



# CITY OF MCDONOUGH

ANNUAL BUDGET  
FISCAL YEAR ENDING JUNE 30, 2016



# "The Geranium City"



The City of McDonough offers special thanks to the Finance Department, Department Heads, and all employees for assisting in the preparation of this budget document.



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Rainer Park Fountain



Patrick Henry Statue on Square



## Profile of the City

The City of McDonough is centrally located in the heart of Henry County, 25 miles south of Atlanta and only 20 minutes from Hartsfield-Jackson International Airport. The City of McDonough is home to just over 23,000 residents. While maintaining its southern charm, the City of McDonough is a thriving, picturesque community that is the center for activities, art, and commerce for Henry County and the southern arc of Metro Atlanta.

Our beautiful and historic Square is surrounded by a thriving business district offering unique shops, antiques, and both casual and fine dining. McDonough has an ongoing tourism and Main Street program and hosts a number of annual events, including the Geranium Festival in May, the Henry County Fair held each fall, and the McDonough Christmas Parade in December. The City of McDonough is honored to host the Miss Georgia USA and Miss Georgia Teen USA Pageants for the second year. The pageants bring 175 contestants from around the state of Georgia to compete in this once in a lifetime event.

An interesting fact about McDonough is that the streets leading away from the Square originally were named after surrounding Counties — Griffin Street was Pike Street; Macon Street was Monroe Street; Keys Ferry Street was Jasper Road; John Frank Ward Boulevard was Newton Street and, later, Covington Street; Lawrenceville Street was Gwinnett Road; Highway 42 North was DeKalb Road; and Jonesboro Road was Fayette Road.

McDonough is truly a great place to live, work, shop, worship and play. It possesses all the charm of a small southern town while offering the latest in modern technology.

### City Profile:

Incorporated: 1823

2010 Estimate: 20,000

2007 Estimate: 13,208

2000 Estimate: 4,809



# OVERVIEW OF THE CITY OF MCDONOUGH



State of Georgia  
City of McDonough

Resolution No. 15-06-15

A Resolution of the Mayor and Council of the City of McDonough, Georgia, adopting the fiscal year 2015–2016 budget at \$25,412,950.00; appropriating revenues for specified purposes, functions and activities by fund for the budget period; and for other purposes.

**Whereas**, the City is required to adopt and operate under an annual balanced budget pursuant to state and local law;

**Whereas**, the City Administrator has prepared a proposed budget for the ensuing fiscal year;

**Whereas**, the proposed budget has been submitted to the Mayor and Council for their review prior to the enactment of this resolution, and a copy of the proposed budget was posted at City Hall and on the City's website;

**Whereas**, the notice of proposed budget and schedule of budget hearings was duly advertised in the Henry Herald via a display advertisement published on the following dates: May 27, 2015 and June 3, 2015; and

**Whereas**, public hearings concerning the budget were held on June 4, 2015 and June 15, 2015;

**Now, therefore be it resolved**, as follows:

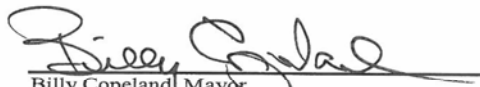
**Section 1.** The Annual Operating Budget for the Fiscal Year 2015–2016, beginning July 1, 2015 and ending June 30, 2016, is hereby approved in the form attached hereto and incorporated herein. Appropriation is hereby made of those revenues shown in the attached budget for the specific purposes, functions and activities, by fund.

**Section 2.** A copy of the 2015–2016 Annual Operating Budget shall at all times be on file in the office of the City Administrator of the City of McDonough and shall be a part of the public records for the City of McDonough.

**Section 3.** The 2015–2016 Annual Operating Budget shall become effective at 12:01 a.m. on July 1, 2015.

**So resolved** this 15<sup>th</sup> day of June, 2015.

City of McDonough, Georgia

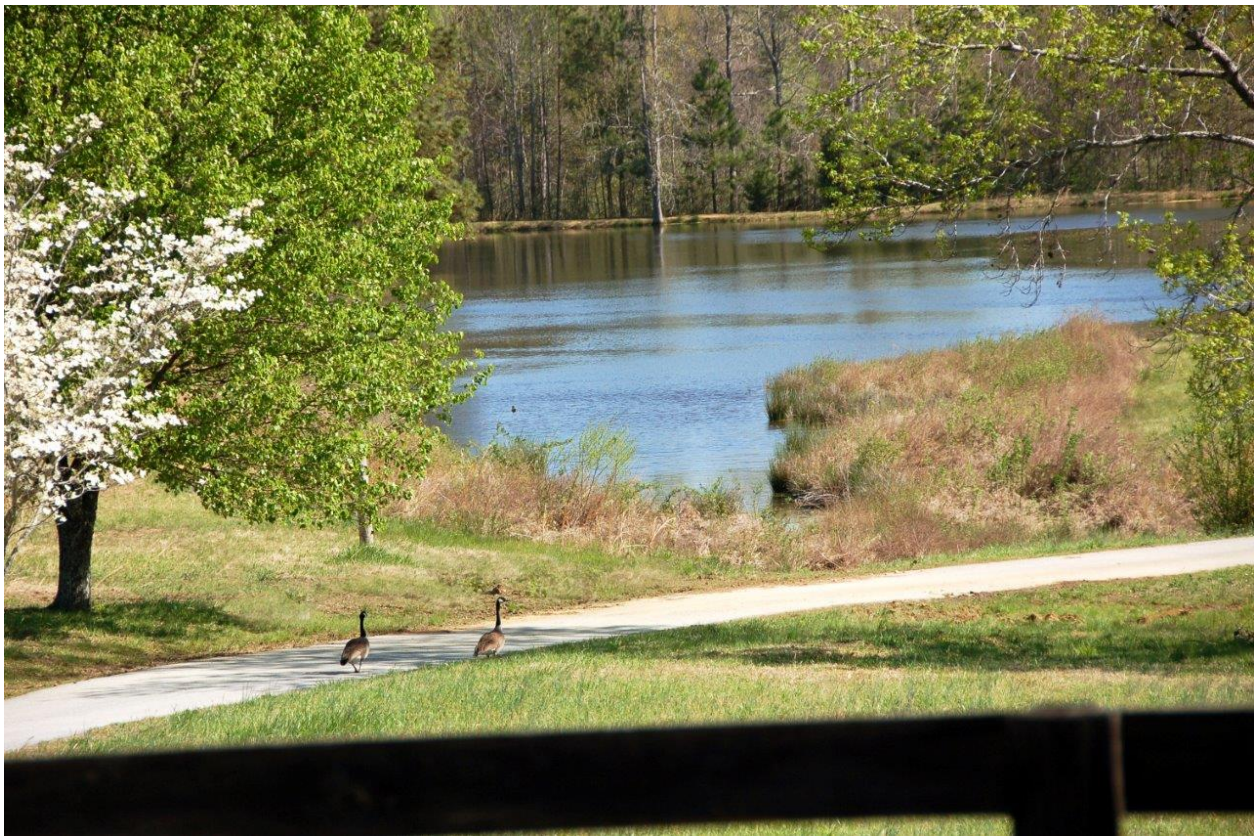
  
Billy Copeland, Mayor

Attest:   
Janis Price, City Clerk



## 15 year vision:

The City of McDonough will be the model of a caring and thriving gateway community that embraces our historic past while charging a vibrant, safe, and sustainable future.





# Budget Purpose and Descriptions

## Purpose Of A Budget

The budget is a document that summarizes all public service programs provided by the City government. It is the annual plan for coordinating revenues and expenditures. The budget presented covers the period of July 1, 2015 to June 30, 2016.

## General Fund

The general operating fund of the City accounts for all financial transactions not required to be accounted for in other funds. The General Fund accounts for the normal recurring activities of the City such as police, fire, public works, general government, etc. These activities are funded by such revenue sources as general property taxes, other local taxes, permits, privilege fees and regulatory licenses, fines and forfeitures, charges for services, received costs and non-categorical aid from the state and federal governments.

## Stormwater Fund

This fund was established to account for all storm water infrastructure and maintenance projects. Revenues from the storm water fee, paid by customers of the City's Water Utility based upon square feet of impervious surface. Receiving these revenues secures storm water fees as a funding source to provide for the improvements and maintenance of the City's storm water system.

## Water and Sewer Fund

The Water and Sewer Fund provides for the operation of the City's water and sewer systems. Revenues are generated from charges for water and sewer services billed to customers. Expenses reflect the costs of operating and maintaining the systems.

# Description of Budgeted Funds

## **Special Revenue Funds**

The Special Revenue Funds account for the proceeds specific revenue resources (other than expendable trusts or major capital projects) requiring separate accounting because of legal or regulatory provisions or administrative action.

## **Hotel Motel Tax Fund**

The Hotel Motel Tax Fund accounts for the collection of taxes paid by individuals who rent hotel/motel rooms. These funds are restricted in use and can only be used for marketing and tourism activities.

## **SPLOST Funds**

The SPLOST Funds are mandated by law and will serve as the repository all Special Purpose Local Option Sales Taxes.

## **Capital Improvements Fund**

The Capital Improvement Fund is used to finance projects and qualifying purchases.

## **Other Funds**

This section consists of budgetary information related to the City's Special Revenue, and Enterprise Funds .

# Budget Highlights

## Highlights

- Construction of a new court facility
- 2% increase in employee salaries
- Increase in Police Department starting pay
- Salary study for personnel
- Training for staff to utilize Incode
- Resurfacing of basketball courts in Rufus Stewart Park
- Open access mesh Wi-Fi in parks and the square

## Equipment

- 28 body cameras for Police Department Personnel
- Servers to store data obtained by body cameras
- Tag scanner for Police Department
- Tool Cat to be used by Water & Wastewater, Stormwater, and Street Departments
- Installation of Flex net system to remotely monitor water meters
- Installation of second phase of approximately 5000 new water meters

## Personnel

- 2 additional Police Officers to be hired after January 1, 2016
- 1 additional Fire Fighter to be hired after January 1, 2016
- 1 additional Park Department employee
- 1 additional Probation Officer
- 1 Building Inspector/ Code Enforcement
- 1 Water Department employee/ Grease Trap Inspector



## Governing Body



**Billy Copeland, Mayor**

Billy Copeland is a fifth generation resident of Henry County, born in the same house as his father. He and his wife, Gloria, have two children and five grandchildren. After graduating from McDonough High School, he received an LLB Degree from Atlanta Law School. He also graduated from Greenleaf Business College and attended night school at Georgia State University. For 37 years, he was employed with Norfolk Southern Railway. He has served the City of McDonough for over 30 years as Mayor and as a Councilmember. In 2012, he was inducted into the Georgia Municipal Association Hall of Fame.



**Gail Notti, Mayor Pro Tem, At- Large**

Councilmember Gail Notti was born and raised in McDonough. Councilmember Notti holds Bachelors, Masters, and Specialist Degrees. She retired after teaching in the Henry County School System for 29 years. She was 1st elected to Council in 1997. She started the Summer Youth Camp- which is in it's 8th year, she secured donations and opened McDonough's 1st dog park at Alexander Park as well as the 1st pocket park at Cleveland St. and Bryan St. She also expanded Alexander Park through donated property for the late Lee Wall.

## Governing Body



**Roger Pruitt, At- Large**

Councilmember Roger Pruitt is a graduate of Lyons High School in Lyons, Ga. He served four years in the U.S. Air Force. He has an Associate Degree in Civil Technology from Savannah State College. He retired from the State of Georgia Department of Transportation after 34 years of service. He also served as a councilmember of the 3rd district in 2004 and 2005. He and his wife Sharon are the proud parents of two children, and have been residents of the City for 20 years.



**Rufus Stewart, District One**

Councilmember Rufus Stewart was born and raised in the City of McDonough. He is a graduate of Henry County High School and Atlanta Area Technical School. He was employed by Snapper Power Equipment for 40 years. He has served on the City Council since 1989; 23 consecutive years. He is a lifelong and active member of Shiloh Baptist Church, serving as the Superintendent of Sunday School, on the Deacons Board, and in the mass choir. He has one son who serves in the United States Military and is stationed in Washington, DC.



**Sandra Vincent, District Two**

Councilmember Sandra Vincent was elected to the Council in 2005. She attended Tuskegee University as a Political Science major, and is a Charter Class graduate from AIM Biblical Studies Institute. She has worked in government for over 20 years, with combined expertise in community, economic development, housing, and human resources. She is an advocate for the arts, historic preservation, downtown revitalization, and overall quality of life. She is the mother of four daughters.

## Governing Body



**Craig Elrod, District Three**

Councilmember Craig Elrod was born and raised in the City of McDonough. He is a graduate of Henry County High School and Georgia Southern University. He has a Bachelor of Business Administration degree. He is employed by the Best Insurance Group, and has worked with local residents and business owners since 2004. He and his wife Stacey have one daughter.



**Kamali Varner, District Four**

Councilmember Kamali Varner was born and raised in the City of McDonough. She is a graduate of Henry County High School and recently received an Associates Degree in Organizational Leadership from Troy University. She is actively involved in her church and activities to support local youth. She is the founder of the McDonough Youth Advisory Council. She is the mother of three sons.



# Governing Body Retreat 2015

The purpose of the Mayor and Council annual retreat is to develop focus areas and goals to assist Staff with accomplishing the vision of the City. The following are action items from the 2015 Mayor and Council Retreat:

<i>Administration</i>
Provide monthly staff reports to Mayor & Council
Intersection improvement at McGarity; Lawrenceville/ Hwy 20
Explore site for paint & recycle drop off
Comprehensive Communication Plan
Explore making Sloan Street one- way
Develop process to improve road closure notifications
Contact Stockbridge City Manager to have code enforcement on these issues: house across from Heritage Park, house on Jonesboro Rd., Birch Circle, Low Street, and Rodgers St.
Hold workshop to plan use of old courthouse & adjacent property for community center
City Plaza engineering analysis
Explore appointing a recreation liaison to advocate for McDonough citizens use of facilities
Develop a 10 year comprehensive paving & sidewalk plan
Architects present Court building & landscaping plans to Mayor & Council at a workshop
Provide M&C with additional significant project scope changes, design changes or cost changes for projects- amendments brought to Mayor & Council for approval
Truman House- short term, midterm, and long term plan
Other city Main Street Managers present at Council meetings
Capital projects winding down by end of the year
Continue conversations with the county on the McDonough extension into 155
Cemetery expansion
Continue conversations on the pocket park development in City Square
Explore Blacksville area development
Municipal Court
Upgrade website to make Business Development & Community Development more business friendly
Engage in conversations to address challenges at McDonough Place

# Governing Body Retreat 2015

## *Administration*

Address traffic on John Frank Ward & Keys Ferry St.

Work on City Brand (Geranium City)

Staff work with events to insure quality & promote the City

Pursue purchase of portion of land at the corner of McDonough Pkwy & Jonesboro Rd.

Inform Councilmembers when work & other activities are being done in districts

## *Business Development*

Joint meeting between Tourism & Council

Investigate façade easement opportunities

Roadmap checklist for new business & strategically placed for easy access (business friendly)

Identify what "business friendly" means; survey business owners

Entrance corridors into the city need to reflect the McDonough brand

Explore electric car charging stations downtown

Inform Councilmembers when businesses open in their districts

Downtown and historical district and other areas drone fly-over for promotional opportunities

Explore an annual "Geranium" parking pass with a limited time

## *Finance*

Monthly financial & SPLOST report to Mayor and Council

## *Police*

Keep cemetery open at night

Address litter, trash enforcement, and signage

# Governing Body Retreat 2015

## *Public Works*

Placing a light at the Post Office entry

Closing the cemetery gate at night (time specified)

Presentation of space & use of PW department

Expansion of city walking trail throughout the City of McDonough

Detention pond cleaning

Comprehensive Transportation Plan (one - way pairs)

Signal light at McDonough Parkway

Need for a city liaison with the county recreation department to expand youth programs within the parks

Overlay for Jonesboro Road & Bridges Road

Repaving & develop a sidewalk priority plan for the City - Cleveland St & Bonaire

Meet with GDOT and County regarding sidewalks along state route & city street (Hwy 20) and overall city

Philips Drive improvements

Install sheeting on chain- link fence on Lincoln Rd.

Light at Wesley Chapel Court

Camp Creek train site - create components to insure ongoing improvement & activities with target timelines

## *Community Development*

Update on LCI Streetscape Project (Hwy 42)

Downtown and historical district and other areas drone fly-over for promotional opportunities

Inform Councilmembers when businesses open in their districts

Roadmap checklist for new business & strategically placed for easy access (business friendly).  
Online application process

Make businesses aware of signs, banners, and lighting ordinances

Work to address current & future challenges of the Jonesboro Road & Wesley Lakes residential area respecting the demographics of the area

Consider Bridges Rd. corridor urban redevelopment

# City Administrator



## **Keith Dickerson, City Administrator**

The City Administrator is appointed by the Mayor and Council. This position is responsible to the governing body for implementing the services and policies that are adopted, as well as run the day-to-day operations of the City.

Keith was appointed by Mayor and Council as the new City Administrator in January 2015. He worked as a manager for the City's wastewater department for over nine years and held the Public Works Director position for nine months before being appointed. He is a graduate of Kansas State University.

The Honorable Mayor and Council And the Citizens of the City of McDonough:

In accordance with Official Code of Georgia Annotated (OCGA 36-81-3), I am pleased to present the Adopted Fiscal Year 2015-2016 (FY 16) Budget for the City of McDonough, which began July 1, 2015 and ends June 30, 2016. Thanks to the Finance staff, Assistant to the City Administrator, Department Heads, and their staff for assisting with the development of the fiscal year budget. The total citywide budget that includes all funds for FY 2015-16 is \$25,412,950, which represents an increase of 2.9% over the current FY 15 adopted budget of \$24,685,513. The General Fund is the largest component of this total with expenditures of \$13,697,722 an increase of 9% or \$1,130,630 over the current adopted amount of \$12,567,092.

## **REVENUES**

In the City of McDonough, taxes continue to be the number source of revenue for the General Fund and this year is no exception. Under FY16 Budget property tax collected was estimated and approved at \$3,192,033 which is up 7.5% from FY15 estimate of \$2,951,920. The next top revenue source for this year's General Fund is our Local Option Sales Tax or LOST, which is estimated at \$2,900,000. This represents an increase from FY15's estimate of \$2,800,000 as numerous new



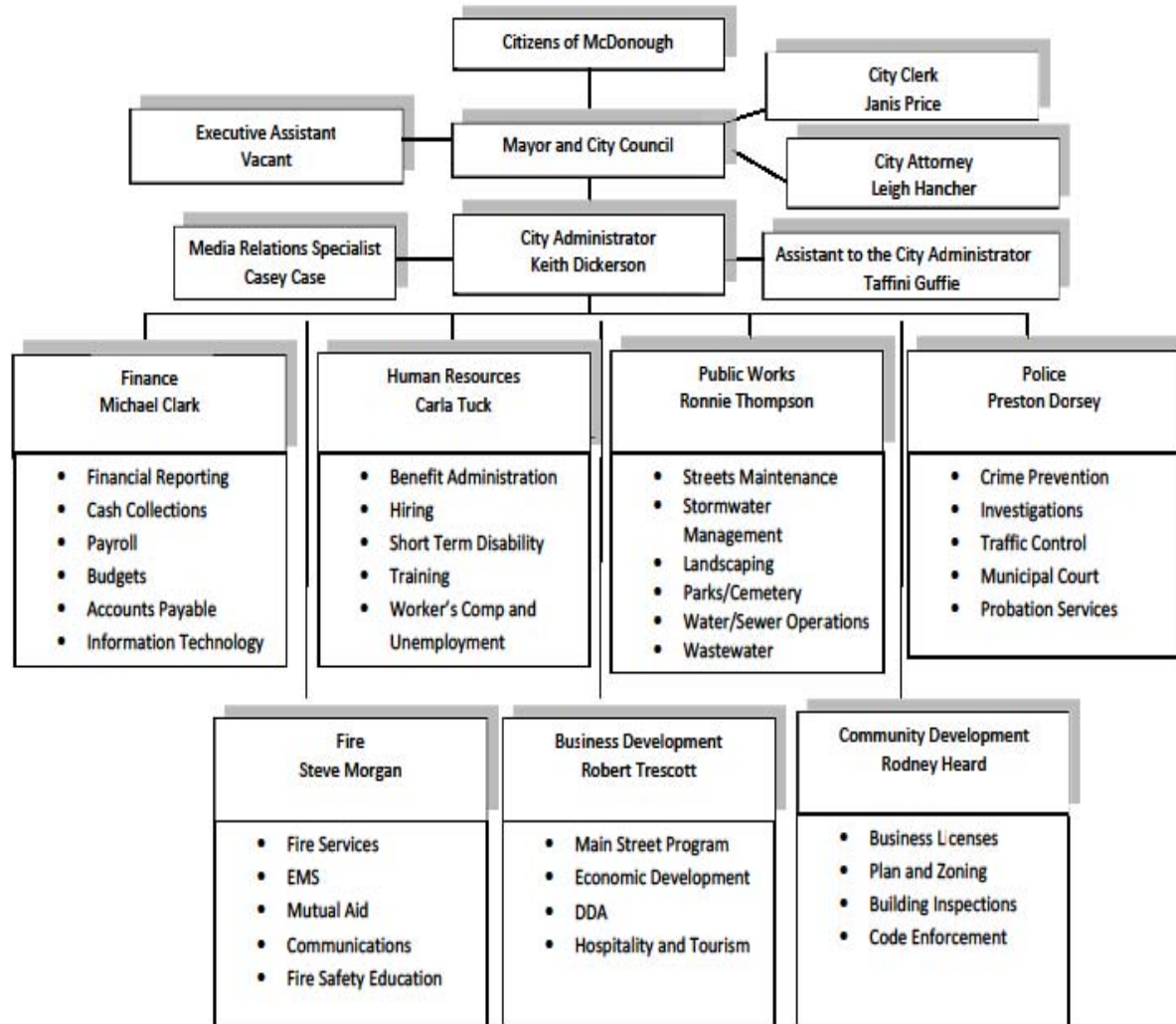
commercial projects have been completed and projections show a continuous increase in this area. Insurance Premium Tax is the City's third major source of revenue under taxes and is estimated at \$1,190,000. There has been a slow but steady growth in this revenue source over the last two years. Franchise taxes, which are charges to companies utilizing the City's right of ways, are estimated to stay the same at \$1,110,000 for the FY16 budget year. Overall, taxes are estimated at \$9,822,033 or a 3.9% increase above FY15's budgeted amount. Other major sources of revenue for the General Fund are Licenses and Permits, which has been estimated at \$501,651 or a 1.5% increase from FY15's budgeted amount of \$494,158. There are signs that our permits will continue to rise up this year as residential building permits continue to grow and with major commercial projects being approved through zoning and development review. Fines and Forfeitures are estimated to increase to \$1,960,000 up from the \$1,700,000 in FY15. This increase takes into account our new court IT fees and our new tag scanner being operational. Interfund Transfer is estimated at \$922,500; however, Hotel/ Motel Fund transfer to the General Fund is estimated at \$562,500, with \$187,500 being restricted. The adopted budget was approved based on a 12% millage rate increase from 4.375 to 4.989 mills. Highlights from this budget include 1 additional firefighter, two police officers, one additional park employee, one additional probation officer, one additional building inspector/code enforcement officer, funding of the court facility, open access mesh Wi-Fi in the parks, additional police equipment, and training for staff that utilize Incode. A house valued at \$150,000 would experience an increase in city tax paid by \$36.84 per year or \$3.07 per month.

