



CITY OF AUBURN APPROVED FY 2017 BUDGET

Budget Approved by Mayor and Council @ 7:00 p.m. in the City Council Chambers located at
1361 4th Avenue, Auburn, GA 30011 on September 1, 2016

September 1, 2016

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TAB A

Fiscal Year 2017 Budget Planning Calendar:

The State of Georgia requires each municipal governing body to establish a balanced General Fund Budget under Title 36, Chapter 81, and Article 1 of the Official Code of Georgia Annotated. The City of Auburn's Fiscal Year operates from October to September of each year.

(City Council Meetings in Bold)

Wednesday 6/8	Budget forms, revenue, expenditures, work load measurements and evaluations forms issued to all Departments and Library
Friday 7/8	Budget forms, revenue, expenditures and work load measurements forms from all Departments and Library issued to City Administrator
Friday 7/15	FY 2017 Proposed Budget Packet issued to Mayor and Council from all Departments and City Administrator
Tuesday 7/19 6PM	Mayor and Council Called Meeting for Pre- Budget Work Shop: Council Chambers Revenue Projects: General Fund, Water, and Stormwater Expenditures: Gov't Building, Public Works, Roads, Street Lights, Special Events, Parks and Leisure, Library, Water, and Stormwater
Tuesday 7/26 6PM	Mayor and Council Called Meeting for Pre- Budget Work Shop: Council Chambers Expenditures: Legislative Council, Executive Mayor, Elections, Administration/Financial, Professional- Law, Data Processing, Courts, Police, Code Enforcement, Planning and Zoning, and Downtown Development/Main Street
Saturday 8/6 8AM	City Council Capital and Budget Planning Retreat Council Chambers
Tuesday 8/16 6PM	Mayor and Council to review budget, goals, and work load measurements by City Administrator: Council Chambers
Thursday 8/25 6PM	Mayor and City Council Public Hearing to receive comments and suggestions – Presentation by City Administrator: Council Chambers
Thursday 9/1 6PM	Ordinance presented to Mayor and Council Business Meeting to approve the FY 2017 Budget: Council Chambers

TAB B

**Approved FY 2017 BUDGET ANALYSIS
FOR
CITY OF AUBURN**

1. General Fund:
FY 2017 \$3,100,250.71 FY 2016 \$2,970,725.45 FY 2015 \$2,844,679.91

FY 2017 Budget increase \$129,525.26 or 4.4%

Since FY 2008 \$3,812,168.00 a reduction for FY 2017 of (\$711,917.29)
2. Enterprise Funds:
Water Revenue \$1,535,475.00 and Expenditures \$1,507,408.93
Stormwater Revenue \$102,459.34 and Expenditures \$102,459.34
3. Total Revenue and Expenditures
FY 2017 \$4,738,185.05 and \$4,710,118.98
FY 2016 \$4,610,959.79 and \$4,610,495.20
4. Performance Based Budget with objectives, work load measurements and time lines for goals and objectives
5. Health and Dental Insurance Employee increases will be passed on to staff
6. No increase in Ad Valorem Millage in Barrow County 4.931-note no increase since 1997. No increase in Ad Valorem Millage in Gwinnett County 4.951 Millage
7. Leasing Eight (8) Vehicles for five (5) years- 3 for Police, 3 for PW/Water, 1 for Parks and Leisure and 1 for City Hall
8. Greentree Water Line Replacement Phase I
9. General Fund largest expenditures- Police \$1,517,405.41(12.59 Millage), Financial \$318,287.06 (2.64 Millage), Public Works \$221,267.24 (1.836 Millage), Planning and Zoning \$ 177,510.25 (1.47 Millage), and Library \$131,700.00 (1.09 Millage). Millage based on \$120,503.00 Per Millage
10. General Fund largest revenue sources- LOST \$1,069,332.52- Property Tax \$535,000.00 – Insurance Premium Tax \$408,000.00- Franchise Fees- \$363,700.00 and Title Ad Valorem Tax- \$196,000.00

TAB C

CITY OF AUBURN
PROPOSED BUDGET FY2017
COMPARISON FY2014, FY2015, FY2016, FY2017
SEPTEMBER 1, 2016

DEPARTMENT	FY2014 APPROVED	FY2015 APPROVED	FY2016 APPROVED	FY2017 PROPOSED
LEGISLATIVE - GG	\$ 38,432.96	\$ 39,132.96	\$ 37,997.76	\$ 37,382.24
EXECUTIVE - MAYOR - GG	\$ 40,793.20	\$ 40,772.00	\$ 40,734.40	\$ 40,097.60
ELECTIONS - GG	\$ 3,500.00	\$ 3,225.00	\$ 3,405.00	\$ 3,100.00
FINANCIAL - GG	\$ 295,760.77	\$ 299,039.71	\$ 312,620.67	\$ 318,287.06
LAW - GG	\$ 15,000.00	\$ 15,500.00	\$ 16,000.00	\$ 16,000.00
IT INFORMATION TECH. - GG	\$ 73,200.00	\$ 78,090.00	\$ 72,549.24	\$ 68,717.38
GOV'T BLDG - GG	\$ 78,052.62	\$ 75,937.43	\$ 77,578.57	\$ 83,097.71
MUNICIPAL COURT - PS	\$ 86,440.54	\$ 86,644.91	\$ 85,179.33	\$ 84,400.13
POLICE - PS	\$ 1,462,767.99	\$ 1,461,180.55	\$ 1,509,505.90	\$ 1,517,405.41
PUBLIC WORKS - PW	\$ 143,302.01	\$ 201,060.21	\$ 208,235.14	\$ 221,267.24
ROADS - PW	\$ 69,861.43	\$ 72,568.80	\$ 68,804.79	\$ 68,659.06
STREET LIGHTING - PW	\$ 82,000.00	\$ 83,000.00	\$ 87,000.00	\$ 89,000.00
SPECIAL EVENTS - GG	\$ 34,080.66	\$ 34,555.50	\$ 34,933.00	\$ 35,746.00
PARKS & LEISURE - GG	\$ 176,843.12	\$ 59,101.36	\$ 56,932.17	\$ 121,789.35
LIBRARY - GG	\$ 122,593.00	\$ 123,519.16	\$ 127,900.00	\$ 131,700.00
PLANNING & ZONING - GG	\$ 154,814.25	\$ 151,927.32	\$ 146,105.39	\$ 177,510.25
CODE ENFORCEMENT - GG	\$ 5,600.00	\$ 5,425.00	\$ 66,744.09	\$ 66,891.28
DDA - GG	\$ 11,850.00	\$ 14,000.00	\$ 5,600.00	\$ 6,300.00
MAINSTREET	\$ -	\$ -	\$ 12,900.00	\$ 12,900.00
TOTAL GENERAL FUND BUDGET	\$ 2,894,892.55	\$ 2,844,679.91	\$ 2,970,725.45	\$ 3,100,250.71
GENERAL FUND REVENUE	\$ 2,894,892.55	\$ 2,844,679.91	\$ 2,970,725.45	\$ 3,100,250.71
WATER FUND BUDGET				
EXPENSE	\$ 1,408,144.50	\$ 1,499,180.26	\$ 1,537,310.41	\$ 1,507,408.93
REVENUE	\$ 1,653,295.00	\$ 1,737,000.00	\$ 1,537,775.00	\$ 1,535,475.00
STORM WATER BUDGET				
EXPENSE	\$ 106,000.00	\$ 100,900.00	\$ 102,459.34	\$ 102,459.34
REVENUE	\$ 106,000.00	\$ 100,900.00	\$ 102,459.34	\$ 102,459.34

TAB D

CITY OF AUBURN
PROPOSED BUDGET FY2017
COMPARISON FY2014 - FY2017
SEPTEMBER 1, 2016

Account	General Fund Revenue	Actual Revenue FY2014	Approved Budget FY2015	Actual Revenue FY2015	Approved Budget FY2016	Proposed Budget FY2017
100-000-00000-00000-034782	SPECIAL EVENT CELEBRATION	0.00	0.00	0.00	0.00	0.00
100-000-00000-00000-034783	AUBURN FEST CELEBRATION	2,845.00	1,800.00	3,080.00	2,200.00	3,100.00
100-000-00000-00000-034784	JULY 4TH FEST CELEBRATION	2,990.00	4,000.00	4,235.00	2,500.00	5,000.00
100-000-00000-00000-034785	AUBURN PAGEANT	0.00	0.00	0.00	0.00	0.00
100-000-00000-00000-034786	DONATIONS - CHRISTMAS SEASON	0.00	2,500.00	0.00	2,500.00	2,500.00
100-000-00000-00000-034787	DONATIONS - DDA	0.00	0.00	0.00	0.00	0.00
100-000-00000-00000-034790	DONATIONS - POLICE DEPT	0.00	0.00	0.00	0.00	0.00
100-000-00000-00000-034791	DONATIONS - PARKS & LEISURE	0.00	0.00	0.00	0.00	0.00
100-000-00000-00000-034792	DONATIONS - LIBRARY	0.00	0.00	0.00	0.00	0.00
100-000-00000-00000-034793	DONATIONS - TRANSIT	0.00	0.00	0.00	0.00	0.00
100-000-00000-00000-034794	DONATIONS - SPECIAL EVENTS	50.00	0.00	0.00	0.00	0.00
100-000-00000-00000-311100	REAL PROPERTY - CURRENT YEAR	429,070.35	465,000.00	429,404.44	500,000.00	535,000.00
100-000-00000-00000-311110	PUBLIC UTILITY REVENUES	0.00	0.00	0.00	0.00	0.00
100-000-00000-00000-311200	REAL PROPERTY - PRIOR YEARS	0.00	32,000.00	6,099.05	6,000.00	6,000.00
100-000-00000-00000-311300	PERSONAL PROP - CURRENT YEAR	45,417.58	43,000.00	32,542.98	43,000.00	49,000.00
100-000-00000-00000-311310	PERSONAL PROP - MOTOR VEH	42,055.26	50,000.00	26,938.43	50,000.00	20,250.00
100-000-00000-00000-311320	PERSONAL PROP - MOBILE HOME RE	3,282.99	800.00	4,795.55	2,296.00	4,000.00
100-000-00000-00000-311350	RAILROAD EQUIPMENT	316.12	300.00	323.05	300.00	325.00
100-000-00000-00000-311400	PERSONAL PROP - PRIOR YEAR	0.00	5,600.00	870.48	1,000.00	2,500.00
100-000-00000-00000-311600	REAL ESTATE TFR (INTANGIBLE)	6,840.86	6,500.00	7,295.67	7,000.00	7,500.00
100-000-00000-00000-311705	FRANCHISE FEB-GAS	7,921.75	7,000.00	7,512.31	8,000.00	8,000.00
100-000-00000-00000-311710	FRANCHISE FEB-ELECTRIC	229,085.97	238,000.00	252,179.03	252,500.00	252,500.00
100-000-00000-00000-311715	FRANCHISE FEB - SANITATION	28,398.61	28,500.00	29,560.84	28,500.00	29,700.00
100-000-00000-00000-311750	FRANCHISE TAX-TELEVISION/CABLE	48,873.46	57,000.00	52,187.69	57,000.00	54,000.00
100-000-00000-00000-311760	FRANCHISE TAX-TELEPHONE	12,959.92	14,000.00	19,425.54	14,000.00	19,500.00
100-000-00000-00000-311790	FRANCHISE TAX-OTHER	0.00	0.00	0.00	0.00	0.00
100-000-00000-00000-313100	LOCAL OPTION SALES & USE TAX	976,810.97	930,000.00	1,019,228.91	1,028,775.40	1,069,332.52
100-000-00000-00000-313125	BC TAVT COLLECTIONS	205,845.28	210,134.28	206,572.12	190,000.00	190,000.00
100-000-00000-00000-313126	GC TAVT COLLECTIONS	5,980.29	5,731.44	4,835.90	6,000.00	6,000.00
100-000-00000-00000-313127	GC AAVT COLLECTIONS	0.00	0.00	8.79	0.00	0.00
100-000-00000-00000-313150	GC ENERGY EXCISE TAX	43.59	100.00	59.02	100.00	100.00
100-000-00000-00000-313152	BC ENERGY EXCISE TAX	5,413.36	4,200.00	12,630.60	5,500.00	18,500.00
100-000-00000-00000-314200	EXCISE TAX-ALCOHOLIC BEVERAGE	79,425.37	74,000.00	84,111.02	85,000.00	85,000.00
100-000-00000-00000-316100	BUSINESS AND OCCUPATION TAXES	22,997.76	24,500.00	22,078.85	24,500.00	23,000.00
100-000-00000-00000-316150	INSURANCE PREMIUM EXCISE TAXES	16,450.00	18,000.00	18,425.00	20,000.00	19,000.00

Account	General Fund Revenue	Actual Revenue FY2014	Approved Budget FY2015	Actual Revenue FY2015	Approved Budget FY2016	Proposed Budget FY2017
100-000-00000-00000-316200	INSURANCE PREMIUM TAXES	355,258.83	356,000.00	379,161.47	380,000.00	408,000.00
100-000-00000-00000-316300	FINANCIAL INSTITUTION TAXES	0.00	0.00	0.00	0.00	0.00
100-000-00000-00000-318000	OTHER TAXES	0.00	0.00	0.00	0.00	0.00
100-000-00000-00000-319000	PENALTIES & INT-DELINQUENT TAX	0.00	0.00	0.00	0.00	0.00
100-000-00000-00000-319110	PENALTIES/INT-REAL PROPERTY	38,550.89	10,000.00	4,913.17	10,000.00	12,000.00
100-000-00000-00000-319120	PENALTIES/INT-PERSONAL PROP.	1,049.96	1,200.00	1,466.63	1,200.00	2,500.00
100-000-00000-00000-319500	FIFA FEES	3,418.55	1,500.00	288.26	1,500.00	1,700.00
100-000-00000-00000-319900	OTHER - DTS FEES	3,439.00	200.00	272.85	200.00	1,700.00
100-000-00000-00000-321100	BUSINESS LICENSE-ALCOHOLIC BEV	16,259.50	16,000.00	14,052.00	17,000.00	15,500.00
100-000-00000-00000-321105	SPECIAL EVENT ALCOHOL PERMIT	0.00	0.00	50.00	0.00	0.00
100-000-00000-00000-321200	BUSINESS LICENSE-GENERAL	0.00	0.00	0.00	0.00	0.00
100-000-00000-00000-321250	GAMING LICENSE & PERMIT	0.00	0.00	0.00	0.00	0.00
100-000-00000-00000-321900	BUSINESS LICENSE-OTHER	0.00	0.00	0.00	0.00	0.00
100-000-00000-00000-321905	FORECLOSURE REGISTRATIONS	1,000.00	1,200.00	2,400.00	1,500.00	1,500.00
100-000-00000-00000-321910	BACKGROUND CHECKS	0.00	0.00	0.00	0.00	100.00
100-000-00000-00000-322210	ZONING AND LAND USE	4,729.00	4,000.00	3,617.49	4,000.00	4,000.00
100-000-00000-00000-322215	LAND DISTURBANCE PERMIT	0.00	0.00	120.00	0.00	200.00
100-000-00000-00000-322230	PERMITS - SIGNS	1,311.75	2,100.00	1,323.25	2,100.00	1,800.00
100-000-00000-00000-322280	PARKS & LEISURE FUND RAISING	77.75	200.00	0.00	200.00	0.00
100-000-00000-00000-322285	PARKS & LEISURE PROGRAM FEES	983.80	1,800.00	904.65	0.00	1,000.00
100-000-00000-00000-322290	ATHLETIC FIELD RENTALS	105.00	200.00	0.00	200.00	1,500.00
100-000-00000-00000-322295	OTHER RENTALS	0.00	100.00	0.00	100.00	100.00
100-000-00000-00000-322310	PAVILLION/CAMPSITE RENTALS	1,060.00	800.00	517.50	0.00	500.00
100-000-00000-00000-322315	OTHER BLDG RENTALS	2,800.00	2,600.00	400.00	2,600.00	200.00
100-000-00000-00000-322410	J.D. WITHERS - BLDG RENTAL	1,300.00	900.00	2,112.00	1,400.00	1,400.00
100-000-00000-00000-322490	LOVE OF DOGS - DDA	0.00	0.00	0.00	0.00	0.00
100-000-00000-00000-322495	FARMERS MARKET - DDA	505.00	200.00	505.00	600.00	0.00
100-000-00000-00000-322500	COMMUNITY GARDEN - DDA	0.00	0.00	0.00	0.00	0.00
100-000-00000-00000-322505	DDA FUND RAISING	0.00	0.00	0.00	0.00	0.00
100-000-00000-00000-322510	COMMUNITY YARD SALES	2,005.00	1,650.00	985.00	1,650.00	0.00
100-000-00000-00000-322525	ARMED FORCES DAY	0.00	0.00	0.00	0.00	0.00
100-000-00000-00000-322535	SEPT 11TH DAY OF SERVICE	0.00	0.00	0.00	0.00	0.00
100-000-00000-00000-323100	PERMITS - BLDG STRUCTURES	73,048.76	35,000.00	22,611.37	20,000.00	21,650.00
100-000-00000-00000-331210	OPER NON CATEGORIAL DIRECT	0.00	0.00	0.00	0.00	0.00
100-000-00000-00000-335100	HOMEOWNERS TAX RELIEF GRANT	0.00	0.00	0.00	0.00	0.00
100-000-00000-00000-337100	SPECIAL PURPOSE LOCAL OPT TAX	0.00	0.00	0.00	0.00	0.00
100-000-00000-00000-341125	NUISANCE ABATEMENT FEES	0.00	0.00	515.52	0.00	750.00
100-000-00000-00000-341170	COURTWARE CITATION FEES/PD	0.00	0.00	15,170.27	0.00	0.00
100-000-00000-00000-341175	COURTWARE CITATION FEES/PD(Contra)	-645.00	0.00	-15,480.00	0.00	0.00
100-000-00000-00000-341185	FUEL SURCHARGE FEE/PD	13,700.00	17,000.00	18,048.00	17,000.00	0.00

Account	General Fund Revenue	Actual Revenue FY2014	Approved Budget FY2015	Actual Revenue FY2015	Approved Budget FY2016	Proposed Budget FY2017
100-000-00000-00000-341190	TECHNICAL-INT.\$10/FEE	7,003.00	8,000.00	10,545.12	8,000.00	0.00
100-000-00000-00000-341195	ENCUMBERED TECH FEES	0.00	0.00	0.00	0.00	0.00
100-000-00000-00000-341910	ELECTION QUALIFYING FEES	0.00	0.00	1,260.00	0.00	600.00
100-000-00000-00000-342000	PUBLIC SAFETY REVENUE	5,933.66	6,350.00	6,575.74	6,350.00	7,000.00
100-000-00000-00000-343000	STATE CONTRACT MAINT. FEES	8,630.36	0.00	0.00	0.00	0.00
100-000-00000-00000-343200	STREET LIGHT ASSESSMENTS	0.00	0.00	0.00	0.00	0.00
100-000-00000-00000-344110	REFUSE COLLECTION CHARGES	177.05	1,000.00	11.93	200.00	200.00
100-000-00000-00000-344125	DIRECTIONAL SIGNS	0.00	0.00	45.00	200.00	50.00
100-000-00000-00000-344130	SALE OF RECYCLED MATERIALS	112.11	100.00	198.90	200.00	1,500.00
100-000-00000-00000-344260	STORM WATER FEES	0.00	0.00	0.00	0.00	0.00
100-000-00000-00000-347900	CULTURE & RECR. - OTHER	0.00	0.00	0.00	0.00	0.00
100-000-00000-00000-347900	CEMETERY FEES	5,260.00	1,800.00	3,200.00	3,000.00	3,000.00
100-000-00000-00000-349100	BAD CHECK FEES	0.00	0.00	0.00	0.00	0.00
100-000-00000-00000-351170	MUNICIPAL FINES - COURT	178,543.58	207,904.19	233,191.61	207,904.19	279,483.76
100-000-00000-00000-351175	MUNICIPAL COURT-FINES(CONTRA)	-57,250.25	-92,970.00	-78,817.11	-82,500.00	-103,890.43
100-000-00000-00000-351180	ALLEN SIMS - COURT/PD	177.92	2,480.00	0.00	0.00	0.00
100-000-00000-00000-351185	GOLD SHIELD COURT/PD	0.00	0.00	2,305.00	2,500.00	0.00
100-000-00000-00000-361000	INTEREST REVENUES	452.22	500.00	215.34	500.00	700.00
100-000-00000-00000-371000	CONTRIB./DONATIONS-PRIVATE	0.00	0.00	0.00	0.00	0.00
100-000-00000-00000-389000	MISC. REVENUE - OTHER	4,845.12	17,500.00	10,549.49	8,649.86	8,649.86
100-000-00000-00000-389100	INSURANCE CLAIM REIMB.	0.00	0.00	0.00	0.00	0.00
100-000-00000-00000-390275	GREAT AMERICAN CLEAN-UP DAY	1,985.70	2,800.00	1,917.67	2,800.00	2,000.00
100-000-00000-00000-391000	INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00
100-000-00000-00000-392000	PROCEEDS OF FIXED ASSETS	11,391.00	1,000.00	21,486.00	15,000.00	15,000.00
100-000-00000-00000-392200	PROCEEDS - PROPERTY ASSETS SALE	0.00	12,900.00	0.00	0.00	0.00
100-000-00000-00000-393500	PROCEEDS - CAPITAL LEASE	58,581.80	0.00	0.00	0.00	0.00
TOTAL:		2,918,875.55	2,844,679.91	2,911,040.39	2,970,725.45	3,100,250.71
TOTAL:	GENERAL FUND REVENUE	2,918,875.55	2,844,679.91	2,911,040.39	2,970,725.45	3,100,250.71

