



FISCAL YEAR 2025 ADOPTED BUDGET



PUTTING PEOPLE FIRST



**ANNUAL BUDGET
For The
Fiscal Year
Ending June 30, 2025**

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Albany
Georgia**

For the Fiscal Year Beginning

July 01, 2023

Christopher P. Morrell

Executive Director

MISSION

The City of Albany delivers fiscally responsible, highly dependable services to citizens in the community and the region with integrity and professionalism.

VISION

The City of Albany is a collaborative regional leader delivering exceptional services and enhancing quality of life, while fostering an atmosphere where citizens and businesses can thrive.

STRATEGIC PRIORITIES

Safe, sustainable, and business-friendly. Economic development, jobs, infrastructure, and asset management. Promotion of the City as a great place to live, work and play. Effective service delivery and excellent fiscal responsibility.

THE BOARD OF COMMISSIONERS



Jon Howard
Ward 1



Jalen Johnson
Ward 2



Vilnis Gaines
Ward 3



Mayor
Bo Dorough



Chad Warbington
Ward IV

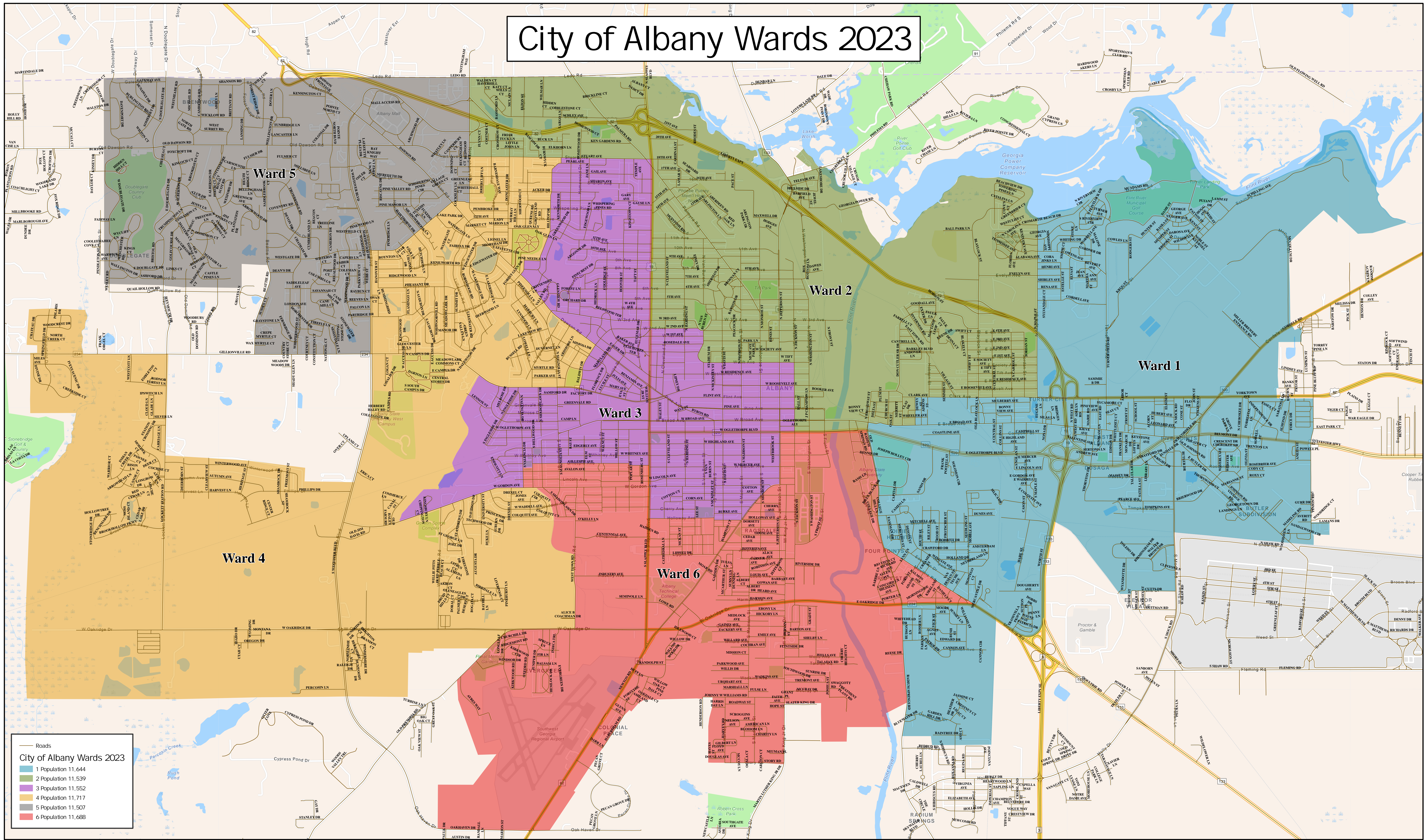


Robert Langstaff
Mayor Pro Tem
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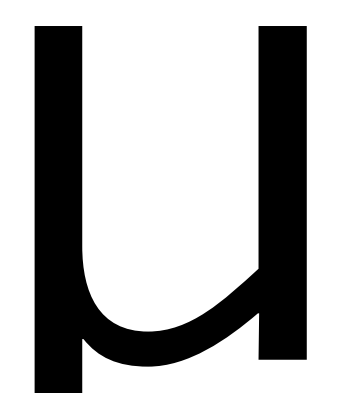
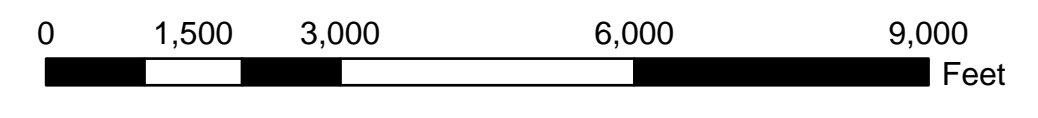


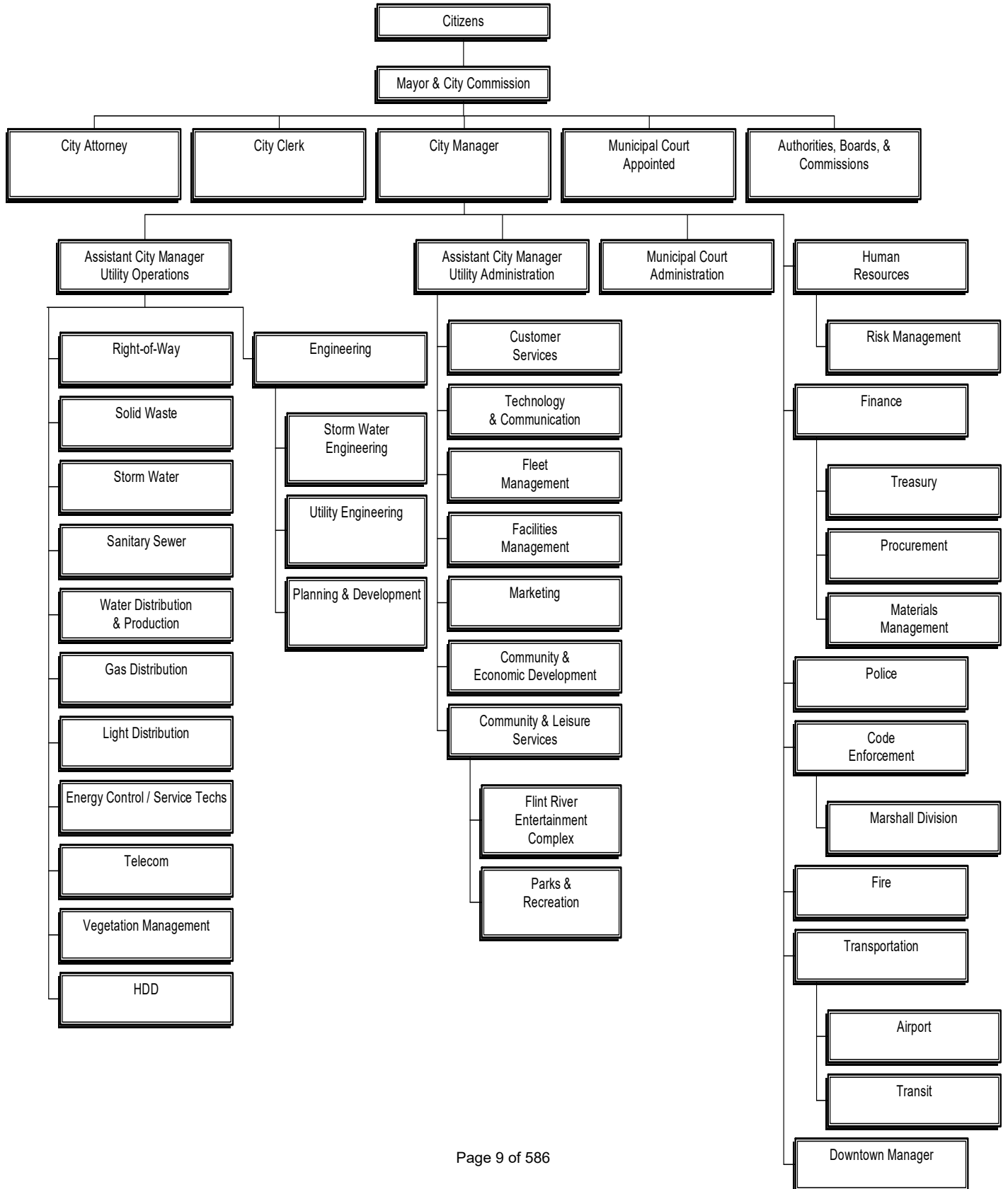
Demetrius Young
Ward VI

City of Albany Wards 2023



Disclaimer: Albany GIS makes every effort to produce the most accurate information possible. No warranties, expressed or implied, are provided for the data herein, its use or interpretation. All data is subject to change.





Government and Organization

The City of Albany has operated under the Commission-Manager form of government since January 14, 1924. The seven member Commission consists of a Mayor (*elected at large*) and six Commissioners (*elected on a ward basis*). The Commission appoints members to various Boards, Authorities, and Commissions. The Commission also appoints the City Manager, City Clerk, City Attorney, Assistant City Attorneys, Director of Municipal Court Admin, and Municipal Court Judge. The City Manager, as the City's Chief Administrative Officer, is responsible for the enforcement of laws and ordinances and the implementation of policies passed by the Commission. The City Manager appoints department heads to assist with these responsibilities.

GENERAL GOVERNMENT

Derrick L. Brown – Interim City Manager
Angela Calhoun – Assistant to the City Manager
Bruce Maples - Assistant City Manager for Utility Operations
Yvette Fields - Assistant City Manager for Utility Administration
Sonja Tolbert - City Clerk
C. Nathan Davis - City Attorney
Willie Weaver - Municipal Court Judge
Sharri Twyman – Director of Municipal Court Administration

DEPARTMENT HEADS

Towanna Howard –Director of Human Resources Management
Michael Eaton – Interim Chief Financial Officer
Peter Bednar – Director of Fleet Management
John Dawson – Chief Information Officer
Paul Forgey - Director of Planning & Development
Michael Persley - Police Chief
Nathaniel Norman – Code Enforcement Director
Cedric Scott - Fire Chief
John Hawthorne – Director of Community & Economic Development
Robbie Griffin – Interim City Engineer
Stacey Rowe - Director of Utility Operations, Public Works
Steven Belk – Director of Community and Leisure Services
David Hamilton - Director of Transportation
Jimmy Norman - Director of Utility Operations
Donald Gray - Director of Facilities Management
Mary Ann Petty - Director of Administrative Services
Lequrica Gaskins - Downtown Manager

Community Information**Origin and Growth**

Situated in the Plantation Trace region, Albany is the primary trade center for Southwest Georgia. It is the county seat for Dougherty County, Georgia. The City lies at the head of the Flint River, 182 miles south of Atlanta. Incorporated in 1853, the City was laid out in 1836 by Alexander Shotwell and named for Albany, New York. The City of Albany was originally incorporated by an Act of the General Assembly of Georgia on December 27, 1838.

The chief farm products are cotton, peanuts, corn, tobacco, and to a lesser extent, paper-shell pecans and forest products. Albany has developed a diversified industrial economy, which includes companies such as Procter & Gamble, Miller Coors, and Master Foods USA-a Mars Incorporated Company. Also, the Marine Corps Logistics Base (MCLB) in Albany is a shining star within the Department of Defense and has established itself as a leader in the adoption of private sector business strategies to accomplish its mission.

The City of Albany makes available the Albany Job Investment Fund to companies that meet funding criteria and are considered to be long-term beneficial investments for the community. With awards of up to \$6 million, the City of Albany is an attractive destination for companies to expand or begin.

Government and Organization

The City of Albany has operated under the Commission-Manager form of government since January 14, 1924. The seven-member Commission consists of a Mayor elected at large and six Commissioners elected on a ward basis. The Commission appoints the City Manager, City Clerk, Assistant City Clerk, City Attorney, Assistant City Attorney, Municipal Court Judge, Director of Municipal Court Administration, City Solicitor, and Public Defender. The City Manager is the City's Chief Executive Officer, and is charged with the enforcement of the laws and ordinances passed by the Commission. The Commission also appoints members to various Boards, Authorities and Commissions.

Educational Facilities

For higher education, Albany has a hometown college, a progressive technical college, and a job corps center. Albany State University, a proud member institution of the University System of Georgia, elevates its community and region by offering a broad array of graduate, baccalaureate, associate, and certificate programs at its main campuses in Albany as well as at strategically-placed branch sites and online. Albany Technical College is a unit of the Georgia Department of Technical and Adult Education. Turner Job Corps Center also serves the Albany area as a fully accredited Vocational Education Institute, providing high-quality academic and vocational training programs to prepare students (ages 16 - 24) to take their places in today's technical work force. The City is also served by 21 schools (14 elementary, 4 middle, and 3 high schools), along with 1 career academy, 1 public alternative school, and a number of private schools.

Sources: Georgia.gov/cities-counties/albany
Docoschools.org/

DEMOGRAPHICS

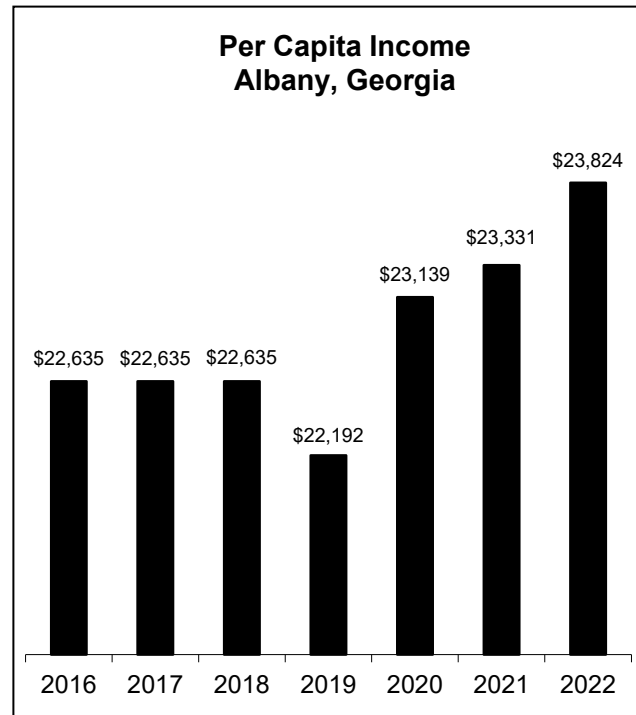
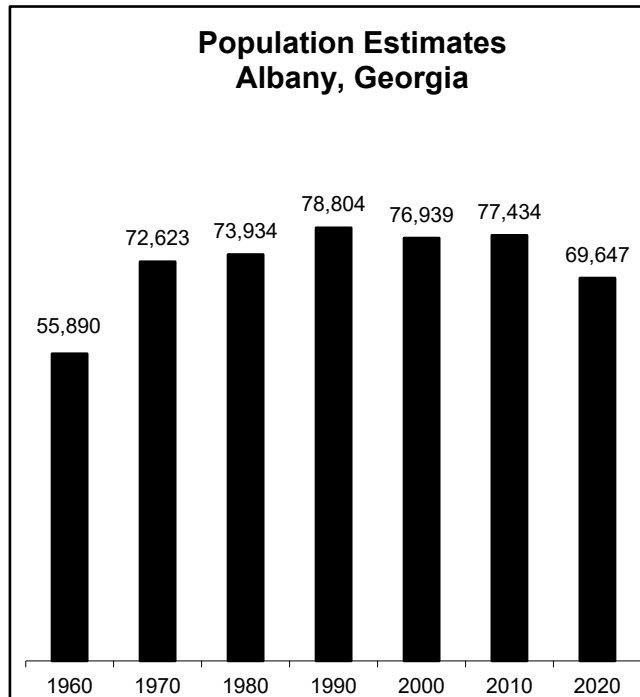
GENDER	(2020 Census)
Male	46.2%
Female	53.8%

AGE COMPOSITION	(2020 Census)
Under 5 Years	6.7%
Under 19 Years	27.8%
20 - 24 Years	8.9%
25 - 44 Years	26.0%
45 - 64 Years	22.1%
65 - 74 Years	9.1%
75+ Years	6.1%

RACE/ ETHNIC ORIGIN	(2020 Census)
Black	77.1%
White	20.6%
Hispanic	1.3%
Asian/American	0.8%
Indian/Hawaiian	
Other2%

AREA	(2020 Census)
Land Area	57 square miles
Elevation	212 ft. above sea level
Rainfall	51.4 inches
Avg. Annual Temp.....	66° F

OCCUPATIONAL COMPOSITION	
Educational Services & Health Care & Social Services	25.9%
Service Occupations	12.5%
Retail Trade	12.5%
Arts, Entertainment, & Recreation, & Accommodation & Food Services	10.8%
Manufacturing	9.9%



Sources: U.S. Census Bureau, Quick Facts
<https://www.census.gov/quickfacts> and Fact Finder
<http://factfinder.census.gov>

COMMUNITY INFORMATION**MUNICIPAL SERVICES**

Fire Protection ...	11 stations; 171 fire personnel and officers
Police Protection	247 personnel and officers
	42 county officers
	230 member sheriff's department provides protection outside the city limits
Garbage	Services provided by the City's Solid Waste division

CITY FACILITIES & SERVICES

Miles of Streets	571
Number of Street Lights	11,295

EDUCATION

Elementary Schools	14
Middle Schools	4
High Schools	3
Number of area colleges	3
(Troy University maintains a satellite campus)	

HEALTH

Hospital.....	1 (690 beds)
MD's	506
Dentists	49
Nursing homes	3 (509 beds)

RECREATIONAL FACILITIES

Public tennis courts	7
Parks	75
Area golf courses	1
Municipal swimming pools	3
Walking Tracks	4
Playgrounds	35
Community centers	4
Boat ramps	4

SCENIC ATTRACTIONS

Albany Museum of Art
Albany Municipal Auditorium
Weatherbee Planetarium
Chehaw Park
Thronateeska Heritage Foundation Museum
Albany Civil Rights Institute
Quail Hunting Preserves
Flint Riverquarium
Riverfront Park
Radium Springs Gardens

Sources: Choosealbany.com

LOCAL ECONOMY

Major Employers:

Name of Business

Phoebe Putney Memorial Hospital
 Marine Corps Logistics Base – Albany
 Dougherty County Board of Education
 City of Albany
 Albany State University
 Proctor & Gamble
 Dougherty County
 Teleperformance USA
 Molson Coors
 Coats & Clark

Type of Business

Healthcare
 Federal Government
 Education
 Municipal Government
 Education
 Paper Goods
 County Government
 Technical Support
 Beverage
 Textile Manufacturer

TRANSPORTATION

Motor Freight Carriers

- 5 interstate
- 24 inter/ intrastate
- 6 terminals
- Overnight service to Atlanta, Birmingham, Charlotte, Chattanooga, Columbia, Jacksonville and Knoxville

Rail

- Albany-Dougherty County served by Norfolk-Southern Corp. and Georgia & Florida Railway
- Switching service provided seven days per week by Norfolk-Southern and six days per week, to customer specs, by Georgia & Florida Railway
- Georgia offers 5,000 miles of track, the most extensive system in the Southeast

Water

Navigable River, Flint (9 ft. channel depth)

Air

Southwest Georgia Regional Airport (ABY) in Albany is the state's second-largest cargo airport by landed weight. The airport offers three nonstop, daily, 35-minute Delta flights to Hartsfield-Jackson International Airport (ATL) in Atlanta utilizing regional jet equipment. On site at the airport is a UPS sorting facility. Airport amenities include a 6,601-foot grooved asphalt runway; aircraft tie downs; hangar rentals; lighted runways; precision and non-precision approaches; and an additional 5,219-foot cross-wind grooved asphalt runway.

Source: Choosealbany.com

BUDGET GUIDE

The 2024 - 2025 Annual Budget is divided into twelve (12) sections whose contents are explained below. This Budget Guide is provided to summarize the information contained in each section and to assist the reader in finding information.

Section I - City Manager's Message

This section includes the City Manager's transmittal letter, the strategic plan, and the adopted budget ordinance. Also included in this section are the revenue and expenditure recaps for the General Fund, Special Funds, Self-Sustaining Enterprise Funds, Supplemented Enterprise Funds, and the Utility Internal Service Fund.

Section II - Policies and Procedures

This section outlines the policies used to guide the preparation and management of the City's annual budget. This section also provides detailed information on budget development, budget adoption, the accounting policies and procedures for Fund Accounting, Governmental Funds, Debt Services, Procurement, and Revenue and Expenditure policies. In addition, this section includes the FY 25 budget calendar.

Section III - Revenue and Expenditures / Expenses

This section begins with a chart showing the relationship between funds, in addition to a chart showing the percentages of expenditures as it relates to personnel services, operating expenses, cost of goods sold, and capital improvement. Included in this section is a summary of the General Fund revenue sources and expenditure/expense categories for the 2024 - 2025 budget. This information is categorized by the following fund accounts:

- General Fund
- Special Funds
- Self-Sustaining Enterprise Funds
- Supplemented Enterprise Funds
- Utility Internal Service Fund

Section IV - Supplemental Information

In this section pertinent information is reported on the budget that analyzes trends and outlines the recent policy decisions that have impacted the City's budget, and its financial position. This section provides the reader with an overview of revenues/expenditures, debt and tax digest information, and personnel information.

Section V - General Fund Expenditure Detail

The General Fund is the City's major operating fund. It accounts for all financial resources and expenditures that are not accounted for in specific purpose funds. The General Fund finances most of the regular day-to-day operations and accounts for approximately 24% or \$76,233,218 of the budgeted appropriation. It consists of the following departments: City Clerk's Office, City Manager's Office, City Attorney's Office, Municipal Court, Human Resources, Finance,

Technology & Communication, Planning & Development, Police, Fire, Code Enforcement, Engineering, Recreation, and Facilities Management. It also contains appropriations to independent agencies. The General Fund depends on revenues generated from such sources as property taxes, sales taxes, utility transfers, service charges, business licenses and permits, insurance taxes, and other revenue to cover its operating costs.

Section VI - Special Funds Expenditure Detail

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specified purposes. About 16% or \$52,639,523 of the FY 25 Budget is allocated to Special Fund activities. Included in the Special Funds are Community & Economic Development, CAD 911, Hotel/Motel, Capital Improvement, Tax Allocation District (TAD), Job Investment, R3M, SPLOST, TSPLOST, and Grant Funds. The Albany Convention and Visitors Bureau will receive \$800 thousand of current year's actual Hotel/Motel tax revenue to promote tourism and growth in Albany.

Also included under Special Funds is the Debt Fund. However, the City does not have any active General Obligation Bonds that require repayment. Therefore, only the Capital Improvement Fund is financed through revenues received from the General Fund.

To encourage development in the Albany Riverfront and Gateway Development Plan the Commission established a Tax Allocation District (TAD) for that area. A TAD allows the City to sell bonds to finance infrastructure and other redevelopment costs within the designated district.

The Job Investment Fund was created to provide monies to companies that meet established criteria that are considered to be long term investments in the City of Albany.

R3M (Renovate, Repair, & Replace) Fund is designed to maintain and upgrade facilities & infrastructure maintained by the City. The expenditures within this fund do not meet the capital criteria.

The Special Purpose Local Option Sales Tax (SPLOST) VIII is a referendum approved by voters in November 2022 that allows for an extra penny in sales tax to fund a diverse list of community projects. It is not a separate tax; Georgia law allows local jurisdictions to use SPLOST proceeds to fund capital improvement projects that would otherwise be paid for with General Fund and property tax revenues. SPLOST VIII expenditures for FY 2025 are projected to be \$6,400,000. In addition to the SPLOST VIII expenditures, the City is continuing to push forward on SPLOST VII projects with an expected budget impact of \$8,303,446, which totals to \$14,703,446 in SPLOST expenditures budgeted in FY25.

Similarly, Transportation Special Purpose Local Option Sales Tax (TSPLOST) is a referendum approved by voters in March 2019 that allows for an extra penny in sales tax to fund a diverse list of community projects. It is not a separate tax. TSPLOST expenditures for FY 2025 are projected to be \$13,024,503.

Grant Fund is a Special Fund that has been established to carry out projects or programs that are not funded through the normal operating & capital budget process. These funds are used to account for resources received from outside agencies and are restricted for a specific purpose.

Section VII - Self-Sustaining Enterprise Funds (Utility Funds)

The Self-Sustaining Enterprise Funds consist of the Utility Funds maintained by the City of Albany. The Utility Funds charges for services are used serve the infrastructure and distribution needs of the City. About 53% or \$167,537,074 of the FY 25 Budget is attributed to the Utility Fund activities. Included in the Utility Funds are Light, Gas, Sanitary Sewer, Water, Solid Waste, Stormwater, and Telecom Fund. The Cost of Goods Sold makes up the majority of the budgeted expenses for FY 2025 in the amount of \$72,659,966 or 43%.

With projected revenues of \$100,399,186, the Light Fund it is easily the largest revenue generating enterprise fund for the City of Albany. Expenses are projected to be \$92,807,313, resulting in net income of \$7,591,873. This fund represents about 29% of the total budget. Its over 37,000 customers include residential, commercial, and industrial.

The Gas Fund is projected to generate \$16,671,650 in revenue through charges for service and incur \$18,541,571 in expenses, resulting in a net income of \$732,566. The fund represents about 6% of the total budget. It provides natural gas services to approximately 13,000 customers in Dougherty and Lee Counties.

The Sanitary Sewer Fund is projected to generate \$19,274,137 in revenue primarily through user fees and incur \$18,541,571 in expenses resulting in a net income of \$732,566. This fund represents about 6% of the total budget. Included under the Sanitary Sewer Fund are Wastewater Treatment, Wastewater Treatment/Lift Stations, Wastewater Sampling, and Sanitary Sewer Maintenance. This Division of Public Works is responsible for the treatment of the City's wastewater and for disposal of sewage sludge in accordance with Environmental Protection Division's guidelines. This division is also responsible for the maintenance of all sanitary sewers and for the installation of new taps and sewer extensions within the city limits of Albany.

The list of self-sustaining enterprise funds continues with the Water Fund. It is expected to generate \$14,791,514 in revenue and incur \$14,599,480 in expenses, resulting in net income of \$192,033. The fund represents about 5% of the total budget. The fund provides 14 million gallons of water per day to over 35,000 customers. While Water Distribution is responsible for these figures, the fund also includes Water Production. This department is capable of producing 36 million gallons per day from 39 dry wells. This is a vital resource for future economic development.

The Solid Waste Fund is expected to generate \$14,132,924 in revenue through service charges and incur \$14,053,582 in expenses, resulting in a net income of \$79,342. This fund represents about 4% of the total budget. Included under the Solid Waste Fund are Solid Waste Administration, Solid Waste Removal-Residential, Solid Waste Removal-Commercial and Special Services. This division is responsible for collecting and properly disposing of solid waste and recyclables generated by both residential and commercial customers. This division serves approximately 23,000 residential customers with a private contractor. The division also serves over 1,300 commercial customers.

The Stormwater Fund is projected to generate \$6,650,212 in revenue through user fees, while partially being supported through Sewer Fees in the amount of \$1,335,740 totaling \$7,985,952.

Budgeted expenses from the Stormwater fund are scheduled for \$7,983,823 during fiscal year 2025. The budget net income for fiscal year 2025 is \$2,128. The Stormwater Fund represents about 3% of the total budget. Engineering Stormwater, Street Sweeping, Asphalt/Concrete, Grading/Construction and Storm Maintenance are included in this fund. The responsibility of the Stormwater Fund is to provide stormwater management services to include drainage system operation and maintenance of ditches, canals and ponds, and stormwater pump stations, and to provide street sweeping services necessary for the collection and disposal of stormwater-related debris. Other functions include maintenance of existing stormwater infrastructure and installation of new stormwater conveyance systems.

The Telecommunication Fund is the last of the self-sustaining enterprise funds. Revenue is expected to be \$3,547,914 and expenses are projected to be \$3,542,753, resulting in net income of \$5,161. The fund represents approximately 1% of the total budget. Telecom provides excellent fiber optic-based services to businesses in Albany and Dougherty County. The fund serves approximately over 1,000 connections to their customers.

Section VIII - Supplemented Enterprise Funds

The approved program and expense plan is recorded in this section for the Supplemented Enterprise Funds which include the following: Airport, Flint River Entertainment Complex, and the Transit System. Because these funds are not self-sustaining, they are budgeted to receive subsidies from the General Fund in the amounts of \$1,355,617, \$969,997, and \$1,976,418, respectively.

Section IX - Utility Internal Service Fund

The Utility Internal Service Fund provides support for all of the utility enterprise funds (Light, Sewer, Gas, Water, Solid Waste, Stormwater, and Telecom). It is comprised of eight (8) departments: Utility Management and Board, Investigations, Engineering, Marketing, HDD, Energy Control/ Techs, Vegetation Management, and Customer Service. The projected budget for this fund is \$17,663,213 in FY 2025.

Section X - Capital Improvement Program

This section includes all of the approved FY 2025 Capital Outlay/Improvement requests for the General Fund, Special Funds, Utility Internal Service Fund, and the Enterprise Funds. The capital outlay expenditure plan is listed by Department/Division. General Fund expenditures are budgeted to be \$9,564,008 while the Utility Internal Service Fund and Enterprise Funds are expected to have \$97,818 and \$42,085,470 in capital expenses, respectively. Also included in this section are the Georgia Municipal Association Lease Pool (GMA) capital requests.

Section XI – Fleet Fund

This section contains the Fleet Internal Service Fund which provides support for all the maintenance and assistance in purchasing all rolling stock utilized by the City. The projected budget for this fund is \$4,125,774 in FY 2025.

Section XII - Appendix

This section contains a glossary of terms that may be useful in assisting the individual to interpret the budget.



City Manager's Message



Derrick L. Brown
Interim City Manager

Office: (229) 431-3234
Fax: (229) 431-3223

September 20, 2024

The Honorable Mayor and
Board of City Commissioners
City of Albany
Post Office Box 447
Albany, GA 31702-0447

Dear Mayor and Commissioners:

Transmitted herewith is the fiscal year 2025 adopted budget totaling \$318.8 Million. This budget has increased from \$316.9 million in fiscal year 2024, driven primarily by initiatives surrounding personnel, citizens, and customers. There is an increase of \$2.6 Million in personnel costs to offer competitive compensation to attract and retain employees. In addition, there is a 3.7% cost of living increase for all City personnel which costs approximately \$2.7 Million. In service to our rate payers, an additional \$850,000 was added to the Weatherization Program to help Albany Utility customers save on energy costs by investing in their homes. To "fight the blight", over \$400,000 was added to fund the demolition budget for aged, dilapidated, hazardous and vacant structures. The budget included a millage rate increase from 9.528 to 10.672. The millage increase was aligned with the cost of the pay study implemented during fiscal year 2024.

There are 1,174 positions included in the budget, which increased the number of positions from 1,171 in FY 2024. There was an increase in the Fleet department to support a second shift initiative while Municipal Court decreased by two positions. 671 positions (57%) are assigned to the General Fund, while 464 (40%) are assigned to Special Funds and the Enterprise Funds, which includes Albany Utilities. The remaining 39 positions (3%) are included in the Internal Service Funds (Fleet Department)

The City of Albany continues to exercise fiscal responsibility with all its Utility Funds. Many of them contain a provision to increase rates and fees by the amount of the Consumer Price Index (CPI) measured by the calendar year (January to December) and implemented on a fiscal year basis (July to June). With the Light Fund expecting a \$4.7 Million increase in the cost of goods sold, consideration was given after multiple years of

Mayor and Board of City Commissioners

September 20, 2024

not adjusting electric rates. The Water department is promoting the sustainable use of water resources through the implementation of a water rate conservation model.

To allow for consistent operational funding, capital replacement, and the ability to take on additional projects in the future while still positioning funds for financial sustainability, utility rates were increased. It should be noted that no proposed rate increases are taken lightly, and this administration was particularly fiscally conservative in all estimates.

The Sewer Fund has an extremely aggressive deadline, established by the environmental agencies, of separating 85% of the combined sewer/stormwater system over the next year. The 10-year capital plan will work towards separation at the cost of \$132 Million. This large project comprises many smaller ones and will require a combination of funding sources. One of the necessary steps to increase debt capacity was a 6.5% rate increase in fiscal year 2025.

To address the rising cost of goods sold for Light a 5% rate increase was adopted. The Stormwater, Solid Waste, Water and Gas rates also implemented a 3.7% CPI increase to offset the increased operational costs.

Revenues – In preparing revenue projections, staff analyzed five years of historic trends, the fiscal year 2025 operating budget, the condition of state and local economies, and other factors that might affect the City's revenue sources. Projected revenues for the General and Special Funds total \$128,872,741, a decrease of 3.7% or \$4,552,800 compared with the prior year. This results primarily from the decrease in projected project spend on SPLOST & TSPLOST projects during fiscal year 2025 in comparison with prior year. The General and Special Funds are presented as balanced budgets. The General Fund budget include the use of fund balance in the amount of \$1,000,000 to accomplish the stated goals of the Commission for fiscal year 2025.

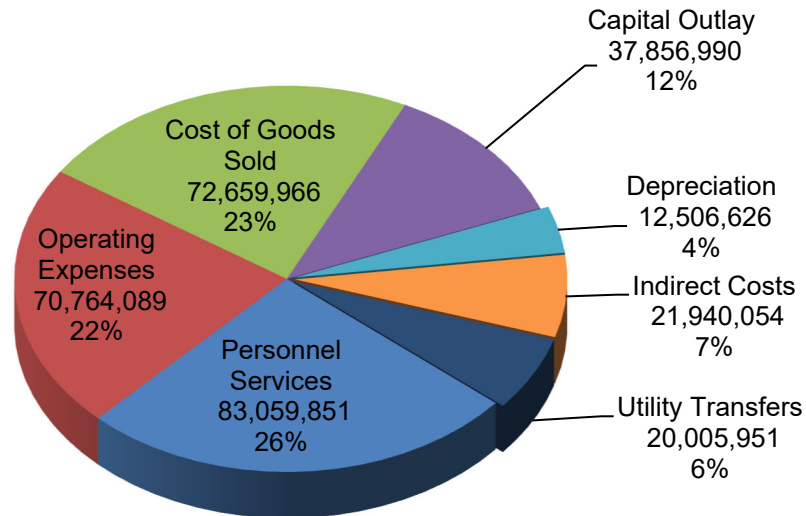
The City continues its delineation of service agreement (HB 489) initiatives with Dougherty County. This initiative includes funding from Dougherty County for their portion of the following City departments: Fire, Technology & Communications, Planning, Traffic Engineering, Procurement, Emergency Management, Recreation, CAD 911, and Code Enforcement. Through these joint agreements, the City anticipates receiving \$7,359,353 from Dougherty County for services provided.

The revenue budget for Enterprise Funds totals \$195,899,558, an increase of 1.9% or \$3,737,340 in revenues. The increase in revenues can be attributed to a combination of the Electric rate increase to assist in covering the cost of goods sold increase, decreases in Airport hangar and terminal capital projects completed in fiscal year 2024, and CPI increases in Water, Stormwater, Solid Waste, and Sewer. The total revenue budget for all Enterprise Funds collectively exceeds budgeted expenses by \$5,978,772. It is important to note that there will be \$41,442,462 in capital costs that are considered

Mayor and Board of City Commissioners September 20, 2024

outside the normal operating budget for these Enterprise Funds. These costs, which include the Utility Funds and the Utility Internal Service Funds, are covered by the rates and fees.

Budget Overview - The chart below shows the total operating budget of \$318,793,527 by category:



Personnel Services – Employee Wages and Benefits represent 26% of the total budget and is the largest overall expense to the organization. This is an increase of 6.2% or \$4,856,978 compared to FY 2024, which was \$78,202,873. There are 1,174 authorized budgeted positions shown in Personnel Services.

Cost of Goods Sold – COGS is another large portion of the overall budget and represents 23% of the total. This is an increase of 4.8%, or \$3,326,528, compared to FY 2024. Unfortunately, the City has very little control over these expenses. Because of this, staff must endeavor to mitigate the pass-through effect on our customers through careful long-term forecasting, planning, and risk hedging.

Operating Expenses – Operating expenses also make up a significant part of the organization's budget representing 22% of the total. It is a decrease of 7.4% or \$5,621,743 compared to FY 2024.

Utility Transfers – The transfers from the Utility Funds to the General Fund amount to \$18,670,211 (there is also a \$1,325,740 transfer from Sewer to Stormwater). This is the largest revenue source for the General Fund, accounting for 24.5% of its total revenue.

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Indirect Costs – The costs of the support departments (Legislative, City Manager, City Attorney, Human Resources, Finance, Technology & Communications, Facilities Management; and the Utility Internal Service Fund, which includes Customer Service, Vegetation Management, Energy Control/Service Techs, Horizontal Directional Drilling, Marketing, Engineering, Investigations, and Utility Management) are allocated to the Enterprise Funds based on an in-depth study of the individual transactions for each department. The cost of \$21,940,054 is equitably shared by these Funds according to the level of support received.

Capital Improvement Program (CIP) – \$50,363,616 has been allocated for capital outlay and depreciation of prior years' capital expenses. The Capital Improvement Program (CIP) is a five-year planning instrument used by the City of Albany to identify capital requirements. The CIP plans for expenditures that exceed \$5,000 and have a useful life of more than one year. The CIP utilizes all available funding sources, including but not limited to: Grants, SPLOST, TSPLOST, GMA financing, bonding, GEFA financing, as well as other financing alternatives and the use of cash reserves from prior years' excess revenues over expenditures.

The CIP is reviewed and updated each year to reflect the changing priorities of the organization. This program has a direct impact on the General Fund's operating budgets. The acquisition of replacement assets initially reduces operating expenditures while deferring increases in maintenance costs. The addition of new assets, such as a building, tends to decrease operational expenditures for maintenance of the building. The impact that capital acquisition has on the operating budget is anticipated and incorporated into the financial plan.

The Capital Improvement Fund (CIF) - The General and Special Revenue Funds' capital projects are funded from a minimum of 15% of the annual sales tax revenue, totaling \$1,746,236. Certain capital needs of supplemented Enterprise Funds are also funded through the CIF. For example, the City's 10 - 20% local matching shares for Transit and the Airport are usually paid out of the CIF. However, the self-sustaining Enterprise Funds' capital needs are funded through alternative sources, as stated above in the CIP section.

The GMA Lease Pool – The CIF also accounts for the debt service payments of the GMA lease pool agreement. In 1998, the City entered into a 30-year lease agreement with the Georgia Municipal Association (GMA) for \$10,000,000 in certificates of participation. The GMA lease pool provides flexibility to renew assets and decrease operational expenditures for all participants. The City may appropriate a percentage of sales tax revenue to fund the annual GMA debt payment if needed. The current CIP has made great use of the lease pool in recent years, maximizing opportunities as the program nears maturity.

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Internal Service Funds – An Internal Service Fund (ISF) provides a mechanism for which expenses can be tracked for certain internal costs and properly charged to the departments and/or funds that receive those benefits. Since all expenses are charged back to the benefiting fund, an ISF has no net effect on the total budget, and expenses within these funds are not considered in the total budgeted expenses presented. Information presented in this book regarding ISF's is for informational purposes only. The city currently has 5 internal service funds: Risk Management, Workers' Compensation, Public Employees Group Health Plan (PEGHP), Fleet Management, and the Utility Internal Service Fund (UISF).

Risk Management Program – The Risk Management Division and the City Attorney's office manage the City's Risk Management Program. These two units work together to contain costs associated with liability issues for the City. This coverage includes airport liability, Georgia fire fighters' cancer benefit program, automobile liability, automobile physical damage, boiler and machinery, crime, electronic data processing, fiduciary liability, general liability, law enforcement liability, property damage, public officials' liability, extended reporting period, travel, accident, and unlicensed equipment. All departments are allocated a pro-rata share to contribute to the fund based on experiences. The appropriation for FY 2025 is \$3,904,855, an increase of \$407,635 from the last fiscal year.

Workers' Compensation Fund – Expected contributions for FY 2025 are \$1,721,506, an increase of \$2,924 over the last fiscal year. Performance in recent years has been very stable, but we will continue to monitor the fund's reserves to ensure adequate funding for long-term sustainability. The City's main objective continues to be: (1) to assure that the injured employee gets the best and most efficient medical care available, and (2) to get the injured worker whole and back to work as quickly as possible.

Public Employees Group Health Plan (PEGHP) – The Group Health Plan is designed to meet the medical needs of the employees and their eligible dependents. The premium costs are shared between the City and its employees at a ratio of approximately 87% and 13%, respectively. These contributions are then used to pay for claims as they are submitted by a third-party administrator.

Fleet Management – Fleet Management operates outside of the General Fund to serve the rolling stock needs of the City of Albany's fleet. The related expenses are captured in the object accounts 7870, which represent Maintenance of Motor Equipment. The Fleet Management program charges the individual departments for goods and services rendered monthly. Direct costs, as well as overhead costs, are captured in its rates and mark-up on the parts managed by the department.

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General Fund – The General Fund budget for FY 2025 totals \$76,233,218, an increase of \$3,777,218 from the FY 2024 General Fund adopted budget of \$72,455,643. This is primarily driven by the 3.7% cost of living adjustment (COLA) increase for all employees and a full year of budgeted implications of the pay study implemented in fiscal year 2024. The General Fund finances the operations of General Government, Public Safety, Recreation & Parks, Engineering, Planning & Development Services, and Facilities Management. The level of service provided is our top priority while effectively managing our costs.

Special Revenue Funds – Collectively, the City's Special Revenue Funds total \$52,639,523, a decrease of 13.7%, or \$8,330,375 from the FY 2024 adopted budget. One major cause for the decrease is the SPLOST and TSPLOST projects budgeted for fiscal year 2025. Included in this category are Community & Economic Development, CAD 911, Hotel/Motel, Capital Improvement, TAD, R3M, SPLOST, TSPLOST, Gortatowsky, and Grant Funds. More detail about some of the funds included in the Special Funds category follows.

Community & Economic Development – The Department of Community & Economic Development (DCED) is a Special Revenue Fund with a budget of \$7,272,591, which is an increase in budgeted expenditures from the FY 2024 adopted budget of \$6,882,120. The funds are allocated to the City by the U. S. Department of Housing and Urban Development (HUD) and the income received from repayment of loans, rents, etc., represents this fund's revenue sources. The Department of Community & Economic Development is designed to expand economic opportunities, provide decent housing, and meet the other needs of persons of low-to-moderate income. DCED will receive a direct subsidy from the General Fund of \$296,257, as well as a significant amount of other services and assistance.

Hotel/Motel Fund - The amount expected from the 8% hotel/motel tax totals \$2,440,000. These funds are allocated annually to the Albany Convention and Visitors Bureau to promote tourism, conventions, and trade shows. Some funds are also set aside to support the Flint River Entertainment Complex directly.

Sponsored Operations (Grants) – The Grant Fund is a Special Revenue fund that provides for the administrative accounting of funds received from local, state, and federal sources for entitlement programs and discretionary projects. The fund totals \$2,071,520 in fiscal year 2025. The appropriations for grant projects do not lapse at the end of each fiscal year but remain in force for the life of the grant by means of re-appropriations contained in this budget document.

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Special Purpose Local Option Sales Tax VIII – The City of Albany and Dougherty County entered into an intergovernmental sales tax agreement on August 23, 2022. On November 8, 2022, voters approved the referendum to continue the 1% Special Purpose Local Option Sales Tax (SPLOST). The amount slated for collection from the sales and use tax between April 1, 2023, and March 31, 2029, is \$109,800,000. Sixty-four percent, or \$70,272,000, of those funds are scheduled for City administered projects and non-profit organizations. The budgetary impact is determined as the projects come online and are incorporated into the operating budget. The City of Albany projects are listed in the SPLOST VIII section of this document. These estimated collections are subject to change due to the fluctuations in taxable sales in the area.

Transportation Special Purpose Local Option Sales Tax – On January 14, 2019, the City of Albany and Dougherty County entered into an intergovernmental agreement and proposed a list of projects focused on transportation needs. The voters approved the referendum on March 19, 2019, to initiate a 1% Transportation Special Purpose Local Option Sales Tax (TSPLOST). Collections began on July 1, 2019, and will continue for five years until June 30, 2024. Overall projections are \$80,000,000, with sixty-seven percent, or \$53,600,000, allocated to the City of Albany. The overwhelming majority of the funds will be used for roadway improvements.

Debt Service Fund – This fund accounts for General Fund debt service transactions for bonds and debt other than those bonds issued by Albany-Dougherty Inner City Authority (ADICA). The Debt Service Fund is funded from the General Fund to cover its costs when there are General Obligation Bonds outstanding. The City does not have any general obligation debt currently.

Enterprise Funds – Enterprise Funds are funds whose revenue is primarily received from charges for services instead of general tax dollars. They are not required to have a balanced budget. The City has a total of ten enterprise funds. Seven are self-sustaining and three are supplemented by the General Fund. Solid Waste, Sanitary Sewer, Stormwater, Water, Gas, Light, and Telecom are the seven self-sustaining Enterprise Funds. The funds are self-sustaining because they generate enough revenue through service charges (or combined with spendable fund balance) to cover their costs. The top five are discussed in more detail.

Light Fund – This is the largest revenue producer, with budgeted revenues totaling \$100,399,186. Approximately 61.7% or \$61,906,390 of the revenue is appropriated to cover its COGS. Light is expected to have a net income of \$7,591,873, with a large portion used for the Advanced Metering Infrastructure debt service. This fund is also one of the largest contributors to the General Fund and is budgeted to transfer \$11,002,660 in fiscal year 2025. The Light Fund serves over 37,000 homes, businesses, and industries.

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Gas Fund – As a provider of natural gas to over 13,000 customers, the Gas Fund is budgeted to have revenues of \$16,671,650 from sales of 1,681,500 MCF (1000 cubic feet). Approximately 48.8% or \$8,132,802 of that revenue must cover its COGS. The fund is expected to have a net income of \$663,100, driven by the recent decrease in natural gas prices. There are plans for infrastructure expansion to create future revenue opportunities. This fund also contributes to the General Fund and is budgeted to transfer \$1,833,882.

Sanitary Sewer Fund – This fund is responsible for all sewers, the water pollution control plant, and some 100 pump/lift stations, with operating revenues of \$19,274,137 and expenses of \$18,541,571. As a result, the Sewer Fund is expected to have net income of \$732,566. These earnings will be important as the fund contributes to the Combined Sewer Separation project over the next several years. This fund will transfer \$1,793,840 to the General Fund.

Solid Waste Fund – This fund is budgeted to have \$14,132,924 in revenues with expenses of \$14,053,582, resulting in a net income of \$79,342. It is responsible for the collection and proper disposal of solid waste generated by over 25,000 residential and 1,300 commercial customers. The goal is to increase the efficiencies of this fund and continue to explore revenue expansion opportunities, especially in the commercial sector. The transfer for this year is \$1,413,292.

Water Fund – The Water Fund is projected to have a net income of \$192,033 with \$14,791,514 in revenues and \$14,599,480 in expenses. This fund provides 14 million gallons of water per day to over 35,000 customers and maintains hundreds of miles of water mains and services. It has the capability of producing up to 36 million gallons of water per day. This fund is budgeted to transfer \$1,479,151 to the General Fund.

Supplemented Enterprise Funds – These Enterprise Funds do not generate enough revenue to cover their operational costs; therefore, the General Fund subsidizes them. The Transit System, Airport, and Flint River Entertainment Complex are not able to sustain themselves and will collectively receive \$4,302,032 in assistance from General Fund revenues, an increase of \$472,148 over the FY 2024 allocation. This increase is due to the agreement with ASU for transit services not being renewed and additional costs incurred by the funds without an offset in revenues. The individual amounts received for Transit, Airport, and Flint River Entertainment Complex are \$1,976,127, \$1,355,617, and \$969,997, respectively. A significant amount of funding for the Transit System and Airport is provided by State and Federal grants. An example of that is the charges for services for the Airport in FY 2025 is only \$1,310,800 of the \$8,299,556 budget.

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A significant focus of the City in the coming fiscal year will be our infrastructure, with several projects underway simultaneously. We will enter the fourth year of the Combined Sewer System (CSS), Storm Drainage, and Sewer Upgrades that are part of the Commission-approved 10-year capital plan. Enhancements to our Recreational facilities throughout the City will begin to take shape as various aspects of the Recreation Masterplan are implemented. The strong interest in downtown will begin to be realized as the City looks to partner with public and private entities to boost residential opportunities and bring more businesses to the area. Perhaps, the most exciting and impactful part of this budget is the opportunity to partner with different organizations to bring housing developments to our city. Nine separate projects have the potential to add over 400 units, with 165 of these being single-family homes. The City will invest over \$13 Million in these endeavors.

Other major projects included in this year's budget are a new maintenance building at the Golf Course, master plan update and cargo ramp expansion at the Airport, and investment in Front Street Market in preparation for one of two Innovation Centers in the state of Georgia.

This budget demonstrates our willingness to invest in our people. Funding the pay study will further emphasize this and help us achieve our goal of being the employer of choice in Albany. We are investing in our citizens by investing in housing. At every level, we are here because of the people we serve. We want it to be clear in everything we do that we are "Putting People First!"

Sincerely,



Derrick L Brown
Interim City Manager

EXECUTIVE SUMMARY CITY OF ALBANY STRATEGIC PLAN

The employees of the City of Albany, under the leadership of the City Manager, the Mayor, and the Board of City Commissioners, have committed themselves to continually improving the efficiency and effectiveness of the organization. How does city government improve the services it provides to its citizens while maintaining responsible control of revenues and spending? How, in other words, can we continue to do more for less without sacrificing quality customer service? These are challenging questions faced by cities and towns everywhere.

Strategic Planning includes developing a vision and mission, identifying the organization's external opportunities and threats, determining internal strengths and weaknesses, establishing both long-term and annual objectives, and choosing particular strategies to pursue. This phase of strategic management is accomplished through the development of a strategic plan.

CITY OF ALBANY STRATEGIC PLANNING PROCESS

Priorities of the City Commission

A mission statement is a statement of purpose that distinguishes one organization from others by identifying the scope of the organization's operations in product, service, or market terms. In other words, a mission statement is a declaration of the organization's reason for being. It answers the question, "What is our business? Who are we?"

A mission statement is more than a statement of specific details; it is a declaration of attitude and outlook. It is usually broad in scope for two major reasons. First, a good mission statement allows for the generation and consideration of a range of feasible alternative objectives and strategies without limiting management creativity. Second, a mission statement needs to be broad to effectively reconcile differences among and appeal to the City's diverse citizenship.

In reviewing the Mission Statement and later in setting goals and objectives, the team incorporated the spirit of the six priorities set by the City Commission, which are:

- 1. Safe, Sustainable, and Business Friendly*
- 2. Economic Development and Jobs*
- 3. Infrastructure and Asset Management*
- 4. Promotion of the City of Albany as a great place to live, work and play*
- 5. Effective and Excellent Service Delivery*
- 6. Fiscal Responsibility*

New Initiatives

There are also some fiscal and short-term goals that have been identified to be pursued during the budget that is presented for 2024/2025. These short-term goals or initiatives are in line with the Mayor and Commission's Vision, Mission, and Strategic Priorities for the City of Albany. For the 2024/2025 budget the new initiatives are as follows:

Safe, Sustainable, and Business-Friendly initiative:

An increase demolition effort to address identified blighted structures. Also, the Government 101 program begins its 3rd year. Government 101 educational program was developed to courage residential and business educational opportunities. Finally, the weatherization program to promote energy efficiency and savings through Weatherization program for Albany Utility customers was increase to \$1 million.

Economic Development and Jobs initiative

The City is not only investing in its infrastructure but also moving two separate housing initiatives with the assistance of federal programs

Promote the City of Albany as a Great Place to Live, Work, and Play initiative:

Pay study implementation to offer competitive pay to attract and retain employees.

Effective & Excellent Service Delivery:

The 2nd year of the Albany Leadership Institute training. This program invests in the middle-management staff. It is an 18-month program culminating in a certification from the Urban Institute.

Fiscal Responsibility:

Sewer & Stormwater initiative: The 10-year Capital Plan has been approved by the Commission. Fiscal year 2025 is the 4th full year of the Sewer capital projects will be pursued.

Albany Strategic Plan 2023

As a part of establishing these goals the City has established long-range plans, including the funding mechanism, to accomplish the goals and objective established by the Commission. The Commission will meet in calendar year 2023 to establish and update the 2023 strategic plan for future long-term planning. The progress and evaluation of the Strategic Plan 2023 goals are stated as follows:



Strategic Priorities Progress & Updates

Safe, Sustainable & Business Friendly						
Goal 1: Create a safe community to live, work, and play that encourages the well-being of Albany's citizens and assets.						
Objectives:		FY 19	FY 20	FY 21	FY 22	FY 23
1	Increase police retention rate by 20%					
a	Sworn Officers Retention Rate	72%	74%	74%	74%	74%
2	Survey 50% of the neighborhood to identify and develop a plan to address blighted residential & commercial structures	Complete	Complete	Complete	Complete	Complete
3	Conduct a needs assessment and develop a plan for installation of sidewalks near schools	Complete	Complete	Complete	Complete	Complete
a	Length of Sidewalk added near schools (in feet)	0	5,280	5,280	5,280	5,280
4	Enforce & strengthen blight tax for the City of Albany					
a	Nuisance Abatement Cases Processed for Demo/Rehab	138	134	240	99	50
b	% of complaints cleared within 60 days (Prpty mnt & nuisance)	80%	90%	90%	90%	90%
5	Educate 75% of community groups on fire & property safety	On-Going	On-Going	On-Going	On-Going	On-Going
6	Educate 75% of community groups on crime awareness	Complete	Complete	Complete	Complete	Complete
7	Produce 10 public service announcements in an effort to promote traffic safety awareness and reduce incidents in high risk intersections	On-Going	On-Going	On-Going	On-Going	On-Going
a	# of Traffic citations issued	11,657	4,228	12,010	9,430	9,167
8	Upgrade downtown camera surveillance covering the riverfront for the protection of downtown investments and customers	On-Going	On-Going	On-Going	On-Going	On-Going
9	Implement a public-private city-wide surveillance network to be used as a crime deterrent	On-Going	On-Going	On-Going	On-Going	On-Going
10	Increase # of active neighborhood watch groups while increasing participation by 10%	On-Going	On-Going	On-Going	On-Going	On-Going
11	Hold 4 educational events yearly presented by community leaders	On-Going	On-Going	On-Going	On-Going	On-Going
12	Rehabilitate 10% of housing units within DCED target areas of the city annually	0.24%	0.17%	0.11%	0.18%	0.08%
a	# of Housing Units rehabilitated within NRSAs	46	33	20	35	16
b	# Households assisted with direct homebuyer assistance	1	2	3	3	1
13	Implement a program of community safety officers for special police assignments	5 FT 5 PT	5 FT 5 PT	5 FT 5 PT	8 FT 5 PT	8 FT 5 PT
14	Collaborate with stakeholders to create a Land Bank					
a	# of Developers connected with tax-delinquent properties available through Land Bank for redevelopment	34	90	55	73	25



Strategic Priorities Progress & Updates

Goal 2: Create an environment that consistently encourages business development and educational opportunities								
Objectives:			FY 19	FY 20	FY 21	FY 22	FY 23	
1		Increase the # of new Telecom subscribers with high speed internet service	99	69	104	99	96	
2		Develop a program for business to partner with high schools & colleges to provide training for youth through summer job programs	On-Going	On-Going	On-Going	On-Going	On-Going	
3		Demonstrate involvement with EDC in recruitment of new business to Albany	On-Going	On-Going	On-Going	On-Going	On-Going	
	a	# Development Review meetings with developer, engineers, etc.	16	18	20	20	20	
	b	# of new business loans attracted by DCED program	1	2	2	1	1	
4		Implement <i>Albany Works!</i> initiative with community partners						
	a	# of Community Partners involved with <i>Albany Works!</i>	20	20	20	20	20	
	b	# of participants in the <i>Albany Works!</i> Program	24	100	100	100	100	
5		Develop a City-wide internship program	On-Going	On-Going	On-Going	On-Going	On-Going	



Strategic Priorities Progress & Updates

Economic Development & Jobs						
Goal 1: Expand Albany Utilities Infrastructure						
Objectives:			FY 19	FY 20	FY 21	FY 22
1		Enable Metaswitch project	25%	100%	N/A	N/A
2		Expand utilities in unserved & underserved areas	On-Going	On-Going	On-Going	On-Going
3		Complete the design for natural gas & telecom infrastructure along Rails-to-Trails property	Complete	Complete	Complete	Complete
4		Construct Rails-to-Trails with associated utility infrastructure	On-Going	On-Going	On-Going	On-Going
Goal 2: Enhance Aviation & Transit to improve customer experience						
Objectives:			FY 19	FY 20	FY 21	FY 22
1		Construct a new general aviation terminal & improve hangars at the airport	On-Going	On-Going	On-Going	Started Terminal & finished Hangar
a		Project is funded through SPLOST & TSPLOST to begin FY 22	On-Going	On-Going	On-Going	Yes
2		Complete GRAD certification of the airport	Yes	Yes	Yes	Yes
3		Improve parking & rental car access	Complete	Complete	On-Going	On-Going
a		Gross Receipts from Parking Collected at the Airport	\$223K	\$261K	\$335K	\$335K
4		Expand ridership to include new transportation routes for ASU by way of downtown	Complete	Complete	Complete	Complete
a		# of Rides on the ASU Ram Rush Route	181,259	187,000	250,000	250,000
b		Expanded Ram Rush route to handle peaks beginning FY 2020	Planned	Added	Added	Added
Goal 3: Promote & support best practices and standards						
Objectives:			FY 19	FY 20	FY 21	FY 22
1		Attain Fire ISO rating of 1 for City of Albany	II	II	II	II
a		Police: average response time for priority calls (in minutes)	6:53	6:30	6:30	6:30
2		Leverage the use of the Job Investment Fund for economic development activities	On-Going	On-Going	On-Going	On-Going
a		Utilized the revolving loan program to assist the Flint restaurant open in FY 2019	Complete	Complete	Complete	Complete



Strategic Priorities Progress & Updates

Infrastructure & Asset Management						
Goal 1: Develop an efficient & sustainable infrastructure management program						
Objectives:		FY 19	FY 20	FY 21	FY 22	FY 23
1	Attain Reliable Public Power Provider (RP3) Certification	On-Going	On-Going	On-Going	On-Going	On-Going
2	Install Advanced Metering Infrastructure System					
3	Begin the conversion to LED street lighting	95%	100%	100%	100%	100%
4	Strive to obtain LEED certifications on all new City of Albany buildings	On-Going	On-Going	On-Going	On-Going	On-Going
5	Require any new residential developments to provide sidewalks	On-Going	On-Going	On-Going	On-Going	On-Going
6	Improve transit amenities (i.e. shelters & benches)	0%	28%	43%	43%	43%
7	Develop & implement a funding plan to meet Municipal Separate Storm Sewer System (MS4) mandates	On-Going	On-Going	On-Going	On-Going	On-Going
a	Funded through SPLOST sewer projects	N/A	N/A	N/A	N/A	Yes
8	Develop funding plan for Combined Sewer Outfall (CSO) in the Holloway Basin	On-Going	On-Going	On-Going	On-Going	On-Going
Goal 2: Be recognized as the regional technology leader						
Objectives:		FY 19	FY 20	FY 21	FY 22	FY 23
1	Identify & prioritize technology needs	On-Going	On-Going	On-Going	On-Going	On-Going
2	Implement P25 regional communication system	Completed	Completed	Completed	Completed	Completed
3	Expand Wi-Fi capabilities to public transportation	86%	100%	100%	100%	100%
4	Expand high speed fiber optics					
a	# of Miles of Fiber Run	11.45	10	10	11	7
5	Deploy real-time transit app for transit tracking	Updating	Updating	Updating	Updating	Updating
6	Develop a plan to implement public Wi-Fi initiative downtown	On-Going	On-Going	On-Going	On-Going	On-Going
7	Install E-Car ports/charging stations downtown	On-Going	On-Going	On-Going	On-Going	On-Going
8	Research the feasibility of a rideshare program	On-Going	On-Going	On-Going	On-Going	On-Going



Strategic Priorities Progress & Updates

Promotion of the City of Albany as a Great Place to Live, Work, and Play						
Goal 1: To have a thriving downtown						
Objectives:		FY 19	FY 20	FY 21	FY 22	FY 23
1	Develop a downtown masterplan	On-Going	On-Going	On-Going	On-Going	Complete
2	Add 60 additional housing units to downtown	0	0	0	0	0
3	Develop a strategy to establish a university center downtown	On-Going	On-Going	On-Going	On-Going	On-Going
4	Develop & implement a marketing strategy for downtown Albany	On-Going	On-Going	On-Going	On-Going	On-Going
5	Pursue the development of a downtown conference center & hotel	On-Going	On-Going	On-Going	On-Going	On-Going
6	Create additional annual downtown events					
a	# of Downtown Events	148	240	240	240	982
Goal 2: To be recognized as a vibrant community & tourism destination						
Objectives:		FY 19	FY 20	FY 21	FY 22	FY 23
1	Redevelop Paul Eames Park to create a regional hub for youth sports					
a	#of Special Events/Programs provided by Recreation	55	65	65	65	65
b	# of Participants in these special programs	5,800	7,000	7,000	7,000	7,000
2	Recruit regional sports tournaments					
a	# of Rounds played at the Municipal Golf Course	13,200	16,000	16,000	16,000	16,000
b	# of members at the Municipal Golf Course	139	150	150	150	150
3	Complete construction of the connector for the Rails-to-Trails to Riverfront Trail	65%	100%	100%	100%	100%
4	Increase downtown businesses by 20%					
a	# of Businesses located downtown	245	252	252	252	252
5	Develop a marketing strategy with the CVB to increase tourism by 20%	On-Going	On-Going	On-Going	On-Going	On-Going
Goal 3: To be recognized as a progressive & innovative community						
Objectives:		FY 19	FY 20	FY 21	FY 22	FY 23
1	Pursue certifications, accreditations, and awards					
a	% of Open Government platform project complete	10%	30%	30%	30%	30%
2	Actively benchmark the City's programs & services					
a	Open Records Request: Processed	951	1,121	1,200	1,747	2,589
b	% of Open Records Request: Processed in 3 business days	90%	90%	90%	90%	90%
3	Pursue innovative funding for projects and initiatives					
a	% of Deployment of technology around Smart Cities initiative	60%	100%	100%	100%	100%
4	Expand public-private partnership projects and multi-sector collaborative initiatives	On-Going	On-Going	On-Going	On-Going	On-Going



Strategic Priorities Progress & Updates

Effective & Excellent Service Delivery							
Goal 1: Improve the processes in the planning & development and licensing & business support departments							
Objectives:			FY 19	FY 20	FY 21	FY 22	FY 23
1		Become more business-friendly & effective by implementing one unified computer software system					
	a	# of businesses inspected for non-renewals	317	300	330	330	330
2		Create an interactive customer search portal for permit & project status					
	a	# of Online renewals of occupational tax	357	397	400	400	400
3		Develop a small business concierge service	On-Going	On-Going	On-Going	On-Going	On-Going
Goal 2: Provide customer satisfaction, not only customer service							
Objectives:			FY 19	FY 20	FY 21	FY 22	FY 23
1		Complete mandatory employee customer satisfaction training for all employees	Completed	Planned	Planned	Planned	Planned
2		Enhance the 311 customer experience					
	a	# of minutes to serve 311 calls	3.08	3.08	3.00	3.00	3.00
	b	# of payments through web service	51,164	55,000	60,000	60,000	60,000
3		Implement an annual customer satisfaction survey	N/A	N/A	N/A	N/A	N/A
Goal 3: Institute leadership & management development that is geared towards succession planning							
Objectives:			FY 19	FY 20	FY 21	FY 22	FY 23
1		Implement continuous cross-training to all managers & potential managers	On-Going	On-Going	On-Going	On-Going	On-Going
2		Supervisors certification first-level & mid-level supervisors	On-Going	On-Going	On-Going	On-Going	On-Going
3		Develop a leadership training for senior leaders	On-Going	On-Going	On-Going	On-Going	On-Going



Strategic Priorities Progress & Updates

Fiscal Responsibility						
Goal 1: To have effective & consistent processes throughout the organization						
Objectives:		FY 19	FY 20	FY 21	FY 22	FY 23
1	Complete 12 process improvement initiatives	6	8	8	8	8
2	Develop strategy to use ACH with vendors & customers					
a	% of Vendors Using ACH or electronic payments	1%	20%	20%	20%	20%
Goal 2: Effectively manage organizational risk						
Objectives:		FY 19	FY 20	FY 21	FY 22	FY 23
1	All city employees receive annual safety training	Completed	Completed	Completed	Completed	Completed
2	Fully fund RP3	On-Going	On-Going	On-Going	On-Going	On-Going
3	Enhance city-wide wellness program to include incentives	Planned	Complete	Complete	Complete	Complete
4	Develop strategic options to reduce pension liability	On-Going	On-Going	On-Going	On-Going	On-Going
5	Develop educational strategy for TSPLOST	Completed	Continuing	Continuing	Continuing	Continuing
6	Review & update current financial management policies	Reviewed	Completed	Completed	Completed	Completed
Goal 3: Revenue enhancements						
Objectives:		FY 19	FY 20	FY 21	FY 22	FY 23
1	Analyze & conduct utility rate studies	On-Going	On-Going	On-Going	On-Going	Yes
2	Implement advanced meter infrastructure (AMI)					
a	RFP process	100%	N/A	N/A	N/A	N/A
b	Contract Negotiations	80%	100%	N/A	N/A	N/A
c	Meter Installations (electric, water, and gas)	N/A	1%	20%	20%	20%
3	Expand customer base for Gas & Telecom by 20%					
a	# of New Customers with Telecom service	105	69	109	102	100

AN ORDINANCE NO. 24 111

ENTITLED

**AN ORDINANCE ADOPTING BUDGET AND
APPROPRIATIONS FOR THE PERIOD JULY 1, 2024,
THROUGH JUNE 30, 2025; REPEALING PRIOR
ORDINANCES IN CONFLICT AND FOR OTHER
PURPOSES.**

WHEREAS, a proposed FY 2025 budget has heretofore been submitted to the Mayor and Board of Commissioners of the City of Albany, Georgia, for their study and review; and

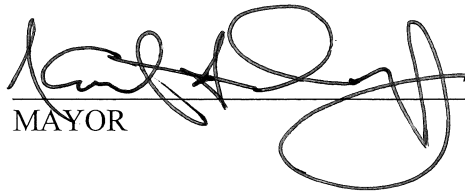
WHEREAS, the proposed budget has been carefully considered by the Mayor and Board of Commissioners; and

WHEREAS, the hearing required by O.C.G.A. § 36-81-5(f), was properly held and concluded,

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of the City of Albany, Georgia, and it is hereby ordained by authority of same:

SECTION 1. The proposed budget and appropriations for the period July 1, 2024, through June 30, 2025, are hereby adopted, and the estimated receipts and expenditures therein contained are approved. A copy of the proposed budget for FY 2025 is on file in the office of the Chief Financial Officer and a summary of same is attached hereto in the form of a budget summary marked Exhibit "A". Said Exhibit "A" is made a part of this Ordinance and expressly incorporated herein by reference as fully as if set forth verbatim. The sums of money set out in the proposed FY 2025 budget are hereby appropriated to be paid out of the respective funds of the City of Albany designated in Exhibit "A" for the Fiscal Year beginning July 1, 2024, through June 30, 2025. The Chief Financial Officer is hereby authorized and directed to issue his warrants for the same as the several items shall respectively become due.

SECTION 2. All Ordinances, or parts of Ordinances, in conflict herewith are repealed.


MAYOR

ATTEST:


CITY CLERK

Adopted: June 26, 2024

**REVENUES & EXPENDITURES / EXPENSES RECAP
FISCAL YEAR 2025**

Description	Adopted 2021/2022	Actual 2021/2022	Adopted 2022/2023	Actual 2022/2023	Adopted 2023/2024	Adopted 2024/2025
REVENUES						
GENERAL & SPECIAL FUNDS:						
General Fund	65,309,166	62,358,571	68,746,811	68,415,021	72,455,643	76,233,218
Community & Economic Development	4,301,086	3,390,465	6,917,904	4,212,238	6,882,120	7,272,591
CAD 911	2,461,161	1,877,798	2,420,272	1,717,932	2,536,148	2,476,455
Hotel/ Motel Fund	2,027,000	2,169,476	2,027,000	2,053,994	2,027,000	2,027,000
Capital Improvement	4,846,611	2,260,285	4,003,245	2,032,149	6,430,745	9,564,008
TAD Fund	394,765	342,195	388,338	571,829	388,738	0
SPLOST	16,981,392	20,459,040	12,114,256	18,921,204	22,586,624	14,703,446
TSPLOST	10,349,894	12,364,446	16,126,639	13,217,488	16,537,031	13,024,503
Job Investment Fund	0	42,672	0	136,949	0	0
R3M - Repair, Renovate, & Replace	1,000,000	4,771	1,000,000	1,207,705	1,500,000	1,500,000
Gortatowsky	0	30	6,145	17	9,972	0
Grant Fund	3,555,470	1,266,253	3,555,470	2,485,252	2,071,520	2,071,520
Special Funds	45,917,379	44,177,431	48,559,269	46,556,757	60,969,898	52,639,523
ENTERPRISE FUNDS:						
Light Operations	96,692,216	94,720,212	95,706,562	98,503,232	96,111,437	100,399,186
Gas Operations	17,092,700	19,873,247	19,016,000	20,909,626	17,110,000	16,671,650
Sanitary Sewer Enterprise	26,793,682	18,050,568	16,936,418	22,079,898	18,159,000	19,274,137
Water	12,718,369	11,648,789	12,758,500	12,055,246	14,200,000	14,791,514
Solid Waste Enterprise	12,334,705	12,461,120	13,099,000	13,521,488	13,608,777	14,132,924
Stormwater	7,132,323	6,873,304	7,337,828	8,663,928	7,736,334	7,985,952
Telecom Operations	3,728,471	3,397,472	3,649,270	9,874,065	3,649,270	3,547,914
Airport	13,680,079	9,184,875	13,016,176	8,847,748	14,905,785	9,655,173
Flint River Entertainment Complex	1,724,178	4,592,822	1,821,872	2,638,107	1,986,522	2,130,082
Transit System	6,904,353	10,817,930	7,523,120	13,856,125	4,695,093	7,311,026
Enterprise Funds	198,801,076	191,620,339	190,864,746	210,949,463	192,162,218	195,899,558
TOTAL REVENUES - ALL FUNDS	310,027,621	298,156,341	308,170,826	325,921,241	325,587,759	324,772,299

EXPENDITURES / EXPENSES						
GENERAL & SPECIAL FUNDS:						
General Fund	65,309,166	60,966,747	68,746,811	67,106,587	72,455,643	76,233,218
Community & Economic Development	4,301,086	3,757,785	6,917,904	3,401,837	6,882,120	7,272,591
CAD 911	2,461,161	2,360,963	2,420,272	2,042,119	2,536,148	2,476,455
Hotel/ Motel Fund	2,027,000	2,027,000	2,027,000	2,027,000	2,027,000	2,027,000
Capital Improvement	4,846,611	2,169,441	4,003,245	2,266,686	6,430,745	9,564,008
TAD Fund	394,765	339,225	388,338	388,225	388,738	0
SPLOST	16,981,392	16,451,092	12,114,256	16,447,555	22,586,624	14,703,446
TSPLOST	10,349,894	740,025	16,126,639	7,440,981	16,537,031	13,024,503
Job Investment Fund	0	400,000	0	0	0	0
R3M - Repair, Renovate, & Replace	1,000,000	416,500	1,000,000	549,675	1,500,000	1,500,000
Gortatowsky	0	0	6,145	0	9,972	0
Grant Fund	3,555,470	1,101,599	3,555,470	2,629,255	2,071,520	2,071,520
Special Funds	45,917,379	29,763,630	48,559,269	37,193,333	60,969,898	52,639,523
ENTERPRISE FUNDS:						
Light Operations	88,999,501	83,442,089	84,905,147	87,121,990	84,376,283	92,807,313
Gas Operations	15,546,479	21,550,903	19,246,532	20,101,922	17,025,604	16,008,550
Sanitary Sewer Enterprise	16,266,366	15,445,418	16,950,514	16,801,380	17,740,664	18,541,571
Water	12,671,731	12,221,063	12,795,092	12,992,702	14,119,119	14,599,481
Solid Waste Enterprise	11,900,398	12,311,161	12,973,063	13,200,226	13,476,061	14,053,582
Stormwater	6,791,269	6,896,190	7,244,742	7,267,769	7,728,046	7,983,824
Telecom Operations	3,484,209	3,408,921	3,430,529	3,613,836	3,593,093	3,542,753
Airport	14,541,472	4,326,933	13,846,965	4,161,730	16,829,062	11,307,960
Flint River Entertainment Complex	2,295,092	4,351,420	2,389,011	3,991,936	2,567,180	2,608,954
Transit System	8,204,731	4,531,342	8,504,724	5,242,503	5,969,801	8,466,798
Enterprise Funds	180,701,248	168,485,440	182,286,319	174,495,992	183,424,913	189,920,786
TOTAL EXPENDITURES / EXPENSES - ALL FUNDS	291,927,793	259,215,817	299,592,399	278,795,912	316,850,454	318,793,527 *

For Information Purposes Only

INTERNAL SERVICE FUNDS:						
Utility Internal Service Fund (Revenue)	14,083,768	13,434,077	13,994,495	14,429,116	15,803,441	17,663,213
Utility Internal Service Fund (Expense)	<u>14,083,768</u>	<u>13,543,656</u>	<u>13,994,495</u>	<u>13,782,717</u>	<u>15,803,441</u>	<u>17,663,213</u>
Internal Service Funds (Net Effect)	0	(109,579)	0	646,399	0	0

* The expenses incurred in the Utility Internal Service fund have been properly recorded in each fund that utilizes its services. I.E. Water, Gas, Light, Telecom, Sanitary Sewer, Storm Water, and Solid Waste Funds. Therefore, these expenses have already been included in the total budget, reported above.

MAJOR REVENUE SOURCE SUMMARY

General Fund includes \$76,233,218 revenue accounts for 23.5% of the total FY 2025 estimated revenue of \$324,772,299. It represents an increase of \$3,777,575 from the previous year's projected revenue. These estimates are based on historical revenue collection trends as well as current economic trends in the national, state, and local economies. Sales taxes continue to recover and exceed expectations. In fact, the trends suggest that sales taxes has recovered back to pre-COVID levels.

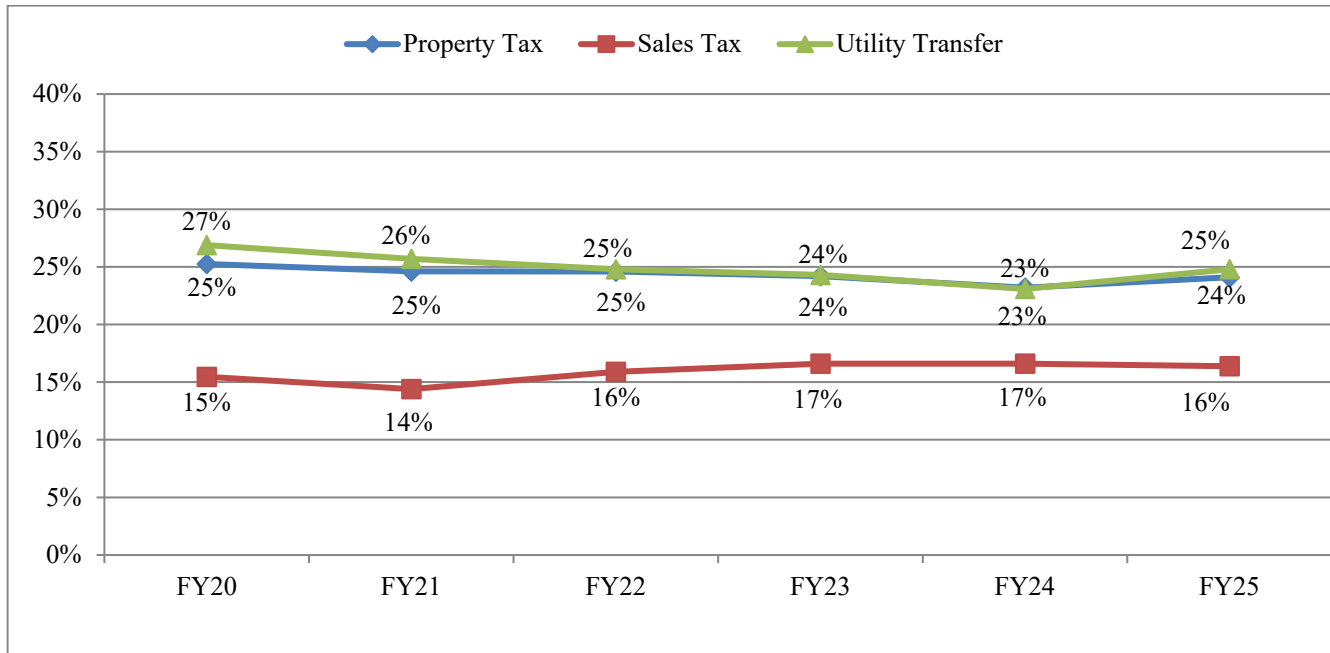
This general operating fund for the City is used to account for all financial resources traditionally associated with governmental functions that are not legally or otherwise accounted for in another fund. The most significant General Fund revenue components are property taxes, sales taxes, and the transfers from utility operations. Trends for these revenue sources are highlighted in the following section.

Utility Transfer - This is the largest revenue source for the City of Albany and is estimated at \$18,670,211 or 24.5% of General Fund Revenue. The collective average of the transfer is 10% of all revenues. Funds are budgeted to transfer based on recorded revenues. For instance, Gas will transfer 11%, Light will transfer 11%, but all other Utility Funds will transfer 10%.

Property Taxes - Property Taxes are the second largest source of revenue to the City. Current taxes (including Title Ad Valorem Taxes) provide \$18,477,795, approximately 24.2% of the General Fund Revenue. Property taxes are calculated using a state approved tax digest at millage rates set by the Mayor and Board of Commissioners. Presently, the millage rate for the City of Albany is 10.672 mills. One mill represents one dollar of tax for every \$1,000 of taxable value.

Sales Taxes - Sales Taxes are the third largest revenue source, with estimated revenues of \$12,571,096 or 16.4% of the General Fund Revenue. Sales Taxes are projected based on economic indicators and are collected at 1% of the State sales taxes. The Sales and Use Tax Rate in Dougherty County is presently 8%, and is distributed as follows: 4% State, 1% Local Option Sales Tax, 1% Special Purpose Local Option Sales Tax, 1% Transportation Local Option Sales Tax, and 1% Education Local Option Sales Tax. The City shares sales tax revenue with the County on a 60:40 basis of countywide collections (64:36 for SPLOST; 67:33 for TSPLOST). The State of Georgia limits a jurisdiction to one cent for general purpose.

The chart on the following page illustrates trends for the General Fund's three major revenue sources. Property tax revenue and utility transfer percentages have both increased about 12% and 2% respectively, this year. Sales tax revenue, on the other hand, has shown strong improvement in the last few years.



Light Fund is the largest of all the enterprise funds with anticipated revenues of \$100,399,186. It represents approximately 30.9% of the City of Albany's FY 2025 Adopted Budget. The increase from fiscal year 2024 revenue based on expected consumption.

Sanitary Sewer Fund is the second largest with anticipated revenues of \$19,274,137 in revenues for FY 2025. In total this combined revenue equals 5.9% of the budgeted revenues. The increase in revenue of \$1,115,137 is due to implementing the 6.5% rate increase in order to continue to fund the necessary projects to meet the aggressive 3-year target of 85% separation put forward by environmental agencies.

Gas Fund is the third largest enterprise fund revenue producer with \$16,671,650 in budgeted revenues. This is approximately 5.1% of the City of Albany's FY 2025 Adopted Budget. Gas revenues are decreased due to the decrease in cost of natural gas in FY 2025 compared with the previously budgeted amount.

Water Fund has a projected revenue of \$14,791,514 in FY 2025. This is an increase in revenue of \$591,514 over last year or 4.2%

Solid Waste Fund is responsible for generating approximately 4.4% or \$14,132,924 of the City's FY 2025 revenue, an increase of \$524,147 compared to FY 2024. Due to the increase in residential collection contract Solid Waste passed the cost \$2.69/month to the residential customers.

**FY 2025
GENERAL FUND REVENUE**

Description	Actual 2022/2023	Adopted 2023/2024	Adopted 2024/2025
Revenues			
Sales Tax			
5100 - Sales Tax	11,551,891	11,420,289	11,641,571
5110 - Sales Tax Energy	1,091,738	896,673	929,525
Property Tax			
5211 - Current Year Ad Valorem Tax	13,337,672	13,345,626	14,966,364
5212 - Prior Year Ad Valorem Tax	181,899	164,121	226,738
5221 - Automobile	155,796	146,739	137,572
5221 - TAVT	1,996,538	2,107,905	2,169,557
5221 - Alt Ad Valorem Tax	31,788	19,937	19,937
5222 - Mobile Homes	34,047	40,000	40,000
5245 - Personal Property Audit	23,725	0	0
5251 - Real Estate Transfer Tax	81,355	116,904	113,314
5252 - Payment In Lieu of Taxes	767,263	868,689	804,313
Other Taxes			
5214 - State of Ga-Railroad Eq	0	18,299	18,299
5230 - Intangible Tax	161,412	242,472	220,925
5240 - Penalties and Interest	73,508	112,883	94,718
5312 - Motor Vehicle Lic. and Permits	2,465	0	0
5322 - Liquor and Wine Tax	291,742	313,633	307,579
5323 - Beer Tax	746,920	807,292	760,362
5324 - Mixed Drink Tax	240,589	230,053	249,845
5335 - Passenger Car Rental Excise Tax	249,696	245,915	255,381
5341 - Casualty Insurance	78,799	74,397	76,270
Business Tax			
5310 - Occupational Tax	1,722,993	1,814,814	1,705,272
Licenses & Permits			
5310 - Penalty & Interest-Bus License	144,977	0	0
5311 - AT&T (ROW Agreement)	18,344	18,344	18,344
5313 - Windstream (ROW Agreement)	23,977	23,977	23,977
5313 - Right of Way Agreements	4,000	0	0
5318 - Tower Cloud R.O.W.	57,363	48,000	48,000
5319 - Cell Tower Agreement	28,407	28,196	28,196
5321 - Alcohol Beverage Licenses	464,745	507,016	445,771
5325 - Alcohol Servers I/D Cards	20,796	17,826	20,060
5611 - Building Permits	727,832	433,562	574,484
5612 - Electrical Permits	47,193	41,945	43,216
5613 - Plumbing Permits	59,613	34,782	44,382
5614 - Gas Permits	1,585	865	1,063
5615 - HVAC Permits	34,840	36,975	35,080
5617 - Reinspection Fees	250	1,000	1,000
5620 - Plans Review	16,492	5,000	5,000
5621 - Sign Permits	3,912	4,237	4,032
5623 - Fire Permits	5,875	5,000	5,000
5624 - Demolition Permits	2,875	6,000	6,000
5643 - Zoning Fee	3,520	1,000	1,000
5644 - Planning Misc Fees	37,890	33,601	37,668

FY 2025**GENERAL FUND REVENUE**

Description	Actual 2022/2023	Adopted 2023/2024	Adopted 2024/2025
Insurance Premium Taxes			
5340 - Insurance Taxes	5,657,982	6,097,421	6,347,421
Franchise Fees			
5314 - AT&T (BellSouth Telecomm)	84,197	182,021	116,169
5315 - Georgia Power	516,607	515,956	498,163
5315 - Mitchell EMC	117,180	126,369	166,007
5410 - Cable Television	555,921	656,168	594,740
5411 - Solid Waste Haulers Fees	462,276	430,000	430,000
5440 - Radio Tower Rental	0	3,410	3,410
Fines & Forfeitures			
5510 - Fines and Forfeitures	765,614	887,807	810,437
5510 - Fines and Forfeitures-Red Speed	3,664,761	2,783,567	2,641,652
5510 - Fines & Forf-Fees	(181,448)	(173,606)	(199,581)
5849 - False Alarms	10,400	6,525	8,542
Charges for Services			
Recreation			
5731 - Green Fees	125,985	100,000	104,108
5731 - Annual Memberships	44,249	40,000	44,400
5731 - Golf Merchandise	12,832	10,000	10,000
5731 - Golf Concessions	16,640	20,000	20,000
5731 - Hand Carts	491	0	0
5731 - Power Rentals	199,412	150,000	176,879
5731 - Golf Miscellaneous	1,152	0	0
5731 - Range Ball	2,810	1,500	1,500
5731 - Rental Club	130	1,000	1,000
5731 - Beer Purchases	(5,709)	(5,000)	(5,000)
5733 - Carver Pool Admission	426	0	0
5735 - Baseball	2,245	0	0
5735 - Basketball, Adult	3,155	3,000	3,000
5735 - Basketball, Youth	9,526	15,000	15,000
5735 - Football	2,375	3,000	3,000
5735 - Softball, Adult	0	3,000	3,000
5735 - Softball, Youth	1,435	3,000	3,000
5735 - Tennis/Misc. Revenue	19,753	12,000	12,000
5735 - Ceramic Supplies	988	1,000	1,000
5735 - Cheerleading	700	0	0
5735 - Soccer	0	2,000	2,000
5736 - Recreation Rental	2,970	5,000	5,000
5736 - George Ort Banquet Hall	6,360	5,000	5,000
5737 - Highland Concession	804	0	0
5737 - Special Events	125	0	0
5738 - Ceramic	255	0	0
5744 - Garnishment Fees	3,355	0	0
5746 - Attorney Fees	3,575	0	0
5813 - AFD Commerical Burn Permit	50	0	0
5813 - AFD Reinspection Fee	275	0	0
5751 - Graves	56,800	76,403	65,604
5752 - Perpetual Care	22,958	29,453	26,578
5753 - Lots	37,042	43,987	43,183
Intergovernmental			
5815 - SWAT Do Co Bd OF Comm	12,191	0	0
5815 - SWAT Do Co School Bd	1,524	0	0

**FY 2025
GENERAL FUND REVENUE**

Description	Actual 2022/2023	Adopted 2023/2024	Adopted 2024/2025
Dougherty County			
5310 - Admin-Do Co HB489	23,250	23,100	24,270
5816 - Do Co Code Enforcement	76,457	138,076	128,325
5821 - Fire Protection	4,727,758	5,058,701	5,245,873
5822 - Information Technology	836,453	1,023,003	1,045,476
5823 - Planning & Development Services	333,083	279,243	525,651
5825 - Central Services	75,000	75,000	75,000
5826 - Emergency Management	31,499	41,262	73,752
5829 - Recreation	180,700	180,700	180,700
State of Georgia			
5831 - Street Maint. & Construction	46,900	46,900	46,900
5832 - Highway Maintenance Contracts	116,295	116,295	116,295
5839 - Other Governments	10,997	0	0
City of Albany			
5845 - Indirect Allocation	5,284,758	6,701,461	6,303,497
5873 - Risk Management-Admin	461,684	509,695	705,420
Interest Income			
5550 - M Lynch Unrealized Gains Gener	(703,089)	0	0
5550 - Unrealized Gains Stabilization	159,525	0	0
5861 - Interest Income	17,486	0	0
5861 - M Lynch Interest - General	179,348	0	0
5861 - M Lynch Realized General	1,316	0	0
5861 - Interest Rev - Pooled (Accrued)	16,673	0	0
5861 - Merrill Lynch General Fees	(115,671)	0	0
5861 - M Lynch Interest Stabilization	42,818	0	0
5861 - M Lynch Realized Stabilization	372	0	0
5861 - Interest Rev - Stabilization (Accrued)	(8,190)	0	0
5861 - Merrill Lynch Stabilization Fees	(49,571)	0	0
Miscellaneous Income			
5870 - Discounts Earned	953	0	0
5880 - Miscellaneous Revenue	125,521	228,589	0
5880 - P Card Rebates	121,183	125,000	125,000
5880 - Demolition Revenue	55,418	0	0
5880 - Lot Cleaning Recovery	6,564	0	0
5889 - Handling Fee (Rtnd Ck Chrgd)	730	0	0
5895 - Misc. Police Receipts	157,929	0	0
5877 - Sediment/Erosion Control	6,810	0	0
5880 - Fireworks Distribution	1,537	0	0
Proceeds from Sale of Assets			
5868 - Gain/Loss on Sales	4,687	0	0
5868 - Net Book Value	(5,034)	0	0
5868 - Proceeds/ Sale of Assets	146,961	0	0
Transfers In/(Out)			
5991 - Operating Transfers In	17,148,353	17,155,466	19,083,211
5992 - Operating Transfers Out	(7,869,131)	(5,892,932)	(6,483,179)
5998 - Transfer from Fund Balance	0	377,136	1,000,000
General Fund Revenue Total	68,415,021	72,455,643	76,233,218

**FY 2025
GENERAL FUND REVENUE**

Description	Actual 2022/2023	Adopted 2023/2024	Adopted 2024/2025
Transfers to General Fund			0
Hotel/Motel Fund	439,635	413,000	413,000
Utility Fund			
Light	10,247,814	10,531,008	11,002,660
Gas	1,996,680	1,711,000	1,833,882
Water	1,084,473	1,136,000	1,479,151
Sewer	1,332,433	1,346,661	1,793,840
Telecom	310,188	310,188	348,791
Solid Waste	1,113,415	1,088,702	1,413,292
Storm Water	623,715	618,907	798,595
Transfer to General Fund Subtotal:	17,148,353	17,155,466	19,083,211
Transfers From General Fund			
Civic Center	(875,804)	(869,022)	(969,997)
Transit	(1,614,964)	(1,647,127)	(1,976,418)
Airport	0	(1,313,735)	(1,355,617)
Public Improvement Fund	(1,942,816)	(1,713,043)	(1,746,236)
DCED Fund	(201,000)	(211,351)	(296,257)
Grant Fund	(234,548)	(138,654)	(138,654)
Fleet Fund	(1,500,000)	0	0
Risk Fund	(1,500,000)	0	0
Transfers from General Fund Subtotal	(7,869,132)	(5,892,932)	(6,483,179)
GENERAL FUND REVENUE	68,415,021	72,455,643	76,233,218

FY 2025
GENERAL FUND EXPENDITURES

Description	Actual 2022/2023	Adopted 2023/2024	Adopted 2024/2025	(decrease) / increase	%(decr) / incr
City Clerk's Office	541,376	694,663	649,268	(45,395)	-7%
City Commission	323,091	347,294	363,925	16,631	5%
City Manager's Office	655,389	808,015	878,921	70,906	9%
City Manager's Office-Downtown Development	554,327	700,078	721,588	21,510	3%
City Attorney's Office	457,401	670,853	712,755	41,902	6%
Municipal Court-Administration	674,994	1,095,141	904,007	(191,134)	-17%
Municipal Court-Appointed	206,264	398,504	466,441	67,937	17%
Human Resources	1,585,465	2,011,858	2,026,665	14,807	1%
Risk Management	461,684	523,897	720,023	196,126	37%
Finance: Procurement	429,132	536,193	482,003	(54,190)	-10%
Finance: Material Mgmt.	300,469	398,857	346,886	(51,971)	-13%
Finance: Administration & Accounting	2,409,861	2,626,863	2,884,513	257,650	10%
Finance: Office of Mgmt./Budget	1,848,202	635,649	637,677	2,028	0%
Finance: Treasury	294,357	312,442	349,385	36,943	12%
Code Enforcement	1,166,361	2,007,731	2,440,949	433,218	22%
Code Enforcement-Marshall's Division	326,636	444,602	548,747	104,145	23%
Technology & Communication	3,104,597	3,570,425	3,719,757	149,332	4%
Planning & Development Services	1,706,202	1,729,788	1,742,069	12,281	1%
Police-Administration	3,980,211	2,958,990	3,270,633	311,643	11%
Police-Uniform	9,988,630	11,084,424	11,608,425	524,001	5%
Police-Support Services	1,621,656	1,661,517	1,778,610	117,093	7%
Police-Investigative	3,388,062	3,798,615	4,267,331	468,716	12%
Police-Awarded & Seized Funds	473	0	0	0	0%
Police-Gang Unit	718,942	865,435	0	(865,435)	-100%
Police-Albany/Dougherty Special Investigations Un	803,252	981,757	1,098,414	116,657	12%
Police-Community Oriented Policing	219,474	246,300	252,987	6,687	3%
Police-SWAT	35,002	38,728	76,523	37,795	98%
Fire-Administration	1,106,598	1,023,261	1,088,970	65,709	6%
Fire-Suppression	14,209,725	15,235,558	16,724,116	1,488,558	10%
Fire-Prevention	460,367	664,881	657,373	(7,508)	-1%
Fire-Training	516,682	582,261	577,958	(4,303)	-1%
Fire-Emergency Management	147,505	44,657	58,040	13,383	30%
Engineering	3,589,334	4,049,188	4,039,198	(9,990)	0%
Public Works - Right of Way	1,099,598	1,166,553	1,219,427	52,874	5%
Recreation-Administration	786,214	923,078	965,735	42,657	5%
Recreation-Centers & Gyms	561,501	585,341	529,224	(56,117)	-10%
Recreation-Athletics	525,566	606,176	679,333	73,157	12%
Recreation-Flint River Golf	817,126	839,040	908,181	69,141	8%
Recreation-Health & Wellness	524,365	536,797	567,720	30,923	6%
Facilities Management Administration	931,383	1,030,864	1,054,073	23,209	2%
Parks Maintenance	1,749,430	1,731,112	1,881,419	150,307	9%
Facility Maintenance	1,652,543	1,656,257	1,696,949	40,692	2%
Independent Agencies	627,140	632,000	637,000	5,000	1%
Total General Fund Expenditures:	67,106,587	72,455,643	76,233,218	3,777,575	5%

Explanations for differences of more than 10% and \$100,000

Municipal Court Admin decrease due moving out of the judicial building & reduction in 2 full-time court & personnel

Risk Management increased due to additional personnel and HR staffing allocated to Risk and the 3.7% COLA

Finance Administration increased due to personnel costs related to 2 additional personnel within Finance and the 3.7% COLA

Code Enforcement increased due to the \$408,000 increase in allocation for demolitions in fiscal year 2025

Code Enforcement-Marshall Division increased due to the additional deputy marshal position and the 3.7% COLA

Police Admin Division increase is due to personnel costs increase and the 3.7% COLA

Police Investigative Unit added 6 positions due to the closing of the gang unit

Police Gang Unit closed to combine resources of the gang unit and the drug unit in fiscal year 2024 budgeted in 2025

Police Special Investigative Unit was created by the combination of Gang Unit & Drug Unit

Fire Suppression increase is driven by the 3.7% COLA increase and high overtime experience

FY 2025**COMMUNITY AND ECONOMIC DEVELOPMENT FUND REVENUE**

Description	Actual 2022/2023	Adopted 2023/2024	Adopted 2024/2025
<i>Rentals</i>			
5018 - *Rental Rev-Bus/Tech Ctr	93,731	100,000	104,835
5018 - *Rental Rev-CDBG	350,065	359,412	393,156
5018 - *Rental Revenue-Broadway Ct	114,784	123,180	131,900
5018 - *Rental Rev-Highland/Madison	33,600	28,260	30,660
5018 - *Rental Rev-N.Davis	23,170	26,760	20,340
5018 - *Rental Rev-Windsor	212,553	226,200	252,784
5018 - Rental Revenue	107,353	113,196	128,964
<i>Grant Revenue</i>			
5010 - *Grant Revenue-CDBG	859,747	775,486	0
5010 - *Grant Rev-Home	273,327	569,507	569,507
5010 - *Grant Rev-Home ARP	0	1,790,001	1,798,393
5010 - *Grant Rev-Home Counsel	21,725	0	22,674
5010 - Grant Revenue ESGP	45,222	50,000	40,000
5010 - Grant Revenue-CBDG-CV	0	376,396	775,486
<i>Other Revenue</i>			
5018 - Program Income-Misc Rev NSP	(64,200)	6,500	6,500
5020 - *Misc Rev-Bus/Tech Ctr	5,525	1,000	1,000
5020 - *Misc Rev-CDBG	4,353	6,000	4,500
5020 - *Misc Rev-General Management	2,397	10,000	5,000
5020 - *Misc Rev-Home	16,438	2,000	2,000
5020 - *Misc-CDBG RLF	2,200	500	600
5020 - Misc Revenue TBRA	650	600	500
5024 - *Note Rev-CDBG AHOP	14,818	10,300	9,141
5024 - *Note Rev-Economic Dev	59,111	77,000	44,904
5024 - *Note Rev-Flood	244,510	153,000	139,056
5024 - *Note Rev-Home	118,601	94,000	108,080
5024 - *Note Rev-Redevelopment	53,157	53,000	53,000
5024 - Note Rev-CDBG RLF	111,466	85,000	164,928
5024 - Section 108 Note Revenue	1,225,018	589,186	125,557
5024 - Note Revenue-NSP	(77,001)	5,500	3,740
5024 - Note Revenue-New RLF	0	55,044	0
<i>Interest Earned</i>			
5920 - *Interest Inc-EDA Revolving	19	0	0
<i>Proceeds from Sale of Assets</i>			
5021 - *Sale Of Prop-CDBG	8,400	0	0
5021 - *Sale Of Prop-Rental	150,500	0	0
<i>Operating Transfers</i>			
5991 - Transfer In	201,000	211,351	296,257
5998 - Transfer from Fund Balance	0	983,741	2,039,129
DCED FUND	4,212,238	6,882,120	7,272,591

FY 2025**CAD-911 FUND REVENUE**

Description	Actual 2022/2023	Adopted 2023/2024	Adopted 2024/2025
5888 - Miscellaneous Income	5,267	0	0
5820 - Telecommunication	192,044	247,970	247,970
5885 - 911 Fees	1,520,621	1,620,000	1,620,000
5998 - Transfer from Fund Balance	0	668,178	608,485
CAD-911 FUND	1,717,932	2,536,148	2,476,455

FY 2025**HOTEL/MOTEL FUND REVENUE**

Description	Actual 2022/2023	Adopted 2023/2024	Adopted 2024/2025
5330 - Hilton Garden	295,310	250,000	250,000
5330 - Hotel/Motel Tax	1,991,113	2,000,000	2,000,000
5330 - STVR	207,184	190,000	190,000
5992 - Operating Transfers Out	(439,612)	(413,000)	(413,000)
HOTEL/MOTEL FUND	2,053,994	2,027,000	2,027,000

FY 2025**CAPITAL IMPROVEMENT FUND REVENUE**

Description	Actual 2022/2023	Adopted 2023/2024	Adopted 2024/2025
5500 - GMA Lease Pool	(108,835)	0	0
5861 - Realized Gains/Losses/Interest	617,032	0	0
5991 - Operating Transfers In	1,945,817	1,713,043	1,746,236
5998 - Transfers from Fund Balance	0	4,717,702	7,817,772
5992 - Operating Transfers Out	(421,865)	0	0
CAPITAL IMPROVEMENT FUND	2,032,149	6,430,745	9,564,008

**FY 2025
R3M FUND REVENUE**

Description	Actual 2022/2023	Adopted 2023/2024	Adopted 2024/2025
5861 - Interest Earned	7,705	0	0
5991 - Transfer In	1,200,000	0	0
5998 - Transfers From Fund Balance	0	1,500,000	1,500,000
R3M FUND	1,207,705	1,500,000	1,500,000

**FY 2025
GRANT FUND REVENUE**

Description	Actual 2022/2023	Adopted 2023/2024	Adopted 2024/2025
5010 - JAG	19,347	124,402	124,402
5806 - Planning (PL Grant)	64,471	182,647	182,647
5806 - PL Supplemental Grants	41,651	0	0
5807 - Section 8 FTA	53,061	56,775	56,775
5811 - GRPA Boost Grant	216,092	0	0
5819 - PSN Grant	32,750	0	0
5819 - Bullet Proof Vest	6,325	21,600	21,600
5819 - COVID Emerg Supplemntl	15,045	0	0
5819 - Pol GEMA 2012 Bomb Dog	202	3,000	3,000
5820 - Community Court BJA Grant	133,742	231,369	231,369
5820 - Hazard Mitigation Grants	0	136,367	136,367
5820 - Safe Communities GOHS	12,165	0	0
5821 - Brownfield Grant	23,904	377,307	377,307
5823 - Performance Partnership Agre	25,938	0	0
5823 - Assistance to Firefighters	0	799,399	799,399
5832 - DHHS Health Literacy	1,609,011	0	0
5991 - Operating Transfers in	231,547	138,654	138,654
GRANT FUND	2,485,252	2,071,520	2,071,520

**FY 2025
GORTATOWSKY REVENUE**

Description	Actual 2022/2023	Adopted 2023/2024	Adopted 2024/2025
5861 - Interest Earned	40	0	0
5992 - Transfer Out	(22)		
5998 - Transfers From Fund Balance	0	9,972	0
GORTATOWSKY FUND	17	9,972	0

**FY 2025
SPECIAL FUNDS EXPENDITURES**

Description	Actual 2022/2023	Adopted 2023/2024	Adopted 2024/2025
General Fund	67,106,587	72,455,643	76,233,218
Community & Economic Development	3,401,837	6,882,120	7,272,591
CAD 911	2,042,119	2,536,148	2,476,455
Hotel/Motel Fund	2,027,000	2,027,000	2,027,000
Capital Improvement	2,266,686	6,430,745	9,564,008
Tax Allocation District	388,225	388,738	0
SPLOST Funds	16,447,555	22,586,624	14,703,446
TSPLOST Funds	7,440,981	16,537,031	13,024,503
Job Investment Fund	0	0	0
R3M Fund	549,675	1,500,000	1,500,000
Gortatowsky	0	9,972	0
Grant Fund	2,629,255	2,071,520	2,071,520
TOTAL SPECIAL FUNDS:	37,193,333	60,969,898	52,639,523
TOTAL GENERAL/SPECIAL FUNDS	104,299,920	133,425,541	128,872,741

**FY 2025
LIGHT FUND REVENUES**

Description	Actual 2022/2023	Adopted 2023/2024	Adopted 2024/2025
Residential	38,974,964	42,346,892	45,003,952
Commercial	33,642,132	32,609,416	35,408,207
Industrial	12,605,698	13,482,919	12,963,036
Latent Charges	844,688	2,300,000	1,500,000
Other Charges	37,496	6,000	147,978
Environmental Cost Recovery	4,920,631	4,991,210	5,001,013
Interest Income	847,196	0	0
Capital Contribution	3,659,427	0	0
Proceeds from Sale of Assets	22,157	0	0
Miscellaneous Revenue	2,948,843	375,000	375,000
TOTAL LIGHT FUND REVENUES	98,503,232	96,111,437	100,399,186

**FY 2025
LIGHT FUND EXPENSES**

Description	Actual 2022/2023	Adopted 2023/2024	Adopted 2024/2025
Cost of Goods Sold	57,124,217	57,230,324	61,906,390
Salaries and Benefits	5,611,762	4,412,951	4,521,043
Operating Expenses	3,952,095	2,964,816	3,888,874
Depreciation	1,891,717	1,872,912	1,872,924
Indirect Costs	7,094,385	7,364,272	9,615,422
Transfers Out	11,447,814	10,531,008	11,002,660
TOTAL LIGHT FUND EXPENSES	87,121,990	84,376,283	92,807,313
LIGHT FUND NET INCOME (LOSS)	11,381,242	11,735,154	7,591,873

FY 2025**SANITARY SEWER FUND REVENUES**

Description	Actual 2022/2023	Adopted 2023/2024	Adopted 2024/2025
Residential	9,608,673	9,964,000	10,562,368
Commercial	3,279,384	3,180,000	3,607,975
Industrial	4,511,587	5,015,000	5,103,794
Realized Gains/Losses/Interest	228,909	0	0
Unrealized Gains/Losses	320,095	0	0
Miscellaneous Revenue	3,186,647	0	0
Other Revenues	453,938	0	0
Capital Contributions	490,665	0	0
TOTAL SEWER FUND REVENUES	22,079,898	18,159,000	19,274,137

FY 2025**SANITARY SEWER FUND EXPENSES**

Description	Actual 2022/2023	Adopted 2023/2024	Adopted 2024/2025
Salaries and Benefits	3,884,229	3,775,461	4,023,402
Operating Expenses	6,155,357	7,053,118	7,284,232
Depreciation	2,767,018	2,738,192	2,808,658
Indirect Costs	1,335,511	1,501,492	1,295,699
Transfers Out	1,326,832	1,325,740	1,335,740
Storm Water Transfer Out	1,332,433	1,346,661	1,793,840
TOTAL SEWER FUND EXPENSES	16,801,380	17,740,664	18,541,571
SEWER NET INCOME (LOSS)	5,278,518	418,336	732,566

**FY 2025
GAS FUND REVENUES**

Description	Actual 2022/2023	Adopted 2023/2024	Adopted 2024/2025
Residential	4,193,799	4,450,000	4,148,000
Commercial	5,515,149	5,250,000	5,599,800
Industrial	9,658,477	6,500,000	6,222,000
Latent Charges	276,194	910,000	701,850
Other Revenue	1,197,887	0	0
Proceeds from Sale of Assets	42,980	0	0
Interest Earned	25,140	0	0
TOTAL GAS FUND REVENUES	20,909,626	17,110,000	16,671,650

**FY 2025
GAS FUND EXPENSES**

Description	Actual 2022/2023	Adopted 2023/2024	Adopted 2024/2025
Cost of Goods Sold	13,010,101	9,495,772	8,132,802
Salaries and Benefits	1,579,236	1,948,792	2,048,695
Operating Expenses	747,809	777,313	853,314
Depreciation	385,560	351,248	409,679
Indirect Costs	2,382,536	2,741,479	2,730,178
Transfers Out	1,996,680	1,711,000	1,833,882
TOTAL GAS FUND EXPENSES	20,101,922	17,025,604	16,008,550
GAS FUND NET INCOME (LOSS)	807,704	84,396	663,100

**FY 2025
WATER FUND REVENUES**

Description	Actual 2022/2023	Adopted 2023/2024	Adopted 2024/2025
Residential	8,421,415	9,150,000	9,573,866
Commercial	3,064,299	3,300,000	3,948,495
Latent Charges	429,636	1,550,000	800,000
Other Revenue	124,651	200,000	469,153
Proceeds from Sale of Assets	6,167	0	0
Miscellaneous Revenue	3,730	0	0
Interest Earned	5,348	0	0
TOTAL WATER FUND REVENUES	12,055,246	14,200,000	14,791,514

**FY 2025
WATER FUND EXPENSES**

Description	Actual 2022/2023	Adopted 2023/2024	Adopted 2024/2025
Cost of Goods Sold	1,748,573	2,245,642	2,363,144
Salaries and Benefits	2,185,953	2,151,165	2,277,442
Operating Expenses	1,894,869	1,958,033	2,001,335
Depreciation	2,298,468	2,243,878	2,282,737
Indirect Costs	3,780,367	4,336,691	4,195,672
Transfers Out	1,084,473	1,136,000	1,479,151
TOTAL WATER FUND EXPENSES	12,992,703	14,071,409	14,599,481
WATER FUND NET INCOME (LOSS)	(937,457)	128,591	192,032

FY 2025**SOLID WASTE FUND REVENUES**

Description	Actual 2022/2023	Adopted 2023/2024	Adopted 2024/2025
Residential	11,669,852	11,961,019	12,312,836
Commercial	1,835,820	1,647,758	1,820,088
Realized Gains/Losses/Interest	403	0	0
Miscellaneous Revenue	9,130	0	0
Capital Contribution	6,283	0	0
TOTAL SOLID WASTE REVENUES	<u>13,521,488</u>	<u>13,608,777</u>	<u>14,132,924</u>

FY 2025**SOLID WASTE FUND EXPENSES**

Description	Actual 2022/2023	Adopted 2023/2024	Adopted 2024/2025
Salaries and Benefits	1,624,193	1,566,132	1,768,531
Operating Expenses	9,257,939	9,505,495	9,672,278
Depreciation	238,341	273,582	258,653
Indirect Costs	966,338	1,042,150	940,828
Transfers Out	1,113,415	1,088,702	1,413,292
TOTAL SOLID WASTE EXPENSES	<u>13,200,226</u>	<u>13,476,061</u>	<u>14,053,582</u>
SOLID WASTE NET INCOME (LOSS)	<u>321,262</u>	<u>132,716</u>	<u>79,342</u>

FY 2025**STORM WATER FUND REVENUES**

Description	Actual 2022/2023	Adopted 2023/2024	Adopted 2024/2025
Residential	2,253,477	2,500,132	2,433,709
Commercial	3,767,920	3,910,462	4,216,503
Capital Contributions	1,286,808	0	0
Other Revenue	28,891	0	0
Transfer In	1,326,832	1,325,740	1,335,740
TOTAL STORM WATER REVENUES	8,663,928	7,736,334	7,985,952

FY 2025**STORM WATER FUND EXPENSES**

Description	Actual 2022/2023	Adopted 2023/2024	Adopted 2024/2025
Salaries and Benefits	2,473,997	2,546,150	2,824,478
Operating Expenses	2,107,431	2,261,399	2,389,840
Depreciation	1,180,213	1,235,656	1,112,121
Indirect Costs	882,413	1,065,934	858,789
Transfer Out	623,715	618,907	798,595
TOTAL STORM WATER EXPENSES	7,267,769	7,728,046	7,983,823
STORM WATER NET INCOME (LOSS)	1,396,159	8,288	2,128

**FY 2025
TELECOM FUND REVENUES**

Description	Actual 2022/2023	Adopted 2023/2024	Adopted 2024/2025
Recurring (Internal Charges)	760,424	766,270	785,000
Residential	203,416	280,000	228,000
Commercial	2,324,643	2,600,000	2,300,000
Other	6,585,582	3,000	234,914
TOTAL TELECOM FUND REVENUES	9,874,065	3,649,270	3,547,914

**FY 2025
TELECOM FUND EXPENSES**

Description	Actual 2022/2023	Adopted 2023/2024	Adopted 2024/2025
Cost of Goods Sold	329,204	361,700	257,630
Salaries and Benefits	902,715	622,879	634,140
Operating Expenses	467,828	466,830	411,863
Depreciation	477,177	464,067	464,067
Indirect Costs	1,126,725	1,367,429	1,426,262
Transfers Out	310,188	310,188	348,791
TOTAL TELECOM FUND EXPENSES	3,613,836	3,593,093	3,542,753
TELECOM FUND NET INCOME (LOSS)	6,260,230	56,177	5,161

**FY 2025
TRANSIT FUND REVENUES**

Description	Actual 2022/2023	Adopted 2023/2024	Adopted 2024/2025
Bus Fares	181,601	300,000	250,000
Bus Para transit	25,252	50,000	50,000
Transportation Agreements	209,486	335,150	1,150
Operating Grant	2,140,827	1,559,540	2,161,298
Capital Grant	2,971,848	801,776	2,649,512
Rentals	8,400	0	0
Capital Contributions	6,281,883	1,500	222,648
Operating Transfers In	2,036,828	1,647,127	1,976,418
TOTAL TRANSIT FUND REVENUES	13,856,125	4,695,093	7,311,026

**FY 2025
TRANSIT FUND EXPENSES**

Description	Actual 2022/2023	Adopted 2023/2024	Adopted 2024/2025
Salaries and Benefits	1,691,913	2,203,771	2,729,595
Operating Expenses	2,173,899	2,027,489	2,379,181
Capital Outlay	0	0	1,742,344
Depreciation & Amortization	1,098,277	1,274,708	1,155,772
Indirect Costs	278,414	463,833	459,906
TOTAL TRANSIT FUND EXPENSES	5,242,503	5,969,801	8,466,798
TRANSIT FUND NET INCOME (LOSS)	8,613,622	(1,274,708)	(1,155,772)

FY 2025**Flint River Entertainment Complex REVENUES**

Description	Actual 2022/2023	Adopted 2023/2024	Adopted 2024/2025
Arena Rent	1,711,184	794,927	834,152
Miscellaneous Income	180	322,573	325,933
Operating Transfers In	875,804	869,022	969,997
Capital Contributions	50,939	0	0
TOTAL CIVIC CENTER REVENUES	<u>2,638,107</u>	<u>1,986,522</u>	<u>2,130,082</u>

FY 2025**Flint River Entertainment Complex EXPENSES**

Description	Actual 2022/2023	Adopted 2023/2024	Adopted 2024/2025
Operating Expense	3,506,518	2,083,472	2,130,082
Depreciation & Amortization	485,418	483,708	478,872
TOTAL CIVIC CENTER EXPENSES	<u>3,991,936</u>	<u>2,567,180</u>	<u>2,608,954</u>
CIVIC CENTER NET INCOME (LOSS)	<u>(1,353,829)</u>	<u>(580,658)</u>	<u>(478,872)</u>

**FY 2025
AIRPORT FUND REVENUES**

Description	Actual 2022/2023	Adopted 2023/2024	Adopted 2024/2025
Delta	193,059	190,000	220,000
Non-Scheduled	1,312	1,275	1,350
United Parcel Services	222,451	235,000	210,000
Avis Car Rental	142,985	150,000	180,000
Budget Car Rentals	17,006	0	0
Hertz	122,528	130,000	115,000
Enterprise Car Rental	95,062	105,000	110,000
TSA Rental	57,127	48,000	48,000
Airport Parking	312,911	315,000	345,000
Eagles of America	95,532	350,000	225,000
Airport Miscellaneous	4,879	50,000	20,000
House Rental	4,550	7,800	7,800
Federal Grants	6,244,786	6,105,000	4,414,222
State of Georgia	372,157	553,750	374,470
PFC Revenues Earned	4,063	16,000	131,214
CFC Revenues Earned	81,404	803,950	1,472,500
Interest Income PFC5	170	75	0
Interest Earned CFC	0	1,200	0
Lease Int Rec-GASB 87	3,686	0	0
Net Book Value	(1,409)	0	0
Advertising Revenue	3,682	30,000	50,000
Capital Contributions	869,807	4,500,000	375,000
Operating Transfers In	0	1,313,735	1,355,617
TOTAL AIRPORT FUND REVENUES	8,847,748	14,905,785	9,655,173

**FY 2025
AIRPORT FUND EXPENSES**

Description	Actual 2022/2023	Adopted 2023/2024	Adopted 2024/2025
Personal Services	984,630	1,509,464	1,602,684
Operating Expense	1,256,972	2,332,787	2,855,955
Capital Outlay	42,669	10,673,000	4,806,000
Depreciation & Amortization	1,716,416	1,923,277	1,652,787
Indirect Costs	161,044	390,534	390,534
TOTAL AIRPORT FUND EXPENSES	4,161,730	16,829,062	11,307,960
AIRPORT FUND NET INCOME (LOSS)	4,686,018	(1,923,277)	(1,652,787)



Summary of Changes to Proposed Budget FY 2025

Original Proposed Budget FY 2025 **320,514,966**

General Fund

Code Enforcement

Reduction in Code Enforcement Demolition from \$1.5 to \$1M \$ (500,000)

Total General Fund Changes **\$ (500,000)**

Light Fund

Reduced Weatherization Budget Request to \$1M (indirects) \$ (1,150,000)

Total Light Fund Changes **\$ (1,150,000)**

Transit Fund

Reduced Part-time Expense (w/ other withholdings) \$ (67,512)

Reduced Indirect Costs \$ (3,927)

Total Transit Changes **\$ (71,439)**

Decrease in the Citywide Proposed Budget \$ (1,721,439)

Total Citywide Budgeted Expense **\$ 318,793,527**

Note: Utility Internal Service Fund is shown within the budget as indirect costs.

