AUBURN
GEORGIA - EST. 1892

CITY OF AUBURN APPROVED FY 2018 BUDGET

SEPTEMBER 7, 2017

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TAB A

Fiscal Year 2018
Budget Planning Calendar:

The State of Georgia requires each municipal governing body to establish a balanced General Fund Budget under Title 36, Chapter 81, and Article 1 of the Official Code of Georgia Annotated. The City of Auburn's Fiscal Year operates from October to September of each year.
(City Council Meetings in Bold)

Friday 6/9	Budget forms, to include revenue, expenditures, and work load measurements issued to all Departments and Library
Thursday 7/6	Budget forms, to include revenue, expenditures and work load measurements from all Departments and Library issued to City Administrator
Friday 7/14	FY 2017 Proposed Budget Packet issued to Mayor and Council from all Departments and City Administrator
Saturday 7/15 8AM	**City Council Capital and Budget Planning Retreat Council Chambers**
Tuesday 7/18 6PM	**Mayor and Council Called Meeting for Pre- Budget Work Shop: Council Chambers** Revenue Projections for General Fund, Water, and Stormwater Expenditures: Gov't Building, Public Works, Roads, Street Lights, Special Events, Parks and Leisure, Library, Water, and Stormwater
Tuesday 7/25 6PM	**Mayor and Council Called Meeting for Pre- Budget Work Shop: Council Chambers** Expenditures: Legislative Council, Executive Mayor, Elections, Administration/Financial, Law, Information Technology, Courts, Police, Code Enforcement, Planning and Zoning, and Downtown Development, and Main Street
Tuesday 8/15 6PM	**Mayor and Council to review budget, goals, and work load measurements by City Administrator: Council Chambers**
Thursday 8/31 6PM	**Mayor and City Council Public Hearing to receive comments and suggestions – Presentation by City Administrator: Council Chambers**
Thursday 9/7 6PM	**Ordinance presented to Mayor and Council Business Meeting to approve the FY 2018 Budget: Council Chambers**

TAB B

Approved FY 2018 BUDGET ANALYSIS
FOR
CITY OF AUBURN

1. General Fund:
   FY 2018 $3,233,908.11 FY 2017 $3,100,250.71 FY 2016 $2,970,725.45

   FY 2018 Budget increase $133,657.40 a 4% increase

   Since FY 2008 $3,812,168.00 a reduction for FY 2018 of ($578,259.89)

2. Enterprise Funds:
   Water Revenue $1,595,700.00 and Expenditures $1,584,866.00
   Stormwater Revenue $104,800.00 and Expenditures $104,800.00

3. Total Revenue and Expenditures
   FY 2018 $4,934,408.11 and $4,923,574.11
   FY 2017 $4,738,185.05 and $4,710,118.98

4. Performance Based Budget with objectives, work load measurements and time lines for goals and objectives

5. Health and Dental Insurance Employee increases will be passed on to staff

6. No increase in Ad Valorem Millage in Barrow County 4.931-note no increase since 1997. No increase in Ad Valorem Millage in Gwinnett County 4.951 Millage

7. Leasing Two (2) Vehicles for five years for Police

8. Capital Purchases: Zero Turn Mower and Infield Machine for Parks and Excavator for Water

9. Greentree Water Line Replacement Phase III

10. Part- Time Public Works Administrative Assistant

11. General Fund largest expenditures- Police $1,626,160.39(13.816 Millage), Financial $326,490.32 (2.774 Millage), Public Works $210,362.83 (1.787 Millage), Planning and Zoning $ 178,075.98 (1.513 Millage), and Library $131,700.00 (1.119 Millage). Millage based on $117,702.00 Per Millage

12. General Fund largest revenue sources- LOST $1,109,639.78- Property Tax $550,000.00 – Insurance Premium Tax $440,000.00- Franchise Fees- $363,700.00 and Title Ad Valorem Tax- $169,000.00

September 7, 2017

TAB C

CITY OF AUBURN
APPROVED BUDGET FY2018
COMPARISON FY2015, FY2016, FY2017, FY2018
September 7, 2017

DEPARTMENT	FY2015 APPROVED	FY2016 APPROVED	FY2017 APPROVED	FY2018 APPROVED
LEGISLATIVE - GG	$ 39,132.96	$ 37,997.76	$ 37,382.24	$ 38,198.64
EXECUTIVE - MAYOR - GG	$ 40,772.00	$ 40,734.40	$ 40,097.60	$ 40,952.20
ELECTIONS - GG	$ 3,225.00	$ 3,405.00	$ 3,100.00	$ 3,819.00
FINANCIAL - GG	$ 299,039.71	$ 312,620.67	$ 318,287.06	$ 326,490.32
LAW - GG	$ 15,500.00	$ 16,000.00	$ 16,000.00	$ 14,000.00
IT INFORMATION TECH. - GG	$ 78,090.00	$ 72,549.24	$ 68,717.38	$ 76,819.23
GOV'T BLDG - GG	$ 75,937.43	$ 77,578.57	$ 83,097.71	$ 86,085.00
MUNICIPAL COURT - PS	$ 86,644.91	$ 85,179.33	$ 84,400.13	$ 84,956.38
POLICE - PS	$ 1,461,180.55	$ 1,509,505.90	$ 1,517,405.41	$ 1,626,160.39
PUBLIC WORKS - PW	$ 201,060.21	$ 208,235.14	$ 221,267.24	$ 210,362.83
ROADS - PW	$ 72,568.80	$ 68,804.79	$ 68,659.06	$ 58,039.00
STREET LIGHTING - PW	$ 83,000.00	$ 87,000.00	$ 89,000.00	$ 92,000.00
SPECIAL EVENTS - GG	$ 34,555.50	$ 34,933.00	$ 35,746.00	$ 40,722.33
PARKS & LEISURE - GG	$ 59,101.36	$ 56,932.17	$ 121,789.35	$ 141,610.17
LIBRARY - GG	$ 123,519.16	$ 127,900.00	$ 131,700.00	$ 131,700.00
PLANNING & ZONING - GG	$ 151,927.32	$ 146,105.39	$ 177,510.25	$ 178,075.98
CODE ENFORCEMENT - GG	$ 5,425.00	$ 66,744.09	$ 66,891.28	$ 67,866.64
DDA - GG	$ 14,000.00	$ 5,600.00	$ 6,300.00	$ 3,850.00
MAINSTREET	$ -	$ 12,900.00	$ 12,900.00	$ 12,200.00
TOTAL GENERAL FUND BUDGET	**$ 2,844,679.91**	**$ 2,970,725.45**	**$ 3,100,250.71**	**$ 3,233,908.11**
GENERAL FUND REVENUE	**$ 2,844,679.91**	**$ 2,970,725.45**	**$ 3,100,250.71**	**$ 3,233,908.11**
WATER FUND BUDGET				
EXPENSE	**$ 1,499,180.26**	**$ 1,537,310.41**	**$ 1,507,408.93**	**$ 1,584,866.00**
REVENUE	**$ 1,737,000.00**	**$ 1,537,775.00**	**$ 1,535,475.00**	**$ 1,595,700.00**
STORM WATER BUDGET				
EXPENSE	**$ 100,900.00**	**$ 102,459.34**	**$ 102,459.34**	**$ 104,800.00**
REVENUE	**$ 100,900.00**	**$ 102,459.34**	**$ 102,459.34**	**$ 104,800.00**

TAB D

CITY OF AUBURN
APPROVED BUDGET FY2018
COMPARISON FY2015 - FY2018
September 7, 2017

Account	General Fund Revenue	Actual Revenue FY2015	Approved Budget FY2016	Actual Revenue FY2016	Approved Budget FY2017	Approved Budget FY2018
100-000-00000-034782	SPECIAL EVENT CELEBRATION	0.00	0.00	0.00	0.00	0.00
100-000-00000-034783	AUBURN FEST CELEBRATION	3,080.00	2,200.00	1,740.00	3,100.00	1,900.00
100-000-00000-034784	JULY 4TH FEST CELEBRATION	4,235.00	2,500.00	4,550.00	5,000.00	5,000.00
100-000-00000-034785	AUBURN PAGEANT	0.00	0.00	0.00	0.00	0.00
100-000-00000-034786	DONATIONS - CHRISTMAS SEASON	0.00	2,500.00	0.00	2,500.00	0.00
100-000-00000-034787	DONATIONS - DDA	0.00	0.00	0.00	0.00	0.00
100-000-00000-034790	DONATIONS - POLICE DEPT	0.00	0.00	0.00	0.00	0.00
100-000-00000-034791	DONATIONS - PARKS & LEISURE	0.00	0.00	1,000.00	0.00	0.00
100-000-00000-034792	DONATIONS - LIBRARY	0.00	0.00	0.00	0.00	0.00
100-000-00000-034793	DONATIONS - TRANSIT	0.00	0.00	0.00	0.00	0.00
100-000-00000-034794	DONATION; S - SPECIAL EVENTS	0.00	0.00	0.00	0.00	0.00
100-000-00000-311100	REAL PROPERTY - CURRENT YEAR	429,404.44	500,000.00	513,994.77	535,000.00	550,000.00
100-000-00000-311110	PUBLIC UTILITY REVENUES	0.00	0.00	0.00	0.00	0.00
100-000-00000-311200	REAL PROPERTY - PRIOR YEARS	6,099.05	6,000.00	14,612.66	6,000.00	6,000.00
100-000-00000-311300	PERSONAL PROP - CURRENT YEAR	32,542.98	43,000.00	49,758.86	49,000.00	50,000.00
100-000-00000-311310	PERSONAL PROP - MOTOR VEH	26,938.43	50,000.00	19,710.31	20,250.00	20,250.00
100-000-00000-311320	PERSONAL PROP - MOBILE HOME RE	4,795.55	2,296.00	4,054.37	4,000.00	4,000.00
100-000-00000-311350	RAILROAD EQUIPMENT	323.05	300.00	324.84	325.00	325.00
100-000-00000-311400	PERSONAL PROP - PRIOR YEAR	870.48	1,000.00	2,515.06	2,500.00	2,500.00
100-000-00000-311600	REAL ESTATE TFR (INTANGIBLE)	7,295.67	7,000.00	10,391.08	7,500.00	9,500.00
100-000-00000-311705	FRANCHISE FEE-GAS	7,512.31	8,000.00	6,362.93	8,000.00	7,700.00
100-000-00000-311710	FRANCHISE FEE-ELECTRIC	252,179.03	252,500.00	248,324.90	252,500.00	252,500.00
100-000-00000-311715	FRANCHISE FEE - SANITATION	29,560.84	28,500.00	22,363.46	29,700.00	28,000.00
100-000-00000-311750	FRANCHISE TAX-TELEVISION/CABLE	52,187.69	57,000.00	55,342.37	54,000.00	56,000.00
100-000-00000-311760	FRANCHISE TAX-TELEPHONE	19,425.54	14,000.00	17,776.23	19,500.00	19,500.00
100-000-00000-311790	FRANCHISE TAX-OTHER	0.00	0.00	0.00	0.00	0.00
100-000-00000-313100	LOCAL OPTION SALES & USE TAX	1,019,228.91	1,028,775.40	1,034,977.29	1,069,332.52	1,109,639.78
100-000-00000-313125	BC TAVT COLLECTIONS	206,572.12	190,000.00	185,681.83	190,000.00	165,000.00
100-000-00000-313126	GC TAVT COLLECTIONS	4,835.90	6,000.00	3,871.11	6,000.00	4,000.00
100-000-00000-313127	GC AAVT COLLECTIONS	8.79	0.00	10.87	0.00	0.00
100-000-00000-313128	BC AAVT Collection	0.00	0.00	940.31	0.00	0.00
100-000-00000-313150	GC ENERGY EXCISE TAX	59.02	100.00	88.71	100.00	100.00
100-000-00000-313152	BC ENERGY EXCISE TAX	12,630.60	5,500.00	20,561.92	18,500.00	21,000.00
100-000-00000-314200	EXCISE TAX-ALCOHOLIC BEVERAGE	84,111.02	85,000.00	80,356.52	85,000.00	85,000.00
100-000-00000-316100	BUSINESS AND OCCUPATION TAXES	22,078.85	24,500.00	19,933.85	23,000.00	23,000.00
100-000-00000-316150	INSURANCE PREMIUM EXCISE TAXES	18,425.00	20,000.00	15,400.00	19,000.00	18,000.00

Account	General Fund Revenue	Actual Revenue FY2015	Approved Budget FY2016	Actual Revenue FY2016	Approved Budget FY2017	Approved Budget FY2018
100-000-00000-316200	INSURANCE PREMIUM TAXES	379,161.47	380,000.00	405,071.71	408,000.00	440,000.00
100-000-00000-316300	FINANCIAL INSTITUTION TAXES	0.00	0.00	0.00	0.00	0.00
100-000-00000-318000	OTHER TAXES	0.00	0.00	0.00	0.00	0.00
100-000-00000-319000	PENALTIES & INT-DELINQUENT TAX	0.00	0.00	0.00	0.00	0.00
100-000-00000-319110	PENALTIES/INT-REAL PROPERTY	4,913.17	10,000.00	12,340.18	12,000.00	13,000.00
100-000-00000-319120	PENALTIES/INT-PERSONAL PROP.	1,466.63	1,200.00	2,222.11	2,500.00	2,500.00
100-000-00000-319500	FIFA FEES	288.26	1,500.00	2,091.74	1,700.00	700.00
100-000-00000-319900	OTHER - DTS FEES	272.85	200.00	3,994.00	1,700.00	700.00
100-000-00000-321100	BUSINESS LICENSE-ALCOHOLIC BEV	14,052.00	17,000.00	12,922.00	15,500.00	16,500.00
100-000-00000-321105	SPECIAL EVENT ALCOHOL PERMIT	50.00	0.00	0.00	0.00	0.00
100-000-00000-321200	BUSINESS LICENSE-GENERAL	0.00	0.00	-50.00	0.00	0.00
100-000-00000-321250	GAMING LICENSE & PERMIT	0.00	0.00	0.00	0.00	0.00
100-000-00000-321900	BUSINESS LICENSE-OTHER	0.00	0.00	0.00	0.00	0.00
100-000-00000-321905	FORECLOSURE REGISTRATIONS	2,400.00	1,500.00	800.00	1,500.00	900.00
100-000-00000-321910	BACKGROUND CHECKS	0.00	0.00	45.00	100.00	200.00
100-000-00000-322210	ZONING AND LAND USE	3,617.49	4,000.00	1,100.00	4,000.00	4,000.00
100-000-00000-322215	LAND DISTURBANCE PERMIT	120.00	0.00	125.00	200.00	200.00
100-000-00000-322230	PERMITS - SIGNS	1,323.25	2,100.00	3,540.38	1,800.00	3,600.00
100-000-00000-322280	PARKS & LEISURE FUND RAISING	0.00	200.00	0.00	0.00	0.00
100-000-00000-322285	PARKS & LEISURE PROGRAM FEES	904.65	0.00	0.00	1,000.00	1,000.00
100-000-00000-322290	ATHLETIC FIELD RENTALS	0.00	200.00	0.00	1,500.00	1,500.00
100-000-00000-322295	OTHER RENTALS	0.00	100.00	0.00	100.00	100.00
100-000-00000-322310	PAVILION/CAMPSITE RENTALS	517.50	0.00	620.00	500.00	500.00
100-000-00000-322315	OTHER BLDG RENTALS	400.00	2,600.00	50.00	200.00	200.00
100-000-00000-322410	J.D. WITHERS -BLDG RENTAL	2,112.00	1,400.00	1,675.00	1,400.00	1,400.00
100-000-00000-322490	LOVE OF DOGS - DDA	0.00	0.00	0.00	0.00	0.00
100-000-00000-322495	FARMER'S MARKET - DDA	505.00	600.00	80.00	0.00	0.00
100-000-00000-322500	COMMUNITY GARDEN - DDA	0.00	0.00	0.00	0.00	0.00
100-000-00000-322505	DDA FUND RAISING	0.00	0.00	0.00	0.00	0.00
100-000-00000-322510	COMMUNITY YARD SALES	985.00	1,650.00	430.00	0.00	0.00
100-000-00000-322525	ARMED FORCES DAY	0.00	0.00	0.00	0.00	0.00
100-000-00000-322535	SEPT 11TH DAY OF SERVICE	0.00	0.00	0.00	0.00	0.00
100-000-00000-323100	PERMITS - BLDG STRUCTURES	22,611.37	20,000.00	9,984.50	21,650.00	24,000.00
100-000-00000-331210	OPER NON CATAGORIAL DIRECT	0.00	0.00	0.00	0.00	0.00
100-000-00000-334110	GA DISASTER RELIEF	0.00	0.00	8,414.26	0.00	0.00
100-000-00000-335100	HOMEOWNERS TAX RELIEF GRANT	0.00	0.00	0.00	0.00	0.00
100-000-00000-341125	NUISANCE ABATEMENT FEES	515.52	0.00	611.78	750.00	750.00
100-000-00000-341170	COURTWARE CITATION FEES/PD	15,170.27	0.00	0.00	0.00	0.00
100-000-00000-341175	COURTWARE CITATION FEES/PD(Contra)	-15,480.00	0.00	0.00	0.00	0.00
100-000-00000-341185	FUEL SURCHARGE FEE/PD	18,048.00	17,000.00	0.00	0.00	0.00

Account	General Fund Revenue	Actual Revenue FY2015	Approved Budget FY2016	Actual Revenue FY2016	Approved Budget FY2017	Approved Budget FY2018
100-000-00000-341190	TECHNICAL-INT.$10/FEE	10,546.12	8,000.00	8,543.76	0.00	0.00
100-000-00000-341195	ENCUMBERED TECH FEES	0.00	0.00	0.00	0.00	0.00
100-000-00000-341910	ELECTION QUALIFYING FEES	1,260.00	0.00	0.00	600.00	600.00
100-000-00000-342000	PUBLIC SAFETY REVENUE	6,575.74	6,350.00	6,754.23	7,000.00	8,500.00
100-000-00000-343000	STATE CONTRACT MAINT. FEES	0.00	0.00	0.00	0.00	0.00
100-000-00000-343200	STREET LIGHT ASSESSMENTS	0.00	0.00	0.00	0.00	0.00
100-000-00000-344110	REFUSE COLLECTION CHARGES	11.93	200.00	74.27	200.00	200.00
100-000-00000-344125	DIRECTIONAL SIGNS	45.00	200.00	35.00	50.00	50.00
100-000-00000-344130	SALE OF RECYCLED MATERIALS	198.90	200.00	1,391.91	1,500.00	3,000.00
100-000-00000-344260	STORM WATER FEES	0.00	0.00	0.00	0.00	0.00
100-000-00000-347900	CULTURE & RECR.- 0THER	0.00	0.00	0.00	0.00	0.00
100-000-00000-349100	CEMETERY FEES	3,200.00	3,000.00	8,379.00	3,000.00	3,000.00
100-000-00000-349300	BAD CHECK FEES	0.00	0.00	32.00	50.00	100.00
100-000-00000-351170	MUNICIPAL FINES - COURT	233,191.61	207,904.19	234,813.78	279,483.76	279,483.76
100-000-00000-351175	MUNICIPAL COURT-FINES(CONTRA)	-78,817.11	-82,500.00	-91,542.14	-103,890.43	-103,890.43
100-000-00000-351180	ALEN SIMS - COURT/PD	0.00	0.00	0.00	0.00	0.00
100-000-00000-351185	GOLD SHIELD COURT/PD	2,305.00	2,500.00	0.00	0.00	0.00
100-000-00000-361000	INTEREST REVENUES	215.34	500.00	1,498.74	700.00	700.00
100-000-00000-371000	CONTRIB./DONATIONS-PRIVATE	0.00	0.00	0.00	0.00	0.00
100-000-00000-389000	MISC. REVENUE - OTHER	10,549.49	8,649.86	6,698.64	8,649.86	9,500.00
100-000-00000-389100	INSURANCE CLAIM REIMB.	0.00	0.00	235.00	0.00	0.00
100-000-00000-390275	GREAT AMERICAN CLEAN-UP DAY	1,917.67	2,800.00	759.64	2,000.00	2,000.00
100-000-00000-391000	INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00
100-000-00000-392000	PROCEEDS OF FIXED ASSETS	21,486.00	15,000.00	1,720.50	15,000.00	15,000.00
100-000-00000-392200	PROCEEDS - PROPERTY ASSETS SALE	0.00	0.00	0.00	0.00	0.00
100-000-00000-393500	INCEPTION - CAPITAL LEASE PROCEEDS	0.00	0.00	116,000.00	0.00	65,000.00
100-000-00000-611000	INTERFUND TRANSFER OUT - TECH	0.00	0.00	-8,543.76	0.00	0.00
TOTAL:		**2,911,040.39**	**2,970,725.45**	**3,087,562.48**	**3,100,250.71**	**3,233,908.11**
TOTAL:	**GENERAL FUND REVENUE**	**2,911,040.39**	**2,970,725.45**	**3,087,562.48**	**3,100,250.71**	**3,233,908.11**