Account	Legislative Council	Actual Expense FY2014	Approved Budget FY2015	Actual Expense FY2015	Approved Budget FY2016	Proposed Budget FY2017
100-000-11000-00000-511100	REGULAR EMPLOYEES	19,200.00	19,200.00	17,776.00	19,200.00	19,200.00
100-000-11000-00000-512200	SOCIAL SECURITY (FICA) CONTRIB	1,190.40	1,190.40	1,102.11	1,190.40	1,190.40
100-000-11000-00000-512300	MEDICARE	278.40	278.40	257.75	278.40	278.40
100-000-11000-00000-512600	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
100-000-11000-00000-512700	WORKERS COMPENSATION	72.96	72.96	0.00	72.96	61.44
100-000-11000-00000-522130	CUSTODIAL	0.00	0.00	0.00	0.00	0.00
100-000-11000-00000-523100	INS-OTHER THAN EMP BENEF	13,155.12	13,591.20	12,385.74	12,356.00	10,152.00
100-000-11000-00000-523300	ADVERTISING	0.00	0.00	210.00	0.00	0.00
100-000-11000-00000-523400	PRINTING AND BINDING	144.99	150.00	0.00	0.00	0.00
100-000-11000-00000-523500	TRAVEL	104.00	1,200.00	0.00	1,200.00	1,200.00
100-000-11000-00000-523600	DUES AND FEES	0.00	0.00	0.00	0.00	0.00
100-000-11000-00000-523700	EDUCATION AND TRAINING	1,920.00	2,200.00	470.00	2,200.00	3,600.00
100-000-11000-00000-523900	OTHER	0.00	0.00	0.00	0.00	0.00
100-000-11000-00000-531100	GENERAL SUPPLIES & MATL	1,646.24	750.00	1,777.91	1,500.00	1,700.00
100-000-11000-00000-531300	FOOD	321.80	500.00	0.00	0.00	0.00
100-000-11000-00000-531400	BOOKS AND PERIODICALS	353.00	0.00	0.00	0.00	0.00
100-000-11000-00000-531700	OTHER SUPPLIES	0.00	0.00	210.82	0.00	0.00
100-000-11000-00000-541100	SITES	0.00	0.00	0.00	0.00	0.00
100-000-11000-00000-542500	OTHER EQUIPMENT	0.00	0.00	0.00	0.00	0.00
TOTAL:		38,386.91	39,132.96	34,190.33	37,997.76	37,382.24
TOTAL:	11000 LEGISLATIVE COUNCIL	38,386.91	39,132.96	34,190.33	37,997.76	37,382.24

Account	Executive Mayor	Actual Expense FY2014	Approved Budget FY2015	Actual Expense FY2015	Approved Budget FY2016	Proposed Budget FY2017
100-000-13000-00000-511100	REGULAR EMPLOYEES	18,000.00	18,000.00	18,000.00	18,000.00	18,000.00
100-000-13000-00000-512100	GROUP INSURANCE	0.00	0.00	0.00	0.00	0.00
100-000-13000-00000-512200	SOCIAL SECURITY (FICA) CONTRIB	1,116.00	1,116.00	1,116.00	1,116.00	1,116.00
100-000-13000-00000-512300	MEDICARE	261.00	261.00	261.00	261.00	261.00
100-000-13000-00000-512400	RETIREMENT CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
100-000-13000-00000-512600	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
100-000-13000-00000-512700	WORKERS COMPENSATION	68.40	68.40	0.00	0.00	0.00
100-000-13000-00000-521200	PROFESSIONAL	1,615.58	2,000.00	1,700.00	2,000.00	57.60
100-000-13000-00000-522320	RENTAL OF EQUIP AND VEHICLES	0.00	0.00	0.00	0.00	0.00
100-000-13000-00000-523100	INS-OTHER THAN EMP BENEF	3,288.78	3,101.60	3,096.43	3,089.00	0.00
100-000-13000-00000-523210	COMMUNICATIONS-MOBILE	836.09	800.00	659.44	500.00	2,538.00
100-000-13000-00000-523230	COMMUNICATIONS-POSTAGE	38.80	100.00	9.60	0.00	500.00
100-000-13000-00000-523300	ADVERTISING	750.00	850.00	50.00	850.00	0.00
100-000-13000-00000-523400	PRINTING AND BINDING	0.00	150.00	0.00	0.00	850.00
100-000-13000-00000-523500	TRAVEL	1,516.95	2,200.00	907.64	2,200.00	0.00
100-000-13000-00000-523600	DUES AND FEES	6,822.52	7,800.00	5,025.41	8,425.00	2,200.00
100-000-13000-00000-523700	EDUCATION AND TRAINING	1,575.00	2,800.00	2,148.03	2,800.00	9,000.00
100-000-13000-00000-531100	GENERAL SUPPLIES & MATL	1,380.52	850.00	1,077.38	850.00	2,800.00
100-000-13000-00000-531300	FOOD	251.64	600.00	163.18	500.00	1,600.00
100-000-13000-00000-531400	BOOKS & PERIODICALS	15.00	75.00	15.00	75.00	500.00
100-000-13000-00000-531700	OTHER SUPPLIES	0.00	0.00	0.00	0.00	75.00
100-000-13000-00000-542300	FURNITURE AND FIXTURES	0.00	0.00	0.00	0.00	100.00
TOTAL:		37,536.28	40,772.00	34,229.11	40,734.40	500.00
TOTAL:	13000 EXECUTIVE MAYOR	37,536.28	40,772.00	34,229.11	40,734.40	40,097.60

Account	Elections	Actual Expense FY2014	Approved Budget FY2015	Actual Expense FY2015	Approved Budget FY2016	Proposed Budget FY2017
100-000-14000-00000-521200	PROFESSIONAL	3,019.00	3,025.00	3,192.00	3,405.00	3,100.00
100-000-14000-00000-521300	TECHNICAL	0.00	0.00	0.00	0.00	0.00
100-000-14000-00000-522320	RENTAL OF EQUIP AND VEHICLES	0.00	0.00	0.00	0.00	0.00
100-000-14000-00000-523230	COMMUNICATIONS-POSTAGE	0.00	0.00	0.00	0.00	0.00
100-000-14000-00000-523300	ADVERTISING	0.00	0.00	0.00	0.00	0.00
100-000-14000-00000-523400	PRINTING AND BINDING	0.00	0.00	0.00	0.00	0.00
100-000-14000-00000-523500	TRAVEL	0.00	0.00	0.00	0.00	0.00
100-000-14000-00000-523700	EDUCATION AND TRAINING	0.00	0.00	0.00	0.00	0.00
100-000-14000-00000-531100	GENERAL SUPPLIES & MATL	0.00	200.00	0.00	0.00	0.00
100-000-14000-00000-531300	FOOD	0.00	0.00	0.00	0.00	0.00
100-000-14000-00000-542500	OTHER EQUIPMENT	0.00	0.00	0.00	0.00	0.00
TOTAL:		3,019.00	3,225.00	3,192.00	3,405.00	3,100.00
TOTAL:	14000 ELECTIONS	3,019.00	3,225.00	3,192.00	3,405.00	3,100.00

Account	Financial Administration	Actual Expense FY2014	Approved Budget FY2015	Actual Expense FY2015	Approved Budget FY2016	Proposed Budget FY2017
100-000-15100-00000-511100	REGULAR EMPLOYEES	186,844.41	186,430.40	189,106.66	194,365.60	198,473.60
100-000-15100-00000-511300	OVERTIME	0.00	0.00	0.00	0.00	0.00
100-000-15100-00000-511400	ACCURED VACATION	0.00	0.00	0.00	0.00	0.00
100-000-15100-00000-512000	FRINGE BENEFITS	589.88	600.00	525.00	600.00	600.00
100-000-15100-00000-512100	GROUP INSURANCE	31,435.20	31,435.20	30,864.96	31,781.26	30,855.60
100-000-15100-00000-512200	SOCIAL SECURITY (FICA) CONTRIB	11,306.64	11,595.89	11,381.34	11,814.15	11,987.01
100-000-15100-00000-512210	OTHER PAYROLL TAXES	0.00	0.00	0.00	0.00	0.00
100-000-15100-00000-512300	MEDICARE	2,644.27	2,711.94	2,661.74	2,762.99	2,803.41
100-000-15100-00000-512400	RETIREMENT CONTRIBUTION	10,966.32	10,966.32	11,805.60	12,123.01	10,488.65
100-000-15100-00000-512600	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
100-000-15100-00000-512700	WORKERS COMPENSATION	704.78	733.90	733.90	763.90	815.81
100-000-15100-00000-512900	OTHER EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00
100-000-15100-00000-521100	OFFICIAL / ADMINISTRATIVE	0.00	0.00	0.00	0.00	0.00
100-000-15100-00000-521200	PROFESSIONAL	16,750.00	17,500.00	16,975.00	20,000.00	20,000.00
100-000-15100-00000-521300	TECHNICAL	0.00	0.00	356.25	0.00	0.00
100-000-15100-00000-522210	REPAIR/MAINT.-VEHICLE	1,321.57	1,350.00	1,465.03	1,350.00	1,350.00
100-000-15100-00000-522220	REPAIR / MAINT. - EQUIP	53.33	0.00	0.00	0.00	0.00
100-000-15100-00000-522310	RENTAL OF LAND AND BUILDINGS	0.00	0.00	0.00	0.00	0.00
100-000-15100-00000-522320	RENTAL OF EQUIP AND VEHICLES	3,957.03	3,250.00	2,568.60	3,250.00	3,250.00
100-000-15100-00000-523050	COLLECTIONS FEES/PAST DUE ACCTS	2,186.35	1,200.00	232.00	200.00	350.00
100-000-15100-00000-523100	INS-OTHER THAN EMP BENEF	1,445.33	2,516.06	3,082.51	3,359.76	1,943.98
100-000-15100-00000-523110	COMMERCIAL INS/DEDUCT	0.00	0.00	0.00	0.00	0.00
100-000-15100-00000-523200	COMMUNICATIONS-TELEPHONE	4,956.72	5,200.00	3,633.15	5,200.00	4,500.00
100-000-15100-00000-523210	COMMUNICATIONS-MOBILE PHONE	1,496.65	1,600.00	1,231.77	1,550.00	1,400.00
100-000-15100-00000-523230	COMMUNICATIONS-POSTAGE	2,645.80	3,000.00	2,109.28	3,000.00	3,000.00
100-000-15100-00000-523300	ADVERTISING	1,312.65	1,000.00	1,290.00	1,000.00	1,000.00
100-000-15100-00000-523350	MARKETING	3,929.32	4,000.00	3,511.05	4,000.00	4,000.00
100-000-15100-00000-523400	PRINTING AND BINDING	59.50	500.00	490.01	500.00	650.00
100-000-15100-00000-523500	TRAVEL	1,824.45	2,200.00	2,323.80	2,200.00	2,200.00
100-000-15100-00000-523550	DONATIONS & CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
100-000-15100-00000-523600	DUES AND FEES	1,467.00	1,300.00	1,428.00	1,500.00	1,550.00
100-000-15100-00000-523700	EDUCATION AND TRAINING	3,094.00	2,750.00	3,688.00	3,100.00	3,100.00

Account	Financial Administration	Actual Expense FY2014	Approved Budget FY2015	Actual Expense FY2015	Approved Budget FY2016	Proposed Budget FY2017
100-000-15100-00000-523850	CONTRACT LABOR	0.00	0.00	0.00	0.00	0.00
100-000-15100-00000-531100	GENERAL SUPPLIES & MAT'L	5,801.67	5,500.00	6,657.99	6,500.00	7,200.00
100-000-15100-00000-531210	WATER / SEWERAGE	0.00	0.00	0.00	0.00	0.00
100-000-15100-00000-531270	GASOLINE / DIESEL	656.91	450.00	428.57	450.00	450.00
100-000-15100-00000-531300	FOOD	527.72	700.00	271.60	600.00	600.00
100-000-15100-00000-531400	BOOKS AND PERIODICALS	40.00	50.00	40.00	50.00	50.00
100-000-15100-00000-531600	SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00
100-000-15100-00000-531700	OTHER SUPPLIES	0.00	500.00	485.34	600.00	600.00
100-000-15100-00000-542200	VEHICLES	0.00	0.00	1,073.34	0.00	0.00
100-000-15100-00000-542300	FURNITURE AND FIXTURES	0.00	0.00	0.00	0.00	0.00
100-000-15100-00000-542500	OTHER EQUIPMENT	0.00	0.00	568.50	0.00	0.00
100-000-15100-00000-581200	CAPITAL LEASE PRINCIPAL	0.00	0.00	0.00	0.00	4,282.33
100-000-15100-00000-582200	CAPITAL LEASE INTEREST	0.00	0.00	0.00	0.00	686.67
TOTAL:		298,017.50	299,039.71	300,988.99	312,620.67	318,287.06
TOTAL:	15100 FINANCIAL ADMINISTRATION	298,017.50	299,039.71	300,988.99	312,620.67	318,287.06

Account	Law	Actual Expense FY2014	Approved Budget FY2015	Actual Expense FY2015	Approved Budget FY2016	Proposed Budget FY2017
100-000-15300-00000-521200	PROFESSIONAL	15,630.37	15,500.00	15,144.90	16,000.00	16,000.00
TOTAL:		15,630.37	15,500.00	15,144.90	16,000.00	16,000.00
TOTAL:	15300 LAW	15,630.37	15,500.00	15,144.90	16,000.00	16,000.00

Account	IT Information Tech.	Actual Expense FY2014	Approved Budget FY2015	Actual Expense FY2015	Approved Budget FY2016	Proposed Budget FY2017
100-000-15350-00000-521200	PROFESSIONAL	58,285.37	57,850.00	41,941.09	33,304.24	49,795.38
100-000-15350-00000-521300	TECHNICAL	21,782.43	14,590.00	18,956.92	10,210.80	8,897.00
100-000-15350-00000-522320	RENTAL OF EQUIPMENT & VEHICLES	9,094.40	5,650.00	4,358.20	0.00	0.00
100-000-15350-00000-523200	COMMUNICATIONS-TELEPHONE	0.00	0.00	0.00	0.00	0.00
100-000-15350-00000-529999	CONTRACT SERVICES ALLOCATION	0.00	0.00	0.00	0.00	0.00
100-000-15350-00000-542400	COMPUTERS	0.00	0.00	0.00	0.00	0.00
100-000-15350-00000-542500	OTHER EQUIPMENT	0.00	0.00	19,594.77	21,215.00	2,205.80
100-000-15350-00000-549999	CAPITAL COST ALLOCATION	0.00	0.00	0.00	0.00	0.00
100-000-15350-00000-581200	CAPITAL LEASE - PRINCIPAL	0.00	0.00	0.00	0.00	0.00
100-000-15350-00000-582200	CAPITAL LEASE - INTEREST	0.00	0.00	2,737.75	6,636.07	6,917.02
TOTAL:		89,162.20	78,090.00	88,108.97	72,549.24	902.18
TOTAL:	15350 IT INFORMATION TECH.	89,162.20	78,090.00	88,108.97	72,549.24	68,717.38

Account	Government Bldg	Actual Expense FY2014	Approved Budget FY2015	Actual Expense FY2015	Approved Budget FY2016	Proposed Budget FY2017
100-000-15650-00000-511100	REGULAR EMPLOYEES	0.00	0.00	0.00	0.00	0.00
100-000-15650-00000-512000	FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00
100-000-15650-00000-512100	GROUP INSURANCE	0.00	0.00	0.00	0.00	0.00
100-000-15650-00000-512200	SOCIAL SECURITY (FICA) CONTR	0.00	0.00	0.00	0.00	0.00
100-000-15650-00000-512300	MEDICARE	0.00	0.00	0.00	0.00	0.00
100-000-15650-00000-512400	RETIREMENT CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
100-000-15650-00000-512600	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
100-000-15650-00000-512700	WORKERS COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-000-15650-00000-512900	OTHER EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00
100-000-15650-00000-521200	PROFESSIONAL	0.00	0.00	91.00	0.00	0.00
100-000-15650-00000-521300	TECHNICAL	0.00	0.00	0.00	0.00	0.00
100-000-15650-00000-522130	CUSTODIAL	0.00	0.00	0.00	0.00	0.00
100-000-15650-00000-522200	REPAIR / MAINT.- BLDG	9,019.46	12,000.00	10,380.26	12,000.00	12,000.00
100-000-15650-00000-522210	REPAIR / MAINT.- VEHICLE	2,114.81	2,000.00	2,605.37	2,500.00	2,500.00
100-000-15650-00000-522220	REPAIR/MAINT. - EQUIPMENT	0.00	0.00	641.57	300.00	300.00
100-000-15650-00000-522320	RENTAL OF EQUIP AND VEHICLES	979.69	1,000.00	603.00	1,000.00	1,000.00
100-000-15650-00000-523100	INS.-OTHER THAN EMP BENEFITS	1,511.33	1,517.43	1,452.30	1,358.57	1,377.71
100-000-15650-00000-523850	CONTRACT LABOR	37,790.90	39,000.00	35,559.13	39,000.00	39,500.00
100-000-15650-00000-523900	OTHER	0.00	0.00	0.00	0.00	0.00
100-000-15650-00000-529999	CONTRACT SERVICES ALLOC.	0.00	0.00	0.00	0.00	0.00
100-000-15650-00000-531100	GENERAL SUPPLIES & MAT'L	6,133.08	7,000.00	7,973.15	7,000.00	10,000.00
100-000-15650-00000-531210	WATER / SEWERAGE	1,159.91	1,200.00	949.24	1,200.00	1,200.00
100-000-15650-00000-531215	STORM WATER UTILITY FEES	390.00	1,220.00	490.00	1,220.00	1,220.00
100-000-15650-00000-531220	NATURAL GAS	3,489.77	3,500.00	2,999.49	3,500.00	3,500.00
100-000-15650-00000-531230	ELECTRICITY	8,966.19	7,500.00	8,973.83	8,500.00	8,500.00
100-000-15650-00000-531270	GASOLINE/DIESEL	0.00	0.00	0.00	0.00	2,000.00
100-000-15650-00000-531700	OTHER SUPPLIES	0.00	0.00	0.00	0.00	0.00
100-000-15650-00000-539999	SUPPLIES COST ALLOCATION	0.00	0.00	0.00	0.00	0.00
100-000-15650-00000-541300	BUILDINGS	0.00	0.00	0.00	0.00	0.00
100-000-15650-00000-542100	MACHINERY & EQUIPMENT	367.24	0.00	0.00	0.00	0.00
100-000-15650-00000-542200	VEHICLES	5,211.50	0.00	0.00	0.00	0.00
100-000-15650-00000-542500	OTHER EQUIPMENT	0.00	0.00	0.00	0.00	0.00
100-000-15650-00000-549999	CAPITAL COST ALLOCATION	0.00	0.00	0.00	0.00	0.00
TOTAL:		77,133.88	75,937.43	72,718.34	77,578.57	83,097.71
TOTAL:	15650 GOVERNMENT BLDG	77,133.88	75,937.43	72,718.34	77,578.57	83,097.71

