

Alpharetta

GEORGIA ♦ USA

Annual Operating & Capital Budget Line-item Budget Detail

Fiscal Year 2014

(July 1, 2013 through
June 30, 2014)



City of Alpharetta, GA

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Annual Operating & Capital Budget (Line-item Budget Detail)



for Fiscal Year 2014
(July 1, 2013 through June 30, 2014)



Operating and Capital Budget Fiscal Year 2014

Table of Contents

| | |
|---|-----|
| Transmittal Letter | 1 |
| Operating Initiative Requests | 13 |
| Capital Initiative Requests | 19 |
| Budget Narrative | 41 |
| Fund Summaries | 71 |
| General Fund Operating Budget Detail | |
| Mayor and City Council | 105 |
| City Administration | 115 |
| Community Development | 157 |
| Engineering and Public Works | 181 |
| Finance | 209 |
| Public Safety | 233 |
| Human Resources | 263 |
| Municipal Court | 281 |
| Recreation and Parks | 297 |
| Information Technology | 345 |
| E-911 Fund Budget Detail | 361 |
| Impact Fee Fund Budget Detail | 377 |
| Drug Enforcement Agency Fund Budget Detail | 383 |
| Hotel/Motel Fund Budget Detail | 389 |
| Debt Service Fund Budget Detail | 395 |
| Solid Waste Fund Budget Detail | 401 |
| Risk Management Fund Budget Detail | 413 |
| Appendix | 425 |
| Alpharetta Convention & Visitors Bureau Budget Detail | 426 |



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24-HOUR INFORMATION

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Our Mission

To make a positive difference in the community by efficiently managing public resources and providing effective services that exceed the expectations of our citizens.

Our Core Values

*Excellence
Stewardship
Integrity
Service
Loyalty*

June 17, 2013

To the City Council and Citizens of Alpharetta:

We are pleased to present our Annual Operating and Capital Budget (line-item budget detail) for Fiscal Year 2014 (the "Budget") of the City of Alpharetta, Georgia. Our recommendations are based on direction provided at the City Council Retreat as well as a thorough review of our current financial status, revenue trends, economic data, and our standard of providing top level service while maintaining our focus on keeping Alpharetta an affordable option for our citizens and stakeholders.

This budget is the culmination of years of financial stewardship by the City Council, City Administrator, city departments, and includes the following:

- ✓ Tax-burden reductions for our homeowners and business owners including:
 - Maintenance of the city's \$40,000 homestead exemption which saves our homeowners over \$2.6 million annually. This savings equates to a 1.6 mill reduction for the average homeowner (see section entitled *Taxpayer Savings* for more information).
 - Maintenance of the city's millage rate at 5.750 mills (flat with FY 2013) including funding \$2.4 million for recurring capital initiatives (e.g. milling and resurfacing of city streets; traffic equipment replacement; etc.)
- ✓ Funding of the Gwinnett Tech contribution (\$4 million financed over 20-years);
- ✓ Funding totaling \$8.3 million available for capital investment within our city (includes the \$2.4 million in recurring capital discussed above);
- ✓ Continuation of the same high service levels our citizenry, business owners, and stakeholders have to expect from our city; and
- ✓ Expanded service levels within public safety and recreation and parks are available for your review and described in detail under the *Operating Initiatives* section of this report.

BUDGET PROCESS AND OVERVIEW

The Fiscal Year 2014 Budget process began with an update of the city's financial condition, which was presented during the City Council retreat (January 20-21, 2013). During this update, a financial plan was established which prioritized the use of available fund balance to most effectively position the city for financial success in the future. This information was also shared with the city's department directors during budget kick-off meetings.

As provided monthly to the City Council through the Financial Management Reports, the Finance Department has closely monitored our revenue and expenditure trends, indicating spending would continue to be closely managed for FY 2014 to compensate for slow revenue growth (e.g. franchise fees, court fines, building permits) relative to expenditure cost drivers (e.g. healthcare). Accordingly, the Finance Department analyzed departmental spending needs and calculated target budgets for each department.

City departments responded to the direction provided by the Finance Department and submitted base operating budgets (non-personnel) for each activity and program in line with current revenue estimates that cover the city's primary cost drivers (healthcare).

The FY 2014 Budget is balanced for all funds and totals \$82.8 million with the breakdown by fund type as follows:

| | | |
|--------------------------|---------------|-----|
| – General Fund: | \$ 58,896,778 | |
| – Special Revenue Funds: | 7,678,197 | (1) |
| – Debt Service Fund: | 3,733,000 | |
| – Capital Project Fund: | 8,093,503 | (1) |
| – Solid Waste Fund: | 3,215,710 | |
| – Risk Management Fund: | 1,142,000 | |
| | <u>Total</u> | |
| | \$82,759,188 | |

(1) Amounts contained herein represent new appropriations for FY 2014. Unexpended FY 2013 appropriations for Council approved projects are re-appropriated annually pursuant to city policy.

Several of the major points of the FY 2014 Budget are as follows:

- Property Taxes: The FY 2014 Budget is based on maintenance of the city's millage rate at 5.750 mills. Property tax digest growth is estimated at 2%.
 - The portion of the millage rate funding debt service (Debt Service Fund) will decline from 0.93 mills in FY 2013 to 0.88 mills in FY 2014 (0.05 mill reduction). The underlying debt service requirements will remain consistent at approximately \$3.7 million annually over short-term. The consistent debt service requirements coupled with estimated growth in the property tax digest allows for a reduction in the millage rate dedicated for debt service. The FY 2014 Budget proposes to program the debt service millage reduction into the General Fund for funding of debt service on the proposed Gwinnett Tech contribution (\$4 million financed over 20-years). As the Gwinnett Tech debt is not a general obligation bond, the debt service must be recorded within the General Fund.

- The portion of the millage rate funding operations and the recurring capital program (General Fund) will increase from 4.82 mills in FY 2013 to 4.87 mills in FY 2014. Property tax revenue estimates for FY 2014 total \$17.6 million (excluding motor vehicle taxes). Of this amount, \$265,000 is included for full funding of the annual debt service on the Gwinnett Tech contribution and \$2.4 million is dedicated to the recurring capital program (e.g. milling & resurfacing of city streets, traffic equipment maintenance, fleet replacement, etc.) and will be transferred to the Capital Project Fund to properly account for the acquisition/construction of the recurring capital initiatives.

The property tax revenue estimates are net of the city's \$40,000 homestead exemption which saves our homeowners over \$2.6 million annually (e.g. equates to a 1.6 mill reduction for the average homeowner). The city's homestead exemption is more than double the amounts offered from our companion cities and goes great lengths in keeping Alpharetta an affordable place to live and raise a family.

- Operating expenditures of the General Fund are up 3.3% over FY 2013. This figure includes the incremental budgetary impact for the position changes approved during the FY 2013 mid-year budget (Economic Development Manager and increase from part-time to full-time status for one Special Events Coordinator), full funding of the annualized Gwinnett Tech debt service, operating initiatives¹, and the city election. After adjusting for these new incremental budgetary impacts, the **base operational budget growth totals 2% and is less than CPI²**.

- Management of personnel and compensation program to align with current market environment:

- ✓ Personnel

430 full-time equivalents (funded; includes FY 2013 mid-year budget amendments to add one Economic Development Manager position and upgrade one Special Events Coordinator from part-time to full-time status);

6 full-time equivalents (funded; FY 2014 operating initiatives³ to increase public safety service levels); and

13 full-time equivalents (un-funded; budgetary savings of \$800,000) – positions to remain vacant pending a workload justification and identified funding source.

¹ Please refer to the Operating Initiatives tab of this document for detailed descriptions of the initiatives.

² 12 month CPI for All Urban Consumers (CPI-U), Atlanta, totaled 2.1%.

³ Please refer to the Operating Initiatives tab of this document for detailed descriptions of the initiatives.

- ✓ Implementation of a performance-based merit program of 3% on April 1, 2014, per authorized/funded position (estimated cost of \$205,000 citywide⁴). This merit program is contingent upon a mid-year review of revenue trends to determine if sufficient funding is available. Research of national and local wage growth data indicates the 3% rate is a responsible average (i.e. not among the highest or the lowest).

Coverage of group insurance premiums (12% premium increase; \$596,604 incremental budget impact). The premium growth is due to claims patterns that are trending at over 100% of premiums (industry standard is 80-85%) and general medical cost inflation.

The Finance Department, in conjunction with Bryant Wharton (insurance advisor), successfully lowered the competitive renewal from 20% to 12% after negotiations and several plan design changes.

- ✓ Decrease in the actuarially determined defined benefit pension contribution of -7%, or -\$200,000, compared to FY 2013.
 - ✓ Increase in 401A Pension Contribution of \$303,667 due to a combination of staff turnover (Defined Benefit pension plan was closed to new hires as of July 1, 2009; New staff are enrolled in the 401A plan) and adjusting the budget to more accurately track participation in the city's 401A match program.
- Targeted growth (2.9% or \$347,399) in departmental maintenance and operations budgets (General Fund) that is primarily attributable to the following:
 - Increase in professional fees of \$39,582 due primarily to: costs associated with the upcoming municipal election (November 2013); increased fees for the GBI fingerprinting program (offset through additional user fees); FY 2014 operating initiatives for a Wage & Benefit Study and instructor fees for the new Youth Volleyball League and Babysitter Boot Camp programs; and partially offset through the elimination of the emergency ambulance subsidization (Rural Metro);
 - Increase of \$41,621 in repair and maintenance of city assets (equipment, vehicles, grounds, and facilities). Cost drivers include facility maintenance (e.g. overhead doors at fire stations, etc.) and grounds maintenance (e.g. Milton Center maintenance pursuant to the Intergovernmental Agreement and North Park repairs including repaving the walking trails at fields 6-8, replacing the dugout canopies at fields 5-8, and repairing the fencing at football field 1);

⁴ This represents the financial impact in FY 2014 (i.e. April-June 2014).

- Increase of \$53,484 in travel and training primarily associated with economic development initiatives, maintaining required levels of certification, and learning to utilize the city’s software tools more effectively (e.g. CityWorks permitting/work-order software, ActiveNet recreation management software, Munis financial management software, as well as core technologies such as OSSl, CISCO, and virtualization);
 - Increase in professional services (IT) of \$151,864 due primarily to support/maintenance costs for the CityWorks software (work order/permitting) and ActiveNet software (recreation management) approved during FY 2013 coupled with increased cellphone service charges (upgrade to smartphones/iPads);
 - Increase of \$41,493 in uniform expenses related primarily to the Public Safety Department (turnout gear for firefighters, uniforms for police officers/reservists, as well as additional uniform costs for the two new Firefighter/Paramedic positions approved as part of the FY 2014 operating initiatives);
 - Increase of \$60,000 in wellness program expenses due to the inclusion of spouses into the CHN program;
 - Decrease in general supplies of -\$45,923 based on current expenditure trends including reductions in postage and office supplies; and
 - Net increase of \$5,278 (total) in all other departmental maintenance and operations accounts).
- Significant reduction (-26.5% or -\$170,707) in departmental operating capital/lease budgets due to a combination of non-recurring capital purchases in FY 2013, the acquisition lease costs for the CityWorks software coming in under budget, and the refinancing of the city’s capital leases. Specifically, the Finance Department refinanced the city’s entire portfolio of capital leases during FY 2013 which resulted in a 69% savings in interest expense over the respective lives of the leases.
 - The Other Uses category includes the following: contingency (approximately 1% of the operating budget); increases in insurance premiums (Risk Management Fund); funding of debt service on the proposed Gwinnett Tech contribution (\$4 million financed over 20-years); and a continuation of funding for the Police Athletic League (\$35,000) and Friends of the Library (\$10,000).

Please refer to the *Budget Narrative* tab for a detailed narrative of the FY 2014 Budget, including a multi-year personnel listing by department.

BUDGET AND MILLAGE RATE HEARINGS

As set forth under Georgia law and the City of Alpharetta Code, citizen input is solicited during the process of adopting the budget through publicly advertised meetings as follows:

- April 26, 2013: Distribute 2014 Recommended Budget
- May 6, 2013: Council Meeting
- May 20, 2013: Council Meeting
- June 3, 2013: Public Hearing and Council Meeting
1st reading of Budget Ordinance
1st reading of Millage Rate Ordinance
E-911 Resolution
- June 10, 2013: Public Hearing and Council Meeting
- June 17, 2013: Public Hearing and Council Meeting
2nd reading of Budget Ordinance
2nd reading of Millage Rate Ordinance

BUDGET ISSUES AND PRIORITIES

The FY 2014 Budget formalizes numerous key financial factors which have been themes for several years within the government:

- ✓ Bond ratings;
- ✓ Sustainability of existing services;
- ✓ Cost of government;
- ✓ Taxpayer savings;
- ✓ Debt service payments;
- ✓ Expansion of departmental service levels;
- ✓ Maintaining an effective capital improvement program;
- ✓ Proper use of fund balance; and
- ✓ Funding recurring capital from operating budget.

Bond Ratings

The city's AAA bond rating was reaffirmed by *Moody's* and *Standard & Poor's* during March 2012 in conjunction with the sale of \$29 million (par) of General Obligation Bonds, Series 2012, for the City Center project.

Alpharetta is one of only 199 cities in the United States (and one of two in Georgia) to earn a AAA bond rating (*Moody's*). The AAA rating represents the highest rating available to municipalities and translates to significant savings to our citizens and stakeholders through reduced borrowing costs. Case in point, the true-interest cost of the Series 2012 Bonds approximates 2.98% which is among the lowest our financing team has witnessed for bonds carrying a 20-year term.

This rating demonstrates the strongest creditworthiness relative to other US municipal or tax-exempt issuers and reflects the city's current sound financial position as well as strong financial management practices guiding our ongoing decision making. These

practices are supported by formal policies to guide budget and procurement practices, capital investment, and debt management. Other positive factors include a relatively strong economic base, moderate debt burden, and manageable capital needs. The FY 2014 Budget is mindful of these factors and the importance of maintaining the highest rating, not only for our citizens but also our bondholders.

Sustainability of Existing Services

Governments in our regional area as well as across the country are experiencing significant budgetary shortfalls due to the stagnating economy and weak construction activity. Although many economic factors are largely outside of local government control, the City Council, City Administration, and City Departments have displayed impressive financial stewardship over the years through an established philosophy of budgetary evaluation. This philosophy entails reviewing the needs of the city relative to a standard that services and associated costs should not be appropriated unless they are justified as strategic goals of the organization that serve to accomplish our guiding principles.

This philosophy is the foundation of our budget process as evidenced by the Finance Department's direction to departments that base operating budgets should be submitted in line with the city's revenue trends. City departments responded to the direction provided by the Finance Department and submitted base operating budgets (non-personnel) for each activity and program in-line with current revenue estimates that cover the city's primary cost drivers (e.g. healthcare).

As with many employers, one item that is affecting the sustainability of services is healthcare costs. The City of Alpharetta has been proactive in the latest wellness initiatives to help reduce these costs in the long run and as such has been recognized by the Atlanta Business Chronicle for the last two years as one of "Atlanta's Healthiest Employers". To mitigate the rising costs of healthcare, the city is focused on the following initiatives:

- Continuation with our consumer driven HRA (Health Reimbursement Account) and HSA (Health Savings Account) healthcare plans supplemented with a wellness program. Together these programs engage the employee and his/her family into making more informed decisions about their medical care and their overall health.
- Incentivizing our wellness program for all employees who elect city health coverage. This will include the completion of a health risk assessment questionnaire, biometric screening, and in-person meetings with a trained wellness coach. Failure to enroll (employee and covered spouse) will result in the application of a material surcharge to the medical premium paid by the employee.

- Amending our surcharge for tobacco use to include employees identified as high risk for chronic disease via the biometric screening. The employee can avoid the surcharge by actively meeting with a wellness coach through the year or by enrolling in a tobacco cessation program.

Cost of Government

The city has historically acknowledged the need to provide a taxation rate commensurate with the government's level of service. The FY 2014 Budget is based on maintenance of the city's millage rate at 5.750 mills.

The table to the right provides a historical snapshot of millage rate levies.

The portion of the millage rate funding debt service (Debt Service Fund) will decline from 0.93 mills in FY 2013 to 0.88 mills in FY 2014 (0.05 mill reduction). The underlying debt

service requirements will remain consistent at approximately \$3.7 million annually over short-term. The consistent debt service requirements coupled with estimated growth in the property tax digest allows for a reduction in the millage rate dedicated for debt service. The FY 2014 Budget proposes to program the debt service millage reduction into the General Fund for funding of debt service on the proposed Gwinnett Tech contribution (\$4 million financed over 20-years). As the Gwinnett Tech debt is not a general obligation bond, the debt service must be recorded within the General Fund.

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The city has forecasted a 2% increase in digest values. As of the date of this letter, we have not received the 2013 Property Tax Digest from the Fulton County Board of Assessors.

| Fiscal Year | Operating Millage Levy | Debt Service Millage Levy | Total Millage Levy | % Increase (Decrease) |
|-------------|------------------------|---------------------------|--------------------|-----------------------|
| 2014 | 4.870 | 0.880 | 5.750 | 0.0% |
| 2013 | 4.820 | 0.930 | 5.750 | 0.0% |
| 2012 | 4.215 | 1.535 | 5.750 | 0.0% |
| 2011 | 4.215 | 1.535 | 5.750 | 0.0% |
| 2010 | 4.215 | 1.535 | 5.750 | 0.0% |
| 2009 | 4.215 | 1.535 | 5.750 | -8.0% |
| 2008 | 4.508 | 1.740 | 6.248 | -5.3% |
| 2007 | 4.150 | 2.450 | 6.600 | -5.7% |
| 2006 | 4.550 | 2.450 | 7.000 | 0.0% |
| 2005 | 4.700 | 2.300 | 7.000 | 0.0% |
| 2004 | 4.750 | 2.250 | 7.000 | -3.2% |
| 2003 | 4.900 | 2.330 | 7.230 | -3.3% |
| 2002 | 5.060 | 2.420 | 7.480 | -5.1% |
| 2001 | 4.930 | 2.950 | 7.880 | 0.0% |
| 2000 | 5.170 | 2.710 | 7.880 | |

Taxpayer Savings

The FY 2014 millage rate, coupled with the city's substantial Homestead Exemption, goes great lengths in keeping Alpharetta an affordable place to live and also strategically positions us relative to neighboring areas.

The city's homestead exemption totals \$40,000 and saves our homeowners over \$2.6 million annually (e.g. equates to a 1.6 mill reduction for the average homeowner). The city's homestead exemption is more than double the amounts offered from our companion cities and goes great lengths in keeping Alpharetta an affordable place to live and raise a family.

Additionally, the city is considering multiple operating (additional two firefighter/paramedic positions) and capital initiatives (fire dispatch protocols/accreditation) aimed at lowering our Insurance Services Office (ISO) rating which results in lower overall commercial and residential building insurance rates.

Debt Service Payments

The city's primary method of funding large scale capital projects is through the issuance of general obligation bonds ("GO Bonds") upon referendum approval by our voters. GO Bonds have been issued to fund numerous large scale projects including public safety facilities, parks and recreation facilities, and transportation improvements that continue to define Alpharetta as a desirable community to work and live. Principal and interest payments for fiscal year 2014 are budgeted at \$3,670,315 (including the newly issued City Center bonds) with the following forecast: 2015 - 2032⁵: \$3,564,848 (annual average).

Expansion of Departmental Service Levels (Operating Initiatives)

Recommended operating initiative funding for FY 2014 totals \$494,744 and has been included within the respective departmental operating budgets: General Fund (net of \$141,644); and DEA Budget (\$353,100).

Initiatives include the following:

- Public Safety Department Requests: \$482,569
 - Funding for two full-time fire staff and associated equipment (two Firefighter/Paramedics). Funding requirements are partially offset through a reduction in overtime costs.
 - Funding for an Assistant Fire Marshal position. Funding requirements are primarily offset through revised staffing requirements for the Division's two existing part-time positions (i.e. fewer hours worked at lower hourly pay rates).

⁵ Represents final maturity of the city's existing debt (General Obligation Bonds, Series 2012).

- Funding for a Special Investigations Unit (two Police Officers, one Lieutenant, and associated equipment) through the use of DEA seizure funds.
- Recreation and Parks Request: \$14,300 (revenue) \$11,475 (expense)
 - Youth Volleyball League program and Babysitter Boot Camp program that are estimated to be self-sufficient (revenue covers costs).
- Human Resources Request: \$15,000
 - Wage & Benefit Study to analyze current wage and benefit packages among competing employers in the market to determine Alpharetta's competitive position with respect to the attraction and retention of quality employees.

Please refer to the *Operating Initiatives* section for a detailed listing of operating initiatives.

Maintaining an Effective Capital Improvement Program (Capital Initiatives)

The FY 2014 Budget includes funding of \$8.3 million for capital initiatives. As part of the capital planning process, departments submitted capital/one-time initiative funding requests totaling \$16.6 million.

Recommended capital projects total \$7.9 million with an additional \$382,003 set aside for future capital initiatives.

| FY 2014 Capital Improvement Program | | | |
|--|---------------------|-------------------|---------------------|
| Source and Use | | | |
| | General Fund | E-911 Fund | Total |
| Sources: | | | |
| Available Fund Balance | \$ 5,668,503 | \$ - | \$ 5,668,503 |
| (1) Recurring Capital Program | 2,425,000 | - | 2,425,000 |
| (2) Project Contributions | - | 160,000 | 160,000 |
| | \$ 8,093,503 | \$ 160,000 | \$ 8,253,503 |
| Uses: | | | |
| (3) Capital | \$ 7,711,500 | \$ 160,000 | \$ 7,871,500 |
| | \$ 7,711,500 | \$ 160,000 | \$ 7,871,500 |
| Reserve: | | | |
| Future Capital/one-time Initiatives | \$ 382,003 | \$ - | \$ 382,003 |
| (1) Represents funding programmed within the General fund budget to cover recurring capital needs (e.g. milling & resurfacing of city roadways, fleet replacement, etc.). (2) Represents contributions for allowable projects (E-911 Fund: funding for Fire Dispatch Protocols/Accreditation and the purchase of 6 radios/minor equipment for the Police Reserve Unit). (3) All Capital Initiative funding will be transferred and accounted for within the Capital Project Fund and the E-911 Fund. | | | |

Please refer to the *Capital Initiatives* section for a detailed listing of capital initiatives including descriptions.

Proper Use of Fund Balance

General Fund - Based on audited financial statements for the year ended June 30, 2012, the city's fund balance totaled \$21.3 million. Of this amount, approximately \$4.6 million was appropriated in the FY 2013 Budget for capital/one-time initiatives and \$11 million has been designated as an emergency account based on a conservative policy of 21% of total appropriations (i.e. roughly 2½ months of operating expenditures). It has been the city's policy to utilize the remaining fund balance above the emergency requirement for one-time capital expenditures. Available capital/one-time initiative funding for FY 2014 totals \$5.7 million.

Funding Recurring Capital from Operating Budget


FY 2014 includes appropriations totaling \$2.4 million within the General Fund to cover recurring capital initiatives (e.g. milling & resurfacing of city streets, traffic equipment maintenance, fleet replacement, etc.). By programming the recurring capital program into the operating budget, the city is announcing to its citizens and stakeholders that capital investment in our roads and infrastructure is a priority that should be funded with certainty as opposed to relying on fund balance which may or may not be accumulated.

In closing, this budget is committed to continuing our focus on providing effective and efficient savings to our citizens and stakeholders.

Respectfully Submitted,



David Belle Isle
Mayor



Robert J. Regus
City Administrator



Thomas G. Harris
Finance Director



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OPERATING INITIATIVE **REQUESTS**

City of Alpharetta FY 2014 Budget Operating Initiative Requests

Executive Summary

Recommended* Operating Initiative funding totals \$494,744 and has been included within the respective departmental operating budgets.

General Fund

| | Revenue | Expense | Net Cost |
|----------------------|------------------|-------------------|-------------------|
| Public Safety | \$ - | \$ 129,469 | \$ 129,469 |
| Recreation and Parks | 14,300 | 11,475 | (2,825) |
| Human Resources | - | 15,000 | 15,000 |
| Net Cost | \$ 14,300 | \$ 155,944 | \$ 141,644 |

DEA Fund

| | Revenue | Expense | Net Cost |
|-----------------|-------------|-------------------|-------------------|
| Public Safety | \$ - | \$ 353,100 | \$ 353,100 |
| Net Cost | \$ - | \$ 353,100 | \$ 353,100 |

**Operating Initiatives not recommended for funding total \$94,070.*

RECOMMENDED OPERATING INITIATIVES

General Fund

Public Safety

Fire Staffing (2.0 FTE) \$109,831 (net cost)

The Department recommends creating two new full-time positions in Fire Suppression (Firefighter/Paramedics).

In 2012, the Department reclassified a Fire Captain position from Suppression to create a Communications Training Coordinator (Captain) position for the Communications Center, in order to improve performance to a level at which accreditation was possible. This was achieved last year in emergency medical dispatch, and the Department would like to both preserve those performance gains and extend them into other areas of emergency response. To do this the Communications Training Coordinator position is being transferred into the E-911 budget and the Department is seeking approval to replace the Fire Captain position with a lower cost Firefighter/Paramedic position. Also in 2012, the Department reclassified a Fire Captain position from Suppression to create an Accreditation/Emergency Management Coordinator (Captain) position to develop and implement methods of improving on-scene emergency medical care and to keep up with a myriad of state reporting requirements. This effort has been highly successful and the Department recommends making the position permanent,

allowing it to replace the Fire Captain position with a lower cost Firefighter/Paramedic position. These two moves will restore all three Suppression shifts to full strength and positively impact the city's Insurance Service Office (ISO) rating.

Costs are estimated at \$135,216 for salary/benefits and \$12,000 for turnout gear/uniforms for the two new Firefighter/Paramedic positions which is partially offset through a decrease in anticipated overtime expense of \$37,385.

Assistant Fire Marshal (1.0 FTE)

\$19,638 (net cost)

The Department recommends creating one new full-time position in Fire Prevention (Assistant Fire Marshal) to help meet forecasted growth in plan reviews and inspections, coordinate the priorities and schedules of the part-time inspectors, and extend office hours in the marshal's office to improve customer service. The Department would promote a part-time inspector into this position and re-fill the part-time position as demand requires.

Costs are estimated at \$91,614 for salary/benefits which is partially offset through a reduction in hours/hourly pay rate for the Division's two part-time Fire Prevention Officer positions (\$71,976 in savings).

Recreation and Parks

Youth Volleyball League

Expenditures: \$4,725

Revenues: \$5,300

The Recreation and Parks Department proposes the creation of a developmental volleyball program that offers participants age 9 to 18 years the opportunity to learn and improve their volleyball skills through training classes and competitive league play. Program is based on one season in Spring 2014. Learning outcomes for participants are as follows: become adept at volleyball skills and techniques; develop sense of teamwork and sportsmanship in team environment; and improve fitness, strength and flexibility. Proposed fee for developmental program is \$115 Resident and \$172.50 Non-Resident (\$57.50 NR surcharge). Proposed fee for Academy Team is \$150 Resident and \$262.50 for Non-Resident (\$112.50 NR surcharge). City would provide awards and uniforms to team members.

Staff will measure the success of this program through registration numbers and teams developed. Participant evaluations will be sent at the conclusion of the season to evaluate whether or not the program objectives were met and if participants are likely to re-enroll. Target participation for year 1 is 30 Residents and 10 Non-Residents, with 20 in the developmental program and 20 in the academy team program.

Babysitter Boot Camp

Expenditures: \$6,750

Revenues: \$9,000

The Recreation and Parks Department proposes the creation of a Babysitter Boot Camp whereby participants will learn skills to develop or improve their babysitting skills. Two different weeks of summer camp (4 days @ 6 hours per day) would be offered with a max of 30 participants each week. Participants will be instructed in CPR/AED, First Aid, Heimlich maneuver, house safety, child development stages, age-appropriate games and activities, how to interact with parents, and how to negotiate rates. Proposed fee for one week of camp is \$150

for Residents and \$225 for Non-Residents (\$75 NR surcharge). The hourly rate is \$6.25 per participant. The instructor would supply all materials.

Success of the program will be measured by growth of the program through registration numbers. Participant evaluations will be collected at the end of the session to ensure that the learning outcomes were met or exceeded. Target participation is 60 with 75% being Residents.

Human Resources

Wage and Benefit Study

\$15,000

The Human Resources Department proposes to undertake a comprehensive wage and benefits analysis project during FY 2014. The purpose of this initiative is to analyze current wage and benefit packages among competing employers in the market to determine Alpharetta's competitive position with respect to the attraction and retention of quality employees. The study effort goes beyond basic wage comparisons to more fully and accurately compare and contrast the full employee compensation package inclusive of wages, insurance, retirement programs, and other benefits. The resulting information will be used to guide/advise policy decisions that will ensure our ability to recruit and retain talented employees while efficiently investing public dollars.

DEA Fund

Public Safety

Special Investigations Unit Staffing (3.0 FTE)

\$353,100

The Public Safety Department recommends creating two new police officer positions and one police lieutenant position to staff a permanent Special Investigations Unit. In 2012 the Department created this unit, borrowing positions from other police divisions, to investigate and pursue reports of significant growth in drug and vice offenses in the City. The unit determined that an unacceptable level of criminal activity in these areas does exist and is growing, making it imperative to dedicate resources on a focused and consistent basis. The Department plans to maintain staffing of four officers and one lieutenant. Two of the officers can be pulled permanently from other divisions, but the other two and the lieutenant need to be new positions.

Costs are estimated as follows: \$212,249 for salary/benefits; \$78,000 for the purchase of 3 undercover vehicles; \$27,000 for equipment (e.g. weapons, Tasers, radios, electronics, etc.); \$10,950 for uniform expenses including vests; and \$24,901 for all other operational expenses (e.g. fuel, training, etc.). Funding would be provided annually through the DEA Fund. In the event that seizure funding is insufficient to cover costs in any given year, the General Fund would provide a subsidy to cover any unfunded costs.

**OPERATING INITIATIVES NOT RECOMMENDED
FOR FUNDING AT THIS TIME**

General Fund

Engineering and Public Works

Public Works Technicians (previously unfunded; 2.0 FTE) \$94,070

The Engineering & Public Works Department is in need of two additional Public Works Technicians. Specifically in the facility and locate crews. The city has invested a great deal of capital in our fiber network to synchronize traffic signals as well as our main form of connectivity to our computer servers. Due to all of the right-of-way work being performed in the city there is a growing need to have more than one individual locating our underground utilities and ensuring our infrastructure is protected. The facility crew only has three individuals, the amount of work required to be performed and the management of subcontractors within facilities area stretches the crew's ability to perform the work asked of them in a timely manner. Quite often other crews are needed to assist thus placing work they were scheduled to complete on-hold.

Costs are estimated at \$94,070 for salary/benefits (operating expenses such as uniforms are minimal and will be covered within the operating budget).



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CAPITAL INITIATIVE **REQUESTS**

City of Alpharetta FY 2014 Budget Capital Initiative Requests (Narrative)

Executive Summary

| | |
|---------------------------|----------------|
| Recurring Capital Program | \$ 2,425,000 |
| Available Fund Balance | 5,668,503 |
| E-911 Fund ¹ | <u>160,000</u> |

Total Sources*: **\$ 8,253,503**

Recommended Capital Initiatives:**

| | |
|-------------------------------|------------------|
| Recurring Capital Initiatives | \$ 4,113,500 |
| General Capital Initiatives | <u>3,758,000</u> |

Total Uses: **\$ 7,871,500**

Reserve for Future Capital/One-time Investment: **\$ 382,003**

** This funding is in addition to the \$1.3 million the city currently has in Reserve within the Capital Project Fund. It should also be noted that the city anticipates additional LOST collections as a result of the current distribution renegotiations that could potentially be a component of the FY 2014 mid-year budget process for additional capital investment.*

***Capital initiatives not recommended for funding total \$8,757,500².*

RECOMMENDED CAPITAL INITIATIVES

Recurring Capital Initiatives

Priority I:
Imperative/
Urgent

Engineering & Public Works

Recurring Traffic Signal System Maintenance \$35,000

Priority I - This request is for the continual maintenance and repair of vehicle detectors (sensors that tell the traffic signal a car is waiting) and traffic signal communications throughout the city. Vehicle detectors are required to be repaired and/or replaced in order to maintain traffic signal responsiveness. Traffic signal communications enable the intersections to work together and smooth traffic flow.

Priority II:
Essential/
Needed

Priority III:
Important

Recurring Milling and Resurfacing \$1,500,000

Priority I - This request is for the on-going maintenance of milling and resurfacing of city streets. Resurfacing of city streets increases the life expectancy of the roads. Without resurfacing, roadways will deteriorate and be more costly to repair. Engineering & Public Works will inspect the roads listed herein after the freeze/thaw cycle to ensure the roads with the lowest ratings are completed first.

¹ Funding for Fire Dispatch Protocols/Accreditation (\$125,000) and the purchase of 6 radios/small equipment for the Police Reserve Unit (\$40,000). Funding has been reserved within the E-911 Fund.

² The total net of other revenue sources is \$8,732,500. Specifically, the Alpharetta Youth Baseball Association has pledged \$25,000 towards the replacement of the fences at Wills Park baseball fields A, B, C, and D.

The following projects are included in the FY 2014 funding request:

- Cogburn Road (Hwy 9 to Windward Parkway)
- Mossy Place (Bentwood Trace to cul-de-sac)
- Banyon Lane (Woodbury Way to cul-de-sac)
- Jayne Ellen Way (Cumming Street to Denna Drive)
- Eddison Drive (Windward Parkway to End)
- Mountain Pine Lane (White Oak Pass to cul-de-sac)
- Newport Hollow (Newport Bay Drive to Newport Bay Drive)
- Windward Concourse (Windward Parkway to McGinnis Ferry Road)
- Rucker Road (Wills Road to Harris Road)
- Cranchester Way (Waters Road to cul-de-sac)
- Newport Bay Cove (Newport Bay Drive to Newport Bay Drive)
- White Oak Pass (Willow Tree Way to Bentwood Trace)
- Hebden Bridge Lane (Barsley Lane to Barsley Lane)
- Haynes Bridge Road (GA 400 to Mansell Road)
- Kestrel Cove (Windham Way to cul-de-sac)
- Newport Shore (Newport Bay Drive to cul-de-sac)
- Pineset Drive (Buice Road to Pinehigh Drive)
- Pinewalk Drive (Pineset Drive to Pinewalk Forrest)
- Tradewinds Parkway (North Point Parkway to Morris Road)
- Wood Shoals Court (Waters Road to cul-de-sac)
- Providence Square (Providence Road to cul-de-sac)
- Spinnaker Drive (Clipper Bay to cul-de-sac)
- Upper Hembree Road (Hwy 9 to Harris Road)
- Village Green Way (Academy Street to Academy Street)

Recurring Traffic Control Equipment

\$50,000

Priority I - This request is for the repair/replacement of traffic signal parts and supplies. Purchase of this necessary equipment will provide ongoing maintenance to the city's existing traffic system.

Recurring Traffic Striping and Signage

\$150,000

Priority I - This request is for the (a) replacement and repair of traffic striping and traffic control signs and the (b) restriping of city roadways after milling and resurfacing. This funding will provide ongoing maintenance to the city's existing traffic system. The FY 2014 capital request includes additional funding for Federal Highway Administration sign compliance. Signs are now required to meet minimum reflectivity requirements (requirements must be met within the next two years).

Recurring Traffic Calming/Intersection Safety Improvements

\$37,500

Priority I - This request is for the identification and implementation of safety improvements in neighborhoods and at high crash rate intersections. Additionally, funds will enable staff to implement necessary traffic calming measures within the city. Projects will consist of roadway striping, signage, channelization, and minor widening to mitigate existing safety deficiencies. Program will enhance public health and safety for users of the city's transportation system.

Recurring Bridge Maintenance**\$300,000**

Priority I - This request is for the continual performance of required repairs and maintenance measures identified by Georgia Department of Transportation (GDOT) inspectors during their biennial inspections of city owned bridges. Tasks include: the removal of corrosion and repainting of bridge supports; remediation of erosion issues; installation/extension of concrete encasements around piles; and cleaning/sealing deck joints. Failure to address these items can lead to further deterioration of bridge conditions.

Work items based on 2011 GDOT Inspections and include Windward Parkway at Camp Creek (\$270,000), and funding for miscellaneous repairs as needed.

Recurring Mast Arm Maintenance**\$200,000**

Priority I - This request is for the painting of mast arms and pedestrian/vehicular lighting (collectively the "fixtures") throughout the city and will be phased in over multiple years. Painting the fixtures black will increase the aesthetics of downtown Alpharetta. The project will consist of sandblasting the fixtures and then applying an industrial paint. Depending on the size of the fixtures and the amount of traffic traveling through the intersection the average cost per intersection ranges from \$4,000 to \$6,000. Painting the fixtures will improve the overall aesthetic of the city and provide a uniform appearance. The goal is to paint all mast arms at city intersections over the three year period that began with FY 2013 (\$225,000). Accordingly, funding in similar amounts is being requested in FY's 2014 and 2015 to accomplish this goal.

Recurring Tree Planting and Landscape Improvements**\$150,000**

Priority I - This request is for annual tree planting and landscape improvements within city right-of-ways and medians. FY 2014 request consists of tree planting at the northwest corner of Rucker Road and Wills Road, the northwest corner of Old Milton Parkway and Roswell Street, the traffic triangle median between Old Milton Parkway and State Bridge Way, the enhancement of the landscape plantings within the medians along Westside Parkway from Webb Bridge Road to the medians recently planted to the south of Cumming Street, and for the beginnings of the removal and replacement of the declining trees within the medians along North Point Parkway between Great Oaks Way and Windward Parkway. The city will partner with the various property owners and business associations, where practical, to perform the required maintenance, with the city implementing the proposed plans. The property owners (e.g. associations) will have direct involvement in the design process. The city will offset a portion of the project costs through tree bank funding where necessary and allowed. Approximate cost by location: Rucker Road and Wills Road: \$20,000; Old Milton Parkway and Roswell Street: \$18,000; Old Milton Parkway and State Bridge Way: \$40,000; Westside Parkway: \$12,000; North Point Parkway: \$60,000.

Recurring Storm/Drainage Repair**\$150,000**

Priority I - This request is for the continual maintenance and repair of small drainage work within the city. The city is required by the State to maintain its existing storm sewer system. The stormwater inspections have shown approximately 15% of structures to be in need of repair (estimating 300 structures per year in need of repair). This account is used for: (1) smaller repairs such as grouting, paving inverts, and replacing tops; (2) vacuuming

sediment/debris out of pipes to restore capacity; and (3) annual maintenance on the city's stormceptor units, oil/water separators, and city-owned detention ponds (as required by the Georgia Environmental Protection Division).

Recurring Design Services

\$75,000

Priority I - This request is for various design services associated with minor projects unable to be completed by city staff. Such services include structural designs and or evaluations, sub-surface geotechnical investigations, miscellaneous right-of-way/easement research. Utilizing experts in various fields enables city staff to make the appropriate decisions related to resolving construction issues. Additionally, the information gathered by the design professionals allows staff to properly design or address issues in the field.

Information Technology

Technology Replacement (all city departments)

\$250,000

Priority I - This request is to provide for the annual replacement of technology for all city departments. As in prior-years, funding for technology replacement is being provided through General Fund revenues but is requested to be placed in one capital project account to allow for more efficient management (as opposed to being spread across multiple departments based on an estimate of replacement needs which may or may not equate to the actual need during the fiscal year).

The current city standards for technology replacement (based on funding availability) are as follows: servers (5-years); SANs – storage (5-years); desktop PCs (4-years); laptop PCs (3-years); iPad tablets (2-years); large scale multi-function printers (MFPs) (5-7 years); small scale MFPs (5-years); small printers (3-5 years); desktop UPS (electrical service backup) (3-years); network UPS (closures) (4-years); network routers/switched/firewalls (5-years); telephony gateways (7-years).

EPW Data Center Servers and Core Storage (replacement) \$210,000

Priority I - This request is for the replacement of the Engineering & Public Works (EPW) data center servers and core storage that provides the virtual environment at this data center location. Equipment to be replaced includes 5 Existing VMware Hosts (Dell Servers)/large scale Dell Equallogic Storage (48 Terabytes , 48 1 TB Raid Drives). This equipment is scheduled to be replaced every 5 – 6 years (normal maintenance life) in order to provide for both reliable and efficient service, but also to provide newer technology that has greater capability and hardware that requires less power and gives off less heat. The city currently has two data centers (EPW and E-911) and is adding a third at the new city hall location.

Public Safety

Fleet Replacement (Qty: 16 - smoothing)

\$750,000

Priority I - This request is for the forecasted annual replacement of police and fire sedans, light trucks and motorcycles. The replacement need is driven by the mileage and mechanical condition of the vehicles. Emergency response vehicles are expected to last more than 125,000 miles; administrative vehicles are generally run somewhat longer.

The forecasted need over the next 5-years based on a mileage threshold of 125,000 miles is as follows: FY 2014 (16 vehicles); FY 2015 (35 vehicles); FY 2016 (30 vehicles); FY 2017 (12 vehicles); and FY 2018 (12 vehicles). Due to the anticipated replacement spike in FYs 2015-2016, the city is recommending that replacement funding be smoothed over the three year period. Specifically, the city can insulate the capital budget from a spike in FYs 2015-2016 by funding an amount equivalent to the annual replacement of 20 vehicles and allowing the unspent funds to pool in the replacement account until needed.

The average cost per vehicle is lower than in recent years, as the department will have completed its analog-to-digital transition of radios and cameras and these two expensive pieces of equipment will be moved from old cars to new. Most of the other equipment, such as light bars and partitions, cannot be moved due to vehicle body style changes over the life of the cars. Funding is included within this request to replace the other equipment as needed.

Public Safety Equipment (replacement)

\$75,000

Priority I - This request is for scheduled replacement of public safety equipment including: police, fire, rescue, and hazardous materials handling equipment. All of these items have a finite service life determined by wear and tear or expired warranties and must be replaced before personnel safety is jeopardized (e.g. an old air bottle failing under pressure or a harness breaking under stress). Replacement in each year will be prioritized based on the need at the time and the funding available. Identified equipment replacements includes: Intoxilyzer blood-alcohol measuring devices, speed detection lasers, weapons, firefighter turnout gear, SCBA harnesses, thermal imaging cameras, etc.

Recreation & Parks

Fleet Replacement

\$50,000

This request is for the replacement of two vehicles (two 2001 F-250s). The 2001 F-250's have over 91,000 and 95,000 miles respectively and warrant replacement based on age and repair costs. Repair costs for these vehicles are escalating and replacement parts can be difficult to locate.

Replacement criteria is as follows: 1) when the department director determines it is no longer cost effective to retain the vehicle; 2) when either mileage or age reaches or exceeds 10-years of service or 125,000 miles; and 3) motorized equipment damaged in accidents shall be inspected by the Safety/Risk Administrator to determine feasibility of repairs as compared to replacement cost.

Athletic Scoreboards (maintenance/replacement)

\$16,000

Recreation Commission Priority #13

Staff Priority #13

The city owns and maintains thirty-one athletic and equestrian scoreboards.

Staff has developed a plan for systematic replacement of scoreboards. The replacement cost is estimated at \$6,000 per baseball/softball scoreboard (includes shipping and installation) and \$13,000 for a football scoreboard (includes shipping and installation). Maintenance/refurbishment of scoreboards is estimated at an additional \$1,000 to \$2,000 annually. Total expenses for FY 2014 are estimated at \$16,000 (\$13,000 to replace football scoreboard at North

Park field 2, \$1,000 for refurbishment of football scoreboard at North Park field 1, and \$2,000 for general maintenance of all boards).

Park Equipment Replacement

\$115,000

This request is for the replacement of nine pieces of equipment including: one 1996 New Holland Skid Steer Loader (historical repair costs exceed equipment value); four John Deer Field Rakes (model years include one 1991 and three 1999s); three John Deere Gators (model years 1991, 1999, and 2002); and one Yamahauler (already been auctioned).

General Capital Initiatives

City Administration

Downtown Beautification/Façade Improvement Grant Program \$40,000

Priority II - This request is for seed funding for the Downtown Beautification grant program which is used to incentivize downtown building renovations and improvements (including façade improvements). This small city investment has resulted in over 16 private renovation projects in downtown over the past 12 years.

Economic Development Initiatives

\$200,000

Priority I – The City of Alpharetta places a high priority on creating and developing a healthy community that promotes economic growth, creates jobs, retains existing businesses, and attracts new businesses and citizens to the area. This funding will be used for economic development programs/initiatives that support the city's economic development goals.

Local Job Creation Grant (LJCG) Program

\$40,000

Priority I – The LJCG Program is administered through the Alpharetta Development Authority and provides a cash grant to new businesses in the city creating jobs for Alpharetta residents. The City is researching alternate funding opportunities for this program (e.g. Development Authority contribution).

City Website Upgrades and Redesign

\$130,000

Priority II - This request is for the development and implementation of a new and technologically advanced City of Alpharetta website. The current website is approximately 10-years-old and the existing code has outlived its shelf-life. The coding on which the site is constructed is not sufficiently supportive of modern Web 2.1 and 3.0 architecture and functionalities. As a result, the city is currently unable to provide enhanced features and services that citizens have come to expect from modern websites; limiting our ability to continue to elevate customer service and representing an inconsistency with our position and branding as the "Technology City of the South". The requested funding would be used to acquire a new open source web technology, new content management systems, and design a new City of Alpharetta website that reflects best industry practices. This will allow us to improve the web experience for mobile devices, provide enhanced subscription services, support online forms, allow personalization of the homepage by individual users, and meet federally mandated ADA compliance requirements; among other things.

Police Athletic League Facility Matching Grant **\$90,000**

Priority I - As a result of the Alpharetta City Center Project, the Alpharetta Police Athletic League (PAL) must be relocated. The organization was given by the city a deadline by which the existing facility must be vacated in advance of demolition. The city also extended to PAL an offer to match dollar-for-dollar up to a maximum of \$500,000 funds that the organization raises from private sources for the sole purpose of financing the acquisition and/or build out of a new facility from which to operate PAL's programs. PAL representatives have informed the city that they have raised such funds and will be approaching the city to request a total match of \$90,000.

Community Development

Downtown Master Plan **\$300,000**

Priority II - This request is for development of a new master plan for the downtown area. The current plan was developed nearly 10-years ago and is in need of significant updates to reflect the current economic environment and development trends. Additionally, this plan should incorporate the public infrastructure components (primarily road networks, stormwater, and tree preservation) to reflect the differing types of land use that would be prevalent in downtown. Both the land use component and the infrastructure component should be reflective of a new market study that analyzes market conditions for retail, office and housing in the downtown area.

Engineering & Public Works

Minor Intersection Upgrades **\$150,000**

Priority I – This request is for the identification and implementation of minor safety and operational improvements at several intersections. Improvements will consist of minor milling and resurfacing to reconfigure lane assignments (i.e. removing gore striping to accommodate a second turn lane at Westside and Mansell Road, redesigning right turn lanes on Douglas Road to develop a left turn lane near Clubhouse, and redesigning the travel lanes southbound on Haynes Bridge Road to feed a right turn lane onto Mansell Road), or reconfiguring a pedestrian island to accommodate a second right turn lane (such as being considered at Haynes Bridge Road and Old Milton Parkway).

Haynes Bridge Road Landscaping **\$150,000**

Priority I – This request is for the design and installation of landscape along the realigned portion of Haynes Bridge Road (also includes pedestrian lighting). This project will begin south of Old Milton Parkway and stop at Academy Street. Landscaping will be installed within the medians as well as along the roadway. The landscape plan is envisioned to have trees planted along the street and in the medians; shrubs and seasonal color will also be mixed within.

Old Milton Parkway Right Turn Lane (design) **\$75,000**

Priority I - This request is for the design of a right turn lane, extending the existing eastbound right turn lane that flows onto southbound Haynes Bridge Road. This improvement is intended to smooth traffic flow from the heavy left turn movement experienced at South Main Street southbound onto eastbound Old Milton Parkway then right onto southbound Haynes Bridge Road. Construction costs are estimated at \$225,000 and will be requested as part of the FY 2015 capital budget.

Rucker Rd Corridor Design**\$500,000**

Priority I - This request is for design costs for Rucker Road intersection improvements from Wills Road west to the city limits. Existing traffic patterns and planned development have created a need for multiple improvements. The proposed project consists of: intersection improvements at Broadwell Road, Charlotte Drive, and Fairfax Lane; creation of center turning lanes and medians; addition of bicycle lanes; and installation of 8' sidewalks and four pedestrian bridges. The overall design will be constructed in phases with funding requested as part of the FY 2015-2018 capital budgets (estimated construction costs for all phases totals in excess of \$7.5 million).

Mayfield Rd Bike Route - Mayfield Cir to Upshaw Dr (design) \$25,000

Priority II - This request is for design costs (e.g. survey, geotechnical review, and retaining wall design) for construction of a bike lane and 8' sidewalk along the south side of Mayfield Road from Mayfield Circle to Upshaw Drive. The project length would be approximately 1,700 linear feet. Engineering & Public Works staff will perform all other design work to construct the project. To accommodate the lane the road will be widened and resurfaced. Approximately three utility poles and an existing retaining wall will require relocation. Additional right-of-way may be required for construction of the proposed improvements. Once completed, a bike route will be in place from Providence Road to Upshaw Drive along the south side of Mayfield Road. Construction costs are estimated at \$300,000 and will be requested as part of the FY 2015 capital budget.

Mayfield Rd Sidewalk (Mayfield Manor Dr to Sharp Development) \$363,000

Priority II - This request is for the construction of a sidewalk and bike-route along Mayfield Manor Drive to the Sharp Residential development on the west/south side of Mayfield Road (approximately 1,400 linear feet). Four utility poles and three AT&T cabinets will require relocation. These improvements will be coordinated with the improvements along Mayfield Road between Colony Drive and Bates Road resulting from the Sharp Residential development. Design work was funded as part of the FY 2012 capital budget.

Marietta St Sidewalk (S.Main St to Roswell St)**\$200,000**

Priority II - This capital request is for the construction of 5' concrete sidewalk along the north side of Marietta Street between South Main Street and Roswell Street. Approximately 650 linear feet of sidewalk will be installed. Also included within the scope of work is the installation of curb, gutter, drainage structures, pipe, two utility pole relocations, one light pole relocation, and a retaining wall. Additional right-of-way will be required for construction of the proposed improvements.

Sidewalk improvements are only proposed along the north side of Marietta Street due to the requirement for more extensive right-of-way acquisition along the south side of Marietta Street.

Haynes Br Rd Sidewalk Ext. (Haynes Valley Ct to HB Middle School)**\$165,000**

Priority II - This request is for the construction of sidewalk improvements along the south side of Haynes Bridge Road from Haynes Valley Court to Blackwatch Lane. This project consists of approximately 600 linear feet of sidewalk, curb and gutter, associated stormsewer pipe, and the relocation of three AT&T utility

cabinets. Construction of this sidewalk will enable citizens within the Haynes Valley subdivision to walk to Haynes Bridge Middle School.

Windward Pkwy Sidewalk Ext. (Windward to Cogburn Rd) \$35,000

Priority II - This request is for the construction of sidewalk improvements along the east and west sides of Windward Parkway between State Route 9 and Cogburn Road/Webb Road. This project consists of approximately 250 linear feet of 5' wide concrete sidewalk on the west side of Windward Parkway and approximately 900 linear feet of 5' wide concrete sidewalk on the east side. Construction of this sidewalk will eliminate gaps between existing sidewalk segments on both sides of Windward Parkway between State Route 9 and Cogburn Road/Webb Road.

Clairborne Drive Culvert (design/ROW) \$75,000

Priority I - As part of the FY 2013 capital budget, the city funded a design project to improve the area north of the culvert at Cumming Street (near Jayne Ellen Way). This project was to review the existing sedimentation at the culvert and design a stream restoration at this location. During the design an additional problem was identified with the culvert just south of this location (at Clairborne Drive). This project expands the original project to include the design and replacement of the Clairborne Drive culvert and show additional stream restoration between Cumming Street and Clairborne Drive.

The FY 2014 funding request is for design and permanent easement funds for the replacement of the culvert at Clairborne Drive which was improperly installed causing sedimentation along the stream.

Funding for construction of the improvements (estimated at \$400,000) will be requested as part of the FY 2015 capital budget and includes construction of the new culvert, the stream restoration between Clairborne Drive and Cumming Street, and the stream restoration just north of Cumming Street. This project will require state and federal stream buffer and encroachment approvals.

Mills Creek Ave Drainage Repair \$60,000

Priority I - This request is for the replacement of two failing pipes between Mill Creek Avenue and the existing lake. The pipe failure has caused the sidewalk above it to buckle. The sidewalk section has been temporarily replaced but will fail again if the underlying pipe failure is not addressed. This project will include approximately 50 linear feet of concrete pipe, three new storm structures, proper pipe bedding and compaction, and potential wildlife relocation (beavers are currently inhabiting the pipe). The design for this project will be done by city staff.

Cains Cove Drainage Improvements \$200,000

Priority I - This request is for the extension of storm pipe approximately 500 feet in the right-of-way of Cains Cove redirecting it from an existing drainage swale in the front yard of four homes. This swale has shown erosion problems because of the impact of off-site water draining through the yards and under the private driveways. Homeowners have complained that the driveway culverts are insufficient to hold the flow of water. This project will require field run survey and in-house civil design. It will include new storm structures, pavement milling and resurfacing, new curb and gutter, and new 36" concrete pipe.

Webb Bridge Park Stream Restoration**\$150,000**

Priority I - Erosion control maintenance of the parking lots, recreation trails, drainage channels, and pond at Webb Bridge Park has increased steadily over the years. Additionally, the Recreation and Parks Department has indicated that they will be interested in performing improvements which could result in decreased stormwater run-off.

On August 1, 2011, City Council approved Manhard Consulting Ltd.'s proposal to perform a comprehensive drainage study of the park to evaluate the current conditions, provide project recommendations to reduce erosion and downstream impacts, and study drainage requirements for future development plans. As part of the final report's recommendations, three streams were identified as experiencing significant bank erosion. All three streams flow to the same unnamed tributary of Lake Windward. Additionally, an existing 60" reinforced concrete pipe (RCP) culvert located along said unnamed tributary to Lake Windward and downstream of two of the streams, is poorly-aligned which has resulted in bank erosion immediately upstream and downstream of the culvert. If left unaddressed, the continued erosion and downcutting of the streams would lead to the undermining of the walking trail and culvert.

The City worked in conjunction with Manhard Consulting Ltd. to prepare construction documents and specifications. In order to ensure that the City received bids which would fall within the allocated funds for this project, City Staff worked with the consultant to prioritize the proposed restoration work and identify a base scope of work and three alternate scopes. The base scope was determined to be the restoration of Reach 3 and the stabilization of the stream banks immediately downstream of the 60" RCP culvert. Alternate #1 was identified as restoration along Reach 1 downstream of the existing 30" RCP culvert. Alternate #2 was identified as restoration of Reach 2 and the stabilization of the stream banks immediately upstream of the 60" RCP. Alternate #3 was identified as restoration of Reach 1 upstream of the existing 30" culvert.

The FY 2013 budget includes funding for the base scope and Alternates #1 and 2.

The FY 2014 budget request is for funding of Alternate #3.

10430 Centennial Dr Pipe Replacement**\$60,000**

Priority I - This request is for the replacement of approximately 70 linear feet of 48" storm pipe at 10430 Centennial Drive off Waters Road. The current metal pipe which crosses a residential driveway is compromised and is the downstream most pipe leading to the front neighborhood detention pond. The pipe would be replaced with a concrete pipe, a portion of driveway and sidewalk would be replaced, two new structures will be installed, three large trees would be removed, and replanting is included. This project will require field run survey and in-house civil design.

Downtown Enhancements**\$50,000**

Priority I - This request is for the design, installation, and repair of streetscape/aesthetic enhancements throughout the downtown area. Improvements consist of new trash receptacles, kiosks, benches, arbors, and landscape enhancements to city owned property.

Public Safety**Fire Dispatch Protocols/Accreditation****\$125,000 (E-911 Fund)**

Priority I - This initiative will change the way 911 and non-emergency calls for fire service are taken and the way fire units are dispatched. All 911 calls begin with a call-taker trying to get all relevant information from a caller, determining an appropriate response, and providing pre-arrival instructions to the caller. This process can follow a best-efforts "free form" approach, or can follow scripted protocols. Protocols offer a number of advantages, notably obtaining better information and providing a more effective response. Protocols also represent consistent standards that support quality assurance, measurement and improvement. The drawback is that such protocols must be purchased from a commercial vendor to have validity and legal standing. Accordingly, the department has for a number of years used protocols in emergency medical dispatch, which is a requirement for dispatching the county's ambulance provider, but not for fire and police calls. Experience has proven the value of protocols, to the extent that the Department pursued and obtained accreditation in emergency medical dispatch in 2012. The Department is now ready to implement the use of protocols and pursue accreditation in fire dispatch. The advantages of standardizing fire protocols specifically include faster dispatch, better differentiation between emergency and non-emergency response, more efficient use of resources, and mitigation of some liability such as personnel encountering unexpected hazards on scenes. And, significantly, dispatch accreditation earns points in determining the City's ISO rating. This initiative is funded through the E-911 Fund.

Reserve Unit Equipment (new)**\$35,000 (E-911 Fund)**

Priority II - This request is for the purchase of equipment (radios and miscellaneous small equipment) for the Police Reserve Unit. The Reserve Unit is a tremendously valuable component of police services in Alpharetta and consists of 25 sworn officers who have met all the standards of the Department and work interchangeably with paid officers. During calendar year 2012, reserve officers contributed over 10,500 hours of service which is equivalent to over five full-time officer positions. The contribution is more valuable than this equivalency implies since most of these hours were worked at times when patrol shifts would otherwise have been short-handed.

Because reserve officers perform the same duties as paid officers the Department incurs comparable operating costs, including the need for vehicles and other equipment. The funding request for Fiscal Year 2014 includes funding from the E-911 Fund totaling \$35,000 for an estimated six additional radios for the reserve unit (the reserve unit is currently using the Department's floating radios which is intended to cover breakages and outages among its officers) along other minor equipment. This initiative is funded within the E-911 Fund.

Recreation & Parks

Capital Inv. for Manning Oaks Elementary School

\$25,000

Recreation Commission Priority #1

Staff Priority #1

Per the terms of the Intergovernmental Agreement between the City of Alpharetta and Fulton County Schools for use of Milton Center as approved by Alpharetta City Council on November 19, 2012, the City is to invest \$25,000 in a capital improvement project at Manning Oaks Elementary School in Year 2 of the IGA (June 1, 2013-May 31, 2014). The project is to be determined by Fulton County Schools, but preliminary discussions with school officials included the idea of playground equipment. This project will need to be done during the school's summer break. The project would start in late May 2014 and be complete by the end of June 2014.

Lightning Warning System (Wills Park/Webb Bridge Park)

\$50,000

Recreation Commission Priority #2

Staff Priority #2

This request is for the purchase of two (2) Lightning Warning Systems; one each for Wills Park and Webb Bridge Park. These systems monitor cloud and cloud-to-ground lightning and responds by triggering a visual rotating strobe light and audible alarm to inform the park users to seek safety.

Webb Bridge Park Erosion Control/Parking Lot Repaving

\$280,000

Recreation Commission Priority #3

Staff Priority #5

This request is for the repaving of parking lots at Webb Bridge Park and associated stormwater improvements. The existing parking lots are currently paved with pervious asphalt intended to reduce stormwater runoff. The existing pavement is costly to maintain, does not function as intended regarding stormwater, and generates a large amount of loose gravel. The scope of this project includes removing loose gravel, repaving with 1.5" thickness of Type E asphalt, restriping, and various stormwater improvements. The resurfacing would improve the structural adequacy of existing paving and provide a new appearance for striping. It would provide a safer walking surface for all users of the park. The stormwater runoff improvements would help improve water quality and address downstream erosion and sedimentation issues. The three parking lots would be resurfaced and improved in phases. The design cost (\$15,000) would cover the acquisition of surveys for use by City staff in design of the stormwater improvements.

Phase 1 - Lower Field Parking Lot (FY 2014, \$265,000): Stormwater improvements would include modification and enhancement of the swale separating the two tiers of parking, modifications to an existing detention area, and the creation of a new water quality feature near the southwest corner of the synthetic turf field. These improvements serve to improve water quality and lessen downstream erosion issues which impact residential properties adjacent to Webb Bridge Park.

Webb Bridge Park Tennis Courts Resurfacing**\$35,000**

Recreation Commission Priority #5

Staff Priority #3

This request is for the repair/resurface/recoat of four tennis courts at Webb Bridge Park with a fabric crack repair system. Also included is the repair of cracks that run along the fence lines on the playing surfaces. The tennis courts were last resurfaced in 2008 (no structural repairs; just a simple resurfacing) and have been susceptible to surface cracking which, if not repaired, could become a safety hazard.

Wills Park Pool Renovation (design)**\$70,000**

Recreation Commission Priority #6

Staff Priority #6

This request is for design/study costs relating to Wills Park pool and bath house renovations. Staff's recommendation is funding the design costs in FY 2014 (estimated at \$70,000) and construction costs in FY 2016 (estimated at \$1.2 million). The city could opt to fund construction by phase over two years (e.g. pool in FY 2015 and bath house in FY 2016) but constructing both phases at the same time is estimated to save 20%-25% in costs while limiting the impact to our customers and maximizing contractor accountability and is staff's recommendation.

Phase 1 improvements to the Pool include the following: new pool lining (marcite); replace existing tile; refurbish stainless steel gutters; replace in-pool lighting (LED); repair shell fractures in diving well and corners; repair pool deck cracks; install new deck drainage system (recoat entire deck); replace all diving boards and guard stands; replace all starting blocks and anchors; install pool cover and anchors; install one additional ADA lift; replace old water filter system; remove and replace all old pumps, motors, filters, and controllers; remove and replace all old acid containers, pumps, and lines; remove and replace all exhaust fans; install new acid feeder system; install/construct new filter room, pump, tanks, and piping; and paint all surfaces with epoxy paint or tenemec paint as appropriate.

Phase 2 improvements to the Pool Bath House include the following: replace roof trusses, insulation, fascia, gutters, and downspouts; repair masonry including columns and entries as well as general cleaning and sealing of finishes; install new HVAC system; upgrade electrical system; install a pergola; and general interior renovations including new toilets, showers, sinks, partitions, ceilings, floors, drains, doors, etc.

Wills Park Recreation Center Gym Insulation (replacement) **\$45,000**

Recreation Commission Priority #7

Staff Priority #9

This request is for the replacement of sagging and ripped insulation in the Wills Park Recreation Center gymnasium (built in 1985). The ripped insulation reduces the effectiveness of the insulation resulting in increased utility costs and is an eyesore to our customers. The gym is used for multiple programs including youth/adult basketball, karate, day camps, and open gym.

Crabapple Gov't Center Carpet Replacement**\$35,000**

Recreation Commission Priority #8

Staff Priority #8

This request is for replacement of carpet at the Crabapple Government Center to include the Recreation and Parks offices, lobby, hallways, and art wing, as well as the Court Services area on the 2nd floor. This includes staff offices, hallways, lobby, multi-purpose rooms and court room. The carpet in the building was installed in 1998 during the initial renovation of the facility after the City purchased it from the church. It is worn and odorous in some areas. The replacement carpet would be 26 oz.

CAPITAL INITIATIVES NOT RECOMMENDED FOR FUNDING AT THIS TIME**Recurring Capital Initiatives****Community Development****Recurring Fleet Replacement****\$44,000**

Priority III - This request is for the replacement of two vehicles (two 1997 F-150s for Inspections/Code Enforcement). The 1997 F-150's have 16,800 and 34,500 miles respectively and warrant replacement based on age and repair costs.

General Capital Initiatives**City Administration****Downtown Business Lending Program****\$75,000**

The Downtown Business Lending Program is a conceptual initiative that would provide micro-loans for businesses looking to locate in the Downtown District. This program would be funded by the city which would partner with a local bank to facilitate the program's administration/lending functions.

Downtown Shop Local Program**\$7,500**

The "shop-local" initiative for Downtown is being formulated through the Alpharetta First Committee and would be supported by the city. This program would incentivize consumers to shop local; specifically driving traffic to the Downtown region.

Downtown Restaurant Recruitment Campaign**\$3,500**

As part of the Alpharetta City Center initiative, this campaign would host informative meetings in the city, aimed at restaurants, to open concept restaurants in the new City Center Development.

Paperless Agenda Management System**\$60,000**

Priority II - This request is for a paperless agenda management system for the City of Alpharetta. This system includes the capability to provide a managed process for the City Council and the City Administration to manage agenda items. Included in the costs for this system is the underlying software, implementation, hardware costs (including tablet technology for City Council members, the Mayor, and city staff and committee members). Also included is the cost for hosting the system and storage for the video files associated with official meetings. The cost of monthly maintenance, storage, service support, and internet capacity is included in years following the initial implementation.

The City of Alpharetta needs to implement a modern paperless agenda system to address many process inefficiencies, and the ability to effectively include major stakeholders and agencies. Besides the obvious benefits of eliminating the physical processing of agenda documents via review and approval, this will provide a formalized and controlled process. The city is currently using an antiquated agenda process that needs to be replaced with a modern paperless agenda management system.

Engineering & Public Works

F-750 Box Dump Truck (replacement)

\$90,000

Priority II - This request is for the replacement of a 1994 F-800 Box Dump Truck (19 years old). The 1994 F-800 has 29,700 miles and warrants replacement based on age and maintenance/repair costs. This vehicle enables staff to haul materials such as dirt and rock to job sites as well as hauling debris and construction waste to the proper disposal facilities. This vehicle is also used to pull equipment and materials by trailer to job sites. Due to the work performed by a dump bodied truck on a regular basis, the bodies and chassis commonly wear out before the engines and drivetrain.

Emergency Traffic Signal Equipment

\$75,000

Priority II – This request is for emergency replacement traffic signal parts and supplies. This purchase will provide supplies and equipment to accommodate five intersections in case of a major event such as the recent storms that impacted the east coast and gulf coast. Equipment will consist of traffic signal cabinets, LED traffic signal indicators, brackets, wire, and signal heads. Once this capability exists, normal budgeted replenishment of inventory will be sufficient to maintain this capability.

Windward at GA 400 Triple Left Turn Lanes

\$2,800,000

Priority II – This request is for the construction of triple lefts at the intersection of Windward Parkway and GA 400. The North Fulton Community Improvement District (NFCID) has funded the design for these improvements.

Total construction costs are estimated at \$4.2 million with the funding as follows:

Georgia Department of Transportation (GDOT) funding totaling \$1.4 million for improvements on the exit ramp and at the Windward intersection. GDOT funds will not be transferred until the city fully funds its portion of the project and executes the appropriate project agreements.

City funding totaling \$2.8 million (requested herein) for improvements consisting of the continuation of the third lane from the underpass of GA 400 to Deerfield Parkway along with required right-of-way acquisition. Included within the scope of work is the replacement of sidewalks, additional landscape in the medians, and continuation of the bike lanes.

Westside Parkway St Lighting and Pedestrian Safety Imp.

\$125,000

Priority II – This request is for the removal of 16 oak trees, 20 hollies, and the pruning of 35 oak trees along Westside Parkway between Hembree Road and Sanctuary Park. This request also includes the design and installation of groundcover plantings along the northbound and southbound sides of Westside

Parkway along this same section. This work will improve the safety of the roadway and the sidewalk during the evening hours or early in the morning. It will also improve the aesthetic appeal and aid in the control of the erosion or soil onto the sidewalks and roadway. The cost to remove trees/shrubs and prune trees is \$25,000. The remaining \$100,000 will go towards designing the new landscape bed and installing the landscape. Maintenance costs will depend on what is installed.

Northwinds Parkway Road Extension

\$2,700,000

Priority II – This request is for the construction of extension of Northwinds Parkway from Kimball Bridge Road to Old Milton Parkway. Construction of this roadway will provide connectivity of the future Gwinnett Tech Campus to Kimball Bridge Road. Included within the scope of work is a new traffic signal at Kimball Bridge Road and Northwinds Parkway, installation of sidewalk, bike lanes, and landscaped medians. Design for this project has been funded by the North Fulton Community Improvement District. Construction costs are estimated at \$3.2 million. Grant funding totaling \$500,000 will be provided by the Georgia Department of Transportation with the remaining \$2.7 million representing the city's portion.

Broadwell Rd at Rucker Rd Intersection Improvements

\$480,000

Priority I - This request is for construction of intersection improvements for Broadwell Road at Rucker Road. Existing traffic patterns and planned development have created a need for intersection improvements. The proposed project consists of adding a right turn lane on Rucker Road onto Broadwell Road and a right turn lane on Broadwell Road onto Rucker Road. Constructing turn lanes onto Broadwell Road and Rucker Road will ease traffic congestion during the peak PM commute. Design of this project is included in the Rucker Road Corridor Design project (also requested as part of the FY 2014 capital budget).

Bethany Rd at Mayfield Rd Intersection Improvements

\$725,000

Priority III - This request is for intersection improvements for Bethany Road at Mayfield Road. Existing traffic volumes now warrant intersection improvements to properly handle the current traffic volumes. The proposed project consists of adding left turn lanes at each approach and a traffic signal or roundabout. Additionally, pedestrian crossings and approximately 1,700 linear feet of sidewalks will be constructed within the limits of the project.

Park Bridge Pkwy Narrowing/Traffic Calming (design)

\$25,000

Priority III - This request is for design costs for improvements to Park Bridge Parkway including going from two (2) lanes in each direction to one (1) lane in each direction in order to promote slower driving speeds and a safer pedestrian environment for this neighborhood collector roadway. Existing medians will be expanded and additional landscaping will be planted. Design costs are primarily for survey and landscape design. All other design will be completed by staff. Construction costs are currently estimated at \$325,000 and will be requested as part of the FY 2015 capital budget.

Harris Rd Sidewalk**\$50,000**

Priority III - This request is for the construction of approximately 300 linear feet of five-foot wide sidewalk along the west side of Harris Road. Construction of this segment will create a continuous sidewalk along the west side of Harris Road from Rucker Road to Upper Hembree Road. Also included in the scope of work is the installation of curb and gutter, drainage structures, and storm pipe.

6301 Windward Pkwy Drainage – Fairways (design/ROW)**\$75,000**

Priority III - This request was initiated by a resident and is for drainage improvements at 6301 Windward Parkway. Specifically, the resident's property (and neighboring property) is experiencing flood problems in severe storms. His backyard collects runoff water from his neighbors, the Golf Club of Georgia, and a portion of Windward Parkway. This inlet is routed through his side yard, through the shard driveway off Windward Parkway, and released in a low point which then pipes the water to Big Creek across the golf course. This project is outside of the city's standard extent of service as the Windward Parkway water is released 150' from this inlet headwall. It is also unclear whether rerouting the water from Windward Parkway will solve the problem.

FY 2014 funding is for a detailed drainage study and design plan to redirect the roadway water as well as acquisition of permanent easements.

Construction costs are estimated at \$125,000 and will be requested as part of the FY 2015 capital budget. Construction costs will not include replacement of the internal private pipe system within The Fairways subdivision.

350 Wills Ln Drainage – Goda Property (design/ROW)**\$65,000**

Priority III - This request was initiated by a resident and is for drainage improvements at 350 Wills Lane (Goda Property). Specifically, the resident's property is experiencing drainage runoff from adjacent properties. The city has already completed a drainage project on Wills Lane which identifies and accounts for drainage runoff from city roads and properties. The city has also enforced pond maintenance on the commercial properties that this resident is concerned with. Any additional work is outside of the city's extent of service. All work would have to be carried out on private property and would be to influence runoff between two private property owners.

FY 2014 funding is for full survey/design work and acquisition of permanent easements.

Construction costs are estimated at \$375,000 and will be requested as part of the FY 2015 capital budget. Construction costs will include 850 linear feet of 48" reinforced concrete pipe to capture all runoff from neighboring properties and pipe through this private homeowner's property.

Rainwater Drive Pipe Repair**\$60,000**

Priority III - This request is for repair of a 42" metal pipe along Rainwater Drive that is beginning to show signs of deterioration. The pipe is still intact and not in need of immediate repair, but if repairs are done soon enough it is possible to consider lining 215 linear foot of the pipe rather than having to open cut to

replace the pipe and the improvements above it. The design for this project will be done by city staff.

Traffic Sign Inventory Mgmt System (GIS)

\$75,000

Priority II - This request is for a GIS inventory of the city's sign infrastructure. This inventory will be incorporated into the enterprise management system currently under procurement. The inventory and asset management system is vital to comply with Federal Highway Administration regulations as well as enabling the department to better plan for and manage street signage (a major city asset).

Compact Asphalt Paver (new fleet)

\$125,000

Priority II - This request is for the purchase of a compact Asphalt Paver. The compact Asphalt Paver is designed for small repair work such as restoring tire paths in roadways and patching larger pot holes. This machine works in conjunction with the asphalt milling machine that staff currently uses. After milling the surface to remove the damaged asphalt, the compact Asphalt Paver will provide a smooth finished asphalt surface on roadways, sidewalks, and walking paths. This paver will allow staff to more efficiently place asphalt in large areas that have been previously milled while reducing the chances of the road surface having a "washboard" effect.

Road Tractor with Lowboy Trailer (new fleet)

\$160,000

Priority II - This request is for the purchase of a Road Tractor with a Lowboy Trailer to allow for the hauling of multiple pieces of heavy equipment such as backhoes and a milling machine to-and-from work sites. The current method of transporting these pieces of equipment is no longer adequate. The Engineering & Public Works Department recently purchased an asphalt milling machine which needs to be hauled on a lowboy type trailer. Due to the milling machine's high center of gravity, the current "high deck" trailer setup is not as safe and is more difficult to load/unload. We also have some larger equipment that could be loaded, hauled, and unloaded more safely with a lowboy style trailer. The tractor-trailer lowboy setup will also allow personnel to safely and efficiently transport multiple pieces of equipment during one trip, which cannot be done using our current equipment.

Information Technology

City Hall Data Center Servers and Core Storage (new)

\$385,000

Priority I - This request is for the server and core storage implementation at the City Hall datacenter. This will provide greater reliability, reduced annual costs, and greater efficiency and capability for the use of system applications for the city and provide core functionality for City Hall telephony, and implementation space and capacity for future projects such as Virtual Desktop Infrastructure (VDI), space for Wi-Fi capacity for Downtown Area (FY 2015 Capital Project), internet connectivity and bandwidth for essential City services, etc. The city currently has two data centers (Engineering & Public Works and E-911) with the new City Hall data center representing the third.

Solar Winds Network Mgmt Software**\$41,000**

Priority II - This request is for the purchase of Solarwinds IT management and monitoring software tools for the city data centers and network. The city currently has purchased and uses four modules: Performance Monitor, NetFlow, IP Address, and User Device. This purchase is for the major components consisting of Server and Application Monitor, and Virtualization Manager. These new modules provide the following benefits and capabilities:

- Server and Application Monitor: Agentless Performance Monitoring
 - Monitors performance and user experience for virtually any application
 - Monitors server hardware faults and operating systems across platforms
 - Provides expert guidance on what to monitor, why, and optimal thresholds
 - Includes customizable dashboards and reports showing trends, capacity and performance
- Virtualization Manager: Multi-Vendor Storage Performance and Capacity Management
 - Real-time dashboards simplify forecasting, detection, and troubleshooting performance problems and capacity bottlenecks
 - Identifies VM sprawl, helps to reclaim and optimize space and reduces licensing costs
 - Virtual Desktop Infrastructure (VDI) monitors CPU, memory, disk, and storage I/O contention
 - Tracks VM and host configurations over time and identifies drift from your "gold standard".

Public Safety**Investigative Equipment (new)****\$34,000**

Priority III - The request is for three pieces of equipment to be used in serious motor vehicle crashes and criminal investigations: a forensic video editing system (\$20,000), a vehicle "black box" reader (\$10,000) and an accelerometer for calculating vehicle speed (\$4,000). All three pieces of equipment are needed for collecting, calculating, and processing evidence related to major incidents, such evidence being increasingly digital rather than tangible.

High-Risk Incident Equipment (new)**\$70,000**

Priority III - The request is for equipment designed to help resolve high-risk incidents such as hostage situations, barricaded gunmen, and mass shootings. With the sincere hope that such tools are never needed, having them in a time of need can make a huge difference in the outcome. The specific request is for a rolling shield (\$30,000), camera-equipped robot (\$25,000), additional weapons for officers (\$10,000; rifles/shotguns), and miscellaneous small equipment (\$5,000; primarily rifle scopes).

Recreation & Parks

Rock Mill Park Replanting Bioretention/Sand Filter

\$32,500

Recreation Commission Priority #4

Staff Priority #4

This request will address an ongoing problem with the maintenance of the vegetation in the bioretention cells and sand filter at Rock Mill Park. These facilities are stormwater water quality structures that the city is required to maintain per the Georgia Environmental Protection Division. The original installation was overrun by weeds. Recreation and Parks employees have worked in conjunction with the city's Environmental Education Coordinator to try to complete maintenance to remove the weeds while keeping the required vegetation. The current maintenance level has proven to be an inefficient use of city resources. This project will design a new landscape plan with low maintenance vegetation. It will address weed control and could allow for volunteer help with plant installation.

Wills Park Outdoor Basketball Court Renovation

\$60,000

Recreation Commission Priority #9

Staff Priority #11

This request is for the renovation of the outdoor basketball courts near the Wills Park Recreation Center. Project includes the removal of existing surface, fencing and goals, and installation of a new playing surface (6" slab with 1/2" rebar on 36" centers - latex-acrylic finish), black coated vinyl fence, and new 10 foot goals.

Miracle Field Drainage Improvements

\$115,000

Recreation Commission Priority #10

Staff Priority #7

This request is for a drainage improvement design/plan for the Miracle League Field. Drainage runoff on the northeast side of Miracle Field has caused an erosion issue. Currently the back of the field is bordered by a concrete swale with terraced timber retaining walls. Timber walls have a shorter expected lifespan than concrete block or poured-in-place concrete walls. It also appears that after some settling, cracks have formed in the concrete swale. This is allowing water to seep behind the timber wall. Additionally, the concrete flume discharges into a plastic pipe that is lying on the ground surface and shows signs of erosion around and under it. This project will replace the walls, replace and bury the piping, will utilize the old temporary sediment pond to provide a micropool water quality feature and will add a rock channel to reduce erosion from the neighboring headwall. This project will require a survey, structure engineered plans for the walls, and geotech design. The FY 2013 budget including funding for design. The FY 2014 funding request is for construction of the underlying improvements.

Wills Park Recreation Center Gym Floor Replacement

\$50,000

Recreation Commission Priority #11

Staff Priority #12

This request is for the repair, refinishing, and replacement (i.e. damaged tiles) of the Granwood floor at the Wills Park Recreation Center. This project is required due to several issues including discoloration and blemishing/deterioration of the Granwood tiles which is a result of excess moisture. One of the causes of the excess moisture was a leaking foundation; an issue that staff has been dealing

with for approximately 15-years. This issue was corrected with a complete excavation and re-waterproofing of the gymnasium in February 2009. An additional cause of the excess moisture damage to the Granwood floor involves the materials and process used in refinishing the gymnasium floors. The current refinishing method of sanding and applying polyurethane has caused moisture to become trapped underneath the finish leading to additional deterioration of the Granwood tiles. This was an unforeseen result of the refinishing process that staff was unaware of until a Granwood representative pointed out the need for a sealant that allowed the Granwood tiles to “breathe”.

In order to correct the current damage to the floor and prevent further damage from occurring staff recommends that the gymnasium floor receive repairs and refinishing based on the specifications of the Granwood floor representative. This will include complete removal of the current finish on the floor, removal and replacement of damaged tiles (this involves cutting out damaged tiles, preparation of concrete flooring, and application of new Granwood tiles), and application of recommended sealant.

Wills Park Baseball Fence Replacement (Fields A-D) \$150,000*

Recreation Commission Priority #12

Staff Priority #10

This request is for the replacement of the fences at Wills Park baseball fields A, B, C, and D. The fences are curled/bowed which creates a safety hazard. The fences will be replaced with black vinyl coated fencing.

*The total project is estimated at \$150,000 with the Alpharetta Youth Baseball Association contributing \$25,000 and the city funding the remaining \$125,000.

BUDGET NARRATIVE

City of Alpharetta

FY 2014 Budget Narrative

Budget Rollup: All Funds

The FY 2014 Budget is balanced for all funds and totals \$82.8 million with the breakdown by fund type as follows:

| | |
|--------------------------|------------------|
| • General Fund: | \$ 58,896,778 |
| • Special Revenue Funds: | 7,678,197 (1) |
| • Debt Service Fund: | 3,733,000 |
| • Capital Project Fund: | 8,093,503 (1) |
| • Solid Waste Fund: | 3,215,710 |
| • Risk Management Fund: | <u>1,142,000</u> |
| Total | \$ 82,759,188 |

(1) Amounts contained herein represent new appropriations for FY 2014. Unexpended FY 2013 appropriations for Council approved projects are re-appropriated annually pursuant to city policy.

General Fund

Revenues: FY 2014 General Fund operating revenues are forecasted to grow by 3.2%, or \$1.7 million, compared to Amended FY 2013. The following table compares major revenue categories within the General Fund:

| | FY 2013 AMENDED BUDGET | FY 2014 RECOMMENDED BUDGET | \$ Variance | % Variance |
|---------------------------------------|------------------------------|----------------------------------|---------------------|---------------|
| Revenues: | | | | |
| Property Taxes: | | | | |
| Current Year | \$ 16,555,000 | \$ 17,550,000 | \$ 995,000 | 6.0% |
| Motor Vehicle | 800,000 | 750,000 | (50,000) | -6.3% |
| Prior Year/Delinquent | 255,000 | 205,000 | (50,000) | -19.6% |
| Local Option Sales Tax | 12,070,000 | 12,850,000 | 780,000 | 6.5% |
| Other Taxes: | | | | |
| Franchise Fees | 6,550,000 | 6,340,000 | (210,000) | -3.2% |
| Insurance Premium Tax | 2,700,000 | 2,900,000 | 200,000 | 7.4% |
| Alcohol Beverage Excise Tax | 1,675,000 | 1,750,000 | 75,000 | 4.5% |
| Other Taxes | 1,620,000 | 1,782,000 | 162,000 | 10.0% |
| Licenses & Permits | 2,024,500 | 1,747,500 | (277,000) | -13.7% |
| Intergovernmental | 76,252 | 76,252 | - | 0.0% |
| Charges for Services | 2,600,500 | 2,666,200 | 65,700 | 2.5% |
| Fines & Forfeitures | 3,050,000 | 2,850,000 | (200,000) | -6.6% |
| Interest | 15,000 | 50,000 | 35,000 | 233.3% |
| Other Revenues | 217,169 | 231,323 | 14,154 | 6.5% |
| Other Financing Sources: | | | | |
| Interfund Transfer (Hotel/Motel Fund) | 1,364,378 | 1,480,000 | 115,622 | 8.5% |
| Total Operating Revenues | \$ 51,572,799 | \$ 53,228,275 | \$ 1,655,476 | 3.2% |
| Fund Balance Carryforward | 4,679,944 | 5,668,503 | | |
| Total Revenues | \$ 56,252,743 | \$ 58,896,778 | | |

The following section provides brief narratives on major variances within the revenue categories detailed in the table above.

- Property Taxes: The FY 2014 Budget is based on maintenance of the city's millage rate at 5.750 mills. Property tax digest growth is estimated at 2%.
 - The portion of the millage rate funding debt service (Debt Service Fund) will decline from 0.93 mills in FY 2013 to 0.88 mills in FY 2014 (0.05 mill reduction). The underlying debt service requirements will remain consistent at approximately \$3.7 million annually over short-term. The consistent debt service requirements coupled with estimated growth in the property tax digest allows for a reduction in the millage rate

dedicated for debt service. The FY 2014 Budget proposes to program the debt service millage reduction into the General Fund for funding of debt service on the proposed Gwinnett Tech contribution (\$4 million financed over 20-years). As the Gwinnett Tech debt is not a general obligation bond, the debt service must be recorded within the General Fund.

- The portion of the millage rate funding operations and the recurring capital program (General Fund) will increase from 4.82 mills in FY 2013 to 4.87 mills in FY 2014. Property tax revenue estimates for FY 2014 total \$17.6 million (excluding motor vehicle taxes). Of this amount, \$265,000 is included for full funding of the annual debt service on the Gwinnett Tech contribution and \$2.4 million is dedicated to the recurring capital program (e.g. milling & resurfacing of city streets, traffic equipment maintenance, fleet replacement, etc.) and will be transferred to the Capital Project Fund to properly account for the acquisition/construction of the recurring capital initiatives.

The property tax revenue estimates are net of the city's \$40,000 homestead exemption which saves our homeowners over \$2.6 million annually (e.g. equates to a 1.6 mill reduction for the average homeowner). The city's homestead exemption is more than double the amounts offered from our companion cities and goes great lengths in keeping Alpharetta an affordable place to live and raise a family.

Motor vehicle taxes will experience a decline due to the partial year impact of House Bill 386 which is phasing out motor vehicle taxes on all vehicles titled on or after March 1, 2013. The city will still receive motor vehicle taxes on vehicles titled before March 1, 2013 until the vehicle is sold/transferred. The city is forecasting motor vehicle revenues to be fully phased-out over the seven year period ending in FY 2020. HB 386 created a Motor Vehicle Title Fee (included within the "Other Taxes" line) that is intended to partially offset the reduction in motor vehicle taxes. The title fee is estimated at \$85,000 in FY 2014 (trend data is needed to provide a more accurate forecast of collections).

- Prior Year/Delinquent Taxes: Reduction of -19.6% is forecasted for FY 2014 from a budget-to-budget standpoint and is based on current appeals/collection patterns.
- Local Option Sales Taxes ("LOST"): There are multiple factors affecting LOST collections over the short-term including: (1) HB 386 which included provisions relating to sales tax exemptions aimed at making our community more competitive for industry/business retention and recruitment; and (2) the city's ongoing negotiation with its companion governmental entities within Fulton County over redistribution of LOST proceeds based on the 2010 Census findings.

Current year LOST collections are growing 2.5% higher than prior year and are estimated at \$12.6 million in FY 2013. Growth of 2.5% is forecast to continue into FY 2014 resulting in a base LOST appropriation of \$12.9 million.

The city fully anticipates that the LOST redistribution will result in additional revenue above what is forecast in the FY 2014 budget.

- **Franchise Fees:** Decline of -3.2% is forecasted for FY 2014 from a budget-to-budget standpoint. Actual collections are estimated at \$6.2 million in FY 2013. GA Power, the largest contributor to this revenue source (68% of total franchise fees), obtained approval from the Georgia Public Service Commission for three incremental rate increases that began in calendar year 2011 (8-10%) and occurred annually through 2013 (1-3%). However, revenue from these rate increases were fully offset through fuel rate reductions by Georgia Power in June 2012 (-19%) and January 2013 (-7%). The drop in fuel costs was partially driven by lower natural gas prices as a result of increased natural gas supplies and lower demand for electricity resulting from milder-than-normal summer weather. Georgia law prohibits a company from earning a profit on fuel.
- **Insurance Premium Taxes:** Growth of 7.4% is forecasted for FY 2014 from a budget-to-budget standpoint. However, actual collections during FY 2013 totaled \$2.9 million. The FY 2014 budget assumes collections remain flat with FY 2013 actual collections.
- **Licenses & Permits:** Reduction of -13.7% is forecasted for FY 2014 based on current collection patterns and permit activity. The primary driver of the revenue reduction is Building Permit Fees. From a trend perspective, the number of permits being issued in FY 2013 is substantially similar to FY 2012. The permit valuations in FY 2013, however, are lower and resulting in reduced revenue collections (e.g. smaller scale improvements/projects). This trend is expected to continue into FY 2014.
- **Charges for Services:** Growth of 2.5% is forecasted for FY 2014 based on current collection patterns and is primarily related to new programs (Youth Volleyball and Babysitter Boot Camp) and revised estimates of recreation and parks program fee collections. Specific revenue sources include: Athletics activity fees (increased \$39,300 to \$389,300); Community Center activity fees (increased \$25,000 to \$375,000); Equestrian Center fees (decreased -\$65,000 to \$250,000); Wills Park Recreation Center (decreased -\$50,000 to \$150,000); and Non-Resident Fees (increased \$85,000 to \$375,000 due primarily to the Intergovernmental Agreement with the City of Milton).
- **Fines and Forfeitures:** Reduction of -6.6% is forecasted for FY 2014 due primarily to decreases in Municipal Court fines (decreased -\$225,000 to \$2.4 million). The decline is due to multiple factors including reductions in the number of citations and an increase in the number of offenders

providing community service in lieu of paying fines due to economic hardship/inability to pay.

- Hotel/Motel Taxes (interfund transfer): Growth of 8.5% is due primarily to an increase in business spending on travel and training. Specifically, year-to-date collections are trending 11% higher than FY 2012 and are estimated to total \$3.6 million by year-end. The city (General Fund) receives 40% of this revenue.

Expenditures: The following table compares departmental appropriations within the General Fund (please refer to the departmental summaries included herein for detailed budgetary analysis).

| | FY 2013 AMENDED BUDGET | FY 2014 RECOMMENDED BUDGET | \$ Variance | % Variance |
|---------------------------------------|------------------------------|----------------------------------|---------------------|---------------|
| Expenditures (by Department): | | | | |
| Mayor and Council | \$ 307,471 | \$ 314,541 | \$ 7,070 | 2.3% |
| City Administration | 2,333,727 | 2,675,448 | 341,721 | 14.6% |
| Legal Services | 500,000 | 500,000 | - | 0.0% |
| Community Development | 2,057,433 | 2,412,477 | 355,044 | 17.3% |
| Engineering and Public Works | 7,185,001 | 7,038,823 | (146,178) | -2.0% |
| Finance | 2,951,242 | 3,032,164 | 80,922 | 2.7% |
| Public Safety | 23,261,980 | 23,821,865 | 559,885 | 2.4% |
| Human Resources | 396,247 | 380,472 | (15,775) | -4.0% |
| Municipal Court | 996,785 | 1,025,056 | 28,271 | 2.8% |
| Recreation and Parks | 6,672,774 | 6,654,810 | (17,964) | -0.3% |
| Information Technology | 1,422,338 | 1,446,819 | 24,481 | 1.7% |
| Non-Departmental: | | | | |
| Contingency | 371,450 | 500,000 | 128,550 | 34.6% |
| Insurance Premiums (Risk Fund) | 664,500 | 690,800 | 26,300 | 4.0% |
| Gwinnett Tech Contribution (Debt Svc) | - | 265,000 | 265,000 | 100.0% |
| Donations/Contributions | 45,000 | 45,000 | - | 0.0% |
| Total Operating Expenditures | \$ 49,165,948 | \$ 50,803,275 | \$ 1,637,327 | 3.3% |
| Interfund Transfer: | | | | |
| Capital Project Fund | 7,086,795 | 8,093,503 | | |
| Total Expenditures | \$ 56,252,743 | \$ 58,896,778 | | |

The following table compares expenditure category appropriations within the General Fund.

| | FY 2013 AMENDED BUDGET | FY 2014 RECOMMENDED BUDGET | \$ Variance | % Variance |
|---------------------------------------|------------------------------|----------------------------------|---------------------|---------------|
| Expenditures (by Category): | | | | |
| Personnel Services: | | | | |
| Salaries and Wages | \$ 23,669,072 | \$ 24,223,846 | \$ 554,774 | 2.3% |
| Group Insurance | 5,796,601 | 6,275,137 | 478,536 | 8.3% |
| Pension (Defined Benefit) | 2,587,027 | 2,359,826 | (227,201) | -8.8% |
| Pension (401A) | 1,012,075 | 1,276,270 | 264,195 | 26.1% |
| Miscellaneous | 2,398,071 | 2,368,552 | (29,519) | -1.2% |
| <i>subtotal</i> | \$ 35,462,846 | \$ 36,503,631 | \$ 1,040,785 | 2.9% |
| Maintenance and Operations: | | | | |
| Professional Fees | \$ 1,906,967 | \$ 1,946,549 | \$ 39,582 | 2.1% |
| Maintenance Contracts | 1,700,487 | 1,708,322 | 7,835 | 0.5% |
| Professional Services (IT) | 1,120,354 | 1,272,218 | 151,864 | 13.6% |
| General Supplies | 947,417 | 901,494 | (45,923) | -4.8% |
| Utilities (Electricity) | 2,134,993 | 2,102,400 | (32,593) | -1.5% |
| Fuel | 842,000 | 858,500 | 16,500 | 2.0% |
| Legal Services | 500,000 | 500,000 | - | 0.0% |
| Miscellaneous | 2,824,853 | 3,034,987 | 210,134 | 7.4% |
| <i>subtotal</i> | \$ 11,977,071 | \$ 12,324,470 | \$ 347,399 | 2.9% |
| Capital/Lease: | | | | |
| Fire Truck Leases | \$ 332,820 | \$ 275,215 | \$ (57,605) | -17.3% |
| Tyler ERP Lease | 111,976 | 101,431 | (10,545) | -9.4% |
| Work Order Software Lease | 133,000 | 71,728 | (61,272) | -46.1% |
| Miscellaneous | 67,285 | 26,000 | (41,285) | -61.4% |
| <i>subtotal</i> | \$ 645,081 | \$ 474,374 | \$ (170,707) | -26.5% |
| Other Uses: | | | | |
| Contingency | \$ 371,450 | \$ 500,000 | \$ 128,550 | 34.6% |
| Insurance Premiums (Risk Fund) | 664,500 | 690,800 | 26,300 | 4.0% |
| Gwinnett Tech Contribution (Debt Svc) | - | 265,000 | 265,000 | 100.0% |
| Donations/Contributions | 45,000 | 45,000 | - | 0.0% |
| <i>subtotal</i> | \$ 1,080,950 | \$ 1,500,800 | \$ 419,850 | 38.8% |
| Total Operating Expenditures | \$ 49,165,948 | \$ 50,803,275 | \$ 1,637,327 | 3.3% |
| Interfund Transfer: | | | | |
| Capital Project Fund | 7,086,795 | 8,093,503 | | |
| Total Expenditures | \$ 56,252,743 | \$ 58,896,778 | | |

Meeting the Internal Needs of Operating Departments

Several of the major points of the FY 2014 Budget are as follows:

- Operating expenditures of the General Fund are up 3.3% over FY 2013. This figure includes the incremental budgetary impact for the position changes approved during the FY 2013 mid-year budget (Economic Development Manager and increase from part-time to full-time status for one Special Events Coordinator), full funding of the annualized Gwinnett Tech debt service, operating initiatives¹, and the city election. After adjusting for these new incremental budgetary impacts, the **base operational budget growth totals 2% and is less than CPI²**.
- Management of personnel and compensation program to align with current market environment:
 - Personnel
 - ✓ 430 full-time equivalents (funded; includes FY 2013 mid-year budget amendments to add one Economic Development Manager position and upgrade one Special Events Coordinator from part-time to full-time status);
 - ✓ 6 full-time equivalents (funded; FY 2014 operating initiatives³ to increase public safety service levels); and
 - ✓ 13 full-time equivalents (un-funded; budgetary savings of \$800,000) – positions to remain vacant pending a workload justification and identified funding source.
 - Implementation of a performance-based merit program of 3% on April 1, 2014, per authorized/funded position (estimated cost of \$205,000 citywide⁴). This merit program is contingent upon a mid-year review of revenue trends to determine if sufficient funding is available. Research of national and local wage growth data indicates the 3% rate is a responsible average (i.e. not among the highest or the lowest).
 - Coverage of group insurance premiums (12% premium increase; \$596,604 incremental budget impact). The premium growth is due to claims patterns that are trending at over 100% of premiums (industry standard is 80-85%) and general medical cost inflation.

The Finance Department, in conjunction with Bryant Wharton (insurance advisor), successfully lowered the competitive renewal from 20% to 12% after negotiations and several plan design changes.

¹ Please refer to the Operating Initiatives tab of this document for detailed descriptions of the initiatives.

² 12 month CPI for All Urban Consumers (CPI-U), Atlanta, totaled 2.1%.

³ Please refer to the Operating Initiatives tab of this document for detailed descriptions of the initiatives.

⁴ This represents the financial impact in FY 2014 (i.e. April-June 2014).