Utility Internal Service Fund

Customer Service

Reduced Weatherization Budget Request to \$1M \$ (1,150,000)

Total Utility Internal Service Fund Changes **\$ (1,150,000)**



Policies & Procedures

POLICIES AND PROCEDURES

The development and management of the City of Albany's annual budget is governed by both formal policies and by accepted practices. A number of pertinent policies and practices are outlined in this section. In addition, this section includes summary information that was provided to the City Commission during the annual budget process. The City's complete Financial Management Policy manual is located under the Finance Department tab on the City's website <http://www.albanyga.gov/>

BUDGET DEVELOPMENT AND ADOPTION

The budget process began in January 2024 with the Finance Department preparing the FY 2025 revenue projections, updating the budget request forms, and revising the instructions to City departments for the completion of the budget requests.

Once these tasks were completed, the annual budget meeting was held in January 2024 and each department was given its FY 2025 budget package. The City Manager conducted budget hearings with each department head to review all budget requests and to prioritize each department's requests. The budget process included an opportunity for department heads to make a presentation to the Mayor and Board of City Commissioners highlighting their FY 2025 budgetary needs. The presentations provide the Board with a great deal of insight as to how priorities might be met, if required.

After the budget hearings were completed, the City Manager again reviewed and analyzed each request to formulate the recommended budget. Recommendations were based on historical data, an improving revenue base, and justification of budgetary needs as provided by the department heads, input from the Mayor and Board of Commissioners, and special circumstances that were anticipated to occur during the fiscal year. In addition, the City Manager's recommendations were based on what was reasonable and necessary for departments to operate efficiently and effectively and to maintain, at a minimum, the current level of service.

The recommended budget was submitted to the Mayor and Board of City Commissioners on May 16th. In order to promote citizen participation, a public hearing for the budget was advertised and held June 4th. This hearing was designed to allow public input into the FY 2025 budget before its adoption.

After extensive work by the City Manager and the budget preparation staff, the FY 2025 budget was adopted on June 26, 2024. Notification of the budget adoption was advertised in the local newspaper and a copy was placed on file in the City Clerk's office as required by State law. The approved budget, which is controlled and maintained by the Finance Department, was then added to the computerized budgetary and actual financial reporting system on June 27, 2024. The new fiscal year began July 1, 2024.

BUDGET MANAGEMENT PROCESS

Monthly financial reports are emailed to the City's Department Heads. These reports are also published on the City of Albany's website. As the fiscal year progresses, monthly meetings are conducted to review budget to actual revenues and expenditures with those departments needing attention. Expenditures are projected to fiscal year end, which helps management determine if their current spending trends need to be modified in order to change their departments' projected outcome.

Since a budget is an estimated financial plan, the existing budgetary process also allows for budget transfers throughout the fiscal year. The line item transfers do not change the amount appropriated. It is the responsibility of each department/division to control expenditures and to expend funds only for items that have been budgeted; however, due to unforeseen emergencies, a system is in place to accommodate changing needs.

BASE BUDGETING

Annual budgets are legally adopted for the General Fund, Special Funds, Internal Services Fund, and Enterprise Funds. This budget is balanced in accordance with Georgia law (OCGA 36-81-3(B) (3)) that states that, "a budget ordinance or resolution is balanced when the sum of estimated revenues and appropriated fund balances is equal to appropriation." Department and division expenditures are summarized as personnel services and operating expenses. All budgets begin with the basic cost to maintain personnel services while preserving the current level of service. Operating expenses and capital outlay are then allocated to departments for delivery of service.

FUND ACCOUNTING

The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equities, revenues, and expenditures or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds in this budget are grouped into generic fund types and two broad fund categories as follows:

GOVERNMENTAL FUNDS

General Fund - The General Fund is the general operating fund of the City. It is used to account for all financial resources, except those with other fund accounting requirements.

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specified purposes.

Debt Service Funds - Debt Service Funds are used to account for debt service transactions for bonds and other debts issued by the City and by ADICA.

Capital Projects Funds - Capital Projects Funds account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds). Capital is defined as any one asset valued at \$5,000 or more and has a useful life of more than one year.

PROPRIETARY FUNDS

Enterprise Funds - Enterprise Funds are used to account for operations: (1) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges; or (2) where the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, or accountability of other purposes.

Internal Service Funds - The Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City on a cost-reimbursement basis.

BASIS OF ACCOUNTING

The budgeting and basis of accounting policies of the City of Albany conform to generally accepted accounting principles (GAAP) as applicable to governments. The basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. All Governmental Fund Types, Expendable Trust Funds, and Agency Funds use the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available).

“Measurable” means the amount of the transaction can be determined and “available” means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. The City considers revenues as available if they are collected within 60 days after year-end. Those revenues considered susceptible to accrual are property taxes, charges for services, sales taxes, fines, forfeitures, interest income, and intergovernmental grants. Revenues from licenses and permits and miscellaneous revenues are recorded as revenues when received in cash because they are generally not measurable until actually received.

In applying the susceptible-to-accrual concept to intergovernmental revenues, the legal and contractual requirements of the numerous individual programs are used for guidance. There are, however, essentially two types of these revenues. In one, monies must be expended on the specific purpose or project before any amounts will be paid to the City; therefore, revenues are recognized based on the expenditures recorded. In the other type, monies are virtually unrestricted as to purpose of expenditure and are nearly irrevocable (i.e., revocable only for failure to comply with prescribed compliance requirements, such as equal employment opportunity). These resources are reflected as revenues at the time of receipt or earlier if they meet the criteria for availability.

Expenditures are generally recognized under the modified accrual basis of accounting when the related liabilities are incurred. Exceptions to this general rule include: (1) accumulated unpaid vacation, judgments, and claims which are not expected to be paid out of “available spendable resources”; (2) principal and interest on general obligation long-term debt which are recognized when due or when amounts have been accumulated in the debt service fund for payments to be made early in the following year; and (3) inventory of materials and supplies which are recorded as expenditures when they are consumed.

Proprietary Fund Types and the Pension Trust Fund utilize the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. The following is a summary of the more significant policies.

BASIS OF BUDGETING

The City of Albany employs the cash plus encumbrance method as its basis of budgeting for governmental funds. Revenue for the governmental funds is recognized when it is actually received in cash and encumbered amounts are treated as expenditures under this method. The City uses the accrual method as its basis of budgeting for proprietary funds. Under this method, revenues are recognized in the accounting period in which they are earned, and expenses are recognized in the period in which they occur. The City deviates from Generally Accepted Accounting Principles (GAAP), and its basis of accounting stated in its audited financial statements, in the following areas as well:

- The fair value of investments is not treated as adjustments to revenue
- Some component units are excluded in this budget document- Albany-Dougherty Inner City Authority (ADICA), Downtown Development Authority (DDA), and Chehaw Park Authority
- Some funds are excluded in this budget document- the Public Employees Group Health Plan, Risk Management Fund, and Workers' Compensation Fund
- The Enterprise Funds are allowed to have an unbalanced budget.

BUDGET AMENDMENT

The City of Albany's budget amendment/budget transfer process is regulated by the Official Code of Georgia (OCGA 36-81-3(d) (1)) and local policies. The level of control, or level at which expenditures may not legally exceed the budget, is at the department level in the State of Georgia (OCGA 36-81-2(14)). Any increase in appropriation in any department of local government, whether accomplished through a change in anticipated revenues in any fund or through a transfer of appropriations among departments, requires the approval of the governing authority (OCGA 36-81-3(d)(1)).

BUDGET TRANSFERS

The Finance Department can approve budget transfers up to \$10,000 without the Chief Financial Officer's approval among various accounts within a department/division with the following exceptions:

1. No budget transfers are to be made between the Personnel Services Budget and the Operations Budget.
2. No budget transfer will be made into or out of The Capital Improvement Fund.

Otherwise, any increase in appropriations in any fund for a department or through a budget transfer of appropriation among departments shall require the approval of the Chief Financial Officer for amounts over \$10,000.

All budget transfers must be signed and justified by the Department Head. Requests will be considered based on the justification. All requests are to be submitted to the Finance Department, which will forward requests to the Chief Financial Officer, if necessary.

All appropriations lapse at fiscal year-end except for Capital Improvement Projects if it takes longer to construct.

CAPITAL IMPROVEMENT PROGRAM

The Capital Improvement Program (CIP) is a five-year program that details anticipated expenditures as well as the proposed sources of funding. The General & Special Funds capital requests are defined as any one asset valued at \$5,000 or more that have a useful life of more than one year. They are funded through a minimum of 15% transfer of total sales tax from the General Fund.

The capital requests for Enterprise Funds are funded by the amount budgeted for their depreciation. The first year of the CIP is incorporated into the annual budget. The subsequent or outlying years are updated and revised each year to reflect the changing needs and priorities of the department heads.

Except for Enterprise Funds, vehicles for the City are purchased through the Capital Improvement Fund. Purchases are handled with available resources on hand. If financing is necessary, vehicles are purchased through a lease pool agreement with the Georgia Municipal Association (GMA). The GMA offers a program to governmental entities whereby they can borrow funds from the Bank of New York Mellon to finance rolling stock equipment for a maximum of five years. This pool covers new equipment purchases and does not offer reimbursements for previously purchased equipment. Items other than rolling stock may be approved by submitting an application to the Bank of New York Mellon prior to requesting funds. The City of Albany is currently participating in the 1998 GMA Lease Pool Agreement.

DEBT SERVICE POLICY

The City of Albany updated its formal debt service policy in July 2021. The City shall comply with all requirements of the Official Code of Georgia Annotated (O.C.G.A.) Title 36 Chapter 82 and other legal requirements regarding the issuance of bonds and certificates of the City or its debt issuing authorities.

The City has utilized both general obligation and revenue bonds to finance capital improvements too large to be financed from current revenues. In more recent years, the City has utilized Georgia Environmental Finance Authority and direct bank loans for financing.

PURCHASING POLICY

The City Charter and State law set forth requirements for the expenditure of local government funds for the purchase of goods and services. Section 4, paragraphs 8 and 14 of the City Charter gives the City Manager the authority to make and execute all lawful contracts for operations under his/her supervision. It provides that all purchases of \$40,000 and above must provide opportunity for competition. It further states that the City Commission must approve all purchases above \$40,000, except as may be otherwise provided by law or by ordinance.

Section 2.649 of the City Code gives the City Manager the authority to make purchases up to \$40,000. Over this amount, the City Commission must grant approval. This section of the code also gives the City Manager the authority to sell surplus property up to \$40,000. The sale of surplus property valued over that amount requires prior Commission approval.

[Link to the Purchasing Policy](#)

REVENUE AND EXPENDITURE POLICIES

An accepted but informal policy is that each component of the City's overall budget should be independent and self-sufficient. While recognizing that supplemented Enterprise Funds such as the Transit System, Flint River Entertainment Complex, and Airport, would traditionally need some revenue subsidy from the General Fund, it has been determined that interfund dependency should be avoided between the General/Special Funds and the Self-Sustaining Enterprise Funds.

Another policy was formulated which stated that revenue and expenditures should be accounted for in the budget just as they would be set forth in the year-end audit. The result of this policy is to include non-cash revenue and expenditure items previously not included in adopted budgets but included in year-end audits.

CASH STABILIZATION POLICY

The scope of the cash stabilization policy is to establish a separate Cash Stabilization Fund by setting aside funds equal to 15% (5% stabilization fund, 10% working capital) of the current year's budgeted General Fund revenues. The goal is to maintain at least three months operating cost in liquid form. These reserve funds are a prudent way of maintaining a level of financial resources necessary to protect against short-term borrowing for cash flow purposes and to have adequate funds available in the event of an emergency or catastrophe. Also, credit rating agencies carefully monitor the level of fund balances and unreserved fund balances in a government's general fund when evaluating that government's credit worthiness.

These reserve funds shall be secured in a manner that is consistent with the following principles, in the order listed:

1. Legality – all investments comply with state and local laws.
2. Safety – principal is protected from loss with secure investment practices and collateralization.
3. Liquidity – investments are readily converted to cash when needed without losses.
4. Yield or Return on Investment – earnings are maximized without diminishing the other principles.

Funds may be transferred from the working capital account to the City's General Fund operating account only with the prior approval of the City Manager, who will notify the City Commission at the next available opportunity. No withdrawals from the cash stabilization fund shall be made without a resolution by the Commission. The cash stabilization fund must be replenished within five years following the year(s) in which it is used. The working capital must be replenished to its minimum level within one year of its use.

Fund Relationship Table

		Funding Sources								
<u>Fund Description</u>	<u>Revenues</u>	<u>General Fund</u>	<u>Solid Waste</u>	<u>Sewer</u>	<u>Hotel/Motel</u>	<u>Storm Water</u>	<u>Water</u>	<u>Gas</u>	<u>Light</u>	<u>Telecom</u>
General Fund	77.2%	-	1.7%	2.2%	0.5%	1.0%	1.8%	2.2%	13.3%	0.4%
Capital Improvement Fund	82.1%	17.9%	-	-	-	-	-	-	-	-
Solid Waste	100%	-	-	-	-	-	-	-	-	-
Transit	73.0%	27.0%	-	-	-	-	-	-	-	-
Civic Center	54.5%	45.5%	-	-	-	-	-	-	-	-
Sewer	100%	-	-	-	-	-	-	-	-	-
CAD-911	100%	-	-	-	-	-	-	-	-	-
Community Development	95.9%	4.1%	-	-	-	-	-	-	-	-
R3M Fund	100%	-	-	-	-	-	-	-	-	-
Grant Fund	93.3%	6.7%	-	-	-	-	-	-	-	-
Airport	86.0%	14.0%	-	-	-	-	-	-	-	-
Hotel/Motel	100%	-	-	-	-	-	-	-	-	-
Job Investment Fund	100%	-	-	-	-	-	-	-	-	-
Tax Allocation District	100%	-	-	-	-	-	-	-	-	-
SPLOST Funds	100%	-	-	-	-	-	-	-	-	-
TSPLOST Fund	100%	-	-	-	-	-	-	-	-	-
Storm Water	83.3%	-	-	16.7%	-	-	-	-	-	-
Water	100%	-	-	-	-	-	-	-	-	-
Gas	100%	-	-	-	-	-	-	-	-	-
Light	100%	-	-	-	-	-	-	-	-	-
Telecom	100%	-	-	-	-	-	-	-	-	-
Utility Internal Service Fund	-	-	3.4%	4.5%	-	4.2%	23.6%	15.1%	41.9%	7.3%

Major Fund Descriptions

Major Governmental Funds

General Fund

The city's Primary Operating Fund accounts for all financial resources of the general government, except those required to be accounted for in another fund.

Community Development

It accounts for the financial resources received from the HUD and loan programs which are restricted and committed to be used for the various operations of DCED.

Job Investment Fund

It accounts for revenues received from MEAG committed for expenditures related to economic development.

SPLOST Fund

It accounts for construction or acquisition of major capital facilities financed by Special Purpose Local Option Sales Tax proceeds.

Major Enterprise Funds

Sewer

It accounts for the provision of Sewer services to the residents of the City.

Airport

It accounts for the construction, operations, and maintenance of the Albany Airport and runways.

Water

It accounts for the water utility operations provided to the residents of the City.

Light

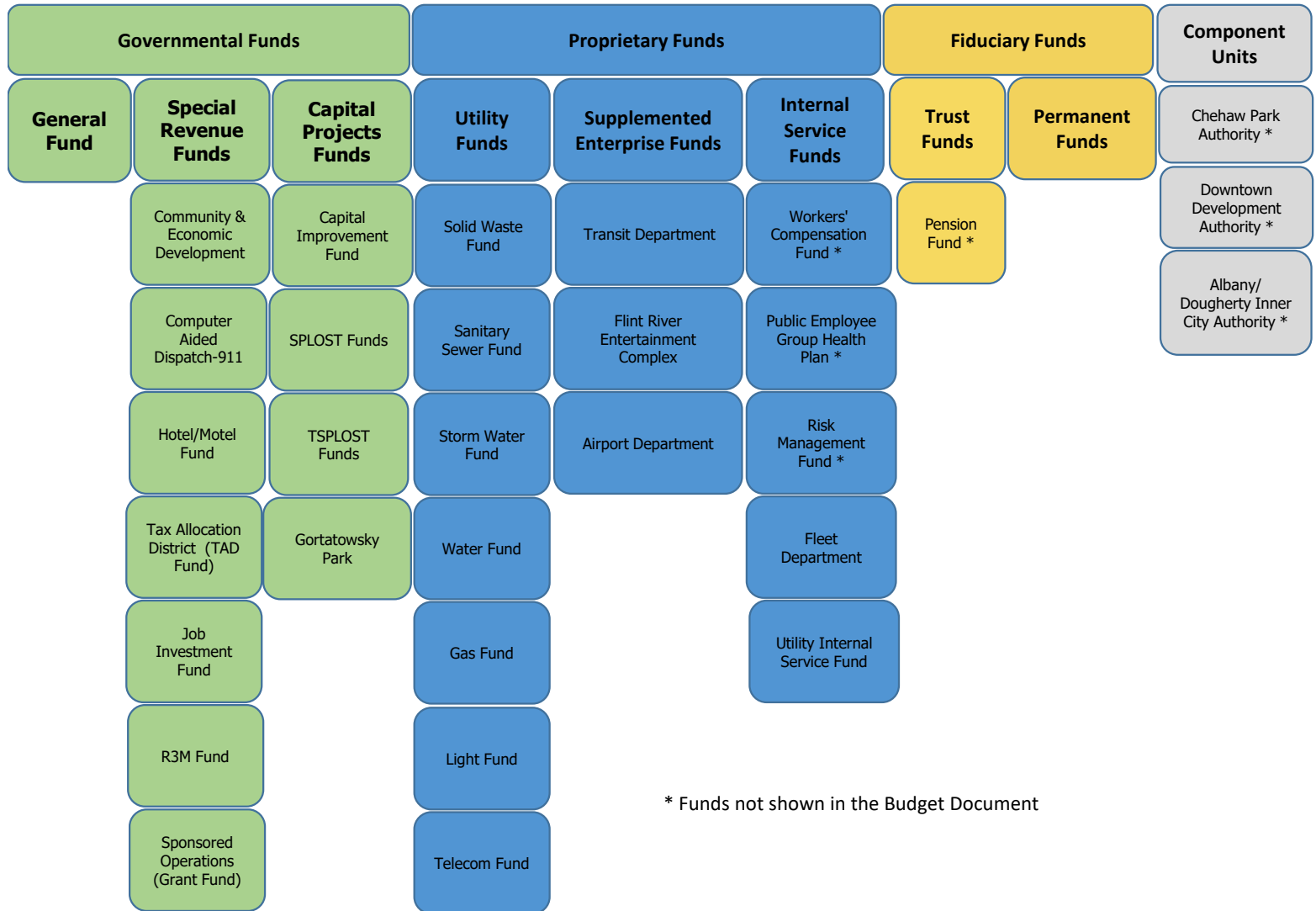
It accounts for the electric utility operations provided to the residents of the City.

Storm Water

It accounts for the storm water utility operations provided to the residents of the City.



FUND STRUCTURE



* Funds not shown in the Budget Document



FY 2025 BUDGET CALENDAR

Budget Activity	Action By	Completion Date
1. Budget Planning Session	City Manager/Finance Department	January 17
2. Completion of Budget Requests (including Revenue Projections)	Department/Division Heads	One week before scheduled meetings
3. Verification & Audit of Departmental Requests	Finance Department	Three days before scheduled meetings
4. Review Analysis of Requests with Departmental Officials	City Manager/Finance Department	February 26 - March 28
5. Budget Summary	City Manager/Finance Department	April 2
6. Budget Presentation	City Manager/Finance Department	May 21
7. Budget Discussion/Q&A	City Commission/City Manager/Finance Department	May
8. Public Notices: Hearing of Proposed Budget	Finance Department	May 18, June 1
9. Public Hearing of Proposed Budget	City Commission/City Manager/Finance Department	June 4
10. Budget Discussion/Q&A	City Commission/City Manager/Finance Department	June 18
11. Preparation of Budget Ordinance, Incorporating Final Changes by Mayor and City Commission	City Attorney	June
12. Adoption of FY 2025 Budget	Mayor/City Commission	June 26



FY 2025 BUDGET MEETINGS

Department	Staff Review
General Government	Wednesday, February 28, 2024
Technology & Communications	10:00
Telecom	10:30
Fleet Management	2:30
Code Enforcement	4:00
General Government (continued)	Thursday, February 29, 2024
City Manager	11:00
Finance	11:30
Human resource	2:00
Planning	3:00
General Government (continued)	Monday, March 11, 2024
Police	1:30
Fire	3:30
General Government (continued)	Monday, March 12, 2024
Community/Economic Development	10:30
Airport	1:30
Transit	2:00
General Government (continued)	Wednesday, March 13, 2024
Municipal Court	2:00
Marketing	4:00
Utility Management	4:30
Utility Funds	Tuesday, March 15, 2024
Customer Service	11:00
Utility Funds	Monday, March 25, 2024
Light	3:30



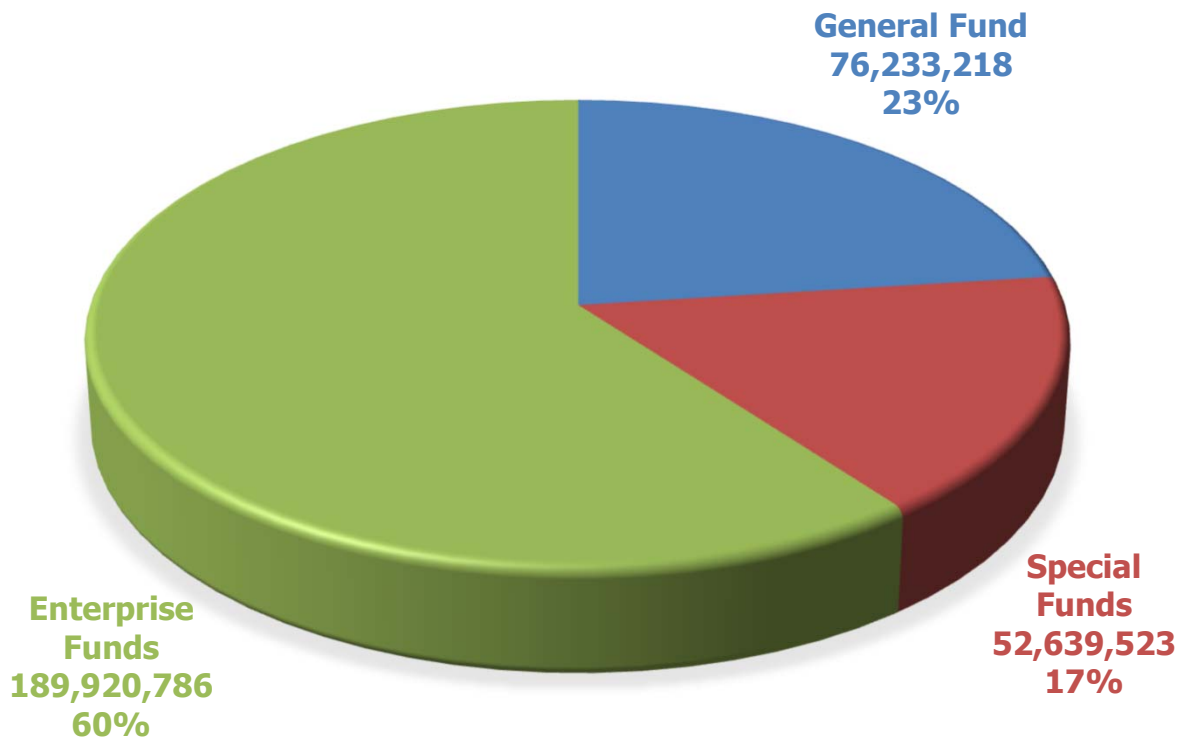
FY 2025 BUDGET MEETINGS

Department	Staff Review	Commission Review
Capital/R3M Requests	Monday, March 28, 2024	
Non-Rolling Stock/R3M	10:00	
SPLOST/TSPLOST	2:00	
Budget Summary	Tuesday, April 2, 2023	
	3:00	
Budget Overview	Tuesday, April 2, 2024	
Budget Discussion/Q&A		April 29, 2024
Budget Presentation		May 21, 2024
Budget Discussion/Public Hearing		June 4, 2024
Budget Discussion/Q&A		June 18, 2024
Commission Consideration & Budget Adoption		June 26, 2024 6:00 p.m.



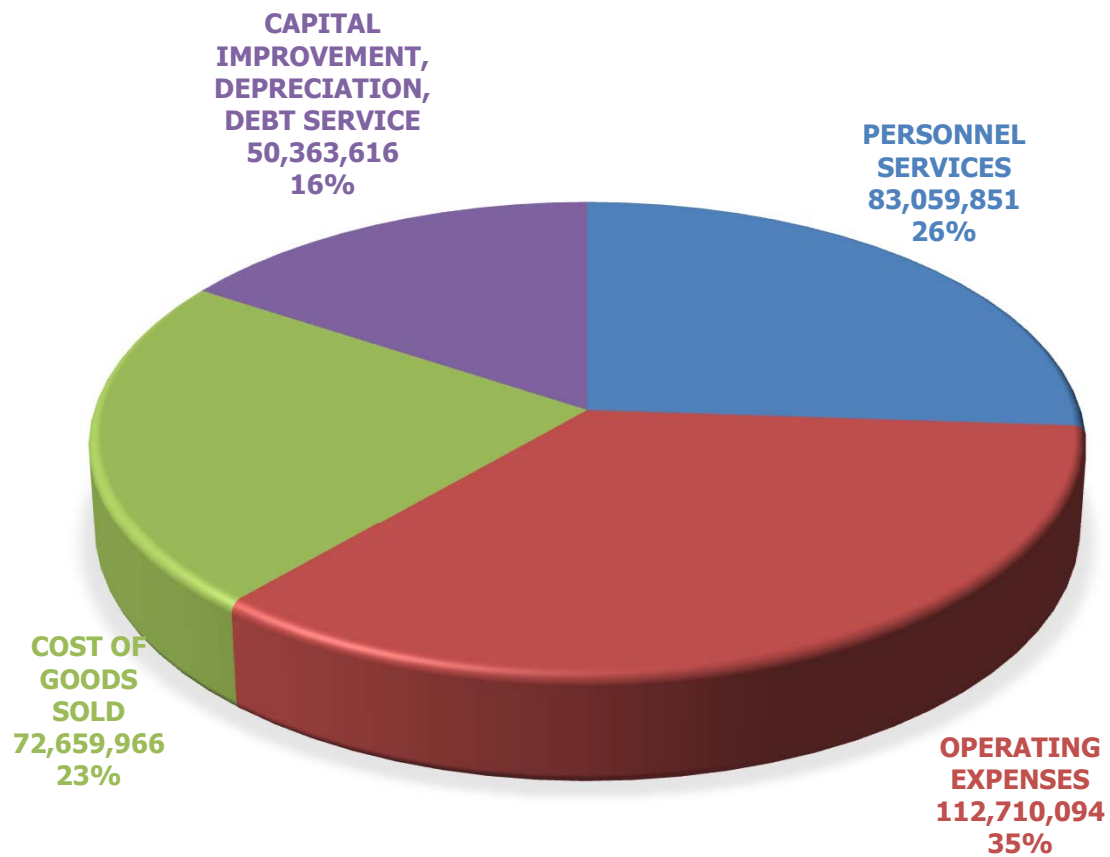
Revenues & Expenditures

City of Albany
FY 2025
Adopted Operating Budget



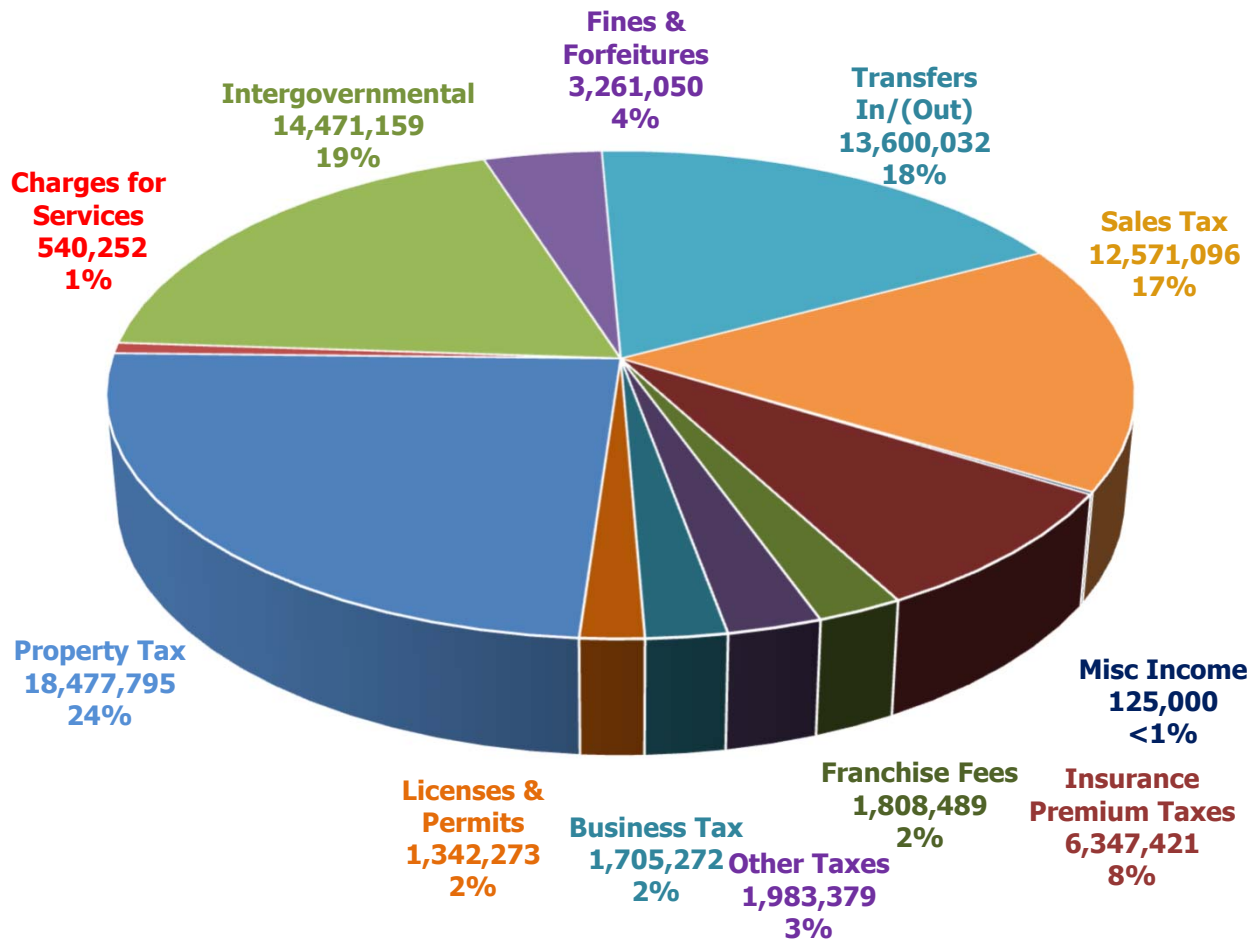
Total Budget
\$318,793,527

City of Albany
FY 2025
Total Operating Budget



Total Budget
\$318,793,527

City of Albany FY 2025 General Fund Revenues



Total General Fund Revenues
\$76,233,218

**FY 2025
ADOPTED BUDGET**

DEPARTMENT	PERSONNEL SERVICES	OPERATING EXPENSES	CAPITAL IMPROVEMENT, DEPRECIATION, DEBT SERVICE	TOTAL
General Fund				
City Clerk's Office	356,202	293,066	0	649,268
City Commission	288,925	75,000	0	363,925
City Manager's Office	451,532	427,389	0	878,921
Downtown Development	417,553	304,035	0	721,588
City Attorney's Office	583,439	129,316	0	712,755
Municipal Court-Administration	766,269	137,738	0	904,007
Municipal Court-Appointed	402,021	64,420	0	466,441
Human Resources	1,469,635	557,030	0	2,026,665
Risk Management	559,773	160,250	0	720,023
Finance - Procurement	388,887	93,116	0	482,003
Finance - Material Mgmt.	291,909	54,977	0	346,886
Finance - Administration	2,065,461	819,052	0	2,884,513
Finance - Office Management & Budget	637,677	0	0	637,677
Finance - Treasury	246,740	102,645	0	349,385
Technology & Communication	2,027,562	1,692,195	0	3,719,757
Planning & Development Services	705,339	1,036,730	0	1,742,069
Police-Administration	1,745,221	1,525,412	0	3,270,633
Police-Uniform	10,445,133	1,163,292	0	11,608,425
Police-Support Services	1,411,588	367,022	0	1,778,610
Police-Investigative	3,887,901	379,430	0	4,267,331
Police-Albany/Dougherty Drug Unit	917,542	180,872	0	1,098,414
Police-Community Oriented Policing	39,787	213,200	0	252,987
Police-SWAT	5,000	71,523	0	76,523
Code Enforcement	1,205,520	1,235,429	0	2,440,949
Code Enforcement - Marshall's Division	498,351	50,396	0	548,747
Fire-Administration	559,669	529,301	0	1,088,970
Fire-Suppression	15,633,541	1,090,574	0	16,724,115
Fire-Prevention	600,231	57,142	0	657,373
Fire-Training	465,543	112,415	0	577,958
Fire-Emergency Management	0	58,040	0	58,040
Engineering	2,361,781	1,677,418	0	4,039,199
P/W - Right of Way Maintenance	727,526	491,901	0	1,219,427
Recreation-Administration	698,330	267,405	0	965,735
Recreation-Centers & Gyms	402,231	126,993	0	529,224
Recreation-Athletics	405,607	273,726	0	679,333
Recreation-Flint River Golf	550,913	357,268	0	908,181
Recreation-Health & Wellness	356,131	211,589	0	567,720
Facilities Management - Administration	318,414	735,659	0	1,054,073
Facilities Management - Grounds	1,261,767	619,652	0	1,881,419
Facilities Management - Buildings	1,105,733	591,216	0	1,696,949
Independent Agencies	0	637,000	0	637,000
GENERAL FUND	57,262,384	18,970,834	0	76,233,218

**FY 2025
ADOPTED BUDGET**

DEPARTMENT	PERSONNEL SERVICES	OPERATING EXPENSES	COST OF GOODS SOLD	CAPITAL IMPROVEMENT, DEPRECIATION, DEBT SERVICE	TOTAL
Special Funds					
DCED - CDBG	773,109	1,181,342	0	0	1,954,451
DCED - Rental	181,207	788,008	0	0	969,215
DCED - Home	456,353	3,608,957	0	0	4,065,310
DCED - Flood Recovery	0	220,408	0	0	220,408
DCED - Housing Counseling	17,237	5,970	0	0	23,207
DCED - Emergency Housing	0	40,000	0	0	40,000
CAD 9-1-1	1,742,399	734,056	0	0	2,476,455
Hotel/Motel Fund	0	2,027,000	0	0	2,027,000
Capital Improvement Fund	0	558,729	0	9,005,279	9,564,008
Tax Allocation District	0	0	0	0	-
SPLOST Fund	0	120,000	0	14,583,446	14,703,446
TSPLOST Fund	0	5,304,582	0	7,719,921	13,024,503
R3M - Repair, Renovate, & Replace	0	1,500,000	0	0	1,500,000
Gortatowsky	0	0	0	0	-
Grant Fund	197,151	1,874,369	0	0	2,071,520
Special Funds	3,367,456	17,963,421	0	31,308,646	52,639,523
Enterprise Funds (Utility Funds)					
Light Operations	4,521,043	24,506,956	61,906,390	1,872,924	92,807,313
Light Operations	4,521,043	24,506,956	61,906,390	1,872,924	92,807,313
Sewer Systems-Wastewater Treatment	1,411,978	4,828,675	0	1,559,073	7,799,726
Waste Water Treatment-Lift Station	0	842,600	0	621,108	1,463,708
Sewer Systems-Administration	695,749	5,105,849	0	139,223	5,940,821
Sewer Systems-Maintenance	1,067,875	568,533	0	359,856	1,996,264
Sewer Systems-Construction	445,815	186,941	0	113,131	745,887
Wastewater Sampling & Utility Location	401,985	176,913	0	16,267	595,165
Sanitary Sewer Systems	4,023,402	11,709,511	0	2,808,658	18,541,571
Gas Operations	2,048,695	5,417,374	8,132,802	409,679	16,008,550
Gas Operations	2,048,695	5,417,374	8,132,802	409,679	16,008,550
Water Distribution	2,277,442	7,660,376	0	2,199,331	12,137,149
Water Production	0	15,782	2,363,144	83,406	2,462,332
Water Operations	2,277,442	7,676,158	2,363,144	2,282,737	14,599,481
Solid Waste-Administration	366,668	2,763,328	0	30,966	3,160,962
Solid Waste-Residential	0	7,212,506	0	0	7,212,506
Solid Waste-Commercial	870,785	1,852,228	0	227,687	2,950,700
Solid Waste-Special Services	531,078	187,980	0	10,356	729,414
Solid Waste Fund	1,768,531	12,016,042	0	269,009	14,053,582
Storm Water-Engineering	405,410	33,109	0	7,595	446,114
Storm Water-Sweeping	1,074,509	2,588,184	0	340,318	4,003,011
Storm Water-Asphalt/Concrete	383,550	229,274	0	25,848	638,672
Storm Water-Grading/Construction	831,983	434,332	0	118,455	1,384,770
Storm Water-Maintenance/Drainage	129,027	762,325	0	619,905	1,511,257
Storm Water Fund	2,824,479	4,047,224	0	1,112,121	7,983,824
Telecom Operations	634,140	2,186,916	257,630	464,067	3,542,753
Telecom Operations	634,140	2,186,916	257,630	464,067	3,542,753
Subtotal, Utility Funds	18,097,732	67,560,181	72,659,966	9,219,195	167,537,074

**FY 2025
ADOPTED BUDGET**

DEPARTMENT	PERSONNEL SERVICES	OPERATING EXPENSES	COST OF GOODS SOLD	CAPITAL IMPROVEMENT, DEPRECIATION, DEBT SERVICE	TOTAL
Enterprise Funds (Supplemented)					
Airport	1,602,684	1,549,989	0	1,652,787	4,805,460
Airport - Grant	0	1,696,500	0	4,806,000	6,502,500
Flint River Entertainment Complex	0	2,130,082	0	478,872	2,608,954
Transit System	2,729,595	1,593,000	0	1,155,772	5,478,367
Transit System - Grant	0	1,246,087	0	1,742,344	2,988,431
Supplemented Enterprise Funds	4,332,279	8,215,658	0	9,835,775	22,383,712
Enterprise Funds Subtotal	22,430,011	75,775,839	72,659,966	19,054,970	189,920,786
Grand Total	83,059,851	112,710,094	72,659,966	50,363,616	318,793,527

For Informational Purposes Only					
Utility Internal Service Fund (UISF)					
General Manager's Office and Commission	981,984	249,894	0	1,654	1,233,532
Investigations	247,636	146,923	0	18,876	413,435
Engineering	539,887	131,248	0	25,034	696,169
Marketing	252,280	214,987	0	1,654	468,921
HDD	980,156	457,990	0	110,792	1,548,938
Energy Control	966,528	1,032,167	0	30,245	2,028,940
Vegetation Management	705,201	2,131,570	0	127,397	2,964,168
Customer Service	3,086,485	3,049,722	0	116,141	6,252,348
Service Techs	1,438,426	450,861	0	167,475	2,056,762
Subtotal, Utility Internal Service Fund	9,198,583	7,865,362	0	599,268	17,663,213
The expenses incurred in the Utility Internal Service fund have been properly recorded in each fund that utilizes its services. I.E. Water, Gas, Light, Telecom, Sanitary Sewer, Storm Water, and Solid Waste Fund. Therefore, these expenses have already been included in the total budget, reported above.					



**FY 2025
ADOPTED BUDGET**

Revenues By Major Type

	Actuals 2021	Actuals 2022	Actuals 2023	Budget 2024	Budget 2025
Property Taxes	17,242,515	16,685,952	16,610,083	16,809,921	18,477,795
Sales Taxes	11,744,878	11,948,598	12,643,630	12,316,962	12,571,096
Other Taxes	11,737,847	11,921,869	10,962,287	11,871,103	11,844,561
License & Permits	1,128,393	1,330,889	1,704,484	1,247,326	1,342,273
Intergovernmental	15,849,149	12,349,374	12,218,548	14,193,436	14,471,159
Charges for Services	439,644	467,710	573,166	519,343	540,252
Fines & Foreitures	782,618	2,202,595	4,259,327	3,504,293	3,406,802
Investment Income	(805,834)	(4,381,856)	(458,984)	0	0
Other	252,005	404,295	478,221	353,589	180,968
	58,371,215	52,929,426	58,990,763	60,815,973	62,834,906
Proceeds from Sale of Assets	118,948	203,382	145,037	0	0
Transfer (To)/From Fund Balance	0	0	0	377,136	1,000,000
Transfers In	15,591,085	16,823,046	17,148,353	17,155,466	19,083,211
Transfers Out	(10,535,266)	(7,597,282)	(7,869,131)	(5,892,932)	(6,184,899)
	5,174,767	9,429,146	9,424,258	11,639,670	13,898,312
	63,545,982	62,358,571	68,415,021	72,455,643	76,733,218

**FY 2025
ADOPTED BUDGET**



General Government

Legislative	715,701	880,015	864,466	1,041,957	1,013,193
Administrative	1,120,019	1,391,215	1,209,716	1,508,093	1,600,509
Human Resources	1,680,570	1,596,497	1,585,465	2,011,858	2,026,665
Procurement & Materials	546,902	530,519	429,132	536,193	482,003
Materials Management	272,791	303,688	300,469	398,857	346,886
Finance	2,653,289	4,363,776	4,258,063	3,262,512	3,522,190
Treasury	314,103	338,006	294,357	312,442	349,385
Information Technology	2,874,915	2,572,730	3,104,597	3,570,425	3,719,757
Risk Management	530,630	444,328	461,684	523,897	720,023
Planning & Development	1,273,276	1,259,369	1,706,202	1,729,788	1,742,069

Total General Government

11,982,196	13,680,143	14,214,151	14,896,022	15,522,680
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Judicial:

Municipal Court	811,387	875,388	881,258	1,493,645	1,370,448
City Attorney	511,238	509,779	457,401	670,853	712,755

Total Judicial

1,322,625	1,385,168	1,338,659	2,164,498	2,083,203
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Public Safety:

Police	18,234,781	16,840,950	20,720,701	21,597,038	22,276,400
Code Enforcement	1,287,184	1,241,157	1,166,361	2,007,731	2,940,949
Fire	14,622,736	15,668,896	16,440,877	17,550,618	19,106,456
Marshall Division	363,679	304,971	326,636	444,602	548,747
SWAT Team	33,863	8,035	35,002	38,728	76,523

Total Public Safety

34,542,243	34,064,008	38,689,577	41,638,717	44,949,075
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Public Works

Engineering	3,346,986	3,518,753	3,589,334	4,049,188	4,039,199
Street Maintenance	957,702	974,562	1,099,598	1,166,553	1,219,427

Total Public Works

4,304,688	4,493,316	4,688,932	5,215,741	5,258,626
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Parks & Recreation

Administration	515,917	672,711	786,214	923,078	965,735
Parks	2,394,326	2,544,975	2,836,498	2,922,629	3,089,976
Park Development & Management	2,897,341	2,765,756	3,108,291	3,223,918	3,318,742
Turner Golf Course	772,750	767,043	817,126	839,040	908,181

Total Parks & Recreation

6,580,334	6,750,486	7,548,129	7,908,665	8,282,634
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Community Service	504,521	593,627	627,140	632,000	637,000
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Total Expenditures

59,236,607	60,966,747	67,106,587	72,455,643	76,733,218
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Net Revenues over/(under) Expenditures

4,309,375	1,391,824	1,308,434	0	0
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Supplemental Information

HISTORICAL TRENDS / REVENUE & EXPENDITURE ANALYSIS

Information is provided in this Supplemental Information section to give the reader an overview of the current year's budget as well as to present historical trends on the City's budget. Also included are graphs and charts on revenue/expenditures, fund balances for all funds, property tax information, Utility transfers, debt and tax digest information, and other pertinent information about the City of Albany.

The City, like other communities across the country, is still facing economic challenges due to the COVID-19 pandemic. However, due to the City's diverse revenue sources, it is poised to deal with this situation successfully.

The Mayor and Board of Commissioners adopted a millage increase after over 9 years or rollbacks and over 11 years of no increases in property tax rate.

A synopsis of revenues and expenditures from FY 2021 through FY 2025 is discussed below:

Fiscal Year 2021

The FY 2021 Adopted budget of \$289,828,612 represents an *increase* of less than 1%, or \$1,505,733, from the FY 2020 Adopted budget of \$288,322,879.

The General Fund for FY 2021 will not require a transfer from fund balance. The fiscal year's budget includes a 6% increase for policing personnel and 2.5% C.O.L.A. for paygrades 1-10. Also, due to the CARES Act funding, the Airport and Transit funds will not be scheduled to receive a transfer from the General Fund.

During FY 2021, prior year collections for SPLOST VII and TSPLOST will be budgeted. Also, the reduced sales tax collections anticipated based on the COVID-19 impact is accounted for (approximately 15% reduction over FY 2019 actuals).

Fiscal Year 2022

The FY 2022 Adopted budget of \$291,927,793 represents an *increase* of less than 1%, or \$2,099,181, from the FY 2021 Adopted budget of \$289,828,612.

The General Fund for FY 2022 will not require a transfer from fund balance. The fiscal year's budget includes a 2.5% C.O.L.A. for all employees. Also, due to the CARES Act funding, the Airport fund will continue to not be scheduled to receive a transfer from the General Fund.

During FY 2021, prior year collections for SPLOST VII and TSPLOST will be budgeted. Also, the reduced sales tax collections anticipated based on the COVID-19 impact budgeted in FY 2021 is expected to recover to its FY 2020 actual level (approximately 13% increase over FY 2021 budget).

Fiscal Year 2023

The FY 2023 Adopted budget of \$299,592,399 represents an *increase* of less than 2.6%, or \$7,664,606, from the FY 2022 Adopted budget of \$291,927,793.

HISTORICAL TRENDS / REVENUE & EXPENDITURE ANALYSIS

The General Fund for FY 2023 will require a transfer from fund balance of \$815,080. The fiscal year's budget includes a 4.5% C.O.L.A. for all employees with a budgeted increase .5% of employee contribution to the pension. Due to the CARES Act funding, the Airport fund will continue to not be scheduled to receive a transfer from the General Fund for the final operating budget year.

During FY 2023, Department of Community & Economic Development received and budgeted the an additional \$1.8 Million in ARP HOME funding for the homeless project to be used but it not scheduled to be recurring grant funding.

Fiscal Year 2024

The FY 2024 Adopted budget of \$316,850,454 represents an *increase* of less than 5.7%, or \$17,258,055, from the FY 2023 Adopted budget of \$299,592,399.

The General Fund for FY 2024 will require a transfer from fund balance of \$815,080. The fiscal year's budget includes a 13.51% increase for Police Officers through Major ranks and 6.1% C.O.L.A. for all other employees with a budgeted increase .5% of general government employee contribution to the pension. The Airport fund will restart receiving an operating transfer from the General Fund in the amount of \$1,313,735 for this budget year.

During FY 2024, the expectation is to continue to utilize the funds in SPLOST VII that have already been collected while utilizing the continued collections of SPLOST VIII starting in FY 2024. This led to a \$10.5M increase in the budgeted SPLOST dollars. Other necessary capital projects (i.e. Municipal Court Renovation/Relocation & Golf Course Maintenance Building) have added to the normal recurring capital budget during FY 2024 as well in the amount of \$2.4M. As the City continues to invest in its infrastructure and assets, the recurring costs will go down while these large one-time investments will decrease.

Fiscal Year 2025

The FY 2025 Adopted budget of \$318,793,527 represents an *increase* of less than 1%, or \$1,943,772, from the FY 2024 Adopted budget of \$316,850,454

The General Fund for FY 2025 will require a transfer from fund balance of \$1,000,000. The fiscal year's budget includes a 3.7% increase for C.O.L.A. all employees. The budget includes the implications of the pay study that was adopted during fiscal year 2024.

Fund Balances/Net Assets for All Budgeted Funds

Included in the following section is a three-year actuals and two-year budgeted activity of fund balance/net assets for General Fund, Community & Economic Development, CAD-911, Hotel/Motel, Capital Improvement, Tax Allocation District, Job Investment, Gortatowsky, Grant, SPLOST, TSPLOST, R3M, Light, Sanitary Sewer, Gas, Water, Solid Waste, Storm Water, Telecom, Utility Internal Service Fund, Airport, Civic Center, and Transit. These fund balances and net assets are carried forward from the previous fiscal year. Fund balance/net assets usually consists of two basic components: cash carried forward and contributed capital carried forward. Currently, the largest source of fund equity carried forward comes from the Light Fund at \$101,587,229 for fiscal year ending 2023. The fund balance for the General Fund for fiscal year ending 2023 was \$37,522,453. The City works tirelessly to build and maintain a healthy Fund Balance. As of fiscal year ending June 30, 2023, the total is cash and investments exceeds the fund balance, which provides a very strong position that insures the City meets all obligations.

**GENERAL FUND REVENUES, EXPENDITURES, AND FUND BALANCES
FISCAL YEAR END JUNE 30TH**

	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 ADOPTED	2025 ADOPTED
REVENUES:					
Property Taxes	17,242,515	16,685,951	16,610,083	16,809,921	18,477,795
Sales Taxes	11,744,878	11,948,598	12,643,630	12,316,962	12,571,096
Other Taxes	11,737,847	11,921,871	10,962,287	11,871,103	11,844,561
License & Permits	1,101,617	1,330,889	1,704,484	1,247,326	1,342,273
Intergovernmental	15,787,677	12,349,374	12,218,548	14,193,436	14,471,159
Charges for Services	439,644	467,708	573,166	519,343	540,252
Fines, Forfeitures & Penalties	782,618	2,202,594	4,259,327	3,504,293	3,406,802
Investment Income (Loss)	(805,834)	(4,381,855)	(458,984)	0	0
Miscellaneous/Other	340,259	404,296	478,221	353,589	180,968
Proceeds from sale of assets	118,948	203,381	145,037	0	0
Transfer In	15,591,086	16,823,046	17,148,353	17,155,466	19,083,211
Transfer Out	(10,585,267)	(7,647,283)	(7,869,131)	(5,892,932)	(6,184,899)
Transfer From Fund Balance	0	0	0	377,136	1,000,000
TOTAL	63,495,988	62,308,570	68,415,021	72,455,643	76,733,218
EXPENDITURES:					
General Government	11,982,196	13,668,783	14,214,151	14,896,022	15,522,680
Judicial	1,322,625	1,385,167	1,338,659	2,164,498	2,083,203
Public Safety	34,542,243	34,064,135	38,689,577	41,638,717	44,949,075
Public Works	4,304,688	4,493,315	4,688,932	5,215,741	5,258,626
Parks & Recreation	6,580,334	6,750,485	7,548,129	7,908,665	8,282,634
Community Service	454,521	543,499	627,140	632,000	637,000
TOTAL	59,186,607	60,905,384	67,106,587	72,455,643	76,733,218
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	4,309,381	1,403,186	1,308,434	0	0
FUND BALANCE					
Beginning of year July 1	<u>30,501,453</u>	<u>34,810,834</u>	<u>36,214,020</u>	<u>37,522,454</u>	<u>37,522,454</u>
FUND BALANCE					
End of year June 30	<u><u>34,810,834</u></u>	<u><u>36,214,020</u></u>	<u><u>37,522,454</u></u>	<u><u>37,522,454</u></u>	<u><u>37,522,454</u></u>

**SPECIAL FUND REVENUES, EXPENDITURES AND FUND BALANCES
FISCAL YEAR END JUNE 30TH**

	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 ADOPTED	2025 ADOPTED
COMMUNITY AND ECONOMIC DEVELOPMENT FUND					
REVENUES:					
Grant Revenue	2,086,063	1,436,183	1,200,021	3,561,390	3,206,060
Rentals	770,311	821,202	935,257	977,008	1,062,639
Charges for Services	0	0	0	0	0
Other	1,233,961	1,133,080	1,875,960	1,148,630	668,506
Transfer In	389,997	0	201,000	211,351	296,257
Transfer from Fund Balance	0	0	0	983,741	2,039,129
TOTAL	4,480,332	3,390,465	4,212,238	6,882,120	7,272,591
EXPENDITURES:					
Personal Services	711,783	766,791	991,397	1,237,516	1,427,906
Operating Expense	3,493,195	2,990,994	2,403,955	5,644,604	5,844,685
Capital Outlay	0	0	6,485	0	0
TOTAL	4,204,978	3,757,785	3,401,837	6,882,120	7,272,591
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	275,354	(367,320)	810,401	0	0
FUND BALANCE (DEFICIT)					
Beginning of year July 1	<u>1,748,924</u>	<u>2,024,278</u>	<u>1,656,958</u>	<u>2,467,359</u>	<u>1,483,618</u>
FUND BALANCE (DEFICIT)					
End of year June 30	<u>2,024,278</u>	<u>1,656,958</u>	<u>2,467,359</u>	<u>1,483,618</u>	<u>(555,511)</u>
	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 ADOPTED	2025 ADOPTED
CAD-911 FUND					
REVENUES:					
Charges for Services	1,917,483	1,877,798	1,717,932	1,867,970	1,867,970
Miscellaneous Income		0	0	0	0
Transfer In	211,195	0	0	0	0
Transfer from Fund Balance	0	0	0	668,178	608,485
TOTAL	2,128,678	1,877,798	1,717,932	2,536,148	2,476,455
EXPENDITURES:					
Personal Services	1,458,038	1,330,278	1,292,574	1,789,662	1,742,399
Operating Expense	663,126	1,030,685	749,545	746,486	734,056
TOTAL	2,121,164	2,360,963	2,042,119	2,536,148	2,476,455
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	7,514	(483,165)	(324,187)	0	0
FUND BALANCE (DEFICIT)					
Beginning of year July 1	<u>1,555,481</u>	<u>1,562,995</u>	<u>1,079,830</u>	<u>755,643</u>	<u>87,465</u>
FUND BALANCE (DEFICIT)					
End of year June 30	<u>1,562,995</u>	<u>1,079,830</u>	<u>755,643</u>	<u>87,465</u>	<u>(521,020)</u>

SPECIAL FUND REVENUES, EXPENDITURES AND FUND BALANCES
FISCAL YEAR END JUNE 30TH

	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 ADOPTED	2025 ADOPTED
HOTEL/MOTEL FUND					
REVENUES:					
Hotel/Motel Tax	2,081,407	2,585,294	2,493,606	2,440,000	2,440,000
Operating Transfers Out	(323,000)	(415,818)	(439,612)	(413,000)	(413,000)
Operating Transfers In	268,593	0	0	0	0
TOTAL	2,027,000	2,169,476	2,053,994	2,027,000	2,027,000
EXPENDITURES:					
Operating Expense	2,027,000	2,027,000	2,027,000	2,027,000	2,027,000
TOTAL	2,027,000	2,027,000	2,027,000	2,027,000	2,027,000
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	0	142,476	26,994	0	0
FUND BALANCE (DEFICIT)					
Beginning of year July 1	<u>78,352</u>	<u>78,352</u>	<u>220,828</u>	<u>247,822</u>	<u>247,822</u>
FUND BALANCE (DEFICIT)					
End of year June 30	<u><u>78,352</u></u>	<u><u>220,828</u></u>	<u><u>247,822</u></u>	<u><u>247,822</u></u>	<u><u>247,822</u></u>
	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 ADOPTED	2025 ADOPTED
CAPITAL IMPROVEMENT FUND					
REVENUES:					
Interest Income	520,308	572,475	508,197	0	0
Intergovernmental	43,626	0	0	0	0
Transfers In	4,544,988	1,687,810	1,523,952	1,713,043	1,746,236
Transfer from Fund Balance	0	0	0	4,717,702	7,817,772
TOTAL	5,108,922	2,260,285	2,032,149	6,430,745	9,564,008
EXPENDITURES:					
Capital Outlay	4,854,314	1,649,528	1,637,740	5,834,309	9,005,279
Operating Expense	31,741	519,913	628,946	596,436	558,729
TOTAL	4,886,055	2,169,441	2,266,686	6,430,745	9,564,008
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	222,867	90,844	(234,537)	0	0
FUND BALANCE (DEFICIT)					
Beginning of year July 1	<u>13,766,216</u>	<u>13,989,083</u>	<u>14,079,927</u>	<u>13,845,390</u>	<u>9,127,688</u>
FUND BALANCE (DEFICIT)					
End of year June 30	<u><u>13,989,083</u></u>	<u><u>14,079,927</u></u>	<u><u>13,845,390</u></u>	<u><u>9,127,688</u></u>	<u><u>1,309,916</u></u>

SPECIAL FUND REVENUES, EXPENDITURES AND FUND BALANCES
FISCAL YEAR END JUNE 30TH

	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 ADOPTED	2025 ADOPTED
T.A.D. FUND					
REVENUES:					
Property Tax	392,990	342,195	571,829	388,738	0
Transfer (to)/from Fund Balance	0	0	0	0	0
TOTAL	392,990	342,195	571,829	388,738	0
EXPENDITURES:					
Debt Service	336,550	338,675	339,995	340,313	0
Operating Expenses	550	550	550	550	0
Capital Outlay	19,886	0	47,680	47,875	0
TOTAL	356,986	339,225	388,225	388,738	0
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	36,004	2,970	183,604	0	0
FUND BALANCE (DEFICIT)					
Beginning of year July 1	<u>(2,663,181)</u>	<u>(2,627,177)</u>	<u>(2,624,207)</u>	<u>(2,440,603)</u>	<u>(2,440,603)</u>
FUND BALANCE (DEFICIT)					
End of year June 30	<u>(2,627,177)</u>	<u>(2,624,207)</u>	<u>(2,440,603)</u>	<u>(2,440,603)</u>	<u>(2,440,603)</u>

	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 ADOPTED	2025 ADOPTED
JOB INVESTMENT FUND					
REVENUES:					
Interest Income	218,876	42,672	136,949	0	0
Transfers In	0	0	0	0	0
TOTAL	218,876	42,672	136,949	0	0
EXPENDITURES:					
Operating Expense	200,000	400,000	0	0	0
TOTAL	200,000	400,000	0	0	0
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	18,876	(357,328)	136,949	0	0
FUND BALANCE (DEFICIT)					
Beginning of year July 1	<u>25,039,230</u>	<u>25,058,106</u>	<u>24,700,778</u>	<u>24,837,727</u>	<u>24,837,727</u>
FUND BALANCE (DEFICIT)					
End of year June 30	<u>25,058,106</u>	<u>24,700,778</u>	<u>24,837,727</u>	<u>24,837,727</u>	<u>24,837,727</u>

**SPECIAL FUND REVENUES, EXPENDITURES AND FUND BALANCES
FISCAL YEAR END JUNE 30TH**

	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 ADOPTED	2025 ADOPTED
GORTATOWSKY FUND					
REVENUES:					
Realized Gains/Loss/Interest	180	30	17	0	0
Transfer from Fund Balance	0	0	0	9,972	0
TOTAL	180	30	17	9,972	0
EXPENDITURES:					
Operating Expense	10,697	0	0	9,972	0
TOTAL	10,697	0	0	9,972	0
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	(10,517)	30	17	0	0
FUND BALANCE (DEFICIT)					
Beginning of year July 1	<u>20,442</u>	<u>9,925</u>	<u>9,955</u>	<u>9,972</u>	<u>0</u>
FUND BALANCE (DEFICIT)					
End of year June 30	<u>9,925</u>	<u>9,955</u>	<u>9,972</u>	<u>0</u>	<u>0</u>

	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 ADOPTED	2025 ADOPTED
GRANT FUND					
REVENUES:					
Intergovernmental	487,490	1,224,922	2,253,704	1,932,866	1,932,866
Transfers In	140,552	41,331	231,547	138,654	138,654
TOTAL	628,042	1,266,253	2,485,252	2,071,520	2,071,520
EXPENDITURES:					
Personnel Services	206,626	231,761	360,902	197,151	197,151
Operating Expense	281,569	820,388	2,225,051	1,874,369	1,874,369
Capital Outlay	139,847	49,450	43,301	0	0
TOTAL	628,042	1,101,599	2,629,255	2,071,520	2,071,520
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	0	164,654	(144,003)	0	0
FUND BALANCE (DEFICIT)					
Beginning of year July 1	<u>0</u>	<u>0</u>	<u>164,654</u>	<u>20,651</u>	<u>20,651</u>
FUND BALANCE (DEFICIT)					
End of year June 30	<u>0</u>	<u>164,654</u>	<u>20,651</u>	<u>20,651</u>	<u>20,651</u>

**SPECIAL FUND REVENUES, EXPENDITURES AND FUND BALANCES
FISCAL YEAR END JUNE 30TH**

SPLOST V, VI, VII, & VIII

REVENUES:

	2021 ACTUAL	2022 ACTUAL	2023 ADOPTED	2024 ADOPTED	2025 ADOPTED
Sales Tax	11,940,576	11,989,450	12,154,983	12,600,000	6,400,000
LMIG	682,357	0	0	0	0
Other Municipalities Reimbursements	3,098,129	8,390,035	6,459,378	0	0
Realized Gains/Loss/Interest	200,715	79,555	306,844	0	0
Transfer from Fund Balance	0	0	0	9,986,624	8,303,446
TOTAL	15,921,777	20,459,040	18,921,204	22,586,624	14,703,446

EXPENDITURES:

	2021 ACTUAL	2022 ACTUAL	2023 ADOPTED	2024 ADOPTED	2025 ADOPTED
Personnel Services	287,687	510,184	449,292	0	0
Operating Expense	7,946,967	2,813,257	1,655,183	2,000,000	120,000
Capital Outlay	4,062,798	13,127,651	14,343,080	20,586,624	14,583,446
TOTAL	12,297,452	16,451,092	16,447,555	22,586,624	14,703,446

**EXCESS (DEFICIENCY) OF REVENUE
OVER EXPENDITURES**

3,624,325	4,007,948	2,473,649	0	0
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FUND BALANCE (DEFICIT)

Beginning of year July 1	<u>32,216,980</u>	<u>35,841,305</u>	<u>39,849,253</u>	<u>42,322,902</u>	<u>32,336,278</u>
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FUND BALANCE (DEFICIT)

End of year June 30	<u><u>35,841,305</u></u>	<u><u>39,849,253</u></u>	<u><u>42,322,902</u></u>	<u><u>32,336,278</u></u>	<u><u>24,032,832</u></u>
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R3M Fund

REVENUES:

	2021 ACTUAL	2022 ACTUAL	2023 ADOPTED	2024 ADOPTED	2025 ADOPTED
Realized Gains/Loss/Interest	(2,180)	4,771	7,705	0	0
Transfers In	297,268	0	1,200,000	0	0
Transfer from Fund Balance	0	0	0	1,500,000	1,500,000
TOTAL	295,088	4,771	1,207,705	1,500,000	1,500,000

EXPENDITURES:

	2021 ACTUAL	2022 ACTUAL	2023 ADOPTED	2024 ADOPTED	2025 ADOPTED
Operating Expense	869,624	416,500	549,675	1,500,000	1,500,000
TOTAL	869,624	416,500	549,675	1,500,000	1,500,000

**EXCESS (DEFICIENCY) OF REVENUE
OVER EXPENDITURES**

(574,536)	(411,729)	658,030	0	0
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FUND BALANCE (DEFICIT)

Beginning of year July 1	<u>3,051,188</u>	<u>2,476,652</u>	<u>2,064,923</u>	<u>2,722,953</u>	<u>1,222,953</u>
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FUND BALANCE (DEFICIT)

End of year June 30	<u><u>2,476,652</u></u>	<u><u>2,064,923</u></u>	<u><u>2,722,953</u></u>	<u><u>1,222,953</u></u>	<u><u>(277,047)</u></u>
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SPECIAL FUND REVENUES, EXPENDITURES AND FUND BALANCES
FISCAL YEAR END JUNE 30TH

	2021 ACTUAL	2022 ACTUAL	2023 ADOPTED	2024 ADOPTED	2025 ADOPTED
TSPLOST					
REVENUES:					
Sales Tax	11,002,375	11,421,781	11,659,660	11,000,000	10,500,000
Other Municipalities Reimbursements	0	0	15,206	0	0
LMIG	150,000	893,621	914,057	0	0
Interest Income	43,917	49,043	628,566	0	0
Transfer from Fund Balance	0	0	0	5,537,031	2,524,503
TOTAL	11,196,292	12,364,445	13,217,488	16,537,031	13,024,503
EXPENDITURES:					
Personnel Services	48,293	40,863	73,573	0	0
Operating Expense	2,724,531	381,942	7,314,039	12,037,031	5,304,582
Capital Outlay	452,511	326,580	53,368	4,500,000	7,719,921
TOTAL	3,225,335	749,385	7,440,981	16,537,031	13,024,503
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	7,970,957	11,615,060	5,776,507	0	0
FUND BALANCE (DEFICIT)					
Beginning of year July 1	<u>9,143,656</u>	<u>17,114,613</u>	<u>28,729,673</u>	<u>34,506,180</u>	<u>28,969,149</u>
FUND BALANCE (DEFICIT)					
End of year June 30	<u><u>17,114,613</u></u>	<u><u>28,729,673</u></u>	<u><u>34,506,180</u></u>	<u><u>28,969,149</u></u>	<u><u>26,444,646</u></u>

ENTERPRISE FUND REVENUES, EXPENSES AND NET ASSETS
FISCAL YEAR END JUNE 30TH

LIGHT FUND

REVENUES:

Charges for Services	94,916,512	85,401,353	91,025,609	95,736,437	100,024,186
Other	8,640,370	9,318,859	7,477,623	375,000	375,000

TOTAL	103,556,882	94,720,212	98,503,232	96,111,437	100,399,186
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EXPENSES:

Cost of Goods Sold	65,216,667	60,467,370	57,124,217	57,230,324	61,906,390
Personal Services	3,116,678	2,640,844	5,611,762	4,412,951	4,521,043
Operating Expense	2,576,238	2,209,741	3,952,095	2,964,816	3,888,874
Depreciation & Amortization	1,859,729	1,872,220	1,891,717	1,872,912	1,872,924
Indirect Costs	5,931,118	6,138,498	7,094,385	7,364,272	9,615,422
Transfers Out	9,966,234	10,113,416	11,447,814	10,531,008	11,002,660
TOTAL	88,666,664	83,442,089	87,121,990	84,376,283	92,807,313

**EXCESS (DEFICIENCY) OF REVENUE
OVER EXPENSES**

14,890,218	11,278,123	11,381,242	11,735,154	7,591,873
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NET ASSETS (DEFICIT)

Beginning of year July 1	<u>64,037,646</u>	<u>78,927,864</u>	<u>90,205,987</u>	<u>101,587,229</u>	<u>113,322,383</u>
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TOTAL NET ASSETS (DEFICIT)

End of year June 30	<u>78,927,864</u>	<u>90,205,987</u>	<u>101,587,229</u>	<u>113,322,383</u>	<u>120,914,256</u>
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2021 ACTUAL	2022 ACTUAL	2023 ADOPTED	2024 ADOPTED	2025 ADOPTED
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SANITARY SEWER FUND

REVENUES:

Charges for Services	15,658,377	15,757,608	17,399,644	18,159,000	19,274,137
Other	2,008,835	2,292,960	4,680,254	0	0
Transfers In	0	0	0	0	0
TOTAL	17,667,212	18,050,568	22,079,898	18,159,000	19,274,137

EXPENSES:

Personal Services	3,182,058	2,766,388	3,884,229	3,775,461	4,023,402
Operating Expense	6,173,431	6,106,916	6,155,357	7,053,118	7,284,232
Depreciation & Amortization	2,749,739	2,887,606	2,767,018	2,738,192	2,808,658
Indirect Costs	1,174,804	1,265,100	1,335,511	1,501,492	1,295,699
Transfers Out	2,482,557	2,413,285	2,659,265	2,672,401	3,129,580
TOTAL	15,762,589	15,439,295	16,801,380	17,740,664	18,541,571

**EXCESS (DEFICIENCY) OF REVENUE
OVER EXPENSES**

1,904,623	2,611,273	5,278,518	418,336	732,566
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NET ASSETS (DEFICIT)

Beginning of year July 1	<u>57,268,784</u>	<u>59,173,407</u>	<u>61,784,680</u>	<u>67,063,198</u>	<u>67,481,534</u>
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TOTAL NET ASSETS (DEFICIT)

End of year June 30	<u>59,173,407</u>	<u>61,784,680</u>	<u>67,063,198</u>	<u>67,481,534</u>	<u>68,214,100</u>
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ENTERPRISE FUND REVENUES, EXPENSES AND NET ASSETS
FISCAL YEAR END JUNE 30TH

	2021 ACTUAL	2022 ACTUAL	2023 ADOPTED	2024 ADOPTED	2025 ADOPTED
GAS FUND					
REVENUES:					
Charges for Services	16,078,916	19,064,117	19,643,619	17,110,000	16,671,650
Other	791,613	809,130	1,266,007	0	0
TOTAL	16,870,529	19,873,247	20,909,626	17,110,000	16,671,650
EXPENSES:					
Cost of Goods Sold	8,743,567	14,324,909	13,010,101	9,495,772	8,132,802
Personal Services	1,539,420	1,223,134	1,579,236	1,948,792	2,048,695
Operating Expense	525,122	1,175,555	747,809	777,313	853,314
Depreciation & Amortization	338,959	348,926	385,560	351,248	409,679
Indirect Costs	2,268,483	2,476,507	2,382,536	2,741,479	2,730,178
Transfers Out	1,681,089	2,001,872	1,996,680	1,711,000	1,833,882
TOTAL	15,096,640	21,550,903	20,101,922	17,025,604	16,008,550
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	1,773,889	(1,677,656)	807,704	84,396	663,100
NET ASSETS (DEFICIT)					
Beginning of year July 1	<u>9,969,824</u>	<u>11,743,713</u>	<u>10,066,057</u>	<u>10,873,761</u>	<u>10,958,157</u>
TOTAL NET ASSETS (DEFICIT)					
End of year June 30	<u>11,743,713</u>	<u>10,066,057</u>	<u>10,873,761</u>	<u>10,958,157</u>	<u>11,621,257</u>
	2021 ACTUAL	2022 ACTUAL	2023 ADOPTED	2024 ADOPTED	2025 ADOPTED
WATER FUND					
REVENUES:					
Charges for Services	11,920,990	11,273,429	12,040,001	14,200,000	14,791,514
Other	53,281	375,360	15,245	0	0
TOTAL	11,974,271	11,648,789	12,055,246	14,200,000	14,791,514
EXPENSES:					
Cost of Goods Sold	1,719,477	1,850,771	1,748,573	2,245,642	2,363,144
Personal Services	1,742,219	1,452,444	2,185,953	2,151,165	2,277,442
Operating Expense	1,466,966	1,723,596	1,894,869	1,958,033	2,001,335
Depreciation & Amortization	2,212,549	2,281,865	2,298,468	2,291,588	2,282,737
Indirect Costs	3,532,358	3,831,326	3,780,367	4,336,691	4,195,672
Transfers Out	1,013,284	1,081,061	1,084,473	1,136,000	1,479,151
TOTAL	11,686,853	12,221,063	12,992,703	14,119,119	14,599,481
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	287,418	(572,274)	(937,457)	80,881	192,033
NET ASSETS (DEFICIT)					
Beginning of year July 1	<u>23,511,776</u>	<u>23,799,194</u>	<u>23,226,920</u>	<u>22,289,463</u>	<u>22,370,344</u>
TOTAL NET ASSETS (DEFICIT)					
End of year June 30	<u>23,799,194</u>	<u>23,226,920</u>	<u>22,289,463</u>	<u>22,370,344</u>	<u>22,562,377</u>

**ENTERPRISE FUND REVENUES, EXPENSES AND NET ASSETS
FISCAL YEAR END JUNE 30TH**

	2021 ACTUAL	2022 ACTUAL	2023 ADOPTED	2024 ADOPTED	2025 ADOPTED
SOLID WASTE FUND					
REVENUES:					
Charges for Services	11,525,799	12,152,686	13,505,672	13,608,777	14,132,924
Other	63,372	308,434	15,816	0	0
TOTAL	11,589,171	12,461,120	13,521,488	13,608,777	14,132,924
EXPENSES:					
Personal Services	1,729,573	957,268	1,624,193	1,566,132	1,768,531
Operating Expense	6,929,466	9,026,187	9,257,939	9,505,495	9,672,278
Depreciation & Amortization	420,786	301,753	238,341	273,582	258,653
Indirect Costs	936,506	977,503	966,338	1,042,150	940,828
Transfers Out	979,693	1,048,450	1,113,415	1,088,702	1,413,292
TOTAL	10,996,024	12,311,161	13,200,226	13,476,061	14,053,582
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	593,147	149,959	321,262	132,716	79,342
NET ASSETS (DEFICIT) Beginning of year July 1	3,739,850	4,332,997	4,482,956	4,804,218	4,936,934
TOTAL NET ASSETS (DEFICIT) End of year June 30	4,332,997	4,482,956	4,804,218	4,936,934	5,016,276
	2021 ACTUAL	2022 ACTUAL	2023 ADOPTED	2024 ADOPTED	2025 ADOPTED
STORM WATER FUND					
REVENUES:					
Charges for Services	4,216,105	5,644,102	6,021,397	6,410,594	6,650,212
Other	2,398,029	55,179	1,315,699	0	0
Transfers In	1,256,473	1,174,023	1,326,832	1,325,740	1,335,740
TOTAL	7,870,607	6,873,304	8,663,928	7,736,334	7,985,952
EXPENSES:					
Personal Services	1,862,400	2,393,317	2,473,997	2,546,150	2,824,478
Operating Expense	2,229,684	1,951,570	2,107,431	2,261,399	2,389,840
Depreciation & Amortization	1,184,543	1,204,987	1,180,213	1,235,656	1,112,121
Indirect Costs	596,400	746,191	882,413	1,065,934	858,789
Transfers Out	465,169	606,247	623,715	618,907	798,595
TOTAL	6,338,196	6,902,312	7,267,769	7,728,046	7,983,824
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	1,532,411	(29,008)	1,396,159	8,288	2,128
NET ASSETS (DEFICIT) Beginning of year July 1	19,678,012	21,210,423	21,181,415	22,577,574	22,585,862
TOTAL NET ASSETS (DEFICIT) End of year June 30	21,210,423	21,181,415	22,577,574	22,585,862	22,587,990

ENTERPRISE FUND REVENUES, EXPENSES AND NET ASSETS
FISCAL YEAR END JUNE 30TH

	2021 ACTUAL	2022 ACTUAL	2023 ADOPTED	2024 ADOPTED	2025 ADOPTED
TELECOM FUND					
REVENUES:					
Charges for Services	3,057,456	3,286,447	3,288,483	3,649,270	3,547,914
Other	13,934	111,025	6,585,582	0	0
Transfers In	500,000	0	0	0	0
TOTAL	3,571,390	3,397,472	9,874,065	3,649,270	3,547,914
EXPENSES:					
Cost of Goods Sold	373,417	335,035	329,204	361,700	257,630
Personal Services	449,905	503,873	902,715	622,879	634,140
Operating Expense	413,071	446,074	467,828	466,830	411,863
Depreciation & Amortization	503,777	495,783	477,177	464,067	464,067
Indirect Costs	1,296,360	1,311,236	1,126,725	1,367,429	1,426,262
Transfers Out	259,533	316,920	310,188	310,188	348,791
TOTAL	3,296,063	3,408,921	3,613,836	3,593,093	3,542,753
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	275,327	(11,449)	6,260,229	56,177	5,161
NET ASSETS (DEFICIT)					
Beginning of year July 1	<u>3,154,532</u>	<u>3,429,859</u>	<u>3,418,410</u>	<u>9,678,639</u>	<u>9,734,816</u>
TOTAL NET ASSETS (DEFICIT)					
End of year June 30	<u>3,429,859</u>	<u>3,418,410</u>	<u>9,678,639</u>	<u>9,734,816</u>	<u>9,739,977</u>
	2021 ACTUAL	2022 ACTUAL	2023 ADOPTED	2024 ADOPTED	2025 ADOPTED
UTILITY INTERNAL SERVICE FUND					
REVENUES:					
Charges for Services	12,538,343	13,402,621	14,292,679	15,803,441	17,663,213
Other	107,490	31,456	136,437	0	0
Transfers In	0	0	0	0	0
TOTAL	12,645,833	13,434,077	14,429,116	15,803,441	17,663,213
EXPENSES:					
Personal Services	8,335,518	7,743,231	8,181,544	8,703,908	9,198,583
Operating Expense	2,603,809	4,082,378	3,937,412	5,050,756	6,521,800
Depreciation & Amortization	355,982	451,007	531,448	483,411	599,268
Indirect Costs	1,243,034	1,267,040	1,132,312	1,565,366	1,343,562
TOTAL	12,538,343	13,543,656	13,782,717	15,803,441	17,663,213
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	107,490	(109,579)	646,399	0	0
NET ASSETS (DEFICIT)					
Beginning of year July 1	<u>482,477</u>	<u>589,967</u>	<u>480,388</u>	<u>1,126,787</u>	<u>1,126,787</u>
TOTAL NET ASSETS (DEFICIT)					
End of year June 30	<u>589,967</u>	<u>480,388</u>	<u>1,126,787</u>	<u>1,126,787</u>	<u>1,126,787</u>

SUPPLEMENTED ENTERPRISE FUND REVENUES, EXPENSES, AND FUND BALANCES FISCAL YEAR END JUNE 30TH

	2021 ACTUAL	2022 ACTUAL	2023 ADOPTED	2024 ADOPTED	2025 ADOPTED
AIRPORT FUND					
REVENUES:					
Charges for Services	1,034,710	1,300,734	1,269,402	1,582,075	1,482,150
Grants	2,250,157	7,853,922	6,702,410	7,478,700	6,392,406
Other	8,799	30,219	875,936	4,531,275	425,000
Transfers In/Out	0	0	0	1,313,735	1,355,617
TOTAL	3,293,666	9,184,875	8,847,748	14,905,785	9,655,173
EXPENSES:					
Personal Services	1,199,514	1,324,879	984,630	1,509,464	1,602,684
Operating Expense	692,654	1,032,419	1,256,972	2,332,787	2,855,955
Capital Outlay	0	0	42,669	10,673,000	4,806,000
Depreciation & Amortization	1,697,749	1,775,523	1,716,416	1,923,277	1,652,787
Indirect Costs	165,606	194,112	161,044	390,534	390,534
TOTAL	3,755,523	4,326,933	4,161,730	16,829,062	11,307,960
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	(461,857)	4,857,942	4,686,018	(1,923,277)	(1,652,787)
NET ASSETS (DEFICIT)					
Beginning of year July 1	<u>47,148,231</u>	<u>46,686,374</u>	<u>51,544,316</u>	<u>56,230,334</u>	<u>54,307,057</u>
NET ASSETS (DEFICIT)					
End of year June 30	<u>46,686,374</u>	<u>51,544,316</u>	<u>56,230,334</u>	<u>54,307,057</u>	<u>52,654,270</u>
	2021 ACTUAL	2022 ACTUAL	2023 ADOPTED	2024 ADOPTED	2025 ADOPTED
FLINT RIVER ENTERTAINMENT COMPLEX					
REVENUES:					
Charges for Services	475,071	2,371,587	1,711,364	1,117,500	1,160,085
Other	69,737	1,315,383	50,939	0	0
Transfers In	926,173	905,852	875,804	869,022	969,997
TOTAL	1,470,981	4,592,822	2,638,107	1,986,522	2,130,082
EXPENSES:					
Personal Services	0	0	0	0	0
Operating Expense	2,312,571	3,867,627	3,506,518	2,083,472	2,130,082
Depreciation & Amortization	486,650	483,793	485,418	483,708	478,872
Indirect Costs	0	0	0	0	0
TOTAL	2,799,221	4,351,420	3,991,936	2,567,180	2,608,954
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	(1,328,240)	241,402	(1,353,829)	(580,658)	(478,872)
NET ASSETS (DEFICIT)					
Beginning of year July 1	<u>9,870,550</u>	<u>8,542,310</u>	<u>8,783,712</u>	<u>7,429,883</u>	<u>6,849,225</u>
NET ASSETS (DEFICIT)					
End of year June 30	<u>8,542,310</u>	<u>8,783,712</u>	<u>7,429,883</u>	<u>6,849,225</u>	<u>6,370,353</u>

**SUPPLEMENTED ENTERPRISE FUND REVENUES, EXPENSES, AND FUND BALANCES FISCAL YEAR END JUNE
30TH**

	2021 ACTUAL	2022 ACTUAL	2023 ADOPTED	2024 ADOPTED	2025 ADOPTED
TRANSIT					
REVENUES:					
Charges for Services	537,260	548,791	416,339	685,150	301,150
Grants	3,489,090	2,202,872	5,112,675	2,361,316	4,810,810
Other	(535,820)	5,856,883	6,290,283	1,500	222,648
Transfers In	1,100,000	2,209,384	2,036,828	1,647,127	1,976,418
TOTAL	4,590,530	10,817,930	13,856,125	4,695,093	7,311,026
EXPENSES:					
Personal Services	3,101,457	1,273,790	1,691,913	2,203,771	2,729,595
Operating Expense	2,540,109	1,915,064	2,173,899	2,019,989	2,379,181
Capital Outlay	0	0	0	7,500	1,742,344
Depreciation & Amortization	1,182,145	1,018,920	1,098,277	1,274,708	1,155,772
Indirect Costs	336,021	323,568	278,414	463,833	459,906
TOTAL	7,159,732	4,531,342	5,242,503	5,969,801	8,466,798
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	(2,569,202)	6,286,588	8,613,622	(1,274,708)	(1,155,772)
NET ASSETS (DEFICIT)					
Beginning of year July 1	<u>9,359,623</u>	<u>6,790,421</u>	<u>13,077,009</u>	<u>21,690,631</u>	<u>20,415,923</u>
NET ASSETS (DEFICIT)					
End of year June 30	<u><u>6,790,421</u></u>	<u><u>13,077,009</u></u>	<u><u>21,690,631</u></u>	<u><u>20,415,923</u></u>	<u><u>19,260,151</u></u>

CITY OF ALBANY, GEORGIA
PROPERTY TAX RATES
DIRECT AND OVERLAPPING GOVERNMENTS
LAST TEN FISCAL YEARS ENDED JUNE 30

FISCAL YEAR	CITY OF ALBANY MILLAGE*			DOUGHERTY COUNTY MILLAGE*			BOARD OF EDUCATION MILLAGE*			OTHER (STATE OF GA)	
	OPERATING	DEBT SERVICE	TOTAL CITY	OPERATING	DEBT SERVICE	TOTAL COUNTY	OPERATING	DEBT SERVICE	TOTAL SCHOOL		TOTAL
2016	9.853	0.00	9.853	12.594	0.00	12.594	18.445	0.00	18.445	0.05	40.942
2017	9.808	0.00	9.808	12.577	0.00	12.577	18.445	0.00	18.445	0.00	40.830
2018	9.804	0.00	9.804	15.644	0.00	15.644	18.433	0.00	18.433	0.00	43.881
2019	9.804	0.00	9.804	15.569	0.00	15.569	18.433	0.00	18.433	0.00	43.806
2020	9.729	0.00	9.729	15.569	0.00	15.569	18.323	0.00	18.433	0.00	43.731
2021	9.668	0.00	9.668	15.569	0.00	15.569	18.219	0.00	18.433	0.00	43.670
2022	9.631	0.00	9.631	15.569	0.00	15.569	18.154	0.00	18.154	0.00	43.354
2023	9.597	0.00	9.597	19.069	0.00	19.069	18.096	0.00	18.096	0.00	46.762
2024	9.528	0.00	9.528	19.069	0.00	19.069	17.993	0.00	17.993	0.00	46.590
2025	10.672	0.00	10.672	19.069	0.00	19.069	17.993	0.00	17.993	0.00	47.734

*ONE MILL IS EQUAL TO \$1.00 PER \$1,000 OF ASSESSED VALUE

City of Albany FY 2016 - 2025 Property Tax Millage Rates



1 Mill = Approximately \$1,492,870

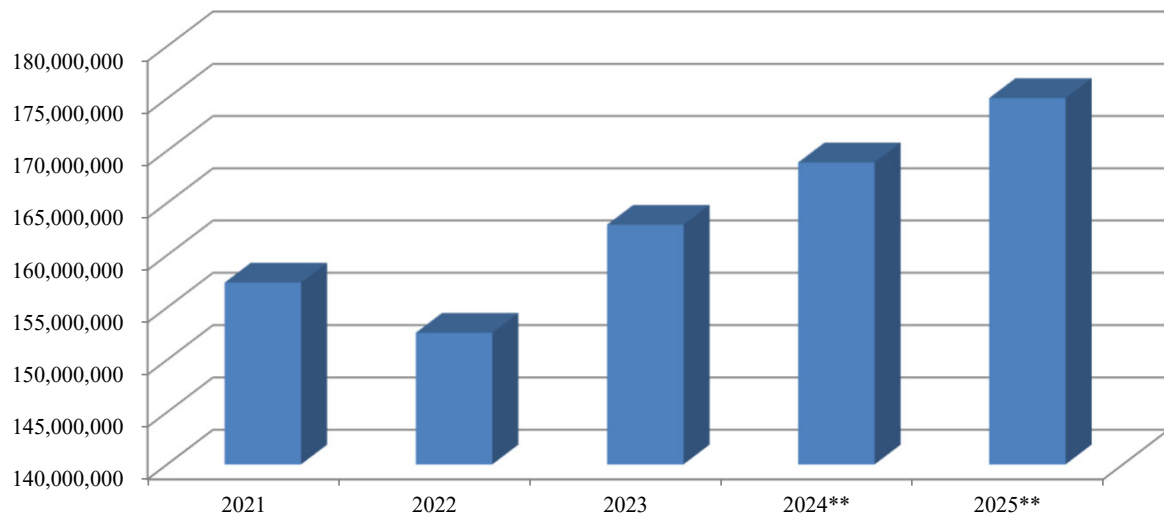
CITY OF ALBANY
Utility Support
Years Ended, June 30

	2021	2022	2023	2024**	2025**
Transfers	15,591,086	16,407,228	16,708,741	16,742,466	18,670,211
Utility Revenue	157,374,155	152,579,742	162,910,561	168,874,078	175,032,537
Transfer Expressed as % of Revenue	9.9	10.8	10.3	9.9	10.7

** Reflects the transfer based on budgeted revenues for the seven departments that will transfer.

The monthly transfer rate is 10% on billed revenue for Solid Waste, Sewer, Storm Water, Water, and Telecom. The transfer rates for the Light and Gas Funds are 11% of billed revenue.

Utility Charges for Services: 5-Year Trend



DEBT AND TAX DIGEST INFORMATION

This section provides financial data on the City's long-term financial obligation, current debt obligation, debt levels and legal limits, City's tax digest and information on the largest taxpayers.

Certificates of Participation

In 1998 the City of Albany entered into a lease pool agreement with Georgia Municipal Association. The City draws from the investment to lease equipment from GMA. The agreement requires the City to pay back into the investment account to fund the \$10,000,000 principal plus 4.75% interest. The interest is payable on an annual basis. The principal is due in a lump sum on June 1, 2028. Annual debt service requirements are as follows:

FYE	Principal	Interest	Total
2024	0	475,000	475,000
2025	0	475,000	475,000
2026	0	475,000	475,000
2027	0	475,000	475,000
2028	<u>10,000,000</u>	<u>0</u>	<u>10,000,000</u>
Total	<u>\$10,000,000</u>	<u>\$1,900,000</u>	<u>\$11,900,000</u>

Debt Limitation

The present constitutional limit on direct general obligation debt for the City is equivalent to ten percent of assessed valuation of taxable property for debt service purposes. The unused legal debt margin for the City after the issuance of the bonds is computed below for FY 2022 (in thousands):

Assessed Value of Taxable Property	\$1,436,257	
Add Back Exempt Property	128,162	\$1,564,419
	=====	=====
Debt Limit--10% of Assessed Value (Article IX, Section VII of the Constitution of Georgia)		\$156,442
Amount of Debt applicable to Constitutional Debt Limit, Total General Obligation Bond Debt (ADICA and SPLOST)	\$ 330	
Less: Assets Available for Bond Service	<u>0</u>	<u>\$ 330</u>
Legal Debt Margin pursuant to Article IX, Section III of the Constitution of Georgia		\$156,112
		=====
Percent of Debt Limit Used		0.58%
		=====

The constitutional debt limitation applies to all direct general obligation bonds authorized with a ten percent limit imposed upon Dougherty County and a separate ten percent limit imposed upon the Dougherty County School System. Additional general obligation bonds may be issued if so approved by a voting majority in an election held for that purpose.

Assessed and Estimated Fair Market Taxable Property Values

2019	Estimated Fair Market Value of Taxable Property	\$ 3,732,174,360
2019	Net Assessed Valuation of Taxable Property for Bond Purposes	\$ 1,492,869,744

**Computation of Direct and Overlapping Bonded Debt
General Obligation Bonds Tax Digest**

<u>Jurisdiction</u>	<u>Net General Obligation Bond Debt Outstanding</u>	<u>Percentage Applicable to City of Albany</u>	<u>Amount Applicable to City of Albany</u>
Direct			
City of Albany (1)	*\$330,000	100%	\$330,000
Overlapping:			
Board of Education	33,369,372	81%	27,029,191
Total	<u>\$33,369,372</u>		<u>\$27,359,191</u>

(1) These bonds are direct general obligations of the City of Albany, either directly or through leases with ADICA. Principal and interest are payable from an ad valorem tax upon all city property.

Debt and Assessed Value per Capita

Total City Debt per Capita *	\$ 407
Fair Market Value of City Taxable Property per Capita *	\$55,545

* Based on estimated 2023 population of 67,192 for the City

Tax Collection Procedure

The Dougherty County Tax Commissioner collects ad valorem taxes that have been levied by the City. Real and personal taxes are generally billed in October of each year and are due on December 20. Interest of one percent per month is imposed on taxes not paid by their due date. Additionally, a ten percent penalty is imposed on all taxes delinquent after 90 days. Public utilities are billed in October and are due on December 20. The Tax Commissioner follows State law as it pertains to the advertisement and sale of property where taxes have been delinquent for an extended period of time. Mobile home taxes are due January 1 of each year and are payable without penalty between January 1 and May 1. Motor vehicle taxes are due on the taxpayer's birthday. As tax payments are received and properly credited by the Tax Commissioner, the applicable portion is transferred to the City.

Largest Taxpayers

The following table lists the ten largest taxpayers based on their 2023 assessed value in the City of Albany and their respective percentage of the City's total assessed valuation.

TAXPAYER	NATURE OF BUSINESS	2023 ASSESSED VALUE	Percentage of Total Assessed Valuation (1)
MARS CHOCOLATE	CONFECTIONER	17,226,504	1.09%
GEORGIA POWER CO	UTILITY	14,722,675	0.93%
FMC Corp APG	FARM PRODUCT MATERIAL WHOLESALE	9,729,295	0.61%
STRATEGIC EQUIPMENT	EQUIPMENT WHOLESALER	8,427,109	0.53%
KROGER Co DBA Tara Foods	GROCERY STORES	7,437,315	0.47%
GEORGIA PACIFIC	PULP AND PAPER CO	7,179,287	0.45%
BROOKS FAMIGLIA	REAL ESTATE MGT	6,836,289	0.43%
PRINCETON PLACE	REAL ESTATE/LEASING	6,651,640	0.42%
YANCEY BROS CO	MACHINERY RETAILER	6,368,808	0.40%
PHOEBE PUTNEY HEALTH SYSTEM, INC	HOSPITAL / MEDICAL	5,983,319	0.38%

(1) Based on 2023 estimated net tax digest for maintenance and operation purposes of \$ 1,584,607,248.

SOURCE: Dougherty County Tax Department

Property Tax Digest Trend

The property tax digests of the City for the calendar years 2019 through 2024 are outlined on the following table. Values for real property represent all real estate less the exempt property in the city, and personal property includes motor vehicles, bank shares, inventories, aircraft, pleasure boats, industrial machinery, fixtures and equipment, farm machinery and equipment, livestock, mobile homes and public utilities. State law requires that all property assessments be at a uniform 40 percent of current market value.

	<u>2024</u>	<u>2023</u>	<u>2022</u>
Property Type			
Real & Personal	1,635,094,606	1,622,270,266	1,564,418,961
Motor Vehicles	14,075,660	15,227,720	15,634,140
Mobile Homes	4,551,897	3,807,522	3,540,652
Timber - 100%	0	0	0
Heavy Duty Equipment	11,512	48,414	78,467
Gross Digest	<u>1,653,733,675</u>	<u>1,641,353,922</u>	<u>1,583,672,220</u>
less: Exemptions (1)	<u>160,863,931</u>	<u>153,562,651</u>	<u>128,161,946</u>
Net Digest:	1,492,869,744	1,487,791,271	1,455,510,274
	<u>2021</u>	<u>2020</u>	<u>2019</u>
Property Type			
Real & Personal	1,549,993,601	1,542,345,469	1,554,682,074
Motor Vehicles	20,389,980	28,863,760	28,408,720
Mobile Homes	3,582,823	3,661,395	3,932,198
Timber - 100%	61,913	38,319	0
Heavy Duty Equipment	5,886,088	4,899,772	4,096,461
Gross Digest	<u>1,579,914,405</u>	<u>1,575,808,715</u>	<u>1,591,119,453</u>
less: Exemptions (1)	<u>130,714,097</u>	<u>118,827,887</u>	<u>143,057,979</u>
Net Digest:	1,449,200,308	1,456,980,828	1,448,061,474

Source: Dougherty County Tax/Tag Office "5-Year History Tax Digest"

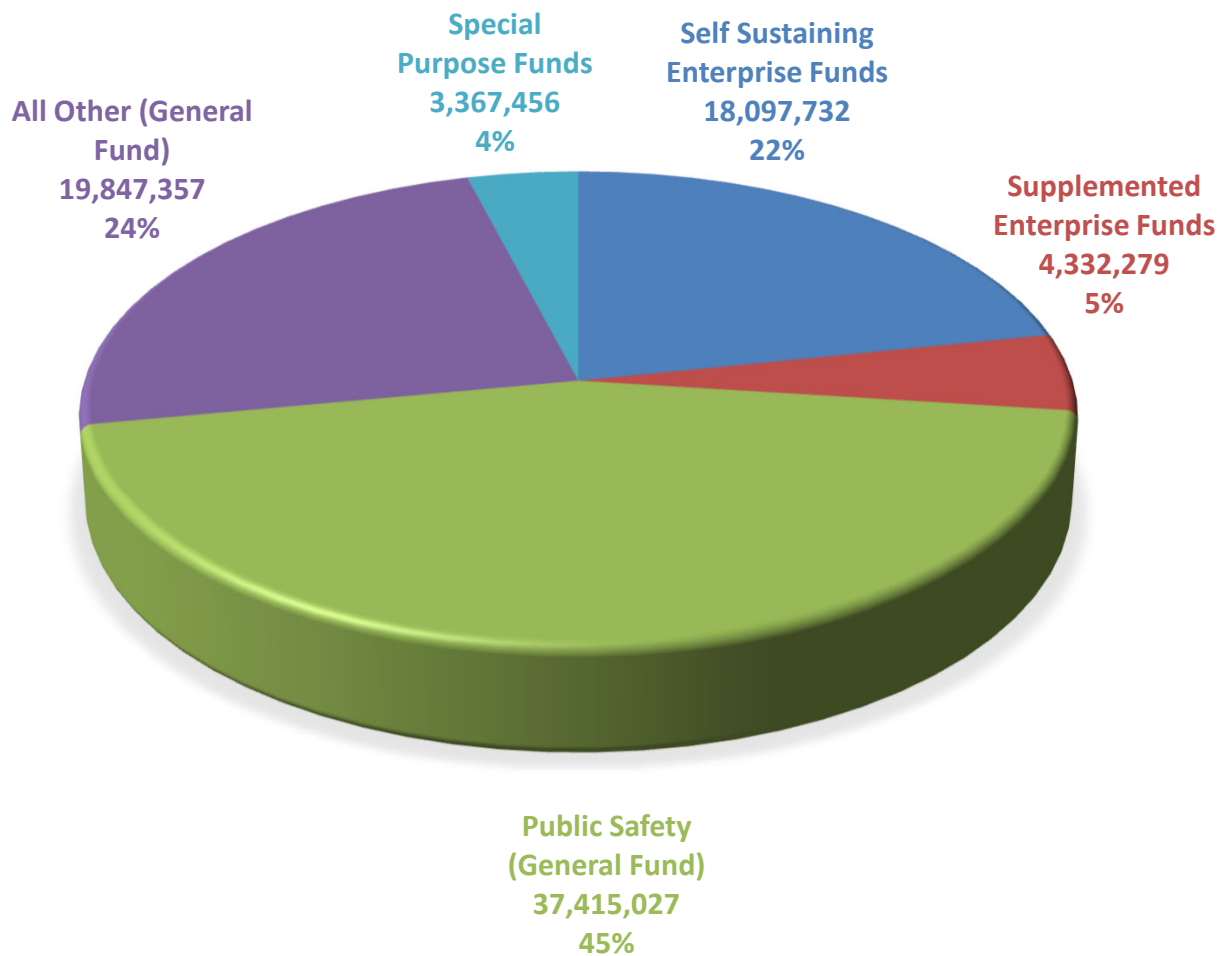
Ad Valorem Tax Collections

The following table summarizes ad valorem tax levies and collections in the City for the fiscal years ended 2014 through 2023 (in thousands).

Fiscal Year	Total Tax Levy	Current Tax Collections	Delinquent Tax Collection	Total Tax Collections	Ratio of Total Tax Collections to Total Levy %
2023	\$13,784	\$ 13,297	-	\$ 13,297	96.47 %
2022	\$ 13,669	\$ 13,283	\$ 322	\$ 13,605	99.53 %
2021	\$ 13,763	\$ 13,216	\$ 499	\$ 13,702	99.65 %
2020	\$ 13,731	\$ 13,148	\$ 536	\$ 13,677	99.66 %
2019	\$ 13,783	\$ 13,231	\$ 500	\$ 13,731	99.62 %
2018	\$ 13,721	\$ 13,281	\$ 380	\$ 13,661	99.56 %
2017	\$ 13,740	\$ 13,273	\$ 430	\$ 13,703	99.73 %
2016	\$ 13,741	\$ 13,495	\$ 212	\$ 13,707	99.75 %
2015	\$ 13,834	\$ 13,496	\$ 303	\$ 13,799	99.75 %
2014	\$ 13,745	\$ 13,480	\$ 238	\$ 13,718	99.80 %

Source: Dougherty County Tax Department

City of Albany FY 2025 Personnel Services



Total Personnel Services
\$83,059,851

FY 2025 Personnel Services

The City of Albany's number one priority is to provide the most effective and efficient services to the citizens of Albany. The City has a dedicated work force, which consists of 1,174 full-time budgeted positions. Through these dedicated and motivated employees, the City provides a wide range of quality services to all citizens in our community.

The City is aware of the importance of maintaining a well-trained motivated work force and strives toward offering its employees a competitive benefit package. The City's total benefit package includes the following:

Salaries & Wages
Retirement Plan with Pension and
Vesting Benefits
Deferred Compensation Plan
Health and Dental Insurance
Life Insurance
Cafeteria Plan

Social Security (FICA)
Workers' Compensation
Sick and Vacation Pay
Employee Assistance Program
Tuition Reimbursement Program
Paid Holidays

Salaries & Wages

Salaries and fringe benefits account for approximately 26% of the total operating budget. Included in the salary account are overtime pay, holiday pay, and part time help.

Retirement Plan with Pension and Vesting Benefits

A retirement plan is provided for all regular, full-time employees. All general employees contribute 5.5% of their gross income to the plan and the city contributes 12% on their behalf to the pension plan. Public Safety employees contribute 7.5% of their gross salary to the pension plan and the city contributes 15% on their behalf to the pension plan. Full-time employees are eligible for this coverage effective with their date of employment, and are also eligible for vested benefits upon completion of 10 years of service.

Deferred Compensation Plan

The City provides employees with the choice of participating in a deferred compensation plan. This plan allows an employee to make tax deferred contributions into a retirement savings account.

Health and Dental Insurance

The City of Albany allows full-time employees the opportunity to buy into a health plan, which offers health and dental insurance. The employee's coverage will start on the first day of the month following completion of one month's premium deduction from the employee's paycheck. The City pays >80% and the employee pays <20% of the monthly premium for this coverage.

Life Insurance

For full-time employees who choose to participate in the life insurance program, the City provides basic life insurance and accidental death/dismemberment (AD&D) insurance. The City pays \$.65 per \$1,000 of coverage for the life and AD&D insurance. Employees may also purchase additional life insurance coverage for which the employee pays 100% of the cost. The premium for this coverage is based on the age of the employee. For part-time employees the City provides basic life insurance after one year of employment.

Cafeteria Plan

The City provides a Cafeteria Plan to its employees, which allows for pre-tax deductions for group insurance premiums and dependent care expenses.

Social Security (FICA)

All employees are enrolled in the Social Security Act. The City contributes the employer share of 7.65% (6.20% of an employee's salary to a maximum salary of \$168,600 for Social Security and 1.45% of all earnings for employees for Medicare).

Workers' Compensation

The City provides a self-funded Workers' Compensation program. Benefits are paid as prescribed under the State of Georgia Workers' Compensation Law. Medical care is provided through a panel of physicians selected by the City.

