



**CITY OF AUBURN
APPROVED
FY 2019 BUDGET**

SEPTEMBER 6, 2018

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TAB A



MAYOR
Linda Blechinger

CITY ADMINISTRATOR
Alex W. Mitchem

CITY COUNCIL
Peggy J. Langley
Robert L. Vogel III
Bill Ackworth
Jay L. Riemenschneider

Fiscal Year 2019

Budget Planning Calendar:

The State of Georgia requires each municipal governing body to establish a balanced General Fund Budget under Title 36, Chapter 81, and Article 1 of the Official Code of Georgia Annotated. The City of Auburn's Fiscal Year operates from October to September of each year.

(City Council Meetings in Bold)

Saturday 5/19 8AM	City Council Capital and Budget Planning Retreat Council Chambers
Friday 6/8	Budget forms, to include revenue, expenditures, and work load measurements issued to all Departments and Library
Friday 7/6	Budget forms, to include revenue, expenditures and work load measurements from all Departments and Library issued to City Administrator
Friday 7/20	FY 2019 Proposed Budget Packet issued to Mayor and Council from all Departments and City Administrator
Tuesday 7/24 6PM	Mayor and Council Called Meeting for Pre- Budget Work Shop: Council Chambers Revenue Projections for General Fund, Water, and Stormwater Expenditures: Legislative Council, Executive Mayor, Elections, Administration/Financial, Law, Information Technology, Courts, Police, Code Enforcement, Planning and Zoning, and Downtown Development, and Main Street
Tuesday 7/31 6PM	Mayor and Council Called Meeting for Pre- Budget Work Shop: Council Chambers Expenditures: Gov't Building, Public Works, Roads, Street Lights, Special Events, Parks and Leisure, Library, Water, and Stormwater
Tuesday 8/21 6PM	Mayor and Council to review budget, goals, and work load measurements by City Administrator: Council Chambers
Thursday 8/30 6PM	Mayor and City Council Public Hearing to receive comments and suggestions – Presentation by City Administrator: Council Chambers
Thursday 9/6 6PM	Ordinance presented to Mayor and Council Business Meeting to approve the FY 2019 Budget: Council Chambers

TAB B

FY 2019 BUDGET ANALYSIS FOR CITY OF AUBURN

1. General Fund:

FY 2019 \$3,253,156.21

FY 2018 \$3,233,908.11

FY 2017 \$3,100,250.71

FY 2019 Budget increase \$19,248.10 a 0.6% increase

Since FY 2008 \$3,812,168.00 a reduction for FY 2019 of (\$559,012.00)

2. Enterprise Funds:

Water Revenue \$2,189,700.00 and Expenditures \$1,936,546.71

Stormwater Revenue \$104,800.00 and Expenditures \$104,800.00

3. Total Revenue and Expenditures:

FY 2019 \$5,547,656.21 and \$5,294,502.92

FY 2018 \$4,934,408.11 and \$4,923,574.11

4. Performance Based Budget with objectives, work load measurements and time lines for goals and objectives

5. Percentage of City contribution to Health and Dental Insurance did not change.

6. Budget includes 2.5% salary increase for all employees.

7. No increase in Ad Valorem Millage in Barrow County 4.931-note no increase since 1997. No increase in Ad Valorem Millage in Gwinnett County 4.951 Millage

8. Leasing One (1) Vehicle for five years for Police

9. Capital Purchases: Enclosed Cab Tractor

10. Greentree Water Line Replacement Phase III

11. General Fund largest expenditures- Police \$1,537,721(11.96 Millage), Financial \$326,490.32 (2.55 Millage), Public Works \$213,897.70 (1.66 Millage), Planning and Zoning \$182,780.89 (1.42 Millage), and Library \$131,700.00 (1.119 Millage). Millage based on \$128,508.00 Per Millage

12. General Fund largest revenue sources- LOST \$1,120,000.00- Property Tax \$603,981.00 – Insurance Premium Tax \$470,000.00- Franchise Fees- \$366,200.00 and Title Ad Valorem Tax- \$184,000.00

TAB C

CITY OF AUBURN
APPROVED BUDGET FY2019
COMPARISON FY2016, FY2017, FY2018, FY2019
SEPTEMBER 6, 2018

DEPARTMENT	FY2016 APPROVED	FY2017 APPROVED	FY2018 APPROVED	FY2019 APPROVED
LEGISLATIVE - GG	\$ 37,997.76	\$ 37,382.24	\$ 38,198.64	\$ 38,072.64
EXECUTIVE - MAYOR - GG	\$ 40,734.40	\$ 40,097.60	\$ 40,952.20	\$ 41,070.20
ELECTIONS - GG	\$ 3,405.00	\$ 3,100.00	\$ 3,819.00	\$ 4,181.00
FINANCIAL - GG	\$ 312,620.67	\$ 318,287.06	\$ 326,490.32	\$ 328,881.23
LAW - GG	\$ 16,000.00	\$ 16,000.00	\$ 14,000.00	\$ 16,000.00
IT INFORMATION TECH. - GG	\$ 72,549.24	\$ 68,717.38	\$ 76,819.23	\$ 78,819.20
GOV'T BLDG - GG	\$ 77,578.57	\$ 83,097.71	\$ 86,085.00	\$ 120,127.85
MUNICIPAL COURT - PS	\$ 85,179.33	\$ 84,400.13	\$ 84,956.38	\$ 86,594.47
POLICE - PS	\$ 1,509,505.90	\$ 1,517,405.41	\$ 1,626,160.39	\$ 1,537,721.35
PUBLIC WORKS - PW	\$ 208,235.14	\$ 221,267.24	\$ 210,362.83	\$ 213,897.70
ROADS - PW	\$ 68,804.79	\$ 68,659.06	\$ 58,039.00	\$ 104,481.86
STREET LIGHTING - PW	\$ 87,000.00	\$ 89,000.00	\$ 92,000.00	\$ 94,000.00
SPECIAL EVENTS - GG	\$ 34,933.00	\$ 35,746.00	\$ 40,722.33	\$ 41,830.83
PARKS & LEISURE - GG	\$ 56,932.17	\$ 121,789.35	\$ 141,610.17	\$ 145,349.31
LIBRARY - GG	\$ 127,900.00	\$ 131,700.00	\$ 131,700.00	\$ 131,700.00
PLANNING & ZONING - GG	\$ 146,105.39	\$ 177,510.25	\$ 178,075.98	\$ 182,780.89
CODE ENFORCEMENT - GG	\$ 66,744.09	\$ 66,891.28	\$ 67,866.64	\$ 68,797.68
DDA - GG	\$ 5,600.00	\$ 6,300.00	\$ 3,850.00	\$ 6,650.00
MAINSTREET	\$ 12,900.00	\$ 12,900.00	\$ 12,200.00	\$ 12,200.00
TOTAL GENERAL FUND BUDGET	\$ 2,970,725.45	\$ 3,100,250.71	\$ 3,233,908.11	\$ 3,253,156.21
GENERAL FUND REVENUE	\$ 2,970,725.45	\$ 3,100,250.71	\$ 3,233,908.11	\$ 3,253,156.21
WATER FUND BUDGET				
EXPENSE	\$ 1,537,310.41	\$ 1,507,408.93	\$ 1,584,866.00	\$ 1,936,546.71
REVENUE	\$ 1,537,775.00	\$ 1,535,475.00	\$ 1,595,700.00	\$ 2,189,700.00
STORM WATER BUDGET				
EXPENSE	\$ 102,459.34	\$ 102,459.34	\$ 104,800.00	\$ 104,800.00
REVENUE	\$ 102,459.34	\$ 102,459.34	\$ 104,800.00	\$ 104,800.00

TAB D

**CITY OF AUBURN
APPROVED BUDGET FY2019
COMPARISON FY2016 - FY2019
SEPTEMBER 6, 2018**

<u>Account</u>	<u>General Fund Revenue</u>	<u>Actual Revenue</u> <u>FY2016</u>	<u>Approved Budget</u> <u>FY2017</u>	<u>Actual Revenue</u> <u>FY2017</u>	<u>Approved Budget</u> <u>FY2018</u>	<u>Approved Budget</u> <u>FY2019</u>
100-000-00000-034782	SPECIAL EVENT CELEBRATION	0.00	0.00	25.00	0.00	0.00
100-000-00000-034783	AUBURN FEST CELEBRATION	1,740.00	3,100.00	2,545.00	1,900.00	2,500.00
100-000-00000-034784	JULY 4TH FEST CELEBRATION	4,550.00	5,000.00	3,705.00	5,000.00	3,850.00
100-000-00000-034785	AUBURN PAGEANT	0.00	0.00	0.00	0.00	0.00
100-000-00000-034786	DONATIONS - CHRISTMAS SEASON	0.00	2,500.00	0.00	0.00	0.00
100-000-00000-034787	DONATIONS - DDA	0.00	0.00	0.00	0.00	0.00
100-000-00000-034790	DONATIONS - POLICE DEPT	0.00	0.00	0.00	0.00	0.00
100-000-00000-034791	DONATIONS - PARKS & LEISURE	1,000.00	0.00	0.00	0.00	0.00
100-000-00000-034792	DONATIONS - LIBRARY	0.00	0.00	0.00	0.00	0.00
100-000-00000-034793	DONATIONS - TRANSIT	0.00	0.00	0.00	0.00	0.00
100-000-00000-034794	DONATION S - SPECIAL EVENTS	0.00	0.00	0.00	0.00	0.00
100-000-00000-311100	REAL PROPERTY - CURRENT YEAR	513,994.77	535,000.00	529,831.24	550,000.00	603,981.21
100-000-00000-311110	PUBLIC UTILITY REVENUES	0.00	0.00	0.00	0.00	0.00
100-000-00000-311200	REAL PROPERTY - PRIOR YEARS	14,612.66	6,000.00	5,141.90	6,000.00	6,000.00
100-000-00000-311300	PERSONAL PROP - CURRENT YEAR	49,758.86	49,000.00	43,807.82	50,000.00	50,000.00
100-000-00000-311310	PERSONAL PROP - MOTOR VEH	19,710.31	20,250.00	16,313.16	20,250.00	15,000.00
100-000-00000-311320	PERSONAL PROP - MOBILE HOME RE	4,054.37	4,000.00	2,524.76	4,000.00	3,000.00
100-000-00000-311350	RAILROAD EQUIPMENT	324.84	325.00	332.98	325.00	325.00
100-000-00000-311400	PERSONAL PROP - PRIOR YEAR	2,515.06	2,500.00	1,373.61	2,500.00	3,500.00
100-000-00000-311600	REAL ESTATE TFR (INTANGIBLE)	10,391.08	7,500.00	11,809.64	9,500.00	16,000.00
100-000-00000-311705	FRANCHISE FEE-GAS	6,362.93	8,000.00	6,213.85	7,700.00	7,700.00
100-000-00000-311710	FRANCHISE FEE-ELECTRIC	248,324.90	252,500.00	243,265.18	252,500.00	252,500.00
100-000-00000-311715	FRANCHISE FEE - SANITATION	22,363.46	29,700.00	30,171.39	28,000.00	29,000.00
100-000-00000-311750	FRANCHISE TAX-TELEVISION/CABLE	55,342.37	54,000.00	59,170.80	56,000.00	61,000.00
100-000-00000-311760	FRANCHISE TAX-TELEPHONE	17,776.23	19,500.00	13,988.01	19,500.00	16,000.00
100-000-00000-311790	FRANCHISE TAX-OTHER	0.00	0.00	0.00	0.00	0.00
100-000-00000-313100	LOCAL OPTION SALES & USE TAX	1,034,977.29	1,069,332.52	1,089,462.48	1,109,639.78	1,120,000.00
100-000-00000-313125	BC TAVT COLLECTIONS	185,681.83	190,000.00	178,115.06	165,000.00	180,000.00
100-000-00000-313126	GC TAVT COLLECTIONS	3,871.11	6,000.00	3,642.78	4,000.00	4,000.00
100-000-00000-313127	GC AAVT COLLECTIONS	10.87	0.00	26.75	0.00	0.00
100-000-00000-313128	BC AAVT Collection	940.31	0.00	823.16	0.00	0.00
100-000-00000-313150	GC ENERGY EXCISE TAX	88.71	100.00	99.98	100.00	100.00
100-000-00000-313152	BC ENERGY EXCISE TAX	20,561.92	18,500.00	23,462.28	21,000.00	24,000.00
100-000-00000-314200	EXCISE TAX-ALCOHOLIC BEVERAGE	80,356.52	85,000.00	81,299.19	85,000.00	85,000.00
100-000-00000-316100	BUSINESS AND OCCUPATION TAXES	19,933.85	23,000.00	22,521.23	23,000.00	23,000.00
100-000-00000-316150	INSURANCE PREMIUM EXCISE TAXES	15,400.00	19,000.00	15,550.00	18,000.00	18,000.00

<u>Account</u>	<u>General Fund Revenue</u>	<u>Actual Revenue</u> <u>FY2016</u>	<u>Approved Budget</u> <u>FY2017</u>	<u>Actual Revenue</u> <u>FY2017</u>	<u>Approved Budget</u> <u>FY2018</u>	<u>Approved Budget</u> <u>FY2019</u>
100-000-00000-316200	INSURANCE PREMIUM TAXES	405,071.71	408,000.00	438,771.36	440,000.00	470,000.00
100-000-00000-316300	FINANCIAL INSTITUTION TAXES	0.00	0.00	0.00	0.00	0.00
100-000-00000-318000	OTHER TAXES	0.00	0.00	0.00	0.00	0.00
100-000-00000-319000	PENALTIES & INT-DELINQUENT TAX	0.00	0.00	0.00	0.00	0.00
100-000-00000-319110	PENALTIES/INT-REAL PROPERTY	12,340.18	12,000.00	3,779.66	13,000.00	5,000.00
100-000-00000-319120	PENALTIES/INT-PERSONAL PROP.	2,222.11	2,500.00	898.61	2,500.00	2,500.00
100-000-00000-319500	FIFA FEES	2,091.74	1,700.00	333.00	700.00	1,000.00
100-000-00000-319900	OTHER - DTS FEES	3,994.00	1,700.00	227.00	700.00	700.00
100-000-00000-321100	BUSINESS LICENSE-ALCOHOLIC BEV	12,922.00	15,500.00	14,212.25	16,500.00	16,500.00
100-000-00000-321105	SPECIAL EVENT ALCOHOL PERMIT	0.00	0.00	0.00	0.00	0.00
100-000-00000-321200	BUSINESS LICENSE-GENERAL	-50.00	0.00	0.00	0.00	0.00
100-000-00000-321250	GAMING LICENSE & PERMIT	0.00	0.00	0.00	0.00	0.00
100-000-00000-321900	BUSINESS LICENSE-OTHER	0.00	0.00	0.00	0.00	0.00
100-000-00000-321905	FORECLOSURE REGISTRATIONS	800.00	1,500.00	600.00	900.00	900.00
100-000-00000-321910	BACKGROUND CHECKS	45.00	100.00	190.00	200.00	200.00
100-000-00000-322210	ZONING AND LAND USE	1,100.00	4,000.00	1,000.00	4,000.00	4,000.00
100-000-00000-322215	LAND DISTURBANCE PERMIT	125.00	200.00	60.00	200.00	5,000.00
100-000-00000-322230	PERMITS - SIGNS	3,540.38	1,800.00	196.00	3,600.00	1,800.00
100-000-00000-322280	PARKS & LEISURE FUND RAISING	0.00	0.00	0.00	0.00	0.00
100-000-00000-322285	PARKS & LEISURE PROGRAM FEES	0.00	1,000.00	1,036.70	1,000.00	1,600.00
100-000-00000-322290	ATHLETIC FIELD RENTALS	0.00	1,500.00	0.00	1,500.00	1,500.00
100-000-00000-322295	OTHER RENTALS	0.00	100.00	0.00	100.00	100.00
100-000-00000-322310	PAVILLION/CAMPSITE RENTALS	620.00	500.00	445.00	500.00	500.00
100-000-00000-322315	OTHER BLDG RENTALS	50.00	200.00	0.00	200.00	200.00
100-000-00000-322410	J.D. WITHERS -BLDG RENTAL	1,675.00	1,400.00	1,696.00	1,400.00	1,400.00
100-000-00000-322490	LOVE OF DOGS - DDA	0.00	0.00	0.00	0.00	0.00
100-000-00000-322495	FARMER'S MARKET - DDA	80.00	0.00	0.00	0.00	0.00
100-000-00000-322500	COMMUNITY GARDEN - DDA	0.00	0.00	0.00	0.00	0.00
100-000-00000-322505	DDA FUND RAISING	0.00	0.00	0.00	0.00	0.00
100-000-00000-322510	COMMUNITY YARD SALES	430.00	0.00	0.00	0.00	0.00
100-000-00000-322525	ARMED FORCES DAY	0.00	0.00	0.00	0.00	0.00
100-000-00000-322535	SEPT 11TH DAY OF SERVICE	0.00	0.00	0.00	0.00	0.00
100-000-00000-323100	PERMITS - BLDG STRUCTURES	9,984.50	21,650.00	19,904.62	24,000.00	40,000.00
100-000-00000-331210	OPER NON CATAGORIAL DIRECT	0.00	0.00	0.00	0.00	0.00
100-000-00000-334110	GA DISASTER RELIEF	8,414.26	0.00	0.00	0.00	0.00
100-000-00000-335100	HOMEOWNERS TAX RELIEF GRANT	0.00	0.00	0.00	0.00	0.00
100-000-00000-341125	NUISANCE ABATEMENT FEES	611.78	750.00	0.00	750.00	750.00
100-000-00000-341170	COURTWARE CITATION FEES/PD	0.00	0.00	0.00	0.00	0.00
100-000-00000-341175	COURTWARE CITATION FEES/PD(Contra)	0.00	0.00	0.00	0.00	0.00
100-000-00000-341185	FUEL SURCHARGE FEE/PD	0.00	0.00	0.00	0.00	0.00

<u>Account</u>	<u>General Fund Revenue</u>	<u>Actual Revenue</u> <u>FY2016</u>	<u>Approved Budget</u> <u>FY2017</u>	<u>Actual Revenue</u> <u>FY2017</u>	<u>Approved Budget</u> <u>FY2018</u>	<u>Approved Budget</u> <u>FY2019</u>
100-000-00000-341190	TECHNICAL-INT.\$10/FEE	8,543.76	0.00	2,817.73	0.00	0.00
100-000-00000-341195	ENCUMBERED TECH FEES	0.00	0.00	0.00	0.00	0.00
100-000-00000-341910	ELECTION QUALIFYING FEES	0.00	600.00	288.00	600.00	0.00
100-000-00000-342000	PUBLIC SAFETY REVENUE	6,754.23	7,000.00	6,829.33	8,500.00	7,200.00
100-000-00000-343000	STATE CONTRACT MAINT. FEES	0.00	0.00	0.00	0.00	0.00
100-000-00000-343200	STREET LIGHT ASSESSMENTS	0.00	0.00	0.00	0.00	0.00
100-000-00000-344110	REFUSE COLLECTION CHARGES	74.27	200.00	6,920.87	200.00	200.00
100-000-00000-344125	DIRECTIONAL SIGNS	35.00	50.00	-15.00	50.00	50.00
100-000-00000-344130	SALE OF RECYCLED MATERIALS	1,391.91	1,500.00	2,953.79	3,000.00	3,200.00
100-000-00000-344260	STORM WATER FEES	0.00	0.00	0.00	0.00	0.00
100-000-00000-347900	CULTURE & RECR.- OTHER	0.00	0.00	0.00	0.00	0.00
100-000-00000-349100	CEMETERY FEES	8,379.00	3,000.00	600.00	3,000.00	3,000.00
100-000-00000-349300	BAD CHECK FEES	32.00	50.00	70.00	100.00	100.00
100-000-00000-351170	MUNICIPAL FINES - COURT	234,813.78	279,483.76	156,512.79	279,483.76	162,000.00
100-000-00000-351175	MUNICIPAL COURT-FINES(CONTRA)	-91,542.14	-103,890.43	-55,288.52	-103,890.43	-56,000.00
100-000-00000-351180	ALEN SIMS - COURT/PD	0.00	0.00	452.00	0.00	0.00
100-000-00000-351185	GOLD SHIELD COURT/PD	0.00	0.00	0.00	0.00	0.00
100-000-00000-361000	INTEREST REVENUES	1,498.74	700.00	3,153.23	700.00	3,300.00
100-000-00000-371000	CONTRIB./DONATIONS-PRIVATE	0.00	0.00	0.00	0.00	0.00
100-000-00000-389000	MISC. REVENUE - OTHER	6,698.64	8,649.86	9,173.95	9,500.00	9,500.00
100-000-00000-389100	INSURANCE CLAIM REIMB.	235.00	0.00	186.36	0.00	0.00
100-000-00000-390275	GREAT AMERICAN CLEAN-UP DAY	759.64	2,000.00	1,070.25	2,000.00	2,500.00
100-000-00000-391000	INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00
100-000-00000-392000	PROCEEDS OF FIXED ASSETS	1,720.50	15,000.00	21,298.04	15,000.00	5,000.00
100-000-00000-392200	PROCEEDS - PROPERTY ASSETS SALE	0.00	0.00	0.00	0.00	0.00
100-000-00000-393500	INCEPTION - CAPITAL LEASE PROCEEDS	116,000.00	0.00	0.00	65,000.00	35,000.00
100-000-00000-611000	INTERFUND TRANSFER OUT - TECH	-8,543.76	0.00	-2,817.73	0.00	0.00
TOTAL:		3,087,562.48	3,100,250.71	3,022,777.54	3,233,908.11	3,253,156.21
TOTAL:	GENERAL FUND REVENUE	3,087,562.48	3,100,250.71	3,022,777.54	3,233,908.11	3,253,156.21

