

CITY OF CHAMBLEE



2021

PROPOSED BUDGET

JANUARY 1, 2021 -
DECEMBER 31, 2021

CITY OF CHAMBLEE, GA

FISCAL YEAR 2021 BUDGET PROPOSAL

December 15, 2020

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LETTER FROM THE CITY MANAGER



TO: Mayor & Council,
FROM: Jon Walker, City Manager
Date: December 15, 2020
Subject: Fiscal Year 2021 Proposed Budget

Mayor & Council,

I am pleased to present the 2021 Proposed Budget. This was a difficult budget to produce due to the uncertainty surrounding 2021. The city understands that uncertainty exists regarding revenues, as we have seen a decrease in building permits and fines and forfeitures. We also understand that many businesses are uncertain about their futures depending on how comfortable people are in returning to restaurants and shopping districts as the coronavirus pandemic continues. Further uncertainty exists on how city recreational programs and events would be attended during the pandemic. This budget proposal was compiled based on conservative estimates of revenue and attendance based on the factors mentioned above. The city must adopt a budget prior to January 1st.

The Numbers

The proposed revenue estimate is **\$21,874,053**, an 8% drop from 2020 anticipated revenues. Most of this decline is attributed to an estimated decrease in building permit activity and a decrease in fines and forfeitures. In addition, the 2019 and 2020 budgets had one-time revenues from GMA leases. The proposed budgeted expenditures are **\$23,761,137**. This is up 0.75% from the 2020 revised budget, which had been cut 10% from the original budget adopted in December 2019. We are proposing to use \$1,887,084 in fund balance to close the gap between revenues and expenses. This represents 10% of the overall budget. With the use of these reserve funds, we anticipate our fund balance to be at a low of \$8,211,186 in October of 2021. The city's reserve should remain above \$6 million at its lowest point to remain in compliance with our financial policies.

Significant items in the General Fund

To address the loss of revenue and reduced expenditures, the following changes were made in the 2021 budget from 2020:

- Eliminated all travel and conferences that occur in the first half of the year.
- Did not budget a cost of living increase for staff.
- Eliminated the leave buyback program (\$200,000 in 2020).
- Eliminated all part-time personnel in records/GCIC and parks.

- Did not budget new or replacement vehicles.
- Eliminated summer camp but did budget for recreational programs and leagues.
- In reviewing the city's liability, pre-planning costs, and the risk of low turnout, city staff have made the difficult decision to remove many popular programs from the 2021 budget. The summer concert series and events have been eliminated. We did budget to host Taste of Chamblee (with fireworks) and Holiday Hoopla.

While there were cuts, the budget does include one-time expenses that will help maintain operations through the pandemic. These include:

- One-time cost for a replacement garbage truck and truck attachment – \$400,000 in sanitation (transfer from general fund).
- One-time cost for scanning of all documents in storage for easier access (\$130,000).
- Replacement of city phone system (in tandem with move to new public safety facility) that features remote access capabilities for employees working remotely (\$18,000).

In addition, the city will realize an increase in operations and maintenance costs in the police department due to the new public safety building. Finally, the budget includes one-time costs for the new City Hall and Arts Center design (\$700,000) which will be reimbursed by the Bond issuance. This amount is a carryover from 2020, as the project was delayed after it began due to the coronavirus pandemic shutdowns. The budget does not include debt service for the new city hall (anticipate \$750,000 per year) because a plan of finance is not yet in place. We will evaluate the cost and timing as we move closer to bond issuance.

Capital

The budget anticipates the following capital projects:

- Complete the Peachtree Road Streetscape.
- Start Rail Trail Project with Pierce Drive Streetscape. This project will include the portion of rail trail and landscaping not completed in Peachtree Road project. We will also bid this project with the Peachtree Road Bridge project and plan to begin and end construction in 2021.
- Paving in the spring/summer of \$3 million. This puts the city back on pace since we delayed paving in 2019 due to water system improvements.
- Begins the Dresden Park (Arrow Creek) stream restoration (319 grant)
- Completes new sidewalks on Hardee Avenue. This is a CDBG project (20% city match)
- Traffic improvements at Johnson Ferry and Chamblee Dunwoody.

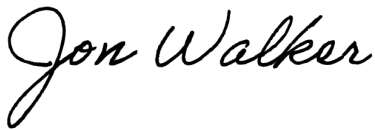
Organizational Changes

The budget document also contains the organizational chart for the city. This has been changed in 2021 to reflect the following:

- The City Clerk's Office will now report to the Assistant City Manager. Previously, this office reported to the Deputy City Manager.
- The Community Planning and Development Director will now report to Deputy City Manager. Previously, this department reported to the City Manager.
- The city is eliminating the GCIC Fund. This fund has not generated revenues to maintain self-sufficiency for the last two years. The original intent of creating a separate fund was to utilize the revenue for capital purchases. The fund no longer produces excess revenue.

While 2021 promises to be another year of uncertainty and change, I believe the City of Chamblee is well positioned to weather the storm of uncertainty and effectively innovate to maintain the highest levels of public service.

Thank you,



Jon Walker, City Manager

CHAMBLEE HISTORY



Chamblee has a rich history. An area that was once farmland known for dairies, the city adapted and marched through time as first the railroad and then Camp Gordon (which became the navy flight training center). After World War II, the City experienced a growth in its industrial areas. Large corporations such as Frito-Lay, Kodak and General Electric built plants along the newly constructed Peachtree Industrial Boulevard. These corporations provided a strong tax base and a source of employment for more than thirty years, but industry began to downsize and close in the 1980's.

In 1987, MARTA opened the station in downtown Chamblee. The station presented a new opportunity and direction. In 2000, Chamblee was awarded a Livable Centers Initiative grant from the Atlanta Regional Commission, resulting in a plan that laid the groundwork for transit-oriented developments and an urban, walkable community. Chamblee officials have been diligently implementing the plan ever since.

The city's mid-city district is now populated with mixed-use, midrise buildings, class A office space, and independently owned restaurants and breweries. The city has invested in a streetscape as well as the Rail Trail, a bicycle and pedestrian oriented path through the city that is separated from traffic and offers greenspace amenities.

Chamblee has evolved into a diverse, urban center with a population density of 3,720 residents per square mile. The rapid increase in population density and recent implementation of projects that are in alignment with the city's plans have created new opportunities and challenges for staff in implementing the goals of the comprehensive plan. As the city moves forward with a new comprehensive plan process in 2019, staff has pulled together this strategic plan for council consideration.

PURPOSE, MISSION, VALUES & STRATEGIC STATEMENT



City of Chamblee Strategic Focus Areas

Chamblee's Annual Budget is our plan of action detailing how the City's overall goals will be achieved. Each department includes, as part of its description of core services, information on their mission, objectives, measures, and strategic priorities in the next fiscal year. The work program specifics, which are included in the budget unit pages, describe the steps the operating departments are taking to align their budgets with the City of Chamblee's Strategic Focus Areas and Strategic Goals, as set forth by City Council.

The City's Comprehensive Plan, amended in 2019, established five goals to guide the City's operations and provide the Council's long-term vision for the community:

1. **Create a Greater Sense of Community Identity**
2. **Support a Thriving Business Environment**
3. **Promote a Healthy and Safe Living Environment**
4. **Develop and Maintain Strong Multi-Modal Connections**
5. **Provide Quality Government Services through Partnership and Cooperation**

In FY2019, executive staff completed an operational strategic plan to provide city employees with a plan of action to advance the goals of the Comprehensive Plan and Council priorities. Through this process, operating purpose, mission and core values were established:

Our Purpose

Chamblee is a diverse and sustainable community where people are welcomed, innovation is valued, and opportunity abounds.

Our Mission

We drive results by building trust and partnerships in a collaborative and solution-oriented manner.

Our Values

- **Integrity:** We act ethically and fairly towards everyone and accomplish our goals with the highest standards of professional conduct
- **Innovation:** We believe it is OK to be creative and to think of different ways to achieve results.
- **Respect:** We appreciate and value diversity by treating others with dignity, honesty and sensitivity while maintaining a friendly demeanor and positive attitude.
- **Service:** We are a citizen-centric organization that works to anticipate and understand the needs of internal and external customers to provide premier service.
- **Teamwork:** We work collaboratively to provide effective and efficient solutions.

A. Create a Greater Sense of Community Identity	
A.1	Identity – Enhance gateways, wayfinding, parks and community gathering spaces as well as architectural standards to foster a unique brand for the city.
A.2	Improve Appearance – Support land use, code enforcement and capital projects that promote walkability, community engagement and activity.
A.3	Enhance and grow the arts to support a unique brand and appearance for the city.
A.4	Collaborate to create programs and initiatives that generate a unique sense of place.
A.5	Promote inclusion – celebrate what unites us while recognizing and promoting our diversity. The city wants to increase involvement and engagement with minority populations as well as maintain quality housing options and an inviting atmosphere for business.
A.6	Inform – communicate about activities and city events.
A.7	Revitalize lower income and underutilized properties in Chamblee
B. Support a Thriving Business Environment	
B.1	Provide resources to existing businesses to support retention and expansion efforts.
B.2	Promote the city and market existing competitive advantages such as PDK, MARTA, CDC, and Buford Highway to recruit targeted businesses.
B.3	Provide resources to entrepreneurs and small business owners.
B.4	Continue to support the vision set out in city master plan documents that encourage density, walkability, and a mix of uses throughout the city that will create a desirable place to conduct business.
B.5	Encourage the development of housing that continues to preserve and expand the diversity options.
C. Promote a Healthy and Safe Living Environment	
C.1	Implement policing best practices and innovation.
C.2	Maintain a community policing approach that promotes citizen involvement and education.
C.3	Promote active living by developing additional recreational spaces and programs.
C.4	Support environmental sustainability efforts.
C.5	Mitigate health hazards and risks
C.6	Reduce incident response time.

D. Develop & Maintain Strong Multi-Modal Connections	
D.1	Plan and provide for a walkable, bikeable community through a connected network of sidewalks and multi-use trails.
D.2	Local Connectivity – connect neighborhoods and commercial centers with a multi-modal transportation network that provides for enhanced mobility.
D.3	Regional Connectivity – Connect to the larger Atlanta region. Actively pursue improvements to regional transportation infrastructure to improve capacity.
D.4	Promote and plan for infrastructure that is connected through technology.
D.5	Improve last mile connectivity within the city through shuttles, ride-shares, signage and new technology.
D.6	Promote mixed-use and density in developments near the MARTA station.
D.7	Promote Access – Improve the community’s infrastructure to provide accessibility to all residents.
E. Provide Quality Government Services through Partnership and Cooperation	
E.1	Work with regional organizations in partnership to achieve clearly defined, mutual goals.
E.2	Support a high performing organizational culture.
E.3	Promote transparency and improve access to information.
E.4	Provide effective stewardship of city resources and maintain compliance with regulations.

FINANCIAL POLICIES & FUND STRUCTURE



Budget Process

The budget is the City's annual financial operating plan. The annual budget includes the operating departments of the general fund, special revenue funds, and capital project funds, enterprise funds, and other approved funds that may be established as needed. The budget encompasses a fiscal year that begins January 1 and ends December 31.

The budget process begins with analyzing historical data, recognizing trends, and making allowances for certain unforeseen possibilities. The current services budget determines the costs associated with continuing the same service levels that are currently being provided for maintenance and operating as well as capital projects for the upcoming fiscal year. In addition, each department head is responsible for detailing the costs associated with any new or improved services. These enhancement requests are outlined in each departmental section along with their operating budgets. At the end of September, the City Manager and Finance Director review all budget requests in order to get a high-level perspective of the city-wide budget. Throughout September October, each department head meets with the City Manager to explore in detail the department requests.

As the City has a defined revenue footprint, careful consideration must be given to the priorities identified by departments. With guidance from the city's Comprehensive Plan and operational Strategic Plan, the City Manager makes the final determination of what will be proposed to the Mayor and Council in the final budget document. The end product is based on revenue anticipations and line-item expenditures within each department and is developed according to financial best practices and General Accepted Accounting Principles (GAAP) as announced by the Government Accounting Standards Board (GASB) and the Georgia Uniform Chart of Accounts. All appropriations lapse at the end of the fiscal year with the exception of capital projects, which adopt project-length budgets. The budget calendar details the dates when the budget is presented to Mayor and Council as well as any called public meetings to discuss the proposed budget and gain resident input.

Once the final budget is approved by the Mayor and Council and the budget has been adopted through resolution, staff continues to review and monitor the budget with each purchase. Department heads have access to budget control reports that provide timely comparisons to actual revenues, encumbrances, and expenditures to the approved budgeted amounts.

Per the city's adopted Fiscal Policies, each department head is responsible for ensuring that his/her department expenditures do not exceed budgeted funds. The current year's budget

may be adjusted to reflect changes in local economy, changes in priorities or service needs, receipt of unbudgeted revenues and for unanticipated expenditures. The City Manager is authorized to move funds between line items within a department's budget. Budget revisions that alter the total expenditures of any department must be approved by the Mayor and Council.

Balanced Budget Policy

The operating budget shall be balanced with anticipated revenues, including appropriated unencumbered surplus, equal to proposed expenditures. All funds within the budget shall also be balanced. The City is prohibited from balancing current expenditures through the obligation of future year's resources.

Summary of Investment Policy

The City shall invest public funds in such a manner as to comply with Federal and State laws and within the authority granted by the Mayor and Council; ensure prudent money management; provide for daily cash flow requirements; and meet the objectives of this policy in the priority order of safety, liquidity, and return on investment (yield).

Debt Policy

The objective of the debt policy is to guide City elected officials and staff as they consider the proper use of debt to fund capital projects. The policy will be reviewed on an annual basis by the City Manager and Finance Director or their designee. Any substantive modifications to this policy must be approved by City Council.

The City of Chamblee recognizes that, in order to maintain flexibility in responding to changing service priorities, revenue inflows, and cost structures, a debt management strategy is required. The City strives to balance service demands and the amount of debt incurred. The City realizes that failure to meet the demands of growth may inhibit its continued economic viability, but also realizes that too much debt may have detrimental effects as well.

Debt is a financing tool which should only be used when the City has legal, financial and market debt capacities and will be considered when some or all of the following conditions exist:

1. Estimated future revenue is sufficient to ensure the repayment of the debt obligation;

2. Other funding options have been considered but are not viable for the timely or economic acquisition or completion of a capital project;
3. A capital project is mandated by federal or state authorities with no other viable funding option;
4. The capital project or asset lends itself to debt financing rather than pay-as-you-go funding based on the expected useful life of the project and the City's ability to pay the debt service;
5. Debt will not be used to fund ongoing operating and maintenance expenses of the City;
6. Debt financing should not be used for enterprise activities without a designated revenue source for retiring principal and interest. The City should identify a specific source of revenue for the repayment of each debt issuance and calculate the expected impact on rates and user fees in order to maintain adequate debt service coverage and cash levels;
7. Debt should be structured that the principal will be retired over the useful life of the project financed. The City should not issue debt for a period longer than the period during which it intends to use the capital improvement being financed;
8. Total tax-supported debt as a percentage of total taxable full value will not exceed 1.75%;
9. Debt service as a percentage of Total Governmental Fund Expenditures will not exceed fifteen (15) percent, excluding any Special Purpose Local Option Sales Tax (SPLOST) debt or self-supporting debt.
10. The City will manage its cash in a manner that will prevent any borrowing to meet needed operating expenses. The City will primarily rely on current revenue cash set-asides or debt to finance capital improvement projects.

It is important to note that under Georgia financing laws, the City's outstanding general obligation debt shall not exceed 10 percent of total assessed property value. By law, the general obligation debt subject to the limitation may be offset by amounts set aside for repaying the general obligation bonds.

Capital Budget Policy

A capital projects plan will be developed and updated annually. A five-year Capital Improvement Program (CIP) will assist in the planning, acquisition, and financing of capital projects. A major capital project is generally defined as a non-recurring capital expenditure that has an expected useful life of more than 10 years and an estimated total cost of \$50,000 or more. Examples include parks improvements, streetscapes, computer systems, and construction or expansion of facilities.

Major capital projects will be budgeted in the Capital Improvement Fund (CIF) reflecting all available resources. With the involvement of responsible departments, the City Manager will prepare the capital budget annually. The City's capital budget will be formally adopted by City Council with the operating budget.

Fund Balance Policy

Fund balance is the cumulative difference between revenues and expenditures at the end of the City's fiscal year. It is also understood to be the difference between assets and liabilities on the balance sheet. The practice of conservative revenue estimates and carefully monitored expenditures may result in a fund balance. The City intends to maintain an unreserved, unassigned fund balance in the general fund of twenty-five percent of the operating budget at the end of the fiscal year. The City does not budget for contingencies and therefore, must rely on the fund balance for emergency expenditures. In the event the fund balance falls below twenty-five percent at year end, the City Council shall adopt a plan for replenishment of the reserves within two years.

In accordance with the Governmental Accounting Standards Board (GASB) Statement 54, the City recognizes the following five classifications of fund balance for financial reporting purposes:

- Non-spendable – non-cash assets such as inventories or prepaid items.
- Restricted – funds legally restricted for specific purposes, such as grant funds.
- Committed – amounts that can only be used for specific purposes pursuant to a formal vote of the City Council.
- Assigned – amounts intended to be used for specific purposes. The City Council can choose to delegate this authority.
- Unassigned – residual spendable fund balance after subtracting all above amounts and are available for any legal purpose.

The City of Chamblee conforms to the generally accepted accounting principles (“GAAP”) as applicable to local governments.

The diverse nature of governmental operations and the necessity of assuring legal compliance preclude recording and summarizing all governmental financial transactions and balances in a single accounting entity. Therefore, from an accounting and financial management viewpoint, a governmental unit is a combination of several distinctly different fiscal and accounting entities, each having a separate set of accounts and functioning independently of each other.

Each accounting entity is accounted for in a separate fund. A fund is defined as a fiscal accounting entity with a self-balancing set of accounts recording cash and other financial resources together with all related liabilities and residual equities or balances, changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with regulations, restrictions, or limitations.

The city’s accounting records for governmental funds are maintained on a modified accrual basis with the revenues being recorded when available and measurable and expenditures being recorded when the services or goods are received, and the liabilities are incurred. Accounting records for the city’s proprietary funds are maintained on an accrual basis.

All funds are classified into fund types and the number of funds a government issues may vary. The City of Chamblee currently uses twelve governmental funds and three proprietary funds to account for the use of financial resources. The city’s funds are detailed below by fund type.

Governmental Funds

These funds are, in essence, accounting segregations of financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used; current liabilities are assigned to the fund from which they are to be paid; and the differences between governmental fund assets and liabilities is referred to as “Fund Balance.” The primary measurement focus is “flow of current financial resources.” In other words, are there more or less resources than can be spent in the near future as a result of the transactions of the period? Increases in resources are reported in the operating statement as revenues or other financing sources and decreases are reported as expenditures or other financing uses.

- **General Fund**

The General Fund is the principal operating fund of the city and includes governmental activities which are not accounted for in any other fund such as police, recreation, transportation and other general governmental functions that are primarily funded with property taxes, utility taxes, franchise fees, and charges for services such as recreation program fees.

- **Multiple Grants Fund**

This fund is used to account for all revenues received from federal, state and local grants awarded to the City. Matching funds, which represent the City's financial investment, are also recorded in this fund when required.

- **Special Revenue Funds**

Special revenue funds are used to account for specific revenues that are legally restricted to expenditures for particular purposes. All special revenue funds use the modified accrual basis of accounting and budgeting. The City uses the following special revenue funds:

- **E-911 Fund:** This fund accounts for the levy and collection of the monthly "911" charge to help fund the cost of providing 911 services.
- **Hotel/Motel Fund:** This fund accounts for occupancy tax collections from city hotels and motels for the purpose of promoting conventions, tourism, and trade shows, while providing funds to facilitate economic vitality in downtown areas. The City currently charges a 5% tax and 40% of the proceeds of the tax are restricted by State Law to promote tourism, conventions, and cultural events within the City.
- **Renaissance Fund:** This fund is used to account for a portion of alcohol revenues that the City has dedicated to be set aside for beautification of the main street area.
- **Homestead Option Sales Tax Fund (HOST):** This fund accounts for the city's portion of the revenues received from the one percent dedicated sales tax. The funds may only be used for capital projects and equipment.
- **Special Purpose Local Option Sales Tax Fund (SPLOST):** This fund accounts for the city's portion of the revenues received from the one percent dedicated sales tax. The funds may only be used for capital projects and equipment.
- **Rental Vehicle Excise Tax:** This fund accounts for the levy and collection of an excise tax upon motor vehicle rentals within the City. This tax was designated to fund the purchase of the public safety building. The note was paid off in FY 2013 and the fund is now repaying the General Fund for when the Rental Car Tax was not sufficient to pay the entire note.
- **Police Technology Fund:** This fund accounts for technology fees which are assessed on traffic citations and are committed by Council to be spent on the technology needs of municipal court and the police department.
- **Tree Fund:** This fund accounts for money paid by developers when they cannot, for practical purposes, plant trees that are required to be planted as a part of their development. This money is then used to plant trees in other areas throughout the city.
- **Traffic Calming:** This fund is used to account for assessments to districts who have requested traffic calming measures, such as speed humps, within the district.

- **Capital Projects for Public Roads:** This fund is used to account for money granted to the city by the Atlanta Regional Commission (ARC) for local road projects.
- **Confiscated Assets Fund:** the confiscated assets fund was established to account for funds held as evidence by the police department as well as those funds which were confiscated and subsequently awarded to the police department by court order pursuant to State or Federal law.

Proprietary Funds

Enterprise funds are used to account for “business-type” activities whose operations are primarily financed by fees collected from customers. All assets, liabilities, equities, revenues, expenses, and transfers relating to the government’s business and quasi-business activities, where net income and capital maintenance are measured, are accounted for through proprietary funds. The generally accepted accounting principles are those applicable to similar businesses in the private sector, and the measurement focus is the economic condition of the fund as a result of the events and transactions of the period. Events and transactions that improve the economic position of a proprietary fund are reported as revenues or gains in the operating statement. Those events and transactions that diminish the economic position are reported as expenses or losses.

- **Stormwater Fund (Proprietary Fund)**

This fund accounts for the City’s appropriation for the annual fee charged to residents and commercial property owners as a stormwater utility fee. This fund is used to maintain the City’s stormwater infrastructure.

- **Sanitation Fund (Proprietary Fund)**

This fund accounts for fees received from users of the city’s solid waste program (i.e. garbage and trash collection). Services are charged on a user charge basis.

City of Chamblee Funds

Governmental Funds

Proprietary Funds

General Fund

Special Revenue Funds

Enterprise Funds

H.O.S.T. Fund

S.P.L.O.S.T. Fund

Hotel/Motel Tax Fund

Multiple Grants Fund

Traffic Calming Fund

Rental Motor Vehicle
Excise Tax Fund

Police Technology
Fund

Police E-911 Fund

Confiscated Assets
Fund

Tree Fund

Renaissance Fund

Sanitation Fund

Stormwater Fund

BUDGET SUMMARY



REVENUES				
REVENUE CATEGORIES	Total All Department 2021 Budget Requests	General Fund	Special Revenue Fund	Enterprise Fund
31 TAXES	\$23,765,547	\$18,845,547	\$4,920,000	\$0
32 LICENSES AND PERMITS	\$1,005,950	\$1,005,950	\$0	\$0
33 INTERGOVERNMENTAL REVENUES	\$990,648	\$0	\$990,648	\$0
34 CHARGES FOR SERVICES	\$3,186,000	\$336,000	\$425,000	\$2,425,000
35 FINES AND FORFEITURES	\$920,000	\$800,000	\$120,000	\$0
36 INVESTMENT INCOME	\$110,000	\$110,000	\$0	\$0
37 CONTRIBUTIONS & DONATIONS	\$0	\$0	\$0	\$0
38 MISCELLANEOUS REVENUE	\$0	\$0	\$0	\$0
39 OTHER FINANCING SOURCES	\$10,859,613	\$2,663,640	\$5,968,167.97	\$ 2,227,805.06
TOTAL REVENUES:	\$40,837,758	\$23,761,137	\$12,423,816	\$4,652,805
Prior Year 2020 Budget	\$41,484,030 *	\$ 23,743,313 *	\$ 12,630,433 *	\$ 5,110,284
Budget Increase (Decrease) Amounts	(\$646,272) *	\$17,824 *	(\$206,617) *	(\$457,479)
Percentage of Budget Change From Prior Year	-1.56% *	0.08% *	-1.64% *	-8.95%

EXPENDITURES				
EXPENDITURE CATEGORIES	Total All Department 2021 Budget Requests	General Fund	Special Revenue Fund	Enterprise Fund
51 PERSONNEL SERVICES & EMPLOYEE BENEFITS	\$14,711,669	\$11,804,572	\$996,362	\$1,910,734
52 PURCHASED / CONTRACTED SERVICES	\$9,288,199	\$7,187,604	\$149,800	\$1,950,795
53 SUPPLIES	\$1,627,535	\$1,458,875	\$58,900	\$109,760
54 CAPITAL OUTLAYS	\$9,202,752	\$204,354	\$8,598,398	\$400,000
55 INTERFUND / INTERDEPARTMENTAL CHARGES	\$0	\$0	\$0	\$0
57 OTHER COSTS	\$466,000	\$116,000	\$350,000	\$0
58 DEBT SERVICE	\$435,496	\$368,980	\$0	\$66,516
61 OTHER FINANCING USES	\$4,956,107	\$2,620,752	\$2,120,356	\$215,000
TOTAL EXPENDITURES:	\$40,687,758	\$23,761,137	\$12,273,816	\$4,652,805
Prior Year 2020 Budget	\$41,290,280	\$ 23,743,313	\$ 12,436,683	\$ 5,110,284
Budget Increase (Decrease) Amounts	(\$602,522) *	\$17,824 *	(\$162,867) *	(\$457,479)
Percentage of Budget Change From Prior Year	-1.46% *	0.08% *	-1.31% *	-8.95%

*For more detail about the city's revenues and expenditures, please visit <http://chambleega.gov>

GENERAL FUND

REVISED EXPENDITURES								
	Personal Services & Employee Benefits	Purchased / Contracted Services	Supplies	Capital Outlay	Other Costs	Debt Service	Other Financing Uses	Department Total
Administration	\$ 1,648,242	\$ 2,176,651	\$ 55,160	\$ 36,600	\$ 36,000	\$ -	\$ -	\$ 3,952,653
Mayor & Council	\$ 256,926	\$ 270,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 527,426
Public Safety	\$ 7,435,760	\$ 1,502,380	\$ 618,700	\$ 133,012	\$ -	\$ 368,980	\$ -	\$ 10,058,832
Public Works	\$ 1,629,501	\$ 877,345	\$ 661,600	\$ 27,142	\$ -	\$ -	\$ -	\$ 3,195,588
Planning & Development	\$ -	\$ 1,774,840	\$ 21,200	\$ -	\$ -	\$ -	\$ -	\$ 1,796,040
Community & Economic Development	\$ 434,211	\$ 380,250	\$ 2,915	\$ 3,100	\$ 80,000	\$ -	\$ -	\$ 900,476
Parks & Recreation	\$ 399,932	\$ 205,638	\$ 99,300	\$ 4,500	\$ -	\$ -	\$ -	\$ 709,370
Non-Departmental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,620,752	\$ 2,620,752
Total	\$ 11,804,572	\$ 7,187,604	\$ 1,458,875	\$ 204,354	\$ 116,000	\$ 368,980	\$ 2,620,752	\$ 23,761,137

REVISED REVENUES								
Taxes	Licenses & Permits	Charges for Services	Fines & Forfeitures	Investment Income	Contributions & Donations	Miscellaneous Revenue	Other Financing Sources	Total
\$18,845,547	\$1,005,950	\$336,000	\$800,000	\$110,000	\$0	\$0	\$2,663,640	\$23,761,137

Budget Surplus/Deficit

\$0

SPECIAL REVENUE								
EXPENDITURES								
	Personnel Service	Purchased/ Contracted Services	Supplies	Capital Outlay	Other Costs	Debt Service	Other Financing Uses	Department Total
Confiscated Assets	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
E-911	\$ 996,362	\$ 93,800	\$ 8,900	\$ 6,000	\$ -	\$ -	\$ -	\$ 1,105,062
Renaissance	\$ -	\$ 40,000	\$ -	\$ 72,577	\$ -	\$ -	\$ -	\$ 112,577
Multipal Grants	\$ -	\$ 16,000	\$ -	\$ 1,130,000	\$ -	\$ -	\$ -	\$ 1,146,000
Hotel/Motel	\$ -	\$ -	\$ -	\$ -	\$ 350,000	\$ -	\$ 300,000	\$ 650,000
Rental Motor Vehicle	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 359,626	\$ 359,626
Technology Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 166,730	\$ 166,730
Tree Fund	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ 10,000
Traffic Calming Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
S.P.L.O.S.T	\$ -	\$ -	\$ -	\$ 7,379,821	\$ -	\$ -	\$ -	\$ 7,379,821
H.O.S.T.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 394,000	\$ 394,000
Capital Projects for Public Roads	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 900,000	\$ 900,000
Total	\$ 996,362	\$ 149,800	\$ 58,900	\$ 8,598,398	\$ 350,000	\$ -	\$ 2,120,356	\$ 12,273,816

REVENUES								
Taxes	Licenses & Permits	Charges for Services	Fines & Forfeitures	Investment Income	Intergovern- mental Revenue	Other Financing Sources	Misc.	Total
\$ 4,920,000	\$ -	\$ 425,000	\$ 120,000	\$ -	\$ 990,648	\$ 5,968,168		\$ 12,423,816

Budget Surplus/(Deficit) \$150,000

ENTERPRISE FUNDS										
EXPENDITURES										
	Personnel Services	Purchased/Contracted Services	Supplies	Capital Outlay	Other Costs	Debt Service	Other Financing Uses	Department Total		
Stormwater	\$896,066	\$ 1,510,400	\$ 42,000	\$ -	\$ -	\$ -	\$ 215,000	\$ 2,663,466		
Solid Waste	\$1,014,929	\$ 440,395	\$ 67,760	\$ 400,000	\$ -	\$ 66,516	\$ -	\$ 1,989,599		
Total	\$1,910,994	\$ 1,950,795	\$ 109,760	\$ 400,000	\$ -	\$ 66,516	\$ 215,000	\$ 4,653,065		
REVENUES										
	Taxes	Licenses & Permits	Charges for Services	Fines & Forfeitures	Investment Income	Inter- governmental Revenue	Other Financing Sources	Miscellaneous	Total	
	\$0	\$0	\$2,425,000	\$0	\$0	\$0	\$ 2,228,065.06	\$0	\$4,653,065	