Sick and Vacation Pay

Sick Leave and Vacation Leave are accrued by all full-time employees. All employees receive the same amount of sick leave accrual each pay period (12 days per year). Vacation leave accumulation per week is dependent upon the employees' exempt or non-exempt status along with the length of employment.

Employee Assistance Program

The City has an Employee Assistance Program for its employees and their families. The program provides free counseling services for employees and their families who are experiencing legal, emotional, financial, or other problems which may affect their job performance.

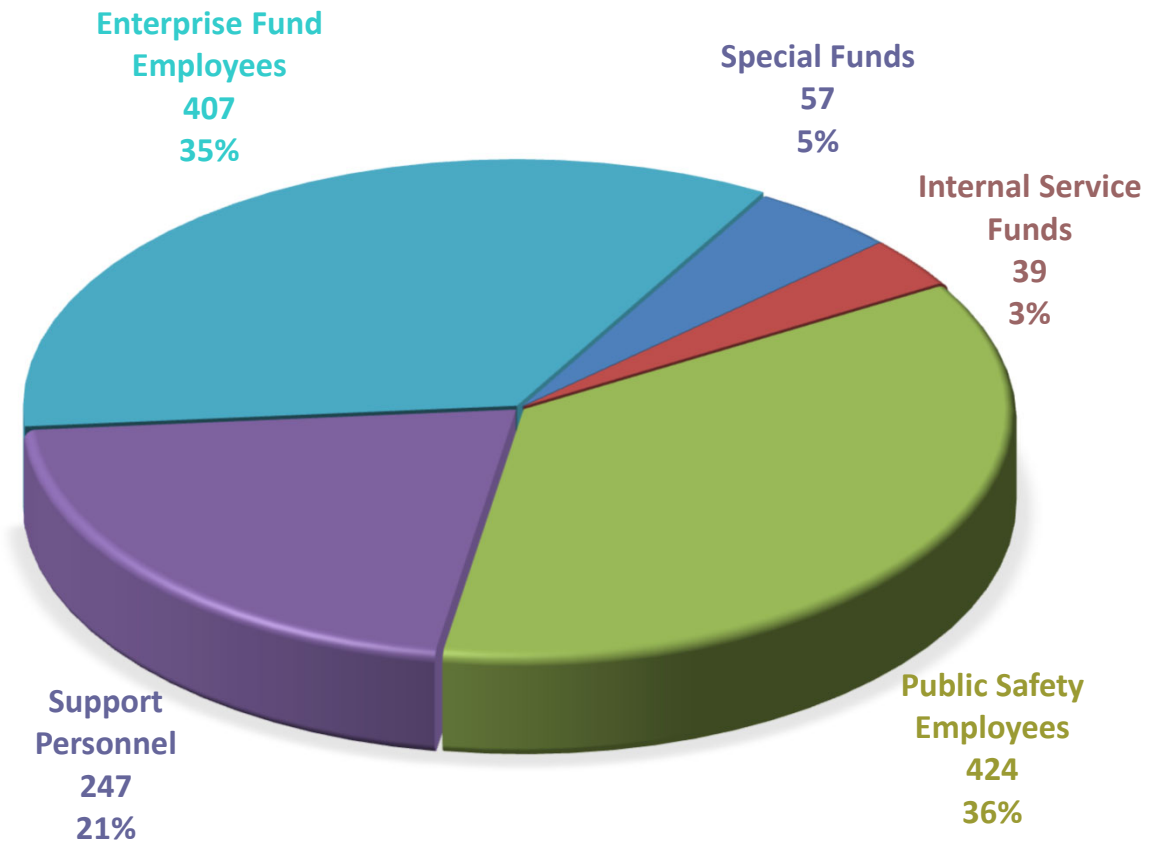
Tuition Reimbursement Program

The Tuition Reimbursement Program of the City of Albany is designed to encourage employees of the City to improve their job-related knowledge, skills, and abilities through training and/or education. Reimbursement for education that is job related shall be on a tuition reimbursable basis each year, not to exceed \$2,000 per academic year.

Paid Holidays

The City of Albany provides eleven paid holidays each year to regular, full-time employees with benefits. These holidays include; New Year's Day (1); Martin Luther King Jr. Day (1); Memorial Day (1); Juneteenth (1) Independence Day (1); Labor Day (1); Thanksgiving Day and the day after (2); Christmas Eve (1); Christmas Day (1); and one floating holiday (1).

City of Albany FY 2025 Total Employees by Category

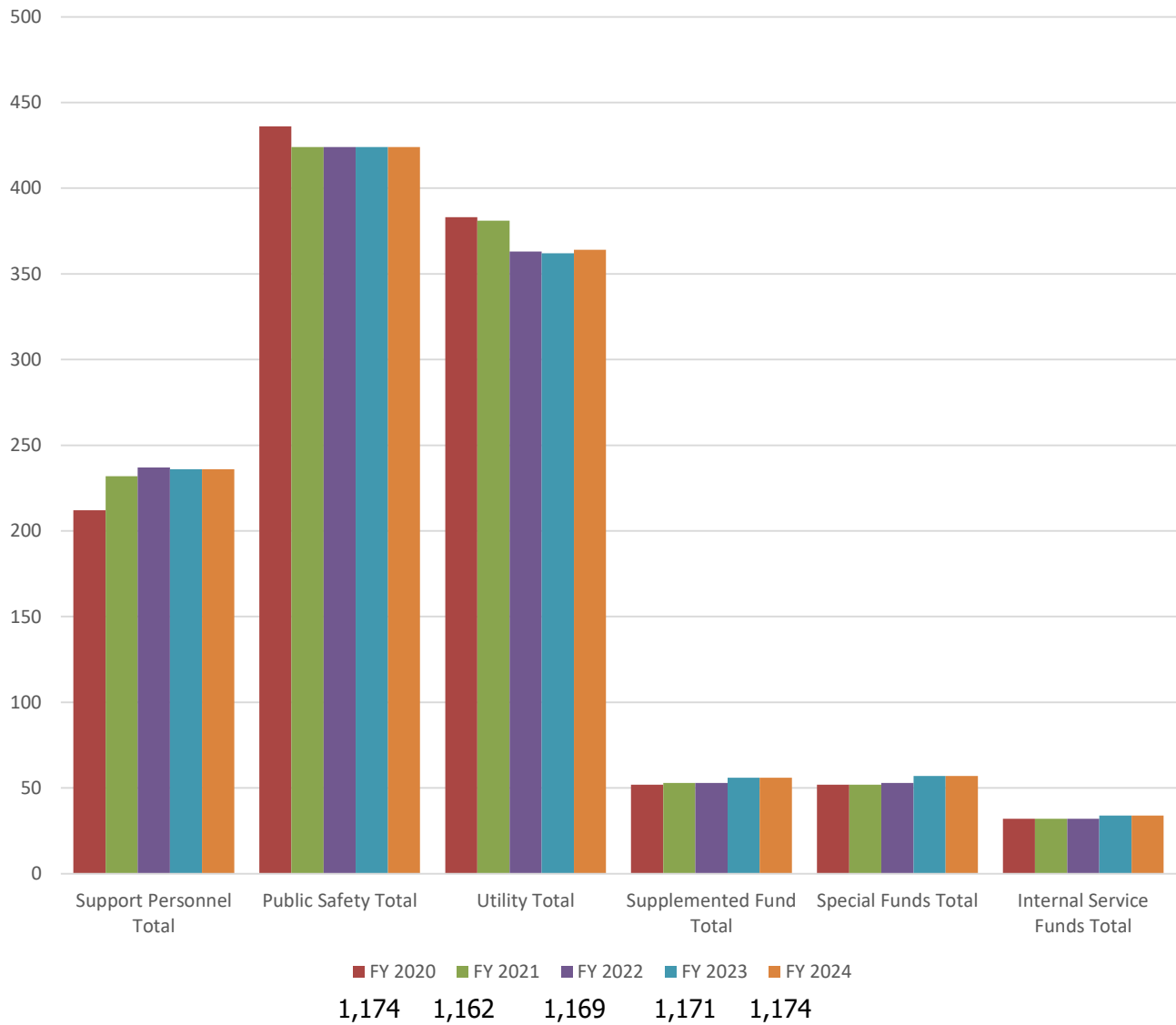


Total Positions
1174

City of Albany

FY 2024

5 Year Trend of Positions



REVENUES & EXPENDITURES-PROJECTIONS
FISCAL YEAR 2025

ALL PROJECTIONS HAVE NOT BEEN ADOPTED BY ORDINANCE OR COMMITTED

Description	Adopted 2022/2023	Adopted 2023/2024	Adopted 2024/2025	Projections 2025/2026	Projections 2026/2027	Projections 2027/2028	Projections 2028/2029
REVENUES							
GENERAL & SPECIAL FUNDS:							
General Fund	68,746,811	72,455,643	76,233,218	76,614,384	76,997,456	77,767,431	78,545,105
Community & Economic Development	6,917,904	6,882,120	7,272,591	7,418,043	7,566,404	7,717,732	7,872,086
CAD 911	2,420,272	2,536,148	2,476,455	2,501,220	2,526,232	2,551,494	2,577,009
Hotel/ Motel Fund	2,027,000	2,027,000	2,027,000	2,027,000	2,027,000	2,027,000	2,027,000
Capital Improvement	4,003,245	6,430,745	9,564,008	9,659,648	9,756,245	9,853,807	9,952,345
TAD Fund	388,338	388,738	0	0	0	0	0
SPLOST	12,114,256	22,586,624	14,703,446	14,850,480	14,998,985	15,148,975	15,300,465
TSPLOST	16,126,639	16,537,031	13,024,503	13,154,748	13,286,296	13,419,158	13,553,350
Job Investment Fund	0	0	0	0	0	0	0
R3M - Repair, Renovate, & Replace	1,000,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000
Gortatowsky	6,145	9,972	0	0	0	0	0
Grant Fund	3,555,470	2,071,520	2,071,520	2,092,235	2,113,158	2,134,289	2,155,632
Special Funds	48,559,269	60,969,898	52,639,523	53,203,374	53,774,318	54,352,456	54,937,887
ENTERPRISE FUNDS:							
Light Operations	95,706,562	96,111,437	100,399,186	99,897,190	99,397,704	100,391,681	99,889,723
Gas Operations	19,016,000	17,110,000	16,671,650	16,838,367	17,006,750	17,176,818	17,348,586
Sanitary Sewer Enterprise	16,936,418	18,159,000	19,274,137	19,852,361	20,447,932	21,061,370	21,693,211
Water	12,758,500	14,200,000	14,791,514	15,087,344	15,389,091	15,696,873	15,853,842
Solid Waste Enterprise	13,099,000	13,608,777	14,132,924	14,415,582	14,703,894	14,997,972	15,297,931
Storm Water	7,337,828	7,736,334	7,985,952	8,065,812	8,146,470	8,227,934	8,310,214
Telecom Operations	3,649,270	3,649,270	3,547,914	3,583,393	3,619,227	3,655,419	3,691,974
Airport	13,016,176	14,905,785	9,655,173	9,751,725	9,849,242	9,947,734	10,047,212
Albany Civic Center/Auditorium	1,821,872	1,986,522	2,130,082	2,151,383	2,172,897	2,194,626	2,216,572
Transit System	7,523,120	4,695,093	7,311,026	7,384,136	7,457,978	7,532,557	7,607,883
Enterprise Funds	190,864,746	192,162,218	195,899,558	197,027,293	198,191,184	200,882,985	201,957,147
TOTAL REVENUES - ALL FUNDS	308,170,826	325,587,759	324,772,299	326,845,051	328,962,959	333,002,871	335,440,139
EXPENDITURES / EXPENSES							
GENERAL & SPECIAL FUNDS:							
General Fund	68,746,811	72,455,643	76,233,218	76,614,384	76,997,456	77,767,431	78,545,105
Community & Economic Development	6,917,904	6,882,120	7,272,591	7,418,043	7,566,404	7,717,732	7,872,086
CAD 911	2,420,272	2,536,148	2,476,455	2,501,220	2,526,232	2,551,494	2,577,009
Hotel/Motel Fund	2,027,000	2,027,000	2,027,000	2,027,000	2,027,000	2,027,000	2,027,000
Capital Improvement	4,003,245	6,430,745	9,564,008	9,659,648	9,756,245	9,853,807	9,952,345
TAD Fund	388,338	388,738	0	0	0	0	0
SPLOST	12,114,256	22,586,624	14,703,446	14,850,480	14,998,985	15,148,975	15,300,465
TSPLOST	16,126,639	16,537,031	13,024,503	13,154,748	13,286,296	13,419,158	13,553,350
Job Investment Fund	0	0	0	0	0	0	0
R3M - Repair, Renovate, & Replace	1,000,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000
Gortatowsky	6,145	9,972	0	0	0	0	0
Grant Fund	3,555,470	2,071,520	2,071,520	2,092,235	2,113,158	2,134,289	2,155,632
Special Funds	48,559,269	60,969,898	52,639,523	53,203,374	53,774,318	54,352,456	54,937,887
ENTERPRISE FUNDS:							
Light Operations	84,905,147	84,376,283	92,807,313	93,735,386	94,672,740	95,619,467	96,575,662
Gas Operations	19,246,532	17,025,604	16,008,550	15,848,465	15,689,980	16,003,779	16,323,855
Sanitary Sewer Enterprise	16,950,514	17,740,664	18,541,571	18,912,402	19,290,650	19,676,463	20,069,993
Water	12,795,092	14,119,119	14,599,481	14,745,476	14,892,931	15,190,789	15,494,605
Solid Waste Enterprise	12,973,063	13,476,061	14,053,582	14,334,654	14,621,347	14,913,774	15,212,049
Storm Water	7,244,742	7,728,046	7,983,824	8,063,662	8,144,299	8,225,742	8,307,999
Telecom Operations	3,430,529	3,593,093	3,542,753	3,578,181	3,613,962	3,650,102	3,686,603
Airport	13,846,965	16,829,062	11,307,960	11,551,725	11,649,242	11,747,734	11,847,212
Flint River Entertainment Complex	2,389,011	2,567,180	2,608,954	2,651,383	2,672,897	2,694,626	2,716,572
Transit System	8,504,724	5,969,801	8,466,798	8,684,136	8,757,978	8,832,557	8,907,883
Enterprise Funds	182,286,319	183,424,913	189,920,786	192,105,469	194,006,025	196,555,034	199,142,433
TOTAL EXPENDITURES / EXPENSES - ALL FUNDS	299,592,399	316,850,454	318,793,527	321,923,227	324,777,799	328,674,920	332,625,425 *

Note: The expectations within the projections are that the personnel services will be increasing as staffing increases. But these increases will be offset in a large degree due to efficiency that will be released by lowered operating costs. The average projected increase is a little over 1% a year.

Note: The grant fund has a few non-recurring grants that were not included in the baseline for the future increases.

Note: Sewer Fund has a large capital contribution included in the revenues which in not being projected into the future.



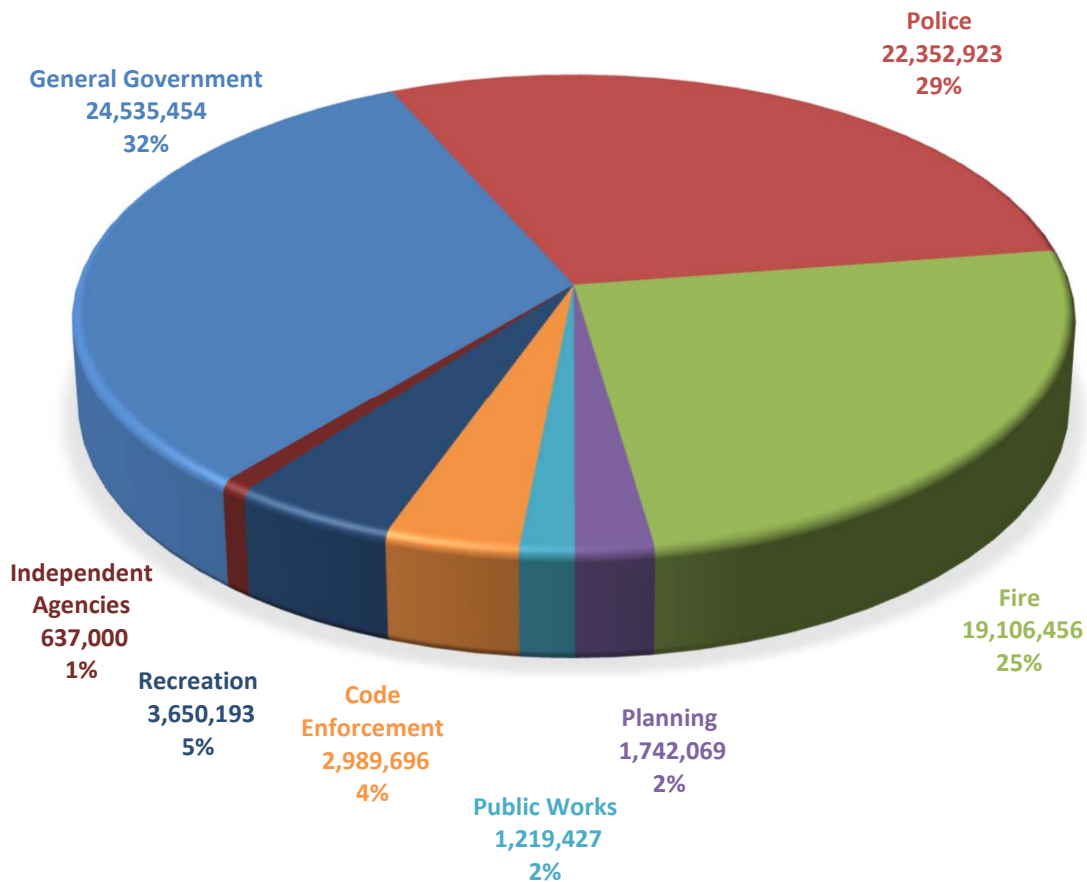
General Fund

GENERAL FUND SUMMARY

*This Summary Contains All of the Governmental Functions Contained in the General Fund
(i.e. Police, Fire, Planning, Engineering, Procurement, Finance, etc.)*

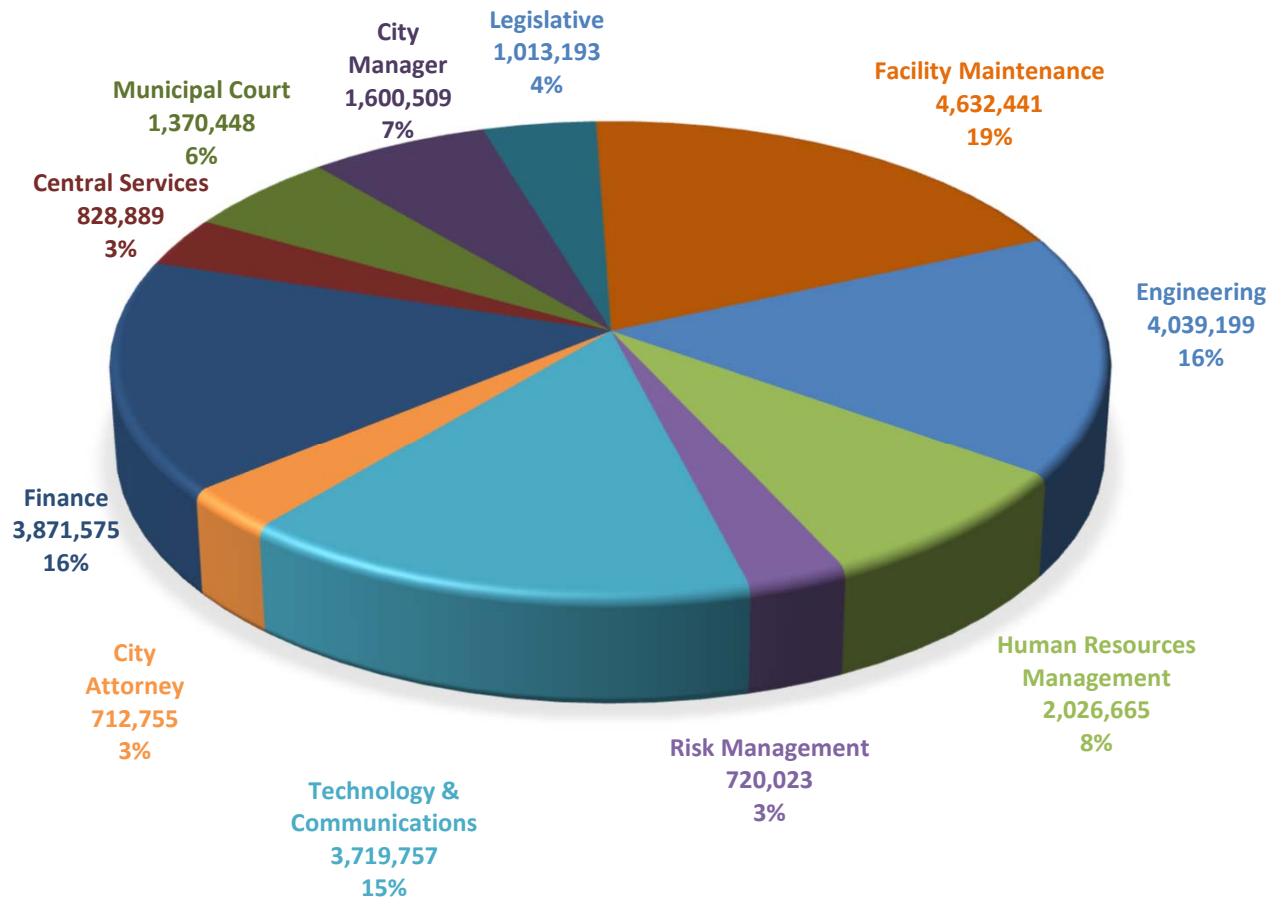
MAJOR OBJECT OF EXPENDITURE	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
Revenues	59,135,800	61,193,109	63,834,906
Transfers In	17,148,353	17,155,466	19,083,211
Transfers Out	-7,869,131	-5,892,932	-6,184,899
Total Revenue	68,415,022	72,455,643	76,733,218
Personnel Services	47,708,882	54,241,779	57,262,384
Operating Expense	19,397,705	18,213,864	19,470,834
Total Expenditures	67,106,587	72,455,643	76,733,218
Net Revenues Over Expenditures	1,308,435	0	0
FULL TIME POSITIONS	671	671	671

City of Albany FY 2025 General Fund Expenditures



Total General Fund Expenditures
\$76,233,218

City of Albany FY 2025 General Government Expenditures



Total General Government Expenditures
\$24,535,454



City Clerk's Office

CITY CLERK'S OFFICE*SUMMARY*

In accordance with the City Charter and Code of Ordinances, the Office of the City Clerk is responsible for the following functions: Serves as official custodian of the City Seal (Sec. 2.2); maintaining records management/retention of all records of the City of Albany (Sec. 2.6 a & b); maintaining the expense reports of the Mayor and Board of Commissioners including all travel functions (Sec. 2.47); maintaining the official minutes of Commission meetings and all ordinances and resolutions that are adopted by the Board of Commissioners (Sec. 2.162); in accordance with O.C.G.A. §21-5-34 (4), serves as the filing officer for municipal elections (which includes campaign and financial disclosure forms, etc.). The City Clerk is responsible for attending all Commission meetings and compiling/distributing the agenda for these meetings. The City Clerk serves as an Ex-Officio member on the Pension Board of Trustees and as liaison to the Mayor, Board of Commissioners, City Manager, Department Directors and citizens as required and requested in performing other duties not listed.

STRATEGIC PRIORITIES (SP)

SP IV: Promotion of the City of Albany as a great place to live, work and play.

GOALS & OBJECTIVES (G&O)

SP IV, G&O 3: To Be Recognized as a Progressive and Innovative Community.

PERFORMANCE MEASURES (PM)

	FY 2021	FY 2022	FY 2023
SP IV, G&O 3, PM 1: # of Certifications Pursued	3	3	3

SP I = Safe, Sustainable, & Business Friendly

SP II = Economic Development & Jobs

SP III = Infrastructure & Asset Management

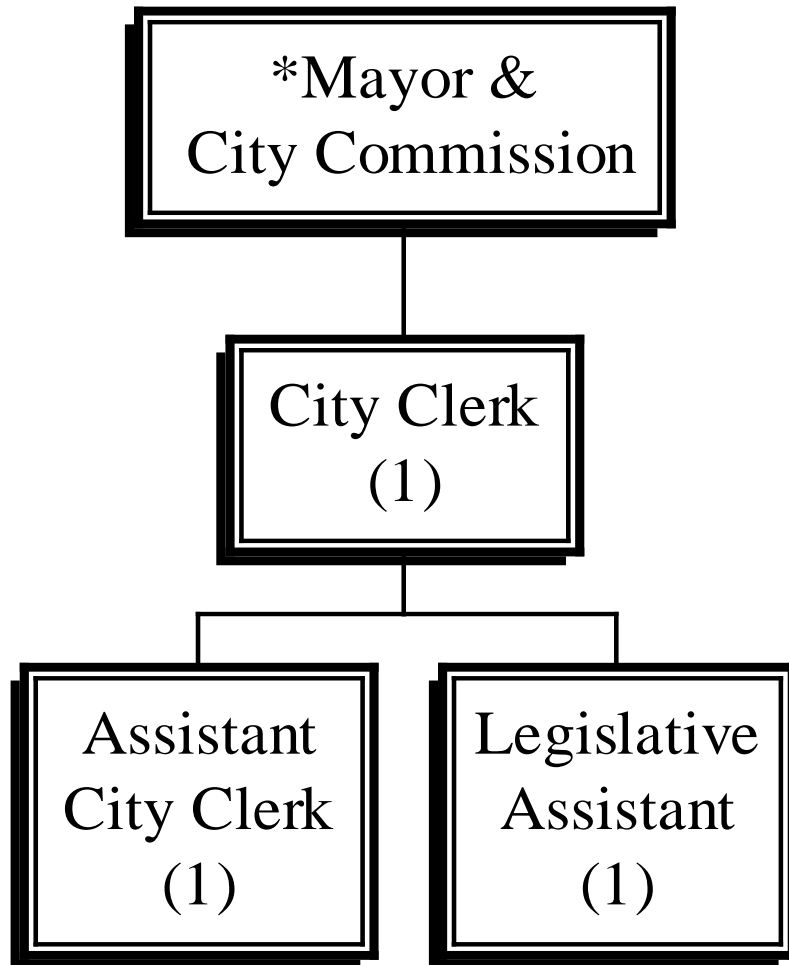
SP IV = Promotion of the City of Albany as a Great Place to Live, Work, & Play

SP V = Effective & Excellent Service Delivery

SP VI = Fiscal Responsibility

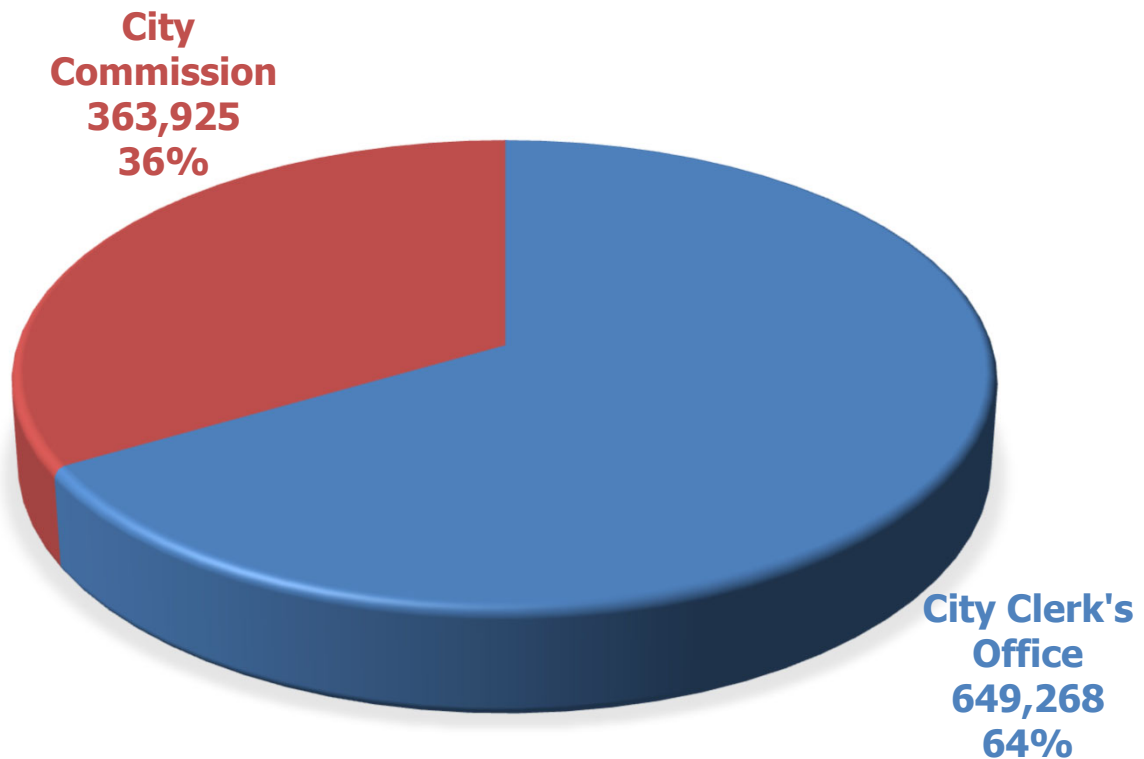


**Legislative
and
Office of City Clerk**



* These are elected officials and are not full-time employees

City of Albany
Adopted Budget
FY 2025
Legislative Department



Total Expenditures
\$1,013,193

LEGISLATIVE SUMMARY*SUMMARY*

In accordance with the City Charter and Code of Ordinances, the Office of the City Clerk is responsible for the following functions: Serves as official custodian of the City Seal (Sec. 2.2); maintaining records management/retention of all records of the City of Albany (Sec. 2.6 a & b); maintaining the expense reports of the Mayor and Board of Commissioners including all travel functions (Sec. 2.47); maintaining the official minutes of Commission meetings and all ordinances and resolutions that are adopted by the Board of Commissioners (Sec. 2.162); in accordance with O.C.G.A. §21-5-34 (4), serves as the filing officer for municipal elections (which includes campaign and financial disclosure forms, etc.). The City Clerk is responsible for attending all Commission meetings and compiling/distributing the agenda for these meetings. The City Clerk serves as an Ex-Officio member on the Pension Board of Trustees and as liaison to the Mayor, Board of Commissioners, City Manager, Department Directors and citizens as required and requested in performing other duties not listed.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	478,019	572,313	645,127
OPERATING EXPENSE	307,346	472,291	368,066
TOTAL	785,364	1,044,604	1,013,193
FULL TIME POSITIONS	3	3	3

Current Active Full-Time Employees 3

Number of Vacancies 0

CITY CLERK'S OFFICE*DESCRIPTION*

In accordance with the City Charter and Code of Ordinances, the Office of the City Clerk is responsible for the following functions: Serves as official custodian of the City Seal (Sec. 2.2); maintaining records management/retention of all records of the City of Albany (Sec. 2.6 a & b); maintaining the expense reports of the Mayor and Board of Commissioners including all travel functions (Sec. 2.47); maintaining the official minutes of Commission meetings and all ordinances and resolutions that are adopted by the Board of Commissioners (Sec. 2.162); in accordance with O.C.G.A. §21-5-34 (4), serves as the filing officer for municipal elections (which includes campaign and financial disclosure forms, etc.). The City Clerk is responsible for attending all Commission meetings and compiling/distributing the agenda for these meetings. The City Clerk serves as an Ex-Officio member on the Pension Board of Trustees and as liaison to the Mayor, Board of Commissioners, City Manager, Department Directors and citizens as required and requested in performing other duties not listed.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	280,392	300,019	356,202
OPERATING EXPENSE	256,055	397,291	293,066
TOTAL	536,447	697,310	649,268
FULL TIME POSITIONS	3	3	3

Class Title

City Clerk	1	1	1
Assistant City Clerk	1	1	1
Legislative Assistant	1	1	1
TOTAL	3	3	3

CITY CLERK'S OFFICE

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
100					
7110	Regular Wages	183,292	192,887	243,250	50,363
7120	Overtime	6,069	5,000	3,000	-2,000
7130	Part Time	20,019	22,300	21,500	-800
7210	W/C Insurance	415	220	268	48
7260	FICA Matching	15,369	16,844	20,483	3,639
7270	Pension Matching	22,703	23,746	29,550	5,804
7280	Insurance Matching	29,571	35,022	35,151	129
7290	Contribution Matching	2,954	4,000	3,000	-1,000
7510	Professional Services	152,088	287,000	157,000	-130,000
7512	Tech.Svcs(Surveys,DP)	4,195	2,000	2,000	0
7550	Communications	1,632	3,520	3,520	0
7570	Advertising	0	400	400	0
7600	Travel	13,139	9,000	10,000	1,000
7630	Train/Cont. Education	2,759	3,000	6,000	3,000
7700	Risk Allocation	9,316	15,850	38,886	23,036
7870	Maint:Vehicle Maint	1,978	0	0	0
7880	Maint:Mach/Imp/Tools	10,050	8,490	8,904	414
7990	Dues and Fees	28,816	27,750	27,825	75
8010	Supplies	4,065	4,000	4,000	0
8016	Small Equip	0	2,000	2,000	0
8017	Printing(Not Std Forms)	0	1,000	1,000	0
8018	Books & Subscriptions	894	600	600	0
8020	Photography	0	1,500	0	-1,500
8052	Rent-Govt Building	25,733	28,431	28,431	0
8110	Motor Fuel	38	250	0	-250
8150	Employee Appreciation	1,352	2,500	2,500	0
Total		536,447	697,310	649,268	-48,042

CITY COMMISSION*DESCRIPTION*

The Board of City Commissioners consists of seven elected members, a Mayor and six Commissioners. The Mayor is elected at-large while the Commissioners are elected by wards. The City Commission makes policy decisions concerning all City Departments, passes ordinances and resolutions, and raises revenue as necessary. The Commission meets on the second and forth Tuesday of the month to consider and vote on agenda items. All meetings are held in Room 100 of the Government Center at 222 Pine Avenue, Albany, Georgia. The official meeting times are posted on our website at www.albanyga.gov and in the Government Center on the first floor.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	197,627	272,294	288,925
OPERATING EXPENSE	51,291	75,000	75,000
TOTAL	248,918	347,294	363,925
FULL TIME POSITIONS	0	0	0

CITY COMMISSION					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
101					
7132	Elected Officials	115,005	171,800	171,800	0
7210	W/C Insurance	230	172	172	0
7260	FICA Matching	6,797	12,183	12,183	0
7270	Pension Matching	0	14,370	20,617	6,247
7280	Insurance Matching	74,719	72,368	82,752	10,384
7290	Contribution Matching	875	1,401	1,401	0
7550	Comm & Postage	239	0	0	0
7550	Comm & Postage Ward 1	1,514	0	0	0
7550	Comm & Postage Ward 2	1,775	0	0	0
7550	Comm & Postage Ward 3	913	0	0	0
7550	Comm & Postage Ward 4	765	0	0	0
7550	Comm & Postage Ward 5	1,275	0	0	0
7550	Comm & Postage Ward 6	1,013	0	0	0
7550	Comm & Postage Mayor	1,392	0	0	0
7600	Travel-Ward 1	4,009	0	0	0
7600	Travel-Ward 2	5,962	0	0	0
7600	Travel-Ward 3	3,427	0	0	0
7600	Travel-Ward 4	5,445	0	0	0
7600	Travel-Ward 6	4,596	0	0	0
7600	Travel-Mayor	6,351	0	0	0
7630	Train & Ed-Ward 1	955	0	0	0
7630	Train & Ed-Ward 2	1,155	0	0	0
7630	Train/Ed-Ward 3	1,155	0	0	0
7630	Train/Ed-Ward 4	950	0	0	0
7630	Train/Ed-Ward 6	1,050	0	0	0
7990	Dues & Fees-Ward 6	874	0	0	0
7999	Misc. Exp-Ward 1	0	10,000	10,000	0
7999	Misc. Exp-Ward 2	0	10,000	10,000	0
7999	Misc. Exp-Ward 3	0	10,000	10,000	0
7999	Misc. Exp-Ward 4	0	10,000	10,000	0
7999	Misc. Exp-Ward 5	0	10,000	10,000	0
7999	Misc. Exp-Ward 6	0	10,000	10,000	0
7999	Misc. Exp-Mayor	0	15,000	15,000	0
8010	Supplies-Ward 1	1,897	0	0	0
8010	Supplies-Ward 3	318	0	0	0
8010	Supplies-Ward 4	108	0	0	0
8010	Supplies-Ward 6	111	0	0	0
8010	Supplies-Mayor	190	0	0	0
8017	Printing Ward 1	398	0	0	0
8017	Printing Ward 4	616	0	0	0
8150	Food-Ward 1	80	0	0	0
8150	Food-Ward 5	855	0	0	0
8150	Food-Ward 6	44	0	0	0
Total		248,918	347,294	363,925	16,631



City Manager's Office

CITY'S MANAGER'S DEPARTMENT*DESCRIPTION*

The City Manager is responsible for the management and direction of all activities of the City Government as outlined in the City Charter, Code of Ordinances, and as directed by the Board of City Commissioners. The City Manager is also responsible for the preparation, implementation, and control of the annual budget. In addition to the management of the Departments and Agencies of the City, the City Manager coordinates areas of common concern with other governmental units and community interest groups. The duties and responsibilities of the office are set forth in Section IV of the City Charter.

STRATEGIC PRIORITIES (SP)

SP II: Economic Development & Jobs

SP III: Infrastructure & Asset Management

SP IV: Promotion of the City of Albany as a Great Place to Live, Work, and Play

SP V: Effective & Excellent Service Delivery

SP VI: Fiscal Responsibility

GOALS & OBJECTIVES (G&O)

SP II, G&O 1: Expand Albany Utilities Infrastructure

SP III, G&O 1: Develop an Efficient and Sustainable Infrastructure Management Program

SP IV, G&O 1: To Have a Thriving Downtown

SP IV, G&O 2: To Be Recognized as a Vibrant Community & Tourist Destination

SP V, G&O 2: Provide Customer Satisfaction, not only Customer Service

SP VI, G&O 3: Revenue Enhancements

PERFORMANCE MEASURES (PM)

Measures	FY 2021 Actuals	FY 2022 Budget	FY 2022 Actuals	FY 2023 Actuals
SP IV, G&O 1, PM 2: # of Downtown Events	223	150	75	150
SP IV, G&O 1, PM 3: # of Tourist Visiting Downtown	41,800	41,800	13,933	41,800
SP IV, G&O 1, PM 4: # of Annual Downtown Events	9	9	3	9
SP IV, G&O 2, PM 1: # of Businesses Located Downtown	278	285	285	285
SP II, G&O 1, PM 1: Percentage of Metaswitch Project implemented and operational	100%	100%	100%	100%
SP III, G&O 1 - PM 3(a): Percentage of Streetlights converted to LED.	100%	100%	100%	100%
SP III, G&O 1 - PM 3(b): Number of Streetlights converted to LED.	12,500	N/A	N/A	N/A
SP VI, G&O 3, PM 1: # of Businesses added to Downtown	11	7	7	7
SP V, G&O 2, PM 1: % of employees that have completed customer satisfaction training.	100%	100%	100%	100%

SP I = Safe, Sustainable, & Business Friendly

SP II = Economic Development & Jobs

SP III = Infrastructure & Asset Management

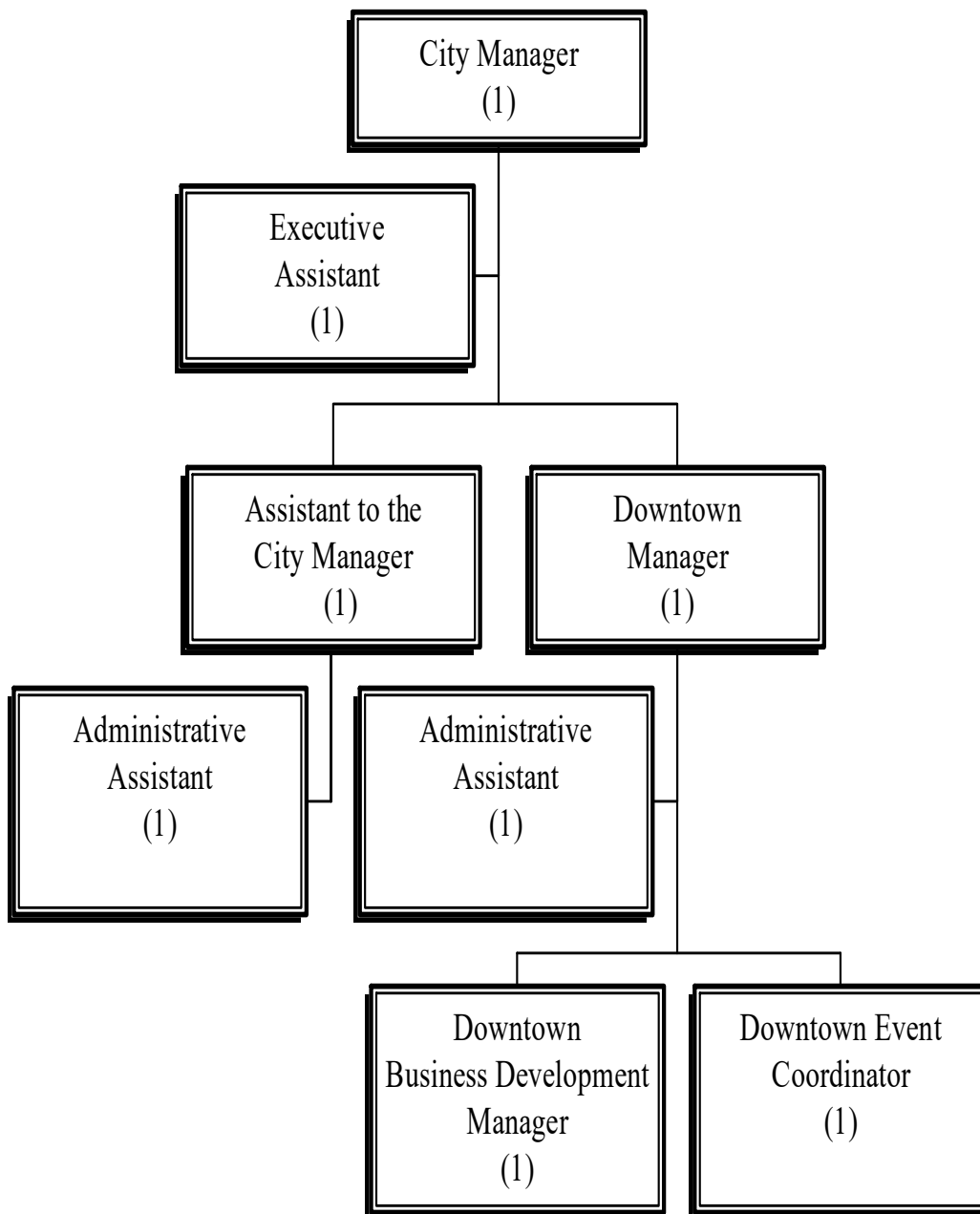
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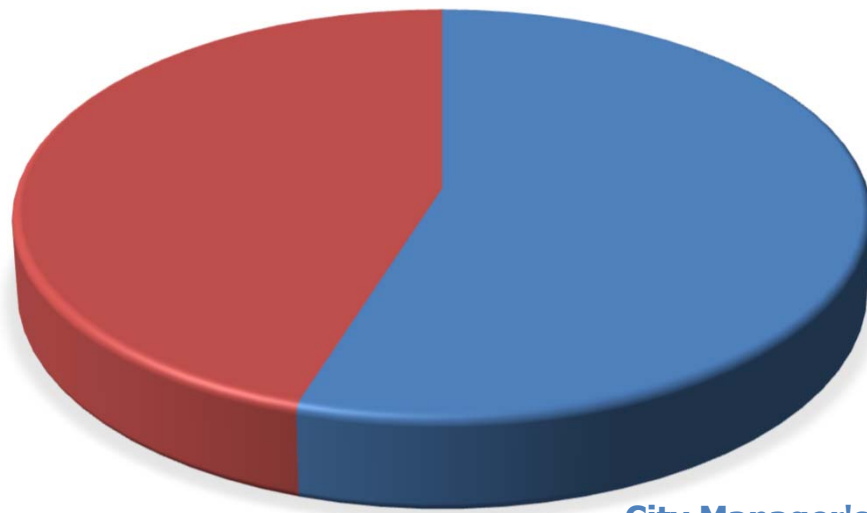


City Manager's Department



City of Albany
Adopted Budget
FY 2025
City Managers Office

**City Manager's Office-
Downtown Development**
721,588
45%



City Manager's Office
878,921
55%

Total Expenditures
\$1,600,509

CITY MANAGER'S OFFICE

DESCRIPTION

The City Manager is responsible for the management and direction of all activities of the City Government as outlined in the City Charter, Code of Ordinances, and as directed by the Board of City Commissioners. The City Manager also serves as the General Manager for Albany Utilities and oversees the Downtown Manager's Office responsible for downtown redevelopment. The City Manager is also responsible for the preparation, implementation, and control of the annual budget. In addition to the management of the Departments and Agencies of the City, the City Manager coordinates areas of common concern with other governmental units and community interest groups. The duties and responsibilities of the office are set forth in Section IV of the City Charter.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	516,420	766,668	869,085
OPERATING EXPENSE	693,296	741,425	731,424
TOTAL	1,209,716	1,508,093	1,600,509
FULL TIME POSITIONS	8	8	8

Current Active Full-Time Employees 6

Number of Vacancies 2

CITY MANAGER'S OFFICE*DESCRIPTION*

The City Manager is responsible for the management and direction of all activities of the City Government as outlined in the City Charter, Code of Ordinances, and as directed by the Board of City Commissioners. The City Manager also serves as the General Manager for Albany Utilities and oversees the Downtown Manager's Office responsible for downtown redevelopment. The City Manager is also responsible for the preparation, implementation, and control of the annual budget. In addition to the management of the Departments and Agencies of the City, the City Manager coordinates areas of common concern with other governmental units and community interest groups. The duties and responsibilities of the office are set forth in Section IV of the City Charter.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	261,284	385,423	451,532
OPERATING EXPENSE	394,105	422,592	427,389
TOTAL	655,389	808,015	878,921
FULL TIME POSITIONS	4	4	4

Class Title

City Manager	1	1	1
Assistant to the City Manager	1	1	1
Executive Assistant	1	1	1
Administrative Assistant	1	1	1
TOTAL	4	4	4

CITY MANAGER'S OFFICE					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
201					
7110	Regular Wages	187,156	285,891	339,420	53,529
7120	Overtime	428	500	1,000	500
7210	W/C Insurance	383	286	340	54
7260	FICA Matching	12,318	21,909	26,042	4,133
7270	Pension Matching	22,612	34,307	40,730	6,423
7280	Insurance Matching	35,308	38,530	40,000	1,470
7290	Contribution Matching	3,079	4,000	4,000	0
7510	Professional Services	144,683	142,000	142,000	0
7550	Communications	7,039	7,920	7,920	0
7600	Travel	19,695	19,758	19,755	-3
7610	Auto Allowance	2,912	3,000	6,000	3,000
7630	Train/Cont. Education	5,792	7,500	6,700	-800
7700	Risk Allocation	13,187	16,449	16,449	0
7870	Motor: Maint Equip	449	0	0	0
7880	Maint: Mach/Imp/Tools	2,759	3,440	3,440	0
7990	Dues and Fees	2,688	4,725	5,325	600
7995	Contingency	180,918	200,000	200,000	0
8010	Supplies	7,762	7,300	7,300	0
8016	Small Equipment	513	2,000	2,000	0
8017	Printing(Not Std Forms)	0	1,000	1,000	0
8018	Books & Subscriptions	172	500	500	0
8050	Equipment Rental	240	0	2,000	2,000
8052	Building Use-Govt Building	261	0	0	0
8110	Motor Fuel	417	0	0	0
8150	Employee Appreciation	4,617	7,000	7,000	0
Total		655,389	808,015	878,921	70,906

DOWNTOWN DEVELOPMENT*DESCRIPTION*

The City Manager is responsible for the management and direction of all activities of the City Government as outlined in the City Charter, Code of Ordinances, and as directed by the Board of City Commissioners. The City Manager also serves as the General Manager for Albany Utilities and oversees the Downtown Manager's Office responsible for downtown redevelopment. The City Manager is also responsible for the preparation, implementation, and control of the annual budget. In addition to the management of the Departments and Agencies of the City, the City Manager coordinates areas of common concern with other governmental units and community interest groups. The duties and responsibilities of the office are set forth in Section IV of the City Charter.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	255,136	381,245	417,553
OPERATING EXPENSE	299,191	318,833	304,035
TOTAL	554,327	700,078	721,588
FULL TIME POSITIONS	4	4	4

Class Title

Downtown Event Coordinator	1	1	1
Downtown Business Development Manager	1	1	1
Administrative Assistant	1	1	1
Downtown Manager	1	1	1
TOTAL	4	4	4

DOWNTOWN DEVELOPMENT

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
DOWNTOWN DEVELOPMENT					
7110	Regular Wages	189,704	278,258	303,507	25,249
7120	Overtime	1,259	2,000	1,500	-500
7210	W/C Insurance	381	561	610	49
7260	FICA Matching	14,546	21,440	23,333	1,893
7270	Pension Matching	22,421	33,391	36,421	3,030
7280	Insurance Matching	26,407	43,595	51,182	7,587
7290	Contribution Matching	418	2,000	1,000	-1,000
7510	Professional Services	165,805	145,669	147,500	1,831
7550	Communications	4,139	2,660	2,900	240
7570	Advertising	3,577	3,000	3,000	0
7600	Travel	5,461	4,831	3,500	-1,331
7610	Auto Allowance	5,750	6,000	6,000	0
7630	Train/Cont. Education	2,365	2,000	3,500	1,500
7700	Risk Allocation	19,315	25,506	25,252	-254
7880	Maint: Mach/Imp/Tools	2,821	6,367	5,343	-1,024
7900	Utilities	24,747	70,000	37,500	-32,500
7990	Dues and Fees	1,480	1,500	2,105	605
8010	Supplies	60,627	43,000	61,000	18,000
8016	Small Equipment	230	2,000	0	-2,000
8017	Printing(Not Std Forms)	1,260	3,000	3,000	0
8018	Books & Subscriptions	353	300	435	135
8150	Employee Appreciation	1,262	3,000	3,000	0
Total		554,327	700,078	721,588	21,510



City Attorney's Office

CITY ATTORNEY'S OFFICE*DESCRIPTION*

To promote and protect the interests of the City of Albany by providing quality legal services to the Mayor and Board of Commissioners as well as to the City Manager and Department Heads. The City Attorney is available to review and/or draft contracts, leases, ordinances, resolutions, as well as conduct real estate closings. The City Attorney participates with Risk Management in initial review of Ante-Litem notices and with Animal Control in handling dangerous dog hearings. The office began work in the area of nuisance abatements in 2005 and in 2020 began work dealing with blighted property. Both matters are now part of the City Attorney's Office.

STRATEGIC PRIORITIES (SP)

SP I: Safe, Sustainable & Business Friendly

SP IV: Promotion of the City of Albany as a Great Place to Live, Work, and Play

GOALS & OBJECTIVES (G&O)

SP I, G&O 1: Create a Safe Community to Live, Work, and Play that Encourages the Well-Being of Albany's Citizens and Assets

SP IV, G&O 3: To Be Recognized as a Progressive & Innovative Community

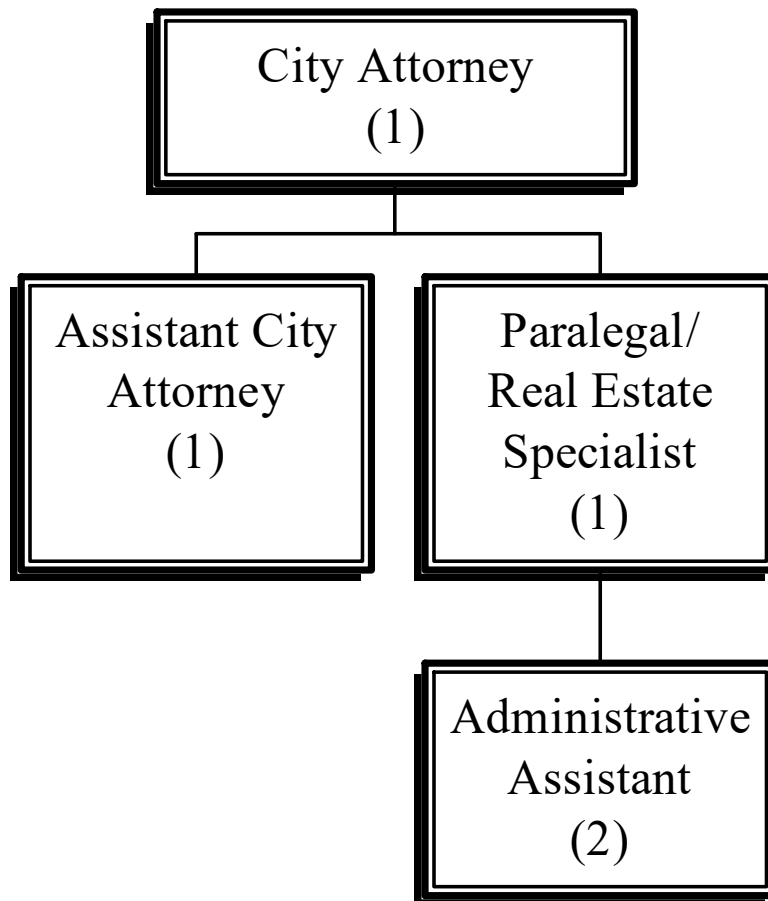
PERFORMANCE MEASURES (PM)

	FY 2021 Actuals	FY 2022 Budget	FY 2022 Actuals	FY 2023 Actuals
SP I, G&O 1, PM 1: Nuisance Abatement Cases Processed for Demo/Rehab	134	240	180	240
SP IV, G&O 3, PM 1: Open Records Request: Processed	1,121	1,200	1,115	1,200
SP IV, G&O 3, PM 2: % of Open Records Request: Processed in 3 business days	90%	90%	90%	90%

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 SP II = Economic Development & Jobs
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 SP IV = Promotion of the City of Albany as a Great Place to Live, Work, & Play
 SP V = Effective & Excellent Service Delivery
 SP VI = Fiscal Responsibility



City Attorney's Office



CITY ATTORNEY'S OFFICE*DESCRIPTION*

To promote and protect the interests of the City of Albany by providing quality legal services to the Mayor and Board of Commissioners as well as to the City Manager and Department Heads. The City Attorney is available to review and/or draft contracts, leases, ordinances, resolutions, as well as conduct real estate closings. The City Attorney participates with Risk Management in initial review of Ante-Litem notices and with Animal Control in handling dangerous dog hearings. The office began work in the area of nuisance abatement in 2005 and in 2020 began work dealing with blighted property. Both matters are now part of the City Attorney's Office.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	340,346	543,674	583,439
OPERATING EXPENSE	117,055	127,179	129,316
TOTAL	457,401	670,853	712,755
FULL TIME POSITIONS	5	5	5

Class Title

City Attorney	1	1	1
Assistant City Attorney	1	1	1
Paralegal/Real Estate Specialist	1	1	1
Administrative Assistant	2	2	2
TOTAL	5	5	5
Current Active Full-Time Employees		4	
Number of Vacancies		1	

CITY ATTORNEY'S OFFICE

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
300					
7110	Regular Wages	248,852	418,876	434,982	16,106
7210	W/C Insurance	453	419	435	16
7260	FICA Matching	18,304	32,044	33,276	1,232
7270	Pension Matching	29,862	50,265	52,198	1,933
7280	Insurance Matching	40,863	40,070	60,548	20,478
7290	Contribution Matching	2,011	2,000	2,000	0
7510	Professional Services	22,684	25,000	25,000	0
7550	Communications	2,834	5,696	5,660	-36
7570	Advertising	3,393	8,000	8,000	0
7600	Travel	68	1,440	2,500	1,060
7610	Auto Allowance	2,310	2,400	2,400	0
7630	Train/Cont. Education	219	1,800	2,000	200
7700	Risk Allocation	8,190	7,323	5,325	-1,998
7880	Maint: Mach/Imp/Tools	1,717	1,650	4,135	2,485
7990	Dues and Fees	20,170	22,081	21,741	-340
8010	Supplies	1,905	4,000	4,000	0
8016	Small Equip	2,150	3,450	3,450	0
8017	Printing(Not Std Forms)	0	100	100	0
8018	Books & Subscriptions	15,320	14,888	15,654	766
8052	Rent- Gov't Building	25,849	28,851	28,851	0
8150	Employee Appreciation	221	500	500	0
Total		457,401	670,853	712,755	41,902



Municipal Court

MUNICIPAL COURT*DESCRIPTION*

The Municipal Court is a misdemeanor court that has jurisdiction over City Ordinance violations and State and Local traffic offenses. Specific type cases handled by the court include routine traffic offenses, driving under the influence of alcohol, possession and consumption by a minor, truancy and curfew violations, possession of marijuana less than an ounce, firearms violations, nuisance and abatement cases, animal control citations, false alarm, and lot cleaning cases. The court is also responsible for entering citations and case dispositions and forwarding entries to the Department of Public Safety. Court sessions begin at 8:30 a.m. and are held Monday, Wednesday, Thursday, and Friday. Animal Control, Lot Cleaning, and False Alarm Cases are held on the fourth Tuesday of each month. Nuisance and Abatement dockets are heard on the fourth Thursday of each month. Jail arraignments are held on Monday, Wednesday, and Friday at 7:30 a.m. at the Dougherty County Jail. The court contracts with a probation office to supervise programs on probation that require probation revocation hearings, signing of arrest warrants, and probation violation petitions.

STRATEGIC PRIORITIES (SP)

SP I: Safe, Sustainable, & Business Friendly

GOALS & OBJECTIVES (G&O)

SP I, G&O 2: Create an Environment that Consistently Encourages Business Development & Educational Opportunities

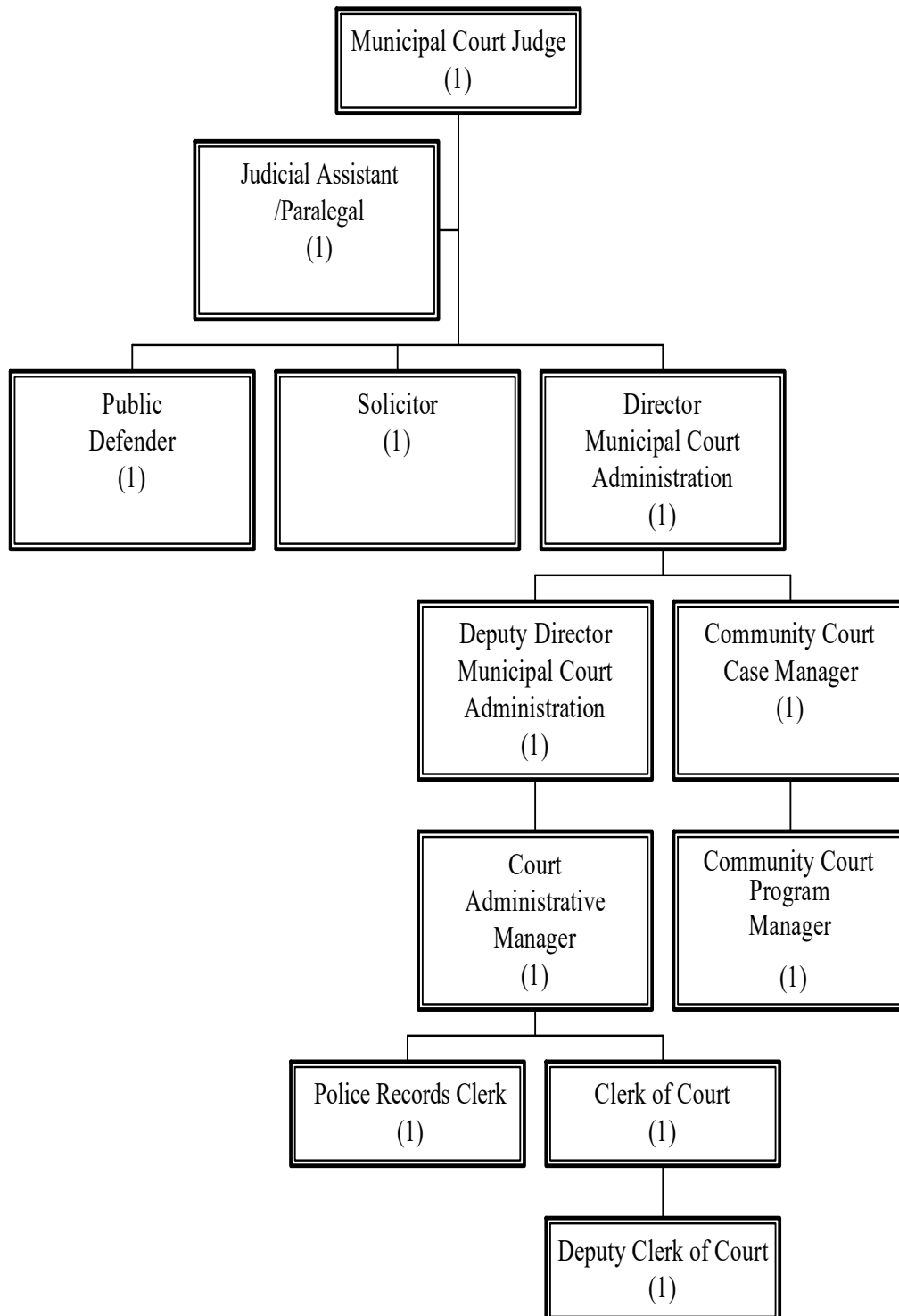
PERFORMANCE MEASURES (PM)

Measures	Actuals 2021	Budget FY 2022	Actuals FY 2022	Actuals FY 2023
SP I, G&O 1, PM 1: # Nuisance Abatement Cases Cleared	200	200	150	200

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Municipal Court Office



MUNICIPAL COURT*DESCRIPTION*

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Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	568,133	1,178,047	1,168,290
OPERATING EXPENSE	313,125	315,598	202,158
TOTAL	881,258	1,493,645	1,370,448
FULL TIME POSITIONS	14	14	12

Current Active Full-Time Employees 8

Number of Vacancies 6

MUNICIPAL COURT-Administration*DESCRIPTION*

The Municipal Court is a misdemeanor court that has jurisdiction over City Ordinance violations and State and Local traffic offenses. Specific type cases handled by the court include routine traffic offenses, driving under the influence of alcohol, possession and consumption by a minor, truancy and curfew violations, possession of marijuana less than an ounce, firearms violations, nuisance and abatement cases, animal control citations, false alarm, and lot cleaning cases. The court is also responsible for entering citations and case dispositions and forwarding entries to the Department of Public Safety. Court sessions begin at 8:30 a.m. and are held Monday, Wednesday, Thursday, and Friday. Animal Control, Lot Cleaning, and False Alarm Cases are held on the fourth Tuesday of each month. Nuisance and Abatement dockets are heard on the fourth Thursday of each month. Jail arraignments are held on Monday, Wednesday, and Friday at 7:30 a.m. at the Dougherty County Jail. The court contracts with a probation office to supervise programs on probation that require probation revocation hearings, signing of arrest warrants, and probation violation petitions.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	442,168	808,543	766,269
OPERATING EXPENSE	232,826	286,598	137,738
TOTAL	674,994	1,095,141	904,007
FULL TIME POSITIONS	10	10	8

Class Title

Director of Municipal Court Administration	1	1	1
Deputy Director of Municipal Court Admin	1	1	1
Clerk of Court	1	1	1
Deputy Clerk of Court	1	1	1
Court Administrative Manager	1	1	1
Police Records Clerk	3	3	1
Community Court Program Manager	0	1	1
Community Court Case Manager	1	1	1
Program Assistant	1	0	0
TOTAL	10	10	8

MUNICIPAL COURT-Administration

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
400					
7110.	Regular Wages	287,670	579,188	547,205	-31,983
7120.	Overtime	5,303	5,000	5,000	0
7130.	Part Time	0	25,000	10,000	-15,000
7210.	W/C Insurance	612	609	562	-47
7230.	Uniforms	97	2,120	0	-2,120
7260.	FICA Matching	22,443	46,603	43,009	-3,594
7270.	Pension Matching	35,890	70,103	66,265	-3,838
7280.	Insurance Matching	87,306	76,800	90,728	13,928
7290.	Contribution Matching	2,848	3,120	3,500	380
7510.	Professional Services	12,546	42,000	22,000	-20,000
7513.	Adm.Svcs(Finance,Mgt)	109,614	114,343	0	-114,343
7550.	Communications	9,374	16,143	12,523	-3,620
7570.	Advertising	0	500	200	-300
7600.	Travel	3,282	7,200	1,400	-5,800
7630.	Train/Cont. Education	2,370	4,650	450	-4,200
7700.	Risk Allocation	12,785	16,658	13,965	-2,693
7880.	Maint: Mach/Imp/Tool	31,548	30,398	30,980	582
7990.	Dues and Fees	410	1,400	1,100	-300
8010.	Supplies	10,187	6,100	100	-6,000
8016.	Small Equip	6,102	4,016	500	-3,516
8017.	Printing(Not Std Forms)	495	2,000	500	-1,500
8052.	Rent Judicial Bldg	29,967	33,690	53,820	20,130
8150.	Employee Appreciation	4,090	7,500	200	-7,300
Total		674,994	1,095,141	904,007	-191,134

MUNICIPAL COURT-Appointed*DESCRIPTION*

The Municipal Court has five appointed positions from the City Commission. This cost center will show the personnel and operating costs associated with these individuals.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	125,964	369,504	402,021
OPERATING EXPENSE	80,299	29,000	64,420
TOTAL	206,264	398,504	466,441
FULL TIME POSITIONS	4	4	4

Class Title

Public Defender	1	1	1
Solicitor	1	1	1
Municipal Court Judge	1	1	1
Interim Recorder Judge	1	0	0
Judicial Assistant/Paralegal	0	1	1
TOTAL	4	4	4

MUNICIPAL COURT-Appointed

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
401					
7110.	Regular Wages	93,860	320,133	335,412	15,279
7210.	W/C Insurance	242	320	335	15
7230	Uniforms	10	960	600	-360
7260.	FICA Matching	9,201	24,490	25,659	1,169
7270	Pension Matching	0	0	11,207	11,207
7280.	Insurance Matching	22,651	22,101	27,183	5,082
7290	Contribution Matching	0	1,500	1,625	125
7510.	Professional Services	76,473	25,000	59,200	34,200
7600.	Travel	3,165	2,500	3,620	1,120
7630.	Train/Cont. Education	662	650	750	100
7990.	Dues and Fees	0	850	850	0
8016	Small Equipment	0	0	0	0
Total		206,264	398,504	466,441	67,937



Human Resources

HUMAN RESOURCES MANAGEMENT*DESCRIPTION*

The Office of Human Resources (OHR) serves as a strategic business partner ensuring that Human Resources' initiatives, policies and procedures align with the strategic direction of the City's leadership. HR is committed to providing the citizens of Albany with a diverse, competent, trained and professional workforce.

The City of Albany is an Equal Opportunity Employer and maintains an alcohol and drug-free workplace. The City of Albany is a rewarding organization to work for that provides a competitive benefits package and a stimulating work environment.

A variety of services are offered to the employees of the City of Albany through the Office of Human Resources. The Office of Human Resources is responsible for Recruitment, Employee Performance Evaluations, Benefits administration, Salary and Wage Administration, Employee Relations, Employee Training and Development, Retirement administration, Personnel Records Retention/Management and Policy Compliance and administration.

STRATEGIC PRIORITIES (SP)

SP I: Safe, Sustainable, & Business Friendly

SP IV: Promotion of the City of Albany as a great place to live, work and play.

SP V: Effective and Excellent Service Delivery

GOALS & OBJECTIVES (G&O)

SP I, G&O 2: Create an Environment that Consistently Encourages Business Development & Educational Opportunities

SP IV, G&O 3: Be Recognized as a Progressive and Innovative Community

PERFORMANCE MEASURES (PM)

Measures	FY 2021 Actuals	FY 2022 Budget	FY 2022 Actuals	FY 2023 Actuals
SP I, G&O 2, PM 1: # of Interns Involved in the Citywide Internship Program	5	5	1	5
SP IV, G&O 3, PM 1: (Internal) Length of Time for On-Boarding Process (Measured in days)	60	60	45	30
SP IV, G&O 3, PM 2: % of Performance Appraisals Completed On-time	70%	70%	80%	80%

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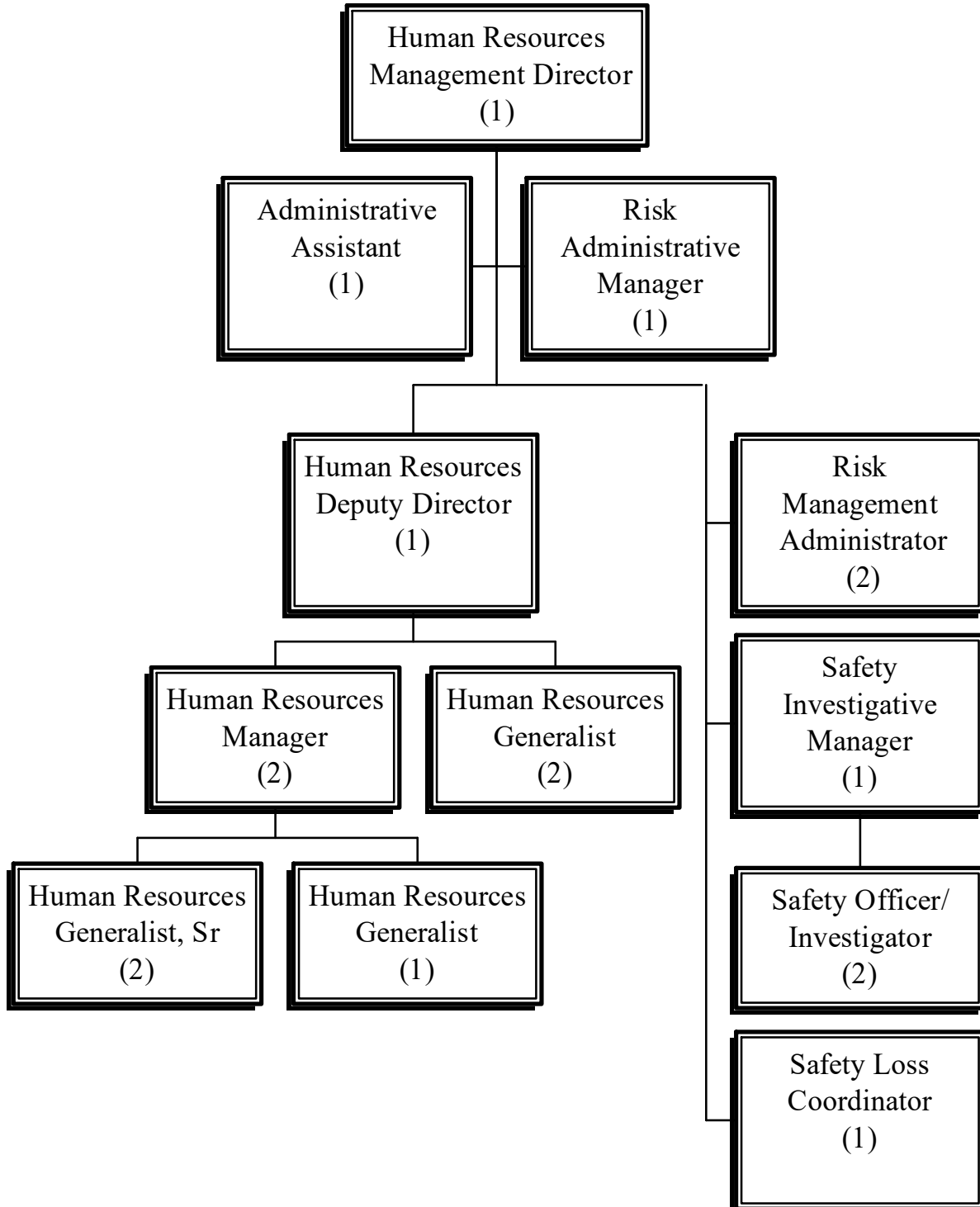
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Human Resources Department



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Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	1,596,405	1,882,636	2,029,408
OPERATING EXPENSE	450,744	652,799	717,280
TOTAL	2,047,149	2,535,435	2,746,688
FULL TIME POSITIONS	16	16	17

Current Active Full-Time Employees 14

Number of Vacancies 2

HUMAN RESOURCES MANAGEMENT*DESCRIPTION*

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Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	1,244,018	1,494,157	1,469,635
OPERATING EXPENSE	341,448	517,381	557,030
TOTAL	1,585,465	2,011,538	2,026,665
FULL TIME POSITIONS	9	10	10

Class Title

Director, Human Resources	1	1	1
Deputy Director, Human Resources	1	1	1
HR Manager	2	2	2
Administrative Assistant	1	1	1
HR Generalist	2	3	3
HR Generalist, Sr.	2	2	2
TOTAL	9	10	10

HUMAN RESOURCES MANAGEMENT

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
1000					
7110.	Regular Wages	353,866	505,895	503,983	-1,912
7120.	Overtime	2,216	1,000	1,000	0
7130	Part Time	22,629	31,267	32,000	733
7210.	W/C Insurance	762	1,345	537	-808
7220.	Tuition Assistance	38,288	56,000	56,000	0
7260.	FICA Matching	27,679	41,169	41,079	-90
7270.	Pension Matching	42,132	60,827	60,598	-229
7275.	Retiree Insurance	485,625	500,000	525,000	25,000
7275.MEDB	Medicare B Reimb	184,895	180,500	167,800	-12,700
7280	Insurance Matching	84,012	112,154	77,638	-34,516
7290	Contribution Matching	1,914	4,000	4,000	0
7510	Professional Services	201,730	149,751	176,875	27,124
7550.	Communications	9,600	8,700	8,200	-500
7570.	Advertising	2,070	1,000	1,500	500
7600	Travel	2,431	12,000	17,000	5,000
7610	Auto Allowance	0	3,000	0	-3,000
7630	Train/Cont. Education	1,611	12,000	13,800	1,800
7640	Training Development	895	200,000	178,100	-21,900
7700.02	Unemployment Insurance	22,084	15,000	15,000	0
7700.03	Risk Allocation	15,918	20,170	49,410	29,240
7700.04	Group Ins.Y/E Audit Adj.	5,402	10,000	10,000	0
7870	Maint: Motor Equip.	106	0	0	0
7880.	Maint: Mach/Imp/Tools	27,828	24,925	26,647	1,722
7990	Dues and Fees	2,263	6,614	6,977	363
8010.	Supplies	5,283	6,600	7,100	500
8016.	Small Equip	5,440	2,600	0	-2,600
8017.	Printing(Not Std Forms)	0	500	500	0
8018.	Books & Subscriptions	0	0	1,000	1,000
8052.	Rent Gov't Building	35,182	40,921	40,921	0
8150.	Employee Appreciation	3,605	3,600	4,000	400
Total		1,585,465	2,011,538	2,026,665	15,127

RISK MANAGEMENT DEPARTMENT SUMMARY*DESCRIPTION*

Plans, organizes, implements, and monitors a comprehensive loss control program for the City. Identifies, analyzes, and evaluates risks and potential losses to the City as they relate to insurance, safety, and claims. Recommends and assists in the negotiation and selection of insurance programs for the City. Negotiates the adjustment of all insured and uninsured losses. Monitors the safety program of the City to ensure its uniform application and shall make recommendations as needed. Participates in the investigation of accidents and injuries and prepares material and evidence for use by the City in hearings, lawsuits, and insurance investigations. Inspects City facilities to assess existing or potential accident and health hazards and recommends corrective or preventive measures as needed.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	352,387	388,479	559,773
OPERATING EXPENSE	109,296	135,418	160,250
TOTAL	461,684	523,897	720,023
FULL TIME POSITIONS	7	6	7

Class Title

Safety Investigative, Manager	1	1	1
Manager, Workers' Compensation	1	0	0
Administrative Manager, Risk	1	1	1
Safety/Loss Control Coordinator	1	1	1
Safety Officer/Investigator	2	2	2
Risk Management Administrator	1	1	2
TOTAL	7	6	7

RISK MANAGEMENT DEPARTMENT OFFICE

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
1003					
7110	Regular Wages	256,719	271,890	409,845	137,955
7120	Overtime	27	1,500	1,500	0
7210	W/C Insurance	513	2,461	411	-2,050
7230	Uniforms	2,121	2,500	2,500	0
7260	FICA Matching	18,564	20,914	31,468	10,554
7270	Pension Matching	31,149	32,807	49,361	16,554
7280	Insurance Matching	40,638	52,407	60,918	8,511
7290	Contribution Matching	2,656	4,000	3,770	-230
7510	Professional Services	1,086	0	0	0
7514	Contract Labor (Temp)	6,596	15,000	15,000	0
7550	Communications	7,098	7,082	7,182	100
7600	Travel	6,907	13,395	16,040	2,645
7630	Train/Cont. Education	3,331	8,582	9,962	1,380
7700	Risk Allocation	9,710	12,789	12,984	195
7870	Maint: Motor Equip.	9,721	8,639	6,583	-2,056
7880	Maint: Mach/Imp/Tools	34,388	45,711	63,839	18,128
7990	Dues and Fees	3,446	5,488	6,553	1,065
8010	Supplies	12,897	10,500	12,250	1,750
8016	Small Equip	6,268	0	1,978	1,978
8017	Printing(Not Std Forms)	792	300	300	0
8018	Books & Subscriptions	207	0	395	395
8110	Motor Fuel	4,386	4,252	3,504	-748
8150	Employee Appreciation	2,463	3,680	3,680	0
Total		461,684	523,897	720,023	196,126



Finance

FINANCE-PROCUREMENT DIVISION*SUMMARY*

The Central Services Department provides support services to all City departments and to Dougherty County departments as requested. The Department is responsible for acquisition, storekeeping, maintenance and disposal of supplies and equipment. Central Services is comprised of two divisions: Procurement, which houses Administrative employees and Materials Management, which houses the Warehouse and Surplus.

STRATEGIC PRIORITIES (SP)

V - Effective & Excellent Service Delivery

GOALS & OBJECTIVES (G&O)

SP V, G&O 2: Provide Customer Satisfaction, Not Only Customer Service

PERFORMANCE MEASURES (PM)

Measures	FY 2021 Actual	FY 2022 Budget	FY 2022 Actuals	FY 2023 Actuals
SP V, G&O 2, PM 1: Total Requisitions Assigned during the F	1,635	2,000	1,800	1,900
SP V, G&O 2, PM 2: Formal Bids advertised	55	65	60	65
SP V, G&O 2, PM 3: Formal Bids awarded	42	40	45	40
SP V, G&O 2, PM 4: RFP's advertised	19	10	15	20
SP V, G&O 2, PM 5: RFP's awarded	9	5	10	15
SP V, G&O 2, PM 6: Average days from advertisement to	44	50	45	45
SP V, G&O 2, PM 7: Purchase Orders issued by Procurement	2,489	3,000	2,500	3,000
SP V, G&O 2, PM 8: # of surplus items sold	338	525	400	400
SP V, G&O 2, PM 9: Receipts from surplus sales	\$740,189	\$600,000	\$600,000	\$600,000

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SP IV = Promotion of the City of Albany as a Great Place to Live, Work, & Play

SP V = Effective & Excellent Service Delivery

SP VI = Fiscal Responsibility

FINANCE**DESCRIPTION**

The Finance Department supervises, coordinates, and directs all of the financial operations for the City of Albany. These operations include: accounting for all disbursements and receipts, preparation and administration of the annual budget, administering the retirement system and the Public Employees Group Health Plan, and safeguarding all of the City's assets. The department also serves as advisor to the City Manager and City Commission on all financial matters. The office coordinates audits performed by Independent Certified Public Accountants, and Federal and State Auditors.

STRATEGIC PRIORITIES (SP)

SP IV: Promotion of the City of Albany as a great place to live, work and play.

SP VI: Fiscal Responsibility.

GOALS & OBJECTIVES (G&O)

SP IV, G&O 3: To Be Recognized as a Progressive and Innovative Community.

SP VI, G&O 1: To Have Effective and Consistent Processes Throughout the Organization.

SP VI, G&O 2: Effectively Manage Organization Risk.

PERFORMANCE MEASURES (PM)

	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Budget	FY 2022 Actuals	FY 2023 Actuals
SP VI, G&O 1, PM 1 - Number of Process Improvement Initiatives Being Worked.	8	5	4	1	5
SP VI, G&O 1, PM 2 - Percentage of Vendors Using ACH or Electronic	1%	20%	20%	25%	35%
SP VI, G&O 1, PM 3 - % Revenue/Cash Handling Policy Updated and Consistent Throughout the City	13%	50%	100%	100%	100%
SP VI, G&O 1, PM 4 - % Cashless Department that receive payments	N/A	88%	94%	82%	94%
SP VI, G&O 2, PM 1 - Financial Policies Reviewed and/or Updated.	Reviewed	Reviewed	Update	Update	Reviewed
SP VI, G&O 2, PM 2 - # of Audit Recommendations or Comments (In the Year Provided, not the Audit Fiscal Year)	0	1	0	0	0

1. COA – Utilities Administration - Executions of recommended Non-Tyler Administrative Projects
2. COA Procurement – Department Administrators Formal Training & Information Network
3. COA Procurement – Enhanced P-Card Usage - Strategy & Implementation
4. COA City Attorney's Office – Civil Litigation Retention & Storage Project
5. COA Municipal Court – Redesign Strategy
6. COA Municipal Court – Strategy & Implementation Plan-Court Staff Training & "Fresh Start"
7. COA Municipal Court – Operational Procedures Manual & Clerk Training Manuals
8. COA Municipal Court – Center for Court Innovations – Community Needs Assessment Report
9. COA Municipal Court – U.S. Department of Justice – Grant for the planning and establishment of Community Courts

Process Improvements in Parks & Recreation

Process Improvements in DCED

Leadership Training and Development -DCED & Recreation

SP I = Safe, Sustainable, & Business Friendly

SP II = Economic Development & Jobs

SP III = Infrastructure & Asset Management

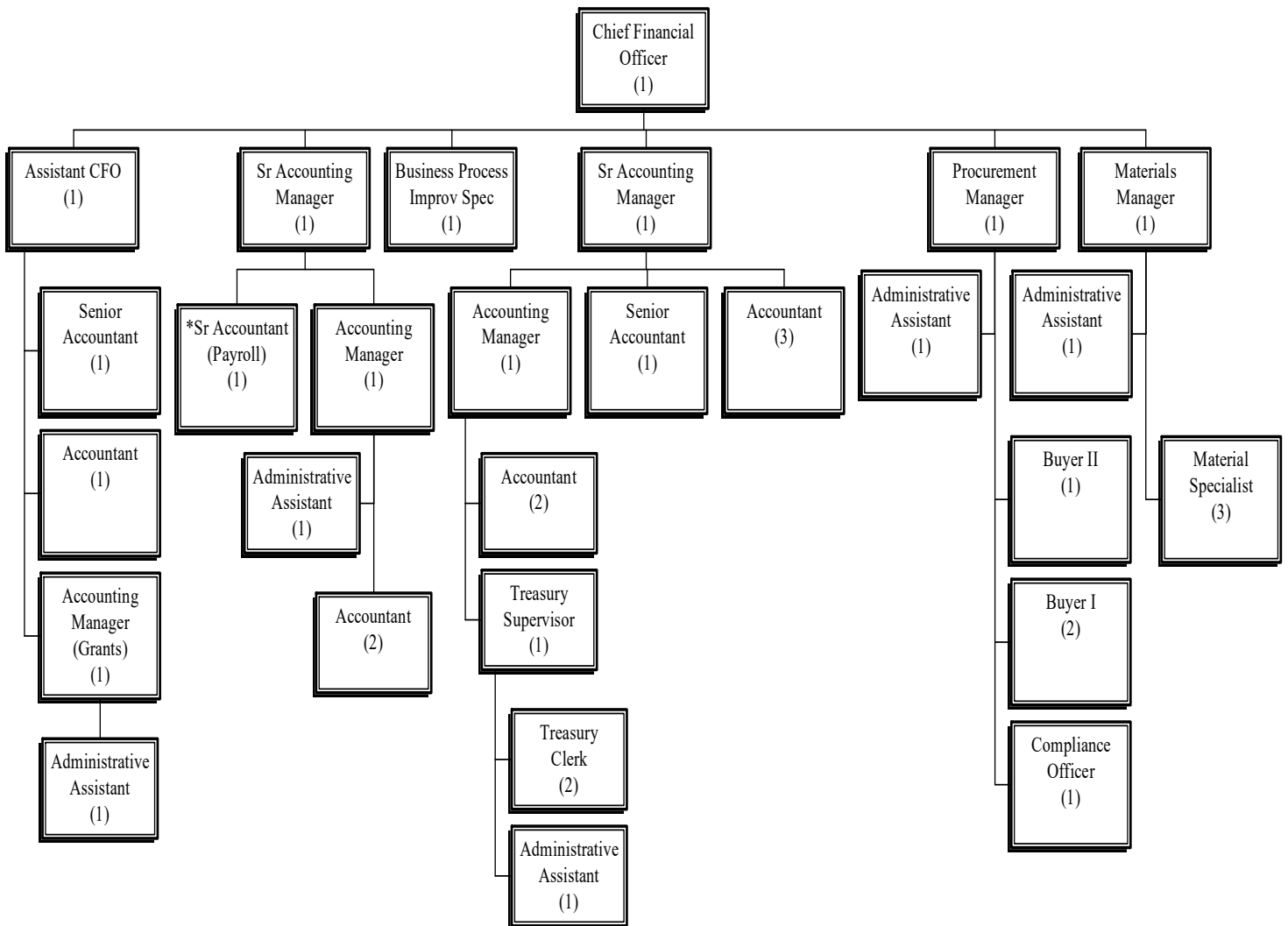
SP IV = Promotion of the City of Albany as a Great Place to Live, Work, & Play

SP V = Effective & Excellent Service Delivery

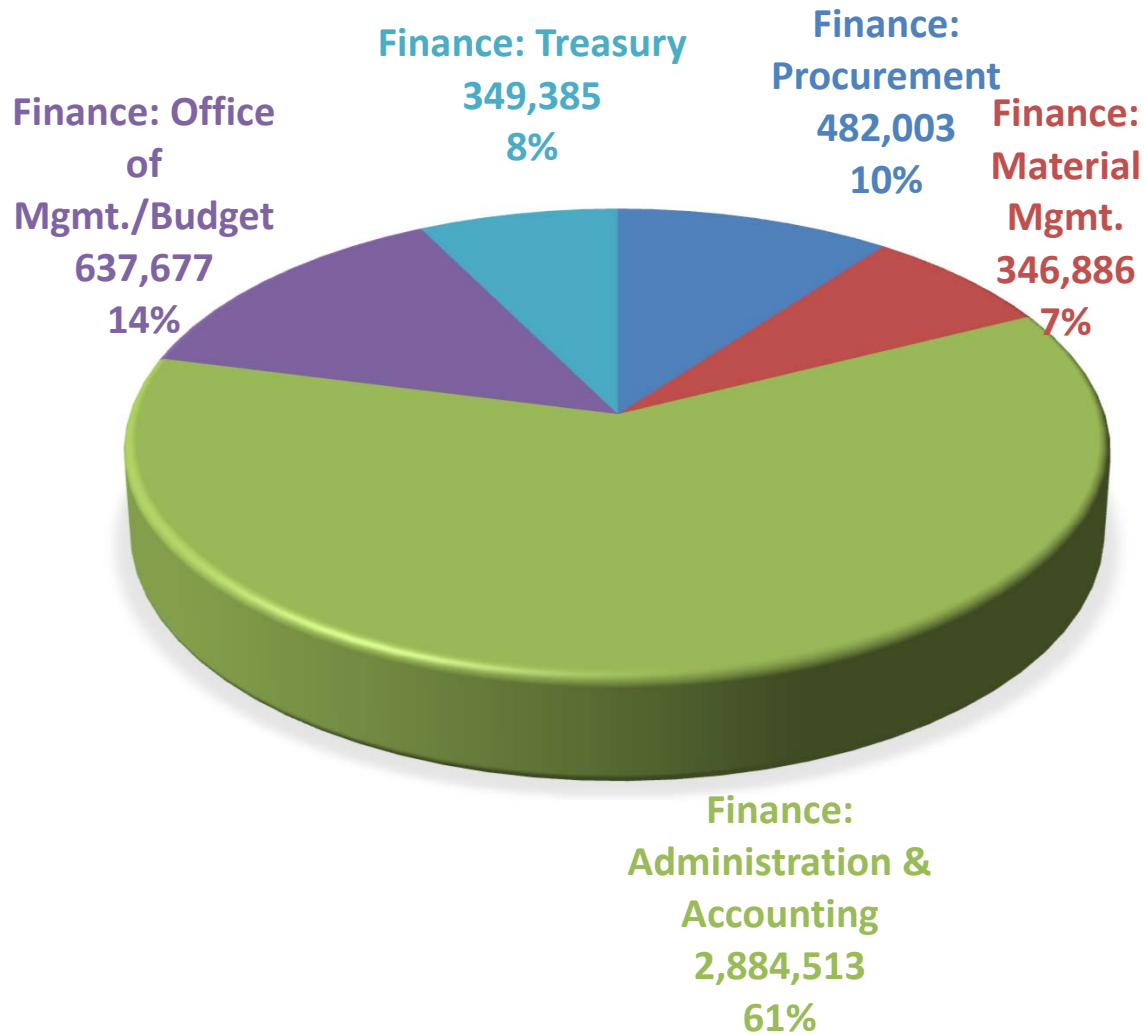
SP VI = Fiscal Responsibility



Finance Department



City of Albany
Adopted Budget
FY 2025
Finance Department



Total Expenditures
\$4,700,464

FINANCE SUMMARY*DESCRIPTION*

The Finance Department supervises, coordinates, and directs all of the financial operations for the City of Albany. These operations include: accounting for all disbursements and receipts, preparation and administration of the annual budget, administering the retirement system and the Public Employees Group Health Plan, and safeguarding all of the City's assets. The department also serves as advisor to the City Manager, Utility Board and City Commission on all financial matters. The office coordinates audits performed by Independent Certified Public Accountants, and Federal and State Auditors.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	4,168,402	3,430,997	3,630,675
OPERATING EXPENSES	1,113,619	1,079,007	1,069,790
TOTAL	5,282,021	4,510,004	4,700,464
FULL TIME POSITIONS	36	36	36

Current Active Full-Time Employees 35

Number of Vacancies 1

FINANCE DEPARTMENT*DESCRIPTION*

The Finance Department supervises, coordinates, and directs all of the financial operations for the City of Albany. These operations include: accounting for all disbursements and receipts, preparation and administration of the annual budget, administering the retirement system and the Public Employees Group Health Plan, and safeguarding all of the City's assets. The department also serves as advisor to the City Manager, Utility Board and City Commission on all financial matters. The office coordinates audits performed by Independent Certified Public Accountants, and Federal and State Auditors.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	1,610,285	1,801,030	2,065,461
OPERATING EXPENSES	799,577	825,833	819,052
TOTAL	2,409,861	2,626,863	2,884,513
FULL TIME POSITIONS	21	21	22

Class Title

Chief Financial Officer	1	1	1
Administrative Assistant	2	2	2
Assistant Chief Financial Officer	1	1	1
Business Process Improvement Specialist	1	1	1
Property Control Officer	1	0	0
Senior Accounting Manager	2	2	2
*Accountant, Senior	3	3	3
Accountant	7	8	9
Accounting Manager	2	2	3
Grants Manager	1	1	0
TOTAL	21	21	22

* One Position Funded by Public Employees Group Health Plan

FINANCE DEPARTMENT

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
1501					
7110.	Regular Wages	1,140,578	1,304,565	1,506,717	202,152
7120.	Overtime	1,783	2,000	2,000	0
7130.	Part Time	21,628	18,630	18,630	0
7210.	W/C Insurance	2,441	1,307	3,017	1,710
7260.	FICA Matching	87,962	99,952	115,417	15,465
7270.	Pension Matching	141,214	156,788	181,046	24,258
7280.	Insurance Matching	204,558	208,788	227,634	18,846
7290.	Contribution Matching	10,121	9,000	11,000	2,000
7510.	Professional Services	251,932	257,800	257,800	0
7513.	Adm.Svcs(Finance,Mgt)	322,939	356,187	356,187	0
7550.	Communications	19,193	18,490	19,000	510
7570.	Advertising	1,506	2,100	1,800	-300
7600.	Travel	10,985	12,000	14,000	2,000
7610.	Auto Allowance	0	0	6,000	6,000
7630.	Train/Cont. Education	10,860	9,000	8,317	-683
7700.	Risk Allocation	31,107	34,113	36,020	1,907
7870	Maint: Motor Equip.	991	0	0	0
7880.	Maint: Mach/Imp/Tools	12,763	14,069	16,180	2,111
7990.	Dues and Fees	55,562	45,357	24,160	-21,197
8009.	Licenses (CDL,CPA,Etc)	0	500	0	-500
8010.	Supplies	15,928	12,000	12,000	0
8016.	Small Equip	14,840	7,000	7,300	300
8017.	Printing(Not Std Forms)	1,470	2,000	3,000	1,000
8018.	Books & Subscriptions	1,032	1,000	1,000	0
8050.	Equipment Rental	4,246	5,121	5,192	71
8052.	Rent -Gov't Building	41,900	47,959	47,959	0
8110.	Motor Fuel	258	137	137	0
8150	Employee Appreciation	2,066	1,000	3,000	2,000
Total		2,409,861	2,626,863	2,884,513	257,650

Budget Management

DESCRIPTION

The Finance Department supervises, coordinates, and directs all of the financial operations for the City of Albany. These operations include: accounting for all disbursements and receipts, preparation and administration of the annual budget, administering the retirement system and the Public Employees Group Health Plan, and safeguarding all of the City's assets. The department also serves as advisor to the City Manager, Utility Board and City Commission on all financial matters. The office coordinates audits performed by Independent Certified Public Accountants, and Federal and State Auditors.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	1,799,107	635,649	637,677
OPERATING EXPENSES	49,095	0	0
TOTAL	1,848,202	635,649	637,677
FULL TIME POSITIONS	0	0	0

Budget Management

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
1502					
7110.	Regular Wages	1,612,370	577,868	577,868	0
7210	W/C Insurance	54,795	15,492	15,602	110
7260.	FICA Matching	124,299	42,289	44,207	1,918
7270.	Pension Matching	4,050	0	0	0
7280.	Insurance Matching	3,594	0	0	0
7510	Professional Services	3,150	0	0	0
7990	Dues and Fees	1,140	0	0	0
8010	Supplies	2,614	0	0	0
8150	Food/Employee Appreciation	42,192	0	0	0
Total		1,848,202	635,649	637,677	2,028

TREASURY DIVISION*DESCRIPTION*

The primary function of the Treasury Division is to collect funds due to the city in the form of alcohol license fees, occupational taxes, miscellaneous permits, bonds & fines, Community Development loan payments, delinquent revenue accounts, and other miscellaneous income. Maintain the petty cash funds and the payment of travel vouchers. Serves as a collection point for generated revenue from other city departments. Consolidate daily transaction reports of collected revenue for bank deposits and submit them to the Finance Department. In addition we collect County Occupational Taxes and alcohol license fees.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	200,851	222,775	246,740
OPERATING EXPENSE	93,506	89,667	102,645
TOTAL	294,357	312,442	349,385
FULL TIME POSITIONS	4	4	4

Class Title

Teller/Treasury Supervisor	1	1	1
Administrative Assistant	1	1	1
Treasury Clerk	2	2	2
TOTAL	4	4	4

TREASURY DIVISION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
1504					
7110.	Regular Wages	138,068	152,578	171,925	19,347
7120.	Overtime	84	1,000	500	-500
7210.	W/C Insurance	280	154	172	18
7260.	FICA Matching	10,067	11,749	13,191	1,442
7270.	Pension Matching	16,812	18,309	20,631	2,322
7280.	Insurance Matching	35,021	38,485	39,571	1,086
7290.	Contribution Matching	519	500	750	250
7510.	Professional Services	6,549	0	0	0
7550.	Communications	4,626	3,460	4,800	1,340
7600.	Travel	2,267	3,000	2,500	-500
7630	Training & Development	984	1,000	2,000	1,000
7880.	Maint: Mach/Imp/Tools	33,273	40,460	42,108	1,648
7990.	Dues and Fees	14,136	17,000	25,000	8,000
8010.	Supplies	3,000	3,000	3,500	500
8016.	Small Equip	5,739	2,170	3,160	990
8052.	Rent Central Square Bldg	22,933	19,577	19,577	0
Total		294,357	312,442	349,385	36,943

PROCUREMENT DIVISION*DESCRIPTION*

Administration directs and furnishes support for the three service divisions by planning, implementing policies and procedures, budgeting and staff assistance. The function of the Procurement Division is to provide centralized purchasing of all equipment supplies and services necessary to operate the City; initiate and administer all contracts; support all departments with product/service information, specifications, standards, and advise on procedures, policy and law; advise management on trends, developments and problems related to goods and services that may affect the various departments of the City.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	337,242	436,954	388,887
OPERATING EXPENSE	91,890	99,239	93,116
TOTAL	429,132	536,193	482,003
FULL TIME POSITIONS	7	6	5

Class Title

Director	1	0	0
Procurement Manager	1	1	1
Buyer	2	2	2
Compliance Officer	1	1	0
Buyer II	1	1	1
Administrative Assistant	1	1	1
TOTAL	7	6	5

PROCUREMENT DIVISION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
1100					
7110	Regular Wages	209,766	298,879	255,845	-43,034
7120	Overtime	2,259	500	500	0
7130	Part Time	18,417	21,138	21,140	2
7210	W/C Insurance	766	353	694	341
7260	FICA Matching	16,930	24,520	21,228	-3,292
7270	Pension Matching	24,265	35,925	33,298	-2,627
7280	Insurance Matching	62,672	50,139	51,182	1,043
7290	Contribution Matching	2,166	5,500	5,000	-500
7514	Contract Labor (Temp)	6,710	0	0	0
7550	Communications	2,843	4,800	3,400	-1,400
7570	Advertising	830	800	800	0
7600	Travel	89	2,700	1,200	-1,500
7630	Train/Cont. Education	1,778	5,900	4,000	-1,900
7700	Risk Allocation	17,229	18,695	19,048	353
7870	Maint:Motor Equipment	1,309	760	700	-60
7880	Maint:Mach/Imp/Tools	6,360	6,004	6,610	606
7990	Dues and Fees	2,212	1,692	1,692	0
8010	Supplies	4,524	4,350	4,350	0
8016	Small Equip	4,229	5,100	3,000	-2,100
8018	Books & Subscriptions	192	200	200	0
8052	Rent - Gov't Bldg	40,483	44,906	44,906	0
8110	Motor Fuel	248	332	210	-122
8150	Employee Appreciation	2,853	3,000	3,000	0
8999	Contracts	1	0	0	0
Total		429,132	536,193	482,003	-54,190

MATERIALS MANAGEMENT DIVISION*DESCRIPTION*

The Materials Management Division maintains supplies and tools for all Departments of the City, as well as Dougherty County when requested. Receives, stores and disposes of surplus materials and equipment. Monitors expendable inventory throughout the City.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	220,918	334,589	291,909
OPERATING EXPENSE	79,551	64,268	54,977
TOTAL	300,469	398,857	346,886
FULL TIME POSITIONS	4	5	4

Class Title

Materials Manager	1	1	1
Administrative Assistant	0	1	0
Materials Specialist	3	3	3
TOTAL	4	5	4

MATERIALS MANAGEMENT DIVISION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
1104					
7110	Regular Wages	124,565	218,971	197,180	-21,791
7120	Overtime	24,933	9,000	18,000	9,000
7210	W/C Insurance	7,971	7,888	9,683	1,795
7230	Uniforms	1,651	2,650	3,250	600
7260	FICA Matching	11,067	17,440	16,461	-979
7270	Pension Matching	17,356	27,357	25,822	-1,535
7280	Insurance Matching	32,414	49,283	20,513	-28,770
7290	Contribution Matching	960	2,000	1,000	-1,000
7550	Communications	7,103	6,100	6,900	800
7600	Travel	0	2,000	0	-2,000
7630	Training & Education	0	2,000	3,000	1,000
7860	Maint: Bldgs.	2,590	0	0	0
7870	Maint: Motor Equip.	36,301	18,913	9,053	-9,860
7880	Maint: Mach/Imp/Tools	798	670	790	120
7900	Utilities	22,336	26,500	27,000	500
7990	Dues and Fees	150	460	0	-460
8010	Supplies	3,884	1,000	3,000	2,000
8016	Small Equip	3,812	3,000	3,000	0
8110	Motor Fuel	2,402	3,625	1,534	-2,091
8150	Employee Appreciation	176	0	700	700
Total		300,469	398,857	346,886	-51,971



Code Enforcement

CODE ENFORCEMENT*DESCRIPTION*

The Code Enforcement Department is responsible for the life-safety, general health and welfare of the public within the boundaries of the City of Albany and Dougherty County as they relate to the construction, occupancy and maintenance of buildings, structures and property. This is accomplished by the enforcement of Georgia State adopted building codes, laws and the local ordinances of the City of Albany and Dougherty County. The primary duties include the prevention, identification, correction or abatement of violations of all applicable laws, codes and ordinances. All functions of this Department require frequent communication and interaction with other local, state, and federal officials.

STRATEGIC PRIORITIES (SP)

SP I: Safe, Sustainable, & Business Friendly

GOALS & OBJECTIVES (G&O)

SP I, Goal 1: Create a Safe Community to Live, Work, and Play that Encourages the Well-Being of Albany's Citizens and Assets.