## **CONCLUSION**

The FY 2016 Budget is balanced by fund and complies with the goals and objectives outlined in the City's Strategic Plan. This plan was developed to provide guidance and focus for Mayor, Council and Staff in achieving the mission statement identified during that process.

Sincerely  
Keith Dickerson  
City Administrator

# Organizational Chart



## Department Heads- Appointed by Mayor and Council



### **Janis Price, City Clerk**

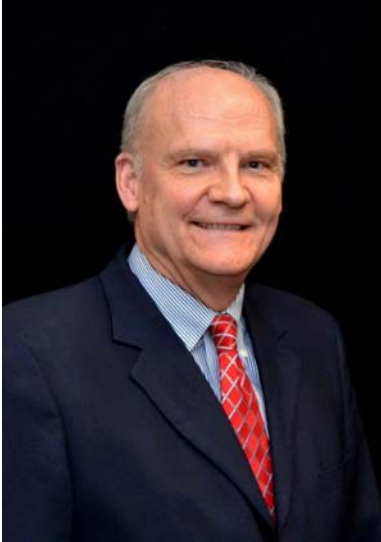
After a 30 - year career in the financial industry, in 2006, Janis Price was appointed Clerk of the City of McDonough. After completing the required certification hours she received the designation of Certified Municipal Clerk in 2011 and currently is working on the Masters Program Certification. The City Clerk is the custodian of all City records, maintains and updates City Ordinances, prepares agendas and minutes for City Council Meetings, and responds to Open Records Requests as required by law. Janis graduated from Wesleyan College, cum laude, and is a member of the GA Municipal Clerks and Finance Officers Association.



### **Leigh Hancher, City Attorney**

Leigh C. Hancher has been chief legal counsel for the City of McDonough since 2011. She initially took on the role of general counsel for the City while a partner at the Whalen Law Firm, in Griffin, Georgia, which previously represented the City on a contract basis. After 12 years in private practice, she officially joined the City as a full-time employee in 2014. She graduated from Vanderbilt University in 1998 and Georgia State Law School in 2002. She is married with two children.

## Department Heads



### **Michael Clark, Finance Director**

Mike Clark joined the City of McDonough in February 2015. His areas of responsibility as finance director include accounting operations, financial reporting, assisting the City Administrator in budget preparation, and coordinating the annual audit. Mike is a certified public accountant and has over 30 years of experience in public accounting and in governmental accounting; serving as finance director for the City of Hapeville for five years. Mike graduated from the University of West Georgia with a BBA in Accounting. He is a member of the Government Finance Officers Association.



### **Preston Dorsey, Chief of Police**

Preston Dorsey was named the Chief of Police in 1999 and in recent years he was named the Director of Court Services and Probation. He commands a staff of 56 men and women. He currently serves as the Chairman of the Board for the Flint Circuit Drug Task Force. He has had the honor of being appointed by Governors and U.S. Representatives to serve on several committees through the Georgia Chiefs' Association. He was the 1st Police Chief in Henry County to be nominated for the prestigious Chief of the Year award and the 1st Police Chief from Henry County elected to a position with the Georgia Chiefs' Association, serving as District 10 Representative for 2 years.



## Department Heads



### **Rodney Heard, Community Development Director**

Graduate of Southern Polytechnic State University, School of Architecture, with a specialized undergraduate degree in Environmental Development and 2 year study of Architectural Design/Engineering. Professional career spans 20+ years within municipal government planning sector with 14 years of continuous service with the City of McDonough Community Development Department beginning since initial employment in May 2001. Professional affiliations include American Planning Association (APA), Georgia Planning Association (GPA), Congress for New Urbanism (CNU), Henry Council for Quality Growth, Urban Land Institute (ULI), and Urban Forestry Council (UFC).



### **Steve Morgan, Fire Chief**

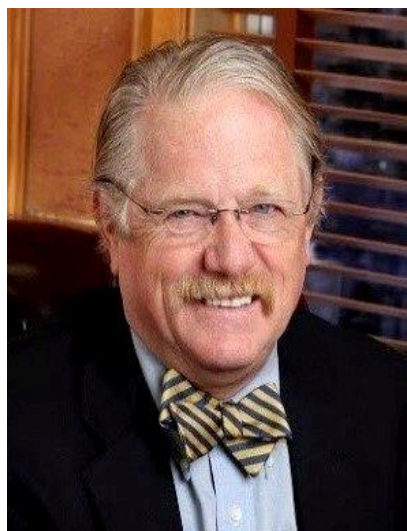
In 2008, Steve Morgan was named Chief of the City of McDonough Fire Department. Previously, he served the City for over two decades as a volunteer firefighter, police reserve, volunteer fire captain, police reserve captain, paid firefighter, fire inspector, arson investigator, fire department captain, and fire Marshal. He also served on the City's special response team, with SWAT training, for nine years. Chief Morgan is a member of the National Fire Protection Association, Metro Atlanta Fire Chiefs Association, International Association of Fire Chiefs, and International Association of Arson Investigators.

## Department Heads



### **Ronnie Thompson, Public Works Director**

Ronnie Thompson has worked with the City of McDonough for 9 years. He was the Supervisor for the Water/ Sewer Department for eight years and was recently promoted to the Public Works Director. He attended DeKalb College for 4 years for Mechanical / Electrical Automated Solutions with a specialization in Integration.



### **Robert (Bob) Trescott, Business Development Director**

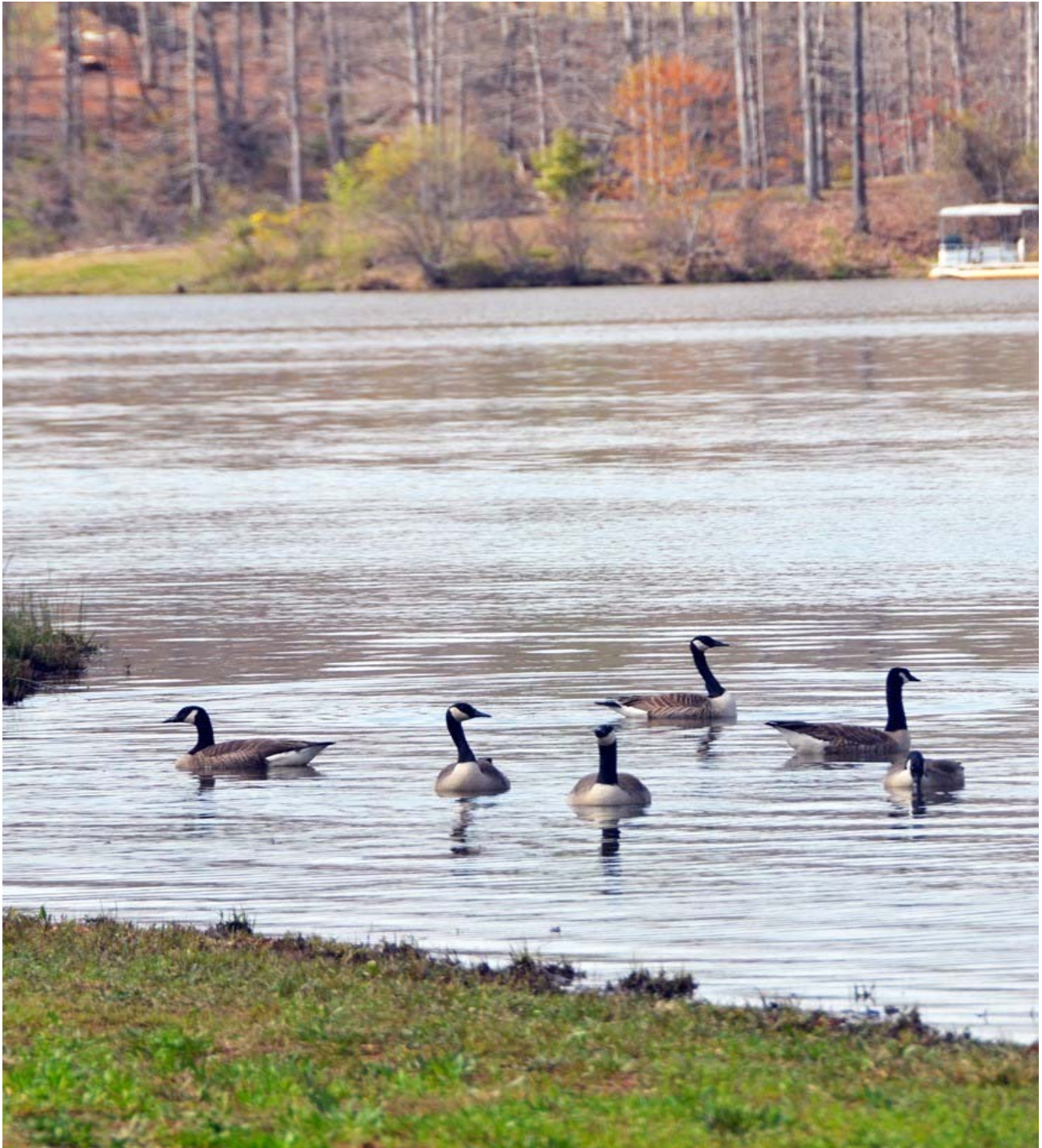
In the fall of 2014, Bob joined the City of McDonough with the responsibility to develop a City business development strategic plan and to direct the City's economic development strategy, including oversight of Main Street McDonough and the Downtown Development Authority. Bob's training and experience include: a degree in economics and historic preservation and certified as an urban and regional planner. He is a member of the American Planning Association; American Institute of Certified Planners; International Economic Development Council; International Council of Shopping Centers; etc.



### **Carla Tuck, Human Resources Director**

Carla Tuck has worked in municipal government for over 26 years and, in 2007, joined the City of McDonough team as the first Human Resources Director. She has created training manuals relating to management, provided lunch and learn opportunities, and secured outside professionals to train employees in areas such as diversity, conflict resolution, and drugs and alcohol. Carla graduated from Georgia State University with a degree in Public and Urban Affairs. She became a Certified Human Resource Manager in 2009 and, in 2011, received her Advanced Certification in Personnel Management.

# FINANCIAL SUMMARIES





# Budget Summary

## TOTAL GENERAL FUND EXPENDITURES

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>		<u>2015-2016</u>
	ACTUAL	ACTUAL	ACTUAL	BUDGETED	YTD	RECOMMENDED
Personal Services	6,292,215	7,311,089	7,833,159	8,333,921	5,893,333	9,279,569
Purchased/Contract Services	1,943,713	1,953,048	2,012,961	2,171,245	1,414,794	2,509,090
Supplies	1,252,311	1,253,793	1,165,313	1,325,497	791,927	1,150,083
Machinery & Equipment	188,402	1,420,125	230,560	19,934	12,317	101,380
Payment to Others	347,384	861,536	529,851	399,793	327,715	390,020
Debt Services	0	0	25,785	51,950	0	290,000
Transfers and Salary Savings	99,267	64,748	185,755	0	0	(22,420)
<b>TOTAL GENERAL FUND</b>	<b>10,123,292</b>	<b>12,864,339</b>	<b>11,983,384</b>	<b>12,302,340</b>	<b>8,440,086</b>	<b>13,697,722</b>

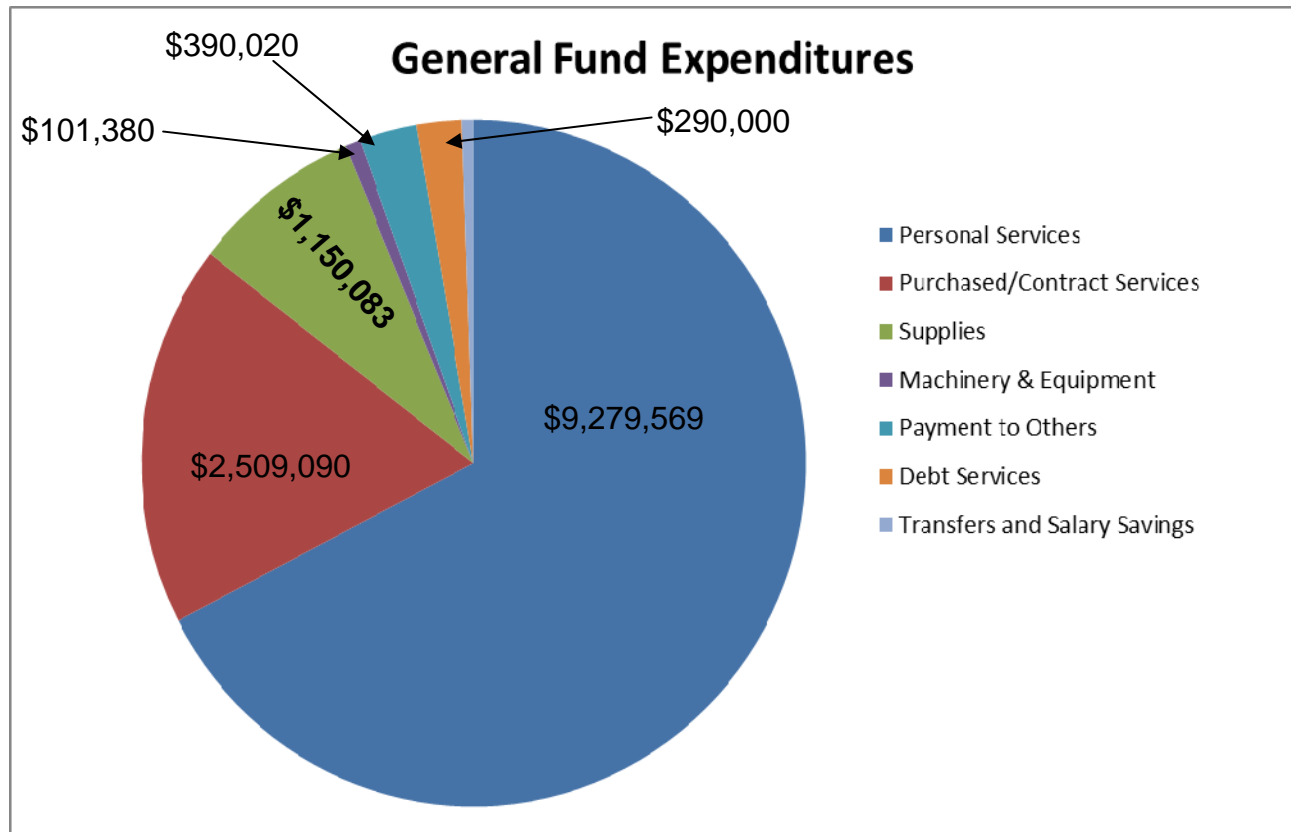
## TOTAL GENERAL FUND REVENUES

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014 - 2015</u>		<u>2015 - 2016</u>
REVENUE SOURCE	ACTUAL	ACTUAL	ACTUAL	BUDGETED	YTD	RECOMMENDED
TAXES	8,727,122	8,803,031	8,902,636	9,438,599	8,485,543	9,822,033
LICENSES & PERMITS	619,979	426,878	475,143	494,158	432,784	501,651
INTER-GOVERNMENTAL	72,205	24,925	19,135	23,538	84,595	23,538
GENERAL GOVERNMENT	169,305	151,128	169,984	199,797	149,575	395,500
FINES & FORFEITURES	1,205,287	1,572,591	1,832,806	1,700,000	1,244,913	1,960,000
INTEREST INCOME	-	(283)	(138)	500	464	500
MISCELLANEOUS	5,680	795	6,110	3,500	2,075	-
RENTS & ROYALTIES	270,009	133,624	118,095	137,000	141,964	84,000
INTER-FUND TRANSFERS	339,824	289,918	1,443,713	570,000	563,242	910,500
<b>TOTAL REVENUE</b>	<b>11,409,411</b>	<b>11,402,607</b>	<b>12,967,484</b>	<b>12,567,092</b>	<b>11,105,155</b>	<b>13,697,722</b>



# General Fund Expenditures

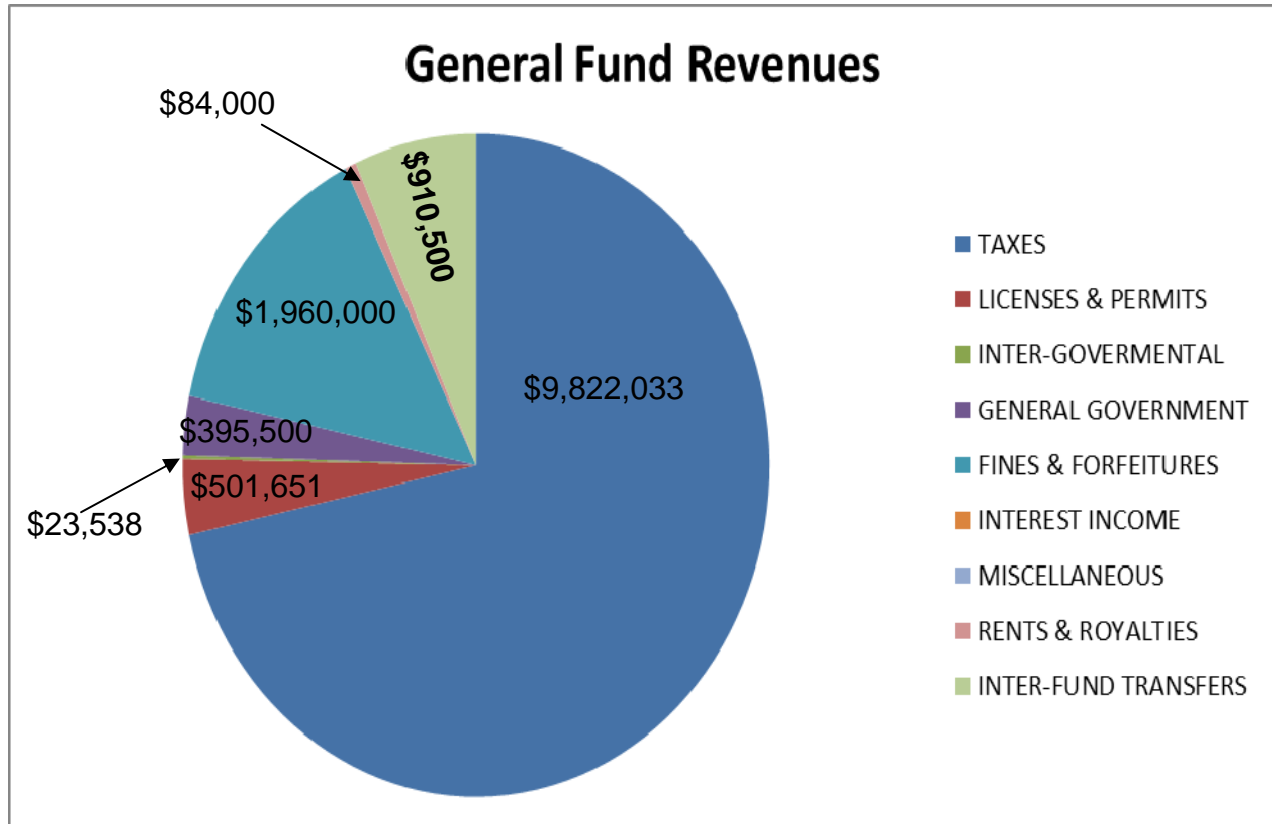
The proposed budget for fiscal year ending June 30, 2016 reflects general fund expenditures of \$13,697,722.



PERSONAL SERVICES	\$9,279,569
PURCHASED/ CONTRACT SERVICES	\$2,509,090
SUPPLIES	\$1,150,083
MACHINERY & EQUIPMENT	\$101,380
PAYMENT TO OTHERS	\$390,020
DEBT SERVICE	\$290,000
TRANSFERS AND SALARY SAVINGS	(\$22,420)
TOTAL GENERAL FUND	\$13,697,722

# General Fund Revenues

The proposed budget for fiscal year ending June 30, 2016 reflects general fund revenues of \$13,697,722.



