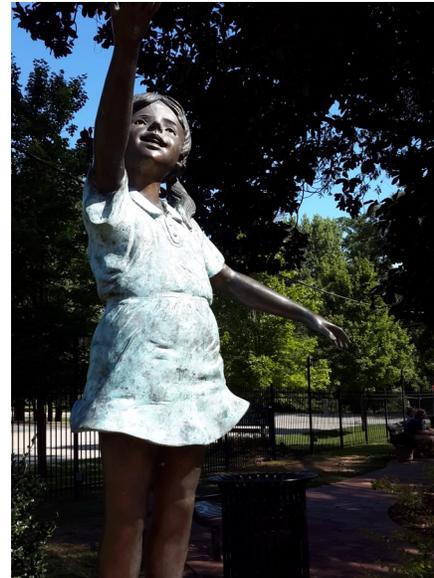


2021



CITY OF AUBURN GEORGIA

FY 2021 APPROVED BUDGET



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TAB A



MAYOR
Linda Blechinger

CITY ADMINISTRATOR
Alex Mitchem

CITY COUNCIL
Peggy J. Langley
Robert L. Vogel III
Bill Ackworth
Jay L. Riemenschneider

Fiscal Year 2021

Budget Planning Calendar:

The State of Georgia requires each municipal governing body to establish a balanced General Fund Budget under Title 36, Chapter 81, and Article 1 of the Official Code of Georgia Annotated. The City of Auburn's Fiscal Year operates from October to September of each year.

(City Council Meetings in Bold)

***At this time, ALL Meetings will be conducted via Zoom.**

Tuesday 6/2 at 5:30PM	City Council Capital and Budget Planning Retreat Council Chambers;
Friday 6/5	Budget forms, to include revenue, expenditures, and workload measurements issued to all Departments and Library;
Friday 6/26	Budget forms, to include revenue, expenditures and workload measurements from all Departments and Library issued to City Administrator;
Friday 7/3	FY 2021 Proposed Budget Packet issued to Mayor and Council from all Departments and City Administrator;
Tuesday 7/21 5:30PM	Mayor and Council Called Meeting for Pre- Budget Workshop: Council Chambers Revenue Projections for General Fund, Water, and Stormwater Expenditures: Gov't Building, Public Works, Roads, Street Lights, Special Events, Library, Water, and Stormwater;
Thursday 7/23 5:30PM	Mayor and Council Called Meeting for Pre- Budget Workshop: Council Chambers Expenditures: Legislative Council, Executive Mayor, Elections, Administration/Financial, Law, Information Technology, Courts, Police, Code Enforcement, Planning and Zoning, and Downtown Development, and Main Street, Parks and Leisure;
Tuesday 8/4 5:30PM	Mayor and Council to review budget, Dept Head Reviews Goals, and workload measurements by City Administrator: Council Chambers;
Tuesday 8/18 5:30PM	Mayor and City Council Public Hearing to receive comments and suggestions – Presentation by City Administrator: Council Chambers;
Thursday 9/3 5PM	Ordinance presented to Mayor and Council Business Meeting to approve the FY 2021 Budget: Council Chambers

TAB B

FY 2021 BUDGET ANALYSIS FOR CITY OF AUBURN

1. General Fund:
FY 2021 \$3,854,499.75
FY 2020 \$3,651,228.94
FY 2019 \$3,398,299.61

FY 2021 Budget increase \$203,270.81 (5% increase).
2. Enterprise Funds:
Water Revenue \$2,486,500.53 and Expenditures \$2,486,500.53
Stormwater Revenue \$124,266.09 and Expenditures \$124,266.09
3. Total Revenue and Expenditures:
FY 2020 \$6,465,266.37 and \$6,465,266.37
FY 2019 \$6,165,995.42 and \$6,165,995.42
4. Performance Based Budget with objectives, workload measurements, and timelines for goals/objectives.
5. Percentage of City contribution to Health and Dental Insurance did not change.
6. No increase in Ad Valorem Millage in Barrow County 4.931- no increase since 1997. No increase in Ad Valorem Millage in Gwinnett County 4.951 Millage.
7. Purchasing One (1) Vehicle for Police. Purchasing Three (3) Vehicle for Public Works.
8. General Fund largest expenditures - Police \$1,717,049.56 (9.29 Millage), Financial \$446,987.14 (2.42 Millage), Public Works \$267,943.87 (1.45 Millage), Planning and Zoning \$256,066.55 (1.39 Millage), Parks & Leisure \$208,053.68 (1.13 Millage), and Library \$135,651.00 (.73 Millage). Millage based on \$ \$184,819.00 Per Millage.
9. General Fund largest revenue sources- LOST \$1,327,744.00- Property Tax \$775,000.00- Insurance Premium Tax \$523,707.75- Franchise Fees- \$361,035.00 and Title Ad Valorem Tax- \$195,590.00.

TAB C

**CITY OF AUBURN
PROPOSED BUDGET FY2020
COMPARISON FY2018, FY2019, FY2020, FY2021
JULY 30, 2020**

DEPARTMENT	FY2018 APPROVED	FY2019 APPROVED	FY2020 APPROVED	FY2021 PROPOSED
LEGISLATIVE - GG	\$ 38,198.64	\$ 39,484.88	\$ 40,345.44	\$ 37,990.80
EXECUTIVE - MAYOR - GG	\$ 40,952.20	\$ 41,190.19	\$ 42,988.40	\$ 44,605.89
ELECTIONS - GG	\$ 4,219.00	\$ 4,739.00	\$ 4,739.00	\$ 5,332.00
FINANCIAL - GG	\$ 354,490.32	\$ 342,722.45	\$ 391,153.96	\$ 453,360.08
LAW - GG	\$ 20,500.00	\$ 21,107.06	\$ 20,000.00	\$ 20,000.00
IT INFORMATION TECH. - GG	\$ 76,819.23	\$ 82,557.87	\$ 71,258.00	\$ 83,000.00
GOV'T BLDG - GG	\$ 91,085.00	\$ 120,127.85	\$ 207,298.65	\$ 56,507.63
MUNICIPAL COURT - PS	\$ 84,956.38	\$ 89,702.62	\$ 90,460.16	\$ 100,908.18
POLICE - PS	\$ 1,517,560.39	\$ 1,617,492.86	\$ 1,654,448.87	\$ 1,717,049.56
PUBLIC WORKS - PW	\$ 210,362.83	\$ 213,897.70	\$ 268,622.12	\$ 212,854.40
ROADS - PW	\$ 58,039.00	\$ 104,481.86	\$ 104,481.86	\$ 250,184.91
STREET LIGHTING - PW	\$ 100,600.00	\$ 102,415.56	\$ 105,000.00	\$ 111,104.00
SPECIAL EVENTS - GG	\$ 40,722.33	\$ 41,830.83	\$ 45,979.00	\$ 85,000.00
PARKS & LEISURE - GG	\$ 141,610.17	\$ 145,349.31	\$ 182,013.90	\$ 53,495.05
LIBRARY - GG	\$ 131,700.00	\$ 131,700.00	\$ 131,700.00	\$ 208,053.68
PLANNING & ZONING - GG	\$ 178,075.98	\$ 202,610.89	\$ 196,657.26	\$ 135,651.00
CODE ENFORCEMENT - GG	\$ 67,866.64	\$ 68,797.68	\$ 75,232.32	\$ 256,066.55
DDA - GG	\$ 63,950.00	\$ 15,891.00	\$ 6,650.00	\$ 6,650.00
MAINSTREET	\$ 12,200.00	\$ 12,200.00	\$ 12,200.00	\$ 5,300.00
TOTAL GENERAL FUND BUDGET	\$ 3,233,908.11	\$ 3,398,299.61	\$ 3,651,228.94	\$ 3,843,113.73
GENERAL FUND REVENUE	\$ 3,233,908.11	\$ 3,398,299.61	\$ 3,651,228.94	\$ 3,843,113.73
WATER FUND BUDGET				
EXPENSE	\$ 1,584,866.00	\$ 1,936,876.71	\$ 2,409,766.48	\$ 2,503,999.49
REVENUE	\$ 1,595,700.00	\$ 2,189,700.00	\$ 2,409,766.48	\$ 2,503,999.49
STORM WATER BUDGET				
EXPENSE	\$ 104,800.00	\$ 104,800.00	\$ 105,000.00	\$ 124,266.09
REVENUE	\$ 104,800.00	\$ 104,800.00	\$ 105,000.00	\$ 124,266.09

TAB D

<u>Account</u>	<u>General Fund Revenue</u>	<u>Actual Revenue</u> FY2018	<u>Actual Revenue</u> FY2019	<u>Actual Revenue</u> FY2020	<u>Approved Budget</u> FY2020	<u>Proposed Budget</u> FY2021
100-000-00000-034782	Special Event Celebrations	200.00	0.00	0.00	0.00	0.00
100-000-00000-034783	Auburn Fest Celebration	-360.00	1,730.00	590.00	2,100.00	2,100.00
100-000-00000-034784	July 4th Fest Celebration	1,155.00	2,605.00	0.00	4,700.00	4,000.00
100-000-00000-034786	Donations - Christmas Season	0.00	50.00	0.00	0.00	0.00
100-000-00000-034791	Donations - Parks & Leisure	1,000.00	0.00	0.00	0.00	0.00
100-000-00000-311100	Real Property - Current Year	611,828.72	716,019.92	804,924.35	750,000.00	783,517.94
100-000-00000-311200	Real Property - Prior Years	2,462.35	7,883.67	8,726.56	6,000.00	8,025.00
100-000-00000-311300	Personal Property (Current Yr)	0.00	215.91	0.00	50,000.00	0.00
100-000-00000-311310	Personal Prop - Motor Veh	6,216.14	6,959.89	7,452.61	10,500.00	7,500.00
100-000-00000-311320	Personal Prop - Mobile Home Re	2,964.73	142.00	5,089.10	3,000.00	3,000.00
100-000-00000-311350	Railroad Equipment	0.00	0.00	437.46	350.00	0.00
100-000-00000-311400	Personal Prop - Prior Year	-3,734.63	334.49	20.45	3,500.00	1,000.00
100-000-00000-311600	Real Estate Tfr (intangible)	12,127.71	9,343.71	19,439.84	12,000.00	14,750.00
100-000-00000-311705	Franchise Fee - Gas	2,406.66	2,597.92	7,079.90	7,000.00	7,000.00
100-000-00000-311710	Franchise Fee - Electric	229,658.48	253,773.04	256,938.46	252,500.00	259,500.00
100-000-00000-311715	Franchise Fee - Sanitation	11,441.82	12,618.13	45,593.75	29,000.00	31,900.00
100-000-00000-311750	Franchise Tax -Television/Ca	44,480.18	42,409.25	41,592.48	61,000.00	52,035.00
100-000-00000-311760	Franchise Tax - Telephone	9,691.48	9,944.88	28,107.62	16,000.00	17,600.00
100-000-00000-313100	Local Option Sales & Use Tax (LOST)	666,940.93	736,534.18	1,168,219.70	1,207,040.00	1,327,744.00
100-000-00000-313125	BC TAVT Collections	144,800.02	182,194.98	109,339.55	185,000.00	171,241.04
100-000-00000-313126	GC TAVT Collections	2,267.97	3,438.81	7,958.25	4,000.00	5,000.00
100-000-00000-313127	GC AAVT Collections	68.90	34.92	51.15	0.00	50.00
100-000-00000-313128	BC AAVT Collections	958.33	1,361.94	2,182.08	1,400.00	1,540.00
100-000-00000-313150	GC Energy Excise Tax	84.72	74.25	105.19	100.00	150.00
100-000-00000-313152	BC Energy Excise Tax	18,675.54	21,036.30	16,772.93	25,000.00	27,500.00
100-000-00000-314200	Excise Tax-Alcoholic Beverag	53,270.67	55,204.29	97,930.78	85,000.00	93,500.00
100-000-00000-316100	Bus. License- Occupation Tax	22,934.09	23,350.70	24,147.98	23,000.00	25,300.00
100-000-00000-316150	Insurance Premium Excise Tax	13,950.00	14,450.00	16,662.31	15,000.00	16,500.00
100-000-00000-316200	Insurance Premium Taxes	467,220.63	503,874.96	535,455.73	500,000.00	521,562.75
100-000-00000-319110	Penalties/Int.- Real Property	2,174.26	3,996.26	5,547.94	4,000.00	5,000.00
100-000-00000-319120	Penalties/Int.- Personal Prop.	57.55	82.72	86.30	1,000.00	750.00
100-000-00000-319500	FiFa Fees	999.00	374.98	1,678.27	400.00	1,200.00
100-000-00000-319900	Other - DTS Fees	0.00	0.00	0.00	400.00	0.00
100-000-00000-321100	Bus.Lic.-Alcholic Bev/Pourer	13,572.00	13,497.00	13,432.00	15,000.00	13,500.00
100-000-00000-321905	Foresclosure Registrations	300.00	200.00	200.00	200.00	250.00
100-000-00000-321910	Background Checks	135.00	120.00	105.00	200.00	200.00

<u>Account</u>	<u>General Fund Revenue</u>	<u>Approved Budget</u>	<u>Actual Revenue</u>	<u>Approved Budget</u>	<u>Approved Budget</u>	<u>Proposed Budget</u>
		<u>FY2018</u>	<u>FY2018</u>	<u>FY2019</u>	<u>FY2019</u>	<u>FY2020</u>
100-000-00000-322210	Zoning & Land Use/Plan Review	2,900.00	2,120.00	1,250.00	4,000.00	4,400.00
100-000-00000-322215	Land Disturbance Permit	3,918.00	1,621.20	6,920.00	5,000.00	5,500.00
100-000-00000-322230	Permits - Signs	844.97	1,201.61	794.85	1,200.00	1,320.00
100-000-00000-322285	Parks & Leisure Program Fees	1,505.90	0.00	0.00	1,500.00	1,650.00
100-000-00000-322310	Pavillion/Campsite Rentals	380.00	697.50	200.00	700.00	770.00
100-000-00000-322320	Perry Rainey Center - Bldg. Rental	0.00	0.00	14,147.00	0.00	15,000.00
100-000-00000-322410	J.D.Withers - Bldg Rental	1,050.00	2,012.50	1,592.50	2,000.00	2,200.00
100-000-00000-323100	Permits - Bldg Structures	12,002.99	48,273.38	387,106.85	200,000.00	220,000.00
100-000-00000-335200	Livable Center Initiative Grant (LCI)	0.00	0.00	31,401.97	0.00	0.00
100-000-00000-336100	LGRMS Safety Grant	0.00	0.00	0.00	0.00	7,000.00
100-000-00000-336105	CARES Act Funding	0.00	0.00	116,682.99		
100-000-00000-337005	Gwinnett County SDS Agreement (DCA)	0.00	0.00	200,000.00	0.00	0.00
100-000-00000-341125	Nuisance Abatement Fees	0.00	0.00	0.00	5,800.00	0.00
100-000-00000-341170	Courtware Citation Fees	0.00	0.00	132.00	0.00	0.00
100-000-00000-341195	Encumbered Tech Fees	2,736.00	1,717.84	1,186.00	0.00	1,500.00
100-000-00000-341910	Election Qualifying Fees	0.00	0.00	0.00	0.00	0.00
100-000-00000-342000	Public Safety Revenue	4,227.28	2,786.72	2,086.42	7,200.00	5,000.00
100-000-00000-344130	Sale Of Recycled Materials	3,246.28	2,098.55	745.10	2,500.00	2,750.00
100-000-00000-349100	Cemetery Fees	4,018.00	1,224.00	1,800.00	1,000.00	1,500.00
100-000-00000-349300	Bad Check Fees	0.00	35.00	0.00	100.00	175.00
100-000-00000-349400	Open Records Requests	0.00	0.00	83.48	0.00	0.00
100-000-00000-351170	Municipal Fines - Court	80,830.32	160,200.93	153,129.63	165,000.00	181,500.00
100-000-00000-351175	Municipal Court-fines(contra)	-26,338.39	-60,173.30	-55,143.58	-59,000.00	-63,500.00
100-000-00000-351180	Alen Sims - Court/PD	48.00	2,136.00	1,060.00	0.00	1,500.00
100-000-00000-361000	Interest Revenues	2,627.08	3,222.10	5,480.22	4,525.00	5,000.00
100-000-00000-389000	Misc. Revenue - Other	4,556.03	2,930.24	6,302.68	5,716.66	6,300.00
100-000-00000-389100	Proceeds Insurance Claim Reimb.	11,448.81	28,096.51	2,618.90	0.00	4,205.00
100-000-00000-390275	Great American Clean-Up Day	2,823.41	983.47	205.00	1,000.00	1,100.00
100-000-00000-392000	Proceeds Of Fixed Assets	0.00	11,075.05	23,563.59	5,000.00	6,500.00
100-000-00000-393500	Inception of Capital Lease/Purchase	63,900.00	0.00	23,461.00	23,461.00	28,828.00
TOTAL:		2,516,672.93	2,838,713.40	4,152,674.34	3,651,092.66	3,843,113.73
TOTAL:	GENERAL FUND REVENUE	2,516,672.93	2,838,713.40	4,152,674.34	3,651,092.66	3,843,113.73

<u>Account</u>	<u>Legislative Council</u>	<u>Actual Expense</u> FY2018	<u>Actual Expense</u> FY2019	<u>Actual Expenses</u> FY2020	<u>Approved Budget</u> FY2020	<u>Proposed Budget</u> FY2021
100-000-11000-511100	Regular Employees	14,400.00	14,400.00	16,000.00	19,200.00	19,200.00
100-000-11000-512200	Social Security (fica) Contrib	892.80	892.80	992.00	1,190.40	1,191.00
100-000-11000-512300	Medicare	208.80	208.80	232.00	278.40	279.00
100-000-11000-512700	Workers Compensation	0.00	0.00	311.44	61.44	422.22
100-000-11000-523100	Ins-other Than Emp Benef	0.00	0.00	9,358.71	11,815.20	11,148.58
100-000-11000-523500	Travel	478.34	2,666.29	982.94	2,000.00	1,000.00
100-000-11000-523600	Dues And Fees	0.00	0.00	245.00	0.00	0.00
100-000-11000-523700	Education & Training	1,075.00	3,075.00	1,725.00	3,200.00	3,000.00
100-000-11000-531100	General Supplies & Mat'l	297.48	255.47	760.08	1,600.00	1,000.00
100-000-11000-531601	Computer Hardware	0.00	1,410.78	0.00	0.00	750.00
100-000-11000-542400	Computers	0.00	0.00	0.00	1,000.00	0.00
TOTAL:		17,352.42	22,909.14	30,607.17	40,345.44	37,990.80
TOTAL:	11000 LEGISLATIVE COUNCIL	17,352.42	22,909.14	30,607.17	40,345.44	37,990.80

<u>Account</u>	<u>Executive Mayor</u>	<u>Actual Expense</u> FY2018	<u>Actual Expense</u> FY2019	<u>Actual Expenses</u> FY2020	<u>Approved Budget</u> FY2020	<u>Proposed Budget</u> FY2021
100-000-13000-511100	Regular Employees	13,500.00	13,500.00	15,000.00	18,000.00	18,000.00
100-000-13000-512200	Social Security (fica) Contrib	837.00	837.00	930.00	1,116.00	1,116.00
100-000-13000-512300	Medicare	195.75	195.75	217.50	261.00	261.00
100-000-13000-512700	Workers Compensation	0.00	0.00	311.44	57.60	422.22
100-000-13000-523100	Ins-other Than Emp Benef	0.00	0.00	2,487.78	2,953.80	3,456.67
100-000-13000-523210	Communications-mobile Phone	1,269.74	1,112.98	1,195.90	1,200.00	1,200.00
100-000-13000-523300	Advertising	1,140.45	1,531.98	250.00	900.00	900.00
100-000-13000-523500	Travel	2,443.26	996.70	1,171.06	3,000.00	3,000.00
100-000-13000-523600	Dues And Fees	6,092.40	8,167.66	8,426.45	10,000.00	10,000.00
100-000-13000-523700	Education And Training	1,265.00	2,180.00	1,392.00	3,000.00	3,000.00
100-000-13000-523850	Contract Labor	0.00	400.00	0.00	0.00	0.00
100-000-13000-531100	General Supplies & Mat'l	2,894.88	1,344.29	1,337.78	1,500.00	1,500.00
100-000-13000-531270	Gasoline / Diesel	55.70	52.52	43.99	0.00	0.00
100-000-13000-531300	Food	702.17	762.16	965.84	1,000.00	1,000.00
100-000-13000-531400	Books and Periodicals	0.00	22.50	22.50	0.00	0.00
100-000-13000-531601	Computer Hardware	0.00	647.39	0.00	0.00	750.00
100-000-13000-531700	Other Supplies	0.00	0.00	0.00	0.00	0.00
100-000-13000-542300	Furniture And Fixtures	0.00	0.00	0.00	0.00	0.00
TOTAL:		30,396.35	31,750.93	33,752.24	42,988.40	44,605.89
TOTAL:	13000 EXECUTIVE MAYOR	30,396.35	31,750.93	33,752.24	42,988.40	44,605.89