- Decrease in the actuarially determined defined benefit pension contribution of -7%, or -\$200,000, compared to FY 2013.
 - Increase in 401A Pension Contribution of \$303,667 due to a combination of staff turnover (Defined Benefit pension plan was closed to new hires as of July 1, 2009; New staff are enrolled in the 401A plan) and adjusting the budget to more accurately track participation in the city's 401A match program.
- Targeted growth (2.9% or \$347,399) in departmental maintenance and operations budgets (General Fund) that is primarily attributable to the following:
 - Increase in professional fees of \$39,582 due primarily to: costs associated with the upcoming municipal election (November 2013); increased fees for the GBI fingerprinting program (offset through additional user fees); FY 2014 operating initiatives for a Wage & Benefit Study and instructor fees for the new Youth Volleyball League and Babysitter Boot Camp programs; and partially offset through the elimination of the emergency ambulance subsidization (Rural Metro);
 - Increase of \$41,621 in repair and maintenance of city assets (equipment, vehicles, grounds, and facilities). Cost drivers include facility maintenance (e.g. overhead doors at fire stations, etc.) and grounds maintenance (e.g. Milton Center maintenance pursuant to the Intergovernmental Agreement and North Park repairs including repaving the walking trails at fields 6-8, replacing the dugout canopies at fields 5-8, and repairing the fencing at football field 1);
 - Increase of \$53,484 in travel and training primarily associated with economic development initiatives, maintaining required levels of certification, and learning to utilize the city's software tools more effectively (e.g. CityWorks permitting/work-order software, ActiveNet recreation management software, Munis financial management software, as well as core technologies such as OSSI, CISCO, and virtualization);
 - Increase in professional services (IT) of \$151,864 due primarily to support/maintenance costs for the CityWorks software (work order/permitting) and ActiveNet software (recreation management) approved during FY 2013 coupled with increased cellphone service charges (upgrade to smartphones/iPads);
 - Increase of \$41,493 in uniform expenses related primarily to the Public Safety Department (turnout gear for firefighters, uniforms for police officers/reservists, as well as additional uniform costs for the two new Firefighter/Paramedic positions approved as part of the FY 2014 operating initiatives);

- Increase of \$60,000 in wellness program expenses due to the inclusion of spouses into the CHN program;
 - Decrease in general supplies of -\$45,923 based on current expenditure trends including reductions in postage and office supplies; and
 - Net increase of \$5,278 (total) in all other departmental maintenance and operations accounts).
- Significant reduction (-26.5% or -\$170,707) in departmental operating capital/lease budgets due to a combination of non-recurring capital purchases in FY 2013, the acquisition lease costs for the CityWorks software coming in under budget, and the refinancing of the city's capital leases. Specifically, the Finance Department refinanced the city's entire portfolio of capital leases during FY 2013 which resulted in a 69% savings in interest expense over the respective lives of the leases.
- The Other Uses category includes the following: contingency (approximately 1% of the operating budget); increases in insurance premiums (Risk Management Fund); funding of debt service on the proposed Gwinnett Tech contribution (\$4 million financed over 20-years); and a continuation of funding for the Police Athletic League (\$35,000) and Friends of the Library (\$10,000).

The following table provides a comparison of personnel by fiscal year.

| | Actual FY 2010 | Actual FY 2011 | Actual FY 2012 | Actual FY 2013 | Recommended FY 2014* | Variance |
|---|-------------------|-------------------|-------------------|-------------------|-------------------------|------------|
| Detail by Department: | | | | | | |
| General Fund | | | | | | |
| Mayor & City Council | 7.0 | 7.0 | 7.0 | 7.0 | 7.0 | - |
| City Administration | 10.0 | 10.0 | 11.0 | 14.0 | 14.0 | - |
| Community Development | 21.0 | 21.0 | 20.0 | 20.0 | 23.0 | 3.0 |
| Engineering/Public Works | 62.0 | 62.0 | 62.0 | 62.0 | 59.0 | (3.0) |
| Finance Department | 25.0 | 25.0 | 25.0 | 24.0 | 24.0 | - |
| Public Safety Department | 218.0 | 218.0 | 217.0 | 217.0 | 218.0 | 1.0 |
| Human Resources | 3.0 | 3.0 | 3.0 | 3.0 | 3.0 | - |
| Municipal Court | 9.0 | 9.0 | 9.0 | 9.0 | 9.0 | - |
| Recreation & Parks | 51.0 | 51.0 | 51.0 | 51.0 | 51.0 | - |
| Information Technology | 11.0 | 11.0 | 11.0 | 11.0 | 11.0 | - |
| subtotal | 417.0 | 417.0 | 416.0 | 418.0 | 419.0 | 1.0 |
| E-911 Fund (Special Revenue Fund) | | | | | | |
| Public Safety | 20.0 | 20.0 | 23.0 | 23.0 | 25.0 | 2.0 |
| Information Technology | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| subtotal | 21.0 | 21.0 | 24.0 | 24.0 | 26.0 | 2.0 |
| DEA Fund (Special Revenue Fund) | | | | | | |
| Finance | - | - | - | - | 3.0 | 3.0 |
| Solid Waste Fund (Enterprise Fund) | | | | | | |
| Finance | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Full-Time-Equivalent (FTE) Positions | 439.0 | 439.0 | 441.0 | 443.0 | 449.0 | 6.0 |

Notes:

- * Includes 13.0 full-time equivalent positions that are not funded but are part of the City's authorized work force. These positions will remain vacant pending a (1) justifiable needs assessment by City Administration and (2) identification of a sustainable funding source.

Position activity includes the following: (a) transfer of three positions (Arborist, Engineer, and Senior Engineer) from the Engineering & Public Works Department to the Community Development Department for the purposes of improving availability and service to our customers; (b) transfer of two positions (Public Safety Administrator and Communications Training Coordinator) from the General Fund (Public Safety Department) to the E-911 Fund as the underlying job duties are E-911 functions; (c) FY 2014 operating initiatives representing the addition of two Firefighter/Paramedics and one Assistant Fire Marshal within the General Fund and the addition of a Special Investigations Unit (two Police Officers and one Police Lieutenant) within the DEA Fund.

The departmental base budgets are discussed below and detailed further under the respective departmental tab of this document.

Mayor and City Council

The Fiscal Year 2014 Budget for Mayor and City Council totals \$314,541 and represents an increase of 2.3%, or \$7,070, compared to the FY 2013 budget, and primarily represents increased group insurance premiums.

The Maintenance & Operations category remained flat compared to prior year. The annual discretionary expense appropriation will remain at \$5,000 for Council Members and \$9,000 for the Mayor.

Base level personnel totals 7.0 full-time-equivalents ("FTE") and represent the following:

| | FTEs | | | | | Variance |
|----------------------|---------|---------|---------|---------|---------|----------|
| | FY 2010 | FY 2011 | FY 2012 | FY 2013 | FY 2014 | |
| Mayor | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Councilperson Post 1 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Councilperson Post 2 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Councilperson Post 3 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Councilperson Post 4 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Councilperson Post 5 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Councilperson Post 6 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| | 7.0 | 7.0 | 7.0 | 7.0 | 7.0 | - |

City Administration

The FY 2014 Budget for City Administration totals \$2,675,448 and represents an increase of 14.6%, or \$342,233, compared to the FY 2013 budget.

The Personnel Services category increased 13.4%, or \$200,570, due primarily to: the full-year cost associated with the FY 2013 mid-year budget amendments (Economic Development Manager position and the upgrade of a Special Events Coordinator from part-time to full-time status); additional overtime costs associated with various special events (e.g. public works setup/breakdowns and street closing crews, public safety crews, etc.); wage increases associated with the 3% performance-based merit program scheduled for April 1, 2014; and increases in group insurance premiums.

Base level personnel total 14 FTEs and represent the following:

| | FTEs | | | | | Variance |
|---------------------------------------|---------|---------|---------|---------|---------|----------|
| | FY 2010 | FY 2011 | FY 2012 | FY 2013 | FY 2014 | |
| Assistant City Administrator | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Assistant City Clerk | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| City Administrator | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| City Clerk | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Economic Development Coordinator | - | - | 1.0 | - | - | - |
| Economic Development Director | - | - | - | 1.0 | 1.0 | - |
| Economic Development Manager* | - | - | - | 1.0 | 1.0 | - |
| Executive Office Coordinator | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Grants Administrator | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Internal Auditor | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Records Manager | - | - | - | 1.0 | 1.0 | - |
| Special Events Coordinator (1FT;2PT)* | 1.0 | 1.0 | 1.0 | 2.0 | 2.0 | - |
| Special Events Manager | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Web Administrator | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| | 10.0 | 10.0 | 11.0 | 14.0 | 14.0 | - |

* The FY 2013 mid-year budget process included the addition of one Economic Development Manager and the upgrade of one Special Events Coordinator from part-time to full-time status.

The Maintenance & Operations category increased 16.8%, or \$141,663, due primarily to the following activity:

- Increase in professional fees of \$84,981 due primarily to costs associated with conducting the November 2013 municipal election and partially offset through net reductions in special event needs;
- Increase in advertising of \$66,457 due primarily to economic development initiatives (e.g. general marketing and recruitment activities) and costs associated with the municipal election;
- Increase in travel/training of \$28,235 due primarily to current spending trends within the Economic Development Division coupled with a forecast of spending needs once the Division is fully established (e.g. with the new Economic Development Manager position);
- Increase in professional services (IT) of \$12,248 due primarily to a revised allocation methodology for Voice-Over-Internet-Protocol

(VOIP) costs (e.g. GLS monitoring and support, CISCO SMARTnet licenses, and CISCO support); and

- Decrease of -\$48,753 in maintenance contracts attributable to reduced funding requirements for Progress Partners coupled with the elimination of property maintenance of the retail sites on the City Center parcels (buildings will be demolished as part of the City Center development).

Community Development Department

The FY 2014 Budget for Community Development totals \$2,412,477 and represents an increase of 17.3%, or \$355,044 compared to FY 2013.

The Personnel Services category increased 17.4%, or \$299,447, due primarily to: wage increases associated with the 3% performance-based merit program scheduled for April 1, 2014; increases in group insurance premiums; and position reorganizations aimed at improving service and availability to our customers. The position reorganizations included the transfer of one Senior Engineer (Transportation), one Engineer (Stormwater), and one Arborist from the Engineering and Public Works Department. Additionally, the Department has two Building Inspector positions that were not funded in FY 2013 and are not funded in FY 2014. These positions will remain vacant pending an identified funding source and workload justification.

Base level personnel total 23.0 FTEs and represent the following:

| | FTEs | | | | | Variance |
|---|---------|---------|---------|---------|----------|----------|
| | FY 2010 | FY 2011 | FY 2012 | FY 2013 | FY 2014* | |
| Administrative Assistant II*** | 3.0 | 3.0 | 2.0 | 3.0 | 2.0 | (1.0) |
| Arborist** | - | - | - | - | 1.0 | 1.0 |
| Boards Administrator*** | 1.0 | 1.0 | 1.0 | 1.0 | - | (1.0) |
| Boards Assistant*** | - | - | - | - | 1.0 | 1.0 |
| Building Inspector* | 5.0 | 5.0 | 5.0 | 5.0 | 5.0 | - |
| Building Official | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Building Plans Examiner | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 | - |
| Code Enforcement Officer | 4.0 | 4.0 | 4.0 | 4.0 | 4.0 | - |
| Director of Community Development | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Deputy Director of Community Development*** | - | - | - | - | 1.0 | 1.0 |
| Economic Development Coordinator | 1.0 | 1.0 | - | - | - | - |
| Engineer (Stormwater)** | - | - | - | - | 1.0 | 1.0 |
| GIS Specialist | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Planning & Zoning Administrator | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Recording Secretary | 1.0 | 1.0 | 1.0 | - | - | - |
| Senior Engineer (Transportation)** | - | - | - | - | 1.0 | 1.0 |
| Specialized Assistant - Permits Plus | - | - | 1.0 | 1.0 | 1.0 | - |
| | 21.0 | 21.0 | 20.0 | 20.0 | 23.0 | 3.0 |

* Includes 2.0 FTE not-funded in the FY 2014 Budget [Building Inspector (2.0 FTE)]. Funding for these positions was eliminated in FY 2011 and they will only be filled upon (1) a justifiable needs assessment by City Administration and (2) identification of a sustainable funding source.

** Includes 3.0 FTE transferred from the Engineering & Public Works Department as part of a reorganization aimed at continuing to improve availability and service to our customers.

*** Position reclassification occurred during FY 2013.

The Maintenance & Operations category increased 20.7%, or \$66,597, due primarily to the following activity:

- Increase of \$11,098 in multiple accounts (travel, training, uniforms, equipment refresh) due to the departmental reallocation and increased personnel coupled with a renewed focus on staff training;
- Increase of \$47,774 in professional services (IT) due to support/maintenance costs related to the CityWorks software (work order/permitting) approved during FY 2013 and increased cellphone

service charges (upgrade to smartphones/iPads coupled with new staff members); and

- Increase of \$1,531 in utilities primarily attributable to the annualized impact of the office move in FY 2013 (new office space is 1,516 sq.ft. larger).

The Capital/Lease category decreased -\$11,000 as the FY 2013 budget included funding for the purchase of a replacement plotter. There are no operational capital needs for FY 2014.

Engineering/Public Works Department

The FY 2014 Budget for Engineering and Public Works totals \$7,038,823 and represents a decrease of -2%, or -\$174,178, compared to FY 2013.

The Personnel Services category decreased -4%, or -\$200,823, due primarily to: wage increases associated with the 3% performance-based merit program scheduled for April 1, 2014; increases in group insurance premiums; all of which was mitigated by position reorganizations aimed at improving service and availability to our customers. The position reorganizations included the transfer of one Senior Engineer (Transportation), one Engineer (Stormwater), and one Arborist to the Community Development Department. Additionally, the Department has four positions (1.0 FTE Deputy Director of Engineering/Public Works, 1.0 FTE GIS Specialist, and 2.0 FTE Public Works Technician positions) that were not funded in FY 2013 and are not funded in FY 2014. These positions will remain vacant pending an identified funding source and workload justification.

Base level personnel total 59.0 FTEs and represent the following:

| | FTEs | | | | | |
|--|---------|---------|---------|---------|----------|----------|
| | FY 2010 | FY 2011 | FY 2012 | FY 2013 | FY 2014* | Variance |
| Administrative Assistant I | 1.0 | - | - | - | - | - |
| Administrative Assistant II | 1.0 | 2.0 | 2.0 | 2.0 | 2.0 | - |
| Arborist** | 1.0 | 1.0 | 1.0 | 1.0 | - | (1.0) |
| Civil Engineer** | 3.0 | 3.0 | 3.0 | 3.0 | 2.0 | (1.0) |
| Construction Inspector | 2.0 | 2.0 | - | - | - | - |
| Construction Manager | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Deputy Director of Engineering/Public Works* | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Director of Engineering/Public Works | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Engineering Technician | 5.0 | 5.0 | 7.0 | 7.0 | 7.0 | - |
| Environmental Program Coordinator | - | - | - | 1.0 | 1.0 | - |
| Environmental Education Coordinator | 1.0 | 1.0 | 1.0 | - | - | - |
| Fleet Coordinator | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| GIS Specialist* | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Inspector | - | - | 4.0 | 4.0 | 4.0 | - |
| Land Disturbance Activity Inspector | 3.0 | 3.0 | - | - | - | - |
| Office Manager | 1.0 | - | - | - | - | - |
| Project Administrator | - | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Public Works Crew Leader | 7.0 | 7.0 | 7.0 | 7.0 | 7.0 | - |
| Public Works Supervisor | 3.0 | 3.0 | 3.0 | 3.0 | 3.0 | - |
| Public Works Technician* | 7.0 | 7.0 | 6.0 | 6.0 | 6.0 | - |
| Public Works Technician I | 7.0 | 7.0 | 7.0 | 7.0 | 7.0 | - |
| Public Works Technician II | 9.0 | 9.0 | 9.0 | 9.0 | 9.0 | - |
| Senior Engineer** | 3.0 | 3.0 | 3.0 | 3.0 | 2.0 | (1.0) |
| Senior Operations Manager (Public Works) | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Senior Engineering Technician | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Water Resources Technician | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| | 62.0 | 62.0 | 62.0 | 62.0 | 59.0 | (3.0) |

* Includes 4.0 FTE not-funded in the FY 2014 Budget [Deputy Director of Engineering/PW (1.0 FTE); GIS Specialist (1.0 FTE); and Public Works Technician (2.0 FTE)]. The GIS Specialist position was approved in FY 2009 but never funded due to revenue constraints. Funding for the other positions was eliminated in FY 2011. These 4.0 FTE will only be filled upon (1) a justifiable needs assessment by City Administration and (2) identification of a sustainable funding source.

** Reflects 3.0 FTE transferred to the Community Development Department as part of a reorganization aimed at continuing to improve availability and service to our customers.

The Maintenance & Operations category increased 3.3%, or \$87,917, due primarily to the following activity:

- Increase of \$11,500 in facility repair and maintenance based on current maintenance trends coupled with forecasted departmental maintenance requests (e.g. HVAC unit replacements, fire station door repair, etc.);
- Increase of \$28,124 in maintenance contracts due primarily to the addition of service areas to the city's right-of-way maintenance contract (e.g. Westside Parkway extension, Old Milton median at Park Bridge Parkway, Cotton Creek entry, Webb Bridge Road at North Point Parkway, and Encore Parkway ay Westside Parkway) and increases for HVAC maintenance; and
- Increase of \$43,314 in professional services (IT) due to support/maintenance costs related to the CityWorks software (work order/permitting) approved during FY 2013 and increased cellphone service charges (upgrade to smartphones/iPads).

The Capital/Lease category includes funding for the CityWorks software (work order/permitting) approved during FY 2013.

Finance Department

The FY 2014 Budget for Finance totals \$3,032,164 and represents an increase 2.7%, or \$80,922, compared to FY 2013.

The Personnel Services category increased 2.5%, or \$53,221, due primarily to wage increases associated with the 3% performance-based merit program scheduled for April 1, 2014 (contingent upon a mid-year review of revenue trends) and increases in group insurance premiums. The Department has three positions (1.0 FTE Accounts Receivable/Collections Rep., 1.0 FTE Controller, and 0.5 FTE part-time Accountant) that were not funded in FY 2013 and are not funded in FY 2014. These positions will remain vacant pending an identified funding source and workload justification.

Base level personnel total 24.0 FTEs and represent the following:

| | FTEs | | | | | Variance |
|---------------------------------------|---------|---------|---------|---------|----------|----------|
| | FY 2010 | FY 2011 | FY 2012 | FY 2013 | FY 2014* | |
| Accountant (3FT; 2PT)* | 4.0 | 4.0 | 4.0 | 4.0 | 4.0 | - |
| Accounting & Operations Manager | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Accounts Payable Technician | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Accounts Receivable/Collections Rep.* | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Benefits Manager | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Benefits Program Administrator | - | - | - | 1.0 | 1.0 | - |
| Billing Coordinator | - | - | 1.0 | 1.0 | 1.0 | - |
| Budget & Procurement Analyst | 1.0 | 1.0 | 1.0 | - | - | - |
| Budget & Procurement Manager | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Cash Management Coordinator | - | - | 1.0 | 1.0 | 1.0 | - |
| Chief Accountant | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Controller* | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Customer Account Coordinator | - | - | 1.0 | 1.0 | 1.0 | - |
| Customer Account Representative | - | - | 1.0 | 1.0 | 1.0 | - |
| Customer Service Coordinator | 1.0 | 1.0 | - | - | - | - |
| Director of Finance | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Financial Services Manager | 1.0 | 1.0 | - | - | - | - |
| Financial Services Representative | 1.0 | 1.0 | - | - | - | - |
| HRIS/Compensation Administrator | 1.0 | 1.0 | 1.0 | - | - | - |
| Office Manager | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Payroll Coordinator | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Records Manager | 1.0 | 1.0 | 1.0 | - | - | - |
| Safety/Risk Administrator | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Senior Budget & Procurement Analyst | 2.0 | 2.0 | 2.0 | 3.0 | 3.0 | - |
| Tax Billing Coordinator | 1.0 | 1.0 | - | - | - | - |
| Treasury/Deposit Program Coordinator | 1.0 | 1.0 | - | - | - | - |
| Treasury Services Manager | - | - | 1.0 | 1.0 | 1.0 | - |
| | 25.0 | 25.0 | 25.0 | 24.0 | 24.0 | - |

* Includes 2.5 FTE not-funded in the FY 2014 Budget [Accountant (0.5 FTE - part time); Accounts Receivable/Collections Representative (1.0 FTE); and Controller (1.0 FTE)]. Funding for these positions was eliminated in FY 2011 and they will only be filled upon (1) a justifiable needs assessment by City Administration and (2) identification of a sustainable funding source.

The Maintenance & Operations category increased 5.1%, or \$38,246, due primarily to the following activity:

- Increase in professional fees of \$8,902 due primarily to increased funding for credit card processing fees (based on year-to-date expenditure trends), coupled with reductions in multiple line-items including bank wire fees and graphic design fees;
- Increase in travel/training of \$4,740 due primarily to software training needs (the Department is entering the second year of its Munis software implementation and it is imperative that staff completes sufficient training to maximize our understanding of the software's capabilities which will increase our operational efficiency);
- Increase in the employee wellness program of \$60,000 which is targeted towards CHN wellness initiatives for spouses;
- Decrease in advertising of -\$6,850 based on current expenditure trends coupled with reductions in legal advertising costs (e.g. purchasing solicitation advertisements are typically charged directly to the underlying project account);
- Decrease in printing and binding of -\$10,350 due to a calculated reduction in document printing (e.g. budgets, financial reports, etc.) with a focus on electronic distribution instead (website); and
- Decrease in general supplies of -\$13,522 based on current expenditure trends including reductions in postage and office supplies.

The Capital/Lease category includes funding for the ERP system (Munis software) lease and decreased -9.4%, or -\$10,545, compared to FY 2013. The decline is solely related to a refinancing of the underlying lease. Specifically, the Finance Department refinanced the city's entire portfolio of capital leases during FY 2013 which resulted in a 69% savings in interest expense over the respective lives of the leases.

Public Safety Department

The FY 2014 Budget for Public Safety totals \$23,821,865 and represents an increase of 2.4%, or \$559,885, compared to FY 2013.

The Personnel Services category increased 3.1%, or \$604,121, due primarily to: wage increases associated with the 3% performance-based merit program scheduled for April 1, 2014; increases in anticipated overtime costs; increases in group insurance premiums; the addition of two full-time Firefighter/Paramedic positions and one full-time Assistant Fire Marshall position (please refer to the Operating Initiatives section for more detailed information); partially offset through the reorganization of two full-time positions (Public Safety Administrator and Communications Training

Coordinator) from the General Fund to the E-911 Fund as their job functions represent E-911 activities.

The Department has one part-time position (0.5 FTE part-time Administrative Assistant I) that was not funded in FY 2013 and is not funded in FY 2014. This position will remain vacant pending an identified funding source and workload justification.

Base level personnel total 218.0 FTEs and represent the following:

| | FTEs | | | | | |
|--|---------|---------|---------|---------|----------|----------|
| | FY 2010 | FY 2011 | FY 2012 | FY 2013 | FY 2014* | Variance |
| Sworn Police Officers | | | | | | |
| Director of Public Safety | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Captain | 7.0 | 7.0 | 7.0 | 8.0 | 8.0 | - |
| Lieutenant** | 14.0 | 14.0 | 14.0 | 14.0 | 15.0 | 1.0 |
| Emer. Mgmt Program Coordinator (Lt.) | 1.0 | 1.0 | 1.0 | - | - | - |
| Field Training Officer | 10.0 | 10.0 | 10.0 | 10.0 | 10.0 | - |
| Officer** | 70.0 | 70.0 | 71.0 | 71.0 | 70.0 | (1.0) |
| Public Information Officer | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| | 104.0 | 104.0 | 105.0 | 105.0 | 105.0 | - |
| Certified Firefighters | | | | | | |
| Deputy Director of Public Safety | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Battalion Chief | 4.0 | 4.0 | 4.0 | 4.0 | 4.0 | - |
| Communications Training Coord. (Captain)*** | - | - | 1.0 | 1.0 | - | (1.0) |
| Public Safety Administrator (Battalion Chief)*** | 1.0 | 1.0 | 1.0 | 1.0 | - | (1.0) |
| Captain | 26.0 | 26.0 | 25.0 | 24.0 | 24.0 | - |
| Fire Training/Emer. Mgmt Coord. (Captain)** | - | - | - | 1.0 | - | (1.0) |
| Accreditation/Emer. Mgmt Coord. (Captain)** | - | - | - | - | 1.0 | 1.0 |
| Fire Apparatus Engineer | 23.0 | 23.0 | 23.0 | 23.0 | 23.0 | - |
| Firefighter/Paramedic** | 17.0 | 17.0 | 17.0 | 17.0 | 20.0 | 3.0 |
| Firefighter II | 19.0 | 19.0 | 19.0 | 19.0 | 19.0 | - |
| Fire Logistics Officer | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Fire Marshal (Battalion Chief) | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Fire Marshall (Assistant)** | - | - | - | - | 1.0 | 1.0 |
| Fire Prevention Officer (2FT; 1PT) | 3.0 | 3.0 | 3.0 | 3.0 | 2.5 | (0.5) |
| | 96.0 | 96.0 | 96.0 | 96.0 | 97.5 | 1.5 |
| Civilian Positions | | | | | | |
| Accreditation Manager** | 1.0 | 1.0 | 1.0 | 1.0 | - | (1.0) |
| Administrative Assistant I (1FT; 1PT)* | 2.5 | 1.5 | 0.5 | 0.5 | 0.5 | - |
| Administrative Assistant II (2FT) | 2.5 | 2.5 | 2.5 | 2.5 | 2.0 | (0.5) |
| CERT Program Manager | 1.0 | 1.0 | - | - | - | - |
| Criminal Intelligence Analyst** | - | - | - | 1.0 | 1.0 | - |
| Data Entry Clerk (1PT) | 0.5 | 0.5 | 0.5 | 0.5 | 0.5 | - |
| Evidence Technician | 2.0 | 2.0 | 1.0 | 1.0 | 1.0 | - |
| Fingerprint Technician (1PT) | 0.5 | 0.5 | 0.5 | 0.5 | 0.5 | - |
| Jail/Court Liaison | 1.0 | - | - | - | - | - |
| Public Safety Volunteer Manager | - | - | 1.0 | 1.0 | 1.0 | - |
| Records Clerk | 1.0 | 3.0 | 3.0 | 3.0 | 4.0 | 1.0 |
| Records Supervisor | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Research Analyst** | 1.0 | 1.0 | 1.0 | - | - | - |
| School Crossing Guard (8PT) | 4.0 | 4.0 | 4.0 | 4.0 | 4.0 | - |
| | 18.0 | 18.0 | 16.0 | 16.0 | 15.5 | (0.5) |
| | 218.0 | 218.0 | 217.0 | 217.0 | 218.0 | 1.0 |

* Includes 0.5 FTE not-funded in the FY 2014 Budget (Administrative Assistant I - part time). This position was approved in FY 2009 but never funded due to revenue constraints and will only be filled upon (1) a justifiable needs assessment by City Administration and (2) identification of a sustainable funding source.

** Approved operating initiatives in FY 2014 include the addition of two Firefighter/Paramedics and one Assistant Fire Marshal; all other position reclassifications occurred during FY 2013.

*** Position duties are composed of E-911 functions and are being reallocated to the E-911 Fund.

The Maintenance & Operations category remained relatively flat (\$13,369 increase) and included the following activity:

- Increase of \$10,000 in facility repair and maintenance based on current maintenance trends (this is in addition to what is funded for facility maintenance within the Engineering and Public Works budget);
- Increase of \$9,634 in travel/training due to a continued focus on training and certification;
- Increase of \$36,444 in maintenance contracts due primarily to increased gun range usage coupled with increases in red light camera lease payments (offset through increased revenue collections);
- Increase of \$36,713 in uniforms due primarily to increases in uniforms and duty gear, clothing allowances, and reservists uniforms; and
- Decrease of -\$86,751 in professional services due to the elimination of the emergency ambulance service subsidization which is partially offset through additional costs for CALEA on-site certification assessment and additional funding for the GBI fingerprinting program (offset through additional user fees).

The Capital/Lease category includes funding for the fire truck leases and decreased -17.3%, or -\$57,605, compared to FY 2013. The decline is solely related to a refinancing of the underlying leases. Specifically, the Finance Department refinanced the city's entire portfolio of capital leases during FY 2013 which resulted in a 69% savings in interest expense over the respective lives of the leases.

Human Resources

The FY 2014 Budget for Human Resources totals \$380,472 and represents a decrease of -4%, or -\$15,775, compared to FY 2013.

The Personnel Services category decreased -13.7%, or -\$33,512, due primarily to: wage increases associated with the 3% performance-based merit program scheduled for April 1, 2014; increases in group insurance premiums; all of which was mitigated through reductions in the citywide tuition reimbursement program to more closely align with actual spending patterns. The Department has one position (1.0 FTE Senior HR Administrator) that was not funded in FY 2013 and is not funded in FY 2014. This position will remain vacant pending an identified funding source and workload justification.

Base level personnel total 3.0 FTEs and represent the following:

| | FTEs | | | | | Variance |
|--------------------------------|---------|---------|---------|---------|----------|----------|
| | FY 2010 | FY 2011 | FY 2012 | FY 2013 | FY 2014* | |
| Administrative Assistant II | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Employment/Recruitment Manager | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Senior HR Administrator* | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| | 3.0 | 3.0 | 3.0 | 3.0 | 3.0 | - |

* Includes 1.0 FTE not-funded in the FY 2014 Budget (Senior HR Administrator). Funding for this position was eliminated in FY 2011 and will only be filled upon (1) a justifiable needs assessment by City Administration and (2) identification of a sustainable funding source.

* Assistant City Administrator (acting HR Director) is funded within the City Administration budget.

The Maintenance & Operations category increased 11.7%, or \$17,737, due to minor reallocations within multiple accounts based on current expenditure trends coupled with operating initiative funding for a Wage & Benefit Study (\$15,000).

Municipal Court

The FY 2014 Budget for Municipal Court totals \$1,025,056 and represents an increase of 2.8%, or \$28,271, compared to FY 2013.

The Personnel Services category increased 2.8%, or \$17,519, due primarily to wage increases associated with the 3% performance-based merit program scheduled for April 1, 2014 and increases in group insurance premiums.

Base level personnel total 9.0 FTEs and represent the following:

| | FTEs | | | | | Variance |
|--|---------|---------|---------|---------|---------|----------|
| | FY 2010 | FY 2011 | FY 2012 | FY 2013 | FY 2014 | |
| Court Clerk/Director of Court Services | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Deputy Clerk I | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Deputy Clerk II | 5.0 | 5.0 | 5.0 | 5.0 | 5.0 | - |
| Deputy Clerk III | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Judge | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| | 9.0 | 9.0 | 9.0 | 9.0 | 9.0 | - |

The Maintenance & Operations category increased 3.0%, or \$10,752, due primarily to the following activity:

- Increase of \$2,908 in maintenance contracts related to the lease replacement of the Department's copier (warrants replacement based on age, maintenance costs, and consumables costs); and
- Increase of \$6,539 in professional services (IT) due primarily to a revised allocation methodology for Voice-Over-Internet-Protocol (VOIP) costs (e.g. GLS monitoring and support, CISCO SMARTnet licenses, and CISCO support).

Recreation and Parks Department

The FY 2014 Budget for Recreation and Parks totals \$6,654,810 and represents a decrease of -0.3%, or -\$17,964, compared to FY 2013.

The Personnel Services category increased 0.2%, or \$7,875, due primarily to: wage increases associated with the 3% performance-based merit program scheduled for April 1, 2014; increases in group insurance premiums; which was partially mitigated through departmental turnover. The Department has three positions (1.0 FTE Athletic Coordinator, 1.0 FTE Program Coordinator, and 1.0 FTE Customer Service Coordinator) that were not funded in FY 2013 and are not funded in FY 2014. These positions will remain vacant pending an identified funding source and workload justification.

Authorized personnel total 51.0 FTEs and represent the following:

| | FTEs | | | | | Variance |
|-------------------------------------|---------|---------|---------|---------|----------|----------|
| | FY 2010 | FY 2011 | FY 2012 | FY 2013 | FY 2014* | |
| Administrative Assistant I | 2.0 | 2.0 | 2.0 | 3.0 | 3.0 | - |
| Administrative Assistant II | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Athletic Coordinator* | 4.0 | 4.0 | 4.0 | 3.0 | 3.0 | - |
| Arts Coordinator | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Customer Service Representative* | 5.0 | 5.0 | 5.0 | 4.0 | 4.0 | - |
| Deputy Director of Recreation/Parks | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Director of Recreation/Parks | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Equestrian Center Manager | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Facility Technician | 3.0 | 4.0 | 4.0 | 4.0 | 4.0 | - |
| Office Manager | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Park Services Manager | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Parks Maintenance Technician | 11.0 | 10.0 | 10.0 | 8.0 | 8.0 | - |
| Parks Maintenance Technician I | 2.0 | 2.0 | 2.0 | 5.0 | 5.0 | - |
| Parks Maintenance Technician II | 5.0 | 5.0 | 5.0 | 5.0 | 5.0 | - |
| Parks Supervisor II | 4.0 | 4.0 | 4.0 | 4.0 | 4.0 | - |
| Program Coordinator | 4.0 | 4.0 | 4.0 | 4.0 | 4.0 | - |
| Recreation Supervisor II* | 4.0 | 4.0 | 4.0 | 4.0 | 4.0 | - |
| | 51.0 | 51.0 | 51.0 | 51.0 | 51.0 | - |

* Includes 3.0 FTE not-funded in the FY 2014 Budget [Athletic Coordinator (1.0 FTE); Program Coordinator (1.0 FTE); and Customer Service Representative (1.0 FTE)]. Funding for these positions was eliminated in FY 2011/FY2012 and they will only be filled upon (1) a justifiable needs assessment by City Administration and (2) identification of a sustainable funding source.

The Maintenance & Operations category decreased -0.2%, or -\$6,554, due primarily to the following activity:

- Increase in grounds repair and maintenance of \$27,436 due to multiple initiatives including maintenance of Milton Center pursuant to the Intergovernmental Agreement and North Park repairs (e.g. repaving the walking trails at fields 6-8; replacing the dugout canopies at fields 5-8; and repairing the fencing at football field 1);
- Increase in professional services (IT) of \$68,234 due primarily to: support/maintenance costs related to the ActiveNet recreation management software and CityWorks software (work order/permitting) approved during FY 2013; and increased cellphone service charges (upgrade to smartphones/iPads);
- Decrease in facility repair and maintenance of -\$12,965 due to multiple initiatives completed during FY 2013 that will not continue into FY 2014 (e.g. carpet cleaning for the Community Center; bench repair and ceiling fan installation for the court room; upgrading the sinks and faucets at the wacky world restroom; etc.);
- Decrease in general supplies of -\$38,526 due to general reductions across multiple spend categories including player uniforms, trophies, office supplies, food, etc.; and
- Decrease in utilities (combined) of -\$43,900 based on current usage and expenditure trends;

The Capital/Lease category includes funding for a pull behind blower (athletic fields), bleacher shade structures for multiple locations, and replacement playground equipment.

Information Technology Department

The FY 2014 Budget for Information Technology totals \$1,446,819 and represents an increase of 1.7%, or \$24,481, compared to FY 2013.

The Personnel Services category increased 4.8%, or \$57,809, due primarily to: wage increases associated with the 3% performance-based merit program scheduled for April 1, 2014; increases in group insurance premiums; and targeted pay adjustments to several team members in 2012 to bring them in line with the local market.

Authorized personnel total 11.0 FTEs and represent the following:

| | FTEs | | | | | Variance |
|----------------------------|---------|---------|---------|---------|----------|----------|
| | FY 2010 | FY 2011 | FY 2012 | FY 2013 | FY 2014* | |
| Director | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| GIS Coordinator | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| GIS Manager | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| IT Project Manager | 1.0 | 1.0 | 1.0 | - | - | - |
| IT Systems Administrator | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Network Analyst I | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Network Analyst II | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Network Manager | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Systems Analyst II | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 | - |
| Systems Manager | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Telecommunications Manager | - | - | - | 1.0 | 1.0 | - |
| | 11.0 | 11.0 | 11.0 | 11.0 | 11.0 | - |

The Maintenance & Operations category decreased -11%, or -\$22,328, due primarily to the following activity:

- Decrease of -\$18,988 in professional services (IT) due primarily to revised methodologies that allocate network and cellular expenses based on relative users (as such, the Department's allocated cost decrease relative to other departments);
- Decrease of -\$6,650 in equipment refresh (IT) due to a reduction in smartphone replacement needs; and
- Increase of \$3,000 in travel/training due to a continued focus on training and new software implementations (e.g. CityWorks permitting/work-order software, ActiveNet recreation management software, Munis financial management software, as well as core technologies such as OSSl, CISCO, and virtualization).

The Capital/Lease category decreased -\$11,000 as the FY 2013 budget included funding for the purchase of a replacement plotter. There are no operational capital needs for FY 2014.

Emergency-911 Fund

The FY 2014 Budget for the E-911 Fund totals \$3,346,347 and represents a decrease of -38%, or -\$2,048,594, compared to FY 2013. The main driver of this variance is the reserve (i.e. available fund balance) budgeted in FY 2013⁵. After adjusting for the reserve, the true operational budget growth totals 15%. Funding for applicable service portions of the budget are split between Alpharetta and the City of Milton per Intergovernmental Agreement.

The Personnel Services category increased 18.2%, or \$346,131, due primarily to: wage increases associated with the 3% performance-based merit program scheduled for April 1, 2014; increases in group insurance premiums; costs, and the reorganization of two full-time positions (Public Safety Administrator and Communications Training Coordinator) from the General Fund to the E-911 Fund as their job functions represent E-911 activities.

Authorized personnel total 26.0 FTEs.

| | FTEs | | | | | Variance |
|--|---------|---------|---------|---------|---------|----------|
| | FY 2010 | FY 2011 | FY 2012 | FY 2013 | FY 2014 | |
| Communications Officer | 12.0 | 12.0 | 14.0 | 14.0 | 14.0 | - |
| Communications Shift Supervisor | 4.0 | 4.0 | 5.0 | 5.0 | 5.0 | - |
| Communications Training Coord. (Captain)* | - | - | - | - | 1.0 | 1.0 |
| Public Safety Administrator (Battalion Chief)* | - | - | - | - | 1.0 | 1.0 |
| Sr. Communications Officer | 4.0 | 4.0 | 4.0 | 4.0 | 4.0 | - |
| IT Systems Administrator | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| | 21.0 | 21.0 | 24.0 | 24.0 | 26.0 | 2.0 |

* Position duties are composed of E-911 functions and are being reallocated to the E-911 Fund from the General Fund (Public Safety Department).

The Maintenance & Operations category decreased -7.2%, or -\$72,061, due primarily to the following activity:

- Decrease in maintenance contracts of -\$41,283 due to a reduction in phone system maintenance allocations coupled with increases in Fulton County radio system fees and funding for janitorial services to clean the E-911 facility;
- Decrease in professional services (IT) of -\$13,438 due to a reduction in CAD software maintenance needs; and
- Decrease in utilities of -\$7,000 based on current expenditure trends.

The Capital category includes funding totaling \$165,000 for general capital equipment needs (\$5,000), Fire Dispatch Protocol/Accreditation initiative (\$125,000; jointly funded by the City of Alpharetta and the City of Milton), and the purchase of 6 radios and associated equipment for the Police Reserve Unit (\$35,000; fully funded by the City of Alpharetta).

⁵ Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. A portion of this Reserve was used to fund the city's share of the North Fulton Radio Initiative. The carry-forward for FY 2014 will occur subsequent to adoption of the budget.

Impact Fee Fund

The FY 2014 Budget totals \$46,350.

This fund accounts for fees assessed upon development activity. These fees are collected to pay for system improvements (recreation/parks, streets, and public safety) as detailed within the city's impact fee ordinance. Impact Fees in FY 2014 will be reserved for future system improvements.

Drug Enforcement Agency Fund

The FY 2014 Budget totals \$585,500.

This fund accounts for revenues received from the enforcement of drug laws and the confiscation of property from drug offender arrests that can be used by public safety to aid in drug enforcement activity. Funds cannot be used to supplant the Public Safety Department's normal operational budget. Included in this funding is \$353,100 for a Special Investigations Unit (two Police Officer positions and one Police Lieutenant Position) approved as part of the FY 2014 Operating Initiatives⁶.

Authorized personnel total 3 FTEs.

| | FTEs | | | | | |
|------------|---------|---------|---------|---------|---------|----------|
| | FY 2010 | FY 2011 | FY 2012 | FY 2013 | FY 2014 | Variance |
| Officer | - | - | - | - | 2.0 | 2.0 |
| Lieutenant | - | - | - | - | 1.0 | 1.0 |
| | - | - | - | - | 3.0 | 3.0 |

Hotel/Motel Fund

The FY 2014 Budget totals \$3,700,000.

This fund accounts for occupancy tax collections from area hotels and motels for the purpose of promoting conventions, tourism, and trade shows, while providing funds to facilitate economic vitality in downtown areas. The city levies a hotel/motel occupancy tax of 6% on total rental charges. The resulting revenue is distributed as follows: City of Alpharetta (40.00%); Alpharetta Convention & Visitor's Bureau (43.33%); and the Alpharetta Business Community (16.67%).

Debt Service Fund

The FY 2014 Budget totals \$3,733,000 and includes funding for: the payment of principal and interest on general long-term debt (\$3,670,315); administrative fees (\$5,000); and a debt service reserve⁷ (\$57,685).

⁶ Please refer to the Operating Initiatives tab of this document for detailed descriptions of the initiatives.

⁷ The debt service reserve is being maintained to insulate the city from revenue declines.

Solid Waste Fund

The FY 2014 Budget for the Solid Waste Fund totals \$3,215,710 and represents a decrease of -8.7%, or -\$305,285, compared to FY 2013. The main driver of this variance is the reserve (i.e. available fund balance) budgeted in FY 2013⁸. After adjusting for the reserve, the true operational budget growth totals 1.8%.

The Personnel Services category increased 2.2%, or \$1,237, due primarily to wage increases associated with the 3% performance-based merit program scheduled for April 1, 2014 and increases in group insurance premiums.

Authorized personnel total 1.0 FTE and represent the following:

| | FTEs | | | | | Variance |
|-----------------------------------|---------|---------|---------|---------|---------|----------|
| | FY 2010 | FY 2011 | FY 2012 | FY 2013 | FY 2014 | |
| Financial Services Representative | 1.0 | 1.0 | - | - | - | - |
| Customer Account Representative | - | - | 1.0 | 1.0 | 1.0 | - |
| | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |

The Maintenance & Operations category increased 1.7%, or \$53,540, due to an increase in estimated sanitation collection fees (variance due to customer base; not an increase in rates).

Risk Management Fund

The FY 2014 Budget totals \$1,142,000.

The Risk Management Fund is responsible for funding all insurance premiums, workers compensation claims, etc.

⁸ Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2014 will occur subsequent to adoption of the budget.



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FUND SUMMARIES



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CITYWIDE FUND SUMMARIES

City of Alpharetta
FY 2014 Budget
Citywide Statement of Revenues and Expenditures (by Department)

| | Special Revenue Funds | | | | | | | Enterprise Fund | Internal Service Fund | TOTAL |
|---|-----------------------|---------------------|------------------|-------------------|---------------------|---------------------|-----------------------|---------------------|-----------------------|----------------------|
| | General Fund | E-911 Fund | Impact Fee Fund | DEA Fund | Hotel/Motel Fund | Debt Service Fund | Capital Projects Fund | Solid Waste Fund | Risk Management Fund | |
| REVENUES: | | | | | | | | | | |
| Property Taxes | \$ 18,505,000 | \$ - | \$ - | \$ - | \$ - | \$ 3,725,000 | \$ - | \$ - | \$ - | \$ 22,230,000 |
| Local Option Sales Taxes | 12,850,000 | - | - | - | - | - | - | - | - | 12,850,000 |
| Other Taxes | 12,772,000 | - | - | - | 3,700,000 | - | - | - | - | 16,472,000 |
| Licenses and Permits | 1,747,500 | - | - | - | - | - | - | - | - | 1,747,500 |
| Intergovernmental Revenue | 76,252 | 1,096,262 | - | - | - | - | - | - | - | 1,172,514 |
| Charges for Services | 2,666,200 | 2,247,000 | 45,000 | - | - | - | - | 3,212,600 | 1,075,800 | 9,246,600 |
| Fines and Forfeitures | 2,850,000 | - | - | 585,000 | - | - | - | - | - | 3,435,000 |
| Interest Earnings | 50,000 | 3,085 | 1,350 | 500 | - | 8,000 | - | 3,110 | 1,200 | 67,245 |
| Other/Miscellaneous | 231,323 | - | - | - | - | - | - | - | - | 231,323 |
| <i>subtotal</i> | \$ 51,748,275 | \$ 3,346,347 | \$ 46,350 | \$ 585,500 | \$ 3,700,000 | \$ 3,733,000 | \$ - | \$ 3,215,710 | \$ 1,077,000 | \$ 67,452,182 |
| Other Financing Sources | | | | | | | | | | |
| Interfund Transfer from General Fund | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 8,093,503 | \$ - | \$ - | \$ 8,093,503 |
| Interfund Transfer from Hotel/Motel Fund | 1,480,000 | - | - | - | - | - | - | - | - | 1,480,000 |
| Budgeted Fund Balance | 5,668,503 | - | - | - | - | - | - | - | 65,000 | 5,733,503 |
| <i>subtotal</i> | \$ 7,148,503 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 8,093,503 | \$ - | \$ 65,000 | \$ 15,307,006 |
| Total Revenues | \$ 58,896,778 | \$ 3,346,347 | \$ 46,350 | \$ 585,500 | \$ 3,700,000 | \$ 3,733,000 | \$ 8,093,503 | \$ 3,215,710 | \$ 1,142,000 | \$ 82,759,188 |
| EXPENDITURES: | | | | | | | | | | |
| Mayor and City Council | \$ 314,541 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 314,541 |
| City Administration | 2,675,448 | - | - | - | - | - | 500,000 | - | - | 3,175,448 |
| Legal Services | 500,000 | - | - | - | - | - | - | - | - | 500,000 |
| Community Development | 2,412,477 | - | - | - | - | - | 300,000 | - | - | 2,712,477 |
| Engineering and Public Works | 7,038,823 | - | - | - | - | - | 4,905,500 | - | - | 11,944,323 |
| Finance | 3,032,164 | - | - | - | - | - | - | 3,215,710 | 1,142,000 | 7,389,874 |
| Public Safety | 23,821,865 | 3,346,347 | - | 585,500 | - | - | 825,000 | - | - | 28,578,712 |
| Human Resources | 380,472 | - | - | - | - | - | - | - | - | 380,472 |
| Municipal Court | 1,025,056 | - | - | - | - | - | - | - | - | 1,025,056 |
| Recreation and Parks | 6,654,810 | - | - | - | - | - | 721,000 | - | - | 7,375,810 |
| Information Technology | 1,446,819 | - | - | - | - | - | 460,000 | - | - | 1,906,819 |
| Non-Departmental | | | | | | | | | | |
| Insurance Premiums (Risk Fund) | 690,800 | - | - | - | - | - | - | - | - | 690,800 |
| Contingency | 500,000 | - | - | - | - | - | - | - | - | 500,000 |
| Reserve | - | - | 45,000 | - | - | 57,685 | 382,003 | - | - | 484,688 |
| Alpharetta Business Community (Sidewalks) | - | - | - | - | 616,790 | - | - | - | - | 616,790 |
| Alpharetta Convention and Visitors Bureau | - | - | - | - | 1,603,210 | - | - | - | - | 1,603,210 |
| Debt Service (Principal and Interest) | 265,000 | - | - | - | - | 3,670,315 | - | - | - | 3,935,315 |
| Other | 45,000 | - | 1,350 | - | - | 5,000 | - | - | - | 51,350 |
| <i>subtotal</i> | \$ 50,803,275 | \$ 3,346,347 | \$ 46,350 | \$ 585,500 | \$ 2,220,000 | \$ 3,733,000 | \$ 8,093,503 | \$ 3,215,710 | \$ 1,142,000 | \$ 73,185,685 |
| Other Financing Uses | | | | | | | | | | |
| Interfund Transfer to General Fund | \$ - | \$ - | \$ - | \$ - | \$ 1,480,000 | \$ - | \$ - | \$ - | \$ - | \$ 1,480,000 |
| Interfund Transfer to Capital Project Funds | 8,093,503 | - | - | - | - | - | - | - | - | 8,093,503 |
| Interfund Transfer to Risk Management Fund | - | - | - | - | - | - | - | - | - | - |
| <i>subtotal</i> | \$ 8,093,503 | \$ - | \$ - | \$ - | \$ 1,480,000 | \$ - | \$ - | \$ - | \$ - | \$ 9,573,503 |
| Total Expenditures | \$ 58,896,778 | \$ 3,346,347 | \$ 46,350 | \$ 585,500 | \$ 3,700,000 | \$ 3,733,000 | \$ 8,093,503 | \$ 3,215,710 | \$ 1,142,000 | \$ 82,759,188 |

FY 2014 Budget

City of Alpharetta
FY 2014 Budget
Citywide Statement of Revenues and Expenditures (by Category)

| | Special Revenue Funds | | | | | | | Enterprise Fund | Internal Service Fund | TOTAL |
|---|-----------------------|--------------|-----------------|------------|------------------|-------------------|-----------------------|------------------|-----------------------|---------------|
| | General Fund | E-911 Fund | Impact Fee Fund | DEA Fund | Hotel/Motel Fund | Debt Service Fund | Capital Projects Fund | Solid Waste Fund | Risk Management Fund | |
| REVENUES: | | | | | | | | | | |
| Property Taxes | \$ 18,505,000 | \$ - | \$ - | \$ - | \$ - | \$ 3,725,000 | \$ - | \$ - | \$ - | \$ 22,230,000 |
| Local Option Sales Taxes | 12,850,000 | - | - | - | - | - | - | - | - | 12,850,000 |
| Other Taxes | 12,772,000 | - | - | - | 3,700,000 | - | - | - | - | 16,472,000 |
| Licenses and Permits | 1,747,500 | - | - | - | - | - | - | - | - | 1,747,500 |
| Intergovernmental Revenue | 76,252 | 1,096,262 | - | - | - | - | - | - | - | 1,172,514 |
| Charges for Services | 2,666,200 | 2,247,000 | 45,000 | - | - | - | - | 3,212,600 | 1,075,800 | 9,246,600 |
| Fines and Forfeitures | 2,850,000 | - | - | 585,000 | - | - | - | - | - | 3,435,000 |
| Interest Earnings | 50,000 | 3,085 | 1,350 | 500 | - | 8,000 | - | 3,110 | 1,200 | 67,245 |
| Other/Miscellaneous | 231,323 | - | - | - | - | - | - | - | - | 231,323 |
| subtotal | \$ 51,748,275 | \$ 3,346,347 | \$ 46,350 | \$ 585,500 | \$ 3,700,000 | \$ 3,733,000 | \$ - | \$ 3,215,710 | \$ 1,077,000 | \$ 67,452,182 |
| Other Financing Sources | | | | | | | | | | |
| Interfund Transfer from General Fund | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 8,093,503 | \$ - | \$ - | \$ 8,093,503 |
| Interfund Transfer from Hotel/Motel Fund | 1,480,000 | - | - | - | - | - | - | - | - | 1,480,000 |
| Budgeted Fund Balance | 5,668,503 | - | - | - | - | - | - | - | 65,000 | 5,733,503 |
| subtotal | \$ 7,148,503 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 8,093,503 | \$ - | \$ 65,000 | \$ 15,307,006 |
| Total Revenues | \$ 58,896,778 | \$ 3,346,347 | \$ 46,350 | \$ 585,500 | \$ 3,700,000 | \$ 3,733,000 | \$ 8,093,503 | \$ 3,215,710 | \$ 1,142,000 | \$ 82,759,188 |
| EXPENDITURES: | | | | | | | | | | |
| Personnel Services | \$ 36,503,631 | \$ 2,245,587 | \$ - | \$ 212,249 | \$ - | \$ - | \$ - | \$ 57,710 | \$ - | \$ 39,019,177 |
| Maintenance and Operations | 12,324,470 | 935,760 | 1,350 | 183,251 | - | 5,000 | - | 3,158,000 | 1,142,000 | 17,749,831 |
| Capital/Capital Lease | 474,374 | 165,000 | - | 190,000 | - | - | 7,711,500 | - | - | 8,540,874 |
| Other | | | | | | | | | | |
| Insurance Premiums (Risk Fund) | 690,800 | - | - | - | - | - | - | - | - | 690,800 |
| Contingency | 500,000 | - | - | - | - | - | - | - | - | 500,000 |
| Reserve | - | - | 45,000 | - | - | 57,685 | 382,003 | - | - | 484,688 |
| Alpharetta Business Community (Sidewalks) | - | - | - | - | 616,790 | - | - | - | - | 616,790 |
| Alpharetta Convention and Visitors Bureau | - | - | - | - | 1,603,210 | - | - | - | - | 1,603,210 |
| Debt Service (Principal and Interest) | 265,000 | - | - | - | - | 3,670,315 | - | - | - | 3,935,315 |
| Donations/Contributions | 45,000 | - | - | - | - | - | - | - | - | 45,000 |
| subtotal | \$ 50,803,275 | \$ 3,346,347 | \$ 46,350 | \$ 585,500 | \$ 2,220,000 | \$ 3,733,000 | \$ 8,093,503 | \$ 3,215,710 | \$ 1,142,000 | \$ 73,185,685 |
| Other Financing Uses | | | | | | | | | | |
| Interfund Transfer to General Fund | \$ - | \$ - | \$ - | \$ - | \$ 1,480,000 | \$ - | \$ - | \$ - | \$ - | \$ 1,480,000 |
| Interfund Transfer to Capital Project Funds | 8,093,503 | - | - | - | - | - | - | - | - | 8,093,503 |
| Interfund Transfer to Risk Management Fund | - | - | - | - | - | - | - | - | - | - |
| subtotal | \$ 8,093,503 | \$ - | \$ - | \$ - | \$ 1,480,000 | \$ - | \$ - | \$ - | \$ - | \$ 9,573,503 |
| Total Expenditures | \$ 58,896,778 | \$ 3,346,347 | \$ 46,350 | \$ 585,500 | \$ 3,700,000 | \$ 3,733,000 | \$ 8,093,503 | \$ 3,215,710 | \$ 1,142,000 | \$ 82,759,188 |



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GENERAL FUND SUMMARY

City of Alpharetta
General Fund
Statement of Budgetary Comparisons (FY 2013-2014)

| | FY 2013 AMENDED BUDGET | FY 2014 RECOMMENDED BUDGET | \$ Variance | % Variance |
|---------------------------------------|------------------------------|----------------------------------|---------------------|---------------|
| Revenues: | | | | |
| Property Taxes: | | | | |
| Current Year | \$ 16,555,000 | \$ 17,550,000 | \$ 995,000 | 6.0% |
| Motor Vehicle | 800,000 | 750,000 | (50,000) | -6.3% |
| Prior Year/Delinquent | 255,000 | 205,000 | (50,000) | -19.6% |
| Local Option Sales Tax | 12,070,000 | 12,850,000 | 780,000 | 6.5% |
| Other Taxes: | | | | |
| Franchise Fees | 6,550,000 | 6,340,000 | (210,000) | -3.2% |
| Insurance Premium Tax | 2,700,000 | 2,900,000 | 200,000 | 7.4% |
| Alcohol Beverage Excise Tax | 1,675,000 | 1,750,000 | 75,000 | 4.5% |
| Other Taxes | 1,620,000 | 1,782,000 | 162,000 | 10.0% |
| Licenses & Permits | 2,024,500 | 1,747,500 | (277,000) | -13.7% |
| Intergovernmental | 76,252 | 76,252 | - | 0.0% |
| Charges for Services | 2,600,500 | 2,666,200 | 65,700 | 2.5% |
| Fines & Forfeitures | 3,050,000 | 2,850,000 | (200,000) | -6.6% |
| Interest | 15,000 | 50,000 | 35,000 | 233.3% |
| Other Revenues | 217,169 | 231,323 | 14,154 | 6.5% |
| Other Financing Sources: | | | | |
| Interfund Transfer (Hotel/Motel Fund) | 1,364,378 | 1,480,000 | 115,622 | 8.5% |
| Total Operating Revenues | \$ 51,572,799 | \$ 53,228,275 | \$ 1,655,476 | 3.2% |
| Fund Balance Carryforward | 4,679,944 | 5,668,503 | | |
| Total Revenues | \$ 56,252,743 | \$ 58,896,778 | | |
| Expenditures (by Category): | | | | |
| Personnel Services: | | | | |
| Salaries and Wages | \$ 23,669,072 | \$ 24,223,846 | \$ 554,774 | 2.3% |
| Group Insurance | 5,796,601 | 6,275,137 | 478,536 | 8.3% |
| Pension (Defined Benefit) | 2,587,027 | 2,359,826 | (227,201) | -8.8% |
| Pension (401A) | 1,012,075 | 1,276,270 | 264,195 | 26.1% |
| Miscellaneous Benefits | 2,398,071 | 2,368,552 | (29,519) | -1.2% |
| subtotal | \$ 35,462,846 | \$ 36,503,631 | \$ 1,040,785 | 2.9% |
| Maintenance and Operations: | | | | |
| Professional Fees | \$ 1,906,967 | \$ 1,946,549 | \$ 39,582 | 2.1% |
| Maintenance Contracts | 1,700,487 | 1,708,322 | 7,835 | 0.5% |
| Professional Services (IT) | 1,120,354 | 1,272,218 | 151,864 | 13.6% |
| General Supplies | 947,417 | 901,494 | (45,923) | -4.8% |
| Utilities (Electricity) | 2,134,993 | 2,102,400 | (32,593) | -1.5% |
| Fuel | 842,000 | 858,500 | 16,500 | 2.0% |
| Legal Services | 500,000 | 500,000 | - | 0.0% |
| Miscellaneous | 2,824,853 | 3,034,987 | 210,134 | 7.4% |
| subtotal | \$ 11,977,071 | \$ 12,324,470 | \$ 347,399 | 2.9% |
| Capital/Lease: | | | | |
| Fire Truck Leases | \$ 332,820 | \$ 275,215 | \$ (57,605) | -17.3% |
| Tyler ERP Lease | 111,976 | 101,431 | (10,545) | -9.4% |
| Work Order Software Lease | 133,000 | 71,728 | (61,272) | -46.1% |
| Miscellaneous | 67,285 | 26,000 | (41,285) | -61.4% |
| subtotal | \$ 645,081 | \$ 474,374 | \$ (170,707) | -26.5% |
| Other Uses: | | | | |
| Contingency | \$ 371,450 | \$ 500,000 | \$ 128,550 | 34.6% |
| Insurance Premiums (Risk Fund) | 664,500 | 690,800 | 26,300 | 4.0% |
| Gwinnett Tech Contribution (Debt Svc) | - | 265,000 | 265,000 | 100.0% |
| Donations/Contributions | 45,000 | 45,000 | - | 0.0% |
| subtotal | \$ 1,080,950 | \$ 1,500,800 | \$ 419,850 | 38.8% |
| Total Operating Expenditures | \$ 49,165,948 | \$ 50,803,275 | \$ 1,637,327 | 3.3% |
| Interfund Transfer: | | | | |
| Capital Project Fund | 7,086,795 | 8,093,503 | | |
| Total Expenditures | \$ 56,252,743 | \$ 58,896,778 | | |
| Personnel (full-time-equivalent) | 418.0 | 419.0 | | |

City of Alpharetta

General Fund

Statement of Revenues, Expenditures, and changes in Fund Balance

| | FY 2010 Actual | FY 2011 Actual | FY 2012 Actual | FY 2013 Amended Budget | FY 2014 Recommended Budget |
|--|-----------------------|-----------------------|-----------------------|---------------------------|----------------------------------|
| Beginning Fund Balance: | \$ 21,295,481 | \$ 18,879,353 | \$ 20,565,040 | \$ 21,330,297 | \$ 16,650,353 |
| Revenues: | | | | | |
| Property Taxes | \$ 18,603,559 | \$ 17,973,531 | \$ 16,494,539 | \$ 17,610,000 | \$ 18,505,000 |
| Local Option Sales Taxes | 11,174,798 | 11,230,204 | 12,239,330 | 12,070,000 | 12,850,000 |
| Other Taxes | 10,998,748 | 11,210,028 | 12,587,292 | 12,545,000 | 12,772,000 |
| Licenses and Permits | 1,497,744 | 1,819,139 | 2,201,211 | 2,024,500 | 1,747,500 |
| Intergovernmental | 76,348 | 61,294 | 85,489 | 76,252 | 76,252 |
| Charges for Services | 2,638,962 | 2,913,918 | 2,871,235 | 2,600,500 | 2,666,200 |
| Fines and Forfeitures | 3,360,576 | 3,110,574 | 3,045,182 | 3,050,000 | 2,850,000 |
| Interest | 57,365 | 36,604 | 53,079 | 15,000 | 50,000 |
| Other Revenue | 315,562 | 214,572 | 250,557 | 152,272 | 142,202 |
| | \$ 48,723,662 | \$ 48,569,864 | \$ 49,827,914 | \$ 50,143,524 | \$ 51,659,154 |
| Expenditures: | | | | | |
| Mayor and City Council | \$ 226,706 | \$ 210,244 | \$ 238,982 | \$ 307,471 | \$ 314,541 |
| City Administration | 1,602,420 | 1,573,439 | 1,693,685 | 2,333,727 | 2,675,448 |
| Legal Services | 392,470 | 505,862 | 484,458 | 500,000 | 500,000 |
| Community Development | 1,925,790 | 1,932,992 | 1,915,502 | 2,057,433 | 2,412,477 |
| Engineering and Public Works | 7,025,225 | 6,343,910 | 6,580,587 | 7,185,001 | 7,038,823 |
| Finance | 2,684,236 | 2,754,804 | 2,771,067 | 2,951,242 | 3,032,164 |
| Public Safety | 21,698,836 | 22,141,259 | 22,189,625 | 23,261,980 | 23,821,865 |
| Human Resources | 263,708 | 292,169 | 332,952 | 396,247 | 380,472 |
| Municipal Court | 931,504 | 928,142 | 938,942 | 996,785 | 1,025,056 |
| Recreation and Parks | 6,159,360 | 6,137,913 | 6,120,896 | 6,672,774 | 6,654,810 |
| Information Technology | 1,230,662 | 1,225,291 | 1,275,237 | 1,422,338 | 1,446,819 |
| Non-Departmental: | - | - | - | - | - |
| Contingency | - | 258,891 | 68,984 | 371,450 | 500,000 |
| Insurance Premiums (Risk Fund) | - | - | 244,000 | 664,500 | 690,800 |
| OPEB Contribution | - | - | 862,110 | - | - |
| Gwinnett Tech Contribution (Debt Svc) | - | - | - | - | 265,000 |
| Donations/Contributions | 45,000 | 45,000 | 45,000 | 45,000 | 45,000 |
| | \$ 44,185,917 | \$ 44,349,916 | \$ 45,762,027 | \$ 49,165,948 | \$ 50,803,275 |
| Other Financing Sources (Uses): | | | | | |
| Proceeds from the sale of Capital Assets | \$ 73,099 | \$ 247,893 | \$ 119,990 | \$ 64,897 | \$ 89,121 |
| Interfund Transfer: | | | | | |
| E-911 Fund | - | - | - | - | - |
| Bond IV Fund | - | - | - | - | - |
| Hotel/Motel Fund | 1,132,755 | 1,253,457 | 1,345,677 | 1,364,378 | 1,480,000 |
| Operating Grant Fund | - | (50,000) | - | - | - |
| Capital Grant Fund | (275,000) | - | - | - | - |
| Capital Project Fund | (6,634,830) | (3,259,311) | (4,373,797) | (7,086,795) | (8,093,503) |
| Debt Service Fund | - | - | - | - | - |
| Solid Waste Fund | - | - | - | - | - |
| Risk Management Fund | (1,249,897) | (726,300) | (392,500) | - | - |
| | \$ (6,953,873) | \$ (2,534,261) | \$ (3,300,630) | \$ (5,657,520) | \$ (6,524,382) |
| Ending Fund Balance: (1) | \$ 18,879,353 | \$ 20,565,040 | \$ 21,330,297 | \$ 16,650,353 | \$ 10,981,850 |
| <i>Changes in Fund Balance (actual/est.)</i> | <i>\$ (2,416,128)</i> | <i>\$ 1,685,687</i> | <i>\$ 765,257</i> | <i>\$ (4,679,944)</i> | <i>\$ (5,668,503)</i> |
| <i>Personnel (full-time-equivalent)</i> | <i>417.0</i> | <i>417.0</i> | <i>416.0</i> | <i>418.0</i> | <i>419.0</i> |

Notes:

- (1) Pursuant to the City's financial management policies, fund balance in excess of the City's current 21% Fund Balance Reserve can be used for one-time capital initiatives. Additionally, the budgetary presentation for fiscal years 2013 and 2014 assumes all appropriations will be spent; historically, a portion of the appropriations will go unspent which will augment the fund balance (i.e. the actual reduction in fund balance will be lower than what is presented above).



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SPECIAL REVENUE FUND SUMMARIES

City of Alpharetta

E-911 Fund

Statement of Budgetary Comparisons (FY 2013-2014)

| | FY 2013 Amended Budget | FY 2014 Recommended Budget | \$ Variance | % Variance |
|---|---------------------------|-------------------------------|-----------------------|---------------|
| Charges for Services: | | | | |
| E-911 Service Fees (land lines) | \$ 814,000 | \$ 920,000 | \$ 106,000 | 13.0% |
| E-911 Service Fees (cell phones) | 1,121,000 | 1,327,000 | 206,000 | 18.4% |
| Intergovernmental: | | | | |
| City of Milton | 972,599 | 1,096,262 | 123,663 | 12.7% |
| Interest | 1,077 | 3,085 | 2,008 | 186.4% |
| Other Financing Sources: (2) | | | | |
| Budgeted Fund Balance ("FB") | 2,486,265 | - | (2,486,265) | -100.0% |
| Total Revenues (All Sources): (1) | \$ 5,394,941 | \$ 3,346,347 | \$ (2,048,594) | -38.0% |
| Personnel Services: | | | | |
| Salaries | \$ 1,305,486 | \$ 1,522,844 | \$ 217,358 | 16.6% |
| Benefits | 593,970 | 722,743 | 128,773 | 21.7% |
| Maintenance and Operations: | | | | |
| Communications | 400,680 | 405,000 | 4,320 | 1.1% |
| Maintenance Contracts | 195,161 | 153,878 | (41,283) | -21.2% |
| Professional Services (IT) | 174,251 | 160,813 | (13,438) | -7.7% |
| Utilities | 63,000 | 56,000 | (7,000) | -11.1% |
| Miscellaneous | 174,729 | 160,069 | (14,660) | -8.4% |
| Capital: | | | | |
| Miscellaneous (3) | 37,918 | 165,000 | 127,082 | 335.1% |
| North Fulton Radio System (COA) | 2,413,730 | - | (2,413,730) | -100.0% |
| Other Uses: (2) | | | | |
| Non-Allocated/Reserve | 36,016 | - | (36,016) | -100.0% |
| Transfer to Capital Project Fund | - | - | - | 100.0% |
| Total Expenditures (All Uses): (1) | \$ 5,394,941 | \$ 3,346,347 | \$ (2,048,594) | -38.0% |

| | | |
|--------------------------------------|------|------|
| Personnel (full-time-equivalent) (4) | 24.0 | 26.0 |
|--------------------------------------|------|------|

Notes:

(1) Includes non-operating revenue and expenditures such as Carryforward Fund Balance and Non-Allocated/Reserves. The true operational budget growth after adjusting for non-operating items approximates 15%.

(2) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2014 will occur subsequent to adoption of the budget.

(3) Capital initiative funding for FY 2014. Specifically, \$125,000 represents funds for Fire Dispatch Protocols/Accreditation and will be jointly funded by the City of Alpharetta and the City of Milton. \$35,000 represents funding for the purchase of 6 radios by the Police Reserve Unit and is fully funded by the City of Alpharetta.

(4) FY 2014 includes the reorganization of two full-time positions (Public Safety Administrator and Communications Training Coordinator) from the General Fund to the E-911 Fund as their job functions represent E-911 activities.

City of Alpharetta

E-911 Fund

Statement of Revenues, Expenditures, and changes in Fund Balance

| | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Actual | FY 2013 Amended Budget | FY 2014 Recommended Budget |
|--|----------------------------|----------------------------|----------------------------|----------------------------|------------------------------|----------------------------------|
| Beginning Fund Balance: | \$ 2,280,174 | \$ 2,470,588 | \$ 2,921,114 | \$ 1,915,839 | \$ 2,486,265 | \$ 36,016 |
| Revenues: | | | | | | |
| Charges for Services | \$ 1,986,479 | \$ 2,001,326 | \$ 2,280,641 | \$ 2,313,371 | \$ 1,935,000 | \$ 2,247,000 |
| Interest | 34,693 | 11,147 | 3,488 | 5,624 | 1,077 | 3,085 |
| City of Milton Agreement | 393,675 | 551,065 | 535,797 | 535,370 | 972,599 | 1,096,262 |
| Other | - | 1,084 | - | - | - | - |
| | <u>\$ 2,414,847</u> | <u>\$ 2,564,622</u> | <u>\$ 2,819,927</u> | <u>\$ 2,854,365</u> | <u>\$ 2,908,676</u> | <u>\$ 3,346,347</u> |
| Expenditures: | | | | | | |
| Public Safety | \$ 2,224,433 | \$ 2,114,096 | \$ 2,050,158 | \$ 2,283,939 | \$ 5,358,925 | \$ 3,346,347 |
| | <u>\$ 2,224,433</u> | <u>\$ 2,114,096</u> | <u>\$ 2,050,158</u> | <u>\$ 2,283,939</u> | <u>\$ 5,358,925</u> | <u>\$ 3,346,347</u> |
| Other Financing Sources (Uses): | | | | | | |
| Interfund Transfer: | | | | | | |
| (2) General Fund (subsidy/other) | \$ - | \$ - | \$ (1,775,043) | \$ - | \$ - | \$ - |
| Capital Project Fund | - | - | - | - | - | - |
| | <u>\$ -</u> | <u>\$ -</u> | <u>\$ (1,775,043)</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> |
| Adjustments/Reconciliation: | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Ending Fund Balance: (1) | <u>\$ 2,470,588</u> | <u>\$ 2,921,114</u> | <u>\$ 1,915,839</u> | <u>\$ 2,486,265</u> | <u>\$ 36,016</u> | <u>\$ 36,016</u> |
| <i>Changes in Fund Balance (actual/est.) (2)</i> | \$ 190,414 | \$ 450,526 | \$ (1,005,275) | \$ 570,426 | \$ (2,450,249) | \$ - |
| <i>Personnel (full-time-equivalent) (3)</i> | 20.0 | 21.0 | 21.0 | 24.0 | 24.0 | 26.0 |

Notes:

(1) In order to accurately measure anticipated fund balance usage, this schedule omits the Carryforward Fund Balance and Non-Allocated/Reserve accounts.

(2) FY 2011: The General Fund has contributed \$1,775,043 to the E-911 Fund since fiscal year 2005. The contributions were made for budgeting purposes but were not needed as sufficient cash existed at the fund level. The decline in fund balance in FY 2011 represents repayment to the General Fund at 0% interest.

FY 2013: The city appropriated approximately \$2.5 million from Reserve (e.g. fund balance) to fund a portion of the city's share of the North Fulton Radio System initiative. This initiative is 100% funded by the City of Alpharetta and is being tracked in a separate project (PEM01) to ensure transparency.

(3) FY 2014 includes the reorganization of two full-time positions (Public Safety Administrator and Communications Training Coordinator) from the General Fund to the E-911 Fund as their job functions represent E-911 activities.

City of Alpharetta

Impact Fee Fund

Statement of Budgetary Comparisons (FY 2013-2014)

| | FY 2013 Amended Budget | FY 2014 Recommended Budget | \$ Variance | % Variance |
|---------------------------------------|---------------------------|-------------------------------|---------------------|----------------|
| Charges for Services: | | | | |
| Impact Fees (streets/highways) | \$ 15,000 | \$ 15,000 | \$ - | 0.00% |
| Impact Fees (recreation/parks) | 15,000 | 15,000 | - | 0.00% |
| Impact Fees (public safety) | 15,000 | 15,000 | - | 0.00% |
| Interest | 1,350 | 1,350 | - | 0.00% |
| Other Financing Sources: | | | | |
| Budgeted Fund Balance | 641,592 | - | (641,592) | -100.00% |
| Total Revenues (All Sources): | \$ 687,942 | \$ 46,350 | \$ (641,592) | -93.26% |
| Non-Departmental/Other Uses: | | | | |
| Impact Fee Administration | 1,350 | 1,350 | - | 0.00% |
| (1) Non-Allocated/Reserve | 686,592 | 45,000 | (641,592) | -93.45% |
| Total Expenditures (All Uses): | \$ 687,942 | \$ 46,350 | \$ (641,592) | -93.26% |

Notes:

(1) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2014 will occur subsequent to adoption of the budget.

City of Alpharetta

Impact Fee Fund

Statement of Revenues, Expenditures, and changes in Fund Balance

| | FY 2010 Actual | FY 2011 Actual | FY 2012 Actual | FY 2013 Amended Budget | FY 2014 Recommended Budget |
|--|-------------------|-------------------|-------------------|------------------------------|----------------------------------|
| Beginning Fund Balance: | \$ 710,516 | \$ 713,109 | \$ 457,293 | \$ 641,594 | \$ 686,594 |
| Revenues: | | | | | |
| Charges for Services | \$ 104,486 | \$ 251,116 | \$ 468,657 | \$ 45,000 | \$ 45,000 |
| Interest | 2,593 | 602 | 1,304 | 1,350 | 1,350 |
| | \$ 107,079 | \$ 251,718 | \$ 469,961 | \$ 46,350 | \$ 46,350 |
| Expenditures: | | | | | |
| Non-Departmental | \$ 3,135 | \$ 7,533 | \$ 14,060 | \$ 1,350 | \$ 1,350 |
| | \$ 3,135 | \$ 7,533 | \$ 14,060 | \$ 1,350 | \$ 1,350 |
| Other Financing Sources (Uses): | | | | | |
| Interfund Transfer: | | | | | |
| Debt Service Fund | \$ 101,351 | \$ 500,000 | \$ 271,600 | \$ - | \$ - |
| | \$ 101,351 | \$ 500,000 | \$ 271,600 | \$ - | \$ - |
| Ending Fund Balance: (1) | \$ 713,109 | \$ 457,293 | \$ 641,594 | \$ 686,594 | \$ 731,594 |
| <i>Changes in Fund Balance (actual/est.)</i> | \$ 2,593 | \$ (255,816) | \$ 184,301 | \$ 45,000 | \$ 45,000 |

Notes:

(1) In order to accurately measure anticipated fund balance usage, this schedule omits the Carryforward Fund Balance and Non-Allocated/Reserve accounts.

Impact Fee monies for FY's 2010-2012 were transferred to the Debt Service Fund to offset debt service on general obligation bonds issued to fund system improvements (recreation/parks, streets, and public safety). Impact Fees in FY 2014 will be reserved for future system improvements.

City of Alpharetta

Drug Enforcement Agency Fund

Statement of Budgetary Comparisons (FY 2013-2014)

| | FY 2013 Amended Budget | FY 2014 Recommended Budget | \$ Variance | % Variance |
|---------------------------------------|---------------------------|-------------------------------|-----------------------|----------------|
| Fines and Forfeitures (1) | \$ 50,000 | \$ 585,000 | \$ 535,000 | 1070.00% |
| Interest | 2,500 | 500 | (2,000) | -80.00% |
| Other Financing Sources: | | | | |
| Budgeted Fund Balance | 1,714,844 | - | (1,714,844) | -100.00% |
| Total Revenues (All Sources): | \$ 1,767,344 | \$ 585,500 | \$ (1,181,844) | -66.87% |
| Personnel Services (2) | \$ - | \$ 212,249 | \$ 212,249 | 100.00% |
| Maintenance and Operations (2) | 225,467 | 193,251 | (32,216) | -14.29% |
| Capital (2) | 1,381,840 | 180,000 | (1,201,840) | -86.97% |
| Other Uses: | | | | |
| Non-Allocated/Reserve (3) | 160,037 | - | (160,037) | 0.00% |
| Total Expenditures (All Uses): | \$ 1,767,344 | \$ 585,500 | \$ (1,181,844) | -66.87% |

Notes:

(1) In past years, the annual budget relied primarily upon available fund balance (i.e. revenue collections in excess of expenditures/commitments). The FY 2014 Budget includes an operational estimate of revenue collections.

(2) Includes operational initiative funding totaling \$353,100 for a Special Investigations Unit (two Police Officers and one Police Lieutenant) and associated equipment. Please refer to the Operating Initiatives section for detailed information.

(3) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2014 will occur subsequent to adoption of the budget.

City of Alpharetta

Drug Enforcement Agency Fund

Statement of Revenues, Expenditures, and changes in Fund Balance

| | FY 2010 Actual | FY 2011 Actual | FY 2012 Actual | FY 2013 Estimated Actual | FY 2014 Recommended Budget |
|--|-------------------|---------------------|---------------------|-----------------------------|----------------------------------|
| Beginning Fund Balance: | \$ 572,678 | \$ 804,469 | \$ 1,281,939 | \$ 1,714,846 | \$ 308,352 |
| Revenues: | | | | | |
| Fines and Forfeitures | \$ 507,289 | \$ 1,125,215 | \$ 884,937 | \$ 217,916 | \$ 585,000 |
| Interest | 3,142 | 2,019 | 450 | 100 | 500 |
| Sale of Capital Assets | - | - | 13,700 | - | - |
| Miscellaneous | 1,064 | - | - | - | - |
| | \$ 511,494 | \$ 1,127,234 | \$ 899,086 | \$ 218,016 | \$ 585,500 |
| Expenditures: | | | | | |
| Public Safety | \$ 279,703 | \$ 649,764 | \$ 466,179 | \$ 1,624,510 | \$ 585,500 |
| | \$ 279,703 | \$ 649,764 | \$ 466,179 | \$ 1,624,510 | \$ 585,500 |
| Ending Fund Balance: (1),(2) | \$ 804,469 | \$ 1,281,939 | \$ 1,714,846 | \$ 308,352 | \$ 308,352 |
| <i>Changes in Fund Balance (actual/est.)</i> | \$ 231,791 | \$ 477,470 | \$ 432,907 | \$ (1,406,495) | \$ - |

Notes:

- (1) In order to accurately measure anticipated fund balance usage, this schedule omits the Carryforward Fund Balance and Non-Allocated/Reserve accounts.
(2) FY 2013 fund balance is being used for capital initiatives (e.g. North Fulton Radio Initiative).

City of Alpharetta Hotel/Motel Fund Statement of Budgetary Comparisons (FY 2013-2014)

| | FY 2013 Amended Budget | FY 2014 Recommended Budget | \$ Variance | % Variance |
|--|---------------------------|-------------------------------|-------------------|---------------|
| Other Taxes: | | | | |
| Hotel/Motel Taxes | \$ 3,400,000 | \$ 3,700,000 | \$ 300,000 | 8.8% |
| Interest: | - | - | - | 100.0% |
| Other: | | | | |
| Budgeted Fund Balance | 11,082 | - | (11,082) | -100.0% |
| Total Revenues (All Sources): | \$ 3,411,082 | \$ 3,700,000 | \$ 288,918 | 8.5% |
| Other Uses: | | | | |
| Alpharetta Business Community | \$ 568,605 | \$ 616,790 | \$ 48,185 | 8.5% |
| Alpharetta Convention & Visitor's Bureau | 1,477,963 | 1,603,210 | 125,247 | 8.5% |
| City of Alpharetta | 1,364,378 | 1,480,000 | 115,622 | 8.5% |
| Reserve | 136 | - | (136) | -100.0% |
| Total Expenditures (All Uses): | \$ 3,411,082 | \$ 3,700,000 | \$ 288,918 | 8.5% |

Notes:

The City of Alpharetta levies a Hotel/Motel occupancy tax of 6% on total rental charges. The resulting revenue is distributed as follows: Alpharetta Business Community (16.67%); Alpharetta Convention & Visitor's Bureau (43.33%); and the City of Alpharetta (40.00%).

City of Alpharetta

Hotel/Motel Fund

Statement of Revenues, Expenditures, and changes in Fund Balance

| | FY 2010 Actual | FY 2011 Actual | FY 2012 Actual | FY 2013 Amended Budget | FY 2014 Recommended Budget |
|--|-------------------|-------------------|-------------------|------------------------------|----------------------------------|
| Beginning Fund Balance: | \$ 10,947 | \$ 10,947 | \$ 10,948 | \$ 11,084 | \$ 138 |
| Revenues: | | | | | |
| Other Taxes | \$ 2,831,888 | \$ 3,133,641 | \$ 3,364,193 | \$ 3,400,000 | \$ 3,700,000 |
| Interest | - | - | 136 | - | - |
| | \$ 2,831,888 | \$ 3,133,641 | \$ 3,364,329 | \$ 3,400,000 | \$ 3,700,000 |
| Expenditures: | | | | | |
| Alpharetta Business Community | \$ 472,076 | \$ 522,378 | \$ 571,913 | \$ 568,605 | \$ 616,790 |
| Alpharetta Convention & Visitor's Bureau | 1,227,057 | 1,357,806 | 1,446,603 | 1,477,963 | 1,603,210 |
| City of Alpharetta | 1,132,755 | 1,253,457 | 1,345,677 | 1,364,378 | 1,480,000 |
| | \$ 2,831,888 | \$ 3,133,641 | \$ 3,364,193 | \$ 3,410,946 | \$ 3,700,000 |
| Ending Fund Balance: (1),(2) | \$ 10,947 | \$ 10,948 | \$ 11,084 | \$ 138 | \$ 138 |
| <i>Changes in Fund Balance (actual/est.)</i> | \$ (0) | \$ 1 | \$ 136 | \$ (10,946) | \$ - |

Notes:



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DEBT SERVICE FUND SUMMARY

City of Alpharetta

Debt Service Fund

Statement of Budgetary Comparisons (FY 2013-2014)

| | FY 2013 Amended Budget | FY 2014 Recommended Budget | \$ Variance | % Variance |
|--|---------------------------|-------------------------------|--------------------|---------------|
| Property Taxes: (1) | | | | |
| Property Taxes | \$ 3,607,000 | \$ 3,558,000 | \$ (49,000) | -1.4% |
| Delinquent | - | 5,000 | 5,000 | 100.0% |
| Motor Vehicle Taxes | 169,000 | 162,000 | (7,000) | -4.1% |
| Interest | 5,000 | 8,000 | 3,000 | 60.0% |
| Other Financing Sources: | | | | |
| Transfer-In from Impact Fee Fund | - | - | - | 0.0% |
| Budgeted Fund Balance | - | - | - | 0.0% |
| Total Revenues (All Sources) | \$ 3,781,000 | \$ 3,733,000 | \$ (48,000) | -1.3% |
| Maintenance & Operations: | | | | |
| Professional Services | \$ 5,000 | \$ 5,000 | \$ - | 0.0% |
| Debt Service (Principal and Interest): | | | | |
| City of Alpharetta | | | | |
| GO Bonds, Series 2006 | 2,037,850 | 2,038,850 | 1,000 | 0.0% |
| GO Bonds, Series 2012 | 1,517,950 | 1,505,850 | (12,100) | 100.0% |
| Development Authority of Alpharetta | | | | |
| Revenue Refunding Bonds, Series 2009 | 126,176 | 125,615 | (561) | -0.4% |
| Other Uses: | | | | |
| Debt Service Reserve (2) | 94,024 | 57,685 | (36,339) | 100.0% |
| Total Expenditures (All Uses) | \$ 3,781,000 | \$ 3,733,000 | \$ (48,000) | -1.3% |

Notes:

(1) The reduction in property tax revenue is primarily related to a decline in the underlying millage rate. Motor vehicle tax revenue is also declining due to the impact of House Bill 386 which phased out motor vehicle taxes on all vehicles titled on or after March 1, 2013. The city will still receive motor vehicle taxes on vehicles titled before March 11, 2013 until the vehicle is sold/transferred. The city is forecasting motor vehicle revenues to be fully phased-out over the seven year period ending in FY 2020.

(2) The debt service reserve is being maintained to insulate the city from unanticipated revenue declines.

City of Alpharetta

Debt Service Fund

Statement of Revenues, Expenditures, and changes in Fund Balance

| | FY 2009 Actual | FY 2010 Actual | FY 2011 Actual | FY 2012 Actual | FY 2013 Est. | FY 2014 Recommended Budget |
|--|----------------------------|----------------------------|----------------------------|--------------------------|--------------------------|----------------------------------|
| Beginning Fund Balance: | \$ 10,648,494 | \$ 8,875,237 | \$ 6,811,110 | \$ 4,948,377 | \$ 327,546 | \$ 702,132 |
| Revenues: | | | | | | |
| Property Taxes (incl. Motor Vehicle) | \$ 7,449,471 | \$ 7,336,490 | \$ 7,202,093 | \$ 6,731,881 | \$ 4,055,792 | \$ 3,725,000 |
| Interest | 265,630 | 35,432 | 27,139 | 11,998 | 5,769 | 8,000 |
| Other | 185 | - | - | - | - | - |
| | <u>\$ 7,715,286</u> | <u>\$ 7,371,922</u> | <u>\$ 7,229,232</u> | <u>\$ 6,743,879</u> | <u>\$ 4,061,561</u> | <u>\$ 3,733,000</u> |
| Expenditures: | | | | | | |
| Professional Services | \$ 3,000 | \$ 7,069 | \$ 3,150 | \$ 2,075 | \$ 5,000 | \$ 5,000 |
| Non-Departmental: | | | | | | |
| Debt Service | 9,694,484 | 9,530,331 | 9,588,815 | 7,334,235 | 3,681,976 | 3,670,315 |
| | <u>\$ 9,697,484</u> | <u>\$ 9,537,400</u> | <u>\$ 9,591,965</u> | <u>\$ 7,336,310</u> | <u>\$ 3,686,976</u> | <u>\$ 3,675,315</u> |
| Other Financing Sources (Uses): | | | | | | |
| Interfund Transfer: | | | | | | |
| General Fund | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Impact Fee Fund | 219,000 | 101,351 | 500,000 | 271,600 | - | - |
| (1) Capital Project Fund | - | - | - | (4,300,000) | - | - |
| Bond IV Fund | - | - | - | - | - | - |
| Refunding Bonds (net) | (10,059) | - | - | - | - | - |
| | <u>\$ 208,941</u> | <u>\$ 101,351</u> | <u>\$ 500,000</u> | <u>\$ (4,028,400)</u> | <u>\$ -</u> | <u>\$ -</u> |
| Ending Fund Balance: (1) | <u><u>\$ 8,875,237</u></u> | <u><u>\$ 6,811,110</u></u> | <u><u>\$ 4,948,377</u></u> | <u><u>\$ 327,546</u></u> | <u><u>\$ 702,132</u></u> | <u><u>\$ 759,817</u></u> |
| <i>Changes in Fund Balance (actual/est.)</i> | <i>\$ (1,773,257)</i> | <i>\$ (2,064,127)</i> | <i>\$ (1,862,733)</i> | <i>\$ 374,586</i> | <i>\$ 57,685</i> | |

Notes:

(1) The city's General Fund transferred over \$6.0M to smooth the tax levy necessary to support escalating debt service requirements from 2007-2011. FY 2012 included a repayment to the General Fund that has been utilized for capital initiatives.

CAPITAL PROJECT FUND SUMMARIES

City of Alpharetta

Capital Project Fund

Statement of Budgetary Comparisons (FY 2013-2014)

| | FY 2013 Adopted Budget | FY 2014 Recommended Budget | \$ Variance | % Variance |
|---|---------------------------|-------------------------------|-------------------|---------------|
| Other/Miscellaneous: | | | | |
| Alpharetta Business Community | \$ 325,000 | \$ - | \$ (325,000) | -100.00% |
| Alpharetta Youth Baseball Association | 25,000 | - | (25,000) | 100.00% |
| Other Financing Sources: | | | | |
| General Fund Transfer | 7,086,795 | 8,093,503 | 1,006,708 | 14.21% |
| Budgeted Fund Balance | - | - | - | 100.00% |
| Alpharetta Business Community | - | - | - | 100.00% |
| Total Revenues (All Sources): | \$ 7,436,795 | \$ 8,093,503 | \$ 656,708 | 8.83% |
| Capital: (1) | | | | |
| City Administration | \$ 440,750 | \$ 500,000 | \$ 59,250 | 100.00% |
| Community Development | - | 300,000 | 300,000 | 100.00% |
| Engineering and Public Works | 3,497,500 | 4,905,500 | 1,408,000 | 40.26% |
| Public Safety | 829,500 | 825,000 | (4,500) | -0.54% |
| Recreation and Parks | 397,000 | 721,000 | 324,000 | 81.61% |
| Information Technology | 420,000 | 460,000 | 40,000 | 9.52% |
| Alpharetta Business Community Sidewalks | 325,000 | - | (325,000) | -100.00% |
| Other Uses: | | | | |
| Reserve for Future Capital/One-time Initiatives | 1,527,045 | 382,003 | (1,145,042) | 100.00% |
| Total Expenditures (All Uses): | \$ 7,436,795 | \$ 8,093,503 | \$ 656,708 | 8.83% |

Notes:

(1) Please refer to the Capital Requests tab for detailed descriptions of the FY 2014 capital initiatives.



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ENTERPRISE FUND SUMMARY

City of Alpharetta

Solid Waste Fund

Statement of Budgetary Comparisons (FY 2013-2014)

| | FY 2013 Amended Budget | FY 2014 Recommended Budget | \$ Variance | % Variance |
|---|---------------------------|-------------------------------|---------------------|---------------|
| Licenses and Permits: | | | | |
| Solid Waste Permits (Penalties/Interest) | \$ - | \$ - | \$ - | 0.00% |
| Charges for Services: | | | | |
| Solid Waste Collection Fees | 2,775,000 | 2,810,000 | 35,000 | 1.26% |
| Solid Waste Tag Fees | 1,000 | 300 | (700) | -70.00% |
| Solid Waste Commercial Hauler Fees | 20,000 | 23,000 | 3,000 | 15.00% |
| Recycling Collection Fees | 350,000 | 350,000 | - | 0.00% |
| Solid Waste Fees (Penalties/Interest) | 10,000 | 29,000 | 19,000 | 190.00% |
| Bad Check Fees | 500 | 300 | (200) | -40.00% |
| Interest | 4,433 | 3,110 | (1,323) | -29.84% |
| Other: | | | | |
| Miscellaneous Revenue | - | - | - | 0.00% |
| Other Financing Sources: | | | | |
| Budgeted Fund Balance | 360,062 | - | (360,062) | -100.00% |
| Total Revenues (All Sources): (1) | \$ 3,520,995 | \$ 3,215,710 | \$ (305,285) | -8.67% |
| Personnel Services: | | | | |
| Salaries | \$ 39,101 | \$ 40,104 | \$ 1,003 | 2.57% |
| Benefits | 17,372 | 17,606 | 234 | 1.35% |
| Maintenance & Operations: | | | | |
| Professional Fees | 3,060,000 | 3,112,500 | 52,500 | 1.72% |
| Miscellaneous | 44,460 | 45,500 | 1,040 | 2.34% |
| Capital/Other Uses: | | | | |
| Tyler/Munis Billing Software | 39,400 | - | (39,400) | -100.00% |
| Non-Allocated/Reserve (2) | 320,662 | - | (320,662) | -100.00% |
| Total Expenditures (All Uses): (1) | \$ 3,520,995 | \$ 3,215,710 | \$ (305,285) | -8.67% |
| | | | | |
| Personnel (full-time-equivalent) | | | | |
| | 1.0 | 1.0 | | |

Notes:

(1) Includes non-operating revenue and expenditures such as Carryforward Fund Balance and Non-Allocated/Reserves. The true operational budget growth after adjusting for non-operating items approximates 1.8%.

(2) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2014 will occur subsequent to adoption of the budget.

City of Alpharetta

Solid Waste Fund

Statement of Revenues, Expenditures, and changes in Fund Balance

| | FY 2010 Actual | FY 2011 Actual | FY 2012 Actual | FY 2013 Amended Budget | FY 2014 Recommended Budget |
|--|--------------------------|--------------------------|----------------------------|------------------------------|----------------------------------|
| Beginning Fund Balance: | \$ 982,404 | \$ 956,834 | \$ 995,793 | \$ 1,016,648 | \$ 977,248 |
| Revenues: | | | | | |
| Licenses and Permits | \$ 201 | \$ 51 | \$ - | \$ - | \$ - |
| Charges for Services | 2,645,168 | 3,083,682 | 3,160,503 | 3,156,500 | 3,212,600 |
| Interest | 6,749 | 3,428 | 4,479 | 4,433 | 3,110 |
| Miscellaneous Revenue | - | 4 | - | - | - |
| | <u>\$ 2,652,118</u> | <u>\$ 3,087,164</u> | <u>\$ 3,164,982</u> | <u>\$ 3,160,933</u> | <u>\$ 3,215,710</u> |
| Expenditures: | | | | | |
| Solid Waste Operations | \$ 2,677,689 | \$ 3,048,205 | \$ 3,144,127 | \$ 3,200,333 | \$ 3,215,710 |
| | <u>\$ 2,677,689</u> | <u>\$ 3,048,205</u> | <u>\$ 3,144,127</u> | <u>\$ 3,200,333</u> | <u>\$ 3,215,710</u> |
| Other Financing Sources (Uses): | | | | | |
| Interfund Transfer: | | | | | |
| General Fund (subsidy/other) | \$ - | \$ - | \$ - | \$ - | \$ - |
| | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> |
| Adjustments/Reconciliation: | 2 | - | | - | - |
| Ending Fund Balance: (1) | <u><u>\$ 956,834</u></u> | <u><u>\$ 995,793</u></u> | <u><u>\$ 1,016,648</u></u> | <u><u>\$ 977,248</u></u> | <u><u>\$ 977,248</u></u> |
| <i>Changes in Fund Balance (actual/est.)</i> | \$ (25,569) | \$ 38,959 | | \$ (39,400) | \$ - |
| <i>Personnel (full-time-equivalent)</i> | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |

Notes:

(1)

In order to accurately measure anticipated fund balance usage, this schedule omits the Carryforward Fund Balance and Non-Allocated/Reserve accounts. The forecasted \$39,400 reduction in fund balance in FY 2013 is funding for the acquisition and implementation of new billing software for sanitation (e.g. Munis billing software).



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INTERNAL SERVICE FUND SUMMARY

City of Alpharetta

Risk Management Fund

Statement of Budgetary Comparisons (FY 2013-2014)

| | FY 2013 Amended Budget | FY 2014 Recommended Budget | \$ Variance | % Variance |
|--|---------------------------|-------------------------------|---------------------|---------------|
| Charges for Services | | | | |
| Risk Fund (Claims/Judgments) | \$ 505,000 | \$ 385,000 | \$ (120,000) | -23.8% |
| Risk Fund (Insurance Premiums) | - | 690,800 | 690,800 | 100.0% |
| Interest Earnings | - | 1,200 | 1,200 | 100.0% |
| Other: | | | | |
| General Fund Transfer | 664,500 | - | (664,500) | -100.0% |
| Budgeted Fund Balance | 776,139 | 65,000 | (711,139) | -91.6% |
| Total Revenues (All Sources): | \$ 1,945,639 | \$ 1,142,000 | \$ (803,639) | -41.3% |
| Maintenance & Operations: (1) | | | | |
| Professional Services | \$ 125,000 | \$ 125,000 | \$ - | 0.0% |
| Vehicle Insurance | 105,000 | 110,000 | 5,000 | 4.8% |
| Property and Equipment Insurance | 60,000 | 64,500 | 4,500 | 7.5% |
| General Liability Insurance | 80,000 | 85,000 | 5,000 | 6.3% |
| Law Enforcement Liability Insurance | 125,000 | 135,000 | 10,000 | 8.0% |
| Public Entity Liability Insurance | 30,000 | 30,000 | - | 0.0% |
| Workers Comp. Excess Liability Insurance | 60,000 | 63,000 | 3,000 | 5.0% |
| Employee Benefits Liability Insurance | 500 | 500 | - | 0.0% |
| Criminal Liability Insurance | 4,000 | 4,000 | - | 100.0% |
| Umbrella Liability Insurance | 75,000 | 75,000 | - | 0.0% |
| Claims and Judgments | 505,000 | 450,000 | (55,000) | -10.9% |
| Other Uses: (2),(3) | | | | |
| Reserve | 776,139 | - | (776,139) | -100.0% |
| Total Expenditures (All Uses): | \$ 1,945,639 | \$ 1,142,000 | \$ (803,639) | -41.3% |

Notes:

(1) Variances are based on current year-to-date premium expenditures.

(2) Includes non-operating revenue and expenditures such as Budgeted Fund Balance and Reserve. The true operational budget variance after adjusting for non-operating accounts approximates -2.4%.

(3) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2014 will occur subsequent to adoption of the budget.