TAXES	\$9,822,033
LICENSES & PERMITS	\$501,651
INTER- GOVERNMENTAL	\$23,538
GENERAL GOVERNMENT	\$395,500
FINES & FORFEITURES	\$1,960,000
INTEREST INCOME	\$500
RENTS	\$84,000
INTER- FUND TRANSFERS	\$910,500
TOTAL REVENUES	\$13,697,722

## Impact Fee Expenditures

	FY 2014- 2015		FY 2015- 2016
<b>Capital Outlay Fire Department</b>	<b>Budgeted</b>	<b>YTD</b>	<b>Recommended</b>
360-5.3520.54.2500 Equipment	\$44,450	\$40,880	\$44,450
<b>Capital Outlay Public Safety</b>			
360-5.3520.54.2600 Transfer to General Fund	\$0	\$0	\$28,000
<b>Capital Outlay Parks</b>			
360-5.6220.54.1210 Park Improvements	\$0	(\$3,500)	\$0
360-5.6220.54.1311 Land/ Building	\$25,550	\$0	\$25,550
<b>Total Impact Fee Expenditures</b>			<b>\$98,000</b>

## Hotel/ Motel Expenditures

	FY 2014- 2015		FY 2015- 2016
Hotel/Motel Expenditures	Budgeted	YTD	Recommended
275- 5.7540.52.3850 Contracted Services	\$214,000	\$22,624	\$187,500
275- 5.7540.57.2165 Tourism & Hospitality	\$380,625	\$205,778	\$437,500
275- 5.7540.61.1500 Transfer to General Fund	\$320,000	\$316,500	\$375,000
Total Hotel/ Motel Expenditures	\$914,625	\$544,902	\$1,000,000



## Revenue Sources

	FY 2014- 2015		FY 2015- 2016
	Budgeted	YTD	Recommended
<b>SPLOST IV Revenues</b>			
325-4.31.3200	\$2,880,000	\$2,174,482	\$2,880,000
<b>Hotel/ Motel Fund Revenues</b>			
275-4.31.4100 Taxes	\$870,000	\$602,934	\$1,000,000
360-4.36.1000 Interest Income	\$0	\$0	\$0
<b>Total Hotel/ Motel Revenues</b>			\$1,000,000

	FY 2014- 2015		FY 2015- 2016
<b>Impact Fees</b>	Budgeted	YTD	Recommended
360-4.32.2107 Residential	\$51,100	\$133,654	\$71,540
360-4.32.2108 Commercial	\$18,900	\$38,123	\$26,460
<b>Total</b>	\$70,000	\$171,777	\$98,000

# Departmental Budgets

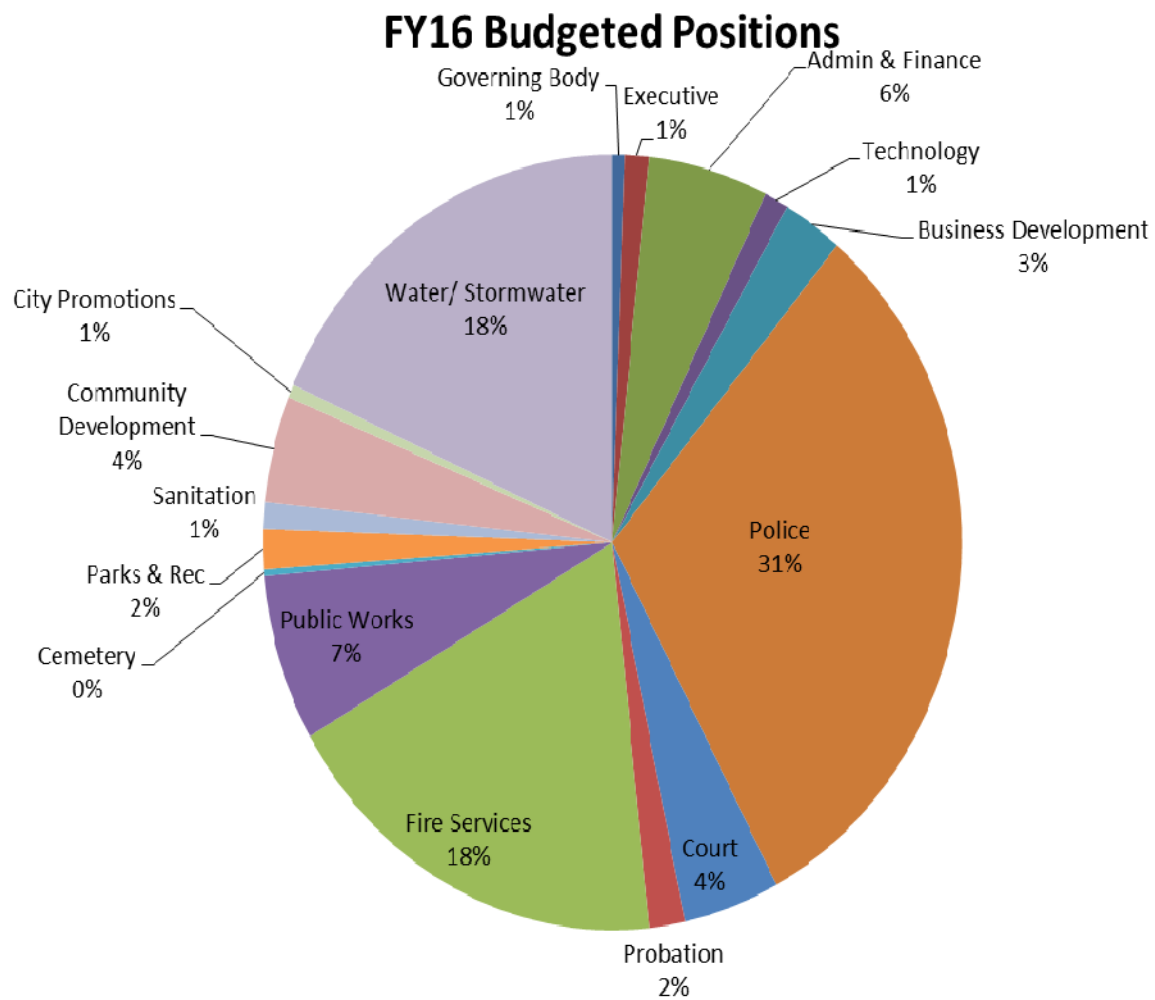
<u>DEPARTMENT</u>	<u>FY15 BUDGETED</u>	<u>FY16 RECOMMENDED</u>
GOVERNING BODY	\$332,192	\$323,723
CITY ADMINISTRATOR	\$316,293	\$297,486
CITY CLERK	\$171,605	\$915,707
FINANCE	\$1,070,528	\$439,339
LEGAL	\$144,387	\$214,447
CODE ENFORCEMENT	\$83,829	\$86,005
IT	\$458,967	\$638,071
HUMAN RESOURCES	\$135,159	\$163,402
MUNICIPAL COURT	\$808,778	\$902,633
PROBATION SERVICES	\$167,134	\$234,420
POLICE ADMINISTRATION	\$689,126	\$881,737
CRIMINAL INVESTIGATION	\$540,873	\$608,862
TRAFFIC CONTROL	\$2,555,492	\$2,985,806
FIRE FIGHTING	\$1,939,254	\$2,198,390
HIGHWAYS & STREETS	\$973,290	\$1,062,898
CEMETERY	\$31,129	\$29,721
PARK AREAS	\$56,190	\$327,777
PLANNING & ZONING	\$342,937	\$450,515
BUILDING DEPARTMENT	\$243,171	\$242,989
MAIN STREET PROGRAM	\$169,595	\$208,644
CITY SPONSORED	\$89,472	\$82,080
BUSINESS DEVELOPMENT	\$178,305	\$135,490

# Budgeted Positions

The FY 2015- 2016 personal services budget funds the salary and benefits offered to all personnel. The goal of the personal services budget is to provide employees with a salary and benefit package that promotes the retention of a successful and dedicated workforce.

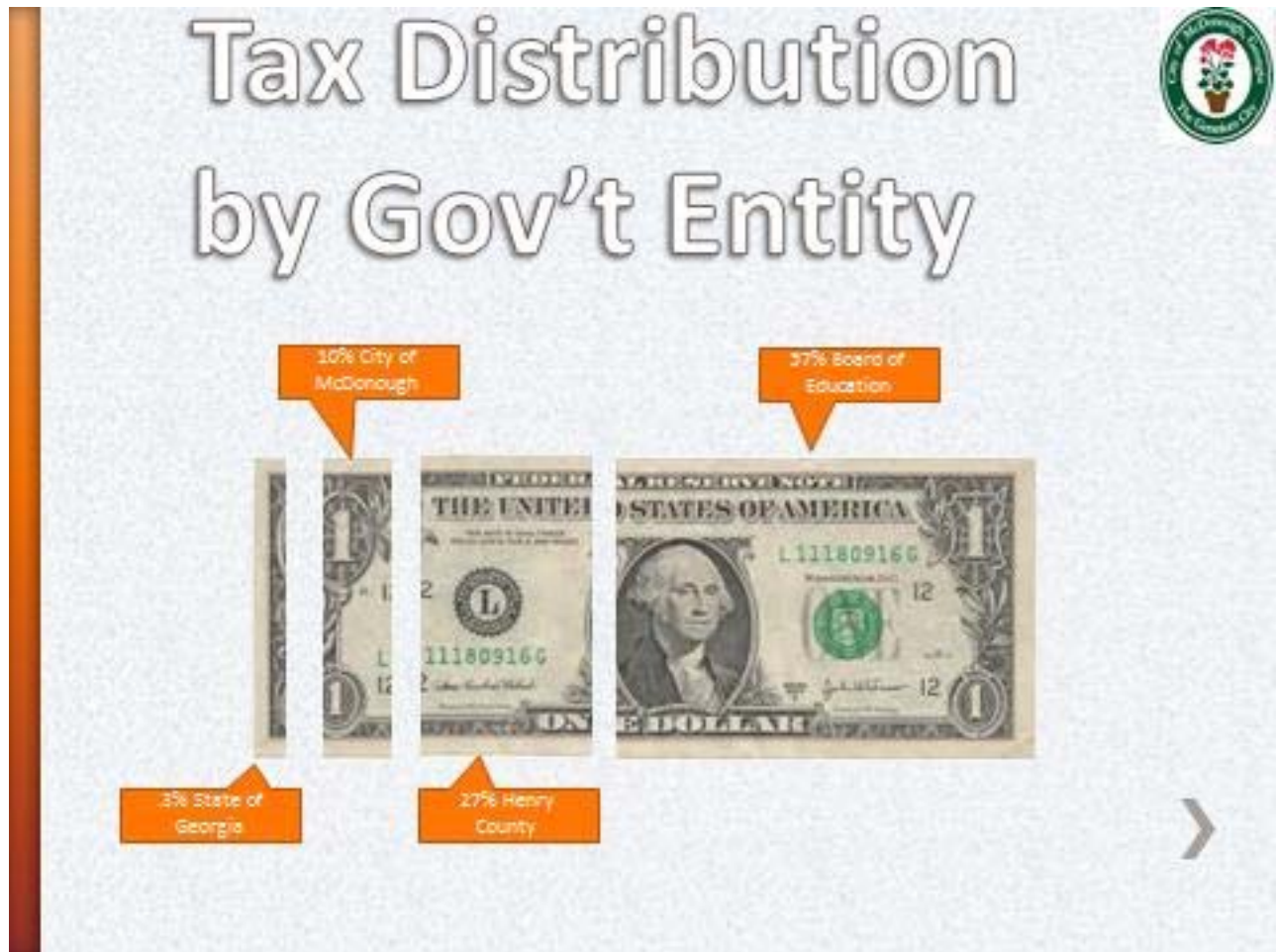
<u>Department</u>	<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>Recommended for FY 2016</u>
Governing Body	1	1	1	1	1
Executive	3	3	3	2	2
Administration & Finance	10	9	8.5	11	10
Technology		1	2	2	2
Business Dev	4	5	5	6	5
Police	49	49	51	54	56
Court	8	8	8	8	8
Probation	2	2	2	2	3
Fire Services	28	28	28	32	33
Public Works	11.5	14.5	13.5	14.5	12.5
Cemetery	0.5	0.5	0.5	0.5	0.5
Parks & Rec	0	0	0	0	3
Sanitation	2	2	2	2	2
Community Dev	9	9	9	8	8
City Promotions	1	1	1	1	1
Water/ Stormwater	28	29	31.5	31	33
<b>Total Employees</b>	<b>157</b>	<b>162</b>	<b>166</b>	<b>175</b>	<b>180</b>

## Budgeted Positions (Continued)

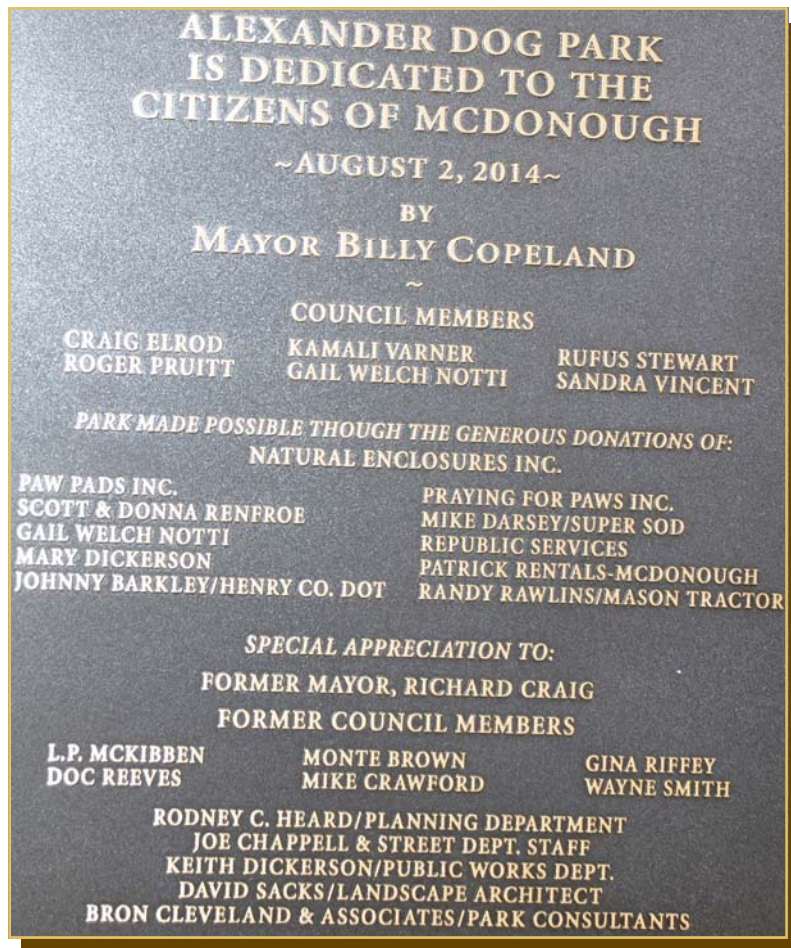




## Your Tax Dollar



# GOVERNING BODY



Staff:

Vacant, Executive Assistant to Mayor and Council

# Governing Body Profile

## VISION STATEMENT

The City of McDonough will be the model of a caring and thriving gateway community that embraces our historic past while charging a vibrant, safe, and sustainable future.

## MISSION STATEMENT

The principal task of the Mayor and Council is to ensure that the City is operated in an effective and efficient manner and provide opportunities for our citizens to express their concern.

The Mayor and Council are responsible for:

- Directing and controlling the City's business affairs
- Performance of the City's services and facilities
- Overseeing allocation of the City's finances and resources
- Determining the policies for the City
- Planning for the future needs of the City
- Developing and communicating policies, strategies, and projects to ensure the social, economic, environmental, and culture well-being of the community
- Represent the interests of the community
- Provide leadership and guidance to the community

# Governing Body Budget

GOVERNING BODY		2011-2012	2012-2013	2013-2014	2014-2015		2015-2016
PERSONAL SERVICES		ACTUAL	ACTUAL	ACTUAL		YTD	
100-5.1110.51.1100	REGULAR EMPLOYEES	39,264	39,559	46,360	41,769	40,292	42,604
100-5.1110.51.1150	MAYOR AND COUNCIL	120,412	85,133	83,272	90,000	59,500	90,000
100-5.1110.51.2100	GROUP INSURANCE	21,050	16,938	14,304	20,846	13,882	21,928
100-5.1110.51.2110	LIFE INSURANCE	338	271	361	354	256	354
100-5.1110.51.2200	SOCIAL SEC (FICA) CONTRIB	9,458	7,410	7,781	8,170	5,970	8,221
100-5.1110.51.2300	MEDICARE PAYABLE	2,212	1,733	1,820	1,911	1,396	1,923
100-5.1110.51.2400	RETIREMENT	44,560	43,407	43,208	46,057	34,158	45,752
100-5.1110.51.2700	WORKER'S COMPENSATION	141	146	138	10,499	5,434	2,841
100-5.1110.51.7622	SUMMER YOUTH PROGRAM	-	-	22,886	-	-	-
TOTAL PERSONAL SERVICES		237,435	194,597	220,130	219,606	160,888	213,623
PURCHASED/CONTRACT SVCS							
100-5.1110.52.1000	PROFESSIONAL/TECH SVC	-	-	14,750	22,500	9,225	15,000
100-5.1110.52.3210	CELL PHONES	4,729	3,903	5,649	6,286	2,400	5,000
100-5.1110.52.3400	PRINTING AND BINDING	-	-	1,555	2,500	-	9,500
100-5.1110.52.3500	TRAVEL	17,847	5,720	23,162	22,100	4,088	22,100
100-5.1110.52.3600	DUES AND FEES	-	-	200	7,000	200	7,000
100-5.1110.52.3601	BUSINESS COMM PROG	-	-	-	1,000	4,775	1,000
100-5.1110.52.3700	EDUCATION & TRAINING	8,377	6,465	4,143	10,500	7,760	10,500
100-5.1110.52.3850	CONTRACTED SERVICES		-		-	-	-
100-5.1110.52.3970	POSTAGE	1,037	3,425	2,314	100	172	400
100-5.1110.52.4970	OTHER EVENTS	-	-	4,550	36,500	4,659	35,500
TOTAL PURCHASED/CONTRACT SVCS		31,990	19,513	56,323	108,486	33,279	106,000
SUPPLIES							
100-5.1110.53.1105	OFFICE SUPPLIES	562	311	719	1,100	240	1,100
100-5.1110.53.1300	MEALS	1,268	1,201	1,707	2,500	1,211	2,500
100-5.1110.53.1795	MISCELLANEOUS	1,663	1,807	380	500	-	500
TOTAL SUPPLIES		3,493	3,319	2,806	4,100	1,451	4,100
TOTAL GOVERNING BODY		272,918	217,429	279,259	332,192	195,618	323,723



# CITY ADMINISTRATOR



## Staff:

Keith Dickerson, City Administrator

Taffini Guffie, Assistant to the City Administrator

Casey Case, Media Relations Specialist

# City Administrator Profile

## VISION STATEMENT

The Office of the City Administration is committed to managing all of the City's resources to provide services to the community that they cannot provide for themselves in an expeditious and cost-effective manner. To be sensitive and responsive to community needs and issues that affects the quality of life and provides transparencies and accountability.

## MISSION STATEMENT

The City Administrator insures the efficient management of the daily operations of City Government. The incumbent provides guidance to the Governing body on the implementation of legislated policies in the areas of employee discipline, transparent and compliant fiscal practices, and effective strategies to optimize and achieve the delivery of services.