<u>Account</u>	<u>Legislative Council</u>	<u>Actual Expense</u> <u>FY2016</u>	<u>Approved Budget</u> <u>FY2017</u>	<u>Actual Expense</u> <u>FY2017</u>	<u>Approved Budget</u> <u>FY2018</u>	<u>Approved Budget</u> <u>FY2019</u>
100-000-11000-511100	REGULAR EMPLOYEES	19,200.00	19,200.00	19,200.00	19,200.00	19,200.00
100-000-11000-512200	SOCIAL SECURITY (FICA) CONTRIB	1,190.40	1,190.40	1,190.40	1,190.40	1,190.40
100-000-11000-512300	MEDICARE	278.40	278.40	278.40	278.40	278.40
100-000-11000-512600	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
100-000-11000-512700	WORKERS COMPENSATION	72.96	61.44	70.66	61.44	61.44
100-000-11000-522130	CUSTODIAL	0.00	0.00	0.00	0.00	0.00
100-000-11000-523100	INS-OTHER THAN EMP BENEF	12,356.00	10,152.00	10,152.00	10,518.40	10,542.40
100-000-11000-523300	ADVERTISING	200.00	0.00	0.00	0.00	0.00
100-000-11000-523400	PRINTING AND BINDING	0.00	0.00	0.00	0.00	0.00
100-000-11000-523500	TRAVEL	1,560.60	1,200.00	2,573.94	1,600.00	2,000.00
100-000-11000-523600	DUES AND FEES	0.00	0.00	144.00	0.00	0.00
100-000-11000-523700	EDUCATION AND TRAINING	2,985.00	3,600.00	3,215.75	3,750.00	3,200.00
100-000-11000-523900	OTHER	0.00	0.00	0.00	0.00	0.00
100-000-11000-531100	GENERAL SUPPLIES & MAT'L	1,565.07	1,700.00	608.38	1,600.00	1,600.00
100-000-11000-531300	FOOD	122.18	0.00	0.00	0.00	0.00
100-000-11000-531400	BOOKS AND PERIODICALS	0.00	0.00	0.00	0.00	0.00
100-000-11000-531700	OTHER SUPPLIES	0.00	0.00	232.44	0.00	0.00
100-000-11000-541100	SITES	0.00	0.00	0.00	0.00	0.00
100-000-11000-542100	MACHINERY & EQUIPMENT	846.13	0.00	0.00	0.00	0.00
100-000-11000-542500	OTHER EQUIPMENT	0.00	0.00	0.00	0.00	0.00
100-000-11000-543000	INTANGIBLES - TRADEMARK/L	178.00	0.00	0.00	0.00	0.00
TOTAL:		40,554.74	37,382.24	37,665.97	38,198.64	38,072.64
TOTAL:	11000 LEGISLATIVE COUNCIL	40,554.74	37,382.24	37,665.97	38,198.64	38,072.64

<u>Account</u>	<u>Executive Mavor</u>	<u>Actual Expense</u> <u>FY2016</u>	<u>Approved Budget</u> <u>FY2017</u>	<u>Actual Expense</u> <u>FY2017</u>	<u>Approved Budget</u> <u>FY2018</u>	<u>Approved Budget</u> <u>FY2019</u>
100-000-13000-511100	REGULAR EMPLOYEES	18,000.00	18,000.00	18,000.00	18,000.00	18,000.00
100-000-13000-512100	GROUP INSURANCE	0.00	0.00	0.00	0.00	0.00
100-000-13000-512200	SOCIAL SECURITY (FICA) CONTRIB	1,116.00	1,116.00	1,116.00	1,116.00	1,116.00
100-000-13000-512300	MEDICARE	261.00	261.00	261.00	261.00	261.00
100-000-13000-512400	RETIREMENT CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
100-000-13000-512600	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
100-000-13000-512700	WORKERS COMPENSATION	68.40	57.60	66.24	57.60	57.60
100-000-13000-521200	PROFESSIONAL	250.00	0.00	0.00	0.00	0.00
100-000-13000-522320	RENTAL OF EQUIP AND VEHICLES	0.00	0.00	0.00	0.00	0.00
100-000-13000-523100	INS-OTHER THAN EMP BENEF	3,089.00	2,538.00	2,538.00	2,629.60	2,635.60
100-000-13000-523210	COMMUNICATIONS-MOBILE	878.66	500.00	607.62	588.00	0.00
100-000-13000-523230	COMMUNICATIONS-POSTAGE	0.00	0.00	41.62	0.00	0.00
100-000-13000-523300	ADVERTISING	305.00	850.00	825.99	900.00	900.00
100-000-13000-523400	PRINTING AND BINDING	0.00	0.00	0.00	0.00	0.00
100-000-13000-523500	TRAVEL	2,001.49	2,200.00	2,631.31	2,300.00	3,000.00
100-000-13000-523550	DONATIONS & CONTRIBUTIONS	0.00	0.00	250.00	0.00	0.00
100-000-13000-523600	DUES AND FEES	8,934.05	9,000.00	9,855.59	10,000.00	10,000.00
100-000-13000-523700	EDUCATION AND TRAINING	1,985.00	2,800.00	3,170.75	3,000.00	3,000.00
100-000-13000-531100	GENERAL SUPPLIES & MAT'L	269.93	1,600.00	1,370.01	1,500.00	1,500.00
100-000-13000-531300	FOOD	252.22	500.00	690.83	550.00	600.00
100-000-13000-531400	BOOKS & PERIODICALS	17.00	75.00	0.00	50.00	0.00
100-000-13000-523550	DONATIONS & CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
100-000-13000-531600	SMALL EQUIPMENT	38.78	0.00	0.00	0.00	0.00
100-000-13000-531700	OTHER SUPPLIES	112.87	100.00	0.00	0.00	0.00
100-000-13000-542100	MACHINERY & EQUIPMENT	846.13	0.00	0.00	0.00	0.00
100-000-13000-542300	FURNITURE AND FIXTURES	350.00	500.00	0.00	0.00	0.00
100-000-13000-542400	COMPUTERS	679.00	0.00	0.00	0.00	0.00
100-000-13000-543000	INTANGIBLES - TRADEMARK/L	178.00	0.00	0.00	0.00	0.00
TOTAL:		39,632.53	40,097.60	41,424.96	40,952.20	41,070.20
TOTAL:	13000 EXECUTIVE MAYOR	39,632.53	40,097.60	41,424.96	40,952.20	41,070.20

<u>Account</u>	<u>Elections</u>	<u>Actual Expense</u> <u>FY2016</u>	<u>Approved Budget</u> <u>FY2017</u>	<u>Actual Expense</u> <u>FY2017</u>	<u>Approved Budget</u> <u>FY2018</u>	<u>Approved Budget</u> <u>FY2019</u>
100-000-14000-521200	PROFESSIONAL	3,050.00	3,100.00	3,819.00	3,819.00	4,181.00
100-000-14000-521300	TECHNICAL	0.00	0.00	0.00	0.00	0.00
100-000-14000-522320	RENTAL OF EQUIP AND VEHICLES	0.00	0.00	0.00	0.00	0.00
100-000-14000-523230	COMMUNICATIONS-POSTAGE	0.00	0.00	0.00	0.00	0.00
100-000-14000-523300	ADVERTISING	0.00	0.00	0.00	0.00	0.00
100-000-14000-523400	PRINTING AND BINDING	0.00	0.00	0.00	0.00	0.00
100-000-14000-523500	TRAVEL	0.00	0.00	0.00	0.00	0.00
100-000-14000-523700	EDUCATION AND TRAINING	0.00	0.00	0.00	0.00	0.00
100-000-14000-531100	GENERAL SUPPLIES & MAT'L	0.00	0.00	0.00	0.00	0.00
100-000-14000-531300	FOOD	0.00	0.00	0.00	0.00	0.00
100-000-14000-542500	OTHER EQUIPMENT	0.00	0.00	0.00	0.00	0.00
TOTAL:		3,050.00	3,100.00	3,819.00	3,819.00	4,181.00
TOTAL:	14000 ELECTIONS	3,050.00	3,100.00	3,819.00	3,819.00	4,181.00

<u>Account</u>	<u>Financial Administration</u>	<u>Actual Expense</u> <u>FY2016</u>	<u>Approved Budget</u> <u>FY2017</u>	<u>Actual Expense</u> <u>FY2017</u>	<u>Approved Budget</u> <u>FY2018</u>	<u>Approved Budget</u> <u>FY2018</u>
100-000-15100-511100	REGULAR EMPLOYEES	197,571.44	198,473.60	201,283.04	198,473.60	209,324.25
100-000-15100-511300	OVERTIME	0.00	0.00	0.00	0.00	0.00
100-000-15100-511400	ACCRUED VACATION	0.00	0.00	0.00	0.00	0.00
100-000-15100-512000	FRINGE BENEFITS	550.00	600.00	589.87	600.00	600.00
100-000-15100-512100	GROUP INSURANCE	30,855.60	30,855.60	30,879.60	30,884.40	23,215.20
100-000-15100-512200	SOCIAL SECURITY (FICA) CONTRIB	11,821.70	11,987.01	11,915.61	11,834.49	13,015.30
100-000-15100-512210	OTHER PAYROLL TAXES	0.00	0.00	0.00	0.00	0.00
100-000-15100-512300	MEDICARE	2,764.94	2,803.41	2,786.81	2,767.74	3,043.90
100-000-15100-512400	RETIREMENT CONTRIBUTION	10,882.05	10,488.65	11,800.76	11,794.58	12,404.23
100-000-15100-512600	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
100-000-15100-512700	WORKERS COMPENSATION	875.19	815.81	938.18	813.67	843.50
100-000-15100-512900	OTHER EMPLOYEE BENEFITS	25,255.92	0.00	0.00	0.00	0.00
100-000-15100-521100	OFFICIAL / ADMINISTRATIVE	0.00	0.00	0.00	0.00	0.00
100-000-15100-521200	PROFESSIONAL	16,250.00	20,000.00	25,041.00	26,000.00	24,000.00
100-000-15100-521300	TECHNICAL	1,175.00	0.00	0.00	0.00	0.00
100-000-15100-522200	REPAIR/MAINT.- BLDG.	0.00	0.00	0.00	0.00	0.00
100-000-15100-522210	REPAIR/MAINT.-VEHICLE	832.60	1,350.00	64.26	1,000.00	1,000.00
100-000-15100-522220	REPAIR / MAINT. - EQUIP	0.00	0.00	0.00	0.00	0.00
100-000-15100-522310	RENTAL OF LAND AND BUILDINGS	75.00	100.00	0.00	0.00	0.00
100-000-15100-522320	RENTAL OF EQUIP AND VEHICLES	2,747.39	3,250.00	2,796.11	3,250.00	3,250.00
100-000-15100-523050	COLLECTIONS FEES/PAST DUE ACCTS	695.00	350.00	243.00	350.00	300.00
100-000-15100-523100	INS-OTHER THAN EMP BENEF	3,359.76	1,943.98	1,943.98	1,759.82	1,872.84
100-000-15100-523110	COMMERCIAL INS/DEDUCT	0.00	0.00	0.00	0.00	0.00
100-000-15100-523200	COMMUNICATIONS-TELEPHONE	3,944.43	4,500.00	4,672.65	4,500.00	4,700.00
100-000-15100-523210	COMMUNICATIONS-MOBILE PHONE	1,341.43	1,400.00	1,311.55	1,400.00	1,400.00
100-000-15100-523230	COMMUNICATIONS-POSTAGE	2,115.83	3,000.00	3,244.25	3,500.00	3,500.00
100-000-15100-523300	ADVERTISING	1,632.63	1,000.00	1,545.50	1,000.00	1,600.00
100-000-15100-523350	MARKETING	4,350.00	4,000.00	20.00	4,000.00	4,000.00
100-000-15100-523400	PRINTING AND BINDING	729.16	650.00	1,393.42	1,200.00	1,200.00
100-000-15100-523500	TRAVEL	832.35	2,200.00	1,554.54	2,200.00	2,000.00
100-000-15100-523550	DONATIONS & CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
100-000-15100-523600	DUES AND FEES	1,823.00	1,550.00	1,867.60	1,550.00	1,800.00
100-000-15100-523700	EDUCATION AND TRAINING	3,419.00	3,100.00	1,591.50	3,100.00	2,500.00

<u>Account</u>	<u>Financial Administration</u>	<u>Actual Expense</u> <u>FY2016</u>	<u>Approved Budget</u> <u>FY2017</u>	<u>Actual Expense</u> <u>FY2017</u>	<u>Approved Budget</u> <u>FY2018</u>	<u>Approved Budget</u> <u>FY2019</u>
100-000-15100-523850	CONTRACT LABOR	105.44	0.00	0.00	0.00	0.00
100-000-15100-531100	GENERAL SUPPLIES & MAT'L	6,395.61	7,200.00	5,572.66	7,200.00	6,000.00
100-000-15100-531210	WATER / SEWERAGE	0.00	0.00	0.00	0.00	0.00
100-000-15100-531270	GASOLINE / DIESEL	236.62	450.00	85.13	450.00	300.00
100-000-15100-531300	FOOD	608.69	600.00	705.04	700.00	700.00
100-000-15100-531400	BOOKS AND PERIODICALS	17.00	50.00	0.00	50.00	50.00
100-000-15100-531600	SMALL EQUIPMENT	262.70	0.00	0.00	0.00	0.00
100-000-15100-531700	OTHER SUPPLIES	763.48	600.00	718.39	600.00	750.00
100-000-15100-542100	MACHINERY & EQUIPMENT	0.00	0.00	0.00	0.00	0.00
100-000-15100-542200	VEHICLES	846.13	0.00	229.00	0.00	0.00
100-000-15100-542300	FURNITURE AND FIXTURES	350.00	0.00	0.00	0.00	0.00
100-000-15100-542500	OTHER EQUIPMENT	0.00	0.00	0.00	0.00	0.00
100-000-15100-543000	INTANGIBLES - TRADEMARK/L	178.00	0.00	0.00	0.00	0.00
100-000-15100-581200	CAPITAL LEASE PRINCIPAL	0.00	4,282.33	3,883.68	4,882.26	5,044.69
100-000-15100-582200	CAPITAL LEASE INTEREST	0.00	686.67	709.64	629.76	467.32
TOTAL:		335,663.09	318,287.06	319,386.77	326,490.32	328,881.23
TOTAL:	15100 FINANCIAL ADMINISTRATION	335,663.09	318,287.06	319,386.77	326,490.32	328,881.23

<u>Account</u>	<u>Law</u>	<u>Actual Expense</u> FY2016	<u>Approved Budget</u> FY2017	<u>Actual Expense</u> FY2017	<u>Approved Budget</u> FY2018	<u>Approved Budget</u> FY2019
100-000-15300-521200	PROFESSIONAL	9,822.39	16,000.00	5,698.18	14,000.00	16,000.00
TOTAL:		9,822.39	16,000.00	5,698.18	14,000.00	16,000.00
TOTAL:	15300 LAW	9,822.39	16,000.00	5,698.18	14,000.00	16,000.00

<u>Account</u>	<u>IT Information Tech.</u>	<u>Actual Expense</u> <u>FY2016</u>	<u>Approved Budget</u> <u>FY2017</u>	<u>Actual Expense</u> <u>FY2017</u>	<u>Approved Budget</u> <u>FY2018</u>	<u>Approved Budget</u> <u>FY2019</u>
100-000-15350-521200	PROFESSIONAL	36,217.79	49,795.38	54,994.70	51,000.00	53,000.00
100-000-15350-521300	TECHNICAL	3,118.17	8,897.00	7,240.03	18,000.00	18,000.00
100-000-15350-522220	REPAIR/MAINT. - EQUIP.	0.00	0.00	0.00	0.00	0.00
100-000-15350-522320	RENTAL OF EQUIPMENT & VEHICLES	0.00	0.00	0.00	0.00	0.00
100-000-15350-523200	COMMUNICATIONS-TELEPHONE	0.00	0.00	0.00	0.00	0.00
100-000-15350-529999	CONTRACT SERVICES ALLOCATION	0.00	0.00	0.00	0.00	0.00
100-000-15350-542400	COMPUTERS	8,354.25	2,205.80	1,599.14	0.00	0.00
100-000-15350-542500	OTHER EQUIPMENT	0.00	0.00	0.00	0.00	0.00
100-000-15350-549999	CAPITAL COST ALLOCATION	0.00	0.00	0.00	0.00	0.00
100-000-15350-581200	CAPITAL LEASE - PRINCIPAL	6,093.50	6,917.02	6,917.02	7,209.86	7,515.11
100-000-15350-582200	CAPITAL LEASE - INTEREST	1,074.07	902.18	902.18	609.37	304.09
TOTAL:		54,857.78	68,717.38	71,653.07	76,819.23	78,819.20
TOTAL:	15350 IT INFORMATION TECH.	54,857.78	68,717.38	71,653.07	76,819.23	78,819.20

<u>Account</u>	<u>Government Bldg</u>	<u>Actual Expense</u> <u>FY2016</u>	<u>Approved Budget</u> <u>FY2017</u>	<u>Actual Expense</u> <u>FY2017</u>	<u>Approved Budget</u> <u>FY2018</u>	<u>Approved Budget</u> <u>FY2019</u>
100-000-15650-511100	REGULAR EMPLOYEES	0.00	0.00	0.00	0.00	0.00
100-000-15650-512000	FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00
100-000-15650-512100	GROUP INSURANCE	0.00	0.00	0.00	0.00	0.00
100-000-15650-512200	SOCIAL SECURITY (FICA) CONTR	0.00	0.00	0.00	0.00	0.00
100-000-15650-512300	MEDICARE	0.00	0.00	0.00	0.00	0.00
100-000-15650-512400	RETIREMENT CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
100-000-15650-512600	UMEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
100-000-15650-512700	WORKERS COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-000-15650-512900	OTHER EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00
100-000-15650-521200	PROFESSIONAL	0.00	0.00	0.00	0.00	0.00
100-000-15650-521300	TECHNICAL	1,000.00	0.00	0.00	0.00	0.00
100-000-15650-522130	CUSTODIAL	0.00	0.00	0.00	0.00	0.00
100-000-15650-522140	LAWN & GROUNDS CARE	0.00	0.00	34.89	0.00	0.00
100-000-15650-522200	REPAIR / MAINT.- BLDG	20,491.55	12,000.00	5,946.94	12,000.00	14,000.00
100-000-15650-522210	REPAIR / MAINT.- VEHICLE	3,136.55	2,500.00	1,966.25	2,500.00	2,500.00
100-000-15650-522220	REPAIR/MAINT. - EQUIPMENT	386.34	300.00	676.85	300.00	500.00
100-000-15650-522320	RENTAL OF EQUIP AND VEHICLES	2,000.00	1,000.00	716.47	1,000.00	1,000.00
100-000-15650-523100	INS.-OTHER THAN EMP BENEFITS	1,358.57	1,377.71	1,377.71	2,095.00	1,237.85
100-000-15650-523850	CONTRACT LABOR	36,115.67	39,500.00	36,208.33	39,500.00	39,500.00
100-000-15650-523900	OTHER	0.00	0.00	0.00	0.00	0.00
100-000-15650-529999	CONTRACT SERVICES ALLOC.	0.00	0.00	0.00	0.00	0.00
100-000-15650-531100	GENERAL SUPPLIES & MAT'L	7,264.11	10,000.00	11,646.03	14,600.00	14,600.00
100-000-15650-531210	WATER / SEWERAGE	914.10	1,200.00	1,069.47	1,200.00	2,400.00
100-000-15650-531215	STORM WATER UTILITY FEES	490.00	1,220.00	1,520.00	1,490.00	1,490.00
100-000-15650-531220	NATURAL GAS	2,131.22	3,500.00	1,951.49	2,900.00	2,900.00
100-000-15650-531230	ELECTRICITY	8,494.86	8,500.00	10,120.19	8,500.00	40,000.00
100-000-15650-531270	GASOLINE/DIESEL	0.00	2,000.00	0.00	0.00	0.00
100-000-15650-531700	OTHER SUPPLIES	0.00	0.00	0.00	0.00	0.00
100-000-15650-539999	SUPPLIES COST ALLOCATION	0.00	0.00	0.00	0.00	0.00
100-000-15650-541300	BUILDINGS	6,900.00	0.00	0.00	0.00	0.00
100-000-15650-542100	MACHINERY & EQUIPMENT	1,584.44	0.00	499.00	0.00	0.00
100-000-15650-542200	VEHICLES	0.00	0.00	200.00	0.00	0.00
100-000-15650-542500	OTHER EQUIPMENT	0.00	0.00	380.00	0.00	0.00
100-000-15650-549999	CAPITAL COST ALLOCATION	0.00	0.00	0.00	0.00	0.00
TOTAL:		92,267.41	83,097.71	74,313.62	86,085.00	120,127.85
TOTAL:	15650 GOVERNMENT BLDG	92,267.41	83,097.71	74,313.62	86,085.00	120,127.85