BUDGET SURPLUS/DEFICIT

\$0.00

GENERAL FUND



**FISCAL YEAR 2021
GENERAL FUND ESTIMATED REVENUE DETAILS**

CODE	ACCOUNT NAME	2018 ACTUAL REVENUES	2019 ACTUAL REVENUES	2020 BUDGET APPROVED	2021 REVENUE ESTIMATE
TAXES					
311100	REAL PROPERTY - CURRENT YEAR	\$ 7,064,957	\$ 8,002,386	\$ 9,159,143	\$ 9,159,144
311110	PUBLIC UTILITY	\$ 99,634	\$ 87,530	\$ 104,428	\$ 111,128
311120	PUBLIC UTILITY - PRIOR YEAR	\$ -	\$ -	\$ -	\$ -
311200	REAL PROPERTY - PRIOR YEAR	\$ 248,435	\$ 210,808	\$ 180,000	\$ 180,000
311300	PERSONNEL PROPERTY - CURRENT YEAR	\$ 1,075,701	\$ 1,242,564	\$ 1,516,769	\$ 1,516,769
311310	MOTOR VEHICLE	\$ 46,296	\$ 43,719	\$ 32,939	\$ 32,939
311316	M/V TITLE AD VALOREM TX TRUE UP	\$ 139,409	\$ 269,710	\$ 130,000	\$ 250,000
311340	INTANGIBLES (REGULAR & RECORDING)	\$ 80,263	\$ 95,164	\$ 70,287	\$ 70,287
311350	RAILROAD EQUIPMENT	\$ 2,400	\$ 3,265	\$ 3,464	\$ 3,280
311400	PERSONNEL PROPERTY - PRIOR YEAR	\$ 34,931	\$ 72,074	\$ 25,000	\$ 15,000
311600	REAL ESTATE TRANSFER (INTANGIBLE)	\$ 32,908	\$ 28,733	\$ 39,210	\$ 20,000
311710	ELECTRIC FRANCHISE TAXES	\$ 1,686,195	\$ 1,683,195	\$ 1,727,279	\$ 1,700,000
311730	GAS FRANCHISE TAXES	\$ 84,279	\$ 153,932	\$ 60,000	\$ 117,000
311750	TELEVISION CABLE FRANCHISE TAXES	\$ 279,528	\$ 240,024	\$ 321,564	\$ 185,000
311760	TELEPHONE FRANCHISE TAXES	\$ 67,080	\$ 64,927	\$ 54,539	\$ 100,000
314200	ALCOHOLIC BEVERAGE EXCISE TAX	\$ 322,755	\$ 329,692	\$ 100,000	\$ 263,000
314500	EXCISE TAX ON ENERGY	\$ 36,377	\$ 38,914	\$ 20,000	\$ 20,000
316100	BUSINESS & OCCUPATION TAXES	\$ 2,783,477	\$ 2,849,516	\$ 2,400,000	\$ 2,800,000
316200	INSURANCE PREMIUM TAXES	\$ 1,921,830	\$ 2,041,401	\$ 1,700,000	\$ 2,150,000
316300	FINANCIAL INSTITUTIONS TAXES	\$ 103,653	\$ -	\$ 143,944	\$ 120,000
319000	PENALTIES & INTEREST ON DELINQUENT TAXES	\$ 28,717	\$ 41,616	\$ 30,000	\$ 15,000
319400	BUSINESS TAX PENALTY	\$ 16,817	\$ 10,540	\$ 7,000	\$ 7,000
319900	PENALTIES & INTEREST-OTHER TAXES	\$ 17,744	\$ 17,767	\$ 1,500	\$ 10,000
TOTAL TAXES		\$ 16,173,384	\$ 17,527,477	\$ 17,827,067	\$ 18,845,547
LICENSES AND PERMITS					
321100	ALCOHOLIC BEVERAGE LICENSES	\$ 452,373	\$ 50	\$ 350,000	\$ 250,000
321220	BUSINESS LICENSE - INSURANCE CO.	\$ 14,625	\$ 1,065	\$ 12,675	\$ 16,450
321910	ALCOHOL INVESTIGATION FEES	\$ 4,000	\$ -	\$ 1,649	\$ -
321911	MASSAGE INVESTIGATION FEES	\$ 5,200	\$ -	\$ -	\$ -
321991	MASSAGE LICENSE	\$ 10,200	\$ 126,789	\$ 12,000	\$ 12,000
322200	MISCELLANEOUS PERMITS	\$ -	\$ -	\$ -	\$ -
322210	ZONING AND LAND USE FEES	\$ 106,186	\$ -	\$ 85,000	\$ 90,000
322215	REZONING FILING FEES	\$ 894	\$ -	\$ -	\$ -
322230	SIGN PERMITS	\$ 12,582	\$ 1,225	\$ -	\$ -
322300	MOTOR VEHICLE OPERATORS	\$ -	\$ 65,099	\$ -	\$ -
322940	ALCOHOL SERVER PERMITS	\$ 74,915	\$ 17,900	\$ 40,000	\$ 15,000
322991	FILM PERMITS	\$ 9,466	\$ 17,900	\$ -	\$ 2,500
322993	ADULT ENTERTAINMENT PERMITS	\$ 84,052	\$ -	\$ -	\$ -
322994	MASSAGE PERMITS	\$ 18,790	\$ 12,425	\$ 10,000	\$ 5,000
322995	MISCELLANEOUS PERMITS	\$ 2,650	\$ 3,550	\$ -	\$ -
322996	ENCROACHMENT PERMITS	\$ -	\$ -	\$ -	\$ 15,000
323100	BUILDING PERMITS	\$ 1,570,887	\$ 1,425,699	\$ 1,000,000	\$ 600,000
323110	PROTECTIVE INSPECTION ADMINISTRATION	\$ -	\$ -	\$ -	\$ -
323910	LAND DISTURBANCE & NPDES FEES	\$ 20,940	\$ -	\$ -	\$ -
324100	BUSINESS LICENSE PENALTY	\$ -	\$ 240	\$ -	\$ -
TOTAL LICENSES AND PERMITS		\$ 2,387,761	\$ 1,671,942	\$ 1,511,324	\$ 1,005,950
CHARGES FOR SERVICES					
341300	DEVELOPMENT FEES	\$ 5,795	\$ -	\$ -	\$ -
341910	ELECTION QUALIFYING FEES	\$ -	\$ 2,160	\$ -	\$ 2,000

**FISCAL YEAR 2021
GENERAL FUND ESTIMATE REVENUE DETAILS (CONTINUED)**

CODE	ACCOUNT NAME	2018 ACTUAL REVENUES	2019 ACTUAL REVENUES	2020 BUDGET APPROVED	2021 REVENUE ESTIMATE
341920	ADVERTISING FEES-NEWSLETTER	\$ 8,013	\$ 14,697	\$ 5,000	\$ -
342120	ACCIDENT REPORTS	\$ 14,496	\$ 7,725	\$ 14,000	\$ 4,000
342130	FALSE ALARMS	\$ 5,900	\$ 22,124	\$ 5,000	\$ -
342310	FINGERPRINTING FEES	\$ 25,115	\$ 26,417	\$ 12,500	\$ -
342900	OTHER	\$ 13,300	\$ 24,290	\$ -	\$ -
347510	ADULT SOFTBALL	\$ 26,945	\$ 66,330	\$ 15,000	\$ 10,000
347520	CAMP	\$ 58,280	\$ -	\$ -	\$ -
347540	KESWICK BUILDING RENT	\$ 11,040	\$ -	\$ 2,000	\$ -
347545	FIELD RENTAL	\$ 6,640	\$ 12,884	\$ -	\$ -
347560	EVENTS	\$ 6,584	\$ 4,874	\$ -	\$ -
347570	PROGRAMS	\$ 6,028	\$ -	\$ 2,000	\$ -
347580	YOUTH SOCCER	\$ 15,000	\$ 13,110	\$ -	\$ -
347590	YOUTH T-BALL	\$ 9,595	\$ 90	\$ -	\$ -
349300	BAD CHECK FEES	\$ 270	\$ 30,773	\$ 81	\$ -
349900	OTHER - COPY FEES	\$ -	\$ -	\$ -	\$ -
349920	MARTA SHELTERS - ROW FEES	\$ 26,868	\$ -	\$ 20,000	\$ 20,000
349921	ROW FEES-OTHER	\$ -	\$ 1,021,809	\$ -	\$ -
342140	GCIC FEES	\$ -	\$ -	\$ -	\$ 300,000
TOTAL CHARGES FOR SERVICES		\$ 239,869	\$ 1,247,283	\$ 75,581	\$ 336,000
FINES AND FORFEITURES					
351170	FINES & FORFEITURES	\$ 1,548,288	\$ -	\$ 850,000	\$ 800,000
351171	ALCOHOL FINES	\$ 9,250	\$ 208,487	\$ -	\$ -
TOTAL FINES AND FORFEITURES		\$ 1,557,538	\$ 208,487	\$ 850,000	\$ 800,000
INVESTMENT INCOME					
361000	INTEREST EARNED	\$ 139,090	\$ -	\$ 130,000	\$ 110,000
TOTAL INVESTMENT INCOME		\$ 139,090	\$ -	\$ 130,000	\$ 110,000
CONTRIBUTIONS AND DONATIONS FROM PRIVATE SOURCES					
371200	CONTRIBUTIONS FROM PRIVATE BUSINESSES	\$ -	\$ -	\$ -	\$ -
371205	CONCERT SPONSORSHIP	\$ 22,339	\$ 19,594	\$ -	\$ -
TOTAL CONTRIBUTIONS & DONATIONS		\$ 22,339	\$ 19,594	\$ -	\$ -
MISCELLANEOUS REVENUE					
381000	RENTS AND ROYALTIES REVENUE	\$ 14,391	\$ 9,565	\$ 20,000	\$ -
383000	REIMBURSEMENT FOR DAMAGED PROPERTY	\$ 51,446	\$ -	\$ -	\$ -
383100	GRANT REIMBURSEMENT	\$ -	\$ 26,401	\$ -	\$ -
389100	MISCELLANEOUS INCOME	\$ 5,828	\$ (25)	\$ 2,000	\$ -
389200	OVERAGES/SHORTAGES	\$ 240	\$ -	\$ -	\$ -
389300	UNIFORM REIMBURSEMENTS	\$ 2,777	\$ -	\$ -	\$ -
TOTAL MISCELLANEOUS REVENUE		\$ 74,683	\$ 35,941	\$ 22,000	\$ -
OTHER FINANCING SOURCES					
391225	TRANSFER FROM HOTEL-MOTEL FUND	\$ 468,316	\$ 278,920	\$ 344,500	\$ 300,000
391230	TRANSFER FROM TECHNOLOGY FUND	\$ 93,543	\$ 395,293	\$ 304,500	\$ 116,930
391235	TRANSFER FROM GCIC FUND	\$ 535,407	\$ 193,221	\$ 313,477	\$ -
391250	TRANSFER FROM MULTIPLE GRANTS FUND	\$ -	\$ 193,221	\$ -	\$ -
391280	TRANSFER FROM RENTAL MOTOR VEHICLE FUND	\$ -	\$ 38,603	\$ -	\$ 359,626
391330	TRANSFER FROM HOST FUND	\$ -	\$ -	\$ -	\$ -
391335	TRANSFER FROM CAPITAL PROJECTS FUND	\$ -	\$ -	\$ -	\$ -
391990	PENALTIES & INTEREST - OTHER TAXES	\$ -	\$ -	\$ -	\$ -
392000	SALE OF CAPITAL ASSETS	\$ 23,362	\$ -	\$ -	\$ -
392201	SALE OF RIGHT OF WAY	\$ 10,000	\$ -	\$ -	\$ -
393101	PROCEEDS FROM BOND	\$ -	\$ -	\$ -	\$ -
393500	PROCEEDS FROM CAPITAL LEASES	\$ -	\$ -	\$ -	\$ -

**FISCAL YEAR 2021
GENERAL FUND ESTIMATED REVENUE DETAILS (CONTINUED)**

CODE	ACCOUNT NAME	2018 ACTUAL REVENUES	2019 ACTUAL REVENUES	2020 BUDGET APPROVED	2021 REVENUE ESTIMATE
393501	PROCEEDS FROM GMA CAPITAL LEASES	\$ -	\$ -	\$ 346,546	\$ -
	RESERVES	\$ -	\$ -	\$ 2,018,318	\$ 1,887,084
TOTAL OTHER FINANCING SOURCES		\$ 1,130,628	\$ 1,099,259	\$ 3,327,341	\$ 2,663,640
GRAND TOTAL		\$ 21,725,292	\$ 21,809,981	\$ 23,743,313	\$ 23,761,137

GENERAL FUND

EXPENDITURES

	Personal Services & Employee Benefits	Purchased / Contracted Services	Supplies	Capital Outlay	Other Costs	Debt Service	Other Financing Uses	Department Total
Administration	\$ 1,648,242	\$ 2,176,651	\$ 55,160	\$ 36,600	\$ 36,000	\$ -	\$ -	\$ 3,952,653
Mayor & Council	\$ 256,926	\$ 270,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 527,426
Public Safety	\$ 7,435,760	\$ 1,502,380	\$ 618,700	\$ 133,012	\$ -	\$ 368,980	\$ -	\$ 10,058,832
Public Works	\$ 1,629,501	\$ 877,345	\$ 661,600	\$ 27,142	\$ -	\$ -	\$ -	\$ 3,195,588
Planning & Development	\$ -	\$ 1,774,840	\$ 21,200	\$ -	\$ -	\$ -	\$ -	\$ 1,796,040
Community & Economic Development	\$ 434,211	\$ 380,250	\$ 2,915	\$ 3,100	\$ 80,000	\$ -	\$ -	\$ 900,476
Parks & Recreation	\$ 399,932	\$ 205,638	\$ 99,300	\$ 4,500	\$ -	\$ -	\$ -	\$ 709,370
Non-Departmental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,620,752	\$ 2,620,752
Total	\$ 11,804,572	\$ 7,187,604	\$ 1,458,875	\$ 204,354	\$ 116,000	\$ 368,980	\$ 2,620,752	\$ 23,761,137

REVENUES

Taxes	Licenses & Permits	Charges for Services	Fines & Forfeitures	Investment Income	Contributions & Donations	Miscellaneous Revenue	Other Financing Sources	Total
\$18,845,547	\$1,005,950	\$336,000	\$800,000	\$110,000	\$0	\$0	\$2,663,640	\$23,761,137

Budget Surplus/Deficit

\$0

2021 Organizational Chart



Department 11 – Mayor & Council

<p>Mission</p>	<p>The City of Chamblee aspires to be a healthy, vibrant, safe environment where residents live, work, play and grow in a diverse community valuing families and neighbors, respecting the historic qualities of our city. The vision is supported by five overarching goals and a mission statement that will have shape the City’s direction.</p>
<p>Primary Responsibilities</p>	<p>The Mayor & Council is the legislative body for the City of Chamblee. The Mayor & Council determine the policies of the city and enact local laws. They are responsible for the adoption of the annual budget and levying of taxes necessary to finance local government operations. The Mayor and Council appoint the City Manager, Municipal Court Judges, City Solicitor and City Attorney.</p> <p>The council consists of the Mayor and five Councilmembers. They are elected in non-partisan elections for over-lapping four-year terms. Three Council members are elected by district and must live in the district that they represent. They are elected city-wide. Two Councilmembers and the Mayor are elected at-large. The Mayor is the chief elected officer of Chamblee. All meetings are presided over by the Mayor. The Mayor does not have a vote except in the case of a tie.</p>
<p>Core Objectives</p>	<ol style="list-style-type: none"> 1. Create a Greater Sense of Community Identity 2. Support a Thriving Business Environment 3. Promote a Healthy and Safe Living Environment 4. Develop and Maintain Strong Multi-Modal Connections 5. Provide Quality Government Services through Partnership and Cooperation

FY2020 Key Highlights and Strategic Accomplishments

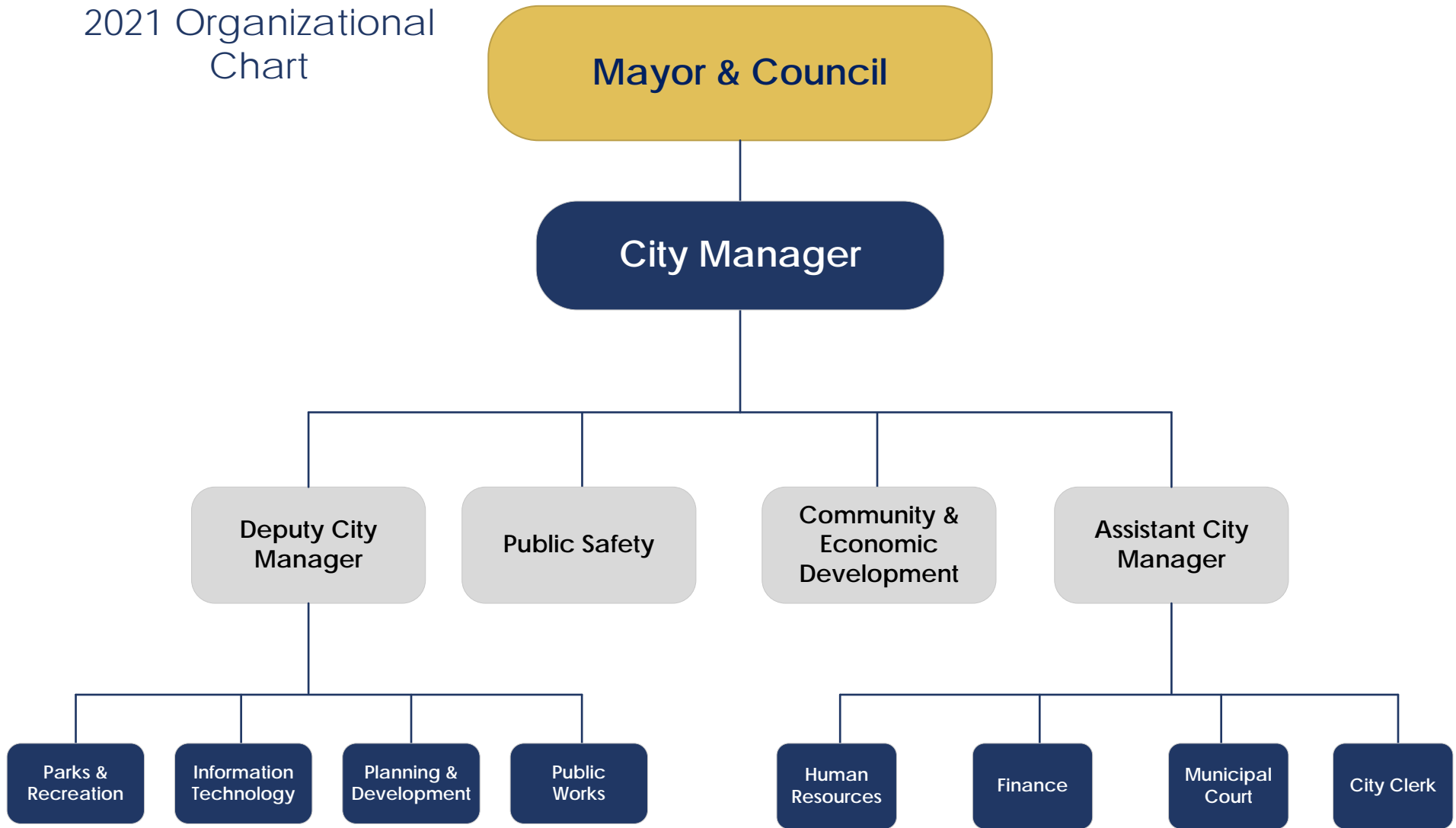
In 2020, the City of Chamblee Mayor and Council strategically invested in the design of a new city hall to be located on the site of the current police department and Civic Center. This effort will further the development of the city’s Town Center Master plan by creating a beacon in the city’s downtown, including the municipal facility and a plaza space for public gathering. The Mayor and Council, through a competitive bid process, approved a contract with Goodwyn, Mills and Cawood, Inc. (GMC) to provide architectural and engineering services on the project. GMC led council members and city staff through an input process to determine the vision of the new city hall building. The project was placed on a temporary

hold amidst state mandated quarantines and closures of public facilities resulting from the COVID-19 pandemic, but design resumed in late summer. The city anticipates construction to begin in early 2021.

In an effort to create a greater sense of community identity, the Mayor and Council established a Public Arts Council in April 2020. The purpose of the Public Arts Council is to advise the Chamblee City Council in all matters pertaining to city-sponsored Public Arts programs. Its primary goal is to increase the public's awareness

The COVID-19 pandemic presented many challenges for city residents and city operations. As a result, the Mayor and City Council approved funding to provide short-term rental assistance to Chamblee residents through a partnership with St. Vincent de Paul, supported Hazard Pay for first-responders who experienced significant exposure to the virus while on duty, and allocated money to provide free, accessible mobile COVID-19 testing in low-income neighborhoods.

2021 Organizational Chart



Department 10 – Administration (1320, 1330, 1400, 1510, 1535, 1540)

<p>Mission</p>	<p>To manage the City of Chamblee in accordance with state law, local ordinance and policies adopted by the City Council. The Office of the City Manager also works with Council and staff to promote citizen-centric programs and policies that ensure the continued success of our city, enhance the lives of our residents, and instill public confidence in the City government.</p>
<p>Primary Responsibilities</p>	<p>Working with a team of over 150 employees in five departments, the Administration Department is responsible for advertising in and achieving goals and objectives as set forth by the City Council. The Department promotes quality government by overseeing the activities of all departments and working closely with City Council. The department provides administrative functions for the city, including finance, technology, human resources and meeting reporting requirements.</p>
<p>Core Objectives</p>	<ol style="list-style-type: none"> 1. Work with regional organizations in partnership to achieve clearly defined, mutual goals. 2. Support a high performing organizational culture. 3. Promote transparency and improve access to information 4. Provide effective stewardship of city resources and maintain compliance with regulations.
<p>Advisory Board</p>	<p>City Council, Ethics Board</p>

FY2020 Key Highlights and Strategic Accomplishments

- **City Manager’s Office**

COVID-19 presented many challenges for all city departments in FY2020. In the early onset of the pandemic, the executive leadership team had to quickly evaluate and project potential short-term and long-term impacts of mandated shutdowns and quarantines, as well as determine how best to mitigate the risk of spreading the virus amongst staff and the public. Most administrative staff were able to move to a remote work environment, and budgetary freezes were placed on all travel, training and hiring of all non-essential positions. To prepare for any shortages in resources, staff made the decision to evaluate all planned spending and cut the city’s general operating budget by 10 percent in May. Staff also implemented strict oversight of all purchasing transactions. Economic trends were monitored through the remaining months of the fiscal year as on-going effects of the pandemic became more apparent. Adjustments to services continued as well.

As facilities reopened in late summer, the City Manager adopted a hybrid remote work/in-office schedule for employees, allowing for better social distancing by limiting the number of employees and customers in city facilities each day.

Prior to the onset of the pandemic, the City Manager's Office selected Goodwyn, Mills and Cawood, Inc. (GMC) and Reeves Young to provide design services and construction management at risk for a new city hall building. Though the project was put on pause temporarily as the city determined a course of action with the onset of the pandemic, staff continues to work with City Council and consultants to further the design and construction of the new building, which will break ground in spring of 2021.

The City Manager's Office also added an Assistant City Manager position to oversee administrative functions such as finance, HR and municipal court operations. The creation of this position was intended to streamline administrative processes and establish policies and procedures to better manage the increase in demand for city services and the impact of recent growth on business operations.

- **Human Resources**

The Human Resources Department furthered its commitment towards enhancing quality government services through the implementation of Paycom. Paycom is a cloud-based software program that automates processes such as timekeeping, payroll, employee performance management, and benefits administration. In conjunction with the Mayor and City Council, the Human Resources Department also implemented paid Emergency Response Leave. This paid leave policy was created in response to the unusual COVID-19 pandemic, and to provide additional financial protections for those employees that may be exposed to COVID-19 while performing their job responsibilities. Additionally, the Human Resources department conducted the City's first Personnel Budget Forecast to facilitate greater accuracy in projecting personnel related expenses in the upcoming fiscal year.

- **Finance**

The Finance Department continues to provide quality government services by finalizing the completion of a new financial management system, Tyler Incode10. Finance staff also partnered with Human Resources to complete implementation of Paycom to streamline our payroll processes as well as standardize financial and personnel management policies.

The Finance Department also worked with the City Manager's office to enhance The City's banking concerns. The City issued a Request for Proposal for depository banking services, interviewed five regional banks and secured a finalist. Finance staff completed implementation of the new bank in the last quarter of 2020.

- **City Clerk**

The City Clerk's office continued to enhance the support of local businesses in a tough pandemic environment. Due to COVID, the City Clerk's office successfully sought relief from the City Council for the renewal deadline and to postpone the penalties and interest. To limit exposure to business owners and staff we have encouraged business owners to utilize the online renewal process for occupation tax certificates. Alternative renewal submission options were also made available for alcohol and massage and spa renewals for the 2021 year as well.

Staff continued to enhance the quality government services by continuing to utilize Laserfiche for electronic storage of documentation. The scanning of remaining paper documentation currently in storage will be completed in 2021. This was put on hold due to budget reductions in 2020.

- **Municipal Court**

The City of Chamblee Municipal Court saw many changes to its operational structure in 2020. To further provide quality government services and accessibility to court, court staff started operating a day-time court schedule, with several traffic court sessions scheduled at 10am and 2pm across multiple weeks each month and one environmental court session held monthly. The COVID-19 pandemic created many challenges to safely operating a court environment, resulting in several months of court closures and backlogged cases on the docket.

FY2021 Strategic Goals and Investments

- **City Manager**

In FY2021, the City Manager's Office will continue to monitor the on-going impacts of the COVID-19 pandemic. Given the uncertainty of the long-term economic impacts, potential rise in COVID-19 cases, or availability of a vaccination, the city intends to maintain or reduce service levels as necessary. No enhancements were funded in FY2021 due to shortages in revenues or inability to implement new programming. The City Manager's Office will focus on enhancing the quality of government services by finalizing the implementation of new banking services, creating standard operating procedures for all administrative/business functions, and transitioning the city's annual budget development from an Excel based process to a more accessible cloud solution. This will allow enhanced transparency of city financial data for public review as well as allow staff to easily manage departmental budgets.

Lastly, the City Manager's Office will focus on the design and construction of the new city hall facility, to be located on the site of the current police department. The site will encompass a community space, new council chambers, and plaza space as described in the Town Center master plan. Construction is anticipated to begin in Spring 2021 and will be completed in Spring 2022.

- **Human Resources**

Human Resources will continue to provide quality government services and exceptional customer service to city employees and prospective employees. In 2020, a new payroll and HRIS system was implemented to better address personnel requests, process pay and more accurately estimate salary and personnel expenditure data year-over-year. This system has streamlined many HR functions such as FMLA requests, talent acquisition, pay adjustments, performance reviews, and management of other HR policies and procedures. In 2021, a new learning module will be implemented within the HRIS system to provide employees with easy access to all required, compliance related trainings, such as workplace conduct, etc.

- **Finance**

With the implementation of new banking services in FY2020, Finance will focus on the creation of new standard operating procedures for processing accounts payables and receivables. Due to many departmental changes over the last several years, the Finance team will focus on modifying or enhancing financial operations that better fit the investment made in technology with the Tyler Incode10 system and the new budget development software, Questica. Lastly, Finance will use the last half of the year to focus on creating a centralized purchasing process to provide better coordination with departments and vendors.

- **City Clerk**

The City Clerk's Office will focus on providing quality government services by implementing a paperless records system through Laserfiche. The enhanced use of Laserfiche will streamline the FOIA/Open Records request process, making public records more accessible to city staff and the public.

- **Municipal Court:**

The City of Chamblee Municipal Court will move into a new facility in spring of 2021, providing many opportunities for enhancement of court operations. Court staff intends to evaluate any necessary changes to court operations based on the new facility, including additional court sessions, expanding use of technology and implementing a paperless court system through Courtware. FY2021 will serve as a prime time for Chamblee’s municipal court to strategically plan for growth and expanded operations.

