CITY OF AUBURN APPROVED FY 2014 BUDGET

Budget Adoption will be held at 7:00 p.m. in the City Council Chambers located at 1361 4th Avenue, Auburn GA 30011 on September 5, 2013

TABLE OF CONTENTS FY 2014 BUDGET

TAB A

AUBURN
GEORGIA - EST. 1892

MAYOR
Linda Blechinger

CITY ADMINISTRATOR
Ron Griffith

CITY COUNCIL
Dorissa Shackelford
Donna Scouten
Peggy Langley
Robert Vogel

CITY OF AUBURN
MAYOR AND CITY COUNCIL
FY 2014 Budget Public Hearing
FOR
August 29, 2013
7:00 PM
COUNCIL CHAMBERS

PUBLIC HEARING ON FY 2014 BUDGET: A Public Hearing on the FY 2014 Budget has been scheduled for Thursday, August 29, 2013 at 7:00 p.m. in the City Council Chambers located at 1361 4th Avenue, Auburn, GA 30011. At this meeting, the Mayor and Council will receive both written and oral comments about the Annual Operating and Capital Budget for the City of Auburn, GA. A qualified interpreter for the hearing impaired will be available upon request. Request must be made at least five (5) days in advance of the meeting. Please call 770-963-4002 Ext. 204 to request an interpreter or for more information.

1. **Public Hearing**
   A. Power Point Presentation – Ron Griffith
   B. Public Comments For and Against

Agenda subject to change prior to meeting

City of Auburn, GA

Fiscal Year 2014 (FY 2014) Budget Review and Adoption

October 1, 2013 – September 30, 2014

PUBLIC HEARING ON FY 2014 BUDGET: A Public Hearing on the FY 2014 Budget has been scheduled for Thursday, August 29, 2013 at 7:00 p.m. in the City Council Chambers located at 1361 4th Avenue, Auburn, GA 30011. At this meeting, the Mayor and Council will receive both written and oral comments about the Annual Operating and Capital Budget for the City of Auburn, GA. A qualified interpreter for the hearing impaired will be available upon request. Request must be made at least five (5) days in advance of the meeting. Please call 770-963-4002 Ext. 204 to request an interpreter or for more information.

MAYOR'S RECOMMENDED BUDGET AVAILABLE FOR REVIEW: The FY 2014 Proposed Budget will be available for public inspection during normal office hours on Monday, August 26, 2013 at the following locations: Auburn Library, 24 5th Street and Auburn City Hall. Summary information can also be found at the City's website at www.cityofauburn-ga.org .

BUDGET ADOPTION: By ordinance, the Mayor and Council of the City of Auburn are scheduled to adopt the FY 2014 Budget at their regularly scheduled Business Meeting on Thursday, September 5, 2013. The meeting will be held at 7:00 p.m. in the City Council Chambers located at 1361 4th Avenue, Auburn, GA 30011.

TAB B

FY 2014 BUDGET ANALYSIS
FOR
CITY OF AUBURN

1. General Fund:	FY 2014	FY 2013	FY 2012
	$2,882,431.36	**$2,854,228.84**	**$3,329,276.49**

FY 2014 Budget **$28,202.52** increase from FY 2013 or 1.0%

Since FY 2008 **$3,814,168.00** a reduction for FY 2014 of **$931,736 or (-24.4%)**

2. Water Revenue **$1,653,295** and Expenditures **$1,408,144.50**
   Stormwater Revenue **$106,000** and Expenditures **$106,000**
   Total Revenue **$4,644,726.36** and Expenditures **4,396,578.86 in all Funds**

3. Two new Police Vehicles

4. One new Water Meter Vehicle or funds used for Web-based water meter data management system

5. Performance Based Budget with objectives, work load measurements and time lines for accomplishments

6. Across the board 2.5% raises for staff starting first pay check in April 2014

7. No Interfund Transfers

8. No increase in Health, Dental, Prescription and Life Insurance Coverage to City

9. Reduced Personnel Positions from 49 to 45

TAB C

CITY OF AUBURN

Personnel Cost FY 2014

General Fund	# of Positions FY 2013	Cost FY 2013	# of Positions FY 2014	Cost FY 2014
32000 Police	22	$ 805,321.60	22	$ 812,274.32
15100 Finance/Admin	4	$ 183,705.60	4	$ 181,896.00
26500 Court	1	$ 44,096.00	1	$ 44,096.00
74500 Code Enfor.	0	$ -	0	$ -
41000 Public Works	2	$ 55,556.80	2	$ 53,684.80
74100 Planning	2	$ 87,511.20	2	$ 88,609.60
62000 Parks/Leisure	2	$ 66,497.60	2	$ 66,497.60
75500 DDA	0	$ -	0	$ -
SUB-TOTAL	**33**	**$ 1,242,688.80**	**33**	**$ 1,247,058.32**
Enterprise Funds				
44000 Water	11	$ 369,678.40	11	$ 366,475.20
43200 Stormwater	1	$ 39,041.60	1	$ 39,041.60
75610 Transit	4	$ 22,304.10	0	
SUB-TOTAL	**16**	**$ 431,024.10**	**12**	**$ 405,516.80**
TOTALS	**49**	**$ 1,673,712.90**	**45**	**$ 1,652,575.12**

SUMMARY

General Fund	33	$ 1,242,688.80	33	$ 1,247,058.32
Water Fund	11	$ 369,678.40	11	$ 366,475.20
Storm Water fund	1	$ 39,041.60	1	$ 39,041.60
Transit fund	4	$ 22,304.10	0	$ -
Total Personnel	49	$ 1,673,712.90	45	**$ 1,652,575.12**

Total Pay Increase 6 Months $20,812.87

TAB D

CITY OF AUBURN
APPROVED BUDGET FY2014
COMPARISON FY2011, FY2012, FY2013, FY2014
SEPTEMBER 5, 2013

DEPARTMENT	FY2011 APPROVED	FY2012 APPROVED	FY2013 APPROVED	FY2014 APPROVED
LEGISLATIVE - GG	$ 38,855.04	$ 37,855.04	$ 39,089.76	$ 38,432.96
EXECUTIVE - MAYOR - GG	$ 52,553.80	$ 51,503.80	$ 41,732.40	$ 40,793.20
ELECTIONS - GG	$ 3,850.00	$ 3,685.24	$ 3,200.00	$ 3,500.00
FINANCIAL - GG	$ 355,016.53	$ 353,760.84	$ 302,930.22	$ 295,760.77
LAW - GG	$ 30,000.00	$ 15,000.00	$ 15,000.00	$ 15,000.00
IT INFORMATION TECH. - GG	$ 122,816.32	$ 117,500.00	$ 73,800.00	$ 73,200.00
GOV'T BLDG - GG	$ 80,850.00	$ 76,090.00	$ 60,318.52	$ 65,591.43
MUNICIPAL COURT - PS	$ 153,852.29	$ 92,755.27	$ 87,185.58	$ 86,440.54
POLICE - PS	$ 1,458,684.35	$ 1,501,975.27	$ 1,441,328.05	$ 1,462,767.99
PUBLIC WORKS - PW	$ 351,889.83	$ 316,909.70	$ 155,197.29	$ 143,302.01
ROADS - PW	$ 66,000.00	$ 85,900.00	$ 68,088.52	$ 69,861.43
STREET LIGHTING - PW	$ 75,000.00	$ 75,000.00	$ 81,000.00	$ 82,000.00
SPECIAL EVENTS - GG	$ 56,750.00	$ 54,250.00	$ 30,566.42	$ 34,080.66
PARKS & LEISURE - GG	$ 117,821.68	$ 152,964.12	$ 165,930.26	$ 176,843.12
LIBRARY - GG	$ 119,022.68	$ 122,593.00	$ 122,593.00	$ 122,593.00
PLANNING & ZONING - GG	$ 150,896.09	$ 156,134.38	$ 152,868.82	$ 154,814.25
CODE ENFORCEMENT - GG	$ 65,125.03	$ 64,524.26	$ 7,450.00	$ 5,600.00
DDA - GG	$ 52,003.02	$ 50,875.57	$ 5,950.00	$ 11,850.00
TOTAL GENERAL FUND BUDGET	**$ 3,350,986.66**	**$ 3,329,276.49**	**$ 2,854,228.84**	**$ 2,882,431.36**
GENERAL FUND REVENUE	**$ 3,350,986.66**	**$ 3,329,276.49**	**$ 2,854,228.84**	**$ 2,882,431.36**

SUMMARY OF WATER FUND BUDGET			
EXPENSE		**$ 1,364,254.00**	**$ 1,408,144.50**
REVENUE		**$ 1,503,900.00**	**$ 1,653,295.00**
SUMMARY OF STORM WATER BUDGET			
EXPENSE		**$ 105,755.45**	**$ 106,000.00**
REVENUE		**$ 106,000.00**	**$ 106,000.00**

CITY OF AUBURN
APPROVED BUDGET FY2014
COMPARISON FY2011 - FY2013
SEPTEMBER 5, 2013

Account	Description	Actual Revenue FY2011	Actual Budget FY2012	Actual Revenue FY2012	Approved Budget FY2013	Approved Budget FY2014
100-000-00000-00000-122500	DEFERRED REVENUES	0.00	0.00	170.00	0.00	0.00
100-000-00000-00000-034782	SPECIAL EVENT CELEBRATION	0.00	0.00	0.00	6,000.00	0.00
100-000-00000-00000-034783	AUBURN FEST CELEBRATION	5,038.50	8,000.00	1,065.00	0.00	3,500.00
100-000-00000-00000-034784	JULY 4TH FEST CELEBRATION	9,082.00	10,000.00	5,980.00	0.00	5,000.00
100-000-00000-00000-034785	AUBURN PAGEANT	0.00	0.00	0.00	0.00	0.00
100-000-00000-00000-034786	DONATIONS - CHRISTMAS SEASON	2,000.00	2,000.00	0.00	0.00	0.00
100-000-00000-00000-034787	DONATIONS - DDA	0.00	0.00	250.00	0.00	0.00
100-000-00000-00000-034790	DONATIONS - POLICE DEPT	0.00	3,000.00	100.00	0.00	0.00
100-000-00000-00000-034791	DONATIONS - PARKS & LEISURE	0.00	2,000.00	400.00	1,000.00	1,000.00
100-000-00000-00000-034792	DONATIONS - LIBRARY	0.00	0.00	0.00	0.00	0.00
100-000-00000-00000-034793	DONATIONS - TRANSIT	0.00	0.00	0.00	0.00	0.00
100-000-00000-00000-311100	REAL PROPERTY - CURRENT YEAR	603,402.16	650,000.00	507,928.60	550,000.00	545,000.00
100-000-00000-00000-311110	PUBLIC UTILITY REVENUES	0.00	0.00	0.00	0.00	0.00
100-000-00000-00000-311200	REAL PROPERTY - PRIOR YEARS	0.00	4,000.00	29,962.68	4,000.00	32,000.00
100-000-00000-00000-311300	PERSONAL PROP - CURRENT YEAR	1,700.97	0.00	42,827.48	0.00	43,000.00
100-000-00000-00000-311310	PERSONAL PROP - MOTOR VEH	53,567.54	50,000.00	57,368.93	50,000.00	55,000.00
100-000-00000-00000-311320	PERSONAL PROP - MOBILE HOME RE	1,227.20	2,500.00	280.35	1,200.00	1,200.00
100-000-00000-00000-311350	RAILROAD EQUIPMENT	293.84	300.00	274.32	275.00	275.00
100-000-00000-00000-311400	PERSONAL PROP - PRIOR YEAR	0.00	500.00	0.00	1,400.00	5,000.00
100-000-00000-00000-311600	REAL ESTATE TFR (INTANGIBLE)	5,632.30	6,000.00	3,938.41	5,700.00	6,500.00
100-000-00000-00000-311705	FRANCHISE FEE-GAS	7,314.78	10,000.00	5,687.61	7,500.00	7,000.00
100-000-00000-00000-311710	FRANCHISE FEE-ELECTRIC	222,777.38	231,000.00	236,537.94	235,000.00	238,000.00
100-000-00000-00000-311715	FRANCHISE FEE - SANITATION	27,901.92	30,000.00	28,442.18	28,000.00	28,500.00
100-000-00000-00000-311750	FRANCHISE TAX-TELEVISION/CABLE	45,783.53	46,000.00	47,066.70	46,000.00	47,100.00
100-000-00000-00000-311760	FRANCHISE TAX-TELEPHONE	11,933.29	14,500.00	13,944.99	13,000.00	13,500.00
100-000-00000-00000-311790	FRANCHISE TAX-OTHER	0.00	0.00	0.00	0.00	0.00
100-000-00000-00000-313100	LOCAL OPTION SALES & USE TAX	1,007,989.67	1,190,000.00	1,038,872.44	955,000.00	900,000.00
100-000-00000-00000-313125	BC TAVT COLLECTIONS	0.00	0.00	0.00	0.00	206,000.00
100-000-00000-00000-313126	GC TAVT COLLECTIONS	0.00	0.00	0.00	0.00	6,000.00
100-000-00000-00000-313150	GC ENERGY EXCISE TAX	0.00	0.00	0.00	0.00	100.00
100-000-00000-00000-313152	BC ENERGY EXCISE TAX	0.00	0.00	0.00	0.00	4,200.00
100-000-00000-00000-314200	EXCISE TAX-ALCOHOLIC BEVERAGE	63,761.37	85,000.00	72,109.06	64,000.00	74,000.00
100-000-00000-00000-316100	BUSINESS AND OCCUPATION TAXES	26,038.85	26,000.00	20,282.12	27,000.00	27,000.00

Account	Description	Actual Revenue FY2011	Actual Budget FY2012	Actual Revenue FY2012	Approved Budget FY2013	Approved Budget FY2014
100-000-00000-00000-316150	INSURANCE PREMIUM EXCISE TAXES	16,622.10	17,500.00	15,790.00	17,000.00	18,000.00
100-000-00000-00000-316200	INSURANCE PREMIUM TAXES	371,654.77	386,000.00	323,029.24	325,000.00	345,000.00
100-000-00000-00000-316300	FINANCIAL INSTITUTION TAXES	0.00	8,000.00	0.00	0.00	0.00
100-000-00000-00000-319000	PENALTIES & INT-DELINQUENT TAX	60.14	0.00	0.00	0.00	0.00
100-000-00000-00000-321100	BUSINESS LICENSE-ALCOHOLIC BEV	14,375.00	20,000.00	15,865.00	14,500.00	16,000.00
100-000-00000-00000-321200	BUSINESS LICENSE-GENERAL	0.00	0.00	0.00	0.00	0.00
100-000-00000-00000-321250	GAMING LICENSE & PERMIT	0.00	0.00	500.00	0.00	0.00
100-000-00000-00000-321900	BUSINESS LICENSE-OTHER	0.00	0.00	0.00	0.00	0.00
100-000-00000-00000-321905	FORECLOSURE REGISTRATIONS	0.00	0.00	0.00	0.00	3,500.00
100-000-00000-00000-321910	BACKGROUND CHECKS	0.00	0.00	0.00	0.00	0.00
100-000-00000-00000-322210	ZONING AND LAND USE	3,420.00	6,500.00	6,334.50	3,500.00	4,500.00
100-000-00000-00000-322230	PERMITS - SIGNS	1,801.00	2,500.00	2,495.50	1,800.00	2,000.00
100-000-00000-00000-322280	PARKS & LEISURE FUND RAISING	614.31	2,500.00	303.90	500.00	500.00
100-000-00000-00000-322285	PARKS & LEISURE PROGRAM FEES	295.00	1,500.00	1,351.11	500.00	1,350.00
100-000-00000-00000-322290	ATHLETIC FIELD RENTALS	0.00	0.00	0.00	0.00	200.00
100-000-00000-00000-322295	OTHER RENTALS	0.00	0.00	0.00	0.00	100.00
100-000-00000-00000-322310	PAVILLION/CAMPSITE RENTALS	220.00	750.00	650.00	500.00	500.00
100-000-00000-00000-322315	OTHER BLDG RENTALS	0.00	0.00	712.50	0.00	6,600.00
100-000-00000-00000-322410	J.D. WITHERS -BLDG RENTAL	837.50	2,500.00	1,329.50	900.00	900.00
100-000-00000-00000-322490	LOVE OF DOGS - DDA	1,155.37	1,000.00	764.00	0.00	0.00
100-000-00000-00000-322495	FARMER'S MARKET - DDA	235.00	400.00	215.00	200.00	200.00
100-000-00000-00000-322500	COMMUNITY GARDEN - DDA	0.00	500.00	0.00	0.00	0.00
100-000-00000-00000-322505	DDA FUND RAISING	413.00	1,500.00	513.25	500.00	0.00
100-000-00000-00000-322510	COMMUNITY YARD SALES	1,330.00	1,000.00	1,290.00	1,000.00	1,500.00
100-000-00000-00000-322525	ARMED FORCES DAY	6,381.00	2,000.00	310.00	0.00	0.00
100-000-00000-00000-322535	SEPT 11TH DAY OF SERVICE	254.00	0.00	0.00	0.00	0.00
100-000-00000-00000-323100	PERMITS - BLDG STRUCTURES	9,010.50	20,000.00	12,435.75	118,003.84	20,200.00
100-000-00000-00000-335100	HOMEOWNERS TAX RELIEF GRANT	0.00	0.00	0.00	0.00	0.00
100-000-00000-00000-337100	SPECIAL PURPOSE LOCAL OPT TAX	0.00	0.00	0.00	0.00	0.00
100-000-00000-00000-341185	FUEL SURCHARGE FEE/PD	14,380.00	12,500.00	17,240.00	14,000.00	16,000.00
100-000-00000-00000-341190	TECHNICAL-INT.$10/FEE	7,449.00	7,500.00	8,156.00	7,500.00	8,000.00
100-000-00000-00000-341195	ENCUMBERED TECH FEES	0.00	0.00	0.00	0.00	0.00
100-000-00000-00000-341910	ELECTION QUALIFYING FEES	828.00	0.00	0.00	0.00	0.00
100-000-00000-00000-342000	PUBLIC SAFETY REVENUE	3,919.99	6,000.00	5,125.25	4,500.00	5,200.00
100-000-00000-00000-344110	REFUSE COLLECTION CHARGES	386.93	0.00	63.89	0.00	500.00
100-000-00000-00000-344125	DIRECTIONAL SIGNS	80.00	0.00	45.00	0.00	0.00
100-000-00000-00000-344130	SALE OF RECYCLED MATERIALS	42.10	750.00	134.39	100.00	100.00
100-000-00000-00000-344260	STORM WATER FEES	0.00	0.00	0.00	0.00	0.00
100-000-00000-00000-347900	CULTURE & RECR.- 0THER	0.00	0.00	0.00	0.00	0.00
100-000-00000-00000-349100	CEMETERY FEES	800.00	1,800.00	3,636.00	1,800.00	1,800.00

Account	Description	Actual Revenue FY2011	Actual Budget FY2012	Actual Revenue FY2012	Approved Budget FY2013	Approved Budget FY2014
100-000-00000-00000-351170	MUNICIPAL FINES - COURT	196,903.00	225,000.00	202,270.42	207,000.00	227,956.36
100-000-00000-00000-351175	MUNICIPAL COURT-FINES(CONTRA)	-65,270.20	-53,812.00	-69,331.57	-72,450.00	-72,450.00
100-000-00000-00000-351180	ALEN SIMS - COURT/PD	0.00	0.00	448.00	0.00	500.00
100-000-00000-00000-361000	INTEREST REVENUES	40,535.02	60,000.00	14,893.28	30,000.00	3,600.00
100-000-00000-00000-371000	CONTRIB./DONATIONS-PRIVATE	0.00	0.00	0.00	0.00	0.00
100-000-00000-00000-389000	MISC. REVENUE - OTHER	11,958.23	15,800.00	17,021.12	180,000.00	17,500.00
100-000-00000-00000-389100	INSURANCE CLAIM REIMB.	0.00	0.00	0.00	0.00	0.00
100-000-00000-00000-390275	GREAT AMERICAN CLEAN-UP DAY	1,848.86	2,500.00	2,992.62	2,800.00	2,800.00
100-000-00000-00000-391000	INTERFUND TRANSFERS	153,921.00	206,288.49	0.00	0.00	0.00
100-000-00000-00000-392000	PROCEEDS OF FIXED ASSETS	2,000.00	0.00	850.00	0.00	1,000.00
100-000-00000-00000-393500	PROCEEDS - CAPITAL LEASE	0.00	0.00	0.00	0.00	0.00
TOTAL:		2,893,905.92	3,329,276.49	2,700,922.46	2,854,228.84	2,882,431.36
TOTAL:	GENERAL FUND	2,893,905.92	3,329,276.49	2,700,922.46	2,854,228.84	2,882,431.36