<u>Account</u>	<u>Municipal Court</u>	<u>Actual Expense</u> <u>FY2016</u>	<u>Approved Budget</u> <u>FY2017</u>	<u>Actual Expense</u> <u>FY2017</u>	<u>Approved Budget</u> <u>FY2018</u>	<u>Approved Budget</u> <u>FY2019</u>
100-000-26500-511100	REGULAR EMPLOYEES	48,475.52	47,444.80	49,087.12	47,444.80	48,609.60
100-000-26500-511300	OVERTIME	0.00	0.00	0.00	0.00	0.00
100-000-26500-511400	ACCRUED VACATION	0.00	0.00	0.00	0.00	0.00
100-000-26500-512000	FRINGE BENEFITS	271.77	150.00	150.00	150.00	150.00
100-000-26500-512100	GROUP INSURANCE	10,145.12	10,411.20	10,417.20	10,418.40	11,752.80
100-000-26500-512200	SOCIAL SECURITY (FICA) CONTRIB	2,902.67	2,840.62	2,896.67	2,950.88	3,023.09
100-000-26500-512300	MEDICARE	678.85	664.34	677.41	690.13	707.02
100-000-26500-512400	RETIREMENT CONTRIBUTION	2,620.47	2,507.29	2,820.98	2,819.48	2,863.93
100-000-26500-512600	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
100-000-26500-512700	WORKERS COMPENSATION	150.47	152.30	175.15	151.82	156.03
100-000-26500-512900	OTHER EMPLOYEE BENEFITS	8,079.76	0.00	0.00	0.00	0.00
100-000-26500-521200	PROFESSIONAL	13,650.00	16,000.00	17,080.00	16,000.00	15,300.00
100-000-26500-521300	TECHNICAL	0.00	0.00	6.58	0.00	0.00
100-000-26500-522130	CUSTODIAL	0.00	0.00	0.00	0.00	0.00
100-000-26500-522200	REPAIR / MAINT.- BLDG	0.00	0.00	0.00	0.00	0.00
100-000-26500-523100	INS.-OTHER THAN EMP BENEFITS	15.31	14.58	14.58	15.87	17.00
100-000-26500-523230	COMMUNICATIONS-POSTAGE	502.36	600.00	234.58	700.00	600.00
100-000-26500-523300	ADVERTISING	0.00	0.00	0.00	0.00	0.00
100-000-26500-523400	PRINTING AND BINDING	0.00	1,000.00	0.00	800.00	800.00
100-000-26500-523500	TRAVEL	0.00	250.00	0.00	250.00	250.00
100-000-26500-523600	DUES AND FEES	45.00	65.00	45.00	65.00	65.00
100-000-26500-523700	EDUCATION AND TRAINING	225.00	1,000.00	225.00	1,200.00	1,000.00
100-000-26500-531100	GENERAL SUPPLIES & MAT'L	624.62	800.00	515.85	800.00	800.00
100-000-26500-531700	OTHER SUPPLIES	0.00	0.00	0.00	0.00	0.00
100-000-26500-542100	MACHINERY & EQUIPMENT	846.13	0.00	0.00	0.00	0.00
100-000-26500-542300	FURNITURES AND FIXTURES	350.00	0.00	0.00	0.00	0.00
100-000-26500-542400	COMPUTERS	548.61	500.00	0.00	500.00	500.00
100-000-26500-542500	OTHER EQUIPMENT	0.00	0.00	0.00	0.00	0.00
TOTAL:		90,131.66	84,400.13	84,346.12	84,956.38	86,594.47
TOTAL:	26500 MUNICIPAL COURT	90,131.66	84,400.13	84,346.12	84,956.38	86,594.47

<u>Account</u>	<u>Police</u>	<u>Actual Expense</u> <u>FY2016</u>	<u>Approved Budget</u> <u>FY2017</u>	<u>Actual Expense</u> <u>FY2017</u>	<u>Approved Budget</u> <u>FY2018</u>	<u>Approved Budget</u> <u>FY2019</u>
100-000-32000-511100	REGULAR EMPLOYEES	831,855.65	858,827.32	831,928.00	848,985.80	829,802.36
100-000-32000-511300	OVERTIME	39,893.60	35,000.00	33,576.26	35,000.00	35,000.00
100-000-32000-511400	ACCRUED VACATION	0.00	0.00	0.00	0.00	0.00
100-000-32000-511410	ACCRUED COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-000-32000-512000	FRINGE BENEFITS	946.77	1,650.00	1,487.21	1,650.00	1,650.00
100-000-32000-512100	GROUP INSURANCE	223,025.36	233,388.00	227,480.90	274,190.40	241,876.20
100-000-32000-512200	SOCIAL SECURITY (FICA) CONTRIB	51,325.42	52,996.69	50,172.92	50,911.21	53,720.05
100-000-32000-512300	MEDICARE	12,003.44	12,394.39	11,733.99	11,874.22	12,563.56
100-000-32000-512400	RETIREMENT CONTRIBUTION	48,671.12	47,578.99	50,585.34	50,694.06	48,891.07
100-000-32000-512500	TUITION REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
100-000-32000-512600	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
100-000-32000-512700	WORKERS COMPENSATION	42,225.51	40,985.63	47,133.48	42,245.34	43,777.87
100-000-32000-512900	OTHER EMPLOYEE BENEFITS	58,343.77	0.00	0.00	0.00	0.00
100-000-32000-521200	PROFESSIONAL	16,781.40	18,000.00	10,629.81	15,000.00	15,000.00
100-000-32000-521300	TECHNICAL	3,901.23	3,000.00	6,163.48	15,161.00	14,500.00
100-000-32000-522130	CUSTODIAL	0.00	0.00	0.00	0.00	0.00
100-000-32000-522200	REPAIR / MAINT.- BLDG	1,591.00	5,000.00	1,747.98	5,000.00	4,000.00
100-000-32000-522210	REPAIR / MAINT.- VEHICLE	12,356.61	10,000.00	14,137.20	12,000.00	13,000.00
100-000-32000-522220	REPAIR / MAINT. - EQUIP	3,685.33	5,200.00	2,701.95	4,000.00	4,000.00
100-000-32000-522310	RENTAL OF LAND & BUILDINGS	0.00	0.00	100.00	0.00	0.00
100-000-32000-522320	RENTAL OF EQUIP AND VEHICLES	3,337.58	3,000.00	3,398.93	3,000.00	3,000.00
100-000-32000-523100	INS-OTHER THAN EMP BENEF	33,211.66	32,054.46	35,054.46	36,792.20	37,661.06
100-000-32000-523110	COMMERCIAL INS/DEDUCT	0.00	0.00	0.00	0.00	0.00
100-000-32000-523200	COMMUNICATIONS-TELEPHONE	4,079.24	5,500.00	4,379.22	5,500.00	5,500.00
100-000-32000-523210	COMMUNICATIONS-MOBILE PHONE	6,951.24	6,500.00	6,830.23	7,000.00	7,000.00
100-000-32000-523230	COMMUNICATIONS-POSTAGE	525.42	400.00	408.93	400.00	300.00
100-000-32000-523300	ADVERTISING	0.00	300.00	199.00	350.00	350.00
100-000-32000-523400	PRINTING AND BINDING	185.14	250.00	538.17	300.00	300.00
100-000-32000-523500	TRAVEL	998.10	1,500.00	214.66	1,500.00	1,500.00
100-000-32000-523550	DONATIONS & CONTRIBUTIONS	0.00	0.00	1,000.00	0.00	0.00
100-000-32000-523600	DUES AND FEES	387.00	500.00	163.00	500.00	500.00

<u>Account</u>	<u>Police</u>	<u>Actual Expense</u> <u>FY2016</u>	<u>Approved Budget</u> <u>FY2017</u>	<u>Actual Expense</u> <u>FY2017</u>	<u>Approved Budget</u> <u>FY2018</u>	<u>Approved Budget</u> <u>FY2019</u>
100-000-32000-523700	EDUCATION AND TRAINING	313.00	2,000.00	1,283.75	2,500.00	2,300.00
100-000-32000-523850	CONTRACT LABOR	0.00	0.00	110.00	0.00	0.00
100-000-32000-531100	GENERAL SUPPLIES & MAT'L	6,820.28	6,000.00	5,701.38	6,000.00	6,000.00
100-000-32000-531210	WATER / SEWERAGE	803.33	750.00	761.90	750.00	750.00
100-000-32000-531215	STORM WATER UTILITY FEES	70.00	0.00	70.00	0.00	0.00
100-000-32000-531220	NATURAL GAS	624.73	900.00	508.44	900.00	900.00
100-000-32000-531230	ELECTRICITY	10,841.64	11,000.00	10,711.08	11,000.00	11,000.00
100-000-32000-531270	GASOLINE / DIESEL	33,923.47	40,000.00	39,194.93	35,000.00	35,000.00
100-000-32000-531300	FOOD	127.50	500.00	479.60	500.00	750.00
100-000-32000-531400	BOOKS AND PERIODICALS	0.00	250.00	0.00	250.00	250.00
100-000-32000-531600	SMALL EQUIPMENT	570.31	0.00	24.99	0.00	0.00
100-000-32000-531700	OTHER SUPPLIES	6,134.82	5,000.00	1,161.33	4,000.00	4,000.00
100-000-32000-541200	SITE IMPROVEMENT	0.00	0.00	0.00	0.00	0.00
100-000-32000-541300	BUILDINGS	0.00	0.00	0.00	0.00	0.00
100-000-32000-542100	MACHINERY & EQUIPMENT	855.71	500.00	0.00	500.00	500.00
100-000-32000-542200	VEHICLES	116,000.00	0.00	229.00	65,000.00	31,800.00
100-000-32000-542300	FURNITURE AND FIXTURES	0.00	1,000.00	0.00	1,000.00	1,000.00
100-000-32000-542400	COMPUTERS	6,359.11	19,000.00	15,084.07	2,500.00	3,500.00
100-000-32000-542500	OTHER EQUIPMENT	-571.15	1,000.00	10,497.53	2,500.00	2,500.00
100-000-32000-581200	CAPITAL LEASE PRINCIPAL	27,439.07	48,961.31	48,070.84	63,776.27	58,558.27
100-000-32000-582200	CAPITAL LEASE INTEREST	4,042.18	6,518.62	6,557.89	7,929.89	5,020.91
TOTAL:		1,610,635.59	1,517,405.41	1,482,211.85	1,626,160.39	1,537,721.35
TOTAL:	32000 POLICE	1,610,635.59	1,517,405.41	1,482,211.85	1,626,160.39	1,537,721.35

<u>Account</u>	<u>Public Works</u>	<u>Actual Expense</u> <u>FY2016</u>	<u>Approved Budget</u> <u>FY2017</u>	<u>Actual Expense</u> <u>FY2017</u>	<u>Approved Budget</u> <u>FY2018</u>	<u>Approved Budget</u> <u>FY2019</u>
100-000-41000-511100	REGULAR EMPLOYEES	77,232.31	88,004.80	83,947.95	88,004.80	85,654.40
100-000-41000-511300	OVERTIME	3,236.43	1,715.00	2,964.38	2,500.00	2,500.00
100-000-41000-511400	ACCRUED VACATION	0.00	0.00	0.00	0.00	0.00
100-000-41000-512000	FRINGE BENEFITS	400.00	450.00	300.00	450.00	450.00
100-000-41000-512100	GROUP INSURANCE	32,682.80	45,778.80	35,549.60	35,510.40	34,434.00
100-000-41000-512200	SOCIAL SECURITY (FICA) CONTRIB	4,581.65	5,073.08	5,114.32	5,038.79	5,493.47
100-000-41000-512300	MEDICARE	1,071.53	1,186.45	890.96	1,178.43	1,284.76
100-000-41000-512400	RETIREMENT CONTRIBUTION	4,928.53	4,650.75	5,156.12	4,779.88	5,046.49
100-000-41000-512600	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
100-000-41000-512700	WORKERS COMPENSATION	11,388.27	11,477.48	12,517.97	11,544.57	11,243.48
100-000-41000-512900	OTHER EMPLOYEE BENEFITS	6,632.75	0.00	0.00	0.00	0.00
100-000-41000-521200	PROFESSIONAL	11,557.76	10,000.00	1,954.00	5,000.00	5,000.00
100-000-41000-521300	TECHNICAL	0.00	0.00	0.00	0.00	0.00
100-000-41000-522110	DISPOSAL	0.00	0.00	0.00	0.00	0.00
100-000-41000-522130	CUSTODIAL	0.00	0.00	0.00	0.00	0.00
100-000-41000-522140	LAWN & GROUNDS CARE	0.00	0.00	7.75	0.00	0.00
100-000-41000-522200	REPAIR / MAINT.- BLDG	375.00	1,500.00	785.66	1,500.00	1,500.00
100-000-41000-522210	REPAIR / MAINT.- VEHICLE	2,207.39	3,000.00	3,243.39	5,000.00	6,500.00
100-000-41000-522220	REPAIR / MAINT. - EQUIP	12,418.19	10,000.00	12,852.83	11,000.00	11,000.00
100-000-41000-522310	RENTAL OF LAND AND BUILDINGS	0.00	0.00	0.00	0.00	0.00
100-000-41000-522320	RENTAL OF EQUIP AND VEHICLES	1,245.65	1,000.00	1,746.30	1,000.00	1,000.00
100-000-41000-523100	INS-OTHER THAN EMP BENEF	7,088.58	5,630.88	5,630.88	5,755.96	4,791.10
100-000-41000-523110	COMMERCIAL INS/DEDUCT	0.00	0.00	0.00	0.00	0.00
100-000-41000-523200	COMMUNICATIONS-TELEPHONE	4,080.10	6,000.00	4,820.94	6,000.00	6,000.00
100-000-41000-523210	COMMUNICATIONS-MOBILE PHONE	919.62	900.00	986.02	900.00	900.00
100-000-41000-523230	COMMUNICATIONS-POSTAGE	23.06	100.00	97.80	100.00	100.00
100-000-41000-523300	ADVERTISING	1,207.96	0.00	274.08	0.00	0.00
100-000-41000-523400	PRINTING AND BINDING	433.15	400.00	321.37	400.00	400.00
100-000-41000-523500	TRAVEL	0.00	0.00	0.00	0.00	100.00
100-000-41000-523600	DUES AND FEES	305.00	300.00	247.00	300.00	300.00
100-000-41000-523700	EDUCATION AND TRAINING	95.00	1,000.00	155.75	1,000.00	1,500.00
100-000-41000-523850	CONTRACT LABOR	160.00	0.00	0.00	0.00	0.00
100-000-41000-531100	GENERAL SUPPLIES & MAT'L	8,085.84	12,000.00	6,765.47	12,000.00	12,000.00
100-000-41000-531210	WATER / SEWERAGE	1,367.71	1,000.00	949.05	1,000.00	1,000.00

<u>Account</u>	<u>Public Works</u>	<u>Actual Expense</u> <u>FY2016</u>	<u>Approved Budget</u> <u>FY2017</u>	<u>Actual Expense</u> <u>FY2017</u>	<u>Approved Budget</u> <u>FY2018</u>	<u>Approved Budget</u> <u>FY2019</u>
100-000-41000-531215	STORM WATER UTILITY FEES	300.00	0.00	300.00	0.00	300.00
100-000-41000-531220	NATURAL GAS	0.00	0.00	0.00	0.00	0.00
100-000-41000-531230	ELECTRICITY	4,990.07	5,000.00	5,993.87	5,000.00	7,000.00
100-000-41000-531270	GASOLINE / DIESEL	3,771.05	2,000.00	4,752.19	3,000.00	5,000.00
100-000-41000-531275	TIRE DISPOSAL	664.04	700.00	0.00	0.00	500.00
100-000-41000-531300	FOOD	512.48	400.00	390.84	400.00	400.00
100-000-41000-531400	BOOKS AND PERIODICALS	298.50	0.00	0.00	0.00	0.00
100-000-41000-531600	SMALL EQUIPMENT	494.08	1,000.00	1,030.59	1,000.00	1,000.00
100-000-41000-531700	OTHER SUPPLIES	1,244.26	1,000.00	1,249.07	1,000.00	1,000.00
100-000-41000-541300	BUILDINGS	0.00	0.00	0.00	0.00	0.00
100-000-41000-542100	MACHINERY & EQUIPMENT	0.00	0.00	3,450.00	0.00	0.00
100-000-41000-542200	VEHICLES	0.00	0.00	0.00	0.00	0.00
100-000-41000-542300	FURNITURE AND FIXTURES	0.00	0.00	0.00	0.00	0.00
100-000-41000-542400	COMPUTERS	180.00	0.00	0.00	0.00	500.00
100-000-41000-542500	OTHER EQUIPMENT	430.00	0.00	249.99	0.00	0.00
TOTAL:		206,608.76	221,267.24	204,696.14	210,362.83	213,897.70
TOTAL:	41000 PUBLIC WORKS	206,608.76	221,267.24	204,696.14	210,362.83	213,897.70

<u>Account</u>	<u>Roads</u>	<u>Actual Expense</u> <u>FY2016</u>	<u>Approved Budget</u> <u>FY2017</u>	<u>Actual Expense</u> <u>FY2017</u>	<u>Approved Budget</u> <u>FY2018</u>	<u>Approved Budget</u> <u>FY2019</u>
100-000-42200-511100	REGULAR EMPLOYEES	0.00	0.00	0.00	0.00	0.00
100-000-42200-511300	OVERTIME	0.00	0.00	0.00	0.00	0.00
100-000-42200-512400	RETIREMENT	0.00	0.00	0.00	0.00	0.00
100-000-42200-521200	PROFESSIONAL	0.00	1,800.00	608.00	1,400.00	1,400.00
100-000-42200-521300	TECHNICAL	0.00	0.00	0.00	0.00	0.00
100-000-42200-522110	DISPOSAL	850.00	500.00	0.00	500.00	0.00
100-000-42200-522140	LAWN & GROUNDS CARE	0.00	0.00	232.78	0.00	0.00
100-000-42200-522210	REPAIR / MAINT.- VEHICLE	4,266.90	6,000.00	6,508.12	6,200.00	7,000.00
100-000-42200-522220	REPAIR / MAINT. - EQUIP	11,733.32	18,000.00	17,130.38	15,000.00	15,000.00
100-000-42200-522320	RENTAL OF EQUIP AND VEHICLES	1,615.12	0.00	0.00	0.00	0.00
100-000-42200-523100	INS-OTHER THAN EMP BENEF	2,504.79	2,359.06	2,359.06	2,939.00	2,081.86
100-000-42200-523210	COMMUNICATIONS-MOBILE PHONE	0.00	0.00	0.00	0.00	0.00
100-000-42200-523300	ADVERTISING	0.00	0.00	0.00	0.00	0.00
100-000-42200-523850	CONTRACT LABOR	350.00	0.00	0.00	0.00	0.00
100-000-42200-531100	GENERAL SUPPLIES & MAT'L	26,693.73	30,000.00	17,630.48	26,000.00	26,000.00
100-000-42200-531270	GASOLINE/ DIESEL	3,689.09	10,000.00	2,259.12	6,000.00	5,000.00
100-000-42200-531400	BOOKS & PERIODICALS	0.00	0.00	0.00	0.00	0.00
100-000-42200-531700	OTHER SUPPLIES	0.00	0.00	0.00	0.00	0.00
100-000-42200-541400	INFRASTRUCTURE	13,253.42	0.00	238.00	0.00	10,000.00
100-000-42200-542100	MACHINERY & EQUIPMENT	0.00	0.00	0.00	0.00	38,000.00
100-000-42200-542200	VEHICLE	0.00	0.00	0.00	0.00	0.00
100-000-42200-542300	FURNITURE AND FIXTURES	0.00	0.00	0.00	0.00	0.00
100-000-42200-542500	OTHER EQUIPMENT	0.00	0.00	380.00	0.00	0.00
TOTAL:		64,956.37	68,659.06	47,345.94	58,039.00	104,481.86
TOTAL:	42200 ROADS	64,956.37	68,659.06	47,345.94	58,039.00	104,481.86

<u>Account</u>	<u>Street Lighting</u>	<u>Actual Expense</u> FY2016	<u>Approved Budget</u> FY2017	<u>Actual Expense</u> FY2017	<u>Approved Budget</u> FY2018	<u>Approved Budget</u> FY2019
100-000-42600-531230	ELECTRICITY	90,447.93	89,000.00	93,661.42	92,000.00	94,000.00
TOTAL:		90,447.93	89,000.00	93,661.42	92,000.00	94,000.00
TOTAL:	42600 STREET LIGHTING	90,447.93	89,000.00	93,661.42	92,000.00	94,000.00