City of Alpharetta

Risk Management Fund

Statement of Revenues, Expenditures, and changes in Fund Balance ^{(1),(2)}

| | FY 2010 Actual | FY 2011 Actual | FY 2012 Actual | FY 2013 Amended Budget | FY 2014 Recommended Budget |
|--|-------------------|-------------------|-------------------|------------------------------|----------------------------------|
| Beginning Fund Balance: | \$ - | \$ 3,521 | \$ 383,598 | \$ 776,139 | \$ 776,139 |
| Revenues: | | | | | |
| Charges for Services | \$ 425,000 | \$ 480,698 | \$ 769,000 | \$ 505,000 | \$ 1,075,800 |
| Interest Earnings | - | - | 649 | - | 1,200 |
| Other: | | | | | |
| Insurance Proceeds | - | 110,086 | 56,631 | - | - |
| | \$ 425,000 | \$ 590,784 | \$ 826,279 | \$ 505,000 | \$ 1,077,000 |
| Expenditures: | | | | | |
| Maintenance & Operations: | | | | | |
| Workers Comp. Administration | \$ 16,542 | \$ - | \$ - | \$ - | \$ - |
| Professional Services | 40,699 | 135,123 | 81,526 | 125,000 | 125,000 |
| Vehicle Insurance | 143,013 | 103,088 | 102,408 | 105,000 | 110,000 |
| Property and Equipment Insurance | 45,351 | 49,034 | 59,963 | 60,000 | 64,500 |
| General Liability Insurance | 79,650 | 77,120 | 77,963 | 80,000 | 85,000 |
| Law Enforcement Liability Insurance | 124,466 | 112,825 | 124,969 | 125,000 | 135,000 |
| Public Entity Liability Insurance | 50,091 | 26,439 | 26,904 | 30,000 | 30,000 |
| Workers Comp. Excess Liability Insurance | 67,271 | 53,208 | 58,302 | 60,000 | 63,000 |
| Employee Benefits Liability Insurance | 475 | 428 | 428 | 500 | 500 |
| Criminal Liability Insurance | 6,579 | 3,085 | 3,785 | 4,000 | 4,000 |
| Umbrella Liability Insurance | 120,581 | 71,637 | 72,778 | 75,000 | 75,000 |
| Claims and Judgments | 976,147 | 305,021 | 217,211 | 505,000 | 450,000 |
| | \$ 1,670,865 | \$ 937,008 | \$ 826,238 | \$ 1,169,500 | \$ 1,142,000 |
| Other Financing Sources (Uses): | | | | | |
| Interfund Transfer: | | | | | |
| General Fund | \$ 1,249,386 | \$ 726,300 | \$ 392,500 | \$ 664,500 | \$ - |
| | \$ 1,249,386 | \$ 726,300 | \$ 392,500 | \$ 664,500 | \$ - |
| Ending Fund Balance: (1),(2) | \$ 3,521 | \$ 383,598 | \$ 776,139 | \$ 776,139 | \$ 711,139 |
| <i>Changes in Fund Balance (actual/est.) (3)</i> | \$ 3,521 | \$ 380,077 | \$ 392,541 | \$ - | \$ (65,000) |

Notes:

(1) The Risk Management Fund was established in FY 2010 to allow for the effective and efficient tracking of Risk Management activities.

(2) In order to accurately measure anticipated fund balance usage, this schedule omits the Carryforward Fund Balance and Non-Allocated/Reserve accounts.

Risk financial activity was recorded within the General Fund prior to FY 2010.

(3) Available Fund Balance is being used in FY 2014 to supplement the reserve for claims and judgments.



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Mayor and City Council



David Belle Isle



Donald Mitchell



Mike Kennedy



Chris Owens



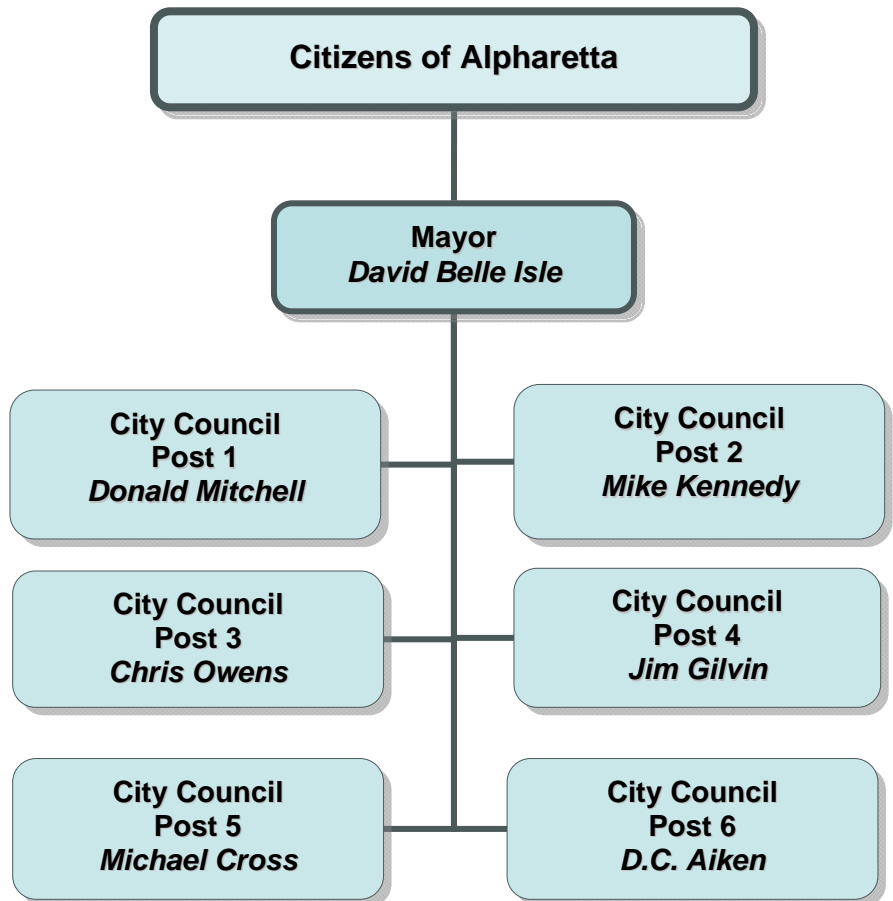
Jim Gilvin



Michael Cross



D. C. Aiken



Mayor and City Council

Mission Statement

To make a positive difference in the community by efficiently managing public resources and providing effective services and leadership that exceed the expectations of our citizens.

Core Values

Excellence: We believe that expectations are the starting point; not the destination. Every member of the City of Alpharetta Team shall be dedicated to the pursuit of continuous improvement in our results and how they are achieved.

Stewardship: The citizens of Alpharetta have entrusted to us public resources and empowered us to protect, invest, and leverage them for the good and betterment of the community. We shall do so in a manner that reflects the highest ethics, exacting standards, and unwavering principles.

Integrity: The trust of the public is the foundation of our ability to conduct the business of local government and realize the City's mission. Every member of the City of Alpharetta Team shall maintain her or his reputation for honesty, straightforwardness, fair dealing, and a sincere desire to serve in the best interest of the community and citizens of Alpharetta

Service: The City of Alpharetta is committed to efficient, effective, and responsive service delivery that makes a positive difference in the community and the lives of those we serve. We shall proactively address issues and pursue opportunities, act with humility, and deliver more than what is expected.

Loyalty: Through our every word and action we shall serve, protect, and promote the community and citizens of Alpharetta; advance the City's mission; and support and work in unity with those with whom we serve.

Community Vision

Our Community Vision is to advance Alpharetta as a Signature City by:

- ✓ Offering the highest quality of environment for our residents and businesses;
- ✓ Fostering strong sense of community including safety and security; and
- ✓ Providing a business climate that attracts top echelon companies.

5-YEAR FINANCIAL SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2014
MAYOR AND CITY COUNCIL
Five-year Financial Summary**

| | Actual FY 2010 | | Actual FY 2011 | | Actual FY 2012 | | Amended Budget FY 2013 | Recommended Budget FY 2014 | |
|--------------------------------------|---------------------------|---------|---------------------------|---------|---------------------------|---------|---------------------------------------|---|------------|
| Revenue | \$ | - | \$ | - | \$ | - | \$ | - | \$ |
| <i>% Change</i> | | | | 0.0% | | 0.0% | | 0.0% | 0.0% |
| <i>average 5 year percent change</i> | | | | 0.0% | | | | | |
| Expenditures | \$ | 226,706 | \$ | 210,244 | \$ | 238,982 | \$ | 307,471 | \$ 314,541 |
| <i>% Change</i> | | | | -7.3% | | 13.7% | | 28.7% | 2.3% |
| <i>average 5 year percent change</i> | | | | 9.3% | | | | | |

DEPARTMENT BUDGET SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2014
MAYOR AND CITY COUNCIL
BUDGET REQUEST BY ACCOUNT**

| <i>Amended FY 2013 to FY 2014</i> | | | | | | | | | |
|-----------------------------------|---------------------------------------|-------------------|-------------------|------------------------------|---------------------------|------------------------------|----------------------------------|--------------------------|---------------------------|
| Notes | ACCOUNT DESCRIPTION | ACTUAL FY 2011 | ACTUAL FY 2012 | ADOPTED BUDGET FY 2013 | BUDGET AMEND- MENTS | AMENDED BUDGET FY 2013 | RECOMMENDED BUDGET FY 2014 | % INCREASE (DECREASE) | \$ INCREASE (DECREASE) |
| | Revenue | | | | | | | | |
| | N/A | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | - | \$ - |
| | Total Revenue | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | - | \$ - |
| | Expenditures | | | | | | | | |
| | (1) Personnel services: | | | | | | | | |
| | Salary | \$ 115,000 | \$ 117,500 | \$ 120,000 | \$ - | \$ 120,000 | \$ 120,000 | 0.0% | \$ - |
| | Benefits | 85,841 | 99,354 | 139,471 | - | 139,471 | 146,541 | 5.1% | 7,070 |
| | subtotal | \$ 200,841 | \$ 216,854 | \$ 259,471 | \$ - | \$ 259,471 | \$ 266,541 | 2.7% | \$ 7,070 |
| | Maintenance and Operations: | | | | | | | | |
| | Non-Recurring | \$ 35 | \$ 2 | \$ 3,000 | \$ - | \$ 3,000 | \$ 3,000 | 0.0% | \$ - |
| | General Supplies | - | 437 | 6,000 | - | 6,000 | 6,000 | 0.0% | - |
| | Mayor David Belle Isle | 2,147 | 6,001 | 9,000 | - | 9,000 | 9,000 | 0.0% | - |
| | Post 1 - Donald Mitchell | 2,068 | 4,709 | 5,000 | - | 5,000 | 5,000 | 0.0% | - |
| | Post 2 - Mike Kennedy | 762 | 967 | 5,000 | - | 5,000 | 5,000 | 0.0% | - |
| | Post 3 - Chris Owens | 565 | 2,418 | 5,000 | - | 5,000 | 5,000 | 0.0% | - |
| | Post 4 - Jim Gilvin | 2,229 | 2,001 | 5,000 | - | 5,000 | 5,000 | 0.0% | - |
| | Post 5 - Michael Cross | 1,300 | 5,391 | 5,000 | - | 5,000 | 5,000 | 0.0% | - |
| | Post 6 - D.C. Aiken | 297 | 202 | 5,000 | - | 5,000 | 5,000 | 0.0% | - |
| | subtotal | \$ 9,404 | \$ 22,128 | \$ 48,000 | \$ - | \$ 48,000 | \$ 48,000 | 0.0% | \$ - |
| | Capital: | | | | | | | | |
| | Machinery & Equipment | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | - | \$ - |
| | subtotal | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | - | \$ - |
| | Total Expenditures | \$ 210,244 | \$ 238,982 | \$ 307,471 | \$ - | \$ 307,471 | \$ 314,541 | 2.3% | \$ 7,070 |
| | Full-time Equivalent Positions | 7.0 | 7.0 | 7.0 | | 7.0 | 7.0 | | |

Notes

The historical expenditure activity by City Council Post, in some instances, includes multiple incumbents.

(1) Variance is based on an increase in group insurance premiums.

EXPENDITURE SUMMARY BY **DIVISION/PROJECT**

City of Alpharetta

Budget:
Statement:

FY 2014
Expenditure Summary by Project (Maintenance and Operations/Capital)

| ACCOUNT DESCRIPTION | FY 2013 Project Budget Amended | FY 2014 Project Budget Request | Mayor & Council | Mayor | City Council Post 1 | City Council Post 2 | City Council Post 3 | City Council Post 4 | City Council Post 5 | City Council Post 6 |
|------------------------|--------------------------------------|--------------------------------------|--------------------|-----------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| | | | 1110 | MCC00 | MCC01 | MCC02 | MCC03 | MCC04 | MCC05 | MCC06 |
| Non-Recurring | \$ 3,000 | \$ 3,000 | \$ 3,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| General Supplies | 6,000 | 6,000 | 6,000 | - | - | - | - | - | - | - |
| Mayor | 9,000 | 9,000 | - | 9,000 | - | - | - | - | - | - |
| City Council Post 1 | 5,000 | 5,000 | - | - | 5,000 | - | - | - | - | - |
| City Council Post 2 | 5,000 | 5,000 | - | - | - | 5,000 | - | - | - | - |
| City Council Post 3 | 5,000 | 5,000 | - | - | - | - | 5,000 | - | - | - |
| City Council Post 4 | 5,000 | 5,000 | - | - | - | - | - | 5,000 | - | - |
| City Council Post 5 | 5,000 | 5,000 | - | - | - | - | - | - | 5,000 | - |
| City Council Post 6 | 5,000 | 5,000 | - | - | - | - | - | - | - | 5,000 |
| TOTAL | \$ 48,000 | \$ 48,000 | \$ 9,000 | \$ 9,000 | \$ 5,000 | \$ 5,000 | \$ 5,000 | \$ 5,000 | \$ 5,000 | \$ 5,000 |

EXPENDITURE LINE-ITEM DETAIL BY **DIVISION/PROJECT**

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title | Account Number | Title | Account Detail | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|-------------------------|-----------------|----------------------|-----------------------|------------------------------|----------------------------------|
| MAYOR & COUNCIL | 10011100 532400 | Non-Recurring | | 3,000 | 3,000 |
| | | | <i>subtotal</i> | \$ 3,000 | \$ 3,000 |
| | 10011100 531100 | General Supplies | | 6,000 | 6,000 |
| | | | <i>subtotal</i> | \$ 6,000 | \$ 6,000 |
| | | TOTAL | | \$ 9,000 | \$ 9,000 |
| MAYOR MCC00 | 10011100 532370 | MCC00 Mayor Expense | | 9,000 | 8,472 |
| | | | iPad Wireless Service | - | 528 |
| | | | <i>subtotal</i> | \$ 9,000 | \$ 9,000 |
| | | TOTAL | | \$ 9,000 | \$ 9,000 |
| CITY COUNCIL POST 1 | 10011100 532310 | MCC01 Post 1 Expense | | 5,000 | 5,000 |
| | | | <i>subtotal</i> | \$ 5,000 | \$ 5,000 |
| | | TOTAL | | \$ 5,000 | \$ 5,000 |
| CITY COUNCIL POST 2 | 10011100 532320 | MCC02 Post 2 Expense | | 5,000 | 5,000 |
| | | | <i>subtotal</i> | \$ 5,000 | \$ 5,000 |
| | | TOTAL | | \$ 5,000 | \$ 5,000 |
| CITY COUNCIL POST 3 | 10011100 532330 | MCC03 Post 3 Expense | | 5,000 | 5,000 |
| | | | <i>subtotal</i> | \$ 5,000 | \$ 5,000 |
| | | TOTAL | | \$ 5,000 | \$ 5,000 |
| CITY COUNCIL POST 4 | 10011100 532340 | MCC04 Post 4 Expense | | 5,000 | 5,000 |
| | | | <i>subtotal</i> | \$ 5,000 | \$ 5,000 |
| | | TOTAL | | \$ 5,000 | \$ 5,000 |
| CITY COUNCIL POST 5 | 10011100 532350 | MCC05 Post 5 Expense | | 5,000 | 5,000 |
| | | | <i>subtotal</i> | \$ 5,000 | \$ 5,000 |
| | | TOTAL | | \$ 5,000 | \$ 5,000 |
| CITY COUNCIL POST 6 | 10011100 532360 | MCC06 Post 6 Expense | | 5,000 | 5,000 |
| | | | <i>subtotal</i> | \$ 5,000 | \$ 5,000 |
| | | TOTAL | | \$ 5,000 | \$ 5,000 |
| DEPARTMENT TOTAL | | | | \$ 48,000 | \$ 48,000 |



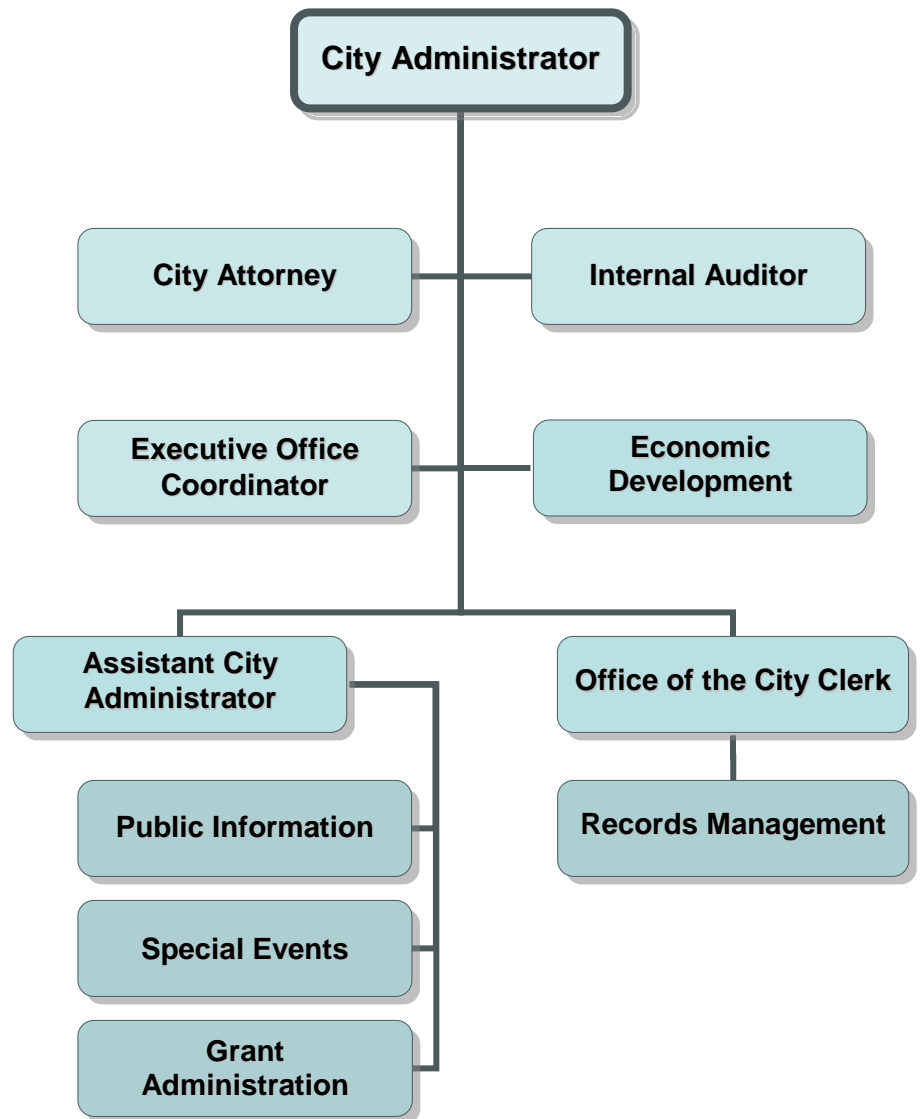
City Administration



Bob Regus
City Administrator



James Drinkard
Assistant
City Administrator



City Administration

Administration, Internal Audit, City Attorney, City Clerk, Public Information, Special Events, Grants Administration, and Economic Development

Mission Statement

The mission of the City Administrator's Office is to carry out the policies and implement the goals established by the City Council in providing services to the citizens in the most effective and economical manner while promoting awareness and understanding of services, policies, information, programs, and priorities that results in an informed and participative community.

Goals and Objectives

- ✓ To improve quality of service to citizens of the City of Alpharetta;
- ✓ To improve morale and promote teamwork among all employees;
- ✓ To improve coordination and administration of interdepartmental activities;
- ✓ To promote better communication between all levels of government and the citizens;
- ✓ To use technology to improve processes for citizen input into facets of governance;
- ✓ To expand funding opportunities through grant resources;
- ✓ To selectively create new events while sustaining existing events and promotions that draws the community closer together and maintains our distinctive character;
- ✓ To increase the public/government interaction through the City's web site; and
- ✓ Oversee the Economic Development efforts for the City.

Key Issues

- ✓ Continue the development of a "customer-driven" organizational culture among the staff;
- ✓ Strengthen the relationship between the City Council and staff - building bridges in communication to facilitate the relationship;

- ✓ Continue the informative, cooperative endeavor of providing the best available information for the City Council to remain effective and successful in their offices;
- ✓ Meet the service provision and service level demand of the citizens while ensuring the most cost effective delivery of those services;
- ✓ Continue efforts toward more effective communication strategies with citizens through enhanced public awareness and public education programs;
- ✓ Seek to work with the local legislative delegation on the introduction or support of legislation that benefits the City of Alpharetta and its citizens;
- ✓ Anticipate the future population and area growth of the City as a result of continued development and annexations, ensuring staff meets the expectations of existing and new residents;
- ✓ Continue efforts toward enhancing the compensation and benefits package to attract and retain the very best employees; and
- ✓ Continue to seek alternative private and public funding sources to procure equipment, improve internal operations, enhance service delivery, and accomplish municipal projects.

5-YEAR FINANCIAL SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2014
CITY ADMINISTRATION
Five-Year Financial Summary**

| | Actual FY 2010 | Actual FY 2011 | Actual FY 2012 | Amended Budget FY 2013 | Recommended Budget FY 2014 |
|-------------------------------|---------------------------|---------------------------|---------------------------|---------------------------------------|---|
| Revenue | \$ 661,090 | \$ 709,837 | \$ 301,216 | \$ 187,244 | \$ 192,500 |
| % Change | | 7.4% | -57.6% | -37.8% | 2.8% |
| average 5-year percent change | | -21.3% | | | |
| Expenditures | \$ 1,602,420 | \$ 1,573,436 | \$ 1,693,685 | \$ 2,333,727 | \$ 2,675,448 |
| % Change | | -1.8% | 7.6% | 37.8% | 14.6% |
| average 5-year percent change | | 14.6% | | | |

DEPARTMENT BUDGET SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2014
CITY ADMINISTRATION
BUDGET REQUEST BY ACCOUNT**

Amended FY 2013 to FY 2014

| NOTES | ACCOUNT DESCRIPTION | ACTUAL FY 2011 | ACTUAL FY 2012 | ADOPTED BUDGET FY 2013 | BUDGET AMEND- MENTS | AMENDED BUDGET FY 2013 | RECOMMENDED BUDGET FY 2014 | % INCREASE (DECREASE) | \$ INCREASE (DECREASE) |
|---------------------|-------------------------------|---------------------|---------------------|------------------------------|---------------------------|------------------------------|----------------------------------|--------------------------|---------------------------|
| Revenue | | | | | | | | | |
| | Charges for Services | | | | | | | | |
| | Taste of Alpharetta | \$ 157,874 | \$ 150,214 | \$ 140,000 | \$ - | \$ 140,000 | \$ 150,000 | 7.1% | \$ 10,000 |
| | Alpharetta Arts Streetfest | 16,675 | 17,425 | 10,000 | - | 10,000 | 15,000 | 50.0% | 5,000 |
| | Alpharetta Room | 1,665 | 810 | - | - | - | - | - | - |
| | Other Events | 5,190 | 16,780 | 5,000 | - | 5,000 | 10,000 | 100.0% | 5,000 |
| | Public Works Event Fees | 310 | 1,659 | 500 | - | 500 | 250 | -50.0% | (250) |
| | Fire Services Event Fees | 365 | 365 | 500 | - | 500 | 250 | -50.0% | (250) |
| | Police Services Event Fees | 1,120 | 3,281 | 1,000 | - | 1,000 | 2,000 | 100.0% | 1,000 |
| | Parks Services Event Fees | 46,491 | 24,861 | 5,000 | - | 5,000 | 15,000 | 200.0% | 10,000 |
| | Donation From Private Sources | - | - | - | 100 | 100 | - | -100.0% | (100) |
| | Rents/Royalties | 40,188 | 75,001 | 25,144 | - | 25,144 | - | -100.0% | (25,144) |
| | Misc Revenue | - | - | - | - | - | - | - | - |
| | Alcohol Beverage Permit Fee | 424,785 | 9,420 | - | - | - | - | - | - |
| | Alcohol Beverage Admin Fee | 9,100 | 1,400 | - | - | - | - | - | - |
| | Penalty / Int Alcoholic Bev | 6,074 | - | - | - | - | - | - | - |
| | Total Revenue | \$ 709,837 | \$ 301,216 | \$ 187,144 | \$ 100 | \$ 187,244 | \$ 192,500 | 2.8% | \$ 5,256 |
| Expenditures | | | | | | | | | |
| (1) | Personnel Services: | | | | | | | | |
| | Salary | \$ 969,697 | \$ 865,664 | \$ 1,030,829 | \$ 31,600 | \$ 1,062,429 | \$ 1,188,465 | 11.9% | \$ 126,036 |
| | Benefits | 232,619 | 347,746 | 411,238 | 14,400 | 425,638 | 499,660 | 17.4% | 74,022 |
| | subtotal | \$ 1,202,317 | \$ 1,213,410 | \$ 1,442,067 | \$ 46,000 | \$ 1,488,067 | \$ 1,688,125 | 13.4% | \$ 200,570 |
| | Maintenance and Operations: | | | | | | | | |
| (2) | Professional Services | \$ 178,692 | \$ 198,029 | \$ 301,939 | \$ 46,095 | \$ 348,034 | \$ 433,015 | 24.4% | \$ 84,981 |
| | Equipment Repair/Maint. | 1,348 | 3,697 | 1,375 | - | 1,375 | 1,300 | -5.5% | (75) |
| (3) | Equipment Rental | 28,878 | 33,728 | 66,019 | 14,775 | 80,794 | 86,488 | 7.0% | 5,694 |
| (4) | Advertising | 26,599 | 52,613 | 139,345 | (60,800) | 78,545 | 145,002 | 84.6% | 66,457 |
| (5) | Printing and Binding | 15,962 | 21,918 | 32,500 | 5,480 | 37,980 | 44,575 | 17.4% | 6,595 |
| (6) | Employee Travel | 4,086 | 6,817 | 6,850 | - | 6,850 | 26,950 | 293.4% | 20,100 |
| (6) | Employee Training | 8,439 | 11,089 | 14,915 | - | 14,915 | 23,050 | 54.5% | 8,135 |
| (7) | Maintenance Contracts | 21,696 | 32,540 | 106,133 | - | 106,133 | 57,380 | -45.9% | (48,753) |
| (8) | IT Professional Services | 14,217 | 20,004 | 32,003 | 720 | 32,723 | 44,971 | 37.4% | 12,248 |
| | General Supplies/Materials | 30,698 | 52,451 | 51,150 | 45,117 | 96,267 | 95,362 | -0.9% | (905) |
| (9) | Miscellaneous Utilities | 18,125 | 22,610 | 630 | - | 630 | 535 | -15.1% | (95) |
| (9) | Water and Sewer Utilities | - | - | 364 | - | 364 | 525 | 44.2% | 161 |
| (9) | Natural Gas Utilities | - | - | 1,420 | - | 1,420 | 1,150 | -19.0% | (270) |

FY 2014 Budget

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2014
CITY ADMINISTRATION
BUDGET REQUEST BY ACCOUNT**

| NOTES | ACCOUNT DESCRIPTION | ACTUAL FY 2011 | ACTUAL FY 2012 | ADOPTED BUDGET FY 2013 | BUDGET AMEND- MENTS | AMENDED BUDGET FY 2013 | RECOMMENDED BUDGET FY 2014 | <i>Amended FY 2013 to FY 2014</i> | |
|-------|---------------------------|---------------------|---------------------|------------------------------|---------------------------|------------------------------|----------------------------------|-----------------------------------|---------------------------|
| | | | | | | | | % INCREASE (DECREASE) | \$ INCREASE (DECREASE) |
| (9) | Electricity Utilities | - | - | 28,405 | 4,650 | 33,055 | 22,400 | -32.2% | (10,655) |
| | Food | 6,054 | 8,533 | - | - | - | - | - | - |
| | Small Equipment | 4,807 | 4,772 | 2,000 | 2,700 | 4,700 | 2,000 | -57.4% | (2,700) |
| | IT Equipment Refresh | 9,506 | 9,430 | 1,440 | 335 | 1,775 | 2,620 | 47.6% | 845 |
| | Non-Recurring Expenses | 2,013 | 2,043 | - | - | - | - | - | - |
| | Donation (pass thru) | - | - | - | 100 | 100 | - | -100.0% | (100) |
| | subtotal | \$ 371,120 | \$ 480,275 | \$ 786,488 | \$ 59,172 | \$ 845,660 | \$ 987,323 | 16.8% | \$ 141,663 |
| | Capital: | | | | | | | | |
| | Machinery | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| | subtotal | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| | Total Expenditures | \$ 1,573,436 | \$ 1,693,685 | \$ 2,228,555 | \$ 105,172 | \$ 2,333,727 | \$ 2,675,448 | 14.6% | \$ 342,233 |

Full-time Equivalent Positions

10.00

11.00

12.50

14.00

14.00

Notes

- Variance due primarily to: wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2014 (contingent upon a mid-year review of revenue trends); increases in group insurance costs; additional overtime funding for special events initiatives; and the annualized impact of the two positions added during the FY 2013 mid-year budget (Economic Development Manager; upgrade of one Special Events Coordinator from part-time to full-time).
- (2) Variance is due primarily to costs associated with conducting the November 2013 municipal election and partially offset through net reductions in special event needs.
- (3) Variance is due to additional funding needs for multiple special events including Tree Lighting (tents, tables, chairs, radios, etc.) and Alpharetta Thursday Nights (tents, tables, chairs, etc.).
- (4) Variance due to primarily to economic development initiatives (general marketing and recruitment activities) and costs associated with the municipal election.
- (5) Variance due primarily to the purchase of new lamp-post banners for downtown events.
- (6) Variance due to additional training needs (primarily economic development) for current staff as well as the two new positions added during the FY 2013 mid-year budget.
- (7) Variance due primarily to reduced property maintenance needs as the retail spaces on the City Center parcel will be demolished coupled with an reduced funding requirements for Progress Partners.
- (8) Variance due to a revised allocation methodology for VOIP costs (e.g. GLS monitoring and support, CISCO SMARTnet licenses, and CISCO support).
- (9) Variance is based on year-to-date expenditure trends.

REVENUE SUMMARY BY **DIVISION/PROJECT**

City of Alpharetta

Budget: FY 2014
Statement: Revenue Summary by Account

| Division/Project | Account Number | Title | Account Detail | FY 2013 Amended Budget | FY 2014 Recommended Budget |
|----------------------|----------------|--------|-------------------------------|------------------------------|----------------------------------|
| Special Events | 10013210 | 347500 | Taste of Alpharetta | \$ 140,000 | \$ 150,000 |
| " " | 10013210 | 347501 | Alpharetta Arts Streetfest | 10,000 | 15,000 |
| " " | 10013210 | 347502 | Alpharetta Room | - | - |
| " " | 10013210 | 347503 | Other Events | 5,000 | 10,000 |
| " " | 10013210 | 347504 | Public Works Event Fees | 500 | 250 |
| " " | 10013210 | 347505 | Fire Services Event Fees | 500 | 250 |
| " " | 10013210 | 347506 | Police Services Event Fees | 1,000 | 2,000 |
| " " | 10013210 | 347507 | Parks Services Event Fees | 5,000 | 15,000 |
| " " | 10013210 | 371000 | Donation From Private Sources | 100 | - |
| Economic Development | 10013220 | 381000 | Rents/Royalties | 25,144 | - |
| " " | 10013220 | 389000 | Misc Revenue | - | - |
| City Clerk | 10013300 | 321101 | Alcohol Beverage Admin Fee | - | - |
| " " | 10013300 | 324100 | Penalty / Int Alcoholic Bev | - | - |
| Total | | | | \$ 187,244 | \$ 192,500 |

EXPENDITURE SUMMARY BY **DIVISION/PROJECT**

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Summary by Division/Project (Maintenance and Operations/Capital)

| | | | | Special Events | | | | |
|------------------------------------|--------------------------------|--------------------------------|---------------------|------------------|----------------------|----------------------------|-------------------|-------------------|
| ACCOUNT DESCRIPTION | FY 2013 Amended Project Budget | FY 2014 Project Budget Request | City Administration | Special Events | Downtown Decorations | Alpharetta Arts Streetfest | Scarecrow Harvest | Mayor's Challenge |
| | | | 1320 | 1321 | ASE00 | ASE01 | ASE02 | ASE03 |
| 521200 Professional Services | \$ 348,034 | \$ 433,015 | \$ 48,600 | \$ 1,600 | \$ 36,100 | \$ 24,200 | \$ 8,475 | \$ 750 |
| 522320 Equipment Repair/Maint. | 1,375 | 1,300 | 1,300 | - | - | - | - | - |
| 523300 Equipment Rental | 80,794 | 86,488 | - | - | - | 3,800 | 2,570 | - |
| 523300 Advertising | 78,545 | 145,002 | 1,000 | 1,000 | - | 8,000 | 2,700 | 175 |
| 523400 Printing and Binding | 37,980 | 44,575 | 800 | 300 | - | 4,300 | 4,200 | - |
| 523500 Employee Travel | 6,850 | 26,950 | 1,600 | 850 | - | - | - | - |
| 523700 Employee Training | 14,915 | 23,050 | 7,550 | 1,900 | - | - | - | - |
| 523860 Maintenance Contracts | 106,133 | 57,380 | 16,511 | 750 | - | - | - | - |
| 523900 IT Professional Services | 32,723 | 44,971 | 35,077 | 3,168 | - | - | - | - |
| 531100 General Supplies/Materials | 96,267 | 95,362 | 8,725 | 3,550 | 400 | 1,550 | 5,262 | - |
| 531200 Miscellaneous Utilities | 630 | 535 | 275 | - | - | - | - | - |
| 531210 Water and Sewer Utilities | 364 | 525 | 275 | - | - | - | - | - |
| 531220 Natural Gas Utilities | 1,420 | 1,150 | 600 | - | - | - | - | - |
| 531230 Electricity Utilities | 33,055 | 22,400 | 5,500 | - | 500 | 400 | - | - |
| 531600 Small Equipment | 4,700 | 2,000 | 1,000 | 800 | - | - | - | - |
| 531610 IT Equipment Refresh | 1,775 | 2,620 | 795 | 1,060 | - | - | - | - |
| 573000 Donation To Private Sources | 100 | - | - | - | - | - | - | - |
| TOTAL | \$ 845,660 | \$ 987,323 | \$ 129,608 | \$ 14,978 | \$ 37,000 | \$ 42,250 | \$ 23,207 | \$ 925 |

| ACCOUNT DESCRIPTION | Special Events | | | | | | | |
|------------------------------------|-------------------------|---------------------------|------------------|------------------------|----------------------------------|-------------------------------|--------------------|--------------------------------|
| | Old Soldier's Day | Taste of Alpharetta | Tree Lighting | Lazy Log Cabin Days | Historic Preservation Room | Movies On Milton (July) | Art In The Park | Brew Moon Fest (October) |
| | ASE04 | ASE05 | ASE06 | ASE07 | ASE08 | ASE09 | ASE10 | ASE11 |
| 521200 Professional Services | \$ 2,360 | \$ 115,575 | \$ 13,950 | \$ 1,300 | \$ - | \$ 15,000 | \$ 1,900 | \$ 7,400 |
| 522320 Equipment Repair/Maint. | - | - | - | - | - | - | - | - |
| 523300 Equipment Rental | 1,525 | 27,550 | 13,375 | 1,050 | - | 3,100 | - | 2,500 |
| 523300 Advertising | 1,500 | 6,100 | 3,000 | - | - | 2,500 | - | - |
| 523400 Printing and Binding | 5,500 | 14,155 | 5,000 | - | - | 1,020 | - | - |
| 523500 Employee Travel | - | - | - | - | - | - | - | - |
| 523700 Employee Training | - | - | - | - | - | - | - | - |
| 523860 Maintenance Contracts | - | - | - | - | - | - | - | - |
| 523900 IT Professional Services | - | - | - | - | - | - | - | - |
| 531100 General Supplies/Materials | 2,675 | 8,650 | 2,000 | 1,050 | - | 600 | - | 250 |
| 531200 Miscellaneous Utilities | - | - | - | - | - | - | - | - |
| 531210 Water and Sewer Utilities | - | - | - | - | - | - | - | - |
| 531220 Natural Gas Utilities | - | - | - | - | - | - | - | - |
| 531230 Electricity Utilities | - | 1,000 | - | - | - | 3,000 | 300 | 500 |
| 531600 Small Equipment | - | - | - | - | - | - | - | - |
| 531610 IT Equipment Refresh | - | - | - | - | - | - | - | - |
| 573000 Donation To Private Sources | - | - | - | - | - | - | - | - |
| TOTAL | \$ 13,560 | \$ 173,030 | \$ 37,325 | \$ 3,400 | \$ - | \$ 25,220 | \$ 2,200 | \$ 10,650 |

| ACCOUNT DESCRIPTION | Special Events | | | | | | | |
|------------------------------------|--------------------------------|-----------------------------------|-------------------|--------------------------------|-------------------------------|-------------------------------|-----------------------------|-----------------------|
| | Downtown European Market | Corks & Gourmet Food Trucks | Farmers Market | Resthaven Cemetery Tours | Snow On The Square (#1) | Snow On The Square (#2) | Brew Moon Fest (June) | UGA Game On Milton |
| | ASE12 | ASE13 | ASE14 | ASE15 | ASE17 | ASE18 | ASE19 | ASE20 |
| 521200 Professional Services | \$ 3,850 | \$ 10,325 | \$ 2,000 | \$ 9,300 | \$ 525 | \$ 300 | \$ 6,400 | \$ 7,170 |
| 522320 Equipment Repair/Maint. | - | - | - | - | - | - | - | - |
| 523300 Equipment Rental | 1,950 | 6,900 | - | 1,700 | 5,000 | 5,300 | 2,000 | 900 |
| 523300 Advertising | 750 | 2,800 | - | 1,200 | - | - | 500 | 1,500 |
| 523400 Printing and Binding | 500 | 1,700 | - | 500 | 175 | 175 | 750 | 300 |
| 523500 Employee Travel | - | - | - | - | - | - | - | - |
| 523700 Employee Training | - | - | - | - | - | - | - | - |
| 523860 Maintenance Contracts | - | - | - | - | - | - | - | - |
| 523900 IT Professional Services | - | - | - | - | - | - | - | - |
| 531100 General Supplies/Materials | 250 | 300 | - | 300 | - | - | 250 | 440 |
| 531200 Miscellaneous Utilities | - | - | - | - | - | - | - | - |
| 531210 Water and Sewer Utilities | - | - | - | - | - | - | - | - |
| 531220 Natural Gas Utilities | - | - | - | - | - | - | - | - |
| 531230 Electricity Utilities | 300 | 750 | 750 | - | - | - | 500 | 100 |
| 531600 Small Equipment | - | - | - | - | - | - | - | - |
| 531610 IT Equipment Refresh | - | - | - | - | - | - | - | - |
| 573000 Donation To Private Sources | - | - | - | - | - | - | - | - |
| TOTAL | \$ 7,600 | \$ 22,775 | \$ 2,750 | \$ 13,000 | \$ 5,700 | \$ 5,775 | \$ 10,400 | \$ 10,410 |

| ACCOUNT DESCRIPTION | Special Events | | Economic Development | | | | City Clerk | | Internal Audit |
|------------------------------------|----------------------|----------------------------------|-------------------------|--------------------------------------|------------------|--|------------------|------------------|-------------------|
| | British Car Fayre | Alpharetta Thursday Nights | Economic Development | Development Authority Expenses | Downtown | Community Marketing & Promotions | City Clerk | Elections | |
| | ASE21 | ASE23 | 1322 | AED00 | AED01 | AED02 | 1330 | ACC00 | |
| 521200 Professional Services | \$ 3,300 | \$ 9,035 | \$ - | \$ 500 | \$ - | \$ - | \$ 3,100 | \$100,000 | \$ - |
| 522320 Equipment Repair/Maint. | - | - | - | - | - | - | - | - | - |
| 523300 Equipment Rental | - | 7,268 | - | - | - | - | - | - | - |
| 523300 Advertising | - | 7,777 | - | - | 60,000 | 30,000 | 4,500 | 10,000 | - |
| 523400 Printing and Binding | - | 2,100 | - | - | 1,000 | 1,000 | 1,100 | - | - |
| 523500 Employee Travel | - | - | 18,000 | 200 | - | - | 3,300 | - | 3,000 |
| 523700 Employee Training | - | - | 8,000 | - | - | - | 3,500 | - | 2,100 |
| 523860 Maintenance Contracts | - | - | 29,500 | - | - | - | 10,619 | - | - |
| 523900 IT Professional Services | - | - | 2,250 | - | - | - | 4,476 | - | - |
| 531100 General Supplies/Materials | - | 2,800 | 3,500 | 160 | 400 | 45,000 | 7,000 | - | 250 |
| 531200 Miscellaneous Utilities | - | - | - | - | - | - | 260 | - | - |
| 531210 Water and Sewer Utilities | - | - | - | - | - | - | 250 | - | - |
| 531220 Natural Gas Utilities | - | - | - | - | - | - | 550 | - | - |
| 531230 Electricity Utilities | - | 2,800 | - | - | - | - | 6,000 | - | - |
| 531600 Small Equipment | - | - | 200 | - | - | - | - | - | - |
| 531610 IT Equipment Refresh | - | - | 500 | - | - | - | 265 | - | - |
| 573000 Donation To Private Sources | - | - | - | - | - | - | - | - | - |
| TOTAL | \$ 3,300 | \$ 31,780 | \$ 61,950 | \$ 860 | \$ 61,400 | \$ 76,000 | \$ 44,920 | \$110,000 | \$ 5,350 |

EXPENDITURE LINE-ITEM DETAIL BY **DIVISION/PROJECT**

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| | | | | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|------------------------|-----------------|--------------------------------|--|------------------------------|----------------------------------|
| Division/Project Title | Account Number | Title | Account Detail | | |
| CITY ADMINISTRATION | 10013200 521200 | Professional Services | Bank Fees | 100 | 100 |
| | | | Atlanta Regional Commission | 1,500 | 1,500 |
| | | | Georgia Municipal Association - Dues | 15,000 | 15,000 |
| | | | Georgia Municipal Association - Telecom | 5,000 | 5,000 |
| | | | Greater North Fulton Chamber of Commerce | 5,000 | 5,000 |
| | | | ICMA Performance Measurement Consortium | 5,600 | - |
| | | | Council Retreat Facility | 2,000 | 2,000 |
| | | | Website Function Improvements | 12,000 | 12,000 |
| | | | TAG Corp Level 1 Membership | - | 1,000 |
| | | | Metro Atlanta Chamber Upgrade to Board | - | 7,000 |
| | | | subtotal | \$ 46,200 | \$ 48,600 |
| | 10013200 522210 | Equipment Repair & Maintenance | GC&E Systems - Security | 1,000 | 900 |
| | | | General Repair/Maintenance (e.g. printers) | 300 | - |
| | | | Media Products of Atlanta | - | 400 |
| | | | subtotal | \$ 1,300 | \$ 1,300 |
| | 10013200 523300 | Advertising | Bid and Recruitment Advertising | 990 | 1,000 |
| | | | subtotal | \$ 990 | \$ 1,000 |
| | 10013200 523400 | Printing and Binding | Business Cards | 500 | 250 |
| | | | Envelopes | 500 | 100 |
| | | | Grant Applications | 100 | 100 |
| | | | Service Awards | - | 100 |
| | | | Printing | 500 | 250 |
| | | | subtotal | \$ 1,600 | \$ 800 |
| | 10013200 523500 | Employee Travel | Travel | 500 | 1,000 |
| | | | Day - Local Mileage | 250 | 250 |
| | | | Drinkard - Local Mileage | 100 | 100 |
| | | | Friction - Local Mileage | 50 | 50 |
| | | | Regus - Local Mileage | 150 | 150 |
| | | | Riddle - Local Mileage | 50 | 50 |
| | | | subtotal | \$ 1,100 | \$ 1,600 |
| | 10013200 523700 | Employee Training | Day- Association Membership Fees | 250 | 250 |
| | | | Drinkard - Association Membership Fees | 975 | 1,000 |
| | | | Friction - Association Membership Fees | 100 | 100 |
| | | | Kennedy - Association Membership Fees | 100 | - |

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title | Account Number | Title | Account Detail | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|------------------------|----------------|--------|---|------------------------------|----------------------------------|
| | | | Regus - Association Membership Fees | 1,640 | 1,500 |
| | | | Riddle - Association Membership Fees | 400 | 400 |
| | | | Day - Training and Education | 500 | 500 |
| | | | Drinkard - Training and Education | 1,000 | 1,000 |
| | | | Friction - Training and Education | 200 | 200 |
| | | | Kennedy - Training and Education | 200 | - |
| | | | Regus - Training and Education | 1,500 | 1,300 |
| | | | Riddle - Training and Education | 800 | 800 |
| | | | Management Team - Training and Education | 500 | 500 |
| | | | subtotal | \$ 8,165 | \$ 7,550 |
| | 10013200 | 523860 | Maintenance Contracts | | |
| | | | Janitorial Contract | 3,400 | 4,500 |
| | | | Coffee Service | 900 | 2,000 |
| | | | Water Cooler - Annual Maintenance Contract | 779 | 803 |
| | | | Copier Maintenance Plan (non-Xerox) | 300 | 300 |
| | | | Xerox Copier Lease (CQ8900) | - | 1,317 |
| | | | Xerox Copier Maintenance Plan | - | 850 |
| | | | License Agreement - ASCAP | 350 | 350 |
| | | | License Agreement - BMI | 620 | 620 |
| | | | GRM Records Management | 621 | 621 |
| | | | Domain Name Registration - GSA Finance | 150 | 150 |
| | | | SQ Box Solutions | 1,400 | 1,400 |
| | | | Peak Democracy - Open City Hall | 2,400 | 2,400 |
| | | | ClickFix, LLC | 1,200 | 1,200 |
| | | | subtotal | \$ 12,120 | \$ 16,511 |
| | 10013200 | 523900 | IT Professional Services | | |
| | | | CISCO SMARTnet Technical Support - Network | 1,175 | 1,175 |
| | | | Developer License for MDM | 3 | 3 |
| | | | City Virus, Adware, Spyware & Threat Protection | 148 | - |
| | | | Internet Service Provider | 71 | 83 |
| | | | APC/MGE UPS System Maintenance | 179 | 354 |
| | | | Diskeeper Software Renewal | 134 | - |
| | | | MessageOne Service Renewal | 506 | - |
| | | | Microsoft Enterprise Licensing Renewal | 3,093 | 3,034 |
| | | | Non-Xerox Printer Repair | - | 208 |
| | | | GIS Tools & ArcPad Software Maintenance | 1,383 | 1,175 |

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title | Account Number | Title | Account Detail | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|------------------------|----------------|-------|---|------------------------------|----------------------------------|
| | | | ArcGIS Online | - | 149 |
| | | | Filemaker Software Maintenance & Support | 179 | 187 |
| | | | Semi-Annual Inspection | 33 | 45 |
| | | | Google Message Discovery | 357 | - |
| | | | Web Filtering Services | 179 | 208 |
| | | | Link Balancer | 48 | 48 |
| | | | Solarwinds Software Renewal | 44 | 119 |
| | | | Wiring Services - Preferred Communications | 298 | 297 |
| | | | Consulting Services | - | 714 |
| | | | LP360 LIDAR Extension Software/Server Renewa | 41 | 48 |
| | | | Parcel Builder Software | 262 | 268 |
| | | | Telephony Support Services | 119 | - |
| | | | Nessus Scanner | 55 | - |
| | | | Maint & Support City Telephony Equipment | 238 | - |
| | | | First Call Software | - | 119 |
| | | | CommVault Simpana | 714 | 729 |
| | | | VMware Virtual Servers and/or Additional Licensin | 779 | 779 |
| | | | Cloud Archive | - | 833 |
| | | | Internet Service Provider | 1,142 | 1,178 |
| | | | ADSelfService Software Renewal | 44 | 45 |
| | | | ManageEngine Password Manager Pro | 75 | 74 |
| | | | Manage Engine Software Licensing | 53 | 54 |
| | | | Netmotion Mobility XE Software Renewal | - | 195 |
| | | | GLS Monitoring and Support | - | 4,938 |
| | | | CISCO SMARTnet Telephony and Phone App Lic | - | 1,907 |
| | | | Cisco phone infrastructure support | - | 308 |
| | | | Line and Circuit Service | 6,395 | 7,359 |
| | | | Mobile Data Management | 180 | 720 |
| | | | Web Streaming for Video | 3,600 | 3,600 |
| | | | Adobe - Citywide Portable Document Formatting | - | 615 |
| | | | Long Distance | 80 | 149 |
| | | | Cell Phones | 3,159 | 2,904 |
| | | | Data Cards | 465 | 456 |
| | | | Remote Application & Database Access | 184 | - |

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title | Account Number | Title | Account Detail | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|-----------------------------|----------------|--------|---|------------------------------|----------------------------------|
| | | | Technical Support for Vmware Environment | 119 | - |
| | | | IP Monitoring | 29 | - |
| | | | Network Support Services | 595 | - |
| | | | Monitoring of Various City Websites for Potential C | 15 | - |
| | | | subtotal | \$ 26,173 | \$ 35,077 |
| | 10013200 | 531100 | General Supplies & Materials | | |
| | | | Catering Services - Various Meetings | 600 | 200 |
| | | | Council Mid-Year Retreat - Meals and Facilities | 2,000 | 1,500 |
| | | | Meals and Meetings | 1,550 | 1,500 |
| | | | General Supplies | 3,700 | 3,000 |
| | | | Postage Allocation | 150 | 150 |
| | | | Shipping | 100 | 100 |
| | | | Promotional Events | 1,500 | 500 |
| | | | Retirement Gifts | 2,000 | 500 |
| | | | Receptions and Events | 600 | 600 |
| | | | Subscriptions - Atlanta Business Chronicle | 150 | 150 |
| | | | Subscriptions - Atlanta Journal Constitution | 260 | 260 |
| | | | Subscriptions - Fortune | 65 | 65 |
| | | | Subscriptions - Wall Street Journal | 200 | 200 |
| | | | subtotal | \$ 12,875 | \$ 8,725 |
| | 10013200 | 531200 | Misc Utilities | | |
| | | | BFI - Garbage Service | 400 | 275 |
| | | | subtotal | \$ 400 | \$ 275 |
| | 10013200 | 531210 | Water & Sewer | | |
| | | | Fulton Cty - Water Service | 250 | 275 |
| | | | subtotal | \$ 250 | \$ 275 |
| | 10013200 | 531220 | Natural Gas | | |
| | | | Gas Service | 750 | 600 |
| | | | subtotal | \$ 750 | \$ 600 |
| | 10013200 | 531230 | Electric | | |
| | | | Electric | 11,000 | 5,500 |
| | | | subtotal | \$ 11,000 | \$ 5,500 |
| | 10013200 | 531600 | Small Equipment | | |
| | | | Misc Small Equipment | 2,000 | 1,000 |
| | | | subtotal | \$ 2,000 | \$ 1,000 |
| | 10013200 | 531610 | IT Equipment Refresh | | |
| | | | Workstation Replacements | - | - |
| | | | Cell Phone Equipment | 720 | 795 |
| | | | subtotal | \$ 720 | \$ 795 |
| ADMINISTRATION Total | | | | \$ 125,643 | \$ 129,608 |

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| | | | | | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|-------------------------------|----------------|--------------|------------------------------|--|------------------------------|----------------------------------|
| Division/Project Title | Account Number | | Title | Account Detail | | |
| SPECIAL EVENTS | 10013210 | 521200 | Professional Services | Fulton County Board of Education - Parking Lot | 1,150 | 1,300 |
| | | | | FlipsFilm Annual Renewal | - | 300 |
| | | | subtotal | \$ 1,150 | \$ 1,600 | |
| | 10013210 | 523300 | Advertising | Advertising | 1,020 | 1,000 |
| | | | | subtotal | \$ 1,020 | \$ 1,000 |
| | 10013210 | 523400 | Printing and Binding | Business Cards | 100 | - |
| | | | | Envelopes | 300 | 300 |
| | | | subtotal | \$ 400 | \$ 300 | |
| | 10013210 | 523500 | Employee Travel | Dodson Local Mileage | 1,000 | 500 |
| | | | | Part Time Employee Local Mileage | 450 | 350 |
| | | | subtotal | \$ 1,450 | \$ 850 | |
| | 10013210 | 523700 | Employee Training | Association Membership Fees | 775 | 500 |
| | | | | Dodson Professional Development | 600 | 600 |
| | | | | Special Events Professional Development | 800 | 800 |
| | | | subtotal | \$ 2,175 | \$ 1,900 | |
| | 10013210 | 523860 | Maintenance Contracts | Copier Maintenance | - | 750 |
| | | | | subtotal | \$ - | \$ 750 |
| | 10013210 | 523900 | IT Professional Services | Cell Phone Service | 2,136 | 3,168 |
| | | | | subtotal | \$ 2,136 | \$ 3,168 |
| | 10013210 | 531100 | General Supplies & Materials | Special Events Subscriptions | 250 | 250 |
| | | | | Office Supplies | 1,000 | 2,500 |
| | | | | Postage Allocation | 1,000 | 500 |
| | | | | Copier Allocation | 200 | - |
| | | | | Lunch/Dinner Meetings w/ Organizations | 300 | 300 |
| | | | subtotal | \$ 2,750 | \$ 3,550 | |
| | 10013210 | 531600 | Small Equipment | iPad | - | 800 |
| | | | | subtotal | \$ - | \$ 800 |
| | 10013210 | 531610 | IT Equipment Refresh | Cell Phone Equipment | 720 | 1,060 |
| | | | | subtotal | \$ 720 | \$ 1,060 |
| SPECIAL EVENTS Total | | | | | \$ 11,801 | \$ 14,978 |
| | | | | | | |
| DOWNTOWN DECORATIONS ASE00 | 10013210 | 521200 ASE00 | Professional Services | Electric Hook Up for Tree | 510 | 500 |
| | | | | Holiday Wreaths for City Hall/ Downtown | 600 | 600 |

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title | Account Number | Title | Account Detail | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|---|----------------|------------------------------------|--|------------------------------|----------------------------------|
| | | | Holiday Decorating/Lighting - Install & Removal | 40,000 | 35,000 |
| | | | subtotal | \$ 41,110 | \$ 36,100 |
| | 10013210 | 531100 ASE00 General Supplies | Hay & Delivery - Fall Decorations | 400 | 400 |
| | | | subtotal | \$ 400 | \$ 400 |
| | 10013210 | 531230 ASE00 Electric | Temporary Electricity - Infrastructure | 1,160 | 500 |
| | | | subtotal | \$ 1,160 | \$ 500 |
| DOWNTOWN DECORATIONS Total | | | | \$ 42,670 | \$ 37,000 |
| ALPHARETTA ARTS STREETFEST ASE01 | 10013210 | 521200 ASE01 Professional Services | Professional Event Planning | 6,700 | 6,800 |
| | | | Entertainment | 1,525 | 3,000 |
| | | | Zapplication Process to Obtain Artists | - | 2,200 |
| | | | Jurors Fees | - | 550 |
| | | | Graphic Designer | 2,450 | 2,450 |
| | | | Photographer | 250 | 250 |
| | | | Street Sweeper | 281 | 25 |
| | | | Security Overnight | 765 | 750 |
| | | | Stage, Sound & Lighting | 6,575 | 6,575 |
| | | | On Site Staff for Electrical Services | 1,600 | 1,600 |
| | | | subtotal | \$ 20,146 | \$ 24,200 |
| | 10013210 | 522320 ASE01 Equipment Rental | Portable Toilets | 750 | 750 |
| | | | Dumpsters & Recycling Bins | 561 | 550 |
| | | | Tents, Tables, Chairs & Two Way Radios | 2,500 | 2,500 |
| | | | subtotal | \$ 3,811 | \$ 3,800 |
| | 10013210 | 523300 ASE01 Advertising | Event, Road Closings, Online, Etc. | 5,840 | 8,000 |
| | | | subtotal | \$ 5,840 | \$ 8,000 |
| | 10013210 | 523400 ASE01 Printing and Binding | Applications & Business Cards | 300 | 300 |
| | | | New Lamp Post Banners Downtown | 2,000 | 3,000 |
| | | | Programs & Flyers | 1,000 | 1,000 |
| | | | subtotal | \$ 3,300 | \$ 4,300 |
| | 10013210 | 531100 ASE01 General Supplies | Mailings & Postage | 100 | 100 |
| | | | Various Supplies Children's Area, Skirting, Artist B | 950 | 950 |
| | | | Jurors Breakfast and Dinner/Artist's Breakfast | 500 | 500 |
| | | | subtotal | \$ 1,550 | \$ 1,550 |

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title | Account Number | Title | Account Detail | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|----------------------------|----------------|------------------------------------|--|------------------------------|----------------------------------|
| | 10013210 | 531230 ASE01 Electric | Temporary Electricity - Infrastructure | 445 | 400 |
| | | | subtotal | \$ 445 | \$ 400 |
| | | | ALPHARETTA ARTS STREETFEST Total | \$ 35,092 | \$ 42,250 |
| SCARECROW HARVEST ASE02 | 10013210 | 521200 ASE02 Professional Services | On Site Staff for Electrical Services | 980 | 1,100 |
| | | | Entertainment | 3,802 | 3,500 |
| | | | Graphic Designer | 2,000 | 2,000 |
| | | | Photographer | 325 | 325 |
| | | | Stage, Sound & Lighting | 1,100 | 1,200 |
| | | | Commercial Sweeping | - | 350 |
| | | | subtotal | \$ 8,207 | \$ 8,475 |
| | 10013210 | 522320 ASE02 Equipment Rental | Portable Toilets | 250 | 1,420 |
| | | | Dumpsters & Recycling Bins | 1,170 | 250 |
| | | | Tents, Tables, Chairs & Two Way Radios | 500 | 900 |
| | | | subtotal | \$ 1,920 | \$ 2,570 |
| | 10013210 | 523300 ASE02 Advertising | Event, Road Closings, Online Etc. | 2,735 | 2,700 |
| | | | subtotal | \$ 2,735 | \$ 2,700 |
| | 10013210 | 523400 ASE02 Printing and Binding | Flyers, & Awards | 3,000 | 1,200 |
| | | | New Lamp Post Banners Downtown | - | 3,000 |
| | | | subtotal | \$ 3,000 | \$ 4,200 |
| | 10013210 | 531100 ASE02 General Supplies | Car Detail | 125 | 162 |
| | | | Hay Delivery for Staging of Scarecrows | 3,000 | 3,000 |
| | | | Mailings & Postage | 700 | 200 |
| | | | Various Supplies Children's Area, Skirting | 1,500 | 1,600 |
| | | | Volunteers - snacks | 135 | 300 |
| | | | subtotal | \$ 5,460 | \$ 5,262 |
| | | | SCARECROW HARVEST Total | \$ 21,322 | \$ 23,207 |
| MAYOR'S CHALLENGE ASE03 | 10013210 | 521200 ASE03 Professional Services | Contract with Alpharetta Rotary | 1,500 | 750 |
| | | | subtotal | \$ 1,500 | \$ 750 |
| | 10013210 | 523300 ASE03 Advertising | Advertising | | 175 |
| | | | subtotal | \$ - | \$ 175 |
| | | | MAYOR'S CHALLENGE Total | \$ 1,500 | \$ 925 |

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| | | | | | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|------------------------------|----------------|--------------|-----------------------|---|------------------------------|----------------------------------|
| Division/Project Title | Account Number | | Title | Account Detail | | |
| OLD SOLDIER'S DAY ASE04 | 10013210 | 521200 ASE04 | Professional Services | Parade Transportation / Golf Carts | 600 | 1,000 |
| | | | | Graphic Designer | 200 | 60 |
| | | | | Photographer | 250 | 325 |
| | | | | Stage, Sound & Lighting | 1,020 | 975 |
| | | | | subtotal | \$ 2,070 | \$ 2,360 |
| | 10013210 | 522320 ASE04 | Equipment Rental | Dumpsters & Recycling Bins | 200 | 385 |
| | | | | Portable Toilets | 110 | 600 |
| | | | | Radios | - | 240 |
| | | | | Street Sweeper | - | 300 |
| | | | | subtotal | \$ 310 | \$ 1,525 |
| | 10013210 | 523300 ASE04 | Advertising | Event, Road Closings, Etc. | 2,000 | 1,500 |
| | | | | subtotal | \$ 2,000 | \$ 1,500 |
| | 10013210 | 523400 ASE04 | Printing and Binding | Photos, Applications | 1,500 | 2,200 |
| | | | | Posters, Flyers, Programs | 900 | 300 |
| | | | | New Lamp Post Banners for Downtown | - | 3,000 |
| | | | | subtotal | \$ 2,400 | \$ 5,500 |
| | 10013210 | 531100 ASE04 | General Supplies | General Supplies | 1,450 | 2,000 |
| | | | | Postage | 250 | 250 |
| | | | | T-shirts from American Legion | 160 | 325 |
| | | | | Volunteer Snacks | 50 | 100 |
| | | | | subtotal | \$ 1,910 | \$ 2,675 |
| OLD SOLDIER'S DAY Total | | | | | \$ 8,690 | \$ 13,560 |
| | | | | | | |
| TASTE OF ALPHARETTA ASE05 | 10013210 | 521200 ASE05 | Professional Services | Professional Event Planning | 8,500 | 8,500 |
| | | | | Entertainment | 2,000 | 5,000 |
| | | | | Buses/Shuttles | 1,500 | 1,500 |
| | | | | Credit Card Fees | 1,575 | 1,575 |
| | | | | Graphic Designer | 3,000 | 4,000 |
| | | | | TOA Vendor Payout | 83,710 | 73,000 |
| | | | | Photographer | 510 | 500 |
| | | | | Stage, Sound & Lighting | 6,000 | 6,500 |
| | | | | Street Sweeper | 1,020 | 1,000 |
| | | | | On Site Staff & Temporary Electrical Services | 20,000 | 14,000 |
| | | | | | | |

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title | Account Number | Title | Account Detail | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|----------------------------------|----------------|------------------------------------|---|------------------------------|----------------------------------|
| | | | subtotal | \$ 127,815 | \$ 115,575 |
| | 10013210 | 522320 ASE05 Equipment Rental | Portable Toilets | 4,200 | 4,200 |
| | | | Storage Space | 1,428 | 1,450 |
| | | | Golf Carts | 1,000 | 1,000 |
| | | | Kitchen Equipment for Competition | 2,550 | 2,500 |
| | | | Two Way Radios | 357 | 400 |
| | | | Tents, Tables, Chairs & Competition Stage | 18,343 | 18,000 |
| | | | subtotal | \$ 27,878 | \$ 27,550 |
| | 10013210 | 523300 ASE05 Advertising | Events, Road Closings, Etc. | 5,510 | 6,100 |
| | | | subtotal | \$ 5,510 | \$ 6,100 |
| | 10013210 | 523400 ASE05 Printing and Binding | Poster, Map, Application, Flyers, Brochures | 1,000 | 2,750 |
| | | | Tickets | 5,000 | 2,925 |
| | | | Ground Banners, Kiosks, Stages, Flags | 1,500 | 5,480 |
| | | | New Lamp Post Banners for Downtown | - | 3,000 |
| | | | subtotal | \$ 7,500 | \$ 14,155 |
| | 10013210 | 531100 ASE05 General Supplies | Car Detail | 100 | 150 |
| | | | Mailings & Postage | 1,000 | 1,000 |
| | | | General Supplies | 920 | 900 |
| | | | TOA Sponsor Books | 102 | 100 |
| | | | Trophies | 1,500 | 1,500 |
| | | | T-Shirts | 3,000 | 5,000 |
| | | | subtotal | \$ 6,622 | \$ 8,650 |
| | 10013210 | 531230 ASE05 Electric | Temporary Electricity - Infrastructure | 1,250 | 1,000 |
| | | | Electricity - Georgia Power | 750 | - |
| | | | subtotal | \$ 2,000 | \$ 1,000 |
| TASTE OF ALPHARETTA Total | | | | \$ 177,325 | \$ 173,030 |
| TREE LIGHTING ASE06 | 10013210 | 521200 ASE06 Professional Services | Entertainment - Elves (\$500 per Saturday) | 1,500 | 2,500 |
| | | | On Site Staff for Temporary Electrical Services | 800 | 2,300 |
| | | | Graphic Designer | 2,000 | 2,400 |
| | | | Music Performance (\$200 per Saturday) | 600 | 600 |
| | | | Photographer | 255 | 350 |
| | | | Stage & Sound Lighting | 1,595 | 5,000 |
| | | | On-Site Staff for General Logistics (\$150 per Sat) | 450 | 450 |

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title | Account Number | Title | Account Detail | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|--------------------------------------|----------------|------------------------------------|---|------------------------------|----------------------------------|
| | | | Commercial Sweeping | - | 350 |
| | | | subtotal | \$ 7,200 | \$ 13,950 |
| | 10013210 | 522320 ASE06 Equipment Rental | Portable Toilets (\$250 per Saturday) | 750 | 1,500 |
| | | | Tents, Tables, Chairs | - | 5,750 |
| | | | Radios | - | 125 |
| | | | Snow Playground 50x50 | 9,750 | 6,000 |
| | | | subtotal | \$ 10,500 | \$ 13,375 |
| | 10013210 | 523300 ASE06 Advertising | Event, Road Closings, Etc. | 1,500 | 3,000 |
| | | | subtotal | \$ 1,500 | \$ 3,000 |
| | 10013210 | 523400 ASE06 Printing and Binding | New Lamp Post Banners for Downtown | 500 | 3,000 |
| | | | Programs, Posters & Flyers | 1,500 | 2,000 |
| | | | subtotal | \$ 2,000 | \$ 5,000 |
| | 10013210 | 531100 ASE06 General Supplies | Dumpsters & Recycling Bins | 250 | - |
| | | | General Supplies | 1,000 | 1,800 |
| | | | Volunteer Snacks | 200 | 200 |
| | | | subtotal | \$ 1,450 | \$ 2,000 |
| | | | TREE LIGHTING Total | \$ 22,650 | \$ 37,325 |
| LAZY LOG CABIN DAYS ASE07 | 10013210 | 521200 ASE07 Professional Services | Historic Demonstrations | 2,863 | 1,200 |
| | | | Photographer | 250 | 100 |
| | | | subtotal | \$ 3,113 | \$ 1,300 |
| | 10013210 | 522320 ASE07 Equipment Rental | The Rental Place | 600 | 800 |
| | | | Dumpsters & Recycling Bins | - | 250 |
| | | | subtotal | \$ 600 | \$ 1,050 |
| | 10013210 | 523300 ASE07 Advertising | Event, Road Closings, Etc. | 500 | - |
| | | | subtotal | \$ 500 | \$ - |
| | 10013210 | 531100 ASE07 General Supplies | Hay & Delivery | 135 | 700 |
| | | | Supplies - Children's Area | 405 | 250 |
| | | | Volunteer Snacks | 70 | 100 |
| | | | subtotal | \$ 610 | \$ 1,050 |
| | | | LAZY LOG CABIN DAYS Total | \$ 4,823 | \$ 3,400 |
| HISTORICAL PRESERVATION ASE08 | 10013210 | 521200 ASE08 Professional Services | PastPerfect Software - Annual Maintenance Fee | 433 | - |
| | | | subtotal | \$ 433 | \$ - |

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title | Account Number | Title | Account Detail | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|--|---|---|----------------|------------------------------|----------------------------------|
| HISTORICAL PRESERVATION Total | | | | \$ 433 | \$ - |
| MOVIES ON MILTON (JULY) ASE09 | 10013210 521200 ASE09 Professional Services | Photographer Stage & Sound Lighting - 6 nights @ \$1790/ea Graphic Designer Better Moonwalks - 6 nights @ \$583/ea | | 17,130 | 250 |
| | | | | - | 10,750 |
| | | | | - | 500 |
| | | | | - | 3,500 |
| | | subtotal | | \$ 17,130 | \$ 15,000 |
| | 10013210 522320 ASE09 Equipment Rental | Portable Toilets & Dumpsters - 6 nights @ \$216 Tents, Tables, Chairs | | 4,000 | 1,300 |
| | | | | | 1,800 |
| | | subtotal | | \$ 4,000 | \$ 3,100 |
| | 10013210 523300 ASE09 Advertising | | | 4,000 | 2,500 |
| | | subtotal | | \$ 4,000 | \$ 2,500 |
| | 10013210 523400 ASE09 Printing and Binding | | | 2,000 | 1,020 |
| | | subtotal | | \$ 2,000 | \$ 1,020 |
| | 10013210 531100 ASE09 General Supplies | | | 1,000 | 600 |
| | | subtotal | | \$ 1,000 | \$ 600 |
| | 10013210 531230 ASE09 Electric Utilities | | | 2,000 | 3,000 |
| | | subtotal | | \$ 2,000 | \$ 3,000 |
| MOVIES ON MILTON (JULY) Total | | | | \$ 30,130 | \$ 25,220 |
| ART IN THE PARK ASE10 | 10013210 521200 ASE10 Professional Services | On Site Staff for Temporary Electrical Services Entertainment | | 1,400 | - |
| | | | | - | 1,900 |
| | | subtotal | | \$ 1,400 | \$ 1,900 |
| | 10013210 522320 ASE10 Equipment Rental | | | - | - |
| | | subtotal | | \$ - | \$ - |
| | 10013210 523300 ASE10 Advertising | | | 200 | - |
| | | subtotal | | \$ 200 | \$ - |
| | 10013210 523400 ASE10 Printing and Binding | | | 100 | - |
| | | subtotal | | \$ 100 | \$ - |
| | 10013210 531100 ASE10 General Supplies | | | 200 | - |
| | | subtotal | | \$ 200 | \$ - |
| | 10013210 531230 ASE10 Electric Utilities | | | 300 | 300 |
| | | subtotal | | \$ 300 | \$ 300 |
| ARTS IN THE PARK Total | | | | \$ 2,200 | \$ 2,200 |

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title | Account Number | Title | Account Detail | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|-----------------------------------|----------------|--------------------------------------|---|------------------------------|----------------------------------|
| BREW MOON FEST (OCT) ASE11 | 10013210 | 521200 ASE11 Professional Services | Stage, Sound & Lighting Electrician | 11,510 | 6,800 |
| | | | | - | 600 |
| | | | subtotal | \$ 11,510 | \$ 7,400 |
| | 10013210 | 522320 ASE11 Equipment Rental | | 8,000 | 2,500 |
| | | | | - | - |
| | | | subtotal | \$ 8,000 | \$ 2,500 |
| | 10013210 | 523300 ASE11 Advertising | | 2,000 | - |
| | | | subtotal | \$ 2,000 | \$ - |
| | 10013210 | 523400 ASE11 Printing and Binding | | 1,500 | - |
| | | | subtotal | \$ 1,500 | \$ - |
| | 10013210 | 531100 ASE11 General Supplies | | 1,000 | 250 |
| | | | subtotal | \$ 1,000 | \$ 250 |
| | 10013210 | 531200 ASE11 Miscellaneous Utilities | | - | - |
| | | | subtotal | \$ - | \$ - |
| | 10013210 | 531230 ASE11 Electric Utilities | | 2,000 | 500 |
| | | | subtotal | \$ 2,000 | \$ 500 |
| BREW MOON FEST (OCT) Total | | | | \$ 26,010 | \$ 10,650 |
| DOWNTOWN EUROPEAN MARKET | 10013210 | 521200 ASE12 Professional Services | On Site Staff for Temporary Electrical Services | 6,215 | 1,000 |
| | | | Commercial Sweeping | - | 350 |
| | | | Production Group | - | 2,500 |
| | | | subtotal | \$ 6,215 | \$ 3,850 |
| | 10013210 | 522320 ASE12 Equipment Rental | Portable Toilets | 4,000 | 950 |
| | | | Tents, Tables, Chairs | - | 1,000 |
| | | | subtotal | \$ 4,000 | \$ 1,950 |
| | 10013210 | 523300 ASE12 Advertising | | 1,000 | 750 |
| | | | subtotal | \$ 1,000 | \$ 750 |
| | 10013210 | 523400 ASE12 Printing and Binding | | 1,000 | 500 |
| | | | subtotal | \$ 1,000 | \$ 500 |
| | 10013210 | 531100 ASE12 General Supplies | | 500 | 250 |
| | | | subtotal | \$ 500 | \$ 250 |
| | 10013210 | 531230 ASE12 Electric Utilities | | 500 | 300 |
| | | | subtotal | \$ 500 | \$ 300 |

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title | Account Number | Title | Account Detail | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|--------------------------------------|-----------------------|-----------------------|---|------------------------------|----------------------------------|
| DOWNTOWN EUROPEAN MARKET Total | | | | \$ 13,215 | \$ 7,600 |
| CORKS & GOURMET FOOD TRUCKS ASE13 | 10013210 521200 ASE13 | Professional Services | Photographer | - | 225 |
| | | | Graphic Designer | - | 1,500 |
| | | | Event Production Company - Food Trucks | 10,460 | 2,500 |
| | | | Commercial Sweeping | - | 350 |
| | | | Entertainment | - | 4,500 |
| | | | On Site Staff for Temporary Electrical Services | - | 1,250 |
| | | | subtotal | \$ 10,460 | \$ 10,325 |
| | 10013210 522320 ASE13 | Equipment Rental | Portable Toilets | 5,000 | 1,100 |
| | | | Tents, Tables, Chairs | - | 5,800 |
| | subtotal | \$ 5,000 | \$ 6,900 | | |
| | 10013210 523300 ASE13 | Advertising | 2,000 | 2,800 | |
| | subtotal | \$ 2,000 | \$ 2,800 | | |
| | 10013210 523400 ASE13 | Printing and Binding | 1,500 | 1,700 | |
| | subtotal | \$ 1,500 | \$ 1,700 | | |
| | 10013210 531100 ASE13 | General Supplies | 500 | 300 | |
| | subtotal | \$ 500 | \$ 300 | | |
| | 10013210 531230 ASE13 | Electric Utilities | 1,500 | 750 | |
| | subtotal | \$ 1,500 | \$ 750 | | |
| CORKS & GOURMET FOOD TRUCKS Total | | | | \$ 20,960 | \$ 22,775 |
| FARMER'S MARKET | 10013210 521200 ASE14 | Professional Services | | 2,000 | 2,000 |
| | | | subtotal | \$ 2,000 | \$ 2,000 |
| | 10013210 522320 ASE14 | Equipment Rental | | - | - |
| | | | subtotal | \$ - | \$ - |
| | 10013210 523300 ASE14 | Advertising | | 550 | - |
| | | | subtotal | \$ 550 | \$ - |
| | 10013210 523400 ASE14 | Printing and Binding | | 100 | - |
| | | | subtotal | \$ 100 | \$ - |
| | 10013210 531100 ASE14 | General Supplies | | 100 | - |
| | | | subtotal | \$ 100 | \$ - |
| | 10013210 531230 ASE14 | Electric Utilities | | - | 750 |
| | | | subtotal | \$ - | \$ 750 |

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title | Account Number | Title | Account Detail | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|--|---|---|----------------|------------------------------|----------------------------------|
| FARMER'S MARKET Total | | | | \$ 2,750 | \$ 2,750 |
| RESTHAVEN CEMETERY TOURS ASE15 | 10013210 521200 ASE15 Professional Services | On Site Staff for Temporary Electrical Services | | 4,880 | 1,500 |
| | | Photographer | | - | 300 |
| | | Stage & Sound Lighting | | - | 2,000 |
| | | Theatrical Company, Writers, Actors, Costumes | | - | 4,500 |
| | | Graphic Designer | | - | 1,000 |
| | | subtotal | | \$ 4,880 | \$ 9,300 |
| | 10013210 522320 ASE15 Equipment Rental | Portable Toilets | | - | 200 |
| | | Tents, Tables, Chairs | | - | 1,400 |
| | | Dumpsters & Recycling Bins | | - | 100 |
| | | subtotal | | \$ - | \$ 1,700 |
| | 10013210 523300 ASE15 Advertising | | | 2,500 | 1,200 |
| | | subtotal | | \$ 2,500 | \$ 1,200 |
| | 10013210 523400 ASE15 Printing and Binding | | | 2,000 | 500 |
| | | subtotal | | \$ 2,000 | \$ 500 |
| | 10013210 531100 ASE15 General Supplies | | | 1,500 | 300 |
| | | subtotal | | \$ 1,500 | \$ 300 |
| | 10013210 531230 ASE15 Electric Utilities | | | - | - |
| | | subtotal | | \$ - | \$ - |
| RESTHAVEN CEMETERY TOURS Total | | | | \$ 10,880 | \$ 13,000 |
| SNOW ON THE SQUARE(#1) ASE17 <i>Was budgeted in FY 2013 under the Tree Lighting Project.</i> | 10013210 521200 ASE17 Professional Services | Photographer | | - | 225 |
| | | Derrel E Perry | | - | 300 |
| | | subtotal | | \$ - | \$ 525 |
| | 10013210 522320 ASE17 Equipment Rental | SnowKings LLC | | - | 5,000 |
| | | Dumpsters & Recycling Bins | | - | - |
| | | subtotal | | \$ - | \$ 5,000 |
| | 10013210 523300 ASE17 Advertising | | | - | - |
| | | subtotal | | \$ - | \$ - |
| | 10013210 523400 ASE17 Printing and Binding | | | - | 175 |
| | | subtotal | | \$ - | \$ 175 |
| | 10013210 531100 ASE17 General Supplies | | | - | - |
| | | subtotal | | \$ - | \$ - |

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title | Account Number | Title | Account Detail | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|---|----------------|--------------|---|------------------------------|----------------------------------|
| | 10013210 | 531230 ASE17 | Electric Utilities | - | - |
| | | | <i>subtotal</i> | \$ - | \$ - |
| | | | SNOW ON THE SQUARE(#1) Total | \$ - | \$ 5,700 |
| SNOW ON THE SQUARE (#2) ASE18 | 10013210 | 521200 ASE18 | Professional Services | - | 300 |
| <i>Was budgeted in FY 2013 under the Tree Lighting Project.</i> | | | Derrel E Perry | - | 300 |
| | | | <i>subtotal</i> | \$ - | \$ 300 |
| | 10013210 | 522320 ASE18 | Equipment Rental | - | 5,000 |
| | | | SnowKings LLC | - | 300 |
| | | | Portable Toilets | - | 300 |
| | | | <i>subtotal</i> | \$ - | \$ 5,300 |
| | 10013210 | 523300 ASE18 | Advertising | - | - |
| | | | <i>subtotal</i> | \$ - | \$ - |
| | 10013210 | 523400 ASE18 | Printing and Binding | - | 175 |
| | | | <i>subtotal</i> | \$ - | \$ 175 |
| | 10013210 | 531100 ASE18 | General Supplies | - | - |
| | | | <i>subtotal</i> | \$ - | \$ - |
| | 10013210 | 531230 ASE18 | Electric Utilities | - | - |
| | | | <i>subtotal</i> | \$ - | \$ - |
| | | | SNOW ON THE | \$ - | \$ 5,775 |
| BREW MOON FEST (JUNE) ASE19 | 10013210 | 521200 ASE19 | Professional Services | - | 5,800 |
| | | | Stage & Sound Lighting | - | 600 |
| | | | On Site Staff for Temporary Electrical Services | - | 600 |
| | | | <i>subtotal</i> | \$ - | \$ 6,400 |
| | 10013210 | 522320 ASE19 | Equipment Rental | - | 2,000 |
| | | | <i>subtotal</i> | \$ - | \$ 2,000 |
| | 10013210 | 523300 ASE19 | Advertising | - | 500 |
| | | | <i>subtotal</i> | \$ - | \$ 500 |
| | 10013210 | 523400 ASE19 | Printing and Binding | - | 750 |
| | | | <i>subtotal</i> | \$ - | \$ 750 |
| | 10013210 | 531100 ASE19 | General Supplies | - | 250 |
| | | | <i>subtotal</i> | \$ - | \$ 250 |
| | 10013210 | 531230 ASE19 | Electric Utilities | - | 500 |
| | | | <i>subtotal</i> | \$ - | \$ 500 |
| | | | BREW MOON FEST (JUNE) Total | \$ - | \$ 10,400 |

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| | | | | FY 2013 Adopted Budget | FY 2014 Recommended Budget | |
|-----------------------------|----------------|----------------------|-----------------------|---|----------------------------------|----------|
| Division/Project Title | Account Number | | Title | Account Detail | | |
| UGA GAME ON MILTON ASE20 | 10013210 | 521200 ASE20 | Professional Services | Stage & Sound Lighting | - | 4,750 |
| | | | | On Site Staff for Temporary Electrical Services | - | 450 |
| | | | | Photographer | - | 250 |
| | | | | Graphic Designer | - | 600 |
| | | | | Better Moonwalks | - | 770 |
| | | | | Commercial Sweeping | - | 350 |
| | | | | subtotal | \$ - | \$ 7,170 |
| | 10013210 | 522320 ASE20 | Equipment Rental | Portable Toilets | - | 440 |
| | | | | Tents, Tables, Chairs | - | 460 |
| | subtotal | \$ - | \$ 900 | | | |
| | 10013210 | 523300 ASE20 | Advertising | | | 1,500 |
| | subtotal | \$ - | \$ 1,500 | | | |
| | 10013210 | 523400 ASE20 | Printing and Binding | | | 300 |
| | subtotal | \$ - | \$ 300 | | | |
| | 10013210 | 531100 ASE20 | General Supplies | | | 440 |
| | subtotal | \$ - | \$ 440 | | | |
| | 10013210 | 531230 ASE20 | Electric Utilities | | | 100 |
| | subtotal | \$ - | \$ 100 | | | |
| UGA GAME ON MILTON Total | | | | \$ - | \$ 10,410 | |
| | | | | | | |
| BRITISH CAR FAYRE ASE21 | 10013210 | 521200 ASE21 | Professional Services | | - | 3,300 |
| | | | | subtotal | \$ - | \$ 3,300 |
| | 10013210 | 522320 ASE21 | Equipment Rental | | | |
| | | | subtotal | \$ - | \$ - | |
| BRITISH CAR FAYRE Total | | | | \$ - | \$ 3,300 | |
| | | | | | | |
| MOVIES ON MILTON ASE22 | 10013210 | 521200 ASE09 | Professional Services | | 4,200 | |
| | | | | | - | |
| | 10013210 | 522320 ASE09 | Equipment Rental | | 1,150 | |
| | | | | subtotal | \$ 1,150 | \$ - |
| | 10013210 | 523300 ASE09 | Advertising | | 200 | |
| | | | | subtotal | \$ 200 | \$ - |
| 10013210 | 523400 ASE09 | Printing and Binding | | 200 | | |
| | | | subtotal | \$ 200 | \$ - | |

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title | Account Number | Title | Account Detail | | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|---|----------------|--------------|--|-----------------------------|------------------------------|----------------------------------|
| | 10013210 | 531100 ASE09 | General Supplies | | 250 | |
| | | | <i>subtotal</i> | \$ | 250 | \$ - |
| | 10013210 | 531230 ASE09 | Electric Utilities | | 1,000 | |
| | | | <i>subtotal</i> | \$ | 1,000 | \$ - |
| MOVIES ON MILTON Total | | | | | \$ 2,800 | \$ - |
| ALPHARETTA THURSDAY NIGHTS ASE23 | 10013210 | 521200 ASE23 | Professional Services | | 13,000 | 9,035 |
| | | | <i>subtotal</i> | \$ | 13,000 | \$ 9,035 |
| | 10013210 | 522320 ASE23 | Equipment Rental | | 7,000 | 7,268 |
| | | | <i>subtotal</i> | \$ | 7,000 | \$ 7,268 |
| | 10013210 | 523300 ASE23 | Advertising | | 5,000 | 7,777 |
| | | | <i>subtotal</i> | \$ | 5,000 | \$ 7,777 |
| | 10013210 | 523400 ASE23 | Printing and Binding | | 5,000 | 2,100 |
| | | | <i>subtotal</i> | \$ | 5,000 | \$ 2,100 |
| | 10013210 | 531100 ASE23 | General Supplies | | 1,872 | 2,800 |
| | | | <i>subtotal</i> | \$ | 1,872 | \$ 2,800 |
| | 10013210 | 531230 ASE23 | Electric Utilities | | 5,000 | 2,800 |
| | | | <i>subtotal</i> | \$ | 5,000 | \$ 2,800 |
| ALPHARETTA THURSDAY NIGHTS Total | | | | | \$ 36,872 | \$ 31,780 |
| Special Events Grand Total | | | | | \$ 469,323 | \$ 497,235 |
| ECONOMIC DEVELOPMENT | 10013220 | 522210 | Equipment Repair & Maintenance Superior Indoor | | - | - |
| | | | <i>subtotal</i> | \$ | - | \$ - |
| | 10013220 | 523500 | Employee Travel | | 100 | 18,000 |
| | | | <i>subtotal</i> | \$ | 100 | \$ 18,000 |
| | 10013220 | 523700 | Employee Training | Association Membership Fees | 500 | 4,000 |
| | | | | Training and Education | 800 | 4,000 |
| | | | <i>subtotal</i> | \$ | 1,300 | \$ 8,000 |
| | 10013220 | 523860 | Maintenance Contracts | Co-Star Group | 4,500 | 4,500 |
| | | | | Progress Partners | 50,000 | 25,000 |
| | | | | Property Maintenance | 25,144 | - |
| | | | <i>subtotal</i> | \$ | 79,644 | \$ 29,500 |
| | 10013220 | 523900 | IT Professional Services | Cell Phone Service | 780 | 2,000 |

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| | | | | | | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|--------------------------------------|----------------|--------------|-----------------------|--|---------------------------|------------------------------|----------------------------------|
| Division/Project Title | Account Number | | Title | | Account Detail | | |
| | | | | | Webloci Software | - | 250 |
| | | | | | subtotal | \$ 780 | \$ 2,250 |
| | 10013220 | 531100 | General Supplies | | Meals and Meetings | 200 | 3,500 |
| | | | | | subtotal | \$ 200 | \$ 3,500 |
| | 10013220 | 531600 | Small Equipment | | | - | 200 |
| | | | | | subtotal | \$ - | \$ 200 |
| | 10013220 | 531610 | IT Equipment Refresh | | Cell Phone Equipment | | 500 |
| | | | | | subtotal | \$ - | \$ 500 |
| ECONOMIC DEVELOPMENT Total | | | | | | \$ 82,024 | \$ 61,950 |
| | | | | | | | |
| DEVELOPMENT | 10013220 | 521200 AED00 | Professional Services | | Authority Member Training | 1,000 | 500 |
| AUTHORITY EXPENSES | | | | | subtotal | \$ 1,000 | \$ 500 |
| AED00 | 10013220 | 523500 AED00 | Employee Travel | | Authority Member Travel | 200 | 200 |
| | | | | | subtotal | \$ 200 | \$ 200 |
| | 10013220 | 531100 AED00 | General Supplies | | Office Supplies | 200 | - |
| | | | | | Meals and Meetings | 500 | 160 |
| | | | | | subtotal | \$ 700 | \$ 160 |
| DEVELOPMENT AUTHORITY EXPENSES Total | | | | | | \$ 1,900 | \$ 860 |
| | | | | | | | |
| DOWNTOWN AED01 | 10013220 | 523300 AED01 | Advertising | | Advertising / Marketing | 45,000 | 35,000 |
| | | | | | Recruitment Activities | 55,000 | 25,000 |
| | | | | | subtotal | \$ 100,000 | \$ 60,000 |
| | 10013220 | 523400 AED01 | Printing and Binding | | Brochures | 2,700 | 1,000 |
| | | | | | subtotal | \$ 2,700 | \$ 1,000 |
| | 10013220 | 531100 AED01 | General Supplies | | Meals and Meetings | 600 | 400 |
| | | | | | subtotal | \$ 600 | \$ 400 |
| DOWNTOWN Total | | | | | | \$ 103,300 | \$ 61,400 |
| | | | | | | | |
| COMMUNITY | 10013220 | 523300 AED01 | Advertising | | Advertising / Marketing | - | 30,000 |
| MARKETING & | | | | | subtotal | \$ - | \$ 30,000 |
| PROMOTIONS AED02 | 10013220 | 523400 AED02 | Printing and Binding | | Brochures | - | 1,000 |
| | | | | | subtotal | \$ - | \$ 1,000 |
| | 10013220 | 531100 AED02 | General Supplies | | Promotional Materials | - | 45,000 |

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title | Account Number | Title | Account Detail | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|---|----------------|--------|--|------------------------------|----------------------------------|
| subtotal | | | | \$ - | \$ 45,000 |
| COMMUNITY MARKETING & PROMOTIONS Total | | | | \$ - | \$ 76,000 |
| Economic Development Grand Total | | | | \$ 187,224 | \$ 200,210 |
| CITY CLERK | 10013300 | 521200 | Professional Services | | |
| | | | Temporary Staffing | 500 | - |
| | | | Bank Related Fees | 100 | 100 |
| | | | Municipal Code, including police updates | 3,000 | 3,000 |
| | | | subtotal | \$ 3,600 | \$ 3,100 |
| | 10013300 | 522210 | Equipment Repair & Maintenance | | |
| | | | | 75 | - |
| | | | subtotal | \$ 75 | \$ - |
| | 10013300 | 523300 | Advertising | | |
| | | | Bid and Recruitment Advertising | 2,000 | 2,000 |
| | | | Newspaper advertisements (incl alcohol) | 5,000 | 2,500 |
| | | | subtotal | \$ 7,000 | \$ 4,500 |
| | 10013300 | 523400 | Printing and Binding | | |
| | | | Printing | 100 | 100 |
| | | | Unibind | 1,300 | 1,000 |
| | | | subtotal | \$ 1,400 | \$ 1,100 |
| | 10013300 | 523500 | Employee Travel | | |
| | | | Kennedy Travel Expenses | | 1,000 |
| | | | Kornegay Professional Development | | 1,000 |
| | | | Thigpen Travel Expenses | 1,000 | 1,300 |
| | | | subtotal | \$ 1,000 | \$ 3,300 |
| | 10013300 | 523700 | Employee Training | | |
| | | | Kennedy Professional Development | | 1,000 |
| | | | Thigpen Professional Development | 1,000 | 1,500 |
| | | | Kornegay Professional Development | 175 | 1,000 |
| | | | subtotal | \$ 1,175 | \$ 3,500 |
| | 10013300 | 523860 | Maintenance Contracts | | |
| | | | Building Maintenance - Janitorial Contract | 2,517 | - |
| | | | Copier Maintenance Plan (non-Xerox) | 7,000 | - |
| | | | Xerox Copier Lease (WC7545) | - | 2,140 |
| | | | Xerox Copier Maintenance Plan | - | 3,979 |
| | | | GRM - Records Management | 1,177 | 1,000 |
| | | | Pitney Bowes - Postage Machine | 3,675 | 3,500 |
| | | | subtotal | \$ 14,369 | \$ 10,619 |
| | 10013300 | 523900 | IT Professional Services | | |
| | | | CISCO SMARTnet Technical Support - Network | 181 | 181 |
| | | | GFI Vipre | 23 | - |

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title | Account Number | Title | Account Detail | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|------------------------|----------------|-------|---|------------------------------|----------------------------------|
| | | | Internet Service Provider | 11 | 13 |
| | | | APC/MGE UPS System Maintenance | 27 | 55 |
| | | | Diskeeper Software Renewal | 21 | - |
| | | | MessageOne Service Renewal | 78 | - |
| | | | Microsoft Enterprise Licensing Renewal | 476 | 467 |
| | | | Non-Xerox Printer Repair | - | 32 |
| | | | GIS Tools & ArcPad Software Maintenance | 213 | 181 |
| | | | ArcGIS Online | - | 23 |
| | | | Filemaker Software Maintenance & Support | 27 | 29 |
| | | | Semi-Annual Inspection | 5 | 7 |
| | | | Google Message Discovery | 55 | - |
| | | | Barracuda Web Filtering Services | 27 | 32 |
| | | | Barracuda Link Balancer | 7 | 7 |
| | | | Solarwinds Software Renewal | 5 | 18 |
| | | | Scrutinizer Software Renewal | 7 | - |
| | | | Wiring Services | 46 | 46 |
| | | | Consulting Services | - | 110 |
| | | | LP360 LIDAR Extension Software/Server Renewal | 6 | 7 |
| | | | Parcel Builder Software | 40 | 41 |
| | | | Telephony Support Services | 18 | - |
| | | | Nessus Scanner | 9 | - |
| | | | Maint & Support for City Telephony Equipment | 37 | - |
| | | | Citywide Virtual Infrastructure | 120 | |
| | | | First Call Software | - | 18 |
| | | | CommVault Simpana | - | 112 |
| | | | VMware Virtual Servers and/or Additional Licensin | 18 | 120 |
| | | | Cloud Archive of City Data | - | 120 |
| | | | Internet Service Provider | 176 | 181 |
| | | | ADSelfService Software Renewal | 7 | 7 |
| | | | ManageEngine Password Manager Pro | 11 | 11 |
| | | | Manage Engine Software Licensing | 8 | 8 |
| | | | GLS Monitoring and Support | - | 512 |
| | | | CISCO SMARTnet Telephony and Phone App Licen | - | 198 |
| | | | Cisco phone infrastructure support | - | 33 |

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title | Account Number | Title | Account Detail | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|-------------------------|----------------|--------------|---|------------------------------|----------------------------------|
| | | | Line and Circuit Service | 1,039 | 762 |
| | | | Mobile Data Management | - | 96 |
| | | | Adobe Software - Citywide Portable Document For | - | 240 |
| | | | Long Distance | 12 | 17 |
| | | | Cell Phones | - | 792 |
| | | | Network Support Services | 92 | - |
| | | | Websites for Potential Outages | 2 | - |
| | | | City Enterprise Data Management | 110 | - |
| | | | subtotal | \$ 2,914 | \$ 4,476 |
| | 10013300 | 531100 | General Supplies & Materials Pitney Bowes Postage &Supplies | 6,409 | 4,000 |
| | | | Luncheons | 600 | 500 |
| | | | City Council Events - Swearing in ceremony | 1,000 | 500 |
| | | | General Office Supplies | 3,000 | 2,000 |
| | | | subtotal | \$ 11,009 | \$ 7,000 |
| | 10013300 | 531200 | Misc Utilities BFI - Garbage Service | 230 | 260 |
| | | | subtotal | \$ 230 | \$ 260 |
| | 10013300 | 531210 | Water & Sewer Fulton Cty - Water Service | 114 | 250 |
| | | | subtotal | \$ 114 | \$ 250 |
| | 10013300 | 531220 | Natural Gas Gas Service | 670 | 550 |
| | | | subtotal | \$ 670 | \$ 550 |
| | 10013300 | 531230 | Electric Electric Service | 7,500 | 6,000 |
| | | | subtotal | \$ 7,500 | \$ 6,000 |
| | 10013300 | 531600 | Small Equipment Printer Replacement | - | - |
| | | | subtotal | \$ - | \$ - |
| | 10013300 | 531610 | IT Equipment Refresh Cell Phone Equipment | - | 265 |
| | | | subtotal | \$ - | \$ 265 |
| | 10013300 | 532400 | Non-Recurring Expenses Donation | - | - |
| | | | subtotal | \$ - | \$ - |
| CITY CLERK Total | | | | \$ 51,056 | \$ 44,920 |
| ELECTIONS ACC00 | 10013301 | 521200 ACC00 | Professional Services Fulton County Elections | - | 100,000 |
| | | | subtotal | \$ - | \$ 100,000 |
| | 10013301 | 521200 ACC00 | Advertising Election Advertisements | - | 10,000 |
| | | | subtotal | \$ - | \$ 10,000 |

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| | | | | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|---|----------------|--------|--|------------------------------|----------------------------------|
| Division/Project Title | Account Number | Title | Account Detail | | |
| ELECTIONS Total | | | | \$ - | \$ 110,000 |
| City Clerk's Grand Total | | | | \$ 51,056 | \$ 154,920 |
| | | | | | |
| INTERNAL AUDIT | 10013600 | 522210 | Equipment Repair & Maintenance | - | - |
| | | | subtotal | \$ - | \$ - |
| | 10013600 | 523500 | Employee Travel Mays Travel | 3,000 | 3,000 |
| | | | subtotal | \$ 3,000 | \$ 3,000 |
| | 10013600 | 523700 | Employee Training Mays Prof Development | 2,100 | 2,100 |
| | | | subtotal | \$ 2,100 | \$ 2,100 |
| | 10013600 | 531100 | General Supplies & Materials Office Supplies | 100 | 100 |
| | | | Paper | 40 | 50 |
| | | | Printer Toner Cartridges | 74 | 100 |
| | | | subtotal | \$ 214 | \$ 250 |
| INTERNAL AUDIT Total | | | | \$ 5,314 | \$ 5,350 |
| | | | | | |
| City Administration Department's Grand Total | | | | \$ 838,560 | \$ 987,323 |

PERFORMANCE MEASUREMENTS

| City Administration Performance Measurements | Actual FY 2010 | Actual FY 2011 | Actual FY 2012 | YTD (Feb. 2013) FY 2013 | Target FY 2013 | Target FY 2014 |
|--|---------------------------|---------------------------|---------------------------|------------------------------------|---------------------------|---------------------------|
| City Administration Department annual turnover percentage | 0.0% | 0.0% | 14.0% | 0.0% | 0.0% | 0.0% |
| # of Public meetings held | 44 | 31 | 21 | 25 | 34 | 34 |
| Number of website hits | 4,923,592 | 1,830,155 | 1,757,888 | 1,062,824 | 1,700,000 | 1,800,000 |
| Website Unique Visitors | 380,366 | 373,367 | 378,451 | 251,777 | 300,000 | 300,000 |
| Website Page Views | 1,956,813 | 570,425 | 579,311 | 375,486 | 500,000 | 500,000 |
| % of Website New Visits | 64.67% | 62.40% | 62.05% | 62.48% | 55% | 55% |
| Number of newsletters distributed | N/A | N/A | N/A | N/A | N/A | N/A |
| # of Grant applications prepared | 13 | 17 | 10 | 5 | 15 | 10 |
| # of Grants received | 9 | 8 | 5 | 4 | 7 | 6 |
| % of successful grant applications | 69% | 47% | 50% | 80% | 47% | 60% |
| Total value of grants received | \$7,193,802 | \$725,057 | \$773,450 | \$46,300 | \$100,000 | \$100,000 |
| # of Grants managed | 42 | 42 | 40 | 41 | 38 | 35 |
| Personnel Assigned: | 8.0 FTE | 8.0 FTE | 8.0 FTE | 9.0 FTE | 9.0 FTE | |
| City Administrator | City Administrator | City Administrator | City Administrator | City Administrator | City Administrator | |
| Asst City Admin | Asst City Admin | Asst City Admin | Asst City Admin | Asst City Admin | Asst City Admin | |
| Executive Office Coord. | Executive Office Coord. | Executive Office Coord. | Executive Office Coord. | Executive Office Coord. | Executive Office Coord. | |
| Grants Administrator | Grants Administrator | Grants Administrator | Grants Administrator | Grants Administrator | Grants Administrator | |
| Web Administrator | Web Administrator | Web Administrator | Web Administrator | Web Administrator | Web Administrator | |
| City Clerk | City Clerk | City Clerk | City Clerk | City Clerk | City Clerk | |
| Assistant City Clerk | Assistant City Clerk | Assistant City Clerk | Assistant City Clerk | | Assistant City Clerk | |
| | | | | * Records Manager | Records Manager | |
| Internal Auditor | Internal Auditor | Internal Auditor | Internal Auditor | Internal Auditor | Internal Auditor | |

* Records Manager position was reorganized from the Finance Department to the City Clerk Division during FY 2012.

| Special Events Performance Measurements | Actual FY 2010 | Actual FY 2011 | Actual FY 2012 | YTD (Feb. 2013) FY 2013 | Target FY 2013 | Target FY 2014 |
|--|---------------------------------|---------------------------------|---------------------------------|---------------------------------------|---------------------------------------|---------------------------|
| # of Total approved events: | | | | | | |
| Exclusive City Events | 35 | 35 | 42 | 35 | 36 | 41 |
| City Partnered Events | 50 | 50 | 52 | 57 | 57 | 57 |
| Other Events | 42 | 92 | 47 | 47 | 60 | 75 |
| Approximate attendance for: | | | | | | |
| Taste of Alpharetta | 64,000 | 62,400 | 61,000 | 62,400 | 64,000 | 60,000 |
| Mayor's Challenge | 1,000 | 800 | 751 | 800 | 1,000 | 1,000 |
| Old Soldier's Day Parade | 9,500 | 9,000 | 9,000 | 9,000 | 9,500 | 9,000 |
| Annual Tree Lighting | 3,500 | 3,500 | 8,000 | 3,500 | 3,500 | 4,000 |
| Alpharetta Arts Street Fest Spring | 15,000 | 18,000 | 19,000 | 18,000 | 18,000 | 18,000 |
| Scarecrow Harvest | 3,500 | 5,000 | 5,000 | 5,000 | 3,500 | 3,500 |
| Lazy Log Cabin Days | 750 | 750 | 600 | 750 | 750 | 750 |
| # of Special events applications processed | 2,260 | 2,281 | 2,870 | 2,281 | 2,281 | 2,281 |
| # of Volunteers recruited | 750 | 763 | 924 | 763 | 750 | |
| # of Special event sponsors | 38 | 45 | 52 | 45 | 39 | 45 |
| # of Event vendors managed | 600 | 622 | 731 | 622 | 600 | 700 |
| Personnel Assigned: | 2.0 FTE | 2.0 FTE | 2.0 FTE | 3.0 FTE | 3.0 FTE | |
| Special Events Manager | Special Events Manager | Special Events Manager | Special Events Manager | Special Events Manager | Special Events Manager | |
| Special Events Coord. (2 PT) | Special Events Coord. (2 PT) | Special Events Coord. (2 PT) | Special Events Coord. (2 PT) | Special Events Coord. (1 FT; 2 PT) | Special Events Coord. (1 FT; 2 PT) | |

| City Administration - Economic Development | | | | | | |
|---|---------------------------|---------------------------|---------------------------|------------------------------------|---------------------------|---------------------------|
| Performance Measurements | Actual FY 2010 | Actual FY 2011 | Actual FY 2012 | YTD (Feb. 2013) FY 2013 | Target FY 2013 | Target FY 2014 |
| # of Existing business contacts | 215 | 215 | 215 | 215 | 250 | 260 |
| # of New projects | 4 | 5 | 6 | 7 | 10 | 7 |
| # of Major business prospects recruited | 3 | ** | 4 | 2 | 3 | 3 |
| Personnel Assigned: | | | 1.0 FTE* | | 2.0 FTE | 2.0 FTE |
| | | | Economic Dev Director | | Economic Dev Director | Economic Dev Director |
| | | | | | Economic Dev Manager | Economic Dev Manager |

* FY 2012 includes the reorganization of the Economic Development function (1.0 FTE Economic Development Director position) from the Community Development Department to City Administration.

