopted 2017/2018	Adopted 2018/2019
Permits and Fees			
5611 - Building Permits	215,172	340,250	340,250
5612 - Electrical Permits	29,146	52,511	52,511
5613 - Plumbing Permits	10,842	22,801	22,801
5614 - Gas Permits	4,053	12,923	12,923
5615 - HVAC Permits	33,215	54,888	54,888
5616 - Gas Certificates	700	395	395
5621 - Sign Permits	2,825	7,092	7,092
5643 - Zoning Fee	108	0	30,165
5644 - Planning Misc Fees	25,688	30,165	0
5646 - Boarding Permit Fee	0	50	0
5650 - Examination Fees	0	300	0
Charges for Services			
Recreation			
5731 - Green Fees	24,660	30,067	45,000
5731 - Annual Memberships	29,052	58,800	58,800
5731 - Golf Merchandise	5,002	3,075	3,075
5731 - Golf Concessions	9,870	11,300	11,300
5731 - Hand Carts	0	20	20
5731 - Power Rentals	30,698	59,920	70,000
5731 - Range Ball	1,045	1,000	1,000
5731 - Rental Club	42	100	100
5731 - Beer Purchases	(2,291)	0	0
5733 - Carver Pool Admission	1,896	975	975
5733 - Turner Pool Admission	40	0	0
5735 - Basketball, Adult	0	2,800	2,800
5735 - Football	6,545	9,000	9,000
5735 - Softball, Adult	2,450	9,800	9,800
5735 - Softball, Youth	1,050	0	0
5735 - Tennis/Misc. Revenue	167	0	0
5735 - Ceramic Supplies	1,481	1,900	1,900
5735 - Cheerleading	650	1,400	1,400
5736 - Recreation Rental	4,514	6,500	6,500
5736 - George Ort Banquet Hall	8,477	9,000	9,000
5738 - Ceramic	523	500	500
Other Charges			
5744 - Garnishment Fees	3,150	0	0
Cemetery			
5751 - Graves	61,985	65,000	65,000
5752 - Perpetual Care	24,585	20,000	20,000
5753 - Lots	36,561	25,000	30,000
INTER-GOVERNMENTAL REVENUE			
Federal Government			
5813 - AFD Commercial Burn Permit	150	0	0
5815 - SWAT Do Co Bd OF Comm	7,724	12,690	12,690
5815 - SWAT Do Co School Bd	965	1,586	1,586
5815 - 800 MHz - DCSS	5,220	3,480	3,480
5815 - 800 MHz - Thomasville	11,693	13,162	13,162
5815 - 800 MHz - Crisp County	5,156	5,704	5,704
5815 - 800 MHz - ASU	4,860	4,860	4,860
5815 - SWAT for ASU	965	1,586	1,586
5815 - 800 MHz - Lee County	2,817	3,408	3,408

**FY 2019
GENERAL FUND REVENUE**

Description	Actual 2016/2017	Adopted 2017/2018	Adopted 2018/2019
Dougherty County			
5816 - Do Co Code Enforcement	84,024	75,376	60,085
5821 - Fire Protection	4,006,728	3,928,163	4,164,503
5822 - Information Technology	784,628	1,022,091	997,336
5823 - Planning & Development Services	356,183	356,183	407,856
5824 - Traffic Engineering	7,463	7,819	8,000
5825 - Central Services	55,000	55,000	75,000
5826 - Emergency Management	37,976	37,976	26,488
5829 - Recreation	180,700	180,700	180,700
State of Georgia			
5831 - Street Maint. & Construction	36,900	0	46,900
5832 - Highway Maintenance Contracts	140,007	140,004	140,004
5839 - Other Governments	5,941	0	0
Other Revenues			
5550 - M Lynch Unrealized Gains Gener	(883,976)	0	0
5550 - Unrealized Gains Stabilization	(31,446)	0	0
5845 - Indirect Allocation	6,273,675	5,671,647	4,771,711
5861 - Interest Income	1,633	0	0
5861 - M Lynch Interest - General	134,215	0	0
5861 - M Lynch Realized General	(35,845)	0	0
5861 - Interest Rev - Pooled (Accrued)	37,860	0	0
5861 - Merrill Lynch General Fees	(10,509)	0	0
5861 - M Lynch Interest Stabilization	84,125	0	0
5861 - M Lynch Realized Stabilization	(58,240)	0	0
5861 - Interest Rev - Stabilization (Accrued)	1,468	0	0
5861 - Merrill Lynch Stabilization Fees	(6,302)	0	0
5863 - Fuel Sales	113	0	0
5864 - Shop-Labor	839,927	0	0
5865 - Shop-Fleet Revenue	163	0	0
5868 - Gain/Loss on Sales	1,956	0	0
5868 - Proceeds/ Sale of Asset	75,103	0	0
5869 - Ins. Reimb. Prop Damage	5	0	0
5870 - Discounts Earned	249	0	0
5873 - Risk Management-Admin	488,496	555,468	585,048
5877 - Sediment/Erosion Control	710	0	0
5880 - Miscellaneous Revenue	34,329	60,000	0
5880 - Bid Bonds	(4,460)	0	0
5880 - P Card Rebates	53,412	0	60,000
5880 - Demolition Revenue	28,968	0	0
5880 - Lot Cleaning Recovery	12,485	0	0
5889 - Handling Fee (Rtnd Ck Chrgd)	901	0	0
5891 - Penalty Lots/Demolitions	22,500	0	0
5895 - Miscellaneous Police Receipts	187	0	0
5991 - Operating Transfers In	18,940,949	17,517,109	17,869,601
5992 - Operating Transfers Out	(9,927,978)	(6,814,849)	(5,944,776)
General Fund Revenue Total	59,836,184	61,378,703	62,135,022

**FY 2019
GENERAL FUND REVENUE**

Description	Actual 2016/2017	Adopted 2017/2018	Adopted 2018/2019
Transfers to General Fund			
Hotel/Motel Fund	1,610,898	1,300,000	1,350,000
Utility Fund			
Light	12,020,149	10,479,658	10,794,957
Gas	1,578,353	1,715,607	1,814,908
Water	1,053,645	1,098,080	1,022,047
Sewer	1,146,045	1,296,219	1,245,201
Telecom	213,006	273,852	273,852
Solid Waste	839,617	877,581	888,286
Storm Water	479,236	476,112	480,350
Transfer to General Fund Subtotal:	<u>18,940,949</u>	<u>17,517,109</u>	<u>17,869,601</u>
Transfers From General Fund			
Civic Center	(1,817,097)	(1,806,694)	(961,936)
Transit	(1,254,431)	(1,308,810)	(1,513,217)
Public Improvement Fund	(1,947,197)	(1,370,431)	(1,377,708)
Airport Fund	(1,015,228)	(1,222,210)	(971,749)
Sewer Fund	(2,000,000)	0	0
Grant Fund	(30,896)	(46,435)	(93,390)
R3M Fund	(1,000,000)	0	0
Workers Comp Fund	(176,134)	0	0
CAD-911	(686,995)	(1,060,269)	(1,026,776)
Transfers from General Fund Subtotal	<u>(9,927,978)</u>	<u>(6,814,849)</u>	<u>(5,944,776)</u>
GENERAL FUND REVENUE	<u>59,836,184</u>	<u>61,378,703</u>	<u>62,135,022</u>

FY 2019
GENERAL FUND EXPENDITURES

Description	Actual 2016/2017	Adopted 2017/2018	Adopted 2018/2019
City Clerk	433,359	525,070	474,280
City Commission	201,203	218,905	219,505
City Manager	1,166,352	1,324,748	1,294,725
City Attorney	431,936	611,915	596,809
Municipal Court	715,307	742,106	1,003,060
Human Resources	1,754,531	2,028,811	1,883,361
Risk Management	488,627	555,468	591,045
Central Services-Procurement	510,031	545,722	560,433
Central Services-Material Mgmt.	351,347	357,934	344,132
Central Services-Fleet Maint.	1,616,548	0	0
Central Services-Fleet Pool Maint.	6,267	0	0
Finance-Administration & Acctg.	1,995,442	2,166,983	2,259,292
Finance-Office of Mgmt./Budget	0	750,000	550,000
License & Business Support - Enforcement Services	349,484	387,857	381,118
License & Business Support - Treasury	237,368	293,150	299,325
License & Business Support - Small Business Program	153,543	0	0
Technology & Communication	2,624,389	3,330,450	3,274,471
Customer Support - 311	157,783	0	0
Planning & Development Services	1,102,428	1,189,488	1,172,790
Planning & Development - Code Enforcement	1,167,096	1,163,579	0
Police-Administration	2,890,577	2,348,741	2,743,334
Police-Uniform	8,255,396	8,713,825	8,913,163
Police-Support Services	1,484,045	1,621,041	1,623,868
Police-Investigative	2,635,434	3,028,967	3,065,497
Police-Awarded & Seized Funds	76,789	0	0
Police-Code Enforcement	0	0	1,197,506
Police-Gang Unit	628,624	869,279	819,286
Police-Albany/Dougherty Drug Unit	0	856,543	813,068
Police-Community Oriented Policing	233,109	250,426	242,461
Police-SWAT	21,640	43,546	36,370
Fire-Administration	646,557	640,325	735,187
Fire-Suppression	11,681,846	12,388,799	12,417,444
Fire-Prevention	343,202	444,484	482,231
Fire-Training	266,097	367,265	381,590
Fire-Emergency Management	52,976	109,601	117,126
Engineering	4,014,525	4,207,453	4,311,163
Public Works - Right of Way	775,968	864,364	930,453
Recreation-Administration	539,412	586,670	714,755
Recreation-Centers & Gyms	674,513	741,424	556,359
Recreation-Athletics	456,280	489,802	475,697
Recreation-Flint River Golf	557,804	661,056	724,688
Recreation-Parks Maintenance	1,198,183	1,308,941	1,431,875
Recreation-Health & Wellness	566,564	637,535	577,260
Facilities Management Administration	426,229	469,266	591,652
Facility Maintenance	1,305,936	1,773,164	1,594,643
Independent Agencies	1,785,093	1,764,000	1,734,000
Total General Fund Expenditures:	56,979,841	61,378,703	62,135,022

FY 2019

COMMUNITY AND ECONOMIC DEVELOPMENT FUND REVENUE

Description	Actual 2016/2017	Adopted 2017/2018	Adopted 2018/2019
<i>Charges for Services</i>			
5020 - TBRA-Readiness Account	11,539	0	0
<i>Rentals</i>			
5018 - *Rental Rev-Bus/Tech Ctr	48,165	35,000	45,000
5018 - *Rental Rev-CDBG	243,745	250,000	250,000
5018 - *Rental Revenue-Broadway Ct	79,293	75,000	100,000
5018 - *Rental Rev-Hampton East	206,721	0	0
5018 - *Rental Rev-Highland/Madison	36,759	36,000	38,000
5018 - *Rental Rev-Home-Lease Purch	0	0	1,350
5018 - *Rental Rev-Ind.Incubator	29,000	28,800	45,000
5018 - *Rental Rev-N.Davis	13,080	16,600	16,000
5018 - *Rental Rev-Windsor	111,721	100,000	150,000
5018 - Rental Revenue	32,344	30,000	95,000
<i>Grant Revenue</i>			
5010 - *Grant Revenue-CDBG	936,910	1,076,005	853,775
5010 - *Grant Rev-ESGP Operations	0	0	40,000
5010 - *Grant Rev-Home	346,525	1,112,291	374,203
5010 - Grant Revenue ESGP	62,447	33,750	0
5010 - Grant Revenue -CHIP	0	0	612,000
<i>Other Revenue</i>			
5018 - Program Income-Misc Rev NSP	6,408	0	6,400
5020 - *Misc Rev-Bus/Tech Ctr	4,736	4,000	6,000
5020 - *Misc Rev-CDBG	6,025	4,000	6,000
5020 - *Misc Rev-Economic Dev	1,360	3,000	2,000
5020 - *Misc Rev-General Management	7,008	8,000	20,000
5020 - *Misc Rev-Home	1,975	0	2,000
5020 - *Misc-CDBG RLF	629	1,000	1,000
5020 - Misc Revenue TBRA	1,550	1,000	650
5024 - *Note Rev-CDBG AHOP	9,740	17,000	7,800
5024 - *Note Rev-Economic Dev	65,329	58,650	62,100
5024 - *Note Rev-Flood	295,886	301,350	303,100
5024 - *Note Rev-Home	94,803	90,000	127,000
5024 - *Note Rev-HS	19,086	15,000	10,000
5024 - *Note Rev-Redevelopment	385,709	365,000	335,000
5024 - Note Rev-CDBG RLF	63,318	62,000	54,000
5024 - Note Revenue-NSP	5,486	0	5,420
<i>Interest Earned</i>			
5920 - *Interest Inc-EDA Revolving	1,078	0	0
5920 - *Interest Inc-Revolving	(40)	0	0
5920 - Interest Income-Cutliff Grove	119	0	0
<i>Proceeds from Sale of Assets</i>			
5021 - *Sale Of Prop-CDBG	0	0	30,000
5021 - Sale of Property-Rental	1,100,000	0	0
<i>Transfers From Fund Balance</i>			
5998 - Transfer from Fund Balance	0	837,368	1,284,548
DCED FUND	4,228,452	4,560,814	4,883,346

FY 2019**CAD-911 FUND REVENUE**

Description	Actual 2016/2017	Adopted 2017/2018	Adopted 2018/2019
5500 - Interest Earned	12	0	0
5888 - Miscellaneous Income	75	0	96
5820 - Telecommunication	86,388	122,446	122,449
5885 - 911 Fees	1,417,901	1,434,256	1,571,123
5991 - Operating Transfers In	686,995	1,052,992	1,026,776
CAD-911 FUND	<u>2,191,371</u>	<u>2,609,694</u>	<u>2,720,444</u>

FY 2019**HOTEL/MOTEL FUND REVENUE**

Description	Actual 2016/2017	Adopted 2017/2018	Adopted 2018/2019
5330 - Hilton Garden	296,663	240,000	245,000
5330 - Hotel/Motel Tax	2,039,235	1,785,000	1,830,000
5992 - Operating Transfers Out	(1,610,898)	(1,300,000)	(1,350,000)
HOTEL/MOTEL FUND	<u>725,000</u>	<u>725,000</u>	<u>725,000</u>

FY 2019**CAPITAL IMPROVEMENT FUND REVENUE**

Description	Actual 2016/2017	Adopted 2017/2018	Adopted 2018/2019
5500 - GMA Lease Pool	615,486	0	0
5861 - Realized Gains/Losses/Interest	106,529	0	0
5991 - Operating Transfers In	1,947,197	1,377,708	1,377,708
5998 - Transfers from Fund Balance	0	3,193,643	3,405,442
CAPITAL IMPROVEMENT FUND	<u>2,669,212</u>	<u>4,571,351</u>	<u>4,783,150</u>

FY 2019**TAX ALLOCATION DISTRICT FUND REVENUE**

Description	Actual 2016/2017	Adopted 2017/2018	Adopted 2018/2019
5200 - Property Tax	275,235	324,800	329,293
5998 - Transfers from Fund Balance	0	10,793	0
TAD FUND	275,235	335,593	329,293

FY 2019**SPLOST FUND REVENUE**

Description	Actual 2016/2017	Adopted 2017/2018	Adopted 2018/2019
566.5100 - SPLOST Revenues	7,198,520	0	0
566.5831 - LMIG	1,013,710	0	0
566.5500 - Interest Income	311,123	0	0
577.5100 - SPLOST Revenues	2,309,276	10,875,000	10,335,000
SPLOST FUND	10,832,629	10,875,000	10,335,000

FY 2019**JOB INVESTMENT FUND REVENUE**

Description	Actual 2016/2017	Adopted 2017/2018	Adopted 2018/2019
5550 - Unrealized Gains/Losses	(67,196)	0	0
5852 - MEAG Revenue	1,956,272	1,411,481	446,990
5861 - Realized Gains/Losses/Interest	71,736	0	0
JOB INVESTMENT FUND	1,960,812	1,411,481	446,990

**FY 2019
R3M FUND REVENUE**

Description	Actual 2016/2017	Adopted 2017/2018	Adopted 2018/2019
5861 - Interest Earned	13,163	0	0
5991 - Operating Transfers in	1,000,000	0	0
5998 - Transfers From Fund Balance	0	1,000,000	1,000,000
R3M FUND	1,013,163	1,000,000	1,000,000

**FY 2019
GRANT FUND REVENUE**

Description	Actual 2016/2017	Adopted 2017/2018	Adopted 2018/2019
5010 - 2013 JAG	46,386	0	0
5806 - Planning (PL Grant)	66,569	140,654	143,462
5807 - Section 8 FTA	91,993	101,447	67,695
5819 - 2012 JAG	0	90,808	22,996
5819 - Bullet Proof Vest	17,588	20,029	15,878
5819 - Pol GEMA 2012 Bomb Dog	2,082	3,000	3,000
5823 - Performance Partnership Agre	28,820	28,820	28,820
5830 - Local Assistance Grants	7,482	0	0
5831 - D/Nat'l Res 13991424201	1,658	0	0
5991 - Operating Transfers in	30,896	46,435	93,390
GRANT FUND	293,473	431,193	375,241

**FY 2019
GORTATOWSKY REVENUE**

Description	Actual 2016/2017	Adopted 2017/2018	Adopted 2018/2019
5861 - Interest Earned	667	0	0
5998 - Transfers From Fund Balance	0	0	50,000
GORTATOWSKY FUND	667	0	50,000

FY 2019

SPECIAL FUNDS EXPENDITURES

Description	Actual 2016/2017	Adopted 2017/2018	Adopted 2018/2019
General Fund	56,979,841	61,378,703	62,135,022
Community & Economic Development	3,552,138	4,560,814	4,883,346
CAD 911	2,139,218	2,609,694	2,720,444
Hotel/Motel Fund	725,000	725,000	725,000
Capital Improvement	1,192,086	4,571,351	4,783,150
Tax Allocation District	1,601,295	335,593	329,293
SPLOST Funds	11,842,216	10,875,000	10,335,000
Job Investment Fund	800,500	1,411,481	446,990
R3M Fund	186,767	1,000,000	1,000,000
Gortatowsky	0	0	50,000
Grant Fund	293,473	431,193	375,241
TOTAL SPECIAL FUNDS:	22,332,693	26,520,126	25,648,464
TOTAL GENERAL/SPECIAL FUNDS	79,312,534	87,898,829	87,783,486

**FY 2019
LIGHT FUND REVENUES**

Description	Actual 2016/2017	Adopted 2017/2018	Adopted 2018/2019
Residential	37,020,507	38,669,813	41,582,369
Commercial	29,373,015	32,164,696	32,108,911
Industrial	16,682,841	17,021,995	17,860,755
Latent Charges	2,436,064	1,601,064	1,683,500
Governmental	2,228,804	2,288,172	2,285,069
Environmental Cost Recovery	8,105,221	8,060,518	7,288,514
Interest Income	67,987	0	0
Unrealized Gains/Losses	(24,855)	0	0
Proceeds from Sale of Assets	87,545	0	0
Miscellaneous Revenue	11,476,353	375,000	375,000
MEAG Credits	5,868,816	1,411,481	446,990
TOTAL LIGHT FUND REVENUES	<u>113,322,298</u>	<u>101,592,739</u>	<u>103,631,108</u>

**FY 2019
LIGHT FUND EXPENSES**

Description	Actual 2016/2017	Adopted 2017/2018	Adopted 2018/2019
Cost of Goods Sold	76,303,584	78,758,476	76,646,486
Salaries and Benefits	2,588,387	3,004,158	3,683,394
Operating Expenses	7,893,191	2,283,179	2,302,773
Depreciation	1,684,735	1,809,135	1,656,319
Indirect Costs	6,112,436	6,074,390	5,947,696
Transfers Out	13,976,421	11,891,139	11,241,947
TOTAL LIGHT FUND EXPENSES	<u>108,558,753</u>	<u>103,820,477</u>	<u>101,478,615</u>
LIGHT FUND NET INCOME (LOSS)	<u>4,763,545</u>	<u>(2,227,738)</u>	<u>2,152,493</u>

**FY 2019
GAS FUND REVENUES**

Description	Actual 2016/2017	Adopted 2017/2018	Adopted 2018/2019
Residential	3,691,033	4,277,117	5,101,670
Commercial	4,306,359	5,815,880	5,921,660
Industrial	6,151,142	5,561,915	5,526,061
Latent Charges	881,674	684,205	684,205
Governmental	1,723	0	51,242
Other Revenue	928,271	0	0
Interest Earned	26,325	0	0
TOTAL GAS FUND REVENUES	15,986,527	16,339,117	17,284,838

**FY 2019
GAS FUND EXPENSES**

Description	Actual 2016/2017	Adopted 2017/2018	Adopted 2018/2019
Cost of Goods Sold	9,775,024	9,269,106	9,338,654
Salaries and Benefits	1,803,307	1,522,591	1,601,872
Operating Expenses	447,141	567,269	511,212
Depreciation	233,323	232,196	234,384
Indirect Costs	2,381,651	2,440,524	2,525,752
Transfers Out	1,578,353	1,715,607	1,814,908
TOTAL GAS FUND EXPENSES	16,218,800	15,747,293	16,026,782
GAS FUND NET INCOME (LOSS)	(232,273)	591,824	1,258,056

FY 2019**SANITARY SEWER FUND REVENUES**

Description	Actual 2016/2017	Adopted 2017/2018	Adopted 2018/2019
Sanitary Sewer Fees	14,840,937	15,249,634	15,953,100
Other Revenues	3,073	0	0
Realized Gains/Losses/Interest	167,156	100,000	0
Unrealized Gains/Losses	(230,287)	0	0
Capital Contributions	140,575	0	0
Transfer In	2,000,000	0	0
TOTAL SEWER FUND REVENUES	16,921,454	15,349,634	15,953,100

FY 2019**SANITARY SEWER FUND EXPENSES**

Description	Actual 2016/2017	Adopted 2017/2018	Adopted 2018/2019
Salaries and Benefits	3,544,597	3,467,377	3,504,989
Operating Expenses	5,715,143	5,923,349	5,996,401
Depreciation	2,487,791	2,523,078	2,365,492
Indirect Costs	1,629,328	1,187,697	1,092,991
Transfers Out	1,146,045	1,296,219	1,245,201
Storm Water Transfer Out	1,358,058	1,303,680	1,303,680
TOTAL SEWER FUND EXPENSES	15,880,962	15,701,400	15,508,754
SEWER NET INCOME (LOSS)	1,040,492	(351,766)	444,346

**FY 2019
WATER FUND REVENUES**

Description	Actual 2016/2017	Adopted 2017/2018	Adopted 2018/2019
Residential	7,899,461	8,367,961	7,840,569
Commercial	3,091,599	3,477,938	3,162,493
Latent Charges	1,404,758	1,072,682	1,021,020
Other Revenue	213,627	0	0
Proceeds from Sale of Assets	21,245	0	0
Interest Earned	4,176	0	0
TOTAL WATER FUND REVENUES	12,634,866	12,918,581	12,024,082

**FY 2019
WATER FUND EXPENSES**

Description	Actual 2016/2017	Adopted 2017/2018	Adopted 2018/2019
Cost of Goods Sold	1,477,038	1,760,903	1,625,652
Salaries and Benefits	2,212,213	2,125,254	2,057,861
Operating Expenses	1,536,230	1,557,370	1,428,620
Depreciation	2,051,096	2,098,373	2,095,895
Indirect Costs	3,816,373	3,981,266	3,787,858
Transfers Out	1,053,645	1,098,080	1,022,047
TOTAL WATER FUND EXPENSES	12,146,595	12,621,246	12,017,933
WATER FUND NET INCOME (LOSS)	488,271	297,335	6,149

FY 2019**SOLID WASTE FUND REVENUES**

Description	Actual 2016/2017	Adopted 2017/2018	Adopted 2018/2019
Residential	8,799,625	8,917,795	9,047,778
Commercial	1,052,398	1,376,784	1,380,750
Industrial	6,555	9,900	1,900
Governmental	19,269	20,000	20,000
Realized Gains/Losses/Interest	25,508	0	0
Capital Contribution	495,528	0	0
TOTAL SOLID WASTE REVENUES	10,398,883	10,324,479	10,450,428

FY 2019**SOLID WASTE FUND EXPENSES**

Description	Actual 2016/2017	Adopted 2017/2018	Adopted 2018/2019
Salaries and Benefits	2,118,906	2,107,371	2,070,394
Operating Expenses	5,838,209	5,680,993	5,848,975
Depreciation	452,256	531,924	482,022
Indirect Costs	1,445,679	1,291,432	926,995
Transfers Out	839,617	877,581	888,286
TOTAL SOLID WASTE EXPENSES	10,694,667	10,489,301	10,216,672
SOLID WASTE NET INCOME (LOSS)	(295,784)	(164,822)	233,756

FY 2019**STORM WATER FUND REVENUES**

Description	Actual 2016/2017	Adopted 2017/2018	Adopted 2018/2019
Storm Water Fees	4,280,015	4,297,636	4,347,493
Capital Contributions	70,588	0	0
Other Revenue	5,045,692	0	0
Net Book Value	(214,889)	0	0
Transfer In	1,358,058	1,303,680	1,303,680
TOTAL STORM WATER REVENUES	<u>10,539,464</u>	<u>5,601,316</u>	<u>5,651,173</u>

FY 2019**STORM WATER FUND EXPENSES**

Description	Actual 2016/2017	Adopted 2017/2018	Adopted 2018/2019
Salaries and Benefits	2,344,565	2,490,245	2,391,224
Operating Expenses	9,047,267	1,625,962	1,636,601
Depreciation	932,445	922,972	921,701
Indirect Costs	791,154	752,907	771,303
Transfer Out	479,236	476,112	480,350
TOTAL STORM WATER EXPENSES	<u>13,594,666</u>	<u>6,268,198</u>	<u>6,201,179</u>
STORM WATER NET INCOME (LOSS)	<u>(3,055,202)</u>	<u>(666,882)</u>	<u>(550,006)</u>

FY 2019**TELECOM FUND REVENUES**

Description	Actual 2016/2017	Adopted 2017/2018	Adopted 2018/2019
Reoccurring Fees	2,447,490	3,031,957	2,884,148
Non-Reoccurring Fees	58,466	189,834	337,643
Other Revenue	124,999	0	0
Proceeds from Sale of Assets	(43,294)	0	0
TOTAL TELECOM FUND REVENUES	<u>2,587,661</u>	<u>3,221,791</u>	<u>3,221,791</u>

FY 2019**TELECOM FUND EXPENSES**

Description	Actual 2016/2017	Adopted 2017/2018	Adopted 2018/2019
Cost of Goods Sold	423,556	543,991	507,991
Salaries and Benefits	422,193	580,417	611,144
Operating Expenses	500,983	457,700	420,710
Depreciation	533,707	435,204	424,851
Indirect Costs	1,229,805	1,268,393	1,240,121
Transfers Out	213,006	273,852	273,852
TOTAL TELECOM FUND EXPENSES	<u>3,323,250</u>	<u>3,559,557</u>	<u>3,478,669</u>
TELECOM FUND NET INCOME (LOSS)	<u>(735,590)</u>	<u>(337,766)</u>	<u>(256,879)</u>

**FY 2019
TRANSIT FUND REVENUES**

Description	Actual 2016/2017	Adopted 2017/2018	Adopted 2018/2019
Bus Fares	466,615	513,710	494,000
Bus Para transit	26,419	27,500	26,853
Transportation Agreement - ASU	0	328,073	328,073
State Grants-Operating Assistance	968,913	1,096,008	1,312,837
State Grants-Capital Improvements	3,796,065	2,929,191	2,901,414
Proceeds from Sale of Asset	(212,416)	0	0
Fuel Sales	622	0	800
Capital Contributions	1,593,701	112,660	122,000
Operating Transfers In	1,254,431	1,308,811	1,513,217
TOTAL TRANSIT FUND REVENUES	7,894,350	6,315,953	6,699,194

FY 2019
CIVIC CENTER REVENUES

Description	Actual 2016/2017	Adopted 2017/2018	Adopted 2018/2019
Amphitheater Rent	1,000	0	0
Arena Rent	91,452	66,434	730,231
Auditorium Rent	18,400	13,100	0
Meeting Room Rent	33,100	29,866	0
Concession Income	11,753	2,789	0
Auditorium Parking	2,052	288	0
Parking Income	11,464	10,402	0
Auditorium	10,308	2,568	0
Box Office Income	20,316	18,012	0
Auditorium Box Office Income	700	800	0
Prog/T-Shirts & Novelties	4,913	3,350	0
Miscellaneous Income	567	0	100,000
Staffing Reimbursement	205,498	165,113	0
Auditorium Other Direct Cost	37,422	0	0
Other Direct Costs	(5,794)	0	0
Auditorium Misc Rentals/Svcs	15,336	0	0
Miscellaneous Rentals/Svcs	128,967	156,642	0
Auditorium Executive Discount	(51,867)	(13,517)	0
Executive Discount	(156,936)	(83,230)	0
Sports Team Discount	(41,476)	(31,668)	0
Operating Transfers In	1,817,097	1,806,694	961,936
Proceeds/ Sale of Assets	(100)	0	0
TOTAL CIVIC CENTER REVENUES	2,154,171	2,147,643	1,792,167

**FY 2019
AIRPORT FUND REVENUES**

Description	Actual 2016/2017	Adopted 2017/2018	Adopted 2018/2019
ASA	172,117	142,000	150,000
Non-Scheduled	2,128	1,800	1,250
United Parcel Services	159,685	155,000	155,000
Avis Car Rental	78,406	77,600	77,600
Budget Car Rentals	61,342	61,125	55,000
CARS Inc	93,623	85,000	68,000
Enterprise Car Rental	96,508	79,000	85,000
TSA Rental	61,270	51,400	28,100
Airport Parking	229,362	234,000	275,000
Hawthorne Aviation	79,104	81,000	75,000
Airport Miscellaneous	5,068	4,460	4,010
House Rental	8,485	7,800	7,800
Federal Grants	169,469	0	5,911,394
State of Georgia	8,792	0	257,900
PFC Revenues Earned	150,928	266,280	417,882
CFC Revenues Earned	160,075	219,000	487,630
Interest Income PFC5	341	396	0
Interest Earned CFC	2,197	2,200	0
Net Book Value	(9,104)	0	0
Advertising Revenue	8,795	7,000	9,000
Operating Transfers In	1,015,228	1,222,209	966,250
TOTAL AIRPORT FUND REVENUES	2,553,820	2,697,270	9,031,816

FY 2019

SUPPLEMENTED ENTERPRISE FUND EXPENSES

Description	Actual 2016/2017	Adopted 2017/2018	Adopted 2018/2019
Airport	3,618,683	4,074,048	10,444,745
Albany Civic Center/Auditorium	2,213,883	2,633,087	2,273,390
Transit Fund	3,814,909	7,075,333	7,508,517
TOTAL EXPENSES	9,647,475	13,782,468	20,226,642



Policies & Procedures

POLICIES AND PROCEDURES

The development and management of the City of Albany's annual budget is governed by both formal policies and by accepted practices. A number of pertinent policies and practices are outlined in this section. In addition, this section includes summary information that was provided to the City Commission during the annual budget process. The City's complete Financial Management Policy manual is located under the Finance Department tab on the City's website <http://www.albanyga.gov/>

BUDGET DEVELOPMENT AND ADOPTION

The budget process began in January 2018 with the Finance Department preparing the FY 2019 revenue projections and updating the budget request forms and the instructions to be used by City departments.

Once these tasks were completed, the annual budget meeting was held in February 2018 and each department was given its FY 2019 budget package. The City Manager conducted budget hearings with each department head to review all budget requests and to prioritize each department's requests. The budget process included an opportunity for department heads to make a presentation to the Mayor and Board of City Commissioners highlighting their FY 2019 budgetary needs. The presentations provide the Board with a great deal of insight as to how priorities might be met, if required.

After the budget hearings were completed, the City Manager again reviewed and analyzed each request to formulate the recommended budget. Recommendations were based on historical data, a decreased revenue base, and justification of budgetary needs as provided by the department heads, input from the Mayor and Board of Commissioners, and special circumstances that were anticipated to occur during the fiscal year. In addition, the City Manager's recommendations were based on what was reasonable and necessary for departments to operate efficiently and effectively and to maintain, at a minimum, the current level of service.

In order to promote citizen participation, a public hearing for the budget was advertised and held June 12th. This hearing was designed to allow public input into the FY 2019 budget before its adoption. The recommended budget was submitted to the Mayor and Board of City Commissioners on May 8th.

After extensive work by the City Manager and the budget preparation staff, the FY 2019 budget was adopted on June 27, 2018. Notification of the budget adoption was advertised in the local newspaper and a copy was placed on file in the City Clerk's office as required by State law. The approved budget, which is controlled and maintained by the Finance Department, was then added to the computerized budgetary and actual financial reporting system on June 29, 2018. The new fiscal year began July 1, 2018.

BUDGET MANAGEMENT PROCESS

Monthly financial reports are emailed to the City's Department Heads. These reports are also published on the City of Albany's website. As the fiscal year progresses, monthly meetings are conducted to review budget to actual revenues and expenditures with those departments needing attention. Expenditures are projected to fiscal year end, which helps management determine if their current spending trends need to be modified in order to change their departments' projected outcome.

Since a budget is an estimated financial plan, the existing budgetary process also allows for budget transfers throughout the fiscal year. The line item transfers do not change the amount appropriated. It is the responsibility of each department/division to control expenditures and to expend funds only for items that have been budgeted; however, due to unforeseen emergencies, a system is in place to accommodate changing needs.

BASE BUDGETING

Annual budgets are legally adopted for the General Fund, Special Funds, Internal Services Fund, and Enterprise Funds. This budget is balanced in accordance with Georgia law (OCGA 36-81-3(B) (3)) that states that, "a budget ordinance or resolution is balanced when the sum of estimated revenues and appropriated fund balances is equal to appropriation." Department and division expenditures are summarized as personnel services and operating expenses. All budgets begin with the basic cost to maintain personnel services while preserving the current level of service. Operating expenses and capital outlay are then allocated to departments for delivery of service.

FUND ACCOUNTING

The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equities, revenues, and expenditures or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds in this budget are grouped into generic fund types and two broad fund categories as follows:

GOVERNMENTAL FUNDS

General Fund - The General Fund is the general operating fund of the City. It is used to account for all financial resources, except those with other fund accounting requirements.

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specified purposes.

Debt Service Funds - Debt Service Funds are used to account for debt service transactions for bonds and other debts issued by the City and by ADICA.

Capital Projects Funds - Capital Projects Funds account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds). Capital is defined as any one asset valued at \$5,000 or more and has a useful life of more than one year.

PROPRIETARY FUNDS

Enterprise Funds - Enterprise Funds are used to account for operations: (1) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges; or (2) where the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, or accountability of other purposes.

Internal Service Funds - The Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City on a cost-reimbursement basis.

BASIS OF ACCOUNTING

The budgeting and basis of accounting policies of the City of Albany conform to generally accepted accounting principles (GAAP) as applicable to governments. The basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. All Governmental Fund Types, Expendable Trust Funds, and Agency Funds use the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available).

"Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. The City considers revenues as available if they are collected within 60 days after year-end. Those revenues considered susceptible to accrual are property taxes, charges for services, sales taxes, fines, forfeitures, interest income, and intergovernmental grants. Revenues from licenses and permits and miscellaneous revenues are recorded as revenues when received in cash because they are generally not measurable until actually received.

In applying the susceptible-to-accrual concept to intergovernmental revenues, the legal and contractual requirements of the numerous individual programs are used for guidance. There are, however, essentially two types of these revenues. In one, monies must be expended on the specific purpose or project before any amounts will be paid to the City; therefore, revenues are recognized based on the expenditures recorded. In the other type, monies are virtually unrestricted as to purpose of expenditure and are nearly irrevocable (i.e., revocable only for failure to comply with prescribed compliance requirements, such as equal employment opportunity). These resources are reflected as revenues at the time of receipt or earlier if they meet the criteria for availability.

Expenditures are generally recognized under the modified accrual basis of accounting when the related liabilities are incurred. Exceptions to this general rule include: (1) accumulated unpaid vacation, judgments, and claims which are not expected to be paid out of "available spendable resources"; (2) principal and interest on general obligation long-term debt which are recognized when due or when amounts have been accumulated in the debt service fund for payments to be made early in the following year; and (3) inventory of materials and supplies which are recorded as expenditures when they are consumed.

Proprietary Fund Types and the Pension Trust Fund utilize the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. The following is a summary of the more significant policies.

BASIS OF BUDGETING

The City of Albany employs the cash plus encumbrance method as its basis of budgeting for governmental funds. Revenue for the governmental funds is recognized when it is actually received in cash and encumbered amounts are treated as expenditures under this method. The City uses the accrual method as its basis of budgeting for proprietary funds. Under this method, revenues are recognized in the accounting period in which they are earned, and expenses are recognized in the period in which they occur. The City deviates from Generally Accepted Accounting Principles (GAAP), and its basis of accounting stated in its audited financial statements, in the following areas as well:

- The fair value of investments is not treated as adjustments to revenue
- Some component units are excluded in this budget document- Albany-Dougherty Inner City Authority (ADICA), Downtown Development Authority (DDA), and Chehaw Wild Animal Park (CWAP) Authority
- Some funds are excluded in this budget document- the Public Employees Group Health Plan, Risk Management Fund, Fleet Fund, and Workers' Compensation Fund
- The Enterprise Funds are allowed to have an unbalanced budget

BUDGET AMENDMENT

The City of Albany's budget amendment/budget transfer process is regulated by the Official Code of Georgia (OCGA 36-81-3(d) (1)) and local policies. The level of control, or level at which expenditures may not legally exceed the budget, is at the department level in the State of Georgia (OCGA 36-81-2(14)). Any increase in appropriation in any department of local government, whether accomplished through a change in anticipated revenues in any fund or through a transfer of appropriations among departments, requires the approval of the governing authority (OCGA 36-81-3(d)(1)).

BUDGET TRANSFERS

The Finance Department can approve budget transfers up to \$10,000 without the City Manager's approval among various accounts within a department/division with the following exceptions:

1. No budget transfers are to be made between the Personnel Services Budget and the Operations Budget.
2. No budget transfer will be made into or out of The Capital Improvement Fund.

Otherwise, any increase in appropriations in any fund for a department or through a budget transfer of appropriation among departments shall require the approval of the City Manager for amounts over \$10,000.

All budget transfers must be signed and justified by the Department Head. Requests will be considered based on the justification. All requests are to be submitted to the Finance Department, which will forward requests to the City Manager, if necessary.

All appropriations lapse at fiscal year-end except for Capital Improvement Projects if it takes longer to construct.

CAPITAL IMPROVEMENT PROGRAM

The Capital Improvement Program (CIP) is a five-year program that details anticipated expenditures as well as the proposed sources of funding. The General & Special Funds capital requests are defined as any one asset valued at \$5,000 or more that have a useful life of more than one year. They are funded through a minimum of 15% transfer of total sales tax from General Fund.

The capital requests for Enterprise Funds are funded by the amount budgeted for their depreciation. The first year of the CIP is incorporated into the annual budget. The subsequent or outlying years are updated and revised each year to reflect the changing needs and priorities of the department heads.

Except for Enterprise Funds, vehicles for the City are purchased through the Capital Improvement Fund. Purchases are handled with available resources on hand. If financing is necessary, vehicles are purchased through a lease pool agreement with the Georgia Municipal Association (GMA). The GMA offers a program to governmental entities whereby they can borrow funds from Regions Bank to finance rolling stock equipment for a maximum of five years. This pool covers new equipment purchases and does not offer reimbursements for previously purchased equipment. Items other than rolling stock may be approved by submitting an application to Regions Bank prior to requesting funds. The City of Albany is currently participating in the 1998 GMA Lease Pool Agreement.

DEBT SERVICE POLICY

The City of Albany updated its formal debt service policy in June 2018. The City shall comply with all requirements of the Official Code of Georgia Annotated (O.C.G.A.) Title 36 Chapter 82 and other legal requirements regarding the issuance of bonds and certificates of the City or its debt issuing authorities.

Specifically, the City of Albany has utilized both general obligation and revenue bonds to finance capital improvements too large to be financed from current revenues. Recent bond issues have sold with an "Aa3" rating from Moody's.

PURCHASING POLICY

The City Charter and State law set forth requirements for the expenditure of local government funds for the purchase of goods and services. Section 4, paragraphs 8 and 14 of the City Charter gives the City Manager the authority to make and execute all lawful contracts for operations under her supervision. It provides that all purchases of \$5,000 and above and all repair and maintenance expenditures of \$10,000 must be formally bid. It further states that the City Commission must approve all purchases above \$40,000, except as may be otherwise provided by law or by ordinance.

Section 2.649 of the City Code gives the City Manager the authority to make purchases up to \$40,000 and repair and maintenance expenditures of up to \$40,000. Over this amount, the City Commission must grant approval. This section of the code also gives the City Manager the authority to sell surplus property up to \$5,000. The sale of surplus property valued over that amount requires prior Commission approval.

REVENUE AND EXPENDITURE POLICIES

An accepted but informal policy is that each fund of the City's overall budget should be independent and self-sufficient. While recognizing that supplemented Enterprise Funds such as the Transit System, Civic Center, and Airport, would traditionally need some revenue subsidy from the General Fund, it has been determined that interfund dependency should be avoided between the General/Special Funds and the Self-Sustaining Enterprise Funds.

Another policy was formulated which stated that revenue and expenditures should be accounted for in the budget just as they would be set forth in the year-end audit. The result of this policy is to include non-cash revenue and expenditure items previously not included in adopted budgets but included in year-end audits.

CASH STABILIZATION POLICY

The scope of the cash stabilization policy is to establish a separate Cash Stabilization Fund by setting aside funds equal to 15% (5% stabilization fund, 10% working capital) of the current year's budgeted General Fund revenues. The goal is to maintain at least three months operating cost in liquid form. These reserve funds are a prudent way of maintaining a level of financial resources necessary to protect against short term borrowing for cash flow purposes and to have adequate funds available in the event of an emergency or catastrophe. Also, credit rating agencies carefully monitor the level of fund balances and unreserved fund balances in a government's general fund when evaluating that government's credit worthiness.

These reserve funds shall be secured in a manner that is consistent with the following principles, in the order listed:

1. Legality – all investments comply with state and local laws.
2. Safety – principal is protected from loss with secure investment practices and collateralization.
3. Liquidity – investments are readily converted to cash when needed without losses.
4. Yield or Return on Investment – earnings are maximized without diminishing the other principles.

Funds may be transferred from the working capital account to the City's General Fund operating account only with the prior approval of the City Manager, who will notify the City Commission at the next available opportunity. No withdrawals from the cash stabilization fund shall be made without a resolution by the Commission. The cash stabilization fund must be replenished within five years following the year(s) in which it is used. The working capital must be replenished to its minimum level within one year of its use.

Fund Relationship Table

<u>Fund Description</u>	<u>Revenues</u>	<u>Funding Sources</u>								
		<u>General Fund</u>	<u>Solid Waste</u>	<u>Sewer</u>	<u>Hotel/Motel</u>	<u>Storm Water</u>	<u>Water</u>	<u>Gas</u>	<u>Light</u>	<u>Telecom</u>
<i>General Fund</i>	73.8%	-	1.3%	1.8%	2.0%	0.7%	1.5%	2.7%	15.9%	0.4%
<i>Capital Improvement Fund</i>	97.1%	2.9%	-	-	-	-	-	-	-	-
<i>Solid Waste</i>	100%	-	-	-	-	-	-	-	-	-
<i>Transit</i>	77.4%	22.6%	-	-	-	-	-	-	-	-
<i>Civic Center</i>	46.3%	53.7%	-	-	-	-	-	-	-	-
<i>Sewer</i>	100%	-	-	-	-	-	-	-	-	-
<i>CAD-911</i>	60.7%	39.3%	-	-	-	-	-	-	-	-
<i>Community Development</i>	100%	-	-	-	-	-	-	-	-	-
<i>R3M Fund</i>	100%	-	-	-	-	-	-	-	-	-
<i>Grant Fund</i>	75.1%	24.9%	-	-	-	-	-	-	-	-
<i>Airport</i>	89.2%	10.8%	-	-	-	-	-	-	-	-
<i>Hotel/Motel</i>	100%	-	-	-	-	-	-	-	-	-
<i>Job Investment Fund</i>	-	-	-	-	-	-	-	-	100.0%	-
<i>Tax Allocation District</i>	100.0%	-	-	-	-	-	-	-	-	-
<i>Storm Water</i>	76.9%	-	-	23.1%	-	-	-	-	-	-
<i>Water</i>	100%	-	-	-	-	-	-	-	-	-
<i>Gas</i>	100%	-	-	-	-	-	-	-	-	-
<i>Light</i>	100%	-	-	-	-	-	-	-	-	-
<i>Telecom</i>	100%	-	-	-	-	-	-	-	-	-
<i>Utility Internal Service Fund</i>	-	-	3.9%	3.9%	-	3.7%	24.4%	16.8%	38.9%	8.4%
<i>SPLOST Fund</i>	100%	-	-	-	-	-	-	-	-	-

Major Fund Descriptions

Major Governmental Funds*General Fund*

The city's Primary Operating Fund accounts for all financial resources of the general government, except those required to be accounted for in another fund.

Community Development

It accounts for the financial resources received from the HUD and loan programs which are restricted and committed to be used for the various operations of DCED.

Job Investment Fund

It accounts for revenues received from MEAG committed for expenditures related to job creation.

SPLOST Fund

It accounts for construction or acquisition of major capital facilities financed by Special Purpose Local Option Sales Tax proceeds.

Major Enterprise Funds*Sewer*

It accounts for the provision of Sewer services to the residents of the City.

Airport

It accounts for the construction, operations, and maintenance of the Albany Airport and runways.

Water

It accounts for the water utility operations provided to the residents of the City.

Light

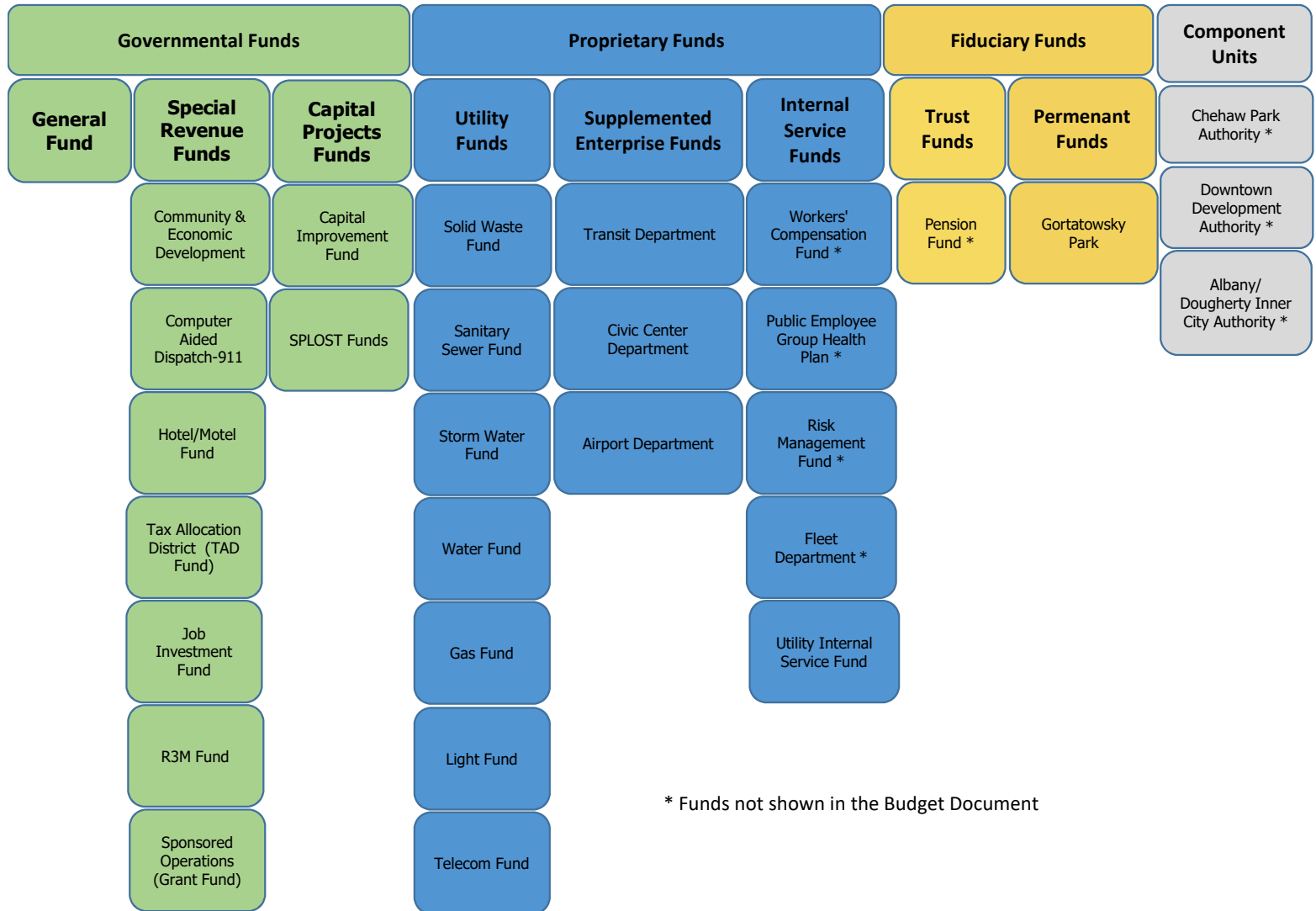
It accounts for the electric utility operations provided to the residents of the City.

Storm Water

It accounts for the storm water utility operations provided to the residents of the City.



FUND STRUCTURE



* Funds not shown in the Budget Document



FY 2019 BUDGET CALENDAR

Budget Activity	Action By	Completion Date
1. Budget Planning Session	City Manager/Finance Department	January 31
2. Completion of Budget Requests (including Revenue Projections)	Department/Division Heads	February 16
3. Verification & Audit of Departmental Requests	Finance Department	February 23
4. Review Analysis of Requests with Departmental Officials	City Manager/Finance Department	February 23 - March 29
5. Budget Issues and Concerns	City Manager/Finance Department	March 30
6. Budget Overview Presentation	City Manager/Finance Department	May 8
7. Review Analysis of Requests with Departmental Officials	City Manager/Mayor/City Commission/Finance Department	May 22
8. Public Notices: Hearing of Proposed Budget	Finance Department	May 27, June 10
9. Public Hearing of Proposed Budget	Mayor/City Commission/Finance Department	June 12
10. Submit Revised Recommended Budget to Mayor/Commission	City Manager/Finance Department	June 12
11. Preparation of Budget Ordinance, Incorporating Final Changes by Mayor and City Commission	City Attorney	June 15
12. Adoption of 2018/2019 Budget	Mayor/City Commission	June 27



FY 2018/2019 BUDGET MEETINGS

Department	Staff Review	Commission Review
General Government	Friday, February 23, 2018	
Risk Management	1:30	
Human Resources	2:30	
General Government (continued)	Wednesday, February 28, 2018	
Planning/Code Enforcement	10:00	
Engineering	11:30	
General Government (continued)	Thursday, March 1, 2018	
City Clerk	11:00	
Recreation	1:30	
Civic Center/Auditorium	3:30	
General Government (continued)	Friday, March 2, 2018	
Police	12:30	
Fire	3:00	
General Government (continued)	Monday, March 5, 2018	
City Attorney	10:00	
Finance	11:00	
General Government (continued)	Tuesday, March 6, 2018	
City Manager	10:00	
License & Business Support	2:00	
General Government (continued)	Wednesday, March 7, 2018	
Community/Economic Development	10:00	
Airport	1:30	
Transit	3:30	
General Government (continued)	Thursday, March 8, 2018	
Technology and Communications	10:30	
General Government (continued)	Friday, March 9, 2018	
Facilities Management	10:00	
Central Services	1:30	
Fleet	3:00	



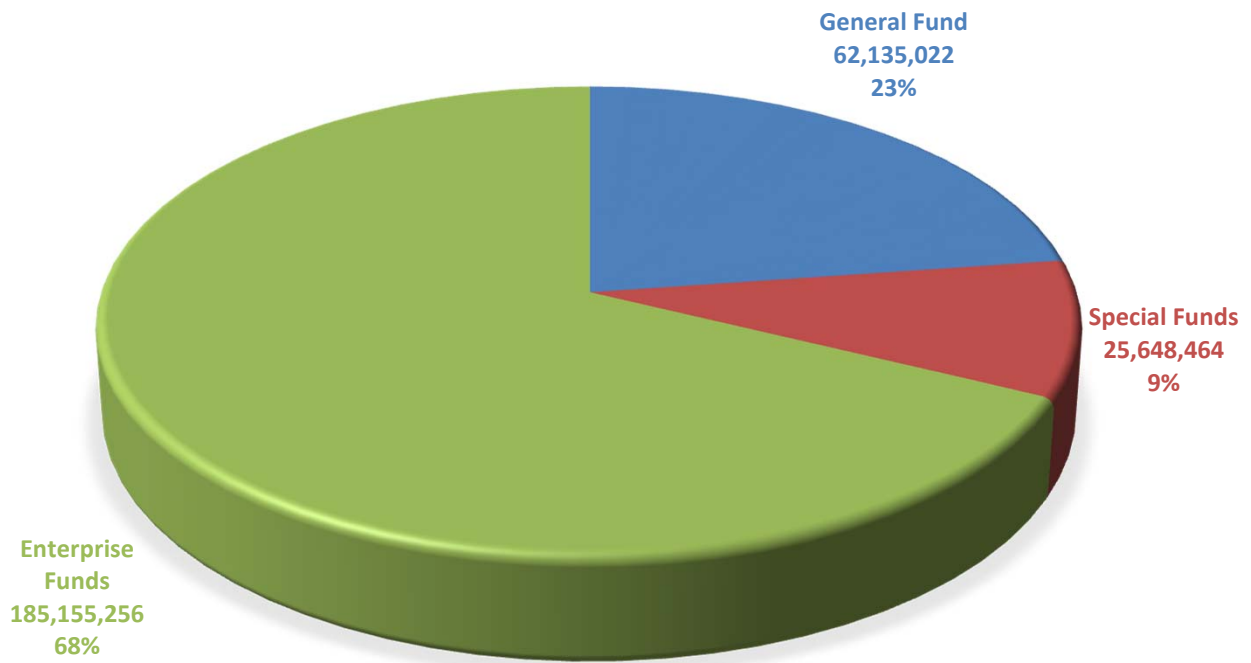
FY 2018/2019 BUDGET MEETINGS

Department	Staff Review	Commission Review
Utility Funds	Monday, March 12, 2018	
Customer Service	10:00	
Utility Funds (continued)	Tuesday, March 13, 2018	
Telecom	2:00	
Utility Funds (continued)	Wednesday, March 14, 2018	
Water	10:00	
Gas	1:00	
Light	3:00	
Utility Funds (continued)	Thursday, March 15, 2018	
Solid Waste	10:00	
Sewer	1:00	
Storm Water/R.O.W. Maint.	3:00	
Utility Funds (continued)	Friday, March 16, 2018	
Utility Management	10:00	
Marketing	11:00	
Energy Control/Service Techs	1:30	
HDD	3:00	
Vegetation Management	4:00	
Capital/R3M Requests	Thursday, March 29, 2018	
	1:30	
Budget Issues and Concerns	Friday, March 30, 2018	
	1:30	
Budget Overview (Commission Work Session)		May 8, 2018
Review Analysis of Requests with Departmental Officials		May 22, 2018
Budget Discussions/Public Hearing		June 12, 2018
Commission Consideration & Budget Adoption		June 27, 2018 6:00 p.m.



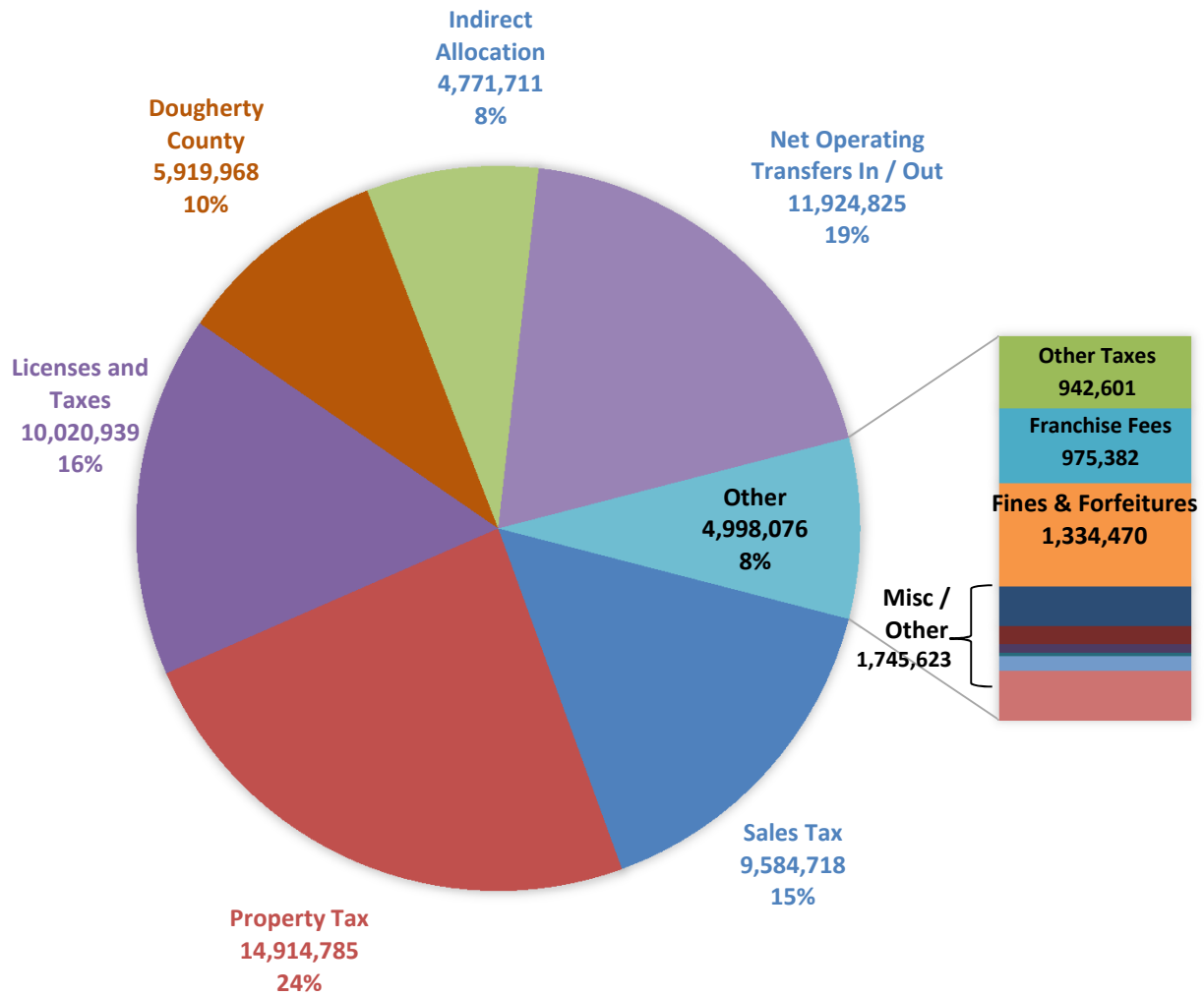
Revenues & Expenditures

City of Albany
FY 2019
Adopted Operating Budget



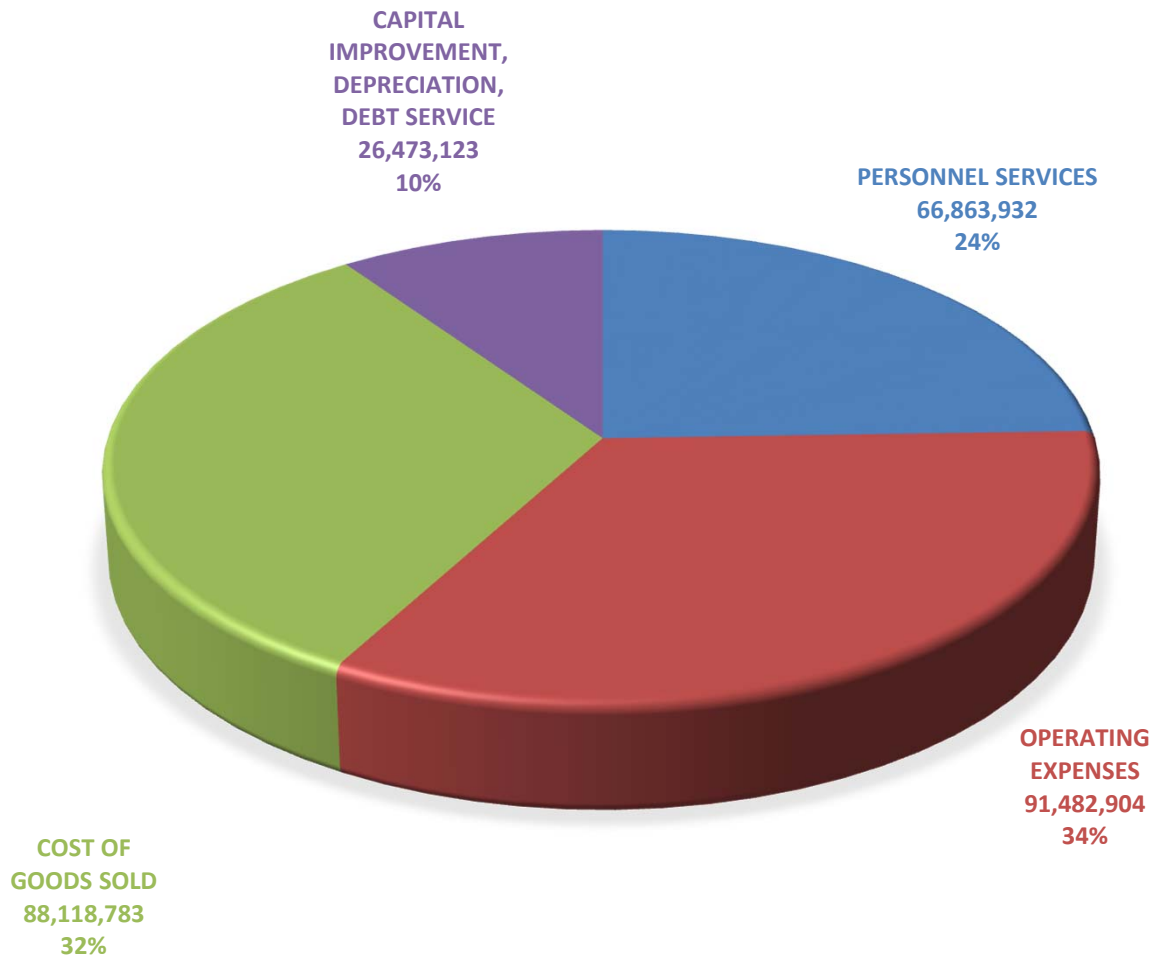
Total Budget
\$272,938,742

City of Albany FY 2019 General Fund Revenues



Total General Fund Revenues
\$62,135,022

City of Albany FY 2019 Total Operating Budget



Total Budget
\$272,938,742

**FY 2019
ADOPTED BUDGET**

DEPARTMENT	PERSONNEL SERVICES	OPERATING EXPENSES	CAPITAL IMPROVEMENT, DEPRECIATION, DEBT SERVICE	TOTAL
General Fund				
City Clerk	251,981	222,299	0	474,280
City Commission	164,505	55,000	0	219,505
City Manager	679,772	614,953	0	1,294,725
City Attorney	398,834	197,975	0	596,809
Municipal Court	799,952	203,108	0	1,003,060
Human Resources	1,586,720	296,641	0	1,883,361
Risk Management	474,014	117,031	0	591,045
Central Services-Procurement	478,080	82,353	0	560,433
Central Services-Material Mgmt.	294,684	49,448	0	344,132
Finance	1,518,236	741,056	0	2,259,292
Office Management & Budget	550,000	0	0	550,000
License & Business Support - Enforcement	334,928	46,190	0	381,118
License & Business Support - Treasury	215,271	84,054	0	299,325
Technology & Communication	1,584,510	1,689,961	0	3,274,471
Planning & Development Services	508,553	664,237	0	1,172,790
Police-Administration	1,492,176	1,251,158	0	2,743,334
Police-Uniform	7,754,468	1,158,695	0	8,913,163
Police-Support Services	1,298,094	325,774	0	1,623,868
Police-Investigative	2,751,821	313,676	0	3,065,497
Police-Code Enforcement	657,614	539,892	0	1,197,506
Police-Gang Unit	738,018	81,268	0	819,286
Police-Albany/Dougherty Drug Unit	670,157	142,911	0	813,068
Police-Community Oriented Policing	16,311	226,150	0	242,461
Police-SWAT	5,000	31,370	0	36,370
Fire-Administration	557,722	177,465	0	735,187
Fire-Suppression	11,753,340	664,104	0	12,417,444
Fire-Prevention	466,731	15,500	0	482,231
Fire-Training	328,190	53,400	0	381,590
Fire-Emergency Management	87,976	29,150	0	117,126
Engineering	1,875,430	2,435,733	0	4,311,163
P/W - Right of Way Maintenance	586,632	343,821	0	930,453
Recreation-Administration	480,458	234,297	0	714,755
Recreation-Centers & Gyms	392,419	163,940	0	556,359
Recreation-Athletics	239,727	235,970	0	475,697
Recreation-Flint River Golf	437,527	287,161	0	724,688
Recreation-Parks Maintenance	966,849	465,026	0	1,431,875
Recreation-Health & Wellness	319,340	257,920	0	577,260
Facilities/Grounds - Administration	187,054	404,598	0	591,652
Facility Maintenance	932,908	661,735	0	1,594,643
Independent Agencies	0	1,734,000	0	1,734,000
SUBTOTAL GENERAL FUND	44,836,002	17,299,020	0	62,135,022

**FY 2019
ADOPTED BUDGET**

DEPARTMENT	PERSONNEL SERVICES	OPERATING EXPENSES	COST OF GOODS SOLD	CAPITAL IMPROVEMENT, DEPRECIATION, DEBT SERVICE	TOTAL
Special Funds					
DCED - CDBG	491,284	1,248,682	0	0	1,739,966
DCED - Economic Development Agency	7,212	261,850	0	0	269,062
DCED - Rental	136,811	791,212	0	0	928,023
DCED - EDA Industrial Incubator	21,618	23,382	0	0	45,000
DCED - Home	110,751	798,771	0	0	909,522
DCED - Neighborhood Stab Prog	0	111,820	0	0	111,820
DCED - CHIP	12,000	600,000	0	0	612,000
DCED - Flood Recovery	7,533	220,420	0	0	227,953
DCED - Housing Counseling	7,589	32,411	0	0	40,000
CAD 9-1-1	2,006,380	714,064	0	0	2,720,444
Hotel/Motel Fund	0	725,000	0	0	725,000
Capital Improvement Fund	0	0	0	4,783,150	4,783,150
Tax Allocation District	0	329,293	0	0	329,293
SPLOST Fund	0	8,668,333	0	1,666,667	10,335,000
R3M - Repair, Renovate, & Replace	0	1,000,000	0	0	1,000,000
Job Investment Fund	0	446,990	0	0	446,990
Gortatowsky	0	50,000	0	0	50,000
Grant Fund	75,255	299,986	0	0	375,241
Subtotal, Special Funds	2,876,433	16,322,214	0	6,449,817	25,648,464
Enterprise Funds (Utility Funds)					
Light Operations	3,683,394	19,492,416	76,646,486	1,656,319	101,478,615
Subtotal, Light Operations	3,683,394	19,492,416	76,646,486	1,656,319	101,478,615
Sewer Systems-Wastewater Treatment	1,086,766	3,528,158	0	1,487,004	6,101,928
Waste Water Treatment-Lift Station	0	742,400	0	545,518	1,287,918
Sewer Systems-Administration	556,641	4,452,895	0	84,586	5,094,122
Sewer Systems-Maintenance	1,030,773	538,500	0	170,716	1,739,989
Sewer Systems-Construction	529,784	251,950	0	72,355	854,089
Wastewater Sampling & Utility Location	301,025	124,370	0	5,313	430,708
Subtotal, Sanitary Sewer Systems	3,504,989	9,638,273	0	2,365,492	15,508,754
Gas Operations	1,601,872	4,851,872	9,338,654	234,384	16,026,782
Subtotal, Gas Operations	1,601,872	4,851,872	9,338,654	234,384	16,026,782
Water Distribution	2,057,861	6,079,076	0	2,095,895	10,232,832
Water Production	0	159,449	1,625,652	0	1,785,101
Subtotal, Water Operations	2,057,861	6,238,525	1,625,652	2,095,895	12,017,933
Solid Waste-Administration	452,681	2,096,742	0	3,846	2,553,269
Solid Waste-Residential East	1,130,446	1,553,180	0	278,535	2,962,161
Solid Waste-Residential West	0	3,252,094	0	0	3,252,094
Solid Waste-Commercial	376,498	759,440	0	199,641	1,335,579
Solid Waste-Special Services	110,769	2,800	0	0	113,569
Subtotal, Solid Waste Fund	2,070,394	7,664,256	0	482,022	10,216,672
Storm Water-Engineering	316,518	32,130	0	0	348,648
Storm Water-Sweeping	681,881	1,847,019	0	186,012	2,714,912
Storm Water-Asphalt/Concrete	504,757	147,950	0	12,972	665,679
Storm Water-Grading/Construction	649,418	363,050	0	100,072	1,112,540
Storm Water-Maintenance/Drainage	238,650	498,105	0	622,645	1,359,400
Subtotal, Storm Water Utility	2,391,224	2,888,254	0	921,701	6,201,179

**FY 2019
ADOPTED BUDGET**

DEPARTMENT	PERSONNEL SERVICES	OPERATING EXPENSES	COST OF GOODS SOLD	CAPITAL IMPROVEMENT, DEPRECIATION, DEBT SERVICE	TOTAL
Telecom Operations	611,144	1,934,683	507,991	424,851	3,478,669
Subtotal, Telecom Operations	611,144	1,934,683	507,991	424,851	3,478,669
Subtotal, Utility Funds	15,920,878	52,708,279	88,118,783	8,180,664	164,928,604
Enterprise Funds (Supplemented)					
Airport	1,097,157	859,852	0	1,412,930	3,369,939
Airport - Grant	0	66,590	0	7,008,216	7,074,806
Albany Civic Center	0	1,792,167	0	481,223	2,273,390
Transit System	2,133,462	1,341,939	0	809,323	4,284,724
Transit System - Grant	0	1,092,843	0	2,130,950	3,223,793
Subtotal, Supplemented Enterprise Fu	3,230,619	5,153,391	0	11,842,642	20,226,652
Enterprise Funds Subtotal	19,151,497	57,861,670	88,118,783	20,023,306	185,155,256
Grand Total	66,863,932	91,482,904	88,118,783	26,473,123	272,938,742

For Informational Purposes Only					
Utility Internal Service Fund (UISF)					
General Manager's Office and Commission	607,871	145,643	0	4,288	757,802
Investigations	190,510	142,951	0	5,938	339,399
Engineering	445,792	130,442	0	0	576,234
Marketing	326,022	368,849	0	3,297	698,168
HDD	1,102,272	312,991	0	18,201	1,433,464
Energy Control	2,109,365	622,137	0	706,648	3,438,150
Vegetation Management	583,949	1,311,906	0	19,771	1,915,626
Customer Service	2,326,399	2,017,710	0	110,994	4,455,103
Subtotal, Utility Internal Service Fund	7,692,180	5,052,629	0	869,137	13,613,946
The expenses incurred in the Utility Internal Service fund have been properly recorded in each fund that utilizes its services. I.E. Water, Gas, Light, Telecom, Sanitary Sewer, Storm Water, and Solid Waste Fund. Therefore, these expenses have already been included in the total budget, reported above.					



Supplemental Information

HISTORICAL TRENDS / REVENUE & EXPENDITURE ANALYSIS

Information is provided in this Supplemental Information section to give the reader an overview of the current year's budget as well as to present historical trends on the City's budget. Also included are graphs and charts on revenues/expenditures, fund balances for all funds, property tax information, Utility transfers, debt and tax digest information, and other pertinent information about the City of Albany.

The City, like other communities across the country, is still facing economic challenges due to the depressed economy. However, small signs of progress are anticipated in the next few years. In fact, this prompted the Mayor and Board of City Commissioners to implement a millage rollback for the fourth consecutive year for the citizens of Albany to offset any subsequent increases in property values. The City of Albany has been able to avoid layoffs and furloughs; but incentives for retirement were completed in FY 2015. 23 vacant positions remain unfunded, down from 25 unfunded positions in FY 2018.

A synopsis of revenues and expenditures from FY 2015 through FY 2019 is discussed below:

Fiscal Year 2015

- The FY 2015 Adopted budget of \$259,026,989 represents an *increase* of 12%, or \$27,868,214, from the FY 2014 actual expenditures of \$231,158,775.

The General Fund for FY15 will require only a \$459,567 transfer from fund balance and used only ½, or \$1,764,459 of the MEAG transfer designated for operations. The fiscal year's budget includes a 2% Cost of Living Adjustment (COLA) for all regular, full time employees effective 7/1/14, Workers' Compensation fully funded from 75% to 100%, depreciation funded in appropriate funds, charging a Storm Water Utility fee for the first time to City departments (\$2.50 per ERU or Equivalent Residential Unit) and adjusting the distribution of Indirect Cost to appropriate funds. All are all significant factors for the FY15 budget. Also during the new fiscal year, there will be an increase to the employee Group Insurance Matching.

Fiscal year 2015 will also begin the merger between City of Albany and Utility departments, such as Finance, Central Services/Procurement, HR, IT, Fleet Management and Maintenance, Inventory Management and Control, and others deemed necessary by the City Manager.

Fiscal Year 2016

- The FY 2016 Adopted budget of \$268,625,091 represents an *increase* of 4%, or \$9,598,102, from the FY 2015 Adopted budget of \$259,026,989.

The General Fund for FY16 will not require transfer from fund balance and does not use any of the MEAG transfer designated for operations. The fiscal year's budget includes a "placeholder" equivalent to 10% of base salaries to fund a comprehensive compensation package for employees. This will fund the results of a position pay study, vacation buyback program, and a 457 employer matching plan. Also during the

HISTORICAL TRENDS / REVENUE & EXPENDITURE ANALYSIS

new fiscal year, there will not be an increase to the employee Group Insurance Matching.

Fiscal Year 2017

- The FY 2017 Adopted budget of \$274,082,481 represents a *decrease* of less than 1%, or \$1,100,541, from the FY 2016 Amended budget of \$275,183,022.

The General Fund for FY17 will not require transfer from fund balance and does not use any of the MEAG transfer designated for operations. The fiscal year's budget includes a "pay for performance" evaluation or a comprehensive compensation package for employees. This will fund the vacation buyback program, as well as, the 457 employer matching plan. Also during the new fiscal year, there will be an additional 2% pension matching that has been budgeted in the position headcounts.

Fiscal Year 2018

- The FY 2018 Adopted budget of \$269,888,769 represents a *decrease* of less than 2%, or \$4,193,712, from the FY 2017 Adopted budget of \$274,082,481.

The General Fund for FY18 will not require transfer from fund balance and does not use any of the MEAG transfer designated for operations. The fiscal year's budget includes continued funding for the vacation buyback program. The individual departments are holding their individual portion of the 457 matching based on the average participant of the department.

One additional major shift is the move from the General Fund of the Fleet Division, which was previously underneath the Central Service Department. It is now operating as an internal service fund and all of the departments are holding their individual portion of the expenses.

Fiscal Year 2019

- The FY 2019 Adopted budget of \$272,938,742 represents an *increase* of less than 2%, or \$3,049,973, from the FY 2018 Adopted budget of \$269,888,769.

The General Fund for FY19 will not require transfer from fund balance and does not use any of the MEAG transfer designated for operations. The fiscal year's budget includes continued funding for merit increases for employees that satisfy the criterion established. The individual departments are holding their individual portion of the 457 matching based on the average participant of the department. The funding for the vacation buyback program will remain in the General Fund budget.

Fund Balances/Net Assets for All Budgeted Funds

Included in the following section is a three-year history of fund balance/net assets for General Fund, Community & Economic Development, CAD-911, Hotel/Motel, Capital Improvement, Tax Allocation District, Job Investment, Gortatowsky, Grant, SPLOST, R3M, Light, Sanitary Sewer, Gas, Water, Solid Waste, Storm Water, Telecom, Utility Internal Service Fund, Airport, Civic Center, and Transit. These fund balances and net assets are carried forward from the previous fiscal year. Fund balance/net assets usually consists of two basic components: cash carried forward and contributed capital carried forward. Currently, the largest source of fund equity carried forward comes from the Sanitary Sewer Fund at \$46,759,159 for fiscal year ending 2017. The fund balance for the General Fund for fiscal year ending 2017 was \$30,256,183. The City works tirelessly to build and maintain a healthy Fund Balance. Fifty-three percent of the total is cash and investments, which provides a very strong position that insures the City meets all obligations.