<u>Account</u>	<u>Elections</u>	<u>Actual Expense</u> FY2018	<u>Actual Expense</u> FY2019	<u>Actual Expenses</u> FY2020	<u>Approved Budget</u> FY2020	<u>Proposed Budget</u> FY2021
100-000-14000-521200	PROFESSIONAL	4,181.00	4,739.00	4,876.00	4,739.00	5,332.00
100-000-14000-521300	TECHNICAL	0.00	0.00	0.00	0.00	0.00
100-000-14000-522320	RENTAL OF EQUIP AND VEHICLES	0.00	0.00	0.00	0.00	0.00
100-000-14000-523230	COMMUNICATIONS-POSTAGE	0.00	0.00	0.00	0.00	0.00
100-000-14000-523300	ADVERTISING	0.00	0.00	0.00	0.00	0.00
100-000-14000-523400	PRINTING AND BINDING	0.00	0.00	0.00	0.00	0.00
100-000-14000-523500	TRAVEL	0.00	0.00	0.00	0.00	0.00
100-000-14000-523700	EDUCATION AND TRAINING	0.00	0.00	0.00	0.00	0.00
100-000-14000-531100	GENERAL SUPPLIES & MAT'L	0.00	0.00	0.00	0.00	0.00
100-000-14000-531300	FOOD	0.00	0.00	0.00	0.00	0.00
100-000-14000-542500	OTHER EQUIPMENT	0.00	0.00	0.00	0.00	0.00
TOTAL:		4,181.00	4,739.00	4,876.00	4,739.00	5,332.00
TOTAL:	14000	4,181.00	4,739.00	4,876.00	4,739.00	5,332.00

<u>Account</u>	<u>Financial Administration</u>	<u>Actual Expense</u>	<u>Actual Expense</u>	<u>Actual Expenses</u>	<u>Approved Budget</u>	<u>Proposed Budget</u>
		<u>FY2018</u>	<u>FY2019</u>	<u>FY2020</u>	<u>FY2020</u>	<u>FY2021</u>
100-000-15100-511100	Regular Employees	152,246.51	123,325.02	188,952.43	219,232.00	254,837.96
100-000-15100-512000	Fringe Benefits	519.98	75.00	375.00	600.00	600.00
100-000-15100-512100	Group Insurance	14,384.10	7,929.90	22,977.20	31,459.20	36,103.00
100-000-15100-512200	Social Security (fica) Contrib	9,087.09	7,346.71	11,076.64	12,844.66	15,799.95
100-000-15100-512300	Medicare	2,125.21	1,718.21	2,590.46	3,003.99	3,695.15
100-000-15100-512400	Retirement Contribution	8,930.46	10,486.47	11,120.62	13,231.07	18,249.00
100-000-15100-512700	Workers Compensation	0.00	0.00	2,754.28	882.35	3,734.00
100-000-15100-512900	Other Employee Benefits	0.00	0.00	0.00	0.00	90.00
100-000-15100-521200	Professional	34,242.00	59,069.81	32,491.54	65,000.00	65,000.00
100-000-15100-521300	Technical	0.00	950.00	950.00	0.00	950.00
100-000-15100-522210	Repair / Maint.- Vehicle	657.75	441.55	34.86	1,000.00	1,000.00
100-000-15100-522310	Rental Of Land And Buildings	0.00	0.00	0.00	0.00	0.00
100-000-15100-522320	Rental Of Equip And Vehicles	1,802.12	1,823.66	1,743.26	3,000.00	3,000.00
100-000-15100-523050	Collection Fees/Past Due Accts	403.00	239.00	529.00	300.00	300.00
100-000-15100-523100	INS-Other Than Emp Benefits	0.00	0.00	2,954.63	3,286.62	4,689.00
100-000-15100-523200	Communications-Telephone	3,418.44	3,617.99	6,678.23	4,700.00	4,700.00
100-000-15100-523210	Communications-Mobile Phone	616.85	682.13	1,533.51	1,400.00	1,400.00
100-000-15100-523230	Communications-Postage	993.85	1,035.95	1,277.68	2,500.00	2,500.00
100-000-15100-523300	Advertising	1,010.88	724.97	1,813.15	1,000.00	1,000.00
100-000-15100-523350	Marketing	5,743.00	0.00	0.00	2,000.00	2,000.00
100-000-15100-523400	Printing And Binding	1,320.98	2,315.00	2,614.00	1,200.00	1,200.00
100-000-15100-523500	Travel	2,017.95	2,780.62	2,286.74	4,000.00	4,000.00
100-000-15100-523600	Dues And Fees	2,469.75	1,050.00	2,890.00	2,200.00	2,400.00
100-000-15100-523601	Bank Fees					3,500.00
100-000-15100-523700	Education And Training	2,265.00	3,870.00	2,773.00	6,000.00	4,000.00
100-000-15100-523850	Contract Labor	95.00	325.00	0.00	0.00	0.00
100-000-15100-531100	General Supplies & Mat'l	4,042.06	4,119.19	-3,519.13	5,002.05	4,750.00
100-000-15100-531270	Gasoline / Diesel	72.44	19.10	107.08	300.00	300.00
100-000-15100-531300	Food	1,847.99	1,287.85	809.21	700.00	2,000.00
100-000-15100-531400	Books And Periodicals	101.60	22.50	22.50	50.00	50.00
100-000-15100-531600	Small Equipment	0.00	37.44	399.99	0.00	750.00
100-000-15100-531601	Computer Hardware	0.00	2,217.67	0.00	0.00	500.00
100-000-15100-531602	Computer Software	0.00	0.00	0.00	0.00	4,000.00
100-000-15100-531700	Other Supplies	0.00	617.00	0.00	750.00	750.00

<u>Account</u>	<u>Financial Administration</u>	<u>Actual Expense</u> FY2018	<u>Actual Expense</u> FY2019	<u>Actual Expenses</u> FY2020	<u>Approved Budget</u> FY2020	<u>Proposed Budget</u> FY2021
100-000-15100-531705	COVID-19 Related Expenses	0.00	0.00	13,863.25	0.00	0.00
100-000-15100-542400	Computers	2,824.32	0.00	0.00	0.00	0.00
100-000-15100-542500	Other Equipment	0.00	0.00	0.00	0.00	0.00
100-000-15100-581200	Capital Lease - Principal	3,646.67	3,768.01	3,893.36	5,212.53	5,385.95
100-000-15100-582200	Capital Lease - Interest	487.34	366.01	240.67	299.49	126.07
TOTAL:		257,372.34	242,261.76	316,233.16	391,153.96	453,360.08
TOTAL:	15100 FINANCIAL ADMINISTRATION	257,372.34	242,261.76	316,233.16	391,153.96	453,360.08

<u>Account</u>	<u>Law</u>	<u>Actual Expense</u> FY2018	<u>Actual Expense</u> FY2019	<u>Actual Expenses</u> FY2020	<u>Approved Budget</u> FY2020	<u>Proposed Budget</u> FY2021
100-000-15300-521200	PROFESSIONAL	9,265.85	13,682.27	13,518.40	20,000.00	20,000.00
TOTAL:		9,265.85	13,682.27	13,518.40	20,000.00	20,000.00
TOTAL:	15300	9,265.85	13,682.27	13,518.40	20,000.00	20,000.00

<u>Account</u>	<u>IT Information Tech.</u>	<u>Actual Expense</u> FY2018	<u>Actual Expense</u> FY2019	<u>Actual Expenses</u> FY2020	<u>Approved Budget</u> FY2020	<u>Proposed Budget</u> FY2021
100-000-15350-521200	Professional	39,696.26	40,328.95	45,795.07	50,000.00	50,000.00
100-000-15350-521300	Technical	6,910.86	0.00	18,107.50	18,000.00	20,000.00
100-000-15350-529999	Contract Services Allocation	0.00	0.00	0.00	0.00	0.00
100-000-15350-531601	Computer Hardware	0.00	0.00	0.00	0.00	13,000.00
100-000-15350-542400	Computers	0.00	0.00	0.00	0.00	0.00
100-000-15350-581200	Capital Lease - Principal	5,379.26	5,578.39	3,224.44	3,224.44	0.00
100-000-15350-582200	Capital Lease - Interest	485.14	286.01	33.56	33.56	0.00
TOTAL:		52,471.52	46,193.35	67,160.57	71,258.00	83,000.00
TOTAL:	15350 IT INFORMATION TECH.	52,471.52	46,193.35	67,160.57	71,258.00	83,000.00

<u>Account</u>	<u>Government Bldg</u>	<u>Actual Expense</u>	<u>Actual Expense</u>	<u>Actual Expenses</u>	<u>Approved Budget</u>	<u>Proposed Budget</u>
		<u>FY2018</u>	<u>FY2019</u>	<u>FY2020</u>	<u>FY2020</u>	<u>FY2021</u>
100-000-15650-511100	Regular Employees	0.00	0.00	42,892.77	53,601.60	57,670.60
100-000-15650-512000	Fringe Benefits	0.00	0.00	150.00	150.00	150.00
100-000-15650-512100	Group Insurance	0.00	0.00	11,253.30	18,592.80	19,824.00
100-000-15650-512200	Social Security (fica) Contrib	0.00	0.00	2,319.69	2,734.42	3,575.58
100-000-15650-512300	Medicare	0.00	0.00	542.55	639.50	836.22
100-000-15650-512400	Retirement Contribution	0.00	0.00	2,545.69	3,234.96	4,130.00
100-000-15650-512700	Workers Compensation	0.00	0.00	631.74	4,907.52	856.00
100-000-15650-512900	Other Employee Benefits	0.00	0.00	0.00	0.00	20.00
100-000-15650-521200	Professional	0.00	0.00	45.00	0.00	2,000.00
100-000-15650-522140	Lawn & Grounds Care	0.00	506.60	910.47	10,000.00	2,000.00
100-000-15650-522200	Repair / Maint.- Bldg	5,423.84	4,439.62	17,131.19	14,000.00	20,000.00
100-000-15650-522210	Repair/Maint. - Vehicle	2,088.73	1,036.52	2,956.67	2,500.00	2,500.00
100-000-15650-522220	Repairs / Maint. - Equip	328.33	1,606.35	255.00	1,500.00	1,500.00
100-000-15650-522320	Rental Of Equip And Vehicles	0.00	0.00	750.00	0.00	0.00
100-000-15650-523100	INS-Other Than Emp Benefits	0.00	0.00	2,121.04	1,116.00	2,125.00
100-000-15650-523200	Communications - Telephone	0.00	0.00	4,568.62	0.00	4,000.00
100-000-15650-523210	Communications-Mobile Phone	0.00	0.00	436.48	200.00	700.00
100-000-15650-523230	Communications-Postage	0.00	0.00	144.77	0.00	0.00
100-000-15650-523500	Travel	0.00	0.00	140.00	0.00	150.00
100-000-15650-523700	Education & Training	0.00	0.00	435.00	0.00	500.00
100-000-15650-523850	Contract Labor	29,625.03	27,145.86	31,875.42	39,500.00	49,317.00
100-000-15650-531100	General Supplies & Mat'l	5,920.43	11,669.81	7,601.37	8,000.00	11,000.00
100-000-15650-531210	Water / Sewerage	583.59	1,783.73	1,230.91	2,760.00	2,760.00
100-000-15650-531215	Storm Water Utility Fees	460.00	460.00	460.00	1,490.00	1,490.00
100-000-15650-531220	Natural Gas	2,337.92	2,136.48	2,878.87	2,900.00	4,000.00
100-000-15650-531230	Electricity	14,769.28	13,415.26	16,698.48	37,971.85	18,000.00
100-000-15650-531270	Gasoline/Diesel	0.00	0.00	2,091.64	0.00	3,000.00
100-000-15650-531600	Small Equipment	0.00	319.99	204.92	0.00	0.00
100-000-15650-531601	Computer Hardware	0.00	0.00	921.12	0.00	0.00
100-000-15650-531603	Miscellaneous	0.00	2,887.07	0.00	0.00	0.00
100-000-15650-531700	Other Supplies	0.00	0.00	0.00	0.00	750.00
100-000-15650-542300	Furniture & Fixtures	0.00	0.00	1,477.16	1,500.00	0.00
TOTAL:		61,537.15	67,407.29	155,669.87	207,298.65	212,854.40
TOTAL:	15650 GOVERNMENT BLDG	61,537.15	67,407.29	155,669.87	207,298.65	212,854.40

<u>Account</u>	<u>Municipal Court</u>	<u>Actual Expense</u> <u>FY2018</u>	<u>Actual Expense</u> <u>FY2019</u>	<u>Actual Expenses</u> <u>FY2020</u>	<u>Approved Budget</u> <u>FY2020</u>	<u>Proposed Budget</u> <u>FY2021</u>
100-000-26500-511100	Regular Employees	34,489.18	35,291.12	45,025.75	51,043.20	52,319.28
100-000-26500-512000	Fringe Benefits	75.00	75.00	75.00	150.00	150.00
100-000-26500-512100	Group Insurance	7,281.30	7,724.70	2,554.00	12,592.80	13,104.00
100-000-26500-512200	Social Security (fica) Contrib	1,999.38	2,032.38	2,742.43	2,917.30	3,243.80
100-000-26500-512300	Medicare	467.56	475.25	641.44	682.27	758.63
100-000-26500-512400	Retirement Contribution	2,162.58	2,465.22	2,441.12	3,080.56	3,747.00
100-000-26500-512700	Workers Compensation	0.00	0.00	9.59	163.82	18.00
100-000-26500-512900	Other Employee Benefits	0.00	0.00	0.00	0.00	20.00
100-000-26500-521200	Professional	10,675.00	10,500.00	8,175.00	16,400.00	24,000.00
100-000-26500-522320	Rental Of Equip And Vehicles	0.00	610.00	183.00	0.00	0.00
100-000-26500-523100	INS-Other Than Emp Benefits	0.00	0.00	12.39	14.74	17.00
100-000-26500-523230	Communications-postage	89.99	193.64	304.70	600.00	700.00
100-000-26500-523400	Printing And Binding	0.00	385.77	141.44	700.00	700.00
100-000-26500-523500	Travel	0.00	0.00	0.00	250.00	250.00
100-000-26500-523600	Dues And Fees	45.00	45.00	55.00	65.00	80.00
100-000-26500-523700	Education And Training	225.00	335.00	225.00	1,000.00	1,000.00
100-000-26500-531100	General Supplies & Mat'l	465.27	479.78	661.97	800.47	800.47
100-000-26500-531601	Computer Hardware	0.00	70.60	0.00	0.00	0.00
TOTAL:		57,975.26	60,683.46	63,247.83	90,460.16	100,908.18
TOTAL:	26500	57,975.26	60,683.46	63,247.83	90,460.16	100,908.18

<u>Account</u>	<u>Police</u>	<u>Actual Expense</u>	<u>Actual Expense</u>	<u>Actual Expenses</u>	<u>Approved Budget</u>	<u>Proposed Budget</u>
		<u>FY2018</u>	<u>FY2019</u>	<u>FY2020</u>	<u>FY2020</u>	<u>FY2021</u>
100-000-32000-511100	Regular Employees	544,462.70	584,591.19	769,764.32	921,511.28	941,595.67
100-000-32000-511300	Overtime	23,323.61	17,174.06	19,363.07	35,000.00	35,000.00
100-000-32000-512000	Fringe Benefits	612.49	729.26	780.00	1,650.00	1,650.00
100-000-32000-512100	Group Insurance	121,294.15	141,354.90	173,476.40	218,920.40	275,856.00
100-000-32000-512200	Social Security (Fica) Contrib	32,777.14	33,968.91	44,454.92	53,288.09	58,378.93
100-000-32000-512300	Medicare	7,665.63	7,944.46	10,396.95	12,462.54	13,653.14
100-000-32000-512400	Retirement Contribution	36,078.61	43,198.62	43,588.51	54,989.74	67,427.00
100-000-32000-512700	Workers Compensation	0.00	0.00	33,231.39	48,373.52	45,057.00
100-000-32000-512900	Other Employee Benefits	0.00	0.00	0.00	0.00	450.00
100-000-32000-521200	Professional	13,004.27	10,537.99	3,539.95	15,000.00	15,000.00
100-000-32000-521300	Technical	8,827.47	8,012.40	9,830.27	18,450.00	17,000.00
100-000-32000-522200	Repair / Maint.- Bldg	1,092.00	3,756.50	3,135.51	4,000.00	4,000.00
100-000-32000-522210	Repair / Maint.- Vehicle	10,745.55	25,491.33	15,906.78	14,000.00	14,000.00
100-000-32000-522220	Repair / Maint. - Equip	655.00	2,136.09	2,018.20	3,500.00	3,500.00
100-000-32000-522320	Rental Of Equip And Vehicles	2,177.66	3,139.28	3,828.35	3,000.00	3,750.00
100-000-32000-523100	INS-Other Than Emp Benefits	1,000.00	4,000.00	47,723.15	45,159.74	54,770.00
100-000-32000-523200	Communications-telephone	3,135.17	3,270.86	6,211.57	5,500.00	5,500.00
100-000-32000-523210	Communications-mobile Phone	4,176.91	5,120.48	5,706.25	7,000.00	7,000.00
100-000-32000-523230	Communications-postage	5.00	71.66	337.49	300.00	400.00
100-000-32000-523300	Advertising	0.00	0.00	0.00	350.00	350.00
100-000-32000-523400	Printing And Binding	276.93	17.49	280.49	300.00	300.00
100-000-32000-523500	Travel	20.00	20.00	782.04	1,250.00	1,250.00
100-000-32000-523600	Dues And Fees	614.00	701.00	404.00	500.00	500.00
100-000-32000-523700	Education And Training	-92.50	817.00	32.00	2,000.00	2,000.00
100-000-32000-523850	Contract Labor	200.00	0.00		0.00	0.00
100-000-32000-531100	General Supplies & Mat'l	4,165.19	4,190.86	4,010.76	6,008.52	4,500.00
100-000-32000-531210	Water / Sewerage	671.40	607.80	939.56	750.00	750.00
100-000-32000-531215	Storm Water Utility Fees	70.00	70.00	70.00	0.00	70.00
100-000-32000-531220	Natural Gas	660.93	712.54	886.39	900.00	900.00
100-000-32000-531230	Electricity	6,387.93	6,556.25	8,047.15	11,000.00	11,000.00
100-000-32000-531270	Gasoline / Diesel	21,548.05	30,112.25	30,001.78	35,000.00	35,000.00
100-000-32000-531300	Food	1,216.26	2,317.54	1,551.46	750.00	750.00

<u>Account</u>	<u>Police</u>	<u>Actual Expense</u> FY2018	<u>Actual Expense</u> FY2019	<u>Actual Expenses</u> FY2020	<u>Approved Budget</u> FY2020	<u>Proposed Budget</u> FY2021
100-000-32000-531400	Books And Periodicals	0.00	193.80	0.00	250.00	250.00
100-000-32000-531600	Small Equipment	0.00	734.61	1,693.00	2,500.00	500.00
100-000-32000-531601	Computer Hardware	0.00	1,366.38	3,470.39	0.00	6,500.00
100-000-32000-531602	Computer Software	0.00	638.40	96.16	0.00	750.00
100-000-32000-531603	Miscellaneous Equipment	0.00	66.22	1,473.28	0.00	2,700.00
100-000-32000-531700	Other Supplies	2,995.68	3,395.52	2,927.76	6,250.00	4,500.00
100-000-32000-531701	Uniforms	0.00	400.00	899.83	0.00	3,500.00
100-000-32000-542100	Machinery & Equipment	0.00	0.00	0.00	500.00	500.00
100-000-32000-542200	Vehicles	63,900.00	48,074.86	59,879.30	55,300.00	31,800.00
100-000-32000-542300	Furniture And Fixtures	0.00	0.00	0.00	1,000.00	1,000.00
100-000-32000-542400	Computers	374.40	0.00	0.00	9,500.00	0.00
100-000-32000-542500	Other Equipment	1,111.42	0.00	0.00	0.00	18,500.00
100-000-32000-581200	Capital Lease/Purchase - Principal	45,712.93	45,073.80	42,252.49	55,148.57	24,704.42
100-000-32000-582200	Capital Lease/Purchase - Interest	5,229.57	3,946.58	2,587.64	3,086.47	487.40
TOTAL:		966,095.55	1,044,510.89	1,355,578.56	1,654,448.87	1,717,049.56
TOTAL:	32000	966,095.55	1,044,510.89	1,355,578.56	1,654,448.87	1,717,049.56