Account	Legislative Council	Actual Expense FY2015	Approved Budget FY2016	Actual Expense FY2016	Approved Budget FY2017	Approved Budget FY2018
100-000-11000-511100	REGULAR EMPLOYEES	17,776.00	19,200.00	19,200.00	19,200.00	19,200.00
100-000-11000-512200	SOCIAL SECURITY (FICA) CONTRIB	1,102.11	1,190.40	1,190.40	1,190.40	1,190.40
100-000-11000-512300	MEDICARE	257.75	278.40	278.40	278.40	278.40
100-000-11000-512600	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
100-000-11000-512700	WORKERS COMPENSATION	0.00	72.96	72.96	61.44	61.44
100-000-11000-522130	CUSTODIAL	0.00	0.00	0.00	0.00	0.00
100-000-11000-523100	INS-OTHER THAN EMP BENEF	12,385.74	12,356.00	12,356.00	10,152.00	10,518.40
100-000-11000-523300	ADVERTISING	210.00	0.00	200.00	0.00	0.00
100-000-11000-523400	PRINTING AND BINDING	0.00	0.00	0.00	0.00	0.00
100-000-11000-523500	TRAVEL	0.00	1,200.00	1,560.60	1,200.00	1,600.00
100-000-11000-523600	DUES AND FEES	0.00	0.00	0.00	0.00	0.00
100-000-11000-523700	EDUCATION AND TRAINING	470.00	2,200.00	2,985.00	3,600.00	3,750.00
100-000-11000-523900	OTHER	0.00	0.00	0.00	0.00	0.00
100-000-11000-531100	GENERAL SUPPLIES & MAT'L	1,777.91	1,500.00	1,565.07	1,700.00	1,600.00
100-000-11000-531300	FOOD	0.00	0.00	122.18	0.00	0.00
100-000-11000-531400	BOOKS AND PERIODICALS	0.00	0.00	0.00	0.00	0.00
100-000-11000-531700	OTHER SUPPLIES	210.82	0.00	0.00	0.00	0.00
100-000-11000-541100	SITES	0.00	0.00	0.00	0.00	0.00
100-000-11000-542100	MACHINERY & EQUIPMENT	0.00	0.00	846.13	0.00	0.00
100-000-11000-542500	OTHER EQUIPMENT	0.00	0.00	0.00	0.00	0.00
100-000-11000-543000	INTANGIBLES - TRADEMARK/L	0.00	0.00	178.00	0.00	0.00
TOTAL:		**34,190.33**	**37,997.76**	**40,554.74**	**37,382.24**	**38,198.64**
TOTAL:	**11000 LEGISLATIVE COUNCIL**	**34,190.33**	**37,997.76**	**40,554.74**	**37,382.24**	**38,198.64**

Account	Executive Mayor	Actual Expense FY2015	Approved Budget FY2016	Actual Expense FY2016	Approved Budget FY2017	Approved Budget FY2018
100-000-13000-511100	REGULAR EMPLOYEES	18,000.00	18,000.00	18,000.00	18,000.00	18,000.00
100-000-13000-512100	GROUP INSURANCE	0.00	0.00	0.00	0.00	0.00
100-000-13000-512200	SOCIAL SECURITY (FICA) CONTRIB	1,116.00	1,116.00	1,116.00	1,116.00	1,116.00
100-000-13000-512300	MEDICARE	261.00	261.00	261.00	261.00	261.00
100-000-13000-512400	RETIREMENT CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
100-000-13000-512600	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
100-000-13000-512700	WORKERS COMPENSATION	0.00	68.40	68.40	57.60	57.60
100-000-13000-521200	PROFESSIONAL	1,700.00	2,000.00	250.00	0.00	0.00
100-000-13000-522320	RENTAL OF EQUIP AND VEHICLES	0.00	0.00	0.00	0.00	0.00
100-000-13000-523100	INS-OTHER THAN EMP BENEF	3,096.43	3,089.00	3,089.00	2,538.00	2,629.60
100-000-13000-523210	COMMUNICATIONS-MOBILE	659.44	500.00	878.66	500.00	588.00
100-000-13000-523230	COMMUNICATIONS-POSTAGE	9.60	0.00	0.00	0.00	0.00
100-000-13000-523300	ADVERTISING	50.00	850.00	305.00	850.00	900.00
100-000-13000-523400	PRINTING AND BINDING	0.00	0.00	0.00	0.00	0.00
100-000-13000-523500	TRAVEL	907.64	2,200.00	2,001.49	2,200.00	2,300.00
100-000-13000-523600	DUES AND FEES	5,025.41	8,425.00	8,934.05	9,000.00	10,000.00
100-000-13000-523700	EDUCATION AND TRAINING	2,148.03	2,800.00	1,985.00	2,800.00	3,000.00
100-000-13000-531100	GENERAL SUPPLIES & MAT'L	1,077.38	850.00	269.93	1,600.00	1,500.00
100-000-13000-531300	FOOD	163.18	500.00	252.22	500.00	550.00
100-000-13000-531400	BOOKS & PERIODICALS	15.00	75.00	17.00	75.00	50.00
100-000-13000-523550	**DONATIONS & CONTRIBUTIONS**	0.00	0.00	0.00	0.00	0.00
100-000-13000-531600	SMALL EQUIPMENT	0.00	0.00	38.78	0.00	0.00
100-000-13000-531700	OTHER SUPPLIES	0.00	0.00	112.87	100.00	0.00
100-000-13000-542100	MACHINERY & EQUIPMENT	0.00	0.00	846.13	0.00	0.00
100-000-13000-542300	FURNITURE AND FIXTURES	0.00	0.00	350.00	500.00	0.00
100-000-13000-542400	COMPUTERS	0.00	0.00	679.00	0.00	0.00
100-000-13000-543000	INTANGIBLES - TRADEMARK/L	0.00	0.00	178.00	0.00	0.00
TOTAL:		**34,229.11**	**40,734.40**	**39,632.53**	**40,097.60**	**40,952.20**
TOTAL:	**13000 EXECUTIVE MAYOR**	**34,229.11**	**40,734.40**	**39,632.53**	**40,097.60**	**40,952.20**

Account	Elections	Actual Expense FY2015	Approved Budget FY2016	Actual Expense FY2016	Approved Budget FY2017	Approved Budget FY2018
100-000-14000-521200	PROFESSIONAL	3,192.00	3,405.00	3,050.00	3,100.00	3,819.00
100-000-14000-521300	TECHNICAL	0.00	0.00	0.00	0.00	0.00
100-000-14000-522320	RENTAL OF EQUIP AND VEHICLES	0.00	0.00	0.00	0.00	0.00
100-000-14000-523230	COMMUNICATIONS-POSTAGE	0.00	0.00	0.00	0.00	0.00
100-000-14000-523300	ADVERTISING	0.00	0.00	0.00	0.00	0.00
100-000-14000-523400	PRINTING AND BINDING	0.00	0.00	0.00	0.00	0.00
100-000-14000-523500	TRAVEL	0.00	0.00	0.00	0.00	0.00
100-000-14000-523700	EDUCATION AND TRAINING	0.00	0.00	0.00	0.00	0.00
100-000-14000-531100	GENERAL SUPPLIES & MAT'L	0.00	0.00	0.00	0.00	0.00
100-000-14000-531300	FOOD	0.00	0.00	0.00	0.00	0.00
100-000-14000-542500	OTHER EQUIPMENT	0.00	0.00	0.00	0.00	0.00
TOTAL:		**3,192.00**	**3,405.00**	**3,050.00**	**3,100.00**	**3,819.00**
TOTAL:	**14000 ELECTIONS**	**3,192.00**	**3,405.00**	**3,050.00**	**3,100.00**	**3,819.00**

Account	Financial Administration	Actual Expense FY2015	Approved Budget FY2016	Actual Expense FY2016	Approved Budget FY2017	Approved Budget FY2018
100-000-15100-511100	REGULAR EMPLOYEES	189,106.66	194,365.60	197,571.44	198,473.60	198,473.60
100-000-15100-511300	OVERTIME	0.00	0.00	0.00	0.00	0.00
100-000-15100-511400	ACCRUED VACATION	0.00	0.00	0.00	0.00	0.00
100-000-15100-512000	FRINGE BENEFITS	525.00	600.00	550.00	600.00	600.00
100-000-15100-512100	GROUP INSURANCE	30,864.96	31,781.26	30,855.60	30,855.60	30,884.40
100-000-15100-512200	SOCIAL SECURITY (FICA) CONTRIB	11,381.34	11,814.15	11,821.70	11,987.01	11,834.49
100-000-15100-512210	OTHER PAYROLL TAXES	0.00	0.00	0.00	0.00	0.00
100-000-15100-512300	MEDICARE	2,661.74	2,762.99	2,764.94	2,803.41	2,767.74
100-000-15100-512400	RETIREMENT CONTRIBUTION	11,805.60	12,123.01	10,882.05	10,488.65	11,794.58
100-000-15100-512600	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
100-000-15100-512700	WORKERS COMPENSATION	733.90	763.90	875.19	815.81	813.67
100-000-15100-512900	OTHER EMPLOYEE BENEFITS	0.00	0.00	25,255.92	0.00	0.00
100-000-15100-521100	OFFICIAL / ADMINISTRATIVE	0.00	0.00	0.00	0.00	0.00
100-000-15100-521200	PROFESSIONAL	16,975.00	20,000.00	16,250.00	20,000.00	26,000.00
100-000-15100-521300	TECHNICAL	356.25	0.00	1,175.00	0.00	0.00
100-000-15100-522210	REPAIR/MAINT.-VEHICLE	1,465.03	1,350.00	832.60	1,350.00	1,000.00
100-000-15100-522220	REPAIR / MAINT. - EQUIP	0.00	0.00	0.00	0.00	0.00
100-000-15100-522310	RENTAL OF LAND AND BUILDINGS	0.00	0.00	75.00	100.00	0.00
100-000-15100-522320	RENTAL OF EQUIP AND VEHICLES	2,568.60	3,250.00	2,747.39	3,250.00	3,250.00
100-000-15100-523050	COLLECTIONS FEES/PAST DUE ACCTS	232.00	200.00	695.00	350.00	350.00
100-000-15100-523100	INS-OTHER THAN EMP BENEF	3,082.51	3,359.76	3,359.76	1,943.98	1,759.82
100-000-15100-523110	COMMERCIAL INS/DEDUCT	0.00	0.00	0.00	0.00	0.00
100-000-15100-523200	COMMUNICATIONS-TELEPHONE	3,633.15	5,200.00	3,944.43	4,500.00	4,500.00
100-000-15100-523210	COMMUNICATIONS-MOBILE PHONE	1,231.77	1,550.00	1,341.43	1,400.00	1,400.00
100-000-15100-523230	COMMUNICATIONS-POSTAGE	2,109.28	3,000.00	2,115.83	3,000.00	3,500.00
100-000-15100-523300	ADVERTISING	1,290.00	1,000.00	1,632.63	1,000.00	1,000.00
100-000-15100-523350	MARKETING	3,511.05	4,000.00	4,350.00	4,000.00	4,000.00
100-000-15100-523400	PRINTING AND BINDING	490.01	500.00	729.16	650.00	1,200.00
100-000-15100-523500	TRAVEL	2,323.80	2,200.00	832.35	2,200.00	2,200.00
100-000-15100-523550	DONATIONS & CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
100-000-15100-523600	DUES AND FEES	1,428.00	1,500.00	1,823.00	1,550.00	1,550.00
100-000-15100-523700	EDUCATION AND TRAINING	3,688.00	3,100.00	3,419.00	3,100.00	3,100.00

Account	Financial Administration	Actual Expense	Approved Budget	Actual Expense	Approved Budget	Approved Budget
		FY2015	FY2016	FY2016	FY2017	FY2018
100-000-15100-523850	CONTRACT LABOR	0.00	0.00	105.44	0.00	0.00
100-000-15100-531100	GENERAL SUPPLIES & MAT'L	6,657.99	6,500.00	6,395.61	7,200.00	7,200.00
100-000-15100-531210	WATER / SEWERAGE	0.00	0.00	0.00	0.00	0.00
100-000-15100-531270	GASOLINE / DIESEL	428.57	450.00	236.62	450.00	450.00
100-000-15100-531300	FOOD	271.60	600.00	608.69	600.00	700.00
100-000-15100-531400	BOOKS AND PERIODICALS	40.00	50.00	17.00	50.00	50.00
100-000-15100-531600	SMALL EQUIPMENT	0.00	0.00	262.70	0.00	0.00
100-000-15100-531700	OTHER SUPPLIES	485.34	600.00	763.48	600.00	600.00
100-000-15100-542200	VEHICLES	1,073.34	0.00	846.13	0.00	0.00
100-000-15100-542300	FURNITURE AND FIXTURES	0.00	0.00	350.00	0.00	0.00
100-000-15100-542500	OTHER EQUIPMENT	568.50	0.00	0.00	0.00	0.00
100-000-15100-543000	INTANGIBLES - TRADMARK/L	0.00	0.00	178.00	0.00	0.00
100-000-15100-581200	CAPITAL LEASE PRINCIPAL	0.00	0.00	0.00	4,282.33	4,882.26
100-000-15100-582200	CAPITAL LEASE INTEREST	0.00	0.00	0.00	686.67	629.76
TOTAL:		**300,988.99**	**312,620.67**	**335,663.09**	**318,287.06**	**326,490.32**
TOTAL:	**15100 FINANCIAL ADMINISTRATION**	**300,988.99**	**312,620.67**	**335,663.09**	**318,287.06**	**326,490.32**

Account	Law	Actual Expense FY2015	Approved Budget FY2016	Actual Expense FY2016	Approved Budget FY2017	Approved Budget FY2018
100-000-15300-521200	PROFESSIONAL	15,144.90	16,000.00	9,822.39	16,000.00	14,000.00
TOTAL:		**15,144.90**	**16,000.00**	**9,822.39**	**16,000.00**	**14,000.00**
TOTAL:	**15300 LAW**	**15,144.90**	**16,000.00**	**9,822.39**	**16,000.00**	**14,000.00**

Account	IT Information Tech.	Actual Expense FY2015	Approved Budget FY2016	Actual Expense FY2016	Approved Budget FY2017	Approved Budget FY2018
100-000-15350-521200	PROFESSIONAL	41,941.09	33,304.24	36,217.79	49,795.38	51,000.00
100-000-15350-521300	TECHNICAL	18,956.92	10,210.80	3,118.17	8,897.00	18,000.00
100-000-15350-522320	RENTAL OF EQUIPMENT & VEHICLES	4,358.20	0.00	0.00	0.00	0.00
100-000-15350-523200	COMMUNICATIONS-TELEPHONE	0.00	0.00	0.00	0.00	0.00
100-000-15350-529999	CONTRACT SERVICES ALLOCATION	0.00	0.00	0.00	0.00	0.00
100-000-15350-542400	COMPUTERS	19,594.77	21,215.00	8,354.25	2,205.80	0.00
100-000-15350-542500	OTHER EQUIPMENT	0.00	0.00	0.00	0.00	0.00
100-000-15350-549999	CAPITAL COST ALLOCATION	0.00	0.00	0.00	0.00	0.00
100-000-15350-581200	CAPITAL LEASE - PRINCIPAL	2,737.75	6,636.07	6,093.50	6,917.02	7,209.86
100-000-15350-582200	CAPITAL LEASE - INTEREST	520.24	1,183.13	1,074.07	902.18	609.37
TOTAL:		**88,108.97**	**72,549.24**	**54,857.78**	**68,717.38**	**76,819.23**
TOTAL:	**15350 IT INFORMATION TECH.**	**88,108.97**	**72,549.24**	**54,857.78**	**68,717.38**	**76,819.23**

Account	Government Bldg	Actual Expense FY2015	Approved Budget FY2016	Actual Expense FY2016	Approved Budget FY2017	Approved Budget FY2018
100-000-15650-511100	REGULAR EMPLOYEES	0.00	0.00	0.00	0.00	0.00
100-000-15650-512000	FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00
100-000-15650-512100	GROUP INSURANCE	0.00	0.00	0.00	0.00	0.00
100-000-15650-512200	SOCIAL SECURITY (FICA) CONTR	0.00	0.00	0.00	0.00	0.00
100-000-15650-512300	MEDICARE	0.00	0.00	0.00	0.00	0.00
100-000-15650-512400	RETIREMENT CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
100-000-15650-512600	UMEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
100-000-15650-512700	WORKERS COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-000-15650-512900	OTHER EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00
100-000-15650-521200	PROFESSIONAL	91.00	0.00	0.00	0.00	0.00
100-000-15650-521300	TECHNICAL	0.00	0.00	1,000.00	0.00	0.00
100-000-15650-522130	CUSTODIAL	0.00	0.00	0.00	0.00	0.00
100-000-15650-522200	REPAIR / MAINT.- BLDG	10,380.26	12,000.00	20,491.55	12,000.00	12,000.00
100-000-15650-522210	REPAIR / MAINT.- VEHICLE	2,605.37	2,500.00	3,136.55	2,500.00	2,500.00
100-000-15650-522220	REPAIR/MAINT. - EQUIPMENT	641.57	300.00	386.34	300.00	300.00
100-000-15650-522320	RENTAL OF EQUIP AND VEHICLES	603.00	1,000.00	2,000.00	1,000.00	1,000.00
100-000-15650-523100	INS.-OTHER THAN EMP BENEFITS	1,452.30	1,358.57	1,358.57	1,377.71	2,095.00
100-000-15650-523850	CONTRACT LABOR	35,559.13	39,000.00	36,115.67	39,500.00	39,500.00
100-000-15650-523900	OTHER	0.00	0.00	0.00	0.00	0.00
100-000-15650-529999	CONTRACT SERVICES ALLOC.	0.00	0.00	0.00	0.00	0.00
100-000-15650-531100	GENERAL SUPPLIES & MAT'L	7,973.15	7,000.00	7,264.11	10,000.00	14,600.00
100-000-15650-531210	WATER / SEWERAGE	949.24	1,200.00	914.10	1,200.00	1,200.00
100-000-15650-531215	STORM WATER UTILITY FEES	490.00	1,220.00	490.00	1,220.00	1,490.00
100-000-15650-531220	NATURAL GAS	2,999.49	3,500.00	2,131.22	3,500.00	2,900.00
100-000-15650-531230	ELECTRICITY	8,973.83	8,500.00	8,494.86	8,500.00	8,500.00
100-000-15650-531270	GASOLINE/DIESEL	0.00	0.00	0.00	2,000.00	0.00
100-000-15650-531700	OTHER SUPPLIES	0.00	0.00	0.00	0.00	0.00
100-000-15650-539999	SUPPLIES COST ALLOCATION	0.00	0.00	0.00	0.00	0.00
100-000-15650-541300	BUILDINGS	0.00	0.00	6,900.00	0.00	0.00
100-000-15650-542100	MACHINERY & EQUIPMENT	0.00	0.00	1,584.44	0.00	0.00
100-000-15650-542200	VEHICLES	0.00	0.00	0.00	0.00	0.00
100-000-15650-542500	OTHER EQUIPMENT	0.00	0.00	0.00	0.00	0.00
100-000-15650-549999	CAPITAL COST ALLOCATION	0.00	0.00	0.00	0.00	0.00
TOTAL:		**72,718.34**	**77,578.57**	**92,267.41**	**83,097.71**	**86,085.00**
TOTAL:	**15650 GOVERNMENT BLDG**	**72,718.34**	**77,578.57**	**92,267.41**	**83,097.71**	**86,085.00**