GENERAL FUND REVENUES, EXPENDITURES, AND FUND BALANCES
FISCAL YEAR END JUNE 30TH

	2017 ACTUAL	2018 ADOPTED	2019 ADOPTED
REVENUES:			
Property Taxes	15,010,667	15,330,901	14,914,785
Sales Taxes	9,399,871	9,584,718	9,584,718
Licenses and Taxes	9,486,422	9,358,451	10,020,939
Other Taxes	1,020,916	892,039	942,601
Intergovernmental	5,735,101	5,849,788	6,153,348
Charges for Services	573,898	837,532	867,195
Fines, Forfeitures & Penalties	1,548,831	1,526,005	1,334,470
Franchise Fees	985,805	1,009,894	975,382
Investment Income (Loss)	(767,017)	0	0
Miscellaneous/Other	7,828,719	6,287,115	5,416,759
Transfer In	18,940,949	17,517,109	17,869,601
Transfer Out	(9,927,978)	(6,814,849)	(5,944,776)
Transfer From Fund Balance			
TOTAL	59,836,184	61,378,703	62,135,022
EXPENDITURES:			
General Government	18,940,207	20,289,592	20,229,014
Planning	2,269,524	2,353,067	1,172,790
Public Safety	29,216,292	31,682,842	33,588,131
Public Works	775,968	864,364	930,453
Parks & Recreation	3,992,757	4,424,838	4,480,634
Community Service	1,785,093	1,764,000	1,734,000
TOTAL	56,979,841	61,378,703	62,135,022
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	2,856,343	0	0
FUND BALANCE			
Beginning of year July 1	<u>27,399,841</u>	<u>30,256,183</u>	<u>30,256,183</u>
FUND BALANCE			
End of year June 30	<u><u>30,256,183</u></u>	<u><u>30,256,183</u></u>	<u><u>30,256,183</u></u>

**SPECIAL FUND REVENUES, EXPENDITURES AND FUND BALANCES
FISCAL YEAR END JUNE 30TH**

	2017 ACTUAL	2018 ADOPTED	2019 ADOPTED
COMMUNITY AND ECONOMIC DEVELOPMENT FUND			
REVENUES:			
Grant Revenue	1,345,882	2,222,046	1,879,978
Rentals	800,827	571,400	740,350
Charges for Services	11,539	0	0
Other	2,070,203	930,000	978,470
Transfer from Fund Balance	0	837,368	1,284,548
TOTAL	4,228,451	4,560,814	4,883,346
EXPENDITURES:			
Personal Services	721,205	759,255	794,798
Operating Expense	2,830,931	3,766,559	4,088,548
Capital Outlay	0	35,000	0
TOTAL	3,552,136	4,560,814	4,883,346
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	676,315	0	0
FUND BALANCE (DEFICIT)			
Beginning of year July 1	<u>2,162,652</u>	<u>2,838,967</u>	<u>2,001,599</u>
FUND BALANCE (DEFICIT)			
End of year June 30	<u>2,838,967</u>	<u>2,001,599</u>	<u>717,051</u>
	2017 ACTUAL	2018 ADOPTED	2019 ADOPTED
CAD-911 FUND			
REVENUES:			
Charges for Services	1,504,376	1,556,702	1,693,668
Transfer In	686,995	1,052,992	1,026,776
TOTAL	2,191,371	2,609,694	2,720,444
EXPENDITURES:			
Personal Services	1,734,013	1,993,140	2,006,380
Operating Expense	405,205	616,554	714,064
TOTAL	2,139,218	2,609,694	2,720,444
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	52,153	0	0
FUND BALANCE (DEFICIT)			
Beginning of year July 1	<u>0</u>	<u>52,153</u>	<u>52,153</u>
FUND BALANCE (DEFICIT)			
End of year June 30	<u>52,153</u>	<u>52,153</u>	<u>52,153</u>

**SPECIAL FUND REVENUES, EXPENDITURES AND FUND BALANCES
FISCAL YEAR END JUNE 30TH**

	2017 ACTUAL	2018 ADOPTED	2019 ADOPTED
HOTEL/MOTEL FUND			
REVENUES:			
Hotel/Motel Tax	2,335,898	2,025,000	2,075,000
Operating Transfers Out	(1,610,898)	(1,300,000)	(1,350,000)
TOTAL	725,000	725,000	725,000
EXPENDITURES:			
Operating Expense	725,000	725,000	725,000
TOTAL	725,000	725,000	725,000
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	0	0	0
FUND BALANCE (DEFICIT)			
Beginning of year July 1	<u>0</u>	<u>0</u>	<u>0</u>
FUND BALANCE (DEFICIT)			
End of year June 30	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>
	2017 ACTUAL	2018 ADOPTED	2019 ADOPTED
CAPITAL IMPROVEMENT FUND			
REVENUES:			
Interest Income	106,529	0	0
Intergovernmental	615,486	0	0
Transfers In	1,947,197	1,377,708	1,377,708
Transfer from Fund Balance	0	3,193,643	3,405,442
TOTAL	2,669,212	4,571,351	4,783,150
EXPENDITURES:			
Capital Outlay	1,192,086	4,571,351	4,783,150
TOTAL	1,192,086	4,571,351	4,783,150
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	1,477,126	0	0
FUND BALANCE (DEFICIT)			
Beginning of year July 1	<u>17,168,976</u>	<u>18,646,102</u>	<u>15,452,459</u>
FUND BALANCE (DEFICIT)			
End of year June 30	<u><u>18,646,102</u></u>	<u><u>15,452,459</u></u>	<u><u>12,047,017</u></u>

**SPECIAL FUND REVENUES, EXPENDITURES AND FUND BALANCES
FISCAL YEAR END JUNE 30TH**

	2017 ACTUAL	2018 ADOPTED	2019 ADOPTED
T.A.D. FUND			
REVENUES:			
Property Tax	275,235	324,800	329,293
Transfer from Fund Balance	0	10,793	0
TOTAL	275,235	335,593	329,293
EXPENDITURES:			
Debt Service	331,750	335,593	329,293
Capital Outlay	1,269,545	0	0
TOTAL	1,601,295	335,593	329,293
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	(1,326,060)	0	0
FUND BALANCE (DEFICIT)			
Beginning of year July 1	<u>(622,493)</u>	<u>(1,948,553)</u>	<u>(1,959,346)</u>
FUND BALANCE (DEFICIT)			
End of year June 30	<u><u>(1,948,553)</u></u>	<u><u>(1,959,346)</u></u>	<u><u>(1,970,139)</u></u>

	2017 ACTUAL	2018 ADOPTED	2019 ADOPTED
JOB INVESTMENT FUND			
REVENUES:			
Interest Income	4,540	0	0
Transfers In	1,956,272	1,411,481	446,990
TOTAL	1,960,812	1,411,481	446,990
EXPENDITURES:			
Operating Expense	800,500	1,411,481	446,990
TOTAL	800,500	1,411,481	446,990
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	1,160,312	0	0
FUND BALANCE (DEFICIT)			
Beginning of year July 1	<u>18,953,319</u>	<u>20,113,631</u>	<u>20,113,631</u>
FUND BALANCE (DEFICIT)			
End of year June 30	<u><u>20,113,631</u></u>	<u><u>20,113,631</u></u>	<u><u>20,113,631</u></u>

**SPECIAL FUND REVENUES, EXPENDITURES AND FUND BALANCES
FISCAL YEAR END JUNE 30TH**

	2017 ACTUAL	2018 ADOPTED	2019 ADOPTED
GORTATOWSKY FUND			
REVENUES:			
Realized Gains/Loss/Interest	667	0	0
Transfer from Fund Balance	0	0	50,000
TOTAL	667	0	50,000
EXPENDITURES:			
Operating Expense	0	0	50,000
TOTAL	0	0	50,000
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	667	0	0
FUND BALANCE (DEFICIT)			
Beginning of year July 1	<u>50,696</u>	<u>51,363</u>	<u>51,363</u>
FUND BALANCE (DEFICIT)			
End of year June 30	<u><u>51,363</u></u>	<u><u>51,363</u></u>	<u><u>1,363</u></u>

	2017 ACTUAL	2018 ADOPTED	2019 ADOPTED
GRANT FUND			
REVENUES:			
Intergovernmental	262,577	384,758	281,851
Transfers In	30,896	46,435	93,390
TOTAL	293,473	431,193	375,241
EXPENDITURES:			
Personnel Services	177,346	75,255	75,255
Operating Expense	96,129	355,938	299,986
Capital Outlay	19,998	0	0
TOTAL	293,473	431,193	375,241
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	0	0	0
FUND BALANCE (DEFICIT)			
Beginning of year July 1	<u>0</u>	<u>0</u>	<u>0</u>
FUND BALANCE (DEFICIT)			
End of year June 30	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

**SPECIAL FUND REVENUES, EXPENDITURES AND FUND BALANCES
FISCAL YEAR END JUNE 30TH**

	2017 ACTUAL	2018 ADOPTED	2019 ADOPTED
SPLOST V, VI, VII			
REVENUES:			
Sales Tax	9,507,796	10,875,000	10,335,000
LMIG	1,013,710	0	0
Realized Gains/Loss/Interest	289,791	0	0
TOTAL	10,811,297	10,875,000	10,335,000
EXPENDITURES:			
Personnel Services	361,416	0	0
Operating Expense	5,520,540	9,208,333	8,668,333
Capital Outlay	5,938,913	1,666,667	1,666,667
TOTAL	11,820,869	10,875,000	10,335,000
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	(1,009,572)	0	0
FUND BALANCE (DEFICIT)			
Beginning of year July 1	<u>30,078,032</u>	<u>29,068,460</u>	<u>29,068,460</u>
FUND BALANCE (DEFICIT)			
End of year June 30	<u><u>29,068,460</u></u>	<u><u>29,068,460</u></u>	<u><u>29,068,460</u></u>

	2017 ACTUAL	2018 ADOPTED	2019 ADOPTED
R3M Fund			
REVENUES:			
Realized Gains/Loss/Interest	13,163	0	0
Transfers In	1,000,000	0	0
Transfer from Fund Balance	0	1,000,000	1,000,000
TOTAL	1,013,163	1,000,000	1,000,000
EXPENDITURES:			
Personnel Services	13,493	0	0
Operating Expense	173,274	1,000,000	1,000,000
TOTAL	186,767	1,000,000	1,000,000
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	826,396	0	0
FUND BALANCE (DEFICIT)			
Beginning of year July 1	<u>2,000,000</u>	<u>2,826,396</u>	<u>1,826,396</u>
FUND BALANCE (DEFICIT)			
End of year June 30	<u><u>2,826,396</u></u>	<u><u>1,826,396</u></u>	<u><u>826,396</u></u>

**ENTERPRISE FUND REVENUES, EXPENSES AND NET ASSETS
FISCAL YEAR END JUNE 30TH**

	2017 ACTUAL	2018 ADOPTED	2019 ADOPTED
LIGHT FUND			
REVENUES:			
Charges for Services	95,846,452	99,806,258	102,809,118
MEAG Credits	5,868,816	1,411,481	446,990
Other	11,607,030	375,000	375,000
Transfers In / (Out)	(13,976,421)	(11,891,139)	(11,241,947)
TOTAL	99,345,877	89,701,600	92,389,161
EXPENSES:			
Cost of Goods Sold	76,303,584	78,758,476	76,646,486
Personal Services	2,588,387	3,004,158	3,683,394
Operating Expense	7,893,191	2,283,179	2,302,773
Depreciation & Amortization	1,684,735	1,809,135	1,656,319
Indirect Costs	6,112,436	6,074,390	5,947,696
TOTAL	94,582,332	91,929,338	90,236,668
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	4,763,545	(2,227,738)	2,152,493
NET ASSETS (DEFICIT)			
Beginning of year July 1	<u>44,689,194</u>	<u>49,452,739</u>	<u>47,225,001</u>
TOTAL NET ASSETS (DEFICIT)			
End of year June 30	<u><u>49,452,739</u></u>	<u><u>47,225,001</u></u>	<u><u>49,377,494</u></u>
	2017 ACTUAL	2018 ADOPTED	2019 ADOPTED
SANITARY SEWER FUND			
REVENUES:			
Charges for Services	14,840,937	15,249,634	15,953,100
Other	80,517	100,000	0
Transfers In / (Out)	(504,103)	(2,599,899)	(2,548,881)
TOTAL	14,417,351	12,749,735	13,404,219
EXPENSES:			
Personal Services	3,544,597	3,467,377	3,504,989
Operating Expense	5,715,143	5,923,349	5,996,401
Depreciation & Amortization	2,487,791	2,523,078	2,365,492
Indirect Costs	1,629,328	1,187,697	1,092,991
TOTAL	13,376,859	13,101,501	12,959,873
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	1,040,492	(351,766)	444,346
NET ASSETS (DEFICIT)			
Beginning of year July 1	<u>45,718,669</u>	<u>46,759,161</u>	<u>46,407,395</u>
TOTAL NET ASSETS (DEFICIT)			
End of year June 30	<u><u>46,759,161</u></u>	<u><u>46,407,395</u></u>	<u><u>46,851,741</u></u>

ENTERPRISE FUND REVENUES, EXPENSES AND NET ASSETS
FISCAL YEAR END JUNE 30TH

	2017 ACTUAL	2018 ADOPTED	2019 ADOPTED
GAS FUND			
REVENUES:			
Charges for Services	15,031,931	16,339,117	17,284,838
Other	954,596	0	0
Transfers In / (Out)	(1,578,353)	(1,715,607)	(1,814,908)
TOTAL	14,408,174	14,623,510	15,469,930
EXPENSES:			
Cost of Goods Sold	9,775,024	9,269,106	9,338,654
Personal Services	1,803,307	1,522,592	1,601,872
Operating Expense	447,141	567,269	511,212
Depreciation & Amortization	233,323	232,196	234,384
Indirect Costs	2,381,651	2,440,524	2,525,752
TOTAL	14,640,447	14,031,686	14,211,874
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	(232,273)	591,824	1,258,056
NET ASSETS (DEFICIT)			
Beginning of year July 1	<u>4,071,260</u>	<u>3,838,987</u>	<u>4,430,811</u>
TOTAL NET ASSETS (DEFICIT)			
End of year June 30	<u>3,838,987</u>	<u>4,430,811</u>	<u>5,688,867</u>
	2017 ACTUAL	2018 ADOPTED	2019 ADOPTED
WATER FUND			
REVENUES:			
Charges for Services	12,395,818	12,918,581	12,024,082
Other	239,049	0	0
Transfers In / (Out)	(1,053,645)	(1,098,080)	(1,022,047)
TOTAL	11,581,221	11,820,501	11,002,035
EXPENSES:			
Cost of Goods Sold	1,477,038	1,760,903	1,625,652
Personnel Services	2,212,213	2,125,254	2,057,861
Operating Expense	1,536,230	1,557,370	1,428,620
Depreciation & Amortization	2,051,096	2,098,373	2,095,895
Indirect Costs	3,816,373	3,981,266	3,787,858
TOTAL	11,092,950	11,523,166	10,995,886
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	488,271	297,335	6,149
NET ASSETS (DEFICIT)			
Beginning of year July 1	<u>22,462,455</u>	<u>22,950,726</u>	<u>23,248,061</u>
TOTAL NET ASSETS (DEFICIT)			
End of year June 30	<u>22,950,726</u>	<u>23,248,061</u>	<u>23,254,210</u>

**ENTERPRISE FUND REVENUES, EXPENSES AND NET ASSETS
FISCAL YEAR END JUNE 30TH**

	2017 ACTUAL	2018 ADOPTED	2019 ADOPTED
SOLID WASTE FUND			
REVENUES:			
Charges for Services	9,877,847	10,324,479	10,450,428
Other	521,036	0	0
Transfers In / (Out)	(839,617)	(877,581)	(888,286)
TOTAL	9,559,266	9,446,898	9,562,142
EXPENSES:			
Personal Services	2,118,906	2,107,369	2,070,394
Operating Expense	5,838,209	5,680,995	5,848,975
Depreciation & Amortization	452,256	531,924	482,022
Indirect Costs	1,445,679	1,291,432	926,995
TOTAL	9,855,050	9,611,720	9,328,386
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	(295,784)	(164,822)	233,756
NET ASSETS (DEFICIT)			
Beginning of year July 1	<u>4,842,534</u>	<u>4,546,750</u>	<u>4,381,928</u>
TOTAL NET ASSETS (DEFICIT)			
End of year June 30	<u><u>4,546,750</u></u>	<u><u>4,381,928</u></u>	<u><u>4,615,684</u></u>
	2017 ACTUAL	2018 ADOPTED	2019 ADOPTED
STORM WATER FUND			
REVENUES:			
Charges for Services	4,280,015	4,297,636	4,347,493
Other	4,901,391	0	0
Transfers In / (Out)	878,822	827,568	823,330
TOTAL	10,060,228	5,125,204	5,170,823
EXPENSES:			
Personal Services	2,344,565	2,490,245	2,391,224
Operating Expense	9,047,267	1,625,962	1,636,601
Depreciation & Amortization	932,445	922,972	921,701
Indirect Costs	791,154	752,907	771,303
TOTAL	13,115,430	5,792,086	5,720,829
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	(3,055,202)	(666,882)	(550,006)
NET ASSETS (DEFICIT)			
Beginning of year July 1	<u>23,730,223</u>	<u>20,675,021</u>	<u>20,008,139</u>
TOTAL NET ASSETS (DEFICIT)			
End of year June 30	<u><u>20,675,021</u></u>	<u><u>20,008,139</u></u>	<u><u>19,458,133</u></u>

**ENTERPRISE FUND REVENUES, EXPENSES AND NET ASSETS
FISCAL YEAR END JUNE 30TH**

	2017 ACTUAL	2018 ADOPTED	2019 ADOPTED
TELECOM FUND			
REVENUES:			
Charges for Services	2,505,956	3,221,791	3,221,791
Other	81,705	0	0
Transfers In / (Out)	(213,006)	(273,852)	(273,852)
TOTAL	2,374,655	2,947,939	2,947,939
EXPENSES:			
Cost of Goods Sold	423,556	543,991	507,991
Personal Services	422,193	580,417	611,144
Operating Expense	500,983	457,700	420,710
Depreciation & Amortization	533,707	435,204	424,851
Indirect Costs	1,229,805	1,268,393	1,240,121
TOTAL	3,110,244	3,285,705	3,204,817
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	(735,589)	(337,766)	(256,878)
NET ASSETS (DEFICIT)			
Beginning of year July 1	<u>4,751,580</u>	<u>4,015,991</u>	<u>3,678,225</u>
TOTAL NET ASSETS (DEFICIT)			
End of year June 30	<u>4,015,991</u>	<u>3,678,225</u>	<u>3,421,347</u>
	2017 ACTUAL	2018 ADOPTED	2019 ADOPTED
UTILITY INTERNAL SERVICE FUND			
REVENUES:			
Charges for Services	13,704,550	13,798,342	13,613,946
Other	50,089	0	0
TOTAL	13,754,639	13,798,342	13,613,946
EXPENSES:			
Personal Services	8,289,327	7,637,772	7,692,180
Operating Expense	3,974,233	4,022,408	4,066,643
Depreciation & Amortization	784,819	836,318	869,137
Indirect Costs	1,479,792	1,301,844	985,986
TOTAL	14,528,171	13,798,342	13,613,946
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	(773,532)	0	0
NET ASSETS (DEFICIT)			
Beginning of year July 1	<u>346,211</u>	<u>(427,321)</u>	<u>(427,321)</u>
TOTAL NET ASSETS (DEFICIT)			
End of year June 30	<u>(427,321)</u>	<u>(427,321)</u>	<u>(427,321)</u>

**SUPPLEMENTED ENTERPRISE FUND REVENUES, EXPENSES, AND FUND BALANCES FISCAL YEAR
END JUNE 30TH**

	2017 ACTUAL	2018 ADOPTED	2019 ADOPTED
AIRPORT FUND			
REVENUES:			
Charges for Services	1,055,894	987,185	990,761
Grants	489,264	485,280	7,069,306
Other	(6,566)	2,596	0
Transfers In/Out	1,015,228	1,222,209	971,749
TOTAL	2,553,820	2,697,270	9,031,816
EXPENSES:			
Personal Services	1,033,688	1,073,407	1,097,157
Operating Expense	796,260	725,995	758,961
Capital Outlay	0	336,200	7,008,216
Depreciation & Amortization	1,351,537	1,376,780	1,412,930
Indirect Costs	437,198	561,666	167,481
TOTAL	3,618,683	4,074,048	10,444,745
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	(1,064,863)	(1,376,778)	(1,412,929)
NET ASSETS (DEFICIT)			
Beginning of year July 1	<u>38,245,632</u>	<u>37,180,769</u>	<u>35,803,991</u>
NET ASSETS (DEFICIT)			
End of year June 30	<u><u>37,180,769</u></u>	<u><u>35,803,991</u></u>	<u><u>34,391,062</u></u>
	2017 ACTUAL	2018 ADOPTED	2019 ADOPTED
CIVIC CENTER			
REVENUES:			
Charges for Services	337,174	340,949	830,231
Other	(100)	0	0
Transfers In	1,817,097	1,806,694	961,936
TOTAL	2,154,171	2,147,643	1,792,167
EXPENSES:			
Personal Services	594,423	705,264	0
Operating Expense	775,102	1,024,399	1,792,167
Depreciation & Amortization	483,593	485,444	481,223
Indirect Costs	360,764	417,980	0
TOTAL	2,213,883	2,633,087	2,273,390
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	(59,712)	(485,444)	(481,223)
NET ASSETS (DEFICIT)			
Beginning of year July 1	<u>9,769,177</u>	<u>9,709,465</u>	<u>9,224,021</u>
NET ASSETS (DEFICIT)			
End of year June 30	<u><u>9,709,465</u></u>	<u><u>9,224,021</u></u>	<u><u>8,742,798</u></u>

**SUPPLEMENTED ENTERPRISE FUND REVENUES, EXPENSES, AND FUND BALANCES FISCAL YEAR
END JUNE 30TH**

	2017 ACTUAL	2018 ADOPTED	2019 ADOPTED
TRANSIT			
REVENUES:			
Charges for Services	493,034	869,283	848,926
Grants	4,764,978	4,025,199	4,214,251
Other	1,381,907	112,660	122,800
Transfers In	1,254,431	1,308,811	1,513,217
TOTAL	7,894,350	6,315,953	6,699,194
EXPENSES:			
Personal Services	1,455,277	2,121,905	2,133,462
Operating Expense	1,513,708	1,913,557	1,809,897
Capital Outlay	0	1,984,298	2,130,950
Depreciation & Amortization	605,815	759,379	809,323
Indirect Costs	240,109	296,195	624,885
TOTAL	3,814,909	7,075,333	7,508,517
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	4,079,441	(759,380)	(809,323)
NET ASSETS (DEFICIT)			
Beginning of year July 1	<u>2,272,861</u>	<u>6,352,302</u>	<u>5,592,922</u>
NET ASSETS (DEFICIT)			
End of year June 30	<u><u>6,352,302</u></u>	<u><u>5,592,922</u></u>	<u><u>4,783,599</u></u>

**CITY OF ALBANY, GEORGIA
PROPERTY TAX RATES
DIRECT AND OVERLAPPING GOVERNMENTS
LAST TEN FISCAL YEARS ENDED JUNE 30**

FISCAL YEAR	CITY OF ALBANY MILLAGE*			DOUGHERTY COUNTY MILLAGE*			BOARD OF EDUCATION MILLAGE*			OTHER (STATE OF GA)	
	OPERATING	DEBT SERVICE	TOTAL CITY	OPERATING	DEBT SERVICE	TOTAL COUNTY	OPERATING	DEBT SERVICE	TOTAL SCHOOL		TOTAL
2010	8.660	0.00	8.660	11.894	0.00	11.894	18.445	0.00	18.445	0.25	39.249
2011	8.660	0.00	8.660	11.894	0.00	11.894	18.445	0.00	18.445	0.25	39.249
2012	8.660	0.00	8.660	11.894	0.00	11.894	18.445	0.00	18.445	0.25	39.249
2013	9.990	0.00	9.990	11.894	0.00	11.894	18.445	0.00	18.445	0.20	40.529
2014	9.990	0.00	9.990	11.894	0.00	11.894	18.445	0.00	18.445	0.15	40.479
2015	9.990	0.00	9.990	11.894	0.00	11.894	18.445	0.0	18.445	0.15	40.479
2016	9.853	0.00	9.853	12.594	0.00	12.594	18.445	0.0	18.445	0.15	41.042
2017	9.808	0.00	9.808	12.577	0.00	12.577	18.445	0.0	18.445	0.15	40.980
2018	9.804	0.00	9.804	12.569	0.00	12.569	18.433	0.0	18.433	0.15	40.956
2019	9.804	0.00	9.804	15.569	0.00	15.569	18.433	0.00	18.433	0.15	43.956

*ONE MILL IS EQUAL TO \$1.00 PER \$1,000 OF ASSESSED VALUE

City of Albany FY 2010 - 2019 Property Tax Millage Rates



1 Mill = Approximately \$1,446,882

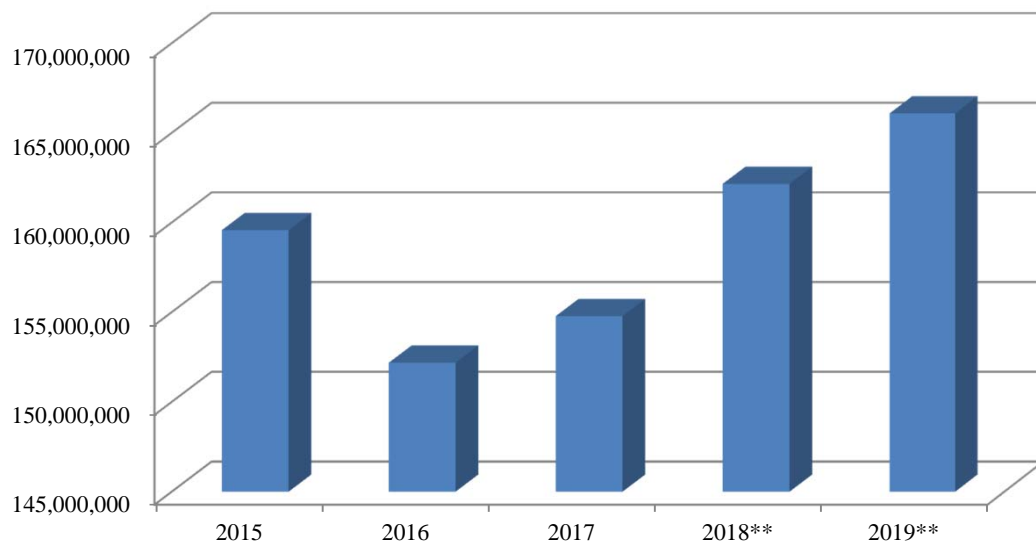
CITY OF ALBANY
Utility Support
Years Ended, June 30

	2015	2016	2017	2018**	2019**
Transfers	7,772,538	11,655,350	13,417,507	16,217,109	16,519,601
Utility Revenue	159,573,163	152,181,528	154,778,956	162,157,496	166,090,851
Transfer Expressed as % of Revenue	4.9	7.7	8.7	10.0	9.9

** Reflects the transfer based on budgeted revenues for the seven departments that will transfer.

Beginning in Fiscal Year 2015, Solid Waste, Sewer, and Storm Water became a part of the Utility Funds. However, they did not participate in the transfer until Fiscal Year 2016. Beginning in Fiscal Year 2017, the monthly transfer rate is 8.5% on billed revenue for Solid Waste, Sewer, Storm Water, Water, and Telecom. The Transfer for the Light and Gas Funds are 10.5% of billed revenue.

Utility Five-Year Metered Revenue Trend



DEBT AND TAX DIGEST INFORMATION

This section provides financial data on the City's long term financial obligation, current debt obligation, debt levels and legal limits, City's tax digest and information on the largest taxpayers.

Certificates of Participation

In 1998 the City of Albany entered into a lease pool agreement with Georgia Municipal Association. The City draws from the investment to lease equipment from GMA. The agreement requires the City to pay back into the investment account to fund the \$10,000,000 principal plus 4.75% interest. The interest is payable on an annual basis. The principal is due in a lump sum on June 1, 2028. Annual debt service requirements are as follows:

FYE	Principal	Interest	Total
2019	0	475,000	475,000
2020	0	475,000	475,000
2021	0	475,000	475,000
2022	0	475,000	475,000
2023	0	475,000	475,000
2024 – 2028	<u>10,000,000</u>	<u>2,375,000</u>	<u>12,375,000</u>
Total	<u>\$10,000,000</u>	<u>\$4,750,000</u>	<u>\$14,750,000</u>

Debt Limitation

The present constitutional limit on direct general obligation debt for the City is equivalent to ten percent of assessed valuation of taxable property for debt service purposes. The unused legal debt margin for the City after the issuance of the bonds is computed below for FY 2018 (in thousands):

Assessed Value of Taxable Property	\$1,431,504	
Add Back Exempt Property	134,963	\$1,566,467
	=====	=====
Debt Limit--10% of Assessed Value (Article IX, Section VII of the Constitution of Georgia)		\$156,566
Amount of Debt applicable to Constitutional Debt Limit, Total General Obligation Bond Debt (ADICA and SPLOST)	\$ 2,110	
Less: Assets Available for Bond Service	<u>0</u>	<u>\$ 2,110</u>
Legal Debt Margin pursuant to Article IX, Section III of the Constitution of Georgia		\$154,456
		=====
Percent of Debt Limit Used		1.35%
		=====

The constitutional debt limitation applies to all direct general obligation bonds authorized with a ten percent limit imposed upon Dougherty County and a separate ten percent limit imposed upon the Dougherty County School System. Additional general obligation bonds may be issued if so approved by a voting majority in an election held for that purpose.

Assessed and Estimated Fair Market Taxable Property Values

2018	Estimated Fair Market Value of Taxable Property	\$ 3,578,760,160
2018	Net Assessed Valuation of Taxable Property for Bond Purposes	\$ 1,431,504,064

Computation of Direct and Overlapping Bonded Debt General Obligation Bonds Tax Digest

<u>Jurisdiction</u>	<u>Net General Obligation Bond Debt Outstanding</u>	<u>Percentage Applicable to City of Albany</u>	<u>Amount Applicable to City of Albany</u>
Direct			
City of Albany (1)	*\$2,110,000	100%	\$2,110,000
Overlapping:			
Board of Education	**38,200,000	82%	31,324,000
Total	<u>\$40,310,000</u>		<u>\$33,434,000</u>

 (1) These bonds are direct general obligations of the City of Albany, either directly or through leases with ADICA. Principal and interest are payable from an ad valorem tax upon all city property.

Debt and Assessed Value per Capita

Total City Debt per Capita *	\$ 29
Total Overlapping Debt per Capita **	\$ 427
Fair Market Value of City Taxable Property per Capita	\$48,904

 * Based on estimated 2017 population of 73,179 for the City

** Based on estimated 2017 population of 89,502 for the County.

Tax Collection Procedure

The Dougherty County Tax Commissioner collects ad valorem taxes that have been levied by the City. Real and personal taxes are generally billed in October of each year and are due on December 20. Interest of one percent per month is imposed on taxes not paid by their due date. Additionally, a ten percent penalty is imposed on all taxes delinquent after 90 days. Public utilities are billed in October and are due on December 20. The Tax Commissioner follows State law as it pertains to the advertisement and sale of property where taxes have been delinquent for an extended period of time. Mobile home taxes are due January 1 of each year and are payable without penalty between January 1 and May 1. Motor vehicle taxes are due on the taxpayer's birthday. As tax payments are received and properly credited by the Tax Commissioner, the applicable portion is transferred to the City.

Largest Taxpayers

The following table lists the ten largest taxpayers based on their 2017 assessed value in the City of Albany and their respective percentage of the City's total assessed valuation.

TAXPAYER	NATURE OF BUSINESS	2017 ASSESSED VALUE	Percentage of Total Assessed Valuation (1)
MARS CHOCOLATE	CONFECTIONER	16,046,380	1.02%
THE WEBSTaurant STORE	WAREHOUSING	10,155,844	0.65%
GEORGIA POWER CO	UTILITY	9,769,907	0.62%
YANCEY BROS CO	MACHINERY RETAILER	9,577,105	0.61%
ALBANY MALL HP LLC	MALL DEVELOPER	9,560,000	0.61%
THE KROGER CO DBA	RETAIL DISTRIBUTOR	7,387,177	0.47%
FLINT RIVER ALBANY RE LLC	WAREHOUSING	7,201,080	0.46%
STRATEGIC EQUIPMENT INC	EQUIPMENT WHOLESALE	5,930,227	0.38%
BELLSOUTH TELECOMMUNICATIONS INC	TELECOMMUNICATIONS	5,900,671	0.38%
MEDIACOM LLC	CABLE DISTRIBUTOR	5,528,613	0.35%

(1) Based on 2017 estimated net tax digest for maintenance and operation purposes of \$ 1,565,645,508.

SOURCE: Dougherty County Tax Department

Property Tax Digest Trend

The property tax digests of the City for the calendar years 2013 through 2018 are outlined on the following table. Values for real property represent all real estate less the exempt property in the city, and personal property includes motor vehicles, bank shares, inventories, aircraft, pleasure boats, industrial machinery, fixtures and equipment, farm machinery and equipment, livestock, mobile homes and public utilities. State law requires that all property assessments be at a uniform 40 percent of current market value.

	<u>2018</u>	<u>2017</u>	<u>2016</u>
Property Type			
Real & Personal	1,529,018,087	1,517,776,972	1,508,728,470
Motor Vehicles	33,499,490	43,619,900	59,131,130
Mobile Homes	3,875,154	3,848,209	3,947,095
Timber - 100%	2,807	0	78,295
Heavy Duty Equipment	71,466	150,043	234,738
Gross Digest	<u>1,566,467,004</u>	<u>1,565,395,124</u>	<u>1,572,119,728</u>
less: Exemptions (1)	<u>134,962,940</u>	<u>118,512,642</u>	<u>107,820,454</u>
Net Digest:	1,431,504,064	1,446,882,482	1,464,299,274
	<u>2015</u>	<u>2014</u>	<u>2013</u>
Property Type			
Real & Personal	1,524,533,637	1,518,396,365	1,525,024,597
Motor Vehicles	77,275,720	110,522,550	129,811,700
Mobile Homes	4,140,040	4,110,248	4,281,170
Timber - 100%	161,238	0	83,695
Heavy Duty Equipment	388,349	379,363	19,776
Gross Digest	<u>1,606,498,985</u>	<u>1,633,408,526</u>	<u>1,659,220,939</u>
less: Exemptions (1)	<u>114,956,133</u>	<u>133,575,106</u>	<u>133,147,184</u>
Net Digest:	1,491,542,852	1,499,833,420	1,526,073,755

Source: Dougherty County Tax/Tag Office

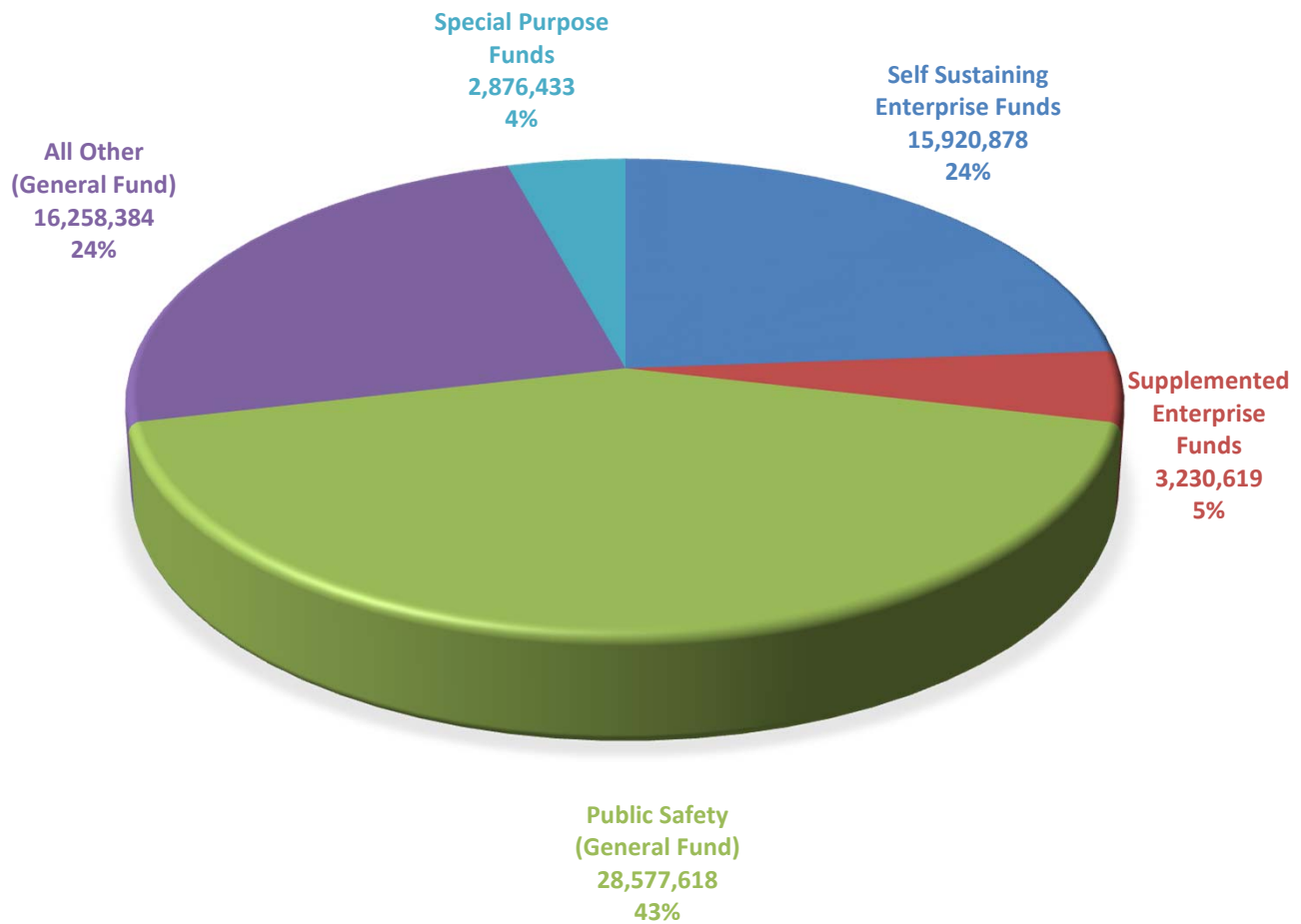
Ad Valorem Tax Collections

The following table summarizes ad valorem tax levies and collections in the City for the fiscal years ended 2009 through 2018 (in thousands).

Fiscal Year	Total Tax Levy	Current Tax Collections	Delinquent Tax Collection	Total Tax Collections	Ratio of Total Tax Collections to Total Levy %
2018	\$ 13,721	\$ 13,350	\$ 171	\$ 13,521	98.54 %
2017	\$ 13,740	\$ 13,338	\$ 116	\$ 13,454	97.92 %
2016	\$ 13,889	\$ 13,764	\$ 74	\$ 13,838	99.63 %
2015	\$ 13,834	\$ 13,496	\$ 255	\$ 13,751	99.40 %
2014	\$ 13,745	\$ 13,480	\$ 219	\$ 13,699	99.67 %
2013	\$ 13,758	\$ 13,494	\$ 220	\$ 13,714	99.68 %
2012	\$ 12,428	\$ 12,131	\$ 266	\$ 12,397	99.75 %
2011	\$ 12,388	\$ 12,168	\$ 188	\$ 12,356	99.74 %
2010	\$ 13,540	\$ 13,105	\$ 401	\$ 13,506	99.75 %
2009	\$ 13,400	\$ 12,329	\$1,037	\$ 13,366	99.75 %

Source: Dougherty County Tax Department

City of Albany FY 2019 Personnel Services



Total Personnel Services
\$66,863,932

FY 2019 Personnel Services

The City of Albany's number one priority is to provide the most effective and efficient services to the citizens of Albany. The City has a dedicated work force, which consists of 1,166 full-time budgeted positions. Through these dedicated and motivated employees, the City provides a wide range of quality services to all citizens in our community.

The City is aware of the importance of maintaining a well-trained motivated work force and strives toward offering its employees a competitive benefit package. The City's total benefit package includes the following:

Salaries & Wages
Retirement Plan with Pension and Vesting Benefits
Deferred Compensation Plan
Health and Dental Insurance
Life Insurance
Cafeteria Plan

Social Security (FICA)
Workers' Compensation
Sick and Vacation Pay
Employee Assistance Program
Tuition Reimbursement Program
Paid Holidays

Salaries & Wages

Salaries and fringe benefits account for approximately 24% of the total operating budget. Included in the salary account are overtime pay, holiday pay, and part time help.

Retirement Plan with Pension and Vesting Benefits

A retirement plan is provided for all regular, full-time employees. All general employees contribute 4% of their gross income to the plan and the city contributes 10.9% on their behalf to the pension plan. Public Safety employees contribute 7% of their gross salary to the pension plan and the city contributes 13.9% on their behalf to the pension plan. Full-time employees are eligible for this coverage effective with their date of employment, and are also eligible for vested benefits upon completion of 10 years of service.

Deferred Compensation Plan

The City provides employees with the choice of participating in a deferred compensation plan. This plan allows an employee to make tax deferred contributions into a retirement savings account.

Health and Dental Insurance

The City of Albany allows full-time employees the opportunity to buy into a health plan, which offers health and dental insurance. The employee's coverage will start on the first day of the month following completion of one month's premium deduction from the employee's paycheck. The City pays 75% and the employee pays 25% of the monthly premium for this coverage.

Life Insurance

For full-time employees who choose to participate in the life insurance program, the City provides basic life insurance and accidental death/dismemberment (AD&D) insurance. The City pays \$.65 per \$1,000 of coverage for the life and AD&D insurance. Employees may also purchase additional life insurance coverage for which the employee pays 100% of the cost. The premium for this coverage is based on the age of the employee. For part-time employees the City provides basic life insurance after one year of employment.

Cafeteria Plan

The City provides a Cafeteria Plan to its employees, which allows for pre-tax deductions for group insurance premiums and dependent care expenses.

Social Security (FICA)

All employees are enrolled in the Social Security Act. The City contributes the employer share of 7.65% (6.20% of an employee's salary to a maximum salary of \$128,400 for Social Security and 1.45% of all earnings for employees for Medicare).

Workers' Compensation

The City provides a self-funded Workers' Compensation program. Benefits are paid as prescribed under the State of Georgia Workers' Compensation Law. Medical care is provided through a panel of physicians selected by the City.

Sick and Vacation Pay

Sick Leave and Vacation Leave are accrued by all full-time employees. All employees receive the same amount of sick leave accrual each pay period (12 days per year). Vacation leave accumulation per week is dependent upon the employees' exempt or non-exempt status along with the length of employment.

Employee Assistance Program

The City has an Employee Assistance Program for its employees and their families. The program provides free counseling services for employees and their families who are experiencing legal, emotional, financial, or other problems which may affect their job performance.

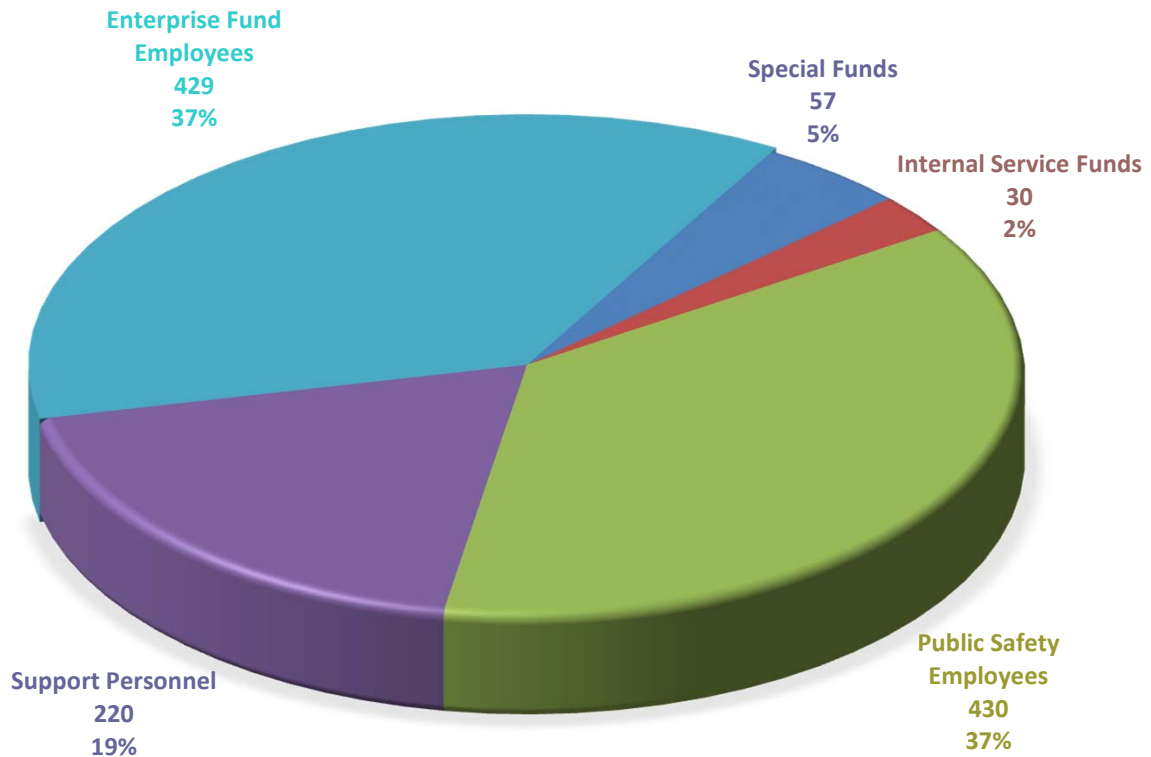
Tuition Reimbursement Program

The Tuition Reimbursement Program of the City of Albany is designed to encourage employees of the City to improve their job-related knowledge, skills, and abilities through training and/or education. Reimbursement for education that is job related shall be on a tuition reimbursable basis each year, not to exceed \$1,500 per academic year.

Paid Holidays

The City of Albany provides ten paid holidays each year to regular, full-time employees with benefits. These holidays include; New Year's Day (1); Martin Luther King Jr. Day (1); Memorial Day (1); Independence Day (1); Labor Day (1); Thanksgiving Day and the day after (2); Christmas Eve (1); Christmas Day (1); and one floating holiday (1).

City of Albany FY 2019 Total Employees by Category

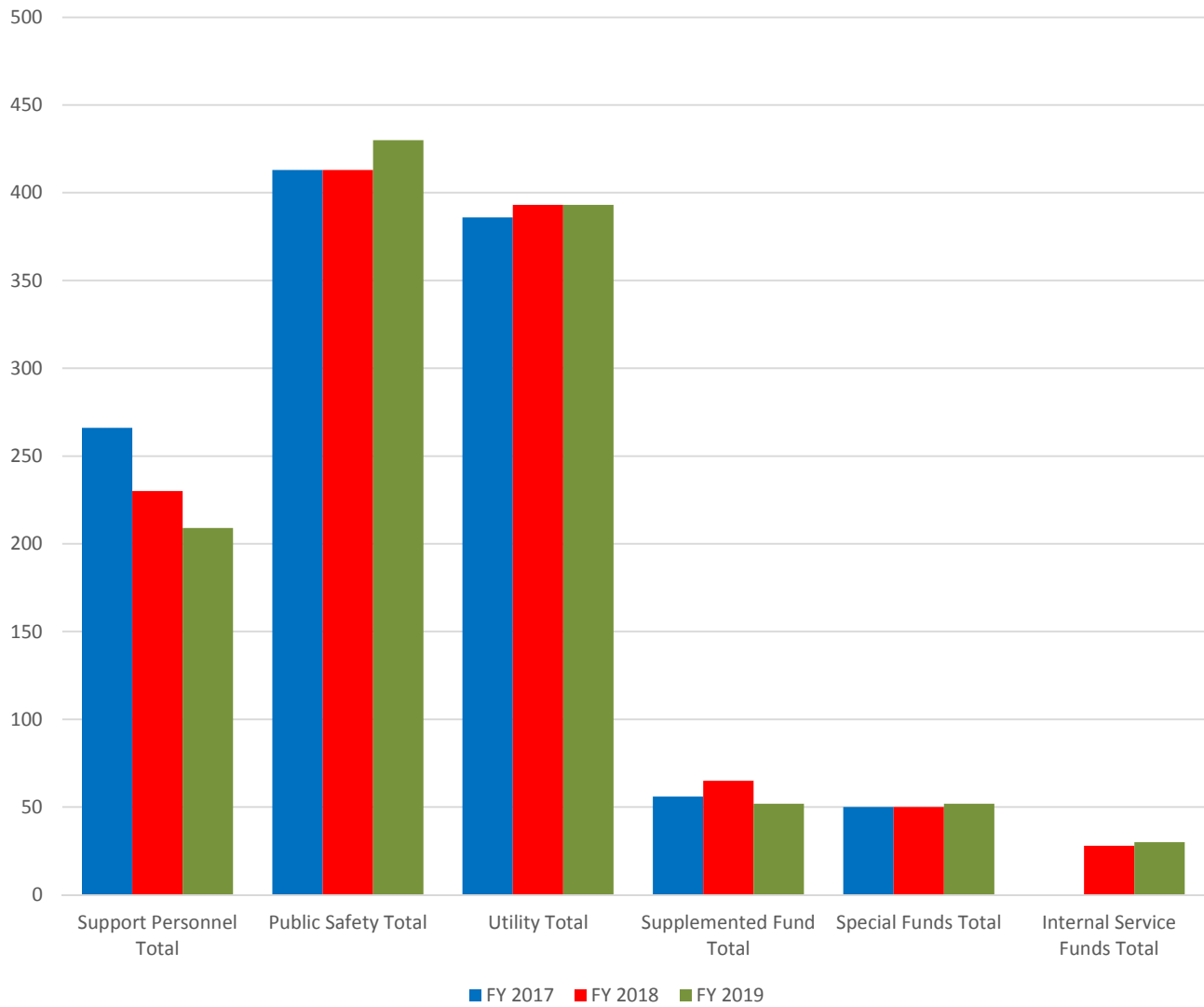


Total Positions
1,166

City of Albany

FY 2019

3 Year Trend of Positions

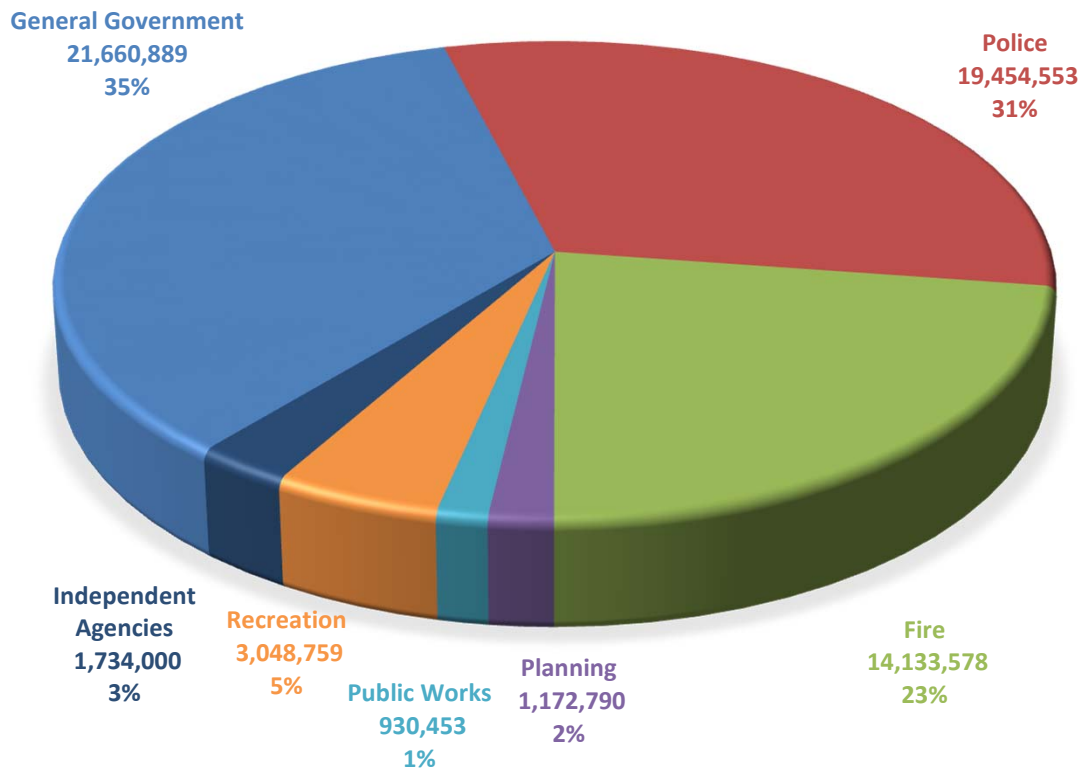


1,171 1,179 1,166



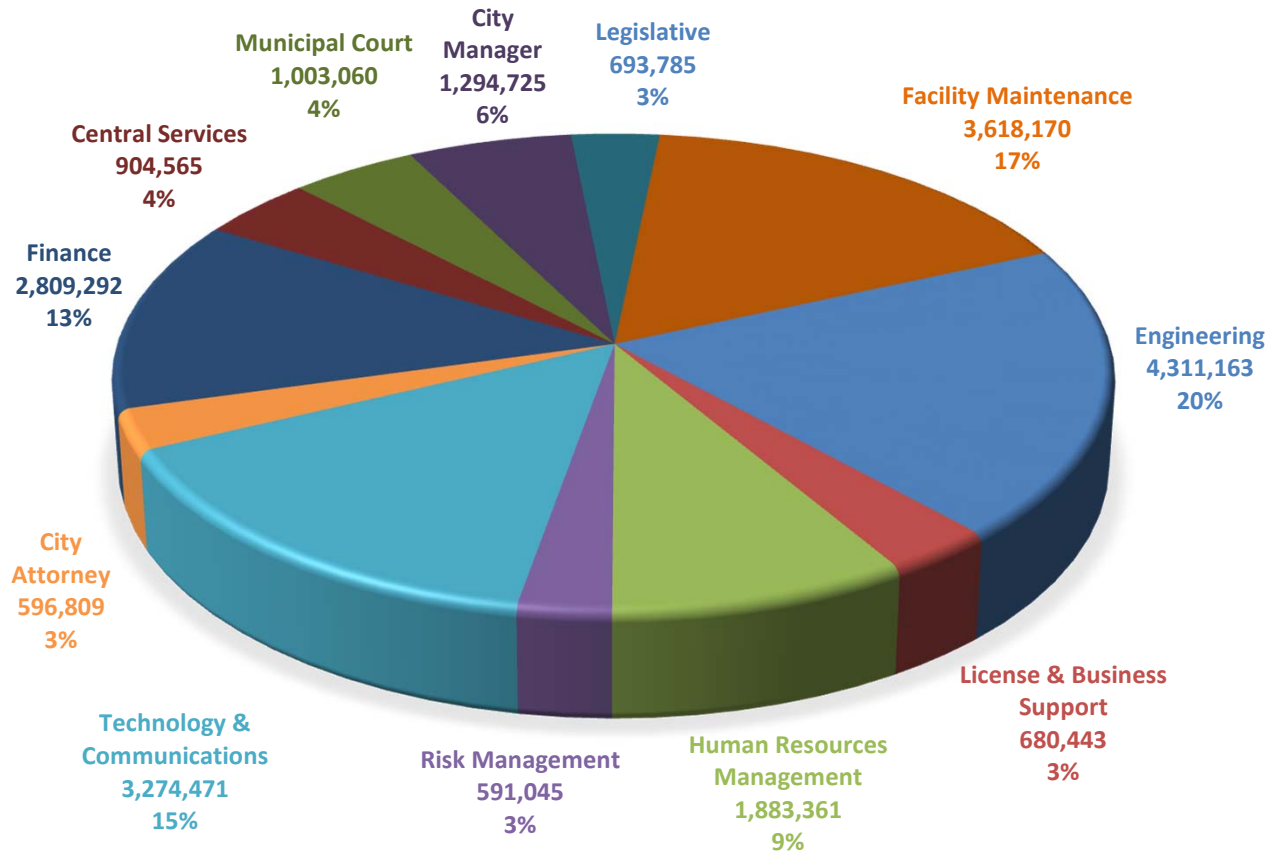
General Fund

City of Albany FY 2019 General Fund Expenditures



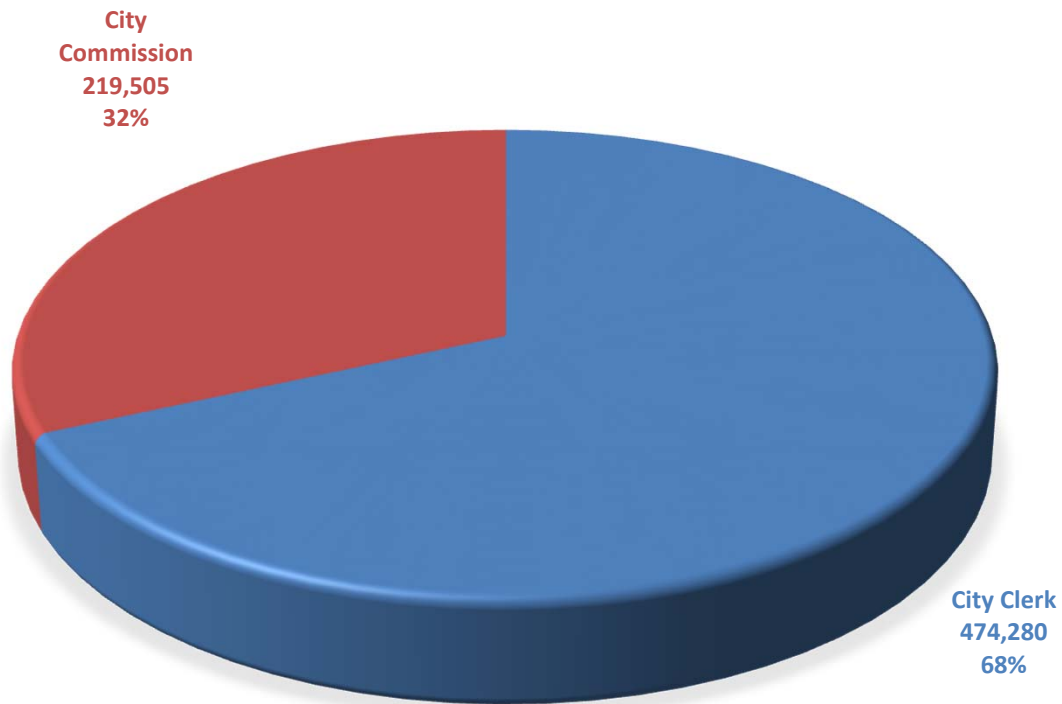
Total General Fund Expenditures
\$62,135,022

City of Albany FY 2019 General Government Expenditures



Total General Government Expenditures
\$21,660,889

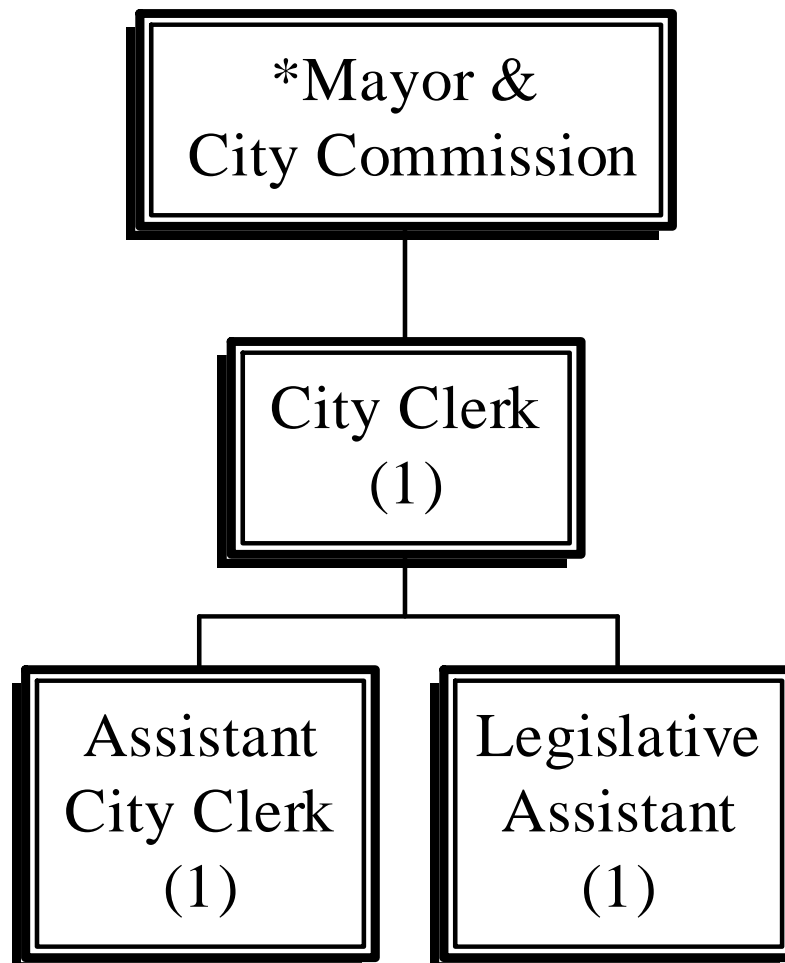
City of Albany
Adopted Budget
FY 2019
Legislative Department



Total Expenditures
\$693,785



Legislative and Office of City Clerk



* These are elected officials not full-time employees

LEGISLATIVE DEPARTMENTAL SUMMARY

SUMMARY

The City Clerk's principal duty is to keep and maintain an index of the original ordinances and resolutions adopted by the Board of City Commissioners on file. The City Clerk attends all of the Board of City Commissioners' meetings to keep the minutes and records. The City Commission meets on the second and fourth Tuesday of the month in Room 100. All meetings are held in the Government Center at 222 Pine Avenue, Albany, Georgia. The official meeting times are posted on our website at www.albanyga.gov and in the Governmental Center on the first floor. This office also has custody and charge of all records, books, and papers belonging to the City. The Clerk attests to and affixes the City's Official Seal to all deeds, leases, and other instruments executed by the Board.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	390,856	395,703	416,486
OPERATING EXPENSE	245,731	348,272	277,299
TOTAL	636,587	743,975	693,785
FULL TIME POSITIONS	3	3	3

CITY CLERK'S OFFICE*DESCRIPTION*

The City Clerk's principal duty is to keep and maintain an index of the original ordinances and resolutions adopted by the Board of City Commissioners on file. The City Clerk attends all of the Board of City Commissioners' meetings to keep the minutes and records. The City Commission meets on the second and fourth Tuesday of the month in Room 100. All meetings are held in the Government Center at 222 Pine Avenue, Albany, Georgia. The official meeting times are posted on our website at www.albanyga.gov and in the Governmental Center on the first floor. This office also has custody and charge of all records, books, and papers belonging to the City. The Clerk attests to and affixes the City's Official Seal to all deeds, leases, and other instruments executed by the Board.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	226,469	231,798	251,981
OPERATING EXPENSE	206,890	293,272	222,299
TOTAL	433,359	525,070	474,280
FULL TIME POSITIONS	3	3	3

Class Title

City Clerk	1	1	1
Assistant City Clerk	1	1	1
Legislative Assistant	0	0	1
Administrative Assistant	1	1	0
TOTAL	3	3	3

CITY CLERK'S OFFICE

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
100					
7110	Regular Wages	156,608	151,557	158,804	7,247
7120	Overtime	0	5,000	3,000	-2,000
7130	Part Time	5,295	8,000	22,300	14,300
7210	W/C Insurance	405	441	506	65
7260	FICA Matching	11,588	12,589	14,084	1,495
7270	Pension Matching	16,768	17,065	17,637	572
7280	Insurance Matching	34,780	34,115	34,150	35
7290	Contribution Matching	1,026	3,031	1,500	-1,531
7510	Professional Services	129,230	197,000	130,500	-66,500
7512	Tech.Svcs(Surveys,DP)	2,298	8,875	5,000	-3,875
7550	Communications+Postage	3,203	3,100	3,100	0
7570	Advertising	1,138	0	0	0
7600	Travel	7,446	4,500	8,000	3,500
7630	Train/Cont. Education	1,989	3,000	3,000	0
7700	Insurance	660	668	1,126	458
7880	Maint: Mach/Imp/Tools	1,046	10,572	10,787	215
7990	Dues and Fees	25,391	27,400	27,400	0
8010	Supplies	5,083	4,800	4,000	-800
8016	Small Equip	2,399	2,000	2,000	0
8017	Printing(Not Std Forms)	282	500	500	0
8018	Books & Subscriptions	453	500	600	100
8020	Photography	0	1,000	0	-1,000
8052	Building Use-Govt Building	25,139	26,857	24,286	-2,571
8150	Food	1,133	2,500	2,000	-500
Total		433,359	525,070	474,280	-50,790

CITY COMMISSION*DESCRIPTION*

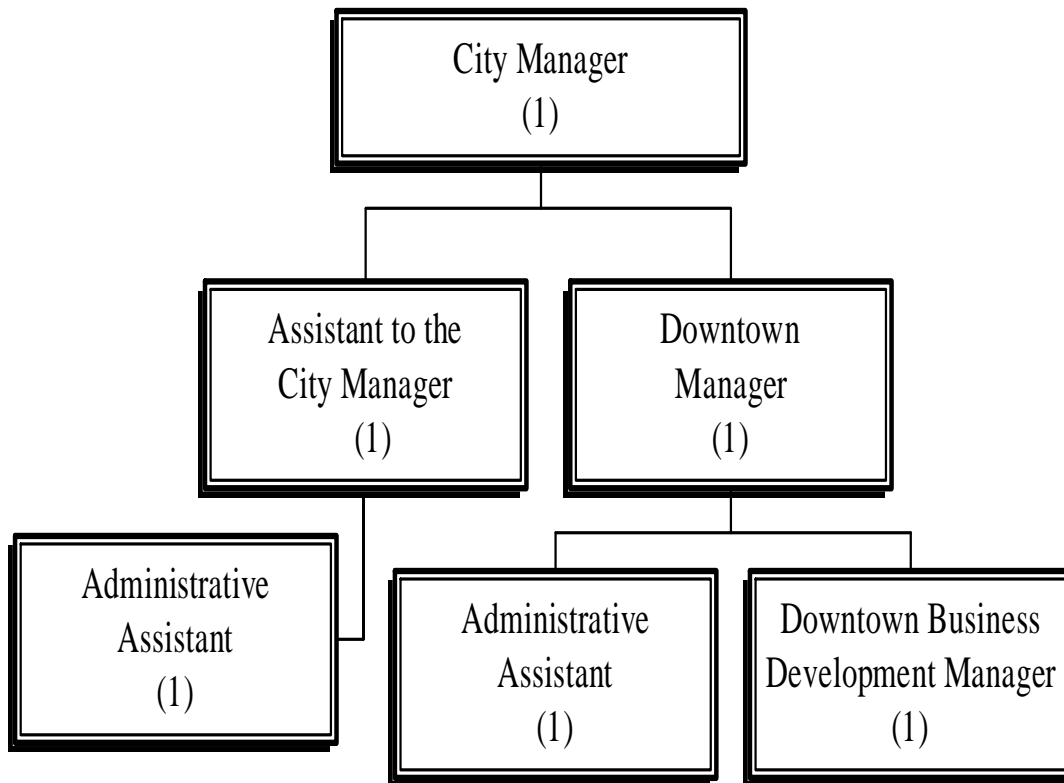
The Board of City Commissioners consists of seven elected members, a Mayor and six Commissioners. The Mayor is elected at-large while the Commissioners are elected by wards. The City Commission makes policy decisions concerning all City Departments, passes ordinances and resolutions, and raises revenue as necessary. The Commission meets in work sessions on the first and third Tuesdays of the month to consider agenda items. Recommendations from these work sessions are sent to the entire City Commission for consideration. The City Commission meets on the second and fourth Tuesday of month in Room 100. All meetings are held in the Government Center at 222 Pine Avenue, Albany, Georgia. The official meeting times are posted on our website at www.albanyga.gov and in the Government Center on the first floor.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	164,388	163,905	164,505
OPERATING EXPENSE	38,841	55,000	55,000
TOTAL	203,228	218,905	219,505
FULL TIME POSITIONS	0	0	0

CITY COMMISSION					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
101					
7132	Elected Officials	115,005	115,000	115,000	0
7210	W/C Insurance	288	288	288	0
7260	FICA Matching	7,738	8,798	8,798	0
7280	Insurance Matching	40,907	39,819	39,819	0
7290	Contribution Matching	450	0	600	600
7550	Comm & Postage Ward 1	970	0	0	0
7550	Comm & Postage Ward 2	843	0	0	0
7550	Comm & Postage Ward 5	1,020	0	0	0
7550	Comm & Postage Ward 6	930	0	0	0
7550	Comm & Postage Mayor	672	0	0	0
7600	Travel-Ward 1	3,986	0	0	0
7600	Travel-Ward 2	3,787	0	0	0
7600	Travel-Ward 3	0	0	0	0
7600	Travel-Ward 4	1,465	0	0	0
7600	Travel-Ward 6	1,816	0	0	0
7600	Travel-Mayor	7,345	0	0	0
7630	Train & Ed-Ward 1	2,105	0	0	0
7630	Train & Ed-Ward 2	1,455	0	0	0
7630	Train/Ed-Ward 3	0	0	0	0
7630	Train/Ed-Ward 4	630	0	0	0
7630	Train/Ed-Ward 6	1,695	0	0	0
7630	Train/Ed-Mayor	865	0	0	0
7990	Dues & Fees-Ward 1	0	0	0	0
7990	Dues & Fees-Ward 2	120	0	0	0
7990	Dues & Fees-Ward 3	2,136	0	0	0
7990	Dues & Fees-Ward 4	3,649	0	0	0
7990	Dues & Fees-Ward 6	120	0	0	0
7990	Dues & Fees-Mayor	1,265	0	0	0
7999	Misc. Exp-Ward 1	0	7,500	7,500	0
7999	Misc. Exp-Ward 2	0	7,500	7,500	0
7999	Misc. Exp-Ward 3	0	7,500	7,500	0
7999	Misc. Exp-Ward 4	0	7,500	7,500	0
7999	Misc. Exp-Ward 5	0	7,500	7,500	0
7999	Misc. Exp-Ward 6	0	7,500	7,500	0
7999	Misc. Exp-Mayor	0	10,000	10,000	0
8010	Supplies-Ward 1	56	0	0	0
8010	Supplies-Ward 3	0	0	0	0
8010	Supplies-Ward 4	150	0	0	0
8010	Supplies-Mayor	142	0	0	0
8017	Printing Ward 1	140	0	0	0
8017	Printing Ward 4	133	0	0	0
8018	Books & Subs Ward 5	340	0	0	0
8150	Food-Ward 1	0	0	0	0
8150	Food-Ward 4	50	0	0	0
8150	Food-Mayor	98	0	0	0
Total		203,228	218,905	219,505	600



City Manager's Office



CITY MANAGER'S OFFICE*DESCRIPTION*

The City Manager is responsible for the management and direction of all activities of the City Government as outlined in the City Charter, Code of Ordinances, and as directed by the Board of City Commissioners. The City Manager also serves as the General Manager for Albany Utilities and oversees the Downtown Manager's Office responsible for downtown redevelopment. The City Manager is also responsible for the preparation, implementation, and control of the annual budget. In addition to the management of the Departments and Agencies of the City, the City Manager coordinates areas of common concern with other governmental units and community interest groups. The duties and responsibilities of the office are set forth in Section IV of the City Charter.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	585,104	700,778	679,772
OPERATING EXPENSE	581,248	623,970	614,953
CAPITAL OUTLAY	0	0	0
TOTAL	1,166,352	1,324,748	1,294,725
FULL TIME POSITIONS	7	6	6

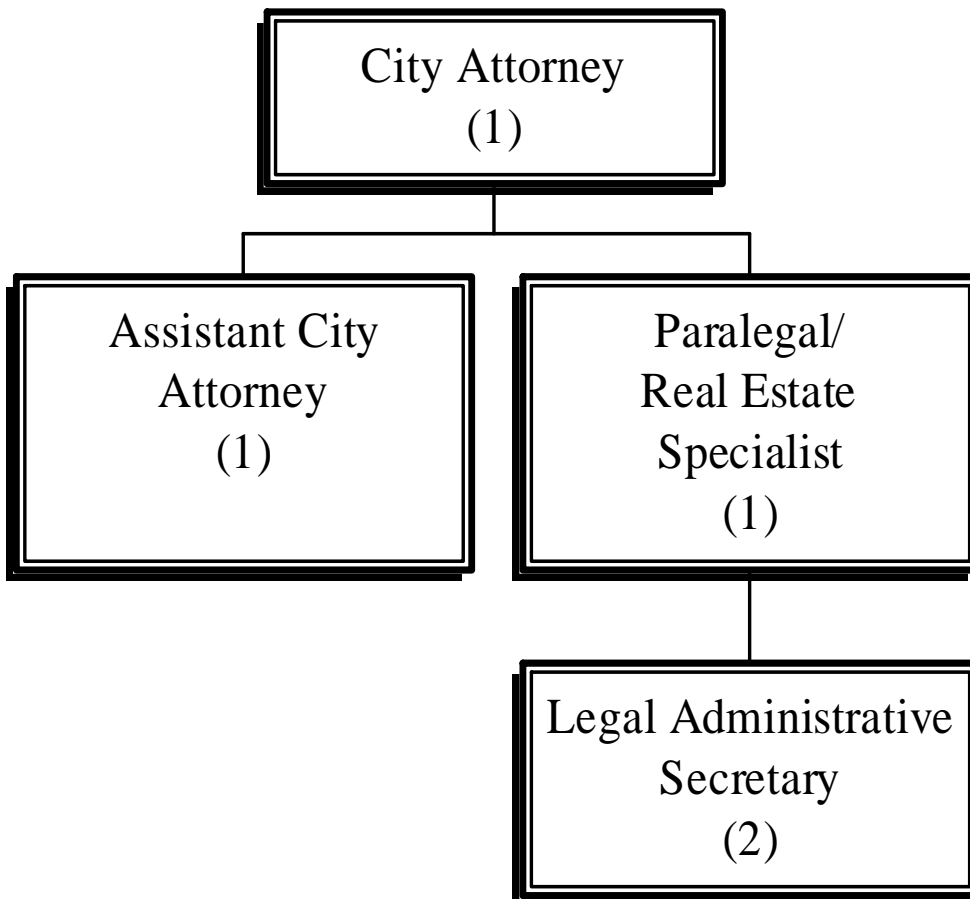
Class Title

City Manager	1	1	1
Assistant to the City Manager	0	1	1
Asst City Manager, Customer Service/Support	1	0	0
Special Assistant to the City Manager	1	0	0
Downtown Business Development Manager	0	1	1
Assistant to the Downtown Manager	1	0	0
Administrative Assistant	1	2	2
Public Affairs Officer	1	0	0
Downtown Manager	1	1	1
TOTAL	7	6	6

CITY MANAGER'S OFFICE					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
201					
7110	Regular Wages	438,971	518,800	498,139	-20,661
7120	Overtime	2,293	2,500	3,000	500
7130	Part Time	21,902	14,000	24,000	10,000
7210	W/C Insurance	1,148	1,338	1,313	-25
7260	FICA Matching	31,098	40,950	40,173	-777
7270	Pension Matching	42,849	56,549	54,297	-2,252
7280	Insurance Matching	41,966	61,641	53,850	-7,791
7290	Contribution Matching	4,876	5,000	5,000	0
7510	Professional Services	247,295	255,000	255,000	0
7510	Downtown Development	96,548	90,000	117,725	27,725
7510	Environemntal Assessment	64,064	0	0	0
7550	Communications	4,742	5,894	5,894	0
7600	Travel	9,257	9,250	12,000	2,750
7610	Travel/Mileage	9,300	10,000	9,000	-1,000
7630	Train/Cont. Education	1,482	5,000	7,800	2,800
7700	Risk Allocation	1,116	1,109	10,664	9,555
7860	FEMA Lot Maint	0	0	0	0
7880	Maint: Mach/Imp/Tools	16,064	1,225	1,120	-105
7990	Dues and Fees	488	5,250	5,250	0
7995	Contingency	96,061	200,000	180,000	-20,000
8010	Supplies	3,345	6,000	6,000	0
8016	Small Equipment	2,680	4,000	1,000	-3,000
8017	Printing(Not Std Forms)	717	1,000	1,000	0
8018	Books & Subscriptions	393	500	500	0
8052.02	Building Use-Govt Building	25,821	27,742	0	-27,742
8150	Food	1,876	2,000	2,000	0
Total		1,166,352	1,324,748	1,294,725	-30,023



City Attorney's Office



CITY ATTORNEY'S OFFICE*DESCRIPTION*

To promote and protect the interests of the City of Albany by providing quality legal services to the Mayor and Board of Commissioners as well as to the City Manager and Department Heads. The City Attorney is available to review and/or draft contracts, leases, ordinances, resolutions, to conduct real estate closings, and to handle condemnations, nuisance abateements, and annexations. Those matters are now part of the City Attorney's Office.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	388,183	488,736	398,834
OPERATING EXPENSE	43,754	123,179	197,975
TOTAL	431,936	611,915	596,809
FULL TIME POSITIONS	5	6	5

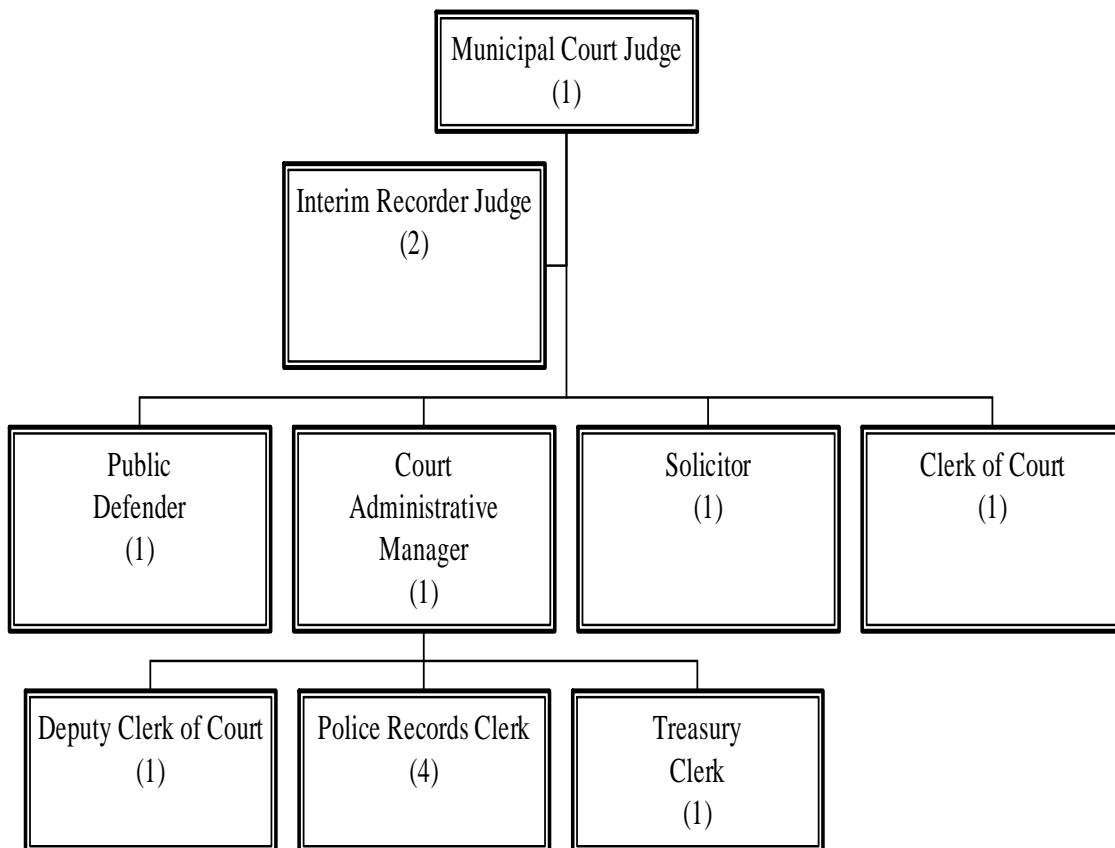
Class Title

City Attorney	1	1	1
Assistant City Attorney	1	1	1
Paralegal/Real Estate Specialist	1	1	1
Litigation Paralegal/Investigator	0	1	0
Legal Administrative Specialist	2	2	2
TOTAL	5	6	5

CITY ATTORNEY'S OFFICE					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
300					
7110	Regular Wages	293,096	367,649	292,189	-75,460
7120	Overtime	672	1,000	1,000	0
7210	W/C Insurance	734	919	804	-115
7260	FICA Matching	21,666	28,125	22,352	-5,773
7270	Pension Matching	31,732	40,074	31,849	-8,225
7280	Insurance Matching	39,182	48,969	49,140	171
7290	Contribution Matching	1,101	2,000	1,500	-500
7510	Professional Services	15,082	75,000	20,000	-55,000
7512	Tech.Svcs(Surveys,DP)	0	5,500	5,500	0
7550	Communications	1,006	3,600	3,600	0
7570	Advertising	2,100	4,000	4,000	0
7600	Travel	2,354	4,300	4,300	0
7610	Auto Allowance	2,410	2,400	2,400	0
7630	Train/Cont. Education	1,010	2,500	2,500	0
7700	Risk Allocation	804	809	104,982	104,173
7880	Maint: Mach/Imp/Tools	2,094	3,000	3,000	0
7990	Dues and Fees	3,016	2,870	3,530	660
8010	Supplies	2,103	4,000	4,000	0
8016	Small Equip	0	3,500	3,500	0
8017	Printing(Not Std Forms)	0	200	200	0
8018	Books & Subscriptions	11,516	11,000	11,196	196
8052	Rent, Government Center	0	0	24,767	24,767
8150	Food	260	500	500	0
Total		431,936	611,915	596,809	(15,106)



Municipal Court Office



MUNICIPAL COURT*DESCRIPTION*

The Municipal Court is a misdemeanor court that has jurisdiction over City Ordinance violations and State and Local traffic offenses. Specific type cases handled by the court include routine traffic offenses, driving under the influence of alcohol, possession and consumption by a minor, truancy and curfew violations, possession of marijuana less than an ounce, firearms violations, nuisance and abatement cases, animal control citations, false alarm, and lot cleaning cases. The court is also responsible for entering citations and case dispositions and forwarding entries to the Department of Public Safety. Court sessions begin at 8:30 a.m. and are held Monday, Wednesday, Thursday, and Friday. Animal Control, Lot Cleaning, and False Alarm Cases are held on the fourth Tuesday of each month. Nuisance and Abatement dockets are heard on the fourth Thursday of each month. Jail arraignments are held on Monday, Wednesday, and Friday at 7:30 a.m. at the Dougherty County Jail. The court contracts with a probation office to supervise programs on probation that require probation revocation hearings, signing of arrest warrants, and probation violation petitions.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	531,275	541,360	799,952
OPERATING EXPENSE	184,032	200,746	203,108
TOTAL	715,307	742,106	1,003,060
FULL TIME POSITIONS	10	11	13

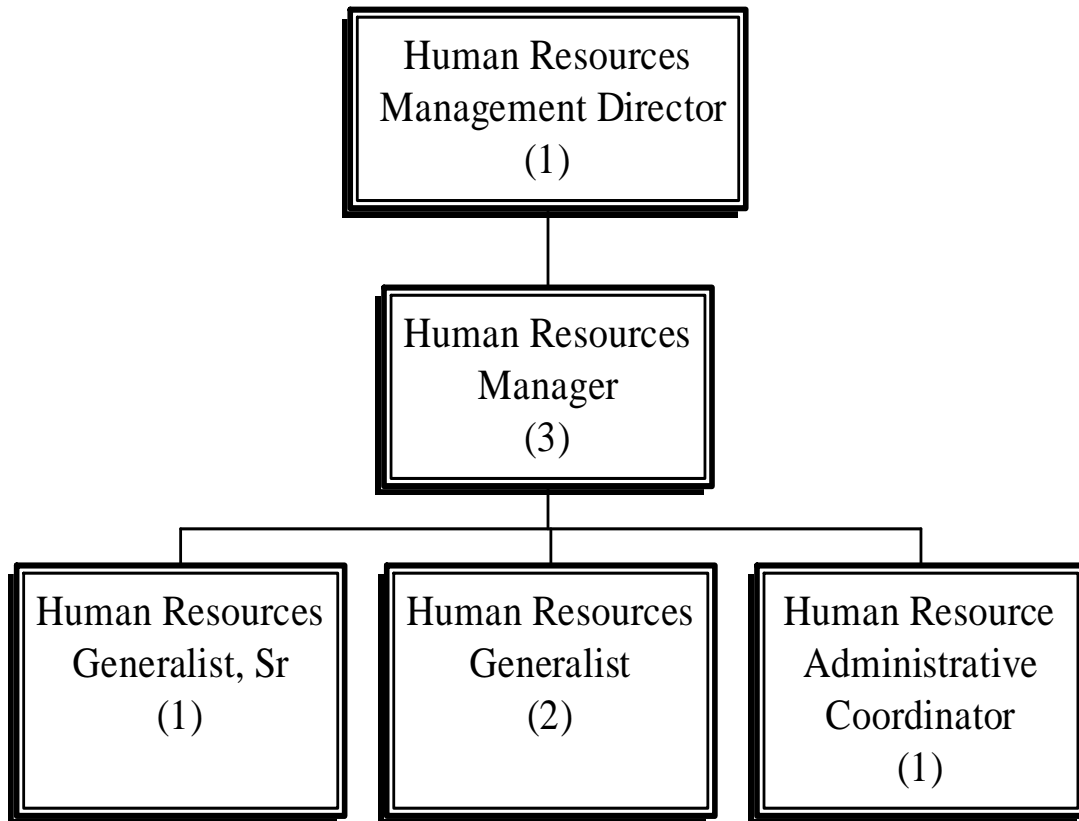
Class Title

Clerk of Court	1	1	1
Public Defender	1	1	1
Solicitor	1	1	1
Municipal Court Judge	1	1	1
Interim Recorder Judge	1	1	2
Deputy Clerk of Court	1	1	1
Treasury Clerk	0	0	1
Court Administrative Manager	0	0	1
Police Records Clerk	1	5	4
Office Assistant	3	0	0
TOTAL	10	11	13