<u>Account</u>	<u>Public Works</u>	<u>Actual Expense</u>	<u>Actual Expense</u>	<u>Actual Expenses</u>	<u>Approved Budget</u>	<u>Proposed Budget</u>
		<u>FY2018</u>	<u>FY2019</u>	<u>FY2020</u>	<u>FY2020</u>	<u>FY2021</u>
100-000-41000-511100	Regular Employees	55,806.50	53,591.28	54,324.03	89,294.40	82,743.75
100-000-41000-511300	Overtime	2,434.13	1,174.19	783.83	3,000.00	3,000.00
100-000-41000-512000	Fringe Benefits	225.00	75.00	300.00	450.00	450.00
100-000-41000-512100	Group Insurance	23,492.25	26,847.75	18,215.40	55,778.40	19,824.00
100-000-41000-512200	Social Security (Fica) Contrib	3,358.77	3,124.94	3,024.93	4,303.82	5,130.09
100-000-41000-512300	Medicare	552.21	264.54	707.54	1,006.54	1,199.78
100-000-41000-512400	Retirement Contribution	3,794.58	4,330.31	4,181.75	5,389.09	5,925.00
100-000-41000-512700	Workers Compensation	0.00	0.00	5,662.52	11,752.46	7,678.00
100-000-41000-512900	Other Employee Benefits	0.00	0.00	0.00	0.00	60.00
100-000-41000-521200	Professional	2,856.76	1,942.50	4,774.53	6,000.00	6,000.00
100-000-41000-521300	Technical	0.00	0.00	0.00	0.00	0.00
100-000-41000-522110	Disposal	920.00	0.00	0.00	0.00	0.00
100-000-41000-522140	Lawn & Grounds Care	0.00	136.37	287.40	1,200.00	500.00
100-000-41000-522200	Repair / Maint. - Bldg	438.75	221.25	7,759.33	7,500.00	16,077.57
100-000-41000-522210	Repair / Maint. - Vehicle	3,016.30	7,037.93	10,632.59	2,500.00	5,000.00
100-000-41000-522220	Repair / Maint. - Equip	3,284.64	6,831.78	5,034.13	6,000.00	6,000.00
100-000-41000-522320	Rental Of Equip And Vehicles	895.34	1,233.25	227.98	1,500.00	1,500.00
100-000-41000-523100	INS-Other Than Emp Benefits	0.00	0.00	5,205.57	5,695.59	8,511.92
100-000-41000-523200	Communications-telephone	3,442.89	3,433.43	6,477.04	6,000.00	6,000.00
100-000-41000-523210	Communications-mobile Phone	600.62	727.88	530.88	1,100.00	1,100.00
100-000-41000-523230	Communications-postage	0.00	0.00	17.00	0.00	0.00
100-000-41000-523400	Printing And Binding	600.00	0.00	0.00	0.00	0.00
100-000-41000-523500	Travel	27.00	630.92	257.47	600.00	300.00
100-000-41000-523600	Dues And Fees	296.00	1,200.00	2,430.65	1,200.00	2,800.00
100-000-41000-523700	Education And Training	460.00	1,000.00	791.00	2,000.00	1,000.00
100-000-41000-531100	General Supplies & Mat'l	4,493.37	4,003.06	6,045.31	8,694.90	10,000.00
100-000-41000-531210	Water / Sewerage	682.50	891.07	1,208.10	1,200.00	1,500.00
100-000-41000-531215	Storm Water Utility Fees	300.00	300.00	300.00	300.00	300.00
100-000-41000-531230	Electricity	3,980.83	3,416.22	4,488.46	7,000.00	7,000.00
100-000-41000-531270	Gasoline / Diesel	3,470.57	3,353.91	3,211.17	5,500.00	5,500.00

<u>Account</u>	<u>Public Works</u>	<u>Actual Expense</u> FY2018	<u>Actual Expense</u> FY2019	<u>Actual Expenses</u> FY2020	<u>Approved Budget</u> FY2020	<u>Proposed Budget</u> FY2021
100-000-41000-531275	Tire Disposal	0.00	0.00	182.00	300.00	0.00
100-000-41000-531300	Food	283.89	323.17	218.66	600.00	600.00
100-000-41000-531600	Small Equipment	0.00	385.22	2,128.87	3,000.00	3,000.00
100-000-41000-531602	Computer Software	0.00	1,712.65	0.00	0.00	0.00
100-000-41000-531603	Miscellaneous	0.00	309.99	0.00	0.00	0.00
100-000-41000-531700	Other Supplies	334.99	577.77	0.00	1,200.00	0.00
100-000-41000-531701	Uniforms	0.00	0.00	129.17	0.00	1,200.00
100-000-41000-542100	Machinery & Equipment	0.00	0.00	0.00	0.00	6,200.00
100-000-41000-542200	Vehicles	0.00	0.00	23,461.00	23,461.00	28,828.00
100-000-41000-542400	Computers	224.25	-22.00	0.00	0.00	0.00
100-000-41000-542500	Other Equipment	620.88	0.00	0.00	0.00	0.00
100-000-41000-581200	PW Truck - Principal	0.00	0.00	2,114.63	4,250.85	4,389.84
100-000-41000-582200	PW Truck - Interest	0.00	0.00	513.79	845.07	866.96
TOTAL:		120,893.02	129,054.38	175,626.73	268,622.12	250,184.91
TOTAL:	41000	120,893.02	129,054.38	175,626.73	268,622.12	250,184.91

<u>Account</u>	<u>Roads</u>	<u>Actual Expense</u> FY2018	<u>Actual Expense</u> FY2019	<u>Actual Expenses</u> FY2020	<u>Approved Budget</u> FY2020	<u>Proposed Budget</u> FY2021
100-000-42200-521200	Professional	0.00	0.00	100.00	800.00	800.00
100-000-42200-522110	Disposal	0.00	0.00	0.00	0.00	0.00
100-000-42200-522140	Lawn & Grounds Care	0.00	0.00	229.22	0.00	300.00
100-000-42200-522210	Repair / Maint. - Vehicle	4,021.43	1,304.63	5,295.24	7,000.00	7,000.00
100-000-42200-522220	Repair / Maint. - Equip	3,755.64	6,011.14	9,660.74	15,000.00	15,000.00
100-000-42200-522230	Repair / Maint. - Infrastructure	0.00	0.00	8,734.73	0.00	30,390.00
100-000-42200-523100	Ins.-Other Than Emp Benefits	0.00	0.00	1,539.60	1,595.11	2,753.00
100-000-42200-531100	General Supplies & Mat'l	11,498.77	2,726.96	3,839.42	29,086.75	10,000.00
100-000-42200-531270	Gasoline / Diesel	645.10	1,149.65	760.53	5,000.00	5,000.00
100-000-42200-541400	Infrastructure	0.00	0.00	34,610.00	46,000.00	39,861.00
100-000-42200-542100	Machinery & Equipment	0.00	38,542.50	0.00	0.00	0.00
TOTAL:		19,920.94	49,734.88	64,769.48	104,481.86	111,104.00
TOTAL:	42200	19,920.94	49,734.88	64,769.48	104,481.86	111,104.00

<u>Account</u>	<u>Street Lighting</u>	<u>Actual Expense</u> FY2018	<u>Actual Expense</u> FY2019	<u>Actual Expenses</u> FY2020	<u>Approved Budget</u> FY2020	<u>Proposed Budget</u> FY2021
100-000-42600-531230	ELECTRICITY	66,661.67	68,886.08	72,173.25	105,000.00	85,000.00
TOTAL:		66,661.67	68,886.08	72,173.25	105,000.00	85,000.00
TOTAL:	42600	66,661.67	68,886.08	72,173.25	105,000.00	85,000.00

<u>Account</u>	<u>Special Events/Festivals</u>	<u>Actual Expense</u>	<u>Actual Expense</u>	<u>Actual Expenses</u>	<u>Approved Budget</u>	<u>Proposed Budget</u>
		<u>FY2018</u>	<u>FY2019</u>	<u>FY2020</u>	<u>FY2020</u>	<u>FY2021</u>
100-000-61920-521200	Professional	7,000.00	0.00	10,000.00	18,000.00	0.00
100-000-61920-522320	Rental of Equip and Vehicles	680.00	800.00	5,650.00	6,500.00	1,000.00
100-000-61920-523100	INS-Other Than Emp Benefits	0.00	0.00	2,338.53	2,579.00	3,770.05
100-000-61920-523230	Communications-postage	22.27	0.00	3.94	0.00	25.00
100-000-61920-523300	Advertising	506.70	402.60	225.00	500.00	500.00
100-000-61920-523400	Printing And Binding	0.00	80.00	317.00	0.00	0.00
100-000-61920-523600	Dues And Fees	345.38	399.04	1,169.82	700.00	700.00
100-000-61920-523850	Contract Labor	1,300.00	1,450.00	450.00	3,500.00	0.00
100-000-61920-531100	General Supplies & Mat'l	8,543.08	7,859.49	13,511.17	12,500.00	2,000.00
100-000-61920-531300	Food	411.89	459.51	1,080.16	1,200.00	500.00
100-000-61920-531700	Other Supplies	0.00	0.00	0.00	500.00	500.00
100-000-61920-531705	Independence Day Celebration	0.00	0.00	0.00	0.00	29,000.00
100-000-61920-531710	Auburn Fest Celebration	0.00	0.00	0.00	0.00	9,500.00
100-000-61920-531715	Sounding Off The Christmas Season	0.00	0.00	0.00	0.00	6,000.00
TOTAL:		18,809.32	11,450.64	34,745.62	45,979.00	53,495.05
TOTAL:	61920 SPECIAL EVENTS/FESTIVALS	18,809.32	11,450.64	34,745.62	45,979.00	53,495.05

<u>Account</u>	<u>Parks</u>	<u>Actual Expense</u>	<u>Actual Expense</u>	<u>Actual Expenses</u>	<u>Approved Budget</u>	<u>Proposed Budget</u>
		<u>FY2018</u>	<u>FY2019</u>	<u>FY2020</u>	<u>FY2020</u>	<u>FY2021</u>
100-000-62000-511100	Regular Employees	29,073.60	33,249.61	45,355.20	53,601.60	54,941.64
100-000-62000-512000	Fringe Benefits	75.00	75.00	150.00	150.00	150.00
100-000-62000-512100	Group Insurance	91.20	91.20	114.00	136.80	135.00
100-000-62000-512200	Social Security (fica) Contrib	1,807.17	2,066.13	2,821.34	3,332.60	3,406.38
100-000-62000-512300	Medicare	422.65	483.25	659.76	779.40	796.65
100-000-62000-512400	Retirement Contribution	1,914.18	2,444.17	2,563.47	3,234.96	3,934.00
100-000-62000-512700	Workers Compensation	0.00	0.00	1,486.52	1,408.29	2,016.00
100-000-62000-512900	Other Employee Benefits	0.00	0.00	0.00	0.00	20.00
100-000-62000-521200	Professional	2,578.00	1,972.00	1,121.17	5,000.00	5,000.00
100-000-62000-521300	Technical	42.80	0.00	0.00	0.00	0.00
100-000-62000-522140	Lawn & Grounds Care	5,500.00	8,857.49	8,622.73	10,000.00	12,000.00
100-000-62000-522200	Repair / Maint. - Bldg	2,069.55	685.79	1,143.62	2,000.00	6,750.00
100-000-62000-522210	Repair / Maint - Vehicle	129.11	241.55	603.43	200.00	200.00
100-000-62000-522220	Repair / Maint. - Equip	1,261.85	3,031.60	3,805.44	4,000.00	5,000.00
100-000-62000-522310	Rental Of Land And Buildings	0.00	0.00	0.00	0.00	0.00
100-000-62000-522320	Rental Of Equip And Vehicles	59.40	661.93	2,371.13	1,500.00	1,500.00
100-000-62000-523100	INS-Other Than Emp Benefits	0.00	0.00	3,843.99	4,135.73	6,470.00
100-000-62000-523200	Communications-telephone	0.00	0.00	2,116.78	0.00	0.00
100-000-62000-523210	Communications-mobile Phone	478.37	478.93	541.17	800.00	800.00
100-000-62000-523230	Communications-postage	0.00	0.00	52.44	200.00	200.00
100-000-62000-523300	Advertising	627.00	0.00	275.00	1,200.00	1,200.00
100-000-62000-523400	Printing And Binding	69.99	49.99	250.00	300.00	300.00
100-000-62000-523500	Travel	0.00	23.96	0.00	1,500.00	1,500.00
100-000-62000-523550	Travel - Auburn Owl's	270.85	4,855.23	5,131.07	5,000.00	5,000.00
100-000-62000-523600	Dues And Fees	550.00	550.00	250.00	1,000.00	1,000.00
100-000-62000-523700	Education And Training	0.00	155.00	525.00	1,000.00	1,000.00
100-000-62000-523850	Contract Labor	0.00	0.00	0.00	8,000.00	8,000.00
100-000-62000-531100	General Supplies & Mat'l	7,895.64	6,543.28	8,710.88	20,000.50	22,000.00
100-000-62000-531210	Water / Sewerage	3,677.60	3,476.02	3,396.01	7,500.00	7,500.00
100-000-62000-531215	Storm Water Utility Fees	210.00	210.00	210.00	250.00	250.00
100-000-62000-531220	Natural Gas	557.48	583.33	587.90	750.00	750.00
100-000-62000-531230	Electricity	10,094.85	10,714.51	12,252.97	18,000.00	18,000.00

<u>Account</u>	<u>Parks</u>	<u>Actual Expense</u> FY2018	<u>Actual Expense</u> FY2019	<u>Actual Expenses</u> FY2020	<u>Approved Budget</u> FY2020	<u>Proposed Budget</u> FY2021
100-000-62000-531270	Gasoline / Diesel	712.74	834.12	967.92	2,000.00	2,000.00
100-000-62000-531300	Food	515.15	297.49	48.90	1,000.00	1,000.00
100-000-62000-531600	Small Equipment	342.96	24.24	942.98	500.00	500.00
100-000-62000-531603	Miscellaneous Equipment	0.00	1,897.50	3,813.78	0.00	0.00
100-000-62000-531700	Other Supplies	173.32	361.50	142.50	400.00	400.00
100-000-62000-531800	Summer Programs	0.00	0.00	650.00	0.00	1,200.00
100-000-62000-542100	Machinery & Equipment	0.00	0.00	0.00	18,000.00	18,000.00
100-000-62000-542400	Computers	917.91	0.00	0.00	0.00	0.00
100-000-62000-542500	Other Equipment	937.44	0.00	0.00	1,000.00	11,000.00
100-000-62000-581200	Capital Lease - Principal	2,735.02	2,826.00	2,920.01	3,909.40	4,039.46
100-000-62000-582200	Capital Lease - Interest	365.52	274.51	180.48	224.62	94.55
TOTAL:		76,156.35	88,015.33	118,627.59	182,013.90	208,053.68
TOTAL:	62000	76,156.35	88,015.33	118,627.59	182,013.90	208,053.68

<u>Account</u>	<u>Library</u>	<u>Actual Expense</u> FY2018	<u>Actual Expense</u> FY2019	<u>Actual Expenses</u> FY2020	<u>Approved Budget</u> FY2020	<u>Proposed Budget</u> FY2021
100-000-65000-511100	REGULAR EMPLOYEES	0.00	0.00	0.00	0.00	0.00
100-000-65000-512100	GROUP INSURANCE	0.00	0.00	0.00	0.00	0.00
100-000-65000-512200	SOCIAL SECURITY (FICA) CONTRIB	0.00	0.00	0.00	0.00	0.00
100-000-65000-512300	MEDICARE	0.00	0.00	0.00	0.00	0.00
100-000-65000-521300	TECHNICAL	0.00	0.00	0.00	0.00	0.00
100-000-65000-522200	REPAIR / MAINT.- BLDG	0.00	0.00	0.00	0.00	0.00
100-000-65000-523200	COMMUNICATIONS-TELEPHONE	0.00	0.00	0.00	0.00	0.00
100-000-65000-523700	EDUCATION AND TRAINING	0.00	0.00	0.00	0.00	0.00
100-000-65000-531100	GENERAL SUPPLIES & MAT'L	0.00	0.00	0.00	0.00	0.00
100-000-65000-531210	WATER / SEWERAGE	0.00	0.00	0.00	0.00	0.00
100-000-65000-531220	NATURAL GAS	0.00	0.00	0.00	0.00	0.00
100-000-65000-531230	ELECTRICITY	0.00	0.00	0.00	0.00	0.00
100-000-65000-531600	SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00
100-000-65000-531700	OTHER SUPPLIES	0.00	0.00	0.00	0.00	0.00
100-000-65000-571000	INTERGOVERNMENTAL	98,775.00	98,775.00	98,775.00	131,700.00	135,651.00
TOTAL:		98,775.00	98,775.00	98,775.00	98,775.00	135,651.00
TOTAL:	65000	98,775.00	98,775.00	98,775.00	98,775.00	135,651.00

<u>Account</u>	<u>Planning & Zoning</u>	<u>Actual Expense</u>	<u>Actual Expense</u>	<u>Actual Expenses</u>	<u>Approved Budget</u>	<u>Proposed Budget</u>
		<u>FY2018</u>	<u>FY2019</u>	<u>FY2020</u>	<u>FY2020</u>	<u>FY2021</u>
100-000-74100-511100	Regular Employees	52,240.00	62,209.07	85,659.20	101,233.60	103,764.44
100-000-74100-511300	Overtime	0.00	646.84	0.00	0.00	0.00
100-000-74100-512000	Fringe Benefits	0.00	150.00	225.00	300.00	300.00
100-000-74100-512100	Group Insurance	5,956.55	11,562.00	15,385.00	18,678.00	26,208.00
100-000-74100-512200	Social Security (fica) Contrib	3,132.67	3,622.85	4,886.01	5,751.22	6,433.40
100-000-74100-512300	Medicare	732.66	847.31	1,142.64	1,345.04	1,504.58
100-000-74100-512400	Retirement Contribution	5,175.68	4,239.28	4,841.45	6,109.64	7,431.00
100-000-74100-512700	Workers Compensation	0.00	0.00	871.06	2,254.05	1,181.02
100-000-74100-512900	Other Employee Benefits	0.00	0.00	0.00	0.00	40.00
100-000-74100-521200	Professional	24,129.36	34,332.92	75,602.35	48,000.00	85,000.00
100-000-74100-521300	Technical	0.00	0.00	-783.00	0.00	500.00
100-000-74100-522220	Repairs / Maint. - Equip	0.00	0.00	135.00	0.00	200.00
100-000-74100-522320	Rental of Equipment	59.40	138.15	718.69	0.00	1,000.00
100-000-74100-523100	Ins.-Other Than Emp Benefits	0.00	0.00	2,363.21	2,608.48	3,804.11
100-000-74100-523200	Communications-telephone	0.00	0.00	2,116.79	0.00	0.00
100-000-74100-523210	Communications-mobile Phone	697.20	398.93	451.17	1,440.00	600.00
100-000-74100-523230	Communications-postage	31.96	0.00	127.43	500.00	200.00
100-000-74100-523300	Advertising	200.00	320.00	370.00	500.00	500.00
100-000-74100-523400	Printing And Binding	12.00	12.00	1,673.50	100.00	2,000.00
100-000-74100-523500	Travel	87.47	73.95	0.00	500.00	500.00
100-000-74100-523600	Dues And Fees	100.00	100.00	118.90	500.00	500.00
100-000-74100-523700	Education And Training	320.00	882.23	742.00	2,000.00	2,000.00
100-000-74100-531100	General Supplies & Mat'l	1,036.48	1,067.53	1,956.06	2,500.95	2,500.00
100-000-74100-531270	Gasoline / Diesel	0.00	40.51	28.70	200.00	200.00
100-000-74100-531300	Food	0.00	186.18	293.25	200.00	200.00
100-000-74100-531400	Books And Periodicals	0.00	0.00	0.00	200.00	200.00
100-000-74100-531601	Computer Hardware	0.00	139.00	0.00	0.00	1,000.00
100-000-74100-531602	Computer Software	0.00	79.80	0.00	0.00	7,000.00
100-000-74100-531603	Miscellaneous Equipment	0.00	0.00	0.00	0.00	100.00
100-000-74100-531700	Other Supplies	0.00	207.50	0.00	500.00	200.00
100-000-74100-542300	Furniture And Fixtures	0.00	0.00	0.00	0.00	1,000.00
100-000-74100-542400	Computers	3,040.27	0.00	239.88	1,000.00	0.00
100-000-74100-542500	Other Equipment	0.00	0.00	0.00	100.00	0.00
TOTAL:		96,951.70	121,256.05	199,164.29	196,520.98	256,066.55
TOTAL:	74100	96,951.70	121,256.05	199,164.29	196,520.98	256,066.55