<u>Account</u>	<u>Special Events/Festivals</u>	<u>Actual Expense</u> <u>FY2016</u>	<u>Approved Budget</u> <u>FY2017</u>	<u>Actual Expense</u> <u>FY2017</u>	<u>Approved Budget</u> <u>FY2018</u>	<u>Approved Budget</u> <u>FY2019</u>
100-000-61920-511100	REGULAR EMPLOYEES	0.00	0.00	0.00	0.00	0.00
100-000-61920-511300	OVERTIME	0.00	0.00	0.00	0.00	0.00
100-000-61920-512400	RETIREMENT CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
100-000-61920-521200	PROFESSIONAL	14,000.00	14,000.00	14,160.00	14,000.00	16,000.00
100-000-61920-521300	TECHNICAL	0.00	0.00	0.00	0.00	0.00
100-000-61920-521310	RENTAL OF LAND & BLDGS	0.00	0.00	0.00	0.00	0.00
100-000-61920-522320	RENTAL OF EQUIP AND VEHICLES	1,445.00	1,500.00	1,991.25	1,500.00	1,500.00
100-000-61920-523100	INS-OTHER THAN EMP BENEFITS	1,533.00	1,346.00	1,346.00	1,122.33	1,230.83
100-000-61920-523210	COMMUNICATIONS-MOBILE PHONE	0.00	0.00	0.00	0.00	0.00
100-000-61920-523230	COMMUNICATIONS-POSTAGE	95.24	150.00	248.44	150.00	150.00
100-000-61920-523300	ADVERTISING	1,099.10	3,000.00	1,567.45	3,000.00	3,000.00
100-000-61920-523400	PRINTING AND BINDING	354.98	1,000.00	175.00	1,000.00	0.00
100-000-61920-523500	TRAVEL	0.00	0.00	0.00	0.00	0.00
100-000-61920-523600	DUES AND FEES	15.00	500.00	336.88	700.00	700.00
100-000-61920-523850	CONTRACT LABOR	2,075.00	3,000.00	2,450.00	3,000.00	3,000.00
100-000-61920-531100	GENERAL SUPPLIES & MAT'L	10,450.14	10,000.00	13,013.97	15,000.00	15,000.00
100-000-61920-531270	GASOLINE / DIESEL	0.00	0.00	0.00	0.00	0.00
100-000-61920-531300	FOOD	972.06	1,000.00	1,376.09	1,000.00	1,000.00
100-000-61920-531600	SMALL EQUIPMENT	492.14	0.00	0.00	0.00	0.00
100-000-61920-531700	OTHER SUPPLIES	390.00	250.00	332.50	250.00	250.00
100-000-61920-542500	OTHER EQUIPMENT	0.00	0.00	0.00	0.00	0.00
TOTAL:		32,921.66	35,746.00	36,997.58	40,722.33	41,830.83
TOTAL:	61920 SPECIAL EVENTS/FESTIVALS	32,921.66	35,746.00	36,997.58	40,722.33	41,830.83

<u>Account</u>	<u>Parks</u>	<u>Actual Expense</u> <u>FY2016</u>	<u>Approved Budget</u> <u>FY2017</u>	<u>Actual Expense</u> <u>FY2017</u>	<u>Approved Budget</u> <u>FY2018</u>	<u>Approved Budget</u> <u>FY2019</u>
100-000-62000-511100	REGULAR EMPLOYEES	21,329.60	41,995.20	41,995.20	41,995.20	43,035.20
100-000-62000-511300	OVERTIME	0.00	0.00	0.00	0.00	0.00
100-000-62000-512000	FRINGE BENEFITS	75.00	150.00	239.87	150.00	150.00
100-000-62000-512100	GROUP INSURANCE	1,007.60	129.60	135.60	136.80	136.80
100-000-62000-512200	SOCIAL SECURITY (FICA) CONTRIB	1,327.09	2,613.00	2,612.94	2,613.00	2,677.48
100-000-62000-512300	MEDICARE	310.35	611.11	611.10	611.11	626.19
100-000-62000-512400	RETIREMENT CONTRIBUTION	739.76	2,219.30	2,496.95	2,495.63	2,535.50
100-000-62000-512600	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
100-000-62000-512700	WORKERS COMPENSATION	560.80	1,104.21	1,269.84	1,104.21	1,131.45
100-000-62000-512900	P/R ACCRUED VAC.LIABILITY	870.59	0.00	0.00	0.00	0.00
100-000-62000-521200	PROFESSIONAL	3,307.00	5,000.00	3,525.49	5,000.00	5,000.00
100-000-62000-521300	TECHNICAL	0.00	0.00	0.00	0.00	0.00
100-000-62000-522130	CUSTODIAL	0.00	0.00	0.00	0.00	0.00
100-000-62000-522140	LAWN & GROUNDS CARE	3,480.00	4,000.00	4,054.78	4,600.00	8,850.00
100-000-62000-522200	REPAIR / MAINT.- BLDG	1,332.94	2,000.00	2,309.04	2,000.00	2,000.00
100-000-62000-522210	REPAIR / MAINT. - VEHICLE	156.48	1,500.00	0.00	1,500.00	1,500.00
100-000-62000-522220	REPAIR / MAINT. - EQUIP	2,818.19	5,000.00	4,616.86	5,000.00	5,000.00
100-000-62000-522310	RENTAL OF LAND AND BUILDINGS	0.00	1,000.00	0.00	0.00	0.00
100-000-62000-522320	RENTAL OF EQUIP. AND VEHICLES	2,281.08	0.00	1,200.65	1,500.00	1,500.00
100-000-62000-523100	INS-OTHER THAN EMP BENEFITS	2,891.57	3,008.12	3,008.12	3,520.20	2,772.68
100-000-62000-523200	COMMUNICATIONS-TELEPHONE	864.13	1,000.00	165.10	1,000.00	0.00
100-000-62000-523210	COMMUNICATIONS-MOBILE PHONE	377.04	0.00	632.10	0.00	0.00
100-000-62000-523230	COMMUNICATIONS - POSTAGE	51.81	100.00	261.71	100.00	0.00
100-000-62000-523300	ADVERTISING	515.00	1,000.00	510.53	1,000.00	1,000.00
100-000-62000-523400	PRINTING AND BINDING	215.81	500.00	80.00	500.00	600.00
100-000-62000-523500	TRAVEL	524.14	500.00	58.00	750.00	750.00
100-000-62000-523550	TRAVEL - OWL'S PROGRAM	0.00	0.00	0.00	5,000.00	5,000.00
100-000-62000-523600	DUES AND FEES	500.00	500.00	704.88	1,000.00	1,000.00
100-000-62000-523700	EDUCATION AND TRAINING	755.00	700.00	145.75	700.00	1,000.00
100-000-62000-523850	CONTRACT LABOR	335.00	0.00	96.00	0.00	0.00
100-000-62000-531100	GENERAL SUPPLIES & MAT'L	10,680.12	20,000.00	11,942.48	20,000.00	20,000.00
100-000-62000-531210	WATER / SEWERAGE	6,331.00	5,000.00	6,271.66	5,000.00	5,000.00
100-000-62000-531215	STORM WATER UTILITY FEES	210.00	250.00	210.00	250.00	250.00
100-000-62000-531220	NATURAL GAS	469.63	750.00	501.47	750.00	750.00
100-000-62000-531230	ELECTRICITY	12,639.80	13,500.00	13,201.84	13,500.00	13,500.00
100-000-62000-531270	GASOLINE / DIESEL	371.43	2,500.00	689.42	2,500.00	2,500.00
100-000-62000-531300	FOOD	168.94	500.00	0.00	500.00	750.00

<u>Account</u>	<u>Parks</u>	<u>Actual Expense</u> <u>FY2016</u>	<u>Approved Budget</u> <u>FY2017</u>	<u>Actual Expense</u> <u>FY2017</u>	<u>Approved Budget</u> <u>FY2018</u>	<u>Approved Budget</u> <u>FY2019</u>
100-000-62000-531600	SMALL EQUIPMENT	63.00	0.00	0.00	0.00	0.00
100-000-62000-531700	OTHER SUPPLIES	257.99	400.00	287.90	400.00	400.00
100-000-62000-541200	SITE IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
100-000-62000-541400	INFRASTRUCTURE	0.00	0.00	0.00	0.00	0.00
100-000-62000-542100	MACHINERY & EQUIPMENT	0.00	0.00	0.00	11,800.00	11,800.00
100-000-62000-542200	VEHICLES	0.00	0.00	0.00	0.00	0.00
100-000-62000-542300	FURNITURE AND FIXTURES	0.00	0.00	0.00	0.00	0.00
100-000-62000-542500	OTHER EQUIPMENT	0.00	500.00	3,634.35	500.00	0.00
100-000-62000-581200	CAPITAL LEASE PRINCIPAL	0.00	3,239.39	2,912.77	3,661.70	3,783.51
100-000-62000-582200	CAPITAL LEASE INTEREST	0.00	519.42	532.25	472.32	350.50
TOTAL:		77,817.89	121,789.35	110,914.65	141,610.17	145,349.31
TOTAL:	62000 PARKS	77,817.89	121,789.35	110,914.65	141,610.17	145,349.31

<u>Account</u>	<u>Library</u>	<u>Actual Expense</u> <u>FY2016</u>	<u>Approved Budget</u> <u>FY2017</u>	<u>Actual Expense</u> <u>FY2017</u>	<u>Approved Budget</u> <u>FY2018</u>	<u>Approved Budget</u> <u>FY2019</u>
100-000-65000-511100	REGULAR EMPLOYEES	0.00	0.00	0.00	0.00	0.00
100-000-65000-512100	GROUP INSURANCE	0.00	0.00	0.00	0.00	0.00
100-000-65000-512200	SOCIAL SECURITY (FICA) CONTRIB	0.00	0.00	0.00	0.00	0.00
100-000-65000-512300	MEDICARE	0.00	0.00	0.00	0.00	0.00
100-000-65000-521300	TECHNICAL	0.00	0.00	0.00	0.00	0.00
100-000-65000-522200	REPAIR / MAINT.- BLDG	0.00	0.00	0.00	0.00	0.00
100-000-65000-523200	COMMUNICATIONS-TELEPHONE	0.00	0.00	0.00	0.00	0.00
100-000-65000-523700	EDUCATION AND TRAINING	0.00	0.00	0.00	0.00	0.00
100-000-65000-531100	GENERAL SUPPLIES & MAT'L	0.00	0.00	0.00	0.00	0.00
100-000-65000-531210	WATER / SEWERAGE	0.00	0.00	0.00	0.00	0.00
100-000-65000-531220	NATURAL GAS	0.00	0.00	0.00	0.00	0.00
100-000-65000-531230	ELECTRICITY	0.00	0.00	0.00	0.00	0.00
100-000-65000-531600	SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00
100-000-65000-531700	OTHER SUPPLIES	0.00	0.00	0.00	0.00	0.00
100-000-65000-571000	INTERGOVERNMENTAL	127,900.00	131,700.00	131,700.00	131,700.00	131,700.00
TOTAL:		127,900.00	131,700.00	131,700.00	131,700.00	131,700.00
TOTAL:	65000 LIBRARY	127,900.00	131,700.00	131,700.00	131,700.00	131,700.00

<u>Account</u>	<u>Planning & Zoning</u>	<u>Actual Expense</u> <u>FY2016</u>	<u>Approved Budget</u> <u>FY2017</u>	<u>Actual Expense</u> <u>FY2017</u>	<u>Approved Budget</u> <u>FY2018</u>	<u>Approved Budget</u> <u>FY2019</u>
100-000-74100-511100	REGULAR EMPLOYEES	82,316.46	119,813.20	93,742.01	116,006.80	86,860.80
100-000-74100-511200	TEMPORARY EMPLOYEES	0.00	0.00	0.00	0.00	0.00
100-000-74100-511300	OVERTIME	0.00	0.00	0.00	0.00	0.00
100-000-74100-511400	ACCRUED VACATION	0.00	0.00	0.00	0.00	0.00
100-000-74100-512000	FRINGE BENEFITS	225.00	450.00	389.87	450.00	300.00
100-000-74100-512100	GROUP INSURANCE	5,616.00	15,303.60	7,081.20	10,555.20	17,598.00
100-000-74100-512200	SOCIAL SECURITY (FICA) CONTRIB	5,124.71	7,293.16	5,694.17	7,068.40	5,403.97
100-000-74100-512300	MEDICARE	1,198.56	1,705.66	1,331.65	1,653.09	1,263.83
100-000-74100-512400	RETIREMENT CONTRIBUTION	5,976.66	6,331.72	6,553.13	6,893.87	5,117.57
100-000-74100-512600	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
100-000-74100-512700	WORKERS COMPENSATION	1,832.42	1,773.16	2,039.13	2,228.67	1,271.89
100-000-74100-512900	OTHER EMPLOYEE BENEFITS	1,155.48	0.00	0.00	0.00	0.00
100-000-74100-521100	OFFICIAL / ADMINISTRATIVE	0.00	0.00	0.00	0.00	0.00
100-000-74100-521200	PROFESSIONAL	11,890.15	15,000.00	21,789.48	20,000.00	48,000.00
100-000-74100-521300	TECHNICAL	0.00	0.00	29.49	0.00	0.00
100-000-74100-522210	REPAIR / MAINT.- VEHICLE	0.00	0.00	0.00	0.00	0.00
100-000-74100-522220	REPAIR / MAINT.- EQUIP.	0.00	0.00	0.00	0.00	0.00
100-000-74100-522320	RENTAL OF EQUIP AND VEHICLES	79.20	0.00	79.20	0.00	0.00
100-000-74100-523100	INS.-OTHER THAN EMP BENEFITS	1,563.64	1,389.75	1,389.75	1,169.95	1,264.83
100-000-74100-523210	COMMUNICATIONS-MOBILE PHONE	698.03	500.00	858.30	500.00	800.00
100-000-74100-523230	COMMUNICATIONS-POSTAGE	341.96	700.00	1,446.78	700.00	1,500.00
100-000-74100-523300	ADVERTISING	887.08	200.00	491.70	500.00	500.00
100-000-74100-523400	PRINTING AND BINDING	193.80	150.00	49.99	150.00	100.00
100-000-74100-523500	TRAVEL	0.00	1,550.00	1,623.08	2,000.00	2,000.00
100-000-74100-523600	DUES AND FEES	100.00	750.00	0.00	750.00	750.00
100-000-74100-523700	EDUCATION AND TRAINING	200.00	800.00	945.75	1,000.00	1,000.00
100-000-74100-531100	GENERAL SUPPLIES & MAT'L	2,218.39	2,000.00	2,715.06	2,000.00	2,500.00
100-000-74100-531270	GASOLINE / DIESEL	0.00	750.00	0.00	750.00	750.00
100-000-74100-531300	FOOD	122.18	100.00	431.47	200.00	200.00
100-000-74100-531400	BOOKS AND PERIODICALS	0.00	50.00	0.00	0.00	0.00
100-000-74100-531700	OTHER SUPPLIES	434.74	100.00	210.41	200.00	500.00
100-000-74100-542100	MACHINERY & EQUIPMENT	846.13	0.00	0.00	0.00	0.00
100-000-74100-542200	VEHICLES	0.00	0.00	0.00	0.00	0.00
100-000-74100-542300	FURNITURE AND FIXTURES	528.60	200.00	0.00	200.00	3,000.00
100-000-74100-542400	COMPUTERS	3,216.72	500.00	399.00	3,000.00	2,000.00
100-000-74100-542500	OTHER EQUIPMENT	32.96	100.00	0.00	100.00	100.00
100-000-74100-543000	INTANGIBLES - TRADEMARK/L	178.00	0.00	0.00	0.00	0.00
TOTAL:		126,976.87	177,510.25	149,290.62	178,075.98	182,780.89
TOTAL:	74100 PLANNING & ZONING	126,976.87	177,510.25	149,290.62	178,075.98	182,780.89

<u>Account</u>	<u>Code Enforcement</u>	<u>Actual Expense FY2016</u>	<u>Approved Budget FY2017</u>	<u>Actual Expense FY2017</u>	<u>Approved Budget FY2018</u>	<u>Approved Budget FY2019</u>
100-000-74500-00000-511100	REGULAR EMPLOYEES	15,358.09	30,596.80	30,550.31	31,345.60	32,115.20
100-000-74500-00000-511300	OVERTIME	164.68	1,000.00	635.17	1,000.00	1,000.00
100-000-74500-00000-511400	ACCRUED VACATION	0.00	0.00	0.00	0.00	0.00
100-000-74500-00000-512000	FRINGE BENEFITS	75.00	150.00	150.00	150.00	150.00
100-000-74500-00000-512100	GROUP INSURANCE	8,851.50	15,174.00	15,180.00	15,181.20	17,148.60
100-000-74500-00000-512200	SOCIAL SECURITY (FICA) CONTRIB	873.95	1,805.14	1,660.72	1,786.10	2,062.44
100-000-74500-00000-512300	MEDICARE	204.38	422.17	388.35	417.72	482.35
100-000-74500-00000-512400	RETIREMENT CONTRIBUTION	538.96	1,616.93	1,819.22	1,862.76	1,892.13
100-000-74500-00000-512600	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
100-000-74500-00000-512700	WORKERS COMPENSATION	1,744.55	1,778.01	2,044.71	1,820.39	712.96
100-000-74500-00000-512900	P/R ACCRUED VAC. LIABILITY	529.82	0.00	0.00	0.00	0.00
100-000-74500-00000-521200	PROFESSIONAL	80.00	1,200.00	5,282.41	3,000.00	2,230.00
100-000-74500-00000-522210	REPAIR / MAINT.- VEHICLE	25.35	1,500.00	271.98	1,000.00	1,000.00
100-000-74500-00000-522220	REPAIR / MAINT.- EQUIP	312.49	500.00	305.91	500.00	500.00
100-000-74500-00000-523100	INS.-OTHER THAN EMP BENEFITS	603.81	723.23	723.23	302.87	304.00
100-000-74500-00000-523210	COMMUNICATIONS-MOBILE PHONE	232.32	825.00	348.00	500.00	500.00
100-000-74500-00000-523230	COMMUNICATIONS-POSTAGE	372.73	300.00	228.03	300.00	300.00
100-000-74500-00000-523300	ADVERTISING	0.00	250.00	0.00	200.00	200.00
100-000-74500-00000-523400	PRINTING AND BINDING	141.20	200.00	77.77	300.00	300.00
100-000-74500-00000-523500	TRAVEL	16.69	600.00	505.00	1,200.00	1,400.00
100-000-74500-00000-523600	DUES AND FEES	150.00	100.00	50.00	100.00	100.00
100-000-74500-00000-523700	EDUCATION AND TRAINING	298.75	1,000.00	775.00	1,200.00	1,200.00
100-000-74500-00000-523850	CONTRACT LABOR	1,705.00	2,000.00	2,580.00	2,000.00	1,700.00
100-000-74500-00000-531100	GENERAL SUPPLIES & MAT'L	301.67	300.00	336.37	300.00	350.00
100-000-74500-00000-531270	GASOLINE / DIESEL	545.49	2,500.00	760.99	1,500.00	1,250.00
100-000-74500-00000-531300	FOOD	0.00	0.00	0.00	0.00	0.00
100-000-74500-00000-531400	BOOKS AND PERIODICALS	0.00	250.00	0.00	250.00	200.00
100-000-74500-00000-531700	OTHER SUPPLIES	415.91	500.00	210.00	400.00	500.00
100-000-74500-00000-542200	VEHICLES	0.00	0.00	0.00	0.00	0.00
100-000-74500-00000-542300	FURNITURE AND FIXTURES	0.00	100.00	0.00	100.00	100.00
100-000-74500-00000-542400	COMPUTERS	1,079.45	1,000.00	52.79	650.00	600.00
100-000-74500-00000-542500	OTHER EQUIPMENT	95.96	500.00	0.00	500.00	500.00
TOTAL:		34,717.75	66,891.28	64,935.96	67,866.64	68,797.68
TOTAL:	74500 CODE ENFORCEMENT	34,717.75	66,891.28	64,935.96	67,866.64	68,797.68

<u>Account</u>	<u>DDA</u>	<u>Actual Expense</u> <u>FY2016</u>	<u>Approved Budget</u> <u>FY2017</u>	<u>Actual Expense</u> <u>FY2017</u>	<u>Approved Budget</u> <u>FY2018</u>	<u>Approved Budget</u> <u>FY2019</u>
100-000-75500-511100	REGULAR EMPLOYEES	0.00	0.00	0.00	0.00	0.00
100-000-75500-511300	OVERTIME	0.00	0.00	0.00	0.00	0.00
100-000-75500-512000	FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00
100-000-75500-512100	GROUP INSURANCE	0.00	0.00	0.00	0.00	0.00
100-000-75500-512200	SOCIAL SECURITY (FICA) CONTRIB	0.00	0.00	0.00	0.00	0.00
100-000-75500-512300	MEDICARE	0.00	0.00	0.00	0.00	0.00
100-000-75500-512400	RETIREMENT CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
100-000-75500-512600	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
100-000-75500-512700	WORKERS COMPENSATION	0.00	0.00	0.00	0.00	0.00
100-000-75500-521200	PROFESSIONAL	1,576.00	0.00	256.00	0.00	1,500.00
100-000-75500-521300	TECHNICAL	0.00	0.00	0.00	0.00	0.00
100-000-75500-522320	RENTAL OF EQUIP AND VEHICLES	79.20	0.00	79.20	0.00	0.00
100-000-75000-523100	INS-OTHER THAN EMP BENEF	0.00	0.00	0.00	0.00	0.00
100-000-75500-523200	COMMUNICATIONS - TELEPHONE	0.00	0.00	0.00	0.00	0.00
100-000-75500-523210	COMMUNICATIONS-MOBILE PHONE	0.00	0.00	0.00	0.00	0.00
100-000-75500-523230	COMMUNICATIONS-POSTAGE	20.86	0.00	62.72	0.00	0.00
100-000-75500-523300	ADVERTISING	0.00	1,200.00	55.79	600.00	600.00
100-000-75500-523350	MARKETING	0.00	1,200.00	0.00	600.00	600.00
100-000-75500-523400	PRINTING AND BINDING	73.82	500.00	0.00	500.00	500.00
100-000-75500-523500	TRAVEL	0.00	1,000.00	0.00	500.00	1,000.00
100-000-75500-523600	DUES AND FEES	100.00	500.00	30.00	500.00	750.00
100-000-75500-523700	EDUCATION AND TRAINING	-482.70	1,500.00	0.00	1,000.00	1,000.00
100-000-75500-523850	CONTRACT LABOR	0.00	0.00	0.00	0.00	0.00
100-000-75500-531100	GENERAL SUPPLIES & MAT'L	479.31	250.00	532.26	0.00	500.00
100-000-75500-531270	GASOLINE / DIESEL	0.00	0.00	0.00	0.00	0.00
100-000-75500-531300	FOOD	0.00	150.00	286.05	150.00	200.00
100-000-75500-531400	BOOKS AND PERIODICALS	0.00	0.00	0.00	0.00	0.00
100-000-75500-531600	SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00
100-000-75500-531700	OTHER SUPPLIES	64.00	0.00	0.00	0.00	0.00
100-000-75500-541400	INFRASTRUCTURE	0.00	0.00	0.00	0.00	0.00
100-000-75500-542300	FURNITURE AND FIXTURES	0.00	0.00	0.00	0.00	0.00
TOTAL:		1,910.49	6,300.00	1,302.02	3,850.00	6,650.00
TOTAL:	75500 DDA	1,910.49	6,300.00	1,302.02	3,850.00	6,650.00