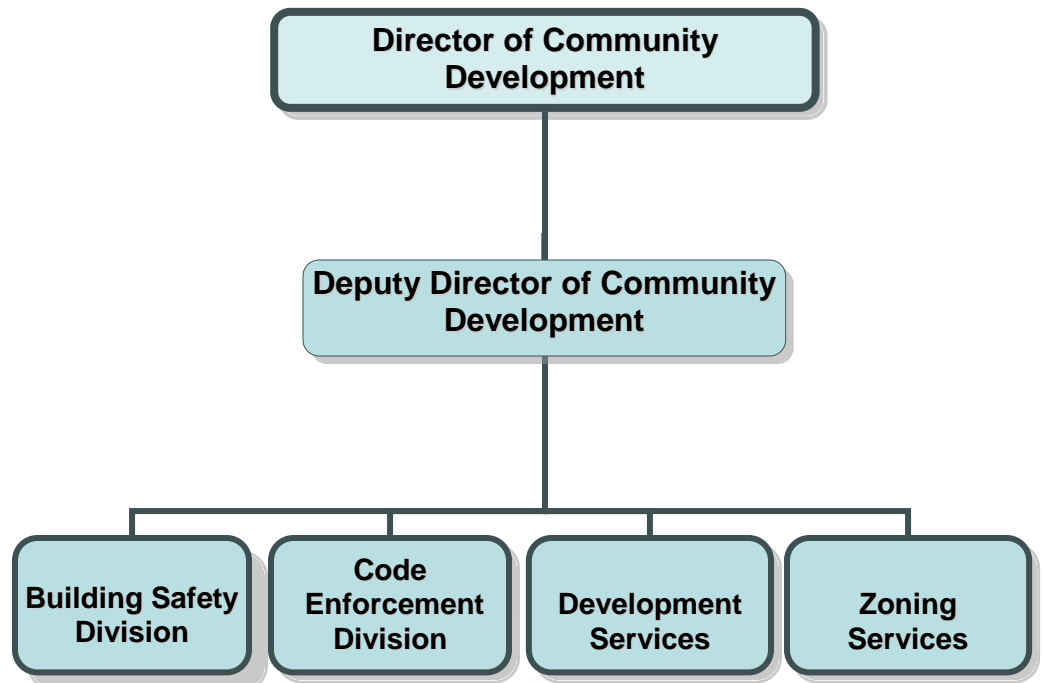
** Information not available.



Community Development



Richard McLeod
Director of Community
Development



Community Development

Administration, Building Safety, Development Services, Zoning, and Code Enforcement

Mission Statement

To protect and enhance the lives of Alpharetta citizens by guiding the city's growth and safeguarding the built environment.

Goals and Objectives

- ✓ Enforce the standard building code and zoning code
- ✓ Provide building inspections within 48 hours of request
- ✓ Provide efficient plans processing and permitting
- ✓ Provide quality support to boards and commissions staffed by Community Development
- ✓ Maintain and update demographic, statistical and other data, maps and materials
- ✓ Process all public hearings in the most efficient manner possible
- ✓ Maintain and process business licenses for the City
- ✓ Collaborate with the Economic Development Division (City Administration) to fulfill the vision of the City of Alpharetta as the preeminent place to live, work, learn and play

5-YEAR FINANCIAL SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2014
COMMUNITY DEVELOPMENT
Five-Year Financial Summary**

| | Actual FY 2010 | Actual FY 2011 | Actual FY 2012 | Amended Budget FY 2013 | Recommended Budget FY 2014 |
|--------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------------------|---|
| Revenue | \$ 2,373,587 | \$ 2,723,908 | \$ 3,277,535 | \$ 2,945,900 | \$ 2,618,400 |
| <i>% Change</i> | | 14.8% | 20.3% | -10.1% | -11.1% |
| <i>average 5 year percent change</i> | | 3.5% | | | |
| Expenditures | \$ 1,925,790 | \$ 1,932,992 | \$ 1,915,502 | \$ 2,057,433 | \$ 2,412,477 |
| <i>% Change</i> | | 0.4% | -0.9% | 7.4% | 17.3% |
| <i>average 5 year percent change</i> | | 6.0% | | | |

DEPARTMENT BUDGET SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2014
COMMUNITY DEVELOPMENT
BUDGET REQUEST BY ACCOUNT**

Amended FY 2013 to FY 2014

| Notes | ACCOUNT DESCRIPTION | ACTUAL FY 2011 | ACTUAL FY 2012 | ADOPTED BUDGET FY 2013 | BUDGET AMEND- MENTS | AMENDED BUDGET FY 2013 | RECOMMENDED BUDGET FY 2014 | % INCREASE (DECREASE) | \$ INCREASE (DECREASE) |
|-------|---|---------------------|---------------------|------------------------------|---------------------------|------------------------------|----------------------------------|--------------------------|---------------------------|
| (1) | Revenue | | | | | | | | |
| | <i>Taxes</i> | | | | | | | | |
| | Business and Occupational Taxes | \$ 917,214 | \$ 966,579 | \$ 855,000 | \$ - | \$ 855,000 | \$ 925,000 | 8.2% | \$ 70,000 |
| | Penalty/Int. on Business/Occupational Taxes | - | 4,246 | - | - | - | - | - | - |
| | <i>Licenses & Permits</i> | | | | | | | | |
| | Development Permit Fees | 77,175 | 106,107 | 90,000 | - | 90,000 | 90,000 | 0.0% | - |
| | Sign Permit Fees | 34,272 | 31,520 | 30,000 | - | 30,000 | 25,000 | -16.7% | (5,000) |
| | Occupancy Permit Fees | 114,413 | 129,176 | 130,000 | - | 130,000 | 110,000 | -15.4% | (20,000) |
| | Building Permit Fees | 1,128,520 | 1,462,331 | 1,325,000 | - | 1,325,000 | 1,000,000 | -24.5% | (325,000) |
| | Tree Removal Permit | - | - | - | - | - | 2,500 | 100.0% | 2,500 |
| | Soil Erosion Permit | - | - | - | - | - | 10,000 | 100.0% | 10,000 |
| | <i>Charges for Services</i> | | | | | | | | |
| | Planning and Development Fees & Charges | 80,764 | 103,502 | 85,000 | - | 85,000 | 110,000 | 29.4% | 25,000 |
| | Impact Fee Administration | 7,533 | 14,060 | 900 | - | 900 | 900 | 0.0% | - |
| | Printing and Duplicating Services | 6,579 | 9,695 | 5,000 | - | 5,000 | 5,000 | 0.0% | - |
| | Plan Review | 357,439 | 450,320 | 425,000 | - | 425,000 | 340,000 | -20.0% | (85,000) |
| | <i>Fines & Forfeitures</i> | | | | | | | | |
| | Code Enforcement Board Fines | - | - | - | - | - | - | - | - |
| | Total Revenue | \$ 2,723,908 | \$ 3,277,535 | \$ 2,945,900 | \$ - | \$ 2,945,900 | \$ 2,618,400 | -11.1% | \$ (327,500) |
| | Expenditures | | | | | | | | |
| (2) | Personnel Services: | | | | | | | | |
| | Salaries | \$ 1,142,624 | \$ 1,084,502 | \$ 1,154,041 | \$ - | \$ 1,154,041 | \$ 1,354,991 | 17.4% | \$ 200,950 |
| | Benefits | 516,094 | 541,875 | 571,291 | - | 571,291 | 669,788 | 17.2% | 98,497 |
| | subtotal | \$ 1,658,718 | \$ 1,626,377 | \$ 1,725,332 | \$ - | \$ 1,725,332 | \$ 2,024,779 | 17.4% | \$ 299,447 |

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2014
COMMUNITY DEVELOPMENT
BUDGET REQUEST BY ACCOUNT**

Amended FY 2013 to FY 2014

| Notes | ACCOUNT DESCRIPTION | ACTUAL FY 2011 | ACTUAL FY 2012 | ADOPTED BUDGET FY 2013 | BUDGET AMEND- MENTS | AMENDED BUDGET FY 2013 | RECOMMENDED BUDGET FY 2014 | % INCREASE (DECREASE) | \$ INCREASE (DECREASE) |
|---------|-----------------------------|-------------------|-------------------|------------------------------|---------------------------|------------------------------|----------------------------------|--------------------------|---------------------------|
| | Maintenance and Operations: | | | | | | | | |
| | Professional Services | \$ 25,787 | \$ 20,172 | \$ 13,421 | \$ - | \$ 13,421 | \$ 15,000 | 11.8% | \$ 1,579 |
| | Board Member Fees | 10,550 | 10,625 | 11,250 | - | 11,250 | 11,500 | 2.2% | 250 |
| | Equipment Repair/Maint. | - | - | 852 | - | 852 | 750 | -12.0% | (102) |
| (3) | Vehicle Repair/Maint. | 16,264 | 17,716 | 5,800 | - | 5,800 | 4,000 | -31.0% | (1,800) |
| | Facility Repair/Maint. | - | - | - | - | - | - | - | - |
| (4) | Land & Building Rental | 82,824 | 82,824 | 86,000 | 23,478 | 109,478 | 112,000 | 2.3% | 2,522 |
| | Equipment Rental | - | - | - | - | - | - | - | - |
| | Advertising | 6,058 | 9,081 | 7,000 | - | 7,000 | 9,500 | 35.7% | 2,500 |
| | Printing and Binding | 4,409 | 9,122 | 3,600 | - | 3,600 | 4,100 | 13.9% | 500 |
| (6) | Employee Travel | 2,130 | 3,906 | 2,600 | - | 2,600 | 7,900 | 203.8% | 5,300 |
| (6) | Employee Training | 6,516 | 4,472 | 8,100 | - | 8,100 | 9,600 | 18.5% | 1,500 |
| | Maintenance Contracts | 11,961 | 27,234 | 39,316 | - | 39,316 | 39,800 | 1.2% | 484 |
| (7) | IT Professional Services | 50,417 | 49,941 | 61,696 | - | 61,696 | 109,470 | 77.4% | 47,774 |
| (5) | General Supplies/Materials | 18,312 | 19,863 | 21,739 | - | 21,739 | 22,000 | 1.2% | 261 |
| (3) | Miscellaneous Utilities | 13,417 | 14,461 | 2,750 | - | 2,750 | 2,750 | 0.0% | - |
| (3) | Water and Sewer Utilities | - | - | - | - | - | - | - | - |
| (3) (4) | Natural Gas Utilities | - | - | 2,369 | - | 2,369 | 2,400 | 1.3% | 31 |
| (3) (4) | Electricity Utilities | - | - | 12,500 | - | 12,500 | 14,000 | 12.0% | 1,500 |
| (3) | Fuel | - | - | 14,000 | - | 14,000 | 14,000 | 0.0% | - |
| (5) | Food | 4,677 | 1,612 | - | - | - | - | - | - |
| | Small Equipment | 226 | 553 | 400 | - | 400 | 400 | 0.0% | - |
| (6) | IT Equipment Refresh | 16,540 | 5,483 | 1,430 | - | 1,430 | 4,128 | 188.7% | 2,698 |
| (6) | Employee Uniforms | 1,444 | 3,481 | 2,400 | - | 2,400 | 4,000 | 66.7% | 1,600 |
| | Non-Recurring Expenses | 2,744 | - | 400 | - | 400 | 400 | 0.0% | - |
| | subtotal | \$ 274,274 | \$ 280,545 | \$ 297,623 | \$ 23,478 | \$ 321,101 | \$ 387,698 | 20.7% | \$ 66,597 |

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2014
COMMUNITY DEVELOPMENT
BUDGET REQUEST BY ACCOUNT**

Amended FY 2013 to FY 2014

| Notes | ACCOUNT DESCRIPTION | ACTUAL FY 2011 | ACTUAL FY 2012 | ADOPTED BUDGET FY 2013 | BUDGET AMEND- MENTS | AMENDED BUDGET FY 2013 | RECOMMENDED BUDGET FY 2014 | % INCREASE (DECREASE) | \$ INCREASE (DECREASE) |
|-------|---------------------------------------|---------------------|---------------------|------------------------------|---------------------------|------------------------------|----------------------------------|--------------------------|---------------------------|
| | Capital/Other: | | | | | | | | |
| (8) | Machinery & Equipment | \$ - | \$ - | \$ 11,000 | \$ - | \$ 11,000 | \$ - | -100.0% | \$ (11,000) |
| | Workers Comp. Claims | - | 8,580 | - | - | - | - | - | - |
| | subtotal | \$ - | \$ 8,580 | \$ 11,000 | \$ - | \$ 11,000 | \$ - | -100.0% | \$ (11,000) |
| | Total | \$ 1,932,992 | \$ 1,915,502 | \$ 2,033,955 | \$ 23,478 | \$ 2,057,433 | \$ 2,412,477 | 17.3% | \$ 355,044 |
| (2) | Full-time Equivalent Positions | 19.0 | 18.0 | 18.0 | | 18.0 | 21.0 | funded | |
| | | 2.0 | 2.0 | 2.0 | | 2.0 | 2.0 | un-funded | |
| | | 21.0 | 20.0 | 20.0 | | 20.0 | 23.0 | | |

Notes

- (1) Variances are based on year-to-date revenue collection trends and the consolidation of permit related revenues from the Engineering and Public Works Department to Community Development (e.g. tree and soil erosion permits).
- (2) Variance due primarily to: wage increases associated with the 3.0% performance-based merit program scheduled for April 1, 2014 (contingent upon a mid-year review of revenue trends); increases in group insurance costs; and position reorganizations aimed at improving service and availability to our customers. Positions reorganizations during FY 2013 included the transfer of one Senior Engineer (Transportation), one Engineer (Stormwater), and one Arborist from the Engineering and Public Works Department.
- (3) Variance due to the breakout of expense classifications into separate accounts to provide for better tracking (e.g. miscellaneous utilities to the component utilities and vehicle maintenance to fuel).
- (4) Variance due to the departmental relocation in FY 2013 to a larger office space.
- (5) Variance due primarily to the departmental reallocation (see footnote #2 above) and resulting increase in personnel.
- (6) Variance due primarily to the departmental reorganization (see footnote #2 above) and associated increase in personnel related expenditures (e.g. training, cell phone service and equipment, etc.).
- (7) Variance due primarily to maintenance/support costs associated with the new work order software acquired in FY 2013 (Cityworks) as well as increased cellular service expenses (smartphones, iPads, etc.).
- (8) The FY 2013 budget included funding for the replacement of a plotter. No additional needs are forecasted for FY 2014.

REVENUE SUMMARY BY **DIVISION/PROJECT**

City of Alpharetta

Budget:

FY 2014

Statement:

Revenue Summary by Account

| Division/Project | Account Number | Title | FY 2013 Amended Budget | FY 2014 Recommended Budget |
|-----------------------|-----------------|---|------------------------------|----------------------------------|
| Planning and Zoning | 10074100 341300 | Planning and Development Fees & Charges | \$ 85,000 | \$ 110,000 |
| " " | 10074100 341320 | Impact Fee Administration | 900 | 900 |
| " " | 10074100 341400 | Printing and Duplicating Services | 5,000 | 5,000 |
| Development Services | 10074400 322992 | Tree Removal Permit | - | 2,500 |
| " " | 10074400 322994 | Soil Erosion Permit | - | 10,000 |
| Inspections/Code Enf. | 10074500 316100 | Business and Occupational Taxes | 855,000 | 925,000 |
| " " | 10074500 319400 | Penalty/Int. on Business/Occupational Taxes | - | - |
| " " | 10074500 322200 | Development Permit Fees | 90,000 | 90,000 |
| " " | 10074500 322230 | Sign Permit Fees | 30,000 | 25,000 |
| " " | 10074500 322991 | Occupancy Permit Fees | 130,000 | 110,000 |
| " " | 10074500 323100 | Building Permit Fees | 1,325,000 | 1,000,000 |
| " " | 10074500 342201 | Plan Review | 425,000 | 340,000 |
| Total | | | \$ 2,945,900 | \$ 2,618,400 |

The departmental reorganization instituted in FY 2013 reallocated all permitting functions from the Engineering & Public Works Department to the Community Development Department. As such, all permit related revenue (e.g. tree removal permits and soil erosion permits) will now be accounted for within the Community Development Department budget.

EXPENDITURE SUMMARY BY **DIVISION/PROJECT**

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Summary by Project (Maintenance and Operations/Capital)

| ACCOUNT DESCRIPTION | FY 2013 Project Budget Amended | FY 2014 Project Budget Request | Administration 7410 | Building Safety 7430 | Development Services 7440 | Code Enforcement 7450 | Zoning 7460 |
|-----------------------------------|--------------------------------------|--------------------------------------|------------------------|----------------------------|---------------------------------|-----------------------------|-----------------|
| 521200 Professional Services | \$ 13,421 | \$ 15,000 | \$ 15,000 | \$ - | \$ - | \$ - | \$ - |
| 521400 Board Member Fees | 11,250 | 11,500 | 11,500 | - | - | - | - |
| 522210 Equipment Repair/Maint. | 852 | 750 | 750 | - | - | - | - |
| 522220 Vehicle Repair/Maint. | 5,800 | 4,000 | - | - | - | 4,000 | - |
| 522240 Grounds Repair/Maint. | - | - | - | - | - | - | - |
| 522250 Facility Repair/Maint. | - | - | - | - | - | - | - |
| 522310 Land & Building Rental | 109,478 | 112,000 | 112,000 | - | - | - | - |
| 522320 Equipment Rental | - | - | - | - | - | - | - |
| 523300 Advertising | 7,000 | 9,500 | 2,000 | - | - | 1,500 | 6,000 |
| 523400 Printing and Binding | 3,600 | 4,100 | 4,100 | - | - | - | - |
| 523500 Employee Travel | 2,600 | 7,900 | 1,500 | 2,200 | 2,000 | 1,200 | 1,000 |
| 523700 Employee Training | 8,100 | 9,600 | 1,700 | 2,800 | 2,500 | 1,500 | 1,100 |
| 523860 Maintenance Contracts | 39,316 | 39,800 | 39,800 | - | - | - | - |
| 523900 IT Professional Services | 61,696 | 109,470 | 109,470 | - | - | - | - |
| 531100 General Supplies/Materials | 21,739 | 22,000 | 22,000 | - | - | - | - |
| 531200 Miscellaneous Utilities | 2,750 | 2,750 | 2,750 | - | - | - | - |
| 531210 Water and Sewer Utilities | - | - | - | - | - | - | - |
| 531220 Natural Gas Utilities | 2,369 | 2,400 | 2,400 | - | - | - | - |
| 531230 Electricity Utilities | 12,500 | 14,000 | 14,000 | - | - | - | - |
| 531270 Fuel | 14,000 | 14,000 | - | - | - | 14,000 | - |
| 531600 Small Equipment | 400 | 400 | 400 | - | - | - | - |
| 531610 IT Equipment Refresh | 1,430 | 4,128 | 4,128 | - | - | - | - |
| 531700 Employee Uniforms | 2,400 | 4,000 | - | 2,400 | - | 1,200 | 400 |
| 532400 Non-Recurring Expenses | 400 | 400 | 400 | - | - | - | - |
| 542100 Machinery & Equipment | 11,000 | - | - | - | - | - | - |
| TOTAL | \$ 332,101 | \$ 387,698 | \$ 343,898 | \$ 7,400 | \$ 4,500 | \$ 23,400 | \$ 8,500 |

EXPENDITURE LINE-ITEM DETAIL BY **DIVISION/PROJECT**

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| | | | | | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|------------------------|-----------------|--------------------------------|--|--|------------------------------|----------------------------------|
| Division/Project Title | Account Number | Title | Account Detail | | | |
| Administration | 10074100 521200 | Professional Services | BANK RELATED FEES | | 10,081 | 10,500 |
| | | | MISC PROFESSIONAL FEES | | 2,000 | 3,160 |
| | | | ONLINE PROCESSING FEES & CLERK RECORD ACCESS | | 340 | 340 |
| | | | TEMPORARY STAFFING | | 1,000 | 1,000 |
| | | | Subtotal | | 13,421 | 15,000 |
| | 10074100 521400 | Board Member Fees | ALL BOARDS - ZONING, CODE, DESIGN, DEVELOPMENT | | 11,250 | 11,500 |
| | | | Subtotal | | 11,250 | 11,500 |
| | 10074100 522210 | Equipment Repair & Maintenance | EQUIPMENT R&M | | 500 | 500 |
| | | | PRINTER REPAIR | | 352 | 250 |
| | | | Subtotal | | 852 | 750 |
| | 10074100 522310 | Land & Building Rental | BUILDING LEASE AND SECURITY MONITORING | | 86,000 | 112,000 |
| | | | Subtotal | | 86,000 | 112,000 |
| | 10074100 523300 | Advertising | BID PROCESS ADVERTISING | | 500 | 1,000 |
| | | | EMPLOYEE RECRUITMENT | | 500 | 1,000 |
| | | | Subtotal | | 1,000 | 2,000 |
| | 10074100 523400 | Printing & Binding | COPIES OF FILES | | 400 | 400 |
| | | | MAPS & PRINTING PROJECTS | | 1,000 | 1,000 |
| | | | OPEN RECORD & FILE COPIES | | - | 2,500 |
| | | | PRINTING OF PLAN COPIES | | - | 200 |
| | | | Subtotal | | 1,400 | 4,100 |
| | 10074100 523500 | Employee Travel | TRAVEL | | 800 | 1,500 |
| | | | Subtotal | | 800 | 1,500 |
| | 10074100 523700 | Employee Training | PROFESSIONAL DEVELOPMENT | | 1,800 | 1,700 |
| | | | Subtotal | | 1,800 | 1,700 |
| | 10074100 523860 | Maintenance Contracts | CODE VIOLATION CLEAN-UP | | 3,000 | 1,500 |
| | | | COFFEE SERVICE | | 948 | 950 |
| | | | XEROX COPIER LEASE (CQ9301) | | 4,350 | 4,350 |
| | | | XEROX COPIER LEASE (CQ9303) | | 5,475 | 5,475 |
| | | | XEROX COPIER MAINTENANCE PLAN | | 2,325 | 2,325 |
| | | | DICTAPHONE | | 258 | 275 |
| | | | JANITORIAL CONTRACT | | 7,745 | 9,700 |
| | | | POSTAGE METER RENTAL | | 1,648 | 1,650 |
| | | | RECORD STORAGE & SHREDDING FEES | | 13,000 | 13,000 |
| | | | WATER COOLER/FILTER | | 567 | 575 |
| | | | Subtotal | | 39,316 | 39,800 |
| | 10074100 523900 | IT Professional Services | 2D &3D DESIGN SOFTWARE & SUBSCRIPTION RENEWALS | | 1,474 | 1,987 |
| | | | AD AUDIT | | 91 | 103 |
| | | | ADOBE SOFTWARE LICENSES | | - | 555 |
| | | | ANTI-VIRUS SOFTWARE MAINTENANCE/RENEWAL | | 252 | - |
| | | | CELL PHONE SERVICE [DEVICE BROADBAND SERVICE] | | 5,305 | 14,256 |
| | | | CISCO NETWORK TECHNICAL SUPPORT | | 1,989 | 2,260 |
| | | | CITY INTERNET CIRCUIT CONNECTION | | 1,933 | 2,265 |
| | | | CITY INTERNET CIRCUIT CONNECTION - SUPPLEMENT & BACKUP | | 121 | 160 |
| | | | CITYWIDE ENTERPRISE DATA MANAGEMENT | | 1,208 | 1,402 |
| | | | CITYWIDE MICROSOFT LICENSING | | 5,233 | 5,835 |
| | | | CITYWIDE VIRTUAL INFRASTRUCTURE | | - | 1,499 |
| | | | CITYWIDE WORK, ASSET, COMPLIANCE SOFTWARE | | - | 28,800 |
| | | | CONSULTING SERVICES [FOR CISCO & MICROSOFT PRODUCTS] | | - | 1,373 |
| | | | DATA CENTER APC/MGE UPS SYSTEM MAINTENANCE | | 302 | 686 |

| Division/Project Title | Account Number | Title | Account Detail | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|------------------------|----------------|------------------------------|--|------------------------------|----------------------------------|
| | | | DATA CENTER FIRE SUPPRESSION SYSTEM - INSPECTION | 55 | 86 |
| | | | DATABASE MANAGEMENT SOFTWARE MAINTENANCE/RENEWAL | 298 | 360 |
| | | | DEVELOPER LICENSE FOR MDM | 5 | 6 |
| | | | DISASTER RECOVERY EMAIL MGMT SOFTWARE MAINTENANCE/RENEWAL | 856 | - |
| | | | EMAIL FILTERING SERVICES | 604 | - |
| | | | EMPLOYEE SELF SERVICE SOFTWARE MAINTENANCE/RENEWAL | 76 | 86 |
| | | | ENTERPRISE LICENSING FOR PASSWORD MANAGEMENT | 126 | 143 |
| | | | GIS MOBILE FIELD MAPPING & DATA COLLECTION SOFTWARE MAINTENANCE/RENEWAL | 2,341 | 2,260 |
| | | | GIS PARCEL BUILDING SOFTWARE | 444 | 515 |
| | | | INTRUSION DETECTION | 101 | - |
| | | | IP MONITORING SOFTWARE MAINTENANCE/RENEWAL | 50 | - |
| | | | LINK BALANCER | 81 | 92 |
| | | | LONG DISTANCE SERVICE | 136 | 168 |
| | | | LP360 LIDAR GIS SOFTWARE/SERVER MAINTENANCE | 70 | 92 |
| | | | MOBILE DATA MANAGEMENT | - | 864 |
| | | | NETWORK CONSULTING SERVICES | 1,007 | - |
| | | | NETWORK MONITORING SOFTWARE MAINTENANCE/RENEWAL | 76 | - |
| | | | NON-XEROX PRINTER REPAIR | - | 400 |
| | | | OFFSITE ARCHIVE OF COA DATA | - | 1,602 |
| | | | ONLINE GIS | - | 286 |
| | | | ORION NPM, NTA, IPAM, UDT | - | 229 |
| | | | PERMIT, INSPECTION, CODE ENFORCEMENT AUTOMATION SOFTWARE MAINTENANCE & SUPPORT | 22,572 | 23,000 |
| | | | REMOTE APPLICATION & DATABASE SOFTWARE (RENEWAL) | 368 | 390 |
| | | | TECHNICAL SUPPORT FOR VMWARE ENVIRONMENT | - | 229 |
| | | | TELEPHONE EQUIPMENT MAINTENANCE & SUPPORT | 403 | - |
| | | | TELEPHONE WIRING SERVICES | 503 | 572 |
| | | | TELEPHONY COMMUNICATIONS SERVICE & SUPPORT | - | 8,136 |
| | | | TELEPHONY SUPPORT SERVICES | 201 | - |
| | | | VIRTUAL SERVER LICENSING & SUPPORT | 1,319 | - |
| | | | VMWARE ENVIRONMENT TECHNICAL SUPPORT | 118 | - |
| | | | VOICE/DATA CIRCUIT SERVICE [TELEPHONY COMMUNICATIONS SERVICE & SUPPORT] | 11,424 | 8,373 |
| | | | WEB FILTERING SERVICES | 302 | 400 |
| | | | WEBSITE OUTAGE MONITORING SERVICE | 25 | - |
| | | | WORKSTATION DEFRAGMENTER SOFTWARE MAINTENANCE/RENEWAL | 227 | - |
| | | | Subtotal | 61,696 | 109,470 |
| 10074100 | 531100 | General Supplies & Materials | BOARD & COMMISSION REFRESHMENTS | 800 | 2,000 |
| | | | FOOD/MEALS FOR MONTHLY STAFF MEETINGS | 500 | 1,300 |
| | | | GENERAL CLEANING SUPPLIES, FIRST-AID | 500 | 500 |
| | | | GENERAL OFFICE SUPPLIES | 6,485 | 12,000 |
| | | | PERMIT YARD CARDS, VIOLATION STICKERS | - | 1,650 |
| | | | POSTAGE, FED EX, UPS | 1,500 | 1,850 |
| | | | SUBSCRIPTIONS/PUBLICATIONS | 204 | 1,200 |
| | | | YEAR END APPRECIATION GIFTS | 600 | 1,500 |
| | | | Subtotal | 10,589 | 22,000 |
| 10074100 | 531200 | Misc Utilities | GARBAGE SERVICE | 250 | 250 |
| | | | INTERNET SERVICE | 2,500 | 2,500 |
| | | | Subtotal | 2,750 | 2,750 |
| 10074100 | 531220 | Natural Gas Utilities | GAS SERVICE | 2,369 | 2,400 |
| | | | Subtotal | 2,369 | 2,400 |
| 10074100 | 531230 | Electricity Utilities | ELECTRIC SERVICE | 12,500 | 14,000 |
| | | | Subtotal | 12,500 | 14,000 |
| 10074100 | 531600 | Small Equipment | SMALL EQUIPMENT | 400 | 400 |
| | | | Subtotal | 400 | 400 |

| | | | | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|------------------------|----------------|--------|---|------------------------------|----------------------------------|
| Division/Project Title | Account Number | Title | Account Detail | | |
| Building Safety | 10074100 | 531610 | IT Equipment Refresh Program | 1,430 | 3,280 |
| | | | CELL PHONE EQUIPMENT | - | 636 |
| | | | SERVICES | - | 212 |
| | | | SERVER MAINTENANCE EXTENSIONS | - | - |
| | | | Subtotal | 1,430 | 4,128 |
| | 10074100 | 532400 | Non-Recurring | 400 | 400 |
| | | | OTHER NON-RECURRING | - | - |
| | | | Subtotal | 400 | 400 |
| | 10074100 | 542100 | Machinery & Equipment | 11,000 | - |
| | | | REPLACEMENT PLOTTER | - | - |
| | | | Subtotal | 11,000 | - |
| | | | TOTAL | \$ 258,973 | \$ 343,898 |
| | 10074300 | 521200 | Professional Services | - | - |
| | | | Subtotal | - | - |
| | 10074300 | 523500 | Employee Travel | - | 2,200 |
| | | | BUILDING SAFETY TRAVEL | - | - |
| | | | Subtotal | - | 2,200 |
| | 10074300 | 523700 | Employee Training | - | 2,800 |
| | | | BUILDING SAFETY PROFESSIONAL DEVELOPMENT | - | - |
| | | | Subtotal | - | 2,800 |
| | 10074300 | 531100 | General Supplies & Materials | - | - |
| | | | Subtotal | - | - |
| | 10074300 | 531600 | Small Equipment | - | - |
| | | | Subtotal | - | - |
| | 10074300 | 531700 | Employee Uniforms | - | 2,400 |
| | | | UNIFORMS BUILDING SAFETY | - | - |
| | | | Subtotal | - | 2,400 |
| | | | TOTAL | \$ - | \$ 7,400 |
| Development Services | 10074400 | 521200 | Professional Services | - | - |
| | | | Subtotal | - | - |
| | 10074400 | 523500 | Employee Travel | - | 2,000 |
| | | | DEV SVCS TRAVEL | - | - |
| | | | Subtotal | - | 2,000 |
| | 10074400 | 523700 | Employee Training | - | 2,500 |
| | | | DEV SVCS PROFESSIONAL DEVELOPMENT | - | - |
| | | | Subtotal | - | 2,500 |
| | 10074400 | 531100 | General Supplies & Materials | - | - |
| | | | Subtotal | - | - |
| | 10074400 | 531600 | Small Equipment | - | - |
| | | | Subtotal | - | - |
| | | | TOTAL | \$ - | \$ 4,500 |
| Code Enforcement | 10074500 | 522220 | Vehicle R & M | 5,800 | 4,000 |
| | | | VEHICLE MAINTENANCE | - | - |
| | | | Subtotal | 5,800 | 4,000 |
| | 10074500 | 523300 | Advertising | 6,000 | 1,500 |
| | | | LEGAL NOTICES/AJC, FULTON COUNTY DAILY, APPEN | - | - |
| | | | Subtotal | 6,000 | 1,500 |
| | 10074500 | 523400 | Printing & Binding | 2,000 | - |
| | | | OPEN RECORD & FILE COPIES | 200 | - |
| | | | PRINTING OF PLAN COPIES | - | - |
| | | | Subtotal | 2,200 | - |
| | 10074500 | 523500 | Employee Travel | 1,800 | 1,200 |
| | | | CODE ENFORCEMENT TRAVEL | - | - |
| | | | Subtotal | 1,800 | 1,200 |
| | 10074500 | 523700 | Employee Training | 3,800 | 1,500 |
| | | | CODE ENFORCEMENT PROFESSIONAL DEVELOPMENT | - | - |
| | | | SOFTWARE TRAINING | 2,500 | - |
| | | | Subtotal | 6,300 | 1,500 |
| | 10074500 | 531100 | General Supplies & Materials | - | - |
| | | | BUSINESS CARDS | 100 | - |
| | | | FOOD/MEALS | 8,950 | - |
| | | | OFFICE SUPPLIES, BUSINESS CARDS & TONERS | 1,800 | - |
| | | | PERMIT YARD CARDS, VIOLATION STICKERS | 300 | - |
| | | | POSTAGE, FED EX | - | - |
| | | | Subtotal | 11,150 | - |
| | 10074500 | 531270 | Fuel | 14,000 | 14,000 |
| | | | VEHICLE FUEL | - | - |
| | | | Subtotal | 14,000 | 14,000 |

| Division/Project Title | | Account Number | Title | Account Detail | | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|-------------------------|--|----------------|--------|------------------------------|---|------------------------------|----------------------------------|
| Zoning | | 10074500 | 531610 | IT Equipment Refresh | WORKSTATION REPL | - | - |
| | | | | | Subtotal | - | - |
| | | 10074500 | 531700 | Employee Uniforms | UNIFORMS CODE ENFORCEMENT | 2,400 | 1,200 |
| | | | | | Subtotal | 2,400 | 1,200 |
| | | 10074500 | 542100 | Machinery & Equipment | COPIER | - | - |
| | | | | | Subtotal | - | - |
| | | | | TOTAL | | \$ 49,650 | \$ 23,400 |
| | | 10074600 | 521200 | Professional Services | | - | - |
| | | | | | Subtotal | - | - |
| | | 10074600 | 523300 | Advertising | LEGAL NOTICES/AJC, FULTON COUNTY DAILY, APPEN | - | 6,000 |
| | | | | | Subtotal | - | 6,000 |
| | | 10074600 | 523500 | Employee Travel | ZONING TRAVEL | - | 1,000 |
| | | | | | Subtotal | - | 1,000 |
| | | 10074600 | 523700 | Employee Training | ZONING PROFESSIONAL DEVELOPMENT | - | 1,100 |
| | | | | | Subtotal | - | 1,100 |
| | | 10074600 | 531100 | General Supplies & Materials | | - | - |
| | | | | | Subtotal | - | - |
| | | 10074600 | 531600 | Small Equipment | | - | - |
| | | | | | Subtotal | - | - |
| | | 10074600 | 531700 | Employee Uniforms | UNIFORMS ZONING | - | 400 |
| | | | | | Subtotal | - | 400 |
| | | | | TOTAL | | \$ - | \$ 8,500 |
| DEPARTMENT TOTAL | | | | | | \$ 308,623 | \$ 387,698 |

PERFORMANCE MEASUREMENTS

| Community Development - Administration | | | | | | |
|--|---------------------------------|---------------------------------|---------------------------------|------------------------------------|---------------------------------|--------------------------------------|
| Performance Measurements | Actual FY 2010 | Actual FY 2011 | Actual FY 2012 | YTD (Feb. 2013) FY 2013 | Target FY 2013 | Target FY 2014** |
| Community Development annual turnover percentage | 0% | 0% | 13% | 10% | 0% | 0% |
| # of Special projects managed | 2 | 2 | 2 | 1 | 2 | 2 |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| Personnel Assigned: | 7.0 FTE | 7.0 FTE | 6.0 FTE | 6.0 FTE | 4.0 FTE | |
| | Director of Comm Development | Director of Comm Development | Director of Comm Development | Director of Comm Development | Director of Comm Development | |
| | Admin Asst. II | Admin Asst. II | Admin Asst. II | Admin Asst. II (2) | Admin Asst. II | |
| | GIS Specialist | GIS Specialist | GIS Specialist | GIS Specialist | | |
| | Boards Administrator | Boards Administrator | Boards Administrator | Boards Administrator | | |
| | | | | | | Deputy Director of Comm Development |
| | Recording Secretary | Recording Secretary | Recording Secretary | | | |
| | | | | | | Specialized Assistant (Permits Plus) |
| | Planning & Zoning Administrator | Planning & Zoning Administrator | Planning & Zoning Administrator | | Planning & Zoning Administrator | |
| | Economic Development | Economic Development | | | | |
| | * Coordinator | Coordinator | | | | |

* Economic Development Coordinator was reorganized into City Administration in FY 2012.

** Department completed a reorganization in FY 2013 that segmented operations by Administration, Building Safety, Development Services, Code Enforcement, and Zoning. Position reallocations are reflected in FY 2014.

| Community Development - Building Safety | | | | | | |
|--|------------------------------|------------------------------|--------------------------------------|--------------------------------------|-----------------------------|-----------------------------|
| Performance Measurements | Actual FY 2010 | Actual FY 2011 | Actual FY 2012 | YTD (Jan. 2013) FY 2013 | Target FY 2013 | Target FY 2014** |
| # of New building permits issued | 2,516 | 2,944 | 2,995 | 1,681 | 3,400 | 3,400 |
| # of Building inspections completed | 7,776 | 9,974 | 10,042 | 6,177 | 13,000 | 13,000 |
| Personnel Assigned: | 14.0 FTE | 14.0 FTE | 14.0 FTE | 14.0 FTE | 9.0 FTE | |
| | Building Official | Building Official | Building Official | Building Official | Building Official | Building Official |
| | Admin Asst. II (2) | Admin Asst. II (2) | Admin Asst. II | Admin Asst. II | Admin Asst. II | Admin Asst. II |
| | | | Specialized Assistant (Permits Plus) | Specialized Assistant (Permits Plus) | | |
| | Building Plans Examiner (2) | Building Plans Examiner (2) | Building Plans Examiner (2) | Building Plans Examiner (2) | Building Plans Examiner (2) | Building Plans Examiner (2) |
| | Building Inspector (5) | Building Inspector (5) | Building Inspector (5)* | Building Inspector (5)* | Building Inspector (5)* | Building Inspector (5)* |
| | Code Enforcement Officer (4) | Code Enforcement Officer (4) | Code Enforcement Officer (4) | Code Enforcement Officer (4) | | |

* Includes 2.0 FTE (Building Inspector positions) not-funded in the Budget.

** Department completed a reorganization in FY 2013 that segmented operations by Administration, Building Safety, Development Services, Code Enforcement, and Zoning. Position reallocations are reflected in FY 2014.

| Community Development - Development Services | | | | | | |
|---|---------------------------|---------------------------|---------------------------|------------------------------------|---------------------------|--|
| Performance Measurements | Actual FY 2010 | Actual FY 2011 | Actual FY 2012 | YTD (Jan. 2013) FY 2013 | Target FY 2013 | Target FY 2014* |
| Private development plans reviewed | | 133 | 133 | 92 | 125 | 135 |
| Tree permits issued | | 637 | 745 | 415 | 700 | 750 |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| Personnel Assigned: | | | | | | 3.0 FTE |
| | | | | | | Development Services Senior Engineer - Transportation |
| | | | | | | Development Services Engineer - Stormwater |
| | | | | | | Arborist |

Division activity was previously recorded within the Engineering & Public Works Department (figures sourced from FileMaker ICMA by Fiscal Year). Development Services (Community Development) is tracking activity effective January 2013.

* Department completed a reorganization in FY 2013 that segmented operations by Administration, Building Safety, Development Services, Code Enforcement, and Zoning. Position reallocations are reflected in FY 2014.

| Community Development - Code Enforcement | | | | | | |
|---|---------------------------|---------------------------|---------------------------|------------------------------------|------------------------------|----------------------------|
| Performance Measurements | Actual FY 2010 | Actual FY 2011 | Actual FY 2012 | YTD (Jan. 2013) FY 2013 | Target FY 2013 | Target FY 2014* |
| # of Code enforcement inspections completed | 4,210 | 2,992 | 2,886 | 1,350 | 3,000 | 3,000 |
| Personnel Assigned: | | | | | | |
| | | | | | 3.0 FTE | |
| | | | | | Code Enforcement Officer (3) | |

* Department completed a reorganization in FY 2013 that segmented operations by Administration, Building Safety, Development Services, Code Enforcement, and Zoning. Position reallocations are reflected in FY 2014.

| Community Development - Zoning | | | | | | |
|---------------------------------------|---------------------------|---------------------------|---------------------------|------------------------------------|--------------------------------|----------------------------|
| Performance Measurements | Actual FY 2010 | Actual FY 2011 | Actual FY 2012 | YTD (Jan. 2013) FY 2013 | Target FY 2013 | Target FY 2014* |
| # of New public hearings filed | 66 | 71 | 119 | 20 | 80 | 100 |
| Total # of public hearings processed | 87 | 96 | 133 | 18 | 110 | 110 |
| # of parcels annexed | 0 | 0 | 0 | 0 | 0 | 0 |
| Personnel Assigned: | | | | | | |
| | | | | | 4.0 FTE | |
| | | | | | Zoning Administrator | |
| | | | | | GIS Specialist | |
| | | | | | Boards Assistant | |
| | | | | | Code Enforcement Officer | |

* Department completed a reorganization in FY 2013 that segmented operations by Administration, Building Safety, Development Services, Code Enforcement, and Zoning. Position reallocations are reflected in FY 2014.



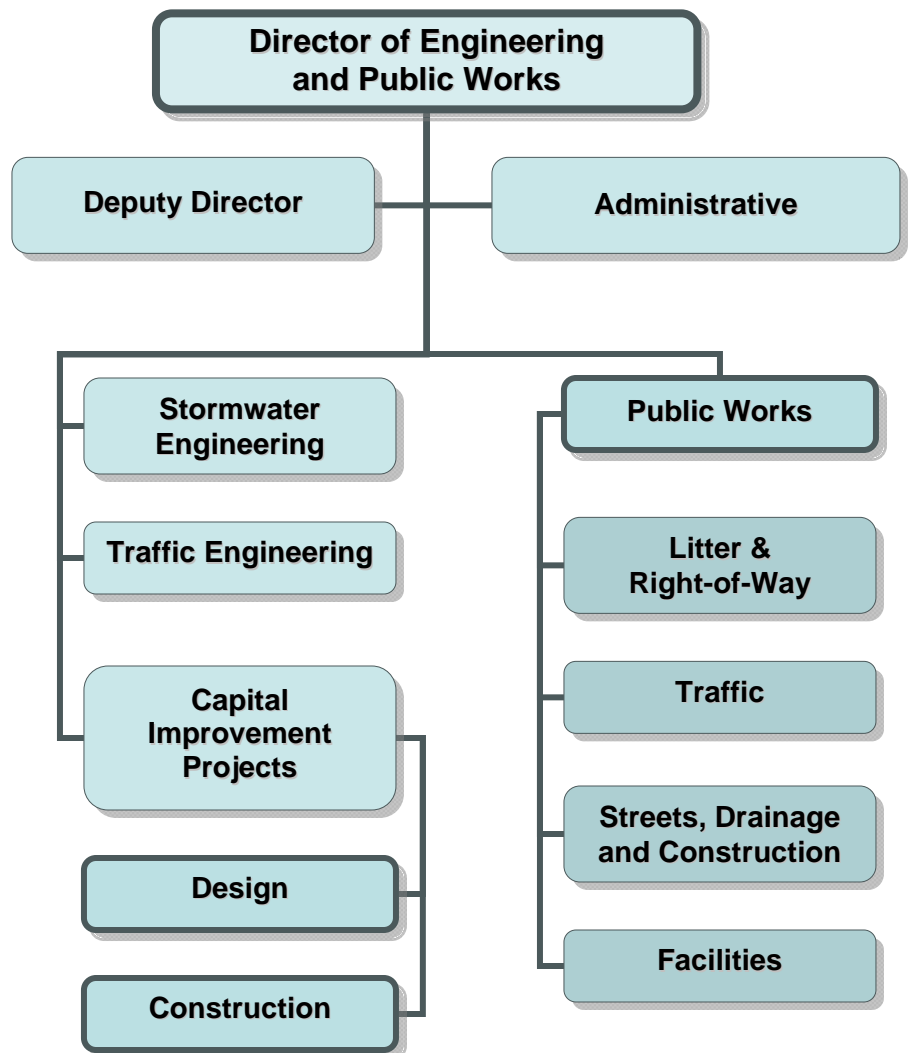
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Engineering and Public Works



Pete Sewczwicz
Director of Engineering
and Public Works



Engineering and Public Works

Administration, Conservation, Engineering, and Public Works

Mission Statement

The Department of Engineering and Public Works is committed to providing cost effective engineering, maintenance and design solutions through the highest possible professionalism which protects, preserves and improves the City of Alpharetta's infrastructure. Our focus shall include traffic, streets, stormwater, and environmental conservation.

Goals and Objectives

- ✓ Improve and maintain the City of Alpharetta infrastructure at the highest possible level and to enhance and promote the quality of life;
- ✓ Provide engineering professionalism to ensure growth and progress for the City of Alpharetta;
- ✓ Provide consistent Public Works functions and operations that afford future excellence in growth and expansion for the City of Alpharetta;
- ✓ Improve intergovernmental relations;
- ✓ Provide more efficient support and response for the citizens of Alpharetta;
- ✓ Develop strategic, long-range plans for the future; and
- ✓ Ensure timely completion of repairs on work projects so the disruption of service to the customer is minimal.

5-YEAR FINANCIAL SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2014
ENGINEERING/PUBLIC WORKS
Five-Year Financial Summary**

| | Actual FY 2010 | Actual FY 2011 | Actual FY 2012 | Amended Budget FY 2013 | Recommended Budget FY 2014 |
|--------------------------------|---------------------------|---------------------------|---------------------------|-----------------------------------|---|
| Revenue | \$ 8,889 | \$ 14,424 | \$ 13,908 | \$ 15,500 | \$ 1,500 |
| <i>% Change</i> | | 62.3% | -3.6% | 11.4% | -90.3% |
| <i>average 5-year % change</i> | | -5.0% | | | |
| Expenditures | \$ 7,025,225 | \$ 6,344,910 | \$ 6,580,587 | \$ 7,185,001 | \$ 7,038,823 |
| <i>% Change</i> | | -9.7% | 3.7% | 9.2% | -2.0% |
| <i>average 5-year % change</i> | | 0.3% | | | |

DEPARTMENT BUDGET SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2014
ENGINEERING/PUBLIC WORKS
BUDGET REQUEST BY ACCOUNT**

Amended FY 2013 to FY 2014

| NOTES | ACCOUNT DESCRIPTION | ACTUAL FY 2011 | ACTUAL FY 2012 | ADOPTED BUDGET FY 2013 | BUDGET AMEND- MENTS | AMENDED BUDGET FY 2013 | RECOMMENDED BUDGET FY 2014 | % INCREASE (DECREASE) | \$ INCREASE (DECREASE) |
|-----------------|---------------------------------|-------------------|-------------------|------------------------------|---------------------------|------------------------------|----------------------------------|--------------------------|---------------------------|
| Revenues | | | | | | | | | |
| (1) | Licenses & Permits: | | | | | | | | |
| | Tree Removal Permit | \$ 967 | \$ 2,504 | \$ 2,500 | \$ - | \$ 2,500 | \$ - | -100.0% | \$ (2,500) |
| | Soil Erosion Permit | 13,247 | 9,800 | 10,000 | - | 10,000 | - | -100.0% | (10,000) |
| | Charges for Services | | | | | | | | |
| | Printing Services | - | - | 3,000 | - | 3,000 | 1,500 | -50.0% | (1,500) |
| | Donations from Private Sources: | | | | | | | | |
| | Donations from Private Sources: | 210 | 1,604 | - | - | - | - | - | - |
| | Donations from Private Sources: | - | - | - | - | - | - | - | - |
| | Total | \$ 14,424 | \$ 13,908 | \$ 15,500 | \$ - | \$ 15,500 | \$ 1,500 | -90.3% | \$ (14,000) |

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2014
ENGINEERING/PUBLIC WORKS
BUDGET REQUEST BY ACCOUNT**

Amended FY 2013 to FY 2014

| NOTES | ACCOUNT DESCRIPTION | ACTUAL FY 2011 | ACTUAL FY 2012 | ADOPTED BUDGET FY 2013 | BUDGET AMEND- MENTS | AMENDED BUDGET FY 2013 | RECOMMENDED BUDGET FY 2014 | % INCREASE (DECREASE) | \$ INCREASE (DECREASE) |
|----------------------------|----------------------------|---------------------|---------------------|------------------------------|---------------------------|------------------------------|----------------------------------|--------------------------|---------------------------|
| Expenditures | | | | | | | | | |
| (2) | Personnel Services | | | | | | | | |
| | Salary | \$ 2,704,243 | \$ 3,420,874 | \$ 2,906,750 | \$ - | \$ 2,906,750 | \$ 2,726,483 | -6.2% | \$ (180,267) |
| | Benefits | 1,308,789 | 745,971 | 1,463,174 | - | 1,463,174 | 1,470,618 | 0.5% | 7,444 |
| | subtotal | \$ 4,013,032 | \$ 4,166,845 | \$ 4,369,924 | \$ - | \$ 4,369,924 | \$ 4,197,101 | -4.0% | \$ (200,823) |
| Maintenance and Operations | | | | | | | | | |
| (3) | Professional Services | \$ 45,237 | \$ 29,249 | \$ 34,300 | \$ - | \$ 34,300 | \$ 36,700 | 7.0% | \$ 2,400 |
| | Board Member Fees | 3,950 | 3,350 | 5,700 | - | 5,700 | 5,700 | 0.0% | - |
| | Equipment Repair/Maint. | 18,224 | 23,866 | 23,750 | - | 23,750 | 27,750 | 16.8% | 4,000 |
| | Vehicle Repair/Maint. | 138,295 | 144,280 | 55,000 | - | 55,000 | 50,000 | -9.1% | (5,000) |
| (4) | Facility Repair/Maint. | 105,736 | 137,127 | 140,500 | - | 140,500 | 152,000 | 8.2% | 11,500 |
| | Equipment Rental | - | 801 | 1,500 | - | 1,500 | 1,000 | -33.3% | (500) |
| | Advertising | 5,728 | 1,735 | 7,000 | - | 7,000 | 3,500 | -50.0% | (3,500) |
| | Printing and Binding | 1,751 | 2,166 | 5,100 | - | 5,100 | 2,910 | -42.9% | (2,190) |
| | Employee Travel | 2,866 | 3,704 | 5,750 | - | 5,750 | 8,500 | 47.8% | 2,750 |
| | Employee Training | 12,104 | 20,342 | 24,250 | - | 24,250 | 23,500 | -3.1% | (750) |
| (5) | Maintenance Contracts | 447,016 | 418,972 | 472,687 | - | 472,687 | 500,811 | 5.9% | 28,124 |
| (6) | IT Professional Services | 68,861 | 72,602 | 96,876 | - | 96,876 | 140,190 | 44.7% | 43,314 |
| | General Supplies/Materials | 161,503 | 139,635 | 160,844 | 1,800 | 162,644 | 165,544 | 1.8% | 2,900 |
| | Miscellaneous Utilities | 1,268,973 | 1,344,486 | 35,600 | - | 35,600 | 35,600 | 0.0% | - |
| | Water and Sewer Utilities | - | - | 6,000 | - | 6,000 | 5,900 | -1.7% | (100) |
| | Natural Gas Utilities | - | - | 8,000 | - | 8,000 | 7,500 | -6.3% | (500) |
| | Electricity Utilities | - | - | 1,450,000 | - | 1,450,000 | 1,450,000 | 0.0% | - |
| | Fuel | - | - | 115,000 | - | 115,000 | 115,000 | 0.0% | - |
| | Food | 1,462 | 1,086 | 1,800 | (1,800) | - | - | - | - |
| | Small Equipment | 27,426 | 24,057 | 13,500 | - | 13,500 | 16,100 | 19.3% | 2,600 |
| | IT Equipment Refresh | 6,031 | 13,584 | 6,520 | - | 6,520 | 8,389 | 28.7% | 1,869 |
| | Employee Uniforms | 15,727 | 10,592 | 12,400 | - | 12,400 | 13,400 | 8.1% | 1,000 |
| | subtotal | \$ 2,330,888 | \$ 2,391,632 | \$ 2,682,077 | \$ - | \$ 2,682,077 | \$ 2,769,994 | 3.3% | \$ 87,917 |

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2014
ENGINEERING/PUBLIC WORKS
BUDGET REQUEST BY ACCOUNT**

Amended FY 2013 to FY 2014

| NOTES | ACCOUNT DESCRIPTION | ACTUAL FY 2011 | ACTUAL FY 2012 | ADOPTED BUDGET FY 2013 | BUDGET AMEND- MENTS | AMENDED BUDGET FY 2013 | RECOMMENDED BUDGET FY 2014 | % INCREASE (DECREASE) | \$ INCREASE (DECREASE) |
|-------|---------------------------------------|---------------------|---------------------|------------------------------|---------------------------|------------------------------|----------------------------------|--------------------------|---------------------------|
| | Capital/Other: | | | | | | | | |
| | Machinery & Equipment | \$ - | \$ 10,890 | \$ - | \$ - | \$ - | \$ - | - | \$ - |
| | Workers Comp Claims. | 990 | 11,220 | - | - | - | - | - | - |
| (7) | Capital Lease (principal) | - | - | 113,050 | - | 113,050 | 69,631 | -38.4% | (43,419) |
| (7) | Capital Lease (interest) | - | - | 19,950 | - | 19,950 | 2,097 | -89.5% | (17,853) |
| | subtotal | \$ 990 | \$ 22,110 | \$ 133,000 | \$ - | \$ 133,000 | \$ 71,728 | -46.1% | \$ (61,272) |
| | Total | \$ 6,344,910 | \$ 6,580,587 | \$ 7,185,001 | \$ - | \$ 7,185,001 | \$ 7,038,823 | -2.0% | \$ (174,178) |
| (2) | Full-time Equivalent Positions | 58.0 | 58.0 | 58.0 | | 58.0 | 55.0 | funded | |
| | | 4.0 | 4.0 | 4.0 | | 4.0 | 4.0 | un-funded | |
| | | 62.0 | 62.0 | 62.0 | | 62.0 | 59.0 | | |

Notes

- (1) The departmental reorganization instituted in FY 2013 reallocated all permitting functions from the Engineering & Public Works Department to the Community Development Department. As such, all permit related revenue (e.g. tree removal permits and soil erosion permits) will now be accounted for within the Community Development Department budget.
- (2) Variance due primarily to: wage increases associated with the 3.0% performance-based merit program scheduled for April 1, 2014 (contingent upon a mid-year review of revenue trends); increases in group insurance costs; and position reorganizations aimed at improving service and availability to our permit customers. Positions reorganized during FY 2013 included the transfer of one Senior Engineer (Transportation), one Engineer (Stormwater), and one Arborist to the Community Development Department.
- (3) Variance due primarily to increases for Public Works Utility Relocation Services and removal of sidewalk hazards (e.g. trip hazards due to sidewalks not being level).
- (4) Variance due primarily to facility maintenance trends including forecasted department maintenance requests (e.g. HVAC units, fire station door repair, etc.).
- (5) Variance due primarily to additional service areas (ROW) added to the Ruppert Contract (landscape services) such as: Westside Parkway extension; Old Milton median at Park Bridge Parkway; Cotton Creek entry; Webb Bridge Road at North Point Parkway; and Encore Parkway at Westside Parkway.
- (6) Variance due primarily to maintenance/support costs associated with the new work-order management software (Cityworks) acquired in FY 2013 as well as increased cellular service expenses (smartphones, iPads, etc.).
- (7) The budgeted lease payment for FY 2013 was based on an estimated project cost for the work-order management software. Staff issued a request-for-proposals during FY 2013 and selected Cityworks. The underlying cost of the software, and the estimated financing rates, both came in lower than forecasted which resulted in a lower lease payment.

REVENUE SUMMARY BY **DIVISION/PROJECT**

City of Alpharetta

Budget: FY 2014
Statement: Revenue Summary by Account

| Division/Project | Account Number | Title | FY 2013 Amended Budget | FY 2014 Recommended Budget |
|------------------|-----------------|-------------------------------|------------------------------|----------------------------------|
| | 10041750 322992 | Tree Removal Permit | \$ 2,500 | \$ - |
| | 10041750 322994 | Soil Erosion Permit | 10,000 | - |
| | 10041750 341400 | Printing Services | 3,000 | 1,500 |
| | 10041750 371000 | Donation from Private Sources | - | - |
| | 10041751 371000 | Donation from Private Sources | - | - |
| | | Total | \$ 15,500 | \$ 1,500 |

The departmental reorganization instituted in FY 2013 reallocated all permitting functions from the Engineering & Public Works Department to the Community Development Department. As such, all permit related revenue (e.g. tree removal permits and soil erosion permits) will now be accounted for within the Community Development Department budget.

EXPENDITURE SUMMARY BY **DIVISION/PROJECT**

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Summary by Project (Maintenance and Operations/Capital)

| ACCOUNT DESCRIPTION | FY 2013 Project Budget Amended | FY 2014 Project Budget Request | Engineering/ Public Works Admin. | Public Works | | | |
|-----------------------------------|--------------------------------------|--------------------------------------|--|-------------------|-------------------|-------------------|-----------------|
| | | | | Public Works | City Facilities | Construction | Traffic |
| | | | 4101 | 4105 | EPW00 | EPW01 | EPW02 |
| 521200 Professional Services | \$ 34,300 | \$ 36,700 | \$ 7,500 | \$ - | \$ - | \$ 13,000 | \$ - |
| 521400 Board Member Fees | 5,700 | 5,700 | | | | | |
| 522210 Equipment Repair/Maint. | 23,750 | 27,750 | 250 | 20,000 | 2,500 | 5,000 | - |
| 522220 Vehicle Repair/Maint. | 55,000 | 50,000 | - | 50,000 | - | - | - |
| 522250 Facility Repair/Maint. | 140,500 | 152,000 | | - | 122,000 | - | - |
| 522320 Equipment Rental | 1,500 | 1,000 | - | - | - | 1,000 | - |
| 523300 Advertising | 7,000 | 3,500 | 1,500 | - | - | - | - |
| 523400 Printing and Binding | 5,100 | 2,910 | 2,000 | - | - | - | - |
| 523500 Employee Travel | 5,750 | 8,500 | 2,500 | 800 | - | - | - |
| 523700 Employee Training | 24,250 | 23,500 | 5,000 | 6,000 | - | - | - |
| 523860 Maintenance Contracts | 472,687 | 500,811 | 66,452 | - | 434,359 | - | - |
| 523900 IT Professional Services | 96,876 | 140,190 | 140,190 | - | - | - | - |
| 531100 General Supplies/Materials | 162,644 | 165,544 | 11,500 | - | 34,000 | 84,000 | 8,000 |
| 531200 Miscellaneous Utilities | 35,600 | 35,600 | 25,600 | - | - | 10,000 | - |
| 531210 Water and Sewer Utilities | 6,000 | 5,900 | 5,900 | - | - | - | - |
| 531220 Natural Gas Utilities | 8,000 | 7,500 | 7,500 | - | - | - | - |
| 531230 Electricity Utilities | 1,450,000 | 1,450,000 | 1,450,000 | - | - | - | - |
| 531270 Fuel | 115,000 | 115,000 | - | 115,000 | - | - | - |
| 531600 Small Equipment | 13,500 | 16,100 | 1,000 | 2,500 | 4,000 | 4,000 | - |
| 531610 IT Equipment Refresh | 6,520 | 8,389 | 8,389 | - | - | - | - |
| 531700 Employee Uniforms | 12,400 | 13,400 | - | 10,000 | - | - | - |
| 532400 Non-Recurring Expenses | - | - | - | - | - | - | - |
| 542100 Machinery & Equipment | - | - | - | - | - | - | - |
| 581200 Capital Lease Principal | 113,050 | 69,631 | 69,631 | - | - | - | - |
| 582200 Capital Lease Interest | 19,950 | 2,097 | 2,097 | - | - | - | - |
| TOTAL | \$ 2,815,077 | \$ 2,841,722 | \$ 1,807,009 | \$ 204,300 | \$ 596,859 | \$ 117,000 | \$ 8,000 |

| | Public Works | | Engineering | | | | |
|----------------------------|------------------|------------------|------------------|------------------|-----------------|-----------------|------------------|
| ACCOUNT DESCRIPTION | Jail Facility | Engineering | Design | Stormwater | Traffic | Construction | Traffic Supplies |
| | EPW03 | 41750 | EES00 | EES01 | EES02 | EES03 | EES04 |
| Professional Services | \$ - | \$ 500 | \$ 8,000 | \$ 1,200 | \$ 500 | \$ 4,000 | \$ - |
| Board Member Fees | - | | | | | | |
| Equipment Repair/Maint. | - | - | - | - | - | - | - |
| Vehicle Repair/Maint. | - | - | - | - | - | - | - |
| Facility Repair/Maint. | 15,000 | 15,000 | | | | | |
| Equipment Rental | - | - | - | - | - | - | - |
| Advertising | - | - | 2,000 | - | - | - | - |
| Printing and Binding | - | - | 500 | - | - | 210 | - |
| Employee Travel | - | 5,000 | - | - | - | - | - |
| Employee Training | - | 12,000 | - | - | - | - | - |
| Maintenance Contracts | - | - | - | - | - | - | - |
| IT Professional Services | - | - | - | - | - | - | - |
| General Supplies/Materials | 4,000 | 2,500 | 500 | 8,000 | 250 | 1,000 | 2,500 |
| Miscellaneous Utilities | - | - | - | - | - | - | - |
| Water and Sewer Utilities | - | - | - | - | - | - | - |
| Natural Gas Utilities | - | - | - | - | - | - | - |
| Electricity Utilities | - | - | - | - | - | - | - |
| Fuel | - | - | - | - | - | - | - |
| Small Equipment | - | 1,000 | 1,100 | 1,000 | 1,000 | 500 | - |
| IT Equipment Refresh | - | - | - | - | - | - | - |
| Employee Uniforms | - | 3,400 | - | - | - | - | - |
| Non-Recurring Expenses | - | - | - | - | - | - | - |
| Machinery & Equipment | - | - | - | - | - | - | - |
| Capital Lease Principal | - | - | - | - | - | - | - |
| Capital Lease Interest | - | - | - | - | - | - | - |
| TOTAL | \$ 19,000 | \$ 39,400 | \$ 12,100 | \$ 10,200 | \$ 1,750 | \$ 5,710 | \$ 2,500 |

| ACCOUNT DESCRIPTION | Engineering | | |
|----------------------------|---------------|--|---------------------------|
| | Conservation | Environmental Education Workshop | Environmental Outreach |
| | 41751 | EES05 | EES06 |
| Professional Services | \$ - | \$ - | \$ 2,000 |
| Board Member Fees | | | \$ 5,700 |
| Equipment Repair/Maint. | - | - | - |
| Vehicle Repair/Maint. | - | - | - |
| Facility Repair/Maint. | | | |
| Equipment Rental | - | - | - |
| Advertising | - | - | - |
| Printing and Binding | - | - | 200 |
| Employee Travel | 200 | - | - |
| Employee Training | 500 | - | - |
| Maintenance Contracts | - | - | - |
| IT Professional Services | - | - | - |
| General Supplies/Materials | - | 3,994 | 5,300 |
| Miscellaneous Utilities | - | - | - |
| Water and Sewer Utilities | - | - | - |
| Natural Gas Utilities | - | - | - |
| Electricity Utilities | - | - | - |
| Fuel | - | - | - |
| Small Equipment | - | - | - |
| IT Equipment Refresh | - | - | - |
| Employee Uniforms | - | - | - |
| Non-Recurring Expenses | - | - | - |
| Machinery & Equipment | - | - | - |
| Capital Lease Principal | - | - | - |
| Capital Lease Interest | - | - | - |
| TOTAL | \$ 700 | \$ 3,994 | \$ 13,200 |

EXPENDITURE LINE-ITEM DETAIL BY **DIVISION/PROJECT**

City of Alpharetta

Budget:

FY 2014

Statement:

Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title | Org | Object | Project | Title | Account Detail | FY 2013 | | FY 2014 | |
|---|----------|--------|---------|--------------------------|--|---------|---------------|-------------|---------------|
| | | | | | | Adopted | Budget | Recommended | Budget |
| Engineering/Public Works Administration | 10041010 | 521200 | | Professional Services | METRO NORTH GEORGIA WATER PLANNING | | 7,500 | | 7,500 |
| | | | | | subtotal | \$ | 7,500 | \$ | 7,500 |
| | 10041010 | 522210 | | Equipment R & M | GENERAL R&M | | 500 | | 250 |
| | | | | | subtotal | \$ | 500 | \$ | 250 |
| | 10041010 | 523300 | | Advertising | DEPARTMENT RECRUITMENT | | 2,000 | | 1,500 |
| | | | | | subtotal | \$ | 2,000 | \$ | 1,500 |
| | 10041010 | 523400 | | Printing | AAA IMAGING | | 4,000 | | 2,000 |
| | | | | | subtotal | \$ | 4,000 | \$ | 2,000 |
| | 10041010 | 523500 | | Employee Travel | ADMIN TRAVEL | | 1,100 | | 2,500 |
| | | | | | subtotal | \$ | 1,100 | \$ | 2,500 |
| | 10041010 | 523700 | | Employee Training | ADMIN PROFESSIONAL DEVELOPMENT | | 5,000 | | 5,000 |
| | | | | | subtotal | \$ | 5,000 | \$ | 5,000 |
| | 10041010 | 523860 | | Maintenance Contracts | PITNEY BOWES | | 1,600 | | 1,600 |
| | | | | | DTGroup COPIER MAINTENANCE (NON-XEROX) | | 1,800 | | 1,100 |
| | | | | | XEROX COPIER LEASE (WC7525) | | 10,000 | | 2,327 |
| | | | | | XEROX COPIER MAINTENANCE PLAN | | 2,000 | | 1,000 |
| | | | | | FULTON COUNTY RADIO AGREEMENT | | 8,500 | | 8,500 |
| | | | | | GENERATORS | | 20,000 | | 20,000 |
| | | | | | DOCUMENT STORAGE (GRM) | | 1,654 | | 5,500 |
| | | | | | JANITORIAL CONTRACT | | 10,000 | | 10,000 |
| | | | | | COFFEE CONTRACT | | 1,700 | | 2,700 |
| | | | | | TORNADO WARNING SIRENS | | 13,000 | | 13,000 |
| | | | | | WATER COOLER MAINTENANCE | | 700 | | 725 |
| | | | | | subtotal | \$ | 70,954 | \$ | 66,452 |
| | 10041010 | 523900 | | IT Professional Services | 2D & 3DDRAFTING & DESIGNING SOFTWARE | | 3,174 | | 3,765 |
| | | | | | APPLE DEVELOPER LICENSE | | 10 | | 9 |
| | | | | | CELL PHONE SERVICE | | 19,970 | | 26,400 |
| | | | | | CISCO NETWORK TECHNICAL SUPPORT | | 3,887 | | 3,616 |
| | | | | | CITY ENTERPRISE DATA MANAGEMENT | | 2,362 | | 2,243 |
| | | | | | CITY INTERNET CIRCUIT CONNECTION | | 3,778 | | 3,625 |
| | | | | | CITY INTERNET CIRCUIT CONNECTION - | | 236 | | 256 |
| | | | | | CITY VIRUS, ADWARE, SPYWARE, & THREAT | | 492 | | - |
| | | | | | CITYWIDE MICROSOFT LICENSING | | 10,229 | | 9,336 |

| Division/Project Title | Org | Object | Project | Title | Account Detail | FY 2013 | FY 2014 |
|------------------------|-----|--------|---------|-------|---|----------------|--------------------|
| | | | | | | Adopted Budget | Recommended Budget |
| | | | | | CITYWIDE PORTABLE DOCUMENT FORMATTING - | - | 945 |
| | | | | | CITYWIDE WORK, ASSET, COMPLIANCE | - | 28,800 |
| | | | | | CONSTRUCTION ESTIMATION SOFTWARE | 1,300 | 1,400 |
| | | | | | CONSULTING SERVICES | - | 2,197 |
| | | | | | DATA CARD SERVICE | 465 | 1,368 |
| | | | | | DATA CENTER FIRE SUPPRESSION SYSTEM - | 108 | 137 |
| | | | | | DATA CENTER UPS APC/MGE SYSTEM MAINT | 590 | 1,098 |
| | | | | | DATABASE MANAGEMENT SOFTWARE | 582 | 577 |
| | | | | | DISASTER RECOVERY EMAIL MGMT SOFTWARE | 1,673 | - |
| | | | | | EMAIL FILTERING SERVICES | 1,181 | - |
| | | | | | EMPLOYEE SELF SERVICE SOFTWARE | 148 | 137 |
| | | | | | FIRST CALL TECHNICAL SUPPORT | - | 366 |
| | | | | | GIS MOBILE FIELD MAPPING & DATA | 4,576 | 3,616 |
| | | | | | GIS PARCEL BUILDING SOFTWARE | 867 | 824 |
| | | | | | INTRUSION DETECTION | 197 | - |
| | | | | | LINK BALANCER | 157 | 146 |
| | | | | | LONG DISTANCE SERVICE | 266 | 300 |
| | | | | | LP360 LIDAR GIS SOFTWARE/SERVER | 138 | 146 |
| | | | | | MAINT & SUPPORT COMMVAULT SIMPANA | - | - |
| | | | | | MANAGE ENGINE PASSWORD MANAGER PRO | 246 | 229 |
| | | | | | MANAGE ENGINE SOFTWARE LICENSING - AD | 177 | 165 |
| | | | | | MOBILE DATA MANAGEMENT | 420 | 1,584 |
| | | | | | NETWORK CONSULTING SERVICES | 1,968 | - |
| | | | | | NETWORK MONITORING SOFTWARE | 148 | - |
| | | | | | NON-XEROX PRINTER REPAIR | - | 641 |
| | | | | | OFF-SITE ARCHIVE OF COA DATA | - | 2,563 |
| | | | | | ONLINE ARCGIS | - | 458 |
| | | | | | ORION NPM, NTA, IPAM, UDT | 98 | 366 |
| | | | | | PERMIT, INSPECTION, CODE ENFORCEMENT | 6,780 | 7,000 |
| | | | | | PHONE EQUIPMENT MAINTENANCE & SUPPORT | 787 | - |
| | | | | | REMOTE APPLICATION & DATABASE SOFTWARE | 1,839 | 1,950 |
| | | | | | TELEPHONY COMMUNICATIONS SERVICE & | 22,329 | 14,969 |
| | | | | | TELEPHONY COMMUNICATIONS SERVICE & | - | 3,878 |
| | | | | | TELEPHONY COMMUNICATIONS SERVICE & | - | 10,042 |
| | | | | | TELEPHONY SUPPORT SERVICES | 394 | 624 |
| | | | | | UPS SYSTEM ULTRA SERVICE PLAN | - | - |
| | | | | | VEHICLE SIMULATION SOFTWARE MAINTENANCE | 430 | 460 |
| | | | | | VIRTUAL SERVER LICENSING & SUPPORT | 2,578 | 2,398 |
| | | | | | VMWARE ENVIRONMENT TECHNICAL SUPPORT | 230 | - |
| | | | | | WEB FILTERING SERVICES | 590 | 641 |
| | | | | | WEBSITE OUTAGE MONITORING SERVICE | 49 | - |

| | | | | | | FY 2013 | FY 2014 | | |
|------------------------|--------------|-----------------------------|---------------------------------------|-----------------------------------|--------------------------------|----------------|--------------------|-----------|----------|
| Division/Project Title | Org | Object | Project | Title | Account Detail | Adopted Budget | Recommended Budget | | |
| Public Works | 10041010 | 531100 | General Supplies | WIRING SERVICES | | 984 | 915 | | |
| | | | | WORKSTATION DEFRAGMENTER SOFTWARE | | 443 | - | | |
| | | | | subtotal | \$ | 96,876 | \$ 140,190 | | |
| | | | | SUPPLIES | | 9,000 | 11,000 | | |
| | | | | FOOD/MEALS | | 1,500 | 500 | | |
| | | | | subtotal | \$ | 10,500 | \$ 11,500 | | |
| | | 531200 | Miscellaneous Utilities | CHARTER CABLE | | 600 | 800 | | |
| | | | | GARBAGE SERVICE | | 20,000 | 14,000 | | |
| | | | | CITY OF ROSWELL UTILITY | | 5,000 | 10,800 | | |
| | | | | subtotal | \$ | 25,600 | \$ 25,600 | | |
| | | | | 531210 | Water and Sewer Utilities | WATER SERVICE | | 6,000 | 5,900 |
| | | | | | | subtotal | \$ | 6,000 | \$ 5,900 |
| | 531220 | Natural Gas Utilities | GAS SERVICE | | 8,000 | 7,500 | | | |
| | | | subtotal | \$ | 8,000 | \$ 7,500 | | | |
| | 531230 | Electricity Utilities | ELECTRIC SERVICE | | 1,450,000 | 1,450,000 | | | |
| | | | subtotal | \$ | 1,450,000 | \$ 1,450,000 | | | |
| | 531600 | Small Equipment | SMALL EQUIPMENT | | 1,000 | 1,000 | | | |
| | | | subtotal | \$ | 1,000 | \$ 1,000 | | | |
| | 531610 | IT Equipment Refresh | CELL PHONE EQUIPMENT | | 6,520 | 6,925 | | | |
| | | | SERVER MAINTENANCE EXTENSIONS | | - | 366 | | | |
| | | | SERVERS | | - | 1,098 | | | |
| | | | subtotal | \$ | 6,520 | \$ 8,389 | | | |
| | | | 581200 | Capital Lease Principal | WORK MANAGEMENT SOFTWARE LEASE | | 113,050 | 69,631 | |
| | | | | | subtotal | \$ | 113,050 | \$ 69,631 | |
| | 582200 | Capital Lease Interest | WORK MANAGEMENT SOFTWARE LEASE | | 19,950 | 2,097 | | | |
| | | | subtotal | \$ | 19,950 | \$ 2,097 | | | |
| | | | | TOTAL | | 1,828,550 | 1,807,009 | | |
| | Public Works | 10041050 | 522210 | Equipment R & M | R&M EQUIPMENT | | 17,000 | 20,000 | |
| | | | | | subtotal | \$ | 17,000 | \$ 20,000 | |
| | | | 522220 | Vehicle R&M | R&M VEHICLE | | 55,000 | 50,000 | |
| subtotal | | | | | \$ | 55,000 | \$ 50,000 | | |
| 523500 | | | Travel | PUBLIC WORKS TRAVEL | | 450 | 800 | | |
| | | | | subtotal | \$ | 450 | \$ 800 | | |
| 523700 | | Employee Training | PUBLIC WORKS PROFESSIONAL DEVELOPMENT | | 6,250 | 6,000 | | | |
| | | | subtotal | \$ | 6,250 | \$ 6,000 | | | |
| 531270 | | Fuel | FUEL - CITY VEHICLES | | 115,000 | 115,000 | | | |
| | | | subtotal | \$ | 115,000 | \$ 115,000 | | | |
| 531600 | | Small Equipment | SMALL EQUIPMENT | | 2,000 | 2,500 | | | |
| | | | subtotal | \$ | 2,000 | \$ 2,500 | | | |
| 531700 | Uniforms | UNIFORMS AND SHOE ALLOWANCE | | 8,000 | 10,000 | | | | |
| | | subtotal | \$ | 8,000 | \$ 10,000 | | | | |

| | | | | | | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|------------------------|----------|--------|---------|-------------------------|--------------------------------------|------------------------------|----------------------------------|
| Division/Project Title | Org | Object | Project | Title | Account Detail | | |
| | 10041050 | 522210 | EPW00 | Equipment R & M | EQUIPMENT REPAIR | 2,500 | 2,500 |
| | | | | | subtotal | \$ 2,500 | \$ 2,500 |
| | 10041050 | 522250 | EPW00 | Facility R & M | R&M CITY FACILITIES/ROW GENERAL | 110,000 | 122,000 |
| | | | | | subtotal | \$ 110,000 | \$ 122,000 |
| | 10041050 | 523860 | EPW00 | Maintenance Contracts | FULTON COUNTY/ATLANTA HUMANE SOCIETY | 48,000 | 48,000 |
| | | | | | HVAC | 68,000 | 68,000 |
| | | | | | LANDSCAPE/ROW | 259,733 | 292,746 |
| | | | | | PEST CONTROL | 6,500 | 6,613 |
| | | | | | STREET SWEEPING | 15,000 | 15,000 |
| | | | | | ICE MACHINE | 2,000 | 1,500 |
| | | | | | FIRE EXTINGUISHER | 2,500 | 2,500 |
| | | | | | subtotal | \$ 401,733 | \$ 434,359 |
| | 10041050 | 531100 | EPW00 | General Supplies | GENERAL SUPPLIES FOR ENG/PW | 32,000 | 34,000 |
| | | | | | subtotal | \$ 32,000 | \$ 34,000 |
| | 10041050 | 531600 | EPW00 | Small Equipment | SMALL EQUIPMENT | 2,500 | 4,000 |
| | | | | | subtotal | \$ 2,500 | \$ 4,000 |
| | 10041050 | 521200 | EPW01 | Professional Services | UTILITIES PROTECTION CENTER | 8,000 | 10,000 |
| | | | | | CONSTRUCTION PROFESSIONAL SERVICES | 2,000 | 3,000 |
| | | | | | subtotal | \$ 10,000 | \$ 13,000 |
| | 10041050 | 522210 | EPW01 | Equipment R & M | CONSTRUCTION EQUIPMENT R & M | 3,750 | 5,000 |
| | | | | | subtotal | \$ 3,750 | \$ 5,000 |
| | 10041050 | 522320 | EPW01 | Rental Equipment | EQUIPMENT RENTAL | 1,500 | 1,000 |
| | | | | | subtotal | \$ 1,500 | \$ 1,000 |
| | 10041050 | 531100 | EPW01 | General Supplies | CONSTRUCTION SUPPLIES | 84,000 | 84,000 |
| | | | | | subtotal | \$ 84,000 | \$ 84,000 |
| | 10041050 | 531200 | EPW01 | Miscellaneous Utilities | BFI DUMPSTER HAULING | 10,000 | 10,000 |
| | | | | | subtotal | \$ 10,000 | \$ 10,000 |
| | 10041050 | 531600 | EPW01 | Small Equipment | SMALL EQUIPMENT | 3,000 | 4,000 |
| | | | | | subtotal | \$ 3,000 | \$ 4,000 |
| | 10041050 | 531100 | EPW02 | General Supplies | TRAFFIC RELATED SUPPLIES | 7,000 | 8,000 |
| | | | | | subtotal | \$ 7,000 | \$ 8,000 |
| | 10041050 | 522250 | EPW03 | Facility R & M | JAIL FACILITY MAINTENANCE | - | 15,000 |
| | | | | | subtotal | \$ - | \$ 15,000 |
| | 10041050 | 531100 | EPW03 | General Supplies | JAIL FACILITY SUPPLIES | - | 4,000 |
| | | | | | subtotal | \$ - | \$ 4,000 |
| | | | | TOTAL | | 871,683 | 945,159 |
| Traffic Engineering | 10041750 | 521200 | | Professional Services | CONSULTING | 600 | 500 |
| | | | | | subtotal | \$ 600 | \$ 500 |
| | 10041750 | 522250 | | Facility R & M | TREE MAINTENANCE AND REMOVAL | 30,500 | 15,000 |
| | | | | | subtotal | \$ 30,500 | \$ 15,000 |
| | 10041750 | 523500 | | Travel | ENGINEERING TRAVEL | 4,000 | 5,000 |

| Division/Project Title | Org | Object | Project | Title | Account Detail | FY 2013 | | FY 2014 | |
|------------------------|----------|--------|---------|--------------------------|---------------------------------------|---------|---------------|-------------|---------------|
| | | | | | | Adopted | Budget | Recommended | Budget |
| | | | | | subtotal | \$ | 4,000 | \$ | 5,000 |
| | 10041750 | 523700 | | Professional Development | ENGINEERING PROFESSIONAL DEVELOPMENT | | 12,000 | | 12,000 |
| | | | | | subtotal | \$ | 12,000 | \$ | 12,000 |
| | 10041750 | 531100 | | General Supplies | OFFICE SUPPLIES | | 300 | | 500 |
| | | | | | NRC EVENTS | | 2,500 | | 2,000 |
| | | | | | subtotal | \$ | 2,800 | \$ | 2,500 |
| | 10041750 | 531600 | | Small Equipment | EQUIPMENT | | 1,000 | | 1,000 |
| | | | | | subtotal | \$ | 1,000 | \$ | 1,000 |
| | 10041750 | 531700 | | Uniforms | SHOE ALLOWANCE | | 1,500 | | 1,000 |
| | | | | | PERSONAL PROTECTIVE EQUIPMENT FOR LAB | | 300 | | 300 |
| | | | | | UNIFORM | | 2,500 | | 2,000 |
| | | | | | OTHER - JACKET & UNIFORM SETUP | | 100 | | 100 |
| | | | | | subtotal | \$ | 4,400 | \$ | 3,400 |
| | 10041750 | 521200 | EES00 | Professional Services | CONSULTING | | 8,000 | | 8,000 |
| | | | | | subtotal | \$ | 8,000 | \$ | 8,000 |
| | 10041750 | 523300 | EES00 | Advertising | BID ADVERTISING | | 5,000 | | 2,000 |
| | | | | | subtotal | \$ | 5,000 | \$ | 2,000 |
| | 10041750 | 523400 | EES00 | Printing | MISC PRINTING | | 490 | | 500 |
| | | | | | subtotal | \$ | 490 | \$ | 500 |
| | 10041750 | 531100 | EES00 | General Supplies | OFFICE SUPPLIES | | 1,050 | | 500 |
| | | | | | subtotal | \$ | 1,050 | \$ | 500 |
| | 10041750 | 531600 | EES00 | Small Equipment | SMALL EQUIPMENT | | 1,050 | | 1,100 |
| | | | | | subtotal | \$ | 1,050 | \$ | 1,100 |
| | 10041750 | 521200 | EES01 | Professional Services | CONSULTING | | 1,200 | | 1,200 |
| | | | | | subtotal | \$ | 1,200 | \$ | 1,200 |
| | 10041750 | 531100 | EES01 | General Supplies | OFFICE SUPPLIES | | 9,000 | | 8,000 |
| | | | | | subtotal | \$ | 9,000 | \$ | 8,000 |
| | 10041750 | 531600 | EES01 | Small Equipment | SMALL EQUIPMENT | | 1,000 | | 1,000 |
| | | | | | subtotal | \$ | 1,000 | \$ | 1,000 |
| | 10041750 | 521200 | EES02 | Professional Services | CONSULTING SERVICES | | 1,000 | | 500 |
| | | | | | subtotal | \$ | 1,000 | \$ | 500 |
| | 10041750 | 531100 | EES02 | General Supplies | OFFICE SUPPLIES | | 500 | | 250 |
| | | | | | subtotal | \$ | 500 | \$ | 250 |
| | 10041750 | 531600 | EES02 | Small Equipment | SMALL EQUIPMENT | | 1,000 | | 1,000 |
| | | | | | subtotal | \$ | 1,000 | \$ | 1,000 |
| | 10041750 | 521200 | EES03 | Professional Services | CONSULTING | | 4,000 | | 4,000 |
| | | | | | subtotal | \$ | 4,000 | \$ | 4,000 |
| | 10041750 | 523400 | EES03 | Printing | MISC PRINTING | | 210 | | 210 |
| | | | | | subtotal | \$ | 210 | \$ | 210 |
| | 10041750 | 531100 | EES03 | General Supplies | OFFICE SUPPLIES | | 2,500 | | 1,000 |
| | | | | | subtotal | \$ | 2,500 | \$ | 1,000 |

| | | | | | | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|--------------------------|----------|--------|---------|-----------------------|--|------------------------------|----------------------------------|
| Division/Project Title | Org | Object | Project | Title | Account Detail | | |
| | 10041750 | 531600 | EES03 | Small Equipment | SMALL EQUIPMENT | 950 | 500 |
| | | | | | subtotal | \$ 950 | \$ 500 |
| | 10041750 | 531100 | EES04 | General Supplies | TRAFFIC RELATED SUPPLIES | 4,000 | 2,500 |
| | | | | | subtotal | \$ 4,000 | \$ 2,500 |
| | | | | TOTAL | | 96,250 | 71,660 |
| Conservation Engineering | 10041751 | 523500 | | Travel | ENVIRONMENTAL EDUCATION TRAVEL | 200 | 200 |
| | | | | | subtotal | \$ 200 | \$ 200 |
| | 10041751 | 523700 | | Employee Training | ENVIRONMENTAL EDUCATION PROFESSIONAL | 1,000 | 500 |
| | | | | | subtotal | \$ 1,000 | \$ 500 |
| | 10041751 | 531100 | EES05 | General Supplies | OFFICE & CONSERVATION RELATED SUPPLIES | 3,994 | 3,994 |
| | | | | | subtotal | \$ 3,994 | \$ 3,994 |
| | 10041751 | 521200 | EES06 | Professional Services | SCHOOL & RECYCLING PROGRAMS, | 2,000 | 2,000 |
| | | | | | subtotal | \$ 2,000 | \$ 2,000 |
| | 10041751 | 521400 | EES06 | Board Member Fees | NATURAL RESOURCES COMMISSION | 5,700 | 5,700 |
| | | | | | subtotal | \$ 5,700 | \$ 5,700 |
| | 10041751 | 523400 | EES06 | Printing | BUSINESS CARDS/INVITATIONS | 400 | 200 |
| | | | | | subtotal | \$ 400 | \$ 200 |
| | 10041751 | 531100 | EES06 | General Supplies | OFFICE/ACTIVITY SUPPLIES | 5,000 | 5,300 |
| | | | | | MISC LUNCHEON MEETINGS | 300 | - |
| | | | | | subtotal | \$ 5,300 | \$ 5,300 |
| | | | | TOTAL | | 18,594 | 17,894 |
| DEPARTMENT TOTAL | | | | | | 2,815,077 | 2,841,722 |

PERFORMANCE MEASUREMENTS

| Engineering & Public Works | | | | | | |
|--|--------------------------------|--------------------------------|--------------------------------|------------------------------------|--------------------------------|--------------------------------|
| Public Works Administration | | | | | | |
| Performance Measurements | Actual FY 2010 | Actual FY 2011 | Actual FY 2012 | YTD (Feb. 2013) FY 2013 | Target FY 2013 | Target FY 2014 |
| Engineering/PW Department annual turnover percentage | 10% | 10% | 10% | 5% | 5% | 5% |
| Personnel Assigned: | 7.0 FTE | 7.0 FTE | 7.0 FTE | 7.0 FTE | 7.0 FTE | 7.0 FTE |
| Director of Eng/PW | Director of Eng/PW | Director of Eng/PW | Director of Eng/PW | Director of Eng/PW | Director of Eng/PW | Director of Eng/PW |
| Deputy Director | Deputy Director | Deputy Director | Deputy Director * | Deputy Director * | Deputy Director * | Deputy Director * |
| Senior Operations Manager - PW | Senior Operations Manager - PW | Senior Operations Manager - PW | Senior Operations Manager - PW | Senior Operations Manager - PW | Senior Operations Manager - PW | Senior Operations Manager - PW |
| Office Manager | Project Administrator | Project Administrator | Project Administrator | Project Administrator | Project Administrator | Project Administrator |
| Admin Asst. II | Admin Asst. II (2) | Admin Asst. II (2) | Admin Asst. II (2) | Admin Asst. II (2) | Admin Asst. II (2) | Admin Asst. II (2) |
| Admin Asst. I | | | | | | |
| Fleet Coordinator | Fleet Coordinator | Fleet Coordinator | Fleet Coordinator | Fleet Coordinator | Fleet Coordinator | Fleet Coordinator |

* Deputy Director position is not funded in the Budget.

| Engineering & Public Works Conservation | | | | | | |
|--|-----------------------------------|-----------------------------------|-----------------------------------|------------------------------------|---------------------------------|---------------------------------|
| Performance Measurements | Actual FY 2010 | Actual FY 2011 | Actual FY 2012 | YTD (Jan. 2013) FY 2013 | Target FY 2013 | Target FY 2014 |
| # of Events coordinated | 23 | 27 | 23 | 12 | 25 | 25 |
| # of Students reached | 896 | 1363 | 930 | 293 | 900 | 900 |
| # of Volunteers | 677 | 944 | 1018 | 694 | 1000 | 1000 |
| Personnel Assigned: | 1.0 FTE | 1.0 FTE | 1.0 FTE | | 1.0 FTE | 1.0 FTE |
| | Environmental Education Coord. | Environmental Education Coord. | Environmental Education Coord. | | Environmental Program Coord. | Environmental Program Coord. |

| Engineering & Public Works | | | | | | |
|---|---------------------------|---------------------------|---------------------------|------------------------------------|---------------------------|---------------------------|
| Engineering | | | | | | |
| Performance Measurements | Actual FY 2010 | Actual FY 2011 | Actual FY 2012 | YTD (Feb. 2013) FY 2013 | Target FY 2013 | Target FY 2014 |
| # of Stormwater plans reviewed | 103 | 133 | 133 | 92 | n/a | n/a |
| % of Stormwater plans reviewed within 10 calendar days | 93% | 97% | 99% | 96% | n/a | n/a |
| # of capital/bond contracts managed | 35 | 47 | 43 | 21 | 26 | 20 |
| Total amount of capital/bond projects under contract | \$10,516,222 | \$16,621,864 | \$17,887,165 | \$14,506,240 | \$15,771,345 | \$14,000,000 |
| Contract expenditures on capital/bond projects * | \$4,167,114 | \$10,036,317 | \$7,933,076 | \$4,516,740 | \$10,928,950 | \$8,000,000 |
| % of contracts completed within 10% of original budget contract | 86% | 92% | 89% | 67% | 86% | 80% |
| % of contracts completed within 10% of original contract time | 61% | 48% | 72% | 83% | 93% | 80% |
| # of Water quality samples analyzed | 316 | 330 | 299 | 199 | 300 | 300 |
| # of Land disturbance inspections | 4099 | 4868 | 6491 | 3809 | 5500 | 5500 |
| # of traffic/signal projects inspected | 40 | 39 | 52 | 35 | 50 | 50 |
| # of traffic signals timed | 43 | 59 | 51 | 26 | 50 | 50 |
| # of Traffic complaint responses | 250 | 269 | 185 | 110 | 200 | 200 |
| * Capital contracts include traffic, stormwater, sidewalks, infrastructure, community development, and facilities projects. | | | | | | |

Engineering & Public Works Engineering

| Personnel Assigned: | 21.0 FTE | 21.0 FTE | 22.0 FTE | 22.0 FTE | 19.0 FTE** |
|---------------------|--------------------------------|--------------------------------|----------------------------|----------------------------|----------------------------|
| | Arborist | Arborist | Arborist | Arborist | |
| | Civil Engineer (3) | Civil Engineer (3) | Civil Engineer (3) | Civil Engineer (3) | Civil Engineer (2) |
| | Sr. Engineer (3) | Sr. Engineer (3) | Sr. Engineer (3) | Sr. Engineer (3) | Sr. Engineer (2) |
| | Construction Mgr. | Construction Mgr. | Construction Mgr. | Construction Mgr. | Construction Mgr. |
| | Construction Inspector (2) | Construction Inspector (2) | Inspector (4) | Inspector (4) | Inspector (4) |
| | Sr. Engineering Technician | Sr. Engineering Technician | Sr. Engineering Technician | Sr. Engineering Technician | Sr. Engineering Technician |
| | Engineering Technician (5) | Engineering Technician (5) | Engineering Technician (7) | Engineering Technician (7) | Engineering Technician (7) |
| | Land Disturbance Inspector (3) | Land Disturbance Inspector (3) | | | |
| | Water Resources Technician | Water Resources Technician | Water Resources Technician | Water Resources Technician | Water Resources Technician |
| | GIS Specialist* | GIS Specialist* | GIS Specialist* | GIS Specialist* | GIS Specialist* |

* GIS Specialist position is not funded in the Budget.

**Three positions were reorganized into the Community Development Department in FY 2013 to improve service and availability to our permit customers(one Senior Engineer (Transportation), one Engineer (Stormwater), and one Arborist).