<u>Account</u>	<u>Code Enforcement</u>	<u>Actual Expense</u>	<u>Actual Expense</u>	<u>Actual Expenses</u>	<u>Approved Budget</u>	<u>Proposed Budget</u>
		<u>FY2018</u>	<u>FY2019</u>	<u>FY2020</u>	<u>FY2020</u>	<u>FY2021</u>
100-000-74500-511100	Regular Employees	21,692.55	22,227.16	22,370.16	33,716.80	32,918.08
100-000-74500-511300	Overtime	143.42	295.29	837.75	4,000.00	1,600.00
100-000-74500-512000	Fringe Benefits	75.00	75.00	75.00	150.00	150.00
100-000-74500-512100	Group Insurance	10,631.10	11,274.60	91.20	18,592.80	350.00
100-000-74500-512200	Social Security (fica) Contrib	1,107.58	1,095.90	1,443.54	1,814.29	2,040.92
100-000-74500-512300	Medicare	259.03	256.33	337.61	424.31	477.31
100-000-74500-512400	Retirement Contribution	1,425.07	1,943.29	1,558.75	2,034.87	2,357.00
100-000-74500-512700	Workers Compensation	0.00	0.00	311.44	879.84	422.00
100-000-74500-512900	Other Employee Benefits	0.00	0.00	0.00	0.00	20.00
100-000-74500-521200	Professional	0.00	25.00	45.00	2,230.00	2,230.00
100-000-74500-522210	Repair / Maint.- Vehicle	694.08	42.00	1,313.72	1,000.00	1,250.00
100-000-74500-522220	Repair / Maint. - Equip	0.00	0.00	0.00	500.00	500.00
100-000-74500-522320	Rental Of Equip And Vehicles	0.00	610.00	183.00	0.00	0.00
100-000-74500-523100	INS-Other Than Emp Benefits	0.00	0.00	295.71	339.09	442.00
100-000-74500-523210	Communications-mobile Phone	336.88	425.60	488.08	700.00	900.00
100-000-74500-523230	Communications-postage	5.00	71.68	304.74	300.00	400.00
100-000-74500-523300	Advertising	0.00	0.00	0.00	1,000.00	1,000.00
100-000-74500-523400	Printing And Binding	0.00	49.99	49.99	300.00	300.00
100-000-74500-523500	Travel	808.49	779.79	691.00	1,400.00	1,400.00
100-000-74500-523600	Dues And Fees	0.00	62.00	60.00	100.00	100.00
100-000-74500-523700	Education And Training	395.00	475.00	565.00	1,200.00	2,300.00
100-000-74500-523850	Contract Labor	0.00	0.00	0.00	1,700.00	1,500.00
100-000-74500-531100	General Supplies & Mat'l	313.25	931.81	585.72	400.32	400.32
100-000-74500-531270	Gasoline / Diesel	301.78	610.94	170.86	1,250.00	1,250.00
100-000-74500-531300	Food	0.00	0.00	48.90	0.00	0.00
100-000-74500-531400	Books And Periodicals	0.00	0.00	0.00	200.00	200.00
100-000-74500-531601	Computer Hardware	0.00	0.00	0.00	0.00	700.00
100-000-74500-531602	Computer Software	0.00	68.13	0.00	0.00	0.00
100-000-74500-531603	Miscellaneous Equipment	0.00	0.00	0.00	0.00	500.00
100-000-74500-531700	Other Supplies	55.00	14.72	2,851.50	400.00	400.00
100-000-74500-531701	Uniforms	0.00	0.00	40.94	0.00	300.00
100-000-74500-542300	Furniture And Fixtures	0.00	0.00	0.00	100.00	100.00
100-000-74500-542500	Other Equipment	280.00	0.00	0.00	500.00	0.00
TOTAL:		38,523.23	41,334.23	34,719.61	75,232.32	56,507.63
TOTAL:	74500	38,523.23	41,334.23	34,719.61	75,232.32	56,507.63

<u>Account</u>	<u>DDA</u>	<u>Actual Expense</u> FY2018	<u>Actual Expense</u> FY2019	<u>Actual Expenses</u> FY2020	<u>Approved Budget</u> FY2020	<u>Proposed Budget</u> FY2021
100-000-75500-521200	Professional	0.00	232.00	1,409.50	1,500.00	1,500.00
100-000-75500-522200	Repairs / Maint. - Bldg.	0.00	0.00	349.18	0.00	0.00
100-000-75500-522320	Rental Of Equip and Vehicles	59.40	59.40	56.98	0.00	0.00
100-000-75500-523230	Communications-Postage	0.00	0.00	16.99	0.00	0.00
100-000-75500-523300	Advertising	4.88	0.00	0.00	600.00	600.00
100-000-75500-523350	Marketing	0.00	0.00	0.00	600.00	600.00
100-000-75500-523400	Printing And Binding	212.00	12.00	0.00	500.00	500.00
100-000-75500-523500	Travel	0.00	0.00	0.00	500.00	500.00
100-000-75500-523600	Dues and Fees	100.00	100.00	100.00	750.00	750.00
100-000-75500-523700	Education And Training	0.00	0.00	590.00	1,500.00	1,500.00
100-000-75500-531100	General Supplies & Mat'l	391.84	223.14	167.72	500.00	500.00
100-000-75500-531300	Food	0.00	0.00	0.00	200.00	200.00
100-000-75500-531600	Small Equipment	12.97	0.00	0.00	0.00	0.00
100-000-75500-531700	Other Supplies	178.50	0.00	0.00	0.00	0.00
TOTAL:		959.59	626.54	2,690.37	6,650.00	6,650.00
TOTAL:	75500 DDA	959.59	626.54	2,690.37	6,650.00	6,650.00

<u>Account</u>	<u>MainStreet</u>	<u>Actual Expense</u> FY2018	<u>Actual Expense</u> FY2019	<u>Actual Expenses</u> FY2020	<u>Approved Budget</u> FY2020	<u>Proposed Budget</u> FY2021
100-000-75650-512700	Workers Compensation	0.00	0.00	3.75	0.00	0.00
100-000-75650-521200	Professional	1,050.00	1,700.00	1,950.00	3,500.00	3,500.00
100-000-75650-523210	Communication - Mobile Phone	0.00	0.00	331.74	0.00	600.00
100-000-75650-523300	Advertising	0.00	0.00	3,000.00	2,000.00	0.00
100-000-75650-523350	Marketing	0.00	0.00	0.00	2,000.00	0.00
100-000-75650-523400	Printing And Binding	0.00	0.00	0.00	500.00	0.00
100-000-75650-523500	Travel	0.00	0.00	26.00	500.00	500.00
100-000-75650-523700	Education And Training	0.00	0.00	0.00	500.00	500.00
100-000-75650-531100	General Supplies & Mat'l	0.00	0.00	86.27	3,000.00	0.00
100-000-75650-531300	Food	0.00	0.00	0.00	200.00	200.00
TOTAL:		1,050.00	1,700.00	5,397.76	12,200.00	5,300.00
TOTAL:	75650 MAINSTREET	1,050.00	1,700.00	5,397.76	12,200.00	5,300.00

<u>Account</u>	<u>Confiscated Assets Revenue</u>	<u>Actual Revenue</u>	<u>Actual Revenue</u>	<u>Actual Revenue</u>	<u>Approved Budget</u>	<u>Proposed Budget</u>
		FY2018	FY2019	FY2020	FY2020	FY2021
210-000-00000-034789	Donations - K9 Program	0.00	1,000.00	1,500.00	0.00	0.00
210-000-00000-331310	Federal Capital Grant	1,055.74	1,395.00	0.00	1,000.00	1,000.00
210-000-00000-336000	Income - Confiscated Assets Fund	0.00	0.00	25,253.00		0.00
210-000-00000-351320	Cash Confiscations	37,397.72	499.39	4,858.80	9,000.00	9,000.00
210-000-00000-351420	Canine Narcotics Fund	2,000.00	0.00	0.00	0.00	0.00
210-000-00000-361000	Interest Revenue	55.38	36.61	28.16	0.00	0.00
TOTAL:		40,508.84	2,931.00	31,639.96	10,000.00	10,000.00
TOTAL:	32000 POLICE CONFISCATED ASSETS	40,508.84	2,931.00	31,639.96	10,000.00	10,000.00

<u>Account</u>	<u>Confiscated Assets Expense</u>	<u>Actual Expense</u>	<u>Actual Expense</u>	<u>Actual Expenses</u>	<u>Approved Budget</u>	<u>Proposed Budget</u>
		FY2018	FY2019	FY2020	FY2020	FY2021
210-000-32000-521200	Professional	0.00	715.00	228.88	1,000.00	1,000.00
210-000-32000-521300	Technical	0.00	499.00	0.00	1,000.00	1,000.00
210-000-32000-522200	Repairs / Maint. - Bldg.	0.00	1,346.07	0.00	0.00	0.00
210-000-32000-522210	Repairs / Maint. - Vehicle	662.00	300.00	50.00	1,000.00	1,000.00
210-000-32000-522220	Repair / Maint. - Equip.	0.00	0.00	0.00	1,000.00	1,000.00
210-000-32000-523600	Dues And Fees	0.00	105.00	640.60	1,000.00	1,000.00
210-000-32000-523650	Narcotics Investigations	385.20	116.53	0.00	1,000.00	1,000.00
210-000-32000-523675	Canine Investigations	3,674.00	200.00	0.00	0.00	0.00
210-000-32000-531100	General Supplies & Mat'l	450.00	1,090.80	922.39	1,000.00	1,000.00
210-000-32000-531300	Food	0.00	0.00	151.00	0.00	0.00
210-000-32000-531600	Small Equipment	0.00	3,087.00	0.00	0.00	1,500.00
210-000-32000-531601	Computer Hardware	0.00	225.88	0.00	0.00	1,000.00
210-000-32000-531700	Other Supplies	168.53	2,347.00	138.03	500.00	500.00
210-000-32000-542100	Machinery & Equipment	3,281.20	0.00	0.00	0.00	0.00
210-000-32000-542200	Vehicles	0.00	16,325.14	20,000.00	0.00	0.00
210-000-32000-542400	Computers	3,198.57	0.00	0.00	1,000.00	0.00
210-000-32000-542500	Other Equipment	2,092.28	0.00	715.00	1,500.00	0.00
TOTAL:		13,911.78	26,357.42	22,845.90	10,000.00	10,000.00
TOTAL:	32000 POLICE CONFISCATED ASSETS	13,911.78	26,357.42	22,845.90	10,000.00	10,000.00

<u>Account</u>	<u>Court Fines/Technical Fund</u>	<u>Actual Revenue</u> FY2018	<u>Actual Revenue</u> FY2019	<u>Actual Revenue</u> FY2020	<u>Approved Budget</u> FY2020	<u>Proposed Budget</u> FY2021
211-000-00000-336000	Income - Tech/Court Fund	7,358.00	8,436.03	5,032.20	9,000.00	10,500.00
211-000-00000-361000	Interest Revenue	25.85	37.08	28.37	0.00	0.00
211-000-00000-391000	Interfund Trans.in - GF	0.00	0.00	0.00	0.00	0.00
TOTAL:		7,383.85	8,473.11	5,060.57	9,000.00	10,500.00
TOTAL:	32000 COURT FINES/TECHNICAL FUND	7,383.85	8,473.11	5,060.57	9,000.00	10,500.00

<u>Account</u>	<u>Court Fines/Technical Fund</u>	<u>Actual Expense</u> FY2018	<u>Actual Expense</u> FY2019	<u>Actual Expenses</u> FY2020	<u>Approved Budget</u> FY2020	<u>Proposed Budget</u> FY2021
211-000-32000-521200	Professional	0.00	0.00	0.00	4,000.00	4,000.00
211-000-32000-521300	Technical	988.00	5,318.00	608.00	0.00	0.00
211-000-32000-522201	Equipment Maintenance	0.00	0.00	513.83	0.00	0.00
211-000-32000-523600	Dues And Fees	1,758.00	0.00	0.00	2,000.00	4,000.00
211-000-32000-531100	General Supplies & Mat'l	23.70	45.99	0.00	1,000.00	500.00
211-000-32000-531601	Computer Hardware	0.00	1,644.09	2,700.20	0.00	1,000.00
211-000-32000-531700	Other Supplies	0.00	0.00	0.00	1,000.00	1,000.00
211-000-32000-542400	Computers	0.00	0.00	0.00	1,000.00	0.00
211-000-32000-542500	Other Equipment	707.85	0.00	0.00	0.00	0.00
TOTAL:		3,477.55	7,008.08	3,822.03	9,000.00	10,500.00
TOTAL:	32000 COURT FINES/TECHNICAL FUND	3,477.55	7,008.08	3,822.03	9,000.00	10,500.00

<u>Account</u>	<u>DOT Asset Forfeiture Fund</u>	<u>Actual Revenue</u>	<u>Actual Revenue</u>	<u>Actual Revenue</u>	<u>Approved Budget</u>	<u>Proposed Budget</u>
		FY2018	FY2019	FY2020	FY2020	FY2021
212-000-00000-331310	Federal Capital Grant - DOT	0.00	0.00	1,676.22	1,000.00	1,000.00
212-000-00000-36100	Interest Revenue	0.00	0.00	0.06	0.00	0.00
TOTAL:		0.00	0.00	1,676.28	1,000.00	1,000.00
TOTAL:	32000 DOT ASSET FORFEITURE FUND	0.00	0.00	1,676.28	1,000.00	1,000.00

<u>Account</u>	<u>DOT Asset Forfeiture Fund</u>	<u>Actual Expense</u>	<u>Actual Expense</u>	<u>Actual Expenses</u>	<u>Approved Budget</u>	<u>Proposed Budget</u>
		FY2018	FY2019	FY2020	FY2020	FY2021
212-000-32000-521200	PROFESSIONAL	0.00	0.00	0.00	0.00	0.00
212-000-32000-521300	TECHNICAL	0.00	0.00	0.00	0.00	0.00
212-000-32000-523600	DUES AND FEES	0.00	0.00	0.00	0.00	0.00
212-000-32000-531100	GENERAL SUPPLIES & MATL	0.00	0.00	0.00	0.00	0.00
212-000-32000-531700	OTHER SUPPLIES	0.00	0.00	0.00	0.00	0.00
212-000-32000-542200	VEHICLES	0.00	0.00	0.00	0.00	0.00
212-000-32000-542400	COMPUTERS	0.00	0.00	0.00	0.00	0.00
212-000-32000-542500	Other Equipment	0.00	0.00	0.00	1,000.00	1,000.00
TOTAL:		0.00	0.00	0.00	1,000.00	1,000.00
TOTAL:	32000 DOT ASSET FORFEITURE FUND	0.00	0.00	0.00	1,000.00	1,000.00

<u>Account</u>	<u>DOJ Asset Forfeiture Fund</u>	<u>Actual Revenue</u> FY2018	<u>Actual Revenue</u> FY2019	<u>Actual Revenue</u> FY2020	<u>Approved Budget</u> FY2020	<u>Proposed Budget</u> FY2021
214-000-00000-331310	FEDERAL CAPITAL GRANT	0.00	0.00	0.00	1,000.00	1,000.00
214-000-00000-336000	INCOME - DOT GRANT	0.00	0.00	0.00	0.00	0.00
TOTAL:		0.00	0.00	0.00	1,000.00	1,000.00
TOTAL:	32000 DOJ ASSET FORFEITURE FUND	0.00	0.00	0.00	1,000.00	1,000.00

<u>Account</u>	<u>DOJ Asset Forfeiture Fund</u>	<u>Actual Expense</u> FY2018	<u>Actual Expense</u> FY2019	<u>Actual Expenses</u> FY2020	<u>Approved Budget</u> FY2020	<u>Proposed Budget</u> FY2021
214-000-32000-521200	PROFESSIONAL	0.00	0.00	0.00	0.00	0.00
214-000-32000-521300	TECHNICAL	0.00	0.00	0.00	0.00	0.00
214-000-32000-523600	DUES AND FEES	0.00	0.00	0.00	0.00	0.00
214-000-32000-531100	GENERAL SUPPLIES & MATL	0.00	0.00	0.00	1,000.00	1,000.00
214-000-32000-531700	OTHER SUPPLIES	0.00	0.00	0.00	0.00	0.00
214-000-32000-542200	VEHICLES	0.00	0.00	0.00	0.00	0.00
214-000-32000-542400	COMPUTERS	0.00	0.00	0.00	0.00	0.00
214-000-32000-542500	OTHER EQUIPMENT	0.00	0.00	0.00	0.00	0.00
TOTAL:		0.00	0.00	0.00	1,000.00	1,000.00
TOTAL:	32000 DOJ ASSET FORFEITURE FUND	0.00	0.00	0.00	1,000.00	1,000.00

<u>Account</u>	<u>Health & Wellness Grant</u>	<u>Actual Revenue</u>	<u>Actual Revenue</u>	<u>Actual Revenue</u>	<u>Approved Budget</u>	<u>Proposed Budget</u>
		FY2018	FY2019	FY2020	FY2020	FY2021
252-000-00000-336000	Health Promotion Grant	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
252-000-00000-361000	Interest Revenue	2.94	5.62	5.00	0.00	0.00
TOTAL:		5,002.94	5,005.62	5,005.00	5,000.00	5,000.00
TOTAL:	15100 HEALTH & WELLNESS GRANT	5,002.94	5,005.62	5,005.00	5,000.00	5,000.00

<u>Account</u>	<u>Health & Wellness Grant</u>	<u>Actual Expense</u>	<u>Actual Expense</u>	<u>Actual Expenses</u>	<u>Approved Budget</u>	<u>Proposed Budget</u>
		FY2018	FY2019	FY2020	FY2020	FY2021
252-000-15100-512000	Fringe Benefits	1,660.00	1,994.70	71.98	1,603.69	1,675.00
252-000-15100-521200	Professional	665.00	550.00	0.00	470.00	650.00
252-000-15100-523600	Dues & Fees	0.00	10.32	0.00	0.00	0.00
252-000-15100-531100	General Supplies & Materials	806.79	809.68	93.92	423.49	825.00
252-000-15100-531300	Food	1,802.32	2,096.21	291.88	2,130.21	1,850.00
TOTAL:		4,934.11	5,460.91	457.78	4,627.39	5,000.00
TOTAL:	15100 HEALTH & WELLNESS GRANT	4,934.11	5,460.91	457.78	4,627.39	5,000.00

<u>Account</u>	<u>Citizen's Police Academy</u>	<u>Actual Revenue</u> FY2018	<u>Actual Revenue</u> FY2019	<u>Actual Revenue</u> FY2020	<u>Approved Budget</u> FY2020	<u>Proposed Budget</u> FY2021
267-000-00000-336000	Income - Citizens Police Acad	286.15	5,000.00	0.00	0.00	1,100.00
267-000-00000-361000	Interest Revenue	10.81	9.05	8.11	0.00	0.00
267-000-00000-389000	Miscellaneous Revenue	0.00	25.00	25.00	0.00	0.00
TOTAL:		296.96	5,034.05	33.11	0.00	1,100.00
TOTAL:	32000 CITIZEN'S POLICE ACADEMY	296.96	5,034.05	33.11	0.00	1,100.00

<u>Account</u>	<u>Citizen's Police Academy</u>	<u>Actual Expense</u> FY2018	<u>Actual Expense</u> FY2019	<u>Actual Expenses</u> FY2020	<u>Approved Budget</u> FY2020	<u>Proposed Budget</u> FY2021
267-000-32000-522310	Rental of Land And Buildings	0.00	100.00	100.00	0.00	100.00
267-000-32000-522320	RENTAL OF EQUIP AND VEHICLES	100.00	0.00	0.00	0.00	0.00
267-000-32000-523400	Printing And Binding	739.00	0.00	0.00	0.00	0.00
267-000-32000-523550	Donations & Contributions	0.00	0.00	75.00	0.00	0.00
267-000-32000-531100	General Supplies & Mat'l	166.66	1,318.30	140.38	0.00	500.00
267-000-32000-531600	Small Equipment	0.00	0.00	0.00	0.00	0.00
267-000-32000-531700	Other Supplies	0.00	1,548.87	0.00	0.00	500.00
267-000-32000-542500	Other Equipment	650.00	325.00	0.00	0.00	0.00
TOTAL:		1,655.66	3,292.17	315.38	0.00	1,100.00
TOTAL:	32000 CITIZEN'S POLICE ACADEMY	1,655.66	3,292.17	315.38	0.00	1,100.00