MUNICIPAL COURT					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
400					
7110.	Regular Wages	386,726	388,041	630,352	242,311
7120.	Overtime	17,537	18,500	12,000	-6,500
7210.	W/C Insurance	996	1,016	1,606	590
7230.	Uniforms	0	800	500	-300
7260.	FICA Matching	29,262	31,100	49,140	18,040
7270.	Pension Matching	21,104	22,394	21,004	-1,390
7280.	Insurance Matching	74,326	78,409	83,850	5,441
7290	Contribution Matching	1,324	1,100	1,500	400
7510.	Professional Services	6,168	16,000	22,240	6,240
7512	Purchased Technical Services	7,282	10,000	0	-10,000
7513.	Adm.Svcs(Finance,Mgt)	85,591	87,909	89,817	1,908
7550.	Communications	4,370	3,550	4,200	650
7600.	Travel	1,417	4,500	11,500	7,000
7630.	Train/Cont. Education	1,371	2,200	7,100	4,900
7700.03	Risk Allocation	1,632	1,918	3,325	1,407
7870.	Maint: Motor Equip.	2,436	500	0	-500
7880.	Maint: Mach/Imp/Tool	33,456	33,408	28,076	-5,332
7990.	Dues and Fees	0	200	300	100
8010.	Supplies	4,639	5,500	2,500	-3,000
8016.	Small Equip	1,267	2,000	0	-2,000
8017.	Printing(Not Std Forms)	959	1,000	1,000	0
8052.01	Rent Judicial Bldg	33,252	31,911	33,050	1,139
8110.	Motor Fuel	19	150	0	-150
8150.	Food	173	0	0	0
Total		715,307	742,106	1,003,060	260,954



Human Resources Department



HUMAN RESOURCES MANAGEMENT*DESCRIPTION*

The Office of Human Resources (OHR) serves as a strategic business partner ensuring that Human Resources' initiatives, policies and procedures align with the strategic direction of the City's leadership. HR is committed to providing the citizens of Albany with a diverse, competent, trained and professional workforce. The City of Albany is an Equal Opportunity Employer and maintains an alcohol and drug-free workplace. The City of Albany is a rewarding organization to work for that provides a competitive benefits package and a stimulating work environment. A variety of services are offered to the employees of the City of Albany through the Office of Human Resources. The Office of Human Resources is responsible for Recruitment, Employee Performance Evaluations, Benefits administration, Salary and Wage Administration, Employee Relations, Employee Training and Development, Retirement administration, Personnel Records Retention/Management and Policy Compliance and Administration.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	1,542,796	1,660,799	1,586,720
OPERATING EXPENSE	211,735	368,012	296,641
TOTAL	1,754,531	2,028,811	1,883,361
FULL TIME POSITIONS	8	9	8

Class Title

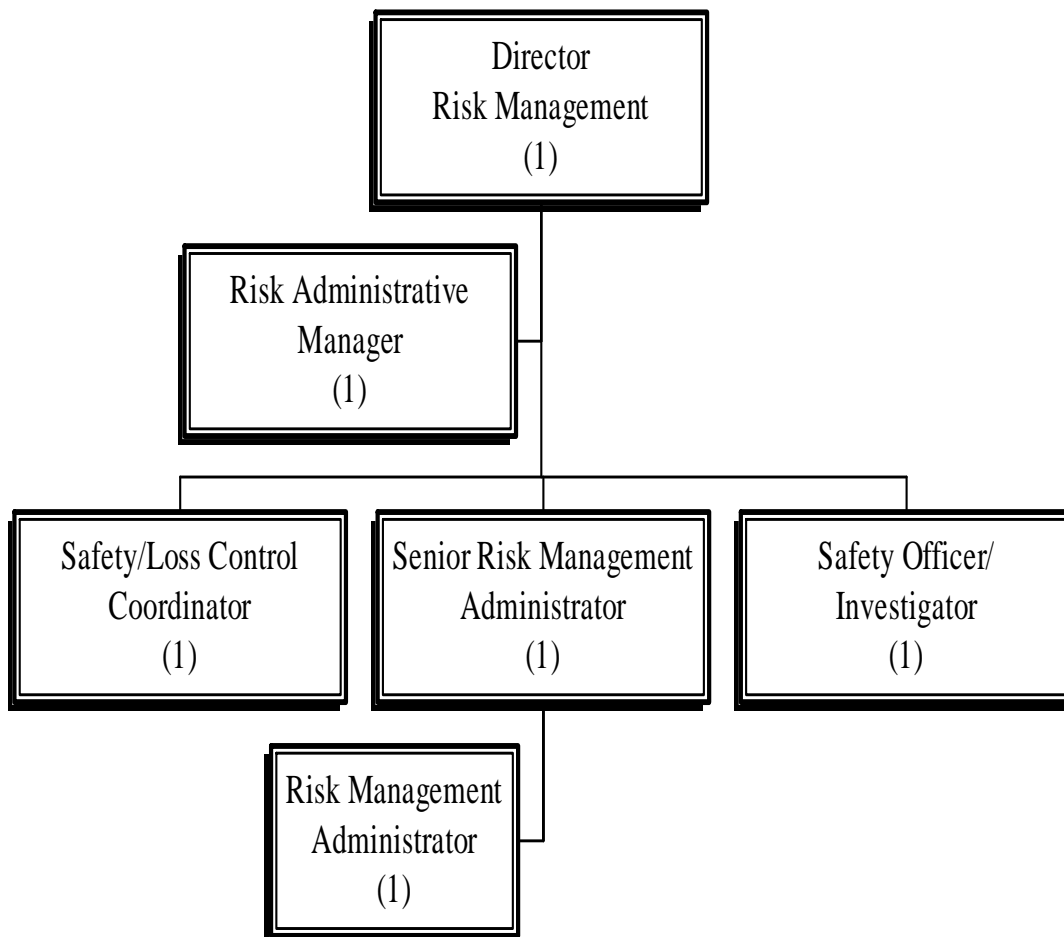
Director, Human Resources	1	1	1
HR Manager	2	2	3
HR Administrative Coordinator	1	1	1
HR Generalist	3	4	2
HR Generalist, Sr.	1	1	1
TOTAL	8	9	8

HUMAN RESOURCES MANAGEMENT

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
1000					
7110	Regular Wages	441,882	460,120	415,855	-44,265
7120	Overtime	2,764	3,000	3,000	0
7130	Part Time	142	0	0	0
7210	W/C Insurance	1,110	1,158	1,047	-111
7220	Tuition Assistance	39,940	60,000	60,000	0
7260	FICA Matching	31,578	35,429	32,042	-3,387
7270	Pension Matching	48,146	50,480	45,655	-4,825
7275	Retiree Insurance	571,428	640,000	620,000	-20,000
7275.MEDB	Medicare B Reimb	314,842	320,000	320,000	0
7280	Insurance Matching	84,689	84,587	83,096	-1,491
7290	Contribution Matching	6,275	6,025	6,025	0
7510	Professional Services	103,767	250,840	165,840	-85,000
7514	Contract Labor (Temp)	0	0	10,574	10,574
7570	Communications	4,352	6,952	6,950	-2
7630	Travel	5,605	8,570	8,750	180
7640	Train/Cont. Education	3,147	8,689	9,689	1,000
7700	Training Development	3,771	10,000	20,000	10,000
7700.02	Unemployment Insurance	6,937	10,000	10,000	0
7700.03	Risk Allocation	1,416	1,406	1,512	106
7700.04	Group Ins.Y/E Audit Adj.	17,489	10,000	10,000	0
7880	Maint: Mach/Imp/Tools	7,979	10,150	7,465	-2,685
7990	Dues and Fees	4,436	5,553	4,194	-1,359
8010	Supplies	8,214	6,020	6,100	80
8016	Small Equip	2,153	0	0	0
8017	Printing(Not Std Forms)	0	500	0	-500
8052.02	Rent Governmental Bldg	36,428	38,832	35,067	-3,765
8110	Rent Central Square Bldg	6,076	0	0	0
8150	Food	-121	500	500	0
Total		1,754,531	2,028,811	1,883,361	(145,450)



Risk Management Department



RISK MANAGEMENT DEPARTMENT SUMMARY*DESCRIPTION*

Plans, organizes, implements, and monitors a comprehensive loss control program for the City. Identifies, analyzes, and evaluates risks and potential losses to the City as they relate to insurance, safety, and claims. Recommends and assists in the negotiation and selection of insurance programs for the City. Negotiates the adjustment of all insured and uninsured losses. Monitors the safety program of the City to ensure its uniform application and shall make recommendations as needed. Participates in the investigation of accidents and injuries and prepares material and evidence for use by the City in hearings, lawsuits, and insurance investigations. Inspects City facilities to assess existing or potential accident and health hazards and recommends corrective or preventive measures as needed.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	405,014	451,663	474,014
OPERATING EXPENSE	83,613	103,805	117,031
TOTAL	488,627	555,468	591,045
FULL TIME POSITIONS	5	6	6

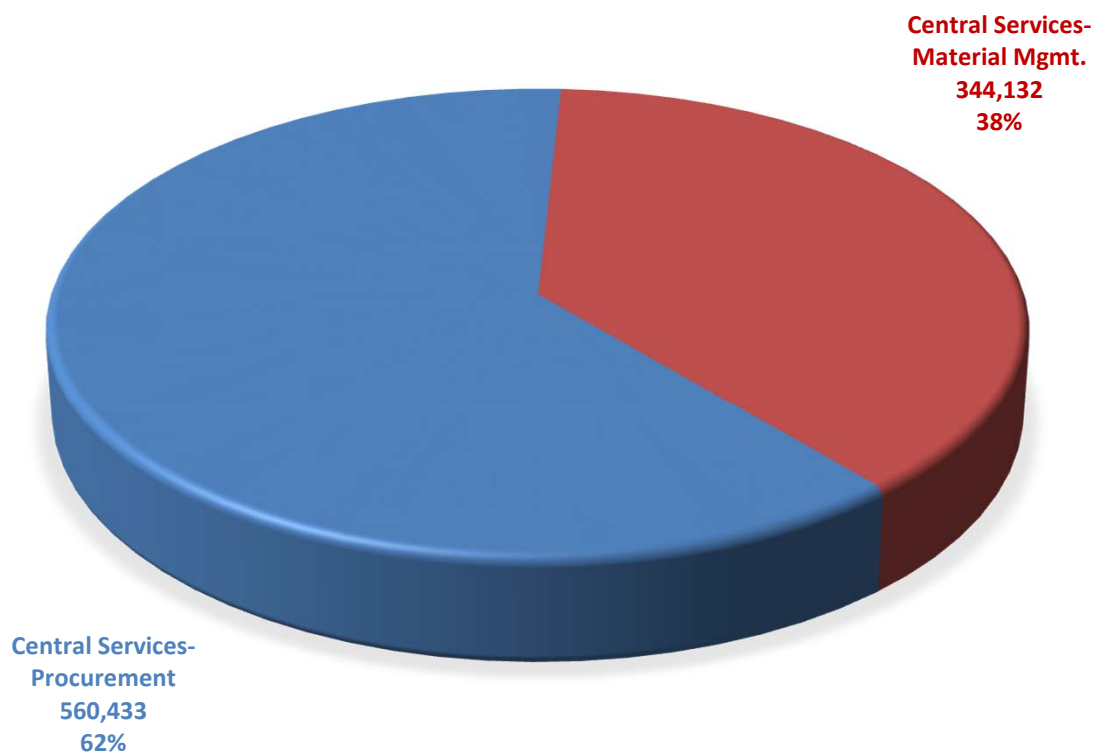
Class Title

Director, Risk Management Serv	1	1	1
Risk Management Technician	1	1	0
Administrative Manager, Risk	0	0	1
Senior Risk Management Administrator	1	1	1
Safety/Loss Control Coordinator	1	1	1
Safety Officer/Investigator	1	1	1
Risk Management Administrator	0	1	1
TOTAL	5	6	6

RISK MANAGEMENT DEPARTMENT OFFICE

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
1003					
7110	Regular Wages	269,966	305,823	319,770	13,947
7120	Overtime	18,640	13,000	18,500	5,500
7210	W/C Insurance	714	797	846	49
7230	Uniforms	1,782	2,000	2,000	0
7260	FICA Matching	20,681	24,390	25,878	1,488
7270	Pension Matching	32,703	34,752	36,871	2,119
7280	Insurance Matching	57,748	66,901	67,149	248
7290	Contribution Matching	2,781	4,000	3,000	-1,000
7510	Professional Services	653	6,000	0	-6,000
7550	Communications	5,912	5,904	5,904	0
7600	Travel	5,796	7,610	11,859	4,249
7630	Train/Cont. Education	5,357	10,000	7,795	-2,205
7700	Risk Allocation	1,824	2,495	21,714	19,219
7870	Maint: Motor Equip.	3,722	3,100	1,160	-1,940
7880	Maint: Mach/Imp/Tools	38,463	40,309	42,959	2,650
7990	Dues and Fees	930	3,715	3,560	-155
8009	Licenses(CDL,CPA,Etc)	0	160	60	-100
8010	Supplies	13,654	15,000	15,000	0
8016	Small Equip	2,183	3,500	500	-3,000
8017	Printing(Not Std Forms)	294	1,050	300	-750
8018	Books & Subscriptions	203	442	320	-122
8052	Rent Governmental Bldg	797	0	0	0
8110	Gasoline	2,449	1,840	3,220	1,380
8150	Food	1,376	2,680	2,680	0
Total		488,627	555,468	591,045	35,577

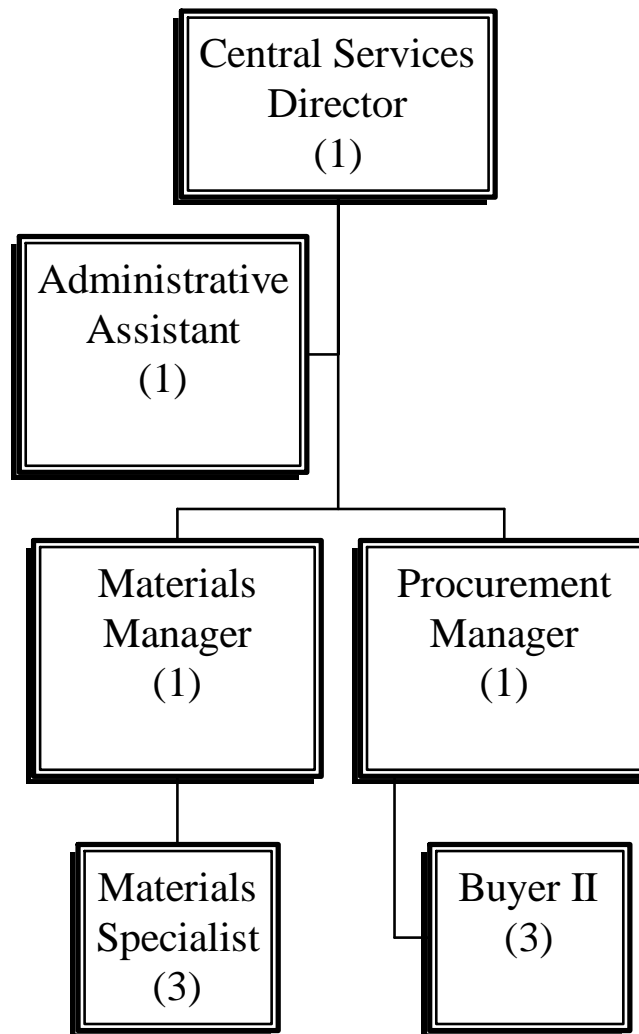
City of Albany
Adopted Budget
FY 2019
Central Services Department



Total Expenditures
\$904,565



Central Services Department



CENTRAL SERVICES*SUMMARY*

The Central Services Department provides support services to all City departments and to Dougherty County departments as requested. The Department is responsible for acquisition, storekeeping, maintenance and disposal of supplies and equipment. Central Services is comprised of two divisions: Procurement, which houses Administrative employees and Materials Management, which houses the Warehouse and Surplus

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	743,688	762,332	772,764
OPERATING EXPENSE	117,690	141,324	131,801
TOTAL	861,378	903,656	904,565
FULL TIME POSITIONS	10	10	10

CENTRAL SERVICES - ADMINISTRATION / PROCUREMENT DIVISION*DESCRIPTION*

Administration directs and furnishes support for the two service divisions by planning, implementing policies and procedures, budgeting and staff assistance. The function of the Procurement Division is to provide centralized purchasing of all equipment supplies and services necessary to operate the City; initiate and administer all contracts; support all departments with product/service information, specifications, standards, and advise on procedures, policy and law; advise management on trends, developments and problems related to goods and services that may affect the various departments of the City.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	451,707	463,768	478,080
OPERATING EXPENSE	58,324	81,954	82,353
TOTAL	510,031	545,722	560,433
FULL TIME POSITIONS	6	6	6

Class Title

Director	1	1	1
Procurement Manager	1	1	1
Buyer	2	2	0
Buyer II	1	1	3
Administrative Assistant	1	1	1
TOTAL	6	6	6

CENTRAL SERVICES - ADMINISTRATION / PROCUREMENT DIVISION					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
1100					
7110	Regular Wages	321,654	318,810	331,835	13,025
7120	Overtime	902	0	1,000	1,000
7130	Part Time	15,132	21,000	21,060	60
7210	W/C Insurance	843	934	970	36
7260	FICA Matching	24,206	25,995	27,073	1,078
7270	Pension Matching	33,300	34,750	36,279	1,529
7280	Insurance Matching	51,040	57,279	55,363	-1,916
7290	Contribution Matching	4,629	5,000	4,500	-500
7510	Professional Services	82	275	50	-225
7550	Communications	2,451	5,200	5,200	0
7570	Advertising	484	500	650	150
7600	Travel	4,581	4,800	4,800	0
7630	Train/Cont. Education	2,428	4,800	4,800	0
7700	Risk Allocation	0	7,754	10,462	2,708
7880	Maint:Mach/Imp/Tools	4,282	5,875	5,901	26
7990	Dues and Fees	745	1,400	1,525	125
8009	Licenses(CDL,CPA,Etc)	25	300	0	-300
8010	Supplies	4,498	5,600	5,700	100
8016	Small Equip	1,782	1,500	1,500	0
8017	Printing(Not Std Forms)	201	300	0	-300
8018	Books & Subscriptions	194	200	200	0
8050	Equipment Rental	0	0	2,127	2,127
8052	Rent Governmental Bldg	36,571	42,450	38,438	-4,012
8150	Food	0	1,000	1,000	0
Total		510,031	545,722	560,433	14,711

CENTRAL SERVICES - MATERIALS MANAGEMENT DIVISION*DESCRIPTION*

The Materials Management Division maintains supplies and tools for all Departments of the City, as well as Dougherty County when requested. Receives, stores and disposes of surplus materials and equipment. Monitors expendable inventory throughout the City.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	291,981	298,564	294,684
OPERATING EXPENSE	59,366	59,370	49,448
TOTAL	351,347	357,934	344,132
FULL TIME POSITIONS	4	4	4

Class Title

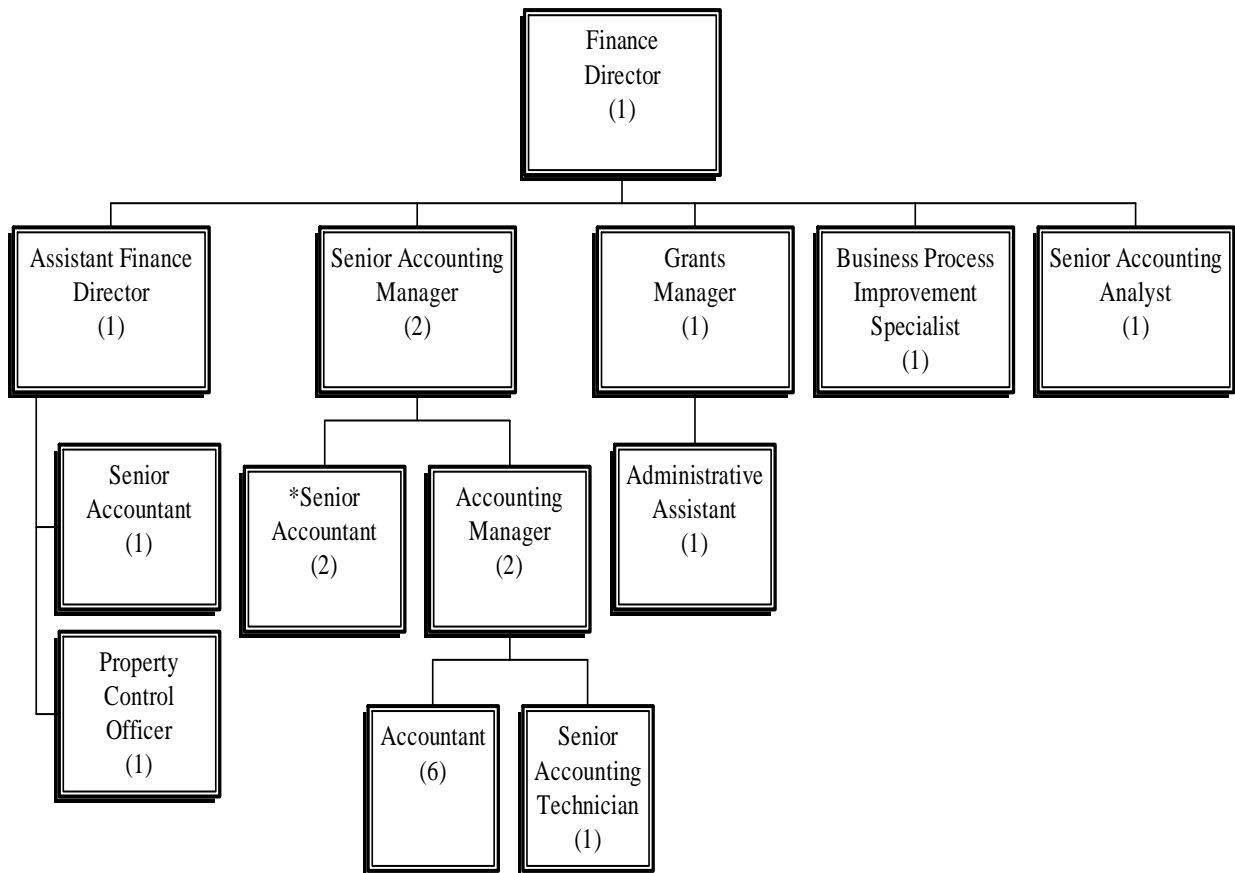
Materials Manager	1	1	1
Materials Specialist	3	3	3
TOTAL	4	4	4

CENTRAL SERVICES - MATERIALS MANAGEMENT DIVISION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
1104					
7110	Regular Wages	181,153	181,589	183,052	1,463
7120	Overtime	16,789	16,200	15,000	-1,200
7210	W/C Insurance	6,270	6,250	6,357	107
7230	Uniforms	2,397	3,000	3,000	0
7260	FICA Matching	13,764	15,131	15,151	20
7270	Pension Matching	21,204	21,559	21,588	29
7280	Insurance Matching	47,536	51,823	47,536	-4,287
7290	Contribution Matching	2,867	3,012	3,000	-12
7510	Professional Services	25	300	0	-300
7550	Communications	4,463	4,600	4,600	0
7600	Travel	851	2,000	3,000	1,000
7630	Training & Education	1,100	2,000	1,000	-1,000
7870	Maint: Motor Equip.	6,148	10,000	10,000	0
7880	Maint: Mach/Imp/Tools	1,813	5,000	568	-4,432
7900	Utilities	18,395	25,000	25,000	0
7990	Dues and Fees	30	200	200	0
8010	Supplies	3,814	5,500	1,500	-4,000
8016	Small Equip	2,921	1,500	1,500	0
8110	Motor Fuel	1,814	3,270	2,080	-1,190
Total		351,347	357,934	344,132	-13,802



Finance Department



*1 position is funded by Public Employees Group Health Plan

FINANCE SUMMARY*DESCRIPTION*

The Finance Department supervises, coordinates, and directs all of the financial operations for the City of Albany. These operations include: accounting for all disbursements and receipts, preparation and administration of the annual budget, administering the retirement system and the Public Employees Group Health Plan, and safeguarding all of the City's assets. The department also serves as advisor to the City Manager, Utility Board and City Commission on all financial matters. The office coordinates audits performed by Independent Certified Public Accountants, and Federal and State Auditors.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONAL SERVICES	1,367,013	2,160,004	2,068,236
OPERATING EXPENSE	628,429	756,979	741,056
TOTAL	1,995,442	2,916,983	2,809,292
FULL TIME POSITIONS	21	20	21

FINANCE DEPARTMENT*DESCRIPTION*

The Finance Department supervises, coordinates, and directs all of the financial operations for the City of Albany. These operations include: accounting for all disbursements and receipts, preparation and administration of the annual budget, administering the retirement system and the Public Employees Group Health Plan, and safeguarding all of the City's assets. The department also serves as advisor to the City Manager, Utility Board and City Commission on all financial matters. The office coordinates audits performed by Independent Certified Public Accountants, and Federal and State Auditors.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONAL SERVICES	1,367,013	1,410,004	1,518,236
OPERATING EXPENSE	628,429	756,979	741,056
TOTAL	1,995,442	2,166,983	2,259,292
FULL TIME POSITIONS	21	20	21

Class Title

Director, Finance	1	1	1
Administrative Assistant	2	2	1
Assistant Director, Finance	1	1	1
Business Process Improvement Specialist	1	1	1
Property Control Officer	1	1	1
Senior Accounting Manager	2	2	2
Senior Accounting Analyst	0	0	1
*Accountant, Senior	3	3	3
Accountant	5	6	6
Accounting Manager	1	1	2
Accounting Technician, Senior	1	1	1
Accounting Technician	2	0	0
Grants Manager	1	1	1
TOTAL	21	20	21

* One Position Funded by Public Employees Group Health Plan

FINANCE DEPARTMENT

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
1501					
7110	Regular Wages	995,179	1,014,779	1,108,985	94,206
7120	Overtime	2,153	5,000	5,000	0
7210	W/C Insurance	2,513	2,659	2,785	126
7260	FICA Matching	72,271	78,013	85,220	7,207
7270	Pension Matching	106,943	111,156	121,424	10,268
7280	Insurance Matching	168,530	188,397	182,822	-5,575
7290	Contribution Matching	10,363	10,000	12,000	2,000
7510	Professional Services	172,479	237,400	235,000	-2,400
7513	Adm.Svcs(Finance,Mgt)	318,158	351,843	345,934	-5,909
7514	Contract Labor (Temp)	0	0	0	0
7550	Communications	11,630	12,255	11,120	-1,135
7570	Avertising	0	2,000	2,000	0
7600	Travel	1,962	6,000	6,000	0
7630	Train/Cont. Education	11,669	13,000	13,000	0
7700.03	Risk Allocation	2,076	3,609	3,986	377
7870.01	Labor	329	500	250	-250
7870.02	Maintenance	293	250	125	-125
7870.03	Parts	67	250	125	-125
7880	Maint: Mach/Imp/Tools	8,395	13,550	10,000	-3,550
7990	Dues and Fees	40,325	49,620	48,900	-720
8009	Licenses(CDL,CPA,Etc)	0	200	200	0
8010	Supplies	10,820	9,000	8,000	-1,000
8016	Small Equip	1,221	2,000	4,000	2,000
8017	Printing(Not Std Forms)	2,026	2,500	2,500	0
8018	Books & Subscriptions	887	1,000	1,000	0
8050	Equipment Rental	6,741	6,500	6,840	340
8052.02	Building Use-Govt Building	39,030	44,861	41,426	-3,435
8110.01	Gasoline	42	141	150	9
8150	Food	280	500	500	0
Total		1,995,442	2,166,983	2,259,292	92,309

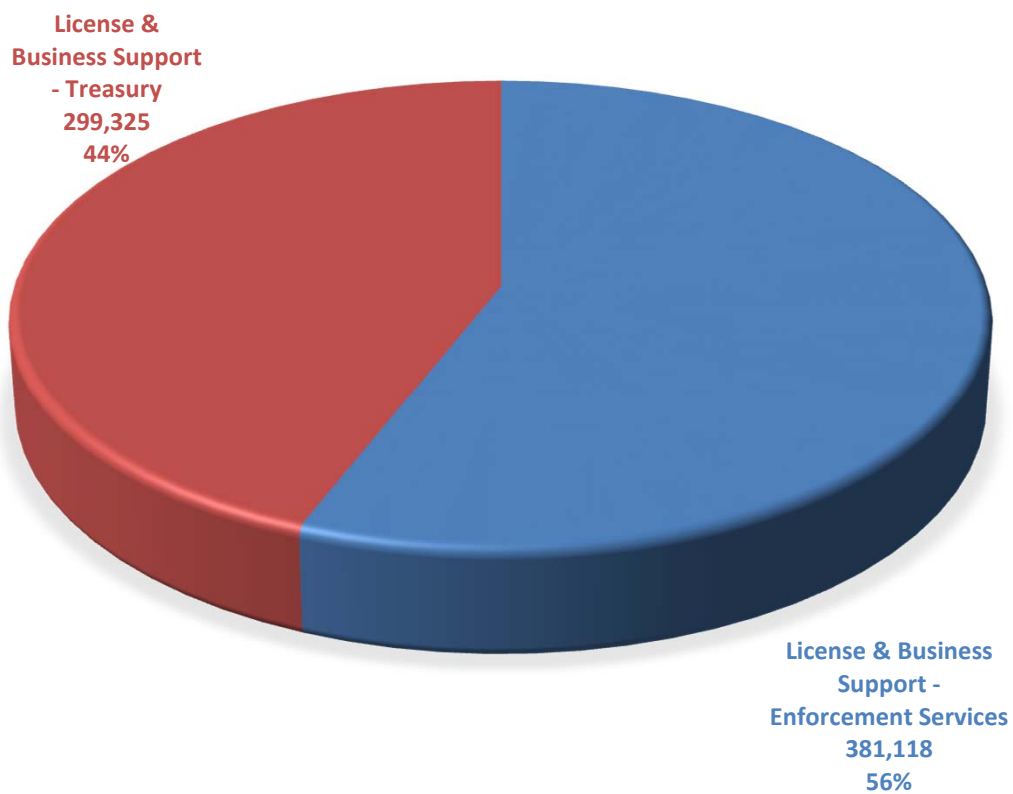
Budget Management*DESCRIPTION*

The Finance Department supervises, coordinates, and directs all of the financial operations for the City of Albany. These operations include: accounting for all disbursements and receipts, preparation and administration of the annual budget, administering the retirement system and the Public Employees Group Health Plan, and safeguarding all of the City's assets. The department also serves as advisor to the City Manager, Utility Board and City Commission on all financial matters. The office coordinates audits performed by Independent Certified Public Accountants, and Federal and State Auditors.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONAL SERVICES	0	750,000	550,000
OPERATING EXPENSE	0	0	0
CAPITAL OUTLAY	0	0	0
TOTAL	0	750,000	550,000
FULL TIME POSITIONS	0	0	0

Budget Management					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
1502					
7110	Regular Wages	0	696,702	498,414	-198,288
7210	W/C Insurance	0	13,642	13,457	-185
7260	FICA Matching	0	39,656	38,129	-1,527
Total		0	750,000	550,000	(200,000)

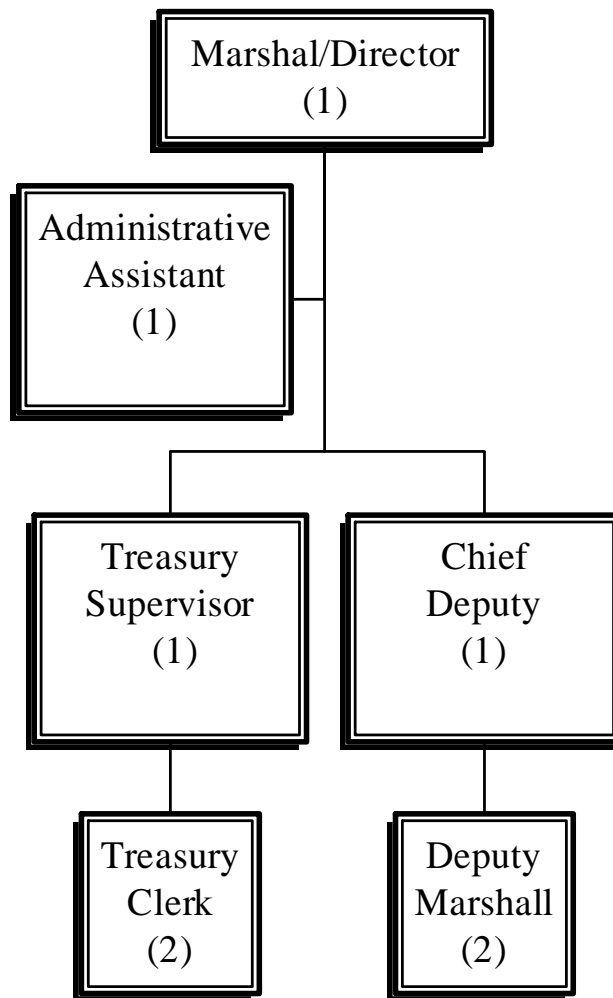
City of Albany
Adopted Budget
FY 2019
License and Business Support



Total Expenditures
\$680,443



License & Business Support Department



LICENSE AND BUSINESS SUPPORT DEPARTMENTAL SUMMARY*SUMMARY*

The License & Business Support department is made up of Marshals' Office and Treasury. The Marshals are responsible for maintaining the best interest of the citizens of Albany and Dougherty County as it relates to conducting business. The primary function of the Treasury Division is to collect funds due to the city.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	472,018	540,118	550,199
OPERATING EXPENSE	114,754	140,889	130,244
TOTAL	586,772	681,007	680,443
FULL TIME POSITIONS	7	8	8

MARSHAL/LICENSE INSPECTOR*DESCRIPTION*

The Marshals are responsible for maintaining the best interest of the citizens of Albany and Dougherty County as it relates to conducting business. Their duties are to conduct investigations, regulate and approve permits, monitor alcohol establishments and businesses. To make sure that those conducting business are in possession of an Occupational Tax Certificate for the City of Albany, and Dougherty County and when applies an alcohol license. Aid in the collection of delinquent excise taxes and bad checks. They also inspect all vehicles for hire to ensure safe transportation for the public; perform training to area merchants in hope to prevent the sale of alcohol to persons underage. This Division also serves delinquent property tax notices, city warrants (make arrest) and deliver summons from the Municipal Court. Additionally, the division is responsible for the security of the Albany Utilities and during judicial hearings of the Municipal Court, and the meeting of the Utility Board.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	323,325	350,287	334,928
OPERATING EXPENSE	26,160	37,570	46,190
TOTAL	349,484	387,857	381,118
FULL TIME POSITIONS	4	4	4

Class Title

Marshal/Director, License & Business Suppor	1	1	1
Code Enforcement Officer (Sworn)	2	2	0
Deputy Marshall	0	0	2
Chief Deputy/License Inspector	1	1	1
TOTAL	4	4	4

SERVICES DIVISION OFFICE

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
1701					
7110	Regular Wages	223,450	225,000	227,933	2,933
7120	Overtime	6,100	2,000	2,000	0
7130	Part Time	0	12,535	0	-12,535
7210	W/C Insurance	7,056	7,335	7,482	147
7230	Uniforms	4,773	5,200	5,800	600
7260	FICA Matching	17,375	18,324	17,590	-734
7270	Pension Matching	24,356	31,553	31,961	408
7280	Insurance Matching	37,252	45,340	39,162	-6,178
7290	Contribution Matching	2,962	3,000	3,000	0
7510	Professional Services	100	300	300	0
7550	Communications	5,228	4,780	4,780	0
7600	Travel	1,624	3,300	3,300	0
7630	Train/Cont. Education	1,581	2,300	2,300	0
7870	Labor	2,225	425	3,600	3,175
7870	Maintenance	741	350	2,400	2,050
7870	Parts	2,382	1,000	2,800	1,800
7880	Maint: Mach/Imp/Tools	5,648	13,875	15,955	2,080
7990	Dues and Fees	0	250	0	-250
8010	Supplies	1,697	4,200	4,200	0
8016	Small Equip	1,058	2,000	1,000	-1,000
8017	Printing(Not Std Forms)	417	500	500	0
8018	Books & Subscriptions	223	300	300	0
8110	Gasoline	3,118	2,990	4,255	1,265
8150	Food	118	1,000	500	-500
Total		349,484	387,857	381,118	-6,739

TREASURY DEPARTMENT

DESCRIPTION

The primary function of the Treasury Division is to collect funds due to the city in the form of alcohol license fees, occupational taxes, miscellaneous permits, bonds & fines, Community Development loan payments, delinquent revenue accounts, and other miscellaneous income. Maintain the petty cash funds and the payment of travel vouchers. Serves as a collection point for generated revenue from other city departments. Consolidate daily transaction reports of collected revenue for bank deposits and submit them to the Finance Department. In addition we collect County Occupational Taxes and alcohol license fees.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	148,693	189,831	215,271
OPERATING EXPENSE	88,595	103,319	84,054
TOTAL	237,288	293,150	299,325
FULL TIME POSITIONS	3	4	4

Class Title

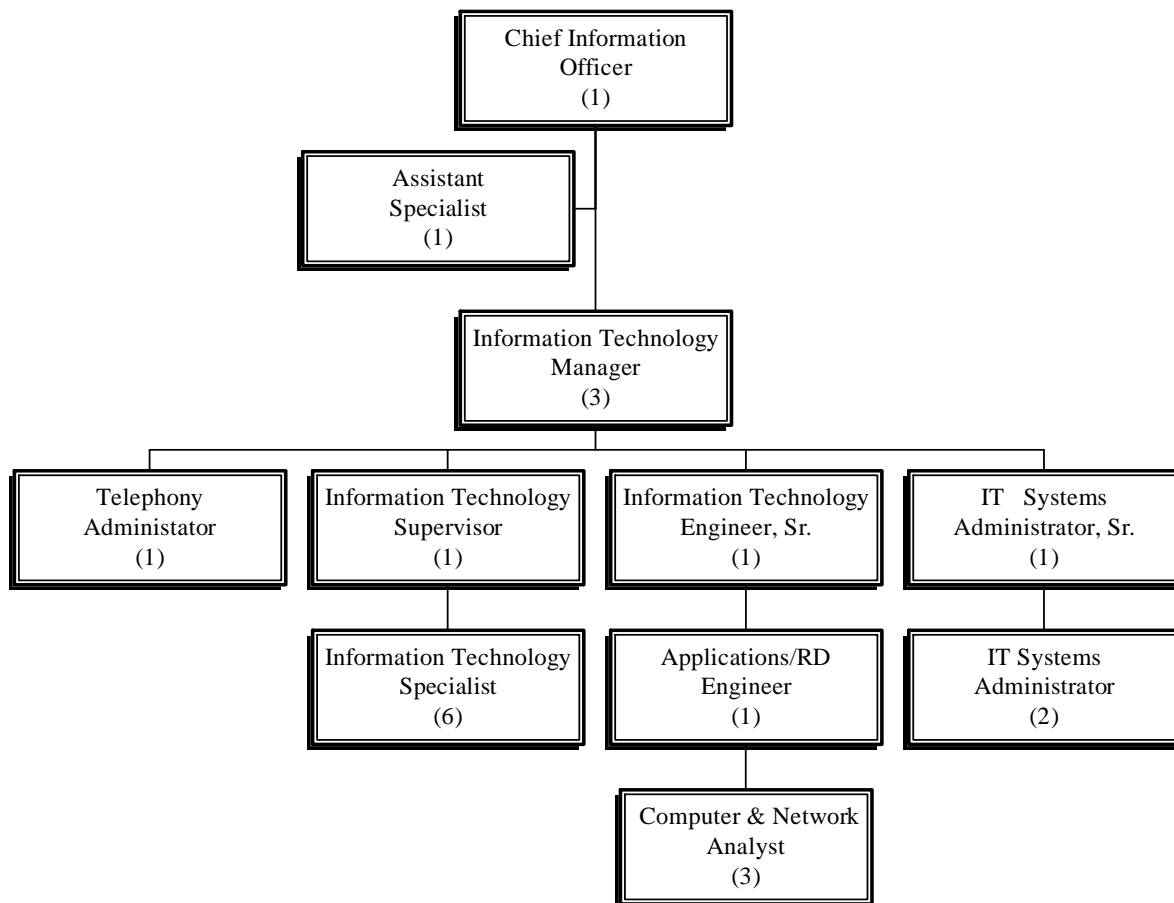
Teller/Treasury Supervisor	1	1	1
Administrative Assistant	2	2	1
Treasury Clerk	0	1	2
TOTAL	3	4	4

TREASURY DEPARTMENT

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
1702					
7110.	Regular Wages	91,859	122,201	125,725	3,524
7120.	Overtime	996	0	1,000	1,000
7130.	Part Time	13,816	17,225	29,760	12,535
7210.	W/C Insurance	254	349	391	42
7260.	FICA Matching	7,320	10,666	11,971	1,305
7270.	Pension Matching	10,014	13,320	13,704	384
7280.	Insurance Matching	23,869	25,370	32,220	6,850
7290.	Contribution Matching	564	700	500	-200
7510.	Professional Services	0	0	13,500	13,500
7550.	Communications	1,994	4,000	1,000	-3,000
7600.	Travel	1,983	3,000	3,000	0
7630	Training & Development	2,115	2,000	2,000	0
7700	Risk Allocation	3,648	3,656	3,507	-149
7880.	Maint: Mach/Imp/Tools	50,176	58,550	36,043	-22,507
7990.	Dues and Fees	150	500	0	-500
8010.	Supplies	5,649	7,000	3,300	-3,700
8016.	Small Equip	636	2,000	0	-2,000
8018	Books & Subscriptions	448	600	0	-600
8052.03	Rent Central Square Bldg	21,798	22,013	21,704	-309
8495	Cash Short/Over	-2	0	0	0
Total		237,288	293,150	299,325	6,175



Technology & Communications Department



TECHNOLOGY AND COMMUNICATIONS*DESCRIPTION*

The Technology and Communications (TAC) department is charged with establishing, monitoring and maintaining all information technology systems and services for Albany and Dougherty County. TAC is responsible for providing the infrastructure for innovation and automation throughout the City and County including the integrated telephone system servicing the Judicial Building, Government Center, Central Square, City Public Works Compound, Transit, Local Law Enforcement Center, and Albany Dougherty Drug Unit. TAC implements governance for the use of the network and auxiliary operating systems while supporting the operational units by coordinating budgetary and functional requirements with all City and County Departments.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	1,337,055	1,559,328	1,584,510
OPERATING EXPENSE	1,269,689	1,771,122	1,689,961
TOTAL	2,606,744	3,330,450	3,274,471
FULL TIME POSITIONS	21	21	21

Class Title

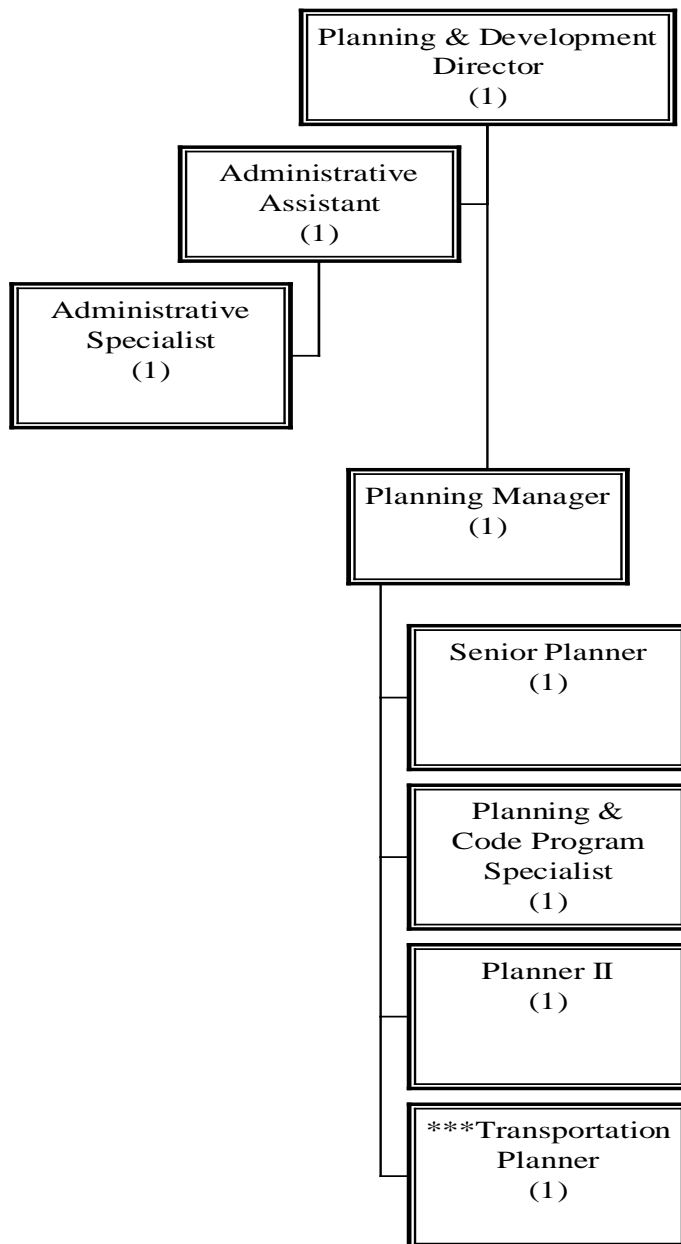
Chief Information Officer	0	1	1
IT Analyst	4	3	3
IT Manager	3	3	3
IT Supervisor	1	1	1
IT Systems Administrator, Sr.	2	2	1
IT Systems Administrator	1	1	2
IT Specialist	5	4	6
Computer Systems Technician	1	1	0
Communications Technician	0	1	0
Telephony Administrator	0	0	1
IT Engineer, Sr.	2	2	1
Applications/RD Engineer	1	1	1
Administrative Specialist	1	1	1
TOTAL	21	21	21

TECHNOLOGY AND COMMUNICATIONS

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
1800					
7110	Regular Wages	958,253	1,105,262	1,117,610	12,348
7120	Overtime	32,802	30,000	30,000	0
7130	Part Time	2,901	6,000	12,000	6,000
7210	W/C Insurance	2,458	2,838	2,794	-44
7220	FICA Matching	72,737	87,307	88,710	1,403
7270	Pension Matching	106,217	123,744	125,089	1,345
7280	Insurance Matching	147,943	189,177	195,307	6,130
7290	Contribution Matching	13,744	15,000	13,000	-2,000
7510	Professional Services	25	1,000	400	-600
7512	Tech.Svcs(Surveys,DP)	99,191	353,686	299,300	-54,386
7550	Communications	278,745	200,768	225,300	24,532
7600	Travel	29,425	24,500	32,000	7,500
7610	Auto Allowance	5,250	6,000	6,000	0
7630	Train/Cont. Education	22,658	39,300	38,500	-800
7700	Insurance / Risk Allocation	0	17,212	11,781	-5,431
7870	Maint: Motor Equip.	2,938	3,500	4,305	805
7880	Maint: Mach/Imp/Tools	733,316	1,030,242	972,800	-57,442
7990	Dues and Fees	13,579	18,500	13,900	-4,600
8010	Supplies	9,217	11,500	11,500	0
8016	Small Equip	37,928	26,500	35,500	9,000
8017	Printing(Not Std Forms)	0	225	0	-225
8018.	Books & Subscriptions	0	475	475	0
8052.01	Rent Judicial Bldg	34,554	33,214	34,400	1,186
8110.	Motor Fuel	1,117	2,000	1,300	-700
8150	Food	1,465	2,500	2,500	0
Total		2,606,744	3,330,450	3,274,471	(55,979)



Planning & Development



*** Position is grant funded

PLANNING & DEVELOPMENT SERVICES*DESCRIPTION*

The Planning and Development Services Department is comprised of two Divisions: Planning & Zoning and Development Services (Building permits and inspection). Planning and Zoning is responsible for the administration of all land use regulations within the city limits of Albany as well as unincorporated Dougherty County. This Division is responsible for management of the Comprehensive Land Use Plan, Zoning Ordinance, Floodplain Management Ordinances, and Sign Ordinances. It also provides staff support for several citizen boards, including Historic Preservation, Greenspace, Planning Commission, Land Bank and Transportation. The Development Services Division provides first-rate customer service while ensuring compliance with the Georgia State building code, local codes, and ordinances. Assistance is given to residents, design professionals, contractors, builders and developers to ensure that all construction is maintained in a safe, energy efficient, and accessible manner.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	890,427	892,801	508,553
OPERATING EXPENSE	212,002	296,687	664,237
TOTAL	1,102,428	1,189,488	1,172,790
FULL TIME POSITIONS	14	14	8

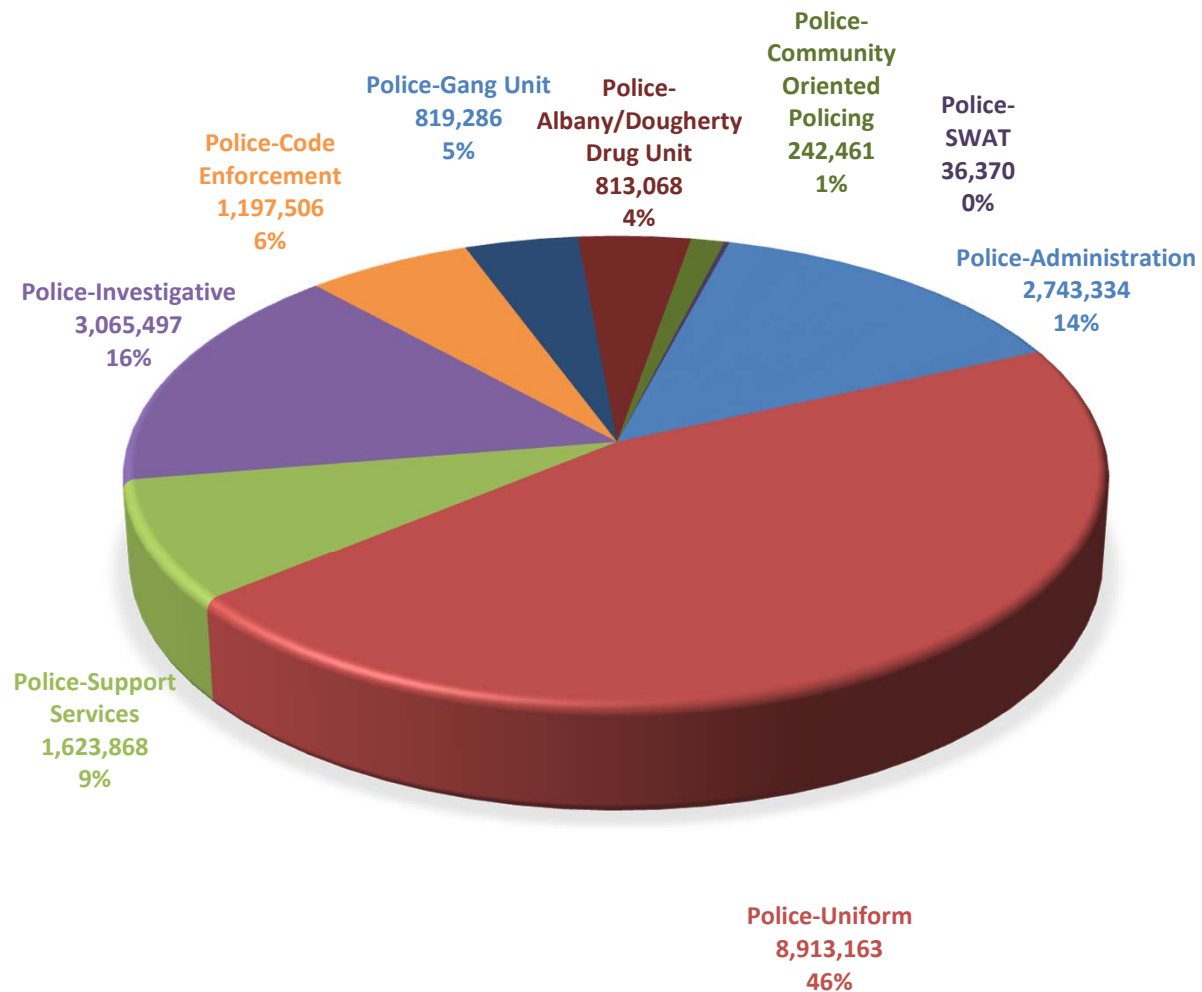
Class Title

Administrative Assistant	1	1	1
Building Inspector	1	1	0
Mechanical Inspector - Electric	1	1	0
Mechanical Inspector - Gas/HVAC	1	1	0
Mechanical Inspector - Plumbing	1	1	0
Building Official	1	1	0
* Planner II - Transportation Planner	1	1	1
Planner I	1	0	0
Planner II	1	1	1
Planner, Senior	1	1	1
Planning Manager	1	1	1
Plans Review/Permit Technician	1	1	0
Planning & Code Program Specialist	0	1	1
Administrative Specialist	1	1	1
Director, Planning & Development Services	1	1	1
TOTAL	14	14	8

* Grant Funded Position

PLANNING & DEVELOPMENT SERVICES					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
2100					
7110	Regular Wages	625,871	633,455	353,261	-280,194
7120	Overtime	5,275	1,000	1,000	0
7210	W/C Insurance	10,071	9,147	2,192	-6,955
7230	Uniforms	2,375	2,757	360	-2,397
7260	FICA Matching	47,955	48,536	27,101	-21,435
7270	Pension Matching	68,333	69,156	38,614	-30,542
7280	Insurance Matching	122,576	119,750	82,025	-37,725
7290	Contribution Matching	7,971	9,000	4,000	-5,000
7510	Professional Services	66,551	108,980	541,520	432,540
7512	Tech.Svcs(Surveys,DP)	698	1,000	0	-1,000
7550	Communications	7,442	12,500	7,700	-4,800
7570	Advertising	5,562	6,000	6,000	0
7600	Travel	15,593	22,407	14,930	-7,477
7630	Train/Cont. Education	4,249	11,130	7,930	-3,200
7700.03	Risk Allocation	22,500	23,471	17,191	-6,280
7870	Maint. Motor Equip.	4,564	7,570	2,850	-4,720
7880	Maint: Mach/Imp/Tools	12,257	22,400	9,020	-13,380
7990	Dues and Fees	2,615	3,162	2,760	-402
8009	Licenses(CDL,CPA,Etc)	75	550	0	-550
8010	Supplies	5,049	6,875	4,500	-2,375
8016	Small Equip	7,607	4,450	0	-4,450
8017	Printing(Not Std Forms)	5,521	8,327	4,100	-4,227
8018	Books & Subscriptions	868	3,120	970	-2,150
8052.30	Rent Central Square Bldg	45,463	44,265	42,978	-1,287
8110.01	Gasoline	5,270	5,980	1,288	-4,692
8150	Food	117	500	500	0
8997	Local Grant Match	0	4,000	0	-4,000
Total		1,102,428	1,189,488	1,172,790	-16,698

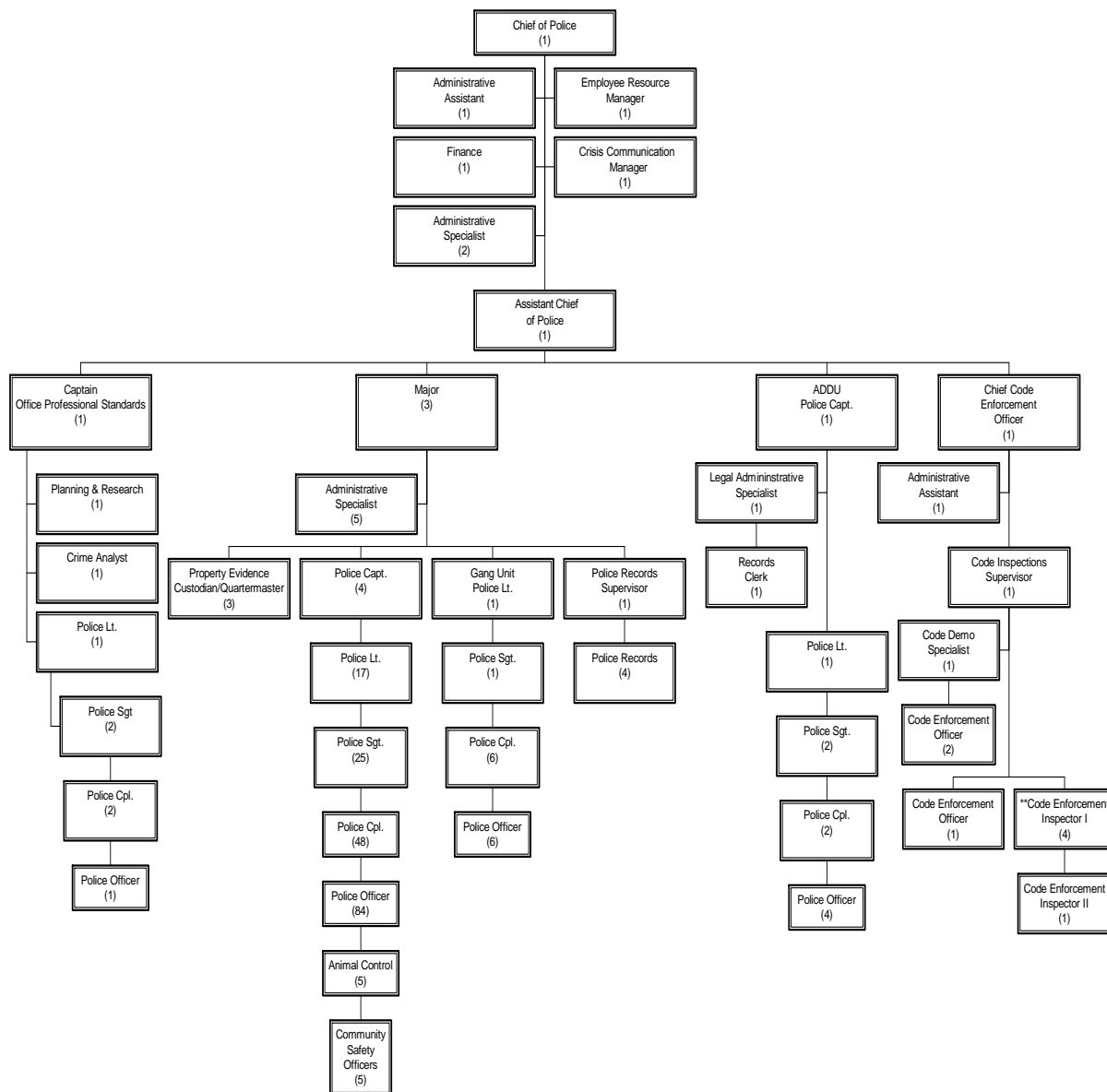
City of Albany Adopted Budget FY 2019 Police Department



Total Expenditures
\$19,454,553



Police Department



POLICE DEPARTMENTAL SUMMARY*SUMMARY*

The Albany Police Department is responsible for safeguarding lives and property in the City of Albany. The Department is responsible for the enforcement of laws, prevention of crime, promotion of safety, education and implementation of programs to reduce crimes, to protect the innocent against deception, the weak against oppression or intimidation, and the peaceful against violence or disorder. In our efforts to accomplish these mandates the Albany Police Department has embraced the philosophies of "Community Oriented Policing". The goal of Community Oriented Policing is the reduction of crime and disorder by carefully examining the characteristics of problems in the neighborhoods, and then applying appropriate problem-solving remedies. The "Community" for which a patrol officer is given responsibility is a small, well-defined geographical area. Beats are configured in a manner that preserves, as much as possible, the unique geographical and social characteristics of neighborhoods while still allowing efficient service. Effective community policing is generated by optimizing positive daily contacts between our citizens and the police. Assignment of officers to "Districts" enable them to work long term assignments in the same areas, becoming more familiar with members of the community, thus enabling them to stay aware of the day-to-day working of their community.

MAJOR OBJECT OF EXPENDITURE	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	14,037,093	15,107,382	15,383,659
OPERATING EXPENSE	3,278,722	3,788,565	4,070,894
TOTAL	17,315,815	18,895,947	19,454,553
FULL TIME POSITIONS	255	254	259

ALBANY - DOUGHERTY SWAT TEAM*DESCRIPTION*

It is the policy and intent of the Albany/Dougherty Metro SWAT Team to provide the community with a reservoir of skilled law enforcement personnel who are capable of identifying and implementing a high level response to special threats with minimal risk to personnel and citizens. The role of law enforcement in all cases, including riotous activity, insurrection, barricaded subjects, execution of narcotics warrants, arrest of dangerous felons, and the rescue of hostages or endangered persons, is the protection of lives and property. The Albany/Dougherty Metro SWAT is a team of specially trained police officers from participating political subdivisions, which will respond to any incident where special weapons and tactics are needed within the member jurisdictions. The unit consist of a maximum of twenty five highly trained personnel with specific skills in the areas of marksmanship, tactical response and containment, and the deployment of chemical munitions. The Albany/Dougherty Metro SWAT is under the direct supervision of a unit Commander with the governing authority derived through the Albany/Dougherty Metro SWAT Board of Directors.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	1,364	5,000	5,000
OPERATING EXPENSE	20,277	38,546	31,370
TOTAL	21,640	43,546	36,370
FULL TIME POSITIONS	0	0	0

City employees assigned to the SWAT Team are housed in APD cost centers.

ALBANY-DOUGHERTY SWAT TEAM

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
205					
7230	Uniforms	1,364	5,000	5,000	0
7550	Communication	99	1,020	1,020	0
7600	Travel	100	5,000	5,000	0
7630	Train/Cont. Education	4,221	6,500	6,500	0
7870	MaintL Motor Equip	5,280	6,908	0	-6,908
7880	Maint: Mach/Imp/Tools	0	750	750	0
7990	Dues and Fees	150	800	800	0
8010	Supplies	5,901	10,000	10,000	0
8016	Small Equip	3,356	6,000	6,000	0
8110	Motor Fuel	1,170	1,568	1,300	-268
Total		21,640	43,546	36,370	-7,176

POLICE ADMINISTRATION*DESCRIPTION*

The Administrative Bureau directs all police operations and provides guidance, leadership and integrity over all branches of the Police Department. This is done through the planning and coordination of all activities by the implementation of policy and procedures. The Administrative Bureau oversees all functions of budgetary matters and procedures. The Planning and Research Section provides up-to-date data and techniques used to plan the operation of the Police Department including the securing of various grant funds. The Office of Professional Standards is comprised of Internal Affairs, Recruitment and Training. The Recruitment Unit insures that candidates for the position of Police Officer are capable, knowledgeable and reflect the goals and objectives of the Police Department and the City of Albany. The Training Section acts as a facilitator and mentor, managing new recruits to insure proper training is provided to each officer hired. It is also responsible for providing updated and advanced in-service training to officers currently on the force. The Internal Affairs section protects the Police Department, the City of Albany, and the officers themselves through the development and enhancement of skills, knowledge, procedures and the constitutional rights afforded equally to all citizens of this community.

MAJOR OBJECT OF EXPENDITURE	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	1,808,750	1,190,045	1,492,176
OPERATING EXPENSE	1,081,771	1,158,696	1,251,158
TOTAL	2,890,521	2,348,741	2,743,334
FULL TIME POSITIONS	25	17	22

Class Title

Police Chief	1	1	1
Assistant Chief of Police	1	1	1
Crisis Communication Manager	1	1	1
Police Captain	2	1	1
Police Lieutenant	2	1	1
Police Sergeant	4	2	2
Police Corporal	3	1	3
Accounting Technician, Senior	1	1	0
Police Planning & Research Mgr	1	1	1
Employee Resource Manager, APD	1	1	1
Management/Budget Analyst, APD	1	1	1
Community Safety Officer	1	0	5
Police Officer	2	1	0
Police Crime Analyst	1	1	1
Administrative Assistant	2	1	1
Administrative Specialist	0	2	2
Police Records Clerk	1	0	0
TOTAL	25	17	22

POLICE ADMINISTRATION					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
2201					
7110	Regular Wages	1,175,550	817,270	1,024,368	207,098
7120	Overtime	69,804	1,000	25,000	24,000
7130	Part Time	767	0	0	0
7210	W/C Insurance	19,834	8,073	12,769	4,696
7230	Uniforms	13,771	7,350	7,500	150
7260	FICA Matching	89,002	62,598	80,277	17,679
7270	Pension Matching	156,768	113,739	145,862	32,123
7280	Insurance Matching	268,299	165,015	184,400	19,385
7290	Contribution Matching	14,954	15,000	12,000	-3,000
7510	Professional Services	22,649	36,500	72,500	36,000
7512	Tech.Svcs(Surveys,DP)	257,710	272,500	272,500	0
7514	Contract Labor(Temp)	12,225	20,000	20,000	0
7550	Communications	8,378	16,156	16,156	0
7570	Advertising	192	2,000	1,000	-1,000
7600	Travel	22,637	22,000	34,100	12,100
7630	Train/Cont. Education	13,567	28,500	28,500	0
7700.03	Risk Allocation	297,564	373,239	487,205	113,966
7870	Maint: Motor Equip.	3,955	16,143	9,725	-6,418
7880	Maint: Mach/Imp/Tools	19,757	89,553	24,092	-65,461
7980	Metro Drug Squad	140,974	0	0	0
7981	Dougherty County Jail	240,318	250,000	250,000	0
7990	Dues and Fees	8,972	8,255	9,000	745
8010	Supplies	22,910	14,600	15,700	1,100
8016	Small Equipment	2,374	1,500	1,500	0
8018	Books & Subscriptions	1,601	2,000	500	-1,500
8050	Rental of Equipment	280	0	0	0
8110	Motor Fuel	3,014	3,450	3,680	230
8150	Food	2,694	2,300	5,000	2,700
Total		2,890,521	2,348,741	2,743,334	394,593

POLICE UNIFORM*DESCRIPTION*

The Uniform Bureau is the largest of the Four (4) Bureaus which comprise the Albany Police Department. It presently patrols Three (3) districts, each with a Community Policing Center. The Uniform Bureau is committed to serving our community, to enhancing quality of life and to nurturing public trust by holding itself to the highest standards of performance and ethics. These officers are determined to serve as a deterrent to crime, develop relationships with community groups, residential and business organizations and promote an environment receptive to all who visit or live in our city. We embrace a Community Oriented Policing Philosophy and rely heavily upon community input and collaborative problem solving strategies. It is through this move of heightened community involvement in public safety matters that the Uniform Bureau will effectively address the future of policing and perception of crime in our city.

MAJOR OBJECT OF EXPENDITURE	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	7,345,870	7,668,960	7,754,468
OPERATING EXPENSE	909,476	1,044,865	1,158,695
TOTAL	8,255,346	8,713,825	8,913,163
FULL TIME POSITIONS	141	137	137

Class Title

Police Captain	3	2	2
Police Lieutenant	11	11	11
Police Major	1	1	1
Police Sergeant	17	17	17
Police Corporal	26	26	26
Police Officer	77	74	74
Administrative Specialist	1	1	1
Animal Control Superintendent	1	1	1
Animal Control Agent	4	4	4
TOTAL	141	137	137

POLICE UNIFORM					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
2202					
7110	Regular Wages	4,262,878	4,645,379	4,646,026	647
7120	Overtime	759,684	535,000	540,000	5,000
7130	Part Time	17,211	21,000	100,500	79,500
7210	W/C Insurance	146,759	162,839	145,175	-17,664
7230	Uniforms	58,710	48,900	40,000	-8,900
7260	FICA Matching	361,583	397,905	404,419	6,514
7270	Pension Matching	683,930	720,073	720,858	785
7280	Insurance Matching	1,013,972	1,094,864	1,117,490	22,626
7290	Contribution Matching	41,143	43,000	40,000	-3,000
7510	Professional Services	21,347	20,000	21,000	1,000
7550	Communications	10,888	10,000	15,000	5,000
7600	Travel	19,627	25,000	25,000	0
7630	Train/Cont. Education	11,708	15,000	15,000	0
7870	Maint: Motor Equip.	377,356	517,107	521,250	4,143
7880	Maint: Mach/Imp/Tools	141,291	144,453	180,368	35,915
7990	Dues and Fees	1,760	2,800	1,000	-1,800
8010	Supplies	19,814	12,800	16,000	3,200
8016	Small Equip	32,124	30,525	30,000	-525
8050	Rental Equipment	0	0	12,012	12,012
8110	Motor Fuel	272,943	265,180	319,065	53,885
8150	Food	618	2,000	3,000	1,000
Total		8,255,346	8,713,825	8,913,163	199,338

POLICE SUPPORT SERVICES*DESCRIPTION*

The Support Services Bureau is comprised of units that provides a "behind the scene support" to other segments for the police department. This support service includes: 1) Records Section - inputs/ manage incident reports and tickets, 2) Information Desk / Telephone Incident Reporting System (TIRS) - provides general information and assistance to citizens, vendors, media, and other government agencies. TIRS also generates incident reports for victims that walk-in or call-in to report crimes, 3) Computer System Analyst - analyzes computer problems and use computer technology to meet the needs of an organization, 4) Georgia Crime Information Center (GCIC)/National Crime Information Center (NCIC) Operator - enters and removes Hot-File information pertaining to stolen/recovered property, missing and wanted persons; provides vehicle identification numbers to local Wrecker Services; compiles, tabulates, enters, and disseminate monthly and annual crime statistics to the Georgia Crime Information Center, 5) Quartermaster/Supply Section - orders, receives, manages, and issues police duty equipment/property, 6) Vehicle Maintenance - oversees the maintenance and up-keep of all department's vehicles, 7) Animal Control Unit - rescues and impound animals, provide impound/shelter care, educate the public about the realities of pet overpopulation and responsible pet ownership, and prosecute individuals who abuse animals.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	1,213,132	1,311,721	1,298,094
OPERATING EXPENSE	270,913	309,320	325,774
TOTAL	1,484,045	1,621,041	1,623,868
FULL TIME POSITIONS	19	20	20

Class Title

Police Captain	1	1	1
Police Lieutenant	2	2	2
Police Major	1	1	1
Police Sergeant	0	1	1
Police Corporal	2	2	2
Police Officer	3	3	3
Administrative Specialist	2	2	2
Police Records Supervisor	1	1	1
Police Records Clerk	4	4	4
Evidence Custodian/Quartermast	3	3	3
TOTAL	19	20	20

POLICE SUPPORT SERVICES

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
2203					
7110	Regular Wages	737,259	776,362	792,339	15,977
7120	Overtime	57,752	60,000	60,000	0
7130	Part Time	18,588	19,900	19,900	0
7210	W/C Insurance	17,745	21,686	21,686	0
7230	Uniforms	75,516	69,100	72,800	3,700
7260	FICA Matching	58,826	65,504	66,726	1,222
7270	Pension Matching	99,382	116,254	118,475	2,221
7280	Insurance Matching	138,744	173,615	135,168	-38,447
7290	Contribution Matching	9,320	9,300	11,000	1,700
7510	Professional Services	910	3,250	4,100	850
7512	Tech.Svcs(Surveys,DP)	0	0	0	0
7550	Communications	52,779	79,450	66,274	-13,176
7570	Advertising	0	0	0	0
7600	Travel	21,111	20,000	20,000	0
7630	Train/Cont. Education	3,931	4,500	4,500	0
7870	Maint: Motor Equip.	24,217	35,000	51,000	16,000
7880	Maint: Mach/Imp/Tools	93,123	59,450	56,840	-2,610
7990	Dues and Fees	868	2,000	0	-2,000
8010	Supplies	55,277	67,100	66,650	-450
8016	Small Equip	8,697	25,000	41,000	16,000
8017	Printing(Not Std Forms)	0	1,000	0	-1,000
8018	Books & Subscriptions	0	0	0	0
8050	Rental of Equipment	634	3,600	0	-3,600
8110	Motor Fuel	9,367	8,970	15,410	6,440
Total		1,484,045	1,621,041	1,623,868	2,827

POLICE INVESTIGATIVE*DESCRIPTION*

The primary function of the Investigative Bureau is to identify, investigate, and prosecute individuals or groups involved in crimes against persons or property and / or participants in organized crime. This is done through identification and collection of data and evidence, assembling facts, collection of information, interviewing witnesses and suspects, engaging in the pursuit of leads and information, and through exchange of information with other police agencies. A close liaison with the other agencies involved in similar activities is maintained. We conduct security surveys and surveillance details. The Investigative Bureau assists in investigations when and wherever needed to maintain files of criminal activity and prosecute violators of all Federal, State and Local statutes. Included under this division are the Family Protection Unit, the Polygraph Unit, the Forensics Section, the Property Management Section and the Domestic Violence Response Unit.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	2,459,877	2,773,300	2,751,821
OPERATING EXPENSE	175,557	255,667	313,676
TOTAL	2,635,434	3,028,967	3,065,497
FULL TIME POSITION	42	42	42

Class Title

Police Captain	1	1	1
Police Lieutenant	4	4	4
Police Major	1	1	1
Police Sergeant	7	7	7
Police Corporal	20	20	20
Police Officer	7	7	7
Administrative Specialist	2	2	2
TOTAL	42	42	42

POLICE INVESTIGATIVE					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
2204					
7110	Regular Wages	1,513,994	1,693,414	1,725,198	31,784
7120	Overtime	143,809	133,800	135,800	2,000
7210	W/C Insurance	48,330	59,202	55,778	-3,424
7230	Uniforms	21,569	28,000	28,000	0
7260	FICA Matching	117,631	139,782	142,366	2,584
7270	Pension Matching	226,769	253,983	258,679	4,696
7280	Insurance Matching	378,765	455,119	395,000	-60,119
7290	Contribution Matching	9,009	10,000	11,000	1,000
7510	Professional Services	336	4,000	2,500	-1,500
7550	Communications	5,277	8,500	8,500	0
7600	Travel	6,473	19,000	19,000	0
7630	Train/Cont. Education	26,085	18,000	18,000	0
7870	Maint. Motor Equip.	69,427	84,667	101,400	16,733
7880	Maint. Mach/Imp/Tools	24,694	35,875	32,436	-3,439
7990	Dues and Fees	439	2,700	2,700	0
7995	Confidential Informant Pmts	580	6,300	6,300	0
8010	Supplies	5,820	24,200	24,200	0
8016	Small Equip	2,465	9,875	50,200	40,325
8017	Printing & Binding	165	500	500	0
8110	Motor Fuel	33,046	39,100	44,240	5,140
8150	Food	750	2,950	3,700	750
Total		2,635,434	3,028,967	3,065,497	36,530

CODE ENFORCEMENT DIVISION*DESCRIPTION*

The Code Enforcement Division is responsible for the life-safety, general health and welfare of the public within the boundaries of the City of Albany and Dougherty County as they relate to the construction, occupancy and maintenance of buildings, structures and property. This is accomplished by the enforcement of Georgia State adopted building codes, laws and the local ordinances of the City of Albany and Dougherty County. The primary duties include the prevention, identification, correction or abatement of violations of all applicable laws, codes and ordinances. All functions of this Division require frequent communication and interaction with other local, state, and federal officials.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	REQUESTED 2018/2019
PERSONNEL SERVICES	628,571	635,657	657,614
OPERATING EXPENSE	538,525	527,922	539,892
TOTAL	1,167,096	1,163,579	1,197,506
FULL TIME POSITIONS	13	12	12

Class Title

Administrative Assistant	1	1	1
Chief Code Enforcement Officer	1	1	1
* Code Enforcement Ofcr (Sworn)	3	3	3
Housing/Code Enforcement Inspector Sr	6	0	0
**Code Enforcement Inspector I	0	4	4
Code Enforcement Inspector II	1	1	1
Code Inspections Supervisor	1	1	1
Code Inspections Supervisor/Demolition Specialist	0	1	1
TOTAL	13	12	12

* One of the Code Enforcement Officers' position and One of the Code Enforcement Inspector I are paid for by Solid Waste Enterprise

**One of the Code Inspector I is paid for by Dougherty County

ADMINISTRATION/ ENFORCEMENT DIVISION OFFICE					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	REQUESTED 2018/2019	VARIANCE + / (-)
2206					
7110	Regular Wages	438,683	437,990	456,116	18,126
7120	Overtime	7,512	2,500	2,500	0
7130	Part Time	170	0	0	0
7210	W/C Insurance	13,219	13,021	14,224	1,203
7230	Uniforms	3,174	7,850	6,850	(1,000)
7260	FICA	32,768	33,794	35,084	1,385
7270	Pension Matching	46,909	56,823	59,161	2,338
7280	Insurance Matching	80,342	77,679	77,679	0
7290	Contribution Matching	5,794	6,000	6,000	0
7510	Professional Services	175	2,085	2,020	(110)
7512.01	Demolition Cost	443,320	400,000	400,000	0
7512.03	Mowing/Lot Cleaning	20,295	32,000	32,000	0
7550	Communications	15,128	18,823	13,643	(5,180)
7600	Travel	5,408	6,730	10,230	2,800
7630	Train/Cont. Education	3,308	4,438	6,238	1,800
7700.03	Risk Allocation	0	0	0	0
7860	Maint. Buildings	0	200	0	(200)
7870	Maint. Motor Equip.	11,059	8,700	18,050	9,350
7880	Maint: Mach/Imp/Tools	7,217	20,097	20,720	623
7990	Dues and Fees	1,589	1,940	1,940	0
8010	Supplies	919	3,240	2,840	(400)
8016	Small Equipment	2,716	2,900	2,400	(500)
8017	Printing	1,160	2,000	1,700	(300)
8018	Books & Subscription	263	340	340	0
8052	Rent Central Square Bldg	18,137	17,121	17,611	490
8110	Motor Fuel	0	0	0	0
8110	Gasoline	7,365	6,808	9,660	2,852
8150	Food	465	500	500	0
Total		1,167,096	1,163,579	1,197,506	34,022

POLICE GANG UNIT*DESCRIPTION*

The primary function of the Gang Unit is to assess the nature and scope of illegal gang activities, once identified penetrate and dismantle the criminal activities with a proactive investigative effort. The unit focuses on intelligence gathering and establish/implement a database; Ensure subordinate officers are trained and expected to provide quality customer services to all citizens; Ensure that personnel provide proficient and prompt law enforcement services; Establish and communicate general and specific department rules, regulations, policies and procedures; Maintain current knowledge of changes in laws, new methods of enforcement, and other trends and development in the suppression of gang activities; Evaluate subordinate officers by completing performance appraisals; review subordinate supervisor appraisals of officers and staff personnel; Meet and coordinate with other law enforcement professionals to seek solutions to regional and statewide gang problems and issues; Maintain oversight on expenditures; Ensure that laws and ordinances are enforced; Perform special studies, research, and investigations and conducts special assignments. This unit is committed to educating the public about different types of gang activities and awareness.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	567,341	781,052	738,018
OPERATING EXPENSE	61,283	88,227	81,268
TOTAL	628,624	869,279	819,286
FULL TIME POSITIONS	15	14	14

Class Title

Police Lieutenant	1	1	1
Police Corporal	6	6	6
Police Officer	6	6	6
Police Sergeant	1	1	1
Administrative Specialist	1	0	0
TOTAL	15	14	14

POLICE GANG UNIT					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
2208					
7110	Regular Wages	324,446	483,900	478,675	-5,225
7120	Overtime	54,190	25,000	25,000	0
7210	W/C Insurance	11,044	22,971	14,000	-8,971
7230	Uniforms	2,129	10,500	10,500	0
7260	FICA Matching	26,796	38,931	38,531	-400
7270	Pension Matching	51,244	70,737	70,011	-726
7280	Insurance Matching	93,412	128,963	97,301	-31,662
7290	Contribution Matching	4,079	50	4,000	3,950
7510	Professional Services	123	700	700	0
7550	Communications	5,191	5,500	5,500	0
7570	Advertising	0	0	1,000	1,000
7600	Travel	1,960	7,500	7,500	0
7630	Train/Cont. Education	3,445	5,000	5,000	0
7870	Maint: Motor Equipment	31,214	42,527	30,350	-12,177
7880	Maint: Mach/Imp/Tools	2,875	3,600	2,528	-1,072
7990	Dues and Fees	0	1,800	1,800	0
8010	Supplies	643	2,500	2,500	0
8016	Small Equipment	1,130	3,000	3,000	0
8110.01	Gasoline	14,702	16,100	21,390	5,290
Total		628,624	869,279	819,286	-49,993

POLICE ADDU*DESCRIPTION*

The Albany/Dougherty Drug Unit was formed in 1989, as a joint effort of the City and County to combat the drug problem in the community. The Drug Unit is comprised of five (5) separate entities: City of Albany Police Department, Dougherty County Police Department, Dougherty County Sheriff's Office, Dougherty County District Attorney's Office and the Albany City Attorney's Office.