Account	Municipal Court	Actual Expense FY2014	Approved Budget FY2015	Actual Expense FY2015	Approved Budget FY2016	Proposed Budget FY2017
100-000-26500-00000-511100	REGULAR EMPLOYEES	45,224.26	45,198.40	46,763.39	46,872.80	47,444.80
100-000-26500-00000-511300	OVERTIME	0.00	0.00	0.00	0.00	0.00
100-000-26500-00000-511400	ACCURED VACATION	0.00	0.00	0.00	0.00	0.00
100-000-26500-00000-512000	FRINGE BENEFITS	150.00	150.00	150.00	150.00	150.00
100-000-26500-00000-512100	GROUP INSURANCE	10,429.20	10,429.20	10,414.20	10,723.54	10,411.20
100-000-26500-00000-512200	SOCIAL SECURITY (FICA) CONTRIB	2,751.09	2,811.60	2,824.05	2,831.93	2,840.62
100-000-26500-00000-512300	MEDICARE	643.36	657.55	660.39	662.31	664.34
100-000-26500-00000-512400	RETIREMENT CONTRIBUTION	2,658.48	2,658.48	2,862.12	2,929.12	2,507.29
100-000-26500-00000-512600	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
100-000-26500-00000-512700	WORKERS COMPENSATION	149.42	172.32	172.32	179.32	152.30
100-000-26500-00000-512900	OTHER EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00
100-000-26500-00000-521200	PROFESSIONAL	18,541.50	20,000.00	16,988.75	17,000.00	16,000.00
100-000-26500-00000-522130	CUSTODIAL	0.00	0.00	0.00	0.00	0.00
100-000-26500-00000-522200	REPAIR / MAINT - BLDG	0.00	0.00	0.00	0.00	0.00
100-000-26500-00000-523100	INS - OTHER THAN EMP BENEFITS	16.44	17.36	16.52	15.31	14.58
100-000-26500-00000-523230	COMMUNICATIONS-POSTAGE	456.42	800.00	748.70	700.00	600.00
100-000-26500-00000-523300	ADVERTISING	0.00	0.00	0.00	0.00	0.00
100-000-26500-00000-523400	PRINTING AND BINDING	970.80	1,000.00	875.00	1,000.00	1,000.00
100-000-26500-00000-523500	TRAVEL	100.00	150.00	0.00	150.00	250.00
100-000-26500-00000-523600	DUES AND FEES	45.00	50.00	45.00	65.00	65.00
100-000-26500-00000-523700	EDUCATION AND TRAINING	975.00	750.00	0.00	500.00	1,000.00
100-000-26500-00000-531100	GENERAL SUPPLIES & MAT'L	1,295.67	1,000.00	386.91	900.00	800.00
100-000-26500-00000-531700	OTHER SUPPLIES	14.95	0.00	0.00	0.00	0.00
100-000-26500-00000-542300	FURNITURES AND FIXTURES	160.59	0.00	0.00	0.00	0.00
100-000-26500-00000-542400	COMPUTERS	0.00	800.00	3,152.74	500.00	500.00
100-000-26500-00000-542500	OTHER EQUIPMENT	0.00	0.00	566.50	0.00	0.00
TOTAL:		84,582.18	86,644.91	86,626.59	85,179.33	84,400.13
TOTAL:	26500 MUNICIPAL COURT	84,582.18	86,644.91	86,626.59	85,179.33	84,400.13

Account	Police	Actual Expense FY2014	Approved Budget FY2015	Actual Expense FY2015	Approved Budget FY2016	Proposed Budget FY2017
100-000-32000-00000-511100	REGULAR EMPLOYEES	812,757.65	837,340.40	780,108.90	856,135.42	858,827.32
100-000-32000-00000-511300	OVERTIME	31,055.04	32,375.00	33,771.15	27,875.00	35,000.00
100-000-32000-00000-511400	ACCURED VACATION	0.00	0.00	0.00	0.00	0.00
100-000-32000-00000-512000	FRINGE BENEFITS	1,050.00	1,645.00	851.33	1,645.00	1,650.00
100-000-32000-00000-512100	GROUP INSURANCE	254,112.55	253,452.84	239,886.18	266,386.18	233,388.00
100-000-32000-00000-512200	SOCIAL SECURITY (FICA) CONTRIB	50,650.38	54,024.35	48,446.64	52,798.03	52,996.69
100-000-32000-00000-512300	MEDICARE	11,845.76	12,634.73	11,330.22	12,347.93	12,394.39
100-000-32000-00000-512400	RETIREMENT CONTRIBUTION	48,661.20	48,661.20	53,024.38	53,776.20	47,578.99
100-000-32000-00000-512500	TUITION REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
100-000-32000-00000-512600	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
100-000-32000-00000-512700	WORKERS COMPENSATION	37,545.75	40,314.80	36,625.34	40,956.11	40,985.63
100-000-32000-00000-512900	OTHER EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00
100-000-32000-00000-521200	PROFESSIONAL	19,115.07	18,000.00	19,996.90	18,000.00	18,000.00
100-000-32000-00000-521300	TECHNICAL	1,381.00	2,000.00	1,432.82	3,000.00	3,000.00
100-000-32000-00000-521310	CUSTODIAL	0.00	0.00	0.00	0.00	0.00
100-000-32000-00000-522200	REPAIR / MAINT.- BLDG	4,949.19	5,000.00	2,021.22	5,000.00	5,000.00
100-000-32000-00000-522210	REPAIR / MAINT.- VEHICLE	24,632.23	25,000.00	21,036.66	10,000.00	10,000.00
100-000-32000-00000-522220	REPAIR / MAINT.- EQUIP	978.33	1,500.00	3,255.68	2,000.00	5,200.00
100-000-32000-00000-522320	RENTAL OF EQUIP AND VEHICLES	3,165.13	2,500.00	3,127.80	3,000.00	3,000.00
100-000-32000-00000-523100	INS-OTHER THAN EMP BENEF	29,411.07	19,882.23	42,990.32	22,336.27	32,054.45
100-000-32000-00000-523110	COMMERCIAL INS/DEDUCT	0.00	0.00	0.00	0.00	0.00
100-000-32000-00000-523200	COMMUNICATIONS-TELEPHONE	6,488.57	7,500.00	4,698.09	6,500.00	5,500.00
100-000-32000-00000-523210	COMMUNICATIONS-MOBILE PHONE	7,833.73	7,500.00	6,737.72	7,500.00	6,500.00
100-000-32000-00000-523230	COMMUNICATIONS-POSTAGE	390.12	350.00	419.69	350.00	400.00
100-000-32000-00000-523300	ADVERTISING	278.13	500.00	175.00	400.00	300.00
100-000-32000-00000-523400	PRINTING AND BINDING	259.46	250.00	101.45	200.00	250.00
100-000-32000-00000-523500	TRAVEL	0.00	1,000.00	137.00	1,000.00	1,500.00
100-000-32000-00000-523600	DUES AND FEES	316.00	500.00	192.00	400.00	500.00

Account	Police	Actual Expense FY2014	Approved Budget FY2015	Actual Expense FY2015	Approved Budget FY2016	Proposed Budget FY2017
100-000-32000-00000-523700	EDUCATION AND TRAINING	745.00	1,000.00	285.00	1,000.00	2,000.00
100-000-32000-00000-531100	GENERAL SUPPLIES & MAT'L	5,489.53	6,000.00	6,014.78	6,000.00	6,000.00
100-000-32000-00000-531210	WATER / SEWERAGE	791.81	800.00	756.73	750.00	750.00
100-000-32000-00000-531215	STORM WATER UTILITY FEES	70.00	0.00	70.00	0.00	0.00
100-000-32000-00000-531220	NATURAL GAS	857.21	900.00	836.74	1,000.00	900.00
100-000-32000-00000-531230	ELECTRICITY	10,756.55	11,000.00	10,848.61	11,000.00	11,000.00
100-000-32000-00000-531270	GASOLINE / DIESEL	51,762.74	47,217.83	37,772.98	45,000.00	40,000.00
100-000-32000-00000-531300	FOOD	195.68	400.00	332.19	300.00	500.00
100-000-32000-00000-531400	BOOKS AND PERIODICALS	103.61	150.00	479.91	150.00	250.00
100-000-32000-00000-531600	SMALL EQUIPMENT	184.04	0.00	0.00	0.00	0.00
100-000-32000-00000-531700	OTHER SUPPLIES	3,823.51	4,000.00	2,904.75	4,000.00	5,000.00
100-000-32000-00000-541200	SITE IMPROVEMENT	0.00	0.00	0.00	0.00	0.00
100-000-32000-00000-541300	BUILDINGS	0.00	0.00	0.00	0.00	0.00
100-000-32000-00000-542100	MACHINERY & EQUIPMENT	0.00	0.00	0.00	0.00	0.00
100-000-32000-00000-542200	VEHICLES	58,407.40	0.00	444.00	0.00	500.00
100-000-32000-00000-542300	FURNITURE AND FIXTURES	1,030.47	0.00	17,000.00	0.00	0.00
100-000-32000-00000-542400	COMPUTERS	0.00	1,000.00	0.00	1,000.00	1,000.00
100-000-32000-00000-542500	OTHER EQUIPMENT	1,082.74	3,000.00	4,053.60	8,500.00	19,000.00
100-000-32000-00000-581200	CAPITAL LEASE PRINCIPAL	7,235.45	1,000.00	1,008.05	1,000.00	1,000.00
100-000-32000-00000-582200	CAPITAL LEASE INTEREST	1,285.99	11,140.10	11,172.40	33,288.21	48,961.31
TOTAL:		1,490,698.09	1,642.07	1,609.76	4,911.55	6,518.62
TOTAL:	32000 POLICE	1,490,698.09	1,461,180.55	1,405,955.99	1,509,505.90	1,517,405.41
			1,461,180.55	1,405,955.99	1,509,505.90	1,517,405.41

Account	Public Works	Actual Expense FY2014	Approved Budget FY2015	Actual Expense FY2015	Approved Budget FY2016	Proposed Budget FY2017
100-000-41000-00000-511100	REGULAR EMPLOYEES	43,211.66	84,156.80	74,105.04	87,308.00	88,004.80
100-000-41000-00000-511300	OVERTIME	1,994.76	1,715.00	1,877.82	1,715.00	1,715.00
100-000-41000-00000-511400	ACCRUED VACATION	0.00	0.00	0.00	0.00	0.00
100-000-41000-00000-512000	FRINGE BENEFITS	150.00	450.00	375.00	450.00	450.00
100-000-41000-00000-512100	GROUP INSURANCE	15,684.40	30,531.60	31,095.90	35,774.78	45,778.80
100-000-41000-00000-512200	SOCIAL SECURITY (FICA) CONTRIB	2,816.46	5,351.95	4,456.72	5,268.33	5,073.08
100-000-41000-00000-512300	MEDICARE	658.69	1,251.67	1,042.31	1,232.11	1,186.45
100-000-41000-00000-512400	RETIREMENT CONTRIBUTION	3,236.64	5,513.50	5,329.20	5,542.37	4,650.75
100-000-41000-00000-512600	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
100-000-41000-00000-512700	WORKERS COMPENSATION	4,183.30	10,677.97	9,795.43	11,055.97	11,477.48
100-000-41000-00000-512900	OTHER EMPLOYEE BENEFITS	-14,787.18	200.00	0.00	0.00	0.00
100-000-41000-00000-521200	PROFESSIONAL	8,580.21	10,000.00	6,094.62	10,000.00	10,000.00
100-000-41000-00000-521300	TECHNICAL	0.00	1,000.00	0.00	0.00	0.00
100-000-41000-00000-522110	DISPOSAL	55.22	0.00	0.00	0.00	0.00
100-000-41000-00000-522130	CUSTODIAL	0.00	0.00	0.00	0.00	0.00
100-000-41000-00000-522200	REPAIR / MAINT.- BLDG	2,860.48	2,000.00	422.00	1,500.00	1,500.00
100-000-41000-00000-522210	REPAIR / MAINT.- VEHICLE	3,794.99	3,000.00	3,985.05	3,000.00	3,000.00
100-000-41000-00000-522220	REPAIR / MAINT.- EQUIP	7,042.37	5,000.00	8,704.73	6,000.00	10,000.00
100-000-41000-00000-522310	RENTAL OF LAND AND BUILDINGS	0.00	0.00	0.00	0.00	0.00
100-000-41000-00000-522320	RENTAL OF EQUIP AND VEHICLES	1,002.71	1,000.00	1,013.14	1,000.00	1,000.00
100-000-41000-00000-523100	INS-OTHER THAN EMP BENEF	7,370.73	7,061.72	7,531.10	7,088.58	5,630.88
100-000-41000-00000-523110	COMMERCIAL INS/DEDUCT	0.00	0.00	0.00	0.00	0.00
100-000-41000-00000-523200	COMMUNICATIONS-TELEPHONE	5,161.63	6,000.00	3,867.76	6,000.00	6,000.00
100-000-41000-00000-523210	COMMUNICATIONS-MOBILE PHONE	719.60	900.00	652.00	900.00	900.00
100-000-41000-00000-523230	COMMUNICATIONS-POSTAGE	33.41	100.00	52.92	100.00	100.00
100-000-41000-00000-523300	ADVERTISING	0.00	0.00	140.59	0.00	0.00
100-000-41000-00000-523400	PRINTING AND BINDING	487.44	500.00	519.56	300.00	400.00
100-000-41000-00000-523500	TRAVEL	0.00	1,000.00	0.00	0.00	0.00
100-000-41000-00000-523600	DUES AND FEES	0.00	300.00	22.00	300.00	300.00
100-000-41000-00000-523700	EDUCATION AND TRAINING	0.00	1,000.00	0.00	1,000.00	1,000.00
100-000-41000-00000-523850	CONTRACT LABOR	-7,421.16	0.00	0.00	0.00	0.00
100-000-41000-00000-531100	GENERAL SUPPLIES & MATL	8,405.21	12,000.00	9,180.53	12,000.00	12,000.00
100-000-41000-00000-531210	WATER / SEWERAGE	1,238.19	850.00	1,157.21	1,000.00	1,000.00

Account	Public Works	Actual Expense FY2014	Approved Budget FY2015	Actual Expense FY2015	Approved Budget FY2016	Proposed Budget FY2017
100-000-41000-00000-531215	STORM WATER UTILITY FEES	375.00	0.00	300.00	0.00	0.00
100-000-41000-00000-531220	NATURAL GAS	0.00	0.00	0.00	0.00	0.00
100-000-41000-00000-531230	ELECTRICITY	4,752.92	5,000.00	4,940.07	5,000.00	5,000.00
100-000-41000-00000-531270	GASOLINE/DIESEL	1,444.19	2,000.00	1,975.40	2,000.00	2,000.00
100-000-41000-00000-531275	TIRE DISPOSAL	591.47	700.00	843.59	700.00	700.00
100-000-41000-00000-531300	FOOD	131.26	400.00	489.00	400.00	400.00
100-000-41000-00000-531400	BOOKS AND PERIODICALS	278.50	0.00	0.00	0.00	0.00
100-000-41000-00000-531600	SMALL EQUIPMENT	719.98	1,000.00	2,166.20	1,000.00	1,000.00
100-000-41000-00000-531700	OTHER SUPPLIES	-3,171.25	400.00	1,501.72	600.00	1,000.00
100-000-41000-00000-541300	BUILDINGS	0.00	0.00	0.00	0.00	0.00
100-000-41000-00000-542100	MACHINERY & EQUIPMENT	0.00	0.00	0.00	0.00	0.00
100-000-41000-00000-542200	VEHICLES	0.00	0.00	0.00	0.00	0.00
100-000-41000-00000-542300	FURNITURE AND FIXTURES	0.00	0.00	0.00	0.00	0.00
100-000-41000-00000-542500	OTHER EQUIPMENT	0.00	0.00	566.50	0.00	0.00
TOTAL:		103,601.83	201,060.21	184,203.11	208,235.14	221,267.24
TOTAL:	41000 PUBLIC WORKS	103,601.83	201,060.21	184,203.11	208,235.14	221,267.24

Account	Roads	Actual Expense FY2014	Approved Budget FY2015	Actual Expense FY2015	Approved Budget FY2016	Proposed Budget FY2017
100-000-42200-00000-511100	REGULAR EMPLOYEES		0.00	0.00	0.00	0.00
100-000-42200-00000-511300	OVERTIME	0.00	0.00	0.00	0.00	0.00
100-000-42200-00000-512400	RETIREMENT	0.00	0.00	0.00	0.00	0.00
100-000-42200-00000-521200	PROFESSIONAL	800.00	1,800.00	0.00	1,800.00	1,800.00
100-000-42200-00000-521300	TECHNICAL	0.00	0.00	0.00	0.00	0.00
100-000-42200-00000-522110	DISPOSAL	0.00	500.00	450.00	500.00	500.00
100-000-42200-00000-522210	REPAIR / MAINT.- VEHICLE	4,563.84	9,000.00	5,816.00	6,000.00	6,000.00
100-000-42200-00000-522220	REPAIR / MAINT. - EQUIP	16,322.23	18,000.00	24,585.04	18,000.00	18,000.00
100-000-42200-00000-522320	RENTAL OF EQUIP AND VEHICLES	0.00	0.00	620.67	0.00	0.00
100-000-42200-00000-523100	INS-OTHER THAN EMP BENEF	2,036.33	3,018.80	2,945.88	2,504.79	2,359.06
100-000-42200-00000-523210	COMMUNICATIONS-MOBILE PHONE	0.00	0.00	0.00	0.00	0.00
100-000-42200-00000-523300	ADVERTISING	510.00	0.00	0.00	0.00	0.00
100-000-42200-00000-531100	GENERAL SUPPLIES & MAT'L	21,265.28	30,000.00	22,256.51	30,000.00	30,000.00
100-000-42200-00000-531270	GASOLINE/DIESEL	6,243.53	10,000.00	4,349.00	10,000.00	10,000.00
100-000-42200-00000-531400	BOOKS & PERIODICALS	0.00	0.00	0.00	0.00	0.00
100-000-42200-00000-531700	OTHER SUPPLIES	0.00	0.00	0.00	0.00	0.00
100-000-42200-00000-541400	INFRASTRUCTURE	0.00	0.00	0.00	0.00	0.00
100-000-42200-00000-542100	MACHINERY & EQUIPMENT	1,309.99	0.00	2,513.00	0.00	0.00
100-000-42200-00000-542200	VEHICLE	0.00	0.00	9,000.00	0.00	0.00
100-000-42200-00000-542300	FURNITURE AND FIXTURES	449.36	250.00	0.00	0.00	0.00
TOTAL:		53,500.56	72,568.80	72,536.10	68,804.79	68,659.06
TOTAL:	42200 ROADS	53,500.56	72,568.80	72,536.10	68,804.79	68,659.06