Account	Municipal Court	Actual Expense FY2015	Approved Budget FY2016	Actual Expense FY2016	Approved Budget FY2017	Approved Budget FY2018
100-000-26500-511100	REGULAR EMPLOYEES	46,763.39	46,872.80	48,475.52	47,444.80	47,444.80
100-000-26500-511300	OVERTIME	0.00	0.00	0.00	0.00	0.00
100-000-26500-511400	ACCRUED VACATION	0.00	0.00	0.00	0.00	0.00
100-000-26500-512000	FRINGE BENEFITS	150.00	150.00	271.77	150.00	150.00
100-000-26500-512100	GROUP INSURANCE	10,414.20	10,723.54	10,145.12	10,411.20	10,418.40
100-000-26500-512200	SOCIAL SECURITY (FICA) CONTRIB	2,824.05	2,831.93	2,902.67	2,840.62	2,950.88
100-000-26500-512300	MEDICARE	660.39	662.31	678.85	664.34	690.13
100-000-26500-512400	RETIREMENT CONTRIBUTION	2,862.12	2,929.12	2,620.47	2,507.29	2,819.48
100-000-26500-512600	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
100-000-26500-512700	WORKERS COMPENSATION	172.32	179.32	150.47	152.30	151.82
100-000-26500-512900	OTHER EMPLOYEE BENEFITS	0.00	0.00	8,079.76	0.00	0.00
100-000-26500-521200	PROFESSIONAL	16,988.75	17,000.00	13,650.00	16,000.00	16,000.00
100-000-26500-522130	CUSTODIAL	0.00	0.00	0.00	0.00	0.00
100-000-26500-522200	REPAIR / MAINT.- BLDG	0.00	0.00	0.00	0.00	0.00
100-000-26500-523100	INS.-OTHER THAN EMP BENEFITS	16.52	15.31	15.31	14.58	15.87
100-000-26500-523230	COMMUNICATIONS-POSTAGE	748.70	700.00	502.36	600.00	700.00
100-000-26500-523300	ADVERTISING	0.00	0.00	0.00	0.00	0.00
100-000-26500-523400	PRINTING AND BINDING	875.00	1,000.00	0.00	1,000.00	800.00
100-000-26500-523500	TRAVEL	0.00	150.00	0.00	250.00	250.00
100-000-26500-523600	DUES AND FEES	45.00	65.00	45.00	65.00	65.00
100-000-26500-523700	EDUCATION AND TRAINING	0.00	500.00	225.00	1,000.00	1,200.00
100-000-26500-531100	GENERAL SUPPLIES & MAT'L	386.91	900.00	624.62	800.00	800.00
100-000-26500-531700	OTHER SUPPLIES	0.00	0.00	0.00	0.00	0.00
100-000-26500-542100	MACHINERY & EQUIPMENT	0.00	0.00	846.13	0.00	0.00
100-000-26500-542300	FURNITURES AND FIXTURES	0.00	0.00	350.00	0.00	0.00
100-000-26500-542400	COMPUTERS	3,152.74	500.00	548.61	500.00	500.00
100-000-26500-542500	OTHER EQUIPMENT	566.50	0.00	0.00	0.00	0.00
TOTAL:		**86,626.59**	**85,179.33**	**90,131.66**	**84,400.13**	**84,956.38**
TOTAL:	**26500 MUNICIPAL COURT**	**86,626.59**	**85,179.33**	**90,131.66**	**84,400.13**	**84,956.38**

Account	Police	Actual Expense FY2015	Approved Budget FY2016	Actual Expense FY2016	Approved Budget FY2017	Approved Budget FY2018
100-000-32000-511100	REGULAR EMPLOYEES	780,108.90	856,135.42	831,855.65	858,827.32	848,985.80
100-000-32000-511300	OVERTIME	33,771.15	27,875.00	39,893.60	35,000.00	35,000.00
100-000-32000-511400	ACCRUED VACATION	0.00	0.00	0.00	0.00	0.00
100-000-32000-512000	FRINGE BENEFITS	851.33	1,645.00	946.77	1,650.00	1,650.00
100-000-32000-512100	GROUP INSURANCE	239,886.18	266,386.18	223,025.36	233,388.00	274,190.40
100-000-32000-512200	SOCIAL SECURITY (FICA) CONTRIB	48,446.64	52,798.03	51,325.42	52,996.69	50,911.21
100-000-32000-512300	MEDICARE	11,330.22	12,347.93	12,003.44	12,394.39	11,874.22
100-000-32000-512400	RETIREMENT CONTRIBUTION	53,024.38	53,776.20	48,671.12	47,578.99	50,694.06
100-000-32000-512500	TUITION REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
100-000-32000-512600	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
100-000-32000-512700	WORKERS COMPENSATION	36,625.34	40,956.11	42,225.51	40,985.63	42,245.34
100-000-32000-512900	OTHER EMPLOYEE BENEFITS	0.00	0.00	58,343.77	0.00	0.00
100-000-32000-521200	PROFESSIONAL	19,996.90	18,000.00	16,781.40	18,000.00	15,000.00
100-000-32000-521300	TECHNICAL	1,432.82	3,000.00	3,901.23	3,000.00	15,161.00
100-000-32000-522130	CUSTODIAL	0.00	0.00	0.00	0.00	0.00
100-000-32000-522200	REPAIR / MAINT.- BLDG	2,021.22	5,000.00	1,591.00	5,000.00	5,000.00
100-000-32000-522210	REPAIR / MAINT.- VEHICLE	21,036.66	10,000.00	12,356.61	10,000.00	12,000.00
100-000-32000-522220	REPAIR / MAINT. - EQUIP	3,255.68	2,000.00	3,685.33	5,200.00	4,000.00
100-000-32000-522320	RENTAL OF EQUIP AND VEHICLES	3,127.80	3,000.00	3,337.58	3,000.00	3,000.00
100-000-32000-523100	INS-OTHER THAN EMP BENEF	42,990.32	22,336.27	33,211.66	32,054.46	36,792.20
100-000-32000-523110	COMMERCIAL INS/DEDUCT	0.00	0.00	0.00	0.00	0.00
100-000-32000-523200	COMMUNICATIONS-TELEPHONE	4,698.09	6,500.00	4,079.24	5,500.00	5,500.00
100-000-32000-523210	COMMUNICATIONS-MOBILE PHONE	6,737.72	7,500.00	6,951.24	6,500.00	7,000.00
100-000-32000-523230	COMMUNICATIONS-POSTAGE	419.69	350.00	525.42	400.00	400.00
100-000-32000-523300	ADVERTISING	175.00	400.00	0.00	300.00	350.00
100-000-32000-523400	PRINTING AND BINDING	101.45	200.00	185.14	250.00	300.00
100-000-32000-523500	TRAVEL	137.00	1,000.00	998.10	1,500.00	1,500.00
100-000-32000-523550	DONATIONS & CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
100-000-32000-523600	DUES AND FEES	192.00	400.00	387.00	500.00	500.00

Account	Police	Actual Expense FY2015	Approved Budget FY2016	Actual Expense FY2016	Approved Budget FY2017	Approved Budget FY2018
100-000-32000-523700	EDUCATION AND TRAINING	285.00	1,000.00	313.00	2,000.00	2,500.00
100-000-32000-531100	GENERAL SUPPLIES & MAT'L	6,014.78	6,000.00	6,820.28	6,000.00	6,000.00
100-000-32000-531210	WATER / SEWERAGE	756.73	750.00	803.33	750.00	750.00
100-000-32000-531215	STORM WATER UTILITY FEES	70.00	0.00	70.00	0.00	0.00
100-000-32000-531220	NATURAL GAS	836.74	1,000.00	624.73	900.00	900.00
100-000-32000-531230	ELECTRICITY	10,848.61	11,000.00	10,841.64	11,000.00	11,000.00
100-000-32000-531270	GASOLINE / DIESEL	37,772.98	45,000.00	33,923.47	40,000.00	35,000.00
100-000-32000-531300	FOOD	332.19	300.00	127.50	500.00	500.00
100-000-32000-531400	BOOKS AND PERIODICALS	479.91	150.00	0.00	250.00	250.00
100-000-32000-531600	SMALL EQUIPMENT	0.00	0.00	570.31	0.00	0.00
100-000-32000-531700	OTHER SUPPLIES	2,904.75	4,000.00	6,134.82	5,000.00	4,000.00
100-000-32000-541200	SITE IMPROVEMENT	0.00	0.00	0.00	0.00	0.00
100-000-32000-541300	BUILDINGS	0.00	0.00	0.00	0.00	0.00
100-000-32000-542100	MACHINERY & EQUIPMENT	444.00	0.00	855.71	500.00	500.00
100-000-32000-542200	VEHICLES	17,000.00	0.00	116,000.00	0.00	65,000.00
100-000-32000-542300	FURNITURE AND FIXTURES	0.00	1,000.00	0.00	1,000.00	1,000.00
100-000-32000-542400	COMPUTERS	4,053.60	8,500.00	6,359.11	19,000.00	2,500.00
100-000-32000-542500	OTHER EQUIPMENT	1,008.05	1,000.00	-571.15	1,000.00	2,500.00
100-000-32000-581200	CAPITAL LEASE PRINCIPAL	11,172.40	33,288.21	27,439.07	48,961.31	63,776.27
100-000-32000-582200	CAPITAL LEASE INTEREST	1,609.76	4,911.55	4,042.18	6,518.62	7,929.89
TOTAL:		**1,405,955.99**	**1,509,505.90**	**1,610,635.59**	**1,517,405.41**	**1,626,160.39**
TOTAL:	**32000 POLICE**	**1,405,955.99**	**1,509,505.90**	**1,610,635.59**	**1,517,405.41**	**1,626,160.39**

Account	Public Works	Actual Expense FY2015	Approved Budget FY2016	Actual Expense FY2016	Approved Budget FY2017	Aproved Budget FY2018
100-000-41000-511100	REGULAR EMPLOYEES	74,105.04	87,308.00	77,232.31	88,004.80	88,004.80
100-000-41000-511300	OVERTIME	1,877.82	1,715.00	3,236.43	1,715.00	2,500.00
100-000-41000-511400	ACCRUED VACATION		0.00	0.00	0.00	0.00
100-000-41000-512000	FRINGE BENEFITS	375.00	450.00	400.00	450.00	450.00
100-000-41000-512100	GROUP INSURANCE	31,095.90	35,774.78	32,682.80	45,778.80	35,510.40
100-000-41000-512200	SOCIAL SECURITY (FICA) CONTRIB	4,456.72	5,268.33	4,581.65	5,073.08	5,038.79
100-000-41000-512300	MEDICARE	1,042.31	1,232.11	1,071.53	1,186.45	1,178.43
100-000-41000-512400	RETIREMENT CONTRIBUTION	5,329.20	5,542.37	4,928.53	4,650.75	4,779.88
100-000-41000-512600	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
100-000-41000-512700	WORKERS COMPENSATION	9,795.43	11,055.97	11,388.27	11,477.48	11,544.57
100-000-41000-512900	OTHER EMPLOYEE BENEFITS	0.00	0.00	6,632.75	0.00	0.00
100-000-41000-521200	PROFESSIONAL	6,094.62	10,000.00	11,557.76	10,000.00	5,000.00
100-000-41000-521300	TECHNICAL	0.00	0.00	0.00	0.00	0.00
100-000-41000-522110	DISPOSAL	0.00	0.00	0.00	0.00	0.00
100-000-41000-522130	CUSTODIAL	0.00	0.00	0.00	0.00	0.00
100-000-41000-522200	REPAIR / MAINT.- BLDG	422.00	1,500.00	375.00	1,500.00	1,500.00
100-000-41000-522210	REPAIR / MAINT.- VEHICLE	3,985.05	3,000.00	2,207.39	3,000.00	5,000.00
100-000-41000-522220	REPAIR / MAINT. - EQUIP	8,704.73	6,000.00	12,418.19	10,000.00	11,000.00
100-000-41000-522310	RENTAL OF LAND AND BUILDINGS	0.00	0.00	0.00	0.00	0.00
100-000-41000-522320	RENTAL OF EQUIP AND VEHICLES	1,013.14	1,000.00	1,245.65	1,000.00	1,000.00
100-000-41000-523100	INS-OTHER THAN EMP BENEF	7,531.10	7,088.58	7,088.58	5,630.88	5,755.96
100-000-41000-523110	COMMERCIAL INS/DEDUCT	0.00	0.00	0.00	0.00	0.00
100-000-41000-523200	COMMUNICATIONS-TELEPHONE	3,867.76	6,000.00	4,080.10	6,000.00	6,000.00
100-000-41000-523210	COMMUNICATIONS-MOBILE PHONE	652.00	900.00	919.62	900.00	900.00
100-000-41000-523230	COMMUNICATIONS-POSTAGE	52.92	100.00	23.06	100.00	100.00
100-000-41000-523300	ADVERTISING	140.59	0.00	1,207.96	0.00	0.00
100-000-41000-523400	PRINTING AND BINDING	519.56	300.00	433.15	400.00	400.00
100-000-41000-523500	TRAVEL	0.00	0.00	0.00	0.00	0.00
100-000-41000-523600	DUES AND FEES	22.00	300.00	305.00	300.00	300.00
100-000-41000-523700	EDUCATION AND TRAINING	0.00	1,000.00	95.00	1,000.00	1,000.00
100-000-41000-523850	CONTRACT LABOR	0.00	0.00	160.00	0.00	0.00
100-000-41000-531100	GENERAL SUPPLIES & MAT'L	9,180.53	12,000.00	8,085.84	12,000.00	12,000.00
100-000-41000-531210	WATER / SEWERAGE	1,157.21	1,000.00	1,367.71	1,000.00	1,000.00

Account	Public Works	Actual Expense FY2015	Approved Budget FY2016	Actual Expense FY2016	Approved Budget FY2017	Approved Budget FY2018
100-000-41000-531215	STORM WATER UTILITY FEES	300.00	0.00	300.00	0.00	0.00
100-000-41000-531220	NATURAL GAS	0.00	0.00	0.00	0.00	0.00
100-000-41000-531230	ELECTRICITY	4,940.07	5,000.00	4,990.07	5,000.00	5,000.00
100-000-41000-531270	GASOLINE / DIESEL	1,975.40	2,000.00	3,771.05	2,000.00	3,000.00
100-000-41000-531275	TIRE DISPOSAL	843.59	700.00	664.04	700.00	0.00
100-000-41000-531300	FOOD	489.00	400.00	512.48	400.00	400.00
100-000-41000-531400	BOOKS AND PERIODICALS	0.00	0.00	298.50	0.00	0.00
100-000-41000-531600	SMALL EQUIPMENT	2,166.20	1,000.00	494.08	1,000.00	1,000.00
100-000-41000-531700	OTHER SUPPLIES	1,501.72	600.00	1,244.26	1,000.00	1,000.00
100-000-41000-541300	BUILDINGS	0.00	0.00	0.00	0.00	0.00
100-000-41000-542100	MACHINERY & EQUIPMENT	0.00	0.00	0.00	0.00	0.00
100-000-41000-542200	VEHICLES	0.00	0.00	0.00	0.00	0.00
100-000-41000-542300	FURNITURE AND FIXTURES	0.00	0.00	0.00	0.00	0.00
100-000-41000-542400	COMPUTERS	0.00	0.00	180.00	0.00	0.00
100-000-41000-542500	OTHER EQUIPMENT	566.50	0.00	430.00	0.00	0.00
TOTAL:		**184,203.11**	**208,235.14**	**206,608.76**	**221,267.24**	**210,362.83**
TOTAL:	**41000 PUBLIC WORKS**	**184,203.11**	**208,235.14**	**206,608.76**	**221,267.24**	**210,362.83**

Account	Roads	Actual Expense FY2015	Approved Budget FY2016	Actual Expense FY2016	Approved Budget FY2017	Approved Budget FY2018
100-000-42200-511100	REGULAR EMPLOYEES	0.00	0.00	0.00	0.00	0.00
100-000-42200-511300	OVERTIME	0.00	0.00	0.00	0.00	0.00
100-000-42200-512400	RETIREMENT	0.00	0.00	0.00	0.00	0.00
100-000-42200-521200	PROFESSIONAL	0.00	1,800.00	0.00	1,800.00	1,400.00
100-000-42200-521300	TECHNICAL	0.00	0.00	0.00	0.00	0.00
100-000-42200-522110	DISPOSAL	450.00	500.00	850.00	500.00	500.00
100-000-42200-522210	REPAIR / MAINT.- VEHICLE	5,816.00	6,000.00	4,266.90	6,000.00	6,200.00
100-000-42200-522220	REPAIR / MAINT. - EQUIP	24,585.04	18,000.00	11,733.32	18,000.00	15,000.00
100-000-42200-522320	RENTAL OF EQUIP AND VEHICLES	620.67	0.00	1,615.12	0.00	0.00
100-000-42200-523100	INS-OTHER THAN EMP BENEF	2,945.88	2,504.79	2,504.79	2,359.06	2,939.00
100-000-42200-523210	COMMUNICATIONS-MOBILE PHONE	0.00	0.00	0.00	0.00	0.00
100-000-42200-523300	ADVERTISING	0.00	0.00	0.00	0.00	0.00
100-000-42200-523850	CONTRACT LABOR	0.00	0.00	350.00	0.00	0.00
100-000-42200-531100	GENERAL SUPPLIES & MAT'L	22,256.51	30,000.00	26,693.73	30,000.00	26,000.00
100-000-42200-531270	GASOLINE/I DIESEL	4,349.00	10,000.00	3,689.09	10,000.00	6,000.00
100-000-42200-531400	BOOKS & PERIODICALS	0.00	0.00	0.00	0.00	0.00
100-000-42200-531700	OTHER SUPPLIES	0.00	0.00	0.00	0.00	0.00
100-000-42200-541400	INFRASTRUCTURE	0.00	0.00	13,253.42	0.00	0.00
100-000-42200-542100	MACHINERY & EQUIPMENT	2,513.00	0.00	0.00	0.00	0.00
100-000-42200-542200	VEHICLE	9,000.00	0.00	0.00	0.00	0.00
100-000-42200-542300	FURNITURE AND FIXTURES	0.00	0.00	0.00	0.00	0.00
TOTAL:		**72,536.10**	**68,804.79**	**64,956.37**	**68,659.06**	**58,039.00**
TOTAL:	**42200 ROADS**	**72,536.10**	**68,804.79**	**64,956.37**	**68,659.06**	**58,039.00**

Account	Street Lighting	Actual Expense FY2015	Approved Budget FY2016	Actual Expense FY2016	Approved Budget FY2017	Approved Budget FY2018
100-000-42600-531230	ELECTRICITY	87,650.13	87,000.00	90,447.93	89,000.00	92,000.00
TOTAL:		**87,650.13**	**87,000.00**	**90,447.93**	**89,000.00**	**92,000.00**
TOTAL:	42600 STREET LIGHTING	**87,650.13**	**87,000.00**	**90,447.93**	**89,000.00**	**92,000.00**

Account	Special Events/Festivals	Actual Expense FY2015	Approved Budget FY2016	Actual Expense FY2016	Approved Budget FY2017	Aprroved Budget FY2018
100-000-61920-511100	REGULAR EMPLOYEES	0.00	0.00	0.00	0.00	0.00
100-000-61920-511300	OVERTIME	0.00	0.00	0.00	0.00	0.00
100-000-61920-512400	RETIREMENT CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
100-000-61920-521200	PROFESSIONAL	12,000.00	14,000.00	14,000.00	14,000.00	14,000.00
100-000-61920-521300	TECHNICAL	356.25	0.00	0.00	0.00	0.00
100-000-61920-521310	RENTAL OF LAND & BLDGS	0.00	0.00	0.00	0.00	0.00
100-000-61920-522320	RENTAL OF EQUIP AND VEHICLES	1,403.00	1,000.00	1,445.00	1,500.00	1,500.00
100-000-61920-523100	INS-OTHER THAN EMP BENEFITS	1,516.78	1,533.00	1,533.00	1,346.00	1,122.33
100-000-61920-523210	COMMUNICATIONS-MOBILE PHONE	0.00	0.00	0.00	0.00	0.00
100-000-61920-523230	COMMUNICATIONS-POSTAGE	34.42	150.00	95.24	150.00	150.00
100-000-61920-523300	ADVERTISING	2,023.85	3,000.00	1,099.10	3,000.00	3,000.00
100-000-61920-523400	PRINTING AND BINDING	815.79	1,000.00	354.98	1,000.00	1,000.00
100-000-61920-523500	TRAVEL	0.00	0.00	0.00	0.00	0.00
100-000-61920-523600	DUES AND FEES	335.00	0.00	15.00	500.00	700.00
100-000-61920-523850	CONTRACT LABOR	850.00	3,000.00	2,075.00	3,000.00	3,000.00
100-000-61920-531100	GENERAL SUPPLIES & MAT'L	6,820.36	10,000.00	10,450.14	10,000.00	15,000.00
100-000-61920-531270	GASOLINE / DIESEL	0.00	0.00	0.00	0.00	0.00
100-000-61920-531300	FOOD	817.76	1,000.00	972.06	1,000.00	1,000.00
100-000-61920-531600	SMALL EQUIPMENT	0.00	0.00	492.14	0.00	0.00
100-000-61920-531700	OTHER SUPPLIES	0.00	250.00	390.00	250.00	250.00
100-000-61920-542500	OTHER EQUIPMENT	0.00	0.00	0.00	0.00	0.00
TOTAL:		**26,973.21**	**34,933.00**	**32,921.66**	**35,746.00**	**40,722.33**
TOTAL:	**61920 SPECIAL EVENTS/FESTIVALS**	**26,973.21**	**34,933.00**	**32,921.66**	**35,746.00**	**40,722.33**