Account	Description	Actual Expense FY2011	Actual Budget FY2012	Actual Expense FY2012	Approved Budget FY2013	Approved Budget FY2014
100-000-11000-00000-511100	REGULAR EMPLOYEES	19,200.00	19,200.00	19,200.00	19,200.00	19,200.00
100-000-11000-00000-512200	SOCIAL SECURITY (FICA) CONTRIB	1,190.40	1,190.40	1,190.40	1,190.40	1,190.40
100-000-11000-00000-512300	MEDICARE	278.40	278.40	278.40	278.40	278.40
100-000-11000-00000-512600	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
100-000-11000-00000-512700	WORKERS COMPENSATION	0.00	72.96	72.96	72.96	72.96
100-000-11000-00000-522130	CUSTODIAL	0.00	0.00	0.00	0.00	0.00
100-000-11000-00000-523100	INS-OTHER THAN EMP BENEF	8,724.80	8,724.80	8,724.50	14,148.00	13,591.20
100-000-11000-00000-523300	ADVERTISING	0.00	0.00	0.00	0.00	0.00
100-000-11000-00000-523400	PRINTING AND BINDING	0.00	0.00	0.00	0.00	0.00
100-000-11000-00000-523500	TRAVEL	2,738.13	2,500.00	2,071.59	1,600.00	1,600.00
100-000-11000-00000-523600	DUES AND FEES	0.00	400.00	933.43	0.00	0.00
100-000-11000-00000-523700	EDUCATION AND TRAINING	2,075.00	4,000.00	1,970.00	2,000.00	2,000.00
100-000-11000-00000-523900	OTHER	0.00	0.00	0.00	0.00	0.00
100-000-11000-00000-531100	GENERAL SUPPLIES & MAT'L	1,537.39	500.00	888.43	0.00	0.00
100-000-11000-00000-531300	FOOD	752.78	988.48	738.95	600.00	500.00
100-000-11000-00000-531400	BOOKS AND PERIODICALS	0.00	0.00	0.00	0.00	0.00
100-000-11000-00000-531700	OTHER SUPPLIES	269.19	0.00	138.60	0.00	0.00
100-000-11000-00000-541100	SITES	0.00	0.00	0.00	0.00	0.00
100-000-11000-00000-542500	OTHER EQUIPMENT	0.00	0.00	0.00	0.00	0.00
TOTAL:		36,766.09	37,855.04	36,207.26	39,089.76	38,432.96
TOTAL:	**11000 LEGISLATIVE COUNCIL**	36,766.09	37,855.04	36,207.26	39,089.76	38,432.96

Account	Description	Actual Expense FY2011	Actual Budget FY2012	Actual Expense FY2012	Approved Budget FY2013	Approved Budget FY2014
100-000-13000-00000-511100	REGULAR EMPLOYEES	18,000.00	18,000.00	18,000.00	18,000.00	18,000.00
100-000-13000-00000-512100	GROUP INSURANCE	0.00	0.00	0.00	0.00	0.00
100-000-13000-00000-512200	SOCIAL SECURITY (FICA) CONTRIB	1,116.00	1,116.00	1,116.00	1,116.00	1,116.00
100-000-13000-00000-512300	MEDICARE	261.00	261.00	261.00	261.00	261.00
100-000-13000-00000-512400	RETIREMENT CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
100-000-13000-00000-512600	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
100-000-13000-00000-512700	WORKERS COMPENSATION	0.00	68.40	68.40	68.40	68.40
100-000-13000-00000-512900	OTHER EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00
100-000-13000-00000-521200	PROFESSIONAL	3,000.00	4,000.00	1,933.43	2,000.00	2,000.00
100-000-13000-00000-522320	RENTAL OF EQUIP AND VEHICLES	0.00	0.00	0.00	0.00	0.00
100-000-13000-00000-523100	INS-OTHER THAN EMP BENEF	2,181.20	2,181.20	2,181.20	3,537.00	3,397.80
100-000-13000-00000-523210	COMMUNICATIONS-MOBILE	1,185.42	1,400.00	1,384.03	1,100.00	750.00
100-000-13000-00000-523230	COMMUNICATIONS-POSTAGE	0.00	100.00	0.00	0.00	0.00
100-000-13000-00000-523300	ADVERTISING	350.00	1,000.00	497.50	750.00	750.00
100-000-13000-00000-523400	PRINTING AND BINDING	0.00	500.00	128.00	300.00	200.00
100-000-13000-00000-523500	TRAVEL	4,112.74	4,000.00	4,810.95	3,000.00	2,200.00
100-000-13000-00000-523600	DUES AND FEES	7,245.77	9,500.00	10,132.52	8,000.00	8,000.00
100-000-13000-00000-523700	EDUCATION AND TRAINING	1,574.00	5,000.00	1,825.00	2,000.00	2,800.00
100-000-13000-00000-531100	GENERAL SUPPLIES & MAT'L	1,629.05	350.00	895.06	500.00	400.00
100-000-13000-00000-531300	FOOD	7,130.71	3,577.20	1,391.56	1,000.00	750.00
100-000-13000-00000-531400	BOOKS & PERIODICALS	960.00	450.00	92.35	100.00	100.00
100-000-13000-00000-531700	OTHER SUPPLIES	269.18	0.00	0.00	0.00	0.00
100-000-13000-00000-542300	FURNITURE AND FIXTURES	0.00	0.00	0.00	0.00	0.00
TOTAL:		**49,015.07**	**51,503.80**	**44,717.00**	**41,732.40**	**40,793.20**
TOTAL:	**13000 EXECUTIVE MAYOR**	**49,015.07**	**51,503.80**	**44,717.00**	**41,732.40**	**40,793.20**

Account	Description	Actual Expense FY2011	Actual Budget FY2012	Actual Expense FY2012	Approved Budget FY2013	Approved Budget FY2014
100-000-14000-00000-521200	PROFESSIONAL	3,554.00	3,560.00	3,174.00	3,200.00	3,300.00
100-000-14000-00000-521300	TECHNICAL	0.00	0.00	0.00	0.00	0.00
100-000-14000-00000-522320	RENTAL OF EQUIP AND VEHICLES	0.00	0.00	0.00	0.00	0.00
100-000-14000-00000-523230	COMMUNICATIONS-POSTAGE	0.00	0.00	0.00	0.00	0.00
100-000-14000-00000-523300	ADVERTISING	611.99	125.24	0.00	0.00	0.00
100-000-14000-00000-523400	PRINTING AND BINDING	0.00	0.00	0.00	0.00	0.00
100-000-14000-00000-523500	TRAVEL	0.00	0.00	0.00	0.00	0.00
100-000-14000-00000-523700	EDUCATION AND TRAINING	0.00	0.00	0.00	0.00	0.00
100-000-14000-00000-531100	GENERAL SUPPLIES & MAT'L	0.00	0.00	0.00	0.00	0.00
100-000-14000-00000-531300	FOOD	0.00	0.00	0.00	0.00	200.00
100-000-14000-00000-542500	OTHER EQUIPMENT	0.00	0.00	0.00	0.00	0.00
TOTAL:		**4,165.99**	**3,685.24**	**3,174.00**	**3,200.00**	**3,500.00**
TOTAL:	**14000 ELECTIONS**	**4,165.99**	**3,685.24**	**3,174.00**	**3,200.00**	**3,500.00**

Account	Description	Actual Expense FY2011	Actual Budget FY2012	Actual Expense FY2012	Approved Budget FY2013	Approved Budget FY2014
100-000-15100-00000-511100	REGULAR EMPLOYEES	191,771.20	183,705.60	175,763.98	183,705.60	184,169.70
100-000-15100-00000-511300	OVERTIME	0.00	0.00	0.00	0.00	0.00
100-000-15100-00000-511400	ACCRUED VACATION	0.00	0.00	0.00	0.00	0.00
100-000-15100-00000-512000	FRINGE BENEFITS	300.00	600.00	450.00	450.00	450.00
100-000-15100-00000-512100	GROUP INSURANCE	31,818.45	33,006.96	30,577.92	31,435.20	31,435.20
100-000-15100-00000-512200	SOCIAL SECURITY (FICA) CONTRIB	11,566.58	11,426.95	10,623.53	11,417.65	11,446.42
100-000-15100-00000-512210	OTHER PAYROLL TAXES	0.00	0.00	0.00	0.00	0.00
100-000-15100-00000-512300	MEDICARE	2,705.14	2,672.43	2,484.38	2,670.26	2,676.99
100-000-15100-00000-512400	RETIREMENT CONTRIBUTION	15,359.64	13,017.00	12,776.28	13,080.03	10,453.60
100-000-15100-00000-512600	UNEMPLOYMENT INSURANCE	7,920.00	4,300.00	0.00	4,300.00	0.00
100-000-15100-00000-512700	WORKERS COMPENSATION	1,433.22	824.35	824.35	824.35	724.51
100-000-15100-00000-512900	OTHER EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00
100-000-15100-00000-521100	OFFICIAL / ADMINISTRATIVE	0.00	0.00	0.00	0.00	0.00
100-000-15100-00000-521200	PROFESSIONAL	17,795.00	18,000.00	19,298.47	18,000.00	18,000.00
100-000-15100-00000-522210	REPAIR/MAINT.-VEHICLE	1,160.64	1,200.00	3,896.29	1,200.00	1,200.00
100-000-15100-00000-522220	REPAIR / MAINT. - EQUIP	0.00	0.00	229.73	0.00	0.00
100-000-15100-00000-522310	RENTAL OF LAND AND BUILDINGS	2,100.00	2,100.00	1,930.00	2,000.00	0.00
100-000-15100-00000-522320	RENTAL OF EQUIP AND VEHICLES	3,825.31	4,000.00	3,779.03	0.00	2,500.00
100-000-15100-00000-523100	INS-OTHER THAN EMP BENEF	23,888.82	23,040.55	24,610.55	2,547.13	2,654.35
100-000-15100-00000-523110	COMMERCIAL INS/DEDUCT	0.00	0.00	0.00	0.00	0.00
100-000-15100-00000-523200	COMMUNICATIONS-TELEPHONE	5,202.00	5,192.00	8,926.40	5,200.00	5,500.00
100-000-15100-00000-523210	COMMUNICATIONS-MOBILE PHONE	2,853.58	2,775.00	3,227.51	2,800.00	1,800.00
100-000-15100-00000-523230	COMMUNICATIONS-POSTAGE	3,263.81	3,400.00	3,222.96	3,400.00	3,600.00
100-000-15100-00000-523300	ADVERTISING	3,074.47	2,000.00	1,401.46	1,000.00	1,000.00
100-000-15100-00000-523350	MARKETING	19,640.91	15,000.00	14,128.00	4,000.00	4,000.00
100-000-15100-00000-523400	PRINTING AND BINDING	445.30	700.00	899.20	700.00	700.00
100-000-15100-00000-523500	TRAVEL	4,555.68	3,000.00	2,431.63	2,200.00	2,200.00
100-000-15100-00000-523550	DONATIONS & CONTRIBUTIONS	10.00	500.00	0.00	0.00	0.00
100-000-15100-00000-523600	DUES AND FEES	2,354.60	2,200.00	2,962.44	2,000.00	1,300.00
100-000-15100-00000-523700	EDUCATION AND TRAINING	6,559.48	5,500.00	2,177.64	2,000.00	2,700.00

Account	Description	Actual Expense FY2011	Actual Budget FY2012	Actual Expense FY2012	Approved Budget FY2013	Approved Budget FY2014
100-000-15100-00000-531100	GENERAL SUPPLIES & MAT'L	12,346.21	11,000.00	10,156.76	5,500.00	5,100.00
100-000-15100-00000-531210	WATER / SEWERAGE	0.00	700.00	0.00	0.00	0.00
100-000-15100-00000-531270	GASOLINE / DIESEL	1,390.64	500.00	933.16	500.00	500.00
100-000-15100-00000-531300	FOOD	3,846.76	3,000.00	1,777.78	1,500.00	1,000.00
100-000-15100-00000-531400	BOOKS AND PERIODICALS	175.50	400.00	59.15	200.00	50.00
100-000-15100-00000-531600	SMALL EQUIPMENT	0.00	0.00	32.10	0.00	0.00
100-000-15100-00000-531700	OTHER SUPPLIES	71.58	0.00	602.92	0.00	400.00
100-000-15100-00000-542200	VEHICLES	0.00	0.00	0.00	0.00	0.00
100-000-15100-00000-542300	FURNITURE AND FIXTURES	2,312.97	0.00	500.00	0.00	0.00
100-000-15100-00000-542500	OTHER EQUIPMENT	0.00	0.00	0.00	300.00	200.00
TOTAL:		379,747.49	353,760.84	340,683.62	302,930.22	295,760.77
TOTAL:	15100 FINANCIAL ADMINISTRATION	379,747.49	353,760.84	340,683.62	302,930.22	295,760.77

Account	Description	Actual Expense FY2011	Actual Budget FY2012	Actual Expense FY2012	Approved Budget FY2013	Approved Budget FY2014
100-000-15300-00000-521200	PROFESSIONAL	15,675.74	30,000.00	17,173.89	15,000.00	15,000.00
TOTAL:		15,675.74	30,000.00	17,173.89	15,000.00	15,000.00
TOTAL:	15300 LAW	15,675.74	30,000.00	17,173.89	15,000.00	15,000.00

Account	Description	Actual Expense FY2011	Actual Budget FY2012	Actual Expense FY2012	Approved Budget FY2013	Approved Budget FY2014
100-000-15350-00000-521200	PROFESSIONAL	75,502.68	90,000.00	88,791.81	59,400.00	56,500.00
100-000-15350-00000-521300	TECHNICAL	47,487.50	24,000.00	20,421.85	14,400.00	15,000.00
100-000-15350-00000-523200	COMMUNICATIONS-TELEPHONE	0.00	500.00	0.00	0.00	500.00
100-000-15350-00000-529999	CONTRACT SERVICES ALLOCATION	2,800.00	0.00	0.00	0.00	0.00
100-000-15350-00000-542400	COMPUTERS	1,494.78	0.00	1,154.97	0.00	1,200.00
100-000-15350-00000-542500	OTHER EQUIPMENT	3,116.64	3,000.00	2,595.82	0.00	0.00
100-000-15350-00000-549999	CAPITAL COST ALLOCATION	0.00	0.00	0.00	0.00	0.00
TOTAL:		**130,401.60**	**117,500.00**	**112,964.45**	**73,800.00**	**73,200.00**
TOTAL:	**15350 IT INFORMATION TECH.**	**130,401.60**	**117,500.00**	**112,964.45**	**73,800.00**	**73,200.00**

Account	Description	Actual Revenue FY2011	Actual Budget FY2012	Actual Revenue FY2012	Approved Budget FY2013	Approved Budget FY2014
100-000-15650-00000-511100	REGULAR EMPLOYEES	388.43	0.00	0.00	0.00	0.00
100-000-15650-00000-512000	FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00
100-000-15650-00000-512100	GROUP INSURANCE	0.00	0.00	0.00	0.00	0.00
100-000-15650-00000-512200	SOCIAL SECURITY (FICA) CONTR	24.08	0.00	0.00	0.00	0.00
100-000-15650-00000-512300	MEDICARE	5.63	0.00	0.00	0.00	0.00
100-000-15650-00000-512400	RETIREMENT CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
100-000-15650-00000-512600	UMEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
100-000-15650-00000-512700	WORKERS COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-000-15650-00000-512900	OTHER EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00
100-000-15650-00000-521200	PROFESSIONAL	0.00	0.00	0.00	0.00	0.00
100-000-15650-00000-521300	TECHNICAL	0.00	0.00	0.00	0.00	0.00
100-000-15650-00000-522130	CUSTODIAL	0.00	0.00	0.00	0.00	0.00
100-000-15650-00000-522200	REPAIR / MAINT.- BLDG	10,827.45	14,000.00	11,281.67	6,600.00	8,000.00
100-000-15650-00000-522210	REPAIR / MAINT.- VEHICLE	1,371.27	0.00	1,010.81	0.00	0.00
100-000-15650-00000-522320	RENTAL OF EQUIP AND VEHICLES	804.00	1,000.00	804.00	1,000.00	1,000.00
100-000-15650-00000-523100	INS.-OTHER THAN EMP BENEFITS	0.00	0.00	0.00	1,388.52	1,561.43
100-000-15650-00000-523850	CONTRACT LABOR	42,148.16	44,000.00	45,174.04	39,000.00	39,000.00
100-000-15650-00000-529999	CONTRACT SERVICES ALLOC.	0.00	0.00	0.00	0.00	0.00
100-000-15650-00000-531100	GENERAL SUPPLIES & MAT'L	8,830.16	5,000.00	5,832.49	5,000.00	6,000.00
100-000-15650-00000-531210	WATER / SEWERAGE	519.58	500.00	518.80	500.00	800.00
100-000-15650-00000-531215	STORM WATER UTILITY FEES	290.00	290.00	490.00	490.00	390.00
100-000-15650-00000-531220	NATURAL GAS	1,634.67	2,300.00	1,157.86	1,840.00	1,840.00
100-000-15650-00000-531230	ELECTRICITY	13,115.97	9,000.00	11,018.47	4,500.00	7,000.00
100-000-15650-00000-531700	OTHER SUPPLIES	0.00	0.00	0.00	0.00	0.00
100-000-15650-00000-539999	SUPPLIES COST ALLOCATION	0.00	0.00	0.00	0.00	0.00
100-000-15650-00000-541300	BUILDINGS	1,523.89	0.00	0.00	0.00	0.00
100-000-15650-00000-542200	VEHICLES	681.30	0.00	0.00	0.00	0.00
100-000-15650-00000-542500	OTHER EQUIPMENT	399.00	0.00	482.88	0.00	0.00
100-000-15650-00000-549999	CAPITAL COST ALLOCATION	0.00	0.00	0.00	0.00	0.00
TOTAL:		82,563.59	76,090.00	77,771.02	60,318.52	65,591.43
TOTAL:	15650 GOVERNMENT BLDG	82,563.59	76,090.00	77,771.02	60,318.52	65,591.43