Account	Special Events/Festivals	Actual Expense FY2014	Approved Budget FY2015	Actual Expense FY2015	Approved Budget FY2016	Proposed Budget FY2017
100-000-61920-00000-511100	REGULAR EMPLOYEES	0.00	0.00	0.00	0.00	0.00
100-000-61920-00000-511300	OVERTIME	0.00	0.00	0.00	0.00	0.00
100-000-61920-00000-512400	RETIREMENT CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
100-000-61920-00000-521200	PROFESSIONAL	12,000.00	12,500.00	12,000.00	14,000.00	14,000.00
100-000-61920-00000-521300	TECHNICAL	0.00	0.00	356.25	0.00	0.00
100-000-61920-00000-521310	RENTAL OF LAND & BLDGS	0.00	0.00	0.00	0.00	0.00
100-000-61920-00000-522320	RENTAL OF EQUIP AND VEHICLES	1,131.29	1,000.00	1,403.00	1,000.00	1,500.00
100-000-61920-00000-523100	INS-OTHER THAN EMP BENEFITS	1,558.98	1,505.50	1,516.78	1,533.00	1,346.00
100-000-61920-00000-523210	COMMUNICATIONS-MOBILE PHONE	0.00	0.00	0.00	0.00	0.00
100-000-61920-00000-523230	COMMUNICATIONS-POSTAGE	14.88	300.00	34.42	150.00	150.00
100-000-61920-00000-523300	ADVERTISING	2,634.00	3,000.00	2,023.85	3,000.00	3,000.00
100-000-61920-00000-523400	PRINTING AND BINDING	655.88	1,000.00	815.79	1,000.00	1,000.00
100-000-61920-00000-523500	TRAVEL	0.00	0.00	0.00	0.00	0.00
100-000-61920-00000-523600	DUES AND FEES	672.76	1,000.00	335.00	0.00	0.00
100-000-61920-00000-523850	CONTRACT LABOR	2,087.80	3,000.00	850.00	3,000.00	500.00
100-000-61920-00000-531100	GENERAL SUPPLIES & MAT'L	8,111.17	10,000.00	6,820.36	10,000.00	3,000.00
100-000-61920-00000-531270	GASOLINE / DIESEL	0.00	0.00	0.00	0.00	10,000.00
100-000-61920-00000-531300	FOOD	445.93	1,000.00	817.76	1,000.00	0.00
100-000-61920-00000-531600	SMALL EQUIPMENT	0.00	0.00	0.00	0.00	1,000.00
100-000-61920-00000-531700	OTHER SUPPLIES	250.00	250.00	0.00	250.00	0.00
100-000-61920-00000-542500	OTHER EQUIPMENT	0.00	0.00	0.00	0.00	250.00
TOTAL:		29,562.69	34,555.50	26,973.21	34,933.00	35,746.00
TOTAL:	61920 SPECIAL EVENTS/FESTIVALS	29,562.69	34,555.50	26,973.21	34,933.00	35,746.00

Account	Parks	Actual Expense FY2014	Approved Budget FY2015	Actual Expense FY2015	Approved Budget FY2016	Proposed Budget FY2017
100-000-62000-00000-511100	REGULAR EMPLOYEES	64,075.99	0.00	0.00	0.00	41,995.20
100-000-62000-00000-511300	OVERTIME	1,041.05	0.00	0.00	0.00	0.00
100-000-62000-00000-512000	FRINGE BENEFITS	75.00	0.00	0.00	0.00	150.00
100-000-62000-00000-512100	GROUP INSURANCE	22,116.90	0.00	0.00	0.00	129.60
100-000-62000-00000-512200	SOCIAL SECURITY (FICA) CONTRIB	3,882.39	0.00	-	0.00	2,613.00
100-000-62000-00000-512300	MEDICARE	908.02	0.00	0.00	0.00	611.11
100-000-62000-00000-512400	RETIREMENT CONTRIBUTION	4,009.08	0.00	0.02	0.00	2,219.30
100-000-62000-00000-512600	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
100-000-62000-00000-512700	WORKERS COMPENSATION	3,286.90	0.00	0.00	0.00	0.00
100-000-62000-00000-521200	PROFESSIONAL	3,191.50	5,000.00	2,188.50	5,000.00	1,104.21
100-000-62000-00000-521300	TECHNICAL	0.00	0.00	356.25	0.00	0.00
100-000-62000-00000-522130	CUSTODIAL	0.00	0.00	0.00	0.00	0.00
100-000-62000-00000-522140	LAWN CARE	1,740.00	3,540.60	3,480.00	3,540.60	4,000.00
100-000-62000-00000-522200	REPAIR / MAINT - BLDG	6,811.68	2,000.00	987.36	2,000.00	2,000.00
100-000-62000-00000-522210	REPAIR / MAINT - VEHICLE	3,259.90	1,500.00	88.45	1,500.00	1,500.00
100-000-62000-00000-522220	REPAIR / MAINT - EQUIP	4,677.91	2,000.00	4,906.16	3,000.00	5,000.00
100-000-62000-00000-522310	RENTAL OF LAND AND BUILDINGS	0.00	0.00	0.00	0.00	1,000.00
100-000-62000-00000-522320	RENTAL OF EQUIP. AND VEHICLES	2,091.87	2,000.00	1,824.80	2,000.00	0.00
100-000-62000-00000-523100	INS-OTHER THAN EMP BENEFITS	4,265.56	4,110.76	3,621.14	2,891.57	3,008.12
100-000-62000-00000-523200	COMMUNICATIONS-TELEPHONE	798.76	1,000.00	845.59	1,000.00	1,000.00
100-000-62000-00000-523210	COMMUNICATIONS-MOBILE PHONE	844.27	1,200.00	0.00	0.00	0.00
100-000-62000-00000-523230	COMMUNICATIONS - POSTAGE	0.00	100.00	30.04	100.00	100.00
100-000-62000-00000-523300	ADVERTISING	682.50	1,000.00	0.00	1,000.00	1,000.00
100-000-62000-00000-523400	PRINTING AND BINDING	61.14	500.00	49.99	500.00	500.00
100-000-62000-00000-523500	TRAVEL	70.98	200.00	659.94	200.00	500.00
100-000-62000-00000-523600	DUES AND FEES	470.50	500.00	400.00	500.00	500.00
100-000-62000-00000-523700	EDUCATION AND TRAINING	0.00	700.00	1,050.00	700.00	700.00
100-000-62000-00000-523850	CONTRACT LABOR	1,105.00	0.00	198.50	0.00	0.00
100-000-62000-00000-531100	GENERAL SUPPLIES & MATL	9,854.20	10,000.00	10,817.82	10,000.00	20,000.00
100-000-62000-00000-531210	WATER / SEWERAGE	6,073.18	5,500.00	4,389.07	5,000.00	5,000.00
100-000-62000-00000-531215	STORM WATER UTILITY FEES	235.00	0.00	210.00	250.00	250.00
100-000-62000-00000-531220	NATURAL GAS	571.67	750.00	549.46	750.00	750.00
100-000-62000-00000-531230	ELECTRICITY	12,803.47	13,500.00	11,644.43	13,500.00	13,500.00
100-000-62000-00000-531270	GASOLINE / DIESEL	2,911.10	2,500.00	0.00	2,500.00	2,500.00
100-000-62000-00000-531300	FOOD	160.70	600.00	37.52	500.00	500.00

Account	Parks	Actual Expense FY2014	Approved Budget FY2015	Actual Expense FY2015	Approved Budget FY2016	Proposed Budget FY2017
100-000-62000-00000-531600	SMALL EQUIPMENT	28.18	0.00	0.00	0.00	0.00
100-000-62000-00000-531700	OTHER SUPPLIES	366.86	400.00	0.00	0.00	400.00
100-000-62000-00000-541200	SITE IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
100-000-62000-00000-541400	INFRASTRUCTURE	0.00	0.00	138.55	0.00	0.00
100-000-62000-00000-542100	MACHINERY & EQUIPMENT	85.49	0.00	2,793.00	0.00	0.00
100-000-62000-00000-542200	VEHICLES	0.00	0.00	0.00	0.00	0.00
100-000-62000-00000-542300	FURNITURE AND FIXTURES	210.00	0.00	0.00	0.00	0.00
100-000-62000-00000-542500	OTHER EQUIPMENT	625.00	500.00	0.00	500.00	500.00
100-000-62000-00000-581200	CAPITAL LEASE PRINCIPAL	0.00	0.00	0.00	0.00	3,239.39
100-000-62000-00000-582200	CAPITAL LEASE INTEREST	0.00	0.00	0.00	0.00	519.42
TOTAL:		163,391.75	59,101.36	51,266.59	56,932.17	121,789.35
TOTAL:	62000 PARKS	163,391.75	59,101.36	51,266.59	56,932.17	121,789.35

Account	Library	Actual Expense FY2014	Approved Budget FY2015	Actual Expense FY2015	Approved Budget FY2016	Proposed Budget FY2017
100-000-65000-00000-511100	REGULAR EMPLOYEES	0.00	0.00	0.00	0.00	0.00
100-000-65000-00000-512100	GROUP INSURANCE	0.00	0.00	0.00	0.00	0.00
100-000-65000-00000-512200	SOCIAL SECURITY (FICA) CONTRIB	0.00	0.00	0.00	0.00	0.00
100-000-65000-00000-512300	MEDICARE	0.00	0.00	0.00	0.00	0.00
100-000-65000-00000-521300	TECHNICAL	0.00	0.00	0.00	0.00	0.00
100-000-65000-00000-522200	REPAIR /MAINT.- BLDG	0.00	0.00	0.00	0.00	0.00
100-000-65000-00000-523200	COMMUNICATIONS-TELEPHONE	0.00	0.00	0.00	0.00	0.00
100-000-65000-00000-523700	EDUCATION AND TRAINING	0.00	0.00	0.00	0.00	0.00
100-000-65000-00000-531100	GENERAL SUPPLIES & MAT'L	0.00	0.00	0.00	0.00	0.00
100-000-65000-00000-531210	WATER /SEWERAGE	0.00	0.00	0.00	0.00	0.00
100-000-65000-00000-531220	NATURAL GAS	0.00	0.00	0.00	0.00	0.00
100-000-65000-00000-531230	ELECTRICITY	0.00	0.00	0.00	0.00	0.00
100-000-65000-00000-531600	SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00
100-000-65000-00000-531700	OTHER SUPPLIES	0.00	0.00	0.00	0.00	0.00
100-000-65000-00000-571000	INTERGOVERNMENTAL	0.00	0.00	0.00	0.00	0.00
TOTAL:		122,824.04	123,519.16	123,055.58	127,900.00	131,700.00
TOTAL:		122,824.04	123,519.16	123,055.58	127,900.00	131,700.00
TOTAL:	65000 LIBRARY	122,824.04	122,593.00	123,055.58	127,900.00	131,700.00

Account	Planning & Zoning	Actual Expense FY2014	Approved Budget FY2015	Actual Expense FY2015	Approved Budget FY2016	Proposed Budget FY2017
100-000-74100-00000-511100	REGULAR EMPLOYEES	88,715.04	89,793.60	90,062.21	91,343.20	119,813.20
100-000-74100-00000-511200	TEMPORARY EMPLOYEES	0.00	0.00	0.00	0.00	0.00
100-000-74100-00000-511300	OVERTIME	17.23	0.00	77.24	0.00	0.00
100-000-74100-00000-511400	ACCURED VACATION	0.00	0.00	0.00	0.00	0.00
100-000-74100-00000-512000	FRINGE BENEFITS	350.00	300.00	300.00	300.00	450.00
100-000-74100-00000-512100	GROUP INSURANCE	25,621.20	25,621.20	15,506.70	10,281.60	15,303.60
100-000-74100-00000-512200	SOCIAL SECURITY (FICA) CONTRIB	5,394.64	5,585.80	5,406.77	5,492.18	7,293.16
100-000-74100-00000-512300	MEDICARE	1,261.64	1,306.36	1,264.42	1,284.46	1,705.66
100-000-74100-00000-512400	RETIREMENT CONTRIBUTION	5,418.36	5,418.36	5,686.08	5,913.52	6,331.72
100-000-74100-00000-512600	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
100-000-74100-00000-512700	WORKERS COMPENSATION	1,728.19	1,651.79	1,651.79	1,676.79	1,773.16
100-000-74100-00000-512900	OTHER EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00
100-000-74100-00000-521100	OFFICIAL / ADMINISTRATIVE	0.00	0.00	0.00	0.00	0.00
100-000-74100-00000-521200	PROFESSIONAL	25,101.67	14,000.00	10,512.91	20,000.00	15,000.00
100-000-74100-00000-522210	REPAIR / MAINT.- VEHICLE	0.00	0.00	0.00	0.00	0.00
100-000-74100-00000-522320	RENTAL OF EQUIP AND VEHICLES	0.00	0.00	19.80	0.00	0.00
100-000-74100-00000-523100	INS.-OTHER THAN EMP BENEFITS	1,591.86	1,540.21	1,549.82	1,563.64	1,389.75
100-000-74100-00000-523210	COMMUNICATIONS-MOBILE PHONE	740.35	500.00	936.38	500.00	500.00
100-000-74100-00000-523230	COMMUNICATIONS-POSTAGE	838.86	700.00	385.88	700.00	700.00
100-000-74100-00000-523300	ADVERTISING	167.80	120.00	278.50	200.00	200.00
100-000-74100-00000-523400	PRINTING AND BINDING	99.74	150.00	49.99	150.00	150.00
100-000-74100-00000-523500	TRAVEL	1,570.35	1,550.00	53.98	1,550.00	1,550.00
100-000-74100-00000-523600	DUES AND FEES	1,020.00	750.00	133.00	750.00	750.00
100-000-74100-00000-523700	EDUCATION AND TRAINING	1,170.00	800.00	-1,493.98	800.00	800.00
100-000-74100-00000-531100	GENERAL SUPPLIES & MAT'L	1,409.20	1,000.00	2,216.61	2,000.00	2,000.00
100-000-74100-00000-531270	GASOLINE / DIESEL	972.89	750.00	71.78	750.00	750.00
100-000-74100-00000-531300	FOOD	85.90	140.00	27.29	100.00	100.00
100-000-74100-00000-531400	BOOKS AND PERIODICALS	0.00	50.00	0.00	50.00	50.00
100-000-74100-00000-531700	OTHER SUPPLIES	0.00	100.00	387.29	100.00	100.00
100-000-74100-00000-542200	VEHICLES	0.00	0.00	0.00	0.00	0.00
100-000-74100-00000-542300	FURNITURE AND FIXTURES	0.00	0.00	0.00	0.00	0.00
100-000-74100-00000-542400	COMPUTERS	0.00	0.00	0.00	0.00	200.00
100-000-74100-00000-542500	OTHER EQUIPMENT	94.99	100.00	566.50	500.00	500.00
TOTAL:		163,369.91	151,927.32	135,650.96	146,105.39	177,510.25
TOTAL:	74100 PLANNING & ZONING	163,369.91	151,927.32	135,650.96	146,105.39	177,510.25

Account	Code Enforcement	Actual Expense FY2014	Approved Budget FY2015	Actual Expense FY2015	Approved Budget FY2016	Proposed Budget FY2017
100-000-74500-00000-511100	REGULAR EMPLOYEES	0.00	0.00	0.00	30,222.40	30,596.80
100-000-74500-00000-511300	OVERTIME	0.00	0.00	0.00	1,000.00	1,000.00
100-000-74500-00000-511400	ACCURED VACATION	0.00	0.00	0.00	0.00	0.00
100-000-74500-00000-512000	FRINGE BENEFITS	0.00	0.00	0.00	150.00	150.00
100-000-74500-00000-512100	GROUP INSURANCE	0.00	0.00	0.00	15,174.00	15,174.00
100-000-74500-00000-512200	SOCIAL SECURITY (FICA) CONTRIB	0.00	0.00	0.00	1,945.09	1,805.14
100-000-74500-00000-512300	MEDICARE	0.00	0.00	0.00	454.90	422.17
100-000-74500-00000-512400	RETIREMENT CONTRIBUTION	0.00	0.00	0.00	1,871.74	1,616.93
100-000-74500-00000-512600	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
100-000-74500-00000-512700	WORKERS COMPENSATION	0.00	0.00	0.00	1,707.15	1,778.01
100-000-74500-00000-521200	PROFESSIONAL	1,065.00	0.00	0.00	1,000.00	1,200.00
100-000-74500-00000-522210	REPAIR / MAINT - VEHICLE	995.28	700.00	0.00	1,500.00	1,500.00
100-000-74500-00000-522220	REPAIR / MAINT - EQUIP	0.00	250.00	270.00	500.00	500.00
100-000-74500-00000-523100	INS.-OTHER THAN EMP BENEFITS	0.00	0.00	0.00	603.81	723.23
100-000-74500-00000-523210	COMMUNICATIONS-MOBILE PHONE	0.00	0.00	0.00	825.00	825.00
100-000-74500-00000-523230	COMMUNICATIONS-POSTAGE	252.00	200.00	295.40	260.00	300.00
100-000-74500-00000-523300	ADVERTISING	0.00	0.00	0.00	250.00	250.00
100-000-74500-00000-523400	PRINTING AND BINDING	0.00	50.00	70.60	180.00	200.00
100-000-74500-00000-523500	TRAVEL	436.00	400.00	411.00	475.00	600.00
100-000-74500-00000-523600	DUES AND FEES	50.00	75.00	50.00	75.00	100.00
100-000-74500-00000-523700	EDUCATION AND TRAINING	206.00	700.00	325.00	700.00	1,000.00
100-000-74500-00000-523850	CONTRACT LABOR	0.00	1,000.00	650.00	1,600.00	2,000.00
100-000-74500-00000-531100	GENERAL SUPPLIES & MATL	317.69	100.00	166.54	500.00	300.00
100-000-74500-00000-531270	GASOLINE / DIESEL	0.00	1,500.00	0.00	2,500.00	2,500.00
100-000-74500-00000-531300	FOOD	0.00	0.00	0.00	0.00	0.00
100-000-74500-00000-531400	BOOKS AND PERIODICALS	0.00	100.00	0.00	250.00	250.00
100-000-74500-00000-531700	OTHER SUPPLIES	246.91	200.00	94.00	500.00	500.00
100-000-74500-00000-542200	VEHICLES	0.00	0.00	0.00	0.00	0.00
100-000-74500-00000-542300	FURNITURE AND FIXTURES	142.49	50.00	0.00	100.00	100.00
100-000-74500-00000-542400	COMPUTERS	0.00	0.00	0.00	1,500.00	1,000.00
100-000-74500-00000-542500	OTHER EQUIPMENT	0.00	100.00	824.00	900.00	500.00
TOTAL:		3,711.37	5,425.00	3,156.54	66,744.09	66,891.28
TOTAL:	74500 CODE ENFORCEMENT	3,711.37	5,425.00	3,156.54	66,744.09	66,891.28