<u>Account</u>	<u>MainStreet</u>	<u>Actual Expense</u> <u>FY2016</u>	<u>Approved Budget</u> <u>FY2017</u>	<u>Actual Expense</u> <u>FY2017</u>	<u>Approved Budget</u> <u>FY2018</u>	<u>Approved Budget</u> <u>FY2019</u>
100-000-75650-521200	PROFESSIONAL	3,050.00	3,500.00	2,850.00	3,500.00	3,500.00
100-000-75650-522220	REPAIR/MAINT - EQUIP.	0.00	0.00	59.50	0.00	0.00
100-000-75650-523100	INS-OTHER THAN EMP BENEF	0.00	0.00	0.00	0.00	0.00
100-000-75650-523210	COMMUNICATIONS-MOBILE PHONE	70.44	0.00	0.00	0.00	0.00
100-000-75650-523230	COMMUNICATIONS-POSTAGE	0.00	0.00	0.00	0.00	0.00
100-000-75650-523300	ADVERTISING	1,995.00	2,000.00	0.00	2,000.00	2,000.00
100-000-75650-523350	MARKETING	0.00	2,000.00	0.00	2,000.00	2,000.00
100-000-75650-523400	PRINTING AND BINDING	199.99	500.00	0.00	500.00	500.00
100-000-75650-523500	TRAVEL	30.00	500.00	0.00	500.00	500.00
100-000-75650-523600	DUES AND FEES	380.00	0.00	0.00	0.00	0.00
100-000-75650-523700	EDUCATION AND TRAINING	245.00	500.00	0.00	500.00	500.00
100-000-75650-523850	CONTRACT LABOR	0.00	0.00	0.00	0.00	0.00
100-000-75650-531100	GENERAL SUPPLIES & MAT'L	2,471.00	3,750.00	2,758.24	3,000.00	3,000.00
100-000-75650-531210	WATER/SEWERAGE	0.00	0.00	104.18	0.00	0.00
100-000-75650-531270	GASOLINE / DIESEL	0.00	0.00	0.00	0.00	0.00
100-000-75650-531300	FOOD	63.50	150.00	0.00	200.00	200.00
100-000-75650-531700	OTHER SUPPLIES	0.00	0.00	0.00	0.00	0.00
100-000-75650-542500	OTHER EQUIPMENT	0.00	0.00	342.68	0.00	0.00
TOTAL:		8,504.93	12,900.00	6,114.60	12,200.00	12,200.00
TOTAL:	75650 MAINSTREET	8,504.93	12,900.00	6,114.60	12,200.00	12,200.00

<u>Account</u>	<u>Water</u>	<u>Actual Revenue</u> <u>FY2016</u>	<u>Approved Budget</u> <u>FY2017</u>	<u>Actual Revenue</u> <u>FY2017</u>	<u>Approved Budget</u> <u>FY2018</u>	<u>Approved Budget</u> <u>FY2019</u>
505-000-00000-115300	GEFA - WATER RESVR./LOAN FEES	0.00	0.00	0.00	0.00	0.00
505-000-00000-117300	INFRASTRUCTURE	0.00	0.00	0.00	0.00	0.00
505-000-00000-117601	GEFA INFRASTRUCTURE	0.00	0.00	0.00	0.00	0.00
505-000-00000-117602	GEFA - WATER RESERVOIR	0.00	0.00	0.00	0.00	0.00
505-000-00000-117603	METER /SVS LINE LINE REPLACE	0.00	0.00	0.00	0.00	0.00
505-000-00000-122505	DEFERRED REV-GEFA	0.00	0.00	0.00	0.00	0.00
505-000-00000-122506	DEFERRED REV-GEFA WTR RESVR	0.00	0.00	0.00	0.00	0.00
505-000-00000-122507	DEFERRED REV-GEFA LOAN FEES	0.00	0.00	0.00	0.00	0.00
505-000-00000-122600	DEPOSITS PAYABLE-WATER	0.00	0.00	7,700.00	0.00	0.00
505-000-00000-122601	GEFA INFRASTRUCTURE	0.00	0.00	0.00	0.00	0.00
505-000-00000-344210	WATER CHARGES	1,440,670.18	1,430,000.00	1,466,514.54	1,450,000.00	2,030,000.00
505-000-00000-344211	WATER CHARGE ADJUSTMENTS	0.00	0.00	0.00	0.00	0.00
505-000-00000-344215	WATER CHARGES - LATE CHARGES	52,765.73	58,000.00	50,010.14	58,000.00	58,000.00
505-000-00000-344220	WATER CHARGES - METER INSTALL	36.19	12,000.00	13,500.00	20,000.00	40,000.00
505-000-00000-344255	SEWERAGE CHARGES	41,459.18	28,000.00	40,493.87	56,500.00	56,500.00
505-000-00000-344900	OTHER SVC FEES-WTR/SWR	6,371.46	4,800.00	6,234.98	6,000.00	0.00
505-000-00000-349300	BAD CHECK FEE	1,436.00	1,200.00	917.72	1,200.00	1,200.00
505-000-00000-361000	INTEREST REVENUES	2,720.89	475.00	3,605.97	3,000.00	3,000.00
505-000-00000-389000	MISC. REVENUE - OTHER	1,185.00	1,000.00	1,124.50	1,000.00	1,000.00
505-000-00000-391000	INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00
505-000-00000-392000	PROCEEDS OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
TOTAL:		1,546,644.63	1,535,475.00	1,590,101.72	1,595,700.00	2,189,700.00
TOTAL:	44000 WATER	1,546,644.63	1,535,475.00	1,590,101.72	1,595,700.00	2,189,700.00

<u>Account</u>	<u>Water</u>	<u>Actual Expense</u> <u>FY2016</u>	<u>Approved Budget</u> <u>FY2017</u>	<u>Actual Expense</u> <u>FY2017</u>	<u>Approved Budget</u> <u>FY2018</u>	<u>Approved Budget</u> <u>FY2019</u>
505-000-44000-511100	REGULAR EMPLOYEES	406,717.53	407,357.60	328,209.77	368,846.40	388,390.60
505-000-44000-511300	OVERTIME	3,527.60	7,290.00	5,814.50	3,500.00	3,500.00
505-000-44000-511400	ACCRUED VACATION	0.00	0.00	0.00	0.00	0.00
505-000-44000-512000	FRINGE BENEFITS	1,765.32	1,800.00	1,972.02	1,950.00	1,800.00
505-000-44000-512100	GROUP INSURANCE	103,727.45	90,968.40	75,730.50	81,342.00	115,122.00
505-000-44000-512200	SOCIAL SECURITY (FICA) CONTRIB	24,359.33	24,824.06	19,515.41	21,940.46	24,408.82
505-000-44000-512300	MEDICARE	5,696.77	5,805.63	4,564.08	5,131.23	5,708.51
505-000-44000-512400	RETIREMENT CONTRIBUTION	22,445.70	21,527.45	21,473.83	21,449.53	22,882.78
505-000-44000-512600	UNEMPLOYMENT INSURANCE	0.00	0.00	1,320.00	0.00	0.00
505-000-44000-512700	WORKERS COMPENSATION	21,030.48	15,486.64	17,128.51	16,217.99	19,403.39
505-000-44000-512900	OTHER EMPLOYEE BENEFITS	-5,795.28	0.00	0.00	0.00	0.00
505-000-44000-519999	PERSONNEL COST ALLOCATION	0.00	0.00	0.00	0.00	0.00
505-000-44000-521200	PROFESSIONAL	42,684.24	44,600.00	50,413.85	44,600.00	44,600.00
505-000-44000-521300	TECHNICAL	22,068.01	27,600.00	30,479.52	27,600.00	27,600.00
505-000-44000-522110	DISPOSAL	0.00	0.00	0.00	0.00	0.00
505-000-44000-522130	CUSTODIAL	0.00	0.00	0.00	0.00	0.00
505-000-44000-522140	LAWN & GROUNDS CARE	0.00	0.00	34.89	0.00	0.00
505-000-44000-522200	REPAIR / MAINT.- BLDG	0.00	0.00	131.25	0.00	0.00
505-000-44000-522210	REPAIR / MAINT.- VEHICLE	8,474.37	6,000.00	5,838.37	6,000.00	15,000.00
505-000-44000-522220	REPAIR / MAINT. - EQUIP	23,601.61	5,000.00	5,711.53	5,500.00	5,500.00
505-000-44000-522320	RENTAL OF EQUIP AND VEHICLES	1,878.21	5,000.00	1,864.06	5,000.00	5,000.00
505-000-44000-523000	OTHER PURCHASED SERVICES	7,036.85	6,500.00	7,022.42	6,500.00	6,500.00
505-000-44000-523050	COLLECTIONS FEES/PAST DUE ACCTS	355.98	750.00	210.83	500.00	500.00
505-000-44000-523100	INS-OTHER THAN EMP BENEF	26,101.05	11,993.11	15,293.11	10,158.60	9,566.26
505-000-44000-523110	COMMERCIAL INS/DEDUCT	0.00	0.00	0.00	0.00	0.00
505-000-44000-523200	COMMUNICATIONS-TELEPHONE	6,478.27	7,000.00	7,010.36	7,000.00	7,000.00
505-000-44000-523210	COMMUNICATIONS-MOBILE PHONE	4,065.09	4,000.00	3,819.46	4,000.00	5,000.00
505-000-44000-523230	COMMUNICATIONS-POSTAGE	14,737.25	13,300.00	13,778.24	13,550.00	13,550.00
505-000-44000-523300	ADVERTISING	1,731.82	1,000.00	2,800.34	1,000.00	1,000.00
505-000-44000-523400	PRINTING AND BINDING	16,293.12	14,000.00	14,877.10	16,500.00	16,500.00
505-000-44000-523500	TRAVEL	987.16	1,800.00	1,790.75	1,800.00	1,800.00
505-000-44000-523575	AWARDS	0.00	0.00	102.26	0.00	0.00
505-000-44000-523600	DUES AND FEES	15,044.68	10,000.00	9,526.66	10,000.00	10,000.00
505-000-44000-523700	EDUCATION AND TRAINING	1,637.49	2,000.00	1,044.00	2,000.00	2,000.00
505-000-44000-523750	INTEREST	0.00	0.00	0.00	0.00	0.00
505-000-44000-523850	CONTRACT LABOR	8,524.58	4,000.00	11,324.58	4,000.00	51,184.58

<u>Account</u>	<u>Water</u>	<u>Actual Expense</u> <u>FY2016</u>	<u>Approved Budget</u> <u>FY2017</u>	<u>Actual Expense</u> <u>FY2017</u>	<u>Approved Budget</u> <u>FY2018</u>	<u>Approved Budget</u> <u>FY2019</u>
505-000-44000-523900	OTHER	0.00	0.00	0.00	0.00	0.00
505-000-44000-531100	GENERAL SUPPLIES & MAT'L	91,726.02	100,000.00	45,719.72	100,000.00	100,000.00
505-000-44000-531210	WATER / SEWERAGE	0.00	0.00	370.26	0.00	0.00
505-000-44000-531215	STORM WATER UTILITY FEES	30.00	0.00	30.00	0.00	0.00
505-000-44000-531220	NATURAL GAS	0.00	0.00	0.00	0.00	0.00
505-000-44000-531230	ELECTRICITY	380.37	500.00	497.44	500.00	500.00
505-000-44000-531270	GASOLINE / DIESEL	13,720.26	20,000.00	14,304.51	15,000.00	15,000.00
505-000-44000-531300	FOOD	457.00	0.00	313.81	0.00	1,000.00
505-000-44000-531400	BOOKS & PERIODICALS	0.00	0.00	0.00	0.00	0.00
505-000-44000-531510	WATER PURCHASED - RESALE	458,165.89	379,500.00	387,513.34	425,000.00	667,250.00
505-000-44000-531600	SMALL EQUIPMENT	410.98	900.00	189.99	900.00	900.00
505-000-44000-531610	SEWERAGE PURCHASES	38,486.07	25,000.00	33,993.93	47,000.00	48,000.00
505-000-44000-531700	OTHER SUPPLIES	2,043.93	5,000.00	3,358.03	5,000.00	5,000.00
505-000-44000-541300	BUILDINGS	0.00	0.00	0.00	0.00	0.00
505-000-44000-541400	INFRASTRUCTURE	662.00	0.00	0.00	0.00	60,000.00
505-000-44000-541401	GEFA WTR - INFRASTRUCTURE	0.00	0.00	0.00	0.00	0.00
505-000-44000-541402	CAPITAL PROJ. - INFRASTRUCTURE	0.00	6,000.00	0.00	6,000.00	0.00
505-000-44000-542100	MACHINERY & EQUIPMENT	-3,867.56	0.00	15,727.70	65,000.00	0.00
505-000-44000-542102	CAPITAL PROJ.-SUPPL. & EQUIP.	0.00	0.00	0.00	0.00	0.00
505-000-44000-542200	VEHICLES	0.00	0.00	4,972.30	0.00	0.00
505-000-44000-542300	FURNITURE AND FIXTURES	350.00	0.00	0.00	0.00	0.00
505-000-44000-542400	COMPUTERS	7,085.75	0.00	3,140.26	0.00	0.00
505-000-44000-542500	OTHER EQUIPMENT	0.00	0.00	3,432.84	0.00	1,000.00
505-000-44000-543000	INTANGIBLES - TRADEMARK/L	178.00	0.00	0.00	0.00	0.00
505-000-44000-561000	DEPRECIATION	121,859.04	0.00	0.00	0.00	0.00
505-000-44000-581200	CAPITAL LEASE - PRINCIPAL	0.00	18,383.95	16,909.73	20,267.08	20,984.94
505-000-44000-581300	DEBT SVC. PRINC. - GEFA INFRASTR	0.00	115,319.59	115,319.59	120,257.35	125,406.49
505-000-44000-581305	DEBT SVC. PRINC. - GEFA/WTR RESVR.	0.00	0.00	0.00	0.00	0.00
505-000-44000-582200	CAPITAL LEASE - INTEREST	752.35	2,809.85	2,848.69	2,400.47	1,682.59
505-000-44000-582300	DEBT SVC. INT. - GEFA INFRASTR	81,127.67	76,392.65	76,392.65	71,454.89	66,305.75
505-000-44000-582305	DEBT SVC. INT. - GEFA/WTR RESVR.	13,605.85	18,000.00	13,318.41	20,000.00	20,000.00
TOTAL:		1,612,348.30	1,507,408.93	1,397,155.40	1,584,866.00	1,936,546.71
TOTAL:	44000 WATER	1,612,348.30	1,507,408.93	1,397,155.40	1,584,866.00	1,936,546.71

<u>Account</u>	<u>Stormwater</u>	<u>Actual Revenue</u> FY2016	<u>Approved Budget</u> FY2017	<u>Actual Revenue</u> FY2017	<u>Approved Budget</u> FY2018	<u>Approved Budget</u> FY2019
565-000-00000-319900	PENALTIES/INT.-STORM WTR FEES	1,353.65	859.34	696.00	800.00	800.00
565-000-00000-344260	STORMWATER UTILITY CHARGES	105,623.91	101,600.00	106,548.83	104,000.00	104,000.00
565-000-00000-349300	BAD CHECK FEE	0.00	0.00	0.00	0.00	0.00
565-000-00000-361000	INTEREST REVENUES	0.00	0.00	0.00	0.00	0.00
565-000-00000-389000	MISC REVENUE - OTHER	0.00	0.00	0.00	0.00	0.00
TOTAL:		106,977.56	102,459.34	107,244.83	104,800.00	104,800.00
TOTAL:	43200 STORMWATER	106,977.56	102,459.34	107,244.83	104,800.00	104,800.00

<u>Account</u>	<u>Stormwater</u>	<u>Actual Expense</u> <u>FY2016</u>	<u>Approved Budget</u> <u>FY2017</u>	<u>Actual Expense</u> <u>FY2017</u>	<u>Approved Budget</u> <u>FY2018</u>	<u>Approved Budget</u> <u>FY2019</u>
565-000-43200-511100	REGULAR EMPLOYEES	41,496.00	41,995.20	25,288.80	38,084.80	39,041.60
565-000-43200-511300	OVERTIME	0.00	0.00	0.00	0.00	0.00
565-000-43200-512000	FRINGE BENEFITS	150.00	150.00	75.00	150.00	150.00
565-000-43200-512100	GROUP INSURANCE	5,140.80	5,140.80	5,124.90	15,181.20	17,148.60
565-000-43200-512200	SOCIAL SECURITY (FICA) CONTRIB	2,474.05	2,559.14	1,478.45	2,097.29	2,429.88
565-000-43200-512300	MEDICARE	578.66	598.51	345.81	490.50	568.28
565-000-43200-512400	RETIREMENT CONTRIBUTION	2,310.75	2,192.92	2,346.71	2,263.24	2,300.21
565-000-43200-512600	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
565-000-43200-512700	WORKERS COMPENSATION	924.54	932.29	1,072.13	848.81	2,849.23
565-000-43200-512900	OTHER EMPLOYEE BENEFITS	2,314.05	0.00	0.00	0.00	0.00
565-000-43200-521200	PROFESSIONAL	5,598.43	8,000.00	5,306.74	6,295.34	4,000.00
565-000-43200-521300	TECHNICAL	0.00	0.00	0.00	0.00	0.00
565-000-43200-522110	DISPOSAL	0.00	0.00	0.00	0.00	200.00
565-000-43200-522140	LAWN & GROUNDS CARE	0.00	0.00	0.00	0.00	700.00
565-000-43200-522200	REPAIR / MAINT. - BLDG.	0.00	0.00	112.50	0.00	150.00
565-000-43200-522210	REPAIR / MAINT.- VEHICLE	171.39	300.00	2,569.42	1,200.00	1,200.00
565-000-43200-522220	REPAIR / MAINT. - EQUIP	228.00	230.00	459.41	230.00	230.00
565-000-43200-522320	RENTAL OF EQUIP AND VEHICLES	2,284.95	1,500.00	1,308.53	1,500.00	1,500.00
565-000-43200-523100	INS-OTHER THAN EMP BNEFITS	3,495.38	3,008.12	4,008.12	3,520.20	2,772.68
565-000-43200-523110	COMMERCIAL INS/DEDUCT	0.00	0.00	0.00	0.00	0.00
565-000-43200-523210	COMMUNICATIONS-MOBILE PHONE	348.15	360.00	681.30	360.00	720.00
565-000-43200-523230	COMMUNICATIONS-POSTAGE	43.79	100.00	117.18	100.00	150.00
565-000-43200-523300	ADVERTISING	0.00	125.00	0.00	125.00	125.00
565-000-43200-523350	MARKETING	0.00	150.00	0.00	0.00	0.00
565-000-43200-523400	PRINTING AND BINDING	186.77	200.00	55.25	200.00	200.00
565-000-43200-523500	TRAVEL	60.00	900.00	762.25	600.00	1,000.00
565-000-43200-523600	DUES AND FEES	71.00	100.00	50.00	50.00	60.00
565-000-43200-523700	EDUCATION AND TRAINING	480.00	900.00	920.00	500.00	1,000.00
565-000-43200-531100	GENERAL SUPPLIES & MAT'L	5,626.03	5,000.00	1,248.30	5,000.00	3,341.24
565-000-43200-531215	STORM WATER UTILITY FEES	0.00	0.00	0.00	0.00	0.00
565-000-43200-531270	GASOLINE / DIESEL	773.45	1,000.00	728.24	1,000.00	3,731.20
565-000-43200-531300	FOOD	123.26	150.00	109.52	150.00	150.00
565-000-43200-531600	SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00
565-000-43200-531700	OTHER SUPPLIES	140.40	200.00	379.13	200.00	300.00
565-000-43200-541400	INFRASTRUCTURE	0.00	26,467.36	7,899.47	24,453.62	18,382.08
565-000-43200-542100	MACHINERY & EQUIPMENT	0.00	0.00	0.00	0.00	0.00
565-000-43200-542200	VEHICLES	0.00	0.00	0.00	0.00	0.00
565-000-43200-542400	COMPUTERS	539.75	0.00	0.00	0.00	200.00

<u>Account</u>	<u>Stormwater</u>	<u>Actual Expense</u> <u>FY2016</u>	<u>Approved Budget</u> <u>FY2017</u>	<u>Actual Expense</u> <u>FY2017</u>	<u>Approved Budget</u> <u>FY2018</u>	<u>Approved Budget</u> <u>FY2019</u>
565-000-43200-542500	OTHER EQUIPMENT	201.03	200.00	0.00	200.00	200.00
565-000-43200-561000	DEPRECIATION	2,561.66	0.00	0.00	0.00	0.00
TOTAL:		78,322.29	102,459.34	62,447.16	104,800.00	104,800.00
TOTAL:	43200 STORMWATER	78,322.29	102,459.34	62,447.16	104,800.00	104,800.00