Account	Description	Actual Expense FY2011	Actual Budget FY2012	Actual Expense FY2012	Approved Budget FY2013	Approved Budget FY2014
100-000-26500-00000-511100	REGULAR EMPLOYEES	76,497.39	44,096.00	44,096.00	44,096.00	44,647.20
100-000-26500-00000-511300	OVERTIME	0.00	0.00	0.00	0.00	0.00
100-000-26500-00000-511400	ACCRUED VACATION	0.00	0.00	0.00	0.00	0.00
100-000-26500-00000-512000	FRINGE BENEFITS	300.00	150.00	150.00	150.00	150.00
100-000-26500-00000-512100	GROUP INSURANCE	20,353.74	10,950.66	11,301.83	10,429.20	10,429.20
100-000-26500-00000-512200	SOCIAL SECURITY (FICA) CONTRIB	4,630.27	2,743.25	2,679.00	2,743.25	2,777.43
100-000-26500-00000-512300	MEDICARE	1,082.95	641.57	626.62	641.57	649.56
100-000-26500-00000-512400	RETIREMENT CONTRIBUTION	6,128.28	3,124.55	3,066.78	3,139.68	2,549.94
100-000-26500-00000-512600	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
100-000-26500-00000-512700	WORKERS COMPENSATION	339.99	167.57	167.57	167.57	170.23
100-000-26500-00000-512900	OTHER EMPLOYEE BENEFITS	25.55	500.00	0.00	500.00	0.00
100-000-26500-00000-521200	PROFESSIONAL	36,803.25	21,765.00	20,690.50	20,000.00	20,000.00
100-000-26500-00000-522130	CUSTODIAL	0.00	0.00	0.00	0.00	0.00
100-000-26500-00000-522200	REPAIR / MAINT.- BLDG	0.00	0.00	0.00	0.00	0.00
100-000-26500-00000-523100	INS.-OTHER THAN EMP BENEFITS	116.67	116.67	116.67	18.31	16.98
100-000-26500-00000-523230	COMMUNICATIONS-POSTAGE	567.00	600.00	833.32	800.00	800.00
100-000-26500-00000-523300	ADVERTISING	0.00	0.00	0.00	0.00	0.00
100-000-26500-00000-523400	PRINTING AND BINDING	1,265.04	1,000.00	817.50	1,000.00	1,000.00
100-000-26500-00000-523500	TRAVEL	-120.00	600.00	0.00	200.00	150.00
100-000-26500-00000-523600	DUES AND FEES	322.00	0.00	0.00	50.00	50.00
100-000-26500-00000-523700	EDUCATION AND TRAINING	185.00	1,500.00	150.00	750.00	750.00
100-000-26500-00000-531100	GENERAL SUPPLIES & MAT'L	2,081.51	2,500.00	2,445.04	2,000.00	1,500.00
100-000-26500-00000-542300	FURNITURES AND FIXTURES	232.64	300.00	0.00	0.00	500.00
100-000-26500-00000-542400	COMPUTERS	374.98	2,000.00	221.24	500.00	300.00
TOTAL:		151,186.26	92,755.27	87,362.07	87,185.58	86,440.54
TOTAL:	26500 MUNICIPAL COURT	151,186.26	92,755.27	87,362.07	87,185.58	86,440.54

Account	Description	Actual Expense FY2011	Actual Budget FY2012	Actual Expense FY2012	Approved Budget FY2013	Approved Budget FY2014
100-000-32000-00000-511100	REGULAR EMPLOYEES	850,016.41	823,030.00	792,707.18	805,521.60	822,427.75
100-000-32000-00000-511300	OVERTIME	27,032.69	25,000.00	28,228.71	30,000.00	30,375.00
100-000-32000-00000-511400	ACCRUED VACATION	0.00	0.00	0.00	0.00	0.00
100-000-32000-00000-511410	ACCRUED COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-000-32000-00000-512000	FRINGE BENEFITS	750.00	3,300.00	600.00	3,300.00	1,500.00
100-000-32000-00000-512100	GROUP INSURANCE	216,725.69	273,687.12	259,002.25	243,309.12	243,309.12
100-000-32000-00000-512200	SOCIAL SECURITY (FICA) CONTRIB	52,603.63	52,782.46	49,134.60	52,006.94	52,966.78
100-000-32000-00000-512300	MEDICARE	12,302.59	12,344.29	11,491.30	12,162.91	12,387.40
100-000-32000-00000-512400	RETIREMENT CONTRIBUTION	53,201.26	58,318.26	56,744.57	57,545.95	46,386.38
100-000-32000-00000-512500	TUITION REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
100-000-32000-00000-512600	UNEMPLOYMENT INSURANCE	6,540.00	25,000.00	40,712.00	25,000.00	25,000.00
100-000-32000-00000-512700	WORKERS COMPENSATION	55,936.74	43,567.17	43,567.17	43,395.54	40,662.23
100-000-32000-00000-512900	OTHER EMPLOYEE BENEFITS	364.85	500.00	0.00	500.00	0.00
100-000-32000-00000-521200	PROFESSIONAL	19,600.33	12,000.00	16,672.10	9,000.00	12,000.00
100-000-32000-00000-521300	TECHNICAL	1,376.25	2,000.00	2,860.00	1,900.00	7,000.00
100-000-32000-00000-522130	CUSTODIAL	0.00	0.00	0.00	0.00	0.00
100-000-32000-00000-522200	REPAIR / MAINT.- BLDG	2,447.25	1,000.00	1,220.46	1,100.00	800.00
100-000-32000-00000-522210	REPAIR / MAINT.- VEHICLE	25,380.04	18,000.00	22,527.39	16,000.00	19,000.00
100-000-32000-00000-522220	REPAIR / MAINT. - EQUIP	5,336.64	2,500.00	1,804.95	2,500.00	1,500.00
100-000-32000-00000-522320	RENTAL OF EQUIP AND VEHICLES	2,859.29	2,900.00	2,818.70	2,900.00	2,500.00
100-000-32000-00000-523100	INS-OTHER THAN EMP BENEF	45,375.97	45,375.97	64,134.56	21,465.99	20,647.33
100-000-32000-00000-523110	COMMERCIAL INS/DEDUCT	0.00	0.00	0.00	0.00	0.00
100-000-32000-00000-523200	COMMUNICATIONS-TELEPHONE	7,795.59	5,000.00	12,024.69	10,000.00	9,500.00
100-000-32000-00000-523210	COMMUNICATIONS-MOBILE PHONE	6,508.22	4,000.00	11,860.50	7,500.00	7,500.00
100-000-32000-00000-523230	COMMUNICATIONS-POSTAGE	608.08	500.00	558.17	350.00	350.00
100-000-32000-00000-523300	ADVERTISING	2,221.41	500.00	556.55	600.00	500.00
100-000-32000-00000-523400	PRINTING AND BINDING	407.72	300.00	225.00	300.00	100.00
100-000-32000-00000-523500	TRAVEL	776.30	1,000.00	1,340.93	1,800.00	1,100.00
100-000-32000-00000-523600	DUES AND FEES	2,009.75	1,500.00	289.71	600.00	500.00

Account	Description	Actual Expense FY2011	Actual Budget FY2012	Actual Expense FY2012	Approved Budget FY2013	Approved Budget FY2014
100-000-32000-00000-523700	EDUCATION AND TRAINING	-3,035.75	1,500.00	1,113.00	2,000.00	2,000.00
100-000-32000-00000-531100	GENERAL SUPPLIES & MAT'L	14,695.73	8,000.00	5,759.83	6,000.00	6,000.00
100-000-32000-00000-531210	WATER / SEWERAGE	957.01	500.00	596.55	500.00	600.00
100-000-32000-00000-531215	STORM WATER UTILITY FEES	70.00	70.00	70.00	70.00	70.00
100-000-32000-00000-531220	NATURAL GAS	938.35	1,000.00	519.72	600.00	900.00
100-000-32000-00000-531230	ELECTRICITY	12,927.75	12,000.00	12,325.83	12,000.00	11,000.00
100-000-32000-00000-531270	GASOLINE / DIESEL	58,360.23	52,000.00	62,575.93	52,000.00	50,000.00
100-000-32000-00000-531300	FOOD	888.26	700.00	173.74	400.00	400.00
100-000-32000-00000-531400	BOOKS AND PERIODICALS	0.00	0.00	0.00	0.00	0.00
100-000-32000-00000-531600	SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00
100-000-32000-00000-531700	OTHER SUPPLIES	12,505.23	6,000.00	3,909.71	5,000.00	5,000.00
100-000-32000-00000-541200	SITE IMPROVEMENT	0.00	0.00	0.00	0.00	0.00
100-000-32000-00000-541300	BUILDINGS	0.00	0.00	0.00	0.00	0.00
100-000-32000-00000-542200	VEHICLES	41,245.00	0.00	0.00	0.00	10,536.00
100-000-32000-00000-542300	FURNITURE AND FIXTURES	1,564.06	600.00	211.48	500.00	2,000.00
100-000-32000-00000-542400	COMPUTERS	5,369.33	3,000.00	2,181.13	11,500.00	15,250.00
100-000-32000-00000-542500	OTHER EQUIPMENT	18,108.50	2,500.00	520.46	2,000.00	1,000.00
TOTAL:		1,562,770.40	1,501,975.27	1,511,038.87	1,441,328.05	1,462,767.99
TOTAL:	32000 POLICE	1,562,770.40	1,501,975.27	1,511,038.87	1,441,328.05	1,462,767.99

Account	Description	Actual Expense FY2011	Actual Budget FY2012	Actual Expense FY2012	Approved Budget FY2013	Approved Budget FY2014
100-000-41000-00000-511100	REGULAR EMPLOYEES	211,510.53	171,412.80	58,433.94	55,556.80	54,355.86
100-000-41000-00000-511300	OVERTIME	6,841.12	6,500.00	2,221.70	1,200.00	1,215.00
100-000-41000-00000-511400	ACCRUED VACATION	0.00	0.00	0.00	0.00	0.00
100-000-41000-00000-512000	FRINGE BENEFITS	750.00	600.00	600.00	300.00	300.00
100-000-41000-00000-512100	GROUP INSURANCE	49,639.65	43,269.66	45,456.85	25,621.20	20,102.40
100-000-41000-00000-512200	SOCIAL SECURITY (FICA) CONTRIB	13,109.63	11,067.79	10,483.89	3,537.52	3,463.99
100-000-41000-00000-512300	MEDICARE	3,066.03	2,588.44	2,473.49	827.32	810.13
100-000-41000-00000-512400	RETIREMENT CONTRIBUTION	16,675.32	12,145.97	11,921.34	3,955.70	3,085.31
100-000-41000-00000-512600	UNEMPLOYMENT INSURANCE	2,940.00	0.00	0.00	0.00	0.00
100-000-41000-00000-512700	WORKERS COMPENSATION	20,716.44	12,815.14	12,815.14	7,016.42	6,904.26
100-000-41000-00000-512900	OTHER EMPLOYEE BENEFITS	176.65	200.00	25.00	200.00	200.00
100-000-41000-00000-521200	PROFESSIONAL	12,708.21	3,000.00	17,865.29	3,000.00	3,000.00
100-000-41000-00000-521300	TECHNICAL	0.00	2,000.00	0.00	1,500.00	1,000.00
100-000-00000-00000-522110	DISPOSAL	0.00	0.00	85.42	0.00	0.00
100-000-41000-00000-522130	CUSTODIAL	0.00	0.00	0.00	0.00	0.00
100-000-41000-00000-522200	REPAIR / MAINT.- BLDG	607.39	2,500.00	1,134.79	2,500.00	2,000.00
100-000-41000-00000-522210	REPAIR / MAINT.- VEHICLE	2,849.88	2,000.00	1,550.89	2,500.00	2,500.00
100-000-41000-00000-522220	REPAIR / MAINT. - EQUIP	4,201.30	2,000.00	2,616.93	3,500.00	4,000.00
100-000-41000-00000-522310	RENTAL OF LAND AND BUILDINGS	0.00	0.00	0.00	0.00	0.00
100-000-41000-00000-522320	RENTAL OF EQUIP AND VEHICLES	214.35	0.00	1,768.00	1,500.00	1,000.00
100-000-41000-00000-523100	INS-OTHER THAN EMP BENEF	6,334.90	6,309.90	6,830.09	7,432.33	7,615.06
100-000-41000-00000-523110	COMMERCIAL INS/DEDUCT	0.00	0.00	0.00	0.00	0.00
100-000-41000-00000-523200	COMMUNICATIONS-TELEPHONE	6,081.96	4,500.00	9,617.90	8,000.00	6,000.00
100-000-41000-00000-523210	COMMUNICATIONS-MOBILE PHONE	3,087.02	3,000.00	2,701.89	2,500.00	900.00
100-000-41000-00000-523230	COMMUNICATIONS-POSTAGE	38.46	100.00	38.03	100.00	100.00
100-000-41000-00000-523300	ADVERTISING	0.00	400.00	43.65	0.00	0.00
100-000-41000-00000-523400	PRINTING AND BINDING	66.25	100.00	1,405.55	500.00	500.00
100-000-41000-00000-523500	TRAVEL	2,644.25	1,000.00	2,187.73	1,000.00	1,000.00
100-000-41000-00000-523600	DUES AND FEES	480.50	600.00	17.50	300.00	300.00
100-000-41000-00000-523700	EDUCATION AND TRAINING	2,257.00	1,000.00	1,870.00	1,000.00	1,000.00
100-000-41000-00000-523850	CONTRACT LABOR	208.00	0.00	976.00	0.00	0.00
100-000-41000-00000-531100	GENERAL SUPPLIES & MAT'L	10,716.86	15,000.00	11,751.84	13,000.00	12,000.00
100-000-41000-00000-531210	WATER / SEWERAGE	687.69	750.00	2,701.55	750.00	850.00

Account	Description	Actual Expense FY2011	Actual Budget FY2012	Actual Expense FY2012	Approved Budget FY2013	Approved Budget FY2014
100-000-41000-00000-531215	STORM WATER UTILITY FEES	100.00	100.00	100.00	100.00	100.00
100-000-41000-00000-531220	NATURAL GAS	2,681.79	4,000.00	2,026.05	0.00	0.00
100-000-41000-00000-531230	ELECTRICITY	5,532.71	3,750.00	6,208.92	4,000.00	5,000.00
100-000-41000-00000-531270	GASOLINE / DIESEL	1,766.88	2,000.00	2,280.37	2,000.00	2,000.00
100-000-41000-00000-531275	TIRE DISPOSAL	549.00	700.00	565.94	700.00	700.00
100-000-41000-00000-531300	FOOD	666.72	500.00	403.88	200.00	400.00
100-000-41000-00000-531600	SMALL EQUIPMENT	505.13	500.00	390.08	500.00	500.00
100-000-41000-00000-531700	OTHER SUPPLIES	1,263.76	500.00	215.75	400.00	400.00
100-000-41000-00000-541300	BUILDINGS	0.00	0.00	0.00	0.00	0.00
100-000-41000-00000-542100	MACHINERY & EQUIPMENT	970.00	0.00	3,320.00	0.00	0.00
100-000-41000-00000-542200	VEHICLES	0.00	0.00	0.00	0.00	0.00
100-000-41000-00000-542300	FURNITURE AND FIXTURES	0.00	0.00	135.00	0.00	0.00
100-000-41000-00000-542500	OTHER EQUIPMENT	0.00	0.00	0.00	0.00	0.00
TOTAL:		392,645.38	316,909.70	225,240.39	155,197.29	143,302.01
TOTAL:	**41000 PUBLIC WORKS**	392,645.38	316,909.70	225,240.39	155,197.29	143,302.01

Account	Description	Actual Expense FY2011	Actual Budget FY2012	Actual Expense FY2012	Approved Budget FY2013	Approved Budget FY2014
100-000-42200-00000-511100	REGULAR EMPLOYEES	0.00	0.00	0.00	0.00	0.00
100-000-42200-00000-511300	OVERTIME	0.00	0.00	0.00	0.00	0.00
100-000-42200-00000-512100	GROUP INSURANCE	0.00	0.00	0.00	0.00	0.00
100-000-42200-00000-512200	SOCIAL SECURITY (FICA) CONTRIB	0.00	0.00	0.00	0.00	0.00
100-000-42200-00000-512300	MEDICARE	0.00	0.00	0.00	0.00	0.00
100-000-42200-00000-512400	RETIREMENT	0.00	0.00	0.00	0.00	0.00
100-000-42200-00000-512600	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
100-000-42200-00000-512700	WORKERS COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-000-42200-00000-512900	OTHER EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00
100-000-42200-00000-521200	PROFESSIONAL	1,050.00	2,000.00	499.99	1,800.00	1,800.00
100-000-42200-00000-521300	TECHNICAL	0.00	0.00	0.00	0.00	0.00
100-000-42200-00000-522110	DISPOSAL	201.64	500.00	231.64	500.00	500.00
100-000-42200-00000-522210	REPAIR / MAINT.- VEHICLE	7,672.45	5,000.00	6,451.25	7,000.00	10,000.00
100-000-42200-00000-522220	REPAIR / MAINT. - EQUIP	11,679.07	15,000.00	10,125.07	15,000.00	15,000.00
100-000-42200-00000-522320	RENTAL OF EQUIP AND VEHICLES	101.00	0.00	0.00	0.00	0.00
100-000-42200-00000-523100	INS-OTHER THAN EMP BENEF	0.00	0.00	0.00	1,388.52	1,561.43
100-000-42200-00000-523210	COMMUNICATIONS-MOBILE PHONE	0.00	0.00	0.00	0.00	0.00
100-000-42200-00000-523300	ADVERTISING	0.00	0.00	105.75	0.00	0.00
100-000-42200-00000-531100	GENERAL SUPPLIES & MAT'L	23,609.63	40,400.00	14,144.35	34,000.00	32,000.00
100-000-42200-00000-531270	GASOLINE	6,700.77	6,000.00	5,264.89	5,000.00	7,000.00
100-000-42200-00000-531400	BOOKS & PERIODICALS	0.00	0.00	0.00	0.00	0.00
100-000-42200-00000-531700	OTHER SUPPLIES	0.00	0.00	0.00	0.00	0.00
100-000-42200-00000-541400	INFRASTRUCTURE	0.00	0.00	0.00	0.00	0.00
100-000-42200-00000-542100	MACHINERY & EQUIPMENT	8,935.50	6,000.00	1,828.00	3,400.00	2,000.00
100-000-42200-00000-542200	VEHICLE -NEW SIGN TRUCK	0.00	11,000.00	25,021.00	0.00	0.00
100-000-42200-00000-542300	FURNITURE AND FIXTURES	0.00	0.00	650.00	0.00	0.00
TOTAL:		59,950.06	85,900.00	64,321.94	68,088.52	69,861.43
TOTAL:	42200 ROADS	59,950.06	85,900.00	64,321.94	68,088.52	69,861.43

Account	Description	Actual Expense FY2011	Actual Budget FY2012	Actual Expense FY2012	Approved Budget FY2013	Approved Budget FY2014
100-000-42600-00000-531230	ELECTRICITY	80,413.00	75,000.00	81,822.77	81,000.00	82,000.00
TOTAL:		80,413.00	75,000.00	81,822.77	81,000.00	82,000.00
TOTAL:	42600 STREET LIGHTING	80,413.00	75,000.00	81,822.77	81,000.00	82,000.00

Account	Description	Actual Expense FY2011	Actual Budget FY2012	Actual Expense FY2012	Approved Budget FY2013	Approved Budget FY2014
100-000-61920-00000-511100	REGULAR EMPLOYEES	0.00	0.00	0.00	0.00	0.00
100-000-61920-00000-511300	OVERTIME	0.00	0.00	0.00	0.00	0.00
100-000-61920-00000-512100	GROUP INSURANCE	0.00	0.00	0.00	0.00	0.00
100-000-61920-00000-512200	SOCIAL SECURITY (FICA) CONTRIB	0.00	0.00	0.00	0.00	0.00
100-000-61920-00000-512300	MEDICARE	0.00	0.00	0.00	0.00	0.00
100-000-61920-00000-512400	RETIREMENT CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
100-000-61920-00000-512600	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
100-000-61920-00000-512700	WORKERS COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-000-61920-00000-521200	PROFESSIONAL	26,000.00	19,000.00	14,290.00	15,000.00	12,500.00
100-000-61920-00000-521300	TECHNICAL	2,050.00	2,500.00	3,000.00	1,500.00	1,500.00
100-000-61920-00000-521310	RENTAL OF LAND & BLDGS	0.00	1,000.00	50.00	1,000.00	0.00
100-000-61920-00000-522320	RENTAL OF EQUIP AND VEHICLES	5,981.50	4,000.00	3,356.70	1,000.00	1,000.00
100-000-61920-00000-523100	INS-OTHER THAN EMP BENEFITS	0.00	0.00	0.00	1,523.42	1,610.66
100-000-61920-00000-523210	COMMUNICATIONS-MOBILE PHONE	0.00	0.00	0.00	0.00	0.00
100-000-61920-00000-523230	COMMUNICATIONS-POSTAGE	376.74	750.00	215.80	500.00	300.00
100-000-61920-00000-523300	ADVERTISING	4,105.05	4,000.00	3,067.99	2,500.00	2,500.00
100-000-61920-00000-523400	PRINTING AND BINDING	2,949.45	3,000.00	690.00	1,000.00	1,000.00
100-000-61920-00000-523500	TRAVEL	480.00	0.00	0.00	0.00	0.00
100-000-61920-00000-523600	DUES AND FEES	330.00	0.00	312.51	0.00	320.00
100-000-61920-00000-523850	CONTRACT LABOR	315.00	2,000.00	5,000.00	2,000.00	1,500.00
100-000-61920-00000-531100	GENERAL SUPPLIES & MAT'L	9,176.13	12,500.00	9,444.72	4,000.00	10,000.00
100-000-61920-00000-531270	GASOLINE / DIESEL	0.00	0.00	15.00	0.00	100.00
100-000-61920-00000-531300	FOOD	2,589.58	2,500.00	1,666.56	0.00	1,500.00
100-000-61920-00000-531600	SMALL EQUIPMENT	0.00	0.00	252.74	0.00	0.00
100-000-61920-00000-531700	OTHER SUPPLIES	1,825.61	2,000.00	967.50	543.00	250.00
100-000-61920-00000-542500	OTHER EQUIPMENT	650.00	1,000.00	1,143.90	0.00	0.00
TOTAL:		56,829.06	54,250.00	43,473.42	30,566.42	34,080.66
TOTAL:	61920 SPECIAL EVENTS/FESTIVALS	56,829.06	54,250.00	43,473.42	30,566.42	34,080.66