GENERAL FUND
Department 10 - Administration
FISCAL YEAR 2021 PROPOSED BUDGET

Division	Division Name	2018 ACTUAL	2019 ACTUAL	2020 REVISED	2021 PROPOSED
1320	City Manager	\$ 509,937	\$ 855,191	\$ 1,344,757	\$ 1,633,567
1330	City Clerk	\$ 457,247	\$ 491,604	\$ 484,527	\$ 556,847
1400	Elections	\$ -	\$ 5,257	\$ -	\$ 15,000
1510	Finance	\$ 510,220	\$ 536,759	\$ 599,646	\$ 499,569
1535	IT/MIS	\$ 468,278	\$ 406,449	\$ 481,306	\$ 485,654
1540	Human Resources	\$ 259,170	\$ 311,267	\$ 324,454	\$ 256,405
70	Municipal Court	\$ 392,474	\$ 448,181	\$ 447,835	\$ 505,611
10	Administration Total	\$ 2,204,851	\$ 3,054,707	\$ 3,682,526	\$ 3,952,653

**GENERAL FUND
1320 - CITY MANAGER
FISCAL YEAR 2021 PROPOSED BUDGET**

Account Number	Account Name	2018 ACTUAL	2019 ACTUAL	2020 REVISED	2021 BUDGET Request
PERSONAL SERVICES & EMPLOYEE BENEFITS					
100-10-1320-510000	SALARIES/WAGES & EMPLOYEE BENEFITS	\$ 553,057	\$ 439,022	\$ 481,597	\$ 618,329
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS		\$ 553,057	\$ 439,022	\$ 481,597	\$ 618,329
PURCHASED / CONTRACTED SERVICES					
100-10-1320-521201	PROFESSIONAL SERVICES	\$ 36,031	\$ 130,127	\$ 600,000	\$ 700,000
100-10-1320-521300	TECHNICAL SERVICES	\$ 99,236	\$ 142,918	\$ 156,000	\$ 150,000
100-10-1320-522130	CUSTODIAL	\$ 223	\$ 11,056	\$ 9,372	\$ 10,372
100-10-1320-522200	REPAIRS AND MAINTENANCE	\$ 34,245	\$ 39,916	\$ 18,600	\$ 23,600
100-10-1320-522310	RENTAL OF LAND AND BUILDINGS	\$ 1,000	\$ 3,045	\$ 1,545	\$ 1,591
100-10-1320-522321	RENTAL - EQUIPMENT	\$ 8,944	\$ 9,080	\$ 6,200	\$ 6,200
100-10-1320-523100	INSURANCE & BONDS	\$ 3,521	\$ 6,581	\$ 23,583	\$ 24,998
100-10-1320-523500	TRAVEL	\$ 12,163	\$ 25,143	\$ 7,000	\$ 16,000
100-10-1320-523600	DUES AND FEES	\$ 4,992	\$ 7,909	\$ 5,150	\$ 6,217
100-10-1320-523700	EDUCATION AND TRAINING	\$ 7,918	\$ 28,754	\$ 6,550	\$ 6,200
100-10-1320-523950	MISCELLANEOUS EXPENSES	\$ 32,242	\$ 7,524	\$ -	\$ 1,200
TOTAL PURCHASED / CONTRACTED SERVICES		\$ 240,515	\$ 412,053	\$ 834,000	\$ 946,378
SUPPLIES					
100-10-1320-531100	GENERAL SUPPLIES AND MATERIALS	\$ 3,150	\$ 3,679	\$ 4,000	\$ 7,000
100-10-1320-531210	WATER/SEWERAGE	\$ -	\$ -	\$ 300	\$ 1,000
100-10-1320-531230	ELECTRICITY	\$ -	\$ -	\$ 24,000	\$ 30,000
100-10-1320-531270	GASOLINE	\$ -	\$ -	\$ 360	\$ 360
100-10-1320-531300	FOOD	\$ 141	\$ 329	\$ 500	\$ 500
100-10-1320-531400	BOOKS AND PERIODICALS	\$ 542	\$ 107	\$ -	\$ -
TOTAL SUPPLIES		\$ 3,833	\$ 4,115	\$ 29,160	\$ 38,860
CAPITAL OUTLAY					
100-10-1320-542300	FURNITURE AND FIXTURES	\$ 598	\$ 6,645	\$ -	\$ -
100-10-1320-542401	COMPUTER EQUIPMENT	\$ -	\$ -	\$ -	\$ -
100-10-1320-542402	COMPUTER SOFTWARE	\$ -	\$ -	\$ -	\$ 30,000
TOTAL CAPITAL OUTLAY		\$ 598	\$ -	\$ -	\$ 30,000
1320	CITY MANAGER	\$ 798,003	\$ 855,191	\$ 1,344,757	\$ 1,633,567

**Detail Worksheet
1320 - City Manager
FY2021 PROPOSED BUDGET**

Account Number	Account Name	2021 PROPOSED
PURCHASED/CONTRACTED SERVICES WORKSHEET		
100-10-1320-521201	PROFESSIONAL SERVICES	\$700,000
	GMC City Hall Design Contract and Capital Project Management Services	
100-10-1320-521300	TECHNICAL SERVICES	\$150,000
	Call Center Contract (\$150,000)	
100-10-1320-522130	CUSTODIAL	\$10,372
	Level 7 Custodial Services (City Hall)	
100-10-1320-522200	REPAIRS AND MAINTENANCE	\$23,600
	HVAC On-Call Contract (\$10,000)	
	HVAC Repair Visits (\$2,000)	
	Carpet Clean (\$600)	
	Miscellaneous (\$8,000)	
	Printer - Superior Documents (usage)	
100-10-1320-522310	RENTAL OF LAND AND BUILDINGS	\$1,591
	Norfolk Southern lease of sidewalk property on Peachtree Rd	
100-10-1320-522321	RENTAL - EQUIPMENT	\$6,200
	Postage Meter (\$1,200)	
	Printer - Superior Documents (\$5,000)	
100-10-1320-523100	INSURANCE & BONDS	\$24,998
	GIRMA	
100-10-1320-523500	TRAVEL	\$16,000
	GCCMA (\$3,000)	
	TLG (\$10,000)	
	Miscellaneous (\$3,000)	
100-10-1320-523600	DUES AND FEES	\$6,217
	Alliance for Innovation (\$3,000)	
	GCCMA x 4 (\$600)	
	ICMA (\$2442)	
	GFOA x 1 (150)	
	GGFOA x 3 (\$150)	
100-10-1320-523700	EDUCATION AND TRAINING	\$6,200
	TLG x 11 for Department Directors (\$4,400)	
	GCCMA x4 (\$1,800)	
100-10-1320-523950	OTHER (MISCELLANEOUS)	\$1,200
	-City issued cell phones (x2)	
TOTAL		\$946,378

SUPPLIES		
100-10-1320-531100	GENERAL SUPPLIES AND MATERIALS	\$7,000
	Bulk Shredder for City Hall	
	Misc.	
100-10-1320-531210	WATER/SEWERAGE	\$1,000
100-10-1320-531230	ELECTRICITY	\$30,000
100-10-1320-531270	GASOLINE	\$360
	City Vehicle Usage	
100-10-1320-531300	FOOD	\$500
TOTAL		\$38,860

CAPITAL OUTLAY		
100-10-1320-542401	COMPUTER EQUIPMENT	\$0
100-10-1320-542402	COMPUTER SOFTWARE	\$30,000
	Strategic Planning Software	
TOTAL		\$30,000

**GENERAL FUND
CITY CLERK - 1330
FISCAL YEAR 2021 PROPOSED BUDGET**

Account Number	Account Name	2018 ACTUAL	2019 ACTUAL	2020 REVISED	2021 PROPOSED
PERSONAL SERVICES & EMPLOYEE BENEFITS					
100-10-1330-510000	SALARIES/WAGES & EMPLOYEE BENEFITS	\$ 275,551	\$ 305,289	\$ 285,249	\$ 275,753
TOTAL PERSONAL SERVICES / EMPLOYEE BENEFITS		\$ 275,551	\$ 305,289	\$ 285,249	\$ 275,753
PURCHASED & CONTRACTED SERVICES					
100-10-1330-521201	PROFESSIONAL SERVICES	\$ 9,663	\$ 16,500	\$ 40,500	\$ 31,500
100-10-1330-521300	TECHNICAL SERVICES	\$ 82,375	\$ 40,000	\$ 90,874	\$ 192,339
100-10-1330-522111	DISPOSAL - SHREDDING SERVICES	\$ 1,680	\$ 1,500	\$ 2,280	\$ -
100-10-1330-522200	REPAIRS AND MAINTENANCE	\$ 1,829	\$ -	\$ -	\$ -
100-10-1330-522310	RENTAL OF LAND AND BUILDINGS	\$ 10,802	\$ -	\$ 3,700	\$ 3,840
100-10-1330-523100	INSURANCE & BONDS	\$ 7,000	\$ 7,701	\$ 8,043	\$ 8,500
100-10-1330-523250	POSTAGE	\$ 6,854	\$ 5,000	\$ 5,000	\$ 4,350
100-10-1330-523300	ADVERTISING	\$ 4,962	\$ 13,500	\$ 13,600	\$ 9,500
100-10-1330-523500	TRAVEL	\$ 15,576	\$ 6,900	\$ 1,543	\$ 6,100
100-10-1330-523600	DUES AND FEES	\$ 2,600	\$ 28,000	\$ 18,289	\$ 11,140
100-10-1330-523700	EDUCATION AND TRAINING	\$ -	\$ 4,000	\$ 1,575	\$ 2,225
100-10-1330-523950	MISCELLANEOUS EXPENSES	\$ -	\$ 1,500	\$ 1,125	\$ 800
TOTAL PURCHASED / CONTRACTED SERVICES		\$ 143,340	\$ 124,601	\$ 186,528	\$ 270,294
SUPPLIES					
100-10-1330-531100	GENERAL SUPPLIES AND MATERIALS	\$ 5,484	\$ 8,000	\$ 6,000	\$ 10,200
100-10-1330-5312100	WATER/SEWERAGE	\$ 121	\$ 300	\$ -	\$ -
100-10-1330-5312300	ELECTRICITY	\$ 31,989	\$ 24,000	\$ -	\$ -
100-10-1330-531401	BOOKS AND PERIODICALS	\$ 517	\$ 750	\$ 750	\$ 600
TOTAL SUPPLIES		\$ 38,111	\$ 33,050	\$ 6,750	\$ 10,800
CAPITAL OUTLAY					
100-10-1330-542300	FURNITURE AND FIXTURES	\$ 245	\$ -	\$ -	\$ -
100-10-1330-542401	COMPUTER EQUIPMENT	\$ -	\$ -	\$ 6,000	\$ -
TOTAL CAPITAL OUTLAY		\$ 245	\$ 28,664	\$ 6,000	\$ -
1330 CITY CLERK		\$ 457,247	\$ 491,604	\$ 484,527	\$ 556,847

Detail Worksheet
1330 - City Clerk
FY2021 PROPOSED BUDGET

Account Number	Account Name	2021 PROPOSED
PURCHASED/CONTRACTED SERVICES WORKSHEET		
100-10-1330-521201	Professional Services (estimating 6 cases)	\$31,500
	- Scott Bergthold, P.L.L.C.	\$15,000
	- Wilson, Morton & Downs	\$6,000
	- Transcription Services	\$9,000
	- Translation Services	\$1,500
100-10-1330-521300	Technical Services	\$192,339
	- Municode - Annual Hosting Fee	\$950
	- Municode - Admin Support Fee	\$350
	- Municode - Codification of Ordinances	\$15,000
	- GovQA	\$19,000
	- Laserfiche - Annual Support Renewal	\$2,565
	- Laserfiche - Professional Services	\$1,500
	- Laserfiche - Product Solutions/Software	\$8,509
	-MCCI Laserfiche Scanning (\$130,000)	\$130,000
	- Granicus - Agenda and Minutes Software	\$7,440
	-MCCI Laserfiche Retention Project (carryover from 2020)	\$7,025
100-10-1330-522111	Disposal - Shredding Services	\$0
	- ProShred (City Hall Pick-Up Only)	\$0
100-10-1330-522310	Rental of Land and Buildings	\$3,840
	- Storage Rental	\$3,840
100-10-1330-523100	Insurance & Bonds	\$8,500
100-10-1330-523250	Postage	\$4,350
	- Meter Fee to USPS	\$350
	- City Clerk's office	\$4,000
100-10-1330-523300	Advertising	\$9,500
	- The Champion (ACE III Communications)	\$7,200
	- Atlanta Journal and Constitution	\$3,500
	-	
100-10-1330-523500	Travel	\$6,100
	- GMCA (Board Meeting)	\$200
	- GMCA (Summer)	\$1,200
	- GMCA (Fall)	\$2,200
	- GABTO (Spring)	\$800
	- GABTO (Fall)	\$800
	- GRA	\$900
100-10-1330-523600	Dues and Fees	\$11,140
	- GMA Telecommunications Mgmt	\$10,000
	- US Department of Homeland Security	\$400
	- IIMC	\$280
	- GMCA	\$300
	- GABTO	\$80
	- Georgia Records Association	\$80
100-10-1330-523700	Education and Training	\$2,225
	- GMCA (Summer)	\$700
	- GMCA (Fall)	\$1,000
	- GABTO (Spring)	\$175
	- GABTO (Fall)	\$175
	- GRA Annual Conference	\$175
100-10-1330-523950	Miscellaneous Expenses	\$800

SUPPLIES		
100-10-1330-531100	General Supplies and Maintenance	\$10,200
	- Office Depot	\$6,000
	- Print and Marketing Solutions (City Hall Envelopes)	\$4,000
	- Postage Meter Supplies	\$200
100-10-1330-531401	Books and Periodicals	\$600
	- The Champion Newspaper	\$50
	- Atlanta Journal and Constitution	\$550
	TOTAL	\$281,094

GENERAL FUND
ELECTIONS - 1400
FISCAL YEAR 2021 PROPOSED BUDGET

Account Number	Account Name	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 PROPOSED
OTHER COSTS					
100-10-1400-571025	ELECTION EXPENSES - DEKALB CO.	\$ -	\$ 5,257	\$ -	\$ 15,000
TOTAL OTHER COSTS		\$ -	\$ 5,257	\$ -	\$ 15,000
1400	ELECTIONS	\$ -	\$ 5,257	\$ -	\$ 15,000

**GENERAL FUND
FINANCE - 1510
FISCAL YEAR 2021 PROPOSED BUDGET**

Account Number	Account Name	2018 ACTUAL	2019 ACTUAL	2020 REVISED	2021 PROPOSED
PERSONAL SERVICES & EMPLOYEE BENEFITS					
100-10-1510-510000	SALARIES/WAGES & EMPLOYEE BENEFITS	\$ 297,946	\$ 362,473	\$ 386,541	\$ 300,528
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS		\$ 297,946	\$ 362,473	\$ 386,541	\$ 300,528
PURCHASED & CONTRACTED SERVICES					
100-10-1510-521150	BANK CHARGES	\$ 6,162	\$ 3,800	\$ 5,000	\$ 5,400
100-10-1510-521151	MERCHANT SERVICES CHARGES	\$ 6,401	\$ 8,000	\$ 22,000	\$ 22,000
100-10-1510-521160	ARMOURED CAR SERVICES	\$ 7,334	\$ 5,500	\$ 6,500	\$ 6,500
100-10-1510-521250	AUDITING SERVICES	\$ 53,000	\$ 48,000	\$ 60,000	\$ 60,530
100-10-1510-521310	SOFTWARE MAINTENANCE	\$ 29,831	\$ 30,000	\$ 33,000	\$ 51,200
100-10-1510-521300	TECHNICAL SERVICES	\$ 5,925	\$ 10,000	\$ 48,000	\$ 6,200
100-10-1510-523100	INSURANCE & BONDS	\$ 3,886	\$ 3,806	\$ 9,155	\$ 9,705
100-10-1510-523250	POSTAGE	\$ 1,738	\$ 1,900	\$ 1,900	\$ 2,900
100-10-1510-523500	TRAVEL	\$ 2,115	\$ 5,000	\$ 1,500	\$ 4,200
100-10-1510-523600	DUES AND FEES	\$ 675	\$ 2,230	\$ 1,000	\$ 525
100-10-1510-523700	EDUCATION AND TRAINING	\$ 2,595	\$ 5,800	\$ 1,300	\$ 6,000
100-10-1510-523950	MISCELLANEOUS EXPENSES	\$ 577	\$ 500	\$ 500	\$ 880
TOTAL PURCHASED / CONTRACTED SERVICES		\$ 120,237	\$ 124,536	\$ 189,855	\$ 176,040
SUPPLIES					
100-10-1510-531100	GENERAL SUPPLIES AND MATERIALS	\$2,789	\$2,500	\$ 1,250	\$ 2,000
100-10-1510-531400	BOOKS AND PERIODICALS	\$0	\$250	\$ -	\$ -
TOTAL SUPPLIES		\$2,789	\$2,750	\$ 1,250	\$ 2,000
CAPITAL OUTLAY					
100-10-1510-542402	COMPUTER SOFTWARE	\$69,248	\$25,000	\$ -	\$ -
TOTAL CAPITAL OUTLAY		\$69,248	\$25,000	\$ -	\$ -
OTHER COSTS					
100-10-1510-571010	TAX BILL PROCESSING - DEKALB CO.	\$20,000	\$22,000	\$ 22,000	\$ 21,000
TOTAL OTHER COSTS		\$20,000	\$22,000	\$ 22,000	\$ 21,000
1510	FINANCE	\$510,220	\$536,759	\$599,646	\$499,569

Detail Worksheet
1510 - FINANCE
FY2021 PROPOSED BUDGET

Account Number	Account Name	2021 PROPOSED
PURCHASED/CONTRACTED SERVICES WORKSHEET		
100-10-1510-511510	BANK CHARGES	\$5,400
	<i>GA Fund 1 investment accout service charges</i>	
100-10-1510-521151	MERCHANT SERVICES CHARGES	\$22,000
	<i>Credit Card & Online payment fees for City Hall</i>	
100-10-1510-521160	AMOURED CAR SERVICES	\$6,500
	Loomis	
100-10-1510-521250	AUDITING SERVICES	\$60,530
	Audit cost for City, DDA, URA; GFOA Submission	
100-10-1510-521310	SOFTWARE MAINTENANCE	\$51,200
	Tyler Technogies - Yearly fee; Questica budget software	
100-10-1510-521300	TECHNICAL SERVICES	\$6,200
	CPA Audit Prep	
100-10-1510-523100	INSURANCE & BONDS	\$9,705
	GIRMA	
100-10-1510-523250	POSTAGE	\$2,900
	Weekly postage for AP checks	
100-10-1510-523500	TRAVEL	\$4,200
	GGOFA Conference; GFOA Conference	
100-10-1510-523600	DUES AND FEES	\$525
	GFOA (1); GGFOA (3); ZOOM yearly fee	
100-10-1510-523700	EDUCATION AND TRAINING	\$6,000
	GGOFA Conference; GFOA Conference	
	Purchasing training; Payroll traning; SkillSet training	
	Carl Vinson - Level II training & project	
100-10-1510-523950	MISCELLANEOUS EXPENSES	\$880
	Verizon - 1 phone (Accountant); 1099 supplies	
SUPPLIES		
100-10-1510-531100	GENERAL SUPPLIES AND MATERIALS	\$2,000
	Office supplies, AP Envelopes	
OTHER COSTS		
100-10-1510-571010	TAX BILL PROCESSING - DEKALB COUNTY	\$21,000
	Tax bill preparation cost	
	TOTAL	\$199,040

GENERAL FUND
1535 - MIS
FISCAL YEAR 2021 REVISED BUDGET

Account Number	Account Name	2018 ACTUAL	2019 ACTUAL	2020 REVISED	2021 PROPOSED
PURCHASED / CONTRACTED SERVICES					
100-10-1535-521300	TECHNICAL SERVICES	\$315,093	\$312,815	\$ 349,785	\$ 405,274
100-10-1535-522200	REPAIRS AND MAINTENANCE	\$56,543	\$18,633	\$ 42,121	\$ -
100-10-1535-523220	INTERNET	\$56,327	\$55,000	\$ 69,250	\$ 72,580
100-10-1535-523220	WAN INTERNET CARDS	\$4,508	\$5,000	\$ 5,150	\$ 2,800
TOTAL PURCHASED / CONTRACTED SERVICES		\$432,472	\$391,449	\$ 466,306	\$ 480,654
CAPITAL OUTLAY					
100-10-1535-542401	COMPUTER EQUIPMENT	\$14,999	\$15,000	\$ 15,000	\$ 5,000
100-10-1535-542500	OTHER EQUIPMENT	\$20,807	\$0	\$ -	\$ -
TOTAL CAPITAL OUTLAY		\$35,806	\$15,000	\$ 15,000	\$ 5,000
1535	MIS	\$468,278	\$406,449	\$ 481,306	\$ 485,654

Detail Worksheet
1535 - MIS
FY2021 PROPOSED BUDGET

Account Number	Account Name	2021 PROPOSED
PURCHASED/CONTRACTED SERVICES WORKSHEET		
100-10-1535-521300	TECHNICAL SERVICES	\$ 405,274
	<i>Consulting Contract</i>	
	GIS - Esri - \$38,500	
	Safe Software - \$700 (FME Annual Software Maintenance)	
	Nearmap: \$8,000	
	Barracuda - \$9,800	
	Sophos License - \$7,200	
	CitySourced - \$12,300	
	Citibot - \$12,000	
	Kven Mitnick Security Awareness - \$3,850	
	<i>Website Hosting:</i>	
	Civic Plus \$7,710	
	VOIP Phones - GoToConnect \$38,000	
	DYN, .GOV & Network Solutions for Domain Registry - \$800	
100-10-1535-523220	INTERNET	\$ 72,580
	Comcast	
	New PD, 2x PRI trunks, connections to City Hall, Development, Public Works	
	\$5465 x 12 = 65,580 (1 year with PRI trunks. Taxes are estimated)	
	2 months of service at New PD/Public Works while canceling old service = \$7000	
100-10-1535-523220	WAN INTERNET CARDS	\$ 2,800
	Verizon \$2800 MiFi & connected devices. City Manager, Mayor, & 4 Council.	

Capital Outlays		
100-10-1535-542401	COMPUTER EQUIPMENT	\$ 5,000
100-10-1535-542500	OTHER EQUIPMENT	\$ -
TOTAL		\$ 485,654

**GENERAL FUND
HUMAN RESOURCES - 1540
FISCAL YEAR 2020 REVISED BUDGET**

Account Number	Account Name	2018 ACTUAL	2019 ACTUAL	2020 REVISED	2021 PROPOSED
SALARIES/WAGES & EMPLOYEE BENEFITS					
100-10-1540-510000	SALARIES/WAGES & EMPLOYEE BENEFITS	\$ 201,594	\$ 253,228	\$ 204,886	\$ 151,724
TOTAL SALARIES/WAGES & EMPLOYEE BENEFITS		\$ 201,594	\$ 253,228	\$ 204,886	\$ 151,724
PURCHASED / CONTRACTED SERVICES					
100-10-1540-521201	PROFESSIONAL SERVICES	\$ 8,348	\$ 444	\$ -	\$ -
100-10-1540-521216	PRE-EMPLOYMENT TESTING	\$ 6,539	\$ 6,075	\$ 10,283	\$ 20,607
100-10-1540-521300	TECHNICAL SERVICES	\$ -	\$ -	\$ 25,713	\$ -
100-10-1540-521310	SOFTWARE MAINTENANCE	\$ -	\$ 6,671	\$ 73,005	\$ 54,740
100-10-1540-523100	INSURANCE & BONDS	\$ -	\$ 3,038	\$ 5,000	\$ 5,028
100-10-1540-523101	INSURANCE DEDUCTIBLES	\$ -	\$ 2,500	\$ -	\$ -
100-10-1540-523250	POSTAGE	\$ 57	\$ 122	\$ 200	\$ 75
100-10-1540-523400	PRINTING & BINDING	\$ 289	\$ 3,104	\$ 2,200	\$ 440
100-10-1540-523500	TRAVEL	\$ -	\$ 32	\$ -	\$ -
100-10-1540-523600	DUES AND FEES	\$ 189	\$ 100	\$ 918	\$ 285
100-10-1540-523700	EDUCATION AND TRAINING	\$ -	\$ -	\$ -	\$ 260
100-10-1540-523950	MISCELLANEOUS EXPENSES	\$ 10,462	\$ 12,955	\$ 2,250	\$ 21,146
TOTAL PURCHASED / CONTRACTED SERVICES		\$ 25,884	\$ 35,039	\$ 119,568	\$ 102,581
SUPPLIES					
100-10-1540-531100	GENERAL SUPPLIES & MATERIALS	\$ 1,875	\$ 2,500	\$ -	\$ 500
100-10-1540-531300	FOOD	\$ 296	\$ -	\$ -	\$ -
100-10-1540-531401	BOOKS AND PERIODICALS	\$ -	\$ 500	\$ -	\$ -
TOTAL SUPPLIES		\$ 2,170	\$ 3,000	\$ -	\$ 500
CAPITAL OUTLAY					
100-10-1540-542300	FURNITURE & FIXTURES	\$ 12.96	\$ -	\$ -	\$ -
100-10-1540-542401	COMPUTER EQUIPMENT	\$ 361.00	\$ -	\$ -	\$ 1,600
100-10-1540-542402	COMPUTER SOFTWARE	\$ 29,147.52	\$ 20,000.00	\$ -	\$ -
TOTAL CAPITAL OUTLAY		\$ 29,521.48	\$ 20,000.00	\$ -	\$ 1,600
1540	HUMAN RESOURCES	\$ 259,170	\$ 311,267	\$ 324,454	\$ 256,405

Detail Worksheet
1540 - Human Resources
FY2021 PROPOSED BUDGET

Account Number	Account Name	2021 PROPOSED
PURCHASED/CONTRACTED SERVICES WORKSHEET		
100-10-1540-521216	PRE-EMPLOYMENT TESTING	\$6,056
	Fitness for Duty Exams (qty 35)	\$2,888
	Drug Tests (qty 35)	\$2,118
	COVID Tests (qty 35)	\$1,050
100-10-1540-521300	TECHNICAL SERVICES	\$0
100-10-1540-521310	SOFTWARE MAINTENANCE	\$51,740
	Paycom	\$40,000
	Enhancement: Paycom LMS	\$11,740
100-10-1540-523100	INSURANCE & BONDS	\$5,028
100-10-1540-523101	INSURANCE DEDUCTIBLES	\$10,000
100-10-1540-523250	POSTAGE	\$75
	Average 3-year Postage Expense	\$75
100-10-1540-523400	PRINTING AND BINDING	\$440
	Labor Law Posters (qty 8)	\$440
100-10-1540-523500	TRAVEL	\$0
100-10-1540-523600	DUES AND FEES	\$285
	Society of Human Resource Management (SHRM)	\$235
	Georgia Local Government Association (GLGA)	\$50
100-10-1540-523700	EDUCATION AND TRAINING	\$260
	Carl Vinson Institute: Online Course for Governmental Officials	\$260
100-10-1540-523950	MISCELLANEOUS EXPENSES	\$21,146
	Employee Service Awards	\$2,346
	Wellness Programming	\$17,500
	Carl Vinson Institute: Online Course for Governmental Officials (qty 5)	\$1,300
SUPPLIES		
100-10-1540-531100	GENERAL OFFICE SUPPLIES AND MAINTENANCE	\$500
Capital Outlays		
100-10-1540-542401	COMPUTER EQUIPMENT	\$1,600
	Laptop Replacement - Microsoft Surface Book 3	\$1,600
TOTAL		\$97,129

**GENERAL FUND
2650 - MUNICIPAL COURT
FISCAL YEAR 2021 PROPOSED BUDGET**

Account Number	Account Name	2018 ACTUAL	2019 BUDGET	2020 REVISED	2021 PROPOSED
PERSONAL SERVICES & EMPLOYEE BENEFITS					
100-70-2650-510000	SALARIES/WAGES & EMPLOYEE BENEFITS	\$245,194	\$261,873	\$ 286,955	\$ 301,907
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS		\$245,194	\$261,873	\$ 286,955	\$ 301,907
PURCHASED & CONTRACTED SERVICES					
100-70-2650-521271	CONTRACTS - JUDGES	\$62,187	\$84,000	\$ 42,000	\$ 84,000
100-70-2650-521272	CONTRACTS - PROSECUTOR	\$35,781	\$47,500	\$ 55,000	\$ 55,000
100-70-2650-521273	CONTRACTS - PUBLIC DEFENDER	\$7,390	\$18,500	\$ 15,500	\$ 18,500
100-70-2650-521310	SOFTWARE MAINTENANCE	\$21,546	\$1,400	\$ 1,400	\$ 1,400
100-70-2650-521316	COURT INTERPRETERS	\$7,946	\$25,000	\$ 20,000	\$ 25,000
100-70-2650-522111	DISPOSAL - SHREDDING SERVICES	\$0	\$0	\$ 600	\$ -
100-70-2650-522130	CUSTODIAL	\$0	\$0	\$ 3,816	\$ 3,816
100-70-2650-523100	INSURANCE & BONDS	(\$825)	\$2,408	\$ 7,064	\$ 7,488
100-70-2650-523250	POSTAGE	\$495	\$800	\$ 800	\$ 800
100-70-2650-523700	EDUCATION AND TRAINING	\$3,997	\$4,500	\$ 3,500	\$ 4,500
100-70-2650-523950	MISCELLANEOUS EXPENSES	\$200	\$200	\$ 200	\$ 200
TOTAL PURCHASED & CONTRACTED SERVICES		\$138,717	\$184,308	\$ 149,880	\$ 200,704
SUPPLIES					
100-70-2650-531100	GENERAL SUPPLIES AND MATERIALS	\$2,000	\$2,000	\$ 3,000	\$ 3,000
TOTAL SUPPLIES		\$2,000	\$2,000	\$ 3,000	\$ 3,000
CAPITAL OUTLAY					
100-70-2650-542400	COMPUTERS	\$6,564	\$0	\$ 8,000	\$ -
TOTAL CAPITAL OUTLAY		\$6,564	\$0	\$ 8,000	\$ -
2650	TOTAL COURT	\$392,474	\$448,181	\$ 447,835	\$ 505,611

Department 20 – Public Safety (3210, 3221, 3223, 3224, 3226, 3230, 3240, 3260)

<p>Mission</p>	<p>To maintain a safe and secure community with the highest quality of life by providing professional, ethical and responsible public safety services in partnership with the community. Our vision is that the citizens of Chamblee will feel safe in all areas of the city, work together to solve community and neighborhood problems, and have a high level of respect, trust and confidence in their police department. We commit to never be satisfied with “good enough,” but instead to strive each day working together to make the Chamblee Police Department the best it can be.</p>
<p>Primary Responsibilities</p>	<p>The Chamblee Police Department’s primary responsibility is to provide protection of life and property, preserve peace, prevent crime, recover lost property, and apprehend offenders while maintaining a focus on serving our community and maintaining strong and open relationships with the citizens we serve.</p>
<p>Core Objectives</p>	<ol style="list-style-type: none"> 1. Implement policing best practices and innovation. 2. Maintain a community policing approach that promotes citizen involvement and education. 3. Reduce incident response time. 4. Promote inclusion—celebrate what unites us while recognizing and promoting our diversity. 5. Promote transparency and improve access to information.

FY2020 Key Highlights and Strategic Accomplishments

The Chamblee Police Department has seen a reduction of 9.27% in overall Part 1 crime for the FY20. This aligns with council priority of promoting a healthy and safe living environment. The PD successfully accomplished the goals of blending the duties of Criminal History Department into the Records Department to better utilize staffing in response to the COVID-19 pandemic.

The final phase of Text-2-911 Carrier Testing has been completed; this will finalize the implementation of Central Square/Zuercher 9-1-1 solution to take the place of outdated West products. This 9-1-1 solution has an updated User Interface to assist the efficiency of staff and NG9-1-1 ready.

The Police Department has deployed an additional 29 Watch Guard body worn cameras to ensure every Uniform Officer has their own assigned Vista BWC. This reduces the wear on units and the need to swap cameras at shift change. In addition, this will ensure all Uniform Officers have a BWC as they travel about in the City while in Uniform after shift change and off-duty employment.

