

FISCAL YEAR  
**2021**  
ANNUAL BUDGET  
LAWRENCEVILLE, GA



**LAWRENCEVILLE**  
GEORGIA



LAWRENCEVILLE  
**HEART *art* SMART**  
WHERE IS A WAY OF LIFE



Cover Photo of Historic Courthouse by Bruce Johnson

---

# TABLE OF CONTENTS

---

4	WELCOME FROM THE CITY
6	KEY LEADERSHIP
8	HISTORY
10	CITY IN BRIEF
14	FINANCIAL POLICIES & PROCEDURES
20	BUDGET PROCESS
22	CONSOLIDATED FINANCIAL SCHEDULE
24	FUND STRUCTURE
50	DEPARTMENTS
85	ENTERPRISE FUNDS
100	OTHER GOVERNMENT FUNDS
108	INTERNAL SERVICE FUNDS
118	CAPITAL IMPROVEMENT PROGRAM
122	CAPITAL PLANNING
130	DEBT
134	GLOSSARY
140	ACRONYMS

**WELCOME FROM  
THE CITY**



### **MAYOR DAVID R. STILL**

It is an honor to serve as the newly elected Mayor of the City of Lawrenceville. Since taking office in January 2020, it has been my duty and privilege to represent the voice and vision of the people as we work to advance our beloved City. Over the past year, I have watched our citizens and leaders rise to the challenge to ensure Lawrenceville remains the heart of Gwinnett – a growing, inclusive, talent-rich community where businesses thrive, and creative ideas are born and implemented for a better community for all. I look forward to the future as we continue strategic revitalization efforts that have made Lawrenceville the regional epicenter of Gwinnett.



### **CITY MANAGER CHUCK WARBINGTON**

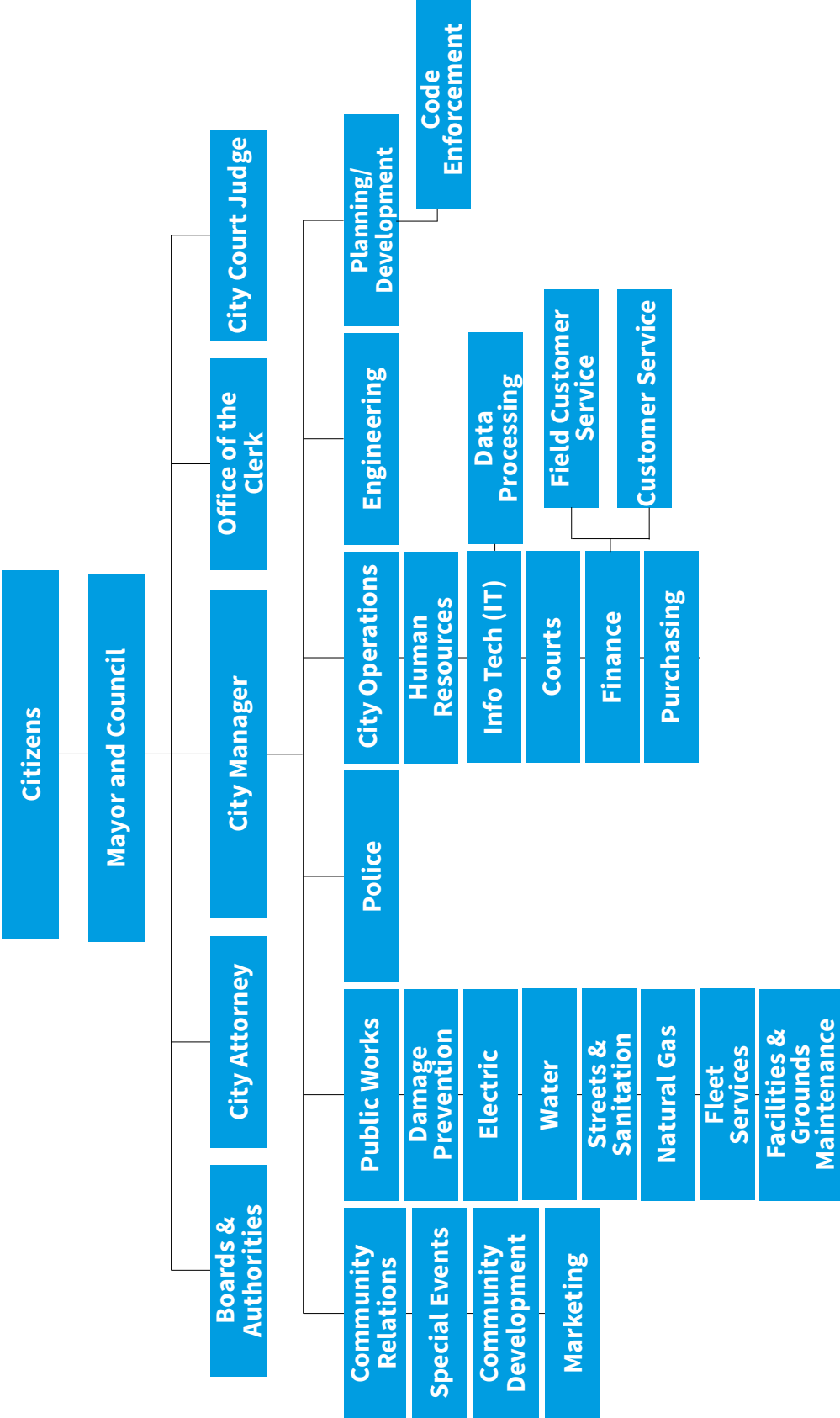
As city manager for the City of Lawrenceville, I am excited about our future and executing our vision as set forth by the people of Lawrenceville. Through the progressive actions of our city, Lawrenceville is the embodiment of a unified community with a strong economy that is continuously moving forward. As we work to turn the vision of the people into reality, tangible results can be seen throughout the City. Ever mindful of remaining a community that is financially sound, it is my pleasure to support the vision of the people as we continue to move the needle of progress forward in our city.



# KEY LEADERSHIP

The City of Lawrenceville is governed by a council-manager form of government. The City Council determines the city policies, and the City Manager is responsible for city operations and execution of set policies. The City Council consists of a Mayor and four Council Members. The Mayor and Council Members are elected at-large for four-year terms.

# KEY MANAGEMENT TEAM





# HISTORY

Lawrenceville is the Gwinnett County seat and offers a multitude of activities: performing arts at the Aurora Theatre, dining, shopping, festivals, recreational facilities and a beautifully revitalized downtown district. Incorporated in 1821, Lawrenceville is the second oldest city in the metro Atlanta area. Ever mindful of its history, Lawrenceville's continued vision is to be known as the heart of Gwinnett and the college town of tomorrow, where inclusion is a way of life, new urban living is just living, and art comes to life in a talent-rich, regional epicenter.



## BEGINNINGS

Incorporated on December 15, 1821, exactly three years to the day after the formation of Gwinnett County, Lawrenceville is the county seat and second oldest city in Metro Atlanta. She is named in honor of Captain James Lawrence, the War of 1812 naval commander who gave his crew one of American history's most memorable fighting orders: "Tell the men to fire faster and not to give up the ship; fight her till she sinks!" Though Commander Lawrence died from battle wounds a few days later, the City of Lawrenceville thrived. From the first hearty stock of settlers who lived off the land, citizens of Lawrenceville have long taken pride in establishing and fashioning a strong, viable community.

## LOCATION

Chosen because of several nearby springs, Lawrenceville's original town square remains the heart of the City. With the inception of the first courthouse, which was built in 1824, and the layout of adjacent property, the farming community took shape and expanded. Locals came to town to buy all sorts of dry goods, or sell produce and livestock. A mixed-use retail and business complex downtown, Honest Alley, commemorates the place where mule buyers and sellers gathered to trade in good faith.

Among the greatest challenges in the early days was keeping livestock from trampling the courthouse lawn. Attempting to eradicate the problem, city leaders tried all sorts of materials to erect a fence that could withstand both animal and human tampering. However, fire, not beasts, ruined the original courthouse structure in 1871. The Romanesque-style building that stands in its place was designed by Boston architect EG. Lin. A small balcony on the front corner, used to summon jurors from the square, is a reminder that this was the official courthouse until the Gwinnett Justice Center's completion in 1988.



## EARLY OCCUPATIONS

In the early days, most residents farmed cotton or otherwise benefited from the industry. One of the first cotton factories, Lawrenceville Manufacturing Company, made goods for the Confederates, and when it burned during the Civil War, another was built to replace it. Corn, lumber, brick manufacturing, and livestock also fueled the rural economy.

After boll weevils decimated cotton crops and prices plummeted, dairy farming flourished. Then, in the late 1800s through the turn of the century, a much-needed railroad moved people and freight all the way to the eastern seaboard and established Lawrenceville as a valuable transportation hub. Most of the population, however, got around by mule until the first paved road, U.S. Highway 29, appeared in 1929. Only 30 years later, Interstate 85 reached Pleasant Hill Road and put North Georgia on the map. Today, all area highways converge in the center of the city to facilitate commuter travel.



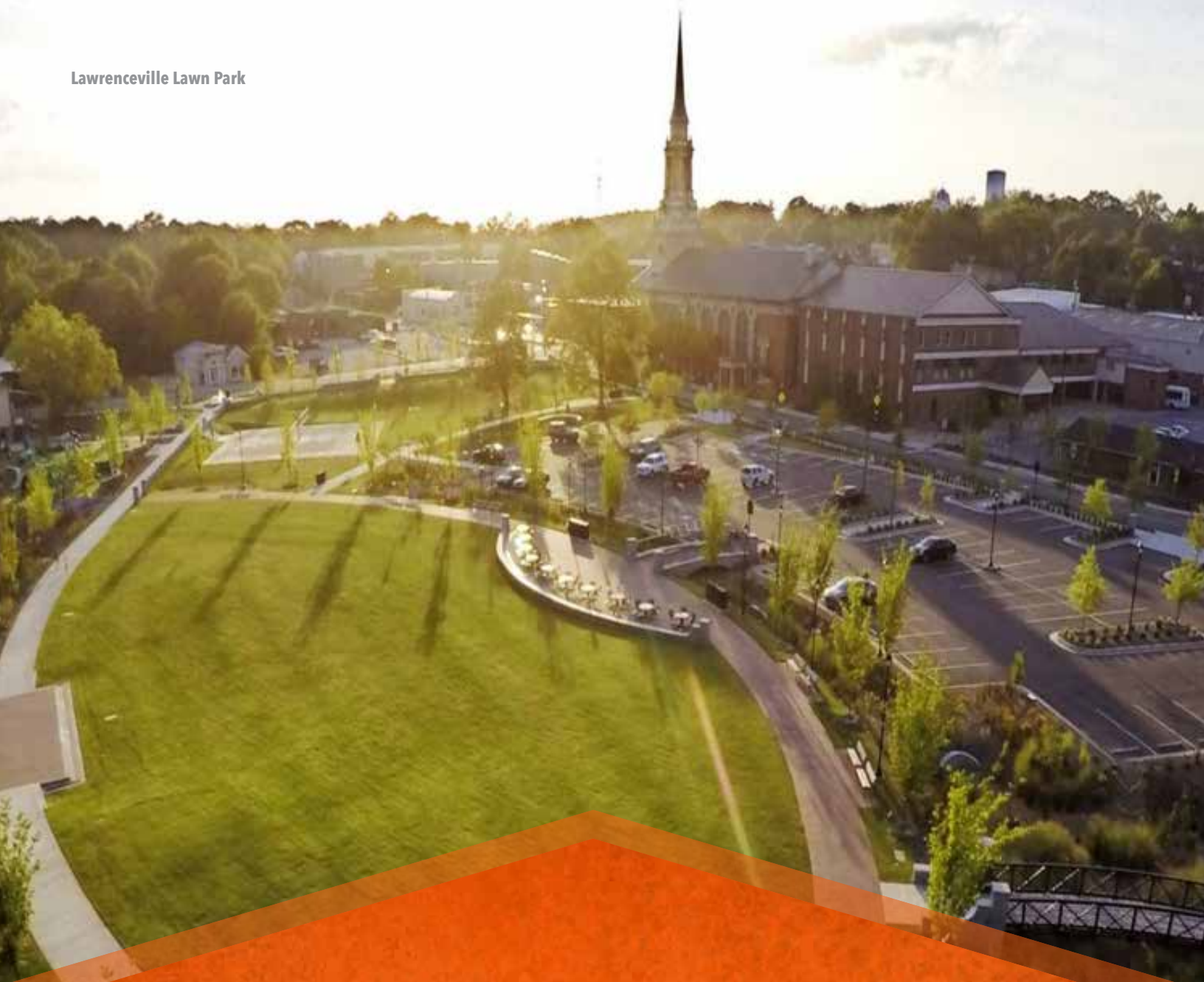
## EMBRACING ITS HISTORY & FUTURE

Reflected in the city's expansive revitalization beginning in 2005, Lawrenceville maintains a healthy respect for her past while heartily embracing the future. Among the downtown district's period buildings and landmarks are the Gwinnett Historic Courthouse, home to the Gwinnett Historical Society and voted among the top 30 places in the country to have a wedding, and the Lawrenceville Female Seminary. With new residences, shopping, dining, and entertainment, including the Aurora Theatre, in proximity, redevelopment initiatives make it possible to live, work and play within walking distance.

## EDUCATION

The 2006 opening of Georgia Gwinnett College – the nation's first four-year public college created in the 21st Century and Georgia's first four-year public college established in over 100 years – has further enhanced the appeal of Lawrenceville for students, educators, professionals, and business leaders. The liberal arts institution offers bachelor and associate degrees, as well as graduate programs, in conjunction with the University of Georgia and Georgia Perimeter College.

From services to sports – Northside Hospital Gwinnett, the Gwinnett Justice and Administration Center, Georgia Gwinnett College, Gwinnett Technical College, and the Gwinnett Stripers Minor League Baseball – Lawrenceville covers all bases.



# CITY IN BRIEF

## FY2021 - CHALLENGES AND SUCCESSES

One of the oldest cities in metro Atlanta, Lawrenceville serves as Gwinnett's county seat with a population of just over 30,000 citizens. With a youthful median age of 35, Lawrenceville works to preserve its heritage while pushing ahead to ensure excellence for the future!

In January 2020, no one could have imagined the path ahead of us. We elected a new Mayor, held our first offsite State of the City event, and delivered more than 7,000 new trash carts to City sanitation customers. Then March arrived and COVID-19 became a household word. It began with the cancellation of the annual St. Paddy's on Perry event. It was a difficult decision to cancel such a large event. However, the following week, it became glaringly apparent that a pandemic was eminent and we had, indeed, made the decision best supporting public health.

In the spring of 2020, the City of Lawrenceville staff pulled together in remarkable ways in order keep City services uninterrupted. Departments created teams and staggered shifts to prevent exposure and departmental shutdown. Key Management combed their budgets and created a \$1.5 million contingency fund. We created a \$2 million Utility Customer Stabilization Plan to assist customers struggling to pay utility bills amid the pandemic. We declared a state of emergency to empower City leadership to assist City businesses in ways such as: creating designated lanes for downtown businesses to use for curbside pick-up, temporarily allowing restaurants to sell beer and wine with carry-out orders, and temporarily delaying alcohol excise tax payments for restaurants. Eventually, we dealt with the temporary closure of most of our businesses by Executive Order of the Governor's Office, communicating the difference between an essential and non-essential business, cancellation of city events and the closing of city buildings and courts for many weeks. We created a COVID page on our website and worked tirelessly to keep our citizens informed. It was a very difficult spring for our City. However, thanks to our very frugal and creative employees and management team, the City of Lawrenceville came through the pandemic financially sound.

Fast forward to fall 2020, and a quick drive around the square might make one wonder if the spring was just a bad dream. Businesses are thriving, outdoor dining has been added on Perry Street, Ironshield Brewing opened in the Depot District in July, the Expanded Performing Arts Center is nearing completion, the City Parking Deck and Hotel Project are well underway, numerous sidewalks have been installed



throughout the City, the Lawrenceville Lawn is approaching completion of a \$1.5 million renovation, and permanent lighting has been added to the trees surrounding the downtown square.

While this transformation is exciting, especially as we continue to work through COVID-19 challenges, the City, boasting one of the largest municipal budgets in metropolitan Atlanta, takes great pride in being fiscally responsible by strategically investing for a sustainable future. The City staff put together a sound budget, with conservative measures based on potential declining revenues due to the pandemic. With revenue streams that include standard property taxes and business fees to a robust utilities' infrastructure with gas, electric, water, stormwater and sanitation services, Lawrenceville strives to be intentional and practical with every investment. The FY2021 budget finds balance between redevelopment and economic development, continued investment in the arts, and investing in human capital.

The City will continue its community investment in the arts with the opening of the expanded \$31-million Lawrenceville Performing Arts Center, funded through SPLOST and Revenue Bonds, and its partnership with Gwinnett County Public Schools for the Gwinnett Fine Arts Conservatory at Central Gwinnett High School, expected to open in August 2021 – total investment in FY2021 is \$2.5-million. Continuing efforts to bring jobs into Lawrenceville, the City will engage in strategic public development and redevelopment projects, including \$15-million strategically invested in projects to bring high wage employers along the SR 316 corridor. Additional investments will be made to redevelop aging and/or crime ridden properties. Moreover, the City will focus another \$5-million on infrastructure



by adding approximately 400 public parking spaces in the downtown area through the completion of the downtown parking deck, adjacent to the new boutique hotel currently under construction.

Certainly not foreign to any public organization is infrastructure. The City takes great pride in continued investment in infrastructure upgrades, such as corridor improvements and sidewalks to create a walkable connection throughout the City. The City will also continue its street resurfacing projects on Culver, Oak and Pike Streets, ensuring a safe and sustainable street network throughout the City. Finally, the City will continue the installation of Phase II on the much-anticipated College Corridor. This transportation linear park will come complete with a new roadway, multi-use trails and bike paths, and roundabouts to keep traffic to a safe speed all with the ultimate goal to connect the main campus of Georgia Gwinnett College to the Historic Downtown Square.

Last, but probably the most essential investment in the FY2021 budget is the special focus on our employees. Human capital is vital to the success of every aspect of City government. To that end, the City will add additional staff for the Police and Streets Departments, and an overall 7% increase to City employee salaries to ensure competitive compensation to attract and retain top talent in all departments.

Strategic, purposeful and sound investment are the focus for FY2021. We look forward to the new year and all it may bring to the City of Lawrenceville. FY2020 has proven we are ready for the challenge. Thank you to the staff and the Mayor & Council for their vision and support in setting these strategic goals for our community and their leadership in navigating unprecedented times.

# DEMOGRAPHIC INFORMATION

<b>POPULATION</b>	
Population estimates, July 1, 2019	<b>30,834</b>
<b>AGE AND SEX</b>	
Persons under 5 years, percent	<b>8.20%</b>
Persons under 18 years, percent	<b>26.10%</b>
Persons 65 years and over, percent	<b>12.50%</b>
Female persons, percent	<b>50.10%</b>
<b>RACE AND HISPANIC ORIGIN</b>	
White alone, percent	<b>45.50%</b>
Black or African American alone, percent(a)	<b>34.70%</b>
American Indian and Alaska Native alone, percent(a)	<b>0.10%</b>
Asian alone	<b>5.90%</b>
Native Hawaiian and Other Pacific Islander alone, percent(a)	<b>0.10%</b>
Two or More Races, percent	<b>4.00%</b>
Hispanic or Latino, percent(b)	<b>25.00%</b>
White alone, not Hispanic or Latino, percent	<b>33.80%</b>
<b>FAMILIES AND LIVING ARRANGEMENTS</b>	
Households, 2014-2018	<b>10,377</b>
Persons per household, 2014-2018	<b>2.8</b>
Living in same house 1 year ago, percent of persons age 1 year+	<b>85.40%</b>
Language other than English spoken at home, percent of persons age 5 years+	<b>37.90%</b>
<b>EDUCATION</b>	
High school graduate or higher, percent of persons age 25 years+	<b>83.90%</b>
Bachelor's degree or higher, percent of persons age 25 years+	<b>22.10%</b>
<b>TRANSPORTATION</b>	
Mean travel time to work (minutes), workers age 16 years+	<b>33.7</b>
<b>INCOME &amp; POVERTY</b>	
Median household income (in 2018 dollars)	<b>\$47,169</b>
Per capita income in past 12 months (in 2018 dollars)	<b>\$24,390</b>
Persons in poverty, percent	<b>21.50%</b>
<b>GEOGRAPHY</b>	
Population per square mile, 2010	<b>2,131.40</b>
Land area in square miles, 2010	<b>13.39</b>



From state-of-the-art facilities like Northside Hospital Gwinnett, Georgia Gwinnett College and the Gwinnett Justice and Administration Center, to a walkable downtown square filled with thriving business, cultural and recreational opportunities like the Aurora Theatre, Lawrenceville serves as home and host to individuals and families from around the globe. The city's proximity to Atlanta is a convenience, yet residents and visitors can still find all they desire and need within the city limits.

Over the last few years, Lawrenceville has significantly invested in redevelopment efforts through property acquisition, infrastructure improvements, future planning projects and strategic studies. Focusing on land use for residential and healthcare sectors, as well as education and cultural arts, Lawrenceville is currently implementing a five year strategic plan targeting key sites in the downtown district for economic development.

While working to enhance city entry points and corridors and improve its robust utilities' infrastructure, the city maintains more than 50,000 utility customers, servicing gas, electric and water. In addition, the City is investing in significant infrastructure improvements to better service existing customers and lay the groundwork for future growth.

In 2014, Lawrenceville completed the development of its new 8-acre downtown green space known as the Lawrenceville Lawn. Complete with volleyball courts, a kids playground and entertainment venue, the Lawn is currently home to more than 30 events a year attracting more than 80,000 visitors annually to enjoy music, movies, live theatrical entertainment, children's events, pet celebrations, fun runs and daily outdoor activities.

# ON THE HORIZON

## EXPANDED PERFORMING ARTS CENTER (LPAC)

- 500 Seat Theatre & Education Space
- \$31M Public Investment

## HILTON TAPESTRY HOTEL

- 120 rooms, restaurant and retail space, and 5,000 square foot conference center
- \$31.7M Public/Private Investment

## DOWNTOWN PARKING DECK

- 380 parking spaces

## COLLEGE CORRIDOR

- 2.2-mile linear park
- \$30M Public Investment

## SCHOOL OF THE ARTS

- "School-within-a-school" on Central Gwinnett Campus
- Expanded arts experience in all Central Gwinnett cluster schools

## LPAC OUTPARCEL PROJECT

- Retail and restaurant space
- 20 luxury condominiums

## LAWRENCEVILLE LAWN RENOVATION

- Permanent amphitheater
- Additional parking & bathrooms
- \$1.5 M Public Investment



# FINANCIAL **POLICIES AND PROCEDURES**



# BASIS OF BUDGETING

## BALANCED BUDGET

The development and management of the City of Lawrenceville's Annual Budget and Program for Services is governed by formal policies, accepted practices, and the City of Lawrenceville's budget principles. The principles that guide the development of the City of Lawrenceville's budget is a balanced budget where current year revenue is equal to or are greater than operating expenses and maintenance capital; unassigned fund balance is used for one-time capital/operations. A number of the other pertinent policies and practices are outlined in this section.

## BUDGET PROCESS

The City of Lawrenceville's budget process is designed to meet the service needs of the City by integrating the planning and implementation of City programs and objectives with the allocation of resources sufficient to support such services and projects. The framework of the City budget is built with the following purposes in mind:

- Establishes a plan of policy and operation, which allocates resources of the City to achieve specific city goals and objectives, and guides the City's activities;
- Provides management information as a comprehensive recording of information relative to both the character and scope of city activity; and,
- Establishes financial control by controlling through prioritization of programs/projects the allocation of revenue to various activities and allowing public officials, administrators, and citizens to ensure legality, accuracy, and conformity to legislative and administrative standards.

The main feature in the development of this budget document is to present the information in such a way as to be readable and understandable to the general public while providing sufficient detail in the financial, program, and policy information to guide the departments in program performance and to assist management and public officials in program evaluation and monitoring.

The budget cycle consists of three distinct phases: Development and Preparation, Review and Adoption, Execution.

## DEVELOPMENT AND PREPARATION:

Departments develop and submit the initial budget requests to Budget staff. The departments base these initial requests on continuing and new activities and programs to meet goals established by City Management and the Mayor and Council. The Budget staff work with the City Manager to review department requests, to compare the projected revenues against the requested expenditures by fund. The City Manager refines the requests and develops the Manager's Proposed Budget which is presented to the Mayor and City Council.

## REVIEW AND ADOPTION:

The Mayor and City Council review the proposed budget, hold public hearings, and adopt the budget for the upcoming fiscal year.

## EXECUTION:

The City Manager and the Financial Service Department work throughout the year to execute and monitor the City's budget. Services, programs, and projects in the Approved Budget are carried out by City Departments.

Each month a budget report is submitted to the City Manager and Mayor and Council to provide a status report on revenues and expenditures. The Financial Service Department also reviews and approves all check requests and requisitions for accuracy. Departments are not allowed to exceed expenditures at the department by fund level.

## BASIS OF BUDGETING/ACCOUNTING

All budgets are adopted on a basis consistent with Generally Accepted Accounting Principles (GAAP). Our budget is balanced, where revenues meet or exceed expenditures.

Basis for budgetary purposes, revenues and expenditures are recognized on the modified accrual basis to include encumbrances, which measures cash and all other financial assets that can readily be converted to cash.

The basis of accounting for the governmental funds is modified accrual and the basis of accounting for the proprietary funds is full accrual.

Full accrual recognizes economic events regardless of when cash transactions occur. Full accrual only requires reasonable assurance that the cash will be collected, while modified accrual accounting provides greater assurance that the cash will be available to pay liabilities when they come due.



## FINANCIAL POLICIES AND PROCEDURES

The Lawrenceville City Council has adopted a set of financial policies to govern the financial management of the various City funds. The practice of these policies has enabled the City to maintain an AA unsecured rating with Moody's and Standard and Poor's. These policies cover 1) Budget Amendments for expenditures, 2) Budget Amendments for revenues, 3) Budget Transfers for expenditures, 4) Budget Transfers for revenues, and 5) City's Investment Policy. The City of Lawrenceville has also established procedures for 1) deposits, 2) deferred revenue, 3) disposal of assets, 4) purchasing, 5) petty cash, 6) acceptance of checks, 7) change drawer fund 8) purchasing card, 9) contracts, and 10) returned checks.

The City has developed financial policies to ensure that the City's financial resources are managed in a prudent manner. The City maintains the goal of a structurally balanced budget to achieve long-term financial stability for the community. Current revenue will be sufficient to support current operating expenditures plus recurring capital (defined as "balanced budget"). Unreserved fund balances of three months operating expenditures will be maintained in the General Fund. Additional fund balance can be used for nonrecurring capital or nonrecurring operating expenses. However, if projected revenue in future years is not sufficient to support projected requirements, an unreserved ending balance may be budgeted to achieve structural balance. This year's budget is also reviewed in respect to how the decisions made this year will affect the City's revenues and expenditures in the following years.

## REVENUE AND EXPENDITURE POLICIES

Current expenditures (both operating and recurring capital) are to be financed with current revenues. Fund balance in excess of authorized reserves will be used for one time capital purchases. The City shall avoid budgetary procedures that balance current expenditures through the obligation of future resources, or which finance on-going expenditures with one-time revenues. The City shall strive to avoid short-term borrowing to meet operational budget requirements. Nevertheless, this policy shall not prohibit short-term borrowing should a critical need arise.

Revenue estimates are based on historical trends and current information. The two largest revenue sources of property tax and other taxes are based upon historical data. User fees such as water, electric, gas, solid waste, and storm water rates are based on current number of users and historical trends.

## BUDGET TRANSFERS AND AMENDMENTS

Since a budget is an estimate of revenues and expenditures, the budget management process does allow for transfers and amendments to the budget. The City of Lawrenceville Budget Amendment/Budget Transfer process is regulated by the Official Code of Georgia Annotated and local policies. The level of control, the level at which budgeted expenditures may not legally exceed budgeted revenues plus allocated fund balance, is set at a minimum at the department level for each fund. Any increase in appropriation in any fund for a Department of local government, whether accomplished through a change in anticipated revenues in any fund or through a transfer of appropriations among Departments, shall require the approval of the governing authority.

Budget Amendments require approval of the governing authority. Any increase in appropriation in any fund for a Department that does not qualify as a Budget Transfer, shall qualify as a Budget Amendment and require approval of Council at any regular or special meeting of Mayor and Council.

## CAPITAL IMPROVEMENT PROGRAM

The Capital Improvement Program (CIP) is a five-year program and details anticipated expenditures as well as the accepted sources of funding. Capital requests are funded through fund balance, bond proceeds, grants, impact fees or other specially designated revenue sources.

The first year of the CIP is incorporated into the Annual Budget and Program for Services and is commonly known as the Capital Budget for the fiscal year. The Capital Budget is the governing body's annual appropriation for capital spending and authorizes specific projects and appropriates specific funding for these projects. The subsequent or outlying years of the CIP are updated and revised each year to reflect the changing needs and priorities of the City. Projects and financing sources listed in the CIP for years other than the first year are not authorized until the Annual Budget and Program for Services for those years is legally adopted. The outlying years serve only as a guide for future planning and are subject to further review and modification in subsequent years. Funding decisions are based upon the type of project. Recurring or maintenance projects are funded using operating revenues just like an operating expense. One time projects can use undesignated unreserved fund balance as a funding source. Other funding sources include federal and state grants, impact fees, bond issues, hotel/motel tax funding for trails, and enterprise funds.

Capital Assets are those things the City owns that cost a considerable amount of money and are intended to last a long time, such as buildings, land, roads, and vehicles. For an item or project to be considered a capital asset by the city, the project or purchase must have an initial purchase cost of \$5,000 or more and last more than two years. However, the Capital Budget may have items in it that are not considered Capital Assets.



In order to effectively manage and track these items and projects, capital projects funds have been created. With the exception of enterprise funds and E-911 fund, acquisition of all capital assets including all capital projects will be conducted through the capital projects funds.

After the annual audit has been completed the unspent and unencumbered balances of each capital project approved in the current year's budget will be re-allocated in the following fiscal year to their respective projects.

## ACCOUNTING POLICIES

The budgeting and basis of accounting policies of the City of Lawrenceville conform to Generally Accepted Accounting Principles (GAAP) as applicable to governments. The basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. At the fund level, government funds use the modified accrual basis of accounting. All government fund types, expendable trust funds and agency funds use the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e. when they become both measurable and available).

"Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities in the current period. The City considers revenues as available if they are collected within 60 days after year-end. Those revenues considered susceptible to accrual are property taxes, charges for services, sales taxes, fines, forfeitures, interest income, and intergovernmental grants. Revenues from licenses and permits and miscellaneous revenues are recorded as revenues when received in cash because they are generally not measurable until actually received.

In applying the susceptible-to-accrual concept to intergovernmental revenues, the legal and contractual requirements of the numerous individual programs are used for guidance. There are, however, essentially two types of these revenues. In one, monies must be expended on the specific purpose or project before any amounts will be paid to the City; therefore, revenues are recognized based on the expenditures recorded. In the other type, monies are virtually unrestricted as to purpose of expenditure and are nearly irrevocable (i.e., revocable only for failure to comply with prescribed compliance requirements, such as equal employment opportunity.) These resources are reflected as revenues at the time of receipt or earlier if they meet the criteria for availability.

Expenditures are generally recognized under the modified accrual basis of accounting when the related liabilities are incurred. Exceptions to this general rule include:

1) accumulated unpaid vacation, judgments, and claims which are not expected to be paid out of "available spendable resources",

2) principal and interest on general obligation long-term debt which are recognized when due, and

3) inventory of materials and supplies which are recorded as expenditures when they are consumed.

Enterprise funds utilize the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. The following is a summary of the more significant policies:

## FUND ACCOUNTING/FUND STRUCTURE

The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equities, revenues, and expenditures or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds in this budget are grouped into generic fund types and two broad fund categories as follows:

### GOVERNMENTAL FUNDS

*General Fund: General Fund: The General Fund accounts for resources that are generally not dedicated for a specific purpose. Most services provided are basic to the everyday operation of a municipality.*

### MAJOR REVENUES

Property Tax, Franchise, Alcohol, Business/ Insurance Taxes  
Fines and Forfeitures, Licenses and Permits

### PRIMARY SERVICES

General administration, Planning, Financial services  
Fire protection, Police protection, Parks, Transportation services

*Special Revenue Funds: Used to account for the proceeds of specific revenue sources that are restricted to expenditures for specified purposes. Special Revenue Funds currently used are: Confiscated Assets Funds, E-911 Fund, Motor Vehicle Rental, and Hotel/Motel Revenue Fund. Special Revenue Funds currently used are: Confiscated Assets Funds, E-911 Fund, Motor Vehicle Rental, and Hotel/Motel Revenue Fund.*

### MAJOR REVENUES

E-911 charges, Confiscated Assets, Hotel/Motel Tax Primary Services, E-911 Call Center, SWAT and Crisis Negotiation  
Economic Development, Tourism and Marketing



## PROPRIETARY FUNDS

Enterprise Funds: Enterprise Funds are used to account for operations: 1) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods and services to the general public on a continuing basis are to be financed or recovered primarily through user charges; or 2) where the governing body has decided that periodic determination of revenues earned, expenses incurred and/ or net income is appropriate for capital maintenance, public policy, management control, or accountability or other purposes. The City currently operates five enterprise funds: Solid Waste Fund, Water Fund, Electric Fund, Gas Fund, and Storm Water Utility Fund.

### MAJOR REVENUES

Solid Waste charges for service, Water charges for service  
Storm Water charges for service, Electric charges for service  
Gas charges for service

### PRIMARY SERVICES

Solid waste, recycling and yard waste collection  
Water production, treatment and distribution  
Storm Water management  
Electric purchases and distribution  
Gas purchases and distribution

*Internal Service Funds: A type of Proprietary Fund used to account for the financing of goods or services provided on a cost reimbursement basis by one department to other departments. The City has four internal service funds: Risk/Liability Fund, Worker's Compensation Fund, Group Benefits Fund, and Fleet Services Fund.*

### MAJOR REVENUES

Charges to City departments Primary Services, Risk Management services, Group benefits, Employee professional development  
Fleet services

## FUND EQUITY POLICY

In a government there are two major classes of funds, Governmental and Proprietary. The Proprietary funds operate very similar to private-sector businesses. How much an individual customer pays typically will vary depending upon the quantity of goods or services. For the Proprietary Funds the focus is the inflows and outflows of economic resources (changes in net assets). Changes in net asset are recognized as soon as the cause of the change occurs, regardless of the timing of the related cash flows. Another way of looking at this is revenues are recognized as soon as they are earned, and expenses are recognized as soon as a liability is incurred. Equity of the Proprietary Funds is reflected with the terminology "Net Assets."

## NET ASSETS

The term Net Assets is the terminology used for the equity of the Proprietary Fund and will also be in the Government-wide financial statements. Net Assets are also broken into three classes; invested in capital net of related debt, restricted, and unrestricted.

## INVESTED IN CAPITAL NET OF RELATED DEBT

Invested in capital net of related debt is equal to the capital assets minus any outstanding balance of any bonds, mortgages, notes or other borrowings that are attributable to the acquisition, construction, or improvement of capital assets of the government. Restricted Net Assets include net assets that are not subject solely to the government's own discretion. This category would include resources subject to externally imposed restrictions (creditors, grantors, contributors, laws/regulation of other governments, constitutional provisions.) Restricted net assets cannot report a negative balance. If the liabilities exceed those assets, the excess is to be reported as reduction of unrestricted net assets.

## UNRESTRICTED NET ASSETS

Any remaining balance of net assets is reported as unrestricted net assets.

Most functions of a typical government however are supported by taxes rather than by user charges. These tax-supported or governmental functions operate quite differently from the business model just described. Normally, there is no direct relationship between how much an individual taxpayer pays and the quantity of goods and services that the same taxpayer receives. For example, the City does not charge every time the code enforcement officer is sent to a call, likewise we do not charge the victim for the Police to make an arrest. Because of these differences the governmental funds measurement focus is based on inflows and outflows of the current financial resources (changes in net expendable assets). Further, changes in net expendable assets must have a near-term impact. Thus inflows are recognized only if they are available to liquidate liabilities of the current period within sixty days of year end. Similarly, future outflows typically are recognized only if they are a drain on current financial resources. Equity of the Governmental Funds is reflected with the terminology of "Fund Balance".

## FUND BALANCE

The Governmental Accounting Standards Board Statement Number 54 (GASB 54) requires five components of fund balance; non-expendable, restricted, committed, assigned, and unassigned.

### NON-SPENDABLE FUND BALANCE

Non-spendable fund balance includes the value of the City's assets that will never be converted to cash. These include but are not limited to prepaid items and inventories. This will also include assets that will not convert to cash soon enough to affect the current period such as long-term receivables and the non-cash assets held for resale such as land.

### RESTRICTED FUND BALANCE

Restricted fund balance includes the value of resources that are limited in how they may be used by external enforceable legal restrictions. This may be the result of other governments through laws and regulations, grantors or contributions through agreements, creditors through debt covenants or other contracts, and enabling legislation that limits how revenue can be used.

## COMMITTED FUND BALANCE

Committed fund balance includes the value of resources that are limited by the Mayor and Council. Further, the limitation that has been placed on the resources can only be removed by similar action that committed these resources in the fund balance.

## ASSIGNED FUND BALANCE

Assigned fund balance includes resources that the government has intentions for use but are not externally restricted or committed through formal action by the Mayor and Council. The Mayor and Council approve who has the authority to assign these resource values. Examples would be the buyers issuing purchase orders for goods or services which are under the dollar threshold for Mayor and Council's approval.

## UNASSIGNED FUND BALANCE

Unassigned fund balance includes the remaining resources that have not been classified in the above categories. Only the General Fund may have a positive fund balance in this category. All other governmental funds will only have this classification, if the remaining resources are negative to balance the fund.

## STABILIZATION FUNDS

Adequate fund balance in the governmental funds and net assets in the proprietary funds are a necessary component of the City's overall financial management strategy and a key factor in the external agencies' measurement of the City's financial strength. Maintenance of fund balance and net assets assures adequate resources for cash flow and to mitigate short-term effects of revenue shortages.

The City shall maintain stabilization funds required by ordinance and/or bond covenants. The stabilization fund in the General Fund shall be 25% of budgeted expenditures. The Enterprise Funds shall have working capital of 16.67%.

All expenditures drawn from stabilization funds shall require prior Council approval.

Funds not otherwise non-spendable, restricted, committed, and assigned represent balances available for appropriation at the discretion of the Mayor and Council. However, the Mayor and Council will make every effort to use the unassigned funds for the following purposes:

- To provide pay-as-you go financing for capital projects
- To provide for revenue shortfalls resulting from unexpected economic changes or recessionary periods

Funds in excess of the policy plus non-spendable, restricted, committed, and assigned may be authorized by the Mayor and Council for expenditure within the City's annual budget.

## INVESTMENT POLICY

The City's Investment Policy is to invest public funds in a manner which will provide the maximum security with the best investment return, while meeting the daily cash flow demands of the City and conforming to all state and local statutes governing the investment of public funds. This policy applies to all funds under the control of the City of Lawrenceville which are eligible to be invested, exclusive of pension obligations. The City's investment objectives are:

- Safety: To ensure that losses are avoided to the principal of the City's investments and deposits.
- Compliance: To conform to the requirements of Federal and State law.
- Liquidity: To generate sufficient cash to meet all operating requirements and pay obligations as they become due.
- Income: To maximize the amount of interest income within the constraints of the objectives.

## DEBT MANAGEMENT POLICY

The Mayor and City Council adopted a formal debt policy in FY 2013 with the following objectives:

- Establishing conditions for the managed use of debt
- Creating procedures and policies that minimize the City's debt service and issuance costs
- Retaining the highest practical credit rating
- Maintaining full and complete financial disclosure and reporting

Additionally, the City's practices regarding debt are governed by the State of Georgia. The Constitution for the State of Georgia states that "The debt incurred by any county, municipality, or other political subdivision of this state, including debt incurred on behalf of any special district, shall never exceed 10% of the assessed value of all taxable property within such county, municipality, or political subdivision; and no such county, municipality, or other political subdivision shall incur any new debt without the assent of a majority of the qualified voters of such county, municipality, or political subdivision voting in an election held for that purpose as provided by law."

The City of Lawrenceville currently has a 0.0% ratio of bonded debt to assessed value, well below the State of Georgia constitutional threshold of 10%. The City of Lawrenceville has utilized both general obligation and revenue bonds to finance capital improvements too large to be financed from current revenues. The most recent bond issue was issued in September 2015 and sold in 2015 with an uninsured AA rating.

The City's Debt Policy establishes benchmarks based upon Standard and Poor's (S&P) analytical characterizations of debt levels. These benchmarks measure the budgetary impact of debt as well as the community's ability to support debt. Based on the FY 2018 Approved Budget, the City's annual debt service payment of \$1,634,638 is 3.26 of the approved General Fund operating expenditures, well below the 15% threshold characterized by S&P as "moderate."





# BUDGET PROCESS

The budget process begins each year with a budget priority-setting workshop in which members of the City Council indicate various issues of importance for consideration in the budget. Once the priorities are established, the Finance and Budget Officer prepares estimates of both the current and proposed fiscal year revenue for all funds. The respective department directors, initially prepare expenditure estimates for the proposed fiscal year. The Budget team, who makes the final decisions regarding the proposed budget, then reviews all budget estimates. The proposed budget is then presented to the City Council and interested citizens during a public hearing. The final proposed budget is then adopted by the City Council prior to the end of the fiscal year during a regular Council meeting, which is also open to the public.

# BUDGET PROCESS OUTLINE

## PART I

sets the stage for the upcoming budget. Meetings are held communicating to all departments the citywide concerns, issues, and goals, which the coming year's budget address. Concurrently, a goal-setting retreat is held, helping all departments to think strategically about what is to be accomplished in the coming year.

## PART II

brings the individual departments to the table, allowing each to present anticipated capital purchases to the budget team, including the City Management, Finance Officer, and Budget Officer. After listening to department presentations, and having the opportunity to ask questions, the budget team independently reviews the presented materials, makes careful adjustments and other changes.