<u>Account</u>	<u>DDA - Downtown Development</u>	<u>Actual Revenue</u>	<u>Actual Revenue</u>	<u>Actual Revenue</u>	<u>Approved Budget</u>	<u>Proposed Budget</u>
		<u>FY2018</u>	<u>FY2019</u>	<u>FY2020</u>	<u>FY2020</u>	<u>FY2021</u>
268-000-00000-034778	Auburn Ever After Event	50.00	240.00	0.00	0.00	400.00
268-000-00000-034779	Activities	2,497.09	1,496.59	897.06	0.00	1,685.00
268-000-00000-034780	BBQ Challenge/Trains & Flames	975.00	1,340.00	865.00	0.00	1,000.00
268-000-00000-034788	WS Shop Festival/Market Days	6,978.00	4,883.46	235.00	0.00	5,000.00
268-000-00000-361000	Interest Revenues	44.42	30.32	13.61	0.00	25.00
268-000-00000-371003	Donations - Miscellaneous	308.00	647.70	0.00	0.00	250.00
268-000-00000-381000	Rents and Royalties Revenue	10,540.00	8,575.00	4,250.00	0.00	7,500.00
268-000-00000-381001	Rent Rev - Whistlestop Shops	20,200.00	17,900.00	8,395.00	0.00	13,500.00
268-000-00000-389000	Misc. Revenue - Other	55.05	227.20	0.00	0.00	0.00
TOTAL:		41,647.56	35,340.27	14,655.67	0.00	29,360.00
TOTAL:	75500 DDA - DOWNTOWN DEVELOPMENT	41,647.56	35,340.27	14,655.67	0.00	29,360.00

<u>Account</u>	<u>DDA - Downtown Development</u>	<u>Actual Expense</u>	<u>Actual Expense</u>	<u>Actual Expenses</u>	<u>Approved Budget</u>	<u>Proposed Budget</u>
		<u>FY2018</u>	<u>FY2019</u>	<u>FY2020</u>	<u>FY2020</u>	<u>FY2021</u>
268-000-75500-521200	Professional	8,547.59	0.00	315.00	0.00	1,465.00
268-000-75500-522200	Repair/Maint. - Bldg	1,155.00	3,965.54	775.00	0.00	1,000.00
268-000-75500-522320	Rental Of Equip And Vehicles	13,707.00	16,802.28	160.00	0.00	10,000.00
268-000-75500-523200	Communications - Telephone	1,436.87	1,874.90	1,380.45	0.00	1,500.00
268-000-75500-523230	Communications/Postage	0.00	35.00	0.00	0.00	25.00
268-000-75500-523300	Advertising	8,860.58	3,850.00	3,350.00	0.00	4,000.00
268-000-75500-523350	Marketing	270.10	0.00	198.17	0.00	500.00
268-000-75500-523400	Printing And Binding	640.28	62.01	100.00	0.00	100.00
268-000-75500-523500	Travel	0.00	0.00	144.63	0.00	20.00
268-000-75500-523550	Donations & Contributions	480.00	1,045.00	900.00	0.00	1,000.00
268-000-75500-523575	Awards	0.00	3,350.00	3,550.00	0.00	3,500.00
268-000-75500-523600	Dues And Fees	1,455.00	1,764.00	846.20	0.00	1,000.00
268-000-75500-523700	Education And Training	50.00	0.00	250.00	0.00	250.00
268-000-75500-523850	Contract Labor	8,175.53	6,520.00	2,700.00	0.00	3,000.00
268-000-75500-531100	General Supplies	4,946.03	2,667.24	911.26	0.00	2,000.00
268-000-75500-531270	Gasoline & Diesel	22.22	0.00	0.00	0.00	0.00
268-000-75500-531300	Food	1,255.67	2,685.45	0.00	0.00	0.00
268-000-75500-542500	Other Equipment	775.88	349.90	0.00	0.00	0.00
TOTAL:		51,777.75	44,971.32	15,580.71	0.00	29,360.00
TOTAL:	75500 DDA - DOWNTOWN DEVELOPMENT	51,777.75	44,971.32	15,580.71	0.00	29,360.00

<u>Account</u>	<u>Water Revenue</u>	<u>Actual Revenue</u>	<u>Actual Revenue</u>	<u>Actual Revenue</u>	<u>Approved Budget</u>	<u>Proposed Budget</u>
		<u>FY2018</u>	<u>FY2019</u>	<u>FY2020</u>	<u>FY2020</u>	<u>FY2021</u>
505-000-00000-115300	GEFA - WATER RESVR./LOAN FEES	0.00	0.00	0.00	0.00	0.00
505-000-00000-117300	INFRASTRUCTURE	0.00	0.00	0.00	0.00	0.00
505-000-00000-117601	GEFA INFRASTRUCTURE	0.00	0.00	0.00	0.00	0.00
505-000-00000-117602	GEFA - WATER RESERVOIR	0.00	0.00	0.00	0.00	0.00
505-000-00000-117603	METER /SVS LINE LINE REPLACE	0.00	0.00	0.00	0.00	0.00
505-000-00000-122505	DEFERRED REV-GEFA	0.00	0.00	0.00	0.00	0.00
505-000-00000-122506	DEFERRED REV-GEFA WTR RESVR	0.00	0.00	0.00	0.00	0.00
505-000-00000-122507	DEFERRED REV-GEFA LOAN FEES	0.00	0.00	0.00	0.00	0.00
505-000-00000-122600	DEPOSITS PAYABLE-WATER	0.00	34,636.72	0.00	0.00	0.00
505-000-00000-122601	GEFA INFRASTRUCTURE	0.00	0.00	0.00	0.00	0.00
505-000-00000-344210	Water Charges	963,757.07	1,020,438.24	1,512,840.05	2,114,184.48	2,133,258.96
505-000-00000-344215	Water/Sewer Charges - Late Charges	33,100.14	38,800.40	49,316.74	50,000.00	50,000.00
505-000-00000-344220	Water Charges - Meter Install	21,000.00	178,500.00	458,500.00	63,000.00	262,500.00
505-000-00000-344255	Sewerage Charges	37,939.98	42,087.10	63,108.53	64,200.00	55,920.53
505-000-00000-349300	Bad Check Fees	245.00	245.00	490.00	700.00	245.00
505-000-00000-361000	Interest Revenues	588.07	566.48	463.12	4,000.00	575.00
505-000-00000-389000	Misc. Revenue - Other	828.67	599.93	5,200.00	1,500.00	1,500.00
505-000-00000-393500	Inception - Capital Lease Proceeds	0.00	0.00	112,182.00	112,182.00	0.00
TOTAL:		1,057,458.93	1,315,873.87	2,202,100.44	2,409,766.48	2,503,999.49
TOTAL:	44000 WATER	1,057,458.93	1,315,873.87	2,202,100.44	2,409,766.48	2,503,999.49

<u>Account</u>	<u>Water Expense</u>	<u>Actual Expense</u>	<u>Actual Expense</u>	<u>Actual Expenses</u>	<u>Approved Budget</u>	<u>Proposed Budget</u>
		<u>FY2018</u>	<u>FY2019</u>	<u>FY2020</u>	<u>FY2020</u>	<u>FY2021</u>
505-000-44000-511100	Regular Employees	260,984.95	285,130.84	335,513.49	464,588.80	460,064.28
505-000-44000-511300	Overtime	4,458.07	5,071.18	3,961.71	6,000.00	6,000.00
505-000-44000-512000	Fringe Benefits	775.00	1,675.00	1,585.90	2,100.00	2,100.00
505-000-44000-512100	Group Insurance	57,330.60	62,207.70	90,153.80	128,943.60	203,692.00
505-000-44000-512200	Social Security (fica) Contrib	15,268.32	16,503.95	18,362.47	25,906.20	28,523.99
505-000-44000-512300	Medicare	3,571.01	3,859.92	4,294.49	6,058.71	6,670.93
505-000-44000-512400	Retirement Contribution	16,756.00	20,062.64	21,514.95	28,038.83	32,945.00
505-000-44000-512700	Workers Compensation	0.00	0.00	11,614.05	23,268.51	15,747.00
505-000-44000-512900	Other Employee Benefits	0.00	0.00	0.00	0.00	260.00
505-000-44000-521200	Professional	37,724.64	42,918.73	33,534.71	50,000.00	50,000.00
505-000-44000-521300	Technical	23,225.85	18,100.00	22,500.00	28,000.00	28,000.00
505-000-44000-522140	Lawn & Grounds Care	0.00	0.00	229.22	0.00	300.00
505-000-44000-522200	Repair/Maint. - Bldg	131.25	131.25	131.25	0.00	200.00
505-000-44000-522210	Repair / Maint. - Vehicle	11,051.13	6,331.73	10,128.95	15,000.00	10,000.00
505-000-44000-522220	Repair / Maint. - Equip	250.00	1,189.98	776.10	5,500.00	3,000.00
505-000-44000-522320	Rental of Equip & Vehicle	1,201.42	2,274.43	1,608.16	5,000.00	2,500.00
505-000-44000-523000	Other Purchased Services	0.00	0.00	0.00	0.00	0.00
505-000-44000-523050	Collection Fees/Past Due Accts	165.05	142.49	371.48	500.00	500.00
505-000-44000-523100	Ins-other Than Emp Benef	0.00	0.00	4,318.01	4,782.81	6,907.00
505-000-44000-523200	Communications-telephone	4,975.75	4,894.71	7,499.76	7,000.00	7,000.00
505-000-44000-523210	Communications-mobile Phone	3,116.86	3,000.12	2,926.67	5,000.00	5,000.00
505-000-44000-523230	Communications-postage	7,730.32	9,920.43	12,032.55	13,550.00	14,550.00
505-000-44000-523300	Advertising	1,577.70	1,627.20	332.00	1,500.00	1,500.00
505-000-44000-523400	Printing And Binding	9,420.34	9,234.81	11,142.73	16,500.00	12,000.00
505-000-44000-523500	Travel	259.52	1,277.78	366.87	1,800.00	1,200.00
505-000-44000-523600	Dues And Fees	1,990.55	9,948.07	913.00	10,000.00	10,000.00
505-000-44000-523700	Education And Training	510.00	610.00	1,115.00	2,000.00	2,000.00
505-000-44000-523850	Contract Labor	10,674.58	65,434.58	51,358.31	51,184.58	51,795.20
505-000-44000-531100	General Supplies & Mat'l	56,182.63	19,999.90	137,831.73	219,943.16	219,943.16
505-000-44000-531215	Storm Water Utility Fees	30.00	30.00	30.00	0.00	30.00
505-000-44000-531230	Electricity	285.38	263.86	515.50	500.00	500.00
505-000-44000-531270	Gasoline / Diesel	11,309.37	10,893.69	9,501.12	15,000.00	15,000.00
505-000-44000-531300	Food	866.08	1,324.94	1,053.30	2,000.00	2,000.00

<u>Account</u>	<u>Water Expense</u>	<u>Actual Expense</u>	<u>Actual Expense</u>	<u>Actual Expenses</u>	<u>Approved Budget</u>	<u>Proposed Budget</u>
		<u>FY2018</u>	<u>FY2019</u>	<u>FY2020</u>	<u>FY2020</u>	<u>FY2021</u>
505-000-44000-531510	Water Purchased - Resale	297,459.13	494,056.57	587,663.47	835,000.00	835,000.00
505-000-44000-531600	Small Equipment	2,598.30	926.44	657.06	500.00	500.00
505-000-44000-531601	Computer Hardware	0.00	417.00	0.00	0.00	500.00
505-000-44000-531602	Computer Software	0.00	478.81	0.00	0.00	500.00
505-000-44000-531603	Miscellaneous Equipment	0.00	867.00	0.00	0.00	1,000.00
505-000-44000-531610	Sewer Purchases	21,111.52	26,750.15	51,181.58	60,000.00	60,000.00
505-000-44000-531700	Other Supplies	1,994.12	2,179.48	134.38	5,000.00	0.00
505-000-44000-531701	Uniforms	0.00	0.00	129.16	0.00	5,000.00
505-000-44000-541400	Infrastructure	3,052.00	55,560.00	0.00	0.00	0.00
505-000-44000-541402	Capital Proj.-Infrastructure.	0.00	0.00	0.00	0.00	0.00
505-000-44000-542100	Machinery & Equipment	59,550.00	0.00	0.00	0.00	0.00
505-000-44000-542101	Meters	0.00	55,321.40	0.00	0.00	0.00
505-000-44000-542200	Vehicles	0.00	0.00	2,890.00	112,182.00	154,645.00
505-000-44000-542400	Computers	3,159.73	0.00	879.18	500.00	0.00
505-000-44000-542500	Other Equipment	1,950.17	0.00	877.50	1,000.00	0.00
505-000-44000-581200	Capital Lease - Principal	15,134.05	15,669.99	22,238.00	39,160.06	17,055.50
505-000-44000-581201	Dump Truck - Principal	0.00	0.00	0.00	0.00	14,716.75
505-000-44000-581300	Debt Svc.Princ.- GEFA/Infras.	89,718.69	93,560.23	119,667.53	130,776.18	136,375.74
505-000-44000-582200	Capital Lease - Interest	1,866.59	1,330.65	2,083.05	5,046.98	399.23
505-000-44000-582201	Dump Truck - Interest	0.00	0.00	0.00	0.00	3,042.21
505-000-44000-582300	Debt Svc. Int. - GEFA/Infras.	54,065.49	50,223.95	56,068.69	60,936.06	55,336.50
505-000-44000-582305	Debt Svc. Int.- GEFA/Wtr Resr	10,519.23	9,840.39	12,240.08	20,000.00	20,000.00
TOTAL:		1,104,001.39	1,411,241.99	1,653,926.96	2,409,766.48	2,503,999.49
TOTAL:	44000 WATER	1,104,001.39	1,411,241.99	1,653,926.96	2,409,766.48	2,503,999.49

<u>Account</u>	<u>Auburn Youth Athletics Revenue</u>	<u>Actual Revenue</u> FY2018	<u>Actual Revenue</u> FY2019	<u>Actual Revenue</u> FY2020	<u>Approved Budget</u> FY2020	<u>Proposed Budget</u> FY2021
556-000-00000-347200	Activity Fees	0.00	1,425.00	0.00	0.00	0.00
556-000-00000-347500	Program Fees	5,082.52	8,173.00	6,334.05	0.00	8,000.00
556-000-00000-347900	Other Fees & Charges	0.00	0.00	0.00	0.00	0.00
556-000-00000-347901	Concession Charges Collected	0.00	0.00	0.00	0.00	0.00
556-000-00000-361000	Interest Revenues	3.82	8.91	11.36	0.00	0.00
556-000-00000-381000	Rents and Royalties	0.00	700.00	1,271.07	0.00	1,500.00
556-000-00000-389000	Misc. Revenue Other	1.35	0.00	160.00	0.00	200.00
TOTAL:		5,087.69	10,306.91	7,776.48	0.00	9,700.00
TOTAL:	62000 AUBURN YOUTH ATHLETICS	5,087.69	10,306.91	7,776.48	0.00	9,700.00

<u>Account</u>	<u>Auburn Youth Athletics Expenses</u>	<u>Actual Expense</u> <u>FY2018</u>	<u>Actual Expense</u> <u>FY2019</u>	<u>Actual Expenses</u> <u>FY2020</u>	<u>Approved Budget</u> <u>FY2020</u>	<u>Proposed Budget</u> <u>FY2021</u>
556-000-62000-523000	Other Purchased Services	0.00	222.66	88.34	0.00	100.00
556-000-62000-523100	Insurance - Other Than Emp Benefits	0.00	90.00	0.00	0.00	0.00
556-000-62000-523400	Printing And Binding	0.00	0.00	180.00	0.00	150.00
556-000-62000-523575	Awards	0.00	0.00	0.00	0.00	0.00
556-000-62000-523600	Dues and Fees	0.00	0.00	104.30	0.00	150.00
556-000-62000-523601	Refunds Paid	0.00	0.00	1,295.00	0.00	0.00
556-000-62000-523850	Contract Labor	684.65	1,334.20	1,085.60	0.00	1,500.00
556-000-62000-531100	General Supplies & Mat'l	35.79	1,575.00	532.02	0.00	1,550.00
556-000-62000-531105	Concession Supplies	0.00	0.00	0.00	0.00	0.00
556-000-62000-531270	Gasoline/Diesel	16.24	0.00	0.00	0.00	0.00
556-000-62000-531300	Food	29.54	0.00	0.00	0.00	250.00
556-000-62000-531600	Small Equipment	0.00	170.13	0.00	0.00	1,000.00
556-000-62000-531700	Other Supplies - Uniforms	1,933.60	6,924.08	3,401.47	0.00	5,000.00
556-000-62000-542500	Other Equipment	0.00	0.00	700.00	0.00	0.00
TOTAL:		2,699.82	10,316.07	7,386.73	0.00	9,700.00
TOTAL:	62000 AUBURN YOUTH ATHLETICS	2,699.82	10,316.07	7,386.73	0.00	9,700.00

<u>Account</u>	<u>Stormwater Revenue</u>	<u>Actual Revenue</u> FY2018	<u>Actual Revenue</u> FY2019	<u>Actual Revenue</u> FY2020	<u>Approved Budget</u> FY2020	<u>Proposed Budget</u> FY2021
565-000-00000-319900	Penalties/Int.-Storm Wtr Fees	710.47	767.32	6,359.75	1,000.00	1,000.00
565-000-00000-344260	Stormwater Utility Charges	99,593.33	91,764.63	101,730.00	104,000.00	123,246.09
565-000-00000-349300	BAD CHECK FEE	0.00	0.00	0.00	0.00	0.00
565-000-00000-361000	INTEREST REVENUES	0.00	0.00	0.00	0.00	0.00
565-000-00000-389000	MISC REVENUE - OTHER	0.00	0.00	38.99	0.00	0.00
565-000-00000-391000	INTERFUND TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
565-000-00000-392000	PROCEEDS OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
TOTAL:		100,303.80	92,531.95	108,128.74	105,000.00	124,246.09
TOTAL:	43200 STORMWATER	100,303.80	92,531.95	108,128.74	105,000.00	124,246.09

<u>Account</u>	<u>Stormwater Expense</u>	<u>Actual Expense</u>	<u>Actual Expense</u>	<u>Actual Expenses</u>	<u>Approved Budget</u>	<u>Proposed Budget</u>
		<u>FY2018</u>	<u>FY2019</u>	<u>FY2020</u>	<u>FY2020</u>	<u>FY2021</u>
565-000-43200-511100	Regular Employees	27,487.20	29,739.20	39,042.11	36,275.20	38,120.16
565-000-43200-512000	Fringe Benefits	302.48	150.00	75.00	150.00	150.00
565-000-43200-512100	Group Insurance	10,631.10	11,274.60	15,253.30	18,592.80	19,824.00
565-000-43200-512200	Social Security (fica) Contrib	1,458.65	1,520.77	2,065.45	1,724.91	2,845.07
565-000-43200-512300	Medicare	341.15	355.66	483.08	403.41	552.74
565-000-43200-512400	Retirement Contribution	1,713.28	1,979.75	1,706.99	2,189.28	2,730.00
565-000-43200-512700	Workers Compensation	0.00	0.00	871.06	2,061.67	1,181.02
565-000-43200-521200	Professional	624.35	1,512.57	1,763.75	0.00	5,000.00
565-000-43200-522110	Disposal	0.00	55.00	182.00	600.00	0.00
565-000-43200-522140	Lawn & Grounds Care	700.00	0.00	929.22	700.00	700.00
565-000-43200-522200	Repairs / Maint. - Bldg.	112.50	112.50	112.50	150.00	150.00
565-000-43200-522210	Repair / Maint.- Vehicle	33.03	1,538.48	4,499.58	1,200.00	3,000.00
565-000-43200-522220	Repair / Maint. - Equip	0.00	187.50	556.30	500.00	800.00
565-000-43200-522230	Repair / Maint. - Infrastructure	0.00	4,897.23	12,748.39	0.00	10,000.00
565-000-43200-522320	Rental Of Equip And Vehicles	642.31	225.86	1,300.17	1,500.00	3,000.00
565-000-43200-523100	INS-Other Than Emp Benefits	0.00	0.00	3,755.21	4,034.09	6,337.10
565-000-43200-523210	Communications-mobile Phone	466.67	490.28	541.17	900.00	900.00
565-000-43200-523230	Communications-postage	70.71	35.50	32.55	150.00	150.00
565-000-43200-523300	Advertising	0.00	60.00	0.00	125.00	125.00
565-000-43200-523400	Printing And Binding	0.00	0.00	0.00	200.00	200.00
565-000-43200-523500	Travel	973.23	851.12	140.00	1,500.00	1,500.00
565-000-43200-523600	Dues And Fees	52.00	62.00	0.00	100.00	100.00
565-000-43200-523700	Education And Training	395.00	1,219.04	260.00	2,000.00	2,000.00
565-000-43200-531100	General Supplies & Mat'l	1,735.71	3,763.13	2,743.01	5,562.64	5,000.00
565-000-43200-531270	Gasoline / Diesel	807.00	1,906.35	1,367.71	3,731.00	3,731.00
565-000-43200-531300	Food	167.41	189.37	142.98	150.00	150.00
565-000-43200-531600	Small Equipment	0.00	0.00	145.46	0.00	150.00
565-000-43200-531601	Computer Hardware	0.00	0.00	0.00	0.00	200.00
565-000-43200-531700	Other Supplies	0.00	239.99	1,990.36	300.00	500.00
565-000-43200-531701	Uniforms	0.00	0.00	138.00	0.00	150.00
565-000-43200-541200	Site Improvements	0.00	0.00	0.00	0.00	0.00
565-000-43200-541400	Infrastructure	4,747.68	5,993.15	0.00	19,500.00	15,000.00
565-000-43200-542400	Computers	135.00	0.00	0.00	200.00	0.00
TOTAL:		53,596.46	68,359.05	92,845.35	104,500.00	124,246.09
TOTAL:	43200 STORMWATER	53,596.46	68,359.05	92,845.35	104,500.00	124,246.09

TAB E

FY 2021 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT NAME: ELECTIONS-14000

STATEMENT OF SERVICE

Provide Elections services to the City through the service agreement with Barrow County (including the Barrow County Board of Elections and Registration).