# City Administrator's Budget

CITY ADMINISTRATOR		2011-2012	2012-2013	2013-2014	2014-2015		2015-2016
PERSONAL SERVICES		ACTUAL	ACTUAL	ACTUAL	BUDGETED	YTD	
100-5.1300.51.1100	REGULAR EMPLOYEES	-	207,515	212,657	152,858	114,236	150,471
100-5.1300.51.1101	2% EMPLOYEE INCREASE	-	-	-	-	-	-
100-5.1300.51.1160	PART TIME EMPLOYEES	-	-	1,299	2,500	-	-
100-5.1300.51.2100	GROUP INSURANCE	-	21,181	30,252	27,039	16,399	29,263
100-5.1300.51.2110	LIFE INSURANCE	-	171	214	154	90	154
100-5.1300.51.2200	FICA	-	12,122	12,833	9,632	6,718	9,329
100-5.1300.51.2300	MEDICARE	-	2,835	3,001	2,253	1,571	2,182
100-5.1300.51.2400	RETIREMENT	-	30,116	30,164	22,164	15,294	19,561
100-5.1300.51.2700	WORKERS COMP	-	11,937	19,041	10,572	5,472	10,571
TOTAL PERSONAL SERVICES		-	285,877	309,461	227,172	159,780	221,531
PURCHASED/CONTRACT SVCS							
100-5.1300.52.1200	PROFESSIONAL SERVICES	-	-	38,564	25,000	17,606	24,000
100-5.1300.52.2210	AUTO REPAIRS & MAINT	-	-	103	1,000	-	1,000
100-5.1300.52.2250	OTHER EQPT REPAIR	-	-	-	-	-	-
100-5.1300.52.3210	CELL PHONES	-	2,223	4,407	2,666	1,501	2,500
100-5.1300.52.3300	ADVERTISING	-	-	-	500	-	500
100-5.1300.52.3310	PUBLIC NOTICES	-	42	-	500	-	500
100-5.1300.52.3400	PRINTING & BINDING	-	305	-	1,500	-	500
100-5.1300.52.3500	TRAVEL	-	2,668	2,716	3,600	724	3,400
100-5.1300.52.3600	DUES & FEES	-	2,019	969	1,655	359	2,151
100-5.1300.52.3700	EDUCATION & TRAINING	-	4,657	5,912	1,925	1,400	1,950
100-5.1300.52.3970	POSTAGE	-	1,539	-	250	5	250
100-5.1300.52.9998	CONTINGENCY	-	32,032	35,226	47,095	25,004	35,000
TOTAL PURCHASED/CONTRACT SVCS		-	45,485	87,897	85,691	46,599	71,751
SUPPLIES							
100-5.1300.53.1105	OFFICE SUPPLIES	-	545	554	910	156	910
100-5.1300.53.1160	OPERATING SUPPLIES	-	653	-	260	113	260
100-5.1300.53.1270	GASOLINE	-	24	221	1,000	16	400
100-5.1300.53.1301	COMMUNITY MEETINGS/SESSIONS	-	-	-	1,000	392	1,000
100-5.1300.53.1400	BOOKS & PERIODICALS	-	-	-	110	-	110
100-5.1300.53.1600	SMALL EQUIPMENT	-	-	262	-	-	374
100-5.1300.53.1795	MISCELLANEOUS	-	5,800	1,886	-	-	1,000
100-5.1300.53.3310	PUBLIC NOTICES	-	-	-	150	-	150
TOTAL SUPPLIES		-	7,022	2,923	3,430	677	4,204
TOTAL CITY ADMINISTRATOR		-	338,384	400,281	316,293	207,056	297,486

## City Sponsored Promotions Budget

CITY SPONSORED PROMOTIONS		2011-2012	2012-2013	2013-2014	2014-2015		2015-2016
PERSONAL SERVICES		ACTUAL	ACTUAL	ACTUAL	BUDGETED	YTD	
100-5.7541.51.1100	REGULAR EMPLOYEES	56,361	57,644	62,248	59,956	45,764	61,155
100-5.7541.51.1160	SUMMER YOUTH PROGRAM	-	24,976	-	-	-	-
100-5.7541.51.2100	GROUP INSURANCE	5,329	5,242	5,436	5,928	4,418	6,377
100-5.7541.51.2110	LIFE INSURANCE	56	45	36	51	25	51
100-5.7541.51.2200	SOCIAL SEC (FICA)	3,289	3,592	3,637	3,717	2,840	3,792
100-5.7541.51.2300	MEDICARE PAYABLE	769	840	850	869	664	887
100-5.7541.51.2400	RETIREMENT CONTRIBUTIONS	8,213	8,523	7,494	8,694	5,999	7,950
100-5.7541.51.2700	WORKER'S COMP	-	219	208	227	118	218
TOTAL PERSONAL SERVICES		74,017	101,081	79,909	79,442	59,828	80,430
PURCHASED/CONTRACT SERV							
100-5.7541.52.2310	RENTAL OF LAND & BUILDING	39,920	41,020	-	-	-	-
100-5.7541.52.3210	CELL PHONES	726	728	762	780	344	650
100-5.7541.52.3310	PUBLIC NOTICES	-	-	(154)	-	-	-
100-5.7541.52.3320	PROMOTIONS	-	503	-	750	-	-
100-5.7541.52.3325	AABC	11,040	15,000	554	7,500	9,007	-
100-5.7541.52.3850	CONTRACT LABOR	-	9,962	-	-	-	-
TOTAL PURCHASED/CONTRACT SERV		51,686	67,213	1,162	9,030	9,351	650
SUPPLIES							
100-5.7541.53.1160	OPERATING SUPPLIES	-	80	14	1,000	-	1,000
100-5.7541.53.1400	BOOKS AND PERIODICALS	-	-	52	-	52	-
100-5.7541.53.1795	MISCELLANEOUS	100	542	-	-	-	-
100-5.7541.53.2400	COMPUTER SUPPLIES AND EQUIP	-	-	610	-	-	-
TOTAL SUPPLIES		100	622	676	1,000	52	1,000
TOTAL CITY SPONSORED PROMOTIONS		125,803	168,916	81,747	89,472	69,231	82,080



# OFFICE OF THE CITY CLERK



## Staff:

Janis Price, City Clerk

Vacant, Administrative Assistant



# City Clerk- Profile

## VISION STATEMENT

The Office of the City Clerk acts in service to the Governing Body and citizens facilitating all legal requirements relative to meetings, agendas, official communications, and legislation.

## MISSION STATEMENT

The City Clerk functions as the official keeper of the City's seal and documentarian of record for all adopted legislation.

The Office of the City Clerk provides the following services:

- Records keeping
- Legal documentation and liaison
- Distribution and preparation of agenda, documents, and minutes for City Council meetings
- Liability insurance for property, vehicles, and equipment (GIRMA)
- Open meeting/ records act compliance

# City Clerk - Goals & Accomplishments

## 2015-2016 Objectives/Goals:

- Will maintain liability insurance on all City properties /vehicles/equipment etc. and process all claims.
- Will prepare and maintain agendas, minutes and documentation, and attend approximately 30-36 City Council Meetings and Workshops.
- Will respond to approximately 100 – 150 open records requests according to the State Open Records Law.
- Will assist in the coordination and implementation of a Fraud Risk Assessment Program for the City and hopefully will begin a Document Management Control System for City Records.

## 2014-2015 Accomplishments:

- Prepared and maintained agendas, minutes and documentation, and attended approximately 35 City Council Meetings and Workshops.
- According to the State Open Records Law responded to an estimated 100 Open records requests.
- Coordinated special events/activities for Mayor and Council including the 32<sup>nd</sup> annual Christmas parade and distributing/teaching 1<sup>st</sup> thru 3<sup>rd</sup> graders about the US Flag.
- Maintain liability insurance on all City properties/vehicles/equipment etc. and process all claims.

# City Clerk- Budget

CITY CLERK		2011-2012	2012-2013	2013-2014	2014-2015		2015-2016
PERSONAL SERVICES		ACTUAL	ACTUAL	ACTUAL	BUDGETED	YTD	
100-5.1330.51.1100	REGULAR EMPLOYEES	-	-	60,372	84,636	66,377	75,076
100-5.1330.51.1160	PART-TIME	-	-	11,139	-	-	-
100-5.1330.51.2100	GROUP INSURANCE	-	-	5,848	6,167	4,192	6,605
100-5.1330.51.2110	LIFE INSURANCE	-	-	77	154	115	154
100-5.1330.51.2200	SOCIAL SECURITY	-	-	4,423	5,247	4,015	4,655
100-5.1330.51.2300	MEDICARE	-	-	1,034	1,227	939	1,089
100-5.1330.51.2400	RETIREMENT CONTRIBUTIONS	-	-	7,467	9,136	6,304	9,760
100-5.1330.51.2700	WORKER'S COOMPENSATION	-	-	208	321	166	268
TOTAL PERSONAL SERVICES		-	-	90,568	106,888	82,108	97,607
PURCHASED/CONTRACT SVCS							
100-5.1330.52.1230	LEGAL	-	8,494	133,067	5,000	-	-
100-5.1330.52.2200	BUILDING MAINTENANCE	-	-	-	-	-	24,000
100-5.1330.52.2210	AUTO/TRUCK REPAIRS AND M	-	-	84	750	42	750
100-5.1330.52.2250	OTHER EQUIPMENT REPAIRS AN	-	-	375	500	-	250
100-5.1330.52.3100	INSURANCE (NON-EMPLOYEE)	-	-	-	-	-	600,000
100-5.1330.52.3210	CELL PHONES	-	-	762	750	344	750
100-5.1330.52.3300	ADVERTISING	-	-	150	500	-	500
100-5.1330.52.3310	PUBLIC NOTICES	-	-	1,970	5,000	3,989	5,000
100-5.1330.52.3320	PROMOTIONS	-	-	-	1,000	-	1,000
100-5.1330.52.3400	PRINTING AND BINDING	-	-	475	1,000	691	1,000
100-5.1330.52.3420	CODE UPDATE	-	-	6,700	5,000	-	7,000
100-5.1330.52.3500	TRAVEL	-	-	1,038	2,500	590	3,000
100-5.1330.52.3600	DUES AND FEES	-	-	8,891	7,500	7,090	14,000
100-5.1330.52.3700	EDUCATION AND TRAINING	-	-	25	4,000	739	3,000
100-5.1330.52.3850	CONTRACT LABOR	-	-	-	-	-	14,500
100-5.1330.52.3855	CONTRACTS AND FEES	-	-	9,303	12,200	10,244	42,000
100-5.1330.52.3970	POSTAGE	-	-	2,289	3,000	728	3,000
TOTAL PURCHASED/CONTRACT SERV		-	8,494	165,129	48,700	24,457	719,750
SUPPLIES							
100-5.1330.53.1105	OFFICE SUPPLIES	-	-	3,350	2,302	2,231	4,000
100-5.1330.53.1160	OPERATING SUPPLIES	-	-	299	1,500	443	2,600
100-5.1330.53.1270	UTILITIES	-	-	-	-	-	72,000
100-5.1330.53.1400	BOOKS AND PERIODICALS	-	-	279	1,000	251	500
100-5.1330.53.1600	SMALL EQUIPMENT	-	-	-	500	-	500
100-5.1330.53.1729	OTHER EVENTS	-	-	3,913	5,215	4,100	5,250
100-5.1330.53.1790	ELECTION EXPENSE	-	-	11,300	2,500	-	11,000
100-5.1330.53.1795	MISCELLANEOUS	-	-	1,391	3,000	535	2,500
TOTAL SUPPLIES		-	-	20,532	16,017	7,560	98,350
TOTAL CITY CLERK		-	8,494	276,229	171,605	114,125	915,707

# OFFICE OF THE CITY ATTORNEY



Staff:

Leigh Hancher, City Attorney

# Office of the City Attorney- Profile

## VISION STATEMENT

Serving the public through legal excellence.

## MISSION STATEMENT

As City Attorney, I am committed to providing the highest quality legal services, combining principles of efficiency and innovation, to my clients—the Mayor and City Councilmembers, and over 100 appointed officers, departments, boards, commissions and agencies of the City of McDonough.

With a total budget of only \$144,387 during fiscal year 2014-2015, the City Attorney's office accounts for only 1% of the City's total operating budget, but at the same time, it supports nearly 100% of its operations. Virtually every program and service offered by the City depends upon support from this department in its establishment, development, and operation.

In accordance with the City Charter, the City Attorney is appointed by the Mayor and City Council to be the chief legal officer for the City—representing all City elected and appointed officials, departments, boards, and agencies. The City Attorney provides a wide range of in-house legal services, including attending Council meetings and workshops; drafting legislation and contracts; performing financial and transactional services; risk management; managing outside counsel and litigation; and a variety of other legal services.



# Office of the City Attorney - Goals & Accomplishments

## 2015-2016 Objectives/Goals:

- Complete annexation of target unincorporated “islands” within City to enhance public services.
- Secure and implement financing plan for new municipal courthouse.
- Complete work on City’s new Unified Development Code.
- Increase online access to electronic and digital public records.
- Facilitate early coordination between City elected and appointed officials and local legislative delegation to identify and review important issues for upcoming legislative session.
- Complete negotiation of new service agreement between the City and the Henry County Water Authority.
- Complete new service delivery agreements between the City and the County to ensure no double taxation of City residents.

# Office of the City Attorney - Budget

LEGAL		<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>		<u>2015-2016</u>
PERSONAL SERVICES		ACTUAL	ACTUAL	ACTUAL	BUDGETED	YTD	RECOMMENDED
100-5.1530.51.1100	REGULAR SALARIES	-	-	21,995	95,000	73,187	96,900
100-5.1530.51.2100	GROUP INSURANCE	-	-	993	6,083	4,537	6,533
100-5.1530.51.2110	LIFE INSURANCE	-	-	26	103	77	103
100-5.1530.51.2200	SOCIAL SECURITY	-	-	1,269	5,890	4,536	6,008
100-5.1530.51.2300	MEDICARE PAYABLE	-	-	297	1,378	1,061	1,405
100-5.1530.51.2400	RETIREMENT CONTRIBUTIONS	-	-	-	-	-	12,597
100-5.1530.51.2700	WORKER'S COMPENSATION	-	-	-	346	179	376
TOTAL PERSONAL SERVICES		-	-	24,580	108,800	83,577	123,922
PURCHASED/CONTRACT SERV							
100-5.1530.52.1230	LEGAL-SPECIALIZED SVC	-	-	3,150	25,000	24,931	75,000
100-5.1530.52.3210	CELL PHONES	-	-	564	720	417	1,080
100-5.1530.52.3400	PRINTING & BINDING	-	-	-	-	-	500
100-5.1530.52.3500	TRAVEL	-	-	-	1,500	375	2,000
100-5.1530.52.3600	DUES AND FEES	-	-	-	975	258	975
100-5.1530.52.3700	TRAINING	-	-	-	975	320	1,470
100-5.1530.52.3710	TRAINING MATERIALS	-	-	-	975	-	1,000
100-5.1530.52.3970	POSTAGE	-	-	-	-	-	500
TOTAL PURCHASED/CONTRACT SERV		-	-	3,714	28,895	26,301	82,525
SUPPLIES							
100-5.1530.53.1105	OFFICE SUPPLIES	-	-	-	692	665	1,000
100-5.1530.53.1160	OPERATING SUPPLIES	-	-	-	-	-	1,000
100-5.1530.53.1400	BOOKS AND PERIODICALS	-	-	-	6,000	1,425	6,000
TOTAL SUPPLIES		-	-	-	6,692	2,090	8,000
TOTAL LEGAL		-	-	28,294	144,387	111,968	214,447

# HUMAN RESOURCES



Staff:

Carla Tuck, Human Resources Director

Stephanie Bond, Human Resources Assistant

# Human Resources- Profile

## VISION STATEMENT

The vision of the Human Resources Department is to create a work environment that enables employees to develop and advance in their careers to better serve the citizens of McDonough.

## MISSION STATEMENT

The McDonough Human Resources Department provides a friendly, open door policy atmosphere and places great value in each employee and his/ her contributions to the City. The department strives to hire, compensate, support, and develop a diverse workforce dedicated to delivering quality services to the community.

The Human Resources Department provides the following services:

- Recruit and retain top performing employees
- Provide competitive benefits
- Comply with City, State, and Federal employment laws
- Ensure fair and equitable treatment of all applicants and employees

# Human Resources Goals & Accomplishments

## 2015-2016 Objectives/Goals:

- Conduct a compensation study to be completed by December 31, 2015
- Create a culture of wellness by promoting a healthy lifestyle of mind and body through informative newsletters, fitness opportunities, lunch and learns, stress seminars, and financial education
- Ensure supervisor training of applicable personnel laws to include FMLA, ADA, FLSA, Workers' Compensation, Sexual Harassment, USERRA, ADEA, and HIPAA
- Amend and re-distribute the Personnel Policy Handbook

## 2015-2016 Accomplishments:

- Provided Wellness Programs that included a weight loss challenge, health fair, lunch and learns, and opportunities to win tickets for a family outing to a Braves game and Six Flags
- Saved \$58,000 in health insurance premiums by continuing the incentive for employees to opt out of health insurance with proof of other coverage
- Obtained \$5,000 gift from insurance carrier for Wellness Program
- Provided various supervisor training sessions
- Streamlined open enrollment process by providing online enrollment
- Expanded avenues for job announcements to include Facebook and Twitter
- Provided defensive driving classes approved by the National Safety Council



# Human Resources- Budget

HUMAN RESOURCES		2011-2012	2012-2013	2013-2014	2014-2015		2015-2016
PERSONAL SERVICES		ACTUAL	ACTUAL	ACTUAL		YTD	
100-5.1540..51.1100	Regular Employees	-	-	73,307	70,331	54,263	75,325
100-5.1540..51.1160	Part-Time	-	-	11,953	13,790	9,685	17,576
100-5.1540..51.2100	Group Insurance	-	-	12,363	13,533	10,015	14,692
100-5.1540..51.2110	Life Insurance	-	-	68	103	77	103
100-5.1540..51.2200	Social Security (FICA)	-	-	4,885	5,216	3,743	5,760
100-5.1540..51.2300	Medicare Payable	-	-	1,142	1,220	875	1,347
100-5.1540..51.2400	Retirement Contributions	-	-	8,998	10,198	7,037	9,792
100-5.1540..51.2700	Workers Compensation	-	-	292	319	165	332
TOTAL PERSONAL SERVICES		-	-	113,008	114,710	85,860	124,927
PURCHASED/CONTRACT SERV							
100-5.1540..52.3210	Cell Phones	-	-	807	800	344	800
100-5.1540..52.3300	Advertising	-	-	223	125	-	250
100-5.1540..52.3310	Public Notices	-	-	42	125	-	250
100-5.1540..52.3500	Travel	-	-	1,257	1,249	621	1,275
100-5.1540..52.3600	Dues and Fees	-	-	235	300	240	300
100-5.1540..52.3700	Education and Training	-	-	10,493	3,850	(2,484)	3,850
100-5.1540..52.3855	Contracts and Fees	-	-	2,360	6,250	2,276	23,750
100-5.1540..52.3970	Postage	-	-	-	250	-	250
100-5.1540..52.5160	Health and Wellness Program	-	-	-	5,000	1,602	5,000
TOTAL PURCHASED/CONTRACT SERV		-	-	15,417	17,949	2,599	35,725
SUPPLIES							
100-5.1540..53.1105	Office Supplies	-	-	1,390	1,250	855	1,500
100-5.1540..53.1400	Books and Periodicals	-	-	399	500	-	500
100-5.1540..53.1729	Other Events	-	-	236	750	223	750
TOTAL SUPPLIES		-	-	2,025	2,500	1,078	2,750
TOTAL HUMAN RESOURCES		-	-	130,450	135,159	89,537	163,402

# FINANCE DEPARTMENT



## Staff:

Michael Clark, Finance Director

Deborah Upshaw, Accountant

Lynn Bailey, Supervisor

Deidrea Royal, Payroll Clerk

Rosalind Walker, Accounts Payable Clerk

# Finance Department Profile

## VISION STATEMENT

The vision of the Finance Department is to provide ethical, transparent, accurate, timely, reliable financial reporting and management services in an efficient, professional manner. Financial management services shall adhere to the standards established by regulatory agencies.

## MISSION STATEMENT

The mission of the Finance Department is to provide financial management services and leadership to achieve the City's strategic goals and policies. Ensure financial accountability to citizens, businesses, and stakeholders.

The Finance Department is responsible for providing the following services:

- Recommending all financial accounting policies and procedures
- Implementing and monitoring financial controls to safeguard the City's assets
- Collection and documentation of cash receipts
- Payments to vendors in a timely and accurate manner
- Coordinate the Annual Financial Auditing
- Preparing the Annual Budget
- Monthly Reconciliation Reports
- Payroll
- Monthly Financial Reporting

# Finance Goals & Accomplishments

## 2015-2016 Objectives/Goals:

- Timely and Accurate Financial Reporting on a monthly basis
- Fraud Assessment Program Implementation
- Timely Completion of the Annual Audit
- Completion of Finance Department Amelioration Projects

## 2015-2016 Accomplishments:

- Enhanced InCode Accounting System Capabilities
- Established a Work Plan to Update Accounting Policies & Procedures
- Assisted City Management With SPLOST IV Project Budgeting
- Completed Finance Department Assessment



# Finance Department - Budget

FINANCE		2011-2012	2012-2013	2013-2014	2014-2015		2015-2016
PERSONAL SERVICES		ACTUAL	ACTUAL	ACTUAL	BUDGETED	YTD	
100-5.1512.51.1100	REGULAR EMPLOYEES	-	193,352	225,179	249,830	158,982	227,465
100-5.1512.51.1300	OVERTIME	-	2,686	811	3,000	1,778	3,000
100-5.1512.51.2100	GROUP INSURANCE	-	14,826	15,197	29,487	7,731	29,039
100-5.1512.51.2110	LIFE INSURANCE	-	182	240	257	145	257
100-5.1512.51.2200	FICA	-	11,541	13,557	17,591	9,810	14,289
100-5.1512.51.2300	MEDICARE	-	2,699	3,171	4,114	2,294	3,342
100-5.1512.51.2400	RETIREMENT	-	28,302	7,674	30,637	20,190	15,897
100-5.1512.51.2600	UNEMPLOYMENT INS	-	10,636	7,089	22,002	-	22,000
100-5.1512.51.2700	WORKERS COMP	-	10,638	19,015	10,850	5,616	10,740
TOTAL PERSONAL SERVICES		-	274,862	291,933	367,768	206,546	326,029
PURCHASED/CONTRACT SERV							
100-5.1512.52.1000	PROPERTY TAX PMTS HENRY CO	-	-	6,710	6,500	-	6,500
100-5.1512.52.1205	PRE EMPLOY DRUG SCREEN F	-	-	-	200	-	200
100-5.1512.52.1220	AUDITS	-	40,005	78,315	44,000	70,288	48,000
100-5.1512.52.3100	INSURANCE (NON-EMPLOYEE)	-	-	556,230	581,000	404,317	-
100-5.1512.52.3210	CELL PHONES	-	979	847	1,440	344	1,440
100-5.1512.52.	TELEPHONE	-	121	-	-	-	-
100-5.1512.52.3400	PRINTING & BINDING	-	58	976	3,230	-	3,230
100-5.1512.52.3500	TRAVEL	-	1,660	1,108	3,390	50	3,390
100-5.1512.52.3600	DUES & FEES	-	(565)	740	1,100	1,087	1,100
100-5.1512.52.3700	EDUCATION & TRAINING	-	1,397	1,868	3,950	3,654	3,950
100-5.1512.52.3855	CONTRACTS & FEES	-	30,806	50,831	13,500	29,429	7,500
100-5.1512.52.3970	POSTAGE	-	38	2,314	4,520	1,379	4,520
TOTAL PURCHASED/CONTRACT SERV		-	74,499	699,939	662,830	510,548	79,830
SUPPLIES							
100-5.1512.53.1105	OFFICE SUPPLIES	-	3,991	3,428	2,580	2,414	2,580
100-5.1512.53.1160	OPERATING SUPPLIES	-	1,741	3,272	3,500	1,889	3,500
100-5.1512.53.1400	BOOKS & PERIODICALS	-	531	-	500	-	500
100-5.1512.53.1600	SMALL EQPT	-	177	778	350	-	900
100-5.1512.53.1795	MISCELLANEOUS	-	591	1,060	-	(14)	-
TOTAL SUPPLIES		-	7,031	8,538	6,930	4,289	7,480
MACHINERY & EQUIPMENT							
100-5.1512.54.2400	COMPUTERS	-	99	-	-	-	-
TOTAL MACHINERY & EQUIPMENT		-	99	-	-	-	-
PAYMENTS TO OTHERS							
100-5.1512.57.3010	BANK CHARGES	-	3,999	44,708	33,000	38,315	26,000
TOTAL PAYMENTS TO OTHERS		-	3,999	44,708	33,000	38,315	26,000
TOTAL FINANCE		-	360,490	1,045,118	1,070,528	759,698	439,339



# TECHNOLOGY SERVICES



Staff:

Steve Sikes, Technology Services Manager

Brian Linton, Information Technology Specialist

# Technology Services - Profile

## VISION STATEMENT

The Office of Technology Services will achieve excellence in the delivery of voice, data and video services by being a proactive leader in technology in the community, by identifying ways in which the City can work more efficiently through technology to better serve taxpayers, and by offering innovative solutions which enable City departments to better accomplish their goals in providing quality services to our citizens.