Engineering & Public Works

Public Works Operations

| Performance Measurements | Actual FY 2010 | Actual FY 2011 | Actual FY 2012 | YTD (Feb. 2013) FY 2013 | Target FY 2013 | Target FY 2014 |
|---|--------------------|--------------------|--------------------|----------------------------|--------------------|--------------------|
| Average # of days to complete sidewalk work order | 10.4 | 9.1 | 7.2 | 6.1 | 7.5 | 7.5 |
| Average # of days to complete pothole work order | 1.1 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Average # of days to complete curb and gutter work order | 16.8 | 19.6 | 1.9 | 4.9 | 5.0 | 5.0 |
| Average # of days to complete ROW., mowing, limb work order | 2.3 | 1.7 | 1.5 | 1.4 | 1.5 | 1.5 |
| Average # of days to complete sink hole work order | 1.1 | 1.9 | 1.6 | 3.3 | 2.0 | 2.0 |
| Average # of days to complete sign replacement/upgrade work order | 3.5 | 5.1 | 6.1 | 5.3 | 5.0 | 5.0 |
| Average # of days to complete signal light maintenance work order | 2.5 | 2.6 | 1.6 | 1.6 | 1.5 | 1.5 |
| Average # of days to complete striping work order | 1.9 | 2.2 | 2.4 | 2.2 | 2.0 | 2.0 |
| Average # of days to complete catch basin work order | 6.1 | 7.6 | 1.1 | 1.8 | 2.0 | 2.0 |
| Average # of days to complete storm drain work order | 19.5 | 6.3 | 4.3 | 5.0 | 5.0 | 5.0 |
| Average # of days to complete facilities work order | 4.9 | 2.5 | 2.6 | 2.2 | 2.5 | 2.5 |
| Personnel Assigned: | 33.0 FTE | 33.0 FTE | 32.0 FTE | 32.0 FTE | 32.0 FTE | 32.0 FTE |
| PW Supervisor (3) | PW Supervisor (3) | PW Supervisor (3) | PW Supervisor (3) | PW Supervisor (3) | PW Supervisor (3) | PW Supervisor (3) |
| PW Crew Leader (7) | PW Crew Leader (7) | PW Crew Leader (7) | PW Crew Leader (7) | PW Crew Leader (7) | PW Crew Leader (7) | PW Crew Leader (7) |
| PW Tech II (9) | PW Tech II (9) | PW Tech II (9) | PW Tech II (9) | PW Tech II (9) | PW Tech II (9) | PW Tech II (9) |
| PW Tech I (7) | PW Tech I (7) | PW Tech I (7) | PW Tech I (7) | PW Tech I (7) | PW Tech I (7) | PW Tech I (7) |
| PW Tech (7) | PW Tech (7) | PW Tech (7) | PW Tech (6)* | PW Tech (6)* | PW Tech (6)* | PW Tech (6)* |

* 2 PW Tech. positions are not funded in the Budget.



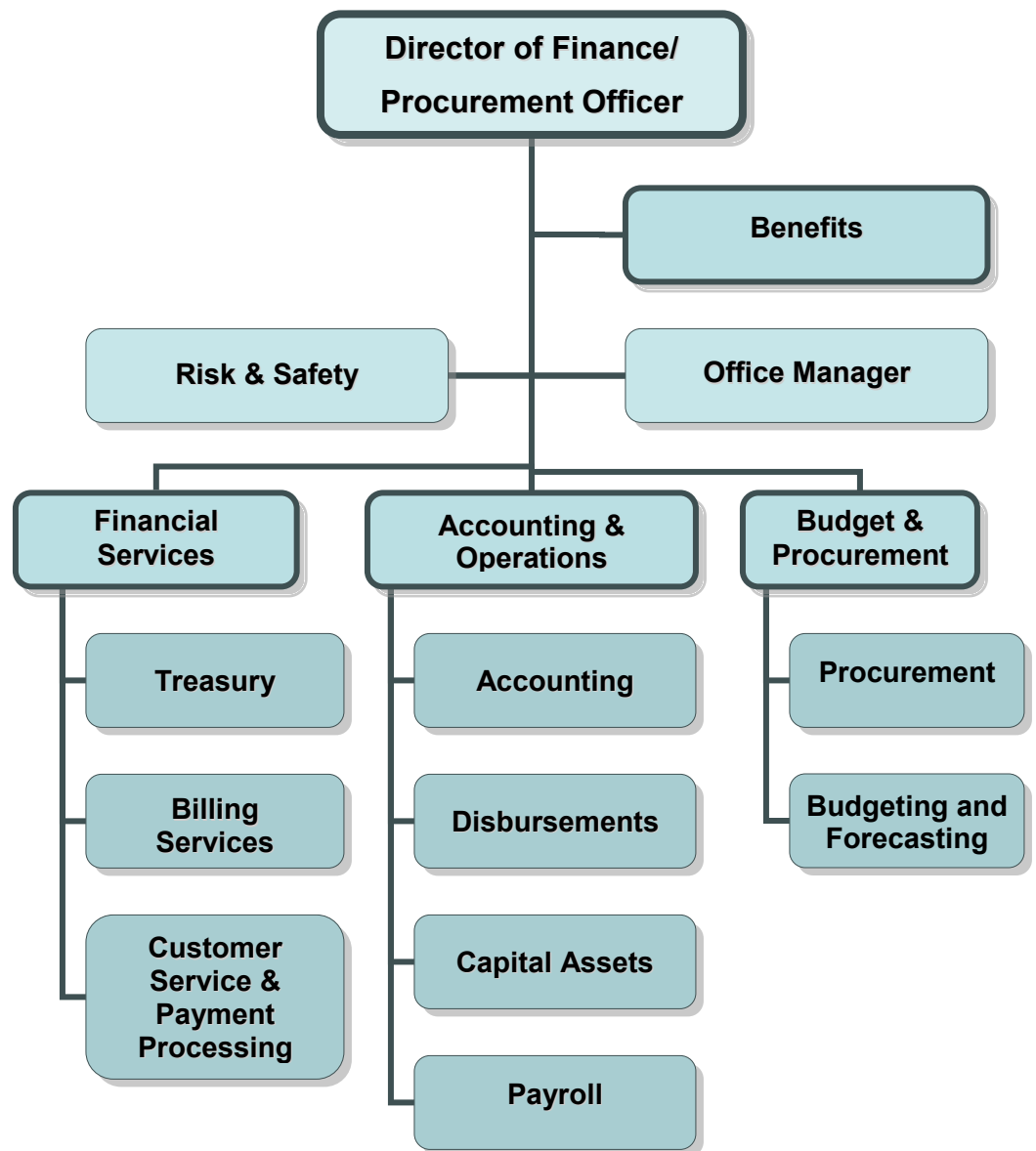
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Finance



Thomas G. Harris
Director of Finance



Finance

Administration, Accounting, Budgeting, Employee Benefits and Compensation, Procurement, Risk Management, Treasury, Internal and External Service

Mission Statement

The mission of the Finance Department is to plan, receive, monitor, safeguard, invest, account, and expend the financial resources of the City of Alpharetta in the highest legal, ethical, and professional standard practical, and to respond to the service needs of our internal and external customers in a timely, courteous and accurate manner.

Goals and Objectives

- ✓ Implementation of a finance/human resources system that utilizes current technology and provides heightened data analysis functionality and increases overall staff efficiencies;
- ✓ Process and procedure documentation program – conduct a comprehensive review of team processes, procedures, and practices;
- ✓ Expansion of the financial planning process – continue the development of a comprehensive long-term capital improvement program and multi-year budgeting, forecasting, and planning in order to more accurately predict our financial position in future years, and the impact current year decisions have on the city's long-range financial position;
- ✓ Update to Financial Management Program (e.g. Procurement Policy revisions); and
- ✓ Design and administer innovative and cost-effective benefit programs (e.g. Health Savings Accounts and enhanced Wellness Program) that meet the needs of today's diverse workforce and enhance the city's ability to attract, retain and reward employees.

5-YEAR FINANCIAL SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2014
FINANCE DEPARTMENT
Five-Year Financial Summary**

| | Actual FY 2010 | Actual FY 2011 | Actual FY 2012 | Amended Budget FY 2013 | Recommended Budget FY 2014 |
|--------------------------------------|-------------------|-------------------|-------------------|------------------------------|----------------------------------|
| Revenue | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>% Change</i> | | 0.0% | 0.0% | 0.0% | 0.0% |
| <i>average-5 year percent change</i> | | 0.0% | | | |
| Expenditures | \$ 2,684,746 | \$ 2,754,804 | \$ 2,771,067 | \$ 2,951,242 | \$ 3,032,164 |
| <i>% Change</i> | | 2.6% | 0.6% | 6.5% | 2.7% |
| <i>average-5 year percent change</i> | | 3.1% | | | |

DEPARTMENT BUDGET SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2014
FINANCE DEPARTMENT
BUDGET REQUEST BY ACCOUNT**

Amended FY 2013 to FY 2014

| NOTES | ACCOUNT DESCRIPTION | ACTUAL FY 2011 | ACTUAL FY 2012 | ADOPTED BUDGET FY 2013 | BUDGET AMEND- MENTS | AMENDED BUDGET FY 2013 | RECOMMENDED BUDGET FY 2014 | % INCREASE (DECREASE) | \$ INCREASE (DECREASE) |
|-------|-----------------------------|---------------------|---------------------|------------------------------|---------------------------|------------------------------|----------------------------------|--------------------------|---------------------------|
| | Revenues | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | - | \$ - |
| | Total | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 0.0% | \$ - |
| | Expenditures | | | | | | | | |
| | (1) Personnel Services: | | | | | | | | |
| | Salary | \$ 1,408,418 | \$ 1,425,720 | \$ 1,407,569 | \$ - | \$ 1,407,569 | \$ 1,431,672 | 1.7% | \$ 24,103 |
| | Benefits | 667,372 | 712,949 | 686,012 | - | 686,012 | 715,130 | 4.2% | 29,118 |
| | subtotal | \$ 2,075,790 | \$ 2,138,669 | \$ 2,093,581 | \$ - | \$ 2,093,581 | \$ 2,146,802 | 2.5% | \$ 53,221 |
| | Maintenance and Operations: | | | | | | | | |
| (2) | Professional Fees | \$ 247,509 | \$ 166,634 | \$ 176,692 | \$ 25,000 | \$ 201,692 | \$ 210,594 | 4.4% | \$ 8,902 |
| | Equipment Repair/Maint. | 1,018 | - | 500 | - | 500 | 250 | -50.0% | (250) |
| | Vehicle Repair/Maint. | 273 | 681 | 1,000 | - | 1,000 | 800 | -20.0% | (200) |
| (3) | Advertising | 1,852 | 2,839 | 14,400 | - | 14,400 | 7,550 | -47.6% | (6,850) |
| (4) | Printing and Binding | 30,103 | 21,724 | 40,800 | - | 40,800 | 30,450 | -25.4% | (10,350) |
| (5) | Employee Travel | 4,764 | 5,182 | 13,630 | - | 13,630 | 18,000 | 32.1% | 4,370 |
| (5) | Employee Training | 15,894 | 13,698 | 23,674 | 1,060 | 24,734 | 25,104 | 1.5% | 370 |
| | Maintenance Contracts | 11,985 | 16,601 | 26,998 | - | 26,998 | 25,185 | -6.7% | (1,813) |
| | IT Professional Services | 121,020 | 121,721 | 192,227 | - | 192,227 | 192,666 | 0.2% | 439 |
| (6) | General Supplies/Materials | 47,144 | 42,228 | 106,807 | (26,060) | 80,747 | 67,225 | -16.7% | (13,522) |
| | Miscellaneous Utilities | 10,710 | 9,983 | 1,103 | - | 1,103 | 903 | -18.1% | (200) |
| | Water and Sewer Utilities | - | - | 536 | - | 536 | 336 | -37.3% | (200) |
| | Natural Gas Utilities | - | - | 2,788 | - | 2,788 | 2,788 | 0.0% | - |
| | Electricity Utilities | - | - | 10,250 | - | 10,250 | 9,000 | -12.2% | (1,250) |
| | Fuel | - | - | 500 | - | 500 | 500 | 0.0% | - |
| | Food | 1,513 | 1,424 | 2,600 | - | 2,600 | - | -100.0% | (2,600) |
| | Small Equipment | 301 | 8,982 | 3,000 | - | 3,000 | 4,500 | 50.0% | 1,500 |
| | IT Equipment Refresh | 10,535 | 14,274 | 680 | - | 680 | 580 | -14.7% | (100) |
| | Non-Recurring Expenses | - | - | - | - | - | - | - | - |
| (7) | Employee Wellness Program | 174,392 | 94,450 | 127,500 | - | 127,500 | 187,500 | 47.1% | 60,000 |
| | subtotal | \$ 679,013 | \$ 520,423 | \$ 745,685 | \$ - | \$ 745,685 | \$ 783,931 | 5.1% | \$ 38,246 |

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2014
FINANCE DEPARTMENT
BUDGET REQUEST BY ACCOUNT**

Amended FY 2013 to FY 2014

| NOTES | ACCOUNT DESCRIPTION | ACTUAL FY 2011 | ACTUAL FY 2012 | ADOPTED BUDGET FY 2013 | BUDGET AMEND- MENTS | AMENDED BUDGET FY 2013 | RECOMMENDED BUDGET FY 2014 | % INCREASE (DECREASE) | \$ INCREASE (DECREASE) |
|-------|---------------------------------------|---------------------|---------------------|------------------------------|---------------------------|------------------------------|----------------------------------|--------------------------|---------------------------|
| | Capital/Lease: | | | | | | | | |
| | Machinery & Equipment | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | - | \$ - |
| (8) | Capital Lease (Principal) | - | 105,744 | 97,237 | - | 97,237 | 99,552 | 2.4% | 2,315 |
| (8) | Capital Lease (Interest) | - | 6,231 | 14,739 | - | 14,739 | 1,879 | 100.0% | (12,860) |
| | subtotal | \$ - | \$ 111,975 | \$ 111,976 | \$ - | \$ 111,976 | \$ 101,431 | -9.4% | \$ (10,545) |
| | Total | \$ 2,754,804 | \$ 2,771,067 | \$ 2,951,242 | \$ - | \$ 2,951,242 | \$ 3,032,164 | 2.7% | \$ 80,922 |
| | Full-time Equivalent Positions | 22.5 | 22.5 | 21.5 | | 21.5 | 21.5 | funded | |
| | | 2.5 | 2.5 | 2.5 | | 2.5 | 2.5 | un-funded | |
| | | 25.0 | 25.0 | 24.0 | | 24.0 | 24.0 | | |

Notes

- (1) Variance due primarily to wage increases associated with the 3.0% performance-based merit program scheduled for April 1, 2014 (contingent upon a mid-year review of revenue trends) and increases in group insurance costs.
- (2) Variance is based on new funding for 401/457 Pension Plan Administration fees, increased funding for credit card processing fees (based on current year-to-date expenditure trends), coupled with reductions in multiple line-items including bank wire fees and graphic design fees.
- (3) Variance is based on current year-to-date expenditure trends and reflects reductions in legal advertising costs (e.g. purchasing solicitation advertising costs that are typically charged to the underlying project account).
- (4) Variance is based on a calculated reduction in document printing with a focus on electronic distribution instead (city website).
- (5) Variance is based on an increased focus on software training. Specifically, the department is entering the second year of its Munis software implementation and it is imperative that staff completes sufficient training to maximize our understanding of the software's capabilities which will increase our operational efficiency.
- (6) Variance is based on current year-to-date expenditure trends including reductions in anticipated postage expenses as well as general office supplies (e.g. paper, pens, etc.).
- (7) Variance is based on additional funding for CHN Wellness initiatives including new funding to extend coverage to spouses.
- (8) The Munis software lease was refinanced in FY 2013 to take advantage of lower interest rates which resulted in lower interest costs.

EXPENDITURE SUMMARY BY **DIVISION/PROJECT**

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Summary by Division/Project (Maintenance and Operations/Capital)

| ACCOUNT DESCRIPTION | FY 2013 Amended Budget | FY 2014 Budget Request | Finance Administration | | Benefits and Wellness | |
|-----------------------------------|------------------------------|------------------------------|------------------------|--------------------|-----------------------------|---------------------|
| | | | Finance Admin. | Tyler ERP Lease | Benefits and Wellness | Wellness Program |
| | | | 1510 | FAD00 | 1511 | FBW00 |
| 521200 Professional Fees | \$ 201,692 | \$ 210,594 | \$ 68,994 | \$ - | \$ 18,400 | \$ 24,000 |
| 522210 Equipment Repair/Maint. | 500 | 250 | 250 | - | - | - |
| 522220 Vehicle Repair/Maint. | 1,000 | 800 | - | - | 800 | - |
| 522250 Facility Repair/Maint. | - | - | - | - | - | - |
| 522320 Equipment Rental | - | - | - | - | - | - |
| 523300 Advertising | 14,400 | 7,550 | 1,000 | - | - | - |
| 523400 Printing and Binding | 40,800 | 30,450 | 3,500 | - | 750 | - |
| 523500 Employee Travel | 13,630 | 18,000 | 2,500 | - | 1,730 | - |
| 523700 Employee Training | 24,734 | 25,104 | 3,086 | - | 3,930 | - |
| 523860 Maintenance Contracts | 26,998 | 25,185 | 25,185 | - | - | - |
| 523900 IT Professional Services | 192,227 | 192,666 | 192,666 | - | - | - |
| 531100 General Supplies/Materials | 80,747 | 67,225 | 38,400 | - | 325 | 3,000 |
| 531200 Miscellaneous Utilities | 1,103 | 903 | 800 | - | 103 | - |
| 531210 Water and Sewer Utilities | 536 | 336 | 300 | - | 36 | - |
| 531220 Natural Gas Utilities | 2,788 | 2,788 | 2,500 | - | 288 | - |
| 531230 Electricity Utilities | 10,250 | 9,000 | 6,000 | - | 3,000 | - |
| 531270 Fuel | 500 | 500 | - | - | 500 | - |
| 531300 Food | 2,600 | - | - | - | - | - |
| 531600 Small Equipment | 3,000 | 4,500 | 4,500 | - | - | - |
| 531610 IT Equipment Refresh | 680 | 580 | 580 | - | - | - |
| 531700 Employee Uniforms | - | - | - | - | - | - |
| 532400 Non-Recurring Expenses | - | - | - | - | - | - |
| 532440 Wellness | 127,500 | 187,500 | - | - | - | 187,500 |
| 542100 Machinery and Equipment | - | - | - | - | - | - |
| 581200 Capital Lease Principal | 97,237 | 99,552 | - | 99,552 | - | - |
| 581220 Capital Lease Interest | 14,739 | 1,879 | - | 1,879 | - | - |
| TOTAL | \$ 857,661 | \$ 885,362 | \$ 350,261 | \$ 101,431 | \$ 29,862 | \$ 214,500 |

| | | Accounting and Operations | | | Budget and Procurement | | |
|----------------------------|------------------|---------------------------|------------------|------------------|------------------------|------------------|--------------------|
| ACCOUNT DESCRIPTION | Risk Management | Accounting and Operations | External Audit | CAFR Publication | Budget and Procurement | PAFR Publication | Financial Services |
| | 1555 | 1512 | FAO00 | FAO01 | 1513 | FBP00 | 1514 |
| Professional Fees | \$ 13,900 | \$ 13,000 | \$ 59,000 | \$ 4,600 | \$ 1,125 | \$ 6,225 | \$ 1,350 |
| Equipment Repair/Maint. | | - | - | - | - | - | - |
| Vehicle Repair/Maint. | | - | - | - | - | - | - |
| Facility Repair/Maint. | | - | - | - | - | - | - |
| Equipment Rental | | - | - | - | - | - | - |
| Advertising | | 300 | - | - | 6,250 | - | - |
| Printing and Binding | | 2,000 | - | 2,200 | 2,000 | 3,500 | 16,500 |
| Employee Travel | | 5,500 | - | - | 6,770 | - | 1,500 |
| Employee Training | | 9,640 | - | - | 5,303 | - | 3,145 |
| Maintenance Contracts | | - | - | - | - | - | - |
| IT Professional Services | | - | - | - | - | - | - |
| General Supplies/Materials | | - | - | - | - | - | 25,500 |
| Miscellaneous Utilities | | - | - | - | - | - | - |
| Water and Sewer Utilities | | - | - | - | - | - | - |
| Natural Gas Utilities | | - | - | - | - | - | - |
| Electricity Utilities | | - | - | - | - | - | - |
| Fuel | | - | - | - | - | - | - |
| Food | | - | - | - | - | - | - |
| Small Equipment | | - | - | - | - | - | - |
| IT Equipment Refresh | | - | - | - | - | - | - |
| Employee Uniforms | | - | - | - | - | - | - |
| Non-Recurring Expenses | | - | - | - | - | - | - |
| Wellness | | - | - | - | - | - | - |
| Machinery and Equipment | | - | - | - | - | - | - |
| Capital Lease Principal | | - | - | - | - | - | - |
| Capital Lease Interest | | - | - | - | - | - | - |
| TOTAL | \$ 13,900 | \$ 30,440 | \$ 59,000 | \$ 6,800 | \$ 21,448 | \$ 9,725 | \$ 47,995 |

EXPENDITURE LINE-ITEM DETAIL BY **DIVISION/PROJECT**

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title | Account Number | Title | Account Detail | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|------------------------|-----------------|--------------------------------|--|------------------------------|----------------------------------|
| FINANCE | 10015100 521200 | Professional Fees | Bank Related Fees, Vantage Card Services | 50,000 | 68,994 |
| ADMINISTRATION | | | | - | - |
| | | | subtotal | \$ 50,000 | \$ 68,994 |
| | 10015100 522210 | Equipment Repair & Maintenance | General Repair/Maintenance (e.g. printers) | 500 | 250 |
| | | | subtotal | \$ 500 | \$ 250 |
| | 10015100 523300 | Advertising | Advertising | 2,750 | 1,000 |
| | | | subtotal | \$ 2,750 | \$ 1,000 |
| | 10015100 523400 | Printing and Binding | Envelopes/Forms/Stock Purchase Orders | 4,800 800 | 3,500 - |
| | | | subtotal | \$ 5,600 | \$ 3,500 |
| | 10015100 523500 | Employee Travel | Travel Expenses | 2,800 | 2,500 |
| | | | subtotal | \$ 2,800 | \$ 2,500 |
| | 10015100 523700 | Employee Training | Harris Professional Development | 3,000 | 2,500 |
| | | | CPA Certification | 105 | 105 |
| | | | AGA Membership | 30 | 30 |
| | | | CGFM Membership | 100 | 100 |
| | | | GGFOA Membership | 50 | 50 |
| | | | GFOA Membership | 200 | 200 |
| | | | NIGP Membership | 101 | 101 |
| | | | subtotal | \$ 3,586 | \$ 3,086 |
| | 10015100 523860 | Maintenance Contracts | Coffee Service | 1,030 | 1,500 |
| | | | Pitney Bowes Mail Machine | 3,300 | 3,300 |
| | | | Water Cooler Maintenance | 400 | 415 |
| | | | Periscope Holdings License - NIGP Commodity Codes | 200 | 200 |
| | | | Copier Maintenance (Non-Xerox)/ Folder Maintenance | 6,000 | 2,150 |
| | | | Xerox Copier Lease (CQ9303) | - | 4,120 |
| | | | Xerox Copier Maintenance Plan | - | 2,700 |
| | | | GRM / Shred-It Services | 1,600 | 1,500 |
| | | | Building Maintenance - Janitorial Contract | 9,700 | 4,800 |
| | | | GRM Records Management | 4,768 | 4,500 |
| | | | subtotal | \$ 26,998 | \$ 25,185 |
| | 10015100 523900 | IT Professional Services | CISCO SMARTnet Technical Support - Network | 2,712 | 2,712 |
| | | | Apple Developer License for BoxTone | 7 | 7 |
| | | | GFI Vipre | 343 | - |
| | | | Internet Service Provider | 165 | 192 |
| | | | APC/MGE UPS System Maintenance | 412 | 824 |
| | | | Diskeeper Software Renewal | 309 | - |
| | | | MessageOne Service Renewal | 1,167 | - |
| | | | Microsoft Enterprise Licensing Renewal | 7,136 | 7,002 |

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title | Account Number | Title | Account Detail | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|------------------------|----------------|-------|--|------------------------------|----------------------------------|
| | | | Non-Xerox Printer Repair | - | 481 |
| | | | GIS Tools & ArcPad Software Maintenance | 3,192 | 2,712 |
| | | | ArcGIS Online | - | 343 |
| | | | Filemaker Software Maintenance & Support | 406 | 432 |
| | | | Semi-Annual Inspection | 76 | 103 |
| | | | Google Message Discovery | 824 | - |
| | | | Barracuda Web Filtering Services | 412 | 481 |
| | | | Barracuda Link Balancer | 110 | 110 |
| | | | Solarwinds Software Renewal | 69 | 275 |
| | | | Scrutinizer Software Renewal | 103 | - |
| | | | Wiring Services | 686 | 686 |
| | | | Consulting Services | - | 1,648 |
| | | | LP360 LIDAR Extension Software/Server Renewal | 96 | 110 |
| | | | Parcel Builder Software | 605 | 618 |
| | | | Telephony Support Services | 275 | - |
| | | | Nessus Scanner | 137 | - |
| | | | Maint & Support for City Telephony Equipment | 549 | - |
| | | | First Call Software | - | 275 |
| | | | CommVault Simpana | - | 1,682 |
| | | | VMware Virtual Servers and/or Additional Licensing | 1,799 | 1,799 |
| | | | Cloud Archive of City Data | - | 1,922 |
| | | | Internet Service Provider | 2,636 | 2,719 |
| | | | ADSelfService Software Renewal | 103 | 103 |
| | | | ManageEngine Password Manager Pro | 172 | 172 |
| | | | Manage Engine Software Licensing | 124 | 124 |
| | | | Netmotion <i>Mobility XE</i> Software Renewal | 184 | 195 |
| | | | GLS Monitoring and Support | - | 6,298 |
| | | | CISCO SMARTnet Telephony and Phone App Licenses | - | 2,432 |
| | | | Cisco phone infrastructure support | - | 392 |
| | | | Aquarius Suite Software Maintenance & Renewal | 5,620 | 5,700 |
| | | | Line and Circuit Service | 15,579 | 9,387 |
| | | | Mobile Data Management | 80 | 240 |
| | | | Adobe Software Licenses | - | 1,110 |
| | | | Fleet Management Collective Data | 6,574 | 6,600 |
| | | | AutoMate Software - Task Scheduling | 300 | 300 |
| | | | AudioTel Software - Check Posting | 2,250 | 2,300 |
| | | | IBM AS400 iSeries Maintenance | 8,230 | 3,500 |
| | | | SunGard | 41,000 | 41,000 |
| | | | Tyler Maintenance | 82,000 | 82,000 |

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title | Account Number | Title | Account Detail | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|------------------------|-----------------------|------------------------------|---|------------------------------|----------------------------------|
| | | | Long Distance | 185 | 188 |
| | | | Cell Phones | 1,920 | 3,036 |
| | | | Data Cards | 465 | 456 |
| | | | Network Support Services | 1,373 | - |
| | | | Monitoring of Various City Websites for Potential Outages | 34 | - |
| | | | Technical Support for Vmware Environment | 160 | - |
| | | | City Enterprise Data Management | 1,648 | - |
| | | | subtotal | \$ 192,227 | \$ 192,666 |
| | 10015100 531100 | General Supplies & Materials | Wall Street Journal Subscriptions | 150 | 150 |
| | | | AJC Newspaper | 160 | 200 |
| | | | Atlanta Business Chronicle | 100 | 100 |
| | | | Business Week | 50 | 50 |
| | | | Pitney Bowes - Mailing Supplies | 300 | 300 |
| | | | Pitney Bowes - Postage Billing | 18,000 | 17,500 |
| | | | Postage Allocation | 6,500 | 6,500 |
| | | | Digital Media - Toner | 3,500 | - |
| | | | Data Flow - 1099 Forms & Envelopes | 400 | 400 |
| | | | Data Flow - W-2 Forms & Envelopes | 400 | 400 |
| | | | General Office Supplies | 16,547 | 11,000 |
| | | | Copier Usage - City Hall | 100 | 100 |
| | | | Pension Board Meetings Food | 1,000 | 1,000 |
| | | | UPS & Fed Ex | 700 | 700 |
| | | | subtotal | \$ 47,907 | \$ 38,400 |
| | 10015100 531200 | Misc. Utilities | BFI - Garbage Service | 1,000 | 800 |
| | | | subtotal | \$ 1,000 | \$ 800 |
| | 10015100 531210 | Water & Sewer | Fulton Cty - Water Service | 500 | 300 |
| | | | subtotal | \$ 500 | \$ 300 |
| | 10015100 531220 | Natural Gas | Gas Service | 2,500 | 2,500 |
| | | | subtotal | \$ 2,500 | \$ 2,500 |
| | 10015100 531230 | Electric | GA Power - Electric Service | 7,250 | 6,000 |
| | | | subtotal | \$ 7,250 | \$ 6,000 |
| | 10015100 531600 | Small Equipment | Misc. Small Equipment | 3,000 | 4,500 |
| | | | subtotal | \$ 3,000 | \$ 4,500 |
| | 10015100 531610 | IT Equipment Refresh | Cell Phone Equipment | 680 | 580 |
| | | | subtotal | \$ 680 | \$ 580 |
| | | TOTAL | | \$ 347,298 | \$ 350,261 |
| TYLER ERP LEASE | 10015101 581200 FAD00 | Capital Lease Principal | Tyler ERP Solution | 97,237 | 99,552 |
| | | | subtotal | \$ 97,237 | \$ 99,552 |
| | 10015101 582200 FAD00 | Capital Lease Interest | Tyler ERP Solution | 14,739 | 1,879 |

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title | Account Number | Title | Account Detail | | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|--------------------------|-------------------|------------------------------|--------------------------------------|-----------------|------------------------------|----------------------------------|
| | | | | subtotal | \$ 14,739 | \$ 1,879 |
| | | TOTAL | | | \$ 111,976 | \$ 101,431 |
| BENEFITS AND WELLNESS | 10015110 521200 | Professional Fees | TALX -Unemployment Services | | 400 | 400 |
| | | | Fisher & Phillips | | 15,000 | 14,000 |
| | | | Weeks Retirement Solutions | | 2,500 | 4,000 |
| | | | | subtotal | \$ 17,900 | \$ 18,400 |
| | 10015110 522220 | Vehicle Repair & Maintenance | Vehicle Maintenance - Standard | | 1,000 | 800 |
| | | | | subtotal | \$ 1,000 | \$ 800 |
| | 10015110 523400 | Printing and Binding | Envelopes/Forms/Stock | | 300 | 750 |
| | | | | subtotal | \$ 300 | \$ 750 |
| | 10015110 523500 | Employee Travel | Brundage Travel Expenses | | 500 | 500 |
| | | | Brundage Local Mileage | | 30 | 30 |
| | | | Busby Travel Expenses | | 700 | 700 |
| | | | Nelson Travel Expenses | | 500 | 500 |
| | | | | subtotal | \$ 1,730 | \$ 1,730 |
| | 10015110 523700 | Employee Training | Brundage Professional Development | | 600 | 600 |
| | | | Brundage Association Membership Fees | | 730 | 730 |
| | | | Busby Professional Development | | 1,000 | 1,000 |
| | | | Busby Association Membership Fees | | 400 | 400 |
| | | | Nelson Professional Development | | 1,200 | 1,200 |
| | | | | subtotal | \$ 3,930 | \$ 3,930 |
| | 10015110 531100 | General Supplies & Materials | Postage | | 200 | 200 |
| | | | General Supplies | | 50 | 25 |
| | | | Publications & Subscriptions | | 100 | 100 |
| | | | | subtotal | \$ 350 | \$ 325 |
| | 10015110 531200 | Misc. Utilities | Garbage Service | | 103 | 103 |
| | | | | subtotal | \$ 103 | \$ 103 |
| | 10015110 531210 | Water & Sewer | Fulton Cty - Water Service | | 36 | 36 |
| | | | | subtotal | \$ 36 | \$ 36 |
| | 10015110 531220 | Natural Gas | Gas Service | | 288 | 288 |
| | | | | subtotal | \$ 288 | \$ 288 |
| | 10015110 531230 | Electric | GA Power - Electric Service | | 3,000 | 3,000 |
| | | | | subtotal | \$ 3,000 | \$ 3,000 |
| | 10015110 531270 | Fuel | Finance Vehicle Fuel | | 500 | 500 |
| | | | | subtotal | \$ 500 | \$ 500 |
| | 10015110 531610 | IT Equipment Refresh | Workstation Replacement | | - | - |
| | | | | subtotal | \$ - | \$ - |
| | | TOTAL | | | \$ 29,137 | \$ 29,862 |
| 10015110 521200 FBW00 | Professional Fees | Families First | | | 10,000 | 9,000 |

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| | | | | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|------------------------------|----------------|------------------------------------|---|------------------------------|----------------------------------|
| Division/Project Title | Account Number | Title | Account Detail | | |
| WELLNESS PROGRAM | | | Caduceus Occupational Medicine - Health Fair | 15,000 | 15,000 |
| | | | subtotal | \$ 25,000 | \$ 24,000 |
| | 10015110 | 531100 FBW00 | General Supplies | | |
| | | | Various Vendors - Health Fair | 500 | 500 |
| | | | Various Vendors - Lunch & Learn | 1,000 | 1,000 |
| | | | Creative Catering - Health Fair | 1,600 | 1,500 |
| | | | subtotal | \$ 3,100 | \$ 3,000 |
| | 10015110 | 532440 FBW00 | Employee Wellness Program | | |
| | | | Caduceus Occupational Medicine - Flu Shots | 7,500 | 7,500 |
| | | | CHN Wellness Initiatives | 120,000 | 120,000 |
| | | CHN Wellness Initiatives (Spouses) | - | 60,000 | |
| | | subtotal | \$ 127,500 | \$ 187,500 | |
| | | TOTAL | \$ 155,600 | \$ 214,500 | |
| RISK MANAGEMENT | 10015550 | 521200 | Professional Fees | | |
| | | | Caduceus Occupational - Drug Tests/HEP Vaccines | 5,000 | 4,800 |
| | | | Stone & Associates - Fitness for Duty Exams | 3,500 | 3,500 |
| | | | North Fulton After Hours Drug Screens | 600 | 600 |
| | | | Safety, Signage, DFWP, DDC 6 Training | 3,800 | 4,000 |
| | | | 3 E MSDS Emergency Response Service | 1,000 | 1,000 |
| | | | subtotal | \$ 13,900 | \$ 13,900 |
| | | TOTAL | \$ 13,900 | \$ 13,900 | |
| ACCOUNTING AND OPERATIONS | 10015120 | 521200 | Professional Fees | | |
| | | | Bank Wire Fees | 5,892 | 2,000 |
| | | | Arbitrage Calculations | 3,000 | 3,000 |
| | | | Software Enhancements and Onsite Training | 8,000 | 8,000 |
| | | | subtotal | \$ 16,892 | \$ 13,000 |
| | 10015120 | 523300 | Advertising | | |
| | | | Advertising for Auction | 400 | 300 |
| | | | subtotal | \$ 400 | \$ 300 |
| | 10015120 | 523400 | Printing and Binding | | |
| | | | Check Stock - Checks & Deposit Slips | 2,500 | 2,000 |
| | | | subtotal | \$ 2,500 | \$ 2,000 |
| | 10015120 | 523500 | Employee Travel | | |
| | | | Accounting Travel Expenses | 2,500 | 2,500 |
| | | | Munis Conference | - | 3,000 |
| | | | subtotal | \$ 2,500 | \$ 5,500 |
| | 10015120 | 523700 | Employee Training | | |
| | | | Accounting Training | - | - |
| | | | Munis Conference | - | 800 |
| | | | Burdette Professional Development | | |
| | | | AICPA | 100 | 100 |
| | | GSCPA | 195 | 195 | |
| | | GFOA | 150 | 150 | |
| | | GGFOA | 50 | 50 | |
| | | GA State Board of Accountancy | 50 | 50 | |
| | | CPE (maintain CPA certificate) | 1,000 | 1,000 | |
| | | Hunt Professional Development | 600 | 600 | |

City of Alpharetta

Budget: FY 2014
Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title | Account Number | Title | Account Detail | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|---------------------------|-----------------------|-------------------------|---|------------------------------|----------------------------------|
| | | | American Payroll Association | 200 | 200 |
| | | | National Conference | 1,500 | 1,500 |
| | | | Tax Resources | 300 | 300 |
| | | | Sejour Professional Development | - | - |
| | | | GFOA Membership | 195 | 195 |
| | | | Moore Professional Development | - | - |
| | | | Carl Vincent Certification | 1,000 | 1,000 |
| | | | Arnold Professional Development | - | - |
| | | | Accounts Payable Membership | 700 | 700 |
| | | | Association Membership Fees | 1,800 | 1,800 |
| | | | Excel/Word Classes & Educational Materials | 1,000 | 1,000 |
| | | | subtotal | \$ 8,840 | \$ 9,640 |
| | 10015120 531610 | IT Equipment Refresh | Workstation Replacements - Lauri, Ralph, Grant | | |
| | | | subtotal | \$ - | \$ - |
| | 10015120 542100 | Machinery and Equipment | Software Applications/Upgrades/Programming | | |
| | | | subtotal | \$ - | \$ - |
| | | TOTAL | | \$ 31,132 | \$ 30,440 |
| EXTERNAL AUDIT | 10015120 521200 FAO00 | Professional Fees | Mauldin & Jenkins | 59,000 | 59,000 |
| | | | subtotal | \$ 59,000 | \$ 59,000 |
| | | TOTAL | | \$ 59,000 | \$ 59,000 |
| CAFR PUBLICATION | 10015120 521200 FAO01 | Professional Fees | Application Fee for GFOA | 600 | 600 |
| | | | Graphic Design for CAFR | 5,100 | 4,000 |
| | | | subtotal | \$ 5,700 | \$ 4,600 |
| | 10015120 523400 FAO01 | Printing and Binding | Printing of Cover, Tabs & Document | 2,500 | 2,200 |
| | | | subtotal | \$ 2,500 | \$ 2,200 |
| | 10015120 531100 FAO01 | General Supplies | Mailing of Documents | 200 | - |
| | | | subtotal | \$ 200 | \$ - |
| | | TOTAL | | \$ 8,400 | \$ 6,800 |
| BUDGET AND PROCUREMENT | 10015130 521200 | Professional Fees | Accounting Advisors - Dashboard Upgrades | 2,500 | - |
| | | | GFOA Distinguished Budget Award | 500 | 425 |
| | | | Excellence Award for Purchasing | 700 | 700 |
| | | | subtotal | \$ 3,700 | \$ 1,125 |
| | 10015130 523300 | Advertising | Advertising Annual Budget Adoption & Mileage Rate | 750 | 750 |
| | | | Mid-Year Budget Adoption Advertising | 500 | 500 |
| | | | Legal Advertisements | 10,000 | 5,000 |
| | | | subtotal | \$ 11,250 | \$ 6,250 |
| | 10015130 523400 | Printing and Binding | Annual Operating Budget & Capital Budget | 3,500 | 2,000 |
| | | | subtotal | \$ 3,500 | \$ 2,000 |

City of Alpharetta

Budget:

FY 2014

Statement:

Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title | Account Number | Title | Account Detail | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|------------------------|-----------------|----------------------|--|------------------------------|----------------------------------|
| | 10015130 531100 | General Supplies | General Office Supplies | 50 | - |
| | | | subtotal | \$ 50 | \$ - |
| | 10015130 523500 | Employee Travel | Budget Dept Travel | - | 1,670 |
| | | | GFOA Budget Seminar Travel Expenses | 2,100 | 2,100 |
| | | | Munis Conference | - | 3,000 |
| | | | Mitchell Travel Expenses | 1,500 | - |
| | | | Shipp Travel Expenses | 500 | - |
| | | | Westbrook Travel Expenses | 500 | - |
| | | | Cochran Travel Expenses | 500 | - |
| | | | subtotal | \$ 5,100 | \$ 6,770 |
| | 10015130 523700 | Employee Training | Budget Professional Development | 1,000 | 1,000 |
| | | | Munis Conference | - | 800 |
| | | | Mitchell Professional Development | | |
| | | | IMA Membership | 300 | 300 |
| | | | GFOA Membership | 200 | 200 |
| | | | GGFOA Membership | 50 | 50 |
| | | | Shipp Professional Development | | |
| | | | NIGP Membership | 101 | 101 |
| | | | GA Chapter NIGP | 30 | 30 |
| | | | CVIOG Elective for CE (15 credits req) | 350 | 350 |
| | | | NIGP Certification Classes | 600 | 600 |
| | | | Westbrook Professional Development | | |
| | | | NIGP Membership | 101 | 101 |
| | | | NIGP Class for CPPB Certification | 575 | 580 |
| | | | GNIGP Membership | 30 | 30 |
| | | | NIGP Webinar (2/yr) | 150 | 150 |
| | | | CPPB Prep Class | 360 | 360 |
| | | | UPPCC Test Fee for CPPB | 200 | 200 |
| | | | CVIOG Elective for CE (15 credits req) | 350 | 350 |
| | | | Cochran Professional Development | | |
| | | | NIGP Membership | 101 | 101 |
| | | | Kornegay Professional Development | | |
| | | | ARMA Renewal | 175 | - |
| | | | subtotal | \$ 4,673 | \$ 5,303 |
| | 10015130 531610 | IT Equipment Refresh | Workstation Replacements | - | - |
| | | | subtotal | \$ - | \$ - |
| TOTAL | | | | \$ 28,273 | \$ 21,448 |

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title | Account Number | Title | Account Detail | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|-------------------------|-----------------------|----------------------|--|------------------------------|----------------------------------|
| PAFR PUBLICATION | 10015130 521200 FBP00 | Professional Fees | Application Fee for GFOA | 300 | 225 |
| | | | Graphic Design for PAFR | 4,000 | 3,000 |
| | | | Photography Services | 3,000 | 3,000 |
| | | | subtotal | \$ 7,300 | \$ 6,225 |
| | 10015130 523400 FBP00 | Printing and Binding | Printing of PAFR Copies | 5,000 | 3,500 |
| | | | subtotal | \$ 5,000 | \$ 3,500 |
| | 10015130 531100 FBP00 | General Supplies | Postage | 300 | - |
| | | | subtotal | \$ 300 | \$ - |
| | | TOTAL | | \$ 12,600 | \$ 9,725 |
| FINANCIAL SERVICES | 10015140 521200 | Professional Fees | FIFA's Fulton County | 1,000 | 500 |
| | | | Phil Calvert Design of Tax Brochure | 700 | 250 |
| | | | SunGard Fulton Cty Updates | 600 | 600 |
| | | | subtotal | \$ 2,300 | \$ 1,350 |
| | 10015140 523300 | Advertising | | - | - |
| | | | subtotal | \$ - | \$ - |
| | 10015140 523400 | Printing and Binding | Data Media - Tax, False Alarms & Business Licenses | 15,000 | 13,000 |
| | | | Alpharetta Quality Printing - Business Lic Envelopes | 400 | - |
| | | | Printing of Tax Guide & Letters | 5,500 | 3,500 |
| | | | Color Vision - Business License Flyers | 500 | - |
| | | | subtotal | \$ 21,400 | \$ 16,500 |
| | 10015140 523500 | Employee Travel | Travel Expenses | 1,500 | 1,500 |
| | | | Munis Conference | - | 1,500 |
| | | | subtotal | \$ 1,500 | \$ 1,500 |
| | 10015140 523700 | Employee Training | Sills Professional Development | 1,200 | 1,200 |
| | | | Sills AFP Memberships | 400 | 400 |
| | | | Munis Conference | - | 800 |
| | | | Glover CVIOG Elective for CE (15 credits req) | 350 | 350 |
| | | | Bulau AFP Membership | 395 | 395 |
| | | | Bulau CTP Exam | 300 | |
| | | | subtotal | \$ 2,645 | \$ 3,145 |
| | 10015140 531100 | General Supplies | Associations/Memberships/Subscriptions | 250 | 250 |
| | | | Educational Materials | 250 | 250 |
| | | | Data Media - Postage for Tax, False Alarm & Bus Lic | 32,000 | 25,000 |
| | | | subtotal | \$ 32,500 | \$ 25,500 |
| | 10015140 531610 | IT Equipment Refresh | Workstation Replacements | - | - |
| | | | subtotal | \$ - | \$ - |
| | | TOTAL | | \$ 60,345 | \$ 47,995 |
| DEPARTMENT TOTAL | | | | \$ 857,661 | \$ 885,362 |

PERFORMANCE MEASUREMENTS

| Finance Admin Performance Measurements | Actual FY 2010 | Actual FY 2011 | Actual FY 2012 | YTD (Feb. 2013) FY 2013 | Target FY 2013 | Target FY 2014 |
|---|----------------------------------|----------------------------------|----------------------------------|----------------------------------|----------------------------------|----------------------------------|
| # of New GAAP/GASB financial requirements implemented | 2 | 1 | 1 | 1 | 1 | 1 |
| Bond rating maintained or upgraded | Maintain Aaa - AAA | Maintain Aaa - AAA | Maintain Aaa - AAA | Maintain Aaa - AAA | Maintain Aaa - AAA | Maintain Aaa - AAA |
| Cash management program maximizing interest returns (all funds) | \$357,739 | \$60,586 | \$40,718 | \$88,432 | \$50,000 | \$62,000 |
| Personnel Assigned: | Finance Admin 3.0 FTE | Finance Admin 3.0 FTE | Finance Admin 3.0 FTE | Finance Admin 3.0 FTE | Finance Admin 3.0 FTE | Finance Admin 3.0 FTE |
| | Director of Finance | Director of Finance | Director of Finance | Director of Finance | Director of Finance | Director of Finance |
| | Controller* | Controller* | Controller* | Controller* | Controller* | Controller * |
| | Office Manager | Office Manager | Office Manager | Office Manager | Office Manager | Office Manager |
| | Risk Mgmt 1.0 FTE | Risk Mgmt 1.0 FTE | Risk Mgmt 1.0 FTE | Risk Mgmt 1.0 FTE | Risk Mgmt 1.0 FTE | Risk Mgmt 1.0 FTE |
| | Safety/Risk Administrator | Safety/Risk Administrator | Safety/Risk Administrator | Safety/Risk Administrator | Safety/Risk Administrator | Safety/Risk Administrator |
| Total Personnel Assigned | 4.0 FTE | 4.0 FTE | 4.0 FTE | 4.0 FTE | 4.0 FTE | 4.0 FTE |
| Finance Administration: | 4.0 FTE | 4.0 FTE | 4.0 FTE | 4.0 FTE | 4.0 FTE | 4.0 FTE |

* The Controller position is not funded in the Budget.

| Accounting, Budget, Procurement Performance Measurements | Actual FY 2010 | Actual FY 2011 | Actual FY 2012 | YTD (Feb. 2013) FY 2013 | Target FY 2013 | Target FY 2014 |
|--|---|---|---|----------------------------|---|---|
| Audited CAFR to be published within 180 days of fiscal year end | 12/6/2010 | 12/16/2011 | 12/28/2012 | N/A | 11/15/2013 | 11/1/2014 |
| GFOA Certificate of Achievement for Excellence in Financial Reporting | Yes | Yes | Yes | N/A | Yes | Yes |
| GFOA Outstanding Achievement in Popular Annual Financial Reporting | Yes | Yes | | N/A | Yes | Yes |
| GFOA Distinguished Budget Award | Yes | Yes | Yes | N/A | Yes | Yes |
| Percentage of departments within appropriated salary & benefit budget | 100% | 100% | 100% | 100% | 100% | 100% |
| Percentage of departments within appropriated maintenance & operating budget | 100% | 100% | 100% | 100% | 100% | 100% |
| % of Budgeted employees participating in direct deposit | 96% | 96% | 96% | 96% | 96% | 96% |
| Average # of vendor responses to Bids/Requests for Proposals | 8 | 7 | 8 | 5 | 8 | 8 |
| | Accounting Services 8 FTE | Accounting Services 8 FTE | Accounting Services 8 FTE | | Accounting Services 8 FTE | Accounting Services 8 FTE |
| | Accounting & Op. Mgr | Accounting & Op. Mgr | Accounting & Op. Mgr | | Accounting & Op. Mgr | Accounting & Op. Mgr |
| | Chief Accountant | Chief Accountant | Chief Accountant | | Chief Accountant | Chief Accountant |
| | Accountant (4)* | Accountant (4)* | Accountant (4)* | | Accountant (4) * | Accountant (4) * |
| | Payroll Coordinator | Payroll Coordinator | Payroll Coordinator | | Payroll Coordinator | Payroll Coordinator |
| | Accounts Payable Technician | Accounts Payable Technician | Accounts Payable Technician | | Accounts Payable Technician | Accounts Payable Technician |
| | | | | | | |
| | Budget/Procurement 5 FTE | Budget/Procurement 5 FTE | Budget/Procurement 5 FTE | | Budget/Procurement 4 FTE** | Budget/Procurement 4 FTE** |
| | Budget & Procurement Mgr. | Budget & Procurement Mgr. | Budget & Procurement Mgr. | | Budget & Procurement Mgr. | Budget & Procurement Mgr. |
| | | | | | | |
| | Sr. Budget & Procurement Analyst (2) | Sr. Budget & Procurement Analyst (2) | Sr. Budget & Procurement Analyst (2) | | Sr. Budget & Procurement Analyst (3) | Sr. Budget & Procurement Analyst (3) |
| | Budget & Procurement Analyst | Budget & Procurement Analyst | Budget & Procurement Analyst | | | |
| | Records Manager | Records Manager | Records Manager | | | |
| | | | | | | |
| Total Personnel Assigned Internal Services: | 13.0 FTE | 13.0 FTE | 13.0 FTE | | 12.0 FTE | 12.0 FTE |

* Includes 0.5 FTE (part-time Accountant position) not funded in the Budget.

** Records Manager position was reorganized from the Finance Department to the City Clerk's Office during FY 2012.

| Financial Services Performance Measurements | Actual FY 2010 | Actual FY 2011 | Actual FY 2012 | YTD (Feb. 2013) FY 2013 | Target FY 2013 | Target FY 2014 |
|--|---------------------------------|---------------------------------|---------------------------------|------------------------------------|---------------------------------|---------------------------------|
| % of bills generated on time | 99% | 99% | 99% | 99% | 99% | 99% |
| % of bills collected on time | 95% | 95% | 95% | 95% | 95% | 95% |
| # of Real estate tax bills generated | 19,121 | 19,227 | 19,208 | 19,219 | 19,200 | 19,200 |
| # of Personal property tax bills | 2,832 | 2,817 | 2,638 | 2,863 | 2,600 | 2,600 |
| # of Liens processed | 391 | 263 | 229 | 0 | 300 | 300 |
| # of Sanitation customers | 14,020 | 14,552 | 14,822 | 14,888 | 14,600 | 14,600 |
| % of Delinquent sanitation Accts | <10% | <10% | <10% | <10% | 40561.33 | <10% |
| Personnel Assigned: | 6.0 FTE | 6.0 FTE | 6.0 FTE | 6.0 FTE | 6.0 FTE | 6.0 FTE |
| Financial Services Manager | Treasury Services Manager | Treasury Services Manager | Treasury Services Manager | Treasury Services Manager | Treasury Services Manager | Treasury Services Manager |
| Tax Billing Coord | Billing Coordinator | Billing Coordinator | Billing Coordinator | Billing Coordinator | Billing Coordinator | Billing Coordinator |
| Customer Service Coord | Customer Account Coordinator | Customer Account Coordinator | Customer Account Coordinator | Customer Account Coordinator | Customer Account Coordinator | Customer Account Coordinator |
| Treasury/ Deposit Project Coord. | Cash Management Coordinator | Cash Management Coordinator | Cash Management Coordinator | Cash Management Coordinator | Cash Management Coordinator | Cash Management Coordinator |
| Accounts Rec/ Collections Rep.* | Accounts Rec/ Collections Rep.* | Accounts Rec/ Collections Rep.* | Accounts Rec/ Collections Rep.* | Accounts Rec/ Collections Rep.* | Accounts Rec/ Collections Rep.* | Accounts Rec/ Collections Rep.* |
| Financial Services Rep | Customer Account Representative | Customer Account Representative | Customer Account Representative | Customer Account Representative | Customer Account Representative | Customer Account Representative |

* The Accounts Rec./Collections Rep. position is not funded in FY 2014 Budget.

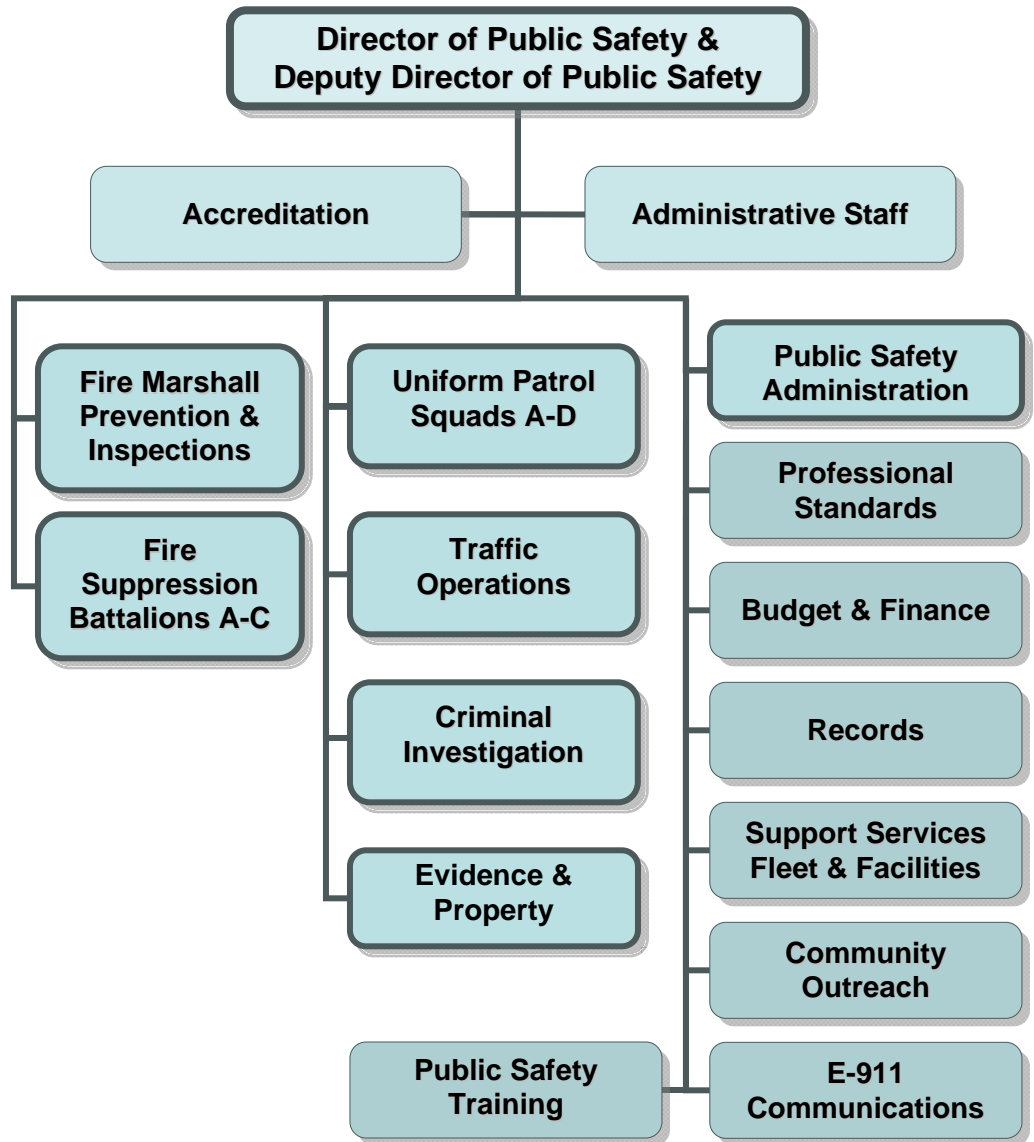
| Benefits & Compensation Performance Measurements | Actual FY 2010 | Actual FY 2011 | Actual FY 2012 | YTD (Feb. 2013) FY 2013 | Target FY 2013 | Target FY 2014 |
|---|----------------------------|----------------------------|----------------------------|------------------------------------|----------------------------|----------------------------|
| Annual City Paygrade review conducted | 11/1/2009 | | | | 9/1/2011 | |
| % of Employees enrolled in group insurance | 93% | 91% | 92% | 91% | 95% | 93% |
| % of Employees enrolled in deferred compensation | 78% | 76% | 75% | 75% | 85% | 78% |
| Personnel Assigned: | 2.0 FTE | 2.0 FTE | 2.0 FTE | | 2.0 FTE | 2.0 FTE |
| | Benefits Manager | Benefits Manager | Benefits Manager | | Benefits Manager | Benefits Manager |
| | HRIS/Comp Administrator | HRIS/Comp Administrator | HRIS/Comp Administrator | | HRIS/Comp Administrator | HRIS/Comp Administrator |



Public Safety



Gary George
Director of Public Safety



Public Safety

Administration, Police, Fire, and Emergency 911

Mission Statement

Public Safety: Expand joint efforts between Police and Fire, particularly in the area of training, emergency management, and community outreach.

Police Services strives to ensure the highest quality of life for its citizens through developing and maintaining partnerships with the community. We take pride in the fact that all contacts with the public are professional and at all times personify the highest levels of honor, integrity, ethics and justice, entrusted to us by those we are sworn to serve.

Fire and Emergency Services is a proactive, customer oriented emergency services provider. Our objective is to provide the best possible fire and emergency medical services. Our goal is to maximize the saving of lives, minimize the loss of property and avoid loss whenever possible through prevention and education.

Goals and Objectives

Police Services

- ✓ Traffic Safety - Identify and address traffic concerns through engineering, education, and enforcement. Build the effectiveness of specialty teams including DUI enforcement, bicycle and commercial vehicle inspection;
- ✓ Crime Prevention - Reach out to the community through the Police Athletic League (PAL), Police And Citizens Together (PACT), and Business Watch programs, building partnerships and mitigating problems through education and enforcement;
- ✓ Uniform Patrol - Increase visible presence in the community with an emphasis on residential neighborhoods; and
- ✓ Criminal Investigation - Maintain a case clearance rate above national averages through strong local investigative efforts and appropriate partnerships with other federal, state and local law enforcement agencies.

Fire Services

- ✓ To maintain a minimum on duty staffing level of not less than 25 firefighters at all times;
- ✓ Assure all firefighters are certified at the National Professional Qualifications Firefighter II Level;
- ✓ Maintain a minimum of 240 hours of annual training and career development for each career firefighter;
- ✓ Place the first fire apparatus on the scene of an emergency within five minutes of dispatch at least 90% of the time;
- ✓ Place a minimum of 15 firefighters on the scene of a structure fire within seven minutes of dispatch at least 90% of the time;
- ✓ Place an advance life support paramedic on the scene of a medical emergency within five minutes of dispatch at least 90% of the time;
- ✓ Present programs of fire safety education to 80% of all preschool children and 95% of all first and fourth grade students who reside within the City; and
- ✓ Conduct a fire safety inspection and/or design a pre-fire plan for every non-residential occupancy annually.

5-YEAR FINANCIAL SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2014
PUBLIC SAFETY DEPARTMENT
Five-Year Financial Summary**

| | Actual FY 2010 | Actual FY 2011 | Actual FY 2012 | Amended Budget FY 2013 | Recommended Budget FY 2014 |
|--------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------------------|---|
| Revenue | \$ 3,663,897 | \$ 3,547,997 | \$ 3,907,065 | \$ 3,781,552 | \$ 3,723,252 |
| <i>% Change</i> | | -3.2% | 10.1% | -3.2% | -1.5% |
| <i>average 5 year percent change</i> | | 0.6% | | | |
| Expenditure | \$ 21,698,836 | \$ 22,141,258 | \$ 22,189,625 | \$ 23,261,980 | \$ 23,821,865 |
| <i>% Change</i> | | 2.0% | 0.2% | 4.8% | 2.4% |
| <i>average 5 year percent change</i> | | 2.4% | | | |

DEPARTMENT BUDGET SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2014
PUBLIC SAFETY DEPARTMENT
BUDGET REQUEST BY ACCOUNT**

| <i>Amended FY 2013 to FY 2014</i> | | | | | | | | | |
|-----------------------------------|-------------------------------------|---------------------|---------------------|------------------------------|---------------------------|------------------------------|----------------------------------|--------------------------|---------------------------|
| Notes | ACCOUNT DESCRIPTION | ACTUAL FY 2011 | ACTUAL FY 2012 | ADOPTED BUDGET FY 2013 | BUDGET AMEND- MENTS | AMENDED BUDGET FY 2013 | RECOMMENDED BUDGET FY 2014 | % INCREASE (DECREASE) | \$ INCREASE (DECREASE) |
| | Revenue | | | | | | | | |
| | Licenses & Permits: | | | | | | | | |
| | Alcoholic Beverage Permits | \$ - | \$ 436,610 | \$ 425,000 | - | \$ 425,000 | \$ 500,000 | 100.0% | \$ 75,000 |
| | Other Permits | - | 60 | - | | - | - | - | - |
| | Fire Permits | 10,586 | 8,113 | 5,000 | | 5,000 | 6,000 | 20.0% | 1,000 |
| | Penalties/Interest (Permits) | - | 4,170 | 7,000 | | 7,000 | 4,000 | -42.9% | (3,000) |
| | Intergovernmental: | | | | | | | | |
| | City of Milton (Public Safety) | 56,234 | 61,734 | 76,252 | - | 76,252 | 76,252 | 0.0% | - |
| | Charges for Services | | | | | | | | |
| | Public Safety Reports | 51,955 | 53,719 | 40,000 | - | 40,000 | 45,000 | 12.5% | 5,000 |
| | Public Safety Services | 154,785 | 159,257 | 100,000 | - | 100,000 | 150,000 | 50.0% | 50,000 |
| | False Alarm Fees | 19,841 | 20,478 | 10,000 | - | 10,000 | 12,000 | 20.0% | 2,000 |
| | False Alarm Registration | 14,554 | 11,586 | 10,000 | - | 10,000 | 10,000 | 0.0% | - |
| | Penalties/Int. (False Alarms) | 1,719 | 2,049 | - | - | - | - | - | - |
| | Fire Building Plan Review | 68,510 | 73,611 | 30,000 | - | 30,000 | 45,000 | 50.0% | 15,000 |
| | Fire Inspection Fees | 10,790 | 6,350 | 5,000 | - | 5,000 | 5,000 | 0.0% | - |
| | Fines & Forfeitures: | | | | | | | | |
| (1) | Municipal Court Fines | 2,715,193 | 2,606,049 | 2,625,000 | 7,000 | 2,625,000 | 2,400,000 | -8.6% | (225,000) |
| | Red Light Camera Citations | 394,592 | 405,020 | 425,000 | - | 425,000 | 450,000 | 5.9% | 25,000 |
| | Sale of Confiscated Assets | 788 | 2,123 | - | - | - | - | - | - |
| | Contributions from Private Sources: | | | | | | | | |
| | Donations/Private Sources | 500 | 550 | - | 3,300 | 3,300 | - | -100.0% | (3,300) |
| | Other: | | | | | | | | |
| | Miscellaneous Revenue | - | - | - | | - | - | - | - |
| | Reimb. Extra Job (vehicle) | 47,950 | 55,585 | 20,000 | - | 20,000 | 20,000 | 0.0% | - |
| | Total | \$ 3,547,997 | \$ 3,907,065 | \$ 3,778,252 | \$ 10,300 | \$ 3,781,552 | \$ 3,723,252 | -1.5% | \$ (58,300) |

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2014
PUBLIC SAFETY DEPARTMENT
BUDGET REQUEST BY ACCOUNT**

| <i>Amended FY 2013 to FY 2014</i> | | | | | | | | | |
|-----------------------------------|----------------------------|----------------------|----------------------|------------------------------|---------------------------|------------------------------|----------------------------------|--------------------------|---------------------------|
| Notes | ACCOUNT DESCRIPTION | ACTUAL FY 2011 | ACTUAL FY 2012 | ADOPTED BUDGET FY 2013 | BUDGET AMEND- MENTS | AMENDED BUDGET FY 2013 | RECOMMENDED BUDGET FY 2014 | % INCREASE (DECREASE) | \$ INCREASE (DECREASE) |
| Expenditures | | | | | | | | | |
| (2) Personnel Services: | | | | | | | | | |
| | Salaries | \$ 12,552,971 | \$ 12,559,045 | \$ 13,093,245 | \$ - | \$ 13,093,245 | \$ 13,433,849 | 2.6% | \$ 340,604 |
| | Benefits | 5,990,530 | 6,291,594 | 6,626,998 | - | 6,626,998 | 6,890,515 | 4.0% | 263,517 |
| | subtotal | \$ 18,543,501 | \$ 18,850,639 | \$ 19,720,243 | \$ - | \$ 19,720,243 | \$ 20,324,364 | 3.1% | \$ 604,121 |
| Maintenance and Operations: | | | | | | | | | |
| (3) | Professional Services | \$ 295,327 | \$ 290,105 | \$ 294,601 | \$ - | \$ 294,601 | \$ 207,850 | -29.4% | \$ (86,751) |
| | Equipment Repair/Maint. | 46,930 | 38,835 | 43,814 | - | 43,814 | 45,050 | 2.8% | 1,236 |
| | Vehicle Repair/Maint. | 815,890 | 861,564 | 275,150 | - | 275,150 | 285,000 | 3.6% | 9,850 |
| (4) | Facility Repair/Maint. | 6,796 | 15,680 | 5,000 | - | 5,000 | 15,000 | 200.0% | 10,000 |
| | Equipment Rental | - | 83 | - | - | - | 3,000 | - | 3,000 |
| | Advertising | 294 | 610 | 5,000 | - | 5,000 | 2,000 | -60.0% | (3,000) |
| | Printing and Binding | 11,443 | 6,168 | 7,750 | 800 | 8,550 | 8,750 | 2.3% | 200 |
| (5) | Employee Travel | 39,198 | 50,015 | 50,500 | - | 50,500 | 54,500 | 7.9% | 4,000 |
| (5) | Employee Training | 104,021 | 48,597 | 53,216 | - | 53,216 | 58,850 | 10.6% | 5,634 |
| (6) | Maintenance Contracts | 650,284 | 597,847 | 634,631 | - | 634,631 | 671,075 | 5.7% | 36,444 |
| | IT Professional Services | 453,726 | 408,463 | 499,178 | - | 499,178 | 491,086 | -1.6% | (8,092) |
| | General Supplies/Materials | 189,144 | 198,989 | 203,743 | 11,400 | 215,143 | 216,780 | 0.8% | 1,637 |
| (7) | Miscellaneous Utilities | 212,389 | 204,364 | 12,760 | - | 12,760 | 14,800 | 16.0% | 2,040 |
| (7) | Water and Sewer Utilities | - | - | 27,000 | - | 27,000 | 20,000 | -25.9% | (7,000) |
| (7) | Natural Gas Utilities | - | - | 37,600 | - | 37,600 | 28,000 | -25.5% | (9,600) |
| (7) | Electricity Utilities | - | - | 154,900 | - | 154,900 | 154,000 | -0.6% | (900) |
| | Fuel | - | - | 657,000 | - | 657,000 | 664,000 | 1.1% | 7,000 |
| | Food | 3,679 | 3,463 | - | - | - | - | - | - |
| | Small Equipment | 30,587 | 59,548 | 34,117 | - | 34,117 | 38,367 | 12.5% | 4,250 |
| | IT Equipment Refresh | 79,198 | 89,125 | 21,570 | - | 21,570 | 28,278 | 31.1% | 6,708 |
| (8) | Employee Uniforms | 121,822 | 175,610 | 185,087 | (8,900) | 176,187 | 212,900 | 20.8% | 36,713 |
| | Non-Recurring Expenses | 22,399 | 2,910 | 3,000 | - | 3,000 | 3,000 | 0.0% | - |
| | subtotal | \$ 3,083,127 | \$ 3,051,976 | \$ 3,205,617 | \$ 3,300 | \$ 3,208,917 | \$ 3,222,286 | 0.4% | \$ 13,369 |

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2014
PUBLIC SAFETY DEPARTMENT
BUDGET REQUEST BY ACCOUNT**

| <i>Amended FY 2013 to FY 2014</i> | | | | | | | | | |
|-----------------------------------|---------------------------------------|----------------------|----------------------|------------------------------|---------------------------|------------------------------|----------------------------------|--------------------------|---------------------------|
| Notes | ACCOUNT DESCRIPTION | ACTUAL FY 2011 | ACTUAL FY 2012 | ADOPTED BUDGET FY 2013 | BUDGET AMEND- MENTS | AMENDED BUDGET FY 2013 | RECOMMENDED BUDGET FY 2014 | % INCREASE (DECREASE) | \$ INCREASE (DECREASE) |
| | Capital/Lease: | | | | | | | | |
| | Machinery & Equipment | \$ - | \$ 5,612 | \$ - | \$ - | \$ - | \$ - | - | \$ - |
| | Workers Comp. Claims | - | 8,580 | - | - | - | - | - | - |
| (9) | Capital Lease Principal | 443,323 | 220,547 | 268,662 | - | 268,662 | 267,060 | -0.6% | (1,602) |
| (9) | Capital Lease Interest | 71,308 | 52,272 | 64,158 | - | 64,158 | 8,155 | -87.3% | (56,003) |
| | subtotal | \$ 514,630 | \$ 287,010 | \$ 332,820 | \$ - | \$ 332,820 | \$ 275,215 | -17.3% | \$ (57,605) |
| | Total | \$ 22,141,258 | \$ 22,189,625 | \$ 23,258,680 | \$ 3,300 | \$ 23,261,980 | \$ 23,821,865 | 2.4% | \$ 559,885 |
| | Full-time Equivalent Positions | 217.5 | 216.5 | 216.5 | | 216.5 | 217.5 | funded | |
| | | 0.5 | 0.5 | 0.5 | | 0.5 | 0.5 | un-funded | |
| | | 218.0 | 217.0 | 217.0 | | 217.0 | 218.0 | | |

| Notes | |
|-------|---|
| (1) | Variance based on year-to-date revenue collection trends. The decline is due to multiple factors including reductions in the number of citations and an increase in the number of offenders providing community service in lieu of paying fines due to economic hardship. |
| (2) | Variance due primarily to: wage increases associated with the 3.0% performance-based merit program scheduled for April 1, 2014 (contingent upon a mid-year review of revenue trends); increases in group insurance costs; the reorganization of two full-time positions (Public Safety Administrator and Communications Training Coordinator) from the General Fund to the E-911 Fund as their job functions represent E-911 activities; and the addition of two full-time Firefighter/Paramedic positions and one full-time Assistant Fire Marshall position (please refer to the Operating Initiatives section for more detailed information on the initiatives). |
| (3) | Variance due primarily to the elimination of the emergency ambulance service subsidization (\$140,000) which is partially offset through additional costs for a CALEA on-site certification assessment (\$15,000) and additional funding for the GBI/fingerprinting program (\$50,000; which is offset through increased user fees). |
| (4) | Variance due to general increases in facility repair/maintenance costs (based on historical cost trend) above what is funded within the Engineering & Public Works facility maintenance program. |
| (5) | Variance due primarily to additional funding for training (e.g. police reservists). |
| (6) | Variance due primarily to a forecasted increase in gun range usage coupled with increase in red light camera lease payments (offset through increased revenue collections). |
| (7) | Variance due to the breakout of utilities expenses into separate accounts to allow for better tracking. |
| (8) | Variance due primarily to general increases in uniform, duty gear, clothing allowance, and reservists uniform needs as well as additional duty gear costs associated with the two new Firefighter/Paramedic positions approved as part of the FY 2014 Operating Initiatives. |
| (9) | The three fire truck leases were refinanced in FY 2013 to take advantage of lower interest rates which resulted in lower interest expenses. |

REVENUE SUMMARY BY **DIVISION/PROJECT**

City of Alpharetta

Budget:

FY 2014

Statement:

Revenue Summary by Account

| Division/Project | Account Number | Title | FY 2013 Amended Budget | FY 2014 Recommended Budget |
|------------------------|-----------------|--------------------------------|------------------------------|----------------------------------|
| PS Administration | 10031100 321100 | Alcoholic Beverage Permits | \$ 425,000 | \$ 500,000 |
| " " | 10031100 324100 | Penalties/Interest (Permits) | 7,000 | 4,000 |
| " " | 10031100 337051 | City of Milton (Public Safety) | 76,252 | 76,252 |
| " " | 10031100 351360 | Sale of Confiscated Assets | - | - |
| " " | 10031100 371000 | Donations/Private Sources | 500 | - |
| Police Logistics | 10031200 342101 | Public Safety Reports | 40,000 | 45,000 |
| " " | 10031200 342102 | Public Safety Services | 100,000 | 150,000 |
| " " | 10031200 342130 | False Alarm Fees | 10,000 | 12,000 |
| " " | 10031200 342132 | False Alarm Registration | 10,000 | 10,000 |
| " " | 10031200 342133 | Penalties/Int. (False Alarms) | - | - |
| " " | 10031200 389001 | Reimb. Extra Job (vehicle) | 20,000 | 20,000 |
| Police Traffic Control | 10031240 351170 | Municipal Court Fines | 2,625,000 | 2,400,000 |
| " " | 10031240 351191 | Red Light Camera Citations | 425,000 | 450,000 |
| Fire Logistics | 10031500 342102 | Public Safety Services | - | - |
| " " | 10031500 371000 | Donations/Private Sources | 800 | - |
| Fire Prevention/Insp. | 10031520 322993 | Fire Permits | 5,000 | 6,000 |
| " " | 10031520 342201 | Fire Building Plan Review | 30,000 | 45,000 |
| " " | 10031520 342202 | Fire Inspection Fees | 5,000 | 5,000 |
| " " | 10031520 371000 | Donations/Private Sources | 2,000 | - |
| Total | | | \$ 3,781,552 | \$ 3,723,252 |

EXPENDITURE SUMMARY BY **DIVISION/PROJECT**

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Summary by Division/Project (Maintenance and Operations/Capital)

| ACCOUNT DESCRIPTION | FY 2013 Amended Budget | FY 2014 Budget Request | Public Safety Administration | | | | | |
|-----------------------------------|------------------------------|------------------------------|------------------------------|---------------------------|---------------------------|-----------------------|-----------------|---------------------|
| | | | Public Safety Admin. | Professional Standards | Public Safety Training | Community Services | Evidence | Police Logistics |
| | | | 3110 | PAD00 | PAD01 | PAD03 | PAD04 | 3120 |
| 521200 Professional Services | \$ 294,601 | \$ 207,850 | \$ 137,500 | \$ 4,000 | \$ 6,600 | \$ - | \$ - | \$ - |
| 522210 Equipment Repair/Maint. | 43,814 | 45,050 | 5,800 | - | - | - | - | 500 |
| 522220 Vehicle Repair/Maint. | 275,150 | 285,000 | - | - | - | - | - | 185,000 |
| 522250 Facility Repair/Maint. | 5,000 | 15,000 | 7,000 | - | - | - | - | - |
| 522320 Equipment Rental | - | 3,000 | - | - | - | - | - | - |
| 523300 Advertising | 5,000 | 2,000 | 2,000 | - | - | - | - | - |
| 523400 Printing and Binding | 8,550 | 8,750 | 6,500 | - | 500 | - | - | - |
| 523500 Employee Travel | 50,500 | 54,500 | 15,000 | - | 27,000 | - | - | - |
| 523700 Employee Training | 53,216 | 58,850 | 12,000 | - | 27,000 | - | - | - |
| 523860 Maintenance Contracts | 634,631 | 671,075 | 79,075 | - | 142,000 | - | - | - |
| 523900 IT Professional Services | 499,178 | 491,086 | 491,086 | - | - | - | - | - |
| 531100 General Supplies/Materials | 215,143 | 216,780 | 49,300 | 250 | 1,200 | 5,500 | 2,500 | 1,000 |
| 531200 Miscellaneous Utilities | 12,760 | 14,800 | 7,200 | - | - | - | - | - |
| 531210 Water and Sewer Utilities | 27,000 | 20,000 | 11,000 | - | - | - | - | - |
| 531220 Natural Gas Utilities | 37,600 | 28,000 | 8,000 | - | - | - | - | - |
| 531230 Electricity Utilities | 154,900 | 154,000 | 80,000 | - | - | - | - | - |
| 531270 Fuel | 657,000 | 664,000 | - | - | - | - | - | 524,000 |
| 531600 Small Equipment | 34,117 | 38,367 | 5,000 | - | 500 | - | - | 5,000 |
| 531610 IT Equipment Refresh | 21,570 | 28,278 | 28,278 | - | - | - | - | - |
| 531700 Employee Uniforms | 176,187 | 212,900 | - | - | - | - | - | 122,000 |
| 532400 Non-Recurring Expenses | 3,000 | 3,000 | - | - | - | - | - | - |
| 542100 Machinery & Equipment | - | - | - | - | - | - | - | - |
| 581200 Capital Lease Principal | 268,662 | 267,060 | 267,060 | - | - | - | - | - |
| 582200 Capital Lease Interest | 64,158 | 8,155 | 8,155 | - | - | - | - | - |
| TOTAL | \$ 3,541,737 | \$ 3,497,501 | \$ 1,219,954 | \$ 4,250 | \$ 204,800 | \$ 5,500 | \$ 2,500 | \$ 837,500 |

| ACCOUNT DESCRIPTION | Police Criminal Investigations | | Police SWAT | Police Uniform Patrol | | | Police Traffic Control | Police Jail | Fire Logistics |
|----------------------------|-----------------------------------|--|------------------|--------------------------|------------------|-----------------------------|---------------------------|-----------------|-------------------|
| | Police Criminal Investigations | Intelligence Unit/Special Investigations | | Police Uniform Patrol | K-9 Program | Public Safety Reservists | | | |
| | 3121 | PCI00 | | 3123 | PUP00 | PUP01 | | | |
| Professional Services | \$ 15,400 | \$ - | \$ - | \$ - | \$ 6,000 | \$ - | \$ 7,000 | \$ - | \$ - |
| Equipment Repair/Maint. | 500 | - | 500 | 7,000 | - | - | 4,750 | - | 22,000 |
| Vehicle Repair/Maint. | - | - | - | - | - | - | - | - | 100,000 |
| Facility Repair/Maint. | - | - | - | - | - | - | - | - | - |
| Equipment Rental | - | 3,000 | - | - | - | - | - | - | - |
| Advertising | - | - | - | - | - | - | - | - | - |
| Printing and Binding | - | - | - | - | - | - | - | - | - |
| Employee Travel | 3,000 | - | 2,000 | - | - | 4,000 | 2,000 | - | 500 |
| Employee Training | 4,850 | - | 4,300 | - | - | 4,000 | 2,000 | - | 500 |
| Maintenance Contracts | - | - | - | - | - | - | 450,000 | - | - |
| IT Professional Services | - | - | - | - | - | - | - | - | - |
| General Supplies/Materials | 2,250 | 1,000 | 500 | 56,000 | 7,500 | - | 3,980 | 2,500 | 3,000 |
| Miscellaneous Utilities | 2,100 | - | - | - | - | - | - | - | - |
| Water and Sewer Utilities | - | - | - | - | - | - | - | - | - |
| Natural Gas Utilities | - | - | - | - | - | - | - | - | - |
| Electricity Utilities | - | - | - | - | - | - | - | - | - |
| Fuel | - | - | - | - | - | - | - | - | 140,000 |
| Small Equipment | 500 | 2,500 | 2,000 | - | - | - | - | - | 1,000 |
| IT Equipment Refresh | - | - | - | - | - | - | - | - | - |
| Employee Uniforms | - | - | 2,500 | - | - | 15,000 | 1,900 | - | 71,000 |
| Non-Recurring Expenses | - | - | - | - | - | 3,000 | - | - | - |
| Machinery & Equipment | - | - | - | - | - | - | - | - | - |
| Capital Lease Principal | - | - | - | - | - | - | - | - | - |
| Capital Lease Interest | - | - | - | - | - | - | - | - | - |
| TOTAL | \$ 28,600 | \$ 6,500 | \$ 11,800 | \$ 63,000 | \$ 13,500 | \$ 26,000 | \$ 471,630 | \$ 2,500 | \$ 338,000 |

| ACCOUNT DESCRIPTION | Fire Suppression | | | | | Fire Prevention & Inspection |
|----------------------------|---------------------|-----------------------------------|----------------------------------|------------------------|----------------------|------------------------------------|
| | Fire Suppression | Fire Reservists/ Volunteers | Emergency Medical Services | Special Events Team | Incident Response | |
| | 3151 | PFS00 | PFS01 | PFS02 | PFS03 | 3152 |
| Professional Services | \$ - | \$ - | \$ 29,900 | \$ - | \$ - | \$ 1,450 |
| Equipment Repair/Maint. | 1,000 | - | - | 1,000 | 2,000 | - |
| Vehicle Repair/Maint. | - | - | - | - | - | - |
| Facility Repair/Maint. | 8,000 | - | - | - | - | - |
| Equipment Rental | - | - | - | - | - | - |
| Advertising | - | - | - | - | - | - |
| Printing and Binding | - | - | - | - | 250 | 1,500 |
| Employee Travel | - | - | - | - | - | 1,000 |
| Employee Training | - | 1,800 | - | - | - | 2,400 |
| Maintenance Contracts | - | - | - | - | - | - |
| IT Professional Services | - | - | - | - | - | - |
| General Supplies/Materials | 14,000 | 8,500 | 40,000 | 1,000 | 6,000 | 10,800 |
| Miscellaneous Utilities | 5,500 | - | - | - | - | - |
| Water and Sewer Utilities | 9,000 | - | - | - | - | - |
| Natural Gas Utilities | 20,000 | - | - | - | - | - |
| Electricity Utilities | 74,000 | - | - | - | - | - |
| Fuel | - | - | - | - | - | - |
| Small Equipment | 2,000 | - | 1,500 | 2,000 | 15,000 | 1,367 |
| IT Equipment Refresh | - | - | - | - | - | - |
| Employee Uniforms | - | - | - | 500 | - | - |
| Non-Recurring Expenses | - | - | - | - | - | - |
| Machinery & Equipment | - | - | - | - | - | - |
| Capital Lease Principal | - | - | - | - | - | - |
| Capital Lease Interest | - | - | - | - | - | - |
| TOTAL | \$ 133,500 | \$ 10,300 | \$ 71,400 | \$ 4,500 | \$ 23,250 | \$ 18,517 |

EXPENDITURE LINE-ITEM DETAIL BY **DIVISION/PROJECT**

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| | | | | | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|---------------------------------|----------------|--------|--------------------------------|---|------------------------------|----------------------------------|
| Division/Project Title | Account Number | | Title | Account Detail | | |
| PUBLIC SAFETY ADMINISTRATION | 10031100 | 521200 | Professional Services | BANK FEES | 1,500 | 1,500 |
| | | | | CALEA ANNUAL CONTINUATION CONTRACT - ACCREDITATION | 4,500 | 4,500 |
| | | | | CALEA ON-SITE ASSESSMENT | - | 15,000 |
| | | | | EMERGENCY AMBULANCE SVC | 140,000 | - |
| | | | | GA DEPT OF LABOR (ELEVATOR INSPECTIONS) | 2,700 | 2,700 |
| | | | | GBI/FINGERPRINTING CHECKS | 60,000 | 105,000 |
| | | | | GCIC CONNECTION FEES | 4,000 | 6,000 |
| | | | | IACP NET YEARLY FEES | 1,500 | 1,500 |
| | | | | MISC PROFESSIONAL FEES | 1,000 | 1,000 |
| | | | | STATE CERTIFICATION | 300 | 300 |
| | | | | subtotal | 215,500 | 137,500 |
| | 10031100 | 522210 | Equipment Repair & Maintenance | DORTEK/PACE | 3,000 | 3,000 |
| | | | | EQUIPMENT R & M | 1,200 | 1,000 |
| | | | | GYM EQUIPMENT | 460 | 800 |
| | | | | KEY ACCESS SYSTEM | 1,104 | 1,000 |
| | | | | OFFICE EQUIPMENT (FAXES AND SM OFC EQP) | 4,000 | - |
| | | | | subtotal | 9,764 | 5,800 |
| | 10031100 | 522250 | Facility Repair & Maintenance | GENERAL FACILITY REPAIR AND MAINTENANCE | 5,000 | 7,000 |
| | | | | subtotal | 5,000 | 7,000 |
| | 10031100 | 523300 | Advertising | BID ADVERTISING | 4,000 | 1,000 |
| | | | | RECRUITMENT ADVERTISING | 1,000 | 1,000 |
| | | | | subtotal | 5,000 | 2,000 |
| | 10031100 | 532400 | Printing & Binding | CITATIONS, FORMS, DOCUMENTS | 5,000 | 6,000 |
| | | | | MISC PRINTING | 500 | 500 |
| | | | | subtotal | 5,500 | 6,500 |
| | 10031100 | 523500 | Employee Travel | ADMINISTRATIVE & TRAINING TRAVEL EXPENSES | 15,000 | 15,000 |
| | | | | subtotal | 15,000 | 15,000 |
| | 10031100 | 523700 | Employee Training | PROFESSIONAL DEVELOPMENT | 12,000 | 12,000 |
| | | | | subtotal | 12,000 | 12,000 |
| | 10031100 | 523860 | Maintenance Contracts | COFFEE SERVICE | 8,500 | 10,000 |
| | | | | COPIER LEASES (XEROX CQ9301 & SOFTWARE) | 6,857 | 6,857 |
| | | | | COPIER MAINTENANCE PLAN FOR XEROX EQP | 3,493 | 3,493 |
| | | | | COPIER MAINTENANCE PLAN UNDER FORMER MAINTENANCE PROVIDER | - | 3,300 |
| | | | | ELEVATOR | 4,500 | 4,500 |
| | | | | EVIDENCE TRACKER SOFTWARE | 800 | 800 |
| | | | | FIRE ALARM MONITORING | 530 | 500 |
| | | | | INNOVATIVE DATA SOLUTIONS | 4,200 | 4,200 |
| | | | | JANITORIAL CONTRACT - POLICE HEADQUARTERS | 39,758 | 35,000 |
| | | | | RECORD STORAGE & SHREDDING FEES | 9,250 | 9,000 |
| | | | | WATER COOLERS (IN FACILITY) | 1,030 | 1,425 |
| | | | | subtotal | 78,918 | 79,075 |
| | 10031100 | 523900 | IT Professional Services | AD AUDIT | 890 | 890 |
| | | | | ANTI-VIRUS SOFTWARE MAINTENANCE/RENEWAL | 2,471 | - |

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title | Account Number | Title | Account Detail | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|------------------------|----------------|-------|--|------------------------------|----------------------------------|
| | | | ASSET MANAGEMENT SOFTWARE MAINTENANCE & SUPPORT | 663 | - |
| | | | CELL PHONE SERVICE/DEVICE BROADBAND SERVICE | 63,145 | 66,528 |
| | | | CISCO NETWORK TECHNICAL SUPPORT | 19,524 | 19,524 |
| | | | CITY ENTERPRISE DATA MANAGEMENT | 11,863 | 12,110 |
| | | | CITY INTERNET CIRCUIT CONNECTION | 18,980 | 19,573 |
| | | | CITY INTERNET CIRCUIT CONNECTION - SUPPLEMENT & BACKUP | 1,186 | 1,384 |
| | | | CITYWIDE MICROSOFT LICENSING | 51,382 | 50,416 |
| | | | CITYWIDE PORTABLE DOCUMENT FORMATTING | - | 105 |
| | | | COMMANDER SIREN - WEATHER ALERT SOFTWARE (RENEWAL) | 840 | - |
| | | | CONSULTING SERVICES (CISCO & MICROSOFT PRODUCTS) | - | 11,863 |
| | | | DATA CARD SERVICE | 84,550 | 73,416 |
| | | | DATA CENTER APC/MGE UPS SYSTEM MAINTENANCE | 2,966 | 5,931 |
| | | | DATA CENTER FIRE SUPPRESSION SYSTEM - INSPECTION | 544 | 741 |
| | | | DATABASE MANAGEMENT SOFTWARE MAINTENANCE/RENEWAL | 2,926 | 3,114 |
| | | | DEVELOPER LICENSE FOR MDM | 49 | 49 |
| | | | DIGITAL IN-CAR VIDEO SYSTEM MAINTENANCE & SUPPORT | 4,550 | 5,000 |
| | | | DIGITAL PALM SCANNER MAINTENANCE & SUPPORT | 3,500 | 3,500 |
| | | | DISASTER RECOVERY EMAIL MGMT SOFTWARE MAINTENANCE/RENEWAL | 8,403 | - |
| | | | DSL/INTERNET CONNECTIVITY | - | 970 |
| | | | EMAIL FILTERING SERVICES | 5,931 | - |
| | | | EMPLOYEE SELF SERVICE SOFTWARE MAINTENANCE/RENEWAL | 741 | 741 |
| | | | ENTERPRISE LICENSING FOR PASSWORD MANAGEMENT | 1,236 | - |
| | | | FIRE & EMS RECORDS MANAGEMENT SOFTWARE MAINTENANCE | 9,880 | 13,500 |
| | | | FIRST CALL PHONE SUPPORT | - | 1,977 |
| | | | GCIC CONNECTION SOFTWARE MAINTENANCE & SUPPORT | 1,320 | - |
| | | | GIS MOBILE FIELD MAPPING & DATA COLLECTION SOFTWARE | 22,984 | 19,524 |
| | | | GIS PARCEL BUILDING SOFTWARE | 4,357 | 4,449 |
| | | | INTRUSION DETECTION | 989 | - |
| | | | IP MONITORING SOFTWARE MAINTENANCE/RENEWAL | 494 | - |
| | | | LAW ENFORCEMENT DOCUMENT ACCESSING VIA VIDEO CONFERENCING | 3,284 | 3,300 |
| | | | LAW ENFORCEMENT TRAINING TRACKING SOFTWARE MAINTENANCE & | 50 | 50 |
| | | | LAW ENFORCEMENT VIDEO MONITORING, RECORDING, ARCHIVING, CASE | 1,400 | 1,250 |
| | | | LINK BALANCER | 791 | 791 |
| | | | LONG DISTANCE SERVICE | 1,335 | 919 |
| | | | LP360 LIDAR GIS SOFTWARE/SERVER MAINTENANCE | 692 | 791 |
| | | | MANAGE ENGINE PASSWORD MANAGER PRO | 1,236 | 1,236 |
| | | | MOBILE DATA MANAGEMENT | 1,820 | 4,512 |
| | | | NETWORK CONSULTING SERVICES | 9,886 | - |
| | | | NETWORK MONITORING SOFTWARE MAINTENANCE/RENEWAL | 741 | - |
| | | | OFFSITE ARCHIVE OF COA DATA | - | 13,840 |
| | | | ONLINE GIS | - | 2,471 |
| | | | ORION NPM, NTA, IPAM,UDT | - | 1,977 |
| | | | PHONE EQUIPMENT MAINTENANCE & SUPPORT | 3,954 | - |

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title | Account Number | Title | Account Detail | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|------------------------|----------------|------------------------------|--|------------------------------|----------------------------------|
| | | | PRINTER REPAIR (NON-XEROX EQP) | - | 3,460 |
| | | | REMOTE ACCESS TO WINDOWS APPLICATIONS SOFTWARE MAINTENANCE & | 415 | - |
| | | | REMOTE APPLICATION & DATABASE SOFTWARE (RENEWAL) | 8,584 | 9,100 |
| | | | TELEPHONE WIRING SERVICES | 4,943 | 4,943 |
| | | | TELEPHONY COMMUNICATIONS SUPPORT & SERVICES | - | 44,616 |
| | | | TELEPHONY SUPPORT SERVICES | 1,977 | - |
| | | | VIRTUAL SERVER LICENSING & SUPPORT | 12,950 | 12,950 |
| | | | VISIO LICENSES | - | 20,000 |
| | | | VMWARE ENVIRONMENT TECHNICAL SUPPORT | 1,154 | - |
| | | | VOICE/DATA CIRCUIT SERVICE | 112,165 | 45,920 |
| | | | WEB FILTERING SERVICES | 2,966 | 3,460 |
| | | | WEB HELPDESK SUPPORT | - | 195 |
| | | | WEBSITE OUTAGE MONITORING SERVICE | 247 | - |
| | | | WORKSTATION DEFRAGMENTER SOFTWARE MAINTENANCE/RENEWAL | 2,224 | - |
| | | | subtotal | 499,178 | 491,086 |
| 10031100 | 531100 | General Supplies & Materials | BATTERIES | 1,260 | 1,300 |
| | | | BUSINESS CARDS | 3,000 | 3,000 |
| | | | CELL PHONES ACCESSORIES | 1,680 | 1,500 |
| | | | EVIDENCE SUPPLIES | 2,000 | - |
| | | | GENERAL OFFICE SUPPLIES | 25,000 | 24,500 |
| | | | JANITORIAL SUPPLIES | 3,000 | 3,000 |
| | | | MEALS & FOOD | 1,500 | 1,500 |
| | | | POSTAGE | 6,300 | 7,000 |
| | | | TONER CARTRIDGES | 7,500 | 7,000 |
| | | | WATER & WATER CUPS (FOR IN THE FIELD SITUATIONS) | 504 | 500 |
| | | | subtotal | 51,744 | 49,300 |
| 10031100 | 531200 | Miscellaneous Utilities | GARBAGE SERVICE | 5,000 | 5,200 |
| | | | CABLE SERVICE | - | 2,000 |
| | | | subtotal | 5,000 | 7,200 |
| 10031100 | 531210 | Water & Sewer Utilities | WATER SERVICE | 18,000 | 11,000 |
| | | | subtotal | 18,000 | 11,000 |
| 10031100 | 531220 | Natural Gas Utilities | GAS SERVICE | 11,100 | 8,000 |
| | | | subtotal | 11,100 | 8,000 |
| 10031100 | 531230 | Electricity Utilities | ELECTRIC SERVICE | 80,900 | 80,000 |
| | | | subtotal | 80,900 | 80,000 |
| 10031100 | 531600 | Small Equipment | SMALL EQUIPMENT | 5,000 | 5,000 |
| | | | subtotal | 5,000 | 5,000 |
| 10031100 | 531610 | IT Equipment Refresh | CELL PHONE EQUIPMENT | 21,570 | 19,950 |
| | | | SERVERS | - | 6,246 |
| | | | SERVER MAINTENANCE EXTENSIONS | - | 2,082 |
| | | | subtotal | 21,570 | 28,278 |
| 10031100 | 531700 | Employee Uniforms | DRY CLEANING (FOR RE-ISSUED UNIFORMS) | 200 | - |
| | | | subtotal | 200 | - |

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| | | | | | FY 2013 Adopted Budget | FY 2014 Recommended Budget | |
|---------------------------|----------------|--------------|-------------------------------------|-------------------------------------|--|----------------------------------|----------------|
| Division/Project Title | Account Number | | Title | Account Detail | | | |
| | 10031100 | 523400 | Non-Recurring Expenses | GIFT CARDS | 3,000 | - | |
| | | | | <i>subtotal</i> | 3,000 | - | |
| | 10031100 | 542100 | Machinery & Equipment | COPIERS/MULTI FUNCTION DEVICES | - | - | |
| | | | | <i>subtotal</i> | - | - | |
| | 10031100 | 581200 | Capital Lease Principal | FIRE TRUCK LEASE (2007 SERIES) | 173,280 | 181,390 | |
| | | | | FIRE TRUCK LEASE (2011 SERIES) | 44,382 | 45,454 | |
| | | | | AIR/LIGHT TRUCK LEASE (2012 SERIES) | 51,000 | 40,216 | |
| | | | | <i>subtotal</i> | 268,662 | 267,060 | |
| | 10031100 | 582200 | Capital Lease Interest | FIRE TRUCK LEASE (2007 SERIES) | 44,525 | 5,506 | |
| | | | | FIRE TRUCK LEASE (2011 SERIES) | 10,633 | 1,446 | |
| | | | AIR/LIGHT TRUCK LEASE (2012 SERIES) | 9,000 | 1,203 | | |
| | | | <i>subtotal</i> | 64,158 | 8,155 | | |
| | | TOTAL | | | 1,375,194 | 1,219,954 | |
| PROFESSIONAL STANDARDS | 10031100 | 521200 | PAD00 | Professional Services | BACKGROUND CHECKS | 1,011 | 1,000 |
| | | | | | OTHER INVESTIGATIVE FEES | 1,000 | 1,000 |
| | | | | | TESTING/LAW ENFORCEMENT EXAMS | 2,000 | 2,000 |
| | | | | <i>subtotal</i> | 4,011 | 4,000 | |
| | 10031100 | 531100 | PAD00 | General Supplies & Materials | FOOD FOR INTERVIEW PANELS | 500 | 250 |
| | | | | <i>subtotal</i> | 500 | 250 | |
| | | | TOTAL | | | 4,511 | 4,250 |
| PUBLIC SAFETY TRAINING | 10031100 | 521200 | PAD01 | Professional Services | MISC PROFESSIONAL FEES | 8,000 | 6,600 |
| | | | | | <i>subtotal</i> | 8,000 | 6,600 |
| | 10031100 | 523400 | PAD01 | Printing & Binding | MISC PRINTING | 2,000 | 500 |
| | | | | | <i>subtotal</i> | 2,000 | 500 |
| | 10031100 | 523500 | PAD01 | Employee Travel | COMMAND COLLEGE TRAINING-RELATED | 7,000 | 7,000 |
| | | | | | | 20,000 | 20,000 |
| | | | | | <i>subtotal</i> | 27,000 | 27,000 |
| | 10031100 | 523700 | PAD01 | Employee Training | COMMAND COLLEGE TRAINING | 7,000 | 7,000 |
| | | | | | | 19,066 | 20,000 |
| | | | | | <i>subtotal</i> | 26,066 | 27,000 |
| | 10031100 | 523860 | PAD01 | Maintenance Contracts | GUN RANGE & OTHER TRAINING FACILITIES RAPSTC FEE | 15,000 | 30,000 |
| | | | | | | 112,000 | 112,000 |
| | | | | <i>subtotal</i> | 127,000 | 142,000 | |
| | 10031100 | 531100 | PAD01 | General Supplies & Materials | MISC SUPPLIES | - | 1,200 |
| | | | | <i>subtotal</i> | - | 1,200 | |
| | 10031100 | 531600 | PAD01 | Small Equipment | SMALL EQUIPMENT | 500 | 500 |
| | | | | <i>subtotal</i> | 500 | 500 | |
| | | | TOTAL | | | 190,566 | 204,800 |
| COMMUNITY SERVICES | 10031100 | 531100 | PAD03 | General Supplies & Materials | CITIZENS ACADEMY, NEIGHBORHOOD MEETINGS, NATIONAL NIGHT OUT EDUCATIONAL MATERIALS | - | 1,500 |
| | | | | | | - | 4,000 |
| | | | | | <i>subtotal</i> | - | 5,500 |
| | | | TOTAL | | | - | 5,500 |