TAB E

FY 2019 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: Administration and Finance -15100

STATEMENT OF SERVICE

The Financial Administration has the primary responsibility for the fiscal integrity of the City of Auburn. Our objective is to provide a financial environment that is secure, encourages the accomplishment of Council's policies and procedures, provides timely and accurate information for human resources, city contracts, documents and minutes and internal financial controls, and assists all levels of management in making prudent financial and administrative decisions

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2018

(NOTE LIST SUBMITTED OBJECTIVES FROM FY 2018 BUDGET INFORMATION AND PLACE COMPLETED, NOT COMPLETED, OR IN PROCESS)

- Present the FY 2017 Audit to Mayor and Council July 2017- COMPLETED
- Prepare final documents for the 2017 Gwinnett SPLOST and 2018 Barrow SPLOST October 2017- COMPLETED
- Prepare and submit the FY 2018 Budget Planning Calendar June 2018- COMPLETED
- Complete the TE Grant "Auburn Trail Head Project" June 2018 - COMPLETED
- Provide Financial Administration to Kilcrease Road and Gwinnett County Road Projects, RDF - CDBG Funds for Auburn Center, 2012 Barrow SPLOST Projects, and Investments June 2017- ON GOING

OBJECTIVES FOR FISCAL YEAR 2018

(MUST HAVE DATE TO BE COMPLETED BY EACH OBJECTIVE)

- Provide Financial Administration to RDF - CDBG Funds for Auburn Center - September 2018
- Provide Financial Administration to 2012 and 2018 Barrow SPLOST Projects, and Investments - September 2018
- Provide Financial Administration to SDS Negotiations with County and Cities - September 2018
- Monitor and Review all Grant, SPLOST, LMIG, Water, Stormwater, and General Fund Accounts - October 2018

- Provide Financial Administration to Barrow County Road and Gwinnett County Road Projects - October 2018
- Provide Financial Administration for Two Water Withdrawal Permits from EPD for Water Supply Project - January 2019
- Present 6-month FY 2018 Report to Council - March 2019
- Present the FY 2018 Audit to Mayor and Council - April 2019
- Prepare and submit the FY 2020 Budget Planning Calendar - May 2019

WORKLOAD MEASURES

Hours worked 8,000 (4 x 40 x 50)

PRODUCTIVITY MEASURES

Administrative Services	(3 x 20 x 50) - 2,000
Council Meetings/ Preparations	(2 x 15 x 50) - 1,000
Human Resources	(1 x 15 x 50) - 750
Financial Control/Management	(2 x 15 x 50) - 1,500
Mayor's Management	(1 x 20 x 50) - 1,000
Maintaining Documents/Contracts	(2 x 15 x 50) - 1,000
Information Technology	(1 x 15 x 50) - 750

AUTHORIZED POSITIONS

4 Full Time Grade: 34-1 21-2 15-1

City Administrator, City Clerk, City Accountant/Human Resources, and Executive Assistant to Mayor and Council

Performance Budget

In addition to the line item budget, the budget document shall include "performance" budget information. The performance budget provides information on the goals and objectives which each department has determined that it seeks to accomplish during the budget year. The performance budget also utilizes "performance indicators" which measure services rendered and departmental efficiency / effectiveness on a historical basis and projects targets of the indicators for the upcoming budget year. The City shall strive to minimize, and reduce if possible, staffing levels required to accomplish its service delivery.

FY 2019 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT NAME: IT-15350

STATEMENT OF SERVICE

Provide Information Technology support to the City through service and maintenance agreements.

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2018

- Continued agreement with Sophicity Technology Management - Completed

OBJECTIVES FOR FISCAL YEAR 2019

- Continue agreement with Sophicity, IT in a Box for City's Information Technology Management

WORKLOAD MEASURES

Workload is handled by outsourcing (Sophicity, IT in a Box)

PRODUCTIVITY MEASURES

- Productivity measures handled by Sophicity, IT in a Box through an IT in a Box Agreement
- Sophicity, IT in a Box
 - Maintain Municipal Networks
 - Maintain Approved Desktops and Laptops
 - Monitor Environment and Network Activity
 - Monitor City Network Room Remotely (Temperature, Water Leaks)
 - Provide Support for Phones, Mobile Phones, I-Pads, and Tablets
 - Review Future Upgrades, Updates, and System or Software Purchases

AUTHORIZED POSITIONS

Workload is handled by outsourcing (Sophicity, IT in a Box)

FY 2019 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: Government Buildings 15650

STATEMENT OF SERVICE

To provide accommodations for all city services in adequate and comfortable surroundings. To maintain the structures in a manner that meets all health and safety criteria

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY2018

- ❖ Construct Equipment Shelter- **Accomplished**
- ❖ Assistant in the renovation of the Cultural Arts & Convention Center – **Accomplished**
- ❖ Assist Parks with the installation of high efficient toilets (HET) at Museum – **Accomplished**

OBJECTIVES FOR FISCAL YEAR 2019

- ❖ Assist Parks with renovations of Museum bathrooms – **Dec 2018**
- ❖ Assist renovations with the Auburn Center - **Sept**

WORKLOAD MEASURES

- ❖ General Maintenance for Grounds & Buildings – **Weekly**
- ❖ Maintain Grounds and Buildings in a safe and attractive manner - **Weekly**

PRODUCTIVITY MEASURES

- ❖ Maintain appearance, water, sewage, and electrical of all city buildings – **Monthly**

AUTHORIZED POSITIONS

N/A

FY 2019 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: 74500 Code Enforcement

STATEMENT OF SERVICE

The Mission of the Code Enforcement Unit is to promote compliance of the citizens, to city ordinances that are for maintaining a safe and healthy environment for the community at large. Code Enforcement works to improve the quality of our community by administering a fair and unbiased enforcement program that identifies and works to correct violations of municipal codes and land use requirements of private property within the city.

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2018 (NOTE LIST SUBMITTED OBJECTIVES FROM FY 2017 BUDGET INFORMATION AND PLACE COMPLETED, NOT COMPLETED, OR IN PROCESS)

1. Code Enforcement training – attend two GACE conference (before **June 2018**). **COMPLETED**
2. Review all city codes / ordinances and make recommendations for revisions prior to **September 2018**. **IN PROCESS**
3. Develop a program that encourages community involvement and awareness of City Codes and the positive effects for everyone in the community when compliance is reached (before **July 2018**). **IN PROCESS**
4. Have an article or insert in the Auburn Messenger to inform citizens of upcoming patrol focus and enforcement in certain areas. To also provide education to the public on Code Enforcement Ordinances and how they impact the community. By making the community more aware of CE presence, we hope to see more compliance (before **December 2017**). **COMPLETED**
5. Begin using social media as another resource to share information and to receive feedback from the citizens of Auburn (before **December 2017**). **COMPLETED**
6. Hold Town Hall workshops (before **September 2018**) with the purpose of person to person community outreach, Q/A and feedback. **COMPLETED** in the form of a Code Enforcement Open House.
7. New Code Enforcement Officer will review all city codes / ordinances and make recommendations for revisions by February 1, 2018. **IN PROCESS** – Officer Winkler took the CE position in August 2016, she has reviewed all city codes and has made several recommendations. She wishes to continue this objective into 2019.

OBJECTIVES FOR FISCAL YEAR 2019 (MUST HAVE DATE TO BE COMPLETED BY EACH OBJECTIVE)

1. Review all city codes / ordinances and make recommendations for revisions prior to **December 2018**.
2. To be fully functioning in Edmunds regarding all areas of the software governing Code Enforcement by **December 2018**.

74500 CODE ENFORCEMENT (CONT.)

3. To create a citizen board with volunteers to encourage community involvement by **June 2019**
4. Continued education by attending two G.A.C.E conferences to obtain level II certification (**September 2019**).
5. New Code Enforcement Officer will review all city codes / ordinances and make recommendations for revisions by February 1, 2018. Officer Winkler took the CE position in August 2016, she has reviewed all city codes and has made several recommendations. She wishes to continue this objective into **2019**.

WORKLOAD MEASURES

Hours Worked: 1 employee x 40 hours (full-time) x 50 weeks = 2,000

PRODUCTIVITY MEASURES

Citizen Complaints	5 hrs. x 50 = 250 hrs.
Cases Investigated	5 hrs. x 50 = 250 hrs.
Patrolling	15 hrs. x 50 = 750 hrs.
Inspection of Properties	5 hrs. x 50 = 250 hrs.
Telephone Follow-ups	4 hrs. x 50 = 200 hrs.
Preparation of Reports	3 hrs. x 50 = 150 hrs.
Testifying in court	1 hrs. x 50 = 50 hrs.
Meetings	1 hrs. x 50 = 50 hrs.
Miscellaneous	1 hrs. x 50 = 50 hrs.
Total	2000 hrs.

AUTHORIZED POSITIONS

1 - FULLTIME / GRADE - 17

Performance Budget

In addition to the line item budget, the budget document shall include "performance" budget information. The performance budget provides information on the goals and objectives which each department has determined that it seeks to accomplish during the budget year. The performance budget also utilizes "performance indicators" which measure services rendered and departmental efficiency / effectiveness on a historical basis and projects targets of the indicators for the upcoming budget year. The City shall

strive to minimize, and reduce if possible, staffing levels required to accomplish its service delivery.

FY 2019 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: COMMUNITY DEVELOPMENT - 74100

STATEMENT OF SERVICE: The core mission of the Community Development Department is to serve as a multi-functional research, facilitation and management resource for the creation and administration of planning directives, economic development, and implementation of the City's long and short-term development objectives. In addition to these responsibilities, this department utilizes its Geographic Information System (GIS) capability for spatial documentation of municipal features and to support other departmental functions through cooperative ventures.

The Community Development Department oversaw various projects completed in 2018, including major aspects to the Auburn Center renovation, Bike Plaza, and Community Garden. Objectives for the FY19 will be to ensure further completion of continuing projects as well as fostering downtown revitalization, guiding future development, event coordination, marketing, and website management.

The listed priorities in the adopted planning documents will continue to guide the work plan for this period:

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2018

(NOTE LIST SUBMITTED OBJECTIVES FROM FY 2018 BUDGET INFORMATION AND PLACE COMPLETED, NOT COMPLETED, OR IN PROCESS)

PROJECT	MEASURE	TIME
Sewer connections for new development	Completion of research and conclusions to determine need for amendment.	COMPLETED
TE project for Third Ave. AKA Bike Plaza	Complete construction	COMPLETED
Whistlestop Shops	Develop constructions plans, Estimated Construction Cost and begin construction for 8' pedestrian path to connect other amenities found in our downtown area.	COMPLETED
Community Garden	Complete remaining improvements. Install additional planters, benches, fencing, entrance, compost station, and storage shed.	NOT COMPLETED

Create GIS map of waterline service	Each quarter collect field data and map one quadrant of the city. To complete mapping waterlines.	NOT COMPLETED
Auburn Center Redevelopment Project (aka) R&R Building Rehabilitation & Conversion	Complete construction	NOT COMPLETED Fall 2018
Central Parking	Begin Construction	NOT COMPLETED
Online Licensing and Permitting	Improve the licensing and permitting by developing online case management.	NOT COMPLETED
New Municipal Complex	Develop constructions plans, Estimated Construction Cost.	NOT COMPLETED

OBJECTIVES FOR FY 2019.

PROJECT	MEASURE	TIME
Sewer connections for new development	Completion of research and conclusions to determine need for amendment.	In Progress
Central Parking	Begin Construction	Fall 2018 – Spring 2019
Community Garden	Complete remaining improvements. Install additional planters, benches, fencing, entrance, compost station, and storage shed.	Summer 2018 - Spring 2019
Online Licensing and Permitting	Improve the licensing and permitting by developing online case management.	In Progress
New Municipal Complex	Develop constructions plans, Estimated Construction Cost.	Fall 2018- Spring 2019

WORKLOAD MEASURES:

Hours worked 4,000 (2 x 40 x 50 = 4,000)

Comp Time Rollover for 2018 30

Comp Time Hours earned for 2017 41.50

Comp Time Hours used in 2017 20.25

Vacation Hours Earned 115.21

Vacation Hours Used 40.50

PRODUCTIVITY MEASURES:

Permit & Licenses 10 hrs. x 2 x 50 wks. = 1,000

Planning & Zoning 15 hrs. x 2 x 50 wks. = 1,500

Inspections 5 hrs. x 2 x 50 wks. = 500

Marketing 5 hrs. x 2 x 50 wks. = 500

Secretarial/Clerical Duties 5 hrs. x 2 x 50 wks. = 500

TOTAL = 4,000

AUTHORIZED POSITIONS:

2 FULLTIME GRADE

1 @ 28

1 @ 15

Performance Budget

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FY 2019 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: 65000 Public Library

STATEMENT OF SERVICE:

To provide Auburn's residents with services and materials which will empower them, raise their aspirations, enhance their employability, and build active citizenship and quality of life in the community.

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2018 (NOTE LIST SUBMITTED OBJECTIVES FROM FY 2018 BUDGET INFORMATION AND PLACE COMPLETED, NOT COMPLETED, OR IN PROCESS)

- Offset rising expenses with a commitment to continued fund-raising efforts (including grant procurement) with a goal of \$5,000 for materials and programming by March 31, 2018.
 - Completed – Acquired \$4987.22 in technology grant money from the state; \$1010 in other grant funding (eclipse glasses, STEM activities, & manager conference expenses; \$2775.46 in materials donations (new and gently used books & DVDs; \$1332 in monetary donations from the Friends of the Auburn Library and other benefactors.
- Continue to raise funds towards a goal of \$33,00 for the Meeting Room Building Fund to secure matching funds from the State of Georgia by July 1, 2018.
 - Completed. We have raised and set aside \$46,000 towards an addition to the library.
- Increase knowledge of the library and its applicable resources and services to the community by hosting or participating in at least two outreach programs per month with community partners, including local schools, other non-profits, senior groups, and the city of Auburn by March 31, 2018.
 - Completed. We have strong connections with many valued community partners, and with our work at the Barrow Book Partnership, local schools, city festivals, county partners, and the many fantastic local businesses, we held 45 outreach events with attendance of 3,294 children, teens, and adults.

OBJECTIVES FOR FISCAL YEAR 2019

(MUST HAVE DATE TO BE COMPLETED BY EACH OBJECTIVE)

- Offset rising expenses with a commitment to continued fund-raising efforts (including grant procurement) with a goal of \$5,000 for materials and programming by March 31, 2019.
- Lobby the State of Georgia's elected officials to support the approval of the Auburn Public Library's building addition from the "Capital Projects – New Construction" list (We have secured our local share of the funding and have been moved into the top ten ranking on the list) by March 31, 2019.

- Increase knowledge of the library and its applicable resources and services as well as visibility to the community by continuing to host or participate in at least two outreach programs per month with community partners, including local schools, other non-profits, senior groups, and the city of Auburn by March 31, 2019.

WORKLOAD MEASURES

Operational hours for FY17	2,500 (45 hours per week x 20 weeks)+ (50 hours per week x 32 weeks)
Staffing hours worked for FY17	8,112 (156 staffing hours per week x 52 weeks)

PRODUCTIVITY MEASURES

Circulation: April 1, 2016 – March 31, 2017 (Includes checking out, checking in, transits, and re-shelving)	62,112 (13% increase over LY)
Programming Attendance: April 1, 2016 – March 31, 2017 (Preparing and performing children's, teen's and adult's programs)	14,603 (34% increase over LY)
Computer Usage: April 1, 2016 – March 31, 2017 (Assistance with sources, usage, computer and print management, and troubleshooting)	13,663 (4% increase over LY)
Wireless Usage: April 1, 2016 – March 31, 2017 (Access network via cell phone, laptop, or tablet)	15,898 (194% increase over LY)
Patron Traffic: April 1, 2016 – March 31, 2017	46,497

<u>AUTHORIZED POSITIONS</u>	4.15 FTE'S
GRADE	1 MANAGER, 8 ASSISTANTS

Performance Budget

In addition to the line item budget, the budget document shall include "performance" budget information. The performance budget provides information on the goals and objectives which each department has determined that it seeks to accomplish during the budget year. The performance budget also utilizes "performance indicators" which measure services rendered and departmental efficiency / effectiveness on a historical basis and projects targets of the indicators for the upcoming budget year. The City shall strive to minimize, and reduce if possible, staffing levels required to accomplish its service delivery.

FY 2019 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT:

Parks & Leisure – 62000 & Special Events - 61920

STATEMENT OF SERVICE

The City of Auburn Parks and Leisure Services Department provides safe, clean, and accessible facilities, parks, and open spaces along with professionally managed leisure activities for all our citizens. Services will be provided to enrich the quality of life for all local citizens and encourage Community pride in the City of Auburn.

The City of Auburn Special Events Department creates and promotes community activities and events for our citizens and visitors to enjoy. Our mission is to bring the community together for food, fun, and fellowship in Downtown Auburn.

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2018 (NOTE LIST SUBMITTED OBJECTIVES FROM FY 2018 BUDGET INFORMATION AND PLACE COMPLETED, NOT COMPLETED, OR IN PROCESS)

PARKS & LEISURE (62000)

- O.W.L.S. Program Enhancement – luncheons and programming planned out 12 months in advance – **Completed**
- O.W.L.S. Monthly Calendar – Create a monthly calendar with luncheon dates and programming to distribute at beginning of calendar year – **Completed**
- Plan 2-3 field trips for the O.W.L.S. during the 2018 calendar year – **In Process – Spring Trip completed, Fall Trip – In Process**
- Renovation of Mary Carter Ballfields – repair/replace damaged fencing and /or safety netting, replace scoreboards, and replace Concession stand roll up door. – **December 2018**
- Complete the master plan for the Auburn Sports Complex, breakdown the project into phases and get smart sheets created for each phase – **In Process**
- Begin the process of obtaining my P&L professional certification and complete at least 1 of the 3 classes required for certification – **In Process – Employment requirement not fulfilled**
- Start the process to obtain my GA Arborist Certification, fulfill the NFC requirements for Auburn to become a “Tree City” – **October 2018**
- Renovate the bathrooms at the new museum – **Sept 2018**
- Plan, organize, and support the AYA baseball/softball programs with the goal to continue to grow the program and expand our age group offerings – **In Process**

- Working with the Parks & Leisure Board, develop a fitness trail and play area in Shackelford Park to attract more of our residents to use the facilities – **In Process**
- Design, plan, and manage the landscape installation in the last 30 days of the project – **October 2017**
- Research, design, and work in conjunction with Alex & Jay to plan and implement the installation of a splash pad in the Whistlestop Shops courtyard – **On hold until 2020**
- Assist with the landscape design, contractor bids, and installation management of the landscaping at the Trailhead TE project – **Infrastructure complete; November 2018**
- Solicit pricing for the sand blasting and re-painting of the Downtown Caboose – **In Process**
- Work with the Archaeology Dept. at UGA to find a graduate student to map the cemetery to assist with keeping the records current, if this option is not available, contract a surveyor that specializes in cemetery mapping to complete the project for us – **Completed**
- Develop a master plan for Parks Mill Ballfields including parking, a playground area, multi – purpose fields, scoreboards, and lights for all fields. The project will be phased out and spreadsheet created to track and record the project – **On hold**
- Auburn Ballfields Electrical - Contractor will be hired to go through and troubleshoot the issues with the field lights and repair all problems found – **Completed**
- Burel Park Electrical Repair and Mapping – A contractor will be hired to troubleshoot, identify, and repair all electrical problems identified. The contractor will also map out all electrical circuits. – **Completed**
- Lakeview / Auburn Sports Complex Storm Water Pond – Assist Public Works with the layout of the pond and park boundaries to insure future park development is not impeded by the pond installation. – **On hold until Fall 2019**
- Installation of new waterwheel in Burel Park – **Completed**
- Construction of Community Garden Entrance – **Completed**
- Oversee the completion of the Auburn Center Renovation project – **August 2018**

SPECIAL EVENTS (61920)

- Oversee the planning, organization, and host all Festivals & Events approved by Council – **Completed**
- Plan and organize the monthly yard sales in Whistlestop Park in the months of March-September – **Completed**
- Work with the DDA to plan and organize “Movies in the Park” in the months of April- **Completed**

OBJECTIVES FOR FISCAL YEAR 2019

(MUST HAVE DATE TO BE COMPLETED BY EACH OBJECTIVE)

PARKS & LEISURE (62000)

- O.W.L.S. Program Enhancement – luncheons and programming planned out 12 months in advance – **January 2019**
- O.W.L.S. Monthly Calendar – Create a monthly calendar with luncheon dates and programming to distribute at beginning of calendar year – **January 2019**
- Plan 2-3 field trips for the O.W.L.S. during the 2018 calendar year – **March 2019**

- Complete the master plan for the Auburn Sports Complex, breakdown the project into phases and get smart sheets created for each phase – **December 2019**
- Begin the process of obtaining my CPRP and CPRE professional certifications and complete within the fiscal year - **Begin certification process November 2018 due to employment requirements; September 2019 for Completion**
- Fullfill the GA. Forestry Commission requirements for Auburn to become a “Tree City” – **IN PROCESS, Completion Date - October 2018**
- Obtain ISA Municipal Arborist Certification – **June 2019**
- Renovate the bathrooms at the new museum – **November 2018**
- Plan, organize, and support the AYA baseball/softball programs with the goal to continue to grow the program and expand our age group offerings – **IN PROCESS**
- Working with the Parks & Leisure Board, develop a fitness trail and play area in Shackelford Park to attract more of our residents to use the facilities – **Spring 2019**
- Research, design, and plan for the installation of tennis courts, basketball courts, and new playground at Auburn Sports Complex (9th St. property) – **March 2019**
- Solicit pricing for the sand blasting and re-painting of the Downtown Caboose – **March 2019**
- Develop a master plan for Parks Mill Ballfields including parking, a playground area, multi – purpose fields, scoreboards, and lights for all fields. The project will be phased out and spreadsheet created to track and record the project – **Sept 2019**
- Lakeview / Auburn Sports Complex Storm Water Pond – Assist Public Works with the layout of the pond and park boundaries to insure future park development is not impeded by the pond installation. – **October 2019**
- Coordinate with DDA to complete the infrastructure in the Community Garden – **January 2019**

SPECIAL EVENTS (61920)

- Oversee the planning, organization, and host all Festivals & Events approved by Council – **August 2019**
- Plan and organize the monthly yard sales in Whistlestop Park in the months of March-September – **January 2018**
- Work with the DDA to plan and organize “Movies in the Park” in the months of April- **November 2019**

WORKLOAD MEASURES

Hours worked 2000 (1 x 40 x 50 = 2000)

PRODUCTIVITY MEASURES

Special Events & Festivals	8 hrs. x 1 x 50 = 400 hrs.
O.W.L.S. Programming	6 hrs. x 1 x 50 = 300 hrs.
Parks Management	26 hrs. x 1 x 50 = 1300 hrs.