## MISSION STATEMENT

The mission of the Office of Technology Services is to maintain existing information and data base systems, while working to rebuild the technology infrastructure vital to the provision of services.

The Office of Technology Services is responsible for providing the following services:

- Design, implementation, and management of all City site network connectivity and infrastructure
- Responsible for maintaining the City's virtual servers, software, and database assets
- Distributing and maintaining computer hardware and software
- Facilitate voice, data, and video communications for employees to perform their job and provide City services
- Order, repair, and configure all cell/ mobile phones, smartphones, etc.
- Managing risks appropriately and implementing necessary controls to defend against attacks to ensure that confidentiality, integrity, and availability of the City's information
- Develop and enforce security policies, standards, and procedures

# Technology Services - Goals & Accomplishments

## 2015-2016 Objectives/Goals:

- Install & implement WiFi to Public areas of Parks & City Square.
- Install & implement Tyler Police Records Management System (RMS) including training & deployment to 45+ mobile units...providing e-ticketing & better GCIC info.
- Install & implement Tyler Incode Upgrade 9.0
- Assist with Public Works Gateway Tower based units. These transfer water Meter readings via our Wifi Project Internet backhaul to Central Monitoring Server.

## 2014-2015 Accomplishments:

- Deployed 75+ customized computer workstations across numerous departments.
- Install FMS200 Clean Agent Fire suppression for DataCenter.
- Replaced old Storage Area Network device with new SAN device... IBM V5000 array with 3 racks of H1 & Std speed drives...fully expandable.
- Completed Public Safety wifi interface to VuVault which captures Police InCar video automatically when they pull into lot.

# Technology Services - Budget

IT		2011-2012	2012-2013	2013-2014	2014-2015		2015-2016
PERSONAL SERVICES		ACTUAL	ACTUAL	ACTUAL	BUDGETED	YTD	
100-5.1535.51.1100	REGULAR EMPLOYEES	-	54,251	61,810	115,000	81,954	124,800
100-5.1535.51.1160	PART TIME	-	8,175	16,365	-	855	-
100-5.1535.51.2100	GROUP INSURANCE	-	4,370	5,440	5,932	5,041	7,696
100-5.1535.51.2110	LIFE INS	-	39	56	51	64	103
100-5.1535.51.2200	FICA	-	3,713	4,788	5,800	5,064	7,738
100-5.1535.51.2300	MEDICARE	-	868	1,120	1,312	1,184	1,810
100-5.1535.51.2400	RETIREMENT CONTRIBUTION	-	-	-	9,845	6,793	15,912
100-5.1535.51.2700	WORKERS COMP	-	223	295	343	178	446
TOTAL PERSONAL SERVICES		-	71,639	89,874	138,283	101,133	158,505
PURCHASED/CONTRACT SERV							
100-5.1535.52.1301	TECHNICAL-SOFTWARE MAINT	-	-	-	73,950	16,310	153,250
100-5.1535.52.1302	TECHNICAL- HARDWARE MAIN	-	-	-	150	150	7,100
100-5.1535.52.1303	PURCHASE OF SOFTWARE	-	-	-	-	-	15,000
100-5.1535.52.2220	COMPUTER REPAIRS	-	28,082	14,453	11,200	2,251	30,000
100-5.1535.52.2250	OTHER EQPT REPAIR	-	945	3,213	-	-	5,000
100-5.1535.52.3210	CELL PHONES	-	2,524	2,997	7,715	3,930	5,680
100-5.1535.52.3220	NETWORK/TELEPHONE	-	500	750	-	-	108,996
100-5.1535.52.3221	NETWORK/TELEPHONES-City	-	-	5,835	49,837	38,054	-
100-5.1535.52.3222	NETWORK/TELEPHONES-Fire	-	-	7,326	10,923	8,973	-
100-5.1535.52.3223	NETWORK/TELEPHONES-P.S./	-	-	738	31,086	23,261	-
100-5.1535.52.3224	NETWORK/TELEPHONES PW FA	-	-	3,316	10,857	3,963	-
100-5.1535.52.3225	NETWORK/TELEPHONES CT SVC	-	-	11,955	21,641	15,975	-
100-5.1535.52.3226	NETWORK/TELEPHONE PROB SVC	-	-	1,091	1,632	831	-
100-5.1535.52.3227	TELEPHONES-Water Plant	-	-	2,658	-	-	-
100-5.1535.52.3229	TELEPHONES-WFI COMF CFNTF	-	-	4,529	5,823	4,231	-
100-5.1535.52.3230	NETWORK/TELEPHONES Avalon FS	-	-	8,956	6,332	5,136	-
100-5.1535.52.3500	TRAVEL	-	845	371	1,500	-	2,000
100-5.1535.52.3600	DUES & FEES	-	33	13	1,000	-	1,000
100-5.1535.52.3700	EDUCATION & TRAINING	-	285	285	976	29	726
100-5.1535.52.3851	CONTRACTED SERVICES-City Hall	-	-	18,974	14,340	10,372	27,000
100-5.1535.52.3852	CONTRACTED SERVICES-Fire	-	-	7,223	-	-	-
100-5.1535.52.3853	CONTRACTED SERVICES-PSDI	-	-	2,907	21,840	21,424	16,800
100-5.1535.52.3854	CONTRACTED SERVICES-PUBL	-	-	2,420	3,600	2,312	3,600
100-5.1535.52.3855	CONTRACTS & FEES	-	27,872	72,528	31,250	20,652	33,750
100-5.1535.52.3856	CONTRACTED SERVICES Court	-	-	4,564	3,372	2,529	4,200
100-5.1535.52.3857	CONTRACTED SERVICES_Proh	-	-	1,469	2,248	2,306	4,200
100-5.1535.52.3858	CONTRACTED SERVICES WATER PL	-	-	254	-	-	-
100-5.1535.52.3860	CONTRACTED SERVICES-Main St	-	-	7,319	5,292	2,623	5,064
100-5.1535.52.3861	CONTRACTED SERVICES-Avalon	-	-	160	600	-	-
TOTAL PURCHASED/CONTRACT SERV		-	61,086	186,304	317,164	185,612	423,366
SUPPLIES		ACTUAL	ACTUAL	ACTUAL	BUDGETED	YTD	
100-5.1535.53.1105	OFFICE SUPPLIES	-	1,314	210	300	296	1,500
100-5.1535.53.1160	OPERATING SUPPLIES	-	1,834	1,188	500	334	2,500
100-5.1535.53.1400	BOOKS & PERIODICALS	-	-	13	200	-	200
100-5.1535.53.1600	SMALL EQPT	-	217	281	2,520	1,951	2,000
TOTAL SUPPLIES		-	3,365	1,692	3,520	2,581	6,200
MACHINERY & EQUIPMENT							
100-5.1535.54.2400	COMPUTERS	-	55,473	3,818	-	-	30,000
100-5.1535.54.2401	PURCHASE XP COMPUTERS	-	-	1,273	-	-	-
100-5.1535.54.2599Q	CAPITAL OUTLAY	-	-	219,750	-	-	20,000
TOTAL MACHINERY & EQUIPMENT		-	55,473	224,841	-	-	50,000
TOTAL IT		-	191,563	502,711	458,967	289,326	638,071



# COMMUNITY DEVELOPMENT



## Staff:

Rodney Heard, Director  
Tina Tebo, Permit Coordinator  
Joani Clemons, Occupational Tax Coordinator  
Sharon Hubbard, Permit Coordinator  
John Elkins, Code Enforcement Officer  
Mark Dobson, Building Official  
Charlie McCarter, Building Inspector



# Community Development - Profile

## VISION STATEMENT

We intend to provide professional, effective and efficient levels of service by employing the use of innovative planning methodology; sustainable development practices; responsible enforcement of ordinances; and the continual updating of city regulations.

## MISSION STATEMENT

To create an ecological advanced, culturally enriched and economical sustainable community by utilizing the city's Livable Communities Initiative (LCI ) program, established in 2004, sponsored by the Atlanta Regional Commission (ARC). A primary goal is to continually enhance the sustainability of the City of McDonough throughout future generations via stewardship of the preservation, as well as protection, of the natural environment, human and built environments.

The Community Development Department is responsible for providing the following services:

- Growth Management - Comprehensive planning (Short Term/Long Term); Urban Design; Zoning; Parks/Public spaces; and City Boards (Municipal Planning Commission/Board of Zoning Appeals/Historic Preservation).
- Occupational Tax Licensing - Collection of annual occupational taxes with issuance of operational permits for business, trade, profession, and occupations on annual basis.
- Construction Management - Plan Review; Permit Issuance; Inspections; and Code Enforcement.

# Community Development - Goals & Accomplishments

## 2015-2016 Objectives/Goals:

- Adoption of a Unified Land Development Code (UDC).
- Design + Construction of the SR 42N LCI Streetscape Project (GDOT PI # 0012643), Town Square & Alexander Park.
- Annexation of identified tracts of land to establish uniformity of city boundaries.
- Develop an Urban Redevelopment Plan utilizing the Bridges Road Corridor.
- Develop zoning overlays for SR 20-81 & Jonesboro Road corridors.
- Develop a “Green Infrastructure” program utilizing public open space/park land.
- Major Update of Impact Fee Ordinance for Mixed Use Development.

## 2015-2016 Accomplishments:

- Major Update of official City Zoning Map with GIS database.
- Securing Project Framework Agreement (PFA) for the SR 42N LCI Streetscape Project (GDOT PI # 0012643), Town Square to Alexander Park.
- Implemented use of Google Earth for review of zoning case presentations.
- Design and installation of centralized office cubicle workstations for the Construction Management personnel.
- Develop Community Awareness Campaign for Neighborhood Revitalization Program.
- Identification of tracts of land for annexation to establish uniformity of city boundaries.

# Planning and Zoning - Budget

PLANNING & ZONING		2011-2012	2012-2013	2013-2014	2014-2015		2015-2016
PERSONAL SERVICES		ACTUAL	ACTUAL	ACTUAL	BUDGETED	YTD	
100-5.7400.51.1100	REGULAR EMPLOYEES	216,466	248,410	205,577	136,905	95,499	217,918
100-5.7400.51.1300	OVERTIME	-	-	122	500	109	1,000
100-5.7400.51.2100	GROUP INSURANCE	25,126	25,977	24,383	32,963	14,447	45,848
100-5.7400.51.2110	LIFE INSURANCE	238	257	206	205	77	257
100-5.7400.51.2200	SOCIAL SEC (FICA) CNTRIB	12,617	15,093	12,577	10,512	5,631	13,573
100-5.7400.51.2300	MEDICARE PAYABLE	2,951	3,530	2,941	2,458	1,317	3,174
100-5.7400.51.2400	RETIREMENT CONTRIBUTIONS	16,696	23,557	35,877	17,914	12,361	22,479
100-5.7400.51.2700	WORKER'S COMPENSATION	886	691	887	1,485	769	2,711
TOTAL PERSONAL SERVICES		274,980	317,515	282,570	202,942	130,210	306,960
PURCHASED/CONTRACT SERV							
100-5.7400.52.1110	ADVISORY BOARD FEES	6,900	5,300	5,050	9,450	4,300	14,000
100-5.7400.52.1200	PROFESSIONAL SERVICES	113,575	58,939	13,983	100,000	49,422	100,000
100-5.7400.52.1205	PRE EMPLOY DRUG SCREEN P/	-	-	-	500	-	500
100-5.7400.52.1250	ENGINEERING	-	-	152	10,000	2,925	10,000
100-5.7400.52.2210	AUTO/TRUCK-REPAIRS & MAI	422	87	662	2,870	144	2,000
100-5.7400.52.3210	CELL PHONES	1,476	1,565	750	618	536	750
100-5.7400.52.3220	TELEPHONE	5,254	6,532	1,787	-	-	-
100-5.7400.52.3310	PUBLIC NOTICES	4,450	3,266	2,237	2,500	1,802	2,055
100-5.7400.52.3400	PRINTING & BINDING	280	514	476	1,000	-	1,000
100-5.7400.52.3500	TRAVEL	2,336	3,874	759	2,520	-	2,500
100-5.7400.52.3600	DUES & FEES	1,165	3,951	2,370	905	150	900
100-5.7400.52.3700	EDUCATION & TRAINING	5,764	4,278	2,983	1,885	1,900	2,500
100-5.7400.52.3850	CONTRACT LABOR	38,300	28,968	2,349	-	-	-
100-5.7400.52.3855	CONTRACTS AND FEES	19,913	4,188	351	-	-	-
100-5.7400.52.3970	POSTAGE	60	-	1,752	818	395	1,000
TOTAL PURCHASED/CONTRACT SERV		199,895	121,462	35,661	133,066	61,574	137,205
SUPPLIES							
100-5.7400.53.1105	OFFICE SUPPLIES	8,248	3,890	3,143	3,500	400	3,500
100-5.7400.53.1160	OPERATING SUPPLIES	1,702	1,901	1,442	1,425	186	1,500
100-5.7400.53.1270	ENERGY-GASOLINE/DIESEL	-	2,545	283	504	67	500
100-5.7400.53.1400	BOOKS & PERIODICALS	541	1,259	283	500	-	250
100-5.7400.53.1600	SMALL EQUIPMENT	704	462	31	-	-	-
100-5.7400.53.1785	UNIFORMS	175	244	281	112	-	100
100-5.7400.53.1795	MISCELLANEOUS	177	120	622	363	154	-
TOTAL SUPPLIES		11,547	10,421	6,085	6,404	807	5,850
MACHINERY & EQUIPMENT							
100-5.7400.54.2300	FURNITURE & FIXTURES	-	199	2,052	525	275	500
100-5.7400.54.2400	COMPUTERS	1,116	-	-	-	-	-
100-5.7400.54.2500	EQUIPMENT	227	-	-	-	-	-
TOTAL MACHINERY & EQUIPMENT		1,343	199	2,052	525	275	500
TOTAL PLANNING & ZONING		487,765	449,597	326,368	342,937	192,866	450,515

# Building Department- Budget

BUILDING DEPARTMENT		2011-2012	2012-2013	2013-2014	2014-2015		2015-2016
PERSONAL SERVICES		ACTUAL	ACTUAL	ACTUAL	BUDGETED	YTD	
100-5.7450.51.1100	REGULAR EMPLOYEES	159,880	156,902	157,082	133,978	89,686	150,098
100-5.7450.51.1300	OVERTIME	-	351	687	1,500	-	1,500
100-5.7450.51.2100	GROUP INSURANCE	26,571	27,558	35,368	49,959	19,803	41,761
100-5.7450.51.2110	LIFE INSURANCE	156	137	163	205	86	205
100-5.7450.51.2200	SOCIAL SEC (FICA) CNTRIB	9,620	9,324	9,312	9,959	5,117	9,089
100-5.7450.51.2300	MEDICARE PAYABLE	2,250	2,181	2,178	2,329	1,197	2,126
100-5.7450.51.2400	RETIREMENT CONTRIBUTIONS	21,649	22,843	17,478	18,017	12,432	10,852
100-5.7450.51.2700	WORKER'S COMPENSATION	2,912	2,981	3,593	3,126	1,618	2,908
TOTAL PERSONAL SERVICES		223,038	222,277	225,861	219,073	129,939	218,539
PURCHASED/CONTRACT SERV							
100-5.7450.52.1205	PRE EMPLOYMENT DRUG SCR	-	-	-	500	-	250
100-5.7450.52.1230	LEGAL	-	-	161	-	-	-
100-5.7450.52.1300	TECHNICAL SERVICES	-	-	6,276	-	385	-
100-5.7450.52.2210	AUTO/TRUCK-REPAIRS & MAI	2,866	1,469	1,459	4,032	770	4,000
100-5.7450.52.3210	CELL PHONES	2,337	3,180	2,721	2,751	1,032	2,500
100-5.7450.52.3220	TELEPHONE	5,534	6,005	-	-	-	-
100-5.7450.52.3310	PUBLIC NOTICES	-	-	60	500	-	500
100-5.7450.52.3400	PRINTING & BINDING	-	197	391	802	547	800
100-5.7450.52.3500	TRAVEL	-	-	465	2,660	-	2,500
100-5.7450.52.3600	DUES & FEES	155	235	290	545	478	550
100-5.7450.52.3700	EDUCATION & TRAINING	1,270	1,277	778	2,090	210	2,100
100-5.7450.52.3850	CONTRACT LABOR	-	1,210	-	-	-	-
100-5.7450.52.3855	CONTRACTS AND FEES	1,466	13,477	5,600	-	-	-
100-5.7450.52.3970	POSTAGE	22	-	12	343	190	350
TOTAL PURCHASED/CONTRACT SERV		13,650	27,050	18,213	14,223	3,612	13,550
SUPPLIES		ACTUAL	ACTUAL	ACTUAL	BUDGETED	YTD	
100-5.7450.53.1105	OFFICE SUPPLIES	1,183	171	417	1,000	287	1,000
100-5.7450.53.1160	OPERATING SUPPLIES	418	842	-	852	417	1,800
100-5.7450.53.1170	SIGNS	-	60	227	-	-	-
100-5.7450.53.1270	ENERGY-GASOLINE/DIESEL	5,260	4,262	4,213	4,500	2,123	5,000
100-5.7450.53.1400	BOOKS & PERIODICALS	830	225	740	1,460	532	1,500
100-5.7450.53.1600	SMALL EQUIPMENT	-	100	-	-	25	-
100-5.7450.53.1785	UNIFORMS	345	984	605	1,053	200	800
100-5.7450.53.1795	MISCELLANEOUS	332	270	123	1,010	225	-
TOTAL SUPPLIES		8,368	6,914	6,325	9,875	3,809	10,100
MACHINERY & EQUIPMENT							
100-5.7450.54.2300	FURNITURE & FIXTURES	-	744	-	-	-	800
100-5.7450.54.2400	COMPUTERS	1,177	-	-	-	-	-
TOTAL MACHINERY & EQUIPMENT		1,177	744	-	-	-	800
PAYMENTS TO OTHERS							
100-5.7450.57.3010	BANK CHARGES	697	1,148	1,078	-	1,221	-
TOTAL PAYMENTS TO OTHERS		697	1,148	1,078	-	1,221	-
TOTAL BUILDING DEPARTMENT		246,930	258,133	251,477	243,171	138,581	242,989

# Code Enforcement - Budget

CODE ENFORCEMENT		2011-2012	2012-2013	2013-2014	2014-2015		2015-2016
PERSONAL SERVICES		ACTUAL	ACTUAL	ACTUAL	BUDGETED	YTD	
100-5.1532.51.1100	REGULAR EMPLOYEES	56,266	52,471	60,120	57,054	45,209	59,654
100-5.1532.51.1300	OVERTIME	282	727	1,235	1,000	770	1,000
100-5.1532.51.2100	GROUP INSURANCE	5,360	8,152	5,946	5,918	4,412	6,413
100-5.1532.51.2110	LIFE INSURANCE	51	64	81	51	39	51
100-5.1532.51.2200	SOCIAL SEC (FICA) CNTRIB	3,399	3,296	3,661	3,599	2,831	3,761
100-5.1532.51.2300	MEDICARE PAYABLE	795	771	856	842	662	879
100-5.1532.51.2400	RETIREMENT CONTRIBUTIO	7,816	8,113	4,073	8,273	5,708	7,755
100-5.1532.51.2700	WORKER'S COMPENSATION	1,377	1,424	1,351	1,502	777	1,497
TOTAL PERSONAL SERVICES		75,346	75,018	77,323	78,239	60,408	81,010
PURCHASED/CONTRACT SERV							
100-5.1532.52.1205	PRE EMPLOY DRUG SCREEN	-	-	-	500	-	200
100-5.1532.52.2210	AUTO/TRUCK-REPAIRS & M	286	646	868	690	317	700
100-5.1532.52.3210	CELL PHONES	952	1,136	762	802	344	750
100-5.1532.52.3500	TRAVEL	-	57	859	630	10	650
100-5.1532.52.3600	DUES & FEES	-	300	150	75	-	75
100-5.1532.52.3700	EDUCATION & TRAINING	-	517	412	220	298	220
100-5.1532.52.3710	TRAINING MATERIALS	-	-	-	200	-	200
100-5.1532.52.3855	CONTRACTS AND FEES	3,488	1,408	-	-	-	-
100-5.1532.52.3970	POSTAGE	-	-	-	500	190	500
TOTAL PURCHASED/CONTRACT SERV		4,726	4,064	3,051	3,617	1,159	3,295
SUPPLIES							
100-5.1532.53.1105	OFFICE SUPPLIES	-	-	-	-	-	-
100-5.1532.53.1160	OPERATING SUPPLIES	-	300	44	178	137	200
100-5.1532.53.1270	ENERGY-GASOLINE/DIESEL	1,225	1,073	988	1,100	956	1,000
100-5.1532.53.1785	UNIFORMS	58	117	364	695	-	500
100-5.1532.53.1795	MISCELLANEOUS	55	-	8	-	-	-
TOTAL SUPPLIES		1,338	1,490	1,404	1,973	1,093	1,700
MACHINERY & EQUIPMENT							
100-5.1532.54.2400	COMPUTERS	16	-	-	-	-	-
TOTAL MACHINERY & EQUIPMENT		16	-	-	-	-	-
TOTAL CODE ENFORCEMENT		81,426	80,572	81,778	83,829	62,660	86,005



# POLICE DEPARTMENT



## Staff:

Preston Dorsey, Chief of Police

Mary Andrews, Executive Assistant

Major K. Noble, Uniformed Patrol Division

Major K. Helgersen, Criminal Investigation

Lieutenant P. Honcharik, Office of Professional Standards

Victor Itegebe, Parking Enforcement

Major W. Langley, Court Administrator

# Police Department - Profile

## VISION STATEMENT

The McDonough Police Department's vision is to continually evolve in the most effective manner, to enrich the quality of life for the City of McDonough.