Account	Parks	Actual Expense FY2015	Approved Budget FY2016	Actual Expense FY2016	Approved Budget FY2017	Approved Budget FY2018
100-000-62000-511100	REGULAR EMPLOYEES	0.00	0.00	21,329.60	41,995.20	41,995.20
100-000-62000-511300	OVERTIME	0.00	0.00	0.00	0.00	0.00
100-000-62000-512000	FRINGE BENEFITS	0.00	0.00	75.00	150.00	150.00
100-000-62000-512100	GROUP INSURANCE	0.00	0.00	1,007.60	129.60	136.80
100-000-62000-512200	SOCIAL SECURITY (FICA) CONTRIB	0.00	0.00	1,327.09	2,613.00	2,613.00
100-000-62000-512300	MEDICARE	0.00	0.00	310.35	611.11	611.11
100-000-62000-512400	RETIREMENT CONTRIBUTION	0.02	0.00	739.76	2,219.30	2,495.63
100-000-62000-512600	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
100-000-62000-512700	WORKERS COMPENSATION	0.00	0.00	560.80	1,104.21	1,104.21
100-000-62000-512900	P/R ACCRUED VAC.LIABILITY	0.00	0.00	870.59	0.00	0.00
100-000-62000-521200	PROFESSIONAL	2,188.50	5,000.00	3,307.00	5,000.00	5,000.00
100-000-62000-521300	TECHNICAL	356.25	0.00	0.00	0.00	0.00
100-000-62000-522130	CUSTODIAL	0.00	0.00	0.00	0.00	0.00
100-000-62000-522140	LAWN CARE	3,480.00	3,540.60	3,480.00	4,000.00	4,600.00
100-000-62000-522200	REPAIR / MAINT.- BLDG	987.36	2,000.00	1,332.94	2,000.00	2,000.00
100-000-62000-522210	REPAIR / MAINT. - VEHICLE	88.45	1,500.00	156.48	1,500.00	1,500.00
100-000-62000-522220	REPAIR / MAINT. - EQUIP	4,906.16	3,000.00	2,818.19	5,000.00	5,000.00
100-000-62000-522310	RENTAL OF LAND AND BUILDINGS	0.00	0.00	0.00	1,000.00	0.00
100-000-62000-522320	RENTAL OF EQUIP. AND VEHICLES	1,824.80	2,000.00	2,281.08	0.00	1,500.00
100-000-62000-523100	INS-OTHER THAN EMP BENEFITS	3,621.14	2,891.57	2,891.57	3,008.12	3,520.20
100-000-62000-523200	COMMUNICATIONS-TELEPHONE	845.59	1,000.00	864.13	1,000.00	1,000.00
100-000-62000-523210	COMMUNICATIONS-MOBILE PHONE	0.00	0.00	377.04	0.00	0.00
100-000-62000-523230	COMMUNICATIONS - POSTAGE	30.04	100.00	51.81	100.00	100.00
100-000-62000-523300	ADVERTISING	0.00	1,000.00	515.00	1,000.00	1,000.00
100-000-62000-523400	PRINTING AND BINDING	49.99	500.00	215.81	500.00	500.00
100-000-62000-523500	TRAVEL	659.94	200.00	524.14	500.00	750.00
100-000-62000-523550	TRAVEL - OWL'S PROGRAM	0.00	0.00	0.00	0.00	5,000.00
100-000-62000-523600	DUES AND FEES	400.00	500.00	500.00	500.00	1,000.00
100-000-62000-523700	EDUCATION AND TRAINING	1,050.00	700.00	755.00	700.00	700.00
100-000-62000-523850	CONTRACT LABOR	198.50	0.00	335.00	0.00	0.00
100-000-62000-531100	GENERAL SUPPLIES & MAT'L	10,817.82	10,000.00	10,680.12	20,000.00	20,000.00
100-000-62000-531210	WATER / SEWERAGE	4,389.07	5,000.00	6,331.00	5,000.00	5,000.00
100-000-62000-531215	STORM WATER UTILITY FEES	210.00	250.00	210.00	250.00	250.00
100-000-62000-531220	NATURAL GAS	549.46	750.00	469.63	750.00	750.00
100-000-62000-531230	ELECTRICITY	11,644.43	13,500.00	12,639.80	13,500.00	13,500.00
100-000-62000-531270	GASOLINE / DIESEL	0.00	2,500.00	371.43	2,500.00	2,500.00
100-000-62000-531300	FOOD	37.52	500.00	168.94	500.00	500.00

Account	Parks	Actual Expense FY2015	Approved Budget FY2016	Actual Expense FY2016	Approved Budget FY2017	Approved Budget FY2018
100-000-62000-531600	SMALL EQUIPMENT	0.00	0.00	63.00	0.00	0.00
100-000-62000-531700	OTHER SUPPLIES	0.00	0.00	257.99	400.00	400.00
100-000-62000-541200	SITE IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
100-000-62000-541400	INFRASTRUCTURE	138.55	0.00	0.00	0.00	0.00
100-000-62000-542100	MACHINERY & EQUIPMENT	2,793.00	0.00	0.00	0.00	11,800.00
100-000-62000-542200	VEHICLES	0.00	0.00	0.00	0.00	0.00
100-000-62000-542300	FURNITURE AND FIXTURES	0.00	0.00	0.00	0.00	0.00
100-000-62000-542500	OTHER EQUIPMENT	0.00	500.00	0.00	500.00	500.00
100-000-62000-581200	CAPITAL LEASE PRINCIPAL	0.00	0.00	0.00	3,239.39	3,661.70
100-000-62000-582200	CAPITAL LEASE INTEREST	0.00	0.00	0.00	519.42	472.32
TOTAL:		**51,266.59**	**56,932.17**	**77,817.89**	**121,789.35**	**141,610.17**
TOTAL:	**62000 PARKS**	**51,266.59**	**56,932.17**	**77,817.89**	**121,789.35**	**141,610.17**

Account	Library	Actual Expense FY2015	Approved Budget FY2016	Actual Expense FY2016	Approved Budget FY2017	Approved Budget FY2018
100-000-65000-511100	REGULAR EMPLOYEES	0.00	0.00	0.00	0.00	0.00
100-000-65000-512100	GROUP INSURANCE	0.00	0.00	0.00	0.00	0.00
100-000-65000-512200	SOCIAL SECURITY (FICA) CONTRIB	0.00	0.00	0.00	0.00	0.00
100-000-65000-512300	MEDICARE	0.00	0.00	0.00	0.00	0.00
100-000-65000-521300	TECHNICAL	0.00	0.00	0.00	0.00	0.00
100-000-65000-522200	REPAIR / MAINT.- BLDG	0.00	0.00	0.00	0.00	0.00
100-000-65000-523200	COMMUNICATIONS-TELEPHONE	0.00	0.00	0.00	0.00	0.00
100-000-65000-523700	EDUCATION AND TRAINING	0.00	0.00	0.00	0.00	0.00
100-000-65000-531100	GENERAL SUPPLIES & MAT'L	0.00	0.00	0.00	0.00	0.00
100-000-65000-531210	WATER / SEWERAGE	0.00	0.00	0.00	0.00	0.00
100-000-65000-531220	NATURAL GAS	0.00	0.00	0.00	0.00	0.00
100-000-65000-531230	ELECTRICITY	0.00	0.00	0.00	0.00	0.00
100-000-65000-531600	SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00
100-000-65000-531700	OTHER SUPPLIES	0.00	0.00	0.00	0.00	0.00
100-000-65000-571000	INTERGOVERNMENTAL	123,055.58	127,900.00	127,900.00	131,700.00	131,700.00
TOTAL:		**123,055.58**	**127,900.00**	**127,900.00**	**131,700.00**	**131,700.00**
TOTAL:	**65000 LIBRARY**	**123,055.58**	**127,900.00**	**127,900.00**	**131,700.00**	**131,700.00**

Account	Planning & Zoning	Actual Expense FY2015	Approved Budget FY2016	Actual Expense FY2016	Approved Budget FY2017	Approved Budget FY2018
100-000-74100-511100	REGULAR EMPLOYEES	90,062.21	91,343.20	82,316.46	119,813.20	116,006.80
100-000-74100-511200	TEMPORARY EMPLOYEES	0.00	0.00	0.00	0.00	0.00
100-000-74100-511300	OVERTIME	77.24	0.00	0.00	0.00	0.00
100-000-74100-511400	ACCRUED VACATION	0.00	0.00	0.00	0.00	0.00
100-000-74100-512000	FRINGE BENEFITS	300.00	300.00	225.00	450.00	450.00
100-000-74100-512100	GROUP INSURANCE	15,506.70	10,281.60	5,616.00	15,303.60	10,555.20
100-000-74100-512200	SOCIAL SECURITY (FICA) CONTRIB	5,406.77	5,492.18	5,124.71	7,293.16	7,068.40
100-000-74100-512300	MEDICARE	1,264.42	1,284.46	1,198.56	1,705.66	1,653.09
100-000-74100-512400	RETIREMENT CONTRIBUTION	5,686.08	5,913.52	5,976.66	6,331.72	6,893.87
100-000-74100-512600	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
100-000-74100-512700	WORKERS COMPENSATION	1,651.79	1,676.79	1,832.42	1,773.16	2,228.67
100-000-74100-512900	OTHER EMPLOYEE BENEFITS	0.00	0.00	1,155.48	0.00	0.00
100-000-74100-521100	OFFICIAL / ADMINISTRATIVE	0.00	0.00	0.00	0.00	0.00
100-000-74100-521200	PROFESSIONAL	10,512.91	20,000.00	11,890.15	15,000.00	20,000.00
100-000-74100-522210	REPAIR / MAINT.- VEHICLE	0.00	0.00	0.00	0.00	0.00
100-000-74100-522320	RENTAL OF EQUIP AND VEHICLES	19.80	0.00	79.20	0.00	0.00
100-000-74100-523100	INS.-OTHER THAN EMP BENEFITS	1,549.82	1,563.64	1,563.64	1,389.75	1,169.95
100-000-74100-523210	COMMUNICATIONS-MOBILE PHONE	936.38	500.00	698.03	500.00	500.00
100-000-74100-523230	COMMUNICATIONS-POSTAGE	385.88	700.00	341.96	700.00	700.00
100-000-74100-523300	ADVERTISING	278.50	200.00	887.08	200.00	500.00
100-000-74100-523400	PRINTING AND BINDING	49.99	150.00	193.80	150.00	150.00
100-000-74100-523500	TRAVEL	53.98	1,550.00	0.00	1,550.00	2,000.00
100-000-74100-523600	DUES AND FEES	133.00	750.00	100.00	750.00	750.00
100-000-74100-523700	EDUCATION AND TRAINING	-1,493.98	800.00	200.00	800.00	1,000.00
100-000-74100-531100	GENERAL SUPPLIES & MAT'L	2,216.61	2,000.00	2,218.39	2,000.00	2,000.00
100-000-74100-531270	GASOLINE / DIESEL	71.78	750.00	0.00	750.00	750.00
100-000-74100-531300	FOOD	27.29	100.00	122.18	100.00	200.00
100-000-74100-531400	BOOKS AND PERIODICALS	0.00	50.00	0.00	50.00	0.00
100-000-74100-531700	OTHER SUPPLIES	387.29	100.00	434.74	100.00	200.00
100-000-74100-542100	MACHINERY & EQUIPMENT	0.00	0.00	846.13	0.00	0.00
100-000-74100-542200	VEHICLES	0.00	0.00	0.00	0.00	0.00
100-000-74100-542300	FURNITURE AND FIXTURES	0.00	0.00	528.60	200.00	200.00
100-000-74100-542400	COMPUTERS	0.00	500.00	3,216.72	500.00	3,000.00
100-000-74100-542500	OTHER EQUIPMENT	566.50	100.00	32.96	100.00	100.00
100-000-74100-543000	INTANGIBLES - TRADEMARK/L	0.00	0.00	178.00	0.00	0.00
TOTAL:		**135,650.96**	**146,105.39**	**126,976.87**	**177,510.25**	**178,075.98**
TOTAL:	74100 PLANNING & ZONING	**135,650.96**	**146,105.39**	**126,976.87**	**177,510.25**	**178,075.98**

Account	Code Enforcement	Actual Expense FY2015	Approved Budget FY2016	Actual Expense FY2016	Approved Budget FY2017	Approved Budget FY2018
100-000-74500-00000-511100	REGULAR EMPLOYEES	0.00	30,222.40	15,358.09	30,596.80	31,345.60
100-000-74500-00000-511300	OVERTIME	0.00	1,000.00	164.68	1,000.00	1,000.00
100-000-74500-00000-511400	ACCRUED VACATION	0.00	0.00	0.00	0.00	0.00
100-000-74500-00000-512000	FRINGE BENEFITS	0.00	150.00	75.00	150.00	150.00
100-000-74500-00000-512100	GROUP INSURANCE	0.00	15,174.00	8,851.50	15,174.00	15,181.20
100-000-74500-00000-512200	SOCIAL SECURITY (FICA) CONTRIB	0.00	1,945.09	873.95	1,805.14	1,786.10
100-000-74500-00000-512300	MEDICARE	0.00	454.90	204.38	422.17	417.72
100-000-74500-00000-512400	RETIREMENT CONTRIBUTION	0.00	1,871.74	538.96	1,616.93	1,862.76
100-000-74500-00000-512600	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
100-000-74500-00000-512700	WORKERS COMPENSATION	0.00	1,707.15	1,744.55	1,778.01	1,820.39
100-000-74500-00000-512900	P/R ACCRUED VAC. LIABILITY	0.00	0.00	529.82	0.00	0.00
100-000-74500-00000-521200	PROFESSIONAL	0.00	1,000.00	80.00	1,200.00	3,000.00
100-000-74500-00000-522210	REPAIR / MAINT.- VEHICLE	0.00	1,500.00	25.35	1,500.00	1,000.00
100-000-74500-00000-522220	REPAIR / MAINT.- EQUIP	270.00	500.00	312.49	500.00	500.00
100-000-74500-00000-523100	INS.-OTHER THAN EMP BENEFITS	0.00	603.81	603.81	723.23	302.87
100-000-74500-00000-523210	COMMUNICATIONS-MOBILE PHONE	0.00	825.00	232.32	825.00	500.00
100-000-74500-00000-523230	COMMUNICATIONS-POSTAGE	295.40	260.00	372.73	300.00	300.00
100-000-74500-00000-523300	ADVERTISING	0.00	250.00	0.00	250.00	200.00
100-000-74500-00000-523400	PRINTING AND BINDING	70.60	180.00	141.20	200.00	300.00
100-000-74500-00000-523500	TRAVEL	411.00	475.00	16.69	600.00	1,200.00
100-000-74500-00000-523600	DUES AND FEES	50.00	75.00	150.00	100.00	100.00
100-000-74500-00000-523700	EDUCATION AND TRAINING	325.00	700.00	298.75	1,000.00	1,200.00
100-000-74500-00000-523850	CONTRACT LABOR	650.00	1,600.00	1,705.00	2,000.00	2,000.00
100-000-74500-00000-531100	GENERAL SUPPLIES & MAT'L	166.54	500.00	301.67	300.00	300.00
100-000-74500-00000-531270	GASOLINE / DIESEL	0.00	2,500.00	545.49	2,500.00	1,500.00
100-000-74500-00000-531300	FOOD	0.00	0.00	0.00	0.00	0.00
100-000-74500-00000-531400	BOOKS AND PERIODICALS	0.00	250.00	0.00	250.00	250.00
100-000-74500-00000-531700	OTHER SUPPLIES	94.00	500.00	415.91	500.00	400.00
100-000-74500-00000-542200	VEHICLES	0.00	0.00	0.00	0.00	0.00
100-000-74500-00000-542300	FURNITURE AND FIXTURES	0.00	100.00	0.00	100.00	100.00
100-000-74500-00000-542400	COMPUTERS	0.00	1,500.00	1,079.45	1,000.00	650.00
100-000-74500-00000-542500	OTHER EQUIPMENT	824.00	900.00	95.96	500.00	500.00
TOTAL:		**3,156.54**	**66,744.09**	**34,717.75**	**66,891.28**	**67,866.64**
TOTAL:	**74500 CODE ENFORCEMENT**	**3,156.54**	**66,744.09**	**34,717.75**	**66,891.28**	**67,866.64**

Account	DDA	Actual Expense FY2015	Approved Budget FY2016	Actual Expense FY2016	Approved Budget FY2017	Approved Budget FY2018
100-000-75500-511100	REGULAR EMPLOYEES	0.00	0.00	0.00	0.00	0.00
100-000-75500-511300	OVERTIME	0.00	0.00	0.00	0.00	0.00
100-000-75500-512000	FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00
100-000-75500-512100	GROUP INSURANCE	0.00	0.00	0.00	0.00	0.00
100-000-75500-512200	SOCIAL SECURITY (FICA) CONTRIB	0.00	0.00	0.00	0.00	0.00
100-000-75500-512300	MEDICARE	0.00	0.00	0.00	0.00	0.00
100-000-75500-512400	RETIREMENT CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
100-000-75500-512600	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
100-000-75500-512700	WORKERS COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-000-75500-521200	PROFESSIONAL	3,085.00	2,000.00	1,576.00	0.00	0.00
100-000-75500-521300	TECHNICAL	356.25	0.00	0.00	0.00	0.00
100-000-75500-522320	RENTAL OF EQUIP AND VEHICLES	189.80	0.00	79.20	0.00	0.00
100-000-75000-523100	INS-OTHER THAN EMP BENEF	0.00	0.00	0.00	0.00	0.00
100-000-75500-523210	COMMUNICATIONS-MOBILE PHONE	0.00	0.00	0.00	0.00	0.00
100-000-75500-523230	COMMUNICATIONS-POSTAGE	17.15	0.00	20.86	0.00	0.00
100-000-75500-523300	ADVERTISING	1,933.09	0.00	0.00	1,200.00	600.00
100-000-75500-523350	MARKETING	1,958.25	0.00	0.00	1,200.00	600.00
100-000-75500-523400	PRINTING AND BINDING	635.25	0.00	73.82	500.00	500.00
100-000-75500-523500	TRAVEL	780.93	1,000.00	0.00	1,000.00	500.00
100-000-75500-523600	DUES AND FEES	350.00	500.00	100.00	500.00	500.00
100-000-75500-523700	EDUCATION AND TRAINING	2,689.00	1,700.00	-482.70	1,500.00	1,000.00
100-000-75500-523850	CONTRACT LABOR	0.00	0.00	0.00	0.00	0.00
100-000-75500-531100	GENERAL SUPPLIES & MAT'L	346.48	250.00	479.31	250.00	0.00
100-000-75500-531270	GASOLINE / DIESEL	0.00	0.00	0.00	0.00	0.00
100-000-75500-531300	FOOD	130.63	150.00	0.00	150.00	150.00
100-000-75500-531400	BOOKS AND PERIODICALS	0.00	0.00	0.00	0.00	0.00
100-000-75500-531600	SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00
100-000-75500-531700	OTHER SUPPLIES	0.00	0.00	64.00	0.00	0.00
100-000-75500-541400	INFRASTRUCTURE	0.00	0.00	0.00	0.00	0.00
100-000-75500-542300	FURNITURE AND FIXTURES	0.00	0.00	0.00	0.00	0.00
TOTAL:		**12,471.83**	**5,600.00**	**1,910.49**	**6,300.00**	**3,850.00**
TOTAL:	**75500 DDA**	**12,471.83**	**5,600.00**	**1,910.49**	**6,300.00**	**3,850.00**