## PART III

continues to address individual departmental requests, allowing each to present a draft budget along with goals, objectives and performance measures to the budget team, including the City Management, Finance Officer, and the Budget Officer. After listening to department presentations, and having the opportunity to ask questions, the budget team independently reviews the presented materials, makes careful adjustments and other changes, and then returns each to the departments for final comment before presenting them to Council.

## PART IV

presents the budget team's recommendations of the budget to Council and fields questions they may have. After Council has many opportunities to comment and question, the budget team again takes the document and reworks it, based on Council input, to a "balanced" condition, meaning simply, that revenues equal expenditures.

## PART V

encompasses the legally mandated part of the budget process, including the required public budget meeting, as well as the mandatory reading of the millage rate. Finally, City Council votes upon the proposed budget after the mandatory public comment meeting.





# CONSOLIDATED FINANCIAL SCHEDULE



# FISCAL YEAR 2021 BUDGET CALENDAR

<p><b>WEDNESDAY 1/8/20</b></p> <p><i>(Work Session)</i> Review the major initiatives in the Budget such as potential salary increases, health insurance, blight tax, as well as the budget moving to a July 1 Fiscal Year.</p>	<p><b>CANCELED DUE TO COVID-19</b></p> <p>Meetings with Citizens Finance Committee to go over Department Requests.</p>
<p><b>THURSDAY 1/16/20</b></p> <p>Budget Kick-Off meeting to issue budget memo, budget documents and review the process:</p> <ul style="list-style-type: none"> <li>- Provide an economic outlook.</li> <li>- Provide overall guidance for completion of the budget.</li> </ul>	<p><b>MONDAY 4/27/20</b></p> <p>Submission of Budget Document to City Council.</p>
<p><b>JAN - MAR 2020</b></p> <p>Meet with each Department Director to go over operational needs, business plan and review 5-year capital budget.</p>	<p><b>MONDAY 4/27/20</b></p> <p>1st Council Budget Work Day <i>(5:00pm before work session)</i></p>
<p><b>WEDNESDAY 2/12/20</b></p> <p><i>(Work Session)</i> Discuss Capital.</p>	<p><b>WEDNESDAY 5/20/20</b></p> <p>Second Council Budget Work Day <i>(5:00 pm)</i> First Public Hearing on Budget</p>
<p><b>FRIDAY 2/21/20</b></p> <p>Budgets due from Departments.</p>	<p><b>WEDNESDAY 5/27/20</b></p> <p>Second Public Hearing on Budget <i>(7:00 pm)</i></p>
<p><b>FRIDAY 3/6/20</b></p> <p>Provide Management with Preliminary Budget Document.</p>	<p><b>WEDNESDAY 6/10/20</b></p> <p>Third Council Budget Work Day <i>(to follow meeting if needed)</i></p>
<p><b>3/9/20 - 4/3/20</b></p> <p>Meetings with Management and Departments to review Budget submissions.</p>	<p><b>MONDAY 6/22/20</b></p> <p>Adopt Budget at regular Council Meeting <i>(7:00pm)</i></p>



# FUND STRUCTURE



**DEPARTMENT FUNDING SOURCES**

	General Fund	Confiscated Assets Fund	E-911 Fund	Hotel/Motel Fund	Vehicle Rental Fund	Water Fund	Electric Fund	Gas Fund	Solid Waste Fund	Stormwater Fund	Health Insurance Fund	Worker's Comp Fund	Fleet Fund	Risk Management Fund	Capital Improvements Fund
Departments	100	210/211	215	275	280	505	510	515	540	560	610	615	620	625	355
MAYOR AND CITY COUNCIL	X														
CITY MANAGER	X				X							X			X
COMMUNICATIONS AND COMMUNITY DEVELOPMENT	X			X											
COURT	X														
DAMAGE PREVENTION	X														
E - 911			X												
ELECTIONS	X														
ELECTRIC							X								X
ENGINEERING	X														X
FACILITIES AND RISK MANAGEMENT	X													X	X
FINANCIAL SERVICES	X														X
FLEET SERVICES													X		X
GAS DISTRIBUTION								X							X
HUMAN RESOURCES	X										X				
IT/DATA PROCESSING	X														X
PERFORMING ARTS THEATER															
PLANNING & ZONING	X														
POLICE	X	X	X												X
PUBLIC WORKS	X														
PURCHASING	X														
SOLID WASTE									X						
STORMWATER										X					X
STREET															X
WATER DISTRIBUTION	X														X
WATER TREATMENT															X

# CITY OF LAWRENCEVILLE FUNDS

Governmental Funds			Enterprise Funds	Internal Service Funds
General Fund (Major Fund)	Special Revenue Fund	Capital Funds	Water (Major Fund)	Group Health
	Confiscated Assets - Federal	2009 SPLOST	Electric (Major Fund)	Worker's Comp
	Confiscated Assets - Local	2014 SPLOST	Gas (Major Fund)	Fleet
	911	2014 Joint SPLOST	Solid Waste	Risk Management
	Hotel/Motel	2017 SPLOST	Stormwater	
	Auto Rental Excise	2017 Joint SPLOST		
		Capital Projects (Major Fund)		

## MAJOR FUND DESCRIPTIONS

**The General Fund** - The City's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

**Capital Projects Fund** - Accounts for financial resources to be used for the acquisition and construction of major capital projects.

**Water Fund** - Accounts for the activities of the City's water system and the billing on behalf of Gwinnett County's sewer system as it applies to City residents, which renders those services to the residents and businesses located within the City.

**Electric Fund** - Accounts for the activities of the City's electric system.

**Gas Fund** - Accounts for the activities of the City's gas system.

**GENERAL FUND (100)** accounts for all financial resources except those requiring accounting for in another fund. It is used to account for police services, planning, engineering, street maintenance, finance, human resources, and the overall City administration and management. The primary sources of revenues to the General Fund are property taxes and charges for current services, licenses, and permits.

**CONFISCATED ASSETS (210-211)**

used by law enforcement according to GA Code § 9-16-19 to be used in seizure of assets through a preponderance of evidence within a case.

**E-911 FUND (215)**

works in conjunction with police services to receive and dispatch emergency phone calls.

**HOTEL/MOTEL TAX FUND (275)**

account for the Hotel/Motel tax revenue, used to help support the Communications and Community Development department of the City.

**SPECIAL PURPOSE LOCAL OPTION SALES TAX FUND (321-325)**

account for long-term projects financed by the passage of a special purpose local option sales tax. The Special Purpose Local Option Sales Tax Fund is presented as a major fund in the basic financial statements.

**CAPITAL PROJECTS FUND (355)**

account for financial resources used for the acquisition and construction of major capital projects.

**WATER FUND (505)**

account for the operation, maintenance, and development of the City's water plant and distribution services.

**ELECTRIC FUND (510)**

account for the operation, maintenance, and development of the City's electrical system.

**GAS FUND (515)**

account for the operation, maintenance, and development of the City's natural gas system.

**SOLID WASTE FUND (540)**

account for the activities associated with the collection of residential and commercial garbage, to include non-recyclables and yard waste.

**STORMWATER FUND (560)**

account for the collection of fees for upgrades to stormwater drains and related expenses.

**HEALTH INSURANCE FUND (610)**

account for the cost of providing life and health insurance benefits to City employees and participating dependents.

**FLEET SERVICES FUND (620)**

maintains the City vehicles used by all City departments. Services include fleet management, vehicle repairs, preventative maintenance, and quality control inspections.

**WORKERS' COMPENSATION FUND (615)**

account for the worker's compensation insurance provided to the City departments.

**RISK MANAGEMENT FUND (625)**

account for the property and liability insurance provided to the City departments.

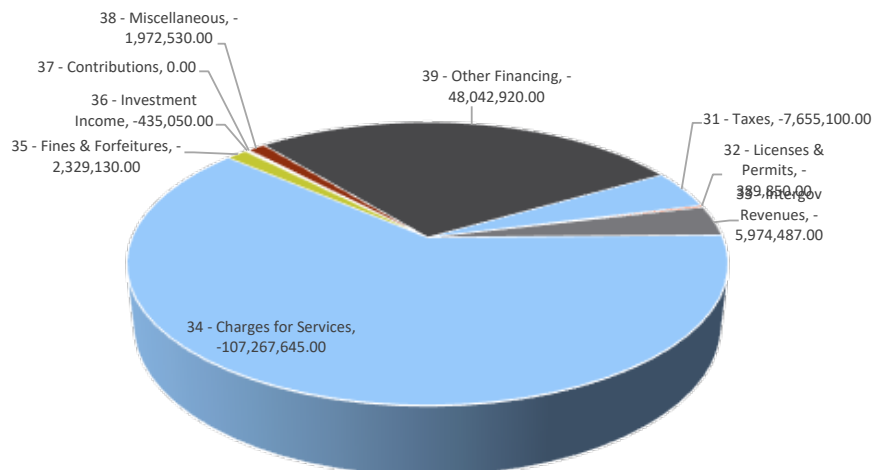
# ALL FUNDS PRESENTATION

	General / Special Revenue Funds						Enterprise Funds		
	General Fund	Confiscated Assets Federal	Confiscated Assets Local	Emergency 911	Hotel / Motel	Motor Vehicle Rental	Water Fund	Electric Fund	Gas Fund
FY 2019 Ending Fund Balance	\$15,838,843	\$455,032	\$-	\$280,016	\$-	\$-	\$17,283,600	\$55,907,895	\$(11,093,019)
FY 2019 Restricted Fund Balance	1,247,128	-	-	-	-	-	15,457,693	13,264,783	18,382,685
FY 2019 Available Fund Balance	14,591,715	455,032	-	280,016	-	-	1,825,907	42,643,112	(29,475,704)
FY 2020 Change in Fund Balance (Estimated)	2,300,000	-	-	-	-	-	-	-	-
FY 2021 Beginning Fund Balance (Estimated)	16,891,715	455,032	-	280,016	-	-	1,825,907	42,643,112	(29,475,704)
Source of Funds									
Taxes	7,258,100	-	-	-	330,000	92,000	-	-	-
Licenses & Permits	389,850	-	-	-	-	-	-	-	-
Intergovernmental Revenues	-	-	-	1,076,640	-	-	-	-	-
Charges For Services	7,092,024	-	-	250	-	-	5,932,400	37,023,000	43,815,000
Fines & Forfeitures	1,902,850	361,280	65,000	-	-	-	-	-	-
Investment Income	375,000	100	1,000	-	-	-	100	200	50,000
Contributions & Donations From Private Sources	-	100	-	-	-	-	-	-	-
Miscellaneous Revenue	464,330	-	-	-	-	-	5,000	88,400	1,393,200
Sub-Total	17,482,154	361,480	66,000	1,076,890	330,000	92,000	5,937,500	37,111,600	45,258,200
Transfers-In	14,811,579	-	-	-	-	-	-	-	5,000
Use of Fund Balance									
<b>Total</b>	<b>32,293,733</b>	<b>361,480</b>	<b>66,000</b>	<b>1,076,890</b>	<b>330,000</b>	<b>92,000</b>	<b>5,937,500</b>	<b>37,111,600</b>	<b>45,263,200</b>
Use of Funds									
Personal Services And Employee Benefits	15,263,406	-	-	686,060	-	-	570,679	1,363,617	2,417,149
Purchased/Contracted Services	4,924,412	1,085	-	69,430	-	-	197,635	129,750	302,750
Supplies	1,355,695	360,395	-	12,000	-	-	3,883,160	26,928,700	16,036,576
Capital Outlays	-	-	-	-	-	-	-	-	-
Interfund/Interdepartmental Charges	6,330,250	-	-	309,400	-	-	806,501	1,945,316	4,859,977
Depreciation And Amortization	-	-	-	-	-	-	-	-	-
Other Costs	3,958,472	-	-	-	144,375	-	7,000	-	5,000
Debt Service	-	-	-	-	-	-	-	-	4,310,000
Sub-Total	31,832,235	361,480	-	1,076,890	144,375	-	5,464,975	30,367,383	27,931,452
Other Financing Uses	6,296,498	-	-	-	185,625	92,000	472,525	6,744,217	17,481,748
<b>Total</b>	<b>38,128,733</b>	<b>361,480</b>	<b>-</b>	<b>1,076,890</b>	<b>330,000</b>	<b>92,000</b>	<b>5,937,500</b>	<b>37,111,600</b>	<b>45,413,200</b>
FY 2021 Estimated Ending Fund Balance	11,056,715	455,032	66,000	280,016	-	-	1,825,907	42,643,112	(29,625,704)
FY 2021 Policy Requirements	9,532,183						989,781	6,186,504	7,570,380
FY 2021 Fund Balance Above Policy	\$1,524,532						\$836,126	\$36,456,608	\$(37,196,084)

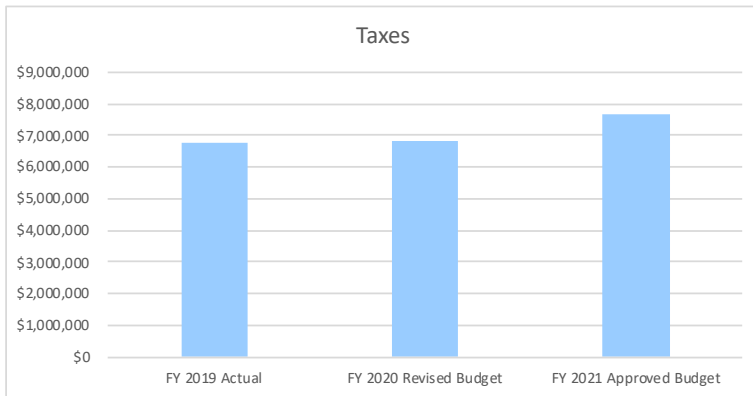
		Capital Projects Funds			Internal Service Funds					
Solid Waste Fund	Storm Water Fund	2017 SPLOST	2020 Bonds	Enterprise Capital Projects	Capital Projects	Group Health Fund	Worker's Compensation Fund	Fleet Fund	Risk Management Fund	
\$591,556	\$7,495,063	\$7,556,769	\$-	\$-	\$7,372,770	\$1,431,228	\$531,616	\$257,496	\$222,599	104,131,464
214,883	5,692,908	-	-	-	-	-	-	-	-	54,260,080
376,673	1,802,155	7,556,769	-	-	7,372,770	1,431,228	408,803	257,496	222,599	49,748,571
-	-	-	-	-	-	-	-	-	-	2,300,000
376,673	1,802,155	7,556,769	-	-	7,372,770	1,431,228	408,803	257,496	222,599	52,048,571
-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	7,680,100
-	-	-	-	-	-	-	-	-	-	389,850
-	-	4,897,847	-	-	-	-	-	-	-	5,974,487
1,000,600	2,393,803	-	-	-	-	7,191,600	312,400	1,850,368	656,450	107,267,895
-	-	-	-	-	-	-	-	-	-	2,329,130
500	1,000	-	-	-	-	5,000	1,000	500	100	434,500
-	-	-	-	-	-	-	-	-	-	100
16,000	-	-	15,225,000	-	-	-	-	-	-	17,191,930
1,017,100	2,394,803	4,897,847	15,225,000	-	-	7,196,600	313,400	1,850,868	656,550	141,267,992
1,056,582	-	-	-	5,047,160	13,061,449	-	-	-	-	33,981,770
-	-	-	-	-	-	-	-	-	-	-
<b>2,073,682</b>	<b>2,394,803</b>	<b>4,897,847</b>	<b>15,225,000</b>	<b>5,047,160</b>	<b>13,061,449</b>	<b>7,196,600</b>	<b>313,400</b>	<b>1,850,868</b>	<b>656,550</b>	<b>175,249,762</b>
-	-	-	-	-	-	-	-	-	-	-
577,500	227,530	-	-	-	-	390,000	-	483,880	51,475	22,031,297
725,500	282,900	-	-	-	-	280,000	-	534,400	511,500	7,959,362
10,850	1,600	-	-	-	-	-	-	578,200	-	49,167,176
-	-	4,897,847	15,225,000	5,047,160	-	-	-	-	-	25,170,007
704,392	123,138	-	-	-	-	6,526,600	313,400	190,400	53,800	22,163,174
-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	63,988	39,775	4,218,610
-	-	-	-	-	-	-	-	-	-	4,310,000
2,018,242	635,168	4,897,847	15,225,000	5,047,160	13,061,449	7,196,600	313,400	1,850,868	656,550	148,081,074
55,440	1,759,635	-	-	-	-	-	-	-	-	33,087,688
<b>2,073,682</b>	<b>2,394,803</b>	<b>4,897,847</b>	<b>15,225,000</b>	<b>5,047,160</b>	<b>13,061,449</b>	<b>7,196,600</b>	313,400	1,850,868	<b>656,550</b>	<b>181,168,762</b>
376,673	1,802,155	7,556,769	-	-	7,372,770	1,431,228	408,803	257,496	222,599	46,129,571
172,806.83	399,214	-	-	-	-	-	-	-	-	24,850,869
\$203,866	\$1,402,941	-	-	-	-	-	-	-	-	3,227,989

# SOURCES OF FUNDS

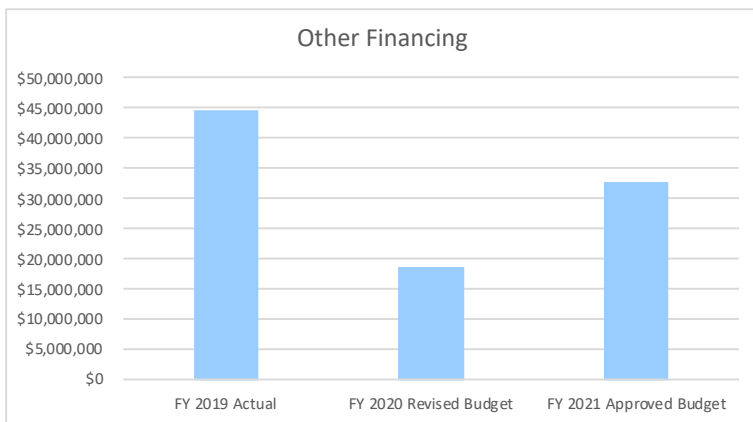
	FY 2019 ACTUAL	FY 2020 REVISED BUDGET	FY 2021 APPROVED BUDGET
100 - GENERAL FUND	\$28,649,718.03	\$28,139,575.00	32,293,733.00
210 - CONFISCATED ASSETS-FEDERAL	\$172,889.11	\$60,000.00	361,480.00
211 - CONFISCATED ASSETS-LOCAL	\$405.98	\$65,000.00	66,000.00
215 - 911 FUND	\$972,086.28	\$1,064,055.00	1,076,890.00
275 - HOTEL/MOTEL TAX FUND	\$280,442.44	\$330,000.00	330,000.00
280 - RENTAL MV EXCISE TAX FUND	\$91,273.80	\$92,000.00	92,000.00
321 - 2009 SPLOST FUND	\$1,582.73	\$0.00	0.00
322 - 2014 SPLOST FUND	\$214.49	\$0.00	0.00
323 - 2014 JOINT SPLOST FUND	\$133,215.03	\$0.00	0.00
324 - 2017 SPLOST FUND	\$3,709,280.32	\$92,819.68	4,897,847.00
325 - 2017 JOINT SPLOST FUND	\$143,172.60	\$1,256,827.40	0.00
355 - CAPITAL PROJECTS FUND	\$14,337,181.43	\$6,703,228.57	13,061,449.00
360 - SERIES 2015 BOND FUND	\$34,886.27	\$0.00	0.00
363 - SERIES 2020 BOND FUND	\$0.00	\$0.00	15,225,000.00
505 - WATER FUND OPERATING	\$4,441,574.40	\$5,261,325.00	5,937,500.00
506 - WATER FUND CAPITAL	\$431,149.06	\$87,000.00	403,225.00
510 - ELECTRIC FUND OPERATING	\$29,885,646.11	\$37,634,210.00	37,111,600.00
511 - ELECTRIC FUND CAPITAL	\$2,200,489.16	\$1,000,000.00	830,000.00
515 - GAS FUND OPERATING	\$48,127,236.17	\$48,095,600.00	45,263,200.00
516 - GAS FUND CAPITAL	\$2,902,156.87	\$500,000.00	878,180.00
540 - SOLID WASTE FUND OPERATING	\$1,675,042.39	\$1,707,670.00	2,073,682.00
560 - STORMWATER FUND OPERATING	\$1,041,650.85	\$2,715,300.00	2,394,803.00
561 - STORMWATER FUND CAPITAL	\$991,241.70	\$2,498,195.00	1,752,705.00
610 - GROUP HEALTH FUND	\$5,627,451.14	\$6,395,400.00	7,196,600.00
615 - WORKERS COMPENSATION FUND	\$353,331.42	\$775,075.00	313,400.00
620 - FLEET SERVICE FUND	\$1,710,498.80	\$1,756,545.00	1,850,868.00
625 - RISK MANAGEMENT FUND	\$668,456.13	\$651,000.00	656,550.00
	<b>\$148,582,272.71</b>	<b>\$146,880,825.65</b>	<b>\$174,066,712.00</b>



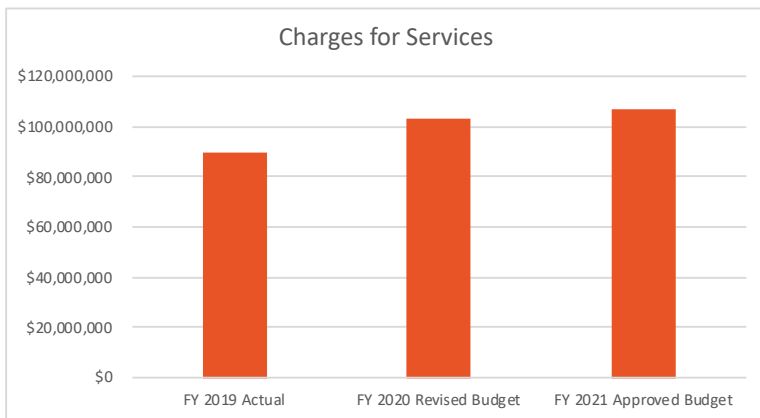
# MAJOR REVENUE SOURCE HISTORY



Taxes account for 4.82% source of revenue for the City. Revenue projections for FY 2020 total \$7,700,000 which is an increase of \$816,000 from the FY 2020 Approved Budget. FY 2021 property tax revenue projections are based upon an estimated digest from Gwinnett County. Initial indications from the County estimate an increase in the digest attributable to re-evaluations and new growth. Real Property Tax revenues are expected to increase by just over \$100,000. Taxes include Tital Ad Valorem Tax on Motor Vehicles, Insurance Premium Tax, Franchise Taxes, and Alcohol Taxes.



Other Financing Sources includes the Use of Fund Balance, Bond Funds, and Inter Fund Transfers.



Charges for Services account for 67.54% of the City's Revenues. The majority of these funds are derived from Electric and Gas Service. The City has approximately 48,000 Gas customers and 11,000 Electric customers. FY 2021 is the first year the City has charged it's various operating funds for indirect or overhead charges. The Indirect Charges are almost \$6,200,000

# REVENUE ACCOUNT HISTORY

	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 APPROVED BUDGET
<b>GENERAL FUND</b>			
311100 - REAL PROP TAX - CURRENT YEAR	\$1,557,300	\$1,632,750	\$1,700,000
311110 - PUBLIC UTILITY TAX - GWINNETT	\$42,148	\$44,000	\$47,000
311190 - TAX ALLOCATION DISTRICT TAX	\$0	\$0	\$25,000
311200 - REAL PROPERTY - PRIOR YEAR	\$298	\$1,000	\$1,000
311300 - PERSONAL PROPERTY - CURRENT YE	\$333,080	\$372,750	\$380,000
311310 - MOTOR VEHICLE TAX	\$22,292	\$28,500	\$30,000
311315 - MV TITLE AD VALOREM TAX	\$520,723	\$466,750	\$800,000
311320 - MOBILE HOME TAX	\$661	\$750	\$750
311340 - INTANGIBLE TAX	\$24,069	\$30,000	\$25,000
311350 - RAILROAD EQUIPMENT TAX	\$0	\$700	\$800
311390 - OTHER PERSONAL PROPERTY TAXES	\$680	\$250	\$250
311400 - PERSONAL PROPERTY - PRIOR YEAR	\$6,979	\$9,500	\$8,500
311600 - REAL ESTATE TRANSFER TAX	\$13,262	\$12,500	\$12,500
311710 - ELECTRIC FRANCHISE TAX	\$554,296	\$550,000	\$550,000
311730 - GAS FRANCHISE TAX	\$6,109	\$5,100	\$5,000
311750 - TELEVISION CABLE FRANCHISE TAX	\$201,332	\$225,000	\$225,000
311760 - TELEPHONE FRANCHISE TAX	\$127,864	\$150,000	\$150,000
311790 - OTHER FRANCHISE TAXES	\$0	\$0	\$0
314200 - ALCOHOLIC BEVERAGE EXCISE TAX	\$462,706	\$396,000	\$575,000
314300 - LOCAL OPTION MIXED DRINK TAX	\$55,810	\$55,000	\$60,000
314500 - EXCISE TAX ON ENERGY	\$12,065	\$14,500	\$14,500
316100 - OCCUPATION TAX	\$307,808	\$240,000	\$325,000
316200 - INSURANCE PREMIUM TAX	\$1,956,225	\$1,956,000	\$2,075,000
316300 - FINANCIAL INSTITUTION TAX	\$178,528	\$220,000	\$240,000
319100 - GENERAL PROPERTY TAX PENALTIES	\$6,425	\$6,000	\$7,500
319220 - MIXED DRINK TAX PENALTIES	\$527	\$250	\$200
319400 - OCCUPATION TAX PENALTIES	\$2,376	\$0	\$100
321110 - BEER LICENSE	\$54,150	\$50,000	\$50,000
321120 - WINE LICENSE	\$43,950	\$41,000	\$45,000
321130 - LIQUOR LICENSE	\$48,850	\$40,000	\$45,000
321140 - BAR CARDS	\$6,880	\$6,500	\$7,000
321295 - SOLICITORS PERMIT	\$25	\$100	\$100
321900 - ALCOHOL LICENSE INVESTIGATION	\$4,851	\$3,500	\$4,000
322200 - BUILDING PERMITS	\$200,631	\$175,000	\$100,000
322210 - ZONING FEES	\$17,575	\$25,000	\$20,000
322230 - SIGN PERMITS	\$11,600	\$20,000	\$20,000
322240 - CERTIFICATE OF OCCUPANCY	\$12,725	\$25,000	\$25,000
322250 - PLAN CHECKING FEES	\$49,734	\$60,000	\$50,000
322260 - DEVELOPMENT FEES	\$8,200	\$7,500	\$7,500
322270 - RE-INSPECTION FEES	\$0	\$100	\$100
322280 - DRAINAGE REVIEW FEES	\$6,725	\$7,500	\$7,500
322300 - TAXI PERMITS	\$0	\$0	\$0
322901 - MASSAGE THERAPIST PERMITS	\$1,500	\$3,000	\$2,500
322910 - FILMING PERMITS	\$0	\$0	\$100
322990 - OTHER PERMITS	\$0	\$0	\$0
323010 - PAWN SHOP WORK PERMITS	\$900	\$1,750	\$1,750
323020 - PAWN SHOP LICENSE FEES	\$300	\$500	\$400
323030 - PR METALS DEALER WORK PERMITS	\$400	\$200	\$200
323040 - PR METALS DEALER LICENSE FEES	\$100	\$200	\$200
323910 - EROSION & SEDIMENT CONTROL FEE	\$0	\$0	\$0
324500 - ALCOHOL LICENSE PENALTIES	\$2,900	\$3,500	\$3,500



	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 APPROVED BUDGET
331110 - FEDERAL GRANTS-DIRECT	\$0	\$0	\$0
331150 - FEDERAL GRANTS-INDIRECT	\$0	\$0	\$0
333000 - PAYMENTS IN LIEU OF TAXES	\$0	\$0	\$0
334110 - STATE GRANTS-DIRECT	\$0	\$0	\$0
336000 - GWINNETT COUNTY GRANT	\$402,386	\$0	\$0
337200 - GWINNETT CTY SDS REVENUE	\$0	\$0	\$0
341700 - WATER INDIRECT FEES	\$0	\$0	\$565,401
341701 - ELECTRIC INDIRECT FEES	\$0	\$0	\$1,491,916
341702 - GAS INDIRECT FEES	\$0	\$0	\$3,800,477
341703 - SANITATION INDIRECT FEES	\$0	\$0	\$320,292
341704 - STORMWATER INDIRECT FEES	\$0	\$0	\$66,938
341910 - ELECTION QUALIFYING FEE	\$0	\$0	\$500
342120 - ACCIDENT REPORTS	\$15,790	\$20,000	\$20,000
342310 - FINGERPRINTING FEES	\$188	\$250	\$250
344900 - REPEAT LOCATE REQUEST REVENUE	\$0	\$100	\$0
346410 - BACKGROUND FEES	\$13,125	\$20,000	\$20,000
347200 - APPLICATION FEES	\$55,272	\$45,000	\$45,000
347201 - CITY SERVICE FEES	\$100	\$5,000	\$5,000
347202 - LAWN DEPOSITS FORFEITED	\$0	\$500	\$0
347210 - SPONSORSHIP INCOME	\$73,340	\$70,000	\$70,000
347211 - VENDOR FEES	\$8,703	\$28,000	\$28,000
347212 - TICKET SALES	\$0	\$0	\$0
347213 - TABLE RENTALS	\$1,124	\$1,500	\$1,500
347220 - MISCELLANEOUS INCOME	\$0	\$0	\$0
347300 - EVENT ADMISSION FEES	\$0	\$0	\$0
349300 - BAD CHECK FEES	\$15,000	\$12,500	\$15,000
349400 - OPEN RECORDS REQUEST FEES	\$4,976	\$3,000	\$3,000
349910 - CONNECT FEES	\$438,813	\$404,400	\$600,000
349935 - CARD PROCESSING FEE	\$34,421	\$38,750	\$38,750
349936 - CREDIT CHECK FEES	\$0	\$0	\$0
351170 - MUNICIPAL COURT REV.(FINES)	\$981,924	\$1,390,000	\$1,350,000
351171 - SURCHARGE PAYMENTS TO AGENCIES	\$0	\$0	\$0
351175 - CIVIL FEES	\$3,309	\$1,500	\$1,500
351410 - WARRANT FEES	\$303,886	\$200,000	\$350,000
351420 - ADVERTISING FEES	\$175	\$100	\$100
351430 - COURT COSTS	\$350,128	\$300,000	\$160,000
351440 - FAILURE TO APPEAR FEES	\$0	\$0	\$0
351450 - PRE TRIAL DIVERSION FEES	\$34,477	\$35,000	\$35,000
351460 - RESTITUTION INCOME	\$2,378	\$750	\$750
351900 - NUISANCE ABATEMENT REVENUE	\$4,199	\$100	\$5,500
361000 - INTEREST REVENUE	\$219,392	\$345,790	\$375,000
362000 - REALIZED GAIN/LOSS ON INVESTME	\$0	\$0	\$0
363000 - UNREALIZED GAIN/LOSS ON INVEST	\$0	\$0	\$0
371000 - CONTRIBUTIONS & DONATIONS	\$0	\$0	\$0
381000 - RENTAL INCOME	\$21,600	\$253,375	\$399,280
383000 - REIMBURSEMENT FOR DAMAGED PROP	\$6,424	\$3,600	\$3,600
389010 - SALE OF SUPPLIES	\$0	\$200	\$200
389040 - SALE OF SCRAP MATERIAL	\$0	\$100	\$100
389045 - CONCESSIONS INCOME-EXPLORERS	\$0	\$0	\$0
389050 - REDEPOSITS(NSF CKS)	\$41,450	\$1,000	\$1,000
389060 - FUNDRAISING-EXPLORERS	\$0	\$0	\$0
389080 - CASH OVER (SHORT)	\$6,656	\$150	\$150
389090 - OTHER INCOME	\$48,016	\$58,600	\$60,000
391000 - OPERATING TRANSFERS IN	\$18,702,106	\$17,918,060	\$14,711,579
391300 - EQUITY TRANSFERS IN	\$0	\$0	\$0
392100 - SALE OF ASSETS	\$77,702	\$94,600	\$100,000
392200 - PROPERTY SALE	\$0	\$0	\$0
393500 - INCEPTION OF CAPITAL LEASE	\$0	\$0	\$0
<b>General Fund Total:</b>	<b>\$28,649,718</b>	<b>\$28,139,575</b>	<b>\$32,293,733</b>

	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 APPROVED BUDGET
<b>CONFISCATED ASSETS - FEDERAL</b>			
351365 - SALE OF CONFISCATED PROPERTY	\$128,428	\$60,000	\$361,280
361000 - INTEREST REVENUE	\$2,682	\$0	\$100
389090 - OTHER INCOME	\$41,778	\$0	\$100
389999 - USE OF PRIOR YEAR RESERVES	\$0	\$0	\$0
392100 - SALE OF ASSETS	\$0	\$0	\$0
<b>Confiscated Assets Total:</b>	<b>\$172,889</b>	<b>\$60,000</b>	<b>\$361,480</b>

	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 APPROVED BUDGET
<b>CONFISCATED ASSETS - LOCAL</b>			
351320 - CASH CONFISCATIONS - LOCAL	\$1,044	\$65,000	\$65,000
351360 - TASK FORCE SHARE	\$0	\$0	\$0
351365 - SALE OF CONFISCATED PROPERTY	\$0	\$0	\$0
361000 - INTEREST REVENUE	\$1,450	\$0	\$1,000
<b>Confiscated Assets Total:</b>	<b>\$406</b>	<b>\$65,000</b>	<b>\$66,000</b>

	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 APPROVED BUDGET
<b>911 FUND</b>			
337200 - GWINNETT CTY SDS REVENUE	\$971,692	\$1,064,055	\$1,076,640
361000 - INTEREST REVENUE	\$394	\$0	\$250
389090 - OTHER INCOME	\$0	\$0	\$0
<b>911 Fund Total:</b>	<b>\$972,086</b>	<b>\$1,064,055</b>	<b>\$1,076,890</b>

	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 APPROVED BUDGET
<b>RENTAL MV EXCISE TAX FUND</b>			
314400 - EXCISE TAX ON RENTAL MV	\$91,274	\$92,000	\$92,000
<b>Rental MV Excise Tax Fund Total:</b>	<b>\$91,274</b>	<b>\$92,000</b>	<b>\$92,000</b>

	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 APPROVED BUDGET
<b>WATER FUND OPERATING</b>			
344210 - WATER REVENUE	\$3,809,532	\$4,715,725	\$5,392,400
344220 - WATER TAPS	\$178,974	\$110,000	\$110,000
344230 - WATER/SEWER PENALTIES	\$122,258	\$130,000	\$130,000
344250 - NEW WATER LINES	\$0	\$0	\$0
344255 - SEWER REVENUE	\$303,266	\$300,000	\$300,000
344256 - SEWER TAPS	\$0	\$0	\$0
361000 - INTEREST REVENUE	\$25,316	\$100	\$100
383000 - REIMBURSEMENT FOR DAMAGED PROP	\$0	\$0	\$0
389040 - SALE OF SCRAP MATERIAL	\$0	\$0	\$0
389070 - REFUNDS ON UTILITIES PURCHASED	\$0	\$0	\$0
389090 - OTHER INCOME	\$2,228	\$5,500	\$5,000
391000 - OPERATING TRANSFERS IN	\$0	\$0	\$0
391300 - EQUITY TRANSFERS IN	\$0	\$0	\$0
392110 - GAIN ON SALE OF CAPITAL ASSETS	\$0	\$0	\$0
392200 - PROPERTY SALE	\$0	\$0	\$0
<b>Rental MV Excise Tax Fund Total:</b>	<b>\$91,274</b>	<b>\$92,000</b>	<b>\$92,000</b>

	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 APPROVED BUDGET
<b>HOTEL/MOTEL TAX FUND</b>			
314000 - HOTEL/MOTEL TAX	\$280,442	\$330,000	\$330,000
319210 - HOTEL/MOTEL TAX PENALTIES	\$0	\$0	\$0
389090 - OTHER INCOME	\$0	\$0	\$0
<b>Hotel/Motel Tax Fund Total:</b>	<b>\$280,442</b>	<b>\$330,000</b>	<b>\$330,000</b>

	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 APPROVED BUDGET
<b>ELECTRIC FUND OPERATING</b>			
344310 - ELECTRIC REVENUE	\$26,220,748	\$35,850,210	\$35,768,000
344311 - MEAG SALES OF EXCESS CAPACITY	\$173,997	\$325,000	\$325,000
344315 - SECURITY LIGHT REVENUE	\$172,429	\$200,000	\$180,000
344320 - TEMPORARY ELECTRIC SERVICE	\$72,170	\$70,000	\$50,000
344330 - ELECTRIC PENALTIES	\$338,505	\$400,000	\$300,000
344340 - ELECTRIC SALES TAX	\$0	\$0	\$0
344350 - NEW ELECTRIC LINES	\$551,008	\$675,000	\$400,000
361000 - INTEREST REVENUE	\$1,101,157	\$0	\$100
363000 - UNREALIZED GAIN/LOSS ON INVEST	\$1,073,347	\$0	\$100
381000 - RENTAL INCOME	\$99,924	\$70,000	\$70,000
383000 - REIMBURSEMENT FOR DAMAGED PROP	\$11,713	\$8,000	\$5,000
389010 - SALE OF SUPPLIES	\$1,700	\$1,000	\$1,000
389025 - DISCOUNT ON EXCISE TAX PAYABLE	\$577	\$500	\$400
389040 - SALE OF SCRAP MATERIAL	\$165	\$1,500	\$1,000
389070 - REFUNDS ON UTILITIES PURCHASED	\$6,945	\$1,000	\$1,000
389090 - OTHER INCOME	\$41,374	\$32,000	\$10,000
391300 - EQUITY TRANSFERS IN	\$0	\$0	\$0
392100 - SALE OF ASSETS	\$0	\$0	\$0
392110 - GAIN ON SALE OF CAPITAL ASSETS	\$19,889	\$0	\$0
392200 - PROPERTY SALE	\$0	\$0	\$0
<b>Electric Fund Operating Total:</b>	<b>\$29,885,646</b>	<b>\$37,634,210</b>	<b>\$37,111,600</b>

	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 APPROVED BUDGET
<b>STORMWATER FUND OPERATING</b>			
344230 - WATER/SEWER PENALTIES	\$19,992	\$15,000	\$0
344260 - STORMWATER FEES	\$1,003,094	\$2,700,300	\$2,393,803
361000 - INTEREST REVENUE	\$18,565	\$0	\$1,000
383000 - REIMBURSEMENT FOR DAMAGED PROP	\$0	\$0	\$0
389090 - OTHER INCOME	\$0	\$0	\$0
389999 - USE OF PRIOR YEAR RESERVES	\$0	\$0	\$0
<b>Stormwater Fund Operating Total:</b>	<b>\$1,041,651</b>	<b>\$2,715,300</b>	<b>\$2,394,803</b>

	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 APPROVED BUDGET
<b>GAS FUND OPERATING</b>			
344410 - GAS REVENUE	\$45,618,636	\$45,850,000	\$42,905,000
344420 - GAS TAPS	\$28,292	\$50,000	\$50,000
344425 - PILOT LIGHT REVENUE	\$11,538	\$10,000	\$10,000
344430 - GAS PENALTIES	\$1,008,964	\$850,000	\$850,000
344440 - GAS SALES TAX	\$0	\$0	\$0
344450 - NEW GAS LINES	\$0	\$0	\$0
361000 - INTEREST REVENUE	\$46,575	\$0	\$50,000
383000 - REIMBURSEMENT FOR DAMAGED PROP	\$15,410	\$20,000	\$10,000
389020 - FRANCHISE COLLECTION FEE	\$6,580	\$6,500	\$6,500
389025 - DISCOUNT ON EXCISE TAX PAYABLE	\$354	\$0	\$100
389030 - REBATE INCOME	\$1,368,460	\$1,300,000	\$1,375,000
389040 - SALE OF SCRAP MATERIAL	\$179	\$2,500	\$1,000
389070 - REFUNDS ON UTILITIES PURCHASED	\$0	\$100	\$100
389090 - OTHER INCOME	\$22,248	\$1,500	\$500
391000 - OPERATING TRANSFERS IN	\$0	\$0	\$0
391300 - EQUITY TRANSFERS IN	\$0	\$0	\$0
392110 - GAIN ON SALE OF CAPITAL ASSETS	\$0	\$5,000	\$5,000
392200 - PROPERTY SALE	\$0	\$0	\$0
393100 - PROCEEDS FROM LT BONDS	\$0	\$0	\$0
<b>Gas Fund Operating Total:</b>	<b>\$1,041,651</b>	<b>\$2,715,300</b>	<b>\$2,394,803</b>

	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 APPROVED BUDGET
<b>SOLID WASTE FUND OPERATING</b>			
344110 - REFUSE COLLECTION REVENUE	\$45,618,636	\$45,850,000	\$42,905,000
344130 - SALE OF RECYCLED MATERIALS	\$28,292	\$50,000	\$50,000
344190 - REFUSE COLLECTION PENALTIES	\$11,538	\$10,000	\$10,000
361000 - INTEREST REVENUE	\$1,008,964	\$850,000	\$850,000
383000 - REIMBURSEMENT FOR DAMAGED PROP	\$0	\$0	\$0
389010 - SALE OF SUPPLIES	\$0	\$0	\$0
389040 - SALE OF SCRAP MATERIAL	\$46,575	\$0	\$50,000
389090 - OTHER INCOME	\$15,410	\$20,000	\$10,000
391000 - OPERATING TRANSFERS IN	\$6,580	\$6,500	\$6,500
391300 - EQUITY TRANSFERS IN	\$354	\$0	\$100
392110 - GAIN ON SALE OF CAPITAL ASSETS	\$1,368,460	\$1,300,000	\$1,375,000
392200 - PROPERTY SALE	\$179	\$2,500	\$1,000
<b><i>Solid Waste Fund Operating Total:</i></b>	<b>\$1,041,651</b>	<b>\$2,715,300</b>	<b>\$2,394,803</b>

	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 APPROVED BUDGET
<b>GROUP HEALTH FUND</b>			
341750 - HEALTH INSURANCE CONTRIBUTIONS	\$5,567,607	\$6,395,400	\$7,186,600
341770 - REIMBURSEMENT REVENUE	\$40,009	\$0	\$5,000
361000 - INTEREST REVENUE	\$19,835	\$0	\$5,000
<b><i>Group Health Fund Total:</i></b>	<b>\$5,627,451</b>	<b>\$6,395,400</b>	<b>\$7,196,600</b>