Account	DDA	Actual Expense FY2014	Approved Budget FY2015	Actual Expense FY2015	Approved Budget FY2016	Proposed Budget FY2017
100-000-75500-00000-511100	REGULAR EMPLOYEES	0.00	0.00	0.00	0.00	0.00
100-000-75500-00000-511300	OVERTIME	0.00	0.00	0.00	0.00	0.00
100-000-75500-00000-512000	FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00
100-000-75500-00000-512100	GROUP INSURANCE	0.00	0.00	0.00	0.00	0.00
100-000-75500-00000-512200	SOCIAL SECURITY (FICA) CONTRIB	0.00	0.00	0.00	0.00	0.00
100-000-75500-00000-512300	MEDICARE	0.00	0.00	0.00	0.00	0.00
100-000-75500-00000-512400	RETIREMENT CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
100-000-75500-00000-512600	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
100-000-75500-00000-512700	WORKERS COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-000-75500-00000-521200	PROFESSIONAL	5,182.50	5,500.00	3,085.00	2,000.00	0.00
100-000-75500-00000-521300	TECHNICAL	0.00	0.00	356.25	0.00	0.00
100-000-75500-00000-522320	RENTAL OF EQUIP AND VEHICLES	0.00	0.00	189.80	0.00	0.00
100-000-75500-00000-523100	INS-OTHER THAN EMP BENEF	0.00	0.00	0.00	0.00	0.00
100-000-75500-00000-523210	COMMUNICATIONS-MOBILE PHONE	0.00	0.00	0.00	0.00	0.00
100-000-75500-00000-523230	COMMUNICATIONS-POSTAGE	0.00	0.00	17.15	0.00	0.00
100-000-75500-00000-523300	ADVERTISING	1,018.92	1,200.00	1,933.09	0.00	1,200.00
100-000-75500-00000-523350	MARKETING	1,052.02	2,000.00	1,958.25	0.00	1,200.00
100-000-75500-00000-523400	PRINTING AND BINDING	417.00	500.00	635.25	0.00	500.00
100-000-75500-00000-523500	TRAVEL	1,232.72	1,500.00	780.93	1,000.00	1,000.00
100-000-75500-00000-523600	DUES AND FEES	600.00	500.00	350.00	500.00	500.00
100-000-75500-00000-523700	EDUCATION AND TRAINING	540.00	1,500.00	2,689.00	1,700.00	1,500.00
100-000-75500-00000-523850	CONTRACT LABOR	665.00	0.00	0.00	0.00	0.00
100-000-75500-00000-531100	GENERAL SUPPLIES & MAT'L	1,056.82	1,000.00	346.48	250.00	250.00
100-000-75500-00000-531270	GASOLINE / DIESEL	0.00	0.00	0.00	0.00	0.00
100-000-75500-00000-531300	FOOD	288.57	300.00	130.83	150.00	150.00
100-000-75500-00000-531400	BOOKS AND PERIODICALS	0.00	0.00	0.00	0.00	0.00
100-000-75500-00000-531600	SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00
100-000-75500-00000-531700	OTHER SUPPLIES	25.00	0.00	0.00	0.00	0.00
100-000-75500-00000-541400	INFRASTRUCTURE	0.00	0.00	0.00	0.00	0.00
100-000-75500-00000-542300	FURNITURE AND FIXTURES	0.00	0.00	0.00	0.00	0.00
TOTAL:		12,078.55	14,000.00	12,471.83	5,600.00	6,300.00
TOTAL:	75500 DDA	12,078.55	14,000.00	12,471.83	5,600.00	6,300.00

Account	MainStreet	Actual Expense FY2014	Approved Budget FY2015	Actual Expense FY2015	Approved Budget FY2016	Proposed Budget FY2017
100-000-75650-00000-521200	PROFESSIONAL	0.00	0.00	0.00	3,500.00	3,500.00
100-000-75650-00000-523100	INS-OTHER THAN EMP BENEF	0.00	0.00	0.00	0.00	0.00
100-000-75650-00000-523210	COMMUNICATIONS-MOBILE PHONE	0.00	0.00	0.00	0.00	0.00
100-000-75650-00000-523230	COMMUNICATIONS-POSTAGE	0.00	0.00	0.00	0.00	0.00
100-000-75650-00000-523300	ADVERTISING	0.00	0.00	0.00	0.00	0.00
100-000-75650-00000-523350	MARKETING	0.00	0.00	0.00	2,000.00	1,500.00
100-000-75650-00000-523400	PRINTING AND BINDING	0.00	0.00	0.00	2,000.00	2,000.00
100-000-75650-00000-523500	TRAVEL	0.00	0.00	0.00	500.00	500.00
100-000-75650-00000-523700	EDUCATION AND TRAINING	0.00	0.00	0.00	500.00	500.00
100-000-75650-00000-523850	CONTRACT LABOR	0.00	0.00	0.00	500.00	1,000.00
100-000-75650-00000-531100	GENERAL SUPPLIES & MAT'L	0.00	0.00	0.00	0.00	0.00
100-000-75650-00000-531270	GASOLINE / DIESEL	0.00	0.00	0.00	3,750.00	3,750.00
100-000-75650-00000-531300	FOOD	0.00	0.00	0.00	0.00	0.00
100-000-75650-00000-531700	OTHER SUPPLIES	0.00	0.00	0.00	150.00	150.00
TOTAL:		0.00	0.00	0.00	0.00	0.00
TOTAL:	75650 MAINSTREET	0.00	0.00	0.00	12,900.00	12,900.00
					12,900.00	12,900.00

Account	Water	Actual Revenue FY2014	Approved Budget FY2015	Actual Revenue FY2015	Approved Budget FY2016	Proposed Budget FY2017
505-000-00000-00000-115300	GEFA - WATER RESVR./LOAN FEES	0.00	0.00	0.00	0.00	0.00
505-000-00000-00000-117300	INFRASTRUCTURE	0.00	0.00	0.00	0.00	0.00
505-000-00000-00000-117601	GEFA INFRASTRUCTURE	0.00	0.00	0.00	0.00	0.00
505-000-00000-00000-117602	GEFA - WATER RESERVOIR	0.00	0.00	0.00	0.00	0.00
505-000-00000-00000-117603	METER/SVS LINE LINE REPLACE	0.00	0.00	0.00	0.00	0.00
505-000-00000-00000-122505	DEFERRED REV-GEFA	0.00	0.00	0.00	0.00	0.00
505-000-00000-00000-122506	DEFERRED REV-GEFA WTR RESVR	0.00	0.00	0.00	0.00	0.00
505-000-00000-00000-122507	DEFERRED REV-GEFA LOAN FEES	0.00	0.00	0.00	0.00	0.00
505-000-00000-00000-122600	DEPOSITS PAYABLE-WATER	0.00	0.00	0.00	0.00	0.00
505-000-00000-00000-122601	GEFA INFRASTRUCTURE	0.00	0.00	0.00	0.00	0.00
505-000-00000-00000-344210	WATER CHARGES	1,394,504.64	1,420,000.00	1,417,350.15	1,430,000.00	1,430,000.00
505-000-00000-00000-344211	WATER CHARGE ADJUSTMENTS	0.00	0.00	0.00	0.00	0.00
505-000-00000-00000-344215	WATER CHARGES - LATE CHARGES	57,298.05	55,000.00	56,787.97	58,000.00	58,000.00
505-000-00000-00000-344220	WATER CHARGES - METER INSTALL	10,500.00	227,500.00	238,000.00	12,000.00	12,000.00
505-000-00000-00000-344255	SEWERAGE CHARGES	27,584.84	26,000.00	30,814.35	28,000.00	28,000.00
505-000-00000-00000-344900	OTHER SVC FEES-WTR/SWR	4,727.86	4,800.00	5,734.00	4,800.00	4,800.00
505-000-00000-00000-349300	BAD CHECK FEE	880.95	800.00	1,028.51	1,000.00	1,200.00
505-000-00000-00000-361000	INTEREST REVENUES	466.39	400.00	124.17	475.00	475.00
505-000-00000-00000-389000	MISC. REVENUE - OTHER	4,797.25	2,500.00	904.54	3,500.00	1,000.00
505-000-00000-00000-391000	INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00
505-000-00000-00000-392000	PROCEEDS OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
TOTAL:		1,500,759.98	1,737,000.00	1,750,743.69	1,537,775.00	1,535,475.00
TOTAL:	44000 WATER	1,500,759.98	1,737,000.00	1,750,743.69	1,537,775.00	1,535,475.00

Account	Water	Actual Expense FY2014	Approved Budget FY2015	Actual Expense FY2015	Approved Budget FY2016	Proposed Budget FY2017
505-000-44000-00000-511100	REGULAR EMPLOYEES	368,247.97	379,059.20	381,048.14	412,188.27	407,357.60
505-000-44000-00000-511300	OVERTIME	5,708.26	7,290.00	3,298.09	7,290.00	7,290.00
505-000-44000-00000-511400	ACCURED VACATION	0.00	0.00	0.00	0.00	0.00
505-000-44000-00000-512000	FRINGE BENEFITS	1,773.69	1,650.00	1,225.00	1,700.00	1,800.00
505-000-44000-00000-512100	GROUP INSURANCE	94,762.54	96,901.20	93,778.72	93,719.70	90,968.40
505-000-44000-00000-512200	SOCIAL SECURITY (FICA) CONTRIB	22,443.22	24,055.95	22,781.77	25,032.42	24,824.06
505-000-44000-00000-512300	MEDICARE	5,248.87	5,625.99	5,328.08	5,854.36	5,805.63
505-000-44000-00000-512400	RETIREMENT CONTRIBUTION	22,132.08	22,619.64	24,003.72	25,328.88	21,527.45
505-000-44000-00000-512600	UNEMPLOYMENT INSURANCE	692.00	0.00	0.00	0.00	0.00
505-000-44000-00000-512700	WORKERS COMPENSATION	12,601.65	13,527.97	13,005.97	15,389.61	15,486.64
505-000-44000-00000-512900	OTHER EMPLOYEE BENEFITS	20,446.46	200.00	0.00	0.00	0.00
505-000-44000-00000-519999	PERSONNEL COST ALLOCATION	0.00	0.00	0.00	0.00	0.00
505-000-44000-00000-521200	PROFESSIONAL	45,756.10	44,600.00	37,336.20	44,600.00	44,600.00
505-000-44000-00000-521300	TECHNICAL	24,210.07	27,600.00	27,027.32	27,600.00	27,600.00
505-000-44000-00000-522110	DISPOSAL	0.00	0.00	0.00	0.00	0.00
505-000-44000-00000-522130	CUSTODIAL	0.00	0.00	0.00	0.00	0.00
505-000-44000-00000-522200	REPAIR / MAINT. - BLDG	0.00	0.00	0.00	0.00	0.00
505-000-44000-00000-522210	REPAIR / MAINT. - VEHICLE	3,338.56	4,000.00	4,660.40	4,000.00	6,000.00
505-000-44000-00000-522220	REPAIR / MAINT. - EQUIP	2,361.61	3,000.00	11,786.98	3,000.00	5,000.00
505-000-44000-00000-522230	RENTAL OF EQUIP AND VEHICLES	433.20	500.00	4,315.80	5,000.00	5,000.00
505-000-44000-00000-523000	OTHER PURCHASED SERVICES	4,707.51	4,800.00	6,178.37	4,800.00	6,500.00
505-000-44000-00000-523050	COLLECTIONS FEES/PAST DUE ACCTS	398.36	2,000.00	301.11	750.00	750.00
505-000-44000-00000-523100	INS-OTHER THAN EMP BENEF	13,914.73	12,574.07	14,386.85	13,668.13	11,993.11
505-000-44000-00000-523110	COMMERCIAL INS/DEDUCT	0.00	0.00	0.00	0.00	0.00
505-000-44000-00000-523200	COMMUNICATIONS-TELEPHONE	8,227.76	7,000.00	6,131.14	7,000.00	7,000.00
505-000-44000-00000-523210	COMMUNICATIONS-MOBILE PHONE	3,950.75	4,000.00	4,536.29	4,000.00	4,000.00
505-000-44000-00000-523230	COMMUNICATIONS-POSTAGE	12,690.33	13,300.00	13,154.39	13,300.00	13,300.00
505-000-44000-00000-523300	ADVERTISING	1,093.50	1,000.00	1,118.18	1,000.00	1,000.00
505-000-44000-00000-523400	PRINTING AND BINDING	9,306.36	12,000.00	12,955.06	12,000.00	14,000.00
505-000-44000-00000-523500	TRAVEL	98.00	1,800.00	975.05	1,800.00	1,800.00
505-000-44000-00000-523600	DUES AND FEES	9,069.48	10,000.00	17,867.62	10,000.00	10,000.00
505-000-44000-00000-523700	EDUCATION AND TRAINING	483.00	2,000.00	1,480.00	2,000.00	2,000.00
505-000-44000-00000-523750	INTEREST	0.00	0.00	0.00	0.00	0.00
505-000-44000-00000-523850	CONTRACT LABOR	8,261.13	0.00	0.00	0.00	4,000.00

Account	Water	Actual Expense FY2014	Approved Budget FY2015	Actual Expense FY2015	Approved Budget FY2016	Proposed Budget FY2017
505-000-44000-00000-523900	OTHER	578.50	0.00	0.00	0.00	0.00
505-000-44000-00000-531100	GENERAL SUPPLIES & MAT'L	42,222.82	120,000.00	73,751.35	120,000.00	100,000.00
505-000-44000-00000-531210	WATER / SEWERAGE	0.00	0.00	0.00	0.00	0.00
505-000-44000-00000-531215	STORM WATER UTILITY FEES	30.00	0.00	30.00	0.00	0.00
505-000-44000-00000-531220	NATURAL GAS	0.00	0.00	0.00	0.00	0.00
505-000-44000-00000-531230	ELECTRICITY	339.98	500.00	374.47	500.00	500.00
505-000-44000-00000-531270	GASOLINE / DIESEL	24,456.88	24,500.00	19,212.17	20,000.00	20,000.00
505-000-44000-00000-531300	FOOD	0.00	0.00	28.32	0.00	0.00
505-000-44000-00000-531400	BOOKS & PERIODICALS	0.00	0.00	0.00	0.00	0.00
505-000-44000-00000-531510	WATER PURCHASED - RESALE	343,579.81	379,500.00	397,272.40	379,500.00	379,500.00
505-000-44000-00000-531600	SMALL EQUIPMENT	187.49	900.00	134.25	900.00	900.00
505-000-44000-00000-531610	SEWERAGE PURCHASES	31,182.76	25,000.00	29,134.96	25,000.00	25,000.00
505-000-44000-00000-531700	OTHER SUPPLIES	11,218.19	7,500.00	3,814.81	5,000.00	5,000.00
505-000-44000-00000-541300	BUILDINGS	0.00	0.00	0.00	0.00	0.00
505-000-44000-00000-541400	INFRASTRUCTURE	0.00	0.00	0.00	0.00	0.00
505-000-44000-00000-541401	GEFA WTR - INFRASTRUCTURE	0.00	0.00	0.00	0.00	0.00
505-000-44000-00000-541402	CAPITAL PROJ. - INFRASTRUCTURE	0.00	6,000.00	0.00	6,000.00	6,000.00
505-000-44000-00000-542100	MACHINERY & EQUIPMENT	0.00	0.00	1,325.00	0.00	0.00
505-000-44000-00000-542102	CAPITAL PROJ. - SUPPL. & EQUIP.	0.00	0.00	0.00	0.00	0.00
505-000-44000-00000-542200	VEHICLES	368.00	17,000.00	17,200.00	17,000.00	0.00
505-000-44000-00000-542300	FURNITURE AND FIXTURES	0.00	0.00	0.00	0.00	0.00
505-000-44000-00000-542400	COMPUTERS	0.00	0.00	13,017.91	0.00	0.00
505-000-44000-00000-542500	OTHER EQUIPMENT	2,788.09	0.00	567.30	0.00	0.00
505-000-44000-00000-561000	DEPRECIATION	116,553.28	0.00	0.00	0.00	0.00
505-000-44000-00000-581200	CAPITAL LEASE - PRINCIPAL	0.00	0.00	1,825.19	4,424.05	18,383.95
505-000-44000-00000-581300	DEBT SVC. PRINC. - GEFA INFRASTR	90,022.43	106,043.99	106,043.99	110,584.57	115,319.59
505-000-44000-00000-581305	DEBT SVC. PRINC. - GEFA/WTR RESVR.	5,658.71	0.00	0.00	0.00	0.00
505-000-44000-00000-582200	CAPITAL LEASE - INTEREST	0.00	0.00	346.82	788.75	2,809.85
505-000-44000-00000-582300	DEBT SVC. INT. - GEFA INFRASTR	0.00	85,668.25	85,668.25	81,127.67	76,392.65
505-000-44000-00000-582305	DEBT SVC. INT. - GEFA/WTR RESVR.	0.00	25,464.00	10,998.87	25,464.00	18,000.00
TOTAL:		1,371,544.13	1,499,180.26	1,469,426.71	1,537,310.41	1,507,408.93
TOTAL:	44000 WATER	1,371,544.13	1,499,180.26	1,469,426.71	1,537,310.41	1,507,408.93

Account	Stormwater	Actual Revenue FY2014	Approved Budget FY2015	Actual Revenue FY2015	Approved Budget FY2016	Proposed Budget FY2017
565-000-00000-00000-319900	PENALTIES/INT.-STORM WTR FEES	1,043.25	800.00	1,028.30	859.34	859.34
565-000-00000-00000-344260	STORMWATER UTILITY CHARGES	100,204.27	100,100.00	101,260.15	101,600.00	101,600.00
565-000-00000-00000-349300	BAD CHECK FEE	0.00	0.00	0.00	0.00	0.00
565-000-00000-00000-361000	INTEREST REVENUES	0.00	0.00	0.00	0.00	0.00
565-000-00000-00000-389000	MISC REVENUE - OTHER	0.00	0.00	0.00	0.00	0.00
TOTAL:		101,247.52	100,900.00	102,288.45	102,459.34	102,459.34
TOTAL:	43200 STORMWATER	101,247.52	100,900.00	102,288.45	102,459.34	102,459.34

Account	Stormwater	Actual Expense FY2014	Approved Budget FY2015	Actual Expense FY2015	Approved Budget FY2016	Proposed Budget FY2017
565-000-43200-00000-511100	REGULAR EMPLOYEES	39,520.00	39,998.40	39,998.40	41,496.00	41,995.20
565-000-43200-00000-511300	OVERTIME	0.00	0.00	0.00	0.00	0.00
565-000-43200-00000-512000	FRINGE BENEFITS	298.70	150.00	150.00	150.00	150.00
565-000-43200-00000-512100	GROUP INSURANCE	5,158.80	5,143.80	5,143.80	5,140.80	5,140.80
565-000-43200-00000-512200	SOCIAL SECURITY (FICA) CONTRIB	2,398.36	2,489.20	2,397.84	2,541.58	2,559.14
565-000-43200-00000-512300	MEDICARE	560.88	582.15	560.70	594.41	598.51
565-000-43200-00000-512400	RETIREMENT CONTRIBUTION	2,353.80	2,353.80	2,332.84	2,592.75	2,192.92
565-000-43200-00000-512600	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
565-000-43200-00000-512700	WORKERS COMPENSATION	1,059.45	1,071.96	1,071.96	1,113.44	932.29
565-000-43200-00000-512900	OTHER EMPLOYEE BENEFITS	268.53	0.00	0.00	0.00	0.00
565-000-43200-00000-521200	PROFESSIONAL	6,603.50	10,000.00	442.00	8,000.00	8,000.00
565-000-43200-00000-521300	TECHNICAL	0.00	100.00	0.00	0.00	0.00
565-000-43200-00000-522110	DISPOSAL	120.00	0.00	0.00	0.00	0.00
565-000-43200-00000-522210	REPAIR / MAINT.- VEHICLE	586.73	600.00	63.50	300.00	300.00
565-000-43200-00000-522220	REPAIR / MAINT. - EQUIP	225.50	230.00	422.00	230.00	230.00
565-000-43200-00000-522320	RENTAL OF EQUIP AND VEHICLES	1,202.58	950.00	993.32	950.00	1,500.00
565-000-43200-00000-523100	INS-OTHER THAN EMP BENEFITS	3,696.76	3,510.87	3,532.00	3,495.38	3,008.12
565-000-43200-00000-523110	COMMERCIAL INS/DEDUCT	0.00	0.00	0.00	0.00	0.00
565-000-43200-00000-523210	COMMUNICATIONS-MOBILE PHONE	366.56	400.00	347.44	400.00	360.00
565-000-43200-00000-523230	COMMUNICATIONS-POSTAGE	55.32	150.00	34.74	100.00	100.00
565-000-43200-00000-523300	ADVERTISING	0.00	250.00	60.00	125.00	125.00
565-000-43200-00000-523350	MARKETING	410.00	300.00	275.00	150.00	150.00
565-000-43200-00000-523400	PRINTING AND BINDING	344.00	400.00	129.77	250.00	200.00
565-000-43200-00000-523500	TRAVEL	0.00	300.00	441.00	1,000.00	900.00
565-000-43200-00000-523600	DUES AND FEES	225.00	250.00	50.00	100.00	100.00
565-000-43200-00000-523700	EDUCATION AND TRAINING	115.00	400.00	824.95	1,000.00	900.00
565-000-43200-00000-531100	GENERAL SUPPLIES & MATL	7,550.64	5,200.00	4,581.69	5,000.00	5,000.00
565-000-43200-00000-531215	STORM WATER UTILITY FEES	0.00	0.00	0.00	0.00	0.00
565-000-43200-00000-531270	GASOLINE / DIESEL	1,302.87	1,000.00	968.55	1,000.00	1,000.00
565-000-43200-00000-531300	FOOD	206.80	300.00	106.43	300.00	150.00
565-000-43200-00000-531600	SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00
565-000-43200-00000-531700	OTHER SUPPLIES	117.03	0.00	0.00	0.00	0.00
565-000-43200-00000-541400	INFRASTRUCTURE	13,966.36	24,754.82	12,318.70	26,429.98	26,467.36
565-000-43200-00000-542100	MACHINERY & EQUIPMENT	0.00	0.00	278.00	0.00	0.00
565-000-43200-00000-542200	VEHICLES	0.00	0.00	0.00	0.00	0.00
565-000-43200-00000-542500	OTHER EQUIPMENT	0.00	0.00	566.50	0.00	200.00
565-000-43200-00000-561000	DEPRECIATION	585.32	0.00	0.00	0.00	0.00
TOTAL:		89,298.49	100,900.00	78,291.13	102,459.34	102,459.34
TOTAL:	43200 STORMWATER	89,298.49	100,900.00	78,291.13	102,459.34	102,459.34

TAB E

FY 2017 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT NAME: ELECTIONS-14000

STATEMENT OF SERVICE

Provide Elections services to the City through the service agreement with Barrow County (including the Barrow County Board of Elections and Registration).