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2020

- Continued agreement with Barrow County (including the Barrow County Board of Elections and Registration Office)-Completed

OBJECTIVES FOR FISCAL YEAR 2021

Continue agreement with Barrow County (including the Barrow County Board of Elections and Registration Office)

WORKLOAD MEASURES

Workload is handled by outsourcing (Barrow County Board of Elections and Registration)

PRODUCTIVITY MEASURES

- Prepare the necessary paperwork for Barrow County Board of Elections and Registration Office
- Qualify Candidates for the City of Auburn during Election period
- File essential paperwork with the State Ethics Office during qualifying
- Verify that complying notification has been posted in the City's legal organ by Barrow County Board of Elections and Registration Office
- Set Qualifying dates and times

Authorized Positions

None

FY 2021 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: Administration and Finance -15100

STATEMENT OF SERVICE

The Financial Administration has the primary responsibility for the fiscal integrity of the City of Auburn. Our objective is to provide a financial environment that is secure, encourages the accomplishment of Council's policies and procedures, provides timely and accurate information for human resources, city contracts, documents and minutes and internal financial controls, and assists all levels of management in making prudent financial and administrative decisions

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2020

(NOTE LIST SUBMITTED OBJECTIVES FROM FY 2019 BUDGET INFORMATION AND PLACE COMPLETED, NOT COMPLETED, OR IN PROCESS)

- Provide Financial Administration to New Town Center – INPROCESS
- Provide Financial Administration to 2018 Barrow SPLOST Projects, and Investments – IN PROCESS
- Provide Financial Administration to SDS Negotiations with County and Cities – IN PROCESS
- Monitor and Review all Grant, SPLOST, LMIG, Water, Stormwater, and General Fund Accounts – IN PROCESS
- Provide Financial Administration to Barrow County Road and Gwinnett County Road Projects – IN PROCESS
- Provide Financial Administration for Two Water Withdrawal Permits from EPD for Water Supply Project – IN PROCESS
- Present 6-month FY 2020 Report to Council - COMPLETED
- Present the FY 2019 Audit to Mayor and Council - COMPLETED
- Prepare and submit the FY 2021 Budget Planning Calendar – COMPLETED

OBJECTIVES FOR FISCAL YEAR 2021

(MUST HAVE DATE TO BE COMPLETED BY EACH OBJECTIVE)

- Provide Financial Administration to New Town Center – February 2021
- Provide Financial Administration to 2018 Barrow SPLOST Projects, and Investments - October 2020
- Provide Financial Administration to SDS Negotiations with County and Cities – IN PROCESS
- Monitor and Review all Grant, SPLOST, LMIG, Water, Stormwater, and General Fund Accounts - October 2020
- Provide Financial Administration to Barrow County Road and Gwinnett County Road Projects - October 2020
- Provide Financial Administration for Two Water Withdrawal Permits from EPD for Water Supply Project - January 2022
- Present 6-month FY 2020 Report to Council - March 2021
- Present the FY 2020 Audit to Mayor and Council - April 2021
- Prepare and submit the FY 2022 Budget Planning Calendar - May 2021

WORKLOAD MEASURES

Hours worked (4 x 40 x 50) - 8,000

PRODUCTIVITY MEASURES

Administrative Services	(3 x 20 x 50) - 2,000
Council Meetings/ Preparations	(2 x 15 x 50) - 1,000
Human Resources	(1 x 15 x 50) - 750
Financial Control/Management	(2 x 15 x 50) - 1,500
Mayor's Management	(1 x 20 x 50) - 1,000
Maintaining Documents/Contracts	(2 x 15 x 50) - 1,000
Information Technology	(1 x 15 x 50) - 750

AUTHORIZED POSITIONS

4 Full Time Grade: 34-1 21-2 15-1

City Administrator, City Clerk, City Accountant/Human Resources, and Executive Assistant to Mayor/Council and City Administrator

Performance Budget

In addition to the line item budget, the budget document shall include "performance" budget information. The performance budget provides information on the goals and objectives which each department has determined that it seeks to accomplish during the

budget year. The performance budget also utilizes "performance indicators" which measure services rendered and departmental efficiency / effectiveness on a historical basis and projects targets of the indicators for the upcoming budget year. The City shall strive to minimize, and reduce if possible, staffing levels required to accomplish its service delivery.

FY 2021 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT:

65000 Public Library

STATEMENT OF SERVICE

To provide Auburn's residents with services and materials which will empower them, raise their aspirations, enhance their employability, and build active citizenship and quality of life in the community.

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2020 (NOTE LIST SUBMITTED OBJECTIVES FROM FY 2020 BUDGET INFORMATION AND PLACE COMPLETED, NOT COMPLETED, OR IN PROCESS)

- Offset rising expenses with a commitment to continued fund-raising efforts (including grant procurement) with a goal of \$10,000 for materials and programming by March 31, 2020.
Completed – The library acquired approximately \$14,485 in grant money from various sources; \$3400 in materials donations (new and gently used books & DVDs); and \$3000 in monetary donations from the Friends of the Auburn Library and other generous benefactors for the building fund and materials. We also received 853 hours in volunteer/intern labor.
- Increase ebook/eaudio circulation by 3% to 1900 digital circulations by March 31, 2020.
Completed – the Auburn Public Library increased circulation of eContent from 1,836 circs to 5,072 circs, a 176% increase.
- Increase knowledge of the library and its applicable resources and services as well as visibility to the community by continuing to host or participate in at least two outreach programs per month with community partners, including local schools, other non-profits, senior groups, and the city of Auburn by March 31, 2020.
Completed. We have strong connections with many valued community partners, and with our work at the Barrow Book Partnership, local schools, city festivals, county partners, and the many fantastic local businesses, we held 31 outreach events with attendance of 7,289 children, teens, and adults, a 51% increase over FY19.

OBJECTIVES FOR FISCAL YEAR 2020

(MUST HAVE DATE TO BE COMPLETED BY EACH OBJECTIVE)

- Offset rising expenses with a commitment to continued fund-raising efforts (including grant procurement) with a goal of \$10,000 for materials and programming by March 31, 2021.
- Increase knowledge of the library and its applicable resources and services as well as visibility to the community by continuing to host or participate in at least two outreach or virtual programs per month with community partners, including local schools, other non-profits, senior groups, and the city of Auburn by March 31, 2021.

- Anticipating the population growth of the city within the next year, work with the City of Auburn and the Downtown Development Authority to create welcome packets for new citizens that include library information and how to sign up for a card by March 31, 2021.

WORKLOAD MEASURES

Operational hours for FY20	2,600 (50 hours per week x 52 weeks)
Staffing hours worked for FY20 (to create asst mgr position)	9,289 (178 staffing hours per week x 19 weeks)+ (179 staffing hours per week x 33 weeks)

PRODUCTIVITY MEASURES

Circulation: April 1, 2019 – March 31, 2020 (Includes checking out, checking in, transits, and re-shelving)	67,269
Programming Attendance: April 1, 2019 – March 31, 2020 (Preparing and performing children’s, teen’s and adult’s programs)	15,820
Computer Usage: April 1, 2019 – March 31, 2020 (Assistance with sources, usage, computer and print management, and troubleshooting)	11,610
Wireless Usage: April 1, 2019 – March 31, 2020 (Access network via cell phone, laptop, or tablet)	19,393
Patron Traffic: April 1, 2019 – March 31, 2020	44,462

AUTHORIZED POSITIONS

	4.4 FTE’S
GRADE	1 MANAGER, 1 ASSISTANT MANAGER, 6 ASSISTANTS

For FY21, we request funding of \$135,651. This reflects a 3% increase of \$3,951 to assist with materials purchases to ensure that we are meeting the growing demands of a growing city. As the city adds new housing, the library expects to add many new patrons and this increase will help us grow areas of high demand like DVDs, educational resources, large print titles, and audiobooks. We signed up over 500 new patrons in FY20, an 8% increase over FY20, and anticipate that this number will continue to grow as new families choose Auburn as their hometown.

Performance Budget

In addition to the line item budget, the budget document shall include “performance” budget information. The performance budget provides information on the goals and objectives which each department has determined that it seeks to accomplish during the

budget year. The performance budget also utilizes “performance indicators” which measure services rendered and departmental efficiency / effectiveness on a historical basis and projects targets of the indicators for the upcoming budget year. The City shall strive to minimize, and reduce if possible, staffing levels required to accomplish its service delivery.

FY 2021 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT NAME: IT-15350

STATEMENT OF SERVICE

Provide Information Technology support to the City through service and maintenance agreements.

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2020

- Continued agreement with Sophicity Technology Management - Completed

OBJECTIVES FOR FISCAL YEAR 2021

- Continue agreement with Sophicity, IT in a Box for City's Information Technology Management

WORKLOAD MEASURES

Workload is handled by outsourcing (Sophicity, IT in a Box)

PRODUCTIVITY MEASURES

- Productivity measures handled by Sophicity, IT in a Box through an IT in a Box Agreement
- Sophicity, IT in a Box
 - Maintain Municipal Networks
 - Maintain and Update Thin Clients and Environment
 - Maintain Approved Desktops and Laptops
 - Monitor Environment and Network Activity
 - Monitor City Network Room Remotely (Temperature, Water Leaks)
 - Provide Support for Phones, Mobile Phones, I-Pads, and Tablets
 - Review Future Upgrades, Updates, and System or Software Purchases

AUTHORIZED POSITIONS

Workload is handled by outsourcing (Sophicity, IT in a Box)

FY 2021 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: Parks & Leisure – 62000

STATEMENT OF SERVICE

The City of Auburn Parks and Leisure Services Department provides safe, clean, and accessible facilities, parks, and open spaces along with professionally managed leisure activities for all our citizens. Services will be provided to enrich the quality of life for all local citizens and encourage Community pride in the City of Auburn.

The City of Auburn Special Events Department creates and promotes community activities and events for our citizens and visitors to enjoy. Our mission is to bring the community together for food, fun, and fellowship in Downtown Auburn.

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2019 (NOTE LIST SUBMITTED OBJECTIVES FROM FY 2019 BUDGET INFORMATION AND PLACE COMPLETED, NOT COMPLETED, OR IN PROCESS)

PARKS & LEISURE (62000)

- O.W.L.S. Program Enhancement – luncheons and programming planned out 12 months in advance – **Completed**
- O.W.L.S. Monthly Calendar – Create a monthly calendar with luncheon dates and programming to distribute at beginning of calendar year – **Completed**
- Plan 2-3 field trips for the O.W.L.S. during the 2019 calendar year – **Completed**
- Renovation of Mary Carter Ballfields – repair/replace damaged fencing and /or safety netting, replace/repair scoreboards, paint, upgrade playing field. – **In Process**
- Host travel baseball/softball tournament at the City of Auburn Fields – **Completed**
- Complete the master plan for the Auburn Sports Complex, breakdown the project into phases and get smart sheets created for each phase – **In Process**
- Begin the process of obtaining my Playground Safety Inspector Certification – **Completed**
- Plan, organize, and support the AYA baseball/softball programs with the goal to continue to grow the program and expand our age group offerings – **In Process**
- Working with the Parks & Leisure Board, develop a fitness trail and play area in Shackelford Park to attract more of our residents to use the facilities – **In Process**
- Develop a master plan for Parks Mill Ballfields including parking, a playground area, multi – purpose fields, scoreboards, and lights for all fields. The project will be phased out and spreadsheet created to track and record the project – **In Progress**
- Burel Park Electrical Repair and Mapping – A contractor will be hired to troubleshoot, identify, and repair all electrical problems identified. The contractor will also map out all electrical circuits. – **In Progress**
- Lakeview / Auburn Sports Complex Storm Water Pond – Assist Public Works with the layout of the pond and park boundaries to insure future park development is not impeded by the pond installation. – **Researching possibilities**

OBJECTIVES FOR FISCAL YEAR 2021

(MUST HAVE DATE TO BE COMPLETED BY EACH OBJECTIVE)

PARKS & LEISURE (62000)

- O.W.L.S. Program Enhancement – luncheons and programming planned out 12 months in advance – **Completed**
- O.W.L.S. Monthly Calendar – Create a monthly calendar with luncheon dates and programming to distribute at beginning of calendar year – **Completed**
- Plan 2-3 field trips for the O.W.L.S. during the 2018 calendar year – **Completed**
- Complete the master plan for the Auburn Sports Complex, breakdown the project into phases and get smart sheets created for each phase – **Completed**
- Plan, organize, and support the AYA baseball/softball programs with the goal to continue to grow the program and expand our age group offerings – **IN PROCESS**
- Working with the Parks & Leisure Board, develop a fitness trail and play area in Shackelford Park to attract more of our residents to use the facilities – **Completed**
- Research, design, and plan for the installation of tennis courts, basketball courts, and new playground at Auburn Sports Complex (9th St. property) – **Completed**
- Lakeview / Auburn Sports Complex Storm Water Pond – Assist Public Works with the layout of the pond and park boundaries to insure future park development is not impeded by the pond installation. – **Completed**
- Implement Summer Activity Programs for Kids – Coordinate with local business and non-profits to offer summer programs for children – **Completed**

WORKLOAD MEASURES

Hours worked 2000 (1 x 40 x 50 = 2000)

PRODUCTIVITY MEASURES

O.W.L.S. Programming 6 hrs. x 1 x 50 = 300 hrs.
Parks Management 34 hrs. x 1 x 50 = 1300 hrs.

Authorized Positions

1 Fulltime Grade 21

Performance Budget

In addition to the line item budget, the budget document shall include “performance” budget information. The performance budget provides information on the goals and objectives which each department has determined that it seeks to accomplish during the budget year. The performance budget also utilizes “performance indicators” which measure services rendered and departmental efficiency / effectiveness on a historical basis and projects targets of the indicators for the upcoming budget year. The City shall strive to minimize, and reduce if possible, staffing levels required to accomplish its service delivery.

FY 2020 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: DOWNTOWN DEVELOPMENT AUTHORITY - 75500

STATEMENT OF SERVICE: The Downtown Development Authority (DDA) is a public body created by the City of Auburn for the purpose of promoting a climate favorable for the growth of new and existing businesses in our downtown. Goals of the DDA are directed toward planning and management of development, business recruitment and retention activities, and downtown improvement efforts. The DDA is comprised of a volunteer board of directors appointed by the City Council and managed by the Community Development Director. Board members are committed to the improvement and revitalization of Downtown Auburn and establish the long-term vision. The Board serves to accomplish defined objectives through an annual work plan.

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2020

PROJECT	MEASURE	TIMELINE
Fundraise to support various events throughout the year	Raise \$15,000	ONGOING
Development operating procedures for the Perry Rainey Center	Create a manual that lists the instructions, step-by-step, on how to operate and maintain the Perry Rainey Center	NOT COMPLETED
City of Auburn professional marketing brochure	Develop marketing brochure for new development opportunities presented to the city	NOT COMPLETED
City of Auburn Entrepreneur packet	Develop packet for entrepreneurs to assist them with starting new businesses in the city	NOT COMPLETED

OBJECTIVES FOR FISCAL YEAR 2021

Fundraise for various events throughout the year	Raise \$15,000	FY2021
Develop operating procedures for the Perry Rainey Center	Staff and board to create a manual that lists the instructions, step-by-step, on how to operate and maintain the Perry Rainey Center	FY2021
City of Auburn professional marketing brochure	Develop marketing brochure for new development opportunities presented to the city	FY2021
City of Auburn Entrepreneur packet	Develop packet for entrepreneurs to assist them with starting new businesses in the city	FY20201
Implement items from the DDA/Main Street Work Plan	Update work plan as needed and provide funding to accomplish objectives	FY2021

AUTHORIZED POSITIONS

NONE

Performance Budget

In addition to the line item budget, the budget document shall include “performance” budget information. The performance budget provides information on the goals and objectives which each department has determined that it seeks to accomplish during the budget year. The performance budget also utilizes “performance indicators” which measure services rendered and departmental efficiency / effectiveness on a historical basis and projects targets of the indicators for the upcoming budget year. The City shall strive to minimize, and reduce if possible, staffing levels required to accomplish its service delivery.

FY 2020 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: MAIN STREET - 75650

STATEMENT OF SERVICE: The purpose of the City of Auburn Main Street program is to affirm and maintain downtown Auburn as the social, cultural, economic, and historical focal point of our community. Auburn’s Main Street role is to promote and strengthen downtown Auburn by providing active support, leadership, incentives, resources, and opportunities that benefit downtown. Main Street’s mission is to focus on preservation, beautification, and quality economic growth and development by using the Main Street 4-Point approach.

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2020

PROJECT	MEASURE	TIMELINE
Maintain City of Auburn Main Street accreditation for 2020	Receive accreditation by meeting Main Street requirements.	COMPLETE
Attend Main Street conferences and training	Register and attend conferences and training events throughout the year.	ONGOING
Fundraise to support various events throughout the year	Raise \$10,000	ONGOING
Improve downtown streetscape	Coordinate beautification projects.	ONGOING
Establish a downtown business merchant association	Actively participate with business owners within the downtown district.	NOT COMPLETE
Recruit and attract new businesses to the Central Business District	Identify appropriate tenant mix for the downtown district. Keep inventories of physical, economic, and human resources that could be vital to new businesses.	ONGOING

OBJECTIVES FOR FISCAL YEAR 2021

Maintain City of Auburn Main Street Accreditation.	Meet requirements of the Main Street program.	FY2021
Improve building façades in the downtown area.	Issue façade grants to businesses to enhance downtown aesthetics.	FY2021
Establish downtown business merchant association.	Actively participate with business owners within the downtown district	FY2021
Promote downtown historical resource preservation.	Continue to revitalize historic structures and important properties within the city.	FY2021
Recruit and attract new uses to the downtown district.	Identify and pursue new uses that are appropriate for the downtown district and will enhance pedestrian activity	FY2021
Develop operating procedures for the Perry Rainey Center.	In conjunction with DDA, create an operating manual	FY2021

AUTHORIZED POSITIONS

NONE

Performance Budget

In addition to the line item budget, the budget document shall include “performance” budget information. The performance budget provides information on the goals and objectives which each department has determined that it seeks to accomplish during the budget year. The performance budget also utilizes “performance indicators” which measure services rendered and departmental efficiency / effectiveness on a historical basis and projects targets of the indicators for the upcoming budget year. The City shall strive to minimize, and reduce if possible, staffing levels required to accomplish its service delivery.