Account	MainStreet	Actual Expense FY2015	Approved Budget FY2016	Actual Expense FY2016	Approved Budget FY2017	Approved Budget FY2018
100-000-75650-521200	PROFESSIONAL	0.00	3,500.00	3,050.00	3,500.00	3,500.00
100-000-75650-523100	INS-OTHER THAN EMP BENEF	0.00	0.00	0.00	0.00	0.00
100-000-75650-523210	COMMUNICATIONS-MOBILE PHONE	0.00	0.00	70.44	0.00	0.00
100-000-75650-523230	COMMUNICATIONS-POSTAGE	0.00	0.00	0.00	0.00	0.00
100-000-75650-523300	ADVERTISING	0.00	2,000.00	1,995.00	2,000.00	2,000.00
100-000-75650-523350	MARKETING	0.00	2,000.00	0.00	2,000.00	2,000.00
100-000-75650-523400	PRINTING AND BINDING	0.00	500.00	199.99	500.00	500.00
100-000-75650-523500	TRAVEL	0.00	500.00	30.00	500.00	500.00
100-000-75650-523600	DUES AND FEES	0.00	0.00	380.00	0.00	0.00
100-000-75650-523700	EDUCATION AND TRAINING	0.00	500.00	245.00	500.00	500.00
100-000-75650-523850	CONTRACT LABOR	0.00	0.00	0.00	0.00	0.00
100-000-75650-531100	GENERAL SUPPLIES & MAT'L	0.00	3,750.00	2,471.00	3,750.00	3,000.00
100-000-75650-531270	GASOLINE / DIESEL	0.00	0.00	0.00	0.00	0.00
100-000-75650-531300	FOOD	0.00	150.00	63.50	150.00	200.00
100-000-75650-531700	OTHER SUPPLIES	0.00	0.00	0.00	0.00	0.00
TOTAL:		**0.00**	**12,900.00**	**8,504.93**	**12,900.00**	**12,200.00**
TOTAL:	**75650 MAINSTREET**	**0.00**	**12,900.00**	**8,504.93**	**12,900.00**	**12,200.00**

Account	Water	Actual Revenue FY2015	Approved Budget FY2016	Actual Revenue FY2016	Approved Budget FY2017	Approved Budget FY2018
505-000-00000-115300	GEFA - WATER RESVR./LOAN FEES	0.00	0.00	0.00	0.00	0.00
505-000-00000-117300	INFRASTRUCTURE	0.00	0.00	0.00	0.00	0.00
505-000-00000-117601	GEFA INFRASTRUCTURE	0.00	0.00	0.00	0.00	0.00
505-000-00000-117602	GEFA - WATER RESERVOIR	0.00	0.00	0.00	0.00	0.00
505-000-00000-117603	METER /SVS LINE LINE REPLACE	0.00	0.00	0.00	0.00	0.00
505-000-00000-122505	DEFERRED REV-GEFA	0.00	0.00	0.00	0.00	0.00
505-000-00000-122506	DEFERRED REV-GEFA WTR RESVR	0.00	0.00	0.00	0.00	0.00
505-000-00000-122507	DEFERRED REV-GEFA LOAN FEES	0.00	0.00	0.00	0.00	0.00
505-000-00000-122600	DEPOSITS PAYABLE-WATER	0.00	0.00	0.00	0.00	0.00
505-000-00000-122601	GEFA INFRASTRUCTURE	0.00	0.00	0.00	0.00	0.00
505-000-00000-344210	WATER CHARGES	1,417,350.15	1,430,000.00	1,440,670.18	1,430,000.00	1,450,000.00
505-000-00000-344211	WATER CHARGE ADJUSTMENTS	0.00	0.00	0.00	0.00	0.00
505-000-00000-344215	WATER CHARGES - LATE CHARGES	56,787.97	58,000.00	52,765.73	58,000.00	58,000.00
505-000-00000-344220	WATER CHARGES - METER INSTALL	238,000.00	12,000.00	36.19	12,000.00	20,000.00
505-000-00000-344255	SEWERAGE CHARGES	30,814.35	28,000.00	41,459.18	28,000.00	56,500.00
505-000-00000-344900	OTHER SVC FEES-WTR/SWR	5,734.00	4,800.00	6,371.46	4,800.00	6,000.00
505-000-00000-349300	BAD CHECK FEE	1,028.51	1,000.00	1,436.00	1,200.00	1,200.00
505-000-00000-361000	INTEREST REVENUES	124.17	475.00	2,720.89	475.00	3,000.00
505-000-00000-389000	MISC. REVENUE - OTHER	904.54	3,500.00	1,185.00	1,000.00	1,000.00
505-000-00000-391000	INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00
505-000-00000-392000	PROCEEDS OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
TOTAL:		**1,750,743.69**	**1,537,775.00**	**1,546,644.63**	**1,535,475.00**	**1,595,700.00**
TOTAL:	**44000 WATER**	**1,750,743.69**	**1,537,775.00**	**1,546,644.63**	**1,535,475.00**	**1,595,700.00**

Account	Water	Actual Expense FY2015	Approved Budget FY2016	Actual Expense FY2016	Approved Budget FY2017	Approved Budget FY2018
505-000-44000-511100	REGULAR EMPLOYEES	381,048.14	412,188.27	406,717.53	407,357.60	368,846.40
505-000-44000-511300	OVERTIME	3,298.09	7,290.00	3,527.60	7,290.00	3,500.00
505-000-44000-511400	ACCRUED VACATION	0.00	0.00	0.00	0.00	0.00
505-000-44000-512000	FRINGE BENEFITS	1,225.00	1,700.00	1,765.32	1,800.00	1,950.00
505-000-44000-512100	GROUP INSURANCE	93,778.72	93,719.70	103,727.45	90,968.40	81,342.00
505-000-44000-512200	SOCIAL SECURITY (FICA) CONTRIB	22,781.77	25,032.42	24,359.33	24,824.06	21,940.46
505-000-44000-512300	MEDICARE	5,328.08	5,854.36	5,696.77	5,805.63	5,131.23
505-000-44000-512400	RETIREMENT CONTRIBUTION	24,003.72	25,328.88	22,445.70	21,527.45	21,449.53
505-000-44000-512600	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
505-000-44000-512700	WORKERS COMPENSATION	13,005.97	15,389.61	21,030.48	15,486.64	16,217.99
505-000-44000-512900	OTHER EMPLOYEE BENEFITS	0.00	0.00	-5,795.28	0.00	0.00
505-000-44000-519999	PERSONNEL COST ALLOCATION	0.00	0.00	0.00	0.00	0.00
505-000-44000-521200	PROFESSIONAL	37,336.20	44,600.00	42,684.24	44,600.00	44,600.00
505-000-44000-521300	TECHNICAL	27,027.32	27,600.00	22,068.01	27,600.00	27,600.00
505-000-44000-522110	DISPOSAL	0.00	0.00	0.00	0.00	0.00
505-000-44000-522130	CUSTODIAL	0.00	0.00	0.00	0.00	0.00
505-000-44000-522200	REPAIR / MAINT.- BLDG	0.00	0.00	0.00	0.00	0.00
505-000-44000-522210	REPAIR / MAINT.- VEHICLE	4,660.40	4,000.00	8,474.37	6,000.00	6,000.00
505-000-44000-522220	REPAIR / MAINT. - EQUIP	11,786.98	3,000.00	23,601.61	5,000.00	5,500.00
505-000-44000-522320	RENTAL OF EQUIP AND VEHICLES	4,315.80	5,000.00	1,878.21	5,000.00	5,000.00
505-000-44000-523000	OTHER PURCHASED SERVICES	6,178.57	4,800.00	7,036.85	6,500.00	6,500.00
505-000-44000-523050	COLLECTIONS FEES/PAST DUE ACCTS	301.11	750.00	355.98	750.00	500.00
505-000-44000-523100	INS-OTHER THAN EMP BENEF	14,386.85	13,668.13	26,101.05	11,993.11	10,158.60
505-000-44000-523110	COMMERCIAL INS/DEDUCT	0.00	0.00	0.00	0.00	0.00
505-000-44000-523200	COMMUNICATIONS-TELEPHONE	6,131.14	7,000.00	6,478.27	7,000.00	7,000.00
505-000-44000-523210	COMMUNICATIONS-MOBILE PHONE	4,536.29	4,000.00	4,065.09	4,000.00	4,000.00
505-000-44000-523230	COMMUNICATIONS-POSTAGE	13,154.39	13,300.00	14,737.25	13,300.00	13,550.00
505-000-44000-523300	ADVERTISING	1,118.18	1,000.00	1,731.82	1,000.00	1,000.00
505-000-44000-523400	PRINTING AND BINDING	12,955.06	12,000.00	16,293.12	14,000.00	16,500.00
505-000-44000-523500	TRAVEL	975.05	1,800.00	987.16	1,800.00	1,800.00
505-000-44000-523600	DUES AND FEES	17,867.62	10,000.00	15,044.68	10,000.00	10,000.00
505-000-44000-523700	EDUCATION AND TRAINING	1,480.00	2,000.00	1,637.49	2,000.00	2,000.00
505-000-44000-523750	INTEREST	0.00	0.00	0.00	0.00	0.00
505-000-44000-523850	CONTRACT LABOR	0.00	0.00	8,524.58	4,000.00	4,000.00

Account	Water	Actual Expense FY2015	Approved Budget FY2016	Actual Expense FY2016	Approved Budget FY2017	Approved Budget FY2018
505-000-44000-523900	OTHER	0.00	0.00	0.00	0.00	0.00
505-000-44000-531100	GENERAL SUPPLIES & MAT'L	73,751.35	120,000.00	91,726.02	100,000.00	100,000.00
505-000-44000-531210	WATER / SEWERAGE	0.00	0.00	0.00	0.00	0.00
505-000-44000-531215	STORM WATER UTILITY FEES	30.00	0.00	30.00	0.00	0.00
505-000-44000-531220	NATURAL GAS	0.00	0.00	0.00	0.00	0.00
505-000-44000-531230	ELECTRICITY	374.47	500.00	380.37	500.00	500.00
505-000-44000-531270	GASOLINE / DIESEL	19,212.17	20,000.00	13,720.26	20,000.00	15,000.00
505-000-44000-531300	FOOD	28.32	0.00	457.00	0.00	0.00
505-000-44000-531400	BOOKS & PERIODICALS		0.00	0.00	0.00	0.00
505-000-44000-531510	WATER PURCHASED - RESALE	397,272.40	379,500.00	458,165.89	379,500.00	425,000.00
505-000-44000-531600	SMALL EQUIPMENT	134.25	900.00	410.98	900.00	900.00
505-000-44000-531610	SEWERAGE PURCHASES	29,134.96	25,000.00	38,486.07	25,000.00	47,000.00
505-000-44000-531700	OTHER SUPPLIES	3,814.81	5,000.00	2,043.93	5,000.00	5,000.00
505-000-44000-541300	BUILDINGS	0.00	0.00	0.00	0.00	0.00
505-000-44000-541400	INFRASTRUCTURE	0.00	0.00	662.00	0.00	0.00
505-000-44000-541401	GEFA WTR - INFRASTUCTURE	0.00	0.00	0.00	0.00	0.00
505-000-44000-541402	CAPITAL PROJ. - INFRASTRUCTURE	0.00	6,000.00	0.00	6,000.00	6,000.00
505-000-44000-542100	MACHINERY & EQUIPMENT	1,325.00	0.00	-3,867.56	0.00	65,000.00
505-000-44000-542102	CAPITAL PROJ.-SUPPL. & EQUIP.	0.00	0.00	0.00	0.00	0.00
505-000-44000-542200	VEHICLES	17,200.00	17,000.00	0.00	0.00	0.00
505-000-44000-542300	FURNITURE AND FIXTURES	0.00	0.00	350.00	0.00	0.00
505-000-44000-542400	COMPUTERS	13,017.91	0.00	7,085.75	0.00	0.00
505-000-44000-542500	OTHER EQUIPMENT	567.50	0.00	0.00	0.00	0.00
505-000-44000-543000	INTANGIBLES - TRADEMARK/L	0.00	0.00	178.00	0.00	0.00
505-000-44000-561000	DEPRECIATION	0.00	0.00	121,859.04	0.00	0.00
505-000-44000-581200	CAPITAL LEASE - PRINCIPAL	1,825.19	4,424.05	0.00	18,383.95	20,267.08
505-000-44000-581300	DEBT SVC. PRINC.- GEFA INFRASTR	106,043.99	110,584.57	0.00	115,319.59	120,257.35
505-000-44000-581305	DEBT SVC. PRINC. - GEFA/WTR RESVR.	0.00	0.00	0.00	0.00	0.00
505-000-44000-582200	CAPITAL LEASE - INTEREST	346.82	788.75	752.35	2,809.85	2,400.47
505-000-44000-582300	DEBT SVC. INT.- GEFA INFRASTR	85,668.25	81,127.67	81,127.67	76,392.65	71,454.89
505-000-44000-582305	DEBT SVC. INT. - GEFA/WTR RESVR.	10,998.87	25,464.00	13,605.85	18,000.00	20,000.00
TOTAL:		**1,469,426.71**	**1,537,310.41**	**1,612,348.30**	**1,507,408.93**	**1,584,866.00**
TOTAL:	**44000 WATER**	**1,469,426.71**	**1,537,310.41**	**1,612,348.30**	**1,507,408.93**	**1,584,866.00**

Account	Stormwater	Actual Revenue FY2015	Approved Budget FY2016	Actual Revenue FY2016	Approved Budget FY2017	Approved Budget FY2018
565-000-00000-319900	PENALTIES/INT.-STORM WTR FEES	1,028.30	859.34	1,353.65	859.34	800.00
565-000-00000-344260	STORMWATER UTILITY CHARGES	101,260.15	101,600.00	105,623.91	101,600.00	104,000.00
565-000-00000-349300	BAD CHECK FEE	0.00	0.00	0.00	0.00	0.00
565-000-00000-361000	INTEREST REVENUES	0.00	0.00	0.00	0.00	0.00
565-000-00000-389000	MISC REVENUE - OTHER	0.00	0.00	0.00	0.00	0.00
TOTAL:		**102,288.45**	**102,459.34**	**106,977.56**	**102,459.34**	**104,800.00**
TOTAL:	**43200 STORMWATER**	**102,288.45**	**102,459.34**	**106,977.56**	**102,459.34**	**104,800.00**

Account	Stormwater	Actual Expense FY2015	Approved Budget FY2016	Actual Expense FY2016	Approved Budget FY2017	Approved Budget FY2018
565-000-43200-511100	REGULAR EMPLOYEES	39,998.40	41,496.00	41,496.00	41,995.20	38,084.80
565-000-43200-511300	OVERTIME	0.00	0.00	0.00	0.00	0.00
565-000-43200-512000	FRINGE BENEFITS	150.00	150.00	150.00	150.00	150.00
565-000-43200-512100	GROUP INSURANCE	5,143.80	5,140.80	5,140.80	5,140.80	15,181.20
565-000-43200-512200	SOCIAL SECURITY (FICA) CONTRIB	2,397.84	2,541.58	2,474.05	2,559.14	2,097.29
565-000-43200-512300	MEDICARE	560.70	594.41	578.66	598.51	490.50
565-000-43200-512400	RETIREMENT CONTRIBUTION	2,532.84	2,592.75	2,310.75	2,192.92	2,263.24
565-000-43200-512600	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
565-000-43200-512700	WORKERS COMPENSATION	1,071.96	1,113.44	924.54	932.29	848.81
565-000-43200-512900	OTHER EMPLOYEE BENEFITS	0.00	0.00	2,314.05	0.00	0.00
565-000-43200-521200	PROFESSIONAL	442.00	8,000.00	5,598.43	8,000.00	6,295.34
565-000-43200-521300	TECHNICAL	0.00	0.00	0.00	0.00	0.00
565-000-43200-522110	DISPOSAL	0.00	0.00	0.00	0.00	0.00
565-000-43200-522210	REPAIR / MAINT.- VEHICLE	63.50	300.00	171.39	300.00	1,200.00
565-000-43200-522220	REPAIR / MAINT. - EQUIP	422.00	230.00	228.00	230.00	230.00
565-000-43200-522320	RENTAL OF EQUIP AND VEHICLES	993.32	950.00	2,284.95	1,500.00	1,500.00
565-000-43200-523100	INS-OTHER THAN EMP BNEFITS	3,532.00	3,495.38	3,495.38	3,008.12	3,520.20
565-000-43200-523110	COMMERCIAL INS/DEDUCT	0.00	0.00	0.00	0.00	0.00
565-000-43200-523210	COMMUNICATIONS-MOBILE PHONE	347.44	400.00	348.15	360.00	360.00
565-000-43200-523230	COMMUNICATIONS-POSTAGE	34.74	100.00	43.79	100.00	100.00
565-000-43200-523300	ADVERTISING	60.00	125.00	0.00	125.00	125.00
565-000-43200-523350	MARKETING	275.00	150.00	0.00	150.00	0.00
565-000-43200-523400	PRINTING AND BINDING	129.77	250.00	186.77	200.00	200.00
565-000-43200-523500	TRAVEL	441.00	1,000.00	60.00	900.00	600.00
565-000-43200-523600	DUES AND FEES	50.00	100.00	71.00	100.00	50.00
565-000-43200-523700	EDUCATION AND TRAINING	824.95	1,000.00	480.00	900.00	500.00
565-000-43200-531100	GENERAL SUPPLIES & MAT'L	4,581.69	5,000.00	5,626.03	5,000.00	5,000.00
565-000-43200-531215	STORM WATER UTILITY FEES	0.00	0.00	0.00	0.00	0.00
565-000-43200-531270	GASOLINE / DIESEL	968.55	1,000.00	773.45	1,000.00	1,000.00
565-000-43200-531300	FOOD	106.43	300.00	123.26	150.00	150.00
565-000-43200-531600	SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00
565-000-43200-531700	OTHER SUPPLIES	0.00	0.00	140.40	200.00	200.00
565-000-43200-541400	INFRASTRUCTURE	12,318.70	26,429.98	0.00	26,467.36	24,453.62
565-000-43200-542100	MACHINERY & EQUIPMENT	278.00	0.00	0.00	0.00	0.00
565-000-43200-542200	VEHICLES	0.00	0.00	0.00	0.00	0.00
565-000-43200-542400	COMPUTERS	0.00	0.00	539.75	0.00	0.00
565-000-43200-542500	OTHER EQUIPMENT	566.50	0.00	201.03	200.00	200.00
565-000-43200-561000	DEPRECIATION	0.00	0.00	2,561.66	0.00	0.00
TOTAL:		**78,291.13**	**102,459.34**	**78,322.29**	**102,459.34**	**104,800.00**
TOTAL:	**43200 STORMWATER**	**78,291.13**	**102,459.34**	**78,322.29**	**102,459.34**	**104,800.00**

TAB E

FY 2018 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT NAME: ELECTIONS-14000

STATEMENT OF SERVICE

Provide Elections services to the City through the service agreement with Barrow County (including the Barrow County Board of Elections and Registration).