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2016

- Continued agreement with Barrow County (including the Barrow County Board of Elections and Registration Office)-Completed

OBJECTIVES FOR FISCAL YEAR 2017

Continue agreement with Barrow County (including the Barrow County Board of Elections and Registration Office)

WORKLOAD MEASURES

Workload is handled by outsourcing (Barrow County Board of Elections and Registration)

PRODUCTIVITY MEASURES

- Prepare necessary paperwork for Barrow County Board of Elections and Registration Office
- Qualify Candidates for the City of Auburn during Election period
- File essential paperwork with the State Ethics Office during qualifying
- Verify that complying notification has been posted in the City's legal organ by Barrow County Board of Elections and Registration Office
- Set Qualifying dates and times

Authorized Positions

None

FY 2017 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: Administration and Finance -15100

STATEMENT OF SERVICE

The Financial Administration has the primary responsibility for the fiscal integrity of the City of Auburn. Our objective is to provide a financial environment that is secure, encourages the accomplishment of Council's policies and procedures, provides timely and accurate information for human resources, city contracts, documents and minutes and internal financial controls, and assists all levels of management in making prudent financial and administrative decisions

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2016

(NOTE LIST SUBMITTED OBJECTIVES FROM FY 2016 BUDGET INFORMATION AND PLACE COMPLETED, NOT COMPLETED, OR IN PROCESS)

- Analyze and Present the 6- Month FY 2016 Budget financial report and make recommendations of the current financial conditions to Mayor and Council – In Process
- Present the FY 2015 Audit to Mayor and Council – In Process
- Prepare and submit the FY 2017 Budget Planning Calendar- May 2016- Completed
- Administer the Senior Development on Autry Road- November 2015- Completed
- Administer Water Supply Project and Reservoir first phase connections- July 2016- Completed
- Maintain accounts for investments, general fund, water enterprise fund and SPLOST Funds and prepare and post journal entries- Monthly - Completed
- Record bank activity in general ledger, all account transfers, revenue, deposits and NSF checks and reconciles Master Bank Account- Monthly - Completed
- Complete the TE Grant "Auburn Trail Head Project" **June 2016-** In Process
- Install and Implement New Tax Software- November 2015- In Process
- Re-Finance the two GEFA Panning and Construction Loans and a lower percentage into one loan- Completed

OBJECTIVES FOR FISCAL YEAR 2017

(MUST HAVE DATE TO BE COMPLETED BY EACH OBJECTIVE)

- Present the FY 2016 Audit to Mayor and Council – June 2017

- Prepare and submit the FY 2017 Budget Planning Calendar- June 2017
- Complete the TE Grant "Auburn Trail Head Project"- March 2017
- Install and Implement New utility and financial Software- January 2017
- Two Water Withdrawal Permits from EPD for Water Supply Project- January 2017
- Prepare and submit the FY 2017 Budget Planning Calendar- May 2017
- Prepare final documents for the 2017 Gwinnett SPLOST and 2018 Barrow SPLOST- October 2016
- Provide Financial Administration to Forth Ave. and Gwinnett County Road Projects, RDF- CDBG Funds for Auburn Center, 2012 Barrow SPLOST Projects, and Investments- June 2017

WORKLOAD MEASURES

Hours worked 8,000 (4 x 40 x 50)

PRODUCTIVITY MEASURES

Administrative Services	(3 x 20 x50) - 2,000
Council Meetings/ Preparations	(2 x 15 x50) - 1,000
Human Resources	(1 x 15 x50) - 750
Financial Control/Management	(2 x 15 x50) - 1,500
Mayor's Management	(1 x 20 x 50) - 1,000
Maintaining Documents/Contracts	(2 x 15 x 50) - 1,000
Information Technology	(1 x 15 x 50) - 750

AUTHORIZED POSITIONS

GRADE

4 Full Time Grade: 34-1 21-2 15-1

City Administrator, City Clerk, City Accountant/Human Resources, and Executive Assistant to Mayor and Council

Performance Budget

In addition to the line item budget, the budget document shall include "performance" budget information. The performance budget provides information on the goals and objectives which each department has determined that it seeks to accomplish during the budget year. The performance budget also utilizes "performance indicators" which measure services rendered and departmental efficiency / effectiveness on a historical basis and projects targets of the indicators for the upcoming budget year. The City shall strive to minimize, and reduce if possible, staffing levels required to accomplish its service delivery.

FY 2017 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT NAME: IT-15350

STATEMENT OF SERVICE

Provide Information Technology support to the City through service and maintenance agreements.

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2016

- Continued agreement with Cpak Technology Solutions-Completed
- Migrated from Cpak Technology Solutions to Sophicity, IT in a Box-Completed
- Continued agreement with Sophicity, IT in a Box-Completed

OBJECTIVES FOR FISCAL YEAR 2017

- Continue agreement with Sophicity, IT in a Box for City's Information Technology

WORKLOAD MEASURES

Workload is handled by outsourcing (Sophicity, IT in a Box)

PRODUCTIVITY MEASURES

- Productivity measures handled by Sophicity, IT in a Box through an IT in a Box Agreement
- Sophicity, IT in a Box
 - Maintain Municipal Networks
 - Maintain and Update Thin Clients and Environment
 - Maintain Approved Desktops and Laptops
 - Monitor Environment and Network Activity
 - Monitor City Network Room Remotely (Temperature, Water Leaks)
 - Provide Support for Phones, Mobile Phones, I-Pads, and Tablets
 - Review Future Upgrades, Updates, and System or Software Purchases

AUTHORIZED POSITIONS

Workload is handled by outsourcing (Sophicity, IT in a Box)

FY 2017 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: Government Buildings

STATEMENT OF SERVICE

To provide accommodations for all city services in adequate and comfortable surroundings. To maintain the structures in a manner that meets all health and safety criteria.

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2016 (NOTE LIST SUBMITTED OBJECTIVES FROM FY 2016 BUDGET INFORMATION AND PLACE COMPLETED, NOT COMPLETED, OR IN PROCESS)

Construct Equipment Shelter – Not Completed

Oversee construction of concession stand building at Parks Mill ballfield - Completed

OBJECTIVES FOR FISCAL YEAR 2017

(MUST HAVE DATE TO BE COMPLETED BY EACH OBJECTIVE)

Construct Equipment Shelter - March 2017

Provide maintenance assistant in the renovation of the Auburn Center. – July 2017

Provide cleaning, maintenance, and general repair services to all buildings- September 2017

WORKLOAD MEASURES

General Maintenance for Grounds & Buildings – Weekly

Maintain Grounds and Buildings in a safe and attractive manner - Weekly

PRODUCTIVITY MEASURES

Maintain appearance of all city buildings – Monthly

Maintain water, sewage, and electrical for all City buildings - Monthly

AUTHORIZED POSITIONS - 0

Performance Budget

In addition to the line item budget, the budget document shall include “performance” budget information. The performance budget provides information on the goals and objectives which each department has determined that it seeks to accomplish during the budget year. The performance budget also utilizes “performance indicators” which measure services rendered and departmental efficiency / effectiveness on a historical basis and projects targets of the indicators for the upcoming budget year. The City shall strive to minimize, and reduce if possible, staffing levels required to accomplish its service delivery.

FY 2017 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: 26500 MUNICIPAL COURT SERVICES

STATEMENT OF SERVICE

The Court Services' mission is to provide the professional handling of citations in a prompt and efficient manner. We also provide a pre-trial diversion program to better service our customers. The Court contracts with Professional Probation Services (PPS) to manage the fines, fees and community service ordered by the Judge.

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2016

(NOTE LIST SUBMITTED OBJECTIVES FROM FY 2016 BUDGET INFORMATION AND PLACE COMPLETED, NOT COMPLETED, OR IN PROCESS)

1. COMPLETE THE NEW OPERATING STANDARDS AND PROCEDURES FOR THE MUNICIPAL COURT RECORDS THROUGH THE IMPLEMENTATION OF COURTWARE SOFTWARE. **COMPLETED**
2. INCREASE THE NUMBER OF VIOLATORS ASSIGNED COMMUNITY SERVICE BY 10%. **COMPLETED**

OBJECTIVES FOR FISCAL YEAR 2017

(MUST HAVE DATE TO BE COMPLETED BY EACH OBJECTIVE)

1. KEEP THE OPERATING STANDARDS AND PROCEDURES FOR THE MUNICIPAL COURT RECORDS CURRENT AND UP TO DATE BY 09/30/2017.
2. TO HAVE THE 2016 DOCUMENTS SCANNED AND ATTACHED TO THE APPROPRIATE CITATION BY 6/30/2017.

WORKLOAD MEASURES

Hours worked: 2,000 (1 x 40 x 50)

PRODUCTIVITY MEASURES

Entering Citations	3 hrs x 1 x 50 = 150
Phone Calls	4 hrs x 1 x 50 = 200
Preparing Court Dockets	6 hrs x 1 x 50 = 300
Court Time	5 hrs x 1 x 50 = 250
Payments	5 hrs x 1 x 50 = 250
Processing Citations after Court	4 hrs x 1 x 50 = 200

26500 MUNICIPAL COURT SERVICES (CONT.)

Providing Documents	2 hrs x 1 x 50 = 100
Pre-Trial Diversion	5 hrs x 1 x 50 = 250
Support Service Backup (PD)	4 hrs x 1 x 50 = 200
<u>Delivering Documents</u>	<u>2 hrs x 1 x 50 = 100</u>
Total	2000

AUTHORIZED POSITIONS

GRADE - 21

Performance Budget

In addition to the line item budget, the budget document shall include "performance" budget information. The performance budget provides information on the goals and objectives which each department has determined that it seeks to accomplish during the budget year. The performance budget also utilizes "performance indicators" which measure services rendered and departmental efficiency / effectiveness on a historical basis and projects targets of the indicators for the upcoming budget year. The City shall strive to minimize, and reduce if possible, staffing levels required to accomplish its service delivery.

FY 2017 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: **32000 POLICE**

STATEMENT OF SERVICE

The Auburn Police Department exists to protect and serve the citizens and visitors of the City of Auburn. The sworn officers and support personnel of the Auburn Police Department are professional, dedicated and community oriented. The officers enforce all state, local laws and city ordinances, protect life, property, and preserve the public peace and safety. We will be proactive in preventing crime and local disorder. We will uphold the Constitution of the United States and the state of Georgia.

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2016

(NOTE LIST SUBMITTED OBJECTIVES FROM FY 2016 BUDGET INFORMATION AND PLACE COMPLETED, NOT COMPLETED, OR IN PROCESS)

1. Meet the GIRMA Law Enforcement Initiative requirements by January 2016. Requires reviewing and revising the Auburn Police Department Policy and Procedure Manual, to implement High Risk/Critical Task policies. A onsite audit by LGRMS to confirm we are meeting standards and training staff is required (12% discount on liability contribution). **Not completed** – Steve Shields with LGRMS advised this program is no longer available.
2. Apply for GACP State Certification by December 2016 – This acknowledges the implementation of policies and procedures that are conceptually sound and operationally effective. This will build on completing the GIRMA initiative and the preparation of documentation to show compliance (20% total discount on liability contribution). **In process** –With the possible construction of a new municipal complex the significant investment to remodel our current Evidence Room to meet State Certification standards should be postponed. Also, the current Policy and Procedures Manual still needs several revisions. This objective may need to be postponed until plans for the new municipal complex have been finalized.
3. Outfit all sworn officers with one Class “A” uniform for special details. **In process** - this was not completed in 2016 due to personnel attrition.

32000 POLICE (CONT.)

OBJECTIVES FOR FISCAL YEAR 2017

(MUST HAVE DATE TO BE COMPLETED BY EACH OBJECTIVE)

1. Continue the review and revision of the Auburn Police Department Policy and Procedure Manual, to meet state certification standards and law enforcement best practices by **April 1, 2017**. The current policy and procedures has several sections that need to be revised or removed.
2. Adopt a voluntary fitness program for all sworn officers that includes an annual evaluation/test and implement by **January 1, 2017**. The program will use verifiable standards and goals based on age and gender. Officers who meet or exceed an above average level of fitness (50%) can be awarded compensatory time off, up to a maximum of 24 hours in a calendar year.
3. Implement a community based program that has officers assigned, as a liaison, to specific subdivisions. Officers will conduct quarterly meetings much like a neighborhood watch program, with dissemination of current crime statistics, crime prevention measures, code enforcement efforts and home safety tips. The assigned officer will make his assigned subdivisions a priority for code enforcement and subdivision checks. Residents will be given their assigned officers email address for communicating any concerns or questions, with the officer or his supervisor required to respond back within three (3) days. Complete details will be provided to Mayor and Council upon the completed preparation of the program's policy and procedure by **December 1, 2016**.
4. Our Citizens Police Academy (CPA), headed up by Sergeant Marc Pharr, is in its fourth year (begun in January 2012) and will kick off its 8th session on August 9, 2016. The CPA continues to be a huge hit with the students and ever growing CPA Alumni. An **objective** and additional benefit of the CPA will be the development of a database of citizens who could respond to assist first responders and public works personnel in the event of a natural or manmade disaster by **December 1, 2016**. The database should contain the individual's emergency contact information, address, availability, and any special skills and equipment.
5. The police department has hosted an Explorers (Boy Scouts Learning for Life) program for over eight years now. The program has had several different coordinators/leaders from our ranks, with TAC Connie Clepper serving the longest. Sergeant Waller assumed

the role of lead coordinator in November 2015, with Corporal Scott recently joining to assist. The Auburn program has hosted a local competition for the past 5 years and their **objective** for 2017 is to participate in a NATIONAL Explorers competition.

WORKLOAD MEASURES

Hours Worked: (Patrol) $16 \times 43 \text{ hrs} \times 50 = 34,400$
(Command Staff, CID, Code Enforce, Records) $6.25 \times 40 \text{ hrs} \times 50 = \underline{12,500}$
Total = 46,900

PRODUCTIVITY MEASURES

Administrative, Budget, Human Resources, etc. –	$3 \times 40 \times 50 = 6,000$
Criminal Investigations and Reports, Code Enforce –	$2.25 \times 40 \times 50 = 4,500$
Supervision, Review Reports, Evaluations, etc. –	$4 \times 43 \times 50 = 8,600$
Patrol, Arrests, Report Writing, etc. –	$8 \times 43 \times 50 = 17,200$
Records Manager / Evidence Custodian –	$1 \times 40 \times 50 = 2,000$
Support Services –	$4 \times 43 \times 50 = \underline{8,600}$
Total	46,900

32000 POLICE (CONT.)

AUTHORIZED POSITIONS: 22 FULL TIME

GRADE: 29 – 1
26 – 2
20 – 4
19 – 3
17 – 7
15 – 1
11 – 4

Performance Budget

In addition to the line item budget, the budget document shall include “performance” budget information. The performance budget provides information on the goals and objectives which each department has determined that it seeks to accomplish during the budget year. The performance budget also utilizes “performance indicators” which measure services rendered and departmental efficiency / effectiveness on a historical basis and projects targets of the indicators for the upcoming budget year. The City shall strive to minimize, and reduce if possible, staffing levels required to accomplish its service delivery.

FY 2017 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: Public Works (41000)

STATEMENT OF SERVICE

The Public Works Department is to provide guidance, support and labor for the effective operation and function of the city's infrastructure and public service departments (except Police Department). Public Works oversees the Road, Stormwater, Government building, Parks & Leisure and Events.

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2016 (NOTE LIST SUBMITTED OBJECTIVES FROM FY 2016 BUDGET INFORMATION AND PLACE COMPLETED, NOT COMPLETED, OR IN PROCESS)

TO ADMINISTRATIVELY SUPPORT DEPARTMENTS THAT FALL UNDER THE SUPERVISION OF PUBLIC WORKS – ONGOING

OPERATE THE GREAT AMERICAN CLEAN-UP BI YEARLY – COMPLETE

ACQUIRE ADDITIONAL EQUIPMENT FOR THE PUBLIC WORKS DEPT. – ONGOING (1/2 COMPLETE)

PROVIDE SUPERVISION AND MANAGEMENT FOR EMPLOYEES OF PW, WATER, STORMWATER AND GOV'T BUILDINGS – ONGOING

OBJECTIVES FOR FISCAL YEAR 2017

(MUST HAVE DATE TO BE COMPLETED BY EACH OBJECTIVE)

TO PROVIDE MAINTENANCE AND REPAIR SERVICES TO ALL CITY BUILDINGS, PARKS, AND GROUNDS - SEPTEMBER 2017

PROVIDE SUPERVISION AND MANAGEMENT OF EMPLOYEES OF PW, WATER, STORMWATER, ROADS & GOV'T BUILDINGS – SEPTEMBER 2017

CONTINUE THE OPERATION OF THE GREAT AMERICAN CLEAN-UP (APRIL & OCTOBER)

WORKLOAD MEASURES

HOURS WORKED = 6,240

PRODUCTIVITY MEASURES

SUPERVISION & MANAGEMENT	4000
ADMINISTRATIVE	2000
MISC. LABOR	2000

AUTHORIZED POSITIONS

GRADE 13 – 1

GRADE 15 - 2

Performance Budget

In addition to the line item budget, the budget document shall include "performance" budget information. The performance budget provides information on the goals and objectives which each department has determined that it seeks to accomplish during the budget year. The performance budget also utilizes "performance indicators" which measure services rendered and departmental efficiency / effectiveness on a historical basis and projects targets of the indicators for the upcoming budget year. The City shall strive to minimize, and reduce if possible, staffing levels required to accomplish its service delivery.

FY 2017 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: ROADS - 42200

STATEMENT OF SERVICE

The Road Department is to promote and provide a safe roadway system throughout the city. This department provides road maintenance by patching and pothole repair to maximize travel safety. Also does roadside maintenance in order to improve visibility of traffic at intersections and critical low-visibility areas. This department also seeks to improve roadway safety by providing more visible road and street signs.