The Community Outreach Team completed its implementation of departments first Cadet program. The Criminal Investigative Unit acquired new investigative technology that has increased their drastically increase their case closure by arrest.

LPR- The License Plate Reader program has been a game changer for our crime fighting efforts. In the past two years we have recovered more than 150 stolen cars. Many of these criminals came into the city to commit criminal acts and we were able to apprehend them before they could victimize anyone. Of the more than 150 apprehensions, many included felony warrants served, guns recovered, and drugs taken off the street. Our investigative division has had leads in cases where previously none existed and has solved several critical cases using LPR, none more significant than the kidnapping of one-year old Mateo Barrera.

COMPSTAT- This program has improved our department by placing more of the responsibility to prevent crime to the lower ranks. Each officer is assigned a beat that they are responsible for. Watch Commanders have a sector that they are responsible for and regularly create plans to solve and prevent problems.

FY2021 Strategic Goals and Investments

The Police department's goals and strategic investments include increasing specialized training focused in the areas of de-escalation, mental health engagements, Management and Leadership, and technology specific investigative tools.

Uniform Patrol Division will increase our focus on day-to-day patrols, active community policing in high crime areas and more traffic calming in areas surrounding high pedestrian traffic, school areas, and identified hotspots. The Police department expects to examine processes with the expectation of streamlining and efficiency implementations, to provide quality government services through partnerships and cooperation.

A goal of 8.5% overall part one crime reduction has been set for the 2021 year.

GENERAL FUND
Department 20 - PUBLIC SAFETY
FISCAL YEAR 2021 PROPOSED BUDGET

		2019			
Division	Division Name	2018 ACTUAL	BUDGET	2020 REVISED	2021 PROPOSED
3210	Police Administration	\$1,264,277	\$1,872,350	\$ 1,739,452	\$ 1,610,900
3221	Criminal Investigations	\$927,572	\$1,037,591	\$ 1,230,630	\$ 1,179,809
3223	Patrol	\$5,342,769	\$5,922,705	\$ 6,501,929	\$ 6,036,084
3224	Records	\$348,989	\$359,523	\$ 370,153	\$ 388,338
3226	Custody of Prisoners	\$39,043	\$61,000	\$ 23,000	\$ 25,500
3230	Traffic Control	\$466,522	\$517,762	\$ 604,206	\$ 529,701
3260	Stations & Buildings	\$152,367	\$165,300	\$ 123,500	\$ 288,500
20	Public Safety Total	\$8,541,538	\$9,936,231	\$ 10,592,869	\$ 10,058,832

GENERAL FUND
Public Safety Administration - 3210
FISCAL YEAR 2021 PROPOSED BUDGET

Account Number	Account Name	2018 ACTUAL	2019 BUDGET	2020 REVISED	2021 PROPOSED
PERSONAL SERVICES & EMPLOYEE BENEFITS					
100-20-3210-510000	SALARIES/WAGES & EMPLOYEE BENEFITS	\$931,592	\$916,632	\$ 954,272	\$ 808,000
TOTAL SERVICES & EMPLOYEE BENEFITS		\$931,592	\$916,632	\$ 954,272	\$ 808,000
PURCHASED / CONTRACTED SERVICES					
100-20-3210-521201	PROFESSIONAL SERVICES	\$0	\$600,000	\$ 357,405	\$ 300,000
100-20-3210-521216	PRE-EMPLOYMENT TESTING	\$13,386	\$10,000	\$ 7,000	\$ 12,500
100-20-3210-521310	SOFTWARE MAINTENANCE	\$65,106	\$75,000	\$ 75,000	\$ 118,700
100-20-3210-522200	REPAIRS AND MAINTENANCE	\$13,743	\$11,000	\$ 11,000	\$ 11,000
100-20-3210-523100	INSURANCE & BONDS	\$138,970	\$136,118	\$ 167,675	\$ 160,000
100-20-3210-523101	INSURANCE DEDUCTIBLES	\$23,790	\$15,000	\$ 15,000	\$ 30,000
100-20-3210-523500	TRAVEL	\$0	\$1,000	\$ 2,500	\$ 3,900
100-20-3210-523600	DUES AND FEES	\$4,837	\$3,500	\$ 5,000	\$ 4,000
100-20-3210-523700	EDUCATION AND TRAINING	\$0	\$0	\$ 60,000	\$ 69,000
100-20-3210-523950	MISCELLANEOUS EXPENSES	\$5,886	\$6,000	\$ 6,000	\$ 7,900
TOTAL PURCHASED / CONTRACTED SERVICES		\$265,718	\$857,618	\$ 706,580	\$ 717,000
SUPPLIES					
100-20-3210-531100	GENERAL SUPPLIES AND MATERIALS	\$23,646	\$32,000	\$ 20,000	\$ 23,400
100-20-3210-531270	GASOLINE	\$16,791.85	\$6,000	\$ 5,000	\$ 7,500
100-20-3210-531300	FOOD	\$1,667.06	\$1,500	\$ 1,000	\$ 1,500
100-20-3210-531401	BOOKS AND PERIODICALS	\$1,273.05	\$2,000	\$ 1,000	\$ 1,500
100-20-3210-531610	SUPPLIES - SMALL TOOLS/EQUIP	\$2,850.63	\$2,000	\$ 2,500	\$ 3,000
100-20-3210-531721	AMMUNITION	\$0.00	\$0	\$ 28,000	\$ 40,000
TOTAL SUPPLIES		\$46,229	\$43,500	\$ 57,500.00	\$ 76,900.00
CAPITAL OUTLAY					
100-20-3210-542200	VEHICLES	\$0	\$34,000	\$ -	\$ -
100-20-3210-542300	FURNITURE AND FIXTURES	\$9,127	\$5,000	\$ 1,000	\$ -
100-20-3210-542401	COMPUTER EQUIPMENT	\$2,456	\$0	\$ 4,500	\$ 4,500
100-20-3210-542402	COMPUTER SOFTWARE	\$9,155	\$15,600	\$ 15,600	\$ 4,500
TOTAL CAPITAL OUTLAY		\$20,738	\$54,600	\$ 21,100	\$ 9,000
3210	POLICE ADMINISTRATION	\$1,264,277	\$1,872,350	\$ 1,739,452	\$ 1,610,900

Detail Worksheet 3210 - Police (Administration)		
Account Number	Account Name	2021 PROPOSED
PURCHASED/CONTRACTED SERVICES WORKSHEET		
100-20-3210-521201	Professional Services	\$300,000
	-Public Safety Facility Design Services (PPI)	
100-20-3210-521216	Pre-employment Testing	\$12,500
	Psychological and Polygraph Testing	
100-20-3210-521310	Software Maintenance	\$118,700
	Zuercher Public Safety Suite, PowerDMS,LPR	
100-20-3210-522255	Repairs and Maintenance	\$11,000
100-20-3210-523100	Insurance and Bonds	
100-20-3210-523101	Insurance Deductibles	
100-20-3210-523500	Travel	\$3,900
	Non Training Related Travel	
100-20-1310-523600	Dues and Fees	\$4,000
	International and GA Police Chiefs Assoc	
	DeKalb County Chiefs Assoc	
	State Law Enforcement Accreditation	
100-20-1310-523700	Education and Training	\$69,000
100-20-1310-523950	Misc Expense/Cell Phone	\$7,900
SUPPLIES		
100-20-1310-531100	General Supplies and Materials	\$23,400
	Office, Crime Prevention	
100-20-1310-10531270	Gasoline	\$7,500
100-20-1310-531300	Food	\$1,500
	Hosted meetings and class	
100-20-1310-531401	Books and Periodicals	\$1,500
	Lexis Nexis Research Svces	
100-20-1310-531610	Supplies-Small Tools/Equip	\$3,000
	Building and Misc Supplies	
	TOTAL	\$150,100

GENERAL FUND
Police Department (CID) - 3221
FISCAL YEAR 2020 REVISED BUDGET

Account Number	Account Name	2018 ACTUAL	2019 BUDGET	2020 REVISED	2021 PROPOSED
PERSONAL SERVICES & EMPLOYEE BENEFITS					
100-20-3221-510000	SALARIES/WAGES & EMPLOYEE BENEFITS	\$ 796,664	\$ 900,191	\$ 985,230	\$ 1,065,309
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS		\$ 796,664	\$ 900,191	\$ 985,230	\$ 1,065,309
PURCHASED / CONTRACTED SERVICES					
100-20-3221-521300	TECHNICAL SERVICES	\$ 982	\$ 1,000	\$ 1,000	\$ 1,000
100-20-3221-521310	SOFTWARE MAINTENANCE	\$ 8,000	\$ 16,000	\$ 20,000	\$ 48,500
100-20-3221-521313	RESEARCH SERVICES	\$ 10,241	\$ 10,000	\$ 10,000	\$ 10,000
100-20-3221-522200	REPAIRS AND MAINTENANCE	\$ 4,276	\$ 1,000	\$ 1,000	\$ 1,000
100-20-3221-522311	RENTAL OF LAND AND BUILDINGS	\$ 902	\$ 3,500	\$ 4,500	\$ 4,500
100-20-3221-523220	INTERNET	\$ -	\$ 900	\$ 7,000	\$ 7,500
100-20-3221-523300	ADVERTISING	\$ 500	\$ 500	\$ -	\$ -
100-20-3221-523500	TRAVEL	\$ 854	\$ 1,000	\$ -	\$ 1,500
TOTAL PURCHASED / CONTRACTED SERVICES		\$ 25,754	\$ 33,900	\$ 43,500	\$ 74,000
SUPPLIES					
100-20-3221-531100	GENERAL SUPPLIES AND MATERIALS	\$ 5,138	\$ 7,500	\$ 6,500	\$ 6,500
100-20-3221-531270	GASOLINE	\$ 24,391	\$ 22,000	\$ 15,400	\$ 24,000
TOTAL SUPPLIES		\$ 29,528	\$ 29,500	\$ 21,900	\$ 30,500
CAPITAL OUTLAY					
100-20-3221-542200	VEHICLES	\$ 57,625	\$ 70,000	\$ 170,000	\$ -
100-20-3221-542401	COMPUTER EQUIPMENT	\$ 18,000	\$ 4,000	\$ 10,000	\$ 10,000
TOTAL CAPITAL OUTLAY		\$ 75,625	\$ 74,000	\$ 180,000	\$ 10,000
3221	CRIMINAL INVESTIGATION	\$ 927,572	\$ 1,037,591	\$ 1,230,630	\$ 1,179,809

Detail Worksheet 3221 - Police (CID) FY2021 PROPOSED BUDGET		
Account Number	Account Name	2021 PROPOSED
PURCHASED/CONTRACTED SERVICES WORKSHEET		
100-20-3221-521300	TECHNICAL SERVICES	\$1,000
	Video/Audio Enhancement, As needed	
100-20-3221-521310	SOFTWARE MAINTENANCE	\$48,500
	Criminet, CELLBRITE, I-Record	
100-20-3221-522200	Repairs and Maintenance	\$1,000
100-20-3221-521313	RESEARCH SERVICES	\$10,000
	Accurint, LEADS, CELLBRITE	
100-20-3221-522311	RENTAL OF LAND AND BUILDINGS	\$4,500
	Ptree Ind Self Storage	
100-20-3221-523220	INTERNET	\$7,500
	CovertTrack	
100-20-3221-523500	TRAVEL	\$1,500
TOTAL		\$74,000

**GENERAL FUND
POLICE PATROL - 3223
FISCAL YEAR 2021 PROPOSED BUDGET**

Account Number	Account Name	2018 ACTUAL	2019 BUDGET	2020 REVISED	2021 PROPOSED
PERSONAL SERVICES & EMPLOYEE BENEFITS					
100-20-3223-510000	SALARIES/WAGES & EMPLOYEE BENEFITS	\$ 4,144,932	\$ 4,451,470	\$ 4,757,184	\$ 4,807,832
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS		\$ 4,144,932	\$ 4,451,470	\$ 4,757,184	\$ 4,807,832
PURCHASED / CONTRACTED SERVICES					
100-20-3223-521310	SOFTWARE MAINTENANCE	\$ 82,198	\$ 286,500	\$ 286,500	\$ 233,860
100-20-3223-521313	RESEARCH SERVICES	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
100-20-3223-522200	REPAIRS AND MAINTENANCE	\$ -	\$ 150,000	\$ 175,000	\$ 200,000
100-20-3223-523225	WAN INTERNET CARDS	\$ 36,389	\$ 33,000	\$ 36,240	\$ 37,400
100-20-3223-523600	DUES AND FEES	\$ 55	\$ 1,000	\$ 1,000	\$ 1,000
TOTAL PURCHASED / CONTRACTED SERVICES		\$ 120,642	\$ 472,500	\$ 500,740	\$ 474,260
SUPPLIES					
100-20-3223-531100	GENERAL SUPPLIES AND MATERIALS	\$ 33,144	\$ 34,000	\$ 17,000	\$ 34,000
100-20-3223-531120	UNIFORMS	\$ 76,579	\$ 60,000	\$ 65,704	\$ 70,000
100-20-3223-531270	GASOLINE	\$ 159,570	\$ 190,000	\$ 120,000	\$ 175,000
TOTAL SUPPLIES		\$ 269,293	\$ 284,000	\$ 202,704	\$ 279,000
CAPITAL OUTLAY					
100-20-3223-542200	VEHICLES	\$ 239,060	\$ 140,000	\$ 196,340	\$ -
100-20-3223-542401	COMPUTER EQUIPMENT	\$ 3,000	\$ 3,000	\$ 149,657	\$ 57,700
100-20-3223-542402	COMPUTER SOFTWARE	\$ -	\$ 12,000	\$ 12,000	\$ 12,400
100-20-3223-542500	OTHER EQUIPMENT	\$ 30,435	\$ 243,500	\$ 311,041	\$ 35,912
TOTAL CAPITAL OUTLAY		\$ 272,495	\$ 398,500	\$ 669,038	\$ 106,012
DEBT SERVICE					
100-20-3223-581201	DEBT CAPITAL LEASE - PRINCIPAL	\$ 506,004	\$ 293,639	\$ 351,922	\$ 355,899
100-20-3223-582201	DEBT CAPITAL LEASE - INTEREST	\$ 29,403	\$ 22,595	\$ 20,341	\$ 13,081
TOTAL DEBT SERVICE		\$ 535,407	\$ 316,234	\$ 372,263	\$ 368,980
3223	POLICE PATROL	\$ 5,342,769	\$ 5,922,705	\$ 6,501,929	\$ 6,036,084

Detail Worksheet 3223 - Police (Patrol)		
Account Number	Account Name	2021 PROPOSED
PURCHASED/CONTRACTED SERVICES WORKSHEET		
100-20-3223-521310	SOFTWARE MAINTENANCE	\$233,860
	<i>Criminet, patrol related software</i>	
100-20-3223-521313	RESEARCH SERVICES	\$2,000
	<i>Accurint and appraisal</i>	
100-20-3223-522200	REPAIRS AND MAINTENANCE	\$200,000
	ABC Auto, Pep Boys, Cartique, Ford, etc	
	Motorola	
	Verizon (in car computer connectivity)	
100-20-3223-523225	WAN INTERNET CARDS	\$37,400
SUPPLIES		
100-20-3223-531100	GENERAL SUPPLIES AND MATERIALS	\$34,000
	Drug Test Kits, Evidence Collection, Business Cards and forms	
100-20-3223-531120	UNIFORMS	\$70,000
531270	Gasoline	\$175,000
Capital Outlays		
100-20-3223-542402	COMPUTER SOFTWARE	\$12,400
100-20-3223-542500	OTHER EQUIPMENT	\$35,912
	Taser/Issued Cell phones	
	TOTAL	\$473,260

GENERAL FUND					
Police (Records & Identification) - 3224					
FISCAL YEAR 2021 PROPOSED BUDGET					
Account Number	Account Name	2018 ACTUAL	2019 BUDGET	2020 REVISED	2021 PROPOSED
PERSONAL SERVICES & EMPLOYEE BENEFITS					
100-20-3224-510000	SALARIES/WAGES & EMPLOYEE BENEFITS	\$ 232,168	\$ 247,023	\$ 258,153	\$ 259,818
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS		\$ 232,168	\$ 247,023	\$ 258,153	\$ 259,818
PURCHASED / CONTRACTED SERVICES					
100-20-3224-521151	MERCHANT SERVICES CHARGES	\$ 3,034	\$ 2,500	\$ 2,500	\$ 2,500
100-20-3224-521201	PROFESSIONAL SERVICES	\$ 75,048	\$ 63,000	\$ 63,000	\$ 63,000
100-20-3224-521310	SOFTWARE MAINTENANCE	\$ 11,345	\$ 16,500	\$ 18,000	\$ 22,720
100-20-3224-522230	MAINTENANCE - TECHNOLOGY	\$ -	\$ -	\$ -	\$ 8,400
100-20-3224-522111	DISPOSAL - SHREDDING SERVICES	\$ 645	\$ 1,000	\$ 1,000	\$ 1,000
100-20-3224522200	REPAIRS AND MAINTENANCE	\$ 6,692	\$ -	\$ -	\$ -
100-20-3224-523230	GCIC WAN	\$ 4,113	\$ 8,000	\$ 10,000	\$ 10,000
100-20-3224-523250	POSTAGE	\$ 438	\$ 5,000	\$ 4,000	\$ 5,000
TOTAL PURCHASED / CONTRACTED SERVICES		\$ 101,314	\$ 96,000	\$ 98,500	\$ 112,620
SUPPLIES					
100-20-3224-531100	GENERAL SUPPLIES AND MATERIALS	\$ 6,124	\$ 7,500	\$ 4,500	\$ 6,900
100-20-3224-531120	UNIFORMS	\$ 1,143	\$ 1,000	\$ 1,000	\$ 1,000
TOTAL SUPPLIES		\$ 7,268	\$ 8,500	\$ 5,500	\$ 7,900
CAPITAL OUTLAY					
100-20-3224-542400	COMPUTERS	\$ 7,438	\$ 5,000	\$ 5,000	\$ 5,000
100-20-3224-542401	COMPUTER EQUIPMENT	\$ 800	\$ 1,000	\$ 1,000	\$ 1,000
100-20-3224-542402	COMPUTER SOFTWARE	\$ -	\$ 2,000	\$ 2,000	\$ 2,000
TOTAL CAPITAL OUTLAY		\$ 8,238	\$ 8,000	\$ 8,000	\$ 8,000
3224	TOTAL RECORDS AND IDENTIFICATION	\$ 348,989	\$ 359,523	\$ 370,153	\$ 388,338

Detail Worksheet
Police (Records & Identification) -3224

Account Number	Account Name	2021 PROPOSED
PURCHASED/CONTRACTED SERVICES WORKSHEET		
100-20-3224-521151	MERCHANT SERVICES CHARGES	\$2,500
	BB&T (Credit Card Fees)	
100-20-3224-521201	PROFESSIONAL SERVICES	\$63,000
	GBI Fingerprint charges background checks	
100-20-3224-521310	SOFTWARE MAINTENANCE	\$22,720
	Criminet, Milner Tech, Public Engines	
	GCIC	
100-20-3224-522230	MAINTENANCE - TECHNOLOGY	\$8,400
	GCIC	
100-20-3224-522111	DISPOSAL - SHREDDING SERVICES	\$1,000
	Proshred of GA	
100-20-3224-523230	GCIC WAN	\$10,000
	Ga Technology Authority	
100-20-3224-523250	POSTAGE	\$5,000
	USPS (Misc Postal Services)	
TOTAL		\$112,620
SUPPLIES		
100-20-3224-531100	GENERAL SUPPLIES AND MATERIALS	\$6,900
	ID Cards and Permits	
100-20-3224-531120	UNIFORMS	\$1,000
TOTAL		\$7,900

GENERAL FUND					
POLICE Custody of Prisoners - 3226 and Buildings - 3260					
FISCAL YEAR 2021 PROPOSED BUDGET					
Account Number	Account Name	2018 ACTUAL	2019 BUDGET	2020 REVISED	2021 PROPOSED
SUPPLIES					
100-20-3226-521220	PRISONER MEDICAL EXPENSES	\$2,317	\$17,000	\$ 5,000	\$ 7,500
100-20-3226-531100	GENERAL SUPPLIES AND MATERIALS	\$6,174	\$6,000	\$ 5,000	\$ 5,000
100-20-3226-531301	PRISONER MEALS	\$29,526	\$38,000	\$ 13,000	\$ 13,000
TOTAL SUPPLIES		\$39,043	\$61,000	\$ 23,000	\$ 25,500
3226	CUSTODY OF PRISONERS	\$39,043	\$61,000	\$ 23,000	\$ 25,500

3260 - Police (Buildings)					
Account Number	Account Name	2018 ACTUAL	2019 BUDGET	2020 REVISED	2021 PROPOSED
PURCHASED / CONTRACTED SERVICES					
100-20-3260-522130	CUSTODIAL	\$26,059	\$31,800	\$ 38,000	\$ 95,000
100-20-3260-522200	REPAIRS AND MAINTENANCE	\$52,795	\$75,000	\$ 30,000	\$ 18,000
TOTAL PURCHASED / CONTRACTED SERVICES		\$78,854	\$106,800	\$ 68,000	\$ 113,000
SUPPLIES					
100-20-3260-531105	SUPPLIES - JANITORIAL	\$8,186	\$8,500	\$ 5,500	\$ 25,500
100-20-3260-531210	WATER/SEWERAGE	\$4,338	\$5,000	\$ 5,000	\$ 15,000
100-20-3260-531220	NATURAL GAS	\$3,738	\$5,000	\$ 5,000	\$ 15,000
100-20-3260-531230	ELECTRICITY	\$34,237	\$40,000	\$ 40,000	\$ 120,000
TOTAL SUPPLIES		\$50,499	\$58,500	\$ 55,500	\$ 175,500
3260	POLICE STATIONS AND BUILDINGS	\$152,367	\$165,300	\$123,500	\$288,500

GENERAL FUND
POLICE (Traffic Control) - 3230
FISCAL YEAR 2021 PROPOSED BUDGET

Account Number	Account Name	2018 ACTUAL	2019 BUDGET	2020 REVISED	2021 PROPOSED
PERSONAL SERVICES & EMPLOYEE BENEFITS					
100-20-3230-510000	SALARIES/WAGES & EMPLOYEE BENEFITS	\$ 396,080	\$ 500,262	\$ 585,706	\$ 494,801
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS		\$ 396,080	\$ 500,262	\$ 585,706	\$ 494,801
PURCHASED / CONTRACTED SERVICES					
100-20-3230-522200	REPAIRS AND MAINTENANCE	\$ 4,000	\$ 4,000	\$ 4,500	\$ 6,500
100-20-3230-522230	MAINTENANCE - TECHNOLOGY	\$ -	\$ -	\$ -	\$ 5,000
TOTAL PURCHASED / CONTRACTED SERVICES		\$ 4,000	\$ 4,000	\$ 4,500	\$ 11,500
SUPPLIES					
100-20-3230-531100	GENERAL SUPPLIES AND MATERIALS	\$ 4,000	\$ 6,000	\$ 7,000	\$ 14,400
100-20-3230-531270	GASOLINE	\$ 8,556	\$ 7,500	\$ 7,000	\$ 9,000
TOTAL SUPPLIES		\$ 12,556	\$ 13,500	\$ 14,000	\$ 23,400
CAPITAL OUTLAY					
100-20-3230-542200	VEHICLES	\$ 53,887	\$ -	\$ -	\$ -
100-20-3230-542500	OTHER EQUIPMENT	\$ -	\$ -	\$ -	\$ -
TOTAL CAPITAL OUTLAY		\$ 53,887	\$ -	\$ -	\$ -
3230	TRAFFIC CONTROL	\$ 466,522	\$ 517,762	\$ 604,206	\$ 529,701

Detail Worksheet 3230 - Police (Traffic Control)		
Account Number	Account Name	2021 PROPOSED
PURCHASED/CONTRACTED SERVICES WORKSHEET		
100-20-3230-522200	REPAIRS AND MAINTENANCE	\$6,500
100-20-3230-522230	MAINTENANCE - TECHNOLOGY	\$5,000
	LSAG, parking enforcement software	
SUPPLIES		
100-20-3230-531100	General Supplies and Materials	\$14,400
100-20-3230-531270	Gasoline	\$9,000
	TOTAL	\$11,500

Department 30 – Public Works (1565, 4110, 4220, 4270, 4900, 6220)

Mission	The Public Works Department maintains the city’s stormwater, streets, sanitation, public buildings, traffic control, and parks facilities. The department is dedicated to providing these essential services to Chamblee residents in a prompt, courteous, safe, efficient and cost-effective manner.
Primary Responsibilities	The Public Works Department is responsible for the upkeep, management and efficient use of the city’s largest infrastructure assets. These include the physical assets that residents and visitors use every day—roads, bridges, parks, etc. The department includes Parks Maintenance, Transportation, Environmental Services, Project Management, and Information Technology/Smart Cities Initiatives.
Core Objectives	<ol style="list-style-type: none"> 1. Promote Access—improve the community’s infrastructure to provide accessibility to all residents 2. Promote and plan for infrastructure that is connected through technology 3. Provide effective stewardship of city resources and maintain compliance with regulations 4. Mitigate health hazards and risks 5. Support environmental sustainability efforts

FY2020 Key Highlights and Strategic Accomplishments

Many of the Public Works projects and initiatives planned for 2020 were tabled to manage higher priority issues associated with the COVID-19 outbreak. However, the following vacant key positions were successfully filled before the onset of the pandemic.

1. Customer Service Representative– this position is responsible for managing requests for service, responding to inquiries, and ensuring timely responses to sensitive issues involving public infrastructure
2. Project Manager—this position manages the professional and technical aspects and day-to-day activities of long-term capital projects and other contracted work.
3. Compliance Officer—this position authorizes and inspects work performed by utility providers and general contractors that perform work on or near the City’s infrastructure.
3. Environmental Division Manager—this position is responsible for managing staff, programs and projects involving environmental and sustainability affairs.
4. Business Manager— this position coordinates and provides general oversight of business operations in the Public Works Department such as accounting, purchasing, procurement and asset management.

FY2021 Strategic Goals and Investments

Automated Side Loader Truck- the Public Works Department will replace an existing manually loaded trash truck that requires a three-person crew for curbside collections in exchange for an automated side loader (ASL) garbage truck that only requires a single driver. The purchase of the automated truck will help to reduce staffing, operational cost and improve the efficiency of solid waste collections. Further, the recent COVID-19 health crisis revealed the need to incorporate a system that is less dependent on manual labor and limits employee-to-employee interactions. Although we are very fortunate to have dedicated and skilled employees, providing core services such as sanitation while limiting close employee interactions requires alternative machinery.

Road Resurfacing Project- the Public Works Department will utilize Special Purpose Local Option Sales Tax (SPLOST) and Local Maintenance and Improvement Grant Funds to complete over \$3,500,00 in road resurfacing projects throughout the City.

Dresden Park Stream Bank Restoration Project- this project addresses current erosion issues that impact water quality, streambank stabilization and the flow of stormwater into a section of Arrow Creek within the City of Chamblee's Dresden Park. This project is part of a larger effort to improve the watershed both upstream and downstream from this location in subsequent years, as outlined in the North Fork Peachtree Creek Watershed Improvement Plan.

Stormwater Capital Improvement Plan- the Public Works Stormwater Division will launch a comprehensive stormwater capital improvement project that involves a city-wide inspection, inventory and mapping of the City's stormwater infrastructure. The information collected from the project will be used to develop a stormwater master plan that identifies and prioritizes stormwater projects.