Account	Description	Actual Expense FY2011	Actual Budget FY2012	Actual Expense FY2012	Approved Budget FY2013	Approved Budget FY2014
100-000-62000-00000-511100	REGULAR EMPLOYEES	34,735.28	66,497.60	65,703.21	66,497.60	67,328.82
100-000-62000-00000-511300	OVERTIME	0.00	2,500.00	1,745.74	2,500.00	2,531.25
100-000-62000-00000-512000	FRINGE BENEFITS	75.00	300.00	225.00	300.00	300.00
100-000-62000-00000-512100	GROUP INSURANCE	10,427.10	10,833.48	12,930.19	15,588.00	15,588.00
100-000-62000-00000-512200	SOCIAL SECURITY (FICA) CONTRIB	2,091.75	4,296.45	4,052.78	4,296.45	4,349.92
100-000-62000-00000-512300	MEDICARE	489.16	1,004.82	947.74	1,004.82	1,017.32
100-000-62000-00000-512400	RETIREMENT CONTRIBUTION	3,080.04	2,013.27	4,624.75	4,734.70	4,553.72
100-000-62000-00000-512600	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
100-000-62000-00000-512700	WORKERS COMPENSATION	1,341.09	2,219.95	2,219.95	2,219.95	2,176.53
100-000-62000-00000-521200	PROFESSIONAL	2,945.00	5,000.00	5,800.43	5,000.00	5,000.00
100-000-62000-00000-521300	TECHNICAL	0.00	0.00	0.00	0.00	100.00
100-000-62000-00000-522130	CUSTODIAL	0.00	0.00	0.00	0.00	0.00
100-000-62000-00000-522140	LAWN CARE	0.00	0.00	0.00	0.00	3,540.60
100-000-62000-00000-522200	REPAIR / MAINT.- BLDG	1,578.25	1,500.00	2,340.98	2,000.00	7,000.00
100-000-62000-00000-522210	REPAIR / MAINT. - VEHICLE	422.61	750.00	1,392.82	2,000.00	3,000.00
100-000-62000-00000-522220	REPAIR / MAINT. - EQUIP	1,663.11	1,500.00	4,168.29	2,500.00	2,500.00
100-000-62000-00000-522310	RENTAL OF LAND AND BUILDINGS	2,570.00	3,000.00	1,660.00	2,000.00	1,000.00
100-000-62000-00000-522320	RENTAL OF EQUIP. AND VEHICLES	3,001.92	1,500.00	1,659.78	2,000.00	2,000.00
100-000-62000-00000-523100	INS-OTHER THAN EMP BENEFITS	1,073.55	1,073.55	1,073.55	3,988.74	4,406.96
100-000-62000-00000-523200	COMMUNICATIONS-TELEPHONE	846.92	500.00	1,493.32	1,500.00	1,000.00
100-000-62000-00000-523210	COMMUNICATIONS-MOBILE PHONE	492.69	500.00	1,482.73	1,500.00	1,200.00
100-000-62000-00000-523230	COMMUNICATIONS - POSTAGE	0.00	0.00	19.40	0.00	100.00
100-000-62000-00000-523300	ADVERTISING	261.00	750.00	527.21	1,000.00	1,000.00
100-000-62000-00000-523400	PRINTING AND BINDING	345.50	500.00	1,154.28	500.00	500.00
100-000-62000-00000-523500	TRAVEL	1,070.93	1,000.00	365.81	1,000.00	1,000.00
100-000-62000-00000-523600	DUES AND FEES	425.00	25.00	541.83	750.00	1,000.00
100-000-62000-00000-523700	EDUCATION AND TRAINING	749.50	1,200.00	609.00	1,200.00	1,000.00
100-000-62000-00000-523850	CONTRACT LABOR	0.00	2,500.00	10.00	1,000.00	1,000.00
100-000-62000-00000-531100	GENERAL SUPPLIES & MAT'L	13,273.83	10,000.00	16,087.59	10,000.00	15,000.00
100-000-62000-00000-531210	WATER / SEWERAGE	3,391.38	3,000.00	9,592.20	4,000.00	4,500.00
100-000-62000-00000-531215	STORM WATER UTILITY FEES	180.00	250.00	240.00	500.00	500.00
100-000-62000-00000-531220	NATURAL GAS	657.27	750.00	544.11	750.00	750.00
100-000-62000-00000-531230	ELECTRICITY	10,599.11	13,500.00	13,155.68	12,000.00	12,000.00
100-000-62000-00000-531270	GASOLINE / DIESEL	1,211.94	750.00	4,036.78	2,500.00	5,000.00
100-000-62000-00000-531300	FOOD	455.18	1,000.00	801.41	500.00	600.00

Account	Description	Actual Expense FY2011	Actual Budget FY2012	Actual Expense FY2012	Approved Budget FY2013	Approved Budget FY2014
100-000-62000-00000-531600	SMALL EQUIPMENT	0.00	0.00	854.99	0.00	200.00
100-000-62000-00000-531700	OTHER SUPPLIES	438.64	1,000.00	1,543.96	600.00	600.00
100-000-62000-00000-541200	SITE IMPROVEMENTS	220.00	0.00	429.69	0.00	0.00
100-000-62000-00000-541400	INFRASTRUCTURE	3,571.35	1,000.00	1,077.60	0.00	0.00
100-000-62000-00000-542100	MACHINERY & EQUIPMENT	2,398.00	10,000.00	10,649.00	7,500.00	1,500.00
100-000-62000-00000-542200	VEHICLES	0.00	0.00	2,500.00	0.00	0.00
100-000-62000-00000-542300	FURNITURE AND FIXTURES	0.00	250.00	554.00	500.00	1,000.00
100-000-62000-00000-542500	OTHER EQUIPMENT	25.28	500.00	385.89	2,000.00	1,000.00
TOTAL:		106,107.38	152,964.12	179,201.69	165,930.26	176,843.12
TOTAL:	62000 PARKS	106,107.38	152,964.12	179,201.69	165,930.26	176,843.12

Account	Description	Actual Expense FY2011	Actual Budget FY2012	Actual Expense FY2012	Approved Budget FY2013	Approved Budget FY2014
100-000-65000-00000-511100	REGULAR EMPLOYEES	0.00	0.00	0.00	0.00	0.00
100-000-65000-00000-511300	OVERTIME	0.00	0.00	0.00	0.00	0.00
100-000-65000-00000-512100	GROUP INSURANCE	0.00	0.00	0.00	0.00	0.00
100-000-65000-00000-512200	SOCIAL SECURITY (FICA) CONTRIB	0.00	0.00	0.00	0.00	0.00
100-000-65000-00000-512300	MEDICARE	0.00	0.00	0.00	0.00	0.00
100-000-65000-00000-521200	PROFESSIONAL	0.00	0.00	0.00	0.00	0.00
100-000-65000-00000-521300	TECHNICAL	0.00	0.00	0.00	0.00	0.00
100-000-65000-00000-522200	REPAIR / MAINT.- BLDG	397.00	0.00	0.00	0.00	0.00
100-000-65000-00000-522220	REPAIR / MAINT. - EQUIP	0.00	0.00	0.00	0.00	0.00
100-000-65000-00000-523200	COMMUNICATIONS-TELEPHONE	0.00	0.00	0.00	0.00	0.00
100-000-65000-00000-523700	EDUCATION AND TRAINING	0.00	0.00	0.00	0.00	0.00
100-000-65000-00000-531100	GENERAL SUPPLIES & MAT'L	0.00	0.00	0.00	0.00	0.00
100-000-65000-00000-531210	WATER / SEWERAGE	0.00	0.00	0.00	0.00	0.00
100-000-65000-00000-531220	NATURAL GAS	0.00	0.00	0.00	0.00	0.00
100-000-65000-00000-531230	ELECTRICITY	0.00	0.00	0.00	0.00	0.00
100-000-65000-00000-531300	FOOD	0.00	0.00	0.00	0.00	0.00
100-000-65000-00000-531600	SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00
100-000-65000-00000-531700	OTHER SUPPLIES	0.00	0.00	0.00	0.00	0.00
100-000-65000-00000-571000	INTERGOVERNMENTAL	89,495.50	122,593.00	122,596.00	122,593.00	122,593.00
TOTAL:		**89,892.50**	**122,593.00**	**122,596.00**	**122,593.00**	**122,593.00**
TOTAL:	**65000 LIBRARY**	**89,495.50**	**122,593.00**	**122,596.00**	**122,593.00**	**122,593.00**

Account	Description	Actual Expense FY2011	Actual Budget FY2012	Actual Expense FY2012	Approved Budget FY2013	Approved Budget FY2014
100-000-74100-00000-511100	REGULAR EMPLOYEES	58,928.00	84,011.20	70,415.06	87,511.20	89,872.90
100-000-74100-00000-511200	TEMPORARY EMPLOYEES	0.00	0.00	0.00	0.00	0.00
100-000-74100-00000-511300	OVERTIME	753.91	1,200.00	526.09	1,000.00	0.00
100-000-74100-00000-511400	ACCRUED VACATION	0.00	0.00	0.00	0.00	0.00
100-000-74100-00000-512000	FRINGE BENEFITS	225.00	300.00	300.00	300.00	300.00
100-000-74100-00000-512100	GROUP INSURANCE	29,641.74	31,903.20	32,930.64	30,384.00	25,621.20
100-000-74100-00000-512200	SOCIAL SECURITY (FICA) CONTRIB	3,612.00	5,301.69	4,292.84	5,506.29	5,590.72
100-000-74100-00000-512300	MEDICARE	844.70	1,239.91	1,004.00	1,287.76	1,307.51
100-000-74100-00000-512400	RETIREMENT CONTRIBUTION	6,852.36	5,952.84	5,842.76	5,981.69	5,025.50
100-000-74100-00000-512600	UNEMPLOYMENT INSURANCE	7,260.00	0.00	0.00	0.00	0.00
100-000-74100-00000-512700	WORKERS COMPENSATION	1,373.33	1,075.54	1,075.54	1,087.84	1,651.79
100-000-74100-00000-512900	OTHER EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00
100-000-74100-00000-521100	OFFICIAL / ADMINISTRATIVE	0.00	0.00	0.00	0.00	0.00
100-000-74100-00000-521200	PROFESSIONAL	18,052.11	13,000.00	24,064.75	10,000.00	16,000.00
100-000-74100-00000-522210	REPAIR / MAINT.- VEHICLE	0.00	0.00	0.00	0.00	0.00
100-000-74100-00000-522320	RENTAL OF EQUIP AND VEHICLES	0.00	0.00	0.00	0.00	0.00
100-000-74100-00000-523100	INS.-OTHER THAN EMP BENEFITS	0.00	500.00	500.00	1,560.04	1,644.63
100-000-74100-00000-523210	COMMUNICATIONS-MOBILE PHONE	1,354.89	1,200.00	901.82	1,200.00	800.00
100-000-74100-00000-523230	COMMUNICATIONS-POSTAGE	733.78	200.00	517.60	200.00	500.00
100-000-74100-00000-523300	ADVERTISING	429.68	200.00	239.00	200.00	200.00
100-000-74100-00000-523400	PRINTING AND BINDING	514.60	250.00	291.84	300.00	200.00
100-000-74100-00000-523500	TRAVEL	4,025.84	3,000.00	1,127.62	1,800.00	1,500.00
100-000-74100-00000-523600	DUES AND FEES	741.21	800.00	519.00	600.00	550.00
100-000-74100-00000-523700	EDUCATION AND TRAINING	3,311.00	2,500.00	655.00	1,500.00	1,500.00
100-000-74100-00000-531100	GENERAL SUPPLIES & MAT'L	2,258.37	1,000.00	2,114.36	1,500.00	1,500.00
100-000-74100-00000-531270	GASOLINE / DIESEL	794.18	200.00	872.65	600.00	600.00
100-000-74100-00000-531300	FOOD	221.17	225.00	111.46	200.00	200.00
100-000-74100-00000-531400	BOOKS AND PERIODICALS	0.00	50.00	40.00	50.00	50.00
100-000-74100-00000-531700	OTHER SUPPLIES	35.75	75.00	279.13	100.00	100.00
100-000-74100-00000-542200	VEHICLES	0.00	0.00	0.00	0.00	0.00
100-000-74100-00000-542300	FURNITURE AND FIXTURES	0.00	0.00	0.00	0.00	0.00
100-000-74100-00000-542400	COMPUTERS	1,145.26	1,500.00	0.00	0.00	0.00
100-000-74100-00000-542500	OTHER EQUIPMENT	37.00	450.00	0.00	0.00	100.00
TOTAL:		143,145.88	156,134.38	148,621.16	152,868.82	154,814.25
TOTAL:	74100 PLANNING ZONING	143,145.88	156,134.38	148,621.16	152,868.82	154,814.25

Account	Description	Actual Expense FY2011	Actual Budget FY2012	Actual Expense FY2012	Approved Budget FY2013	Aproved Budget FY2014
100-000-74500-00000-511100	REGULAR EMPLOYEES	36,288.30	35,401.60	19,975.97	0.00	0.00
100-000-74500-00000-511300	OVERTIME	0.00	800.00	644.33	0.00	0.00
100-000-74500-00000-511400	ACCRUED VACATION	0.00	0.00	0.00	0.00	0.00
100-000-74500-00000-512000	FRINGE BENEFITS	75.00	150.00	0.00	0.00	0.00
100-000-74500-00000-512100	GROUP INSURANCE	9,712.47	10,451.70	6,638.31	0.00	0.00
100-000-74500-00000-512200	SOCIAL SECURITY (FICA) CONTRIB	2,147.48	2,253.80	1,201.75	0.00	0.00
100-000-74500-00000-512300	MEDICARE	502.26	527.10	281.06	0.00	0.00
100-000-74500-00000-512400	RETIREMENT CONTRIBUTION	0.00	2,508.49	2,194.60	0.00	0.00
100-000-74500-00000-512600	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
100-000-74500-00000-512700	WORKERS COMPENSATION	2,075.54	2,258.02	2,258.02	0.00	0.00
100-000-74500-00000-512900	OTHER EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00
100-000-74500-00000-521200	PROFESSIONAL	3,145.00	1,000.00	1,153.43	1,000.00	1,000.00
100-000-74500-00000-522210	REPAIR / MAINT.- VEHICLE	264.76	1,000.00	160.30	1,000.00	700.00
100-000-74500-00000-522220	REPAIR / MAINT.- EQUIP	0.00	250.00	0.00	250.00	250.00
100-000-74500-00000-523100	INS.-OTHER THAN EMP BENEFITS	1,073.55	1,073.55	1,073.55	0.00	0.00
100-000-74500-00000-523210	COMMUNICATIONS-MOBILE PHONE	371.42	300.00	345.72	100.00	100.00
100-000-74500-00000-523230	COMMUNICATIONS-POSTAGE	308.80	200.00	328.43	200.00	200.00
100-000-74500-00000-523300	ADVERTISING	0.00	200.00	558.01	0.00	0.00
100-000-74500-00000-523400	PRINTING AND BINDING	35.70	200.00	324.00	100.00	50.00
100-000-74500-00000-523500	TRAVEL	221.33	300.00	486.30	300.00	300.00
100-000-74500-00000-523600	DUES AND FEES	50.00	300.00	0.00	150.00	150.00
100-000-74500-00000-523700	EDUCATION AND TRAINING	665.00	500.00	517.00	800.00	800.00
100-000-74500-00000-531100	GENERAL SUPPLIES & MAT'L	422.37	200.00	602.01	200.00	200.00
100-000-74500-00000-531270	GASOLINE / DIESEL	3,025.57	2,100.00	2,639.20	2,500.00	0.00
100-000-74500-00000-531300	FOOD	0.00	50.00	0.00	0.00	0.00
100-000-74500-00000-531400	BOOKS AND PERIODICALS	0.00	500.00	0.00	200.00	100.00
100-000-74500-00000-531700	OTHER SUPPLIES	54.00	500.00	298.94	500.00	250.00
100-000-74500-00000-542200	VEHICLES	0.00	500.00	0.00	0.00	0.00
100-000-74500-00000-542300	FURNITURE AND FIXTURES	0.00	500.00	0.00	0.00	500.00
100-000-74500-00000-542400	COMPUTERS	0.00	0.00	0.00	0.00	0.00
100-000-74500-00000-542500	OTHER EQUIPMENT	1,077.37	500.00	421.71	150.00	1,000.00
TOTAL:		61,515.92	64,524.26	42,102.64	7,450.00	5,600.00
TOTAL:	74500 CODE ENFORCEMENT	61,515.92	64,524.26	42,102.64	7,450.00	5,600.00

Account	Description	Actual Expense FY2011	Actual Budget FY2012	Actual Expense FY2012	Approved Budget FY2013	Approved Budget FY2014
100-000-75500-00000-511100	REGULAR EMPLOYEES	25,034.07	25,287.60	21,494.88	0.00	0.00
100-000-75500-00000-511300	OVERTIME	0.00	600.00	0.00	0.00	0.00
100-000-75500-00000-512000	FRINGE BENEFITS	0.00	150.00	0.00	0.00	0.00
100-000-75500-00000-512100	GROUP INSURANCE	0.00	0.00	0.00	0.00	0.00
100-000-75500-00000-512200	SOCIAL SECURITY (FICA) CONTRIB	1,552.13	1,614.33	1,332.67	0.00	0.00
100-000-75500-00000-512300	MEDICARE	363.01	377.55	311.66	0.00	0.00
100-000-75500-00000-512400	RETIREMENT CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
100-000-75500-00000-512600	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
100-000-75500-00000-512700	WORKERS COMPENSATION	869.73	96.09	96.09	0.00	0.00
100-000-75500-00000-521200	PROFESSIONAL	2,350.00	2,600.00	2,683.43	2,600.00	5,000.00
100-000-75500-00000-521300	TECHNICAL	83.02	200.00	107.88	0.00	0.00
100-000-75500-00000-522320	RENTAL OF EQUIP AND VEHICLES	540.00	1,000.00	397.00	0.00	0.00
100-000-75000-00000-523100	INS-OTHER THAN EMP BENEF	0.00	0.00	0.00	0.00	0.00
100-000-75500-00000-523210	COMMUNICATIONS-MOBILE PHONE	238.55	0.00	0.00	0.00	0.00
100-000-75500-00000-523230	COMMUNICATIONS-POSTAGE	41.99	250.00	35.17	0.00	0.00
100-000-75500-00000-523300	ADVERTISING	2,507.78	3,500.00	2,546.94	0.00	750.00
100-000-75500-00000-523350-	MARKETING	5,217.23	5,500.00	691.64	0.00	1,250.00
100-000-75500-00000-523400	PRINTING AND BINDING	520.00	750.00	103.52	500.00	500.00
100-000-75500-00000-523500	TRAVEL	810.88	1,000.00	461.64	500.00	1,000.00
100-000-75500-00000-523600	DUES AND FEES	500.00	500.00	60.00	500.00	150.00
100-000-75500-00000-523700	EDUCATION AND TRAINING	553.00	500.00	945.00	500.00	1,000.00
100-000-75500-00000-523850	CONTRACT LABOR	0.00	0.00	0.00	0.00	0.00
100-000-75500-00000-531100	GENERAL SUPPLIES & MAT'L	1,857.39	1,500.00	3,014.47	1,000.00	1,000.00
100-000-75500-00000-531270	GASOLINE / DIESEL	0.00	100.00	0.00	0.00	0.00
100-000-75500-00000-531300	FOOD	219.79	300.00	354.76	300.00	300.00
100-000-75500-00000-531400	BOOKS AND PERIODICALS	15.50	50.00	39.99	50.00	0.00
100-000-75500-00000-531600	SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00
100-000-75500-00000-531700	OTHER SUPPLIES	374.00	0.00	0.00	0.00	0.00
100-000-75500-00000-541400	INFRASTRUCTURE	0.00	5,000.00	3,617.02	0.00	0.00
100-000-75500-00000-542300	FURNITURE AND FIXTURES	0.00	0.00	0.00	0.00	0.00
100-000-75500-00000-	SIGN GRANT	0.00	0.00	0.00	0.00	500.00
100-000-75500-00000-	WATER TAP FEE INCENTIVE	0.00	0.00	0.00	0.00	0.00
100-000-75500-00000-	CHRISTMAS REINDEER	0.00	0.00	0.00	0.00	0.00
100-000-75500-00000-	SIGNAGE FOR DDA PROPERTY	0.00	0.00	0.00	0.00	400.00
TOTAL:		**43,648.07**	**50,875.57**	**38,293.76**	**5,950.00**	**11,850.00**
TOTAL:	**75500 DDA**	**43,648.07**	**50,875.57**	**38,293.76**	**5,950.00**	**11,850.00**