The five (5) person advisory board set the policies for the Unit's activities, which are administered through the Unit Commander who is appointed by the Board. The primary function of the Unit is the reduction of illegal narcotics being brought into the community, reduction of the number of drug dealers and the demand for their products as well as drug interaction with other related agencies. The Albany/Dougherty Drug Unit is jointly funded by the City of Albany and Dougherty County.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	0	725,336	670,157
OPERATING EXPENSE	0	131,207	142,911
TOTAL	0	856,543	813,068
FULL TIME POSITIONS	0	12	12

Class Title

Police Records Clerk	0	1	0
Police Captain	0	1	1
Police Lieutenant	0	1	1
Police Sergeant	0	2	2
Police Corporal	0	2	2
Police Officer	0	4	4
Administrative Specialist	0	0	1
Legal Administrative Specialist	0	1	1
TOTAL	0	12	12

POLICE ADDU					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
2209					
7110	Regular Wages	0	456,277	425,779	-30,498
7120	Overtime	0	29,000	29,000	0
7210	W/C Insurance	0	13,962	11,568	-2,394
7230	Uniforms	0	3,750	2,500	-1,250
7260	FICA Matching	0	37,124	34,791	-2,333
7270	Pension Matching	0	67,454	63,214	-4,240
7280	Insurance Matching	0	117,719	100,305	-17,414
7290	Contribution Matching	0	50	3,000	2,950
7980	Metro Drug Unit	0	131,207	142,911	11,704
Total		0	856,543	813,068	-43,475

POLICE BUILDINGS*DESCRIPTION*

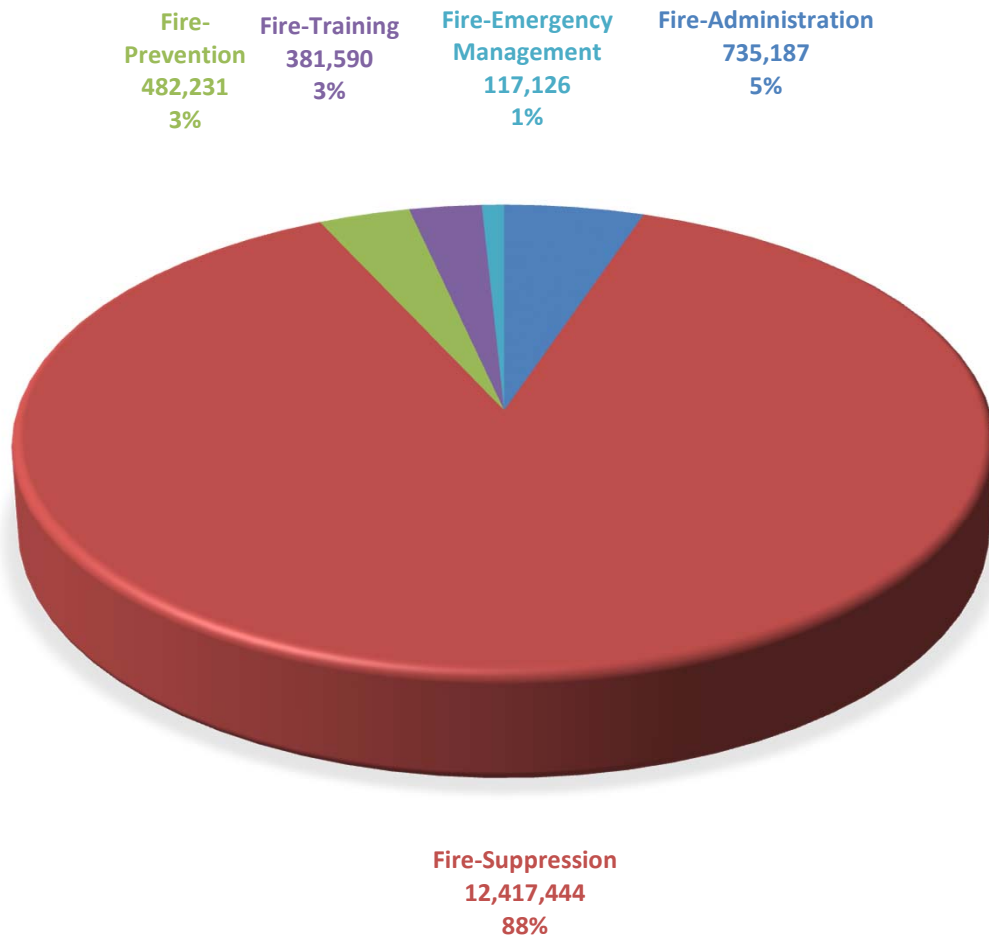
Having adopted the Community Oriented Policing philosophy the Albany Police Department operates two Community Policing Centers, which are strategically located within each of our two geographical Community Policing Districts. These centers give the citizens a sense of public safety presence within "their" communities and fosters positive relationships between them and their police department. The buildings serve a variety of purposes such as holding neighborhood watch meetings, town hall style meetings for City Commissioners, public access to needed law enforcement services as well as facilitating officers in the districts with functions that used to require them to commute to the main Police Department (report writing, telephone calls, investigations, etc.). Also included here are expenses for the operation of the Albany Police Department Law Enforcement Center, Mounted Patrol and Firearms Range facilities.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	12,188	16,311	16,311
OPERATING EXPENSE	220,921	234,115	226,150
TOTAL	233,109	250,426	242,461
FULL TIME POSITIONS	0	0	0

FY 2019 Budget

POLICE BUILDINGS					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
2211					
7110	Regular Wages	0	0	0	0
7130	Part Time	11,259	15,080	15,080	0
7210	W/C Insurance	28	38	38	0
7230	Uniforms	0	0	0	0
7260	FICA Matching	861	1,154	1,154	0
7280	Insurance Matching	39	39	39	0
7550	Communications	20,515	28,340	17,550	-10,790
7880	Maint: Mach/Imp/Tools	947	5,000	0	-5,000
7900	Utilities	189,741	186,275	198,000	11,725
7901	Storm Water	0	0	0	0
8010	Supplies	9,717	14,500	10,600	-3,900
	Total	233,109	250,426	242,461	-7,965

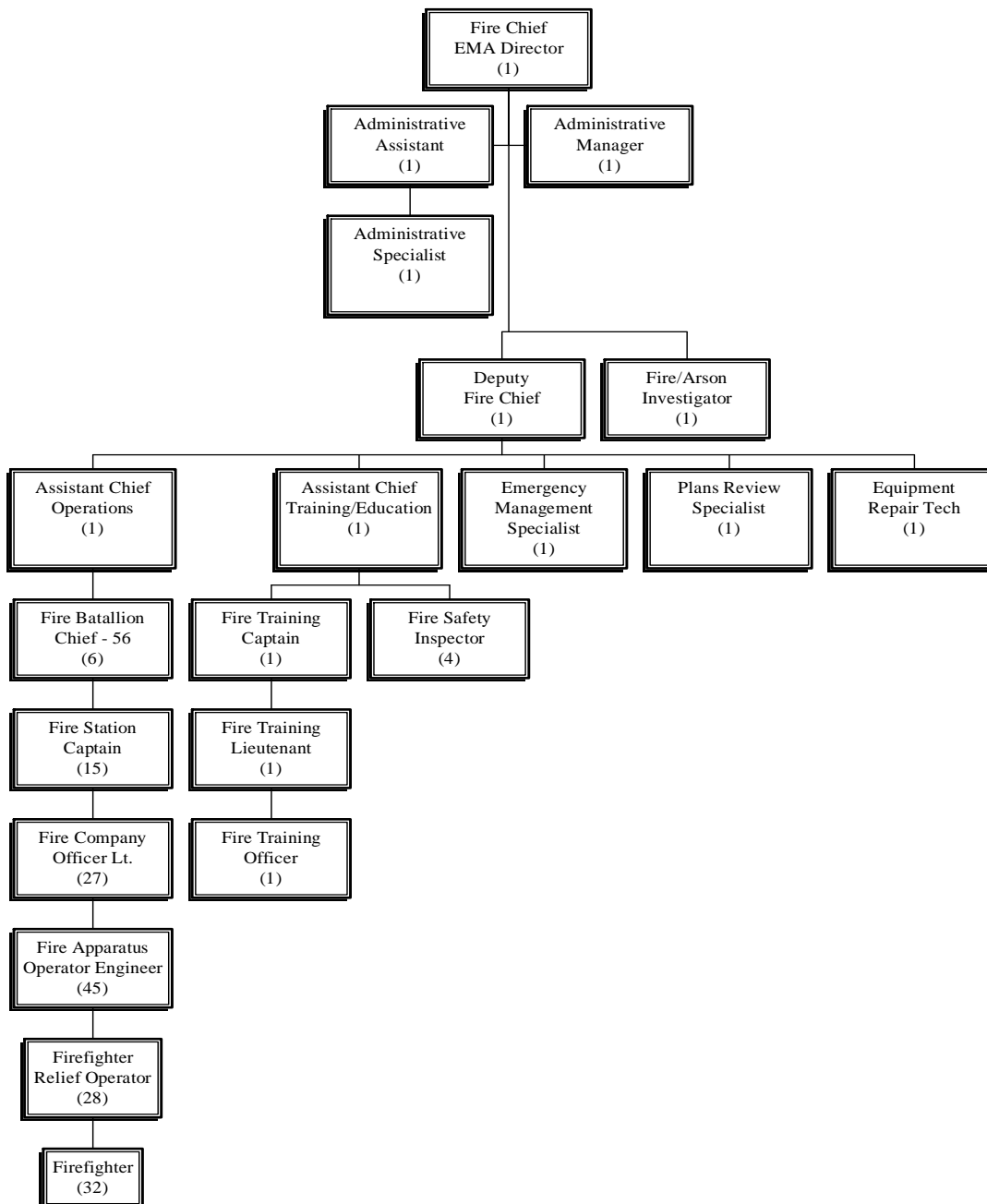
City of Albany Adopted Budget FY 2019 Fire Department



Total Expenditures
\$14,133,578



Fire Department



FIRE DEPARTMENT SUMMARY

COMBINED SUMMARY

The Fire Department's primary function is to save lives and property by fighting and preventing fires through fire prevention efforts such as inspections, code enforcement, education, as well as arson investigation and prosecution. The Fire Department's responsibilities are defined in the City Charter and State Statutes. This department consists of seven divisions - Administration, Fire Fighting, Fire Prevention, Fire Training, Emergency Management, Public Safety Communications, and CAD 911. CAD 911's expenditures are budgeted separately and is located in the Special Funds section.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	12,327,823	13,166,061	13,193,959
OPERATING EXPENSE	662,856	784,413	939,619
TOTAL	12,990,679	13,950,474	14,133,578
FULL TIME POSITIONS	171	171	171

FIRE ADMINISTRATION*DESCRIPTION*

Under the direction of the Fire Chief, the Administrative Division of the Albany Fire Department, as required by the City Charter and Code of the City Ordinances, directs the everyday operations of the department. This includes administration, personnel management, maintenance, repair, purchasing, receiving, supply, safety and fiscal affairs management.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	528,051	526,042	557,722
OPERATING EXPENSE	118,507	127,483	177,465
TOTAL	646,557	653,525	735,187
FULL TIME POSITIONS	6	6	7

Class Title

Deputy Fire Chief	1	1	1
Administrative Assistant	1	1	1
Fire Equipment Repair Technician	1	1	1
Fire Chief	1	1	1
Administrative Manager	0	0	1
Administrative Specialist	1	1	1
Fire/Arson Investigator	1	1	1
TOTAL	6	6	7

FIRE ADMINISTRATION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
2300					
7110	Regular Wages	355,152	347,144	368,215	21,071
7120	Overtime	5,093	7,914	7,914	0
7210	W/C Insurance	15,403	15,164	10,527	-4,637
7260	FICA Matching	28,120	27,162	28,774	1,612
7270	Pension Matching	49,156	49,353	52,282	2,929
7280	Insurance Matching	70,337	73,305	84,010	10,705
7290	Contribution Matching	4,789	6,000	6,000	0
7510	Professional Services	0	0	32,000	32,000
7550	Communications	4,558	4,576	4,576	0
7600	Travel	4,474	5,450	3,450	-2,000
7630	Train/Cont. Education	2,092	3,650	2,650	-1,000
7700	Insurance	66,264	63,216	73,634	10,418
7880	Maint: Mach/Imp/Tools	7,155	14,400	23,808	9,408
7990	Dues and Fees	479	1,000	7,150	6,150
8010	Supplies	4,109	6,000	0	-6,000
8017	Printing(Not Std Forms)	0	1,000	1,000	0
8052.1	Judicial Building	29,376	28,191	29,197	1,006
Total		646,557	653,525	735,187	81,662

FIRE SUPPRESSION*DESCRIPTION*

The Firefighting Division performs the very visible function of fire suppression, rescue and related services within the City of Albany and the rest of the County as provided for by contract. The mandates for these functions fall within the provisions of the City Charter, the Code of City Ordinances and OCGA, title 25-12. These duties are accomplished from eleven fire stations utilizing one hundred fifty-four assigned personnel.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	11,201,007	11,814,759	11,753,340
OPERATING EXPENSE	480,839	555,040	664,104
TOTAL	11,681,846	12,369,799	12,417,444
FULL TIME POSITIONS	154	153	153

Class Title

Fire Apparatus Oper Eng	45	45	45
Fire Battalion Chief	6	6	6
Fire Station Officer Captain	15	15	15
Fire Company Officer Lieutenan	27	27	27
Firefighter	32	32	32
Firefighter Relief Operator	28	28	28
Assistant Fire Chief	1	0	0
TOTAL	154	153	153

FIRE SUPPRESSION					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
2301					
7110	Regular Wages	6,381,710	6,659,452	6,693,895	34,443
7120	Overtime	745,051	686,053	686,053	0
7130	Part Time	233,349	356,270	356,270	0
7210	W/C Insurance	453,821	495,668	458,020	-37,648
7230	Uniforms	50,665	145,000	145,000	0
7260	FICA Matching	521,314	589,186	591,821	2,635
7270	Pension Matching	969,966	1,021,025	1,025,813	4,788
7280	Insurance Matching	1,740,027	1,752,105	1,691,468	-60,637
7290	Contribution Matching	105,105	110,000	105,000	-5,000
7510	Professional Services	28,236	31,490	31,490	0
7512	Tech Services	0	0	25,000	25,000
7550	Communications	19,827	15,840	15,840	0
7600	Travel	4,614	5,700	5,700	0
7630	Train/Cont. Education	1,954	3,750	3,750	0
7860	Maint: Buildings	8,115	16,000	16,000	0
7870	Maint: Motor Equipment	169,981	209,586	284,500	74,914
7880	Maint: Mach/Imp/Tools	19,558	31,174	31,174	0
7900	Utilities	101,546	99,000	99,000	0
7901	Storm Water	16	0	0	0
7990	Dues and Fees	667	4,400	4,400	0
8010	Supplies	18,713	19,500	23,000	3,500
8016	Small Equip	18,375	15,000	15,000	0
8017	Printing(Not Std Forms)	0	1,000	0	-1,000
8030	Janitorial Supplies	510	3,900	0	-3,900
8060	Laundry	11,247	11,000	11,250	250
8110	Motor Fuel	77,481	87,700	98,000	10,300
Total		11,681,846	12,369,799	12,417,444	47,645

FIRE PREVENTION*DESCRIPTION*

This division has the overall responsibility for administering/conducting annual fire safety compliance inspections in each business in Albany/Dougherty County; additionally, its personnel performs all fire/life safety compliance inspections on new business licensing, new construction and renovations, to include plan reviews of all new construction. The division is responsible for investigating all fires of suspicious, incendiary or undetermined fires with a high dollar loss or fatality. Division personnel are also responsible for fire safety education to all the citizens of Albany/Dougherty County.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	331,996	419,944	466,731
OPERATING EXPENSE	11,206	20,400	15,500
TOTAL	343,202	440,344	482,231
FULL TIME POSITIONS	5	6	6

Class Title

Assistant Chief - Support	0	1	1
Plans Review Specialist	1	1	1
Fire Safety Inspector	4	4	4
TOTAL	5	6	6

FIRE PREVENTION					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
2302					
7110	Regular Wages	218,305	287,043	302,124	15,081
7120	Overtime	12,455	4,050	4,050	0
7210	W/C Insurance	7,315	8,010	10,768	2,758
7260	FICA Matching	16,476	22,269	23,422	1,153
7270	Pension Matching	31,460	40,462	42,558	2,096
7280	Insurance Matching	43,644	57,085	79,904	22,819
7290	Contribution Matching	2,317	1,000	3,905	2,905
7510	Professional Services	25	25	0	-25
7550	Communications	3,156	3,500	3,500	0
7600	Travel	1,606	3,000	3,000	0
7630	Train/Cont. Education	425	2,000	2,000	0
7870	Maint: Motor Equipment	51	0	0	0
7880	Maint: Mach/Imp/Tools	0	0	0	0
8010	Supplies	3,058	4,000	6,500	2,500
8016	Small Equip	1,316	5,400	0	-5,400
8017	Printing(Not Std Forms)	1,500	1,500	500	-1,000
8018	Books & Subscriptions	95	1,000	0	-1,000
Total		343,202	440,344	482,231	41,887

FIRE TRAINING*DESCRIPTION*

This division provides planned course content and direction for the on-going study of fire fighting responsibilities. The responsibility of training new recruits for fire fighting, rescue functions and other related tasks, as well as providing direction for increased skills and abilities through knowledge for suppression personnel is assigned to the Training Division. Testing, evaluating, and recommendations of all new hires and promotions within the department. Records and reports on all department training activities.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	225,399	322,105	328,190
OPERATING EXPENSE	40,698	55,100	53,400
TOTAL	266,097	377,205	381,590
FULL TIME POSITIONS	5	5	4

Class Title

Fire Training Captain	1	1	1
Fire Lieutenant	1	1	1
Fire Training Officer	1	1	1
Fire Support Coordinator	1	1	0
Assistant Fire Chief, Training	1	1	1
TOTAL	5	5	4

FIRE TRAINING					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
2303					
7110	Regular Wages	153,800	230,000	214,855	-15,145
7120	Overtime	3,389	2,000	2,000	0
7210	W/C Insurance	802	1,353	607	-746
7260	FICA Matching	10,985	17,748	16,589	-1,159
7270	Pension Matching	20,365	32,248	30,143	-2,105
7280	Insurance Matching	33,160	35,756	58,996	23,240
7290	Contribution Matching	2,898	3,000	5,000	2,000
7510	Professional Services	25	0	0	0
7550	Communications	531	3,000	3,000	0
7600	Travel	1,546	3,000	3,000	0
7630	Train/Cont. Education	225	2,000	2,000	0
7880	Maint: Mach/Imp/Tools	13,940	20,000	20,000	0
7900	Utilities	21,879	21,500	21,500	0
8010	Supplies	1,687	2,500	2,500	0
8016	Small Equip	689	1,400	1,400	0
8018	Books & Subscriptions	175	1,700	0	-1,700
Total		266,097	377,205	381,590	4,385

FIRE/EMERGENCY MANAGEMENT*DESCRIPTION*

The Emergency Management organization has the responsibility for the development and continuous review and update of plans designed to provide for the continuity of local government prior to and/or during times of high stress, emergencies, or disasters. This responsibility includes (without limitation): the necessary coordination, training, resources and guidelines needed to enable the city and county departments, volunteers or other agencies to operate as a total organization during periods of high stress or emergency/disaster situations and support such operations with manpower, supplies and equipment as economically as possible. This division has been tasked with the management of the 911 Communications Division.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	41,371	83,211	87,976
OPERATING EXPENSE	11,606	26,390	29,150
TOTAL	52,976	109,601	117,126
FULL TIME POSITIONS	1	1	1

Class Title

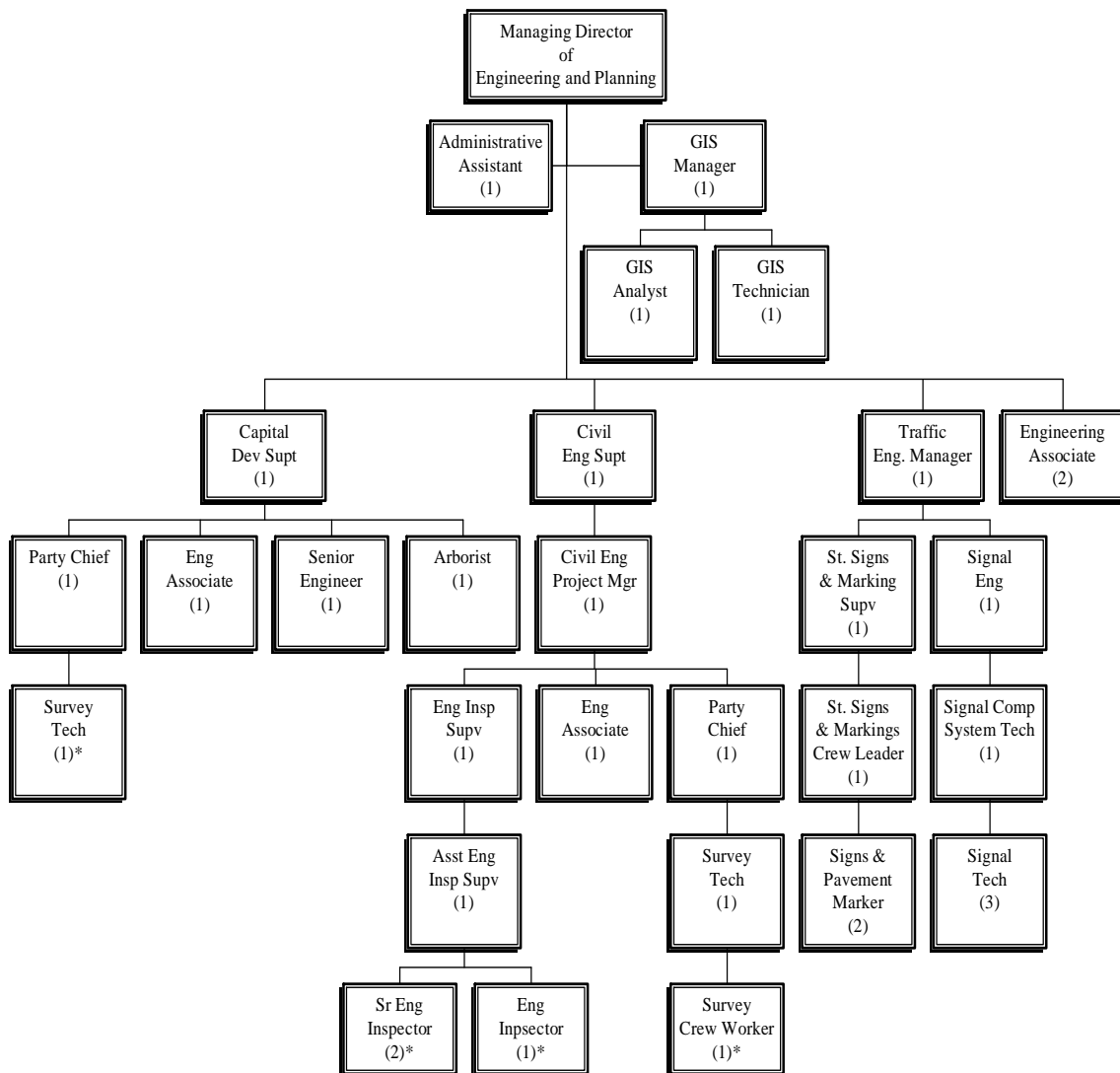
Emergency Management Specialist	1	1	1
TOTAL	1	1	1

FIRE / EMERGENCY MANAGEMENT

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
2305					
7110	Regular Wages	29,924	60,087	60,463	376
7210	W/C Insurance	68	150	166	16
7260	FICA Matching	1,962	4,597	4,625	28
7270	Pension Matching	2,965	8,352	8,404	52
7280	Insurance Matching	5,921	9,825	12,967	3,142
7290	Insurance Matching	532	200	1,350	1,150
7550	Communications	3,661	9,130	9,130	0
7600	Travel	0	0	2,000	2,000
7630	Training & Development	0	0	1,000	1,000
7870	Maint: Motor Equipment	238	700	0	-700
7880	Maint: Mach/Imp/Tools	6,463	13,200	13,200	0
7990	Dues and Fees	25	500	500	0
8010	Supplies	1,181	1,500	1,500	0
8016	Small Equip	-36	900	900	0
8110	Motor Fuel	74	460	920	460
Total		52,976	109,601	117,126	7,525



Engineering Department



* Positions funded by SPLOST

ENGINEERING*DESCRIPTION*

The Engineering Department Civil and Project Management Divisions have the responsibility for providing the necessary design, inspection and project management for the City of Albany. The department is an information repository for Albany's existing infrastructure to be utilized by the private sector for future development and by the City forces for maintenance. This department provides a vital function by providing information about the infrastructures to guide and help promote development without causing undue financial or physical hardship on the taxpayers. This is accomplished by carefully reviewing, approving and inspecting development projects to ensure compliance with local, state, and federal laws, as well as sound engineering principles. The Engineering Department Traffic Division is responsible for installation and maintenance of all traffic control devices together with conducting studies for implementing necessary modifications to improve the flow of traffic. This department also coordinates activities with the utility companies, the GA D.O.T., Dougherty County, state and federal agencies, and other engineers relative to long range planning.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	1,705,935	1,805,135	1,875,430
OPERATING EXPENSE	2,308,589	2,402,318	2,435,733
TOTAL	4,014,525	4,207,453	4,311,163
<u>Capital Projects Summary</u>			
SPEED TABLES	62,773	100,000	100,000
FULL TIME POSITIONS	34	34	34

Class Title

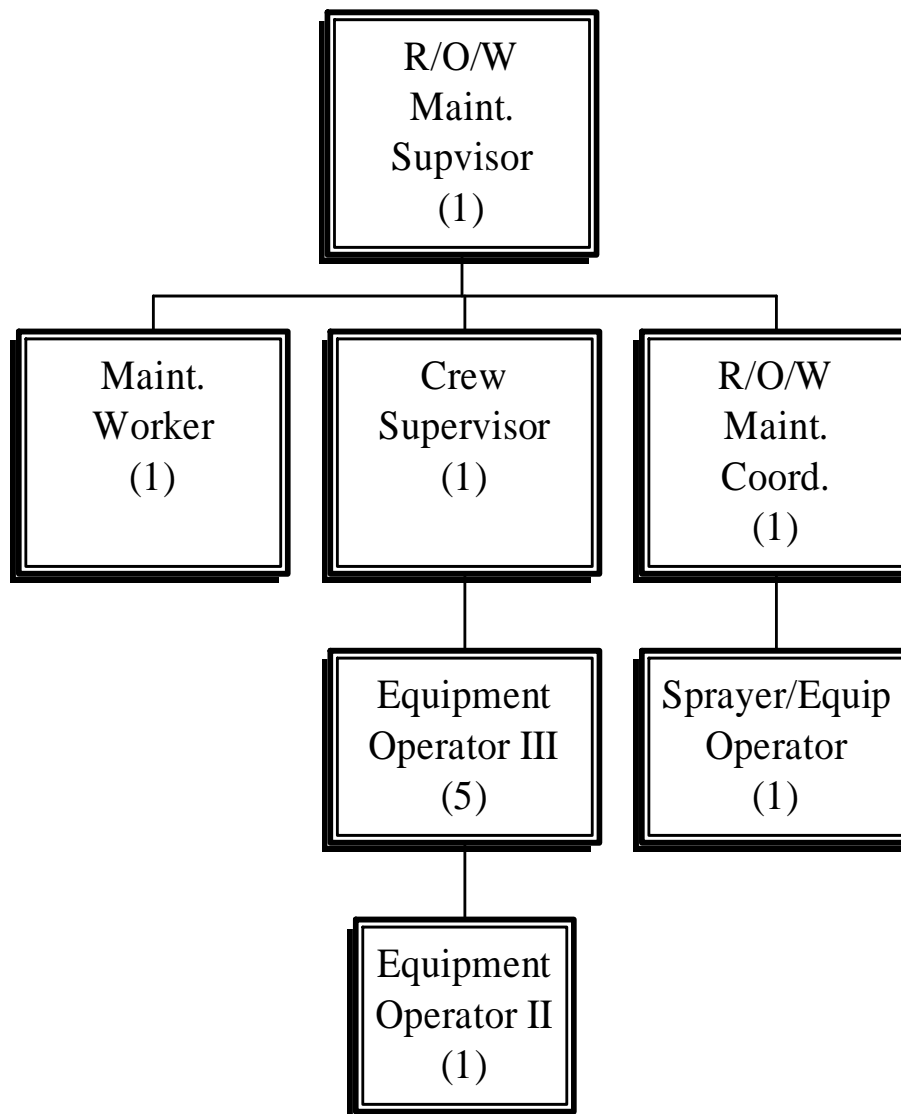
Managing Director of Engineering and Plann	1	1	1
Arborist	1	1	1
Administrative Assistant	1	1	1
Assistant Engineering Inspector Supervisor	1	1	1
Capital Development Supt.	1	1	1
Civil Engineer Superintendent	1	1	1
Engineering Project Manager-Utilities	1	1	1
Engineering Associate	4	4	4
Engineering Inspection Supervisor	1	1	1
Engineering Inspector, Senior	2	2	2
Engineering Inspector	1	1	1
GIS Analyst	1	1	1
GIS Manager	1	1	1
*GIS Technician	1	1	1
Survey Party Chief	2	2	2
Senior Engineer	1	1	1
Signal Computer System Technician	1	1	1
Signal Engineer	1	1	1
Signal Technician	3	3	3
Signs & Pavement Marker	2	2	2
St/Signs & Mark Supervisor	1	1	1
St/Signs/Mark Crew Leader	1	1	1
Survey Crew Worker	1	1	1
Surveying Technician	2	2	2
Traffic Engineering Manager	1	1	1
TOTAL	34	34	34

* One GIS Technician is paid for by Dougherty County

ENGINEERING					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
2400					
7110	Regular Wages	1,138,527	1,180,114	1,252,407	72,293
7120	Overtime	46,239	36,000	36,000	0
7130	Part Time	32,886	40,000	35,000	(5,000)
7210	W/C Insurance	36,692	32,896	35,123	2,227
7230	Uniforms	6,970	10,000	12,000	2,000
7260	FICA Matching	87,822	96,093	101,241	5,148
7270	Pension Matching	123,859	132,556	140,436	7,880
7280	Insurance Matching	217,725	262,012	248,223	(13,789)
7290	Contribution Matching	15,216	15,464	15,000	(464)
7510	Professional Services	24,850	92,869	21,720	(71,149)
7512	Tech.Svcs(Surveys,DP)	1,268	1,750	1,500	(250)
7550	Communications	14,820	28,400	26,600	(1,800)
7570	Advertising	0	200	200	0
7600	Travel	5,339	9,600	11,050	1,450
7630	Train/Cont. Education	1,569	14,450	18,984	4,534
7700	Risk Allocation	32,508	37,360	37,736	376
7860	Maint: Buildings	3,830	1,500	0	(1,500)
7870	Maint: Motor Equip	47,951	56,526	78,500	21,974
7880	Maint: Mach/Imp/Tools	76,884	155,055	244,333	89,278
7900	Utilities	495,703	11,500	13,500	2,000
7910	Street Lights	1,335,077	1,700,000	1,700,000	0
7990	Dues and Fees	9,863	9,805	9,575	(230)
8009	Licenses(CDL,CPA,Etc)	225	2,200	1,800	(400)
8010	Supplies	156,764	143,639	132,256	(11,383)
8016	Small Equip	1,778	26,150	22,000	(4,150)
8017	Printing(Not Std Forms)	735	2,000	1,500	(500)
8018	Books & Subscriptions	2,453	4,262	2,602	(1,660)
8020	Photography	0	100	100	0
8050	Equipment Rental	0	500	500	0
8052	Rent Central Square Bldg	68,396	67,218	68,027	809
8110	Motor Fuel	28,576	37,234	42,050	4,816
8150	Food	0	0	1,200	1,200
Total		4,014,525	4,207,453	4,311,163	103,710



Right-of-Way Maintenance



RIGHT-OF-WAY MAINTENANCE*DESCRIPTION*

The Right-of-Way Maintenance Section is responsible for herbicide application, mowing rights of way, side parks, Dawson Rd. & Slappey Welcome Sign area, holding ponds, and City maintained ditches within the City. The department also cuts overgrown bushes in alleys and edge trimming streets. The ROW maintenance section participates in numerous projects.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONAL SERVICES	580,935	599,474	586,132
OPERATING EXPENSES	195,033	264,890	344,321
TOTAL EXPENSES	775,968	864,364	930,453
FULL TIME POSITIONS	11	11	11

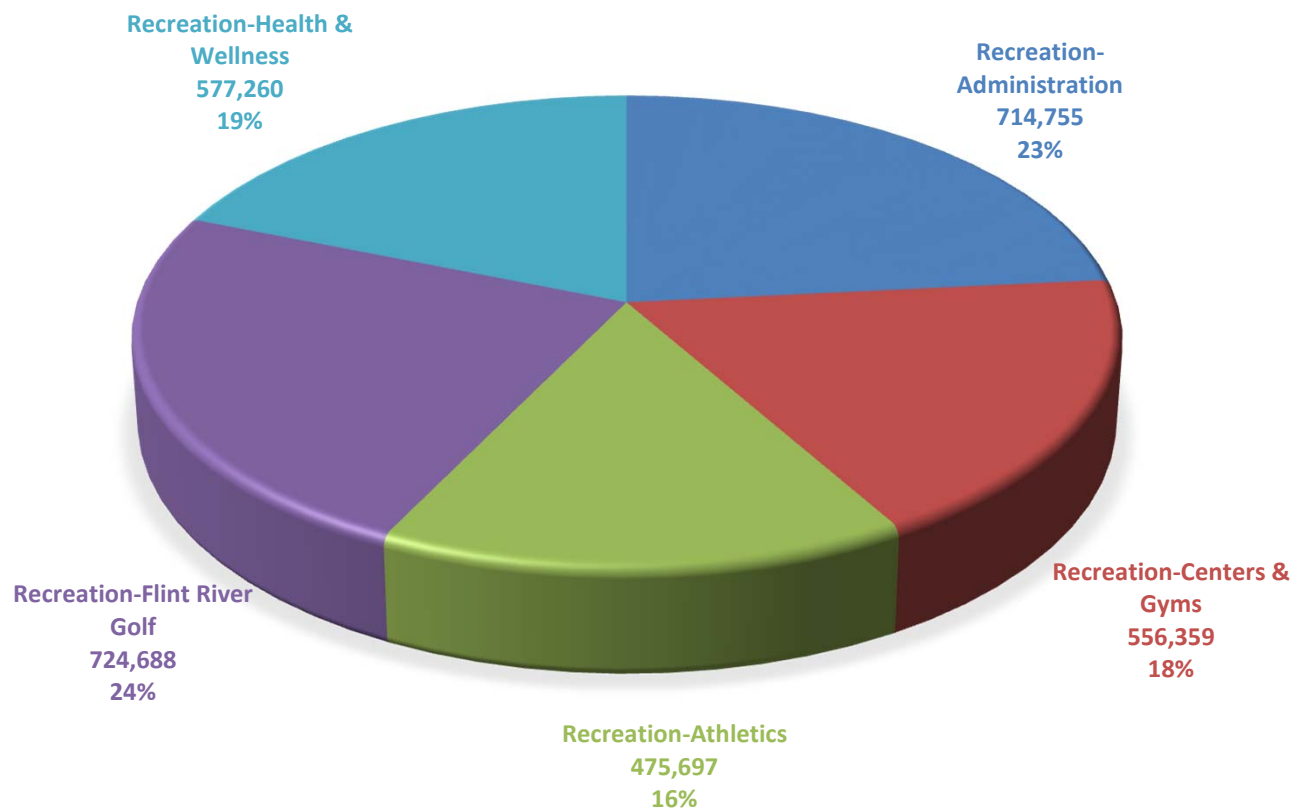
Class Title

Equipment Operator III	5	5	5
Equipment Operator II	1	1	1
R/O/W Maint Supervisor	1	1	1
R/O/W Maint Coordinator	1	1	1
Crew Supervisor	1	1	1
Maintenance Worker	1	1	1
Sprayer/Equipment Operator	1	1	1
TOTAL	11	11	11

RIGHT-OF-WAY MAINTENANCE

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
3301					
7110	Regular Wages	361,075	388,602	383,145	(5,457)
7120	Overtime	24,131	2,500	2,500	0
7210	W/C Insurance	19,043	20,038	18,839	(1,199)
7260	FICA Matching	27,246	29,919	29,502	(417)
7270	Pension Matching	41,739	42,630	42,035	(595)
7280	Insurance Matching	105,953	113,807	104,411	(9,396)
7290	Contribution Matching	1,748	1,978	2,000	22
7550	Communications	392	1,100	750	(350)
7600	Travel	0	200	200	0
7630	Train/Cont. Education	0	600	600	0
7700	Risk Allocation	0	48,970	45,211	(3,759)
7870	Maint: Motor Equip.	103,560	106,000	163,000	57,000
7880	Maint: Mach/Imp/Tools	1,724	7,000	2,560	(4,440)
7900	Utilites	167	0	500	500
8010	Supplies	64,359	85,000	85,000	0
8016	Small Equipment	949	2,000	2,000	0
8110	Motor Fuel	23,883	14,020	44,000	29,980
Total		775,968	864,364	930,453	66,089

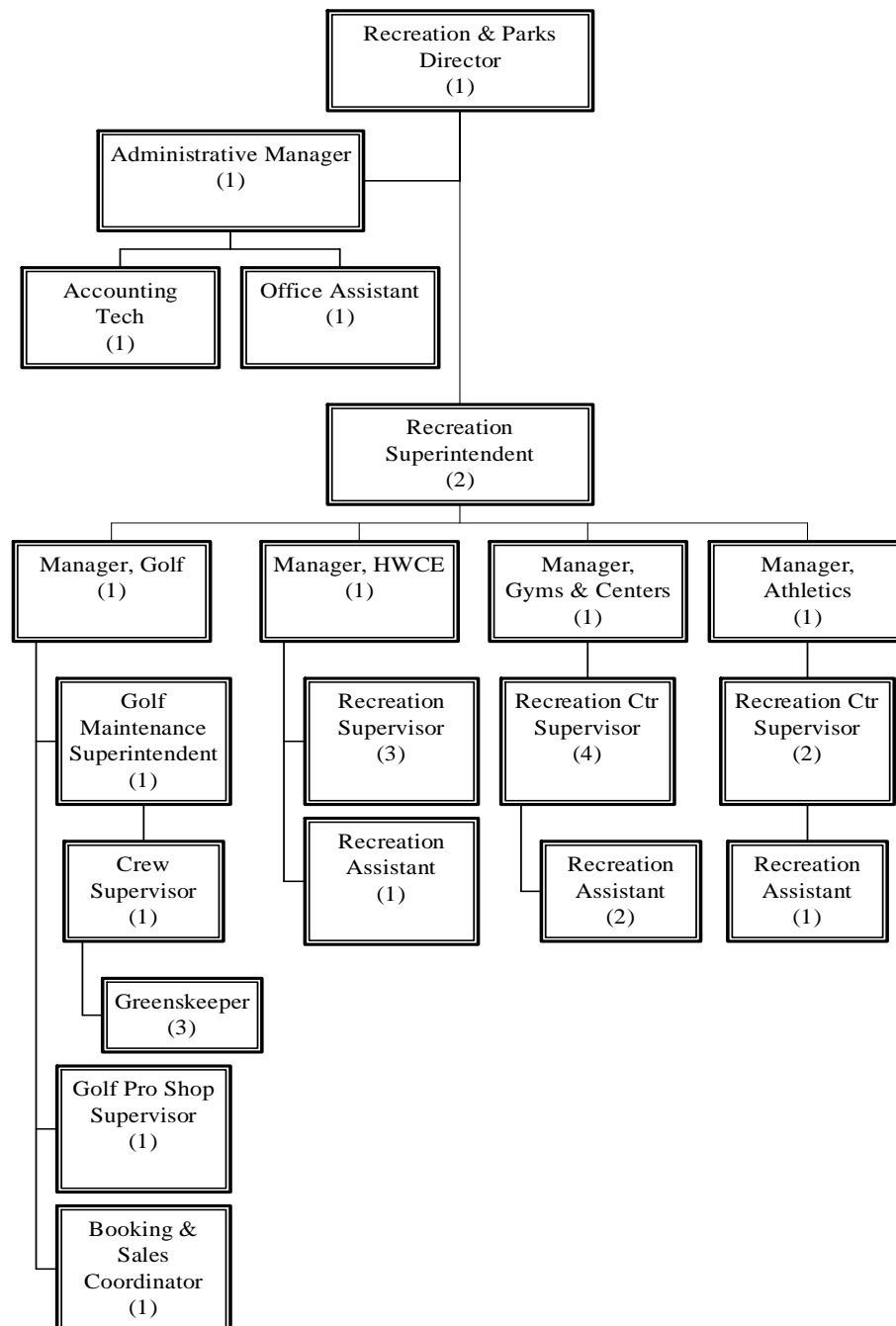
City of Albany
Adopted Budget
FY 2019
Recreation Department



Total Expenditures
\$3,048,759



Recreation & Parks Department



RECREATION DEPARTMENTAL SUMMARY

SUMMARY

The Recreation Department is responsible for the development, coordination, and promotion of the recreational facilities and leisure opportunities within the City of Albany. The department develops immediate and long-range plans to meet recreational needs of all age groups. The Recreational Department is comprised of the following divisions: Administration, Centers & Gyms, Athletics, Flint River Municipal Golf Course, and Health/Wellness & Community Events.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	1,725,433	2,008,972	1,869,471
OPERATING EXPENSE	1,069,146	1,107,515	1,179,288
TOTAL	2,794,579	3,116,487	3,048,759
FULL TIME POSITION	33	32	30

RECREATION ADMINISTRATION*DESCRIPTION*

The Recreation & Parks Administrative division provides administrative services for the department by serving employees, citizens, other City departments, other sports related organizations, participants (youth and adult), parents, volunteers, coaches and officials in regards to all departmental information, employment issues, fiscal reporting, and purchasing.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	280,978	278,694	480,458
OPERATING EXPENSE	258,439	315,976	234,297
TOTAL	539,417	594,670	714,755
FULL TIME POSITION	5	4	7

Class Title

Accounting Technician	1	1	1
Deputy Director, Recreation	1	0	0
Recreation Superintendent	0	0	2
Event Coordinator	0	0	1
Administrative Manager	1	1	1
Director, Recreation	1	1	1
Office Assistant	1	1	1
TOTAL	5	4	7

RECREATION ADMINISTRATION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
6100					
7110	Regular Wages	199,027	192,042	341,056	149,014
7120	Overtime	1,278	750	200	-550
7130	Part Time	243	2,500	3,000	500
7210	W/C Insurance	519	482	861	379
7230	Uniforms	187	1,000	2,000	1,000
7260	FICA Matching	14,032	14,940	26,336	11,396
7270	Pension Matching	21,450	21,014	37,197	16,183
7280	Insurance Matching	40,823	42,466	66,808	24,342
7290	Contribution Matching	3,419	3,500	3,000	-500
7510	Professional Services	30,183	2,150	1,525	-625
7550	Communications	7,455	9,376	7,116	-2,260
7600	Travel	867	4,750	4,750	0
7630	Train/Cont. Education	549	3,770	3,770	0
7700	Risk Allocation	113,352	138,610	135,000	-3,610
7860	Maint: Bldgs	28,662	6,000	2,000	-4,000
7860.91	FEMA Lot Maint	26,670	76,000	0	-76,000
7870	Maint: Motor Equipment	6,459	11,115	5,720	-5,395
7880	Maint: Mach/Imp/Tools	4,876	22,084	26,844	4,760
7900	Utilities	14,979	17,000	20,000	3,000
7901	Storm Water	0	0	0	0
7990	Dues and Fees	2,463	5,610	6,970	1,360
8010	Supplies	3,165	5,000	5,000	0
8016	Small Equip	16,092	6,000	6,000	0
8017	Printing(Not Std Forms)	17	750	3,750	3,000
8018	Books & Subscriptions	203	740	800	60
8030	Janitorial Supplies	870	2,000	1,000	-1,000
8050	Equipment Rental	895	3,825	3,500	-325
8110	Motor Fuel	682	1,196	552	-644
Total		539,417	594,670	714,755	120,085

RECREATION/CENTERS AND GYMS*DESCRIPTION*

The Centers and Gyms division provides citizens indoor leisure service and recreation needs through organized and supervised programs, including educational, cultural, and art for youth and adults in the community.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	477,553	553,089	392,419
OPERATING EXPENSE	196,960	197,835	163,940
TOTAL	674,513	750,924	556,359
FULL TIME POSITION	10	9	6

Class Title

Recreation Assistant	3	2	1
Manager, Gyms & Centers	1	1	1
Recreation Center Supervisor	6	6	4
TOTAL	10	9	6

RECREATION / CENTERS AND GYMS

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
6101					
7110	Regular Wages	248,417	315,241	221,578	-93,663
7120	Overtime	2,970	750	200	-550
7130	Part Time	118,873	115,000	65,000	-50,000
7210	W/C Insurance	7,494	7,892	6,908	-984
7230	Uniforms	90	1,500	2,500	1,000
7260	FICA Matching	27,322	32,971	21,939	-11,032
7270	Pension Matching	27,335	34,443	24,174	-10,269
7280	Insurance Matching	42,904	42,792	48,120	5,328
7290	Contribution Matching	2,150	2,500	2,000	-500
7510	Professional Services	454	1,150	540	-610
7514	Contact Labor(Temp)	0	0	25,000	25,000
7550	Communications	4,610	5,276	6,300	1,024
7600	Travel	0	500	500	0
7630	Train/Cont. Education	0	1,750	1,750	0
7860	Maint: Bldgs	70,901	7,500	0	-7,500
7870	Maint: Motor Equip.	364	3,750	5,170	1,420
7880	Maint: Mach/Imp/Tools	1,220	9,624	3,700	-5,924
7900	Utilities	82,677	112,500	90,000	-22,500
7901	Storm Water	0	0	0	0
7990	Dues and Fees	95	900	900	0
8010	Supplies	10,113	15,000	10,000	-5,000
8016	Small Equip	6,924	7,500	10,000	2,500
8017	Printing(Not Std Forms)	0	750	0	-750
8018	Books & Subscriptions	0	0	0	0
8030	Janitorial Supplies	3,385	8,200	4,700	-3,500
8050	Rental of Equipment	275	0	0	0
8052	Rental of Office Space	13,200	14,400	0	-14,400
8110	Motor Fuel	765	1,035	1,380	345
8150	Food	1,976	8,000	4,000	-4,000
Total		674,513	750,924	556,359	-194,565

RECREATION/ATHLETICS*DESCRIPTION*

The Athletic Division plans, organizes and implements team based sports programs, leagues and activities for the citizens of our community. Additionally, the division hosts tournaments, facilitates the use of athletic facilities for use by local parent run volunteer organizations and trains volunteer coaches.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	197,313	258,004	239,727
OPERATING EXPENSE	258,967	231,798	235,970
TOTAL	456,280	489,802	475,697
FULL TIME POSITION	4	4	4

Class Title

Recreation Assistant	1	1	1
Manager, Athletics	1	1	1
Recreation Center Supervisor	2	2	2
TOTAL	4	4	4

RECREATION / ATHLETICS					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
6104					
7110	Regular Wages	132,250	161,537	159,223	-2,314
7120	Overtime	86	750	0	-750
7130	Part Time	3,427	20,000	10,000	-10,000
7210	W/C Insurance	5,237	5,603	5,180	-423
7230	Uniforms	600	600	750	150
7260	FICA Matching	9,724	13,945	12,946	-999
7270	Pension Matching	14,188	17,689	17,355	-334
7280	Insurance Matching	29,324	34,880	31,773	-3,107
7290	Contribution Matching	2,478	3,000	2,500	-500
7510	Professional Services	250	4,380	445	-3,935
7514	Contract Labor(Temp)	8,405	41,450	25,000	-16,450
7550	Communications	2,978	3,600	4,500	900
7600	Travel	0	500	500	0
7630	Train/Cont. Education	0	1,175	1,175	0
7860	Maint: Bldg.	59,329	1,000	0	-1,000
7870	Maint: Motor Equipment	4,901	3,950	5,350	1,400
7880	Maint: Mach/Imp/Tools	2,506	1,500	1,500	0
7900	Utilities	147,776	126,000	160,000	34,000
7990	Dues and Fees	259	820	820	0
8010	Supplies	14,616	34,923	30,000	-4,923
8016	Small Equip	13,458	4,077	1,500	-2,577
8017	Printing(Not Std Forms)	0	1,000	0	-1,000
8030	Janitorial Supplies	1,322	500	1,500	1,000
8110	Motor Fuel	3,168	6,923	3,680	-3,243
Total		456,280	489,802	475,697	-14,105

RECREATION/FLINT RIVER GOLF COURSE*DESCRIPTION*

Flint River Golf Course is a well maintained 18-hole public golf facility. Clinics, tournaments, and various special events are offered throughout the year. A Pro Shop, with various resale items, and Concessions are available for purchase. Flint River Golf Course also offers a banquet facility.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	391,153	429,065	437,527
OPERATING EXPENSE	166,651	214,491	287,161
TOTAL EXPENSES	557,804	643,556	724,688

FULL TIME POSITION	7	8	8
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Class Title

Manager, Golf Course	1	1	1
Greenskeeper	3	3	3
Golf Course Maintenance Supt	1	1	1
Crew Supervisor	0	1	1
Booking & Sales Coordinator	0	0	1
Golf Pro Shop Associate	1	1	0
Golf Pro Shop Supervisor	1	1	1
TOTAL	7	8	8

RECREATION/FLINT RIVER GOLF COURSE					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
6105					
7110	Regular Wages	250,891	262,428	272,200	9,772
7120	Overtime	1,075	750	700	-50
7130	Part Time	8,299	28,000	21,000	-7,000
7210	W/C Insurance	6,811	6,907	8,078	1,171
7230	Uniforms	1,692	2,500	3,000	500
7260	FICA Matching	18,099	22,275	22,483	208
7270	Pension Matching	26,977	28,686	29,746	1,060
7280	Insurance Matching	74,384	74,419	77,320	2,901
7290	Contribution Matching	2,927	3,100	3,000	-100
7510	Professional Services	999	625	500	-125
7514	Contract Labor(Temp)	0	0	15,000	15,000
7550	Communications	3,351	3,368	4,836	1,468
7570	Advertising	1,365	5,000	3,000	-2,000
7600	Travel	0	500	500	0
7630	Train/Cont. Education	50	2,800	2,800	0
7860	Maint: Bldgs	44,992	1,000	0	-1,000
7870	Maint: Motor Equip	25,887	19,625	27,675	8,050
7880	Maint: Mach/Imp/Tools	2,130	5,000	36,120	31,120
7900	Utilities	39,880	66,000	70,000	4,000
7901	Storm Water	0	0	0	0
7990	Dues and Fees	3,196	7,390	6,920	-470
8004	Materials	0	0	0	0
8010	Supplies	7,054	34,000	40,000	6,000
8016	Small Equip	5,000	16,000	16,000	0
8017	Printing(Not Std Forms)	0	500	500	0
8018	Books & Subscriptions	0	260	260	0
8030	Janitorial Supplies	1,894	3,000	3,000	0
8050	Equipment Rental	14,166	27,250	27,250	0
8070	Concessions for Resale	7,930	9,500	9,500	0
8080	Supplies For Resale	3,978	5,000	7,000	2,000
8110	Motor Fuel	4,780	7,673	16,300	8,627
8495	Cash Over/Short	0	0	0	0
Total		557,804	643,556	724,688	81,132

RECREATION/HEALTH, WELLNESS AND COMMUNITY*DESCRIPTION*

The Health, Wellness, and Community Events division includes marketing, special events, cultural arts, summer playground activities, teen and pre-teen programs, therapeutic sports programs and activities, aquatics facilities and programs, and a health and wellness facility. This division is responsible for the USDA/Bright from the Start Summer Food Service Program.

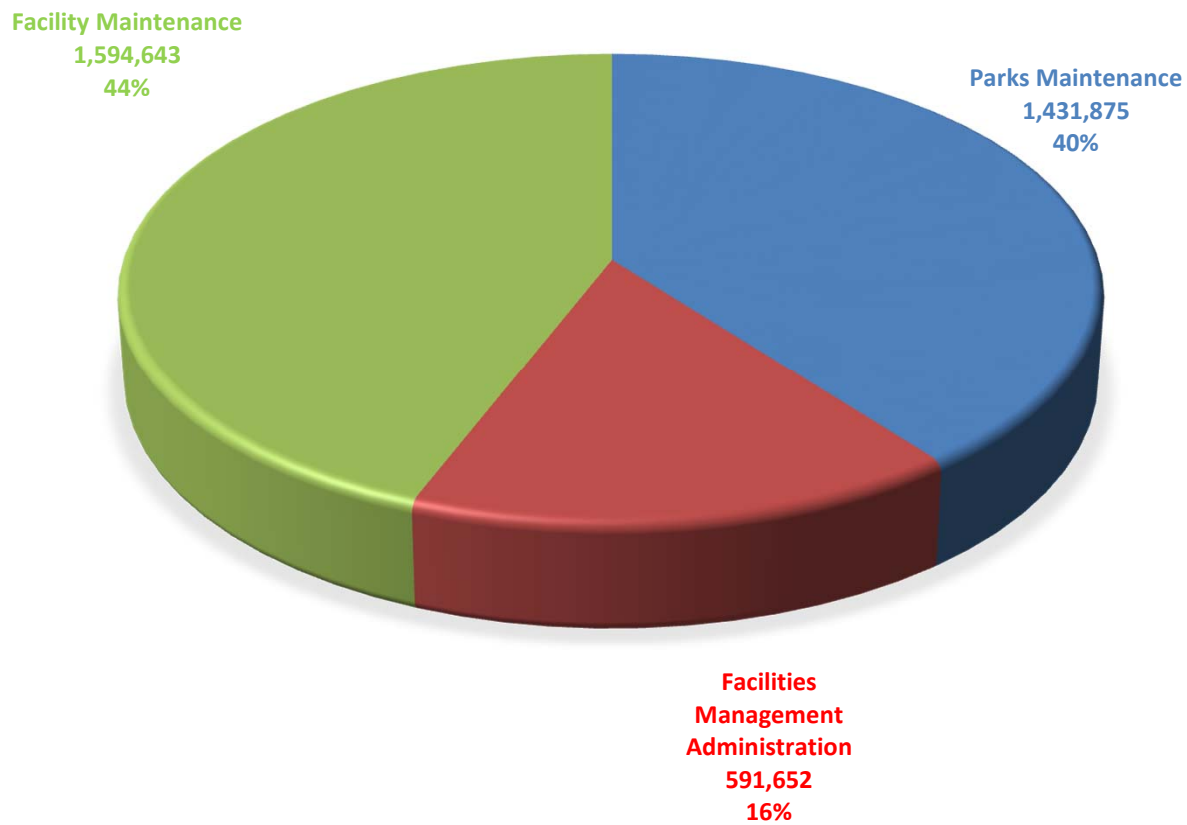
Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	378,435	490,120	319,340
OPERATING EXPENSE	188,129	147,415	257,920
TOTAL	566,564	637,535	577,260
FULL TIME POSITION	7	7	5

Class Title *

Therapeutic Prog/Aqua.Act. Coord.	1	1	0
Recreation Assistant	0	1	1
Recreation Supervisor	5	4	3
Mgr:Health,Well,&Comm Eve	1	1	1
TOTAL	7	7	5

RECREATION/HEALTH, WELLNESS AND COMMUNITY					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
6111					
7110	Regular Wages	214,993	256,137	185,009	-71,128
7120	Overtime	2,718	1,500	1,500	0
7130	Temporary Help	74,399	97,500	46,000	-51,500
7210	W/C Insurance	7,571	21,485	4,418	-17,067
7230	Uniforms	148	1,250	1,250	0
7260	FICA Matching	22,079	27,168	17,787	-9,381
7270	Pension Matching	20,198	28,082	20,329	-7,753
7280	Insurance Matching	34,345	54,498	41,047	-13,451
7290	Contribution Matching	1,984	2,500	2,000	-500
7510	Professional Services	108	490	490	0
7514	Contract Labor(Temp)	9,930	16,000	55,000	39,000
7550	Communications	3,451	3,500	4,830	1,330
7570	Advertising	170	500	0	-500
7600	Travel	2,282	3,250	3,250	0
7630	Train/Cont. Education	2,330	4,950	4,500	-450
7860	Maint: Bldgs	16,368	8,000	0	-8,000
7870	Maint: Motor Equip.	0	500	0	-500
7880	Maint: Mach/Imp/Tools	1,046	2,500	2,500	0
7900	Utilities	83,578	45,000	85,000	40,000
7901	Storm Water	0	0	0	0
7990	Dues and Fees	1,937	3,425	3,600	175
8010	Supplies	19,129	15,250	15,250	0
8016	Small Equip	11,885	2,500	4,500	2,000
8017	Printing(Not Std Forms)	78	750	0	-750
8030	Janitorial Supplies	2,673	1,800	2,000	200
8040	Fireworks	29,968	30,000	70,000	40,000
8050	Rental of Equipment	1,384	3,750	1,500	-2,250
8150	Food	0	750	1,000	250
8710	Special Events	1,813	4,500	4,500	0
Total		566,564	637,535	577,260	-60,275

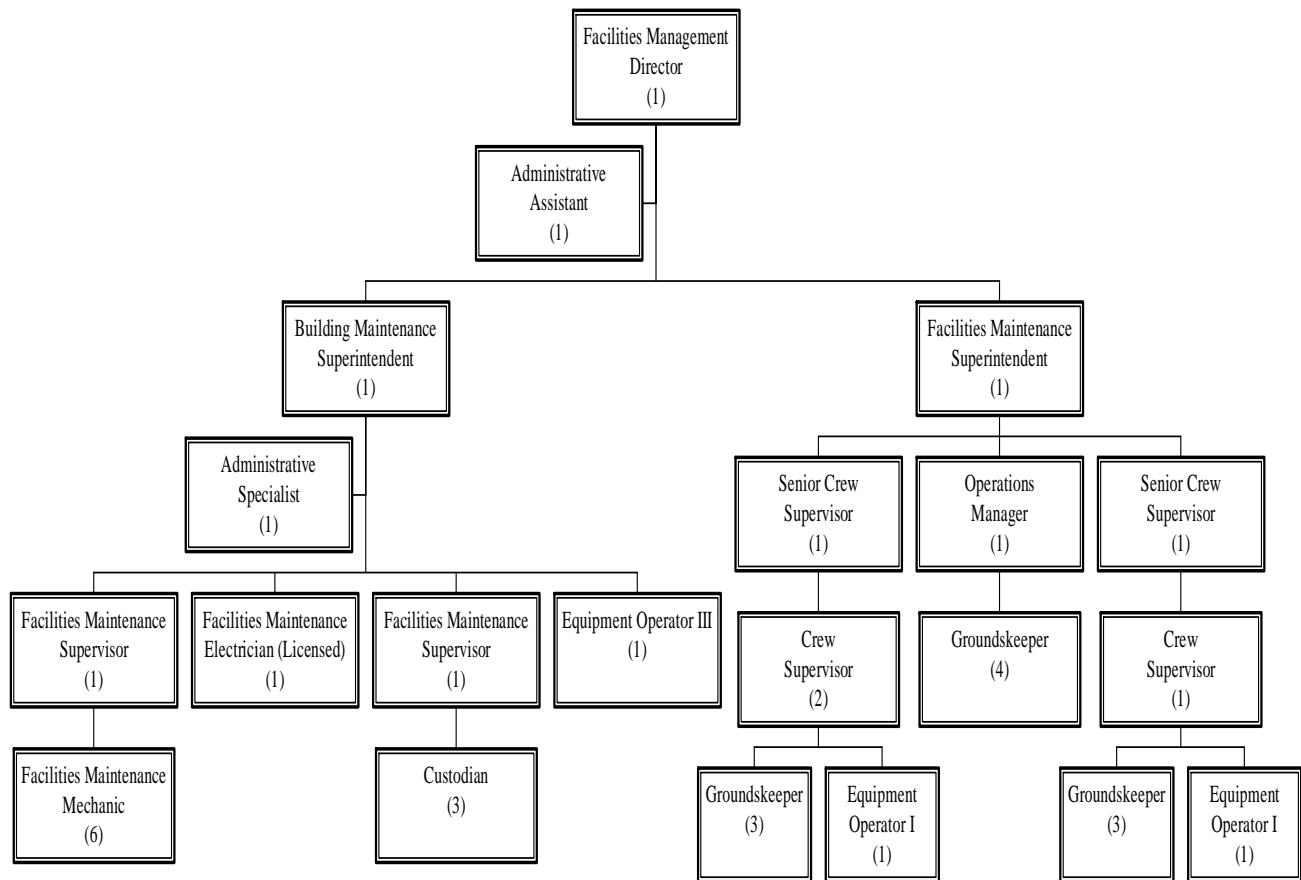
City of Albany
Adopted Budget
FY 2019
Facilities Management



Total Expenditures
\$3,618,170



Facilities Management



FACILITIES MANAGEMENT

SUMMARY

The Maintenance Division provides the highest quality level of service for maintaining the facilities and property of the City/Albany Utility Board, to insure that all properties meet all current state, federal and safety regulations.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	1,845,040	2,184,286	2,086,811
OPERATING EXPENSE	1,085,309	1,367,085	1,531,359
TOTAL	2,930,349	3,551,371	3,618,170
FULL TIME POSITION	41	38	36

MAINTENANCE ADMINISTRATION*DESCRIPTION*

The Administrative Division provides general overall administrative support to the Building Maintenance and Grounds Maintenance Divisions. This division prepares a variety of reports, processes invoices, payroll, coordinates correspondence, maintains files, personnel and payroll records. All preventative maintenance contracts and monthly service agreements, such as Exterminating Services, Janitorial Services, Generator Contracts and Elevator Inspections for the City / Utility Board are maintained through this division. In addition to overseeing all budgetary expenditures, this division also orders supplies and materials, as needed. This division coordinates with all internal departments and citizens to efficiently manage preventative maintenance / repairs to all city owned facilities. Prioritization of tasks is abetted through the use of internal Departmental work orders and 311 requests to maintain public facilities and properties.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	170,669	180,180	187,054
OPERATING EXPENSES	255,561	289,086	404,598
TOTAL	426,229	469,266	591,652
FULL TIME POSITIONS	2	2	2

Class Title

Facilities Management Director	1	1	1
Administrative Assistant	1	1	1
TOTAL	2	2	2

MAINTENANCE ADMINISTRATION					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
6112					
7110	Regular Wages	117,142	124,884	148,330	23,446
7120	Overtime	1,416	500	1,000	500
7210	W/C Insurance	4,255	4,085	1,124	(2,961)
7230	Uniforms	507	500	1,000	500
7260	FICA Matching	8,231	9,592	11,424	1,832
7270	Pension Matching	12,675	13,667	16,277	2,610
7280	Insurance Matching	24,828	24,952	7,399	(17,553)
7290	Contribution Matching	1,615	2,000	500	(1,500)
7510	Professional Services	55,567	184,777	216,100	31,323
7550	Communications	1,641	5,000	7,960	2,960
7600	Travel	0	2,500	2,500	0
7610	Auto Allowance	0	0	6,000	6,000
7630	Train/Cont. Education	1,685	2,500	2,500	0
7700	Risk Allocation	57,624	34,618	40,822	6,204
7860	Maint: Bldgs.	67	(0)	102,000	102,000
7870	Labor	509	1,000	1,050	50
7870	Maintenance	2,057	1,000	1,000	0
7870	Parts	177	1,000	1,700	700
7880	Maint: Mach/Imp/Tools	7,556	6,575	5,560	(1,015)
7900	Utilities	3,226	4,986	6,000	1,014
7990	Dues and Fees	334	2,250	2,250	0
8010	Supplies	9,729	25,500	6,000	(19,500)
8016	Small Equip	0	10,000	1,000	(9,000)
8017	Printing	0	500	500	0
8018	Books & Subscriptions	0	500	0	(500)
8050	Rental Equipment	0	5,000	0	(5,000)
8110	Gasoline	1,242	1,380	1,656	276
Total		426,229	469,266	591,652	122,386

Building Maintenance*DESCRIPTION*

The primary function of the Building Maintenance Division is to provide the highest quality level of service for maintaining all facilities owned by the City / Utility Board to insure that all properties meet current local, state, federal and safety regulations. Responsibilities include overseeing contractors for special projects, performing all preventative maintenance duties and repairs to all properties. This division performs and/or oversees all HVAC, roofing, plumbing, painting, and electrical, safety inspections, new construction and remodeling of current facilities as well as city owned parks. This division also provides support/assistance with special projects city-wide. Coordinates with all departments/divisions to insure that all work is carried out in a safe and cost efficient manner. The Building Maintenance Division responds to emergency calls twenty-four hours a day, using an on-call rotation between the Technicians.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	816,080	1,018,250	932,908
OPERATING EXPENSES	489,857	754,914	661,735
TOTAL	1,305,936	1,773,164	1,594,643
FULL TIME POSITIONS	20	17	15

Class Title

Facilities Maint. Superintendent	1	2	1
Administrative Specialist	1	1	1
Facilities Maint. Supervisor	2	1	2
Facility Maintenance Electrician(Non-Licensed)	1	1	1
Facility Maintenance Mechanic	9	8	6
Equipment Operator III	1	1	1
Airport Maint. & Operation Mgr.	1	0	0
Airport Service Worker	1	0	0
Custodian	3	3	3
TOTAL	20	17	15

Building Maintenance					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
6114					
7110	Regular Wages	486,843	619,973	533,589	(86,384)
7120	Overtime	40,332	33,000	33,000	0
7130	Part Time	27,251	33,930	33,930	0
7210	W/C Insurance	23,465	24,253	21,378	(2,875)
7230	Uniforms	8,450	9,000	15,000	6,000
7260	FICA Matching	39,208	52,548	45,940	(6,608)
7270	Pension Matching	56,978	71,174	61,758	(9,416)
7280	Insurance Matching	130,267	170,372	183,813	13,441
7290	Contribution Matching	3,287	4,000	4,500	500
7510	Professional Services	1,015	2,500	3,750	1,250
7512	Tech.Svcs(Surveys,DP)	0	5,179	500	(4,679)
7514	Contract Labor(Temp)	462	0	0	0
7550	Communications	10,238	12,000	16,712	4,712
7570	Advertising	0	0	0	0
7600	Travel	3	1,000	1,000	0
7630	Train/Cont. Education	1,091	1,000	5,000	4,000
7860	Bldg Maintenance	314,996	670,556	549,000	(121,556)
7870	Maint: Motor Equip.	31,277	27,813	30,800	2,987
7880	Maint: Mach/Imp/Tools	10,353	2,730	5,200	2,470
7900	Utilities	4,146	(5)	0	5
7990	Dues and Fees	488	19	1,500	1,481
8009	Licenses	0	0	500	500
8010	Supplies	15,695	5,000	10,000	5,000
8016	Small Equip	20,819	5,000	10,000	5,000
8017	Printing	0	0	500	500
8018	Books & Subscriptions	0	0	0	0
8050	Rental of Equipment	17,595	2,175	7,500	5,325
8110	Gasoline	15,478	12,972	11,098	(1,875)
8110	Diesel Fuel	46,200	6,975	8,675	1,700
Total		1,305,936	1,773,164	1,594,643	(178,522)

PARK MAINTENANCE*DESCRIPTION*

The function of Park Maintenance/Cemetery division is to: 1) provide maintenance services to all parks, playgrounds, and to provide assistance with special events; 2) provide necessary functions for the operation of approximately 80 acres known as the Riverside and Oakview Cemeteries. This operation includes all facets of cemetery management such as lot sales, burial records, grave excavation, funeral, arrangements, and grounds maintenance.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONAL SERVICES	858,291	985,856	966,849
OPERATING EXPENSES	339,892	323,085	465,026
TOTAL EXPENSES	1,198,183	1,308,941	1,431,875
FULL TIME POSITIONS	19	19	19

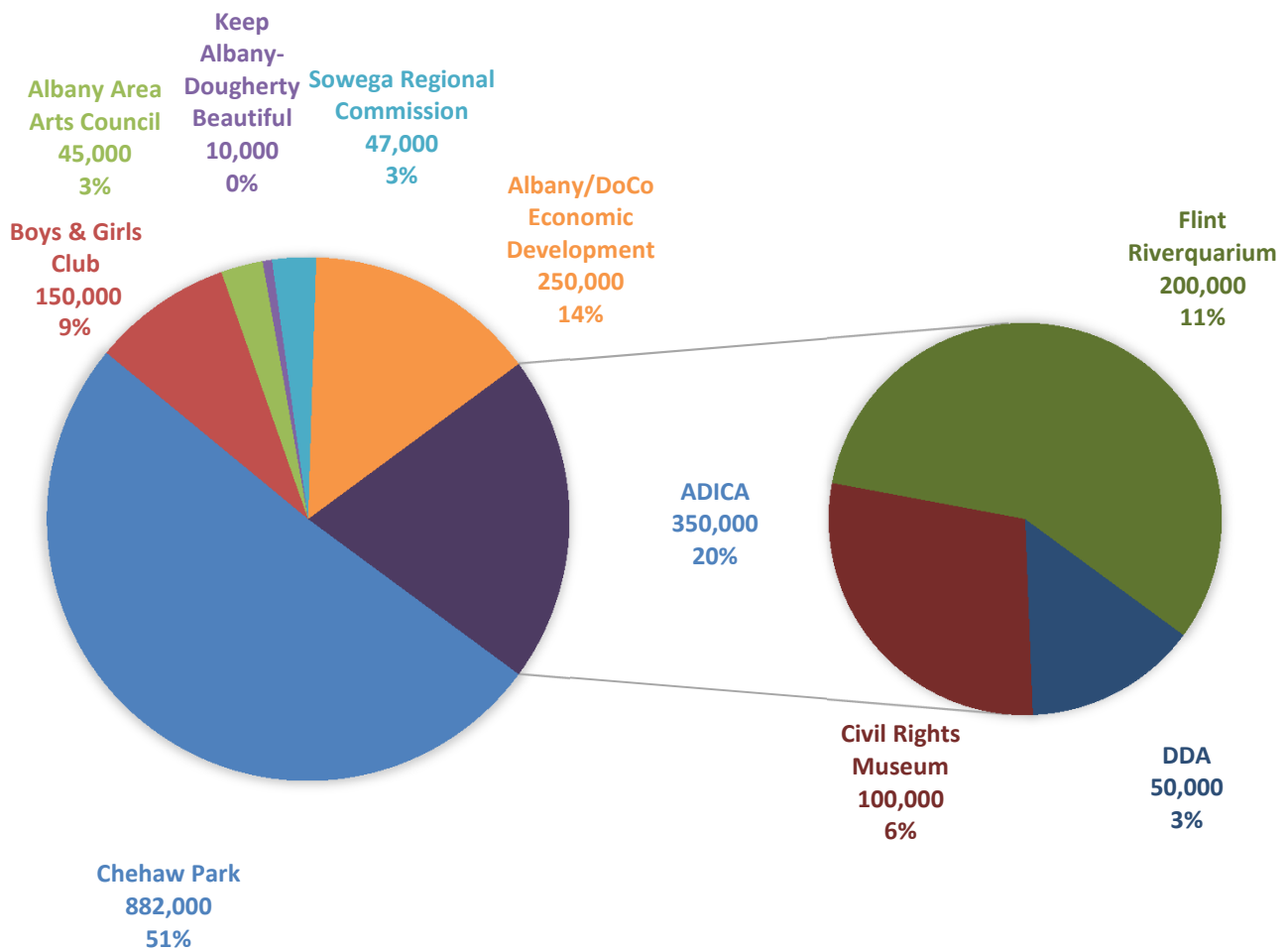
Class Title

Facilities Maint. Superintendent	1	1	1
Groundskeeper	9	9	10
Crew Supervisor, Senior	2	2	2
Crew Supervisor	3	3	3
Operations Manager	0	0	1
Equipment Operator I	3	3	2
Administrative Specialist	1	1	0
TOTAL	19	19	19

PARK MAINTENANCE

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
6106					
7110	Regular Wages	543,712	553,522	589,778	36,256
7120	Overtime	21,694	30,000	30,000	0
7130	Part Time	10,617	78,187	26,070	(52,117)
7210	W/C Insurance	31,109	28,203	20,038	(8,165)
7230	Uniforms	7,263	12,500	15,000	2,500
7260	FICA Matching	40,980	50,621	49,407	(1,214)
7270	Pension Matching	57,095	63,604	67,556	3,952
7280	Insurance Matching	143,972	167,735	167,000	(735)
7290	Contribution Matching	1,851	1,484	2,000	516
7510	Professional Services	10,878	10,970	10,500	(470)
7514	Contract Labor(Temp)	19,226	20,000	20,000	0
7550	Communications	6,131	2,880	8,776	5,896
7570	Advertising	0	1,000	0	(1,000)
7600	Travel	1,434	500	500	0
7630	Train/Cont. Education	0	5,000	5,000	0
7700	Risk Allocation	0	0	0	0
7860	Maint: Bldgs	22,932	3,663	0	(3,663)
7870	Maint: Motor Equip.	121,131	129,340	198,800	69,460
7880	Maint: Mach/Imp/Tools	11,511	6,359	21,000	14,641
7900	Utilites	79,308	62,000	90,000	28,000
7990	Dues and Fees	600	752	2,450	1,698
8009	Licenses(CDL,CPA,Etc)	0	0	500	500
8010	Supplies	22,404	16,256	39,000	22,744
8016	Small Equipment	2,711	2,000	5,000	3,000
8017	Printing	295	2,500	0	(2,500)
8030	Janitorial Supplies	350	4,000	0	(4,000)
8050	Equipment Rental	2,585	1,325	5,000	3,675
8110	Motor Fuel	38,395	54,540	58,500	3,960
Total		1,198,183	1,308,941	1,431,875	122,934

City of Albany FY 2019 Independent Agencies



Total Independent Agencies
\$1,734,000

INDEPENDENT AGENCIES

DESCRIPTION

The Board of City Commissioners funds a number of independent agencies involved in enhancing the quality of life in Albany. The services provided by the Agencies range from the Boys & Girls Club for youth, the Chamber of Commerce and Economic Development Commission for marketing and promotion of the City, to the Chehaw Park and the Downtown Development Authority (DDA) for the development of Georgia's "Good Life City". These agencies play an integral part of involving many necessary services to our citizenry.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONAL SERVICES	0	0	0
OPERATING EXPENSE	1,709,000	1,764,000	1,734,000
CAPITAL OUTLAY	0	0	0
TOTAL	1,709,000	1,764,000	1,734,000
FULL TIME POSITION	0	0	0

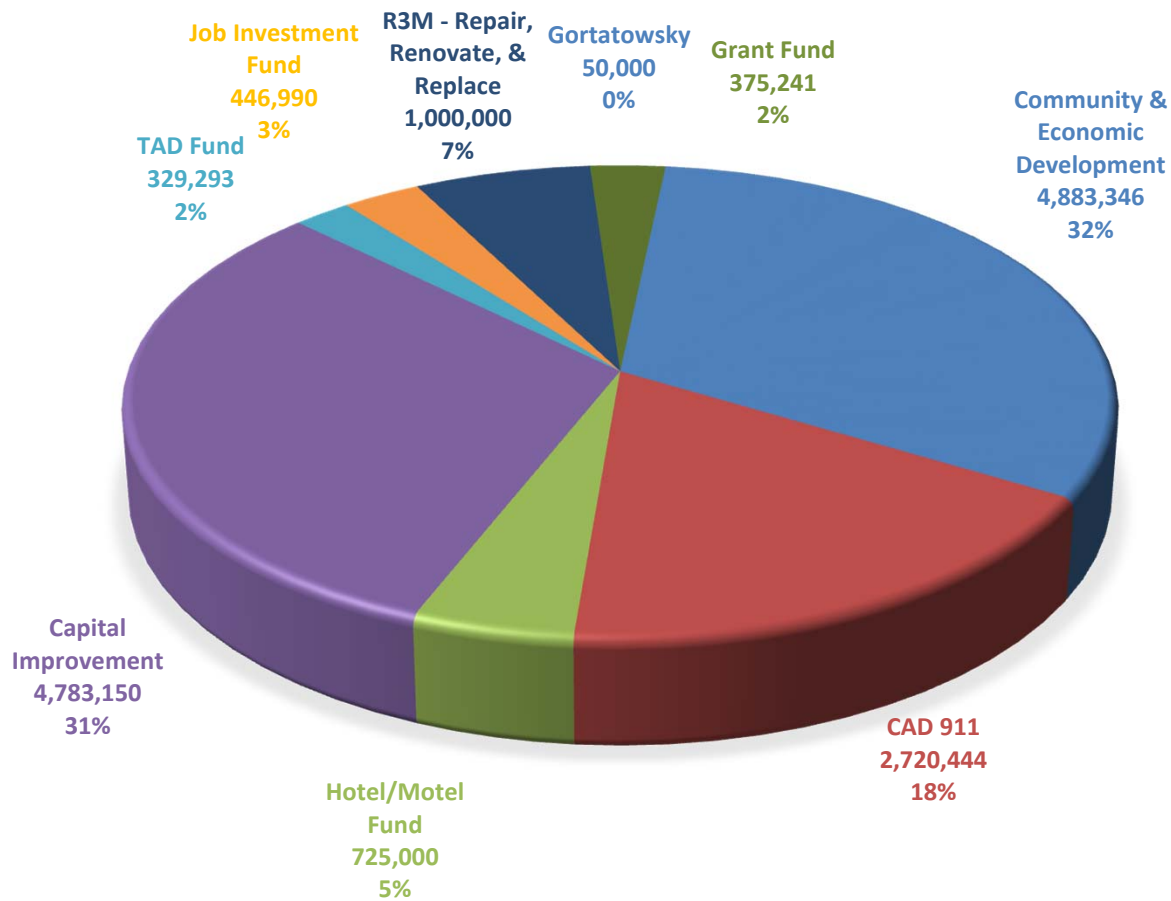
INDEPENDENT AGENCIES

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + (-)
7100.					
7999.70	Boys & Girls Club	35,000	150,000	150,000	0
7999.74	DDA	50,000	50,000	50,000	0
	Riverquarium	200,000	200,000	200,000	0
	Albany Civil Rights Institute	100,000	100,000	100,000	0
7999.75	Albany Area Arts Council	45,000	45,000	45,000	0
7999.78	Keep Albany-Dougherty Beautiful	10,000	10,000	10,000	0
7999.82	Sowega Regional Commission	47,000	47,000	47,000	0
7999.92	Albany/Do Economic Development	250,000	250,000	250,000	0
7999.96	Chehaw Park	972,000	912,000	882,000	(30,000)
Total		1,709,000	1,764,000	1,734,000	(30,000)