SPI, Goal 1, Objective 8: Identify and develop a plan to address blighted residential and commercial structures

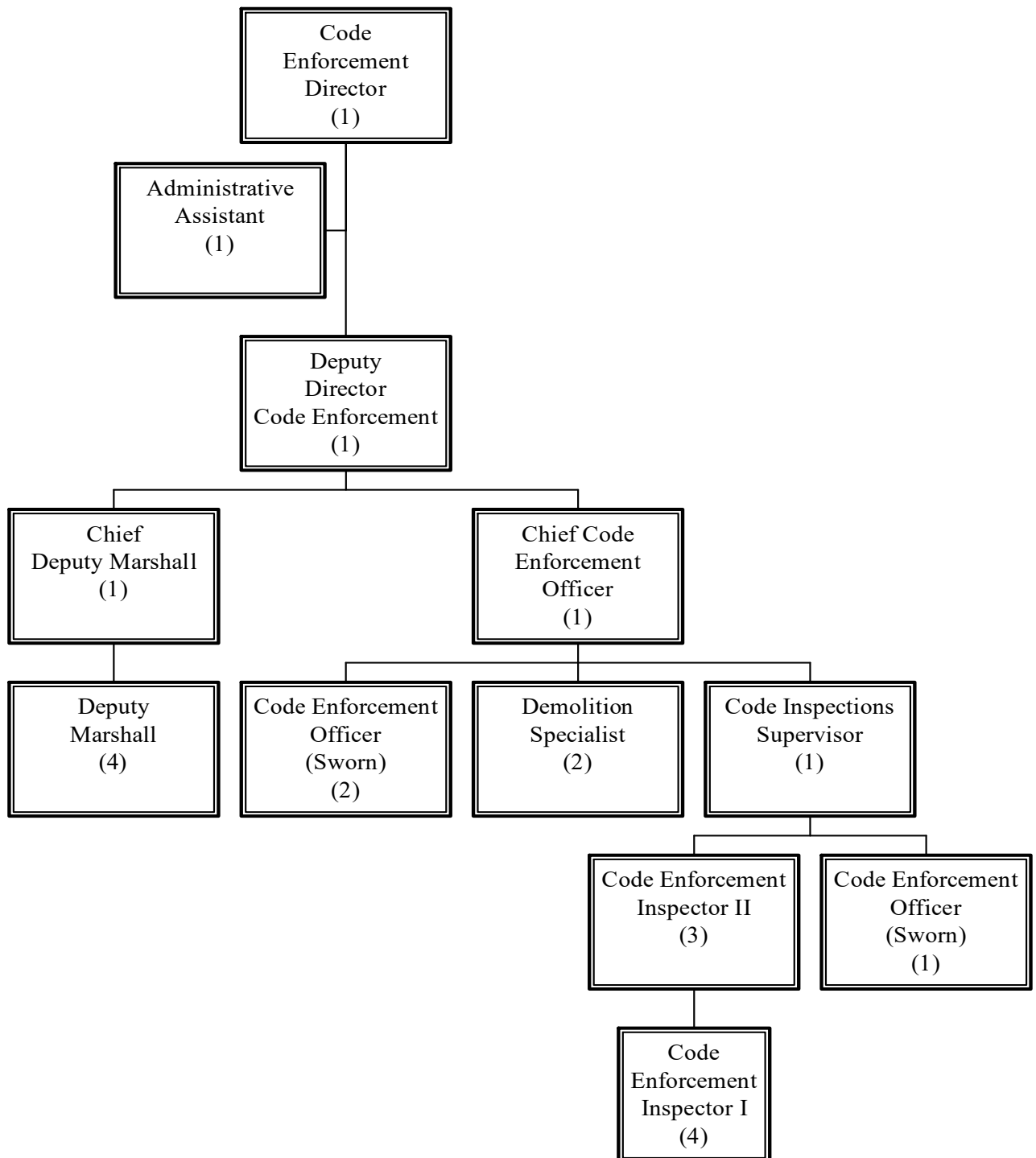
PERFORMANCE MEASURES (PM)

Measures	FY 2021	FY 2022	FY 2023
SP I, Goal I, Objective 8: Complainants Cleared within 60 Days (Property Mnt & Nuisance)	90%	90%	90%
SP I, Goal I, Objective 8: Build a database that records blighted residential and commercial properties	N/A	100%	100%
SP I, Goal I, Objective 8: Establish a team that focuses on blighted property and its disposition	N/A	100%	100%
SP I, Goal I, Objective 8: % of violators complying with the ordinance	N/A	60%	60%

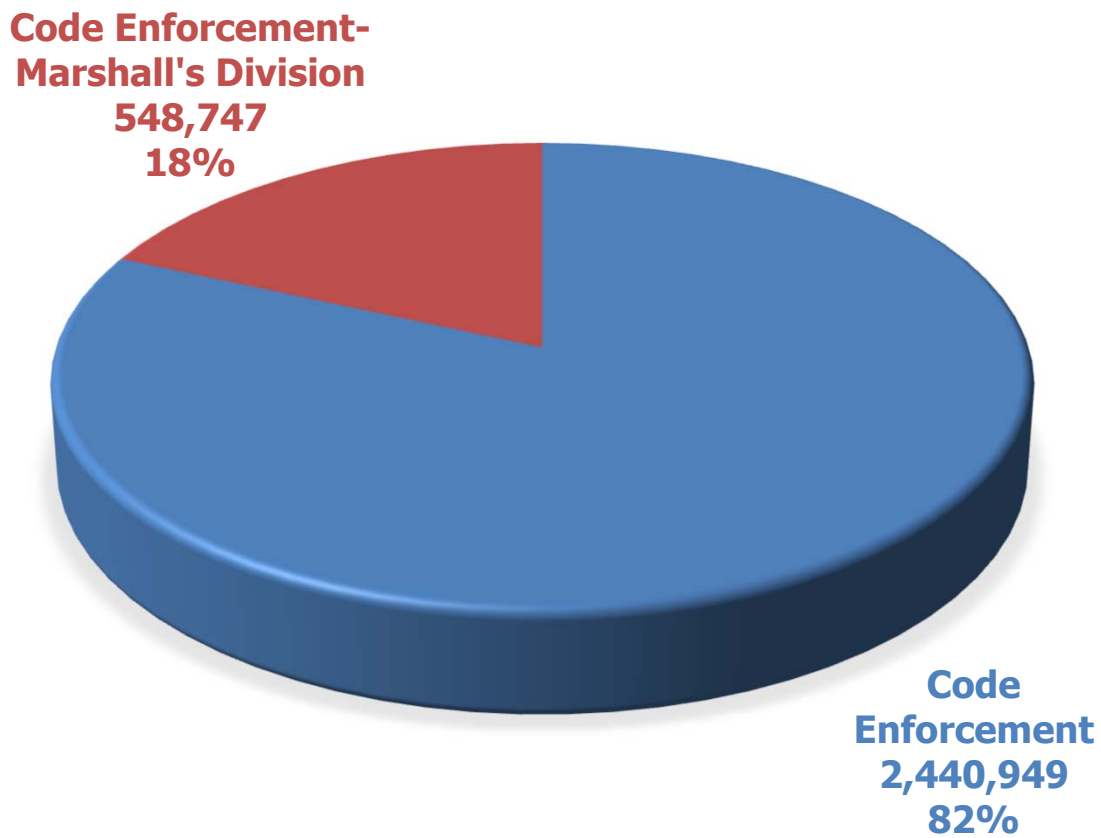
SP I = Safe, Sustainable, & Business Friendly
 SP II = Economic Development & Jobs
 SP III = Infrastructure & Asset Management
 SP IV = Promotion of the City of Albany as a Great Place to Live, Work, & Play
 SP V = Effective & Excellent Service Delivery
 SP VI = Fiscal Responsibility



Code Enforcement



City of Albany
Adopted Budget
FY 2025
Code Enforcement



Total Expenditures
\$2,989,696

CODE ENFORCEMENT SUMMARY*SUMMARY*

The Code Enforcement Department consists of the Enforcement Division and the Marshal's Division. The Enforcement Division is responsible for the life-safety, general health, and welfare of the public within the boundaries of the City of Albany and Dougherty County as they relate to commercial and residential properties. The Marshal's Division is responsible for maintaining the best interest of the citizens of Albany and Dougherty County as it relates to conducting business, security for the Municipal Court and the Albany Utility.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	1,125,832	1,564,889	1,703,871
OPERATING EXPENSE	367,164	887,444	1,285,825
TOTAL	1,492,996	2,452,333	2,989,696
FULL TIME POSITIONS	21	21	22

Current Active Full-Time Employees 15

Number of Vacancies 6

CODE ENFORCEMENT DEPARTMENT*DESCRIPTION*

The Code Enforcement Department consists of the Enforcement Division and the Marshal's Division. The Enforcement Division is responsible for the life-safety, general health, and welfare of the public within the boundaries of the City of Albany and Dougherty County as they relate to commercial and residential properties. The Marshal's Division is responsible for maintaining the best interest of the citizens of Albany and Dougherty County as it relates to conducting business, security for the Municipal Court and the Albany Utility.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	847,059	1,170,335	1,205,520
OPERATING EXPENSE	319,302	837,396	1,235,429
TOTAL	1,166,361	2,007,731	2,440,949
FULL TIME POSITIONS	17	17	17

Class Title

Administrative Assistant	1	1	1
Code Enforcement Director	1	1	1
Deputy Director	1	1	1
Chief Code Enforcement Officer	1	1	1
* Code Enforcement Ofcr (Sworn)	3	3	0
Demolition Specialist	2	2	2
**Code Enforcement Inspector I	4	4	4
Code Enforcement Inspector II	3	3	3
Code Inspections Supervisor	1	1	1
*Deputy Marshall	0	0	3
TOTAL	17	17	17

* One of the Deputy Marshall's (formerly Code Enforcement Officer(sworn) position and One of the Code Enforcement Inspector I is paid for by Solid Waste Enterprise Fund

**Two of the Code Inspector I is paid for by Dougherty County

CODE ENFORCEMENT DEPARTMENT					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
1700					
7110	Regular Wages	583,018	809,676	834,644	24,968
7120	Overtime	400	1,250	1,250	0
7210	W/C Insurance	20,278	29,355	30,259	904
7230	Uniforms	6,742	9,600	9,600	0
7260	FICA	42,120	62,036	63,946	1,910
7270	Pension Matching	77,722	121,639	125,384	3,745
7280	Insurance Matching	109,577	131,779	131,779	0
7290	Contribution Matching	7,202	5,000	8,658	3,658
7510	Professional Services	18,015	1,300	1,300	0
7512.01	Demolition Cost	104,690	592,000	1,000,000	408,000
7512.03	Mowing/Lot Cleaning	32,438	58,000	60,000	2,000
7550	Communications	22,913	25,296	25,240	(56)
7600	Travel	4,778	10,811	11,390	579
7630	Train/Cont. Education	2,355	8,804	9,180	376
7700	Risk Allocation	63,244	56,390	44,369	(12,021)
7860	Maint: Buildings	0	1,000	1,000	0
7870	Maint. Motor Equip.	12,568	14,346	12,643	(1,703)
7880	Maint: Mach/Imp/Tools	18,589	21,644	22,035	391
7990	Dues and Fees	681	2,568	2,604	36
8010	Supplies	2,148	2,950	3,350	400
8016	Small Equip	5,335	5,500	8,000	2,500
8017	Printing	2,479	2,000	2,000	0
8018	Books & Subscription	112	200	250	50
8052	Rent Central Square Bldg	19,295	18,812	18,812	0
8110	Motor Fuel	9,035	12,775	10,756	(2,019)
8150	Employee Appreciation	628	3,000	2,500	(500)
Total		1,166,361	2,007,731	2,440,949	433,218

MARSHAL'S DIVISION*DESCRIPTION*

The Marshals are responsible for maintaining the best interest of the citizens of Albany and Dougherty County as it relates to conducting business. Their duties are to conduct investigations, regulate and approve permits, monitor alcohol establishments and businesses. To make sure that those conducting business are in possession of an Occupational Tax Certificate for the City of Albany, and Dougherty County and when applies an alcohol license. Aid in the collection of delinquent excise taxes and bad checks. They also inspect all vehicles for hire to ensure safe transportation for the public; perform training to area merchants in hope to prevent the sale of alcohol to persons underage. This Division also serves delinquent property tax notices, city warrants (make arrest) and deliver summons from the Municipal Court. Additionally, the division is responsible for the security of the Albany Utilities and during judicial hearings of the Municipal Court.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	278,773	394,554	498,351
OPERATING EXPENSE	47,862	50,048	50,396
TOTAL	326,636	444,602	548,747
FULL TIME POSITIONS	4	4	5

Class Title

Marshal/Director, License & Business Suppor	1	0	0
Deputy Marshall	2	3	4
Chief Deputy/License Inspector	1	1	1
TOTAL	4	4	5

MARSHALS DIVISION					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
1701					
7110	Regular Wages	168,281	233,972	309,084	75,112
7120	Overtime	2,872	7,000	7,000	0
7130	Part Time	16,978	18,121	20,190	2,069
7210	W/C Insurance	6,159	9,327	7,230	-2,097
7230	Uniforms	2,154	4,300	4,800	500
7260	FICA Matching	13,300	18,434	24,180	5,746
7270	Pension Matching	25,812	36,146	47,413	11,267
7280	Insurance Matching	41,598	64,754	76,254	11,500
7290	Contribution Matching	1,619	2,500	2,200	-300
7550	Communications	6,849	6,100	6,100	0
7600	Travel	1,922	1,745	2,995	1,250
7630	Train/Cont. Education	635	1,442	3,025	1,583
7870	Maint: Motor Equip.	12,524	11,336	8,267	-3,069
7880	Maint: Mach/Imp/Tools	19,258	20,520	22,045	1,525
7990	Dues and Fees	50	200	250	50
8010	Supplies	711	2,500	2,500	0
8016	Small Equip	1,264	1,000	1,000	0
8017	Printing (Not Std Forms)	702	500	500	0
8018	Books & Subscriptions	62	300	300	0
8110	Motor Fuel	3,444	3,905	2,914	-991
8150	Employee Appreciation	443	500	500	0
Total		326,636	444,602	548,747	104,145



Technology & Communications

TECHNOLOGY AND COMMUNICATIONS*DESCRIPTION*

The Technology and Communications (TAC) department is charged with establishing, monitoring and maintaining all information technology systems and services for Albany and Dougherty County. TAC is responsible for providing the infrastructure for innovation and automation throughout the City and County including the integrated telephone system servicing the Judicial Building, Government Center, Central Square, City Public Works Compound, Transit, Local Law Enforcement Center, and Albany Dougherty Drug Unit. TAC implements governance for the use of the network and auxiliary operating systems while supporting the operational units by coordinating budgetary and functional requirements with all City and County Departments.

STRATEGIC PRIORITIES (SP)

SP IV: Promotion of the City of Albany as a Great Place to Live, Work, and Play

SP V: Effective & Excellent Service Delivery

GOALS & OBJECTIVES (G&O)

SP IV, G&O 3: Be Recognized as a Progressive and Innovative Community

SP V, G&O 1: Improve the Processes in the Planning & Development and Licensing & Business Support Department

PERFORMANCE MEASURES (PM)

	2020	2021	2022	2023
SP IV, G&O 3, PM 1: % of Deployment of Technology Around Smart Cities Initiative	60%	100%	100%	100%
SP IV, G&O 3, PM 2: Implementation of New Technology to Replace Legacy Hardware & System	N/A	N/A	100%	100%
SP IV, G&O 3, PM 3: % of Metaswitch Phone System Migration from Avaya PBX	25%	100%	100%	N/A
SP IV, G&O 3, PM 4: Implementation & Deployment of Cloud Technology for Document Storage	N/A	N/A	50%	50%
SP V, G&O 1, PM 1: % of Open Government Platform Project Complete	30%	30%	50%	50%
SP V, G&O 1, PM 2: # of Processes automated through the Paperless Workflow Initiative	28	65	65	70

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SP III = Infrastructure & Asset Management

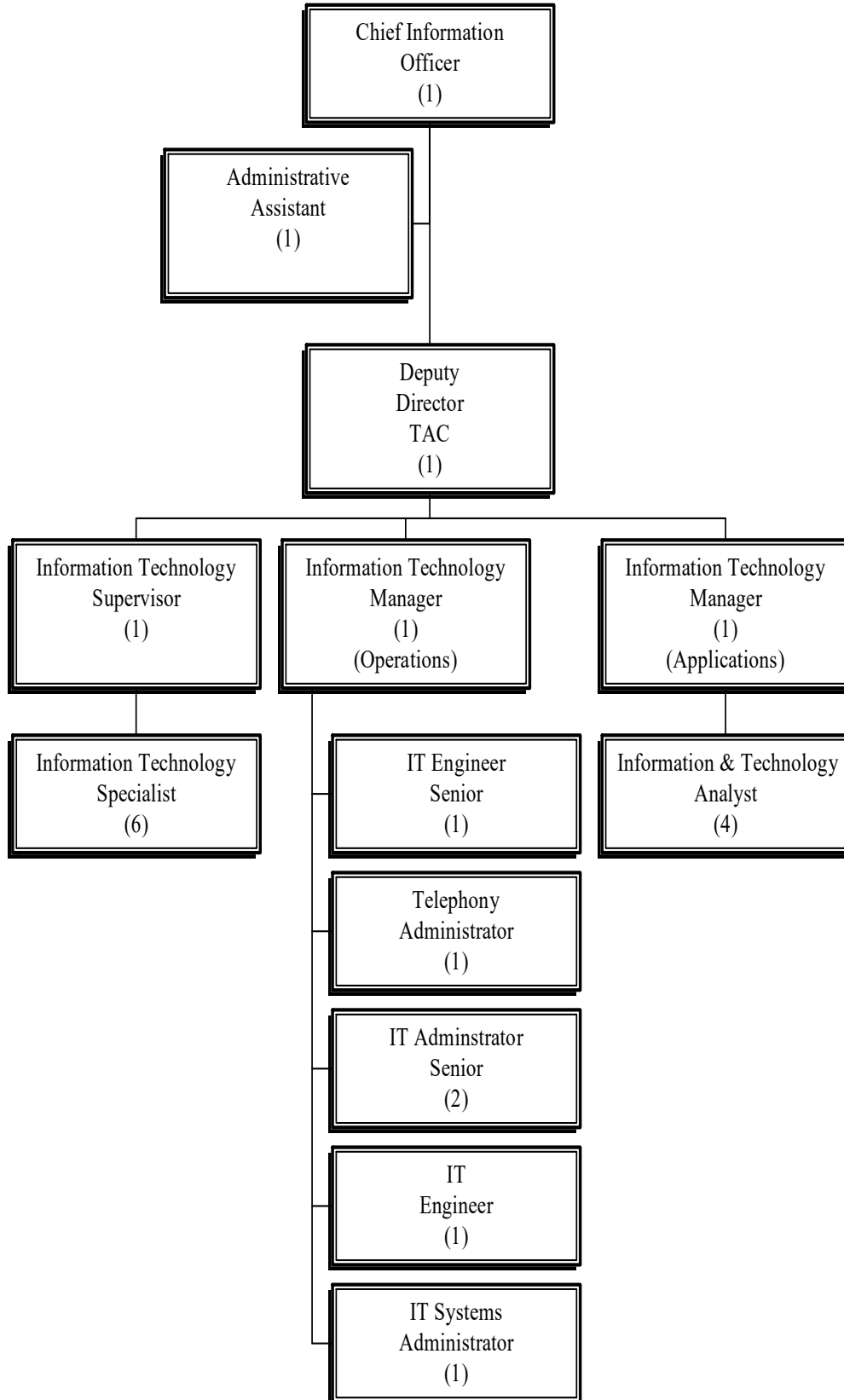
SP IV = Promotion of the City of Albany as a Great Place to Live, Work, & Play

SP V = Effective & Excellent Service Delivery

SP VI = Fiscal Responsibility



Technology & Communications



TECHNOLOGY AND COMMUNICATIONS*DESCRIPTION*

The Technology and Communications (TAC) department is charged with establishing, monitoring and maintaining all information technology systems and services for Albany and Dougherty County. TAC is responsible for providing the infrastructure for innovation and automation throughout the City and County, including the integrated phone system and network. TAC is comprised of four divisions, Applications, Operations, Service Desk, and Telecom. TAC implements governance for the use of the network and auxiliary operating systems while supporting the operational units by coordinating budgetary and functional requirements with all City and County Departments.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	1,293,322	1,886,517	2,027,562
OPERATING EXPENSE	1,811,275	1,683,908	1,692,195
TOTAL	3,104,597	3,570,425	3,719,757
FULL TIME POSITIONS	22	22	22

Class Title

Chief Information Officer	1	1	1
Deputy Director	1	1	1
IT Analyst	4	4	4
IT Manager	2	2	2
IT Supervisor	1	1	1
IT Systems Administrator, Sr.	2	2	2
IT Systems Administrator	1	1	1
IT Specialist	6	6	6
Telephony Administrator	1	1	1
IT Engineer, Sr.	2	2	2
Administrative Assistant	1	1	1
TOTAL	22	22	22

Current Active Full-Time Employees 15

Number of Vacancies 7

TECHNOLOGY AND COMMUNICATIONS

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
1800					
7110	Regular Wages	854,812	1,345,331	1,478,604	133,273
7120	Overtime	20,544	22,000	20,000	-2,000
7210	W/C Insurance	1,749	1,367	1,499	132
7220	FICA Matching	64,738	104,601	114,643	10,042
7270	Pension Matching	101,911	164,080	179,832	15,752
7280	Insurance Matching	242,079	236,638	222,984	-13,654
7290	Contribution Matching	7,490	12,500	10,000	-2,500
7510	Professional Services	15,818	0	0	0
7512	Tech.Svcs(Surveys,DP)	231,550	263,000	247,100	-15,900
7550	Communications	317,058	218,400	301,500	83,100
7600	Travel	5,026	6,000	5,000	-1,000
7610	Auto Allowance	0	6,000	6,000	0
7630	Train/Cont. Education	17,135	20,000	17,000	-3,000
7700	Risk Allocation	19,557	21,337	21,009	-328
7870	Maint: Motor Equip.	3,662	1,974	1,937	-37
7880	Maint: Mach/Imp/Tools	1,079,719	1,006,387	950,387	-56,000
7900	Utilities	37,068	30,637	32,000	1,363
7990	Dues and Fees	29,816	32,530	33,950	1,420
8010	Supplies	4,101	6,000	5,500	-500
8016	Small Equip	16,493	32,000	32,000	0
8018.	Books & Subscriptions	0	500	0	-500
8052.	Rent Judicial Bldg	31,191	35,066	35,066	0
8110.	Motor Fuel	1,182	1,577	1,246	-331
8150	Employee Appreciation	1,901	2,500	2,000	-500
Total		3,104,597	3,570,425	3,719,757	149,332



Planning & Development Services

PLANNING & DEVELOPMENT*DESCRIPTION*

The Planning and Development Services Department is comprised of two Divisions: Planning & Zoning and Development Services (Inspection). Planning and Zoning is responsible for the governing of all land usage and developments within the city limits of Albany and the unincorporated limits of Dougherty County. This Division is also responsible for the administration of the Comprehensive Land Use Plan, Zoning Ordinance, Floodplain Management Ordinances, and Sign Ordinances; and provision of staff support for several citizen boards, including Historic Preservation, Greenspace, and Transportation. Inspection provides quality public service while ensuring compliance with the Georgia State building code, local codes, and ordinances. We provide information for our residents, design professionals, contractors, builders and developers to ensure that all construction is maintained in a safe, energy efficient, and accessible manner.

STRATEGIC PRIORITIES (SP)

SP I: Safe, Sustainable, & Business Friendly

GOALS & OBJECTIVES (G&O)

SP I, G&O 1: Goal 1: Create a Safe Community to Live, Work, and Play that Encourages the Well-Being of Albany's Citizens and Assets.

SP I, G&O 2: Create an environment that consistently encourages business development and educational opportunities

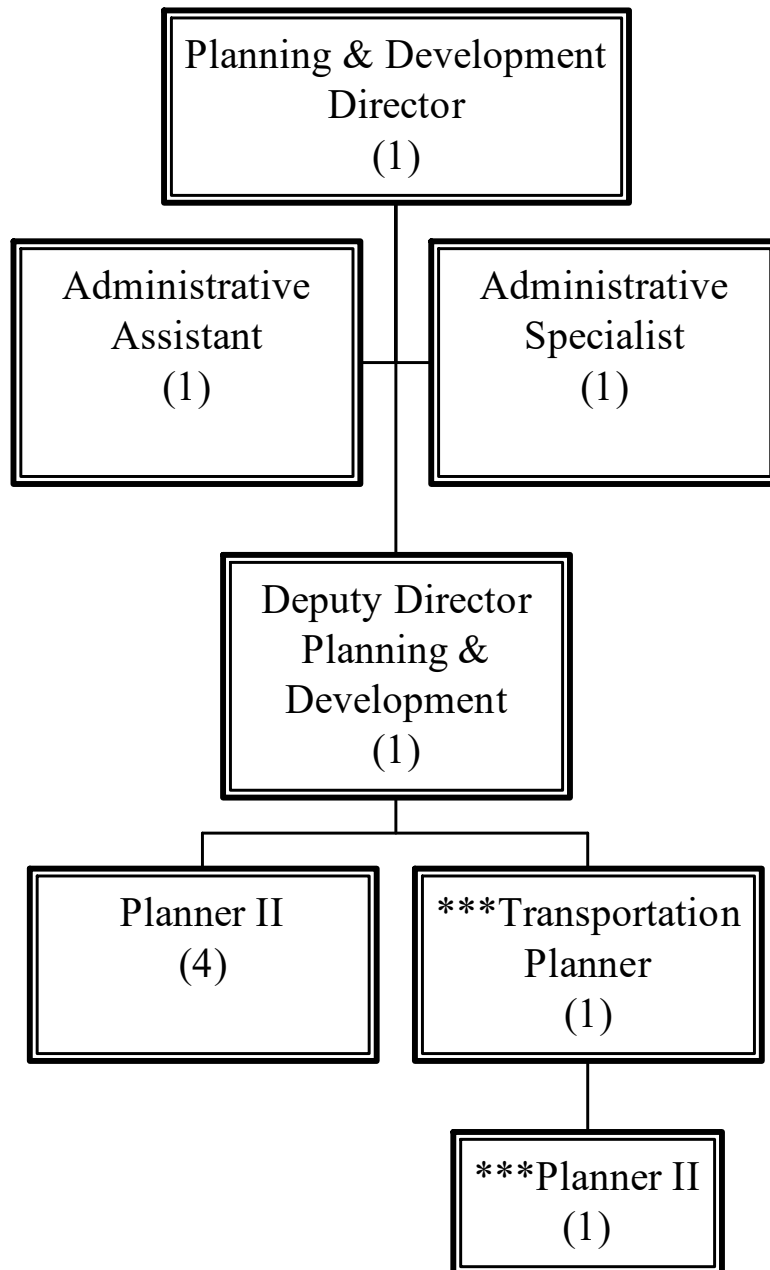
PERFORMANCE MEASURES (PM)

Measures	FY 2020 Actuals	FY 2021 Budget	FY 2022 Actuals	FY 2023 Actuals
SP I, G&O 2, PM 1: Establish a Complete Count Committee to educate the public and generate interest in the 2020 US Census	100%	N/A	N/A	N/A
SP I, G&O 2, PM 1: # of Development Review meetings Facilitated to discuss potential development projects with developers, engineers, and architects	18	20	20	20
SP I, G&O 1, PM 1: # of Developers and other interested citizens connected with regarding tax-delinquent properties available through the Land Bank for redevelopment	45	55	56	58
SP I, G&O 2, PM 4: % of building permits issued within 10 business days	85%	87%	87%	90%

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 SP II = Economic Development & Jobs
 SP III = Infrastructure & Asset Management
 SP IV = Promotion of the City of Albany as a Great Place to Live, Work, & Play
 SP V = Effective & Excellent Service Delivery
 SP VI = Fiscal Responsibility



Planning & Development



*** Position is grant funded

PLANNING & DEVELOPMENT SERVICES*DESCRIPTION*

The Planning & Development Services Department is comprised of two Divisions: Planning and Zoning and Development Services (building permits and inspection). The Department is responsible for the administration of all land use and building permit regulations within Albany as well as Dougherty County. The Planning and Zoning Division is responsible for management of the Comprehensive Land Use Plan, Zoning Ordinance, Floodplain Management Ordinances, and Sign Ordinances. It also provides staff support for several citizen boards, including Historic Preservation, Greenspace, Planning Commission, Land Bank and Transportation. The Development Services Division provides first-rate customer service while ensuring compliance with the Georgia State building code, local codes, and ordinances. Assistance is given to residents, design professionals, contractors, builders and developers to ensure that construction is safe, energy efficient, and accessible.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUES	1,274,959	883,210	960,988
PERSONNEL SERVICES	500,920	642,752	705,339
OPERATING EXPENSE	1,205,282	1,087,036	1,036,730
TOTAL	1,706,202	1,729,788	1,742,069
FULL TIME POSITIONS	10	10	10

Class Title

Administrative Assistant	1	1	1
* Planner II - Transportation Planner	1	1	1
* Planner I	1	1	1
Planner II	3	2	4
Planner, Senior	1	1	0
Planning Manager	1	1	0
Administrative Specialist	1	1	1
Deputy Director	0	1	1
Director of Planning & Development Services	1	1	1
TOTAL	10	10	10

* Grant Funded Position

Current Active Full-Time Employees 8

Number of Vacancies 2

PLANNING & DEVELOPMENT SERVICES

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
2100					
7110	Regular Wages	356,677	481,860	532,872	51,012
7120	Overtime	407	500	500	0
7210	W/C Insurance	716	482	533	51
7230	Uniforms	375	360	360	0
7260	FICA Matching	25,778	36,901	40,803	3,902
7270	Pension Matching	42,695	57,883	64,005	6,122
7280	Insurance Matching	69,660	60,266	60,266	0
7290	Contribution Matching	4,612	4,500	6,000	1,500
7510	Professional Services	1,060,691	730,164	804,984	74,820
7550	Communications	10,058	10,750	10,750	0
7570	Advertising	12,699	16,000	16,000	0
7600	Travel	7,769	11,749	11,749	0
7630	Train/Cont. Education	4,538	6,151	6,151	0
7700	Risk Allocation	13,771	16,331	17,387	1,056
7860	Maint. Buildings	0	200,000	75,000	-125,000
7870	Maint. Motor Equip.	3,118	6,042	4,422	-1,620
7880	Maint: Mach/Imp/Tools	12,236	13,950	14,831	881
7990	Dues and Fees	15,457	16,262	16,262	0
8010	Supplies	4,787	3,050	3,050	0
8016	Small Equip	4,257	5,637	5,637	0
8017	Printing(Not Std Forms)	3,687	4,000	4,000	0
8018	Books & Subscriptions	0	200	200	0
8052	Rent Central Square Bldg	48,183	42,247	42,247	0
8110	Motor Fuel	2,504	3,503	2,560	-943
8150	Employee Appreciation	1,527	1,000	1,500	500
Total		1,706,202	1,729,788	1,742,069	12,281



Police

POLICE DEPARTMENT*DESCRIPTION*

The Albany Police Department is responsible for safeguarding lives and property in the City of Albany. The Department is responsible for the enforcement of laws, prevention of crime, promotion of safety, education and implementation of programs to reduce crimes, to protect the innocent against deception, the weak against oppression or intimidation, and the peaceful against violence or disorder. In our efforts to accomplish these mandates the Albany Police Department has embraced the philosophies of "Community Oriented Policing". The goal of Community Oriented Policing is the reduction of crime and disorder by carefully examining the characteristics of problems in the neighborhoods, and then applying appropriate problem-solving remedies. The "Community" for which a patrol officer is given responsibility is a small, well-defined geographical area. Beats are configured in a manner that preserves, as much as possible, the unique geographical and social characteristics of neighborhoods while still allowing efficient service. Effective community policing is generated by optimizing positive daily contacts between our citizens and the police. Assignment of officers to "Districts" enable them to work long term assignments in the same areas, becoming more familiar with members of the community, thus enabling them to stay aware of the day-to-day working of their community.

STRATEGIC PRIORITIES (SP)

SP I: Safe, Sustainable, & Business Friendly

SP IV: Promotion of the City of Albany as a Great Place to Live, Work, and Play

GOALS & OBJECTIVES (G&O)

SP I, G&O 1: Create a Safe Community to Live, Work, and Play that Encourages the Well-Being of Albany's Citizens and Assets.

SP IV, G&O 3: To Be Recognized as a Progressive and Innovative Community

PERFORMANCE MEASURES (PM)

Measures	FY 2020 Actual	FY 2021 Budget	FY 2022 Actuals	FY 2023 Actuals
SP I, G&O 1, PM 1: Sworn Officers Retention Rate	74%	74%	74%	74%
SP I, G&O 1, PM 3: Average Response Time for Priority Calls (I, II, III to describe the 3 different levels)	9:34	9:00	8:31	9:00
SP I, G&O 1, PM 4: # of Traffic Citations Issued	9,967	11,800	10,646	11,800
SP IV, G&O 3, PM 1: # of Drone Deployments in Support of Public Safety Operations	15	36	22	54

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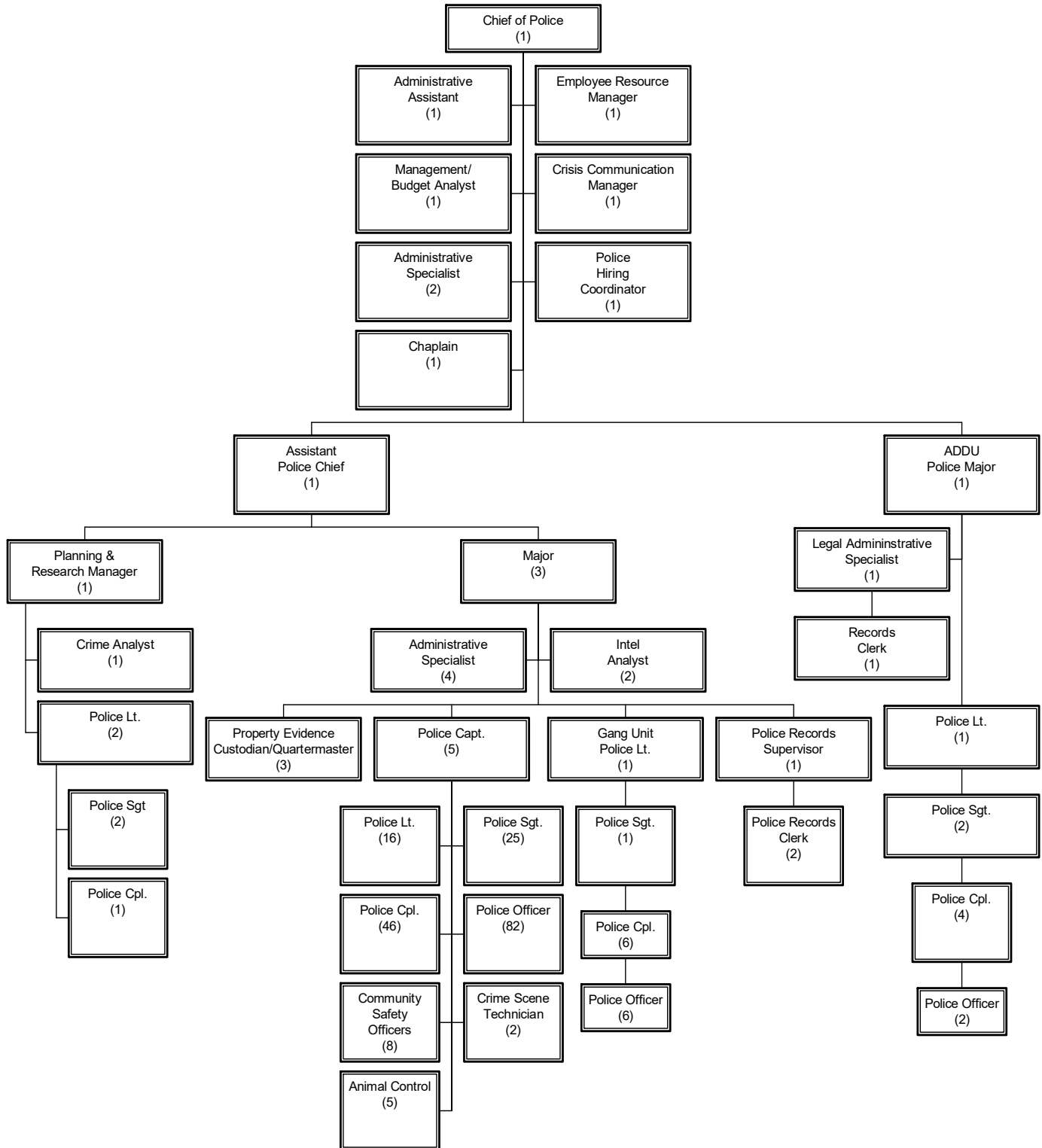
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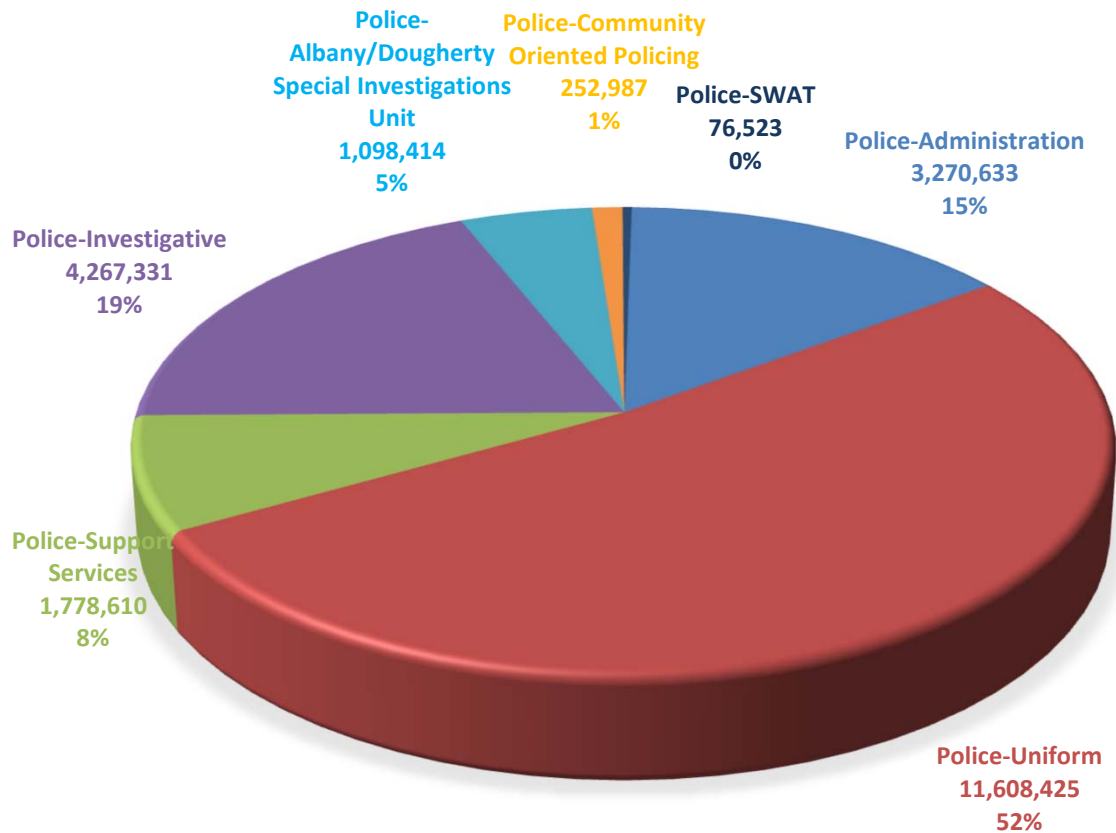
SP VI = Fiscal Responsibility



Police Department



City of Albany Adopted Budget FY 2025 Police Department



Total Expenditures
\$22,352,923

POLICE DEPARTMENTAL SUMMARY*SUMMARY*

The Albany Police Department is responsible for safeguarding lives and property in the City of Albany. The Department is responsible for the enforcement of laws, prevention of crime, promotion of safety, education and implementation of programs to reduce crimes, to protect the innocent against deception, the weak against oppression or intimidation, and the peaceful against violence or disorder. In our efforts to accomplish these mandates the Albany Police Department has embraced the philosophies of "Community Oriented Policing". The goal of Community Oriented Policing is the reduction of crime and disorder by carefully examining the characteristics of problems in the neighborhoods, and then applying appropriate problem-solving remedies. The "Community" for which a patrol officer is given responsibility is a small, well-defined geographical area. Beats are configured in a manner that preserves, as much as possible, the unique geographical and social characteristics of neighborhoods while still allowing efficient service. Effective community policing is generated by optimizing positive daily contacts between our citizens and the police. Assignment of officers to "Districts" enable them to work long term assignments in the same areas, becoming more familiar with members of the community, thus enabling them to stay aware of the day-to-day working of their community.

MAJOR OBJECT OF EXPENDITURE	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	15,708,367	18,117,899	18,452,172
OPERATING EXPENSE	5,047,336	3,517,867	3,900,751
TOTAL	20,755,703	21,635,766	22,352,923
FULL TIME POSITIONS	247	247	247

Current Active Full-Time Employees 172

Number of Vacancies 75

POLICE ADMINISTRATION*DESCRIPTION*

The Administrative Bureau directs all police operations and provides guidance, leadership and integrity over all branches of the Police Department. This is done through the planning and coordination of all activities by the implementation of policy and procedures. The Administrative Bureau oversees all functions of budgetary matters and procedures. The Planning and Research Section provides up-to-date data and techniques used to plan the operation of the Police Department including the securing of various grant funds. The Office of Professional Standards is comprised of Internal Affairs, Recruitment and Training. The Recruitment Unit insures that candidates for the position of Police Officer are capable, knowledgeable and reflect the goals and objectives of the Police Department and the City of Albany. The Training Section acts as a facilitator and mentor, managing new recruits to insure proper training is provided to each officer hired. It is also responsible for providing updated and advanced in-service training to officers currently on the force. The Internal Affairs section protects the Police Department, the City of Albany, and the officers themselves through the development and enhancement of skills, knowledge, procedures and the constitutional rights afforded equally to all citizens of this community.

MAJOR OBJECT OF EXPENDITURE	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	1,292,091	1,534,910	1,745,221
OPERATING EXPENSE	2,688,120	1,424,080	1,525,412
TOTAL	3,980,211	2,958,990	3,270,633
FULL TIME POSITIONS	17	18	17

Class Title

Police Chief	1	1	1
Assistant Chief of Police	1	1	1
Crisis Communication Manager	1	1	1
Police Hiring Coordinator	1	1	1
Chaplain	1	1	1
Police Captain	0	1	1
Police Lieutenant	2	1	2
Police Sergeant	2	2	2
Police Corporal	1	1	0
Police Planning & Research Mgr	1	1	1
Employee Resource Manager, APD	1	1	1
Management/Budget Analyst, APD	1	1	1
Police Crime Analyst	1	1	0
Administrative Assistant	1	1	1
Administrative Specialist	2	3	3
TOTAL	17	18	17

POLICE ADMINISTRATION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
2201					
7110	Regular Wages	894,087	1,109,909	1,223,413	113,504
7120	Overtime	34,785	20,000	20,000	0
7210	W/C Insurance	11,283	14,689	16,164	1,475
7230	Uniforms	4,013	5,700	5,700	0
7260	FICA Matching	67,896	84,438	95,121	10,683
7270	Pension Matching	111,637	169,486	186,512	17,026
7280	Insurance Matching	156,970	116,688	184,311	67,623
7290	Contribution Matching	11,421	14,000	14,000	0
7510	Professional Services	360,133	20,650	60,650	40,000
7512	Tech.Svcs(Surveys,DP)	626,278	259,700	259,700	0
7514	Contract Labor(Temp)	12,795	15,000	15,000	0
7550	Communications	41,642	41,300	41,300	0
7570	Advertising	1,147	1,000	1,000	0
7600	Travel	48,241	20,300	20,300	0
7630	Train/Cont. Education	33,600	15,100	15,100	0
7700	Risk Allocation	667,375	818,186	853,525	35,339
7870	Maint: Motor Equip.	33,831	9,837	27,512	17,675
7880	Maint: Mach/Imp/Tools	30,931	17,268	17,268	0
7900	Utilities	511	0	0	0
7981	Dougherty County Jail	87,944	100,000	100,000	0
7990	Dues and Fees	21,666	30,180	30,180	0
8010	Supplies	66,537	12,600	12,600	0
8016	Small Equipment	602,767	15,000	15,000	0
8018	Books & Subscriptions	725	4,100	4,100	0
8052	Rent - GBI	24,720	24,720	29,520	4,800
8110	Motor Fuel	11,295	11,139	14,657	3,518
8150	Employee Appreciation	15,981	8,000	8,000	0
Total		3,980,211	2,958,990	3,270,633	311,643

POLICE UNIFORM*DESCRIPTION*

The Uniform Bureau is the largest of the Four (4) Bureaus which comprise the Albany Police Department. It presently patrols Three (3) districts, each with a Community Policing Center. The Uniform Bureau is committed to serving our community, to enhancing quality of life and to nurturing public trust by holding itself to the highest standards of performance and ethics. These officers are determined to serve as a deterrent to crime, develop relationships with community groups, residential and business organizations and promote an environment receptive to all who visit or live in our city. We embrace a Community Oriented Policing Philosophy and rely heavily upon community input and collaborative problem solving strategies. It is through this move of heightened community involvement in public safety matters that the Uniform Bureau will effectively address the future of policing and perception of crime in our city.

MAJOR OBJECT OF EXPENDITURE	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	8,623,883	10,054,350	10,445,133
OPERATING EXPENSE	1,364,747	1,030,074	1,163,292
TOTAL	9,988,630	11,084,424	11,608,425
FULL TIME POSITIONS	146	144	151

Class Title

Police Captain	2	3	4
Police Lieutenant	10	10	10
Police Major	1	1	1
Police Sergeant	16	11	11
Police Corporal	26	28	29
Police Officer	77	77	76
Crossing Guard	0	0	0
Community Safety Officers	8	8	14
Administrative Specialist	1	1	1
Animal Control Superintendent	1	1	1
Animal Control Agent	4	4	4
TOTAL	146	144	151

POLICE UNIFORM

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
2202					
7110	Regular Wages	4,518,161	6,449,521	6,552,112	102,591
7120	Overtime	720,008	750,000	1,000,000	250,000
7130	Part Time	61,268	110,500	99,800	-10,700
7210	W/C Insurance	181,583	241,815	202,010	-39,805
7230	Uniforms	27,392	15,000	20,000	5,000
7260	FICA Matching	388,104	537,217	563,371	26,154
7270	Pension Matching	1,743,609	999,128	1,052,017	52,889
7280	Insurance Matching	942,585	913,169	907,323	-5,846
7290	Contribution Matching	41,172	38,000	48,500	10,500
7510	Professional Services	3,335	21,000	21,000	0
7512	Tech. Svcs. (Surveys, DP)	23,300	0	0	0
7514	Contract Labor	0	0	5,000	5,000
7550	Communications	38,026	14,540	41,540	27,000
7600	Travel	51,351	34,500	54,500	20,000
7630	Train/Cont. Education	7,152	20,000	20,000	0
7870	Maint: Motor Equip.	587,034	443,876	519,334	75,458
7880	Maint: Mach/Imp/Tools	328,744	135,740	135,740	0
7990	Dues and Fees	1,721	1,000	1,000	0
8010	Supplies	22,130	8,000	18,000	10,000
8016	Small Equip	39,894	30,000	30,000	0
8050	Rental Equipment	9,274	25,000	25,000	0
8110	Motor Fuel	249,939	291,418	286,678	-4,740
8150	Employee Appreciation	2,846	5,000	5,000	0
Total		9,988,630	11,084,424	11,608,425	524,001

POLICE SUPPORT SERVICES*DESCRIPTION*

The Support Services Bureau is comprised of units that provides a "behind the scene support" to other segments for the police department. This support service includes: 1) Records Section - inputs/ manage incident reports and tickets, 2) Information Desk / Telephone Incident Reporting System (TIRS) - provides general information and assistance to citizens, vendors, media, and other government agencies. TIRS also generates incident reports for victims that walk-in or call-in to report crimes, 3) Computer System Analyst - analyzes computer problems and use computer technology to meet the needs of an organization, 4) Georgia Crime Information Center (GCIC)/National Crime Information Center (NCIC) Operator - enters and removes Hot-File information pertaining to stolen/recovered property, missing and wanted persons; provides vehicle identification numbers to local Wrecker Services; compiles, tabulates, enters, and disseminate monthly and annual crime statistics to the Georgia Crime Information Center, 5) Quartermaster/Supply Section - orders, receives, manages, and issues police duty equipment/property, 6) Vehicle Maintenance - oversees the maintenance and up-keep of all department's vehicles, 7) Animal Control Unit - rescues and impound animals, provide impound/shelter care, educate the public about the realities of pet overpopulation and responsible pet ownership, and prosecute individuals who abuse animals.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	1,302,350	1,316,603	1,411,588
OPERATING EXPENSE	319,306	344,914	367,022
TOTAL	1,621,656	1,661,517	1,778,610
FULL TIME POSITIONS	17	16	16

Class Title

Police Captain	1	1	1
Police Lieutenant	2	2	2
Police Major	1	1	1
Police Sergeant	2	2	1
Police Corporal	2	2	2
Administrative Specialist	1	1	1
Intel Analyst	2	0	0
Police Records Supervisor	1	1	1
Police Records Clerk	2	3	3
Evidence Custodian/Quartermast	3	3	3
TOTAL	17	16	16

POLICE SUPPORT SERVICES

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
2203					
7110	Regular Wages	753,597	831,683	898,145	66,462
7120	Overtime	131,809	65,000	65,000	0
7210	W/C Insurance	23,750	23,583	25,331	1,748
7230	Uniforms	23,985	36,150	8,000	-28,150
7260	FICA Matching	64,278	68,596	73,681	5,085
7270	Pension Matching	126,611	134,502	144,472	9,970
7280	Insurance Matching	170,144	146,089	184,959	38,870
7290	Contribution Matching	8,176	11,000	12,000	1,000
7510	Professional Services	2,166	4,900	4,900	0
7550	Communications	101,378	148,365	148,365	0
7600	Travel	19,332	39,500	39,500	0
7630	Train/Cont. Education	3,186	2,000	2,000	0
7870	Maint: Motor Equip.	30,669	14,639	30,650	16,011
7880	Maint: Mach/Imp/Tools	52,398	56,060	59,870	3,810
7990	Dues and Fees	2,864	2,000	2,000	0
8010	Supplies	53,036	25,300	25,300	0
8016	Small Equip	36,116	36,000	36,000	0
8017	Printing(Not Std Forms)	3,743	500	500	0
8050	Rental of Equipment	0	100	100	0
8110	Motor Fuel	12,629	14,550	16,837	2,287
8150	Employee Appreciation	1,550	1,000	1,000	0
Total		1,621,656	1,661,517	1,778,610	117,093

POLICE INVESTIGATIVE*DESCRIPTION*

The primary function of the Investigative Bureau is to identify, investigate, and prosecute individuals or groups involved in crimes against persons or property and / or participants in organized crime. This is done through identification and collection of data and evidence, assembling facts, collection of information, interviewing witnesses and suspects, engaging in the pursuit of leads and information, and through exchange of information with other police agencies. A close liaison with the other agencies involved in similar activities is maintained. We conduct security surveys and surveillance details. The Investigative Bureau assists in investigations when and wherever needed to maintain files of criminal activity and prosecute violators of all Federal, State and Local statutes. Included under this division are the Family Protection Unit, the Polygraph Unit, the Forensics Section, the Property Management Section and the Domestic Violence Response Unit.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	3,030,152	3,486,288	3,887,901
OPERATING EXPENSE	357,911	312,327	379,430
TOTAL	3,388,062	3,798,615	4,267,331
FULL TIME POSITION	41	44	50

Class Title

Police Captain	2	2	1
Police Lieutenant	4	4	4
Police Major	1	1	1
Police Sergeant	7	9	9
Police Corporal	18	18	18
Police Officer	5	5	5
Intel Analyst	0	2	6
Crime Scene Technician	2	2	4
Police Crime Analyst	0	0	1
Administrative Specialist	2	1	1
TOTAL	41	44	50

POLICE INVESTIGATIVE

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
2204					
7110	Regular Wages	1,868,800	2,289,382	2,639,882	350,500
7120	Overtime	190,645	153,010	153,010	0
7210	W/C Insurance	68,288	84,074	60,047	-24,027
7230	Uniforms	20,089	31,000	20,000	-11,000
7260	FICA Matching	148,921	186,843	213,656	26,813
7270	Pension Matching	303,793	366,359	418,934	52,575
7280	Insurance Matching	413,858	362,620	363,152	532
7290	Contribution Matching	15,758	13,000	19,220	6,220
7510	Professional Services	1,670	500	500	0
7512	Tech.Svcs(Surveys,DP)	9,785	8,700	8,700	0
7550	Communications	17,300	16,200	16,200	0
7600	Travel	28,880	24,760	24,760	0
7630	Train/Cont. Education	17,191	19,000	19,000	0
7870	Maint. Motor Equip.	100,688	99,610	118,123	18,513
7880	Maint. Mach/Imp/Tools	89,437	45,612	79,383	33,771
7990	Dues and Fees	847	2,000	2,000	0
7995	Confidential Informant Pmts	2,100	6,300	6,300	0
8010	Supplies	18,180	23,200	23,200	0
8016	Small Equip	28,303	17,200	30,000	12,800
8017	Printing & Binding	566	500	500	0
8110	Motor Fuel	41,526	45,045	47,064	2,019
8150	Employee Appreciation	1,437	3,700	3,700	0
Total		3,388,062	3,798,615	4,267,331	468,716

POLICE AWARDED & SEIZED FUNDS

DESCRIPTION

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
OPERATING EXPENSE	473	0	0
TOTAL	473	0	0
FULL TIME POSITION	0	0	0

POLICE INVESTIGATIVE					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
2205					
7990	Dues and Fees	473	0	0	0
Total		473	0	0	0

POLICE GANG UNIT*DESCRIPTION*

The primary function of the Gang Unit is to assess the nature and scope of illegal gang activities, once identified penetrate and dismantle the criminal activities with a proactive investigative effort. The unit focuses on intelligence gathering and establish/implement a database; Ensure subordinate officers are trained and expected to provide quality customer services to all citizens; Ensure that personnel provide proficient and prompt law enforcement services; Establish and communicate general and specific department rules, regulations, policies and procedures; Maintain current knowledge of changes in laws, new methods of enforcement, and other trends and development in the suppression of gang activities; Evaluate subordinate officers by completing performance appraisals; review subordinate supervisor appraisals of officers and staff personnel; Meet and coordinate with other law enforcement professionals to seek solutions to regional and statewide gang problems and issues; Maintain oversight on expenditures; Ensure that laws and ordinances are enforced; Perform special studies, research, and investigations and conducts special assignments. This unit is committed to educating the public about different types of gang activities and awareness.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	648,064	792,818	0
OPERATING EXPENSE	70,878	72,617	0
TOTAL	718,942	865,435	0
FULL TIME POSITIONS	14	14	0

Class Title

Police Lieutenant	1	1	0
Police Corporal	6	6	0
Police Officer	6	6	0
Police Sergeant	1	1	0
TOTAL	14	14	0

POLICE GANG UNIT					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
2208					
7110	Regular Wages	373,238	516,509	0	-516,509
7120	Overtime	73,986	45,000	0	-45,000
7210	W/C Insurance	15,414	19,653	0	-19,653
7230	Uniforms	2,028	15,000	0	-15,000
7260	FICA Matching	33,263	42,955	0	-42,955
7270	Pension Matching	61,732	84,226	0	-84,226
7280	Insurance Matching	85,632	65,475	0	-65,475
7290	Contribution Matching	2,772	4,000	0	-4,000
7510	Professional Services	0	700	0	-700
7550	Communications	6,136	9,600	0	-9,600
7570	Advertising	0	1,000	0	-1,000
7600	Travel	6,410	10,000	0	-10,000
7630	Train/Cont. Education	2,480	5,000	0	-5,000
7870	Maint: Motor Equipment	34,289	31,289	0	-31,289
7880	Maint: Mach/Imp/Tools	394	1,545	0	-1,545
7990	Dues and Fees	133	1,500	0	-1,500
8010	Supplies	814	1,500	0	-1,500
8016	Small Equipment	2,953	3,500	0	-3,500
8110	Motor Fuel	17,270	6,983	0	-6,983
Total		718,942	865,435	0	-865,435

ALBANY/DOUGHERTY SPECIAL INVESTIGATION UNIT*DESCRIPTION*

The Albany/Dougherty Drug Unit was formed in 1989, as a joint effort of the City and County to combat the drug problem in the community. The Drug Unit is comprised of five (5) separate entities: City of Albany Police Department, Dougherty County Police Department, Dougherty County Sheriff's Office, Dougherty County District Attorney's Office and the Albany City Attorney's Office.

The five (5) person advisory board set the policies for the Unit's activities, which are administered through the Unit Commander who is appointed by the Board. The primary function of the Unit is the reduction of illegal narcotics being brought into the community, reduction of the number of drug dealers and the demand for their products as well as drug interaction with other related agencies. The Albany/Dougherty Drug Unit is jointly funded by the City of Albany and Dougherty County.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	766,057	888,830	917,542
OPERATING EXPENSE	37,195	92,927	180,872
TOTAL	803,252	981,757	1,098,414
FULL TIME POSITIONS	12	11	13

Class Title

Police Records Clerk	1	0	0
Police Captain	0	1	1
Police Lieutenant	1	1	1
Police Sergeant	2	2	2
Police Corporal	4	4	6
Police Officer	2	2	2
Police Records Clerk	1	0	0
Legal Administrative Specialist	1	1	1
TOTAL	12	11	13

Albany/Dougherty Special Investigation

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
2209					
7110	Regular Wages	491,870	560,727	510,684	-50,043
7120	Overtime	20,529	34,000	34,000	0
7210	W/C Insurance	16,531	18,377	11,715	-6,662
7230	Uniforms	1,087	3,000	3,000	0
7260	FICA Matching	37,310	45,497	41,682	-3,815
7270	Pension Matching	64,461	89,209	81,730	-7,479
7280	Insurance Matching	130,150	135,020	226,731	91,711
7290	Contribution Matching	4,121	3,000	8,000	5,000
7510	Professional Services	0	0	700	700
7550	Communications	0	0	9,600	9,600
7600	Travel	0	0	1,000	1,000
7630	Training	0	0	10,000	10,000
7870	Vehicle Maintenance	0	0	35,909	35,909
7880	Maint: Mach/Imp/Tools	0	0	850	850
7980	Metro Drug Unit	37,195	92,927	92,927	0
7990	Dues and Fees	0	0	1,500	1,500
8010	Supplies	0	0	1,500	1,500
8016	Small Equipment	0	0	3,500	3,500
8110	Fuel	0	0	23,386	23,386
Total		803,252	981,757	1,098,414	116,657

POLICE BUILDINGS*DESCRIPTION*

Having adopted the Community Oriented Policing philosophy the Albany Police Department operates two Community Policing Centers, which are strategically located within our two of our three geographical Community Policing Districts. These centers give the citizens a sense of public safety presence within "their" communities and fosters positive relationships between them and their police department. The buildings serve a variety of purposes such as holding neighborhood watch meetings, town hall style meetings for City Commissioners, public access to needed law enforcement services as well as facilitating officers in the districts with functions that used to require them to commute to the main Police Department (report writing, telephone calls, investigations, etc.). Also included here are expenses for the operation of the Albany Police Department Law Enforcement Center, Forensics Building and Firearms Range facilities.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	42,405	39,100	39,787
OPERATING EXPENSE	177,069	207,200	213,200
TOTAL	219,474	246,300	252,987
FULL TIME POSITIONS	0	0	0

FY 2025 BUDGET

POLICE BUILDINGS					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
2211					
7130	Part Time	38,361	36,200	36,200	0
7210	W/C Insurance	1,074	91	778	687
7260	FICA Matching	2,935	2,769	2,769	0
7280	Insurance Matching	36	40	40	0
7550	Communications	12,103	17,650	17,650	0
7880	Maint: Mach/Imp/Tools	0	16,050	16,050	0
7900	Utilities	163,653	171,500	177,500	6,000
8010	Supplies	1,313	2,000	2,000	0
Total		219,474	246,300	252,987	6,687

ALBANY - DOUGHERTY SWAT TEAM*DESCRIPTION*

It is the policy and intent of the Albany/Dougherty Metro SWAT Team to provide the community with a reservoir of skilled law enforcement personnel who are capable of identifying and implementing a high level response to special threats with minimal risk to personnel and citizens. The role of law enforcement in all cases, including riotous activity, insurrection, barricaded subjects, execution of narcotics warrants, arrest of dangerous felons, and the rescue of hostages or endangered persons, is the protection of lives and property. The Albany/Dougherty Metro SWAT is a team of specially trained police officers from participating political subdivisions, which will respond to any incident where special weapons and tactics are needed within the member jurisdictions. The unit consist of a maximum of twenty five highly trained personnel with specific skills in the areas of marksmanship, tactical response and containment, and the deployment of chemical munitions. The Albany/Dougherty Metro SWAT is under the direct supervision of a unit Commander with the governing authority derived through the Albany/Dougherty Metro SWAT Board of Directors.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	3,366	5,000	5,000
OPERATING EXPENSE	31,637	33,728	71,523
TOTAL	35,002	38,728	76,523
FULL TIME POSITIONS	0	0	0

City employees assigned to the SWAT Team are housed in APD cost centers.

ALBANY-DOUGHERTY SWAT TEAM

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
205					
7230	Uniforms	3,366	5,000	5,000	0
7550	Communication	1,156	1,750	1,750	0
7600	Travel	2,401	10,000	10,000	0
7630	Train/Cont. Education	700	7,500	7,500	0
7870	Maint: Motor Equip	2,468	1,907	2,702	795
7880	Maint: Mach/Imp/Tools	0	1,000	1,000	0
7990	Dues and Fees	0	1,500	1,500	0
8010	Supplies	20,512	4,000	4,000	0
8016	Small Equip	4,292	6,000	43,000	37,000
8110	Motor Fuel	108	71	71	0
Total		35,002	38,728	76,523	37,795



Fire

FIRE DEPARTMENT*DESCRIPTION*

The Fire Department's primary function is to save lives and property by fighting and preventing fires through fire prevention efforts such as inspections, code enforcement, education, as well as arson investigation and prosecution. The Fire Department's responsibilities are defined in the City Charter and State Statutes. This department consists of seven divisions - Administration, Fire Fighting, Fire Prevention, Fire Training, Emergency Management, Public Safety Communications, and CAD 911. CAD 911's expenditures are budgeted separately and is located in the Special Funds section.

STRATEGIC PRIORITIES (SP)

SP I: Safe, Sustainable, and Business-Friendly

SP II: Economic Development & Jobs

SP III: Infrastructure & Asset Management

GOALS & OBJECTIVES (G&O)

SP I, G&O 1: Create a Safe Community to Live, Work, and Play that Encourages the Well-Being of Albany's Citizens and Assets.

SP II, G&O 3: Promote & Support Best Practices and Standards

SP III, G&O 2: Be Recognized as the Regional Technology Leader

PERFORMANCE MEASURES (PM)

Measures	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Actuals
SP I, G&O 1, PM 1: # of Participants @ Fire & Property Safety Educational Even	30,000	30,000	15,000	15,000
SP I, G&O 1, PM 2: Fire Safety Blitz - # of Homes Visited	1,300	1,300	650	1,300
SP I, G&O 1, PM 3: "Hear the Alarm; Escape Unharmred" - Residents Educated	30	30	15	140
SP I, G&O 1, PM 4: "Hear the Alarm; Escape Unharmred" - Smoke Alarms Installed	40	40	20	70
SP I, G&O 1, PM 5: Emergency Preparedness & Resiliency Presentations	24	24	12	10

SP I = Safe, Sustainable, & Business Friendly

SP II = Economic Development & Jobs

SP III = Infrastructure & Asset Management

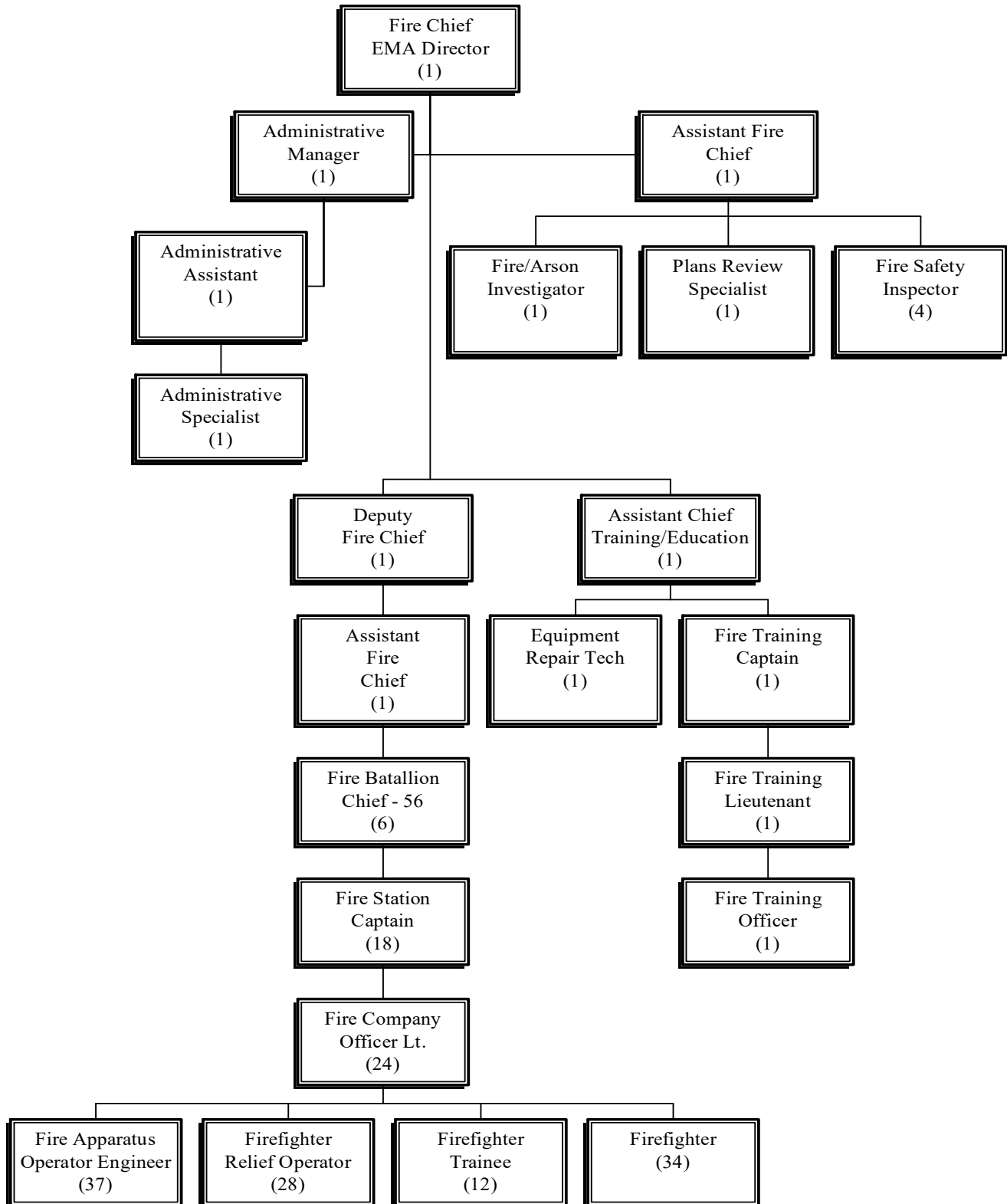
SP IV = Promotion of the City of Albany as a Great Place to Live, Work, & Play

SP V = Effective & Excellent Service Delivery

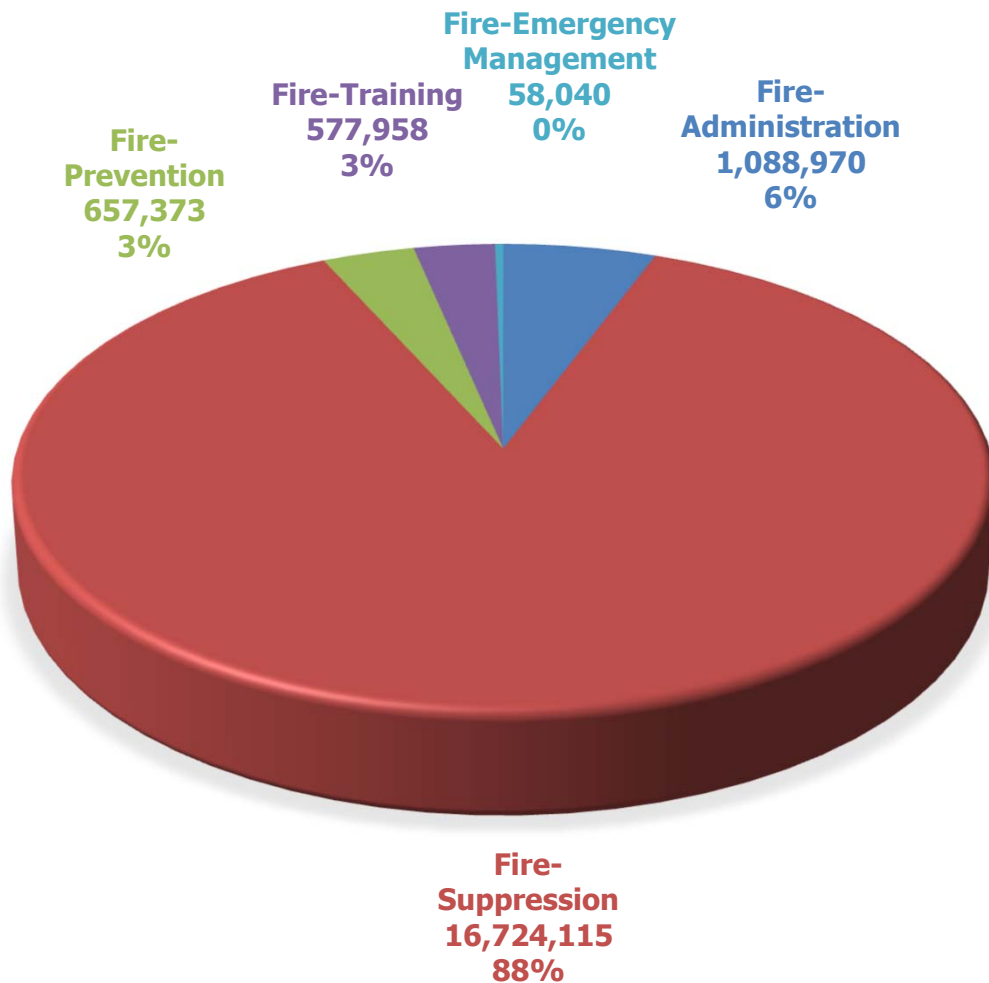
SP VI = Fiscal Responsibility



Fire Department



City of Albany
Adopted Budget
FY 2025
Fire Department



Total Expenditures
\$19,106,456

FIRE DEPARTMENT SUMMARY*COMBINED SUMMARY*

The Fire Department's primary function is to save lives and property by fighting and preventing fires through fire prevention efforts such as inspections, code enforcement, education, as well as arson investigation and prosecution. The Fire Department's responsibilities are defined in the City Charter and State Statutes. This department consists of seven divisions - Administration, Fire Fighting, Fire Prevention, Fire Training, Emergency Management, Public Safety Communications, and CAD 911. CAD 911's expenditures are budgeted separately and is located in the Special Funds section.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	14,655,779	15,867,654	17,258,984
OPERATING EXPENSE	1,785,099	1,682,964	1,847,472
TOTAL	16,440,877	17,550,618	19,106,456
FULL TIME POSITIONS	178	177	177

Current Active Full-Time Employees 143

Number of Vacancies 34

FIRE ADMINISTRATION*DESCRIPTION*

Under the direction of the Fire Chief, the Administrative Division of the Albany Fire Department, as required by the City Charter and Code of the City Ordinances, directs the everyday operations of the department. This includes administration, personnel management, maintenance, repair, purchasing, receiving, supply, safety and fiscal affairs management.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	604,541	527,813	559,669
OPERATING EXPENSE	502,057	495,448	529,301
TOTAL	1,106,598	1,023,261	1,088,970
FULL TIME POSITIONS	7	5	5

Class Title

Deputy Fire Chief	1	1	1
Administrative Assistant	1	1	1
Fire Equipment Repair Technician	1	0	0
Fire Chief	1	1	1
Administrative Manager	1	1	1
Administrative Specialist	1	1	1
Fire/Arson Investigator	1	0	0
TOTAL	7	5	5

FIRE ADMINISTRATION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
2300					
7110	Regular Wages	400,494	367,897	412,001	44,104
7120	Overtime	4,608	0	1,500	1,500
7210	W/C Insurance	7,731	3,868	435	-3,433
7260	FICA Matching	36,168	28,144	31,633	3,489
7270	Pension Matching	56,160	55,185	62,025	6,840
7280	Insurance Matching	93,845	66,719	46,075	-20,644
7290	Contribution Matching	5,536	6,000	6,000	0
7510	Professional Services	19,034	17,000	20,000	3,000
7512	Tech Svcs (Surveys, DP)	58,043	58,000	54,000	-4,000
7550	Communications	34,795	38,180	38,180	0
7600	Travel	19,128	13,400	16,400	3,000
7630	Train/Cont. Education	7,060	4,760	4,760	0
7700	Risk Allocation	299,412	298,370	324,423	26,053
7880	Maint: Mach/Imp/Tools	1,503	2,300	2,300	0
7990	Dues and Fees	1,644	1,895	1,895	0
8010	Supplies	21,051	14,580	16,080	1,500
8016	Small Equip	3,390	5,200	5,000	-200
8052	Rent	888	400	3,500	3,100
8052	Judicial Building	26,474	29,763	29,763	0
8150	Employee Appreciation	9,589	11,600	13,000	1,400
Total		1,106,598	1,023,261	1,088,970	65,709

FIRE SUPPRESSION*DESCRIPTION*

The Firefighting Division performs the very visible function of fire suppression, rescue and related services within the City of Albany and the rest of the County as provided for by contract. The mandates for these functions fall within the provisions of the City Charter, the Code of City Ordinances and OCGA, title 25-12. These duties are accomplished from eleven fire stations utilizing one hundred sixty assigned personnel.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	13,083,610	14,180,209	15,633,541
OPERATING EXPENSE	1,126,116	1,055,349	1,090,574
TOTAL	14,209,726	15,235,558	16,724,115
FULL TIME POSITIONS	159	160	160

Class Title

Fire Apparatus Operator Engineer	45	39	39
Fire Battalion Chief	6	6	6
Fire Station Officer Captain	18	18	18
Fire Company Officer Lieutenant	24	24	24
Firefighter Trainee	10	10	10
Firefighter	28	34	34
Firefighter Relief Operator	28	28	28
Assistant Fire Chief	0	1	1
TOTAL	159	160	160

FIRE SUPPRESSION					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
2301					
7110	Regular Wages	7,021,823	8,422,642	9,212,092	789,450
7120	Overtime	1,817,187	1,090,000	1,500,000	410,000
7130	Part Time	29,781	40,000	40,000	0
7210	W/C Insurance	396,550	429,869	483,844	53,975
7230	Uniforms	121,822	225,000	182,000	-43,000
7260	FICA Matching	646,565	730,777	822,535	91,758
7270	Pension Matching	1,298,483	1,426,896	1,606,814	179,918
7280	Insurance Matching	1,644,692	1,707,025	1,661,256	-45,769
7290	Contribution Matching	106,707	108,000	125,000	17,000
7510	Professional Services	35,633	36,700	25,700	-11,000
7570	Advertising	0	0	10,000	10,000
7550	Communications	26,753	22,987	22,987	0
7600	Travel	14,760	20,200	25,200	5,000
7630	Train/Cont. Education	350	12,225	35,800	23,575
7860	Maint: Buildings	5,848	5,000	0	-5,000
7870	Maint: Motor Equipment	649,805	527,119	534,186	7,067
7880	Maint: Mach/Imp/Tools	59,166	38,366	45,607	7,241
7900	Utilities	103,841	100,000	100,000	0
7990	Dues and Fees	7,037	4,895	4,895	0
8010	Supplies	30,507	25,000	29,000	4,000
8016	Small Equip	39,618	79,800	87,500	7,700
8060	Laundry	994	3,000	3,000	0
8110	Motor Fuel	149,309	180,057	166,699	-13,358
Total		14,209,726	15,235,558	16,724,115	1,488,557

FIRE PREVENTION*DESCRIPTION*

This division has the overall responsibility for administering/conducting annual fire safety compliance inspections in each business in Albany/Dougherty County; additionally, its personnel performs all fire/life safety compliance inspections on new business licensing, new construction and renovations, to include plan reviews of all new construction. The division is responsible for investigating all fires of suspicious, incendiary or undetermined fires with a high dollar loss or fatality. Division personnel are also responsible for fire safety education to all the citizens of Albany/Dougherty County.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	435,386	638,186	600,231
OPERATING EXPENSE	24,981	26,695	57,142
TOTAL	460,367	664,881	657,373
FULL TIME POSITIONS	6	7	7

Class Title

Assistant Chief - Support	1	1	1
Plans Review Specialist	1	1	1
Fire/Arson Investigator	0	1	1
Fire Safety Inspector	4	4	4
TOTAL	6	7	7

FIRE PREVENTION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
2302					
7110	Regular Wages	259,059	439,253	394,546	-44,707
7120	Overtime	28,049	13,000	15,000	2,000
7210	W/C Insurance	13,766	18,086	16,378	-1,708
7260	FICA Matching	20,653	34,597	31,330	-3,267
7270	Pension Matching	42,075	67,838	61,432	-6,406
7280	Insurance Matching	69,935	64,412	78,345	13,933
7290	Contribution Matching	1,849	1,000	3,200	2,200
7550	Communications	7,906	7,380	7,380	0
7600	Travel	2,805	5,650	12,200	6,550
7630	Train/Cont. Education	1,000	2,000	4,900	2,900
7870	Maint: Motor Equipment	3,860	1,675	3,331	1,656
7880	Maint: Mach/Imp/Tools	418	775	1,000	225
7990	Dues & Fees	0	475	1,875	1,400
8010	Supplies	6,894	6,500	20,000	13,500
8110	Motor Fuel	2,098	2,240	2,456	216
Total		460,367	664,881	657,373	-7,508

FIRE SUPPORT SERVICES*DESCRIPTION*

This division provides planned course content and direction for the on-going study of fire fighting responsibilities. The responsibility of training new recruits for fire fighting, rescue functions and other related tasks, as well as providing direction for increased skills and abilities through knowledge for suppression personnel is assigned to the Training Division. Testing, evaluating, and recommendations of all new hires and promotions within the department. Records and reports on all department training activities.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	449,714	521,446	465,543
OPERATING EXPENSE	66,968	60,815	112,415
TOTAL	516,682	582,261	577,958
FULL TIME POSITIONS	5	5	5

Class Title

Fire Training Captain	1	1	1
Fire Lieutenant	1	1	1
Fire Training Officer	1	1	1
Fire Equipment Repair Tech	1	1	1
Assistant Fire Chief, Training	1	1	1
TOTAL	5	5	5

FIRE SUPPORT SERVICES

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
2303					
7110	Regular Wages	267,507	327,670	273,858	-53,812
7120	Overtime	3,904	5,000	3,000	-2,000
7210	W/C Insurance	8,453	5,762	8,666	2,904
7260	FICA Matching	19,194	25,449	21,180	-4,269
7270	Pension Matching	34,891	49,901	41,529	-8,372
7280	Insurance Matching	107,586	94,664	108,310	13,646
7290	Contribution Matching	8,179	13,000	9,000	-4,000
7510	Professional Services	2,336	2,000	6,000	4,000
7550	Communications	2,080	3,000	3,000	0
7600	Travel	7,060	7,000	9,000	2,000
7630	Train/Cont. Education	2,322	1,800	4,400	2,600
7860	Maint: Buildings	159	1,000	0	-1,000
7880	Maint: Mach/Imp/Tools	8,805	7,600	12,100	4,500
7900	Utilities	28,423	29,000	29,000	0
7990	Dues & Fees	390	415	415	0
8010	Supplies	6,552	6,000	8,500	2,500
8016	Small Equip	8,840	3,000	40,000	37,000
Total		516,682	582,261	577,958	-4,303

FIRE/EMERGENCY MANAGEMENT*DESCRIPTION*

The Emergency Management organization has the responsibility for the development and continuous review and update of plans designed to provide for the continuity of local government prior to and/or during times of high stress, emergencies, or disasters. This responsibility includes (without limitation): the necessary coordination, training, resources and guidelines needed to enable the city and county departments, volunteers or other agencies to operate as a total organization during periods of high stress or emergency/disaster situations and support such operations with manpower, supplies and equipment as economically as possible. This division has been tasked with the management of the 911 Communications Division.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	82,527	0	0
OPERATING EXPENSE	64,978	44,657	58,040
TOTAL	147,505	44,657	58,040
FULL TIME POSITIONS	1	0	0

Class Title

Emergency Mgmt. Specialist	0	0	0
TOTAL	1	0	0

FIRE / EMERGENCY MANAGEMENT

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
2305					
7110	Regular Wages	82,394	0	0	0
7210	W/C Insurance	3	0	0	0
7260	FICA Matching	129	0	0	0
7550	Communications	8,422	15,590	14,390	-1,200
7600	Travel	6,090	3,000	3,000	0
7630	Training & Development	0	225	225	0
7870	Maint: Motor Equipment	6,585	3,854	2,970	-884
7880	Maint: Mach/Imp/Tools	24,149	2,430	2,430	0
7900	Utilities	1,359	0	0	0
7990	Dues and Fees	0	25	25	0
8010	Supplies	6,429	4,500	10,000	5,500
8016	Small Equip	10,971	10,800	10,000	-800
8110	Motor Fuel	0	2,233	0	-2,233
8150	Employee Appreciation	973	2,000	15,000	13,000
Total		147,505	44,657	58,040	13,383



Engineering

ENGINEERING*DESCRIPTION*

The Engineering Department Civil and Project Management Divisions have the responsibility for providing the necessary design, inspection and project management for the City of Albany. The department is an information repository for Albany's existing infrastructure to be utilized by the private sector for future development and by the City forces for maintenance. This department provides a vital function by providing information about the infrastructures to guide and help promote development without causing undue financial or physical hardship on the taxpayers. This is accomplished by carefully reviewing, approving and inspecting development projects to ensure compliance with local, state, and federal laws, as well as sound engineering principles. The Engineering Department Traffic Division is responsible for installation and maintenance of all traffic control devices together with conducting studies for implementing necessary modifications to improve the flow of traffic. This department also coordinates activities with the utility companies, the GA D.O.T., Dougherty County, state and federal agencies, and other engineers relative to long range planning.

STRATEGIC PRIORITIES (SP)

SP I: Safe, Sustainable & Business Friendly

SP II: Economic Development & Jobs

SP IV: Promotion of the City of Albany as a Great Place to Live, Work & Play

GOALS & OBJECTIVES (G&O)

SP I, G&O 1: Create a safe community to live, work, and play that encourages the well-being of Albany's citizens & assets

SP II, G&O 1: Expand Albany Utilities infrastructure

SP IV, G&O 3: To be recognized as a vibrant community & tourism destination

PERFORMANCE MEASURES (PM)

Measures	FY 2020	FY 2021	FY 2022	FY 2023
	Actual	Actuals	Actuals	Actuals
SP I, G&O 1, PM 1: Needs Assessment for Sidewalks - % Complete	N/A	100%	100%	100%
SP I, G&O 1, PM 2: School Zone Cameras - % Complete	15%	100%	100%	N/A
SP I, G&O 1, PM 3: Illuminated Street Name Signs - % Complete	20%	90%	90%	N/A
SP III, G&O 2, PM 1: Design Rails-to-Trails Connector to Riverfront Trail - % Complete	N/A	100%	100%	N/A
SP III, G&O 1, PM 2: Design of Barkley Blvd Extension - % Complete	100%	N/A	N/A	N/A
SP III, G&O 1, PM 3: Design of Widening Nottingham Way to Whispering Pines - % Complete	20%	75%	75%	100%
SP III, G&O 1, PM 4: Design of Nottingham Way and Whispering Pines Roundabout - % Complete	N/A	100%	100%	N/A

SP I = Safe, Sustainable, & Business Friendly

SP II = Economic Development & Jobs

SP III = Infrastructure & Asset Management

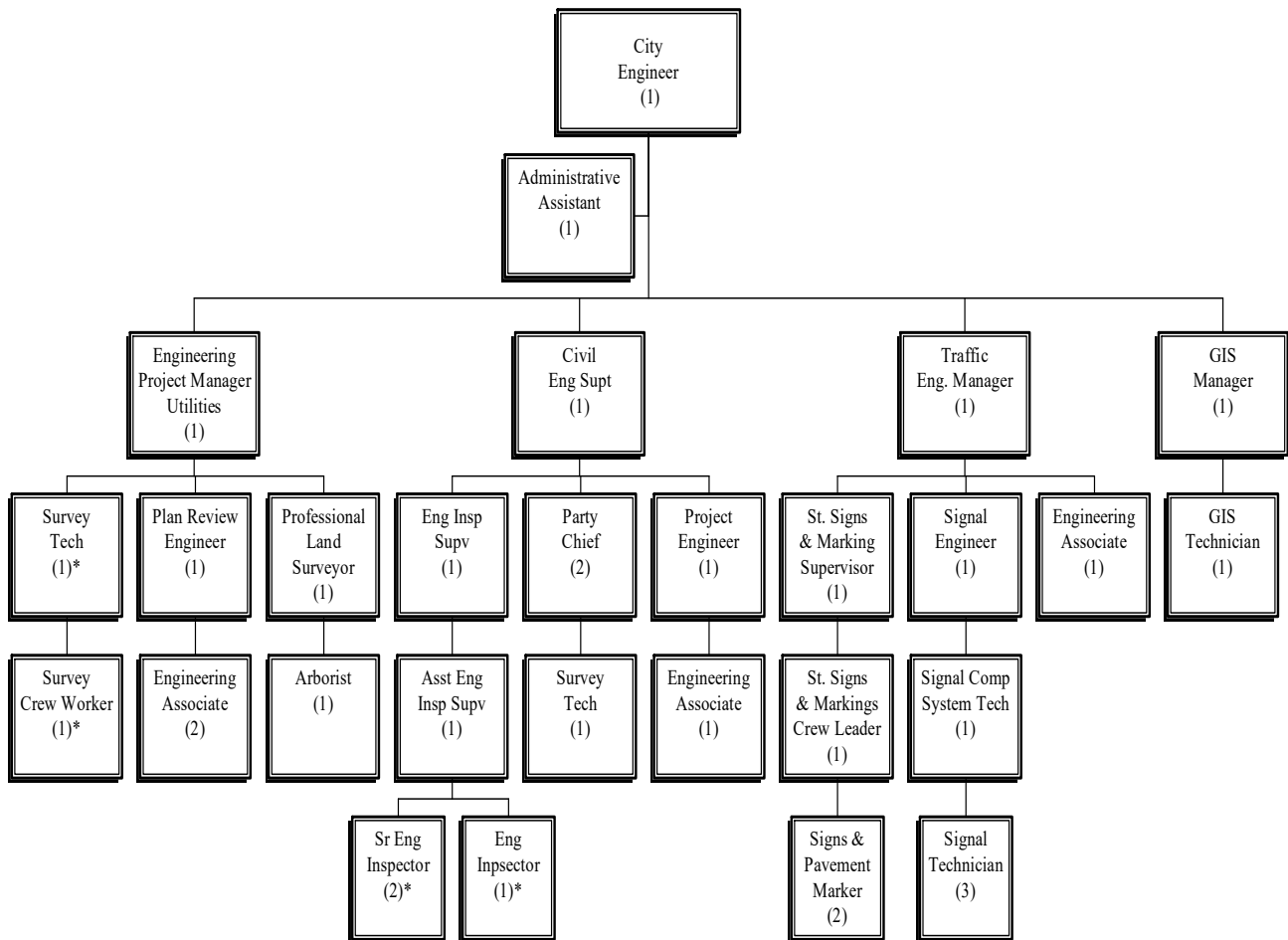
SP IV = Promotion of the City of Albany as a Great Place to Live, Work, & Play

SP V = Effective & Excellent Service Delivery

SP VI = Fiscal Responsibility



Engineering Department



* Positions funded by SPLOST

ENGINEERING**DESCRIPTION**

The Engineering Department Civil and Project Management Divisions have the responsibility for providing the necessary design, inspection and project management for the City of Albany. The department is an information repository for Albany's existing infrastructure to be utilized by the private sector for future development and by the City forces for maintenance. This department provides a vital function by providing information about the infrastructures to guide and help promote development without causing undue financial or physical hardship on the taxpayers. This is accomplished by carefully reviewing, approving and inspecting development projects to ensure compliance with local, state, and federal laws, as well as sound engineering principles. The Engineering Department Traffic Division is responsible for installation and maintenance of all traffic control devices together with conducting studies for implementing necessary modifications to improve the flow of traffic. This department also coordinates activities with the utility companies, the GA D.O.T., Dougherty County, state and federal agencies, and other engineers relative to long range planning.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	1,859,468	2,275,580	2,361,781
OPERATING EXPENSE	1,729,866	1,773,608	1,677,418
TOTAL	3,589,334	4,049,188	4,039,198
FULL TIME POSITIONS	34	34	34

Class Title

Director of Engineering	1	1	1
Arborist	1	1	1
Administrative Assistant	1	1	1
Assistant Engineering Inspector Supervisor	1	1	1
Plan Review Engineer	1	1	1
Civil Engineer Superintendent	1	1	1
Professional Land Surveyor	1	1	1
Engineering Project Manager-Utilities	1	1	1
Project Engineer	1	1	1
Engineering Associate	4	4	4
Engineering Inspection Supervisor	1	1	1
Engineering Inspector, Senior	2	2	2
Engineering Inspector	1	1	1
GIS Manager	1	1	1
*GIS Technician	1	1	1
Survey Party Chief	2	2	2
Signal Computer System Technician	1	1	1
Signal Engineer	1	1	1
Signal Technician	3	3	3
Signs & Pavement Marker	2	2	2
St/Signs & Mark Supervisor	1	1	1
St/Signs/Mark Crew Leader	1	1	1
Survey Crew Worker	1	1	1
Surveying Technician	2	2	2
Traffic Engineering Manager	1	1	1
TOTAL	34	34	34

* One GIS Technician is paid for by Dougherty County

Current Active Full-Time Employees 21

Number of Vacancies 13

ENGINEERING					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
2400					
7110	Regular Wages	1,261,094	1,584,339	1,637,241	52,902
7120	Overtime	28,005	35,000	35,000	0
7130	Part Time	25,869	40,000	40,000	0
7210	W/C Insurance	42,462	43,807	45,203	1,396
7230	Uniforms	10,163	10,000	8,000	(2,000)
7260	FICA Matching	96,058	126,939	130,986	4,047
7270	Pension Matching	151,780	194,321	200,669	6,348
7280	Insurance Matching	230,783	228,174	250,682	22,508
7290	Contribution Matching	13,256	13,000	14,000	1,000
7510	Professional Services	33,554	20,000	10,400	(9,600)
7512	Tech.Svcs(Surveys,DP)	2,163	5,400	5,400	0
7550	Communications	29,252	29,922	31,570	1,648
7570	Advertising	0	1,000	1,000	0
7600	Travel	5,256	12,480	5,900	(6,580)
7630	Train/Cont. Education	6,061	6,527	10,312	3,785
7700	Risk Allocation	45,091	90,428	68,411	(22,017)
7860	Maint: Buildings	307	0	0	0
7870	Maint: Motor Equip	88,614	104,470	92,603	(11,867)
7880	Maint: Mach/Imp/Tools	120,882	157,905	145,819	(12,086)
7900	Utilities	13,087	13,000	13,000	0
7910	Street Lights	1,028,370	895,000	917,200	22,200
7990	Dues and Fees	7,227	8,903	8,903	0
8009	Licenses(CDL,CPA,Etc)	543	2,605	2,605	0
8010	Supplies	226,102	290,695	248,479	(42,216)
8016	Small Equip	13,534	15,100	11,500	(3,600)
8018	Books & Subscriptions	293	1,722	600	(1,122)
8050	Equipment Rental	111	8,340	2,000	(6,340)
8052	Rent Central Square Bldg	72,488	65,671	65,671	0
8110	Motor Fuel	32,060	41,440	32,545	(8,895)
8150	Employee Appreciation	4,556	3,000	3,500	500
Total		3,589,334	4,049,188	4,039,198	(9,990)



Right-of-Way Maintenance

RIGHT-OF-WAY MAINTENANCE*DESCRIPTION*

The Right-of-Way Maintenance Section is responsible for herbicide application, mowing rights of way, side parks, Dawson Rd. & Slappey Welcome Sign area, holding ponds, and City maintained ditches within the City. The department also cuts overgrown bushes in alleys and edge trimming streets. The ROW maintenance section participates in numerous projects.

STRATEGIC PRIORITIES (SP)

SP IV: Promotion of the City of Albany as a Great Place to Live, Work, and Play

GOALS & OBJECTIVES (G&O)

SP IV, G&O 2: To Be Recognized as a Vibrant Community & Tourist Destination

PERFORMANCE MEASURES (PM)

Measures	FY 2019 Actuals	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Actuals
SP IV, G&O 2, PM 1: # of contractor litter bags pickups on By-pass	2,420	2,400	3,604	3,500
(Supervised by Solid Waste personnel)				
SP IV, G&O 2, PM 2: # of litter bags picked up by Inmate labor	10,400	10,400	10,500	10,500
SP IV, G&O 2, PM 3: # of litter bags picked up by Community Service Workers & In-house	2,800	2,800	2,800	2,800

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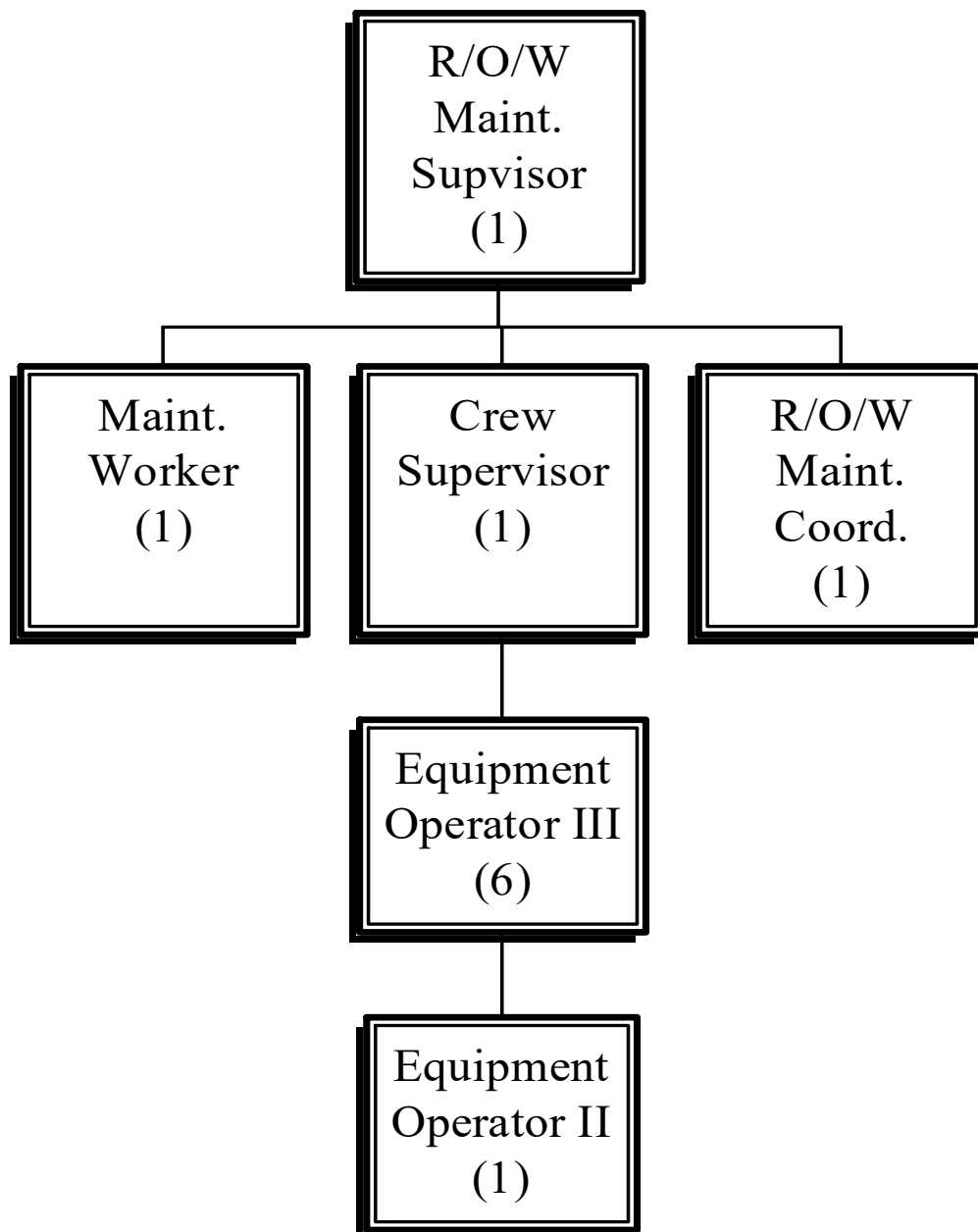
SP IV = Promotion of the City of Albany as a Great Place to Live, Work, & Play

SP V = Effective & Excellent Service Delivery

SP VI = Fiscal Responsibility



Right-of-Way Maintenance



RIGHT-OF-WAY MAINTENANCE*DESCRIPTION*

The Right-of-Way Maintenance Section is responsible for herbicide application, mowing rights of way, side parks, holding ponds, and 172 miles of City maintained ditches within the City. The department also cuts overgrown bushes in alleys and edge trimming streets. The ROW maintenance section participates in numerous projects.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	565,886	703,578	727,526
OPERATING EXPENSES	533,712	462,975	491,901
TOTAL EXPENSES	1,099,598	1,166,553	1,219,427
FULL TIME POSITIONS	11	11	11

Class Title

Equipment Operator III	6	6	6
Equipment Operator II	1	1	1
R/O/W Maint Supervisor	1	1	1
R/O/W Maint Coordinator	1	1	1
Crew Supervisor	1	1	1
Maintenance Worker	1	1	1
TOTAL	11	11	11

Current Active Full-Time Employees 7

Number of Vacancies 4

RIGHT-OF-WAY MAINTENANCE

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
3301					
7110	Regular Wages	349,901	450,728	478,821	28,093
7120	Overtime	8,911	8,750	8,750	0
7210	W/C Insurance	17,743	24,306	25,793	1,487
7260	FICA Matching	25,696	35,150	37,299	2,149
7270	Pension Matching	40,867	55,137	58,509	3,372
7280	Insurance Matching	121,399	128,007	116,354	-11,653
7290	Contribution Matching	1,369	1,500	2,000	500
7512	Tech.Svcs (Surveys,DP)	56,710	75,000	60,000	-15,000
7600	Travel	0	128	128	0
7630	Train/Cont. Education	110	360	360	0
7700	Risk Allocation	25,669	27,323	20,082	-7,241
7870	Maint: Motor Equip.	324,067	210,466	284,438	73,972
7880	Maint: Mach/Imp/Tools	216	2,500	2,500	0
7900	Utilites	697	1,150	1,150	0
7990	Dues and Fees	0	0	250	250
8010	Supplies	68,544	77,040	60,000	-17,040
8016	Small Equipment	9,389	7,500	5,000	-2,500
8050	Rental of Equipment	0	5,000	5,000	0
8110	Motor Fuel	48,309	56,508	52,993	-3,515
Total		1,099,598	1,166,553	1,219,427	52,874



Recreation & Parks

RECREATION DEPARTMENT*DESCRIPTION*

The Recreation Department is responsible for the development, coordination, and promotion of the recreational facilities and leisure opportunities within the City of Albany. The department develops immediate and long-range plans to meet recreational needs of all age groups. The Recreational Department is comprised of the following divisions: Administration, Centers & Gyms, Athletics, Flint River Golf Course, Parks Maintenance, Cemeteries, Park Planning/Natural Resources and Health/Wellness & Community.

STRATEGIC PRIORITIES (SP)

SP IV: Promoting Albany as a Great Place to Live, Work, and Play

GOALS & OBJECTIVES (G&O)

SP IV, G&O 2: To Be Recognized as a Vibrant Community & Tourist Destination

SP IV, G&O 3: To Be Recognized as a Progressive and Innovative Community

PERFORMANCE MEASURES (PM)

	FY 2020	FY 2021	FY 2022	FY 2023
	Actuals	Actuals	Actuals	Actuals
SP IV, G&O 2, PM 1: To Increase the # of Rounds Played & Grow Golf Membership				
- Rounds Played	16,000	16,000	12,000	16,000
- # of Members	150	150	135	150
SP IV, G&O 2, PM 2: To Increase the # of Special Events & Programs				
- # of Youth Events/Programs	28	28	2	28
- # of Participants	3,000	3,000	260	3,000
- # of Adult Events/Programs	32	32	0	32
- # of Participants	2,500	2,500	0	2,500
- # of Family Events/Programs	5	5	0	5
- # of Participants	1,500	1,500	0	1,500
- Total # of Events/Programs	65	65	2	65
- Total # of Participants	7,000	7,000	260	7,000

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SP III = Infrastructure & Asset Management

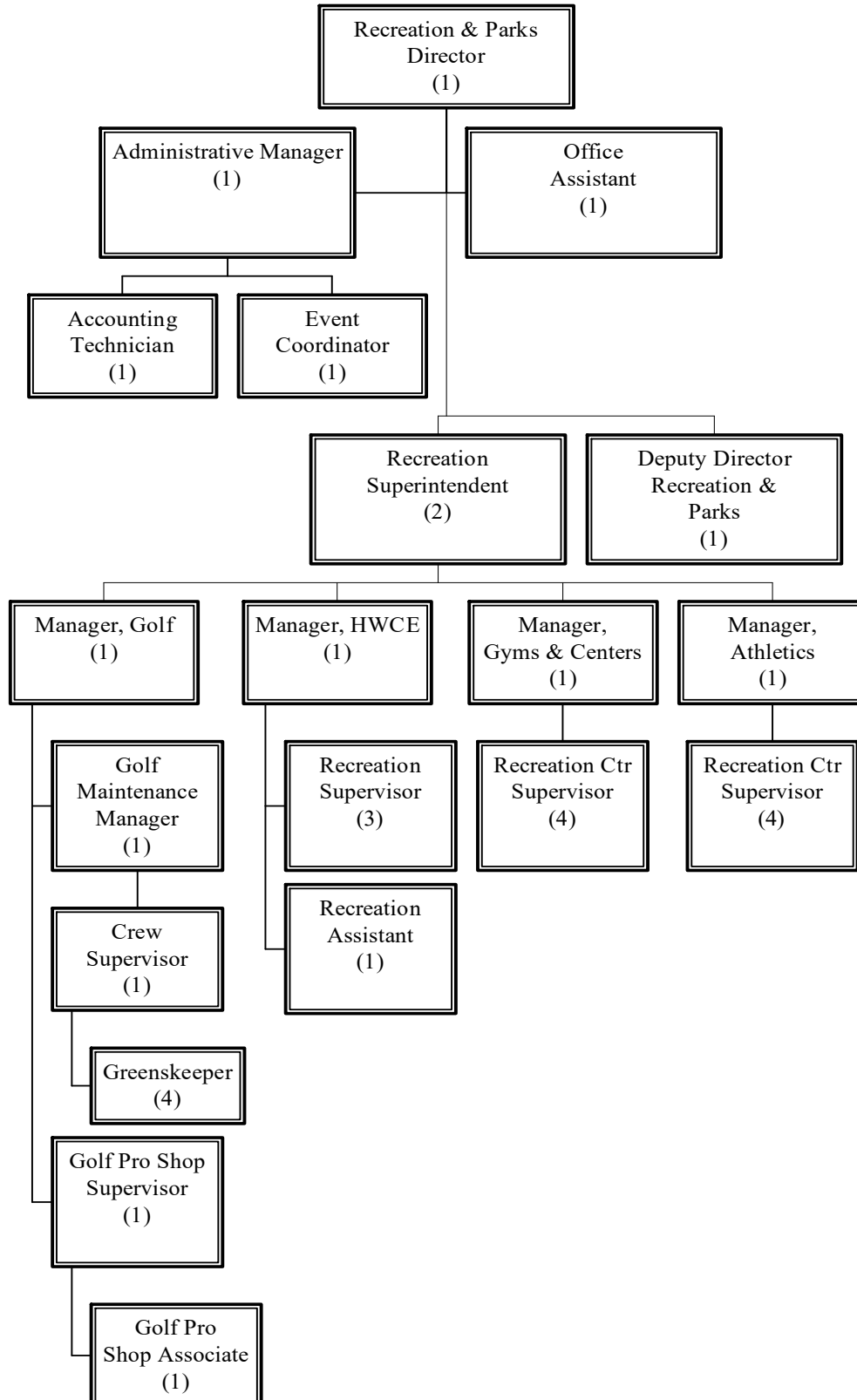
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SP V = Effective & Excellent Service Delivery

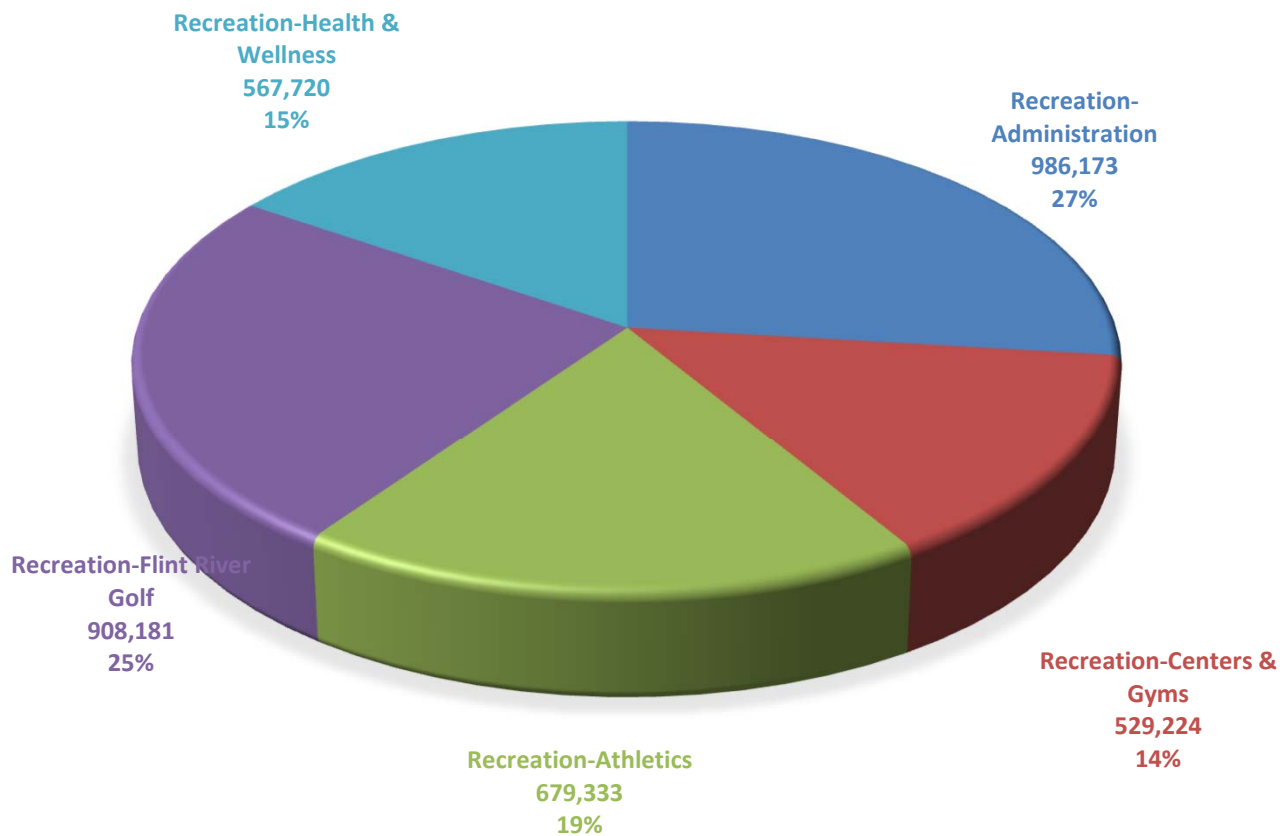
SP VI = Fiscal Responsibility



Recreation & Parks Department



City of Albany
Adopted Budget
FY 2025
Recreation Department



Total Expenditures
\$3,670,631

RECREATION DEPARTMENTAL SUMMARY

SUMMARY

The Recreation Department is responsible for the development, coordination, and promotion of the recreational facilities and leisure opportunities within the City of Albany. The department develops immediate and long-range plans to meet recreational needs of all age groups. The Recreational Department is comprised of the following divisions: Administration, Centers & Gyms, Athletics, Flint River Municipal Golf Course, and Health/Wellness & Community Events.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUES	392,162	369,500	404,887
PERSONNEL SERVICES	2,008,708	2,225,910	2,413,212
OPERATING EXPENSE	1,206,064	1,264,522	1,236,981
TOTAL	3,214,772	3,490,432	3,650,193
FULL TIME POSITION	31	31	31

Current Active Full-Time Employees 28

Number of Vacancies 3

RECREATION ADMINISTRATION

DESCRIPTION

The Recreation & Parks Administrative division provides administrative services for the department by serving employees, citizens, other City departments, other sports related organizations, participants (youth and adult), parents, volunteers, coaches and officials in regards to all departmental information, employment issues, fiscal reporting, and purchasing.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	576,068	704,016	698,330
OPERATING EXPENSE	210,146	219,062	267,405
TOTAL	786,214	923,078	965,735
FULL TIME POSITION	8	8	8

Class Title

Accounting Technician	1	1	1
Recreation Superintendent	2	2	2
Videographer/Photographer	0	0	1
Event Coordinator	1	1	0
Office Assistant	1	1	1
Administrative Manager	1	1	1
Director, Recreation	1	1	1
Deputy Director, Recreation	1	1	1
TOTAL	8	8	8

RECREATION ADMINISTRATION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
6100					
7110	Regular Wages	411,282	495,338	492,008	-3,330
7120	Overtime	2,021	0	0	0
7130	Part Time	950	5,000	5,000	0
7210	W/C Insurance	2,938	7,705	7,654	-51
7230	Uniforms	2,000	2,000	1,850	-150
7260	FICA Matching	28,383	38,276	38,021	-255
7270	Pension Matching	45,974	59,441	59,041	-400
7280	Insurance Matching	79,914	91,756	91,756	0
7290	Contribution Matching	2,608	4,500	3,000	-1,500
7510	Professional Services	7,050	0	16,000	16,000
7514	Contract Labor	600	0	0	0
7550	Communications	6,907	9,384	14,084	4,700
7600	Travel	8,834	10,133	10,184	51
7630	Train/Cont. Education	1,470	2,120	7,375	5,255
7700	Risk Allocation	118,010	143,001	125,403	-17,598
7870	Maint: Motor Equipment	6,160	12,271	7,917	-4,354
7880	Maint: Mach/Imp/Tools	8,980	5,427	10,073	4,646
7900	Utilities	14,534	12,000	14,000	2,000
7990	Dues and Fees	14,010	14,942	15,815	873
8010	Supplies	6,337	4,000	9,000	5,000
8016	Small Equip	3,669	1,000	10,000	9,000
8030	Janitorial Supplies	1,960	1,000	3,000	2,000
8050	Equipment Rental	297	0	0	0
8110	Motor Fuel	3,834	3,784	4,054	270
8150	Employee Appreciation	7,492	0	14,000	14,000
Total		786,214	923,078	965,735	42,657

RECREATION/CENTERS AND GYMS

DESCRIPTION

The Centers and Gyms division provides citizens indoor leisure service and recreation needs through organized and supervised programs, including educational, cultural, and art for youth and adults in the community.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	405,180	421,750	402,231
OPERATING EXPENSE	156,322	163,591	126,993
TOTAL	561,501	585,341	529,224
FULL TIME POSITION	5	5	5

Class Title

Manager, Gyms & Centers	1	1	1
Recreation Center Supervisor	4	4	4
TOTAL	5	5	5

RECREATION / CENTERS AND GYMS					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
6101					
7110	Regular Wages	224,591	226,600	247,410	20,810
7120	Overtime	144	1,000	0	-1,000
7130	Part Time	74,432	100,000	60,000	-40,000
7210	W/C Insurance	7,405	2,621	2,459	-162
7230	Uniforms	2,050	2,000	2,000	0
7260	FICA Matching	22,017	25,061	23,517	-1,544
7270	Pension Matching	23,973	27,312	29,689	2,377
7280	Insurance Matching	48,019	35,156	35,156	0
7290	Contribution Matching	2,550	2,000	2,000	0
7514	Contact Labor (Temp)	44,861	42,348	20,000	-22,348
7550	Communications	12,282	10,200	5,141	-5,059
7600	Travel	3,584	2,040	3,500	1,460
7630	Train/Cont. Education	0	600	1,500	900
7870	Maint: Motor Equip.	5,852	2,411	2,806	395
7880	Maint: Mach/Imp/Tools	850	975	700	-275
7900	Utilities	65,259	85,000	85,000	0
7990	Dues and Fees	1,536	250	200	-50
8010	Supplies	11,167	10,000	3,000	-7,000
8016	Small Equip	85	5,000	0	-5,000
8030	Janitorial Supplies	3,527	1,000	1,500	500
8110	Motor Fuel	2,332	1,767	1,646	-121
8150	Employee Appreciation	4,990	2,000	2,000	0
Total		561,501	585,341	529,224	-56,117

RECREATION/ATHLETICS*DESCRIPTION*

The Athletic Division plans, organizes and implements team based sports programs, leagues and activities for the citizens of our community. Additionally, the division hosts tournaments, facilitates the use of athletic facilities for use by local parent run volunteer organizations and trains volunteer coaches.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	272,906	309,295	405,607
OPERATING EXPENSE	252,661	296,881	273,726
TOTAL	525,566	606,176	679,333
FULL TIME POSITION	4	5	5

Class Title

Manager, Athletics	1	1	1
Recreation Center Supervisor	3	4	4
TOTAL	4	5	5

RECREATION / ATHLETICS					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
6104					
7110	Regular Wages	188,508	211,501	289,743	78,242
7120	Overtime	369	1,000	0	-1,000
7130	Part Time	3,481	5,000	5,000	0
7210	W/C Insurance	3,090	8,143	11,035	2,892
7230	Uniforms	2,212	1,000	2,000	1,000
7260	FICA Matching	15,530	16,639	22,548	5,909
7270	Pension Matching	21,981	25,500	34,769	9,269
7280	Insurance Matching	35,243	38,012	38,012	0
7290	Contribution Matching	2,493	2,500	2,500	0
7510	Professional Services	107	1,000	0	-1,000
7514	Contract Labor(Temp)	18,076	56,128	40,000	-16,128
7550	Communications	5,558	2,800	2,800	0
7600	Travel	3,913	5,000	1,000	-4,000
7630	Train/Cont. Education	0	1,000	1,000	0
7870	Maint: Motor Equipment	18,658	11,332	13,983	2,651
7880	Maint: Mach/Imp/Tools	443	0	700	700
7900	Utilities	167,232	181,480	168,000	-13,480
7990	Dues and Fees	1,169	1,500	0	-1,500
8010	Supplies	27,740	30,000	20,000	-10,000
8016	Small Equip	3,630	4,000	1,000	-3,000
8030	Janitorial Supplies	2,282	2,000	2,500	500
8050	Equipment Rental	0	0	10,000	10,000
8110	Motor Fuel	1,916	641	2,743	2,102
8150	Employee Appreciation	1,935	0	0	0
8710	Special Events	0	0	10,000	10,000
Total		525,566	606,176	679,333	63,157

RECREATION/FLINT RIVER GOLF COURSE

DESCRIPTION

Flint River Golf Course is a well maintained 18-hole public golf facility. Clinics, tournaments, and various special events are offered throughout the year. A Pro Shop, with various resale items, and Concessions are available for purchase. Flint River Golf Course also offers a banquet facility.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
Revenues	346,753	321,500	357,887
PERSONNEL SERVICES	476,270	479,672	550,913
OPERATING EXPENSE	340,856	359,368	357,268
TOTAL EXPENSES	817,126	839,040	908,181

FULL TIME POSITION	9	9	9
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Class Title

Manager, Golf Course	1	1	1
Greenskeeper	4	4	4
Golf Course Maintenance Manager	1	1	1
Crew Supervisor	1	1	1
Golf Pro Shop Associate	1	1	1
Golf Pro Shop Supervisor	1	1	1
TOTAL	9	9	9

RECREATION/FLINT RIVER GOLF COURSE

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
6105					
7110	Regular Wages	315,827	293,949	354,571	60,622
7120	Overtime	1,347	0	0	0
7130	Part Time	0	21,000	21,000	0
7210	W/C Insurance	6,384	6,267	7,474	1,207
7230	Uniforms	1,744	6,000	3,000	-3,000
7260	FICA Matching	22,828	24,094	28,731	4,637
7270	Pension Matching	32,675	35,274	42,549	7,275
7280	Insurance Matching	92,212	90,088	90,088	0
7290	Contribution Matching	3,253	3,000	3,500	500
7510	Professional Services	104	0	0	0
7514	Contract Labor(Temp)	34,644	45,000	45,000	0
7550	Communications	3,325	3,280	3,280	0
7570	Advertising	0	2,000	1,000	-1,000
7600	Travel	0	3,500	0	-3,500
7630	Train/Cont. Education	225	1,000	1,500	500
7870	Maint: Motor Equip	83,302	71,591	76,507	4,916
7880	Maint: Mach/Imp/Tools	2,082	25,000	19,500	-5,500
7900	Utilities	52,793	58,000	58,000	0
7990	Dues and Fees	20,748	12,000	5,200	-6,800
8010	Supplies	51,438	64,000	53,000	-11,000
8016	Small Equip	4,057	6,767	3,000	-3,767
8030	Janitorial Supplies	1,555	2,500	1,500	-1,000
8050	Equipment Rental	50,989	29,000	45,000	16,000
8070	Concessions for Resale	5,711	5,000	5,000	0
8080	Supplies For Resale	10,561	5,000	7,000	2,000
8110	Motor Fuel	16,653	23,230	31,781	8,551
8150	Employee Appreciation	2,669	2,500	1,000	-1,500
Total		817,126	839,040	908,181	69,141

RECREATION/HEALTH, WELLNESS AND COMMUNITY

DESCRIPTION

The Health, Wellness, and Community Events division includes marketing, special events, cultural arts, summer playground activities, teen and pre-teen programs, therapeutic sports programs and activities, aquatics facilities and programs, and a health and wellness facility. This division is responsible for the USDA/Bright from the Start Summer Food Service Program.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	278,285	311,177	356,131
OPERATING EXPENSE	246,081	225,620	211,589
TOTAL	524,365	536,797	567,720
FULL TIME POSITION	5	4	4

Class Title

Recreation Assistant	1	0	0
Recreation Supervisor	3	3	3
Health, Wellness, & Community Manager	1	1	1
TOTAL	5	4	4

RECREATION/HEALTH, WELLNESS AND COMMUNITY

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
6111					
7110	Regular Wages	154,422	184,920	220,137	35,217
7120	Overtime	542	500	0	-500
7130	Temporary Help	57,190	30,000	34,000	4,000
7210	W/C Insurance	3,987	5,075	5,987	912
7230	Uniforms	1,250	1,250	650	-600
7260	FICA Matching	16,677	16,480	19,441	2,961
7270	Pension Matching	14,070	22,250	26,416	4,166
7280	Insurance Matching	29,619	48,702	48,500	-202
7290	Contribution Matching	528	2,000	1,000	-1,000
7510	Professional Services	400	15,000	15,000	0
7512	Tech Svcs (Surveys, DP)	173	0	0	0
7514	Contract Labor (Temp)	79,717	50,000	40,000	-10,000
7550	Communications	5,955	1,992	5,600	3,608
7600	Travel	1,598	2,000	3,200	1,200
7630	Train/Cont. Education	700	1,000	500	-500
7870	Maint: Motor Equip.	531	338	199	-139
7880	Maint: Mach/Imp/Tools	1,620	1,490	1,490	0
7900	Utilities	73,757	85,000	75,000	-10,000
7990	Dues and Fees	1,468	2,500	3,000	500
8010	Supplies	9,210	5,000	5,000	0
8016	Small Equip	9,877	5,000	5,000	0
8017	Printing (Not Std Forms)	0	0	1,000	1,000
8030	Janitorial Supplies	4,310	5,000	2,000	-3,000
8040	Fireworks	44,340	40,000	40,000	0
8110	Motor Fuel	344	0	0	0
8150	Employee Appreciation	2,244	1,300	1,500	200
8710	Special Events	9,837	10,000	10,000	0
Total		524,365	536,797	567,720	30,923



Facilities Management

FACILITIES MANAGEMENT

SUMMARY

The Maintenance Division provides the highest quality level of service for maintaining the facilities and property of the City/Albany Utility Board, to insure that all properties meet all current state, federal and safety regulations.