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| | | | | | | FY 2013 Adopted Budget | FY 2014 Recommended Budget | |
|------------------------|--------------------------------|----------|--------------|--------------------------------|---|---|----------------------------------|----------------|
| Division/Project Title | Account Number | | Title | Account Detail | | | | |
| EVIDENCE | 10031100 | 531100 | PAD04 | General Supplies & Materials | EVIDENCE SUPPLIES | - | 2,500 | |
| | | | | | | - | - | |
| | | | | | <i>subtotal</i> | - | 2,500 | |
| | | | TOTAL | | | - | 2,500 | |
| POLICE LOGISTICS | 10031200 | 522210 | | Equipment Repair & Maintenance | | - | 500 | |
| | | | | | <i>subtotal</i> | - | 500 | |
| | 10031200 | 522220 | | Vehicle Repair & Maintenance | R&M | 175,150 | 185,000 | |
| | | | | | <i>subtotal</i> | 175,150 | 185,000 | |
| | 10031200 | 523500 | | Employee Travel | TRAINING - RELATED TRAVEL | - | - | |
| | | | | | <i>subtotal</i> | - | - | |
| | 10031200 | 523700 | | Employee Training | COMMAND COLLEGE | - | - | |
| | | | | | <i>subtotal</i> | - | - | |
| | 10031200 | 531100 | | General Supplies & Materials | CITIZENS ACADEMY, NEIGHBORHOOD MEETINGS, NATIONAL NIGHT OUT | 1,500 | - | |
| | | | | | EDUCATIONAL MATERIALS | 4,000 | - | |
| | | | | | GENERAL SUPPLIES, MAP BOOKS, EMERGENCY FUEL | 1,000 | 1,000 | |
| | | | | | OPEN HOUSE | 1,000 | - | |
| | | | | | <i>subtotal</i> | 7,500 | 1,000 | |
| | 10031200 | 531270 | | Fuel | VEHICLE FUEL | 517,000 | 524,000 | |
| | | | | | <i>subtotal</i> | 517,000 | 524,000 | |
| | 10031200 | 531600 | | Small Equipment | SMALL EQUIPMENT | 5,000 | 5,000 | |
| | | | | | <i>subtotal</i> | 5,000 | 5,000 | |
| | 10031200 | 531700 | | Employee Uniforms | CLOTHING ALLOWANCE | 12,000 | 15,000 | |
| | | | | | UNIFORMS & DUTY GEAR | 100,000 | 107,000 | |
| | | | | | <i>subtotal</i> | 112,000 | 122,000 | |
| | | | | TOTAL | | | 816,650 | 837,500 |
| | POLICE CRIMINAL INVESTIGATIONS | 10031210 | 521200 | | Professional Services | ONLINE DATABASE SUBSCRIPTIONS & SERVICES (NOT PUBLICATIONS) | 1,000 | 1,000 |
| | | | | | CHOICEPOINT | 2,400 | 2,400 | |
| | | | | | INVESTIGATION EXPENSES | 4,490 | 5,000 | |
| | | | | | LEADS ONLINE | 7,000 | 7,000 | |
| | | | | | <i>subtotal</i> | 14,890 | 15,400 | |
| 10031210 | | 522210 | | Equipment Repair & Maintenance | EVIDENCE EQUIPMENT R&M | 2,500 | 500 | |
| | | | | | <i>subtotal</i> | 2,500 | 500 | |
| 10031210 | | 522320 | | Equipment Rental | UNDERCOVER CAR RENTAL | - | - | |
| | | | | | <i>subtotal</i> | - | - | |
| 10031210 | | 523500 | | Employee Travel | TRAINING - RELATED TRAVEL | 3,000 | 3,000 | |
| | | | | | <i>subtotal</i> | 3,000 | 3,000 | |
| 10031210 | | 523700 | | Employee Training | TRAINING | 4,850 | 4,850 | |
| | | | | | <i>subtotal</i> | 4,850 | 4,850 | |
| 10031210 | | 531100 | | General Supplies & Materials | INTELLIGENCE MEETING FOOD | 250 | 250 | |
| | | | | | SUPPLIES | 1,500 | 2,000 | |
| | | | | <i>subtotal</i> | 1,750 | 2,250 | | |

City of Alpharetta

Budget:

FY 2014

Statement:

Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| | | | | | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|--|----------------|--------|-----------------|---|------------------------------|----------------------------------|
| Division/Project Title | Account Number | | Title | Account Detail | | |
| INTELLIGENCE UNIT/SPECIAL INVESTIGATIONS | 10031210 | 531200 | Misc Utilities | CABLE/SATELLITE SERVICE | 960 | 900 |
| | | | | INTERNET SERVICE FOR INVESTIGATIONS | 1,300 | 1,200 |
| | | | | subtotal | 2,260 | 2,100 |
| | 10031210 | 531600 | Small Equipment | SMALL EQUIPMENT | 250 | 500 |
| | | | | subtotal | 250 | 500 |
| | | | TOTAL | | 29,500 | 28,600 |
| | 10031210 | 521200 | PCI00 | Professional Services | | |
| | | | | subtotal | - | - |
| | 10031210 | 522320 | PCI00 | Equipment Rental | | 3,000 |
| | | | | subtotal | - | 3,000 |
| POLICE SWAT | 10031210 | 531100 | PCI00 | General Supplies & Materials | | 1,000 |
| | | | | subtotal | - | 1,000 |
| | 10031210 | 531600 | PCI00 | Small Equipment | | 2,500 |
| | | | | subtotal | - | 2,500 |
| | | | TOTAL | | - | 6,500 |
| | 10031220 | 522210 | | Equipment Repair & Maintenance | 1,000 | 500 |
| | | | | subtotal | 1,000 | 500 |
| | 10031220 | 523500 | | Employee Travel | 2,000 | 2,000 |
| | | | | subtotal | 2,000 | 2,000 |
| | 10031220 | 523700 | | Employee Training | 430 | 430 |
| POLICE UNIFORM PATROL | | | | SWAT MEMBERSHIPS TRAINING | 3,870 | 3,870 |
| | | | | subtotal | 4,300 | 4,300 |
| | 10031220 | 531100 | | General Supplies & Materials | 500 | 500 |
| | | | | subtotal | 500 | 500 |
| | 10031220 | 531600 | | Small Equipment | 1,000 | 2,000 |
| | | | | subtotal | 1,000 | 2,000 |
| | 10031220 | 531700 | | Employee Uniforms | 2,500 | 2,500 |
| | | | | subtotal | 2,500 | 2,500 |
| | | | TOTAL | | 11,300 | 11,800 |
| | 10031230 | 521200 | | Professional Services | 1,600 | - |
| K-9 PROGRAM | | | | subtotal | 1,600 | - |
| | 10031230 | 522210 | | Equipment Repair & Maintenance | 2,000 | 7,000 |
| | | | | subtotal | 2,000 | 7,000 |
| | 10031230 | 531100 | | General Supplies & Materials | 46,116 | 55,000 |
| | | | | AMMUNITION, ALL TYPES CODE BOOKS & MANUALS | 1,000 | 1,000 |
| | | | | subtotal | 47,116 | 56,000 |
| | | | TOTAL | | 50,716 | 63,000 |
| | 10031230 | 521200 | PUP00 | Professional Services | | 2,000 |
| | | | | K-9 CERTIFICATION VETERINARIAN CARE | 4,000 | 4,000 |
| | | | | subtotal | 4,000 | 6,000 |
| K-9 PROGRAM | 10031230 | 523700 | PUP00 | Employee Training | | |
| | | | | K-9 & HANDLER TRAINING | - | - |
| | | | | subtotal | - | - |

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| | | | | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|-----------------------------|----------------|--------------|------------------------------|------------------------------|----------------------------------|
| Division/Project Title | Account Number | | Title | Account Detail | |
| PUBLIC SAFETY RESERVISTS | 10031230 | 531100 PUP00 | General Supplies & Materials | DOG FOOD | 8,000 |
| | | | | K-9 SUPPLIES | 1,500 |
| | | | | | 1,500 |
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City of Alpharetta

Budget:

FY 2014

Statement:

Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| | | | | | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|------------------------|------------------|-------------------------|--------------------------------|--------------------------------|------------------------------|----------------------------------|
| Division/Project Title | Account Number | | Title | Account Detail | | |
| POLICE JAIL | 10031250 | 531100 | General Supplies & Materials | JAIL OPERATING SUPPLIES | - | 2,500 |
| | | | | subtotal | - | 2,500 |
| | | | TOTAL | | - | 2,500 |
| FIRE LOGISTICS | 10031500 | 522210 | Equipment Repair & Maintenance | EQUIPMENT REPAIR & MAINTENANCE | 21,300 | 22,000 |
| | | | | subtotal | 21,300 | 22,000 |
| | 10031500 | 522220 | Vehicle Repair & Maintenance | R&M | 100,000 | 100,000 |
| | | | | subtotal | 100,000 | 100,000 |
| | 10031500 | 523500 | Employee Travel | TRAVEL EXPENSES | 2,000 | 500 |
| | | | | subtotal | 2,000 | 500 |
| | 10031500 | 523700 | Employee Training | FDIC CONFERENCE | 1,000 | 500 |
| | | | | subtotal | 1,000 | 500 |
| | 10031500 | 531100 | General Supplies & Materials | GENERAL SUPPLIES &, MAP BOOKS | 4,000 | 3,000 |
| | | | | subtotal | 4,000 | 3,000 |
| | 10031500 | 531270 | Fuel | VEHICLE FUEL & EMERGENCY FUEL | 140,000 | 140,000 |
| | | | | subtotal | 140,000 | 140,000 |
| | 10031500 | 531600 | Small Equipment | MISC SMALL EQUIPMENT | - | 1,000 |
| | | | | subtotal | - | 1,000 |
| | FIRE SUPPRESSION | 10031500 | 531700 | Employee Uniforms | FOOTWEAR REIMBURSEMENTS | 12,000 |
| | | | | STATION UNIFORMS | 33,087 | 35,000 |
| | | | | TURNOUT GEAR | 12,000 | 24,000 |
| | | | | subtotal | 57,087 | 71,000 |
| | | | TOTAL | | 325,387 | 338,000 |
| 10031510 | | 522210 | Equipment Repair & Maintenance | MISC EQUIPMENT REPAIR | - | 1,000 |
| | | | | subtotal | - | 1,000 |
| 10031510 | | 522250 | Facility Repair & Maintenance | GENERAL FACILITY REPAIRS | - | 8,000 |
| | | | | subtotal | - | 8,000 |
| 10031510 | | 523860 | Maintenance Contracts | LAWN MAINTENANCE | - | - |
| | | | | subtotal | - | - |
| 10031510 | | 531100 | General Supplies & Materials | GENERAL OPERATIONAL SUPPLIES | 1,000 | 14,000 |
| | | | | subtotal | 1,000 | 14,000 |
| 10031510 | | 531200 | Miscellaneous Utilities | CABLE SERVICE | 1,000 | 1,000 |
| | | | | GARBAGE SERVICE | 4,500 | 4,500 |
| | | | subtotal | 5,500 | 5,500 | |
| 10031510 | 531210 | Water & Sewer Utilities | WATER SERVICE | 9,000 | 9,000 | |
| | | | subtotal | 9,000 | 9,000 | |
| 10031510 | 531220 | Natural Gas Utilities | GAS SERVICE | 26,500 | 20,000 | |
| | | | subtotal | 26,500 | 20,000 | |
| 10031510 | 531230 | Electricity Utilities | ELECTRIC SERVICE | 74,000 | 74,000 | |
| | | | subtotal | 74,000 | 74,000 | |
| 10031510 | 531600 | Small Equipment | SMALL EQUIPMENT | 1,000 | 2,000 | |
| | | | subtotal | 1,000 | 2,000 | |
| | | TOTAL | | 117,000 | 133,500 | |

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title | Account Number | Title | Account Detail | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|-------------------------------|----------------|---|--------------------------------------|------------------------------|----------------------------------|
| FIRE RESERVISTS/ VOLUNTEER | 10031510 | 523700 PFS00 Employee Training | VOLUNTEER TRAINING | 2,000 | 1,800 |
| | | | subtotal | 2,000 | 1,800 |
| | 10031510 | 531100 PFS00 General Supplies & Materials | GENERAL FIREFIGHTING SUPPLIES | 10,000 | 6,000 |
| | | | VOLUNTEER UNIFORMS | 2,000 | 1,000 |
| | | | VOLUNTEER UNIFORMS/TURNOUT GEAR | 3,000 | 1,500 |
| | | | subtotal | 15,000 | 8,500 |
| | | | TOTAL | 17,000 | 10,300 |
| EMERGENCY MEDICAL SVCS | 10031511 | 521200 PFS01 Professional Services | BIO HAZARD WASTE DISPOSAL | 5,000 | 10,000 |
| | | | MEDICAL DIRECTOR STIPEND | 19,900 | 19,900 |
| | | | subtotal | 24,900 | 29,900 |
| | 10031511 | 531100 PFS01 General Supplies & Materials | MEDICAL SUPPLIES | 35,000 | 40,000 |
| | | | subtotal | 35,000 | 40,000 |
| | 10031511 | 531600 PFS01 Small Equipment | SMALL EQUIPMENT | 2,000 | 1,500 |
| | | | subtotal | 2,000 | 1,500 |
| | | | TOTAL | 61,900 | 71,400 |
| SPECIAL EVENTS TEAM | 10031510 | 522210 PFS02 Equipment Repair & Maintenance | VARIOUS EQUIPMENT REPAIRS | 1,000 | 1,000 |
| | | | subtotal | 1,000 | 1,000 |
| | 10031510 | 531100 PFS02 General Supplies & Materials | GENERAL CLEANING SUPPLIES | 7,000 | 1,000 |
| | | | subtotal | 7,000 | 1,000 |
| | 10031510 | 531600 PFS02 Small Equipment | SMALL EQUIPMENT | 15,500 | 2,000 |
| | | | subtotal | 15,500 | 2,000 |
| | 10031510 | 531700 PFS02 Employee Uniforms | TURN OUT GEAR | 10,900 | 500 |
| | | | subtotal | 10,900 | 500 |
| | | | TOTAL | 34,400 | 4,500 |
| INCIDENT RESPONSE | 10031510 | 522210 PFS03 Equipment Repair & Maintenance | EQUIPMENT REPAIR & MAINTENANCE ITEMS | 1,500 | 2,000 |
| | | | subtotal | 1,500 | 2,000 |
| | 10031510 | 523400 PFS03 Printing & Binding | VARIOUS PRINTING | 250 | 250 |
| | | | subtotal | 250 | 250 |
| | 10031510 | 531100 PFS03 General Supplies & Materials | CERT TIER 2 SUPPLIES | 2,500 | 2,500 |
| | | | FIREFIGHTER REHAB SUPPLIES | 4,000 | 3,500 |
| | | | subtotal | 6,500 | 6,000 |
| | 10031510 | 531600 PFS03 Small Equipment | GENERAL SMALL EQUIPMENT | 500 | 15,000 |
| | | | subtotal | 500 | 15,000 |
| | 10031510 | 542100 PFS03 Machinery & Equipment | MACHINERY & EQUIPMENT | - | - |
| | | | subtotal | - | - |
| | | | TOTAL | 8,750 | 23,250 |

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| | | | | | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|-----------------------------------|----------------|--------|------------------------------|--|------------------------------|----------------------------------|
| Division/Project Title | Account Number | | Title | Account Detail | | |
| FIRE PREVENTION AND INSPECTION | 10031520 | 521200 | Professional Services | ASSOCIATION FEES | 200 | 200 |
| | | | | EVIDENCE TESTING | 1,500 | 1,250 |
| | | | | <i>subtotal</i> | 1,700 | 1,450 |
| | 10031520 | 523400 | Printing & Binding | FIRE INSPECTION REMINDERS & SIGNAGE | - | 1,500 |
| | | | | <i>subtotal</i> | - | 1,500 |
| | 10031520 | 523500 | Employee Travel | TRAINING-RELATED TRAVEL | 1,500 | 1,000 |
| | | | | <i>subtotal</i> | 1,500 | 1,000 |
| | 10031520 | 523700 | Employee Training | INSPECTION, INVESTIGATION, PREVENTION TRAINING | 2,000 | 2,400 |
| | | | | <i>subtotal</i> | 2,000 | 2,400 |
| | 10031520 | 531100 | General Supplies & Materials | CODE BOOKS, OFFICE SUPPLIES | 3,633 | 3,800 |
| | | | | EDUCATIONAL MATERIALS | 8,000 | 6,000 |
| | | | | PHOTO, EVIDENCE COLLECTION | 1,000 | 1,000 |
| | | | | <i>subtotal</i> | 12,633 | 10,800 |
| | 10031520 | 531600 | Small Equipment | SMALL EQUIPMENT | 1,367 | 1,367 |
| | | | | <i>subtotal</i> | 1,367 | 1,367 |
| | | | TOTAL | | 19,200 | 18,517 |
| E-911 OPERATIONS | 10031800 | 521200 | Professional Services | TRANSLATION SERVICES | - | - |
| | | | | VEHICLE REGISTRATION CHECKS | - | - |
| | | | | <i>subtotal</i> | - | - |
| | 10031800 | 523860 | Maintenance Contracts | JANITORIAL CONTRACT | 3,713 | - |
| | | | | <i>subtotal</i> | 3,713 | - |
| | 10031800 | 531600 | Small Equipment | | 2,000 | - |
| | | | | <i>subtotal</i> | 2,000 | - |
| | | | TOTAL | | 5,713 | - |
| DEPARTMENT TOTAL | | | | | 3,538,437 | 3,497,501 |

PERFORMANCE MEASUREMENTS

Public Safety Department

Performance Measures

| | Actual 2010 | Actual 2011 | Actual 2012 | ICMA/ Department Target | Results | YTD (Feb.) 2013 | ICMA/ Department Target |
|--|----------------|----------------|----------------|-------------------------------|---------|--------------------|-------------------------------|
| Uniform Crime Reports - Part 1 | | | | | | | |
| Reported | | | | | | | |
| No. | 1,637 | 1,762 | 1,517 | N/A | N/A | 795 | N/A |
| No. reported per 1,000 population | 31.28 | 30.64 | 26.26 | < 39.29 | A | 13.48 | < 39.29 |
| Arrests | | | | | | | |
| No. (total) | 397.00 | 503.00 | 415.00 | N/A | N/A | 189 | N/A |
| % arrested of Part 1 Crimes | 24.25% | 34.24% | 27.36% | N/A | N/A | 23.77% | N/A |
| No. (juvenile only) | 127 | 166 | 105 | N/A | N/A | 42 | N/A |
| % juvenile arrests per total UCR Part 1 arrests | 31.99% | 19.00% | 25.30% | < 20.02% | C | 22.22% | < 20.02% |
| No. arrests per 1,000 population | 7.59 | 8.75 | 7.19% | < 9.72 | A | 3.20 | < 9.72 |
| No. arrests per sworn FTE | 3.82 | 4.79 | 3.99 | < 5.16 | A | | < 5.16 |
| Assigned | | | | | | | |
| No. | 563 | 491 | 603 | N/A | N/A | 267 | N/A |
| % assigned | 34.39% | 24.25% | 39.75% | N/A | N/A | 33.58% | N/A |
| Cleared | | | | | | | |
| No. | 561 | 384 | 346 | N/A | N/A | 102 | N/A |
| % assigned | 34.27% | 78.20% | 22.81% | N/A | N/A | 12.83% | N/A |
| No. cleared per sworn FTE | 5.39 | 3.66 | 3.33 | N/A | N/A | | N/A |
| Uniform Crime Reports - Part 2 | | | | | | | |
| No. drug arrests | 155 | 230 | 130 | N/A | N/A | 128 | N/A |
| No. drug arrests per 1,000 population | 2.96 | 4.00 | 2.25 | < 5.88 | A | 2.17 | < 5.88 |
| No. juvenile drug arrests | 10 | 25 | 12 | N/A | N/A | 11 | N/A |
| % juvenile drug arrests | 6.45% | 10.87% | 9.23% | < 13% | A | 8.59% | < 13% |
| Arrests - General | | | | | | | |
| No. total arrests | 1,331 | 1,469 | 1,246 | N/A | N/A | 662 | N/A |
| No. total arrests per 1,000 population | 25.43 | 25.55 | 21.57 | < 68.52 | A | 11.22 | < 68.52 |
| No. DUI arrests | 356 | 439 | 369 | N/A | N/A | 158 | N/A |
| No. DUI arrests per 1,000 population | 6.80 | 7.63 | 6.39 | > 6.96 | B | 2.68 | > 6.96 |
| Traffic Accidents | | | | | | | |
| No. fatal traffic accidents | 1 | 3 | 2 | N/A | N/A | 1 | N/A |
| No. fatal traffic accidents per 1,000 population | 0.01 | 0.05 | 0.03 | N/A | N/A | 0.02 | N/A |
| 911 Calls | | | | | | | |
| No. incoming calls | 42,559 | 42,026 | 39,097 | N/A | N/A | 24,550 | N/A |
| Avg. ring time in seconds | 5.17 | 0.75 | 5.00 | < 5.00 | B | 5.00 | < 5.00 |

Alpharetta is a member of ICMA's (International City/County Management Association) performance measurement consortium which tracks data from various service units (e.g. police, fire, etc.) and allows for the comparison and exchange of data with other local governments within the consortium as well as nationwide. Many of the Targets included above represent ICMA averages.

LEGEND

- A = met or exceeded target
- B = within 15% of target
- C = missed target by more

Public Safety Department

Performance Measures

| | Actual 2010 | Actual 2011 | Actual 2012 | ICMA/ Department Target | Results | YTD (Feb.) 2013 | ICMA/ Department Target |
|--|----------------|----------------|----------------|-------------------------------|---------|--------------------|-------------------------------|
| FTEs | | | | | | | |
| No. Fire FTE per 1,000 population | 1.85 | 1.68 | 1.65 | < 2.51 | A | 1.62 | < 2.51 |
| Fires | | | | | | | |
| Residential | | | | | | | |
| No. structure fires | 22 | 59 | 31 | N/A | N/A | 29 | N/A |
| Structure fires per 1,000 structures | 1.05 | 2.57 | 1.35 | < 3.06 | A | 1.23 | < 3.06 |
| Structure fires per 1,000 population | 0.42 | 1.02 | 0.54 | < 1 | A | 0.49 | < 1 |
| 1&2 family structure fires | 15 | 23 | 19 | N/A | N/A | 15 | N/A |
| 1&2 family structure fires contained to room of origin | 8 | 20 | 15 | N/A | N/A | 12 | N/A |
| 1&2 family fires contained per total 1&2 family fires | 53.33% | 86.96% | 78.95% | > 62% | A | 80.00% | > 62% |
| Commercial/Industrial | | | | | | | |
| No. structure fires | 2 | 16 | 4 | N/A | N/A | 2 | N/A |
| Structure fires per 1,000 Comm./Ind. structures | 1.11 | 8.87 | 2.21 | < 6.48 | A | 1.10 | < 6.48 |
| Non-Structure | | | | | | | |
| No. non-structure fires | 85 | 96 | 81 | N/A | N/A | 30 | N/A |
| No. non-structure fires per 1,000 population | 1.62 | 1.67 | 1.40 | < 2.23 | A | 0.51 | < 2.23 |
| Totals | | | | | | | |
| Total fire incidents | 109 | 171 | 116 | N/A | N/A | 61 | N/A |
| Total fire incidents per 1,000 population | 2.08 | 2.97 | 2.01 | < 3.66 | A | 1.03 | < 3.66 |
| Response Time | | | | | | | |
| Fire Total Customer Time in minutes | 6.46 | 6.18 | 6.18 | < 7 | A | 6.82 | < 7 |
| Non-Fires | | | | | | | |
| No. non-fire incidents | 4,271 | 3,955 | 3,920 | N/A | N/A | 2,297 | N/A |
| No. non-fire incidents per 1,000 population | 81.48 | 68.66 | 67.59 | < 80.21 | A | 38.94 | < 80.21 |
| False Alarms | | | | | | | |
| No. false alarms & good intent calls | 1,756 | 1,284 | 1,232 | N/A | N/A | 796 | N/A |
| False alarms & good intent calls per total calls | 28.62% | 23.73% | 23.39% | > 18.02% | A | 25.24% | > 18.02% |
| Arson | | | | | | | |
| No. residential arson incidents | 1 | 1 | 1 | 1 | A | 2 | 1 |
| No. residential arson incidents per 10,000 population | 0.19 | 0.17 | 0.17 | < 0.82 | A | 0.34 | < 0.82 |
| Total arson incidents | 2 | 2 | 2 | N/A | N/A | 2 | N/A |
| Total arson incidents per 10,000 population | 0.38 | 0.35 | 0.35 | < 1.33 | A | 0.34 | < 1.33 |
| Total arson cases cleared | 1 | 0 | 1 | N/A | N/A | 1 | N/A |
| Arson case clearance rate | 50.00% | 0.00% | 50.00% | > 52.83% | A | 50.00% | > 52.83% |
| Rescue/Recovery | | | | | | | |
| No. rescue/recovery incidents | 69 | 71 | 69 | N/A | N/A | 34 | N/A |
| No. rescue/recovery incidents per 10,000 population | 13.18 | 12.33 | 11.95 | < 4.20 | C | 5.76 | < 4.20 |
| EMS | | | | | | | |
| No. EMS responses | 3,289 | 3,061 | 3,101 | N/A | N/A | 1,814 | N/A |
| No. EMS responses per 1,000 population | 62.84 | 53.14 | 53.47 | < 87.00 | A | 30.75 | < 87.00 |
| Hazmat | | | | | | | |
| No. Hazmat incidents | 57 | 48 | 44 | N/A | N/A | 28 | N/A |
| No. Hazmat incidents per 10,000 population | 10.89 | 8.33 | 7.62 | < 13.32 | A | 4.75 | < 13.32 |

Alpharetta is a member of ICMA's (International City/County Management Association) performance measurement consortium which tracks data from various service units (e.g. police, fire, etc.) and allows for the comparison and exchange of data with other local governments within the consortium as well as nationwide. Many of the Targets included above represent ICMA averages.

LEGEND

A = met or exceeded target

B = within 15% of target

C = missed target by more than 15%



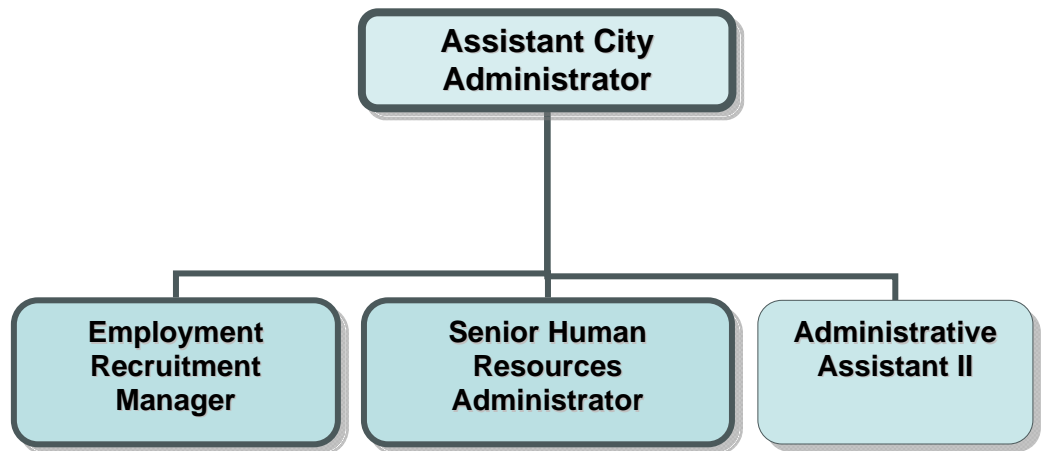
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Human Resources



James Drinkard
**Assistant
City Administrator**



Assistant City Administrator (acting HR Director) is funded within the City Administration budget.

Human Resources

Administration, Employee Recruitment and Retention

Mission Statement

It is the mission of the Human Resources Team to recruit, retain, and develop an efficient, creative, and professional workforce capable of meeting the current and future needs and expectations of the City of Alpharetta and the citizens and customers whom we exist to serve.

Synopsis

To successfully carryout our core mission, the Human Resources Team shall:

- ✓ Ensure that employees are provided the same concern, respect, and caring attitude within the organization that they are expected to share with every customer, both external and internal;
- ✓ Act as a catalyst enabling all employees to contribute at optimum levels towards the success of the community and the City of Alpharetta;
- ✓ Establish, administer, and effectively communicate sound policies, rules, and practices that treat employees with dignity and equality while maintaining compliance with employment and labor laws, organizational directives, and the vision and values of the City of Alpharetta;
- ✓ Consult with senior management and supervisory personnel on human resources matters regarding staffing, organizational effectiveness, training and development, motivation and discipline, compliance, and related matters; and
- ✓ Work in support of the Benefits Team (Finance Department) to develop and provide a competitive salary and benefit package that supports our employees and meets the needs and goals of the City of Alpharetta.

Goals and Objectives

The core goals of the Human Resources Department are:

- ✓ Develop and maintain appropriate personnel policies and procedures that provide flexibility in the management of personnel while maintaining compliance with current employment law and practice so as to effectively protect the City;

- ✓ Develop and deliver effective training programs to all employees so as to constantly improve customer service delivery, efficiency of operations, and the overall effectiveness and professionalism of the organization;
- ✓ Identify and develop internal talent;
- ✓ Develop and maintain a Strategic Human Resources Plan to ensure continuity of operations, effective succession planning in key positions, appropriate staffing to meet City goals and customer service expectations, and anticipate fiscal needs and impacts;
- ✓ Improve operational efficiency and reduce costs by elevating the overall health of our employees; and
- ✓ Elevate and maintain morale by improving communications with employees and fostering an information rich environment.

5-YEAR FINANCIAL SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2014
HUMAN RESOURCES
Five-Year Financial Summary**

| | Actual FY 2010 | Actual FY 2011 | Actual FY 2012 | Amended Budget FY 2013 | Recommended Budget FY 2014 |
|--------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------------------|---|
| Revenue | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>% Change</i> | | 0.0% | 0.0% | 0.0% | 0.0% |
| <i>Average 5 year percent change</i> | | 0.0% | | | |
| Expenditures | \$ 263,708 | \$ 292,169 | \$ 332,952 | \$ 396,247 | \$ 380,472 |
| <i>% Change</i> | | 10.8% | 14.0% | 19.0% | -4.0% |
| <i>Average 5 year percent change</i> | | 9.9% | | | |

DEPARTMENT BUDGET SUMMARY

**CITY OF ALPHARETTA
PROPOSED BUDGET FY 2014
HUMAN RESOURCES
BUDGET REQUEST BY ACCOUNT**

Amended FY 2013 to FY 2014

| Notes | ACCOUNT DESCRIPTION | ACTUAL FY 2011 | ACTUAL FY 2012 | ADOPTED BUDGET FY 2013 | BUDGET AMEND- MENTS | AMENDED BUDGET FY 2013 | RECOMMENDED BUDGET FY 2014 | % INCREASE (DECREASE) | \$ INCREASE (DECREASE) |
|---------|--|-------------------|-------------------|------------------------------|---------------------------|------------------------------|----------------------------------|--------------------------|---------------------------|
| | Revenue | | | | | | | | |
| | N/A | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | - | \$ - |
| | Total | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | - | \$ - |
| | Expenditures | | | | | | | | |
| | (1) Personnel Services: | | | | | | | | |
| | Salary | \$ 112,042 | \$ 113,899 | \$ 117,632 | \$ - | \$ 117,632 | \$ 119,763 | 1.8% | 2,131 |
| | Benefits | 34,998 | 40,403 | 42,420 | - | 42,420 | 41,777 | -1.5% | (643) |
| | Citywide Tuition Reimbursement Program | 47,864 | 40,632 | 85,000 | - | 85,000 | 50,000 | -41.2% | (35,000) |
| | subtotal | \$ 194,904 | \$ 194,933 | \$ 245,052 | \$ - | \$ 245,052 | \$ 211,540 | -13.7% | \$ (33,512) |
| | Maintenance and Operations: | | | | | | | | |
| (2) (3) | Professional Services | \$ 10,587 | \$ 48,593 | \$ 46,200 | \$ 3,900 | \$ 50,100 | \$ 64,200 | 28.1% | \$ 14,100 |
| (2) | Employee Recruitment | 75 | 1,066 | 2,700 | - | 2,700 | 2,000 | -25.9% | (700) |
| (2) | Equipment Repair/Maint. | - | - | 100 | - | 100 | - | -100.0% | (100) |
| (2) | Advertising | 875 | 1,160 | 4,019 | - | 4,019 | 3,000 | -25.4% | (1,019) |
| (2) | Printing and Binding | - | 270 | 500 | - | 500 | 300 | -40.0% | (200) |
| | Employee Travel | - | - | 1,200 | - | 1,200 | 1,200 | 0.0% | - |
| (2) | Employee Training | 1,926 | 2,873 | 1,230 | - | 1,230 | 2,150 | 74.8% | 920 |
| (2) | Maintenance Contracts | 1,404 | 2,072 | 2,791 | - | 2,791 | 2,700 | -3.3% | (91) |
| (2) | IT Professional Services | 3,417 | 3,148 | 6,001 | - | 6,001 | 6,397 | 6.6% | 396 |
| (2) | General Supplies/Materials | 2,829 | 6,374 | 7,858 | - | 7,858 | 9,850 | 25.3% | 1,992 |
| (2) | Miscellaneous Utilities | 3,179 | 3,707 | 200 | - | 200 | 260 | 30.0% | 60 |
| (2) | Water and Sewer Utilities | - | - | 50 | - | 50 | 100 | 100.0% | 50 |
| (2) | Natural Gas Utilities | - | - | 380 | - | 380 | 275 | -27.6% | (105) |
| | Electricity Utilities | - | - | 4,000 | - | 4,000 | 4,000 | 0.0% | - |
| | Food | 14 | - | - | - | - | - | - | - |
| | Small Equipment | 3,771 | - | - | - | - | - | - | - |
| | IT Equipment Refresh | 1,281 | 1,371 | - | - | - | - | - | - |
| | Non-Recurring Expenses | - | - | - | - | - | - | - | - |
| | Employee Recognition Program | 67,906 | 67,386 | 73,966 | (3,900) | 70,066 | 72,500 | 3.5% | 2,434 |
| | subtotal | \$ 97,266 | \$ 138,019 | \$ 151,195 | \$ - | \$ 151,195 | \$ 168,932 | 11.7% | \$ 17,737 |

**CITY OF ALPHARETTA
PROPOSED BUDGET FY 2014
HUMAN RESOURCES
BUDGET REQUEST BY ACCOUNT**

Amended FY 2013 to FY 2014

| Notes | ACCOUNT DESCRIPTION | ACTUAL FY 2011 | ACTUAL FY 2012 | ADOPTED BUDGET FY 2013 | BUDGET AMEND- MENTS | AMENDED BUDGET FY 2013 | RECOMMENDED BUDGET FY 2014 | % INCREASE (DECREASE) | \$ INCREASE (DECREASE) |
|-------|---------------------------------------|-------------------|-------------------|------------------------------|---------------------------|------------------------------|----------------------------------|--------------------------|---------------------------|
| | Capital: | | | | | | | | |
| | Machinery & Equipment | - | - | - | \$ - | - | - | - | - |
| | subtotal | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | - | \$ - |
| | Total | \$ 292,169 | \$ 332,952 | \$ 396,247 | \$ - | \$ 396,247 | \$ 380,472 | -4.0% | \$ (15,775) |
| | Full-time Equivalent Positions | 2.0 | 2.0 | 2.0 | | 2.0 | 2.0 funded | | |
| | | 1.0 | 1.0 | 1.0 | | 1.0 | 1.0 un-funded | | |
| | | 3.0 | 3.0 | 3.0 | | 3.0 | 3.0 | | |

Notes

- (1) Variance is due primarily to wage increases associated with the 3.0% performance-based merit program scheduled for April 1, 2014 (contingent upon a mid-year review of revenue trends) and increases in group insurance costs.
- (2) Variances are based on year-to-date expenditure trends.
- (3) Includes Wage and Benefit Study approved as part of the FY 2014 Operating Initiatives (Please see the Operating Initiatives section for more information).

EXPENDITURE SUMMARY BY **DIVISION/PROJECT**

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Summary by Division/Project (Maintenance and Operations/Capital)

| ACCOUNT DESCRIPTION | | FY 2013 Amended Project Budget | FY 2014 Project Budget Request | Human Resources | Recruitment and Employment | Citywide Training |
|---------------------|------------------------------|--------------------------------|--------------------------------|------------------|----------------------------|-------------------|
| | | | | 1840 | HRD00 | HRD01 |
| 521200 | Professional Services | \$ 50,100 | \$ 64,200 | \$ - | \$ 37,200 | \$ 27,000 |
| 521300 | Employee Recruitment | 2,700 | 2,000 | | 2,000 | |
| 522320 | Equipment Repair/Maint. | 100 | - | - | | |
| 523300 | Advertising | 4,019 | 3,000 | - | 3,000 | |
| 523400 | Printing and Binding | 500 | 300 | 100 | 200 | |
| 523500 | Employee Travel | 1,200 | 1,200 | 1,200 | | |
| 523700 | Employee Training | 1,230 | 2,150 | 2,150 | | |
| 523860 | Maintenance Contracts | 2,791 | 2,700 | 2,700 | | |
| 523900 | IT Professional Services | 6,001 | 6,397 | 6,397 | | |
| 531100 | General Supplies/Materials | 7,858 | 9,850 | 6,800 | 1,150 | 1,900 |
| 531200 | Miscellaneous Utilities | 200 | 260 | 260 | | |
| 531210 | Water and Sewer Utilities | 50 | 100 | 100 | | |
| 531220 | Natural Gas Utilities | 380 | 275 | 275 | | |
| 531230 | Electricity Utilities | 4,000 | 4,000 | 4,000 | | |
| 531300 | Food | - | - | | | |
| 531600 | Small Equipment | - | - | - | | |
| 531610 | IT Equipment Refresh | - | - | - | | |
| 532400 | Non-Recurring Expenses | - | - | - | - | |
| 532420 | Employee Recognition Program | 70,066 | 72,500 | | 72,500 | |
| 542100 | Machinery and Equipment | | - | - | | |
| TOTAL | | \$ 151,195 | \$ 168,932 | \$ 23,982 | \$ 116,050 | \$ 28,900 |

EXPENDITURE LINE-ITEM DETAIL BY **DIVISION/PROJECT**

City of Alpharetta

Budget:

FY 2014

Statement:

Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title | | Account Number | Title | | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|------------------------|--|-----------------|---|-----------|------------------------------|----------------------------------|
| HUMAN RESOURCES | | 10018400 521200 | Professional Services | | - | - |
| | | | subtotal | \$ | - | \$ |
| | | 10018400 522210 | Equipment Repair & Maintenance General Repair/Maintenance (e.g. printers) | | - | - |
| | | | subtotal | \$ | - | \$ |
| | | 10018400 523300 | Advertising | | - | - |
| | | | subtotal | \$ | - | \$ |
| | | 10018400 523400 | Printing and Binding Business Cards | | 100 | 100 |
| | | | subtotal | \$ | 100 | \$ |
| | | 10018400 523500 | Employee Travel Human Resources Travel | | 1,100 | 1,100 |
| | | | Wells Local Mileage | | 100 | 100 |
| | | | subtotal | \$ | 1,200 | \$ |
| | | 10018400 523700 | Employee Training Wells Professional Development | | 250 | 250 |
| | | | Bott/Wells Professional Membership Fees | | 170 | 400 |
| | | | Bott Professional Development | | 810 | 1,500 |
| | | | subtotal | \$ | 1,230 | \$ |
| | | 10018400 523860 | Maintenance Contracts Janitorial Contract | | 1,378 | 1,200 |
| | | | Copier Maintenance | | 450 | 450 |
| | | | GRM Shredding | | | 150 |
| | | | GRM Records Management | | 963 | 900 |
| | | | subtotal | \$ | 2,791 | \$ |
| | | 10018400 523900 | IT Professional Services CISCO SMARTnet Technical Support - Network | | 362 | 362 |
| | | | Apple Developer License for BoxTone | | 1 | 1 |
| | | | GFI Vipre | | 46 | - |
| | | | Internet Service Provider | | 22 | 26 |
| | | | APC/MGE UPS System Maintenance | | 55 | 110 |
| | | | Diskeeper Software Renewal | | 41 | - |
| | | | MessageOne Service Renewal | | 156 | - |
| | | | Microsoft Enterprise Licensing Renewal | | 952 | 934 |
| | | | Non-Xerox Printer Repair | | - | 64 |
| | | | GIS Tools & ArcPad Software Maintenance | | 426 | 362 |
| | | | ArcGIS Online | | - | 46 |
| | | | Filemaker Software Maintenance & Support | | 54 | 58 |
| | | | Semi-Annual Inspection | | 10 | 14 |
| | | | Google Message Discovery | | 110 | - |
| | | | Barracuda Web Filtering Services | | 55 | 64 |
| | | | Barracuda Link Balancer | | 15 | 15 |
| | | | Solarwinds Software Renewal | | 9 | 37 |
| | | | Scrutiziner Software Renewal | | 14 | - |
| | | | Wiring Services | | 92 | 92 |
| | | | Consulting Services | | 183 | 220 |
| | | | LP360 LIDAR Extension Software/Server Renewal | | 13 | 15 |

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title | Account Number | Title | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|------------------------|----------------|--|------------------------------|----------------------------------|
| | | Parcel Builder Software | 81 | 82 |
| | | Telephony Support Services | 37 | - |
| | | Nessus Scanner | 18 | - |
| | | Maint & Support for City Telephony Equipment | 73 | - |
| | | First Call Software | - | 37 |
| | | CommVault Simpana | 0 | 224 |
| | | VMware Virtual Servers and/or Additional Licensing | 240 | 240 |
| | | Cloud Archive of City Data | - | 256 |
| | | Internet Service Provider | 351 | 362 |
| | | ADSelfService Software Renewal | 14 | 14 |
| | | ManageEngine Password Manager Pro | 23 | 23 |
| | | Manage Engine Software Licensing | 16 | 16 |
| | | Netmotion <i>Mobility XE</i> Software Renewal | 184 | 195 |
| | | GLS Monitoring and Support | - | 851 |
| | | CISCO SMARTnet Telephony and Phone App Licenses | - | 329 |
| | | Cisco phone infrastructure support | - | 53 |
| | | Line and Circuit Service | 2,077 | 1,269 |
| | | Long Distance | 25 | 26 |
| | | Monitoring of Various City Websites for Potential Outage | 5 | - |
| | | Technical Support for VMware Environment | 21 | - |
| | | City Enterprise Data Management | 220 | - |
| | | subtotal | \$ 6,001 | \$ 6,397 |
| 10018400 | 531100 | General Supplies & Materials | | |
| | | Publications & Subscriptions | 325 | 325 |
| | | Fair Labor Standards Handbook | 475 | 475 |
| | | General Office Supplies | 3,908 | 3,900 |
| | | Postage | 50 | 200 |
| | | Copier Usage | 200 | 100 |
| | | Food & Drinks | 250 | 200 |
| | | Retirement Gifts | - | 1,100 |
| | | UPS & Fed Ex | 200 | 500 |
| | | subtotal | \$ 5,408 | \$ 6,800 |
| 10018400 | 531200 | Misc Utilities | | |
| | | BFI - Garbage Service | 200 | 260 |
| | | subtotal | \$ 200 | \$ 260 |
| 10018400 | 531210 | Water & Sewer | | |
| | | Fulton Cty - Water Service | 50 | 100 |
| | | subtotal | \$ 50 | \$ 100 |
| 10018400 | 531220 | Natural Gas | | |
| | | Gas Service | 380 | 275 |
| | | subtotal | \$ 380 | \$ 275 |
| 10018400 | 531230 | Electric | | |
| | | GA Power - Electric Service | 4,000 | 4,000 |
| | | subtotal | \$ 4,000 | \$ 4,000 |
| 10018400 | 531600 | Small Equipment | | |
| | | Printer Repairs/Replacement | - | - |
| | | subtotal | \$ - | \$ - |

City of Alpharetta

Budget:

FY 2014

Statement:

Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| | | | | | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|---|-----------------------|------------------------------|--|----|------------------------------|----------------------------------|
| Division/Project Title | Account Number | Title | | | | |
| | 10018400 531610 | IT Equipment Refresh | Dell Laptop / Workstation Replacements | | - | - |
| | | | <i>subtotal</i> | \$ | - | \$ - |
| | 10018400 532400 | Non-Recurring Expenses | Flowers | | - | - |
| | | | <i>subtotal</i> | \$ | - | \$ - |
| | 10018400 542100 | Machinery & Equipment | | | - | - |
| | | | <i>subtotal</i> | \$ | - | \$ - |
| Human Resource Total | | | | | \$ 21,360 | \$ 23,982 |
| RECRUITMENT AND EMPLOYMENT HRD00 | 10018400 521200 HRD00 | Professional Services | Caduceus Occupational Medicine | | 7,000 | 7,000 |
| | | | Stone, McElroy & Assoc | | 8,000 | 14,000 |
| | | | Wage and Benefit Study | | - | 15,000 |
| | | | Payscale | | 1,200 | 1,200 |
| | | | <i>subtotal</i> | \$ | 16,200 | \$ 37,200 |
| | 10018400 521300 HRD00 | Employee Recruitment | International Personnel Mgt. Association - Test | | 2,500 | 1,700 |
| | | | National Student Clearing House | | 75 | 175 |
| | | | Talx Corp | | 75 | 75 |
| | | | Various Vendors | | 50 | 50 |
| | | | <i>subtotal</i> | \$ | 2,700 | \$ 2,000 |
| | 10018400 523300 HRD00 | Advertising | Advertising Costs for Recruitment | | 4,019 | 3,000 |
| | | | <i>subtotal</i> | \$ | 4,019 | \$ 3,000 |
| | 10018400 523400 HRD00 | Printing and Binding | Printing | | 400 | 200 |
| | | | <i>subtotal</i> | \$ | 400 | \$ 200 |
| | 10018400 531100 HRD00 | General Supplies & Materials | Paper Direct | | 500 | 600 |
| | | | Fed Ex | | 100 | 100 |
| | | | Postage Allocation | | 50 | 50 |
| | | | General Supplies | | - | 400 |
| | | | <i>subtotal</i> | \$ | 650 | \$ 1,150 |
| | 10018400 532400 HRD00 | Non-Recurring Expenses | | | - | - |
| | | | <i>subtotal</i> | \$ | - | \$ - |
| | 10018400 532420 HRD00 | Employee Recognition Program | Performance Recognition Program | | 4,640 | 4,500 |
| | | | Employee Appreciation Days (2) | | 22,386 | 21,000 |
| | | | Flowers for City Employees | | 4,000 | 4,000 |
| | | | Cheryl & Co | | 800 | 800 |
| | | | Payroll Summary (\$50 Gift Check -Dec) | | 41,000 | 41,000 |
| | | | Gift Certificates (Municipal Court, City Attorney) | | 1,140 | 1,200 |
| | | | <i>subtotal</i> | \$ | 73,966 | \$ 72,500 |
| Recruitment and Employment Total | | | | | \$ 97,935 | \$ 116,050 |

City of Alpharetta

Budget:

FY 2014

Statement:

Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| | | | | | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|--|----------------|--------------|-----------------------|--|------------------------------|----------------------------------|
| Division/Project Title | Account Number | | Title | | | |
| CITYWIDE TRAINING HRD01 | 10018400 | 521200 HRD01 | Professional Services | Customer Service/Sexual Harassment Training | 30,000 | 27,000 |
| | | | | subtotal | \$ 30,000 | \$ 27,000 |
| | 10018400 | 531100 HRD01 | General Supplies | Handbook/Course Materials - Seasonal PT | 400 | 400 |
| | | | | Miscellaneous Classrooms & Training Supplies | 1,500 | 1,500 |
| | | | | subtotal | \$ 1,900 | \$ 1,900 |
| Citywide Training Total | | | | | \$ 31,900 | \$ 28,900 |
| Human Resource Department Total | | | | | \$ 151,195 | \$ 168,932 |

PERFORMANCE MEASUREMENTS

| Administration Performance Measurements | Actual FY 2010 | Actual FY 2011 | Actual FY 2012 | YTD (Feb. 2013) FY 2013 | Target FY 2013 | Target FY 2014 |
|--|---------------------------|---------------------------|---------------------------|------------------------------------|---------------------------|---------------------------|
| Human Resources annual turnover percentage | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% |
| City-wide turnover percentage | 2.90% | 5.61% | 6.94% | 3.51% | 8.00% | 9.00% |
| Total # full-time equivalents (full-time, part-time, seasonal, and elected) | 542 | 537 | 530 | 478 | 530 | 535 |
| HR staff to total full-time equivalent employee ratio | 1 to 271 | 1 to 268 | 1 to 265 | 1 to 239 | 1 to 265 | 1 to 268 |
| Personnel Assigned: | 1.0 FTE | 1.0 FTE | 1.0 FTE | 1.0 FTE | 1.0 FTE | |
| | Admin Assistant II | Admin Assistant II | Admin Assistant II | | Admin Assistant II | Admin Assistant II |
| *The Human Resources Department is directed by the Assistant City Administrator. | | | | | | |

| Employment & Retention Performance Measurements | Actual FY 2010 | Actual FY 2011 | Actual FY 2012 | YTD (Feb. 2013) FY 2013 | Target FY 2013 | Target FY 2014 |
|---|---|--|--|------------------------------------|--|--|
| Average cost per hire - Permanent | \$7,500 | \$7,500 | \$7,500 | \$7,500 | \$7,500 | \$7,500 |
| Average cost per hire - Seasonal | \$1,200 | \$1,200 | \$1,200 | \$1,200 | \$1,200 | \$1,200 |
| # of Resumes reviewed & logged | 576 | 651 | 622 | 278 | 550 | 700 |
| # of Qualified applications processed | 150 | 91 | 80 | 50 | 75 | 125 |
| # of New hires - Permanent | 13 | 21 | 27 | 20 | 26 | 30 |
| # of New hires - Seasonal | 51 | 53 | 50 | 0 | 53 | 55 |
| # of Internal promotions | 8 | 19 | 9 | 7 | 8 | 7 |
| # of separations | 75 | 65 | 80 | 15 | 75 | 80 |
| % of Employees rated "Exceeds" on annual merit review | 5% | 5% | 3.6% | | 5.5% | 5.5% |
| % of Employees rated "Meets" on annual merit review | 95% | 95% | 96% | | 94% | 94% |
| % of Employees underperforming on annual performance review | 0.5% | 0.5% | 0.4% | | 0.5% | 0.5% |
| % of Employees on "Performance Improvement Plan" | 2% | 2% | 1% | | 1% | 1% |
| Total # of employees enrolled in Education Programs | | | | | | |
| Doctorate Degree | 0 | 1 | 1 | 1 | 1 | 2 |
| Master's Degree | 6 | 5 | 2 | 7 | 3 | 8 |
| Bachelor's Degree | 11 | 11 | 11 | 11 | 8 | 12 |
| Associate's Degree | 12 | 13 | 9 | 5 | 10 | 8 |
| Certificate Programs | 0 | 1 | 2 | 1 | 5 | 2 |
| Total # of employees receiving tuition reimburse | 26 | 28 | 20 | 25 | 20 | 32 |
| Total dollar amount of reimbursement | \$42,023 | \$52,118 | \$38,628 | \$33,781 | \$38,000 | \$43,000 |
| * Employee review percentage not 100% due to the impact of new hires, vacancies, turnover, and leaves of absence. | | | | | | |
| Personnel Assigned: | 2.0 FTE | 1.0 FTE | 2.0 FTE | 2.0 FTE | 2.0 FTE | 2.0 FTE |
| | Sr. HR Administrator Employment/Recruitment Manager | Sr. HR Administrator* Employment/Recruitment Manager | Sr. HR Administrator* Employment/Recruitment Manager | | Sr. HR Administrator* Employment/Recruitment Manager | Sr. HR Administrator* Employment/Recruitment Manager |

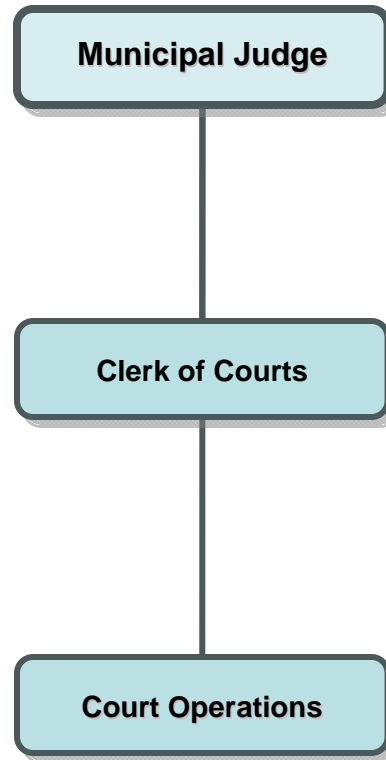
* Not funded in the budget for FY's 2011-2014.



Municipal Court



Elizabeth Sahlin
Clerk of Courts



Municipal Court

Administration and Court Services

Mission Statement

To grow and maintain sufficient staffing, infrastructure and general court services for the City of Alpharetta; to educate and inform persons who attend court; to ensure the citizens' rights are observed and protected; to achieve justice and fundamental fairness in all matters including cases that go to trial and those that are settled pre-trial; and to efficiently and responsibly serve all citizens living in the community.

Goals and Objectives

- ✓ Provide professional, quality service;
- ✓ Monitor court sessions and continue to improve efficiency;
- ✓ Develop operations guide to use internally;
- ✓ Enhance the GBS court Software system;
- ✓ Develop activity reports;
- ✓ Enhance reporting to state and city departments;
- ✓ Review and enhance current reports/forms;
- ✓ Enhance the current data that is shared between Court/Police;
- ✓ Review, improve, and update day to day operations;
- ✓ Provide proper training to insure compliance with all State laws and regulations; and
- ✓ Continue to cross-train employees

5-YEAR FINANCIAL SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2014
MUNICIPAL COURT
Five-Year Financial Summary**

| | Actual FY 2010 | | Actual FY 2011 | | Actual FY 2012 | | Amended Budget FY 2013 | | Recommended Budget FY 2014 | |
|--------------------------------------|---------------------------|---------|---------------------------|---------|---------------------------|---------|---------------------------------------|---------|---|-----------|
| Revenue | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - |
| <i>% Change</i> | | | | 0.0% | | 0.0% | | 0.0% | | 0.0% |
| average 5-year percent change | | | | 0.0% | | | | | | |
| Expenditures | \$ | 931,504 | \$ | 928,142 | \$ | 938,942 | \$ | 996,785 | \$ | 1,025,056 |
| <i>% Change</i> | | | | -0.4% | | 1.2% | | 6.2% | | 2.8% |
| <i>Average 5-year percent change</i> | | | | 2.4% | | | | | | |

DEPARTMENT BUDGET SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2014
MUNICIPAL COURT
BUDGET REQUEST BY ACCOUNT**

Amended FY 2013 to FY 2014

| NOTES | ACCOUNT DESCRIPTION | ACTUAL FY 2011 | ACTUAL FY 2012 | ADOPTED BUDGET FY 2013 | BUDGET AMEND- MENTS | AMENDED BUDGET FY 2013 | RECOMMENDED BUDGET FY 2014 | % INCREASE (DECREASE) | \$ INCREASE (DECREASE) |
|-----------------------------|----------------------------|-------------------|-------------------|------------------------------|---------------------------|------------------------------|----------------------------------|--------------------------|---------------------------|
| Revenue | | | | | | | | | |
| (1) N/A | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | - | \$ - |
| | Total Revenue | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | - | \$ - |
| Expenditures | | | | | | | | | |
| (2) Personnel Services: | | | | | | | | | |
| | Salary | \$ 406,896 | \$ 409,153 | \$ 435,020 | \$ - | \$ 435,020 | \$ 440,328 | 1.2% | \$ 5,308 |
| | Benefits | 182,259 | 188,482 | 197,608 | - | 197,608 | 209,819 | 6.2% | 12,211 |
| | subtotal | \$ 589,155 | \$ 597,635 | \$ 632,628 | \$ - | \$ 632,628 | \$ 650,147 | 2.8% | \$ 17,519 |
| Maintenance and Operations: | | | | | | | | | |
| | Professional Services | \$ 232,626 | \$ 228,966 | \$ 241,829 | \$ - | \$ 241,829 | \$ 242,790 | 0.4% | \$ 961 |
| | Equipment Repair/Maint. | 559 | 70 | 1,300 | - | 1,300 | 850 | -34.6% | (450) |
| | Facility Repair/Maint. | - | 630 | - | - | - | 600 | - | 600 |
| | Advertising | 150 | 425 | 250 | - | 250 | 400 | 60.0% | 150 |
| (3) | Printing and Binding | 22,058 | 18,031 | 25,609 | - | 25,609 | 24,100 | -5.9% | (1,509) |
| | Employee Travel | 3,201 | 2,546 | 3,000 | - | 3,000 | 3,000 | 0.0% | - |
| | Employee Training | 2,780 | 1,425 | 2,000 | - | 2,000 | 2,000 | 0.0% | - |
| (4) | Maintenance Contracts | 4,037 | 7,721 | 9,690 | - | 9,690 | 12,598 | 30.0% | 2,908 |
| (5) | IT Professional Services | 34,019 | 34,724 | 33,929 | - | 33,929 | 40,468 | 19.3% | 6,539 |
| | General Supplies/Materials | 13,434 | 13,989 | 14,408 | - | 14,408 | 14,148 | -1.8% | (260) |
| (6) | Miscellaneous Utilities | 24,817 | 24,654 | 773 | - | 773 | 725 | -6.2% | (48) |

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2014
MUNICIPAL COURT
BUDGET REQUEST BY ACCOUNT**

Amended FY 2013 to FY 2014

| NOTES | ACCOUNT DESCRIPTION | ACTUAL FY 2011 | ACTUAL FY 2012 | ADOPTED BUDGET FY 2013 | BUDGET AMEND- MENTS | AMENDED BUDGET FY 2013 | RECOMMENDED BUDGET FY 2014 | % INCREASE (DECREASE) | \$ INCREASE (DECREASE) |
|-------|---------------------------|-------------------|-------------------|------------------------------|---------------------------|------------------------------|----------------------------------|--------------------------|---------------------------|
| (6) | Water and Sewer Utilities | - | - | 1,100 | - | 1,100 | 1,500 | 36.4% | 400 |
| (6) | Natural Gas Utilities | - | - | 3,399 | - | 3,399 | 3,000 | -11.7% | (399) |
| (6) | Electricity Utilities | - | - | 26,300 | - | 26,300 | 27,000 | 2.7% | 700 |
| | Small Equipment | 161 | 4,166 | - | - | - | 1,200 | - | |
| | IT Equipment Refresh | 1,145 | 3,960 | 570 | - | 570 | 530 | -7.0% | |
| | Employee Uniforms | - | - | - | - | - | - | - | |
| | subtotal | \$ 338,986 | \$ 341,307 | \$ 364,157 | \$ - | \$ 364,157 | \$ 374,909 | 3.0% | \$ 10,752 |
| | Capital: | | | | | | | | |
| | Machinery & Equipment | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | - | \$ - |
| | subtotal | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | - | \$ - |
| | Total | \$ 928,142 | \$ 938,942 | \$ 996,785 | \$ - | \$ 996,785 | \$ 1,025,056 | 2.8% | \$ 28,271 |

Full-time Equivalent Positions

9.0 9.0 9.0 9.0 9.0

Notes

- (1) Please note: Departmental operations often impact numerous revenue sources that are accounted elsewhere within the city's budget. For example, the Municipal Court Department is instrumental in the collection of Municipal Court Fine revenues. These revenues are accounted for in the Public Safety Department but are reliant, in part, on the work of the Municipal Court Department.
- (2) Variance due primarily to wage increases associated with the 3.0% performance-based merit program scheduled for April 1, 2014 (contingent upon a mid-year review of revenue trends) and increases in group insurance costs.
- (3) Variance due primarily to forecasted reduction in printing needs (e.g. brochure printing, forms, etc.).
- (4) Variance due primarily to lease costs associated with the replacement of the department's copier (warrants replacement based on age, maintenance costs, and consumables costs).
- (5) Variance due primarily to a revised allocation methodology for VOIP costs (e.g. GLS monitoring and support, CISCO SMARTnet licenses, and CISCO support).
- (6) Variance due to the breakout of utilities expense into separate accounts to allow for better tracking.

EXPENDITURE SUMMARY BY **DIVISION/PROJECT**

City of Alpharetta

Budget:

FY 2014

Statement:

Expenditure Summary by Division/Project (Maintenance and Operations/Capital)

| ACCOUNT DESCRIPTION | FY 2013 Amended Project Budget | FY 2014 Project Budget Request | Court Services | |
|----------------------------|--------------------------------------|--------------------------------------|-------------------|------------------------|
| | | | Court Services | Contracted Services |
| | | | 2650 | SCS00 |
| Professional Services | \$ 241,829 | \$ 242,790 | \$ 22,400 | \$ 220,390 |
| Equipment Repair/Maint. | 1,300 | 850 | 400 | 450 |
| Facility Repair/Maint. | - | 600 | 600 | - |
| Advertising | 250 | 400 | 400 | - |
| Printing and Binding | 25,609 | 24,100 | 5,100 | 19,000 |
| Employee Travel | 3,000 | 3,000 | 3,000 | - |
| Employee Training | 2,000 | 2,000 | 2,000 | - |
| Maintenance Contracts | 9,690 | 12,598 | 12,598 | - |
| IT Professional Services | 33,929 | 40,468 | 40,468 | - |
| General Supplies/Materials | 14,408 | 14,148 | 14,148 | - |
| Miscellaneous Utilities | 773 | 725 | 725 | - |
| Water and Sewer Utilities | 1,100 | 1,500 | 1,500 | - |
| Natural Gas Utilities | 3,399 | 3,000 | 3,000 | - |
| Electricity Utilities | 26,300 | 27,000 | 27,000 | - |
| Small Equipment | - | 1,200 | 1,200 | - |
| IT Equipment Refresh | 570 | 530 | 530 | - |
| Employee Uniforms | - | - | - | - |
| Machinery and Equipment | - | - | - | - |
| | \$ 364,157 | \$ 374,909 | \$ 135,069 | \$ 239,840 |

EXPENDITURE LINE-ITEM DETAIL BY **DIVISION/PROJECT**

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title | Account Number | Title | Account Detail | FY 2013 Adopted | | FY 2014 | |
|------------------------|-----------------|--------------------------------|---|-----------------|---------------|--------------------|---------------|
| | | | | Budget | | Recommended Budget | |
| Court Services | 10026500 521200 | Professional Services | Misc. Professional Fees | | 1,039 | | 1,000 |
| | | | Revenue Collection Fees- Amex, Vantage, Certegy, VeriSign | | 19,000 | | 20,000 |
| | | | PayPal | | 1,400 | | 1,400 |
| | | | subtotal | \$ | 21,439 | \$ | 22,400 |
| | 10026500 522210 | Equipment Repair & Maintenance | General Repair/Maintenance (e.g. printers) | | 300 | | 400 |
| | | | subtotal | \$ | 300 | \$ | 400 |
| | 10026500 522250 | Facility Repair & Maintenance | General Repair/Maintenance (e.g. Security System) | | - | | 600 |
| | | | subtotal | \$ | - | \$ | 600 |
| | 10026500 523300 | Advertising | Legal Advertising | | 250 | | 400 |
| | | | subtotal | \$ | 250 | \$ | 400 |
| | 10026500 523400 | Printing and Binding | Brochures Design & Setup | | 800 | | 750 |
| | | | Brochures Printing | | 1,500 | | 750 |
| | | | Business Cards | | 100 | | 100 |
| | | | Envelopes | | 500 | | 500 |
| | | | Alpharetta Quality Printing | | 3,750 | | 3,000 |
| | | | subtotal | \$ | 6,650 | \$ | 5,100 |
| | 10026500 523500 | Employee Travel | Courts Travel | | 3,000 | | 3,000 |
| | | | subtotal | \$ | 3,000 | \$ | 3,000 |
| | 10026500 523700 | Employee Training | Courts Professional Development | | 2,000 | | 2,000 |
| | | | subtotal | \$ | 2,000 | \$ | 2,000 |
| | 10026500 523860 | Maintenance Contracts | Copier Maintenance | | 1,850 | | 750 |
| | | | Copier Refresh (Lease) | | - | | 3,500 |
| | | | Pitney Bowes Mail Machine | | 1,804 | | 1,700 |
| | | | Standard/ Gold Cup Coffee Service | | 400 | | 500 |
| | | | Water Maintenance | | 336 | | 348 |
| | | | Shred-It | | 800 | | 800 |
| | | | GRM / Iron Mountain Record Storage | | 4,500 | | 5,000 |
| | | | subtotal | \$ | 9,690 | \$ | 12,598 |
| | 10026500 523900 | IT Professional Services | Technical Support for CISCO Network | | 1,356 | | 1,356 |
| | | | Developer License for MDM | | 3 | | 3 |
| | | | Anti-Virus Software & Support Renewal | | 172 | | - |
| | | | City Circuit Connection to Interne | | 82 | | 96 |
| | | | Data Center's Uninterruptible Power System | | 206 | | 412 |
| | | | Workstation Defragmentation | | 154 | | - |
| | | | Disaster Recovery Email Management - Archiving, Continuity, & | | 584 | | - |
| | | | Citywide Microsoft Licensing | | 3,568 | | 3,501 |
| | | | Non-Xerox Printer Repair | | - | | 240 |
| | | | GIS Mobile Field Mapping & Data Collection | | 1,596 | | 1,356 |
| | | | ArcGIS Online | | - | | 172 |
| | | | Database Management for Various City Departments | | 206 | | 216 |
| | | | Data Center Fire Suppression System | | 38 | | 51 |
| | | | Email Filtering Services | | 412 | | - |

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| | | | | FY 2013 Adopted | FY 2014 |
|------------------------|-----------------|------------------------------|---|------------------|--------------------|
| Division/Project Title | Account Number | Title | Account Detail | Budget | Recommended Budget |
| | | | Web Filtering Services | 206 | 240 |
| | | | Link Balancer | 55 | 55 |
| | | | IP Monitoring | 34 | 137 |
| | | | Network Monitoring | 51 | - |
| | | | Wiring Services | 343 | 343 |
| | | | Network Support Services | 686 | 824 |
| | | | Conversion of LIDAR Data to ArcGIS | 48 | 55 |
| | | | GIS Parcel Building Software | 303 | 309 |
| | | | Telephony Support Services | 137 | - |
| | | | Intrusion Detection | 69 | - |
| | | | City Telephony Equipment | 275 | - |
| | | | First Call Phone Support | - | 137 |
| | | | Technical Support for Vmware Environment | 80 | |
| | | | City Enterprise Data Management | 824 | 841 |
| | | | Citywide Virtual Infrastructure | 899 | 899 |
| | | | Cloud Archive of City Data | - | 961 |
| | | | City Circuit Connection to Internet | 1,318 | 1,359 |
| | | | Employee Self Service | 51 | 51 |
| | | | ManageEngine Password Manager Pro | 86 | 86 |
| | | | AD Audit | 62 | 62 |
| | | | GLS Monitoring and Support | - | 5,106 |
| | | | CISCO SMARTnet Telephony and Phone App Licenses | - | 1,972 |
| | | | Cisco phone infrastructure support | - | 318 |
| | | | Telephony Communications Service and Support | 7,789 | 7,611 |
| | | | Mobile Data Management | 20 | 96 |
| | | | Recording of Proceedings | 916 | 916 |
| | | | Court Case Management System | 6,850 | 6,850 |
| | | | Support for Court Scanner | 1,400 | 1,600 |
| | | | OSSI Software Maintenance & Licensing | 500 | 500 |
| | | | Long Distance | 93 | 153 |
| | | | Cell Phones | 1,515 | 1,584 |
| | | | Data Cards | 925 | - |
| | | | Monitoring of Various City Websites for Potential Outages | 17 | - |
| | | | subtotal | \$ 33,929 | \$ 40,468 |
| | 10026500 531100 | General Supplies & Materials | General Office Supplies | 9,143 | 10,000 |
| | | | Pitney Bowes - Postage Refill & Ink Cartridges | 4,000 | 3,000 |
| | | | Administrative Office - Copies GA Court Directory | 65 | 65 |
| | | | Aspen Publishers - GA Prim Law | 600 | 483 |
| | | | Food/Meals | 300 | 100 |
| | | | Legal Supplies Manual | 300 | 500 |
| | | | subtotal | \$ 14,408 | \$ 14,148 |
| | 10026500 531200 | Misc. Utilities | BFI - Garbage Service | 773 | 725 |
| | | | subtotal | \$ 773 | \$ 725 |

FY 2014 Budget

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| | | | | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|-------------------------|-----------------------|--------------------------------|---|---------------------------|----------------------------------|
| Division/Project Title | Account Number | Title | Account Detail | | |
| | 10026500 531210 | Water & Sewer | Fulton Cty - Water Service | 1,100 | 1,500 |
| | | | subtotal | \$ 1,100 | \$ 1,500 |
| | 10026500 531220 | Natural Gas | Gas Service | 3,399 | 3,000 |
| | | | subtotal | \$ 3,399 | \$ 3,000 |
| | 10026500 531230 | Electric | GA Power - Electric Service | 26,300 | 27,000 |
| | | | subtotal | \$ 26,300 | \$ 27,000 |
| | 10026500 531600 | Small Equipment | Telephone Sidecars (4) | - | 1,200 |
| | | | subtotal | \$ - | \$ 1,200 |
| | 10026500 531610 | IT Equipment Refresh | Cell Phone Equipment | 570 | 530 |
| | | | subtotal | \$ 570 | \$ 530 |
| | | TOTAL | | \$ 123,808 | \$ 135,069 |
| Contracted Services | 10026500 521200 SCS00 | Professional Services | Court Appointed Attorney | 9,190 | 9,190 |
| | | | Solicitor Fees - Fran Shoenthal | 130,000 | 130,000 |
| | | | Substitute Judge Fees Barry Zimmerman | 28,000 | 28,000 |
| | | | Court Reporters | 200 | 200 |
| | | | Sub Judges - Brian Hansford | 9,000 | 9,000 |
| | | | Sub Solicitors - Schwartz and Chen | 10,000 | 10,000 |
| | | | Translators - 8A Translation, GA Interpreting | 34,000 | 34,000 |
| | | | subtotal | \$ 220,390 | \$ 220,390 |
| | 10026500 522210 SCS00 | Equipment Repair & Maintenance | Crime Prevention Tech | 500 | 200 |
| | | | Metal Detector | 500 | 250 |
| | | | subtotal | \$ 1,000 | \$ 450 |
| | 10026500 523400 SCS00 | Printing | Southern Business Systems - File Folders & Labels | 18,959 | 19,000 |
| | | | subtotal | \$ 18,959 | \$ 19,000 |
| | | TOTAL | | \$ 240,349 | \$ 239,840 |
| DEPARTMENT TOTAL | | | | \$ 364,157 | \$ 374,909 |

PERFORMANCE MEASUREMENTS

| Municipal Court Performance Measurements | Actual FY 2010 | Actual FY 2011 | Actual FY 2012 | YTD (Feb. 2013) 2013 | Target 2013 | Target 2014 |
|---|---------------------------|---------------------------|---------------------------|---------------------------------|------------------------|------------------------|
| # of Citations received to process | 20,773 | 20,093 | 16,858 | 11,021 | 21,000 | 17,000 |
| Total # of cases disposed | 23,356 | 21,342 | 18,946 | 12,093 | 22,000 | 19,000 |
| # of Court sessions | 226 | 232 | 232 | 154 | 232 | 232 |
| Annual deposits (Court Fines) | \$3,011,998 | \$2,715,193 | \$2,606,049 | \$1,572,599 | \$2,350,000 | \$2,400,000 |
| Personnel Assigned: | 9.0 FTE | 9.0 FTE | 9.0 FTE | 9.0 FTE | 9.0 FTE | 9.0 FTE |
| Municipal Judge | Municipal Judge | Municipal Judge | Municipal Judge | Municipal Judge | Municipal Judge | Municipal Judge |
| Court Clerk / | Court Clerk / | Court Clerk / | Court Clerk / | Court Clerk / | Court Clerk / | Court Clerk / |
| Director of Court | Director of Court | Director of Court | Director of Court | Director of Court | Director of Court | Director of Court |
| Services | Services | Services | Services | Services | Services | Services |
| Deputy Clerk III | Deputy Clerk III | Deputy Clerk III | Deputy Clerk III | Deputy Clerk III | Deputy Clerk III | Deputy Clerk III |
| Deputy Clerk II (5) | Deputy Clerk II (5) | Deputy Clerk II (5) | Deputy Clerk II (5) | Deputy Clerk II (5) | Deputy Clerk II (5) | Deputy Clerk II (5) |
| Deputy Clerk I | Deputy Clerk I | Deputy Clerk I | Deputy Clerk I | Deputy Clerk I | Deputy Clerk I | Deputy Clerk I |



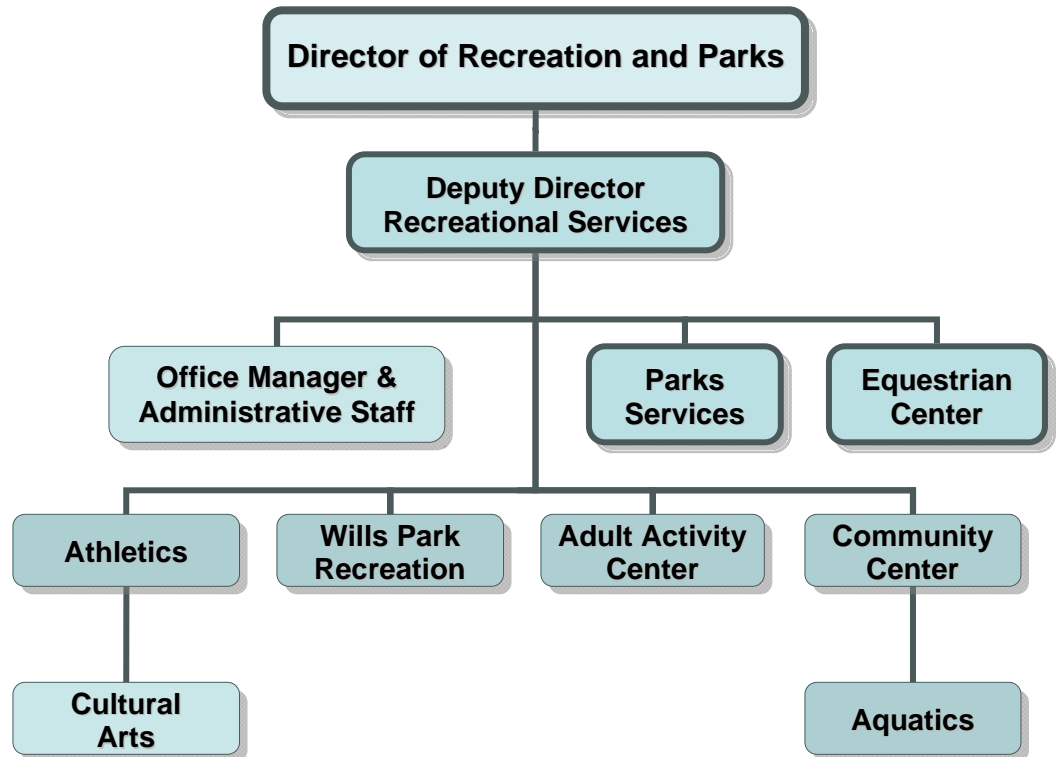
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Recreation and Parks



Mike Perry
Director of
Recreation and Parks



Recreation and Parks

Administration, Adult Activity Center, Aquatics, Athletics, Community Center, Cultural Arts, Equestrian Center, Wills Park Recreation Center, and Parks Maintenance

Mission Statement

The Alpharetta Recreation and Parks Department strives to promote the highest quality recreation programs and park facilities to our citizens consistent with our core values of Excellence, Stewardship, Integrity, Service and Loyalty.

Goals and Objectives

- ✓ Complete Recreation and Parks Master Plan 2014-2024;
- ✓ Receive NRPA 15 year Department re-accreditation (first Georgia City);
- ✓ Develop a short/long term facility maintenance plan for all department buildings;
- ✓ Develop a replacement schedule for all department equipment;
- ✓ Successfully implement new ActiveNet registration program;
- ✓ Implement new programs where there is a need to serve residents;
- ✓ Increase revenues through increased participation and sponsorships; and
- ✓ Successful opening of new pool splash pad

5-YEAR FINANCIAL SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2014
RECREATION & PARKS
Five-year Financial Summary**

| | Actual FY 2010 | Actual FY 2011 | Actual FY 2012 | Amended Budget FY 2013 | Recommended Budget FY 2014 |
|--------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------------------|---|
| Revenue | \$ 1,871,182 | \$ 1,877,350 | \$ 1,820,721 | \$ 1,735,006 | \$ 1,749,300 |
| <i>% Change</i> | | 0.3% | -3.0% | -4.7% | 0.8% |
| <i>average 5 year percent change</i> | | -1.6% | | | |
| Expenditures | \$ 6,159,360 | \$ 6,137,913 | \$ 6,120,896 | \$ 6,672,774 | \$ 6,654,810 |
| <i>% Change</i> | | -0.3% | -0.3% | 9.0% | -0.3% |
| <i>average 5 year percent change</i> | | 2.0% | | | |

DEPARTMENT BUDGET SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2014
RECREATION & PARKS
BUDGET REQUEST BY ACCOUNT**

Amended FY 2013 to FY 2014

| Notes | ACCOUNT DESCRIPTION | ACTUAL FY 2011 | ACTUAL FY 2012 | ADOPTED BUDGET FY 2013 | BUDGET AMEND- MENTS | AMENDED BUDGET FY 2013 | RECOMMENDED BUDGET FY 2014 | % INCREASE (DECREASE) | \$ INCREASE (DECREASE) |
|-------|--------------------------------|-------------------|-------------------|------------------------------|---------------------------|------------------------------|----------------------------------|--------------------------|---------------------------|
| (1) | Revenue | | | | | | | | |
| | Charges for Services: | | | | | | | | |
| | Aquatics Fees | \$ 113,857 | \$ 119,401 | \$ 119,600 | \$ - | \$ 119,600 | \$ 115,000 | -3.8% | \$ (4,600) |
| | Fulton County Arts Fees | 52,429 | 43,206 | 50,000 | - | 50,000 | 35,000 | -30.0% | (15,000) |
| | Community Center Fees | 362,893 | 359,979 | 350,000 | - | 350,000 | 389,300 | 11.2% | 39,300 |
| | Community Ctr Bldg Rental | - | (200) | - | - | - | - | - | - |
| | Adult Activity Ctr Fees | 61,477 | 52,958 | 50,000 | - | 50,000 | 60,000 | 20.0% | 10,000 |
| | Adult Activity Ctr Bldg Rental | - | (150) | - | - | - | - | - | - |
| | Adult Activity Ctr Trip Fees | - | - | - | - | - | - | - | - |
| | Equestrian Ctr Fees | 310,838 | 262,811 | 315,000 | - | 315,000 | 250,000 | -20.6% | (65,000) |
| | Equestrian Ctr Permit Fees | - | 500 | - | - | - | - | - | - |
| | Equestrian Ctr Shows | - | 36,161 | - | - | - | - | - | - |
| | Wills Park Rec Ctr Fees | 182,740 | 205,217 | 200,000 | - | 200,000 | 150,000 | -25.0% | (50,000) |
| | Wills Park Rec Ctr Bldg Rental | - | (213) | - | - | - | - | - | - |
| | Wills Park Rec Ctr Permit Fees | - | (80) | - | - | - | - | - | - |
| | Athletics Fees | 548,980 | 499,667 | 350,000 | - | 350,000 | 375,000 | 7.1% | 25,000 |
| | Athletics Bldg Rental | - | - | - | - | - | - | - | - |
| | Athletics Permit Fees | - | - | - | - | - | - | - | - |
| | Athletics Coca Cola Agmt | - | - | - | - | - | - | - | - |
| | Athletics Field Rental Fees | - | (63) | - | - | - | - | - | - |
| | Athletics Soccer Doc Fees | - | (160) | - | - | - | - | - | - |
| | Recreation Services | 1,375 | 2,742 | - | - | - | - | - | - |
| | Non-Resident Rec Fees | 234,983 | 227,041 | 290,000 | - | 290,000 | 375,000 | 29.3% | 85,000 |

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2014
RECREATION & PARKS
BUDGET REQUEST BY ACCOUNT**

Amended FY 2013 to FY 2014

| Notes | ACCOUNT DESCRIPTION | ACTUAL FY 2011 | ACTUAL FY 2012 | ADOPTED BUDGET FY 2013 | BUDGET AMEND- MENTS | AMENDED BUDGET FY 2013 | RECOMMENDED BUDGET FY 2014 | % INCREASE (DECREASE) | \$ INCREASE (DECREASE) |
|-------|-------------------------------------|-------------------|-------------------|------------------------------|---------------------------|------------------------------|----------------------------------|--------------------------|---------------------------|
| | Contributions from Private Sources: | | | | | | | | |
| | Donations/Private Sources | 6,778 | 11,793 | - | 10,406 | 10,406 | - | -100.0% | (10,406) |
| | Contra Revenue/Donations | - | - | - | - | - | - | - | - |
| | Other: | | | | | | | | |
| | Rents/Royalties | 1,000 | 110 | - | - | - | - | - | - |
| | Miscellaneous Revenue | - | - | - | - | - | - | - | - |
| | Total | 1,877,350 | 1,820,721 | 1,724,600 | 10,406 | 1,735,006 | 1,749,300 | 0.8% | 14,294 |

Expenditures

| | | | | | | | | | |
|-----|-----------------------------|---------------------|---------------------|---------------------|-------------|---------------------|---------------------|-------------|-----------------|
| (2) | Personnel Services: | | | | | | | | |
| | Salaries | \$ 2,053,405 | \$ 2,056,441 | \$ 2,112,125 | \$ - | \$ 2,112,125 | \$ 2,101,928 | -0.5% | \$ (10,197) |
| | Seasonal Salaries | 413,437 | 376,434 | 434,000 | - | 434,000 | 434,000 | 0.0% | - |
| | Benefits | 1,110,812 | 1,128,512 | 1,174,231 | - | 1,174,231 | 1,192,303 | 1.5% | 18,072 |
| | subtotal | \$ 3,577,654 | \$ 3,561,387 | \$ 3,720,356 | \$ - | \$ 3,720,356 | \$ 3,728,231 | 0.2% | \$ 7,875 |
| | Maintenance and Operations: | | | | | | | | |
| | Professional Services | \$ 654,071 | \$ 616,111 | \$ 691,420 | \$ 16,470 | \$ 707,890 | \$ 720,800 | 1.8% | \$ 12,910 |
| | Board Member Fees | 4,550 | 4,150 | 5,400 | | 5,400 | 4,750 | -12.0% | (650) |
| | Equipment Repair/Maint. | 58,028 | 73,336 | 58,509 | (6,400) | 52,109 | 54,700 | 5.0% | 2,591 |
| | Vehicle Repair/Maint. | 63,393 | 64,474 | 29,500 | - | 29,500 | 25,000 | -15.3% | (4,500) |
| (3) | Grounds Repair/Maint. | 245,268 | 269,318 | 279,500 | 3,364 | 282,864 | 310,300 | 9.7% | 27,436 |
| (4) | Facility Repair/Maint. | 105,102 | 107,456 | 129,765 | - | 129,765 | 116,800 | -10.0% | (12,965) |
| | Equipment Rental | 26,566 | 18,396 | 54,150 | 5,700 | 59,850 | 55,900 | -6.6% | (3,950) |

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2014
RECREATION & PARKS
BUDGET REQUEST BY ACCOUNT**

Amended FY 2013 to FY 2014

| Notes | ACCOUNT DESCRIPTION | ACTUAL FY 2011 | ACTUAL FY 2012 | ADOPTED BUDGET FY 2013 | BUDGET AMEND- MENTS | AMENDED BUDGET FY 2013 | RECOMMENDED BUDGET FY 2014 | % INCREASE (DECREASE) | \$ INCREASE (DECREASE) |
|-------|----------------------------|---------------------|---------------------|------------------------------|---------------------------|------------------------------|----------------------------------|--------------------------|---------------------------|
| | Advertising | 5,154 | 1,109 | 4,800 | - | 4,800 | 3,800 | -20.8% | (1,000) |
| | Printing and Binding | 17,446 | 18,963 | 26,600 | - | 26,600 | 20,650 | -22.4% | (5,950) |
| | Employee Travel | 33,996 | 33,040 | 15,775 | - | 15,775 | 13,325 | -15.5% | (2,450) |
| | Employee Training | 7,693 | 7,105 | 11,870 | - | 11,870 | 12,475 | 5.1% | 605 |
| | Maintenance Contracts | 366,479 | 326,957 | 400,741 | - | 400,741 | 391,663 | -2.3% | (9,078) |
| (5) | IT Professional Services | 86,200 | 88,755 | 106,553 | - | 106,553 | 174,787 | 64.0% | 68,234 |
| (6) | General Supplies/Materials | 196,990 | 196,545 | 302,865 | 20,946 | 323,811 | 285,285 | -11.9% | (38,526) |
| (7) | Miscellaneous Utilities | 555,562 | 568,328 | 41,000 | - | 41,000 | 42,100 | 2.7% | 1,100 |
| (7) | Water and Sewer Utilities | - | - | 115,212 | - | 115,212 | 105,000 | -8.9% | (10,212) |
| (7) | Natural Gas Utilities | - | - | 30,000 | - | 30,000 | 19,000 | -36.7% | (11,000) |
| (7) | Electricity Utilities | - | - | 428,788 | - | 428,788 | 405,000 | -5.5% | (23,788) |
| (7) | Fuel | - | - | 55,500 | - | 55,500 | 65,000 | 17.1% | 9,500 |
| | Food | 1,748 | 1,947 | - | - | - | - | - | - |
| | Small Equipment | 32,239 | 69,587 | 59,905 | (6,310) | 53,595 | 44,800 | -16.4% | (8,795) |
| | IT Equipment Refresh | 16,380 | 10,890 | 4,880 | - | 4,880 | 6,634 | 35.9% | 1,754 |
| | Employee Uniforms | 71,280 | 70,488 | 34,630 | (14,000) | 20,630 | 22,810 | 10.6% | 2,180 |
| | Non-Recurring Expenses | - | - | - | - | - | - | - | - |
| | subtotal | \$ 2,548,144 | \$ 2,546,955 | \$ 2,887,363 | \$ 19,770 | \$ 2,907,133 | \$ 2,900,579 | -0.2% | \$ (6,554) |

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2014
RECREATION & PARKS
BUDGET REQUEST BY ACCOUNT**

Amended FY 2013 to FY 2014

| Notes | ACCOUNT DESCRIPTION | ACTUAL FY 2011 | ACTUAL FY 2012 | ADOPTED BUDGET FY 2013 | BUDGET AMEND- MENTS | AMENDED BUDGET FY 2013 | RECOMMENDED BUDGET FY 2014 | % INCREASE (DECREASE) | \$ INCREASE (DECREASE) |
|-------|---------------------------------------|---------------------|---------------------|------------------------------|---------------------------|------------------------------|----------------------------------|--------------------------|---------------------------|
| | Capital/Other: | | | | | | | | |
| (8) | Machinery & Equipment | \$ 12,115 | \$ 6,150 | \$ 36,500 | \$ 8,785 | \$ 45,285 | \$ 26,000 | -42.6% | \$ (19,285) |
| | Workers Comp. Claims | - | 6,404 | - | - | - | - | - | - |
| | subtotal | \$ 12,115 | \$ 12,554 | \$ 36,500 | \$ 8,785 | \$ 45,285 | \$ 26,000 | -42.6% | \$ (19,285) |
| | Total | \$ 6,137,913 | \$ 6,120,896 | \$ 6,644,219 | \$ 28,555 | \$ 6,672,774 | \$ 6,654,810 | -0.3% | \$ (17,964) |
| | Full-time Equivalent Positions | 49.0 | 49.0 | 48.0 | | 48.0 | 48.0 | funded | |
| | | 2.0 | 2.0 | 3.0 | | 3.0 | 3.0 | un-funded | |
| | | 51.0 | 51.0 | 51.0 | | 51.0 | 51.0 | | |

Notes

- (1) Variance based on a reconciliation of forecasted program attendance and year-to-date revenue collection trends.
- (2) Variance due primarily to: wage increases associated with the 3.0% performance-based merit program scheduled for April 1, 2014 (contingent upon a mid-year review of revenue trends); increases in group insurance costs; all of which was mitigated by departmental turnover.
- (3) Variance due to multiple initiatives within North Park including repaving the walking trail at fields 6-8, replacing the dugout canopies on fields 5-8, and fence repairs at football field 1.
- (4) Variance due to multiple initiatives completed during FY 2013 that will not continue into FY 2014 (e.g. carpet cleaning for Community Center, refinishing of the dance room and gym floors, bench repair and ceiling fan installation for the court room, upgrading the sinks and faucets at the wacky world restroom, etc.).
- (5) Variance due primarily to maintenance/support costs associated with the new recreation software (ActiveNet) implemented in FY 2013 as well as increased cellular service expenses.
- (6) Variance due to general reductions across multiple spend categories including player uniforms, trophies, office supplies, food, etc.
- (7) Variance is based on year-to-date usage/expenditure trends.
- (8) Includes funding for a pull behind blower (Athletic Fields), bleacher shade structures for multiple locations, and replacement playground equipment.