Account	Description	Actual Revenue FY2011	Actual Budget FY2012	Actual Revenue FY2012	Approved Budget FY2013	Approved Budget FY2014
REVENUE						
210-000-00000-00000-331310	FEDERAL CAPITAL GRANT	0.00	0.00	0.00	0.00	
210-000-00000-00000-351300	CONFISCATION - PROPERTY	0.00	0.00	3,006.50	0.00	
210-000-00000-00000-351320	CASH CONFISCATIONS	5,628.00	10,000.00	0.00	10,000.00	
210-000-00000-00000-351420	CANINE NARCOTICS FUND	0.00	2,000.00	13,107.02	2,000.00	
210-000-00000-00000-389100	INSURANCE CLAIM REIMBURSEMENT	0.00	0.00	0.00	0.00	
TOTAL:	**00000 N/A**	**5,628.00**	**12,000.00**	**16,113.52**	**12,000.00**	**0.00**
TOTAL:	**32000 POLICE**	**5,628.00**	**12,000.00**	**16,113.52**	**12,000.00**	**0.00**
EXPENSE		Actual Expense FY2011	Actual Budget FY2012	Actual Expense FY2012	Approved Budget FY2013	Approved Budget FY2014
210-000-32000-00000-521200	PROFESSIONAL	0.00	0.00	0.00	0.00	
210-000-32000-00000-522210	REPAIRS/MAINT. - VEHICLE	0.00	0.00	125.00	0.00	
210-000-32000-00000-523650	NARCOTICS INVESTIGATIONS	3,126.21	1,400.00	1,393.60	1,400.00	
210-000-32000-00000-523675	CANINE INVESTIGATIONS	10,823.59	9,000.00	4,799.24	9,000.00	
210-000-32000-00000-531100	GENERAL SUPPLIES & MATERIAL	11.05	500.00	7,112.55	500.00	
210-000-32000-00000-531700	OTHER SUPPLIES	0.00	0.00	0.00	0.00	
210-000-32000-00000-542200	VEHICLES	4,000.00	1,100.00	0.00	1,100.00	
210-000-32000-00000-542500	OTHER EQUIPMENT	1,221.00	0.00	10,314.50	0.00	
TOTAL:	**00000 N/A**	**19,181.85**	**12,000.00**	**23,744.89**	**12,000.00**	**0.00**
TOTAL:	**32000 POLICE**	**19,181.85**	**12,000.00**	**23,744.89**	**12,000.00**	**0.00**

Account	Description	Actual Revenue	Actual Budget	Actual Revenue	Approved Budget	Approved Budget
		FY2011	FY2012	FY2012	FY2013	FY2014
REVENUE						
350-000-00000-00000-315300	INVESTMENT REVENUE	0.00	0.00	0.00	0.00	
350-000-00000-00000-391000	INTERFUND TRANSFER	0.00	0.00	0.00	0.00	
TOTAL:		0.00	0.00	0.00	0.00	0.00
TOTAL:	43000 CAPITAL PROJECTS FUND	0.00	0.00	0.00	0.00	0.00
EXPENSE		Actual Expense FY2011	Actual Budget FY2012	Actual Expense FY2012	Approved Budget FY2013	Approved Budget FY2014
350-000-43000-00000-531210	WATER/SEWERAGE	533,673.08	0.00	0.00	0.00	
350-000-43000-00000-531250	ACQUISITION OF PROPERTY	5,000.00	0.00	0.00	0.00	
350-000-43000-00000-541400	INFRASTRUCTURE	11,882.56	0.00	0.00	0.00	
350-000-43000-00000-579000	CONTINGENCIES	9,170.95	0.00	0.00	0.00	
TOTAL:		559,726.59	0.00	0.00	0.00	0.00
TOTAL:	43000 CAPITAL PROJECTS FUND	559,726.59	0.00	0.00	0.00	0.00

Account	Description	Actual Revenue FY2011	Actual Budget FY2012	Actual Revenue FY2012	Approved Budget FY2013	Approved Budget FY2014
505-000-00000-00000-115300	GEFA - WATER RESVR./LOAN FEES	0.00	0.00	0.00	0.00	0.00
505-000-00000-00000-117300	INFRASTRUCTURE	0.00	0.00	0.00	0.00	0.00
505-000-00000-00000-117601	GEFA INFRASTRUCTURE	0.00	0.00	0.00	0.00	0.00
505-000-00000-00000-117602	GEFA - WATER RESERVOIR	0.00	0.00	0.00	0.00	0.00
505-000-00000-00000-117603	METER /SVS LINE LINE REPLACE	0.00	0.00	0.00	0.00	0.00
505-000-00000-00000-122505	DEFERRED REV-GEFA	0.00	0.00	0.00	0.00	0.00
505-000-00000-00000-122506	DEFERRED REV-GEFA WTR RESVR	0.00	0.00	0.00	0.00	0.00
505-000-00000-00000-122507	DEFERRED REV-GEFA LOAN FEES	0.00	0.00	0.00	0.00	4,095.00
505-000-00000-00000-122600	DEPOSITS PAYABLE-WATER	0.00	0.00	0.00	0.00	0.00
505-000-00000-00000-122601	GEFA INFRASTRUCTURE	0.00	0.00	0.00	0.00	0.00
505-000-00000-00000-344210	WATER CHARGES	1,128,312.04	1,200,000.00	1,125,770.52	1,400,000.00	1,551,200.00
505-000-00000-00000-344211	WATER CHARGE ADJUSTMENTS	0.00	0.00	0.00	0.00	0.00
505-000-00000-00000-344215	WATER CHARGES - LATE CHARGES	53,266.23	66,000.00	48,569.23	55,000.00	55,000.00
505-000-00000-00000-344220	WATER CHARGES - METER INSTAL	1,166.64	7,500.00	16,333.36	6,000.00	8,000.00
505-000-00000-00000-344255	SEWERAGE CHARGES	25,875.84	18,000.00	24,723.37	26,000.00	26,000.00
505-000-00000-00000-344900	OTHER SVC FEES-WTR/SWR	968.26	0.00	2,176.18	0.00	2,500.00
505-000-00000-00000-349300	BAD CHECK FEE	796.86	1,800.00	924.46	900.00	900.00
505-000-00000-00000-361000	INTEREST REVENUES	14,700.03	18,000.00	14,661.76	14,000.00	3,600.00
505-000-00000-00000-389000	MISC. REVENUE - OTHER	-311.51	3,000.00	1,917.60	2,000.00	2,000.00
505-000-00000-00000-391000	INTERFUND TRANSFERS	-153,921.00	-206,288.00	0.00	0.00	0.00
505-000-00000-00000-392000	PROCEEDS OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
TOTAL:		**1,070,853.39**	**1,108,012.00**	**1,235,076.48**	**1,503,900.00**	**1,653,295.00**
TOTAL:	**44000 WATER**	**1,070,853.39**	**1,108,012.00**	**1,235,076.48**	**1,503,900.00**	**1,653,295.00**

Account	Description	Actual Expense FY2011	Actual Budget FY2012	Actual Expense FY2012	Approved Budget FY2013	Approved Budget FY2014
505-000-44000-00000-511100	REGULAR EMPLOYEES	266,844.82	253,822.40	377,422.56	369,678.40	371,056.14
505-000-44000-00000-511300	OVERTIME	11,169.31	12,000.00	3,890.06	7,200.00	7,290.00
505-000-44000-00000-511400	ACCRUED VACATION	0.00	0.00	0.00	0.00	0.00
505-000-44000-00000-512000	FRINGE BENEFITS	1,125.00	1,350.00	1,200.00	1,650.00	1,650.00
505-000-44000-00000-512100	GROUP INSURANCE	76,810.29	107,696.98	96,767.27	107,430.96	97,149.60
505-000-44000-00000-512200	SOCIAL SECURITY (FICA) CONTRIB	16,381.48	16,564.69	15,566.00	23,468.76	23,409.10
505-000-44000-00000-512300	MEDICARE	3,831.34	3,874.00	3,679.04	5,488.66	5,474.71
505-000-44000-00000-512400	RETIREMENT CONTRIBUTION	11,562.48	16,246.21	17,652.75	26,321.49	21,097.44
505-000-44000-00000-512600	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
505-000-44000-00000-512700	WORKERS COMPENSATION	13,863.31	13,509.55	13,509.55	15,894.07	13,183.92
505-000-44000-00000-512900	OTHER EMPLOYEE BENEFITS	323.39	200.00	13,732.51	200.00	200.00
505-000-44000-00000-519999	PERSONNEL COST ALLOCATION	0.00	0.00	0.00	0.00	0.00
505-000-44000-00000-521200	PROFESSIONAL	5,115.33	5,000.00	10,634.40	44,600.00	44,600.00
505-000-44000-00000-521300	TECHNICAL	42,589.52	40,000.00	36,418.14	27,600.00	27,600.00
505-000-44000-00000-522110	DISPOSAL	0.00	0.00	0.00	0.00	0.00
505-000-44000-00000-522130	CUSTODIAL	0.00	0.00	0.00	0.00	0.00
505-000-44000-00000-522200	REPAIR / MAINT.- BLDG	0.00	0.00	0.00	0.00	0.00
505-000-44000-00000-522210	REPAIR / MAINT.- VEHICLE	4,589.27	2,000.00	2,677.75	2,500.00	3,000.00
505-000-44000-00000-522220	REPAIR / MAINT. - EQUIP	5,076.31	2,500.00	2,207.96	2,500.00	3,000.00
505-000-44000-00000-522320	RENTAL OF EQUIP AND VEHICLES	800.94	1,000.00	1,242.55	1,000.00	500.00
505-000-44000-00000-523000	OTHER PURCHASED SERVICES	1,610.89	0.00	2,678.98	0.00	3,000.00
505-000-44000-00000-523050	COLLECTIONS FEES/PAST DUE ACCTS	0.00	0.00	0.00	0.00	5,000.00
505-000-44000-00000-523100	INS-OTHER THAN EMP BENEF	6,200.11	6,200.11	5,610.52	12,415.11	13,337.41
505-000-44000-00000-523110	COMMERCIAL INS/DEDUCT	0.00	0.00	-56.00	0.00	0.00
505-000-44000-00000-523200	COMMUNICATIONS-TELEPHONE	0.00	0.00	1,402.61	4,800.00	4,800.00
505-000-44000-00000-523210	COMMUNICATIONS-MOBILE PHONE	2,237.97	2,500.00	2,365.66	2,500.00	4,000.00
505-000-44000-00000-523230	COMMUNICATIONS-POSTAGE	11,174.24	12,000.00	11,787.86	12,000.00	12,000.00
505-000-44000-00000-523300	ADVERTISING	1,149.89	1,000.00	1,143.30	900.00	900.00
505-000-44000-00000-523400	PRINTING AND BINDING	7,883.79	7,000.00	11,321.42	12,000.00	12,000.00
505-000-44000-00000-523500	TRAVEL	1,529.52	2,000.00	1,647.51	1,800.00	1,800.00
505-000-44000-00000-523600	DUES AND FEES	7,858.08	10,000.00	17,688.99	10,000.00	10,000.00
505-000-44000-00000-523700	EDUCATION AND TRAINING	2,211.00	3,000.00	1,000.00	2,000.00	2,000.00
505-000-44000-00000-523750	INTEREST	0.00	0.00	0.00	0.00	0.00
505-000-44000-00000-523850	CONTRACT LABOR	0.00	0.00	185.00	0.00	0.00

Account	Description	Actual Expense FY2011	Actual Budget FY2012	Actual Expense FY2012	Approved Budget FY2013	Approved Budget FY2014
505-000-44000-00000-523900	OTHER	0.00	2,500.00	0.00	2,000.00	0.00
505-000-44000-00000-531100	GENERAL SUPPLIES & MAT'L	29,765.19	50,000.00	20,661.89	55,500.00	55,000.00
505-000-44000-00000-531210	WATER / SEWERAGE	0.00	0.00	0.00	0.00	0.00
505-000-44000-00000-531215	STORM WATER UTILITY FEES	30.00	30.00	30.00	30.00	30.00
505-000-44000-00000-531220	NATURAL GAS	0.00	0.00	0.00	0.00	0.00
505-000-44000-00000-531230	ELECTRICITY	635.91	1,000.00	572.73	4,500.00	2,500.00
505-000-44000-00000-531270	GASOLINE / DIESEL	19,277.85	17,500.00	22,175.46	24,500.00	24,500.00
505-000-44000-00000-531300	FOOD	191.33	0.00	105.66	0.00	0.00
505-000-44000-00000-531400	BOOKS & PERIODICALS	36.90	0.00	0.00	0.00	0.00
505-000-44000-00000-531510	WATER PURCHASED - RESALE	280,564.00	275,000.00	290,028.80	275,000.00	379,500.00
505-000-44000-00000-531600	SMALL EQUIPMENT	637.27	1,000.00	0.00	900.00	900.00
505-000-44000-00000-531610	SEWERAGE PURCHASES	24,344.36	25,000.00	22,926.22	25,000.00	25,000.00
505-000-44000-00000-531700	OTHER SUPPLIES	7,330.07	9,000.00	7,267.66	9,000.00	7,500.00
505-000-44000-00000-541300	BUILDINGS	0.00	0.00	0.00	0.00	0.00
505-000-44000-00000-541400	INFRASTRUCTURE	0.00	0.00	0.00	0.00	0.00
505-000-44000-00000-541401	GEFA WTR - INFRASTUCTURE	0.00	0.00	0.00	0.00	0.00
505-000-44000-00000-541402	CAPITAL PROJ. - INFRASTRUCTURE	0.00	7,000.00	0.00	6,000.00	6,000.00
505-000-44000-00000-542100	MACHINERY & EQUIPMENT	400.00	0.00	0.00	0.00	0.00
505-000-44000-00000-542102	CAPITAL PROJ.-SUPPL. & EQUIP.	0.00	42,000.00	0.00	0.00	0.00
505-000-44000-00000-542200	VEHICLES	0.00	12,000.00	0.00	12,500.00	17,000.00
505-000-44000-00000-542300	FURNITURE AND FIXTURES	0.00	0.00	0.00	0.00	0.00
505-000-44000-00000-542400	COMPUTERS	0.00	0.00	0.00	0.00	0.00
505-000-44000-00000-542500	OTHER EQUIPMENT	0.00	0.00	0.00	0.00	0.00
505-000-44000-00000-561000	DEPRECIATION	118,401.00	0.00	0.00	0.00	0.00
505-000-44000-00000-581300	DEBT SVC. PRINC.- GEFA INFRASTR	0.00	93,510.52	93,510.32	97,514.46	101,689.81
505-000-44000-00000-581305	DEBT SVC. PRINC. - GEFA/WTR RESVR.	0.00	0.00	0.00	47,068.69	7,897.01
505-000-44000-00000-582300	DEBT SVC. INT.- GEFA INFRASTR	102,041.26	98,201.72	98,201.72	94,197.78	90,022.43
505-000-44000-00000-582305	DEBT SVC. INT. - GEFA/WTR RESVR.	0.00	0.00	0.00	16,596.55	2,556.93
TOTAL:		1,085,593.42	1,153,206.18	1,208,856.85	1,364,254.93	1,408,144.50
TOTAL:	44000 WATER	1,085,593.42	1,153,206.18	1,208,856.85	1,364,254.93	1,408,144.50

Account	Description	Actual Revenue FY2011	Actual Budget FY2012	Actual Revenue FY2012	Approved Budget FY2013	Approved Budget FY2014
REVENUE						
545-000-00000-00000-345500	TRANSIT INCOME	0.00	0.00	10,000.00	500.00	
545-000-00000-00000-345505	TRANSIT ADVERTISING	0.00	0.00	515.00	6,760.00	
545-000-00000-00000-345510	TRANSIT PASSENGER FARES	0.00	0.00	256.00	38,480.00	
545-000-00000-00000-371000	CONTRIBUTIONS AND DONATIONS	0.00	0.00	23,160.00	0.00	
TOTAL:	ANT Transit	0.00	0.00	33,931.00	45,740.00	0.00
TOTAL:		0.00	0.00	33,931.00	45,740.00	0.00
EXPENSES		Actual Expense FY2011	Actual Budget FY2012	Actual Expense FY2012	Approved Budget FY2013	Approved Budget FY2014
545-000-75610-00000-511100	REGULAR EMPLOYEES	0.00	0.00	6,362.73	22,304.10	
545-000-75610-00000-512200	SOCIAL SECURITY	0.00	0.00	394.48	1,382.85	
545-000-75610-00000-512300	MEDICARE	0.00	0.00	92.26	323.41	
545-000-75610-00000-512700	WORKERS COMPENSATION	0.00	0.00	0.00	1,253.49	
545-000-75610-00000-521200	PROFESSIONAL	0.00	0.00	445.00	0.00	
545-000-75610-00000-522210	REPAIRS/MAINT. - VEHICLE	0.00	0.00	2,016.51	1,000.00	
545-000-75610-00000-523100	INS.-OTHER THAN EMP BENEFITS	0.00	0.00	0.00	2,080.13	
545-000-75610-00000-523210	COMMUNICATIONS - TELEPHONE	0.00	0.00	127.56	459.72	
545-000-75610-00000-523300	ADVERTISING	0.00	0.00	412.73	175.00	
545-000-75610-00000-523600	DUES AND FEES	0.00	0.00	21.00	25.00	
545-000-75610-00000-523850	CONTRACT/CASUAL LABOR	0.00	0.00	75.00	0.00	
545-000-75610-00000-531100	GENERAL SUPPLIES & MAT'L	0.00	0.00	1,321.13	765.00	
545-000-75610-00000-531270	GASOLINE / DIESEL	0.00	0.00	4,896.29	15,600.00	
545-000-75610-00000-531600	SMALL EQUIPMENT	0.00	0.00	116.13	150.00	
545-000-75610-00000-561000	DEPRECIATION	0.00	0.00	1,544.00	0.00	
TOTAL:	ANT Transit	0.00	0.00	17,824.82	45,518.70	0.00
TOTAL:		0.00	0.00	17,824.82	45,518.70	0.00