FY 2020 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: COMMUNITY DEVELOPMENT - 74100

STATEMENT OF SERVICE: The role of the Community Development Department is to promote and enhance the quality of life of residents, visitors, property owners, and businesses within the City of Auburn. The Department accomplishes its mission through serving as a multi-functional research, facilitation, and management resource for the creation and administration of planning directives, economic development, and implementation of the city's long and short-term development objectives. The Department provides administration of the city's Comprehensive Plan, Zoning Ordinance, occupational tax licensing, alcohol licensing, and building codes. This department processes and provides code inspection services and serves as the city's building official. The Department also processes and reviews development plans in coordination with various agencies and departments, administers the zoning and variance process, and provides staff support to the Planning Commission, Zoning Board of Appeals, and Downtown Development Authority. Other responsibilities include updating the official zoning map, the city's comprehensive plan, overseeing capital projects, and providing technical assistance to citizens, developers, builders, and other city departments.

Additionally, the Department utilizes its Geographic Information System (GIS) capability for spatial documentation of municipal features and to support other departmental functions in cooperation with other departments and agencies.

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2020

PROJECT	MEASURE	TIMELINE
New Municipal Complex/ Town Center	Continue project coordination with consultants, city staff, and city officials to move project forward to construction.	Municipal Complex contractor selected, and construction slated for Fall 2020. Additional planning progressing.
Auburn Sewer Upgrades	Work with Barrow County on upgrades to the Auburn sewer infrastructure.	The County approved an IGA with the City of Auburn and private developers to complete sewer upgrades.

Livable Centers Initiative Study	Coordinate and provide staff support for LCI Study Implementation	Currently undergoing the LCI Study. Final Document to be completed by October 2020.
Bike Plaza	Install landscape and lighting	Not Complete
Comp. Plan Short-Term Work Program	Work to implement programs within the city's comprehensive plan.	Ongoing
Perry Rainey Center	Signage and parking lot.	Not complete
Update Zoning and Development Regulations	Update regulations to ensure conformity with future trends and city goals.	Ongoing
Community Garden	Add additional boxes as needed and fencing	Fencing Complete. Additional boxes ongoing.

OBJECTIVES FOR FY 2021

New Municipal Complex/Town Center	Continue project coordination until completion.	FY 2021
LCI Implementation	Develop program to implement recommended projects from the LCI Study to enhance connectivity and walkability in downtown Auburn.	FY2021
Building Permit Online Module	Enable builders to schedule and track inspection status via online module.	FY2021
Update Zoning and Development Regulations	Update regulations to ensure conformity with future trends and city goals.	FY2021

WORKLOAD MEASURES

Hours worked 4,000 (2 x 40 x 50 = 4,000)

PRODUCTIVITY MEASURES

Planning & Zoning	15 hrs. x 2 x 50 wks. = 1,500
Permits & Licenses	15 hrs. x 2 x 50 wks. = 1,500
Inspections	3 hrs. x 2 x 50 wks. = 300
Marketing	2 hrs. x 2 x 50 wks. = 200
Secretarial/Clerical Duties	5 hrs. x 2 x 50 wks. = 500

AUTHORIZED POSITIONS

2 FULLTIME

GRADE 1 @ 28

GRADE 1 @ 21

Performance Budget

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FY 2021 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: 74500 Code Enforcement

STATEMENT OF SERVICE

The Mission of the Code Enforcement Unit is to promote compliance of the citizens, to city ordinances that are for maintaining a safe and healthy environment for the community at large. Code Enforcement works to improve the quality of our community by administering a fair and unbiased enforcement program that pro-actively identifies and works with the citizens to correct violations of municipal codes and land use requirements of private property within the city.

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2020 (NOTE- OBJECTIVE AND ACCOMPLISHED DATED FROM NOV 2019, THE START TIME OF NEW CODE ENFORCEMENT OFFICER)

1. Code Enforcement Training – attend two GACE conferences this budget year **(Completed)**. One Conference has been completed in March of 2020 and the remaining conference will be attended in September of 2020.
2. Review all city codes / ordinances and make recommendations for revisions, as needed, prior to June 2020 **(Completed)**.
3. Develop programs and activities that encourage community involvement and awareness of City Codes and the positive effects for all citizens and business owners in the community when compliance is reached **(In Process)**.
4. Have an article or insert in the Auburn Messenger to inform citizens of ordinance changes and ways to help enhance compliance. Providing education to the community regarding Code Enforcement Ordinances and how they impact the community. **(In Process)**

Thus far, in the window of opportunity presented to Ofc Thompson, since Nov 2019, there have been huge strides in effectively patrolling the community to address code enforcement issues. The goal of code enforcement is to be primarily pro-active, only having 5% of issues being complaint driven. Most issues are resolved with a simple “door tag” letter or a notice of violation. Ofc Thompson encourages citizens to contact the code enforcement office and discuss options. While working with options, resources have been made available to assist residents in finding laborers or other assistance within the community. At the same time as assisting citizens, the goal is to bond the community together as one. When assistance resources are made available, it is made clear they are not endorsed by the city, but simply a means for us to bridge a gap of need. Ofc Thompson has reached out to community churches and civil organizations to work with the community members who are having a tough time meeting ordinance compliance due to financial strains or physical restraints. Ofc Thompson has already begun the task of reviewing our ordinances to ensure they are in line with surrounding

communities of like demographics. In this process there have been some ordinances added as well as those that are in the process of change. In June 2020, Ofc Thompson presented to council to add the ordinance regarding property maintenance and mold, mildew and algae blight. The need for this was seen after patrolling the community and researching the health hazards of such growth. This ordinance was passed by all council members present. There are other ordinances that are in the process of being reviewed to bring them “up to date” from the past standards and ways of living.

OBJECTIVES FOR FISCAL YEAR 2021

1. Review all city codes / ordinances and make recommendations for revisions prior to **June 2021.**
2. Continue to encourage community support with city ordinances by voluntary compliance by **June 2021.**
3. Continued education by attending two more G.A.C.E conferences to obtain level I certification (**June 2021**).
4. To gain internet access in the field for the sake of saving time and having the vehicle as another location for entering data into Edmunds, increasing productivity and output. (**December 2020**)
5. Obtain building inspector state license to allow for more competent and thorough inspections of buildings and structures in the community. This will allow the Code Enforcement Officer to provide qualitative input on how to improve structures in addition to providing more substantial impact should any opposition be presented (**before Jan 2021**).

WORKLOAD MEASURES

Hours Worked: 1 employee x 40 hours (full-time) x 50 weeks = 2,000

PRODUCTIVITY MEASURES

Citizen Complaints	5 hrs. x 50 = 250 hrs.
Cases Investigated	5 hrs. x 50 = 250 hrs.
Patrolling	15 hrs. x 50 = 750 hrs.
Inspection of Properties	5 hrs. x 50 = 250 hrs.
Telephone Follow-ups	4 hrs. x 50 = 200 hrs.
Preparation of Reports	3 hrs. x 50 = 150 hrs.
Testifying in court	1 hrs. x 50 = 50 hrs.
Meetings	1 hrs. x 50 = 50 hrs.
Miscellaneous	1 hrs. x 50 = 50 hrs.
Total	2000 hrs.

AUTHORIZED POSITIONS

1 - FULLTIME / GRADE - 17

FY 2021 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: 26500 MUNICIPAL COURT SERVICES

STATEMENT OF SERVICE

The Court Services' mission is to provide the professional handling of citations in a prompt and efficient manner. We also provide a pre-trial diversion program to better service our customers. The Court contracts with Professional Probation Services (PPS) to manage the fines, fees and community service ordered by the Judge.

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2020

(NOTE LIST SUBMITTED OBJECTIVES FROM FY 2019 BUDGET INFORMATION AND PLACE COMPLETED, NOT COMPLETED, OR IN PROCESS)

1. KEEP THE OPERATING STANDARDS AND PROCEDURES FOR THE MUNICIPAL COURT RECORDS CURRENT AND UP TO DATE BY 08/30/2020. **COMPLETED**
2. TO HAVE THE 2019 DOCUMENTS SCANNED AND ATTACHED TO THE APPROPRIATE CITATION BY 06/30/2019. **COMPLETED**
3. TO KEEP MY COURT CERTIFICATION CURRENT BY COMPLETING ANNUAL TRAINING BEFORE 09/30/2020. **CLASS IS SCHEDULED IN OCTOBER 2020**

OBJECTIVES FOR FISCAL YEAR 2021

(MUST HAVE DATE TO BE COMPLETED BY EACH OBJECTIVE)

1. KEEP THE OPERATING STANDARDS AND PROCEDURES FOR THE MUNICIPAL COURT RECORDS CURRENT AND UP TO DATE BY **09/30/2021**.
2. TO HAVE THE 2020 DOCUMENTS SCANNED AND ATTACHED TO THE APPROPRIATE CITATION BY **06/30/2021**.
3. TO KEEP MY COURT CERTIFICATION CURRENT BY COMPLETING ANNUAL TRAINING BEFORE **09/30/2021**.
4. TO ADJUST THE 2021 BUDGET TO INLCUDE ADDITIONAL FUNDS FOR THE AUBURN MUNICIPAL COURT SOLICITOR AND PUBLIC DEFENDER. **09/30/2020**
5. PETITION MAYOR AND COUNCIL FOR AN INCREASE TO THE APPRPRIATE LINE ITEMS TO COMPENSATE FOR COSTS ASSOCIATED WITH NEW COVID-19 SAFETY MEASURES. THESE MEASURES ARE TO BE INCORPORATED INTO COURT PROCEDURES AND WILL BE **ONGOING THROUGH 09/30/2021**

WORKLOAD MEASURES

Hours worked: 2,000 (1 x 40 x 50)

PRODUCTIVITY MEASURES

Entering Citations	3 hrs. x 1 x 50 = 150
Phone Calls	4 hrs. x 1 x 50 = 200
Preparing Court Dockets	6 hrs. x 1 x 50 = 300
Court Time	5 hrs. x 1 x 50 = 250
Payments	5 hrs. x 1 x 50 = 250
Processing Citations after Court	4 hrs. x 1 x 50 = 200
Providing Documents	2 hrs. x 1 x 50 = 100
Pre-Trial Diversion	5 hrs. x 1 x 50 = 250
Support Service Backup (PD)	4 hrs. x 1 x 50 = 200
<u>Delivering Documents</u>	<u>2 hrs. x 1 x 50 = 100</u>
Total	2000

AUTHORIZED POSITIONS

GRADE - 21

Performance Budget

In addition to the line item budget, the budget document shall include “performance” budget information. The performance budget provides information on the goals and objectives which each department has determined that it seeks to accomplish during the budget year. The performance budget also utilizes “performance indicators” which measure services rendered and departmental efficiency / effectiveness on a historical basis and projects targets of the indicators for the upcoming budget year. The City shall strive to minimize, and reduce if possible, staffing levels required to accomplish its service delivery.

FY 2021 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: **32000 POLICE**

STATEMENT OF SERVICE

The Auburn Police Department exists to protect and serve the citizens and visitors of the City of Auburn. The sworn officers and support personnel of the Auburn Police Department are professional, dedicated and community oriented. The officers enforce all state, local laws and city ordinances, protect life, property, and preserve the public peace and safety. We will be proactive in preventing crime and local disorder. We will uphold the Constitution of the United States and the state of Georgia.

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY 2020

(NOTE LIST SUBMITTED OBJECTIVES FROM FY 2019 BUDGET INFORMATION AND PLACE COMPLETED, NOT COMPLETED, OR IN PROCESS)

1. Continue the review and revision of the Auburn Police Department Policy and Procedures Manual to meet state certification standards and law enforcement best practices. All existing policies follow state standards. We are now addressing new mandates put out by the state such as a policy on Multi-jurisdictional Task Forces. Our evidence room received an upgrade that will allow us to apply for state certification and/or LGRM Law Enforcement Certification without asking for accommodations of any type. **(Application Complete – Certification In Process)**. We have applied for the LGRMS Certification and have an audit date set for July 08th of 2020. We have already been notified that this inspection will deal only with several items not covered during the initial audit completed in 2019 as our policies and procedures have already been approved.
2. Fill the remaining police officer vacancy by October 2019 **(Completed)**. With the start of Officer Peek on July 01st 2020, all available positions will be filled. There is currently one additional vacancy but this is will purposely remain open until the start of the 2021 budget year.
3. Petition the Auburn City Council for education and training Pay Incentives by **October of 2019**. Most law enforcement entities provide incentive pay to police officers for obtaining higher levels of education and police training. These incentives are paramount in hiring and retention in addition to encouraging officers to pursue additional specialties that increase performance and efficiency **(Completed)**. Mayor and Council approved the education and training incentives in August of 2019 and the

subsequent increases were implemented at the start of the 2020 budget.

4. Implement changes to Code Enforcement. In an effort to increase Code Enforcement productivity, in lieu of adding a full or part-time position, the following changes to the Code Enforcement budget will be sought by **October 01, 2019 (with implementation to follow)**: augment the Code Enforcement budget to allow for more overtime hours and advertising and provide the Code Enforcement Officer with a means to work in the field (printing capabilities and internet access). **Completed.** All the desired accommodations were granted by Mayor and Council this budget year. With the new Code Enforcement Officer coming aboard in November of 2019, training and implementation has been gradual but effective.
5. Implement another phase of the Safe City Initiative after collecting data and directing resources based on statistical analysis. This additional phase will begin in March of 2020. **In Process.**
6. To advance executive training and education, the Auburn Police Chief will obtain a P.O.S.T. Management certification by May of 2020. **Completed.** Chief Hodge completed Management training in November of 2019.
7. Replace the current Municipal Court reporting software (Courtware Government Solutions) with a more cost-effective product. This will be completed by June of 2020. **In Process.** The Police Department has sourced three different vendors, choosing one for eventual contract. The transition was set to take place until the vendor advised that existing court/police data would take three months to transfer into the new system. The venture was cancelled. The Police Department is still looking into a potential transition as a cost saving measure in the near future.
8. Reduce the following budget line items by 10%:
 - Overtime
 - Fuel
 - Vehicle Maintenance / repair

The following percentages were calculated based on current spending trends and figures provided by Accounting:

- Overtime: a reduction on **19%** will be achieved by the end of FY 2020
- Fuel: a reduction of **12%** will be achieved by the end of FY 2020
- Vehicle Maint./repair: an increase of **14%** will be incurred by the end of FY 2020

Significant reductions will be achieved by the end of this budget year due to cost saving measures instituted by police management. Vehicle Maintenance and repair continues

to be an unpredictable line item as costs/repairs associated with aging vehicles increase. This figure will be manageable once older vehicles are cycled out of the police fleet.

OBJECTIVES FOR FISCAL YEAR 2020/2021

(MUST HAVE DATE TO BE COMPLETED BY EACH OBJECTIVE)

1. Receive the LGRMS Law Enforcement Risk Reduction certification by **01 October 2020**
2. Fill the remaining police officer vacancy **by December 2020.**
3. Purchase an Interactive Mobile Firearms and Force Options Simulator. This will enhance police education and provide qualitative, scenario-based training for all sworn personnel. This purchase will be requested in the 2020/2021 budget for incorporation **by 01 December 2020**
4. Procure new body worn cameras for all sworn personnel and Code Enforcement personnel by **01 November 2020**
5. Develop new Department Goals consistent with the changing landscape of the community to include additional diversity and de-escalation training for all sworn personnel by **01 January 2021**
6. Send Lt. Schotter to the next iteration of the GACP Chief's training. This will afford Lt. Schotter the necessary training to be able to fill in as acting Chief in Chief Hodge's absence. This training is open to Command Staff members of all police agencies. This will be completed by **31 December 2020**
7. Petition Mayor and Council for approval to add additional training and education certifications for inclusion in the payment incentive program. The following classes will be included: Police Supervision, Police Management, POST and Instructor training. The maximum benefit allowed under this incentive program will still be 6%. This will be for FY 2022.
8. Continue to analyze existing line items with the Police Department's budget to areas of cost savings. This will be **ongoing through 2021.**
9. Petition Mayor and Council for the formation of an Employee Assistance Program (EAP) for all city employees to utilize in time of need. This program will afford employees access to certified, experienced counselors to assist with everyday life issues that affect employees' home and work life. This will be accomplished **by 01 January 2021.**

WORKLOAD MEASURES

Hours Worked:

(Patrol/SS)	14 x 43 hrs. x 50 =	30,100
(Command Staff, CID, Records)	07 x 40 hrs. x 50 =	<u>14,000</u>
	Total =	44,100

PRODUCTIVITY MEASURES

Administrative, Budget, Human Resources, etc.:	3 x 40 x 50	=	6,000
Criminal Investigations and Reports:	3 x 40 x 50	=	6,000
Supervision, Review Reports, Evaluations, etc.:	4 x 43 x 50	=	8,600
Patrol, Arrests, Report Writing, etc.:	8 x 43 x 50	=	17,200
Records Manager / Evidence Custodian:	1 x 40 x 50	=	2,000
<u>Support Services:</u>	<u>2 x 43 x 50</u>	<u>=</u>	<u>4,300</u>
	Total =		44,100

AUTHORIZED POSITIONS: 21 FULL TIME

- GRADE: 29 – 1
- 26 – 2
- 20 – 5
- 19 – 3
- 17 – 7
- 15 – 1
- 11 – 2

Performance Budget

In addition to the line item budget, the budget document shall include “performance” budget information. The performance budget provides information on the goals and objectives which each department has determined that it seeks to accomplish during the budget year. The performance budget also utilizes “performance indicators” which measure services rendered and departmental efficiency / effectiveness on a historical basis and project targets of the indicators for the upcoming budget year. The City shall strive to minimize, and reduce if possible, staffing levels required to accomplish its service delivery.

DEPARTMENT: Government Buildings 15650

STATEMENT OF SERVICE

To provide accommodations for all city services in adequate and comfortable surroundings. To maintain the structures in a manner that meets all health and safety criteria

OBJECTIVES ACCOMPLISHED AND THOSE NOT COMPLETED FOR FY2020

- ❖ Assist Parks with new roof on Mary Carter Concession Building – **(Accomplished)**
- ❖ Assist Parks with handrailing at Mary Carter ball field – **(Accomplished)**
- ❖ Assist Parks with adding an additional driveway leading to parking area at Parks Mill Ball Park – **(Accomplished)**
- ❖ Installation of hand railing at the Perry Rainey Center – **(Accomplished)**
- ❖ Mortar joints and holes in brick repaired at the Perry Rainey Center - **Accomplished**
- ❖ Installation of new roof on J.D. Withers Building – **(Accomplished)**
- ❖ J.D. Withers Building remodeling – **(Accomplished)**
- ❖ Building inspections with reports and corrective action plan turned in to City Accountant – **(Completed)**

OBJECTIVES FOR FISCAL YEAR 2021

- ❖ General Maintenance for Grounds & Buildings – **Weekly**
- ❖ Maintain/Improve landscaping aesthesis of all Grounds & Buildings in a safe and attractive manner - **Weekly**
- ❖ Implement a standard for building maintenance (Planned Maintenance – Corrective Maintenance – Emergency Maintenance) – **Dec 2021**
- ❖ Assist Parks with maintenance of all ballfield buildings – **Weekly**
- ❖ Assist with tasks during the development of the Auburn Reservoir Project – **Ongoing until completed**
- ❖ Have gutters installed on the Perry Rainey Center **Not Completed**
- ❖ Have separate HVAC installed in the basement of the Perry Rainey Center **Not Completed**
- ❖ Have termite damaged beams in the Perry Rainey Center replaced **Not Completed**
- ❖ Have parking lot constructed at the Perry Rainey Center with green infrastructure **Not Completed**
- ❖ Have the city buildings put on an Automated Defibrillator Program with CINTAS **Not Completed**
- ❖ Have an eyewash station installed in the Public Works shop **Not Completed**
- ❖

WORKLOAD MEASURES

- ❖ General Maintenance for Grounds & Buildings – **Weekly**

- ❖ Maintain/Improve landscaping aesthesis of all Grounds & Buildings in a safe and attractive manner – **Weekly**
- ❖ Assist Parks with maintenance of all ballfield buildings - **Weekly**

PRODUCTIVITY MEASURES

- ❖ Maintain appearance, water, sewage, and electrical of all city buildings – **Monthly**

AUTHORIZED POSITIONS

N/A

FY 2021 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: Public Works 41000

STATEMENT OF SERVICE

The Public Works Department provides guidance, support and labor for the effective operation and function of the city's infrastructure and public service departments (except Police Department). Public Works oversees Road, Storm Water and Government Buildings.