STRATEGIC PRIORITIES (SP)

SP III: Infrastructure & Asset Management

GOALS & OBJECTIVES (G&O)

SP III, G&O 1: Develop an Efficient and Sustainable Infrastructure Management Program

PERFORMANCE MEASURES (PM)

Measures	FY 2020	FY 2021	FY 2022	FY 2023
SP III, G&O 1, PM 1: Percentage of Standing Infrastructure Inventoried	90%	90%	90%	90%
SP III, G&O 1, PM 2: Vacant Lots Maintained (% Complete)	bi-weekly	bi-weekly	bi-weekly	bi-weekly
SP III, G&O 1, PM 3: Compliance with Bi-weekly mowing	90%	90%	90%	90%

Note:

Buildings Division *Percentage of Standing Infrastructure accurately inventoried and PM schedule maintenance.*
-224 COA Buildings + 6 COA Gyms | Categories/Systems measured for facilities with applicable systems

Grounds Division *Goal of 90% or better schedule adherence/accomplishment weather condition dependent*

- 1 City of Albany Administration Building and 311 Call Center grounds (weekly mowing weed eating, litter pickup)
- 1 City of Albany Fleet Maintenance Facility (bi-weekly mowing, weed eating, litter pick up)
- 46 City Parks Maintained (bi-weekly mowing, edging, weed eating, litter pick up)
- 2 City Cemeteries Maintained (bi-weekly mowing, weed eating, litter pick up)
- 2 Boat Landings Maintained (bi-weekly mowing, weed eating, litter pick up)
- 5 Ball Parks Maintained (bi-weekly mowing, weed eating, letter pick up & seasonal field preparation and marking)
- 42 Well Sites (bi-weekly mowing, weed eating, litter pick up)
- 39 Electric substations/Fiber Optic Huts (bi-weekly mowing, weed eating, litter pick up)

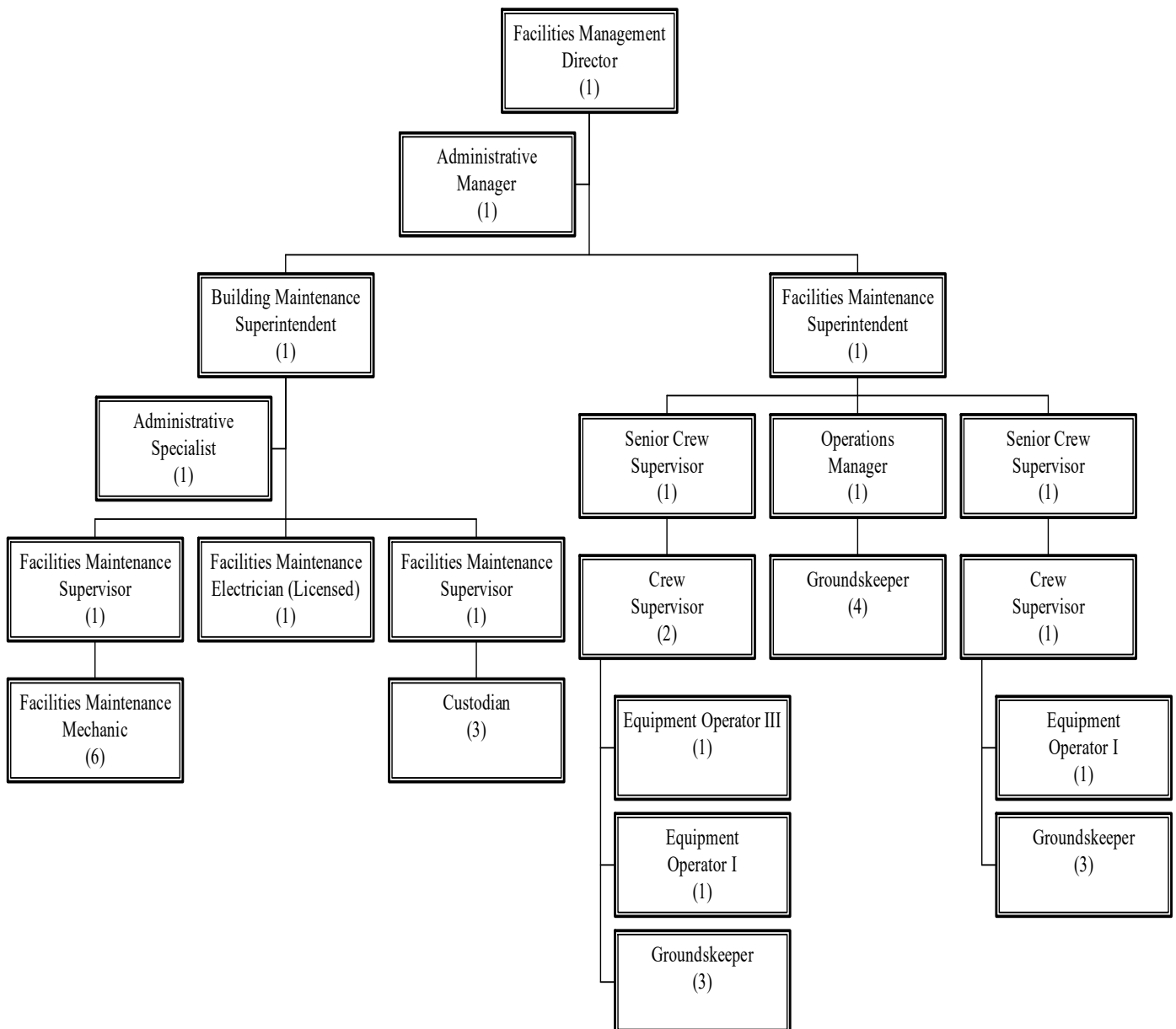
Operations *Goal of 90% or better schedule adherence/accomplishment weather condition dependent*

- Maintenance of City Owned Vacant lots (bi-weekly mowing, weed eating, litter pick up)
- Maintenance of City Owned FEMA lots (normally, bi-weekly or monthly mowing, weed eating, etc)
- Successful response and resolution of 311 issues assigned to Facilities Management Department (track items received and resolution)

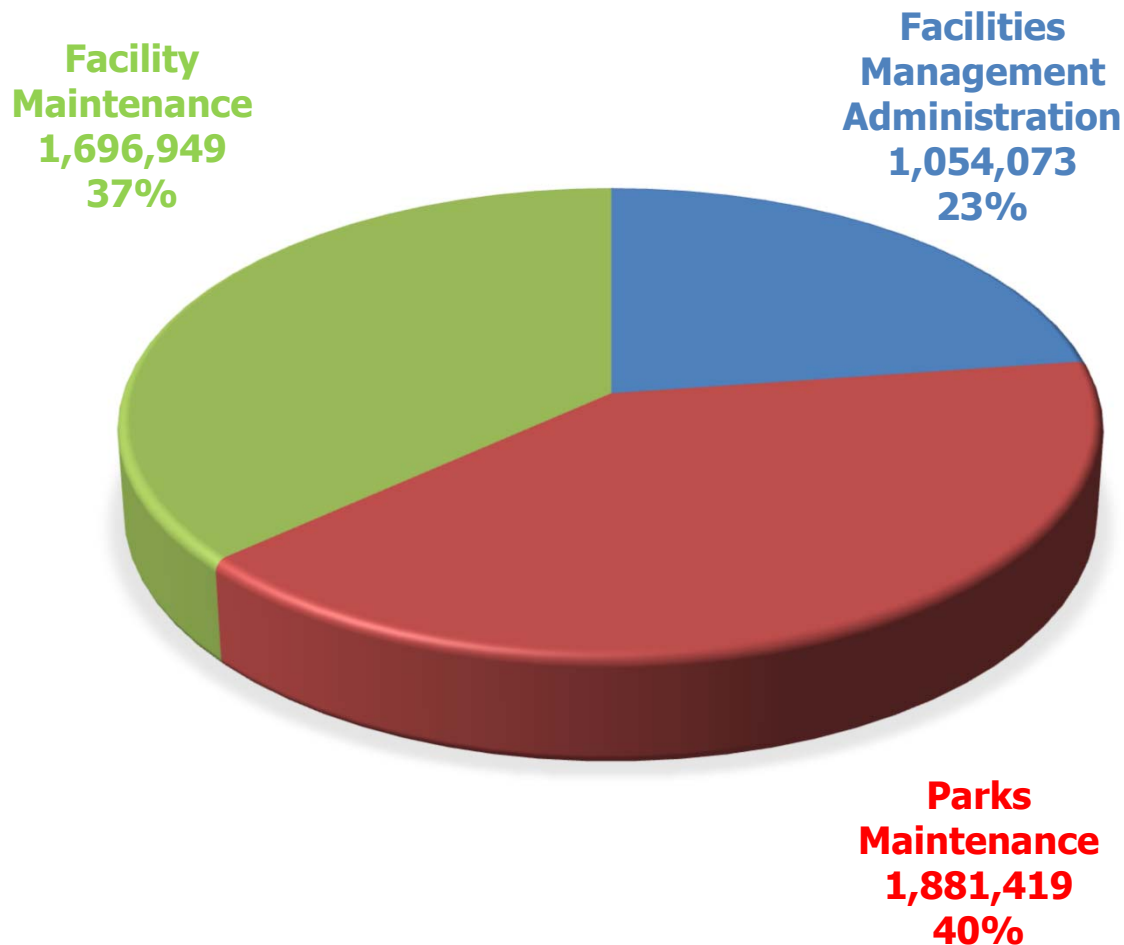
SP I = Safe, Sustainable, & Business Friendly
 SP II = Economic Development & Jobs
 SP III = Infrastructure & Asset Management
 SP IV = Promotion of the City of Albany as a Great Place to Live, Work, & Play
 SP V = Effective & Excellent Service Delivery
 SP VI = Fiscal Responsibility



Facilities Management



City of Albany
Adopted Budget
FY 2025
Facilities Management



Total Expenditures
\$4,632,441

FACILITIES MANAGEMENT

SUMMARY

The Maintenance Division provides the highest quality level of service for maintaining the facilities and property of the City/Albany Utility Board, to insure that all properties meet all current state, federal and safety regulations.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	2,249,375	2,582,665	2,685,913
OPERATING EXPENSE	2,083,982	1,835,568	1,946,527
TOTAL	4,333,357	4,418,233	4,632,440
FULL TIME POSITION	36	36	36

Current Active Full-Time Employees 32

Number of Vacancies 4

MAINTENANCE ADMINISTRATION*DESCRIPTION*

The Administrative Division provides general overall administrative support to the Building Maintenance and Grounds Maintenance Divisions. This division prepares a variety of reports, processes invoices, payroll, coordinates correspondence, maintains files, personnel and payroll records. All preventative maintenance contracts and monthly service agreements, such as Exterminating Services, Janitorial Services, Generator Contracts and Elevator Inspections for the City / Utility Board are maintained through this division. In addition to overseeing all budgetary expenditures, this division also orders supplies and materials, as needed. This division coordinates with all internal departments and citizens to efficiently manage preventative maintenance / repairs to all city owned facilities. Prioritization of tasks is abetted through the use of internal Departmental work orders and 311 requests to maintain public facilities and properties.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	226,140	312,198	318,414
OPERATING EXPENSES	705,243	718,666	735,659
TOTAL	931,383	1,030,864	1,054,073
FULL TIME POSITIONS	2	2	3

Class Title

Facilities Management Director	1	1	1
Administrative Assistant	1	0	1
Administrative Manager	0	1	1
TOTAL	2	2	3

MAINTENANCE ADMINISTRATION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
6112					
7110	Regular Wages	168,758	243,661	248,816	5,155
7120	Overtime	4,829	0	0	0
7210	W/C Insurance	354	244	249	5
7260	FICA Matching	13,691	18,640	19,034	394
7270	Pension Matching	21,333	29,239	29,858	619
7280	Insurance Matching	13,716	16,414	16,457	43
7290	Contribution Matching	3,459	4,000	4,000	0
7510	Professional Services	620,276	609,595	627,095	17,500
7550	Communications	6,483	4,674	4,674	0
7600	Travel	3,941	3,500	4,000	500
7610	Auto Allowance	5,775	6,000	6,000	0
7630	Train/Cont. Education	150	1,000	0	(1,000)
7700	Risk Allocation	54,865	72,797	72,790	(7)
7880	Maint: Mach/Imp/Tools	6,478	7,100	7,100	0
7900	Utilities	3,458	5,000	5,000	0
7990	Dues and Fees	647	1,000	1,000	0
8010	Supplies	2,956	7,500	7,500	0
8017	Printing	214	500	500	0
Total		931,383	1,030,864	1,054,073	23,209

PARK MAINTENANCE*DESCRIPTION*

The function of Park Maintenance/Cemetery division is to: 1) provide maintenance services to all parks, playgrounds, and to provide assistance with special events; 2) provide necessary functions for the operation of approximately 80 acres known as the Riverside and Oakview Cemeteries. This operation includes all facets of cemetery management such as lot sales, burial records, grave excavation, funeral, arrangements, and grounds maintenance.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	1,079,040	1,210,410	1,261,767
OPERATING EXPENSES	670,391	520,702	619,652
TOTAL EXPENSES	1,749,430	1,731,112	1,881,419

FULL TIME POSITIONS	20	20	19
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Class Title

Facilities Maint. Superintendent	1	1	1
Groundskeeper	10	10	10
Crew Supervisor, Senior	2	2	2
Crew Supervisor	3	3	2
Operations Manager	1	1	1
Equipment Operator I	2	2	2
Equipment Operator III	1	1	1
TOTAL	20	20	19

PARK MAINTENANCE

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
6106					
7110	Regular Wages	667,957	719,422	796,482	77,060
7120	Overtime	29,028	23,000	23,000	0
7130	Part Time	13,491	49,145	45,240	(3,905)
7210	W/C Insurance	38,619	25,330	25,338	8
7230	Uniforms	10,043	10,500	11,450	950
7260	FICA Matching	51,078	60,555	66,151	5,596
7270	Pension Matching	80,943	89,091	98,338	9,247
7280	Insurance Matching	182,920	229,267	191,618	(37,649)
7290	Contribution Matching	4,961	4,100	4,150	50
7510	Professional Services	133,524	63,000	89,000	26,000
7514	Contract Labor (Temp)	15,000	16,650	38,000	21,350
7550	Communications	7,284	6,400	6,400	0
7600	Travel	1,564	0	1,400	1,400
7630	Train/Cont. Education	164	1,100	1,700	600
7870	Maint: Motor Equip.	255,935	182,200	239,286	57,086
7880	Maint: Mach/Imp/Tools	33,713	20,130	21,732	1,602
7900	Utilites	91,064	90,000	90,000	0
7990	Dues and Fees	1,613	2,500	2,500	0
8010	Supplies	56,273	60,000	60,000	0
8016	Small Equipment	7,698	10,000	10,000	0
8050	Equipment Rental	3,020	5,000	5,000	0
8110	Motor Fuel	63,540	63,722	54,634	(9,088)
Total		1,749,430	1,731,112	1,881,419	150,307

Building Maintenance*DESCRIPTION*

The primary function of the Building Maintenance Division is to provide the highest quality level of service for maintaining all facilities owned by the City / Utility Board to insure that all properties meet current local, state, federal and safety regulations. Responsibilities include overseeing contractors for special projects, performing all preventative maintenance duties and repairs to all properties. This division performs and/or oversees all HVAC, roofing, plumbing, painting, and electrical, safety inspections, new construction and remodeling of current facilities as well as city owned parks. This division also provides support/assistance with special projects city-wide. Coordinates with all departments/divisions to insure that all work is carried out in a safe and cost efficient manner. The Building Maintenance Division responds to emergency calls twenty-four hours a day, using an on-call rotation between the Technicians.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	944,195	1,060,057	1,105,733
OPERATING EXPENSES	708,348	596,200	591,216
TOTAL	1,652,543	1,656,257	1,696,949
FULL TIME POSITIONS	14	14	14

Class Title

Facilities Maint. Superintendent	1	1	1
Administrative Specialist	1	1	1
Facilities Maint. Supervisor	2	2	2
Facility Maintenance Electrician(Non-Licensed)	1	1	1
Facility Maintenance Mechanic	6	6	6
Custodian	3	3	3
TOTAL	14	14	14

Building Maintenance					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
6114					
7110	Regular Wages	535,273	591,271	659,918	68,647
7120	Overtime	69,025	61,000	70,000	9,000
7130	Part Time	43,770	71,791	48,650	(23,141)
7210	W/C Insurance	24,603	16,653	17,907	1,254
7230	Uniforms	6,094	7,500	8,150	650
7260	FICA Matching	46,900	55,391	59,560	4,169
7270	Pension Matching	71,148	78,273	87,590	9,317
7280	Insurance Matching	141,460	172,178	147,958	(24,220)
7290	Contribution Matching	5,922	6,000	6,000	0
7510	Professional Services	241	0	0	0
7550	Communications	5,940	6,550	6,550	0
7600	Travel	1,100	1,000	0	(1,000)
7630	Train/Cont. Education	3,238	3,500	4,600	1,100
7860	Bldg Maintenance	553,385	450,000	431,250	(18,750)
7870	Maint: Motor Equip.	69,552	41,686	60,402	18,716
7880	Maint: Mach/Imp/Tools	11,561	10,000	10,892	892
7990	Dues and Fees	466	500	500	0
8010	Supplies	19,410	28,700	28,700	0
8016	Small Equip	6,072	6,000	6,000	0
8017	Printing	469	1,000	1,000	0
8050	Rental of Equipment	4,572	5,000	5,000	0
8110.01	Gasoline	13,490	16,068	16,714	646
8110.02	Diesel Fuel	18,851	26,196	19,608	(6,588)
Total		1,652,543	1,656,257	1,696,949	40,692



Independent Agencies

INDEPENDENT AGENCIES

DESCRIPTION

The Board of City Commissioners funds a number of independent agencies involved in enhancing the quality of life in Albany. The services provided by the Agencies range from the Boys' Club for youth, the Chamber of Commerce and Economic Development Commission for marketing and promotion of the City, to the Chehaw Park and the Albany Dougherty Inner City Authority (ADICA) for the development of Georgia's "Good Life City". These agencies play an integral part of involving many necessary services to our citizenry.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
OPERATING EXPENSE	627,140	632,000	637,000
TOTAL	627,140	632,000	637,000
FULL TIME POSITION	0	0	0

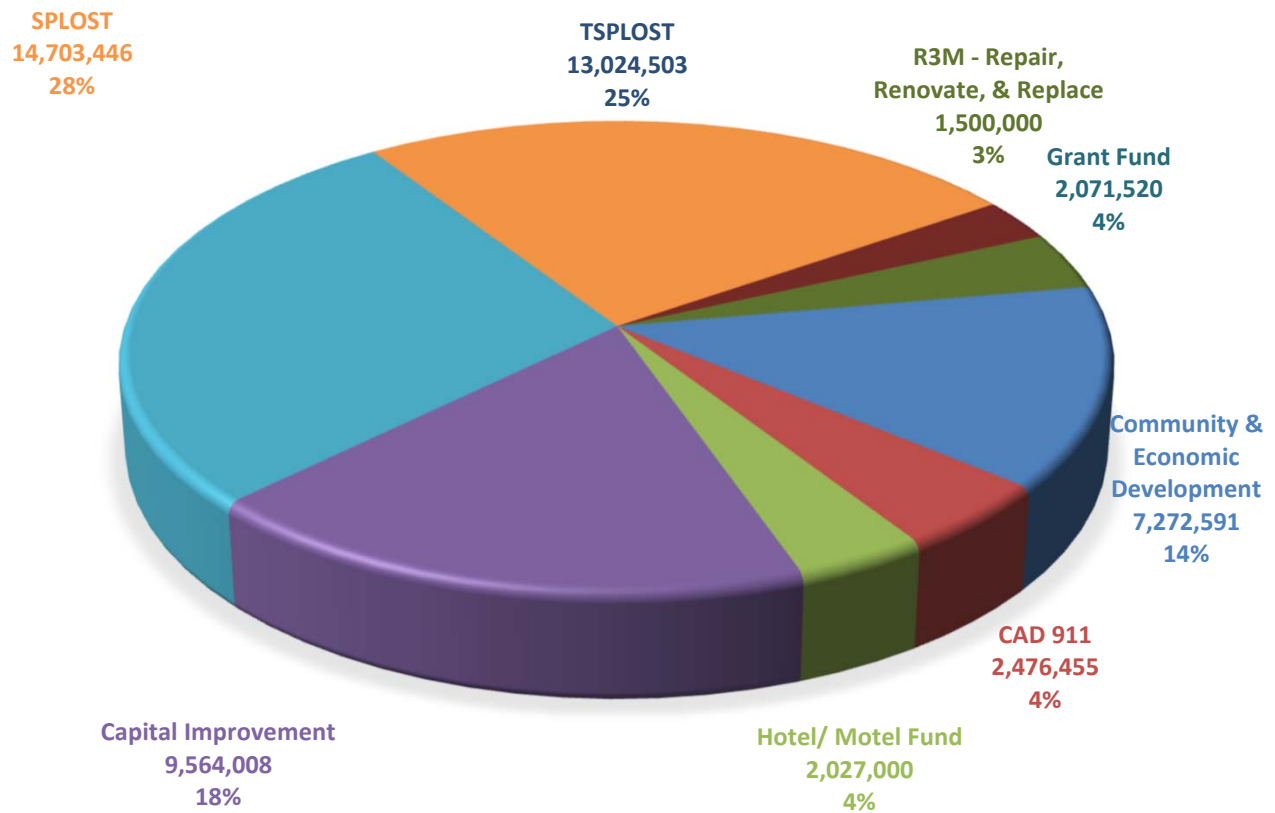
INDEPENDENT AGENCIES

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE +(-)
7100.					
7999.70	Boys/Girls Club	175,000	175,000	175,000	0
7999.74	DDA	50,000	50,000	50,000	0
7999.78	Keep Albany-Dougherty Beautiful	9,675	10,000	15,000	5,000
7999.82	Sowega Regional Commission	42,466	47,000	47,000	0
7999.92	Albany/Do Economic Development	350,000	350,000	350,000	0
Total		627,140	632,000	637,000	5,000



Special Revenue Funds

City of Albany Adopted Budget FY 2025 Special Revenue Funds



Total Expenditures
\$52,639,523

Special Revenue Funds Summary

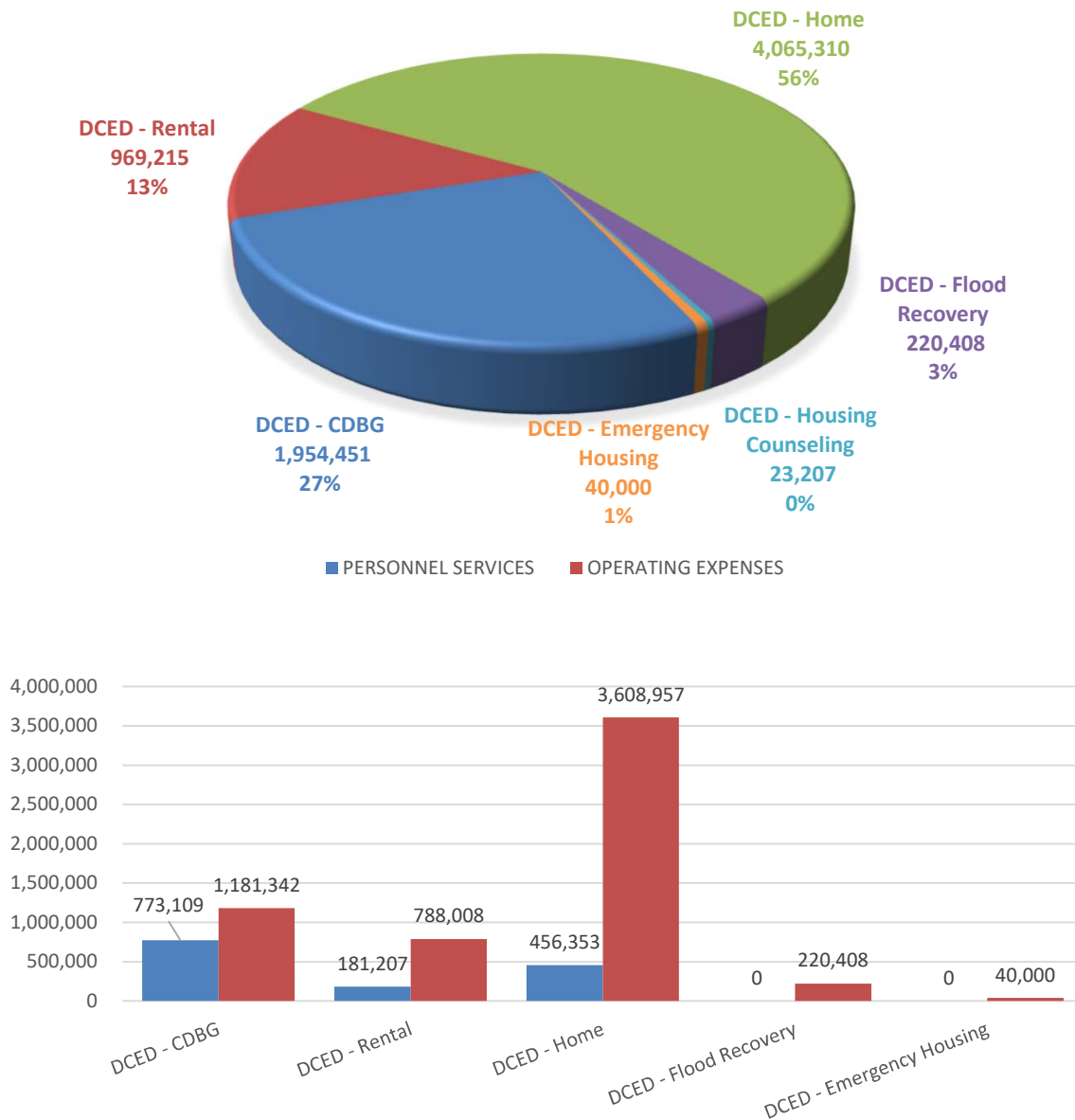
This summary contains Capital Improvement Fund, Job Investment Fund, Hotel/Motel Fund, Department of Community & Economic Development, Tax Allocation District, CAD-911 Fund, Grant Fund, R3M Fund, SPLOST, TSPLOST and Gortatowsky Fund

MAJOR OBJECT OF EXPENDITURE	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
Revenues	43,839,894	58,386,331	50,871,376
Transfers In	3,578,364	2,063,048	2,181,147
Transfers Out	-861,500	-413,000	-413,000
Total Revenue	46,556,758	60,036,379	52,639,523
Personnel Services	3,167,739	3,223,584	3,367,456
Operating Expense	17,877,792	26,743,942	17,936,657
Capital Outlay	16,131,654	30,040,808	31,308,646
Indirect Costs	16,147	28,045	26,764
Total Expenditures	37,193,332	60,036,379	52,639,523
Net Revenues Over Expenditures	9,363,426	0	0
FULL TIME POSITIONS	53	57	57



Community & Economic Development

City of Albany Adopted Budget FY 2025 Community Development Expenditures



**Total Expenditures
\$7,272,591**

COMMUNITY DEVELOPMENT*DESCRIPTION*

The Community Development Program is funded through the U.S. Department of Housing and Urban Development's Community Development Block Grant Entitlement funds. The primary objectives of the program are to provide for the development of a variable urban community by providing decent housing and a suitable living environment, expanding economic opportunities, and meeting the needs of persons of low and moderate income. This program is in compliance with the Housing and Urban Rural Recovery Act of 1983. The program is responsible for the reversal of the physical deterioration and aids in the elimination of the adverse influences that now threaten the targeted areas.

STRATEGIC PRIORITIES (SP)

SP I: Safe, Sustainable, and Business Friendly

SP IV: Promotion of the City of Albany as a Great Place to Live, Work, & Play

GOALS & OBJECTIVES (G&O)

SP I, G&O 1: Create a Safe Community to Live, Work, and Play that Encourages the Well-Being of Albany's Citizens and Assets

SP I, G&O 2: Create an environment that consistently encourages business development & educational opportunities

SP IV, G&O 3: Be recognized as a progressive and innovative community

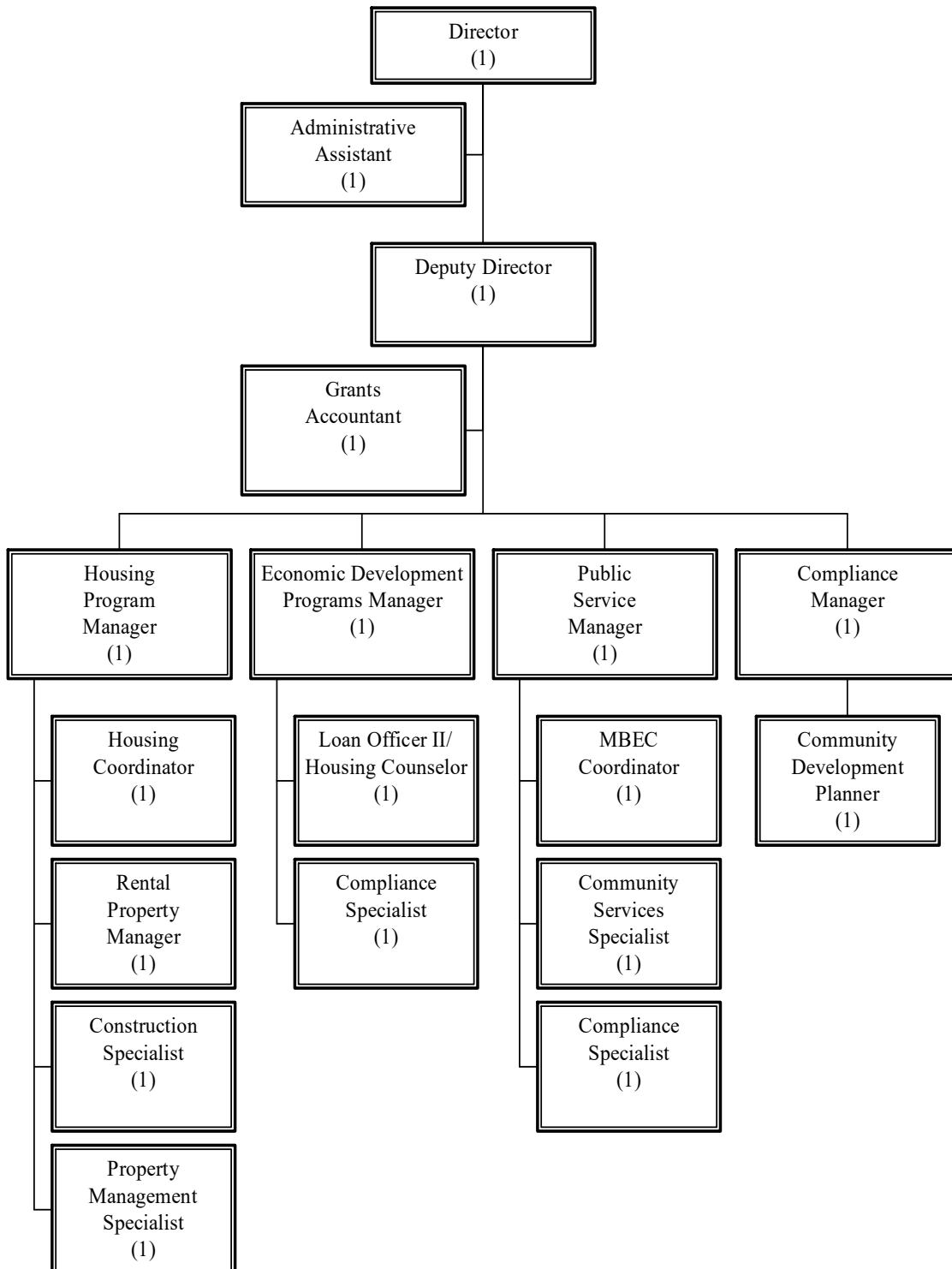
PERFORMANCE MEASURES (PM)

Measures	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Actuals
SP I, G&O 1, PM 1: # Housing Units Rehabilitated within NRSAs	40	40	19	22
SP I, G&O 1, PM 2: % Rental Property Occupancy	79%	90%	82%	90%
SP I, G&O 2, PM 1: # Households Assisted with Homebuyer Assistance	3	3	3	3
SP I, G&O 2, PM 2: # of Rental Rehab/Renovations	N/A	35	35*	5
SP IV, G&O 3, PM 1: # New Business Loans Attracted	3	3	3	3
# On-going Maintenance & Weatherization of Existing Units	N/A	N/A	N/A	10

SP I = Safe, Sustainable, & Business Friendly
 SP II = Economic Development & Jobs
 SP III = Infrastructure & Asset Management
 SP IV = Promotion of the City of Albany as a Great Place to Live, Work, & Play
 SP V = Effective & Excellent Service Delivery
 SP VI = Fiscal Responsibility



Community & Economic Development



COMMUNITY DEVELOPMENT*SUMMARY*

The Community Development Program is funded through the U.S. Department of Housing and Urban Development's Community Development Block Grant Entitlement funds. The primary objectives of the program are to provide for the development of a variable urban community by providing decent housing and a suitable living environment, expanding economic opportunities, and meeting the needs of persons of low and moderate income. This program is in compliance with the Housing and Urban Rural Recovery Act of 1983. The program is responsible for the reversal of the physical deterioration and aids in the elimination of the adverse influences that now threaten the targeted areas.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUE	4,011,238	5,687,028	4,937,205
TRANSFER IN	201,000	211,351	296,257
TRANSFER (TO)/FROM FUND BALANCE	(810,402)	983,741	2,039,128
TOTAL REVENUE	3,401,837	6,882,120	7,272,590
PERSONNEL SERVICES	991,397	1,237,517	1,427,905
OPERATING EXPENSE	2,403,944	5,644,603	5,844,685
CAPITAL OUTLAY	6,496	0	0
TOTAL EXPENSES	3,401,837	6,882,120	7,272,590
TOTAL NET INCOME/(LOSS)	0	0	0
FULL TIME POSITIONS	18	18	18

COMMUNITY DEVELOPMENT BLOCK GRANT*DESCRIPTION*

The Community Development Program is funded through the U.S. Department of Housing and Urban Development's Community Development Block Grant Entitlement funds. The primary objectives of the program are to provide for the development of a variable urban community by providing decent housing and a suitable living environment, expanding economic opportunities, and meeting the needs of persons of low and moderate income. This program is in compliance with the Housing and Urban Rural Recovery Act of 1983. The program is responsible for the reversal of the physical deterioration and aids in the elimination of the adverse influences that now threaten the targeted areas.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUE	2,509,259	2,119,412	1,212,575
TRANSFER (TO)/FROM FUND BALANCE	(947,916)	207,378	581,679
TRANSFER IN	201,000	95,084	160,198
TOTAL REVENUE	1,762,344	2,421,874	1,954,452
PERSONNEL SERVICES	653,485	814,211	773,110
OPERATING EXPENSE	1,102,363	1,607,663	1,181,342
CAPITAL OUTLAY	6,496	0	0
TOTAL EXPENSES	1,762,344	2,421,874	1,954,452
TOTAL NET INCOME/(LOSS)	0	0	0
FULL TIME POSITIONS	15	15	15

Class Title

Loan Officer II/Housing Counselor	1	1	1
Administrative Assistant	1	1	1
Grants Accountant	1	1	1
Construction Specialist	1	1	1
Compliance Manager	1	1	1
Compliance Specialist	2	2	2
MBEC Coordinator	1	1	1
Community Services Specialist	1	1	1
Public Service Manager	1	1	1
Program Manager- Economic Development	1	1	1
Community Development Planner	1	1	1
Deputy Director	1	1	1
Director, Comm & Economic Development	1	1	1
Housing Program Manager	1	1	1
TOTAL	15	15	15

COMMUNITY DEVELOPMENT BLOCK GRANT					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
7603					
7110.	Regular Wages	482,756	589,716	578,450	(11,266)
7120.8325FM	Workers Compensation	3,912	590	579	(11)
7230.	Uniforms	35	0	150	150
7260.	FICA Matching	35,693	45,114	44,251	(863)
7270.	Pension Matching	57,857	70,766	69,414	(1,352)
7280.	Insurance Matching	69,364	103,054	75,720	(27,334)
7290.	Contribution Matching	3,867	4,970	4,546	(424)
7510.	*Prof/Legal	20,601	15,000	12,000	(3,000)
7510.BTC	*Prof/Legal-BTC	2,402	2,000	3,000	1,000
7514.	Contract Labor(Temp)	-253	0	0	0
7514.BTC	Contract Labor/Temporary	38,332	57,022	35,000	(22,022)
7520.	*Public Info Ads	665	2,000	3,000	1,000
7550.	Communications	10,026	9,620	9,115	(505)
7550.BTC	*Communications-BTC	803	1,445	1,445	0
7560.	*Postage	277	300	300	0
7570.BTC	*Advertising	879	2,000	2,500	500
7600.	*Travel	1,944	2,000	2,000	0
7610.	Auto Allowance	1,733	1,950	1,950	0
7630.	*Train/Cont. Education	663	1,000	1,000	0
7630.BTC	*Train/Cont. Education BTC	524	2,000	2,000	0
7700.03	Risk Management Services	6,927	8,838	8,554	(284)
7700.03BTC	Risk Management Services BTC	13,502	14,536	5,794	(8,742)
7860.BTC	*Maint On BTC	94,650	65,000	83,447	18,447
7870.01	*Auto-Labor	4,978	392	3,520	3,128
7870.02	*Auto-Maint	3,693	1,041	3,944	2,903
7870.03	*Auto-Parts	4,295	443	2,467	2,024
7870.05	Outside Upkeep	560	1,428	562	(866)
7880.	*Maintenance:Machinery/Tools	16,408	5,858	11,510	5,652
7880.BTC	*Maintenance:Machinery/Tools	1,529	1,500	1,500	0
7900	Utilities	71,310	70,000	72,000	2,000
7901.	Storm Water	1,078	700	1,345	645
7901.BTC	Storm Water Fees	1,545	1,600	1,700	100
7990.	Dues and Fees	745	1,500	3,000	1,500
7990.BTC	*Dues and Fees BTC	1,395	1,245	1,245	0
8009.	Licenses (CDL, CPA, etc)	0	5,100	0	(5,100)
8010.	*Supplies	8,706	7,000	8,000	1,000
8010.BTC	*Supplies-BTC	2,551	2,400	2,750	350
8016.	Small Equip	3,882	2,400	3,000	600
8016.BTC	*Small Equip BTC	2,767	2,500	1,500	(1,000)
8018.	*Books & Subscriptions	0	50	50	0
8030.BTC	*Janitorial Supplies-BTC	2,046	2,000	2,000	0
8110.01	*Auto Fuel	1,852	2,294	2,294	0
8200.02	*CDBG Loan Servicing	36,452	55,000	50,000	(5,000)
8210	Housing Rehabilitation	-190	258,774	200,000	(58,774)
8211.002	Emergency Repair	26,837	175,000	75,000	(100,000)
8211.11	Rehab Rental Units	19,046	0	35,000	35,000
8211.13	Rehab Multi Units	111,635	236,500	75,000	(161,500)
8299.	Project Cost Rehab	2,790	13,521	5,850	(7,671)
8320.	*Public Service	0	75,000	75,000	0
8320.01CV	*Public Service-Admin.	1,822	180,607	0	(180,607)
8320.05TAG	Technical Assistance	10,372	76,099	75,000	(1,099)
8320.08	*Liberty House	25,000	0	0	0
8320.109	*Fair Housing	5,615	10,000	5,000	(5,000)
8320.12	Rehabilitation Administration	-190	25,000	15,000	(10,000)
8320.142	HEROS for Success	24,496	0	0	0
8320.15	Albany Housing Authority	25,000	0	0	0
8320.25	*Homeless Programs	3,874	5,000	5,000	0
8320.59	Housing Counseling	3,684	10,000	7,000	(3,000)
8321.26	ESG Supportive Services Match	2,550	5,000	5,000	0
8321.27	ESG Match Short & Med Term	33,326	35,000	25,000	(10,000)
8321.28	ESG Match Financial Assist	8,930	10,000	10,000	0
8410.	Facade Loans	19,221	8,000	20,000	12,000
8411.003EC	*Albany Community Together	0	75,000	100,000	25,000
8413.	Downtown Retail Incubation Pro	0	50,000	95,000	45,000
8420.003EC	Section 3 Program	10,518	10,000	10,000	0
8425.108	*Section 108 Interest Pymt	16,338	0	0	0
8425.108N	*N/P Section 108 Loan	344,000	0	0	0
8540.	Cap. O/Lay: Tools/Equip.	6,485	0	0	0
8600.BD	Bad Debt Expense	11	0	0	0
Total		1,762,344	2,421,873	1,954,452	-467,422

ECONOMIC DEVELOPMENT AGENCY*DESCRIPTION*

The City of Albany was designated as an eligible area for Economic Development Administration (EDA) assistance in 1994 after major flooding associated with the Tropical Storm Alberto. In 1995 the EDA granted the City of Albany \$992,893 to which the City of Albany provided a match in the amount of \$650,000. With these funds, a revolving loan fund program was developed and implemented with the purpose of job creation and private sector leveraging. This fund targets small businesses and start up businesses with a minimum loan amount of \$25,000 and a maximum of \$200,000. Loans can be made to businesses both within the city limits of Albany as well as Dougherty County. Loan repayments are used to continuously fund the program.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUE	59,111	77,000	44,904
TRANSFER (TO)/FROM FUND BALANCE	(58,533)	(77,000)	(44,904)
TOTAL REVENUE	577	0	0
PERSONNEL SERVICES	0	0	0
OPERATING EXPENSE	577	0	0
TOTAL EXPENSES	577	0	0
TOTAL NET INCOME/(LOSS)	0	0	0

ECONOMIC DEVELOPMENT AGENCY

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
7607					
7510.	Prof/Legal	148	0	0	0
7990.	Dues and Fees	430	0	0	0
Total		577	0	0	0

COMMUNITY DEVELOPMENT / RENTAL PROGRAM*DESCRIPTION*

The rental program is funded by the rent revenues collected from occupants and rent subsidy payments from the Department of Community Affairs. The primary objectives of the program is to provide decent, safe, and affordable housing for persons of very low, low and moderate income.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUE	843,922	887,008	962,804
TRANSFER (TO)/FROM FUND BALANCE	(42,238)	(20,701)	6,411
TOTAL REVENUE	801,684	866,307	969,215
PERSONNEL SERVICES	123,592	171,831	181,207
OPERATING EXPENSE	678,092	694,476	788,008
TOTAL	801,684	866,307	969,215
TOTAL NET INCOME/(LOSS)	0	0	0
FULL TIME POSITIONS	2	2	2

Class Title

Rental Property Manager	1	1	1
Property Management Specialist	1	1	1
TOTAL	2	2	2

COMMUNITY DEVELOPMENT / RENTAL PROGRAM					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
7615					
7110.	Wages	93,066	131,272	129,899	-1,373
7210.	Workmen's Compensaiton	1,172	131	125	-6
7230.	Uniforms	0	0	200	200
7260.	Fica/Medical	6,803	10,042	9,938	-104
7270.	Pension	10,918	15,753	15,588	-165
7280.	Insurance	11,101	14,231	24,233	10,002
7290.	Contribution Matching	532	402	1,224	822
7510.	Professional Services	673	10,000	5,000	-5,000
7514.	Contract Labor (Temp)	0	17,160	26,364	9,204
7550.	Communication	3,712	5,000	4,000	-1,000
7560.	POSTAGE	0	150	150	0
7600.	Travel	0	2,500	1,000	-1,500
7630.	Training & Cont Education	0	2,000	2,000	0
7700.03	Risk Management Ins Services	95,638	68,987	27,916	-41,071
7860.01	Rental Prop Maint-Windsor	102,576	175,000	200,000	25,000
7860.03	Rental Prop Main-CDBG	145,201	200,000	200,000	0
7860.04	Rental Prop Main-The Villas	21,258	15,000	15,000	0
7860.21	Rental Prop Main-Broadway	69,356	75,000	131,000	56,000
7860.22	Rental Prop Main-High/Madis	16,521	8,000	8,000	0
7860.23	Rental Prop Main-N. Davis	7,967	8,000	8,000	0
7860.24	Rental Prop Main-Jefferson Pl	43,136	60,000	75,000	15,000
7861.01	Rental Prop MGMT Fees-Windsor	30,227	0	0	0
7861.03	Rental Prop MGMT Fees-CDBG	50,350	0	0	0
7861.04	Rental Prop MGMT Fees-Villas	1,900	0	0	0
7861.21	Rental Prop MGMT Fee-Broadway	16,602	0	0	0
7861.24	Rental Prop MGMT Fee-Jefferson Pl	9,950	0	0	0
7862	Rental Prop Sundry-Misc	937	2,000	500	-1,500
7880.	Maint: Mach/Imp/Tools	8,505	8,309	8,378	69
7880.01	Maint: Software Subscription	9,839	10,000	10,000	0
7900.01	Utilities-Windsor	10,541	10,000	12,500	2,500
7900.03	Utilities-CDBG	6,047	10,000	6,000	-4,000
7900.04	Utilities-The Villas	1,447	1,700	1,500	-200
7900.21	Utilities-Broadway Court	4,997	0	7,000	7,000
7900.22	Utilities-Highland/Madison	1,246	0	100	100
7900.23	Utilities-N Davis/1st	118	0	100	100
7900.24	Utilities-Jefferson Pl	8,525	0	9,000	9,000
7901.	Storm Water Rental	7,166	0	7,500	7,500
7990.	Dues and Fees	128	0	0	0
7999.	Reserve	0	0	20,000	20,000
8010.	Supplies	2,001	1,500	500	-1,000
8016.	Small Equipment	1,210	2,170	0	-2,170
8218.	Relocation	317	2,000	1,500	-500
Total		801,684	866,307	969,215	102,908

COMMUNITY DEVELOPMENT / EDA INDUSTRIAL INCUBATOR*DESCRIPTION*

The Industrial Incubator constructed in 1995 with funding from the Economic Development Administration is located at 1536 Dougherty Avenue in Albany, GA. The primary focus of the Incubator is job creation by providing operational space for small businesses.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUE	0	0	0
TRANSFER (TO)/FROM FUND BALANCE	70,694	0	0
TOTAL REVENUE	70,694	0	0
PERSONNEL SERVICES	0	0	0
OPERATING EXPENSE	18,401	0	0
TOTAL	18,401	0	0
TOTAL NET INCOME/(LOSS)	52,293	0	0
FULL TIME POSITIONS	0	0	0

COMMUNITY DEVELOPMENT / EDA INDUSTRIAL INCUBATOR

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
7617					
7514	Contract Labor (Temp)	18,401	0	0	0
Total		18,401	0	0	0

COMMUNITY DEVELOPMENT / HOME PROGRAM*DESCRIPTION*

The HOME Investment Partnerships Act Program is funded through the U.S. Department of Housing and Urban Development. This program was created by the National Affordable Housing Act (NAHA) of 1990.

The primary objectives of the program are to provide for the development and rehabilitation of affordable rental and owner housing for persons of low and moderate income. At least fifteen percent (15%) of the formula allocation must be spent on a certified Community Housing Development Organization (CHDO).

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUE	409,015	2,456,108	2,478,480
TRANSFER (TO)/FROM FUND BALANCE	289,409	809,065	1,450,768
TRANSFER IN	0	116,267	136,059
TOTAL REVENUE	698,424	3,381,440	4,065,307
PERSONNEL SERVICES	197,804	251,475	456,350
OPERATING EXPENSE	353,669	3,129,965	3,608,957
TOTAL	551,473	3,381,440	4,065,307
TOTAL NET INCOME/(LOSS)	146,951	0	0
FULL TIME POSITIONS	1	1	1

Class Title

Community Development Manager	0	0	0
Community Development Coordinator	0	0	0
Housing Coordinator	1	1	1
TOTAL	1	1	1

COMMUNITY DEVELOPMENT / HOME PROGRAM					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
7620					
7110.	Regular Wages	27,799	43,344	47,835	4,491
7110.8411	Wages - TBRA	38,037	50,428	37,715	(12,713)
7110.GF	Wages - General Fund Portion	87,119	91,766	105,533	13,767
7210.	W/C Insurance	56	43	48	5
7210.8411	W/C (TBRA)	77	50	37	(13)
7210.GF	W/C (General Fund Portion)	174	92	106	14
7260.	Fica/Medi	1,955	3,316	3,660	344
7260.8411	FICA - (TBRA)	2,870	3,858	2,885	(973)
7260.GF	FICA - (GF)	6,583	7,020	8,073	1,053
7270.	Pension Matching	3,336	5,201	5,740	539
7270.8411	Pension - (TBRA)	4,559	6,051	4,527	(1,524)
7270.GF	Pension - (GF)	9,407	11,012	12,664	1,652
7280.	Insurance Matching	8,512	14,231	7,969	(6,262)
7280.8411	Insurance - (TBRA)	4,203	10,326	4,309	(6,017)
7280.GF	Insurance - (GF)	2,662	4,427	7,733	3,306
7290.	Contribution Matching	0	237	265	28
7290.8411	Contribution Matching	302	73	415	342
7290.GF	Contribution Matching (GF)	152	0	0	0
7510.	7510. - *Prof/Legal	9,734	8,608	4,570	(4,038)
7510.ARP	Prof/Legal (ARP)	15,567	0	16,615	16,615
7550.	Communications	280	0	0	0
7610.	Auto Allowance	1,733	1,950	1,950	0
7630.	7630. - *Training/Cont.Education	13,350	0	0	0
8218.ARP	Homeless Housing Construction	4,654	1,528,645	1,528,645	0
8320.ARP	ARP-Services	0	99,883	0	(99,883)
8321.ARP	ARP-Operations	0	152,865	0	(152,865)
8410.	Affordable Home Ownership	108,500	0	0	0
8410.3	Downpayment Assistance	5,000	25,000	30,000	5,000
8411.	Tenant Based Rental Asst-TBRA	170,922	281,504	297,828	16,324
8412	New Construction	23,931	840,247	932,063	91,816
8450.	Comm Hous Dev Organ(CHDO)	0	191,263	550,987	359,724
Total		551,473	3,381,440	4,065,307	683,867

Neighborhood Stabilization Program

DESCRIPTION

Congress established the Neighborhood Stabilization Program (NSP) in 2008 for the purpose of stabilizing communities that have suffered from foreclosures and abandonment. NSP is Title III of the Housing and Economic Recovery Act of 2008, H. R. 3221. The goal of this program is being realized through the purchase and redevelopment of foreclosed and abandoned homes and residential properties.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUE	(141,201)	12,000	10,240
TRANSFER (TO)/FROM FUND BALANCE	141,201	(12,000)	(10,240)
TOTAL REVENUE	0	0	0
OPERATING EXPENSE	0	0	0
TOTAL	0	0	0
TOTAL NET INCOME/(LOSS)	0	0	0
FULL TIME POSITIONS	0	0	0

Neighborhood Stabilization Program

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
7621					
	Total	0	0	0	0

COMMUNITY DEVELOPMENT / NON GRANT*DESCRIPTION*

The flood of 1994 brought millions of dollars to the City of Albany to address a community that found itself severely devastated by Tropical Storm Alberto. This funding was used for many purposes to include providing decent safe and affordable housing, opportunities for businesses to rebuild to create and retain jobs, invest in infrastructure, etc. The many purposes of this funding created several accounts in which to keep the funding separate. More than fifteen years after the flood, the decision was made to consolidate any and all remaining balances in these accounts. These funds were repurposed to support economic development activities in the form of a Capital Access Loan Program or the Community Development Block Grant Revolving Loan Fund (CDBG-RLF) program. Proceeds from earlier and new business loans sustains this program as they are reinvested to continue assisting small business. Approximately 15-20% of this funding also provides a means of supporting activities that are not eligible under HUD guidelines or covering unexpected overages in program activities.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUE	113,666	85,500	165,528
TRANSFER (TO)/FROM FUND BALANCE	87,385	77,000	54,880
TOTAL REVENUE	201,052	162,500	220,408
PERSONNEL SERVICES	0	0	0
OPERATING EXPENSE	201,052	162,500	220,408
TOTAL EXPENSE	201,052	162,500	220,408
TOTAL NET INCOME/(LOSS)	0	0	0
FULL TIME POSITIONS	0	0	0

COMMUNITY DEVELOPMENT / NON GRANT					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
7635					
7510.	Professional Services	8,375	0	0	0
7700.	Risk Allocation	7,000	0	10,408	10,408
7990.	Dues and Fees	35	0	0	0
8010.	Supplies	3,203	5,000	4,000	(1,000)
8016.	Small Equip	0	1,500	0	(1,500)
8150.	Employee Appreciation	2,736	3,500	4,000	500
8200.	Operations	4,703	2,500	2,000	(500)
8410.	Loan Made from revolving loan	175,000	150,000	200,000	50,000
Total		201,052	162,500	220,408	57,908

COMMUNITY DEVELOPMENT / HOUSING COUNSELING

DESCRIPTION

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUE	0	0	22,674
TRANSFER FROM FUND BALANCE	23,292	0	534
TOTAL REVENUE	23,292	0	23,208
PERSONNEL SERVICES	16,516	0	17,238
OPERATING EXPENSE	4,983	0	5,970
TOTAL	21,499	0	23,208
TOTAL NET INCOME/(LOSS)	1,793	0	0
FULL TIME POSITIONS	0	0	0

COMMUNITY DEVELOPMENT / HOUSING COUNSELING					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
7670					
7110.	Regular Wages	11,619	0	12,529	12,529
7210.	W/C Insurance	23	0	12	12
7260.	FICA/Medicare	851	0	958	958
7270.	Pension Matching	1,423	0	1,503	1,503
7280.	Insurance Matching	2,363	0	1,995	1,995
7290.	Contribution Matching	237	0	241	241
7510.	Professional Services	2,968	0	0	0
7570.	Advertising	1,593	0	0	0
7600.	Travel	143	0	1,000	1,000
7630.	Train/Cont. Education	75	0	0	0
8010.	Supplies	204	0	2,000	2,000
Total		21,499	0	23,208	23,208

COMMUNITY DEVELOPMENT / EMERGENCY HOUSING*DESCRIPTION*

The City of Albany Department of Community and Economic Development is in receipt of Emergency Solutions Grant (ESG) funds through the Georgia Department of Community Affairs. The broad purpose of the ESG program is to provide outreach, shelter, rapid re-housing, homelessness prevention and related services to persons experiencing homelessness, or for persons in danger of becoming homeless.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUE	45,222	50,000	40,000
TRANSFER (TO)/FROM FUND BALANCE	(28,959)	0	0
TOTAL REVENUE	16,263	50,000	40,000
OPERATING EXPENSE	44,806	50,000	40,000
TOTAL	44,806	50,000	40,000
TOTAL NET INCOME/(LOSS)	(28,543)	0	0
FULL TIME POSITIONS	0	0	0

COMMUNITY DEVELOPMENT / EMERGENCY HOUSING

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
7681					
8320.25	*ESG-Services	2,550	5,000	5,000	0
8320.29	ESG Rapid Re-Housing Rental	30,318	35,000	25,000	(10,000)
8320.30	ESG Rapid Re Housing Financial	11,938	10,000	10,000	0
Total		44,806	50,000	40,000	(10,000)



Computer-Aided Dispatch 911

FIRE-PUBLIC SAFETY COMMUNICATIONS DIVISION CAD 9-1-1*DESCRIPTION*

The CAD 9-1-1 Fund consists of moneys collected from the citizens of Albany/Dougherty County via telephone charges (\$1.50 per wired line per month and \$1.50 per cellular phone line per month). This collection was approved by the citizens by referendum. These funds are collected and controlled by the Albany Public Safety Communications Division of the Albany Fire Department. This fund is used solely for the upgrade and enhancement of the Albany Public Safety Communications Division. Some of the enhancements to date are the addition of the computer aided dispatch (CAD) system, upgrades to the 911 Call Center to provide dispatching for Dougherty County Police, training for the 911 dispatchers to dispatch the EMS Teams, the purchase of uninterruptible power supply equipment of the 911 Call Center and the purchase of a replacement system for Enhanced 911 call handling.

STRATEGIC PRIORITIES (SP)

SP I: Safe, Sustainable, and Business-Friendly

GOALS & OBJECTIVES (G&O)

SP I, G&O 1: Create a Safe Community to Live, Work, and Play that Encourages the Well-Being of Albany's Citizens and Assets.

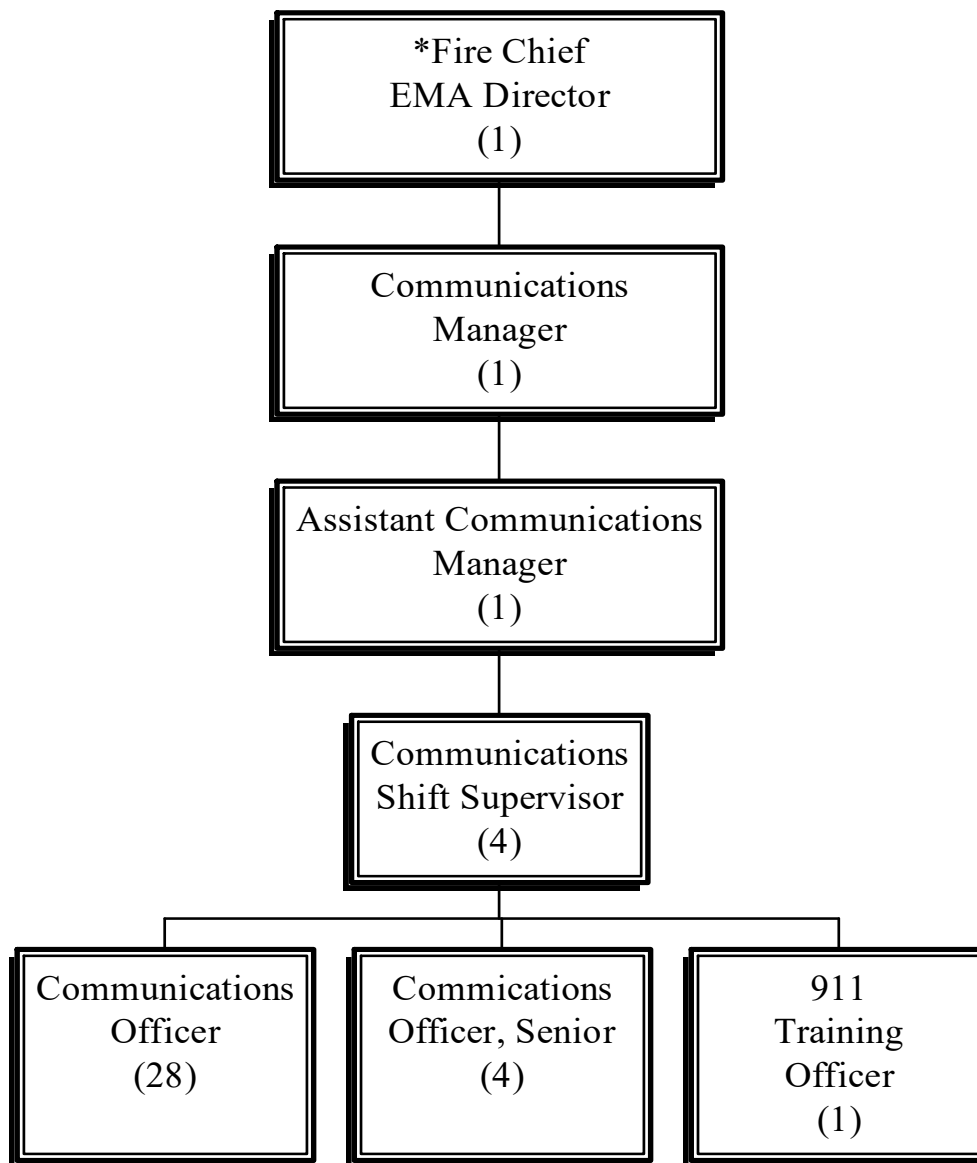
PERFORMANCE MEASURES (PM)

Measures	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Actuals
SP I, G&O 1, PM 1: % of Calls Answered within 2 Minutes	98%	98%	98%	98%
SP I, G&O 1, PM 1: % of Dispatched Calls within 2 Minutes	90%	90%	90%	90%

SP I = Safe, Sustainable, & Business Friendly
 SP II = Economic Development & Jobs
 SP III = Infrastructure & Asset Management
 SP IV = Promotion of the City of Albany as a Great Place to Live, Work, & Play
 SP V = Effective & Excellent Service Delivery
 SP VI = Fiscal Responsibility



CAD-911 Department



* Position housed under General Fund (Fire Department)

FIRE-PUBLIC SAFETY COMMUNICATIONS DIVISION CAD 9-1-1*DESCRIPTION*

The CAD 9-1-1 Fund consists of moneys collected from the citizens of Albany/Dougherty County via telephone charges (\$1.50 per wired line per month and \$1.50 per cellular phone line per month). This collection was approved by the citizens by referendum. These funds are collected and controlled by the Albany Public Safety Communications Division of the Albany Fire Department. This fund is used solely for the upgrade and enhancement of the Albany Public Safety Communications Division. Some of the enhancements to date are the addition of the computer aided dispatch (CAD) system, upgrades to the 911 Call Center to provide dispatching for Dougherty County Police, training for the 911 dispatchers to dispatch the EMS Teams, the purchase of uninterruptible power supply equipment of the 911 Call Center and the purchase of a replacement system for Enhanced 911 call handling.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUES	1,717,930	1,867,970	1,867,970
TRANSFER TO/(FROM) FUND BALANCE	0	668,178	608,485
TOTAL REVENUES	1,717,930	2,536,148	2,476,455
PERSONNEL SERVICES	1,292,574	1,789,662	1,742,399
OPERATING EXPENSE	749,545	746,486	734,056
TOTAL	2,042,119	2,536,148	2,476,455
NET INCOME (LOSS)	(324,189)	0	0
TRANSFER IN	0	0	0
FULL TIME POSITIONS	39	39	39

Class Title

Communications Manager	1	1	1
Assistant Communications Mgr	1	1	1
911 Training Officer	1	1	1
Communications Shift Supv	4	4	4
Communications Officer, Sr	4	4	4
Communications Officer	28	28	28
TOTAL	39	39	39

Current Active Full-Time Employees 20

Number of Vacancies 19

FIRE-PUBLIC SAFETY COMMUNICATIONS - CAD 9-1-1

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
22					
7110	Regular Wages	629,593	1,090,180	1,032,900	-57,280
7120	Overtime	285,741	165,000	165,000	0
7130	Part Time	44,931	40,000	35,000	-5,000
7210	W/C Insurance	1,729	2,590	2,466	-124
7260	FICA Matching	70,782	99,081	94,317	-4,764
7270	Pension Matching	126,988	188,277	179,685	-8,592
7280	Insurance Matching	128,283	198,534	227,031	28,497
7290	Contribution Matching	4,527	6,000	6,000	0
7510	Professional Services	2,435	4,500	4,500	0
7550	Communications	152,404	90,133	147,177	57,044
7600	Travel	488	6,000	6,000	0
7630	Train/Cont. Education	4,939	4,000	4,000	0
7700	Risk Allocation	53,984	50,670	58,304	7,634
7880	Maint: Mach/Imp/Tools	469,194	507,791	437,683	-70,108
7900	Utilities	12,102	15,000	13,000	-2,000
7990	Dues and Fees	228	1,400	1,400	0
8010	Supplies	9,065	8,000	8,000	0
8016	Small Equip	4,317	12,500	7,500	-5,000
8017	Printing (Not Std Forms)	0	100	200	100
8018	Books & Subscriptions	0	200	100	-100
8052	Judicial Building	38,419	43,192	43,192	0
8150	Employee Appreciation	1,969	3,000	3,000	0
Total		2,042,119	2,536,148	2,476,455	-59,693



Hotel/Motel Fund

HOTEL/MOTEL FUND*DESCRIPTION*

Under the provisions of the Local Hotel/Motel Tax O.C.G.A. s 48-13-51(5.1), municipalities may elect to levy a tax at the rate of eight percent for supporting Conference center facilities owned/operated by local government for convention/trade show purposes. This is the election made by the City of Albany. All proceeds of the hotel/motel tax which exceed 3.5 percent are required to be spent to promote tourism, conventions and trade shows. The Albany Convention and Visitors Bureau is granted these funds annually to promote tourism, conventions and trade shows.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUES	2,493,606	2,440,000	2,440,000
OPERATING EXPENSE	2,027,000	2,027,000	2,027,000
TOTAL EXPENSES	2,027,000	2,027,000	2,027,000
NET INCOME/(LOSS)	466,606	413,000	413,000
TRANSFER OUT	439,612	413,000	413,000
FULL TIME POSITIONS	0	0	0

HOTEL/MOTEL FUND					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
2902					
7999.77	Convention & Visitor's Bureau	800,000	800,000	800,000	0
7999.74	Riverquarium	200,000	200,000	200,000	0
	Albany Civil Rights Institute	100,000	100,000	100,000	0
7999.75	Albany Area Arts Council	45,000	45,000	45,000	0
7999.96	Chehaw Park	882,000	882,000	882,000	0
Total		2,027,000	2,027,000	2,027,000	0



Capital Improvement Fund

PUBLIC/CAPITAL IMPROVEMENT FUND

DESCRIPTION

Each year, a portion of the City of Albany's overall budget is allocated for capital, equipment, and system improvements. The Capital Improvement Program (CIP) is a five-year planning instrument used by the City of Albany to identify needed capital projects. CIP accounts for expenditures that exceed \$5,000 and have a useful life of one year or more. The General/Special Funds CIP is funded from 15% sales tax revenue.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUE	508,197	0	0
TRANSFER IN	1,945,817	1,713,043	1,713,043
TRANSFER (TO)/FROM FUND BALANCE	(421,865)	4,717,702	7,850,965
TOTAL REVENUE	2,032,149	6,430,745	9,564,008
OPERATING EXPENSE	617,270	572,373	536,424
CAPITAL OUTLAY	1,637,740	5,834,309	9,005,279
INDIRECT COSTS	11,676	24,063	22,305
TOTAL	2,266,686	6,430,745	9,564,008
NET GAIN/(LOSS)	(234,537)	0	0
FULL TIME POSITIONS	0	0	0

PUBLIC/CAPITAL IMPROVEMENT FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE +(-)
32					
7950	Interest Expense	518,442	518,573	518,573	0
7990	Dues & Fees	1,619	0	0	0
8016	Small Equipment	97,210	53,800	17,851	(35,949)
8511	Cap. O/Lay Computer Equip	77,116	0	435,000	435,000
8520	Cap. O/Lay Motor	1,233,848	2,050,715	2,438,003	387,288
8530	Cap O/L: Bldg & Improvemer	70,939	3,573,453	5,922,135	(651,318)
8540	Cap. O/L: Tools	241,619	210,141	210,141	0
8951	Indirect Costs	11,676	24,063	22,305	(1,758)
Total		2,266,686	6,430,745	9,564,008	133,263



R3M Fund

R3M Fund*DESCRIPTION*

The City will establish a prioritized list of items that are necessary to improve the maintenance and long-term care of City-Owned buildings and infrastructure. The goal is to maintain the assets that we have in order to increase their usefulness as well as longevity for which the City will be able to utilize them.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUE	7,705	1,500,000	1,500,000
OPERATING EXPENSES	549,675	1,500,000	1,500,000
TOTAL	549,675	1,500,000	1,500,000
NET GAIN/(LOSS)	(541,970)	0	0
TRANSFER IN	1,200,000	0	0
FULL TIME POSITIONS	0	0	0

R3M Fund					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE +(-)
26					
7860	R3M Fund Projects	0	506,511	469,445	(37,066)
7860.100	City Clerk	1,301	27,500	0	(27,500)
7860.300	City Attorney	0	10,000	0	(10,000)
7860.1000	Human Resources	22,377	26,000	0	(26,000)
7860.1003	Risk Management	3,918	0	0	0
7860.1100	Procurement	18,470	0	0	0
7860.1501	Finance	15,234	0	0	0
7860.2100	Planning	0	0	50,130	50,130
7860.2211	Police	3,870	0	0	0
7860.2301	Fire	17,914	48,000	0	(48,000)
7860.3198	Sewer	99,904	0	300,000	300,000
7860.4300	Storm Water	0	100,000	0	(100,000)
7860.4400	Water	2,250	16,200	0	(16,200)
7860.4500	Gas	0	23,000	0	(23,000)
7860.4600	Light	0	22,565	76,200	53,635
7860.4700	Telecom	0	50,000	0	(50,000)
7860.4800	UISF	33,065	21,150	0	(21,150)
7860.6100	Recreation (Admin)	206,303	100,000	160,000	60,000
7860.6112	Facilities Management (Admin)	0	45,092	0	(45,092)
7860.6114	Facilities Maintenance	4,199	0	0	0
7860.65	Fleet	77,213	200,000	398,476	198,476
7860.76	DCED	39,185	300,000	0	(300,000)
7860.7702	Transit	0	0	41,290	41,290
8951	Indirect Costs	4,471	3,982	4,459	477
Total		549,675	1,500,000	1,500,000	0



Tax Allocation District Fund

TAX ALLOCATION DISTRICT (TAD)*DESCRIPTION*

The creation of the Albany Riverfront and Gateway TAD will allow the City to encourage the private redevelopment of key parcels which are currently a detriment to the preception of the area and are incompatible with the City's vision for the area. In addition, the TAD will leverage this private investment to provide public funds to address, update, improve the area's infrastructure, enhance public amenities and create additional streetscaping to assist the City in achieveing the Albany Riverfront and Gateway vision.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUE	571,829	388,738	0
OPERATING EXPENSE	340,545	340,863	0
CAPITAL OUTLAY	47,680	47,875	0
TOTAL EXPENSES	388,225	388,738	0
NET GAIN/(LOSS)	183,604	0	0
TRANSFER FROM/(TO) FUND BALANCE	(183,604)	0	0
FULL TIME POSITIONS	0	0	0

TAX ALLOCATION DISTRICT (TAD)					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE +(-)
4202					
7950	Interest Expense 2012 Bond	28,675	10,313	0	(10,313)
7950.01	2012 Bond Principal Exp	310,000	330,000	0	(330,000)
7952	Revolving Loan Expense	0	47,875	0	(47,875)
7990	Dues and Fees	550	550	0	(550)
Total		339,225	388,738	0	(388,738)



Grant Fund

SUMMARY OF SPONSORED OPERATIONS*DESCRIPTION*

The Grants Fund is a special revenue fund that provides for the administrative accounting of funds received from State and Federal sources for some entitlement programs and discretionary projects. The Grants Fund consists of Federal, State and local funding. Local funding includes contracts for reimbursed services, which are considered sponsored operations. The Police Department is the primary recipient of reimbursed services.

This budget is used to account for grant programs awarded to the City. The appropriations for some grant projects do not lapse at the end of each fiscal year, but remain in force for the life of the grant by means of re-appropriations contained in this budget unit.

Major Object of Expenditure	ACTUAL 2021/2022	ADOPTED 2022/2023	ADOPTED 2024/2025
Planning	2,272,809	434,503	434,503
APD	74,995	149,002	149,002
AFD	25,938	879,339	879,339
Brownfields	23,904	377,307	377,307
Community Court	231,609	231,369	231,369
TOTAL	2,629,255	2,071,519	2,071,519
FULL TIME POSITIONS	2	2	2

GRANT SYNOPSIS

PL Grant (Planning)

The Metropolitan Transportation Planning Services contract (or PL Grant) is an agreement between the City of Albany's Planning & Development Services department, the Georgia Department of Transportation (GDOT) and the U. S. Department of Transportation (DOT) to provide cooperative, comprehensive, and continuing transportation planning in carrying out the provisions of the Intermodal Surface Transportation Efficiency Act of 1991. The Federal government reimburses the City for work done according to the agreement at 80%. The City of Albany provides 20% of the funding for projects outlined in the agreement.

FTA Grant (Transit)

The City of Albany's Planning & Development Services department has entered into an agreement with the Georgia Department of Transportation (GDOT) and the Federal Transit Administration (FTA) to assist in transportation planning that has a profound impact upon the development of the total organized transportation services in the State of Georgia. Both state and federal governments reimburse the City for work done according to the agreement- 80% federal and 10% state. The City of Albany provides 10% of the funding for assisting these two entities in transportation planning.

BVP (APD & Airport)

The Bulletproof Vest Partnership (BVP), created by the Bulletproof Vest Partnership Grant Act of 1998 is a unique U. S. Department of Justice initiative designed to provide bullet proof vests to state and local law enforcement. Jurisdictions have participated in the BVP Program, with \$277 million in federal funds committed to support the purchase of an estimated 800,000 vests.

JAG Grants (APD)

The Edward Byrne Memorial Justice Assistance Grant Program (JAG) allows states and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system. JAG replaces the Byrne Formula and Local Law Enforcement Block Grant (LLEBG) programs with a single funding mechanism that will simplify the administration process for grantees.

GEMA Bomb Dog (APD)

GEMA has been given federal funding in order to establish a network of EOD bomb dogs for "on call" contact purposes involving various events (airshows, presidential visits, etc.). The goal is having a bomb dog available within one hour anywhere in the State. While a feasible network has already been established partially within the Atlanta & Savannah regions, funding has been given to the City of Albany for the development of the SWGA network.

Brownfields Assessment and Cleanup Cooperative Agreements (Planning)

This award is to inventory, characterize, assess, and conduct cleanup planning and community involvement related activities for Brownfield sites in the Albany former rail corridor. The project will consist of Phase I and Phase II Environmental Site Assessments, cleanup, reuse, planning for the priority sites, and community engagement within the former rail corridor.

SUMMARY OF SPONSORED OPERATIONS REVENUE

ACCOUNT NUMBER	ACCOUNT NAME	ADOPTED 2024/2025
2702		
5806	PL Grant	182,647
5807	Sect #8 FTA Grant	56,775
5991	Local Grant Match (City's match for PL+FTA+AFD)	138,654
5819.48	Bullet ProofVest	21,600
5010A271007	JAG Grants	124,402
5820.2831	Court BJA Grant	231,369
5820.21	CDBG Disaster Recovery	136,367
5819.70A280704	GEMA Bomb Dog	3,000
5821.2810	Brownfield RLF	377,307
5823.96	Assistance to Firefighters (FEMA)	799,399
Total		2,071,519

SUMMARY OF SPONSORED OPERATIONS EXPENSES

ACCOUNT NUMBER	ACCOUNT NAME	ADOPTED 2024/2025
2741	PL Grant	227,167
2742	Sect #8 FTA Grant	70,969
2748	Bullet ProofVest	21,600
2710	JAG Grants	124,402
2831	Court BJA Grant	231,369
2782	CDBG Disaster Recovery	136,367
2807	GEMA Bomb Dog	3,000
2810	Brownfield RLF	377,307
2796	Assistance to Firefighters (FEMA)	879,339
Total		2,071,519



SPLOST Funds

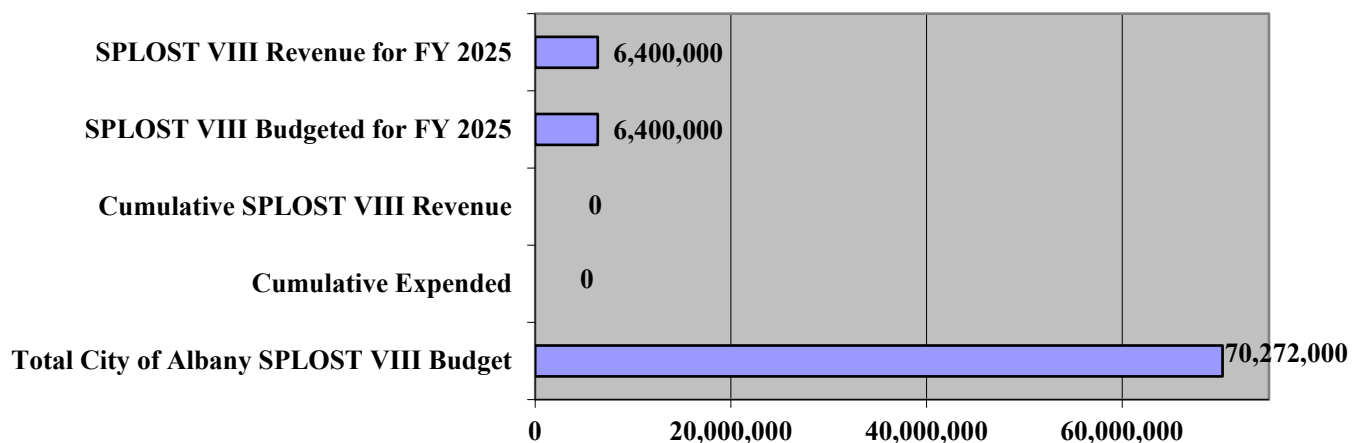
SPECIAL PURPOSE LOCAL OPTION SALES TAX VII PROJECTS

In November 2022, Dougherty County voters approved the SPLOST (Special Purpose Local Option Sales Tax) VIII referendum that allowed for the continuation of a one-cent sales tax to fund a diverse list of community projects.

A listing of projects being funded through the City of Albany's allocation of SPLOST proceeds is below:

1.	Sanitary & Stormwater Sewer Capital Improvements	25,272,000
2.	Recreation Facilities Capital Improvements	13,000,000
3.	Downtown Revitalization & Master Plan Implementation	8,000,000
4.	Cultural & Quality of Life Capital Projects	6,000,000
5.	Public Safety Capital Purchases & Improvements	6,000,000
6.	Flint River Entertainment Complex Capital	2,000,000
7.	IT Hardware & Software	3,250,000
8.	GIS/GPS Infrastructure Mapping	1,000,000
9.	Vehicle Purchases	3,000,000
10.	Department Equipment Purchases	2,500,000
11.	Albany Tech – Criminal Justice Demonstration Center	250,000

The information below exhibits how much of these funds have been expended as of June 30, 2024:



Please see Website for additional information:

<https://www.albanyga.gov/about-us/city-manager-s-office/splost-2>

SPLOST VIII*DESCRIPTION*

In November 2022, Dougherty County voters approved the SPLOST (Special Purpose Local Option Sales Tax) VIII referendum that allowed for the continuation of a one-cent sales tax to fund a diverse list of community projects.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUE	0	10,500,000	10,500,000
TRANSFER FROM FUND BALANCE	0	2,100,000	(4,100,000)
TOTAL REVENUE	0	12,600,000	6,400,000
OPERATING EXPENSES	0	2,000,000	0
CAPITAL OUTLAY	0	10,600,000	6,400,000
TOTAL	0	12,600,000	6,400,000
NET GAIN/(LOSS)	0	0	0
FULL TIME POSITIONS	0	0	0

SPLOST VIII					
BUSINESS UNIT	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE +(-)
5860	Sewer & Stormwater Improvemer	0	8,600,000	5,000,000	(3,600,000)
5861	Recreation Facilities Improvemen	0	0	1,400,000	1,400,000
5863	Culture & Quality of Life Projects	0	2,000,000	0	(2,000,000)
5865	FREC Improvements	0	2,000,000	0	(2,000,000)
Total		0	12,600,000	6,400,000	(6,200,000)

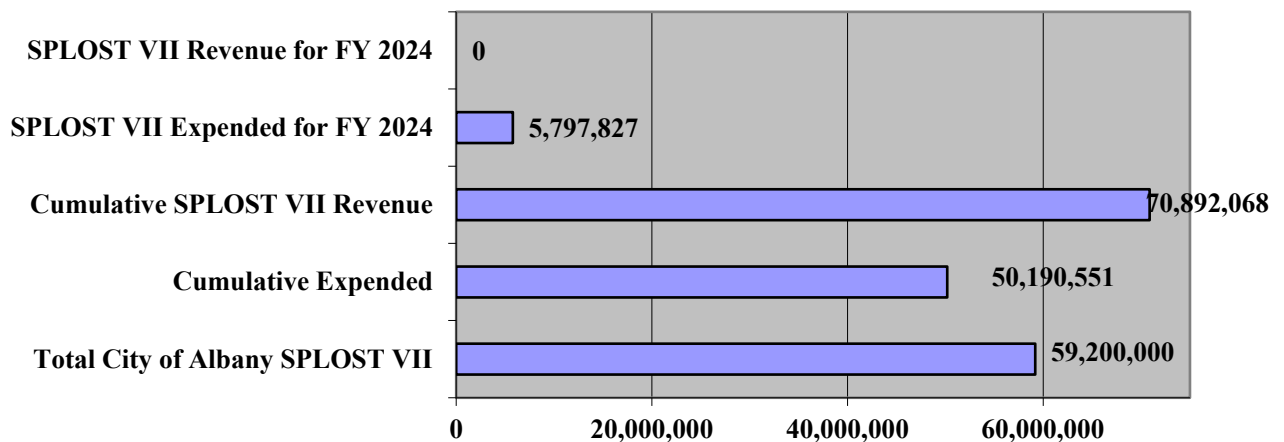
SPECIAL PURPOSE LOCAL OPTION SALES TAX VII PROJECTS

In November 2016, Dougherty County voters approved the SPLOST (Special Purpose Local Option Sales Tax) VII referendum that allowed for the continuation of a one-cent sales tax to fund a diverse list of community projects.

A listing of projects being funded through the City of Albany's allocation of SPLOST proceeds is below:

1.	Roadway, Traffic, Sidewalk & Bridge	24,080,000
2.	Underground Utility & Street Light Upgrades	6,000,000
3.	Information Technology Upgrades	5,895,000
4.	Sanitary & Storm Drainage	5,850,000
5.	P25 Radio Project	4,600,000
6.	Recreation Improvements	3,900,000
7.	Transportation Center	2,500,000
8.	New General Aviation Terminal Building	2,300,000
9.	Pool Improvements	1,400,000
10.	Fire Station Relocation	1,250,000
11.	Chehaw Park Improvements	1,000,000
12.	Thornateeska Heritage Center Improvements	425,000

The information below exhibits how much of these funds have been expended as of June 30, 2024:



Please see Website for additional information:

<https://www.albanyga.gov/about-us/city-manager-s-office/splost-2>

SPLOST VII*DESCRIPTION*

In November 2016, Dougherty County voters approved the SPLOST (Special Purpose Local Option Sales Tax) VII referendum that allowed for the continuation of a one-cent sales tax to fund a diverse list of community projects.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUE	15,860,360	9,986,624	0
TRANSFER FROM FUND BALANCE	0	0	8,303,446
TOTAL REVENUE	15,860,360	9,986,624	8,303,446
PERSONNEL SERVICES	438,462	0	0
OPERATING EXPENSES	437,342	0	120,000
CAPITAL OUTLAY	14,267,605	9,986,624	8,183,446
TOTAL	15,143,409	9,986,624	8,303,446
NET GAIN/(LOSS)	716,951	0	0
FULL TIME POSITIONS	0	0	0

SPLOST VII					
BUSINESS UNIT	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE +(-)
5761	Fire Station #2	0	1,250,000	0	(1,250,000)
5762	Recreation Improvements	334,294	2,590,000	0	(2,590,000)
5763	Carver Pool	0	0	1,377,474	1,377,474
5765	Barkley Extension	1,421	1,400,000	1,300,000	(100,000)
5767	Alley Paving	592,516	0	0	0
5768	Alley Reconstruction	395,639	1,070,234	1,061,330	(8,904)
5769	Alley Crushed Asphalt	0	379,483	379,483	0
5770	Sidewalks	616,487	0	335,779	335,779
5771	North Washington Extension	0	0	900,000	900,000
5772	Chehaw Improvements	14,575	0	287,233	287,233
5774	Airport Building	1,446,197	600,000	0	(600,000)
5775	Traffic Signal Upgrades	0	0	406,426	406,426
5776	Sign Upgrades	0	0	100,000	100,000
5777	GPS/GIS Infrastructure Mapping	96,655	0	120,000	120,000
5779	IT Hardware Upgrade	6,760	24,538	0	(24,538)
5780	IT Software Upgrade	53,262	1,000,000	750,000	(250,000)
5781	Storm Sewer Outfall Improvemen	1,763,975	1,100,000	1,100,000	0
5782	Storm Pumping Station	169,829	187,071	185,721	(1,350)
5785	Underground Utility Installation	933,431	0	0	0
5786	Street Light Upgrades	34,199	385,298	0	(385,298)
5787	Thronateeska Heritage Improverr	10,589	0	0	0
5788	New Transportation Center	2,135,168	0	0	0
5790	Other Reimbursements	6,538,412	0	0	0
Total		15,143,409	9,986,624	8,303,446	(1,683,178)

SPLOST VI
DESCRIPTION

In November 2010, Dougherty County voters approved the SPLOST (Special Purpose Local Option Sales Tax) VII referendum that allowed for the continuation of a one-cent sales tax to fund a diverse list of community projects.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUE	39,672	0	0
PERSONNEL SERVICES	10,830	0	0
OPERATING EXPENSES	1,216,841	0	0
CAPITAL OUTLAY	75,476	0	0
TOTAL	1,303,146	0	0
NET GAIN/(LOSS)	(1,263,474)	0	0
TRANSFER IN	0	0	0
FULL TIME POSITIONS	0	0	0

SPLOST VI					
BUSINESS UNIT	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE +(-)
5661	Civic Center	74,587	0	0	0
5664	Public Works	1,061,531	0	0	0
5666	Police	163,905	0	0	0
566EX	SPLOST Administrative Expense	3,123	0	0	0
Total		1,303,146	0	0	0

SPLOST V*DESCRIPTION*

In November 2004, Dougherty County voters approved the SPLOST (Special Purpose Local Option Sales Tax) V referendum that allowed for the continuation of a one-cent sales tax to fund a diverse list of community projects.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUE	31,224	0	0
PERSONNEL SERVICES	0	0	0
OPERATING EXPENSES	1,000	0	0
CAPITAL OUTLAY	0	0	0
TOTAL	1,000	0	0
NET GAIN/(LOSS)	30,224	0	0
FULL TIME POSITIONS	0	0	0

SPLOST V					
BUSINESS UNIT	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE +(-)
5559	ATI	1,000	0	0	0
555EX	Administrative Expenditures	0	0	0	0
Total		1,000	0	0	0



TSPLOST Fund

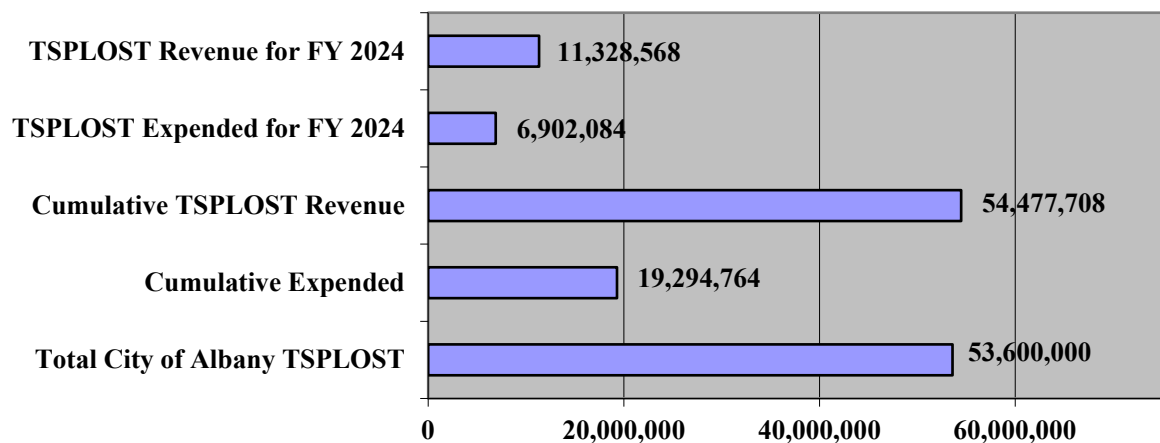
TRANSPORTATION SPECIAL PURPOSE LOCAL OPTION SALES TAX PROJECTS

In March 2019, Dougherty County voters approved the TSPLOST (Transportation Special Purpose Local Option Sales Tax) referendum that allowed for the addition of a one-cent sales tax to fund a diverse list of community projects.

A listing of projects being funded through the City of Albany's allocation of TSPLOST proceeds is below:

1.	Roadway Improvements	20,949,000
2.	Sidewalk Installation	5,000,000
3.	Alley Paving	5,000,000
4.	Multi-Purpose Trails	4,200,000
5.	Airport Improvements	3,500,000
6.	Street Paving-Unpaved Streets	700,000
7.	Railroad Crossing Improvements	265,000
8.	Intersection Improvements	5,000,000
9.	Roadway Widening	2,250,000
10.	Traffic Calming Devices	500,000
11.	Traffic Signals & Pedestrian Upgrades	4,686,000
12.	Traffic Control Center Upgrades	550,000
13.	Downtown Sidewalk Improvements	1,000,000

The information below exhibits how much of these funds have been expended as of June 30, 2024:



Please see Website for additional information:

<https://www.albanyga.gov/about-us/city-manager-s-office/splost-2/t-splst>

TSPLOST*DESCRIPTION*

In March 2019, Dougherty County voters approved the TSPLOST (Transportation Special Purpose Local Option Sales Tax) referendum that allowed for the addition of a one-cent tax to fund a diverse list of community projects.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUE	13,217,488	10,500,000	10,500,000
TRANSFER FROM FUND BALANCE	0	6,037,031	2,524,503
TOTAL REVENUE	13,217,488	16,537,031	13,024,503
PERSONNEL EXPENSES	73,573	0	0
OPERATING EXPENSES	7,314,039	12,037,031	5,304,582
CAPITAL OUTLAY	53,368	4,500,000	7,719,921
TOTAL	7,440,980	16,537,031	13,024,503
NET GAIN/(LOSS)	5,776,508	0	0
FULL TIME POSITIONS	0	0	0

TSPLOST					
BUSINESS UNIT	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE +(-)
7101	Roadway Improvements	6,828,415	12,037,031	5,304,582	(6,732,449)
7102	Sidewalk Installation	0	0	625,000	625,000
7103	Alley Paving	0	0	4,800,000	4,800,000
7104	Multi-Purpose Trails	800	0	0	0
7105	Airport Improvements	0	3,500,000	400,000	(3,100,000)
7106	Street Paving-Unpaved Streets	906	0	539,455	539,455
7107	Railroad Crossing Improvements	87,831	0	0	0
7108	Intersection Improvements	0	0	750,000	750,000
7109	Roadway Widening	1,168	0	0	0
7110	Traffic Calming Devices	53,368	1,000,000	305,466	(694,534)
7111	Traffic Signals & Pedestrian Upgr	468,493	0	0	0
7113	Downtown Sidewalk Improvemen	0	0	300,000	300,000
Total		7,440,981	16,537,031	13,024,503	(3,512,528)



Gortatowsky Park

GORTATOWSKY PARK*DESCRIPTION*

A testamentary gift presented to the City of Albany from Henry K. Gortatowsky to be used for the purpose of a municipal park and/or recreation center in the form of permanent improvements. The park was presented to the City on March 26, 1991. The park shall be known and designated as Gortatowsky Park.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUE	17	9,972	0
OPERATING EXPENSE	0	9,972	0
NET GAIN/(LOSS)	17	0	0
FULL TIME POSITION	0	0	0

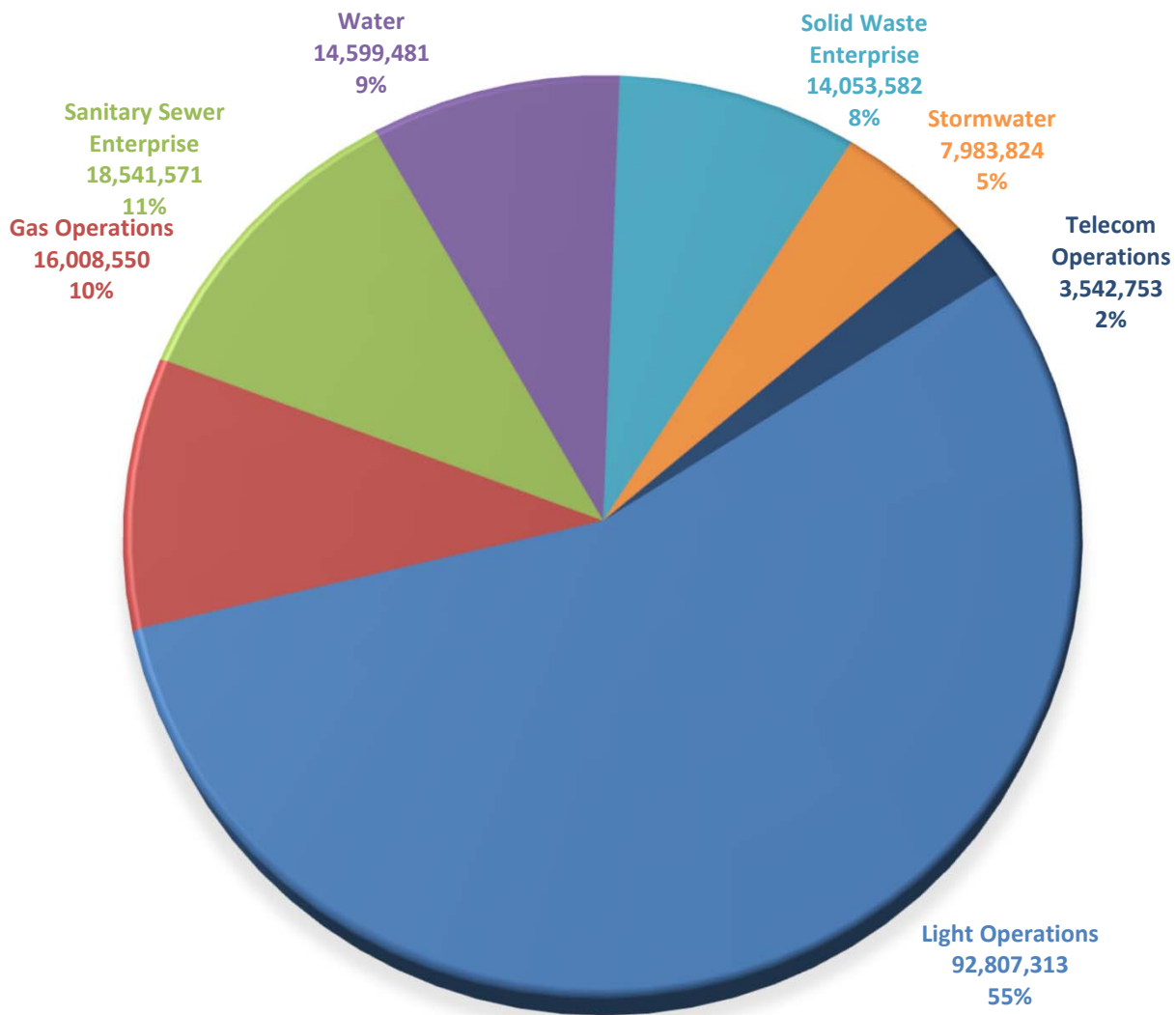
GORTATOWSKY PARK

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE +(-)
7402					
7510	Professional Services	0	9,972	0	(9,972)
Total		0	9,972	0	(9,972)



Utility Funds

City of Albany Adopted Budget FY 2025 Utility Funds



Total Expenses
\$167,537,074

UTILITY FUNDS SUMMARY

This Summary contains all Utility Funds that provide services to the community. This includes Solid Waste, Sewer, Stormwater, Light, Gas, Water, and Telecommunications.

MAJOR OBJECT OF EXPENDITURE	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
Revenues	167,623,580	168,874,078	175,032,537
Transfers In	1,326,832	1,325,740	1,335,740
Total Revenue	168,950,412	170,199,818	176,368,277
Cost of Goods Sold	72,212,095	69,333,438	72,659,966
Personnel Services	18,262,085	17,023,530	18,097,732
Operating Expense	24,583,328	24,987,004	26,491,380
Depreciation Expense	9,238,494	9,227,245	9,219,195
Indirect Costs	17,568,273	19,419,447	21,062,850
Utility Transfers Out	19,235,550	18,068,206	20,005,951
Total Expenditures	161,099,825	158,058,870	167,537,074
Net Operating Revenues Over Expenses	7,850,587	12,140,948	8,831,203
Non-Operating Revenues/(Expenses)	16,657,070	375,000	435,000
Net Revenues Over Expenditures	24,507,657	12,515,948	9,266,203
Debt Service Summary			
Series 2001 Principal Payment	770,000	0	0
GEFA Principal Payment	80,726	81,863	83,017
Series 2005 Principal Payment	485,000	505,000	525,000
AMI Payment	3,133,000	3,227,000	3,322,000
Total	4,468,726	3,813,863	3,930,017
Capital Projects Summary			
CSS Project	24,835,000	24,445,000	21,321,250
All Other Utility Capital Projects	4,701,684	8,579,126	13,025,876
Total	29,536,684	33,024,126	34,387,126
FULL TIME POSITIONS	242	243	241

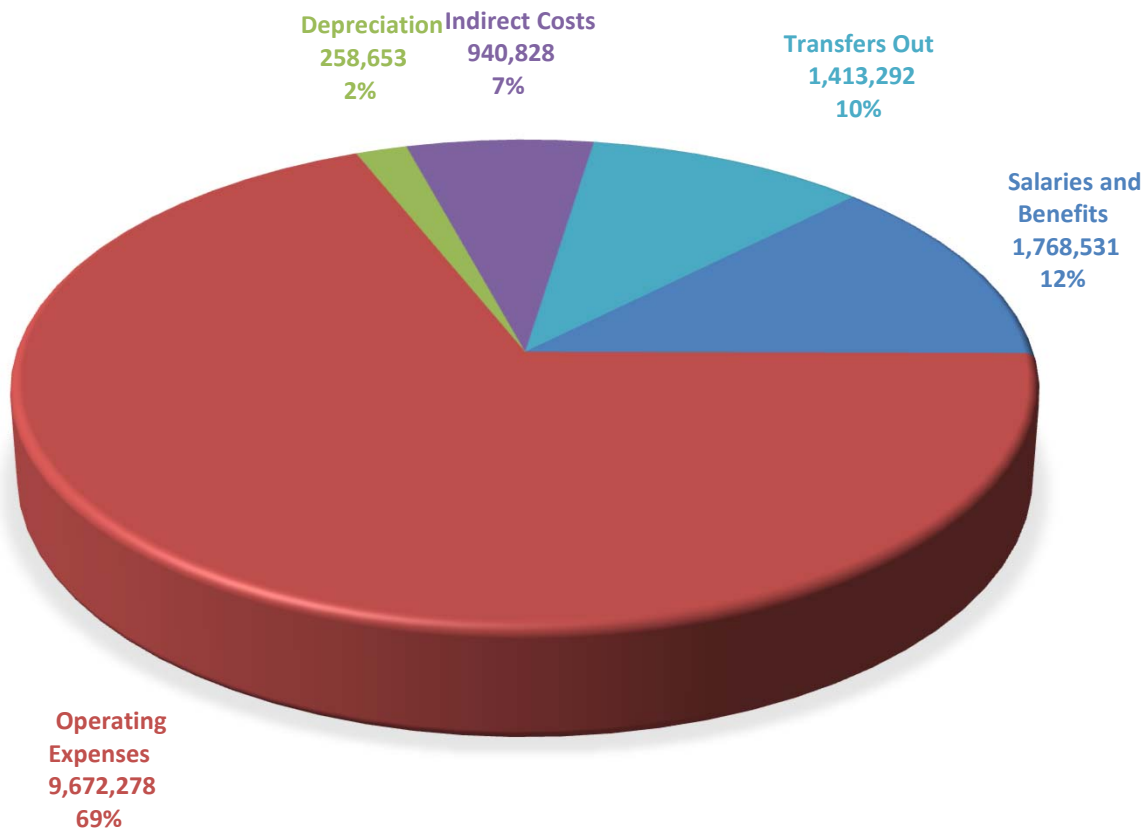
Current Active Full-time Employees 165

Number of Vacancies 77



Solid Waste

City of Albany
Adopted Budget
FY 2025
Solid Waste Department



Total Expenses
\$14,053,582

SOLID WASTE SUMMARY*DESCRIPTION*

The Solid Waste Division ensures that solid waste generated by both residential and commercial customers is collected and disposed of properly. The division also performs special clean-up projects, removing garbage, trash and litter from public property, streets and rights-of-way. In addition, the division provides support for neighborhood clean-up projects. The division is comprised of five sections - Administration, Residential East, Residential West, Commercial, and Special Services.