## MISSION STATEMENT

The McDonough Police Department is dedicated to the highest standards of law enforcement and community service. A safe city to reside, work, and to be entertained, is achieved by a force of effective and responsive professionals working with diligence to insure the rights of all citizens and visitors.

The McDonough Police Department is responsible for providing the following services:

- Uniformed Patrol- the first line response to the community; provides emergency call responses while maintaining safety and visibility through a regular schedule of assigned patrol duties
- Criminal Investigations- responsible for investigations of crimes against persons and property, including burglaries, assaults, homicides, and incidents of theft
- Administration- manages and supports all areas of the police department
- Court Services- the Judicial Branch of the department; maintains a calendar of trials processing misdemeanor and traffic offenses, incidents of theft, drug possession, and criminal peddling

# Police Department - Goals & Accomplishments

## 2015-2016 Objectives/Goals:

- Build and move into new court facility.
- Equip each officer with a Body Camera.
- Obtain State Certification for the Police Department.
- Add additional Probation Officer to Court Staff.
- Add additional Officers to Police Department.

## 2015-2016 Accomplishments:

- Created a Crime Scene Investigators Unit. (consisting of two Crime Scene Investigators)
- Began the process of obtaining State Certification for the McDonough Police Department
- Equipped Police vehicles with new camera system that allows view of inside of car as well as the view in front.
- Equipped each Police Officer with an outer bullet proof vest.

# Police Administration - Budget

POLICE ADMINISTRATION		2011-2012	2012-2013	2013-2014	2014-2015		2015-2016
PERSONAL SERVICES		ACTUAL	ACTUAL	ACTUAL	BUDGETED	YTD	
100-5.3210.51.1100	REGULAR SALARIES	-	-	-	264,112	191,313	268,650
100-5.3210.51.1300	OVERTIME	-	-	-	500	-	500
100-5.3210.51.2100	GROUP INSURANCE	-	-	-	36,903	26,334	53,354
100-5.3210.51.2110	LIFE INSURANCE	-	-	-	359	188	359
100-5.3210.51.2200	SOCIAL SECURITY FICA	-	-	-	16,406	11,654	16,687
100-5.3210.51.2300	MEDICARE PAYABLE	-	-	-	3,837	2,725	3,903
100-5.3210.51.2400	RETIREMENT CONTRIBUTIO	-	-	-	37,600	25,945	34,326
100-5.3210.51.2700	WORKER'S COMPENSATION	-	-	-	7,358	3,809	7,361
TOTAL PERSONAL SERVICES		-	-	-	367,075	261,968	385,140
PURCHASED/CONTRACT SERV							
100-5.3210.52.1205	PRE-EMPLOYMENT DRUG S	-	-	-	3,000	2,704	5,000
100-5.3210.52.2210	AUTO/TRUCK-REPAIRS	-	-	3,473	40,000	27,356	56,000
100-5.3210.52.2230	RADIO REPAIRS MAINT	-	-	-	1,000	465	1,200
100-5.3210.52.2240	BUILDING REPAIRS AND MA	-	-	-	-	-	20,000
100-5.3210.52.2250	OTHER EQUIP REP/MAINT	-	-	-	1,500	-	5,100
100-5.3210.52.3210	CELL PHONES	-	-	-	29,000	-	24,000
100-5.3210.52.3310	PUBLIC NOTICES	-	-	-	700	105	1,700
100-5.3210.52.3400	PRINTING AND BINDING	-	-	-	3,280	1,268	5,880
100-5.3210.52.3500	TRAVEL	-	-	-	2,840	1,011	3,800
100-5.3210.52.3600	DUES AND FEES	-	-	-	1,225	849	7,000
100-5.3210.52.3700	EDUCATION AND TRAINING	-	-	-	2,000	1,706	29,829
100-5.3210.52.3850	CONTRACTED SERVICES	-	-	-	960	375	2,460
100-5.3210.52.3855	CONTRACTS AND FEES	-	-	-	-	10	12,260
100-5.3210.52.3970	POSTAGE	-	-	-	1,200	938	3,000
TOTAL PURCHASED/CONTRACT SERV		-	-	3,473	86,705	36,787	177,229
SUPPLIES		ACTUAL	ACTUAL	ACTUAL	BUDGETED	YTD	
100-5.3210.53.1105	OFFICE SUPPLIES	-	-	-	7,002	3,278	12,000
100-5.3210.53.1160	OPERATING SUPPLIES	-	-	-	-	10	-
100-5.3210.53.1165	PROMOTIONS	-	-	-	1,000	-	1,000
100-5.3210.53.1170	SIGNS	-	-	-	700	-	700
100-5.3210.53.1270	ENERGY-GASOLINE/DIESEL	-	-	-	165,000	93,426	180,000
100-5.3210.53.1280	UTILITIES	-	-	-	-	-	25,200
100-5.3210.53.1600	SMALL EQUIPMENT	-	-	-	-	450	-
100-5.3210.53.1785	UNIFORMS	-	-	-	40,018	13,587	49,000
100-5.3210.53.1795	MISCELLANEOUS	-	-	-	1,098	249	1,600
100-5.3210.53.1798	TIRES	-	-	-	16,188	10,006	16,188
TOTAL SUPPLIES		-	-	-	231,006	121,006	285,688
MACHINERY & EQUIPMENT							
100-5.3210.54	FURNITURE & FIXTURES	-	-	-	4,340	274	8,680
100-5.3210.54.2599	CAPITAL OUTLAY	-	-	-	-	-	25,000
TOTAL MACHINERY & EQUIPMENT		-	-	-	4,340	274	33,680
TOTAL TRAFFIC ADMINISTRATION		-	-	3,473	689,126	420,035	881,737

# Municipal Court - Budget

MUNICIPAL COURT		2011-2012	2012-2013	2013-2014	2014-2015		2015-2016
PERSONAL SERVICES		ACTUAL	ACTUAL	ACTUAL	BUDGETED	YTD	
100-5.2650.51.1100	REGULAR EMPLOYEES	165,414	174,560	202,620	200,432	155,099	204,335
100-5.2650.51.1160	PART TIME	55,593	59,609	45,931	57,158	37,662	59,055
100-5.2650.51.1300	OVERTIME	234	462	531	1,000	403	1,000
100-5.2650.51.2100	GROUP INSURANCE	17,052	19,307	27,486	29,036	23,632	32,433
100-5.2650.51.2110	LIFE INSURANCE	203	205	274	257	186	257
100-5.2650.51.2200	SOCIAL SEC.(FICA) CNTRIB	13,158	14,068	14,756	16,033	11,473	16,392
100-5.2650.51.2300	MEDICARE PAYABLE	3,077	3,290	3,451	3,750	2,683	3,834
100-5.2650.51.2400	RETIREMENT CONTRIBUTIO	14,209	24,470	27,354	28,367	19,573	25,940
100-5.2650.51.2700	WORKER'S COMPENSATION	6,720	6,949	8,373	4,019	2,080	7,014
TOTAL PERSONAL SERVICES		275,660	302,920	330,776	340,952	252,791	350,260
PURCHASED/CONTRACT SERV							
100-5.2650.52.1205	PRE EMPLOY DRUG SCREEN	-	-	-	200	-	200
100-5.2650.52.2210	AUTO/TRUCK REPAIRS & M	662	466	290	1,500	378	2,000
100-5.2650.52.2220	COMPUTER REPAIRS/MAIN	40	-	-	-	-	-
100-5.2650.52.2221	COURT SOFTWARE SOLUTION	15,763	24,670	32,994	-	17,416	31,200
100-5.2650.52.2240	BLDG REPAIRS AND MAINT	3,574	9,294	143	-	-	6,500
100-5.2650.52.2250	OTHER EQUIP REPAIR/MAINT	-	196	-	750	-	1,000
100-5.2650.52.2310	RENTAL OF LAND/BLDG	17,194	24,602	-	21,600	6,981	28,800
100-5.2650.52.3210	CELL PHONES	595	582	784	500	732	1,000
100-5.2650.52.3220	TELEPHONE	8,657	10,370	-	-	-	-
100-5.2650.52.3310	PUBLIC NOTICES	175	470	181	300	125	400
100-5.2650.52.3500	TRAVEL	517	658	1,589	1,000	198	1,600
100-5.2650.52.3600	DUES & FEES	250	20	42	300	151	400
100-5.2650.52.3700	EDUCATION & TRAINING	1,138	856	1,000	2,750	1,849	3,210
100-5.2650.52.3850	CONTRACT LABOR	95,610	103,050	107,957	100,100	76,081	124,830
100-5.2650.52.3855	CONTRACTS AND FEES	22,609	19,783	7,690	3,740	1,587	8,120
100-5.2650.52.3970	POSTAGE	1,827	2,203	410	2,000	1,385	2,400
TOTAL PURCHASED/CONTRACT SERV		168,711	197,220	153,060	134,740	106,913	211,660
SUPPLIES		ACTUAL	ACTUAL	ACTUAL	BUDGETED	YTD	
100-5.2650.53.1105	OFFICE SUPPLIES	5,107	4,181	4,310	3,368	3,924	6,400
100-5.2650.53.1110	COMPUTER SUPPLIES	-	73	-	300	242	400
100-5.2650.53.1160	OPERATING SUPPLIES	2,340	2,622	2,163	-	73	5,016
100-5.2650.53.1270	ENERGY-GASOLINE/DIESEL	6,885	2,737	2,400	1,750	1,432	2,100
100-5.2650.53.1280	UTILITIES	17,729	18,065	-	-	-	7,800
100-5.2650.53.1600	SMALL EQUIPMENT	719	658	42	1,025	271	3,097
100-5.2650.53.1785	UNIFORMS	321	289	242	470	150	3,500
100-5.2650.53.1795	MISCELLANEOUS	180	1,192	1,114	-	25	800
TOTAL SUPPLIES		33,281	29,817	10,271	6,913	6,117	29,113
MACHINERY & EQUIPMENT							
100-5.2650.54.2300	FURNITURE & FIXTURES	-	-	-	300	-	500
TOTAL MACHINERY & EQUIPMENT		-	-	-	300	-	500
PAYMENTS TO OTHERS							
100-5.2650.57.2100	GA CRIME VICTIMS	860	824	825	1,020	600	1,080
100-5.2650.57.2110	VICTIMS ASSISTANCE FUND	31,335	41,208	49,442	42,000	26,690	41,700
100-5.2650.57.2111	VICTIMS COMP/PROB. FEES	-	8,050	-	-	-	-
100-5.2650.57.2115	DRUG ABUSE TREATMENT	3,160	2,609	9,486	3,000	7,744	3,000
100-5.2650.57.2116	DRIVER ED & TRAINING FUND	23,131	31,859	16,239	26,004	8,012	25,200
100-5.2650.57.2120	P.O.A.B.	39,742	56,121	60,020	50,005	38,118	49,920
100-5.2650.57.2125	PCPIDF-B	66,440	93,241	103,131	64,200	66,605	64,080
100-5.2650.57.2130	PROSECUTORS TRAINING FUND	58,910	82,856	90,889	68,004	56,837	67,920
100-5.2650.57.2145	COUNTY JAIL FUND	62,036	81,052	98,221	56,040	46,958	55,800
100-5.2650.57.2150	SPINAL INJURY TRUST FUND	2,995	2,709	2,319	2,100	1,712	2,100
100-5.2650.57.3010	BANK CHARGES	9,939	12,044	11,111	13,200	6,344	-
TOTAL PAYMENTS TO OTHERS		298,548	412,573	441,683	325,873	259,620	311,100
TOTAL MUNICIPAL COURT		776,200	942,530	935,790	808,778	625,441	902,633



# Probation Services - Budget

PROBATION SERVICES		2011-2012	2012-2013	2013-2014	2014-2015		2015-2016
PERSONAL SERVICES		ACTUAL	ACTUAL	ACTUAL	BUDGETED	YTD	
100-5.2660.51.1100	REGULAR EMPLOYEES	75,723	77,563	77,334	77,979	60,363	110,822
100-5.2660.51.1300	OVERTIME	424	277	706	1,000	1,175	500
100-5.2660.51.2100	GROUP INSURANCE	20,137	19,827	20,479	22,426	16,617	37,005
100-5.2660.51.2110	LIFE INSURANCE	111	103	111	103	77	154
100-5.2660.51.2200	SOCIAL SEC (FICA) CNTRIB	4,226	4,473	4,360	4,897	3,382	6,902
100-5.2660.51.2300	MEDICARE PAYABLE	988	1,046	1,020	1,145	791	1,614
100-5.2660.51.2400	RETIREMENT CONTRIBUTIO	9,393	10,535	9,639	10,839	7,479	10,337
100-5.2660.51.2700	WORKER'S COMPENSATION	261	282	271	300	155	396
TOTAL PERSONAL SERVICES		111,263	114,106	113,920	118,689	90,039	167,730
PURCHASED/CONTRACT SERV							
100-5.2660.52.1205	PRE EMPLOY DRUG SCREENING	-	161	194	75	-	75
100-5.2660.52.2240	BLDG REPAIRS AND MAINT	150	-	-	-	-	1,200
100-5.2660.52.3500	TRAVEL	257	42	-	300	668	1,000
100-5.2660.52.3600	DUES AND FEES	-	-	-	250	-	250
100-5.2660.52.3700	EDUCATION & TRAINING	-	-	-	250	-	350
100-5.2660.52.3710	TRAINING MATERIALS	-	-	-	100	-	100
100-5.2660.52.3855	CONTRACTS AND FEES	3,001	4,292	56	-	5	1,400
100-5.2660.52.3970	POSTAGE	-	-	-	100	-	125
TOTAL PURCHASED/CONTRACT SERV		3,408	4,495	250	1,075	673	4,500
SUPPLIES							
100-5.2660.53.1105	OFFICE SUPPLIES	139	74	612	600	428	2,100
100-5.2660.53.1110	COMPUTER SUPPLIES	-	-	-	600	-	600
100-5.2660.53.1160	OPERATING SUPPLIES	4,079	4,042	3,688	4,800	4,017	6,000
100-5.2660.53.1280	UTILITIES	1,698	3,043	-	-	-	11,520
100-5.2660.53.1600	SMALL EQUIPMENT	-	70	5	-	-	500
100-5.2660.53.1795	MISCELLANEOUS	-	-	-	150	124	150
TOTAL SUPPLIES		5,916	7,229	4,305	6,150	4,569	20,870
MACHINERY & EQUIPMENT							
100-5.2660.54.2300	FURNITURE & FIXTURES	-	-	-	300	-	400
TOTAL MACHINERY & EQUIPMENT		-	-	-	300	-	400
PAYMENTS TO OTHERS							
100-5.2660.57.2111	VICTIMS COMP/PROBATION	23,531	24,468	41,345	40,920	28,559	40,920
TOTAL PAYMENTS TO OTHERS		23,531	24,468	41,345	40,920	28,559	40,920
TOTAL PROBATION SERVICES		144,118	150,298	159,820	167,134	123,840	234,420

## Criminal Investigations - Budget

CRIMINAL INVESTIGATIONS		2011-2012	2012-2013	2013-2014	2014-2015		2015-2016
PERSONAL SERVICES		ACTUAL	ACTUAL	ACTUAL		YTD	
100-5.3221.51.1100	REGULAR SALARIES	-	-	-	341,961	250,635	384,003
100-5.3221.51.1300	OVERTIME	-	-	-	11,000	8,392	11,000
100-5.3221.51.2100	GROUP INSURANCE	-	-	-	86,428	61,547	98,704
100-5.3221.51.2110	LIFE INSURANCE	-	-	-	411	261	411
100-5.3221.51.2200	SOCIAL SECURITY (FICA)	-	-	-	21,884	15,028	24,490
100-5.3221.51.2300	MEDICARE PAYABLE	-	-	-	5,118	3,515	5,728
100-5.3221.51.2400	RETIREMENT CONTRIBUTIONS	-	-	-	41,431	28,587	47,320
100-5.3221.51.2700	WORKER'S COMPENSATION	-	-	-	17,231	8,919	19,388
TOTAL PERSONAL SERVICES		-	-	-	525,464	376,884	591,044
PURCHASED/CONTRACT SERV							
100-5.3221.52.3850	CONTRACTED SERVICES	-	-	-	750	-	4,168
100-5.3221.52.3855	CONTRACTS AND FEES	-	-	-	4,100	3,253	-
100-5.3221.52.4001	INVESTIGATIVE ACCT (CIDI)	-	-	-	1,000	-	1,000
TOTAL PURCHASED/CONTRACT SERV		-	-	-	5,850	3,253	5,168
SUPPLIES							
100-5.3221.53.1160	OPERATING SUPPLIES	-	-	-	9,559	4,966	12,650
TOTAL SUPPLIES		-	-	-	9,559	4,966	12,650
TOTAL CRIMINAL INVESTIGATIONS		-	-	-	540,873	385,103	608,862

# Traffic Control - Budget

TRAFFIC CONTROL		2011-2012	2012-2013	2013-2014	2014-2015		2015-2016
PERSONAL SERVICES		ACTUAL	ACTUAL	ACTUAL	BUDGETED	YTD	RECOMMENDED
100-5.3230.51.1100	REGULAR EMPLOYEES	1,958,112	2,042,752	2,105,296	1,623,178	1,223,410	1,932,032
100-5.3230.51.1300	OVERTIME	55,846	52,078	59,595	55,000	25,834	55,000
100-5.3230.51.2100	GROUP INSURANCE	369,960	376,733	404,852	392,788	258,675	448,454
100-5.3230.51.2110	LIFE INSURANCE	2,543	2,440	2,716	2,054	1,470	2,106
100-5.3230.51.2200	SOCIAL SEC (FICA) CNTRIB	116,337	123,353	127,048	110,685	73,084	123,196
100-5.3230.51.2300	MEDICARE PAYABLE	27,200	28,849	29,713	25,886	17,093	28,812
100-5.3230.51.2400	RETIREMENT CONTRIBUTIONS	257,164	240,524	286,078	210,906	145,526	193,294
100-5.3230.51.2700	WORKER'S COMPENSATION	82,361	89,642	100,522	42,735	22,119	102,732
TOTAL PERSONAL SERVICES		2,869,523	2,956,371	3,115,820	2,463,232	1,767,211	2,885,626
PURCHASED/CONTRACT SERV							
100-5.3230.52.1205	PRC EMPLOY DRUG SCREEN P	-	-	1,613	-	143	-
100-5.3230.52.2210	AUTO/TRUCK-REPAIRS & MAINT	41,413	48,259	39,048	-	47	-
100-5.3230.52.2220	COMPUTER REPAIRS/MAINTENANCE	-	-	544	-	-	-
100-5.3230.52.2230	RADIO REPAIRS AND MAINT	472	910	-	-	-	-
100-5.3230.52.2240	BLDG REPAIRS AND MAINT	7,977	8,976	-	-	-	-
100-5.3230.52.2250	OTHER EQUIP REPAIR/MAINT	3,029	1,586	1,215	-	-	-
100-5.3230.52.3210	CELL PHONES	17,248	19,450	30,287	-	15,036	-
100-5.3230.52.3220	TELEPHONE	11,520	10,089	-	-	-	-
100-5.3230.52.3310	PUBLIC NOTICES	261	-	465	-	-	-
100-5.3230.52.3400	PRINTING & BINDING	2,696	2,120	2,704	-	-	-
100-5.3230.52.3500	TRAVEL	7,664	881	845	-	-	-
100-5.3230.52.3600	DUES & FEES	520	320	630	-	-	-
100-5.3230.52.3700	EDUCATION & TRAINING	23,728	28,305	18,536	-	(99)	-
100-5.3230.52.3710	TRAINING MATERIALS	-	-	-	-	-	-
100-5.3230.52.3855	CONTRACTS AND FEES	20,800	22,541	5,859	-	999	-
100-5.3230.52.3970	POSTAGE	1,221	2,742	1,186	-	23	-
100-5.3230.52.3980	INVESTIGATIONS	11,252	4,645	4,650	-	-	-
TOTAL PURCHASED/CONTRACT SERV		144,801	150,824	107,582	-	16,149	-
SUPPLIES		ACTUAL	ACTUAL	ACTUAL	BUDGETED	YTD	RECOMMENDED
100-5.3230.53.1105	OFFICE SUPPLIES	6,182	5,442	6,780	-	-	-
100-5.3230.53.1110	COMPUTER SUPPLIES	222	-	-	-	-	-
100-5.3230.53.1160	OPERATING SUPPLIES	24,473	17,627	11,345	46,910	16,878	13,700
100-5.3230.53.1170	SIGNS	295	-	270	-	-	-
100-5.3230.53.1270	ENERGY-GASOLINE/DIESEL	173,008	164,579	161,287	-	41	-
100-5.3230.53.1280	UTILITIES	18,600	17,123	-	-	-	-
100-5.3230.53.1598	POLICE-COMP. UPDATE EXPE	18,226	15,390	16,727	-	-	-
100-5.3230.53.1600	SMALL EQUIPMENT	35,206	8,689	15,924	45,350	23,826	86,480
100-5.3230.53.1785	UNIFORMS	40,595	43,586	22,842	-	-	-
100-5.3230.53.1795	MISCELLANEOUS	30	100	-	-	-	-
100-5.3230.53.1798	TIRES	13,914	13,292	11,886	-	-	-
TOTAL SUPPLIES		330,760	285,828	247,061	92,260	40,745	100,180
MACHINERY & EQUIPMENT							
100-5.3230.54.2300	FURNITURE & FIXTURES	1,867	7,804	-	-	-	-
100-5.3230.54.2400	COMPUTERS	535	-	-	-	-	-
100-5.3230.54.2899	CAPITAL OUTLAY	-	1,281,652	-	-	-	-
TOTAL MACHINERY & EQUIPMENT		2,402	1,289,456	-	-	-	-
TOTAL TRAFFIC CONTROL		3,347,486	4,682,479	3,470,463	2,555,492	1,824,105	2,985,806

# FIRE DEPARTMENT



## Staff:

Steve Morgan, Chief of Fire

David Williams, Deputy Fire Captain

J. R. Robinson, Fire Inspector Captain

Lieutenant Moore, EMT

Lieutenant Richards, EMT

Lieutenant Rowland, EMT

Lieutenant White, PMDC

Lieutenant Jenkins, PMDC

Lieutenant Duncan, PMDC

# Fire Department - Profile

## VISION STATEMENT

The McDonough Fire Department is dedicated to the safety and education of the community. It is a dynamic organization that adjusts to the needs of the residents to provide excellent emergency protection services.