GENERAL FUND
Department 30 - Public Works
FISCAL YEAR 2021 REVISED BUDGET

Division	Division Name	2018 ACTUAL	2019 BUDGET	2020 REVISED	2021 PROPOSED
1565	Building Maintenance	\$94,796	\$92,241	\$72,278	\$94,840
4110	Administration	\$567,052	\$513,189	\$790,230	\$887,962
4220	Roads & Walkways	\$1,107,078	\$1,185,602	\$1,549,372	\$1,558,993
4270	Traffic Engineering	\$157,726	\$148,977	\$0	\$0
4900	Vehicle Maintenance	\$161,165	\$177,024	\$177,278	\$192,882
6220	Park Areas	\$704,401	\$776,354	\$381,392	\$460,911
30	Public Works Total	\$2,792,218	\$2,893,386	\$2,970,550	\$3,195,588

GENERAL FUND					
Public Works (Building Maintenance) - 1565					
FISCAL YEAR 2021 PROPOSED BUDGET					
Account Number	Account Name	2018 ACTUAL	2019 ACTUAL	2020 REVISED	2021 PROPOSED
PERSONAL SERVICES & EMPLOYEE BENEFITS					
100-30-1565-510000	SALARIES/WAGES & EMPLOYEE BENEFITS	\$ 54,124	\$ 71,361	\$ 59,138	\$ 81,700
TOTAL PERSONAL SERVICES / EMPLOYEE BENEFITS		\$ 54,124	\$ 71,361	\$ 59,138	\$ 81,700
PURCHASED & CONTRACTED SERVICES					
100-30-1565-522200	REPAIRS AND MAINTENANCES	\$ 33,527	\$ 14,280	\$ 8,000	\$ 8,000
100-30-1565-523210	TELEPHONE	\$ 1,530	\$ 1,160	\$ 1,140	\$ 1,140
100-30-1565-523700	EDUCATION AND TRAINING	\$ 962	\$ -	\$ 500	\$ 500
TOTAL PURCHASED / CONTRACTED SERVICES		\$36,019	\$15,440	\$ 9,640	\$ 9,640
SUPPLIES					
100-30-1565-531100	GENERAL SUPPLIES AND MATERIALS	\$1,449	\$5,440	\$ 2,000	\$ 2,000
100-30-1565-531270	GASOLINE	\$1,046	\$0	\$ 1,000	\$ 1,000
100-30-1565-53160	SUPPLIES - SMALL TOOLS/EQUIPMENT	\$0	\$0	\$ -	\$ -
100-30-1565-531720	UNIFORM RENTAL SERVICES	\$2,158	\$0	\$ 500	\$ 500
TOTAL SUPPLIES		\$4,653	\$5,440	\$ 3,500	\$ 3,500
CAPITAL OUTLAY					
100-30-1565-542401	COMPUTER EQUIPMENT	\$0	\$0	\$ -	\$ -
TOTAL CAPITAL OUTLAY		\$0	\$0	\$ -	\$ -
1565	PUBLIC WORKS BUILDING MAINTENANCE	\$94,796	\$92,241	\$72,278	\$94,840

GENERAL FUND
4110 - Public Works (Administration)
FISCAL YEAR 2021 PROPOSED BUDGET

Account Number	Account Name	2018 ACTUAL	2019 ACTUAL	2020 REVISED	2021 PROPOSED
PERSONAL SERVICES & EMPLOYEE BENEFITS					
100-30-4110-51000	SALARIES/WAGES & EMPLOYEE BENEFITS	\$ 388,819	\$ 429,504	\$ 567,841	\$ 655,415
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS		\$ 388,819	\$ 429,504	\$ 567,841	\$ 655,415
PURCHASED / CONTRACTED SERVICES					
100-30-4110-521201	PROFESSIONAL SERVICES	\$ -	\$ 4,366	\$ 80,000	\$ 80,000
100-30-4110-522130	CUSTODIAL	\$ -	\$ -	\$ 13,000	\$ 13,000
100-30-4110-522200	REPAIRS & MAINTENANCE	\$ 520	\$ 10,127	\$ 27,545	\$ 27,545
100-30-4110-523100	INSURANCE & BONDS	\$ 46,667	\$ 26,177	\$ 44,302	\$ 46,960
100-30-4110-523101	INSURANCE DEDUCTIBLES	\$ 2,987	\$ 4,234	\$ 2,500	\$ 10,000
100-30-4110-523210	TELEPHONE	\$ 2,816	\$ 3,241	\$ 2,760	\$ 2,760
100-30-4110-523250	POSTAGE	\$ -	\$ 8	\$ 500	\$ 500
100-30-4110-523500	TRAVEL	\$ 1,709	\$ 5,822	\$ 750	\$ 750
100-30-4110-523600	DUES AND FEES	\$ 619	\$ 627	\$ 440	\$ 440
100-30-4110-523700	EDUCATION AND TRAINING	\$ 3,115	\$ 1,600	\$ 1,150	\$ 1,150
100-30-4110-523950	MISCELLANEOUS EXPENSES	\$ 4,885	\$ 5,542	\$ 4,000	\$ 4,000
TOTAL PURCHASED / CONTRACTED SERVICES		\$ 63,318	\$ 61,743	\$ 176,947	\$ 187,105
SUPPLIES					
100-30-4110-531100	GENERAL SUPPLIES AND MATERIALS	\$ 5,684	\$ 10,413	\$ 8,800	\$ 8,800
100-30-4110-531210	WATER/SEWERAGE	\$ 1,627	\$ 3,917	\$ 2,100	\$ 2,100
100-30-4110-531220	NATURAL GAS	\$ 3,018	\$ 3,303	\$ 4,600	\$ 4,600
100-30-4110-531230	ELECTRICITY	\$ 34,184	\$ -	\$ 10,000	\$ 10,000
100-30-4110-531270	GASOLINE	\$ 933	\$ 1,144	\$ 2,800	\$ 2,800
100-30-4110-531720	UNIFORM RENTAL SERVICES	\$ 810	\$ -	\$ -	\$ -
TOTAL SUPPLIES		\$ 46,256	\$ 18,776	\$ 28,300	\$ 28,300
CAPITAL OUTLAY					
100-30-4110-542300	FURNITURE AND FIXTURES	\$ 36	\$ 1,298	\$ 500	\$ 500
100-30-4110-542401	COMPUTER EQUIPMENT	\$ 2,961	\$ -	\$ 16,600	\$ 16,600
100-30-4110-542500	OTHER EQUIPMENT	\$ 2,140	\$ 1,867	\$ 42	\$ 42
TOTAL CAPITAL OUTLAY		\$ 68,659	\$ 3,165	\$ 17,142	\$ 17,142
4110	PUBLIC WORKS ADMINISTRATION	\$ 567,052	\$ 513,189	\$ 790,230	\$ 887,962

GENERAL FUND
Public Works (Roads & Walkways) - 4220
FISCAL YEAR 2021 PROPOSED BUDGET

Account Number	Account Name	2018 ACTUAL	2019 ACTUAL	2020 REVISED BUDGET	2021 PROPOSED
PERSONAL SERVICES & EMPLOYEE BENEFITS					
100-30-4220-510000	SALARIES/WAGES & EMPLOYEE BENEFITS	\$ 570,842	\$ 471,507	\$ 401,792	\$ 411,413
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS		\$570,842	\$471,507	\$ 401,792	\$ 411,413
PURCHASED / CONTRACTED SERVICES					
100-30-4220-521201	PROFESSIONAL SERVICES	\$13,558	\$94,256	\$ -	\$ -
100-30-4220-521321	TECHNICAL SERVICES	\$0	\$6,933	\$ 486,000	\$ 486,000
100-30-4220-522200	REPAIRS & MAINTENANCE	\$15,356	\$51,083	\$ 32,500	\$ 32,500
100-30-4220-522321	RENTAL - EQUIPMENT	\$5,177	\$5,157	\$ 2,500	\$ 2,500
100-30-4220-523210	TELEPHONE	\$2,559	\$2,903	\$ 2,080	\$ 2,080
100-30-4220-523500	TRAVEL	\$1,375	\$1,885	\$ 3,000	\$ 3,000
100-30-4220-523700	EDUCATION AND TRAINING	\$1,175	\$1,965	\$ -	\$ -
TOTAL PURCHASED / CONTRACTED SERVICES		\$39,201	\$164,181	\$ 526,080	\$ 526,080
SUPPLIES					
100-30-4220-531100	GENERAL SUPPLIES AND MATERIALS	\$17,906	\$23,879	\$ 67,500	\$ 67,500
100-30-4220-531231	ELECTRICITY	\$440,841	\$507,323	\$ 529,500	\$ 529,500
100-30-4220-531270	GASOLINE	\$13,990	\$12,348	\$ 9,000	\$ 9,000
100-30-4220-531300	FOOD	\$482	\$1,493	\$ 1,000	\$ 1,000
100-30-4220-531610	SUPPLIES - SMALL TOOLS/EQUIP	\$9,417	\$4,870	\$ 4,500	\$ 4,500
100-30-4220-531720	UNIFORM RENTAL SERVICES	\$5,671	\$0	\$ -	\$ -
TOTAL SUPPLIES		\$488,308	\$549,914	\$ 611,500	\$ 611,500
CAPITAL OUTLAY					
100-30-4220-542100	MACHINERY	\$8,728	\$0	\$ 10,000	\$ 10,000
TOTAL CAPITAL OUTLAY		\$8,728	\$0	\$10,000	\$ 10,000
4220	TOTAL ROADS AND WALKWAYS	\$1,107,078	\$1,185,602	\$1,549,372	\$1,558,993

**GENERAL FUND
VEHICLE MAINTENANCE - 4900
FISCAL YEAR 2021 PROPOSED BUDGET**

Account Number	Account Name	2018 ACTUAL	2019 ACTUAL	2020 REVISED	2021 PROPOSED
PERSONAL SERVICES & EMPLOYEE BENEFITS					
100-30-4900-510000	SALARIES/WAGES & EMPLOYEE BENEFITS	\$ 150,274	\$ 165,828	\$ 166,418	\$ 182,022
PERSONAL SERVICES & EMPLOYEE BENEFITS		\$ 150,274	\$ 165,828	\$ 166,418	\$ 182,022
PURCHASED / CONTRACTED SERVICES					
100-30-4900-523210	TELEPHONE	\$2,969	\$1,148	\$ 2,560	\$ 2,560
100-30-4900-523700	EDUCATION AND TRAINING	\$1,147	\$0	\$ -	\$ -
TOTAL PURCHASED / CONTRACTED SERVICES		\$4,117	\$1,148	\$ 2,560	\$ 2,560
SUPPLIES					
100-30-4900-531100	GENERAL SUPPLIES AND MATERIALS	\$1,213	\$6,413	\$ 4,200	\$ 4,200
100-30-4900-531270	GASOLINE	\$459	\$0	\$ 600	\$ 600
100-30-4900-531610	SUPPLIES - SMALL TOOLS/EQUIP	\$2,910	\$3,635	\$ 3,500	\$ 3,500
100-30-4900-53172	UNIFORM RENTAL SERVICES	\$2,193	\$0	\$ -	\$ -
TOTAL SUPPLIES		\$6,774	\$10,048	\$ 8,300	\$ 8,300
4900	VEHICLE MAINTENANCE	\$161,165	\$177,024	\$177,278	\$192,882

GENERAL FUND
Public Works (Traffic Engineering) - 4270
FISCAL YEAR 2021 PROPOSED BUDGET

Account Number	Account Name	2018 ACTUAL	2019 ACTUAL	2020 REVISED	2021 PROPOSED
PURCHASED / CONTRACTED SERVICES					
100-30-4270-521321	TECHNICAL SERVICES	\$ 112,600	\$ 114,713	\$ -	\$ -
TOTAL PURCHASED / CONTRACTED SERVICES		\$ 112,600	\$ 114,713	\$ -	\$ -
SUPPLIES					
100-30-4270-531100	GENERAL SUPPLIES AND MATERIALS	\$ -	\$ 8,333		\$ -
100-30-4270-531102	SUPPLIES - TRAFFIC CONTROL	\$ 45,126	\$ 25,931	\$ -	\$ -
100-30-4270-531232	ELECTRICITY-TRAFFIC CONTROL	\$ -	\$ -	\$ -	\$ -
TOTAL SUPPLIES		\$ 45,126	\$ 34,264	\$ -	\$ -
4270	TOTAL TRAFFIC ENGINEERING	\$ 157,726	\$ 148,977	\$ -	\$ -

**GENERAL FUND
PARK AREAS - 6220
FISCAL YEAR 2021 PROPOSED BUDGET**

2021

Account Number	Account Name	2018 ACTUAL	2019 ACTUAL	2020 REVISED	PROPOSED
PERSONAL SERVICES & EMPLOYEE BENEFITS					
100-30-6220-510000	SALARIES/WAGES & EMPLOYEE BENEFITS	\$240,372	\$216,748	\$ 219,432	\$ 298,951
TOTAL PERSONAL SERVICES / EMPLOYEE BENEFITS		\$240,372	\$216,748	\$ 219,432	\$ 298,951
PURCHASED & CONTRACTED SERVICES					
100-30-6220-521321	TECHNICAL SERVICES	\$ 445,335	\$ 550,742	\$ 144,800	\$ 144,800
100-30-6220-522321	RENTAL - EQUIPMENT	\$ 1,645	\$ 261	\$ 5,000	\$ 5,000
100-30-6220-523210	TELEPHONE	\$ 1,040	\$ 1,220	\$ 2,160	\$ 2,160
TOTAL PURCHASED / CONTRACTED SERVICES		\$448,021	\$552,223	\$ 151,960	\$ 151,960
SUPPLIES					
100-30-6220-531100	GENERAL SUPPLIES AND MATERIALS	\$ -	\$ 5,306	\$ 5,000	\$ 5,000
100-30-6220-531120	UNIFORMS	\$ 1,760	\$ -	\$ -	\$ -
100-30-6220-531270	GASOLINE	\$ 319	\$ 1,805	\$ 3,500	\$ 3,500
100-30-6220-531610	SUPPLIES - SMALL TOOLS/EQUIP	\$ 5,864	\$ 272	\$ 1,500	\$ 1,500
TOTAL SUPPLIES		\$ 7,942	\$ 7,383	\$ 10,000	\$ 10,000
CAPITAL OUTLAY					
100-30-6220-542100	MACHINERY	\$ 8,066	\$ -	\$ -	\$ -
TOTAL CAPITAL OUTLAY		\$ 8,066	\$ -	\$ -	\$ -
6220	PARK AREAS	\$ 704,401	\$ 776,354	\$ 381,392	\$ 460,911

Department 40 – Planning & Development (7200, 7400)

Mission	The Development Department’s mission is to encourage quality communities by creating and implementing policies that promote livability, providing exceptional customer service and developing efficient processes.
Primary Responsibilities	The Development Department is responsible for current and long-range planning, zoning changes, variances, zoning map amendments, development permits, and creating, amending, and ensuring compliance with the Unified Development Ordinance and the Comprehensive Plan. Staff works with residents and the development community in enhancing quality of life within the City. The department supports the City’s Design Review Board (DRB) and presents applications and policy memos to the Mayor and Council. Long range planning efforts include overseeing the City’s two Livable Centers Initiative Study Areas (Chamblee Town Center & Buford Highway), transportation planning efforts such as completing concept designs for trail and streetscape projects and managing other master planning projects.
Core Objectives	<ol style="list-style-type: none"> 1. Improve Appearance—support land use, code enforcement and capital projects that promote walkability, community engagement and activity. 2. Continue the vision set out in city master plan documents that encourage density, walkability, and a mix of uses throughout the city that will create a desirable place to conduct business. 3. Support environmental sustainability efforts. 4. Mitigate health hazards and risks. 5. Promote mixed-use and density developments near the MARTA station. 6. Promote transparency and access to information.
Advisory Board	Design Review Board

FY2020 Key Highlights and Strategic Accomplishments

The Planning & Development Department completed the City's first Sustainability Plan and a Food Security Study in 2020. The department also continued the Front Yard Tree Program aiming to plan up to 40 front yard trees in the City in Fall 2020. Several gains were also made from a technology standpoint. All permits and zoning applications are now able to be fully submitted online through the City's new permit portal.

Code Enforcement operations expanded with the appointment of a new Environmental Court Judge and separate environmental court sessions that focus solely on code enforcement citations. The Apartment Sweeps program also resumed in the Fall following a pause for several month's during the COVID-19 pandemic. All code enforcement officers and building inspectors worked through the pandemic to ensure that the level of service provided by the Department did not suffer. New techniques, such as remote video inspections, were instituted to adapt to the pandemic and allow for safer, more efficient inspections. Department staff was instrumental in the City receiving millions in federal funding for several transportation projects including Rail Trail Phase 3 and the Hardee Avenue sidewalks project (CDBG funding). The City also received several planning related awards in 2020 applied for by Department staff.

FY2021 Strategic Goals and Investments

1. Continue to meet or exceed department performance measures related to efficiency and customer service.
2. With reduced staffing levels, focus more on essential services including making continuous improvements to the City's permitting process for builders and residents.
3. Manage a major update to the City's Town Center LCI, if awarded funding from the Atlanta Regional Commission.
4. Develop a housing study and begin to develop programs and policies that provide a diversity of housing types for a range of incomes in the City.
5. Continue to improve the appearance of the community by ensuring properties are well maintained through effective code enforcement activities.

GENERAL FUND
Department 40 - DEVELOPMENT
FISCAL YEAR 2021 PROPOSED BUDGET

Division	Division Name	2018 ACTUAL	2019 BUDGET	2020 REVISED	2021 PROPOSED
7200	Regulatory Inspections	\$1,046,871	\$900,000	\$600,000	\$360,000
7410	Planning & Zoning	\$1,316,256	\$1,962,310	\$1,791,308	\$1,436,040
40	Development Total	\$2,363,126	\$2,862,310	\$2,391,308	\$1,796,040

GENERAL FUND
 REGULATORY INSPECTIONS - 7200
 FISCAL YEAR 2021 PROPOSED BUDGET

Account Number	Account Name	2018 ACTUAL	2019 BUDGET	2020 REVISED	2021 PROPOSED
PURCHASED / CONTRACTED SERVICES					
100-40-7200-521340	BUILDING INSPECTOR COMMISSIONS	\$1,046,871	\$900,000	\$ 600,000	\$ 360,000
TOTAL PURCHASED / CONTRACTED SERVICES		\$1,046,871	\$900,000	\$ 600,000	\$ 360,000
7200	REGULATORY PROTECTIVE INSPECTIONS	\$1,046,871	\$900,000	\$600,000	\$360,000

GENERAL FUND
7410 - PLANNING & ZONING
FISCAL YEAR 2021 PROPOSED BUDGET

Account Number	Account Name	2018 ACTUAL	2019 ACTUAL	2020 REVISED	2021 PROPOSED
PURCHASED / CONTRACTED SERVICES					
100-40-7410-521151	MERCHANT SERVICES CHARGES	\$ 18,468	\$ 21,709	\$ 15,000	\$ 20,000
100-40-7410-521241	PLANNING SERVICES - CONTRACT	\$ 1,037,310	\$ 1,267,966	\$ 1,372,300	\$ 1,174,340
100-40-7410-521242	PLANNING SERVICES - ON-CALL	\$ 149,061	\$ 542,919	\$ 50,000	\$ 20,000
100-40-7410-521310	SOFTWARE MAINTENANCE	\$ 12,900	\$ 13,206	\$ 12,900	\$ 15,000
100-40-7410-521321	TECHNICAL SERVICES	\$ 982	\$ -	\$ 10,000	\$ -
100-40-7410-522130	CUSTODIAL	\$ 5,111	\$ 8,180	\$ 8,500	\$ 20,000
100-40-7410-522200	REPAIRS AND MAINTENANCE	\$ 6,854	\$ 8,343	\$ 86,000	\$ 10,000
100-40-7410-522310	RENTAL OF LAND AND BUILDINGS	\$ 17,075	\$ 22,520	\$ 76,000	\$ 87,000
100-40-7410-523100	INSURANCE & BONDS	\$ 1,926	\$ 23,247	\$ 41,167	\$ 57,000
100-40-7410-523250	POSTAGE	\$ 557	\$ 866	\$ 1,300	\$ 1,500
100-40-7410-523950	MISCELLANEOUS EXPENSES	\$ 16,451	\$ 27,956	\$ 45,000	\$ 10,000
TOTAL PURCHASED / CONTRACTED SERVICES		\$ 1,266,694	\$ 1,936,910	\$ 1,718,167	\$ 1,414,840
SUPPLIES					
100-40-7410-531100	GENERAL SUPPLIES & MATERIALS	\$ 8,007	\$ 4,665	\$ 16,221	\$ 10,000
100-40-7410-531210	WATER/SEWERAGE	\$ -	\$ -	\$ 2,000	\$ 2,000
100-40-7410-531220	NATURAL GAS	\$ 604	\$ 462	\$ 800	\$ 1,200
100-40-7410-531230	ELECTRICITY	\$ 2,356	\$ -	\$ 6,000	\$ 8,000
TOTAL SUPPLIES		\$ 10,968	\$ 20,400	\$ 25,021	\$ 21,200
CAPITAL OUTLAY					
100-40-7410-542300	FURNITURE AND FIXTURES	\$ 23,928	\$ -	\$ 17,000	\$ -
100-40-7410-542401	COMPUTER EQUIPMENT	\$ 1,805	\$ 2,296	\$ 31,120	\$ -
100-40-7410-542402	COMPUTER SOFTWARE	\$ -	\$ -	\$ -	\$ -
100-40-7410-542500	OTHER EQUIPMENT	\$ 12,862	\$ -	\$ -	\$ -
TOTAL CAPITAL OUTLAY		\$ 38,594	\$ 5,000	\$ 48,120	\$ -
7410	PLANNING & ZONING ADMIN	\$ 1,316,256	\$ 1,962,310	\$ 1,791,308	\$ 1,436,040

Detail Worksheet
 7410 - Planning
 FY2021 PROPOSED BUDGET

Account Number	Account Name	2021 PROPOSED
PURCHASED/CONTRACTED SERVICES WORKSHEET		
100-40-7410-521242	Professional Services-On Call	\$20,000
	<i>Major LCI Plan Update Match (\$20,000)</i>	
100-40-7410-522310	Rental of Land and Buildings	\$87,000
	<i>Increased Rent due to Tax Increase (\$87,000)</i>	
Capital Outlays		
100-40-7410-542402	Computer Software	\$0
	TOTAL	\$162,000

Department 45 – Community & Economic Development (1570, 7500)

Mission	The goal of Community & Economic Development is to develop and promote the community’s assets through the implementation of plans, programs, and policies to attract and retain desirable business and maintain a positive image
Primary Responsibilities	The Community & Economic Development team is responsible for setting and achieving the goals and objectives set by the City Manager related to economic growth and community engagement. This department works closely with property owners, business owners, the Downtown Development Authority, and other community partners.
Core Objectives	<ol style="list-style-type: none"> 1. Provide resources to existing businesses to support retention and expansion efforts. 2. Promote the city and market existing competitive advantages such as MARTA, PDK, CDC, and Buford Highway. 3. Collaborate to create programs and initiatives that generate a unique sense of place. 4. Provide resources to entrepreneurs and small business owners. 5. Support the vision set out in city master plan documents that encourage density, walkability, and a mix of uses throughout the city that will create a desirable place to conduct business. 6. Enhance and grow the arts to support a unique brand and appearance for the city.
Advisory Board	Downtown Development Authority

FY2020 Key Highlights and Strategic Accomplishments

The Community and Economic Development Department started the year off with a plan to grow its events, host the largest Chamblee 101 class to date, attract office tenants to downtown, visit with a record number of businesses each month and kick off the event season with an Atlanta United watch party at Plaza Fiesta in April. Unfortunately, due to the shutdown and continuing fight against COVID, the Chamblee 101 class had to switch to virtual sessions, office growth halted, interacting with existing businesses became virtual and Atlanta United had to cancel its season. As soon as the shutdown happened, staff pivoted to meet the needs of the community. A private Facebook group for Chamblee businesses was established to help with federal loan programs and provide a listing of business resources all in one place. Staff continued to send out business e-newsletters and updated the resources on a weekly basis. Printable signs for storefront businesses were created so patrons could easily identify which businesses were open, closed or available for curbside services. Once the mask ordinance was passed by the Mayor and Council, staff distributed over 300 mask signs in English, Spanish and Mandarin to Chamblee’s storefront businesses. The Chamblee Cares gift box concept was created to encourage the community to buy items from the city’s local shops and assemble them as gift boxes for essential workers and others in need of support.

The CED department spent the spring reworking the city’s events calendar for concepts that allowed for social distancing. Instead of the annual Taste of Chamblee food event in October, the city

partnered with Atlanta Eats to show off the city's amazing food scene. For a month, videos, social media posts and an interactive online competition celebrated the city's restaurants and educated the community about the businesses' socially distant operations. Instead of hosting a big winter holiday event, the greenspace around City Hall was decorated for families to visit, take photos and then dine out and shop at nearby businesses.

Fortunately, the department was able to accomplish some planned projects that were not impacted by COVID. The new economic development microsite went live in February. It provides all the tools needed for prospective and existing businesses interested in Chamblee, including updated demographics, industry trends, workforce information and a dynamic property search. The site received an Award in Excellence from the International Economic Development Council. The economic development department also began staffing and working with two new committees formed by the Mayor and Council. Discover Chamblee has been meeting regularly since February. The committee is made up of staff, community members and council members, and manages the marketing dollars available from hotel/motel taxes. The Public Art Commission began meeting in May and is responsible for creating, managing and promoting public art, in all its forms, in Chamblee. Both groups have been meeting regularly via GoTo Meeting.

FY2021 Strategic Goals and Investments

The community and economic development department is approaching the next fiscal year with hope and optimism. Increased digital marketing will help promote Chamblee's local businesses, the majority of which were impacted by COVID. With the help of the Discover Chamblee tourism board, National Small Business Week and Shop Small Saturday will be heavily promoted locally and around metro-Atlanta. The CED department will work closely with the DDA and Public Art Commission on beautification projects downtown. Now that people are spending more time outdoors, it is more important than ever to enhance the downtown street network and the pedestrian experience. The Public Art Commission has plans for a temporary art project installation at the Chamblee MARTA Rail Station as well as getting the community involved in the creation of a mural on the new public safety building on Buford Highway.

The city website will get a design refresh to reflect the changes and growth of the city. Input from the community, staff and elected officials will help create a site that better serves the community. Since the beginning of COVID, the amount of content and use of the city's social media sites have exponentially grown. This continued growth is anticipated for 2021 and staff plans to create a wider variety of content with more videos and interactive posts. While the pandemic has fundamentally changed the way the city engages with Chamblee's residential and business communities, the CED department will continue to find creative ways to make the city a great place to visit, work and live.

GENERAL FUND
Community & Economic Development
FISCAL YEAR 2021 PROPOSED BUDGET

DIVISION	DIVISION NAME	2018 ACTUAL	2019 BUDGET	2020 REVISED	2021 PROPOSED
1570	Public Information	\$415,959	\$510,762	\$517,516	\$391,012
7500	Economic Development	\$759,679	\$511,297	\$364,442	\$509,464
45	Community & Economic Development Total	\$1,175,638	\$1,022,059	\$881,958	\$900,476

GENERAL FUND
PUBLIC INFORMATION - 1570
FISCAL YEAR 2021 PROPOSED BUDGET

Account Number	Account Name	2018 ACTUAL	2019 BUDGET	2020 REVISED	2021 PROPOSED
PERSONAL SERVICES & EMPLOYEE BENEFITS					
100-45-1570-510000	SALARIES/WAGES & EMPLOYEE BENEFITS	\$ 155,162	\$ 166,142	\$ 183,944	\$ 190,972
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS		\$ 155,162	\$ 166,142	\$ 183,944	\$ 190,972
PURCHASED / CONTRACTED SERVICES					
100-45-1570-521201	PROFESSIONAL SERVICES	\$ 135,406	\$ 190,000	\$ 192,000	\$ 80,000
100-45-1570-521310	SOFTWARE MAINTENANCE	\$ 11,550	\$ 15,000	\$ 23,000	\$ 12,494
100-45-1570-523100	INSURANCE & BONDS	\$ -	\$ 200	\$ 8,332	\$ 8,832
100-45-1570-523210	TELEPHONE	\$ -	\$ 1,200	\$ 1,200	\$ 1,200
100-45-1570-523250	POSTAGE	\$ 33	\$ 100	\$ 100	\$ 50
100-45-1570-523400	PRINTING & BINDING	\$ 95,266	\$ 107,500	\$ 99,100	\$ 89,000
100-45-1570-523500	TRAVEL	\$ 4,566	\$ 3,000	\$ 1,910	\$ 1,500
100-45-1570-523600	DUES AND FEES	\$ 1,757	\$ 2,000	\$ 2,000	\$ 1,269
100-45-1570-523700	EDUCATION AND TRAINING	\$ 3,586	\$ 6,000	\$ 1,122	\$ 695
100-45-1570-523950	MISCELLANEOUS EXPENSES	\$ 1,223	\$ 1,000	\$ 500	\$ 500
TOTAL PURCHASED / CONTRACTED SERVICES		\$ 253,386	\$ 326,000	\$ 329,264	\$ 195,540
SUPPLIES					
100-45-1570-531100	GENERAL SUPPLIES & MATERIALS	\$ 6,048	\$ 15,500	\$ 1,181	\$ 2,000
100-45-1570-531300	FOOD	\$ 1,363	\$ 3,000	\$ 152	\$ -
TOTAL SUPPLIES		\$ 7,411	\$ 18,500	\$ 1,333	\$ 2,000
CAPITAL OUTLAY					
100-45-1570-542401	COMPUTER EQUIPMENT	\$ -	\$ -	\$ 2,655	\$ 2,500
100-45-1570-542402	COMPUTER SOFTWARE	\$ -	\$ 120	\$ 120	\$ -
100-45-1570-542500	OTHER EQUIPMENT	\$ -	\$ -	\$ 200	\$ -
TOTAL CAPITAL OUTLAY		\$ -	\$ 120	\$ 2,975	\$ 2,500
1570	PUBLIC INFORMATION	\$ 415,959	\$ 510,762	\$ 517,516	\$ 391,012

**Detail Worksheet
1570 - Public Information
FY2021 PROPOSED BUDGET**

Account Number	Account Name	2021 PROPOSED
PURCHASED/CONTRACTED SERVICES WORKSHEET		
100-45-1570-521310	SOFTWARE MAINTENANCE	\$12,494
	Cision (\$8000)	
	Audio Eye (\$1215)	
	Adobe license x2 (\$1600)	
	Amazon Prime (\$119)	
	Vyond (\$480)	
	Motion Array (\$360)	
	Mail Chimp (\$720)	
100-45-1570-521201	Professional Services	\$80,000
	Taste of Chamblee (\$40,000)	
	Holiday Hoopla (\$40,000)	
100-45-1570-523210	Telephone	\$1,200
	Cell phone x2 (\$600)	
100-45-1570-523400	Printing and Binding	\$89,000
	Signal Design (\$12,000)	
	Signal Postage (\$24,000)	
	Signal Printing (\$48,000)	
	Annual Report Design (\$5,000)	
100-45-1570-523500	Travel	\$1,500
	IFEA Conference x1	
100-45-1570-523600	Dues and Fees	\$1,269
	3CMA Membership (\$400)	
	IABC Atlanta (\$329)	
	Natl Info Officers Assn (\$80)	
	SFEA Membership (\$160)	
	IFEA Membership (\$300)	
100-45-1570-523700	Education and Training	\$695
	IFEA Conference (\$695)	
SUPPLIES		
100-45-1570-531100	General Supplies and Materials	\$2,000
	Chamblee merchandise (\$1000)	
	Misc. frames, gifts (\$1000)	
Capital Outlays		
100-45-1570-542401	Computer Equipment	\$2,500
	New computer (\$2500)	
TOTAL		\$190,658