Authorized Positions

1 Fulltime Grade 21

Performance Budget

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FY 2019 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT NAME: ELECTIONS-14000

STATEMENT OF SERVICE

Provide Elections services to the City through the service agreement with Barrow County (including the Barrow County Board of Elections and Registration).

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2018

- Continued agreement with Barrow County (including the Barrow County Board of Elections and Registration Office)-Completed

OBJECTIVES FOR FISCAL YEAR 2019

Continue agreement with Barrow County (including the Barrow County Board of Elections and Registration Office)

WORKLOAD MEASURES

Workload is handled by outsourcing (Barrow County Board of Elections and Registration)

PRODUCTIVITY MEASURES

- Prepare necessary paperwork for Barrow County Board of Elections and Registration Office
- Qualify Candidates for the City of Auburn during Election period
- File essential paperwork with the State Ethics Office during qualifying
- Verify that complying notification has been posted in the City's legal organ by Barrow County Board of Elections and Registration Office
- Set Qualifying dates and times

Authorized Positions

None

FY 2018 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: DOWNTOWN DEVELOPMENT AUTHORITY – 75500

STATEMENT OF SERVICES

The purpose of the Auburn Downtown Development Authority is to promote and encourage quality business and economic development, which is reflective of our citizens' civic heritage and the City's small town atmosphere with commitment to our community's future.

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2018

(NOTE LIST SUBMITTED OBJECTIVES FROM FY 2017 BUDGET INFORMATION AND PLACE COMPLETED, NOT COMPLETED, OR IN PROCESS)

PROJECT	MEASURE	TIME
City of Auburn professional marketing brochure	Develop marketing brochure for new development opportunities presented to the city.	NOT COMPLETED
City of Auburn Entrepreneur Packet	Develop packet for entrepreneurs to assist them with starting new businesses in the City of Auburn.	NOT COMPLETED
Market DDA property across from Ingles	Sold property to Fairfield Church for \$30,000	COMPLETED
Market DDA property located at 1386 Atlanta Hwy	Continue to market property's availability.	IN PROCESS
Renovate the house located at 1369 3rd Avenue	David Heavner purchased the property in the Fall of 2017. for the purpose of accommodating a live/work studio for teaching film industry classes.	REMOVED/ NO LONGER A PRIORITY
Georgia Cities week full of activities - 5 th Grade Take over	we partnered with AES for the 5 th Grade Takeover and the Essay contest "If I Were	COMPLETED

	Mayor..." This will culminate in the History & Heroes event set for Saturday, May 6 th .	
Museum open on request	Museum is open on downtown events through volunteers	COMPLETED

OBJECTIVES FOR FISCAL YEAR 2019

(MUST HAVE DATE TO BE COMPLETED BY EACH OBJECTIVE)

PROJECT	MEASURE	TIME
Fundraise to support various events throughout the year including the Smok'n Heroes BBQ Challenge at History & Heroes Event and ice skating rink w/ live reindeer for Sounding off the Christmas Season.	Raise \$15,000.00	ANNUALLY
Develop operating procedures for the future Auburn Center.	Create a manual that lists the instructions, step-by-step, on how to operate and maintain the Auburn Center.	FALL 2018
City of Auburn professional marketing brochure	Develop marketing brochure for new development opportunities presented to the city.	FALL 2018 – SPRING 2019
City of Auburn Entrepreneur Packet	Develop packet for entrepreneurs to assist them with starting new businesses in the City of Auburn.	FALL 2018- SPRING 2019
Market DDA property located at 1386 Atlanta Hwy	Continue to market property's availability.	IN PROCESS

AUTHORIZED POSITIONS

NONE

Performance Budget

In addition to the line item budget, the budget document shall include “performance” budget information. The performance budget provides information on the goals and objectives which each department has determined that it seeks to accomplish during the budget year. The performance budget also utilizes “performance indicators” which measure services rendered and departmental efficiency / effectiveness on a historical basis and projects targets of the indicators for the upcoming budget year. The City shall strive to minimize, and reduce if possible, staffing levels required to accomplish its service delivery.

FY 2018 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: MAIN STREET - 75650

STATEMENT OF SERVICES

The purpose of the City of Auburn Main Street is to affirm and maintain downtown Auburn as the social, cultural, economic and historic focal point of our community. Auburn Main Street is to promote and strengthen downtown Auburn, by providing active support, leadership, incentives, resources and opportunities which result in preservation, beautification and quality economic growth and development.

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2018

(NOTE LIST SUBMITTED OBJECTIVES FROM FY 2017 BUDGET INFORMATION AND PLACE COMPLETED, NOT COMPLETED, OR IN PROCESS)

PROJECT	MEASURE	TIME
Raise \$10,000.00 to support the Smok'n Heroes BBQ Challenge and live reindeer for Sounding off the Christmas Season and other smaller events throughout the year.	Raise \$10,000.00	ANNUALLY
Maintain City of Auburn Main Street Accreditation for 2018	Received accreditation in June 2018	IN PROCESS
Apply for façade grants to assist with downtown development. Establish a streamline process where business owners may apply via DDA for funding.	Improve building facades in the downtown area.	NOT COMPLETED
Attend Main Street conferences	Register online via Georgia Main Street web site.	COMPLETED
Improve downtown streetscape	Arrange Flowers to be placed in the flower pots outside City Hall and the Police Department, the Caboose, the Museum, Electronic Sign, and	COMPLETED

	in Burel Park.	
Establish a downtown business merchant association.	Actively participate with business owners within the Downtown Business District.	IN PROCESS
Promote downtown historical resource preservation.	Revitalize the Old Museum to support expansion of Whistlestop Shops.	IN PROCESS
Recruit and attract new businesses to the Central Business District.	Identify appropriate tenant mix for to the Downtown District. Keep inventories of physical, economic, and human resources that could be vital to new businesses.	IN PROCESS
Develop operating procedures for the future Auburn Center.	Create a manual that lists the instructions, step-by-step, on how to operate and maintain the Auburn Center.	IN PROCESS

OBJECTIVES FOR FISCAL YEAR 2019

PROJECT	MEASURE	TIME
Maintain City of Auburn Main Street Accreditation for 2019	Attend Main Street Conferences and Training. Complete Monthly Reports	SUMMER 2018 – FALL 2019
Improve building facades in the downtown area.	Apply for façade grants to assist with downtown development. Establish a streamline process where business owners may apply via DDA for funding.	FALL 2018 - 2019
Establish a downtown business merchant association.	Actively participate with business owners within the Downtown Business District.	IN PROCESS
Promote downtown historical resource preservation.	Continue revitalizing the Old Museum to support	IN PROCESS

	expansion of Whistlestop Shops.	
Recruit and attract new uses to the Downtown District.	Identify and peruse new uses that are the appropriate tenant mix for to the Downtown District.	IN PROCESS
Develop operating procedures for the future Auburn Center.	Create a manual that lists the instructions, step-by-step, on how to operate and maintain the Auburn Center.	FALL 2018

AUTHORIZED POSITIONS

NONE

Performance Budget

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FY 2019 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: **26500 MUNICIPAL COURT SERVICES**

STATEMENT OF SERVICE

The Court Services' mission is to provide the professional handling of citations in a prompt and efficient manner. We also provide a pre-trial diversion program to better service our customers. The Court contracts with Professional Probation Services (PPS) to manage the fines, fees and community service ordered by the Judge.

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2018

(NOTE LIST SUBMITTED OBJECTIVES FROM FY 2018 BUDGET INFORMATION AND PLACE COMPLETED, NOT COMPLETED, OR IN PROCESS)

1. KEEP THE OPERATING STANDARDS AND PROCEDURES FOR THE MUNICIPAL COURT RECORDS CURRENT AND UP TO DATE BY 09/30/2018. **COMPLETED**
2. TO HAVE THE 2017 DOCUMENTS SCANNED AND ATTACHED TO THE APPROPRIATE CITATION BY 06/30/2018. **COMPLETED**
3. TO KEEP MY COURT CERTIFICATION CURRENT BY COMPLETING ANNUAL TRAINING BEFORE 09/30/2018. **COMPLETED**

OBJECTIVES FOR FISCAL YEAR 2019

(MUST HAVE DATE TO BE COMPLETED BY EACH OBJECTIVE)

1. KEEP THE OPERATING STANDARDS AND PROCEDURES FOR THE MUNICIPAL COURT RECORDS CURRENT AND UP TO DATE BY **08/30/2019**.
2. TO HAVE THE 2018 DOCUMENTS SCANNED AND ATTACHED TO THE APPROPRIATE CITATION BY **06/30/2019**.
3. TO KEEP MY COURT CERTIFICATION CURRENT BY COMPLETING ANNUAL TRAINING BEFORE **09/30/2019**.

WORKLOAD MEASURES

Hours worked: 2,000 (1 x 40 x 50)

PRODUCTIVITY MEASURES

Entering Citations

3 hrs. x 1 x 50 = 150

Phone Calls	4 hrs. x 1 x 50 = 200
Preparing Court Dockets	6 hrs. x 1 x 50 = 300
Court Time	5 hrs. x 1 x 50 = 250
Payments	5 hrs. x 1 x 50 = 250
Processing Citations after Court	4 hrs. x 1 x 50 = 200
Providing Documents	2 hrs. x 1 x 50 = 100
Pre-Trial Diversion	5 hrs. x 1 x 50 = 250
Support Service Backup (PD)	4 hrs. x 1 x 50 = 200
<u>Delivering Documents</u>	<u>2 hrs. x 1 x 50 = 100</u>
Total	2000

AUTHORIZED POSITIONS

GRADE - 21

Performance Budget

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FY 2019 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: 32000 POLICE

STATEMENT OF SERVICE

The Auburn Police Department exists to protect and serve the citizens and visitors of the City of Auburn. The sworn officers and support personnel of the Auburn Police Department are professional, dedicated and community oriented. The officers enforce all state, local laws and city ordinances, protect life, property, and preserve the public peace and safety. We will be proactive in preventing crime and local disorder. We will uphold the Constitution of the United States and the state of Georgia.

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2018

(NOTE LIST SUBMITTED OBJECTIVES FROM FY 2018 BUDGET INFORMATION AND PLACE COMPLETED, NOT COMPLETED, OR IN PROCESS)

1. Continue the review and revision of the Auburn Police Department Policy and Procedures Manual to meet state certification standards and law enforcement best practices by **June 1, 2018**. The Evidence Room will require costly additions so a waiver will be sought from the appropriate state agency so that the department can move forward with accreditation. **IN PROCESS** – As of March of 2018, a clear path to accreditation has been forged with the addition of 13 new policies needed for certification. Thirty-two (32) existing policies have been identified for revision. Upon completion of this last step, our policy manual should accurately reflect all required state certification standards. A state compliant evidence room is expected to be built when the new Auburn City Hall / Police Department is erected sometime in 2019.
2. Implement a roll call training program which will expand police personnel's knowledge base of Georgia law, criminal procedures, traffic law, city policies, and code enforcement statutes. This program will make it the responsibility of uniform supervision to come up with a new teaching item for review during every roll call period. This will be implemented on or before **Feb 1, 2018**. **IN PROCESS** – The framework has been laid and the process has been chosen for dissemination. This program will be in place by **November of 2018**.
3. By **March 2018**, all sworn law enforcement personnel will have completed a certified CPR course taught by volunteer staff from the Gwinnett Medical Center. Training in this area is already in progress and by the above target date, all sworn officers should carry this certification. **COMPLETED** – This training was administered by Gwinnett Medical

32000 POLICE (CONT.)

Center staff to all sworn personnel on January 23rd and January 25th. All sworn and two non-sworn employees received CPR certification on these dates.

4. Complete the annual fitness assessment for all sworn officers by **November 30, 2018**. The program will use verifiable standards and goals based on age and gender. Officers who meet or exceed an above average level of fitness (50%) can be awarded compensatory time off, up to a maximum of 24 hours in a calendar year. **IN PROCESS** – this has been scheduled for **October of 2018** a venue to be determined.
5. A well-trained officer increases productivity and decreases liability. The Georgia Public Safety Training Center (GPSTC) offers law enforcement certification programs at no cost to public safety employees. These intermediate and advanced certifications provide invaluable training that can increase an officers' knowledge base that will in turn decrease the probability of police action that may bring liability to the department. Although it is not feasible that all officers with this department obtain both certifications in one calendar year, the goal is to have 30% of sworn personnel to have, at a minimum, an intermediate law enforcement certificate by **October 2018**. **IN PROCESS** – Due to severe fluctuations in manpower throughout the year, this goal could not be achieved. At present, only 15% of department personnel possess at least an intermediate law enforcement certification. It is anticipated that the 30% goal can be reached by **December of 2018** should our authorized strength achieve its maximum potential.
6. Our Citizens Police Academy (CPA), headed up by Sergeant Marc Pharr, is in its fifth year (begun in January 2012) and will kick off its 9th session in August of 2017. The CPA continues to be a huge hit with the students and ever-growing CPA Alumni. An **objective** and additional benefit of the CPA will be the development of a **database** of citizens who could respond to assist first responders and public works personnel in the event of a natural or manmade disaster. The database will be updated annually and should contain the individual's emergency contact information, address, availability, and any special skills and equipment (before **December 2018**). **COMPLETED** – After a series of meetings with interested CPA alumni, the Auburn CRT (Community Response Team) was formed. Liability waivers have been received from all participating members and a list of personnel has been constructed. An inaugural meeting is scheduled for **September of 2018**.

32000 POLICE (CONT.)

OBJECTIVES FOR FISCAL YEAR 2019

(MUST HAVE DATE TO BE COMPLETED BY EACH OBJECTIVE)

1. Continue the review and revision of the Auburn Police Department Policy and Procedures Manual to meet state certification standards and law enforcement best practices by **June 01st, 2019**. The Evidence Room will require costly additions so a waiver will be sought from the appropriate state agency so that the department can move forward with accreditation. As of June 2018, fourteen new policies have been introduced and additions to the thirty-two existing policies have been made. Aside from the waiver sought for the evidence room, all Auburn Police Department policies should mirror state standards by **January 01st, 2019**.
2. Conduct a mock state certification audit on the Auburn Operations Manual with certified assessors by **April 01st, 2019**.
3. Implement a roll call training program which will expand police personnel's knowledge base of Georgia law, criminal procedures, traffic law, city policies, and code enforcement statutes. This program will make it the responsibility of uniform supervision to come up with a new teaching item for review during every roll call period. This will be implemented on or before **Feb 1, 2019**.
4. Complete the annual fitness assessment for all sworn officers by **November 30, 2018**. The program will use verifiable standards and goals based on age and gender. Officers who meet or exceed an above average level of fitness (50%) can be awarded compensatory time off, up to a maximum of 24 hours in a calendar year. This fitness evaluation has been scheduled for **October of 2018**.
5. Implement another iteration of the *Safe City Initiative* which began in February of 2018. The initiative is comprised of four phases (Code Enforcement sweep, four road checks, probation sweep, public dissemination) and will begin in **February of 2019**. This law enforcement initiative was implemented to improve the overall safety and appearance of the city.
6. Fill the final two police vacancies with qualified personnel bring the department authorized strength to 100%. A date for this goal will be **April of 2019**.

7. Due to the increase in fentanyl being found in much of the illegal narcotics seized in the surrounding area, the department needs an evidence handling kit specifically designed to eliminate unnecessary exposure to this dangerous substance. This goal will include the formation and acquisition of an evidence kit containing at a minimum a safety respirator, protective gloves and eyewear, and proper storage receptacles. Target date for accomplishment is **January of 2019**.
8. Petition City Council for the formation of a Public Information Officer (PIO) position. This position will be tasked with the continuation of the Auburn Citizens Police Academy and the Auburn Explorers programs. In addition to these duties the PIO will be responsible for research and application of grants pertaining to law enforcement; public safety classes such as rape prevention, firearms safety, and women's self-defense courses; this is in addition to being appointed as the department liaison for all city events. The PIO will also deal with all press related matters pertaining to law enforcement activity within the city of Auburn. Target date for this goal will be **March 2019**.
9. Reduce the following budget line items by 10%:
 - Overtime
 - Fuel
 - Vehicle Maintenance / repair

WORKLOAD MEASURES

Hours Worked:

(Patrol/SS)	14 x 43 hrs. x 50 =	30,100
(Command Staff, CID, Records)	06 x 40 hrs. x 50 =	<u>12,000</u>
	Total =	42,100

PRODUCTIVITY MEASURES

Administrative, Budget, Human Resources, etc.:	3 x 40 x 50	=	6,000
Criminal Investigations and Reports:	3 x 40 x 50	=	6,000
Supervision, Review Reports, Evaluations, etc.:	4 x 43 x 50	=	8,600
Patrol, Arrests, Report Writing, etc.:	8 x 43 x 50	=	17,200
Records Manager / Evidence Custodian:	1 x 40 x 50	=	2,000
<u>Support Services:</u>	<u>2 x 43 x 50</u>	<u>=</u>	<u>4,300</u>
	Total =		44,100

AUTHORIZED POSITIONS: 20 FULL TIME

GRADE: 29 – 1
26 – 2
20 – 4
19 – 3
17 – 7
15 – 1
11 – 2

Performance Budget

In addition to the line item budget, the budget document shall include “performance” budget information. The performance budget provides information on the goals and objectives which each department has determined that it seeks to accomplish during the budget year. The performance budget also utilizes “performance indicators” which measure services rendered and departmental efficiency / effectiveness on a historical basis and projects targets of the indicators for the upcoming budget year. The City shall strive to minimize, and reduce if possible, staffing levels required to accomplish its service delivery.

FY 2019 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: Public Works 41000

STATEMENT OF SERVICE

The Public Works Department provides guidance, support and labor for the effective operation and function of the city's infrastructure and public service departments (except Police Department). Public Works oversees Road, Storm Water and Government Buildings.

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY2018

- ❖ Administratively support departments which fall under the supervision of Public Works – **Accomplished**
- ❖ Provide supervision and management of employees of Public Works, Water, Stormwater, Roads and Government Buildings – **Accomplished**
- ❖ Construct Pole Barn for Public Works – **Accomplished**

OBJECTIVES FOR FISCAL YEAR 2019

- ❖ Provide supervision and management of employees of Public Works, Water, Stormwater, Roads and Government Buildings - **Monthly**
- ❖ Administratively support all City departments which acquire assistance of Public Works - **Monthly**
- ❖ Assist Stormwater with operations of both Great American Clean-up events – **April & Oct**
- ❖ Installation of fence for Public Works building – **July**
- ❖ Coordinate training for all personnel falling under Public Works, Water and Stormwater – **Monthly**
- ❖ Acquire additional equipment for the Public Works department – **Dec**
- ❖ Obtain the Module II CPWM (Certificate of Public Works Management) certificate - **Dec**

WORKLOAD MEASURES

HOURS WORKED = 6,240

PRODUCTIVITY MEASURES

SUPERVISION & MANAGEMENT	4000
ADMINISTRATIVE	2000
MISC. LABOR	2000

AUTHORIZED POSITIONS

GRADE 13: 1 EMPLOYEE

GRADE 15: 2 EMPLOYEES

FY 2019 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: Roads 42200

STATEMENT OF SERVICE

The Road Department will promote and provide a safe roadway system throughout the city, provide road maintenance by patching and pothole repair to maximize travel safety, implement roadside maintenance to improve visibility of traffic at intersections and critical low-visibility areas and seek to improve roadway safety by providing more visible road and street signs.