	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 APPROVED BUDGET
<b>WORKERS COMPENSATION FUND</b>			
341760 - WORKERS COMP INS CHARGES	\$336,375	\$775,075	\$312,300
341770 - REIMBURSEMENT REVENUE	\$9,078	\$0	\$100
361000 - INTEREST REVENUE	\$7,879	\$0	\$1,000
<b>Workers Compensation Fund Total:</b>	<b>\$353,331</b>	<b>\$775,075</b>	<b>\$313,400</b>

	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 APPROVED BUDGET
<b>FLEET SERVICE FUND</b>			
341780 - DEPARTMENT CONTRIBUTIONS	\$1,658,210	\$1,738,545	\$1,832,368
341790 - PAYMENTS FROM OTHER AGENCIES	\$50,395	\$18,000	\$18,000
361000 - INTEREST REVENUE	\$1,894	\$0	\$500
<b>Fleet Service Fund Total:</b>	<b>\$1,710,499</b>	<b>\$1,756,545</b>	<b>\$1,850,868</b>

	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 APPROVED BUDGET
<b>RISK MANAGEMENT FUND</b>			
341770 - REIMBURSEMENT REVENUE	\$153,068	\$0	\$10,000
341780 - DEPARTMENT CONTRIBUTIONS	\$514,600	\$651,000	\$646,450
361000 - INTEREST REVENUE	\$788	\$0	\$100
<b>Risk Management Fund Total:</b>	<b>\$668,456</b>	<b>\$651,000</b>	<b>\$656,550</b>

	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 APPROVED BUDGET
<b>LAWRENCEVILLE BUILDING AUTHORITY</b>			
361000 - INTEREST REVENUE	\$1,907,833	\$0	\$100
391000 - OPERATING TRANSFERS IN	\$19,850	\$0	\$0
<b><i>Lawrenceville Building Authority Total:</i></b>	<b>\$1,927,683</b>	<b>\$0</b>	<b>\$100</b>

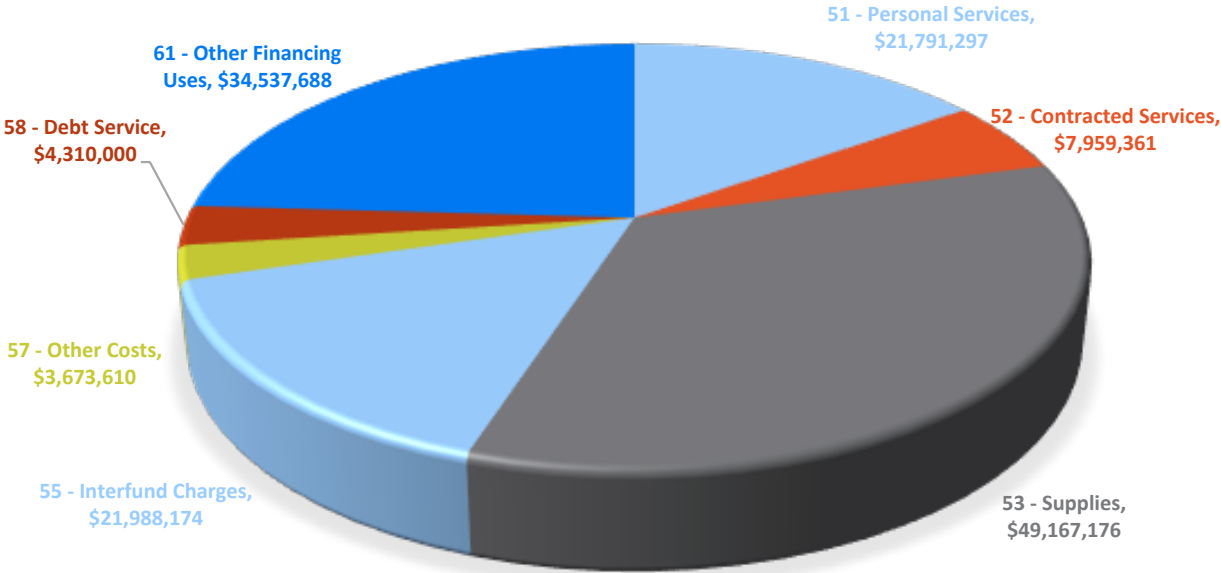
	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 APPROVED BUDGET
<b>DOWNTOWN DEVELOPMENT AUTHORITY</b>			
361000 - INTEREST REVENUE	\$646	\$0	\$100
362000 - REALIZED GAIN/LOSS ON INVESTME	\$47,578	\$0	\$100
363000 - UNREALIZED GAIN/LOSS ON INVEST	\$1,461,994	\$0	\$0
381000 - RENTAL INCOME	\$137,659	\$0	\$5,000
389090 - OTHER INCOME	\$5,000	\$0	\$500
391000 - OPERATING TRANSFERS IN	\$1,204,942	\$0	\$0
391010 - TRANSFERS IN FROM SPLOST	\$1,470,000	\$0	\$0
392100 - SALE OF ASSETS	\$1,510,000	\$0	\$1,000
<b><i>Downtown Development Authority Total:</i></b>	<b>\$2,913,831</b>	<b>\$0</b>	<b>\$6,700</b>

<b>GRAND TOTAL:</b>	<b>\$128,539,217</b>	<b>\$134,742,755</b>	<b>\$137,025,106</b>
---------------------	----------------------	----------------------	----------------------



# USES OF FUNDS

	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 APPROVED BUDGET
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$15,412,051	\$19,114,401	\$21,791,297
PURCHASED/CONTRACTED SERVICES	\$5,871,741	\$7,323,199	\$7,959,361
SUPPLIES	\$43,132,984	\$49,154,465	\$49,167,176
INTERFUND/INTERDEPARTMENTAL CHARGES	\$12,007,190	\$14,863,173	\$21,988,174
OTHER COSTS	\$1,684,841	\$2,444,259	\$3,673,610
DEBT SERVICE	\$1,963,772	\$4,399,798	\$4,310,000
OTHER FINANCING USES	\$39,425,558	\$36,459,058	\$34,537,688
<b>Investment Income Total:</b>	<b>\$119,498,137</b>	<b>\$133,758,353</b>	<b>\$143,427,306</b>



# EXPENSE BY DEPARTMENT

	FY2020 APPROVED
110 - LEGISLATIVE	\$171,040
132 - CITY MANAGER	\$35,747,792
133 - CITY CLERK	\$272,695
150 - FINANCE	\$3,325,029
151 - PURCHASING	\$188,095
153 - DATA PROCESSING	\$3,415,027
154 - HUMAN RESOURCES	\$10,279,028
157 - ENGINEERING	\$4,652,168
160 - COMMUNITY RELATIONS	\$2,925,247
265 - COURT	\$959,930
320 - POLICE	\$10,905,838
410 - PUBLIC WORKS	\$2,916,149
420 - STREETS	\$6,970,159
440 - WATER	\$5,937,500
450 - SOLID WASTE	\$2,073,682
460 - ELECTRIC	\$37,941,600
470 - GAS	\$48,304,430
490 - FLEET	\$2,885,868
498 - DAMAGE PREVENTION	\$1,310,440
741 - PLANNING & DEVELOPMENT	\$1,078,820
<b>Grand Total:</b>	<b>\$182,260,537</b>

# EXPENSE ACCOUNT HISTORY

	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 APPROVED BUDGET
<b>PERSONAL SERVICES AND EMPLOYEE BENEFITS</b>			
511100 - REGULAR SALARIES	\$12,209,075	\$14,632,548	\$16,011,965
511110 - GOVERNING BODY SALARY	\$23,235	\$34,467	\$36,800
511115 - ELECTION PAY	\$5,035	\$6,447	\$2,500
511150 - SALARY ADJUSTMENTS	\$0	\$0	\$1,439,475
511160 - CITY STAFF	\$17,480	\$0	\$75,680
511200 - PARTTIME EMPLOYEES	\$31,328	\$31,531	\$51,500
511201 - INTERNSHIP SALARIES	\$23,385	\$19,144	\$33,920
511210 - BOARDS AND AUTHORITIES SALARIE	\$3,000	\$6,525	\$7,000
511211 - JUDGES SALARIES	\$80,500	\$96,500	\$95,000
511300 - OVERTIME SALARIES	\$534,975	\$546,162	\$598,300
511301 - DRIVING INCENTIVE PAY	\$0	\$0	\$0
511302 - LONGEVITY PAY	\$62,633	\$62,873	\$68,500
511303 - ON-CALL PAY	\$77,540	\$117,367	\$93,600
511310 - MAYOR'S SALARY	\$8,000	\$11,017	\$11,600
512100 - GROUP HEALTH	\$139,333	\$376,616	\$390,000
512200 - SOCIAL SECURITY (FICA) CONTRIB	\$807,034	\$959,661	\$996,686
512300 - MEDICARE	\$190,290	\$226,324	\$235,900
512400 - RETIREMENT CONTRIBUTIONS	\$1,167,814	\$1,476,752	\$1,596,051
512500 - TUITION REIMBURSEMENTS	\$27,323	\$6,334	\$39,200
512900 - OTHER EMPLOYEE BENEFITS	\$0	\$4,879	\$0
512905 - EMPLOYEE TRAINING INCENTIVE	\$0	\$0	\$2,420
512910 - EMPLOYEE TOOL ALLOWANCE	\$4,069	\$4,786	\$5,200
<b>Personal Services and Employee Benefits Total:</b>	<b>\$15,412,051</b>	<b>\$18,619,931</b>	<b>\$21,791,297</b>

	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 APPROVED BUDGET
<b>PURCHASED/CONTRACTED SERVICES</b>			
521210 - CITY ATTORNEY	\$144,832	\$112,680	\$140,000
521220 - LEGAL AND PROFESSIONAL	\$303,769	\$415,315	\$569,854
521230 - ENGINEERING & SURVEYING	\$261,769	\$126,953	\$223,000
521240 - CONSULTING & PLANNING	\$253,567	\$66,937	\$264,500
521250 - MONITORING & TESTING SERVICES	\$258	\$14,257	\$41,080
521260 - SOLICITOR FEES	\$116,048	\$79,599	\$100,000
521265 - EMPLOYEE WELLNESS PROGRAMS	\$3,627	\$1,198	\$20,000
521266 - EMPLOYEE RECRUITMENT & RETENTI	\$0	\$0	\$1,000
521267 - EMPLOYEE SUPPORT	\$18,182	\$12,715	\$22,000
521300 - TECHNICAL SERVICES	\$70,578	\$132,979	\$116,425
522100 - CLEANING SERVICES	\$570	\$1,356	\$6,800
522130 - CUSTODIAL SERVICES	\$117,917	\$83,796	\$195,000
522140 - LAWN CARE	\$340,328	\$371,301	\$425,000
522210 - SERVICE CONTRACTS	\$530,717	\$1,001,476	\$1,437,603
522215 - DOWNTOWN GROUNDS IMPROVEMENT	\$0	\$7,450	\$17,500
522221 - REPAIRS & MAINT - CITY HALL	\$36,760	\$47,891	\$30,000
522222 - REPAIRS & MAINT - POLICE DEPT	\$37,452	\$19,709	\$30,000
522223 - REPAIRS & MAINT - WATER DEPT	\$5,146	\$1,793	\$6,500
522224 - REPAIRS & MAINT - PUBLIC WORKS	\$49,127	\$47,190	\$15,000
522225 - REPAIRS & MAINT - ROADS	\$423,226	\$25,644	\$37,864
522226 - REPAIRS & MAINT - DDA PROPERTI	\$599	\$24,064	\$24,064
522227 - REPAIRS & MAINT - CITY OWNED/R	\$111	\$1,848	\$5,000
522228 - REPAIRS & MAINT - CITY OWNED/T	\$0	\$85	\$0
522230 - REPAIRS & MAINT - VEHICLES	\$363,046	\$382,007	\$506,000
522235 - GGC/LHA PARTS & SERVICE	\$23,615	\$15,454	\$20,000
522240 - REPAIRS & MAINTENANCE-EQUIP	\$55,029	\$96,275	\$133,929
522245 - REPAIRS & MAINTENANCE-WELLS/PU	\$0	\$0	\$20,000
522250 - REPAIRS & MAINTENANCE-OTHER	\$157,382	\$14,493	\$22,532
522310 - RENTAL OF LAND AND BUILDINGS	\$1,166	\$1,040	\$5,100
522320 - RENTAL OF EQUIPMENT & VEHICLES	\$61,647	\$45,942	\$48,600
523100 - INSURANCE (PROPERTY, LIABILITY	\$433,627	\$549,669	\$480,000
523210 - TELEPHONE	\$160,358	\$201,944	\$241,529
523220 - POSTAGE	\$265,513	\$310,686	\$280,400
523260 - WIRELESS CARD SERVICES	\$32,156	\$45,472	\$48,000
523300 - ADVERTISING	\$145,824	\$138,876	\$161,355
523310 - REBATES	\$0	\$3,900	\$50,000
523320 - COMMUNITY AWARENESS	\$6,633	\$6,382	\$15,000

	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 APPROVED BUDGET
523400 - PRINTING	\$98,843	\$92,632	\$148,550
523500 - TRAVEL	\$111,539	\$96,312	\$0
523510 - PRISONER TRANSPORT	\$0	\$0	\$0
523610 - DUES, SUBSCRIPTIONS & FEES	\$142,942	\$111,967	\$194,502
523620 - BANK CHARGES	\$2,175	\$380	\$2,000
523625 - CREDIT CARD PROCESSING FEES	\$45,995	\$128,498	\$385,000
523630 - COLLECTION FEES	\$9,195	\$14,438	\$12,000
523640 - LGIP FUND FEE	\$0	\$0	\$0
523700 - EDUCATION & TRAINING	\$116,855	\$185,343	\$0
523850 - CONTRACT LABOR	\$128,229	\$104,291	\$203,020
523855 - EVENT ATTRACTIONS	\$1,975	\$5,805	\$11,250
523901 - NUISANCE ABATEMENT EXPENSES	\$688	\$650	\$18,000
523910 - DRUG SCREENING	\$8,920	\$10,092	\$7,015
523915 - CODE ENFORCEMENT OUTSOURCING	\$0	\$0	\$0
523920 - UPC COST	\$26,856	\$31,041	\$31,380
523926 - DESIGN SERVICES	\$36,585	\$48,780	\$50,000
523930 - OTHER PURCHASED SERVICES	\$49,517	\$55,820	\$68,100
523932 - EPD ANNUAL CONTRACT	\$0	\$12,200	\$13,400
523935 - INTERPRETING SERVICES	\$14,766	\$15,245	\$21,000
523940 - K-9 UNIT CARE	\$4,173	\$2,202	\$9,000
523944 - LIVE ENTERTAINMENT	\$74,835	\$44,130	\$208,400
523945 - PHOTOGRAPHY	\$24,800	\$49,700	\$69,910
523950 - MEDICAL AID-PRISONERS	\$100	\$2,516	\$6,000
523960 - DISTRIBUTION WATER TESTING	\$10,633	\$12,897	\$16,200
523970 - WATER SYSTEM FIELD TESTING	\$1,556	\$1,663	\$4,000
523980 - SOLID WASTE DISPOSAL-LANDFILL	\$431,644	\$514,789	\$560,000
523990 - RECYCLED MATERIAL COLLECTION	\$108,340	\$134,461	\$160,000
<b><i>Purchased/Contracted Services Total:</i></b>	<b>\$5,871,741</b>	<b>\$6,084,226</b>	<b>\$7,959,361</b>

	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 APPROVED BUDGET
<b>SUPPLIES</b>			
531110 - OFFICE SUPPLIES	\$61,428	\$56,007	\$84,050
531111 - JANITORIAL SUPPLIES	\$11,722	\$30,098	\$20,000
531121 - MARKETING MATERIALS	\$12,960	\$31,314	\$117,000
531122 - SPECIALTY SUPPLIES	\$56,515	\$67,654	\$134,050
531123 - BUILDING & WAREHOUSE SUPPLIES	\$37,148	\$37,167	\$64,580
531124 - VEHICLE SUPPLIES	\$14,720	\$16,852	\$0
531125 - SUPPLIES-DISTRIBUTION SYSTEM	\$104,541	\$84,683	\$180,000
531126 - MINOR ELECTRICAL SUPPLIES	\$0	\$141	\$4,000
531127 - HARDWARE SUPPLIES	\$12,636	\$15,143	\$17,500
531129 - CATHODIC SUPPLIES	\$14,071	\$34,316	\$35,000
531130 - WELDING SUPPLIES	\$8,813	\$11,898	\$15,000
531132 - CHEMICALS	\$4,974	\$4,250	\$9,000
531135 - TRANSFORMERS	\$67,495	\$47,520	\$60,000
531140 - CONDUCTORS	\$18,847	\$10,977	\$19,000
531145 - METERS, BASES & BOXES	\$28,345	\$51,084	\$82,000
531150 - STREET LIGHTS	\$7,411	\$4,928	\$12,000
531161 - DOMESTIC METERS/REGULATORS	\$179,759	\$78,397	\$236,813
531163 - INDUSTRIAL METERS/REGULATORS	\$161,752	\$135,186	\$196,000
531170 - PIPE & FITTING	\$137,618	\$169,170	\$200,000
531171 - REGULATOR STATIONS	\$24,863	\$49,688	\$75,000
531172 - OTHER DISTRIBUTION SUPPLIES	\$0	\$0	\$7,500
531173 - DISTRIBUTION EQUIPMENT (TRANSC	\$0	\$0	\$0
531181 - TELEMETRY	\$31,012	\$37,017	\$72,522
531200 - UTILITIES	\$16,949	\$2,698	\$0
531210 - WATER	\$110	\$24,125	\$34,660
531215 - SEWER	\$28,128	\$41,051	\$48,700
531220 - NATURAL GAS	\$0	\$32,313	\$47,190
531230 - ELECTRICITY	\$37,519	\$373,037	\$462,600
531231 - ELECTRICITY-PLANT RELATED	\$0	\$0	\$0
531250 - OIL & LUBRICANTS	\$26,958	\$30,695	\$33,000
531270 - GASOLINE/DIESEL	\$436,046	\$406,750	\$489,000
531280 - STORMWATER	\$0	\$50,501	\$55,000
531300 - FOOD & BEVERAGES	\$12,618	\$12,871	\$27,400
531310 - FOOD-PRISONERS	\$0	\$0	\$0
531320 - FOOD-PUBLIC RELATIONS	\$30	\$1,246	\$3,950
531510 - WATER PURCHASED FOR RESALE	\$2,526,398	\$3,211,043	\$3,600,000
531520 - GAS PURCHASED FOR RESALE	\$18,402,362	\$14,596,683	\$15,027,581

	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 APPROVED BUDGET
531530 - ELECTRICITY PURCH FOR RESALE	\$20,087,235	\$21,604,880	\$26,500,000
531531 - CONTRIBUTION TO MEAG TRUST	\$0	\$0	\$0
531532 - CONTRIBUTION TO MEAG TRUST OFF	\$0	\$0	\$0
531600 - SMALL FURNITURE & EQUIPMENT	\$92,670	\$161,762	\$471,270
531610 - COMPUTER COMPONENT PURCHASES	\$104,178	\$97,700	\$108,885
531620 - COMPUTER SOFTWARE	\$53,738	\$42,981	\$153,445
531630 - TOOLS & WORK EQUIPMENT	\$55,423	\$52,832	\$91,590
531635 - SAFETY EQUIPMENT	\$22,108	\$18,473	\$36,560
531715 - UNIFORMS	\$36,262	\$52,612	\$86,380
531720 - UNIFORM RENTAL	\$107,311	\$123,691	\$145,660
531725 - LANDSCAPING	\$10,859	\$9,182	\$11,080
531726 - CONCRETE	\$25,789	\$1,564	\$4,800
531750 - AMMUNITION	\$17,534	\$11,430	\$19,800
531755 - FIREARMS	\$4,320	\$7,821	\$18,000
531770 - EXPLORER POST EXPENSES	\$2,961	\$5,725	\$7,230
531780 - K-9 UNIT EQUIPMENT	\$2,278	\$3,758	\$6,750
531795 - EVENT SUPPLIES	\$11,571	\$12,320	\$30,630
531796 - PRIZE MONEY	\$15,000	\$0	\$5,000
<b>Supplies Total:</b>	<b>\$43,132,984</b>	<b>\$41,963,233</b>	<b>\$49,167,176</b>

	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 APPROVED BUDGET
<b>INTERFUND/INTERDEPARTMENTAL CHARGES</b>			
551100 - GENERAL FUND INDIRECT COSTS	\$0	\$0	\$6,245,024
552100 - ADMIN FEES - MEDICAL	\$575,951	\$791,996	\$744,000
552110 - ADMIN FEES-UNEMPLOYMENT INS	\$0	\$0	\$0
552200 - CLAIMS-INSURANCE	\$4,255,920	\$5,589,585	\$5,812,600
552220 - CLAIMS-UNEMPLOYMENT INSURANCE	\$0	\$0	\$0
552230 - CLAIMS-WORKERS COMP	\$100,343	\$174,087	\$138,400
552240 - OPEB ANNUAL CONTRIBUTION	\$0	\$0	\$0
552290 - CONTRIB TO RISK MANAGEMENT FUN	\$514,600	\$651,200	\$651,100
552297 - RETIREE GROUP HEALTH	\$701,537	\$971,308	\$900,000
552298 - CONTRIB TO HEALTH INSURANCE FU	\$5,522,464	\$6,416,300	\$7,186,600
552299 - CONTRIB TO WORKERS COMP INS FU	\$336,375	\$777,650	\$310,450
<b>Interfund/Interdepartmental Charges Total:</b>	<b>\$12,007,190</b>	<b>\$15,372,126</b>	<b>\$21,988,174</b>

	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 APPROVED BUDGET
<b>DEPRECIATION</b>			
561000 - DEPRECIATION EXPENSE	\$41,332,116	\$1,295,898	\$0
<b>Depreciation Total:</b>	<b>\$41,332,116</b>	<b>\$1,295,898</b>	<b>\$0</b>

	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 APPROVED BUDGET
<b>OTHER COSTS</b>			
572000 - PAYMENTS TO OTHER AGENCIES	\$2,386	\$130,241	\$3,000
573000 - PROMOTIONAL ADVERTISING	\$123,154	\$133,885	\$144,375
573100 - PROPERTY TAX PAYMENTS	\$124,420	\$1,745	\$0
573200 - REFUNDS & TRANSFERS	\$99,130	\$81,901	\$102,000
573500 - MISCELLANEOUS PAYMENTS	\$0	\$1,500	\$21,000
573525 - PAYMENTS TO DDA	\$1,204,942	\$1,097,898	\$1,371,875
573600 - DAMAGE TO PROPERTY	\$19,436	\$117,360	\$115,763
573705 - CRIME PREVENTION EXPENSE	\$1,234	\$3,752	\$9,525
573730 - CID-CASE RELATED EXPENSES	\$0	\$1,800	\$3,550
574000 - BAD DEBT EXPENSE	\$0	\$0	\$0
575000 - LOSS ON DISP OF FIXED ASSETS	\$0	\$0	\$0
579000 - CONTINGENCIES	\$110,139	\$46,462	\$1,902,522
<b>Other costs Total:</b>	<b>\$1,684,841</b>	<b>\$1,616,545</b>	<b>\$3,673,610</b>



	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 APPROVED BUDGET
<b>DEBT SERVICE</b>			
581200 - CAPITAL LEASE - PRINCIPAL	\$59,209	\$25,306	\$0
582000 - INTEREST EXPENSE	\$1,900,481	\$2,224,438	\$2,120,000
582100 - BOND PRINCIPAL PAYMENT	\$0	\$0	\$2,190,000
582110 - BOND PRINCIPAL PAYMENT OFFSET	\$0	\$0	\$0
582200 - CAPITAL LEASE - INTEREST	\$4,081	\$0	\$0
<b>Debt Service Total:</b>	<b>\$1,963,772</b>	<b>\$2,249,744</b>	<b>\$4,310,000</b>

	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 APPROVED BUDGET
<b>OTHER FINANCING USES</b>			
522205 - CONTRIBUTION TO FLEET SERVICE	\$1,658,210	\$1,756,700	\$1,843,968
611000 - OPERATING TRANSFERS OUT	\$37,767,348	\$28,555,168	\$32,693,720
<b>Other Financing Uses Total:</b>	<b>\$39,425,558</b>	<b>\$30,311,868</b>	<b>\$34,537,688</b>

<b>GRAND TOTAL:</b>	<b>\$160,830,253</b>	<b>\$117,513,572</b>	<b>\$143,427,306</b>
---------------------	----------------------	----------------------	----------------------



# DEPARTMENTS

# MAYOR & CITY COUNCIL



**DAVID R. STILL**  
Mayor



**GLENN MARTIN**  
Post 1



**VICTORIA JONES**  
Post 2



**ROBERT CLARK**  
Mayor Pro Tem, Post 3



**KEITH ROCHE**  
Post 4

# EXECUTIVE STAFF



**BARRY MOCK**  
Assistant City Manager



**CHUCK WARBINGTON**  
City Manager



**STEVE NORTH**  
Deputy City Manager

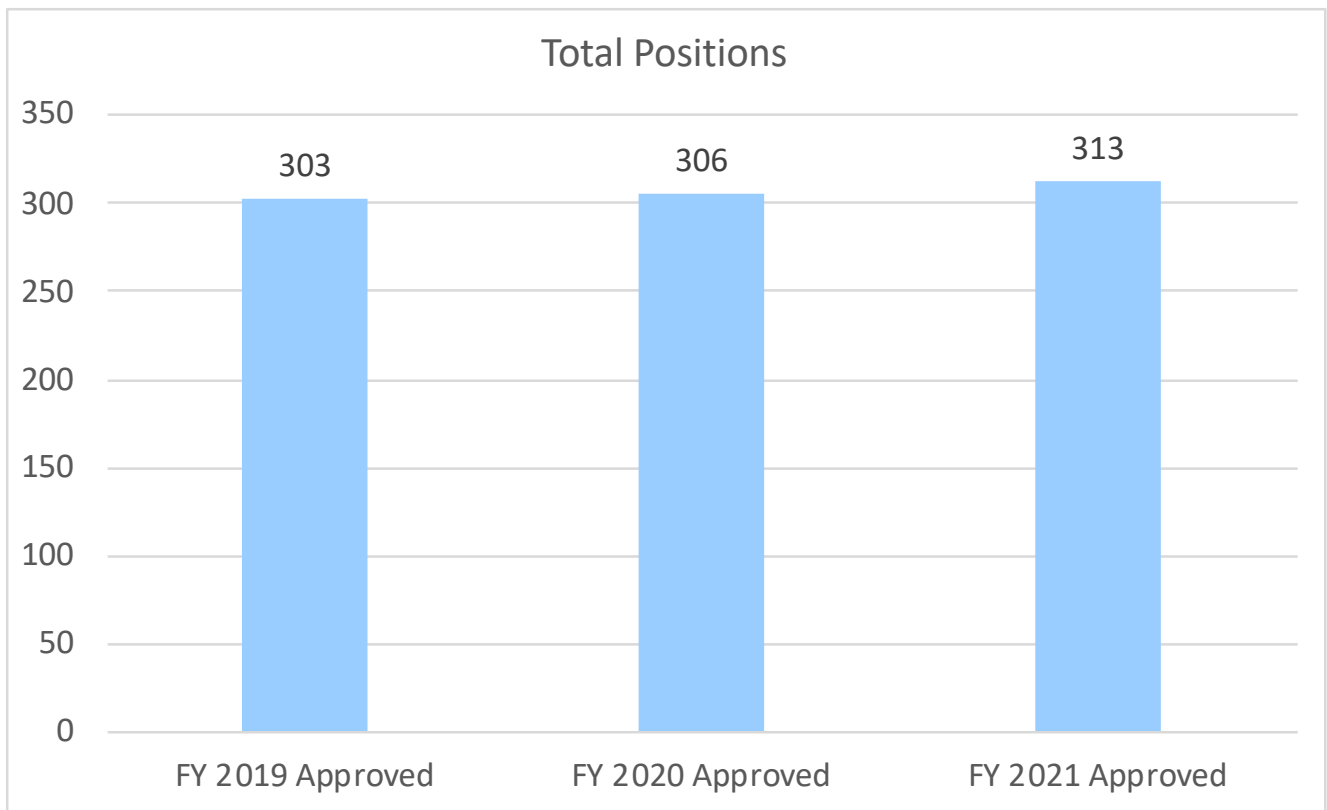


**TIM WALLIS**  
Chief of Police

# POSITION CONTROL

	FY2019 APPROVED	FY2020 APPROVED	FY2021 CHANGES		FY2021 APPROVED
			FULL-TIME	PART-TIME	
<b>GENERAL FUND</b>					
CITY MANAGER	4	4			4
CLERK	2	2			2
COMMUNICATIONS	5	5	1		6
DAMAGE PREVENTION	14	13			13
ENGINEERING	3	3			3
FINANCE	13	13	-2		11
CUSTOMER SERVICE	6	6	4		10
METER (FIELD CUSTOMER SERVICE)	9	9	-1		8
HUMAN RESOURCES	3	3	1		4
IT/DATA PROCESSING	11	13	1		14
COURT	7	7			7
POLICE	84	85	4		89
PURCHASING	2	2			2
PUBLIC WORKS	6	6	-3		3
PLANNING & DEVELOPMENT	13	13	-3		10
STREET	19	19	3		22
<b>Total 100 Fund:</b>	<b>201</b>	<b>203</b>	<b>5</b>		<b>208</b>
<b>E-911 FUND</b>					
E-911	13	13			13
<b>WATER FUND</b>					
WATER	9	9			9
<b>ELECTRIC FUND</b>					
ELECTRIC	16	17	1		18
<b>GAS FUND</b>					
GAS	43	43			43

	FY2019 APPROVED	FY2020 APPROVED	FY2021 CHANGES		FY2021 APPROVED
	FULL-TIME		FULL-TIME	PART-TIME	
<b>SOLID WASTE FUND</b>					
SANITATION	11	11			11
<b>STORMWATER FUND</b>					
STORMWATER	1	1	1		2
<b>FLEET FUND</b>					
FLEET	9	9			9
<b>TOTAL POSITIONS:</b>	<b>303</b>	<b>306</b>	<b>7</b>	<b>0</b>	<b>313</b>



**FY 2021 APPROVED FULL TIME EMPLOYEE CHANGES**

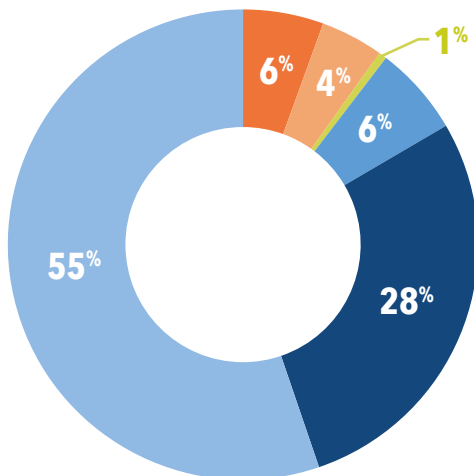
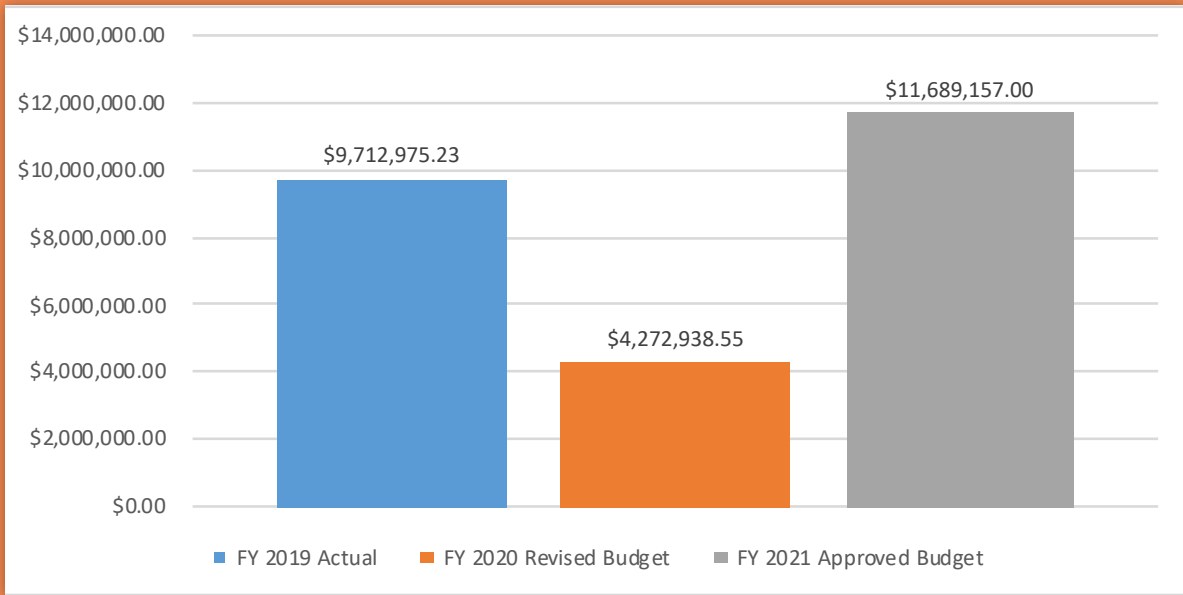
**POLICE**  
4 Police Officers

**STREETS**  
3 Street Maintenance Crew Workers

**STORMWATER**  
1 Project Manager



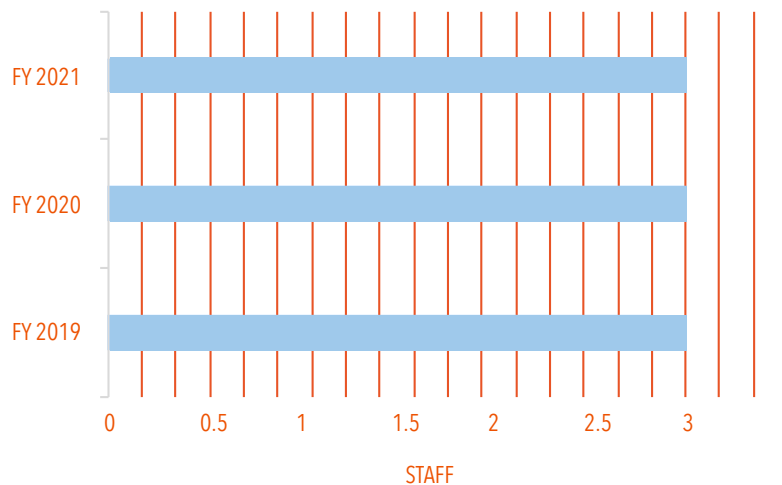
The City Manager and Deputy City Manager manage the day-to-day operations of the city, consolidate the City's budget, monitor revenues and expenditures, oversee the bid process, set goals for departments, determine work policies and procedures, evaluate workflow and processes, expedite workflows, and study and standardize procedures to improve efficiency and effectiveness of operations. The Administrative staff coordinates pension plan activities, in addition to supporting management, Mayor/Council, and Lawrenceville citizens.



- 51 - Personal Services
- 52 - Contracted Services
- 53 - Supplies
- 55 - Interfund Changes
- 57 - Other Costs
- 61 - Other Financing Uses

	FY 2019 ACTUAL	FY 2020 REVISED	FY 2021 APPROVED
<b>CITY COUNCIL</b>			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$25,012	\$31,020	\$39,550
PURCHASED/CONTRACTED SERVICES	\$6,987	\$14,314	\$0
SUPPLIES	\$59	\$175	\$0
INTERFUND/INTERDEPARTMENTAL CHARGES	\$76,665	\$83,600	\$95,200
<b>Total:</b>	<b>\$108,725</b>	<b>\$129,110</b>	<b>\$134,750</b>
<b>MAYOR</b>			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$8,612	\$10,340	\$12,490
PURCHASED/CONTRACTED SERVICES	\$5,261	\$16,000	\$0
SUPPLIES	\$0	\$0	\$0
INTERFUND/INTERDEPARTMENTAL CHARGES	\$19,166	\$20,900	\$23,800
<b>Total:</b>	<b>\$33,039</b>	<b>\$47,240</b>	<b>\$36,290</b>
<b>CITY MANAGER</b>			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$438,788	\$594,388	\$594,990
PURCHASED/CONTRACTED SERVICES	\$593,994	\$607,972	\$505,000
SUPPLIES	\$6,371	\$298,577	\$64,000
INTERFUND/INTERDEPARTMENTAL CHARGES	\$488,308	\$603,525	\$601,800
OTHER COSTS	\$112,524	\$953,300	\$1,923,522
OTHER FINANCING USES	\$6,726,280	\$13,200	\$6,456,930
<b>Total:</b>	<b>\$8,366,268</b>	<b>\$9,641,757</b>	<b>\$10,146,242</b>
<b>DOWNTOWN DEVELOPMENT AUTHORITY</b>			
PURCHASED/CONTRACTED SERVICES	\$0	\$0	\$0
OTHER COSTS	\$1,204,941	\$1,025,625	\$1,371,875
<b>Total:</b>	<b>\$1,204,941</b>	<b>\$1,025,625</b>	<b>\$1,371,875</b>
<b>Grand total:</b>	<b>\$9,712,975</b>	<b>\$4,272,938</b>	<b>\$11,689,157</b>

# CITY MANAGER PERSONNEL HISTORY





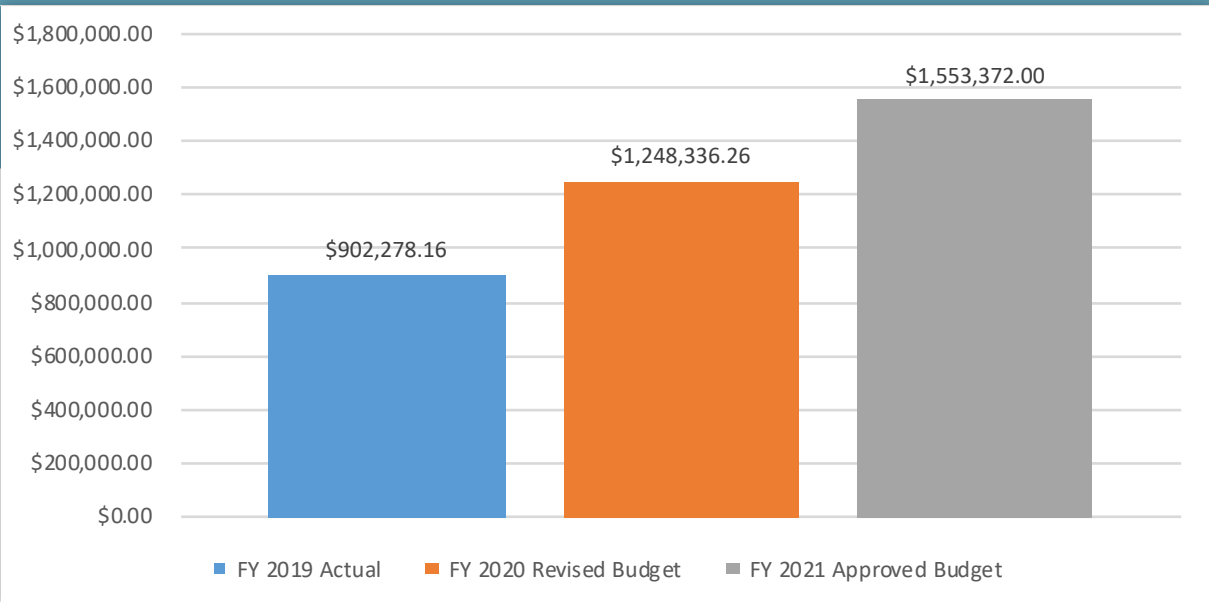
The Lawrenceville Community Relations department works to create local jobs through business recruitment, retention and expansion while providing key services to support a superior quality of life for the City. To accomplish this goal, Community Relations networks with key audiences, connects with the local business community, supports the development of educational programs and institutions to further build a local talent pool, and drives event and marketing initiatives to promote a 'sense of place' and quality of life that will support job growth in the area.

**MISSION STATEMENT:**

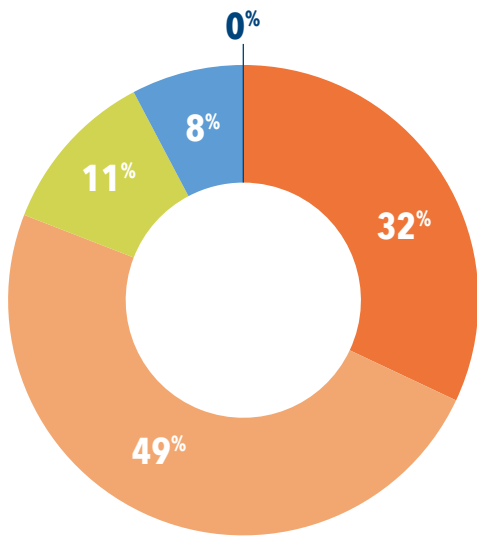
To facilitate economic development activities that foster a strong local economy, spur business and job growth, and provide for a better quality of life in the City of Lawrenceville.

**FY2020/2021 ACCOMPLISHMENTS & GOALS:**

1. Continue to support and execute successful events throughout downtown promoting tourism and community engagement.
2. Develop and promote ongoing tourism campaigns (The DTL) promoting downtown restaurants, retail, events and Downtown Lawrenceville a destination.
3. Seek nomination / award opportunities for individuals, events, merchants, organizations and the City as a whole to achieve regional awareness and award-winning status.
4. Continue to meet Main Street Work Plan / DCA requirements to maintain accredited status in state program.
5. Create and execute comprehensive communications plan for the City to address internal and external policies.
6. Build regional and local relationships to foster community relations and a grassroots approach to marketing and awareness in Lawrenceville of all City activities.
7. Continue building cross-departmental employee relations and fill all vacant positions to build a fully operational communications and community development team.
8. Execute a successful event season and 3rd year "Summer of Impact" Internship Program for the City and local partners.
9. Create diverse and engaging community programming.