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2016 (NOTE LIST SUBMITTED OBJECTIVES FROM FY 2016 BUDGET INFORMATION AND PLACE COMPLETED, NOT COMPLETED, OR IN PROCESS)

REBUILD ROAD SHOULDERS – IN PROCESS AS TIME PERMITS

CONTINUATION OF SIDEWALKS ON 4TH AVE. TO AUBURN-COUNTY LINE RD. – NOT COMPLETE

REPLACE ¼ OF ALL SIGNS TO RETRO-REFLECTIVITY AS REQUIRED BY LAW – COMPLETE

DEVELOP A PLAN WITH BARROW COUNTY TO RECONSTRUCT CRONIC TOWN RD. – IN PROCESS (BC WAITING ON FUNDS)

OBJECTIVES FOR FISCAL YEAR 2017

(MUST HAVE DATE TO BE COMPLETED BY EACH OBJECTIVE)

Apply for the 2017 LMIG Grant- December 2016

REBUILD DROP-OFFS ON ROAD SHOULDERS – SEPT 2017

ACQUIRE A MOTOR GRADER FOR THE ROAD DEPT. – SEPT 2017

Complete Road Construction and Paving on Fourth Ave- December 2016

Install Curb and Gutter on Forth Ave April 2017

Install Sidewalls in the Downtown Area- July 2017

AUTHORIZED POSITIONS - 0

Performance Budget

In addition to the line item budget, the budget document shall include "performance" budget information. The performance budget provides information on the goals and objectives which each department has determined that it seeks to accomplish during the budget year. The performance budget also utilizes "performance indicators" which measure services rendered and departmental efficiency / effectiveness on a historical basis and projects targets of the indicators for the upcoming budget year. The City shall strive to minimize, and reduce if possible, staffing levels required to accomplish its service delivery.

FY 2017 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: Parks & Leisure – 62000 & Special Events - 61920

STATEMENT OF SERVICE:

The City of Auburn Parks and Leisure Services Department provides safe, clean, and accessible facilities, parks, and open spaces along with professionally managed leisure activities for all our citizens. Services will be provided to enrich the quality of life for all local citizens and encourage Community pride in the City of Auburn.

The City of Auburn Special Events Department creates and promotes community activities and events for our citizens and visitors to enjoy. Our mission is to bring the community together for food, fun, and fellowship in Downtown Auburn.

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2016

PARKS & LEISURE (62000)

- Continue programming for our Senior groups – **In Process**
- Continue to support Auburn Dixie Youth in their program – **Completed August 2016**
- Continue the Tennis Program – **In Process**
- Continue maintenance and beautification of all parks within the City – **In Process**
- Analyze the cost of construction to complete Phase I of the Parks Mill Ballfields – **Completed**
- Plan and implement all Parks & Leisure Commission meetings – Monthly – **In Process**

Additional Accomplishments

- Pavilion planned, built, and completed in Roy E. Parks Children's Park – **Completed June 2016**
- Assisted with Arbor entrance to the Community Garden – **Completed June 2016**

SPECIAL EVENTS (61920)

- Coordinate and implement all Festivals and Events approved by City Council – **Completed**
- Offer Yard Sale twice a month – **Planned & Completed in Sept. 2016**
- Offer Movies in the Park - April through October – **Programmed & In Process thru Sept. 2016**

OBJECTIVES FOR FISCAL YEAR 2017

PARKS & LEISURE (62000)

- O.W.L.S. Program Enhancement – luncheons and programming planned out 12 months in advance - **October 2016**
- O.W.L.S. Monthly Calendar – Create a monthly calendar with luncheon dates and programming to distribute at beginning of calendar year – **January 2017**
- Plan 2-3 field trips for the O.W.L.S. during the 2017 calendar year – **January 2017**

In addition to the line item budget, the budget document shall include “performance” budget information. The performance budget provides information on the goals and objectives which each department has determined that it seeks to accomplish during the budget year. The performance budget also utilizes “performance indicators” which measure services rendered and departmental efficiency / effectiveness on a historical basis and projects targets of the indicators for the upcoming budget year. The City shall strive to minimize, and reduce if possible, staffing levels required to accomplish its service delivery.

FY 2017 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: 65000 Public Library

STATEMENT OF SERVICE

To provide Auburn's residents with services and materials which will empower them, raise their aspirations, enhance their employability, and build active citizenship and quality of life in the community.

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2016 (NOTE LIST SUBMITTED OBJECTIVES FROM FY 2016 BUDGET INFORMATION AND PLACE COMPLETED, NOT COMPLETED, OR IN PROCESS)

- Offset state budget cuts and rising expenses with a commitment to increasing fund-raising efforts (including grant procurement) with a goal of \$5,000 for materials and programming by March 31, 2016
 - Completed – Acquired \$5,877.50 in grants
Acquired \$950.00 in donations
Acquired \$5,324.57 in new materials through Peach Award donations and other sources
Total Acquired \$12,152.07
- Identify potential service needs for visually and physically impaired community members and register 15 new GLASS (Georgia Libraries for Accessible Statewide Services) patrons by March 31, 2016
 - Not completed – we signed up one new patron during the fiscal year. However, we increased awareness in the community through promotion in the library and at the Autry Pines Independent Living Center, and through demonstrating a variety of equipment in the library during March 2016.
- Raise \$120,00 for the Meeting Room Building Fund to secure matching funds from the State of Georgia by July 1, 2017
 - Ongoing – we have established a fundraiser specifically for the Meeting Room Building Fund and have raised some money. Because the meeting room will be an addition and not an interior renovation, there is a different grant to qualify for, which gives us an extra year to raise the funds.

OBJECTIVES FOR FISCAL YEAR 2017

(MUST HAVE DATE TO BE COMPLETED BY EACH OBJECTIVE)

- Offset state budget cuts and rising expenses with a commitment to continued fund-raising efforts (including grant procurement) with a goal of \$5,000 for materials and programming by March 31, 2017

- Continue to raise funds towards a goal of \$120,000 for the Meeting Room Building Fund to secure matching funds from the State of Georgia by July 1, 2018
- Contribute to technology education in the community through a commitment to teaching adult computer literacy classes, offering access to new and innovative technologies such as 3D printing, and creating programs that emphasizes STEM skills for children and teens by March 31, 2017

WORKLOAD MEASURES

Operational hours for FY 17 weeks)	2,340 (45 hours per week x 52 weeks)
Staffing hours worked for FY 17 week x 52 weeks)	7,956 (153 staffing hours per week x 52 weeks)

PRODUCTIVITY MEASURES

Checkouts: April 1, 2015 – March 31, 2016	53,676
Programming Attendance: April 1, 2015 – March 31, 2016 (Includes children's, teen's and adult's programs)	9,274
Computer Usage: April 1, 2015 – March 31, 2016 (Number of individual sessions)	15,268
Wireless Usage: April 1, 2015 – March 31, 2016 (Access network via cell phone, laptop, or tablet)	4,426
Patron Traffic: April 1, 2015 – March 31, 2016	49,949

<u>AUTHORIZED POSITIONS</u>	4.01 FTE'S
GRADE	1 MANAGER, 7 ASSISTANTS

Performance Budget

In addition to the line item budget, the budget document shall include "performance" budget information. The performance budget provides information on the goals and objectives which each department has determined that it seeks to accomplish during the budget year. The performance budget also utilizes "performance indicators" which measure services rendered and departmental efficiency / effectiveness on a historical basis and projects targets of the indicators for the upcoming budget year. The City shall strive to minimize, and reduce if possible, staffing levels required to accomplish its service delivery.

For FY17, we request funding of \$131,700. This reflects a 3% increase of \$3,800 to help refresh and replace outdated materials in the nonfiction collection and increase our DVD offering by patron demand. Our programs are more popular than ever, with attendance up 14.5% from last year. This 3% increase will also allow us to continue to provide quality programs and performers. We continually strive to provide excellent services and materials to the Auburn community and will continue our commitment to seeking alternative funding sources that will help offset rising expenditures. We highly value our partnership with the City of Auburn and its continued support is very much appreciated.

FY 2017 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: PLANNING AND ZONING - 74100

STATEMENT OF SERVICE: The core mission of the City Planner's office is to serve as a multi-functional research, facilitation and management resource for the creation and administration of planning directives, economic development, and implementation of the City's long and short term development objectives. In addition to these responsibilities, this department utilizes its Geographic Information System (GIS) capability for spatial documentation of municipal features and to support other departmental functions through cooperative ventures.

The Planning Department will oversee several major projects during the next fiscal year. The Department of Corrections will start construction on the Auburn Center as soon as they have completed multiple post office renovations. Trail Head Project is ready for an August letting with construction beginning this Fall. The Community Garden is open to the public and several of the boxes are producing. Additionally, we have added chairs, tables, and flowers arrangements to invite all that pass by to stop and enjoy some time outside. The Arbor between the Police Department and HUE Graphix is complete. The Arbor was constructed with outdoor fans and lighting to provide a gathering space for our downtown. The construction plans for Whistlestop Shops are complete. We have a contractor working on a cost estimate.

The listed priorities in the adopted planning documents will continue to guide the work plan for this period:

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2016.

PROJECT	MEASURE	TIME
Auburn Center Redevelopment Project (aka) R&R Building Rehabilitation & Conversion.	Begin construction.	In Process (Summer 2016)
Create GIS map of drainage features for stormwater	Each quarter collect field data and map one quadrant of the city. To complete mapping of stormwater drains, ditches, and catch basins.	COMPLETE
TE project for Third Ave.	Develop constructions plans and bid documents.	In Process (Fall 2016)
Fourth Avenue Streetscape	Complete remaining 40% improvements to County Line-Auburn Rd. Install additional sidewalk, planter and lamp post.	In Process (Summer 2016)

Inter-parcel Access Study	Completion of research and conclusions to determine need for amendment.	In Process (Winter 2016)
Sewer connections for new development	Completion of research and conclusions to determine need for amendment.	Not Completed
Sidewalk Inventory	Gather field data and produce map.	Not Completed
Housing Improvement Plan	Attend GICH (Georgia initiative for Community Housing) receptions for networking to identify developers for multi-family housing.	Completed Autry Pines was opened
Central Parking	Proceed with Feasibility Study, Design, and Estimated Construction Cost.	In Process

OBJECTIVES FOR FISCAL YEAR 2017

PROJECT	MEASURE	TIME
Auburn Center Redevelopment Project (aka) R&R Building Rehabilitation & Conversion.	Develop constructions plans and bid documents.	Fall 2016.
Create GIS map of waterline service	Each quarter collect field data and map one quadrant of the city. To complete mapping waterlines.	Summer 2017.
TE project for Third Ave.	Develop constructions plans and bid documents.	Fall 2016.
Fourth Avenue Streetscape	Complete remaining 40% improvements to County Line-Auburn Rd. Install additional sidewalk, planter and lamp post.	Winter 2016.
Sewer connections for new development	Completion of research and conclusions to determine need for amendment.	Summer 2017.
Sidewalk Inventory	Gather field data and produce map.	Summer 2017.
Housing Improvement Plan	Attend GICH (Georgia initiative for Community Housing) for networking developers for multi-family housing.	Spring 2017.
Central Parking	Proceed with Feasibility Study, Design, and Estimated Construction Cost.	Spring 2017.
Whistlestop Shops	Develop constructions plans, Estimated Construction Cost and begin construction.	Fall 2016.
Community Garden	Complete remaining improvements. Install additional planters, benches, fencing, and storage shed.	Spring 2017.
Online Licensing and Permitting	Improve the licensing and permitting by developing online case management.	Winter 2016

budget year. The City shall strive to minimize, and reduce if possible, staffing levels required to accomplish its service delivery.

FY 2017 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: 74500 Code Enforcement

STATEMENT OF SERVICE

The Mission of the Code Enforcement Unit is to promote compliance of the citizens, to city ordinances that are for the purpose of maintaining a safe and healthy environment for the community at large. Code Enforcement works to improve the quality of our community by administering a fair and unbiased enforcement program that identifies and works to correct violations of municipal codes and land use requirements of private property within the city.

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2016

(NOTE LIST SUBMITTED OBJECTIVES FROM FY 2016 BUDGET INFORMATION AND PLACE COMPLETED, NOT COMPLETED, OR IN PROCESS)

1. Continue annual Code Enforcement training – ongoing Master Certification requirement.
Not Completed – Previous Officer was terminated April 6, 2016
2. Attend Property Management and Housing Inspector Certification training at 2016 GACE conference (**February 2016**). **Not Completed** – position filled by Joseph West
3. Attend Asbestos and Mold Courses held by Federal EPA and State – Cost \$ 795.00 at The Environmental Institute in Marietta GA. - **Spring of 2016. Not Completed** – position filled by Joseph West.

OBJECTIVES FOR FISCAL YEAR 2017

(MUST HAVE DATE TO BE COMPLETED BY EACH OBJECTIVE)

1. Code Enforcement training – attend one GACE conference (before March 2017).
2. Code Enforcement training – complete 23 hours of course work by October 1, 2017.
Level 1 certification requires 45 hours of course work with passing scores on each written exam. Course work is only offered at the two annual conferences (spring and fall), with the potential of earning up to 15 hours of credit at each conference.
3. New Code Enforcement Officer will review all city codes / ordinances and make recommendations for revisions by February 1, 2017.

WORKLOAD MEASURES

Hours Worked: 1 employee x 40 hours (full-time) x 50 weeks = 2,000

74500 CODE ENFORCEMENT (CONT.)

PRODUCTIVITY MEASURES

Citizen Complaints	5 hr x 50 =	250 hrs
Cases Investigated	5 hrs x 50 =	250 hrs
Patrolling	15 hrs x 50 =	750 hrs
Inspection of Properties	5 hrs.x 50 =	250 hrs
Telephone Follow-ups	4 hr x 50 =	200 hrs
Preparation of Reports	3 hr x 50 =	150 hrs
Testifying in court	1 hr x 50 =	50 hrs
Meetings	1 hr x 50 =	50 hrs
Miscellaneous	1 hr x 50 =	50 hrs
Total		2000 hrs

AUTHORIZED POSITIONS

GRADE - 17

Performance Budget

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FY 2017 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: DOWNTOWN DEVELOPMENT AUTHORITY – 75500

STATEMENT OF SERVICES

The purpose of the Auburn Downtown Development Authority is to promote and encourage quality business and economic development, which is reflective of our citizens' civic heritage and the City's small town atmosphere with commitment to our community's future.

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2016

(NOTE LIST SUBMITTED OBJECTIVES FROM FY 2016 BUDGET INFORMATION AND PLACE COMPLETED, NOT COMPLETED, OR IN PROCESS)

- Market DDA property across from Ingles – **In Process.**
- Market DDA property located at 1386 Atlanta Hwy - **In Process.**
- Marketing and promotional ideas for the City – **In Process.**
- A City of Auburn professional marketing brochure-working with Accent Creative Group - **Not Completed.**
- City of Auburn professional folder/info packet for entrepreneurs - **Not Completed.**
- Entrepreneur Packet still in the process, working with Accent Creative group to develop a professional folder for printed material. – **Not Completed.**
- Create Farmer's Market Facebook Page – **Completed.**
- Contact Patch Network and Georgia Grown Network to advertise Farmer's Market. - **Completed.**
- To have an electronic sign for the City installed downtown by – **Completed.**
- Caboose to be opened as a Tourist Attraction by – **Completed.**

Additional Accomplishments

- Georgia Cities week full of activities - 5th Grade Take over. - **Completed.**
- Museum is open on request. Museum is open on downtown events through volunteers. - **Completed.**
- Partner with the library events to have museum open. - **Completed.**

OBJECTIVES FOR FISCAL YEAR 2017

(MUST HAVE DATE TO BE COMPLETED BY EACH OBJECTIVE)

- A City of Auburn professional marketing brochure - **March 2017.**
- Develop an Entrepreneur Packet – **March 2017.**
- Market DDA property across from Ingles – **Dec 2016.**
- Market DDA property located at 1386 Atlanta Hwy - **Dec 2016.**
- Marketing and promotional ideas for the City - **Sept 2016.**
- Renovate the house located at 1369 3rd Avenue for the purpose of accommodating a live/work studio for teaching film industry classes. – **Sept 2016.**

AUTHORIZED POSITIONS

NONE

Performance Budget

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FY 2017 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: MAIN STREET - 75650

STATEMENT OF SERVICES

The purpose of the City of Auburn Main Street is to affirm and maintain downtown Auburn as the social, cultural, economic and historic focal point of our community. Auburn Main Street is to promote and strengthen downtown Auburn, by providing active support, leadership, incentives, resources and opportunities which result in preservation, beautification and quality economic growth and development.

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2016

(NOTE LIST SUBMITTED OBJECTIVES FROM FY 2016 BUDGET INFORMATION AND PLACE COMPLETED, NOT COMPLETED, OR IN PROCESS)

- Seek sponsors through sponsorship program for FY2016-looking to raise \$10,000.00 to support the Smok'n Heroes BBQ Challenge, a summer concert and live reindeer for Sounding off the Christmas Season and other smaller events throughout the year. Oct. 2015 and ongoing through Sept. 2016 **(Completed)**
- Marketing and promotional ideas for the City-ongoing through Sept. 2016 **(Completed)**
- To continue with City of Auburn Main Street Accreditation for 2016. **(Completed)**
- Auburn History and Heroes Day with Smok'n Heroes Back Yard BBQ Challenge, May 2016 **(Completed)**
- Fall Concert series September/October 2015. **(Completed)**
- Auburn Stroll –September 2016. **(In Process)**

ADDITIONAL ACCOMPLISHMENTS

- Arranged Flowers to be placed in the flower pots outside City Hall and the Police Department, the Caboose, the Museum and in Burel Park. April/May 2016 **(Completed)**
- Refurbish the Caboose interior. May 2016 **(Completed)**
- Welcome to Auburn and Downtown Banners positioned for the July 4 holiday. **(Completed)**
- In March met with business owners in Auburn. Repeat the process in July. **(Completed)**

OBJECTIVES FOR FISCAL YEAR 2017

- Raise \$10,000.00 to support the Smok'n Heroes BBQ Challenge and live reindeer for Sounding off the Christmas Season and other smaller events throughout the year. - **Oct. 2016 and ongoing through Sept. 2017.**
- Maintain City of Auburn Main Street Accreditation for 2017. - **Oct. 2016 and ongoing through Sept. 2017.**
- Apply for façade grants to assist with downtown development. - **Oct. 2016 and ongoing through Sept. 2017.**
- Attend Main Street conferences. - **Oct. 2016 and ongoing through Sept. 2017.**
- Arrange Flowers to be placed in the flower pots outside City Hall and the Police Department, the Caboose, the Museum, Electronic Sign, and in Burel Park. - **April/May 2017**
- Actively participate with merchants and business owners within the Central Business District. - **Oct. 2016 and ongoing through Sept. 2017.**
- Focus on downtown revitalization, heritage preservation and restoring a sense of place. - **Oct. 2016 and ongoing through Sept. 2017.**
- Recruit and attract new businesses to the Central Business District and administer funding sources for businesses. - **Oct. 2016 and ongoing through Sept. 2017.**
- Identify and maintain inventories of physical, economic, and human resources appropriate for application to the Downtown Development area. - **Oct. 2016 and ongoing through Sept. 2017.**
- Develop daily program operating procedures for the future Auburn Center. – **Spring 2017.**

AUTHORIZED POSITIONS

NONE

Performance Budget

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FY 2017 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: Water Dept. (44000)

STATEMENT OF SERVICE

The Water Department's objectives are to be good stewards of our resources by supplying a safe, clean, and abundant water supply. We are committed to provide quality customer services and treat our customers with fairness, honesty and respect. We will encourage conservation through education in order to ensure an adequate future supply. We will provide, maintain, repair, or replace water supply structures as needed in an efficient and cost effective manner.