OBJECTIVES ACCOMPLISHED FOR FY2020

- ❖ Provide supervision and management to employees of Public Works, Water, Buildings & Grounds, Roads and Stormwater - **ACCOMPLISHED**
- ❖ Administratively support all City departments which acquire assistance of Public Works - **ACCOMPLISHED**
- ❖ Assist Stormwater with operations of both Great American Clean-up events – **APRIL EVENT CANCELLED/OCTOBER ACCOMPLISHED**
- ❖ Installation of fence for Public Works building – **ACCOMPLISHED**
- ❖ Coordinate training for all personnel falling under Public Works, Water, Buildings & Grounds, Roads and Stormwater – **ACCOMPLISHED**
- ❖ Obtain Module III/Module IV CPWM (Certificate of Public Works Management) certificate – **ACCOMPLISHED MODULE III**

OBJECTIVES FOR FISCAL YEAR 2021

- ❖ Provide supervision and management to employees of Public Works, Water, Buildings & Grounds, Roads and Stormwater - **Monthly**
- ❖ Administratively support all City departments which acquire assistance of Public Works – **Monthly**
- ❖ Installation of electronic gate for Public Works - **Dec**
- ❖ Assist Stormwater with operations of both Great American Clean-up events – **April & Oct**
- ❖ Coordinate training for all personnel falling under Public Works, Water, Buildings & Grounds, Roads and Stormwater – **Monthly**
- ❖ Obtain Module IV/Module V CPWM (Certificate of Public Works Management) certificate – **Dec**

WORKLOAD MEASURES

HOURS WORKED = 4,160

PRODUCTIVITY MEASURES

SUPERVISION & MANAGEMENT	0
ADMINISTRATIVE	0
MISC. LABOR	4,160

AUTHORIZED POSITIONS

GRADE 13: 1 EMPLOYEES

GRADE 15: 2 EMPLOYEES

FY 2021 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: Roads 42200

STATEMENT OF SERVICE

The Road Department will promote and provide a safe roadway system throughout the city, provide road maintenance by patching and pothole repair to maximize travel safety, implement roadside maintenance to improve visibility of traffic at intersections and critical low-visibility areas and seek to improve roadway safety by providing more visible road and street signs.

OBJECTIVES ACCOMPLISHED FOR FY2020

- ❖ Reconstruct and resurface entrance of Heritage Way (FY2020 LMIG) – **ACCOMPLISHED**
- ❖ Reconstruct and resurface cul-de-sac in Heatherwood subdivision - **ACCOMPLISHED**
- ❖ Repair potholes City wide – **ACCOMPLISHED**
- ❖ Continue replacement of road signs throughout City – **ACCOMPLISHED**

OBJECTIVES NOT ACCOMPLISHED FOR FY2020

- ❖ Perform preventive maintenance of City roads to prevent entry of water or other non-compressible substances into the pavement – **NOT ACCOMPLISHED**
- ❖ Maintenance of Stop Blocks City wide – **NOT ACCOMPLISHED**
- ❖ Restriping of Parks Mill Road – **NOT ACCOMPLISHED**
- ❖ Maintenance of low hanging trees by quadrants – **NOT ACCOMPLISHED**
- ❖ Continue replacement of road signs throughout City – **NOT ACCOMPLISHED**

OBJECTIVES FOR FISCAL YEAR 2021

- ❖ Perform preventive maintenance of City roads to prevent entry of water or other non-compressible substances into the pavement – **MARCH**
- ❖ Maintenance of Stop Blocks City wide – **AUGUST**
- ❖ Replacement of street signs – **ONGOING**
- ❖ Assist with maintenance of low hanging trees – **APRIL**
- ❖ Resurface Ardell Court – **DEC**
- ❖ Reconstruct and resurface either Cabots Drive or County-Line Auburn Road (FY2021 LMIG) – **SEPT**
- ❖

AUTHORIZED POSITIONS

N/A

FY 2021 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: Water Department 44000

STATEMENT OF SERVICE

The Water Department's objectives are to be good stewards of our resources by supplying a safe, clean, and abundant water supply, provide quality customer services and treat our customers with fairness, honesty and respect, encourage conservation through education to ensure an adequate future supply and provide, maintain, repair, or replace water supply structures as needed in an efficient and cost-effective manner.

OBJECTIVES ACCOMPLISHED FOR FY2020

- ❖ Record pressure and flow of all hydrants in the City – **ACCOMPLISHED**
- ❖ Replace high volume meters at Auburn Businesses – **ACCOMPLISHED**
- ❖ Replace high volume meters in residential areas – **ACCOMPLISHED**
- ❖ Continue to replace old water lines/meters City wide – **ACCOMPLISHED**
- ❖ Assist with development of new Water Treatment Plant - **ACCOMPLISHED**

OBJECTIVES NOT ACCOMPLISHED FOR FY2020

- ❖ Seek, train, and certify one (1) employee on back flow inspections – **NOT ACCOMPLISHED**
- ❖ Implement valve maintenance City wide – **NOT ACCOMPLISHED**
- ❖ Implement hydrant maintenance City wide – **NOT ACCOMPLISHED**

OBJECTIVES FOR FISCAL YEAR 2021

- ❖ Installation of new transmitters for every new water customer and high traffic areas - **ONGOING**
- ❖ Seek, train, and certify one (1) employee on back flow inspections - **Dec**
- ❖ Implement hydrant maintenance City wide – **Dec**
- ❖ Replace high volume meters – **DEC**
- ❖ Assist with development of new Water Treatment Plant - **DEC**

WORKLOAD MEASURES

HOURS WORKED = 22,880

PRODUCTIVITY MEASURES

METER AND LINE REPLACEMENT	2000
TESTING METERS	1000
TRAINING	500
REREAD CUSTOMERS AND READ MAIN METERS	2080
CONNECTS AND DISCONNECTS	1500
LOCATES	5160
BILLING, CUSTOMER SERVICE & ACCOUNTS PAYABLE	5400
MAINTENANCE	5240

AUTHORIZED POSITIONS

GRADE 10: 1 EMPLOYEE

GRADE 13: 4 EMPLOYEES

GRADE 15: 3 EMPLOYEES

GRADE 17: 1 EMPLOYEE

GRADE 24: 1 EMPLOYEE

GRADE 28: 1 EMPLOYEE

FY 2021 ANNUAL BUDGET- Performance and Workload Measurements

DEPARTMENT: Stormwater 43200

STATEMENT OF SERVICE

Stormwater's objective is to educate the public and to protect, maintain and enhance public health, safety and general welfare by protecting water quality and reducing local flooding associated with the effects of land development through use of best management practices.

OBJECTIVES ACCOMPLISHED FOR FY2020

1. Completed General base map for GPS of all BMP's and structures within the city.
2. Completed all projects from previous years/from previous budgets, while saving money.
3. Perform field inspections of City to verify proper operation and maintenance.
4. Provide public education and outreach information.
5. Pollution Prevention Training for all Public Work employees.
6. Established Base Line of Data off all BMP's and implemented this information into a Database for the GIS System.
7. Responded and Recorded to all Stormwater complaints.
8. Conduct investigations of stormwater ordinances, NPDES permit violations, illicit discharges, illegal dumping, and related violations and/or enforcement procedures.

OBJECTIVES NOT ACCOMPLISHED FOR FY2020

1. Carter Road/County Line Road Project.
2. Myrtle Street/2nd Street Project.

OBJECTIVES FOR FISCAL YEAR 2021

1. Have the GI/LID portion of the NPDES Report up and running successfully. (All of 2021)
2. Complete both projects that were not completed in 2020. (October, and November)
3. Provide public education and outreach information. (October, April, and July)
4. Coordinate and organize Earth Day Clean-up. (April)
5. Coordinate and organize Great American Clean-up. (October)
6. Pollution Prevention Training for all Public Works Employees. (November)
7. Record and Respond to all types of stormwater complaints. (Ongoing)
8. Continue to record and update GIS Database of all BMP's that are implemented.
(Ongoing)
9. Complete CIP (Capitol Improvement Projects): ROW (right-of-way) repairs City wide and various other small projects in the City. (Ongoing throughout all of 2021)
10. Plan and coordinate the Compliance program for the city. (February)

WORKLOAD MEASURES

HOURS WORKED = 2080

PRODUCTIVITY MEASURES

Reports estimated hours – 640

Education – 62 Hours

Inspection Hours – 208

On Site Projects – 832

Helping Public Works - 338

AUTHORIZED POSITIONS

GRADE:

TAB F

CITY OF AUBURN FINANCIAL POLICIES FY 2021

I. BUDGET

Budget

The budget process provides the primary mechanism by which key decisions are made regarding the levels and types of services to be provided given the anticipated level of available resources. Budget policy states how this is achieved and addresses the need for financial health and stability.

Balanced Budget

The budget shall be balanced for the General Fund. Total anticipated revenues plus that portion of the fund balance, in excess of authorized reserves, that is designated as a budget funding source shall equal total estimated expenditures for each fund.

Financing Current Expenditures

Current expenditures shall be financed with current revenues which shall include that portion of fund balance in excess of authorized reserves. The City shall avoid budgetary procedures that balance current expenditures through the obligation of future resources, or which finance on-going expenditures with one-time revenues. The City shall strive to avoid short-term borrowing to meet operating budget requirements. Nevertheless, this policy shall not prohibit short-term borrowing should a critical need arise.

Level of Budget Adoption

All budgets shall be adopted at the legal level of budgetary control which is the fund/department level (i.e., expenditures may not exceed the total appropriation for any department within a fund without the City Council's approval). All budgets shall be adopted on a basis consistent with Generally Accepted Accounting Principles as promulgated by the Governmental Accounting Standards Board.

Budget Categories

The following categories exist for budgetary preparation and presentation:

- * Personal Services and Employee Benefits
- * Purchased / Contracted Services
- * Supplies
- * Capital Outlays
- * Inter-fund / Interdepartmental Charges
- * Depreciations and Amortization
- * Other Costs
- * Debt Service
- * Other Financing Uses

Budget Objective by Type of Fund

The following budget objectives are established for the different types of funds utilized by the City:

- * **General Fund** -The budget for the General Fund shall provide for the general government operations of the City and maintain working capital necessary for financial health and stability.
- * **Special Revenue Funds** - Budgets are prepared for special revenue funds that display the legally restricted revenue sources and how these sources are utilized.
- * **Debt Service Fund** - Revenues shall be established and fund balance maintained sufficient for debt expenditures and to provide for any debt service cash flow deficiencies which would occur prior to the receipt of property tax.
- * **Capital Projects Fund** - Budgets for capital projects shall not lapse at the end of a fiscal year, but shall remain in effect until project completion or re-appropriation by City Council resolution.
- * **Proprietary Funds (Internal Services and Enterprise)** - Although budgets for this type of fund are not required under generally accepted accounting principles, budgets shall still be prepared in order to monitor revenues and control expenses.
- * **Internal Service Fund** - Internal service fund budgets shall be prepared on a self-supporting basis. Revenue rates and charges shall be identified to cover all expenses, including depreciation and debt service (if applicable).
- * **Enterprise Fund** - A business approach is used in budgeting for enterprise funds. Enterprise shall be self-supporting when possible and minimize losses when breakeven is not possible.
- * **Trust Fund** - Budgets are not required for trust funds since trustee agreements provide necessary spending authorization and control.

Performance Budget

In addition to the line item budget, the budget document shall include "performance" budget information. The performance budget provides information on the goals and objectives which each department has determined that it seeks to accomplish during the budget year. The performance budget also utilizes "performance indicators" which measure services rendered and departmental efficiency / effectiveness on a historical basis and projects targets of the indicators for the upcoming budget year. The City shall strive to minimize, and reduce if possible, staffing levels required to accomplish its service delivery.

Budget Preparation

For each department, budgets shall be prepared for current service level. Expanded services or extraordinary items shall be summarized in one page or less for discussions with the City Administrator/Mayor before further detail is prepared regarding the expanded service or extraordinary item. A current services budget is defined as that level of funding which is necessary to provide the same level of service for the upcoming year that is currently being provided. An expanded services budget includes funding request associated with new service and/or additional personnel.

Budgetary Control / Reports

A system of budgetary controls shall be maintained to assure adherence to the budget. Timely financial reports shall be prepared comparing actual revenues, expenditures and encumbrances with budgeted amounts.

Authorization of Budget Adjustments

The budget is a dynamic rather than a static revenue and spending plan which requires adjustment from time to time as circumstances change. Approval of the City Council is required for increases in total department or fund budgets, increases or decreases in the personal services budget total of a department or fund increases in the level of authorized positions, or changes to capital outlay items in amounts greater than \$5,000.00. Approval of the City Administrator is required for changes to capital outlay budgets in amounts less than \$5,000.00. Approval of the City Administrator is required for budget transfers within the department, excluding changes which alter personal services.

Budget Amendment Process

City Council shall authorize new projects by approving a Project Resolution which shall include the estimated cost and funding source. At the end of each fiscal year quarter any necessary budget adjustments, including budgets for any projects authorized during the quarter, shall be enacted through a budget resolution. These supplemental budget resolutions shall be balanced for each and every fund.

Budget Lapses at Year End

All operating budget appropriations, except for Capital Project Funds, shall expire at the end of a fiscal year. In accordance with generally accepted accounting principles, purchases encumbered in the current year but not received until the following year are paid from the budget of the following year. However, when necessary, City Council may make a re-appropriation to resolve unusual situations or hardships caused by this policy.

Unreserved Fund Balance

The City shall attempt to establish an unreserved fund balance in the General Fund. The purpose is to pay expenditures caused by unforeseen emergencies, handle shortfalls caused by revenue declines, and to eliminate any short-term borrowing for cash flow purposes. This reserve shall accumulate and attempt to be retained at an amount which represents 3 month or .25 of operating expenditures.

Utilization of Prior Year's Fund Balance in Budget

Unreserved fund balance may be used as a funding (revenue) source for that fund's budget. The amount of unreserved fund balance shall be estimated very conservatively.

Contingency Budget

The City shall include a contingency amount in the General Fund budget for emergency

type expenditures which cannot be foreseen when the budget is adopted. The goal of the contingency shall be 2% of the total General Fund budget, and this shall be subject to annual appropriation.

Maintenance and Replacement of Capital Equipment

Priority shall be given in budget preparation and enactment for adequate maintenance of capital equipment and facilities, and for their orderly replacement.

Federal and State Grants

City Council shall approve all grants and grant applications through project resolutions. All Federal and State grants shall be subject to the City's accounting and budgetary policies. All key financial provisions, including required local match, shall be included in the project resolutions. Accounting and budgeting information shall be inclusive of the Federal /State participation as well as local participation. Provisions shall be made in the City's annual budget for anticipated grants.

Contributions

Unless authorized by City Administrator, contributions to programs operated by City departments shall be subject to the City's accounting and budgetary policies. The City welcomes both unrestricted contributions, as well as restricted contributions compatible with the City's programs and objectives. Any material contributions shall be appropriated by City Council prior to expenditure.

Administrative Service Fee

Direct cost will be charged to all funds were practical. When impractical, an administrative service fee or an allocation shall be assessed to the Public Utilities Enterprise Fund by the General Fund. This assessment will be used to reimburse the General Fund for the administrative and support services provided to the Public Utilities Enterprise Fund. With this system, the transfer to the General Fund will increase as the total revenues increase.

Net Budget

A net budget total shall be calculated as well as a gross budget total in order to prevent the "double counting" of revenues and expenditures. The net budget total is calculated by subtracting inter-fund transfer amounts from the gross budget total.

II. FINANCIAL POLICIES DEBT

Purpose of Debt Issuance

The City of Auburn will utilize long-term debt only for capital improvement projects that are too extensive to be financed from current revenue sources. Long-term debt will not be used to finance current or on-going operations of the City.

Legal Debt Limitations

City of Auburn will remain cognizant of the millage assessed for repayment of general government debt and will strive to maintain a stable millage in the debt service area for the benefit of its taxpayers. When it is feasible, special assessment, revenue and other self-supporting bonds will be utilized instead of general obligation bonds.

Types of Debt

The City of Auburn is permitted to issue any form of debt that does not contradict the existing Constitution and laws of the State of Georgia. These include, but are not limited to:

- General Obligation Bonds
- Revenue Bonds
- Intergovernmental Contracts
- Lease Purchases
- Certificates of Participation
- Temporary Loans

Tax anticipation notes or any other revenue anticipation borrowing will be avoided. In the event such borrowing occurs on an emergency basis, the debt will be retired in full by the end of the fiscal year in which it is incurred.

Debt Features

Maturity of Debt: When long-term financing is utilized, the City will pay back the debt within a period of time that does not exceed the life of the project financed. The City will avoid the use of balloon principal payments at the end of the term of the borrowing.

Redemption Provisions: Where cost effective, the City will incorporate early call or prepayment features into the structured debt.

Inter-fund Loans

Where cost effective, the City may choose to issue loans between funds. Careful analysis will be performed on the lending fund's working capital to assure adequate cash flows will remain after the money is transferred to the borrowing fund and to ensure that the lending fund will not incur financial hardship or an increase in rate structure as a result of the transaction. A document outlining the amount, rate, repayment terms, and other such pertinent items will be completed by staff after direction is issued by the City Council to complete the inter-fund loan transaction.

Rating Agencies

The City will strive to maintain sound communications with bond rating agencies regarding the financial conditions of the City. The City is committed to continuous full disclosure and reporting to the rating agencies and the investment community through its Comprehensive Annual Financial Reports. The City is committed to maintaining and enhancing existing underlying credit ratings with the established rating agencies.

Review of Policies

Review of debt policies will occur simultaneously on an annual basis with the review of the Capital Improvements Plan for the City as a whole.

III. INVESTMENTS AND CASH MANAGEMENT

Investment earnings are an important source of revenue. However, the overriding concern at all times is the safety and preservation of the City's cash and investments. The ability to respond efficiently to cash flow requirements is another important consideration. Therefore, the objective of Investment and Cash Management is to maximize interest earnings, within an environment that strongly emphasizes legal compliance and safety while providing cash flow liquidity to meet the City's financial obligations.

Scope

This policy applies to all cash and investments which are the responsibility of and under the management of the Financial Services Department. Exclusions to this policy include, but are not necessarily limited to the City's Pension Trust Fund and Deferred Compensation Fund.

Safety

Investments shall be made with prudence, judgment and care, not for speculation, but for investment considering the primary objective of safety as well as the secondary objective of obtaining competitive market rates of return. Specifically, the City shall seek to maximize safety through the following strategies:

1. All City investments shall be federally-insured or fully collateralized to protect investment principal and accrued interest. Emphasis shall be given to Category 1 collateralization (collateral securities held by the City or its agent in the City's name), which is preferable, or Category 2 (collateral securities held by the counter party's trust department or agent in the City's name). Category 3 (collateral not in the City's name) shall be avoided due to the higher degree of risk.
2. Market risk shall be avoided by limiting investments to a maximum one year of maturity, except for special circumstances where an interest rate differential and certainty of ability to hold the investment to maturity would justify a longer maturity. The City Administrator shall approve any exceptions to the one-year maturity limit, and such exceptions will be disclosed to City Council.
3. Undue credit risk shall be avoided by monitoring the financial condition of financial institutions participating in the City's investment program. Financial institutions shall provide a consolidated report of condition semi-annually and the City shall review credit-worthiness at least annually.

Legal Investment Instruments

The City shall invest in only such investment instruments permitted by State of Georgia law for local governments which include certificates of deposit, repurchase agreements,

direct and agency obligations of the United States, obligations of the State of Georgia, pooled investment programs of the State of Georgia, and no-load mutual funds of direct obligations of the United States.

Competitive Investment Rates

The City shall seek competitive investment rates within its safety criteria. Maximum opportunity shall be provided to all local financial institutions to bid and compete for City investments due to the importance of the financial institutions to the local economy.

Liquidity

Provision shall be made for adequate liquidity of investments so that the City can efficiently meet, without financial penalty, disbursement and cash flow needs, including emergency needs. It is recognized that the State of Georgia Local Government Investment Pool is structured to provide one-day liquidity on deposits and pays competitive market rates.

Pooled Cash Management

The City shall maintain a zero cash balance, pooled cash management program for the purpose of eliminating idle cash and maximizing invested funds.

Interest Allocation

Investment earnings derived from any pooled cash investments shall be distributed to individual funds based upon each fund's amount of participation.

Investment Reporting

The Financial Services Department shall prepare a monthly report of investments.

TAB G