## MISSION STATEMENT

The mission of the McDonough Fire Department is to protect lives and physical asset value at risk from fires, health conditions, and other environmental hazards. This function is discharged through the coordination of community fire safety awareness information and programs, a rigorous program of training, professional certifications, and maintenance of an excellent record of emergency response times.

The McDonough Fire Department operates two stations and provides fire rescue and medical services to over 22,000 residents covering 12 square miles. The fire department is responsible for protecting life, property, and resources through the delivery of public safety services. The organized divisions include administration, prevention, training, and operations.



# Fire Department - Goals & Accomplishments

## 2015-2016 Objectives/Goals:

- Hire one fire inspector
- Have new ISO inspection completed
- Purchase 4 sets firefighter turn out gear
- Purchase one new SUV to replace 2001 ford SUV

## 2015-2016 Accomplishments:

- Firefighter new hires, we now have 4 firefighters at each station this allows us to run calls more efficiently. Example: we can run four medical calls at a time instead of two. (General fund)
- Installed new breathe air machine at station 52, this will allow this station to fill its own air bottles instead of having to leave there territory to go to henry county station 1 or McDonough fire station 51. (impact fee's)
- Purchased two new pumper trucks to replace two aging pumper trucks one of which was 19 years old and one 16 years old. (SPLOST IV funds)
- Installed new gear lockers at station 51 this station has never had lockers. (impact fee's)

# Fire Department - Budget

FIRE FIGHTING		2011-2012	2012-2013	2013-2014	2014-2015		2015-2016
PERSONAL SERVICES		ACTUAL	ACTUAL	ACTUAL	BUDGETED	YTD	
100-5.3520.51.1100	REGULAR EMPLOYEES	889,927	1,039,715	1,098,332	1,162,968	882,771	1,348,215
100-5.3520.51.1160	PART TIME	48,727	54,410	46,880	58,000	40,748	58,000
100-5.3520.51.1300	OVERTIME	21,838	19,456	35,487	26,700	13,461	30,000
100-5.3520.51.1350	VOLUNTEERS	11,996	9,295	-	-	-	-
100-5.3520.51.2100	GROUP INSURANCE	129,499	158,757	177,938	243,273	163,683	278,301
100-5.3520.51.2110	LIFE INSURANCE	1,058	1,147	1,313	1,438	953	1,464
100-5.3520.51.2200	SOCIAL SEC (FICA) CNTRIB	56,566	65,981	69,826	86,132	55,743	89,045
100-5.3520.51.2300	MEDICARE PAYABLE	13,229	15,431	16,330	20,063	13,037	20,825
100-5.3520.51.2400	RETIREMENT CONTRIBUTIONS	116,505	116,994	130,065	134,176	92,581	129,168
100-5.3520.51.2700	WORKER'S COMPENSATION	27,421	33,033	33,956	43,193	22,357	44,761
TOTAL PERSONAL SERVICES		1,316,766	1,514,219	1,610,127	1,775,943	1,285,334	1,999,779
PURCHASED/CONTRACT SERV							
100-5.3520.52.1205	PRE EMPLOY DRUG SCREEN FIRE	-	-	-	2,924	1,731	1,200
100-5.3520.52.2200	REPAIRS & MAINTENANCE	-	-	-	-	1,152	-
100-5.3520.52.2210	AUTO/TRUCK-REPAIRS & MAINT	24,596	36,995	35,944	32,751	22,486	25,000
100-5.3520.52.2230	RADIO REPAIRS AND MAINT	2,402	1,044	663	2,000	750	1,500
100-5.3520.52.2240	BLDG. REPAIRS & MAINT	7,595	7,222	(290)	-	-	10,100
100-5.3520.52.2250	OTHER EQUIP REPAIR/MAINT	7,240	5,251	3,597	6,000	3,176	5,000
100-5.3520.52.3210	CELL PHONES	925	1,596	2,285	2,250	1,567	3,000
100-5.3520.52.3320	TELEPHONE	9,246	9,879	-	-	-	-
100-5.3520.52.3310	PUBLIC NOTICES	-	-	105	125	100	125
100-5.3520.52.3500	TRAVEL	-	645	417	1,600	-	2,100
100-5.3520.52.3600	DUES & FEES	-	-	200	1,825	719	400
100-5.3520.52.3700	EDUCATION & TRAINING	6,682	3,063	3,919	5,200	2,899	7,000
100-5.3520.52.3855	CONTRACTS AND FEES	8,165	9,048	2,310	3,075	3,075	7,696
100-5.3520.52.3970	POSTAGE	29	-	-	600	-	600
TOTAL PURCHASED/CONTRACT SERV		66,880	74,743	49,150	58,350	37,655	63,721
SUPPLIES							
100-5.3520.53.1105	OFFICE SUPPLIES	817	1,002	1,075	1,500	690	1,500
100-5.3520.53.1110	COMPUTER SUPPLIES	2,346	-	-	-	-	-
100-5.3520.53.1160	OPERATING SUPPLIES	9,207	10,559	7,576	9,600	9,040	8,600
100-5.3520.53.1270	ENERGY-GASOLINE/DIESEL	26,259	27,101	31,116	30,000	17,762	30,000
100-5.3520.53.1280	UTILITIES	33,725	37,458	-	-	-	36,000
100-5.3520.53.1600	SMALL EQUIPMENT	5,386	5,857	3,672	28,261	11,476	20,690
100-5.3520.53.1785	UNIFORMS	15,636	20,007	15,092	24,600	14,739	27,600
100-5.3520.53.1795	MISCELLANEOUS	3,007	4,758	2,819	2,500	485	2,500
100-5.3520.53.1798	TIRES	6,600	5,549	6,133	7,500	6,194	7,000
TOTAL SUPPLIES		102,983	112,291	67,483	103,961	60,386	133,890
MACHINERY & EQUIPMENT							
100-5.3520.54.2300	FURNITURE & FIXTURES	848	1,119	-	1,000	799	1,000
100-5.3520.54.2500	EQUIPMENT	20,636	18,681	-	-	-	-
100-5.3520.54.2599	CAPITAL OUTLAY	89,200	1,500	-	-	-	-
TOTAL MACHINERY & EQUIPMENT		110,684	21,300	-	1,000	799	1,000
TOTAL FIRE FIGHTING		1,597,313	1,722,553	1,726,760	1,939,254	1,384,174	2,198,390

# PUBLIC WORKS



## Staff:

Ronnie Thompson, Public Works Director

Joe Chappell, Streets Division Manager

Scott Bonner, Water Distribution & Sewer Collection Manager

Steve Cox, Water Plant Manager

Jeremy Newton, Wastewater Treatment Manager

Tom Fleming, Stormwater Manager

# Public Works - Profile

## VISION STATEMENT

The McDonough Public Works Department provides resources for the management and maintenance of the City's infrastructure.

## MISSION STATEMENT

The network of streets, water and sewer connections, and plant facilities will be operated in compliance within all Federal and State regulations and in satisfaction to the citizens of McDonough.

The McDonough Public Works Department is comprised of five divisions.

The five divisions are:

- Streets Division- provides maintenance for parks, the cemetery, and the right-of-way of City streets. This division is also responsible for pot hole repairs, signage, curb and sidewalk repairs, dead animal removal, chipping service, the street sweeper, and special events.
- Water Distribution and Sewer Collection- maintain water lines from the water plant to the water customer and to maintain the sewage collection system along the City's right-of-way to the wastewater plant
- Stormwater System- responsible for maintenance required by our Non- Point Source Discharge and Elimination System permit through the Georgia Environmental Protection Division
- Geographical Information System (GIS)- responsible for collecting, analyzing, sharing, and storing information
- Water Plant Division- works to produce quality water for our citizens within the City's service area
- Wastewater Plant- converts waste water into clean water and inert solids which are land applied. Monitors the wastewater quality as compared to standards governed by the State of Georgia EPD

# Public Works - Goals & Accomplishments

## 2015-2016 Objectives/Goals:

### *Water Plant*

- Replace the Raw Water Pumps at the reservoir
- Replace the altitude valve at the Sloan Street Water Tower/replace backflow on the backwash pump

### *Water/ Sewer*

- Install collector base towers for radio reads/continuing installing new meters
- Correlating water mains/services to reduce water loss

### *Streets Division*

- Create Parks Department with staffing and equipment transfers from the Street Department to service existing and new park areas.
- Institute a work order system

### *Sewer Plant*

- New employees to acquire state license
- Strive for continuing excellence to achieve the platinum award

### *Stormwater*

- Renovate and clean detention ponds for upcoming neighborhoods and perform maintenance
- Institute a work order system
- Establish and execute a public information program the meets the MS4 requirements

### *GIS*

- Obtain new LiDAR derived data and new imagery
- Complete collection/ inventory of utility infrastructure (valves, meters, storm water, mains etc..)
- Complete sidewalk connectivity



# Public Works - Goals & Accomplishments

## 2014-2015 Accomplishments:

### *Water Plant*

- KMNO pumps with control skid replaced at the Raw Water Pump Station.
- KMNO4 Pumps with control skid replaced in the Chemical Room at the Water Treatment Plant.
- 2014 CCR Completed and submitted

### *Water/ Sewer*

- Completed Sewer Rehabilitation
- Completed program of installing copper water services/lowered water loss by 5%

### *Streets Division*

- Completed the Dog Park at Alexander Park and Rainer Park Fountain installation
- Reconstructed the Chipper route to improve service

### *Sewer Plant*

- Installed two electric valves for the grit system/Rebuilt the sludge pump
- Received Platinum award

### *Stormwater*

- Completed MS4 Report
- Preparation of the annual Storm water Management Program report

### *GIS*

- Assisted with basic EPD requirements for Storm water Permits
- Created interactive web map for City Website

**WasteWater Plant employees received the prestigious**

**“Platinum” award for 100% compliance for 2014.**

**Water employees received Certificate of Recognition for outstanding contribution to water conservation through the Toilet**

**Rebate Program- June 2015**

# Highways & Streets - Budget

HIGHWAYS & STREETS		2011-2012	2012-2013	2013-2014	2014-2015		2015-2016
PERSONAL SERVICES		ACTUAL	ACTUAL	ACTUAL	BUDGETED	YTD	
100-5.4210.51.1100	REGULAR EMPLOYEES	366,991	426,325	395,662	363,738	266,379	365,110
100-5.4210.51.1300	OVERTIME	20,830	22,801	33,584	30,000	7,578	21,000
100-5.4210.51.2100	GROUP INSURANCE	68,885	78,396	84,455	81,677	66,708	104,678
100-5.4210.51.2110	LIFE INSURANCE	669	749	885	624	457	719
100-5.4210.51.2200	SOCIAL SEC (FICA) CNTRIB	22,720	26,475	25,140	24,412	15,954	23,939
100-5.4210.51.2300	MEDICARE PAYABLE	5,313	6,192	5,879	5,709	3,731	5,599
100-5.4210.51.2400	RETIREMENT CONTRIBUTIONS	28,736	68,035	43,132	51,162	35,302	40,053
100-5.4210.51.2700	WORKER'S COMPENSATION	26,098	33,605	46,059	38,332	19,841	36,156
TOTAL PERSONAL SERVICES		540,242	662,578	634,796	595,654	415,950	597,254
PURCHASED/CONTRACT SERV							
100-5.4210.52.1205	Pre Em ploy Screen Hwys	-	-	320	1,050	435	810
100-5.4210.52.1209	MOSQUITO SPRAYING	-	-	-	-	-	8,100
100-5.4210.52.1250	ENGINEERING	3,875	1,435	-	-	-	-
100-5.4210.52.2200	REPAIRS & MAINTENANCE	3,702	6,091	199	-	-	-
100-5.4210.52.2210	AUTO/TRUCK-REPAIRS & MAI	17,347	39,696	30,008	26,750	18,163	21,750
100-5.4210.52.2220	COMPUTER REPAIRS/MAINT	-	139	-	-	-	-
100-5.4210.52.2240	BLD REPAIRS AND MAINT	2,948	15,408	-	-	-	2,500
100-5.4210.52.2250	OTHER EQUIP REPAIR/MAINT	15,697	16,223	16,472	20,310	15,254	18,810
100-5.4210.52.2320	RENTAL OF EQUIP & VEHICL	1,994	4,028	6,893	7,500	3,644	7,500
100-5.4210.52.3210	CELL PHONES	6,949	9,432	8,953	10,800	98	8,822
100-5.4210.52.3220	TELEPHONE	4,233	2,994	-	-	-	-
100-5.4210.52.3310	PUBLIC NOTICES	150	915	-	-	-	-
100-5.4210.52.3500	TRAVEL	478	262	247	250	-	250
100-5.4210.52.3600	DUES & FEES	110	24	-	200	-	200
100-5.4210.52.3700	EDUCATION & TRAINING	755	1,138	1,651	1,600	913	2,600
100-5.4210.52.3850	CONTRACT LABOR	-	-	-	-	-	115,000
100-5.4210.52.3855	CONTRACTS AND FEES	106,953	131,761	94,989	118,400	83,098	2,390
100-5.4210.52.9998	CONTINGENCIES	-	9,318	(639)	-	-	-
TOTAL PURCHASED/CONTRACT SERV		165,191	238,864	159,093	186,860	121,605	188,732
SUPPLIES		ACTUAL	ACTUAL	ACTUAL	BUDGETED	YTD	
100-5.4210.53.1100	GENERAL SUPPLIES & MAT	15,295	22,078	-	-	-	11,500
100-5.4210.53.1105	OFFICE SUPPLIES	1,188	787	588	800	158	800
100-5.4210.53.1160	OPERATING SUPPLIES	95,005	116,709	76,790	83,000	54,927	16,000
100-5.4210.53.1162	STREET REPAIR SUPPLIES	-	-	-	-	-	38,000
100-5.4210.53.1164	SIDEWALK REPAIR SUPPLIES	-	-	-	-	-	23,000
100-5.4210.53.1168	WINTER STORM SUPPLIES	-	-	-	-	-	4,000
100-5.4210.53.1170	SIGNS	9,307	8,926	3,007	4,000	2,785	4,000
100-5.4210.53.1180	DRAINAGE SUPPLIES	405	-	-	-	-	-
100-5.4210.53.1270	ENERGY-GASOLINE/DIESEL	55,033	62,575	52,440	57,996	30,352	52,000
100-5.4210.53.1280	UTILITIES	283,507	300,790	315	-	-	21,600
100-5.4210.53.1301	UTILITIES - STREET LIGHTS	-	-	-	-	-	1,980
100-5.4210.53.1302	UTILITIES - SUB DIV SEC LTS	-	-	-	-	-	62,400
100-5.4210.53.1600	SMALL EQUIPMENT	14,464	11,230	2,213	13,780	1,663	13,780
100-5.4210.53.1785	UNIFORMS	11,232	12,121	8,783	11,200	7,427	9,352
100-5.4210.53.1795	MISCELLANEOUS	250	93	-	-	-	-
100-5.4210.53.1797	LANDSCAPING	7,203	14,193	11,427	13,000	3,988	13,000
100-5.4210.53.1798	TIRES	3,524	5,317	6,504	7,000	1,633	5,500
TOTAL SUPPLIES		496,413	554,819	162,067	190,776	102,933	276,912
MACHINERY & EQUIPMENT							
100-5.4210.54.1400	BUILDINGS	-	16,561	-	-	-	-
100-5.4210.54.1406	SIDEWALKS, STREETS	32,982	-	-	-	-	-
100-5.4210.54.2100	MACHINERY	10,583	18,484	-	-	-	-
TOTAL MACHINERY & EQUIPMENT		43,565	35,045	-	-	-	-
TOTAL HIGHWAYS & STREETS		1,245,411	1,491,306	955,956	973,290	640,488	1,062,898

# Park Areas- Budget

PARK AREAS		2011-2012	2012-2013	2013-2014	2014-2015		2015-2016
PERSONAL SERVICES		ACTUAL	ACTUAL	ACTUAL		YTD	
100-5.6220.51.1100	REGULAR EMPLOYEES	-	-	-	-	-	81,432
100-5.6220.51.1300	OVERTIME	-	-	-	-	-	3,000
100-5.6220.51.2100	GROUP INSURANCE	-	-	-	-	-	19,623
100-5.6220.51.2110	LIFE INSURANCE	-	-	-	-	-	154
100-5.6220.51.2200	SOCIAL SEC (FICA) CNTRIB	-	-	-	-	-	5,235
100-5.6220.51.2300	MEDICARE PAYABLE	-	-	-	-	-	1,224
100-5.6220.51.2400	RETIREMENT CONTRIBUTIONS	-	-	-	-	-	10,586
100-5.6220.51.2700	WORKER'S COMPENSATION	-	-	-	-	-	3,839
TOTAL PERSONAL SERVICES		-	-	-	-	-	125,093
PURCHASED/CONTRACT SERV							
100-5.6220.52.1270	ENERGY/GASOLINE	-	-	-	-	-	7,200
100-5.6220.52.2210	AUTO/TRUCK-REPAIRS & MAINT	-	-	3,847	-	-	4,790
100-5.6220.52.2240	BLDG REPAIRS AND MAINT	7,497	3,282	-	-	-	6,500
100-5.6220.52.2250	OTHER EQUIP REPAIR/MAINT	2,000	2,730	2,547	3,000	2,228	4,500
100-5.6220.52.3210	CELL PHONES	-	-	-	-	-	1,978
100-5.6220.52.3850	CONTRACT LABOR	-	-	-	-	-	32,000
100-5.6220.52.3855	CONTRACTS AND FEES	9,255	4,140	12,705	8,440	3,485	7,600
TOTAL PURCHASED/CONTRACT SERV		18,752	10,152	19,099	11,440	5,713	64,568
SUPPLIES							
100-5.6220.53.1160	OPERATING SUPPLIES	16,949	10,159	9,076	11,315	9,367	15,000
100-5.6220.53.1280	UTILITIES	87,312	76,214	-	-	-	83,320
100-5.6220.53.1600	SMALL EQUIPMENT	872	955	-	2,250	982	3,500
100-5.6220.53.1720	CHRISTMAS DECORATIONS	6,026	13,661	17,941	16,506	16,506	18,000
100-5.6220.53.1721	CHRISTMAS PARADE	450	1,021	1,030	1,110	1,110	1,200
100-5.6220.53.1729	OTHER EVENTS/GERANIUM FEST	-	-	990	1,100	-	1,100
100-5.6220.53.1785	UNIFORMS	-	-	-	-	-	2,496
TOTAL SUPPLIES		111,609	102,010	29,037	32,281	27,965	124,616
MACHINERY & EQUIPMENT							
100-5.6220.54.1120	#4100-19 RECREATION TRAIL	-	-	1,400	2,029	2,029	2,500
100-5.6220.54.1210	PARK IMPROVEMENTS	11,722	874	123	1,740	1,740	11,000
100-5.6220.54.1215	PARKS	108	-	-	-	-	
100-5.6220.54.2599	CAPITAL OUTLAY	9,943	9,548	-	8,700	7,200	
TOTAL MACHINERY & EQUIPMENT		21,773	10,422	1,523	12,469	10,969	13,500
TOTAL PARK AREAS		152,134	122,584	49,659	56,190	44,647	327,777

## Cemetery - Budget

CEMETERY		2011-2012	2012-2013	2013-2014	2014-2015		2015-2016
PERSONAL SERVICES		ACTUAL	ACTUAL	ACTUAL		YTD	
100-5.4950.51.1100	REGULAR EMPLOYEES	8,581	15,660	17,863	16,706	16,884	15,808
100-5.4950.51.1300	OVERTIME	88	-	416	-	-	-
100-5.4950.51.2100	GROUP INSURANCE	-	-	-	310	211	-
100-5.4950.51.2110	LIFE INSURANCE	-	-	-	26	17	-
100-5.4950.51.2200	SOCIAL SEC (FICA) CNTRIB	475	1,034	1,032	1,036	1,015	980
100-5.4950.51.2300	MEDICARE PAYABLE	111	242	241	225	237	229
100-5.4950.51.2400	RETIREMENT CONTRIBUTIONS	-	-	-	2,248	-	2,055
100-5.4950.51.2700	WORKER'S COMPENSATION	644	653	887	678	351	749
TOTAL PERSONAL SERVICES		9,899	17,589	20,439	21,229	18,715	19,821
PURCHASED/CONTRACT SERV							
100-5.4950.52.2200	REPAIRS AND MAINTENANCE	-	-	4,545	7,400	3,185	7,400
TOTAL PURCHASED/CONTRACT SERV		-	-	4,545	7,400	3,185	7,400
SUPPLIES							
100-5.4950.53.1160	OPERATING SUPPLIES	1,355	1,489	1,341	1,500	475	1,500
100-5.4950.53.1600	SMALL EQUIPMENT	1,794	1,632	-	-	-	-
TOTAL SUPPLIES		3,149	3,121	1,341	1,500	475	1,500
MACHINERY & EQUIPMENT							
100-5.4950.54.1245	CEMETERY IMPROVEMENTS	200	6,708	600	1,000	-	1,000
TOTAL MACHINERY & EQUIPMENT		200	6,708	600	1,000	-	1,000
TOTAL CEMETERY		13,248	27,418	26,925	31,129	22,375	29,721

# BUSINESS DEVELOPMENT



## Staff:

Robert Trescott, Business Development Director

Lauren Singleton, Main Street Manager

Cathy Lacey, Main Street Assistant



# Business Development - Profile

## VISION STATEMENT

The Business Development Department will work to encourage open communication between private enterprise and local government so that quality, sustainable, and profitable development can flourish. The department, through the Main Street Program, will partner with stakeholder groups to plan and promote unique businesses, activities, and events that highlight the historic nature of the McDonough Square; and through the Downtown Development Authority, will plan and promote real estate development in the city core.