STRATEGIC PRIORITIES (SP)

SP I: Safe, Sustainable, & Business Friendly

GOALS & OBJECTIVES (G&O)

SP I, G&O 1: Create a Safe Community to Live, Work, and Play that Encourages the Well-Being of Albany's Citizens and Assets

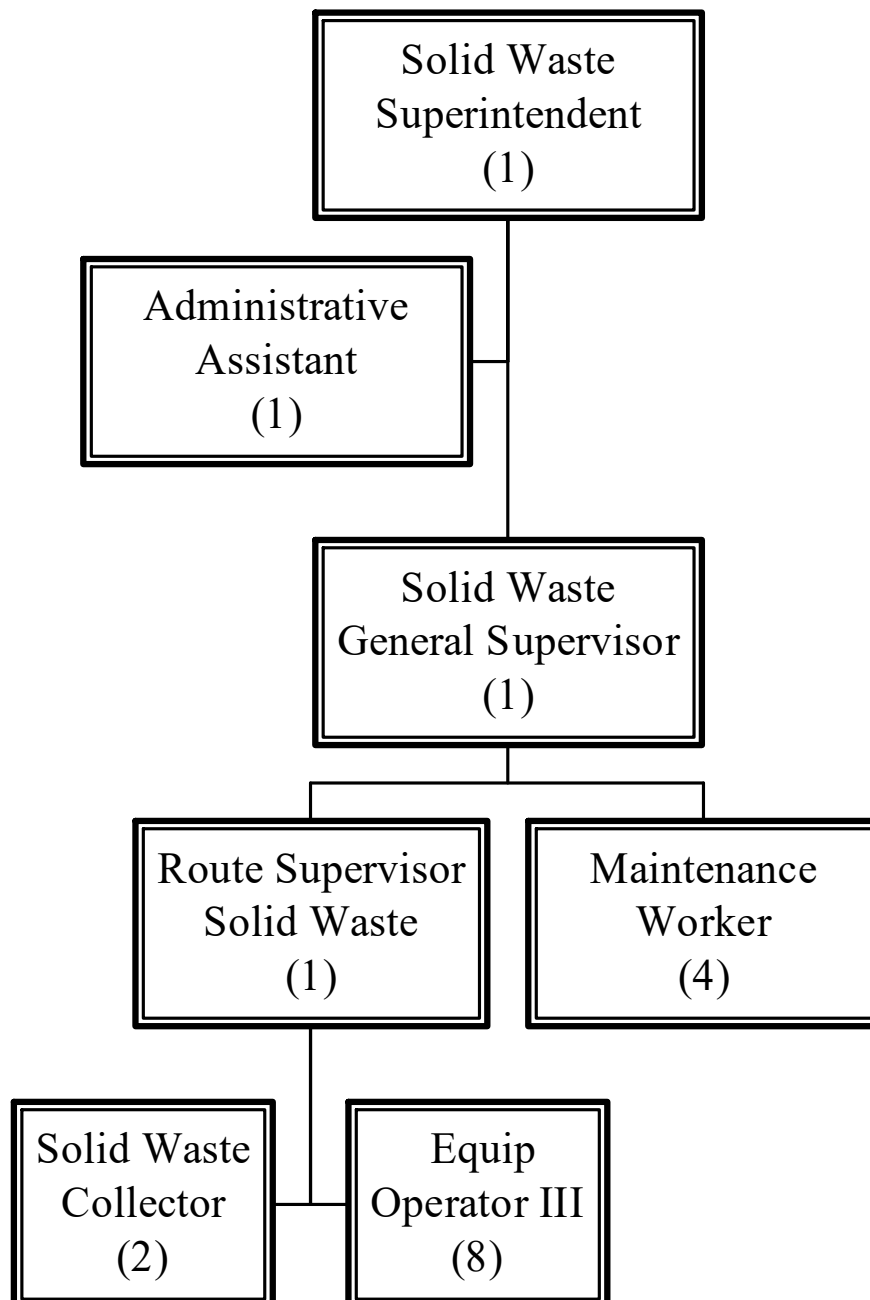
PERFORMANCE MEASURES (PM)

Measures	FY 2020	FY 2021	FY 2022	FY 2023
	Actuals	Actuals	Actuals	Actuals
Performance Measure 1: % On-Time Collection on Residential Pick U	80%	90%	90%	99%
Performance Measure 2: # of New Commercial Customers (and Customer Retention)	134	100	100	100
Performance Measure 3: % of Residential Barrels Audited	25%	30%	50%	100%
Performance Measure 4: # of Community Events Assisted	8	12	12	12
Performance Measure 5: % of Commercial Accounts Audited	N/A	N/A	N/A	100%

SP I = Safe, Sustainable, & Business Friendly
 SP II = Economic Development & Jobs
 SP III = Infrastructure & Asset Management
 SP IV = Promotion of the City of Albany as a Great Place to Live, Work, & Play
 SP V = Effective & Excellent Service Delivery
 SP VI = Fiscal Responsibility



Solid Waste Fund



SOLID WASTE SUMMARY*DESCRIPTION*

The Solid Waste Division ensures that solid waste generated by both residential and commercial customers is collected and disposed of properly. The division also performs special clean-up projects, removing garbage, trash and litter from public property, streets and rights-of-way. In addition, the division provides support for neighborhood clean-up projects. The division is comprised of four sections - Administration, Residential, Commercial, and Special Services.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUE	13,521,488	13,608,777	14,132,924
PERSONNEL EXPENSES	1,712,117	1,566,132	1,768,531
OPERATING EXPENSES	9,266,096	9,521,606	9,672,278
DEPRECIATION EXPENSE	230,185	263,226	258,653
INDIRECT COSTS	966,338	1,042,150	940,828
TRANSFER TO GENERAL FUND	1,113,415	1,088,702	1,413,292
TOTAL EXPENSES	13,288,150	13,481,816	14,053,582
NET INCOME/ (LOSS)	233,339	126,961	79,342
<u>Capital Projects Summary</u>			
Requested Total	870,583	175,880	415,624
FULL TIME POSITIONS	18	18	18

Current Active Full-Time Employees 17

Number of Vacancies 1

SOLID WASTE ADMINISTRATION*DESCRIPTION*

The Solid Waste Administration Section provides administrative support for the other sections and ensures that all functions of the division are coordinated and carried to completion. This section prepares and tracks correspondence, receives and resolves customer complaints, tracks the division budget, prepares the payroll, and performs many other administrative duties as required.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES *	646,677	325,405	366,668
OPERATING EXPENSES	368,397	245,956	409,208
DEPRECIATION EXPENSE	57,685	35,539	30,966
INDIRECT COSTS	966,338	1,042,150	940,828
TRANSFER TO GENERAL FUND	1,113,415	1,088,702	1,413,292
TOTAL EXPENSES	3,152,511	2,737,752	3,160,962
FULL TIME POSITIONS	3	3	3

Class Title

Administrative Assistant	1	1	1
General Supervisor	1	1	1
Superintendent, Solid Waste	1	1	1
TOTAL	3	3	3

SOLID WASTE ADMINISTRATION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
3902					
7110	Regular Wages	188,180	228,608	262,711	34,103
7120	Overtime Wages	141	250	250	0
7210	W/C Insurance	11,067	13,388	15,383	1,995
7230	Uniforms	5,799	8,367	8,700	333
7260	FICA Matching	13,730	17,508	20,117	2,609
7270	Pension Matching	399,849	27,463	31,555	4,092
7280	Insurance Matching	25,803	24,821	24,952	131
7290	Contribution Matching	2,108	5,000	3,000	(2,000)
7550	Communications	2,651	4,000	4,000	0
7600	Travel	0	660	660	0
7630	Train/Cont. Education	0	1,140	1,140	0
7700	Risk Allocation	79,435	82,544	73,333	(9,211)
7870	Maint: Motor Equip.	7,094	8,782	8,860	78
7880	Maint: Mach/Imp/Tools	3,035	2,575	2,578	3
7900	Utilities	6,294	6,700	6,700	0
7990	Dues and Fees	2,602	3,400	3,400	0
8010	Supplies	2,216	2,000	2,000	0
8016	Small Equip	1,113	2,200	2,200	0
8110	Motor Fuel	3,615	5,755	3,037	(2,718)
8150	Employee Appreciation	700	1,200	1,300	100
8971	Bad Debt Allowance	259,642	125,000	300,000	175,000
8900	Depreciation	57,685	35,539	30,966	(4,573)
8951	Indirect Costs	966,338	1,042,150	940,828	(101,322)
5992	Operating Transfers Out	1,113,415	1,088,702	1,413,292	324,590
Total		3,152,511	2,737,752	3,160,962	423,210

SOLID WASTE/RESIDENTIAL*DESCRIPTION*

The Solid Waste Residential Division ensures the health and well-being of citizens of the City by collecting and properly disposing solid waste generated by residential customers.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
OPERATING EXPENSES	7,156,534	7,411,655	7,212,506
TOTAL EXPENSES	7,156,534	7,411,655	7,212,506
FULL TIME POSITIONS	0	0	0

SOLID WASTE/RESIDENTIAL

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
3904					
7510	Professional Services	7,156,534	7,411,655	7,212,506	(199,149)
Total		7,156,534	7,411,655	7,212,506	(199,149)

* The City contracts with garbage pickup contractor in order to service the residential section

SOLID WASTE/COMMERCIAL*DESCRIPTION*

The Solid Waste Commercial Division collects and disposes of solid waste generated by commercial customers.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	657,321	708,155	870,785
OPERATING EXPENSES	1,610,963	1,656,406	1,852,228
DEPRECIATION EXPENSE	172,500	227,687	227,687
TOTAL EXPENSES	2,440,784	2,592,248	2,950,700
FULL TIME POSITIONS	9	9	9

Class Title

Equipment Operator III	8	8	8
Solid Waste Route Supervisor	1	1	1
TOTAL	9	9	9

SOLID WASTE/COMMERCIAL

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
3905					
7110	Regular Wages	374,530	388,236	452,498	64,262
7120	Overtime	82,603	80,000	80,000	0
7210	W/C Insurance	21,270	33,619	38,233	4,614
7260	FICA Matching	32,960	35,820	40,736	4,916
7270	Pension Matching	53,590	56,188	63,900	7,712
7280	Insurance Matching	87,873	109,292	190,418	81,126
7290	Contribution Matching	4,494	5,000	5,000	0
7512	Tech.Svcs(Surveys,DP)	624,501	741,551	741,551	0
7514	Contract Labor (Temp)	54,152	61,000	60,320	(680)
7870	Maint: Motor Equip.	667,881	530,735	749,263	218,528
7880	Maint: Mach/Imp/Tools	29,442	27,000	27,000	0
8010	Supplies	7,590	7,200	7,200	0
8016	Small Equip	57,613	69,000	69,000	0
8050	Rental of Equipment			5,000	5,000
8110	Motor Fuel	169,783	219,920	192,894	(27,026)
8900	Depreciation	172,500	227,687	227,687	0
Total		2,440,784	2,592,248	2,950,700	358,452

SOLID WASTE/SPECIAL SERVICES*DESCRIPTION*

The Solid Waste Special Services Division is responsible for the enforcement of the Solid Waste Ordinance.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	408,119	532,572	531,078
OPERATING EXPENSES	130,201	207,589	198,336
TOTAL EXPENSES	538,320	740,161	729,414
FULL TIME POSITIONS	6	6	6

Class Title

* Code Enforcement Inspector I	0	0	0
* Code Enforcement Ofcr (Sworn)	0	0	0
Solid Waste Collector	2	2	2
Maintenance Workers	4	4	4
TOTAL	6	6	6

* Headcount for 1 Code Enforcement Inspector & 1 Code Enforcement Officer are located in Code Enforcement Budget

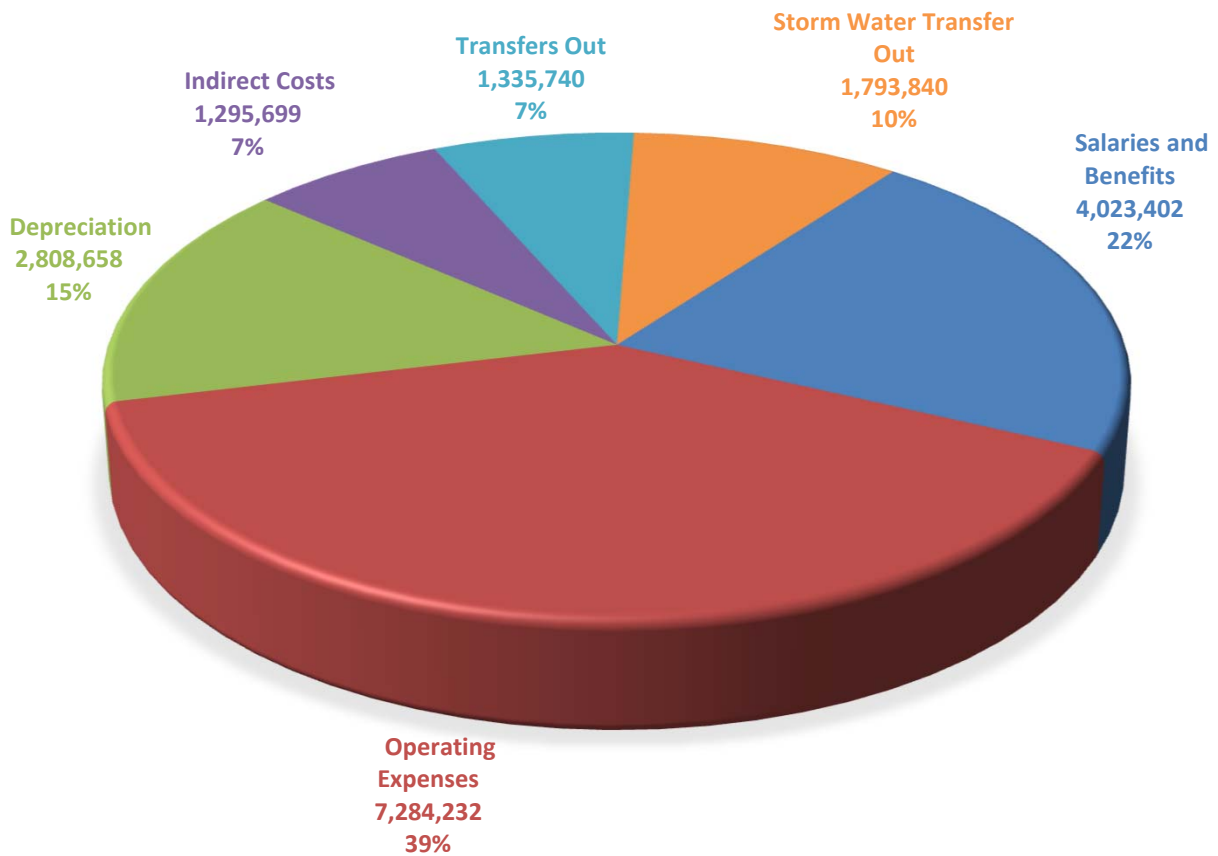
SOLID WASTE/SPECIAL SERVICES

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
3906					
7110	Regular Wages	227,951	277,370	316,072	38,702
7120	Overtime	32,509	70,000	30,000	(40,000)
7210	W/C Insurance	25,634	29,641	29,530	(111)
7260	FICA Matching	17,837	26,574	26,475	(99)
7270	Pension Matching	30,545	41,684	41,529	(155)
7280	Insurance Matching	71,617	83,303	83,472	169
7290	Contribution Matching	2,026	4,000	4,000	0
7514	Contract Labor (Temp)	107,367	181,000	170,000	(11,000)
7600	Travel	0	1,500	1,600	100
7630	Train/Cont. Education	0	1,000	1,100	100
7870	Maint: Motor Equip.	8,256	4,062	5,661	1,599
8010	Supplies	2,620	5,000	5,000	0
8110	Motor Fuel	3,802	4,671	4,619	(52)
8900	Depreciation	8,156	10,356	10,356	0
Total		538,320	740,161	729,414	(10,747)



Sanitary Sewer

City of Albany Adopted Budget FY 2025 Sewer Department



Total Expenses
\$18,541,571

**SANITARY SEWER ENTERPRISE FUND
SEWER SYSTEMS DIVISION SUMMARY**

DESCRIPTION

The Sewer Systems Division operates and maintains the Wastewater Treatment Plant, Sanitary Sewer Lift Stations, Wastewater Sampling Program, Utility Locates, and the Sanitary Sewer Maintenance and Construction Sections. The Sewer Systems Division, which is a part of the Public Works Department, is responsible for the maintenance of all Sanitary Sewers within the City of Albany Sewer System and for the operation of the main Water Pollution Control Plant and 86 Pump/Lift Stations.

STRATEGIC PRIORITIES (SP)

SP VI: Fiscal Responsibility

GOALS & OBJECTIVES (G&O)

SP I, G&O 3: Revenue Enhancements

PERFORMANCE MEASURES (PM)

Measures	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Actuals
SP VI, G&O 3, PM 1: # New Customers	16	30	25	30
Completion of Year 1 of the 10 Year plan	N/A	N/A	15%	30%

SP I = Safe, Sustainable, & Business Friendly

SP II = Economic Development & Jobs

SP III = Infrastructure & Asset Management

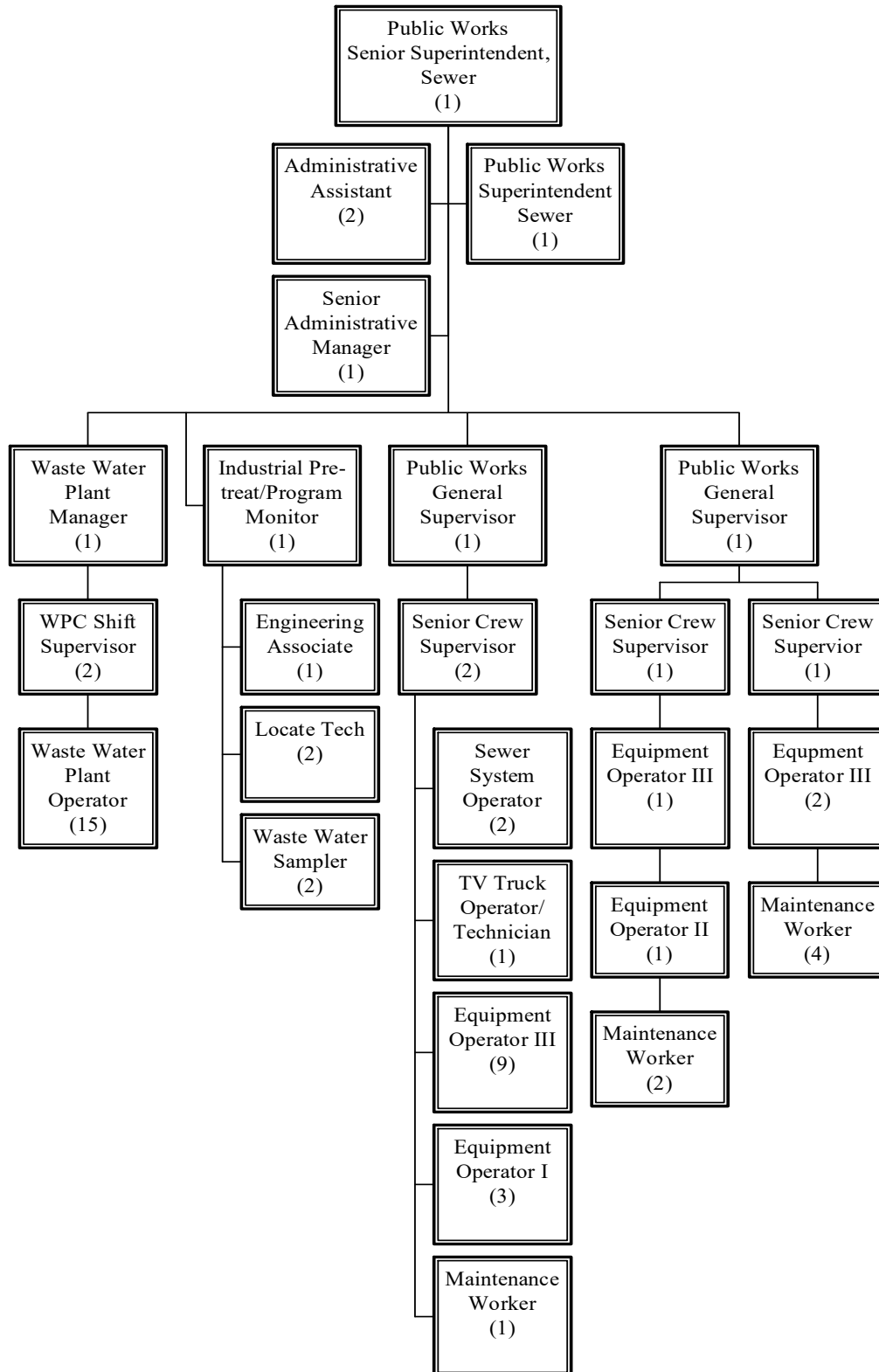
SP IV = Promotion of the City of Albany as a Great Place to Live, Work, & Play

SP V = Effective & Excellent Service Delivery

SP VI = Fiscal Responsibility



Sanitary Sewer Fund



**SANITARY SEWER ENTERPRISE FUND
SEWER SYSTEMS DIVISION SUMMARY**

DESCRIPTION

The Sewer Systems Division operates and maintains the Wastewater Treatment Plant, Sanitary Sewer Lift Stations, Wastewater Sampling Program, Utility Locates, and the Sanitary Sewer Maintenance and Construction Sections. The Sewer Systems Division is responsible for the maintenance of all Sanitary Sewers within the City of Albany Sewer System and for the operation of the main Water Pollution Control Plant and 86 Pump/Lift Stations.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUE	17,399,644	18,159,000	19,274,137
PERSONNEL SERVICES	3,884,089	3,775,461	4,023,402
OPERATING EXPENSES	6,155,717	7,053,118	7,284,232
DEPRECIATION EXPENSE	2,767,018	2,738,192	2,808,658
INDIRECT COSTS	1,335,511	1,328,075	1,295,699
TRANSFER OUT STORMWATER	1,326,832	1,325,740	1,335,740
TRANSFER OUT GENERAL FUND	1,332,433	1,346,661	1,793,840
TOTAL EXPENSES	16,801,600	17,567,247	18,541,571
NON-OPERATING REVENUES	4,680,254	0	0
NET INCOME (LOSS)	5,278,298	591,753	732,566
Capital Projects Summary	5,690,280	24,938,042	21,910,032
FULL TIME POSITIONS	61	61	61

Current Active Full-Time Employees 46

Number of Vacancies 15

SANITARY SEWER ENTERPRISE FUND
WATERWASTE TREATMENT

DESCRIPTION

The 32 MGD Joshua Street Wastewater Treatment Plant provides treatment of the municipal wastewater to ensure that all State and Federal Pollution guidelines and discharge permit limits are met. The process ensures that the treated wastewater which is discharged into the receiving stream will not pose any threat to users of those waters. Proper, efficient wastewater treatment includes physical and biological treatment of sewage and proper disinfection of the final effluent prior to its discharge into the receiving stream to prevent the possible spread and multiplication of potential life threatening, disease causing bacteria. As better water pollution control is achieved, public health protection is improved.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	1,314,720	1,247,805	1,411,978
OPERATING EXPENSES	3,768,385	4,612,005	4,828,675
DEPRECIATION EXPENSE	1,638,007	1,549,120	1,559,073
TOTAL	6,721,112	7,408,930	7,799,726
FULL TIME POSITIONS	19	19	19

Class Title

Maintenance Worker	1	0	0
Administrative Assistant	0	1	1
Wastewater Plant Manager	1	1	1
Wastewater Plant Operator I	15	15	15
WPC Shift Supervisor	2	2	2
Total	19	19	19

SANITARY SEWER ENTERPRISE FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
3200					
7110	Regular Wages	741,744	807,650	941,317	133,667
7120	Overtime	28,767	43,000	43,000	0
7210	W/C Insurance	29,009	19,990	23,131	3,141
7230	Uniforms	5,895	6,900	8,000	1,100
7260	FICA Matching	55,685	65,075	75,300	10,225
7270	Pension Matching	275,915	102,078	118,118	16,040
7280	Insurance Matching	166,561	194,112	194,112	0
7290	Contribution Matching	11,145	9,000	9,000	0
7510	Professional Services	4,200	8,000	8,000	0
7512	Tech.Svcs(Surveys,DP) *	2,385,637	2,634,230	2,804,000	169,770
7550	Communications	13,701	28,060	28,060	0
7600	Travel	1,891	6,000	6,000	0
7630	Train/Cont. Education	1,571	4,000	4,000	0
7860	Maint: Buildings	321	3,000	3,000	0
7870	Maint: Motor Equipment	13,635	13,086	13,086	0
7880	Maint: Mach/Imp/Tools	210,096	505,700	505,700	0
7900	Utilities	883,009	950,000	995,000	45,000
7990	Dues & Fees	5,309	6,000	6,000	0
8009	Licenses(CDL,CPA,Etc)	1,400	0	1,750	1,750
8010	Supplies	241,303	416,930	416,930	0
8016	Small Equip	692	10,500	10,500	0
8017	Printing(Not Std Forms)	0	300	300	0
8018	Books & Subscriptions	0	450	600	150
8050	Rental of Equipment	3,300	24,000	24,000	0
8110	Motor Fuel	2,317	1,749	1,749	0
8970	Bad Debt Write-off	0	0	0	0
8900	Depreciation	1,638,007	1,549,120	1,559,073	9,953
Total		6,721,112	7,408,930	7,799,726	390,796

* Includes approximately \$1.8M in a maintenance contract to assist with the upkeep the wastewater treatment plant and also \$800K for a contractor to transport grit and bio-solids.

SANITARY SEWER ENTERPRISE FUND
WASTEWATER TREATMENT/LIFT STATIONS

DESCRIPTION

Operates and maintains 85 combination and sanitary sewer lift stations that move wastewater to the Treatment Plant.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
OPERATING EXPENSES	769,136	805,100	842,600
DEPRECIATION EXPENSE	715,176	715,539	621,108
TOTAL	1,484,311	1,520,639	1,463,708
FULL TIME POSITIONS	0	0	0

SANITARY SEWER ENTERPRISE FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
3201					
7550	Communications	59,601	64,000	64,000	0
7860	Maint: Buildings	0	0	0	0
7880	Maint: Mach/Imp/Tools	269,738	235,000	246,000	11,000
7900	Utilities	427,324	453,500	480,000	26,500
8010	Supplies	10,548	10,600	10,600	0
8050	Rental of Equipment	1,925	42,000	42,000	0
8900	Depreciation	715,176	715,539	621,108	(94,431)
Total		1,484,311	1,520,639	1,463,708	(56,931)

SANITARY SEWER ENTERPRISE FUND

WASTEWATER TREATMENT/ADMINISTRATION

DESCRIPTION

The Sewer Systems Administration Section is responsible for scheduling all work tasks for the Division, monitoring expenditures, preparing and administering the budget, preparing weekly and monthly reports, maintaining permit compliance, scheduling training programs and completing all other administrative duties as necessary. Debt service and GMA payments for maintenance and construction equipment are also included within this cost center.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	1,116,847	727,366	695,749
OPERATING EXPENSES	859,343	671,276	680,570
DEPRECIATION	118,526	122,709	139,223
INDIRECT COSTS	1,335,511	1,328,075	1,295,699
TRANSFER OUT	2,413,285	2,607,401	3,129,580
TOTAL	5,843,512	5,456,827	5,940,821
FULL TIME POSITIONS	6	6	6

Class Title

Administrative Assistant	1	1	1
Public Works General Supervisor	2	2	2
Public Works Supt., Sewer	1	1	1
Sewer Maintenance Engineer	1	1	0
Public Works Senior Superintendent	0	0	1
Senior Administrative Manager	1	1	1
TOTAL	6	6	6

SANITARY SEWER ENTERPRISE FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
3400					
7110	Regular Wages	216,552	443,021	444,005	984
7120	Overtime	456	1,500	1,500	0
7130	Part Time	76,011	76,000	76,000	0
7210	W/C Insurance	7,304	15,407	15,437	30
7230	Uniforms	8,515	19,000	20,500	1,500
7260	FICA Matching	21,406	39,820	39,895	75
7270	Pension Matching	745,372	53,343	53,461	118
7280	Insurance Matching	38,274	74,275	39,951	(34,324)
7290	Contribution Matching	2,956	5,000	5,000	0
7510	Professional Services	0	35,000	35,000	0
7550	Communications	10,044	13,940	13,940	0
7630	Train/Cont. Education	0	1,000	1,000	0
7700	Risk Allocation	532,339	378,822	386,094	7,272
7870	Maint: Motor Equipment	32,013	18,258	18,258	(0)
7880	Maint: Mach/Imp/Tools	409	8,861	9,000	139
7900	Utilities	47,127	43,000	43,000	0
7990	Dues and Fees	617	650	650	0
8009	Licenses (CDL,CPA,Etc)	560	750	750	0
8010	Supplies	8,621	9,100	9,100	0
8017	Printing (Not Std Forms)	0	350	350	0
8110	Motor Fuel	10,349	10,345	12,228	1,883
8150	Employee Appreciation	627	1,200	1,200	0
8971	Bad Debt Allowance	216,637	150,000	150,000	0
8900	Depreciation	118,526	122,709	139,223	16,514
8951	Indirect Costs	1,335,511	1,328,075	1,295,699	(32,376)
5992	Operating Transfers Out	2,413,285	2,607,401	3,129,580	522,179
Total		5,843,512	5,456,827	5,940,821	483,994

SANITARY SEWER ENTERPRISE FUND
SEWER SYSTEMS - MAINTENANCE

DESCRIPTION

The Maintenance Section is responsible for general sewer system maintenance including: installing and repairing taps; repairing Albany Utility cuts; repairing breaks in small sewer lines; repairing catch basins; cleaning and removing grease, roots, and sand from sewer structures and pipes; televising lines to locate problems; and providing 24 hour trouble truck assistance for City infrastructure problems or overflows.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	771,806	1,009,382	1,067,875
OPERATING EXPENSES	508,728	560,786	568,533
DEPRECIATION EXPENSE	208,310	267,010	359,856
TOTAL	1,488,845	1,837,178	1,996,264
FULL TIME POSITIONS	18	18	18

Class Title

Maintenance Worker	1	1	1
Equipment Operator I	3	3	3
Crew Supervisor, Senior	2	2	2
TV Truck Operator/Technician	1	1	1
Sewer System Operator	2	2	2
Equipment Operator III	9	9	9
TOTAL	18	18	18

SANITARY SEWER ENTERPRISE FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
3404					
7110	Regular Wages	440,200	601,115	643,570	42,455
7120	Overtime	62,962	60,000	65,000	5,000
7210	W/C Insurance	29,404	23,866	25,579	1,713
7260	FICA Matching	35,804	50,575	54,206	3,631
7270	Pension Matching	56,773	79,334	85,028	5,694
7280	Insurance Matching	140,481	185,492	185,492	0
7290	Contribution Matching	6,182	9,000	9,000	0
7512	Tech.Svcs (Surveys,DP)	69,876	79,500	75,000	(4,500)
7870	Maint: Motor Equipment	271,374	299,712	299,712	0
7880	Maint: Mach/Imp/Tools	432	30,000	30,000	0
8010	Supplies	88,383	63,000	75,000	12,000
8016	Small Equip	3,512	6,000	6,000	0
8110	Motor Fuel	75,152	82,574	82,821	247
8900	Depreciation	208,310	267,010	359,856	92,846
Total		1,488,845	1,837,178	1,996,264	159,086

SANITARY SEWER ENTERPRISE FUND**SEWER SYSTEMS -CONSTRUCTION***DESCRIPTION*

The Construction Section is responsible for installing and repairing the larger sanitary, combination and storm sewer lines located throughout the City. This section is also responsible for the clearing and grading of large ditch sections and the maintenance of sewer right-of-ways.

Major Object of Expenditure	ACTUAL	ADOPTED	ADOPTED
	2022/2023	2023/2024	2024/2025
PERSONNEL SERVICES	341,838	420,136	445,815
OPERATING EXPENSES	122,724	222,360	186,941
DEPRECIATION EXPENSE	70,732	67,547	113,131
TOTAL	535,294	710,043	745,887
FULL TIME POSITIONS	12	12	12

Class Title

Equipment Operator III	3	3	3
Equipment Operator II	1	1	1
Maintenance Worker	6	6	6
Crew Supervisor, Senior	2	2	2
TOTAL	12	12	12

SANITARY SEWER ENTERPRISE FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
3408					
7110	Regular Wages	192,696	263,739	284,405	20,666
7120	Overtime	9,229	5,000	5,000	0
7210	W/C Insurance	8,367	12,389	13,342	953
7260	FICA Matching	14,459	20,559	22,139	1,580
7270	Pension Matching	23,922	32,249	34,729	2,480
7280	Insurance Matching	92,257	85,200	85,200	0
7290	Contribution Matching	908	1,000	1,000	0
7870	Maint: Motor Equipment	97,603	111,162	111,162	0
7880	Maint: Mach/Imp/Tools	155	0	0	0
8010	Supplies	4,099	70,000	50,000	-20,000
8016	Small Equip	1,270	2,500	2,500	0
8050	Rental of Equipment	0	5,000	5,000	0
8110	Motor Fuel	19,596	33,698	18,279	-15,419
8900	Depreciation	70,732	67,547	113,131	45,584
Total		535,294	710,043	745,887	35,844

SANITARY SEWER ENTERPRISE FUND
WASTEWATER SAMPLING & UTILITY LOCATION

DESCRIPTION

The Industrial Wastewater Sampling and Utility Location Section monitors industry to insure compliance with the City's Comprehensive Solid Waste, Wastewater and Sewer Pretreatment Ordinance and takes necessary action to correct violations. The Section also checks on reported violations, inspects each Industry to insure all reported chemicals are stored properly to protect City collection and treatment systems, and monitors POTW (Publicly-Owned Treatment Works) for priority pollutants as required by EPD. This Section has also handles the grease monitoring program, CSO inspections, the Watershed Protection program as required by the State and all sewer utility "locates" within the City of Albany as required by the Utility Protection Center.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	338,878	370,772	401,985
OPERATING EXPENSES	127,402	181,591	176,913
DEPRECIATION EXPENSE	16,267	16,267	16,267
TOTAL	482,547	568,630	595,165
FULL TIME POSITIONS	6	6	6

Class Title

Indust. Pre-Treatment Monitor,Supv.	1	1	1
Engineering Associate	1	1	1
Wastewater Sampler	2	2	2
Locate Technician	2	2	2
TOTAL	6	6	6

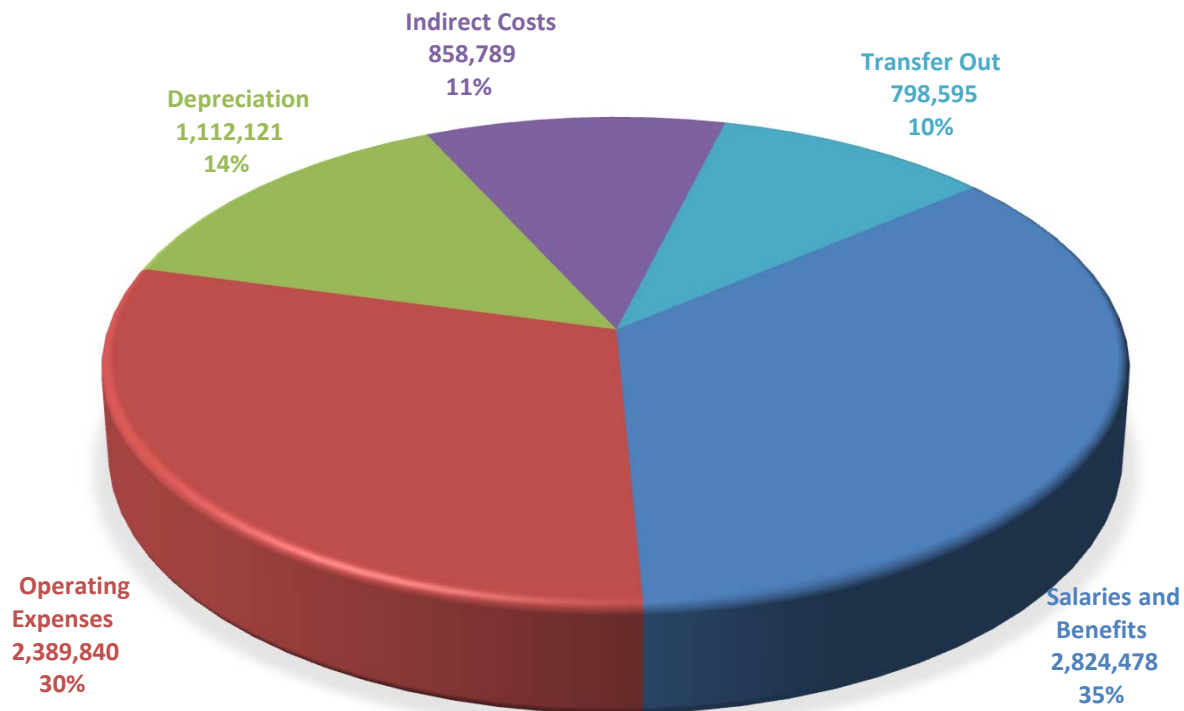
SANITARY SEWER ENTERPRISE FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
3600					
7110	Regular Wages	234,675	264,349	288,918	24,569
7120	Overtime	952	500	1,200	700
7210	W/C Insurance	7,532	10,263	11,242	979
7260	FICA Matching	17,782	20,261	22,194	1,933
7270	Pension Matching	29,031	31,782	34,814	3,032
7280	Insurance Matching	46,318	41,117	41,117	0
7290	Contribution Matching	2,589	2,500	2,500	0
7512	Tech.Svcs(Surveys,DP)	92,026	111,900	111,900	0
7600	Travel	0	0	0	0
7630	Train/Cont. Education	0	0	0	0
7870	Maint: Motor Equipment	19,493	16,617	16,617	(0)
7880	Maint: Mach/Imp/Tools	0	15,000	11,500	(3,500)
8009	Licenses (CDL, CPA, ETC)	360	0	0	0
8010	Supplies	5,440	6,500	6,500	0
8016	Small Equip	725	20,000	20,000	0
8110	Motor Fuel	9,359	11,574	10,396	(1,178)
8900	Depreciation	16,267	16,267	16,267	0
Total		482,547	568,630	595,165	26,535



Stormwater

City of Albany
Adopted Budget
FY 2025
Storm Water Department



Total Expenses
\$7,983,823

**STORMWATER ENTERPRISE FUND
STORMWATER DIVISION SUMMARY**

DESCRIPTION

The Stormwater Management consists of the following:

Engineering for reporting and record keeping for the Federal Clean Water Act. Street Sweeping for keeping gutters free from debris that can inhibit the functions of stormwater management system. Asphalt/Paving for keeping the paved roadways in a condition allowing for appropriate drainage. Grading/Construction for maintaining ditches, holding ponds, and installs driveways and pipes. Stormwater maintenance for maintaining all storm pumps stations and infrastructures along with City flood control structures.

STRATEGIC PRIORITIES (SP)

SP I: Safe, Sustainable, and Business-Friendly

SP III: Infrastructure & Asset Management

GOALS & OBJECTIVES (G&O)

SP I, G&O 1: Create a Safe Community to Live, Work, and Play that Encourages the Well-Being of Albany's Citizens and Assets.

SP III, G&O 1: Develop an Efficient & Sustainable Infrastructure Management Program

PERFORMANCE MEASURES (PM)

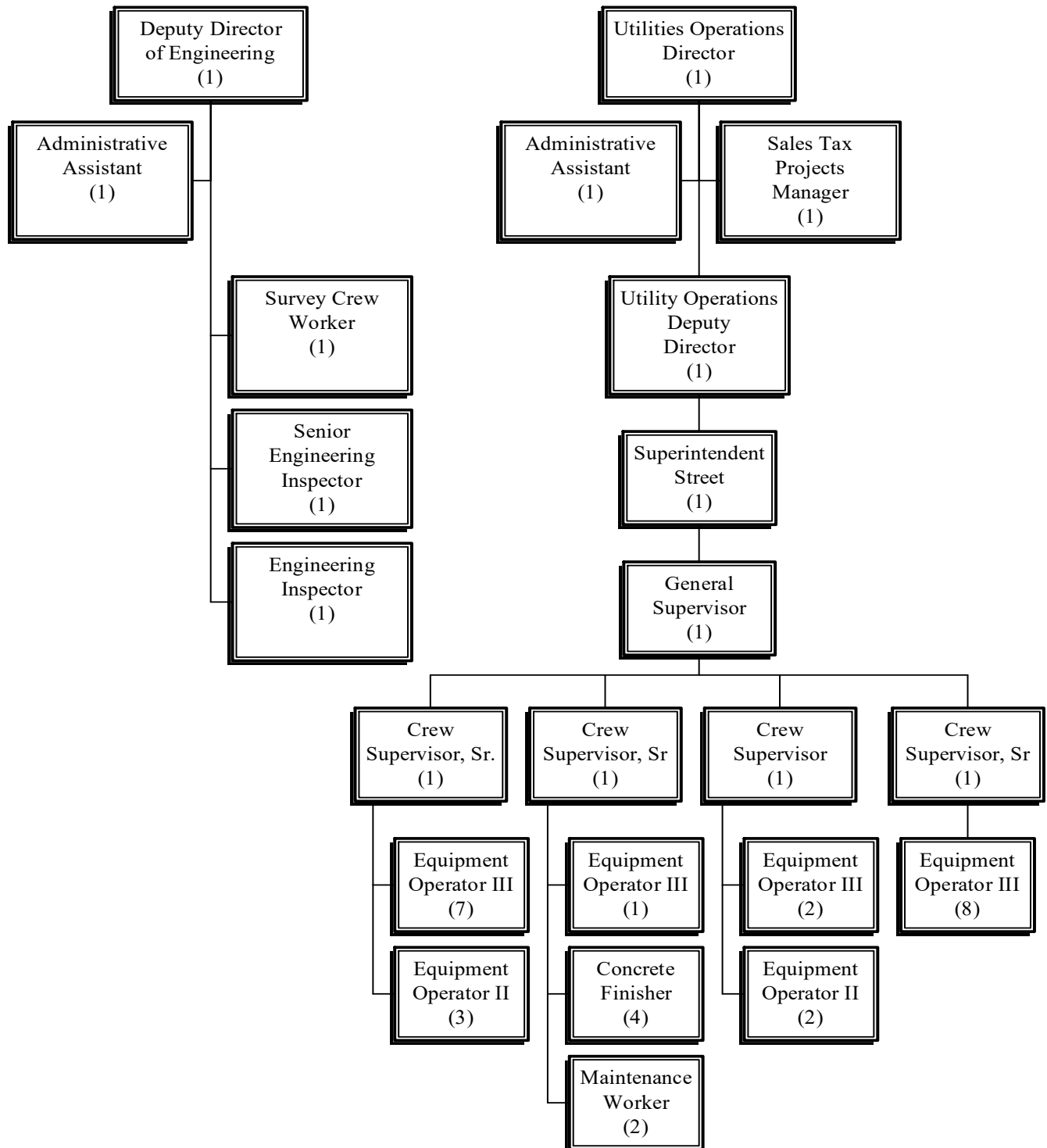
Measures	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Actuals
SP I, G&O 1, PM 1: Length of Sidewalk Added Near Schools (in Feet)	5,280	5,280	5,280	5,280
SP I, G&O 1, PM 2: Miles of Streets Swept	47,000	47,000	42,000	47,000
SP I, G&O 1, PM 3: % of City Streets Swept	90	90	80	90
SP I, G&O 1, PM 4: Road Miles Resurfaced	32	32	24	21
SP I, G&O 1, PM 5: # of Miles in Very Poor Condition **	114	114	114	62
SP I, G&O 1, PM 6: # of Miles in Poor Condition **	237	237	237	237
SP I, G&O 1, PM 7: % Complete - Assessment of Paved Alleys	N/A	100%	100%	N/A
SP III, G&O 1, PM 1: Design of Three Oaks Pond	100%	100%	100%	N/A
SP III, G&O 1, PM 2: Design Storm Mitigation of Bellingham Pond	100%	100%	100%	N/A
SP III, G&O 1, PM 3: Design Storm Mitigation of Shannon Pond	95%	100%	100%	N/A
SP III, G&O 1, PM 4: Design of Camp Lane Pond	95%	100%	100%	N/A
SP III, G&O 1, PM 5: Design Storm Mitigation of 20 Acre Pond	50%	100%	100%	N/A
SP III, G&O 1, PM 6: Design Storm Mitigation of Mitchell Pond	100%	100%	100%	N/A
SP III, G&O 1, PM 7: Design of Pump Station #50	N/A	50%	50%	100%
SP III, G&O 1, PM 8: Design of E. Broad Ave - Clark Ave Sewer Separation	90%	100%	100%	N/A
SP III, G&O 1, PM 9: Design of Booker Ave Sewer Separation	75%	100%	75%	100%
SP III, G&O 1, PM 10: Construction Three Oaks Pond Phase I	N/A	N/A	N/A	100%
SP III, G&O 1, PM 11: Construction Storm Mitigation of Bellingham Pond	N/A	N/A	N/A	100%
SP III, G&O 1, PM 12: Construction Storm Mitigation of Shannon Pond	N/A	N/A	N/A	100%
SP III, G&O 1, PM 13: Construction E. Broad Ave - Clark Ave Sewer Separation	N/A	N/A	N/A	100%
SP III, G&O 1, PM 14: CSO 10-Year Mitigation Plan Design	N/A	N/A	N/A	75%

** Assessment was based on 2017 figures. This will be reevaluated in FY 2020. The resurfacing plan addresses the Very Poor Conditions first.

SP I = Safe, Sustainable, & Business Friendly
 SP II = Economic Development & Jobs
 SP III = Infrastructure & Asset Management
 SP IV = Promotion of the City of Albany as a Great Place to Live, Work, & Play
 SP V = Effective & Excellent Service Delivery
 SP VI = Fiscal Responsibility



Stormwater Fund



STORMWATER ENTERPRISE FUND
STORMWATER DIVISION SUMMARY

DESCRIPTION

The Stormwater Management Section is responsible for: engineering for reporting and record-keeping for the Federal Clean Water Act; street sweeping for keeping gutters free from debris that can inhibit the functions of stormwater management system; asphalt/paving for keeping the paved roadways in a condition allowing for appropriate drainage; grading/construction for ditches, holding ponds, and installation of driveways and pipes; and stormwater maintenance for maintaining all storm pumps stations and infrastructures along with City flood control structures.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUE	6,021,398	6,410,594	6,650,212
PERSONNEL SERVICES	2,614,676	2,546,150	2,824,478
OPERATING EXPENSES	2,107,431	2,261,399	2,389,840
DEPRECIATION	1,180,213	1,235,656	1,112,121
INDIRECT COSTS	882,413	1,065,934	858,789
TRANSFER OUT	623,715	618,907	798,595
TOTAL EXPENSES	7,408,448	7,728,046	7,983,823
TRANSFERS IN	1,326,832	1,325,740	1,335,740
MISCELLANEOUS REVENUE	26,479	0	0
CAPITAL CONTRIBUTIONS	1,296,375	0	0
NET INCOME/ (LOSS)	1,262,637	8,288	2,128
Capital Projects Summary	89,527	712,976	1,263,172
FULL TIME POSITIONS	44	44	44

Current Active Full-Time Employees 35

Number of Vacancies 9

STORMWATER ENTERPRISE FUND**ENGINEERING***DESCRIPTION*

The Engineering Department Stormwater Section monitors operations of the stormwater system to ensure compliance with the Federal Clean Water Act, as enforced by the Georgia Environmental Protection Division (EPD).

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL EXPENSES	287,156	387,794	405,410
OPERATING EXPENSES	21,173	45,819	33,109
DEPRECIATION EXPENSE	3,798	7,620	7,595
TOTAL	312,127	441,233	446,113
FULL TIME POSITIONS	5	5	5

Class Title

Deputy Director, Engineering	1	1	1
Engineering Inspector	1	1	1
Engineering Inspector, Senior	1	1	1
Administrative Assistant	1	1	1
Survey Crew Worker	1	1	1
Total	5	5	5

STORMWATER ENTERPRISE FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
4302					
7110	Regular Wages	220,766	275,374	289,685	14,311
7210	W/C Insurance	12,757	17,899	18,830	931
7230	Uniforms	2,184	2,500	2,500	0
7260	FICA Matching	16,332	21,066	22,161	1,095
7270	Pension Matching	-14,186	33,045	34,762	1,717
7280	Insurance Matching	48,106	35,910	35,972	62
7290	Contribution Matching	1,177	2,000	1,500	(500)
7512	Technical Services	0	300	300	0
7550	Communication	1,639	2,500	2,200	(300)
7600	Travel	0	2,000	2,000	0
7630	Train/Cont. Education	0	600	600	0
7870	Maint:Motor Equip	12,872	11,183	10,154	(1,029)
7880	Maint: Mach/Imp/Tools	1,589	8,123	7,403	(720)
8010	Supplies	1,307	2,000	2,000	0
8016	Small Equip	0	4,300	4,300	0
8110	Motor Fuel	3,766	4,813	4,152	(661)
8900	Depreciation	3,798	7,620	7,595	(25)
8970	Bad Debt Write-off	0	10,000	0	(10,000)
Total		312,127	441,233	446,113	4,880

STORMWATER ENTERPRISE FUND**STREET SWEEPING***DESCRIPTION*

The Street Sweeping Section is responsible for sweeping all publicly-owned curbed streets within City limits and subdivisions outside of the City limits which contract with the City for this service. This section is also responsible for street sweeping the Marine Corp Base monthly and removal of debris from street and curbs to prevent entry into storm sewer system.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	1,414,843	959,612	1,074,509
OPERATING EXPENSES	732,700	854,373	930,800
DEPRECIATION EXPENSE	399,059	448,120	340,318
INDIRECT COSTS	882,413	1,065,934	858,789
TRANSFER OUT	624,599	657,588	532,049
TOTAL	4,053,614	3,985,627	3,736,465
FULL TIME POSITIONS	14	14	14

Class Title

Equipment Operator III	8	8	8
Crew Supervisor, Senior	1	1	1
Project Manager	1	1	1
Administrative Assistant	1	1	1
Public Works Superintendent, Street	1	1	1
Deputy Utility Operations Director	1	1	1
Utilities Operations Director	1	1	1
TOTAL	14	14	14

STORMWATER ENTERPRISE FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
4303					
7110	Regular Wages	586,906	654,678	733,853	79,175
7120	Overtime	7,069	5,000	10,000	5,000
7210	W/C Insurance	25,166	32,984	37,193	4,209
7230	Uniforms	12,299	15,000	17,700	2,700
7260	FICA Matching	42,871	50,465	56,905	6,440
7270	Pension Matching	594,961	79,161	89,262	10,101
7280	Insurance Matching	141,808	119,624	125,796	6,172
7290	Contribution Matching	3,762	2,700	3,800	1,100
7512	Tech.Svcs(Surveys,DP)	194,447	160,000	130,000	(30,000)
7550	Communication	7,205	8,696	8,696	0
7600	Travel	177	3,500	3,500	0
7630	Train/Cont. Education	0	4,000	4,000	0
7700	Risk Allocation	0	117,909	204,020	86,111
7870	Maint: Motor Equip.	367,888	397,803	411,544	13,741
7880	Maint: Mach/Imp/Tools	12,267	13,922	13,922	0
7900	Utilities	8,191	10,700	10,700	0
7990	Dues and Fees	2,207	2,190	2,300	110
8009	Licenses(CDL,CPA,Etc)	0	0	250	250
8010	Supplies	2,990	4,000	4,000	0
8016	Small Equip	5,648	2,140	2,140	0
8018	Books & Subscriptions	0	200	0	(200)
8110	Motor Fuel	79,810	103,113	98,128	(4,985)
8150	Employee Appreciation	879	1,200	2,600	1,400
8970	Bad Debt Write-off	50,993	25,000	35,000	10,000
8900	Depreciation	399,059	448,120	340,318	(107,802)
8951	Indirect Costs	882,413	1,065,934	858,789	(207,145)
5992	Operating Transfer Out	624,599	657,588	532,049	(125,539)
Total		4,053,614	3,985,627	3,736,465	(249,162)

STORMWATER ENTERPRISE FUND

ASPHALT/CONCRETE

DESCRIPTION

The Asphalt Section is responsible for pothole repairs, asphalt overlays, utility cut repairs, and shoulder repairs on paved streets. The Concrete Section is responsible for excavating and repairing utility cuts, sidewalk, curb & gutter, driveway installation, and maintenance.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	248,634	342,593	383,550
OPERATING EXPENSES	216,540	184,009	229,274
DEPRECIATION EXPENSE	21,166	14,886	25,848
TOTAL	486,339	541,488	638,672
FULL TIME POSITIONS	8	8	8

Class Title

Concrete Finisher	4	4	4
Equipment Operator, III	1	1	1
Crew Supervisor, Senior	1	1	1
Maintenance Worker	2	2	2
TOTAL	8	8	8

STORMWATER ENTERPRISE FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
4304					
7110	Regular Wages	141,096	240,310	272,846	32,536
7120	Overtime	508	2,000	2,000	0
7210	W/C Insurance	10,624	15,093	17,120	2,027
7260	FICA Matching	9,715	18,537	21,026	2,489
7270	Pension Matching	16,392	29,077	32,982	3,905
7280	Insurance Matching	68,333	35,876	35,876	0
7290	Contribution Matching	1,965	1,700	1,700	0
7870	Maint: Motor Equip.	123,167	64,442	115,314	50,872
7880	Maint: Mach/Imp/Tools	2,143	2,675	12,675	10,000
8010	Supplies	69,477	90,000	80,000	(10,000)
8016	Small Equip	1,657	2,140	2,140	0
8050	Rental of Equipment	0	0	2,500	2,500
8110	Motor Fuel	20,095	24,752	16,645	(8,107)
8900	Depreciation	21,166	14,886	25,848	10,962
Total		486,339	541,488	638,672	97,184

STORMWATER ENTERPRISE FUND**GRADING/CONSTRUCTION***DESCRIPTION*

The Grading/Construction Section is responsible for the construction and maintenance of dirt alleys, ditches, holding ponds, shoulders and easements within the city. This section maintains and installs driveways and storm pipes. This section provides a key support role for the entire local government with loaders, dump trucks, motor graders, dozers, and other equipment.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	615,313	740,969	831,983
OPERATING EXPENSES	407,568	400,515	434,332
DEPRECIATION EXPENSE	131,885	140,381	118,455
TOTAL	1,154,766	1,281,865	1,384,770
FULL TIME POSITIONS	12	12	12

Class Title

Public Works General Supervisor	1	1	1
Equipment Operator, III	7	7	7
Equipment Operator, II	3	3	3
Crew Supervisor, Sr.	1	1	1
Total	12	12	12

STORMWATER ENTERPRISE FUND

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
4305					
7110	Regular Wages	383,022	502,309	587,300	84,991
7120	Overtime	21,592	25,000	25,000	0
7210	W/C Insurance	20,735	28,106	22,428	(5,678)
7260	FICA Matching	28,214	40,339	46,841	6,502
7270	Pension Matching	46,339	63,277	73,476	10,199
7280	Insurance Matching	114,667	80,938	75,938	(5,000)
7290	Contribution Matching	742	1,000	1,000	0
7512	Tech.Svcs(Surveys,DP)	0	25,000	15,000	(10,000)
7870	Maint: Motor Equip.	285,522	195,053	265,099	70,046
8010	Supplies	34,505	65,000	65,000	0
8050	Rental of Equipment	0	0	10,000	10,000
8110	Motor Fuel	77,990	115,462	79,233	(36,229)
8900	Depreciation	131,885	140,381	118,455	(21,926)
Total		1,154,766	1,281,865	1,384,770	102,905

STORMWATER ENTERPRISE FUND**STORM MAINTENANCE***DESCRIPTION*

The Storm Maintenance Section maintains all storm pump stations and flood control structures under the review of the City. During storm events, Sewer System Division employees assist Public Works and Emergency personnel to protect citizens from flash flooding. The maintenance staff also provides assistance to the Street and Solid Waste Divisions with cleaning, removing of storm debris and the hauling of dirt and sand in conjunction with the various work programs.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	48,730	115,182	129,027
OPERATING EXPENSES	729,449	776,683	762,325
DEPRECIATION EXPENSE	624,306	624,649	619,905
TOTAL	1,402,486	1,516,514	1,511,257
FULL TIME POSITIONS	5	5	5

Class Title

Crew Supervisor	1	1	1
Equipment Operator II	2	2	2
Equipment Operator III	2	2	2
Total	5	5	5

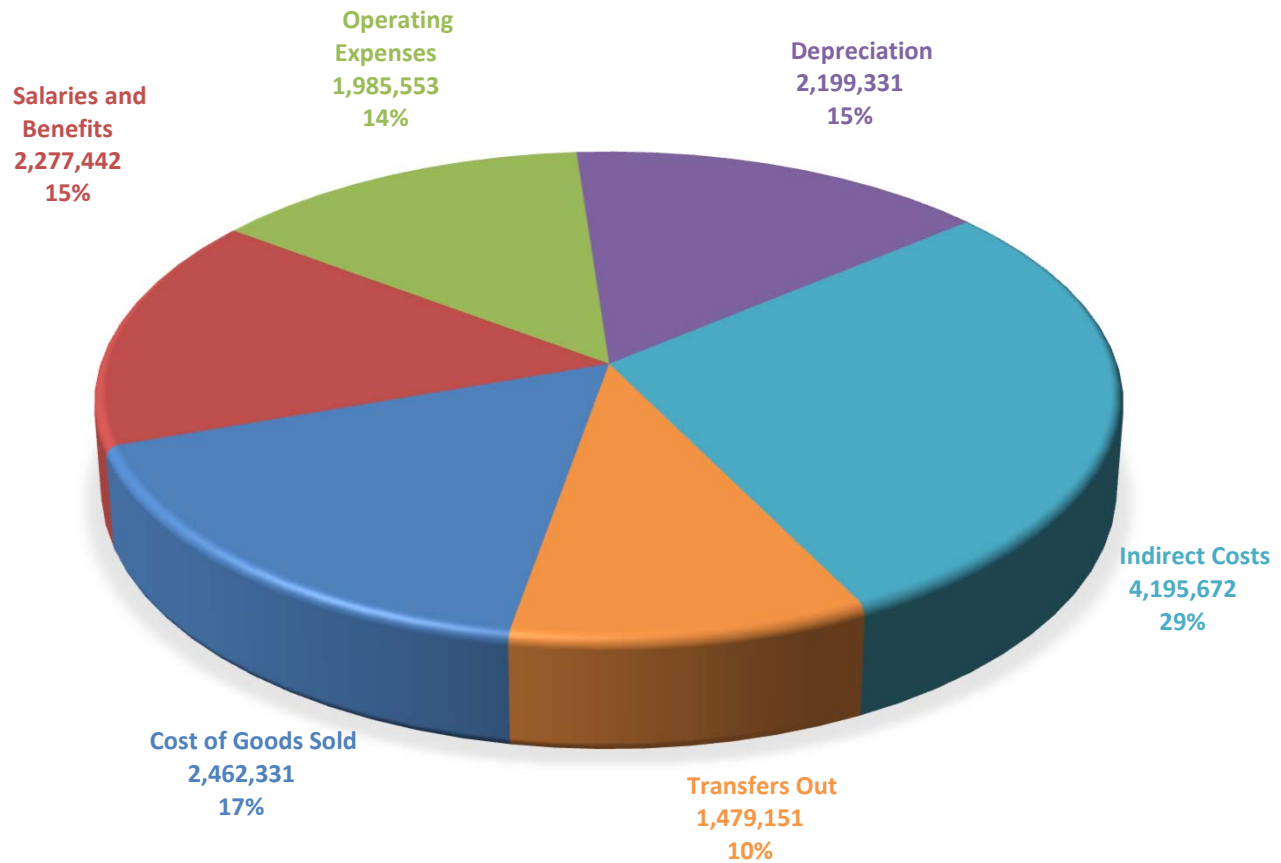
STORM MAINTENANCE

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
4306					
7110	Regular Wages	17,570	78,950	90,521	11,571
7120	Overtime	74	1,000	1,000	0
7210	W/C Insurance	639	4,572	4,572	0
7260	FICA Matching	1,088	6,116	7,001	885
7270	Pension Matching	1,907	9,594	10,983	1,389
7280	Insurance Matching	27,425	14,750	14,750	0
7290	Contribution Matching	0	200	200	0
7512	Tech.Svcs(Surveys,DP)	425,071	534,825	556,218	21,393
7550	Communications	10,000	10,600	10,000	(600)
7870	Maint: Motor Equipment	517	4,863	2,947	(1,916)
7880	Maint: Mach/Imp/Tools	154,979	65,000	67,600	2,600
7900	Utilities	124,009	140,560	100,560	(40,000)
8010	Supplies	20	10,000	10,000	0
8016	Small Equip	5,489	5,000	5,000	0
8050	Rental of Equipment	8,620	5,000	10,000	5,000
8110	Motor Fuel	743	835	0	(835)
8900	Depreciation	624,306	624,649	619,905	(4,744)
Total		1,402,486	1,516,514	1,511,257	(5,257)



Water

City of Albany Adopted Budget FY 2025 Water Department



Total Expenses
\$14,599,480

WATER DEPARTMENT*DESCRIPTION*

The water department of the Albany Utility Board provides clean, reliable water services and hydrants for fire protection to City of Albany residents and some residents in Dougherty County. The water system provides approximately 14 million gallons per day to 35,023 customers and maintains hundreds of miles of water main and services. Even though this vital service is taken for granted by most of us, it is the necessary component for any economic development initiative in Albany and Dougherty County.

STRATEGIC PRIORITIES (SP)

SP III: Infrastructure & Asset Management

GOALS & OBJECTIVES (G&O)

SP III, G&O 1: Develop an Efficient & Sustainable Infrastructure Management Program

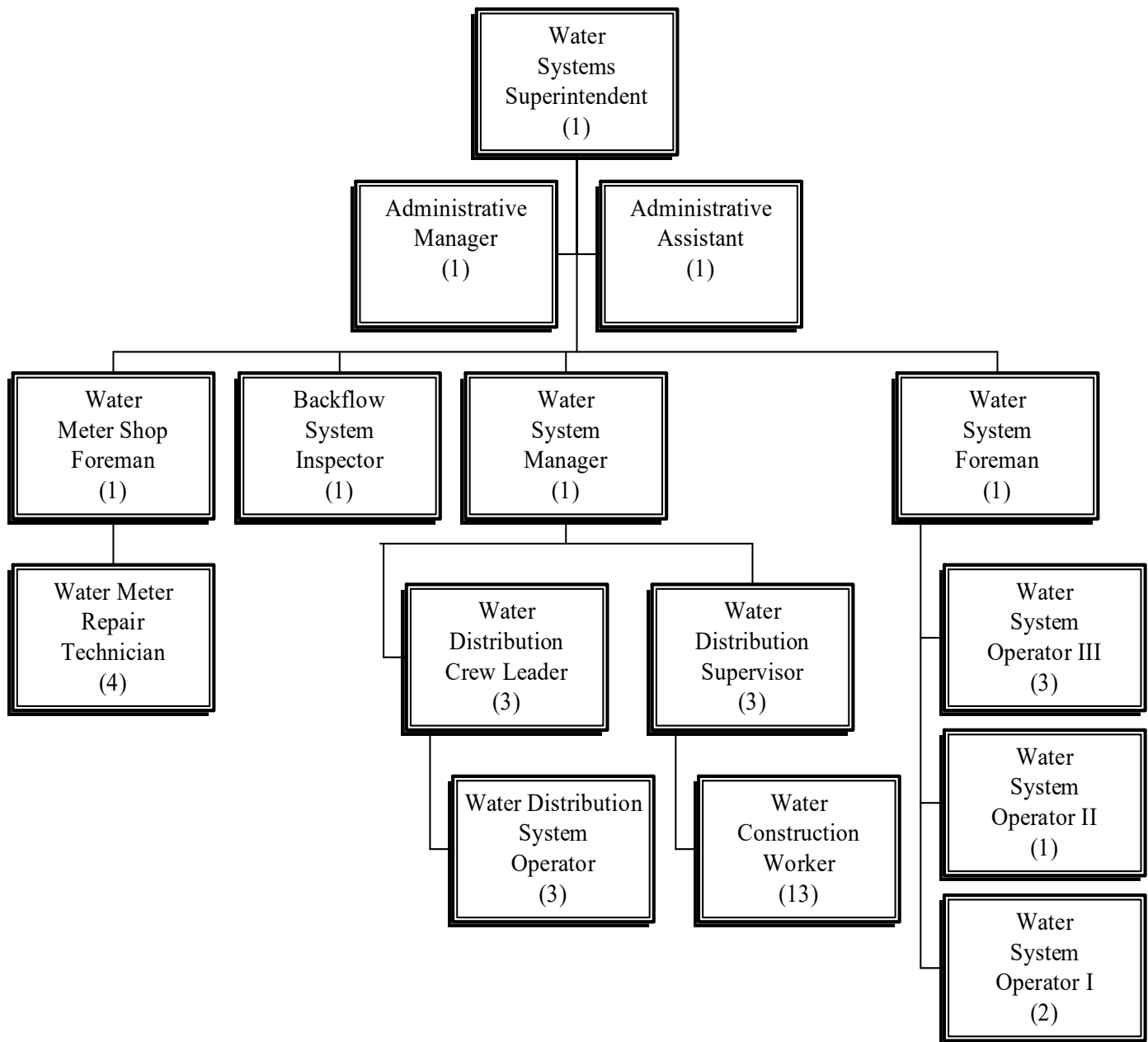
PERFORMANCE MEASURES (PM)

Measures	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Actuals
SP III, G&O 1, PM 1: % of Tanks Maintained				
- Interior Renovation	2	3	3	1
- Exterior Renovation	1	2	0	2
SP III, G&O 1, PM 2: % of Water Wells Rehabilitated	2	2	3	2
SP III, G&O 1, PM 3: Water Loss Recovered through leak detection (Million Gallons)	56	97	97	97
SP III, G&O 1, PM 4: # of Gallons Treated (in Thousands)	3,950,000	3,950,000	3,950,000	3,950,000
SP III, G&O 1, PM 5: % of AMI System Pilot Complete	N/A	N/A	9%	100%
SP III, G&O 1, PM 6: # of Meters on the AMI system	20%	20%	1%	5%
SP III, G&O 1, PM 7: Existing Wells adding alternative power (generators)	0	11	11	10

SP I = Safe, Sustainable, & Business Friendly
 SP II = Economic Development & Jobs
 SP III = Infrastructure & Asset Management
 SP IV = Promotion of the City of Albany as a Great Place to Live, Work, & Play
 SP V = Effective & Excellent Service Delivery
 SP VI = Fiscal Responsibility



WATER FUND



WATER*DESCRIPTION*

The Water Division provides clean, reliable water services and hydrants for fire protection to the City of Albany residents and some residents in Dougherty County. The water system provides approximately 14 million gallons daily to approximately 35,000 customers and maintains hundreds of miles of water main and services. Even though this vital service is taken for granted by most of us, it is necessary for any economic development initiative in Albany and Dougherty County.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUE	12,055,246	14,200,000	14,791,514
COST OF GOODS SOLD	1,876,314	2,346,831	2,462,331
PERSONNEL EXPENSES	2,185,953	2,151,165	2,277,442
OPERATING EXPENSES	1,823,720	1,904,554	1,985,553
DEPRECIATION EXPENSE	2,241,875	2,243,878	2,199,331
INDIRECT EXPENSES	3,780,367	4,336,691	4,195,672
TRANSFER TO GENERAL FUND	1,084,473	1,136,000	1,479,151
TOTAL EXPENSES	12,992,702	14,119,119	14,599,480
NET INCOME / (LOSS)	(937,456)	80,881	192,033
<u>Debt Service Summary</u>			
GEFA Principal Payment (Water Tank)	80,726	81,863	83,017
Series 2005 Principal Payment	<u>485,000</u>	<u>505,000</u>	<u>525,000</u>
Total Debt Service Payments	565,726	586,863	608,017
<u>Capital Projects Summary</u>			
Total	361,032	2,119,750	2,081,610
FULL TIME POSITIONS	39	39	39

Current Active Full-Time Employees

29

WATER DISTRIBUTION*DESCRIPTION*

The Water Distribution Section is responsible for the installation and repair of over 700 miles of water main and over 4,000 hydrants used for fire protection. The water system produces approximately 13 million gallons of water daily and approximately 35,000 water services that deliver water to customers.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	2,185,953	2,151,165	2,277,442
OPERATING EXPENSES	1,823,720	1,904,554	1,985,553
INDIRECT EXPENSES	3,780,367	4,336,691	4,195,672
DEPRECIATION EXPENSE	2,241,875	2,243,878	2,199,331
TRANSFER TO GENERAL FUND	1,084,473	1,136,000	1,479,151
TOTAL EXPENSES	11,116,388	11,772,288	12,137,150
FULL TIME POSITIONS	31	31	31

Class Title

Administrative Assistant	1	1	1
Administrative Manager	1	1	1
Backflow Systems Inspector	1	1	1
Meter Repair Technician, Water	4	4	4
Water Distribution Crew Leader	3	3	3
Water System Manager	1	1	1
Water Distribution Supervisor	3	3	3
Water Meter Shop Foreman	1	1	1
Water Distribution System Operator	3	3	3
Water Construction Worker	13	13	13
TOTAL	31	31	31

WATER DISTRIBUTION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
4420					
7110	Regular Wages	1,051,922	1,326,917	1,476,502	149,585
7120	Overtime	96,003	100,000	120,000	20,000
7210	W/C Insurance	34,379	43,708	37,358	(6,350)
7230	Uniforms	12,175	13,000	12,600	(400)
7260	FICA Matching	83,256	109,159	122,132	12,973
7270	Pension Matching	663,390	171,230	191,580	20,350
7280	Insurance Matching	231,749	374,151	304,270	(69,881)
7290	Contribution Matching	13,079	13,000	13,000	0
7510	Professional Services	5,477	7,400	21,400	14,000
7512	Tech.Svcs(Surveys,DP)	366,512	331,000	283,851	(47,149)
7514	Contract Labor(Temp)	12,770	239,550	160,000	(79,550)
7550	Communications	16,897	14,100	14,966	866
7570	Advertising	0	1,500	0	(1,500)
7600	Travel	6,331	8,500	8,500	0
7610	Auto Allowance	2,859	2,624	990	(1,634)
7630	Train/Cont. Education	7,777	4,200	11,905	7,705
7700	Risk Allocation	136,733	243,015	245,633	2,618
7870	Maint: Motor Equip.	228,640	185,685	225,410	39,725
7880	Maint: Mach/Imp/Tools	13,424	22,146	18,970	(3,176)
7900	Utilities	12,339	18,100	18,100	0
7990	Dues and Fees	631	2,775	2,335	(440)
8004	Materials	538,572	342,000	476,600	134,600
8009	Licenses(CDL,CPA,Etc)	2,137	1,040	3,040	2,000
8010	Supplies	165,234	110,700	131,500	20,800
8016	Small Equip	30,368	36,000	45,395	9,395
8017	Printing(Not Std Forms)	0	700	700	0
8050	Rental of Equipment	1,156	8,000	8,000	0
8110	Motor Fuel	77,237	97,361	70,553	(26,808)
8150	Employee Appreciation	2,190	2,000	12,400	10,400
8705	Interest Expense	17,296	16,158	15,005	(1,153)
8970	Bad Debt Write-off	179,140	210,000	210,000	0
8900	Depreciation	2,241,875	2,243,878	2,199,331	(44,547)
8951	Indirect Costs	3,780,367	4,336,691	4,195,672	(141,019)
5992.	Operating Transfers Out	1,084,473	1,136,000	1,479,151	343,151
Total		11,116,388	11,772,288	12,137,150	(1,981,969)

WATER PRODUCTION*DESCRIPTION*

The Water Production Section produces a clean, reliable source of water to the Water Distribution system for delivery to Albany and Dougherty County citizens. The Water Production division is capable of producing approximately 36 million gallons of water per day from 28 wells. The economic development of this system capacity is an enormous benefit to the community for future economic development.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	360,377	737,572	782,257
OPERATING EXPENSES	1,459,345	1,561,549	1,596,668
DEPRECIATION EXPENSE	56,592	47,710	83,406
TOTAL	1,876,314	2,346,831	2,462,331
FULL TIME POSITIONS	8	8	8

Class Title

Water System Foreman	1	1	1
Water Systems Superintendent	1	1	1
Water System Operator III	3	3	3
Water System Operator II	1	1	1
Water System Operator I	2	2	2
TOTAL	8	8	8

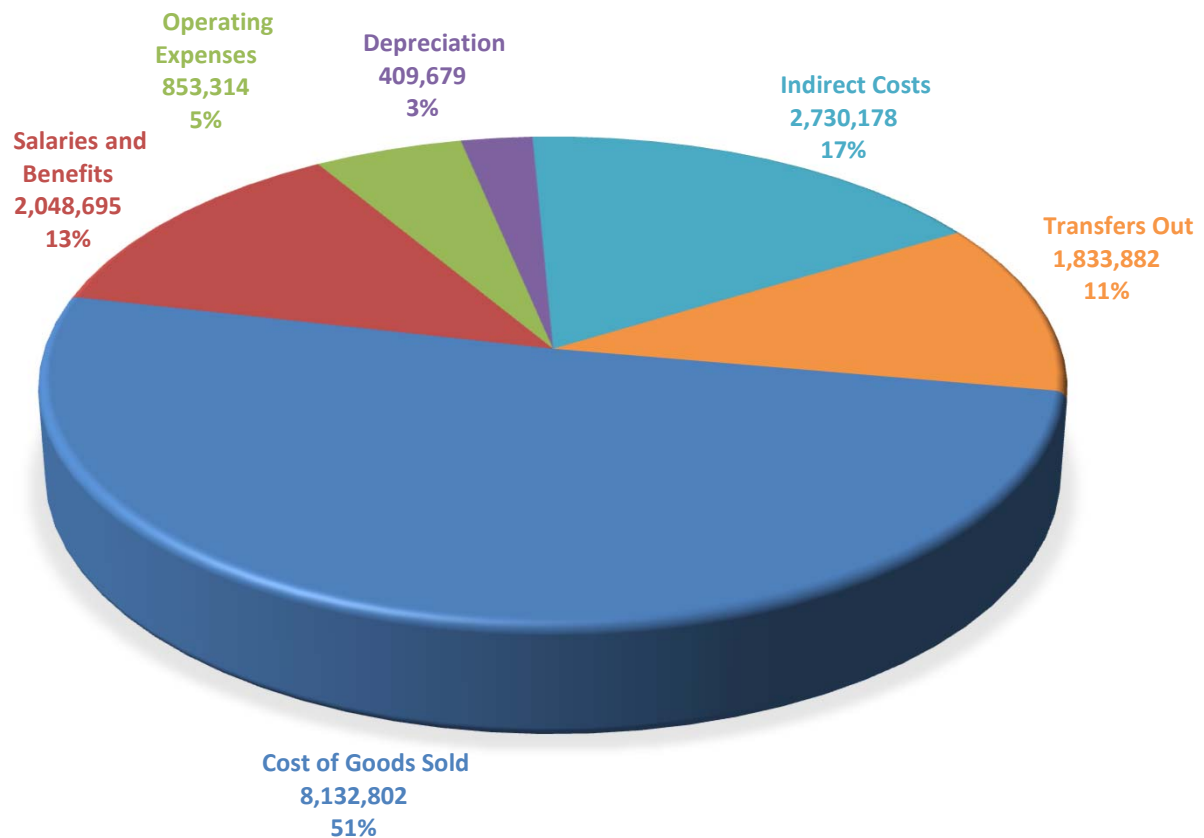
WATER PRODUCTION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
4430					
7110	Regular Wages	242,461	482,559	538,399	55,840
7120	Overtime	16,163	23,000	23,000	0
7210	W/C Insurance	7,664	14,156	15,719	1,563
7230	Uniforms	1,640	3,020	3,860	840
7260	FICA Matching	15,811	38,675	42,947	4,272
7270	Pension Matching	26,972	60,667	67,368	6,701
7280	Insurance Matching	47,516	113,995	87,964	(26,031)
7290	Contribution Matching	2,150	1,500	3,000	1,500
7510	Professional Services	69,552	67,000	81,666	14,666
7512	Tech.Svcs(Surveys,DP)	90,264	131,000	139,310	8,310
7550	Communications	68,154	77,485	75,475	(2,010)
7600	Travel	4,022	4,700	5,700	1,000
7630	Train/Cont. Education	2,398	2,400	2,474	74
7870	Maint: Motor Equip.	14,712	10,527	14,013	3,486
7880	Maint: Mach/Imp/Tools	12,904	20,347	20,462	115
7900	Utilities	868,874	900,000	900,000	0
7990	Dues and Fees	1,665	18,000	22,400	4,400
8004	Materials	174,213	190,300	215,900	25,600
8009	Licenses(CDL,CPA,Etc)	630	0	1,120	1,120
8010	Supplies	36,849	45,500	45,500	0
8016	Small Equip	36,617	32,600	32,600	0
8017	Printing(Not Std Forms)	0	1,000	1,000	0
8018	Books & Subscriptions	0	1,000	1,000	0
8110	Motor Fuel	8,084	5,588	19,844	14,256
8150	Employee Appreciation	(343)	1,400	3,200	1,800
8705	Interest Expense	70,749	52,702	15,005	(37,697)
8900	Depreciation	56,592	47,710	83,406	35,696
Total		1,876,314	2,346,831	2,462,331	115,500



Gas Fund

City of Albany Adopted Budget FY 2025 Gas Department



Total Expenses
\$16,008,550

GAS FUND*DESCRIPTION*

The natural gas division of the Albany Utility Board provides natural gas services to 13,198 customers in Dougherty and Lee Counties. The system is estimated to sell 1,926,070 MCF (1000 cubic feet) of natural gas to homes, businesses and industry in its service territory during the 2022 fiscal year. This department along with the other city utility departments are important catalysts for the economic development of the City of Albany and the surrounding area.

STRATEGIC PRIORITIES (SP)

SP II: Economic Development and Jobs

SP III: Infrastructure & Asset Management

GOALS & OBJECTIVES (G&O)

SP II, G&O 1: Expand Albany Utilities Infrastructure

SP III, G&O 1: Develop an efficient and sustainable infrastructure management program

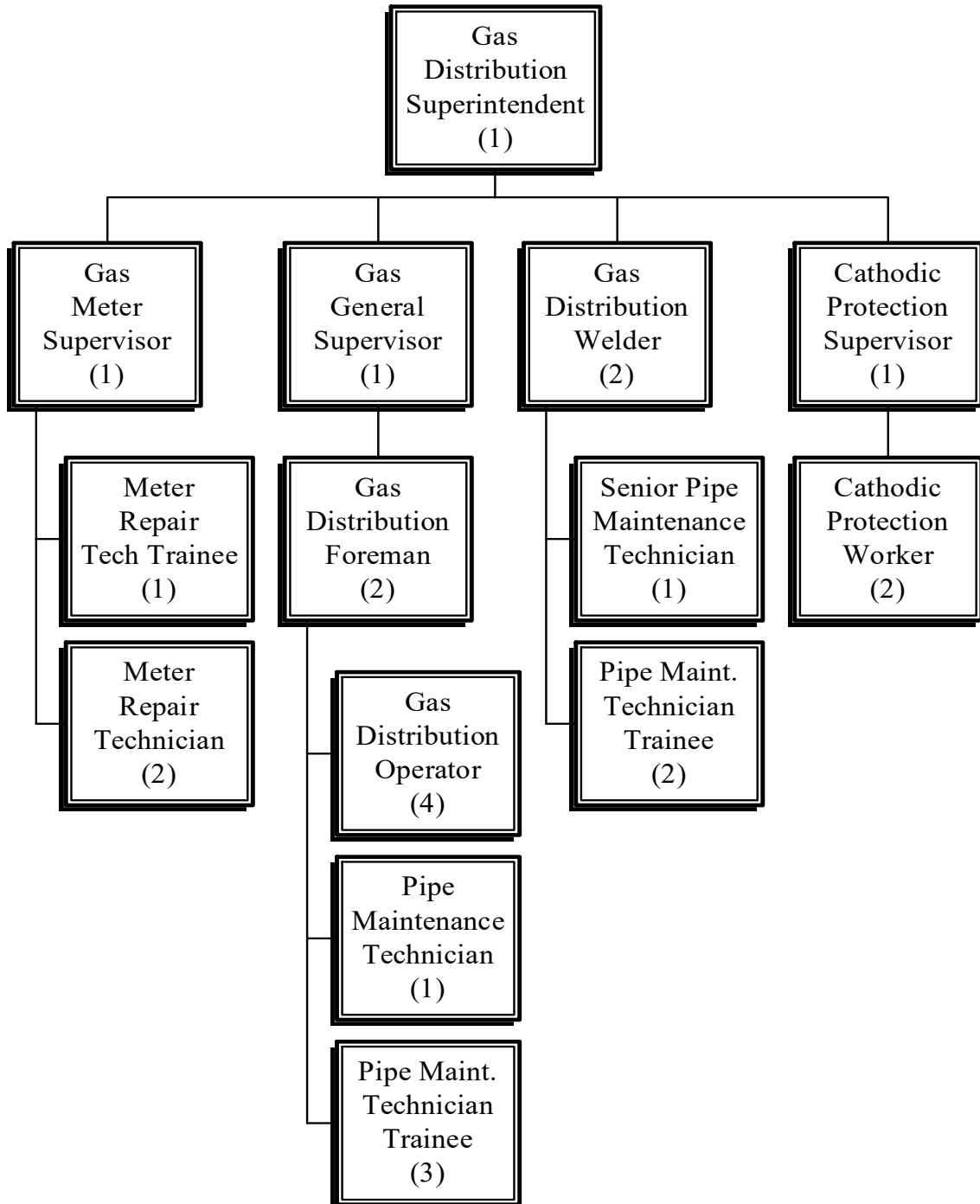
PERFORMANCE MEASURES (PM)

	FY 2020	FY 2021	FY 2022	FY 2023
Performance Measures	Actuals	Actuals	Actuals	Actuals
SP II, G&O 1, PM 1: # of Services for Gas Customers	16,880	16,900	16,920	16,940
SP II, G&O 1, PM 2: # of Miles Utility Pipe Lines Maintained	419	420	420	421
SP II, G&O 1, PM 3: % of City that has Access to Gas Line	75%	76%	77%	77%
SP III G&O 1, PM 1: Leak Detection PM	Zone 1	N/A	Zone 2	Zone 3
SP III G&O 1, PM 2: Manufactured Gas Plant Remediation % Complete	N/A	N/A	N/A	30%

SP I = Safe, Sustainable, & Business Friendly
 SP II = Economic Development & Jobs
 SP III = Infrastructure & Asset Management
 SP IV = Promotion of the City of Albany as a Great Place to Live, Work, & Play
 SP V = Effective & Excellent Service Delivery
 SP VI = Fiscal Responsibility



GAS FUND



Gas Fund

DESCRIPTION

The Gas Division provides natural gas services to 13,198 customers in Dougherty and Lee Counties. The system sold approximately 1,926,070 MCF (1000 cubic feet) of natural gas to homes, businesses and industry in its service territory during the 2022 fiscal year. This division, along with the other utility departments are important catalysts for the economic development of the City of Albany and the surrounding area.

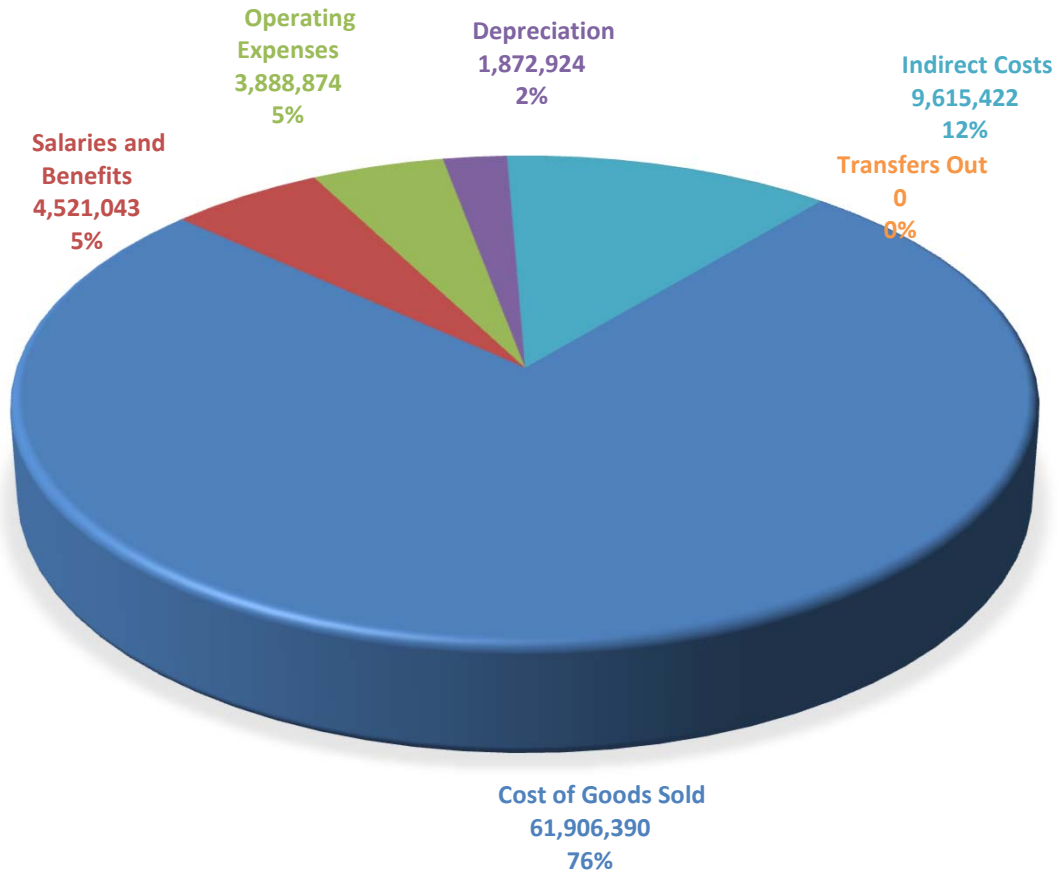
Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUE	20,909,626	17,110,000	16,671,650
COST OF GOODS SOLD	13,010,101	9,495,772	8,132,802
PERSONNEL SERVICES	1,645,180	1,948,792	2,048,695
OPERATING EXPENSES	747,809	777,313	853,314
DEPRECIATION EXPENSE	385,560	351,248	409,679
INDIRECT COSTS	2,382,536	2,741,479	2,730,178
TRANSFER TO GENERAL FUND	1,996,680	1,711,000	1,833,882
TOTAL EXPENSES	20,167,866	17,025,604	16,008,550
TOTAL NET INCOME/(LOSS)	741,760	84,396	663,100
Capital Projects Summary	66,105	311,940	40,000
FULL TIME POSITIONS	24	24	24

Gas Fund					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
4520					
8002	Materials Purchased for Resale	13,010,101	9,495,772	8,132,802	(1,362,970)
7110	Regular Wages	828,103	1,315,928	1,398,310	82,382
7120	Overtime	28,339	30,000	44,000	14,000
7210	W/C Insurance	27,936	42,935	46,010	3,075
7230	Uniforms	18,617	23,400	24,250	850
7260	FICA Matching	61,871	102,963	110,337	7,374
7270	Pension Matching	447,926	161,511	173,077	11,566
7280	Insurance Matching	220,440	259,055	240,711	(18,344)
7290	Contribution Matching	11,948	13,000	12,000	(1,000)
7510	Professional Services	41,628	23,800	23,800	0
7512	Tech.Svcs(Surveys,DP)	43,003	162,467	162,500	33
7550	Communications	26,285	26,257	25,691	(566)
7570	Advertising	16,101	36,900	39,800	2,900
7600	Travel	4,668	4,000	6,200	2,200
7610	Auto Allowance	2,859	0	2,000	2,000
7630	Train/Cont. Education	45,734	45,022	14,470	(30,552)
7700.03	Risk Allocation	39,715	35,203	60,707	25,504
7870	Maint: Motor Equip.	199,735	117,208	139,997	22,789
7880	Maint: Mach/Imp/Tools	8,131	9,676	9,590	(86)
7900	Utilities	18,960	17,500	19,000	1,500
7990	Dues and Fees	8,346	36,603	41,203	4,600
8004	Materials	65,562	70,000	110,000	40,000
8010	Supplies	98,705	61,000	61,000	0
8016	Small Equip	26,646	24,420	23,899	(521)
8017	Printing(Not Std Forms)	1,629	30,585	30,585	0
8110	Motor Fuel	37,478	40,272	40,272	0
8150	Employee Appreciation	2,109	3,400	9,600	6,200
8971	Bad Debt Allowance	60,041	33,000	33,000	0
8900	Depreciation	385,560	351,248	409,679	58,431
8951	Indirect Costs	2,382,536	2,741,479	2,730,178	(11,301)
5992	Operating Transfers Out	1,996,680	1,711,000	1,833,882	122,882
Total		20,167,866	17,025,604	16,008,550	(1,017,054)



Light Fund

City of Albany
Adopted Budget
FY 2025
Light Department



Total Expenses
\$92,807,313

LIGHT FUND*DESCRIPTION*

The electric division of the Albany Utility Board has proudly provided electric utility service to citizens of Albany, Ga for over 100 years. Through the Municipal Electric Authority of Georgia (MEAG) and the Southeastern Power Administration Agency (SEPA), Albany Utility Board has purchased power contracts totaling 233 megawatts of capacity. This capacity, generated from numerous power plants powered by natural gas, coal and nuclear energy, provides electric power to 37,891 homes, businesses and industry in the City of Albany. The utility board maintains the hundreds of miles of power line and 12 substations with employees who are dedicated to serving customers 24 hours per day 365 days per year. This department along with the other city utility departments are important catalysts for the economic development of the City of Albany and the surrounding area.

STRATEGIC PRIORITIES (SP)

SP III: Infrastructure and Asset Management

GOALS & OBJECTIVES (G&O)

SP III, G&O 1: Develop an Efficient and Sustainable Infrastructure Management Program

PERFORMANCE MEASURES (PM)

Performance Measures	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Actuals
SP III, G&O 1, PM 1: % of AMI system Pilot Complete	10%	100%	10%	100%
SP III, G&O 1, PM 2: % of AMI system Complete	1%	10%	10%	30%
SP III, G&O 1, PM 3: Average Outage Time per Incident (In Minutes)	N/A	90	76	83
SP III, G&O 1, PM 4: # of days to respond to streetlight compliants	N/A	1-3	1-3	1-3
SP III, G&O 1, PM 5: % of Security lights that are LED	N/A	N/A	N/A	20%

* Per contract, the contractor has 24 hours to respond to an outage report. If the contractor notes that the issue is not related to the fixture, the City will be responsible to respond with a goal of 3 days.

SP I = Safe, Sustainable, & Business Friendly

SP II = Economic Development & Jobs

SP III = Infrastructure & Asset Management

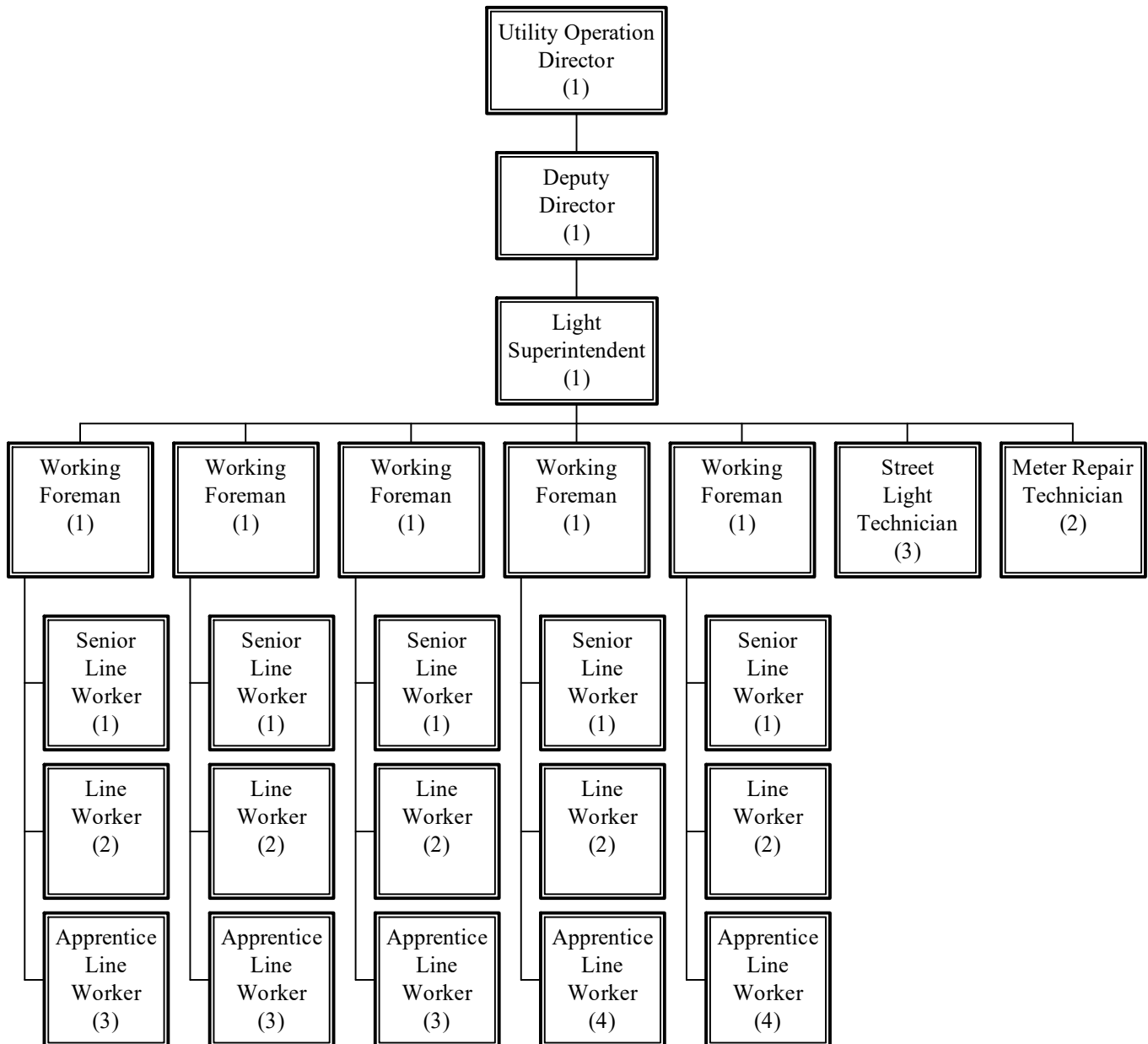
SP IV = Promotion of the City of Albany as a Great Place to Live, Work, & Play

SP V = Effective & Excellent Service Delivery

SP VI = Fiscal Responsibility



Light Fund



LIGHT*DESCRIPTION*

The Electric Division has proudly provided electric utility service to citizens of Albany, Ga for over 100 years. Albany Utility Board has purchase power contracts totaling 233 megawatts of capacity from Municipal Electric Authority of Georgia (MEAG) and the Southeastern Power Administration Agency (SEPA). This capacity, generated from numerous power plants powered by natural gas, coal and nuclear energy, provides electric power to over 37,000 homes, businesses and industry in the City. The Utility Board maintains the hundreds of miles of power line and 12 substations, with employees who are dedicated to serving customers 24 hours per day 365 days per year. This division, along with the other city utility departments, are important catalysts for the economic development of the City and the surrounding area.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUE*	98,503,232	96,111,437	100,399,186
COST OF GOODS SOLD	57,124,217	57,230,324	61,906,390
PERSONNEL SERVICES	5,726,064	4,412,951	4,521,043
OPERATING EXPENSE	3,952,095	2,964,816	3,888,874
DEPRECIATION EXPENSE	1,891,717	1,872,912	1,872,924
INDIRECT COSTS	7,094,385	7,364,272	9,615,422
TRANSFER TO GENERAL FUND	11,447,814	10,531,008	11,002,660
TOTAL EXPENSES	87,236,292	84,376,283	92,807,313
TOTAL NET INCOME/(LOSS)	11,266,940	11,735,154	7,591,873
<u>Debt Service Summary</u>			
AMI Principal Payment	3,133,000	3,227,000	3,322,000
Capital Projects Summary	1,694,686	2,775,000	6,878,624

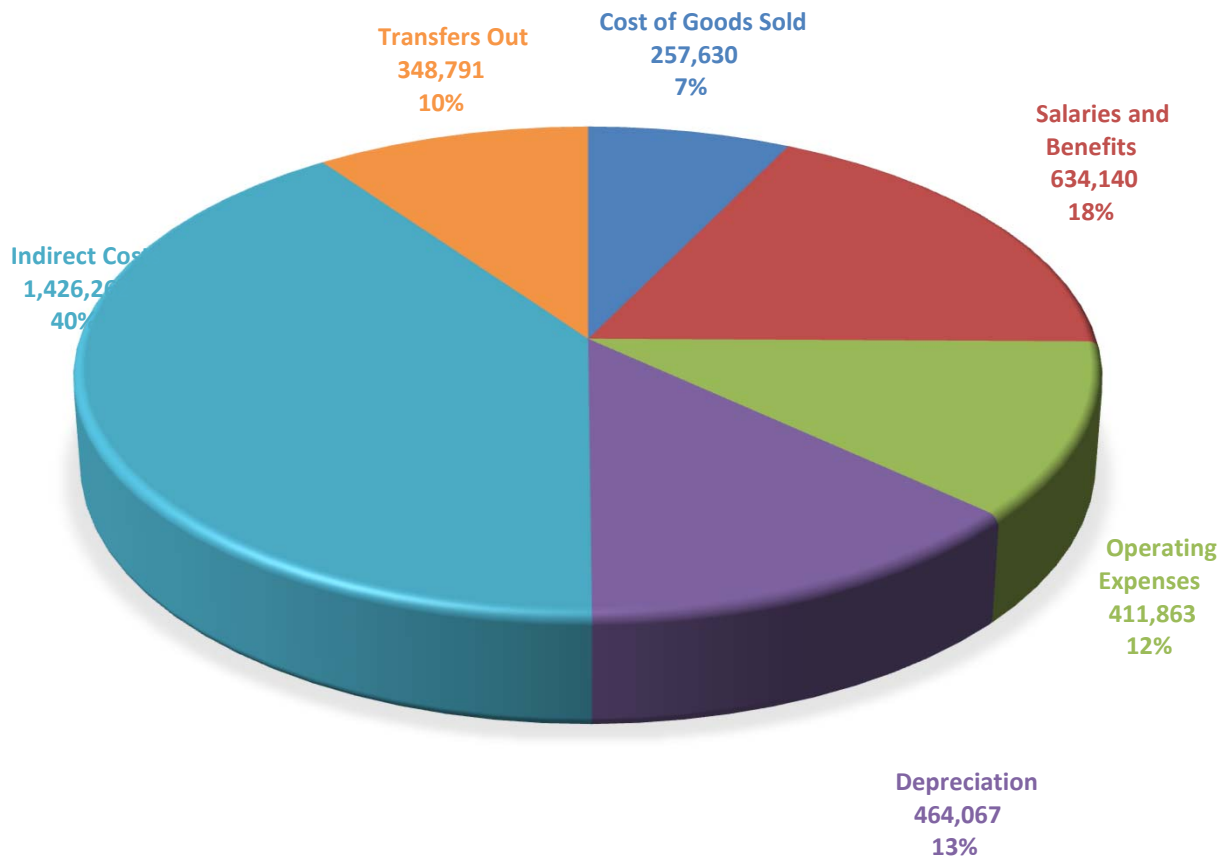
FULL TIME POSITIONS	45	46	46
Current Active Full-Time Employees		27	
Number of Vacancies		19	

		LIGHT			
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
4620					
8002	Materials Purchased for Resale	57,124,217	57,230,324	61,906,390	4,676,066
7110	Regular Wages	1,636,075	2,752,505	2,814,856	62,351
7120	Overtime	392,851	350,000	390,000	40,000
7130	Part Time	20,586	15,000	15,000	0
7210	W/C Insurance	39,980	65,468	67,617	2,149
7230	Uniforms	26,788	26,070	30,400	4,330
7260	FICA Matching	146,425	238,489	246,319	7,830
7270	Pension Matching	1,387,123	372,301	384,583	12,282
7280	Insurance Matching	2,053,717	568,118	547,268	(20,850)
7290	Contribution Matching	22,520	25,000	25,000	0
7510	Professional Services	179,829	165,000	141,500	(23,500)
7512	Tech.Svcs(Surveys,DP)	168,857	221,000	230,611	9,611
7514	Contract Labor(Temp)	225	0	0	0
7550	Communications	54,553	54,698	59,623	4,925
7600	Travel	36,101	30,000	36,500	6,500
7610	Auto Allowance	8,720	1,000	6,000	5,000
7630	Train/Cont. Education	149,289	126,036	165,805	39,769
7700	Risk Allocation	0	0	64,737	64,737
7860	Maint: Bldgs.	1,318	0	0	0
7870	Maint: Motor Equip.	462,067	410,987	491,723	80,736
7880	Maint: Mach/Imp/Tools	58,161	47,926	48,333	407
7900	Utilities	47,993	60,000	60,000	0
7990	Dues and Fees	11,572	34,800	39,000	4,200
8004	Materials	1,564,615	830,000	1,200,000	370,000
8009	Licenses (CDL,CPA,Etc)	165	1,000	1,860	860
8010	Supplies	106,128	100,000	100,000	0
8016	Small Equip	48,895	64,975	41,000	(23,975)
8050	Rental of Equipment	0	10,000	10,000	0
8110	Motor Fuel	128,810	154,584	130,315	(24,269)
8150	Employee Appreciation	7,117	8,200	13,200	5,000
8705	Interest Expense	237,784	144,610	48,667	(95,943)
8971	Bad Debt Allowance	679,894	500,000	1,000,000	500,000
8900	Depreciation	1,891,717	1,872,912	1,872,924	12
8951	Indirect Costs	7,094,385	7,364,272	9,615,422	2,251,150
5992	Operating Transfers out	11,447,814	10,531,008	11,002,660	471,652
Total		87,236,292	84,376,283	92,807,313	8,431,030



Telecommunications Fund

City of Albany
Adopted Budget
FY 2025
Telecom Department



Total Expenses
\$3,542,753

TELECOMMUNICATION*DESCRIPTION*

The Telecommunications division of the Albany Utility Board is the newest city utility. The telecom system presently provides excellent, low cost, fiber optic based services to business in Albany and Dougherty County. New offerings this fiscal year will enable business customers to have access to a menu of services not available outside metro Atlanta. The existence of business level telecommunication services of this magnitude will be a major advantage to the Albany community in the competitive economic development arena.

STRATEGIC PRIORITIES (SP)

SP II: Economic Development & Jobs

GOALS & OBJECTIVES (G&O)

SP II, G&O 1: Expand Albany Utilities Infrastructure

PERFORMANCE MEASURES (PM)

Measures	FY 2020	FY 2021	FY 2022	FY 2023
	Actuals	Actuals	Actuals	Actuals
SP II, G&O 1, PM 1: # of New Customers	95	100	7,500	125
SP II, G&O 1, PM 2: Miles of Fiber Run	11	12	9	15
SP II, G&O 1, PM 3: % of Fiber Edge Out Strategy Implementation	0	20%	20%	20%

SP I = Safe, Sustainable, & Business Friendly

SP II = Economic Development & Jobs

SP III = Infrastructure & Asset Management

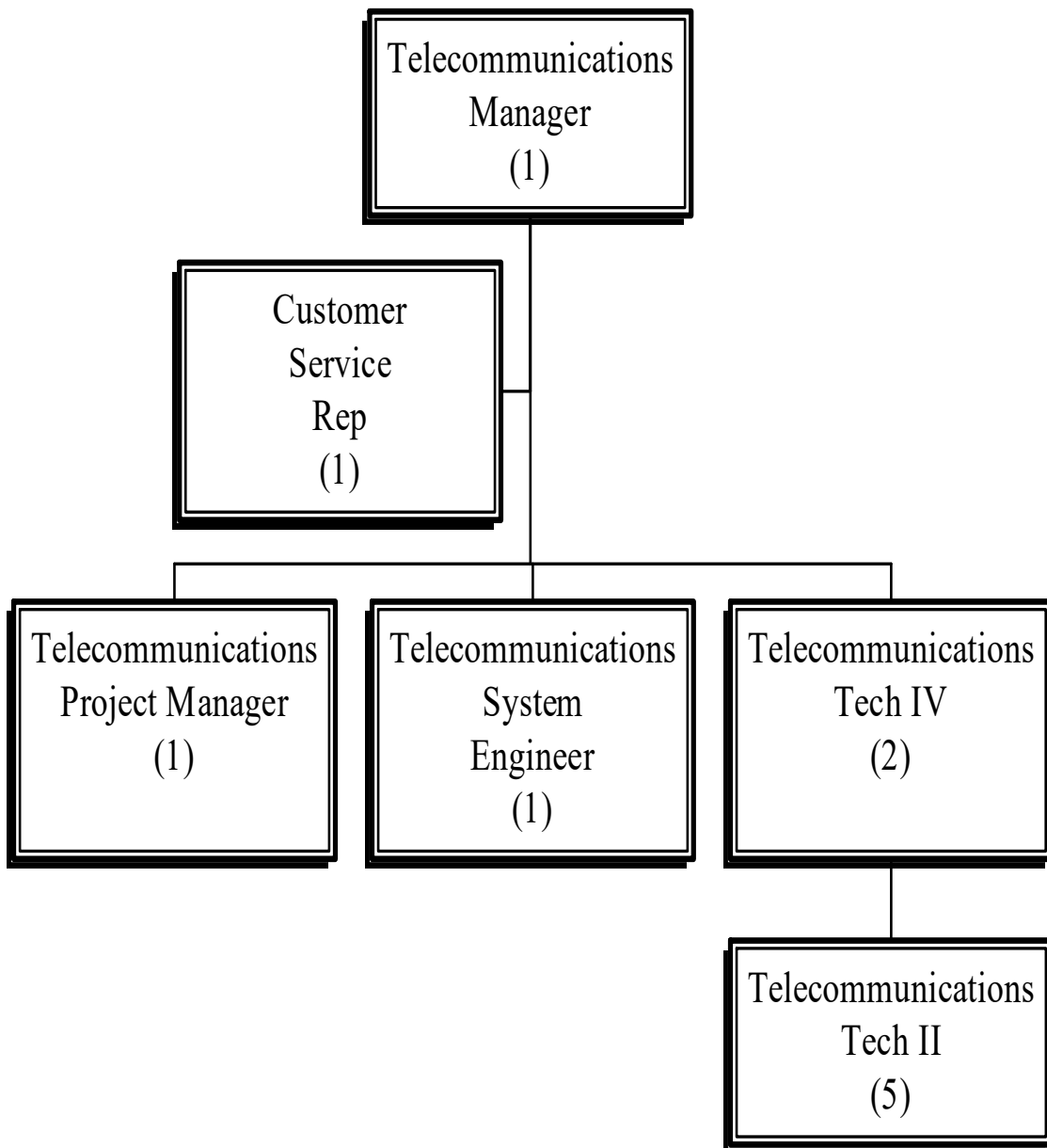
SP IV = Promotion of the City of Albany as a Great Place to Live, Work, & Play

SP V = Effective & Excellent Service Delivery

SP VI = Fiscal Responsibility



Telecommunications



TELECOMMUNICATION*DESCRIPTION*

The Telecommunications Division is committed to providing high-speed internet, cutting-edge infrastructure, and services to residential, commercial, and governmental entities in and around the City of Albany. Our team of professionals operate with integrity and character while focusing on delivering timely, quality customer service. The continually maintained enhanced robust fiber optic network spans over 300 miles within and beyond our service area.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUE	9,868,244	3,649,270	3,547,914
COST OF GOODS SOLD	329,204	361,700	257,630
PERSONNEL SERVICES	937,885	622,879	634,140
OPERATING EXPENSES	467,828	466,830	411,863
DEPRECIATION EXPENSE	477,177	464,067	464,067
INDIRECT COSTS	1,126,725	1,367,429	1,426,262
TRANSFER TO GENERAL FUND	310,188	310,188	348,791
TOTAL EXPENSES	3,649,006	3,593,093	3,542,753
TOTAL NET INCOME/(LOSS)	6,219,237	56,177	5,161
Capital Projects Summary	116,247	200,000	1,758,064
FULL TIME POSITIONS	11	11	9

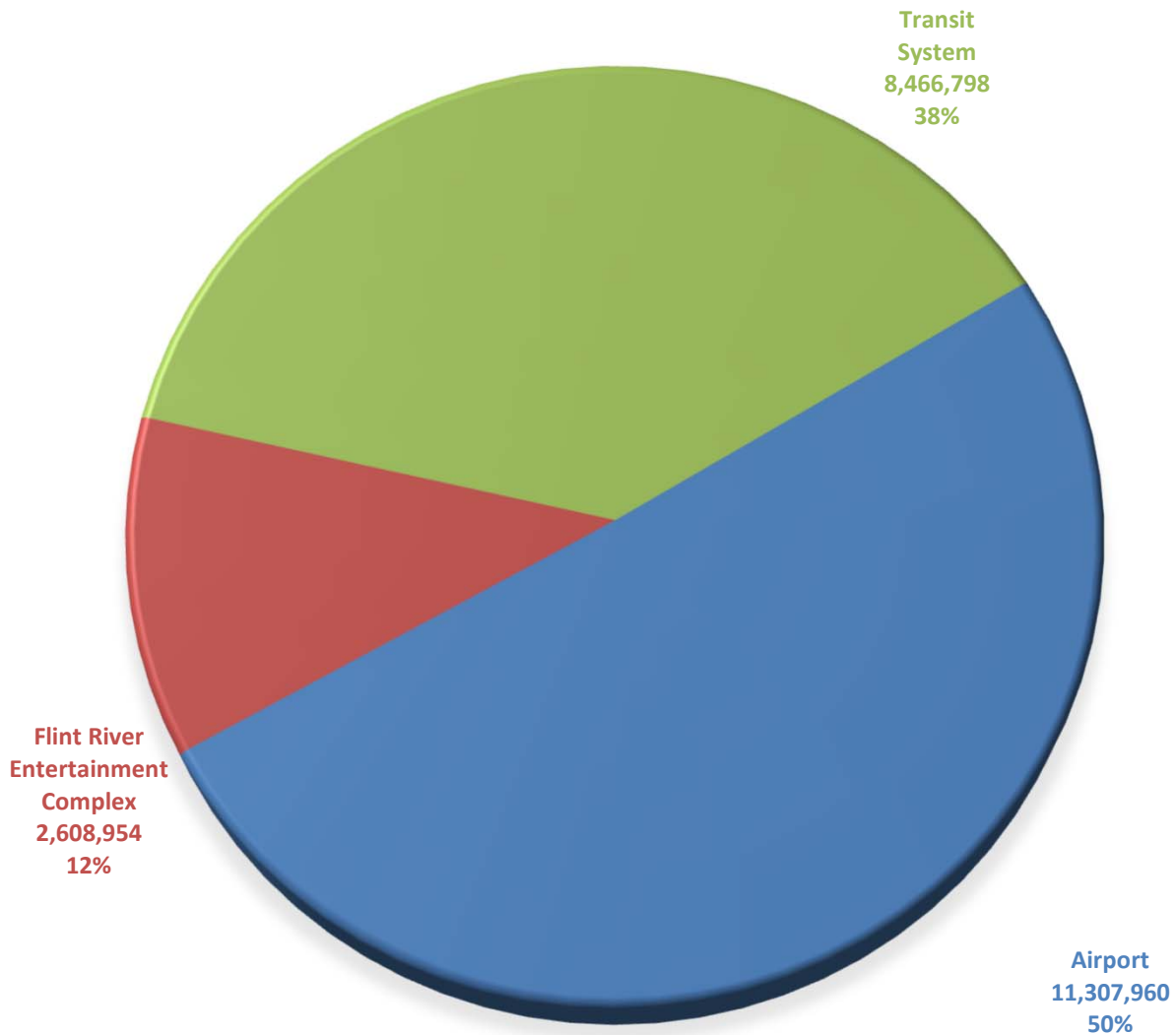
TELECOMMUNICATION

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
4720					
8002	Materials Purchased for Resale	329,204	361,700	257,630	(104,070)
7110	Regular Wages	360,030	378,957	402,368	23,411
7120	Overtime	24,324	20,000	17,500	(2,500)
7210	W/C Insurance	6,413	5,530	5,819	289
7230	Uniforms	4,184	4,600	4,600	0
7260	FICA Matching	28,064	30,520	32,120	1,600
7270	Pension Matching	435,451	47,875	50,384	2,509
7280	Insurance Matching	77,057	131,397	117,349	(14,048)
7290	Contribution Matching	2,361	4,000	4,000	0
7510	Professional Services	20,934	15,000	6,000	(9,000)
7512	Tech.Svcs (Surveys,DP)	186,383	206,550	171,850	(34,700)
7550	Communications	20,787	18,500	13,000	(5,500)
7600	Travel	7,132	8,700	8,500	(200)
7630	Train/Cont. Education	8,881	10,500	8,000	(2,500)
7700	Risk Allocation	25,456	23,954	34,237	10,283
7870	Maint: Motor Equip.	26,873	18,267	18,267	0
7880	Maint: Mach/Imp/Tools	4,515	2,500	2,000	(500)
7900	Utilities	64,150	65,000	65,000	0
7990	Dues and Fees	3,960	10,500	11,650	1,150
8004	Materials	46,478	49,000	44,000	(5,000)
8010	Supplies	7,647	4,500	3,000	(1,500)
8016	Small Equip	17,536	8,500	6,000	(2,500)
8110	Motor Fuel	13,540	15,359	15,359	0
8971	Bad Debt Allowance	13,556	10,000	5,000	(5,000)
8900	Depreciation	477,177	464,067	464,067	(0)
8951	Indirect Costs	1,126,725	1,367,429	1,426,262	58,833
5992	Operating Transfers Out	310,188	310,188	348,791	38,603
Total		3,649,006	3,593,093	3,542,753	(50,340)



Supplemented Enterprise Funds

City of Albany
Adopted Budget
FY 2025
Supplemented Enterprise Funds



Total Expenses
\$22,383,712

Supplemented Enterprise Funds Summary

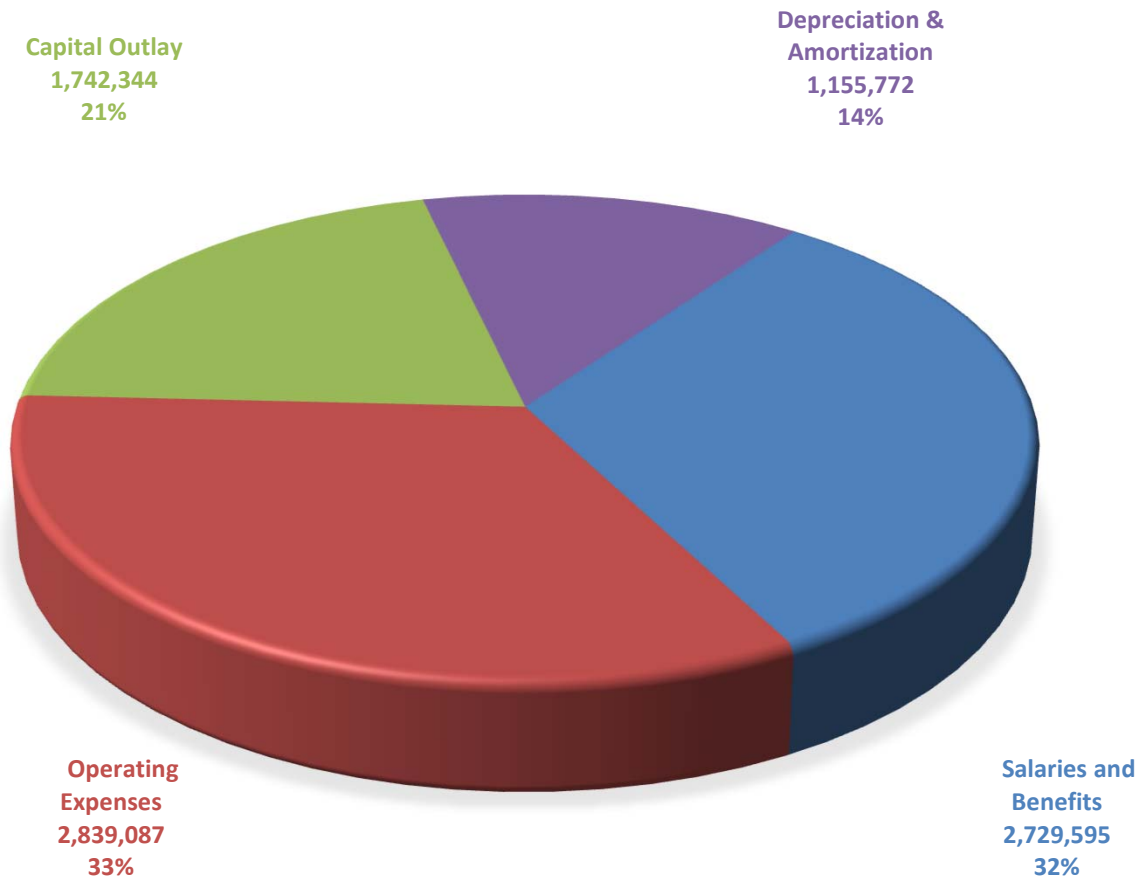
This summary contains Transit, Flint River Entertainment Complex,
and Airport Funds for the City of Albany.