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2017

- Continued agreement with Barrow County (including the Barrow County Board of Elections and Registration Office)-Completed

OBJECTIVES FOR FISCAL YEAR 2018

Continue agreement with Barrow County (including the Barrow County Board of Elections and Registration Office)

WORKLOAD MEASURES

Workload is handled by outsourcing (Barrow County Board of Elections and Registration)

PRODUCTIVITY MEASURES

- Prepare essential paperwork for Barrow County Board of Elections and Registration Office
- Qualify.Candidates for the City of Auburn during Election period
- File required paperwork with the State Ethics Office during qualifying
- Verify that proper notification has been posted in the City's legal organ by Barrow County Board of Elections and Registration Office
- Set Qualifying dates and times

Authorized Positions

None

FY 2018 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: **Administration and Finance -15100**

STATEMENT OF SERVICE

The Financial Administration has the primary responsibility for the fiscal integrity of the City of Auburn. Our objective is to provide a financial environment that is secure, encourages the accomplishment of Council's policies and procedures, provides timely and accurate information for human resources, city contracts, documents and minutes and internal financial controls, and assists all levels of management in making prudent financial and administrative decisions

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR **FY 2017**
(NOTE LIST SUBMITTED OBJECTIVES FROM FY 2017 BUDGET INFORMATION AND PLACE COMPLETED, NOT COMPLETED, OR IN PROCESS)

- Present the FY 2016 Audit to Mayor and Council June 2017- COMPLETED
- Prepare and submit the FY 2017 Budget Planning Calendar June 2017- COMPLETED
- Complete the TE Grant "Auburn Trail Head Project" March 2017- UNDER CONSTRUCTION
- Install and Implement New utility and financial Software July- COMPLETED
- Two Water Withdrawal Permits from EPD for Water Supply Project January 2017- IN PROCESS
- Prepare final documents for the 2017 Gwinnett SPLOST and 2018 Barrow SPLOST October 2016- COMPLETED
- Provide Financial Administration to Forth Ave. and Gwinnett County Road Projects, RDF-CDBG Funds for Auburn Center, 2012 Barrow SPLOST Projects, and Investments June 2017- COMPLETED

OBJECTIVES FOR FISCAL YEAR 2018
(MUST HAVE DATE TO BE COMPLETED BY EACH OBJECTIVE)

- Complete the TE Grant "Auburn Trail Head Project" March 2017- October 2017
- Prepare final documents for the 2018 Barrow County SPLOST October 2017

- SDS Negotiations with County and Cities September 2018
- Two Water Withdrawal Permits from EPD for Water Supply Project July 2018
- Recommend to Mayor and Council CPA Firm to complete FYE 2017 Audit- December 2017
- Present 6-month FY 2018 Report to Council- June 2018
- Monitor and Review all Grant, SPLOST, LMIG, Water, Stormwater, and General Fund Accounts- September 2018

WORKLOAD MEASURES

Hours worked	8,000 (4 x 40 x 50)

PRODUCTIVITY MEASURES

Administrative Services	(3 x 20 x50) - 2,000
Council Meetings/ Preparations	(2 x 15 x50) - 1,000
Human Resources	(1 x 15 x50) - 750
Financial Control/Management	(2 x 15 x50) - 1,500
Mayor's Management	(1 x 20 x 50) - 1,000
Maintaining Documents/Contracts	(2 x 15 x 50) - 1,000
Information Technology	(1 x 15 x 50) - 750

AUTHORIZED POSITIONS

GRADE

4 Full Time Grade: 34-1 21-2 15-1

City Administrator, City Clerk, City Accountant/Human Resources, and Executive Assistant to Mayor and Council

Performance Budget

In addition to the line item budget, the budget document shall include "performance" budget information. The performance budget provides information on the goals and objectives which each department has determined that it seeks to accomplish during the budget year. The performance budget also utilizes "performance indicators" which measure services rendered and departmental efficiency / effectiveness on a historical basis and projects targets of the indicators for the upcoming budget year. The City shall strive to minimize, and reduce if possible, staffing levels required to accomplish its service delivery.

FY 2018 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT NAME: IT-15350

STATEMENT OF SERVICE

Provide Information Technology support to the City through service and maintenance agreements.

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2017

- Continued agreement with Sophicity Technology Management -Completed
- Change Software Providers from Springbrook- Completed

OBJECTIVES FOR FISCAL YEAR 2018

- Continue agreement with Sophicity, IT in a Box for City's Information Technology Management

WORKLOAD MEASURES

Workload is handled by outsourcing (Sophicity, IT in a Box)

PRODUCTIVITY MEASURES

- Productivity measures handled by Sophicity, IT in a Box through an IT in a Box Agreement
- Sophicity, IT in a Box
  - Maintain Municipal Networks
  - Maintain and Update Thin Clients and Environment
  - Maintain Approved Desktops and Laptops
  - Monitor Environment and Network Activity
  - Monitor City Network Room Remotely (Temperature, Water Leaks)
  - Provide Support for Phones, Mobile Phones, I-Pads, and Tablets
  - Review Future Upgrades, Updates, and System or Software Purchases

AUTHORIZED POSITIONS

Workload is handled by outsourcing (Sophicity, IT in a Box)

FY 2018 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: Government Buildings 15650

STATEMENT OF SERVICE

To provide accommodations for all city services in adequate and comfortable surroundings. To maintain the structures in a manner that meets all health and safety criteria

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY2017

- Construct Equipment Shelter- **Not Accomplished**
- Assistant in the renovation of the Cultural Arts & Convention Center – Completion date unknown – **Not Accomplished**

OBJECTIVES FOR FISCAL YEAR 2018

- Construct Equipment Shelter for Public Works – **January**
- Installation of high efficient toilets (HET) at Museum – **April**
- Assist with renovations of Museum bathrooms – **April**
- Installation of new fence for Public Works Building - **June**

WORKLOAD MEASURES

- General Maintenance for Grounds & Buildings – **Weekly**
- Maintain Grounds and Buildings in a safe and attractive manner - **Weekly**

PRODUCTIVITY MEASURES

- Maintain appearance, water, sewage, and electrical of all city buildings – Monthly

AUTHORIZED POSITIONS

N/A

FY 2018 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: **26500 MUNICIPAL COURT SERVICES**

STATEMENT OF SERVICE

The Court Services' mission is to provide the professional handling of citations in a prompt and efficient manner. We also provide a pre-trial diversion program to better service our customers. The Court contracts with Professional Probation Services (PPS) to manage the fines, fees and community service ordered by the Judge.

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR **FY 2017**

(NOTE LIST SUBMITTED OBJECTIVES FROM FY 2017 BUDGET INFORMATION AND PLACE COMPLETED, NOT COMPLETED, OR IN PROCESS)

1. KEEP THE OPERATING STANDARDS AND PROCEDURES FOR THE MUNICIPAL COURT RECORDS CURRENT AND UP TO DATE BY 9/30/2017. HAVE NEW UPDATES FOR FTA'S (& EDMUNDS) TO DO, WILL BE COMPLETED IN JULY 2017. ALL OTHERS SECTIONS ARE **COMPLETED**
2. TO HAVE THE 2016 DOCUMENTS SCANNED AND ATTACHED TO THE APPROPRIATE CITATION BY 06/30/2017. **COMPLETED**
3. TO KEEP MY COURT CERTIFICATION CURRENT BY 09/30/2017. CLASS IS SCHEDULED FOR 08/03/2017. **IN PROCESS**

OBJECTIVES FOR FISCAL YEAR 2018

(MUST HAVE DATE TO BE COMPLETED BY EACH OBJECTIVE)

1. KEEP THE OPERATING STANDARDS AND PROCEDURES FOR THE MUNICIPAL COURT RECORDS CURRENT AND UP TO DATE BY 09/30/2018.
2. TO HAVE THE 2017 DOCUMENTS SCANNED AND ATTACHED TO THE APPROPRIATE CITATION BY 06/30/2018.
3. TO KEEP MY COURT CERTIFICATION CURRENT BY COMPLETING ANNUAL TRAINING BEFORE 09/30/2018.

WORKLOAD MEASURES

Hours worked: 2,000 (1 x 40 x 50)

PRODUCTIVITY MEASURES

Entering Citations	3 hrs x 1 x 50 = 150
Phone Calls	4 hrs x 1 x 50 = 200
Preparing Court Dockets	6 hrs x 1 x 50 = 300
Court Time	5 hrs x 1 x 50 = 250

26500 MUNICIPAL COURT SERVICES (CONT.)

Payments	5 hrs x 1 x 50 = 250
Processing Citations after Court	4 hrs x 1 x 50 = 200
Providing Documents	2 hrs x 1 x 50 = 100
Pre-Trial Diversion	5 hrs x 1 x 50 = 250
Support Service Backup (PD)	4 hrs x 1 x 50 = 200
Delivering Documents	2 hrs x 1 x 50 = 100
Total	2000

AUTHORIZED POSITIONS

GRADE - 21

Performance Budget

In addition to the line item budget, the budget document shall include "performance" budget information. The performance budget provides information on the goals and objectives which each department has determined that it seeks to accomplish during the budget year. The performance budget also utilizes "performance indicators" which measure services rendered and departmental efficiency / effectiveness on a historical basis and projects targets of the indicators for the upcoming budget year. The City shall strive to minimize, and reduce if possible, staffing levels required to accomplish its service delivery.

FY 2018 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: Public Works 41000

STATEMENT OF SERVICE

The Public Works Department provides guidance, support and labor for the effective operation and function of the city's infrastructure and public service departments (except Police Department). Public Works oversees Road, Stormwater, Water and Government Buildings.

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY2017

- Construct Dog Park on 6th. Street Property – **Accomplished**
- Construct 2 multi-use fields at Parks Mill Complex – **Not Accomplished**
- Re-construct field at Mary Carter Ball Park – **Not Accomplished**
- Administratively support departments which fall under the supervision of Public Works – **Accomplished**
- Provide supervision and management of employees of Public Works, Water, Stormwater, Roads and Government Buildings – **Accomplished**
- Continue operations of the Great American Clean-up - **Not Accomplished**

OBJECTIVES FOR FISCAL YEAR 2018

- Provide supervision and management of employees of Public Works, Water, Stormwater, Roads and Government Buildings - **Monthly**
- Administratively support all City departments which acquire assistance of Public Works - **Monthly**
- Assist Stormwater with operations of both Great American Clean-up – **April & Oct**
- Coordinate training for all personnel falling under Public Works, Water and Stormwater – **Monthly**
- Acquire additional equipment for the Public Works department – **Dec**
- Installation of fence for Public Works building – **June**

- Construct Equipment Shelter for Public Works – **Jan**

WORKLOAD MEASURES
HOURS WORKED = 6,240

PRODUCTIVITY MEASURES

SUPERVISION & MANAGEMENT	4000
ADMINISTRATIVE	2000
MISC. LABOR	2000

AUTHORIZED POSITIONS

GRADE 13: 1 EMPLOYEE

GRADE 15: 2 EMPLOYEES

FY 2018 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: **32000 POLICE**

STATEMENT OF SERVICE

The Auburn Police Department exists to protect and serve the citizens and visitors of the City of Auburn. The sworn officers and support personnel of the Auburn Police Department are professional, dedicated and community oriented. The officers enforce all state, local laws and city ordinances, protect life, property, and preserve the public peace and safety. We will be proactive in preventing crime and local disorder. We will uphold the Constitution of the United States and the state of Georgia.

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR **FY 2017**
(NOTE LIST SUBMITTED OBJECTIVES FROM FY 2017 BUDGET INFORMATION AND PLACE COMPLETED, NOT COMPLETED, OR IN PROCESS)

1. Continue the review and revision of the Auburn Police Department Policy and Procedure Manual, to meet state certification standards and law enforcement best practices by **April 1, 2017**. The current policy and procedures has several sections that need to be revised or removed. **IN PROCESS** – several sections have been updated and additional policies (Vehicle Operation, Physical Fitness, Narcan, etc.) were needed. This objective will continue with multiple completion dates.

2. Adopt a voluntary fitness program for all sworn officers that includes an annual evaluation/test and implement by **January 1, 2017**. The program will use verifiable standards and goals based on age and gender. Officers who meet or exceed an above average level of fitness (50%) can be awarded compensatory time off, up to a maximum of 24 hours in a calendar year. **COMPLETED** – the annual fitness evaluations will be conducted in November 2017.

3. Implement a community based program that has officers assigned, as a liaison, to specific subdivisions. Officers will conduct quarterly meetings much like a neighborhood watch program, with dissemination of current crime statistics, crime prevention measures, code enforcement efforts and home safety tips. The assigned officer will make his assigned subdivisions a priority for code enforcement and subdivision checks. Residents will be given their assigned officers email address for communicating any concerns or questions, with the officer or his supervisor required to respond back within three (3) days. Complete details will be provided to Mayor and Council upon the completed preparation of the program's policy and procedure by **December 1, 2017**.

32000 POLICE (CONT.)

IN PROCESS – The One COP Congregational Partnership has been recommended and well received. Lt. Hodge attended the One Congregation / One Precinct presentation at the Lawrenceville Trackside Event Center in May 2017. The goal of this initiative is to promote community engagement with patrol-level officers, via congregations, resulting in decreased bias, increased familiarity and mutual respect and trust between law enforcement professionals and the citizens they serve.

4. Our Citizens Police Academy (CPA), headed up by Sergeant Marc Pharr, is in its fourth year (begun in January 2012) and will kick off its 8th session on August 9, 2016. The CPA continues to be a huge hit with the students and ever growing CPA Alumni. An **objective** and additional benefit of the CPA will be the development of a **database** of citizens who could respond to assist first responders and public works personnel in the event of a natural or manmade disaster by **December 1, 2016**. The database should contain the individual's emergency contact information, address, availability, and any special skills and equipment. **IN PROCESS** – The CPA Alumni president and Sgt. Pharr have identified and added members to this new database, but it has not been completed and submitted to the chief.

5. The police department has hosted an Explorers (Boy Scouts Learning for Life) program for over eight years now. The program has had several different coordinators/leaders from our ranks, with TAC Connie Clepper serving the longest. Sergeant Waller assumed the role of lead coordinator in November 2015, with Corporal Scott recently joining to assist. The Auburn program has hosted a local competition for the past 5 years and their **objective** for 2017 is to participate in a NATIONAL Explorers competition. **IN PROCESS** – In April 2017, Post 726 participated in a regional competition held at the Gwinnett County Fair Grounds. The members had a wonderful experience and performed well. With Connie's absence Paige Winkler, has stepped up to assist and has been a great help, we hope Connie will be able to return in late 2017. Funding prevented a National trip.

<u>OBJECTIVES FOR FISCAL YEAR **2018**</u>
<u>**(MUST HAVE DATE TO BE COMPLETED BY EACH OBJECTIVE)**</u>

1. Continue the review and revision of the Auburn Police Department Policy and Procedures Manual to meet state certification standards and law enforcement best practices by **June 1, 2018**. The Evidence Room will require costly additions so a waiver will be sought from the appropriate state agency so that the department can move

forward with accreditation.

2. Implement a roll call training program which will expand police personnel's knowledge base of Georgia law, criminal procedures, traffic law, city policies, and code enforcement statutes. This program will make it the responsibility of uniform supervision to come up with a new teaching item for review during every roll call period. This will be implemented on or before **Feb 1, 2018.**

3. Complete the annual fitness assessment for all sworn officers by **November 30, 2018.** The program will use verifiable standards and goals based on age and gender. Officers who meet or exceed an above average level of fitness (50%) can be awarded compensatory time off, up to a maximum of 24 hours in a calendar year.

4. A well-trained officer increases productivity and decreases liability. The Georgia Public Safety Training Center (GPSTC) offers law enforcement certification programs at no cost to public safety employees. These intermediate and advanced certifications provide invaluable training that can increase an officers' knowledge base that will in turn decrease the probability of police action that may bring liability to the department. Although it is not feasible that all officers with this department obtain both certifications in one calendar year, the goal is to have 30% of sworn personnel to have, at a minimum, an intermediate law enforcement certificate by **October 2018**.

5. By **March 2018**, all sworn law enforcement personnel will have completed a certified CPR course taught by volunteer staff from the Gwinnett Medical Center. Training in this area is already in progress and by the above target date, all sworn officers should carry this certification.

6. Our Citizens Police Academy (CPA), headed up by Sergeant Marc Pharr, is in its fifth year (begun in January 2012) and will kick off its 9th session in August of 2017. The CPA continues to be a huge hit with the students and ever growing CPA Alumni. An **objective** and additional benefit of the CPA will be the development of a **database** of citizens who could respond to assist first responders and public works personnel in the event of a natural or manmade disaster. The database will be updated annually and should contain the individual's emergency contact information, address, availability, and any special skills and equipment (before **December 2018**).

32000 POLICE (CONT.)

WORKLOAD MEASURES

Hours Worked:

(Patrol/SS)	16 x 43 hrs x 50 = 34,400
(Command Staff, CID, Records)	6 x 40 hrs x 50 = 12,000
	Total = 46,400

PRODUCTIVITY MEASURES

Administrative, Budget, Human Resources, etc. –	3 x 40 x 50 = 6,000
Criminal Investigations and Reports –	2.25 x 40 x 50 = 4,000
Supervision, Review Reports, Evaluations, etc. –	4 x 43 x 50 = 8,600
Patrol, Arrests, Report Writing, etc. –	8 x 43 x 50 = 17,200
Records Manager / Evidence Custodian –	1 x 40 x 50 = 2,000
Support Services -	4 x 43 x 50 = 8,600
Total	46,400

AUTHORIZED POSITIONS: 22 FULL TIME

GRADE:	29 – 1
	26 – 2
	20 – 4
	19 – 3
	17 – 7
	15 – 1
	11 – 4

Performance Budget

In addition to the line item budget, the budget document shall include "performance" budget information. The performance budget provides information on the goals and objectives which each department has determined that it seeks to accomplish during the budget year. The performance budget also utilizes "performance indicators" which measure services rendered and departmental efficiency / effectiveness on a historical basis and projects targets of the indicators for the upcoming budget year. The City shall strive to minimize, and reduce if possible, staffing levels required to accomplish its service delivery.

FY 2018 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: Roads 42200

STATEMENT OF SERVICE

The Road Department will promote and provide a safe roadway system throughout the city, provide road maintenance by patching and pothole repair to maximize travel safety, implement roadside maintenance in order to improve visibility of traffic at intersections and critical low-visibility areas and seek to improve roadway safety by providing more visible road and street signs.

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY2017

- Rebuild drop-offs on road shoulders – **Not Accomplished**
- Acquire a motor grader for the road department – **Not Accomplished**
- Construct sidewalks for 4th. Avenue Paving Program – **Not Accomplished**
- Design and construct City's portion of Cronic Town Road (Joint Project w/Barrow Co.) – **Not Accomplished**

OBJECTIVES FOR FISCAL YEAR 2018

- Replace signs to retro-reflectivity as required by Law – **Jan**
- Repair large dip at Scott Industrial Blvd. – **Mar**
- Repair dip and pipe under County Line Road - **May**
- Repair dips in Wynfield Subdivision – **Aug**
- Rebuild drop-offs on road shoulders – **Dec**
- Design and construct City's portion of Cronic Town Road (Joint Project w/Barrow Co.) – **Dec**
- Maintenance of low hanging trees city wide - **Dec**

AUTHORIZED POSITIONS

N/A

FY 2018 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: Parks & Leisure – 62000 & Special Events - 61920

STATEMENT OF SERVICE

The City of Auburn Parks and Leisure Services Department provides safe, clean, and accessible facilities, parks, and open spaces along with professionally managed leisure activities for all our citizens. Services will be provided to enrich the quality of life for all local citizens and encourage Community pride in the City of Auburn.

The City of Auburn Special Events Department creates and promotes community activities and events for our citizens and visitors to enjoy. Our mission is to bring the community together for food, fun, and fellowship in Downtown Auburn.