**GENERAL FUND
ECONOMIC DEVELOPMENT - 7500
FISCAL YEAR 2021 PROPOSED BUDGET**

Account Number	Account Name	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	2020 REVISED	2021 PROPOSED
PERSONAL SERVICES & EMPLOYEE BENEFITS						
100-45-7500-510000	SALARIES/WAGES & EMPLOYEE BENEFITS	\$169,443	\$204,859	\$225,771	\$ 233,820	\$ 243,239
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS		\$170,614	\$204,859	\$225,771	\$ 233,820	\$ 243,239
PURCHASED / CONTRACTED SERVICES						
100-45-7500-521201	PROFESSIONAL SERVICES	\$ 14,090	\$ 4,420	\$ 5,000	\$ 5,000	\$ 123,000
100-45-7500-521310	SOFTWARE MAINTENANCE	\$ -	\$ 6,320	\$ 21,000	\$ 31,000	\$ 45,000
100-45-7500-523100	INSURANCE & BONDS	\$ 5,777	\$ 3,933	\$ 4,326	\$ 7,000	\$ 7,000
100-45-7500-523250	POSTAGE	\$ 14	\$ 176	\$ 250	\$ 250	\$ 100
100-45-7500-523300	ADVERTISING	\$ 45	\$ 3,000	\$ 10,000	\$ 225	\$ 3,000
100-45-7500-523500	TRAVEL	\$ 1,221	\$ 2,496	\$ 3,000	\$ 1,086	\$ 2,000
100-45-7500-523600	DUES AND FEES	\$ 2,762	\$ 2,025	\$ 4,000	\$ 460	\$ 1,710
100-45-7500-523700	EDUCATION AND TRAINING	\$ 1,195	\$ 4,233	\$ 6,000	\$ 2,000	\$ 2,300
100-45-7500-523950	MISCELLANEOUS EXPENSE	\$ -	\$ 214	\$ 500	\$ 500	\$ 600
TOTAL PURCHASED / CONTRACTED SERVICES		\$ 14,368	\$ 26,817	\$ 54,076	\$ 47,521	\$ 184,710
SUPPLIES						
100-45-7500-531100	GENERAL SUPPLIES & MATERIALS	\$ 150	\$ 536	\$ 750	\$ 550	\$ 500
100-45-7500-531270	GASOLINE	\$ 175	\$ 202	\$ 500	\$ 500	\$ 150
100-45-7500-531300	FOOD	\$ 78	\$ 720	\$ 2,000	\$ 1,000	\$ -
100-45-7500-531401	BOOKS AND PERIODICALS	\$ 112	\$ 491	\$ 300	\$ 300	\$ 265
100-45-7500-53161	SUPPLIES - SMALL TOOLS/EQUIP	\$ -	\$ (141)	\$ 500	\$ -	\$ -
TOTAL SUPPLIES		\$ 515	\$ 1,808	\$ 4,050	\$ 2,350	\$ 915
CAPITAL OUTLAY						
100-45-7500-542300	FURNITURE AND FIXTURES	\$ 3,441	\$ 91	\$ 250	\$ -	\$ -
100-45-7500-542401	COMPUTER EQUIPMENT	\$ 550	\$ 250	\$ 250	\$ 250	\$ -
100-45-7500-542402	COMPUTER SOFTWARE	\$ -	\$ -	\$ 500	\$ -	\$ -
100-45-7500-542500	OTHER EQUIPMENT	\$ -	\$ (45)	\$ 500	\$ 500	\$ 600
TOTAL CAPITAL OUTLAY		\$ 3,991	\$ 296	\$ 1,500	\$ 750	\$ 600
OTHER COSTS						
100-45-7500-572001	PAYMENTS TO OTHER AGENCIES	\$ 165,900	\$ 525,900	\$ 225,900	\$ 80,000	\$ 80,000
TOTAL OTHER COSTS		\$ 165,900	\$ 525,900	\$ 225,900	\$ 80,000	\$ 80,000
7500	ECONOMIC DEVELOPMENT	\$ 355,387	\$ 759,679	\$ 511,297	\$ 364,442	\$ 509,464

**Detail Worksheet
7500 - Economic Development
FY2021 PROPOSED BUDGET**

Account Number	Account Name	2021 PROPOSED
PURCHASED/CONTRACTED SERVICES WORKSHEET		
100-45-7500-521201	Professional Services	\$123,000
	-Public Art Business Plan (100,000)	
	-Economic Development Study (20,000)	
	-Graphic design (\$2000)	
	-Translation servies (\$1000)	
100-45-7500-521310	Software Maintenance	\$45,000
	-Pipeline Deals (\$10,000)	
	-Costar x2 (\$27,000)	
	-Economic Development Microsite (\$8,000)	
100-45-7500-523700	Dues and Fees	\$1,710
	-GEDA dues x2 (\$800)	
	-IEDC dues x2 (\$910)	
100-45-7500-523700	Education and Training	\$2,300
	-GEDA Conference x2 (\$500)	
	-IEDC Conference x2 (\$1,800)	
SUPPLIES		
100-45-7500-531100	General Supplies	\$500
	-gift basket items (\$250)	
	-gift cards (\$250)	
100-45-7500-531100	Books and Periodicals	\$265
	-Business Chronicle digital (\$125)	
	-Business Chronicle digital and print (\$140)	
Capital Outlays		
100-45-7500-542401	Computer Equipment	\$0
100-45-7500-542500	Other Equipment	\$600
	-Cell phone (\$600)	
TOTAL		\$4,010

Department 50 – Parks & Recreation (6110, 6120, 6151)

Mission	The mission of the Parks & Recreation Department is to provide safe, clean and beautiful parks facilities while providing leisure activities that enhance the quality of life for our citizens and visitors, by being creative, responsive and friendly.
Primary Responsibilities	The Parks & Recreation Department is responsible for managing parks programming, including athletic leagues, camps, facility rentals, and the administration of park facilities and park operations. The Parks & Recreation Department works closely with Public Works to maintain parks.
Core Objectives	<ol style="list-style-type: none"> 1. Continue to revitalize the parks with updated amenities and spaces where a variety of programs can be held to meet the needs and desires of Chamblee’s growing population, and park spaces are optimized. 2. Maintain parks in a superior and safe condition. 3. Foster relationships with providers. Ensure a complete recreation and parks system that aligns to the goals and needs of the community. 4. Provide exceptional service delivery. 5. Preserve what makes Chamblee parks unique by safeguarding existing train themed playgrounds, entrance signs that look like train rail, woodlands, streams and open spaces. Preserve our residential character and enhance our sense of community. 6. Work with other city departments to provide a comprehensive transportation network that facilitates ease of movement throughout the city.
Advisory Board	Recreation Advisory Committee (RAC)

FY2020 Key Highlights and Strategic Accomplishments

In FY2020, the Parks and Recreation Department promoted a healthy and safe living environment by coordinating several new COVID safe and virtual programs that included three different scavenger hunts (Whodunnit Scavenger Hunt, Scavenger Stone Hunt in the Parks, Scavenger Hunt in Your Home), several challenges (31 in 31 – Virtual Walk/Run, Walktober, Biketober, Movember, Kid’s Cooking Class Competition), multiple virtual programs (Bi-weekly Activity Books, Programming Page on website), and in person programs (Wednesday “Recess” in the Parks, Summer Movie Nights, Silly Walk).

The department created a greater sense of community identity by completing several upgrades and projects in 2020 including: In Keswick Park, we completed a rain garden that was paid for with DNR 319(h) funds, and the installation of over 10,000 feet of safety netting along fencing at the soccer field and the softball field. Peachtree Park, Clairmont Park and Centennial Park received updates, including the replacement of old, wood benches and trash cans with new, anti-sleep/anti-pick amenities. The city installed four pieces of musical equipment under Clairmont Bridge, near the existing community

piano “Irving”. We are excited that the city has acquired land and FEMA parcels from DeKalb County for Huntley Hills park.

The department worked with several internal and external organizations throughout the year to provide services and programs to our residents. The Hunger Relief Program in coordination with the Metro Atlanta YMCA and the Chamblee Boys and Girls Club, provided weekly meals and fresh produce to over 100 Chamblee families between the months of June and December. Through the departments coordination with Keep Chamblee Beautiful, the Keswick Park Nature Trail Area received the distinction as an Old Growth Forest Network, and the fourth annual Georgia Arbor Day Celebration was held in Shallowford Park, and the first ever River’s Alive Clean-Up Event took place along Nancy Creek.

Additionally, three Boy Scouts received the distinction of Eagle Scout by working with CPRD in completing projects in Keswick Park and Clairmont Park; and the department worked with twelve surrounding parks and recreation departments to successfully close and re-open parks, trails, facilities, amenities and programs during COVID-19. By working together, these departments ensured that no city/county was overwhelmed with park users during the pandemic.

Working with these local, regional, state and national organizations shows the department is committed to providing quality government services through partnerships and cooperation, as well as promoting a healthy and safe living environment for residents to enjoy.

FY2021 Strategic Goals and Investments

In FY2021, the Parks and Recreation Department will continue to promote a healthy and safe living environment, create a greater sense of community identity, and provide quality government services through partnerships and cooperation by doing the following:

The department hopes to continue replacing old park amenities that no longer meet the approved standards by replacing the entrance sign, park benches and trash cans at Huntley Hills Park, We will also open the park next to the new Public Safety Building, with plans to have a dog park, fitness zone, open field and trail. Dresden Park will see improvements to the bioretention area and stream bank of Arrow Creek, plus potential changes to the existing soccer fields should RFP’s and contracts be completed. Construction of the Rail Trail extensions should proceed and once complete will be maintained and programmed by the department.

Staff will work with other city departments and organizations to host several events throughout the year including the Georgia Arbor Day Celebration, River’s Alive Clean-Up, Keswick Nature Trail Clean-Up and a Rain Barrel Workshop/Composting Event.

The department will continue to offer existing (in-person and virtual) programs, as well as offer new, innovative programs by keeping up with trends in the recreation industry and involving the Recreation Advisory Committee in the process.

We will continue to research and apply for grants that provide additional funds for programs, parks and services.

GENERAL FUND
Department 50 - Parks & Recreation
FISCAL YEAR 2021 PROPOSED BUDGET

		2018	2019	2020	2021
Division	Division Name	ACTUAL	BUDGET	REVISED	PROPOSED
6110	Parks Administration	\$343,341	\$778,493	\$495,603	\$389,222
6120	Participant Recreation	\$299,927	\$251,783	\$230,582	\$272,249
6150	Parks Programs	\$91,145	\$127,284	\$41,850	\$47,900
50	Parks Total	\$734,413	\$1,157,560	\$768,036	\$709,370

**GENERAL FUND
PARKS AND RECREATION ADMINISTRATION - 6110
FISCAL YEAR 2021 PROPOSED BUDGET**

Account Number	Account Name	2018 ACTUAL	2019 BUDGET	2020 REVISED	2021 PROPOSED
PERSONAL SERVICES & EMPLOYEE BENEFITS					
100-50-6110-510000	SALARIES/WAGES & EMPLOYEE BENEFITS	\$263,963	\$292,253	\$ 302,777	\$ 307,984
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS		\$263,963	\$292,253	\$ 302,777	\$ 307,984
PURCHASED / CONTRACTED SERVICES					
100-50-6110-521151	MERCHANT SERVICES CHARGES	\$11,292	\$5,500	\$ 5,500	\$ 5,500
100-50-6110-521201	PROFESSIONAL SERVICES	\$0	\$400,000	\$ 118,913	\$ -
100-50-6110-52211	DISPOSAL - SHREDDING SERVICES	\$545	\$600	\$ -	\$ -
100-50-6110-522130	CUSTODIAL	\$12,156	\$12,300	\$ 11,800	\$ 10,860
100-50-6110-522200	REPAIRS AND MAINTENANCE	\$8,734	\$14,200	\$ 9,200	\$ 12,000
100-50-6110-523100	INSURANCE & BONDS	\$20,703	\$20,278	\$ 20,278	\$ 20,278
100-50-6110-523250	POSTAGE	\$86	\$1,000	\$ 200	\$ 100
100-50-6110-523500	TRAVEL	\$4,374	\$4,000	\$ 1,250	\$ 5,000
100-50-6110-523600	DUES AND FEES	\$6,477	\$9,000	\$ 8,363	\$ 9,000
100-50-6110-523700	EDUCATION AND TRAINING	\$863	\$3,000	\$ 1,000	\$ 3,000
TOTAL PURCHASED / CONTRACTED SERVICES		\$65,229	\$469,878	\$ 176,504	\$ 65,738
SUPPLIES					
100-50-6110-531100	GENERAL SUPPLIES AND MATERIALS	\$6,832	\$10,262	\$ 7,500	\$ 10,500
100-50-6110-531302	FOOD	\$361	\$600	\$ 500	\$ 500
TOTAL SUPPLIES		\$7,193	\$10,862	\$ 8,000	\$ 11,000
CAPITAL OUTLAY					
100-50-6110-542300	FURNITURE AND FIXTURES	\$5,320	\$2,500	\$ 500	\$ 2,000
100-50-6110-542401	COMPUTER EQUIPMENT	\$0	\$500	\$ 4,322	\$ -
100-50-6110-542500	OTHER EQUIPMENT	\$1,636	\$2,500	\$ 3,500	\$ 2,500
TOTAL CAPITAL OUTLAY		\$6,956	\$5,500	\$ 8,322	\$ 4,500
6110	PARKS & RECREATION ADMINISTRATION	\$343,341	\$778,493	\$495,603	\$389,222

**Detail Worksheet
6110 - PARKS ADMINISTRATION
FY2021 PROPOSED BUDGET**

Account Number	Account Name	2021 PROPOSED
PURCHASED/CONTRACTED SERVICES WORKSHEET		
100-50-6110-521151	Merchant Services Charges	\$5,500
100-50-6110-521201	Professional Services	\$0
100-50-6110-522130	Custodial	\$10,860
	Cleaning Services for Chamblee Civic Center= \$3,000	
	* Level 7 (January-April 2021 = 2-3 times per month)	
	Peachtree Cleaners - Laundering Table Cloths = \$1,000	
	Green Queen Outdoor Services - Mosquito Treatment = \$3,000	
	Fire Ant Management - 8 Parks = \$3,000	
	Arrow Exterminators - Civic Center & Cmnty. Bldg. = \$860	
100-50-6110-522200	Repairs and Maintenance	\$12,000
	Keswick Community Building	
	Keswick Maintenance Building	
	Keswick Soccer Restroom	
	Keswick Soccer Storage	
	Keswick Tennis Storage	
	Dresden Concession and Restroom Building	
	Chamblee Civic Center - 4 months	
100-50-6110-523100	Insurance & Bonds	\$20,278
	GIRMA	
100-50-6110-523250	Postage	\$100
10-50-6110-523500	Travel	\$5,000
	GRPA - 3 employees (hotel approx. \$150 per night x 3 rooms x 3 nights = \$1,350)	
	NRPA - 3 employees (hotel approx. \$200 per night x 3 rooms x 4 nights = \$2,400 + airfare approx. \$400 per person = \$1,200) = \$3,600	
100-50-6110-523600	Dues and Fees	\$9,000
	GRPA - 4 employees (\$75 each = \$300)	
	NRPA - 3 employees (\$165 each = \$495)	
	Adobe Creative Cloud = \$583	
	Recreation Software Transaction Fees (Authorize.Net) = \$3,500	
	Amazon Prime Business Account = \$120	
	My Rec Annual Fees - Registration Software = \$4,000	
100-50-6110-523700	Education and Training	\$3,000
	GRPA - 4 employees (\$250 per person = \$1,000)	
	NRPA - 3 employees (Approx. \$500 each = \$1,500)	
	Irrigation Auditor License (Exam Fee = \$500)	

SUPPLIES		
100-50-6110-531100	General Supplies and Materials	\$10,500
	Supplies Office	
	*Printer ink, business cards, coaches cards, etc.	
	Supplies Janitorial	
	*Toilet Paper, Paper Towels, Soap, Trash Bags, Cleaners	
	Printed Materials	
	*Park Signs, Banners, Yard Signs, School Flyers	
100-50-6110-531302	Food-Meetings	\$500
	*RAC Holiday Dinner, Council Water	
Capital Outlays		
100-50-6110-542300	Furniture and Fixtures	\$2,000
	Keswick Community Building	
	*Replacement Tables, Chairs, Fountains, Microwave, Etc.	
100-50-6110-542401	Computer Equipment	\$0
100-50-6110-542500	Other Equipment	\$2,500
	*Vacuum, Fans, Umbrella's for deck tables, Etc.	
TOTAL		\$81,238

**GENERAL FUND
PARKS PARTICIPATION - 6120
FISCAL YEAR 2021 PROPOSED BUDGET**

Account Number	Account Name	2018 ACTUAL	2019 ACTUAL	2020 REVISED	2021 PROPOSED
PERSONAL SERVICES & EMPLOYEE BENEFITS					
100-50-6120-510000	SALARIES/WAGES & EMPLOYEE BENEFITS	\$67,809	\$71,770	\$ 89,082	\$ 91,949
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS		\$67,809	\$71,770	\$ 89,082	\$ 91,949
PURCHASED / CONTRACTED SERVICES					
100-50-6120-521300	TECHNICAL SERVICES	\$30,000	\$0	\$ -	\$ -
100-50-6120-522200	REPAIRS & MAINTENANCE	\$95,534	\$100,760	\$ 65,000	\$ 100,000
100-50-6120-522321	RENTAL - EQUIPMENT	\$16,922	\$6,992	\$ 5,000	\$ 5,000
100-50-6120-523851	CONTRACT LABOR - RECREATION	\$261	\$0	\$ -	\$ -
100-50-6120-523852	CONTRACT LABOR - SPECIAL EVENTS	\$0	\$0	\$ -	\$ -
TOTAL PURCHASED / CONTRACTED SERVICES		\$142,718	\$107,752	\$ 70,000	\$ 105,000
SUPPLIES					
100-50-6120-531100	GENERAL SUPPLIES AND MATERIALS	\$40,320	\$24,293	\$ 25,000	\$ 25,000
100-50-6120-531120	UNIFORMS	\$1,378	\$895	\$ 1,000	\$ 800
100-50-6120-531210	WATER/SEWERAGE	\$4,035	\$6,495	\$ 7,000	\$ 14,000
100-50-6120-531220	NATURAL GAS	\$3,509	\$4,556	\$ 5,000	\$ 5,000
100-50-6120-531230	ELECTRICITY	\$32,687	\$32,961	\$ 29,000	\$ 26,000
100-50-6120-531270	GASOLINE	\$1,953	\$1,309	\$ 2,000	\$ 2,000
100-50-6120-531610	SUPPLIES - SMALL TOOLS/EQUIP	\$5,520	\$1,753	\$ 2,500	\$ 2,500
TOTAL SUPPLIES		\$89,401	\$72,262	\$ 71,500	\$ 75,300
6120	PARTICIPANT RECREATION	\$299,927	\$251,783	\$230,582	\$272,249

**Detail Worksheet
PARKS PARTICIPATION
FY2021 PROPOSED BUDGET**

Account Number	Account Name	2021 PROPOSED
PURCHASED/CONTRACTED SERVICES WORKSHEET		
100-50-6120-522200	Repairs & Maintenance	\$100,000
	*Tri Scapes - additional jobs outside contract	
	*Ag-Pro - John Deere Gator Repairs	
	*Georgia Chain Saw - Chain Saw Repairs & Maint.	
	*Graybar - Rail Trail & Parking Lot Lights	
	*Cummins - Civic Center Generator Service & Repairs	
	*Mahalo - Score board Repairs	
	*Chamblee Fence - Fence Repairs	
	*Tree Removal - Gunnison Trees	
	*Plumbing Companies - Gforce & 4GAPlumbing	
	*Electrical Companies - Juan Mireless	
	*Irrigation Companies	
	*Jim Ellis Chevrolet - Chevy Truck	
	*Hennessy Ford Lincoln - Ford Truck and SUV	
	*Roofing Companies	
	*Mold/Water Remediation Companies	
100-50-6120-522321	Rental - Equipment	\$5,000
	Pit Stop - Porta Potties	
	Sunbelt Rentals - generators, augers, etc.	
	Northside Tool Rentals	

SUPPLIES		
100-50-6120-531100	General Supplies and Materials	\$25,000
	*U.S. Speciality Coating - Field Paint/Chalk	
	*Home Depot/Lowe's/Ace Hardware/Grainger/Stovall/Howard Bro's	
	*Uline - Bollards, Signs, Bulletin Boards, Etc.	
	*Dog Waste Depot = Dog Waste Bags	
	*Trees Atlanta - Trees for GA Arbor Day Celebration	
100-50-6120-531120	Uniforms	\$800
	*Thann Hadden Uniforms = \$500	
	*Jodie Gilfillan Staff Apparel = \$100	
	*Katie Sears Staff Apparel = \$100	
	*Kevin Farrow Staff Apparel = \$100	
100-50-6120-531210	Water/Sewerage	\$14,000
100-50-6120-531220	Natural Gas	\$5,000
100-50-6120-531230	Electricity	\$26,000
100-50-6120-531270	Gasoline	\$2,000
	*Gas for 2 trucks, 1 SUV, 1 tractor, 2 gators, gas equipment	
100-20-6150-531610	Small Tools/Equipment	\$2,500
	*Drills, Saws, Backpack Blower, Miscellaneous	
Capital Outlays		
TOTAL \$180,300		

GENERAL FUND
PARKS PROGRAMS (6151, 6153, 6154, 6157)
FISCAL YEAR 2021 PROPOSED BUDGET

Account Number	Account Name	2018 ACTUAL	2019 BUDGET	2020 REVISED	2021 PROPOSED
YOUTH SOCCER PROGRAM (6151)					
100-50-6151-523851	CONTRACT LABOR - RECREATION	\$ -	\$ 5,000	\$ 2,000	\$ 2,000
100-50-6151-531118	SUPPLIES - RECREATION	\$ 5,289	\$ 5,000	\$ 3,000	\$ 3,000
6151	SUB-TOTAL YOUTH SOCCER PROGRAM	\$ 5,289	\$ 10,000	\$ 5,000	\$ 5,000
CAMP PROGRAM (6153)					
100-50-6153-511200	TEMPORARY EMPLOYEES	\$ 24,873	\$ 39,000	\$ -	\$ -
100-50-6153-511300	OVERTIME	\$ 2,032	\$ 2,500	\$ -	\$ -
100-50-6153-512200	SOCIAL SECURITY (FICA)	\$ 1,668	\$ 2,418	\$ -	\$ -
100-50-6153-512300	MEDICARE	\$ 390	\$ 566	\$ -	\$ -
100-50-6153-523920	RECREATION FIELD TRIPS	\$ 17,628	\$ 22,400	\$ 5,400	\$ -
100-50-6153-531118	SUPPLIES - RECREATION	\$ 7,197	\$ 7,500	\$ -	\$ -
6153	SUB-TOTAL CAMP PROGRAM	\$ 53,788	\$ 74,384	\$ 5,400	\$ -
YOUTH T-BALL PROGRAM (6154)					
100-50-6154-523851	CONTRACT LABOR - RECREATION	\$ 1,473	\$ 2,900	\$ 1,450	\$ 2,900
100-50-6154-531118	SUPPLIES - RECREATION	\$ 7,490	\$ 8,000	\$ 8,000	\$ 8,000
6154	SUB-TOTAL YOUTH T-BALL PROGRAM	\$ 8,962	\$ 10,900	\$ 9,450	\$ 10,900
ADULT SOFTBALL PROGRAM (6157)					
100-50-6157-523851	CONTRACT LABOR - RECREATION	\$ 21,885	\$ 30,000	\$ 20,000	\$ 30,000
100-50-6157-531118	SUPPLIES - RECREATION	\$ 1,221	\$ 2,000	\$ 2,000	\$ 2,000
6157	SUB-TOTAL ADULT SOFTBALL PROGRAM	\$ 23,106	\$ 32,000	\$ 22,000	\$ 32,000
6150	Park Programs	\$ 91,145	\$ 127,284	\$ 41,850	\$ 47,900

Detail Worksheet
PARKS PROGRAMS (6151, 6153, 6154, 6157)
FY2021 PROPOSED BUDGET

Account Number	Account Name	2021 PROPOSED
PURCHASED/CONTRACTED SERVICES WORKSHEET		
523851	Contract Labor - Recreation	\$34,900
	*Adult Softball Officials = \$30,000	
	*Youth Baseball Officials = \$2,900	
	*Contracted Instructors - 80% split = \$2,000	
523920	Recreation Field Trips	\$0
	*Camp Chamblee Field Trips	
	*Bus Service - Transportation	
SUPPLIES		
531118	Supplies - Recreation	\$20,500
	*Adult Softball - Balls, Trophies = \$2,000	
	*Youth Baseball - Uniforms, Balls, Trophies, Equip. = \$8,000	
	*Contracted Instructors - Yoga, Kung Fu, Balance Bike, Etc. = \$3,000	
	*Camp Chamblee = \$7,500	
Capital Outlays		
	TOTAL	\$77,800

Department 91 – Other Financing Uses

Mission	N/A
Primary Responsibilities	Other financing Uses is used to show transfers to other agencies or interfund transfers to the General Operating Fund. Regulated transfers to special revenue or enterprise funds such as E-911 and Sanitation are to ensure proper funding of those funds when specified revenue collection is not sufficient and must be subsidized through the general fund. Payment to other agencies reflects the general fund payment for the debt service on the public safety facility financed through the City of Chamblee Urban Redevelopment Agency (URA). The city is responsible for all URA debt service payments.
Core Objectives	<ol style="list-style-type: none"> 1. Promote transparency and improve access to information 2. Provide effective stewardship of city resources and maintain compliance with regulations
Advisory Board	None

**GENERAL FUND
91 - OTHER FINANCING USES
FISCAL YEAR 2021 PROPOSED BUDGET**

CODE	ACCOUNT NAME	2018				
		ACTUAL	2019 BUDGET	2020 BUDGET	2020 REVISED	2021 PROPOSED
100-91-9100-572001	PAYMENTS TO OTHER AGENCIES	\$ -	\$ -	\$ 1,124,866	\$ 1,124,866	\$ 1,251,150
100-91-9215-611215	TRANSFER TO E-911 FUND	\$ 582,969	\$ 804,951	\$ 640,363	\$ 640,363	\$ 630,262
100-91-9100-611275	TRANSFER TO HOTEL/MOTEL FUND	\$ 89,479	\$ 256,593	\$ 752,788	\$ -	\$ -
100-91-9540-611540	TRANSFER TO SOLID WASTE FUND	\$ 200,988	\$ 173,305	\$ 338,997	\$ 338,997	\$ 739,339
91 Other Financing Uses		\$ 873,436	\$ 2,094,849	\$ 2,857,013	\$ 2,104,225	\$ 2,620,752

SPECIAL REVENUES FUND



2021 Special Revenue Funds

	<u>Proposed</u>	
A) Current Services Adjustments		
1. Confiscated Assets: No project identified	50,000	
2. E-911: To cover operating expenses	1,105,062	
- Revenue		(425,000)
- Transfer from General Fund		(630,262)
- Transfer from Technology Fund		(49,800)
3. Renaissance: formerly the Main Street Fund,		
- design for MARTA plaza & mobility hub (carryover)	40,000	
- Downtown art initiative	72,577	
- Fund Balance (This will close the account)		(112,577)
4. Multiple Grants:		
CDGB Grant	40,000	
Dresden Park Stream Restoration 319 Grant	430,000	
<i>This is the total cost, but we expect it to be paid over two years.</i>		
DOJ Coronavirus Relief Emergency Grant	16,000	
<i>Reimbursable for efforts related to COVID-19 response</i>		
TIP Grant for Rail Trail Expansion	660,000	
- DOJ Grant		(16,000)
- TIP Grant		(528,000)
- 319 Grant		(215,000)
- Transfer from SPLOST (CDBG and TIP Match)		(172,000)
- Transfer from Storm Water Fund		(215,000)
5. Hotel/Motel:		
- Payment to Discover DeKalb	350,000	
- Transfer to General Fund	300,000	
- Revenue		(800,000)
6. Rental Vehicle:		
- PD Building Debt Service (transfer to General Fund)	359,626	
- Revenue		(120,000)
- Fund Balance		(239,626)
7. Technology Fees: funds the software for Records & Patrol		
- Transfer to General Fund	116,930	
- Transfer to E-911	49,800	
- Revenue		(166,730)
8. Tree Fund:		
- Residential Front Yard Tree Program: \$250 grant per specimen tree planted (funding for 40)	10,000	
- Revenue		(10,000)
9. Traffic Calming	0	
10. H.O.S.T.:		
- Transfer to SPLOST		
<i>Peachtree Road Bridge funded out of SPLOST</i>		
- Fund Balance (This will close the account)	394,000	(394,000)
11. Capital Projects for Public Roads: LMIG		
- Paving Project (transfer to SPLOST for match)	900,000	
- Fund Balance		(668,352)
- Revenue		(231,648)
12. SPLOST		
- Peachtree Road Streetscape & Railtrail Segment 1	1,181,821	
- Paving Project (includes LMIG transfer)	3,000,000	
- Peachtree Road Bridge	394,000	
- Rail Trail 4,5,6 & Pierce Drive	2,482,000	
<i>Total project cost is estimated at \$2,526,000</i>		
- Traffic Pattern Improvements	150,000	
- Transfer to Multiple Grants(CDBG and TIP Match)	172,000	
- Transfer from H.O.S.T.		(394,000)
- Transfer from Capital Projects Fund		(900,000)
- Fund Balance		(2,085,821)
- Revenue		(4,000,000)
Total Special Revenue	12,273,816	

SPECIAL REVENUE								
EXPENDITURES								
	Personnel Service	Purchased/Contracted Services	Supplies	Capital Outlay	Other Costs	Debt Service	Other Financing Uses	Department Total
Confiscated Assets	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
E-911	\$ 996,362	\$ 93,800	\$ 8,900	\$ 6,000	\$ -	\$ -	\$ -	\$ 1,105,062
Renaissance	\$ -	\$ 40,000	\$ -	\$ 72,577	\$ -	\$ -	\$ -	\$ 112,577
Multipal Grants	\$ -	\$ 16,000	\$ -	\$ 1,130,000	\$ -	\$ -	\$ -	\$ 1,146,000
Hotel/Motel	\$ -	\$ -	\$ -	\$ -	\$ 350,000	\$ -	\$ 300,000	\$ 650,000
Rental Motor Vehicle	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 359,626	\$ 359,626
Technology Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 166,730	\$ 166,730
Tree Fund	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ 10,000
Traffic Calming Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
S.P.L.O.S.T	\$ -	\$ -	\$ -	\$ 7,379,821	\$ -	\$ -	\$ -	\$ 7,379,821
H.O.S.T.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 394,000	\$ 394,000
Capital Projects for Public Roads	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 900,000	\$ 900,000
Total	\$ 996,362	\$ 149,800	\$ 58,900	\$ 8,598,398	\$ 350,000	\$ -	\$ 2,120,356	\$ 12,273,816

REVENUES								
Taxes	Licenses & Permits	Charges for Services	Fines & Forfeitures	Investment Income	Intergovernmental Revenue	Other Financing Sources	Misc.	Total
\$ 4,920,000	\$ -	\$ 425,000	\$ 120,000	\$ -	\$ 990,648	\$ 5,968,168		\$ 12,423,816

Budget Surplus/(Deficit) \$150,000

STATE CONFISCATED ASSETS SPECIAL REVENUE FUND					
FISCAL YEAR 2021					
PROPOSED BUDGET					
CODE	ACCOUNT NAME	2018 ACTUAL	2019 BUDGET	2020 BUDGET	2021 PROPOSED
521150	BANK CHARGES	\$0	\$0	\$0	\$0
TOTAL PURCHASED / CONTRACTED SERVICES		\$0	\$0	\$0	\$0
531100	GENERAL SUPPLIES AND MATERIALS	\$23,154	\$50,000	\$25,000	\$25,000
TOTAL SUPPLIES		\$23,154	\$50,000	\$25,000	\$25,000
542401	COMPUTER EQUIPMENT	\$0	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY		\$0	\$0	\$0	\$0
State Confiscated Assets		\$23,154	\$50,000	\$25,000	\$25,000