Account	Description	Actual Revenue FY2011	Actual Budget FY2012	Actual Revenue FY2012	Approved Budget FY2013	Approved Budget FY2014
565-000-00000-00000-344260	STORMWATER UTILITY CHARGES	153,800.00	106,000.00	102,110.00	106,000.00	106,000.00
565-000-00000-00000-349300	BAD CHECK FEE	0.00	0.00	0.00	0.00	0.00
565-000-00000-00000-361000	INTEREST REVENUES	0.00	0.00	0.00	0.00	0.00
565-000-00000-00000-389000	MISC REVENUE - OTHER	0.00	23,684.71	0.00	0.00	0.00
TOTAL:		153,800.00	129,684.71	102,110.00	106,000.00	106,000.00
TOTAL:	43200 STORMWATER	153,800.00	129,684.71	102,110.00	106,000.00	106,000.00

Account	Description	Actual Expense FY2011	Actual Budget FY2012	Actual Expense FY2012	Approved Budget FY2013	Approved Budget FY2014
565-000-43200-00000-511100	REGULAR EMPLOYEES	40,821.36	39,041.60	39,041.61	39,041.60	39,529.62
565-000-43200-00000-511300	OVERTIME	203.56	0.00	0.00	0.00	0.00
565-000-43200-00000-512000	FRINGE BENEFITS	150.00	150.00	150.00	150.00	150.00
565-000-43200-00000-512100	GROUP INSURANCE	5,036.07	5,416.74	5,589.22	5,158.80	5,158.80
565-000-43200-00000-512200	SOCIAL SECURITY (FICA) CONTRIB	2,519.44	2,429.88	2,385.70	2,429.88	2,460.14
565-000-43200-00000-512300	MEDICARE	589.27	568.28	558.02	568.28	575.35
565-000-43200-00000-512400	RETIREMENT CONTRIBUTION	3,233.66	2,766.41	2,715.21	2,779.80	2,257.67
565-000-43200-00000-512600	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
565-000-43200-00000-512700	WORKERS COMPENSATION	1,366.66	1,146.05	1,146.05	1,146.05	1,059.45
565-000-43200-00000-512900	OTHER EMPLOYEE BENEFITS	25.55	200.00	5,034.11	200.00	0.00
565-000-43200-00000-521200	PROFESSIONAL	3,305.00	1,500.00	1,812.85	10,000.00	10,000.00
565-000-43200-00000-521300	TECHNICAL	0.00	200.00	0.00	200.00	100.00
565-000-43200-00000-522110	DISPOSAL	0.00	0.00	0.00	0.00	0.00
565-000-43200-00000-522210	REPAIR / MAINT.- VEHICLE	308.38	300.00	291.29	300.00	0.00
565-000-43200-00000-522220	REPAIR / MAINT. - EQUIP	4.00	0.00	0.00	0.00	600.00
565-000-43200-00000-522320	RENTAL OF EQUIP AND VEHICLES	1,270.59	1,200.00	1,390.47	1,500.00	152.00
565-000-43200-00000-523100	INS-OTHER THAN EMP BNEFITS	0.00	715.70	715.70	2,702.70	600.00
565-000-43200-00000-523110	COMMERCIAL INS/DEDUCT	0.00	0.00	0.00	0.00	3,696.76
565-000-43200-00000-523210	COMMUNICATIONS-MOBILE PHONE	371.42	400.00	391.33	400.00	0.00
565-000-43200-00000-523230	COMMUNICATIONS-POSTAGE	156.05	200.00	83.64	150.00	400.00
565-000-43200-00000-523300	ADVERTISING	160.00	0.00	120.00	500.00	150.00
565-000-43200-00000-523350	MARKETING	0.00	0.00	0.00	0.00	250.00
565-000-43200-00000-523400	PRINTING AND BINDING	2,798.36	3,000.00	679.05	1,000.00	500.00
565-000-43200-00000-523500	TRAVEL	303.19	500.00	589.01	500.00	600.00
565-000-43200-00000-523600	DUES AND FEES	516.00	500.00	50.00	250.00	500.00
565-000-43200-00000-523700	EDUCATION AND TRAINING	2,280.50	800.00	297.00	800.00	250.00
565-000-43200-00000-531100	GENERAL SUPPLIES & MAT'L	4,083.98	5,200.00	6,432.54	5,200.00	700.00
565-000-43200-00000-531215	STORM WATER UTILITY FEES	0.00	0.00	0.00	0.00	5,200.00
565-000-43200-00000-531270	GASOLINE / DIESEL	960.93	800.00	993.72	1,000.00	0.00
565-000-43200-00000-531300	FOOD	173.44	150.00	141.09	300.00	1,000.00
565-000-43200-00000-531600	SMALL EQUIPMENT	0.00	0.00	380.00	0.00	300.00
565-000-43200-00000-531700	OTHER SUPPLIES	39.75	0.00	0.00	0.00	0.00
565-000-43200-00000-541400	INFRASTRUCTURE	0.00	62,000.05	0.00	29,278.34	0.00
565-000-43200-00000-542100	MACHINERY & EQUIPMENT	0.00	0.00	0.00	0.00	29,810.21
565-000-43200-00000-542200	VEHICLES	0.00	0.00	0.00	0.00	0.00
565-000-43200-00000-542500	OTHER EQUIPMENT	0.00	500.00	0.00	200.00	0.00
TOTAL:		70,677.16	129,684.71	70,987.61	105,755.45	0.00
TOTAL:	43200 STORMWATER	70,677.16	129,684.71	70,987.61	105,755.45	106,000.00

TAB E

FY 2014 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT NAME: ELECTIONS-14000

STATEMENT OF SERVICE

Provide Elections services to the City through service agreement with Barrow County.

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2013

- Continued agreement with Barrow County Elections Office-Completed

OBJECTIVES FOR FISCAL YEAR 2014

Continue agreement with Barrow County Elections Office

WORKLOAD MEASURES

Workload is handled by outsourcing (Barrow County Elections)

PRODUCTIVITY MEASURES

- Prepare necessary paperwork for Barrow County Elections Office
- Handle Qualifying for the City of Auburn
- File necessary paperwork with the State Ethics office during qualifying
- Verify that proper notification has been posted in the newspapers by Barrow County Elections Office
- Set Qualifying dates and times

Authorized Positions

None

FY 2014 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: **Administration and Finance -15100**

STATEMENT OF SERVICE

The Financial Administration has the primary responsibility for the fiscal integrity of the City of Auburn. Our objective is provide a financial environment that is secure, encourages the accomplishment of Council's policies and procedures, provides timely and accurate information for human resources, city contracts, documents and minutes and internal financial controls, and assists all levels of management in making prudent financial and administrative decisions.

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2013

- Provide administrative services and agenda legislation and work session reports to Mayor and Council- Monthly- **Completed**
- Analyze financial reports and make recommendations of the current and future financial conditions to Mayor and Council – May 2013-**Completed**
- Prepare and submit the annual operating and capital improvement budget and direct audit for previous operating year- May 2013- **Completed**
- Execute and manage all contracts authorized by Mayor and Council- Monthly- **Completed**
- Administer and manage daily operations and activities and direct Department Heads and Key management positions for improved work load, operating practices, create new systems and improve established procedures - Daily and Monthly Reports- **Completed**
- Administer human resources that include payroll, new hire procedures, employee benefits, personnel and financial records - Weekly - **Completed**
- Record bank activity in general ledger, all account transfers, revenue, deposits and NSF checks and reconciles Master Bank Account- Monthly-**Completed**
- Maintain accounts for investments, general fund, water enterprise fund and SPLOST Funds and prepare and post journal entries- Monthly **-Completed**
- Administer the annual audit, property and casualty, health and workers compensation insurances July 2013-**Completed**
- Prepare all Mayor and Council meeting minutes and prepares agendas- Monthly-**Completed**
- Advertise all Council and Board meetings as required- Monthly- **-Completed**
- Perform clerical and secretarial functions for Mayor and Council- On Going-**Completed**
- Continue TE Grant process and administration **-Completed**
- Implement successful CDBG Grant- October to July 2013 – **Application has been submitted**
- Monitor 2012 SPLOST Funding- **-Completed**
- Administer LOST Negotiations-**Completed**

OBJECTIVES FOR FISCAL YEAR 2014

- Provide administrative services and agenda legislation and work session reports to Mayor and Council- Monthly
- Analyze and Present the 6- Month FY 2014 Budget financial report and make recommendations of the current financial conditions to Mayor and Council – May 2014
- Present the FY 2013 Audit to Mayor and Council – May 2014
- Prepare and submit the FY 2015 Budget -September 2014
- Implement successful CDBG Grant- September 2014
- Monitor current SPLOST Funding- September 2014
- Administer the Senor Development on Autry Road- September 2014
- Manage and implement the Water Supply Project- September 2014
- Continue TE Grant process and administration –September 2014
- Execute and manage all contracts authorized by Mayor and Council- Monthly
- Administer and manage daily operations and activities and direct Department Heads and Key management positions for improved work load, operating practices, create new systems and improve established procedures - Weekly and Monthly Reports
- Administer human resources that include payroll, new hire procedures, employee benefits, personnel and financial records - Weekly
- Record bank activity in general ledger, all account transfers, revenue, deposits and NSF checks and reconciles Master Bank Account- Monthly
- Maintain accounts for investments, general fund, water enterprise fund and SPLOST Funds and prepare and post journal entries- Monthly
- Analyze the property and casualty, health and workers compensation insurances July 2014
- File all records, minutes of Mayor and Council , documents, agreements, and contracts – Weekly
- Administer and Implement all personnel and property taxes- March 2014

WORKLOAD MEASURES

Hours worked	8,000 (4 x 40 x 50)

PRODUCTIVITY MEASURES

Administrative Services	(3 x 20 x50) - 2,000
Council Meetings/ Preparations	(2 x 15 x50) - 1,000
Human Resources	(1 x 15 x50) - 750
Financial Control/Management	(2 x 15 x50) - 1,500
Mayor's Management	(1 x 20 x 50) - 1,000
Maintaining Documents/Contracts	(2 x 15 x 50) - 1,000
Information Technology	(1 x 15 x 50) - 750

AUTHORIZED POSITIONS

GRADE

4 Full Time Grade: 34-1 21-2 15-1

City Administrator, City Clerk, City Accountant/Human Resources, and Executive Assistant to Mayor and Council

FY 2014 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT NAME: IT-15350

STATEMENT OF SERVICE

Provide IT support to the City through service and maintenance agreements.

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2013

- Continued agreement with VC3 through a Master Services Agreement and a Virtual Office Advantage (VOA) Agreement-Completed

OBJECTIVES FOR FISCAL YEAR 2014

- Continue agreement with VC3 to offer full 24 hour support and Virtual Office Advantage (VOA) to the City

WORKLOAD MEASURES

Workload is handled by outsourcing (VC3)

PRODUCTIVITY MEASURES

- Productivity measures handled by VC3 through a Master Services Agreement and a Virtual Office Advantage (VOA) Agreement
- VC3
    - Maintain municipal networks
    - Maintain and update VOA environment and thinclients
    - Maintain approved laptops and desktops
    - Monitor network activity and environment
    - Monitor City network room remotely(temperature, water leaks)
    - Review future upgrades, updates, and system or software purchases

AUTHORIZED POSITIONS

Workload is handled by outsourcing (VC3)

GOVERNMENT BUILDINGS - FY 2014 ANNUAL BUDGET

DEPARTMENT: GOVERNMENT BUILDINGS

STATEMENT OF SERVICE

To provide accommodations for all city services in adequate and comfortable surroundings. To maintain the structures in a manner that meets all health and safety criteria.

OBJECTIVES FOR FISCAL YEAR 2014

Construct Shelter for Equipment – March 1, 2014
Fence for Public Works Lot - March, 2014

WORKLOAD MEASURES

General Maintenance for Grounds & BUILDINGS – WEEKLY

Maintain Grounds and Buildings in an attractive manner - WEEKLY

PRODUCTIVITY MEASURES

- MAINTAIN APPEARANCE OF ALL CITY BUILDINGS – MONTHLY
- MAINTAIN WATER, SEWAGE, AND ELECTRICAL FOR ALL CITY BUILDINGS - MONTHLY

AUTHORIZED POSITIONS ___________ (0)

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2013

ACCOMPLISHED – RELOCATE PUBLIC WORKS TO NEW FACILITY
REMOVAL OF OLD PUBLIC WORKS BUILDING

FY 2014 ANNUAL BUDGET

DEPARTMENT: COURT SERVICES

STATEMENT OF SERVICE

The Court Services' mission is to provide the handling of citations in a prompt and efficient manner. We also provide a pre-trial diversion program to better service our customers.

OBJECTIVES FOR FISCAL YEAR 2014

1. Complete the new operating standards and procedures for the municipal court (Jan. 2014)
2. Expedite the court docket through educating the key players involved in the court process (March 2014)
3. Improve customer service relationships with the patrons of the court (Immediate 2013 / 2014)

WORKLOAD MEASURES

Hours worked:	2,000 (1 x 40 x 50)

PRODUCTIVITY MEASURES

Entering Citations	3 hrs x 1 x 50 = 150
Phone Calls	4 hrs x 1 x 50 = 200
Preparing Court Dockets	6 hrs x 1 x 50 = 300
Court Time	5 hrs x 1 x 50 = 250
Payments	5 hrs x 1 x 50 = 250
Processing Citations after Court	4 hrs x 1 x 50 = 200
Providing Documents	2 hrs x 1 x 50 = 100
Pre-Trial Diversion	5 hrs x 1 x 50 = 250
Support Service Backup (PD)	4 hrs x 1 x 50 = 200
Delivering Documents	2 hrs x 1 x 50 = 100

AUTHORIZED POSITIONS 1 Fulltime

GRADE 11

OBJECTIVES ACCOMPLISHED FOR FY 2013-

1. To continue providing a diversion program to help offenders keep their license if possible (this has been ongoing since 2008 – an average of about 3 people assigned per month) Ongoing Process

2. Maintain GCIC terminals (2) so that court can access offenders' most current histories (in state and out of state) to be used in processing their court cases Ongoing Process

FY 2014 ANNUAL BUDGET

DEPARTMENT: 32000 POLICE

STATEMENT OF SERVICE

The Auburn Police Department will without fail protect and serve the citizens and visitors of the City of Auburn. The sworn officers of the Auburn Police Department are professional, dedicated and community oriented. We will enforce all state, local laws, city ordinances, protect life, property, and preserve the public peace. We will be proactive in preventing crime and local disorder. We will uphold the Constitution of the United States.

OBJECTIVES FOR FISCAL YEAR 2014

- Deploy the new Auburn Police Department Standard Operating Procedure (January 2014)
- Strictly monitor spending by the police department for fiscal year 2014 (Quarterly reviews by the Chief of Police)
- Update the City of Auburn Police Department website with current photos of all departmental employees (March 2014)
- Provide citizen involvement programs such as the Citizens Police Academy, Neighborhood watch program, Explorers and Business Watch (February 2014)
- Outfit all sworn officers with one Class "A" uniform for special details (February 2014)

WORKLOAD MEASURES

4 x 4 x 50 = 8,000
18 x 43 x 50 = 38,700
Total = 46,700

PRODUCTIVITY MEASURES

Administrative, Budget, Human Resources, etc. – 3 x 40 x 50 = 6,000
Supervision, Review Reports, Evaluations, etc. – 4 x 43 x 50 = 8,600
Patrol, Arrests, Report Writing, etc. – 10 x 43 x 50 = 21,500
Records Manager / Evidence Custodian – 1 x 40 x 50 = 2,000
Support Services - 4 x 43 x 50 = 8,600

Total = 46,700

AUTHORIZED POSITIONS 22 FULL TIME

GRADE

29 – 1
26 – 2
20 – 4
19 – 3
17 – 7
15 – 1
11 – 4

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2013

1) Maintain the professionalism and high standards that is expected of us by the citizens of Auburn (In Progress)

2) Hire qualified and professional applicants to fill current vacancies (In Progress)

3) Increase morale and reduce the turnover ratio by continuing to build a positive work environment in order to afford our employees a safe and hostile free work environment (Completed)

4) Revitalize the Neighborhood and Business Watch Programs by January 2014 (In Progress)

5) Strictly monitor and reduce spending by the department over the entire fiscal year 2013 (In Progress – 10 months into budget year (70.90%))

PUBLIC WORKS - FY 2014 ANNUAL BUDGET

DEPARTMENT: PUBLIC WORKS- 4100

STATEMENT OF SERVICE

The Public Works Department is to provide guidance, support and labor for the effective operation and function of the city's infrastructure and public service departments (except Police Department). Public Works oversees the Road, Stormwater, Government building, and continues to support Parks & Leisure and Events.

OBJECTIVES FOR FISCAL YEAR 2014

- TO ADMINISTRATIVELY SUPPORT DEPARTMENTS THAT FALL UNDER THE SUPERVISION OF THE PUBLIC WORKS DEPARTMENT – THROUGH SEPTEMBER 2013
- TO PROVIDE SUPERVISION AND MANAGEMENT FOR EMPLOYEES OF PUBLIC WORKS, WATER, STORMWATER, AND GOVERNMENT BUILDING DEPARTMENTS – THROUGH SEPTEMBER 2013
- CONTINUE TO DEVELOP AN EFFECTIVE AND PRODUCTIVE TEAM OF EMPLOYEES – THROUGH SEPTEMBER 2013
- TO CONTINUE THE OPERATION OF THE GREAT AMERICAN CLEAN-UP BI-YEARLY – APRIL & OCTOBER

WORKLOAD MEASURES

HOURS WORKED = 8000

PRODUCTIVITY MEASURES

• SUPERVISION & MANAGEMENT	4000
• ADMINISTRATIVE	2000
• MISC. LABOR	2000

AUTHORIZED POSITIONS

GRADE 13 – 1

GRADE 15 – 1

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2013

ALL OBJECTIVES COMPLETED

- DEVELOPED A NEW PROGRAM TO PROCESS, DISTRIBUTE AND TRACK WORK ORDERS ACCORDING TO DEPARTMENT IN ORDER TO TELL HOW MUCH TIME IS SPENT ON EACH INDIVIDUAL PROJECT FOR EMPLOYEE JUSTIFICATION – April 2012
- TO ADMINISTRATIVELY SUPPORT DEPARTMENTS THAT FALL UNDER THE SUPERVISION OF THE PUBLIC WORKS DEPARTMENT – ONGOING
- TO PROVIDE SUPERVISION AND MANAGEMENT FOR EMPLOYEES OF PUBLIC WORKS, WATER, STORMWATER, GOVERNMENT BUILDING - ONGOING
- TO PROCESS, DISTRIBUTE AND TRACK WORK ORDERS ACCORDING TO DEPARTMENT - ONGOING
- TO PROVIDE SAFETY TRAINING FOR ALL PUBLIC WORK EMPLOYEES – MONTHLY

WE FULLFILLED OUR STATEMENT OF SERVICE TO ALL DEPARTMENTS.
(provided guidance, support and labor for the effective operation and function of the city's infrastructure and public service departments (except Police Department). We managed Roads, Stormwater, Government buildings, and assisted Parks and Leisure Departments, and Events.)

SUPPORTED ALL DEPARTMENTS WHICH FALL UNDER THE PUBLIC WORKS UMBRELLA.
PROCESSED, DISTRIBUTED AND TRACKED WORK ORDERS ACCORDING TO DEPARTMENT.

NOT COMPLETED

- TO PROCESS THE ACQUISITION OF NEW EQUIPMENT FOR THE ROADS AND WATER DEPARTMENTS _(Additional service truck & rear mount street sweeper) AND LARGE DUMP TRUCK

ROADS - FY 2014 ANNUAL BUDGET

DEPARTMENT: ROADS-42200

STATEMENT OF SERVICE

The Road Department is to promote and provide a safe roadway system throughout the city. This department provides road maintenance by patching and pothole repair to maximize travel safety. Also does roadside maintenance in order to improve visibility of traffic at intersections and critical low-visibility areas. This department also seeks to improve roadway safety by providing more visible road and street signs.