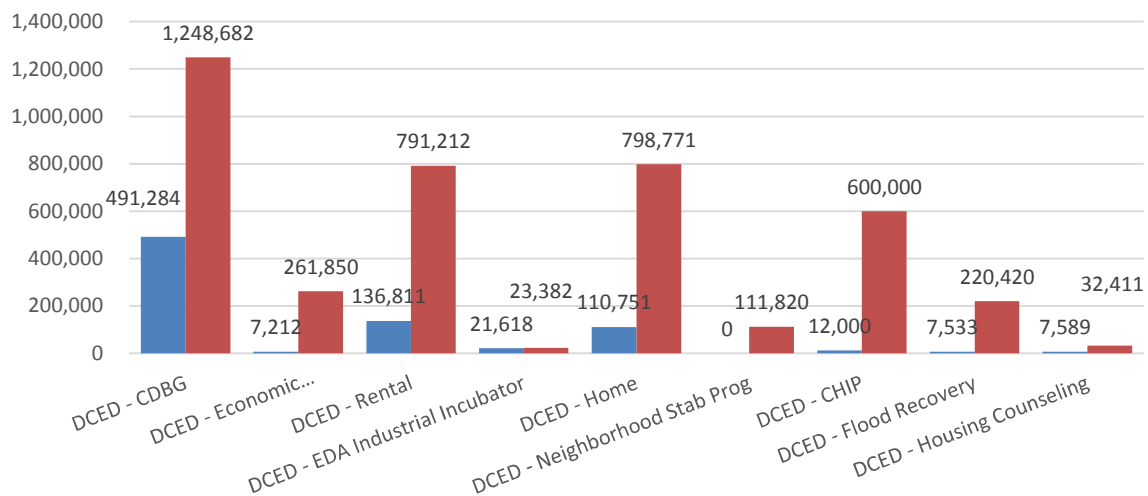
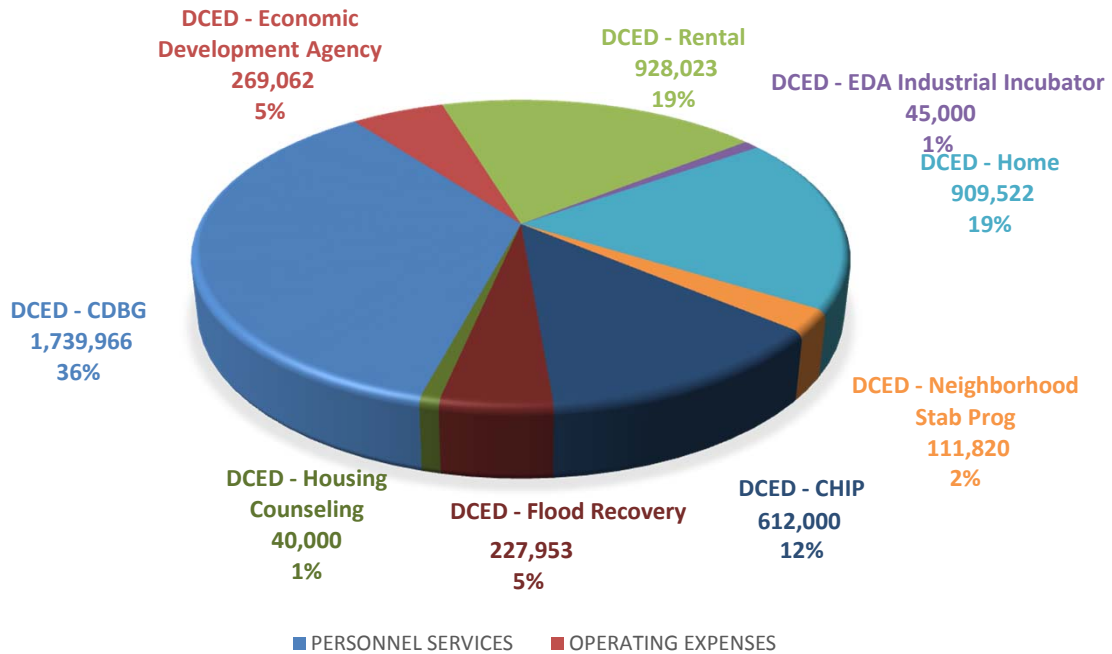
Special Revenue Funds

City of Albany
Adopted Budget
FY 2019
Special Revenue Funds



Total Expenditures
\$15,313,464

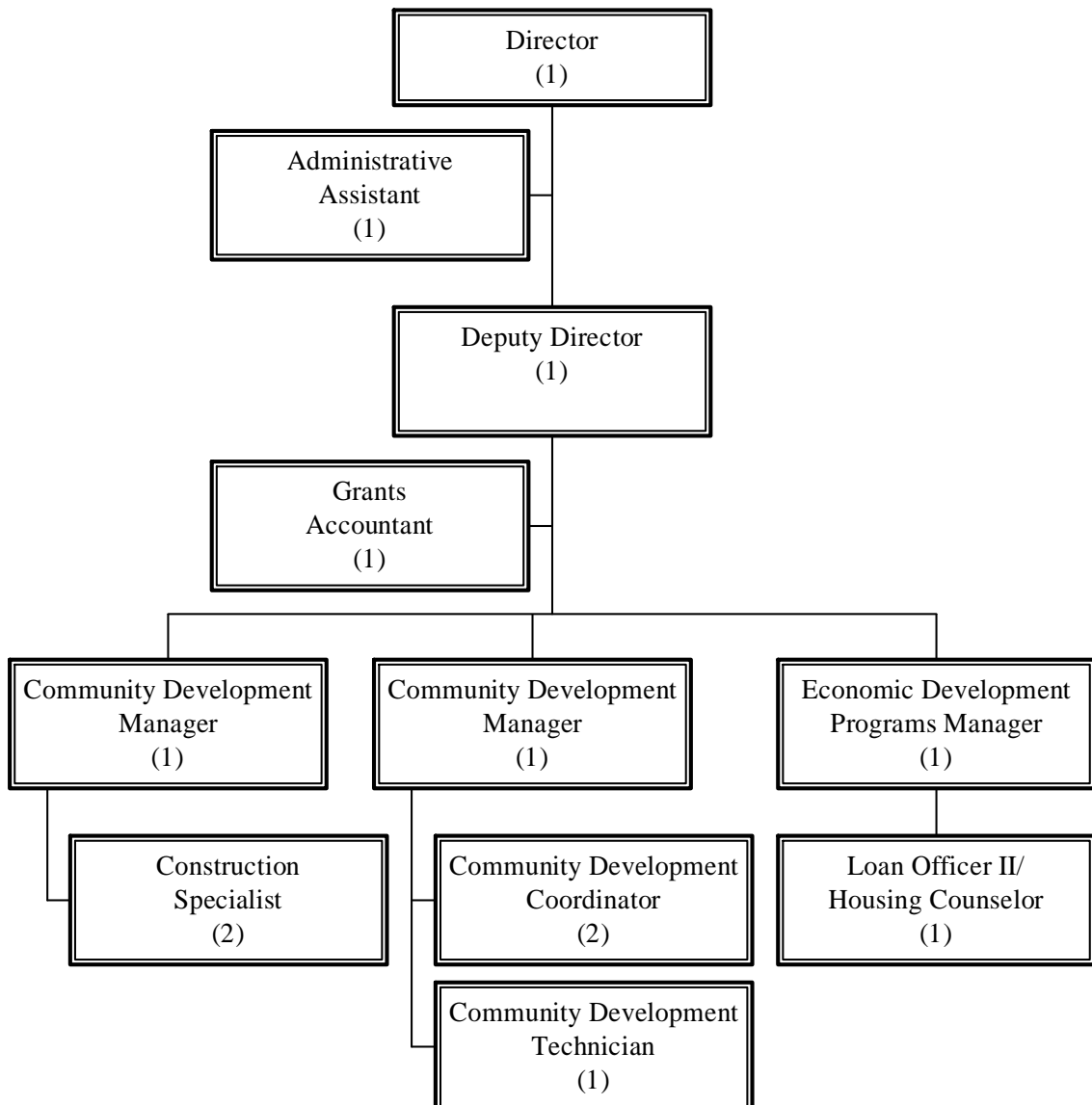
City of Albany Adopted Budget FY 2019 Community Development Expenditures



Total Expenditures
\$4,883,346



Community & Economic Development



COMMUNITY DEVELOPMENT*SUMMARY*

The Community Development Program is funded through the U.S. Department of Housing and Urban Development's Community Development Block Grant Entitlement funds. The primary objectives of the program are to provide for the development of a variable urban community by providing decent housing and a suitable living environment, expanding economic opportunities, and meeting the needs of persons of low and moderate income. This program is in compliance with the Housing and Urban Rural Recovery Act of 1983. The program is responsible for the reversal of the physical deterioration and aids in the elimination of the adverse influences that now threaten the targeted areas.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
REVENUE	4,228,451	3,723,446	3,598,798
TRANSFER (TO)/FROM FUND BALANCE	(694,672)	1,328,901	1,284,548
TOTAL REVENUE	3,533,779	5,052,347	4,883,346
PERSONNEL SERVICES	681,419	690,501	794,798
OPERATING EXPENSE	2,852,360	4,330,846	4,088,548
CAPITAL OUTLAY	0	31,000	0
TOTAL EXPENSES	3,533,779	5,052,347	4,883,346
TOTAL NET INCOME/(LOSS)	0	0	0
FULL TIME POSITIONS	12	12	13

COMMUNITY DEVELOPMENT BLOCK GRANT*DESCRIPTION*

The Community Development Program is funded through the U.S. Department of Housing and Urban Development's Community Development Block Grant Entitlement funds. The primary objectives of the program are to provide for the development of a variable urban community by providing decent housing and a suitable living environment, expanding economic opportunities, and meeting the needs of persons of low and moderate income. This program is in compliance with the Housing and Urban Rural Recovery Act of 1983. The program is responsible for the reversal of the physical deterioration and aids in the elimination of the adverse influences that now threaten the targeted areas.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
REVENUE	1,676,906	1,791,005	1,568,775
TRANSFER FROM FUND BALANCE	55,644	182,986	171,192
TOTAL REVENUE	1,732,550	1,973,991	1,739,967
PERSONNEL SERVICES	446,446	471,312	491,285
OPERATING EXPENSE	1,286,105	1,502,679	1,248,682
TOTAL EXPENSES	1,732,550	1,973,991	1,739,967
TOTAL NET INCOME/(LOSS)	0	0	0
FULL TIME POSITIONS	8	9	10

Class Title

Community Development Manager	1	1	1
Community Development Technician	0	1	1
Loan Officer II/Housing Counselor	1	1	1
Construction Specialist	1	1	2
Program Manager- Economic Development	1	1	1
Deputy Director	1	1	1
Director, Comm & Economic Development	1	1	1
Administrative Assistant	1	1	1
Grants Accountant	0	1	1
Loan Servicing Specialist	1	0	0
TOTAL	8	9	10

COMMUNITY DEVELOPMENT BLOCK GRANT

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
7603					
7110.	Regular Wages	328,426	339,514	355,567	16,053
7120.	Overtime	29	0	0	0
7210.	Workers Compensation	2,647	2,653	3,736	1,083
7260.	FICA Matching	23,294	26,158	27,201	1,043
7270.	Pension Matching	34,126	34,373	38,757	4,384
7280.	Insurance Matching	53,379	64,033	61,255	(2,778)
7290.	Contribution Matching	4,545	4,581	4,768	187
7510.	*Prof/Legal	6,070	22,364	19,373	(2,991)
7510.BTC	*Prof/Legal-BTC	73,235	80,000	80,000	0
7514.	Contract Labor(Temp)	14,749	18,451	22,510	4,059
7514.BTC	Contract Labor/Temporary	31,728	40,368	33,800	(6,568)
7520.	*Public Info Ads	5,201	3,000	3,475	475
7550.	Communications	2,989	3,200	2,700	(500)
7560.	*Postage	1,011	900	1,400	500
7600.	*Travel	12,209	10,000	8,000	(2,000)
7630.	*Train/Cont. Education	8,790	3,000	1,500	(1,500)
7700.03	Risk Management Services	8,204	8,509	8,478	(31)
7700.03BTC	Risk Management Services BTC	6,123	6,559	6,559	0
7860.BTC	*Maint On BTC	45,726	49,433	35,919	(13,514)
7870.01	*Auto-Labor	302	0	1,300	1,300
7870.02	*Auto-Maint	114	2,500	1,150	(1,350)
7870.03	*Auto-Parts	264	0	0	0
7880.	*Maintenance:Machinery/Tools	4,531	4,600	3,928	(672)
7880.BTC	*Maintenance:Machinery/Tools	1,278	1,000	1,000	0
7900.BTC	*Utilities-BTC	90,469	90,000	86,493	(3,507)
7901.	Storm Water	804	750	750	0
7901.BTC	Storm Water Fees	1,105	1,100	1,100	0
7990.	Dues and Fees	2,626	3,000	2,750	(250)
7990.BTC	*Dues and Fees BTC	745	695	845	150
7990.CG	Dues And Fees Cutliff Grove	423	0	0	0
8010.	*Supplies	10,100	11,000	8,000	(3,000)
8016.	Small Equip	1,489	5,420	2,000	(3,420)
8016.BTC	*Small Equip BTC	1,831	2,055	2,000	(55)
8017.	*Printing & Binding	526	250	100	(150)
8018.	*Books & Subscriptions	252	300	300	0
8050.	*Equipment Rentals	7,661	6,000	2,127	(3,873)
8110.01	*Auto Fuel	995	1,379	1,380	1
8200.02	*CDBG Loan Servicing	46,280	58,119	54,100	(4,019)
8210	Housing Rehabilitation	0	0	82,862	82,862
8211.002	Emergency Repair	188,663	230,086	0	(230,086)
8211.13	Rehab Multi Units	54,221	70,000	98,331	28,331
8219.	*Beautification	4,729	15,271	10,000	(5,271)
8220.	*Acquistion	0	40,031	95,521	55,490
8221.	*Demolition-CDBG + EC Area	0	15,000	15,000	0
8223.	*Historic Preservation	0	45,000	0	(45,000)
8226.25	PS:SHP Supportive Serv. Match	0	12,500	0	(12,500)
8226.26	*PS:SHP Operations Match	0	12,500	0	(12,500)
8228.	*Disposition	18,111	30,000	10,000	(20,000)
8299.	Project Cost Rehab	2,007	2,364	1,000	(1,364)
8320.	*Public Service	118,425	142,590	141,841	(749)
8321.	Emergency Shelter Grant (ESG)	108,130	40,000	40,000	0
8325.FM	Flood Mitigation	49,375	27,530	0	(27,530)
8410.	Facade Loans	0	37,644	21,400	(16,244)
8420.003EC	Section 3 Program	13,638	10,000	5,000	(5,000)
8425.108	*Section 108 Interest Pymt	40,976	38,211	34,690	(3,521)
8425.108N	*N/P Section 108 Loan	300,000	300,000	300,000	0
Total		1,732,550	1,973,991	1,739,967	-234,024

ECONOMIC DEVELOPMENT AGENCY

DESCRIPTION

The City of Albany was designated as an eligible area for Economic Development Administration (EDA) assistance in 1994 after major flooding associated with the Tropical Storm Alberto. In 1995 the EDA granted the City of Albany \$992,893 to which the City of Albany provided a match in the amount of \$650,000. With these funds, a revolving loan fund program was developed and implemented with the purpose of job creation and private sector leveraging. This fund targets small businesses and start up businesses with a minimum loan amount of \$25,000 and a maximum of \$200,000. Loans can be made to businesses both within the city limits of Albany as well as Dougherty County. Loan repayments are used to continuously fund the program.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
REVENUE	96,040	88,000	92,000
TRANSFER FROM FUND BALANCE	0	181,245	177,062
TOTAL REVENUE	96,040	269,245	269,062
PERSONNEL SERVICES	6,884	7,145	7,212
OPERATING EXPENSE	52,520	262,100	261,850
CAPITAL OUTLAY	0	0	0
TOTAL EXPENSES	59,403	269,245	269,062
TOTAL NET INCOME/(LOSS)	36,637	0	0

ECONOMIC DEVELOPMENT AGENCY

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
7607					
7110.	Salaries-(EDA)	5,246	5,422	5,450	28
7210.	W/C (EDA)	12	14	14	0
7260.	FICA (EDA)	391	418	417	(1)
7270.	Pension (EDA)	559	591	594	3
7280.	Insurance (EDA)	630	662	665	3
7290.	Contribution Matching	46	38	72	34
7510.	Prof/Legal	3,485	10,000	10,000	0
7600.	Travel	1,870	1,000	750	(250)
7990.	Dues and Fees	1,045	1,100	1,100	0
8410.	Revolving Loans	46,120	250,000	250,000	0
Total		59,403	269,245	269,062	(183)

COMMUNITY DEVELOPMENT / RENTAL PROGRAM*DESCRIPTION*

The rental program is funded by the rent revenues collected from occupants and rent subsidy payments from the Department of Community Affairs. The primary objectives of the program is to provide decent, safe, and affordable housing for persons of very low, low and moderate income.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
REVENUE	523,949	515,600	669,000
TRANSFER FROM FUND BALANCE	453,399	742,100	259,023
TOTAL REVENUE	977,348	1,257,700	928,023
PERSONNEL SERVICES	142,346	141,489	136,811
OPERATING EXPENSE	835,003	1,116,211	791,212
TOTAL	977,348	1,257,700	928,023
TOTAL NET INCOME/(LOSS)	0	0	0
FULL TIME POSITIONS	2	2	1

Class Title

Property Management Specialist	1	1	0
Construction Specialist	1	0	0
Community Development Coordinator	0	1	1
TOTAL	2	2	1

COMMUNITY DEVELOPMENT / RENTAL PROGRAM

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
7615					
7110.	Wages	116,972	114,134	101,596	-12,538
7120.	Overtime-Rental	1,516	2,691	0	-2,691
7210.	Workmen's Compensaiton	947	893	1,447	554
7230.	Uniforms	1,601	2,100	0	-2,100
7260.	Fica/Medical	8,586	8,937	7,772	-1,165
7270.	Pension	12,723	12,734	11,074	-1,660
7280.	Insurance	20,088	20,866	13,422	-7,444
7290.	Contribution Matching	1,340	1,405	1,500	95
7510.	Professional Services	13,115	10,000	35,000	25,000
7514.	Contract Labor (Temp)	98,751	128,436	36,088	-92,348
7550.	Communication	1,388	1,500	600	-900
7560.	POSTAGE	434	500	750	250
7570.	Advertisement	280	1,500	0	-1,500
7700.03	Risk Management Ins Services	64,188	67,634	70,481	2,847
7860.01	Rental Prop Maint-Windsor	150,112	212,500	190,000	-22,500
7860.02	Rental Prop Main-Hampton E	91,910	0	0	0
7860.03	Rental Prop Main-CDBG	143,294	211,500	80,000	-131,500
7860.04	Rental Prop Main-Brdwy Senior	11,618	15,000	15,000	0
7860.21	Rental Prop Main-Broadway	100,240	172,000	90,000	-82,000
7860.22	Rental Prop Main-High/Madis	16,809	15,000	10,000	-5,000
7860.23	Rental Prop Main-N. Davis	5,922	36,500	14,000	-22,500
7860.24	Rental Prop Main-Transitions	81	130,600	15,000	-115,600
7861.01	Rental Prop MGMT Fees-Windsor	0	0	17,250	17,250
7861.03	Rental Prop MGMT Fees-CDBG	0	0	29,250	29,250
7861.04	Rental Prop MGMT Fees-Villas	0	0	3,750	3,750
7861.21	Rental Prop MGMT Fee-Broadway	0	0	11,250	11,250
7861.22	Rental Prop MGMT Fee-High/Madi	0	0	4,500	4,500
7861.23	Rental Prop MGMT Fee-N Davis	0	0	1,500	1,500
7861.24	Rental Prop MGMT Fee-Jefferson Pl	0	0	7,500	7,500
7862.02	Rental Prop Sundry-Hampton Eas	0	114	0	-114
7880.01	Maint: Software Subscription	4,824	5,000	5,000	0
7900.	Utilities	2	0	0	0
7900.01	Utilities-Windsor	14,084	10,000	10,000	0
7900.02	Utilities-Hampton East	13,846	0	0	0
7900.03	Utilities-CDBG	11,571	9,600	9,000	-600
7900.04	Utilities-Broadway Sr Living	1,073	2,000	2,000	0
7900.21	Utilities-Broadway Court	9,838	8,400	8,000	-400
7900.22	Utilities-Highland/Madison	272	250	100	-150
7900.23	Utilities-N Davis/1st	598	420	300	-120
7900.24	Utilities-Transitions	10,152	8,200	6,600	-1,600
7901.	Storm Water Rental	7,637	5,000	5,500	500
7990.	7990. - Dues and Fees - Rental Program	226	150	120	-30
7999.	7999. - Reserve	0	0	0	0
8010.	Supplies	1,183	1,500	1,500	0
8016.	Small Equipment	33,676	10,136	0	-10,136
8050.	Equipemnt Rental	0	5,000	5,873	873
8110.01	Gasoline	5,899	5,500	300	-5,200
8218.	Relocation	550	20,000	5,000	-15,000
Total		977,348	1,257,700	928,023	(329,677)

COMMUNITY DEVELOPMENT / EDA INDUSTRIAL INCUBATOR

DESCRIPTION

The Industrial Incubator constructed in 1995 with funding from the Economic Development Administration is located at 1536 Dougherty Avenue in Albany, GA. The primary focus of the Incubator is job creation by providing operational space for small businesses.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
REVENUE	96,040	88,000	45,000
PERSONNEL SERVICES	14,181	7,126	21,618
OPERATING EXPENSE	2,683	21,674	23,382
CAPITAL OUTLAY	0	0	0
TOTAL	16,864	28,800	45,000
TOTAL NET INCOME/(LOSS)	79,176	59,200	0
FULL TIME POSITIONS	0	0	0

COMMUNITY DEVELOPMENT / EDA INDUSTRIAL INCUBATOR

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
7617					
7110.	Regular Wages	10,871	5,336	16,350	11,014
7210.	W/C Insurance	22	14	41	27
7260.	FICA/Medi	813	408	1,251	843
7270.	Pension Matching	1,123	582	1,782	1,200
7280.	Insurance Matching	1,262	662	1,994	1,332
7290.	Contribution Matching	89	124	200	76
7700.03	Risk Insurance	997	1,062	1,062	0
7860.	Maint:Build	571	19,411	21,419	2,008
7900.	Utilities	289	300	0	(300)
7901.	Storm Water	826	901	901	0
Total		16,864	28,800	45,000	16,200

COMMUNITY DEVELOPMENT / HOME PROGRAM

DESCRIPTION

The HOME Investment Partnerships Act Program is funded through the U.S. Department of Housing and Urban Development. This program was created by the National Affordable Housing Act (NAHA) of 1990.

The primary objectives of the program are to provide for the development and rehabilitation of affordable rental and owner housing for persons of low and moderate income. At least fifteen percent (15%) of the formula allocation must be spent on a certified Community Housing Development Organization (CHDO).

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
REVENUE	411,854	1,170,941	505,203
TRANSFER FROM FUND BALANCE	71,983	42,465	404,319
TOTAL REVENUE	483,837	1,213,406	909,522
PERSONNEL SERVICES	65,762	50,474	110,751
OPERATING EXPENSE	418,075	1,162,932	798,771
CAPITAL OUTLAY	0	0	0
TOTAL	483,837	1,213,406	909,522
TOTAL NET INCOME/(LOSS)	0	0	0
FULL TIME POSITIONS	2	1	2
<u>Class Title</u>			
Community Development Manager	1	1	1
Community Development Coordinator	1	0	1
TOTAL	2	1	2

COMMUNITY DEVELOPMENT / HOME PROGRAM					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
7620					
7110.	Regular Wages	54,396	38,843	41,613	2,770
7110.8411	Wages - TBRA	11,366	11,631	38,219	26,588
7210.	W/C Insurance	136	98	104	6
7210.8411	W/C (TBRA)	28	29	96	67
7260.	Fica/Medi	4,088	2,972	3,183	211
7260.8411	FICA - (TBRA)	769	890	2,924	2,034
7270.	Pension Matching	5,817	4,234	4,536	302
7270.8411	Pension - (TBRA)	1,237	1,268	4,166	2,898
7280.	Insurance Matching	272	217	777	560
7280.8411	Insurance - (TBRA)	5,057	5,599	14,258	8,659
7290.	Contribution Matching	831	553	575	22
7290.8411	Contribution Matching	124	152	300	148
8016.	Small Equipment	3,199	0	0	0
8211.45	Rehab-1309 Montego Court	37,852	0	0	0
8211.46	Rehab-1310 Mobile Ave	31,745	6,449	0	(6,449)
8211.47	Rehab-1316 Mobile Ave	31,495	550	0	(550)
8211.48	Rehab-1330 Mobile Ave	19,177	550	0	(550)
8212.02	Rehab-Multi Family	13,706	391,070	122,384	(268,686)
8221	Acquisitions/Rehab Rental Property	0	0	242,674	242,674
8222	Acq/Rehab Home Owner SFU	0	0	75,000	75,000
8410.	Affordable Home Ownership	0	25,000	25,000	0
8410.3	Downpayment Assistance	3,905	11,095	11,095	0
8411.	Tenant Based Rental Asst-TBRA	225,264	283,364	251,778	(31,586)
8412.9	Broadway Ct Duplex	19,190	0	0	0
8412	New Construction	0	242,674	0	(242,674)
8450.	Comm Hous Dev Organ(CHDO)	0	177,000	56,130	(120,870)
8450.02	CHDO Operating	0	25,180	14,710	(10,470)
8450.62	CHDO Operating	32,544	0	0	0
Total		502,195	1,229,418	909,522	(319,896)

Neighborhood Stabilization Program

DESCRIPTION

Congress established the Neighborhood Stabilization Program (NSP) in 2008 for the purpose of stabilizing communities that have suffered from foreclosures and abandonment ment. NSP is Title III of the Housing and Economic Recovery Act of 2008, H. R. 3221. The goal of this program is being realized through the purchase and redevelopment of forclosed and abandoned homes and residential properties.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
REVENUE	0	0	11,820
TRANSFER FROM FUND BALANCE	0	0	100,000
TOTAL REVENUE	0	0	111,820
PERSONNEL SERVICES	0	0	0
OPERATING EXPENSE	0	0	111,820
CAPITAL OUTLAY	0	0	0
TOTAL	0	0	111,820
TOTAL NET INCOME/(LOSS)	0	0	0
FULL TIME POSITIONS	0	0	0

 Neighborhood Stabilization Program

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
7621					
8211.	Rehabilitation	0	0	77,450	77,450
8220.	Acquisitions	0	0	20,175	20,175
8228.	Disposition - Rehabbed Properties	0	0	14,195	14,195
Total		0	0	111,820	111,820

COMMUNITY DEVELOPMENT / CHIP PROGRAM*DESCRIPTION*

The purpose of the community HOME Investment Program (CHIP) is to provide safe, decent, and affordable housing in Georgia by granting funds to city and county governments, public housing authorities, and nonprofits to rehabilitate owner-occupied and build and renovate affordable single family homes for sale to eligible homebuyers. The CHIP program is funded with US Dept. of Housing and Urban Development HOME Investment Partnership Program funds.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
REVENUE	0	0	612,000
TOTAL REVENUE	0	0	612,000
PERSONNEL SERVICES	0	0	12,000
OPERATING EXPENSE	0	0	600,000
TOTAL	0	0	612,000
TOTAL NET INCOME/(LOSS)	0	0	0
FULL TIME POSITIONS	0	0	0

COMMUNITY DEVELOPMENT / CHIP PROGRAM

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
7622					
7110.	Regular Wages	0	0	7,438	7,438
7210.	W/C Insurance	0	0	507	507
7260.	FICA Matching	0	0	569	569
7270.	Pension Matching	0	0	811	811
7280.	Insurance Matching	0	0	2,625	2,625
7290.	Contribution Matching	0	0	50	50
8211.	Rehab-Single Family	0	0	600,000	600,000
Total		0	0	612,000	612,000

COMMUNITY DEVELOPMENT / NON GRANT

DESCRIPTION

The flood of 1994 brought millions of dollars to the City of Albany to address a community that found itself severely devastated by Tropical Storm Alberto. This funding was used for many purposes to include providing decent safe and affordable housing, opportunities for businesses to rebuild to create and retain jobs, invest in infrastructure, etc. The many purposes of this funding created several accounts in which to keep the funding separate. More than fifteen years after the flood, the decision was made to consolidate any and all remaining balances in these accounts. These funds were repurposed to support economic development activities in the form of a Capital Access Loan Program or the Community Development Block Grant Revolving Loan Fund (CDBG-RLF) program. Proceeds from earlier and new business loans sustains this program as they are reinvested to continue assisting small business. Approximately 15-20% of this funding also provides a means of supporting activities that are not eligible under HUD guidelines or covering unexpected overages in program activities.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
REVENUE	63,947	63,000	55,000
TRANSFER FROM FUND BALANCE	135,344	212,455	172,953
TOTAL REVENUE	199,291	275,455	227,953
PERSONNEL SERVICES	1,506	12,955	7,533
OPERATING EXPENSE	197,785	231,500	220,420
CAPITAL OUTLAY	0	31,000	0
TOTAL EXPENSE	199,291	275,455	227,953
TOTAL NET INCOME/(LOSS)	0	0	0
FULL TIME POSITIONS	0	0	0

COMMUNITY DEVELOPMENT / NON GRANT					
ACCOUNT	ACCOUNT	ACTUAL	ADOPTED	ADOPTED	VARIANCE
NUMBER	NAME	2016/2017	2017/2018	2018/2019	+ / (-)
7635					
7110.	Regular Wages	566	6,500	5,384	(1,116)
7120	Overtime	577	3,500	0	(3,500)
7210.	W/C Insurance	31	100	50	(50)
7260.	FICA Matching	84	765	412	(353)
7270.	Pension Matching	94	1,090	587	(503)
7280.	Insurance Matching	146	900	1,000	100
7290.	Contribution Matching	7	100	100	0
7510.	Professional Services	16,030	25,000	5,000	(20,000)
7860.BTC	Maint On BTC	0	1,600	2,000	400
7990.	Dues and Fees	0	500	120	(380)
8150.	Food	5,576	3,000	3,000	0
8200.	Operations	106,336	25,000	2,500	(22,500)
8201.	Services	6,898	0	7,800	7,800
8410.	Loan Made from revolving loan	62,946	176,400	200,000	23,600
8510.BTC	Bldgs & Structures BTC	0	31,000	0	(31,000)
Total		199,291	275,455	227,953	(47,502)

COMMUNITY DEVELOPMENT / HOUSING COUNSELING

DESCRIPTION

Housing Counseling The City of Albany has received funding for Housing Counseling through the Department of Community Affairs to provide housing counseling to households who wish to become homeowners.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
REVENUE	0	0	0
TRANSFER FROM FUND BALANCE	4,295	0	0
TOTAL REVENUE	4,295	0	0
PERSONNEL SERVICES	4,295	0	0
OPERATING EXPENSE	0	0	0
CAPITAL OUTLAY	0	0	0
TOTAL	4,295	0	0
TOTAL NET INCOME/(LOSS)	0	0	0
FULL TIME POSITIONS	0	0	0

COMMUNITY DEVELOPMENT / HOUSING COUNSELING

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
7670					
7110.	Regular Wages	3,069	0	0	0
7210.	W/C Insurance	8	0	0	0
7260.	FICA/Medicare	219	0	0	0
7270.	Pension Matching	335	0	0	0
7280.	Insurance Matching	604	0	0	0
7290.	Contribution Matching	61	0	0	0
Total		4,295	0	0	0

COMMUNITY DEVELOPMENT / EMERGENCY HOUSING*DESCRIPTION*

The City of Albany Department of Community and Economic Development is in receipt of Emergency Solutions Grant (ESG) funds through the Georgia Department of Community Affairs. The broad purpose of the ESG program is to provide outreach, shelter, rapid re-housing, homelessness prevention and related services to persons experiencing homelessness, or for persons in danger of becoming homeless.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
REVENUE	62,447	33,750	40,000
TRANSFER FROM FUND BALANCE	0	0	0
TOTAL REVENUE	62,447	33,750	40,000
PERSONNEL SERVICES	0	0	7,589
OPERATING EXPENSE	58,661	33,750	32,411
CAPITAL OUTLAY	0	0	0
TOTAL	58,661	33,750	40,000
TOTAL NET INCOME/(LOSS)	3,786	0	0
FULL TIME POSITIONS	0	0	0

COMMUNITY DEVELOPMENT / EMERGENCY HOUSING

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
7681					
7110	Regular Wages	0	0	4,837	4,837
7210	Insurance - W/C	0	0	12	12
7260	FICA Matching	0	0	370	370
7270	Pension Contributions	0	0	527	527
7280	Insurance Benefit	0	0	1,747	1,747
7290	Contribution Matching	0	0	96	96
8320.28	Resource Fair	0	0	0	0
8320.29	ESG Rapid Re-Housing Rental	30,055	27,000	18,750	(8,250)
8320.30	ESG Rapid Re Housing Financial	28,606	6,750	13,661	6,911
Total		58,661	33,750	40,000	6,250

COMMUNITY DEVELOPMENT / ALBANY HEIGHTS BUILDING

DESCRIPTION

Albany Heights The City of Albany, via a deed in lieu of foreclosure, assumed responsibility of relocating the tenants of Albany Heights in an effort to resale as investment property.

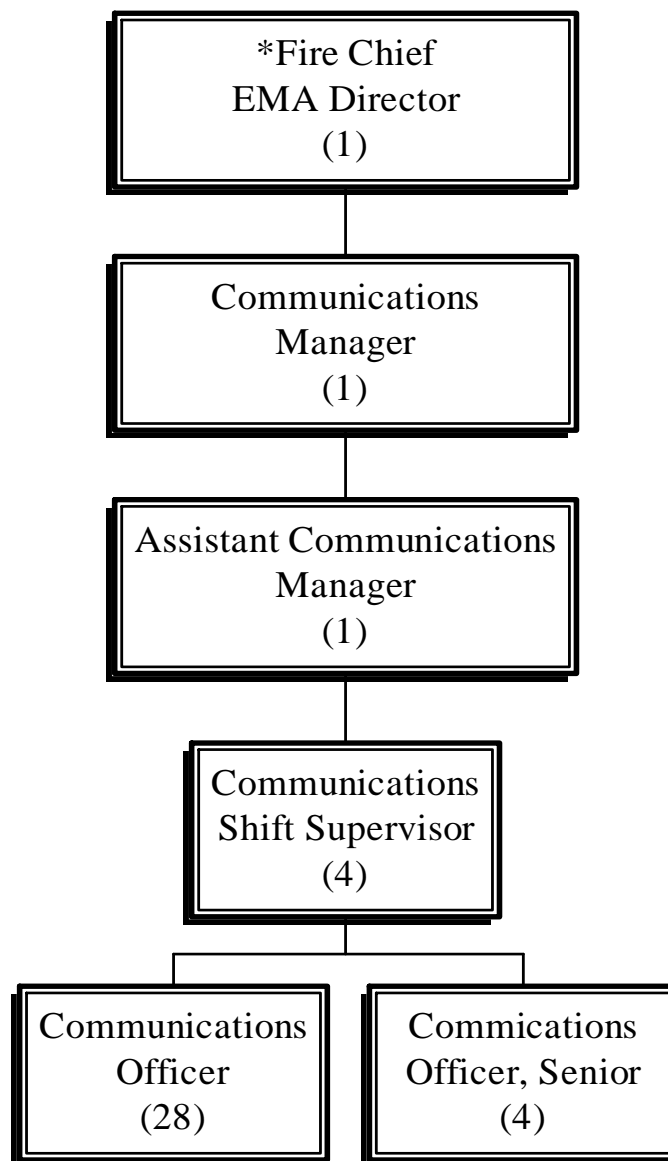
Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
REVENUE	0	0	0
TRANSFER FROM FUND BALANCE	1,529	0	0
TOTAL REVENUE	1,529	0	0
PERSONNEL SERVICES	0	0	0
OPERATING EXPENSE	1,529	0	0
CAPITAL OUTLAY	0	0	0
TOTAL	1,529	0	0
TOTAL NET INCOME/(LOSS)	0	0	0
FULL TIME POSITIONS	0	0	0

COMMUNITY DEVELOPMENT / ALBANY HEIGHTS BUILDING

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
7685					
7510.	Professional Services	0	0	0	0
7700.	Insurance	0	0	0	0
7860.	Maint: Bldg	1,529	0	0	0
7900.	Utilities	0	0	0	0
7990.	Dues and Fees	0	0	0	0
Total		1,529	0	0	0



CAD-911 Department



* Position housed under General Fund (Fire Department)

FIRE-PUBLIC SAFETY COMMUNICATIONS DIVISION CAD 9-1-1*DESCRIPTION*

The CAD 9-1-1 Fund consists of moneys collected from the citizens of Albany/Dougherty County via telephone charges (\$1.50 per wired line per month and \$1.50 per cellular phone line per month). This collection was approved by the citizens by referendum. These funds are collected and controlled by the Albany Public Safety Communications Division of the Albany Fire Department. This fund is used solely for the upgrade and enhancement of the Albany Public Safety Communications Division. Some of the enhancements to date are the addition of the computer aided dispatch (CAD) system, upgrades to the 911 Call Center to provide dispatching for Dougherty County Police, training for the 911 dispatchers to dispatch the EMS Teams, the purchase of uninterruptible power supply equipment of the 911 Call Center and the purchase of a replacement system for Enhanced 911 call handling.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
REVENUES	2,191,371	1,556,702	1,693,669
PERSONNEL SERVICES	1,734,013	1,993,140	2,006,380
OPERATING EXPENSE	405,205	616,554	714,064
TOTAL	2,139,218	2,609,694	2,720,444
NET INCOME (LOSS)	52,153	(1,052,992)	(1,026,776)
TRANSFER IN	0	1,052,992	1,026,776
FULL TIME POSITIONS	39	38	38

Class Title

Communications Manager	1	1	1
Assistant Communications Manager	1	1	1
Communications Technician	1	0	0
Communications Shift Supv	4	4	4
Communications Officer, Sr.	5	4	4
Communications Officer	27	28	28
TOTAL	39	38	38

FIRE-PUBLIC SAFETY COMMUNICATIONS - CAD 9-1-1

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
22					
7110	Regular Wages	1,050,087	1,231,334	1,203,674	-27,660
7120	Overtime	127,682	144,200	144,200	0
7130	Part Time	43,242	60,000	60,000	0
7210	W/C Insurance	2,947	3,589	3,520	-69
7230	Uniforms	1,116	0	0	0
7260	FICA Matching	87,415	109,818	107,702	-2,116
7270	Pension Matching	159,346	191,199	187,354	-3,845
7280	Insurance Matching	253,822	243,000	290,930	47,930
7290	Contribution Matching	8,357	10,000	9,000	-1,000
7510	Professional Services	3,240	4,800	5,500	700
7550	Communications	119,326	196,000	120,000	-76,000
7600	Travel	6,333	8,000	8,000	0
7630	Train/Cont. Education	2,825	6,000	6,000	0
7700	Risk Allocation	9,300	9,583	23,419	13,836
7860	Maint: Buildings	185	0	0	0
7870	Labor	0	500	0	-500
7870	Maintenance	0	500	0	-500
7870	Parts	0	500	0	-500
7880	Maint: Mach/Imp/Tools	201,787	313,572	477,344	163,772
7900	Utilities	12,705	15,000	15,000	0
7990	Dues and Fees	890	1,230	1,730	500
8010	Supplies	2,896	8,300	8,300	0
8016	Small Equip	3,088	9,558	5,000	-4,558
8017	Printing(Not Std Forms)	0	500	500	0
8018	Books & Subscriptions	0	600	900	300
8052	Judicial Building	42,630	40,911	42,371	1,460
8110	Gasoline	0	1,000	0	-1,000
Total		2,139,218	2,609,694	2,720,444	110,750

HOTEL/MOTEL FUND*DESCRIPTION*

Under the provisions of the Local Hotel/Motel Tax O.C.G.A. s 48-13-51(5.1), municipalities may elect to levy a tax at the rate of eight percent for supporting Conference center facilities owned/operated by local government for convention/trade show purposes. This is the election made by the City of Albany. 62.5% of all proceeds of the hotel/motel tax are required to be spent to promote tourism, conventions and trade shows. The Albany Convention and Visitors Bureau are granted a minimum of 18.75% of all proceeds to promote tourism, conventions and trade shows.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
REVENUES	2,335,898	2,025,000	2,075,000
OPERATING EXPENSE	725,000	725,000	725,000
TOTAL EXPENSES	725,000	725,000	725,000
NET INCOME/(LOSS)	1,610,898	1,300,000	1,350,000
TRANSFER OUT	(1,610,898)	(1,300,000)	(1,350,000)
FULL TIME POSITIONS	0	0	0

HOTEL/MOTEL FUND					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
2902					
7999.77	Convention & Visitor's Bureau	725,000	725,000	725,000	0
Total		725,000	725,000	725,000	0

PUBLIC/CAPITAL IMPROVEMENT FUND*DESCRIPTION*

Each year, a portion of the City of Albany's overall budget is allocated for capital, equipment, and system improvements. The Capital Improvement Program (CIP) is a five-year planning instrument used by the City of Albany to identify needed capital projects. CIP accounts for expenditures that exceed \$5,000 and have a useful life of one year or more. The General/Special Funds CIP is funded from 15% sales tax revenue.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
REVENUE	2,669,210	4,571,351	4,783,150
CAPITAL OUTLAY	1,191,079	4,571,351	4,783,150
INDIRECT COSTS	1,005	0	0
TOTAL	1,192,084	4,571,351	4,783,150
NET GAIN/(LOSS)	1,477,126	0	0
FULL TIME POSITIONS	0	0	0

PUBLIC/CAPITAL IMPROVEMENT FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + (-)
32					
7512	Technical Services	22,072	0	0	0
7950	Interest Expense	522,680			
7990	Dues & Fees	456	0	0	0
8016	Small Equipment	852	0	0	0
8510	Cap. O/Lay: Furn & Fixtures	23,679	0	0	0
8511	Cap. O/Lay Computer Equip	207,335	355,000	353,744	(1,256)
8520	Cap. O/Lay Motor	272,975	3,876,351	4,329,406	453,055
8530	Cap O/L: Bldg & Improvemer	54,431	240,000	0	(240,000)
8540	Cap. O/L: Tools	81,689	0	0	0
8550	Cap. O/L: Other	0	100,000	100,000	0
8555	Cap O/L: Trees	4,910	0	0	0
8951	Indirect Cost	1,005	0	0	0
TOTAL, PUB/CIP FUND:		1,192,084	4,571,351	4,783,150	211,799

TAX ALLOCATION DISTRICT (TAD)

DESCRIPTION

The creation of the Albany Riverfront and Gateway TAD will allow the City to encourage the private redevelopment of key parcels which are currently underutilized and are incompatible with the City's vision for the area. In addition, the TAD will leverage this private investment to provide public funds to address, update, improve the area's infrastructure, enhance public amenities and create additional streetscaping to assist the City in achieving the Albany Riverfront and Gateway vision.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
REVENUE	275,235	324,800	329,293
OPERATING EXPENSE	1,601,295	335,593	329,293
TOTAL EXPENSES	1,601,295	335,593	329,293
NET GAIN/(LOSS)	(1,326,060)	(10,793)	0
TRANSFER IN (FUND BAL)	1,326,060	10,793	0
FULL TIME POSITIONS	0	0	0

TAX ALLOCATION DISTRICT (TAD)					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + (-)
4202					
7950	Interest Expense 2012 Bond	61,750	55,593	49,293	(6,300)
7950.01	2012 Bond Principal Exp	270,000	280,000	280,000	0
7952.01	Property Acquisition (Wurst)	1,268,595	0	0	0
7990	Dues and Fees	950	0	0	0
Total		1,601,295	335,593	329,293	(6,300)

JOB INVESTMENT FUND*DESCRIPTION*

The Job Investment Fund is a fund established by the City of Albany to provide monies for the creation and encouragement of jobs for the City of Albany. The Finance Director of the City of Albany, acting on behalf of the Mayor and City Commissioners, is designated as the Investment Officer of the City of Albany and is responsible and shall establish procedures for the operation of the investment management decisions and program activities.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
REVENUE	1,960,812	1,411,481	446,990
OPERATING EXPENSE	800,500	1,411,481	446,990
NET GAIN/(LOSS)	1,160,312	0	0
FULL TIME POSITIONS	0	0	0

JOB INVESTMENT FUND					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + (-)
933					
7510	Professional Services	800,000	1,411,481	446,990	(964,491)
8951	Indirect Cost	500	0	0	0
Total		800,500	1,411,481	446,990	(964,491)

R3M Fund*DESCRIPTION*

The City will establish a prioritized list of items that are necessary to improve the maintenance and long-term care of City-Owned buildings and infrastructure. The goal is to maintain the assets that we have in order to increase their usefulness as well as longevity for which the City will be able to utilize them.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
REVENUE	1,000,000	1,000,000	1,000,000
CAPITAL OUTLAY	186,767	1,000,000	1,000,000
TOTAL	186,767	1,000,000	1,000,000
FULL TIME POSITIONS	0	0	0

		R3M Fund			
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + (-)
26					
7860	R3M Fund Projects	0	437,644	529,300	91,656
7860.201	City Manager	9,813	60,515	0	(60,515)
7860.1000	Human Resources	2,986	0	0	0
7860.2211	Police	695	60,000	110,000	50,000
7860.2301	Fire	0	82,800	0	(82,800)
7860.2400	Engineering	0	0	250,000	250,000
7860.3198	Sewer	1,055	0	0	0
7860.3301	Right-of-Way	5,550	0	0	0
7860.4400	Water	28,172	0	13,700	13,700
7860.4500	Gas	5,700	0	0	0
7860.4600	Light	6,100	0	0	0
7860.6100	Recreation (Admin)	7,832	85,000	0	(85,000)
7860.6101	Recreation (Gyms & Centers)	12,760	0	75,000	75,000
7860.6104	Recreation (Athletics)	1,650	0	0	0
7860.6105	Recreation (Turner Golf)	181	161,080	0	(161,080)
7860.6111	Recreation (Wellnes Center)	52,030	0	0	0
7860.6114	Facilities Maintenance	32,208	67,961	22,000	(45,961)
7860.65	Fleet	0	45,000	0	(45,000)
7860.7303	Civic Center	13,600	0	0	0
7860.89	Employee Clinic	6,435	0	0	0
Total		186,767	1,000,000	1,000,000	0

GORTATOWSKY PARK*DESCRIPTION*

A testamentary gift presented to the City of Albany from Henry K. Gortatowsky to be used for the purpose of a municipal park and/or recreation center in the form of permanent improvements. The park was presented to the City on March 26, 1991. The park shall be known and designated as Gortatowsky Park.

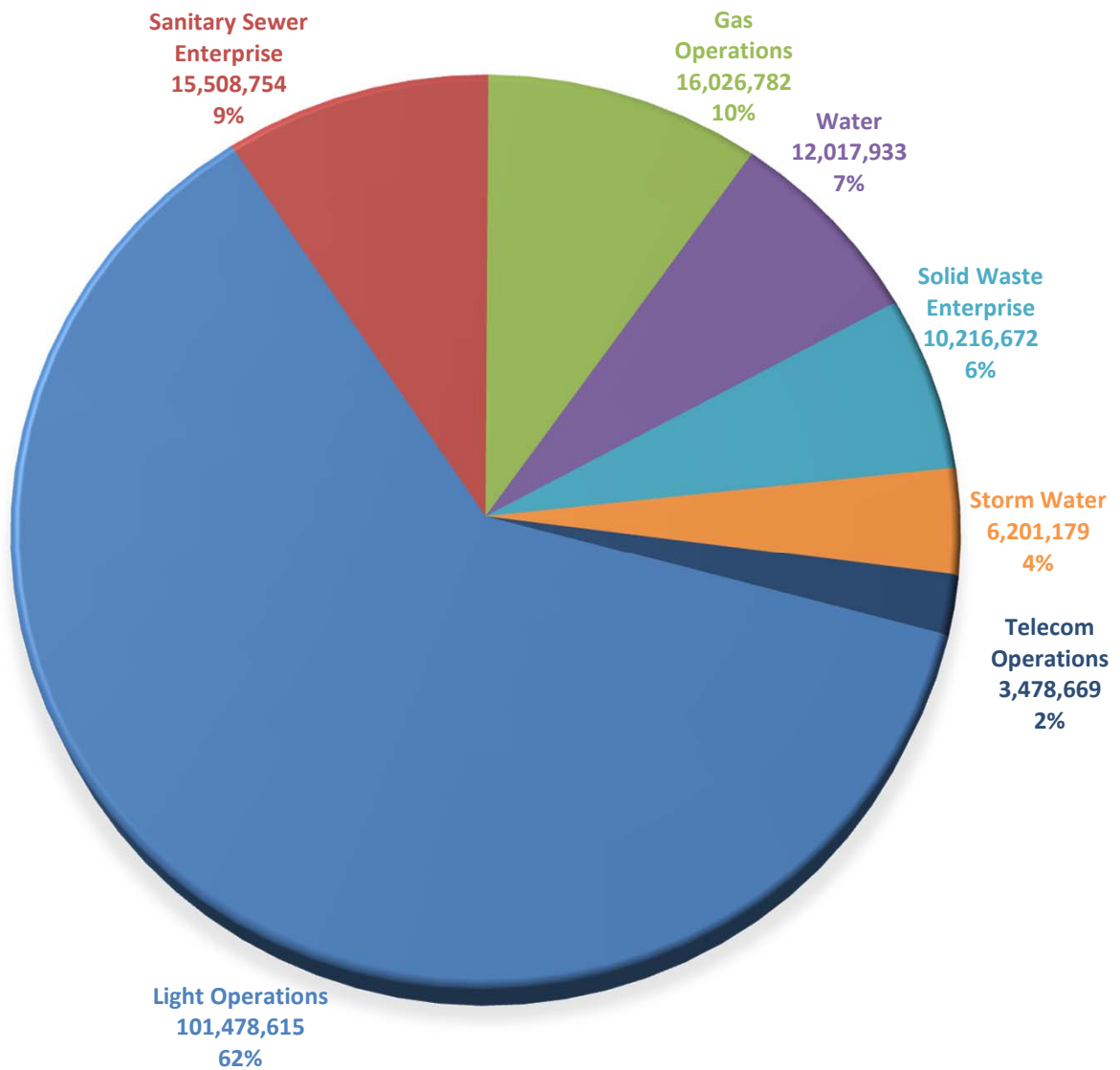
Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
REVENUE	667	0	50,000
OPERATING EXPENSE	0	0	50,000
NET GAIN/(LOSS)	667	0	0
FULL TIME POSITION	0	0	0

GORTATOWSKY PARK				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
7402				
7510	Professional Services	0	0	50,000
Total		0	0	50,000



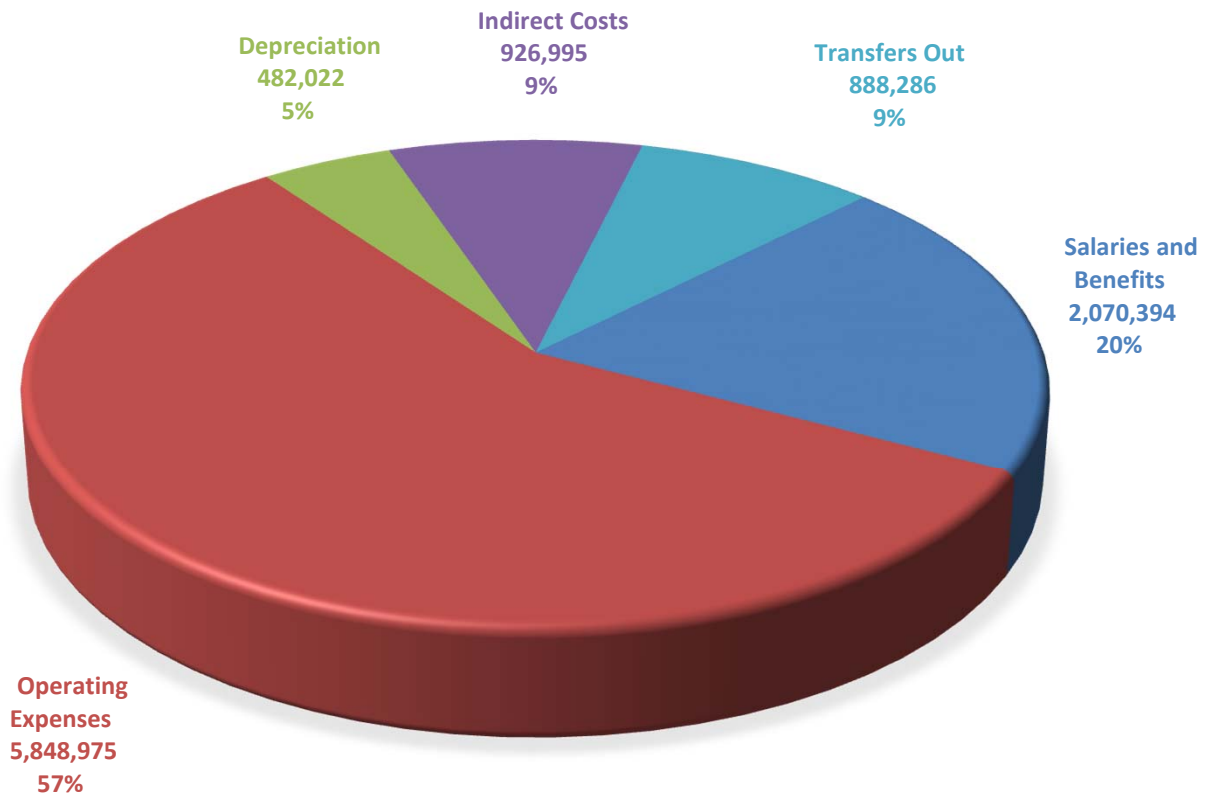
Self-Sustaining
Enterprise Funds
(Utility Funds)

City of Albany Adopted Budget FY 2019 Utility Funds



Total Expenses
\$164,928,604

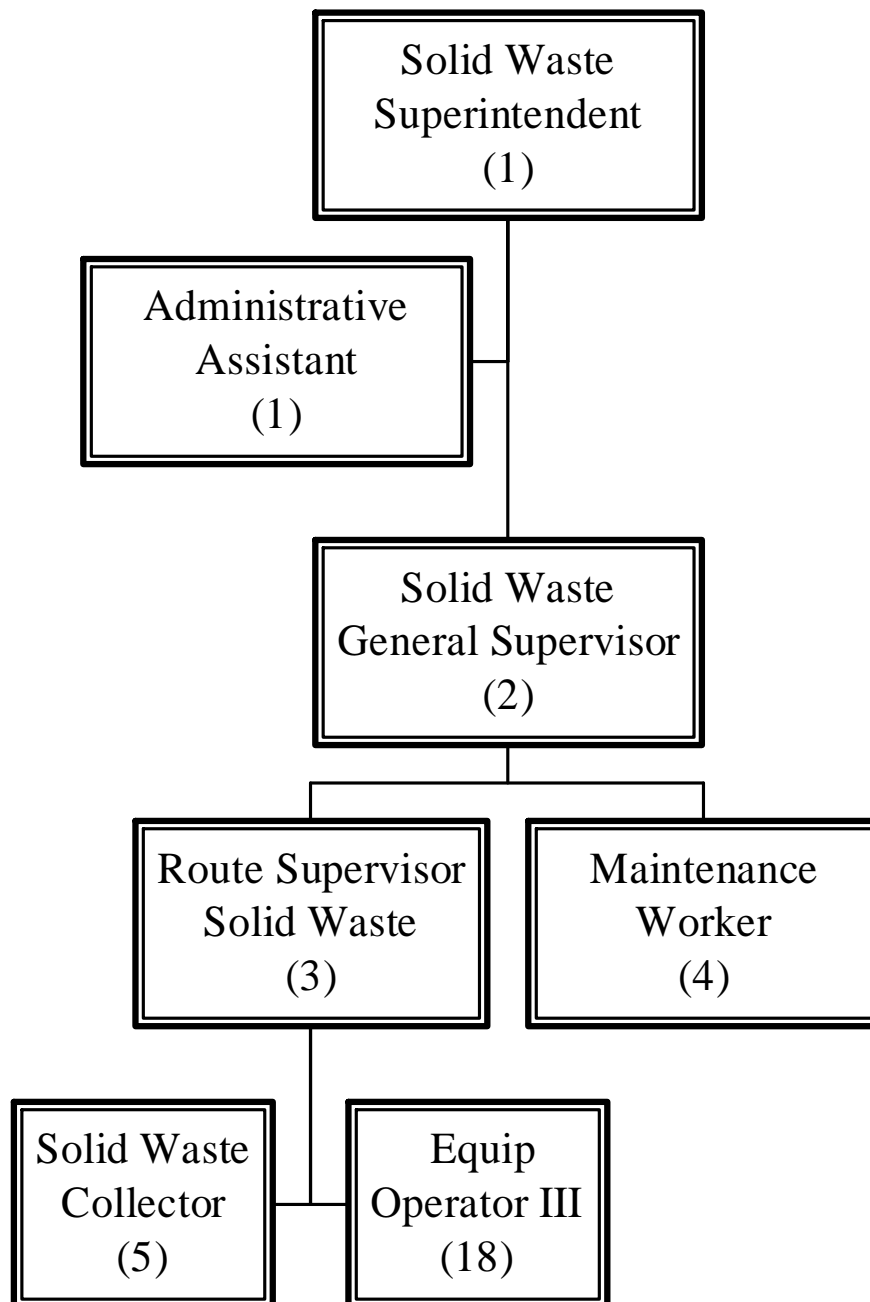
City of Albany
Adopted Budget
FY 2019
Solid Waste Department



Total Expenses
\$10,216,672



Solid Waste Fund



SOLID WASTE SUMMARY*DESCRIPTION*

The Solid Waste Division ensures that solid waste generated by both residential and commercial customers is collected and disposed of properly. The division also performs special clean-up projects, removing garbage, trash and litter from public property, streets and rights-of-way. In addition, the division provides support for neighborhood clean-up projects. The division is comprised of five sections - Administration, Residential East, Residential West, Commercial, and Special Services.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
REVENUE	10,398,883	10,324,479	10,450,428
PERSONNEL EXPENSES	2,118,906	2,107,371	2,070,394
OPERATING EXPENSES	5,838,209	5,680,993	5,848,975
DEPRECIATION EXPENSE	452,256	531,924	482,022
INDIRECT COSTS	1,445,679	1,291,432	926,995
TRANSFER TO GENERAL FUND	839,617	877,581	888,286
TOTAL EXPENSES	10,694,667	10,489,301	10,216,672
NET INCOME/ (LOSS)	(295,784)	(164,822)	233,756
<u>Debt Service Summary</u>			
GMA Payment	<u>328,682</u>	<u>0</u>	<u>0</u>
Total Debt Service Payments	328,682	0	0
<u>Capital Projects Summary</u>			
Requested Total	760,000	979,964	510,569
FULL TIME POSITIONS	34	34	34

SOLID WASTE ADMINISTRATION*DESCRIPTION*

The Solid Waste Administration section provides administrative support for the other sections and ensures that all functions of the Division are coordinated and carried to completion. This section prepares and tracks correspondence, receives and resolves customer complaints, tracks the division budget, prepares the payroll, and performs many other administrative duties as required.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	616,595	456,037	452,681
OPERATING EXPENSES	240,924	227,797	281,461
DEPRECIATION EXPENSE	23,525	3,846	3,846
INDIRECT COSTS	1,445,679	1,291,432	926,995
TRANSFER TO GENERAL FUND	839,617	877,581	888,286
TOTAL EXPENSES	3,166,341	2,856,693	2,553,270
FULL TIME POSITIONS	5	6	6

Class Title

Administrative Assistant	1	1	1
General Supervisor	2	2	2
Superintendent, Solid Waste	1	1	1
Maintenance Worker	1	2	2
TOTAL	5	6	6

SOLID WASTE ADMINISTRATION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
3902					
7110	Regular Wages	289,161	296,377	303,307	6,930
7120	Overtime Wages	371	1,000	1,000	0
7210	W/C Insurance	18,779	18,472	19,658	1,186
7230	Uniforms	9,050	18,000	18,000	0
7260	FICA Matching	19,196	22,749	23,279	530
7270	Pension Matching	227,923	32,414	33,169	755
7280	Insurance Matching	48,329	63,025	50,168	(12,857)
7290	Contribution Matching	3,786	4,000	4,100	100
7510	Professional Services	1,140	2,500	250	(2,250)
7550	Communications	4,653	5,500	8,000	2,500
7600	Travel	679	2,500	2,500	0
7630	Train/Cont. Education	490	2,500	2,500	0
7700	Risk Allocation	121,692	95,297	96,055	758
7860	Maint: Bldgs	360	0	0	0
7870	Maint: Motor Equip.	3,769	6,100	4,920	(1,180)
7880	Maint: Mach/Imp/Tools	1,394	2,960	2,076	(884)
7900	Utilities	3,311	5,000	3,600	(1,400)
7990	Dues and Fees	465	800	800	0
8010	Supplies	1,258	3,000	3,000	0
8016	Small Equip	0	1,000	2,000	1,000
8110	Motor Fuel	2,449	4,140	5,060	920
8150	Food	0	500	700	200
8971	Bad Debt Allowance	99,264	96,000	150,000	54,000
8900	Depreciation	23,525	3,846	3,846	0
8951	Indirect Cost	1,445,679	1,291,432	926,995	(364,437)
5992	Operating Transfers Out	839,617	877,581	888,286	10,705
Total		3,166,341	2,856,693	2,553,270	(303,423)

SOLID WASTE/RESIDENTIAL EAST*DESCRIPTION*

The Solid Waste Residential East Section ensures the health and well-being of citizens east of Slappey Blvd. of the City of Albany by collecting and properly disposing solid waste generated by residential customers.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	1,014,477	1,157,428	1,130,446
OPERATING EXPENSES	1,643,807	1,531,412	1,553,180
DEPRECIATION EXPENSE	303,595	367,068	278,535
TOTAL EXPENSES	2,961,880	3,055,908	2,962,161
FULL TIME POSITIONS	21	21	22

Class Title

Crew Supervisor	1	0	0
Maintenance Worker	1	1	2
Equipment Operator II	1	1	0
Equipment Operator III	14	15	15
Solid Waste Collector	2	2	3
Solid Waste Route Supervisor	2	2	2
TOTAL	21	21	22

SOLID WASTE/RESIDENTIAL EAST

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
3903					
7110	Regular Wages	588,025	676,340	698,010	21,670
7120	Overtime Wages	90,073	100,000	73,000	(27,000)
7210	W/C Insurance	44,189	40,674	38,250	(2,424)
7260	FICA Matching	48,361	59,390	58,982	(408)
7270	Pension Matching	73,546	84,621	84,040	(581)
7280	Insurance Matching	165,794	191,403	173,064	(18,339)
7290	Contribution Matching	4,489	5,000	5,100	100
7510	Professional Services	8,335	20,000	10,000	(10,000)
7512	Tech.Svcs(Surveys,DP)	739,879	583,059	602,000	18,941
7514	Contract Labor(Temp)	385,195	304,000	370,000	66,000
7550	Communications	0	340	0	(340)
7860	Building Maintenance	1,452	2,000	0	(2,000)
7870	Maint: Motor Equip.	358,492	387,653	344,880	(42,773)
7880	Maint: Mach/Imp/Tools	320	10,000	5,000	(5,000)
8010	Supplies	10,874	10,000	10,000	0
8016	Small Equip	20,683	55,000	50,000	(5,000)
8110	Motor Fuel	118,076	159,360	161,300	1,940
8150	Food	500	0	0	0
8900	Depreciation	303,595	367,068	278,535	(88,533)
Total		2,961,880	3,055,908	2,962,161	(93,747)

SOLID WASTE/RESIDENTIAL WEST*DESCRIPTION*

The Solid Waste Residential West Section ensures the health and well-being of citizens west of Slappey Blvd. of the City of Albany by collecting and properly disposing solid waste generated by residential customers.

Major Object of Expenditure	ACTUAL	ADOPTED	ADOPTED
	2016/2017	2017/2018	2018/2019
OPERATING EXPENSES	3,213,577	3,252,094	3,252,094
TOTAL EXPENSES	3,213,577	3,252,094	3,252,094

SOLID WASTE/RESIDENTIAL WEST

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
3904					
7510	Professional Services	3,213,577	3,252,094	3,252,094	0
Total		3,213,577	3,252,094	3,252,094	0

SOLID WASTE/COMMERCIAL*DESCRIPTION*

The Solid Waste Commercial Section collects and disposes of solid waste generated by commercial customers.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	404,070	388,535	376,498
OPERATING EXPENSES	709,560	633,490	759,440
DEPRECIATION EXPENSE	125,136	161,010	199,641
TOTAL EXPENSES	1,238,766	1,183,035	1,335,579
FULL TIME POSITIONS	8	7	6

Class Title

Equipment Operator III	3	3	3
Solid Waste Collector	4	3	2
Solid Waste Route Supervisor	1	1	1
TOTAL	8	7	6

SOLID WASTE/COMMERCIAL					
ACCOUNT	ACCOUNT	ACTUAL	ADOPTED	ADOPTED	VARIANCE
NUMBER	NAME	2016/2017	2017/2018	2018/2019	+ / (-)
3905					
7110	Regular Wages	208,677	209,549	190,515	(19,034)
7120	Overtime	49,592	50,000	50,000	0
7210	W/C Insurance	21,461	17,372	18,983	1,611
7260	FICA Matching	19,766	16,031	18,399	2,368
7270	Pension Matching	30,180	22,841	26,216	3,375
7280	Insurance Matching	72,606	70,742	70,385	(357)
7290	Contribution Matching	1,789	2,000	2,000	0
7510	Professional Services	20	0	0	0
7512	Tech.Svcs(Surveys,DP)	335,012	290,000	450,000	160,000
7514	Contract Labor (Temp)	7,618	0	0	0
7870	Maint: Motor Equip.	208,062	185,500	157,200	(28,300)
7880	Maint: Mach/Imp/Tools	15,741	25,000	15,000	(10,000)
8010	Supplies	2,280	5,000	5,000	0
8016	Small Equip	85,174	58,000	50,000	(8,000)
8110	Motor Fuel	55,652	69,990	82,240	12,250
8900	Depreciation	125,136	161,010	199,641	38,631
Total		1,238,766	1,183,035	1,335,579	152,544

SOLID WASTE/SPECIAL SERVICES*DESCRIPTION*

The Solid Waste Special Services section is responsible for the enforcement of the Solid Waste Ordinance.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	83,763	105,371	110,769
OPERATING EXPENSES	30,340	36,200	2,800
TOTAL EXPENSES	114,104	141,571	113,569
FULL TIME POSITIONS	0	0	0

Class Title

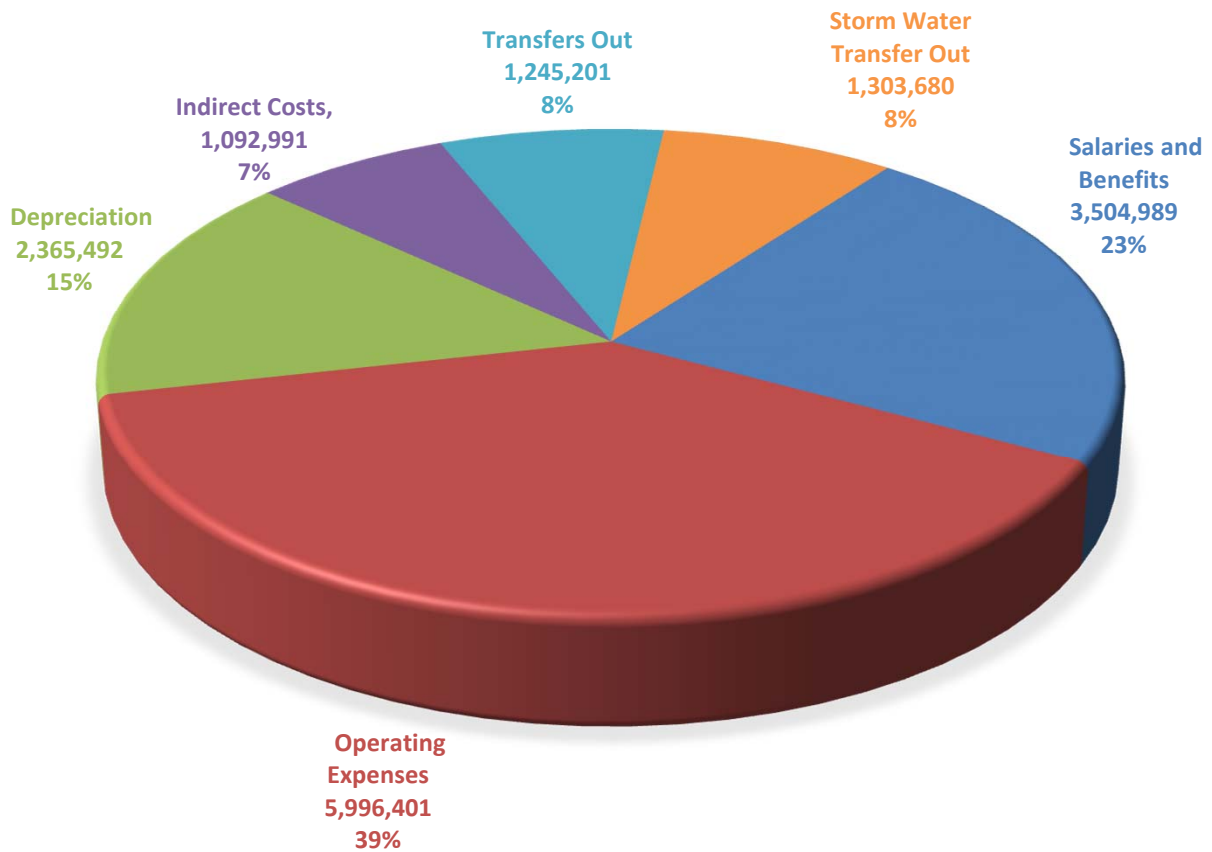
* Code Enforcement Inspector I	0	0	0
* Code Enforcement Ofcr (Sworn)	0	0	0
TOTAL	0	0	0

* Headcount for 1 Code Enforcement Inspector & 1 Code Enforcement Officer are located in Code Enforcement Budget

SOLID WASTE/SPECIAL SERVICES

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
3906					
7110	Regular Wages	60,526	80,001	82,112	2,111
7120	Overtime	768	1,000	1,000	0
7210	W/C Insurance	1,985	1,371	2,988	1,617
7260	FICA Matching	4,552	6,197	6,358	161
7270	Pension Matching	7,994	8,829	9,059	230
7280	Insurance Matching	7,625	7,223	7,252	29
7290	Contribution Matching	314	750	2,000	1,250
7510	Professional Services	29,340	33,500	0	(33,500)
7600	Travel	588	1,300	1,400	100
7630	Training and Development	385	900	900	0
8010	Supplies	28	500	500	0
Total		114,104	141,571	113,569	(28,002)

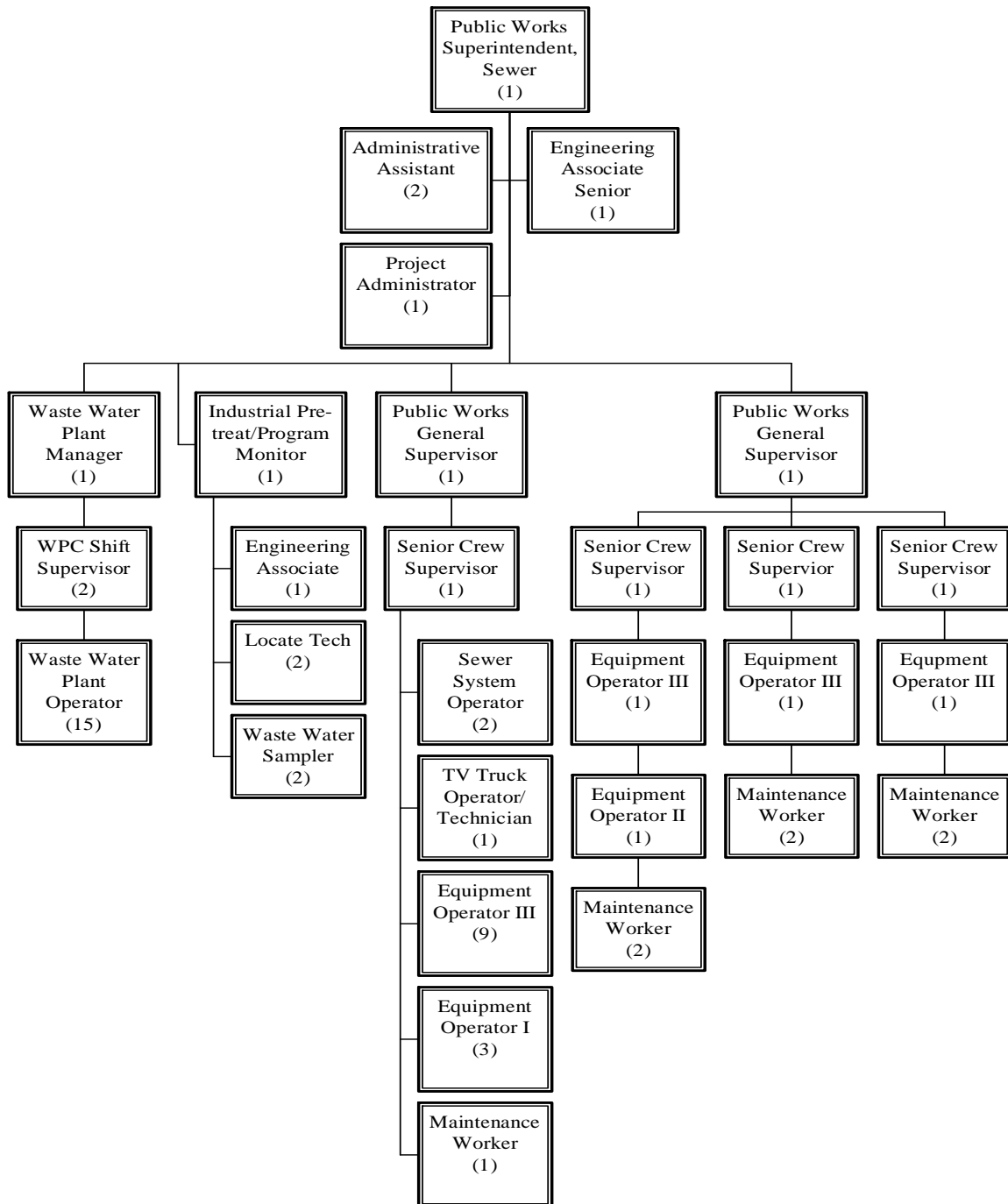
City of Albany
Adopted Budget
FY 2019
Sewer Department



Total Expenses
\$15,508,754



Sanitary Sewer Fund



**SANITARY SEWER ENTERPRISE FUND
SEWER SYSTEMS DIVISION SUMMARY**

DESCRIPTION

The Sewer Systems Division operates and maintains the Wastewater Treatment Plant, Sanitary Sewer Lift Stations, Storm Stations, Wastewater Sampling Program, Utility Locates, and the Sanitary Sewer Maintenance and Construction Sections. The Sewer Systems Division, which is a part of the Public Works Department, is responsible for the maintenance of all Sanitary Sewers and Storm Sewers within the City of Albany Sewer System and for the operation of the main Water Pollution Control Plant and 108 Pump/Lift Stations.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
REVENUE	14,921,454	15,349,634	15,953,100
PERSONNEL SERVICES	3,544,597	3,467,377	3,504,990
OPERATING EXPENSES	5,715,143	5,923,349	5,996,401
DEPRECIATION EXPENSE	2,487,791	2,523,078	2,365,492
INDIRECT COSTS	1,629,328	1,187,697	1,092,991
TRANSFER OUT STORM WATER	1,358,058	1,303,680	1,303,680
TRANSFER OUT GENERAL FUND	1,146,045	1,296,219	1,245,201
TOTAL EXPENSES	15,880,962	15,701,400	15,508,754
TRANSFERS IN	2,000,000	0	0
NET INCOME (LOSS)	1,040,492	(351,766)	444,346
<u>Total</u>			
Series 2001 Principal Payment	665,000	685,000	715,000
Series 2007 Principal Payment	<u>2,700,000</u>	<u>2,480,000</u>	<u>2,640,000</u>
Total Debt Service Payments	3,365,000	3,165,000	3,355,000
Capital Projects Summary	1,500,000	3,334,000	874,614
FULL TIME POSITIONS	61	61	61

**SANITARY SEWER ENTERPRISE FUND
WATERWASTE TREATMENT**

DESCRIPTION

The 32 MGD Joshua Street Wastewater Treatment Plant provides treatment of the municipal wastewater to ensure that all State and Federal Pollution guidelines and discharge permit limits are met. The process ensures that the treated wastewater which is discharged into the receiving stream will not pose any threat to users of those waters. Proper, efficient wastewater treatment includes physical and biological treatment of sewage and proper disinfection of the final effluent prior to its discharge into the receiving stream to prevent the possible spread and multiplication of potential life threatening, disease causing bacteria. As better water pollution control is achieved, public health protection is improved.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	1,312,168	1,090,209	1,086,766
OPERATING EXPENSES	3,388,607	3,591,898	3,528,158
DEPRECIATION EXPENSE	1,583,235	1,592,457	1,487,004
TOTAL	6,284,010	6,274,564	6,101,928
FULL TIME POSITIONS	19	19	19

Class Title

Maintenance Worker	1	0	0
Administrative Assistant	0	1	1
Wastewater Plant Manager	1	1	1
Wastewater Plant Operator I	15	15	15
WPC Shift Supervisor	2	2	2
Total	19	19	19

SANITARY SEWER ENTERPRISE FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
3200					
7110	Regular Wages	581,749	693,818	700,153	6,335
7120	Overtime	26,753	30,000	30,000	0
7210	W/C Insurance	22,600	23,729	22,870	(859)
7230	Uniforms	4,250	6,000	5,500	(500)
7260	FICA Matching	45,582	55,372	55,857	485
7270	Pension Matching	464,883	78,896	79,587	691
7280	Insurance Matching	158,391	194,281	184,299	(9,982)
7290	Contribution Matching	7,960	8,113	8,500	387
7510	Professional Services	4,625	7,000	7,000	0
7512	Tech.Svcs(Surveys,DP)	1,312,296	1,459,721	1,434,100	(25,621)
7550	Communications	7,547	10,000	8,800	(1,200)
7600	Travel	3,201	5,000	4,000	(1,000)
7630	Train/Cont. Education	2,034	5,000	6,000	1,000
7860	Maint: Buildings	10,063	1,665	0	(1,665)
7870	Maint: Motor Equipment	19,676	20,000	16,100	(3,900)
7880	Maint: Mach/Imp/Tools	508,069	486,275	485,840	(435)
7900	Utilities	732,334	980,000	980,000	0
7990	Dues & Fees	6,072	7,000	7,000	0
8009	Licenses(CDL,CPA,Etc)	1,090	1,000	1,000	0
8010	Supplies	187,210	221,900	263,000	41,100
8016	Small Equip	5,518	5,000	2,000	(3,000)
8017	Printing(Not Std Forms)	0	500	500	0
8018	Books & Subscriptions	0	500	0	(500)
8050	Rental of Equipment	14,971	25,000	25,000	0
8110	Motor Fuel	860	1,518	6,610	5,092
8970	Bad Debt	60,680	0	0	0
8900	Depreciation	1,498,903	1,508,121	1,487,004	(21,117)
8905	Amortized Bond Cost	84,332	84,336	0	(84,336)
8705	Interest Expense 2007 Bonds	391,000	256,000	194,000	(62,000)
8706	Interest Expense 2011 Bonds	121,362	98,819	87,208	(11,611)
Total		6,284,010	6,274,564	6,101,928	(172,636)

**SAINTARY SEWER ENTERPRISE FUND
WASTEWATER TREATMENT/LIFT STATIONS**

DESCRIPTION

Operates and maintains (108) combination and sanitary sewer lift stations located throughout the City that provide a means of moving wastewater to the Treatment Plant.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
OPERATING EXPENSES	814,702	700,400	742,400
DEPRECIATION EXPENSE	543,336	541,150	545,518
TOTAL	1,358,038	1,241,550	1,287,918
FULL TIME POSITIONS	0	0	0

SAINTARY SEWER ENTERPRISE FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
3201					
7550	Communications	16,065	16,000	16,000	0
7860	Maint: Buildings	816	0	0	0
7880	Maint: Mach/Imp/Tools	397,012	307,000	307,000	0
7900	Utilities	388,778	368,000	400,000	32,000
8010	Supplies	1,834	9,400	9,400	0
8050	Rental of Equipment	10,197	0	10,000	10,000
8900	Depreciation	543,336	541,150	545,518	4,368
Total		1,358,038	1,241,550	1,287,918	46,368

SANITARY SEWER ENTERPRISE FUND
WASTEWATER TREATMENT/ADMINISTRATION
DESCRIPTION

The Sewer Systems Administration Section is responsible for scheduling all work tasks for the Division, monitoring expenditures, preparing and administering the budget, preparing weekly and monthly reports, maintaining permit compliance, scheduling training programs and completing all other administrative duties as necessary.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	489,019	529,862	556,641
OPERATING EXPENSES	467,792	664,543	811,023
DEPRECIATION	85,140	85,694	84,586
INDIRECT COSTS	1,629,328	1,187,697	1,092,991
TRANSFER OUT	2,022,808	2,451,308	2,548,881
TOTAL	4,694,086	4,919,104	5,094,122
FULL TIME POSITIONS	6	6	6

Class Title

Administrative Assistant	1	1	1
Public Works General Supervisor	2	2	2
Public Works Supt., Sewer	1	1	1
Sewer Maintenance Engineer	1	1	1
Senior Administrative Manager	1	1	1
TOTAL	6	6	6

SANITARY SEWER ENTERPRISE FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
3400					
7110	Regular Wages	340,162	362,045	386,887	24,842
7120	Overtime	3,746	1,000	1,000	0
7210	W/C Insurance	10,617	9,152	13,142	3,990
7230	Uniforms	10,834	17,700	16,700	(1,000)
7260	FICA Matching	24,522	27,773	29,673	1,900
7270	Pension Matching	36,450	39,572	42,280	2,708
7280	Insurance Matching	57,999	67,978	61,459	(6,519)
7290	Contribution Matching	4,689	4,642	5,500	858
7510	Professional Services	362	35,000	33,450	(1,550)
7512	Tech.Svcs(Surveys,DP)	934	2,500	2,500	0
7550	Communications	10,600	11,500	13,200	1,700
7600	Travel	87	500	500	0
7630	Train/Cont. Education	156	4,750	4,750	0
7700	Insurance	371,472	426,948	580,413	153,465
7860	Maint: Buildings	6,871	7,500	0	(7,500)
7870	Maint: Motor Equipment	30,976	30,000	28,280	(1,720)
7880	Maint: Mach/Imp/Tools	2,498	6,175	9,700	3,525
7900	Utilities	32,778	35,000	38,000	3,000
7990	Dues and Fees	420	1,500	1,500	0
8009	Licenses(CDL,CPA,Etc)	910	1,200	1,200	0
8010	Supplies	2,333	8,050	8,050	0
8016	Small Equip	1,113	10,000	5,000	(5,000)
8017	Printing(Not Std Forms)	0	500	500	0
8018	Books & Subscriptions	0	100	0	(100)
8110	Motor Fuel	5,765	7,820	8,280	460
8150	Food	500	500	700	200
8971	Bad Debt	16	75,000	75,000	0
8900	Depreciation	85,140	85,694	84,586	(1,108)
8951	Indirect Costs	1,629,328	1,187,697	1,092,991	(94,706)
5992	Operating Transfers Out	2,022,808	2,451,308	2,548,881	97,573
Total		4,694,086	4,919,104	5,094,122	175,018

**SANITARY SEWER ENTERPRISE FUND
SEWER SYSTEMS - MAINTENANCE**

DESCRIPTION

The Maintenance Section is responsible for general sewer system maintenance including: installing and repairing taps; repairing WG&L cuts; repairing breaks in small sewer lines; repairing catch basins; cleaning and removing grease, roots, and sand from sewer structures and pipes; televising lines to locate problems; and providing 24-hr trouble truck assistance for City infrastructure problems or overflows.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	998,077	1,002,834	1,030,773
OPERATING EXPENSES	534,845	607,081	538,500
DEPRECIATION EXPENSE	193,427	216,324	170,716
INDIRECT COST	0	0	0
TOTAL	1,726,349	1,826,239	1,739,989
FULL TIME POSITIONS	18	18	18

Class Title

Maintenance Worker	1	1	1
Equipment Operator I	3	3	3
Crew Supervisor, Senior	2	2	2
TV Truck Operator/Technician	1	1	1
Sewer System Operator	2	2	2
Equipment Operator III	9	9	9
TOTAL	18	18	18

SANITARY SEWER ENTERPRISE FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
3404					
7110	Regular Wages	602,321	619,577	629,688	10,111
7120	Overtime	76,245	40,000	40,000	0
7210	W/C Insurance	39,259	40,079	41,220	1,141
7260	FICA Matching	48,023	50,458	51,231	773
7270	Pension Matching	71,689	71,894	72,996	1,102
7280	Insurance Matching	153,228	173,919	187,638	13,719
7290	Contribution Matching	7,313	6,907	8,000	1,093
7510	Professional Services	186	0	0	0
7512	Tech.Svcs(Surveys,DP)	68,429	100,000	100,000	0
7514	Contract Labor(Temp)	12,627	0	0	0
7870	Maint: Motor Equipment	260,238	279,481	228,000	(51,481)
7880	Maint: Mach/Imp/Tools	10,704	20,000	10,000	(10,000)
Total	Supplies	100,190	118,500	100,000	(18,500)
8016	Small Equip	2,305	10,000	10,000	0
8110	Motor Fuel	80,153	79,100	90,500	11,400
8900	Depreciation	193,427	216,324	170,716	(45,608)
Total		1,726,349	1,826,239	1,739,989	(86,250)

**SANITARY SEWER ENTERPRISE FUND
SEWER SYSTEMS -CONSTRUCTION**

DESCRIPTION

The Construction Section is responsible for installing and repairing the larger sanitary, combination and storm sewer lines located throughout the City. This section is also responsible for the clearing and grading of large ditch sections and the maintenance of sewer right-of-ways.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	423,691	508,006	529,784
OPERATING EXPENSES	400,319	235,008	251,950
DEPREIATION EXPENSE	77,341	82,140	72,355
TOTAL	901,350	825,154	854,089
FULL TIME POSITIONS	12	12	12

Class Title

Equipment Operator III	3	3	3
Equipment Operator II	1	1	1
Maintenance Worker	6	6	6
Crew Supervisor, Senior	2	2	2
TOTAL	12	12	12

SANITARY SEWER ENTERPRISE FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
3408					
7110	Regular Wages	280,620	346,216	344,803	-1,413
7120	Overtime	5,539	1,000	1,000	0
7210	W/C Insurance	15,691	17,170	20,039	2,869
7260	FICA Matching	20,471	26,562	26,454	-108
7270	Pension Matching	30,971	37,847	37,693	-154
7280	Insurance Matching	67,605	76,567	96,795	20,228
7290	Contribution Matching	2,794	2,644	3,000	356
7870	Maint: Motor Equipment	84,808	74,000	103,100	29,100
7880	Maint: Mach/Imp/Tools	0	9,000	1,000	-8,000
7990	Dues and Fees	7	0	0	0
8010	Supplies	21,563	120,000	120,000	0
8016	Small Equip	0	4,500	4,500	0
8050	Rental of Equipment	0	5,000	5,000	0
8110	Motor Fuel	16,613	22,508	18,350	-4,158
8900	Depreciation	77,341	82,140	72,355	-9,785
Total		901,350	825,154	854,089	28,935

**SANITARY SEWER ENTERPRISE FUND
WASTEWATER SAMPLING & UTILITY LOCATION**

DESCRIPTION

The Industrial Wastewater Sampling and Utility Location Section monitors industry to insure compliance with the City's Comprehensive Solid Waste, Wastewater and Sewer Pretreatment Ordinance and takes necessary action to correct violations. The Section also checks on reported violations, inspects each Industry to insure all reported chemicals are stored properly to protect City collection and treatment systems, and monitors POTW for priority pollutants as required by EPD. This Section has also handles the grease monitoring program, CSO inspections, the Watershed Protection program as required by the State and all sewer utility "locates" within the City of Albany as required by the Utility Protection Center.