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2016 (NOTE LIST SUBMITTED OBJECTIVES FROM FY 2016 BUDGET INFORMATION AND PLACE COMPLETED, NOT COMPLETED, OR IN PROCESS)

REPLACE HIGH VOLUME METERS AT AUBURN BUSINESSES (1/3 IN 2016 BUDGET) – COMPLETE
RECORD PRESSURE & FLOW OF ALL HYDRANTS IN THE CITY – IN PROCESS

OBJECTIVES FOR FISCAL YEAR 2017

(MUST HAVE DATE TO BE COMPLETED BY EACH OBJECTIVE)

REPLACE HIGH VOLUME METERS AT AUBURN BUSINESSES (1/3 IN 2017 BUDGET)
RECORD PRESSURE & FLOW OF ALL HYDRANTS IN THE CITY – September 2017
ESTABLISH A PROGRAM TO READ AND INSPECT ALL BACK FLOWS IN THE CITY – SEPT 2017
TRAIN & CERTIFY 1 EMPLOYEE ON BACK FLOW INSPECTION – SEPT 2017
Install new water lines at Greentree Subdivision Phase I- June 2017

WORKLOAD MEASURES

HOURS WORKED = 18,000

PRODUCTIVITY MEASURES

METER AND LINE REPLACEMENT	2,000
FLUSHING AND TESTING	1,000
TRAINING	1000
REREAD CUSTOMERS AND READ MAIN METERS	1000
CONNECTS AND DISCONNECTS	1000
LOCATES	1000
BILLING, CUSTOMER SERVICE & ACCOUNTS PAYABLE	5,240
MAINTENANCE	4,760

AUTHORIZED POSITIONS (9)

GRADE 10 - 1

GRADE 13 - 3

GRADE 15 - 2

GRADE 19 - 1

GRADE 21 – 1

GRADE 28 - 1

Performance Budget

In addition to the line item budget, the budget document shall include “performance” budget information. The performance budget provides information on the goals and objectives which each department has determined that it seeks to accomplish during the budget year. The performance budget also utilizes “performance indicators” which measure services rendered and departmental efficiency / effectiveness on a historical basis and projects targets of the indicators for the upcoming budget year. The City shall strive to minimize, and reduce if possible, staffing levels required to accomplish its service delivery.

FY 2017 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: Stormwater 43200

STATEMENT OF SERVICE

Stormwater's objective is to educate the public and to protect, maintain and enhance public health, safety and general welfare by protecting water quality and reducing local flooding associated with the effects of land development through use of best management practices.

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY2016

- ❖ Plan and coordinate the NPDES compliance program for the City– **Accomplished**
- ❖ Provided public education and outreach information – **Accomplished**
- ❖ Perform field inspections of City to verify proper operation and maintenance - **Accomplished**
- ❖ Conduct investigations of stormwater ordinances, NPDES permit violations, illicit discharges, illegal dumping, and related violations and/or enforcement procedures - **Accomplished**
- ❖ Record and respond to all types of stormwater complaints – **Accomplished**
- ❖ Pollution Prevention Training for all Public Works employees – **Accomplished**
- ❖ Established databases of existing stormwater infrastructure within the City using a GIS system with the assistance from City Planner – **Accomplished**
- ❖ Assisted in reviewing and inspecting site development plans for erosion and sediment control and water quality – **Accomplished**
- ❖ BMPs and structures implemented into a general base map for GPS – **Accomplished**
- ❖ Completed CIP (Capital Improvement Projects): started ROW (right-of-way) repairs City wide by zones (**Accomplished**) and various other small projects in City (**Accomplished**); Mary Carter Detention Pond – **In Process**; Development of a Regional Detention – **In Process**

OBJECTIVES FOR FISCAL YEAR 2017

- ❖ Plan and coordinate the NPDES compliance program for the City– **Jan**
- ❖ Provided public education and outreach information – **Dec**
- ❖ Perform field inspections of City to verify proper operation and maintenance - **Nov**
- ❖ Conduct investigations of stormwater ordinances, NPDES permit violations, illicit discharges, illegal dumping, and related violations and/or enforcement procedures - **Dec**
- ❖ Record and respond to all types of stormwater complaints – **Monthly**
- ❖ Pollution Prevention Training for all Public Works employees – **Oct**
- ❖ Continue to establishes databases of existing stormwater infrastructure within the City using a GIS system with the assistance from City Planner – **Dec**
- ❖ Assists in reviewing and inspecting site development plans for erosion and sediment control and water quality – **Dec**
- ❖ Continue to record BMPs and structures to be implemented into a general base map for GPS – **Dec**
- ❖ Complete CIP (Capital Improvement Projects): ROW (right-of-way) repairs City wide (Zone #1 Heritage) and various other small projects in City (TBD); Completion of Mary Carter Detention Pond – **Dec**
- ❖ Research and develop a comprehensive basin study for the downtown area for stormwater system - **Dec**

WORKLOAD MEASURES

Hours Worked = 2080

PRODUCTIVITY MEASURES

❖ Reports	1600
❖ Education	50
❖ Inspections	230
❖ Record Keeping	200

AUTHORIZED POSITIONS – 1

GRADE 19

TAB F

CITY OF AUBURN FINANCIAL POLICIES FY 2017

I. BUDGET

Budget

The budget process provides the primary mechanism by which key decisions are made regarding the levels and types of services to be provided given the anticipated level of available resources. Budget policy states how this is achieved and addresses the need for financial health and stability.

Balanced Budget

The budget shall be balanced for the General Fund. Total anticipated revenues plus that portion of the fund balance, in excess of authorized reserves, that is designated as a budget funding source shall equal total estimated expenditures for each fund.

Financing Current Expenditures

Current expenditures shall be financed with current revenues which shall include that portion of fund balance in excess of authorized reserves. The City shall avoid budgetary procedures that balance current expenditures through the obligation of future resources, or which finance on-going expenditures with one time revenues. The City shall strive to avoid short-term borrowing to meet operating budget requirements. Nevertheless, this policy shall not prohibit short-term borrowing should a critical need arise.

Level of Budget Adoption

All budgets shall be adopted at the legal level of budgetary control which is the fund/department level (i.e., expenditures may not exceed the total appropriation for any department within a fund without the City Council's approval). All budgets shall be adopted on a basis consistent with Generally Accepted Accounting Principles as promulgated by the Governmental Accounting Standards Board.

Budget Categories

The following categories exist for budgetary preparation and presentation:

- * Personal Services and Employee Benefits
- * Purchased / Contracted Services
- * Supplies
- * Capital Outlays
- * Inter-fund / Interdepartmental Charges
- * Depreciations and Amortization
- * Other Costs
- * Debt Service
- * Other Financing Uses

Budget Objective by Type of Fund

The following budget objectives are established for the different types of funds utilized

by the City:

* **General Fund** - The budget for the General Fund shall provide for the general government operations of the City and maintain working capital necessary for financial health and stability.

* **Special Revenue Funds** - Budgets are prepared for special revenue funds that display the legally restricted revenue sources and how these sources are utilized.

* **Debt Service Fund** - Revenues shall be established and fund balance maintained sufficient for debt expenditures and to provide for any debt service cash flow deficiencies which would occur prior to the receipt of property tax.

* **Capital Projects Fund** - Budgets for capital projects shall not lapse at the end of a fiscal year, but shall remain in effect until project completion or re-appropriation by City Council resolution.

* **Proprietary Funds (Internal Services and Enterprise)** - Although budgets for this type of fund are not required under generally accepted accounting principles, budgets shall still be prepared in order to monitor revenues and control expenses.

* **Internal Service Fund** - Internal service fund budgets shall be prepared on a self-supporting basis. Revenue rates and charges shall be identified to cover all expenses, including depreciation and debt service (if applicable).

* **Enterprise Fund** - A business approach is used in budgeting for enterprise funds. Enterprise shall be self-supporting when possible and minimize losses when breakeven is not possible.

* **Trust Fund** - Budgets are not required for trust funds since trustee agreements provide necessary spending authorization and control.

Performance Budget

In addition to the line item budget, the budget document shall include "performance" budget information. The performance budget provides information on the goals and objectives which each department has determined that it seeks to accomplish during the budget year. The performance budget also utilizes "performance indicators" which measure services rendered and departmental efficiency / effectiveness on a historical basis and projects targets of the indicators for the upcoming budget year. The City shall strive to minimize, and reduce if possible, staffing levels required to accomplish its service delivery.

Budget Preparation

For each department, budgets shall be prepared for current service level. Expanded services or extraordinary items shall be summarized in one page or less for discussions

with the City Administrator/Mayor before further detail is prepared regarding the expanded service or extraordinary item. A current services budget is defined as that level of funding which is necessary to provide the same level of service for the upcoming year that is currently being provided. An expanded services budget includes funding request associated with new service and/or additional personnel.

Budgetary Control / Reports

A system of budgetary controls shall be maintained to assure adherence to the budget. Timely financial reports shall be prepared comparing actual revenues, expenditures and encumbrances with budgeted amounts.

Authorization of Budget Adjustments

The budget is a dynamic rather than a static revenue and spending plan which requires adjustment from time to time as circumstances change. Approval of the City Council is required for increases in total department or fund budgets, increases or decreases in the personal services budget total of a department or fund, increases in the level of authorized positions, or changes to capital outlay items in amounts greater than \$5,000.00. Approval of the City Administrator is required for changes to capital outlay budgets in amounts less than \$5,000.00. Approval of the City Administrator is required for budget transfers within the department, excluding changes which alter personal services.

Budget Amendment Process

City Council shall authorize new projects by approving a Project Resolution which shall include the estimated cost and funding source. At the end of each fiscal year quarter any necessary budget adjustments, including budgets for any projects authorized during the quarter, shall be enacted through a budget resolution. These supplemental budget resolutions shall be balanced for each and every fund.

Budget Lapses at Year End

All operating budget appropriations, except for Capital Project Funds, shall expire at the end of a fiscal year. In accordance with generally accepted accounting principles, purchases encumbered in the current year but not received until the following year are paid from the budget of the following year. However, when necessary, City Council may make a re-appropriation to resolve unusual situations or hardships caused by this policy.

Unreserved Fund Balance

The City shall attempt to establish an unreserved fund balance in the General Fund. The purpose is to pay expenditures caused by unforeseen emergencies, handle shortfalls caused by revenue declines, and to eliminate any short-term borrowing for cash flow purposes. This reserve shall accumulate and attempt to be retained at an amount which represents 3 month or .25 of operating expenditures.

Utilization of Prior Year's Fund Balance in Budget

Unreserved fund balance may be used as a funding (revenue) source for that fund's budget. The amount of unreserved fund balance shall be estimated very conservatively.

Contingency Budget

The City shall include a contingency amount in the General Fund budget for emergency type expenditures which cannot be foreseen when the budget is adopted. The goal of the contingency shall be 2% of the total General Fund budget, and this shall be subject to annual appropriation.

Maintenance and Replacement of Capital Equipment

Priority shall be given in budget preparation and enactment for adequate maintenance of capital equipment and facilities, and for their orderly replacement.

Federal and State Grants

City Council shall approve all grants and grant applications through project resolutions. All Federal and State grants shall be subject to the City's accounting and budgetary policies. All key financial provisions, including required local match, shall be included in the project resolutions. Accounting and budgeting information shall be inclusive of the Federal /State participation as well as local participation. Provisions shall be made in the City's annual budget for anticipated grants.

Contributions

Unless authorized by City Administrator, contributions to programs operated by City departments shall be subject to the City's accounting and budgetary policies. The City welcomes both unrestricted contributions, as well as restricted contributions compatible with the City's programs and objectives. Any material contributions shall be appropriated by City Council prior to expenditure.

Administrative Service Fee

Direct cost will be charged to all funds where practical. When impractical, an administrative service fee or an allocation shall be assessed to the Public Utilities Enterprise Fund by the General Fund. This assessment will be used to reimburse the General Fund for the administrative and support services provided to the Public Utilities Enterprise Fund. With this system, the transfer to the General Fund will increase as the total revenues increase.

Net Budget

A net budget total shall be calculated as well as a gross budget total in order to prevent the "double counting" of revenues and expenditures. The net budget total is calculated by subtracting inter-fund transfer amounts from the gross budget total.

II. FINANCIAL POLICIES DEBT**Purpose of Debt Issuance**

The City of Auburn will utilize long-term debt only for capital improvement projects that are too extensive to be financed from current revenue sources. Long-term debt will not be used to finance current or on-going operations of the City.

Legal Debt Limitations

City of Auburn will remain cognizant of the millage assessed for repayment of general government debt and will strive to maintain a stable millage in the debt service area for the benefit of its taxpayers. When it is feasible, special assessment, revenue and other self-supporting bonds will be utilized instead of general obligation bonds.

Types of Debt

The City of Auburn is permitted to issue any form of debt that does not contradict the existing Constitution and laws of the State of Georgia. These include, but are not limited to:

- General Obligation Bonds
- Revenue Bonds
- Intergovernmental Contracts
- Lease Purchases
- Certificates of Participation
- Temporary Loans

Tax anticipation notes or any other revenue anticipation borrowing will be avoided. In the event such borrowing occurs on an emergency basis, the debt will be retired in full by the end of the fiscal year in which it is incurred.

Debt Features

Maturity of Debt: When long-term financing is utilized, the City will pay back the debt within a period of time that does not exceed the life of the project financed. The City will avoid the use of balloon principal payments at the end of the term of the borrowing.

Redemption Provisions: Where cost effective, the City will incorporate early call or prepayment features into the structured debt.

Inter-fund Loans

Where cost effective, the City may choose to issue loans between funds. Careful analysis will be performed on the lending fund's working capital to assure adequate cash flows will remain after the money is transferred to the borrowing fund and to ensure that the lending fund will not incur financial hardship or an increase in rate structure as a result of the transaction.

A document outlining the amount, rate, repayment terms, and other such pertinent items will be completed by staff after direction is issued by the City Council to complete the inter-fund loan transaction.

Rating Agencies

The City will strive to maintain sound communications with bond rating agencies regarding the financial conditions of the City. The City is committed to continuous full disclosure and reporting to the rating agencies and the investment community through its Comprehensive Annual Financial Reports. The City is committed to maintaining and enhancing existing underlying credit ratings with the established rating agencies.

Review of Policies

Review of debt policies will occur simultaneously on an annual basis with the

review of the Capital Improvements Plan for the City as a whole.

III. INVESTMENTS AND CASH MANAGEMENT

Investment earnings are an important source of revenue. However, the overriding concern at all times is the safety and preservation of the City's cash and investments. The ability to respond efficiently to cash flow requirements is another important consideration. Therefore, the objective of Investment and Cash Management is to maximize interest earnings, within an environment that strongly emphasizes legal compliance and safety while providing cash flow liquidity to meet the City's financial obligations.

Scope

This policy applies to all cash and investments which are the responsibility of and under the management of the Financial Services Department. Exclusions to this policy include, but are not necessarily limited to the City's Pension Trust Fund and Deferred Compensation Fund.

Safety

Investments shall be made with prudence, judgment and care, not for speculation, but for investment considering the primary objective of safety as well as the secondary objective of obtaining competitive market rates of return.

Specifically, the City shall seek to maximize safety through the following strategies:

1. All City investments shall be federally-insured or fully collateralized to protect investment principal and accrued interest. Emphasis shall be given to Category 1 collateralization (collateral securities held by the City or its agent in the City's name), which is preferable, or Category 2 (collateral securities held by the counter party's trust department or agent in the City's name). Category 3 (collateral not in the City's name) shall be avoided due to the higher degree of risk.
2. Market risk shall be avoided by limiting investments to a maximum one year of maturity, except for special circumstances where an interest rate differential and certainty of ability to hold the investment to maturity would justify a longer maturity. The City Administrator shall approve any exceptions to the one-year maturity limit, and such exceptions will be disclosed to City Council.
3. Undue credit risk shall be avoided by monitoring the financial condition of financial institutions participating in the City's investment program. Financial institutions shall provide a consolidated report of condition semi-annually and the City shall review credit-worthiness at least annually.

Legal Investment Instruments

The City shall invest in only such investment instruments permitted by State of Georgia law for local governments which include certificates of deposit, repurchase agreements, direct and agency obligations of the United States, obligations of the State of Georgia, pooled investment programs of the State of Georgia, and no-load mutual funds of direct

TAB G

ORDINANCE # 16-007

**AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE
CITY OF AUBURN, GEORGIA**

TO ADOPT THE FISCAL YEAR 2017 BUDGET FOR EACH FUND OF THE CITY OF AUBURN, GEORGIA, APPROPRIATING THE AMOUNTS SHOWN IN EACH BUDGET AS EXPENDITURES/EXPENSES, ADOPTING SEVERAL ITEMS OF REVENUE ANTICIPATIONS, AND PROHIBITING EXPENDITURES OR EXPENSES FROM EXCEEDING THE ACTUAL FUNDING AVAILABLE.

WHEREAS, sound governmental operations require a General Fund Budget in order to plan the financing of services for the citizens of the City of Auburn; and

WHEREAS, Title 36, Chapter 81, Article 1 of the Official Code of Georgia Annotated (OCGA) requires a Balanced Budget for the City's Fiscal Year, which runs from October 1st to September 30th, of each year; and

WHEREAS, the Mayor and City Council of the City of Auburn have reviewed the proposed FY 2017 Budget as presented by the City Administrator and provided public notice and held a public hearing as required by Georgia Law; and

WHEREAS, the General Fund is a Balanced Budget, so that anticipated revenues and other financing sources equal the proposed expenditures and expenses; and

WHEREAS, the Mayor and City Council wish to adopt this proposal as the Fiscal Year 2017 Annual Budget, effective from October 1, 2016 to September 30, 2017.

NOW THEREFORE, The Council of the City of Auburn hereby ordains as follows:

Section 1. That the proposed Fiscal Year 2017 Budget, attached hereto and incorporated herein by reference as a part of this Ordinance is hereby adopted as the Budget for the City of Auburn, Georgia for Fiscal Year 2017, which begins October 1, 2016 and ends on September 30, 2017.

Section 2. That the several items of revenues, other financing sources, and sources of cash shown in the budget for each fund in the amounts anticipated are hereby adopted, and that the several amounts shown in the budget for each fund as proposed expenditures or expenses, and uses of cash are hereby appropriated to the departments named in each fund.

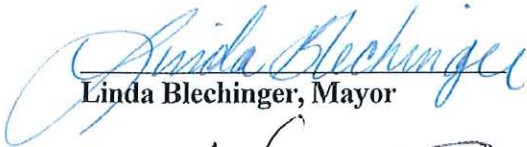
Section 3. That the "legal level of control" as defined in OCGA §36-81-5 is set at the departmental level, meaning that the City Administrator, in capacity as Budget Officer is authorized to move appropriations from one-line item to another within a department, but under no circumstances may expenditures or expenses exceed the amount appropriated for a department without a budget amendment approved by the Mayor and City Council.

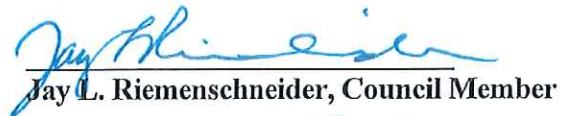
Section 4. That all appropriations shall lapse at the end of a Fiscal Year.

Section 5. That this ordinance shall be and remain in full force and effect from and after its date of adoption.

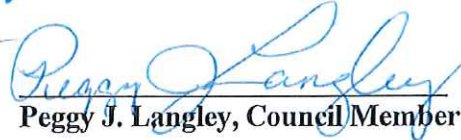
It is so ordained on this 1st day of September, 2016.

City of Auburn, Georgia


Linda Blechinger, Mayor

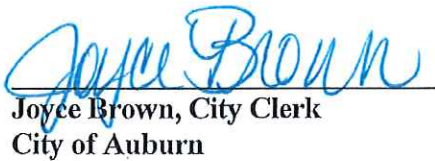

Jay L. Riemenschneider, Council Member


Bill Ackworth, Council Member


Peggy J. Langley, Council Member


Robert L. Vogel III, Council Member

Attest:


Joyce Brown, City Clerk
City of Auburn