FEDERAL CONFISCATED ASSETS SPECIAL REVENUE FUND					
FISCAL YEAR 2021					
PROPOSED BUDGET					
CODE	ACCOUNT NAME	2018 ACTUAL	2019 BUDGET	2020 BUDGET	2021 PROPOSED
531100	GENERAL SUPPLIES AND MATERIALS	\$5,059	\$50,000	\$25,000	\$25,000
TOTAL SUPPLIES		\$5,059	\$50,000	\$25,000	\$25,000
541400	INFRASTRUCTURE IMPROVEMENTS	\$0	\$0	\$0	\$0
TOTAL CAPITAL OUTLAYS		\$0	\$0	\$0	\$0
Federal Confiscated Assets		\$5,059	\$50,000	\$25,000	\$25,000

STATE CONFISCATED ASSETS SPECIAL REVENUE FUND					
FISCAL YEAR 2021					
PROPOSED REVENUE BUDGET					
CODE	ACCOUNT NAME	2018 ACTUAL REVENUES	2019 ACTUAL REVENUES	2020 APPROVED	2021 ESTIMATED REVENUE
351300	CONFISCATIONS	\$11,711	\$50,000	\$25,000	\$25,000
TOTAL FINES & FORFEITURES		\$11,711	\$50,000	\$25,000	\$25,000
State Confiscated Assets		\$11,711	\$50,000	\$25,000	\$25,000

FEDERAL CONFISCATED ASSETS SPECIAL REVENUE FUND					
FISCAL YEAR 2021					
PROPOSED REVENUE BUDGET					
CODE	ACCOUNT NAME	2018 ACTUAL REVENUES	2019 BUDGET APPROVED	2020 REVENUE ESTIMATE	2021 ESTIMATED REVENUE
351300	CONFISCATIONS	\$0	\$50,000	\$25,000	\$25,000
TOTAL FINES & FORFEITURES		\$0	\$50,000	\$25,000	\$25,000
Federal Confiscated Assets		\$0	\$50,000	\$25,000	\$25,000

EMERGENCY 9-1-1 SPECIAL REVENUE FUND

FUND 215

FISCAL YEAR 2021 PROPOSED BUDGET

CODE	Account Name	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 PROPOSED
PERSONAL SERVICES & EMPLOYEE BENEFITS					
215-20-3800-510000	SALARIES/WAGES & EMPLOYEE BENEFITS	\$ 790,889	\$ 785,678	\$ 996,362	\$ 996,362
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS		\$ 790,889	\$ 785,678	\$ 996,363	\$ 996,362
PURCHASED / CONTRACTED SERVICES					
215-20-3800-521310	SOFTWARE MAINTENANCE	\$ 4,130	\$ 32,744	\$ 37,800	\$ 49,800
215-20-3800-521315	LANGUAGE LINE	\$ 11,397	\$ 13,738	\$ 15,000	\$ 18,000
215-20-3800-522230	MAINTENANCE - TECHNOLOGY	\$ 16,956	\$ -	\$ -	\$ -
215-20-3800-523215	911 TELEPHONE SERVICE CHARGES	\$ 15,172	\$ 12,103	\$ 40,000	\$ 18,500
215-20-3800-523700	EDUCATION AND TRAINING	\$ 6,608	\$ 8,204	\$ 7,500	\$ 7,500
TOTAL PURCHASED / CONTRACTED SERVICES		\$ 54,263	\$ 66,788	\$ 100,300	\$ 93,800
SUPPLIES					
215-20-3800-531107	SUPPLIES - COMMUNICATION	\$ 1,270	\$ 697	\$ 2,000	\$ 2,000
215-20-3800-531120	UNIFORMS	\$ 4,410	\$ 3,422	\$ 7,500	\$ 6,900
TOTAL SUPPLIES		\$ 5,680	\$ 4,119	\$ 9,500	\$ 8,900
CAPITAL OUTLAY					
215-20-3800-542400	COMPUTERS	\$ 1,574	\$ 1,763	\$ 6,500	\$ 3,500
215-20-3800-542401	COMPUTER EQUIPMENT	\$ 2,418	\$ 2,296	\$ 2,500	\$ 2,500
215-20-3800-542402	COMPUTER SOFTWARE	\$ 398	\$ 143,738	\$ -	\$ -
215-20-3800-543200	FURNITURE AND FIXTURES	\$ 45,950	\$ 48,130	\$ -	\$ -
TOTAL CAPITAL OUTLAY		\$ 50,340	\$ 195,927	\$ 9,000	\$ 6,000
3800	EMERGENCY 911 TELEPHONE FUND	\$ 901,172	\$ 1,052,513	\$ 1,115,163	\$ 1,105,062

**EMERGENCY 9-1-1 SPECIAL REVENUE FUND
FUND 215
FISCAL YEAR 2021 REVENUE**

CODE	ACCOUNT NAME	2018 ACTUAL REVENUES	2019 ACTUAL REVENUES	2020 BUDGET APPROVED	2021 ESTIMATED REVENUES
342510	911 CHARGES	\$149,097	\$407,631	\$335,000	\$323,000
342520	WIRELESS 911 CHARGES	\$347,874	\$139,511	\$102,000	\$102,000
CHARGES FOR SERVICES		\$496,971	\$547,142	\$437,000	\$425,000
391210	TRANSFER FROM GENERAL FUND	\$133,679	\$268,317	\$640,363	\$630,262
391230	TRANSFER FROM TECHNOLOGY FUND	\$453,420	\$32,744	\$37,800	\$49,800
OTHER FINANCING SOURCES		\$587,099	\$301,061	\$678,163	\$680,062
EMERGENCY 911 TELEPHONE FUND REVENUES		\$1,084,070	\$848,203	\$1,115,163	\$1,105,062

Detail Worksheet
Fund 215 - E-911
FY2021 PROPOSED BUDGET

Account Number	Account Name	2021 PROPOSED
PURCHASED/CONTRACTED SERVICES WORKSHEET		
215-20-3800-521310	SOFTWARE MAINTENANCE Criminet, Voiceprint, ProQa	\$49,800
215-20-3800-521315	LANGUAGE LINE Interpretation for 911 for non- English speaking callers	\$18,000
215-20-3800-522230	MAINTENANCE - TECHNOLOGY	\$0
215-20-3800-523215	911 TELEPHONE SERVICE CHARGES AT&T, Verizon, etc.	\$18,500
215-20-3800-523700	EDUCATION AND TRAINING TAC Conference (GCIC), Communication Classes	\$7,500
TOTAL		\$93,800

**RENAISSANCE FUND
FUND 240
FISCAL YEAR 2021 PROPOSED BUDGET**

CODE	ACCOUNT NAME	2019			2021	
		2018	ACTUAL	BUDGET	2020 REQUEST	BUDGET APPROVED
PURCHASED / CONTRACTED SERVICES						
521201	PROFESSIONAL SERVICES	\$	-	\$ -	\$ 50,000	\$ 40,000
521241	PLANNING SERVICES - CONTRACT	\$	188,238	\$ -	\$ -	\$ -
522200	REPAIRS & MAINTENANCE	\$	-	\$ -	\$ -	\$ -
523250	POSTAGE	\$	-	\$ -	\$ -	\$ -
523300	ADVERTISING	\$	-	\$ -	\$ -	\$ -
523600	DUES AND FEES	\$	-	\$ -	\$ -	\$ -
523950	MISCELLANEOUS EXPENSES	\$	-	\$ -	\$ -	\$ -
TOTAL PURCHASED / CONTRACTED SERVICES		\$	188,238	\$ -	\$ 50,000	\$ 40,000
SUPPLIES						
531270	GASOLINE	\$	-	\$ -	\$ -	\$ -
531300	FOOD	\$	-	\$ -	\$ -	\$ -
531401	BOOKS AND PERIODICALS	\$	-	\$ -	\$ -	\$ -
TOTAL SUPPLIES		\$	-	\$ -	\$ -	\$ -
CAPITAL OUTLAY						
541200	SITE IMPROVEMENTS	\$	5,430	\$ -	\$ 150,000	\$ 72,577
542500	OTHER EQUIPMENT	\$	-	\$ -	\$ -	\$ -
TOTAL CAPITAL OUTLAY		\$	5,430	\$ -	\$ 150,000	\$ 72,577
7550	ECONOMIC DEVELOPMENT	\$	193,668	\$ -	\$ 200,000	\$ 112,577

**RENAISSANCE FUND
FUND 240
FISCAL YEAR 2021 REVENUE**

CODE	ACCOUNT NAME	2018 ACTUAL REVENUES	2019 ACTUAL REVENUES	2020 BUDGET APPROVED	2021 REVENUE ESTIMATE
321100	ALCOHOLIC BEVERAGE LICENSES	\$150,000	\$0	\$0	\$0
TOTAL LICENSES & PERMITS		\$150,000	\$0	\$0	\$0
341922	ADVERTISING FEES - COUPON BOOK	\$0	\$0	\$0	\$0
TOTAL CHARGES FOR SERVICES		\$0	\$0	\$0	\$0
391240	TRANSFER FROM GENERAL FUND	\$0	\$0	\$0	\$0
	BUDGETED FUND BALANCE	\$0	\$0	\$200,000	\$112,577
TOTAL OTHER FINANCING SOURCES		\$0	\$0	\$200,000	\$112,577
RENAISSANCE FUND REVENUES		\$150,000	\$0	\$200,000	\$112,577

MULTIPLE GRANTS SPECIAL REVENUE FUND				
FUND 250				
FISCAL YEAR 2021 PROPOSED BUDGET				
ACCOUNT NAME	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 PROPOSED
521241 PLANNING SERVICES	\$ 201,752	\$ 400,000	\$ -	\$ -
521243 BUFORD HIGHWAY LCI	\$ -	\$ -	\$ -	\$ -
521244 CHAMBLEE RAIL TRAIL STUDY	\$ -	\$ -	\$ -	\$ -
521310 SOFTWARE MAINTENANCE	\$ -	\$ -	\$ -	\$ 16,000
TOTAL PURCHASED / CONTRACTED SERVICES	\$ 201,752	\$ 400,000	\$ -	\$ 16,000
541201 SITE IMPROVEMENTS - CDBG GRANT	\$ 59,014	\$ -	\$ -	\$ 40,000
541200 SITE IMPROVEMENTS	\$ -	\$ 750,000	\$ 800,000	\$ 1,090,000
541202 CHAMBLEE DUNWOODY STREETScape	\$ 76,131	\$ -	\$ -	\$ -
541203 SITE IMPROVEMENTS - TE GRANT	\$ -	\$ -	\$ -	\$ -
SITE IMPROVEMENTS-PARKS	\$ 320,000	\$ -	\$ -	\$ -
541433 CURBING, PAVING, SIDEWALKS	\$ 59,248	\$ -	\$ -	\$ -
TOTAL CAPITAL OUTLAY	\$ 514,393	\$ 750,000	\$ 800,000	\$ 1,130,000
MULTIPLE GRANT FUNDS	\$ 716,145	\$ 1,150,000	\$ 800,000	\$ 1,146,000

MULTIPLE GRANTS SPECIAL REVENUE FUND				
FUND 250				
FISCAL YEAR 2021 PROPOSED REVENUE				
ACCOUNT NAME	2018 ACTUAL REVENUES	2019 ACTUAL REVENUES	2020 BUDGET APPROVED	2021 REVENUE ESTIMATE
334151 GRANTS-ARC	\$ 24,235	\$ 290,000	\$ -	\$ -
334352 CHAMBLEE DUNWOOD STREETScape	\$ -	\$ -	\$ -	\$ -
334353 TE GRANT	\$ -	\$ -	\$ -	\$ -
334354 CHAMBLEE RAIL TRAIL STUDY	\$ -	\$ -	\$ -	\$ -
334355 PEACHTREE BLVD SIDEWALK GRANT	\$ 191,014	\$ -	\$ -	\$ -
319 GRANT	\$ -	\$ -	\$ 400,000	\$ 215,000
BJA FY20 CORONAVIRUS EMERGENCY PROGRAM	\$ -	\$ -	\$ -	\$ 16,000
TIP GRANT	\$ -	\$ -	\$ -	\$ 528,000
TOTAL INTERGOVERNMENTAL REVENUE	\$ 215,249	\$ 290,000	\$ 400,000	\$ 759,000
391210 TRANSFER FROM GENERAL FUND	\$ 167,923	\$ -	\$ -	\$ -
391320 TRANSFER FROM SPLOST FUND	\$ 20,759	\$ -	\$ -	\$ 172,000
391280 TRANSFER FROM RENTAL MOTOR VEHICLE	\$ 1,812	\$ -	\$ -	\$ -
TRANSFER FROM STORMWATER FUND	\$ -	\$ -	\$ 400,000	\$ 215,000
TOTAL OTHER FINANCING SOURCES	\$ 190,493	\$ -	\$ 400,000	\$ 387,000
250 TOTAL MULTIPLE GRANT FUNDS	\$ 405,742	\$ 290,000	\$ 800,000	\$ 1,146,000

HOTEL-MOTEL SPECIAL REVENUE FUND FUND 275 FISCAL YEAR 2021 PROPOSED BUDGET					
ACCOUNT NAME	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 PROPOSED	
275-40-7540-572001 PAYMENTS TO OTHER AGENCIES	\$ 546,369	\$ 630,762	\$ 218,750	\$ 350,000	
TOTAL OTHER COSTS	\$ 546,369	\$ 630,762	\$ 218,750	\$ 350,000	
275-50-6120-581301 DEBT-PRINCIPLE	\$ 404,749	\$ 274,651	\$ -	\$ -	
275-50-6120-582301 DEBT-INTEREST	\$ 97,283	\$ 60,038	\$ -	\$ -	
TOTAL DEBT SERVICE	\$ 502,033	\$ 334,688	\$ -	\$ -	
275-91-9275-611100 TRANSFER TO GENERAL FUND	\$ 468,316	\$ 544,367	\$ 344,500	\$ 300,000	
TOTAL OTHER FINANCING USES	\$ 468,316	\$ 544,367	\$ 344,500	\$ 300,000	
HOTEL-MOTEL TAX FUND	\$ 1,516,718	\$ 1,509,818	\$ 563,250	\$ 650,000	

HOTEL-MOTEL SPECIAL REVENUE FUND FUND 275 FISCAL YEAR 2021 PROPOSED REVENUE					
CODE	ACCOUNT NAME	2018 ACTUAL REVENUES	2019 ACTUAL REVENUES	2020 BUDGET APPROVED	2020 REVISED REVENUE
314100	HOTEL/MOTEL	\$ 1,248,844	\$ 1,529,560	\$ 500,000	\$ 800,000
TOTAL TAXES		\$ 1,248,844	\$ 1,529,560	\$ 500,000	\$ 800,000
391240	TRANSFER FROM GENERAL FUND	\$ 89,479	\$ 128,297	\$ -	\$ -
391280	TRANSFER FROM RENTAL MOTOR VEHICLE	\$ -	\$ -	\$ 157,000	\$ -
	BUGETED FUND BALANCE	\$ -	\$ -	\$ 100,000	\$ -
TOTAL OTHER FINANCING SOURCES		\$ -	\$ 128,297	\$ 257,000	\$ -
HOTEL-MOTEL FUND		\$ 1,248,844	\$ 1,657,856	\$ 757,000	\$ 800,000

**RENTAL VEHICLE EXCISE TAX SPECIAL REVENUE FUND
FUND 280
FISCAL YEAR 2021 PROPOSED BUDGET**

Code	ACCOUNT NAME	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 PROPOSED
541300	BUILDINGS	\$ 295,449	\$ 28,262	\$ -	\$ -
CAPITAL OUTLAY		\$ 295,449	\$ 28,262	\$ -	\$ -
581310	DEBT SERVICE PD - PRINCIPAL	\$ -	\$ -	\$ -	\$ -
582310	DEBT SERVICE PD - INTEREST	\$ -	\$ -	\$ -	\$ -
DEBT SERVICE		\$ -	\$ -	\$ -	\$ -
611100	TRANSFER TO GENERAL FUND	\$ -	\$ -	\$ -	\$ 359,626
611250	TRANSFER TO MULTIPLE GRANTS FUND	\$ 1,812	\$ -	\$ -	\$ -
611275	TRANSFER TO HOTEL/MOTEL TAX FUND	\$ -	\$ -	\$ 157,000	\$ -
OTHER FINANCING USES		\$ 1,812	\$ -	\$ 157,000	\$ 359,626
RENTAL VEHICLE EXCISE TAX FUND		\$ 297,261	\$ 28,262	\$ 157,000	\$ 359,626

**RENTAL VEHICLE EXCISE TAX SPECIAL REVENUE FUND
FUND 280
FISCAL YEAR 2021 ESTIMATED REVENUE**

CODE	ACCOUNT NAME	2018 ACTUAL REVENUES	2019 ACTUAL REVENUES	2020 BUDGET APPROVED	2021 REVENUE ESTIMATE
314400	RENTAL MOTOR VEHICLE EXCISE TAX	\$ 193,498	\$ 178,595	\$ 100,000	\$ 120,000
TAXES		\$ 193,498	\$ 178,595	\$ 100,000	\$ 120,000
391210	TRANSFER FROM GENERAL FUND	\$ -	\$ -	\$ -	\$ -
	BUDGETED FUND BALANCE	\$ -	\$ -	\$ 57,000	\$ 239,626
OTHER FINANCING SOURCES		\$ -	\$ -	\$ 57,000	\$ 239,626
RENTAL VEHICLE EXCISE TAX FUND		\$ 193,498	\$ 178,595	\$ 157,000	\$ 359,626

POLICE TECHNOLOGY SPECIAL REVENUE FUND

FUND 285

FISCAL YEAR 2021 PROPOSED BUDGET

CODE	ACCOUNT NAME	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 PROPOSED
611100	TRANSFER TO GENERAL FUND	\$93,543	\$278,920	\$304,500	\$116,930
611215	TRANSFER TO E-911 FUND	\$4,130	\$32,744	\$37,800	\$49,800
OTHER FINANCING USES		\$97,673	\$311,664	\$342,300	\$166,730
TOTAL POLICE TECHNOLOGY FUND		\$97,673	\$311,664	\$342,300	\$166,730

**POLICE TECHNOLOGY SPECIAL REVENUE FUND
FUND 285
FISCAL YEAR 2021 PROPOSED REVENUE**

CODE	ACCOUNT NAME	2018 ACTUAL REVENUES	2019 ACTUAL REVENUES	2020 BUDGET APPROVED	2021 REVENUE ESTIMATE
351410	TECHNOLOGY FEES	\$130,775.55	\$77,377	\$73,500	\$70,000
FINES & FORFEITURES		\$130,776	\$77,377	\$73,500	\$70,000
	BUDGETED FUND BALANCE	\$0	\$0	\$268,800	\$96,730
OTHER FINANCING SOURCES		\$0	\$0	\$268,800	\$96,730
TOTAL POLICE TECHNOLOGY FUND		\$130,776	\$77,377	\$342,300	\$166,730

TREE SPECIAL REVENUE FUND FUND 286 FISCAL YEAR 2021 PROPOSED EXPENDITURE						
CODE	ACCOUNT NAME	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 PROPOSED	
541205	SITE IMPROVEMENTS	\$ -	\$ 10,000	\$ 10,000	\$	10,000
CAPITAL OUTLAY		\$ -	\$ 10,000	\$ 10,000	\$	10,000
TREE FUND		\$ -	\$ 10,000	\$ 10,000	\$	10,000

TREE SPECIAL REVENUE FUND FUND 286 FISCAL YEAR 2021 REVENUE ESTIMATE						
CODE	ACCOUNT NAME	2018 ACTUAL REVENUES	2019 ACTUAL REVENUES	2020 BUDGET APPROVED	2021 REVENUE ESTIMATE	
371100	TREE FUND DONATIONS	\$ 18,727	\$ -	\$ -	\$	-
MISCELLANEOUS REVENUE		\$ 18,727	\$ -	\$ -	\$	-
BUGETED FUND BALANCE		\$ -	\$ -	\$ 10,000	\$	10,000
OTHER FINANCING SOURCES		\$ -	\$ -	\$ 10,000	\$	10,000
TREE FUND		\$ 18,727	\$ -	\$ 10,000	\$	10,000

**TRAFFIC CALMING SPECIAL REVENUE FUND
FUND 287
FISCAL YEAR 2021 PROPOSED BUDGET**

CODE	ACCOUNT NAME	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 PROPOSED
541400	INFRASTRUCTURE IMPROVEMENTS	\$ -	\$ -	\$ 4,800	\$ -
CAPITAL OUTLAY		\$ -	\$ -	\$ 4,800	\$ -
TRAFFIC CALMING FUND		\$ -	\$ -	\$ 4,800	\$ -

**TRAFFIC CALMING SPECIAL REVENUE FUND
FUND 287
FISCAL YEAR 2021 REVENUE ESTIMATE**

CODE	ACCOUNT NAME	2018 ACTUAL REVENUES	2019 ACTUAL REVENUES	2020 BUDGET APPROVED	2021 REVENUE ESTIMATE
343101	SPEED HUMP FEES	\$ 4,812	\$ 4,800	\$ 4,800	\$ -
CHARGES FOR SERVICES		\$ 4,812	\$ 4,800	\$ 4,800	\$ -
TRAFFIC CALMING FUND		\$ 4,812	\$ 4,800	\$ 4,800	\$ -

SPECIAL PURPOSE LOCAL OPTION SALES TAX SPECIAL REVENUE FUND					
FUND 320					
FISCAL YEAR 2021 PROPOSED BUDGET					
CODE	ACCOUNT NAME	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 PROPOSED
521245	PLANNING SERVICE	\$ -	\$ 255,000	\$ -	\$ -
521335	ROAD PAVING SERVICES	\$ -	\$ 600,000	\$ -	\$ -
PURCHASED/CONTRACTED SERVICES		\$ -	\$ 855,000	\$ -	\$ -
541400	INFRASTRUCTURE IMPROVEMENTS	\$ 619,638	\$ 4,066,000	\$ 7,948,500	\$ 7,207,821
541433	CURBING, PAVING, SIDEWALKS	\$ -	\$ -	\$ -	\$ -
CAPITAL OUTLAY		\$ 619,638	\$ 4,066,000	\$ 7,948,500	\$ 7,207,821
611335	TRANSFER TO CAPITAL PROJECTS FOR PUBLIC ROADS	\$ -	\$ 124,002	\$ -	\$ -
611250	TRANSFER TO MULTIPLE GRANTS FUND	\$ -	\$ -	\$ -	\$ 172,000
OTHER FINANCING USES		\$ -	\$ 124,002	\$ -	\$ 172,000
SPECIAL PURPOSE LOCAL OPTION SALES TAX FUND		\$ 619,638	\$ 5,045,002	\$ 7,948,500	\$ 7,379,821

SPECIAL PURPOSE LOCAL OPTION SALES TAX SPECIAL REVENUE FUND					
FUND 320					
FISCAL YEAR 2021 ESTIMATED REVENUE					
CODE	ACCOUNT NAME	2018 ACTUAL REVENUES	2019 ACTUAL REVENUES	2020 BUDGET APPROVED	2021 REVENUE ESTIMATE
313200	SPLOST	\$ 2,958,769	\$ 3,600,000	\$ 3,322,293	\$ 4,000,000
TAXES		\$ 2,958,769	\$ 3,600,000	\$ 3,322,293	\$ 4,000,000
	TRANSFER FROM CAPITAL PROJECTS FOR PUBLIC ROADS	\$ -	\$ -	\$ 745,670	\$ 900,000
	TRANSFER FROM HOMESTEAD OPTION SALES TAX FUND	\$ -	\$ -	\$ -	\$ 394,000
	BUDGETED FUND BALANCE	\$ -	\$ -	\$ 3,880,537	\$ 2,085,821
OTHER FINANCING SOURCES		\$ -	\$ -	\$ 4,626,207	\$ 3,379,821
SPECIAL PURPOSE LOCAL OPTION SALES TAX FUND		\$ 2,958,769	\$ 3,600,000	\$ 7,948,500	\$ 7,379,821

HOMESTEAD OPTION SALES TAX SPECIAL REVENUE FUND				
FUND 330				
FISCAL YEAR 2021 PROPOSED BUDGET				
ACCOUNT NAME	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 PROPOSED
521245 PLANNING SERVICES	\$ 182,587	\$ 108,153	\$ -	\$ -
521335 ROAD PAVING SERVICES	\$ 4,105	\$ -	\$ -	\$ -
PURCHASED/CONTRACTED SERVICES	\$ 186,692	\$ 108,153	\$ -	\$ -
541100 SITES	\$ 149,000	\$ -	\$ -	\$ -
541300 BUILDINGS	\$ 157,941	\$ -	\$ -	\$ -
541400 INFRASTRUCTURE IMPROVEMENTS	\$ 569,247	\$ 355,772	\$ 500,000	\$ -
541433 CURBING, PAVING, SIDEWALKS	\$ -	\$ -	\$ -	\$ -
CAPITAL OUTLAY	\$ 876,188	\$ 355,772	\$ 500,000	\$ -
611250 TRANSFER TO MULTIPLE GRANTS FUND	\$ 20,759	\$ -	\$ -	\$ -
TRANSFER TO SPLOST FUND	\$ -	\$ -	\$ -	\$ 394,000
OTHER FINANCING USES	\$ 20,759	\$ -	\$ -	\$ 394,000
HOMESTEAD OPTION SALES TAX FUND	\$ 1,083,639	\$ 463,925	\$ 500,000	\$ 394,000

HOMESTEAD OPTION SALES TAX SPECIAL REVENUE FUND					
FUND 330					
FISCAL YEAR 2021 PROPOSED REVENUE					
CODE	ACCOUNT NAME	2018 ACTUAL REVENUES	2019 ACTUAL REVENUES	2020 BUDGET APPROVED	2021 REVENUE ESTIMATE
313300	HOMESTEAD OPTION SALES TAX	\$ 313,285	\$ -	\$ -	\$ -
TOTAL TAXES		\$ 313,285	\$ -	\$ -	\$ -
391100	TRANSFER FROM GENERAL FUND	\$ -	\$ -	\$ -	\$ -
	BUDGETED FUND BALANCE	\$ -	\$ -	\$ 500,000	\$ 394,000
TOTAL OTHER FINANCING SOURCES		\$ -	\$ -	\$ 500,000	\$ 394,000
HOMESTEAD OPTION SALES TAX FUND		\$ 313,285	\$ -	\$ 500,000	\$ 394,000

CAPITAL PROJECTS FOR PUBLIC ROADS SPECIAL REVENUE FUND

FUND 335

FISCAL YEAR 2021 PROPOSED BUDGET

Code	ACCOUNT NAME	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 PROPOSED
541206	LMIG PROJECTS	\$ 11,501	\$ 655,696	\$ -	\$ -
TOTAL CAPITAL OUTLAYS		\$ 11,501	\$ 655,696	\$ -	\$ -
611100	TRANSFER TO GENERAL FUND	\$ -	\$ -	\$ -	\$ -
	TRANSFER TO SPLOST	\$ -	\$ -	\$ 745,670	\$ 900,000
TOTAL OTHER FINANCING USES		\$ -	\$ -	\$ 745,670	\$ 900,000
CAPITAL PROJECTS FOR PUBLIC ROADS		\$ 11,501	\$ 655,696	\$ 745,670	\$ 900,000

CAPITAL PROJECTS FOR PUBLIC ROADS SPECIAL REVENUE FUND

FUND 335

FISCAL YEAR 2021 ESTIMATED REVENUE

CODE	ACCOUNT NAME	2018 ACTUAL REVENUES	2019 ACTUAL REVENUES	2020 BUDGET APPROVED	2021 REVENUE ESTIMATE
334356	LMIG GRANT	\$ -	\$ 233,518	\$ 278,829	\$ 231,648
INTERGOVERNMENTAL REVENUE		\$ -	\$ 233,518	\$ 278,829	\$ 231,648
391320	TRANSFER FROM SPLOST FUND	\$ -	\$ 100,079	\$ -	\$ -
	BUDGETED FUND BALANCE	\$ -	\$ -	\$ 466,841	\$ 668,352
OTHER FINANCING SOURCES		\$ -	\$ 100,079	\$ 466,841	\$ 668,352
CAPITAL PROJECTS FOR PUBLIC ROADS		\$ -	\$ 333,598	\$ 745,670	\$ 900,000

ENTERPRISE FUNDS



2021 Enterprise Funds

	<u>Proposed</u>
1. Stormwater Base:	3,111,671
-Decrease in Software Maintenance	(30,830)
- Increase in Personal Services to include additional overtime	5,300
-Decrease Professional Contracts	(275,000)
-Increase Repairs and Maintenance	63,225
-Decrease Repairs and Maintenance (Stormwater)	(75,200)
-Increase Rental - Equipment	43,980
- Increase Insurance and Bonds	2,720
-Increase Insurance Deductibles	7,500
- Decrease Education & Training	(3,250)
-Decrease General Supplies and Materials	(3,650)
-Increase Gasoline	2,000
-Decrease Transfer to Multiple Grants Fund	(185,000)
 2021 PROPOSED TOTAL	 2,663,466
 2. Solid Waste Base:	 1,598,600
- Decrease Insurance & Bonds	(10,000)
- Decrease Postage	(200)
-Increase Personal Services and Employee Benefits	16,691
-Increase Software Maintenance	1,225
- Decrease Gasoline	(12,140)
-Increase Repairs and Maintenance	40,000
-Increase Insurance Deductibles	9,500
-Increase Telephone	1,720
-Increase Education and Training	2,000
-Decrease Travel	(1,500)
-Decrease Recycled Tires	(1,000)
-Increase General Supplies and Materials	12,070
-Increase Other Equipment	380,000
-Decrease Capital Lease Principal	(59,367)
-Increase Landfill Charges	11,740
 2021 PROPOSED TOTAL	 1,989,339
 3. Criminal History	 492,135
-Criminal History Fund dissolved and moved into General Fund	(492,135)
TOTAL	0
Total Enterprise Fund	4,652,805