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY2018

- ❖ Rebuild drop-offs on road shoulders at Parks Mill Road – **Accomplished**
- ❖ Replace signs to retro-reflectivity as required by Law – **Accomplished**
- ❖ Acquire a motor grader for the road department – **Not Accomplished**
- ❖ Construct sidewalks for 4th. Avenue Paving Program – **Not Accomplished**
- ❖ Design and construct City's portion of Cronic Town Road (Joint Project w/Barrow Co.) – **Accomplished**
- ❖ Source found and repaired large dip at Scott Industrial Blvd. – **Accomplished**
- ❖ Repair dip and pipe under County Line Road - **Accomplished**

OBJECTIVES FOR FISCAL YEAR 2019

- ❖ Repair dips in Wynfield and Wyngate Subdivisions – **July**
- ❖ Restriping of Parks Mill Road – **July**
- ❖ Reconstruct and resurface 6th Street and College Street (FY2019 LMIG) – **Sept**
- ❖ Maintenance of low hanging trees by quadrants pending acquisition of bucket truck - **Sept**
- ❖ Repair pot holes City wide – **Sept**
- ❖ Purchase of new enclosed Cab Tractor and bush hog (cutter) for safety purposes (avoid bees and wasp, dust and heat could be suffocating, could cut closer to low hanging trees, A/C appealing to operator) – **March**

- ❖ Perform preventive maintenance of City roads to prevent entry of water or other non-compressible substances into the pavement – **Feb**
- ❖ Maintenance of Stop Blocks City wide – **Sept**
- ❖ Continue replacement of road signs throughout City - **Dec**

AUTHORIZED POSITIONS

N/A

FY 2019 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: Stormwater 43200

STATEMENT OF SERVICE

Stormwater's objective is to educate the public and to protect, maintain and enhance public health, safety and general welfare by protecting water quality and reducing local flooding associated with the effects of land development through use of best management practices.

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY2018

- ❖ Plan and coordinate the NPDES compliance program for the City– **Accomplished**
- ❖ Provided public education and outreach information – **Accomplished**
- ❖ Perform field inspections of City to verify proper operation and maintenance - **Accomplished**
- ❖ Conduct investigations of stormwater ordinances, NPDES permit violations, illicit discharges, illegal dumping, and related violations and/or enforcement procedures - **Accomplished**
- ❖ Record and respond to all types of stormwater complaints – **Accomplished**
- ❖ Pollution Prevention Training for all Public Works employees – **Accomplished**
- ❖ Established databases of existing stormwater infrastructure within the City using a GIS system with the assistance from City Planner – **Accomplished**
- ❖ Assisted in reviewing and inspecting site development plans for erosion and sediment control and water quality – **Accomplished**
- ❖ BMPs and structures implemented into a general base map for GPS – **Not Completed**
- ❖ Completed CIP (Capital Improvement Projects): started ROW (right-of-way) repairs City wide by zones (**Accomplished**) and various other small projects in City (**Accomplished**); Mary Carter Detention Pond – **Not Accomplished**; Development of a Regional Detention – **Not Accomplished**

OBJECTIVES FOR FISCAL YEAR 2018

- ❖ Plan and coordinate the NPDES compliance program for the City– **Feb**
- ❖ Coordinate and organize Earth Day Clean-up - **April**
- ❖ Provided public education and outreach information – **Oct**
- ❖ Perform field inspections of City to verify proper operation and maintenance - **Sept**
- ❖ Conduct investigations of stormwater ordinances, NPDES permit violations, illicit discharges, illegal dumping, and related violations and/or enforcement procedures - **Dec**
- ❖ Record and respond to all types of stormwater complaints – **Monthly**
- ❖ Coordinate and organize Great American Clean-up - **Oct**
- ❖ Pollution Prevention Training for all Public Works employees – **Nov**
- ❖ Continue to establish databases of existing stormwater infrastructure within the City using a GIS system with the assistance from City Planner – **Dec**
- ❖ Assists in reviewing and inspecting site development plans for erosion and sediment control and water quality – **Dec**
- ❖ Continue to record BMPs and structures to be implemented into a general base map for GPS – **Dec**
- ❖ Complete CIP (Capital Improvement Projects): ROW (right-of-way) repairs City wide (Zone #1 Heritage) and various other small projects in City (TBD); Completion of Mary Carter Detention Pond – **Dec**
- ❖ Research and develop a comprehensive basin study for the downtown area for stormwater system - **Dec**

WORKLOAD MEASURES

Hours Worked = 2080

PRODUCTIVITY MEASURES

- | | |
|---------------|------|
| ❖ Reports | 1500 |
| ❖ Education | 50 |
| ❖ Inspections | 260 |

AUTHORIZED POSITIONS – 1
GRADE 19

FY 2019 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: Water Department 44000

STATEMENT OF SERVICE

The Water Department's objectives are to be good stewards of our resources by supplying a safe, clean, and abundant water supply, provide quality customer services and treat our customers with fairness, honesty and respect, encourage conservation through education to ensure an adequate future supply and provide, maintain, repair, or replace water supply structures as needed in an efficient and cost-effective manner.

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY2018

- ❖ Replace high volume meters at Auburn Businesses – **Accomplished**
- ❖ Record pressure and flow of all hydrants in the City – **Not Accomplished**
- ❖ Establish a program to read and inspect all back flows in the City – **Not Accomplished**
- ❖ Train and certify one (1) employee on back flow inspections – **Not Accomplished**
- ❖ Install 10" waterline and hydrants in Greentree subdivision - **Accomplished**

OBJECTIVES FOR FISCAL YEAR 2019

- ❖ Record pressure and flow of all hydrants in the City - **Dec**
- ❖ Replace high volume meters at Auburn Businesses - **Dec**
- ❖ Research and establish a program to read and inspect all back flows in the City - **Dec**
- ❖ Establish a program to read and inspect all back flows in the City - **Dec**
- ❖ Seek, train and certify one (1) employee on back flow inspections - **Dec**
- ❖ Replace high volume meters in residential areas – **Dec**
- ❖ Valve maintenance City wide – **Dec**
- ❖ Water loop at 3rd. Avenue - **Jan**

WORKLOAD MEASURES

HOURS WORKED = 18,000

PRODUCTIVITY MEASURES

METER AND LINE REPLACEMENT	2,000
FLUSHING AND TESTING	1,000
TRAINING	1000
REREAD CUSTOMERS AND READ MAIN METERS	1000
CONNECTS AND DISCONNECTS	1000
LOCATES	1000
BILLING, CUSTOMER SERVICE & ACCOUNTS PAYABLE	5,240
MAINTENANCE	4,760

AUTHORIZED POSITIONS

GRADE 10: 1 EMPLOYEE

GRADE 13: 3 EMPLOYEES

GRADE 15: 2 EMPLOYEES

GRADE 19: 1 EMPLOYEE

GRADE 21: 1 EMPLOYEE

GRADE 28: 1 EMPLOYEE

TAB F

CITY OF AUBURN FINANCIAL POLICIES FY 2019

I. BUDGET

Budget

The budget process provides the primary mechanism by which key decisions are made regarding the levels and types of services to be provided given the anticipated level of available resources. Budget policy states how this is achieved and addresses the need for financial health and stability.

Balanced Budget

The budget shall be balanced for the General Fund. Total anticipated revenues plus that portion of the fund balance, in excess of authorized reserves, that is designated as a budget funding source shall equal total estimated expenditures for each fund.

Financing Current Expenditures

Current expenditures shall be financed with current revenues which shall include that portion of fund balance in excess of authorized reserves. The City shall avoid budgetary procedures that balance current expenditures through the obligation of future resources, or which finance on-going expenditures with one time revenues. The City shall strive to avoid short-term borrowing to meet operating budget requirements. Nevertheless, this policy shall not prohibit short-term borrowing should a critical need arise.

Level of Budget Adoption

All budgets shall be adopted at the legal level of budgetary control which is the fund/department level (i.e., expenditures may not exceed the total appropriation for any department within a fund without the City Council's approval). All budgets shall be adopted on a basis consistent with Generally Accepted Accounting Principles as promulgated by the Governmental Accounting Standards Board.

Budget Categories

The following categories exist for budgetary preparation and presentation:

- * Personal Services and Employee Benefits
- * Purchased / Contracted Services
- * Supplies
- * Capital Outlays
- * Inter-fund / Interdepartmental Charges
- * Depreciations and Amortization
- * Other Costs
- * Debt Service
- * Other Financing Uses

Budget Objective by Type of Fund

The following budget objectives are established for the different types of funds utilized

by the City:

* **General Fund** - The budget for the General Fund shall provide for the general government operations of the City and maintain working capital necessary for financial health and stability.

* **Special Revenue Funds** - Budgets are prepared for special revenue funds that display the legally restricted revenue sources and how these sources are utilized.

* **Debt Service Fund** - Revenues shall be established and fund balance maintained sufficient for debt expenditures and to provide for any debt service cash flow deficiencies which would occur prior to the receipt of property tax.

* **Capital Projects Fund** - Budgets for capital projects shall not lapse at the end of a fiscal year, but shall remain in effect until project completion or re-appropriation by City Council resolution.

* **Proprietary Funds (Internal Services and Enterprise)** - Although budgets for this type of fund are not required under generally accepted accounting principles, budgets shall still be prepared in order to monitor revenues and control expenses.

* **Internal Service Fund** - Internal service fund budgets shall be prepared on a self-supporting basis. Revenue rates and charges shall be identified to cover all expenses, including depreciation and debt service (if applicable).

* **Enterprise Fund** - A business approach is used in budgeting for enterprise funds. Enterprise shall be self-supporting when possible and minimize losses when breakeven is not possible.

* **Trust Fund** - Budgets are not required for trust funds since trustee agreements provide necessary spending authorization and control.

Performance Budget

In addition to the line item budget, the budget document shall include “performance” budget information. The performance budget provides information on the goals and objectives which each department has determined that it seeks to accomplish during the budget year. The performance budget also utilizes “performance indicators” which measure services rendered and departmental efficiency / effectiveness on a historical basis and projects targets of the indicators for the upcoming budget year. The City shall strive to minimize, and reduce if possible, staffing levels required to accomplish its service delivery.

Budget Preparation

For each department, budgets shall be prepared for current service level. Expanded services or extraordinary items shall be summarized in one page or less for discussions

with the City Administrator/Mayor before further detail is prepared regarding the expanded service or extraordinary item. A current services budget is defined as that level of funding which is necessary to provide the same level of service for the upcoming year that is currently being provided. An expanded services budget includes funding request associated with new service and/or additional personnel.

Budgetary Control / Reports

A system of budgetary controls shall be maintained to assure adherence to the budget. Timely financial reports shall be prepared comparing actual revenues, expenditures and encumbrances with budgeted amounts.

Authorization of Budget Adjustments

The budget is a dynamic rather than a static revenue and spending plan which requires adjustment from time to time as circumstances change. Approval of the City Council is required for increases in total department or fund budgets, increases or decreases in the personal services budget total of a department or fund, increases in the level of authorized positions, or changes to capital outlay items in amounts greater than \$5,000.00. Approval of the City Administrator is required for changes to capital outlay budgets in amounts less than \$5,000.00. Approval of the City Administrator is required for budget transfers within the department, excluding changes which alter personal services.

Budget Amendment Process

City Council shall authorize new projects by approving a Project Resolution which shall include the estimated cost and funding source. At the end of each fiscal year quarter any necessary budget adjustments, including budgets for any projects authorized during the quarter, shall be enacted through a budget resolution. These supplemental budget resolutions shall be balanced for each and every fund.

Budget Lapses at Year End

All operating budget appropriations, except for Capital Project Funds, shall expire at the end of a fiscal year. In accordance with generally accepted accounting principles, purchases encumbered in the current year but not received until the following year are paid from the budget of the following year. However, when necessary, City Council may make a re-appropriation to resolve unusual situations or hardships caused by this policy.

Unreserved Fund Balance

The City shall attempt to establish an unreserved fund balance in the General Fund. The purpose is to pay expenditures caused by unforeseen emergencies, handle shortfalls caused by revenue declines, and to eliminate any short-term borrowing for cash flow purposes. This reserve shall accumulate and attempt to be retained at an amount which represents 3 month or .25 of operating expenditures.

Utilization of Prior Year's Fund Balance in Budget

Unreserved fund balance may be used as a funding (revenue) source for that fund's budget. The amount of unreserved fund balance shall be estimated very conservatively.

Contingency Budget

The City shall include a contingency amount in the General Fund budget for emergency type expenditures which cannot be foreseen when the budget is adopted. The goal of the contingency shall be 2% of the total General Fund budget, and this shall be subject to annual appropriation.

Maintenance and Replacement of Capital Equipment

Priority shall be given in budget preparation and enactment for adequate maintenance of capital equipment and facilities, and for their orderly replacement.

Federal and State Grants

City Council shall approve all grants and grant applications through project resolutions. All Federal and State grants shall be subject to the City's accounting and budgetary policies. All key financial provisions, including required local match, shall be included in the project resolutions. Accounting and budgeting information shall be inclusive of the Federal /State participation as well as local participation. Provisions shall be made in the City's annual budget for anticipated grants.

Contributions

Unless authorized by City Administrator, contributions to programs operated by City departments shall be subject to the City's accounting and budgetary policies. The City welcomes both unrestricted contributions, as well as restricted contributions compatible with the City's programs and objectives. Any material contributions shall be appropriated by City Council prior to expenditure.

Administrative Service Fee

Direct cost will be charged to all funds where practical. When impractical, an administrative service fee or an allocation shall be assessed to the Public Utilities Enterprise Fund by the General Fund. This assessment will be used to reimburse the General Fund for the administrative and support services provided to the Public Utilities Enterprise Fund. With this system, the transfer to the General Fund will increase as the total revenues increase.

Net Budget

A net budget total shall be calculated as well as a gross budget total in order to prevent the "double counting" of revenues and expenditures. The net budget total is calculated by subtracting inter-fund transfer amounts from the gross budget total.

II. FINANCIAL POLICIES DEBT**Purpose of Debt Issuance**

The City of Auburn will utilize long-term debt only for capital improvement projects that are too extensive to be financed from current revenue sources. Long-term debt will not be used to finance current or on-going operations of the City.

Legal Debt Limitations

City of Auburn will remain cognizant of the millage assessed for repayment of general government debt and will strive to maintain a stable millage in the debt service area for the benefit of its taxpayers. When it is feasible, special assessment, revenue and other self-supporting bonds will be utilized instead of general obligation bonds.

Types of Debt

The City of Auburn is permitted to issue any form of debt that does not contradict the existing Constitution and laws of the State of Georgia. These include, but are not limited to:

- General Obligation Bonds
- Revenue Bonds
- Intergovernmental Contracts
- Lease Purchases
- Certificates of Participation
- Temporary Loans

Tax anticipation notes or any other revenue anticipation borrowing will be avoided. In the event such borrowing occurs on an emergency basis, the debt will be retired in full by the end of the fiscal year in which it is incurred.

Debt Features

Maturity of Debt: When long-term financing is utilized, the City will pay back the debt within a period of time that does not exceed the life of the project financed. The City will avoid the use of balloon principal payments at the end of the term of the borrowing.

Redemption Provisions: Where cost effective, the City will incorporate early call or prepayment features into the structured debt.

Inter-fund Loans

Where cost effective, the City may choose to issue loans between funds. Careful analysis will be performed on the lending fund's working capital to assure adequate cash flows will remain after the money is transferred to the borrowing fund and to ensure that the lending fund will not incur financial hardship or an increase in rate structure as a result of the transaction.

A document outlining the amount, rate, repayment terms, and other such pertinent items will be completed by staff after direction is issued by the City Council to complete the inter-fund loan transaction.

Rating Agencies

The City will strive to maintain sound communications with bond rating agencies regarding the financial conditions of the City. The City is committed to continuous full disclosure and reporting to the rating agencies and the investment community through its Comprehensive Annual Financial Reports. The City is committed to maintaining and enhancing existing underlying credit ratings with the established rating agencies.

Review of Policies

Review of debt policies will occur simultaneously on an annual basis with the

review of the Capital Improvements Plan for the City as a whole.

III. INVESTMENTS AND CASH MANAGEMENT

Investment earnings are an important source of revenue. However, the overriding concern at all times is the safety and preservation of the City's cash and investments. The ability to respond efficiently to cash flow requirements is another important consideration. Therefore, the objective of Investment and Cash Management is to maximize interest earnings, within an environment that strongly emphasizes legal compliance and safety while providing cash flow liquidity to meet the City's financial obligations.

Scope

This policy applies to all cash and investments which are the responsibility of and under the management of the Financial Services Department. Exclusions to this policy include, but are not necessarily limited to the City's Pension Trust Fund and Deferred Compensation Fund.

Safety

Investments shall be made with prudence, judgment and care, not for speculation, but for investment considering the primary objective of safety as well as the secondary objective of obtaining competitive market rates of return.

Specifically, the City shall seek to maximize safety through the following strategies:

1. All City investments shall be federally-insured or fully collateralized to protect investment principal and accrued interest. Emphasis shall be given to Category 1 collateralization (collateral securities held by the City or its agent in the City's name), which is preferable, or Category 2 (collateral securities held by the counter party's trust department or agent in the City's name). Category 3 (collateral not in the City's name) shall be avoided due to the higher degree of risk.
2. Market risk shall be avoided by limiting investments to a maximum one year of maturity, except for special circumstances where an interest rate differential and certainty of ability to hold the investment to maturity would justify a longer maturity. The City Administrator shall approve any exceptions to the one-year maturity limit, and such exceptions will be disclosed to City Council.
3. Undue credit risk shall be avoided by monitoring the financial condition of financial institutions participating in the City's investment program. Financial institutions shall provide a consolidated report of condition semi-annually and the City shall review credit-worthiness at least annually.

Legal Investment Instruments

The City shall invest in only such investment instruments permitted by State of Georgia law for local governments which include certificates of deposit, repurchase agreements, direct and agency obligations of the United States, obligations of the State of Georgia, pooled investment programs of the State of Georgia, and no-load mutual funds of direct

obligations of the United States.

Competitive Investment Rates

The City shall seek competitive investment rates within its safety criteria. Maximum opportunity shall be provided to all local financial institutions to bid and compete for City investments due to the importance of the financial institutions to the local economy.

Liquidity

Provision shall be made for adequate liquidity of investments so that the City can efficiently meet, without financial penalty, disbursement and cash flow needs, including emergency needs. It is recognized that the State of Georgia Local Government Investment Pool is structured to provide one-day liquidity on deposits and pays competitive market rates.

Pooled Cash Management

The City shall maintain a zero cash balance, pooled cash management program for the purpose of eliminating idle cash and maximizing invested funds.

Interest Allocation

Investment earnings derived from any pooled cash investments shall be distributed to individual funds based upon each fund's amount of participation.

Investment Reporting

The Financial Services Department shall prepare a monthly report of investments.

TAB G

ORDINANCE # 18-002

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF AUBURN, GEORGIA

TO ADOPT THE FISCAL YEAR 2019 BUDGET FOR EACH FUND OF THE CITY OF AUBURN, GEORGIA, APPROPRIATING THE AMOUNTS SHOWN IN EACH BUDGET AS EXPENDITURES/EXPENSES, ADOPTING SEVERAL ITEMS OF REVENUE ANTICIPATIONS, AND PROHIBITING EXPENDITURES OR EXPENSES FROM EXCEEDING THE ACTUAL FUNDING AVAILABLE.

WHEREAS, sound governmental operations require a General Fund Budget in order to plan the financing of services for the citizens of the City of Auburn; and

WHEREAS, Title 36, Chapter 81, Article 1 of the Official Code of Georgia Annotated (OCGA) requires a Balanced Budget for the City's Fiscal Year, which runs from October 1st to September 30th, of each year; and

WHEREAS, the Mayor and City Council of the City of Auburn have reviewed the proposed FY 2019 Budget as presented by the City Administrator and provided public notice and held a public hearing as required by Georgia Law; and

WHEREAS, the General Fund is a Balanced Budget, so that anticipated revenues and other financing sources equal the proposed expenditures and expenses; and

WHEREAS, the Mayor and City Council wish to adopt this proposal as the Fiscal Year 2019 Annual Budget, effective from October 1, 2018 to September 30, 2019.

NOW THEREFORE, The Council of the City of Auburn hereby ordains as follows:

Section 1. That the proposed Fiscal Year 2019 Budget, attached hereto and incorporated herein by reference as a part of this Ordinance is hereby adopted as the Budget for the City of Auburn, Georgia for Fiscal Year 2019, which begins October 1, 2018 and ends on September 30, 2019.

Section 2. That the several items of revenues, other financing sources, and sources of cash shown in the budget for each fund in the amounts anticipated are hereby adopted, and that the several amounts shown in the budget for each fund as proposed expenditures or expenses, and uses of cash are hereby appropriated to the departments named in each fund.

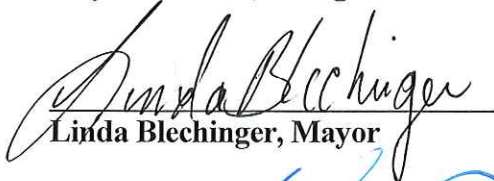
Section 3. That the "legal level of control" as defined in OCGA §36-81-5 is set at the departmental level, meaning that the City Administrator, in capacity as Budget Officer is authorized to move appropriations from one-line item to another within a department, but under no circumstances may expenditures or expenses exceed the amount appropriated for a department without a budget amendment approved by the Mayor and City Council.

Section 4. That all appropriations shall lapse at the end of a Fiscal Year.

Section 5. That this ordinance shall be and remain in full force and effect from and after its date of adoption.

It is so ordained on this 6th day of September, 2018.

City of Auburn, Georgia


Linda Blechinger, Mayor

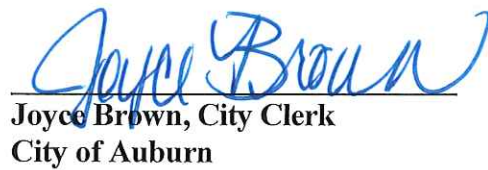

Bill Ackworth, Council Member


Robert L. Vogel III, Council Member


Jay L. Riemenschneider, Council Member


Peggy J. Langley, Council Member

Attest:


Joyce Brown, City Clerk
City of Auburn