MAJOR OBJECT OF EXPENDITURE	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
Revenues	22,429,348	17,757,516	14,419,249
Transfers In	2,912,632	3,829,884	4,302,032
Total Revenue	25,341,980	21,587,400	18,721,281
Personnel Services	2,676,542	3,713,235	4,332,279
Operating Expense	6,937,389	6,436,248	7,365,218
Capital Outlay	42,669	10,680,500	6,548,344
Depreciation Expense	3,300,111	3,681,693	3,287,431
Indirect Costs	439,458	854,367	850,440
Total Expenditures	13,396,169	25,366,043	22,383,712
Net Revenues Over Expenditures	11,945,811	-3,778,643	-3,662,431
FULL TIME POSITIONS	53	53	56



Albany Transit System

City of Albany
Adopted Budget
FY 2025
Transit Department



Total Expenses
\$8,466,798

TRANSIT DEPARTMENT*DESCRIPTION*

It is the responsibility of the Albany Transit System (AT) to provide safe, reliable and economical transportation to the citizens of Albany. AT will provide this service at the least possible cost to the city without sacrificing quality of service. AT provides fixed route transit and paratransit services.

STRATEGIC PRIORITIES (SP)

SP II: Economic Development & Jobs
 SP III: Infrastructure & Asset Management
 SP VI: Fiscal Responsibility

GOALS & OBJECTIVES (G&O)

SP II, G&O 2: Enhance Aviation and Transit to Improve Customer Experience
 SP III, G&O 1: Develop an Efficient & Sustainable Infrastructure Management Program
 SP III, G&O 2: Be Recognized as the Regional Technology Leader
 SP VI, G&O 1: To Have Effective & Consistent Processes Throughout the Organization

PERFORMANCE MEASURES (PM)

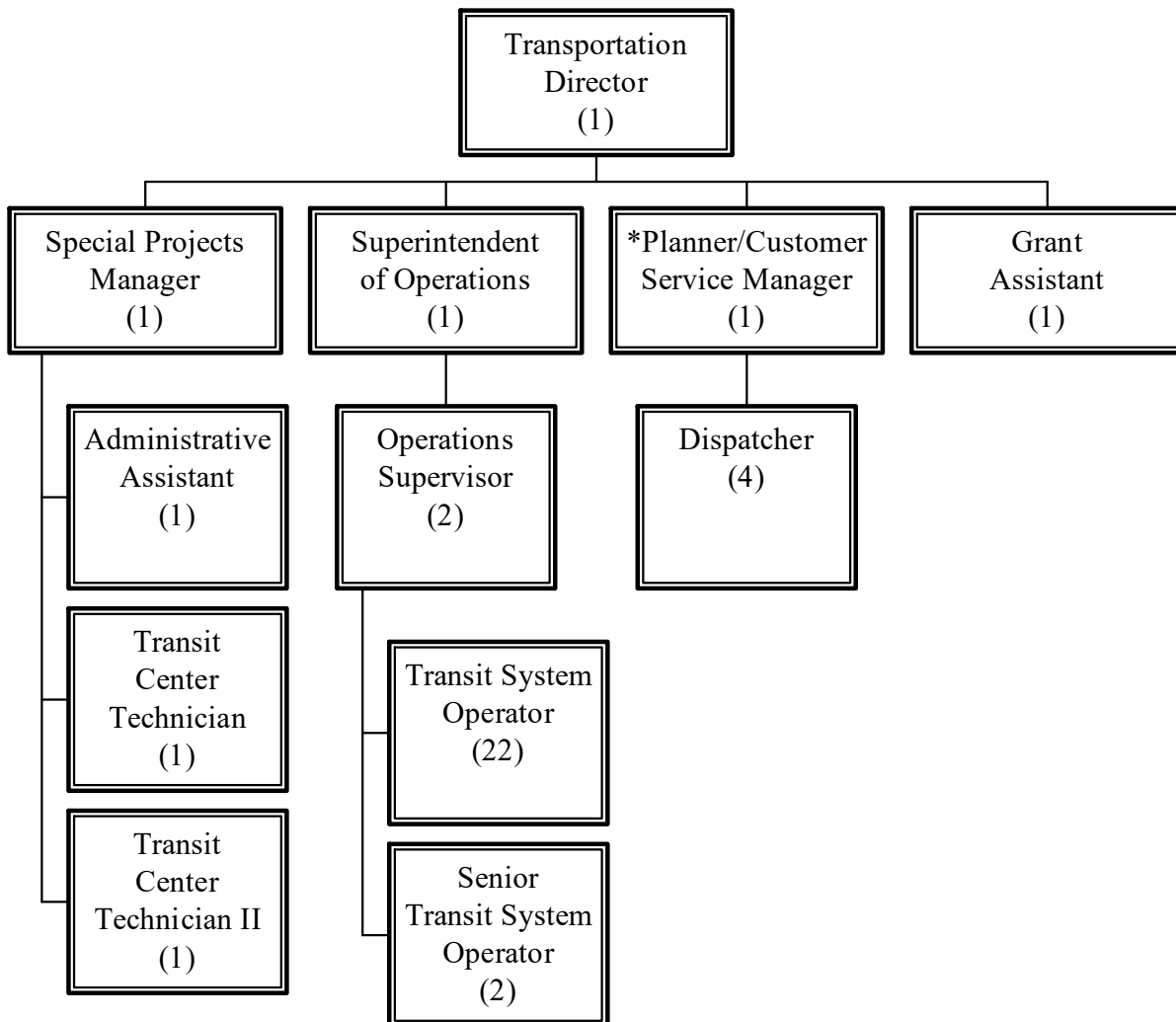
Measures	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Actuals
SP III, G&O 1, PM 1: # of Transit Shelters Replaced*	5	5	8	8
SP III, G&O 1, PM 1: # of New Transit Shelters*	3	3	3	3
SP III, G&O 1, PM 2: # of Users of "real-time tracking" for Albany Transit	250,000	250,000	237,500	250,000
SP II, G&O 2, PM 1: # of Rides on the ASU Ram Route	187,000	250,000	24,900	160,820
SP III, G&O 2, PM 2: % of Buses that have Wi-Fi Capabilities	100%	100%	100%	100%
SP VI, G&O 2, PM 3: % of Design Albany Transportation Center	25%	100%	100%	N/A
SP VI, G&O 2, PM 3: % of Construction of Albany Transportation Ce	N/A	N/A	5%	100%

***Note:** # of Shelters as of July 2020 was 73 & by the end of FY 21 should have 76 sheltered stops
 Bus stop facility plan (bus shelter PM changes)

SP I = Safe, Sustainable, & Business Friendly
 SP II = Economic Development & Jobs
 SP III = Infrastructure & Asset Management
 SP IV = Promotion of the City of Albany as a Great Place to Live, Work, & Play
 SP V = Effective & Excellent Service Delivery
 SP VI = Fiscal Responsibility



Albany Transit System



* GDOT Funded Position

TRANSIT SYSTEM SUMMARY

It is the responsibility of the Albany Transit System (AT) to provide safe, reliable and economical transportation to the citizens of Albany. AT will provide this service at the least possible cost to the city without sacrificing quality of service. AT provides fixed route transit and paratransit services.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUES	11,819,297	3,047,966	5,334,608
PERSONNEL SERVICES	1,823,800	2,203,771	2,797,595
OPERATING EXPENSE	2,452,313	2,483,822	2,843,087
CAPITAL OUTLAY	0	7,500	1,742,344
DEPRECIATION	1,098,277	1,274,708	1,155,772
TOTAL EXPENSES	5,374,390	5,969,801	8,446,798
TOTAL NET INCOME/(LOSS)	6,444,907	(2,921,835)	(3,132,190)
TRANSFER IN	2,036,828	1,647,127	1,976,418
<u>Capital Projects Summary</u>			
Motor Equipment	2,074,679	7,500	490,000
Tools	205,446	0	890,580
Buildings	<u>6,401,679</u>	<u>0</u>	<u>361,764</u>
Total Capital Additions	8,681,804	7,500	1,742,344
FULL TIME POSITIONS	37	38	38

Current Active Full-Time Employees 32

Number of Vacancies 6

TRANSIT*DESCRIPTION*

It is the responsibility of the Albany Transit System (AT) to provide safe, reliable and economical transportation to the citizens of Albany. AT will provide this service at the least possible cost to the city without sacrificing quality of service. AT provides fixed route transit and paratransit services.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUES	2,565,565	685,150	2,462,448
PERSONNEL SERVICES	1,823,800	2,203,771	2,729,595
OPERATING EXPENSE	1,040,686	1,600,459	1,593,000
DEPRECIATION	1,098,277	1,274,708	1,155,772
TOTAL EXPENSES	3,962,763	5,078,938	5,478,367
TOTAL NET INCOME/(LOSS)	(1,397,198)	(4,393,788)	(3,015,919)
TRANSFER IN	1,372,321	3,119,080	1,860,147
FULL TIME POSITIONS	37	38	38

Class Title

Transit System Operator	22	22	21
Transit System Operator, Senior	2	2	2
Dispatcher - Transit	4	4	3
Transit Operations Supervisor	2	2	3
Transit Center Technician	1	1	2
Transit Center Technician II	0	1	1
Grants Assistant	1	1	1
Multi-Modal Transportation Dir	1	1	1
Superintendent of Transit Operations	1	1	1
Administrative Assistant	1	1	1
Special Projects Manager	1	1	1
<i>Planner/Customer Service Manager *</i>	<i>1</i>	<i>1</i>	<i>1</i>
TOTAL	37	38	38

** Grant funded position*

		TRANSIT			
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
7702					
7110.	Regular Wages	987,093	1,152,059	1,595,123	443,064
7120.	Overtime	206,260	180,000	196,000	16,000
7130.	Part Time	76,914	230,716	100,000	(130,716)
7210.	W/C Insurance	62,237	76,107	92,098	15,991
7230.	Uniforms	11,869	17,800	20,500	2,700
7260.	FICA Matching	94,383	119,552	144,671	25,119
7270.	Pension Matching	185,331	159,847	214,935	55,088
7280.	Insurance Matching	192,485	255,690	354,268	98,578
7290.	Contribution Matching	7,229	12,000	12,000	0
7510.	Prof.Svcs (Archit,Attny)	6,590	33,600	40,100	6,500
7512.	Tech.Svcs (Surveys,DP)	0	0	0	0
7513.	Adm.Svcs (Finance,Mgt)	46,704	65,000	65,000	0
7514.	Contract Labor(Temp)	0	75,000	90,000	15,000
7550.	Communications	28,423	36,430	36,430	0
7570.	Advertising	0	1,800	0	(1,800)
7700.	Risk Allocation	62,941	169,582	219,209	49,627
7860.	Maint: Buildings	12,740	40,020	14,770	(25,250)
7870.	Maint: Motor Equipment	70,050	25,700	25,700	0
7880.	Maint: Mach/Imp/Tools	45,232	38,276	48,500	10,224
7900.	Utilities	55,359	186,000	106,000	(80,000)
7990.	Dues and Fees	3,413	6,545	9,645	3,100
8010.	Supplies	7,861	3,900	4,700	800
8016.	Small Equip	6,238	1,000	2,950	1,950
8017.	Printing(Not Std Forms)	0	150	4,000	3,850
8018.	Books & Subscriptions	171	200	200	0
8030.	Janitorial Supplies	6,781	10,000	10,000	0
8050.	Rental of Equip	3,122	0	0	0
8110.01	Motor Fuel	13,727	17,615	18,890	1,275
8110.03	CNG	389,651	420,808	430,000	9,192
8150.	Employee Appreciation	3,270	5,000	7,000	2,000
8495.	Cash Over/Short	0	0	0	0
8900.	Depreciation	1,098,277	1,274,708	1,155,772	(118,936)
8951.	Indirect Costs	278,414	463,833	459,906	(3,927)
Total		3,962,763	5,078,938	5,549,806	399,429

TRANSIT SYSTEM - GRANT SUMMARY

DESCRIPTION

The Federal Transit Administration (FTA) Section 5307 Capital & Operation Grant will provide funding assistance to ATS in delivering safe, affordable and reliable transportation services to the citizens of Albany. The grant assistance is 90% reimbursable.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUES	9,253,731	2,362,816	2,872,160
OPERATING EXPENSE	1,411,627	883,363	1,246,087
CAPITAL OUTLAY	0	7,500	1,742,344
TOTAL EXPENSES	1,411,627	890,863	2,988,431
TOTAL NET INCOME/(LOSS)	7,842,104	1,471,953	(116,271)
TRANSFER IN	0	(1,471,953)	116,271
FULL TIME POSITIONS	0	0	0

Capital Projects Summary

Motor Equipment	2,162,000	7,500	490,000
Tools	454,000	-	256,500
Buildings	198,100	-	361,764
Total Capital Additions	2,814,100	7,500	1,108,264

TRANSIT SYSTEM - GRANT

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
7703					
7510.	Professional Services	953	30,000	2,300	-27,700
7512.	Tech.Svcs (Surveys,DP)	291,859	63,400	70,000	6,600
7550.	Communications	0	16,500	16,500	0
7600.	Travel	10,572	4,500	7,000	2,500
7630.	Train/Cont. Education	899	8,100	4,200	-3,900
7860.	Maint: Buildings	37,533	40,000	99,500	59,500
7870.01	Labor	370,643	245,208	345,265	100,057
7870.02	Maintenance	273,543	68,431	221,354	152,923
7870.03	Parts	360,301	343,763	392,449	48,686
7870.05	Upkeep	7,819	13,211	7,719	-5,492
7880.	Maint: Mach/Imp/Tools	388	24,500	1,500	-23,000
7990.	Dues and Fees	1,027	1,250	0	-1,250
8010.	Supplies	2,370	2,000	2,000	0
8016.	Small Equip	44,696	8,000	21,300	13,300
8017.	Printing(Not Std Forms)	9,022	14,500	55,000	40,500
8510.	Cap. O/Lay: Furn & Fixture	0	0	4,300	4,300
8511.	Cap. O/Lay: Computer Equipment	0	0	243,100	243,100
8520.	Cap. O/Lay: Motor	0	7,500	490,000	482,500
8530.	Cap. O/Lay: Bldg & Improvement	0	0	361,764	361,764
8540.	Cap. O/Lay: Tools	0	0	643,180	643,180
Total		1,411,627	890,863	2,988,431	2,097,568



Flint River Entertainment Complex Fund

Flint River Entertainment Complex*SUMMARY*

The Civic Center is responsible for entering into promotion agreements and/or contracts with groups, individuals, and firms for the presentation of performances in a manner that promotes the interest of the City from a financial and marketing/public standpoint

STRATEGIC PRIORITIES (SP)

SP IV: Promotion of the City of Albany as a great place to live, work, & play

GOALS & OBJECTIVES (G&O)

SP IV, G&O 2: Be recognized as a vibrant community and a tourist destination

PERFORMANCE MEASURES (PM)

Measures	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Actuals
SP IV, G&O 2, PM 1: # of Events	137	82	128	85	109
SP IV, G&O 2, PM 2: Attendance - Paid	25,133	19,711	43,575	21,788	40,975
SP IV, G&O 2, PM 3: Average Ticket Price	38.09	43.88	44.43	44.43	47.46
SP IV, G&O 2, PM 4: General Attendance	105,963	59,031	131,621	65,811	101,319

SP I = Safe, Sustainable, & Business Friendly
 SP II = Economic Development & Jobs
 SP III = Infrastructure & Asset Management
 SP IV = Promotion of the City of Albany as a Great Place to Live, Work, & Play
 SP V = Effective & Excellent Service Delivery
 SP VI = Fiscal Responsibility

Flint River Entertainment Complex

SUMMARY

The Civic Center is responsible for entering into promotion agreements and/or contracts with groups, individuals, and firms for the presentation of performances in a manner that promotes the interest of the City from a financial and marketing/public standpoint

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUES	1,762,303	1,117,500	1,160,085
OPERATING EXPENSE	3,506,518	2,083,472	2,130,082
DEPRECIATION EXPENSE	485,418	483,708	478,872
TOTAL EXPENSES	3,991,936	2,567,180	2,608,954
NET OPERATING INCOME/(LOSS)	(2,229,633)	(1,449,680)	(1,448,869)
TRANSFER IN	875,804	869,022	969,997
FULL TIME POSITIONS	0	0	0

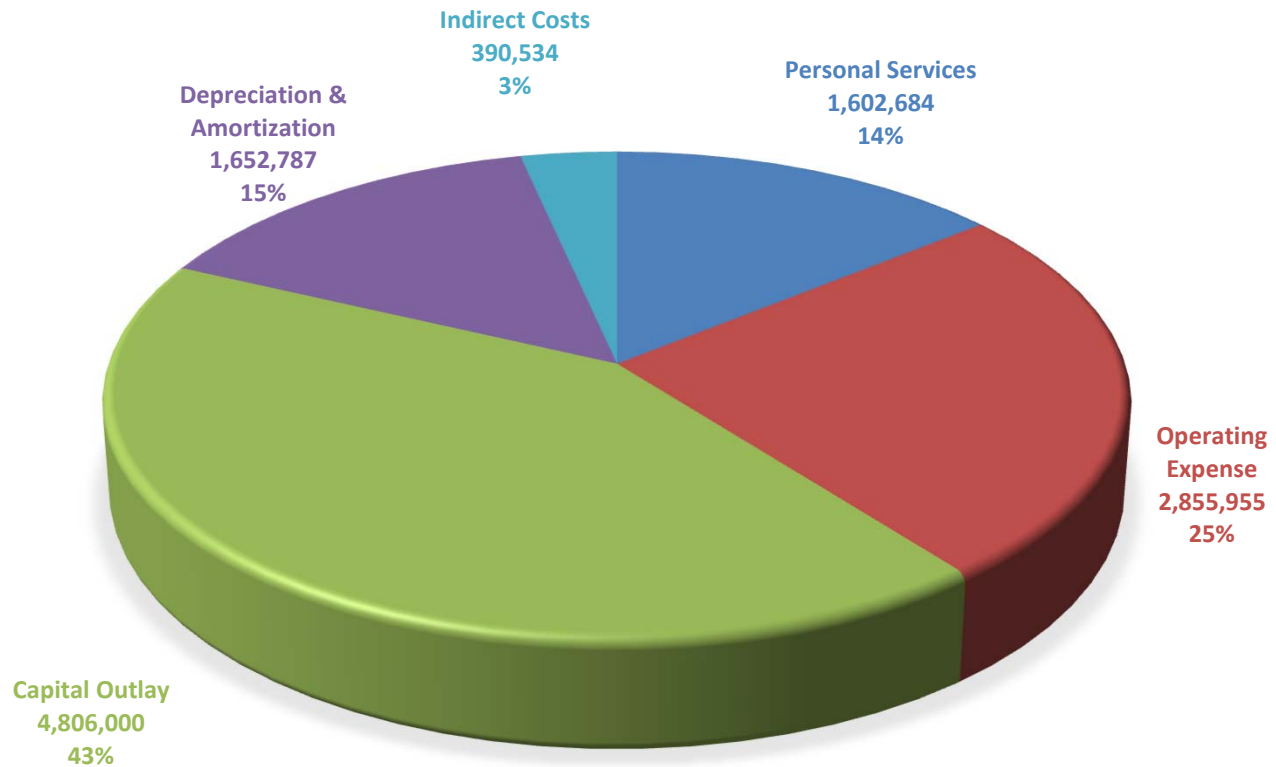
Flint River Entertainment Complex

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
7303					
7510	Professional Services	3,419,344	1,986,522	2,019,051	32,529
7700	Risk Allocation	87,174	96,950	111,031	14,081
8900	Depreciation	485,418	483,708	478,872	-4,836
Total		3,991,936	2,567,180	2,608,954	41,774



Airport

City of Albany
Adopted Budget
FY 2025
Airport Department



Total Expenses
\$11,307,960

AIRPORT DEPARTMENT*DESCRIPTION*

The Airport Division of the Albany Multimodal Transportation Department is charged with the responsibility for planning, directing, and controlling the operation, maintenance, and capital improvements of Southwest Georgia Regional Airport. Airport staff coordinates capital improvements through the FAA and Georgia DOT for grant-in-aid assistance for eligible projects; based upon FAA approved Airport Master Plan.

STRATEGIC PRIORITIES (SP)

SP II: Economic Development & Jobs

GOALS & OBJECTIVES (G&O)

SP II, G&O 2: Enhance Aviation & Transit to Improve Customer Experience

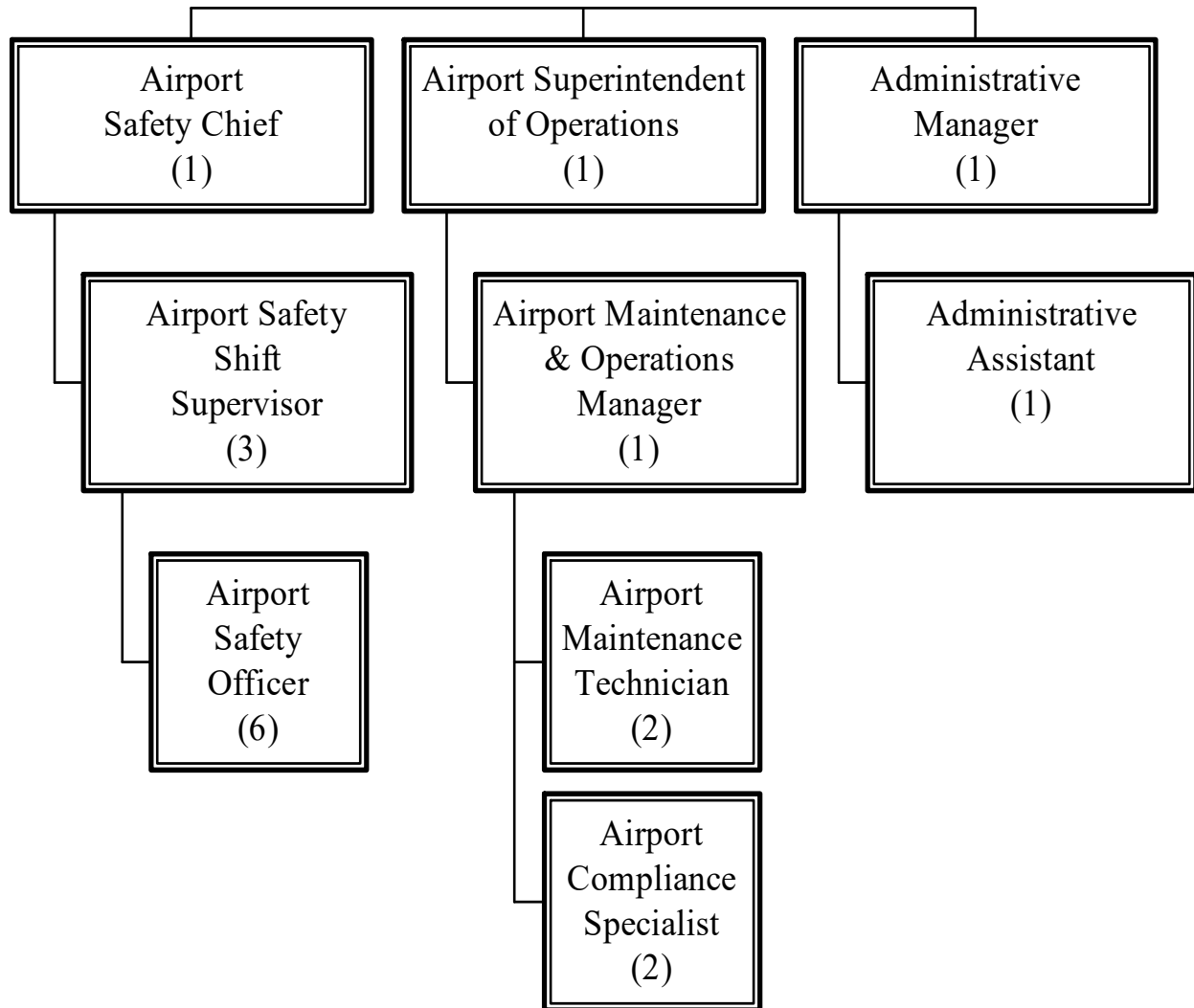
PERFORMANCE MEASURES (PM)

Measures	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Actuals
SP II, G&O 2, PM 1 - # of Enplanement	42,212	56,392	17,481	25,049
SP II, G&O 2, PM 2 - # of Deplanements	41,322	55,062	16,759	23,618
SP II, G&O 2, PM 3 - New Passenger Boarding Bridge % Complete	100%	100%	100%	N/A
SP II, G&O 2, PM 4 - Gross Receipts from Parking Collected at the Airport	234,287	370,000	131,817	185,768
General Aviation Terminal & Hangar Construction - % Complete				
Phase I - Storage Hangar	N/A	N/A	N/A	100%
Phase II - General Aviation Terminal	N/A	N/A	N/A	10%

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 SP II = Economic Development & Jobs
 SP III = Infrastructure & Asset Management
 SP IV = Promotion of the City of Albany as a Great Place to Live, Work, & Play
 SP V = Effective & Excellent Service Delivery
 SP VI = Fiscal Responsibility



Airport Department



AIRPORT DEPARTMENT SUMMARY*DESCRIPTION*

The Airport Division of the Albany Multimodal Transportation Department is charged with the responsibility for planning, directing, and controlling the operation, maintenance, and capital improvements of Southwest Georgia Regional Airport. Airport staff coordinates capital improvements through the FAA and Georgia DOT for grant-in-aid assistance for eligible projects; based upon FAA approved Airport Master Plan.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	
REVENUES	9,136,649	13,592,050	8,299,556	
PERSONNEL SERVICES	1,037,385	1,509,464	1,602,684	
OPERATING EXPENSE	1,418,016	2,723,321	3,246,489	
CAPITAL OUTLAY	0	10,673,000	4,806,000	
DEPRECIATION	1,716,416	1,923,277	1,652,787	
TOTAL EXPENSES	4,171,817	16,829,062	11,307,960	(76,862)
TOTAL NET INCOME/(LOSS)	4,964,832	(3,237,012)	(3,008,404)	
TRANSFER IN	0	1,313,735	1,355,617	41,882
<u>Capital Projects Summary</u>				
Storage Hangar	3,476,404	0	0	
General Aviation Terminal	1,575,366	6,800,000	0	
Runway 16-34	249,560	0	0	
Cargo Ramp	0	3,750,000	3,750,000	
Other Capital Outlay	7,513	123,000	1,056,000	
Rolling Stock	44,043	0	950,000	
	5,352,885	10,673,000	5,756,000	
FULL TIME POSITIONS	16	18	18	

Current Active Full-Time Employees 15

Number of Vacancies 3

AIRPORT DEPARTMENT SUMMARY

DESCRIPTION

The Airport Division of the Albany Multimodal Transportation Department is charged with the responsibility for planning, directing, and controlling the operation, maintenance, and capital improvements of Southwest Georgia Regional Airport. Airport staff coordinates capital improvements through the FAA and Georgia DOT for grant-in-aid assistance for eligible projects; based upon FAA approved Airport Master Plan.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
REVENUES	1,271,845	1,613,350	1,532,150
PERSONNEL SERVICES	1,037,385	1,509,464	1,602,684
OPERATING EXPENSE	1,023,647	1,417,621	1,549,989
DEPRECIATION	1,716,416	1,923,277	1,652,787
TOTAL EXPENSES	3,777,448	4,850,362	4,805,460
TOTAL NET INCOME/(LOSS)	(2,505,603)	(3,237,012)	(3,273,310)
TRANSFER IN	0	1,313,735	1,620,523
FULL TIME POSITIONS	16	18	18

Class Title

Administrative Assistant	1	1	1
Airport Compliance Specialist	0	2	2
Airport Maint. & Operat. Manager	1	1	1
Airport Safety Chief	1	1	1
Airport Safety Officer	6	6	6
Airport Superintendent of Operations	1	1	1
Airport Safety Shift Supervisor	3	3	3
Airport Operations & Maint Specialist	2	2	2
Administrative Manager, Airport	1	1	1
Multi-Modal Transportation Director *	0	0	0
TOTALS	16	18	18

**Half of the Director's Salary is budgeted in this cost center*

AIRPORT					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
7003					
7110	Regular Wages	777,165	989,089	1,035,343	46,254
7120	Overtime Wages	91,994	76,000	76,000	0
7210	W/C Insurance	19,976	22,899	23,894	995
7230	Uniforms	12,908	15,225	13,400	(1,825)
7260	FICA Matching	63,851	81,479	85,018	3,539
7270	Pension Matching	(77,810)	140,460	146,010	5,550
7280	Insurance Matching	141,371	176,312	215,019	38,707
7290	Contribution Matching	7,930	8,000	8,000	0
7510	Professional Services	9,461	66,450	39,875	(26,575)
7550	Communications	14,560	15,795	16,840	1,045
7570	Advertising	0	5,000	3,000	(2,000)
7600	Travel	12,558	25,000	20,000	(5,000)
7630	Train/Cont. Education	18,823	25,935	26,075	140
7700	Insurance	33,300	33,000	33,000	0
7700.03	Risk Allocation	70,973	59,050	163,356	104,306
7860	Maint: Buildings	212,221	231,550	233,650	2,100
7870.01	Labor	29,337	19,514	25,915	6,401
7870.02	Maintenance	29,997	24,087	28,978	4,891
7870.03	Parts	19,854	17,229	28,714	11,485
7870.05	Upkeep	1,511	3,790	3,790	0
7880	Maint: Mach/Imp/Tools	67,820	116,335	150,170	33,835
7900	Utilities	271,013	280,000	280,000	0
7990	Dues and Fees	19,406	35,720	25,340	(10,380)
8010	Supplies	25,739	33,000	29,200	(3,800)
8016	Small Equip	8,868	5,000	19,400	14,400
8018	Books &Subscriptions	222	295	290	(5)
8030	Janitorial Supplies	1,086	3,000	4,000	1,000
8050	Rental of Equipment	1,536	1,500	3,000	1,500
8110	Motor Fuel	12,019	23,837	21,862	(1,975)
8150	Employee Appreciation	2,298	2,000	3,000	1,000
8900	Depreciation	1,716,416	1,923,277	1,652,787	(270,490)
8951	Indirect Costs	161,044	390,534	390,534	0
Total		3,777,448	4,850,362	4,805,460	(44,902)

AIRPORT DEPARTMENT SUMMARY*DESCRIPTION*

The Airport Division of the Albany Multimodal Transportation Department is charged with the responsibility for planning, directing, and controlling the operation, maintenance, and capital improvements of Southwest Georgia Regional Airport. Airport staff coordinates capital improvements through the FAA and Georgia DOT for grant-in-aid assistance for eligible projects; based upon FAA approved Airport Master Plan.

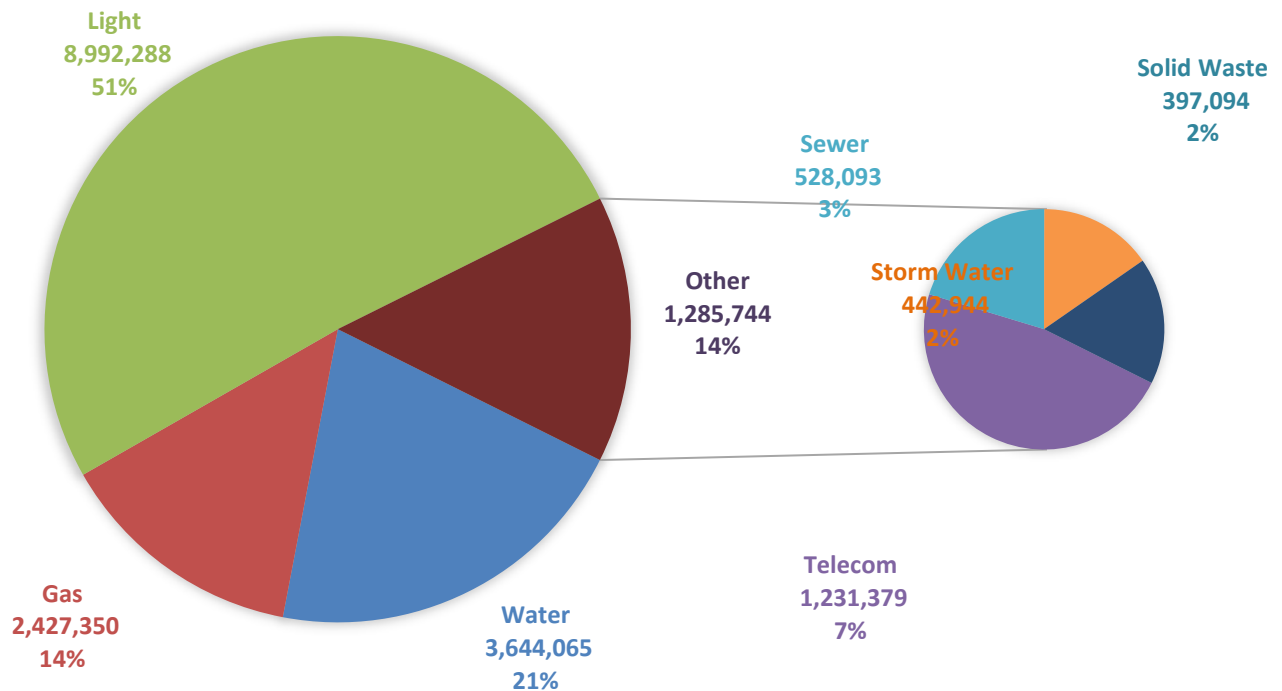
Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
CFC & PFC REVENUES	378,055	819,950	1,603,714
FEDERAL GRANTS	6,244,785	6,105,000	4,414,222
STATE GRANT	372,157	553,750	374,470
OTHER REVENUE	869,807	4,500,000	375,000
TOTAL REVENUE	7,864,804	11,978,700	6,767,406
OPERATING EXPENSE	394,369	1,305,700	1,696,500
CAPITAL OUTLAY	0	10,673,000	4,806,000
TOTAL EXPENSES	394,369	11,978,700	6,502,500
SOURCE/(USE) OF OTHER FUNDING	7,470,436	0	264,906
PFC Deferred Revenue	49,780	16,000	131,214
CFC Deferred Revenue	830,739	803,950	1,472,500

AIRPORT					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
7004					
7230	Uniforms	0	0	0	0
7510	Professional Services	303,474	1,256,000	1,496,500	240,500
7550	Communications	95	0	0	0
7600	Travel	0	0	0	0
7860	Maint: Buildings	55,770	15,000	200,000	185,000
7880	Maint: Mach/Imp/Tools	0	0	0	0
7990	Dues and Fees	574	0	0	0
8010	Supplies	6,979	20,000	0	(20,000)
8016	Small Equip	27,476	14,700	0	(14,700)
8500	Cap. O/Lay:	0	123,000	226,000	103,000
8530	Cap. O/Lay: Bldg & Improvement	0	3,750,000	830,000	(2,920,000)
8550	Cap. O/Lay: Land & Improvement	0	6,800,000	3,750,000	(3,050,000)
Total		394,369	11,978,700	6,502,500	(5,476,200)



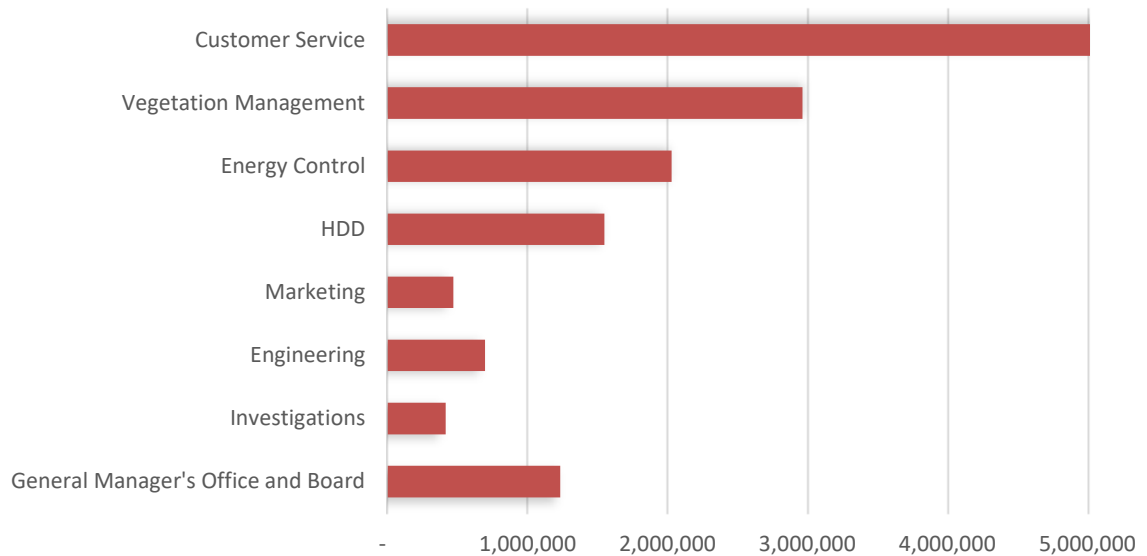
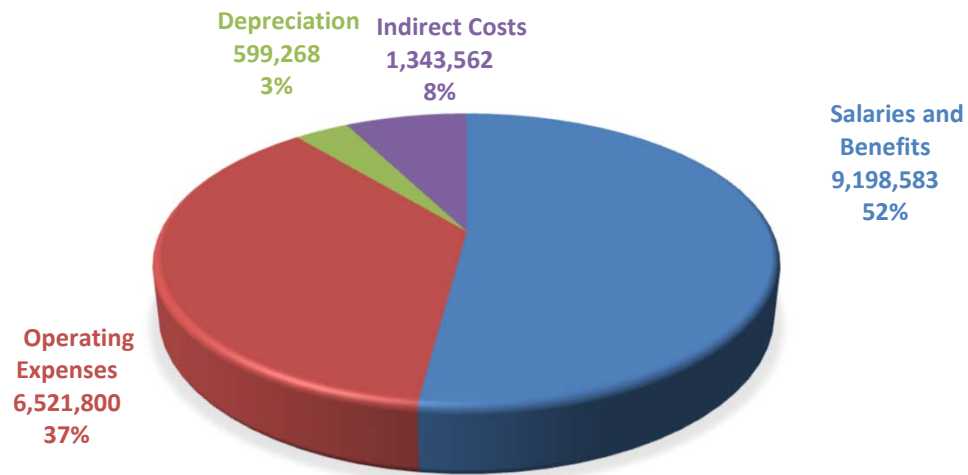
Utility Internal Service Fund

City of Albany Adopted Budget FY 2025 Utility Internal Service Fund (UISF)



Total Revenue
\$17,663,213

City of Albany Adopted Budget FY 2025 Utility Internal Service Fund (UISF)



Total Expenditures
\$17,663,213

Utility Internal Service Fund Summary

This summary contains support departments for the
Albany Utility Funds

MAJOR OBJECT OF EXPENDITURE	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
Revenues	14,429,116	15,883,441	17,663,213
Total Revenue	14,429,116	15,883,441	17,663,213
Personnel Services	8,181,544	8,703,908	9,198,583
Operating Expense	3,937,412	5,130,756	6,521,800
Depreciation Expense	531,448	483,411	599,268
Indirect Costs	1,132,312	1,565,366	1,343,562
Total Expenditures	13,782,717	15,883,441	17,663,213
Net Revenues Over Expenditures	646,399	0	0
FULL TIME POSITIONS	109	110	110



Utility Management

UTILITY MANAGEMENT*DESCRIPTION*

The Utility Management and Board is an internal service fund that will provide management services and support to all components of the Albany Utility Board.

STRATEGIC PRIORITIES (SP)

SP III: Infrastructure & Asset Management

GOALS & OBJECTIVES

SP III, G&O 1: Develop an Efficient & Sustainable Infrastructure Management Program

PERFORMANCE MEASURES

Measures	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Actuals
SP III, G&O 1, PM 1: % Street Lighting Converted to LED				
- RFP & Coordination	100%	100%	100%	100%
- Installation of LED	90%	100%	100%	100%
SP III, G&O 1, PM 2: % AMI Project Complete				
- RFP	100%	100%	100%	100%
- Contract Negotiations	80%	100%	100%	100%
- Software Installations	50%	100%	100%	100%
- Water Meters	0%	20%	9%	50%
- Gas Meters	0%	20.0%	4.5%	50%
- Light Meters	1%	10.0%	7.5%	50%

SP I = Safe, Sustainable, & Business Friendly

SP II = Economic Development & Jobs

SP III = Infrastructure & Asset Management

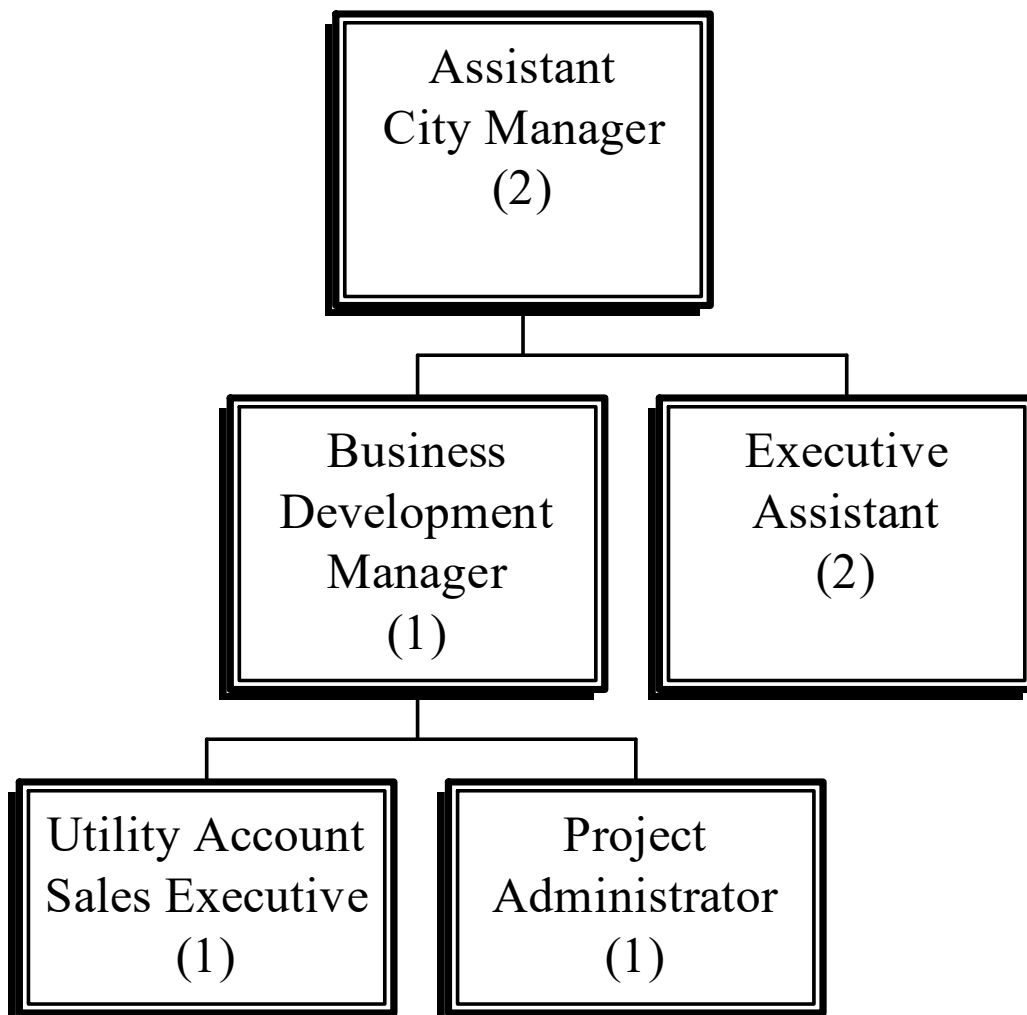
SP IV = Promotion of the City of Albany as a Great Place to Live, Work, & Play

SP V = Effective & Excellent Service Delivery

SP VI = Fiscal Responsibility



Utility Management



UTILITY BOARD & ACMS*DESCRIPTION*

The Utility Management and Board is an internal service fund that will provide management services and support to all components of the Albany Utility Board.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	1,642,058	909,593	981,984
OPERATING EXPENSES	85,213	148,011	164,395
DEPRECIATION EXPENSE	7,070	6,107	1,654
INDIRECT COSTS	72,717	100,528	85,499
TOTAL EXPENSES	1,807,058	1,164,239	1,233,532
FULL TIME POSITIONS	7	7	7

Class Title

Assistant City Manager	2	2	2
Executive Assistant	2	2	2
Project Administrator	1	1	1
Utility Account Sales Executiv	1	1	1
Business Development Manager	1	1	1

TOTAL	7	7	7
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Current Active Full-Time Employees	7
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Number of Vacancies	0
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UTILITY BOARD & ACMs					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
4815					
7110	Regular Wages	635,042	670,109	716,408	46,299
7210	W/C Insurance	1,229	1,340	1,433	93
7230	Uniforms	1,461	1,500	4,968	3,468
7260	FICA Matching	43,910	51,263	54,805	3,542
7270	Pension Matching	881,138	80,413	85,969	5,556
7280	Insurance Matching	67,775	94,968	106,401	11,433
7290	Contribution Matching	11,503	10,000	12,000	2,000
7510	Professional Services	0	28,000	28,000	0
7513	Adm.Svcs (Finance,Mgt)	11,800	12,000	12,000	0
7550	Communications	7,423	7,500	8,300	800
7600	Travel	29,837	23,920	30,118	6,198
7600	Travel (Mayor)	0	2,625	2,625	0
7600	Travel (Board Member 1)	0	2,625	2,625	0
7600	Travel (Board Member 2)	0	2,625	2,625	0
7600	Travel (Board Member 3)	0	2,625	2,625	0
7600	Travel (Board Member 4)	0	2,625	2,625	0
7610	Auto Allowance	5,775	6,000	6,000	0
7630	Train/Cont. Education	8,627	14,270	15,547	1,277
7630	Training (Mayor)	0	1,125	1,125	0
7630	Training (Board Member 1)	0	1,125	1,125	0
7630	Training (Board Member 2)	0	1,125	1,125	0
7630	Training (Board Member 3)	0	1,125	1,125	0
7630	Training (Board Member 4)	0	1,125	1,125	0
7700	Risk Allocation	5,556	10,098	11,399	1,301
7870	Maint: Motor Equip.	1,364	1,017	1,427	410
7880	Manint: Mach/Imp/Tools	6,383	7,915	12,325	4,410
7990	Dues and Fees	204	6,822	5,915	(907)
8010	Supplies	4,685	5,000	5,000	0
8016	Small Equip	1,876	5,000	5,500	500
8018	Books & Subscriptions	200	400	0	(400)
8110	Motor Fuel	786	719	914	195
8150	Employee Appreciation	696	600	3,200	2,600
8900	Depreciation	7,070	6,107	1,654	(4,453)
8951	Indirect Costs	72,717	100,528	85,499	(15,029)
Total		1,807,058	1,164,239	1,233,532	69,293



Investigations

INVESTIGATIONS*DESCRIPTION*

The Investigations Division provides physical security for the Albany Utilities and Board when in session. This division monitors, evaluate, and maintain security cameras, access control, burglar and fire alarms. Also perform criminal investigation of theft, fraud, meter tampering, identity misrepresentation cases. Participate with other Law Enforcement agencies on combined initiatives. In addition a full time Security Officer is posted at the main collection point for Administration Department of the Albany Utility.

STRATEGIC PRIORITIES (SP)

SP I: Safe, Sustainable, & Business Friendly

GOALS & OBJECTIVES (G&O)

SP I, G&O 1: Create a Safe Community to Live, Work, and Play that Encourages the Well-Being of Albany's Citizens and Assets.

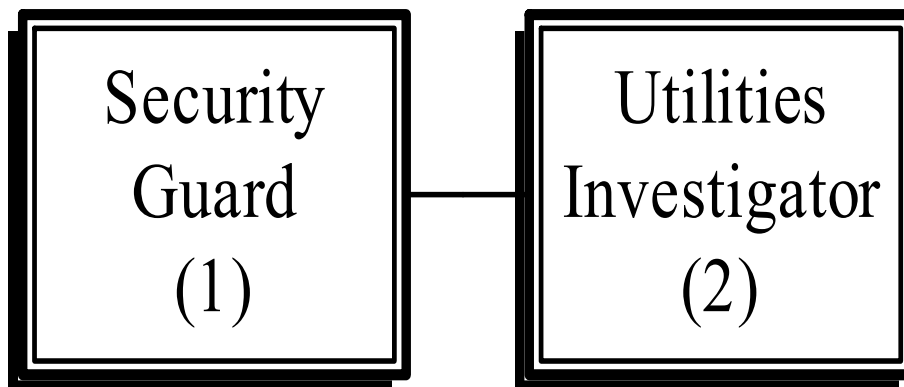
PERFORMANCE MEASURES (PM)

Measures	FY 2020	FY 2021	FY 2022	FY 2023
	Actual	Actuals	Actuals	Actuals
SP I, G&O 1, PM 1: # of Network Camera's Monitored on City Security System	165	190	218	218

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 SP III = Infrastructure & Asset Management
 SP IV = Promotion of the City of Albany as a Great Place to Live, Work, & Play
 SP V = Effective & Excellent Service Delivery
 SP VI = Fiscal Responsibility



INVESTIGATIONS



INVESTIGATIONS*DESCRIPTION*

The Investigations Division provides physical security at 401 Pine Avenue during normal hours of business operation and for the Utility Board when in session. The Investigations Division monitors, evaluate, and maintain security cameras, access control, burglar and fire alarms. This division performs criminal investigation of theft, fraud, meter tampering, and identity misrepresentation cases and participate with other law enforcement agencies on combined initiatives. In addition a full time security officer is posted at the main collection point for Administration Department.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	232,904	222,562	247,636
OPERATING EXPENSE	92,130	105,261	110,280
DEPRECIATION	20,299	17,458	18,876
INDIRECT COSTS	31,165	43,083	36,643
TOTAL	376,498	388,364	413,435

FULL TIME POSITIONS	3	3	3
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Class Title

Utilities Investigator	2	2	2
Security Guard	1	1	1
TOTAL	3	3	3

INVESTIGATIONS					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
4825					
7110	Regular Wages	144,883	147,385	174,549	27,164
7120	Overtime	3,331	6,350	5,000	-1,350
7210	W/C Insurance	4,955	6,872	3,860	-3,012
7230	Uniforms	1,289	2,000	2,500	500
7260	FICA Matching	10,482	11,761	13,735	1,974
7270	Pension Matching	20,969	18,378	18,176	-202
7280	Insurance Matching	45,070	27,816	27,816	0
7290	Contribution Matching	1,925	2,000	2,000	0
7510	Professional Services	27,332	27,950	29,000	1,050
7550	Communications	33,412	34,920	34,920	0
7600	Travel	1,080	1,000	2,385	1,385
7630	Train/Cont. Education	0	1,000	2,600	1,600
7700	Risk Allocation	2,679	5,400	5,550	150
7870	Maint: Motor Equip.	3,266	5,414	5,814	400
7880	Maint: Mach/Imp/Tools	13,170	16,975	17,840	865
8010	Supplies	694	1,000	1,000	0
8016	Small Equip	7,667	8,500	8,000	-500
8110	Motor Fuel	2,830	3,102	3,171	69
8900	Depreciation	20,299	17,458	18,876	1,418
8951	Indirect Costs	31,165	43,083	36,643	-6,440
Total		376,498	388,364	413,435	25,071



Utility Engineering

ENGINEERING*DESCRIPTION*

Engineering is a support department for all departments (Water, Gas, Light, Telecommunications, maintenance and downtown administration). The primary objectives of the engineering department are to review all plans approved by Albany/Dougherty Planning and Zoning, make first contacts with developers and outside engineering firms concerning developments, calculate electrical loads and size transformers and switches, calculate water and gas loads for line size, compose work orders and drawings for the installation of all utilities for residential and commercial developments and maintain postings to all water, gas, electrical and telecommunication maps and valve drawings. Other duties of the engineering department include checking overhead electrical lines for respecification, department of transportation permitting, relocation of utilities on highway widening projects, meet customers about complaints, EPD permitting, security lights and street lights, etc.

STRATEGIC PRIORITIES (SP)

SP III: Infrastructure & Asset Management

GOALS & OBJECTIVES (G&O)

SP III, G&O 1: Develop an Efficient & Sustainable Infrastructure Management Program

PERFORMANCE MEASURES (PM)

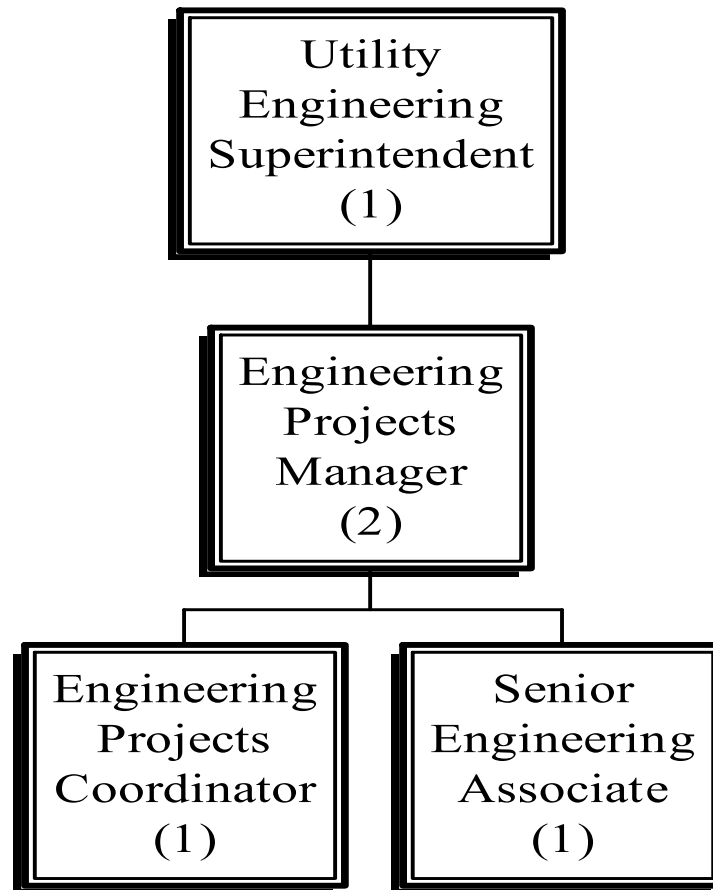
	FY 2020	FY 2021	FY 2022	FY 2023
SP III, G&O 1, PM 1: % Complete on the Manufactured Gas Plant Clean-up Project	20%	40%	60%	99%

Note: Estimated completion date for the project is 2023.

SP I = Safe, Sustainable, & Business Friendly
 SP II = Economic Development & Jobs
 SP III = Infrastructure & Asset Management
 SP IV = Promotion of the City of Albany as a Great Place to Live, Work, & Play
 SP V = Effective & Excellent Service Delivery
 SP VI = Fiscal Responsibility



ENGINEERING



UTILITY ENGINEERING*DESCRIPTION*

Utility Engineering provides support for all Utility divisions (Water, Gas, Light, Telecommunications, Maintenance and Administration). This division reviews all plans approved by the Albany-Dougherty Planning Commission, makes first contact with developers and outside engineering firms concerning developments, calculates electrical load and sizes transformers and switches, calculates water and gas load for line size, composes work orders and drawings for the installation of all utilities for residential and commercial developments and maintains posting to all water, gas, electrical and telecommunication maps and valve drawings. Other duties of the engineering department include checking overhead electrical lines, securing the required permitting from the Department of Transportation, relocating utilities on highway widening projects, meet customers about complaints.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	359,241	489,481	539,887
OPERATING EXPENSE	59,722	67,796	70,177
DEPRECIATION	10,963	10,510	25,034
INDIRECT COSTS	51,941	71,806	61,071
TOTAL	481,867	639,593	696,169

Capital Projects Summary

Projects Totals	0	35,064	35,000
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FULL TIME POSITIONS	5	5	5
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Class Title

Engineering Project Manager	2	2	2
Engineering Associate, Senior	2	2	2
Utility Engineering Superintendent	1	1	1
TOTAL	5	5	5

UTILITY ENGINEERING					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
4830					
7110	Regular Wages	279,079	367,344	399,757	32,413
7210	W/C Insurance	593	367	400	33
7230	Uniforms	361	1,500	1,500	0
7260	FICA Matching	21,760	28,102	30,581	2,479
7270	Pension Matching	27,131	44,081	47,971	3,890
7280	Insurance Matching	25,796	42,087	53,678	11,591
7290	Contribution Matching	4,522	6,000	6,000	0
7510	Professional Services	4,043	10,992	6,877	(4,115)
7550	Communications	3,902	3,682	4,147	465
7600	Travel	0	0	0	0
7700	Risk Allocation	8,607	10,140	14,255	4,115
7870	Maint: Motor Equip.	6,328	6,689	8,688	1,999
7880	Maint: Mach/Imp/Tools	14,395	16,763	17,620	857
7900	Utilities	4,616	5,000	5,000	0
8009	Licenses(CDL,CPA,Etc)	0	500	500	0
8010	Supplies	1,938	2,500	2,500	0
8016	Small Equip	9,941	6,000	6,000	0
8110	Motor Fuel	5,950	5,530	4,590	(940)
8900	Depreciation	10,963	10,510	25,034	14,524
8951	Indirect Costs	51,941	71,806	61,071	(10,735)
	Total	481,867	639,593	696,169	56,576



Marketing

Marketing/Sales*DESCRIPTION*

The Marketing/Sales Department is responsible for all marketing and sales for the various departments of the Albany Utility Board. Those departments are water, gas, light, solid waste, and telecommunications. The department is responsible for all aspects of the various other programs designed to inform and educate the community about public utilities and safety.

STRATEGIC PRIORITIES (SP)

SP IV: Promotion of the City as a Great Place to Live, Work, and Play

GOALS & OBJECTIVES (G&O)

SP IV, G&O 2: To be recognized as a vibrant community & tourism destination

SP IV, G&O 3: To be recognized as a progressive & innovative community

PERFORMANCE MEASURES (PM)

Measures	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Actuals
SP IV, G&O 2, PM 1: # of Followers on Social Media sites (Facebook, c	6,806	10,000	12,717	15,000
SP IV, G&O 2, PM 2: # of Press Releases/Media Advisory provided	70	130	96	100
SP IV, G&O 3, PM 1: # of Sponsorships Promoting the City and/or Utility	20	20	16	20

SP I = Safe, Sustainable, & Business Friendly

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SP III = Infrastructure & Asset Management

SP IV = Promotion of the City of Albany as a Great Place to Live, Work, & Play

SP V = Effective & Excellent Service Delivery

SP VI = Fiscal Responsibility



Marketing

Public
Information
Officer
(1)

Assistant to
Public
Information Officer
(2)

Marketing*DESCRIPTION*

The Marketing Division is responsible for all marketing for City programs. The division is responsible for all aspects of the various other programs designed to inform and educate the community about public utilities and safety.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	155,995	221,275	252,280
OPERATING EXPENSES	118,726	132,762	178,344
DEPRECIATION EXPENSE	2,337	1,649	1,654
INDIRECT COSTS	20,776	28,722	36,643
TOTAL EXPENSES	297,835	384,408	468,921

FULL TIME POSITIONS	2	3	3
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Class Title

Public Information Officer	1	1	1
Asst. to PIO/Graphic Designer	1	2	1
Videographer/Photographer PIO	0	0	1
TOTAL	2	3	3

		Marketing			
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
4835					
7110	Regular Wages	114,263	164,463	178,860	14,397
7120	Overtime	0	2,000	5,000	3,000
7210	W/C Insurance	272	333	368	35
7230	Uniforms	749	500	1,500	1,000
7260	FICA Matching	10,083	12,734	14,065	1,331
7270	Pension Matching	13,592	19,976	22,063	2,087
7280	Insurance Matching	15,216	18,269	27,424	9,155
7290	Contribution Matching	1,821	3,000	3,000	0
7510	Professional Services	6,205	0	25,000	25,000
7550	Communications	3,599	3,563	3,761	198
7570	Advertising	84,790	93,000	88,000	(5,000)
7600	Travel	0	250	250	0
7630	Train/Cont. Education	388	750	1,000	250
7700	Risk Allocation	4,976	5,422	6,817	1,395
7870	Maint: Motor Equip	2,431	1,435	1,991	556
7880	Maint: Mach/Imp/Tools	5,842	7,200	7,098	(102)
7990	Dues and Fees	1,376	0	6,500	6,500
8010	Supplies	5,776	8,000	15,000	7,000
8016	Small Equip	749	10,000	18,500	8,500
8017	Printing (Not Std Forms)	0	1,500	300	(1,200)
8018	Books and Subscriptions	139	0	0	0
8080	Supplies for Resale	1,508	0	0	0
8110	Motor Fuel	398	642	127	(515)
8150	Employee Appreciation	549	1,000	4,000	3,000
8900	Depreciation	2,337	1,649	1,654	5
8951	Indirect Costs	20,776	28,722	36,643	7,921
Total		297,835	384,408	468,921	84,513



HDD/URD Protection

HDD/URD Protection*DESCRIPTION*

The department is responsible for locating and protecting existing utility systems. HDD also performs excavating and horizontal directional drilling to install utilities for all departments.

STRATEGIC PRIORITIES (SP)

SP II: Economic Development & Jobs

GOALS & OBJECTIVES (G&O)

SP II, G&O 1: Expand Albany Utilities Infrastructure

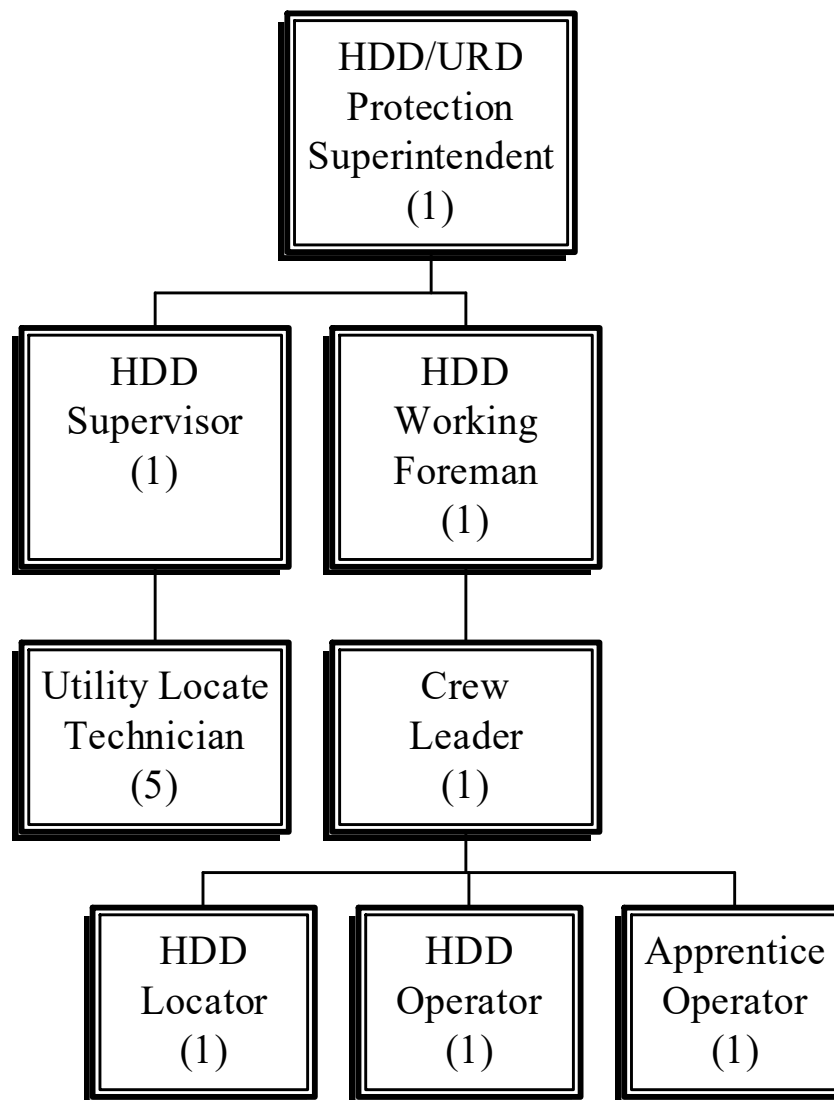
PERFORMANCE MEASURES (PM)

Measures	FY 2020	FY 2021	FY 2022	FY 2023
	Actuals	Actuals	Actuals	Projection
SP II, G&O 1, PM 1: # of Linear Feet Drilled for Utility Lines (Telecom, other departments work completed)	7,500'	9,000'	7,000	9,000'
SP II, G&O 1, PM 2: % Utility damages per total locates completed	2.54%	1.75%	1.75%	1.75%

SP I = Safe, Sustainable, & Business Friendly
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 SP IV = Promotion of the City of Albany as a Great Place to Live, Work, & Play
 SP V = Effective & Excellent Service Delivery
 SP VI = Fiscal Responsibility



HDD/URD PROTECTION



HDD/URD Protection*DESCRIPTION*

The URD Protection Division is responsible for locating and protecting existing utility systems, and HDD also performs excavating and horizontal directional drilling to install utilities for all departments.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	785,539	971,391	980,156
OPERATION EXPENSES	317,230	279,940	311,420
DEPRECIATION EXPENSE	91,559	72,525	110,792
INDIRECT COSTS	124,658	172,334	146,570
TOTAL EXPENSES	1,318,987	1,496,190	1,548,938

Capital Projects Summary

Project Totals	841,002	100,000	
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FULL TIME POSITIONS	12	12	12
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Class Title

HDD/URD Protection Superintendent	1	1	1
HDD Operator	1	1	1
HDD Working Foreman	1	1	1
HDD Supervisor	0	1	1
Apprentice Operator	2	1	0
HDD Locator	1	1	2
HDD Crew Leader	1	1	1
Utility Locate Technician	5	5	5
Maintenance Worker	0	0	0
TOTAL	12	12	12

Current Active Full-Time Employees	12
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HDD/URD Protection

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
4840					
7110	Regular Wages	527,035	635,795	653,950	18,155
7120	Overtime	25,723	30,000	21,800	(8,200)
7210	W/C Insurance	11,126	22,038	22,367	329
7230	Uniforms	9,226	10,550	11,000	450
7260	FICA Matching	39,144	50,933	51,695	762
7270	Pension Matching	64,159	79,895	81,090	1,195
7280	Insurance Matching	103,740	135,180	132,254	(2,926)
7290	Contribution Matching	5,386	7,000	6,000	(1,000)
7550	Communications	2,477	4,485	4,485	0
7600	Travel	352	2,000	2,800	800
7630	Train/Cont. Education	798	6,118	3,374	(2,744)
7700	Risk Allocation	36,038	38,200	46,393	8,193
7870	Maint: Motor Equip.	161,503	122,784	161,331	38,547
7880	Maint: Mach/Imp/Tools	5,709	8,604	7,299	(1,305)
7900	Utilities	242	300	300	0
7990	Dues and Fees	16,019	20,000	20,000	0
8010	Supplies	53,359	31,700	21,700	(10,000)
8016	Small Equip	8,874	6,500	6,500	0
8110	Motor Fuel	30,845	36,849	32,438	(4,411)
8150	Employee Appreciation	1,016	2,400	4,800	2,400
8900	Depreciation	91,559	72,525	110,792	38,267
8951	Indirect Costs	124,658	172,334	146,570	(25,764)
Total		1,318,987	1,496,190	1,548,938	52,748



Energy Control/ Service Techs

ENERGY CONTROL/SCADA*DESCRIPTION*

The Energy Control internal service fund will provide support to all utility divisions. This fund will provide 24 hour monitoring and control of all utility systems through a Supervisory Control and Data Acquisition (SCADA) system. This fund will also provide afterhours response for customer needs. Electric substation relay maintenance and other technical substation activities will also be performed by this internal service fund. The service department performs work functions associated with meter reading, connecting services for new customers, disconnects utility services for nonpayment, closed accounts and reconnect once account is paid. Other work functions such as detecting gas leaks, tampered meters, water leaks, locating meters and delivering written notices for final bill payments, returned checks, delinquent priority accounts to customer sites as appropriate. There are 20 billing cycles and those cycles help determine meter reading dates, cut off dates, due dates and days of service for the year which plays a major factor with the customer receiving their bill on time. The audit control department send rereads, audit control trouble tickets and off showing consumption work orders after they audit the meter reading report and the service department go get physical reads before billing and investigate any reason for consumption being shown. The service department is essential to the company and other departments in many ways and also we strive to display great customer service because our customers makes us.

STRATEGIC PRIORITIES (SP)

SP V: Effective and Excellent Service Delivery

GOALS & OBJECTIVES (G&O)

G&O 2: Provide customer satisfaction, not only customer service

PERFORMANCE MEASURES (PM)

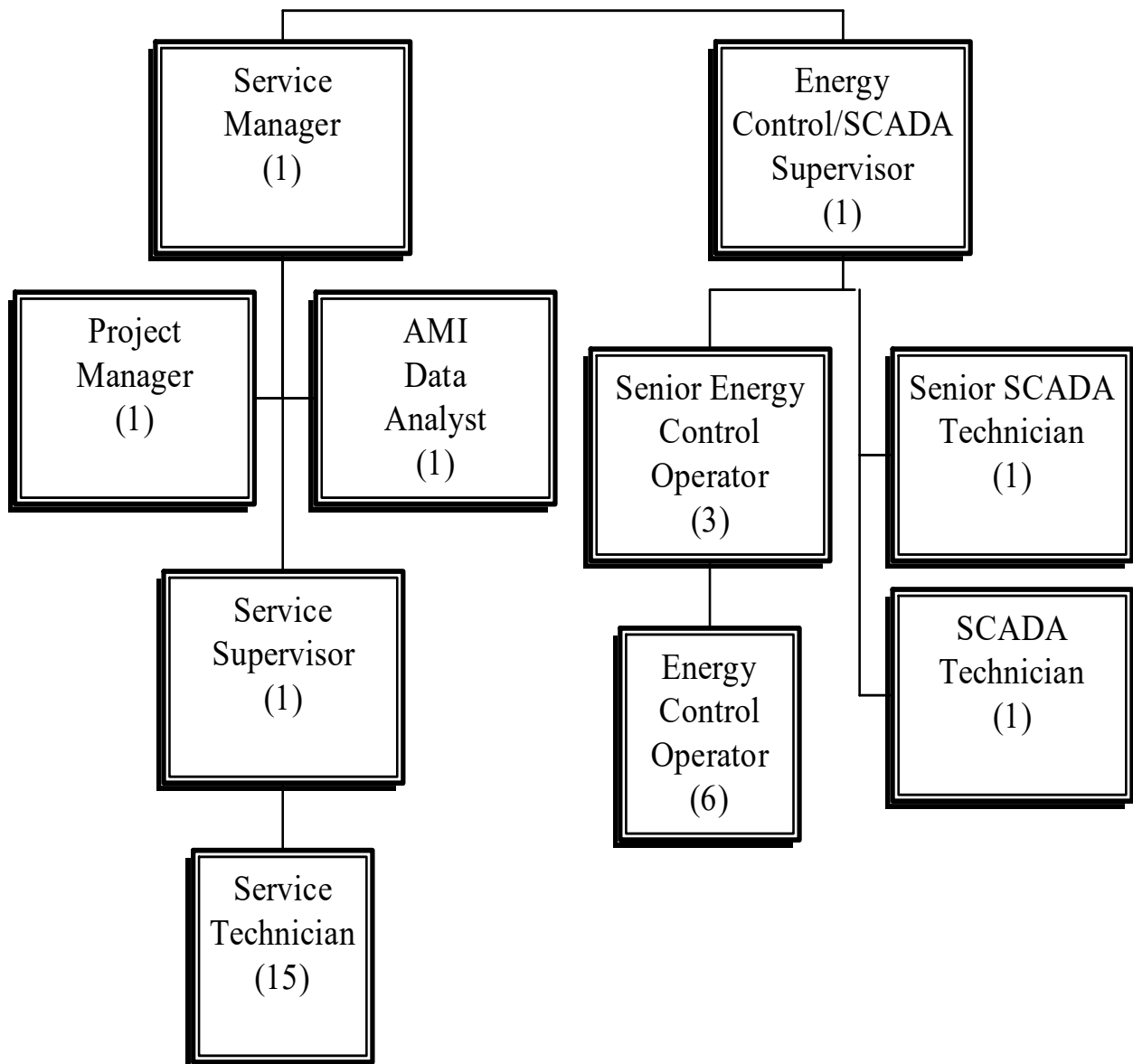
Measures	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Actuals
SP V, G&O 2, PM 1: Open Tickets (Average per day)	28.4	15.1	19.1	19
SP V, G&O 2, PM 2: Closed Tickets (Average per day)	35.9	21.2	118	118
SP V, G&O 2, PM 3: # of Meters Read Remotely	N/A	N/A	N/A	5,000
SP V, G&O 2, PM 4: Reduction in Rereads	N/A	N/A	N/A	20%

Closed Tickets: Move In, Move Outs, etc.

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ENERGY CONTROL



ENERGY CONTROL/SCADA*DESCRIPTION*

The Energy Control Division is an internal service fund that provides 24-hour monitoring and control of all utility systems through a Supervisory Control and Data Acquisition (SCADA) system. This division will also provide afterhours response for customer needs, electric substation relay maintenance, and other technical substation activities. Energy Control also performs work functions associated with meter reading, connecting services for new customers, disconnects utility services for nonpayment, closed accounts and reinstates services. Other work functions such as detecting gas leaks, tampered meters, water leaks, locating meters and delivering written notices for final bill payments, returned checks, delinquent priority accounts to customer sites as appropriate. Energy Control helps determine meter-reading dates, cut off dates, due dates and days of service for the 20 billing cycles in each month, which plays a major factor with the customer receiving their bill on time.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	2,198,108	2,324,793	2,404,950
OPERATING EXPENSE	556,960	912,653	1,104,392
DEPRECIATION EXPENSE	157,702	117,077	197,720
INDIRECT COSTS	322,034	445,196	378,640
TOTAL EXPENSES	3,234,804	3,799,719	4,085,702

Capital Projects Summary

Projects Total	419,800	273,498	26,000
FULL TIME POSITIONS	31	31	31

Class Title

Energy Cntrl/SCADA Manager	1	1	1
AMI Data Analyst	1	1	1
Projects Manager - Utilities	1	1	1
Energy Control Operator	8	8	8
SCADA Technician	2	2	2
Service Manager	1	1	1
Dispatcher, Senior	1	1	1
Service Supervisor	1	1	1
Service Technician	15	15	15
TOTAL	31	31	31

ENERGY CONTROL & SERVICE TECHS*DESCRIPTION*

The Energy Control Division is an internal service fund that provides 24-hour monitoring and control of all utility systems through a Supervisory Control and Data Acquisition (SCADA) system. This division will also provide afterhours response for customer needs, electric substation relay maintenance, and other technical substation activities. Energy Control also performs work functions associated with meter reading, connecting services for new customers, disconnects utility services for nonpayment, closed accounts and reinstates services. Other work functions such as detecting gas leaks, tampered meters, water leaks, locating meters and delivering written notices for final bill payments, returned checks, delinquent priority accounts to customer sites as appropriate. Energy Control helps determine meter-reading dates, cut off dates, due dates and days of service for the 20 billing cycles in each month, which plays a major factor with the customer receiving their bill on time.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	2,198,108	2,324,793	966,528
OPERATING EXPENSE	556,960	912,653	653,527
DEPRECIATION EXPENSE	157,702	117,077	30,245
INDIRECT COSTS	322,034	445,196	378,640
TOTAL EXPENSES	3,234,804	3,799,719	2,028,940

Capital Projects Summary

Projects Total	419,800	273,498	26,000
FULL TIME POSITIONS	31	31	31

Class Title

Energy Cntrl/SCADA Manager	1	1	1
AMI Data Analyst	1	1	1
Projects Manager - Utilities	1	1	1
Energy Control Operator	8	8	8
SCADA Technician	2	2	2
Service Manager	1	1	1
Dispatcher, Senior	1	1	1
Service Supervisor	1	1	1
Service Technician	15	15	15
TOTAL	31	31	31

Energy Control/SCADA

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
4850					
7110	Regular Wages	1,427,467	1,469,742	624,321	(845,421)
7120	Overtime	117,940	100,000	47,000	(53,000)
7210	W/C Insurance	19,486	25,430	4,364	(21,066)
7230	Uniforms	18,662	21,138	6,561	(14,577)
7260	FICA Matching	108,307	120,085	51,356	(68,729)
7270	Pension Matching	174,900	188,369	80,559	(107,810)
7280	Insurance Matching	314,793	385,029	144,867	(240,162)
7290	Contribution Matching	16,553	15,000	7,500	(7,500)
7512	Tech.Svcs(Surveys,DP) *	49,963	333,410	361,910	28,500
7514	Contract Labor **	123,313	210,328	0	(210,328)
7550	Communications	34,245	29,798	12,931	(16,867)
7600	Travel	22,101	20,540	20,540	0
7630	Train/Cont. Education	7,797	10,025	9,200	(825)
7700	Risk Allocation	52,741	52,052	67,362	15,310
7870	Maint: Motor Equip.	119,542	124,645	128,707	4,062
7880	Maint: Mach/Imp/Tools	13,536	15,430	10,897	(4,533)
7900	Utilities	9,530	9,000	9,000	0
7990	Dues and Fees	540	540	540	0
8009	Licenses (CDL, CPA, etc)	1,168	250	240	(10)
8010	Supplies	41,358	21,700	15,000	(6,700)
8016	Small Equip	15,909	13,800	2,000	(11,800)
8017	Printing(Not Std Forms)	660	500	0	(500)
8110	Motor Fuel	61,454	64,435	10,000	(54,435)
8150	Employee Appreciation	3,104	6,200	5,200	(1,000)
8900	Depreciation	157,702	117,077	30,245	(86,832)
8915	Indirect Costs	322,034	445,196	378,640	(66,556)
Total		3,234,804	3,799,719	2,028,940	(1,770,779)

* Contracts assist with support of the AMI software, outage management, and data management

SERVICE TECHS*DESCRIPTION*

The Service Technician Department connects utility services for new customers, disconnects utility services for delinquent and closed accounts and reconnects utility services for delinquent accounts that have satisfied current obligations. The department also reads, calculates and records consumption based on utility meters. Service technicians test the accuracy of meters and related equipment to ensure compliance with established standards, such as necessary calibrations and checking meters for tampering. They locate and verify meter numbers and addresses for residential, commercial, and industrial accounts on assigned routes.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	2,198,108	2,324,793	1,438,422
OPERATING EXPENSE	556,960	912,653	450,861
DEPRECIATION EXPENSE	157,702	117,077	167,475
INDIRECT COSTS	322,034	445,196	0
TOTAL EXPENSES	3,234,804	3,799,719	2,056,758

Capital Projects Summary

Projects Total	419,800	273,498	26,000
FULL TIME POSITIONS	31	31	31

Class Title

Energy Cntrl/SCADA Manager	1	1	1
AMI Data Analyst	1	1	1
Projects Manager - Utilities	1	1	1
Energy Control Operator	8	8	8
SCADA Technician	2	2	2
Service Manager	1	1	1
Dispatcher, Senior	1	1	1
Service Supervisor	1	1	1
Service Technician	15	15	15
TOTAL	31	31	31

SERVICE TECHS					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
4875					
7110	Regular Wages	1,427,467	1,469,742	921,685	(548,057)
7120	Overtime	117,940	100,000	71,000	(29,000)
7210	W/C Insurance	19,486	25,430	10,125	(15,305)
7230	Uniforms	18,662	21,138	15,067	(6,071)
7260	FICA Matching	108,307	120,085	75,940	(44,145)
7270	Pension Matching	174,900	188,369	119,122	(69,247)
7280	Insurance Matching	314,793	385,029	212,983	(172,046)
7290	Contribution Matching	16,553	15,000	12,500	(2,500)
7512	Tech.Svcs(Surveys,DP) *	49,963	333,410	0	(333,410)
7514	Contract Labor **	123,313	210,328	227,736	17,408
7550	Communications	34,245	29,798	13,229	(16,569)
7600	Travel	22,101	20,540	0	(20,540)
7630	Train/Cont. Education	7,797	10,025	674	(9,351)
7700	Risk Allocation	52,741	52,052	0	(52,052)
7870	Maint: Motor Equip.	119,542	124,645	111,057	(13,588)
7880	Maint: Mach/Imp/Tools	13,536	15,430	12,522	(2,908)
7900	Utilities	9,530	9,000	0	(9,000)
7990	Dues and Fees	540	540	0	(540)
8009	Licenses (CDL, CPA, etc)	1,168	250	70	(180)
8010	Supplies	41,358	21,700	15,000	(6,700)
8016	Small Equip	15,909	13,800	3,500	(10,300)
8017	Printing(Not Std Forms)	660	500	500	0
8110	Motor Fuel	61,454	64,435	59,373	(5,062)
8150	Employee Appreciation	3,104	6,200	7,200	1,000
8900	Depreciation	157,702	117,077	167,475	50,398
8915	Indirect Costs	322,034	445,196	0	(445,196)
Total		3,234,804	3,799,719	2,056,758	(1,742,961)

* Contracts assist with support of the AMI software, outage management, and data management



Vegetation Management

Vegetation Management*DESCRIPTION*

Vegetation Management is an internal service fund providing tree and right of way maintenance services to the City of Albany.

STRATEGIC PRIORITIES (SP)

SP III: Infrastructure & Asset Management

GOALS & OBJECTIVES (G&O)

SP III, G&O 1: Develop an Efficient & Sustainable Infrastructure Management Program

PERFORMANCE MEASURES (PM)

	FY 2020	FY 2021	FY 2022	FY 2023
	<u>Actuals</u>	<u>Actuals</u>	<u>Actuals</u>	<u>Actuals</u>
SP III, G&O 1, PM 1: % of Lines Trimmed **	10.00%	12.25%	11.00%	13.00%
SP III, G&O 1, PM 2: Average # of Crews Trimming (Line Loss trimming)	4	3	3	4
SP III, G&O 1, PM 2: Average # of Crews Trimming (In-House)	2	1	2	2
SP III, G&O 1, PM 3: # of Risk Trees Responded to	171	200	200	145
SP III, G&O 1, PM 4: Miles of Street ROW Trees Trimmed	N/A	N/A	12.2	12.2

** There are approximately 600 miles of Lines that Vegetation Management is responsible for trimming around

SP I = Safe, Sustainable, & Business Friendly

SP II = Economic Development & Jobs

SP III = Infrastructure & Asset Management

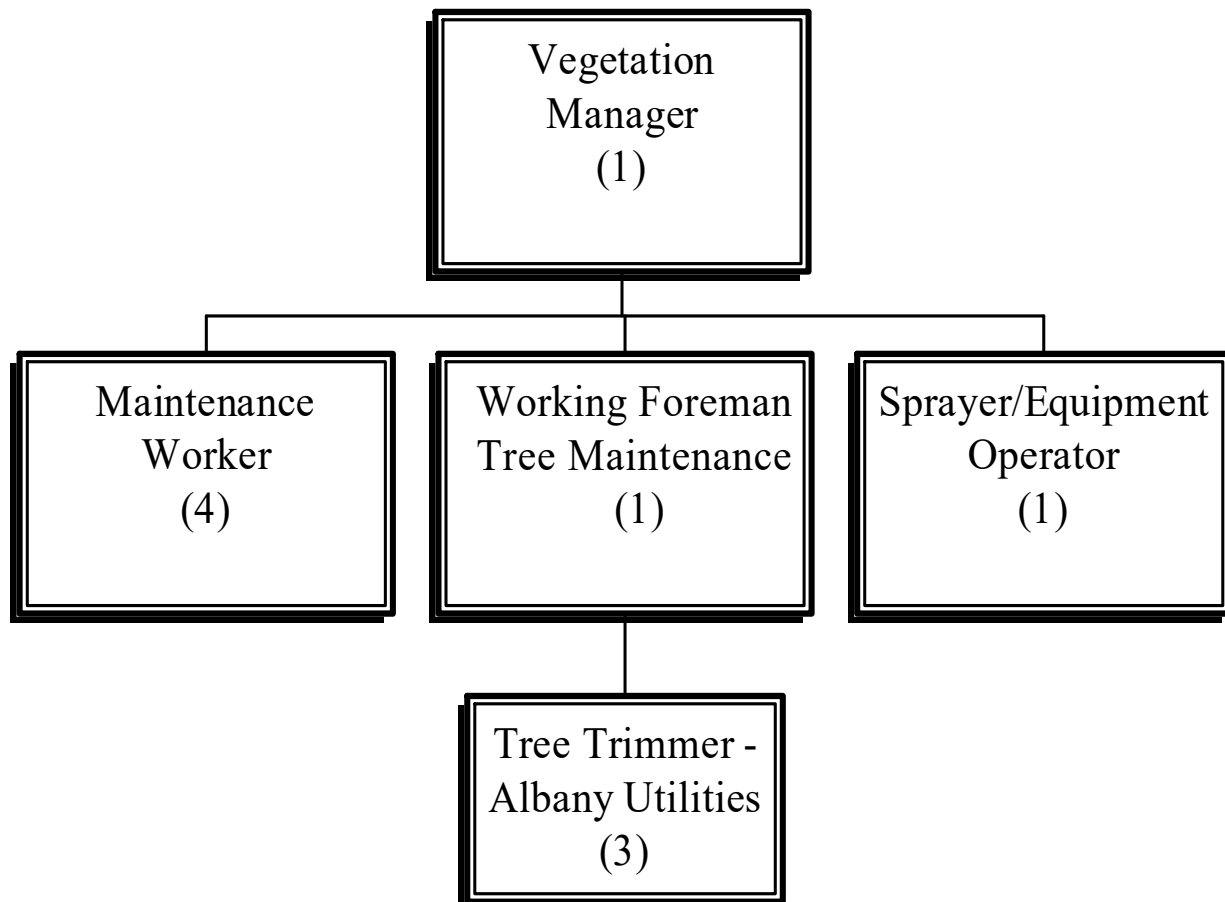
SP IV = Promotion of the City of Albany as a Great Place to Live, Work, & Play

SP V = Effective & Excellent Service Delivery

SP VI = Fiscal Responsibility



Vegetation Management



Vegetation Management*DESCRIPTION*

Vegetation Management provides tree and right of way maintenance services within the City.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	557,591	732,311	705,201
OPERATING EXPENSES	1,069,234	1,849,399	2,009,428
DEPRECIATION EXPENSE	119,803	136,370	127,397
INDIRECT COSTS	103,882	143,612	122,142
TOTAL EXPENSES	1,850,510	2,861,692	2,964,168

Capital Projects Summary

Project Totals	90,000	55,000	0
FULL TIME POSITIONS	10	10	10

Class Title

Vegetation Manager	1	1	1
Tree Trimmer	3	3	3
Working Foreman Tree Maintenance	0	0	1
Tree Maint. Crew Supervisor, Senior	1	1	0
Maintenance Worker	4	4	4
Sprayer/Equipment Operator	1	1	1
TOTAL	10	10	10

Current Active Full-Time Employees 8

Number of Vacancies 2

FY 2025 Budget

Vegetation Management				
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
4860				
7110	Regular Wages	348,066	468,178	455,186
7120	Overtime	24,263	23,250	25,000
7210	W/C Insurance	21,433	16,369	15,995
7230	Uniforms	7,532	9,492	9,210
7260	FICA Matching	26,799	37,594	36,734
7270	Pension Matching	43,936	58,971	57,622
7280	Insurance Matching	81,741	114,457	101,454
7290	Contribution Matching	3,821	4,000	4,000
7510	Professional Services	808	5,000	0
7512	Tech.Svcs (Surveys,DP)	791,867	1,460,153	1,583,785
7550	Communications	6,100	6,663	6,419
7600	Travel	6,842	12,055	9,875
7630	Train/Cont. Education	1,910	15,600	14,024
7700	Risk Allocation	26,533	75,297	138,211
7870	Maint: Motor Equip.	90,636	111,096	103,571
7880	Maint: Mach/Imp/Tools	1,870	5,515	5,698
7990	Dues and Fees	1,818	4,955	1,992
8004	Materials	75,258	88,246	88,246
8009	Licenses (CDL,CPA,Etc)	9	130	620
8010	Supplies	5,804	6,000	6,000
8016	Small Equip	13,589	6,000	6,000
8110	Motor Fuel	45,335	50,689	40,987
8150	Employee Appreciation	854	2,000	4,000
8900	Depreciation	119,803	136,370	127,397
8951	Indirect Costs	103,882	143,612	122,142
Total		1,850,510	2,861,692	2,964,168

* Tree Trimming Contract to assist in maintaining the trimming schedule around the power lines.



Customer Service

CUSTOMER SERVICE*DESCRIPTION*

The Customer Service Department is responsible for providing external and internal customer service support to citizens and city departments. The department investigates and resolves customer complaints and concerns as well as collects and posts customer payments for utilities. Customer Service Department also provides free non-emergency information to the public with quick and easy access to all City of Albany, Dougherty County, and Albany Utility services. In addition, the customer service department audits and prepares billing for utility customers. The department also provides energy audits and conducts energy conservation evaluations for customers.

STRATEGIC PRIORITIES (SP)

SP V: Effective & Excellent Service Delivery

GOALS & OBJECTIVES (G&O)

SP V, G&O 2: Provide Customer Satisfaction, Not Only Customer Service

PERFORMANCE MEASURES (PM)

	FY 2020	FY 2021	FY 2022	FY 2023
	Actuals	Actuals	Actuals	Actuals
SP V, G&O 2, PM 2: # of Minutes to Serve 311 Calls	3.08	3.00	0.31	0.30
SP V, G&O 2, PM 3: # of Minutes to Serve Customer Service Calls	2.50	2.25	4.47	2.25
SP V, G&O 2, PM 4: # of Payments Through Web Service	51,164	60,000	217,338	250,000

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SP III = Infrastructure & Asset Management

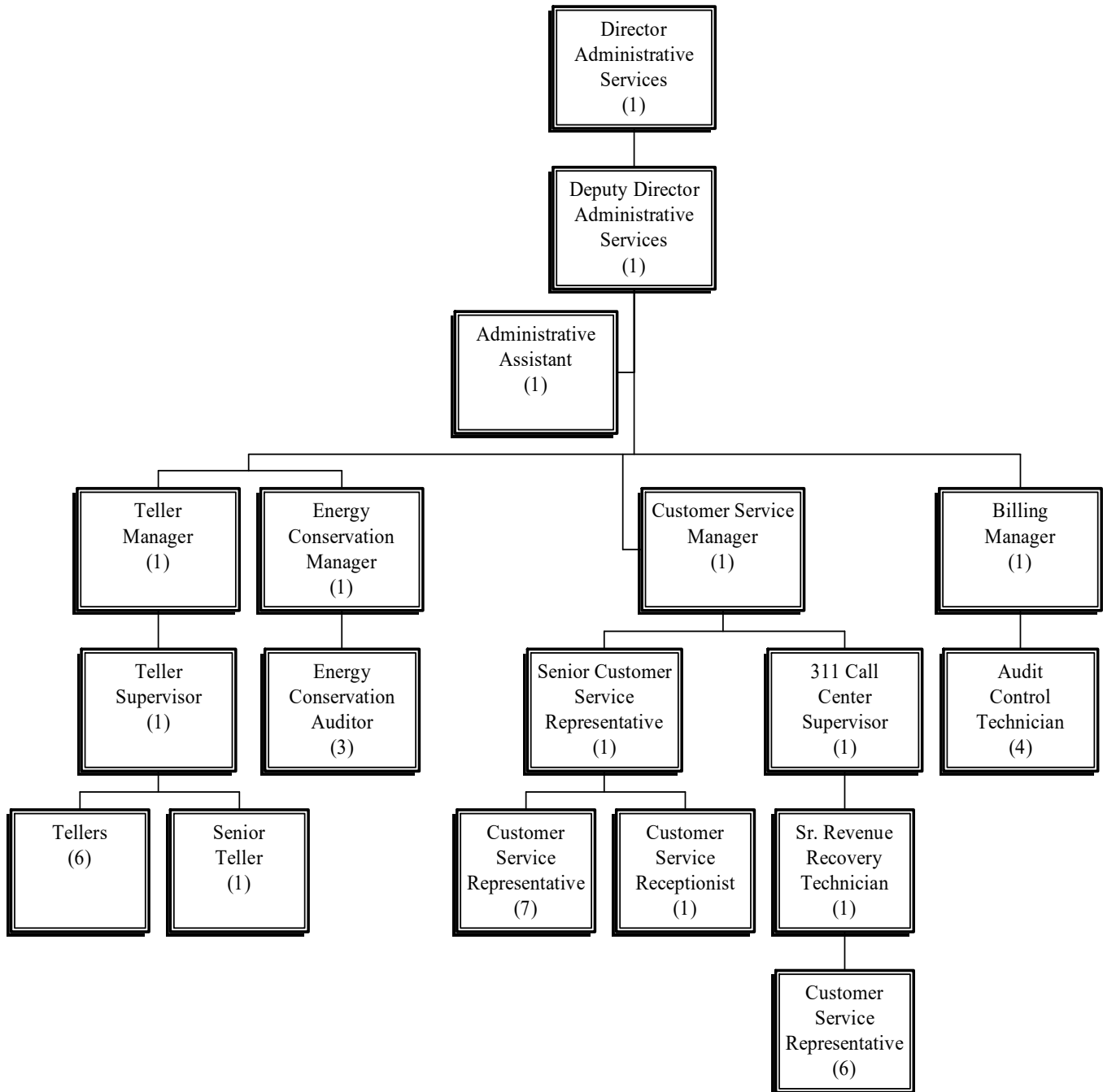
SP IV = Promotion of the City of Albany as a Great Place to Live, Work, & Play

SP V = Effective & Excellent Service Delivery

SP VI = Fiscal Responsibility



CUSTOMER SERVICE



CUSTOMER SERVICE*DESCRIPTION*

The Customer Service Division is responsible for providing external and internal customer service support to citizens and city departments. The department investigates and resolves customer complaints and concerns as well as collects and posts customer payments for utilities. In addition, the Customer Service Division audits and prepares billing for utility customers, provides energy audits, and conducts energy conservation evaluations for customers.

Major Object of Expenditure	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025
PERSONNEL SERVICES	2,760,071	2,832,502	3,086,485
OPERATING EXPENSES	1,638,197	1,634,934	3,723,368
DEPRECIATION EXPENSE	121,715	121,715	116,141
INDIRECT COSTS	405,139	560,085	476,354
TOTAL EXPENSES	4,925,122	5,149,236	7,402,348

FULL TIME POSITIONS	39	39	39
Capital Purchases	27,500	0	36,818

Class Title

Director of Administrative Services	1	1	1
Deputy Director of Admin Services	1	1	1
Administrative Assistant	1	1	1
Energy Conservation Auditor	3	3	3
Audit Control Technician	4	4	4
311 Call Center Supervisor	1	1	1
Customer Service Receptionist	1	1	1
Customer Service Rep., Sr.	1	1	1
Customer Service Rep	13	13	13
Customer Service Manager	1	1	1
Revenue Recovery Tech. Sr.	1	1	0
Teller Manager	1	1	1
Rate & Utility Billing Manager	1	1	1
Teller, Senior	1	1	1
Teller	7	7	7
Teller Supervisor	1	1	1

TOTAL	39	39	39
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Current Active Full-Time Employees	38
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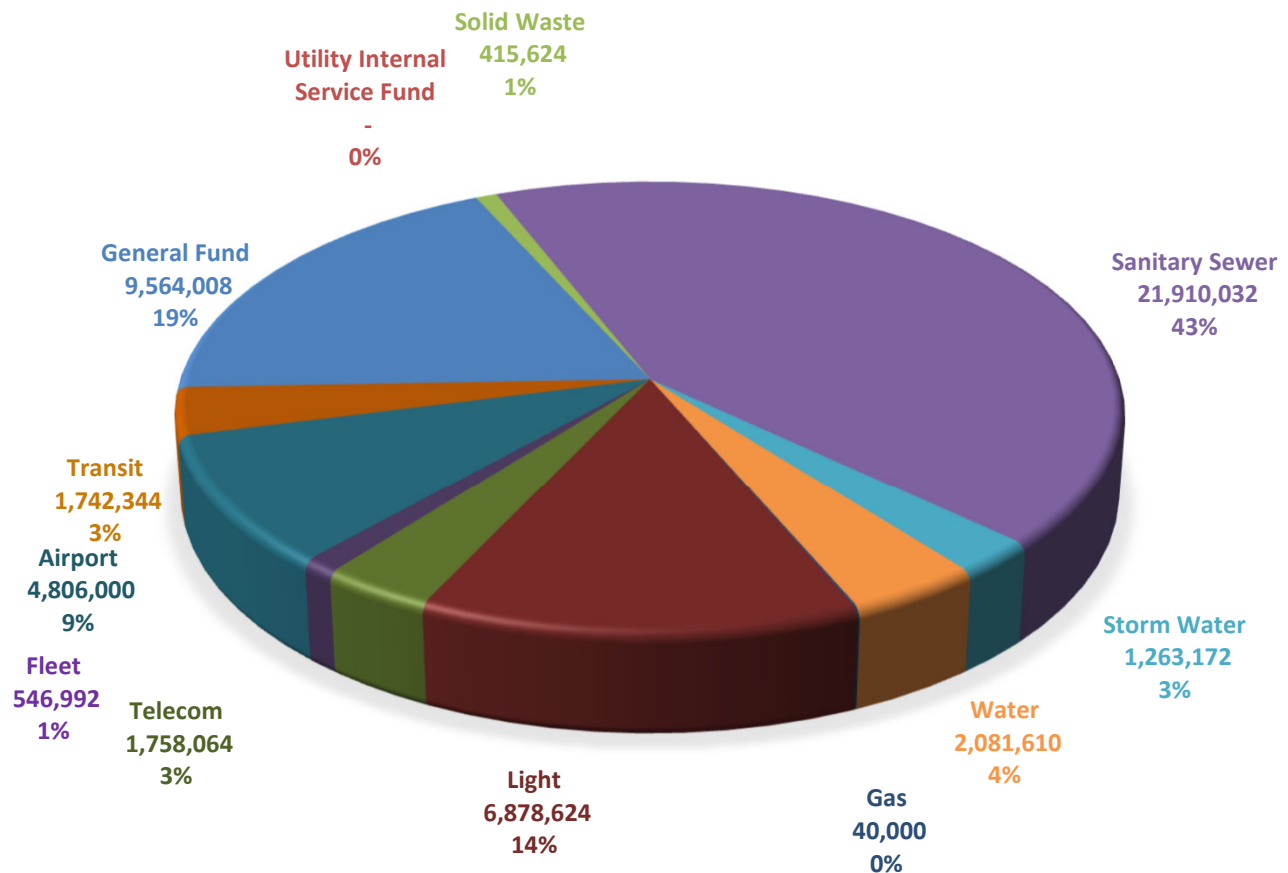
Number of Vacancies	1
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CUSTOMER SERVICE					
ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2022/2023	ADOPTED 2023/2024	ADOPTED 2024/2025	VARIANCE + / (-)
4870					
7110	Regular Wages	1,666,336	1,679,098	1,845,623	166,525
7120	Overtime	35,471	40,000	45,000	5,000
7130	Part Time	326,696	289,630	352,259	62,629
7210	W/C Insurance	4,049	6,026	6,729	703
7230	Uniforms	3,345	4,500	4,600	100
7260	FICA Matching	148,005	153,668	171,580	17,912
7270	Pension Matching	195,468	206,292	226,875	20,583
7280	Insurance Matching	359,022	433,288	412,819	(20,469)
7290	Contribution Matching	21,679	20,000	21,000	1,000
7510	Professional Services	893,660	703,000	816,000	113,000
7510	HOPE Payments	70,000	150,000	150,000	0
7550	Communications	37,218	19,146	34,500	15,354
7570	Advertising	149	700	5,700	5,000
7600	Travel	8,149	14,950	14,750	(200)
7630	Train/Cont. Education	5,708	21,200	21,200	0
7700	Risk Allocation	102,164	88,805	76,145	(12,660)
7860	Maint: Bldgs.	980	1,500	0	(1,500)
7870	Maint: Motor Equip.	11,010	7,719	14,271	6,552
7880	Maint: Mach/Imp/Tools	75,858	66,916	66,708	(208)
7900	Utilities	66,949	71,000	71,000	0
7990	Dues and Fees	2,710	4,180	7,000	2,820
8010	Supplies	45,642	28,600	20,400	(8,200)
8016	Small Equip	8,554	46,969	12,900	(34,069)
8017	Printing (Not Std Forms)	6,335	5,500	5,700	200
8018	Books & Subscriptions	0	0	2,500	2,500
8110.01	Gasoline	7,815	9,749	8,394	(1,355)
8150	Employee Appreciation	8,885	11,000	12,200	1,200
8460	Weatherizaton Expense	68,546	150,000	1,000,000	850,000
8495	Cash Over/Short	76	0	0	0
8900	Depreciation	121,715	121,715	116,141	(5,574)
8951	Indirect Costs	405,139	560,085	476,354	(83,731)
8970	Bad Debt Writeoff	0	57,000	57,000	0
8971	Bad Debt Allowance	217,790	177,000	177,000	0
TOTAL		4,925,122	5,149,236	6,252,348	1,103,112



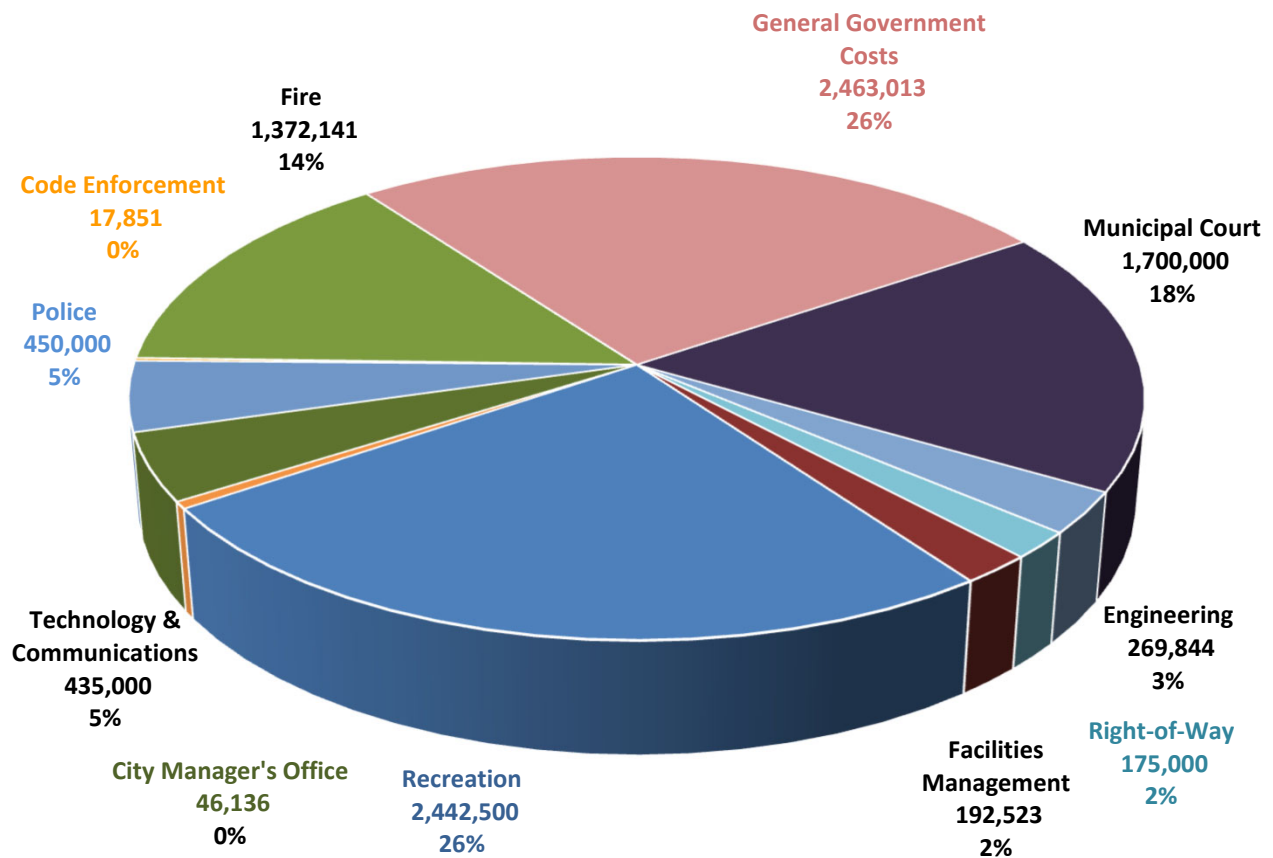
Capital Improvement Program

City of Albany FY 2025 Total Capital Appropriations



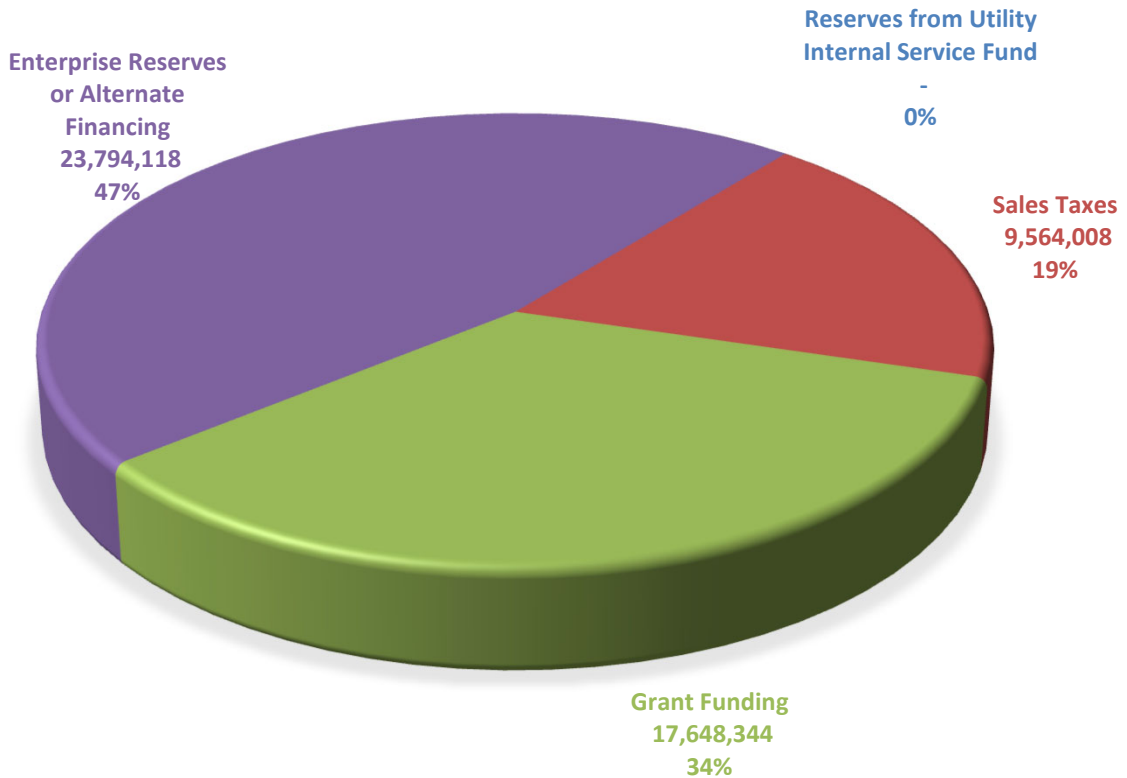
Total Appropriations
\$51,006,470

City of Albany FY 2025 General Fund Capital Appropriations



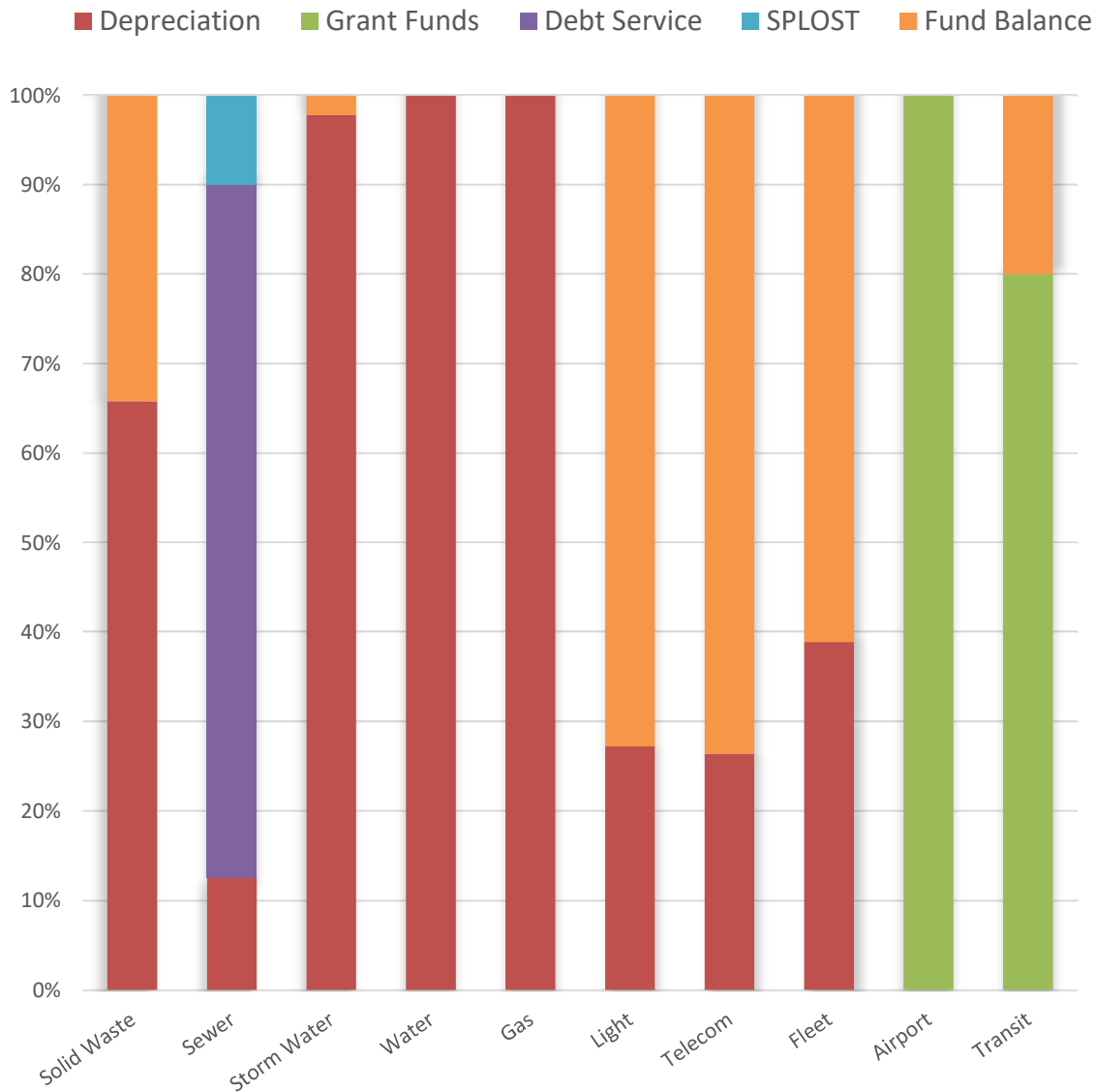
Total Appropriations
\$9,564,008

City of Albany FY 2024 Funding for Capital Appropriations



Total Appropriations
\$51,006,470

City of Albany FY 2025 Funding for Enterprise Capital



Total Appropriations
\$41,442,462

FY 2025 CAPITAL BUDGET
AND
CAPITAL IMPROVEMENT PROGRAM
FY 2025- 2029

The Capital Improvement Program (CIP) is a multi-year planning instrument used by the City of Albany to identify needed capital projects and to coordinate the financing and timing of these projects to enhance the development of facilities and the provision of services. Capital projects will be undertaken to: (a) preserve infrastructure and public facilities; (b) promote economic development and enhance the quality of life; (c) improve the delivery of services; (d) preserve community and historical assets; and (e) improve economically depressed areas and those areas with low- and moderate-income households. For purposes of budgeting and accounting, a "capital project" is defined as a major expenditure for an individual asset or project in excess of \$5,000 and which has an estimated useful life of one or more years.