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR **FY 2017** **(NOTE LIST SUBMITTED OBJECTIVES FROM FY 2017 BUDGET INFORMATION AND PLACE COMPLETED, NOT COMPLETED, OR IN PROCESS)**

PARKS & LEISURE (62000)

- O.W.L.S. Program Enhancement – luncheons and programming planned out 12 months in advance – **In Process**
- O.W.L.S. Monthly Calendar – Create a monthly calendar with luncheon dates and programming to distribute at beginning of calendar year – **Completed**
- Plan 2-3 field trips for the O.W.L.S. during the 2017 calendar year – **Not Completed**
- Renovation of Mary Carter Ballfields – restoration of the playing surface, repair/replace damaged fencing and /or safety netting, replace scoreboards, and replace Concession stand roll up door. – **In Process – playing surface repaired**
- Removal and replacement of stairs and walking trail at Mary Carter Park – **Completed**
- Continue and build the ADY Baseball Program under the direction of the Parks & Leisure Board – **In Process**
- Schedule, plan, and facilitate the Parks & Leisure Commission Board monthly meetings – **In Process**
- Work with Josh Honea to facilitate and enhance the Auburn Tennis Program- **In Process**
- Program and coordinate the introduction of 2 new sports programs into the City of Auburn – **In Process**
- Currently working with the engineering firm of Goodwyn Mills Cawood to address the streambank erosion problems at Shackelford Park. We are looking at possible alternatives to improve public access, parking, and identify potential amenity sites within the park. They are also helping us to identify mitigation points to assist us in finding funding to make these desperately needed site improvements. – **In Process**
- Worked with Db Audio to plan, design, and install the Downtown Speaker System – **Complete**

- Assisted in the planning, design, construction and landscaping of Whistlestop Shops – **Phase 3 Complete**

SPECIAL EVENTS (61920)

- Oversee the planning, organization, and host all Festivals & Events approved by Council – **Complete**
- Plan and organize the monthly yard sales in Whistlestop Park in the months of March-September – **Complete**
- Work with the DDA to plan and organize "Movies in the Park" in the months of April- **Complete**

OBJECTIVES FOR FISCAL YEAR 2018

PARKS & LEISURE (62000)

- O.W.L.S. Program Enhancement – luncheons and programming planned out 12 months in advance – **January 2018**
- O.W.L.S. Monthly Calendar – Create a monthly calendar with luncheon dates and programming to distribute at beginning of calendar year – **January 2018**
- Plan 2-3 field trips for the O.W.L.S. during the 2018 calendar year – **March 2018**
- Renovation of Mary Carter Ballfields – repair/replace damaged fencing and /or safety netting, replace scoreboards, and replace Concession stand roll up door. – **December 2018**
- Complete the master plan for the Auburn Sports Complex, breakdown the project into phases and get smart sheets created for each phase – **March 2018**
- Begin the process of obtaining my P&L professional certification and complete at least 1 of the 3 classes required for certification – **July 2013**
- Start the process to obtain my GA Arborist Certification, fulfill the NFC requirements for Auburn to become a "Tree City" – **August 2018**
- Renovate the bathrooms at the new museum – **Sept 2018**
- Plan, organize, and support the AYA baseball/softball programs with the goal to continue to grow the program and expand our age group offerings – **January 2018**
- Working with the Parks & Leisure Board, develop a fitness trail and play area in Shackelford Park to attract more of our residents to use the facilities – **March 2018**
- Design, plan, and manage the landscape installation in the last 30 days of the project – **October 2017**
- Research, design, and work in conjunction with Alex & Jay to plan and implement the installation of a splash pad in the Whistlestop Shops courtyard – **April 2018**
- Assist with the landscape design, contractor bids, and installation management of the landscaping at the Trailhead TE project – **Sept 2018**
- Solicit pricing for the sand blasting and re-painting of the Downtown Caboose – **March 2018**
- Work with the Archaeology Dept. at UGA to find a graduate student to map the cemetery to assist with keeping the records current, if this option is not available, contract a surveyor that specializes in cemetery mapping to complete the project for us – **June 2018**
- Develop a master plan for Parks Mill Ballfields including parking, a playground area, multi – purpose fields, scoreboards, and lights for all fields. The project will be phased out and spreadsheet created to track and record the project – **Sept 2018**

- Auburn Ballfields Electrical - Contractor will be hired to go through and troubleshoot the issues with the field lights and repair all problems found – **Sept 2017**
- Burel Park Electrical Repair and Mapping – A contractor will be hired to troubleshoot, identify, and repair all electrical problems identified. The contractor will also map out all electrical circuits. – **Oct. 2017**
- Lakeview / Auburn Sports Complex Storm Water Pond – Assist Public Works with the layout of the pond and park boundaries to insure future park development is not impeded by the pond installation. – **June 2018**

SPECIAL EVENTS (61920)

- Oversee the planning, organization, and host all Festivals & Events approved by Council – **August 2018**
- Plan and organize the monthly yard sales in Whistlestop Park in the months of March-September – **January 2018**
- Work with the DDA to plan and organize "Movies in the Park" in the months of April- **November 2018**

WORKLOAD MEASURES

Hours worked	2000 (1 x 40 x 50 = 2000)

PRODUCTIVITY MEASURES

Special Events & Festivals	12 hrs. x 1 x 50 = 600 hrs.
O.W.L.S. Programming	6 hrs. x 1 x 50 = 300 hrs.
Parks Management	22 hrs. x 1 x 50 = 1100 hrs.

AUTHORIZED POSITIONS

1 FULLTIME GRADE 21

Performance Budget

In addition to the line item budget, the budget document shall include "performance" budget information. The performance budget provides information on the goals and objectives which each department has determined that it seeks to accomplish during the budget year. The performance budget also utilizes "performance indicators" which measure services rendered and departmental efficiency / effectiveness on a historical basis and projects targets of the indicators for the upcoming budget year. The City shall strive to minimize, and reduce if possible, staffing levels required to accomplish its service delivery.

FY 2018 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: 65000 Public Library

STATEMENT OF SERVICE

To provide Auburn's residents with services and materials which will empower them, raise their aspirations, enhance their employability, and build active citizenship and quality of life in the community.

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR **FY 2017** 2016 **(NOTE LIST SUBMITTED OBJECTIVES FROM FY 2016 BUDGET INFORMATION AND PLACE COMPLETED, NOT COMPLETED, OR IN PROCESS)**

- Offset state budget cuts and rising expenses with a commitment to continued fund-raising efforts (including grant procurement) with a goal of $5,000 for materials and programming by March 31, 2017
  - Completed – Acquired $1200.00 in grants
    Acquired $2,513.80 in donations
    Acquired $5,046.37 in new materials through Peach Award donations and other sources
    Total Acquired $8,760.17
- Continue to raise funds towards a goal of $33,000 (10%) for the Meeting Room Building Fund to secure matching funds (90%) from the State of Georgia by July 1, 2018
  - In progress – Through donations and wise allocation of resources, we are projected to start the 2018 fiscal year with a projected meeting room fund total of $22,469, two-thirds of the way to our goal.
- Contribute to technology education in the community through a commitment to teaching adult computer literacy classes, offering access to new and innovative technologies such as 3D printing, and creating programs that emphasizes STEM skills for children and teens by March 31, 2017
  - Completed. In the last year, we have started an adult computer class program on Wednesdays, purchased a 3D printer as well as other innovative STEM toys like Sphero and Ozobots, and started a monthly STEM program for children. I created a 3D printer policy for public use that may be adapted for use by the entire region.

OBJECTIVES FOR FISCAL YEAR 2018

(MUST HAVE DATE TO BE COMPLETED BY EACH OBJECTIVE)

- Offset state budget cuts and rising expenses with a commitment to continued fund-raising efforts (including grant procurement) with a goal of $5,000 for materials and programming by March 31, 2018
- Continue to raise funds towards a goal of $33,00 for the Meeting Room Building Fund to secure matching funds from the State of Georgia by July 1, 2018
- Increase knowledge of the library and its applicable resources and services to the community by hosting or participating in at least two outreach programs per month with community partners, including local schools, other non-profits, senior groups, and the city of Auburn.

WORKLOAD MEASURES

Operational hours for FY17	2,340 (45 hours per week x 52 weeks)
Staffing hours worked for FY17	7,956 (153 staffing hours per week x 52 weeks)

PRODUCTIVITY MEASURES

Circulation: April 1, 2016 – March 31, 2017 (Includes checking out, checking in, transits, and re-shelving)	54,710
Programming Attendance: April 1, 2016 – March 31, 2017 (Preparing and performing children's, teen's and adult's programs)	10,881
Computer Usage: April 1, 2016 – March 31, 2017 (Assistance with sources, usage, computer and print management, and troubleshooting)	13,133
Wireless Usage: April 1, 2016 – March 31, 2017 (Access network via cell phone, laptop, or tablet)	5,392
Patron Traffic: April 1, 2016 – March 31, 2017	46,996

AUTHORIZED POSITIONS	4.01 FTE'S
GRADE	1 MANAGER, 7 ASSISTANTS

Performance Budget

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FY 2018 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: **COMMUNITY DEVELOPMENT - 74100**

STATEMENT OF SERVICE: The core mission of the Community Development is to serve as a multi-functional research, facilitation and management resource for the creation and administration of planning directives, economic development, and implementation of the City's long and short term development objectives. In addition to these responsibilities, this department utilizes its Geographic Information System (GIS) capability for spatial documentation of municipal features and to support other departmental functions through cooperative ventures.

The Community Development will oversee several major projects during the next fiscal year. The Department of Corrections will complete construction on the Auburn Center. Construction of the Trail Head is underway and will be completed this Fall. The Community Garden added bee hives under the water tower and all garden boxes are producing. Additionally, we have added chairs, tables, and flowers arrangements to invite all that pass by to stop and enjoy some time outside. Phase III of Whistlestop Shops was completed in the Summer of 2017 bringing the total number of shops to eleven (11) with one (1) restroom. The DDA received over 50 applications for shops and selected unique businesses that provided the best mixture to fit our community. Once we held the soft opening of the retail spaces at our "Sounding off the Season" Christmas event the word spread that this development was unlike anything in North Georgia. The Grand Opening was held on April 8th, 2017 and coincided with the Auburn EverAfter event. This development has been featured by Georgia Cities, DCA, and GMA.

The listed priorities in the adopted planning documents will continue to guide the work plan for this period:

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR **FY 2017**
(NOTE LIST SUBMITTED OBJECTIVES FROM FY 2017 BUDGET INFORMATION AND PLACE COMPLETED, NOT COMPLETED, OR IN PROCESS)

PROJECT	MEASURE	TIME
Auburn Center Redevelopment Project (aka) R&R Building Rehabilitation & Conversion.	Develop constructions plans and bid documents.	COMPLETED
Create GIS map of waterline service	Each quarter collect field data and map one quadrant of the city. To complete mapping waterlines.	NOT COMPLETED

TE project for Third Ave. AKA Bike Plaza	Develop constructions plans and bid documents.	IN PROCESS
Fourth Avenue Streetscape	Complete remaining 40% improvements to County Line-Auburn Rd. Install additional sidewalk, planter and lamp post.	COMPLETED
Sewer connections for new development	Completion of research and conclusions to determine need for amendment.	IN PROCESS
Sidewalk Inventory	Gather field data and produce map.	COMPLETED
Housing Improvement Plan	Attend GICH (Georgia initiative for Community Housing) for networking developers for multi-family housing.	NOT COMPLETED
Central Parking	Proceed with Feasibility Study, Design, and Estimated Construction Cost.	COMPLETED
Whistlestop Shops	Develop constructions plans, Estimated Construction Cost and begin construction.	PHASE III COMPLETED

<u>OBJECTIVES FOR FISCAL YEAR **2018.**</u>

PROJECT	**MEASURE**	**TIME**
Auburn Center Redevelopment Project (aka) R&R Building Rehabilitation & Conversion	Complete construction	Winter 2017
Create GIS map of waterline service	Each quarter collect field data and map one quadrant of the city. To complete mapping waterlines.	Summer 2018
TE project for Third Ave. AKA Bike Plaza	Complete construction	Fall 2017
Sewer connections for new development	Completion of research and conclusions to determine need for amendment.	Winter 2017
Central Parking	Begin Construction	Fall 2017

Whistlestop Shops	Develop constructions plans, Estimated Construction Cost and begin construction for 8' pedestrian path to connect other amenities found in our downtown area.	Spring 2018
Community Garden	Complete remaining improvements. Install additional planters, benches, fencing, entrance, compost station, and storage shed.	Spring 2018
Online Licensing and Permitting	Improve the licensing and permitting by developing online case management.	Summer 2018
New Municipal Complex	Develop constructions plans, Estimated Construction Cost.	Summer 2018

WORKLOAD MEASURES:

Hours worked 4,000 (2 x 40 x 50 = 4,000)
1450 (1 x 29 x 50 = 1450)

Comp Time Rollover for 2017 8.0

Comp Time Hours earned for 2016 24.00

Comp Time Hours used in 2016 8.00

Vacation Hours Earned 40.00

Vacation Hours Used 40.00

PRODUCTIVITY MEASURES:

Permit & Licenses	18 hrs. x 1 x 50 wks. = 900
Planning & Zoning	20 hrs. x 1 x 50 wks. = 1,000
Inspections	2 hrs. x 1 x 50 wks. = 100
Marketing	15 hrs x 1 x 50 wks. = 750
Business retention	10 hrs. x 1 x 50 wks.= 500
Business Recruitment	15 hrs. x 1 x 50 wks. = 750
Clerical and Secretarial Duties	29 hrs. x 1 x 50 wks. = 1,450

TOTAL = 5,450

AUTHORIZED POSITIONS:

2 FULLTIME GRADE

	1 @ 28
	1 @ 21
1 PART TIME	1 @ 10

Performance Budget

In addition to the line item budget, the budget document shall include "performance" budget information. The performance budget provides information on the goals and objectives which each department has determined that it seeks to accomplish during the budget year. The performance budget also utilizes "performance indicators" which measure services rendered and departmental efficiency / effectiveness on a historical basis and projects targets of the indicators for the upcoming budget year. The City shall strive to minimize, and reduce if possible, staffing levels required to accomplish its service delivery.

FY 2018 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: **74500 Code Enforcement**

STATEMENT OF SERVICE

The Mission of the Code Enforcement Unit is to promote compliance of the citizens, to city ordinances that are for maintaining a safe and healthy environment for the community at large. Code Enforcement works to improve the quality of our community by administering a fair and unbiased enforcement program that identifies and works to correct violations of municipal codes and land use requirements of private property within the city.

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR **FY 2017** **(NOTE LIST SUBMITTED OBJECTIVES FROM FY 2017 BUDGET INFORMATION AND PLACE COMPLETED, NOT COMPLETED, OR IN PROCESS)**

1. Code Enforcement training – attend one GACE conference (before March 2017). **COMPLETED**
2. Code Enforcement training – complete 23 hours of course work by October 1, 2017. **COMPLETED**
   Level 1 certification requires 45 hours of course work with passing scores on each written exam. CE Ofc. Winkler has attended two conferences and completed over 24 hours of training.
3. New Code Enforcement Officer will review all city codes / ordinances and make recommendations for revisions by February 1, 2017. **IN PROCESS** – Paige Winkler took the CE position in August 2016, she has reviewed all city codes and has made several recommendations. She wishes to continue this objective into 2018.

OBJECTIVES FOR FISCAL YEAR 2018
(MUST HAVE DATE TO BE COMPLETED BY EACH OBJECTIVE)

1. Code Enforcement training – attend two GACE conference (before **June 2018**).
2. Code Enforcement training – complete 45 hours of course work by **June 2018.** This will complete Level (1) one certification for Code Enforcement Officer.
3. Review all city codes / ordinances and make recommendations for revisions prior to **September 2018.**
4. Develop a program that encourages community involvement and awareness of City Codes and the positive effects for everyone in the community when compliance is reached (before **July 2018**).
5. Have an article or insert in the Auburn Messenger to inform citizens of upcoming patrol focus and enforcement in certain areas. To also provide education to the public on Code Enforcement Ordinances and how they impact the community. By making the community more aware of CE presence, we hope to see more compliance. (before **December 2017**)

74500 CODE ENFORCEMENT (CONT.)

6. Begin using social media as another resource to share information and to receive feedback from the citizens of Auburn. (before **December 2017**)
7. Hold Town Hall workshops (before **September2018**) with the purpose of person to person community outreach, Q/A and feedback.

WORKLOAD MEASURES

Hours Worked: 1 employee x 40 hours (full-time) x 50 weeks = 2,000

PRODUCTIVITY MEASURES

Citizen Complaints	5 hrs x 50 =	250 hrs
Cases Investigated	5 hrs x 50 =	250 hrs
Patrolling	15 hrs x 50 =	750 hrs
Inspection of Properties	5 hrs x 50 =	250 hrs
Telephone Follow-ups	4 hrs x 50 =	200 hrs
Preparation of Reports	3 hrs x 50 =	150 hrs
Testifying in court	1 hr x 50 =	50 hrs
Meetings	1 hr x 50 =	50 hrs
Miscellaneous	1 hr x 50 =	50 hrs
Total		2000 hrs

AUTHORIZED POSITIONS

1 - FULLTIME / GRADE - 17

Performance Budget

In addition to the line item budget, the budget document shall include "performance" budget information. The performance budget provides information on the goals and objectives which each department has determined that it seeks to accomplish during the budget year. The performance budget also utilizes "performance indicators" which measure services rendered and departmental efficiency / effectiveness on a historical basis and projects targets of the indicators for the upcoming budget year. The City shall strive to minimize, and reduce if possible, staffing levels required to accomplish its service delivery.

FY 2018 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: **DOWNTOWN DEVELOPMENT AUTHORITY – 75500**

STATEMENT OF SERVICES

The purpose of the Auburn Downtown Development Authority is to promote and encourage quality business and economic development, which is reflective of our citizens' civic heritage and the City's small town atmosphere with commitment to our community's future.

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR **FY 2017**

(NOTE LIST SUBMITTED OBJECTIVES FROM FY 2017 BUDGET INFORMATION AND PLACE COMPLETED, NOT COMPLETED, OR IN PROCESS)

PROJECT	MEASURE	TIME
City of Auburn professional marketing brochure	Develop marketing brochure for new development opportunities presented to the city.	IN PROCESS
City of Auburn Entrepreneur Packet	Develop packet for entrepreneurs to assist them with starting new businesses in the City of Auburn.	IN PROCESS
Market DDA property across from Ingles	Sold property to Fairfield Church for $30,000	COMPLETED
Market DDA property located at 1386 Atlanta Hwy	Continue to market property's availability.	IN PROCESS
Renovate the house located at 1369 3rd Avenue	David Heavner purchased the property in the Fall of 2017. for the purpose of accommodating a live/work studio for teaching film industry classes.	IN PROCESS
Georgia Cities week full of activities - 5th Grade Take over	we partnered with AES for the 5th Grade Takeover and the Essay contest "If I Were	COMPLETED

	Mayor…" This will culminate in the History & Heroes event set for Saturday, May 6th.	
Museum open on request	Museum is open on downtown events through volunteers	COMPLETED

OBJECTIVES FOR FISCAL YEAR 2018

(MUST HAVE DATE TO BE COMPLETED BY EACH OBJECTIVE)

PROJECT	MEASURE	TIME
Fundraise to support various events throughout the year including the Smok'n Heroes BBQ Challenge at History & Heroes Event and ice skating rink w/ live reindeer for Sounding off the Christmas Season.	Raise $15,000.00	SPRING 2018
Develop operating procedures for the future Auburn Center.	Create a manual that lists the instructions, step-by-step, on how to operate and maintain the Auburn Center.	WINTER 2017
City of Auburn professional marketing brochure	Develop marketing brochure for new development opportunities presented to the city.	FALL 2017
City of Auburn Entrepreneur Packet	Develop packet for entrepreneurs to assist them with starting new businesses in the City of Auburn.	FALL 2017
Market DDA property located at 1386 Atlanta Hwy	Continue to market property's availability.	SUMMER 2018

AUTHORIZED POSITIONS

NONE

Performance Budget

In addition to the line item budget, the budget document shall include "performance" budget information. The performance budget provides information on the goals and objectives which each department has determined that it seeks to accomplish during the budget year. The performance budget also utilizes "performance indicators" which measure services rendered and departmental efficiency / effectiveness on a historical basis and projects targets of the indicators for the upcoming budget year. The City shall strive to minimize, and reduce if possible, staffing levels required to accomplish its service delivery.

FY 2018 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: **MAIN STREET - 75650**

STATEMENT OF SERVICES

The purpose of the City of Auburn Main Street is to affirm and maintain downtown Auburn as the social, cultural, economic and historic focal point of our community. Auburn Main Street is to promote and strengthen downtown Auburn, by providing active support, leadership, incentives, resources and opportunities which result in preservation, beautification and quality economic growth and development.

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR **FY 2017**

(NOTE LIST SUBMITTED OBJECTIVES FROM FY 2017 BUDGET INFORMATION AND PLACE COMPLETED, NOT COMPLETED, OR IN PROCESS)

PROJECT	MEASURE	TIME
Raise $10,000.00 to support the Smok'n Heroes BBQ Challenge and live reindeer for Sounding off the Christmas Season and other smaller events throughout the year.	Raise $10,000.00	IN PROCESS
Maintain City of Auburn Main Street Accreditation for 2017	Received accreditation in June 2017	COMPLETED
Apply for façade grants to assist with downtown development. Establish a streamline process where business owners may apply via DDA for funding.	Improve building facades in the downtown area.	NOT COMPLETED
Attend Main Street conferences	Register online via Georgia Main Street web site.	COMPLETED
Improve downtown streetscape	Arrange Flowers to be placed in the flower pots outside City Hall and the Police Department, the Caboose, the Museum, Electronic Sign, and	COMPLETED

	in Burel Park.	
Establish a downtown business merchant association.	Actively participate with business owners within the Downtown Business District.	IN PROCESS
Promote downtown historical resource preservation.	Revitalize the Old Museum to support expansion of Whistlestop Shops.	IN PROCESS
Recruit and attract new businesses to the Central Business District.	Identify appropriate tenant mix for to the Downtown District. Keep inventories of physical, economic, and human resources that could be vital to new businesses.	IN PROCESS
Develop operating procedures for the future Auburn Center.	Create a manual that lists the instructions, step-by-step, on how to operate and maintain the Auburn Center.	IN PROCESS

OBJECTIVES FOR FISCAL YEAR 2018

PROJECT	MEASURE	TIME
Maintain City of Auburn Main Street Accreditation for 2018	Attend Main Street Conferences and Training. Complete Monthly Reports	SUMMER 2018
Improve building facades in the downtown area.	Apply for façade grants to assist with downtown development. Establish a streamline process where business owners may apply via DDA for funding.	SPRING 2018
Establish a downtown business merchant association.	Actively participate with business owners within the Downtown Business District.	FALL 2017
Promote downtown historical resource preservation.	Continue revitalizing the Old Museum to support expansion of Whistlestop	WINTER 2017

	Shops.	
Recruit and attract new uses to the Downtown District.	Identify and peruse new uses that are the appropriate tenant mix for to the Downtown District.	SPRING 2018
Develop operating procedures for the future Auburn Center.	Create a manual that lists the instructions, step-by-step, on how to operate and maintain the Auburn Center.	WINTER 2017

AUTHORIZED POSITIONS
NONE

Performance Budget
In addition to the line item budget, the budget document shall include "performance" budget information. The performance budget provides information on the goals and objectives which each department has determined that it seeks to accomplish during the budget year. The performance budget also utilizes "performance indicators" which measure services rendered and departmental efficiency / effectiveness on a historical basis and projects targets of the indicators for the upcoming budget year. The City shall strive to minimize, and reduce if possible, staffing levels required to accomplish its service delivery.