OBJECTIVES FOR FISCAL YEAR 2014

- DEVELOP A PLAN FOR THE RECONSTRUCTION OF CRONIC TOWN ROAD – DEC 30, 2013
- DEVELOP A PLAN TO THE WIDENING AND PAVING OF 4TH AVENUE. – DEC 30, 2013
- COMPLETE PAVING OF UNION COURT – OCT 30, 2013

AUTHORIZED POSITIONS (0)

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2013

ACCOMPLISHED:

- CONSTRUCTION OF SIDEWALKS ON 4TH AVENUE
- REPAVE MOUNT MORIAH
- REVIEW WITH PLANNING AND ADMINSTRATION TO THE DEVELOPMENT OF A GIS MAPPING SYSTEM FOR ROADS, WATER & SEWER – APRIL/MAY
- BRIDGE INSPECTION. AND REPAIR PER STATE REQUIREMENTS – SEPT. 30
- DEVELOP GIS MAPPING SYSTEM FOR ROADS – DEC. 31, 2011
- Start Sign retro-reflectivity program for sign replacement – Oct. 1, 2011

NOT COMPLETED:

FY 2014 PERFORMANCE BASED ANNUAL BUDGET

Parks& Leisure
AUBURN GEORGIA - EST. 1892

DEPARTMENT NAME: SPECIAL EVENTS-61920

STATEMENT OF SERVICE

The City of Auburn Special Events creates and promotes community activities and event opportunities citizens and visitors to enjoy. Our mission is to bring our community together for fun and fellowship, and to create local pride in our community.

OBJECTIVES FOR FISCAL YEAR 2014

Special Events & Festivals

- Coordinate and implement Spiderweb Spooktacular/ or AuburnFest event - October 2013
- Coordinate and implement "Sounding off the Christmas Season" – December 2013
- Coordinate and implement Independence Day Celebration - July 2014
- Offer Yard Sale twice a month. Expand yard sales to include craft and food vendors. March through September
- To continue to develop a strong volunteer committee – Yearlong
- Offer Movies in the Park - April through October.
- Offer Volunteer Opportunities for parks and waterways beautification and cleanup – Rivers Alive Cleanups, P&L Board projects, etc..

WORKLOAD MEASURES

1100 Hours worked – Special Events/ Festivals

PRODUCTIVITY MEASURES

AuburnFest/ or Spiderweb	250
"Sounding Off the Christmas Season"	200
Independence Day Celebration	300
P&L Board Projects	150
Movies in the Park	75
Yard Sales	75
Cleanups/ Volunteer Opportunities	50

AUTHORIZED POSITIONS

None – Handled through Parks & Leisure staff

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2013

- To continue to develop a strong volunteer committee – Completion Unknown
- Coordinate and implement Spiderweb Spooktacular – October 2012 – Completed
- "Sounding Off the Christmas Season" – November 2012 - Completed
- Coordinate and implement Independence Day Celebration – July 2013 - Completed
- Offer Movies in the Park - April through November – Movie licenses purchased - Completed
- Offer Yard Sale and expand to include more Saturdays every month – March through September – Ongoing
- Offer Volunteer Opportunities for parks and waterways beautification and cleanup – Rivers Alive Cleanups – Completed
- P&L Board projects – Completed.

DEPARTMENT NAME: PARKS AND LEISURE-62000

STATEMENT OF SERVICE

The City of Auburn Parks and Leisure Services Department provides safe, clean, and accessible facilities, parks and open spaces along with professionally managed leisure activities for all our citizens. Services shall be provided to enrich the quality of life for all local citizens and to provide economic value and development through facilities that create tourism and encourage long-term community stability and growth.

OBJECTIVES FOR FISCAL YEAR 2014

Grants

- Actively look for funding for the Sports Complex at Mary Carter
- Actively look for funding for our Baseball Fields at Parks Mill

Senior Programming

- There will be one planned senior luncheon each month – Monthly
- Work with the O.W.L.S. to extend their programming
- Offer O.W.L.S. Valentine social – February
- Offer O.W.L.S. Christmas social - December
- Work with the O.W.L.S. to plan and implement one or more senior trips – Yearly
- Work with O.W.L.S. to plan local excursions – Quarterly

Athletic Programming

- Assist with the Auburn Dixie Youth Baseball/ Softball Program. Attend ADY board meetings. – Spring/ Fall
- Continue the Tennis Program – Spring/ Summer Programming
- Continue with i9 Sports to offer flag football, basketball, and soccer – Spring/ Summer/ Winter

Leisure Programming

- Assist Auburn Public Library with programming – Yearlong
- Offer weekend activities for kids and parents before the Movies in the Park – April through September
- Offer Movies in the Park - April through October

Special Programming

- Research programming opportunities for recreation classes/ programs not limited to aerobics, martial arts, workshops, exercise boot camps, and dance. - Yearlong

Festivals & Events

- Coordinate and implement Spiderweb Spooktacular/ or AuburnFest event - October 2013

- Coordinate and implement "Sounding off the Christmas Season" – December 2013
- Coordinate and implement Independence Day Celebration - July 2014
- Offer Yard Sale twice a month. Expand yard sales to include craft and food vendors. March through September

Parks

- Coordinate landscape, ground maintenance, beautification, and park planning work; administer all park construction projects – Weekly
- Analyze the cost of construction and possible funding for a bathroom and concession area for Sports Complex. Construct using SPLOST funds
- Analyze the cost of construction for Pavilions and picnic areas at Roy E. Parks Children's Playground. Construct using SPLOST funds
- Analyze the cost of construction to complete Phase I of the Parks Mill Ballfields. Complete the stormwater systems, add perimeter fence and swing gate to the front entrance. Construct using SPLOST funds

Other

- Plan and implement all Parks & Leisure Commission meetings - Monthly
- Install Outdoor LED Programmable Display. Complete using SPLOST funds
- Erect greenhouse and install compost bins to begin a beautification program for the City.
- Offer Volunteer Opportunities for parks and waterways beautification and cleanup – Rivers Alive Cleanups, P&L Board projects, etc..

WORKLOAD MEASURES

1100 Hours worked – Special Events/ Festivals
5100 Hours worked – Parks & Leisure Services

PRODUCTIVITY MEASURES

Special Events and Festivals	1050
Landscaping, beautification, maintenance, and park projects	2100
Senior Programming	500
Athletic Programming	300
Leisure Programming	300
Special Programming	100
Office administration	1500
Meetings (Staff, Workshops, Council and Training, education, etc)	300

AUTHORIZED POSITIONS

Grade 25	1 Full Time
Grade 15	1 Full Time

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2013

- There will be one planned senior luncheon each month – Completed
- Senior Valentine Day Social – Completed
- Planned and implemented one senior trip – Completed. However, we only received two people who paid and four who were willing to pay if we had the numbers.
- Assist with the Auburn Dixie Youth Baseball/ Softball Program. – Completed, however, I did not attend any ADY Board Meetings
- Continue the Tennis Program – Spring/ Summer/ Fall Programming
- Partner with city sponsored organization to offer youth athletic programming not limited to basketball, soccer, flag football, and tennis – I9 Sports completed
- Programming opportunities for recreation classes/ programs not limited to aerobics, martial arts, workshops, exercise boot camps, and dance. – Not completed. Our space is limited in the JD Withers building. Until we get a larger venue, we will not be able to offer these indoor recreational classes.
- Coordinate and implement "Sounding off the Christmas Season" - November 2012 - Completed
- Coordinate and implement Independence Day Celebration - June 2013 - Completed
- Offer Movies in the Park - Completed
- Offer Yard Sale – Completed
- Expand yard sale to 2 Saturdays per month - Completed
- Coordinate landscape, ground maintenance, beautification, and park planning work – completed
- Plan and implement all Parks & Leisure Commission meetings - Completed
- Increase volunteers for all city special events by 5% - Unknown. I have received new volunteer groups but scheduling them on event days has been difficult.
- Analyze and/or implement small excursion trips to local state parks for Auburn citizens (kayaking, biking, golfing, etc.) - Not Completed. After reviewing the time spent in running this type of program, I am unable to administer this program by myself. I would need an assistant to assist with this program and other future programs and services.

FY 2014 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: 65000 Public Library

STATEMENT OF SERVICE

To provide Auburn's residents with organized access to information and services in order to meet their educational, informational, recreational, and cultural needs.

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2013

- Maintain current circulation levels
  - Increased circulation by 13.6%
- Maintain current patron traffic levels
  - Increased patron traffic by 20%
- Maintain current program attendance levels
  - Programming attendance numbers decreased by 33%. Attendance numbers were impacted by a decreased number of City of Auburn events in which the library would normally participate.
- Continue to provide current technologies that meet patron demand and anticipate ever-evolving needs while facilitating the search and use of informational resources
  - The library continues to maintain self-service PC Reservation and Print Management contract with Envisionware. As well, we have added free document scanning service for patrons.
- Offset state budget cuts and rising expenses with a commitment to increasing fund-raising efforts (including grant procurement) with a goal of $5,000 for materials and programming
  - Acquired $3,248.85 in grants
  - Acquired $1,650.00 in donations
  - Acquired $216.53 from Better World Book bin
  - Total Received $5,115.38

OBJECTIVES FOR FISCAL YEAR 2014

- Increase circulation by 3%
- Increase patron traffic by 3%
- Increase program attendance by 3%
- Increase ebook circulation by 3%
- Offset state budget cuts and rising expenses with a commitment to increasing fund-raising efforts (including grant procurement) with a goal of $5,000 for materials and programming
- Provide a more competitive salary for Branch Manager commensurate with acquiring an MLIS (Master of Library and Information Science) degree

WORKLOAD MEASURES

Operational hours for FY13	2,132 (41 hours per week x 52 weeks)
Staffing hours worked for FY13	7,337 (141.10 staffing hours per week x 52 weeks)

PRODUCTIVITY MEASURES

Circulation – April 1, 2012 – March 31, 2013 (Includes checking out, checking in, transits, and re-shelving)	56,245
Programming Attendance – April 1, 2012 – March 31, 2013 (Preparing and performing children's, teen's and adult programs)	6,247
Computer Usage – April 1, 2012 – March 31, 2013 (Assistance with sources, usage, computer and print management, and troubleshooting)	15,000
Patron Traffic – April 1, 2012 – March 31, 2013	53,993

AUTHORIZED POSITIONS	3.75 FTE'S
GRADE	1 MANAGER, 5 ASSISTANTS, 2 AIDES

For FY14, we request funding of $128,493.00. This amount reflects an increase of $5,900.00 in order to provide a competitive salary for our library manager. We commit to providing outstanding library services to the Auburn community and to seeking alternative sources of funding to offset rising expenditures. The continuing support of the City of Auburn to its library is greatly appreciated.

PIEDMONT REGIONAL LIBRARY SYSTEM
189 Bellview Street, Winder, Georgia 30680
www.prlib.org

Piedmont Regional LIBRARY
BANKS ~ BARROW ~ JACKSON
Books...Just the Beginning...

Phone: 770-867-2762 Fax: 770-867-7483

July 29, 2013

Mayor and City Council members of Auburn, Georgia:

Auburn Library Manager, Julia Simpson, completed her Masters Degree of Library and Information Science (MLIS) in July of 2012. As you know, completion of an advanced degree usually correlates with an increase in pay in today's workplace.

Please see comparable salaries below. Note that the salaries are in order from highest to lowest. Note that the proposed increased salary is still at the low end for a Professional Librarian with an MLIS degree.

Library Manager Salary Comparables	Annual Salary	Benefits	Salary + Benefits
Gwinnett County Public Library (MLIS)	$57,982.00	$22,033.16	$80,015.16
PRLS-Commerce Public Library (MLIS)	$49,379.20	$22,336.34	$71,715.54
PRLS-Braselton Public Library (MLIS)	$44,144.58	$22,485.16	$66,629.74
PRLS-Jefferson Public Library (no MLIS)	$43,680.00	$17,624.00	$61,304.00
PRLS-Auburn (MLIS) PROPOSED	**$38,961.00**	**$17,880.93**	**$56,841.93**
PRLS-Winder Public Library (no MLIS)	$35,817.73	$17,254.47	$53,072.20
PRLS-Auburn Public Library (MLIS) current	**$34,064.16**	**$16,904.99**	**$50,969.15**

The difference in the Library Manager's current salary and proposed salary (including cost of benefits) is $5,872.78. Therefore, we request an additional $5,900 from the City of Auburn for Fiscal Year 2014.

Thank you for your consideration of our request.

Respectfully submitted,

Elizabeth H. McIntyre

Beth McIntyre, Regional Director
bmcintyre@prlib.org
770-867-2762 ext. 118

FY 2014 PERFORMANCE BASED BUDGET

DEPARTMENT: **74100 PLANNING AND ZONING**

STATEMENT OF SERVICE: The core mission of the City Planner's office is to serve as multi-functional research, facilitation and management resource for the creation and administration of the planning documents, economic development, and implementing the City's long and short term development objectives. In addition to these responsibilities, this department utilizes its Geographic Information System (GIS) capability support other departments through cooperative ventures and knowledge sharing.

This fiscal year will have greater emphasis on economic development with particular with launching the rehabilitation of the R & R building. Over the last 4 years, the listed priorities in the adopted planning documents will set the work plan for this period, which feature concentrations in these areas:

OBJECTIVES FOR FISCAL YEAR 2014:

-Facilitate development Autry Pines Senior Village upon allocation of Tax Credit Funding;
-Launch rehabilitation of R & R building;
-Partner with Public Works in completion of hydrant and utility mapping;
-Complete Fourth Ave. streetscape improvement
-Address STWP Land Use items (i.e. consider Ordinance amendments for a) sewer requirement for new development; b) interparcel access; c) sidewalk inventory; and d)facilitate development of quality rental housing:
-Gain Main Street designation as Downtown Start-up Tier program
-Facilitate DDA property acquisition, marking & development

PROJECT	MEASURE	TIME
Autry Pines Senior Village	Begin facilitating development process (i.e. plan review and inspections)	March 2014
Fire Hydrant & Stormwater Mapping	Complete maps showing hydrant and stormwater features.	December 2013
R&R Building Rehabilitation	Structure pro forma, develop funding, secure equity loan, and grants	Oct, 2013 thru Feb, 2014
Fourth Avenue Streetscape	Complete installation of new sidewalk, trees and lamp post.	February 2014
Ordinance amendments	Complete evaluation of revision, seek stakeholder input and promote best practice	April 2014
Main Street Designation	Apply for Downtown Start-up Tier	December 2013
DDA property activity	Structure property acquisition, financing, and business development	Oct, 2013 thru Sept 2014

WORKLOAD MEASURES:

Hours worked	4,000 (2 x 40 x 50 = 4,000)
Comp Time Rollover for 2014	12.50
Comp Time Hours earned for 2013	20.75
Comp Time Hours used in 2013	11.50
Vacation Hours Earned	103.18
Vacation Hours Used	82.00

PRODUCTIVITY MEASURES:

Permit & Licenses	14 hrs. x 2 x 50 wks. = 1,400
Planning & Zoning	20 hrs. x 2 x 50 wks. = 2,000
Inspections	6 hrs. x 2 x 50 wks. = 600
	TOTAL = 4,000

AUTHORIZED POSITIONS

2 FULLTIME GRADE
1 @ 33
1 @ 15

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2013

PROJECT	MEASURE	OUTCOME
Auburn Opportunity Zone	Compilation of data (i.e. vacancy, underdevelopment, blight, crime, unemployment and poverty)	Approved by DCA February 2013
Hydrant Mapping	Percent of progress in inventorying all hydrants in city.	57% completed as of July 2013.
Fourth Ave. Streetscape	Complete improvements to County Line-Auburn Rd.	60% completed by June 2012, balance subject to PW schedule
Housing Improvement Plan	Attend 2nd and 3rd GICH retreats	Completed
Auburn Neighborhood Transit	Approval of Auburn Hills TC application	Application denied, Bus service ended Dec 2013
Install new business in vacant shops	Occupation of formerly vacant spaces	Three vacant bldgs in downtown now have businesses
Attract new development	Number of new buildings	New Family Dollar-Nov 2012 New Auburn Bus. Park bldg

FY 2014 ANNUAL BUDGET

DEPARTMENT:

74500 Code Enforcement

STATEMENT OF SERVICE

This Mission of the Code Enforcement Unit is to promote and maintain a safe and desirable living and working environment. We help maintain and improve the quality of our community by administering a fair and unbiased enforcement program to correct violation of municipal codes and land use requirements.

OBJECTIVES FOR FISCAL YEAR 2014

1. Continue with my training as a code enforcement officer on- Level II begins in September 2013
2. Asbestos and Mold Courses Federal and State Approvals training EPA – The Environmental Institute is in Marietta GA – December 2013

WORKLOAD MEASURES

Hours Worked	390 (1 employee x 15 hours x 26 weeks=390)

PRODUCTIVITY MEASURES

Citizen Complaints	30 minutes (30 min x 100 hours =30 hours
Cases Investigated	1 Hours (1hrs x 26 hours = 26 hours
Patrolling	12 hours (12hrs x 26 hours = 312 hours
Inspection of Properties	30 minutes (30 min x 30 minutes = 9 hours
Telephone Follow-ups	10 minutes (10 min x 20 minutes = 2 hours
Preparation of Reports	10 minutes (10 min x 30 minutes = 3 hours
Testifying in court	10 minutes (10 min x 15 minutes = 1.5 hours
Meetings	30 minutes (30 min x 20 minutes = 6 hours
Miscellaneous	30 minutes (30 min x 1 30 minutes= .30 minutes

Total **15 hours x 26 weeks = 390 hours**

<u>AUTHORIZED POSITIONS</u>

GRADE

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2013

- Continue with my training as a code enforcement officer on- Level II In Progress (September 2013)
- Asbestos and Mold Courses Federal and State Approvals training EPA – The Environmental Institute is in Marietta GA In Progress (December 2013)
- Start Property maintenance and Housing inspector Certified Training by October 2014 Due to new position.
- Start zoning Enforcement officer Training by October 2011- On going

FY 2014 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT:

Economic Development and Planning Assistant-75500

STATEMENT OF SERVICE

The purpose of the Economic Development and Planning Assistant is to promote and encourage economic development and encourage quality business, which is reflective of our citizens' civic heritage and the City's small town atmosphere with commitment to our community's future.

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2013

- DOWNTOWN DEVELOPMENT AUTHORITY RETREAT-FEBRUARY 6 "DDA DEVELOPMENT PRACTICUM"
- 4TH AVENUE BUSINESSES ARE ALMOST FULL. (RUSTIC CHIC, HUE GRAPHIC AND MUDPUPPY)
- DDA BOARD IS FULL AND TRAINED
- GEORGIA CITIES WEEK WAS A SUCCESS-ADDED NEW EVENTS SUCH AT A FLAG RETIREMENT, BLOOD DRIVE, FOOD DRIVE AND A STATUE DEDICATION ALONG WITH OUR 5TH GRADE TAKE OVER, ESSAY CONTEST AND HOMESCHOOL GROUP PROJECT.
- FORMED A PARTNERSHIP WITH THE PARKS AND LEISURE TO RAISE MONEY TO RENOVATE THE CABOOSE.
- CREATED A SWEAT EQUITY OPPORTUNITY WITH HUE GRAPHICS TO RENOVATE THE OLD ABC BUILDING IN LIEU OF RENT.
- CANCELED THE SPRING GARDEN EXPO, LITTLE PARTICIPATION.
- A.N.T. DEFUNCT-UNABLE TO PURSUE ADVERTISMENT.

OBJECTIVES FOR FISCAL YEAR 2014

- To create a business development packet for beginning entrepreneurs and new businesses- Dec 2013.

- To create a vacant building and land inventory and build a relationship with owners to make sure property is "market ready"-Jan 2014 then update will be on going through Sept 2014
- Fundraise to renovate the caboose and turn it into a mini train museum and connect it to the Auburn Museum. Sept 2014
- Establish a sign grant. Jan 2014
- market DDA property across from Ingles-have sign up by Nov 2013
- Market potential uses for R&R Building-Sept. 2014
- DDA will receive rent from Hue Graphics beginning March 1, 2014.
- Potential revenue for DDA if lease property for a billboard-Dec. 2013.
- Begin Main Street Start up Program-On going through 2015.
- Work on New and creative ways to bring people downtown- on going through Sept 2014.
- Marketing and promotional ideas for the City-created by Jan 2014 then on going through Sept 2014.
- Seek sponsorships to keep the reindeer for Christmas festival. Nov 2013

<u>AUTHORIZED POSITIONS</u>
NONE

WATER - FY 2014 ANNUAL BUDGET

DEPARTMENT: WATER DEPARTMENT-44000

STATEMENT OF SERVICE

The Water Department's objectives are to be good stewards of our resources by supplying a safe, clean, and abundant water supply. We are committed to provide quality customer services and treat our customers with fairness, honesty and respect. We will encourage conservation through education in order to ensure an adequate future supply. We will provide, maintain, repair, or replace water supply structures as needed in an efficient and cost effective manner.