Anticipated funding is accomplished through a variety of mechanisms. To begin with, the City has committed to funding the depreciation for Self-Sustaining Enterprise Funds (Utility Funds). For the Supplemented Enterprise Funds such as Transit, their capital is funded in part through capital grants and the local match is budgeted in the General Fund's transfer to the fund. Also, in the cases where the Supplemented Enterprise Fund is unable to cover the additional costs through the transfer received from the General Fund and the Fund does not receive grant reimbursement, the City will include the related costs in the Capital Improvement Fund (CIF). Governmental Funds utilize the CIF to fund the annual purchases of the capital needs for the General Government.

The CIP will be funded through the following sources:

1. General/Special Funds – A 15% designation of sales tax revenue.
2. Enterprise Funds/Utility Internal Service Fund – Monies provided for through net assets as depreciation or capital replacement expenses.
3. SPLOST VII & TSPLOST–Revenue generated by the SPLOST & TSPLOST Referendums

The first year of the Capital Improvement Program is the "Capital Budget". When adopted by the Mayor and Board of City Commissioners, the capital budget formally authorizes the expenditure of funds for the capital projects. Projects included in the remaining four years of the Capital Improvement Program are approved for planning purposes only and are not authorized until included in the Capital Budget. Appropriations for Capital Budget Projects do not expire at the end of the fiscal year *if the capital project takes longer to construct*. Appropriations for purchases will expire if not completed by the end of the fiscal year.

Requests for this year's Capital Budget totaled over \$60 million. Of this amount, \$9,564,008 was approved for the General/Special Funds. The Enterprise Funds were approved for \$41,442,462. The Capital Improvement Program for FY 2025 has a total cost of \$51,006,470. Some capital projects will be added and deleted as we proceed. As with the Operating Budget, the projects for each fund must be balanced with the resources available in that fund. This Budget provides the total resources and projects for each fund. The capital impact on the operating budget will be beneficial by decreasing expenditures with each retirement of high maintenance and inefficient equipment. The City has committed and budgeted to invest \$7,068,879 in the fleet of the City in order to reduce the expectation of unscheduled repairs and maintenance of equipment. A summary of the FY 2025 Capital Budget by Fund and a summary of the five-year Capital Improvement Program are listed on the following pages.

**City of Albany
Capital Improvement Program
General Fund, Special Funds and GMA**

Department	Project Title	Project Cost FY 2025	Project Cost FY 2026	Project Cost FY 2027	Project Cost FY 2028	Project Cost FY 2029	Total Project Cost
Recreation	<u>Rolling Stock</u>	142,500	100,000	100,000	100,000	100,000	542,500
	<u>Replacement/Renovation of Greens @ Golf Course</u>	1,000,000	-	-	-	-	1,000,000
	<u>Maintenance Building @ Golf Course</u>	1,300,000	-	-	-	-	1,300,000
	Subtotal	2,442,500	100,000	100,000	100,000	100,000	2,842,500
City Manager's Office	<u>Rolling Stock</u>	46,136	-	-	30,000	-	76,136
	Subtotal	46,136	-	-	30,000	-	76,136
Technology & Communications	<u>Backup & MDR</u>	295,000	35,000	35,000	35,000	35,000	435,000
	<u>Network Firewall</u>	140,000	-	-	-	-	140,000
	Subtotal	435,000	35,000	35,000	35,000	35,000	435,000
Police	<u>Rolling Stock</u>	450,000	750,000	750,000	750,000	750,000	3,450,000
	Subtotal	450,000	750,000	750,000	750,000	750,000	3,450,000
Code Enforcement	<u>Rolling Stock</u>	-	40,000	40,000	40,000	40,000	160,000
	Subtotal	17,851	40,000	40,000	40,000	40,000	160,000
Fire	<u>SCBA Equipment</u>	210,141	210,141	210,141	210,141	210,142	1,050,706
	<u>Dryers for Fire Fighter Gear</u>	-	-	-	-	-	-
	<u>Rolling Stock</u>	1,162,000	366,667	366,667	366,667	366,667	2,628,667
	Subtotal	1,372,141	576,808	576,808	576,808	576,809	3,679,373
General Government Costs	<u>Contingency for Wrecked Vehicles</u>	-	200,000	200,000	200,000	200,000	800,000
	<u>GMA Lease Payment *</u>	518,573	400,000	400,000	400,000	400,000	2,118,573
	<u>Albany Herald Building Renovations</u>	672,135	-	-	-	-	672,135
	<u>Downtown (Front Street Market)</u>	850,000	-	-	-	-	850,000
	<u>Capital Costs for Government Center</u>	400,000	400,000	400,000	400,000	400,000	2,000,000
	<u>Indirect Costs</u>	22,305	22,305	22,305	22,305	22,305	111,525
	Subtotal	2,463,013	1,022,305	1,022,305	1,022,305	1,022,305	5,702,233
Municipal Court	<u>Municipal Courtroom & Office Facilities</u>	1,700,000	-	-	-	-	1,700,000
	Subtotal	1,700,000	-	-	-	-	1,700,000
Engineering	<u>Rolling Stock</u>	269,844	150,000	150,000	150,000	150,000	869,844
	Subtotal	269,844	150,000	150,000	150,000	150,000	869,844
Right-of-Way	<u>Rolling Stock</u>	175,000	475,000	475,000	475,000	475,000	2,075,000
	Subtotal	175,000	475,000	475,000	475,000	475,000	2,075,000
Facilities Management	<u>Rolling Stock</u>	192,523	350,000	350,000	350,000	350,000	1,592,523
	Subtotal	192,523	350,000	350,000	350,000	350,000	1,592,523
GENERAL FUND TOTAL		9,564,008	3,499,113	3,527,113	3,529,113	3,527,114	22,638,609
GMA Lease Pool*							
	<u>Prior Year Purchases</u>	518,573	518,573	518,573	-	-	1,555,719
GMA LEASE POOL TOTAL		518,573	518,573	518,573	-	-	1,555,719
CIP FUND TOTAL PROJECT COST		9,564,008	3,499,113	3,527,113	3,529,113	3,527,114	22,638,609
* Only one fifth of the total project cost will be paid in the current fiscal year due to financing options.							
UISF	<u>Energy Control - Rolling Stock</u>	-	90,000	90,000	90,000	90,000	360,000
	<u>Energy Control - SCADA Servers & Workstations</u>	-	-	-	-	-	-
	<u>Utility Engineering - Rolling Stock</u>	-	-	37,000	-	40,000	77,000
	<u>HDD - Contracting Capital Drill Projects</u>	-	500,000	500,000	500,000	500,000	2,000,000
	<u>HDD - Rolling Stock</u>	-	-	-	-	-	-
	<u>Vegetation Management - Rolling Stock</u>	-	200,000	200,000	200,000	200,000	800,000
	<u>Customer Service - KRONOS Clocks</u>	-	-	-	-	-	-
UTILITY INTERNAL SERVICE FUND TOTAL		-	790,000	827,000	790,000	830,000	3,237,000
UTILITY INTERNAL SERVICE FUND TOTAL PROJECT COST		-	790,000	827,000	790,000	830,000	3,237,000

**City of Albany
Capital Improvement Program
Enterprise Funds and GMA**

Fund	Project Title	Project Cost FY 2025	Project Cost FY 2026	Project Cost FY 2027	Project Cost FY 2028	Project Cost FY 2029	Total Project Cost
Solid Waste	<u>Rolling Stock</u>	415,624	300,000	300,000	300,000	300,000	1,615,624
SOLID WASTE FUND TOTAL		415,624	300,000	300,000	300,000	300,000	1,615,624
Sanitary Sewer	<u>CSO Separation Project</u>	21,321,250	19,534,000	16,013,000	4,504,000	4,504,000	65,876,250
	<u>Rolling Stock</u>	588,782	201,378	886,571	1,331,656	1,398,239	1,500,000
SANITARY SEWER FUND TOTAL		21,910,032	19,735,378	16,899,571	5,835,656	5,902,239	67,376,250
Storm Water	<u>Rolling Stock</u>	1,263,172	1,156,251	1,313,790	1,010,925	1,061,471	5,805,609
STORM WATER FUND TOTAL		1,263,172	1,156,251	1,313,790	1,010,925	1,061,471	5,805,609
Water	<u>Rolling Stock</u>	616,610	300,000	300,000	300,000	315,000	1,831,610
	<u>Well 33</u>	400,000	-	-	-	-	400,000
	<u>Well 34</u>	400,000	-	-	-	-	400,000
	<u>Fire Rated Meters</u>	215,000	-	-	-	-	215,000
	<u>Water Main Replacements</u>	450,000	-	-	-	-	450,000
	<u>Well Upgrades & Improvements</u>	-	440,000	440,000	440,000	440,000	1,760,000
WATER FUND TOTAL		2,081,610	740,000	740,000	740,000	755,000	5,056,610
Gas	<u>Expansion of Infrastructure</u>	-	675,000	710,000	660,000	660,000	2,705,000
	<u>Refurbish Natural Gas Gate Stations</u>	40,000	-	-	-	-	-
	<u>Rolling Stock</u>	-	200,000	200,000	210,000	210,000	820,000
GAS FUND TOTAL		40,000	875,000	910,000	870,000	870,000	3,525,000
Light	<u>Rolling Stock</u>	1,428,624	193,393	97,002	16,389	203,063	1,938,471
	<u>Underground Cable Replacement</u>	1,000,000	500,000	500,000	500,000	500,000	3,000,000
	<u>#6 Copper Replacement</u>	615,000	200,000	200,000	200,000	200,000	1,415,000
	<u>HPS Security Light Transition to LED</u>	500,000	300,000	300,000	300,000	300,000	1,700,000
	<u>Electric Distribution System Grid Resilience & Automation Program</u>	1,500,000	-	-	-	-	-
	<u>Substation #2 Upgrades</u>	250,000	-	-	-	-	250,000
	<u>Substation #9 Upgrades</u>	220,000	-	-	-	-	-
	<u>Vantage Point/Sensus Lighting Module</u>	680,000	-	-	-	-	-
	<u>Radian RW-31X Meter Site Analyzer</u>	60,000	-	-	-	-	-
	<u>Radian Model WECO 4050X 3 Phase Meter Test</u>	65,000	-	-	-	-	-
	<u>Pole Inspection Corrective Maintenance</u>	500,000	-	-	-	-	-
	<u>Upgrade Substation Breakers</u>	-	350,000	350,000	350,000	350,000	1,400,000
	<u>Outfitings for Utility Bucket Trucks</u>	60,000	40,000	40,000	40,000	40,000	220,000
LIGHT FUND TOTAL		6,878,624	1,583,393	1,487,002	1,406,389	1,593,063	9,923,471
Telecom	<u>Comprehensive Plan Build Out</u>	1,060,000	150,000	150,000	100,000	100,000	1,560,000
	<u>6900 Omniswitches</u>	375,000	-	-	-	-	375,000
	<u>TSP Upgrade</u>	165,000	-	-	-	-	165,000
	<u>Rolling Stock</u>	158,064	-	78,803	-	82,743	319,610
TELECOM FUND TOTAL		1,758,064	150,000	228,803	100,000	182,743	2,419,610
Fleet	<u>Portable Wireless Lifts</u>	60,447	-	-	-	-	60,447
	<u>Drive On Lifts - Fixed Route Transit Buses</u>	170,295	-	-	-	-	-
	<u>10-Ton Crane</u>	236,250	-	-	-	-	-
	<u>Rolling Stock</u>	80,000	103,000	103,000	103,000	103,000	492,000
FLEET FUND TOTAL		546,992	103,000	103,000	103,000	103,000	552,447
Airport	<u>Airfield Generator</u>	150,000	-	-	-	-	150,000
	<u>Air Conditioner</u>	76,000	10,000	10,000	10,000	10,000	116,000
	<u>Cargo Ramp Expansion</u>	3,750,000	-	-	-	-	3,750,000
	<u>Rehab for South Apron Hangar</u>	830,000	-	50,000	-	50,000	930,000
	<u>Rolling Stock</u>	-	35,000	500,000	30,000	150,000	715,000
AIRPORT FUND TOTAL		4,806,000	45,000	560,000	40,000	210,000	5,661,000
Transit*	<u>Bus Shelters</u>	-	161,100	161,100	161,100	161,100	644,400
	<u>Fixed Route Buses (3)</u>	-	500,000	-	500,000	-	1,000,000
	<u>Paratransit Buses (2)</u>	410,000	-	350,000	-	350,000	1,110,000
	<u>Benches & Trash Receptacles</u>	282,000	37,000	37,000	37,000	37,000	430,000
	<u>New Software for Transit Passenger Interactions</u>	643,180	-	-	-	-	-
	<u>Automatic Money Counters</u>	17,000	-	-	-	-	-
	<u>Furniture</u>	4,300	-	-	-	-	-
	<u>ID Badge System</u>	11,000	-	-	-	-	-
	<u>Hall Entry Door & Back Door Card Access</u>	9,100	-	-	-	-	-
	<u>Dispatch Area Renovations</u>	30,000	-	-	-	-	-
	<u>Bathroom Renovations</u>	30,000	-	-	-	-	-
	<u>Fob Access to Doors</u>	8,479	-	-	-	-	-
	<u>Artic Aire - Rheem AC/Heating Unit</u>	11,285	-	-	-	-	-
	<u>Camera Upgrades for Buses & ADA Vans</u>	206,000	-	-	-	-	206,000
	<u>Rolling Stock (Non-revenue)</u>	80,000	-	-	-	-	80,000
TRANSIT FUND TOTAL		1,742,344	698,100	548,100	698,100	548,100	3,470,400
ENTERPRISE FUNDS TOTAL		41,442,462	25,386,122	23,090,266	11,104,070	11,525,616	105,406,021
CAPITAL IMPROVEMENT PROGRAM TOTAL COST		51,006,470	29,675,235	27,444,379	15,423,183	15,882,730	131,281,630

* There will be a 10% Match from the City's General Fund or SPLOST

Capital Assets for Proposed Budget for FYE 25

Depart Number	Department Name	Description	Budget Amount	Unit #	Maint. LTD	Current Mile	Current Hours
201	City Managers Office	Ford Explorer	46,135.60	14163	6,166	39,264	-
2400	Engineering	FORD F150	45,000.00	11700	23,456	156,074	-
2400	Engineering	FORD F150	45,000.00	11747	10,561	91,548	-
2400	Engineering	FORD F350	59,901.04	11757	35,645	99,222	-
2400	Engineering	FORD F350	107,943.12	13723	30,216	80,412	-
2400	Engineering	ARROW BOARDS	12,000.00	15713	3,430	-	-
6114	Facilities - Building Maint.	FORD F350	65,606.36	13325	21,962	137,543	-
6106	Facilities - Grounds	FORD F150	45,000.00	10615	19,823	95,581	-
6106	Facilities - Grounds	FORD MAVERICK	30,218.59	11644	11,846	66,164	-
6106	Facilities - Grounds	FORD F250	51,698.65	11883	23,607	68,222	-
2301	Fire - Fighting	TRAILER	50,000.00	05042	6,245	-	-
2301	Fire - Fighting	FORD F150	60,000.00	06017	71,646	148,014	-
2301	Fire - Fighting	PUMPER	1,007,000.00	07014	136,360	129,707	9,829
2301	Fire - Fighting	FORD F150	45,000.00	11021	7,849	76,950	-
65	Fleet Management	FORKLIFT	80,000.00	00113	41,489	-	1,802
4620	Light Operations Maintenance	BACKHOE	90,000.00	05093	35,791	-	2,630
4620	Light Operations Maintenance	BUCKET TRUCK	400,000.00	11010	101,687	133,817	-
4620	Light Operations Maintenance	BUCKET TRUCK	400,000.00	11014	109,201	124,614	-
4620	Light Operations Maintenance	BUCKET TRUCK	400,000.00	13007	115,357	99,292	-
4620	Light Operations Maintenance	FORD F150	45,000.00	13015	23,922	100,720	-
4620	Light Operations Maintenance	TRAILER	20,235.21	72067	-	-	-
4620	Light Operations Maintenance	TRAILER	73,388.84	85027t	13,458	-	-
2208	Pol-Gang Task Unit	FORD EXPLORER INTERCEPTOR	75,000.00	06039	2,818	105,904	-
2202	Pol-Uniform Division	FORD EXPLORER INTERCEPTOR	75,000.00	15159	41,353	106,866	9,940
2202	Pol-Uniform Division	FORD EXPLORER INTERCEPTOR	75,000.00	15174	31,840	115,561	9,225
2202	Pol-Uniform Division	FORD EXPLORER INTERCEPTOR	75,000.00	15217	23,019	76,397	5,716
2202	Pol-Uniform Division	FORD EXPLORER INTERCEPTOR	75,000.00	18122	23,135	97,424	10,238
2202	Pol-Uniform Division	FORD EXPLORER INTERCEPTOR	75,000.00	19211	18,842	107,422	7,969
6101	Recreation - Centers & Gyms	VAN	60,000.00	11891	11,711	70,815	-
6105	Recreation - Turner Golf	TRACTOR	75,000.00	11952	13,776	-	3,834
6104	Recreation - Athletics	TRAILER	7,500.00	10626	16,805	-	-
3301	ROW	TRACTOR	120,000.00	08396	91,015	-	4,269
3301	ROW	FORD F250	55,000.00	09373	61,763	107,471	-
3905	S/W - Commercial	FRONT LOADER	415,624.08	16234	331,710	91,475	8,222
3404	Sewer Systems Tap Crews	VAN	333,781.91	13479	70,076	58,315	-
4304	Storm Water Asphalt/Concrete	DUMP TRUCK	275,000.00	08393	124,261	65,829	8,577
4304	Storm Water Asphalt/Concrete	SMALL DUMP TRUCK	111,585.89	08562	71,516	93,872	-
4304	Storm Water Asphalt/Concrete	SMALL DUMP TRUCK	111,585.89	09563	79,052	97,864	-
4305	Storm Water Grading	KENWORTH	285,000.00	00389	31,702	-	-
4305	Storm Water Grading	SAND TRUCK	150,000.00	07362	8,134	6,755	-
4305	Storm Water Grading	FORD F250	55,000.00	11300	45,821	120,725	-
4305	Storm Water Grading	DUMP TRUCK	275,000.00	12397	148,602	66,537	-
4720	Telecom	TRAILER	58,063.59	06428	17,044	-	1,107
4720	Telecom	FORD F150	45,000.00	11402	11,656	94,751	-
4720	Telecom	FORD F250	55,000.00	12147	19,336	71,102	-
3600	Wastewater Sampling	FORD F350	125,000.00	14459	46,450	91,205	-
4420	Water Operations & Maintenance	KENWORTH	171,879.77	04214	57,357	73,558	-
4420	Water Operations & Maintenance	KENWORTH	171,879.77	05203D	43,766	139,409	-
4420	Water Operations & Maintenance	KENWORTH	171,879.77	09207	39,377	102,660	-
4420	Water Operations & Maintenance	FORD F250	55,970.96	13219D	25,586	157,764	-
4420	Water Operations & Maintenance	FORD F150	45,000.00	15205	15,547	103,791	-
3400	WWT-Sanitary Sewer Maintenance	PUMP	65,000.00	05425	23,243	-	4,773
3400	WWT-Sanitary Sewer Maintenance	PUMP	65,000.00	12422	33,419	-	2,791



CAPITAL IMPROVEMENT PROJECT REQUEST

Replace/Renovate Greens								
PROJECT MANAGER:	Derrick Grimsley							
DEPARTMENT/DIVISION:	Recreation & Parks/ Golf Course 601							
PRIORITY (if multiple requests):								
DESCRIPTION/JUSTIFICATION:	Replace all the greens. The greens have never been replaced since the opening in 1964. Several greens have been thatch-built up. Replanting all the greens is the only solution to get rid of the fungus.							
POSITIVE IMPACT ON SERVICES: (If approved)	Players will visit courses with good greens and can increase traffic and profits by replacing them and increasing green fees.							
NEGATIVE IMPACT ON SERVICES: (If not approved)	Traffic & Membership will remain the same.							
FUNDING SOURCE	FY 23	FY 24	FY 25	FY 26	FY 27	TOTAL		
Capital			1,000,00			0	PROJECT ESTIMATED Start Date Completion Date 07/01/24 6/30/25	
						0		
						0		
						0		
TOTAL	0	0	1000000	0	0	0		
PROJECT COSTS	PROJECT BUDGET							
PROJECT COMPONENTS	FY 23	FY 24	FY 25	FY 26	FY 27	Five Year Total	Total Project Cost	Total Cost at end of FY 23
Internal Costs						0	0	
External Costs						0	0	0
Total	0	0	0	0	0	0	0	0
ANNUAL OPERATING IMPACT (After completion of Project)							Additional Project Info.	
DESCRIPTION:	FY 23	FY 24	FY 25	FY 26	FY 27	Five Year Total	OTHER: Project Type: Please Select Account Number(s): 00.0000.0000	
Personnel						0		
Operating/Maintenance			20,000	20,000	20,000	60,000		
Capital Outlay						0		
TOTAL	0	0	20,000	20,000	20,000	60,000		
DO NOT USE SECTION BELOW: Notes: _____								
Recommended by: _____					Date: _____			
Approved by: _____					Date: _____			



CAPITAL IMPROVEMENT PROJECT REQUEST

Maintenance Building @ Golf Course															
PROJECT MANAGER:	Tripp Swilley														
DEPARTMENT/DIVISION:	Recreation & Parks/Golf Course														
PRIORITY (if multiple requests) :	1														
DESCRIPTION/JUSTIFICATION:	Construction of Maintenance Building at the Golf Course: Current shop is unsafe, has poor air quality, poor lighting, and a roof leak. Every time it rains, there are flooding issues that make it an unsafe work environment.														
POSITIVE IMPACT ON SERVICES: (If approved)	Staff will have a safe place to work.														
NEGATIVE IMPACT ON SERVICES: (If not approved)	Environmental hazard; safety/health concerns.														
FUNDING SOURCE	FY 25	FY 26	FY 27	FY 28	FY 29	TOTAL									
General Funds	1,300,000	0				1,300,000	PROJECT ESTIMATED <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"></td> <td style="width: 50%;"></td> </tr> <tr> <td style="text-align: center;">Start Date</td> <td style="text-align: center;">Completion Date</td> </tr> <tr> <td></td> <td style="text-align: center;">6/30/25</td> </tr> </table>					Start Date	Completion Date		6/30/25
Start Date	Completion Date														
	6/30/25														
						0									
						0									
						0									
TOTAL	1,300,000	0	0	0	0	1,300,000									
PROJECT COSTS	PROJECT BUDGET														
PROJECT COMPONENTS	FY 25	FY 26	FY 27	FY 28	FY 29	Five Year Total	Total Project Cost	Total Cost at end of FY 23							
Internal Costs						0	0								
External Costs	1,300,000					1,300,000	1,300,000	1,300,000							
Total	1,300,000	0	0	0	0	1,300,000	1,300,000	1,300,000							
ANNUAL OPERATING IMPACT (After completion of Project)							Additional Project Info.								
DESCRIPTION:	FY 25	FY 26	FY 27	FY 28	FY 29	Five Year Total	OTHER: <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"></td> <td style="width: 50%;"></td> </tr> <tr> <td style="text-align: center;">Project Type:</td> <td style="text-align: center;">New</td> </tr> <tr> <td style="text-align: center;">Account Number(s):</td> <td style="text-align: center;">00.0000.0000</td> </tr> </table>					Project Type:	New	Account Number(s):	00.0000.0000
Project Type:	New														
Account Number(s):	00.0000.0000														
Personnel						0									
Operating/Maintenance		5,000	5,000	5,000	5,000	20,000									
Capital Outlay						0									
TOTAL	0	5,000	5,000	5,000	5,000	20,000									
DO NOT USE SECTION BELOW: Notes:															
<div style="display: flex; justify-content: space-between;"> <div> Recommended by: _____ Approved by: _____ </div> <div> Date: _____ Date: _____ </div> </div>															



CAPITAL IMPROVEMENT PROJECT REQUEST

Backup & MDR									
PROJECT MANAGER:	John Dawson						3/1/2024		
DEPARTMENT/DIVISION:	Technology and Communications								
PRIORITY (if multiple requests) :	High								
DESCRIPTION/JUSTIFICATION:	This project is to bolster our endpoint security and backup solutions. The project if approved will allow us to use a Managed Detection and Response Solution, and upgraded Backup Appliance to protect our servers, and a cloud based backup solution for Office 365.								
POSITIVE IMPACT ON SERVICES: (If approved)	An upgraded backup solution will reduce the constant storage management of our current backup appliance. A managed AntiVirus solution will reduce the administrative burden on TAC and give us a partner to work with on incident response who can monitor our endpoints around the clock. Adding backup for Office 365, will eliminate our reliance on Microsoft to provide this service.								
NEGATIVE IMPACT ON SERVICES: (If not approved)	We will continue to operate with the dated current solutions we have for these services and continue to rely on Microsoft for maintaining our data in Office 365.								
FUNDING SOURCE	FY 25	FY 26	FY 27	FY 28	FY 29	TOTAL			
1800	295,000	0	0	0	0	295,000	PROJECT ESTIMATED		
						0			
						0			
						0	Start Date	Completion Date	
TOTAL	295,000	0	0	0	0	295,000	07/01/24	6/30/25	
PROJECT COSTS	PROJECT BUDGET								
PROJECT COMPONENTS	FY 25	FY 26	FY 27	FY 28	FY 29	Five Year Total	Total Project Cost	Total Cost at end of FY 25	
Internal Costs						0	0		
External Costs	295,000					295,000	295,000	295,000	
Total	295,000	0	0	0	0	295,000	295,000	295,000	
ANNUAL OPERATING IMPACT (After completion of Project)							Additional Project Info.		
DESCRIPTION:Licensing and Support	FY 25	FY 26	FY 27	FY 28	FY 29	Five Year Total	OTHER:1800.7880		
Personnel						0			
Operating/Maintenance	0	100,000	100,000	100,000	100,000	400,000			
Capital Outlay						0	Project Type:	Please Select	
TOTAL	0	100,000	100,000	100,000	100,000	400,000	Account Number(s):	00.0000.0000	
DO NOT USE SECTION BELOW: <i>Notes:</i> These operating costs would be slight increases for AV and server backup, 365 backup would be a new yearly cost.									
Recommended by: _____					Date: _____				
Approved by: _____					Date: _____				



CAPITAL IMPROVEMENT PROJECT REQUEST

Network Firewall															
PROJECT MANAGER:	John Dawson						3/1/2024								
DEPARTMENT/DIVISION:	Technology and Communications														
PRIORITY (if multiple requests) :	High														
DESCRIPTION/JUSTIFICATION:	This project is to purchase upgraded perimeter hardware firewalls for the network. These devices are the frontline devices inspecting and protecting traffic entering and exiting the primary network. Upgrading our firewalls represents a proactive step towards enhancing our cybersecurity posture and ensuring the continued protection of our organization's assets.														
POSITIVE IMPACT ON SERVICES: (If approved)	Purchasing new hardware with additional services such as Global Protect, Wildfire, and DNS Sinkholing will increase our cyber defenses and reduce the risk of malicious actors gaining entry into our network.														
NEGATIVE IMPACT ON SERVICES: (If not approved)	The current Palo Alto 3060 firewalls are end of service on October 24, 2024. At that point, we will no longer receive software security updates and technical support. This would leave our organization more vulnerable to new cyber threats.														
FUNDING SOURCE	FY 25	FY 26	FY 27	FY 28	FY 29	TOTAL									
1800	140,000	0	0	0	0	140,000	PROJECT ESTIMATED <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;"></td> <td style="width: 50%; border: none;"></td> </tr> <tr> <td style="border: none; text-align: center;">Start Date</td> <td style="border: none; text-align: center;">Completion Date</td> </tr> </table>					Start Date	Completion Date		
Start Date	Completion Date														
						0									
						0									
TOTAL	140,000	0	0	0	0	140,000									
PROJECT COSTS	PROJECT BUDGET														
PROJECT COMPONENTS	FY 25	FY 26	FY 27	FY 28	FY 29	Five Year Total	Total Project Cost	Total Cost at end of FY 25							
Internal Costs						0	0								
External Costs						0	0	0							
Total	0	0	0	0	0	0	0	0							
ANNUAL OPERATING IMPACT (After completion of Project)							Additional Project Info.								
DESCRIPTION:Licensing and Support	FY 25	FY 26	FY 27	FY 28	FY 29	Five Year Total	OTHER: <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;"></td> <td style="width: 50%; border: none;"></td> </tr> <tr> <td style="border: none; text-align: center;">Project Type:</td> <td style="border: none; text-align: center;">Please Select</td> </tr> <tr> <td style="border: none; text-align: center;">Account Number(s):</td> <td style="border: none; text-align: center;">00.0000.0000</td> </tr> </table>					Project Type:	Please Select	Account Number(s):	00.0000.0000
Project Type:	Please Select														
Account Number(s):	00.0000.0000														
Personnel						0									
Operating/Maintenance	0	0	0	40,000	40,000	80,000									
Capital Outlay						0									
TOTAL	0	0	0	40,000	40,000	80,000									
DO NOT USE SECTION BELOW: Notes:															
<div style="display: flex; justify-content: space-between;"> <div> Recommended by: _____ Approved by: _____ </div> <div> Date: _____ Date: _____ </div> </div>															



CAPITAL IMPROVEMENT PROJECT REQUEST

(145) SCBAs													
PROJECT MANAGER:	Fire Chief Cedric Scott						3/17/2020						
DEPARTMENT/DIVISION:	Fire Department												
PRIORITY (if multiple requests) :													
DESCRIPTION/JUSTIFICATION:	(145) SCBAs - MSA G1 SCBA FIRE SERVICE EDITION , 4500 PSI HIGH PRESSURE SYSTEM, " CGA THREADED CYLINDER CONNECTION STYLE , HARNESS & AIR FRAME ACARRIER WITH ADJUSTABLE & SWIVELING LUMBAR PAD SUPPORT , SOLID COVER SECOND STAGE REGULATOR , VOICE AMPLIFICATION SYSTEM , INTEGRATED PASS ALARM SYSTEM. RECHARGEABLE BATTERY. 2018 NFPA COMPLIANT SCBA. MSA G1 FACE MASK W/ 4 POINT ADJUSTMENT HEAD HARNESS - MEDIUM 2-19. MSA G1 FIRE SERVICE 4500 PSI 45 MIN. CYLINDER 9-18. All departmental SCBAs are scheduled to expire December 2025. (29 per year)												
POSITIVE IMPACT ON SERVICES: (If approved)	These air packs and face pieces are needed to provide vital oxygen to firefighters in hazardous conditions.												
NEGATIVE IMPACT ON SERVICES: (If not approved)	If we do not replace them, we will be jeopardizing the safety and well-being of all AFD firefighters and the citizens of Albany and Dougherty County.												
FUNDING SOURCE	FY 21	FY 22	FY 23	FY 24	FY 25	TOTAL							
	210,141	210,141	210,141	210,141	210,141	1,050,706	PROJECT ESTIMATED <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;"></td> <td style="width: 50%;"></td> </tr> <tr> <td style="text-align: center;">Start Date</td> <td style="text-align: center;">Completion Date</td> </tr> </table>					Start Date	Completion Date
Start Date	Completion Date												
						0							
						0							
						0							
TOTAL	210,141	210,141	210,141	210,141	210,141	1,050,706	07/01/20 12/1/25						
PROJECT COSTS	PROJECT BUDGET												
PROJECT COMPONENTS	FY 21	FY 22	FY 23	FY 24	FY 25	Five Year Total	Total Project Cost	Total Cost at end of FY21					
Internal Costs						0	0						
External Costs						0	0	0					
Total	0	0	0	0	0	0	0	0					
ANNUAL OPERATING IMPACT (After completion of Project)							Additional Project Info.						
DESCRIPTION:	FY 21	FY 22	FY 23	FY 24	FY 25	Five Year Total	OTHER: <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;"></td> <td style="width: 50%;"></td> </tr> <tr> <td style="text-align: center;">Project Type:</td> <td style="text-align: center;">Please Select</td> </tr> </table>					Project Type:	Please Select
Project Type:	Please Select												
Personnel						0							
Operating/Maintenance						0							
Capital Outlay						0							
TOTAL	0	0	0	0	0	0	Account Number(s): 00.0000.0000						
USE SECTION BELOW: Notes:													
<div style="display: flex; justify-content: space-between;"> <div> Recommended by: _____ Approved by: _____ </div> <div> Date: _____ Date: _____ </div> </div>													



CAPITAL IMPROVEMENT PROJECT REQUEST

Drinking Water Well # 33 and #34 Rehabilitation								
PROJECT MANAGER:	David Apperson / Justin Wright							
DEPARTMENT/DIVISION:	WATER / Utility Operation							
PRIORITY (if multiple requests) :	HIGH							
DESCRIPTION/JUSTIFICATION:	The proposed project aims to comprehensively renovate to align with EPD standards. This includes the installation of a new pump and motor, thorough cleaning of well screens, and the implementation of a new column pipe and shaft. The renovation extends to the building, encompassing electrical upgrades and the necessary separation of chemical rooms. This initiative is vital for maintaining and enhancing the well's efficiency and environmental sustainability, meeting the regulatory requirements set forth by the EPD.							
POSITIVE IMPACT ON SERVICES: (If approved)	Enhance production at this location by implementing a more efficient motor and pump. Ensure compliance with EPD standards for both wells and chemical feed rooms.							
NEGATIVE IMPACT ON SERVICES: (If not approved)	The well is at risk of complete failure, resulting in an inability to generate water and maintain sufficient pressure within the designated zone. Moreover, the electrical panel and wire have deteriorated to a degree where they pose a significant safety hazard.							
FUNDING SOURCE	FY 25	FY 26	FY 27	FY 28	FY 29	TOTAL		
Well 33	400,000					400,000	<div style="display: flex; justify-content: space-around;"> <div style="writing-mode: vertical-rl; transform: rotate(180deg);">PROJECT ESTIMATED</div> <div style="writing-mode: vertical-rl; transform: rotate(180deg);">Start Date</div> <div style="writing-mode: vertical-rl; transform: rotate(180deg);">Completion Date</div> </div>	
Well 34	400,000					400,000		
Well 17		450,000				450,000		
Well 22		400,000				400,000		
Well 7			400,000			400,000		
Well 32			400,000			400,000		
Well 21				400,000		400,000		
Well 12				400,000		400,000		
Well 26					400,000	400,000		
Well 28					400,000	400,000		
TOTAL	800,000	850,000	800,000	800,000	800,000	4,050,000		
PROJECT COSTS	PROJECT BUDGET							
PROJECT COMPONENTS	FY 25	FY 26	FY 27	FY 28	FY 29	Five Year Total	Total Project Cost	Total Cost at end of FY 25
Internal Costs	8,000	20,000	8,000	8,000	8,000	52,000	52,000	8,000
External Costs	800,000	850,000	800,000	800,000	800,000	4,050,000	4,050,000	800,000
Total	808,000	870,000	808,000	808,000	808,000	4,102,000	4,102,000	808,000
ANNUAL OPERATING IMPACT (After completion of Project)							Additional Project Info.	
DESCRIPTION:	FY 25	FY 26	FY 27	FY 28	FY 29	Five Year Total	<div style="display: flex; justify-content: space-around;"> <div style="writing-mode: vertical-rl; transform: rotate(180deg);">OTHER:</div> <div style="writing-mode: vertical-rl; transform: rotate(180deg);">Project Type:</div> <div style="writing-mode: vertical-rl; transform: rotate(180deg);">Account Number(s):</div> </div>	
Personnel	1,440	3,400	3,500	3,700	3,800	15,840		
Operating/Maintenance	1,200	1,742	1,850	1,950	2,050	8,792		
Capital Outlay						0		
TOTAL	2,640	5,142	5,350	5,650	5,850	24,632		
DO NOT USE SECTION BELOW: Notes:								
<div style="display: flex; justify-content: space-between;"> <div> Recommended by: _____ Approved by: _____ </div> <div> Date: _____ Date: _____ </div> </div>								



CAPITAL IMPROVEMENT PROJECT REQUEST

6" & 8" Fire Rated Water Meters									
PROJECT MANAGER:	David Apperson / David Swan								
DEPARTMENT/DIVISION:	Water / Utility Operations								
PRIORITY (if multiple requests) :	High								
DESCRIPTION/JUSTIFICATION:	Specialized water meter crucial for buildings and facilities requiring a reliable and resilient water supply for fire protection. Focuses on fire resistance, compliance with safety standards, and accurate measurements of water flow. State of Georgia EPD requires all water services to be metered.								
POSITIVE IMPACT ON SERVICES: (If approved)	Purchasing fire rated water meters in bulk due to ongoing shortages will help ensure supply stability, timely project completion, and timely replacement of stopped meters for revenue.								
NEGATIVE IMPACT ON SERVICES: (If not approved)	6-8 month lead times, stopped meters causing loss of revenue. Longer wait times for new services which would negatively impact customer satisfaction.								
FUNDING SOURCE	FY 25	FY 26	FY 27	FY 28	FY 29	TOTAL			
6" Neptune Fire Rated Meters - 20 x \$8,000 each	160,000	120,000	100,000	80,000	80,000	540,000	PROJECT ESTIMATED		
8" Neptune Fire Rated Meters - 5 x \$11,000 each	55,000	33,000	22,000	22,000	22,000	154,000			
						0	Start Date	Completion Date	
						0			
TOTAL	215,000	153,000	122,000	102,000	102,000	694,000	07/01/24	6/30/25	
PROJECT COSTS	PROJECT BUDGET								
PROJECT COMPONENTS	FY 25	FY 26	FY 27	FY 28	FY 29	Five Year Total	Total Project Cost	Total Cost at end of FY 25	
Internal Costs	1,440	1,440	1,440	1,440	1,440	7,200	7,200	1,440	
External Costs	45,000	25,000	25,000	25,000	25,000	145,000	145,000	45,000	
Total	46,440	26,440	26,440	26,440	26,440	152,200	152,200	46,440	
ANNUAL OPERATING IMPACT (After completion of Project)							Additional Project Info.		
DESCRIPTION:	FY 25	FY 26	FY 27	FY 28	FY 29	Five Year Total	OTHER:		
Personnel	1,440	1,440	1,440	1,440	1,440	7,200			
Operating/Maintenance	1,000	1,000	1,000	1,000	1,000	5,000	Project Type:	Multi-Year	
Capital Outlay						0			
TOTAL	2,440	2,440	2,440	2,440	2,440	12,200	Account Number(s):	00.0000.0000	
DO NOT USE SECTION BELOW: Notes:									
<div style="display: flex; justify-content: space-between;"> <div> Recommended by: _____ Approved by: _____ </div> <div> Date: _____ Date: _____ </div> </div>									



CAPITAL IMPROVEMENT PROJECT REQUEST

10 Year Strategic Water Main Replacement Plan

PROJECT MANAGER:	David Apperson / Jason Tucker		
DEPARTMENT/DIVISION:	Water / Utility Operations		
PRIORITY (if multiple requests) :	High		
DESCRIPTION/JUSTIFICATION:	Implement a comprehensive initiative to bolster fire protection and revitalize aging infrastructure by replacing existing 2" galvanized main and its associated services. Crucial step toward ensuring the long-term effectiveness and reliability of the infrastructure by providing increasing flow / pressure and fire protection measures.		
POSITIVE IMPACT ON SERVICES: (If approved)	Replacing aging 2" main ensures a more resilient, cost effective, and environmentally responsible water infrastructure. Also added fire protection, in hopes of improving ISO Ratings for the Citizens of Dougherty County.		
NEGATIVE IMPACT ON SERVICES: (If not approved)	Increased maintenance cost, service disruptions, water quality issues, and decreased system efficiency.		

FUNDING SOURCE	FY 25	FY 26	FY 27	FY 28	FY 29	TOTAL	PROJECT ESTIMATED	
400 Block of Poincianna. 2,500 feet	250,000					250,000		
100 Block of Almond St. - 1,500 feet	200,000					200,000		
800 - 1100 block of S Davis - 1,500 feet		200,000				200,000		
1100 - 1300 Block of Waddell - 2,100 feet		275,000				275,000		
1100 - 1300 Block of Colquitt Ave - 2,100 feet			275,000			275,000		
100-200 block Central / Carroll - 2,600 feet			300,000			300,000		
2300-2400 Jewel- 1600 feet				175,000		175,000		
2200 - 2300 Taft Ave - 1200 feet				125,000		125,000	Start Date	Completion Date
1900 - 2000 block Palmyra - 2100 feet					235,000	235,000		
Indian Creek (Navaho, Bison, Apache, Cochise) - 1,400 feet					150,000	150,000		
TOTAL	450,000	475,000	575,000	300,000	385,000	2,185,000	07/01/24	06/31/2025

PROJECT COSTS	PROJECT BUDGET							
PROJECT COMPONENTS	FY 25	FY 26	FY 27	FY 28	FY 29	Five Year Total	Total Project Cost	Total Cost at end of FY 25
Internal Costs	8,000	8,000	8,000	8,000	8,000	40,000	40,000	8,000
External Costs	450,000	475,000	575,000	300,000	385,000	2,185,000	2,185,000	450,000
Total	458,000	483,000	583,000	308,000	393,000	2,225,000	2,225,000	458,000

ANNUAL OPERATING IMPACT (After completion of Project)							Additional Project Info.	
DESCRIPTION:	FY 25	FY 26	FY 27	FY 28	FY 29	Five Year Total	OTHER:	
Personnel	1,440	1,440	1,440	1,440	1,440	7,200		
Operating/Maintenance	1,000	1,000	1,000	1,000	1,000	5,000	Project Type:	Multi-Year
Capital Outlay						0		
TOTAL	2,440	2,440	2,440	2,440	2,440	12,200	Account Number(s):	00.0000.0000

DO NOT USE SECTION BELOW: <i>Notes:</i>	
Recommended by: _____	Date: _____
Approved by: _____	Date: _____



CAPITAL IMPROVEMENT PROJECT REQUEST

Refurbish Natural Gas Gate Station									
PROJECT MANAGER:	Adam Scott					DATE	2/15/2024		
DEPARTMENT/DIVISION:	Gas								
PRIORITY (if multiple requests) :	High								
DESCRIPTION/JUSTIFICATION:	Have a contractor sandblast and paint 4 natural (US 19, Plant 1, Plant 2, Armena Rd) gas gate stations and 1 regulator station (P&G) with epoxy finish that will last and protect the pipe. Also will keep us in compliance with the Public Safety Commission. This will be contracted out so there will be no additional cost associated with this project.								
POSITIVE IMPACT ON SERVICES: (If approved)	Will eliminate atmospheric corrosion, keeping leaks on high pressure lines at bay. Make equipment last longer. Make the overall station look better.								
NEGATIVE IMPACT ON SERVICES: (If not approved)	Leaks from atmospheric corrosion causing unnecessary overtime and customer outages. Possible warnings or fines from the PSC. Continued degradation of the City's Natural Gas Gate and regulator stations.								
FUNDING SOURCE	FY 25	FY 26	FY 27	FY 28	FY 29	TOTAL	PROJECT ESTIMATED <div style="display: flex; justify-content: space-between;"> Start Date Completion Date </div>		
Capital	40,000					40,000			
						0			
						0			
TOTAL	40,000	0	0	0	0	40,000			
PROJECT COSTS	PROJECT BUDGET								
PROJECT COMPONENTS	FY 25	FY 26	FY 27	FY 28	FY 29	Five Year Total	Total Project Cost	Total Cost at end of FY 25	
Internal Costs	40,000	0	0	0	0	40,000	40,000	40,000	
External Costs	0	0	0	0	0	0	0	0	
Total	40,000	0	0	0	0	40,000	40,000	40,000	
ANNUAL OPERATING IMPACT (After completion of Project)							Additional Project Info.		
DESCRIPTION:	FY 25	FY 26	FY 27	FY 28	FY 29	Five Year Total	OTHER: <div style="display: flex; justify-content: space-between;"> Project Type: Please Select </div> <div style="display: flex; justify-content: space-between;"> Account Number(s): 00.0000.0000 </div>		
Personnel	0	0	0	0	0	0			
Operating/Maintenance	0	0	0	0	0	0			
Capital Outlay	0	0	0	0	0	0			
TOTAL	0	0	0	0	0	0			
DO NOT USE SECTION BELOW: Notes:									
<div style="display: flex; justify-content: space-between;"> <div> Recommended by: _____ Approved by: _____ </div> <div> Date: _____ Date: _____ </div> </div>									



CAPITAL IMPROVEMENT PROJECT REQUEST

Underground Cable Replacement - Circuit Reliability Improvement Program								
PROJECT MANAGER:	Tommy Mincy / Jason Clenney							
DEPARTMENT/DIVISION:	Light Dept - 4620 / Utility Operations							
PRIORITY (if multiple requests) :	High							
DESCRIPTION/JUSTIFICATION:	<p>The City of Albany Utility currently has hundreds of miles of underground cable that has been installed annually since the 1970's. The average life expectancy of this existing cable is 20 years; thus exceeding it's useful life by 30 years. As a result, when cable failures or damages occur, it commonly results in very costly repairs, and extensive outage duration if switching options are limited; resulting in negative customer satisfaction. The utility plans to replace approximately 25,000 feet of cable annually for the next five years at a cost of approximately \$75 per foot for conventional replacement methods (approx 4K), and \$30 per foot for cable injection (approx 24K feet).</p>							
POSITIVE IMPACT ON SERVICES: (If approved)	<p>Replacing this aged cable will harden the underground utility infrastructure, and improve system reliability by minimizing the potential for recurrent extended power outages in the community when cable failures occur. Upgrading the cable will extend the useful life of the facilities by another 20 plus years. It will improve the quality of life of those in the affected areas by reducing power outages.</p>							
NEGATIVE IMPACT ON SERVICES: (If not approved)	<p>Failing to periodically replace/upgrade aged underground cable exposes the system to an increased rate of underground cable failures which are costly to repair and adversely impacts system reliability. In addition, these failures typically result in lengthy outage restoration times; negatively impacting customer satisfaction.</p>							
FUNDING SOURCE	FY 25	FY 26	FY 27	FY 28	FY 29	TOTAL		
CIP	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000		PROJECT ESTIMATED <div style="display: flex; justify-content: space-between;"> Start Date Completion Date </div>	
TOTAL	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	0		
PROJECT COSTS	PROJECT BUDGET							
PROJECT COMPONENTS	FY 25	FY 26	FY 27	FY 28	FY 29	Five Year Total	Total Project Cost	Total Cost at end of FY 25
Internal Costs	40,000	40,000	40,000	40,000	40,000	200,000	200,000	40,000
External Costs	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000	5,000,000	1,000,000
Total	1,040,000	1,040,000	1,040,000	1,040,000	1,040,000	5,200,000	5,200,000	1,040,000
ANNUAL OPERATING IMPACT (After completion of Project)							Additional Project Info.	
DESCRIPTION:	FY 25	FY 26	FY 27	FY 28	FY 29	Five Year Total		
Personnel						0	OTHER: <div style="display: flex; justify-content: space-between;"> Project Type: Please Select </div>	
Operating/Maintenance						0		
Capital Outlay						0		
TOTAL	0	0	0	0	0	0	Account Number(s):	00.0000.0000
DO NOT USE SECTION BELOW: Notes:								
Recommended by: _____					Date: _____			
Approved by: _____					Date: _____			



CAPITAL IMPROVEMENT PROJECT REQUEST

# 6 Copper Overhead Wire Replacement - Circuit Reliability Improvement Program								
PROJECT MANAGER:	Tommy Mincy / Jason Clenney							
DEPARTMENT/DIVISION:	Light Dept - 4620 / Utility Operations							
PRIORITY (if multiple requests) :	High							
DESCRIPTION/JUSTIFICATION:	Continuation of annual corrective maintenance plan to replace #6 copper with 1/0 aluminum in various locations throughout the CoA electric distribution system, These areas serve a mixture of commercial businesses and residential customers. #6 copper cannot be worked energized and anytime we have to perform any maintenance on these locations we must de-energize the line to perform those task. This project supports continuing Grid Resiliency efforts across the electric distribution system.							
POSITIVE IMPACT ON SERVICES: (If approved)	Improves system reliability. Reduces the chance of having to have customers off to perform maintenance. Improves capacity for growth. Just as important as replacing aging underground cable. Provides for a safer work environment for our employees.							
NEGATIVE IMPACT ON SERVICES: (If not approved)	If these upgrades are not performed the conductors will continue to decline and outages could increase. Additional risk include: safety concern of the conductor failing or breaking while Linemen are working on or near it. Public Safety Concern of conductor falling and not generating enough fault current to open the circuit resulting in significant outages and damage to system equipment.							
FUNDING SOURCE	FY 25	FY 26	FY 27	FY 28	FY 29	TOTAL		
CIP	400,000	400,000	400,000	400,000	400,000	2,000,000	PROJECT ESTIMATED	
						0		
						0		
						0	Start Date	Completion Date
TOTAL	400,000	400,000	400,000	400,000	400,000	2,000,000		
PROJECT COSTS	PROJECT BUDGET							
PROJECT COMPONENTS	FY 25	FY 26	FY 27	FY 28	FY 29	Five Year Total	Total Project Cost	Total Cost at end of FY 25
Internal Costs	215,000	220,000	225,000	230,000	235,000	1,125,000	1,125,000	215,000
External Costs	400,000	400,000	400,000	400,000	400,000	2,000,000	2,000,000	400,000
Total	615,000	620,000	625,000	630,000	635,000	3,125,000	3,125,000	615,000
ANNUAL OPERATING IMPACT (After completion of Project)							Additional Project Info.	
DESCRIPTION:	FY 25	FY 26	FY 27	FY 28	FY 29	Five Year Total		
Personnel						0	OTHER:	
Operating/Maintenance						0		
Capital Outlay						0		
TOTAL	0	0	0	0	0	0	Project Type:	Please Select
							Account Number(s):	00.0000.0000
DO NOT USE SECTION BELOW: Notes:								
Recommended by: _____					Date: _____			
Approved by: _____					Date: _____			



CAPITAL IMPROVEMENT PROJECT REQUEST

High Pressure Sodium (HPS) Security Lights Conversion To LED								
PROJECT MANAGER:	Mary Louise McCall							
DEPARTMENT/DIVISION:	Light Dept - 4620 / Utility Operations							
PRIORITY (if multiple requests) :	High							
DESCRIPTION/JUSTIFICATION:	Upgrade approx 6,000 High Pressure Sodium Security Lighting to more energy efficient LED lighting fixtures, with built in communication modules that interface with the Vantagepoint & AMI systems to provide improved real-time asset information. The improved monitoring capabilities will enhance operational effectiveness and provide timelier response to customer billing issues and general inquiries.							
POSITIVE IMPACT ON SERVICES: (If approved)	<ul style="list-style-type: none"> Improved asset management & reduce cost - real time location & the status of equipment LED lights have a longer useful life & are more operationally efficient than HPS. Reducing operating/maintenanc cost over time. Improve Customer Satisfaction and Billing - Real-time monitoring of lights drilled-down to individual light 							
NEGATIVE IMPACT ON SERVICES: (If not approved)	A key aspect of this initiative is to improve the accuracy of the correlation of security lights installed in the field to their associated customer accounts. This could impact customer billing positively or negatively depending the circumstance (for example...verifying wattages are consistent with the rate they're paying, or the number of lights associated with an account versus what's actually in the field).							
FUNDING SOURCE	FY 25	FY 26	FY 27	FY 28	FY 29	TOTAL		
CIP	500,000	767,000	767,000	767,000	767,000		PROJECT ESTIMATED <div style="display: flex; justify-content: space-between;"> Start Date Completion Date </div>	
TOTAL	500,000	767,000	767,000	767,000	767,000	3,568,000	07/01/23	6/30/30
PROJECT COSTS	PROJECT BUDGET							
PROJECT COMPONENTS	FY 25	FY 26	FY 27	FY 28	FY 29	Five Year Total	Total Project Cost	Total Cost at end of FY 25
Internal Costs	20,000	20,000	20,000	20,000	20,000	100,000	100,000	20,000
External Costs	500,000	767,000	767,000	767,000	767,000	3,568,000	3,568,000	500,000
Total	520,000	787,000	787,000	787,000	787,000	3,668,000	3,668,000	520,000
ANNUAL OPERATING IMPACT (After completion of Project)							Additional Project Info.	
DESCRIPTION:	FY 25	FY 26	FY 27	FY 28	FY 29	Five Year Total	OTHER: <div style="display: flex; justify-content: space-between;"> Project Type: Please Select </div> <div style="display: flex; justify-content: space-between;"> Account Number(s): 00.0000.0000 </div>	
Personnel						0		
Operating/Maintenance						0		
Capital Outlay						0		
TOTAL	0	0	0	0	0	0		
DO NOT USE SECTION BELOW: Notes:								
Recommended by: _____					Date: _____			
Approved by: _____					Date: _____			



CAPITAL IMPROVEMENT PROJECT REQUEST

Electric Distribution System Grid Resilience and Automation Program									
PROJECT MANAGER:	Kendall Hodge / Jason Clenney								
DEPARTMENT/DIVISION:	Light Dept - 4620 / Utility Operations								
PRIORITY (if multiple requests) :	High								
DESCRIPTION/JUSTIFICATION:	The City of Albany GA Utility Operations is executing a multi-phase plan to modernize and automate its electric distribution system. This project (Electric Distribution System Grid Resilience and Automation Program) is the third phase of our electric grid resiliency and reliability improvement plan. It involves integrating 197 distribution feeder automation (Viper Switches) onto 51 distribution circuits. This proposal is to install 40 devices per year for the next 5 years.								
POSITIVE IMPACT ON SERVICES: (If approved)	This will have a direct positive impact on SAIDI, SAIFI and CAIDI by enabling faster line-fault isolation, segmentation of load (reducing the quantity of customers impacted) and fostering targeted troubleshooting to facilitate timelier restoration of service to damaged facilities or faulted equipment. Over the past 3 years, our CAIDI is averaging 1.25 hours per customer interruption. Implementing DA will improve this KPI by at least 30-45 minutes (dispatch, patrol & manual switching). Integrating this smart grid technology with our existing AMI network, SCADA, and Outage Management System significantly increases our system reliability, operational effectiveness, efficiency, and customer satisfaction, while reducing operating cost by optimizing truck rolls.								
NEGATIVE IMPACT ON SERVICES: (If not approved)	If not approved then the CoA Light Dept will continue operationing in a "business as usual" mode. Responding to outages and emergent issues utilizing the same work practices and procedures in place for years. As such, our reliability metrics are note likely to see any appreciative improvement. Ultimately this has an adverse effect on our customers and the operating costs to the city.								
FUNDING SOURCE	FY 25	FY 26	FY 27	FY 28	FY 29	TOTAL			
CIP	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000		PROJECT ESTIMATED		
							Start Date	Completion Date	
TOTAL	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	7,500,000	07/01/23	6/30/30	
PROJECT COSTS	PROJECT BUDGET								
PROJECT COMPONENTS	FY 25	FY 26	FY 27	FY 28	FY 29	Five Year Total	Total Project Cost	Total Cost at end of FY 25	
Internal Costs	10,000	10,000	10,000	10,000	10,000	50,000	50,000	10,000	
External Costs	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	7,500,000	7,500,000	1,500,000	
Total	1,510,000	1,510,000	1,510,000	1,510,000	1,510,000	7,550,000	7,550,000	1,510,000	
ANNUAL OPERATING IMPACT (After completion of Project)							Additional Project Info.		
DESCRIPTION:	FY 25	FY 26	FY 27	FY 28	FY 29	Five Year Total	OTHER:		
Personnel	2,500	2,500	2,500	2,500	2,500	12,500			
Operating/Maintenance						0	Project Type:	Please Select	
Capital Outlay						0			
TOTAL	2,500	2,500	2,500	2,500	2,500	12,500	Account Number(s):	00.0000.0000	
DO NOT USE SECTION BELOW: Notes:									
<div style="display: flex; justify-content: space-between;"> <div> Recommended by: _____ Approved by: _____ </div> <div> Date: _____ Date: _____ </div> </div>									



CAPITAL IMPROVEMENT PROJECT REQUEST

Substation #2 and #9 Equipment Upgrades									
PROJECT MANAGER:	Tommy Mincy / Jason Clenney						4620		
DEPARTMENT/DIVISION:	Light / Utility Operations								
PRIORITY (if multiple requests) :	High								
DESCRIPTION/JUSTIFICATION:	This is the third phase of the 5 year grid resiliency strategic plan to upgrade station breakers with Viper switches, SEL Relay & Regulator Controls, and equipment stands to meet clearance requirement and create consistent construction standards in substations across the electric distribution system. Several substation breakers and equipment have been in service for over 30+ years, and are in need of replacement/upgrade. This has a direct impact on system operational reliability and safety of the workforce having to work on aged equipment out of standards.								
POSITIVE IMPACT ON SERVICES: (If approved)	Reinforce distribution system performance and reliability. Reduce transient and lengthy substation bus outages associated with equipment/material degradation. Reconfigure and raise equipment to be in compliance with NESC (National Electric Safety Code) clearance requirements mitigating major safety issues for operating personnel.								
NEGATIVE IMPACT ON SERVICES: (If not approved)	Failure to perform periodic proper upgrade/modification of substation equipment can result in large/lengthy customer outages and other reliability issues. It can also affect system contingency/redundancy. Resulting in a negative impact to Customer Satisfaction.								
FUNDING SOURCE	FY 25	FY 26	FY 27	FY 28	FY 29	TOTAL			
Substation #2 - 6 circuits	250,000					250,000	PROJECT ESTIMATED		
Substation #9 - 5 circuits	220,000					220,000			
Substation #20 - 3 circuits		155,000				155,000	Start Date	Completion Date	
Substation #14 - 6 circuits		250,000				250,000			
Substation #21 - 2 circuits		125,000				125,000			
TOTAL	470,000	530,000	0	0	0	1,000,000			
PROJECT COSTS	PROJECT BUDGET								
PROJECT COMPONENTS	FY 25	FY 26	FY 27	FY 28	FY 29	Five Year Total	Total Project Cost	Total Cost at end of FY 25	
Internal Costs	70,000	70,000				140,000	140,000	70,000	
External Costs	470,000	530,000				1,000,000	1,000,000	470,000	
Total	540,000	600,000	0	0	0	1,140,000	1,140,000	540,000	
ANNUAL OPERATING IMPACT (After completion of Project)							Additional Project Info.		
DESCRIPTION:	FY 25	FY 26	FY 27	FY 28	FY 29	Five Year Total			
Personnel	1,440	3,600	3,700	3,800	3,900	16,440	OTHER:		
Operating/Maintenance	23,777	24,340	24,929	24,917	25,508	123,471			
Capital Outlay						0	Project Type:	Please Select	
TOTAL	25,217	27,940	28,629	28,717	29,408	139,911	Account Number(s):	00.0000.0000	
DO NOT USE SECTION BELOW: Notes:									
<div style="display: flex; justify-content: space-between;"> <div> Recommended by: _____ Approved by: _____ </div> <div> Date: _____ Date: _____ </div> </div>									



CAPITAL IMPROVEMENT PROJECT REQUEST

Vantage Point / Sensus Lighting Module Supplementation

PROJECT MANAGER:	Mary Louise McCall								
DEPARTMENT/DIVISION:	Light Dept - 4620 / Utility Operations								
PRIORITY (if multiple requests) :	High								
DESCRIPTION/JUSTIFICATION:	The third party manufacturer has decided to discontinue the product line with no further product being available for Vantage Point w/ FlexNet once the supply is diminished. Sensus and Core and Main will continue to support the existing customers that they have with Vantage Point Lighting and the endpoint assets will be supported on the FlexNet Network for the lifespan of the endpoints. They are recommending that whatever quantities of Vantage Point that you anticipate will be needed for the remainder of your deployment and/or for the supply of product to keep on the shelf for								
POSITIVE IMPACT ON SERVICES: (If approved)	The lighting modules gives Utility Ops the capability to proactively monitor streetlights and security lights that are on the Vantage Point system.								
NEGATIVE IMPACT ON SERVICES: (If not approved)	The city has already invested in the Vantage Point system and Sensus Lighting modules. Moving to another product will have negative implications from a cost, system uniformity and compatibility perspective.								

FUNDING SOURCE	FY 25	FY 26	FY 27	FY 28	FY 29	TOTAL		
CIP	680,000						PROJECT ESTIMATED	
							Start Date	Completion Date
TOTAL	680,000	0	0	0	0	680,000	TBD	TBD

PROJECT COSTS	PROJECT BUDGET							
PROJECT COMPONENTS	FY 25	FY 26	FY 27	FY 28	FY 29	Five Year Total	Total Project Cost	Total Cost at end of FY 25
Internal Costs						0	0	0
External Costs	680,000					680,000	680,000	680,000
Total	680,000	0	0	0	0	680,000	680,000	680,000

ANNUAL OPERATING IMPACT (After completion of Project)							Additional Project Info.	
DESCRIPTION:	FY 25	FY 26	FY 27	FY 28	FY 29	Five Year Total	OTHER:	
Personnel						0		
Operating/Maintenance						0		
Capital Outlay						0	Project Type:	Please Select
TOTAL	0	0	0	0	0	0	Account Number(s):	00.0000.0000

DO NOT USE SECTION BELOW: *Notes:* _____

Recommended by: _____ Date: _____

Approved by: _____ Date: _____



CAPITAL IMPROVEMENT PROJECT REQUEST

Radian Model WECO 4050X Three Phase Meter Test Platform

PROJECT MANAGER:	Andy Camp		
DEPARTMENT/DIVISION:	Light Meter Shop		
PRIORITY (if multiple requests) :	High		
DESCRIPTION/JUSTIFICATION:	Radian three-phase 50A test platform for testing meter accuracy on new meters and any customer meter discrepancies. This high-speed test platform delivers accurate three-phase voltage and current from 0.001 to 50 Amps and 20 to 600 VAC. This equipment will replace the current Radian WECO 2150 purchased in 2005. The current testing equipment has components that are obsolete and incompatible with the future meter testing equipment needed to sustain the AMI network.		
POSITIVE IMPACT ON SERVICES: (If approved)	Testing of new meters for QA/QC. The ability to ensure customers the accuracy of the meter. This model has parts available should it fail third party accuracy testing.		
NEGATIVE IMPACT ON SERVICES: (If not approved)	We would be unable to ensure the accuracy of new meters being installed or customer complaints—the possibility of loss of revenue.		

FUNDING SOURCE	FY 25	FY 26	FY 27	FY 28	FY 29	TOTAL	PROJECT ESTIMATED	
CIP	65,000					65,000		
						0	Start Date	Completion Date
						0		
						0		
TOTAL	65,000	0	0	0	0	65,000	07/01/24	

PROJECT COSTS	PROJECT BUDGET							
PROJECT COMPONENTS	FY 25	FY 26	FY 27	FY 28	FY 29	Five Year Total	Total Project Cost	Total Cost at end of FY 25
Internal Costs	1,000					1,000	1,000	1,000
External Costs	65,000					65,000	65,000	65,000
Total	66,000	0	0	0	0	66,000	66,000	66,000

ANNUAL OPERATING IMPACT (After completion of Project)							Additional Project Info.	
DESCRIPTION:	FY 25	FY 26	FY 27	FY 28	FY 29	Five Year Total	OTHER:	
Personnel	8,100	9,450	9,650	9,800	9,800	46,800		
Operating/Maintenance		2,000	2,100	2,200	2,300	8,600	Project Type:	Please Select
Capital Outlay						0		
TOTAL	8,100	11,450	11,750	12,000	12,100	55,400	Account Number(s):	00.0000.0000

DO NOT USE SECTION BELOW: <i>Notes:</i> _____	
Recommended by: _____	Date: _____
Approved by: _____	Date: _____



CAPITAL IMPROVEMENT PROJECT REQUEST

Radian RW-31X Meter Site Analyzer															
PROJECT MANAGER:	Andy Camp														
DEPARTMENT/DIVISION:	Light Meter Shop														
PRIORITY (if multiple requests) :	2														
DESCRIPTION/JUSTIFICATION:	The RW-30/31X provides for testing meters with integrated, precision, true three-phase voltage and current sources using customer's load. The RW can perform a complete meter site analysis encompassing Power Quality, Meter Testing, and Transformer Testing without removing the meter. Capabilities including Waveform Capture, Harmonic Analysis, CT Testing , Vector Diagrams and Trend Recording provide validation and peace of mind that the entire metering installation is correct.														
POSITIVE IMPACT ON SERVICES: (If approved)	This would give us the ability to test CTs on-site without removing them. This could help us recover possible lost revenue. The wiring check allows you to verify the service at a site and get valuable information about the service type, voltage, current, and phase angles. This equipment would help us develop a replacement plan for CT's.														
NEGATIVE IMPACT ON SERVICES: (If not approved)	Possibility of loss of revenue. Safety issue: CT's can become unsafe if the burden resistor on the secondary becomes an open circuit. We have no way of developing a replacement plan for CT's.														
FUNDING SOURCE	FY 25	FY 26	FY 27	FY 28	FY 29	TOTAL									
CIP	60,000					60,000	PROJECT ESTIMATED <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"></td> <td style="width: 50%;"></td> </tr> <tr> <td style="text-align: center;">Start Date</td> <td style="text-align: center;">Completion Date</td> </tr> <tr> <td style="text-align: center;">07/01/24</td> <td style="text-align: center;"></td> </tr> </table>					Start Date	Completion Date	07/01/24	
Start Date	Completion Date														
07/01/24															
						0									
						0									
						0									
TOTAL	60,000	0	0	0	0	60,000									
PROJECT COSTS	PROJECT BUDGET														
PROJECT COMPONENTS	FY 25	FY 26	FY 27	FY 28	FY 29	Five Year Total	Total Project Cost	Total Cost at end of FY 25							
Internal Costs						0	0	0							
External Costs						0	0	0							
Total	0	0	0	0	0	0	0	0							
ANNUAL OPERATING IMPACT (After completion of Project)							Additional Project Info.								
DESCRIPTION:	FY 25	FY 26	FY 27	FY 28	FY 29	Five Year Total	OTHER: <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"></td> <td style="width: 50%;"></td> </tr> <tr> <td style="text-align: center;">Project Type:</td> <td style="text-align: center;">Please Select</td> </tr> <tr> <td style="text-align: center;">Account Number(s):</td> <td style="text-align: center;">00.0000.0000</td> </tr> </table>					Project Type:	Please Select	Account Number(s):	00.0000.0000
Project Type:	Please Select														
Account Number(s):	00.0000.0000														
Personnel						0									
Operating/Maintenance						0									
Capital Outlay						0									
TOTAL	0	0	0	0	0	0									
DO NOT USE SECTION BELOW: Notes:															
<div style="display: flex; justify-content: space-between;"> <div> Recommended by: _____ Approved by: _____ </div> <div> Date: _____ Date: _____ </div> </div>															



CAPITAL IMPROVEMENT PROJECT REQUEST

Pole Inspection Corrective Maintenance - Circuit Reliability Improvement Program									
PROJECT MANAGER:	Tommy Mincy								
DEPARTMENT/DIVISION:	Light Dept - 4620 / Utility Operations								
PRIORITY (if multiple requests) :	High								
DESCRIPTION/JUSTIFICATION:	On an annual basis, the worst performing electric distribution circuits are analyzed and identified to be inspected by Southeastern Wood Pole Inspectors (SWPI). As part of the inspections, SWPI identifies material condition issues, damaged facilities, compromised wood poles, and other issues that could lead to operating issues on a circuit. Those findings are turned over to Utility Operations to address. This request is to establish an annual corrective maintenance plan to procure contracted resources to address the system deficiencies identified on a timely basis.								
POSITIVE IMPACT ON SERVICES: (If approved)	Establishing a programmatic approach to ensure material condition deficiencies are addressed systematically, versus opportunistically, has a direct positive impact on SAIDI, SAIFI and CAIDI by reducing the potential for outages and other operational issues on the distribution system. This increases our system reliability, operational effectiveness, efficiency, and customer satisfaction.								
NEGATIVE IMPACT ON SERVICES: (If not approved)	Failing to systematically address system deficiencies will lead to more frequent and lengthy power outages or operational issues.								
FUNDING SOURCE	FY 25	FY 26	FY 27	FY 28	FY 29	TOTAL			
CIP	500,000	500,000	500,000	500,000	500,000		PROJECT ESTIMATED		
							Start Date	Completion Date	
TOTAL	500,000	500,000	500,000	500,000	500,000	2,500,000	07/01/23	6/30/30	
PROJECT COSTS	PROJECT BUDGET								
PROJECT COMPONENTS	FY 25	FY 26	FY 27	FY 28	FY 29	Five Year Total	Total Project Cost	Total Cost at end of FY 25	
Internal Costs	10,000	10,000	10,000	10,000	10,000	50,000	50,000	10,000	
External Costs	500,000	500,000	500,000	500,000	500,000	2,500,000	2,500,000	500,000	
Total	510,000	510,000	510,000	510,000	510,000	2,550,000	2,550,000	510,000	
ANNUAL OPERATING IMPACT (After completion of Project)							Additional Project Info.		
DESCRIPTION:	FY 25	FY 26	FY 27	FY 28	FY 29	Five Year Total	OTHER:		
Personnel						0			
Operating/Maintenance	5,000	5,000	5,000	5,000	5,000	25,000			
Capital Outlay						0	Project Type:	Please Select	
TOTAL	5,000	5,000	5,000	5,000	5,000	25,000	Account Number(s):	00.0000.0000	
DO NOT USE SECTION BELOW: Notes:									
<div style="display: flex; justify-content: space-between;"> <div>Recommended by: _____</div> <div>Date: _____</div> </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div>Approved by: _____</div> <div>Date: _____</div> </div>									



CAPITAL IMPROVEMENT PROJECT REQUEST

Tools & Equipment to Outfit New Utility Bucket Trucks

PROJECT MANAGER:	Tommy Mincy / Jason Clenney		
DEPARTMENT/DIVISION:	Light Dept - 4620 / Utility Operations		
PRIORITY (if multiple requests) :	High		
DESCRIPTION/JUSTIFICATION:	Utility Operations expects the delivery of 3 new Utility Bucket Trucks in FY25. Ideally, these vehicles need to be outfitted "prior to" Fleet Services putting them into service. This request is to procure the tools and equipment imperative for the Overhead Linemen to effectively perform their job. The cost per truck is estimated at \$20,000.		
POSITIVE IMPACT ON SERVICES: (If approved)	Ensuring the workforce has the proper vehicles, tools and equipment to perform their job, and meet the service obligations of a Utility provider, is a core responsibility of the City, and the Utility Operations organization		
NEGATIVE IMPACT ON SERVICES: (If not approved)	Failure to ensure these vehicles are outfitted with tools prior to being put in service renders these vehicles relatively useless, aside being able to transport employees. If outfitted "after being put into service" all the cost associated with the tools and equipment purchases will have to be applied to the O&M budget; which significantly increases operating expenses. Having a negative impact on the department and City's operating budget and bottom line (net income).		

FUNDING SOURCE	FY 25	FY 26	FY 27	FY 28	FY 29	TOTAL		
CIP	60,000					60,000	PROJECT ESTIMATED	
						0		
						0		
						0	Start Date	Completion Date
TOTAL	60,000	0	0	0	0	60,000		

PROJECT COSTS	PROJECT BUDGET							
PROJECT COMPONENTS	FY 25	FY 26	FY 27	FY 28	FY 29	Five Year Total	Total Project Cost	Total Cost at end of FY 25
Internal Costs						0	0	
External Costs						0	0	0
Total	0	0	0	0	0	0	0	0

ANNUAL OPERATING IMPACT (After completion of Project)							Additional Project Info.	
DESCRIPTION:	FY 25	FY 26	FY 27	FY 28	FY 29	Five Year Total		
Personnel						0	OTHER:	
Operating/Maintenance						0		
Capital Outlay						0		
TOTAL	0	0	0	0	0	0	Project Type:	Please Select
							Account Number(s):	00.0000.0000

DO NOT USE SECTION BELOW: <i>Notes:</i>	
Recommended by: _____ Approved by: _____	Date: _____ Date: _____



CAPITAL IMPROVEMENT PROJECT REQUEST

Comprehensive Plan Build Out									
PROJECT MANAGER:	John Dawson					Date:	3/21/2024		
DEPARTMENT/DIVISION:	Technology & Communications / Telecom								
PRIORITY (if multiple requests) :									
DESCRIPTION/JUSTIFICATION:	Comprehensive Plan Build Out (III Phases)								
POSITIVE IMPACT ON SERVICES: (If approved)	Affords the ability to systematically expand Telecom's fiber network to preselected residential and commercial areas.								
NEGATIVE IMPACT ON SERVICES: (If not approved)	With expansion a necessity for growth and sustainability, the alternative funding source would be Telecom's Operating Budget.								
FUNDING SOURCE	FY25	FY26	FY27	FY28	FY29	TOTAL			
4700	1,060,000	915,000	850,000	0	0	2,825,000	PROJECT ESTIMATED		
						0			
						0			
						0	Start Date	Completion Date	
TOTAL	1,060,000	915,000	850,000	0	0	2,825,000	07/01/24	06/30/25	
PROJECT COSTS	PROJECT BUDGET								
PROJECT COMPONENTS	FY25	FY26	FY27	FY28	FY29	Five Year Total	Total Project Cost	Total Cost at end of FY 25	
Internal Costs	125,000	100,000	85,000	0	0	310,000	310,000	125,000	
External Costs	935,000	815,000	765,000	0	0	2,515,000	2,515,000	935,000	
Total	1,060,000	915,000	850,000	0	0	2,825,000	2,825,000	1,060,000	
ANNUAL OPERATING IMPACT (After completion of Project)							Additional Project Info.		
DESCRIPTION:	FY25	FY26	FY27	FY28	FY29	Five Year Total	OTHER:		
Personnel						0			
Operating/Maintenance		15,000	15,000	0	0	30,000			
Capital Outlay						0	Project Type:	New	
TOTAL	0	15,000	15,000	0	0	30,000	Account Number(s):	4700.1550	
DO NOT USE SECTION BELOW: Notes: Annual Operating Impact replaces an existing impact/Does not add to									
<div style="display: flex; justify-content: space-between;"> <div> Recommended by: _____ Approved by: _____ </div> <div> Date: _____ Date: _____ </div> </div>									



CAPITAL IMPROVEMENT PROJECT REQUEST

6900 Omniswitches									
PROJECT MANAGER:	John Dawson					Date:	3/4/2024		
DEPARTMENT/DIVISION:	Technology & Communications / Telecom								
PRIORITY (if multiple requests) :									
DESCRIPTION/JUSTIFICATION:	Upgrade Telecom's Nokia network to 6900 Omniswitches to access a broadband capability of 100G. This upgrade is essential for our organization to fulfill current bandwidth requirements, including Telecom's oversubscription needs. With Nokia's advanced features, scalability, and security, it will provide the flexibility to accommodate future growth while significantly enhancing overall network performance.								
POSITIVE IMPACT ON SERVICES: (If approved)	Provides the ability to meet current bandwidth demands and obligations supporting Telecom's oversubscription needs. It enables flexibility to accommodate future expansion, greatly improving overall network performance. Leveraging Nokia's advanced features, scalability, and security, Telecom can confidently navigate the challenges of digital transformation.								
NEGATIVE IMPACT ON SERVICES: (If not approved)	Telecom's network will become oversaturated, rendering it unable to deliver contracted bandwidth to customers and incapable of accommodating new customers.								
FUNDING SOURCE	FY25	FY26	FY27	FY28	FY29	TOTAL			
4700	375,000					375,000	PROJECT ESTIMATED		
						0			
						0			
						0	Start Date	Completion Date	
TOTAL	375,000	0	0	0	0	375,000	07/01/24	06/30/25	
PROJECT COSTS	PROJECT BUDGET								
PROJECT COMPONENTS	FY25	FY26	FY27	FY28	FY29	Five Year Total	Total Project Cost	Total Cost at end of FY 24	
Internal Costs	5,000					5,000	5,000	5,000	
External Costs	370,000					370,000	370,000	370,000	
Total	375,000	0	0	0	0	375,000	375,000	375,000	
ANNUAL OPERATING IMPACT (After completion of Project)							Additional Project Info.		
DESCRIPTION:	FY25	FY26	FY27	FY28	FY29	Five Year Total	OTHER: Annual Operating 4720.7512 <div style="display: flex; justify-content: space-between;"> <div>Project Type:</div> <div>New</div> </div> <div style="display: flex; justify-content: space-between;"> <div>Account Number(s):</div> <div>4700.1550</div> </div>		
Personnel						0			
Operating/Maintenance		20,000	20,000	20,000	20,000	80,000			
Capital Outlay						0			
TOTAL	0	20,000	20,000	20,000	20,000	80,000			
DO NOT USE SECTION BELOW: <i>Notes:</i> Annual Operating Impact replaces an existing impact/Does not add to									
Recommended by: _____					Date: _____				
Approved by: _____					Date: _____				



CAPITAL IMPROVEMENT PROJECT REQUEST

ISP Upgrade									
PROJECT MANAGER:	John Dawson					Date:	3/4/2024		
DEPARTMENT/DIVISION:	Technology & Communications / Telecom								
PRIORITY (if multiple requests) :									
DESCRIPTION/JUSTIFICATION:	Upgrade Telecom's Primary Internet Service Provider (Accelecom) equipment to access a broadband capability of 100G. This upgrade is essential for our organization to fulfill current bandwidth requirements, including Telecom's oversubscription needs.								
POSITIVE IMPACT ON SERVICES: (If approved)	Provides the ability to meet current bandwidth demands and obligations supporting Telecom's oversubscription needs. It enables flexibility to accommodate future expansion, greatly improving overall network performance.								
NEGATIVE IMPACT ON SERVICES: (If not approved)	Telecom's network will become oversaturated, rendering it unable to deliver contracted bandwidth to customers and incapable of accommodating new customers.								
FUNDING SOURCE	FY25	FY26	FY27	FY28	FY29	TOTAL			
4700	165,000					165,000	PROJECT ESTIMATED		
						0			
						0			
						0	Start Date	Completion Date	
TOTAL	165,000	0	0	0	0	165,000	07/01/24	06/30/25	
PROJECT COSTS	PROJECT BUDGET								
PROJECT COMPONENTS	FY25	FY26	FY27	FY28	FY29	Five Year Total	Total Project Cost	Total Cost at end of FY 24	
Internal Costs	5,000					5,000	5,000	5,000	
External Costs	160,000					160,000	160,000	160,000	
Total	165,000	0	0	0	0	165,000	165,000	165,000	
ANNUAL OPERATING IMPACT (After completion of Project)							Additional Project Info.		
DESCRIPTION:	FY25	FY26	FY27	FY28	FY29	Five Year Total	OTHER: Annual Operating 4720.8002 <div style="display: flex; justify-content: space-between;"> <div>Project Type:</div> <div>New</div> </div> <div style="display: flex; justify-content: space-between;"> <div>Account Number(s):</div> <div>4700.1550</div> </div>		
Personnel						0			
Operating/Maintenance		10,000	10,000	10,000	10,000	40,000			
Capital Outlay						0			
TOTAL	0	10,000	10,000	10,000	10,000	40,000			
DO NOT USE SECTION BELOW: <i>Notes:</i> Annual Operating Impact replaces an existing impact/Does not add to									
Recommended by: _____					Date: _____				
Approved by: _____					Date: _____				



Fleet Fund

FLEET MANAGEMENT*SUMMARY*

The primary function of the Fleet Management Department is to provide high quality specifications for all vehicle and equipment purchases and assure the safety and serviceability of over 1,300 vehicles and equipment to support City operational efforts in a cost-effective manner. Fleet responsibilities include: preparing a variety of reports, processing invoices, monitoring compliance with vendor contracts associated with fleet maintenance, inspecting and generating specifications for new vehicles, evaluating vehicle usage, scheduling and performing preventive maintenance and repairs to all city vehicles. Duties also include stocking and maintaining the fuel management system which consists of three sites that deliver several thousands of gallons of fuel monthly and tracks our preventive maintenance; maintaining a motor pool of vehicles for use by other departments or divisions; and responding to emergency situations twenty-four hours a day.

STRATEGIC PRIORITIES (SP)

SP V: Effective and Excellent Service Delivery

GOALS & OBJECTIVES (G&O)

SP V, G&O 2: Provide Customer Satisfaction, Not Only Customer Service

PERFORMANCE MEASURES (PM)

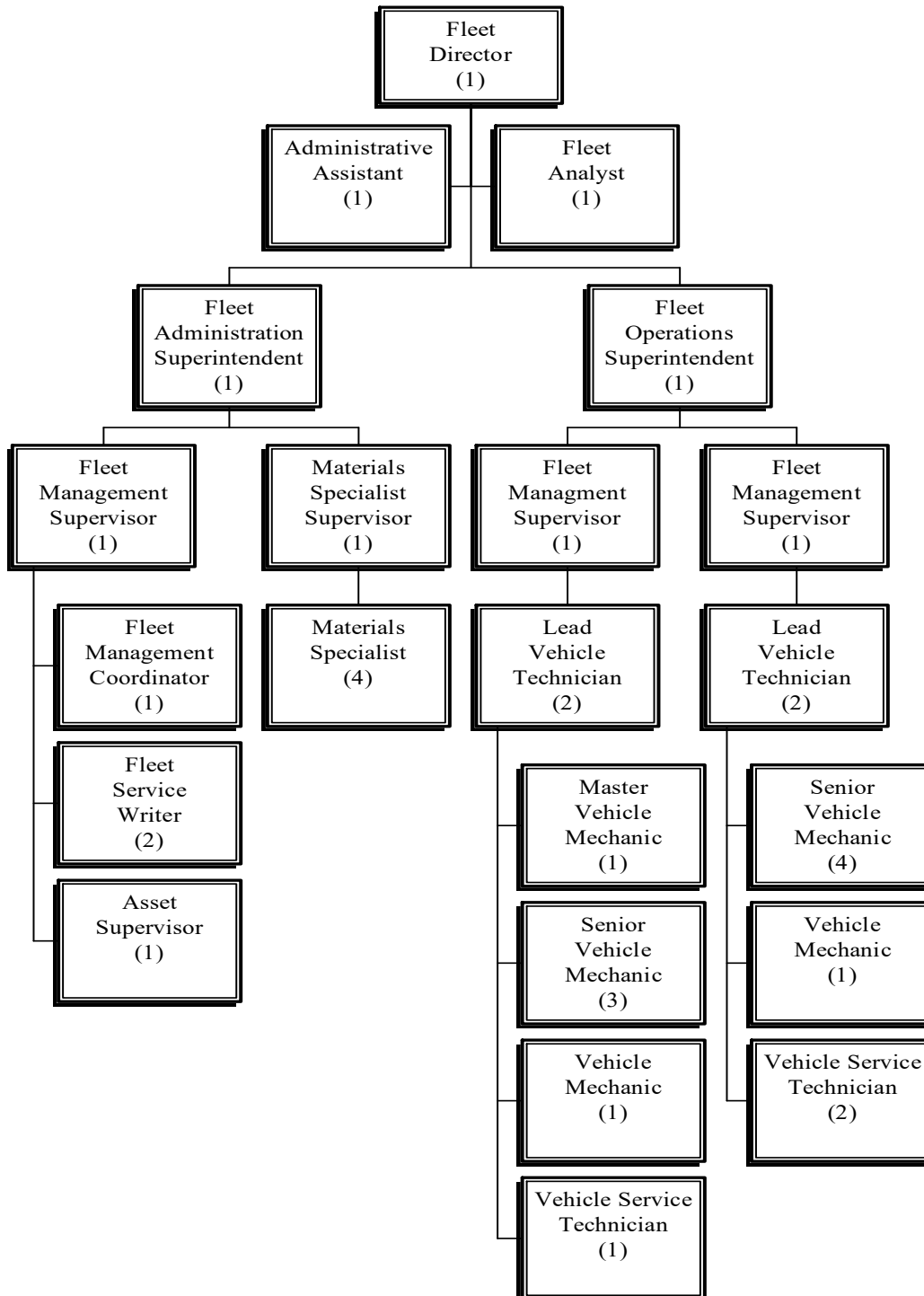
Measures	FY 2020	FY 2021	FY 2022	FY 2023
SP V, G&O 2, PM 1: Direct Labor %	58%	77%	73%	75%
SP V, G&O 2, PM 2: % "On-Time" Preventative Maintenance	74%	84%	90%	90%
SP V, G&O 2, PM 3: Average Competitor's Rates are:				
- Light Duty (Hourly Rate)	\$110	\$110	\$115	\$115
- Heavy Duty (Hourly Rate)	\$130	\$130	\$137	\$137
- Road Service Call (Hourly Rate)	\$141	\$141	\$155	\$155
 % In-House Repair Costs	 36%	 53%	 58%	 60%

Note: Fleet's flat hourly rate is \$85/hour

SP I = Safe, Sustainable, & Business Friendly
 SP II = Economic Development & Jobs
 SP III = Infrastructure & Asset Management
 SP IV = Promotion of the City of Albany as a Great Place to Live, Work, & Play
 SP V = Effective & Excellent Service Delivery
 SP VI = Fiscal Responsibility



Fleet Management



FLEET MANAGEMENT

SUMMARY

The primary function of the Fleet Management Department is to provide high quality specifications for all vehicle and equipment purchases and assure the safety and serviceability of over 1,300 vehicles and equipment to support City operational efforts in a cost-effective manner. Fleet responsibilities include: preparing a variety of reports, processing invoices, monitoring compliance with vendor contracts associated with fleet maintenance, inspecting and generating specifications for new vehicles, evaluating vehicle usage, scheduling and performing preventive maintenance and repairs to all city vehicles. Duties also include stocking and maintaining the fuel management system which consists of three sites that deliver several thousands of gallons of fuel monthly and tracks our preventive maintenance; maintaining a motor pool of vehicles for use by other departments or divisions; and responding to emergency situations twenty-four hours a day.

Major Object of Expenditure	ACTUAL 2021/2022	ADOPTED 2022/2023	ADOPTED 2023/2024
REVENUES	1,459,239	3,181,976	3,395,530
TOTAL REVENUES	1,459,239	3,181,976	3,395,530
PERSONNEL SERVICES	2,322,798	2,203,886	2,345,384
OPERATING EXPENSE	676,121	757,435	837,495
DEPRECIATION EXPENSE	216,389	220,655	212,651
TOTAL EXPENSES	3,215,308	3,181,976	3,395,530
TOTAL NET INCOME/(LOSS)	-1,756,069	0	0
TRANSFER IN	1,200,000	0	0
FULL TIME POSITIONS	32	34	34
Capital Purchases	430,849	50,000	200,000

Class Title

Vehicle Service Technician	0	3	3
Vehicle Mechanic	2	2	2
Vehicle Mechanic, Senior	7	7	7
Vehicle Mechanic, Master	0	1	1
Lead Vehicle Technician	6	4	4
Administrative Assistant	1	1	1
Fleet Management Director	1	1	1
Fleet Maintenance Supervisor	3	3	3
Fleet Management Supt.	2	2	1
Asset Supervisor	1	1	1
Senior Accounting Analyst	1	1	1
Fleet Service Writer	2	2	2
Materials Specialist	4	4	4
Materials Specialist Supervisor	1	1	1
Fleet Management Coordinator	1	1	1
TOTAL	32	34	34

Current Active Full-Time Employees 30

Number of Vacancies 4

FLEET MANAGEMENT

ACCOUNT NUMBER	ACCOUNT NAME	ACTUAL 2021/2022	ADOPTED 2022/2023	ADOPTED 2023/2024	VARIANCE + / (-)
65					
7110	Regular Wages	1,302,491	1,491,398	1,597,760	106,362
7120	Overtime	34,861	20,000	20,000	0
7130	Part Time	0	23,009	33,705	10,696
7210	W/C Insurance	46,391	57,847	35,952	-21,895
7230	Uniforms	18,140	23,070	23,070	0
7260	FICA Matching	96,178	117,382	126,337	8,955
7270	Pension Matching	559,120	178,968	191,731	12,763
7280	Insurance Matching	257,615	283,212	306,829	23,617
7290	Contribution Matching	8,004	9,000	10,000	1,000
7510	Professional Services	4,900	0	0	0
7514	Contract Labor	0	12,000	12,000	0
7550	Communications	16,220	18,000	18,000	0
7600	Travel	6,153	7,000	7,000	0
7610	Auto Allowance	6,025	6,000	6,000	0
7630	Train/Cont.Education	29,320	31,000	56,000	25,000
7700	Risk Allocation	35,064	46,192	55,625	9,433
7860	Maint: Building	1,311	0	0	0
7870	Maint: Motor Equip	47,162	34,846	24,856	-9,990
7880	Maint: Mach/Imp/Tools	113,989	138,324	103,359	-34,965
7900	Utilities	73,374	65,000	65,000	0
7990	Dues and Fees	5,190	6,000	6,000	0
8010	Supplies	26,785	29,400	29,400	0
8016	Small Equip	21,080	95,860	95,860	0
8050	Rental of Equipment	2,772	6,000	985	-5,015
8110	Motor Fuel	774	8,988	8,988	0
8150	Employee Appreciation	4,567	3,500	3,600	100
8900	Depreciation	216,389	220,655	212,651	-8,004
8951	Indirect Cost	281,436	249,325	344,822	95,497
	Total	3,215,308	3,181,976	3,395,530	213,554



Appendix



ANNUAL BUDGET GLOSSARY OF TERMS USED IN THIS BUDGET

The following is an abbreviated list of the specialized governmental budgeting and accounting terms used in this budget.

ACCOUNT NUMBER – A line item code defining an appropriation.

ACCRUAL ACCOUNTING – a basis of accounting in which revenues are recognized in the accounting period in which they are earned and expenses are recognized in the period in which they occur.

ADICA – Albany-Dougherty Inner City Authority; ADICA's role is to carry out public projects and redevelopment projects authorized by the Redevelopment Powers Law, in accordance with the Redevelopment Plan.

AD VALOREM TAXES – Commonly referred to as property taxes. Real and personal property are levied on annually according to the property's valuation and tax rate.

AMORTIZATION – The reduction of debt by regular payments of principal and interest sufficient to retire the debt by maturity.

APD – Albany Police Department

APPROPRIATION – A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in amount and as to the time when it may be expended.

APPROPRIATION ORDINANCE – The formal budgetary document enacted by the legislative body, which contains all approved appropriations for the fiscal year.

ARRA – The American Recovery and Reinvestment Act of 2009 is a direct response to the economic crisis. The recovery Act has three immediate goals: 1) Create jobs and save existing ones, 2) Spur economic activity and invest in long-term growth, 3) Foster unprecedented levels of accountability and transparency in government spending.

ASSESSED VALUATION – A valuation set upon real estate or other property by a government as a basis for levying taxes.

AUDIT – An official inspection of the government's accounts by an independent body.

BALANCED BUDGET – A budget in which the estimated current expenditures are equal to or less than the estimated current revenues.

BASE BUDGET – The base budget consists of personal services only. Price and quantity changes are reflected in the base budget but only to the extent that they are in support of personal services. Program and/or capital improvements are not included in the base budget.

BASIS OF BUDGETING – A system used by an individual government to determine when budgetary revenues have been realized and when budgetary expenditures have been incurred.

BOND – A written promise to pay a specified sum of money, called the per value or principal, at a specified date or dates in the future, together with periodic interest at a specified rate.

BONDED DEBT – That portion of indebtedness represented by outstanding bonds.

BUDGET – A service plan for a given period embodying estimated expenditures for providing services and the proposed means of financing them. A balanced budget limits expenditures to available resources.

BUDGET ADJUSTMENT – A revision to the adopted budget that occurs during the affected fiscal year as approved by the Board of Commissioners via an amendment or a transfer.

BUDGET CALENDAR – The schedule of key dates that a government follows in the preparation and adoption of its budget.

BUDGET MESSAGE – A general discussion of the proposed budget as presented in writing by the budget making authority to the legislative body.

BUDGETARY BASIS – This refers to the basis of budgeting used to estimate financing sources and uses in the budget.

BUDGETARY CONTROL – The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

CAD 911 – Computer Aided Dispatch 911-call handling.

CAFR – Comprehensive Annual Financial Report

CAPITAL IMPROVEMENTS/ASSETS – Construction, renovation, physical improvement projects, vehicles or tangible items such as tools, desks, machinery and equipment costing more than \$5000 each and having a use-life of more than one year.

CDBG – Community Development Block Grant

CIP – Capital Improvement Program

COLA – Cost of Living Adjustment

COMBINED SEWER OVERFLOW PROJECT (CSO) – A \$38 million project mandated by the state and federal governments requiring Albany to separate its storm drainage and sanitary sewer systems.

COMPLEXITY OF WORK PROCESS/ACTIVITIES – Measures of levels of difficulty associated with work process or activities.

COMPONENT UNIT – A legally separate organization for which the elected officials of the primary government are financially accountable.

CONTINGENCY – Those funds included in the base budget for the purpose of providing a means to cover minor unexpected costs during the budget year.

DEBT – An obligation resulting from the borrowing of money or from the purchase of goods and services over a period of time. Debts of government include bonds, time warrants, notes, and floating debts.

- A. **General Obligation Debt** is secured by the pledge of the issuer's full faith, credit, and taxing power.
- B. **A Revenue Debt** is a bond, debt, or obligation for which principal and interest are payable exclusively for the earnings of a government enterprise. This term can refer more broadly to any state or local government debt that is not a general obligation.

DEBT LIMIT – The maximum amount of debt that a municipality is permitted by law to incur – also known as “Debt Ceiling.”

DEBT SERVICE – Payment of principal and interest to lenders or creditors on outstanding debt.

DEFICIT – The excess of an entity's liabilities over its assets or the excess of expenditures or expenses over revenues during a single accounting period.

DEPRECIATION – Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence.

EFFECTIVENESS – Depicts the degree to which performance objectives are being achieved or otherwise reflects the quality of local government performance.

EFFICIENCY – Reflects the relationship between work performed and the resources required to perform it; Compares outputs to input.

ENCUMBRANCE – The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.

ENTERPRISE FUND – Enterprise funds are used "to account for operations that are financed and operated in a manner similar to private business enterprises . . . where the intent of the governing body is that the cost of providing goods or services to the general public on a continuing basis be financed primarily through user charges". Services accounted for in enterprise funds are tangible, and it is possible to determine the extent to which they benefit individual service consumers.

ENTITLEMENT – The amount of payment to which a state or local government is entitled as determined by the federal government.

EQUITY AND AVAILABILITY OF SERVICE TO USERS – Measures referring to fair or equitable distribution of service in different locations or populations.

ERU – Equivalent Residential Unit

EXPENDITURES – Decreases in net financial resources. Expenditures include current operating expenses, which require the current or future use of net current assets, debt service, and capital outlays.

EXPENSES – Decreases in net total assets. Expenses represent the total cost of operations during a period regardless of the timing of related expenditures.

EXTERNAL CUSTOMER SATISFACTION – measures of quality from external sources.

FIDUCIARY FUND – A fund used in governmental accounting to report on assets held in trust for others.

FINANCIAL INDICATORS – Comparison of planned vs. actual expenditures, cost, obligations, receipts, allocations or losses.

FISCAL YEAR – The twelve month period to which the annual operating budget applies and at the end of which the city government determines its financial position and the results of its operations.

In Albany, the fiscal year runs from July 1 to June 30 of the following year.

FIXED ASSETS – Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery, and equipment.

FUND – Governmental accounting systems are organized and operated on a fund basis. A fund is an independent financial and accounting entity. It has a balanced set of accounts and records, cash and other resources together with all related liabilities and residual equities or balances which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations. Though funds are independent entities within the financial records of a government, there need not be physical segregation of assets.

FUND ACCOUNTS – All accounts necessary to set forth the financial position and results of operations of a fund

FUND BALANCE – This is the unencumbered balances of appropriation from the prior fiscal year.

GASB – Governmental Accounting Standards Board.

GENERAL FUND – The General Fund provides general-purpose governmental services such as Police, Fire, and Street Maintenance. This fund accounts for the revenues and activities not required by law or administrative decision to be accounted for in a special fund. Ordinarily, the General Fund has a great variety of revenues and is used to finance many more activities than any other fund.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP) – The accounting rules and procedures adopted by the accounting profession to facilitate uniformity in preparing financial statements.

GENERAL REVENUE – The revenue of a government other than those derived from and retained in an enterprise. If a portion of the net income in an Enterprise Fund is contributed to another non-enterprise fund, such as the General Fund, the amount transferred constitutes general revenue to the government.

GFOA – Georgia Finance Officers Association.

GIRMA – Georgia Interlocal Risk Management Agency.

GMA – Georgia Municipal Association.

GOALS – A longer-term broader statement of intent.

GOHS – Governor's Office of Highway Safety

GOVERNMENTAL FUND – Funds used to account for activities primarily supported by taxes, grants, and similar revenues sources. Examples include General Fund, Special Revenue Funds, Debt Service Funds, and Capital Projects Funds.

INTERNAL MEASURES OF QUALITY OF PRODUCT SERVICES – Measures of quality from internal sources.

INVESTMENTS – Securities and real estate held for production of revenue in the form of interest, dividend, rentals or lease payments. The term does not include fixed assets used in governmental operations.

JOB FAMILY – Occupational categories that group together positions that have certain common characteristics. Treatment of groups of jobs in this manner provides a more concise and accurate method of evaluating individual jobs.

LEVY – To impose taxes, special assessments of service charges for the support of governmental activities.

LONG-TERM DEBT – Debt with a maturity of more than one year after the date of issuance.

MAJOR FUND – A fund whose revenues, expenditures/expenses, assets or liabilities are at least 10% of corresponding totals for all governmental or enterprise funds and at least 5 % of the aggregate amount for all governmental & enterprise funds.

MCLB – Marine Corps Logistics Base; a military base housed within the county limits.

MSA – Metropolitan Statistical Area

MISSION – The reason or purpose for the organizational unit's existence.

MODIFIED ACCRUAL ACCOUNTING – Basis of accounting according to which (a) revenues are recognized in the accounting period in which they become available and measurable and (b) expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due..

NET INCOME – Proprietary fund in excess of operating revenues, non-operating revenues, and operating transfers-in over operating expenses, non-operating expenses and operating transfers-out.

OBJECTIVES – The specified end result expected and can include the time at which it will be achieved.

OMB – Office of Management and Budget.

OPERATING EXPENSES – Proprietary fund expenses that are directly related to the fund's primary service activities.

OPERATING INCOME – The excess of proprietary fund operating revenues over operating expenses.

OPERATING RATIOS – Efficiency measures such as cost per unit, productivity measures and ratios of direct to indirect cost.

OPERATING REVENUES – Proprietary fund revenues that are directly related to the fund's primary service activities. They consist primarily of user charges for services.

OUTCOMES OF PRODUCT OR SERVICE – Direct results achieved through the provision of goods and services by the City.

OUTPUTS OR FINAL PRODUCTS – Products or services produced, distributed or provided to clients.

PENSION TRUST FUND – The trust fund used to account for public employee retirement systems. Pension trust funds are accounted for in essentially the same manner as proprietary funds, but with an important expanded emphasis on required fund balance reserves.

PERFORMANCE INDICATORS – A particular value or characteristic used to measure efficiency or effectiveness.

PERFORMANCE MEASUREMENT – The regular collection and reporting of a range of data useful in the management and operation of programs.

PERMENANT FUND – A fund is required to be used to report resources that are legally restricted to the extent that only earnings can be expended.

PROGRAM BUDGET – A budget wherein expenditures are based primarily on programs of work and secondarily on character and object class.

PROPRIETARY FUND – A fund that performs business-like activities either within the government or outside of it. These activities are like what would be used by private business. Examples would be Utility Funds (Sewer, Solid Waste, Light, Gas, Water, etc.) & Supplemented Enterprise Funds (Transit, Flint River Entertainment Complex, & Airport).

REVENUES – The income attributable to a designated fiscal accounting period that will affect the balance (surplus) or deficit resulting from the operations of that period.

SAIP – Self-Administered Insurance Program

SINKING FUND – Schedule of annual payments required on General Obligation Bonds Payable. Principal and interest are payable from an ad valorem tax upon all property of the City.

SPLOST – Special Local Option Sales Tax, a one percent sales tax for special projects to help build and maintain the City's infrastructure.

TAD – Tax Allocation District

TAX DIGEST – The total assessed value of all real estate property, motor vehicles, mobile homes, timber and heavy-duty equipment in the city of Albany, Georgia.

TAX LEVY ORDINANCE – An ordinance by means of which taxes are levied.

TAX RATE LIMIT – The maximum rate at which a government may levy a tax. Overall tax rate limits usually restrict levies for all purposes and of all governments, state or local, having jurisdiction in a given area.

TAXES – Compulsory charges levied by a government for the purpose of financing services performed for a common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments.

TIMELINESS OF PRODUCT OR SERVICE – Measures of timeliness, which may be based on specific standards or past trends.

TSPLOST – Transportation Special Local Option Sales Tax, a one percent sales tax for special transportation related projects to help build and maintain the City's infrastructure.

UNIFORM CHART OF ACCOUNTS – State mandated financial reporting format for governments.

WG&L – Water, Gas and Light

WORK/ACTIVITY LEVEL – Work measure that assesses intermediate steps in producing outputs.

WORKLOAD – The amount of work compared to capability.