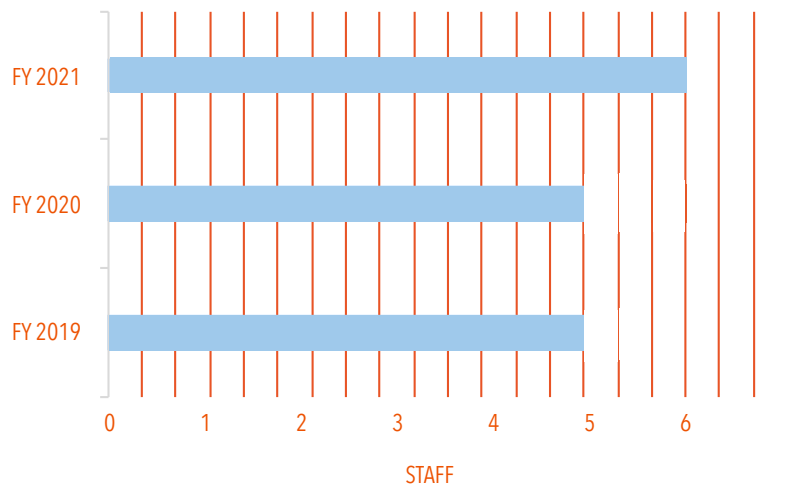




- 51 - Personal Services
- 52 - Contracted Services
- 53 - Supplies
- 55 - Interfund Changes
- 57 - Other Costs

	FY 2019 ACTUAL	FY 2020 REVISED	FY 2021 APPROVED
<b>COMMUNITY RELATIONS</b>			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$206,532	\$219,785	\$314,280
PURCHASED/CONTRACTED SERVICES	\$113,582	\$154,108	\$243,432
SUPPLIES	\$11,924	\$49,500	\$80,600
INTERFUND/INTERDEPARTMENTAL CHARGES	\$41,258	\$67,850	\$72,300
<b>Total:</b>	<b>\$373,297</b>	<b>\$491,243</b>	<b>\$710,612</b>
<b>SPECIAL EVENTS</b>			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$101,452	\$173,959	\$182,880
PURCHASED/CONTRACTED SERVICES	\$337,628	\$445,683	\$516,150
SUPPLIES	\$30,410	\$87,925	\$96,130
INTERFUND/INTERDEPARTMENTAL CHARGES	\$59,489	\$49,525	\$47,600
OTHER COSTS	\$0	\$0	\$0
<b>Total:</b>	<b>\$528,980</b>	<b>\$757,092</b>	<b>\$842,760</b>
<b>Grand total:</b>	<b>\$902,278</b>	<b>\$1,248,336</b>	<b>\$1,553,372</b>

## COMMUNITY RELATIONS PERSONNEL HISTORY





The Municipal Court has jurisdiction over traffic offenses, violations of State law, and local ordinances that occur within the city limits of Lawrenceville. This court also hears Gwinnett County Animal Control violations and Georgia State Patrol traffic offenses that occur within the city limits of Lawrenceville.

**MISSION STATEMENT:**

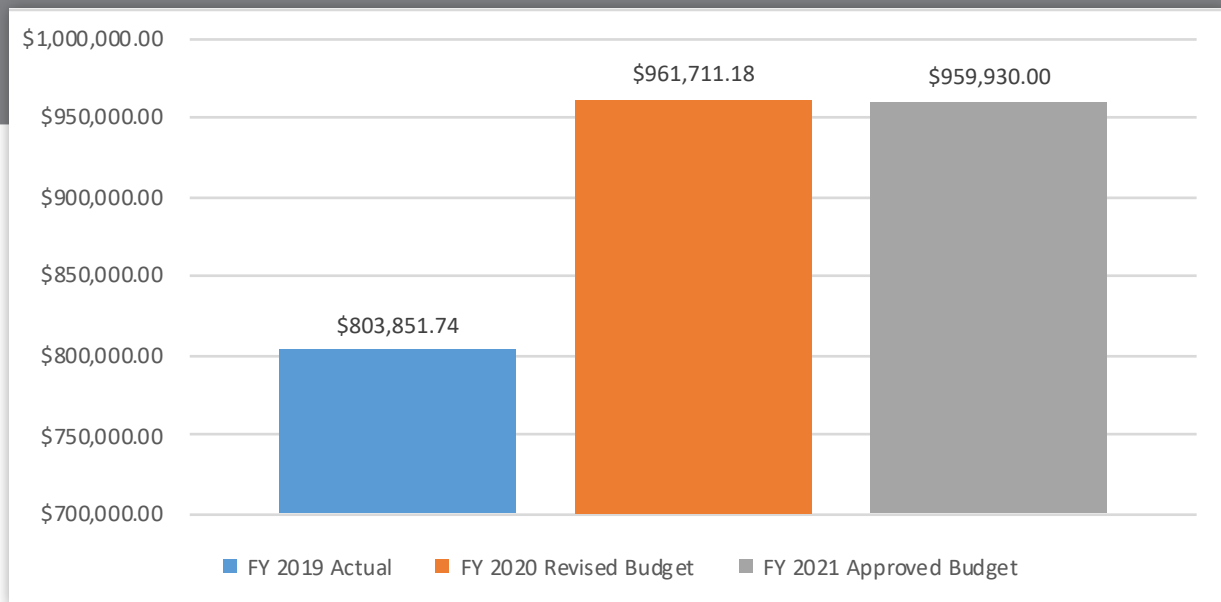
The mission of the Lawrenceville Municipal Court is to adjudicate cases fairly, impartially, and effectively. The well-trained court staff strives to maintain accurate and efficient records processing, reporting and case management with an emphasis on customer service.

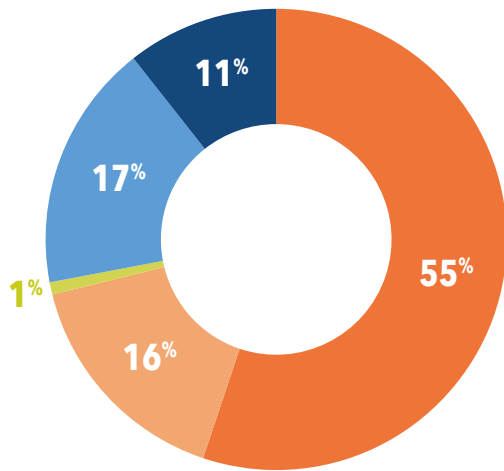
**FY2020 ACCOMPLISHMENTS**

1. Completed courtroom renovation, including new paint, carpet and new ADA accessible space and writing ledge.
2. Added an approved National Safety Council course as an option for defendants 25 and under to avoid license suspension.

**FY2021 GOALS:**

1. Visit area courts to observe paperless processing options to improve processing time.
2. Review current bonding company processing procedures for bond forfeitures and compare to new guidelines approved in February 2020 by the Georgia Municipal Court Clerks' Council.
3. Research and test software to process driver's histories in automated batches to save time and resources.

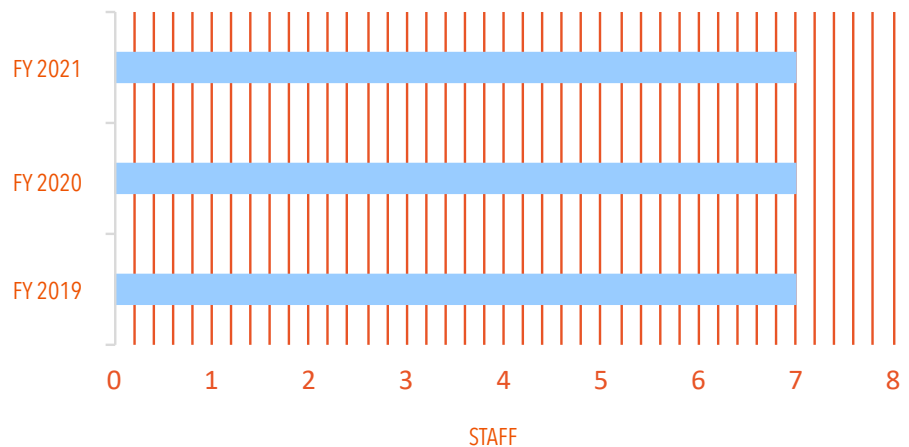




- 51 - Personal Services
- 52 - Contracted Services
- 53 - Supplies
- 55 - Interfund Changes
- 57 - Other Costs

COURT	FY 2019 ACTUAL	FY 2020 REVISED	FY 2021 APPROVED
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$397,966	\$511,791	\$529,270
PURCHASED/CONTRACTED SERVICES	\$160,780	\$175,995	\$153,760
SUPPLIES	\$3,935	\$7,599	\$8,300
INTERFUND/INTERDEPARTMENTAL CHARGES	\$142,039	\$164,325	\$166,600
OTHER COSTS	\$99,129	\$102,000	\$102,000
<b>Total:</b>	<b>\$803,851</b>	<b>\$961,711</b>	<b>\$959,930</b>
<b>Grand total:</b>	<b>\$803,851</b>	<b>\$961,711</b>	<b>\$959,930</b>

## MUNICIPAL COURT PERSONNEL HISTORY





The Damage Prevention Staff is in the community on a daily basis to locate and mark the City's underground utilities, including emergency, large construction and design projects, as well as GIS and mapping of gas, electric and water facilities. We provide education and support to the City's utility staff, administer the City's Gas Pipeline Safety Public Awareness Plan and continually strive to educate our residents, excavators, emergency responders and other affected stakeholders by becoming more involved in damage prevention and public awareness activities in and around the community.

**MISSION STATEMENT:**

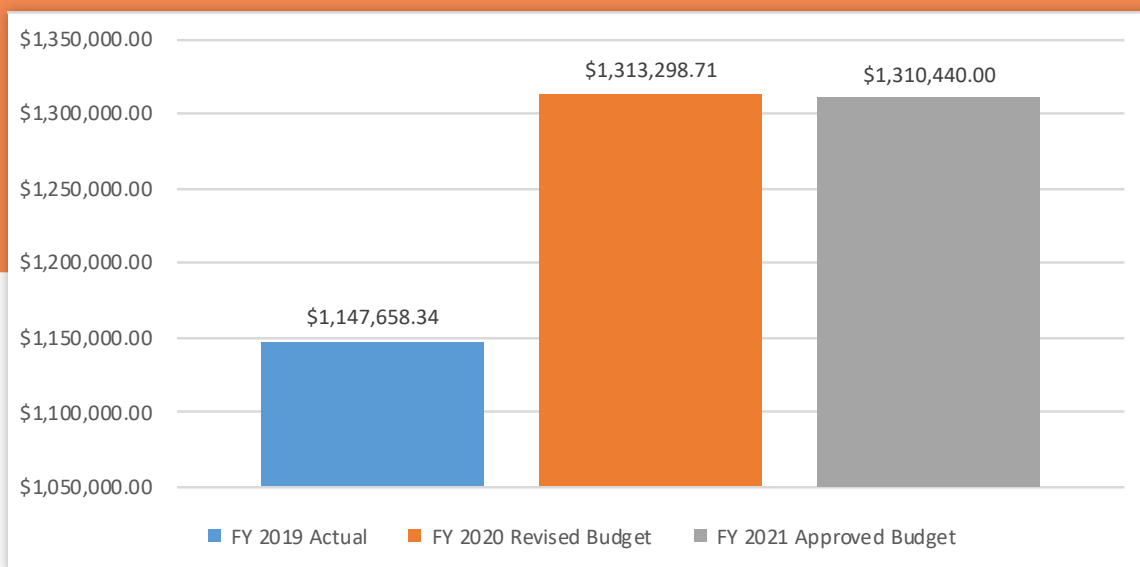
Our mission is to be a champion for safe digging; educating and working to protect our residents and other affected stakeholders who live, work and play near our electric, gas and water facilities. We work continuously to find new ways to reduce risk in order to achieve zero deaths, injuries and property damage.

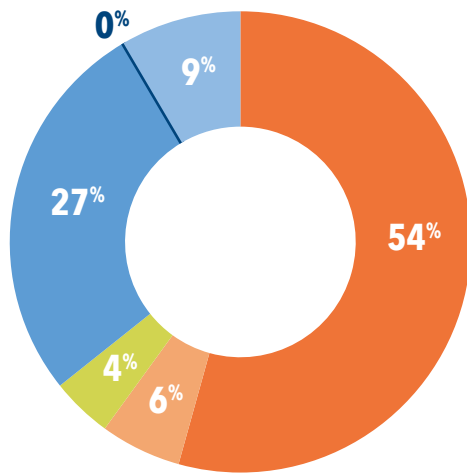
**FY 2020 ACCOMPLISHMENTS:**

1. Objectively reporting an in-depth and detailed monthly accounting of excavation damages to all affected departments, allowing the City's Damage Prevention and Utility Departments to evaluate findings and mitigate risks from repetitive and systemic threats to underground utilities.
2. Created new Quality Assurance Plan based on Common Ground Alliance Best Practices for Locate Technicians, addressing gas, water and electric utilities we have failed to locate or locate properly and were subsequently damaged during excavation activities.
3. Continuous reduction of overtime costs from \$39,887.09 in 2015 to \$16,266.20 in 2019 with an additional projected decrease of 3.9% in FY 2020.

**FY 2021 GOALS:**

1. In support of the City's downtown revitalization, to include the College Corridor, SouthLawn, City View and Aurora Theatre projects; the Damage Prevention Department will work to exceed expectations in scheduling and locating the underground utilities well ahead of any proposed excavation.
2. Partner with the GA 811 Hispanic Outreach Liaison Manager and Georgia Hispanic Construction Association (GHCA) to educate the Hispanic community on Georgia's "Dig Law" and natural gas pipeline safety.
3. Continue to build relationships with team members, industry stakeholders, elected officials and customers.

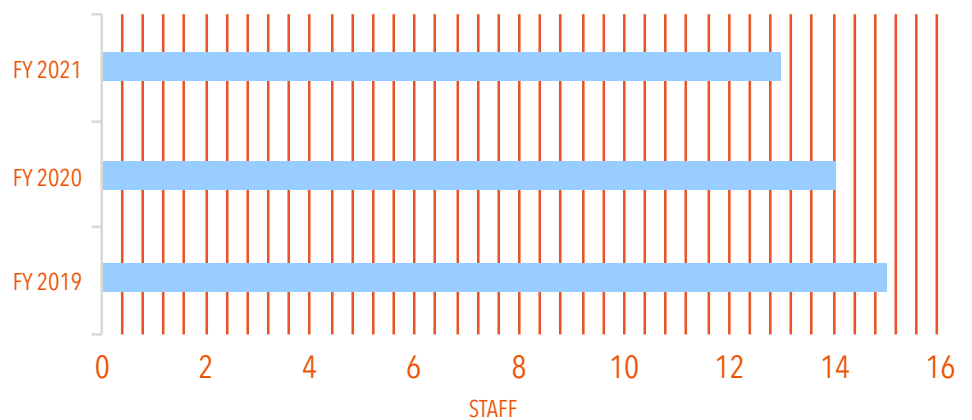




- 51 - Personal Services
- 52 - Contracted Services
- 53 - Supplies
- 55 - Interfund Changes
- 57 - Other Costs
- 61 - Other Financing Uses

	FY 2019 ACTUAL	FY 2020 REVISED	FY 2021 APPROVED
<b>DAMAGE PREVENTION</b>			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$595,781	\$753,626	\$711,820
PURCHASED/CONTRACTED SERVICES	\$81,142	\$68,652	\$74,440
SUPPLIES	\$57,074	\$57,070	\$56,300
INTERFUND/INTERDEPARTMENTAL CHARGES	\$304,370	\$328,650	\$357,000
OTHER FINANCING USES	\$109,290	\$105,300	\$110,880
<b>Total:</b>	<b>\$1,147,658</b>	<b>\$1,313,398</b>	<b>\$1,310,440</b>
<b>Grand total:</b>	<b>\$1,147,658</b>	<b>\$1,313,398</b>	<b>\$1,310,440</b>

## DAMAGE PREVENTION PERSONNEL HISTORY





The Engineering Department serves Lawrenceville by reviewing construction plans for permits, storm water detention and drainage, and road relocation; designing and managing projects around the City; inspecting contracts and putting out projects for bid. Operating exclusively within the city limits, the department also assists with engineering projects and issues, and new developments that arise.

**MISSION STATEMENT:**

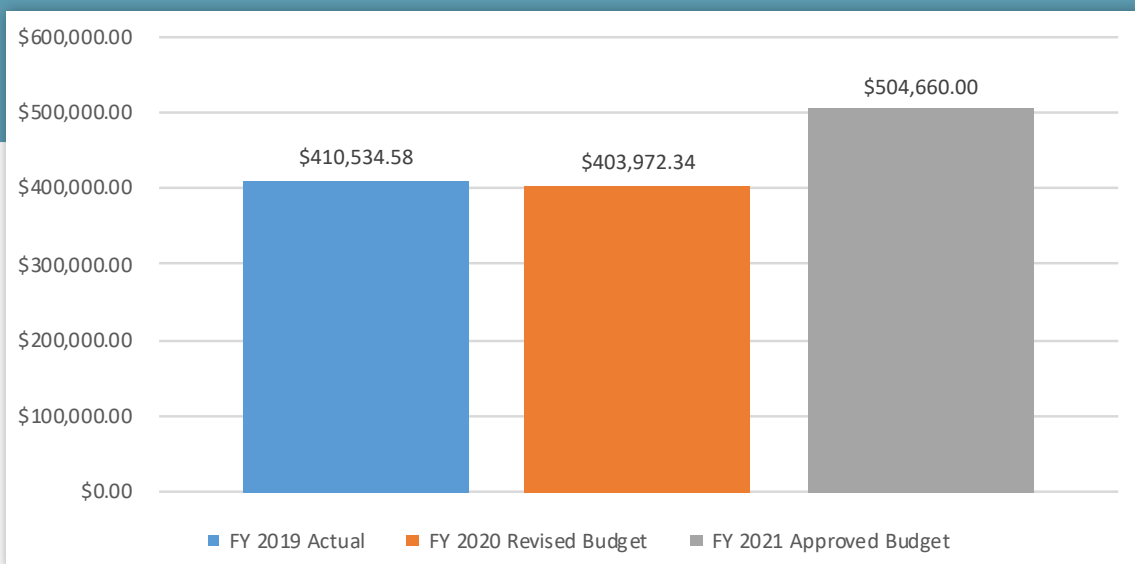
To provide design, inspection, and project management services for the citizens and government of the City of Lawrenceville. The Engineering Department strives to maintain and improve the City's infrastructure. Engineering is also responsible for Municipal Separate Storm Sewer Programming reporting and compliance.

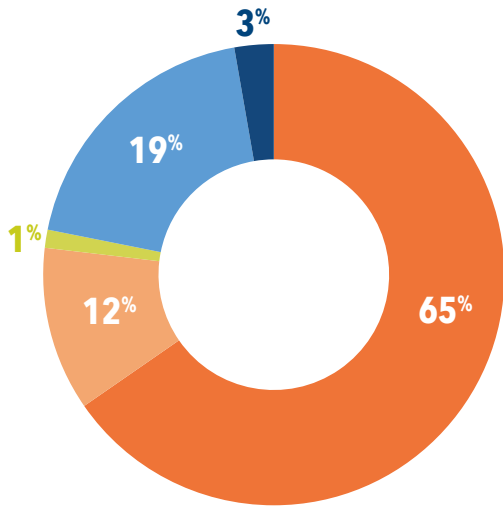
**FY 2020 ACCOMPLISHMENTS:**

1. Finalized and closed out the two-way conversion, as well as College Corridor Phase 1. College Corridor Phase 2 is currently under construction.
2. Responded to EPA MS4 audit. City is in compliance and will quickly complete all audit requirements.
3. Implemented City-wide Stormwater Maintenance and Repair Program, resulting in design and installation of numerous storm drain system and culvert repairs.

**FY 2021 GOALS:**

1. Complete construction of College Corridor Phase 2; Stone Mountain/Five Forks Pedestrian Safety Project; Culver/Oak Street Sidewalk; and Campbell Heights Storm and Sanitary Project.
2. Continue City-wide Stormwater System Maintenance Program.
3. Successfully create and fill new department position – Senior Project Manager.

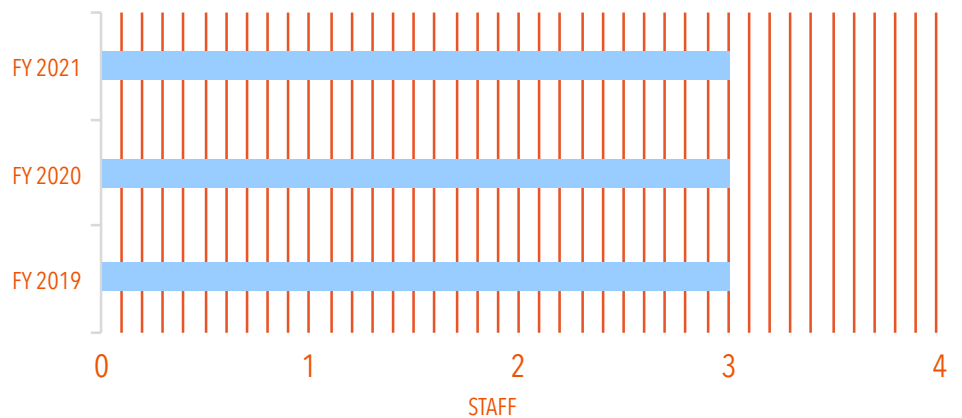




- 51 - Personal Services
- 52 - Contracted Services
- 53 - Supplies
- 55 - Interfund Changes
- 57 - Other Financing Uses

	FY 2019 ACTUAL	FY 2020 REVISED	FY 2021 APPROVED
<b>ENGINEERING</b>			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$266,726	\$323,288	\$329,850
PURCHASED/CONTRACTED SERVICES	\$35,714	\$67,390	\$58,050
SUPPLIES	\$3,042	\$6,693	\$6,400
INTERFUND/INTERDEPARTMENTAL CHARGES	\$79,331	\$0	\$96,500
OTHER FINANCING USES	\$25,720	\$6,600	\$13,860
<b>Total:</b>	<b>\$410,534</b>	<b>\$403,972</b>	<b>\$504,660</b>
<b>Grand total:</b>	<b>\$410,534</b>	<b>\$403,972</b>	<b>\$504,660</b>

## ENGINEERING PERSONNEL HISTORY





The Finance Department is comprised of several divisions including:

- Accounting
- Strategic Planning and Budget
- Accounts Payable
- Customer Service
- Accounts Receivable

These divisions work with citizens, vendors and staff to ensure the efficient operations and reporting of the City's financial resources.

**MISSION STATEMENT:** To provide financial stewardship by effectively managing the fiscal activities of the City.

**FY 2020 ACCOMPLISHMENTS:**

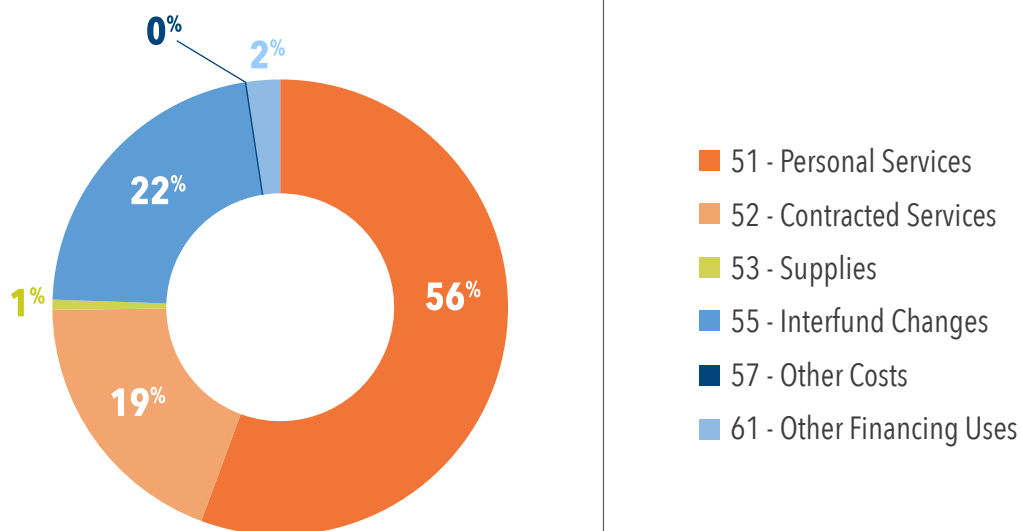
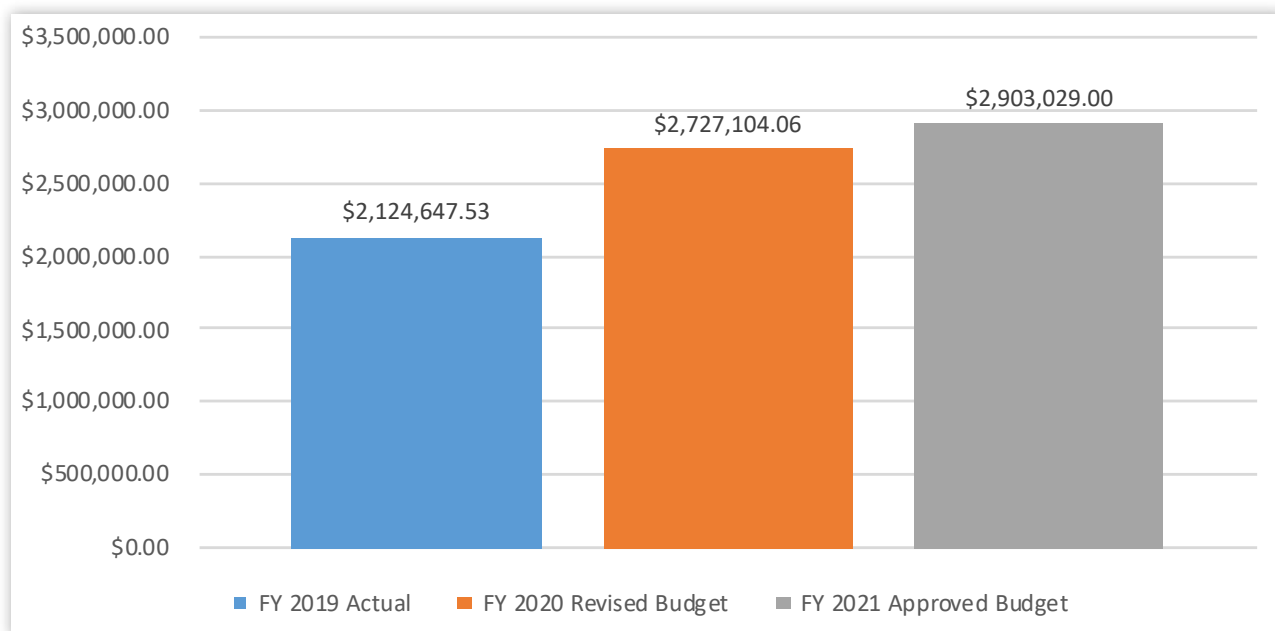
1. Upgraded meter data collection system to improve reading reliability.
2. Finalized Customer Service Support Area for improved customer experience.
3. Transitioned to city-absorbed credit card fees for online payments.
4. First time recipient of Distinguished Budget Presentation Award.

**FY 2021 GOALS:**

1. Implement [www.lawrencevilleutilities.com](http://www.lawrencevilleutilities.com) to improve online and mobile presence and better engage utilities customers.
2. Improve monitoring and recording of non-utility revenues with the new revenue division.
3. Improve back-office processing of mail and electronic payments with improved software integration.

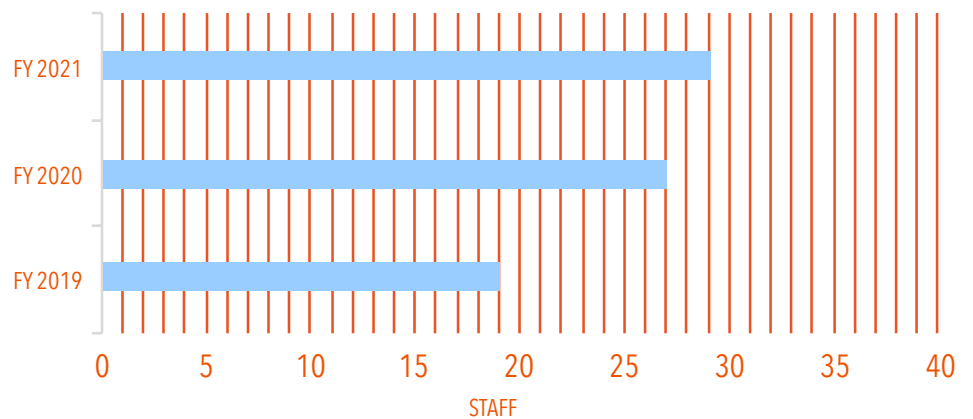


	FY 2019 ACTUAL	FY 2020 REVISED	FY 2021 APPROVED
<b>FINANCIAL ADMINISTRATION</b>			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$627,881	\$236,264	\$224,570
PURCHASED/CONTRACTED SERVICES	\$181,466	\$284,193	\$416,750
SUPPLIES	\$7,870	\$1,487	\$1,000
INTERFUND/INTERDEPARTMENTAL CHARGES	\$284,079	\$281,700	\$47,600
OTHER COSTS	\$0	\$0	\$0
OTHER FINANCING USES	\$0	\$0	\$0
<b>Total:</b>	<b>\$1,101,297</b>	<b>\$803,645</b>	<b>\$689,920</b>
<b>ACCOUNTING</b>			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$0	\$235,087	\$251,860
PURCHASED/CONTRACTED SERVICES	\$0	\$69,425	\$79,745
SUPPLIES	\$0	\$0	\$500
INTERFUND/INTERDEPARTMENTAL CHARGES	\$0	\$0	\$141,000
OTHER COSTS	\$0	\$0	\$0
OTHER FINANCING USES	\$0	\$0	\$0
<b>Total:</b>	<b>\$0</b>	<b>\$304,513</b>	<b>\$473,105</b>
<b>BUDGET</b>			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$0	\$75,652	\$76,670
PURCHASED/CONTRACTED SERVICES	\$0	\$2,397	\$350
SUPPLIES	\$0	\$127	\$250
INTERFUND/INTERDEPARTMENTAL CHARGES	\$0	\$0	\$23,800
OTHER COSTS	\$0	\$0	\$0
OTHER FINANCING USES	\$0	\$0	\$0
<b>Total:</b>	<b>\$0</b>	<b>\$78,176</b>	<b>\$101,070</b>
<b>ACCOUNTS PAYABLE</b>			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$0	\$75,843	\$87,870
PURCHASED/CONTRACTED SERVICES	\$0	\$2,108	\$1,020
SUPPLIES	\$0	\$738	\$1,300
INTERFUND/INTERDEPARTMENTAL CHARGES	\$0	\$0	\$23,800
OTHER COSTS	\$0	\$0	\$0
OTHER FINANCING USES	\$0	\$0	\$0
<b>Total:</b>	<b>\$0</b>	<b>\$78,689</b>	<b>\$113,990</b>
<b>CUSTOMER SERVICE</b>			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$266,183	\$489,201	\$515,090
PURCHASED/CONTRACTED SERVICES	\$17,756	\$71,680	\$41,904
SUPPLIES	\$2,910	\$8,500	\$4,700
INTERFUND/INTERDEPARTMENTAL CHARGES	\$111,715	\$140,850	\$214,200
OTHER COSTS	\$0	\$0	\$0
OTHER FINANCING USES	\$0	\$0	\$0
<b>Total:</b>	<b>\$398,564</b>	<b>\$710,231</b>	<b>\$775,894</b>
<b>FIELD CUSTOMER SERVICE</b>			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$350,734	\$423,187	\$458,950
PURCHASED/CONTRACTED SERVICES	\$8,215	\$17,610	\$17,270
SUPPLIES	\$6,062	\$10,500	\$13,130
INTERFUND/INTERDEPARTMENTAL CHARGES	\$182,622	\$234,750	\$190,400
OTHER COSTS	\$0	\$0	\$0
OTHER FINANCING USES	\$77,150	\$65,800	\$69,300
<b>Total:</b>	<b>\$624,785</b>	<b>\$751,847</b>	<b>\$749,050</b>
<b>Grand total:</b>	<b>\$2,124,647</b>	<b>\$2,727,104</b>	<b>\$2,903,029</b>



	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET
<b>FINANCIAL SERVICES</b>			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$1,244,800	\$1,535,236	\$1,615,010
PURCHASED/CONTRACTED SERVICES	\$207,438	\$447,414	\$557,039
SUPPLIES	\$16,843	\$21,352	\$20,880
INTERFUND/INTERDEPARTMENTAL CHARGES	\$578,416	\$657,300	\$640,800
OTHER COSTS	\$0	\$0	\$0
OTHER FINANCING USES	\$77,150	\$65,800	\$69,300
<i>Grand total:</i>	\$2,124,647	\$2,727,104	\$2,903,029

## FINANCIAL SERVICES PERSONNEL HISTORY





The Human Resources Department is responsible for managing resources related to employees. The responsibilities include managing job recruitment, selection, and promotion; developing and overseeing employee benefits and wellness programs; developing, promoting, and enforcing personnel policies; promoting employee career development and job training; providing orientation for new hires; providing guidance to other departments regarding disciplinary actions; and serving as primary contact for work-site injuries or accidents.

**MISSION STATEMENT:**

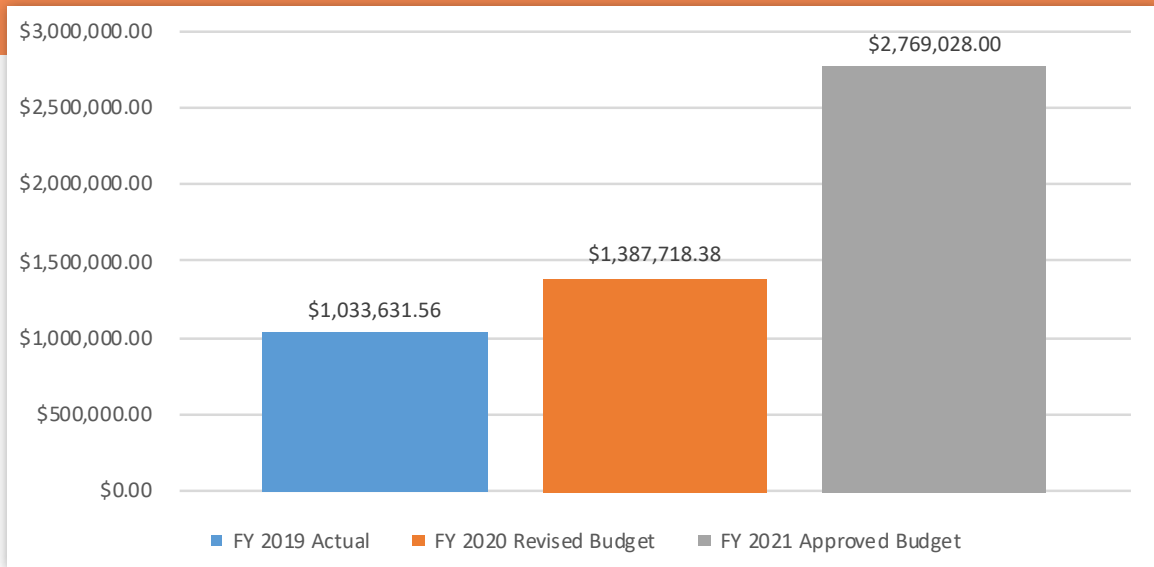
Human Resources will ensure that the human resources management strategies, systems, and programs effectively contribute to attracting, retaining, motivating and developing a high quality, productive workforce focused on the missions and goals of the City of Lawrenceville. Human Resources will foster an inclusive culture that embraces diversity and encourages personal growth while ensuring the City’s success as an organization.

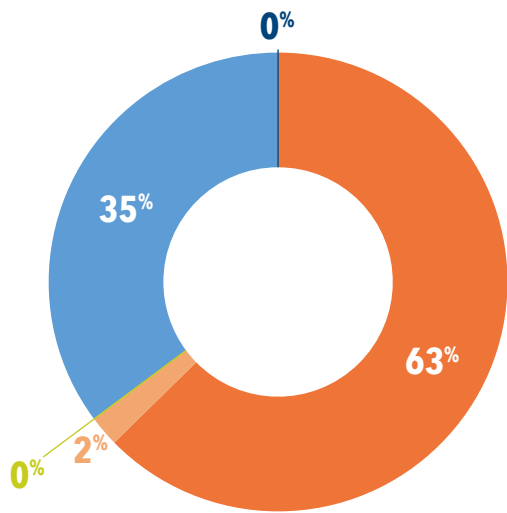
**FY2020 ACCOMPLISHMENTS:**

1. Creation and distribution of employee handbooks (print and digital versions) for use in the education of new hires about the different department within the City, their purposes and to help them become familiar with the employees within those departments.
2. Coordinated additional training opportunities for employees, including a new management training program.
3. Created Standard Operating Practices for the Human Resources Department.

**FY2021 GOALS:**

1. Creating electronic files for all employee records.
2. Creating a physically and mentally healthy workplace through the cities Wellness Program.
3. Reducing worker’s comp costs through safety awareness, training, management of claims, light duty and similar proven practices.

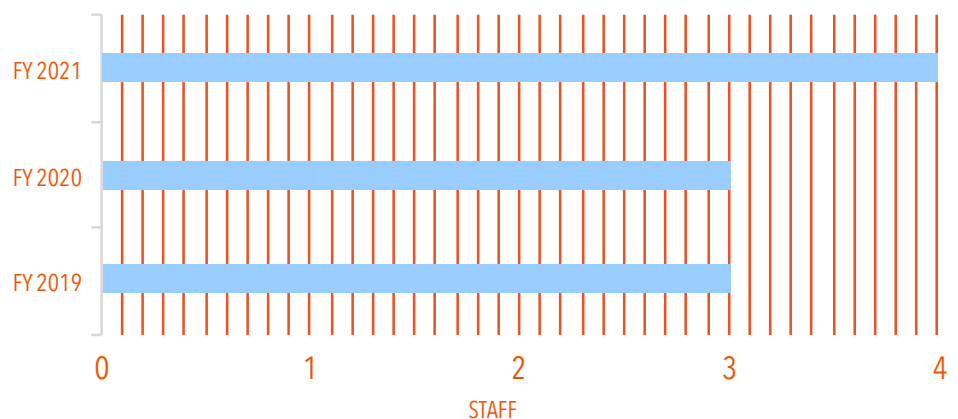




- 51 - Personal Services
- 52 - Contracted Services
- 53 - Supplies
- 55 - Interfund Changes
- 57 - Other Costs

	FY 2019 ACTUAL	FY 2020 REVISED	FY 2021 APPROVED
<b>HUMAN RESOURCES</b>			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$223,953	\$278,170	\$1,735,055
PURCHASED/CONTRACTED SERVICES	\$46,090	\$176,723	\$58,873
SUPPLIES	\$1,177	\$400	\$1,500
INTERFUND/INTERDEPARTMENTAL CHARGES	\$762,410	\$932,425	\$973,600
OTHER COSTS	\$0	\$0	\$0
<b>Total:</b>	<b>\$1,033,631</b>	<b>\$1,387,718</b>	<b>\$2,769,028</b>
<b>Grand total:</b>	<b>\$1,033,631</b>	<b>\$1,387,718</b>	<b>\$2,769,028</b>

## HUMAN RESOURCES PERSONNEL HISTORY





**INFORMATION TECHNOLOGY (INCLUDES 4 FULL-TIME POSITIONS)**

Information Technology section manages the City's central technology infrastructure and provides services and applications that support day-to-day City operations. This department provides services in the areas of desktop support, server administration, network support, email systems, websites, telecommunications (desk and cell phones), application and system, help desk support and information security.

**GIS SERVICES (INCLUDES 4 FULL-TIME POSITIONS)**

GIS Service section is newly formed as a result of the City's 2018 GIS Strategic Plan. The plan calls for the relocation of one existing GIS staff member, the addition of a GIS manager and two GIS Technicians. This section will be responsible for the management of the City's GIS functions as a centralized service.

**PERSONAL SERVICES: (HUMAN RESOURCES WILL PROVIDE THIS INFORMATION)**

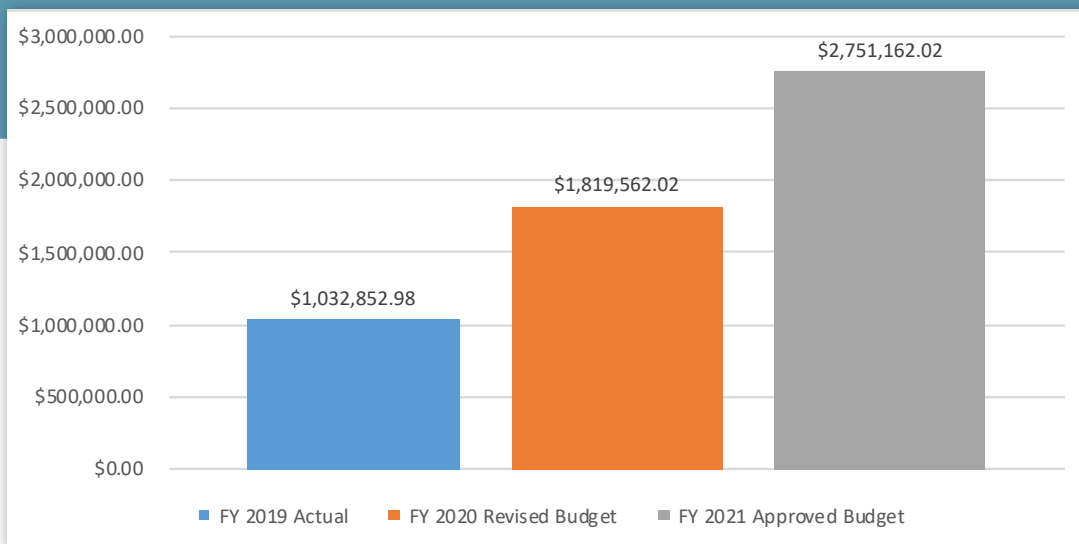
- 1. Number of positions in Department: 12 Full-time

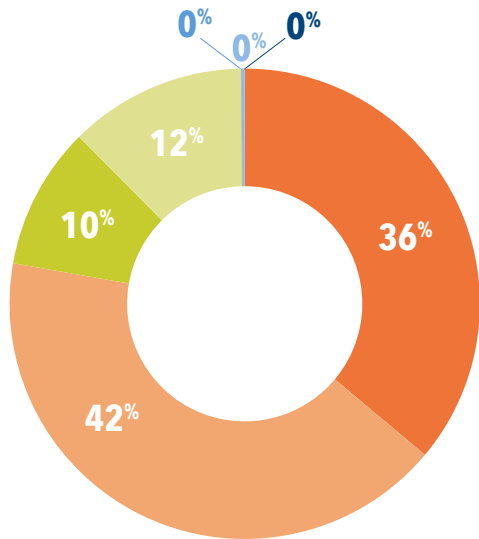
**FY2020 ACCOMPLISHMENTS:**

- 1. Implementation of GIS Strategic Plan – 2nd Year
- 2. Implementation of Munis ERP System
- 3. Completed a technology refresh of City Hall and Police Department Servers and other workstations.