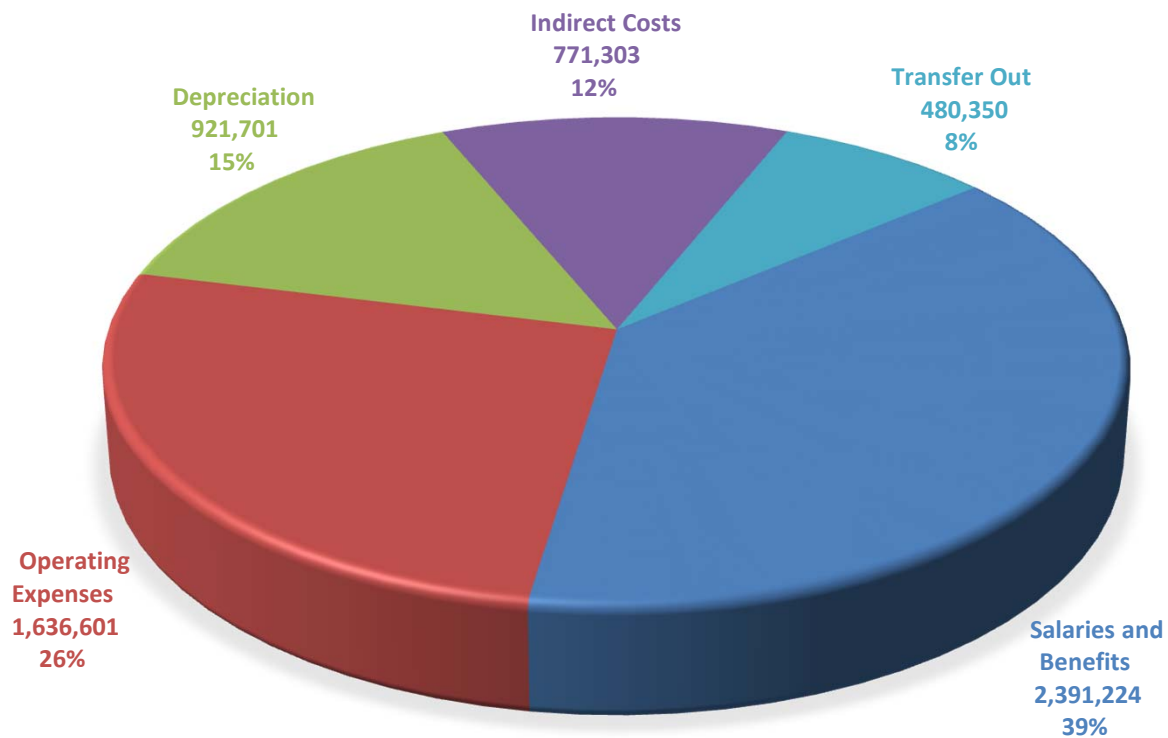
Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	321,642	336,466	301,025
OPERATING EXPENSES	108,879	124,419	124,370
DEPRECIATION EXPENSE	5,313	5,313	5,313
TOTAL	435,833	466,198	430,708
FULL TIME POSITIONS	6	6	6

Class Title

Indust. Pre-Treatment Monitor,Supv.	1	1	1
Engineering Associate	1	1	1
Wastewater Sampler	2	2	2
Locate Technician	2	2	2
TOTAL	6	6	6

SANITARY SEWER ENTERPRISE FUND					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
3600					
7110	Regular Wages	229,996	237,786	218,920	(18,866)
7120	Overtime	3,020	0	1,000	1,000
7210	W/C Insurance	7,165	6,609	6,759	150
7260	FICA Matching	18,297	18,191	16,824	(1,367)
7270	Pension Matching	24,389	25,919	23,971	(1,948)
7280	Insurance Matching	36,938	46,100	31,551	(14,549)
7290	Contribution Matching	1,836	1,861	2,000	139
7512	Tech.Svcs(Surveys,DP)	85,801	90,000	90,000	0
7870	Maint: Motor Equipment	6,414	6,000	14,195	8,195
7880	Maint: Mach/Imp/Tools	0	2,000	3,700	1,700
8010	Supplies	4,395	6,400	6,400	0
8016	Small Equip	6,184	12,000	1,000	(11,000)
8110	Motor Fuel	6,010	8,019	9,075	1,056
8900	Depreciation	5,313	5,313	5,313	0
Total		435,833	466,198	430,708	(35,490)

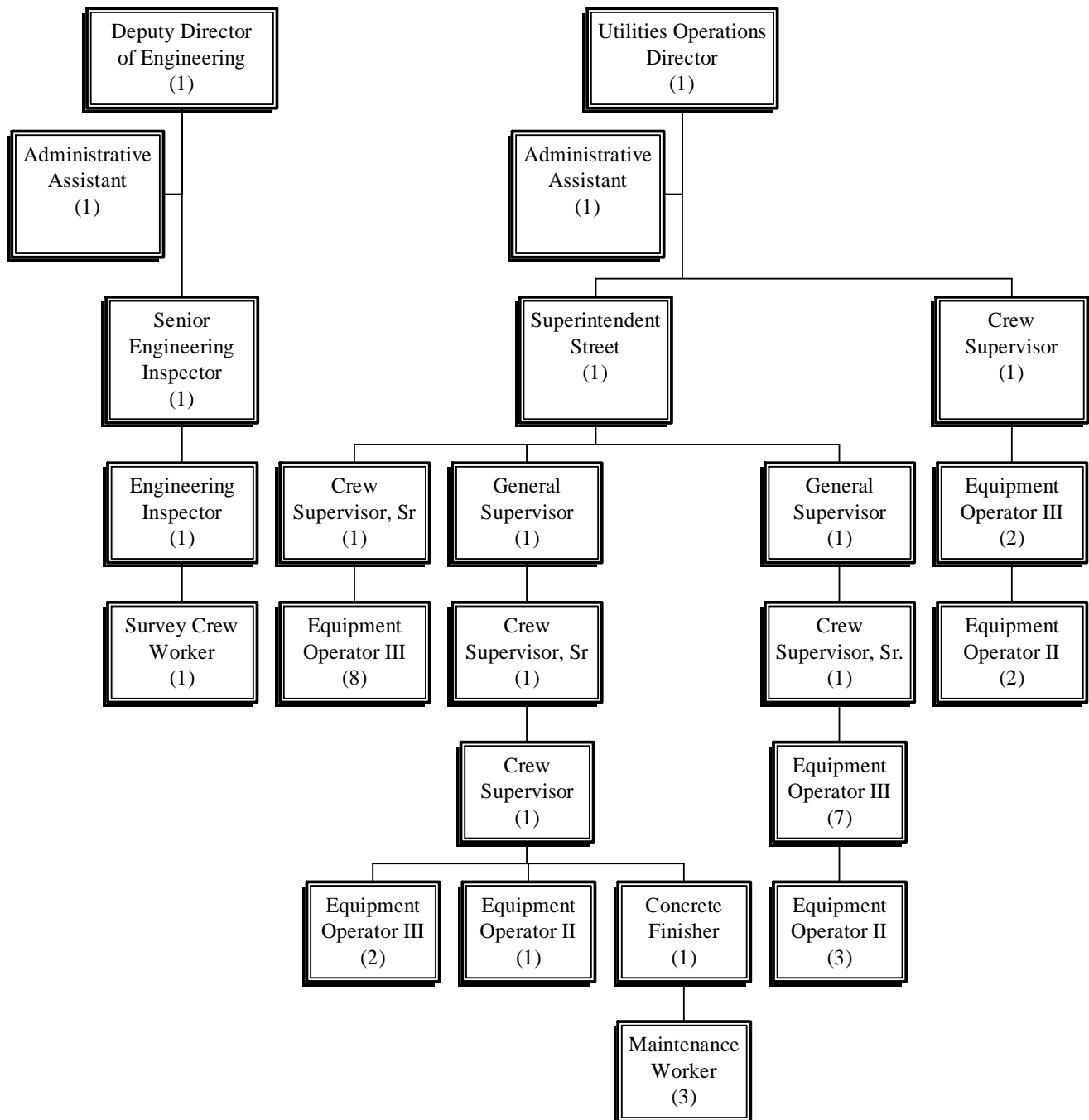
City of Albany
Adopted Budget
FY 2019
Storm Water Department



Total Expenses
\$6,201,179



Storm Water Fund



**STORM WATER ENTERPRISE FUND
STORM WATER DIVISION SUMMARY**

DESCRIPTION

The responsibility of the Storm Water Fund is to assure proper maintenance and construction of streets, alleys, sidewalks and other City property such as parks, ball fields, etc. Other functions include: street installation, street and alley paving, including base preparation and asphalt placement. The division also handles concrete construction, holding pond maintenance and driveway installations.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
REVENUE	4,280,015	4,297,636	4,347,493
PERSONAL SERVICES	2,344,565	2,490,245	2,391,225
OPERATING EXPENSES	9,047,267	1,625,962	1,636,601
DEPRECIATION	932,445	922,972	921,701
INDIRECT COSTS	791,154	752,907	771,303
TRANSFER OUT	479,236	476,112	480,350
TOTAL EXPENSES	13,594,666	6,268,198	6,201,179
TRANSFERS IN	1,358,058	1,303,680	1,303,680
MISCELLANEOUS REVENUE	5,045,692	0	0
CAPITAL CONTRIBUTIONS	(144,301)	0	0
NET INCOME/ (LOSS)	(3,055,202)	(666,882)	(550,006)
<u>Capital Projects Summary</u>			
Adopted Total	58,000	960,000	1,000,329
FULL TIME POSITIONS	45	45	44

STORM WATER ENTERPRISE FUND**ENGINEERING***DESCRIPTION*

The Engineering Department Stormwater Division is a new division that is proposed to comply with the Federal Clean Water Act requirements that have been passed on to the Georgia Environmental Protection Division for enforcement in the state. The initial startup funds for this division will come from the Sewer Enterprise Fund to fund the new positions and equipment. It is proposed at this time for the division to be Comprised of five (5) new employees with existing Engineering staff providing assistance as needed to meet these new regulations.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL EXPENSES	436,453	315,317	316,518
OPERATING EXPENSES	7,835	42,550	32,130
INDIRECT COST	0	0	0
TOTAL	444,287	357,867	348,648
FULL TIME POSITIONS	4	5	5

Class Title

Deputy Director, Engineering	1	1	1
Engineering Inspector	1	1	1
Engineering Inspector, Senior	0	1	1
Administrative Assistant	0	1	1
Survey Crew Worker	2	1	1
Total	4	5	5

STORM WATER ENTERPRISE FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
4302					
7110	Regular Wages	163,454	217,605	220,519	2,914
7120	Overtime	987	1,100	600	(500)
7210	W/C Insurance	6,343	8,451	10,668	2,217
7230	Uniforms	1,297	2,500	2,500	0
7260	FICA Matching	12,162	16,731	16,916	185
7270	Pension Matching	230,887	23,839	24,102	263
7280	Insurance Matching	20,446	44,091	40,213	(3,878)
7290	Contribution Matching	877	1,000	1,000	0
7510	Professional Services	0	1,000	0	(1,000)
7512	Technical Services	0	5,000	5,000	0
7550	Communication	1,165	2,500	2,000	(500)
7600	Travel	0	500	6,750	6,250
7630	Train/Cont. Education	0	1,000	5,044	4,044
7870	Maint:Motor Equip	1,411	4,500	0	(4,500)
7880	Maint: Mach/Imp/Tools	1,570	5,050	7,736	2,686
8009	Licenses	0	2,000	0	(2,000)
8010	Supplies	90	4,000	2,000	(2,000)
8016	Small Equip	3,598	12,000	3,600	(8,400)
8110	Motor Fuel	0	5,000	0	(5,000)
Total		444,287	357,867	348,648	(9,219)

**STORM WATER ENTERPRISE FUND
STREET SWEEPING**

DESCRIPTION

The Street Sweeping Section is responsible for sweeping all publicly owned curbed streets within Dougherty County / Albany city limits. The Sweeper Section is also responsible for street sweeping the Marine Corp Base monthly. The purpose is to ensure public safety and facilitate removal of debris to prevent entry into storm sewer system.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	736,831	693,548	681,881
OPERATING EXPENSES	685,220	549,975	595,366
DEPRECIATION EXPENSE	193,334	180,443	186,012
INDIRECT COSTS	791,154	752,907	771,303
TRANSFER OUT	479,236	476,112	480,350
TOTAL	2,885,775	2,652,985	2,714,911
FULL TIME POSITIONS	13	12	12

Class Title

Equipment Operator III	9	8	8
Crew Supervisor, Senior	1	1	1
Administrative Assistant	1	1	1
Public Works Superintendent, Street	1	1	1
Utilities Operations Director	1	1	1
TOTAL	13	12	12

STORM WATER ENTERPRISE FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
4303					
7110	Regular Wages	489,934	448,510	449,262	752
7120	Overtime	19,709	3,100	4,000	900
7210	W/C Insurance	21,864	23,611	12,667	(10,944)
7230	Uniforms	15,017	18,200	18,200	0
7260	FICA Matching	35,388	34,548	34,675	127
7270	Pension Matching	53,089	49,225	49,406	181
7280	Insurance Matching	99,175	113,654	110,971	(2,683)
7290	Contribution Matching	2,656	2,700	2,700	0
7510	Professional Services	246	3,500	375	(3,125)
7512	Tech.Svcs(Surveys,DP)	159,749	220,000	185,000	(35,000)
7550	Communication	5,749	6,600	6,600	0
7630	Train/Cont. Education	225	2,600	3,000	400
7700	Risk	109,740	43,757	139,265	95,508
7870	Maint: Motor Equip.	139,907	128,800	129,000	200
7880	Maint: Mach/Imp/Tools	10,591	15,350	10,736	(4,614)
7900	Utilities	10,205	12,530	12,000	(530)
7990	Dues and Fees	21	0	1,590	1,590
8009	LICENSES	530	500	1,000	500
8010	Supplies	3,362	6,500	4,500	(2,000)
8016	Small Equip	1,590	2,000	2,000	0
8110	Motor Fuel	44,933	68,606	59,600	(9,006)
8150	Food	158,966	500	700	200
8970	Bad Debt	39,406	38,732	40,000	1,268
8900	Depreciation	193,334	180,443	186,012	5,569
8951	Indirect Cost	791,154	752,907	771,303	18,396
5992	Operating Transfer Out	479,236	476,112	480,350	4,238
Total		2,885,775	2,652,985	2,714,911	61,927

STORM WATER ENTERPRISE FUND
ASPHALT/CONCRETE

DESCRIPTION

The Asphalt Section is responsible for pothole repairs, asphalt overlays, utility cut repairs, and shoulder repairs on paved streets. The Concrete Section is responsible for excavating and repairing utility cuts, sidewalk, curb & gutter, driveway installation, and maintenance.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	479,164	512,130	504,757
OPERATING EXPENSES	163,566	157,379	147,950
DEPRECIATION EXPENSE	14,056	15,140	12,972
TOTAL	656,786	684,649	665,679
FULL TIME POSITIONS	9	10	10

Class Title

Concrete Finisher	1	1	1
Equipment Operator, II	0	0	1
Equipment Operator, III	2	2	2
Crew Supervisor, Senior	2	2	1
Crew Supervisor	0	1	1
Maintenance Worker	3	3	3
Public Works General Supervisor	1	1	1
TOTAL	9	10	10

STORM WATER ENTERPRISE FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
4304					
7110	Regular Wages	305,514	333,564	331,207	(2,357)
7120	Overtime	9,156	1,000	1,500	500
7210	W/C Insurance	20,050	20,575	19,284	(1,291)
7260	FICA Matching	22,415	25,594	25,452	(142)
7270	Pension Matching	34,240	36,468	36,265	(203)
7280	Insurance Matching	85,476	91,729	89,349	(2,380)
7290	Contribution Matching	2,313	3,200	1,700	(1,500)
7510	Professional Services	20	0	0	0
7550	Communications	50	0	0	0
7870	Maint: Motor Equip.	52,404	54,699	70,750	16,051
7880	Maint: Mach/Imp/Tools	0	1,000	1,000	0
7990	Dues and Fees	1,599	0	0	0
8010	Supplies	90,136	75,000	50,000	(25,000)
8016	Small Equip	165	2,000	2,000	0
8110	Motor Fuel	19,192	24,680	24,200	(480)
8900	Depreciation	14,056	15,140	12,972	(2,168)
Total		656,786	684,649	665,679	(18,970)

STORM WATER ENTERPRISE FUND**GRADING/CONSTRUCTION***DESCRIPTION*

The Grading/Construction Section is responsible for the construction and maintenance of dirt alleys, ditches, holding ponds, shoulders and easements within the city. This section maintains and installs driveways and storm pipes. This section provides a key support role for the entire local government with loaders, dump trucks, motor graders, dozers, and other equipment.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	680,028	669,218	649,418
OPERATING EXPENSES	307,962	361,558	363,050
DEPRECIATION EXPENSE	100,072	100,072	100,072
TOTAL	1,088,061	1,130,848	1,112,540
FULL TIME POSITIONS	12	12	12

Class Title

Public Works General Supervisor	1	1	1
Equipment Operator, III	6	6	7
Equipment Operator, II	3	3	3
Crew Supervisor	1	1	0
Crew Supervisor, Sr.	1	1	1
Total	12	12	12

STORM WATER ENTERPRISE FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
4305					
7110	Regular Wages	425,432	437,265	431,831	(5,434)
7120	Overtime	34,391	2,500	4,000	1,500
7210	W/C Insurance	25,486	25,673	23,383	(2,290)
7230	Uniforms	119	0	0	0
7260	FICA Matching	32,776	33,642	33,341	(301)
7270	Pension Matching	49,602	47,934	47,506	(428)
7280	Insurance Matching	110,715	120,604	108,357	(12,247)
7290	Contribution Matching	1,507	1,600	1,000	(600)
7510	Professional Services	4,668	0	0	0
7512	Tech.Svcs(Surveys,DP)	0	50,000	25,000	(25,000)
7870	Maint: Motor Equip.	172,773	168,497	199,000	30,503
7880	Maint: Mach/Imp/Tools	0	1,000	1,000	0
7990	Dues and Fees	23	0	0	0
8010	Supplies	71,525	60,000	60,000	0
8110	Motor Fuel	58,972	82,061	78,050	(4,011)
8900	Depreciation	100,072	100,072	100,072	0
Total		1,088,061	1,130,848	1,112,540	(18,308)

STORM WATER ENTERPRISE FUND**STORM MAINTENANCE***DESCRIPTION*

The Storm Maintenance Section maintains all storm pump stations, flood control structures, drainage ditches, drainage easements and holding ponds under the review of the City. During storm events Sewer System Division employees assist Public Works and Emergency personnel to protect citizens from flash flooding. The maintenance staff also provides assistance to the Street and Solid Waste Divisions with cleaning, removing of storm debris and the hauling of dirt and sand in conjunction with the various work programs.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	12,090	300,032	238,650
OPERATING EXPENSES	7,882,684	514,500	498,105
DEPRECIATION EXPENSE	624,983	627,317	622,645
TOTAL	8,519,757	1,441,849	1,359,400
FULL TIME POSITIONS	7	6	5

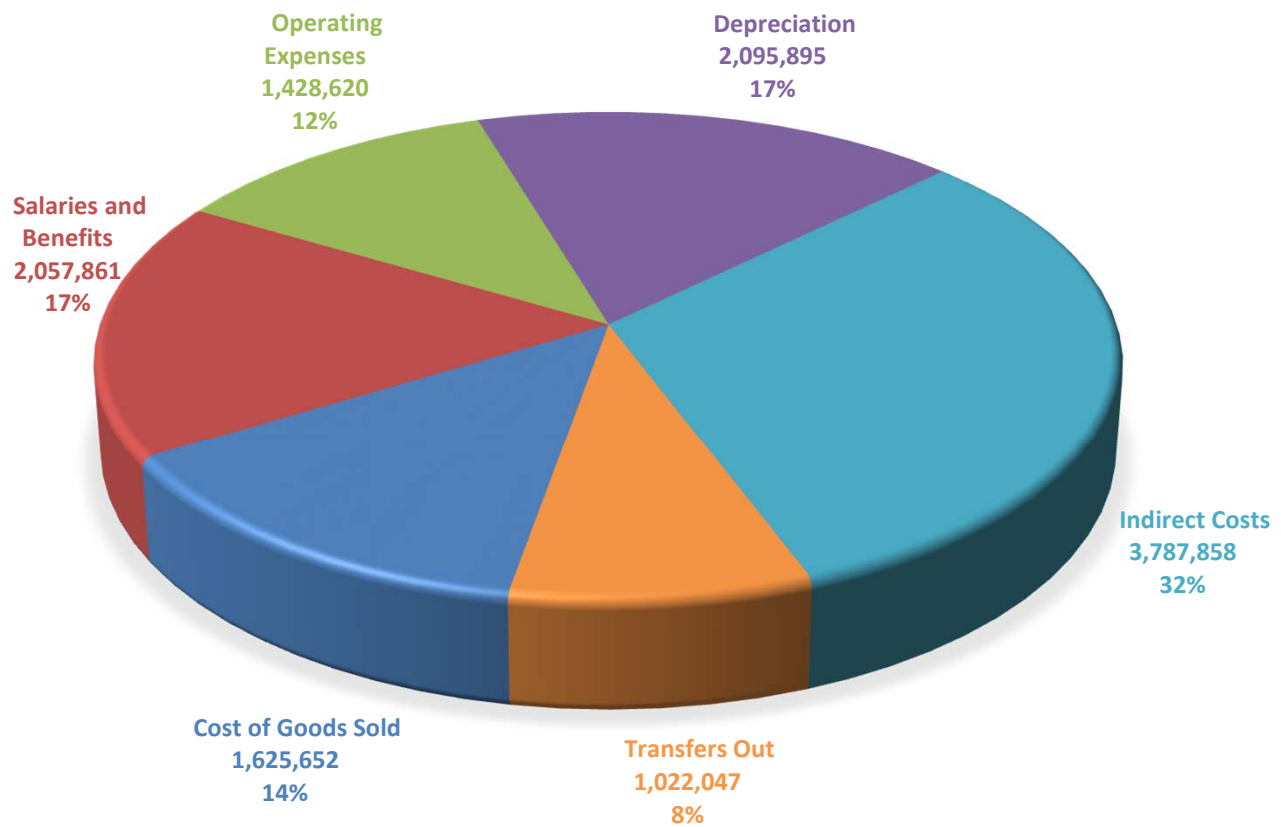
Class Title

Public Works General Supervisor	1	1	0
Crew Supervisor	0	0	1
Equipment Operator I	2	1	0
Equipment Operator II	2	2	2
Equipment Operator III	2	2	2
Total	7	6	5

STORM MAINTENANCE

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
4306					
7110	Regular Wages	7,744	184,600	151,100	(33,500)
7120	Overtime	151	1,000	1,000	0
7210	W/C Insurance	505	10,854	8,885	(1,969)
7260	FICA Matching	561	14,198	11,636	(2,562)
7270	Pension Matching	860	20,230	16,579	(3,651)
7280	Insurance Matching	2,186	68,950	49,250	(19,700)
7290	Contribution Matching	83	200	200	0
7512	Tech.Svcs(Surveys,DP)	7,740,887	305,000	305,000	0
7870	Maint: Motor Equipment	744	15,000	1,825	(13,175)
7880	Maint: Mach/Imp/Tools	3,529	65,000	50,000	(15,000)
7900	Utilities	105,282	115,000	117,000	2,000
8010	Supplies	8,900	12,000	9,000	(3,000)
8016	Small Equip	0	2,500	5,000	2,500
8050	Rental of Equipment	23,342	0	10,000	10,000
8110	Motor Fuel	0	0	0	0
8900	Depreciation	624,983	627,317	622,645	(4,672)
Total		8,519,757	1,441,849	1,359,400	(82,449)

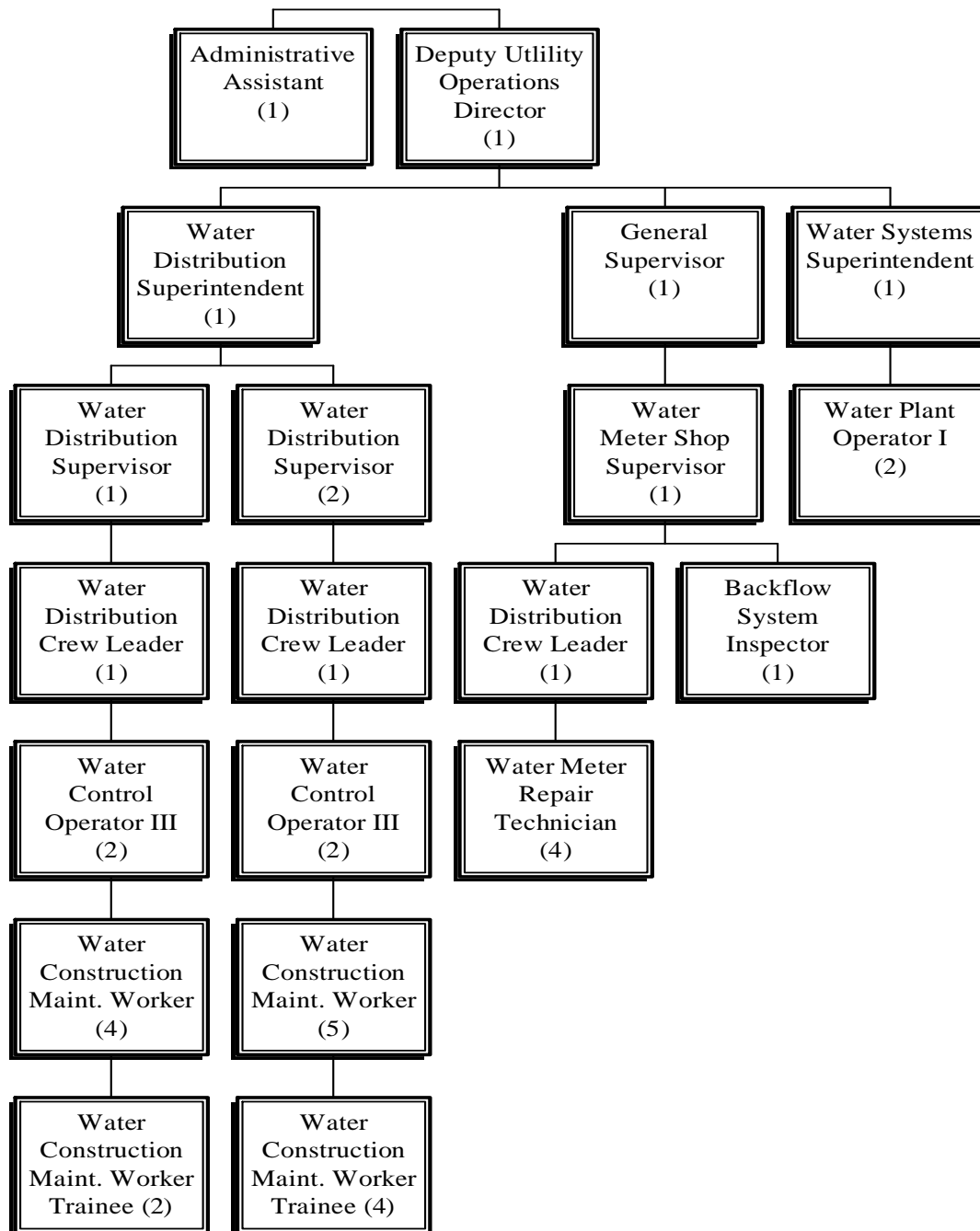
City of Albany
Adopted Budget
FY 2019
Water Department



Total Expenses
\$12,017,933



WATER FUND



WATER DEPARTMENT*DESCRIPTION*

The water distribution division of the Albany Utility Board provides clean, reliable water services and hydrants for fire protection to City of Albany residents and some residents in Dougherty County. The water system provides approximately 14 million gallons per day to 35,150 customers and maintains hundreds of miles of water main and services. Even though this vital service is taken for granted by most of us, it is the necessary component for any economic development initiative in Albany and Dougherty County.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
REVENUE	12,634,866	12,918,581	12,024,082
COST OF GOODS SOLD	1,834,762	2,004,832	1,785,101
PERSONNEL EXPENSES	2,212,214	2,125,254	2,057,861
OPERATING EXPENSES	1,236,818	1,309,941	1,269,172
INDIRECT EXPENSES	3,739,450	3,981,266	3,787,858
DEPRECIATION EXPENSE	2,069,707	2,098,373	2,095,895
TRANSFER TO GENERAL FUND	1,053,645	1,098,080	1,022,047
TOTAL EXPENSES	12,146,595	12,617,746	12,017,933
NET INCOME / (LOSS)	488,271	300,835	6,149
<u>Debt Service Summary</u>			
GEFA Principal Payment (Water Tank)	92,269	75,271	76,332
Series 2010 Principal Payment	1,015,000	1,045,000	1,090,000
Series 2005 Principal Payment	<u>380,000</u>	<u>390,000</u>	<u>405,000</u>
Total Debt Service Payments	1,487,269	1,510,271	1,571,332
<u>Capital Projects Summary</u>			
Total	600,000	868,870	627,272
FULL TIME POSITIONS	38	38	38

WATER OPERATION & MAINTENANCE*DESCRIPTION*

The water distribution division of Albany Utility Board provides clean, reliable water services and hydrants for fire protection to City of Albany residents and some residents in Dougherty County. The water system provides approximately 14 million gallons per day to 35,150 customers and maintains hundreds of miles of water main and services. Even though this vital service is taken for granted by most of us, it is the necessary component for any economic development initiative in Albany and Dougherty County.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	2,212,214	2,125,254	2,057,861
OPERATING EXPENSES	1,236,818	1,309,941	1,269,172
INDIRECT EXPENSES	3,739,450	3,981,266	3,787,858
DEPRECIATION EXPENSE	2,069,707	2,098,373	2,095,895
TOTAL EXPENSES	9,258,189	9,514,834	9,210,785

FULL TIME POSITIONS	34	35	35
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Class Title

Administrative Assistant	1	1	1
Backflow Systems Inspector	1	1	1
Utility General Supervisor	1	1	1
Meter Repair Technician, Water	4	4	4
Water Distribution Crew Leader	3	3	3
Water Distribution Superintendent	1	1	1
Water Distribution Supervisor	2	3	3
Deputy Utility Oper Dir, Utility	1	1	1
Water Meter Shop Supervisor	1	1	1
Water Construction Maint. Worker	9	9	9
Water Construction Maint. Worker Trainee	6	6	6
Water Quality Control Operator III	4	4	4
TOTAL	34	35	35

WATER OPERATION & MAINTENANCE					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
4420					
7110	Regular Wages	1,172,672	1,308,640	1,273,634	(35,006)
7120	Overtime	75,856	55,000	55,000	0
7130	Part Time	31,563	31,820	0	(31,820)
7210	W/C Insurance	41,299	46,882	43,907	(2,975)
7230	Uniforms	13,001	20,100	25,950	5,850
7260	FICA Matching	88,694	106,753	101,641	(5,112)
7270	Pension Matching	457,686	148,637	144,821	(3,816)
7280	Insurance Matching	319,993	395,422	402,408	6,986
7290	Contribution Matching	11,447	12,000	10,500	(1,500)
7510	Professional Services	36,734	38,500	17,500	(21,000)
7512	Tech.Svcs(Surveys,DP)	292,406	380,000	340,000	(40,000)
7550	Communications	15,243	16,000	18,500	2,500
7600	Travel	3,188	6,000	6,500	500
7630	Train/Cont. Education	2,305	7,500	9,300	1,800
7700	Risk Allocation	96,504	91,442	115,016	23,574
7860	Maint: Bldgs.	534	0	0	0
7870	Maint: Motor Equip.	110,367	158,371	139,000	(19,371)
7880	Maint: Mach/Imp/Tools	13,809	5,000	3,350	(1,650)
7900	Utilities	11,124	15,000	18,500	3,500
7990	Dues and Fees	1,251	500	805	305
8004	Materials	440,592	350,000	350,000	0
8009	Licenses(CDL,CPA,Etc)	1,175	2,400	2,400	0
8010	Supplies	49,525	48,400	50,000	1,600
8016	Small Equip	23,514	27,700	27,700	0
8017	Printing(Not Std Forms)	835	1,000	1,000	0
8050	Rental of Equipment	172	5,000	5,000	0
8110	Motor Fuel	58,697	56,600	65,000	8,400
8150	Food	793	1,200	1,200	0
8705	Interest Expense	3,324	22,750	21,732	(1,018)
8970	Bad Debt	74,727	76,578	76,668	90
8900	Depreciation	2,069,707	2,098,373	2,095,895	(2,478)
8951	Indirect Costs	3,739,450	3,981,266	3,787,858	(193,408)
	Total	9,258,189	9,514,834	9,210,785	(599,813)

WATER PRODUCTION*DESCRIPTION*

The Water Production division of the Albany Utility Board produces a clean, reliable source of water to the Water Distribution system for delivery to Albany and Dougherty County citizens. The Water Production division is capable of producing approximately 36 million gallons of water per day from 39 wells. The economic development of this system capacity is an enormous benefit to the community for future economic development.

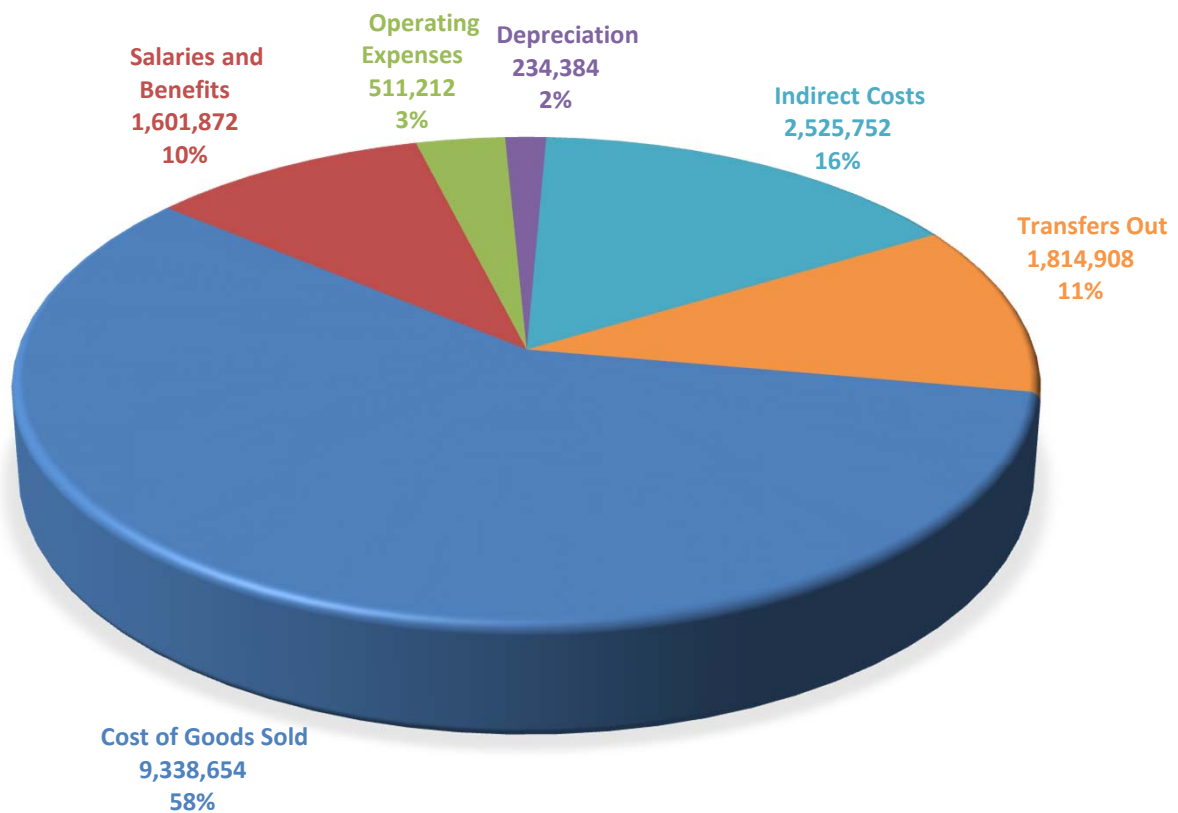
Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	280,991	300,445	289,638
OPERATING EXPENSES	1,476,267	1,704,387	1,495,463
INDIRECT COST	76,923	0	0
DEPRECIATION EXPENSE	581	0	0
TOTAL	1,834,762	2,004,832	1,785,101
FULL TIME POSITIONS	4	3	3

Class Title

General Supervisor Water Quality & Production	1	1	0
Water Systems Superintendent	1	0	1
Water Plant Operator I	2	2	2
TOTAL	4	3	3

WATER PRODUCTION					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
4430					
7110	Regular Wages	174,690	174,012	181,354	7,342
7120	Overtime	10,236	12,000	12,000	0
7210	W/C Insurance	6,277	5,407	5,635	228
7230	Uniforms	1,667	2,600	1,959	(641)
7260	FICA Matching	12,716	14,230	14,792	562
7270	Pension Matching	19,943	20,275	21,076	801
7280	Insurance Matching	54,436	70,421	52,322	(18,099)
7290	Contribution Matching	1,025	1,500	500	(1,000)
7510	Professional Services	1,788	72,120	20,850	(51,270)
7512	Tech.Svcs(Surveys,DP)	78,575	135,500	80,000	(55,500)
7514	Contract Labor(Temp)	827	0	0	0
7550	Communications	56,902	66,920	65,400	(1,520)
7600	Travel	1,755	7,500	5,000	(2,500)
7630	Train/Cont. Education	1,178	5,000	6,000	1,000
7860	Maint: Buildings	9,702	29,300	0	(29,300)
7870	Maint: Motor Equip.	8,944	15,343	26,170	10,827
7880	Maint: Mach/Imp/Tools	10,374	16,525	39,799	23,274
7900	Utilities	860,102	950,000	925,000	(25,000)
7990	Dues and Fees	319	1,000	695	(305)
8004	Materials	95,048	100,000	78,400	(21,600)
8009	Licenses(CDL,CPA,Etc)	887	1,500	400	(1,100)
8010	Supplies	47,076	28,000	48,000	20,000
8016	Small Equip	25,386	37,300	26,500	(10,800)
8017	Printing(Not Std Forms)	0	2,000	350	(1,650)
8018	Books & Subscriptions	983	200	6,500	6,300
8050	Rental of Equipment	0	5,000	0	(5,000)
8110	Motor Fuel	5,839	11,850	5,750	(6,100)
8150	Food	66	1,200	1,200	0
8705	Interest Expense	270,518	218,129	159,449	(58,680)
8900	Depreciation	581	0	0	0
8951	Indirect Costs	76,923	0	0	0
Total		1,834,762	2,004,832	1,785,101	(219,731)

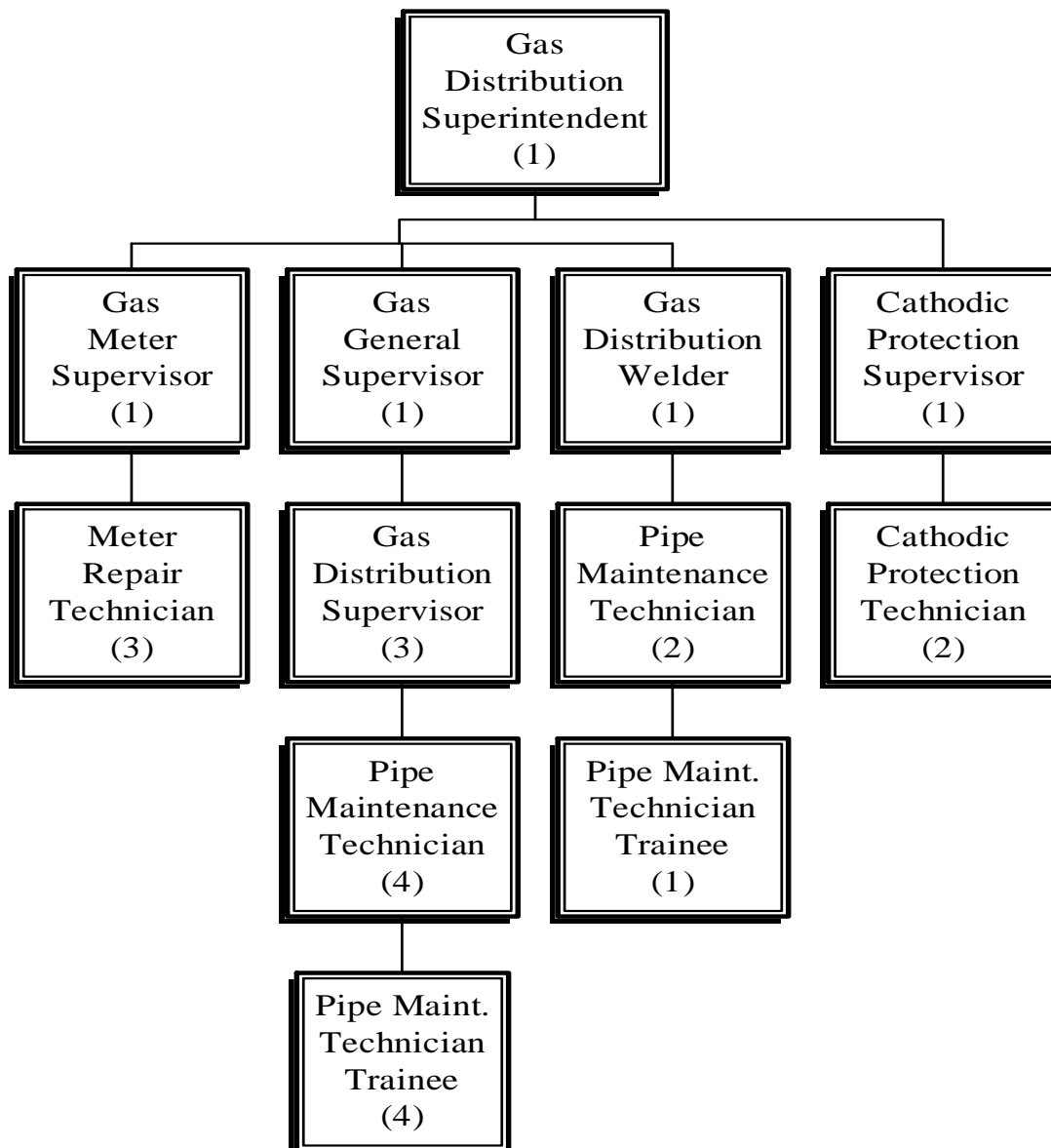
City of Albany Adopted Budget FY 2019 Gas Department



Total Expenses
\$16,026,782



GAS FUND



Gas Fund*DESCRIPTION*

The natural gas division of the Albany Utility Board provides natural gas services to 13,000 customers in Dougherty and Lee Counties. The system is estimated to sell 2,063,250 MCF (1000 cubic feet) of natural gas to homes, businesses and industry in its service territory during the 2019 fiscal year. This department along with the other city utility departments are important catalysts for the economic development of the City of Albany and the surrounding area

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
REVENUE	15,986,527	16,339,117	17,284,838
COST OF GOODS SOLD	9,775,024	9,269,106	9,338,654
PERSONNEL SERVICES	1,803,307	1,522,591	1,601,872
OPERATING EXPENSES	447,141	567,269	511,212
DEPRECIATION EXPENSE	233,323	232,196	234,384
INDIRECT COSTS	2,381,651	2,440,524	2,525,752
TRANSFER TO GENERAL FUND	1,578,353	1,715,607	1,814,908
TOTAL EXPENSES	16,218,800	15,747,293	16,026,782
TOTAL NET INCOME/(LOSS)	(232,273)	591,824	1,258,056

Capital Projects Summary

Project Totals	200,000	656,000	257,065
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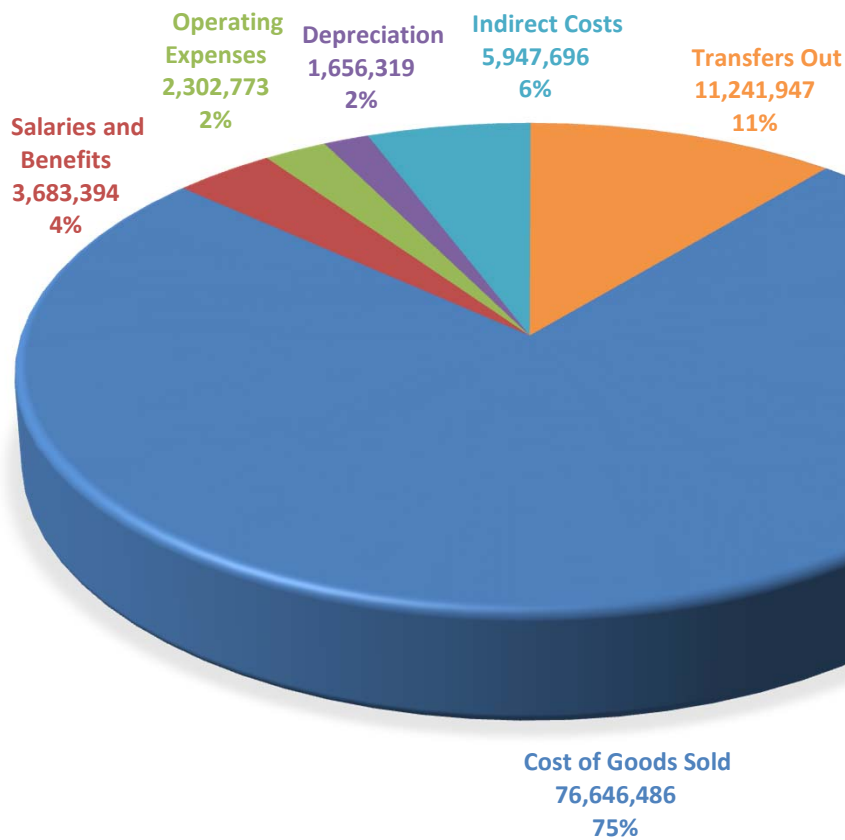
FULL TIME POSITIONS	24	23	24
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Class Title

Gas Distribution Superintendent	1	1	1
Gas Distribution Supervisor	2	2	3
Gas Metering Supervisor	1	1	1
Pipe Line Welder	2	1	1
Utility General Supervisor	1	1	1
Meter Repair Technician, Gas	3	3	3
Pipe Maintenance Technician	7	7	6
Pipe Maintenance Tech Trainee	4	4	5
Cathodic Protection Supervisor	1	1	1
Cathodic Protection Worker	2	2	2
TOTAL	24	23	24

Gas Fund					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
4520					
8002	Materials Purchased for Res:	9,775,024	9,269,106	9,338,654	69,548
7110	Regular Wages	852,274	1,029,488	1,085,518	56,030
7120	Overtime	54,592	25,000	25,000	0
7210	W/C Insurance	15,500	54,517	57,414	2,897
7230	Uniforms	18,188	15,000	15,000	0
7260	FICA Matching	64,032	80,668	84,955	4,287
7270	Pension Matching	620,873	114,939	121,046	6,107
7280	Insurance Matching	167,481	193,379	202,239	8,860
7290	Contribution Mathching	10,365	9,600	10,700	1,100
7510	Professional Services	38,355	26,500	14,300	(12,200)
7512	Tech.Svcs(Surveys,DP)	56,684	95,000	47,500	(47,500)
7550	Communications	15,854	17,275	18,235	960
7570	Advertising	15,000	0	0	0
7580	Customer Incentive Program	6,900	25,000	10,000	(15,000)
7600	Travel	8,108	7,500	16,000	8,500
7630	Train/Cont. Education	20,285	15,500	28,350	12,850
7700.03	Risk Allocation	44,376	42,829	41,866	(963)
7870	Maint: Motor Equip.	46,425	33,500	88,200	54,700
7880	Maint: Mach/Imp/Tools	10,831	5,000	5,491	491
7900	Utilities	14,145	17,000	17,500	500
7990	Dues and Fees	3,239	2,500	635	(1,865)
8004	Materials	115,409	120,000	50,000	(70,000)
8010	Supplies	4,841	81,000	50,000	(31,000)
8016	Small Equip	11,884	28,700	6,000	(22,700)
8018	Books & Subscriptions	0	1,000	1,000	0
8110	Motor Fuel	30,017	36,170	40,300	4,130
8970	Bad Debt Write-off	18,603	12,795	0	(12,795)
8971	Bad Debt Allowance	(14,052)	0	25,000	25,000
8900	Depreciation	233,323	232,196	234,384	2,188
8951	Indirect Costs	2,381,651	2,440,524	2,525,752	85,228
5992	Operating Transfers (In)/Ou	1,578,353	1,715,607	1,814,908	99,301
Total		16,218,800	15,747,293	16,026,782	279,489

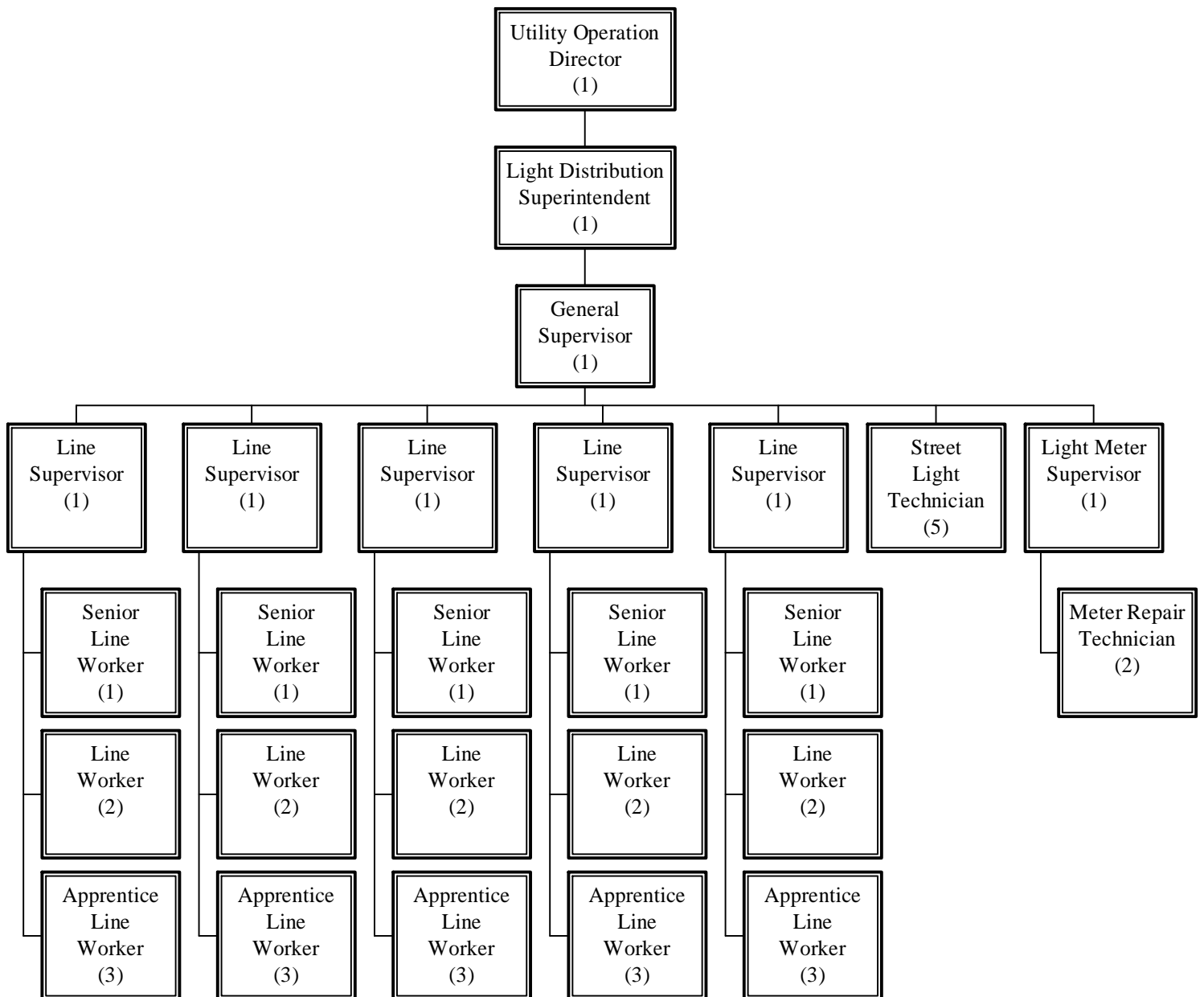
City of Albany
Adopted Budget
FY 2019
Light Department



Total Expenses
\$101,478,615



Light Fund



LIGHT**DESCRIPTION**

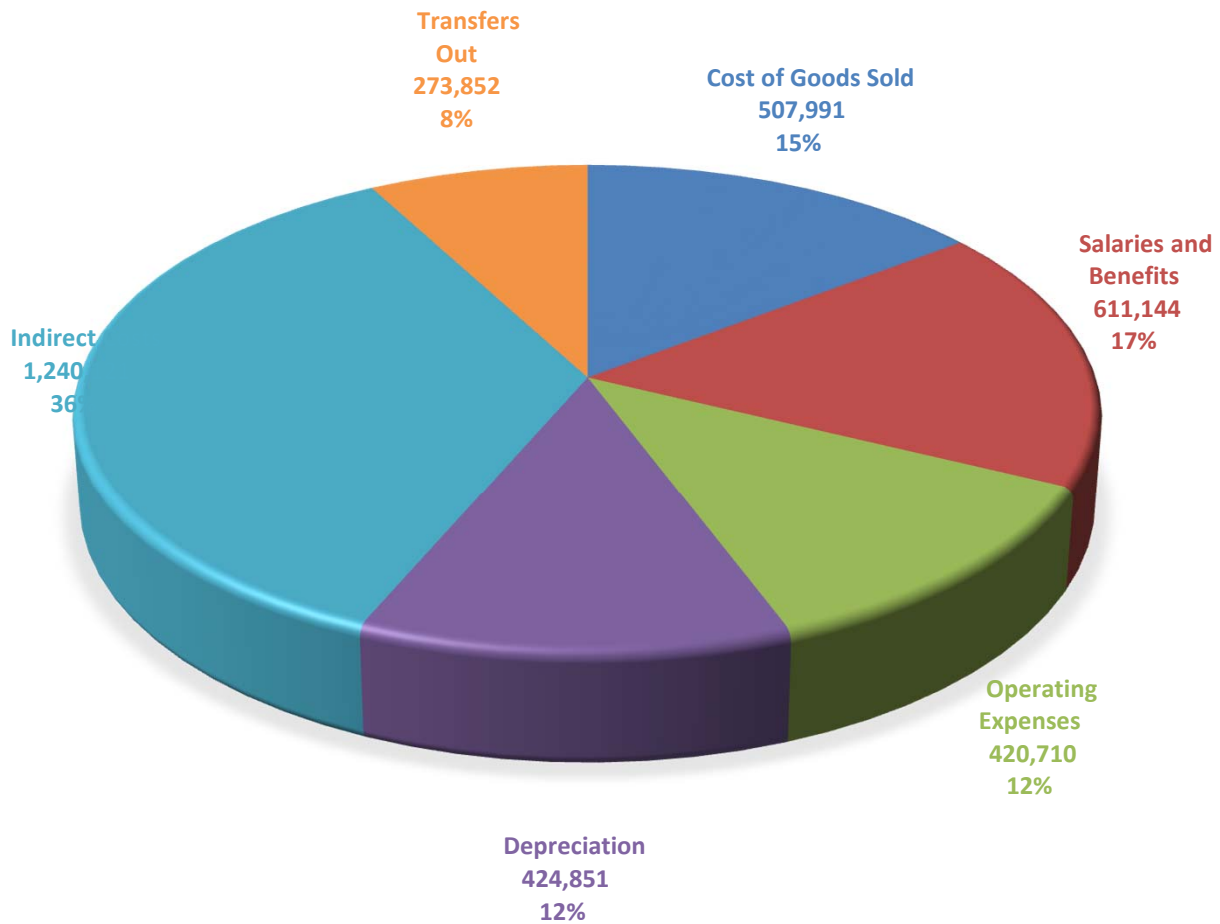
The electric division of the Albany Utility Board has proudly provided electric utility service to citizens of Albany, Ga for over 100 years. Through the Municipal Electric Authority of Georgia (MEAG) and the Southeastern Power Administration Agency (SEPA), Albany Utility Board has purchased power contracts totaling 235 megawatts of capacity. This capacity, generated from numerous power plants powered by natural gas, coal and nuclear energy, provides electric power to 33,008 homes, businesses and industry in the City of Albany. The utility board maintains the hundreds of miles of power line and 24 substations with employees who are dedicated to serving customers 24 hours per day 365 days per year. This department along with the other city utility departments are important catalysts for the economic development of the City of Albany and the surrounding area.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
REVENUE*	113,322,298	101,592,739	103,631,108
COST OF GOODS SOLD	76,303,584	78,758,476	76,646,486
PERSONNEL SERVICES	2,588,387	3,004,158	3,683,394
OPERATING EXPENSE	7,893,191	2,283,179	2,302,773
DEPRECIATION EXPENSE	1,684,735	1,809,135	1,656,319
INDIRECT COST	6,112,436	6,074,390	5,947,696
TRANSFER TO JOB INVESTMENT	1,956,272	1,411,481	446,990
TRANSFER TO GENERAL FUND	12,020,149	10,479,658	10,794,957
TOTAL EXPENSES	108,558,753	103,820,477	101,478,615
TOTAL NET INCOME/(LOSS)	4,763,545	(2,227,738)	2,152,493
<u>Capital Projects Summary</u>			
Project Totals	3,681,000	1,358,668	2,227,042
INFORMATIONAL ONLY			
MCT CREDIT	5,968,125	4,234,442	1,340,970
MCT CREDIT TRANSFER TO GF *	1,956,272	1,411,481	446,990
MCT CREDIT TRANSFER TO JIF	1,956,272	1,411,481	446,990
FULL TIME POSITIONS	36	46	46
<u>Class Title</u>			
Utility Operations Director	1	1	1
Utility General Supervisor	1	1	1
Light Distribution Superintendent	1	1	1
Line Supervisor	3	5	5
Apprentice Line Worker	9	15	15
Line Worker	8	10	10
Line Worker, Senior	5	5	5
Meter Repair Technician, Light	2	2	2
Meter Shop Supervisor	1	1	1
Street Light Maint Technician	5	5	5
TOTAL	36	46	46

* The Light Fund & General Fund does not include these funds
as a part of its budgeted revenue

		LIGHT			
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
4620					
8002	Materials Purchased for Resale	76,303,584	78,758,476	76,646,486	(2,111,990)
7110	Regular Wages	1,493,298	1,850,165	2,403,244	553,079
7120	Overtime	323,499	175,000	175,000	0
7130	Part Time	32,583	56,581	0	(56,581)
7210	W/C Insurance	46,623	44,886	58,304	13,418
7230	Uniforms	24,069	31,450	45,500	14,050
7260	FICA Matching	138,812	159,253	197,236	37,983
7270	Pension Matching	160,096	220,744	281,029	60,285
7280	Insurance Matching	347,137	443,079	500,081	57,002
7290	Contribution Matching	22,270	23,000	23,000	0
7510	Professional Services	5,172	163,800	118,300	(45,500)
7512	Tech.Svcs(Surveys,DP)	5,464,716	220,000	233,000	13,000
7514	Contract Labor(Temp)	20,340	0	0	0
7550	Communications	37,278	42,800	41,543	(1,257)
7600	Travel	84,475	26,000	26,000	0
7630	Train/Cont. Education	2,234	30,200	139,744	109,544
7700	Risk Allocation	118,704	115,433	82,196	(33,237)
7870	Maint: Motor Equip.	225,725	303,241	215,195	(88,046)
7880	Maint: Mach/Imp/Tools	26,667	40,000	40,000	0
7900	Utilities	57,481	60,000	65,000	5,000
7990	Dues and Fees	2,858	4,500	5,500	1,000
8004	Materials	1,346,088	520,000	600,000	80,000
8009	Licenses(CDL,CPA,Etc)	31	400	400	0
8010	Supplies	(13,155)	50,000	50,000	0
8016	Small Equip	9,276	15,000	25,000	10,000
8050	Rental of Equipment	1,500	5,000	5,000	0
8110	Motor Fuel	110,913	126,920	95,000	(31,920)
8150	Food	0	2,000	2,500	500
8970	Bad Debt Write-off	344,256	488,528	400,000	(88,528)
8971	Bad Debt Allowance	48,632	69,357	157,895	88,538
8900	Depreciation	1,684,735	1,809,135	1,656,319	(152,816)
8951	Indirect Costs	6,112,436	6,074,390	5,947,696	(126,694)
5992	Operating Transfers out	12,020,149	10,479,658	10,794,957	315,299
5992	Operating Transfers out - JIF	1,956,272	1,411,481	446,990	(964,491)
Total		108,558,753	103,820,477	101,478,616	(2,341,861)

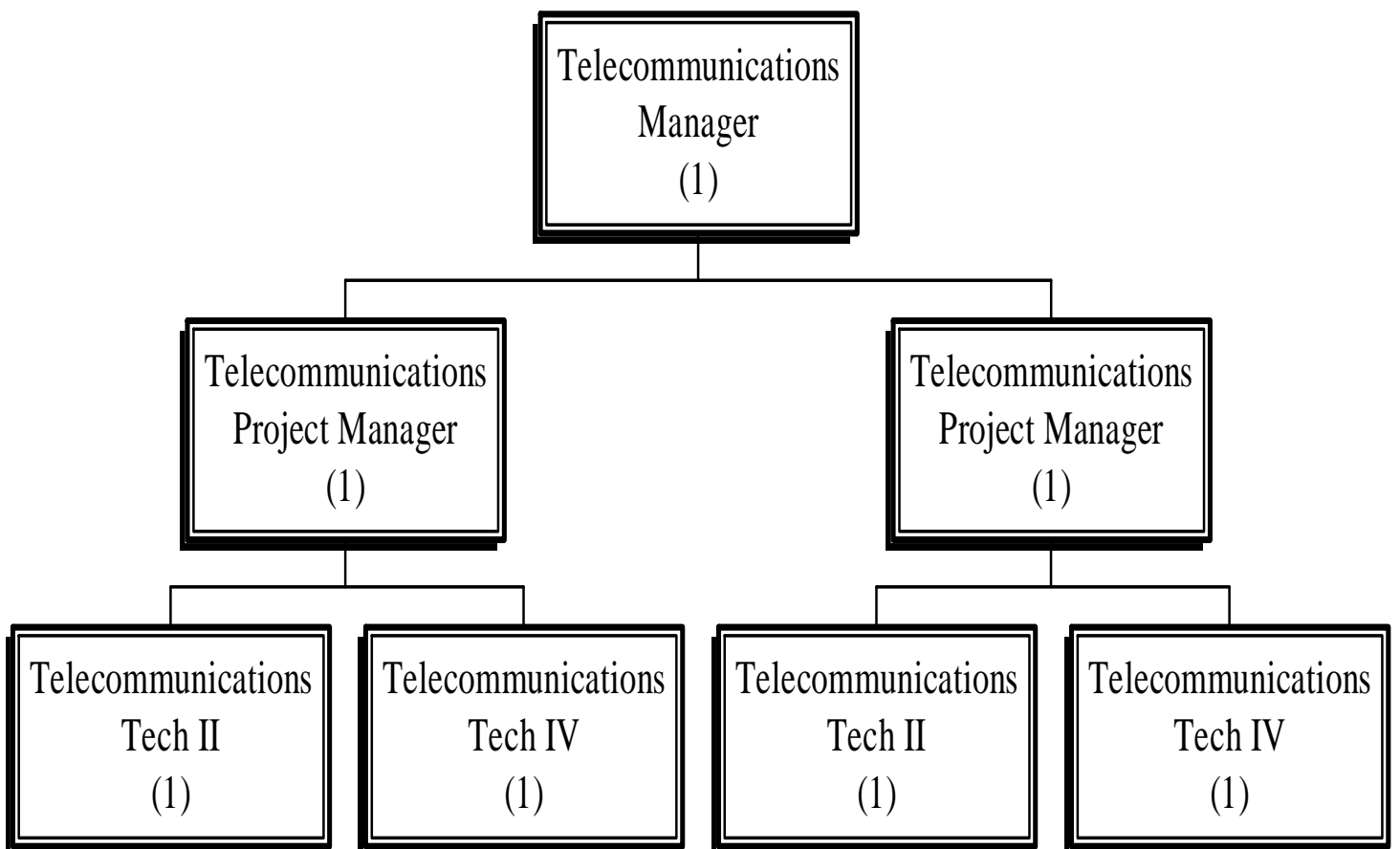
City of Albany
Adopted Budget
FY 2019
Telecom Department



Total Expenses
\$3,478,669



Telecommunications



TELECOMMUNICATION*DESCRIPTION*

The Telecommunications division of the Albany Utility Board is the newest city utility. The telecom system presently provides excellent, low cost, fiber optic based services to business in Albany and Dougherty County. New offerings this fiscal year will enable business customers to have access to a menu of services not available outside metro Atlanta. The existence of business level telecommunication services of this magnitude will be a major advantage to the Albany community in the competitive economic development arena.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
REVENUE	2,587,661	3,221,791	3,221,791
COST OF GOODS SOLD	423,556	543,991	507,991
PERSONNEL SERVICES	422,193	580,417	611,144
OPERATING EXPENSES	500,983	457,700	420,710
DEPRECIATION EXPENSE	533,707	435,204	424,851
INDIRECT COSTS	1,229,805	1,268,393	1,240,121
TRANSFER TO GENERAL FUND	213,006	273,852	273,852
TOTAL EXPENSES	3,323,250	3,559,557	3,478,669
TOTAL NET INCOME/(LOSS)	(735,590)	(337,766)	(256,879)
<u>Capital Projects Summary</u>			
Project Totals	454,000	512,000	279,780
FULL TIME POSITIONS	8	7	7

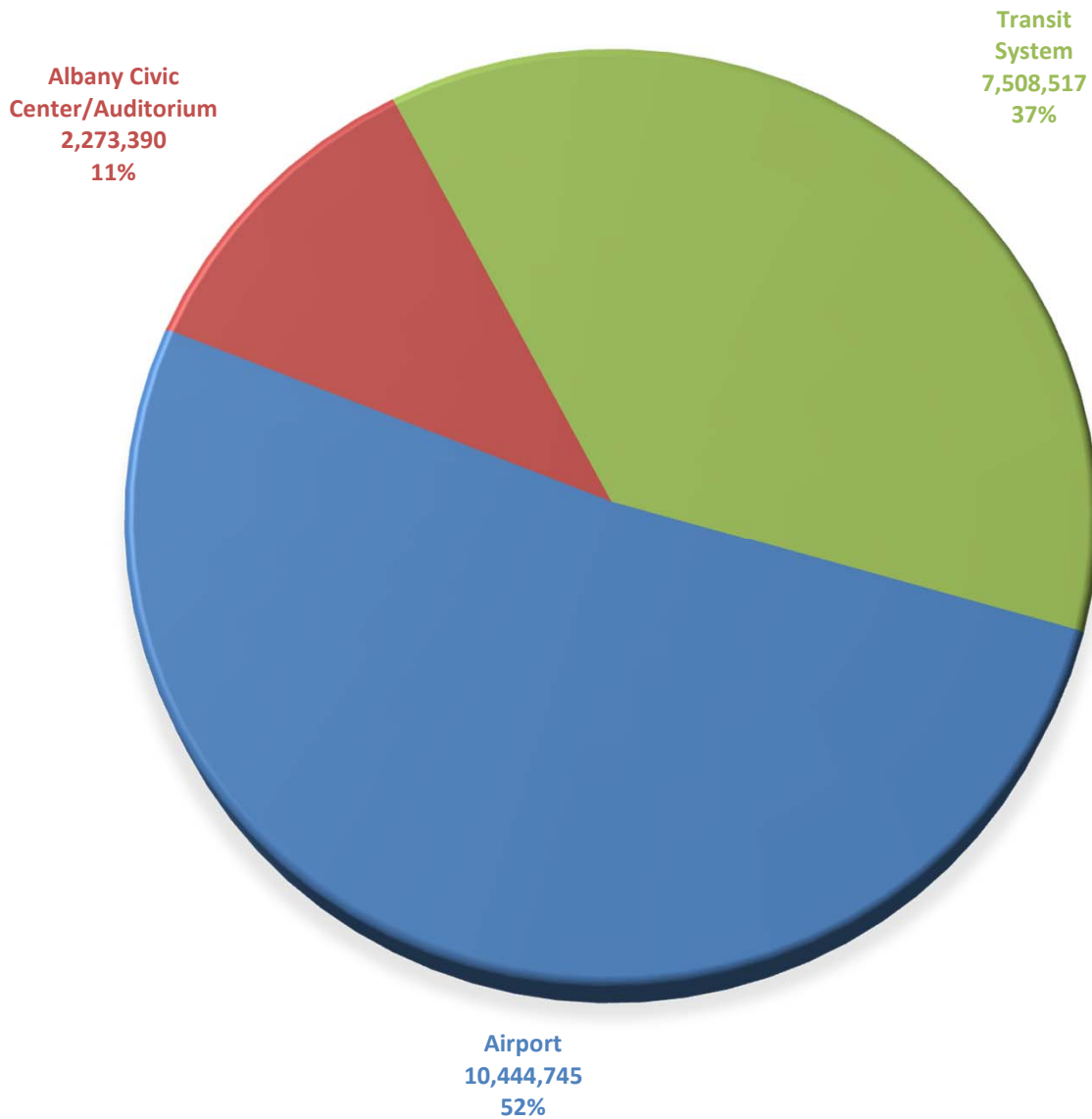
Telecommunications, Superintendent	1	0	0
Telecommunications Manager	0	1	1
Telecommunications, Project Manager	2	2	2
Telecommunications, System Tech IV	2	1	2
Telecommunications, System Tech II	3	3	2
TOTAL	8	7	7

TELECOMMUNICATION					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
4720					
8002	Materials Purchased for Resale	423,556	543,991	507,991	(36,000)
7110	Regular Wages	240,822	397,439	412,669	15,230
7120	Overtime	36,404	25,000	15,000	(10,000)
7210	W/C Insurance	6,137	5,444	11,419	5,975
7230	Uniforms	1,056	7,050	5,000	(2,050)
7260	FICA Matching	19,398	32,317	32,717	400
7270	Pension Matching	62,396	37,597	46,616	9,019
7280	Insurance Matching	52,360	71,883	83,723	11,840
7290	Contribution Matching	3,619	3,687	4,000	313
7510	Professional Services	50,593	35,000	35,000	0
7512	Tech.Svcs(Surveys,DP)	30,846	44,000	65,800	21,800
7550	Communications	30,579	74,000	16,000	(58,000)
7570	Advertising	0	0	0	0
7600	Travel	2,696	10,000	14,200	4,200
7630	Train/Cont. Education	1,450	36,000	31,800	(4,200)
7700	Risk Allocation	18,048	11,103	22,585	11,482
7870	Maint: Motor Equip.	10,088	6,000	10,925	4,925
7880	Maint: Mach/Imp/Tools	2,060	20,000	5,000	(15,000)
7900	Utilities	55,229	65,000	65,000	0
7990	Dues and Fees	1,047	2,500	2,500	0
8004	Materials	72,165	119,800	89,800	(30,000)
8010	Supplies	3,515	5,000	4,000	(1,000)
8016	Small Equip	4,236	6,000	5,000	(1,000)
8018	Books & Subscriptions	0	1,500	0	(1,500)
8050	Rental of Equipment	5,300	0	0	0
8110	Motor Fuel	6,128	8,087	8,100	13
8970	Bad Debt Writeoff	1,855	3,710	0	(3,710)
8971	Bad Debt Allowance	205,149	10,000	45,000	35,000
8900	Depreciation	533,707	435,204	424,851	(10,353)
8951	Indirect Costs	1,229,805	1,268,393	1,240,121	(28,272)
5992	Operating Transfers Out	213,006	273,852	273,852	0
Total		3,323,250	3,559,557	3,478,669	(80,888)



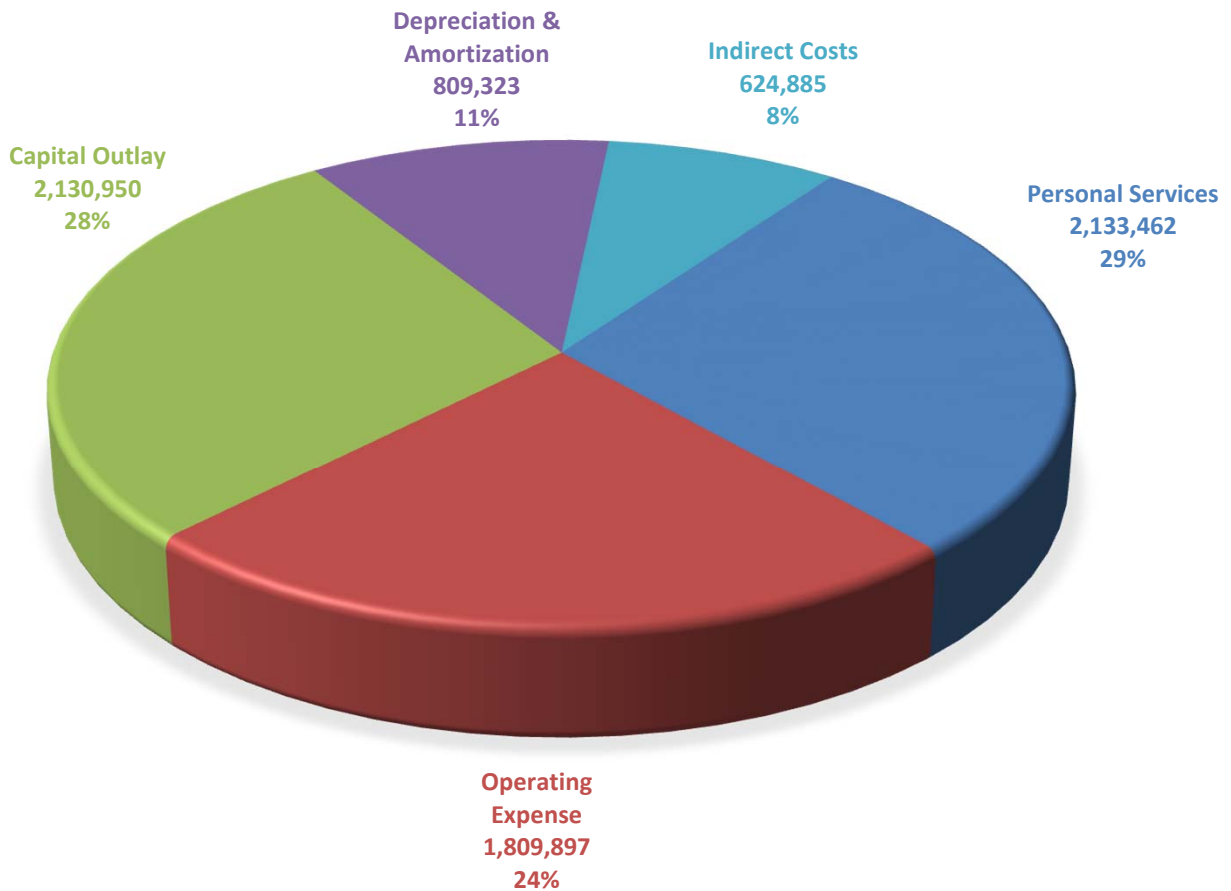
Supplemented Enterprise Funds

City of Albany
Adopted Budget
FY 2019
Supplemented Enterprise Funds



Total Expenses
\$20,226,652

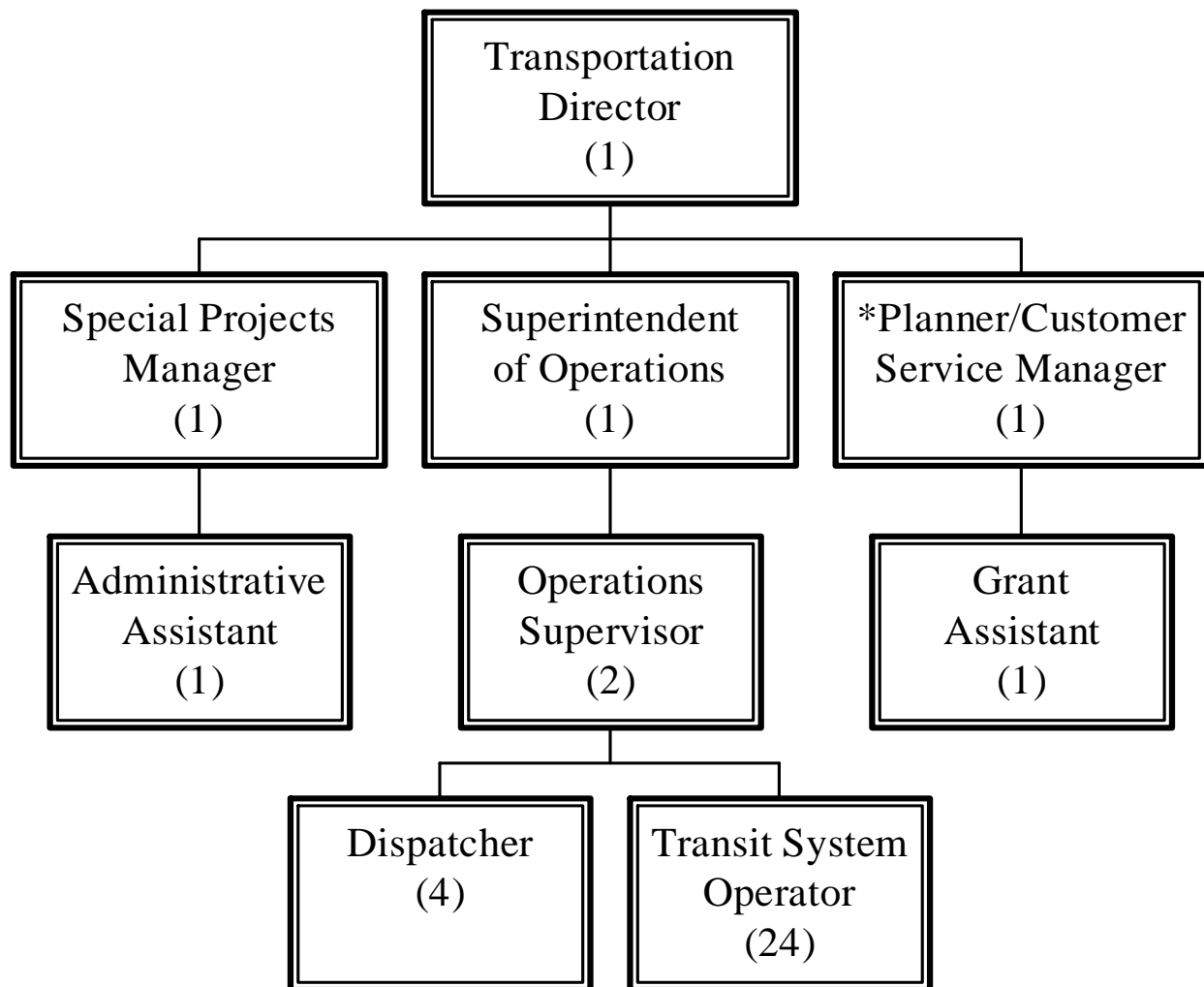
City of Albany
Adopted Budget
FY 2019
Transit Department



Total Expenses
\$7,508,517



Albany Transit System



* GDOT Funded Position

TRANSIT SYSTEM SUMMARY

It is the responsibility of the Albany Transit System (ATS) to provide safe, reliable and economical transportation to the citizens of Albany. ATS will provide this service at the least possible cost to the city without sacrificing quality of service. ATS provides fixed route transit and paratransit services.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
REVENUES	6,639,919	5,007,143	5,185,977
PERSONNEL SERVICES	1,455,277	2,121,905	2,133,462
OPERATING EXPENSE	1,753,815	2,090,257	2,434,782
CAPITAL OUTLAY	3,221,165	2,103,791	2,130,950
DEPRECIATION	605,815	759,379	809,323
TOTAL EXPENSES	7,036,071	7,075,332	7,508,517
TOTAL NET INCOME/(LOSS)	(396,152)	(2,068,189)	(2,322,540)
TRANSFER IN	1,254,431	1,308,810	1,513,217
FULL TIME POSITIONS	32	36	36
<u>Capital Projects Summary</u>	<u>Audited Capital</u>	<u>Budgeted Capital</u>	<u>Budgeted Capital</u>
Motor Equipment	2,728,423	1,750,623	1,220,000
Tools	387,918	110,860	0
Infrastructure	34,319	138,988	0
Buildings	60,505	103,320	910,950
Total Capital Additions	3,211,165	2,103,791	2,130,950

TRANSIT DEPARTMENT SUMMARY

DESCRIPTION

It is the responsibility of the Albany Transit System (ATS) to provide safe, reliable and economical transportation to the citizens of Albany. ATS will provide this service at the least possible cost to the city without sacrificing quality of service. ATS provides fixed route transit and paratransit services.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
REVENUES	1,250,154	1,965,291	2,162,563
PERSONNEL SERVICES	1,455,277	2,121,905	2,133,462
OPERATING EXPENSE	705,051	939,392	1,341,939
DEPRECIATION	605,815	759,379	809,323
TOTAL EXPENSES	2,766,143	3,820,676	4,284,724
TOTAL NET INCOME/(LOSS)	(1,515,989)	(1,855,385)	(2,122,161)
TRANSFER IN	1,372,321	1,096,006	1,312,838
FULL TIME POSITIONS	32	36	36

Class Title

Transit System Operator	21	25	24
Dispatcher - Transit	4	4	4
Transit Operations Supervisor	2	2	2
Grants Assistant	0	0	1
Multi-Modal Transportation Dir	1	1	1
Superintendent of Transit Operations	1	1	1
Administrative Assistant	1	1	1
Special Projects Manager	1	1	1
Groundskeeper	0	0	0
Planner/Customer Service Manager *	1	1	1
TOTAL	32	36	36

* Grant funded position

TRANSIT DEPARTMENT OFFICE

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
7702					
7110.	Regular Wages	1,012,903	1,140,293	1,144,752	4,459
7120.	Overtime	83,419	80,000	95,000	15,000
7130.	Part Time	231,190	229,391	229,384	(7)
7210.	W/C Insurance	75,019	88,388	81,054	(7,334)
7230.	Uniforms	9,413	19,699	23,640	3,941
7260.	FICA Matching	99,017	110,901	112,389	1,488
7270.	Pension Matching	-326,959	133,012	135,133	2,121
7280.	Insurance Matching	259,091	307,619	299,610	(8,009)
7290.	Contribution Matching	12,185	12,602	12,500	(102)
7510.	Prof.Svcs(Archit,Attny)	3,008	3,400	10,756	7,356
7514.	Contract Labor(Temp)	0	0	0	0
7550.	Communications	15,418	19,608	21,948	2,340
7570.	Advertising	0	500	0	(500)
7700.03	Risk Allocation	94,728	70,863	82,984	12,121
7860.	Maint: Buildings	956	2,210	2,326	116
7870.	Maint: Motor Equipment	15,939	25,700	48,100	22,400
7880.	Maint: Mach/Imp/Tools	6,847	44,220	31,370	(12,850)
7900.	Utilities	28,619	35,450	35,450	0
7990.	Dues and Fees	1,733	8,915	3,240	(5,675)
8010.	Supplies	8,857	8,811	5,811	(3,000)
8016.	Small Equip	722	1,500	1,347	(153)
8017.	Printing(Not Std Forms)	141	1,855	1,675	(180)
8030.	Janitorial Supplies	4,934	5,700	5,700	0
8110.01	Gasoline	8,785	13,110	11,500	(1,610)
8110.02	Diesel Fuel	184,186	162,900	271,956	109,056
8110.03	CNG	88,369	236,455	180,600	(55,855)
8150.	Food	1,699	2,000	2,100	100
8900.	Depreciation	605,815	759,379	809,323	49,944
8951.	Indirect Cost	240,109	296,195	624,885	328,690
Total		2,766,143	3,820,676	4,284,724	464,048

TRANSIT SYSTEM - GRANT SUMMARY*DESCRIPTION*

The Federal Transit Administration (FTA) Section 5307 Capital & Operation Grant will provide funding assistance to ATS in delivering safe, affordable and reliable transportation services to the citizens of Albany. The grant assistance is 90% reimbursable.