REVENUE SUMMARY BY **DIVISION/PROJECT**

City of Alpharetta

Budget:

FY 2014

Statement:

Revenue Summary by Account

| Division/Project | Account Number | Title | FY 2013 Amended Budget | FY 2014 Recommended Budget |
|-----------------------|-----------------|--------------------------------|------------------------------|----------------------------------|
| Rec Administration | 10061100 347990 | Non-Resident Rec Fees | \$ 290,000 | \$ 375,000 |
| " " | 10061100 371000 | Donations/Private Sources | 10,406 | - |
| Aquatics | 10061240 347010 | Aquatics Fees | 119,600 | 115,000 |
| Athletics | 10061300 347250 | Athletics Fees | 350,000 | 375,000 |
| " " | 10061300 347254 | Athletics Field Rental Fees | - | - |
| " " | 10061300 347255 | Athletics Soccer Doc Fees | - | - |
| Cultural Arts | 10061350 347020 | Fulton County Arts Fees | 50,000 | 35,000 |
| Community Center | 10061400 347210 | Community Center Fees | 350,000 | 389,300 |
| " " | 10061400 347211 | Community Ctr Bldg Rental | - | - |
| Adult Activity Center | 10061450 347220 | Adult Activity Ctr Fees | 50,000 | 60,000 |
| " " | 10061450 347221 | Adult Activity Ctr Bldg Rental | - | - |
| " " | 10061450 347222 | Adult Activity Ctr Trip Fees | - | - |
| Equestrian Center | 10061500 347230 | Equestrian Ctr Fees | 315,000 | 250,000 |
| " " | 10061500 347232 | Equestrian Ctr Shows | - | - |
| Wills Park Rec Ctr | 10061550 347240 | Wills Park Rec Ctr Fees | 200,000 | 150,000 |
| " " | 10061550 347242 | Wills Park Rec Ctr Permit Fees | - | - |
| Total | | | \$ 1,735,006 | \$ 1,749,300 |

EXPENDITURE SUMMARY BY **DIVISION/PROJECT**

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Summary by Division/Project (Maintenance and Operations/Capital)

| | | | Recreation Administration | | Aquatics | | |
|-----------------------------------|------------------------|------------------------|---------------------------|-------------------------|------------------|-----------------|------------------|
| ACCOUNT DESCRIPTION | FY 2013 Amended Budget | FY 2014 Budget Request | Recreation Admin. | Historical Preservation | Aquatics | Special Events | Swim Team |
| | | | 6110 | RAD01 | 6124 | RAQ00 | RAQ01 |
| 521200 Professional Services | \$ 707,890 | \$ 720,800 | \$ 22,825 | \$ - | \$ - | \$ 1,500 | \$ 13,000 |
| 521400 Board Member Fees | 5,400 | 4,750 | 4,750 | - | - | - | - |
| 522210 Equipment Repair/Maint. | 52,109 | 54,700 | 3,250 | - | 5,500 | - | - |
| 522220 Vehicle Repair/Maint. | 29,500 | 25,000 | 25,000 | - | - | - | - |
| 522240 Grounds Repair/Maint. | 282,864 | 310,300 | - | - | - | - | - |
| 522250 Facility Repair/Maint. | 129,765 | 116,800 | - | - | 5,000 | - | - |
| 522320 Equipment Rental | 59,850 | 55,900 | - | - | - | - | - |
| 523300 Advertising | 4,800 | 3,800 | 3,500 | - | - | - | - |
| 523400 Printing and Binding | 26,600 | 20,650 | 10,500 | - | 400 | - | - |
| 523500 Employee Travel | 15,775 | 13,325 | 6,550 | - | - | - | - |
| 523700 Employee Training | 11,870 | 12,475 | 2,525 | - | 2,000 | - | - |
| 523860 Maintenance Contracts | 400,741 | 391,663 | 28,198 | 2,500 | - | - | - |
| 523900 IT Professional Services | 106,553 | 174,787 | 174,787 | - | - | - | - |
| 531100 General Supplies/Materials | 323,811 | 285,285 | 8,875 | - | 27,545 | 1,250 | 7,840 |
| 531200 Miscellaneous Utilities | 41,000 | 42,100 | 42,100 | - | - | - | - |
| 531210 Water and Sewer Utilities | 115,212 | 105,000 | 105,000 | - | - | - | - |
| 531220 Natural Gas Utilities | 30,000 | 19,000 | 19,000 | - | - | - | - |
| 531230 Electricity Utilities | 428,788 | 405,000 | 405,000 | - | - | - | - |
| 531270 Fuel | 55,500 | 65,000 | 48,000 | - | - | - | - |
| 531600 Small Equipment | 53,595 | 44,800 | - | - | - | - | - |
| 531610 IT Equipment Refresh | 4,880 | 6,634 | 6,634 | - | - | - | - |
| 531700 Employee Uniforms | 20,630 | 22,810 | 400 | - | 3,400 | - | - |
| 532400 Non-Recurring Expenses | - | - | - | - | - | - | - |
| 542100 Machinery & Equipment | 45,285 | 26,000 | - | - | - | - | - |
| TOTAL | \$ 2,952,418 | \$ 2,926,579 | \$ 916,894 | \$ 2,500 | \$ 43,845 | \$ 2,750 | \$ 20,840 |

| ACCOUNT DESCRIPTION | Aquatics | | Athletics | | | | |
|----------------------------|---------------------|-------------------------------|-----------------|------------------|------------------|---------------|-------------------|
| | Swimming Lessons | Aquatic Fitness Program | Athletics | Basketball | Lacrosse | Roller Hockey | Soccer |
| | RAQ2 | RAQ03 | 6130 | RAL00 | RAL01 | RAL02 | RAL03 |
| Professional Services | \$ 29,000 | \$ 1,200 | \$ - | \$ 29,400 | \$ 11,000 | \$ - | \$ 91,000 |
| Board Member Fees | - | - | - | - | - | - | - |
| Equipment Repair/Maint. | - | - | - | - | - | - | - |
| Vehicle Repair/Maint. | - | - | - | - | - | - | - |
| Grounds Repair/Maint. | - | - | - | - | - | - | - |
| Facility Repair/Maint. | - | - | 1,200 | - | - | - | - |
| Equipment Rental | - | - | - | - | - | - | - |
| Advertising | - | - | - | - | - | - | - |
| Printing and Binding | - | - | 600 | - | - | - | - |
| Employee Travel | - | - | 900 | - | - | - | - |
| Employee Training | - | - | 750 | - | - | - | 800 |
| Maintenance Contracts | - | - | 800 | - | - | - | - |
| IT Professional Services | - | - | - | - | - | - | - |
| General Supplies/Materials | - | - | 3,000 | 25,600 | 9,700 | - | 16,200 |
| Miscellaneous Utilities | - | - | - | - | - | - | - |
| Water and Sewer Utilities | - | - | - | - | - | - | - |
| Natural Gas Utilities | - | - | - | - | - | - | - |
| Electricity Utilities | - | - | - | - | - | - | - |
| Fuel | - | - | - | - | - | - | - |
| Small Equipment | - | - | - | - | - | - | 2,000 |
| IT Equipment Refresh | - | - | - | - | - | - | - |
| Employee Uniforms | - | - | 650 | - | - | - | - |
| Non-Recurring Expenses | - | - | - | - | - | - | - |
| Machinery & Equipment | - | - | - | - | - | - | - |
| TOTAL | \$ 29,000 | \$ 1,200 | \$ 7,900 | \$ 55,000 | \$ 20,700 | \$ - | \$ 110,000 |

| ACCOUNT DESCRIPTION | Athletics | | | Cultural Arts | | | |
|----------------------------|------------------|-------------|---------------------|-----------------|-----------------|------------------|-------------------|
| | Softball | Baseball | Adult Volleyball | Cultural Arts | Art Camps | Art Programs | Special Events |
| | RAL04 | RAL05 | RAL06 | 6135 | RCA01 | RCA02 | RCA03 |
| Professional Services | \$ 52,000 | \$ - | \$ 1,400 | \$ - | \$ 2,300 | \$ 19,000 | \$ 3,000 |
| Board Member Fees | - | - | - | - | - | - | - |
| Equipment Repair/Maint. | - | - | - | 500 | - | - | - |
| Vehicle Repair/Maint. | - | - | - | - | - | - | - |
| Grounds Repair/Maint. | - | - | - | - | - | - | - |
| Facility Repair/Maint. | - | - | - | - | - | - | - |
| Equipment Rental | - | - | - | - | - | - | - |
| Advertising | - | - | - | - | - | - | - |
| Printing and Binding | - | - | - | - | - | - | - |
| Employee Travel | - | - | - | 375 | - | - | - |
| Employee Training | - | - | - | 300 | - | - | - |
| Maintenance Contracts | - | - | - | - | - | - | - |
| IT Professional Services | - | - | - | - | - | - | - |
| General Supplies/Materials | 4,700 | - | 500 | 500 | 3,500 | 750 | 300 |
| Miscellaneous Utilities | - | - | - | - | - | - | - |
| Water and Sewer Utilities | - | - | - | - | - | - | - |
| Natural Gas Utilities | - | - | - | - | - | - | - |
| Electricity Utilities | - | - | - | - | - | - | - |
| Fuel | - | - | - | - | - | - | - |
| Small Equipment | - | - | - | - | - | - | - |
| IT Equipment Refresh | - | - | - | - | - | - | - |
| Employee Uniforms | - | - | - | 50 | 300 | - | - |
| Non-Recurring Expenses | - | - | - | - | - | - | - |
| Machinery & Equipment | - | - | - | - | - | - | - |
| TOTAL | \$ 56,700 | \$ - | \$ 1,900 | \$ 1,725 | \$ 6,100 | \$ 19,750 | \$ 3,300 |

| ACCOUNT DESCRIPTION | Cultural Arts | | Community Center | | | | |
|----------------------------|---------------------|-----------------|---------------------|-------------------|-------------------|-------------------------|-----------------------------|
| | Fitness Programs | City Band | Community Center | Special Events | Gymnastics | Instructional Sports | Performing Arts Programs |
| | RCA04 | RCA05 | 6140 | RCC00 | RCC01 | RCC02 | RCC04 |
| Professional Services | \$ 4,000 | \$ 3,000 | \$ - | \$ 3,000 | \$ 170,000 | \$ 76,000 | \$ 44,000 |
| Board Member Fees | - | - | - | - | - | - | - |
| Equipment Repair/Maint. | - | - | 3,850 | - | - | - | - |
| Vehicle Repair/Maint. | - | - | - | - | - | - | - |
| Grounds Repair/Maint. | - | - | - | - | - | - | - |
| Facility Repair/Maint. | - | - | 8,200 | - | - | - | - |
| Equipment Rental | - | - | - | 900 | - | - | 1,000 |
| Advertising | - | - | - | - | - | - | - |
| Printing and Binding | - | - | - | - | - | - | - |
| Employee Travel | - | - | 1,500 | - | - | - | - |
| Employee Training | - | - | 1,100 | - | - | - | - |
| Maintenance Contracts | - | - | - | - | - | - | - |
| IT Professional Services | - | - | - | - | - | - | - |
| General Supplies/Materials | - | - | 7,500 | 8,300 | - | - | 500 |
| Miscellaneous Utilities | - | - | - | - | - | - | - |
| Water and Sewer Utilities | - | - | - | - | - | - | - |
| Natural Gas Utilities | - | - | - | - | - | - | - |
| Electricity Utilities | - | - | - | - | - | - | - |
| Fuel | - | - | - | - | - | - | - |
| Small Equipment | - | - | 9,800 | - | - | - | - |
| IT Equipment Refresh | - | - | - | - | - | - | - |
| Employee Uniforms | - | - | 550 | - | - | - | - |
| Non-Recurring Expenses | - | - | - | - | - | - | - |
| Machinery & Equipment | - | - | - | - | - | - | - |
| TOTAL | \$ 4,000 | \$ 3,000 | \$ 32,500 | \$ 12,200 | \$ 170,000 | \$ 76,000 | \$ 45,500 |

| | Community Ctr | | | Adult Activity Center | | | |
|----------------------------|------------------------|-------------------------|----------------------|-----------------------|-----------------|------------------------------|------------------|
| ACCOUNT DESCRIPTION | Special Needs Programs | Youth Volleyball League | Babysitter Boot Camp | Adult Activity Center | Special Events | Senior Recreational Programs | Tennis |
| | RCC05 | RCC06 | RCC07 | 6145 | RAA00 | RAA01 | RAA02 |
| Professional Services | \$ 4,000 | \$ 4,725 | \$ 6,750 | \$ - | \$ 1,000 | \$ 1,000 | \$ 14,000 |
| Board Member Fees | - | - | - | - | - | - | - |
| Equipment Repair/Maint. | - | - | - | 850 | - | - | - |
| Vehicle Repair/Maint. | - | - | - | - | - | - | - |
| Grounds Repair/Maint. | - | - | - | - | - | - | - |
| Facility Repair/Maint. | - | - | - | 300 | - | - | - |
| Equipment Rental | 8,000 | - | - | - | - | - | - |
| Advertising | - | - | - | - | - | - | - |
| Printing and Binding | - | - | - | - | 150 | - | - |
| Employee Travel | - | - | - | 1,500 | - | - | - |
| Employee Training | - | - | - | 400 | - | - | - |
| Maintenance Contracts | - | - | - | - | - | - | - |
| IT Professional Services | - | - | - | - | - | - | - |
| General Supplies/Materials | 6,400 | - | - | 6,800 | 2,000 | 750 | 3,150 |
| Miscellaneous Utilities | - | - | - | - | - | - | - |
| Water and Sewer Utilities | - | - | - | - | - | - | - |
| Natural Gas Utilities | - | - | - | - | - | - | - |
| Electricity Utilities | - | - | - | - | - | - | - |
| Fuel | - | - | - | - | - | - | - |
| Small Equipment | - | - | - | 1,000 | - | - | - |
| IT Equipment Refresh | - | - | - | - | - | - | - |
| Employee Uniforms | - | - | - | 800 | - | - | - |
| Non-Recurring Expenses | - | - | - | - | - | - | - |
| Machinery & Equipment | - | - | - | - | - | - | - |
| TOTAL | \$ 18,400 | \$ 4,725 | \$ 6,750 | \$ 11,650 | \$ 3,150 | \$ 1,750 | \$ 17,150 |

| Wills Park Recreation Center | | | | | | | |
|------------------------------|-------------------|------------------------------|------------------|------------------|---------------------|----------------------------------|----------------------------|
| ACCOUNT DESCRIPTION | Equestrian Center | Wills Park Recreation Center | Special Events | Fitness Programs | Wills Park Day Camp | Webb Bridge Park Athletic Fields | North Park Athletic Fields |
| | 6150 | 6155 | RWP00 | RWP01 | RWP02 | 6170 | 6175 |
| Professional Services | \$ 400 | \$ - | \$ 28,600 | \$ 60,700 | \$ 21,000 | \$ - | \$ - |
| Board Member Fees | - | - | - | - | - | - | - |
| Equipment Repair/Maint. | 8,500 | - | - | - | - | 750 | 500 |
| Vehicle Repair/Maint. | - | - | - | - | - | - | - |
| Grounds Repair/Maint. | 27,000 | - | - | - | - | 63,000 | 66,000 |
| Facility Repair/Maint. | 500 | 4,500 | - | - | - | 300 | 300 |
| Equipment Rental | 250 | - | 6,400 | - | 23,000 | 750 | 6,000 |
| Advertising | - | - | - | 300 | - | - | - |
| Printing and Binding | - | - | - | - | - | - | - |
| Employee Travel | 1,000 | 200 | - | - | - | 250 | 250 |
| Employee Training | 900 | 200 | - | - | - | 500 | 500 |
| Maintenance Contracts | 90,000 | - | - | - | - | - | - |
| IT Professional Services | - | - | - | - | - | - | - |
| General Supplies/Materials | 65,000 | 4,100 | 2,375 | 1,000 | 7,300 | 2,025 | 1,425 |
| Miscellaneous Utilities | - | - | - | - | - | - | - |
| Water and Sewer Utilities | - | - | - | - | - | - | - |
| Natural Gas Utilities | - | - | - | - | - | - | - |
| Electricity Utilities | - | - | - | - | - | - | - |
| Fuel | 2,000 | - | - | - | - | - | - |
| Small Equipment | 1,000 | - | - | - | - | 3,000 | 12,000 |
| IT Equipment Refresh | - | - | - | - | - | - | - |
| Employee Uniforms | 1,500 | 1,500 | 2,500 | - | - | 1,360 | 2,250 |
| Non-Recurring Expenses | - | - | - | - | - | - | - |
| Machinery & Equipment | - | - | - | - | - | 7,500 | - |
| TOTAL | \$ 198,050 | \$ 10,500 | \$ 39,875 | \$ 62,000 | \$ 51,300 | \$ 79,435 | \$ 89,225 |

| | | Parks Maintenance | |
|----------------------------|-----------------------------|-------------------|------------------------|
| ACCOUNT DESCRIPTION | Rock Mill Park/ Greenway | Parks Maintenance | Playground Maintenance |
| | 6180 | 6195 | RPM00 |
| Professional Services | \$ - | \$ 2,000 | \$ - |
| Board Member Fees | - | - | - |
| Equipment Repair/Maint. | 1,000 | 30,000 | - |
| Vehicle Repair/Maint. | - | - | - |
| Grounds Repair/Maint. | 39,300 | 90,000 | 25,000 |
| Facility Repair/Maint. | 1,500 | 95,000 | - |
| Equipment Rental | 4,100 | 5,500 | - |
| Advertising | - | - | - |
| Printing and Binding | - | 9,000 | - |
| Employee Travel | 500 | 300 | - |
| Employee Training | 1,000 | 1,500 | - |
| Maintenance Contracts | - | 270,165 | - |
| IT Professional Services | - | - | - |
| General Supplies/Materials | 1,000 | 55,400 | - |
| Miscellaneous Utilities | - | - | - |
| Water and Sewer Utilities | - | - | - |
| Natural Gas Utilities | - | - | - |
| Electricity Utilities | - | - | - |
| Fuel | - | 15,000 | - |
| Small Equipment | 5,000 | 10,000 | 1,000 |
| IT Equipment Refresh | - | - | - |
| Employee Uniforms | 2,000 | 5,550 | - |
| Non-Recurring Expenses | - | - | - |
| Machinery & Equipment | - | 14,500 | 4,000 |
| TOTAL | \$ 55,400 | \$ 603,915 | \$ 30,000 |

EXPENDITURE LINE-ITEM DETAIL BY **DIVISION/PROJECT**

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| | | | | | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|------------------------|----------------|--------|--------------------------------|---|------------------------------|----------------------------------|
| Division/Project Title | Account Number | | Title | Account Detail | | |
| Recreation | 10061100 | 521200 | Professional Services | ARCHITECTS/ENGINEERS | 2,547 | 5,000 |
| | | | | BANK RELATED FEES | 20,000 | 17,000 |
| Administration | | | | FULTON COUNTY BOARD OF EDUCATION/FIELD RENTAL | 1,700 | - |
| | | | | GRPA AGENCY DUES | 350 | 400 |
| | | | | GRPA DISTRICT 7 DUES | 50 | 50 |
| | | | | YEARLY AGENCY ACCREDITATION FEE & RE-ACCREDITATION EXPENSES | 300 | 300 |
| | | | | YEARLY GRPA COMMISSION/BOARD MEMBERSHIP | 75 | 75 |
| | | | | subtotal | 25,022 | 22,825 |
| | 10061100 | 521400 | Board Member Fees | MONTHLY MEETINGS | 5,400 | 4,750 |
| | | | | subtotal | 5,400 | 4,750 |
| | 10061100 | 522210 | Equipment Repair & Maintenance | CALL BOX REPAIR | 3,000 | 2,500 |
| | | | | GENERAL REPAIR & MAINTENANCE | 750 | 750 |
| | | | | subtotal | 3,750 | 3,250 |
| | 10061100 | 522220 | Vehicle Repair & Maintenance | BATTERIES, LIGHTS, WIPER BLADES, ETC. | 500 | 500 |
| | | | | BODY, INTERIOR REPAIRS | 3,000 | 1,500 |
| | | | | CAR WASHES, ETC. | 1,000 | 1,000 |
| | | | | PMA'S & REPAIRS | 20,000 | 18,000 |
| | | | | TIRES | 5,000 | 4,000 |
| | | | | subtotal | 29,500 | 25,000 |
| | 10061100 | 522240 | Ground Repair & Maintenance | GROUND REPAIRS | - | - |
| | | | | subtotal | - | - |
| | 10061100 | 522250 | Facility Repair & Maintenance | BUILDING REPAIRS | - | - |
| | | | | subtotal | - | - |
| | 10061100 | 523300 | Advertising | BID ADVERTISING | 2,000 | 1,000 |
| | | | | RECRUITMENT ADVERTISING | 1,500 | 1,500 |
| | | | | REVUE, SPORTING KID, ANSWER BOOK, AES PTA, MHS PTA | 1,000 | 1,000 |
| | | | | subtotal | 4,500 | 3,500 |
| | 10061100 | 523400 | Printing & Binding | LEISURE GUIDE & DESIGN FEES | 10,500 | 10,500 |
| | | | | subtotal | 10,500 | 10,500 |
| | 10061100 | 523500 | Employee Travel | ADMIN OFFICE MANAGER LOCAL MILEAGE | 200 | 200 |
| | | | | CITY EMPLOYEE FOR MEETING WITH CAPRA | 5,000 | 3,000 |
| | | | | CRABAPPLE REC SUPERVISOR II LOCAL MILEAGE | 125 | 150 |
| | | | | CRABAPPLE REC SUPERVISOR II TRAVEL EXPENSES | 400 | 400 |
| | | | | DEPUTY DIRECTOR LOCAL MILEAGE | 100 | 250 |
| | | | | DEPUTY DIRECTOR TRAVEL EXPENSES | 1,000 | 1,000 |
| | | | | DIRECTOR LOCAL MILEAGE | 100 | 250 |
| | | | | DIRECTOR TRAVEL EXPENSES | 1,000 | 1,000 |
| | | | | WPRC CUST SVC REP, ADMIN DIV'S ADMIN ASST I , ATHLETICS FACILITY TECH - MILEAGE | 300 | 300 |
| | | | | subtotal | 8,225 | 6,550 |
| | 10061100 | 523700 | Employee Training | ADMIN MISC DEVELOPMENT | 200 | 100 |
| | | | | CRABAPPLE SUPERVISOR ASSOCIATION MEMBER FEES | 75 | 75 |
| | | | | CRABAPPLE SUPERVISOR PROFESSIONAL DEVELOPMENT | 150 | 150 |
| | | | | DEPUTY DIRECTOR ASSOCIATION MEMBER FEES | 210 | 500 |
| | | | | DEPUTY DIRECTOR PROFESSIONAL DEVELOPMENT | 500 | 100 |
| | | | | DIRECTOR ASSOCIATION MEMBER FEES | 210 | 500 |

FY 2014 Budget

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title | Account Number | Title | Account Detail | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|------------------------|----------------|--------------------------|---|------------------------------|----------------------------------|
| | | | DIRECTOR PROFESSIONAL DEVELOPMENT | 500 | 100 |
| | | | TEAM BUILDING | 400 | 1,000 |
| | | | subtotal | 2,245 | 2,525 |
| 10061100 | 523860 | Maintenance Contracts | COFFEE SERVICE | 4,244 | 4,244 |
| | | | COPIER MAINTENANCE PLAN (NON-XEROX) | 3,500 | 1,550 |
| | | | XEROX COPIER LEASE (CQ9303) | 4,000 | 4,909 |
| | | | XEROX COPIER LEASE (WC7545) | 2,500 | 2,088 |
| | | | XEROX COPIER MAINTENANCE PLAN | - | 4,607 |
| | | | COPIER REFRESH PROGRAM | - | 3,500 |
| | | | FILTERED WATER SERVICE | 2,800 | 3,200 |
| | | | JANITORIAL CONTRACT | 2,864 | 1,400 |
| | | | POSTAGE MACHINE MAINTENANCE | 1,600 | 1,600 |
| | | | RECORD STORAGE & SHREDDING | 1,096 | 1,100 |
| | | | subtotal | 22,604 | 28,198 |
| 10061100 | 523900 | IT Professional Services | AD AUDIT | 202 | 213 |
| | | | ANTI-VIRUS SOFTWARE MAINTENANCE/RENEWAL | 561 | - |
| | | | CELL PHONE/DEVICE BROADBAND SERVICE | 16,900 | 20,592 |
| | | | CISCO NETWORK TECHNICAL SUPPORT | 4,429 | 4,664 |
| | | | CITY ENTERPRISE DATA MANAGEMENT | 2,691 | 2,834 |
| | | | CITY INTERNET CIRCUIT CONNECTION | 4,306 | 4,676 |
| | | | CITY INTERNET CIRCUIT CONNECTION - SUPPLEMENT & BACKUP | 269 | 331 |
| | | | CITYWIDE MICROSOFT LICENSING | 11,656 | 12,043 |
| | | | CITYWIDE PORTABLE DOCUMENT FORMATTING | - | 210 |
| | | | CITYWIDE VIRTUAL INFRASTRUCTURE | - | 3,093 |
| | | | CITYWIDE WORK, ASSET, COMPLIANCE & MANAGEMENT SOFTWARE | - | 6,400 |
| | | | CONSULTING SERVICES [SUPPORT FOR CISCO & MICROSOFT PRODUCTS] | - | 2,834 |
| | | | DATA CARD SERVICE | 1,390 | 912 |
| | | | DATA CENTER APC/MGE UPS SYSTEM MAINTENANCE | 673 | 1,417 |
| | | | DATA CENTER FIRE SUPPRESSION SYSTEM - INSPECTION | 123 | 177 |
| | | | DATABASE MANAGEMENT SOFTWARE MAINTENANCE/RENEWAL | 664 | 744 |
| | | | DEVELOPER LICENSE FOR MDM | 11 | 12 |
| | | | DISASTER RECOVERY EMAIL MGMT SOFTWARE MAINTENANCE/RENEWAL | 1,906 | - |
| | | | DSL/INTERNET CONNECTIVITY | - | 1,940 |
| | | | EMAIL FILTERING SERVICES | 1,346 | - |
| | | | EMPLOYEE SELF SERVICE SOFTWARE MAINTENANCE/RENEWAL | 168 | 177 |
| | | | ENTERPRISE LICENSING FOR PASSWORD MANAGEMENT | 280 | 295 |
| | | | GIS MOBILE FIELD MAPPING & DATA COLLECTION SOFTWARE MAINTENANCE/RENEWAL | 5,214 | 4,664 |
| | | | GIS PARCEL BUILDING SOFTWARE | 988 | 1,063 |
| | | | GREENWAY CALLBOX SERVICES | 2,200 | 2,820 |
| | | | HISTORICAL PRESERVATION ARCHIVING SOFTWARE LICENSE RENEWAL | 433 | 450 |
| | | | INTRUSION DETECTION | 224 | - |
| | | | IP MONITORING SOFTWARE MAINTENANCE/RENEWAL | 112 | - |
| | | | JAVA WEBAPP DEPLOYMENT SOFTWARE MAINTENANCE & SUPPORT | 140 | - |
| | | | LINK BALANCER | 179 | 189 |
| | | | LONG DISTANCE SERVICE | 303 | 346 |

FY 2014 Budget

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title | Account Number | Title | Account Detail | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|------------------------|----------------|------------------------------|---|------------------------------|----------------------------------|
| | | | LP360 LIDAR GIS SOFTWARE/SERVER MAINTENANCE | 157 | 189 |
| | | | MOBILE DATA MANAGEMENT | 40 | 624 |
| | | | NETWORK CONSULTING SERVICES | 2,243 | |
| | | | NETWORK MONITORING SOFTWARE MAINTENANCE/RENEWAL | 168 | - |
| | | | OFFSITE ARCHIVE OF COA DATA | - | 3,306 |
| | | | ONLINE GIS | - | 590 |
| | | | ORION NPM, NTA, IPAM, UDT | - | 472 |
| | | | PAYPHONE SERVICE | 5,000 | 5,000 |
| | | | PHONE EQUIPMENT MAINTENANCE & SUPPORT | 897 | - |
| | | | PHONE/INTERNET SERVICE FOR MANSELL HOUSE | 2,300 | 2,300 |
| | | | PRINTER REPAIR | - | 827 |
| | | | REC & PARK APPLICATION MANAGEMENT SOFTWARE | 6,375 | 51,500 |
| | | | REMOTE APPLICATION & DATABASE SOFTWARE (RENEWAL) | 368 | 390 |
| | | | TECHNICAL SUPPORT FOR VMWARE ENVIRONMENT | - | 472 |
| | | | TELEPHONE WIRING SERVICES | 1,121 | 1,181 |
| | | | TELEPHONY COMMUNICATIONS SERVICES & SUPPORT | - | 16,761 |
| | | | TELEPHONY SUPPORT SERVICES | 449 | - |
| | | | VIRTUAL SERVER LICENSING & SUPPORT | 2,939 | - |
| | | | VMWARE ENVIRONMENT TECHNICAL SUPPORT | 449 | - |
| | | | VOICE/DATA CIRCUIT SERVICE [TELEPHONY COMMUNICATIONS SERVICE & SUPPORT] | 25,445 | 17,252 |
| | | | WEB FILTERING SERVICES | 673 | 827 |
| | | | WEBSITE OUTAGE MONITORING SERVICE | 56 | - |
| | | | WORKSTATION DEFRAGMENTER SOFTWARE MAINTENANCE/RENEWAL | 505 | - |
| | | | subtotal | 106,553 | 174,787 |
| 10061100 | 531100 | General Supplies & Materials | APPRECIATION/HOLIDAY/BUSINESS LUNCHES | 1,200 | 1,200 |
| | | | LAMINATING SUPPLIES | 300 | 300 |
| | | | MAPS, PLAQUES | 1,000 | 1,000 |
| | | | OFFICE GENERAL SUPPLIES, TONER, ENVELOPES | 2,500 | 2,000 |
| | | | POSTAGE | 4,500 | 4,000 |
| | | | POSTAGE MACHINE SUPPLIES | 200 | 200 |
| | | | YEARLY BULK MAIL PERMIT RENEWAL | 165 | 175 |
| | | | subtotal | 9,865 | 8,875 |
| 10061100 | 531200 | Misc Utilities | GARBAGE SERVICE | 40,000 | 41,000 |
| | | | SATELLITE/CABLE SERVICE | 1,000 | 1,100 |
| | | | subtotal | 41,000 | 42,100 |
| 10061100 | 531210 | Water & Sewer Utilities | WATER | 110,000 | 105,000 |
| | | | YMCA WATER REIMBURSEMENT | 5,212 | - |
| | | | subtotal | 115,212 | 105,000 |
| 10061100 | 531220 | Natural Gas Utilities | NATURAL GAS SERVICE | 30,000 | 19,000 |
| | | | subtotal | 30,000 | 19,000 |
| 10061100 | 531230 | Electricity Utilities | ELECTRIC SERVICE | 428,788 | 405,000 |
| | | | subtotal | 428,788 | 405,000 |
| 10061100 | 531270 | Fuel | FUEL | 45,500 | 48,000 |
| | | | subtotal | 45,500 | 48,000 |
| 10061100 | 531600 | Small Equipment | MULTI-FUNCTION PRINTER | - | - |

FY 2014 Budget

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title | Account Number | Title | Account Detail | | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|--------------------------------|-----------------------|--------------------------------|---|-----------------|------------------------------|----------------------------------|
| | | | | subtotal | - | - |
| | 10061100 531610 | IT Equipment Refresh | CELL PHONE EQUIPMENT | | 4,880 | 4,745 |
| | | | SERVERS | | - | 472 |
| | | | SERVERS MAINTENANCE EXTENSIONS | | - | 1,417 |
| | | | | subtotal | 4,880 | 6,634 |
| | 10061100 531700 | Employee Uniforms | STAFF SHIRTS | | 400 | 400 |
| | | | | subtotal | 400 | 400 |
| | 10061100 542100 | Machinery & Equipment | SERVER REPLACEMENT & OTHER HARDWARE | | - | - |
| | | | | subtotal | - | - |
| | | TOTAL | | | \$ 893,944 | \$ 916,894 |
| Historical Preservation | 10061100 521200 RAD01 | Professional Services | HISTORICAL ARTIFACT SOFTWARE - ANNUAL MAINTENANCE FEE | | - | - |
| | | | | subtotal | - | - |
| | 10061100 523860 RAD01 | Maintenance Contracts | HISTORICAL ARTIFACT STORAGE | | 2,500 | 2,500 |
| | | | | subtotal | 2,500 | 2,500 |
| | 10061100 531100 RAD01 | General Supplies & Materials | GENERAL OFFICE SUPPLIES | | 400 | - |
| | | | LUNCH & DINNER MEETINGS | | - | - |
| | | | POSTAGE | | 600 | - |
| | | | | subtotal | 1,000 | - |
| | | TOTAL | | | \$ 3,500 | \$ 2,500 |
| Aquatics | 10061240 521200 | Professional Services | PROFESSIONAL SERVICES | | \$ - | \$ - |
| | | | | subtotal | - | - |
| | 10061240 522210 | Equipment Repair & Maintenance | BOILER ROOM INSPECTION | | 2,300 | 2,500 |
| | | | PUMP REPAIRS | | 1,500 | 2,500 |
| | | | VACUUM REPAIRS & BAGS | | 200 | 500 |
| | | | | subtotal | 4,000 | 5,500 |
| | 10061240 522250 | Facility Repair & Maintenance | ELECTRICAL REPAIRS | | 500 | 1,500 |
| | | | POOL DECK & BLDG REPAIRS | | 1,000 | 1,000 |
| | | | GENERAL REPAIR & MAINTENANCE | | - | 2,500 |
| | | | | subtotal | 1,500 | 5,000 |
| | 10061240 523400 | Printing & Binding | NEW SIGNS & SIGN REPLACEMENTS | | 200 | 400 |
| | | | | subtotal | 200 | 400 |
| | 10061240 523700 | Employee Training | AQUATICS STAFF PROFESSIONAL DEVELOPMENT | | 2,000 | 2,000 |
| | | | | subtotal | 2,000 | 2,000 |
| | 10061240 531100 | General Supplies & Materials | GENERAL FIRST AID SUPPLIES | | 1,020 | 1,020 |
| | | | INSECT REPELLENT | | 1,500 | 1,500 |
| | | | LIQUID CHLORINE | | 10,000 | 15,000 |
| | | | OFFICE SUPPLIES FOR POOL OPERATIONS | | 750 | 750 |
| | | | OTHER CHEMICALS | | 8,000 | 8,000 |
| | | | POOL HOLDER PACKETS & PASSES | | 500 | 500 |
| | | | POOL OPERATIONS MANUALS | | 250 | 250 |
| | | | POOL PERMITS | | 408 | 425 |
| | | | POSTAGE | | 100 | 100 |
| | | | | subtotal | 22,528 | 27,545 |
| | 10061240 531700 | Employee Uniforms | SEASONAL EMPLOYEES FIRST AID FANNY PACKS/WHISTLES | | 150 | 150 |
| | | | SEASONAL EMPLOYEES GUARD SUITS | | 2,250 | 2,250 |

FY 2014 Budget

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title | Account Number | Title | Account Detail | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|-----------------------------|-----------------------|-------------------------------|--|------------------------------|----------------------------------|
| | | | SEASONAL EMPLOYEES HATS | 200 | 200 |
| | | | SEASONAL EMPLOYEE STAFF SHIRTS | 800 | 800 |
| | | | subtotal | 3,400 | 3,400 |
| | 10061240 542100 | Machinery & Equipment | SHADE NET AWNINGS | - | - |
| | | | subtotal | - | - |
| | | TOTAL | | \$ 33,628 | \$ 43,845 |
| Aquatics - Special Events | 10061240 521200 RAQ00 | Professional Services | DJ FOR POOL PARTIES | 500 | 500 |
| | | | MOVIE VENDOR FOR DIVE IN | 1,500 | 1,000 |
| | | | subtotal | 2,000 | 1,500 |
| | 10061240 531100 RAQ00 | General Supplies & Materials | DECORATIONS FOR THEME PARTIES | 500 | 500 |
| | | | DOOR PRIZES | 250 | 250 |
| | | | REFRESHMENTS | 1,000 | 500 |
| | | | subtotal | 1,750 | 1,250 |
| | | TOTAL | | \$ 3,750 | \$ 2,750 |
| Aquatics - Swim Team | 10061240 521200 RAQ01 | Professional Services | SWIM COACH FEES - TEAM 1 | 11,000 | 11,000 |
| | | | SWIM COACH FEES - TEAM 2 | 2,000 | 2,000 |
| | | | subtotal | 13,000 | 13,000 |
| | 10061240 531100 RAQ01 | General Supplies & Materials | MEET FEES & PARTICIPANT RIBBONS | 5,500 | 4,000 |
| | | | SWIM TEAM CAPS - TEAM 2 | 350 | 350 |
| | | | SWIM TEAM CAPS - TEAM 1 | 1,490 | 1,490 |
| | | | SWIM TEAM T-SHIRTS - TEAM 1 | 1,500 | 1,500 |
| | | | SWIM TEAM T-SHIRTS TEAM 2 | 500 | 500 |
| | | | subtotal | 9,340 | 7,840 |
| | | TOTAL | | \$ 22,340 | \$ 20,840 |
| Aquatics - Swimming Lessons | 10061240 521200 RAQ02 | Professional Services | INSTRUCTOR FEES FOR SWIM LESSONS | 23,500 | 29,000 |
| | | | subtotal | 23,500 | 29,000 |
| | 10061240 531100 RAQ02 | General Supplies & Materials | SWIM LESSON EQUIPMENT | 200 | - |
| | | | subtotal | 200 | - |
| | | TOTAL | | \$ 23,700 | \$ 29,000 |
| Aquatics - Fitness Program | 10061240 521200 RAQ03 | Professional Services | INSTRUCTOR FEES (AQUA ZUMBA, WATER AEROBICS) | 1,200 | 1,200 |
| | | | subtotal | 1,200 | 1,200 |
| | | TOTAL | | \$ 1,200 | \$ 1,200 |
| Athletics | 10061300 521200 | Professional Services | PROFESSIONAL SERVICES | - | - |
| | | | subtotal | - | - |
| | 10061300 522250 | Facility Repair & Maintenance | ACGC GYM FLOOR | 1,200 | 1,200 |
| | | | subtotal | 1,200 | 1,200 |
| | 10061300 523400 | Printing & Binding | BANNERS & SIGNS | 750 | 600 |
| | | | subtotal | 750 | 600 |
| | 10061300 523500 | Employee Travel | ATHLETICS STAFF TRAVEL | 1,000 | 900 |
| | | | subtotal | 1,000 | 900 |
| | 10061300 523700 | Employee Training | ATHLETICS STAFF PROFESSIONAL DEVELOPMENT | 500 | 750 |
| | | | subtotal | 500 | 750 |
| | 10061300 523860 | Maintenance Contracts | ETEAMS WEB HOSTING - ARPDATHLETICS.ORG | 800 | 800 |
| | | | subtotal | 800 | 800 |

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| | | | | | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|---------------------------|----------------|--------------|------------------------------|--|------------------------------|----------------------------------|
| Division/Project Title | Account Number | | Title | Account Detail | | |
| Athletics - Basketball | 10061300 | 531100 | General Supplies & Materials | GENERAL OFFICE SUPPLIES, TONER, ENVELOPES POSTAGE | 3,000 600 | 2,400 600 |
| | | | | subtotal | 3,600 | 3,000 |
| | 10061300 | 531700 | Employee Uniforms | SEASONAL EMPLOYEES STAFF SHIRTS | 500 | 650 |
| | | | | subtotal | 500 | 650 |
| | | | TOTAL | | \$ 8,350 | \$ 7,900 |
| | 10061300 | 521200 RAL00 | Professional Services | COACH CERTIFICATION FEES | 1,500 | 1,500 |
| | | | | OFFICIALS FOR 2 SEASONS | 4,900 | 4,900 |
| | | | | OFFICIALS FOR TEEN LEAGUES | 5,000 | 5,000 |
| | | | | OFFICIALS FOR YOUTH BASKETBALL LEAGUE | 17,000 | 17,000 |
| | | | | PLAYER DEVELOPMENT CLINICS | 1,000 | 1,000 |
| Athletics - Lacrosse | | | | subtotal | 29,400 | 29,400 |
| | 10061300 | 531100 RAL00 | General Supplies & Materials | BASKETBALL EQUIPMENT | 1,000 | 1,000 |
| | | | | PLAYER AWARDS | 4,500 | 4,000 |
| | | | | PLAYER AWARDS & T-SHIRTS | 600 | 600 |
| | | | | PLAYER UNIFORMS - TEEN LEAGUE | 3,000 | 2,000 |
| | | | | PLAYER UNIFORMS - YOUTH LEAGUE | 20,000 | 18,000 |
| | | | | subtotal | 29,100 | 25,600 |
| | | | TOTAL | | \$ 58,500 | \$ 55,000 |
| | 10061300 | 521200 RAL01 | Professional Services | GYLA TOURNAMENT FEES | 7,000 | 5,500 |
| | | | | OFFICIALS | 7,000 | 5,500 |
| Athletics - Roller Hockey | | | | PLAYER DEVELOPMENT CLINICS | - | - |
| | | | | subtotal | 14,000 | 11,000 |
| | 10061300 | 531100 RAL01 | General Supplies & Materials | LACROSSE BALLS, NETS & GOALIE EQUIPMENT | 1,500 | 1,500 |
| | | | | PLAYER AWARDS | 1,200 | 1,200 |
| | | | | PLAYER UNIFORMS | 6,800 | 7,000 |
| | | | | subtotal | 9,500 | 9,700 |
| | | | TOTAL | | \$ 23,500 | \$ 20,700 |
| | 10061300 | 521200 RAL02 | Professional Services | OFFICIALS FOR ADULT LEAGUES | - | - |
| | | | | OFFICIALS FOR YOUTH LEAGUES | - | - |
| | | | | subtotal | - | - |
| Athletics - Soccer | 10061300 | 531100 RAL02 | General Supplies & Materials | PLAYER AWARD & T-SHIRTS (ADULTS) | - | - |
| | | | | PLAYER AWARDS FOR YOUTH | - | - |
| | | | | PLAYER UNIFORMS | - | - |
| | | | | ROLLER HOCKEY EQUIPMENT (PUCKS/STICKS/NETS/GOALIE) | - | - |
| | | | | subtotal | - | - |
| | | | TOTAL | | \$ - | \$ - |
| | 10061300 | 521200 RAL03 | Professional Services | COACH DEVELOPMENTAL TRAINING PROGRAM | 2,000 | 2,000 |
| | | | | DIRECTOR OF COACHING FEES | 35,000 | 33,000 |
| | | | | OFFICIALS FOR REC LEAGUE | 20,000 | 18,000 |
| | | | | OFFICIALS FOR SELECT LEAGUES | 24,000 | 22,000 |
| Athletics - Soccer | | | | PLAYER LEAGUE FEES | 18,158 | 16,000 |
| | | | | subtotal | 99,158 | 91,000 |
| | 10061300 | 523700 RAL03 | Employee Training | COACH CERTIFICATION FEES | 800 | 800 |
| | | | | subtotal | 800 | 800 |

FY 2014 Budget

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| | | | | | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|------------------------------|----------------|--------|-------|--------------------------------|--|----------------------------------|
| Division/Project Title | Account Number | | Title | Account Detail | | |
| Athletics - Softball | 10061300 | 531100 | RAL03 | General Supplies & Materials | PLAYER AWARD FOR REC LEAGUES | 3,200 |
| | | | | | PLAYER UNIFORMS - REC LEAGUES | 3,200 |
| | | | | | | 14,000 |
| | | | | | subtotal | 17,200 |
| | 10061300 | 561600 | RAL03 | Small Equipment | GOALS - 1 FULL SIZE & U10, PLUS NETS | 2,000 |
| | | | | | subtotal | 2,000 |
| | | | | TOTAL | | \$ 119,158 |
| | 10061300 | 521200 | RAL04 | Professional Services | UMPIRES FOR ALL LEAGUES | 52,000 |
| | | | | | subtotal | 55,600 |
| | 10061300 | 531100 | RAL04 | General Supplies & Materials | FIRST AID SUPPLIES | 200 |
| Athletics - Baseball | | | | | PLAYER AWARDS FOR TOURNAMENT WINNERS | 4,000 |
| | | | | | PLAYER SHIRTS | 500 |
| | | | | | subtotal | 5,200 |
| | | | | TOTAL | | \$ 60,800 |
| | 10061300 | 521200 | RAL05 | Professional Services | TRAVEL TEAMS LEAGUE FEES & ASSOCIATION FEES | - |
| | | | | | UMPIRES FOR RECREATION LEAGUES | - |
| | | | | | UMPIRES FOR TRAVEL LEAGUES | - |
| | | | | | subtotal | - |
| | 10061300 | 531100 | RAL05 | General Supplies & Materials | FIRST AID SUPPLIES | - |
| | | | | | PLAYER AWARDS | - |
| Athletics - Adult Volleyball | | | | | UNIFORMS - REC LEAGUE | - |
| | | | | | subtotal | - |
| | 10061300 | 531600 | RAL05 | Small Equipment | BASEBALL EQUIPMENT (BALLS, TEES, L-SCREEN, ETC.) | - |
| | | | | | subtotal | - |
| | | | | TOTAL | | \$ - |
| | 10061300 | 521200 | RAL06 | Professional Services | INSTRUCTOR/OFFICIALS FEES | 1,400 |
| | | | | | subtotal | 1,400 |
| | 10061300 | 531100 | RAL06 | General Supplies & Materials | GENERAL SUPPLIES | 500 |
| | | | | | subtotal | 500 |
| | | | | TOTAL | | \$ 1,900 |
| Cultural Arts | 10061350 | 522210 | | Equipment Repair & Maintenance | KILN REPAIR | 500 |
| | | | | | subtotal | 500 |
| | 10061350 | 523500 | | Employee Travel | ARTS COORDINATOR TRAVEL | 250 |
| | | | | | subtotal | 250 |
| | 10061350 | 523700 | | Employee Training | ARTS COORDINATOR PROFESSIONAL DEVELOPMENT | 275 |
| | | | | | subtotal | 275 |
| | 10061350 | 531100 | | General Supplies & Materials | GENERAL OFFICE SUPPLIES | 500 |
| | | | | | subtotal | 500 |
| | 10061350 | 531700 | | Employee Uniforms | SEASONAL EMPLOYEE STAFF SHIRTS | 50 |
| | | | | | subtotal | 50 |
| Cultural Arts - Art Camps | | | | TOTAL | | \$ 1,575 |
| | 10061350 | 521200 | RCA01 | Professional Services | GUESTS ARTISTS | 2,800 |
| | | | | | subtotal | 2,800 |
| | 10061350 | 531100 | RCA01 | General Supplies & Materials | SIX WEEKS OF CAMP SUPPLIES | 4,500 |
| | | | | | subtotal | 4,500 |
| | 10061350 | 531700 | RCA01 | Employee Uniforms | STAFF SHIRTS | 300 |
| | | | | | subtotal | 300 |
| | | | | TOTAL | | \$ 1,725 |
| | | | | | | |
| | | | | | | |

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title | Account Number | Title | Account Detail | | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|----------------------------------|-----------------------|--------------------------------|---|-----------------|------------------------------|----------------------------------|
| | | | | <i>subtotal</i> | 300 | 300 |
| | | TOTAL | | | \$ 7,600 | \$ 6,100 |
| Cultural Arts - Art Programs | 10061350 521200 RCA02 | Professional Services | INSTRUCTOR FEES - FALL (COMBINED) | | 15,300 | 19,000 |
| | | | INSTRUCTOR FEES - SPRING (COMBINED) | | - | - |
| | | | INSTRUCTOR FEES - WINTER (COMBINED) | | - | - |
| | | | | <i>subtotal</i> | 15,300 | 19,000 |
| | 10061350 531100 RCA02 | General Supplies & Materials | ART SUPPLIES PAINT, BRUSHES | | 750 | 750 |
| | | | | <i>subtotal</i> | 750 | 750 |
| | | TOTAL | | | \$ 16,050 | \$ 19,750 |
| Cultural Arts - Special Events | 10061350 521200 RCA03 | Professional Services | ENTERTAINMENT (CHILDREN'S FESTIVAL & ART SHOWS) | | 7,000 | 3,000 |
| | | | | <i>subtotal</i> | 7,000 | 3,000 |
| | 10061350 531100 RCA03 | General Supplies & Materials | ARTS & CRAFTS SUPPLIES | | 300 | 300 |
| | | | | <i>subtotal</i> | 300 | 300 |
| | | TOTAL | | | \$ 7,300 | \$ 3,300 |
| Cultural Arts - Fitness Programs | 10061350 521200 RCA04 | Professional Services | INSTRUCTOR FEES | | 5,600 | 4,000 |
| | | | | <i>subtotal</i> | 5,600 | 4,000 |
| | | TOTAL | | | \$ 5,600 | \$ 4,000 |
| | 10061350 521200 RCA05 | Professional Services | CONDUCTOR FEES | | 2,800 | 3,000 |
| Cultural Arts - City Band | | | | <i>subtotal</i> | 2,800 | 3,000 |
| | | TOTAL | | | \$ 2,800 | \$ 3,000 |
| Community Center | 10061400 522210 | Equipment Repair & Maintenance | AALCO BASKETBALL GOAL | | 3,000 | 1,500 |
| | | | AUTOMATIC DOOR REPAIRS | | 1,000 | 1,000 |
| | | | SOUND SYSTEM REPAIRS | | 600 | 600 |
| | | | SECURITY CAMERAS, SECURITY DOOR & SECURITY SYSTEM REPAIRS | | 750 | 750 |
| | | | | <i>subtotal</i> | 5,350 | 3,850 |
| | 10061400 522250 | Facility Repair & Maintenance | CARPET CLEANING FOR GYMNASISTICS ROOM | | 2,000 | - |
| | | | DANCE ROOM FLOOR REFINISHING | | 1,430 | - |
| | | | GENERAL REPAIR & MAINTENANCE | | - | 4,000 |
| | | | GYM FLOOR REFINISH | | 2,315 | - |
| | | | PAINT GYMNASISTICS CENTER | | 4,220 | 4,200 |
| | | | STRIP/WAX ALL TILE FLOORS | | 1,800 | - |
| | | | | <i>subtotal</i> | 11,765 | 8,200 |
| | 10061400 522320 | Equipment Rental | HYDRAULIC LIFT (CHANGE LIGHT BULBS) | | - | - |
| | | | | <i>subtotal</i> | - | - |
| | 10061400 523500 | Employee Travel | COMMUNITY CENTER STAFF TRAVEL | | 1,600 | 1,500 |
| | | | | <i>subtotal</i> | 1,600 | 1,500 |
| | 10061400 523700 | Employee Training | COMMUNITY CENTER STAFF PROFESSIONAL DEVELOPMENT | | 1,600 | 1,100 |
| | | | | <i>subtotal</i> | 1,600 | 1,100 |
| | 10061400 523860 | Maintenance Contracts | WATER COOLER LEASE | | - | - |
| | | | | <i>subtotal</i> | - | - |
| | 10061400 531100 | General Supplies & Materials | ENVELOPES, BUSINESS CARDS | | 500 | 500 |
| | | | FIRST AID SUPPLIES | | 510 | 1,000 |
| | | | OFFICE SUPPLIES, TONER | | 5,000 | 5,000 |
| | | | POSTAGE | | 1,000 | 1,000 |
| | | | | <i>subtotal</i> | 7,010 | 7,500 |

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| | | | | | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|--|----------------|--------|----------------------|---|------------------------------|----------------------------------|
| Division/Project Title | Account Number | | Title | Account Detail | | |
| | 10061400 | 531200 | Misc Utilities | CABLE/SATELLITE SERVICE (NOT EQUIPMENT PURCHASE) | - | - |
| | | | | subtotal | - | - |
| | 10061400 | 531600 | Small Equipment | REPLACE GYMNASTICS COMPETITION CARPET | 4,410 | - |
| | | | | SMALL EQUIPMENT | - | 8,000 |
| | | | | REPLACE VOLLEYBALLS & BALL CART | 580 | - |
| | | | | REPLACEMENT FOLDING TABLES | 300 | - |
| | | | | SECURITY CAMERA FOR GYMNASTICS HALLWAY | | 1,800 |
| | | | | HAND DRYERS | | |
| | | | | REPLACEMENT GYMNASTICS SMALL EQUIPMENT/MATS/PIT CUBES | 3,815 | - |
| | | | | subtotal | 9,105 | 9,800 |
| | 10061400 | 531610 | IT Equipment Refresh | WORKSTATION REPLACEMENT | - | - |
| | | | | subtotal | - | - |
| | 10061400 | 531700 | Employee Uniforms | SEASONAL EMPLOYEE STAFF SHIRTS | 300 | 300 |
| | | | | STAFF/FACILITY SHIRTS | 250 | 250 |
| | | | | subtotal | 550 | 550 |
| | | | TOTAL | | \$ 36,980 | \$ 32,500 |
| Community Center - Special Events | 10061400 | 521200 | RCC00 | Professional Services | 600 | 800 |
| | | | | DISC JOCKEY (FATHER/DAUGHTER, COOKIES W/CLAUSES, OSD RACE) | | |
| | | | | ENTERTAINMENT (COOKIES WITH CLAUSES) | 900 | 500 |
| | | | | ENTERTAINMENT (MOTHER/SON EVENT) | | 700 |
| | | | | ENTERTAINMENT (FATHER/DAUGHTER DAY) | - | 500 |
| | | | | PHOTOGRAPHER FOR F/D DANCE | 600 | 500 |
| | | | | subtotal | 2,100 | 3,000 |
| | 10061400 | 522320 | RCC00 | Equipment Rental | 900 | 900 |
| | | | | RENTAL OF CHAIRS/TABLES FOR F/D DANCE | | |
| | | | | subtotal | 900 | 900 |
| | 10061400 | 531100 | RCC00 | General Supplies & Materials | - | - |
| | | | | DECORATE A PUMPKIN (PAINT, GLITTER, MARKERS, OTHER MATERIALS) | | |
| | | | | DECORATIONS (COOKIES WITH CLAUSES) | 325 | 200 |
| | | | | DECORATIONS FOR F/D DANCE | 500 | 500 |
| | | | | DECORATIONS FOR MOTHER/SON EVENT | | 350 |
| | | | | EVENT AWARDS (OLD SOLDIERS DAY RACE) | 1,100 | 1,000 |
| | | | | EVENT T-SHIRTS | 4,080 | 3,000 |
| | | | | FOOD FOR COOKIES WITH CLAUSES | 150 | 200 |
| | | | | FOOD FOR F/D DANCE | 900 | 900 |
| | | | | FOOD FOR MOTHER/SON EVENT (OCTOBER) | 475 | 400 |
| | | | | RACE MANAGEMENT & FINISH LINE | 2,142 | 1,500 |
| | | | | WATER & OTHER FOOD (OLD SOLDIERS DAY RACE) | 250 | 250 |
| | | | | subtotal | 9,922 | 8,300 |
| | | | TOTAL | | \$ 12,922 | \$ 12,200 |
| Community Center - Gymnastics | 10061400 | 521200 | RCC01 | Professional Services | 150,000 | 170,000 |
| | | | | INSTRUCTOR FOR ALL GYMNASTICS - RELATED PROGRAMS | | |
| | | | | subtotal | 150,000 | 170,000 |
| | | | TOTAL | | \$ 150,000 | \$ 170,000 |
| Community Center - Instructional Sports | 10061400 | 521200 | RCC02 | Professional Services | 26,000 | 28,000 |
| | | | | INSTRUCTOR COSTS - TNLT | | |
| | | | | INSTRUCTOR COSTS - TREE CLIMBING | - | 3,000 |
| | | | | INSTRUCTOR COSTS - VOLLEYBALL | - | 22,000 |
| | | | | INSTRUCTOR COSTS - SPORTYKES | 20,000 | 23,000 |
| | | | | subtotal | 46,000 | 76,000 |

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title | Account Number | Title | Account Detail | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|---|-----------------------|--------------------------------|--|--------------------------------|----------------------------------|
| | | TOTAL | | \$ 46,000 | \$ 76,000 |
| Community Center - Performing Arts Programs | 10061400 521200 RCC04 | Professional Services | INSTRUCTOR COST FOR YOUTH & ADULT | 35,000 | 44,000 |
| | | | subtotal | 35,000 | 44,000 |
| | 10061400 522320 RCC04 | Equipment Rental | RENTAL & TECHNICIANS FEES FOR DANCE RECITAL | 4,000 | 1,000 |
| | | | subtotal | 4,000 | 1,000 |
| | 10061400 531100 RCC04 | General Supplies & Materials | RECITAL SUPPLIES | 500 | 500 |
| | | | subtotal | 500 | 500 |
| | | TOTAL | | \$ 39,500 | \$ 45,500 |
| Community Center - Special Needs Programs | 10061400 521200 RCC05 | Professional Services | FACILITY FEES (LIONHEART SCHOOL) SEEKING GRANT FUNDING | 4,000 | 4,000 |
| | | | subtotal | 4,000 | 4,000 |
| | 10061400 522320 RCC05 | Equipment Rental | LEASED BUS WITH AC FOR CAMP | 8,000 | 8,000 |
| | | | subtotal | 8,000 | 8,000 |
| | 10061400 523860 RCC05 | Maintenance Contracts | JANITORIAL SERVICES AT MANNING OAKS ELEMENTARY | - | - |
| | | | subtotal | - | - |
| | 10061400 531100 RCC05 | General Supplies & Materials | 8 FIELD TRIPS INCLUDING ADMISSION CAMPER SHIRTS SUPPLIES FOR 8 WEEKS OF CAMP | 2,800 600 3,000 | 2,800 600 3,000 |
| | | | subtotal | 6,400 | 6,400 |
| | | TOTAL | | \$ 18,400 | \$ 18,400 |
| Community Center - Youth Volleyball League | 10061400 521200 RCC06 | Professional Services | INSTRUCTOR FEES | - | 4,725 |
| | | | subtotal | - | 4,725 |
| | | TOTAL | | \$ - | \$ 4,725 |
| Community Center - Babysitter Boot Camp | 10061400 521200 RCC07 | Professional Services | INSTRUCTOR FEES | - | 6,750 |
| | | | subtotal | - | 6,750 |
| Adult Activity Center | | TOTAL | | \$ - | \$ 6,750 |
| | 10061450 522210 | Equipment Repair & Maintenance | KILN REPAIRS REPAIR ICE MACHINE | 1,000 700 | 500 350 |
| | | | subtotal | 1,700 | 850 |
| | 10061450 522250 | Facility Repair & Maintenance | CARPET CLEANING | 300 | 300 |
| | | | subtotal | 300 | 300 |
| | 10061450 523400 | Printing & Binding | EVENT SIGNAGE & BUILDING SIGNS | - | - |
| | | | subtotal | - | - |
| | 10061450 523500 | Employee Travel | ADULT ACTIVITY CENTER STAFF TRAVEL | 2,000 | 1,500 |
| | | | subtotal | 2,000 | 1,500 |
| | 10061450 523700 | Employee Training | ADULT ACTIVITY CENTER STAFF PROFESSIONAL DEVELOPMENT | 400 | 400 |
| | | | subtotal | 400 | 400 |
| | 10061450 523860 | Maintenance Contracts | WATER COOLER MAINTENANCE | - | - |
| | | | subtotal | - | - |
| | 10061450 531100 | General Supplies & Materials | BUSINESS CARDS & ENVELOPES OFFICE SUPPLIES, NAME BADGES, FILM, FIRST AID POSTAGE PRINTER & COPIER TONER | 500 3,175 1,800 1,500 | 500 3,000 1,800 1,500 |
| | | | subtotal | 6,975 | 6,800 |
| | 10061450 531600 | Small Equipment | FITNESS EQUIPMENT (RECUMBENT BIKE, ELLIPTICAL, TREADMILL) GENERAL SMALL EQUIPMENT | 6,000 - | - 1,000 |

FY 2014 Budget

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| | | | | | FY 2013 Adopted Budget | FY 2014 Recommended Budget | |
|--|----------------|--------|-------------------|--|---|----------------------------------|-----------|
| Division/Project Title | Account Number | | Title | Account Detail | | | |
| | | | | | subtotal | 6,000 | 1,000 |
| | 10061450 | 531700 | Employee Uniforms | SEASONAL STAFF SHIRTS (BUS DRIVERS & FACILITY STAFF) | | 450 | 450 |
| | | | | STAFF SHIRTS (FOR FACILITY TECHNICIAN) | | 100 | 100 |
| | | | | EMPLOYEE WORK BOOTS | | 125 | 125 |
| | | | | EMPLOYEE WORK PANTS | | 125 | 125 |
| | | | | | subtotal | 800 | 800 |
| | | | TOTAL | | \$ | 18,175 | \$ 11,650 |
| Adult Activity Center - Special Events | 10061450 | 521200 | RAA00 | Professional Services | MAGICIAN OR FACE PAINTER (BREAKFAST WITH SANTA) | 300 | 300 |
| | | | | | MAGICIAN/FACE PAINTER (EASTER EGG HUNT) | - | 300 |
| | | | | | SANTA & MRS. CLAUS | 500 | 400 |
| | | | | | subtotal | 800 | 1,000 |
| | 10061450 | 523400 | RAA00 | Printing & Binding | EVENT SIGNAGE | 150 | 150 |
| | | | | | subtotal | 150 | 150 |
| | 10061450 | 531100 | RAA00 | General Supplies & Materials | BREAKFAST WITH SANTA GIVEAWAYS | 200 | 200 |
| | | | | | BREAKFAST WITH THE CLAUSES | 300 | 300 |
| | | | | | GAMES, PRIZES, EGGS (EGG HUNT) | 1,000 | 1,500 |
| | | | | | subtotal | 1,500 | 2,000 |
| | | | TOTAL | | \$ | 2,450 | \$ 3,150 |
| Adult Activity Center - Senior Recreational Programs | 10061450 | 521200 | RAA01 | Professional Services | INSTRUCTOR FEES - WILL NOT OFFER GOING FORWARD | - | - |
| | | | | | INSTRUCTOR FEES FOR WATER EXERCISE | 1,000 | 1,000 |
| | | | | | subtotal | 1,000 | 1,000 |
| | 10061450 | 531100 | RAA01 | General Supplies & Materials | CERAMIC SUPPLIES | 500 | 250 |
| | | | | | STAIN GLASS SUPPLIES | 500 | 250 |
| | | | | | WOODWORK | 500 | 250 |
| | | | | subtotal | 1,500 | 750 | |
| | | | TOTAL | | \$ | 2,500 | \$ 1,750 |
| Adult Activity Center - Tennis | 10061450 | 521200 | RAA02 | Professional Services | INSTRUCTOR FEES | 16,000 | 14,000 |
| | | | | | subtotal | 16,000 | 14,000 |
| | 10061450 | 531100 | RAA02 | General Supplies & Materials | TENNIS/GENERAL SUPPLIES (NETS, SCOREBOARD SET, ETC) | 750 | 750 |
| | | | | | REPLACE WINDSCREENS | - | 2,400 |
| | | | | | subtotal | 750 | 3,150 |
| | | | TOTAL | | \$ | 16,750 | \$ 17,150 |
| Equestrian Center | 10061500 | 521200 | | Professional Services | STABLE LICENSE | 400 | 400 |
| | | | | | subtotal | 400 | 400 |
| | 10061500 | 522210 | | Equipment Repair & Maintenance | JUMP REPAIRS | 1,500 | 1,500 |
| | | | | | PMA'S REPAIRS TO GATOR & GOLF CART | 1,000 | 1,000 |
| | | | | | REPAIRS TO ARENA DRAGS & HAND EQUIPMENT | 2,000 | 1,500 |
| | | | | | REPAIRS TO FREEZERS/REFRIGERATORS | 3,000 | 2,500 |
| | | | | | REPAIRS TO PA SYSTEM OF OFFICES, BARNS, RINGS | 2,000 | 2,000 |
| | | | | | subtotal | 9,500 | 8,500 |
| | 10061500 | 522240 | | Grounds Repair & Maintenance | EQUESTRIAN CENTER GROUNDS R & M, INCL FENCE REPAIR | 25,000 | 25,000 |
| | | | | | STALL MAINTENANCE GROUND R & M | 2,000 | 2,000 |
| | | | | | subtotal | 27,000 | 27,000 |
| | 10061500 | 522250 | | Facility Repair & Maintenance | POLE REPLACEMENT ON BARNS | 500 | 500 |
| | | | | | subtotal | 500 | 500 |

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title | | Account Number | Title | Account Detail | | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|---------------------------------|----------|----------------|-------------------------------|--|--|--|--|
| | 10061500 | 522320 | Equipment Rental | RENTAL OF PA SYSTEM | | 250 | 250 |
| | | | | subtotal | | 250 | 250 |
| | 10061500 | 523500 | Employee Travel | EQUESTRIAN CENTER MGR TRAVEL EXPENSES | | 1,000 | 1,000 |
| | | | | subtotal | | 1,000 | 1,000 |
| | 10061500 | 523700 | Employee Training | EQUESTRIAN CENTER MGR PROFESSIONAL DEVELOPMENT | | 900 | 900 |
| | | | | subtotal | | 900 | 900 |
| | 10061500 | 523860 | Maintenance Contracts | SHAVINGS, MANURE REMOVAL WATER COOLER MAINTENANCE | | 115,000 - | 90,000 - |
| | | | | subtotal | | 115,000 | 90,000 |
| | 10061500 | 531100 | General Supplies & Materials | GENERAL OFFICE SUPPLIES SHAVINGS | | 250 90,000 | 250 64,750 |
| | | | | subtotal | | 90,250 | 65,000 |
| | 10061500 | 531270 | Fuel | EQUIPMENT FUEL | | 4,000 | 2,000 |
| | | | | subtotal | | 4,000 | 2,000 |
| | 10061500 | 531600 | Small Equipment | GATOR/UTILITY VEHICLE HAND TOOLS: BLOWER/CHAIN SAW/HAND TOOLS | | 9,500 1,000 | - 1,000 |
| | | | | subtotal | | 10,500 | 1,000 |
| | 10061500 | 531700 | Employee Uniforms | STANDARD UNIFORMS, SAFETY SHOES, & ACCESSORIES | | 1,500 | 1,500 |
| | | | | subtotal | | 1,500 | 1,500 |
| | 10061500 | 542100 | Machinery & Equipment | ARENA DRAG | | - | - |
| | | | | subtotal | | - | - |
| | | | TOTAL | | | \$ 260,800 | \$ 198,050 |
| Wills Park Recreation Center | 10061550 | 522250 | Facility Repair & Maintenance | GYM FLOOR REFINISH MULTI PURPOSE ROOM REFINISHING PAINTING OF INSIDE STAIRWAY RAILS | | 2,500 1,000 2,000 | 2,000 1,000 1,500 |
| | | | | subtotal | | 5,500 | 4,500 |
| | 10061550 | 523500 | Employee Travel | WILLS PARK TRAVEL | | 400 | 200 |
| | | | | subtotal | | 400 | 200 |
| | 10061550 | 523700 | Employee Training | WILLS PARK PROFESSIONAL DEVELOPMENT | | 400 | 200 |
| | | | | subtotal | | 400 | 200 |
| | 10061550 | 523860 | Maintenance Contracts | WATER COOLER MAINTENANCE | | - | - |
| | | | | subtotal | | - | - |
| | 10061550 | 531100 | General Supplies & Materials | BASKETBALL, PING PONG, FOOSEBALL, POOL EQUIPMENT BREAKROOM SUPPLIES ENVELOPES, BUSINESS CARDS JANITORIAL SUPPLIES MEDICAL SUPPLIES OFFICE SUPPLIES POSTAGE TONERS | | 250 400 350 200 500 2,600 200 200 | 250 400 350 200 500 2,000 200 200 |
| | | | | subtotal | | 4,700 | 4,100 |
| | 10061550 | 531610 | IT Equipment Refresh | WORKSTATION REPLACEMENT | | - | - |
| | | | | subtotal | | - | - |
| | 10061550 | 531700 | Employee Uniforms | DAY CAMP SEASONAL EMPLOYEES STAFF SHIRTS SEASONAL EMPLOYEES BACK PACKS | | 1,200 500 | 1,000 250 |

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title | Account Number | Title | Account Detail | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|--|----------------|--------------|---|------------------------------|----------------------------------|
| | | | STAFF SHIRTS (INCLUDING FACILITY TECH UNIFORM ALLOWANCE) | 550 | 250 |
| | | | subtotal | 2,250 | 1,500 |
| | | TOTAL | | \$ 13,250 | \$ 10,500 |
| Wills Park Recreation Center - Special Events | 10061550 | 521200 RWP00 | Professional Services | 3,600 | 3,600 |
| | | | ENTERTAINMENT (JULY 4TH & HALLOWEEN HAYRIDES) | 25,000 | 25,000 |
| | | | FIREWORKS | subtotal | 28,600 |
| | 10061550 | 522320 RWP00 | Equipment Rental | 3,000 | 3,000 |
| | | | INFLATABLES - TOUCH A TRUCK, JULY 4TH, HALLOWEEN | 3,400 | 3,400 |
| | | | SOUND SYSTEM & STAGE FOR JULY 4TH | subtotal | 6,400 |
| | 10061550 | 531100 RWP00 | General Supplies & Materials | 500 | 500 |
| | | | CHILDREN'S EVENT GIVEAWAYS (JULY 4, HALLOWEEN) | 1,000 | 1,000 |
| | | | SUPPLIES FOR JULY 4 | 875 | 875 |
| | | | SUPPLIES FOR SPECIAL EVENTS | subtotal | 2,375 |
| | 10061550 | 531700 RWP00 | Employee Uniforms | 800 | 2,500 |
| | | | STAFF & VOLUNTEER SHIRTS (JULY 4 300 & TOUCH A TRUCK 500) | subtotal | 800 |
| | | | subtotal | 800 | 2,500 |
| | | TOTAL | | \$ 38,175 | \$ 39,875 |
| Wills Park Recreation Center - Fitness Programs | 10061550 | 521200 RWP01 | Professional Services | 21,600 | - |
| | | | INSTRUCTOR FEES (CROSSFIT) | 14,000 | 12,000 |
| | | | INSTRUCTOR FEES (KARATE) | 12,000 | 10,000 |
| | | | INSTRUCTOR FEES (STEP AEROBICS) | 27,000 | 25,000 |
| | | | INSTRUCTOR FEES (TENNIS) | 1,200 | 1,200 |
| | | | INSTRUCTOR FEES (WOMEN'S RUNNING) | 8,500 | 8,500 |
| | | | INSTRUCTOR FEES (YOUTH FITNESS) | 3,940 | 4,000 |
| | | | INSTRUCTOR FEES (ZUMBA) | subtotal | 88,240 |
| | 10061550 | 523300 RWP01 | Advertising | 300 | 300 |
| | | | FLYERS & PRESS RELEASES | subtotal | 300 |
| | 10061550 | 531100 RWP01 | General Supplies & Materials | 1,000 | 1,000 |
| | | | WILLS PARK TENNIS CLUB | subtotal | 1,000 |
| | | | subtotal | 1,000 | 1,000 |
| | | TOTAL | | \$ 89,540 | \$ 62,000 |
| Wills Park Recreation Center - Wills Park Day Camp | 10061550 | 521200 RWP02 | Professional Services | 21,000 | 21,000 |
| | | | 8 FIELD TRIPS | subtotal | 21,000 |
| | 10061550 | 522320 RWP02 | Equipment Rental | 22,000 | 22,000 |
| | | | BUS SERVICE | 1,000 | 1,000 |
| | | | INFLATABLES | subtotal | 23,000 |
| | 10061550 | 531100 RWP02 | General Supplies & Materials | 900 | 900 |
| | | | ART & CRAFT SUPPLIES | 3,500 | 3,500 |
| | | | BOARD GAMES, BALLS, BATS, ETC. | 350 | 350 |
| | | | PARENT HANDBOOK & REGISTRATION FORMS | 2,550 | 2,550 |
| | | | PARTICIPANT T-SHIRTS | subtotal | 7,300 |
| | | | subtotal | 7,300 | 7,300 |
| | | TOTAL | | \$ 51,300 | \$ 51,300 |
| Webb Bridge Park Athletic Fields | 10061700 | 522210 | Equipment Repair & Maintenance | 1,000 | 750 |
| | | | VARIOUS EQUIPMENT SUPPLIES | subtotal | 1,000 |
| | 10061700 | 522240 | Grounds Repair & Maintenance | 5,000 | 5,000 |
| | | | BALL FIELD & MATERIALS (INFIELD MIX, SAND, ETC) | 5,000 | 5,000 |
| | | | BALL FIELD & TENNIS LIGHT REPAIRS | 4,000 | 4,000 |
| | | | CHALK & FIELD PAINT | | |

FY 2014 Budget

City of Alpharetta

Budget: FY 2014

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| | | | | | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|-------------------------------|-----------------|--------------------------------|--|--|------------------------------|----------------------------------|
| Division/Project Title | Account Number | Title | Account Detail | | | |
| | | | FENCE REPAIRS | | 15,000 | 5,000 |
| | | | INFIELD IRRIGATION ON BASEBALL FIELDS | | 5,000 | 5,000 |
| | | | LAKE/IRRIGATION PUMP/REPAIR EXPENSES | | 5,000 | 5,000 |
| | | | MATERIALS FOR TRAIL REPAIRS (M10 SAND, SLATE, ETC) | | 5,000 | 5,000 |
| | | | GENERAL GROUNDS REPAIR & MAINTENANCE | | - | |
| | | | SEPTIC TANK PUMPING | | 3,000 | 3,000 |
| | | | SOD FOR SOCCER/BASEBALL FIELDS | | 25,000 | 23,000 |
| | | | TREE REMOVAL | | 3,000 | 3,000 |
| | | | subtotal | | 75,000 | 63,000 |
| | 10061700 522250 | Facility Repair & Maintenance | LIGHT BULBS | | 250 | 150 |
| | | | PAINT | | 250 | 150 |
| | | | subtotal | | 500 | 300 |
| | 10061700 522320 | Equipment Rental | AUGER, LIFTS, ETC. | | 1,000 | 750 |
| | | | subtotal | | 1,000 | 750 |
| | 10061700 523500 | Employee Travel | WEBB BRIDGE PARK TRAVEL | | 250 | 250 |
| | | | subtotal | | 250 | 250 |
| | 10061700 523700 | Employee Training | WEBB BRIDGE PARK PROFESSIONAL DEVELOPMENT | | 500 | 500 |
| | | | subtotal | | 500 | 500 |
| | 10061700 523860 | Maintenance Contracts | WATER COOLER MAINTENANCE & COFFEE SERVICE | | - | - |
| | | | subtotal | | - | - |
| | 10061700 531100 | General Supplies & Materials | BASEBALL FIELD EQUIPMENT (BASES, HOME PLATES, ETC.) | | 1,500 | 1,000 |
| | | | ENVELOPES, BUSINESS CARDS | | 60 | 75 |
| | | | JANITORIAL SUPPLIES | | 250 | 250 |
| | | | MEDICAL SUPPLIES | | 600 | 600 |
| | | | OFFICE SUPPLIES | | 100 | 100 |
| | | | subtotal | | 2,510 | 2,025 |
| | 10061700 531600 | Small Equipment | HAND TOOLS: BLOWER/CHAIN SAW/HAND TOOLS | | 2,000 | 3,000 |
| | | | WATER FOUNTAIN FOR LOWER SOCCER FIELD | | 4,000 | - |
| | | | subtotal | | 6,000 | 3,000 |
| | 10061700 531700 | Employee Uniforms | STANDARD UNIFORMS | | 1,000 | 1,000 |
| | | | EMPLOYEE WORK BOOTS | | 360 | 360 |
| | | | subtotal | | 1,360 | 1,360 |
| | 10061700 542100 | Machinery & Equipment | (2) SHADE STRUCTURES FOR WBP FIELD 4 BLEACHERS | | 10,000 | - |
| | | | MISC. EQUIPMENT - PULL BEHIND BLOWER | | - | 7,500 |
| | | | subtotal | | 10,000 | 7,500 |
| | | TOTAL | | | \$ 98,120 | \$ 79,435 |
| North Park Athletic Fields | 10061750 522210 | Equipment Repair & Maintenance | SMALL EQUIPMENT REPAIRS | | 500 | 500 |
| | | | subtotal | | 500 | 500 |
| | 10061750 522240 | Grounds Repair & Maintenance | BALL FIELD REPAIR MATERIALS (INFIELD MIX, BRICK DUST, ETC) | | - | - |
| | | | REPAVE WALKING TRAIL AT FIELDS 6 - 8 | | - | 20,000 |
| | | | REPLACEMENT CANOPIES FOR DUGOUTS ON FIELDS 5 - 8 | | - | 8,000 |
| | | | FENCE REPAIRS - FOOTBALL FIELD # 1 | | - | 8,000 |
| | | | SOFTBALL FIELD EQUIPMENT (BASES, HOME PLATES, ETC.) | | 40,000 | 30,000 |
| | | | subtotal | | 40,000 | 66,000 |
| | 10061750 522250 | Facility Repair & Maintenance | LIGHT BULBS | | 250 | 150 |

FY 2014 Budget

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title | Account Number | Title | Account Detail | | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|-----------------------------|-----------------|--------------------------------|---|--|------------------------------|----------------------------------|
| | | | PAINTING | | 250 | 150 |
| | | | <i>subtotal</i> | | 500 | 300 |
| | 10061750 522320 | Equipment Rental | LIFT/AUGERS/ETC. | | 1,500 | 2,000 |
| | | | PORT - A - LETS | | 3,400 | 4,000 |
| | | | <i>subtotal</i> | | 4,900 | 6,000 |
| | 10061750 523500 | Employee Travel | COGBURN RD PARK TRAVEL | | 250 | 250 |
| | | | <i>subtotal</i> | | 250 | 250 |
| | 10061750 523700 | Employee Training | NORTH PARK PROFESSIONAL DEVELOPMENT | | 500 | 500 |
| | | | <i>subtotal</i> | | 500 | 500 |
| | 10061750 531100 | General Supplies & Materials | BOTTLED WATER & CUPS | | - | - |
| | | | ENVELOPES, BUSINESS CARDS | | 60 | 75 |
| | | | FIRST AID SUPPLIES | | 1,000 | 1,000 |
| | | | JANITORIAL SUPPLIES | | 250 | 250 |
| | | | OFFICE SUPPLIES | | 100 | 100 |
| | | | <i>subtotal</i> | | 1,410 | 1,425 |
| | 10061750 531600 | Small Equipment | (1) NEW BATTING CAGES AT FIELDS 5 & 6 (EACH) - AYSA MATCH | | 12,500 | - |
| | | | REPLACEMENT FOUNTAIN FOR LAKE | | - | - |
| | | | HAND TOOLS: BLOWER/CHAIN SAW/HAND TOOLS | | 2,000 | 2,000 |
| | | | UPGRADE BATTING CAGES AND LIGHTING - AYSA MATCH | | - | 10,000 |
| | | | REPLACEMENT WATER FOUNTAIN AT NORTH PARK FOOTBALL FIELD # 1 | | 4,000 | - |
| | | | <i>subtotal</i> | | 18,500 | 12,000 |
| | 10061750 531700 | Employee Uniforms | STANDARD UNIFORMS | | 1,250 | 1,500 |
| | | | EMPLOYEE WORK BOOTS | | 450 | 750 |
| | | | <i>subtotal</i> | | 1,700 | 2,250 |
| | | TOTAL | | | \$ 68,260 | \$ 89,225 |
| Rock Mill Park/ Greenway | 10061800 522210 | Equipment Repair & Maintenance | CHAIN SAW SHARPENING/REPAIRS, ETC | | 1,000 | 1,000 |
| | | | <i>subtotal</i> | | 1,000 | 1,000 |
| | 10061800 522240 | Grounds Repair & Maintenance | ADD (5) CONVEX SAFETY MIRRORS | | - | 4,500 |
| | | | GROUND REPAIRS FOR GREENWAY AND UNION HILL | | 18,000 | 10,000 |
| | | | TREE REMOVAL SERVICE | | - | 10,000 |
| | | | LEVELING UNEVEN AREAS OF TRAIL (TRIP HAZARDS) 120 ln ft @ \$40.00 ft. | | - | 4,800 |
| | | | GREENWAY TRAIL BRIDGE REPAIRS (5) | | - | 10,000 |
| | | | <i>subtotal</i> | | 18,000 | 39,300 |
| | 10061800 522250 | Facility Repair & Maintenance | LIGHT BULBS (Rock Mill & Union Hill) | | 1,000 | 1,000 |
| | | | PAINT | | 500 | 500 |
| | | | <i>subtotal</i> | | 1,500 | 1,500 |
| | 10061800 522320 | Equipment Rental | DUST MOPS FOR UNION HILL | | 1,000 | 1,000 |
| | | | LIFT/AUGERS/ETC. | | 600 | 600 |
| | | | PORT - A - LETS (GW & WS) | | 3,000 | 2,500 |
| | | | <i>subtotal</i> | | 4,600 | 4,100 |
| | 10061800 523500 | Employee Travel | ROCK MILL PARK/GREENWAY TRAVEL | | 500 | 500 |
| | | | <i>subtotal</i> | | 500 | 500 |
| | 10061800 523700 | Employee Training | ROCK MILL PARK/GREENWAY PROFESSIONAL DEVELOPMENT | | 1,000 | 1,000 |
| | | | <i>subtotal</i> | | 1,000 | 1,000 |
| | 10061800 531100 | General Supplies & Materials | ENVELOPES, BUSINESS CARDS | | 60 | 50 |

FY 2014 Budget

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title | Account Number | Title | Account Detail | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|--------------------------|-----------------|--------------------------------|--|------------------------------|----------------------------------|
| | | | FIRST AID SUPPLIES (ROCK MILL & UNION HILL) | 1,000 | 500 |
| | | | JANITORIAL SUPPLIES | 250 | 250 |
| | | | OFFICE SUPPLIES | 200 | 200 |
| | | | subtotal | 1,510 | 1,000 |
| | 10061800 531600 | Small Equipment | HAND TOOLS: BLOWER/CHAIN SAW/HAND TOOLS | 2,000 | 5,000 |
| | | | subtotal | 2,000 | 5,000 |
| | 10061800 531700 | Employee Uniforms | STANDARD UNIFORMS | 1,200 | 1,500 |
| | | | WORK BOOTS | 270 | 500 |
| | | | subtotal | 1,470 | 2,000 |
| | | TOTAL | | \$ 31,580 | \$ 55,400 |
| Parks Maintenance | 10061950 521200 | Professional Services | UTILITY LOCATES IN ALL PARKS | 500 | 2,000 |
| | | | subtotal | 500 | 2,000 |
| | 10061950 522210 | Equipment Repair & Maintenance | GENERAL EQUIPMENT REPAIRS | 500 | 3,000 |
| | | | PMA'S ENGINE REPAIRS, ETC. | 17,809 | 20,000 |
| | | | TIRES, TIRE SERVICE | 6,500 | 7,000 |
| | | | subtotal | 24,809 | 30,000 |
| | 10061950 522240 | Grounds Repair & Maintenance | ASPHALT TOPPING FOR WALKING TRAIL REPAIRS | - | - |
| | | | ELECTRICAL REPAIRS | - | - |
| | | | GENERAL GROUNDS MAINTENANCE | 100,000 | 90,000 |
| | | | TREE REMOVAL FOR ALL PARKS | - | - |
| | | | TURF TREATMENT & INFIELD MIX | - | - |
| | | | subtotal | 100,000 | 90,000 |
| | 10061950 522250 | Facility Repair & Maintenance | CEILING FANS & BENCH REPAIR FOR COURT ROOM | 6,500 | - |
| | | | TOTAL PARKS MAINTENANCE | 90,000 | 95,000 |
| | | | UPGRADE SINKS/FAUCETS AT WACKY WORLD RESTROOMS | 10,000 | - |
| | | | subtotal | 106,500 | 95,000 |
| | 10061950 522320 | Equipment Rental | DUST MOPS & DOOR MATS | 3,000 | 1,500 |
| | | | PORT-A-LETS FOR JULY 4TH AT WILLS PARK | 2,500 | 2,000 |
| | | | RENTAL OF SOD CUTTERS, PACKERS, LIFTS | 2,000 | 2,000 |
| | | | subtotal | 7,500 | 5,500 |
| | 10061950 52300 | Printing & Binding | PARK SIGN REPLACEMENT | 15,000 | 9,000 |
| | | | subtotal | 15,000 | 9,000 |
| | 10061950 523500 | Employee Travel | PARKS MAINTENANCE TRAVEL | 300 | 300 |
| | | | subtotal | 300 | 300 |
| | 10061950 523700 | Employee Training | PARK MAINTENANCE PROFESSIONAL DEVELOPMENT | 750 | 1,500 |
| | | | subtotal | 750 | 1,500 |
| | 10061950 523860 | Maintenance Contracts | CLEANING OF PARK RESTROOMS | 17,567 | 20,165 |
| | | | DOWNTOWN PLANTERS | 60,000 | 60,000 |
| | | | LANDSCAPE SERVICE (ADDED Milton Center) | 182,270 | 190,000 |
| | | | subtotal | 259,837 | 270,165 |
| | 10061950 531100 | General Supplies & Materials | FIRST AID SUPPLIES FOR WILLS PARK | 1,500 | 1,500 |
| | | | GENERAL OFFICE SUPPLIES | 2,000 | 2,000 |
| | | | LETTERHEAD, ENVELOPES, BUSINESS CARDS | 120 | 100 |
| | | | PAPER PRODUCTS, CLEANING SUPPLIES | 50,000 | 50,000 |
| | | | TONER CARTRIDGES | 1,500 | 1,500 |

FY 2014 Budget

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| | | | | | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|--|-----------------------|------------------------------|---|-----------------|------------------------------|----------------------------------|
| Division/Project Title | Account Number | Title | Account Detail | | | |
| | | | WATER CUPS | | 300 | 300 |
| | | | | <i>subtotal</i> | 55,420 | 55,400 |
| | 10061950 531270 | Fuel | GAS, DIESEL, OIL FOR ALL PARK EQUIPMENT | | 6,000 | 15,000 |
| | | | | <i>subtotal</i> | 6,000 | 15,000 |
| | 10061950 531600 | Small Equipment | CAB COVERS FOR 3 UTILITY VEHICLES | | 2,800 | - |
| | | | HAND TOOLS & SMALL EQUIPMENT | | 2,500 | 10,000 |
| | | | VACUUM FOR OFFICE | | 500 | - |
| | | | | <i>subtotal</i> | 5,800 | 10,000 |
| | 10061950 531700 | Employee Uniforms | STANDARD UNIFORMS | | 2,000 | 2,000 |
| | | | SAFETY SHOES | | 1,350 | 1,350 |
| | | | SEASONAL EMPLOYEE UNIFORMS | | 200 | 200 |
| | | | STAFF SHIRTS | | 500 | 500 |
| | | | UNIFORM ACCESSORIES (GLOVES, HATS, BRACES, GOGGLES) | | 1,500 | 1,500 |
| | | | | <i>subtotal</i> | 5,550 | 5,550 |
| | 10061950 542100 | Machinery & Equipment | (1) REPLACEMENT UTILITY VEHICLE | | 9,500 | - |
| | | | BLEACHER SHADE STRUCTURES FOR (3) FIELDS | | - | 12,000 |
| | | | GENERAL M & E | | 10,000 | 2,500 |
| | | | | <i>subtotal</i> | 19,500 | 14,500 |
| | | TOTAL | | | \$ 607,466 | \$ 603,915 |
| Parks Maintenance - Playground Maintenance | 10061950 522240 RPM00 | Grounds Repair & Maintenance | GROUNDS PLAYGROUND MAINTENANCE | | 18,000 | 23,000 |
| | | | SEAL WOOD ON WACKY WORLD & WEBB ZONE | | 1,500 | 2,000 |
| | | | | <i>subtotal</i> | 19,500 | 25,000 |
| | 10061950 531600 RPM00 | Small Equipment | REPLACEMENT PARTS FOR PLAYGROUND EQUIP | | - | 1,000 |
| | | | | <i>subtotal</i> | - | 1,000 |
| | 10061950 542100 RPM00 | Machinery & Equipment | REPLACEMENT PARTS FOR PLAYGROUND EQUIP | | 7,000 | 4,000 |
| | | | | <i>subtotal</i> | 7,000 | 4,000 |
| | | TOTAL | | | \$ 26,500 | \$ 30,000 |
| DEPARTMENT TOTAL | | | | | \$ 2,923,863 | \$ 2,926,579 |

PERFORMANCE MEASUREMENTS

| Recreation & Parks - Rec Admin | | | | | | |
|--|---------------------------|---------------------------|---------------------------|------------------------------------|---------------------------|---------------------------|
| Performance Measurements | Actual FY 2010 | Actual FY 2011 | Actual FY 2012 | YTD (Feb. 2013) FY 2013 | Target FY 2013 | Target FY 2014 |
| Recreation & Parks turnover percentage | 4.00% | 2.00% | 5.70% | 2% | 2% | 2% |
| Maintain CAPRA accreditation * | yes | yes | yes | yes | yes | yes |
| Semi-Annual Leisure Guide distribution (per season) | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 |
| Annual Activity Enrollments as in RecWare | 15,255 | 13,901 | 11,400 | 7,069 | 15,000 | 13,000 |
| # of Part-time hours used | 45,340.25 | 45,998.50 | 43,893.50 | 31,327.25 | 46,000 | 45,000 |
| # of purchase orders managed | 203 | 177 | 176 | 122 | 150 | 150 |
| * CAPRA = Commission for Accreditation of Parks | | | | | | |
| Personnel Assigned: | 7.0 FTE | 6.0 FTE | 6.0 FTE | 5.0 FTE | 5.0 FTE | |
| Director - Rec/Parks | Director - Rec/Parks | Director - Rec/Parks | Director - Rec/Parks | Director - Rec/Parks | Director - Rec/Parks | |
| Deputy Director | Deputy Director | Deputy Director | Deputy Director | Deputy Director | Deputy Director | |
| Office Manager | Office Manager | Office Manager | Office Manager | Office Manager | Office Manager | |
| Customer Service Rep (2) | Customer Service Rep (2) | Customer Service Rep (2) | Customer Service* Rep (2) | Customer Service Rep (2)* | Customer Service Rep (2)* | |
| Admin Asst. I | | | | | | |
| Facility Tech | Facility Tech | Facility Tech | Facility Tech | | | |
| * 1.0 FTE Customer Service Representative is not funded in the Budget. | | | | | | |

| Recreation & Parks - Adult Activity | | | | | | |
|--|-----------------------------|------------------------------------|------------------------------------|------------------------------------|-----------------------------|-----------------------------|
| Performance Measurements | Actual FY 2010 | Actual FY 2011 | Actual FY 2012 | YTD (Jan. 2013) FY 2013 | Target FY 2013 | Target FY 2014 |
| Total # of Participants per year* | 13,555 | 13,808 | 12,635 | 12,635 | 13,500 | 13,000 |
| (Res / Non-Res) | 3166 / 10,389 | 3755 / 10,053 | 3341 / 9294 | 3547 / 9088 | 3900 / 9600 | 4,000 / 9,000 |
| Total # of Building rentals | 37 | 49 | 43 | 43 | 48 | 48 |
| Total # of Day trips taken | 173 | 162 | 160 | 160 | 144 | 144 |
| Total # of Overnight trips taken using City buses | 6 | 4 | 1 | 2 | 4 | 3 |
| <i>*For FY 2010, the number of participants reduced significantly due to the bridge program moving to a private facility. The bridge program accounted for 15,000 participants annually in prior fiscal years.</i> | | | | | | |
| Personnel Assigned: | 4.0 FTE | 5.0 FTE | 5.0 FTE | | 4.0 FTE | 4.0 FTE |
| | Recreation Supervisor II | Recreation Supervisor II | Recreation Supervisor II* | | Recreation Supervisor II | Recreation Supervisor II |
| | Program Coord | Program Coord | Program Coord | | Program Coord* | Program Coord* |
| | Admin Asst. I | Admin Asst. I | Admin Asst. I | | Admin Asst. I | Admin Asst. I |
| | | Customer Service Representative | Customer Service Representative | | | |
| | Facility Technician | Facility Technician | Facility Technician | | Facility Technician | Facility Technician |
| * 1.0 FTE Program Coordinator position is not funded in the Budget (In prior fiscal years, the unfunded position was the Recreation Supervisor II). | | | | | | |

| Recreation & Parks - Aquatics | | | | | | |
|--|---------------------------|---------------------------|---------------------------|------------------------------------|---------------------------|---------------------------|
| Performance Measurements | Actual FY 2010 | Actual FY 2011 | Actual FY 2012 | YTD (Feb. 2013) FY 2013 | Target FY 2013 | Target FY 2014 |
| % of Days pool facilities were open during pool season (93 days) | 99% | 98% | 100% | - | 98% | 98% |
| Average daily attendance at City pool | 230 | 240 | 240 | - | 230 | 250 |
| Hours of lifeguard training per person | 20 | 20 | 20 | - | 20 | 20 |
| # of Swim lessons held | 116 | 111 | 113 | - | 120 | 120 |
| # of Swim lessons participants | 692 | 646 | 639 | - | 650 | 650 |
| (resident / non-resident) | 528/164 | 511/135 | 498/141 | - | 525/125 | 500/150 |
| Swim teams participants | 278 | 237 | 263 | - | 250 | 275 |
| (resident / non-resident) | 187/91 | 164/73 | 163/100 | - | 160/90 | 165/110 |
| C.O.A.S.T. participants | N/A | N/A | 55 | - | 65 | 65 |
| (resident / non-resident) | N/A | N/A | 27/28 | - | 45/20 | 35/30 |
| # of Non-competitive special events held | 2 | 2 | 3 | - | 3 | 2 |
| # of Swim competitions hosted at City pool | 2 | 3 | 2 | - | 3 | 3 |
| Total attendance at non-competitive special events | 493 | 263 | 240 | - | 450 | 300 |
| # of Pool passes sold | 220 | 131 | 107 | - | 125 | 125 |
| (resident / non-resident) | 188/32 | 76/55 | 58/49 | - | 80/45 | 75/50 |
| <i>* Pool season spans two fiscal years</i> | | | | | | |
| Personnel Assigned: | | | | | | |
| Employees are hired seasonally. Aquatics is overseen by Recreation Supervisor II at the Community Center. YTD figures are not available as the season has not begun. | | | | | | |

| Recreation & Parks - Athletics | | | | | | |
|---|---------------------------|---------------------------|---------------------------|------------------------------------|---------------------------|---------------------------|
| Performance Measurements | Actual FY 2010 | Actual FY 2011 | Actual FY 2012 | YTD (Feb. 2013) FY 2013 | Target FY 2013 | Target FY 2014 |
| # of Participants - Adult Basketball 2 Seasons-25 teams | 173 | 226 | 227 | - | 225 | 230 |
| (resident / non-resident) | 115 / 58 | 137/84 | 104/123 | | 135/85 | 135/95 |
| # of Participants - Adult Roller Hockey 2 Seasons-10 teams | 239 | 44 | - | - | - | - |
| (resident / non-resident) | 69/170 | 16/28 | | | | |
| # of Participants - Adult Softball 3 Seasons-170 teams | 2425 | 2380 | 2244 | - | 2800 | 2800 |
| (resident / non-resident) | 696 / 1729 | 704/1676 | 619/1625 | | 850/1950 | 850/1950 |
| # of Participants - Teen Basketball 2 Season-12 teams | 243 | 255 | 294 | 166 | 275 | 300 |
| (resident / non-resident) | 116/27 | 159/96 | 156/138 | 74/92 | 145/130 | 175/125 |
| # of Participants - Youth Baseball 2 Seasons-44 teams ** | 271 | 304 | - | - | - | - |
| (resident / non-resident) | 234/37 | 206/98 | | | | |
| # of Participants - Youth Travel Baseball 7 Teams ** | 104 | 173 | - | - | - | - |
| (resident / non-resident) | 54/50 | 106/67 | | | | |
| # of Participants - Youth Basketball 75 Teams | 521 | 598 | 590 | 575 | 610 | 620 |
| (resident / non-resident) | 332/189 | 407/191 | 417/173 | 409/166 | 435/170 | 445/175 |
| # of Participants - Youth Lacrosse 8 Teams | 209 | 197 | 244 | - | 250 | 250 |
| (resident / non-resident) | 149/160 | 124/73 | 111/133 | | 175/75 | 175/75 |
| # of Participants - Youth Roller Hockey 20 Teams | 97 | - | - | - | - | - |
| (resident / non-resident) | 41/56 | | | | | |
| # of Participants - Youth Soccer 70 Teams | 670 | 642 | 706 | 379 | 725 | 750 |
| (resident / non-resident) | 533/137 | 512/130 | 600/106 | 307/75 | 550/175 | 550/200 |

| Recreation & Parks - Athletics | | | | | | |
|---|-----------------------------|-----------------------------|-----------------------------|------------------------------------|-----------------------------|-----------------------------|
| Performance Measurements | Actual FY 2010 | Actual FY 2011 | Actual FY 2012 | YTD (Feb. 2013) FY 2013 | Target FY 2013 | Target FY 2014 |
| # of Participants - Youth Travel Soccer 40 Teams (2 seasons) | 454 | 575 | 808 | 496 | 575 | 750 |
| (resident / non-resident) | 252/202 | 335/240 | 490/318 | 293/203 | 350/225 | 475/275 |
| # of Participants - Adult Volleyball | 59 | 57 | - | - | 75 | 75 |
| (resident / non-resident) | 40/19 | 48/9 | | | 50/25 | 50/25 |
| Adult Programs - % of City resident participation * | 31% | 33% | 30% | - | 35% | 35% |
| Youth Programs - % of City resident participation | 67% | 66% | 67% | 67% | 68% | 69% |
| Personnel Assigned: | 5.0 FTE | 6.0 FTE | 6.0 FTE | | 6.0 FTE | 6.0 FTE |
| | Recreation Supervisor II | Recreation Supervisor II | Recreation Supervisor II | | Recreation Supervisor II | Recreation Supervisor II |
| | | Facility Technician | Facility Technician | | Facility Technician | Facility Technician |
| | | | | | Admin Asst. I | Admin Asst. I |
| | Athletic Coord (4) | Athletic Coord (4) | Athletic Coord (4)* | | Athletic Coord (3)* | Athletic Coord (3)* |

* 1.0 FTE Athletic Coordinator position is not funded in the Budget.

** Youth Baseball (including travel baseball) is being managed by the Alpharetta Youth Baseball Association effective Spring 2012.

| Recreation & Parks - Community Center | | | | | | |
|--|--|------------------------------------|------------------------------------|------------------------------------|------------------------------------|------------------------------------|
| Performance Measurements | Actual FY 2010 | Actual FY 2011 | Actual FY 2012 | YTD (Feb. 2013) FY 2013 | Target FY 2013 | Target FY 2014 |
| # of Participants in dance (resident / non-resident) | 489 353/136 | 552 427/125 | 619 459/160 | 193 141/52 | 440 350/90 | 460 360/100 |
| # of Participants in gymnastics (resident / non-resident) | 1852 1209/643 | 2100 1748/352 | 2,077 1665/412 | 990 653/337 | 2000 1600/400 | 2200 1800/400 |
| # of Participants in instructional sports, including camps (resident / non-resident) | 954 640/314 | 1119 795/324 | 745 543/202 | 456 329/127 | 980 675/305 | 1,155 929/226 |
| # of Special events | 5 | 4 | 4 | 3 | 4 | 4 |
| Total attendance at special events | 2,115 | 990 | 715 | 500 | 800 | 875 |
| # of Part-time hours used | 3,720 | 3,720 | 3,720 | 2,480 | 3,720 | 3,720 |
| Personnel Assigned: | 6.0 FTE | 6.0 FTE | 6.0 FTE | 6.0 FTE | 6.0 FTE | 6.0 FTE |
| | Recreation Supervisor II | Recreation Supervisor II | Recreation Supervisor II | | Recreation Supervisor II | Recreation Supervisor II |
| | Program Coord (2) | Program Coord (2) | Program Coord (2) | | Program Coord (2) | Program Coord (2) |
| | Customer Service Representative (2) | Customer Service Representative | Customer Service Representative | | Customer Service Representative | Customer Service Representative |
| | Facility Technician | Facility Technician | Facility Technician | | Facility Technician | Facility Technician |
| | | Administrative Assistant I | Administrative Assistant I | | Administrative Assistant I | Administrative Assistant I |

| Recreation & Parks - Cultural Arts | | | | | | |
|---|---------------------------|--|--|------------------------------------|---------------------------|---|
| Performance Measurements | Actual FY 2010 | Actual FY 2011 | Actual FY 2012 | YTD (Feb. 2013) FY 2013 | Target FY 2013 | Target FY 2014 |
| # of Participants in youth art classes | 188 | 185 | 146 | 26 | 225 | 230 |
| (resident / non-resident) | 116/72 | 96/89 | 73/73 | 23/3 | 150/75 | 155/75 |
| # of Participants in adult art classes | 143 | 118 | 130 | 26 | 200 | 175 |
| (resident / non-resident) | 64/79 | 61/57 | 76/54 | 19/7 | 100/100 | 100/75 |
| # of Participants in summer camp | 247 | 173 | 142 | - | 300 | 300 |
| (resident / non-resident) | 130/117 | 122/51 | 96/46 | 0/0 | 175/125 | 175/125 |
| # of Cultural arts special events | 4 | 3 | 3 | 1 | 6 | 4 |
| Total attendance at special events | 2,200 | 300* | 105** | 12 | 110** | 3000*** |
| Personnel Assigned: | 1.0 FTE | 1.0 FTE | 1.0 FTE | | 1.0 FTE | 1.0 FTE |
| | Arts Coordinator | Arts Coordinator | Arts Coordinator | | Arts Coordinator | Arts Coordinator |
| | | *No Children's Festival in Spring 2011 | **Children's Festival was not held in FY 2012 or FY 2013 | | | ***Children's Festival will be held in November 2013 |

| Recreation & Parks - Equestrian Center | | | | | | |
|---|----------------------------|----------------------------|----------------------------|------------------------------------|---------------------------|---------------------------|
| Performance Measurements | Actual FY 2010 | Actual FY 2011 | Actual FY 2012 | YTD (Feb. 2013) FY 2013 | Target FY 2013 | Target FY 2014 |
| Total # of Equestrian event dates | 144 | 105 | 98 | 58 | 145 | 145 |
| Total # dog show events | 31 | 33 | 31 | 9 | 33 | 30 |
| Total # other event dates hosted at equestrian center | 12 | 10 | 29 | 11 | 10 | 20 |
| Total attendance at events | 80,000 | 80,000 | 75,000 | 50,000 | 90,000 | 90,000 |
| # of Arenas/rings maintained | 6 | 6 | 6 | 6 | 7 | 6 |
| Personnel Assigned: | 4.0 FTE | 4.0 FTE | 4.0 FTE | 4.0 FTE | 4.0 FTE | 4.0 FTE |
| Equestrian Mgr | Equestrian Mgr | Equestrian Mgr | Equestrian Mgr | Equestrian Mgr | Equestrian Mgr | Equestrian Mgr |
| Parks | Parks | Parks | Parks | Parks | Parks | Parks |
| Maintenance Tech II | Maintenance Tech II | Maintenance Tech II | Maintenance Tech II | Maintenance Tech II | Maintenance Tech II | Maintenance Tech II |
| | | | | Parks Maintenance Tech I | Parks Maintenance Tech I | |
| Parks Maintenance Tech (2) | Parks Maintenance Tech (2) | Parks Maintenance Tech (2) | Parks Maintenance Tech (2) | Parks Maintenance Tech | Parks Maintenance Tech | Parks Maintenance Tech |

| Recreation & Parks - Parks Maintenance | | | | | | |
|---|---------------------------------|---------------------------------|---------------------------------|------------------------------------|---------------------------------|---------------------------|
| Performance Measurements | Actual FY 2010 | Actual FY 2011 | Actual FY 2012 | YTD (Feb. 2013) FY 2013 | Target FY 2013 | Target FY 2014 |
| # of Athletic fields maintained* | 29 | 29 | 29 | 31 | 29 | 31 |
| # of Park acres maintained | 313 | 318 | 318 | 318 | 318 | 320 |
| # of Greenway acres maintained | 250 | 250 | 250 | 250 | 250 | 250 |
| # of Playground inspections | 84 | 96 | 96 | 72 | 96 | 96 |
| # of Park/playground injuries | 2 | 2 | 4 | - | - | - |
| # of Athletic field preparations | 7,100 | 5,628 | 5,388 | 3,168 | 5,628 | 5,388 |
| # of Park mowings | 40 | 40 | 40 | 20 | 40 | 40 |
| # of Athletic field mowings | 80 | 80 | 80 | 40 | 80 | 80 |
| # of Buildings maintained | 35 | 35 | 35 | 36 | 35 | 36 |
| # of Restrooms maintained | 50 | 50 | 50 | 50 | 50 | 52 |
| # of Pavilions maintained | 14 | 14 | 15 | 15 | 14 | 15 |
| # of Hours utilized for trash pickup | 9,425 | 9,425 | 9,425 | 5,497 | 9,425 | 9,425 |
| # of Part-time hours used | 4,480 | 7,386 | 4,915 | 4,273 | 7,500 | 7,500 |
| # of Vehicles maintained | 14 | 14 | 14 | 14 | 14 | 14 |
| # of Vehicle-related accidents | 2 | 2 | 2 | 3 | - | - |
| # of Work days missed due to accidents | - | - | - | - | - | - |
| Personnel Assigned: | 21.0 FTE | 20.0 FTE | 20.0 FTE | 21.0 FTE | 21.0 FTE | |
| | Park Services Manager | Park Services Manager | Park Services Manager | Park Services Manager | Park Services Manager | |
| | Park Supervisor II (4) | Park Supervisor II (4) | Park Supervisor II (4) | Park Supervisor II (4) | Park Supervisor II (4) | |
| | Park Maintenance Tech II (4) | Park Maintenance Tech II (4) | Park Maintenance Tech II (4) | Park Maintenance Tech II (4) | Park Maintenance Tech II (4) | |
| | Park Maintenance Tech I (2) | Park Maintenance Tech I (2) | Park Maintenance Tech I (2) | Park Maintenance Tech I (4) | Park Maintenance Tech I (4) | |
| | Park Maintenance Tech (9) | Park Maintenance Tech (8) | Park Maintenance Tech (8) | Park Maintenance Tech (7) | Park Maintenance Tech (7) | |
| | Admin Asst. II | Admin Asst. II | Admin Asst. II | Admin Asst. II | Admin Asst. II | |

| Recreation & Parks - Wills Park | | | | | | |
|--|---------------------------------|---------------------------------|---------------------------------|------------------------------------|---------------------------------|---------------------------|
| Performance Measurements | Actual FY 2010 | Actual FY 2011 | Actual FY 2012 | YTD (Feb. 2013) FY 2013 | Target FY 2013 | Target FY 2014 |
| # of Participants in aerobics | 464 | 390 | 320 | 185 | 370 | 355 |
| (resident / non-resident) | 330/134 | 309/81 | 230/90 | 140/45 | 300/70 | 300/55 |
| # of Participants in summer camp | 950 | 1157 | 1026 | 515 | 910 | 1100 |
| (resident / non-resident) | 860/90 | 1038/119 | 904/122 | 455/60 | 840/70 | 1000/100 |
| # of Participants in Extreme camp | 70 | N/A | N/A | N/A | N/A | N/A |
| (resident / non-resident) | 63/7 | N/A | N/A | N/A | N/A | N/A |
| # of Participants in tennis | 515 | 400 | 399 | 189 | 400 | 415 |
| (resident / non-resident) | 400/115 | 325/75 | 350/49 | 162/27 | 330/70 | 332/83 |
| # of Participants in karate | 205 | 200 | 190 | 170 | 225 | 220 |
| (resident / non-resident) | 165/40 | 150/50 | 123/67 | 92/39 | 210/15 | 200/20 |
| # of Participants in youth fitness | N/A | N/A | 8 | N/A | 35 | N/A |
| (resident / non-resident) | N/A | N/A | 8/0 | N/A | 25/10 | NA |
| # of Participants in adult fitness | N/A | N/A | 456 | 172 | 360 | 225 |
| (resident / non-resident) | N/A | N/A | 419/37 | 165/7 | 330/30 | 200/25 |
| # of Wills Park special events | 4 | 5 | 6 | 6 | 6 | 6 |
| Estimated attendance at July 4th | 30,000 | 30,000 | 30,000 | 7,000 | 30,000 | 30,000 |
| Total attendance at special events | 6,400 | 6,400 | 7,000 | 7,000 | 7,000 | 7,000 |
| Personnel Assigned: | 3.0 FTE | 3.0 FTE | 3.0 FTE | 4.0 FTE | 4.0 FTE | |
| | Recreation Center Supervisor II | Recreation Supervisor II | Recreation Supervisor II | Recreation Supervisor II | Recreation Supervisor II | |
| | Program Coord | Program Coord | Program Coord | Program Coord | Program Coord | |
| | | | | Facility Technician | Facility Technician | |
| | Customer Service Rep | Customer Service Representative | Customer Service Representative | Customer Service Representative | Customer Service Representative | |

The youth/adult fitness programs were initiated during FY 2012.