**FY2021 GOALS:**

- 1. Continue to evaluate staffing needs
- 2. Complete succession planning and staffing replacement needs.

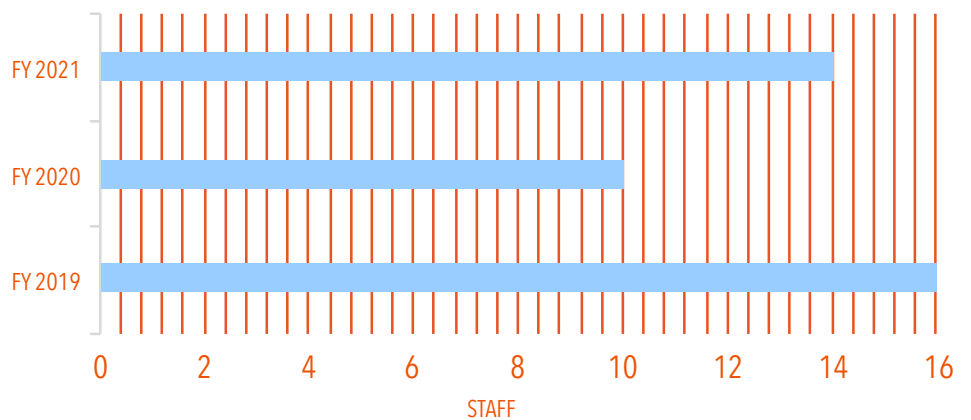




- 51 - Personal Services
- 52 - Contracted Services
- 53 - Supplies
- 55 - Interfund Changes
- 57 - Other Costs
- 58 - Debt Service
- 61 - Other Financing Uses

	FY 2019 ACTUAL	FY 2020 REVISED	FY 2021 APPROVED
<b>INFORMATION TECHNOLOGY</b>			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$490,087	\$695,666	\$993,195
PURCHASED/CONTRACTED SERVICES	\$224,141	\$713,255	\$1,146,082
SUPPLIES	\$124,023	\$147,290	\$269,555
INTERFUND/INTERDEPARTMENTAL CHARGES	\$188,170	\$234,750	\$335,400
OTHER COSTS	\$0	\$0	\$0
DEBT SERVICE	\$0	\$22,000	\$0
OTHER FINANCING USES	\$6,430	\$6,600	\$6,930
<b>Total:</b>	<b>\$1,032,852</b>	<b>\$1,274,224</b>	<b>\$2,751,162</b>
<b>Grand total:</b>	<b>\$1,032,852</b>	<b>\$1,274,224</b>	<b>\$2,751,162</b>

## INFORMATION TECHNOLOGY PERSONNEL HISTORY





The Planning and Development Department is responsible for providing information and process applications in land use, development and building issues. This would include creating master plans, creating and amending ordinances, rezoning, special use permits, variances, development permits, building permits, site inspections, building inspections, certificate of occupancies and zoning code compliance.

**MISSION STATEMENT:**

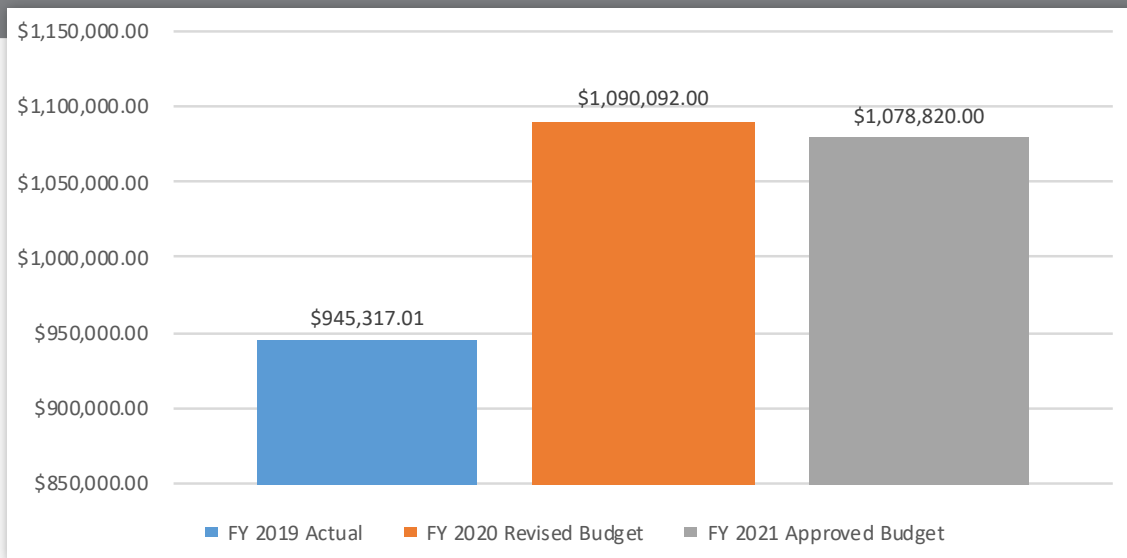
To identify and serve the needs of our residents and businesses in a helpful and courteous manner, and to ensure that Lawrenceville remains a healthy, safe, attractive and enjoyable place to live, work and visit. To achieve these desired goals, we help plan for the City's future, preserve and enhance its character, support its economic development efforts, protect the environment, promote logical and orderly development, and ensure compliance with our ordinances.

**FY2020 ACCOMPLISHMENTS:**

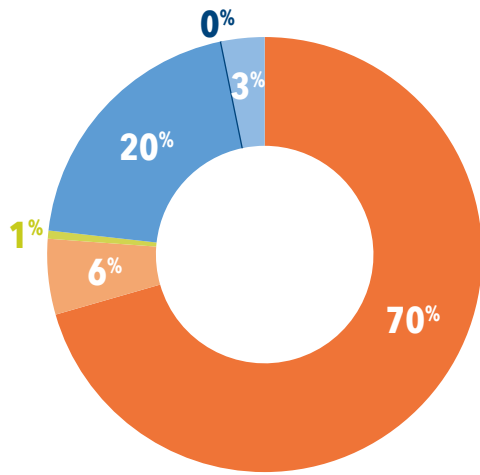
1. Added three staff Code Enforcement Officers.
2. Implemented filing system to improve workflow and reviewing time.
3. Increased public education and communication regarding deadlines and ordinances

**FY2021 GOALS:**

1. Enforce City's new Zoning Ordinance
2. Rewrite development regulations to be consistent with Zoning Ordinance and Comprehensive Plan.
3. Assist Lawrenceville Housing Authority with efforts to obtain rehabilitation grants from Department of Community Affairs.
4. Create Code Enforcement Management Plan
5. Create "Do's and Don'ts" example for applicants
6. Continue to upgrade and organize office filing system.
7. Update existing Livable Centers Initiative for consistency with 2040 Comprehensive Plan.



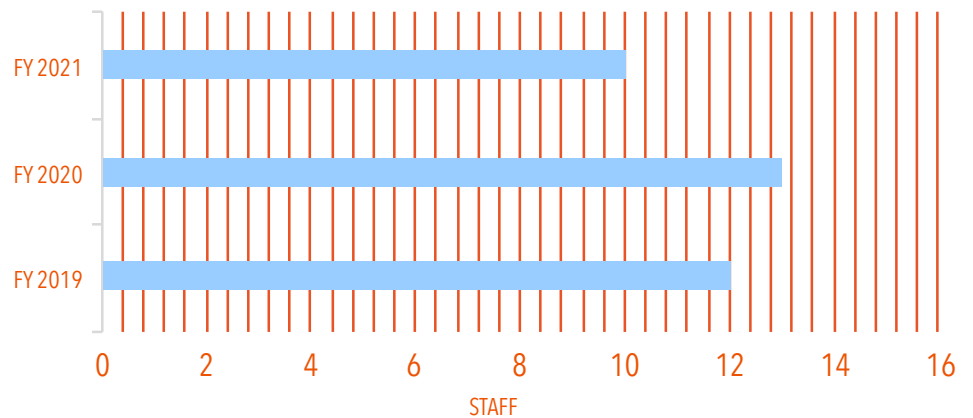




- 51 - Personal Services
- 52 - Contracted Services
- 53 - Supplies
- 55 - Interfund Changes
- 57 - Other Costs
- 61 - Other Financing Uses

	FY 2019 ACTUAL	FY 2020 REVISED	FY 2021 APPROVED
<b>PLANNING AND DEVELOPMENT</b>			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$334,845	\$430,790	\$514,070
PURCHASED/CONTRACTED SERVICES	\$32,134	\$43,317	\$59,200
SUPPLIES	\$4,286	\$1,638	\$5,300
INTERFUND/INTERDEPARTMENTAL CHARGES	\$121,748	\$140,850	\$97,000
OTHER COSTS	\$0	\$3,050	\$0
OTHER FINANCING USES	\$19,290	\$32,900	\$27,720
<b>Total:</b>	<b>\$512,304</b>	<b>\$652,547</b>	<b>\$703,290</b>
<b>CODE ENFORCEMENT</b>			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$259,671	\$278,407	\$247,000
PURCHASED/CONTRACTED SERVICES	\$12,844	\$13,006	\$1,400
SUPPLIES	\$169	\$5,280	\$1,200
INTERFUND/INTERDEPARTMENTAL CHARGES	\$121,748	\$140,850	\$119,000
OTHER FINANCING USES	\$38,580	\$0	\$6,930
<b>Total:</b>	<b>\$433,012</b>	<b>\$437,544</b>	<b>\$375,530</b>
<b>Grand total:</b>	<b>\$945,317</b>	<b>\$1,090,092</b>	<b>\$1,078,820</b>

# PLANNING AND DEVELOPMENT PERSONNEL HISTORY





The Lawrenceville Police Department serves as one subgroup of the city government within the City of Lawrenceville. The department has a subgroup which consists of 911/Communications. The police are charged with enforcing laws, ordinances of the City of Lawrenceville, maintain order, preventing crime, and providing community services to the citizens, businesses, and those who pass through its borders. The Lawrenceville Police Department is a progressive department and always looking for ways for continual development. As laws, technologies, and trends change, so must the Lawrenceville Police Department to adapt with new enforcement strategies, policies, and implementations.

The Lawrenceville Police Department operates with an authorized staff of 71 sworn officers and 25 civilian employees.

**MISSION STATEMENT:**

We are committed to protecting and serving our citizens while promoting Trust and Transparency within our community.

**VISION STATEMENT:** United with our community in the spirit of teamwork, the Lawrenceville Police Department is committed to providing the highest quality of police services. We will constantly evaluate and improve our efforts to enhance public safety while promoting voice, respect, neutrality and trust.

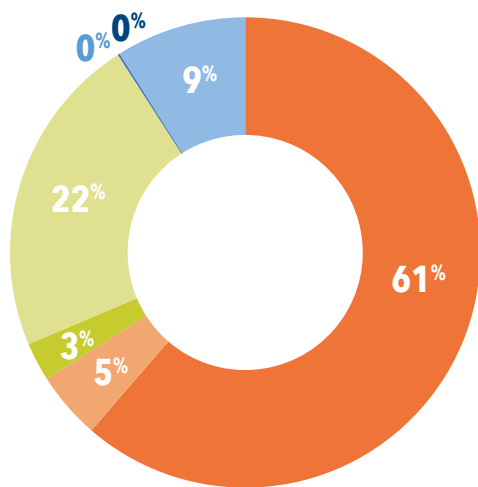
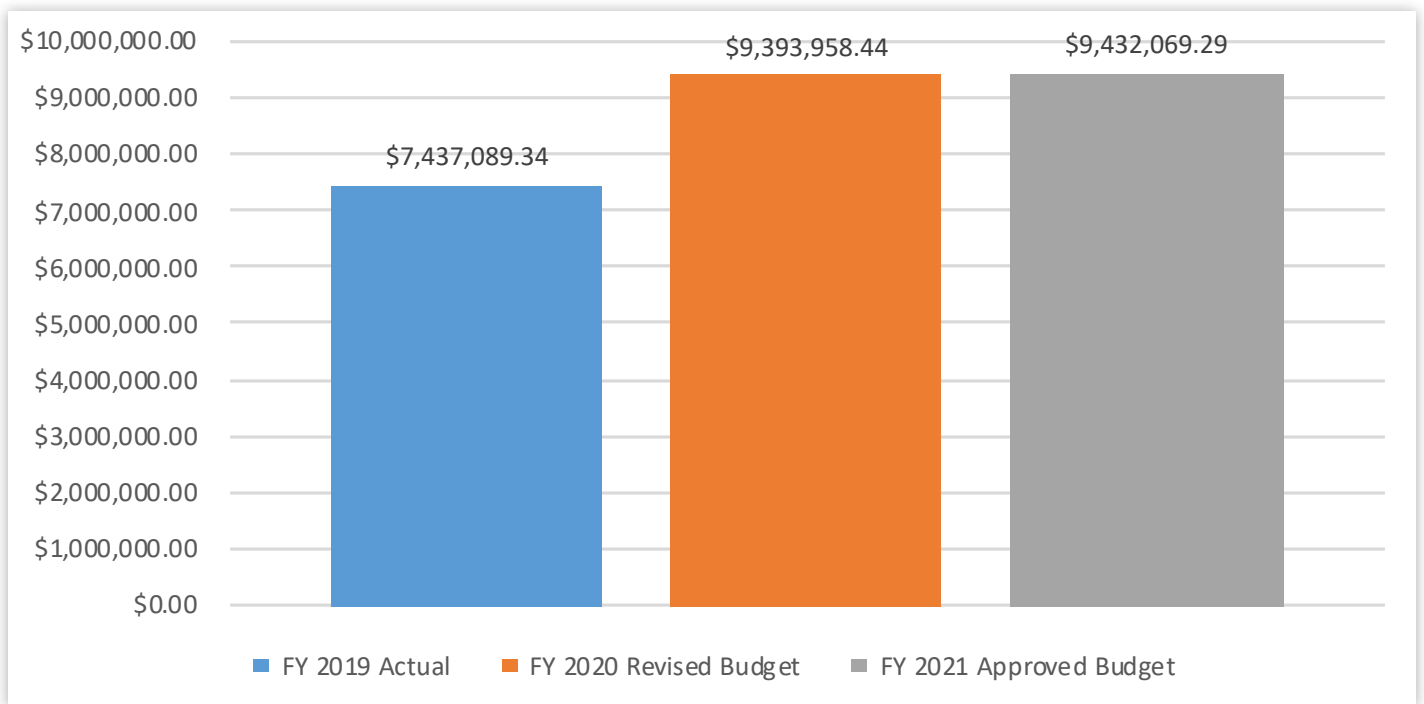
**CORE VALUES:** Duty, Integrity & Honor

**FY2020 ACCOMPLISHMENTS:**

1. Joined three nationally recognized initiatives: National Use of Force Data Collection, ODMAP, and the One Mind Campaign Pledge
2. Use of asset forfeiture money to purchase speed detection devices, replacement firearms and back-up weapons for each officer, extended warranties for body worn cameras, and five (5) undercover/administrative vehicles for a total of \$193,473 of asset forfeiture used.
3. Creation of Video Manager position

**FY2021 GOALS**

1. Implementation of Flock license plate reader safety cameras
2. Creation of an enforceable Alarm/False Alarm ordinance
3. Migration, implementation and assurance that current policies and procedures are compliant with state certification process and utilized on Power DMS.



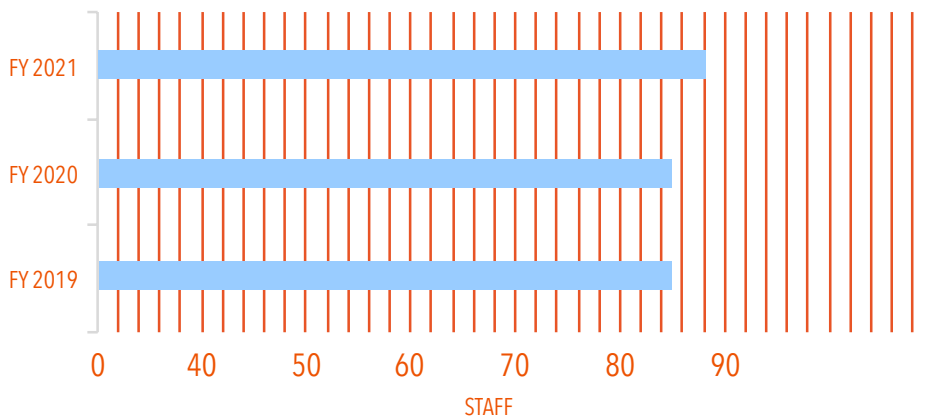
- 51 - Personal Services
- 52 - Contracted Services
- 53 - Supplies
- 55 - Interfund Changes
- 57 - Other Costs
- 58 - Debt Service
- 61 - Other Financing Uses



	FY 2019 ACTUAL	FY 2020 REVISED	FY 2021 APPROVED
<b>EXECUTIVE ADMINISTRATION</b>			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$4,880,023	\$706,435	\$694,366
PURCHASED/CONTRACTED SERVICES	\$299,671	\$381,223	\$421,000
SUPPLIES	\$134,683	\$140,510	\$55,420
INTERFUND/INTERDEPARTMENTAL CHARGES	\$1,335,580	\$1,995,375	\$2,099,650
OTHER COSTS	\$0	\$4,749	\$0
DEBT SERVICE	\$63,290	\$63,360	\$0
OTHER FINANCING USES	\$694,300	\$809,200	\$846,048
<b>Total:</b>	<b>\$7,407,549</b>	<b>\$4,100,852</b>	<b>\$4,116,484</b>
<b>INVESTIGATIVE SERVICES</b>			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$0	\$880,736	\$1,068,250
PURCHASED/CONTRACTED SERVICES	\$0	\$25,624	\$3,110
SUPPLIES	\$0	\$21,412	\$30,060
OTHER COSTS	\$0	\$3,050	\$3,550
<b>Total:</b>	<b>\$0</b>	<b>\$930,823</b>	<b>\$1,104,970</b>
<b>PATROL</b>			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$0	\$2,375,168	\$2,714,000
PURCHASED/CONTRACTED SERVICES	\$0	\$37,575	\$1,610
SUPPLIES	\$0	\$38,665	\$40,890
OTHER COSTS	\$0	\$0	\$0
<b>Total:</b>	<b>\$0</b>	<b>\$2,451,408</b>	<b>\$2,756,500</b>

	FY 2019 ACTUAL	FY 2020 REVISED	FY 2021 APPROVED
<b>SPECIAL OPERATIONS</b>			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$0	\$938,814	\$712,650
PURCHASED/CONTRACTED SERVICES	\$4,173	\$25,583	\$9,785
SUPPLIES	\$2,278	\$13,800	\$41,530
OTHER COSTS	\$1,233	\$8,000	\$9,525
<b>Total:</b>	<b>\$7,685</b>	<b>\$986,197</b>	<b>\$773,490</b>
<b>BUILDINGS</b>			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$0	\$142,639	\$150,950
PURCHASED/CONTRACTED SERVICES	\$0	\$5,980	\$0
SUPPLIES	\$0	\$949	\$680
OTHER COSTS	\$0	\$0	\$0
<b>Total:</b>	<b>\$0</b>	<b>\$149,568</b>	<b>\$151,630</b>
<b>ADMINISTRATIVE SERVICES</b>			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$0	\$712,366	\$445,500
PURCHASED/CONTRACTED SERVICES	\$0	\$28,610	\$535
SUPPLIES	\$21,854	\$34,130	\$82,960
OTHER COSTS	\$0	\$0	\$0
<b>Total:</b>	<b>\$21,854</b>	<b>\$775,106</b>	<b>\$528,995</b>
<b>Grand total:</b>	<b>\$7,437,089</b>	<b>\$9,393,958</b>	<b>\$9,432,069</b>

## POLICE PERSONNEL HISTORY





The Public Works Department is responsible for the day-to-day oversight of the Gas, Electric, Water, Damage Prevention, Streets, Sanitation, Fleet and Facilities Maintenance departments. The department provides managerial support to these departments, while also providing regular & continuous support to the City Manager. The department has an Administrative Coordinator who fields customer complaints & service related phone calls.

The department consists of: 1 PW director and 1 Admin Coordinator.

**MISSION STATEMENT:**

To lead & guide the various Public Works departments, and support the City Manager in all City initiatives & projects.

**FY 2019 ACCOMPLISHMENTS:**

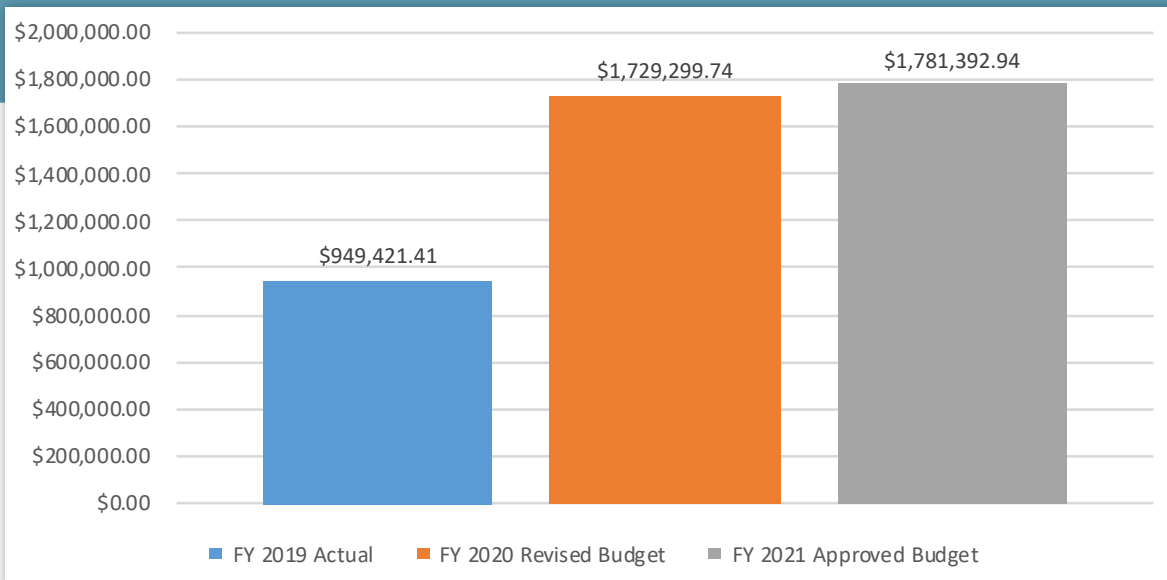
1. Improved collaboration and communication between Public Works departments.
2. Started & completed a book study with each department leader: 5 Levels of Leadership.
3. Successfully managed and completed multiple City projects, including 316/120 Landscape, Lawrenceville Lawn Upgrade.
4. Worked as City rep with Summer of Impact, hosting summer interns from Central Gwinnett HS.
5. Managed the first year of the Vehicle Replacement Program for Fleet dept.
6. Oversaw the successful conversion of Residential Trash service from 5-days/wk to 4-days/wk.

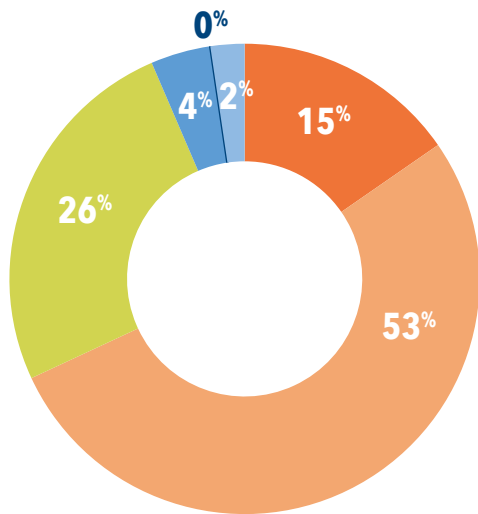
**FY 2020 GOALS & OBJECTIVES:**

1. Foster collaboration and cooperation between departments.
2. Provide leadership to each department, and create an environment where departmental leaders can experience personal growth.
3. Assist departments in providing world-class services to both internal & external customers.
4. Provide regular and continuous support to City Manager.
5. Manage special projects as assigned.

**KEY PERFORMANCE MEASURES:**

No KPIs currently exist for this department. KPIs will be tracked in each of the individual PW departments.

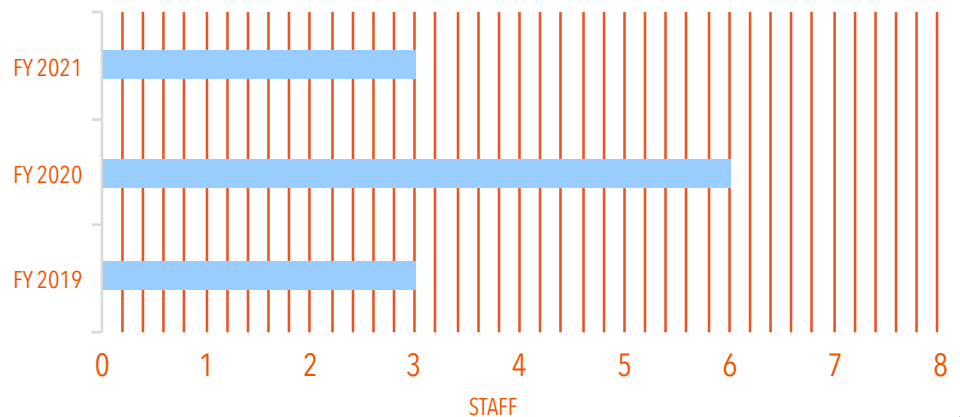




- 51 - Personal Services
- 52 - Contracted Services
- 53 - Supplies
- 55 - Interfund Changes
- 57 - Other Costs
- 61 - Other Financing Uses

	FY 2019 ACTUAL	FY 2020 REVISED	FY 2021 APPROVED
<b>GOV'T BUILDINGS &amp; PLANT</b>			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$48,490	\$126,524	\$65,910
PURCHASED/CONTRACTED SERVICES	\$633,291	\$725,816	\$928,212
SUPPLIES	\$12,013	\$474,139	\$448,690
INTERFUND/INTERDEPARTMENTAL CHARGES	\$20,291	\$93,900	\$26,000
OTHER COSTS	\$0	\$0	\$0
OTHER FINANCING USES	\$6,430	\$39,500	\$41,580
<b>Total:</b>	<b>\$720,517</b>	<b>\$1,459,879</b>	<b>\$1,510,392</b>
<b>PUBLIC WORKS</b>			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$170,899	\$200,550	\$207,730
PURCHASED/CONTRACTED SERVICES	\$8,936	\$15,320	\$10,720
SUPPLIES	\$2,055	\$3,300	\$4,950
INTERFUND/INTERDEPARTMENTAL CHARGES	\$40,583	\$46,950	\$47,600
OTHER FINANCING USES	\$6,430	\$0	\$0
<b>Total:</b>	<b>\$228,904</b>	<b>\$266,120</b>	<b>\$271,000</b>
<b>Grand total:</b>	<b>\$949,421</b>	<b>\$1,725,999</b>	<b>\$1,781,392</b>

## PUBLIC WORKS PERSONNEL HISTORY





Purchasing facilitates best practices in the procurement of goods and services necessary for the effective and efficient operation of the City and to ensure that such goods and services represents best value, quality, and timely delivery within the laws and regulations mandated by the State of Georgia and City of Lawrenceville. It is the responsibility of the Purchasing Department to maintain and ensure compliance with regulatory guidelines, to conduct business with the highest level of customer service, ethical standards, fairness, and transparency. Purchasing seeks to maximize competition through the pursuit of new and alternative sources of goods and services.

**MISSION STATEMENT:**

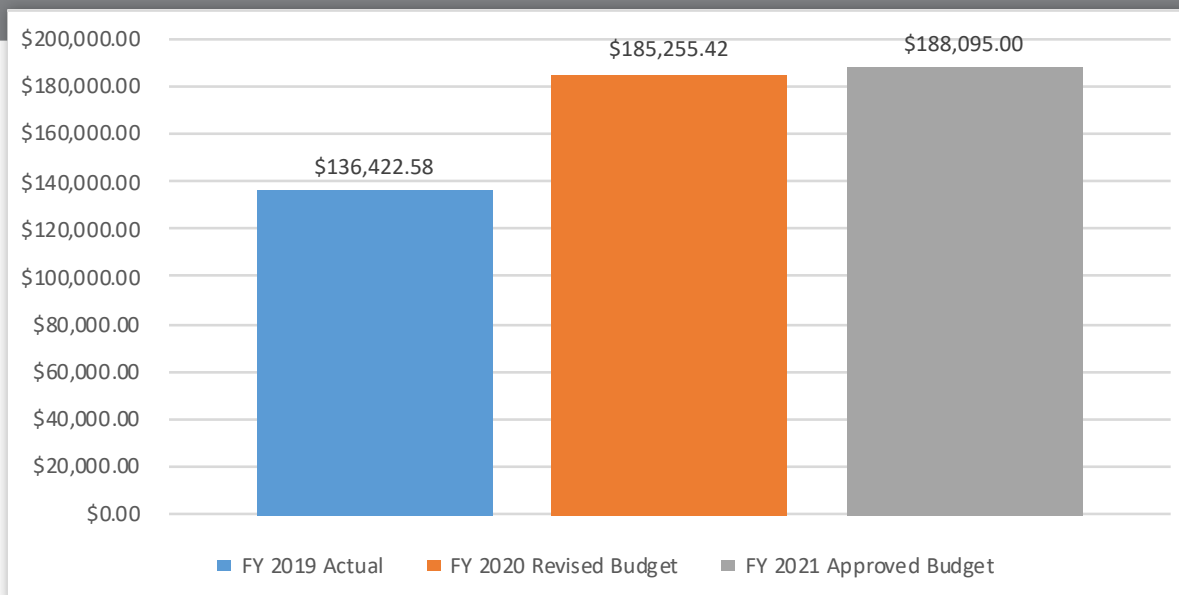
To provide effective and efficient procurement services to the City in an ethical, cost effective and timely manner.

**FY2020 ACCOMPLISHMENTS:**

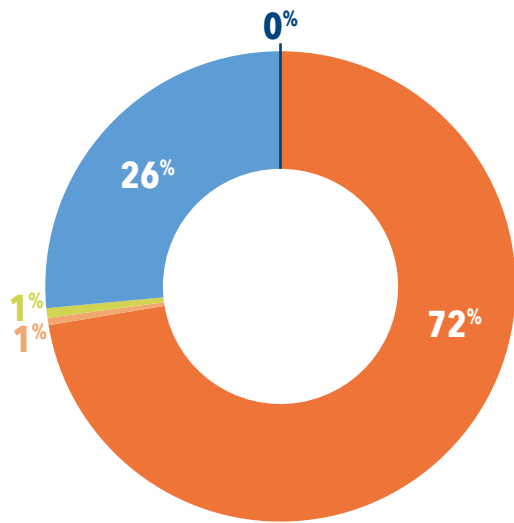
1. Implemented certificate of insurance expiration tracking
2. Implemented electronic document signature and tracking.
3. Implementation of new ERP system.

**FY2021 GOALS:**

1. Populate and grow the Munis Contract Module.
2. Create and issue a request for proposal to encompass professional services.
3. Create and issue a request for proposal for automotive and machinery parts.



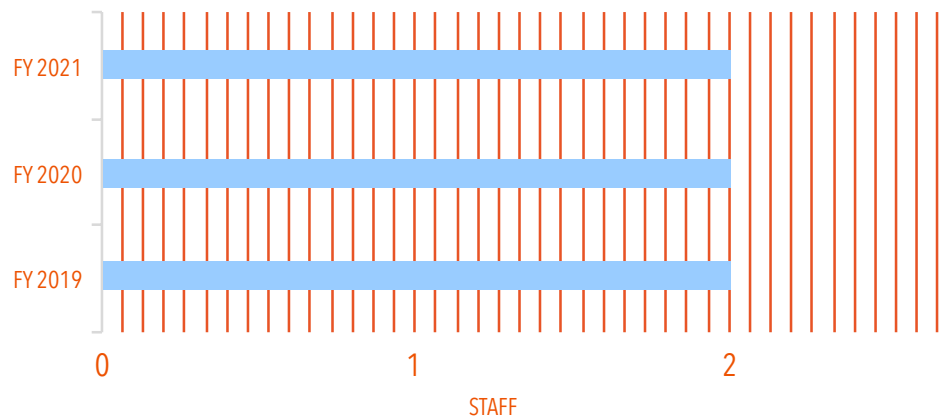




- 51 - Personal Services
- 52 - Contracted Services
- 53 - Supplies
- 55 - Interfund Changes
- 57 - Other Financing Uses

	FY 2019 ACTUAL	FY 2020 REVISED	FY 2021 APPROVED
<b>PURCHASING</b>			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$91,291	\$132,650	\$136,110
PURCHASED/CONTRACTED SERVICES	\$3,780	\$5,104	\$935
SUPPLIES	\$767	\$550	\$1,250
INTERFUND/INTERDEPARTMENTAL CHARGES	\$40,583	\$46,950	\$49,800
OTHER COSTS	\$0	\$0	\$0
<b>Total:</b>	\$136,422	\$185,255	\$188,095
<b>Grand total:</b>	\$136,422	\$185,255	\$188,095

## PURCHASING PERSONNEL HISTORY





Streets Department employees are responsible for a substantial number of tasks in the daily operations of the City of Lawrenceville, as well as special projects as directed. Those tasks include the daily maintenance and repairs of city streets, maintenance of grass in right of ways, as well as maintenance of landscaped areas and maintenance and cleanliness of public areas owned and operated by the City. The Streets Department also maintains and replaces street signs throughout the City. Streets Department Employees have many roles in the logistical side of the approximately 30 special events hosted annually by the City, including the installation and removal of a portable stage, setting up and breaking down various aspects of the event, and working throughout the event as the sanitation crew. Special projects vary based on the needs of the City, but could include a court ordered clean-up of a property, pressure washing the city sidewalks, or assisting other departments with large projects that would need additional extra man power.

#### **PERSONAL SERVICES:**

1. Number of positions in Department: 19 Full-time

#### **FY2020 DEPARTMENT ACCOMPLISHMENTS:**

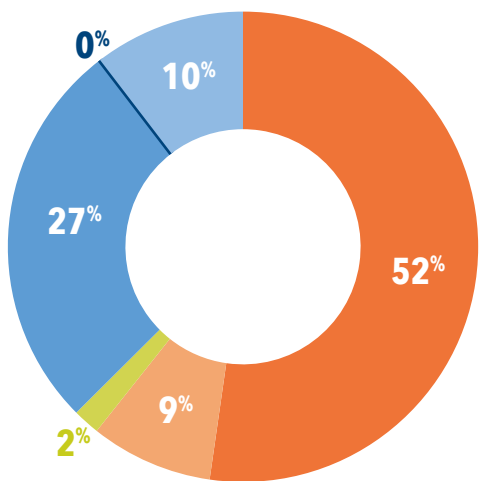
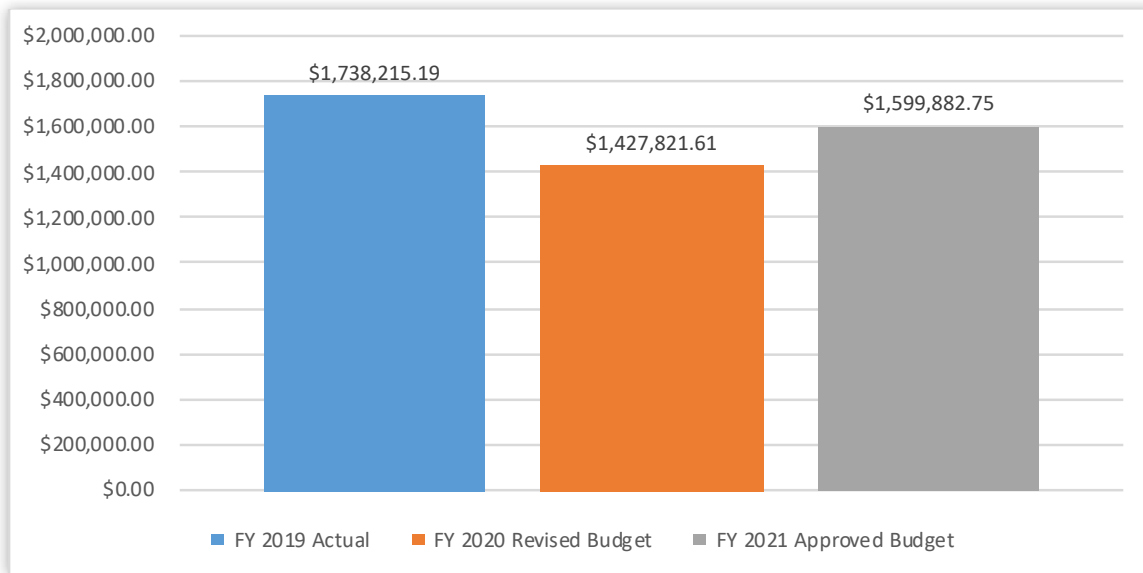
1. Reduction in citizen complaints after addition of new leaf machine.
2. Better quality street patches with the addition of hot asphalt for pothole repairs.
3. Successful cross-training of employees within the department.
4. Increased departmental efficiency with asphalt.

#### **FY2021 GOALS AND OBJECTIVES:**

1. To utilize Sanitation employees to allow Streets Department to have a full asphalt crew every Friday.
2. Provide employees with opportunities to learn new skills.
3. To have a procedure enabling employees to obtain a Commercial Driver's License, if desired.
4. To continue to build a team mentality.
5. To have a dedicated four-man crew for grass maintenance.
6. To create a grass cutting schedule for the department and with PWC, to determine which streets will be cut on which days.
7. To strategically schedule leaf, limb and bulk item pickups.

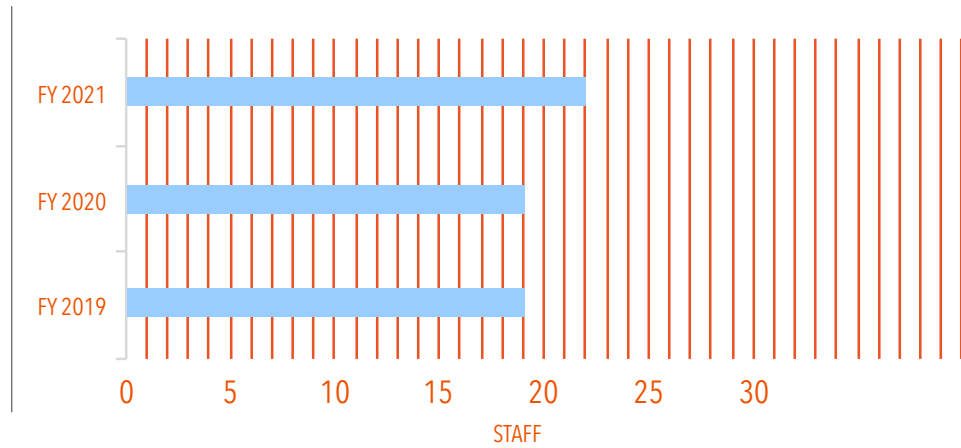
#### **LONG RANGE PLANS**

1. To implement an effective maintenance plan in conjunction with the shop to have better operation of machinery during peak times of the season.
2. Continue with training of all employees to ensure that all employees can complete any task requested.



- 51 - Personal Services
- 52 - Contracted Services
- 53 - Supplies
- 55 - Interfund Changes
- 57 - Other Costs
- 61 - Other Financing Uses

# STREETS PERSONNEL HISTORY



	FY 2019 ACTUAL	FY 2020 REVISED	FY 2021 APPROVED
<b>HIGHWAYS AND STREETS</b>			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$616,893	\$754,356	\$836,220
PURCHASED/CONTRACTED SERVICES	\$551,825	\$136,150	\$134,692
SUPPLIES	\$15,685	\$26,090	\$29,650
INTERFUND/INTERDEPARTMENTAL CHARGES	\$386,661	\$352,125	\$433,000
OTHER COSTS	\$0	\$1,200	\$0
OTHER FINANCING USES	\$167,150	\$157,900	\$166,320
<b>Total:</b>	<b>\$1,738,215</b>	<b>\$1,427,821</b>	<b>\$1,599,882</b>
<b>Grand total:</b>	<b>\$1,738,215</b>	<b>\$1,421,821</b>	<b>\$1,599,882</b>



# ENTERPRISE **FUNDS**





The City of Lawrenceville Water Department is dedicated to providing responsive, consistent service to its customers 24 hours a day and 365 days a year. The Water Department strives to supply its water customers with safe, reliable and the highest quality drinking water.