OBJECTIVES FOR FISCAL YEAR 2014

- INSTALL NEW WATER LINES IN GREENTREE SUBDIVISION – SEPT. 30, 2013
- REPLACE HIGH VOLUME METERS AT AUBURN BUSINESSES – 1/3 IN THE 2014 BUDGET – JUNE 2014
- RECORD PRESSURE & FLOW OF ALL HYDRANTS IN THE CITY – MARCH 2014
- GIS ½ OF HYDRANTS IN THE CITY – MARCH 2014

WORKLOAD MEASURES

HOURS WORKED = 18,000

PRODUCTIVITY MEASURES

METER AND LINE REPLACEMENT	2,000
FLUSHING AND TESTING	1,000
TRAINING	1000
REREAD CUSTOMERS AND READ MAIN METERS	1000
CONNECTS AND DISCONNECTS	1000
LOCATES	1000
BILLING, CUSTOMER SERVICE & ACCOUNTS PAYABLE	5,240
MAINTENANCE	4,760

AUTHORIZED POSITIONS

GRADE 13-7
GRADE 15-3
GRADE 17-1
GRADE 21 – 1
GRADE 28 - 1

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2013

COMPLETED:

- ESTABLISHED A GIS PROGRAM FOR THE LOCATION OF ALL FIRE HYDRANTS LOCATED IN THE CITY
- ESTABLISHED REPORT SYSTEM FOR NON-REVNUE WATER
- REPLACED SERVICE LINES
- REPLACED 2/3 OF HIGH VOLUMN METERS AT BUSINESSES

NOT COMPLETED:

- INSTALL NEW WATER LINES IN GREENTREE SUBDIVISION – SEPT. 30, 2012
- ESTABLISH CONTRACT FOR MAINTENANCE OF #2 WATER TANK – AUG, 2011

FY 2014 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: **Stormwater 43200**

STATEMENT OF SERVICE

Stormwater's objective is to educate the public and to protect, maintain and enhance public health, safety and general welfare by protecting water quality and reducing local flooding associated with the effects of land development through use of best management practices.

OBJECTIVES FOR FISCAL YEAR 2014

- Plan and coordinate the NPDES compliance program for the City– Jan
- Provided public education and outreach information – Dec
- Perform field inspections of City to verify proper operation and maintenance - Nov
- Conduct investigations of stormwater ordinances, NPDES permit violations, illicit discharges, illegal dumping, and related violations and/or enforcement procedures - Dec
- Record and respond to all types of stormwater complaints – Monthly
- Pollution Prevention Training for all Public Works/Parks & Recreation employees – Oct
- Establishes databases of existing stormwater infrastructure within the City using a GIS system with the assistance from City Planner – Nov
- Establish an Enforcement Response Plan (ERP) to address various types of ordinance violations for submittal to EPD for approval - Dec
- Assists in reviewing and inspecting site development plans for erosion and sediment control and water quality – Nov
- BMPs and structures to be implemented into a general base map for GPS - Dec
- Complete CIP (Capital Improvement Projects): ROW (right-of-way) repairs City wide by zones and various other small projects in City (TBD); Mary Carter Detention Pond – TBD based upon funds

WORKLOAD MEASURES

Hours Worked = 2080 or **4160 (w/1FTE)**

PRODUCTIVITY MEASURES

❖ Reports	1600	**2500**
❖ Education	50	**150**
❖ Inspections	230	**750**
❖ Record Keeping	200	**760**

AUTHORIZED POSITIONS – N/A

GRADE

OBJECTIVES ACCOMPLISHED FOR FISCAL YEAR 2012

Completed the General National Pollutant Discharge Elimination System Permit No. GAG610000 for Small Municipal separate Storm Sewer System

Provided public education and outreach information

Implemented illicit discharge removal procedures

Recorded and ***responded*** to all types of stormwater complaints

Yearly training completed for reduction of pollutants into stormwater management system from City activities (Pollution Prevention Training)

Utilized Public Works staff and Community Service Workers for clean up along City streets, parking lots and maintenance of yards

Implemented Pipe Replacement Program with Public Works

OBJECTIVES NOT COMPLETED FOR FISCAL YEAR 2012

- ❖ Databases of existing stormwater infrastructure within the City using a GIS system with the assistance from City Planner
- ❖ CIP (Capital Improvement Projects): Lakeview Drive Pipe Replacement plus Mary Carter Road Detention Pond - PENDING

TAB F

CITY OF AUBURN FINANCIAL POLICIES

I. BUDGET

Budget
The budget process provides the primary mechanism by which key decisions are made regarding the levels and types of services to be provided given the anticipated level of available resources. Budget policy states how this is achieved and addresses the need for financial health and stability.

Balanced Budget
The budget shall be balanced for the General Fund. Total anticipated revenues plus that portion of the fund balance, in excess of authorized reserves, that is designated as a budget funding source shall equal total estimated expenditures for each fund.

Financing Current Expenditures
Current expenditures shall be financed with current revenues which shall include that portion of fund balance in excess of authorized reserves. The City shall avoid budgetary procedures that balance current expenditures through the obligation of future resources, or which finance on-going expenditures with one time revenues. The City shall strive to avoid short-term borrowing to meet operating budget requirements. Nevertheless, this policy shall not prohibit short-term borrowing should a critical need arise.

Level of Budget Adoption
All budgets shall be adopted at the legal level of budgetary control which is the fund/department level (i.e., expenditures may not exceed the total appropriation for any department within a fund without the City Council's approval). All budgets shall be adopted on a basis consistent with Generally Accepted Accounting Principles as promulgated by the Governmental Accounting Standards Board.

Budget Categories
The following categories exist for budgetary preparation and presentation:
* Personal Services and Employee Benefits
* Purchased / Contracted Services
* Supplies
* Capital Outlays
* Inter-fund / Interdepartmental Charges
* Depreciations and Amortization
* Other Costs
* Debt Service
* Other Financing Uses

Budget Objective by Type of Fund
The following budget objectives are established for the different types of funds utilized

by the City:
* **General Fund** -The budget for the General Fund shall provide for the general government operations of the City and maintain working capital necessary for financial health and stability.

* **Special Revenue Funds** - Budgets are prepared for special revenue funds that display the legally restricted revenue sources and how these sources are utilized.

* **Debt Service Fund** - Revenues shall be established and fund balance maintained sufficient for debt expenditures and to provide for any debt service cash flow deficiencies which would occur prior to the receipt of property tax.

* **Capital Projects Fund** - Budgets for capital projects shall not lapse at the end of a fiscal year, but shall remain in effect until project completion or re-appropriation by City Council resolution.

* **Proprietary Funds (Internal Services and Enterprise)** - Although budgets for this type of fund are not required under generally accepted accounting principles, budgets shall still be prepared in order to monitor revenues and control expenses.

* **Internal Service Fund** - Internal service fund budgets shall be prepared on a self-supporting basis. Revenue rates and charges shall be identified to cover all expenses, including depreciation and debt service (if applicable).

* **Enterprise Fund** - A business approach is used in budgeting for enterprise funds. Enterprise shall be self-supporting when possible and minimize losses when breakeven is not possible.

* **Trust Fund** - Budgets are not required for trust funds since trustee agreements provide necessary spending authorization and control.

Performance Budget
In addition to the line item budget, the budget document shall include "performance" budget information. The performance budget provides information on the goals and objectives which each department has determined that it seeks to accomplish during the budget year. The performance budget also utilizes "performance indicators" which measure services rendered and departmental efficiency / effectiveness on a historical basis and projects targets of the indicators for the upcoming budget year. The City shall strive to minimize, and reduce if possible, staffing levels required to accomplish its service delivery.

Budget Preparation
For each department, budgets shall be prepared for current service level. Expanded services or extraordinary items shall be summarized in one page or less for discussions

with the City Administrator/Mayor before further detail is prepared regarding the expanded service or extraordinary item. A current services budget is defined as that level of funding which is necessary to provide the same level of service for the upcoming year that is currently being provided. An expanded services budget includes funding request associated with new service and/or additional personnel.

Budgetary Control / Reports

A system of budgetary controls shall be maintained to assure adherence to the budget. Timely financial reports shall be prepared comparing actual revenues, expenditures and encumbrances with budgeted amounts.

Authorization of Budget Adjustments

The budget is a dynamic rather than a static revenue and spending plan which requires adjustment from time to time as circumstances change. Approval of the City Council is required for increases in total department or fund budgets, increases or decreases in the personal services budget total of a department or fund, increases in the level of authorized positions, or changes to capital outlay items in amounts greater than $5,000.00. Approval of the City Administrator is required for changes to capital outlay budgets in amounts less than $5,000.00. Approval of the City Administrator is required for budget transfers within the department, excluding changes which alter personal services.

Budget Amendment Process

City Council shall authorize new projects by approving a Project Resolution which shall include the estimated cost and funding source. At the end of each fiscal year quarter any necessary budget adjustments, including budgets for any projects authorized during the quarter, shall be enacted through a budget resolution. These supplemental budget resolutions shall be balanced for each and every fund.

Budget Lapses at Year End

All operating budget appropriations, except for Capital Project Funds, shall expire at the end of a fiscal year. In accordance with generally accepted accounting principles, purchases encumbered in the current year but not received until the following year are paid from the budget of the following year. However, when necessary, City Council may make a re-appropriation to resolve unusual situations or hardships caused by this policy.

Unreserved Fund Balance

The City shall attempt to establish an unreserved fund balance in the General Fund. The purpose is to pay expenditures caused by unforeseen emergencies, handle shortfalls caused by revenue declines, and to eliminate any short-term borrowing for cash flow purposes. This reserve shall accumulate and attempt to be retained at an amount which represents 3 month or .25 of operating expenditures.

Utilization of Prior Year's Fund Balance in Budget

Unreserved fund balance may be used as a funding (revenue) source for that fund's budget. The amount of unreserved fund balance shall be estimated very conservatively.

Contingency Budget
The City shall include a contingency amount in the General Fund budget for emergency type expenditures which cannot be foreseen when the budget is adopted. The goal of the contingency shall be 2% of the total General Fund budget, and this shall be subject to annual appropriation.

Maintenance and Replacement of Capital Equipment
Priority shall be given in budget preparation and enactment for adequate maintenance of capital equipment and facilities, and for their orderly replacement.

Federal and State Grants
City Council shall approve all grants and grant applications through project resolutions. All Federal and State grants shall be subject to the City's accounting and budgetary policies. All key financial provisions, including required local match, shall be included in the project resolutions. Accounting and budgeting information shall be inclusive of the Federal /State participation as well as local participation. Provisions shall be made in the City's annual budget for anticipated grants.

Contributions
Unless authorized by City Administrator, contributions to programs operated by City departments shall be subject to the City's accounting and budgetary policies. The City welcomes both unrestricted contributions, as well as restricted contributions compatible with the City's programs and objectives. Any material contributions shall be appropriated by City Council prior to expenditure.

Administrative Service Fee
Direct cost will be charged to all funds were practical. When impractical, an administrative service fee or an allocation shall be assessed to the Public Utilities Enterprise Fund by the General Fund. This assessment will be used to reimburse the General Fund for the administrative and support services provided to the Public Utilities Enterprise Fund. With this system, the transfer to the General Fund will increase as the total revenues increase.

Net Budget
A net budget total shall be calculated as well as a gross budget total in order to prevent the "double counting" of revenues and expenditures. The net budget total is calculated by subtracting inter-fund transfer amounts from the gross budget total.

II. FINANCIAL POLICIES DEBT

Purpose of Debt Issuance
The City of Auburn will utilize long-term debt only for capital improvement projects that are too extensive to be financed from current revenue sources. Long-term debt will not be used to finance current or on-going operations of the City.

Legal Debt Limitations

City of Auburn will remain cognizant of the millage assessed for repayment of general government debt and will strive to maintain a stable millage in the debt service area for the benefit of its taxpayers. When it is feasible, special assessment, revenue and other self-supporting bonds will be utilized instead of general obligation bonds.

Types of Debt
The City of Auburn is permitted to issue any form of debt that does not contradict the existing Constitution and laws of the State of Georgia. These include, but are not limited to:

- General Obligation Bonds
- Revenue Bonds
- Intergovernmental Contracts
- Lease Purchases
- Certificates of Participation
- Temporary Loans

Tax anticipation notes or any other revenue anticipation borrowing will be avoided. In the event such borrowing occurs on an emergency basis, the debt will be retired in full by the end of the fiscal year in which it is incurred.

Debt Features
Maturity of Debt: When long-term financing is utilized, the City will pay back the debt within a period of time that does not exceed the life of the project financed. The City will avoid the use of balloon principal payments at the end of the term of the borrowing.
Redemption Provisions: Where cost effective, the City will incorporate early call or prepayment features into the structured debt.

Inter-fund Loans
Where cost effective, the City may choose to issue loans between funds. Careful analysis will be performed on the lending fund's working capital to assure adequate cash flows will remain after the money is transferred to the borrowing fund and to ensure that the lending fund will not incur financial hardship or an increase in rate structure as a result of the transaction.
A document outlining the amount, rate, repayment terms, and other such pertinent items will be completed by staff after direction is issued by the City Council to complete the inter-fund loan transaction.

Rating Agencies
The City will strive to maintain sound communications with bond rating agencies regarding the financial conditions of the City. The City is committed to continuous full disclosure and reporting to the rating agencies and the investment community through its Comprehensive Annual Financial Reports. The City is committed to maintaining and enhancing existing underlying credit ratings with the established rating agencies.

Review of Policies
Review of debt policies will occur simultaneously on an annual basis with the review of the Capital Improvements Plan for the City as a whole.

III. INVESTMENTS AND CASH MANAGEMENT

Investment earnings are an important source of revenue. However, the overriding concern at all times is the safety and preservation of the City's cash and investments. The ability to respond efficiently to cash flow requirements is another important consideration. Therefore, the objective of Investment and Cash Management is to maximize interest earnings, within an environment that strongly emphasizes legal compliance and safety while providing cash flow liquidity to meet the City's financial obligations.

Scope
This policy applies to all cash and investments which are the responsibility of and under the management of the Financial Services Department. Exclusions to this policy include, but are not necessarily limited to the City's Pension Trust Fund and Deferred Compensation Fund.

Safety
Investments shall be made with prudence, judgment and care, not for speculation, but for investment considering the primary objective of safety as well as the secondary objective of obtaining competitive market rates of return.
Specifically, the City shall seek to maximize safety through the following strategies:
1. All City investments shall be federally-insured or fully collateralized to protect investment principal and accrued interest. Emphasis shall be given to Category 1 collateralization (collateral securities held by the City or its agent in the City's name), which is preferable, or Category 2 (collateral securities held by the counter party's trust department or agent in the City's name). Category 3 (collateral not in the City's name) shall be avoided due to the higher degree of risk.
2. Market risk shall be avoided by limiting investments to a maximum one year of maturity, except for special circumstances where an interest rate differential and certainty of ability to hold the investment to maturity would justify a longer maturity. The City Administrator shall approve any exceptions to the one-year maturity limit, and such exceptions will be disclosed to City Council.
3. Undue credit risk shall be avoided by monitoring the financial condition of financial institutions participating in the City's investment program. Financial institutions shall provide a consolidated report of condition semi-annually and the City shall review credit-worthiness at least annually.

Legal Investment Instruments

The City shall invest in only such investment instruments permitted by State of Georgia law for local governments which include certificates of deposit, repurchase agreements, direct and agency obligations of the United States, obligations of the State of Georgia, pooled investment programs of the State of Georgia, and no-load mutual funds of direct obligations of the United States.

Competitive Investment Rates
The City shall seek competitive investment rates within its safety criteria. Maximum opportunity shall be provided to all local financial institutions to bid and compete for City investments due to the importance of the financial institutions to the local economy.

Liquidity
Provision shall be made for adequate liquidity of investments so that the City can efficiently meet, without financial penalty, disbursement and cash flow needs, including emergency needs. It is recognized that the State of Georgia Local Government Investment Pool is structured to provide one-day liquidity on deposits and pays competitive market rates.

Pooled Cash Management
The City shall maintain a zero cash balance, pooled cash management program for the purpose of eliminating idle cash and maximizing invested funds.

Interest Allocation
Investment earnings derived from any pooled cash investments shall be distributed to individual funds based upon each fund's amount of participation.

Investment Reporting
The Financial Services Department shall prepare a monthly report of investments.

GFOA Award for Distinguished Budget Presentation
The City shall steadily improve its budget document so as to obtain the Award for Distinguished Budget Presentation from the Government Finance Officers Association. This award signifies that the City is effectively communicating its budget to its citizens, elected and administrative officials, and to outside interested parties such as bond rating agencies.

TAB G

ORDINANCE # 13-011

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF AUBURN GEORGIA

TO ADOPT THE FISCAL YEAR 2014 BUDGET FOR EACH FUND OF THE CITY OF AUBURN, GEORGIA, APPROPRIATING THE AMOUNTS SHOWN IN EACH BUDGET AS EXPENDITURES/EXPENSES, ADOPTING THE SEVERAL ITEMS OF REVENUE ANTICIPATIONS, AND PROHIBITING EXPENDITURES OR EXPENSES FROM EXCEEDING THE ACTUAL FUNDING AVAILABLE.

WHEREAS, sound governmental operations require a General Fund Budget in order to plan the financing of service for the citizens of the City of Auburn; and

WHEREAS, Title 36, Chapter 81, Article 1 of the Official Code of Georgia Annotated (OCGA) requires a Balanced Budget for the City's Fiscal Year, which runs from October 1st to September 30th, of each year; and

WHEREAS, the Mayor and City Council of the City of Auburn have reviewed the proposed FY 2014 Budget as presented by the City Administrator and provided public notice and held a public hearing as required by Georgia Law; and

WHEREAS, the General Fund is a Balanced Budget, so that anticipated revenues and other financial resources equal the proposed expenditures and expenses; and

WHEREAS, the Mayor and City Council wishes to adopt this proposal as the Fiscal Year 2014 Annual Budget, effective from October 1, 2013 to September 30, 2014.

NOW THEREFORE, The Council of the City of Auburn hereby ordains as follows:

Section 1. That the proposed Fiscal Year 2014 Budget, attached hereto and incorporated herein by reference as a part of this Ordinance is hereby adopted as the Budget for the City of Auburn, Georgia for Fiscal Year 2014, which begins October 1, 2013 and ends on September 30, 2014.

Section 2. That the several items of revenues, other financial resources, and sources of cash shown in the budget for each fund in the amounts shown anticipated are hereby adopted, and that the several amounts shown in the budget for each fund as proposed expenditures or expenses, and uses of cash are hereby appropriated to the departments named in each fund.

Section 3. That the "legal level of control" as defined in OCGA §36-81-5 is set at the departmental level, meaning that the City Administrator, in capacity as Budget Officer is authorized to move appropriations from one line item to another within a department, but under no circumstances may expenditures or expenses exceed the amount appropriated for a department without a further budget amendment approved by the Mayor and City Council.

Section 4. That all appropriations shall lapse at the end of a Fiscal Year.

Section 5. That this ordinance shall be and remain in full force and effect from and after its date of adoption.

It is so ordained on this 5th day of September, 2013.

City of Auburn, Georgia

Linda Blechinger

Linda Blechinger, Mayor

Donna Scouten

Donna Scouten, Council Member

Robert Vogel III

Robert Vogel, Council Member

Dorissa Shackelford

Dorissa Shackelford, Council Member

Peggy Langley

Peggy Langley, Council Member

Attest:

Joyce Brown

Joyce Brown, City Clerk
City of Auburn