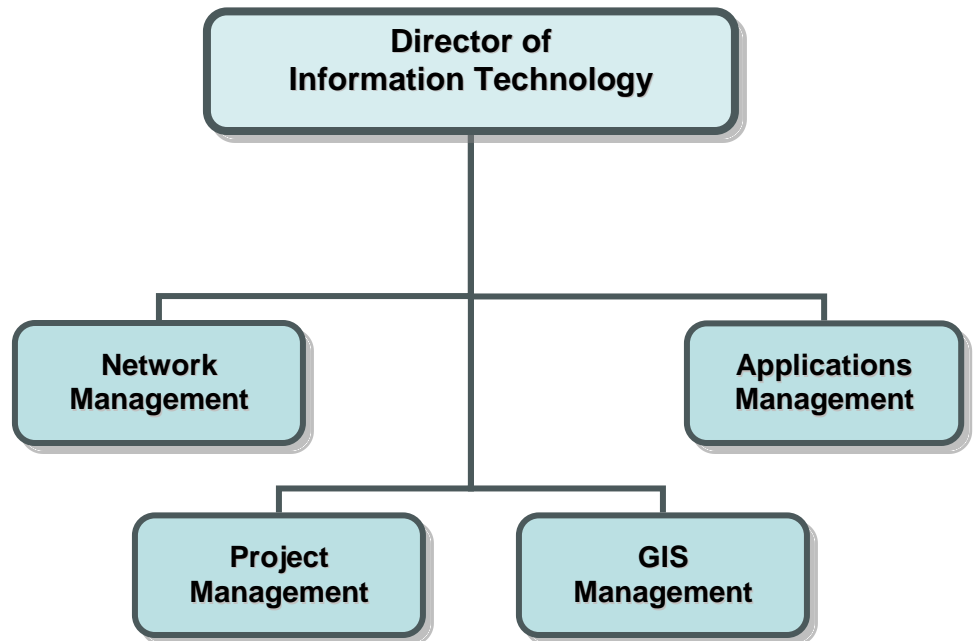
The 4th of July celebration in FY 2012 was significantly lower than prior year attendance due to inclement weather.



Information Technology



Randy Bundy
Director of Information
Technology



Information Technology

Administration, Network, and Systems

Mission Statement

Information Technology's mission is to provide high quality technology products, services and human resources to City departments that enable them to accomplish their goals and objectives. The Information Technology Department strives to continuously improve the delivery of services and minimize costs while accommodating future City growth.

Goals and Objectives

As we accomplish our mission, the City of Alpharetta Information Technology Department will be known to provide high quality services by:

- ✓ Being recognized by City departments as having a high level of skill and knowledge;
- ✓ Providing excellent serves to all City departments as measured by the City's performance standards;
- ✓ Acquiring and supporting proven, sustainable technology solutions that are continually maintained and updated; and
- ✓ Helping City departments to improve and extend the functionality of major systems by offering systems integration and software development services.

5-YEAR FINANCIAL SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2014
INFORMATION TECHNOLOGY
Five-year Financial Summary**

| | Actual FY 2010 | Actual FY 2011 | Actual FY 2012 | Amended Budget FY 2013 | Recommended Budget FY 2014 |
|--------------------------------------|-------------------|-------------------|-------------------|------------------------------|----------------------------------|
| Revenue | \$ - | \$ - | \$ - | \$ - | \$ - |
| <i>% Change</i> | | 0.0% | 0.0% | 0.0% | 0.0% |
| <i>average 5 year percent change</i> | | 0.0% | | | |
| Expenditures | \$ 1,230,662 | \$ 1,225,291 | \$ 1,275,237 | \$ 1,422,338 | \$ 1,446,819 |
| <i>% Change</i> | | -0.4% | 4.1% | 11.5% | 1.7% |
| <i>average 5 year percent change</i> | | 4.2% | | | |

DEPARTMENT BUDGET SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2014
INFORMATION TECHNOLOGY
BUDGET REQUEST BY ACCOUNT**

Amended FY 2013 to FY 2014

| Notes | ACCOUNT DESCRIPTION | ACTUAL FY 2011 | ACTUAL FY 2012 | ADOPTED BUDGET FY 2013 | BUDGET AMEND- MENTS | AMENDED BUDGET FY 2013 | RECOMMENDED BUDGET FY 2014 | % INCREASE (DECREASE) | \$ INCREASE (DECREASE) |
|-------|-----------------------------|---------------------|---------------------|------------------------------|---------------------------|------------------------------|----------------------------------|--------------------------|---------------------------|
| | Revenues | | | | | | | | |
| | N/A | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | - | \$ - |
| | subtotal | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | - | \$ - |
| | Expenditures | | | | | | | | |
| | (1) Personnel Services: | | | | | | | | |
| | Salary | \$ 706,847 | \$ 749,831 | \$ 826,261 | \$ - | \$ 826,261 | \$ 872,367 | 5.6% | \$ 46,106 |
| | Benefits | 302,251 | 322,120 | 381,931 | - | 381,931 | 393,634 | 3.1% | 11,703 |
| | subtotal | \$ 1,009,098 | \$ 1,071,951 | \$ 1,208,192 | \$ - | \$ 1,208,192 | \$ 1,266,001 | 4.8% | \$ 57,809 |
| | Maintenance and Operations: | | | | | | | | |
| | Professional Services | \$ 11,102 | \$ 14,756 | \$ 15,100 | \$ - | \$ 15,100 | \$ 15,600 | 3.3% | \$ 500 |
| | Equipment Repair/Maint. | - | 1,830 | 1,500 | - | 1,500 | 1,500 | 0.0% | - |
| | Facility Repair/Maint. | - | - | 900 | - | 900 | 750 | -16.7% | (150) |
| | Advertising | - | 495 | 1,500 | - | 1,500 | 700 | -53.3% | (800) |
| | Printing and Binding | 42 | 95 | 1,000 | - | 1,000 | 300 | -70.0% | (700) |
| (2) | Employee Travel | 1,727 | 7,307 | 12,000 | - | 12,000 | 13,000 | 8.3% | 1,000 |
| (2) | Employee Training | 14,784 | 7,925 | 20,000 | - | 20,000 | 22,000 | 10.0% | 2,000 |
| | Maintenance Contracts | 6,867 | 6,135 | 7,500 | - | 7,500 | 7,110 | -5.2% | (390) |
| (3) | IT Professional Services | 111,688 | 93,476 | 91,171 | - | 91,171 | 72,183 | -20.8% | (18,988) |
| | General Supplies/Materials | 11,496 | 10,843 | 18,800 | - | 18,800 | 19,300 | 2.7% | 500 |
| (4) | Miscellaneous Utilities | 18,163 | 20,605 | 550 | - | 550 | 275 | -50.0% | (275) |
| (4) | Water and Sewer Utilities | - | - | 500 | - | 500 | 525 | 5.0% | 25 |
| (4) | Natural Gas Utilities | - | - | 1,450 | - | 1,450 | 550 | -62.1% | (900) |
| (4) | Electricity Utilities | - | - | 15,200 | - | 15,200 | 17,000 | 11.8% | 1,800 |
| | Food | - | 94 | - | - | - | - | - | - |
| | Small Equipment | 12,205 | 28,431 | 5,545 | - | 5,545 | 6,245 | 12.6% | 700 |
| (5) | IT Equipment Refresh | 7,542 | 6,754 | 9,830 | - | 9,830 | 3,180 | -67.7% | (6,650) |
| | Employee Uniforms | 633 | 910 | 600 | - | 600 | 600 | 0.0% | - |
| | subtotal | \$ 196,248 | \$ 199,656 | \$ 203,146 | \$ - | \$ 203,146 | \$ 180,818 | -11.0% | \$ (22,328) |

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2014
INFORMATION TECHNOLOGY
BUDGET REQUEST BY ACCOUNT**

Amended FY 2013 to FY 2014

| Notes | ACCOUNT DESCRIPTION | ACTUAL FY 2011 | ACTUAL FY 2012 | ADOPTED BUDGET FY 2013 | BUDGET AMEND- MENTS | AMENDED BUDGET FY 2013 | RECOMMENDED BUDGET FY 2014 | % INCREASE (DECREASE) | \$ INCREASE (DECREASE) |
|-------|---------------------------------------|---------------------|---------------------|------------------------------|---------------------------|------------------------------|----------------------------------|--------------------------|---------------------------|
| | Capital/Other: | | | | | | | | |
| (6) | Machinery | \$ 19,946 | \$ - | \$ 11,000 | \$ - | \$ 11,000 | \$ - | -100.0% | \$ (11,000) |
| | Workers Comp Claims | - | 3,630 | - | - | - | - | - | - |
| | subtotal | \$ 19,946 | \$ 3,630 | \$ 11,000 | \$ - | \$ 11,000 | \$ - | -100.0% | \$ (11,000) |
| | Total | \$ 1,225,291 | \$ 1,275,237 | \$ 1,422,338 | \$ - | \$ 1,422,338 | \$ 1,446,819 | 1.7% | \$ 24,481 |
| | Full-time Equivalent Positions | 10.0 | 10.0 | 11.0 | | 11.0 | 11.0 | <i>funded</i> | |
| | | 1.0 | 1.0 | 0.0 | | 0.0 | 0.0 | <i>un-funded</i> | |
| | | 11.0 | 11.0 | 11.0 | | 11.0 | 11.0 | | |

Notes

- (1) Variance due primarily to wage increases associated with the 3.0% performance-based merit program scheduled for April 1, 2014 (contingent upon a mid-year review of revenue trends), targeted pay adjustments to several team members to bring them in line with the local market, and increases in group insurance costs.
- (2) Variance due to an increase in forecasted training needs (e.g. new software implementations such as Cityworks and ActiveNet as well as core technologies such as OSSl, CISCO networks/VOIP, and virtualization).
- (3) Variance due primarily to revised allocation methods that allocate network and cellular expense based on relative users. As such, the IT Departments allocated costs decrease relative to other city departments.
- (4) Variance is based on current year-to-date expenditure trends.
- (5) Variance is based on a reduction in anticipated smartphone replacement needs.
- (6) The FY 2013 budget included funding for the replacement of a plotter. No additional needs are forecasted for FY 2014.

EXPENDITURE SUMMARY BY **DIVISION/PROJECT**

City of Alpharetta

Budget:

FY 2014

Statement:

Expenditure Summary by Division/Project
(Maintenance and Operations/Capital)

| ACCOUNT DESCRIPTION | FY 2013 Amended Budget | FY 2014 Budget Request | Information Technology |
|----------------------------|------------------------------|------------------------------|---------------------------|
| | | | 1735 |
| Professional Services | \$ 15,100 | \$ 15,600 | \$ 15,600 |
| Equipment Repair/Maint. | 1,500 | 1,500 | 1,500 |
| Facility Repair/Maint. | 900 | 750 | 750 |
| Advertising | 1,500 | 700 | 700 |
| Printing and Binding | 1,000 | 300 | 300 |
| Employee Travel | 12,000 | 13,000 | 13,000 |
| Employee Training | 20,000 | 22,000 | 22,000 |
| Maintenance Contracts | 7,500 | 7,110 | 7,110 |
| IT Professional Services | 91,171 | 72,183 | 72,183 |
| General Supplies/Materials | 18,800 | 19,300 | 19,300 |
| Miscellaneous Utilities | 550 | 275 | 275 |
| Water and Sewer Utilities | 500 | 525 | 525 |
| Natural Gas Utilities | 1,450 | 550 | 550 |
| Electricity Utilities | 15,200 | 17,000 | 17,000 |
| Food | - | - | - |
| Small Equipment | 5,545 | 6,245 | 6,245 |
| IT Equipment Refresh | 9,830 | 3,180 | 3,180 |
| Employee Uniforms | 600 | 600 | 600 |
| Machinery & Equipment | 11,000 | - | - |
| | \$ 214,146 | \$ 180,818 | \$ 180,818 |

EXPENDITURE LINE-ITEM DETAIL BY **DIVISION/PROJECT**

City of Alpharetta

Budget:

FY 2014

Statement:

Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title | Account Number | Title | Account Detail | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|------------------------|--|--|--|------------------------------|----------------------------------|
| Information Technology | 10017350 521200 Professional Services | Bank Fees | Bank Fees | 100 | 100 |
| | | | Computer Refurbishing | 3,000 | 3,000 |
| | | | Preferred Communications | - | 500 |
| | | | Temporary Help- (Interns) | 12,000 | 12,000 |
| | | | subtotal | \$ 15,100 | \$ 15,600 |
| | 10017350 522210 Equipment Repair & Maintenance | General Repair/Maintenance (e.g. printers) | | 1,500 | 1,500 |
| | | | subtotal | \$ 1,500 | \$ 1,500 |
| | 10017350 522250 Facility Repair & Maintenance | Repairs To Facilities | | 900 | 750 |
| | | | subtotal | \$ 900 | \$ 750 |
| | 10017350 523300 Advertising | Recruitment Advertising | | 500 | 500 |
| | | | Bid Advertising | 1,000 | 200 |
| | | | subtotal | \$ 1,500 | \$ 700 |
| | 10017350 523400 Printing and Binding | Business Cards | | 1,000 | 300 |
| | | | subtotal | \$ 1,000 | \$ 300 |
| | 10017350 523500 Employee Travel | Travel Expenses | | 12,000 | 13,000 |
| | | | subtotal | \$ 12,000 | \$ 13,000 |
| | 10017350 523700 Employee Training | Professional Development | | 20,000 | 22,000 |
| | | | subtotal | \$ 20,000 | \$ 22,000 |
| | 10017350 523860 Maintenance Contracts | Water - Annual Maintenance Contract | | 400 | 410 |
| | | | Coffee Service | 400 | 400 |
| | | | Building Maintenance - Janitorial Contract | 5,600 | 5,000 |
| | | | Copier Allocation | 100 | 100 |
| | | | Copier Maintenance | - | 1,000 |
| | | | GRM Records Management | 1,000 | 200 |
| | | | subtotal | \$ 7,500 | \$ 7,110 |
| | 10017350 523900 IT Professional Services | CISCO SMARTnet Technical Support - Network | | 3,073 | 3,073 |
| | | | Apple Developer License for BoxTone | 8 | 8 |
| | | | GFI Vipre | 389 | - |
| | | | Internet Service Provider | 187 | 218 |
| | | | APC/MGE UPS System Maintenance | 467 | 934 |
| | | | Diskeeper Software Renewal | 350 | - |
| | | | MessageOne Service Renewal | 1,323 | - |
| | | | Microsoft Enterprise Licensing Renewal | 8,088 | 7,936 |
| | | | Non-Xerox Printer Repair | 545 | 545 |
| | | | GIS Tools & ArcPad Software Maintenance | 3,618 | 3,073 |
| | | | ArcGIS Online | - | 389 |

FY 2014 Budget

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title | Account Number | Title | Account Detail | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|------------------------|----------------|-------|--|------------------------------|----------------------------------|
| | | | Filemaker Software Maintenance & Support | 461 | 490 |
| | | | Semi-Annual Inspection | 86 | 117 |
| | | | Google Message Discovery | 934 | - |
| | | | Barracuda Web Filtering | 467 | 545 |
| | | | Barracuda Link Balancer | 124 | 124 |
| | | | Barracuda SPAM Filter 400Vx | - | 219 |
| | | | Solarwinds Software Renewal | 78 | 311 |
| | | | Scrutiziner Software Renewal | 117 | - |
| | | | Wiring Services | 778 | 778 |
| | | | Consulting Services | - | 1,867 |
| | | | LP360 LIDAR Extension Software/Server Renewal | 109 | 124 |
| | | | Parcel Builder Software | 686 | 700 |
| | | | Telephony Support Services | 311 | - |
| | | | Intrusion Detection | 156 | - |
| | | | Maint & Support for City Telephony Equipment | 622 | - |
| | | | Technical Support for VMware Environment | 182 | - |
| | | | First Call Software | - | 311 |
| | | | CommVault Simpana | 1867 | 1,906 |
| | | | VMware Virtual Servers and/or Additional Licensing | 2,038 | 2,038 |
| | | | Cloud Archive of City Data | - | 2,178 |
| | | | Internet Service Provider | 2,988 | 3,081 |
| | | | ADSelfService Software Renewal | 117 | 117 |
| | | | ManageEngine Password Manager Pro | 195 | 195 |
| | | | Manage Engine Software Licensing | 140 | 140 |
| | | | Netmotion <i>Mobility XE</i> Software Renewal | 552 | 585 |
| | | | Web HelpDesk Maintenance Renewal | - | 1,105 |
| | | | GLS Monitoring and Support | - | 4,766 |
| | | | CISCO SMARTnet Telephony and Phone App Licenses | - | 1,841 |
| | | | Cisco phone infrastructure support | - | 296 |
| | | | Line and Circuit Service | 17,656 | 7,104 |
| | | | Mobile Data Management | 250 | 1,248 |
| | | | Adobe Software Licenses | 4,000 | 480 |
| | | | Trust Seal/SSL Certificate Renewals | 1,000 | 1,000 |
| | | | GoToMeetings Information Technology Meetings | 600 | 600 |
| | | | PowerGUI | - | 600 |

FY 2014 Budget

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title | Account Number | Title | Account Detail | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|------------------------|-----------------|------------------------------|---|------------------------------|----------------------------------|
| | | | Winbatch Software Renewal | 500 | 550 |
| | | | Long Distance | 210 | 143 |
| | | | Efax | - | 300 |
| | | | MXToolbox | - | 500 |
| | | | Monitoring of Various City Websites for Potential Outages | 39 | 1,000 |
| | | | Cell Phones | 9,830 | 16,368 |
| | | | Data Cards | 4,620 | 2,280 |
| | | | Network Support Services | 1,556 | - |
| | | | Track-It Maintenance Renewal | 4,638 | - |
| | | | Information Technology Faxing | 216 | - |
| | | | Remote Archiving of City Data | 15,000 | - |
| | | | subtotal | \$ 91,171 | \$ 72,183 |
| | 10017350 531100 | General Supplies & Materials | General Office Supplies | 18,500 | 19,000 |
| | | | Postage | 100 | 100 |
| | | | Copier Allocation | 50 | 50 |
| | | | Food | 150 | 150 |
| | | | subtotal | \$ 18,800 | \$ 19,300 |
| | 10017350 531200 | Misc Utilities | BFI - Garbage Service | 550 | 275 |
| | | | subtotal | \$ 550 | \$ 275 |
| | 10017350 531210 | Water & Sewer | Fulton Cty - Water Service | 500 | 525 |
| | | | subtotal | \$ 500 | \$ 525 |
| | 10017350 531220 | Natural Gas | Gas Service | 1,450 | 550 |
| | | | subtotal | \$ 1,450 | \$ 550 |
| | 10017350 531230 | Electric | Electric Service | 10,200 | 12,000 |
| | | | Electric Service for Server Room | 5,000 | 5,000 |
| | | | subtotal | \$ 15,200 | \$ 17,000 |
| | 10017350 531600 | Small Equipment | Servers | - | 1,245 |
| | | | Equipment Replacement - Misc Hardware | 5,000 | 5,000 |
| | | | Misc Small Equipment | 545 | - |
| | | | subtotal | \$ 5,545 | \$ 6,245 |
| | 10017350 531610 | IT Equipment Refresh | Workstation Replacement | - | - |
| | | | Cell Phone Equipment/Replacements | 9,830 | 3,180 |
| | | | subtotal | \$ 9,830 | \$ 3,180 |

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title | Account Number | Title | Account Detail | | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|-------------------------|-----------------|-----------------------|---------------------|-----------------|------------------------------|----------------------------------|
| | 10017350 531700 | Employee Uniforms | Uniforms | | 600 | 600 |
| | | | | subtotal | \$ 600 | \$ 600 |
| | 10017350 542100 | Machinery & Equipment | Replacement Plotter | | 11,000 | - |
| | | | | subtotal | \$ 11,000 | \$ - |
| DEPARTMENT TOTAL | | | | | 214,146 | 180,818 |

PERFORMANCE MEASUREMENTS

Information Technology Department

Performance Measures

(Calendar Year Stats)

| | Actual CYear 2010 | Actual CYear 2011 | Actual CYear 2012 | Department Target | Results |
|--|----------------------|----------------------|----------------------|----------------------|---------|
| Telephone | | | | | |
| Repairs | | | | | |
| Number | 148 | 88 | 90 | | N/A |
| Number resolved w/in 24 hours | 88 | 58 | 55 | | N/A |
| % resolved w/in 24 hours | 59.46% | 65.90% | 61.11% | 50.00% | A |
| Service Requests | | | | | |
| Number | 116 | 137 | 188 | | N/A |
| Number resolved on time | 110 | 130 | 168 | | N/A |
| % resolved on time | 94.83% | 94.89% | 89.36% | 90.00% | B |
| Network | | | | | |
| Repairs | | | | | |
| Number | 173 | 214 | 210 | | N/A |
| Number resolved w/in 24 hours | 140 | 157 | 178 | | N/A |
| % resolved w/in 24 hours | 80.92% | 73.36% | 84.76% | 80.00% | A |
| Service Requests | | | | | |
| Number | 121 | 234 | 256 | | N/A |
| Number resolved on time | 119 | 228 | 244 | | N/A |
| % resolved on time | 98.35% | 97.44% | 95.31% | 90.00% | A |
| Outages | | | | | |
| Number (including maintenance) | 41 | 29 | 25 | 60 | N/A |
| Avg. duration in hours | 3.70 | 1.39 | 1.24 | | N/A |
| Applications | | | | | |
| Repairs | | | | | |
| Number | 537 | 418 | 544 | | N/A |
| Number resolved w/in 24 hours | 366 | 306 | 388 | | N/A |
| % resolved w/in 24 hours | 68.16% | 73.21% | 71.32% | 70.00% | A |
| Desktop | | | | | |
| Repairs | | | | | |
| Number | 1,380 | 1,343 | 1,448 | | N/A |
| Number resolved w/in 24 hours | 874 | 769 | 881 | | N/A |
| % resolved w/in 24 hours | 63.33% | 57.26% | 60.84% | 60.00% | A |
| Service Requests | | | | | |
| Number | 879 | 536 | 688 | | N/A |
| Number resolved on time | 834 | 500 | 634 | | N/A |
| % resolved on time | 94.88% | 93.28% | 92.15% | 90.00% | A |
| Helpdesk | | | | | |
| Number total calls | 4,099 | 3,661 | 4,189 | | N/A |
| Number resolved w/in 4 hours | 1,856 | 1,600 | 1,501 | | N/A |
| Number resolved w/in 8 hours | 264 | 233 | 225 | | N/A |
| % resolved w/in 8 hours | 51.72% | 50.07% | 41.20% | 40.00% | A |
| GIS | | | | | |
| Number total cases | 276 | 310 | 333 | | N/A |
| Number resolved on time | 257 | 282 | 289 | | N/A |
| % resolved on time | 93.12% | 90.97% | 86.79% | 80.00% | A |
| Emails | | | | | |
| Number | 9,024,850 | 5,270,672 | 4,287,745 | | N/A |
| SPAM blocked | 7,890,426 | 4,452,730 | 3,471,248 | | N/A |
| Viruses blocked | 320,180 | 110,911 | 81,068 | | N/A |
| % SPAM | 87.43% | 84.48% | 80.96% | | N/A |
| % viruses | 3.55% | 2.10% | 1.89% | | N/A |
| Servers | | | | | |
| Avg. number | 63 | 80 | 89 | 89.00 | N/A |
| % availability (including maintenance) | 99.75% | 99.88% | 99.92% | 99.00% | A |
| 911 Calls | | | | | |
| Number incoming calls | 7,500 | 7,500 | 7,500 | - | - |
| Avg. ring time in seconds | 0.89 | 0.89 | 0.89 | 5.00 | A |

LEGEND

A = met or exceeded target
 B = within 15% of target
 C = missed target by more than 15%

E-911 Fund

The Organizational Chart is included under the *Public Safety* tab of this document.

5-YEAR FINANCIAL SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2014
PUBLIC SAFETY DEPARTMENT
E-911 FUND (FUND 215)
Five-year Financial Summary**

| | Actual FY 2010 | Actual FY 2011 | Actual FY 2012 | Amended Budget FY 2013 | Recommended Budget FY 2014 |
|--------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------------------|---|
| Revenue | \$ 2,564,622 | \$ 2,819,927 | \$ 2,854,365 | \$ 5,394,941 | \$ 3,346,347 |
| <i>% Change</i> | | 10.0% | 1.2% | 89.0% | -38.0% |
| <i>average 5 year percent change</i> | | 15.6% | | | |
| Expenditures | \$ 2,114,095 | \$ 3,825,201 | \$ 2,283,939 | \$ 5,394,941 | \$ 3,346,347 |
| <i>% Change</i> | | 80.9% | -40.3% | 136.2% | -38.0% |
| <i>average 5 year percent change</i> | | 34.7% | | | |

Budget figures may include non-operating accounts such as reserve and carryforward fund balance. For an accurate comparison to prior-year actual activity, these accounts should be removed from the budgetary figures.

FUND BUDGET SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2014
PUBLIC SAFETY DEPARTMENT
E-911 COMMUNICATIONS
BUDGET REQUEST BY ACCOUNT**

Amended FY 2013 to FY 2014

| Notes | ACCOUNT DESCRIPTION | ACTUAL FY 2011 | ACTUAL FY 2012 | ADOPTED BUDGET FY 2013 | BUDGET AMEND- MENTS | AMENDED BUDGET FY 2013 | RECOMMENDED BUDGET FY 2014 | % INCREASE (DECREASE) | \$ INCREASE (DECREASE) |
|-------|--|---------------------|---------------------|------------------------------|---------------------------|------------------------------|----------------------------------|--------------------------|---------------------------|
| | Revenue | | | | | | | | |
| | Charges for Services: | | | | | | | | |
| | E-911 Service Fees (land lines) | \$ 843,088 | \$ 946,185 | \$ 814,000 | \$ - | \$ 814,000 | \$ 920,000 | 13.0% | \$ 106,000 |
| | E-911 Service Fees (cell phones) | 1,437,553 | 1,367,186 | 1,121,000 | - | 1,121,000 | 1,327,000 | 18.4% | 206,000 |
| | E-911 Prepaid Service Fees (cell phones) | - | - | - | - | - | - | - | - |
| | Intergovernmental: | | | | | | | | |
| | City of Milton | 535,797 | 535,370 | 972,599 | - | 972,599 | 1,096,262 | 12.7% | 123,663 |
| | Interest: | 3,488 | 5,624 | 1,077 | - | 1,077 | 3,085 | 186.4% | 2,008 |
| | Miscellaneous: | - | - | - | - | - | - | - | - |
| | Other: | | | | | | | | |
| | Carryforward Fund Balance | - | - | - | 2,486,265 | 2,486,265 | - | -100.0% | (2,486,265) |
| | Total Revenue | \$ 2,819,927 | \$ 2,854,365 | \$ 2,908,676 | \$ 2,486,265 | \$ 5,394,941 | \$ 3,346,347 | -38.0% | \$ (2,048,594) |

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2014
PUBLIC SAFETY DEPARTMENT
E-911 COMMUNICATIONS
BUDGET REQUEST BY ACCOUNT**

Amended FY 2013 to FY 2014

| Notes | ACCOUNT DESCRIPTION | ACTUAL FY 2011 | ACTUAL FY 2012 | ADOPTED BUDGET FY 2013 | BUDGET AMEND- MENTS | AMENDED BUDGET FY 2013 | RECOMMENDED BUDGET FY 2014 | % INCREASE (DECREASE) | \$ INCREASE (DECREASE) |
|-------|-----------------------------|---------------------|---------------------|------------------------------|---------------------------|------------------------------|----------------------------------|--------------------------|---------------------------|
| | Expenditures | | | | | | | | |
| (1) | Personnel Services: | | | | | | | | |
| | Salary | \$ 1,028,859 | \$ 1,027,313 | \$ 1,305,486 | \$ - | \$ 1,305,486 | \$ 1,522,844 | 16.6% | \$ 217,358 |
| | Benefits | 462,182 | 480,297 | 593,970 | - | 593,970 | 722,743 | 21.7% | 128,773 |
| | subtotal | \$ 1,491,041 | \$ 1,507,611 | \$ 1,899,456 | \$ - | \$ 1,899,456 | \$ 2,245,587 | 18.2% | \$ 346,131 |
| | Maintenance and Operations: | | | | | | | | |
| | Professional Services | \$ 3,510 | \$ 13,982 | \$ 9,000 | \$ - | \$ 9,000 | \$ 11,000 | 22.2% | \$ 2,000 |
| | Equipment Repair/Maint. | 1,490 | 9,854 | 37,000 | - | 37,000 | 34,000 | -8.1% | (3,000) |
| | Facility Repair/Maint. | 979 | 3,336 | 8,500 | - | 8,500 | 5,000 | -41.2% | (3,500) |
| | Land & Building Rental | 37,722 | 37,750 | 37,750 | - | 37,750 | 37,722 | -0.1% | (28) |
| | Equipment Rental | - | - | - | - | - | - | - | - |
| | Communications | 380,930 | 379,246 | 372,000 | 28,680 | 400,680 | 405,000 | 1.1% | 4,320 |
| | Advertising | 268 | 423 | 2,000 | - | 2,000 | 1,000 | -50.0% | (1,000) |
| | Printing and Binding | 42 | 185 | 5,614 | - | 5,614 | 2,000 | -64.4% | (3,614) |
| | Employee Travel | 7,797 | 6,784 | 13,000 | - | 13,000 | 13,000 | 0.0% | - |
| | Employee Training | 6,834 | 8,557 | 18,000 | - | 18,000 | 18,000 | 0.0% | - |
| (2) | Maintenance Contracts | 1,156 | 110,665 | 195,161 | - | 195,161 | 153,878 | -21.2% | (41,283) |
| (3) | IT Professional Services | 63,737 | 140,902 | 174,251 | - | 174,251 | 160,813 | -7.7% | (13,438) |
| | General Supplies/Materials | 6,702 | 12,173 | 11,500 | 7,921 | 19,421 | 15,000 | -22.8% | (4,421) |
| (4) | Miscellaneous Utilities | 41,262 | 36,630 | 63,000 | (54,500) | 8,500 | 8,500 | 0.0% | - |
| (4) | Water and Sewer Utilities | - | - | - | 1,000 | 1,000 | 1,000 | 0.0% | - |
| (4) | Natural Gas Utilities | - | - | - | 1,500 | 1,500 | 1,500 | 0.0% | - |
| (4) | Electricity Utilities | - | - | - | 52,000 | 52,000 | 45,000 | -13.5% | (7,000) |
| | Fuel | - | - | - | - | - | - | - | - |
| | Small Equipment | 3,925 | 10,224 | 20,414 | - | 20,414 | 20,000 | -2.0% | (414) |
| | IT Equipment Refresh | - | - | 1,030 | - | 1,030 | 1,347 | 30.8% | 317 |
| | Employee Uniforms | - | 1,093 | 3,000 | - | 3,000 | 2,000 | -33.3% | (1,000) |
| | subtotal | \$ 556,355 | \$ 771,802 | \$ 971,220 | \$ 36,601 | \$ 1,007,821 | \$ 935,760 | -7.2% | \$ (72,061) |

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2014
PUBLIC SAFETY DEPARTMENT
E-911 COMMUNICATIONS
BUDGET REQUEST BY ACCOUNT**

Amended FY 2013 to FY 2014

| Notes | ACCOUNT DESCRIPTION | ACTUAL FY 2011 | ACTUAL FY 2012 | ADOPTED BUDGET FY 2013 | BUDGET AMEND- MENTS | AMENDED BUDGET FY 2013 | RECOMMENDED BUDGET FY 2014 | % INCREASE (DECREASE) | \$ INCREASE (DECREASE) |
|-------|--------------------------------------|---------------------|---------------------|------------------------------|---------------------------|------------------------------|----------------------------------|--------------------------|---------------------------|
| | Capital: | | | | | | | | |
| (5) | Machinery & Equipment | \$ - | \$ 4,179 | \$ 38,000 | \$ (82) | \$ 37,918 | \$ 165,000 | 335.1% | \$ 127,082 |
| (6) | North Fulton Radio System (COA Only) | - | - | - | 2,413,730 | 2,413,730 | - | -100.0% | (2,413,730) |
| | Workers Comp. Claims | 2,762 | 348 | - | - | - | - | - | - |
| | subtotal | \$ 2,762 | \$ 4,527 | \$ 38,000 | \$ 2,413,648 | \$ 2,451,648 | \$ 165,000 | -93.3% | \$ (2,286,648) |
| | Other: | | | | | | | | |
| (7) | Reserve | \$ - | \$ - | \$ - | \$ 36,016 | \$ 36,016 | \$ - | -100.0% | \$ (36,016) |
| | Transfer to Capital Project Fund | 1,775,043 | - | - | - | - | - | - | - |
| | subtotal | \$ 1,775,043 | \$ - | \$ - | \$ 36,016 | \$ 36,016 | \$ - | -100.0% | \$ (36,016) |
| | Total Expenditures | \$ 3,825,201 | \$ 2,283,939 | \$ 2,908,676 | \$ 2,486,265 | \$ 5,394,941 | \$ 3,346,347 | -38.0% | \$ (2,048,594) |

| | | | | | | |
|--------------|---------------------------------------|------|------|------|------|------|
| (1) | Full-time Equivalent Positions | 21.0 | 24.0 | 24.0 | 24.0 | 26.0 |
| Notes | | | | | | |

- (1) Variance due primarily to: wage increases associated with the 3.0% performance-based merit program scheduled for April 1, 2014 (contingent upon a mid-year review of revenue trends); increases in group insurance costs; and the reorganization of two full-time positions (Public Safety Administrator and Communications Training Coordinator) from the General Fund to the E-911 Fund as their job functions represent E-911 activities.
- (2) Variance due to a reduction in phone system maintenance allocations coupled with increases in Fulton County radio system fees and funding for janitorial services to clean the E-911 facility.
- (3) Variance due primarily to a reduction in CAD software maintenance needs.
- (4) Variance due to the breakout of utilities expenses into separate accounts to facilitate better tracking and transparency.
- (5) The FY 2013 budget included one-time funding for battery backups and a 911 recorder. The FY 2014 budget includes funding for operating initiatives. Specifically, \$125,000 represents funds for Fire Dispatch Protocols/Accreditation and will be jointly funded by the City of Alpharetta and the City of Milton. \$35,000 represents funding for the purchase of 6 radios by the Police Reserve Unit and is fully funded by the City of Alpharetta.
- (6) This funding represents a portion of the city's share of the North Fulton Radio System costs. This initiative is 100% funded by the City of Alpharetta and is being tracked in a separate project (PEM01) to ensure transparency.
- (7) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. the carry-forward for FY 2014 will occur subsequent to adoption of the budget.

REVENUE SUMMARY BY **DIVISION/PROJECT**

City of Alpharetta

Budget:

FY 2014

Statement:

Revenue Summary by Account

| Project #/Title | | Account Details | | | |
|------------------------|----------------|-----------------|--|------------------------------|----------------------------------|
| | | | | FY 2013 Amended Budget | FY 2014 Recommended Budget |
| Division/Project Title | Account Number | | Title | | |
| E-911 Operations | 21531800 | 337051 | City of Milton Intergovernmental Agreement | \$ 972,599 | \$ 1,096,262 |
| " | 21531800 | 342500 | E-911 Service Fees (land lines) | 814,000 | 920,000 |
| " | 21531800 | 342510 | E-911 Service Fees (cell phones) | 1,121,000 | 1,327,000 |
| " | 21531800 | 342520 | E-911 Prepaid Service Fees (cell phones) | - | - |
| " | 21531800 | 361000 | Interest Earnings | 1,077 | 3,085 |
| " | 21531800 | 395000 | Carryforward Fund Balance | 2,486,265 | - |
| Total | | | | \$ 5,394,941 | \$ 3,346,347 |

EXPENDITURE SUMMARY BY **DIVISION/PROJECT**

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Summary by Project (Maintenance and Operations/Capital)

| ACCOUNT DESCRIPTION | | FY 2013 Project Budget Amended | FY 2014 Project Budget Request | E-911 Operations 3180 | E911 COA Support Services PEM00 |
|---------------------|----------------------------|--------------------------------------|--------------------------------------|-----------------------------|--|
| 521200 | Professional Services | \$ 9,000 | \$ 11,000 | \$ 11,000 | \$ - |
| 522210 | Equipment Repair/Maint. | 37,000 | 34,000 | 9,000 | 25,000 |
| 522250 | Facility Repair/Maint. | 8,500 | 5,000 | 5,000 | - |
| 522310 | Land & Building Rental | 37,750 | 37,722 | 37,722 | - |
| 522320 | Equipment Rental | - | - | - | - |
| 523200 | Communications | 400,680 | 405,000 | 405,000 | - |
| 523300 | Advertising | 2,000 | 1,000 | 1,000 | - |
| 523400 | Printing and Binding | 5,614 | 2,000 | 2,000 | - |
| 523500 | Employee Travel | 13,000 | 13,000 | 13,000 | - |
| 523700 | Employee Training | 18,000 | 18,000 | 18,000 | - |
| 523860 | Maintenance Contracts | 195,161 | 153,878 | 31,878 | 122,000 |
| 523900 | IT Professional Services | 174,251 | 160,813 | 24,813 | 136,000 |
| 531100 | General Supplies/Materials | 19,421 | 15,000 | 15,000 | - |
| 531200 | Miscellaneous Utilities | 8,500 | 8,500 | 8,500 | - |
| 531210 | Water and Sewer Utilities | 1,000 | 1,000 | 1,000 | - |
| 531220 | Natural Gas Utilities | 1,500 | 1,500 | 1,500 | - |
| 531230 | Electricity Utilities | 52,000 | 45,000 | 45,000 | - |
| 531270 | Fuel | - | - | - | - |
| 531600 | Small Equipment | 20,414 | 20,000 | 20,000 | - |
| 531610 | IT Equipment Refresh | 1,030 | 1,347 | 1,347 | - |
| 531700 | Employee Uniforms | 3,000 | 2,000 | 2,000 | - |
| 542100 | Machinery & Equipment | 37,918 | 165,000 | 130,000 | 35,000 |
| 542100 | NF Radio System (COA Only) | 2,413,730 | - | - | - |
| TOTAL | | \$ 3,459,469 | \$ 1,100,760 | \$ 782,760 | \$ 318,000 |

EXPENDITURE LINE-ITEM DETAIL BY **DIVISION/PROJECT**

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Detail by Project (Maintenance and Operations/Capital)

| Division/Project Title | Account Number | Title | Account Detail | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|------------------------|-----------------|---------------------------------|---|------------------------------|----------------------------------|
| E911 Operations | 21531800 521200 | Professional Services | APPLICANT BACKGROUND CHECKS | 3,000 | 3,000 |
| | | | APPLICANT TESTING | 3,000 | 3,000 |
| | | | GCIC ACCESS FEES | - | - |
| | | | HEARING IMPAIRED TRANSLATION SERVICES | - | 2,000 |
| | | | INTERPRETATION SERVICES | 3,000 | 3,000 |
| | | | subtotal | 9,000 | 11,000 |
| | 21531800 522210 | Equipment Repair & Maintenance | GENERAL REPAIR & MAINTENANCE | 9,000 | 9,000 |
| | | | subtotal | 9,000 | 9,000 |
| | 21531800 522250 | Facilities Repair & Maintenance | REPAIR & MAINTENANCE | 8,500 | 5,000 |
| | | | subtotal | 8,500 | 5,000 |
| | 21531800 522310 | Land & Building Rental | LEASE FOR BUILDING SPACE | 37,750 | 37,722 |
| | | | subtotal | 37,750 | 37,722 |
| | 21531800 523200 | Communications | BELLSOUTH SERVICE | 225,000 | 260,000 |
| | | | HEARING IMPAIRED TRANSLATION SERVICES | 2,000 | - |
| | | | WIRELESS SUBSCRIPTION - PHASE 2 | 145,000 | 145,000 |
| | | | subtotal | 372,000 | 405,000 |
| | 21531800 523300 | Advertising | RECRUITMENT ADVERTISING | 2,000 | 1,000 |
| | | | subtotal | 2,000 | 1,000 |
| | 21531800 523400 | Printing & Binding | VARIOUS PRINTING | 5,614 | 2,000 |
| | | | subtotal | 5,614 | 2,000 |
| | 21531800 523500 | Employee Travel | TRAINING RELATED TRAVEL | 13,000 | 13,000 |
| | | | subtotal | 13,000 | 13,000 |
| | 21531800 523700 | Employee Training | TRAINING | 18,000 | 18,000 |
| | | | subtotal | 18,000 | 18,000 |
| | 21531800 523860 | Maintenance Contracts | AT&T PHONE SYSTEM MAINTENANCE CONTRACT | 60,000 | - |
| | | | COPIER MAINTENANCE | 2,000 | 2,000 |
| | | | JANITORIAL SUPPLIES | - | 3,717 |
| | | | OTHER MAINTENANCE CONTRACT | 1,000 | 1,000 |
| | | | RECORD STORAGE & SHREDDING | 161 | 161 |
| | | | SMART911 | 24,000 | 25,000 |
| | | | subtotal | 87,161 | 31,878 |
| | 21531800 523900 | IT Professional Services | 911 RECORDING SOFTWARE MAINTENANCE & SUPPORT | 4,900 | 8,500 |
| | | | AD AUDIT | 37 | 37 |
| | | | ANTI-VIRUS SOFTWARE MAINTENANCE/RENEWAL | 103 | - |
| | | | CELL PHONE/DEVICE BROADBAND | 2,856 | 1,980 |
| | | | CISCO NETWORK TECHNICAL SUPPORT | 814 | 814 |
| | | | CITY ENTERPRISE DATA MANAGEMENT | 494 | 505 |
| | | | CITY INTERNET CIRCUIT CONNECTION | 791 | 816 |
| | | | CITY INTERNET CIRCUIT CONNECTION - SUPPLEMENT & BACKUP | 49 | 58 |
| | | | CITYWIDE MICROSOFT LICENSING | 2,141 | 2,101 |
| | | | CITYWIDE PORTABLE DOCUMENT FORMATTING | - | 105 |
| | | | CITYWIDE VIRTUAL INFRASTRUCTURE | - | 540 |
| | | | COMPUTER AIDED DISPATCH SOFTWARE MAINTENANCE & SUPPORT | 16,500 | - |
| | | | CONSULTING SERVICE FOR CISCO & MICROSOFT PRODUCTS | - | 494 |
| | | | DATA CARD SERVICE | 1,390 | 1,368 |
| | | | DATA CENTER APC/MGE UPS SYSTEM MAINTENANCE | 124 | 247 |
| | | | DATA CENTER FIRE SUPPRESSION SYSTEM - INSPECTION | 23 | 31 |
| | | | DATABASE MANAGEMENT SOFTWARE MAINTENANCE/RENEWAL | 124 | 130 |
| | | | DEVELOPER LICENSE FOR MDM | 2 | 2 |
| | | | DISASTER RECOVERY EMAIL MGMT SOFTWARE MAINTENANCE/RENEWAL | 350 | - |
| | | | EMAIL FILTERING SERVICES | 247 | - |
| | | | EMERGENCY MEDICAL DISPATCHER SOFTWARE MAINTENANCE & SUPPORT | 3,100 | 3,100 |
| | | | EMPLOYEE SELF SERVICE SOFTWARE MAINTENANCE/RENEWAL | 31 | 31 |
| | | | ENTERPRISE LICENSING FOR PASSWORD MANAGEMENT | 51 | 51 |
| | | | GCIC CONNECTION CAPABILITY | - | 1,500 |

FY 2014 Budget

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Detail by Project (Maintenance and Operations/Capital)

| Division/Project Title | Account Number | Title | Account Detail | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|------------------------|----------------|------------------------------|---|------------------------------|----------------------------------|
| | | | GIS MOBILE FIELD MAPPING & DATA COLLECTION SOFTWARE MAINTENANCE/RENEWAL | 958 | 814 |
| | | | GIS PARCEL BUILDING SOFTWARE | 182 | 185 |
| | | | INTRUSION DETECTION | 165 | - |
| | | | IP MONITORING SOFTWARE MAINTENANCE/RENEWAL | 21 | - |
| | | | LINK BALANCER | 33 | 33 |
| | | | LONG DISTANCE SERVICE | 56 | - |
| | | | LP360 LIDAR GIS SOFTWARE/SERVER MAINTENANCE | 29 | 33 |
| | | | NETWORK CONSULTING SERVICES | 412 | - |
| | | | NETWORK MONITORING SOFTWARE MAINTENANCE/RENEWAL | 31 | - |
| | | | OFFSITE ARCHIVE OF COA DATA | 741 | 577 |
| | | | ONLINE GIS | - | 103 |
| | | | ORION NPM, NTA, IPAM, UDT | - | 82 |
| | | | PAGER SERVICES | 520 | - |
| | | | PHONE EQUIPMENT MAINTENANCE & SUPPORT | 165 | - |
| | | | PRINTER REPAIR | - | 144 |
| | | | TELEPHONE WIRING SERVICES | 206 | 206 |
| | | | TELEPHONY COMM SERVICE/SUPPORT | 4,674 | - |
| | | | TELEPHONY SUPPORT SERVICES | 82 | - |
| | | | VIRTUAL SERVER LICENSING & SUPPORT | 540 | - |
| | | | VMWARE ENVIRONMENT TECHNICAL SUPPORT | 82 | 82 |
| | | | WEB FILTERING SERVICES | 124 | 144 |
| | | | WEBSITE OUTAGE MONITORING SERVICE | 10 | - |
| | | | WORKSTATION DEFRAGMENTER SOFTWARE MAINTENANCE/RENEWAL | 93 | - |
| | | | subtotal | 43,251 | 24,813 |
| 21531800 | 531100 | General Supplies & Materials | AWARDS | - | 2,000 |
| | | | FOOD | - | 500 |
| | | | JANITORIAL SUPPLIES | 2,500 | 2,500 |
| | | | MAPS, ATLAS, & DIRECTORIES | 3,000 | 3,000 |
| | | | OFFICE SUPPLIES | 6,000 | 6,000 |
| | | | RADIO BATTERIES & HEADSETS | - | 1,000 |
| | | | subtotal | 11,500 | 15,000 |
| 21531800 | 531200 | Misc Utilities | GARBAGE | 8,500 | 8,500 |
| | | | subtotal | 8,500 | 8,500 |
| 21531800 | 531210 | Water & Sewer Utilities | WATER | 1,000 | 1,000 |
| | | | subtotal | 1,000 | 1,000 |
| 21531800 | 531220 | Natural Gas Utilities | NATURAL GAS | 1,500 | 1,500 |
| | | | subtotal | 1,500 | 1,500 |
| 21531800 | 531230 | Electricity Utilities | ELECTRICITY | 52,000 | 45,000 |
| | | | subtotal | 52,000 | 45,000 |
| 21531800 | 531600 | Small Equipment | CELL PHONE EQUIPMENT | 770 | - |
| | | | PRINTER REPAIR | 144 | - |
| | | | SMALL EQUIPMENT | 19,500 | 20,000 |
| | | | subtotal | 20,414 | 20,000 |
| 21531800 | 531610 | IT Computer Refresh | MISC COMPUTER HARDWARE | 577 | 1,000 |
| | | | SERVER/VM WARE | - | 260 |
| | | | SERVER MAINTENANCE EXT | 453 | 87 |
| | | | subtotal | 1,030 | 1,347 |
| 21531800 | 531700 | Employee Uniforms | UNIFORMS | 3,000 | 2,000 |
| | | | subtotal | 3,000 | 2,000 |
| 21531800 | 542100 | Machinery & Equipment | 911 RECORDER UPGRADE | 20,000 | - |
| | | | BACK-UP BATTERY REPLACEMENT | 18,000 | - |
| | | | FIRE DISPATCH PROTOCOLS/ACCREDITATION | - | 125,000 |
| | | | MISCELLANEOUS | - | 5,000 |
| | | | subtotal | 38,000 | 130,000 |

FY 2014 Budget

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Detail by Project (Maintenance and Operations/Capital)

| Division/Project Title | Account Number | Title | Account Detail | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|------------------------------|--|---|-----------------|------------------------------|----------------------------------|
| E911 COA Support Services | 21531800 522210 PEM00 Equipment Repair & Maintenance | RADIO REPAIRS | TOTAL | \$ 742,220 | \$ 782,760 |
| | | | | 28,000 | 25,000 |
| | 21531800 523860 PEM00 Maintenance Contracts | E911 RADIO MAINTENANCE CONTRACT EMERGENCY COMMUNICATION NETWORK FULTON COUNTY RADIO AGREEMENT WEATHER MONITORING | subtotal | 28,000 | 25,000 |
| | | | | 20,000 | 20,000 |
| | | | | 15,000 | 15,000 |
| | | | | 68,000 | 80,000 |
| | | | | 5,000 | 7,000 |
| | 21531800 523900 PEM00 IT Professional Services | OSSI SOFTWARE MAINTENANCE WEATHER ALERT SOFTWARE MAINTENANCE | subtotal | 108,000 | 122,000 |
| | | | | 130,000 | 135,000 |
| | | | | 1,000 | 1,000 |
| | 21531800 542100 PEM00 Machinery & Equipment | RESERVE UNIT EQUIPMENT | subtotal | 131,000 | 136,000 |
| | | | | - | 35,000.00 |
| | | | subtotal | - | 35,000.00 |
| TOTAL | | | | 267,000 | 318,000 |
| DEPARTMENT TOTAL | | | | 1,009,220 | 1,100,760 |



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IMPACT FEE FUND

5-YEAR FINANCIAL SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2014
IMPACT FEE FUND (FUND 270)
Five-Year Financial Summary**

| | Actual FY 2010 | Actual FY 2011 | Actual FY 2012 | Amended Budget FY 2013 | Recommended Budget FY 2014 |
|--------------------------------|---------------------------|---------------------------|---------------------------|---------------------------------------|---|
| Revenue | \$ 107,079 | \$ 251,718 | \$ 469,961 | \$ 687,942 | \$ 46,350 |
| <i>% Change</i> | | -50.7% | 86.7% | 46.4% | -93.3% |
| <i>average 5-year % change</i> | | -2.7% | | | |
| Expenditure | \$ 104,486 | \$ 507,533 | \$ 285,660 | \$ 687,942 | \$ 46,350 |
| <i>% Change</i> | | -74.8% | -43.7% | 140.8% | -93.3% |
| <i>average 5-year % change</i> | | -17.7% | | | |

Budget figures may include non-operating accounts such as reserve and carryforward fund balance. For an accurate comparison to prior-year actual activity, these accounts should be removed from the budgetary figures.

FUND BUDGET SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2014
IMPACT FEE FUND (FUND 270)
BUDGET REQUEST BY ACCOUNT**

Amended FY 2013 to FY 2014

| Notes | ACCOUNT DESCRIPTION | ACTUAL FY 2011 | ACTUAL FY 2012 | ADOPTED BUDGET FY 2013 | BUDGET AMEND- MENTS | AMENDED BUDGET FY 2013 | RECOMMENDED BUDGET FY 2014 | % INCREASE (DECREASE) | \$ INCREASE (DECREASE) |
|---------------------|----------------------------|-------------------|-------------------|------------------------------|---------------------------|------------------------------|----------------------------------|--------------------------|---------------------------|
| Revenue | | | | | | | | | |
| | Charges for Services: | | | | | | | | |
| | Impact Fees | | | | | | | | |
| | Streets/Highways | \$ 141,748 | \$ 309,458 | \$ 15,000 | \$ - | \$ 15,000 | \$ 15,000 | 0.0% | \$ - |
| | Recreation/Parks | 31,132 | 53,155 | 15,000 | - | 15,000 | 15,000 | 0.0% | - |
| | Public Safety | 78,236 | 106,044 | 15,000 | - | 15,000 | 15,000 | 0.0% | - |
| | Interest: | 602 | 1,304 | 1,350 | - | 1,350 | 1,350 | 0.0% | - |
| | Other: | | | | | | | | |
| (1) | Budgeted Fund Balance | - | - | - | 641,592 | 641,592 | - | -100.0% | (641,592) |
| | Total Revenue | \$ 251,718 | \$ 469,961 | \$ 46,350 | \$ 641,592 | \$ 687,942 | \$ 46,350 | -93.3% | \$ (641,592) |
| Expenditures | | | | | | | | | |
| | Other: | | | | | | | | |
| | Impact Fee Administration | \$ 7,533 | \$ 14,060 | \$ 1,350 | \$ - | \$ 1,350 | \$ 1,350 | 0.0% | \$ - |
| (2) | Transfer to Debt Svc. Fund | 500,000 | 271,600 | - | - | - | - | - | - |
| (1) | Non-Allocated/Reserve | | | | | | | | |
| | Streets/Highways | - | - | 15,000 | 377,933 | 392,933 | 15,000 | -96.2% | (377,933) |
| | Recreation/Parks | - | - | 15,000 | 96,345 | 111,345 | 15,000 | -86.5% | (96,345) |
| | Public Safety | - | - | 15,000 | 167,314 | 182,314 | 15,000 | -91.8% | (167,314) |
| | Total Expenditures | \$ 507,533 | \$ 285,660 | \$ 46,350 | \$ 641,592 | \$ 687,942 | \$ 46,350 | -93.3% | \$ (641,592) |

Notes:

- (1) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city st citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2014 will occur subsequent to adoption of the budget.
- (2) Impact Fee monies for FY's 2009-2012 were transferred to the Debt Service Fund to offset debt service on general obligation bonds issued to fund system improvements (recreation/par streets, and public safety). Impact Fees in FY 2013-2014 will be reserved for future system improvements.



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DRUG ENFORCEMENT AGENCY FUND

5-YEAR FINANCIAL SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2014
PUBLIC SAFETY DEPARTMENT
DRUG ENFORCEMENT AGENCY FUND (FUND 210)
Five-Year Financial Summary**

| | Actual FY 2010 | Actual FY 2011 | Actual FY 2012 | Amended Budget FY 2013 | Recommended Budget FY 2014 |
|--------------------------------|---------------------------|---------------------------|---------------------------|---------------------------------------|---|
| Revenue | \$ 511,494 | \$ 1,127,234 | \$ 899,086 | \$ 1,767,344 | \$ 585,500 |
| <i>% Change</i> | | 120.4% | -20.2% | 96.6% | -66.9% |
| <i>average 5-year % change</i> | | 32.5% | | | |
| Expenditures | \$ 279,703 | \$ 649,764 | \$ 466,179 | \$ 1,767,344 | \$ 585,500 |
| <i>% Change</i> | | 132.3% | -28.3% | 279.1% | -66.9% |
| <i>average 5-year % change</i> | | 79.1% | | | |

Budget figures may include non-operating accounts such as reserve and carryforward fund balance. For an accurate comparison to prior-year actual activity, these accounts should be removed from the budgetary figures.

FUND BUDGET SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2014
PUBLIC SAFETY DEPARTMENT
DRUG ENFORCEMENT AGENCY FUND (FUND 210)
BUDGET REQUEST BY ACCOUNT**

Amended FY 2013 to FY 2014

| Notes | ACCOUNT DESCRIPTION | ACTUAL FY 2011 | ACTUAL FY 2012 | ADOPTED BUDGET FY 2013 | BUDGET AMEND- MENTS | AMENDED BUDGET FY 2013 | RECOMMENDED BUDGET FY 2014 | % INCREASE (DECREASE) | \$ INCREASE (DECREASE) |
|----------------------|------------------------------|---------------------|-------------------|------------------------------|---------------------------|------------------------------|----------------------------------|--------------------------|---------------------------|
| Revenue | | | | | | | | | |
| | Fines & Forfeitures: | | | | | | | | |
| (1) | Confiscation (DEA) | \$ 1,041,242 | \$ 874,463 | \$ 50,000 | \$ - | \$ 50,000 | \$ 575,000 | 1050.0% | \$ 525,000 |
| | Confiscation (State Seizure) | 83,972 | 10,474 | - | - | - | 10,000 | - | 10,000 |
| | Interest: | 2,019 | 450 | 2,500 | - | 2,500 | 500 | -80.0% | (2,000) |
| | Other: | | | | | | | | |
| | Miscellaneous Revenue | - | - | - | - | - | - | - | - |
| | Sale of Capital Assets | - | 13,700 | - | - | - | - | - | - |
| | Budgeted Fund Balance (DEA) | - | - | 197,500 | 1,450,999 | 1,648,499 | - | -100.0% | (1,648,499) |
| (1) | (State) | - | - | - | 66,345 | 66,345 | - | -100.0% | (66,345) |
| Total Revenue | | \$ 1,127,234 | \$ 899,086 | \$ 250,000 | \$ 1,517,344 | \$ 1,767,344 | \$ 585,500 | -66.9% | \$ (1,181,844) |

Expenditures

DEA Seizure

(3) Personnel Services:

| | | | | | | | | | |
|-----------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------------|----------|-------------------|
| Salary | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 137,482 | - | \$ 137,482 |
| Benefits | - | - | - | - | - | - | 74,767 | - | 74,767 |
| subtotal | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 212,249 | - | \$ 212,249 |

(3) Maintenance and Operations:

| | | | | | | | | |
|------------------------------|-------------------|-------------------|-------------------|------------------|-------------------|-------------------|---------------|--------------------|
| Professional Services | \$ 698 | \$ 1,441 | \$ 12,000 | \$ - | \$ 12,000 | \$ 2,500 | -79.2% | \$ (9,500) |
| Vehicle Repair & Maintenance | 42 | - | - | - | - | - | - | - |
| Employee Travel | - | 1,222 | 10,403 | - | 10,403 | 7,401 | -28.9% | (3,002) |
| Employee Training | 43,785 | 30,511 | 25,000 | - | 25,000 | 37,400 | 49.6% | 12,400 |
| IT Professional Services | 2,363 | 2,279 | 1,597 | 24,999 | 26,596 | - | -100.0% | (26,596) |
| General Supplies & Materials | 1,220 | 2,519 | 5,000 | - | 5,000 | 10,000 | 100.0% | 5,000 |
| Small Equipment | 162,313 | 86,103 | 100,000 | 8,484 | 108,484 | 85,000 | -21.6% | (23,484) |
| Fuel | - | - | - | - | - | 10,000 | - | 10,000 |
| Employee Uniforms | 763 | 11,607 | 5,000 | 32,984 | 37,984 | 30,950 | -18.5% | (7,034) |
| Non-Recurring Expenses | 21,709 | 4,700 | - | - | - | - | - | - |
| subtotal | \$ 232,891 | \$ 140,382 | \$ 159,000 | \$ 66,467 | \$ 225,467 | \$ 183,251 | -18.7% | \$ (42,216) |

Amended FY 2013 to FY 2014

Full-time Equivalent Positions (3)

| | |
|-----|---|
| (1) | In past years, the annual budget relied primarily upon available fund balance (i.e. revenue collections in excess of expenditures/commitments). The FY 2014 Budget includes an operational estimate of revenue collections. |
| (2) | Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2014 will occur subsequent to adoption of the budget. |
| (3) | Represents operational initiative funding for a Special Investigations Unit (two Police Officers and one Police Lieutenant) and associated equipment. Please refer to the Operating Initiatives section for detailed information. |

HOTEL/MOTEL FUND

5-YEAR FINANCIAL SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2014
HOTEL/MOTEL FUND (FUND 275)
Five-Year Financial Summary**

| | Actual FY 2010 | Actual FY 2011 | Actual FY 2012 | Amended Budget FY 2013 | Recommended Budget FY 2014 |
|-----------------------|-------------------|-------------------|-------------------|---------------------------|----------------------------------|
| Revenue | \$ 2,831,888 | \$ 3,133,641 | \$ 3,364,329 | \$ 3,411,082 | \$ 3,700,000 |
| <i>% Change</i> | -22.9% | 10.7% | 7.4% | 8.9% | 8.5% |
| <i>average 5-year</i> | 2.5% | | | | |
| Expenditures | \$ 2,831,888 | \$ 3,133,641 | \$ 3,364,193 | \$ 3,411,082 | \$ 3,700,000 |
| <i>% Change</i> | -22.9% | 10.7% | 7.4% | 8.9% | 8.5% |
| <i>average 5-year</i> | 2.5% | | | | |

FUND BUDGET SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2014
HOTEL/MOTEL FUND (FUND 275)
BUDGET REQUEST BY ACCOUNT**

Amended FY 2013 to FY 2014

| Notes | ACCOUNT DESCRIPTION | ACTUAL FY 2011 | ACTUAL FY 2012 | ADOPTED BUDGET FY 2013 | BUDGET AMEND- MENTS | AMENDED BUDGET FY 2013 | RECOMMENDED BUDGET FY 2014 | % INCREASE (DECREASE) | \$ INCREASE (DECREASE) |
|---------------------|---|---------------------|---------------------|------------------------------|---------------------------|------------------------------|----------------------------------|--------------------------|---------------------------|
| Revenue | | | | | | | | | |
| | Other Taxes: | | | | | | | | |
| | Hotel/Motel Taxes | \$ 3,122,334 | \$ 3,364,193 | \$ 3,400,000 | \$ - | \$ 3,400,000 | \$ 3,700,000 | 8.8% | \$ 300,000 |
| | Hotel/Motel Taxes (Penalties/Interest) | 11,307 | - | - | - | - | - | - | - |
| | Interest: | - | 136 | - | - | - | - | - | - |
| | Other: | | | | | | | | |
| | Budgeted Fund Balance | - | - | 10,946 | 136 | 11,082 | - | -100.0% | (11,082) |
| | Total Revenue | \$ 3,133,641 | \$ 3,364,329 | \$ 3,410,946 | \$ 136 | \$ 3,411,082 | \$ 3,700,000 | 8.5% | \$ 288,918 |
| Expenditures | | | | | | | | | |
| | Other: | | | | | | | | |
| | Alpharetta Business Community | \$ 522,378 | \$ 571,913 | \$ 568,605 | \$ - | \$ 568,605 | \$ 616,790 | 8.5% | \$ 48,185 |
| | Alpharetta Convention & Visitor's Bureau | 1,357,807 | 1,446,603 | 1,477,963 | - | 1,477,963 | 1,603,210 | 8.5% | 125,247 |
| | City of Alpharetta | 1,253,457 | 1,345,677 | 1,364,378 | - | 1,364,378 | 1,480,000 | 8.5% | 115,622 |
| | Reserve | - | - | - | 136 | 136 | - | -100.0% | (136) |
| | Total Expenditures | \$ 3,133,641 | \$ 3,364,193 | \$ 3,410,946 | \$ 136 | \$ 3,411,082 | \$ 3,700,000 | 8.5% | \$ 288,918 |



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DEBT SERVICE FUND SUMMARY

5-YEAR FINANCIAL SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2014
DEBT SERVICE FUND (FUND 410)
Five-Year Financial Summary**

| | Actual FY 2010 | Actual FY 2011 | Actual FY 2012 | Amended Budget FY 2013 | Recommended Budget FY 2014 |
|--------------------------------|---------------------------|---------------------------|---------------------------|---------------------------------------|---|
| Revenue | \$ 7,473,273 | \$ 7,729,232 | \$ 7,015,479 | \$ 3,781,000 | \$ 3,733,000 |
| <i>% Change</i> | | 3.4% | -9.2% | -46.1% | -1.3% |
| <i>average 5-year % change</i> | | -13.3% | | | |
| Expenditures | \$ 9,537,400 | \$ 9,591,965 | \$ 11,636,310 | \$ 3,781,000 | \$ 3,733,000 |
| <i>% Change</i> | | 0.6% | 21.3% | -67.5% | -1.3% |
| <i>average 5-year % change</i> | | -11.7% | | | |

FUND BUDGET SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2014
DEBT SERVICE FUND (FUND 410)
BUDGET REQUEST BY ACCOUNT**

Amended FY 2013 to FY 2014

| Notes | ACCOUNT DESCRIPTION | ACTUAL FY 2011 | ACTUAL FY 2012 | ADOPTED BUDGET FY 2013 | BUDGET AMEND- MENTS | AMENDED BUDGET FY 2013 | RECOMMENDED BUDGET FY 2014 | % INCREASE (DECREASE) | \$ INCREASE (DECREASE) |
|---------------------|-------------------------------|---------------------|---------------------|------------------------------|---------------------------|------------------------------|----------------------------------|--------------------------|---------------------------|
| Revenue | | | | | | | | | |
| (1) Property Taxes: | | | | | | | | | |
| | Current Year | \$ 6,628,279 | \$ 6,344,055 | \$ 3,607,000 | \$ - | \$ 3,607,000 | \$ 3,558,000 | -1.4% | \$ (49,000) |
| | Delinquent | 178,123 | 22,031 | - | - | - | 5,000 | - | 5,000 |
| | Motor Vehicle | 314,180 | 319,936 | 169,000 | - | 169,000 | 162,000 | -4.1% | (7,000) |
| | Delinquent | 81,511 | 45,858 | - | - | - | - | - | - |
| | Interest: | 27,139 | 11,998 | 5,000 | - | 5,000 | 8,000 | 60.0% | 3,000 |
| Other: | | | | | | | | | |
| | Miscellaneous | - | - | - | - | - | - | - | - |
| | Transfer-In (Impact Fee Fund) | 500,000 | 271,600 | - | - | - | - | - | - |
| | Total Revenue | \$ 7,729,232 | \$ 7,015,479 | \$ 3,781,000 | \$ - | \$ 3,781,000 | \$ 3,733,000 | -1.3% | \$ (48,000) |

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2014
DEBT SERVICE FUND (FUND 410)
BUDGET REQUEST BY ACCOUNT**

Amended FY 2013 to FY 2014

| Notes | ACCOUNT DESCRIPTION | ACTUAL FY 2011 | ACTUAL FY 2012 | ADOPTED BUDGET FY 2013 | BUDGET AMEND- MENTS | AMENDED BUDGET FY 2013 | RECOMMENDED BUDGET FY 2014 | % INCREASE (DECREASE) | \$ INCREASE (DECREASE) |
|---------------------|--------------------------------------|---------------------|---------------------|------------------------------|---------------------------|------------------------------|----------------------------------|--------------------------|---------------------------|
| Expenditures | | | | | | | | | |
| | Maintenance & Operations: | | | | | | | | |
| | Professional Services | \$ 3,150 | \$ 2,075 | \$ 5,000 | \$ - | \$ 5,000 | \$ 5,000 | 0.0% | \$ - |
| | Debt Service (Principal & Interest): | | | | | | | | |
| | City of Alpharetta | | | | | | | | |
| | General Obligation Bonds (GO) | | | | | | | | |
| | Series 2003 (refunding) | 3,618,619 | 3,667,494 | - | - | - | - | - | - |
| | Series 2006 | 2,067,738 | 2,058,538 | 2,037,850 | - | 2,037,850 | 2,038,850 | 0.0% | 1,000 |
| | Series 2009 (refunding) | 3,776,650 | 1,363,250 | - | - | - | - | - | - |
| | Series 2012 | - | 119,191 | 1,517,950 | - | 1,517,950 | 1,505,850 | -0.8% | (12,100) |
| | Development Authority of Alpharetta | | | | | | | | |
| | Series 2009 (refunding) | 125,808 | 125,763 | 126,176 | - | 126,176 | 125,615 | -0.4% | (561) |
| | Other Uses: | | | | | | | | |
| | (2) Transfer to Capital Project Fund | - | 4,300,000 | - | - | - | - | - | - |
| | (3) Debt Service Reserve | - | - | 94,024 | - | 94,024 | 57,685 | -38.6% | (36,339) |
| | Total Expenditures | \$ 9,591,965 | \$11,636,310 | \$ 3,781,000 | \$ - | \$ 3,781,000 | \$ 3,733,000 | -1.3% | \$ (48,000) |

Notes:

- (1) The reduction in property tax revenue is primarily related to the drop in the underlying millage rate as the city's debt service has declined. Motor vehicle tax revenue is also declining due to the impact of House Bill 386 which phased out motor vehicle taxes on all vehicles titled on or after March 1, 2013. The city will still receive motor vehicle taxes on vehicles titled before March 11, 2013 until the vehicle is sold/transferred. The city is forecasting motor vehicle revenues to be fully phased-out over the seven year period ending in FY 2020.
- (2) The city's General Fund transferred over \$6.0M to smooth the tax levy necessary to support escalating debt service requirements from 2007-2011. This figure represents the available balance that can be utilized for capital initiatives.
- (3) The debt service reserve is being maintained to insulate the city from unanticipated revenue declines.

SOLID WASTE FUND

The Organizational Chart is included under the *Finance* tab of this document.

5-YEAR FINANCIAL SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2014
FINANCE DEPARTMENT
SOLID WASTE FUND (FUND 540)
Five-Year Financial Summary**

| | Actual FY 2010 | Actual FY 2011 | Actual FY 2012 | Amended Budget FY 2013 | Recommended Budget FY 2014 |
|--------------------------------|---------------------------|---------------------------|---------------------------|---------------------------------------|---|
| Revenue | \$ 2,652,118 | \$ 3,087,164 | \$ 3,164,982 | \$ 3,520,995 | \$ 3,215,710 |
| <i>% Change</i> | | 16.4% | 2.5% | 11.2% | -8.7% |
| <i>average 5-year % change</i> | | 5.4% | | | |
| Expenditures | \$ 2,677,689 | \$ 3,048,205 | \$ 3,144,127 | \$ 3,520,995 | \$ 3,215,710 |
| <i>% Change</i> | | 13.8% | 3.1% | 12.0% | -8.7% |
| <i>average 5-year % change</i> | | 5.1% | | | |

Budget figures may include non-operating accounts such as reserve and carryforward fund balance. For an accurate comparison to prior-year actual activity, these accounts should be removed from the budgetary figures.

FUND BUDGET SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2014
FINANCE DEPARTMENT
SOLID WASTE FUND (FUND 540)
BUDGET REQUEST BY ACCOUNT**

Amended FY 2013 to FY 2014

| Notes | ACCOUNT DESCRIPTION | ACTUAL FY 2011 | ACTUAL FY 2012 | ADOPTED BUDGET FY 2013 | BUDGET AMEND-MENTS | AMENDED BUDGET FY 2013 | RECOMMENDED BUDGET FY 2014 | % INCREASE (DECREASE) | \$ INCREASE (DECREASE) |
|----------------------|--|---------------------|---------------------|------------------------|--------------------|------------------------|----------------------------|-----------------------|------------------------|
| Revenue | | | | | | | | | |
| | Licenses and Permits: | | | | | | | | |
| | Solid Waste Permits (Penalties/Interest) | \$ 51 | \$ - | \$ - | \$ - | \$ - | \$ - | - | \$ - |
| | Charges for Services: | | | | | | | | |
| | Solid Waste Collection Fees | 2,680,515 | 2,747,816 | 2,775,000 | - | 2,775,000 | 2,810,000 | 1.3% | 35,000 |
| | Solid Waste Tag Fees | (1,546) | (203) | 1,000 | - | 1,000 | 300 | -70.0% | (700) |
| | Solid Waste Commercial Hauler Fees | 23,603 | 23,012 | 20,000 | - | 20,000 | 23,000 | 15.0% | 3,000 |
| | Recycling Collection Fees | 341,486 | 349,674 | 350,000 | - | 350,000 | 350,000 | 0.0% | - |
| | Solid Waste Fees (Penalties/Interest) | 39,324 | 39,928 | 10,000 | - | 10,000 | 29,000 | 190.0% | 19,000 |
| | Bad Check Fees | 300 | 275 | 500 | - | 500 | 300 | -40.0% | (200) |
| | Interest Earnings: | 3,428 | 4,479 | 4,433 | - | 4,433 | 3,110 | -29.8% | (1,323) |
| | Other: | | | | | | | | |
| | Miscellaneous Revenue | 4 | - | - | - | - | - | - | - |
| (3) | Carryforward Fund Balance | - | - | - | 360,062 | 360,062 | - | -100.0% | (360,062) |
| Total Revenue | | \$ 3,087,164 | \$ 3,164,982 | \$ 3,160,933 | \$ 360,062 | \$ 3,520,995 | \$ 3,215,710 | -8.7% | \$ (305,285) |

Expenditures

| | | | | | | | | | |
|-----|--------------------------------|---------------------|---------------------|---------------------|-------------|---------------------|---------------------|-------------|------------------|
| (1) | Personnel Services: | | | | | | | | |
| | Salaries | \$ 37,821 | \$ 39,377 | \$ 39,101 | \$ - | \$ 39,101 | \$ 40,104 | 2.6% | \$ 1,003 |
| | Benefits | 16,449 | 16,639 | 17,372 | - | 17,372 | 17,606 | 1.3% | 234 |
| | subtotal | \$ 54,270 | \$ 56,016 | \$ 56,473 | \$ - | \$ 56,473 | \$ 57,710 | 2.2% | \$ 1,237 |
| (2) | Maintenance and Operations: | | | | | | | | |
| | Professional Services | \$ 2,943,792 | \$ 3,042,779 | \$ 3,060,000 | \$ - | \$ 3,060,000 | \$ 3,112,500 | 1.7% | \$ 52,500 |
| | Printing and Binding | 11,409 | 11,781 | 14,000 | - | 14,000 | 14,400 | 2.9% | 400 |
| | Employee Travel | - | - | - | - | - | 3,000 | 100.0% | 3,000 |
| | Employee Training | - | - | 2,500 | - | 2,500 | 600 | -76.0% | (1,900) |
| | General Supplies and Materials | 21,521 | 23,993 | 27,960 | - | 27,960 | 27,500 | -1.6% | (460) |
| | subtotal | \$ 2,976,722 | \$ 3,078,553 | \$ 3,104,460 | \$ - | \$ 3,104,460 | \$ 3,158,000 | 1.7% | \$ 53,540 |

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2014
FINANCE DEPARTMENT
SOLID WASTE FUND (FUND 540)
BUDGET REQUEST BY ACCOUNT**

Amended FY 2013 to FY 2014

| Notes | ACCOUNT DESCRIPTION | ACTUAL FY 2011 | ACTUAL FY 2012 | ADOPTED BUDGET FY 2013 | BUDGET AMEND- MENTS | AMENDED BUDGET FY 2013 | RECOMMENDED BUDGET FY 2014 | % INCREASE (DECREASE) | \$ INCREASE (DECREASE) |
|-------|---------------------------|---------------------|---------------------|------------------------------|---------------------------|------------------------------|----------------------------------|--------------------------|---------------------------|
| | Other: | | | | | | | | |
| | Bad Debt Expense | \$ 17,213 | \$ 2,308 | \$ - | \$ - | \$ - | \$ - | - | \$ - |
| | Tyler (Munis) Software | - | 7,250 | - | 39,400 | 39,400 | - | -100.0% | (39,400) |
| (3) | Non-Allocated/Reserve | - | - | - | 320,662 | 320,662 | - | -100.0% | (320,662) |
| | subtotal | \$ 17,213 | \$ 9,558 | \$ - | \$ 360,062 | \$ 360,062 | \$ - | -100.0% | \$ (360,062) |
| | Total Expenditures | \$ 3,048,205 | \$ 3,144,127 | \$ 3,160,933 | \$ 360,062 | \$ 3,520,995 | \$ 3,215,710 | -8.7% | \$ (305,285) |

Full-time Equivalent Positions

1.0 1.0 1.0 1.0 1.0

Notes

- (1) Variance due primarily to wage increases associated with the 3% performance-based merit program scheduled for April 1, 2014 (contingent upon a mid-year review of revenue trends) and increases in group insurance costs.
- (2) Variance is due primarily to growth in the city's service base.
- (3) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2014 will occur subsequent to adoption of the budget.

REVENUE SUMMARY BY **DIVISION/PROJECT**

City of Alpharetta

Budget:

FY 2014

Statement:

Revenue Summary by Account

| Division/Project | Account Number | Title | FY 2013 Amended Budget | FY 2014 Recommended Budget |
|----------------------------|-----------------|---|------------------------------|----------------------------------|
| Solid Waste Administration | 54015450 324110 | Solid Waste Permits (Penalties/Interest) | \$ - | \$ - |
| " " | 54015450 344110 | Solid Waste Collection Fees | 2,775,000 | 2,810,000 |
| " " | 54015450 344111 | Solid Waste Tag Fees | 1,000 | 300 |
| " " | 54015450 344140 | Solid Waste Commercial Hauler Fees | 20,000 | 23,000 |
| " " | 54015450 344170 | Recycling Collection Fees | 350,000 | 350,000 |
| " " | 54015450 349900 | Solid Waste Fees (Penalties/Interest) | 10,000 | 29,000 |
| " " | 54015450 349930 | Bad Check Fees | 500 | 300 |
| " " | 54015450 361000 | Interest Earnings | 4,433 | 3,110 |
| " " | 54015450 361002 | Interest Earnings (Inc./Dec/ FMV of Assets) | - | - |
| " " | 54015450 389000 | Miscellaneous Revenue | - | - |
| " " | 54015450 395000 | Carryforward Fund Balance | 360,062 | - |
| Total | | | \$ 3,520,995 | \$ 3,215,710 |

EXPENDITURE SUMMARY BY **DIVISION/PROJECT**

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Summary by Project (Maintenance and Operations/Capital)

| ACCOUNT DESCRIPTION | | FY 2013 Amended Budget | FY 2014 Budget Request | Solid Waste Admin | Tyler ERP System |
|---------------------|----------------------------|------------------------|------------------------|---------------------|------------------|
| | | | | 15450 | C1141 |
| 521200 | Professional Services | \$ 3,060,000 | \$ 3,112,500 | \$ 3,112,500 | \$ - |
| 523400 | Printing and Binding | 14,000 | 14,400 | 14,400 | - |
| 523500 | Employee Travel | - | 3,000 | 3,000 | - |
| 523700 | Employee Training | 2,500 | 600 | 600 | - |
| 531100 | General Supplies/Materials | 27,960 | 27,500 | 27,500 | - |
| 542400 | Tyler ERP System | 39,400 | - | - | - |
| 579000 | Reserve | 320,662 | - | - | - |
| TOTAL | | \$ 3,464,522 | \$ 3,158,000 | \$ 3,158,000 | \$ - |

EXPENDITURE LINE-ITEM DETAIL BY **DIVISION/PROJECT**

City of Alpharetta

Budget:

FY 2014

Statement:

Expenditure Detail by Project (Maintenance and Operations/Capital)

| | | | | FY 2013 Adopted Budget | FY 2014 Recommended Budget |
|-------------------------------|-----------------------|----------------------------|---|------------------------------|----------------------------------|
| Division/Project Title | Account Number | Title | Account Detail | | |
| SOLID WASTE ADMINISTRATION | 54015450 521200 | Professional Services | Sanitation Collection Fees | 3,003,000 | 3,060,000 |
| | | | Garbage Tags | 2,000 | 2,000 |
| | | | Recycling/Hazardous Waste Collection | | |
| | | | Event | 50,000 | 50,000 |
| | | | Graphic Designer (brochures) | - | 500 |
| | | | Vantage CC Charges | 5,000 | - |
| | | | subtotal | 3,060,000 | 3,112,500 |
| | 54015450 523400 | Printing and Binding | Sanitation Bill Statement (printing) | 14,000 | 14,000 |
| | | | Sanitation Brochure (printing) | - | 400 |
| | | | subtotal | 14,000 | 14,400 |
| | 54015450 523500 | Employee Travel | Software/Professional Development Conf. | - | 3,000 |
| | | | subtotal | - | 3,000 |
| | 54015450 523700 | Employee Training | Software/Professional Development Conf. | 2,500 | 600 |
| | | | subtotal | 2,500 | 600 |
| | 54015450 531100 | General Supplies/Materials | General Supplies | 4,960 | 4,000 |
| | | | Sanitation Bill Statement (postage) | 23,000 | 23,500 |
| | | | subtotal | 27,960 | 27,500 |
| | | Total | \$ 3,104,460 | \$ 3,158,000 | |
| TYLER ERP SYSTEM C1141 | 54015450 542400 C1141 | Computer Technology | Tyler ERP System | - | - |
| | | Total | | \$ - | \$ - |
| | | | | | |
| Total Budget | | | | \$ 3,104,460 | \$ 3,158,000 |

RISK MANAGEMENT FUND

5-YEAR FINANCIAL SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2014
RISK MANAGEMENT FUND (FUND 600)
Five-Year Financial Summary**

| | Actual FY 2010 | Actual FY 2011 | Actual FY 2012 | Amended Budget FY 2013 | Recommended Budget FY 2014 |
|--------------------------------|---------------------------|---------------------------|---------------------------|---------------------------------------|---|
| Revenue | \$ 1,674,386 | \$ 1,317,084 | \$ 1,218,779 | \$ 1,945,639 | \$ 1,142,000 |
| <i>% Change</i> | | -21.3% | -7.5% | 59.6% | -41.3% |
| <i>average 5-year % change</i> | | -2.6% | | | |
| Expenditures | \$ 1,169,500 | \$ 937,008 | \$ 826,238 | \$ 1,945,639 | \$ 1,142,000 |
| <i>% Change</i> | | -19.9% | -11.8% | 135.5% | -41.3% |
| <i>average 5-year % change</i> | | 15.6% | | | |

Budget figures may include non-operating accounts such as reserve and carryforward fund balance. For an accurate comparison to prior-year actual activity, these accounts should be removed from the budgetary figures.

FUND BUDGET SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2014
RISK MANAGEMENT FUND (FUND 600)
BUDGET REQUEST BY ACCOUNT**

Amended FY 2013 to FY 2014

| Notes | ACCOUNT DESCRIPTION | ACTUAL FY 2011 | ACTUAL FY 2012 | ADOPTED BUDGET FY 2013 | BUDGET AMEND- MENTS | AMENDED BUDGET FY 2013 | RECOMMENDED BUDGET FY 2014 | % INCREASE (DECREASE) | \$ INCREASE (DECREASE) |
|-------|-----------------------------------|---------------------|---------------------|------------------------------|---------------------------|------------------------------|----------------------------------|--------------------------|---------------------------|
| | Revenue | | | | | | | | |
| | Charges for Services: | | | | | | | | |
| | Risk Fund (Claims/Judgments) | \$ 480,698 | \$ 525,000 | \$ 505,000 | \$ - | \$ 505,000 | \$ 385,000 | -23.8% | \$ (120,000) |
| | Risk Fund (Insurance Premiums) | - | 244,000 | - | - | - | 690,800 | 100.0% | 690,800 |
| | Interest Earnings: | - | 649 | - | - | - | 1,200 | 100.0% | 1,200 |
| | Other: | | | | | | | | |
| | General Fund Cont./Transfer | 726,300 | 392,500 | 664,500 | - | 664,500 | - | -100.0% | (664,500) |
| | Insurance Proceeds | 110,086 | 56,631 | - | - | - | - | - | - |
| (1) | Budgeted Fund Balance | - | - | - | 776,139 | 776,139 | 65,000 | -91.6% | (711,139) |
| | Total Revenue | \$ 1,317,084 | \$ 1,218,779 | \$ 1,169,500 | \$ 776,139 | \$ 1,945,639 | \$ 1,142,000 | -41.3% | \$ (803,639) |

Expenditures

| | | | | | | | | | |
|-----|--|------------|-----------|------------|------|------------|------------|--------|----------|
| (2) | Maintenance and Operations: | | | | | | | | |
| | Professional Services | \$ 135,123 | \$ 81,526 | \$ 125,000 | \$ - | \$ 125,000 | \$ 125,000 | 0.0% | \$ - |
| | Vehicle Insurance | 103,088 | 102,408 | 105,000 | - | 105,000 | 110,000 | 4.8% | 5,000 |
| | Property and Equipment Insurance | 49,034 | 59,963 | 60,000 | - | 60,000 | 64,500 | 7.5% | 4,500 |
| | General Liability Insurance | 77,120 | 77,963 | 80,000 | - | 80,000 | 85,000 | 6.3% | 5,000 |
| | Law Enforcement Liability Insurance | 112,825 | 124,969 | 125,000 | - | 125,000 | 135,000 | 8.0% | 10,000 |
| | Public Entity Liability Insurance | 26,439 | 26,904 | 30,000 | - | 30,000 | 30,000 | 0.0% | - |
| | Workers Compensation Excess Liability Insurance | 53,208 | 58,302 | 60,000 | - | 60,000 | 63,000 | 5.0% | 3,000 |
| | Employee Benefits Liability Insurance | 428 | 428 | 500 | - | 500 | 500 | 0.0% | - |
| | Criminal Liability Insurance | 3,085 | 3,785 | 4,000 | - | 4,000 | 4,000 | 0.0% | - |
| | Umbrella Liability Insurance | 71,637 | 72,778 | 75,000 | - | 75,000 | 75,000 | 0.0% | - |
| | Claims and Judgments | 305,021 | 217,211 | 505,000 | - | 505,000 | 450,000 | -10.9% | (55,000) |

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2014
RISK MANAGEMENT FUND (FUND 600)
BUDGET REQUEST BY ACCOUNT**

Amended FY 2013 to FY 2014

| Notes | ACCOUNT DESCRIPTION | ACTUAL FY 2011 | ACTUAL FY 2012 | ADOPTED BUDGET FY 2013 | BUDGET AMEND- MENTS | AMENDED BUDGET FY 2013 | RECOMMENDED BUDGET FY 2014 | % INCREASE (DECREASE) | \$ INCREASE (DECREASE) |
|---------------------------|------------------------|-------------------|-------------------|------------------------------|---------------------------|------------------------------|----------------------------------|--------------------------|---------------------------|
| | Other: | | | | | | | | |
| (1) | Reserve | - | - | - | - | 776,139 | - | -100.0% | (776,139) |
| Total Expenditures | | \$ 937,008 | \$ 826,238 | \$ 1,169,500 | \$ - | \$ 1,945,639 | \$ 1,142,000 | -41.3% | \$ (803,639) |

Notes:

- (1) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carryforward for FY 2014 will occur subsequent to adoption of the budget.
- (2) Variances are based on current year-to-date premium expenditures.

REVENUE SUMMARY BY **DIVISION/PROJECT**

City of Alpharetta

Budget:

FY 2014

Statement:

Revenue Summary by Account

| Division/Project | Account Number | Title | FY 2013 Amended Budget | FY 2014 Recommended Budget |
|----------------------|-----------------|--------------------------------|------------------------------|----------------------------------|
| Risk and Safety Fund | 60015550 341751 | Risk Fund (Claims/Premiums) | \$ 505,000 | \$ 385,000 |
| | 60015550 341752 | Risk Fund (Insurance Premiums) | - | 690,800 |
| " " | 60015550 361000 | Interest Earnings | - | 1,200 |
| " " | 60015550 391100 | Transfer-In from General Fund | 664,500 | - |
| " " | 60015550 392300 | Insurance Proceeds | - | - |
| " " | 60015550 395000 | Budgeted Fund Balance | 776,139 | 65,000 |
| Total | | | \$ 1,945,639 | \$ 1,142,000 |

EXPENDITURE SUMMARY BY **DIVISION/PROJECT**

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Summary by Project (Maintenance and Operations/Capital)

| ACCOUNT DESCRIPTION | | FY 2013 Amended Budget | FY 2014 Budget Request | Risk and Safety |
|---------------------|--|------------------------|------------------------|---------------------|
| | | | | 1555 |
| 521200 | Professional Services | \$ 125,000 | \$ 125,000 | \$ 125,000 |
| 523110 | Vehicle Insurance Premiums | 105,000 | 110,000 | 110,000 |
| 523120 | Property/Equipment Insurance Premiums | 60,000 | 64,500 | 64,500 |
| 523130 | General Liability Insurance Premiums | 80,000 | 85,000 | 85,000 |
| 523140 | Law Enforcement Liability Insurance Premiums | 125,000 | 135,000 | 135,000 |
| 523150 | Public Entity Liability Insurance Premiums | 30,000 | 30,000 | 30,000 |
| 523160 | Workers Compensation Excess Liability Insurance Premiums | 60,000 | 63,000 | 63,000 |
| 523170 | Employee Benefits Liability Insurance Premiums | 500 | 500 | 500 |
| 523180 | Criminal Liability Insurance Premiums | 4,000 | 4,000 | 4,000 |
| 523190 | Umbrella Liability Insurance Premiums | 75,000 | 75,000 | 75,000 |
| 552200 | Claims and Judgments | 505,000 | 450,000 | 450,000 |
| 579000 | Reserve | 776,139 | - | - |
| TOTAL | | \$ 1,945,639 | \$ 1,142,000 | \$ 1,142,000 |

EXPENDITURE LINE-ITEM DETAIL BY **DIVISION/PROJECT**

City of Alpharetta

Budget: FY 2014

Statement: Expenditure Detail by Project (Maintenance and Operations/Capital)

| Division/Project | | | | FY 2013 | FY 2014 |
|------------------|-----------------|--|---|----------------|--------------------|
| Title | Account Number | Title | Account Detail | Adopted Budget | Recommended Budget |
| Risk and Safety | 60015550 521200 | Professional Services | Risk/Claims Administration Service Fees | 54,000 | 54,000 |
| | | | Actuarial Analysis | 10,000 | 10,000 |
| | | | Workers Compensation Annual Assessment (State of GA) | 10,000 | 10,000 |
| | | | MSDS on-demand (product safety/risk remediation) services | 1,000 | 1,000 |
| | | | Insurance Brokerage Service Fee | 50,000 | 50,000 |
| | | | subtotal | 125,000 | 125,000 |
| | 60015550 523110 | Vehicle Insurance Premiums | Insurance Premiums | 105,000 | 110,000 |
| | | | subtotal | 105,000 | 110,000 |
| | 60015550 523120 | Property/Equipment Insurance Premiums | Property/Equipment Insurance | 50,000 | 55,000 |
| | | | Inland Marine Insurance | 10,000 | 9,500 |
| | | | subtotal | 60,000 | 64,500 |
| | 60015550 523130 | General Liability Insurance Premiums | Insurance Premiums | 80,000 | 85,000 |
| | | | subtotal | 80,000 | 85,000 |
| | 60015550 523140 | Law Enforcement Liability Insurance Premiums | Insurance Premiums | 125,000 | 135,000 |
| | | | subtotal | 125,000 | 135,000 |
| | 60015550 523150 | Public Entity Liability Insurance Premiums | Management Liability Insurance Premiums | 10,000 | 10,000 |
| | | | Employment Practices Insurance Premiums | 20,000 | 20,000 |
| | | | subtotal | 30,000 | 30,000 |
| | 60015550 523160 | Workers Compensation Excess Liability Insurance Premiums | Insurance Policy Premiums (Audit) | 2,000 | 3,000 |
| | | | Excess Liability Insurance Premiums | 58,000 | 60,000 |
| | | | subtotal | 60,000 | 63,000 |
| | 60015550 523170 | Employee Benefits Liability Insurance Premiums | Insurance Premiums | 500 | 500 |
| | | | subtotal | 500 | 500 |
| | 60015550 523180 | Criminal Liability Insurance Premiums | Insurance Premiums | 4,000 | 4,000 |
| | | | subtotal | 4,000 | 4,000 |
| | 60015550 523190 | Umbrella Liability Insurance Premiums | Insurance Premiums | 75,000 | 75,000 |
| | | | subtotal | 75,000 | 75,000 |
| | 60015550 552200 | Claims and Judgments | Claims and Judgments | 505,000 | 450,000 |
| | | | subtotal | 505,000 | 450,000 |
| Total | | | | \$ 1,169,500 | \$ 1,142,000 |

APPENDIX

Alpharetta Convention & Visitors Bureau Fiscal Year 2014 Budget

Alpharetta Convention & Visitors Bureau Fiscal Year 2014 Recommended Budget

| | |
|------------------------|---------------------|
| Occupancy Tax Revenues | \$ 1,603,210 |
| Interest Income | 2,360 |
| Accumulated Surplus | 24,753 |
| TOTAL REVENUE | \$ 1,630,323 |

| | |
|--|---------------------|
| Salary & Benefits | \$ 723,060 |
| Accounting & Legal Fees | 12,000 |
| Advertising | |
| <i>Georgia/Metro Atlanta Ads</i> | 115,440 |
| <i>National/Regional Ads</i> | 160,300 |
| Business License | 325 |
| Computer Equipment | 4,100 |
| Business Development | |
| Verizon Wireless Amphitheatre | 53,960 |
| Braves | 9,906 |
| Computer Software/Maintenance | 36,214 |
| Research | 3,600 |
| Contingency Fund | 47,506 |
| Insurance | 3,000 |
| Meeting Expenses | 27,646 |
| Membership Dues | 16,591 |
| Subscriptions | 705 |
| Office Equipment/Leases | 16,800 |
| Office Rent (utilities, cleaning, security) | 79,800 |
| Office Supplies/Furniture | 18,090 |
| Postage & Shipping | 16,200 |
| Premiums/Gifts | 29,500 |
| Printing/Production | 74,050 |
| Taxes/Leased Equipment | 1,500 |
| Public Relations | 32,150 |
| Sponsorships/Bid Fees | 54,950 |
| Telephone & ISP | 22,380 |
| Tradeshows/Conference/Professional Development | 69,800 |
| Staff Development | 750 |
| TOTAL EXPENSES | \$ 1,630,323 |