**MISSION STATEMENT:**

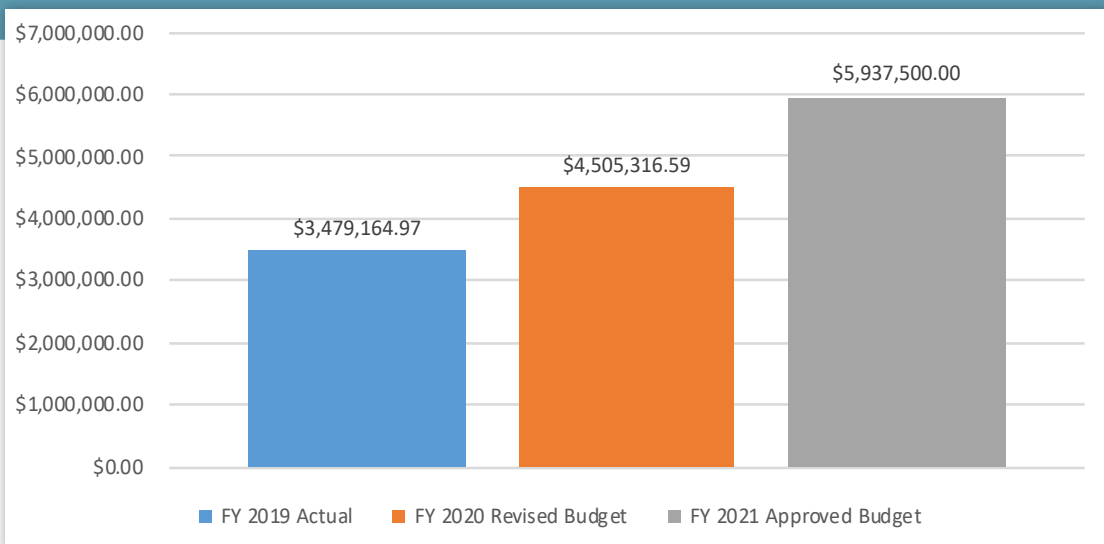
It is the mission of the City of Lawrenceville Water Department to deliver safe drinking water, water for fire protection, and adequate supply to meet the individual daily demands of each customer. Our department will strive to pursue new and additional sources of water, protect current sources and manage existing supplies. Department staff will respond in a timely manner to all customer inquiries, issues and requests. We will maintain the distribution system, fire hydrants and water meters.

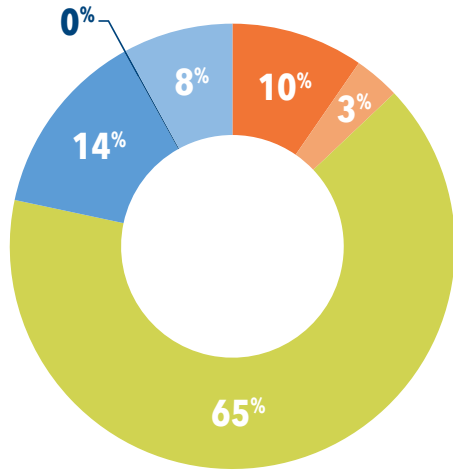
**FY2020 DEPARTMENT ACCOMPLISHMENTS:**

- 1. Completion of new water and service lines on N. Perry and N. Clayton Streets.
- 2. Completion of new water line GWDOT project F-0739-03 to complete the new 12" water line at the Bartow Jenkins School Cluster on Crogan Street.

**FY2021 GOALS:**

- 1. Install new water lines and services on Campbell Street in conjunction with Stormwater improvements.

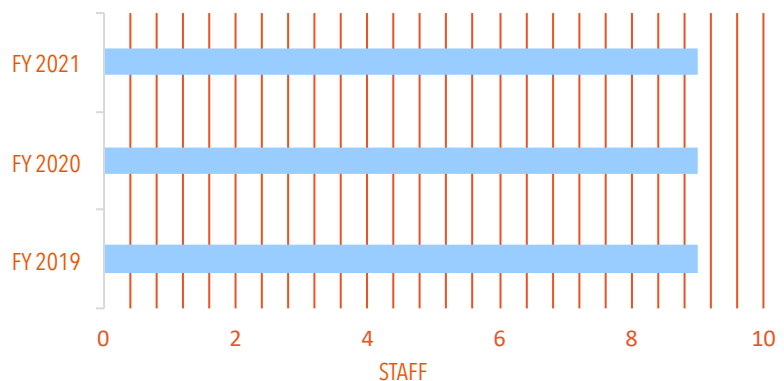




- 51 - Personal Services
- 52 - Contracted Services
- 53 - Supplies
- 55 - Interfund Changes
- 57 - Other Costs
- 61 - Other Financing Uses

	FY 2019 ACTUAL	FY 2020 REVISED	FY 2021 BUDGET
<b>WATER TREATMENT</b>			
PERSONAL SERVICES	\$66,338.52	\$120,428.72	\$146,399.44
CONTRACTED SERVICES	\$36,523.60	\$96,018.73	\$127,195.56
SUPPLIES	\$44,651.83	\$59,450.00	\$54,300.00
INTERFUND CHARGES	\$52,443.00	\$64,850.00	\$622,901.00
OTHER FINANCING USES	\$22,500.00	\$87,000.00	\$403,225.00
<b>Total:</b>	<b>\$222,456.95</b>	<b>\$427,747.45</b>	<b>\$1,354,020.00</b>
<b>WATER DISTRIBUTION</b>			
PERSONAL SERVICES	\$357,311.70	\$425,469.23	\$424,280.00
CONTRACTED SERVICES	\$62,273.17	\$68,559.26	\$70,440.00
SUPPLIES	\$2,620,184.15	\$3,341,615.65	\$3,828,860.00
INTERFUND CHARGES	\$149,439.00	\$175,125.00	\$183,600.00
OTHER COSTS	\$0	\$0	\$7,000.00
OTHER FINANCING USES	\$67,500.00	\$65,800.00	\$69,300.00
<b>Total:</b>	<b>\$3,256,708.02</b>	<b>\$4,076,569.14</b>	<b>\$4,583,480.00</b>
<b>Grand total:</b>	<b>\$3,479,164.97</b>	<b>\$4,504,316.59</b>	<b>\$5,937,500.00</b>

## WATER PERSONNEL HISTORY







The Electric Department manages, improves, and maintains the City's electric distribution system. This includes communicating with and coordinating with consultants, engineers, contractors, developers, and other utility companies regarding new projects that will impact the City. The Electric Department works closely with agencies that support and consult, such as the Electric Cities of Georgia (ECG) and the Municipal Electric Authority of Georgia (MEAG) which provides wholesale electric power support to the City.

**MISSION STATEMENT:**

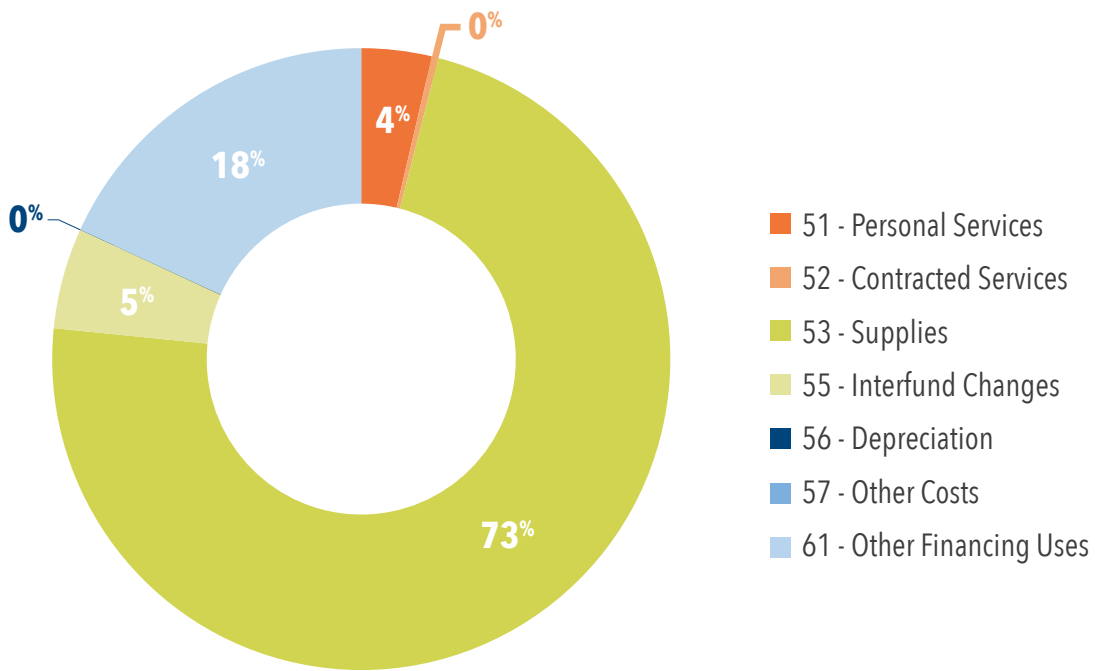
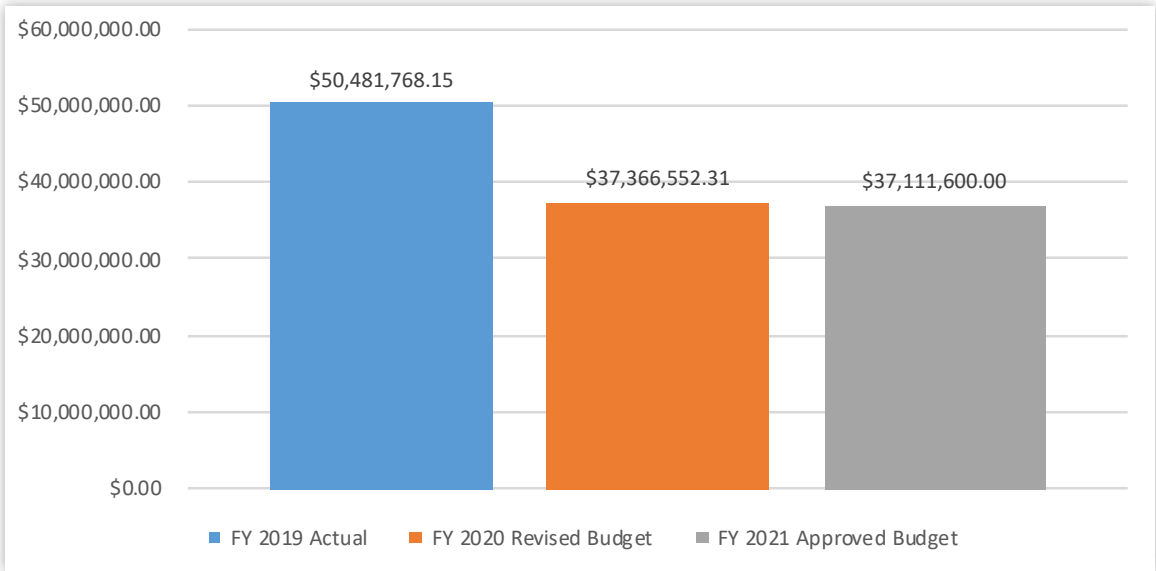
The Electric Department focuses on providing outstanding customer service while working safely and effectively. This includes planning for current and future growth; maintaining, upgrading, and repairing existing electric distribution lines and components; and installing new electrical distribution facilities to serve new customers. The Electric Department will continue to cost effectively procure supplies and equipment necessary for operation of the Department. We also assist in the review of residential and commercial projects proposed within the City and inspect residential and commercial wiring installations.

**FY2020 ACCOMPLISHMENTS**

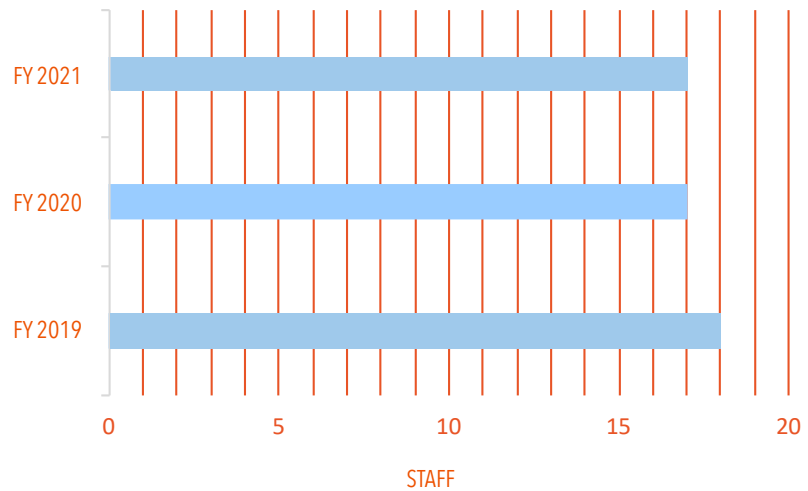
1. Completed the engineering/design for underground distribution feed along Chestnut Street, from Pike Street to Luckie Street, as part of undergrounding of electric service to downtown overlay. Construction will be complete by end of FY2020.
2. Completed conversion of overhead electric distribution facilities to underground electric distribution facilities along Jackson Street.
3. Completed installation of underground electric distribution infrastructure for 44 Thompson Square public housing units on Constitution Blvd.
4. Completed installation of underground electric distribution main line feeder and infrastructure for the SouthLawn development, including 55 single family units.
5. Completed installation of the underground electric distribution infrastructure for the 46 lot Brookfield Farm subdivision on Simonton Road.
6. Completed installation of underground electric distribution facilities for the 78 unit Trickum Hill townhome community.
7. Completed engineering to convert the overhead electric distribution facilities to underground electric distribution facilities along Culver Street.
8. Began a new comprehensive circuit tree trimming on the City's 15 overhead electric distribution circuits.
9. Engineered LED lighting installations for new parking lots at Born Street at the Lawrenceville Lawn. Construction will be completed in FY2020.
10. Completed engineering for LED lighting installation at the new roundabout at Nash Street and Constitution Blvd. Construction should be completed in FY2020.
11. Completed the installation of underground electric distribution facilities to serve the new First American Bank and the new LA Fitness.

**FY2021 GOALS:**

1. Engineer and install new underground electric distribution service to the new Lawrenceville Performing Arts Center.
2. Engineer and install new underground electric distribution service to the new Lawrence Hotel and Parking Deck and pedestrian lighting in the area.
3. Create a comprehensive Standard Rules and Regulations manual for Electrical Service.
4. Continue pole inspection program, including installing new equipment and material at each pole replacement, improving reliability and infrastructure.
5. Review opportunities for coincident generation peak shaving by use of distributed generation sources such as solar photovoltaic installations.
6. Continue to upgrade existing street and area lights to high efficiency LED lighting.
7. Continue to look for opportunities to replace all existing overhead electric facilities in the downtown area with underground electric facilities.



# ELECTRIC PERSONNEL HISTORY



	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET
<b>ELECTRIC</b>			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$1,037,683	\$1,089,051	\$1,363,617
PURCHASED/CONTRACTED SERVICES	\$377,570	\$404,704	\$129,750
SUPPLIES	\$20,389,956	\$21,977,181	\$26,928,700
INTERFUND/INTERDEPARTMENTAL CHARGES	\$336,517	\$421,675	\$1,945,316
DEPRECIATION AND AMORTIZATION	\$19,947,529	\$0	\$0
OTHER COSTS	\$0	\$0	\$0
OTHER FINANCING USES	\$8,392,510	\$9,777,965	\$6,744,217
<b>Grand total:</b>	<b>\$50,481,768</b>	<b>\$37,366,552</b>	<b>\$37,111,600</b>



The gas department provides natural gas services to over 50,000 customers in Gwinnett, Walton and Rockdale Counties. The gas department maintains over 1,300 miles of gas main pipeline with 43 employees, promptly responds to all gas emergencies, coordinates all construction activities and coordinates with the Municipal Gas Authority of Georgia on all gas supply issues. The gas department also ensures compliance with the Georgia Public Service Commission and the Federal Pipeline & Hazardous Materials Safety Administration rules and regulations.

**MISSION STATEMENT:**

The mission of the City of Lawrenceville Gas Department is to maximize customer satisfaction and continue to ensure the future of the City of Lawrenceville's mission by providing a safe, reliable and efficient energy service. Our actions are guided by the following principles:

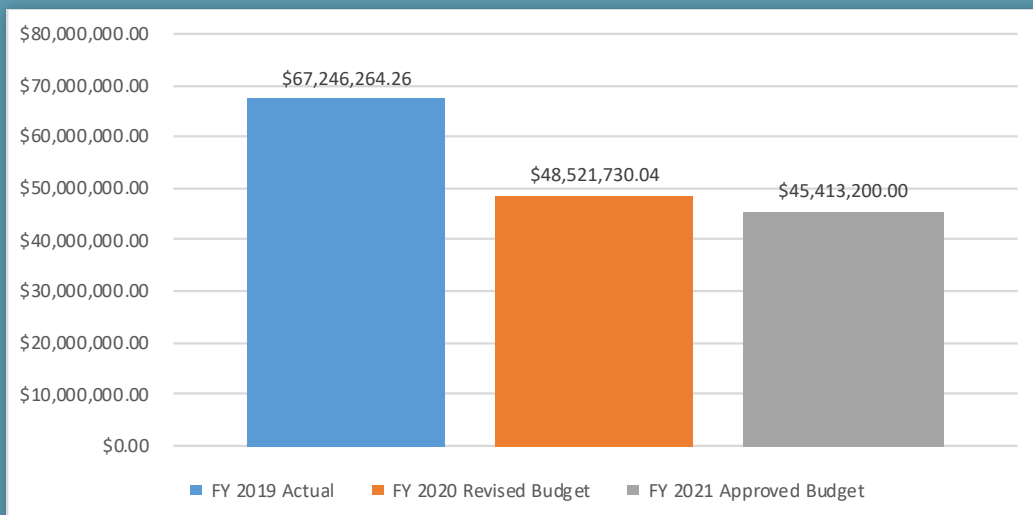
- That each customer is a valued and respected individual
- That the safety of our customers, employees and the general public must always come first
- That we take responsibility and ownership in the performance of our duties
- That we create a culture to stimulate excellence by all employees
- That we continue to be active in our community's growth and changes

**FY2020 ACCOMPLISHMENTS:**

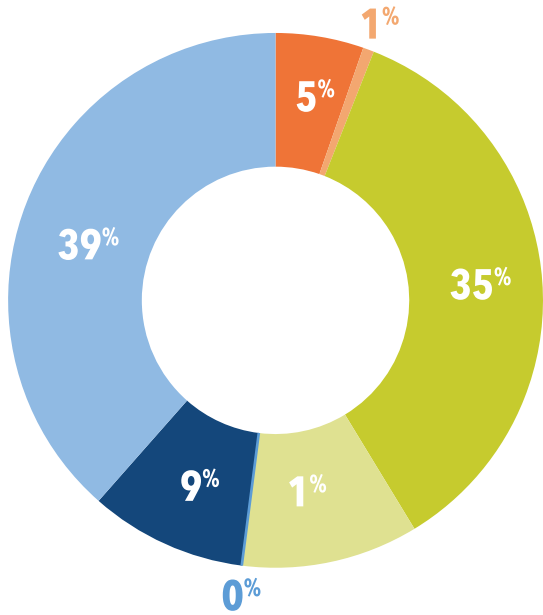
1. There were inspections completed by the Georgia PSC and no violations were found.
2. The gas department started a meter change out program to replace the oldest meters in our system first.
3. The gas department replaced a bridge crossing with potential regulatory and safety issues.
4. The gas department started the Newton County pressure improvement project in January.

**FY2021 GOALS:**

1. Continue pressure improvements for reliability and future of the gas system
2. Replace aging infrastructure as needed, steel and plastic
3. Ensure a minimum number of corrective actions on regulatory issues

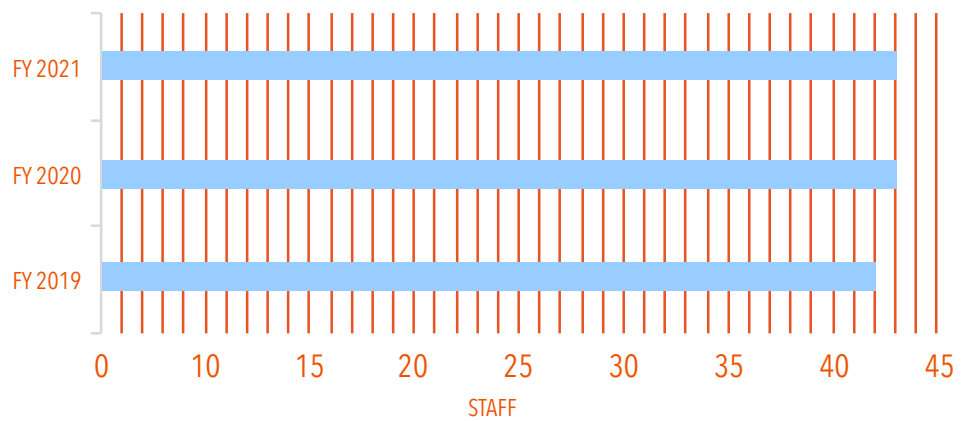


	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 APPROVED BUDGET
<b>GAS ADMINISTRATION</b>			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$1,830,305	\$2,238,884	\$300,559
PURCHASED/CONTRACTED SERVICES	\$327,327	\$400,577	\$200,000
SUPPLIES	\$19,035,511	\$17,903,933	\$15,038,581
INTERFUND/INTERDEPARTMENTAL CHARGES	\$958,667	\$1,067,125	\$3,905,777
DEPRECIATION	\$6,220,005	\$0	\$0
OTHER COSTS	\$126,360	\$140,500	\$0
DEBT SERVICE	\$1,900,481	\$4,314,438	\$4,310,000
OTHER FINANCING USES	\$21,683,026	\$22,456,273	\$17,481,748
<b>Gas Administration Total:</b>	<b>\$52,081,683</b>	<b>\$48,521,730</b>	<b>\$41,236,666</b>
<b>GAS DISTRIBUTION</b>			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$0	\$0	\$690,250
PURCHASED/CONTRACTED SERVICES	\$0	\$0	\$95,750
SUPPLIES	\$0	\$0	\$986,795
INTERFUND/INTERDEPARTMENTAL CHARGES	\$0	\$0	\$737,800
DEPRECIATION	\$15,164,581	\$0	\$0
OTHER COSTS	\$0	\$0	\$5,000
DEBT SERVICE	\$0	\$0	\$0
OTHER FINANCING USES	\$0	\$0	\$0
<b>Gas Distribution Total:</b>	<b>\$15,164,581</b>	<b>\$0</b>	<b>\$2,515,595</b>
<b>GAS SUPPORT</b>			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$0	\$0	\$1,426,340
PURCHASED/CONTRACTED SERVICES	\$0	\$0	\$7,000
SUPPLIES	\$0	\$0	\$11,200
INTERFUND/INTERDEPARTMENTAL CHARGES	\$0	\$0	\$216,400
OTHER COSTS	\$0	\$0	\$0
OTHER FINANCING USES	\$0	\$0	\$0
<b>Gas Support Total:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,660,940</b>



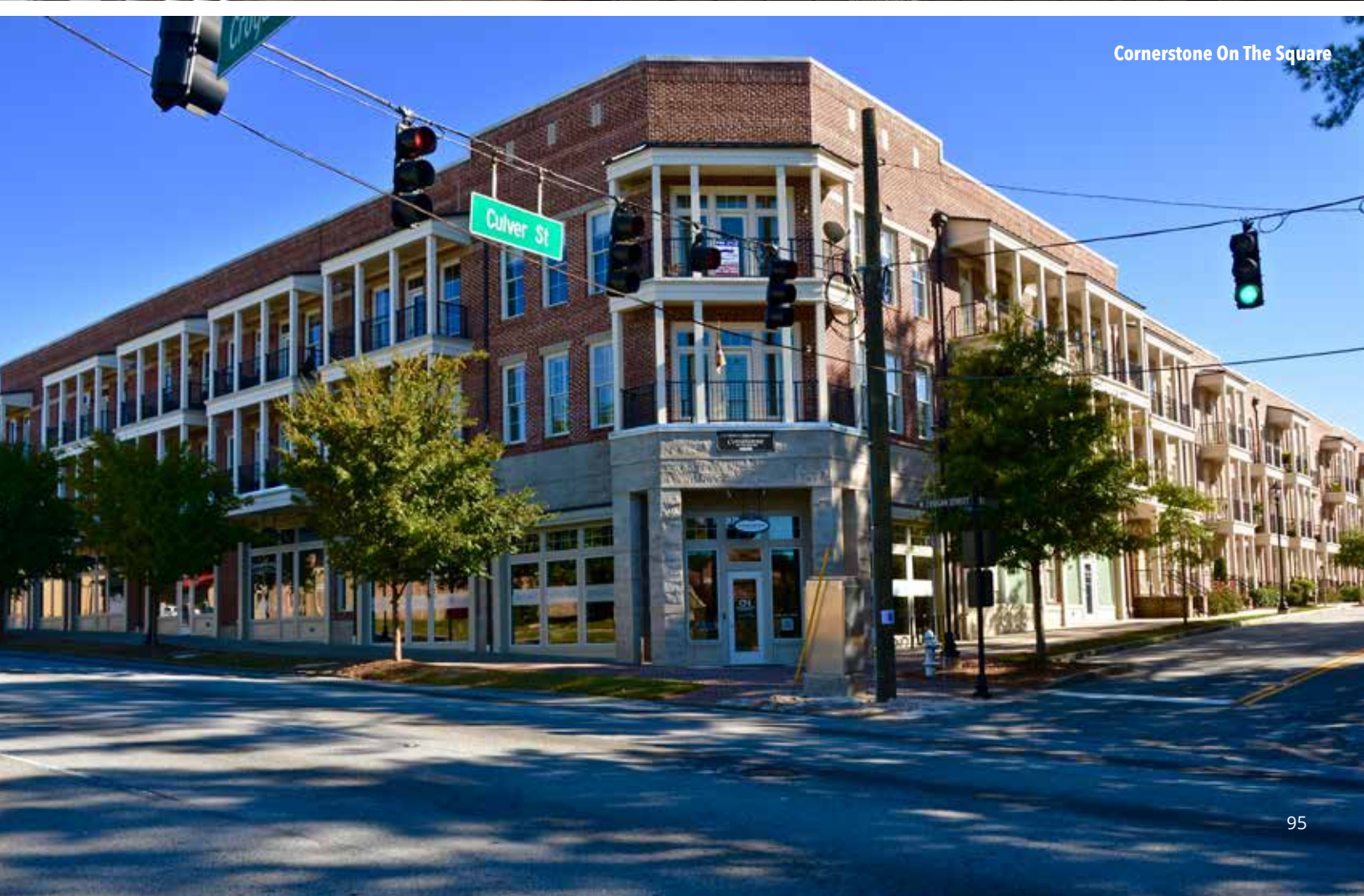
- 51 - Personal Services
- 52 - Contracted Services
- 53 - Supplies
- 55 - Interfund Changes
- 57 - Other Costs
- 58 - Debt Service
- 61 - Other Financing Uses

## GAS PERSONNEL HISTORY





Boulder Creek Coffee



Cornerstone On The Square



The Solid Waste / Sanitation Department is responsible for curbside garbage collection from the residents of the City of Lawrenceville. They also coordinate with residents who are physically unable to bring their trash to the curb so that an employee can provide that service for them. They also coordinate special refuse collections from residents which can include yard debris, appliance and other household items. This department services the dumpsters at commercial sites throughout the city. Solid Waste / Sanitation coordinates recycling with a contacted vendor for the city residents.

**PERSONAL SERVICES:**

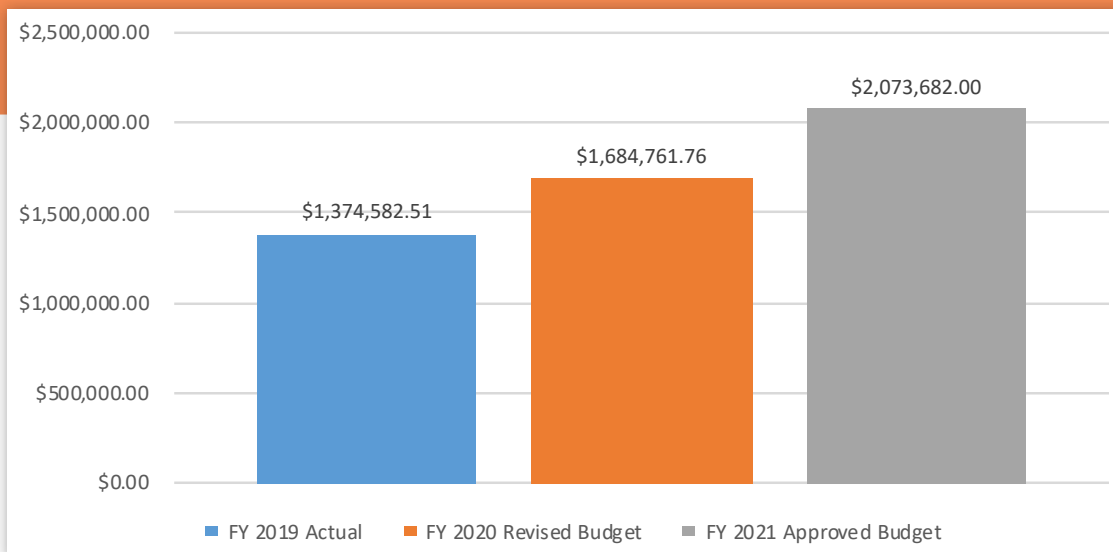
- 1. Number of positions in Department: 11 Full-time

**2019/2020 DEPARTMENT ACCOMPLISHMENT**

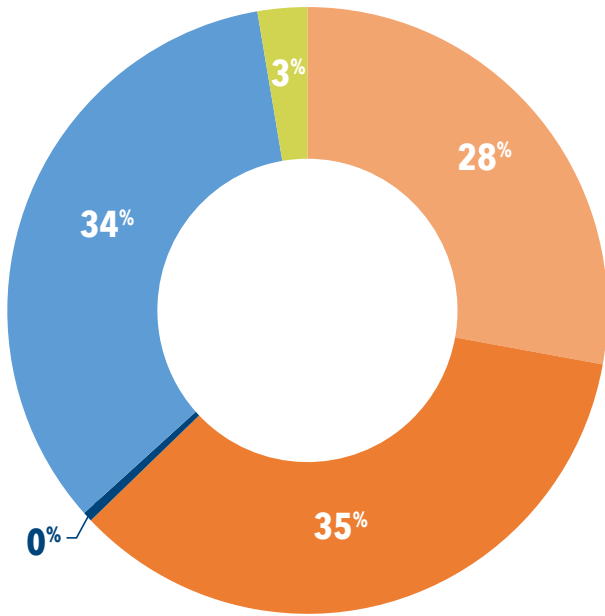
- 1. All residents received new uniform trash carts throughout the city.
- 2. Cart tippers were installed on all Sanitation trucks. Sanitation workers no longer manually pick up trash carts, reducing injuries and overtime hours.
- 3. Sanitation Department reduced scheduled pick-up days from five to four, reducing fuel costs and creating a crew of employees available to assist the Streets Department with projects on Fridays, further reducing overtime hours on holiday weeks.

**2020/2021 GOALS AND OBJECTIVES:**

- 1. To move to only collecting trash placed in the City-provided cart. This will cut down on trash being left on and around the road.
- 2. To implement more efficient commercial garbage routes.
- 3. To look for ways to increase the number of commercial collection accounts.
- 4. Ongoing staff training on garbage routes and cross-training with the Streets Department for greater efficiency across both departments.
- 5. To work towards procedures to keep all sanitation employees safe during garbage routes.



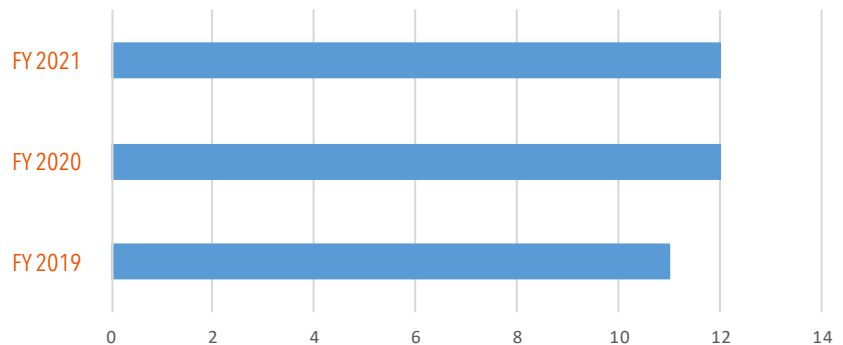




- 51 - Personal Services
- 52 - Contracted Services
- 53 - Supplies
- 55 - Interfund Changes
- 61 - Other Financing Uses

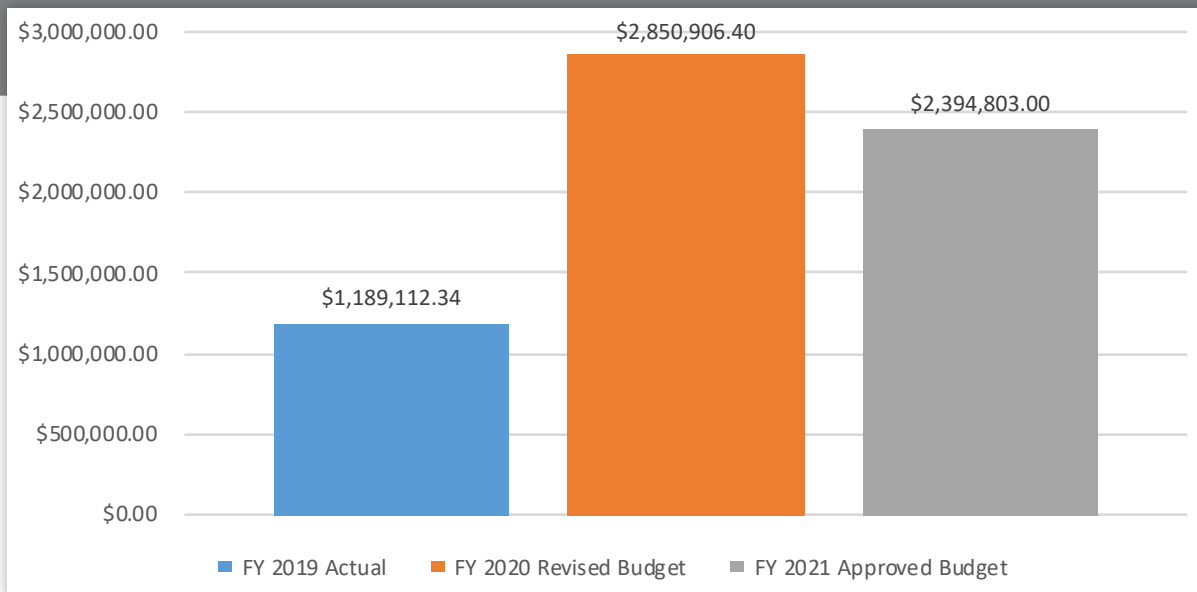
	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET
<b>SOLID WASTE AND RECYCLING</b>			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$484,920	\$579,361	\$577,500
PURCHASED/CONTRACTED SERVICES	\$579,727	\$665,550	\$725,500
SUPPLIES	\$8,077	\$9,950	\$10,850
INTERFUND/INTERDEPARTMENTAL CHARGES	\$243,996	\$377,300	\$704,392
OTHER FINANCING USES	\$57,860	\$52,600	\$55,440
<b>Total:</b>	<b>\$1,374,582</b>	<b>\$1,684,761</b>	<b>\$2,073,682</b>
<b>Grand total:</b>	<b>\$1,374,582</b>	<b>\$1,684,761</b>	<b>\$2,073,682</b>

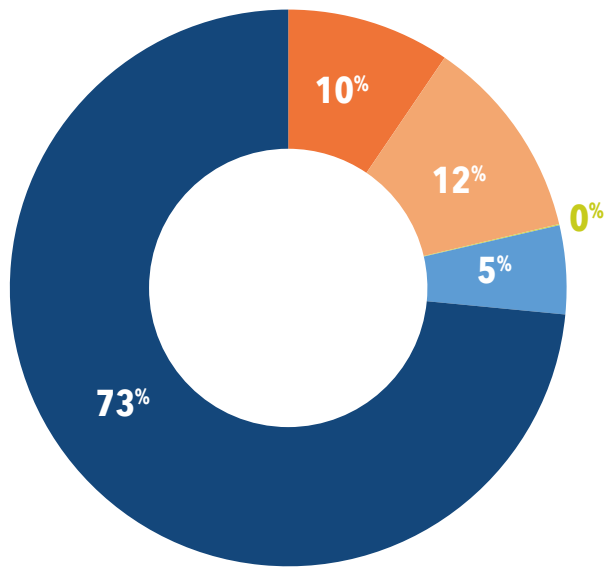
## SOLID WASTE PERSONNEL HISTORY





The Stormwater fund accounts for the maintenance and operations of the storm drain system. This includes drainage pipes, swells, right-of-way ditches and obstructions. The stormwater program works to improve runoff conditions related to storm events.

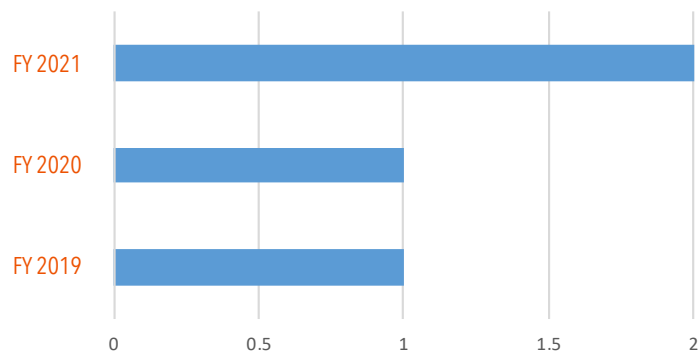




- 51 - Personal Services
- 52 - Contracted Services
- 53 - Supplies
- 55 - Interfund Changes
- 61 - Other Financing Uses

	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET
<b>STORMWATER COLLECTION</b>			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$57,749	\$86,627	\$227,530
PURCHASED/CONTRACTED SERVICES	\$116,393	\$228,458	\$282,900
SUPPLIES	\$31	\$150	\$1,600
INTERFUND/INTERDEPARTMENTAL CHARGES	\$21,942	\$30,875	\$123,138
OTHER FINANCING USES	\$992,996	\$2,504,795	\$1,759,635
<b>Total:</b>	<b>\$1,189,112</b>	<b>\$2,850,906</b>	<b>\$2,394,803</b>
<b>Grand total:</b>	<b>\$1,189,112</b>	<b>\$2,850,906</b>	<b>\$2,394,803</b>

## STORMWATER COLLECTION PERSONNEL HISTORY





# OTHER GOVERNMENT **FUNDS**



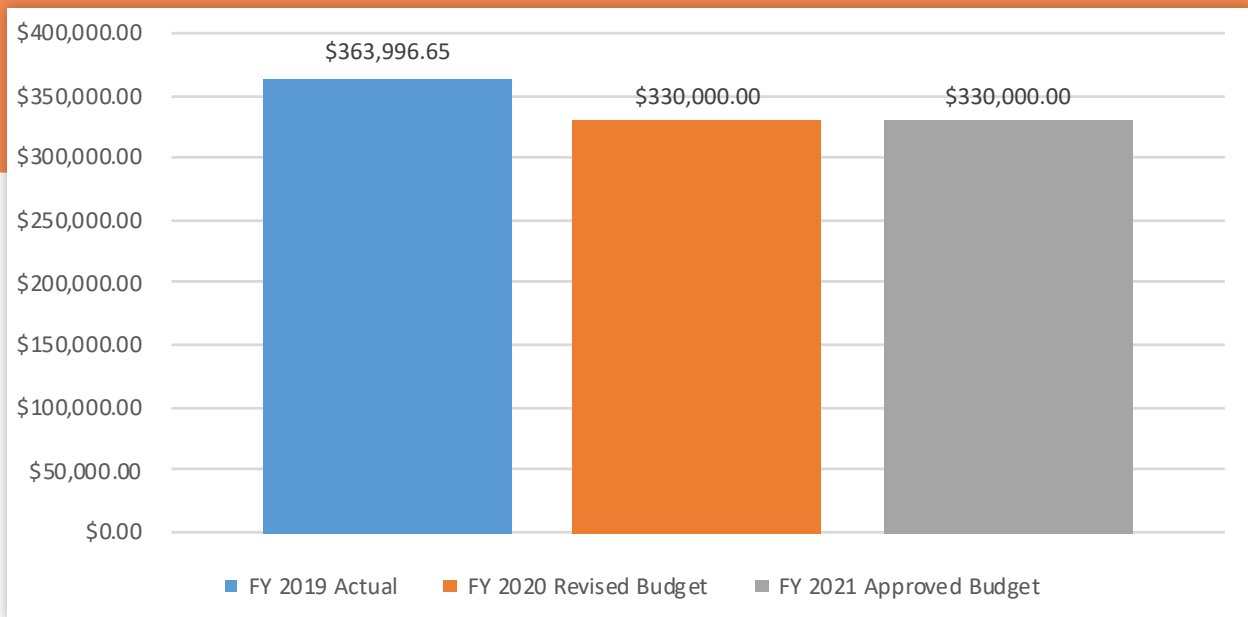
The Purple Madness Prince Tribute Concert

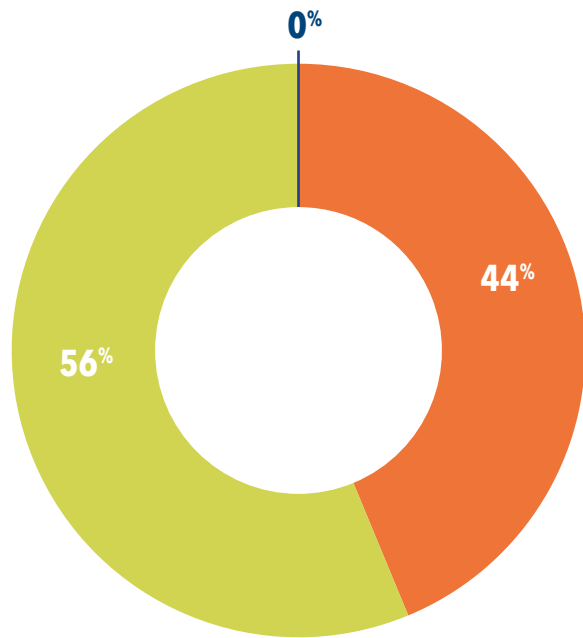


Prelude to the Fourth festivities



The Hotel / Motel fund accounts for proceeds collected from short term rentals. The funds are used to support tourism and the general operations of the government. Each hotel collects the funds at the time of payment, and remits the tax to the City on a monthly basis. The City contracts with the Gwinnett County Convention and Visitor's Bureau to promote tourism.