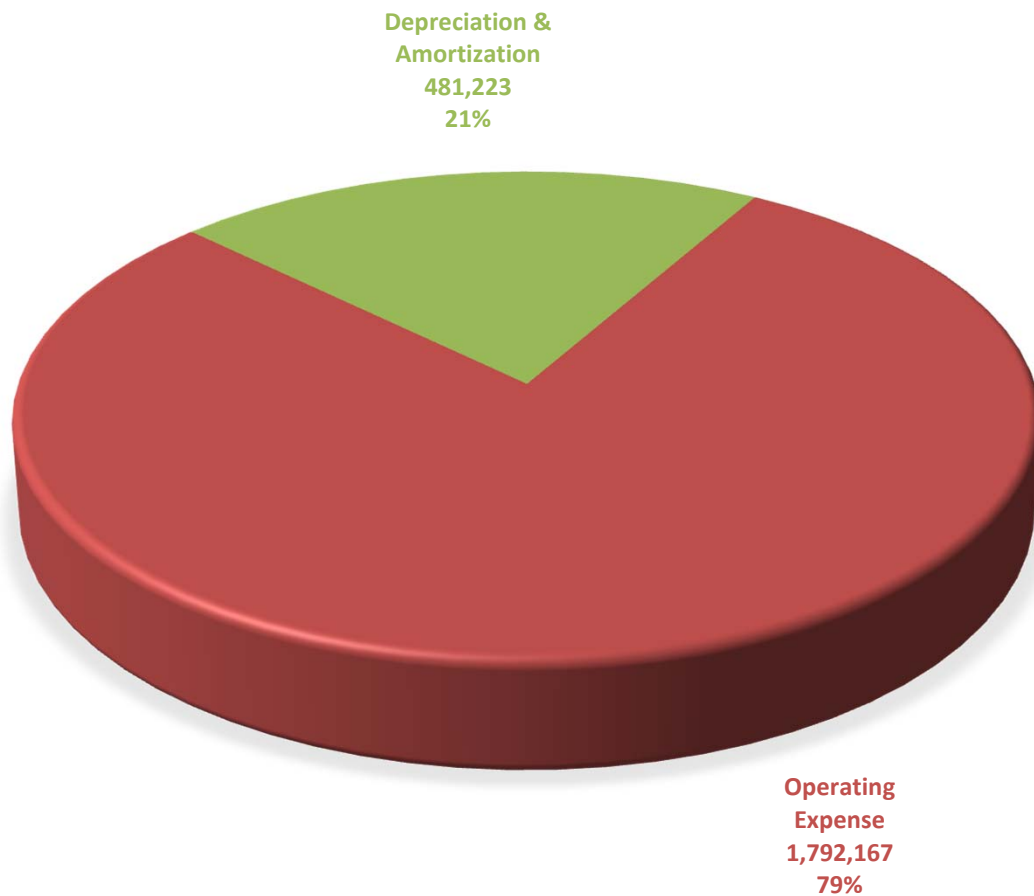
Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
REVENUES	5,389,765	3,041,852	3,023,414
OPERATING EXPENSE	1,048,764	1,150,865	1,092,844
CAPITAL OUTLAY	3,221,165	2,103,791	2,130,950
TOTAL EXPENSES	4,269,928	3,254,656	3,223,794
TOTAL NET INCOME/(LOSS)	1,119,837	(212,804)	(200,380)
TRANSFER IN	0	212,804	200,380
FULL TIME POSITIONS	0	0	0

<u>Capital Projects Summary</u>	<u>Audited Capital</u>	<u>Budgeted Capital</u>
Motor Equipment	2,738,423	1,220,000
Tools	387,918	-
Buildings	94,824	910,950
Total Capital Additions	3,221,165	2,130,950

TRANSIT SYSTEM - GRANT

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
7703					
7510.	Professional Services	2,984	8,812	500	(8,312)
7512.	Tech.Svcs (Surveys,DP)	55,733	39,000	70,943	31,943
7550.	Communications	2,017	56,250	20,000	(36,250)
7600.	Travel	10,582	24,600	24,600	0
7630.	Train/Cont. Education	13,303	7,700	7,700	0
7860.	Maint: Buildings	144,232	161,480	161,480	0
7870.01	Labor	235,692	344,482	270,000	(74,482)
7870.01.PT	Labor, ParaTransit	0	22,512	0	(22,512)
7870.02	Maintenance	518	0	130,000	130,000
7870.03	Parts	(0)	0	250,000	250,000
7870.503.41	Maint: Outside Repair Rev Vehi	143,675	90,261	0	(90,261)
7870.503.41PT	Maint:Outside Repair Rev PT	1,221	35,000	0	(35,000)
7870.503.42	Maint:Outside Repair Ser VehPT	6,246	12,615	0	(12,615)
7870.504.1	Maint: Oil & Lubes	1,410	0	0	0
7870.504.2	Maint: Tires & Tubes, Etc	44,940	38,209	0	(38,209)
7870.504.2.PT	Maint Tires & Tubes, Etc PT	2,792	11,125	0	(11,125)
7870.504.5	Maint: Mat/Supp & Parts	216,511	128,588	0	(128,588)
7870.504.5.PT	Maint:Nat/Supp & Parts Para Tr	4,952	20,334	0	(20,334)
7880.	Maint: Mach/Imp/Tools	5,874	9,900	12,900	3,000
7990.	Dues and Fees	0	1,194	1,194	0
8010.	Supplies	667	650	650	0
8016.	Small Equip	50,049	20,754	23,476	2,722
8017.	Printing(Not Std Forms)	2,712	9,400	9,400	0
8030.	Janitorial Supplies	23	0	0	0
8052.	Rental of Building	102,634	108,000	110,000	2,000
8511.	Cap. O/Lay: Computer Equipment	314,922	138,988	0	(138,988)
8520.	Cap. O/Lay: Motor	2,738,423	1,750,623	1,220,000	(530,623)
8530.	Cap. O/Lay: Bldg & Improvement	60,505	103,320	910,950	807,630
8540.	Cap. O/Lay: Tools	72,996	110,860	0	(110,860)
8550.	Cap. O/Lay: Land & Improvement	34,319	0	0	0
Total		4,269,928	3,254,656	3,223,794	(30,862)

City of Albany
Adopted Budget
FY 2019
Civic Center Department



Total Expenses
\$2,273,390

CIVIC CENTER & MUNICIPAL AUDITORIUM

SUMMARY

The Civic Center is responsible for entering into promotion agreements and/or contracts with groups, individuals, and firms for the presentation of performances in a manner that promotes the interest of the City from a financial and marketing/public standpoint

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
REVENUES	337,074	340,949	830,231
PERSONNEL SERVICES	594,423	705,264	0
OPERATING EXPENSE	1,135,867	1,442,379	1,792,167
DEPRECIATION EXPENSE	483,593	485,444	481,223
TOTAL EXPENSES	2,213,883	2,633,087	2,273,390
NET OPERATING INCOME/(LOSS)	(1,876,808)	(2,292,138)	(1,443,159)
TRANSFER IN	1,817,097	1,806,694	961,936
FULL TIME POSITIONS	12	13	0

CIVIC CENTER*DESCRIPTION*

The Civic Center is responsible for entering into promotion agreements and/or contracts with groups, individuals, and firms for the presentation of performances in a manner that promotes the interest of the City from a financial and marketing/public relations standpoint.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	594,423	705,264	0
OPERATING EXPENSE	1,086,717	1,310,329	1,792,167
DEPRECIATION EXPENSE	483,593	485,444	481,223
TOTAL	2,164,733	2,501,037	2,273,390
FULL TIME POSITIONS	12	13	0

Class Title

Accountant, Senior	1	1	0
Box Office Supervisor	1	1	0
Booking & Sales Admin. Coordinator	1	1	0
Events Coordinator-Civic Ctr	2	2	0
Operations Manager, Civic Ctr	1	1	0
Administrative Specialist	1	1	0
Civic Center Technician	4	4	0
Sound, Light & Electrical Technician	0	1	0
Event Manager, Civic Center	1	1	0
TOTAL	12	13	0

CIVIC CENTER					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
7303					
7110	Regular Wages	447,888	448,191	0	-448,191
7120	Overtime	7,802	12,000	0	-12,000
7130	Part Time	20,578	44,664	0	-44,664
7210	W/C Insurance	13,451	16,243	0	-16,243
7230	Uniforms	4,920	5,600	0	-5,600
7260	FICA Matching	32,913	38,621	0	-38,621
7270	Pension Matching	-18,836	50,161	0	-50,161
7280	Insurance Matching	81,064	84,784	0	-84,784
7290	Contribution Matching	4,643	5,000	0	-5,000
7510	Professional Services	50	660	1,716,296	1,715,636
7512	Tech.Svcs(Surveys,DP)	0	7,500	0	-7,500
7514	Contract Labor(Temp)	177,930	210,000	0	-210,000
7550	Communications	6,651	43,200	0	-43,200
7570	Advertising	-398	12,000	0	-12,000
7600	Travel	4,061	8,000	0	-8,000
7630	Train/Cont. Education	2,400	3,900	0	-3,900
7700	Risk Allocation	43,296	44,599	0	-44,599
7860	Maint: Buildings	33,955	10,250	0	-10,250
7870	Maint: Motor Equipment	13,085	10,000	0	-10,000
7880	Maint: Mach/Imp/Tools	74,838	29,650	0	-29,650
7900	Utilities	182,886	166,400	0	-166,400
7901	Storm Water	0	0	0	0
7990	Dues and Fees	4,014	10,900	0	-10,900
7995	Bad Debt Expense	0	0	0	0
8010	Office Supplies	8,061	19,200	0	-19,200
8016	Small Equip	61,024	150,450	0	-150,450
8017	Printing(Not Std Forms)	871	5,000	0	-5,000
8018	Books & Subscriptions	0	1,015	0	-1,015
8020	Promotional	100,511	136,760	75,871	-60,889
8030	Janitorial Supplies	6,628	16,000	0	-16,000
8050	Rental of Equipment	2,562	3,500	0	-3,500
8110	Motor Fuel	2,933	2,865	0	-2,865
8150	Food	2	500	0	-500
8495	Cash Over/Short	590	0	0	0
8900	Depreciation	483,593	485,444	481,223	-4,221
8951	Indirect Cost	360,764	417,980	0	-417,980
Total		2,164,733	2,501,037	2,273,390	-227,647

MUNICIPAL AUDITORIUM*DESCRIPTION*

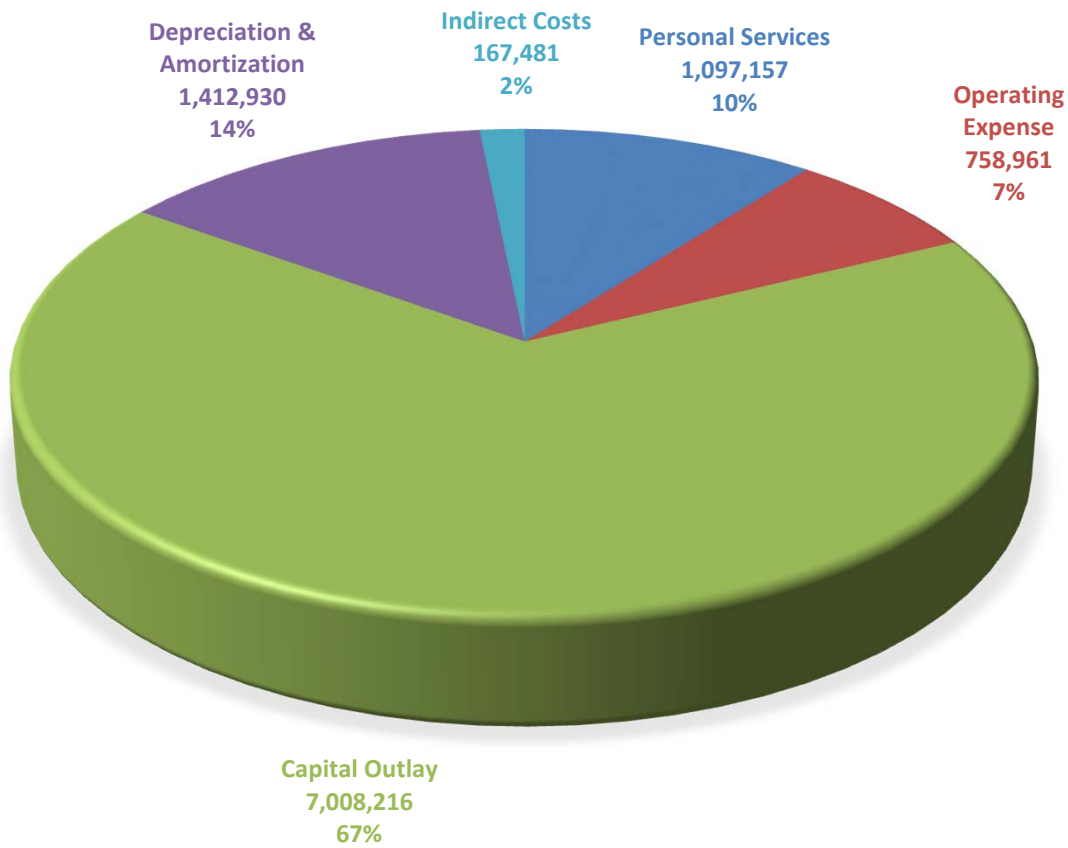
The Municipal Auditorium is a cultural entertainment center in the City of Albany. It serves people of Southwest Georgia and is managed by the Director of Recreation. The goals are to increase income and attendance by providing a well-rounded calendar of events to be presented throughout the year at affordable prices.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	0	0	0
OPERATING EXPENSE	49,149	132,050	0
TOTAL	49,149	132,050	0
FULL TIME POSITIONS	0	0	0

MUNICIPAL AUDITORIUM

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
7304					
7510	Professional Services	0	2,000	0	-2,000
7550	Communications	834	2,300	0	-2,300
7860	Maint Building	5,356	1,850	0	-1,850
7880	Maint Mach/Imp/Tools	0	800	0	-800
7900	Utilities	41,061	48,500	0	-48,500
8010	Supplies	466	2,000	0	-2,000
8016	Small Equipment	1,317	74,000	0	-74,000
8030	Janitorial Supplies	116	600	0	-600
Total		49,149	132,050	0	-132,050

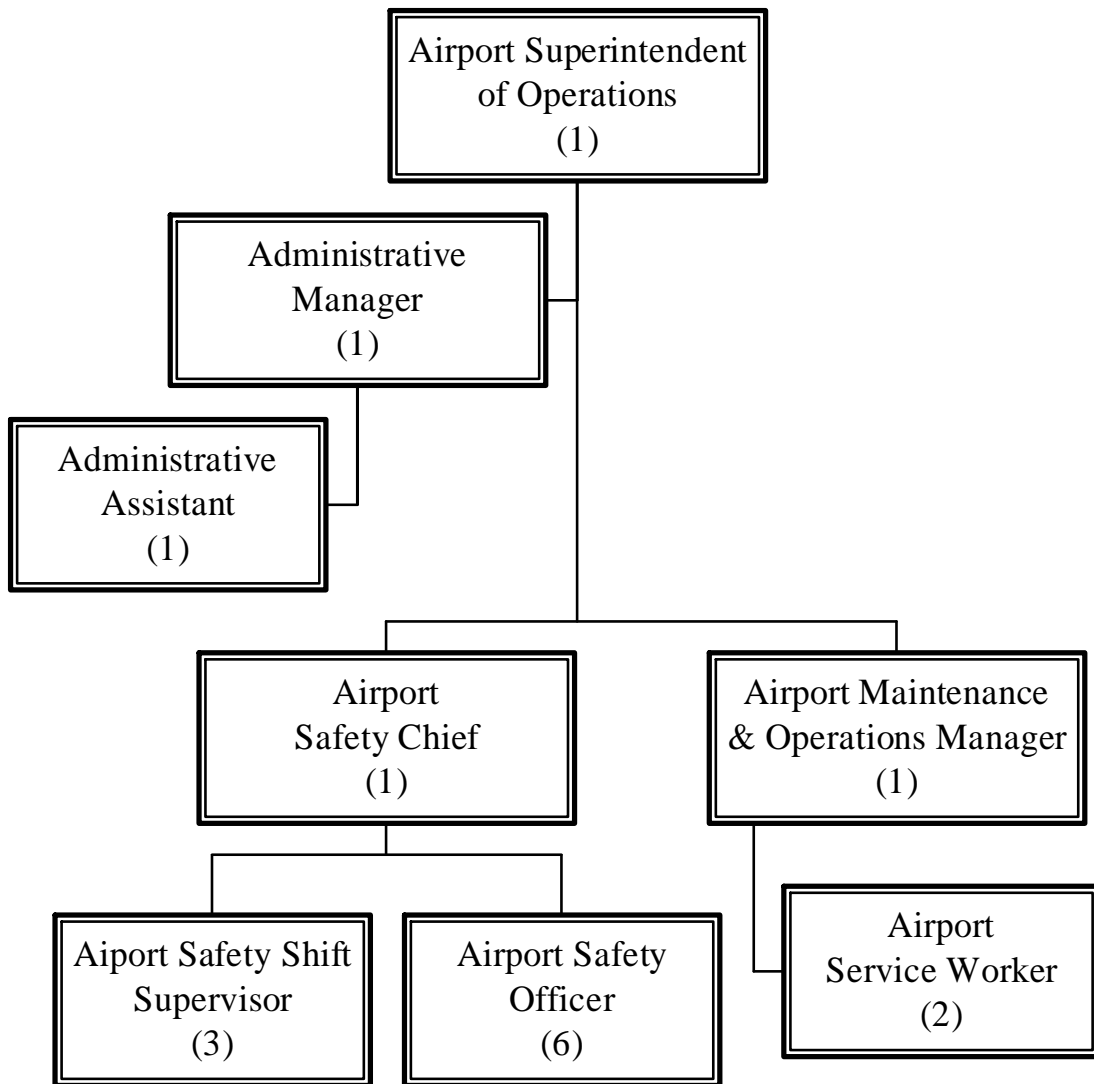
City of Albany
Adopted Budget
FY 2019
Airport Department



Total Expenses
\$10,444,745



Airport Department



AIRPORT DEPARTMENT SUMMARY*DESCRIPTION*

The Airport Division of the Albany Multimodal Transportation Department is charged with the responsibility for planning, directing, and controlling the operation, maintenance, and capital improvements of Southwest Georgia Regional Airport. Airport staff coordinates capital improvements through the FAA and Georgia DOT for grant-in-aid assistance for eligible projects; based upon FAA approved Airport Master Plan.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
REVENUES	1,538,592	1,475,061	8,065,566
PERSONNEL SERVICES	1,033,688	1,073,407	1,097,157
OPERATING EXPENSE	1,202,158	1,287,657	926,442
CAPITAL OUTLAY	0	336,200	7,008,216
DEPRECIATION	1,351,537	1,376,780	1,412,930
TOTAL EXPENSES	3,587,383	4,074,044	10,444,746
TOTAL NET INCOME/(LOSS)	(2,048,791)	(2,598,983)	(2,379,180)
TRANSFER IN	1,015,228	1,222,209	966,250
FULL TIME POSITIONS	11	16	16

Capital Projects Summary	Audited Capital	Budgeted Capital	Budgeted Capital
Design South Apron	130,985	0	0
Food Concession Area	32,090	0	0
General Aviation Terminal	46,639	0	348,000
Parking Lot Design	0	175,000	0
Runway 4-22	10,675	0	0
Passenger Boarding Bridge	0	0	1,410,216
Mill & Overlay	0	0	4,810,000
Hangers Design	0	0	220,000
Runway Design	0	290,000	220,000
North Apron Improvements	0	0	0

AIRPORT DEPARTMENT SUMMARY*DESCRIPTION*

The Airport Division of the Albany Multimodal Transportation Department is charged with the responsibility for planning, directing, and controlling the operation, maintenance, and capital improvements of Southwest Georgia Regional Airport. Airport staff coordinates capital improvements through the FAA and Georgia DOT for grant-in-aid assistance for eligible projects; based upon FAA approved Airport Master Plan.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
REVENUES	1,049,328	989,781	990,760
PERSONNEL SERVICES	1,033,688	1,073,407	1,097,157
OPERATING EXPENSE	979,055	1,138,577	859,852
DEPRECIATION	1,351,537	1,376,780	1,412,930
TOTAL EXPENSES	3,364,280	3,588,764	3,369,940
TOTAL NET INCOME/(LOSS)	(2,314,952)	(2,598,983)	(2,379,180)
TRANSFER IN	1,015,228	1,222,203	966,250
FULL TIME POSITIONS	11	16	16
Class Title			
Administrative Assistant	0	1	1
Airport Maint. & Operat. Mgr.	0	1	1
Airport Safety Chief	1	1	1
Airport Safety Officer	6	6	6
Airport Superintendent of Operations	0	1	1
Airport Safety Shift Supervisor	3	3	3
Airport Service Worker	0	2	2
Administrative Manager, Airport	1	1	1
Multi-Modal Transportation Director *	0	0	0
TOTALS	11	16	16

**Head count is located in Transit cost center*

AIRPORT					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
7003					
7110	Regular Wages	450,984	688,185	698,866	10,681
7120	Overtime Wages	61,190	50,000	67,000	17,000
7130	Part Time	17,166	0	0	0
7210	W/C Insurance	12,710	18,664	18,767	103
7230	Uniforms	6,477	9,715	8,240	(1,475)
7260	FICA Matching	37,805	56,471	58,589	2,118
7270	Pension Matching	345,230	87,602	88,766	1,164
7280	Insurance Matching	95,051	156,134	150,129	(6,005)
7290	Contribution Matching	7,074	6,636	6,800	164
7510	Professional Services	7,101	10,530	12,255	1,725
7550	Communications	12,424	13,461	9,550	(3,911)
7570	Advertising	950	200	1,970	1,770
7600	Travel	4,719	8,000	20,010	12,010
7630	Train/Cont. Education	3,443	5,500	12,525	7,025
7700	Insurance	25,748	32,000	30,000	(2,000)
7700.03	Risk Allocation	46,512	44,596	48,034	3,438
7860	Maint: Buildings	84,838	101,690	156,460	54,770
7870.01	Labor	10,752	20,536	7,700	(12,836)
7870.02	Maintenance	26,040	16,000	25,500	9,500
7870.03	Parts	7,614	6,000	5,650	(350)
7880	Maint: Mach/Imp/Tools	44,679	27,269	28,381	1,112
7900	Utilities	228,744	262,000	262,000	0
7990	Dues and Fees	8,838	12,109	14,685	2,576
8010	Supplies	11,440	4,650	12,450	7,800
8016	Small Equip	8,489	2,230	28,773	26,543
8017	Printing(Not Std Forms)	241	400	3,000	2,600
8018	Books &Subscriptions	0	0	128	128
8030	Janitorial Supplies	679	1,400	1,400	0
8050	Rental of Equipment	0	0	1,500	1,500
8110.02	Motor Fuel	7,840	7,140	8,900	1,760
8150	Food	765	1,200	1,500	300
8900	Depreciation	1,351,537	1,376,780	1,412,930	36,150
8951	Indirect Cost	437,198	561,666	167,481	(394,185)
Totals		3,364,280	3,588,764	3,369,939	(218,825)

AIRPORT DEPARTMENT SUMMARY*DESCRIPTION*

The Airport Division of the Albany Multimodal Transportation Department is charged with the responsibility for planning, directing, and controlling the operation, maintenance, and capital improvements of Southwest Georgia Regional Airport. Airport staff coordinates capital improvements through the FAA and Georgia DOT for grant-in-aid assistance for eligible projects; based upon FAA approved Airport Master Plan.

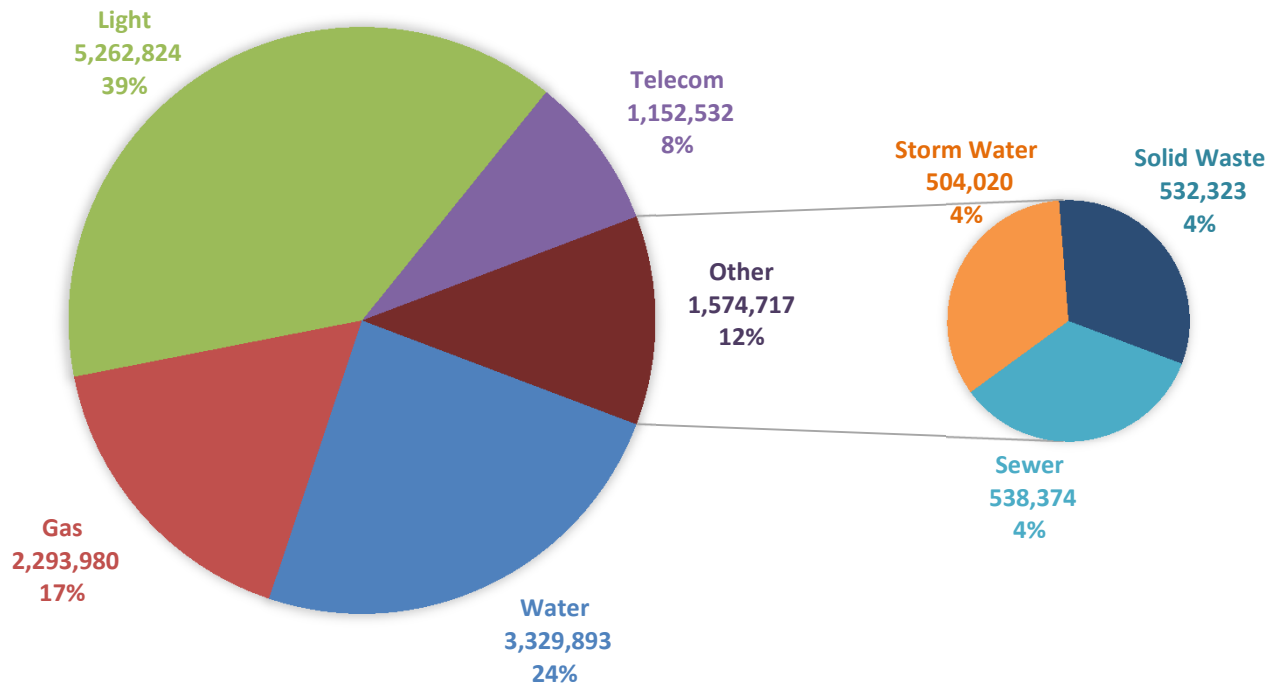
Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
CFC & PFC REVENUES	311,002	485,280	905,512
FEDERAL GRANTS	169,469	0	5,911,394
STATE GRANT	8,792	0	257,900
TOTAL REVENUE	489,264	485,280	7,074,806
OPERATING EXPENSE	223,103	149,080	66,590
CAPITAL OUTLAY	0	336,200	7,008,216
TOTAL EXPENSES	223,103	485,280	7,074,806
SOURCE/(USE) OF OTHER FUNDING	266,161	0	0
PFC Deferred Revenue	372,897	639,177	1,050,809
CFC Deferred Revenue	731,986	950,986	1,414,616

AIRPORT					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
7004					
7510	Professional Services	157,428	23,200	24,600	1,400
7600	Travel	7,754	7,300	10,280	2,980
7630	Train/Cont. Education	1,632	5,580	2,210	(3,370)
7860	Maint: Buildings	33,248	37,000	0	(37,000)
7880	Maint: Mach/Imp/Tools	1,623	70,000	5,000	(65,000)
7990	Dues and Fees	2,996	2,500	0	(2,500)
8010	Supplies	4,220	3,504	24,500	20,996
8016	Small Equip	14,202	0	0	0
8530	Cap. O/Lay: Bldg & Improvement	0	336,200	1,410,216	1,074,016
8550	Cap. O/Lay: Land & Improvement	0	0	5,598,000	5,598,000
Totals		223,103	485,284	7,074,806	6,589,522



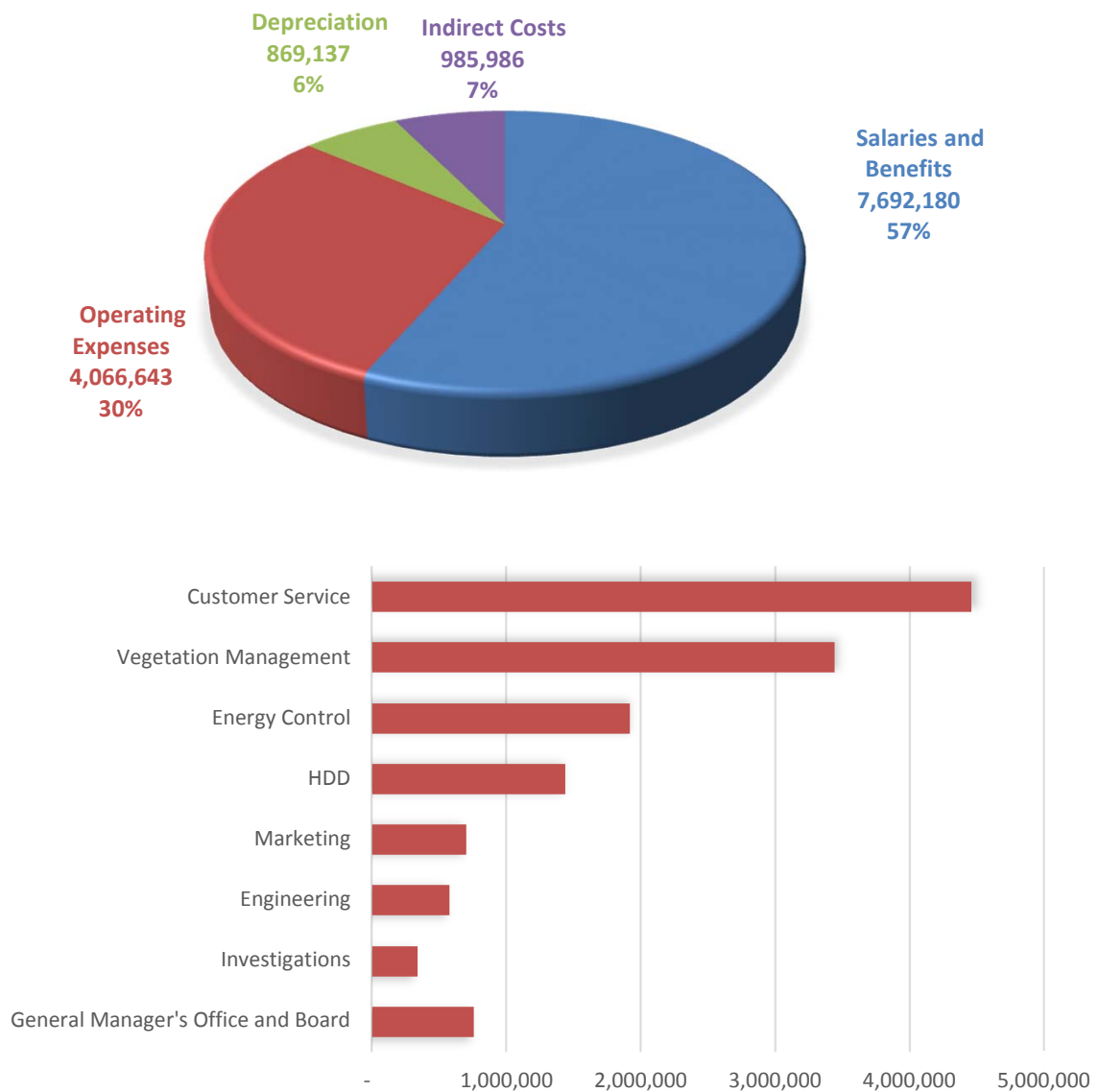
Utility Internal Service Funds

City of Albany
Adopted Budget
FY 2019
Utility Internal Service Fund (UISF)



Total Revenue
\$13,613,946

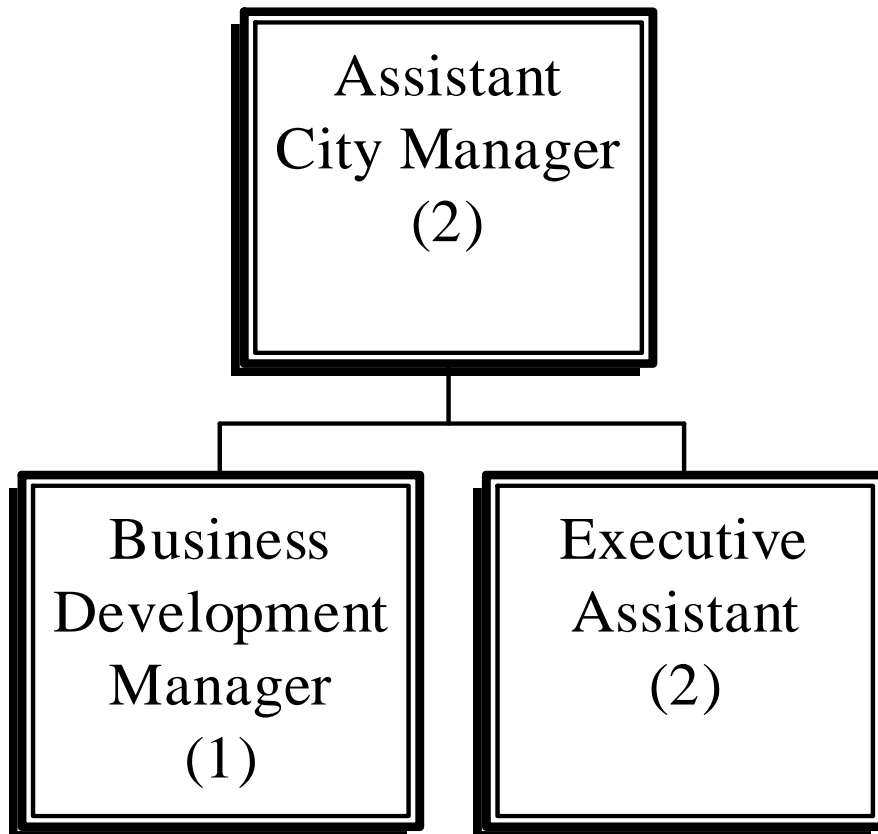
City of Albany Adopted Budget FY 2019 Utility Internal Service Fund (UISF)



Total Expenditures
\$13,613,946



Utility Management



UTILITY MANAGEMENT*DESCRIPTION*

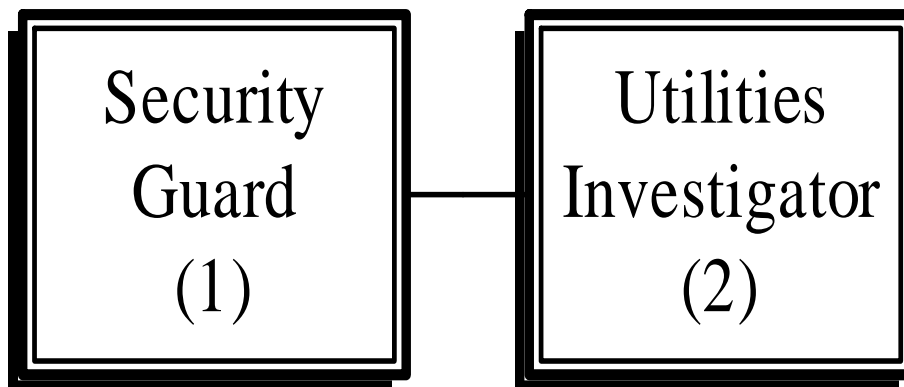
The Utility Management and Board is an internal service fund that will provide management services and support to all components of the Albany Utility Board.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	644,377	596,632	607,871
OPERATING EXPENSES	81,808	121,315	92,537
DEPRECIATION EXPENSE	4,288	4,288	4,288
INDIRECT COST	73,443	66,888	53,106
TOTAL EXPENSES	803,916	789,123	757,802
FULL TIME POSITIONS	5	5	5
<u>Class Title</u>			
Assistant City Manager	2	2	2
Executive Assistant	2	2	2
Business Development Manager	1	1	1
TOTAL	5	5	5

UTILITY MANAGEMENT					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
4815					
7110	Regular Wages	485,134	439,270	447,380	8,110
7210	W/C Insurance	1,174	1,098	1,232	134
7230	Uniforms	1,017	1,500	1,500	0
7260	FICA Matching	33,504	33,604	34,263	659
7270	Pension Matching	49,968	47,880	48,819	939
7280	Insurance Matching	65,350	64,900	65,677	777
7290	Contribution Matching	8,229	8,380	8,500	120
7510	Professional Services	985	2,050	0	(2,050)
7513	Adm.Svcs(Finance,Mgt)	12,000	12,000	12,000	0
7550	Communications	5,030	9,200	7,900	(1,300)
7600	Travel	24,116	45,000	30,149	(14,851)
7610	Auto Allowance	6,025	6,000	6,000	0
7630	Train/Cont. Education	2,415	13,335	8,915	(4,420)
7700	Risk Allocation	11,400	10,679	9,853	(826)
7870	Maint: Motor Equip.	674	3,000	1,250	(1,750)
7880	Manint: Mach/Imp/Tools	1,268	2,875	2,680	(195)
7900	Utilities	4,471	0	0	0
7990	Dues and Fees	1,505	1,000	1,000	0
8010	Supplies	4,467	8,300	7,000	(1,300)
8016	Small Equip	304	2,000	2,000	0
8018	Books & Subscriptions	4,525	1,450	200	(1,250)
8050	Rental of Equipment	1,430	3,000	2,325	(675)
8110	Motor Fuel	1,194	1,426	1,265	(161)
8900	Depreciation	4,288	4,288	4,288	0
8951	Indirect	73,443	66,888	53,106	(13,782)
Total		803,916	789,123	757,802	(31,321)



INVESTIGATIONS



INVESTIGATIONS*DESCRIPTION*

The Investigations Division provides physical security for the Albany Utilities and Board when in session. This division monitors, evaluate, and maintain security cameras, access control, burglar and fire alarms. Also perform criminal investigation of theft, fraud, meter tampering, identity misrepresentation cases. Participate with other Law Enforcement agencies on combined initiatives. In addition a full time Security Officer is posted at the main collection point for Administration Department of the Albany Utility.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	189,334	185,183	190,510
OPERATING EXPENSE	62,235	73,286	113,564
DEPRECIATION	9,918	5,938	5,938
INDIRECT COST	42,547	41,490	29,387
TOTAL	304,035	305,897	339,399
FULL TIME POSITIONS	3	3	3

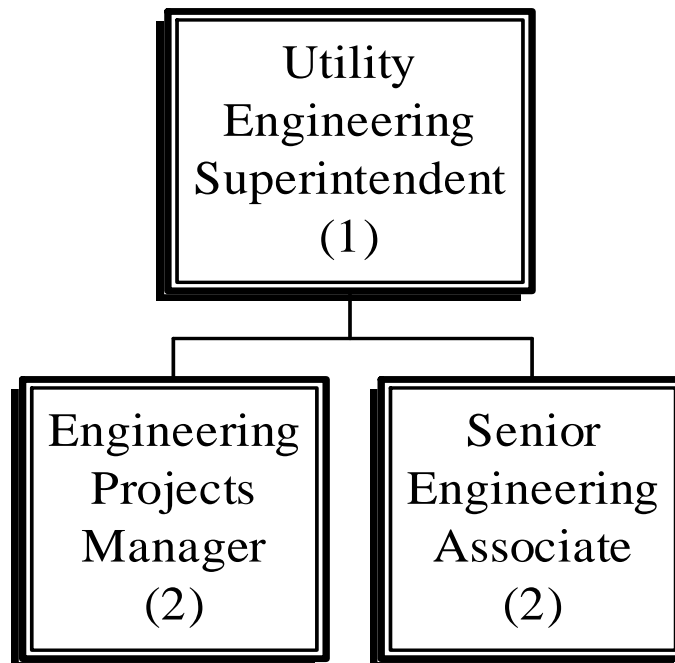
Class Title

Deputy Marshal	2	2	2
Security Officer	1	1	1
TOTAL	3	3	3

INVESTIGATIONS					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
4825					
7110	Regular Wages	126,243	121,416	125,394	3,978
7120	Overtime	8,350	8,000	8,000	0
7210	W/C Insurance	3,602	3,516	3,690	174
7230	Uniforms	2,697	3,800	3,800	0
7260	FICA Matching	9,708	9,900	10,205	305
7270	Pension Matching	17,308	17,199	17,752	553
7280	Insurance Matching	19,756	19,669	19,969	300
7290	Contribution Matching	1,669	1,683	1,700	17
7510	Professional Services	280	2,000	26,000	24,000
7512	Tech.Svcs(Surveys,DP)	65	3,200	4,000	800
7550	Communications	34,980	36,600	36,600	0
7600	Travel	830	1,000	1,000	0
7630	Train/Cont. Education	405	1,000	1,000	0
7700	Risk Allocation	8,532	7,671	8,799	1,128
7870	Maint: Motor Equip.	1,778	1,790	1,800	10
7880	Maint: Mach/Imp/Tools	4,471	6,500	16,840	10,340
8010	Supplies	1,107	2,000	2,000	0
8016	Small Equip	7,823	10,000	14,000	4,000
8110	Gasoline	1,965	1,525	1,525	0
8900	Depreciation	9,918	5,938	5,938	0
8951	Indirect Cost	42,547	41,490	29,387	-12,103
Total		304,035	305,897	339,399	33,502



ENGINEERING



ENGINEERING*DESCRIPTION*

Engineering is a support department for all departments (water, gas, light, telecommunications, maintenance and downtown administration). The primary objectives of the engineering department are to review all plans approved by Albany/Dougherty Planning and Zoning, make first contacts with developers and outside engineering firms concerning developments, calculate electrical loads and size transformers and switches, calculate water and gas loads for line size, compose work orders and drawings for the installation of all utilities for residential and commercial developments and maintain postings to all water, gas, electrical and telecommunication maps and valve drawings. Other duties of the engineering department include checking overhead electrical lines for respect, department of transportation permitting, relocation of utilities on highway widening projects, meet customers about complaints, EPD permitting, security lights and street lights, etc.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONAL SERVICES	406,114	451,724	445,792
OPERATING EXPENSE	47,939	98,833	63,043
DEPRECIATION	7,755	6,787	5,059
INDIRECT COST	110,395	90,644	62,340
TOTAL	572,202	647,988	576,234

Capital Projects Summary

Projects Totals	0	0	60,883
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FULL TIME POSITIONS	5	5	5
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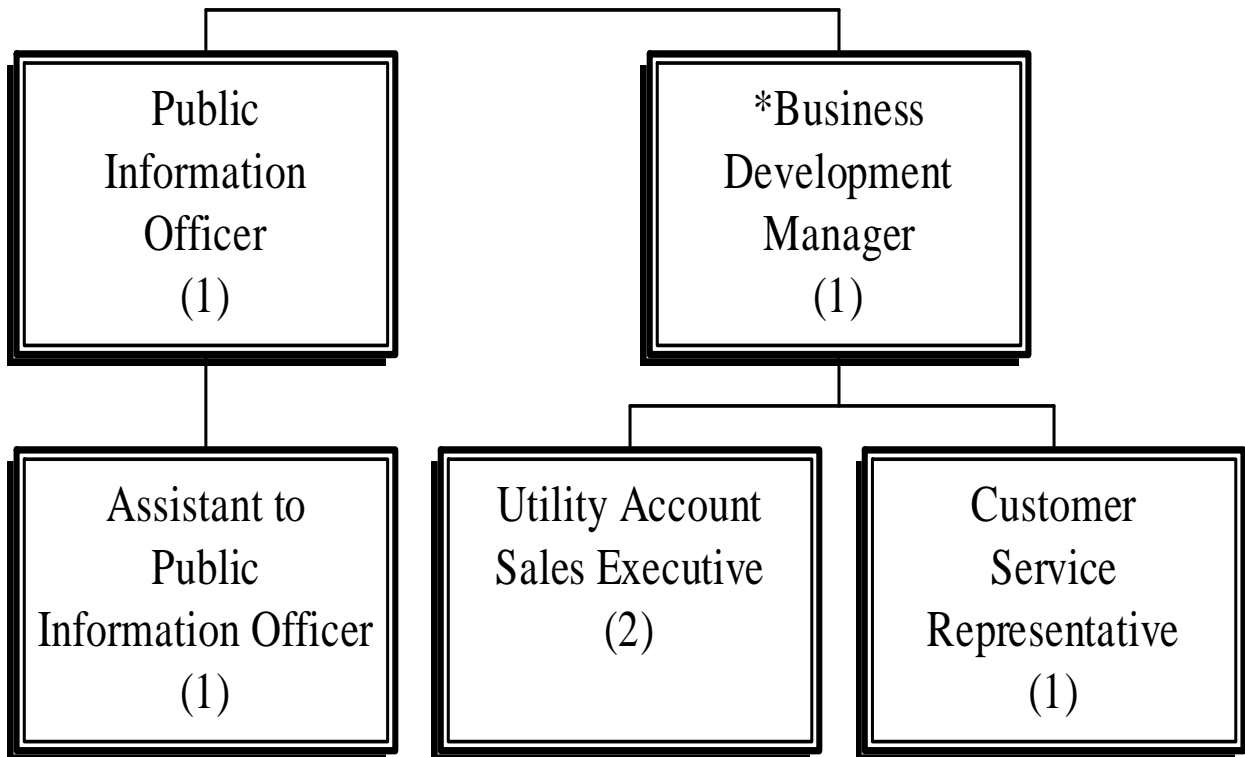
Class Title

Engineering Project Manager	2	2	2
Engineering Associate, Senior	2	2	2
Utility Engineering Superintendent	1	1	1
TOTAL	5	5	5

ENGINEERING					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
4830					
7110	Regular Wages	296,484	323,333	326,954	3,621
7120	Overtime	1,271	0	0	0
7210	W/C Insurance	718	850	817	(33)
7230	Uniforms	373	2,000	1,500	(500)
7260	FICA Matching	20,336	24,735	25,012	277
7270	Pension Matching	30,861	35,243	35,638	395
7280	Insurance Matching	51,356	60,823	50,871	(9,952)
7290	Contribution Matching	4,715	4,740	5,000	260
7510	Professional Services	5,697	6,000	10,835	4,835
7512	Tech.Svcs(Surveys,DP)	0	20,000	0	(20,000)
7550	Communications	5,355	7,600	6,500	(1,100)
7600	Travel	0	3,000	3,000	0
7630	Train/Cont. Education	90	6,000	3,000	(3,000)
7700	Risk Allocation	15,876	14,173	10,508	(3,665)
7870	Maint: Motor Equip.	4,396	3,000	5,900	2,900
7880	Maint: Mach/Imp/Tools	7,510	26,500	12,920	(13,580)
7900	Utilities	962	3,000	3,200	200
8010	Supplies	1,513	3,000	2,000	(1,000)
8016	Small Equip	3,731	1,500	1,500	0
8110	Motor Fuel	2,809	5,060	3,680	(1,380)
8900	Depreciation	7,755	6,787	5,059	(1,728)
8951	Indirect Costs	110,395	90,644	62,340	(28,304)
Total		572,202	647,988	576,234	(71,754)



Marketing



* Position housed in Utility Management

Marketing/Sales

DESCRIPTION

The Marketing/Sales Department is responsible for all marketing and sales for the various departments of the Albany Utility Board. The department is responsible for all aspects of the various other programs designed to inform and educate the community about public utilities and safety.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	298,803	318,025	326,022
OPERATING EXPENSES	219,780	325,664	318,841
DEPRECIATION EXPENSE	3,297	3,297	3,297
INDIRECT COST	52,128	50,795	50,007
TOTAL EXPENSES	574,009	697,781	698,168

FULL TIME POSITIONS	4	5	5
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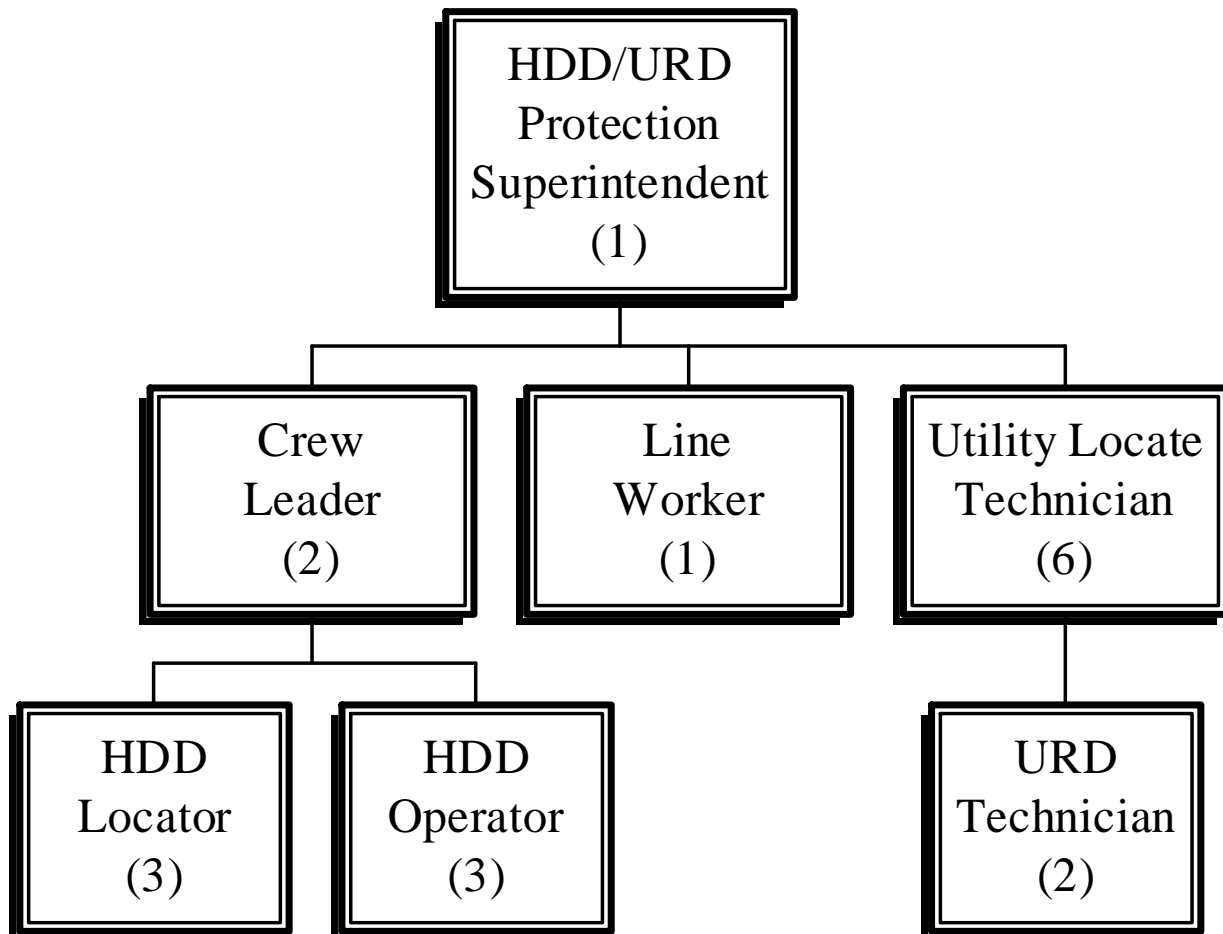
Class Title

Marketing Manager	1	0	0
Public Information Officer	0	1	1
Assistant to the Public Information Officer	0	1	1
Utility Account Sales Executive	2	2	2
Customer Service Representative	1	1	1
TOTAL	4	5	5

Marketing/Sales					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
4835					
7110	Regular Wages	191,583	205,953	214,287	8,334
7120	Overtime	7,121	500	0	(500)
7130	Part Time	20,556	15,000	15,000	0
7210	W/C Insurance	2,122	1,888	3,670	1,782
7230	Uniforms	0	500	2,200	1,700
7260	FICA Matching	15,713	16,941	17,540	599
7270	Pension Matching	20,285	22,503	23,357	854
7280	Insurance Matching	39,564	52,857	47,968	(4,889)
7290	Contribution Matching	1,859	1,883	2,000	117
7510	Professional Services	144,999	170,000	170,000	0
7514	Contract Labor (Temp)	2,329	9,500	9,500	0
7550	Communications	4,265	4,120	4,860	740
7570	Advertising	39,129	77,000	70,000	(7,000)
7600	Travel	1,747	2,500	3,000	500
7630	Train/Cont. Education	0	1,500	5,700	4,200
7700	Risk Allocation	8,784	9,479	14,189	4,710
7870	Maint: Motor Equip	4,397	3,368	2,130	(1,238)
7880	Maint: Mach/Imp/Tools	1,577	2,000	16,883	14,883
7990	Dues and Fees	590	800	200	(600)
8010	Supplies	2,322	42,500	17,500	(25,000)
8016	Small Equip	892	1,000	0	(1,000)
8017	Printing(Not Std Forms)	422	1,000	3,500	2,500
8110	Motor Fuel	827	897	1,380	483
8900	Depreciation	3,297	3,297	3,297	0
8951	Indirect Cost	52,128	50,795	50,007	(788)
Total		574,009	697,781	698,168	387



HDD/URD PROTECTION



HDD/URD Protection*DESCRIPTION*

The department is responsible for locating and protecting existing utility systems. HDD also performs excavating and horizontal directional drilling to install utilities for all departments.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	969,835	1,042,973	1,102,272
OPERATING EXPENSES	147,908	155,979	210,665
DEPRECIATION EXPENSE	10,586	6,778	18,201
INDIRECT COSTS	105,763	102,356	102,326
TOTAL EXPENSES	1,234,092	1,308,086	1,433,464

Capital Projects Summary

Project Totals	0	300,000	241,434
FULL TIME POSITIONS	18	18	18

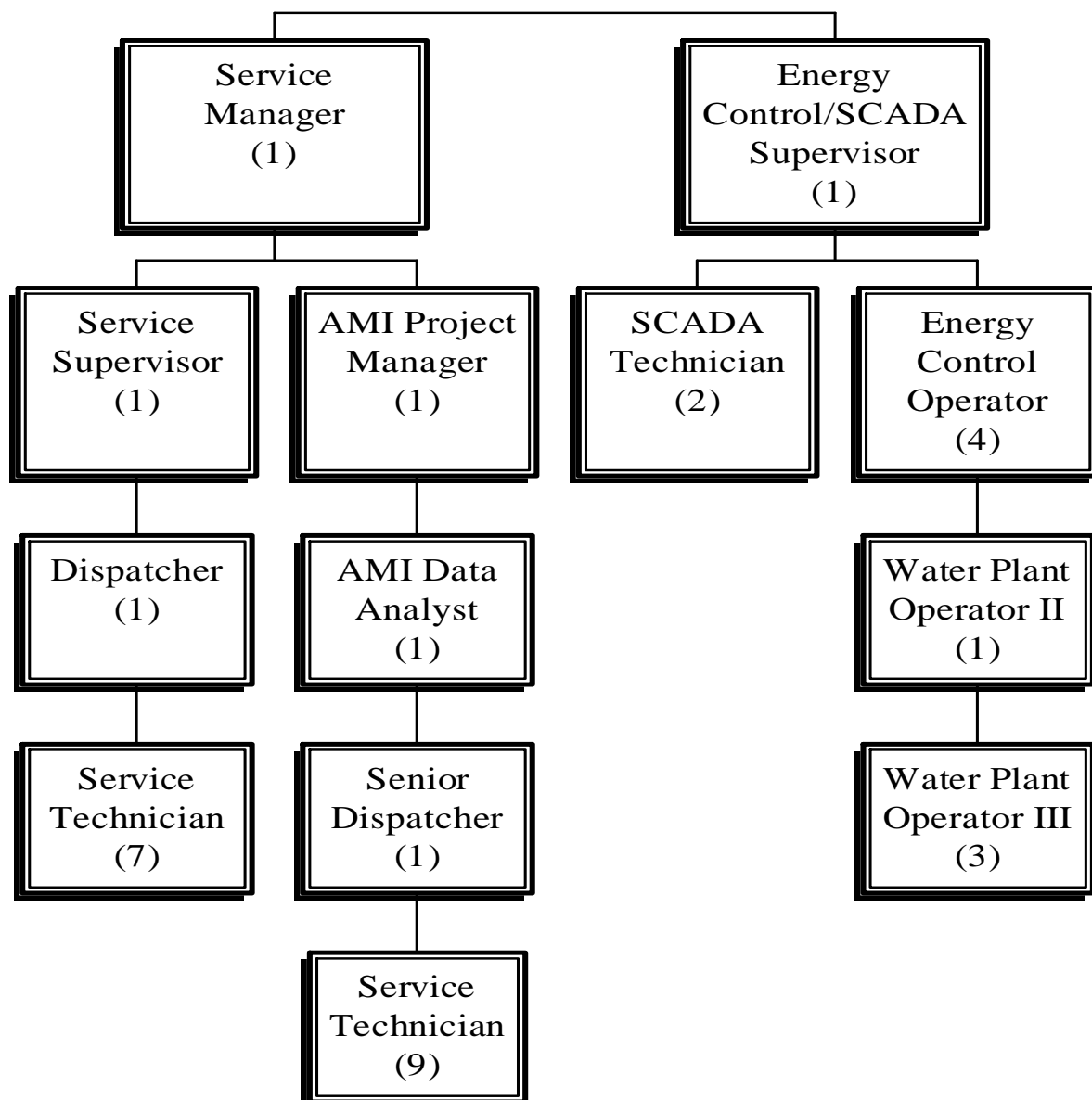
Class Title

HDD/URD Protection Superintendent	1	1	1
URD Technician	2	2	2
HDD Operator	3	3	3
HDD Locator	3	3	3
HDD Crew Leader	2	2	2
Line Worker	1	1	1
Utility Locate Technician	6	6	6
TOTAL	18	18	18

HDD/URD Protection					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
4840					
7110	Regular Wages	607,685	679,793	724,315	44,522
7120	Overtime	90,603	45,000	45,000	0
7210	W/C Insurance	12,631	12,038	14,761	2,723
7230	Uniforms	10,752	16,300	14,300	(2,000)
7260	FICA Matching	46,481	55,447	58,853	3,406
7270	Pension Matching	70,411	79,002	83,855	4,853
7280	Insurance Matching	122,970	147,993	153,788	5,795
7290	Contribution Matching	8,303	7,400	7,400	0
7510	Professional Services	115	0	60	60
7550	Communications	6,126	8,160	10,980	2,820
7600	Travel	2,880	2,000	2,000	0
7630	Train/Cont. Education	0	4,500	4,500	0
7700	Risk Allocation	22,296	20,933	37,685	16,752
7870	Maint: Motor Equip.	22,453	25,736	47,000	21,264
7880	Maint: Mach/Imp/Tools	14,255	15,000	17,640	2,640
7900	Utilities	414	500	500	0
7990	Dues and Fees	12,722	30,000	30,000	0
8004	Materials	22,341	0	0	0
8010	Supplies	38,727	45,200	35,200	(10,000)
8016	Small Equip	0	3,950	1,500	(2,450)
8110	Motor Fuel	5,578	0	23,600	23,600
8900	Depreciation	10,586	6,778	18,201	11,423
8951	General Fund	105,763	102,356	102,326	(30)
Total		1,234,092	1,308,086	1,433,464	125,408



ENERGY CONTROL



ENERGY CONTROL/SCADA*DESCRIPTION*

The Energy Control internal service fund will provide support to all utility divisions. This fund will provide 24 hour monitoring and control of all utility systems through a Supervisory Control and Data Acquisition (SCADA) system. This fund will also provide afterhours response for customer needs. Electric substation relay maintenance and other technical substation activities will also be performed by this internal service fund.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	2,124,902	2,127,550	2,109,365
OPERATING EXPENSE	296,346	378,908	391,374
DEPRECIATION EXPENSE	706,657	705,367	706,648
INDIRECT COST	370,919	325,788	230,763
TOTAL EXPENSES	3,498,824	3,537,613	3,438,150
FULL TIME POSITIONS	33	33	33

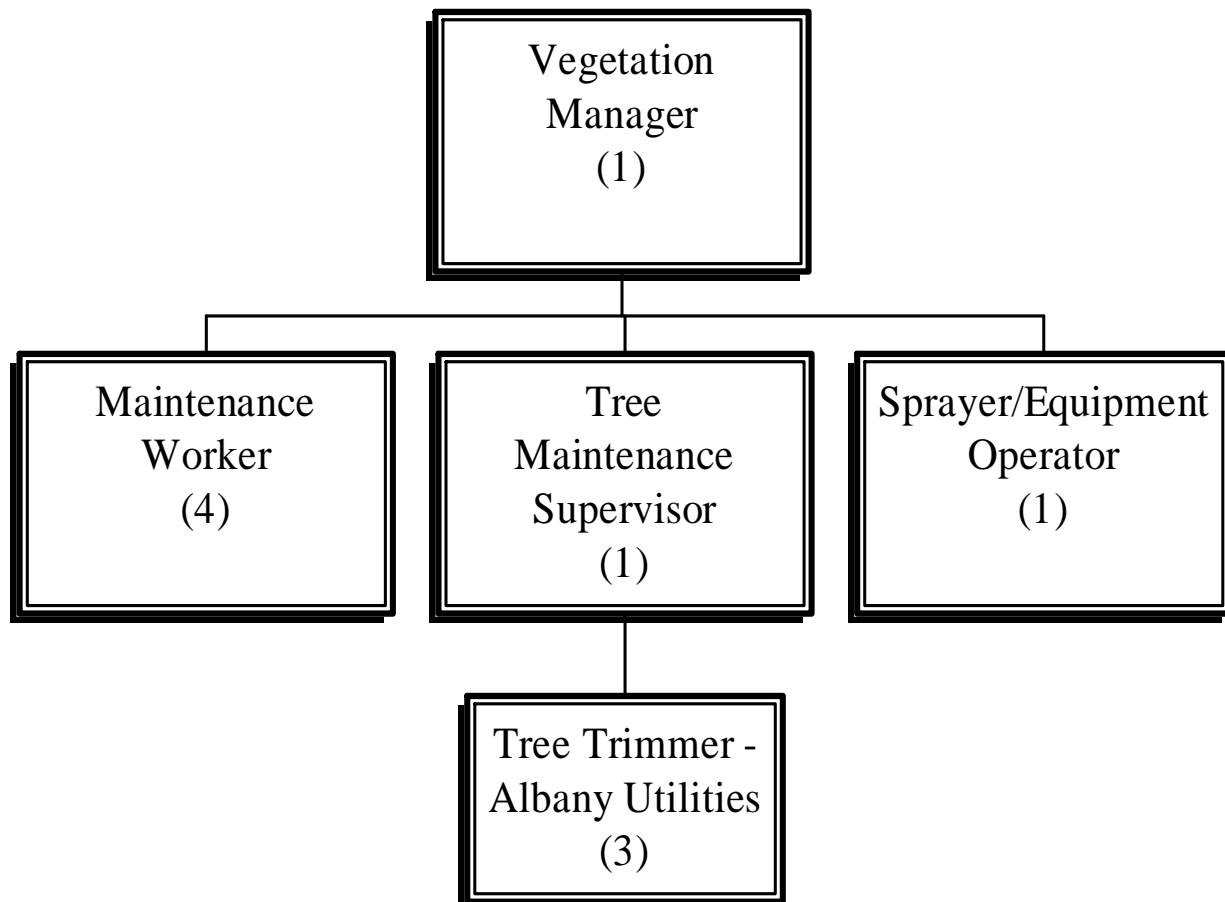
Class Title

Energy Control/SCADA Manager	1	1	1
AMI Project Manager	0	1	1
AMI Data Analyst	0	1	1
Energy Control Operator	4	4	4
SCADA Technician	2	2	2
Water Plant Operator I	1	1	0
Water Plant Operator II	0	0	1
Water Plant Operator III	4	3	3
Service Manager	1	1	1
Dispatcher, Senior	1	1	1
Service Supervisor	1	1	1
Dispatcher, Utilities	1	1	1
Service Technician	17	16	16
TOTAL	33	33	33

Energy Control/SCADA					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
4850					
7110	Regular Wages	1,303,515	1,352,054	1,348,884	(3,170)
7120	Overtime	133,684	47,000	65,000	18,000
7130	Part Time	0	40,000	0	(40,000)
7210	W/C Insurance	29,024	26,811	26,811	0
7230	Uniforms	17,761	24,950	22,150	(2,800)
7260	FICA Matching	98,492	110,088	108,162	(1,926)
7270	Pension Matching	152,882	124,516	154,113	29,597
7280	Insurance Matching	373,332	385,780	370,245	(15,535)
7290	Contribution Matching	16,212	16,351	14,000	(2,351)
7510	Professional Services	420	0	10,500	10,500
7512	Tech.Svcs(Surveys,DP)	59,064	92,000	71,990	(20,010)
7550	Communications	23,525	29,730	26,600	(3,130)
7600	Travel	5,997	18,600	18,600	0
7630	Train/Cont. Education	1,300	20,300	20,300	0
7700	Risk Allocation	85,620	85,832	62,498	(23,334)
7870	Maint: Motor Equip.	57,538	65,657	72,650	6,993
7880	Maint: Mach/Imp/Tools	1,667	9,500	10,716	1,216
7900	Utilities	2,884	0	14,000	14,000
7990	Dues and Fees	75	720	0	(720)
8009	Licenses (CDL, CPA, et	540	0	720	720
8010	Supplies	16,333	19,000	19,000	0
8016	Small Equip	(2,603)	7,500	2,500	(5,000)
8017	Printing(Not Std Forms	375	650	0	(650)
8110	Motor Fuel	43,612	27,919	59,800	31,881
8150	Food	0	1,500	1,500	0
8900	Depreciation	706,657	705,367	706,648	1,281
8915	Indirect Cost	370,919	325,788	230,763	(95,025)
Total		3,498,824	3,537,613	3,438,150	(99,463)



Vegetation Management



Vegetation Management*DESCRIPTION*

Vegetation Management is an internal service fund providing tree and right of way maintenance services to the City of Albany.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONAL SERVICES	578,899	593,875	583,949
OPERATING EXPENSES	1,258,310	1,230,961	1,251,975
DEPRECIATION EXPENSE	21,481	26,610	19,771
INDIRECT COSTS	70,679	68,529	59,931
TOTAL EXPENSES	1,929,369	1,919,975	1,915,626

Capital Projects Summary

Project Totals	0	218,000	140,000
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FULL TIME POSITIONS	10	10	10
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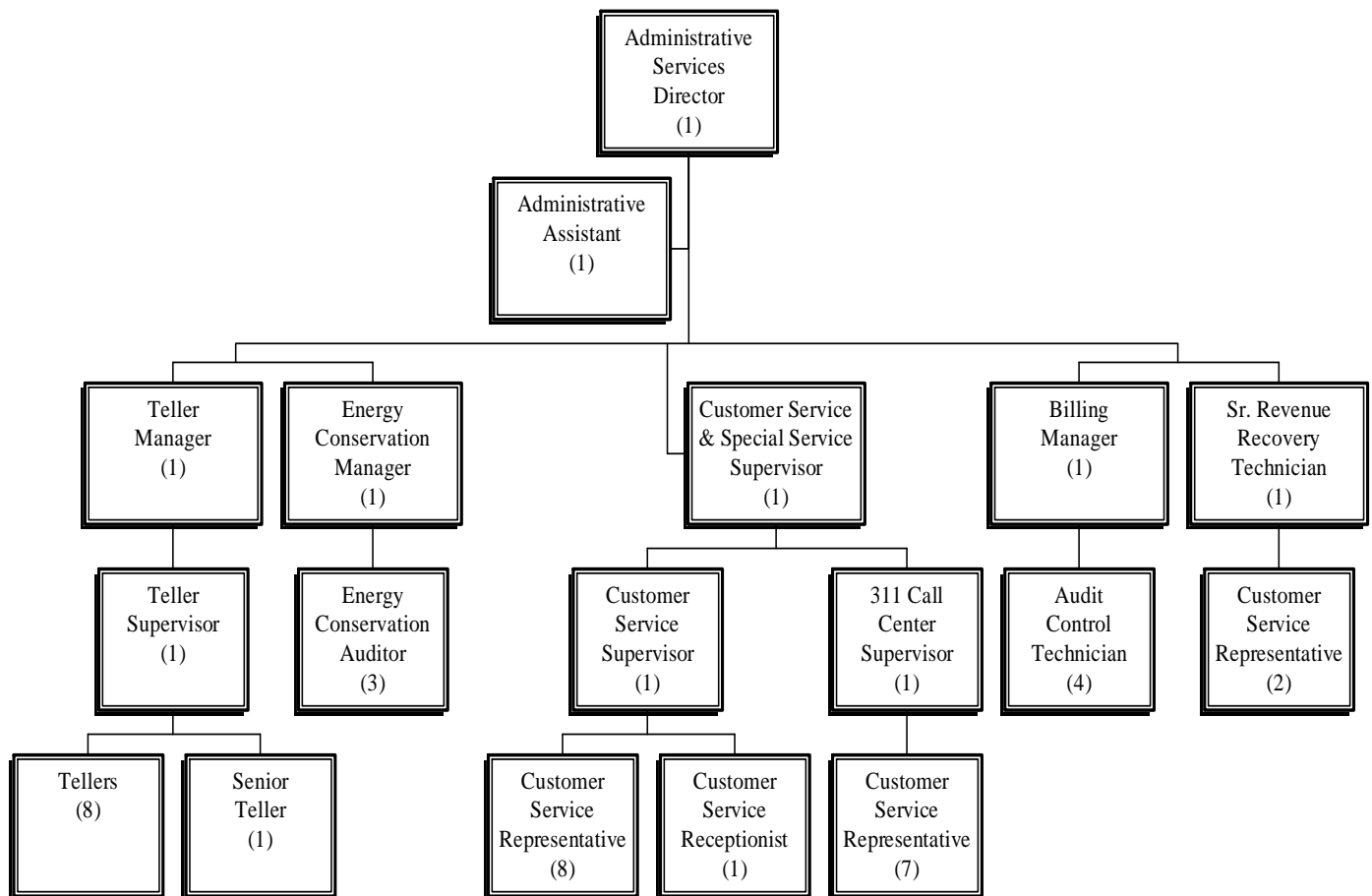
Class Title

Vegetation Manager	1	1	1
Tree Trimmer	5	3	3
Tree Maint. Crew Supervisor, Senior	1	1	1
Maintenance Worker	2	4	4
Sprayer/Equipment Operator	1	1	1
TOTAL	10	10	10

Vegetation Management					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
4860					
7110	Regular Wages	340,919	359,290	358,261	(1,029)
7120	Overtime	45,815	15,000	25,000	10,000
7210	W/C Insurance	13,568	14,148	14,148	0
7230	Uniforms	6,840	11,000	9,300	(1,700)
7260	FICA Matching	25,905	28,633	29,319	686
7270	Pension Matching	39,869	40,798	41,775	977
7280	Insurance Matching	100,990	121,403	103,146	(18,257)
7290	Contribution Matching	3,724	3,603	3,000	(603)
7510	Professional Services	44,659	52,825	26,900	(25,925)
7512	Tech.Svcs (Surveys,DP)	922,489	750,000	991,088	241,088
7514	Contract Labor(Temp)	1,445	0	0	0
7550	Communications	2,982	5,940	3,480	(2,460)
7600	Travel	207	5,500	5,140	(360)
7630	Train/Cont. Education	726	2,500	3,114	614
7700	Risk Allocation	18,516	25,357	21,869	(3,488)
7870	Maint: Motor Equip.	148,812	251,653	66,330	(185,323)
7880	Maint: Mach/Imp/Tools	0	5,000	1,892	(3,108)
7900	Utilites	0	0	0	0
7990	Dues and Fees	482	2,544	3,000	456
8004	Materials	47,887	76,088	87,458	11,370
8009	Licenses(CDL,CPA,Etc)	0	0	120	120
8010	Supplies	33,268	7,000	7,000	0
8016	Small Equip	3,305	2,304	2,304	0
8110	Motor Fuel	33,510	44,250	32,280	(11,970)
8900	Depreciation	21,481	26,610	19,771	(6,839)
8951	Indirect Costs	70,679	68,529	59,931	(8,598)
Total		1,929,369	1,919,975	1,915,626	(4,349)



CUSTOMER SERVICE



CUSTOMER SERVICE*DESCRIPTION*

The Customer Service Department is responsible for providing external and internal customer service support to citizens and city departments. The department investigates and resolves customer complaints and concerns as well as collects and posts customer payments for utilities and OTC. In addition, the customer service department audits and prepares billing for utility customers. The department also provides energy audits and conducts energy conservation evaluations for customers.