FY 2018 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: Water Department 505-44000

STATEMENT OF SERVICE

The Water Department's objectives are to be good stewards of our resources by supplying a safe, clean, and abundant water supply, provide quality customer services and treat our customers with fairness, honesty and respect, encourage conservation through education to ensure an adequate future supply and provide, maintain, repair, or replace water supply structures as needed in an efficient and cost effective manner.

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY2017

- Replace high volume meters at Auburn Businesses (1/3 in 2017) – **Accomplished**
- Record pressure and flow of all hydrants in the City – **Not Accomplished**
- Establish a program to read and inspect all back flows in the City – **Not Accomplished**
- Train and certify one (1) employee on back flow inspections – **Not Accomplished**
- Install 10" waterline and hydrants in Greentree subdivision - **Accomplished**

OBJECTIVES FOR FISCAL YEAR 2018

- Record pressure and flow of all hydrants in the City – **Dec**
- Research and establish a program to read and inspect all back flows in the City – **Dec**
- Seek one (1) employee to become certified on back flow inspections – **Dec**
- Replace high volume meters in residential areas - **Dec**

WORKLOAD MEASURES

HOURS WORKED = 18,000

PRODUCTIVITY MEASURES

METER AND LINE REPLACEMENT	2,000	
FLUSHING AND TESTING	1,000	
TRAINING	1000	
REREAD CUSTOMERS AND READ MAIN METERS		1000
CONNECTS AND DISCONNECTS		1000
LOCATES	1000	
BILLING, CUSTOMER SERVICE & ACCOUNTS PAYABLE		5,240
MAINTENANCE		4,760

AUTHORIZED POSITIONS

GRADE 10: 1 EMPLOYEE PART-TIME
GRADE 13: 4 EMPLOYEES
GRADE 15: 2 EMPLOYEES
GRADE 17: 1 EMPLOYEE
GRADE 19: 1 EMPLOYEE
GRADE 21: 1 EMPLOYEE
GRADE 28: 1 EMPLOYEE

FY 2018 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: Stormwater 43200

STATEMENT OF SERVICE *Stormwater's objective is to educate the public and to protect, maintain and enhance public health, safety and general welfare by protecting water quality and reducing local flooding associated with the effects of land development through use of best management practices.*

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY2017

- Plan and coordinate the NPDES compliance program for the City– **Accomplished**
- Provided public education and outreach information – **Accomplished**
- Perform field inspections of City to verify proper operation and maintenance - **Accomplished**
- Conduct investigations of stormwater ordinances, NPDES permit violations, illicit discharges, illegal dumping, and related violations and/or enforcement procedures - **Accomplished**
- Record and respond to all types of stormwater complaints – **Accomplished**
- Pollution Prevention Training for all Public Works employees – **Not Completed**
- Established databases of existing stormwater infrastructure within the City using a GIS system with the assistance from City Planner – **Accomplished**
- Assisted in reviewing and inspecting site development plans for erosion and sediment control and water quality – **Accomplished**
- BMPs and structures implemented into a general base map for GPS – **Accomplished**
- Completed CIP (Capital Improvement Projects): started ROW (right-of-way) repairs City wide by zones (**Accomplished**) and various other small projects in City (**Accomplished**); Mary Carter Detention Pond – **Not Accomplished;** Development of a Regional Detention – **Not Accomplished**

OBJECTIVES FOR FISCAL YEAR 2018

- Plan and coordinate the NPDES compliance program for the City– **Feb**
- Coordinate and organize Earth Day Clean-up - **April**

- Provided public education and outreach information – **Dec**

- Perform field inspections of City to verify proper operation and maintenance - **Nov**

- Conduct investigations of stormwater ordinances, NPDES permit violations, illicit discharges, illegal dumping, and related violations and/or enforcement procedures - **Dec**

- Record and respond to all types of stormwater complaints – **Monthly**

- Coordinate and organize Great American Clean-up - **Oct**

- Pollution Prevention Training for all Public Works employees – **Nov**

- Continue to establishes databases of existing stormwater infrastructure within the City using a GIS system with the assistance from City Planner – **Dec**

- Assists in reviewing and inspecting site development plans for erosion and sediment control and water quality – **Dec**

- Continue to record BMPs and structures to be implemented into a general base map for GPS – **Dec**

- Complete CIP (Capital Improvement Projects): ROW (right-of-way) repairs City wide (Zone #1 Heritage) and various other small projects in City (TBD); Completion of Mary Carter Detention Pond – **Dec**

- Research and develop a comprehensive basin study for the downtown area for stormwater system - **Dec**

WORKLOAD MEASURES

Hours Worked = 2080

PRODUCTIVITY MEASURES

Reports	1600
Education	50
Inspections	230
Record Keeping	200

AUTHORIZED POSITIONS – 1

GRADE 19

TAB F

CITY OF AUBURN FINANCIAL POLICIES FY 2018

I. BUDGET

Budget
The budget process provides the primary mechanism by which key decisions are made regarding the levels and types of services to be provided given the anticipated level of available resources. Budget policy states how this is achieved and addresses the need for financial health and stability.

Balanced Budget
The budget shall be balanced for the General Fund. Total anticipated revenues plus that portion of the fund balance, in excess of authorized reserves, that is designated as a budget funding source shall equal total estimated expenditures for each fund.

Financing Current Expenditures
Current expenditures shall be financed with current revenues which shall include that portion of fund balance in excess of authorized reserves. The City shall avoid budgetary procedures that balance current expenditures through the obligation of future resources, or which finance on-going expenditures with one time revenues. The City shall strive to avoid short-term borrowing to meet operating budget requirements. Nevertheless, this policy shall not prohibit short-term borrowing should a critical need arise.

Level of Budget Adoption
All budgets shall be adopted at the legal level of budgetary control which is the fund/department level (i.e., expenditures may not exceed the total appropriation for any department within a fund without the City Council's approval). All budgets shall be adopted on a basis consistent with Generally Accepted Accounting Principles as promulgated by the Governmental Accounting Standards Board.

Budget Categories
The following categories exist for budgetary preparation and presentation:
* Personal Services and Employee Benefits
* Purchased / Contracted Services
* Supplies
* Capital Outlays
* Inter-fund / Interdepartmental Charges
* Depreciations and Amortization
* Other Costs
* Debt Service
* Other Financing Uses

Budget Objective by Type of Fund
The following budget objectives are established for the different types of funds utilized

by the City:
* **General Fund** -The budget for the General Fund shall provide for the general government operations of the City and maintain working capital necessary for financial health and stability.

* **Special Revenue Funds** - Budgets are prepared for special revenue funds that display the legally restricted revenue sources and how these sources are utilized.

* **Debt Service Fund** - Revenues shall be established and fund balance maintained sufficient for debt expenditures and to provide for any debt service cash flow deficiencies which would occur prior to the receipt of property tax.

* **Capital Projects Fund** - Budgets for capital projects shall not lapse at the end of a fiscal year, but shall remain in effect until project completion or re-appropriation by City Council resolution.

* **Proprietary Funds (Internal Services and Enterprise)** - Although budgets for this type of fund are not required under generally accepted accounting principles, budgets shall still be prepared in order to monitor revenues and control expenses.

* **Internal Service Fund** - Internal service fund budgets shall be prepared on a self-supporting basis. Revenue rates and charges shall be identified to cover all expenses, including depreciation and debt service (if applicable).

* **Enterprise Fund** - A business approach is used in budgeting for enterprise funds. Enterprise shall be self-supporting when possible and minimize losses when breakeven is not possible.

* **Trust Fund** - Budgets are not required for trust funds since trustee agreements provide necessary spending authorization and control.

Performance Budget
In addition to the line item budget, the budget document shall include "performance" budget information. The performance budget provides information on the goals and objectives which each department has determined that it seeks to accomplish during the budget year. The performance budget also utilizes "performance indicators" which measure services rendered and departmental efficiency / effectiveness on a historical basis and projects targets of the indicators for the upcoming budget year. The City shall strive to minimize, and reduce if possible, staffing levels required to accomplish its service delivery.

Budget Preparation
For each department, budgets shall be prepared for current service level. Expanded services or extraordinary items shall be summarized in one page or less for discussions

with the City Administrator/Mayor before further detail is prepared regarding the expanded service or extraordinary item. A current services budget is defined as that level of funding which is necessary to provide the same level of service for the upcoming year that is currently being provided. An expanded services budget includes funding request associated with new service and/or additional personnel.

Budgetary Control / Reports
A system of budgetary controls shall be maintained to assure adherence to the budget. Timely financial reports shall be prepared comparing actual revenues, expenditures and encumbrances with budgeted amounts.

Authorization of Budget Adjustments
The budget is a dynamic rather than a static revenue and spending plan which requires adjustment from time to time as circumstances change. Approval of the City Council is required for increases in total department or fund budgets, increases or decreases in the personal services budget total of a department or fund, increases in the level of authorized positions, or changes to capital outlay items in amounts greater than $5,000.00. Approval of the City Administrator is required for changes to capital outlay budgets in amounts less than $5,000.00. Approval of the City Administrator is required for budget transfers within the department, excluding changes which alter personal services.

Budget Amendment Process
City Council shall authorize new projects by approving a Project Resolution which shall include the estimated cost and funding source. At the end of each fiscal year quarter any necessary budget adjustments, including budgets for any projects authorized during the quarter, shall be enacted through a budget resolution. These supplemental budget resolutions shall be balanced for each and every fund.

Budget Lapses at Year End
All operating budget appropriations, except for Capital Project Funds, shall expire at the end of a fiscal year. In accordance with generally accepted accounting principles, purchases encumbered in the current year but not received until the following year are paid from the budget of the following year. However, when necessary, City Council may make a re-appropriation to resolve unusual situations or hardships caused by this policy.

Unreserved Fund Balance
The City shall attempt to establish an unreserved fund balance in the General Fund. The purpose is to pay expenditures caused by unforeseen emergencies, handle shortfalls caused by revenue declines, and to eliminate any short-term borrowing for cash flow purposes. This reserve shall accumulate and attempt to be retained at an amount which represents 3 month or .25 of operating expenditures.

Utilization of Prior Year's Fund Balance in Budget
Unreserved fund balance may be used as a funding (revenue) source for that fund's budget. The amount of unreserved fund balance shall be estimated very conservatively.

Contingency Budget
The City shall include a contingency amount in the General Fund budget for emergency type expenditures which cannot be foreseen when the budget is adopted. The goal of the contingency shall be 2% of the total General Fund budget, and this shall be subject to annual appropriation.

Maintenance and Replacement of Capital Equipment
Priority shall be given in budget preparation and enactment for adequate maintenance of capital equipment and facilities, and for their orderly replacement.

Federal and State Grants
City Council shall approve all grants and grant applications through project resolutions. All Federal and State grants shall be subject to the City's accounting and budgetary policies. All key financial provisions, including required local match, shall be included in the project resolutions. Accounting and budgeting information shall be inclusive of the Federal /State participation as well as local participation. Provisions shall be made in the City's annual budget for anticipated grants.

Contributions
Unless authorized by City Administrator, contributions to programs operated by City departments shall be subject to the City's accounting and budgetary policies. The City welcomes both unrestricted contributions, as well as restricted contributions compatible with the City's programs and objectives. Any material contributions shall be appropriated by City Council prior to expenditure.

Administrative Service Fee
Direct cost will be charged to all funds were practical. When impractical, an administrative service fee or an allocation shall be assessed to the Public Utilities Enterprise Fund by the General Fund. This assessment will be used to reimburse the General Fund for the administrative and support services provided to the Public Utilities Enterprise Fund. With this system, the transfer to the General Fund will increase as the total revenues increase.

Net Budget
A net budget total shall be calculated as well as a gross budget total in order to prevent the "double counting" of revenues and expenditures. The net budget total is calculated by subtracting inter-fund transfer amounts from the gross budget total.

II. FINANCIAL POLICIES DEBT

Purpose of Debt Issuance
The City of Auburn will utilize long-term debt only for capital improvement projects that are too extensive to be financed from current revenue sources. Long-term debt will not be used to finance current or on-going operations of the City.

Legal Debt Limitations
City of Auburn will remain cognizant of the millage assessed for repayment of general government debt and will strive to maintain a stable millage in the debt service area for the benefit of its taxpayers. When it is feasible, special assessment, revenue and other self-supporting bonds will be utilized instead of general obligation bonds.

Types of Debt
The City of Auburn is permitted to issue any form of debt that does not contradict the existing Constitution and laws of the State of Georgia. These include, but are not limited to:
• General Obligation Bonds
• Revenue Bonds
• Intergovernmental Contracts
• Lease Purchases
• Certificates of Participation
• Temporary Loans
Tax anticipation notes or any other revenue anticipation borrowing will be avoided. In the event such borrowing occurs on an emergency basis, the debt will be retired in full by the end of the fiscal year in which it is incurred.

Debt Features
Maturity of Debt: When long-term financing is utilized, the City will pay back the debt within a period of time that does not exceed the life of the project financed. The City will avoid the use of balloon principal payments at the end of the term of the borrowing.
Redemption Provisions: Where cost effective, the City will incorporate early call or prepayment features into the structured debt.

Inter-fund Loans
Where cost effective, the City may choose to issue loans between funds. Careful analysis will be performed on the lending fund's working capital to assure adequate cash flows will remain after the money is transferred to the borrowing fund and to ensure that the lending fund will not incur financial hardship or an increase in rate structure as a result of the transaction.
A document outlining the amount, rate, repayment terms, and other such pertinent items will be completed by staff after direction is issued by the City Council to complete the inter-fund loan transaction.

Rating Agencies
The City will strive to maintain sound communications with bond rating agencies regarding the financial conditions of the City. The City is committed to continuous full disclosure and reporting to the rating agencies and the investment community through its Comprehensive Annual Financial Reports. The City is committed to maintaining and enhancing existing underlying credit ratings with the established rating agencies.

Review of Policies
Review of debt policies will occur simultaneously on an annual basis with the

review of the Capital Improvements Plan for the City as a whole.

III. INVESTMENTS AND CASH MANAGEMENT

Investment earnings are an important source of revenue. However, the overriding concern at all times is the safety and preservation of the City's cash and investments. The ability to respond efficiently to cash flow requirements is another important consideration. Therefore, the objective of Investment and Cash Management is to maximize interest earnings, within an environment that strongly emphasizes legal compliance and safety while providing cash flow liquidity to meet the City's financial obligations.

Scope
This policy applies to all cash and investments which are the responsibility of and under the management of the Financial Services Department. Exclusions to this policy include, but are not necessarily limited to the City's Pension Trust Fund and Deferred Compensation Fund.

Safety
Investments shall be made with prudence, judgment and care, not for speculation, but for investment considering the primary objective of safety as well as the secondary objective of obtaining competitive market rates of return.
Specifically, the City shall seek to maximize safety through the following strategies:
1. All City investments shall be federally-insured or fully collateralized to protect investment principal and accrued interest. Emphasis shall be given to Category 1 collateralization (collateral securities held by the City or its agent in the City's name), which is preferable, or Category 2 (collateral securities held by the counter party's trust department or agent in the City's name). Category 3 (collateral not in the City's name) shall be avoided due to the higher degree of risk.
2. Market risk shall be avoided by limiting investments to a maximum one year of maturity, except for special circumstances where an interest rate differential and certainty of ability to hold the investment to maturity would justify a longer maturity. The City Administrator shall approve any exceptions to the one-year maturity limit, and such exceptions will be disclosed to City Council.
3. Undue credit risk shall be avoided by monitoring the financial condition of financial institutions participating in the City's investment program. Financial institutions shall provide a consolidated report of condition semi-annually and the City shall review credit-worthiness at least annually.

Legal Investment Instruments

The City shall invest in only such investment instruments permitted by State of Georgia law for local governments which include certificates of deposit, repurchase agreements, direct and agency obligations of the United States, obligations of the State of Georgia, pooled investment programs of the State of Georgia, and no-load mutual funds of direct obligations of the United States.

Competitive Investment Rates
The City shall seek competitive investment rates within its safety criteria. Maximum opportunity shall be provided to all local financial institutions to bid and compete for City investments due to the importance of the financial institutions to the local economy.

Liquidity
Provision shall be made for adequate liquidity of investments so that the City can efficiently meet, without financial penalty, disbursement and cash flow needs, including emergency needs. It is recognized that the State of Georgia Local Government Investment Pool is structured to provide one-day liquidity on deposits and pays competitive market rates.

Pooled Cash Management
The City shall maintain a zero cash balance, pooled cash management program for the purpose of eliminating idle cash and maximizing invested funds.

Interest Allocation
Investment earnings derived from any pooled cash investments shall be distributed to individual funds based upon each fund's amount of participation.

Investment Reporting
The Financial Services Department shall prepare a monthly report of investments.

TAB G

ORDINANCE # 17-006

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF AUBURN, GEORGIA

TO ADOPT THE FISCAL YEAR 2018 BUDGET FOR EACH FUND OF THE CITY OF AUBURN, GEORGIA, APPROPRIATING THE AMOUNTS SHOWN IN EACH BUDGET AS EXPENDITURES/EXPENSES, ADOPTING SEVERAL ITEMS OF REVENUE ANTICIPATIONS, AND PROHIBITING EXPENDITURES OR EXPENSES FROM EXCEEDING THE ACTUAL FUNDING AVAILABLE.

WHEREAS, sound governmental operations require a General Fund Budget in order to plan the financing of services for the citizens of the City of Auburn; and

WHEREAS, Title 36, Chapter 81, Article 1 of the Official Code of Georgia Annotated (OCGA) requires a Balanced Budget for the City's Fiscal Year, which runs from October 1st to September 30th, of each year; and

WHEREAS, the Mayor and City Council of the City of Auburn have reviewed the proposed FY 2018 Budget as presented by the City Administrator and provided public notice and held a public hearing as required by Georgia Law; and

WHEREAS, the General Fund is a Balanced Budget, so that anticipated revenues and other financing sources equal the proposed expenditures and expenses; and

WHEREAS, the Mayor and City Council wish to adopt this proposal as the Fiscal Year 2018 Annual Budget, effective from October 1, 2017 to September 30, 2018.

NOW THEREFORE, The Council of the City of Auburn hereby ordains as follows:

Section 1. That the proposed Fiscal Year 2018 Budget, attached hereto and incorporated herein by reference as a part of this Ordinance is hereby adopted as the Budget for the City of Auburn, Georgia for Fiscal Year 2018, which begins October 1, 2017 and ends on September 30, 2018.

Section 2. That the several items of revenues, other financing sources, and sources of cash shown in the budget for each fund in the amounts anticipated are hereby adopted, and that the several amounts shown in the budget for each fund as proposed expenditures or expenses, and uses of cash are hereby appropriated to the departments named in each fund.

Section 3. That the "legal level of control" as defined in OCGA §36-81-5 is set at the departmental level, meaning that the City Administrator, in capacity as Budget Officer is authorized to move appropriations from one-line item to another within a department, but under no circumstances may expenditures or expenses exceed the amount appropriated for a department without a budget amendment approved by the Mayor and City Council.

Section 4. That all appropriations shall lapse at the end of a Fiscal Year.

Section 5. That this ordinance shall be and remain in full force and effect from and after its date of adoption.

It is so ordained on this 7th day of September, 2017.

City of Auburn, Georgia

Linda Blechinger

Linda Blechinger, Mayor

W B Ackworth

Bill Ackworth, Council Member

Robert L Vogel III

Robert L. Vogel III, Council Member

Jay Riemenschneider

Jay L. Riemenschneider, Council Member

Peggy J. Langley

Peggy J. Langley, Council Member

Attest:

Joyce Brown

Joyce Brown, City Clerk
City of Auburn