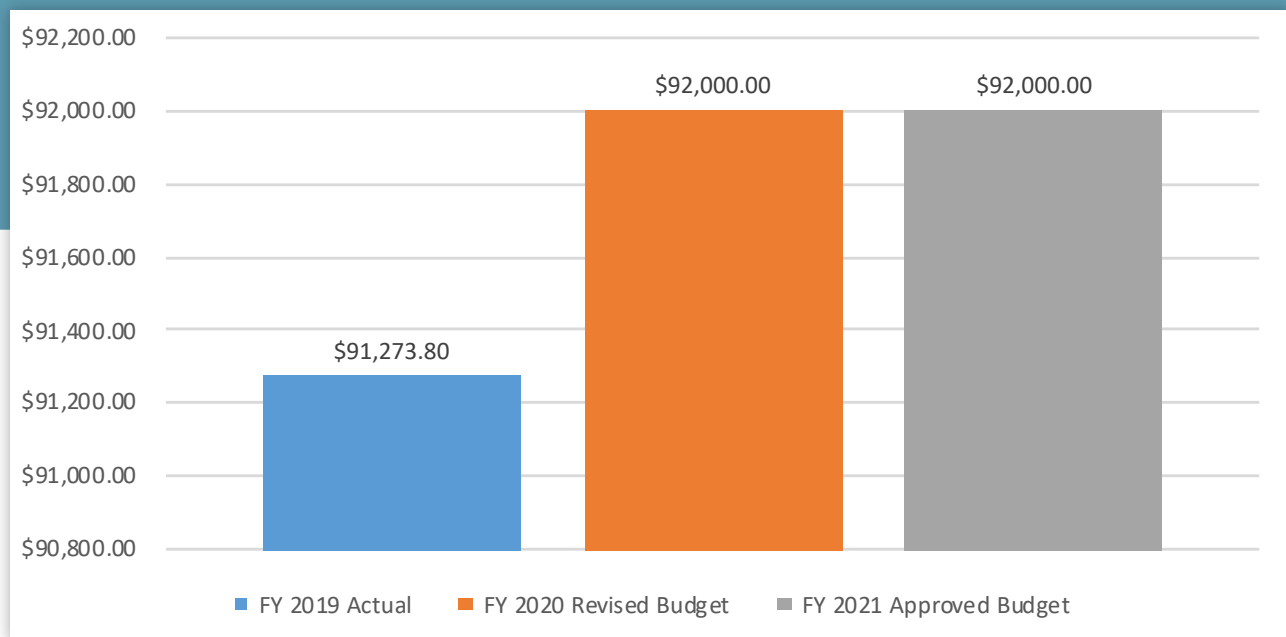
- 52 - Contracted Services
- 57 - Other Costs
- 61 - Other Financing Uses

	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET
<b>TOURISM</b>			
CONTRACTED SERVICES	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
OTHER COSTS	<b>\$123,154</b>	<b>\$144,375</b>	<b>\$144,375</b>
OTHER FINANCING USES	<b>\$240,842</b>	<b>\$185,625</b>	<b>\$185,625</b>
<b>Total:</b>	<b>\$363,996</b>	<b>\$330,000</b>	<b>\$330,000</b>
<b>Grand total:</b>	<b>\$363,996</b>	<b>\$330,000</b>	<b>\$330,000</b>

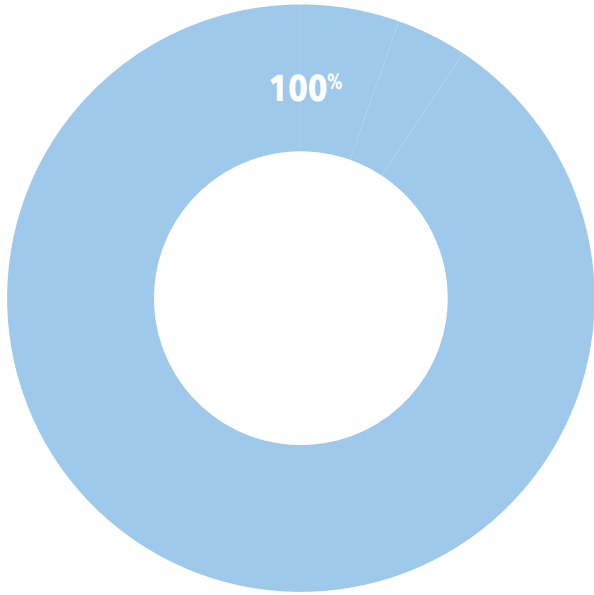


The Auto Rental Excise Tax Fund is a special revenue fund used to account for the proceeds of a three percent (3%) excise tax on the rental of motor vehicles as authorized by State law (OCGA § 48-13-90).

Proceeds of the tax may be utilized to provide additional funding to promote industry, trade, commerce and tourism or for capital projects related to sports, conventions, recreational facilities or public safety facilities or for the maintenance of such facilities.





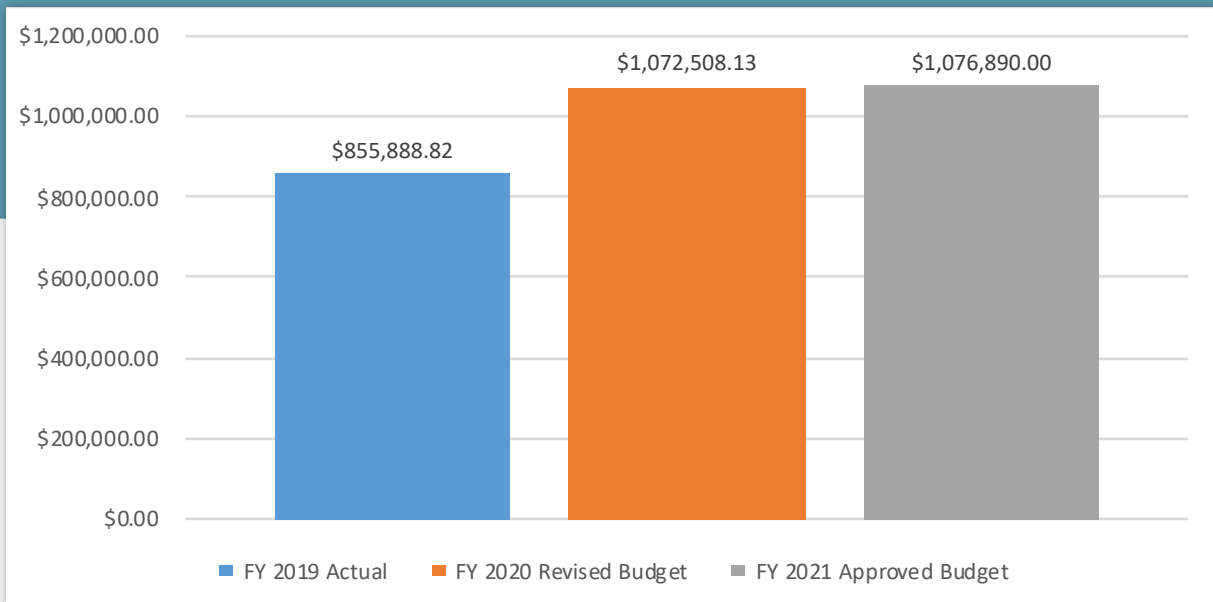


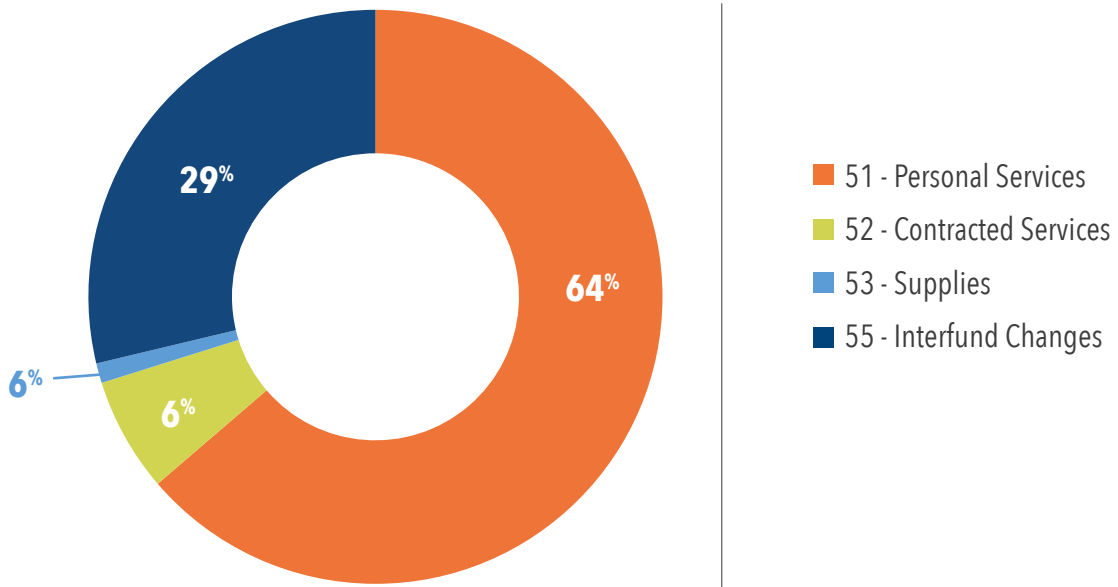
61 - Other Financing Uses

	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET
<b>VEHICLE RENTAL</b>			
OTHER FINANCING USES	\$91,273	\$92,000	\$92,000
<b>Total:</b>	<b>\$91,273</b>	<b>\$92,000</b>	<b>\$92,000</b>
<b>Grand total:</b>	<b>\$91,273</b>	<b>\$92,000</b>	<b>\$92,000</b>



E-911 works with police services to receive and dispatch emergency calls. E-911 is part of the Gwinnett County 911 system and works with the County system to provide dispatch to City police officers.





	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET
<b>E - 911</b>			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$561,244	\$676,133	\$686,600
PURCHASED/CONTRACTED SERVICES	\$19,744	\$80,700	\$69,430
SUPPLIES	\$11,111	\$10,500	\$12,000
INTERFUND/INTERDEPARTMENTAL CHARGES	\$263,788	\$305,175	\$309,400
<b>Total:</b>	<b>\$855,888</b>	<b>\$1,072,508</b>	<b>\$1,076,890</b>
<b>Grand total:</b>	<b>\$855,888</b>	<b>\$1,072,508</b>	<b>\$1,076,890</b>



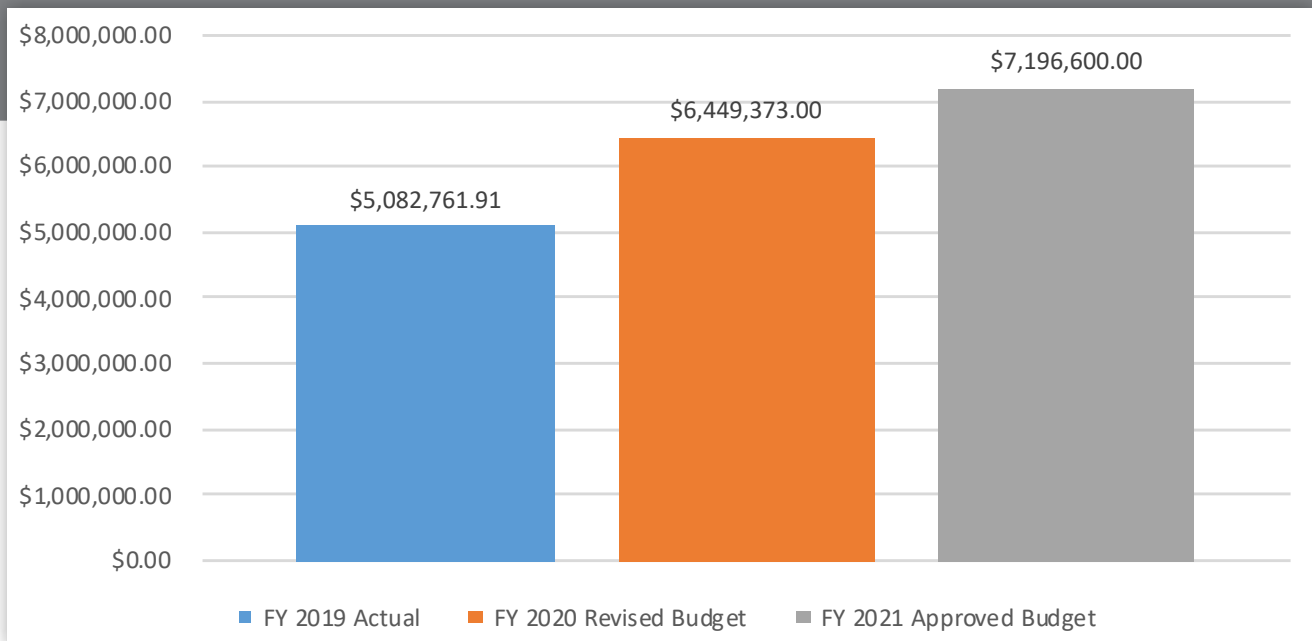
# INTERNAL SERVICE FUNDS

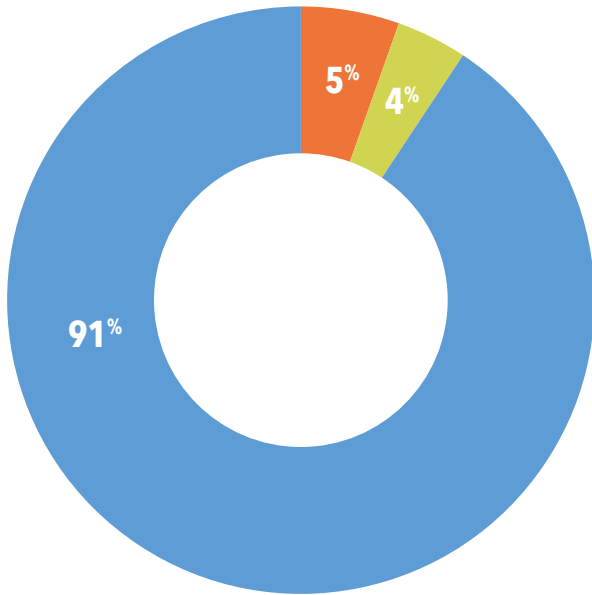




The Group Health fund accounts for the cost of the self-funded health insurance program offered to City employees. Costs of the program are accounted for in this Internal Service Fund.

Charges to the operating departments are based on the number of active employees. An estimated annual per employee cost is based on actuarial data provided by the provider network.





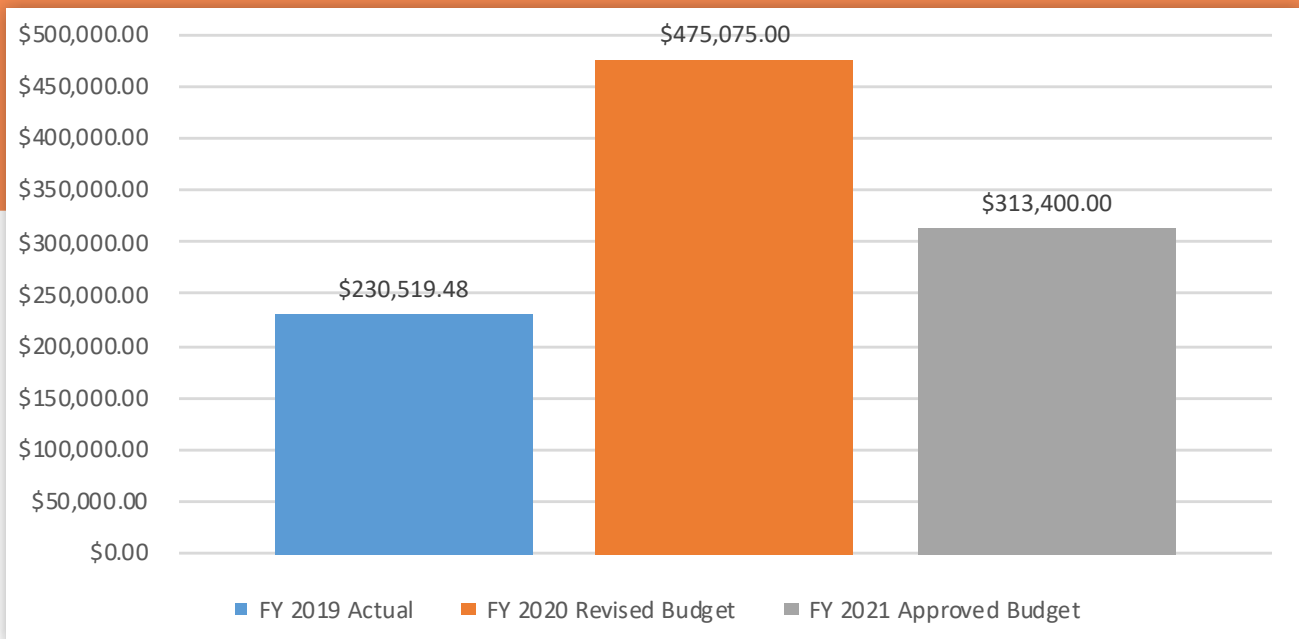
- 51 - Personal Services
- 52 - Contracted Services
- 53 - Supplies

	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET
<b>GROUP HEALTH</b>			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$139,333	\$323,000	\$390,000
PURCHASED/CONTRACTED SERVICES	\$111,557	\$210,000	\$280,000
INTERFUND/INTERDEPARTMENTAL CHARGES	\$4,831,871	\$5,916,373	\$6,526,600
<b>Total:</b>	\$5,082,761	\$6,449,373	\$7,196,600
<b>Grand total:</b>	\$5,082,761	\$6,449,373	\$7,196,600

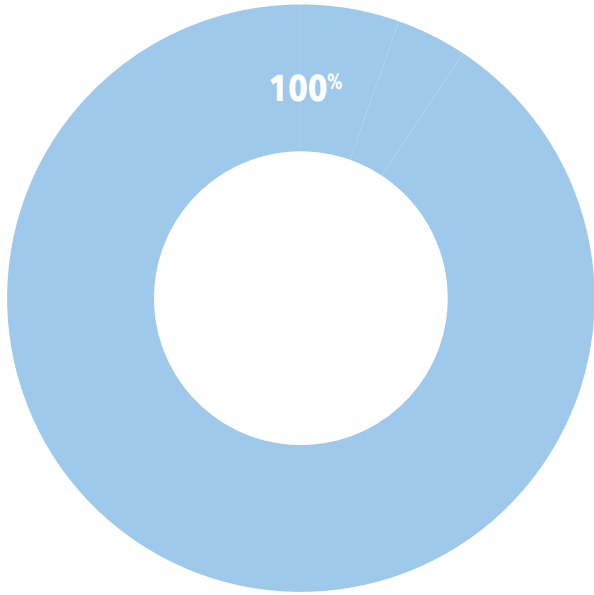


The Worker's Compensation fund is an Internal Service Fund used to account for the program transactions. The City manages a self-funded worker's compensation program.

Each operating department is charged based on the number of employees in the department and the overall cost of expected claims.







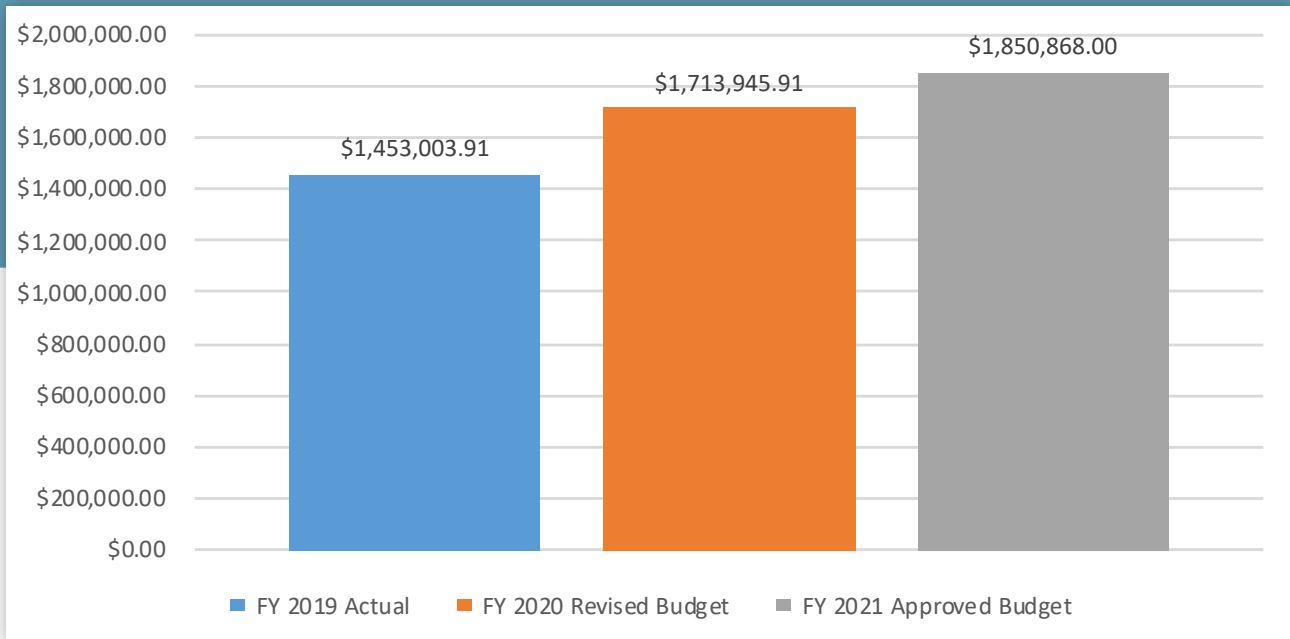
■ (55) INTERFUND/INTERDEPARTMENTAL CHARGES

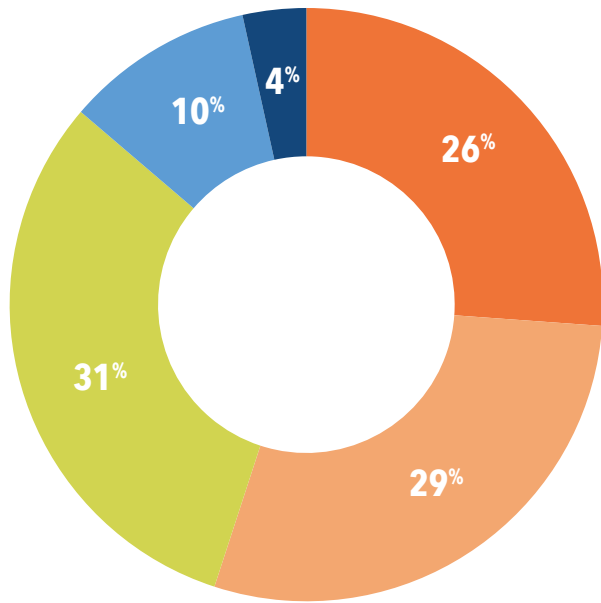
	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET
<b>WORKERS COMPENSATION</b>			
INTERFUND/INTERDEPARTMENTAL CHARGES	<b>\$230,519</b>	<b>\$475,075</b>	<b>\$313,400</b>
<b>Total:</b>	<b>\$230,519</b>	<b>\$475,075</b>	<b>\$313,400</b>
<b>Grand total:</b>	<b>\$230,519</b>	<b>\$475,075</b>	<b>\$313,400</b>



The Fleet Fund in an Internal Service Fund used to account for the transactions for maintaining the City's rolling fleet.

Each operating department is charged based on the number of vehicles assigned to that department, as well as the overall estimated expenses of maintaining the City's Fleet.





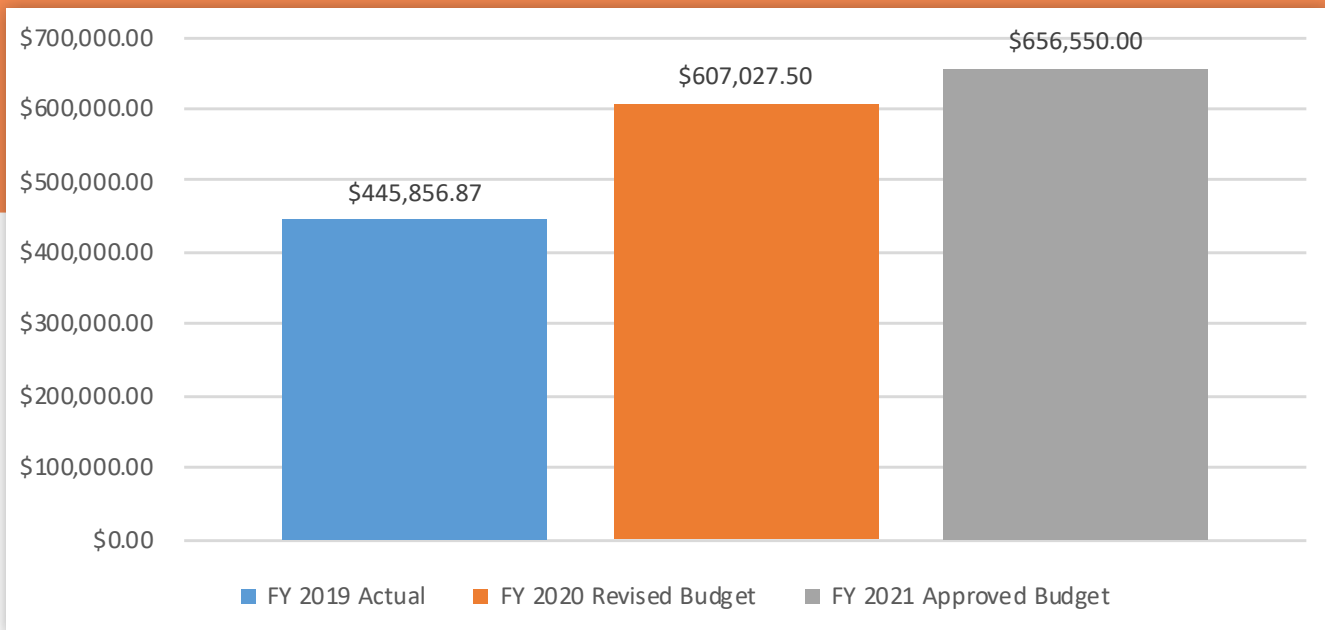
- 51 - Personal Services
- 52 - Contracted Services
- 53 - Supplies
- 55 - Interfund Changes
- 57 - Other Costs

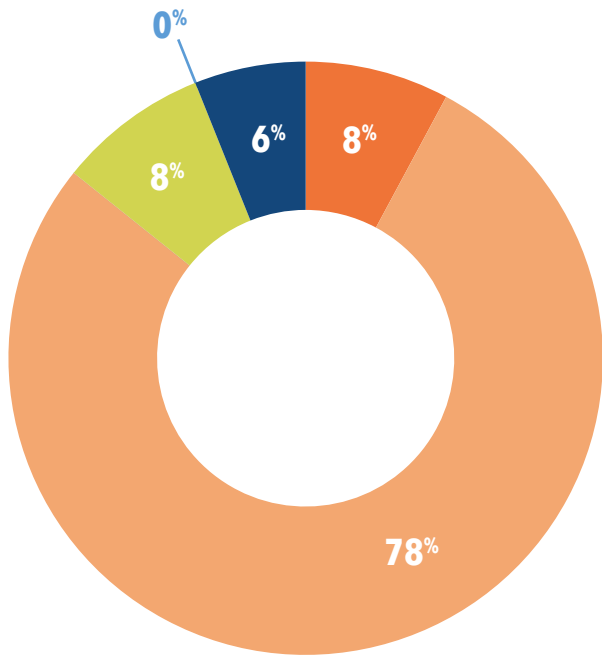
	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET
<b>MAINTENANCE AND SHOP</b>			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$345,981	\$416,001	\$483,880
PURCHASED/CONTRACTED SERVICES	\$397,928	\$492,515	\$534,400
SUPPLIES	\$521,884	\$616,246	\$578,200
INTERFUND/INTERDEPARTMENTAL CHARGES	\$180,493	\$187,800	\$190,400
OTHER COSTS	\$6,716	\$1,382	\$63,988
<b>Total:</b>	<b>\$1,453,003</b>	<b>\$1,713,945</b>	<b>\$1,850,868</b>
<b>Grand total:</b>	<b>\$1,453,003</b>	<b>\$1,713,945</b>	<b>\$1,850,868</b>

(625) RISK FUND



The Risk Fund accounts for the City's General Liability costs. The costs include insurance premiums, deductibles, and claims payable. Each Department/Fund pays a share of the expense based on fixed assets.





- 51 - Personal Services
- 52 - Contracted Services
- 53 - Supplies
- 55 - Interfund Changes
- 57 - Other Costs

	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET
<b>RISK MANAGEMENT</b>			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	\$0	\$0	\$51,475
PURCHASED/CONTRACTED SERVICES	\$435,077	\$514,000	\$511,500
SUPPLIES	\$0	\$0	\$0
INTERFUND/INTERDEPARTMENTAL CHARGES	\$0	\$10,000	\$53,800
OTHER COSTS	\$10,779	\$56,027	\$39,775
<b>Total:</b>	<b>\$445,856</b>	<b>\$607,027</b>	<b>\$656,550</b>
<b>Grand total:</b>	<b>\$445,856</b>	<b>\$607,027</b>	<b>\$656,550</b>



# CAPITAL IMPROVEMENT PROGRAM

The Capital Improvement Program (CIP) is a five-year program and details anticipated expenditures as well as the proposed sources of funding. Capital requests are funded through fund balance, bond proceeds, grants, impact fees, or other specially designated revenue sources.

The first year of the CIP is incorporated into the Annual Budget and Program for Services and is commonly known as the Capital Budget for the fiscal year. The Capital Budget is the governing body's annual appropriation for capital spending and authorized specific projects and authorizes specific funding for these projects. The subsequent or outlying years of the CIP are updated and revised each year to reflect the changing needs and priorities of the City. Projects and financing sources listed in the CIP for years other than the first year are not authorized until the Annual Budget and Program for Services for those years is legally adopted. The outlying years serve only as a guide for future planning and are subject to further review and modification in subsequent years. Funding decisions are based upon the type of project. Recurring or maintenance projects are funded using operating revenues just like an operating expense. One time projects can use undesignated, unreserved fund balance as a funding source. Other funding sources include federal and state grants, impact fees, bond issues, hotel/motel tax, and enterprise funds. The Capital Projects Funds was created to effectively manage and track approved projects and funding sources. With the exception of the E-911 fund, acquisition of all capital assets including all capital projects will be conducted through the Capital Projects Fund.

After the annual audit has been completed, the unspent and unencumbered balance of each approved capital project will be reallocated in the following fiscal year to their respective projects.

# THE CAPITAL IMPROVEMENT PLAN TOTALS

# \$83,734,782

and includes both maintenance and one-time capital.

A summary of the plan is as follows:

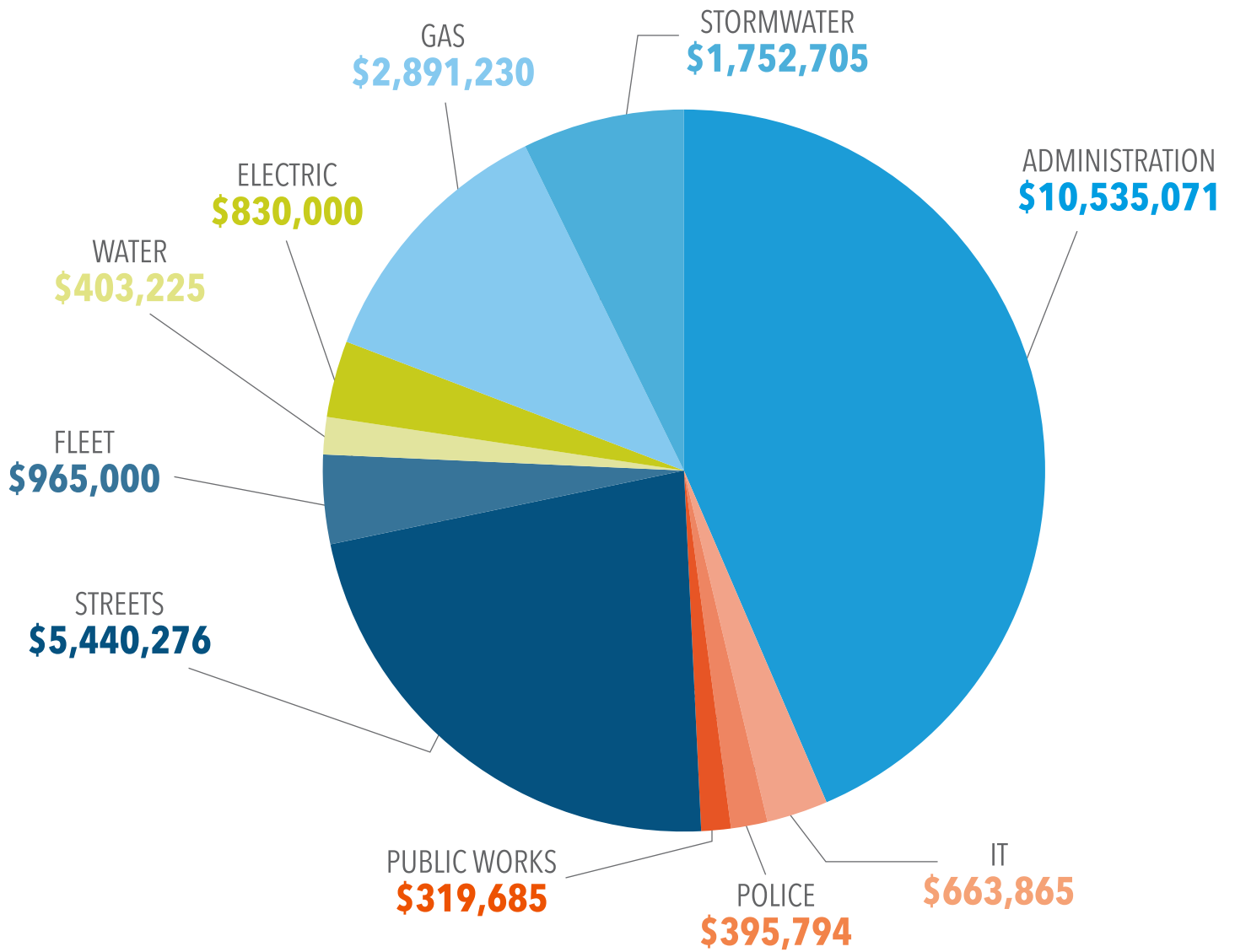
SOURCE OF FUNDS							
	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	TOTAL
GENERAL FUND	\$13,061,449	\$3,799,685	\$3,229,359	\$2,988,124	\$2,963,124	\$2,963,124	\$29,004,865
BONDS	\$15,225,000	\$0	\$0	\$0	\$0	\$0	\$15,225,000
SPLOST	\$4,897,847	\$4,365,000	\$3,273,750	\$0	\$0	\$0	\$12,536,597
WATER	\$403,225	\$830,500	\$1,282,500	\$1,760,000	\$1,811,000	\$1,811,000	\$7,898,225
ELECTRIC	\$830,000	\$2,285,000	\$1,535,000	\$1,190,000	\$1,190,000	\$1,190,000	\$8,220,000
GAS	\$2,891,230	\$3,177,200	\$3,969,550	\$3,709,970	\$4,115,110	\$4,974,160	\$22,837,220
SOLID WASTE	\$0	\$0	\$0	\$0	\$0	\$0	\$0
STORM WATER	\$1,752,705	\$1,752,705	\$1,752,705	\$1,752,705	\$1,752,705	\$1,752,705	\$10,516,230
TOTAL REVENUE	\$39,061,456	\$16,210,090	\$15,042,864	\$11,400,799	\$11,831,939	\$12,690,989	\$106,238,137

# CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	TOTAL
ADMIN	\$10,535,071	\$0	\$0	\$0	\$0	\$0	\$10,535,071
IT	\$663,865	\$800,331	\$277,180	\$152,000	\$127,000	\$127,000	\$2,147,376
POLICE	\$395,794	\$319,354	\$272,179	\$156,124	\$156,124	\$156,124	\$1,455,699
PW	\$319,685	\$350,000	\$350,000	\$350,000	\$350,000	\$350,000	\$2,069,685
STREETS	\$5,440,276	\$1,130,000	\$1,130,000	\$1,130,000	\$1,130,000	\$1,130,000	\$11,090,276
FLEET	\$965,000	\$1,200,000	\$1,200,000	\$1,200,000	\$1,200,000	\$1,200,000	\$6,965,000
WATER	\$403,225	\$830,500	\$1,282,500	\$1,760,000	\$1,811,000	\$1,811,000	\$7,898,225
ELECTRIC	\$830,000	\$2,285,000	\$1,535,000	\$1,190,000	\$1,190,000	\$1,190,000	\$8,220,000
GAS	\$2,891,230	\$3,177,200	\$3,969,550	\$3,709,970	\$4,115,110	\$4,974,160	\$22,837,220
STORMWATER	\$1,752,705	\$1,752,705	\$1,752,705	\$1,752,705	\$1,752,705	\$1,752,705	\$10,516,230
	\$24,196,851	\$11,845,090	\$11,769,114	\$11,400,799	\$11,831,939	\$12,690,989	\$83,734,782



# CAPITAL IMPROVEMENT PLAN BY DEPARTMENT (FY 2021)





# CAPITAL PLANNING

Infrastructure, technology, and major equipment are the physical foundation for providing services to our citizens. The procurement, design, construction, maintenance, and operation of capital assets are a critical activity of the City of Lawrenceville and therefore require careful planning.

Capital planning is critical to water, electric, gas, transportation, sanitation, and other essential public services. It is also an important component of our city's economic development program and strategic plan. Capital facilities and infrastructure are important legacies that serve current and future generations. It is extremely difficult for Lawrenceville to address the current and long-term needs of our citizens without a sound multi-year capital plan that clearly identifies capital needs, funding options, and operating budget impacts.

A properly prepared capital plan is essential to the future financial health of an organization and continued delivery of services to citizens and businesses. The capital budget is a direct link to the multi-year capital improvement plan. The multi-year capital plan identifies the needs, determine financial impacts, prioritize, and include a comprehensive financial plan. In addition, assumptions for sources and uses are identified.

The following tables provide the capital plan for the City of Lawrenceville by funding source and year. Year one is incorporated into the annual budget and future years are accepted as a guidelines for future projects.