Major Object of Expenditure	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019
PERSONNEL SERVICES	3,077,063	2,321,809	2,326,399
OPERATING EXPENSES	1,862,359	1,630,674	1,619,584
DEPRECIATION EXPENSE	20,837	84,040	110,994
INDIRECT COSTS	653,918	555,355	398,126
TOTAL EXPENSES	5,614,176	4,591,878	4,455,103

FULL TIME POSITIONS	46	44	44
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Class Title

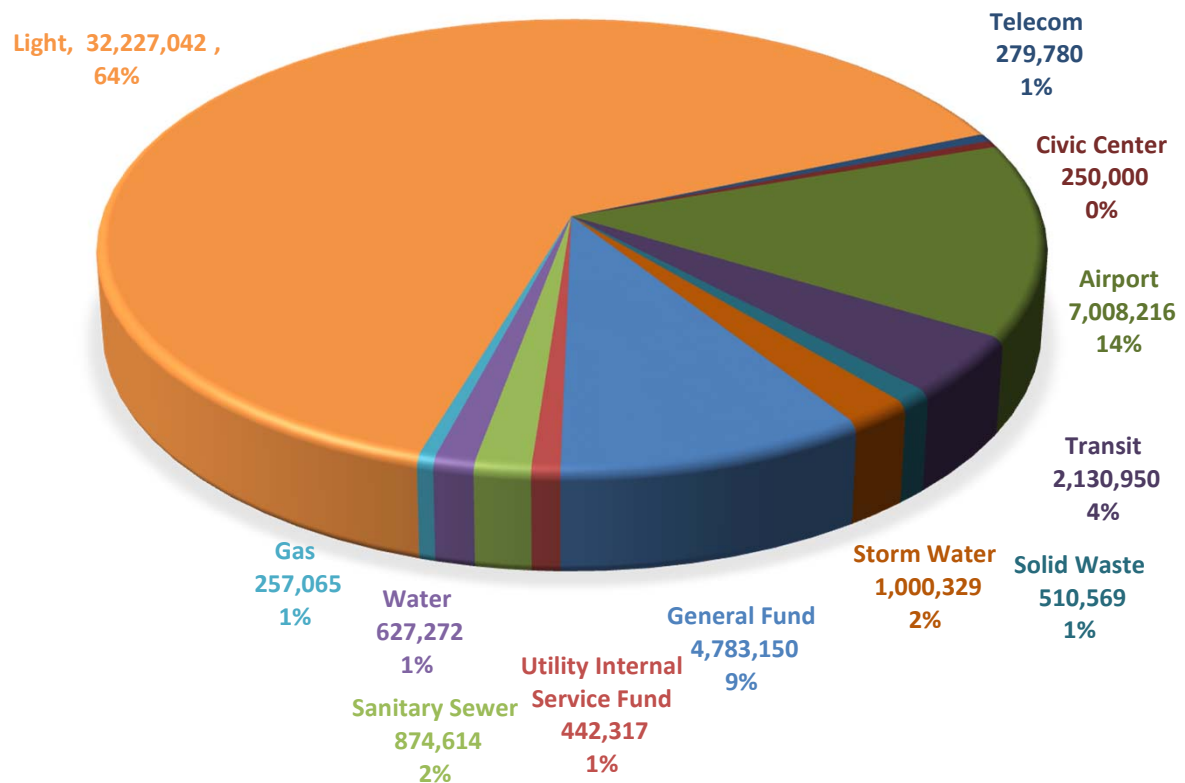
Director of Administrative Services	1	1	1
Administrative Assistant	1	1	1
Energy Conservation Manager	0	1	1
Energy Conservation Auditor	3	3	3
Audit Control Technician	3	4	4
311 Call Center Supervisor	1	1	1
Customer Service Receptionist	1	0	1
Customer Service Supervisor	1	0	1
Customer Service Rep., Sr.	1	1	0
Customer Service Rep	12	17	17
Customer Service Manager	0	1	1
Revenue Recovery Tech. Sr.	1	1	1
Revenue Recovery Tech	1	0	0
Teller Manager	1	1	1
Special Services Supervisor	1	1	0
Accounts Analyst, Senior	1	0	0
Accounts Analyst	7	0	0
Rate & Utility Billing Manager	0	1	1
Teller, Senior	1	1	1
Teller	8	8	8
Teller Supervisor	1	1	1
TOTAL	46	44	44

CUSTOMER SERVICE					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2016/2017	ADOPTED 2017/2018	ADOPTED 2018/2019	VARIANCE + / (-)
4870					
7110	Regular Wages	1,493,931	1,503,592	1,513,414	9,822
7120	Overtime	35,387	26,000	15,000	(11,000)
7130	Part Time	38,769	81,209	79,848	(1,361)
7210	W/C Insurance	4,161	4,197	4,101	(96)
7230	Uniforms	2,677	2,000	2,136	136
7260	FICA Matching	108,910	123,226	123,032	(194)
7270	Pension Matching	988,896	166,726	166,597	(129)
7280	Insurance Matching	387,020	397,419	404,271	6,852
7290	Contribution Matching	17,312	17,440	18,000	560
7510	Professional Services	816,964	856,500	879,940	23,440
7510	HOPE Payments	75,000	85,000	85,000	0
7512	Tech.Svcs(Surveys,DP)	1,445	0	0	0
7514	Contract Labor (Temp)	0	14,500	0	(14,500)
7550	Communications	37,826	36,790	33,484	(3,306)
7570	Advertising	0	1,000	0	(1,000)
7600	Travel	2,852	2,500	3,000	500
7630	Train/Cont. Education	0	1,000	4,000	3,000
7700	Risk Allocation	116,172	118,243	107,862	(10,381)
7860	Maint: Bldgs.	450	1,000	0	(1,000)
7870	Maint: Motor Equip.	4,223	7,500	4,900	(2,600)
7880	Maint: Mach/Imp/Tools	24,762	26,894	25,839	(1,055)
7900	Utilities	153,273	132,000	118,200	(13,800)
7990	Dues and Fees	47,129	45,000	32,900	(12,100)
8010	Supplies	35,187	40,100	30,500	(9,600)
8016	Small Equip	5,953	13,895	6,000	(7,895)
8017	Printing(Not Std Forms)	7,945	12,000	4,500	(7,500)
8110	Motor Fuel	3,210	4,370	5,290	920
8150	Food	3,086	4,000	4,000	0
8460	Weatherizaton Expense	397,584	50,000	40,000	(10,000)
8495	Cash Over/Short	557	1,500	0	(1,500)
8900	Depreciation	20,837	84,040	110,994	26,954
8951	Indirect Cost	653,918	555,355	398,126	(157,229)
8970	Bad Debt Writeoff	128,179	158,573	57,169	(101,404)
8971	Bad Debt Allowance	565	18,310	177,000	158,690
TOTAL		5,614,176	4,591,878	4,455,103	(136,775)



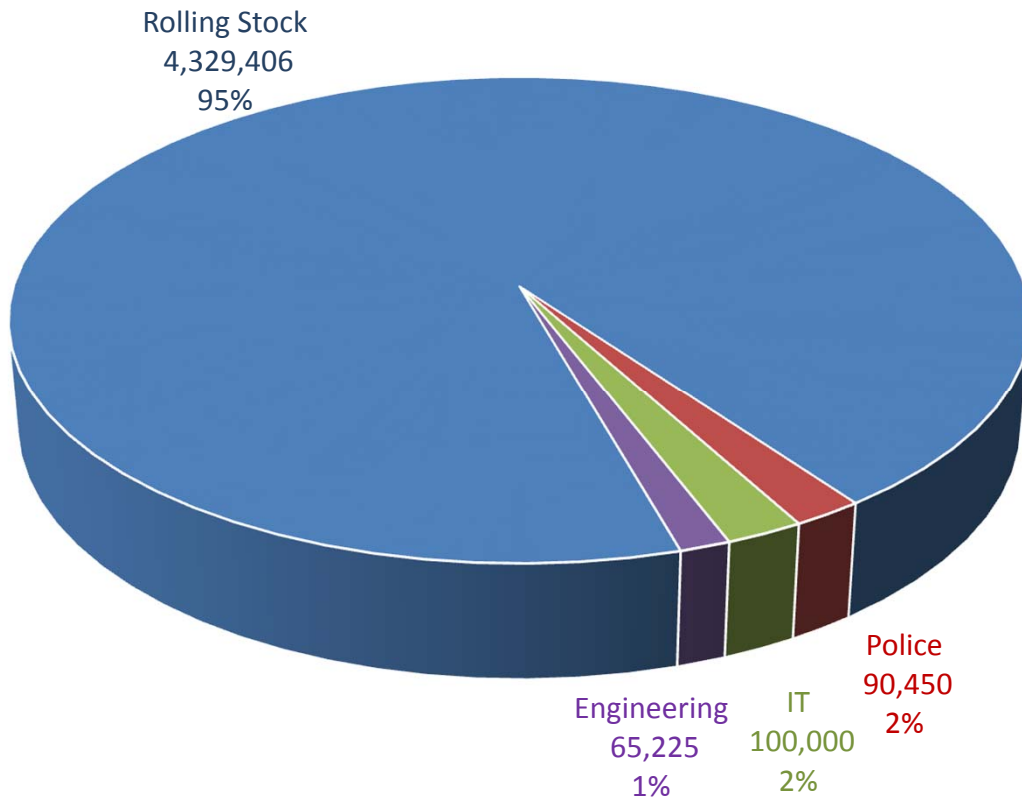
Capital Improvement Fund

City of Albany FY 2019 Total Capital Appropriations



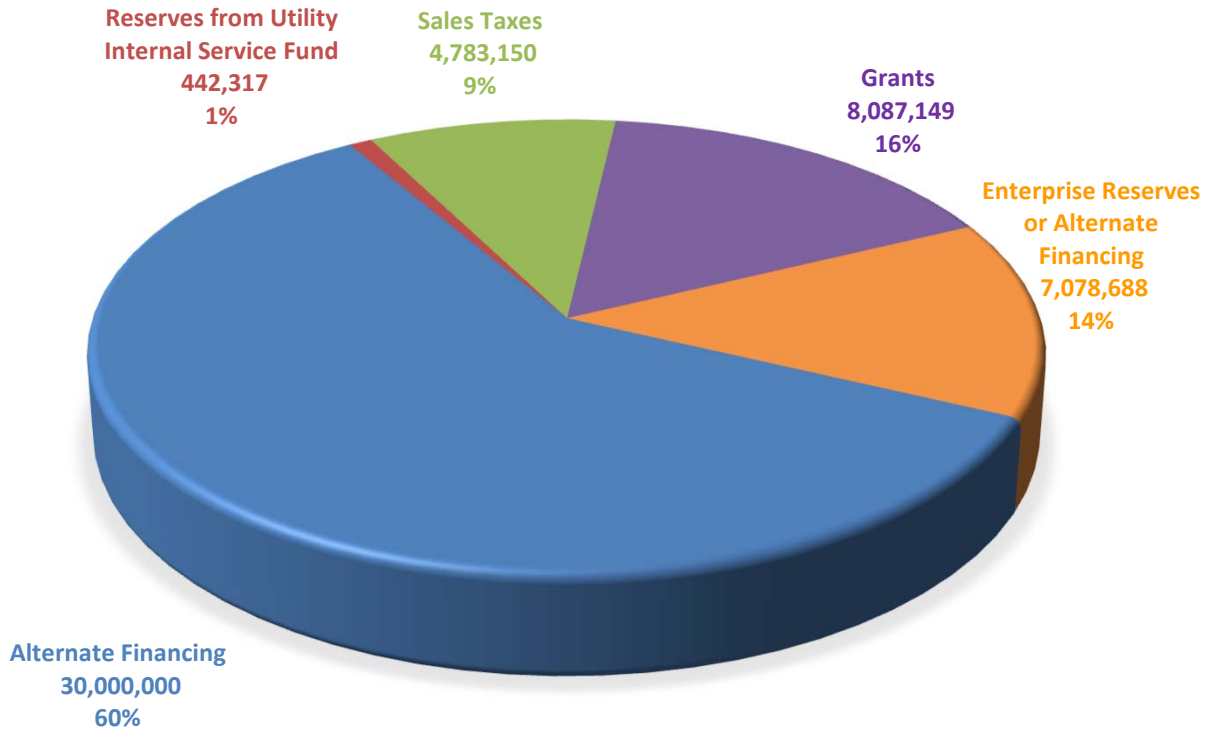
Total Appropriations
\$50,391,304

City of Albany FY 2019 General Fund Capital Appropriations



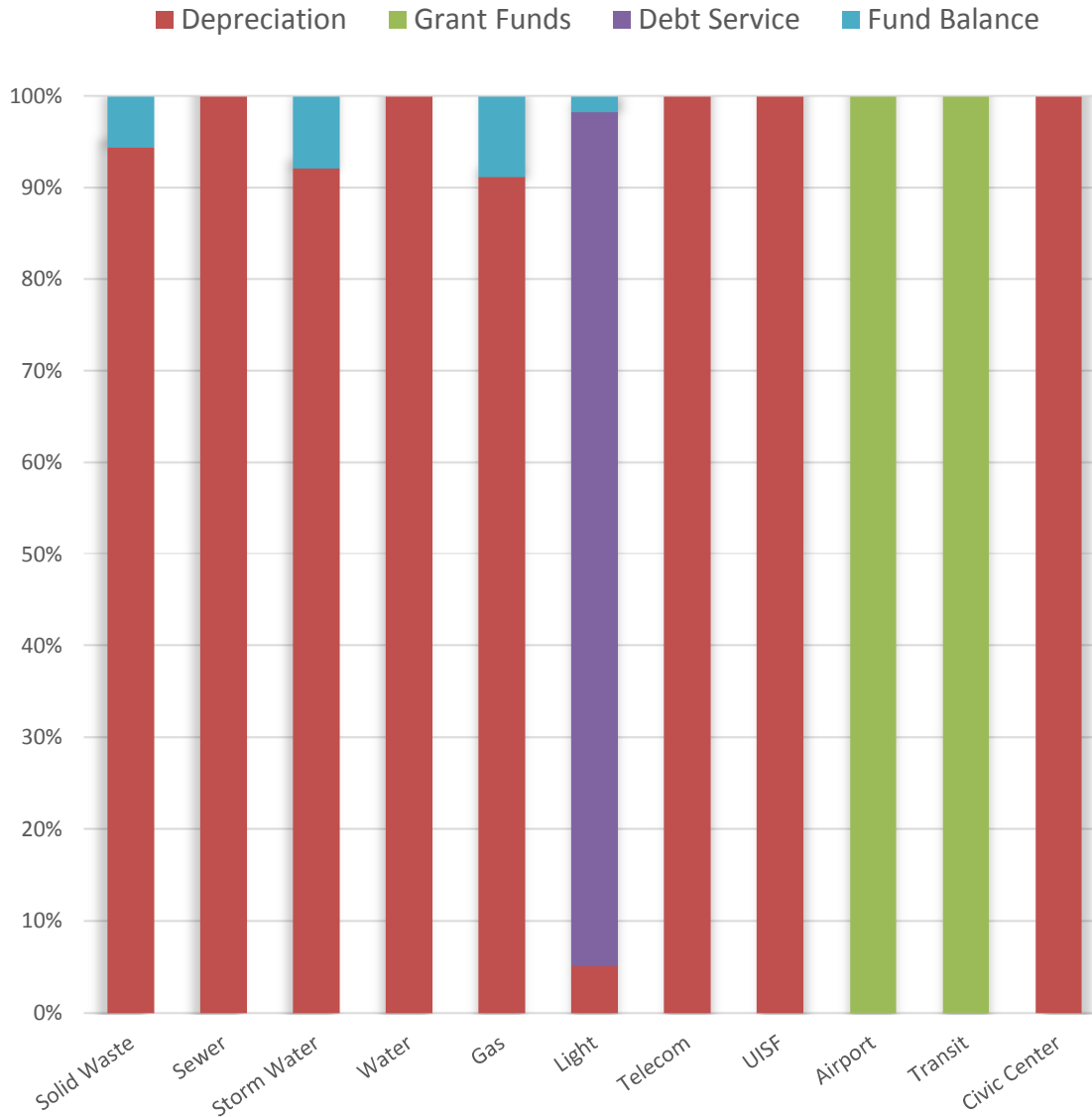
Total Appropriations
\$4,783,150

City of Albany FY 2019 Funding for Capital Appropriations



Total Appropriations
\$50,391,304

City of Albany FY 2019 Funding for Enterprise Capital



Total Appropriations
\$45,608,154

FY 2019 CAPITAL BUDGET
AND
CAPITAL IMPROVEMENT PROGRAM
FY 2019- 2023

The Capital Improvement Program (CIP) is a multi-year planning instrument used by the City of Albany to identify needed capital projects and to coordinate the financing and timing of these projects to enhance the development of facilities and the provision of services. Capital projects will be undertaken to: (a) preserve infrastructure and public facilities; (b) promote economic development and enhance the quality of life; (c) improve the delivery of services; (d) preserve community and historical assets; and (e) improve economically depressed areas and those areas with low and moderate income households. For purposes of budgeting and accounting, a "capital project" is defined as a major expenditure for an individual asset or project in excess of \$5,000 and which has an estimated useful life of one or more years.

Anticipated funding is accomplished through a variety of mechanisms. To begin with, the City has committed to funding the depreciation for Self-Sustaining Enterprise Funds (Utility Funds). For the Supplemented Enterprise Funds such as Transit, their capital is funded in part through capital grants and the local match is budgeted in the General Fund's transfer to the fund. Also, in the cases where the Supplemented Enterprise Fund is unable to cover the additional costs through the transfer received from the General Fund and the Fund does not receive grant reimbursement, the City will include the related costs in the Capital Improvement Fund (CIF). Governmental Funds utilize the CIF to fund the annual purchases of the capital needs for the General Government.

The CIP will be funded through the following sources:

1. General/Special Funds – A 15% designation of sales tax revenue.
2. Enterprise Funds/Utility Internal Service Fund – Monies provided for through net assets as depreciation or capital replacement expenses.
3. SPLOST VII – Revenue generated by the SPLOST VII Referendum

The first year of the Capital Improvement Program is the "Capital Budget". When adopted by the Mayor and Board of City Commissioners, the capital budget formally authorizes the expenditure of funds for the capital projects. Projects included in the remaining four years of the Capital Improvement Program are approved for planning purposes only and are not authorized until included in the Capital Budget. Appropriations for Capital Budget Projects do not expire at the end of the fiscal year *if the capital project takes longer to construct*. Appropriations for purchases will expire if not completed by the end of the fiscal year.

Requests for this year's Capital Budget totaled over \$50 million. Of this amount, \$4,783,150 was approved for the General/Special Funds. The Enterprise Funds were approved for \$45,165,837. The Utility Internal Service Funds were approved for \$442,317. The Capital Improvement Program for FY 2019 has a total cost of \$50,391,304. Some capital projects will be added and deleted as we proceed. As with the Operating Budget, the projects for each fund have to be balanced with the resources available in that fund. This Budget provides the total resources and projects for each fund. The capital impact on the operating budget will be beneficial by decreasing expenditures with each retirement of high maintenance and inefficient equipment. The City has committed and budgeted to invest \$9,423,394 in the fleet of the City in order to reduce the expectation of unscheduled repairs and maintenance of equipment. A summary of the FY 2019 Capital Budget by Fund and a summary of the five-year Capital Improvement Program are listed on the following pages.

**City of Albany
Capital Improvement Program
General Fund, Special Funds and GMA**

Department	Project Title	Project Cost FY 2019	Project Cost FY 2020	Project Cost FY 2021	Project Cost FY 2022	Project Cost FY 2023	Total Project Cost
Facilities Management	<u>Roof (Carenegie Library)</u>	75,000	-	-	-	-	75,000
	Subtotal	75,000	-	-	-	-	75,000
Rolling Stock	<u>Fleet Replacement</u>	4,329,406	3,687,374	3,721,966	2,102,368	2,343,686	16,184,800
	Subtotal	4,329,406	3,687,374	3,721,966	2,102,368	2,343,686	16,184,800
Engineering	<u>Speed Tables</u>	-	100,000	100,000	100,000	100,000	400,000
	<u>Conflict Monitor Tester</u>	12,000	-	-	-	-	12,000
	<u>Message Boards</u>	31,730	-	-	-	-	31,730
	<u>OCE Digital Printer & Scanner</u>	21,495	-	-	-	-	21,495
	Subtotal	65,225	100,000	100,000	100,000	100,000	465,225
Police	<u>Drone</u>	45,450	-	-	-	-	45,450
	<u>Roof Addition</u>	45,000	-	-	-	-	45,000
	Subtotal	90,450	-	-	-	-	90,450
Fire	<u>4-Bay Doors & Operators</u>	31,569	-	-	-	-	31,569
	<u>Generator for Fire Station #6</u>	21,500	-	-	-	-	21,500
	<u>Mobile Response Device w/ FireHouse Software</u>	70,000	-	-	-	-	70,000
	Subtotal	123,069	-	-	-	-	123,069
IT	<u>Microsoft Azure Back & Cloud Diaster Recovery</u>	100,000	-	-	-	-	100,000
	Subtotal	100,000	-	-	-	-	100,000
GENERAL FUND TOTAL		4,783,150	3,787,374	3,821,966	2,202,368	2,443,686	17,038,544
GMA Lease Pool*							
	<u>Current Year Purchases</u>	865,881	865,881	865,881	865,881	865,881	4,329,406
	<u>Prior Year Purchases</u>	64,193	49,287	30,221	-	-	143,701
GMA LEASE POOL TOTAL		930,074	915,168	896,102	865,881	865,881	4,473,107
CIP FUND TOTAL PROJECT COST		4,783,150	3,787,374	3,821,966	2,202,368	2,443,686	17,038,544
* Only one fifth of the total project cost will be paid in the current fiscal year due to financing options.							
UISF	<u>Investigations - Rolling Stock</u>	-	54,409	-	-	-	54,409
	<u>Utility Engineering - Rolling Stock</u>	60,883	-	58,275	-	-	119,158
	<u>Marketing - Rolling Stock</u>	-	-	-	52,637	-	52,637
	<u>HDD - Rolling Stock</u>	241,434	680,303	675,907	123,115	301,966	2,022,725
	<u>Vegetation Management - Rolling Stock</u>	140,000	182,452	226,685	157,104	30,682	736,923
	<u>Customer Service - Rolling Stock</u>	-	-	22,666	-	-	22,666
UTILITY INTERNAL SERVICE FUND TOTAL		442,317	734,712	734,182	175,752	301,966	3,008,518
GMA Lease Pool*							
	<u>Current Year Purchases</u>	-	-	-	-	-	-
	<u>Prior Year Purchases</u>	-	-	-	-	-	-
GMA LEASE POOL TOTAL		-	-	-	-	-	-
UTILITY INTERNAL SERVICE FUND TOTAL PROJECT COST		442,317	734,712	734,182	175,752	301,966	3,008,518

* Only one fifth of the total project cost will be paid in the current fiscal year due to financing options.

**City of Albany
Capital Improvement Program
Enterprise Funds and GMA**

Fund	Project Title	Project Cost FY 2019	Project Cost FY 2020	Project Cost FY 2021	Project Cost FY 2022	Project Cost FY 2023	Total Project Cost
Solid Waste	<u>Rolling Stock</u>	510,569	444,359	79,379	19,774	863,148	1,917,229
SOLID WASTE FUND TOTAL		510,569	444,359	79,379	19,774	863,148	1,917,229
Sanitary Sewer	<u>DAFT Rehab</u>	-	-	-	-	-	-
	<u>Sliplining or Rehab for 1 mile of 24" & Larger Pipes</u>	-	1,000,000	1,000,000	1,000,000	1,000,000	4,000,000
	<u>Rehab Major Lift Station (81)</u>	500,000	500,000	500,000	500,000	500,000	2,500,000
	<u>Replace Pumps</u>	150,000	150,000	200,000	200,000	200,000	900,000
	<u>Rolling Stock</u>	224,614	1,936,322	201,378	886,571	1,331,656	4,580,541
SANITARY SEWER FUND TOTAL		874,614	3,586,322	1,901,378	2,586,571	3,031,656	11,980,541
Storm Water	<u>Rolling Stock</u>	650,329	1,288,372	1,156,251	1,313,790	1,010,925	5,419,667
	<u>Crew Quarters</u>	350,000	-	-	-	-	350,000
STORM WATER FUND TOTAL		1,000,329	1,288,372	1,156,251	1,313,790	1,010,925	5,769,667
Water	<u>Rolling Stock</u>	627,272	298,399	316,308	70,156	132,179	1,444,314
WATER FUND TOTAL		627,272	298,399	316,308	70,156	132,179	1,444,314
Gas	<u>Expansion of Infrastructure</u>	-	675,000	710,000	660,000	660,000	2,705,000
	<u>Leak Detector</u>	-	25,000	-	-	-	25,000
	<u>Rolling Stock</u>	257,065	376,376	-	77,664	120,729	831,834
GAS FUND TOTAL		257,065	1,076,376	710,000	737,664	780,729	3,561,834
Light	<u>Rolling Stock</u>	2,227,042	658,148	193,393	97,002	16,389	3,191,974
	<u>AMI/Streetlight Project***</u>	30,000,000	-	-	-	-	30,000,000
LIGHT FUND TOTAL		32,227,042	658,148	193,393	97,002	16,389	33,191,974
Telecom	<u>Omniswitches</u>	75,000	-	-	-	-	75,000
	<u>Argus Replacement</u>	50,000	-	-	-	-	50,000
	<u>Rolling Stock</u>	154,780	31,000	-	78,803	-	264,583
TELECOM FUND TOTAL		279,780	31,000	-	78,803	-	389,583
Civic Center	<u>Facilities Upgrade</u>	250,000	-	-	-	-	250,000
CIVIC CENTER FUND TOTAL		250,000	-	-	-	-	250,000
Airport	<u>Passenger Boarding Bridge</u>	1,410,216	-	-	-	-	1,410,216
	<u>Mill & Overlay (4/22)</u>	4,810,000	-	-	-	-	4,810,000
	<u>Terminal Design</u>	348,000	-	-	-	-	348,000
	<u>New Hangers Design</u>	220,000	-	-	-	-	220,000
	<u>Runway 16/34 Design</u>	220,000	-	-	-	-	220,000
AIRPORT FUND TOTAL		7,008,216	-	-	-	-	7,008,216
Transit**	<u>Bus Shelters</u>	110,950	-	200,000	-	200,000	510,950
	<u>Fixed Route Buses (4)</u>	1,220,000	500,000	-	500,000	-	2,220,000
	<u>Building Design & Engineering</u>	800,000	-	-	-	-	800,000
TRANSIT FUND TOTAL		2,130,950	500,000	200,000	500,000	200,000	3,530,950
GMA Lease Pool*							
	<u>Current Year Purchases</u>	930,334	930,334	930,334	930,334	930,334	4,651,671
	<u>Prior Year Purchases</u>	35,971	-	-	-	-	35,971
GMA LEASE POOL TOTAL		966,305	930,334	930,334	930,334	930,334	4,687,642
ENTERPRISE FUNDS TOTAL		45,165,837	7,882,976	4,556,709	5,403,760	6,035,026	69,044,308
CAPITAL IMPROVEMENT PROGRAM TOTAL COST							
		50,391,304	12,405,062	9,112,857	7,781,880	8,780,678	89,091,370

* Only one fifth of the total project cost will be paid in the current fiscal year due to financing options.

** There will be a 10% Match from the City's General Fund or SPLOST

*** AMI/Streetlight Project will begin in FY 2019, but the Cost will be financed and the payments will be made over 10 years



CAPITAL IMPROVEMENT PROJECT REQUEST

Crew Quarters for Public Works									
PROJECT MANAGER:	Donald Gray								
DEPARTMENT/DIVISION:	Facilities Management/Public Works								
PRIORITY (if multiple requests) :									
DESCRIPTION/JUSTIFICATION:	To improve/establish functional crew quarters for the Public Works departments using existing land on-site								
POSITIVE IMPACT ON SERVICES: (If approved)									
NEGATIVE IMPACT ON SERVICES: (If not approved)									
FUNDING SOURCE	FY19	FY20	FY21	FY22	FY23	TOTAL			
						0	PROJECT ESTIMATED		
						0			
						0			
						0			
TOTAL	0	0	0	0	0	0	08/01/18	12/1/18	
PROJECT COSTS	PROJECT BUDGET								
PROJECT COMPONENTS	FY19	FY20	FY21	FY22	FY23	Five Year Total	Total Project Cost	Total Cost at end of FY19	
Internal Costs	350,000					350,000	350,000	350,000	
External Costs						0	0	0	
Total	350,000	0	0	0	0	350,000	350,000	350,000	
ANNUAL OPERATING IMPACT (After completion of Project)							Additional Project Info.		
DESCRIPTION:	FY19	FY20	FY21	FY22	FY23	Five Year Total	OTHER:		
Personnel						0			
Operating/Maintenance		0	0	0	0	0			
Capital Outlay						0			
TOTAL	0	0	0	0	0	0	00.0000.0000		
DO NOT USE SECTION BELOW: Notes:									
Recommended by: _____						Date: _____			
Approved by: <u> Derek L. Brown </u>						Date: _____			



CAPITAL IMPROVEMENT PROJECT REQUEST

Conflict Monitor Tester															
PROJECT MANAGER:	Ken Breedlove														
DEPARTMENT/DIVISION:	Engineering/Traffic														
PRIORITY (if multiple requests) :	4th														
DESCRIPTION/JUSTIFICATION:	Conflict Monitor tester- Makes sure that controller is functioning to full capability.														
POSITIVE IMPACT ON SERVICES: (If approved)	Public safety due to proper operation within the controller cabinet for traffic signals.														
NEGATIVE IMPACT ON SERVICES: (If not approved)	No documented testing of the conflict monitor in the controller cabinet.														
FUNDING SOURCE	FY19	FY20	FY21	FY22	FY23	TOTAL									
Capital funding	12,000					12,000	PROJECT ESTIMATED <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"></td> <td style="width: 50%;"></td> </tr> <tr> <td style="text-align: center;">Start Date</td> <td style="text-align: center;">Completion Date</td> </tr> </table>					Start Date	Completion Date		
Start Date	Completion Date														
						0									
						0									
						0									
TOTAL	12,000	0	0	0	0	12,000									
PROJECT COSTS	PROJECT BUDGET														
PROJECT COMPONENTS	FY19	FY20	FY21	FY22	FY23	Five Year Total	Total Project Cost	Total Cost at end of FY19							
Internal Costs						0	0								
External Costs						0	0	0							
Total	0	0	0	0	0	0	0	0							
ANNUAL OPERATING IMPACT (After completion of Project)							Additional Project Info.								
DESCRIPTION:	FY19	FY20	FY21	FY22	FY23	Five Year Total	OTHER: <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"></td> <td style="width: 50%;"></td> </tr> <tr> <td style="text-align: center;">Project Type:</td> <td style="text-align: center;">Please Select</td> </tr> <tr> <td style="text-align: center;">Account Number(s):</td> <td style="text-align: center;">00.0000.0000</td> </tr> </table>					Project Type:	Please Select	Account Number(s):	00.0000.0000
Project Type:	Please Select														
Account Number(s):	00.0000.0000														
Personnel	0					0									
Operating/Maintenance	0					0									
Capital Outlay	0					0									
TOTAL	0	0	0	0	0	0									
DO NOT USE SECTION BELOW: Notes:															
<table style="width: 100%;"> <tr> <td style="width: 60%;"> Recommended by: _____ Approved by: <u> Daniel L. Brown </u> </td> <td style="width: 40%;"> Date: _____ Date: _____ </td> </tr> </table>										Recommended by: _____ Approved by: <u> Daniel L. Brown </u>	Date: _____ Date: _____				
Recommended by: _____ Approved by: <u> Daniel L. Brown </u>	Date: _____ Date: _____														



CAPITAL IMPROVEMENT PROJECT REQUEST

Message Boards								
PROJECT MANAGER:	Ken Breedlove							
DEPARTMENT/DIVISION:	Engineering/Traffic							
PRIORITY (if multiple requests) :	1st							
DESCRIPTION/JUSTIFICATION:	MESSAGE BOARD - Silent Messenger - 2 FULL SIZE - Solar Powered (76"x126"), NTCIP compatible (w/integrated GPS receiver), Full Matrix (27x48 pixel), Standard (23 Degree) LED							
POSITIVE IMPACT ON SERVICES: (If approved)	The Silent Messenger is solar, and battery powered which will give it easy accessibility to any work zone or traffic location. The large monitors will help motorists see the messenger from a remoter distance. Being able to quickly communicate and accurately inform motorist of any on coming work zones, and traffic issues, can prevent accidents, and also improve safety for workers as well as motorists.							
NEGATIVE IMPACT ON SERVICES: (If not approved)	Not having access to the large messenger boards will make it harder to relay messages and warnings to on coming motorists, as well have the possibility of delaying relevant information to oncoming traffic, causing traffic issues, accidents or even death.							
FUNDING SOURCE	FY19	FY20	FY21	FY22	FY23	TOTAL		
	31,730					31,730	PROJECT ESTIMATED	
						0		
						0		
						0	Start Date	Completion Date
TOTAL	31,730	0	0	0	0	31,730		
PROJECT COSTS	PROJECT BUDGET							
PROJECT COMPONENTS	FY19	FY20	FY21	FY22	FY23	Five Year Total	Total Project Cost	Total Cost at end of FY19
Internal Costs						0	0	
External Costs						0	0	0
Total	0	0	0	0	0	0	0	0
ANNUAL OPERATING IMPACT (After completion of Project)							Additional Project Info.	
DESCRIPTION:	FY19	FY20	FY21	FY22	FY23	Five Year Total	OTHER:	
Personnel						0		
Operating/Maintenance						0		
Capital Outlay						0	Project Type:	Please Select
TOTAL	0	0	0	0	0	0	Account Number(s):	00.0000.0000
DO NOT USE SECTION BELOW: Notes:								
Recommended by: _____						Date: _____		
Approved by:						Date: _____		



CAPITAL IMPROVEMENT PROJECT REQUEST

OCE Digital Printer and Scanner															
PROJECT MANAGER:	Bruce Maples														
DEPARTMENT/DIVISION:	Engineering														
PRIORITY (if multiple requests) :	1st														
DESCRIPTION/JUSTIFICATION:	OCE ColorWave 500MF System System Components 0051C001 Oce ColorWave 500 printer 2 roll 0054C009 Oce Color Wave 500 License 9712276 Color Wave 500 install kit														
POSITIVE IMPACT ON SERVICES: (If approved)	By scanning removes the need for paper drawings, allows people to search for the drawings by database and not by physically going into the library to search for the documents. Allows multiple individuals to view a documents without having to print it. It allows our archives to be paperless.														
NEGATIVE IMPACT ON SERVICES: (If not approved)	The existing OCE is 12 years old and it is experiencing malfunctions. The maintenance of the current OCE is becoming more expensive, because the parts are becoming obsolete and a lot harder to find. A new OCE to replace the existing one will keep the maintenance cost down, degrees the down time of the OCE due to malfunctions, and repairs.														
FUNDING SOURCE	FY19	FY20	FY21	FY22	FY23	TOTAL									
Capital Funding	21,495					21,495	PROJECT ESTIMATED <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"></td> <td style="width: 50%;"></td> </tr> <tr> <td style="text-align: center;">Start Date</td> <td style="text-align: center;">Completion Date</td> </tr> </table>					Start Date	Completion Date		
Start Date	Completion Date														
						0									
						0									
						0									
TOTAL	21,495	0	0	0	0	21,495									
PROJECT COSTS	PROJECT BUDGET														
PROJECT COMPONENTS	FY19	FY20	FY21	FY22	FY23	Five Year Total	Total Project Cost	Total Cost at end of FY19							
Internal Costs						0	0	0							
External Costs						0	0	0							
Total	0	0	0	0	0	0	0	0							
ANNUAL OPERATING IMPACT (After completion of Project)							Additional Project Info.								
DESCRIPTION:	FY19	FY20	FY21	FY22	FY23	Five Year Total	OTHER: <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"></td> <td style="width: 50%;"></td> </tr> <tr> <td style="text-align: center;">Project Type:</td> <td style="text-align: center;">Please Select</td> </tr> <tr> <td style="text-align: center;">Account Number(s):</td> <td style="text-align: center;">00.0000.0000</td> </tr> </table>					Project Type:	Please Select	Account Number(s):	00.0000.0000
Project Type:	Please Select														
Account Number(s):	00.0000.0000														
Personnel						0									
Operating/Maintenance		2,000	2,000	2,000	2,000	8,000									
Capital Outlay						0									
TOTAL	0	2,000	2,000	2,000	2,000	8,000									
DO NOT USE SECTION BELOW: Notes:															
<table style="width: 100%;"> <tr> <td style="width: 60%;"> Recommended by: _____ Approved by: <u>Devin L. Brown</u> </td> <td style="width: 40%;"> Date: _____ Date: _____ </td> </tr> </table>										Recommended by: _____ Approved by: <u>Devin L. Brown</u>	Date: _____ Date: _____				
Recommended by: _____ Approved by: <u>Devin L. Brown</u>	Date: _____ Date: _____														



CAPITAL IMPROVEMENT PROJECT REQUEST

Title of Project									
PROJECT MANAGER:	Tripp Swilley								
DEPARTMENT/DIVISION:	CARNEGIE LIBRARY (ART COUNCIL)								
PRIORITY (if multiple requests) :									
DESCRIPTION/JUSTIFICATION:	Roof replacement budgetary estimate given by Edifice Consultant								
POSITIVE IMPACT ON SERVICES: (If approved)	Roof will no longer leak and no damages will be incurred for the interior of the building								
NEGATIVE IMPACT ON SERVICES: (If not approved)	Roof leaks and will cause damage to the interior of the building.								
FUNDING SOURCE	FY19	FY20	FY21	FY22	FY23	TOTAL	PROJECT ESTIMATED <div style="display: flex; justify-content: space-between;"> Start Date Completion Date </div>		
						0			
						0			
						0			
TOTAL	0	0	0	0	0	0			
PROJECT COSTS	PROJECT BUDGET								
PROJECT COMPONENTS	FY19	FY20	FY21	FY22	FY23	Five Year Total	Total Project Cost	Total Cost at end of FY19	
Internal Costs						0	0		
External Costs	75,000					75,000	75,000	75,000	
Total	75,000	0	0	0	0	75,000	75,000	75,000	
ANNUAL OPERATING IMPACT (After completion of Project)							Additional Project Info.		
DESCRIPTION:	FY19	FY20	FY21	FY22	FY23	Five Year Total	OTHER: <div style="display: flex; justify-content: space-between;"> Project Type: Please Select </div>		
Personnel						0			
Operating/Maintenance						0			
Capital Outlay						0			
TOTAL	0	0	0	0	0	0	Account Number(s):	00.0000.0000	
DO NOT USE SECTION BELOW: Notes:									
<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div> Recommended by: _____ Approved by: </div> <div> Date: _____ Date: _____ </div> </div>									



CAPITAL IMPROVEMENT PROJECT REQUEST

Title of Project									
PROJECT MANAGER:	TRIPP SWILLEY								
DEPARTMENT/DIVISION:	FIRE DEPARTMENT								
PRIORITY (if multiple requests) :	FIRE STATION #5								
DESCRIPTION/JUSTIFICATION:	4- BAY DOORS AND OPERATORS. ESTIMATE WAS PROVIDED BY DOOR AND WINDOW COMPANY.								
POSITIVE IMPACT ON SERVICES: (If approved)	DOORS ARE OBSOLETE AND ARE NEEDING TO BE UPGRADED								
NEGATIVE IMPACT ON SERVICES: (If not approved)	PARTS FOR DOORS TO REPAIR ARE OBSOLETE AND IT WILL BE MORE COST EFFECTIVE TO REPLACE AND UPGRADE. THESE ARE DOORS FOR THE FIRE TRUCKS TO ENTER AND EXIT BUILDING.								
FUNDING SOURCE	FY19	FY20	FY21	FY22	FY23	TOTAL			
						0	PROJECT ESTIMATED		
						0			
						0			
						0	Start Date	Completion Date	
TOTAL	0	0	0	0	0	0			
PROJECT COSTS	PROJECT BUDGET								
PROJECT COMPONENTS	FY19	FY20	FY21	FY22	FY23	Five Year Total	Total Project Cost	Total Cost at end of FY19	
Internal Costs						0	0		
External Costs	31,569					31,569	31,569	31,569	
Total	31,569	0	0	0	0	31,569	31,569	31,569	
ANNUAL OPERATING IMPACT (After completion of Project)							Additional Project Info.		
DESCRIPTION:	FY19	FY20	FY21	FY22	FY23	Five Year Total	OTHER:		
Personnel						0			
Operating/Maintenance						0			
Capital Outlay						0	Project Type:	Replacement	
TOTAL	0	0	0	0	0	0	Account Number(s):	00.0000.0000	
DO NOT USE SECTION BELOW: Notes: _____									
Recommended by: _____						Date: _____			
Approved by:						Date: _____			



CAPITAL IMPROVEMENT PROJECT REQUEST

Title of Project										
PROJECT MANAGER:	TRIPP SWILLEY									
DEPARTMENT/DIVISION:	FIRE DEPARTMENT									
PRIORITY (if multiple requests) :	FIRE STATION #6									
DESCRIPTION/JUSTIFICATION:	GENERATOR REPLACEMNT. WW WILLIAMS PROVIDED ESTIMATE FOR REPLACING.									
POSITIVE IMPACT ON SERVICES: (If approved)	GENERATOR HAS REACHED LIFE EXPECTANCY.									
NEGATIVE IMPACT ON SERVICES: (If not approved)	NOT REPLACING GENERATOR MAY CAUSE PROBLEMS DURING STORMS. REPAIRING IS LESS COST EFFICIENT THEN REPLACING.									
FUNDING SOURCE	FY19	FY20	FY21	FY22	FY23	TOTAL	PROJECT ESTIMATED <div style="display: flex; justify-content: space-between;"> Start Date Completion Date </div>			
						0				
						0				
						0				
						0				
TOTAL	0	0	0	0	0	0				
PROJECT COSTS	PROJECT BUDGET									
PROJECT COMPONENTS	FY19	FY20	FY21	FY22	FY23	Five Year Total	Total Project Cost	Total Cost at end of FY19		
Internal Costs						0	0			
External Costs	21,500					21,500	21,500	21,500		
Total	21,500	0	0	0	0	21,500	21,500	21,500		
ANNUAL OPERATING IMPACT (After completion of Project)							Additional Project Info.			
DESCRIPTION:	FY19	FY20	FY21	FY22	FY23	Five Year Total	OTHER: <div style="display: flex; justify-content: space-between;"> Project Type: Replacement </div> <div style="display: flex; justify-content: space-between;"> Account Number(s): 00.0000.0000 </div>			
Personnel						0				
Operating/Maintenance						0				
Capital Outlay						0				
TOTAL	0	0	0	0	0	0				
DO NOT USE SECTION BELOW: Notes: _____										
Recommended by: _____						Date: _____				
Approved by:						Date: _____				



CAPITAL IMPROVEMENT PROJECT REQUEST

Electronic devices on fire apparatus with FireHouse mobile response software													
PROJECT MANAGER:	Sebon Burns					DATE:	3/26/2018						
DEPARTMENT/DIVISION:	Fire												
PRIORITY (if multiple requests) :													
DESCRIPTION/JUSTIFICATION:	These devices will provide real time emergency communication information for needed emergency incidents. It will allow officers to view all incoming units, hydrants locations, pre-plan information, GPS directions, arrival times, and locations of hazards. 14 tablets and brackets												
POSITIVE IMPACT ON SERVICES: (If approved)	These devices will improve the efficiency and effectiveness of many daily fire department activities. Enable the company officer to better complete their assigned station management tasks such as hose testing and inventory management, fire hydrant testing, target hazard pre-planning, and training evolutions.												
NEGATIVE IMPACT ON SERVICES: (If not approved)													
FUNDING SOURCE	FY19	FY20	FY21	FY22	FY23	TOTAL							
General Fund	70,000					70,000	PROJECT ESTIMATED <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">Start Date</td> <td style="width: 50%; border: none;">Completion Date</td> </tr> <tr> <td style="border: none;">07/01/18</td> <td style="border: none;">12/1/18</td> </tr> </table>			Start Date	Completion Date	07/01/18	12/1/18
Start Date	Completion Date												
07/01/18	12/1/18												
						0							
						0							
						0							
TOTAL	70,000	0	0	0	0	70,000							
PROJECT COSTS	PROJECT BUDGET												
PROJECT COMPONENTS	FY19	FY20	FY21	FY22	FY23	Five Year Total	Total Project Cost	Total Cost at end of FY19					
Internal Costs						0	0	0					
External Costs						0	0	0					
Total	0	0	0	0	0	0	0	0					
ANNUAL OPERATING IMPACT (After completion of Project)							Additional Project Info.						
DESCRIPTION:	FY19	FY20	FY21	FY22	FY23	Five Year Total	OTHER: <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">Project Type:</td> <td style="width: 50%; border: none;">Please Select</td> </tr> <tr> <td style="border: none;">Account Number(s):</td> <td style="border: none;">00.0000.0000</td> </tr> </table>			Project Type:	Please Select	Account Number(s):	00.0000.0000
Project Type:	Please Select												
Account Number(s):	00.0000.0000												
Personnel						0							
Operating/Maintenance						0							
Capital Outlay						0							
TOTAL	0	0	0	0	0	0							
DO NOT USE SECTION BELOW: Notes:													
Recommended by: _____						Date: _____							
Approved by: _____						Date: _____							



CAPITAL IMPROVEMENT PROJECT REQUEST

Small Unmanned Aircraft System(Drone)													
PROJECT MANAGER:	Assistant Chief Smith												
DEPARTMENT/DIVISION:	Police Department/ Administration												
PRIORITY (if multiple requests) :													
DESCRIPTION/JUSTIFICATION:	Matrice 210 Airframr Drone with Z30 Optical Camera system and XT640rm FLIR system.												
POSITIVE IMPACT ON SERVICES: (If approved)	Technology upgrade that can be used to reduce manpower and officer safety in certain situations (Critical Missing Persons, Civil Disturnace, Large Crowds etc).												
NEGATIVE IMPACT ON SERVICES: (If not approved)	Manpower Allocation/Officer Safety,Community Safety												
FUNDING SOURCE	FY19	FY20	FY21	FY22	FY23	TOTAL							
	1,500					1,500	PROJECT ESTIMATED <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">Start Date</td> <td style="width: 50%; border: none;">Completion Date</td> </tr> <tr> <td style="border: none;">08/01/18</td> <td style="border: none;">12/1/18</td> </tr> </table>			Start Date	Completion Date	08/01/18	12/1/18
Start Date	Completion Date												
08/01/18	12/1/18												
						0							
						0							
						0							
TOTAL	1,500	0	0	0	0	1,500							
PROJECT COSTS	PROJECT BUDGET												
PROJECT COMPONENTS	FY19	FY20	FY21	FY22	FY23	Five Year Total	Total Project Cost	Total Cost at end of FY19					
Internal Costs	45,450					45,450	45,450	45,450					
External Costs						0	0	0					
Total	45,450	0	0	0	0	45,450	45,450	45,450					
ANNUAL OPERATING IMPACT (After completion of Project)							Additional Project Info.						
DESCRIPTION:	FY19	FY20	FY21	FY22	FY23	Five Year Total	OTHER: <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">Project Type:</td> <td style="width: 50%; border: none;">Please Select</td> </tr> <tr> <td style="border: none;">Account Number(s):</td> <td style="border: none;">00.0000.0000</td> </tr> </table>			Project Type:	Please Select	Account Number(s):	00.0000.0000
Project Type:	Please Select												
Account Number(s):	00.0000.0000												
Personnel						0							
Operating/Maintenance		1,500	1,500	1,500	1,500	6,000							
Capital Outlay						0							
TOTAL	0	1,500	1,500	1,500	1,500	6,000							
DO NOT USE SECTION BELOW: Notes:													
Recommended by: _____						Date: _____							
Approved by:						Date: _____							



CAPITAL IMPROVEMENT PROJECT REQUEST

Coping Around Roof									
PROJECT MANAGER:	Tripp Swilley								
DEPARTMENT/DIVISION:	LEC								
PRIORITY (if multiple requests) :									
DESCRIPTION/JUSTIFICATION:	Repair the coping around the roof budgetary estimate given by Edifice Consultant								
POSITIVE IMPACT ON SERVICES: (If approved)	To prevent damage to that may incur for the interior of the building								
NEGATIVE IMPACT ON SERVICES: (If not approved)	Coping has leaks and will cause damage to the interior of the building.								
FUNDING SOURCE	FY19	FY20	FY21	FY22	FY23	TOTAL	PROJECT ESTIMATED <div style="display: flex; justify-content: space-between;"> Start Date Completion Date </div>		
						0			
						0			
						0			
TOTAL	0	0	0	0	0	0			
PROJECT COSTS	PROJECT BUDGET								
PROJECT COMPONENTS	FY19	FY20	FY21	FY22	FY23	Five Year Total	Total Project Cost	Total Cost at end of FY19	
Internal Costs						0	0		
External Costs	45,000					45,000	45,000	45,000	
Total	45,000	0	0	0	0	45,000	45,000	45,000	
ANNUAL OPERATING IMPACT (After completion of Project)							Additional Project Info.		
DESCRIPTION:	FY19	FY20	FY21	FY22	FY23	Five Year Total	OTHER: <div style="display: flex; justify-content: space-between;"> Project Type: Please Select </div>		
Personnel						0			
Operating/Maintenance						0			
Capital Outlay						0			
TOTAL	0	0	0	0	0	0	Account Number(s):	00.0000.0000	
DO NOT USE SECTION BELOW: <i>Notes:</i>									
<div style="display: flex; justify-content: space-between;"> <div> Recommended by: _____ Approved by: _____ </div> <div> Date: _____ Date: _____ </div> </div>									



CAPITAL IMPROVEMENT PROJECT REQUEST

Major Lift Station Rehab									
PROJECT MANAGER:	Jeff Hughes								
DEPARTMENT/DIVISION:	Public Works/ Sewer Division								
PRIORITY (if multiple requests) :									
DESCRIPTION/JUSTIFICATION:	Rehab of major lift station to avoid catastrophic failures. One station per year (82,83,66,67,25,26)								
POSITIVE IMPACT ON SERVICES: (If approved)	Avoid catastrophic failures, interruption of service, spills and EPD fines or moratoriums.								
NEGATIVE IMPACT ON SERVICES: (If not approved)	Possible catastrophic failures, interruption of service, spills and EPD fines or moratoriums.								
FUNDING SOURCE	FY19	FY20	FY21	FY22	FY23	TOTAL			
Sanitary Sewer Enterprise Fund	500,000	500,000	500,000	500,000	500,000	2,500,000	PROJECT ESTIMATED		
						0			
						0			
						0	Start Date	Completion Date	
TOTAL	500,000	500,000	500,000	500,000	500,000	2,500,000	01/02/19		
PROJECT COSTS	PROJECT BUDGET								
PROJECT COMPONENTS	FY19	FY20	FY21	FY22	FY23	Five Year Total	Total Project Cost	Total Cost at end of FY19	
Internal Costs						0	0		
External Costs	500,000	500,000	500,000	500,000	500,000	2,500,000	2,500,000	500,000	
Total	500,000	500,000	500,000	500,000	500,000	2,500,000	2,500,000	500,000	
ANNUAL OPERATING IMPACT (After completion of Project)							Additional Project Info.		
DESCRIPTION:	FY19	FY20	FY21	FY22	FY23	Five Year Total	OTHER:		
Personnel						0			
Operating/Maintenance	-10,000	-20,000	-30,000	-40,000	-50,000	-150,000			
Capital Outlay						0	Project Type:	Please Select	
TOTAL	-10,000	-20,000	-30,000	-40,000	-50,000	-150,000	Account Number(s):	00.0000.0000	
DO NOT USE SECTION BELOW: Notes:									
Recommended by: _____						Date: _____			
Approved by: _____						Date: _____			



CAPITAL IMPROVEMENT PROJECT REQUEST

Lift Station Pump Replacement									
PROJECT MANAGER:	Jeff Hughes								
DEPARTMENT/DIVISION:	Public Works/ Sewer Division								
PRIORITY (if multiple requests) :									
DESCRIPTION/JUSTIFICATION:	Replacement of 20-30 year old pumps reaching the end of their useful life, possibly with more efficient models.								
POSITIVE IMPACT ON SERVICES: (If approved)	Avoid catastrophic failures, interruption of service, spills and EPD fines or moratoriums.								
NEGATIVE IMPACT ON SERVICES: (If not approved)	Potential catastrophic failures, interruption of service, spills and EPD fines or moratoriums.								
FUNDING SOURCE	FY19	FY20	FY21	FY22	FY23	TOTAL			
Sanitary Sewer Enterprise Fund	150,000	150,000	150,000	150,000	150,000	750,000	PROJECT ESTIMATED		
						0			
						0			
						0	Start Date	Completion Date	
TOTAL	150,000	150,000	150,000	150,000	150,000	750,000	01/02/19		
PROJECT COSTS	PROJECT BUDGET								
PROJECT COMPONENTS	FY19	FY20	FY21	FY22	FY23	Five Year Total	Total Project Cost	Total Cost at end of FY19	
Internal Costs						0	0		
External Costs	150,000	150,000	150,000	150,000	150,000	750,000	750,000	150,000	
Total	150,000	150,000	150,000	150,000	150,000	750,000	750,000	150,000	
ANNUAL OPERATING IMPACT (After completion of Project)							Additional Project Info.		
DESCRIPTION:	FY19	FY20	FY21	FY22	FY23	Five Year Total	OTHER:		
Personnel						0			
Operating/Maintenance	-10,000	-20,000	-30,000	-40,000	-50,000	-150,000			
Capital Outlay						0	Project Type:	Please Select	
TOTAL	-10,000	-20,000	-30,000	-40,000	-50,000	-150,000	Account Number(s):	00.0000.0000	
DO NOT USE SECTION BELOW: <i>Notes:</i> _____									
Recommended by: _____ Approved by: <u> <i>Daniel L. Brown</i> </u>						Date: _____ Date: _____			



CAPITAL REQUEST

Microsoft Azure Back and Cloud Disaster Recovery

COMMISSION PRIORITY:	4. Infrastructure Development	PROJECT #	
STAKEHOLDERS:		LOCATION:	City-Wide
PROJECT MANAGER:	John Dawson	PRIORITY:	1
DEPARTMENT/DIVISION:	Information Technology		
DESCRIPTION/JUSTIFICATION:	Creating a Disaster Recovery Site in the Cloud using Microsoft's Azure Site Recovery Product. This gives us the capability to backup our servers in the cloud and to fail over and run our servers from the cloud if a natural disaster or a sustained power outage brings down our datacenters. Having a cloud disaster recovery presence will also allow us to shift to running our servers full time from the cloud if we choose to in the future. It puts us in a stronger position in the areas of data security, disaster recovery, and business continuity.		
MAJOR DELIVERABLES:	<ul style="list-style-type: none"> Set up and replicate all servers to the Microsoft Government Cloud using Azure Site Recovery. Perform backup and failover testing to the cloud. Run servers from the Cloud in the event of a datacenter outage locally. 		
POSITIVE IMPACT ON SERVICES: (If approved)	Having a datacenter in the cloud means our servers and services would not be tied to a physical datacenter and would allow us to run servers from . Having backups also ensures business continuity and protects the organization data against ransomware. The Microsoft Cloud also has virtually unlimited storage and computing resources which can be quickly provisioned and allocated to our needs instantly, meaning the solution is endlessly scalable putting us in a position to be able to handle all needed requests from departments.		
NEGATIVE IMPACT ON SERVICES: (If not approved)	We will continually be tied to physical datacenters for our on premise applications, services, and storage. Business continuity and disaster recovery will be negatively impacted. In the event of a sustained outage, network and dataservices could be down for extended periods of time, impacting everything from ERP systems, CJIS systems, and billing systems. The impact of that downtime and negative impact on customer service cannot be quantified.		
PRIMARY DRIVER/SECONDARY DRIVER: Time/Scope/Cost	Scope	Cost	
SCOPE MANAGEMENT PLAN:			

FUNDING SOURCE	FY 1	FY 2	FY 3	FY 4	FY 5	TOTAL	PROJECT ESTIMATED	
Select the Fund						0		
Select the Fund						0	Start Date	Completion Date
Select the Fund						0		
Select the Fund						0		
TOTAL	0	0	0	0	0	0	MM/YYYY	MM/YYYY

PROJECT COSTS	PROJECT BUDGET							
PROJECT COMPONENTS	FY 1	FY 2	FY 3	FY 4	FY 5	Five Year Total	Total Project Cost	Total Cost at end of FY 1
Internal Costs						0	0	0
External Costs	100,000	50,000				150,000	150,000	100,000
Total	100,000	50,000	0	0	0	150,000	150,000	100,000

ANNUAL OPERATING IMPACT (After completion of Project)							Additional Project Info.	
DESCRIPTION:	FY 1	FY 2	FY 3	FY 4	FY 5	Five Year Total	OTHER:	
Personnel						0		
Operating/Maintenance						0	Project Type:	Multi-Year
Capital Outlay	0					0		
TOTAL	0	0	0	0	0	0	Account Number(s):	00.0000.0000
								00.0000.0000
								00.0000.0000
								00.0000.0000

DO NOT USE **Notes:**

Recommended by: _____ Date: _____

Approved by: Denise L. Brown Date: _____



CAPITAL IMPROVEMENT PROJECT REQUEST

Omniswitches								
PROJECT MANAGER:	Steven Carter					DATE:	2/12/2018	
DEPARTMENT/DIVISION:	TAC/Telecom							
PRIORITY (if multiple requests) :								
DESCRIPTION/JUSTIFICATION:	Technical Services - Immediate need - Replacement of the unsupported Telecom Alcatel Lucent 6850 infrastructure to the Alcatel Lucent 6860 Omniswitches. Equipment has been purchased, but assistance is needed to completed the replacements of the 28 switches to minimize the interruption of services on the Telecom customers (including the City of Albany).							
POSITIVE IMPACT ON SERVICES: (If approved)	The 6850 Omniswitches have been decommissioned and are no longer supported. This upgrade will provide the ability to to maximize the current backbone and 10G bandwidth that Telcom currently has as well as provides the ability to increase service offerings up to 40G.							
NEGATIVE IMPACT ON SERVICES: (If not approved)	Cost of services and service interruptions during installation.							
FUNDING SOURCE	FY18	FY19	FY20	FY21	FY22	TOTAL		
4720	75,000					75,000	PROJECT ESTIMATED	
						0		
						0		
						0	Start Date	Completion Date
TOTAL	75,000	0	0	0	0	75,000	07/01/18	12/30/18
PROJECT COSTS	PROJECT BUDGET							
PROJECT COMPONENTS	FY18	FY19	FY20	FY21	FY22	Five Year Total	Total Project Cost	Total Cost at end of FY18
Internal Costs						0	0	
External Costs						0	0	0
Total	0	0	0	0	0	0	0	0
ANNUAL OPERATING IMPACT (After completion of Project)							Additional Project Info.	
DESCRIPTION:	FY18	FY19	FY20	FY21	FY22	Five Year Total	OTHER:	
Personnel						0		
Operating/Maintenance		0	0	0	0	0		
Capital Outlay						0	Project Type:	Please Select
TOTAL	0	0	0	0	0	0	Account Number(s):	00.0000.0000
DO NOT USE SECTION BELOW: Notes:								
Recommended by: _____						Date: _____		
Approved by:						Date: _____		



CAPITAL IMPROVEMENT PROJECT REQUEST

Replacement of Argus													
PROJECT MANAGER:	Steven Carter					DATE:	2/12/2018						
DEPARTMENT/DIVISION:	TAC/Telecom												
PRIORITY (if multiple requests) :													
DESCRIPTION/JUSTIFICATION:	Equipment Replacement & Professional Services - Immediate need - Replacement of the discontinued Argus shelf that are approximately 13 years old at Peak Hut, 999 S. Maple Street, and the OneAC shelf at Lily Pond Hut, 1726 Lily Pond Road along with over 100 batteries at both locations that are approximately 8 years old.												
POSITIVE IMPACT ON SERVICES: (If approved)	The Argus have been discontinued and is aged along with the batteries. This upgrade will provide the ability to maximize the power usages of the facilities and support what is currently in the facilities with support. These replacement will not result in any service interruptions.												
NEGATIVE IMPACT ON SERVICES: (If not approved)	Cost of equipment and services for the installation.												
FUNDING SOURCE	FY18	FY19	FY20	FY21	FY22	TOTAL							
4720	50,000					50,000	PROJECT ESTIMATED <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">Start Date</td> <td style="width: 50%; border: none;">Completion Date</td> </tr> <tr> <td style="border: none;">07/01/18</td> <td style="border: none;">6/30/19</td> </tr> </table>			Start Date	Completion Date	07/01/18	6/30/19
Start Date	Completion Date												
07/01/18	6/30/19												
						0							
						0							
						0							
TOTAL	50,000	0	0	0	0	50,000							
PROJECT COSTS	PROJECT BUDGET												
PROJECT COMPONENTS	FY18	FY19	FY20	FY21	FY22	Five Year Total	Total Project Cost	Total Cost at end of FY18					
Internal Costs						0	0						
External Costs						0	0	0					
Total	0	0	0	0	0	0	0	0					
ANNUAL OPERATING IMPACT (After completion of Project)							Additional Project Info.						
DESCRIPTION:	FY18	FY19	FY20	FY21	FY22	Five Year Total	OTHER: <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">Project Type:</td> <td style="width: 50%; border: none;">Please Select</td> </tr> <tr> <td style="border: none;">Account Number(s):</td> <td style="border: none;">00.0000.0000</td> </tr> </table>		Project Type:	Please Select	Account Number(s):	00.0000.0000	
Project Type:	Please Select												
Account Number(s):	00.0000.0000												
Personnel						0							
Operating/Maintenance		7,500	7,500	7,500	7,500	0							
Capital Outlay						0							
TOTAL	0	7,500	7,500	7,500	7,500	0							
DO NOT USE SECTION BELOW: Notes:													
<div style="display: flex; justify-content: space-between;"> <div> Recommended by: _____ Approved by: <u> <i>Demetrius L. Brown</i> </u> </div> <div> Date: _____ Date: _____ </div> </div>													



SPLOST Funds

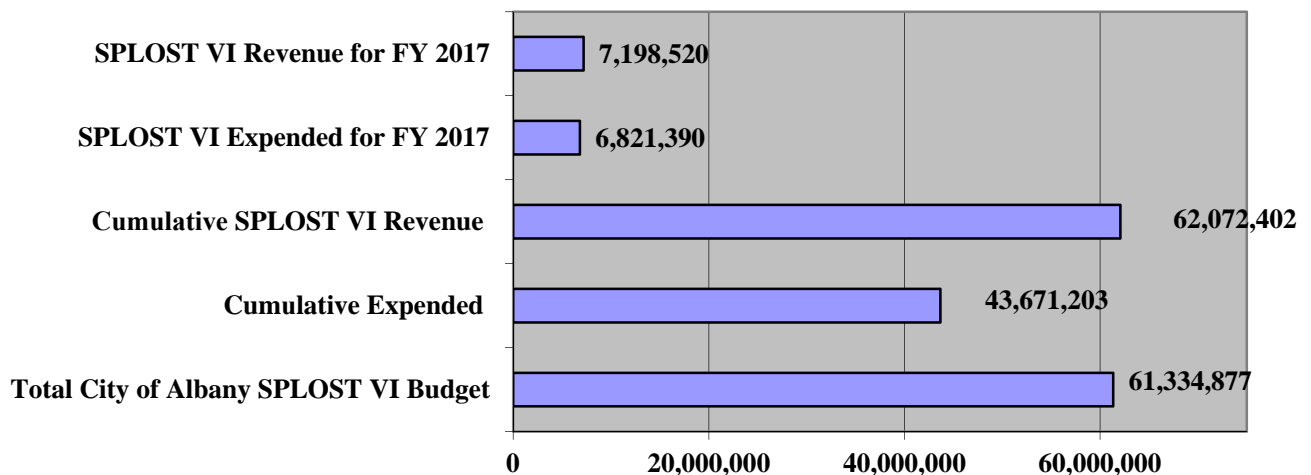
SPECIAL PURPOSE LOCAL OPTION SALES TAX VI PROJECTS

In November 2016, Dougherty County voters approved the SPLOST (Special Purpose Local Option Sales Tax) VII referendum that allowed for the continuation of a one-cent sales tax to fund a diverse list community projects.

A listing of projects being funded through the City of Albany's allocation of SPLOST proceeds is below:

1.	Roadway, Traffic, Sidewalk & Bridge	24,080,000
2.	Underground Utility & Street Light Upgrades	6,000,000
3.	Information Technology Upgrades	5,895,000
4.	Sanitary & Storm Drainage	5,850,000
5.	P25 Radio Project	4,600,000
6.	Recreation Improvements	3,900,000
7.	Transportation Center	2,500,000
8.	New General Aviation Terminal Building	2,300,000
9.	Pool Improvements	1,400,000
10.	Fire Station Relocation	1,250,000
11.	Chehaw Park Improvements	1,000,000
12.	Thornateeska Heritage Center Improvements	425,000

The information below exhibits how much of these funds have been expended as of June 30, 2017:



FY 2019 Budgeted SPLOST VII Revenues: \$10,335,000

FY 2019 Budgeted SPLOST VII Expenses: \$10,335,000



Sponsored Operations (Grants)

SUMMARY OF SPONSORED OPERATIONS

DESCRIPTION

The Grants Fund is a special revenue fund that provides for the administrative accounting of funds received from State and Federal sources for some entitlement programs and discretionary projects. The Grants Fund consists of Federal, State and local funding. Local funding includes contracts for reimbursed services, which are considered sponsored operations. The Police Department is the primary recipient of reimbursed services.

This budget is used to account for grant programs awarded to the City. The appropriations for some grant projects do not lapse at the end of each fiscal year, but remain in force for the life of the grant by means of re-appropriations contained in this budget unit.

Major Object of Expenditure	ACTUAL 2015/2016	ADOPTED 2016/2017	ADOPTED 2018/2019
Planning	223,755	288,536	254,547
APD	7,253	113,837	41,874
AFD	42,020	28,820	28,820
Engineering	0	0	50,000
TOTAL	273,028	431,193	375,241
FULL TIME POSITIONS	2	2	2

GRANT SYNOPSIS

PL Grant (Planning)

The Metropolitan Transportation Planning Services contract (or PL Grant) is an agreement between the City of Albany's Planning & Development Services department, the Georgia Department of Transportation (GDOT) and the U. S. Department of Transportation (DOT) to provide cooperative, comprehensive, and continuing transportation planning in carrying out the provisions of the Intermodal Surface Transportation Efficiency Act of 1991. The Federal government reimburses the City for work done according to the agreement at 80%. The City of Albany provides 20% of the funding for projects outlined in the agreement.

FTA Grant (Transit Planning)

The City of Albany's Planning & Development Services department has entered into an agreement with the Georgia Department of Transportation (GDOT) and the Federal Transit Administration (FTA) to assist in transportation planning that has a profound impact upon the development of the total organized transportation services in the State of Georgia. Both state and federal governments reimburse the City for work done according to the agreement- 80% federal and 10% state. The City of Albany provides 10% of the funding for assisting these two entities in transportation planning.

BVP (APD)

The Bulletproof Vest Partnership (BVP), created by the Bulletproof Vest Partnership Grant Act of 1998 is a unique U. S. Department of Justice initiative designed to provide bullet proof vests to state and local law enforcement. Jurisdictions have participated in the BVP Program, with \$277 million in federal funds committed to support the purchase of an estimated 800,000 vests.

JAG Grants (APD)

The Edward Byrne Memorial Justice Assistance Grant Program (JAG) allows states and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system. JAG replaces the Byrne Formula and Local Law Enforcement Block Grant (LLEBG) programs with a single funding mechanism that will simplify the administration process for grantees.

GEMA Bomb Dog (APD)

GEMA has been given federal funding in order to establish a network of EOD bomb dogs for "on call" contact purposes involving various events (airshows, presidential visits, etc.). The goal is having a bomb dog available within one hour anywhere in the State. While a feasible network has already been established partially within the Atlanta & Savannah regions, funding has been given to the City of Albany for the development of the SWGA network.

Performance Partnership Agreement (AFD)

Georgia Emergency Management Agency - Homeland Security (GEMA-HS) has awarded funds to provide required and necessary resources to local governments for comprehensive training and exercise programs for emergency and other critical situational personnel on a timely basis in response to major emergencies and disasters. The Agreement provides technical assistance concerning emergency management administrative operations, planning issues, restrictive and unnecessary administrative requirements.

SUMMARY OF SPONSORED OPERATIONS REVENUE

ACCOUNT NUMBER	ACCOUNT NAME	ADOPTED 2018/2019
2702		
5806	PL Grant	143,462
5807	Sect #8 FTA Grant	67,695
5991	Local Grant Match (City's match portion)	93,390
5819.48	Bullet ProofVest	15,878
5010A271007	2016 JAG	22,996
5919.70A280704	GEMA Bomb Dog	3,000
5823.98	Performance Partnership Agreements	28,820
Total		375,241

SUMMARY OF SPONSORED OPERATIONS EXPENSES

ACCOUNT NUMBER	ACCOUNT NAME	ADOPTED 2018/2019
2741	PL Grant	179,327
2742	Sect #8 FTA Grant	75,220
2748	Bullet ProofVest	15,878
2710	2016 JAG	22,996
2807	GEMA Bomb Dog	3,000
	Thermoplastic Safety Action Grant	50,000
2798	Performance Partnership Agreements FY17	28,820
Total		375,241



Appendix



ANNUAL BUDGET GLOSSARY OF TERMS USED IN THIS BUDGET

The following is an abbreviated list of the specialized governmental budgeting and accounting terms used in this budget.

ACCOUNT NUMBER – A line item code defining an appropriation.

ACCRUAL ACCOUNTING – a basis of accounting in which revenues are recognized in the accounting period in which they are earned and expenses are recognized in the period in which they occur.

AD VALOREM TAXES – Commonly referred to as property taxes. Real and personal property are levied on annually according to the property's valuation and tax rate.

AMORTIZATION – The reduction of debt by regular payments of principal and interest sufficient to retire the debt by maturity.

APD – Albany Police Department

APPROPRIATION – A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in amount and as to the time when it may be expended.

APPROPRIATION ORDINANCE – The formal budgetary document enacted by the legislative body, which contains all approved appropriations for the fiscal year.

ARRA – The American Recovery and Reinvestment Act of 2009 is a direct response to the economic crisis. The recovery Act has three immediate goals: 1) Create jobs and save existing ones, 2) Spur economic activity and invest in long-term growth, 3) Foster unprecedented levels of accountability and transparency in government spending.

ASSESSED VALUATION – A valuation set upon real estate or other property by a government as a basis for levying taxes.

BALANCED BUDGET – A budget in which the estimated current expenditures are equal to or less than the estimated current revenues.

BASE BUDGET – The base budget consists of personal services only. Price and quantity changes are reflected in the base budget but only to the extent that they are in support of personal services. Program and/or capital improvements are not included in the base budget.

BASIS OF BUDGETING – A system used by an individual government to determine when budgetary revenues have been realized and when budgetary expenditures have been incurred.

BOND – A written promise to pay a specified sum of money, called the per value or principal, at a specified date or dates in the future, together with periodic interest at a specified rate.

BONDED DEBT – That portion of indebtedness represented by outstanding bonds.

BUDGET – A service plan for a given period embodying estimated expenditures for providing services and the proposed means of financing them. A balanced budget limits expenditures to available resources.

BUDGET ADJUSTMENT – A revision to the adopted budget that occurs during the affected fiscal year as approved by the Board of Commissioners via an amendment or a transfer.

BUDGET CALENDAR – The schedule of key dates that a government follows in the preparation and adoption of its budget.

BUDGET MESSAGE – A general discussion of the proposed budget as presented in writing by the budget making authority to the legislative body.

BUDGETARY BASIS – This refers to the basis of budgeting used to estimate financing sources and uses in the budget.

BUDGETARY CONTROL – The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

CAD 911 – Computer Aided Dispatch 911-call handling.

CAFR – Comprehensive Annual Financial Report

CAPITAL IMPROVEMENTS/ASSETS – Construction, renovation, physical improvement projects, vehicles or tangible items such as tools, desks, machinery and equipment costing more than \$5000 each and having a use-life of more than one year.

CDBG – Community Development Block Grant

CIP – Capital Improvement Program

COLA – Cost of Living Adjustment

COMBINED SEWER OVERFLOW PROJECT (CSO) – A \$38 million project mandated by the state and federal governments requiring Albany to separate its storm drainage and sanitary sewer systems.

COMPLEXITY OF WORK PROCESS/ACTIVITIES – Measures of levels of difficulty associated with work process or activities.

CONTINGENCY – Those funds included in the base budget for the purpose of providing a means to cover minor unexpected costs during the budget year.

DEBT – An obligation resulting from the borrowing of money or from the purchase of goods and services over a period of time. Debts of government include bonds, time warrants, notes, and floating debts.

- A. **General Obligation Debt** is secured by the pledge of the issuer's full faith, credit, and taxing power.
- B. **A Revenue Debt** is a bond, debt, or obligation for which principal and interest are payable exclusively for the earnings of a government enterprise. This term can refer more broadly to any state or local government debt that is not a general obligation.

DEBT LIMIT – The maximum amount of debt that a municipality is permitted by law to incur – also known as “Debt Ceiling.”

DEBT SERVICE – Payment of principal and interest to lenders or creditors on outstanding debt.

DEFICIT – The excess of an entity’s liabilities over its assets or the excess of expenditures or expenses over revenues during a single accounting period.

DEPRECIATION – Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence.

EFFECTIVENESS – Depicts the degree to which performance objectives are being achieved or otherwise reflects the quality of local government performance.

EFFICIENCY – Reflects the relationship between work performed and the resources required to perform it; Compares outputs to input.

ENCUMBRANCE – The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.

ENTERPRISE FUND – Enterprise funds are used "to account for operations that are financed and operated in a manner similar to private business enterprises . . . where the intent of the governing body is that the cost of providing goods or services to the general public on a continuing basis be financed primarily through user charges". Services accounted for in enterprise funds are tangible, and it is possible to determine the extent to which they benefit individual service consumers.

ENTITLEMENT – The amount of payment to which a state or local government is entitled as determined by the federal government.

EQUITY AND AVAILABILITY OF SERVICE TO USERS – Measures referring to fair or equitable distribution of service in different locations or populations.

ERU – Equivalent Residential Unit

EXPENDITURES – Decreases in net financial resources. Expenditures include current operating expenses, which require the current or future use of net current assets, debt service, and capital outlays.

EXPENSES – Decreases in net total assets. Expenses represent the total cost of operations during a period regardless of the timing of related expenditures.

EXTERNAL CUSTOMER SATISFACTION – measures of quality from external sources.

FINANCIAL INDICATORS – Comparison of planned vs. actual expenditures, cost, obligations, receipts, allocations or losses.

FISCAL YEAR –The twelve month period to which the annual operating budget applies and at the end of which the city government determines its financial position and the results of its operations.

In Albany, the fiscal year runs from July 1 to June 30 of the following year.

FIXED ASSETS – Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery, and equipment.

FUND – Governmental accounting systems are organized and operated on a fund basis. A fund is an independent financial and accounting entity. It has a balanced set of accounts and records, cash and other resources together with all related liabilities and residual equities or balances which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations. Though funds are independent entities within the financial records of a government, there need not be physical segregation of assets.

FUND ACCOUNTS – All accounts necessary to set forth the financial position and results of operations of a fund

FUND BALANCE – This is the unencumbered balances of appropriation from the prior fiscal year.

GASB – Governmental Accounting Standards Board.

GENERAL FUND – The General Fund provides general-purpose governmental services such as Police, Fire, and Street Maintenance. This fund accounts for the revenues and activities not required

by law or administrative decision to be accounted for in a special fund. Ordinarily, the General Fund has a great variety of revenues and is used to finance many more activities than any other fund.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP) – The accounting rules and procedures adopted by the accounting profession to facilitate uniformity in preparing financial statements.

GENERAL REVENUE – The revenue of a government other than those derived from and retained in an enterprise. If a portion of the net income in an Enterprise Fund is contributed to another non-enterprise fund, such as the General Fund, the amount transferred constitutes general revenue to the government.

GFOA – Georgia Finance Officers Association.

GIRMA – Georgia Interlocal Risk Management Agency.

GMA – Georgia Municipal Association.

GOALS – A longer-term broader statement of intent.

GOHS – Governor's Office of Highway Safety

INTERNAL MEASURES OF QUALITY OF PRODUCT SERVICES – Measures of quality from internal sources.

INVESTMENTS – Securities and real estate held for production of revenue in the form of interest, dividend, rentals or lease payments. The term does not include fixed assets used in governmental operations.

JOB FAMILY – Occupational categories that group together positions that have certain common characteristics. Treatment of groups of jobs in this manner provides a more concise and accurate method of evaluating individual jobs.

LEVY – To impose taxes, special assessments of service charges for the support of governmental activities.

LONG-TERM DEBT – Debt with a maturity of more than one year after the date of issuance.

MSA – Metropolitan Statistical Area

MISSION – The reason or purpose for the organizational unit's existence.

MODIFIED ACCRUAL ACCOUNTING – Basis of accounting according to which (a) revenues are recognized in the accounting period in which they become available and measurable and (b) expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due..

NET INCOME – Proprietary fund in excess of operating revenues, non-operating revenues, and operating transfers-in over operating expenses, non-operating expenses and operating transfers-out.

OBJECTIVES – The specified end result expected and can include the time at which it will be achieved.

OMB – Office of Management and Budget.

OPERATING EXPENSES – Proprietary fund expenses that are directly related to the fund's primary service activities.

OPERATING INCOME – The excess of proprietary fund operating revenues over operating expenses.

OPERATING RATIOS – Efficiency measures such as cost per unit, productivity measures and ratios of direct to indirect cost.

OPERATING REVENUES – Proprietary fund revenues that are directly related to the fund's primary service activities. They consist primarily of user charges for services.

OUTCOMES OF PRODUCT OR SERVICE – Direct results achieved through the provision of goods and services by the City.

OUTPUTS OR FINAL PRODUCTS – Products or services produced, distributed or provided to clients.

PENSION TRUST FUND – The trust fund used to account for public employee retirement systems. Pension trust funds are accounted for in essentially the same manner as proprietary funds, but with an important expanded emphasis on required fund balance reserves.

PERFORMANCE INDICATORS – A particular value or characteristic used to measure efficiency or effectiveness.

PERFORMANCE MEASUREMENT – The regular collection and reporting of a range of data useful in the management and operation of programs.

PROGRAM BUDGET – A budget wherein expenditures are based primarily on programs of work and secondarily on character and object class.

REVENUES – The income attributable to a designated fiscal accounting period that will affect the balance (surplus) or deficit resulting from the operations of that period.

SAIP – Self-Administered Insurance Program

SINKING FUND – Schedule of annual payments required on General Obligation Bonds Payable. Principal and interest are payable from an ad valorem tax upon all property of the City.

SPLOST VI – Special Local Option Sales Tax, the sixth implementation of a one percent sales tax for special projects to help build and maintain the City's infrastructure.

TAD – Tax Allocation District

TAX DIGEST – The total assessed value of all real estate property, motor vehicles, mobile homes, timber and heavy-duty equipment in the city of Albany, Georgia.

TAX LEVY ORDINANCE – An ordinance by means of which taxes are levied.

TAX RATE LIMIT – The maximum rate at which a government may levy a tax. Overall tax rate limits usually restrict levies for all purposes and of all governments, state or local, having jurisdiction in a given area.

TAXES – Compulsory charges levied by a government for the purpose of financing services performed for a common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments.

TIMELINESS OF PRODUCT OR SERVICE – Measures of timeliness, which may be based on specific standards or past trends.

UNIFORM CHART OF ACCOUNTS – State mandated financial reporting format for governments.

WG&L – Water, Gas and Light

WORK/ACTIVITY LEVEL – Work measure that assesses intermediate steps in producing outputs.

WORKLOAD – The amount of work compared to capability.