ENTERPRISE FUNDS

EXPENDITURES

	Personnel Services	Purchased/Contracted Services	Supplies	Capital Outlay	Other Costs	Debt Service	Other Financing Uses	Department Total
Stormwater	\$896,066	\$ 1,510,400	\$ 42,000	\$ -	\$ -	\$ -	\$ 215,000	\$ 2,663,466
Solid Waste	\$1,014,669	\$ 440,395	\$ 67,760	\$ 400,000	\$ -	\$ 66,516	\$ -	\$ 1,989,339
Total	\$1,910,734	\$ 1,950,795	\$ 109,760	\$ 400,000	\$ -	\$ 66,516	\$ 215,000	\$ 4,652,805

REVENUES

Taxes	Licenses & Permits	Charges for Services	Fines & Forfeitures	Investment Income	Inter- governmental Revenue	Other Financing Sources	Miscellaneous	Total
\$0	\$0	\$2,425,000	\$0	\$0	\$0	\$ 2,227,805.06	\$0	\$4,652,805

BUDGET SURPLUS/DEFICIT

\$0.00

**SOLID WASTE & RECYCLING ENTERPRISE FUND - Fund 540
FISCAL YEAR 2021 PROPOSED BUDGET**

CODE	ACCOUNT NAME	2018 ACTUAL	2019 ACTUAL	2020 REVISED	2021 PROPOSED
4510	SW&R ADMINISTRATION	\$51,148	\$50,795	\$ 50,795	\$ 40,595
4520	SW&R COLLECTION	\$1,086,580	\$1,398,862	\$ 1,320,545	\$ 1,710,004
4530	SW&R DISPOSAL	\$223,020	\$217,260	\$ 227,260	\$ 239,000
FUND 540	SOLID WASTE & RECYCLING TOTAL	\$1,360,748	\$1,666,917	\$ 1,598,600	\$ 1,989,599

Solid Waste (Administration) - 4510

CODE	ACCOUNT NAME	2018 ACTUAL	2019 ACTUAL	2020 REVISED	2021 PROPOSED
540-30-4510-523100	INSURANCE & BONDS	\$50,634	\$49,595	\$ 49,595	\$ 39,595
540-30-4510-523250	POSTAGE	\$201	\$500	\$ 500	\$ 300
TOTAL PURCHASED / CONTRACTED SERVICES		\$50,835	\$50,095	\$ 50,095	\$ 39,895
540-30-4510-531100	GENERAL SUPPLIES AND MATERIALS	\$313	\$700	\$ 700	\$ 700
TOTAL SUPPLIES		\$313	\$700	\$ 700	\$ 700
4510	SOLID WASTE & RECYCLING ADMIN	\$51,148	\$50,795	\$50,795	\$40,595

Solid Waste Fund (Collection) - 4520

CODE	ACCOUNT NAME	2018 ACTUAL	2019 ACTUAL	2020 REVISED	2021 PROPOSED
540-30-4520-510000	SALARIES/WAGES & EMPLOYEE BENEFITS	\$ 905,935	\$ 969,065	\$ 997,978	\$ 1,014,929
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS		\$ 905,935	\$ 969,065	\$ 997,978	\$ 1,014,929
540-30-4520-521310	SOFTWARE MAINTENANCE	\$ -	\$ 1,775	\$ 53,775	\$ 55,000
540-30-4520-522200	REPAIRS AND MAINTENANCE	\$ 33,511	\$ 50,000	\$ 50,000	\$ 90,000
540-30-4520-523101	INSURANCE DEDUCTIBLES	\$ 464	\$ 500	\$ 500	\$ 10,000
540-30-4520-523210	TELEPHONE	\$ 2,438	\$ 1,780	\$ 1,780	\$ 3,500
540-30-4520-523500	TRAVEL	\$ -	\$ 1,500	\$ 1,500	\$ -
540-30-4520-523600	DUES AND FEES	\$ -	\$ 500	\$ -	\$ -
540-30-4520-523700	EDUCATION AND TRAINING	\$ 699	\$ 2,500	\$ -	\$ 2,000
540-30-4520-523907	RECYCLED TIRES	\$ -	\$ 1,000	\$ 1,000	\$ -
540-30-4520-523950	MISCELLANEOUS EXPENSES	\$ 21,900	\$ -	\$ 1,000	\$ 1,000
TOTAL PURCHASED / CONTRACTED SERVICES		\$ 59,012	\$ 59,555	\$ 109,555	\$ 161,500
540-30-4520-531100	GENERAL SUPPLIES AND MATERIALS	\$ -	\$ 21,930	\$ 11,930	\$ 24,000
540-30-4520-531117	SUPPLIES - VEHICLE MAINTENANCE	\$ 12,173	\$ -	\$ -	\$ -
540-30-4520-531270	GASOLINE	\$ 68,065	\$ 58,140	\$ 52,140	\$ 40,000
540-30-4520-531610	SUPPLIES - SMALL TOOLS/EQUIP	\$ 2,813	\$ 3,060	\$ 3,060	\$ 3,060
540-30-4520-531720	UNIFORM RENTAL SERVICES	\$ 8,183	\$ -	\$ -	\$ -
TOTAL SUPPLIES		\$ 91,234	\$ 83,130	\$ 67,130	\$ 67,060
540-30-4520-542500	OTHER EQUIPMENT	\$ 12,145	\$ 51,000	\$ 20,000	\$ 400,000
TOTAL CAPITAL OUTLAY		\$ 12,145	\$ 51,000	\$ 20,000	\$ 400,000
540-30-4520-581201	DEBT CAPITAL LEASE - PRINCIPAL	\$ -	\$ 225,436	\$ 122,022	\$ 65,543
540-30-4520-582201	DEBT CAPITAL LEASE - INTEREST	\$ 18,255	\$ 10,676	\$ 3,860	\$ 972
TOTAL DEBT SERVICE		\$ 18,255	\$ 236,112	\$ 125,882	\$ 66,516
4520	TOTAL SOLID WASTE COLLECTION	\$ 1,086,580	\$ 1,398,862	\$ 1,320,545	\$ 1,710,004

Solid Waste Fund (Disposal) - 4530

CODE	ACCOUNT NAME	2018 ACTUAL	2019 ACTUAL	2020 REVISED	2021 PROPOSED
540-30-4530-523910	INCINERATOR/LANDFILL CHARGES	\$223,020	\$217,260	\$227,260	\$239,000
TOTAL PURCHASED / CONTRACTED SERVICES		\$223,020	\$217,260	\$227,260	\$239,000
4530	TOTAL SOLID WASTE DISPOSAL	\$223,020	\$217,260	\$227,260	\$239,000

SOLID WASTE ENTERPRISE FUND
Fund 540
FISCAL YEAR 2021 PROPOSED REVENUES

CODE	ACCOUNT NAME	2018 ACTUAL REVENUES	2019 ACTUAL REVENUES	2020 BUDGET APPROVED	2021 REVENUE ESTIMATE
344110	RESIDENTIAL COLLECTION CHARGES-CURRENT	\$ 1,186,932	\$ 1,202,865	\$ 1,200,000	\$ 1,200,000
344111	RESIDENTIAL COLLECTION CHARGES-PRIOR	\$ 28,857	\$ 24,430	\$ 30,000	\$ 20,000
344112	COMMERCIAL COLLECTION CHARGES	\$ 20,471	\$ 19,033	\$ 20,000	\$ 20,000
344115	GARBAGE AND TRASH SPECIAL PICKUP	\$ 9,553	\$ 9,954	\$ 8,500	\$ 10,000
344130	SALE OF RECYCLED MATERIALS	\$ 1,824	\$ 1,103	\$ 1,103	\$ -
TOTAL CHARGES FOR SERVICES		\$ 1,247,638	\$ 1,257,386	\$ 1,259,603	\$ 1,250,000
383000	REIMBURSEMENT FOR DAMAGED PROPERTY	\$ -	\$ -	\$ -	\$ -
TOTAL MISCELLANEOUS		\$ -	\$ -	\$ -	\$ -
391210	TRANSFER FROM GENERAL FUND	\$ 200,988	\$ 129,979	\$ 338,997	\$ 739,599
391235	TRANSFER FROM CRIMINAL HISTORY FUND	\$ 236,112	\$ 236,112	\$ -	\$ -
392000	SALE OF CAPITAL ASSETS	\$ -	\$ -	\$ -	\$ -
393501	PROCEEDS FROM GMA CAPITAL LEASE	\$ -	\$ -	\$ -	\$ -
TOTAL OTHER FINANCING SOURCES		\$ 437,100	\$ 366,091	\$ 338,997	\$ 739,599
SOLID WASTE & RECYCLING REVENUES		\$ 1,684,738	\$ 1,623,476	\$ 1,598,600	\$ 1,989,599

STORM WATER MANAGEMENT ENTERPRISE FUND						
FUND 505						
FISCAL YEAR 2021 REVISED BUDGET						
CODE	ACCOUNT NAME	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 PROPOSED	
4510	STORMWATER ADMINISTRATION	\$ 90,176	\$ 84,603	\$ 311,486	\$ 280,656	
4520	STORMWATER COLLECTION	\$ 969,324	\$ 1,659,867	\$ 2,777,234	\$ 2,359,859	
4530	STORMWATER DISPOSAL	\$ 15,699	\$ 22,950	\$ 22,950	\$ 22,950	
	STORMWATER TOTAL	\$ 1,075,199	\$ 1,767,420	\$ 3,111,671	\$ 2,663,466	

STORMWATER ADMINISTRATION - 4310						
FISCAL YEAR 2021 REVISED BUDGET						
CODE	Account Name	2018 ACTUAL	2019 ACTUAL	2020 REVISED	2021 PROPOSED	
PERSONAL SERVICES & EMPLOYEE BENEFITS						
505-30-4310-510000	SALARIES/WAGES & EMPLOYEE BENEFITS	\$ 90,176	\$ 79,478	\$ 275,306	\$ 275,306	
	TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS	\$ 90,176	\$ 79,478	\$ 275,306	\$ 275,306	
PURCHASED / CONTRACTED SERVICES						
505-30-4310-521310	SOFTWARE MAINTENANCE	\$ -	\$ 4,775	\$ 35,830	\$ 5,000	
505-30-4310-523700	EDUCATION AND TRAINING	\$ -	\$ 350	\$ 350	\$ 350	
	TOTAL PURCHASED / CONTRACTED SERVICES	\$ -	\$ 5,125	\$ 36,180	\$ 5,350	
4310	STORMWATER ADMINISTRATION	\$ 90,176	\$ 84,603	\$ 311,486	\$ 280,656	

**STORMWATER (COLLECTION) - 4320
FISCAL YEAR 2021 REVISED BUDGET**

CODE	ACCOUNT NAME	2018 ACTUAL	2019 ACTUAL	2020 REVISED	2021 PROPOSED
PERSONAL SERVICES & EMPLOYEE BENEFITS					
505-30-4320-51000	SALARIES/WAGES & EMPLOYEE BENEFITS	\$ 329,335	\$ 525,057	\$ 615,459	\$ 620,759
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS		\$ 329,335	\$ 525,057	\$ 615,459	\$ 620,759
PURCHASED / CONTRACTED SERVICES					
505-30-4320-521200	PROFESSIONAL CONTRACTS	\$ 233,339	\$ 275,000	\$ 875,000	\$ 600,000
505-30-4320-522200	REPAIRS AND MAINTENANCE	\$ 4,734	\$ 6,775	\$ 11,775	\$ 75,000
505-30-4320-522225	REPAIRS & MAINTENANCE-STORMWATER	\$ 129,386	\$ 775,200	\$ 775,200	\$ 700,000
505-30-4320-522321	RENTAL-EQUIPMENT	\$ -	\$ 1,020	\$ 1,020	\$ 45,000
505-30-4320-523100	INSURANCE & BONDS	\$ 15,330	\$ 15,015	\$ 42,280	\$ 45,000
505-30-4320-523101	INSURANCE DEDUCTIBLES	\$ -	\$ 2,500	\$ 2,500	\$ 10,000
505-30-4320-523210	TELEPHONE	\$ 3,926	\$ 2,500	\$ 4,000	\$ 4,000
505-30-4320-523500	TRAVEL	\$ 354	\$ 1,500	\$ 300	\$ 300
505-30-4320-523600	DUES AND FEES	\$ 874	\$ 1,530	\$ 1,300	\$ 1,300
505-30-4320-523700	EDUCATION AND TRAINING	\$ 6,174	\$ 6,120	\$ 4,750	\$ 1,500
TOTAL PURCHASED / CONTRACTED SERVICES		\$ 394,116	\$ 1,087,160	\$ 1,718,125	\$ 1,482,100
SUPPLIES					
505-30-4320-531100	GENERAL SUPPLIES AND MATERIALS	\$ 16,883	\$ 21,650	\$ 19,650	\$ 16,000
505-30-4320-531270	GASOLINE	\$ 24,218	\$ 22,000	\$ 20,000	\$ 22,000
505-30-4320-531610	SUPPLIES - SMALL TOOLS/EQUIP	\$ 4,708	\$ 4,000	\$ 4,000	\$ 4,000
505-30-4320-531720	UNIFORM RENTAL SERVICES	\$ 2,955	\$ -	\$ -	\$ -
TOTAL SUPPLIES		\$ 48,764	\$ 47,650	\$ 43,650	\$ 42,000
CAPITAL OUTLAY					
520-30-4320-542400	COMPUTERS	\$ 31	\$ -	\$ -	\$ -
520-30-4320-561000	DEPRECIATION	\$ 197,078	\$ -	\$ -	\$ -
TOTAL CAPITAL OUTLAY		\$ 197,109	\$ -	\$ -	\$ -
OTHER FINANCING USES					
505-30-4320-611250	TRANSFER TO MULTIPLE GRANTS FUND	\$ -	\$ -	\$ 400,000	\$ 215,000
TOTAL OTHER FINANCING USES		\$ -	\$ -	\$ 400,000	\$ 215,000
4320	COLLECTION	\$ 969,324	\$ 1,659,867	\$ 2,777,234	\$ 2,359,859

**SOLID WASTE DISPOSAL - 4530
FISCAL YEAR 2021 REVISED BUDGET**

CODE	Account Name	2018 ACTUAL	2019 ACTUAL	2020 REVISED	2021 PROPOSED
PURCHASED / CONTRACTED SERVICES					
505-30-4530-523910	INCINERATOR & LANDFILL CHARGES	\$ 15,699	\$ 22,950	\$ 22,950	\$ 22,950
TOTAL PURCHASED / CONTRACTED SERVICES		\$ 15,699	\$ 22,950	\$ 22,950	\$ 22,950
4530	SOLID WASTE DISPOSAL	\$ 15,699	\$ 22,950	\$ 22,950	\$ 22,950

STORMWATER MANAGEMENT ENTERPRISE FUND

Fund 505

FISCAL YEAR 2021 REVENUE ESTIMATE

CODE	ACCOUNT NAME	2018 ACTUAL REVENUES	2019 ACTUAL REVENUES	2020 BUDGET APPROVED	2021 REVENUE ESTIMATE
344260	STORM WATER UTILITY REVENUE-CURRENT YEAR	\$ 1,068,606	\$ 1,090,000	\$ 1,090,000	\$ 1,090,000
344265	STORM WATER UTILITY REVENUE-PRIOR YEARS	\$ 29,123	\$ 30,000	\$ 85,000	\$ 85,000
CHARGES FOR SERVICES		\$ 1,097,729	\$ 1,120,000	\$ 1,175,000	\$ 1,175,000
392000	SALE OF CAPITAL ASSETS	\$ -	\$ -	\$ -	\$ -
	Budgeted Fund Balance	\$ -	\$ -	\$ 1,936,671	\$ 1,488,466
OTHER FINANCING SOURCES		\$ -	\$ -	\$ 1,936,671	\$ 1,488,466
STORMWATER		\$ 1,097,729	\$ 1,120,000	\$ 3,111,671	\$ 2,663,466

CAPITAL IMPROVEMENT PLAN



City of Chamblee Capital Program Budget									
#	Name	Number	Type	Funding	Design & Engineering	ROW/Land	Construction	Total	Annual Impact
-	Peachtree Road Streetscape & Rail Trail Segment 1	PZ2018-C13	Streetscape	SPLOST	-	\$314,350	\$4,336,650	\$4,651,000	\$32,719
-	Sidewalk & Curbing		Traffic Imp	SPLOST	\$0	\$0	\$120,000	\$120,000	\$6,000
-	Paving Project		Traffic Imp	SPLOST/LMIG	\$0	\$0	\$11,000,000	\$11,000,000	\$0
8	Rail Trail Phase 4, 5 & 6 & Pierce Drive Streetscape	PZ2019-C04 & C05	Trail	SPLOST	\$40,000	\$50,000	\$2,436,600	\$2,526,600	\$13,480
7	Chamblee Dunwoody Road Diet	B-17, CS-02	Trail	SPLOST	\$100,000	\$200,000	\$1,000,000	\$1,300,000	\$50,000
12	Downtown Streetscapes (Broad St, Irvinadale Way, Ingersol Rand Dr, Plaza Way)	PZ2019-C01	Streetscape	SPLOST	\$330,000	\$240,000	\$2,700,000	\$3,270,000	\$135,000
	Hardee Avenue Sidewalks		Sidewalk	SPLOST				\$206,300	
	Johnson Ferry (\$50k) & Chamblee Dunwoody (\$100k) Safety and Traffic Improvements		Road Safety	SPLOST	\$25,000	\$10,000	\$115,000	\$150,000	
2	Rail Trail Extension Segments 7-12	B-04, 18-25	Trail	SPLOST	\$132,000	\$55,000	\$891,000	\$1,078,000	\$44,550
15	North Peachtree Rd & North Shallowford Rd Roundabout	SA-06	Road Safety	SPLOST	\$240,000	\$260,000	\$2,000,000	\$2,500,000	\$100,000
-	Peachtree Road Bridge	PZ2019-C06	Bridge	HOST	\$60,000	\$0	\$320,000	\$380,000	\$16,000
-	Dresden Stream Restoration	PR2020-1	Park	SW 50%			\$800,000	\$800,000	\$11,180
	Revenue: Grant for PR2020-1							(\$400,000)	
	Revenue: Stormwater Funds							(\$400,000)	
	Hardee Avenue Sidewalks		Sidewalks	CDBG 80%	\$23,000	\$15,300	\$168,000	\$206,300	
	Revenue: CDBG							(\$165,000)	
	Revenue: SPLOST							(\$41,300)	
2	Rail Trail Extension Segments 7-12	B-04, 18-25	Trail	TIP 80%	\$660,000	\$275,000	\$4,455,000	\$5,390,000	\$222,750
	Revenue: TIP & LCI Grants							(\$4,312,000)	
	Revenue: SPLOST							(\$1,078,000)	
-	Public Safety Building & Park	Bond Series 1	Building	GF				\$0	\$1,250,000
-	New City Hall	Bond Series 2	Building	GF				\$0	\$820,000

Five Year Program				2021 Budget Planning					
				2020	2021	2022	2023	2024	2025
	Peachtree Road Bridge		HOST		\$525,000				
	Dresden Stream Restoration		SW/319 Grant		\$430,000	\$370,000			
-	Peachtree Road Streetscape & Rail Trail Segment 1	PZ2018-C13	SPLOST	\$2,012,494	\$1,181,821				
-	Sidewalk & Curbing		SPLOST						
-	Paving Project		SPLOST	\$1,500,000	\$3,000,000	\$2,500,000	\$2,500,000		\$1,500,000
8	Rail Trail Phase 4, 5 & 6 & Pierce Drive Streetscape	PZ2019-C04 & C05	SPLOST	\$44,000	\$2,482,000				
7	Chamblee Dunwoody Road Diet	B-17, CS-02	SPLOST			\$1,300,000			
12	Downtown Streetscapes (Broad St, Irvinadale Way, Ingersol Rand Dr, Plaza Way)	PZ2019-C01	SPLOST	\$148,500		\$1,500,000	\$1,621,500		
	Hardee Avenue Sidewalks		CDBG/SPLOST		\$206,300				
	Johnson Ferry (\$50k) & Chamblee Dunwoody (\$100k) Safety and Traffic Pattern Improvements		SPLOST		\$150,000				
2	Rail Trail Extension Segments 7-12	B-04, 18-25	SPLOST		\$132,000	\$0	\$55,000	\$165,000	\$726,000
15	North Peachtree Rd & North Shallowford Rd Roundabout	SA-06	SPLOST			\$500,000	\$2,000,000		
	Revenue: LMIG			\$278,829	\$230,000	\$250,000	\$250,000	\$250,000	\$250,000
	Revenue: LMIG Balance				\$670,000				
	Revenue: HOST				\$394,000				
	Revenue: 319 Grant				\$215,000	\$185,000			
	Revenue: Stormwater Funds				\$215,000	\$185,000			
	Revenue: CDBG				\$165,000				
	Revenue: SPLOST 5 yr total			\$3,800,000	\$4,000,000	\$4,000,000	\$4,000,000	\$1,000,000	\$0

OTHER INFORMATION



City of Chamblee Fiscal Year 2021 Proposed Budget

Job Classifications and Pay Ranges

Recommended Class Title	Proposed Grade	Proposed Minimum	Proposed Midpoint	Proposed Maximum
GEORGIA CRIME INFORMATION CENTER CLERK	101	\$27,742.81	\$35,372.08	\$43,001.35
COURT OFFICE ASSISTANT PART-TIME	101	\$27,742.81	\$35,372.08	\$43,001.35
MAINTENANCE WORKER I PART-TIME	102	\$29,684.80	\$37,848.13	\$46,011.45
MAINTENANCE WORKER I	102	\$29,684.80	\$37,848.13	\$46,011.45
LABORER I	102	\$29,684.80	\$37,848.13	\$46,011.45
SANITATION WORKER I	102	\$29,684.80	\$37,848.13	\$46,011.45
EQUIPMENT OPERATOR	103	\$31,762.74	\$40,497.49	\$49,232.25
LABORER II	103	\$31,762.74	\$40,497.49	\$49,232.25
LABORER II	103	\$31,762.74	\$40,497.49	\$49,232.25
MAINTENANCE WORKER II	103	\$31,762.74	\$40,497.49	\$49,232.25
CREW LEADER	104	\$33,986.13	\$43,332.32	\$52,678.51
LABORER III	104	\$33,986.13	\$43,332.32	\$52,678.51
CERTIFICATION MANAGER	104	\$33,986.13	\$43,332.32	\$52,678.51
ADMINISTRATIVE ASSISTANT	104	\$33,986.13	\$43,332.32	\$52,678.51
POLICE RECORDS CLERK	104	\$33,986.13	\$43,332.32	\$52,678.51
ADMINISTRATIVE ASSISTANT	104	\$33,986.13	\$43,332.32	\$52,678.51
BUILDING GROUNDS MAINTENANCE TECHNICIAN	104	\$33,986.13	\$43,332.32	\$52,678.51
CREW LEADER SPECIAL PROJECTS	105	\$36,365.16	\$46,365.58	\$56,366.00
COMMUNICATIONS OFFICER - 911	105	\$36,365.16	\$46,365.58	\$56,366.00
COMMUNITY ENGAGEMENT SPECIALIST	105	\$36,365.16	\$46,365.58	\$56,366.00
CRIMINAL HISTORY COORDINATOR	105	\$36,365.16	\$46,365.58	\$56,366.00
ACCOUNTING ASSOCIATE	106	\$38,910.72	\$49,611.17	\$60,311.62
ASSISTANT COURT CLERK	106	\$38,910.72	\$49,611.17	\$60,311.62
CREW SUPERVISOR	106	\$38,910.72	\$49,611.17	\$60,311.62
STORM WATER COMPLIANCE SUPERVISOR	106	\$38,910.72	\$49,611.17	\$60,311.62
VEHICLE MAINTENANCE TECHNICIAN	106	\$38,910.72	\$49,611.17	\$60,311.62
ASSISTANT COURT CLERK - PART-TIME	106	\$38,910.72	\$49,611.17	\$60,311.62
CUSTOMER SERVICES REPRESENTATIVE	107	\$41,634.47	\$53,083.95	\$64,533.43
EXECUTIVE ASSISTANT	107	\$41,634.47	\$53,083.95	\$64,533.43

City of Chamblee Fiscal Year 2021 Proposed Budget

Job Classifications and Pay Ranges

Recommended Class Title	Proposed Grade	Proposed Minimum	Proposed Midpoint	Proposed Maximum
MANAGEMENT ANALYST	107	\$41,634.47	\$53,083.95	\$64,533.43
SENIOR MANAGEMENT ANALYST	107	\$41,634.47	\$53,083.95	\$64,533.43
ACCOUNTANT	107	\$41,634.47	\$53,083.95	\$64,533.43
OCCUPATIONAL TAX AND LICENSING OFFICER	107	\$41,634.47	\$53,083.95	\$64,533.43
PATROL OFFICER	107	\$41,634.47	\$53,083.95	\$64,533.43
PATROL OFFICER - COPS	107	\$41,634.47	\$53,083.95	\$64,533.43
TRAFFIC ENFORCEMENT OFFICER	107	\$41,634.47	\$53,083.95	\$64,533.43
COMPLIANCE OFFICER	107	\$41,634.47	\$53,083.95	\$64,533.43
PUBLIC WORKS SUPERVISOR	108	\$44,548.89	\$56,799.83	\$69,050.78
SANITATION SUPERVISOR	108	\$44,548.89	\$56,799.83	\$69,050.78
ADMINISTRATIVE SUPERVISOR RECORDS	108	\$44,548.89	\$56,799.83	\$69,050.78
COMMUNICATIONS SUPERVISOR - 911	108	\$44,548.89	\$56,799.83	\$69,050.78
COMMUNICATIONS SUPERVISOR - ADMINISTRATION	109	\$47,667.31	\$60,775.82	\$73,884.33
BUSINESS MANAGER	109	\$47,667.31	\$60,775.82	\$73,884.33
ATHLETICS COORDINATOR	109	\$47,667.31	\$60,775.82	\$73,884.33
COURT CLERK	109	\$47,667.31	\$60,775.82	\$73,884.33
RECREATION PROGRAM COORDINATOR	109	\$47,667.31	\$60,775.82	\$73,884.33
BUSINESS OUTREACH COORDINATOR	109	\$47,667.31	\$60,775.82	\$73,884.33
COMMUNITY EVENTS COORDINATOR	109	\$47,667.31	\$60,775.82	\$73,884.33
SPECIAL EVENTS COORDINATOR	109	\$47,667.31	\$60,775.82	\$73,884.33
CLIENT SERVICES MANAGER	109	\$47,667.31	\$60,775.82	\$73,884.33
HUMAN RESOURCE GENERALIST	109	\$47,667.31	\$60,775.82	\$73,884.33
INVESTIGATOR	109	\$47,667.31	\$60,775.82	\$73,884.33
OFFICER OF PROFESSIONAL STANDARDS	109	\$47,667.31	\$60,775.82	\$73,884.33
SERGEANT	109	\$47,667.31	\$60,775.82	\$73,884.33
SERGEANT-TRAFFIC UNIT	109	\$47,667.31	\$60,775.82	\$73,884.33
PARK RANGER	109	\$47,667.31	\$60,775.82	\$73,884.33

City of Chamblee Fiscal Year 2021 Proposed Budget

Job Classifications and Pay Ranges

Recommended Class Title	Proposed Grade	Proposed Minimum	Proposed Midpoint	Proposed Maximum
ASSISTANT COMMANDER FOR INVESTIGATIONS	110	\$51,004.02	\$65,030.13	\$79,056.23
LIEUTENANT - PATROL	112	\$58,394.50	\$74,452.99	\$90,511.48
LIEUTENANT - SPECIAL OPERATIONS SECTION	112	\$58,394.50	\$74,452.99	\$90,511.48
ENVIRONMENTAL DIVISION MANAGER	112	\$58,394.50	\$74,452.99	\$90,511.48
PROJECT MANAGER	113	\$62,482.12	\$79,664.70	\$96,847.28
PUBLIC INFORMATION OFFICER	113	\$62,482.12	\$79,664.70	\$96,847.28
CAPTAIN - DETECTIVE DIVISION	115	\$71,535.78	\$91,208.12	\$110,880.46
ADMINISTRATIVE DIVISION COMMANDER	115	\$71,535.78	\$91,208.12	\$110,880.46
ASSISTANT DIRECTOR PUBLIC WORKS	115	\$71,535.78	\$91,208.12	\$110,880.46
FINANCE MANAGER	115	\$71,535.78	\$91,208.12	\$110,880.46
CITY CLERK	115	\$71,535.78	\$91,208.12	\$110,880.46
ASSISTANT POLICE CHIEF	116	\$76,543.28	\$97,592.69	\$118,642.09
CONTROLLER	116	\$76,543.28	\$97,592.69	\$118,642.09
ECONOMIC DEVELOPMENT MANAGER	116	\$76,543.28	\$97,592.69	\$118,642.09
HUMAN RESOURCES DIRECTOR	116	\$76,543.28	\$97,592.69	\$118,642.09
PARKS AND RECREATION DIRECTOR	116	\$76,543.28	\$97,592.69	\$118,642.09
COMMUNITY AND ECONOMIC DEVELOPMENT DIRECTOR	117	\$81,901.31	\$104,424.17	\$126,947.03
PUBLIC WORKS DIRECTOR	118	\$87,634.40	\$111,733.87	\$135,833.33
ASSISTANT CITY MANAGER	118	\$87,634.40	\$111,733.87	\$135,833.33
POLICE CHIEF	120	\$100,332.63	\$127,924.10	\$155,515.58
DEPUTY CITY MANAGER	120	\$100,332.63	\$127,924.10	\$155,515.58

City of Chamblee 2021 Holiday Calendar

City of Chamblee offices will be closed on the following days:

January 1	Friday	New Year's Day
January 18	Monday	Martin Luther King Jr. Day
May 31	Monday	Memorial Day
June 18	Friday	Juneteenth Recognition
July 4	Monday	Independence Day
September 6	Monday	Labor Day
October 11	Monday	Columbus Day (Staff Workday)
November 11	Thursday	Veteran's Day
November 25	Thursday	Thanksgiving
November 26	Friday	Thanksgiving
December 24	Friday	Winter Holiday
December 27	Monday	Winter Holiday
December 31	Friday	New Year's Day



CITY OF CHAMBLEE

**CHAMBLEEGA.GOV
5468 PEACHTREE ROAD
CHAMBLEE, GA 30341**