	FY 2021 07/2020 - 06/2021	FY 2022 07/2021 - 06/2022	FY 2023 07/2022 - 06/2023	FY2024 07/2023 - 06/2024	FY2025 07/2023 - 06/2024	FY2026 07/2023 - 06/2024
<b>BONDS</b>						
SCHOOL WITHIN A SCHOOL						
HOME FIRST INITIATIVE	\$5,000,000					
LPAC EXPANSION (BOR AND AURORA) * PARTIAL FUNDING						
	\$5,000,000	\$0	\$0	\$0	\$0	\$0

<b>SPLOST</b>						
<b>SPLOST</b>						
<b>ADMINISTRATIVE FACILITIES</b>	\$120,000					
<b>CULTURAL FACILITIES</b>						
AURORA EXPANSION (INCLUDES \$1M SPLOST CONTINGENCY)	\$115,071					
CIVIC SPACES (LAWN/HOOPER/LIBRARY)	\$700,000					
<b>PARKING FACILITIES</b>						
<b>RECREATIONAL FACILITIES</b>						
<b>ROADS, STREETS, BRIDGES (CITY)</b>						
NASH STREET						
SR 120/SR 316 SLIP RAMP (INCLUDING CONTINGENCY)	\$794,874					
SR 120 GAP SIDEWALKS						
PAPER MILL ROAD IMP	\$900,000					
GREENWAY/TRAILS	\$167,500	\$1,300,000				
FIVE FORKS/STONE MTN						
GGC CORRIDOR						
UNDEFINED CONCEPTUAL DESIGN						
CONTINGENCY						
<b>ROADS, STREETS, BRIDGES (CITY/COUNTY) 2017 SPLOST</b>						
NASH STREET						
SR 120/SR 316 SLIP RAMP	\$600,402					
SR 120 GAP SIDEWALKS	\$500,000					
PAPER MILL ROAD IMP	\$1,000,000					
FIVE FORKS TIRCKUM						
CONTINGENCY						
	\$4,897,847	\$1,300,000	\$0	\$0	\$0	\$0

	FY 2021 07/2020 - 06/2021	FY 2022 07/2021 - 06/2022	FY 2023 07/2022 - 06/2023	FY2024 07/2023 - 06/2024	FY2025 07/2023 - 06/2024	FY2026 07/2023 - 06/2024
<b>GENERAL FUND</b>						
PARKING FACILITIES	\$5,000,000					
REDEVELOPMENT	\$2,000,000					
GCPS ARTS CONSERVATORY	\$2,500,000					
CLAYTON STREET BUILDING REPAIRS	\$1,000,000					
REDEVELOPMENT						
PHILLIPS RD	\$250,000					
CITY HALL ART	\$50,000					
HOUSING STUDY	\$50,000					
UPGRADE BACKUP SYSTEM FOR CITY HALL NETWORK	\$150,000	\$25,000	\$25,000	\$25,000		
COPIER LEASE	\$12,180	\$12,180	\$12,180			
GIS STRATEGIC PLAN & IMPLEMENTATION	\$254,211	\$212,500				
UPGRADE FINANCIAL/ERP SYSTEMS	\$152,665	\$224,791				
FLEET MANAGEMENT SOFTWARE	\$25,000	\$22,000	\$22,000	\$22,000	\$22,000	\$22,000
IPADS FOR DAMAGE PREVENTION	\$37,000					
UPGRADE ANDROID TABLETS	\$15,000					
REFRESH CITY HALL SERVERS & DATA STORAGE		\$32,000	\$32,000	\$32,000	\$32,000	\$32,000
REFRESH CITY HALL WORKSTATIONS & LAPTOPS		\$35,000	\$35,000	\$35,000	\$35,000	\$35,000
MICROSOFT ENTERPRISE AGREEMENT	\$63,360					
REFRESH POLICE DEPARTMENT WORKSTATIONS & LAPTOPS		\$35,000	\$35,000	\$35,000	\$35,000	\$35,000
REPLACE POLICE DEPT. TELEPHONE SYSTEM		\$3,000	\$3,000	\$3,000	\$3,000	\$3,000
SPEED DETECTION DEVICES (LIDAR)	\$2,100	\$2,100	\$2,100	\$2,100	\$2,100	\$2,100
SPEED DETECTION DEVICES (RADAR)	\$8,849	\$8,849	\$8,849	\$8,849	\$8,849	\$8,849
BODY ARMOR	\$3,000	\$9,000	\$9,000	\$9,000	\$9,000	\$9,000
TASER	\$11,000	\$11,000	\$11,000	\$11,000	\$11,000	\$11,000
PRIMARY PISTOLS WEAPONS	\$3,225	\$3,225	\$3,225	\$3,225	\$3,225	\$3,225
BACKUP PISTOL WEAPONS	\$3,225	\$3,225	\$3,225	\$3,225	\$3,225	\$3,225
POLICE RADIOS		\$185,705	\$185,705	\$69,650	\$69,650	\$69,650
CCTV VIDEO CAMERAS FOR PD BUILDING		\$9,000	\$9,000	\$9,000	\$9,000	\$9,000
FLOCK SAFETY LPR CAMERAS		\$4,000	\$4,000	\$4,000	\$4,000	\$4,000
BODY WORN CAMERA REPLACEMENTS		\$83,250	\$36,075	\$36,075	\$36,075	\$36,075
POLICE VEHICLES FOR NEW POSITIONS (4)	\$220,000					
DOWNTOWN S/W/BRICK IMPR/REPAIR		\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
SIDEWALK MAINTENANCE AND INFILL	\$182,085	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000
STREET RESURFACING	\$1,130,000	\$1,130,000	\$1,130,000	\$1,130,000	\$1,130,000	\$1,130,000
SELF CONTAINED LEAF VAC	\$70,000					
HOTBOX TRAILER	\$27,500					
TRUCK FOR NEW STREET CREW	\$45,000					
LED LIGHT	\$43,100					
AURORA THEATER ROOF COATING	\$85,500					
BOTTLE FILLING STATION	\$9,000					
VEHICLE REPLACEMENT PROGRAM	\$700,000	\$1,200,000	\$1,200,000	\$1,200,000	\$1,200,000	\$1,200,000
	\$13,061,449	\$3,799,685	\$3,229,359	\$2,988,124	\$2,963,124	\$2,963,124

	FY 2021 07/2020 - 06/2021	FY 2022 07/2021 - 06/2022	FY 2023 07/2022 - 06/2023	FY2024 07/2023 - 06/2024	FY2025 07/2023 - 06/2024	FY2026 07/2023 - 06/2024
<b>WATER FUND</b>						
VEHICLE/EQUIPMENT REPLACEMENT	\$15,000	\$31,000	\$48,000	\$66,000	\$68,000	\$68,000
WATER METER REPLACEMENT	\$40,000	\$82,500	\$127,500	\$175,000	\$180,000	\$180,000
WATER LINE REPLACEMENT	\$250,500	\$515,500	\$795,750	\$1,092,000	\$1,124,000	\$1,124,000
WATER PLANT REPLACEMENT	\$75,000	\$154,500	\$238,500	\$327,000	\$336,000	\$336,000
TELEMETRY	\$22,725	\$47,000	\$72,750	\$100,000	\$103,000	\$103,000
	<b>\$403,225</b>	<b>\$830,500</b>	<b>\$1,282,500</b>	<b>\$1,760,000</b>	<b>\$1,811,000</b>	<b>\$1,811,000</b>

<b>ELECTRIC FUND</b>						
POLE INSPECTION AND REPLACEMENT		\$300,000	\$200,000	\$200,000	\$200,000	\$200,000
PLACE ELECTRIC FACILITIES IN DOWNTOWN UNDERGROUND		\$200,000	\$200,000	\$200,000	\$200,000	\$200,000
TREE TRIMMING	\$115,000	\$185,000	\$185,000	\$190,000	\$190,000	\$190,000
STREET LIGHT UPGRADE TO LED	\$35,000	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000
GANG SWITCH INSTALLATION AND REPLACEMENT	\$35,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
UNDERGROUND CABLE REPLACEMENT	\$50,000	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000
UNDERGROUND EQUIPMENT REFURBISHMENT PROGRAM						
LPAC TRANSFORMER AND CABLE	\$95,000					
LAWRENCE HOTEL TRANSFORMER, LIGHTING, AND CABLE	\$80,000					
NEW SERVICES (REIMBURSABLE)	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000
FEEDER AUTOMATION PILOT PROJECT		\$150,000				
JOHNSON ROAD FEEDER BACKUP TIE		\$500,000				
NORTHSIDE/GWINNETT MEDICAL CENTER EXPANSION		\$350,000	\$350,000			
	<b>\$830,000</b>	<b>\$2,285,000</b>	<b>\$1,535,000</b>	<b>\$1,190,000</b>	<b>\$1,190,000</b>	<b>\$1,190,000</b>

<b>SOLID WASTE FUND</b>						
STANDARDIZED GARBAGE CANS FOR RESIDENTIAL						
	<b>\$450,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>STORMWATER FUND</b>						
STORM WATER MAINTENANCE	\$1,474,705	\$1,752,705	\$1,752,705	\$1,752,705	\$1,752,705	\$1,752,705
PHILLIPS RD	\$250,000					
NEW POSITION VEHICLE FOR STORMWATER (1)	\$28,000					
	<b>\$1,752,705</b>	<b>\$1,752,705</b>	<b>\$1,752,705</b>	<b>\$1,752,705</b>	<b>\$1,752,705</b>	<b>\$1,752,705</b>

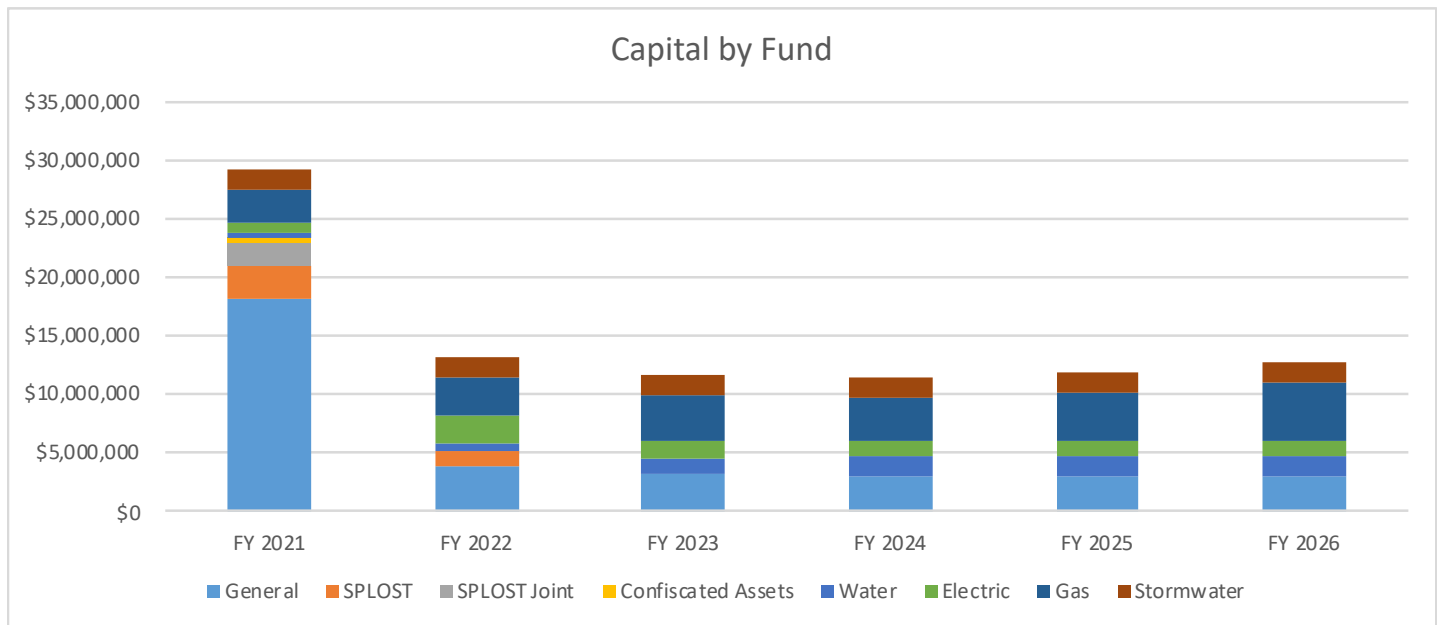
<b>FLEET FUND</b>						
	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY 2021 07/2020 - 06/2021	FY 2022 07/2021 - 06/2022	FY 2023 07/2022 - 06/2023	FY2024 07/2023 - 06/2024	FY2025 07/2023 - 06/2024	FY2026 07/2023 - 06/2024
<b>GAS FUND</b>						
METER CHANGE-OUTS	\$100,000	\$285,000	\$294,300	\$557,700	\$557,700	\$204,500
NEW MAINS & SERVICES	\$1,309,500	\$1,348,700	\$1,389,300	\$1,430,700	\$1,473,000	\$1,517,600
PRESSURE IMPROVEMENTS	\$703,550	\$170,000	\$1,140,000	\$802,900	\$560,210	\$2,752,060
STEEL REPLACEMENT	\$475,000	\$1,163,500	\$970,950	\$238,670	\$204,200	
PLASTIC REPLACEMENT	\$303,180	\$120,000	\$85,000	\$165,000	\$275,000	\$500,000
TD WILLIAMS TAPPING EQUIPMENT		\$90,000				
RECTIFIER REPLACEMENTS			\$25,000	\$25,000		
GROUND BED UPDATES			\$65,000	\$65,000		
EXCAVATOR REPLACEMENT				\$75,000		
CNG STATION REHAB/CNG TRAILER				\$350,000		
CASE BACKHOE REPLACEMENT					\$75,000	
TENCHER (REPLACEMENT)					\$120,000	
STATION VALVE INSTILLATION					\$350,000	
ERT REPLACEMENT					\$400,000	
GAS FLOW COMP CHANGE OUT FOR TRANSCO STATIONS					\$100,000	
	<b>\$2,891,230</b>	<b>\$3,177,200</b>	<b>\$3,969,550</b>	<b>\$3,709,970</b>	<b>\$4,115,110</b>	<b>\$4,974,160</b>

<b>CONFISCATED ASSETS</b>						
POLICE RADIOS	\$185,705					
BODY WORN CAMERA REPLACEMENTS	\$83,250					
CCTV VIDEO CAMERAS FOR PD BUILDING	\$91,440					
	<b>\$360,395</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

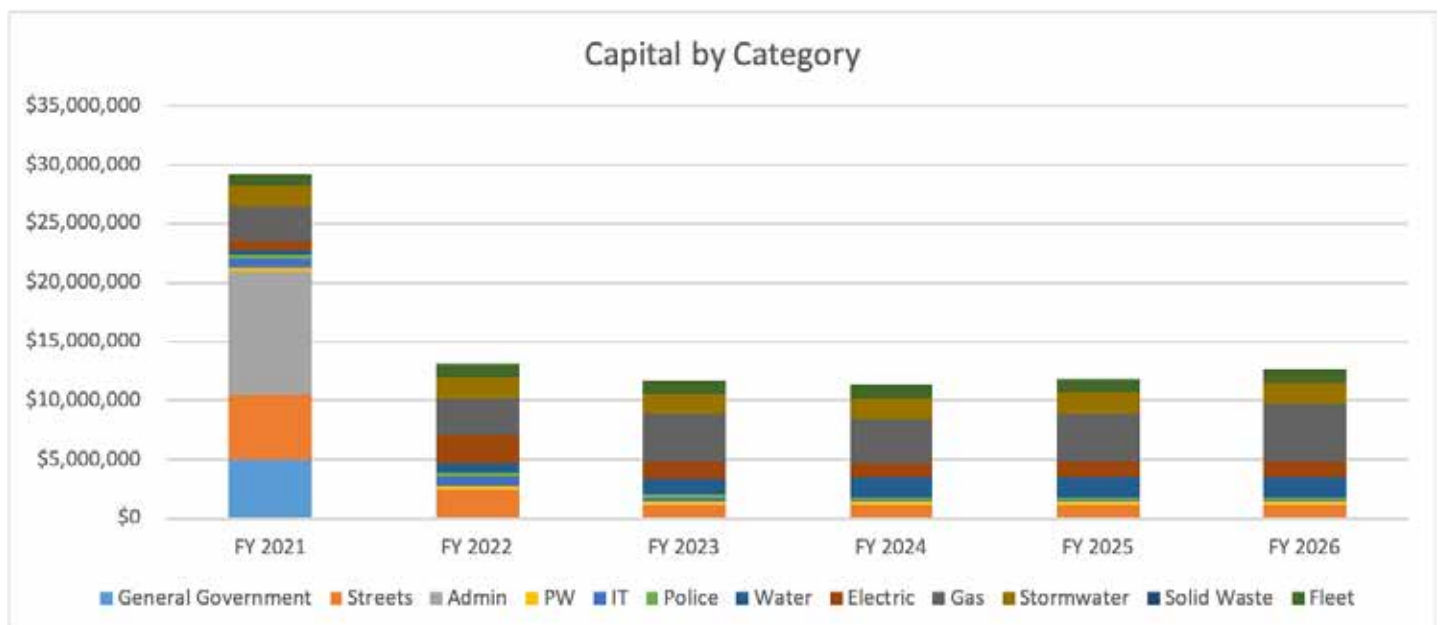
	FY 2021 07/2020 - 06/2021	FY 2022 07/2021 - 06/2022	FY 2023 07/2022 - 06/2023	FY2024 07/2023 - 06/2024	FY2025 07/2023 - 06/2024	FY2026 07/2023 - 06/2024
<b>TOTAL CAPITAL</b>						
	<b>\$24,196,851</b>	<b>\$13,145,090</b>	<b>\$11,769,114</b>	<b>\$11,400,799</b>	<b>\$11,831,939</b>	<b>\$12,690,989</b>

	FY 2021 07/2020 - 06/2021	FY 2022 07/2021 - 06/2022	FY 2023 07/2022 - 06/2023	FY2024 07/2023 - 06/2024	FY2025 07/2023 - 06/2024	FY2026 07/2023 - 06/2024
<b>CAPITAL BY FUND</b>						
GENERAL	\$18,061,449	\$3,799,685	\$3,229,359	\$2,988,124	\$2,963,124	\$2,963,124
SPLOST	\$2,797,445	\$1,300,000	\$0	\$0	\$0	\$0
SPLOST JOINT	\$2,100,402	\$0	\$0	\$0	\$0	\$0
CONFISCATED ASSETS	\$360,395	\$0	\$0	\$0	\$0	\$0
WATER	\$403,225	\$830,500	\$1,282,500	\$1,760,000	\$1,811,000	\$1,811,000
ELECTRIC	\$830,000	\$2,285,000	\$1,535,000	\$1,190,000	\$1,190,000	\$1,190,000
GAS	\$2,891,230	\$3,177,200	\$3,969,550	\$3,709,970	\$4,115,110	\$4,974,160
SOLID WASTE	\$0	\$0	\$0	\$0	\$0	\$0
STORMWATER	\$1,752,705	\$1,752,705	\$1,752,705	\$1,752,705	\$1,752,705	\$1,752,705
FLEET SERVICES	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$29,196,851</b>	<b>\$13,145,090</b>	<b>\$11,769,114</b>	<b>\$11,400,799</b>	<b>\$11,831,939</b>	<b>\$12,690,989</b>





	FY 2021 07/2020 - 06/2021	FY 2022 07/2021 - 06/2022	FY 2023 07/2022 - 06/2023	FY2024 07/2023 - 06/2024	FY2025 07/2023 - 06/2024	FY2026 07/2023 - 06/2024
<b>CAPITAL BY CATEGORY</b>						
GENERAL GOVERNMENT	\$5,000,000	\$0	\$0	\$0	\$0	\$0
STREETS	\$5,440,276	\$2,430,000	\$1,130,000	\$1,130,000	\$1,130,000	\$1,130,000
ADMIN	\$10,535,071	\$0	\$0	\$0	\$0	\$0
PW	\$319,685	\$350,000	\$350,000	\$350,000	\$350,000	\$350,000
IT	\$663,865	\$800,331	\$277,180	\$152,000	\$127,000	\$127,000
POLICE	\$395,794	\$319,354	\$272,179	\$156,124	\$156,124	\$156,124
WATER	\$403,225	\$830,500	\$1,282,500	\$1,760,000	\$1,811,000	\$1,811,000
ELECTRIC	\$830,000	\$2,285,000	\$1,535,000	\$1,190,000	\$1,190,000	\$1,190,000
GAS	\$2,891,230	\$3,177,200	\$3,969,550	\$3,709,970	\$4,115,110	\$4,974,160
STORMWATER	\$1,752,705	\$1,752,705	\$1,752,705	\$1,752,705	\$1,752,705	\$1,752,705
SOLID WASTE	\$0	\$0	\$0	\$0	\$0	\$0
FLEET SERVICES	\$965,000	\$1,200,000	\$1,200,000	\$1,200,000	\$1,200,000	\$1,200,000





# DEBT

This section provides financial data on the City's long term financial obligation, current debt obligation, debt levels and legal limits.

## Principal and Interest Requirements on City's General Obligation Debt

In 2015 the Lawrenceville Building Authority (LBA) issued bonds on behalf of the City in the amount of \$56,740,000. The bonds were for the construction of a Public Works Facility, Connection Improvements to Georgia Gwinnett College, and Gas System Improvements

In 2019 the Lawrenceville Building Authority (LBA) issued bonds on behalf of the City in the amount of \$25,820,000. The bonds were for the construction of the Lawrenceville Performing Arts Center.

In 2020 the Lawrenceville Downtown Development Authority (DDA) issued bonds on behalf of the City in the amount of \$18,210,000. The purpose of the bonds were to defease the 2012 DDA bonds and purchase property for economic development.

Following are the principal and interest requirements on the City's outstanding bonds for fiscal years ending June 30, 2019 and thereafter. The purpose of the bonds include:

- A new public works facility
- A new parkway to be known as the "College Corridor"
- Improvements to the Gas System

SERIES 2015 LBA BONDS			
FYE			
JUNE 30TH	PRINCIPAL	INTEREST	TOTAL
2021	\$2,190,000	\$2,119,938	\$4,309,938
2022	\$2,300,000	\$2,010,438	\$4,310,438
2023	\$2,415,000	\$1,895,438	\$4,310,438
2023-2034	\$34,865,000	\$12,572,475	\$47,437,475
2035	\$4,105,000	\$205,250	\$4,310,250
<b>TOTAL</b>	<b>\$45,875,000</b>	<b>\$18,803,538</b>	<b>\$64,678,538</b>

SERIES 2019 LBA BONDS			
FYE			
JUNE 30TH	PRINCIPAL	INTEREST	TOTAL
2021	\$990,000	\$756,855	\$1,746,855
2022	\$1,010,000	\$736,855	\$1,746,855
2023	\$1,050,000	\$695,130	\$1,745,130
2023-34	\$21,050,000	\$7,390,382	\$28,440,382
2035	\$1,720,000	\$25,800	\$1,745,800
<b>TOTAL</b>	<b>\$25,820,000</b>	<b>\$9,605,022</b>	<b>\$35,425,022</b>

SERIES 2020 DDA BONDS			
FYE			
JUNE 30TH	PRINCIPAL	INTEREST	TOTAL
2021	\$1,075,000	\$358,803	\$1,433,803
2022	\$1,075,000	\$355,498	\$1,430,498
2023	\$1,090,000	\$341,018	\$1,431,018
2023-34	\$13,570,000	\$2,174,006	\$15,744,006
2035	\$1,400,000	\$30,520	\$1,430,520
<b>TOTAL</b>	<b>\$18,210,000</b>	<b>\$3,259,845</b>	<b>\$21,469,845</b>



The City of Lawrenceville has a formal debt service policy that is utilized along with the regulations governed by the State of Georgia. The Constitution for the State of Georgia states that "The debt incurred by any county, municipality, or other political subdivision of this state, including debt incurred on behalf of any special district, shall never exceed 10% of the assessed value of all taxable property within such county, municipality, or political subdivision." Specifically, the City of Lawrenceville has utilized revenue bonds to finance capital improvements too large to be financed from current revenues. The most recent bond issue sold September, 2020. Neither of these bonds impact the legal debt limit of the City. The most recent bond issue had a Aa3 uninsured rating.

	<b>AMOUNT</b>
<b>ASSESSED VALUE</b>	<b>\$1,061,974,210</b>
<b>ADD BACK TAX EXEMPT PROPERTY</b>	<b>\$337,233,800</b>
<b>TOTAL ASSESSED VALUE</b>	<b>\$1,399,208,010</b>
<b>DEBT LIMIT (10% OF ASSESSED VALUE)</b>	<b>\$139,920,801</b>
<b>DEBT APPLICABLE TO LIMIT: NONE</b>	<b>\$0</b>
<b>LESS: AMOUNT SET ASIDE FOR REPAYMENT OF GENERAL OBLIGATION DEBT</b>	<b>\$0</b>
<b>TOTAL NET DEBT APPLICABLE TOWARD LIMIT</b>	<b>\$0</b>
<b>LEGAL DEBT MARGIN</b>	<b>\$139,920,801</b>

- SU
- DERIVATIVES **expe**
  - ORIGIN ME (as adj.)
  - of *experiri* 'try'; cf.

**expertise** /,ɛkspə:  
particular field.

**expert system**

uses databases of

## GLOSSARY

The following is an abbreviated list of specialized governmental budgeting and accounting terms used in this budget:

**ACCOUNTING METHOD – ACCRUAL**

the timing of the recognition of income or expense that reports these items as soon as income is earned or a liability is incurred. This method is used frequently by proprietary funds.

**ACCOUNTING METHOD – CASH**

the timing of the recognition of income or expense that reports these items when cash is received or paid.

**ACCOUNTING METHOD - MODIFIED ACCRUAL**

Under this method of accounting, income is only recognized to the extent that it will be available to pay the liabilities of the current period. Similarly, certain liabilities are considered expenditures only as they come due, since that is when they would normally use available financial resources to be liquidated. This method is employed primarily in governmental type funds.

**ADOPTED (APPROVED) BUDGET**

the funds appropriated by the City Council at the beginning of the fiscal year.

**AD VALOREM TAX**

Tax levied on the assessed value of real and personal property.

**AMORTIZATION**

A reduction of debt by periodic changes to assets or liabilities.

**ANNEXATION**

The legal incorporation of portions of unincorporated county land into a Municipality's borders. The expansion of the City's borders must be approved by the City Council and is normally at the request of the property owners.

**ANNUAL BUDGET**

An itemized plan of financial operation and capital outlays including an estimate of the proposed means of financing for the next 12 months.

**APPRAISED VALUE**

The anticipated fair market value of a piece of property.

**APPROPRIATION**

An authorization made by the City Council which permits officials and departments to incur obligations against and to make expenditures of governmental resources.

**ASSESSED VALUATION**

The value placed on real estate or other property by a government as a basis for levying taxes.

**BALANCED BUDGET**

A balanced budget occurs when the total revenue is equal to the amount of expenditures.

**BASIS OF ACCOUNTING**

A system used by an individual government to determine when revenues have been realized and when expenditures have been incurred. The City uses the modified accrual method.

**BASIS OF BUDGETING**

A system used by an individual government to determine when budgetary revenues have been realized and when budgetary expenditures have been incurred. The City uses the modified accrual method.

**BOND**

A written promise to pay a specified sum of money (called principal or face value) at a specified future date along with periodic interest paid at a specified percentage of the principal. Bonds are typically used for long-term debt.

**BUDGET**

The financial plan for the operation of a department, program or project for the current year or for the duration of the project.

**BUDGET AMENDMENT**

The act of transferring funds from one appropriation account to another, requiring approval of the City Council, City Manager, or the Finance Officer, depending on the nature of the transfer.

**BUDGET CALENDAR**

The schedule of key dates or milestones which the City follows in the preparation, adoption, and administration of the budget.

**BUDGET ORDINANCE**

The governmental action that appropriates revenues and fund balances for specified purposes, functions, or activities for a budget period.

**BUDGET PERIOD**

The period for which a budget is approved or a budget ordinance is adopted. Normally coincides with the fiscal year.

**BUDGET RESOLUTION**

The official enactment by the City Council legally authorizing City Officials to obligate and expend resources.

**BUDGETARY CONTROL**

The control or management of a governmental or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available resources.

**CAPITAL ASSETS**

Assets of significant value and having a useful life of several years. Capital assets for the City of Lawrenceville have a purchase cost of \$5,000 or over and have a useful life of more than one year. See also, Fixed Assets.

**CAPITAL IMPROVEMENT PLAN (CIP)**

A comprehensive five year plan, updated annually, of Capital Projects for the City. Project costs, funding sources and future fiscal year funding needs are identical.

**CAPITAL OUTLAY**

Expenditures for the acquisition of capital assets.

**CAPITAL PROJECT**

A project that results in the purchase or construction of capital assets. Capital projects may encompass the purchase of land, construction of a building or facility, or purchase of a major piece of equipment.

**CAPITAL PROJECT FUND**

A fund used to account for financial resources to be used for the acquisition or construction of major capital facilities other than those financed by resources from enterprise fund activities.

**CHART OF ACCOUNTS**

A numbering system that assigns a unique number to each type of transaction and to each budgetary unit in the organization. The City of Lawrenceville utilizes the Uniform Chart of Accounts for Local Governments in Georgia as mandated by the Georgia Department of Community Affairs (DCA).

**COMMUNITY DEVELOPMENT  
BLOCK GRANT (CDBG)**

U. S. Department of Housing and Urban Development (HUD) program where grants are awarded to entitlement community grantees to carry out a wide range of community development activities directed toward revitalizing neighborhoods, economic development, and providing improved community facilities and services. Grantees must give maximum feasible priority to activities, which benefit low and moderate-income persons, or where community development needs have a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and where other financial resources are not available to meet such needs.

**COMPREHENSIVE ANNUAL  
REPORT (CAFR)**

This official annual document summarizes financial data for the previous fiscal year in a standardized format.

**CONTINGENCY**

Those funds included in the budget for providing a means to cover unexpected costs during the budget year.

**COST CENTER**

An organizational budget/operating unit within each City department.

**DEBT**

An obligation resulting from the borrowing of money or from the purchase of goods and services over a period. Debts of government include bonds, time warrants, notes, and floating debts.

A. General Obligation Debt is secured by the pledge of the issuer's full faith, credit, and taxing power.

B. Revenue Debt is a bond, debt, or obligation for which principal and interest are payable exclusively for the earnings of a government enterprise. This term can refer more broadly to any state or local government debt that is not a general obligation.

**DEBT LIMIT**

The maximum amounts of gross or net debt that is legally outstanding debt.

**DEBT SERVICE**

Payment of principal and interest to lenders or creditors on outstanding debt.

**DEFICIT**

The excess of an entity's liabilities over its assets or the excess of expenditures or expenses over revenues during a single accounting period.

**DEPRECIATION**

Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence.

**EFFECTIVENESS**

Depicts the degree to which performance objectives are being achieved or otherwise reflects the quality of local government performance.

**EFFICIENCY**

Reflects the relationship between work performed and the resources required performing it. Compares outputs to input.

**ENCUMBRANCE**

The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.

**ENTERPRISE FUND**

A fund in which the activities are supported wholly or primarily by charges and fees paid by the users of the services.

**EXPENDITURES**

This term refers to the outflow of funds paid or to be paid for an asset obtained or goods and services obtained regardless of when the expense is actually paid.

**EXPENSES**

Decreases in net total assets. Expenses represent the total cost of operations during a period regardless of the timing of related expenditures.

**FIDUCIARY FUND**

A fund category used to account for activities in which the government is acting as an agent (managing pension plans for employees or holding gifts/endowments).

**FINANCIAL INDICATORS**

Comparison of planned vs. actual expenditures, cost, obligations, receipts, allocations or losses.

**FISCAL YEAR**

The period designated by the City signifying the beginning and ending period for recording financial transactions. The City has specified July 1 to June 30 of the following year as its fiscal year.

**FIXED ASSETS**

Assets owned by the City with a purchase cost of less than \$5,000.00 each and usually have a useful life of one to three years. See also Capital Assets.

**FUND**

An independent fiscal and accounting entity with a self-balancing set of accounts. These accounts record cash and other assets together with all related liabilities, obligations, reserves and equities. Funds are segregated so that revenues will be used only for the purpose of carrying out specific activities in accordance with special regulations, restrictions or limitations.

**FUND ACCOUNTS**

All accounts necessary to set forth the financial position and results of operations of a fund.

**FUND BALANCE**

The excess of a fund's revenues and other financing sources (assets) over the expenditures/expenses and other uses (liabilities).

**FUND BALANCE  
(Undesignated and Unreserved)**

Refers to the excess of assets over liabilities and is, therefore, generally known as amount available for appropriation.

**FUND BALANCE  
(Designated or Reserved)**

Refers to the excess of assets over liabilities and is designated or reserved for a particular item, e.g. "Fund Balance Reserved for Encumbrances".

**FUND BALANCE (Carried Forward)**

Funds on hand at year-end resulting from collections of revenue in excess of anticipations and/or unexpended appropriations which are included as a revenue source in the budget of the ensuing year.



## **GENERAL FUND**

This fund accounts for the revenues and activities not required by law or administrative decision to be accounted for in a special fund. Ordinarily, the General Fund has a great variety of revenues and is used to finance many more activities than any other fund. The General Fund provides general-purpose governmental services.

## **GENERAL OBLIGATION (GO) BONDS**

Bonds whose principal and interest are paid from property tax for debt service and are backed by the City's full faith and credit. Approval by referendum vote is required for general obligation bonds to be issued.

## **GENERAL REVENUE**

The revenue of a government other than those derived from and retained in an enterprise. If a portion of the net income in a Proprietary or Enterprise Fund is contributed to another non-enterprise fund, such as the General Fund, the amount transferred constitutes general revenue to the government.

## **GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP)**

Uniform minimum, standards used by state and local governments for financial accounting, recording, and reporting, encompassing the conventions, rules, and procedures that define accepted accounting principles; established by the Governmental Accounting Standards Board (GASB) created in 1987 to provide property and liability.

## **GEOGRAPHIC INFORMATION SYSTEM (GIS)**

A relational model of geographic objects and associated information used to access data related to infrastructure, facility management, and socioeconomic characteristics. This system can provide information using both the characteristics of a map and a relational database.

## **GEORGIA MUNICIPAL ASSOCIATION (GMA)**

Organization representing municipal governments in Georgia.

## **GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB)**

The body that sets accounting standards specifically for governmental entities at the state and local level.

## **GOVERNMENT FINANCE OFFICERS ASSOCIATION (GFOA)**

is a professional association of state, provincial and local government finance officers in the United States and Canada dedicated to the sound management of government financial resources.

## **GOVERNMENTAL FUNDS**

Funds used to account for the acquisition, use and balances of expendable financial resources and the related current liabilities - except for those accounted for in proprietary funds and fiduciary funds.

## **GRANTS**

A financial gift, donation or award that is made from a funding source, usually a governmental unity, to the City for the acquisition of goods, services or land. The grant award agreement defines the City's responsibilities and duties to be exchanged for the grant. Grants are often earmarked for a specific purpose of program.

## **HOMESTEAD EXEMPTION**

A tax relief whereby state law permits local governments to exempt a fixed dollar amount of the appraised value of the qualifying residential property from ad valorem taxation.

## **INDIRECT COSTS**

A cost necessary for the functioning of the organization as a whole, but which cannot be directly assigned, such as administrative support, information technology, human resources, budget and purchasing.

## **INTERNAL SERVICE FUNDS**

A fund used to account for the financing of goods or services provided by one department to other departments within the City on a cost-reimbursement basis.

## **INFRASTRUCTURE**

The basic facilities, equipment, and installations needed for the functioning of a system or organization (e.g., roads, bridges, water/sewer lines, public buildings).

## **INVESTMENTS**

Securities and real estate held for production of revenue in the form of interest, dividend, rentals or lease payments. The term does not include fixed assets used in governmental operations.

## **LINE-ITEM BUDGET**

A budget format in which departmental outlays are grouped according to the items that will be purchased, with one item or group of items on each line.

## **LONG-TERM DEBT**

Debt with a maturity of more than one year after the date of issuance.

## **MISSION**

The reason or purpose for the organizational unit's existence.

## **MILLAGE RATE**

The rate used in calculating taxes based upon the value of property, expressed in mills per dollar of property value.

## **NET INCOME**

Enterprise Fund in excess of operating revenues, non-operating revenues, and operating transfers-in over operating expenses, non-operating transfers-out.

## **OBJECTIVES**

The specified end result expected and can include the time at which it will be achieved.

## **OPERATING EXPENSES**

Enterprise Fund expenses that are directly related to the fund's primary service activities.

## **OPERATING INCOME**

The excess of Enterprise Fund operating revenues over operating expenses.

## **OPERATING REVENUES**

Enterprise Fund revenues that are directly related to the fund's primary service activities. They consist of user charges for services.

## **PERFORMANCE MEASURES**

General statements of performance intentions. They may be somewhat vague and difficult to measure.

## **PROPRIETARY FUND**

Used to account for a government's ongoing organizations and activities that are similar to those often found in the private sector (enterprise and internal service funds). All assets, liabilities, equities, revenues, expenses, and transfers relating to the government's business and quasi-business activities -

where net income and capital maintenance are measured - are accounted for through proprietary funds.

### **REAL PROPERTY**

Immobile property such as land, natural resources, (above and below ground). In addition, fixed improvements to land.

### **RETAINED EARNINGS**

A fund equity account, which reflects accumulated net earnings (or losses) of a proprietary fund. As in the case of fund balance, retained earnings may include certain reservations of fund equity.

### **RESERVE**

An account used to indicate that a portion of funds has been legally restricted for a specific purpose, or not available for appropriation and subsequent spending. A reserve for working capital is a budgetary reserve set aside for cash flow needs, emergencies, or unforeseen expenditures/revenue shortfalls.

### **REVENUES**

Funds that the City receives as income. It includes such items as taxes, licenses, and user fees, service charges, fines and penalties, and grants.

### **REVENUE BONDS**

Bonds whose principal and interest are payable exclusively from specific projects or special assessments, rather than from general revenues. These bonds do not require approval by referendum.

### **SINKING FUND**

Schedule of annual payments required on General Obligation Bonds Payable. Principal and interest are payable from an ad valorem tax upon all property of the City.

### **SPECIAL REVENUE FUND**

A fund in which the revenues are designated for a specific purpose.

### **SPLOST**

Special Purpose Local Option Sales Tax - sales tax imposed county-wide for a predetermined period for a specific purpose, often for road improvements, or fire station construction. The citizens of the County through a majority vote must approve a SPLOST.

### **TANGIBLE PROPERTY**

A category of personal property that has physical form and substance such as furniture, equipment, and inventory.

### **TAX DIGEST**

Official list of all property owners, their assessed value (100% of fair market value), and the tax due on their property.

### **TAX EXEMPTION**

Immunity from the obligation of paying taxes in completely or in part.

### **TAXES**

Compulsory charges levied by a government for financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments.

### **UNIFORM CHART OF ACCOUNTS**

State mandated financial reporting format for governments. See "Chart of Accounts".

### **WORKING CAPITAL**

A dollar amount reserved in (General Fund) fund balance that is available for unforeseen emergencies, to handle shortfalls caused by revenue declines, and to provide cash liquidity during periods of low cash flow.





# ACRONYMS

AASHTO.....	American Association of State Highway and Transportation Officials
ABPA.....	American Backflow Prevention Association
AC.....	Armored Course
ACJS.....	Automated Criminal/Infractions System
AFIS.....	Automated Fingerprint Identification System
AJCS.....	Academy of Criminal Justice Sciences
ALERT.....	Air Land Emergency Resource Team
AMI.....	Advanced Metering Infrastructure
AMP.....	Advanced Measurement Professionals
AMR.....	Automatic Meter Reading
AP.....	Accounts Payable
APA.....	American Planning Association
APCO.....	Association of Public-Safety Communications Officers
APGA.....	American Public Gas Association
API.....	American Petroleum Institute
APT.....	Association of Public Treasurers
APWA.....	American Public Works Association
ARC.....	Atlanta Regional Commission
ARMA.....	Association of Records Managers and Associates
ATF.....	Alcohol, Tobacco, & Firearms
ATV.....	All Terrain Vehicle
BMI.....	Broward Microfilm Incorporated
BOAG.....	Building Officials Association of Georgia
CAFR.....	Comprehensive Annual Financial Report
CaCD.....	Communications and Community Development
CAD.....	Computer Automated Dispatch
CBP.....	Customs & Border Protection
CCO.....	Cellebrite Certified Operator
CCPA.....	Cellebrite Certified Physical Analyst
CCTV.....	Closed Circuit Television
CEU.....	Continuing Education Unit
CID.....	Criminal Investigation Department
CIP.....	Capital Improvement Plan
CMFF.....	Cellebrite Mobile Forensics Fundamentals
COL.....	City of Lawrenceville
CP.....	Cathodic Protection
CSI.....	Crime Scene Investigation
CSU.....	Columbus State University
CVIOG.....	Carl Vinson Institute of Government
DBE.....	Disadvantaged Business Enterprise
DCA.....	Department of Community Affairs
DDA.....	Downtown Development Authority
DEA.....	Drug Enforcement Agency
DOM.....	Department Operations Manual
DOT.....	Department of Transportation
ECG.....	Electric Cities of Georgia
EMC.....	Electric Membership Corporation
EPD.....	Environmental Protection Division
ERP.....	Enterprise Resource Planning
ESRI.....	Environmental Systems Research Institute
ESS.....	Employee Self Service
EWI.....	Electronic Warrant System
FBI.....	Federal Bureau of Investigation
FBINA.....	Federal Bureau of Investigation National Academy
FHWA.....	Federal Highway Administration
FICA.....	Federal Insurance Contributions Act
FLSA.....	Fair Labor Standards Act
FS.....	Force Science Institute
FY.....	Fiscal Year
GAAP.....	Generally Accepted Accounting Principals

GABTO	Georgia Association of Business Tax Officials
GACE	Georgia Association of Code Enforcement
GACP	Georgia Association of Chiefs of Police
GALEFI	Georgia Association of Law Enforcement Firearms Instructors
GASB	Governmental Accounting Standards Board
GASWCC	Georgia Soil & Water Conservation Commission
GAWP	Georgia Association of Water Professionals
GAZA	Georgia Association of Zoning Administrators
GBC	Georgia BBQ Competition
GCHC	Gwinnett County Historic Courthouse
GCIC	Georgia Crime Information Center
GCPS	Gwinnett County Public Schools
GDOT	Georgia Department of Transportation
GDP	Georgia Duplicating Products
GDP	Gwinnett Daily Post
GFOA	Government Finance Officers Association
GGFOA	Georgia Government Finance Officers Association
GGC	Georgia Gwinnett College
GGIA	Georgia Gang Investigators Association
GIS	Geographical Information System
GLGPA	Georgia Local Government Personnel Association
GMA	Georgia Municipal Association
GMC	Gwinnett Medical Center
G.O.	General Obligations
GPA	Georgia Planning Association
GPAG	Governmental Procurement Association of Georgia
GPC	Georgia Power Company
GPERI	Georgia Pipeline Emergency Response Initiative
GPSTC	Georgia Public Safety Training Center
GRA	Georgia Records Association
GRWA	Georgia Rural Water Association
GSCCCA	Georgia Superior Court Clerks' Cooperative Authority
GSIN	Georgia State Intelligence Network
GSWCC	Georgia Soil and Water Conservation Commission
GTA	Georgia Technology Authority
GUIDE	Gwinnett United in Drug Education
GUCC	Georgia Utilities Coordinating Council
GUTA	Georgia Utility Training Academy
GwDOT	Gwinnett County Department of Transportation
GWVI	Georgia Water & Wastewater Institute
HMO	Hydrous Manganous Oxide
HR	Human Resources
HVAC	Heating Ventilation and Air Conditioning
IACP	International Association of Chiefs of Police
ICC	International Code Council
ICJE	Institute of Continuing Judicial Education
ICMA	International City/County Management Association
IIMC	International Institute of Municipal Clerks
IPMC	International Professional Managers Certification
IRS	Internal Revenue Service
ITS	Information Technology Services
JEMC	Jackson Electric Membership Corporation
K-9	Canine Unit
KCBS	Kansas City Barbeque Society
LCCD	Lawrenceville Communication and Community Development
LCI	Livable Centers Initiative
LDA	Lawrenceville Development Authority
LED	Light-emitting Diode
LHA	Lawrenceville Housing Authority
LIDAR	Light Imaging, Detection and Ranging

LIS	Lancaster Information Systems
LMIG	Local Maintenance and Improvement Grant
LPW	Lawrenceville Public Works
MAIA	Metro Atlanta Inspectors Association
MCV	Mobile Command Vehicle
MDM	Mobile Demand Management System
MEAG	Municipal Electric Authority of Georgia
MGAG	Municipal Gas Authority of Georgia
MPA	Master of Public Administration
MS	Master of Science
MS4	Municipal Separate Storm Sewer Systems
MV	Motor Vehicle
NACE	National Association of Corrosion Engineers
NCAC	National Child Advocacy Center
NEI	Navigation Electronics, Inc.
NIGP	National Institute of Public Procurement
NIOA	National Information Officers Association
NNDDA	National Narcotic Detector Dog Association
NSF	Non-sufficient Funds
OPEB	Other Post-Employment Benefits
P&D	Planning and Development
PBC	Prepared by Client
PD	Police Department
PATC	Public Agency Training Council
PCORI	Patient-Centered Outcomes Research Institute
PIO	Public Information Officer
POPIDF	Peace Officer, Prosecutor, and Indigent Defense Fund
POST	Peace Officer Standards and Training Council
PRSA	Public Relations Society of America
PSC	Public Service Commission
PTEX	Petroleum Extension of University of Texas
PW	Public Works
RFP	Request for Proposal
RMS	Records Management System
ROCIC	Regional Organized Crime Information Center
ROW	Right of Way
RR	Railroad
RTP	Regional Transport Plans
SCADA	Supervisory Control & Data Acquisition
SCJA	Southern Criminal Justice Association
SDS	Service Delivery Strategy
SEPA	Southeastern Power Administration
SESWA	Southeast Stormwater Association
SFEA	Southeast Festivals & Events Association
SHRM	Society of Human Resource Management
SOP	Standard Operating Procedures
SPLOST	Special Purpose Local Option Sales Tax
SSL	Secured Sockets Layer
SW	Stormwater
TAC	Terminal Agency Coordinator
TAD	Tax Allocation District
UPC	Utilities Protection Center
URISA	Urban and Regional Information Systems Association
VIC	Visitors & Information Center
VPNS	Virtual Private Network
WG	Walnut Grove
WRT	Water Remediation Technologies



# LAWRENCEVILLE

GEORGIA

70 S Clayton Street | PO Box 2200 | Lawrenceville, GA 30046 | 770.963.2414

[www.LawrencevilleGa.org](http://www.LawrencevilleGa.org)