## MISSION STATEMENT

The mission of the Business Development Department is to increase economic activity and wealth in the community by fostering an environment that promotes business creation, leverages historic resources, and actively engages in targeted redevelopment.

The department is responsible for:

- Retaining and recruiting successful businesses that are compatible with the local economy
- Creating and promoting incentive packages to foster business creation
- Main Street Program- charged with promoting and enhancing economic activity in the McDonough square
- Downtown Development Authority- manage redevelopment activities within the central business district

# Business Development - Profile

## **NEW MAIN STREET BUSINESSES:**

Rita's of McDonough

Cowboys General Western Store

Steele Frame Photography

Just a Journey Counseling & Psychological Services

Jackson & Jackson Consulting

Class Act Actor's Studio

Trust Realty, LLC

Anointed Hands

WyzAnt Tutoring

NCH Tech

Southeastern Grant Writing Association

Deep South Deli

Bliss Cake Boutique

American Honey Company

Southern Drawl Outfitter

Sweet Diva L'amour

A T-shirt Company

Lauran Nave Willard, Attorney-at-Law



# Business Development - Profile

## MAIN STREET EVENTS:

2nd Annual Scarecrow Contest

2015 Geranium Jam

4th Geranium Drop

Miss Georgia USA & Miss Georgia Teen USA 2015 Pageants

Trick-or-Treat on the Square


Santa Saturdays on the Square

Fall Festival & Chili Cook Off

Ladies Night Out

Movies on the Square

Sounds on the Square



**McDonough**  
**GEORGIA**

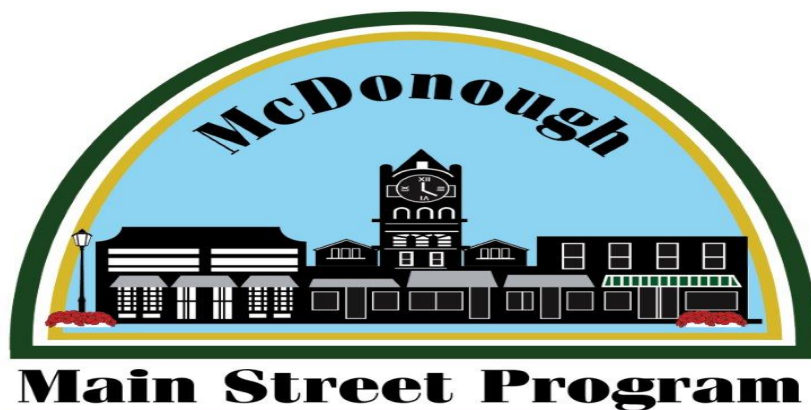
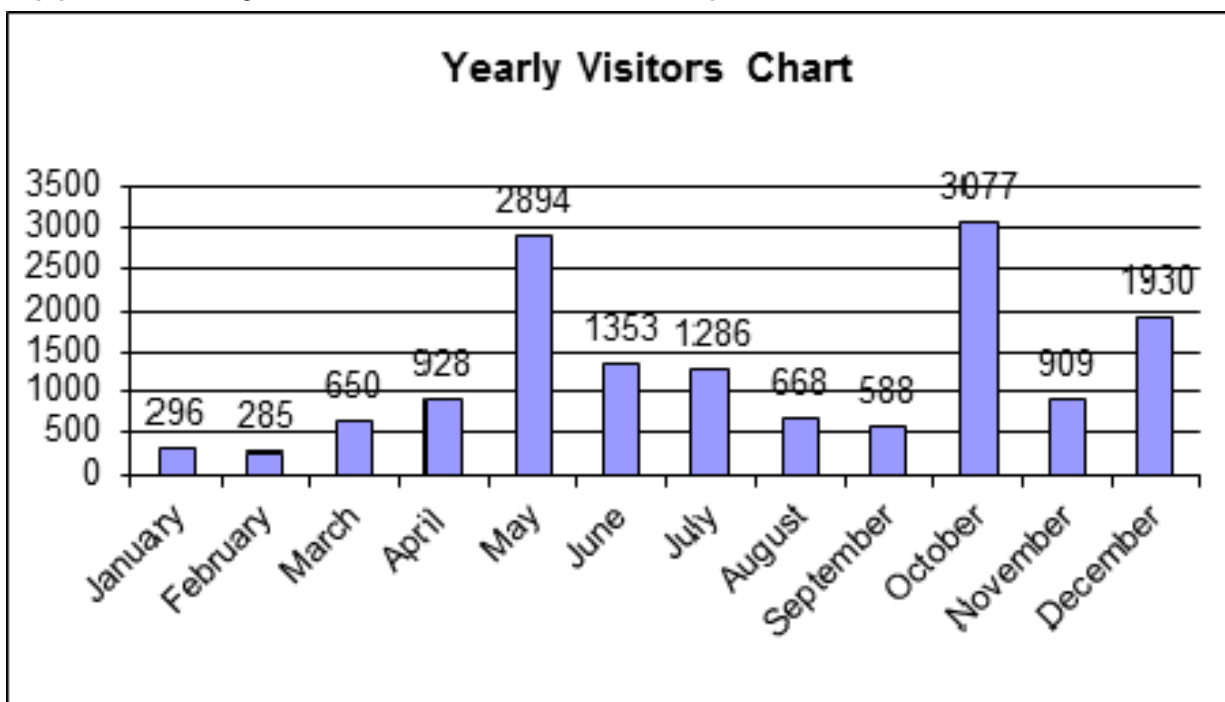
A Destination for Tourists, New Residents &  
Prospective Businesses To Visit, Live, Create & Build

Just Announced: Enhanced Georgia Job Creation Tax Credits  
Contact us for more information  
**McDonough Business Development - 678-782-6267**  
[mcdonoughga.org/departments/business-development](http://mcdonoughga.org/departments/business-development)

## Business Development - Profile

The McDonough Main Street Program received its 2015 National Main Street accreditation in March. The McDonough Main Street Program partners with McDonough Hospitality & Tourism, McDonough Arts, and the Greater McDonough Business Association on events and promotions throughout the year.

Approximately 14,864 visitors to the Square in 2014





# Business Development - Goals & Accomplishments

## 2015-2016 Objectives/Goals:

- Fully using technology for online bill pay and other strategies for increasing compliance, maximizing revenue collection and production of useful, business friendly reports and statistics
- Communication and collaboration among downtown redevelopment partners for implementation of strategic plans in the most efficient and effective manner as developed through the Downtown Summit
- Prioritizing new Economic Development Initiatives

## 2014-2015 Accomplishments:

- Wholesale personnel changes combined with a complete reviews of all divisions and their policies & procedures combined with outreach for use of technologies, for memberships, training, and networking and for partnerships
- Produced Business Development Strategic Plan
- Downtown Summit
- Began Business Friendly Initiative while increasing revenue collection, making better use of technology (kiosk and INCODE) and increasing reporting

**The McDonough Main Street Program received its 2015 National Main Street accreditation in March.**

# Business Development - Budget

BUSINESS DEVELOPMENT		2011-2012	2012-2013	2013-2014	2014-2015		2015-2016
PERSONAL SERVICES		ACTUAL	ACTUAL	ACTUAL	BUDGETED	YTD	RECOMMENDED
100-5.7550.51.1100	REGULAR EMPLOYEES	-	41,922	78,527	116,873	48,738	76,500
100-5.7550.51.1100	PART TIMES	-	-	-	-	15,366	
100-5.7550.51.2100	GROUP INSURANCE	-	3,057	5,495	11,789	13,278	6,473
100-5.7550.51.2110	LIFE INSURANCE	-	43	111	154	75	103
100-5.7550.51.2200	FICA	-	2,451	4,733	7,246	4,070	4,743
100-5.7550.51.2300	MEDICARE	-	573	1,107	1,695	952	1,109
100-5.7550.51.2400	RETIREMENT CONTRIBUTIONS	-	-	-	16,947	11,693	9,945
100-5.7550.51.2700	WORKERS COMP	-	244	231	431	223	297
TOTAL PERSONAL SERVICES		-	48,290	90,204	155,135	94,395	99,170
PURCHASED/CONTRACT SERV							
100-5.7550.52.1200	PROFESSIONAL SERVICES	-	-	-	12,500	-	5,000
100-5.7550.52.1230	LEGAL	-	-	-	-	-	1,000
100-5.7550.52.3210	CELL PHONES	-	363	762	800	563	750
100-5.7550.52.3300	ADVERTISING	-	-	-	1,000	450	1,000
100-5.7550.52.3310	PUBLIC NOTICES	-	-	291	720	-	720
100-5.7550.52.3340	SPONSORED EVENTS	-	-	-	-	-	500
100-5.7550.52.3400	PRINTING AND BINDING	-	-	-	2,000	769	2,000
100-5.7550.52.3500	TRAVEL	-	280	10	2,000	120	3,000
100-5.7550.52.3600	DUES & FEES	-	250	563	850	655	1,500
100-5.7550.52.3700	EDUCATION & TRAINING	-	150	1,130	2,350	657	2,400
100-5.7550.52.3855	CONTRACTS & FEES	-	-	-	-	344	100
100-5.7550.52.3900	OTHER EXPENSES	-	-	37	-	25	100
100-5.7550.52.3970	POSTAGE	-	-	-	-	1,083	1,500
TOTAL PURCHASED/CONTRACT SERV		-	1,043	2,793	22,220	4,666	19,570
SUPPLIES							
100-5.7550.53.1105	OFFICE SUPPLIES	-	536	222	250	193	500
100-5.7550.53.1110	COMPUTER SUPPLIES	-	-	-	-	-	1,000
100-5.7550.53.1160	OPERATING SUPPLIES	-	462	64	300	172	2,500
100-5.7550.53.1400	BOOKS & PERIODICALS	-	-	163	150	-	500
100-5.7550.53.1600	SMALL EQUIPMENT	-	-	-	250	-	250
100-5.7550.53.1795	Miscellaneous	-	-	71	-	2,948	-
TOTAL SUPPLIES		-	998	520	950	3,313	4,750
PAYMENTS TO OTHERS							
100-5.750.57.2001	FAÇADE GRANTS	-	-	-	-	-	12,000
TOTAL PAYMENTS TO OTHERS		-	-	-	-	-	12,000
TOTAL BUSINESS DEVELOPMENT		-	50,331	93,517	178,305	102,374	135,490

# Main Street Program - Budget

MAIN STREET PROGRAM		2011-2012	2012-2013	2013-2014	2014-2015		2015-2016
PERSONAL SERVICES		ACTUAL	ACTUAL	ACTUAL	BUDGETED	YTD	RECOMMENDED
100-5.7540.51.1100	REGULAR EMPLOYEES	69,123	64,334	77,402	62,531	44,092	68,023
100-5.7540.51.1160	PART TIME EMPLOYEES	5,565	6,367	6,083	7,344	5,796	5,663
100-5.7540.51.1300	OVERTIME	73	-	-	500	-	500
100-5.7540.51.2100	GROUP INSURANCE	7,660	14,647	19,080	19,324	8,333	16,757
100-5.7540.51.2110	LIFE INSURANCE	92	99	107	103	60	85
100-5.7540.51.2200	SOCIAL SEC (FICA) CNTRIB	4,608	4,277	4,856	5,219	2,988	4,525
100-5.7540.51.2300	MEDICARE PAYABLE	1,078	1,000	1,136	1,221	699	1,058
100-5.7540.51.2400	RETIREMENT CONTRIBUTIONS	9,506	9,865	2,917	11,068	7,638	8,687
100-5.7540.51.2700	WORKERS COMPENSATION	266	271	279	315	163	271
TOTAL PERSONAL SERVICES		97,971	100,860	111,860	107,625	69,769	105,569
PURCHASED/CONTRACT SERV							
100-5.7540.52.2100	CLEANING	-	222	-	-	156	-
100-5.7540.52.2240	BLDG REPAIRS AND MAINT	1,312	648	-	-	-	6,000
100-5.7540.52.2320	RENTAL OF EQUIP & VEHICL	3,236	500	500	1,500	-	7,550
100-5.7540.52.3210	CELL PHONES	348	461	762	800	305	800
100-5.7540.52.3220	TELEPHONE	6,487	8,129	-	-	-	-
100-5.7540.52.3300	ADVERTISING	6,031	10,905	13,284	14,500	14,076	17,068
100-5.7540.52.3320	PROMOTIONS	32,683	34,076	17,978	31,000	12,033	40,500
100-5.7540.52.3330	QUALITY GROWTH	-	-	450	-	-	-
100-5.7540.52.3400	PRINTING & BINDING	-	-	107	800	270	750
100-5.7540.52.3500	TRAVEL	578	2,153	1,531	2,500	392	1,500
100-5.7540.52.3600	DUES & FEES	375	431	450	600	330	1,600
100-5.7540.52.3700	EDUCATION & TRAINING	370	580	1,090	1,500	875	1,500
100-5.7540.52.3850	CONTRACT LABOR	2,090	1,935	2,450	2,800	500	10,500
100-5.7540.52.3855	CONTRACTS AND FEES	12,266	12,892	522	-	-	4,527
100-5.7540.52.3900	OTHER (PURCHASED SVCS)	113	175	605	500	335	500
100-5.7540.52.3970	POSTAGE	12	9	29	100	-	100
TOTAL PURCHASED/CONTRACT SERV		65,901	73,116	39,758	56,600	29,272	92,895
SUPPLIES							
100-5.7540.53.1105	OFFICE SUPPLIES	1,152	801	1,166	1,500	190	1,500
100-5.7540.53.1160	OPERATING SUPPLIES	370	402	848	1,270	711	2,080
100-5.7540.53.1280	UTILITIES	5,068	4,782	-	-	-	6,000
100-5.7540.53.1300	Meals	-	-	785	1,000	-	-
100-5.7540.53.1400	BOOKS & PERIODICALS	31	-	31	300	-	-
100-5.7540.53.1600	SMALL EQUIPMENT	-	-	241	500	-	-
100-5.7540.53.1729	OTHER EVENTS	181	393	-	-	-	-
100-5.7540.53.1795	MISCELLANEOUS	-	-	330	200	-	-
100-5.7540.53.3310	PUBLIC NOTICES	-	-	-	600	-	600
TOTAL SUPPLIES		6,802	6,378	3,401	5,370	901	10,180
MACHINERY & EQUIPMENT							
100-5.7540.54.2500	MACHINERY & EQUIPMENT	1,585	679	1,544	-	-	-
TOTAL MACHINERY & EQUIPMENT		1,585	679	1,544	-	-	-
TOTAL MAIN STREET PROGRAM		172,259	181,033	156,563	169,595	99,942	208,644

## Debt Service - Budget

		2011-2012	2012-2013	2013-2014	2014-2015		2015-2016
DEBT SERVICE		ACTUAL	ACTUAL	ACTUAL		YTD	
100-5.8000.58.1100	PRINCIPAL-BONDS	-	-	-	51,950	-	290,000
100-5.8000.58.2200	INTEREST-CAPITAL LEASE (PRINCIPAL CISC)	-	-	20,338	-	-	-
100-5.8000.58.2201	INTEREST-CAPITAL LEASE (INTEREST - CISC)			5,447			
TOTAL DEBT SERVICE		-	-	25,785	51,950	-	290,000



# FINANCIAL SUMMARIES

## Enterprise Funds





# Water/ Sewer Fund Revenues

WATER/SEWER FUND REVENUES		2011-2012 Actual	2012-2013 Actual	2013-2014 Actual	2014 - 2015		2015 - 2016
CHARGE FOR SERVICES					Current Budget	YTD Actual	Department Requested
505-4.34.4210	WATER CHARGES	2,166,049	2,169,842	2,258,156	2,236,395	1,774,184	2,366,674
505-4.34.4212	WATER TAP ON FEES	11,317	49,363	76,491	37,200	89,165	117,211
505-4.34.4213	BACKFLOW FEE	-	-	-	5,000	-	-
505-4.34.4214	RECOVERY FEE	1,275	2,350	8,980	-	10,510	14,080
505-4.34.4216	TELEPHONE/C CHARGES	10,147	11,295	11,293	6,000	9,055	11,000
505-4.34.4217	WEB-UTILITY CHARGES	10,084	11,775	14,741	12,000	12,735	17,000
505-4.34.4220	CHECK METER FEE	375	50	50	-	-	-
505-4.34.4222	REINSPECT GREASE TRAPS	700	150	-	-	-	-
505-4.34.4240	LATE FEES/PENALTIES	143,790	141,387	160,777	140,000	123,701	161,000
505-4.34.4255	SEWER CHARGES	1,747,594	1,809,529	1,875,976	1,897,000	1,468,717	1,967,816
505-4.34.4256	COUNTY SEWER	(7,191)	-	-	-	-	-
505-4.34.4257	SEWER TAP ON FEES	11,249	44,588	70,239	20,000	81,233	106,000
505-4.34.4259	CONTRIBUTION-MARY LOYD	600	2,000	-	2,400	-	2,400
<b>TOTAL CHARGE FOR SERVICES</b>		<b>4,095,989</b>	<b>4,242,329</b>	<b>4,476,703</b>	<b>4,355,995</b>	<b>3,569,300</b>	<b>4,729,927</b>
505-4.36.1000	<b>INTEREST REVENUES</b>	<b>5,530</b>	<b>7,355</b>	<b>4,972</b>	<b>5,651</b>	<b>4,443</b>	<b>6,024</b>
505-4.38.9090	<b>MISCELLANEOUS REVENUE</b>	<b>8,339</b>	<b>8,069</b>	<b>8,532</b>	<b>-</b>	<b>270,098</b>	<b>-</b>
<b>TOTAL WATER FUND REVENUES</b>		<b>4,109,858</b>	<b>4,257,753</b>	<b>4,490,207</b>	<b>4,361,646</b>	<b>3,843,841</b>	<b>4,735,951</b>

# Water Plant - Budget

WATER PLANT		2011-	2012-	2013-	2014 - 2015		2015 - 2016
PERSONAL SERVICES		2012	2013	2014	Current	YTD	RECOMMENDED
505-5.4420.51.1100	REGULAR EMPLOYEES	301,846	301,236	315,785	318,839	242,890	327,199
505-5.4420.51.1300	OVERTIME	1,409	2,231	3,205	4,000	4,203	4,000
505-5.4420.51.2100	GROUP INSURANCE	50,914	43,336	51,282	57,614	42,747	63,090
505-5.4420.51.2110	LIFE INSURANCE	390	351	381	360	269	360
505-5.4420.51.2200	SOCIAL SEC (FICA) CONT	17,706	18,335	18,532	20,016	14,425	20,534
505-5.4420.51.2300	MEDICARE PAYABLE	4,141	4,288	4,334	4,681	3,374	4,802
505-5.4420.51.2400	RETIREMENT CONT	34,637	43,055	42,289	43,535	30,039	39,806
505-5.4420.51.2700	WORKER'S COMPENSATION	16,751	17,310	17,557	18,285	9,465	20,568
<b>TOTAL PERSONAL SERVICES</b>		<b>427,794</b>	<b>430,142</b>	<b>453,365</b>	<b>467,330</b>	<b>347,412</b>	<b>480,359</b>

## PURCHASED/CONTRACT SERV

505-5.4420.52.1205	Pre Employ Drug Screen	-	-	-	-	-	360
505-5.4420.52.1250	ENGINEERING	16,133	16,235	-	10,100	5,051	15,000
505-5.4420.52.2210	AUTO/TRUCK-REPAIRS/MAIN	998	1,039	301	900	697	900
505-5.4420.52.2240	BLDG REPAIRS & MAINT	5,956	11,622	8,805	20,500	7,067	10,000
505-5.4420.52.2250	OTHER EQUIP REPAIR/MAINT	5,883	3,396	3,222	7,500	3,943	7,500
505-5.4420.52.2260	TANK MAINTENANCE	27,267	35,300	35,539	60,000	47,344	60,000
505-5.4420.52.2270	RESERVOIR REPAIRS & MAINT	-	-	-	-	-	5,000
505-5.4420.52.3100	INSURANCE	-	-	-	40,364	-	-
505-5.4420.52.3210	CELL PHONES	934	1,376	1,572	1,750	726	1,750
505-5.4420.52.3220	TELEPHONE	10,687	11,715	5,021	11,700	3,601	4,000
505-5.4420.52.3310	PUBLIC NOTICES	250	-	-	500	-	500
505-5.4420.52.3500	TRAVEL	772	1,566	751	3,000	389	3,000
505-5.4420.52.3600	DUES & FEES	1,099	455	350	875	350	875
505-5.4420.52.3700	EDUCATION & TRAINING	320	2,315	657	2,800	1,270	2,800
505-5.4420.52.3850	CONTRACT LABOR	33,644	46,408	24,204	42,010	23,376	43,000
505-5.4420.52.3855	CONTRACTS & FEES	15,269	24,847	14,651	20,000	13,869	22,000
505-5.4420.52.3970	POSTAGE	1,054	1,379	1,222	1,650	1,027	1,450
505-5.4420.52.9998	CONTINGENCIES	-	-	-	30,000	-	-
<b>TOTAL PURCHASED/CONTRACT SERV</b>		<b>120,266</b>	<b>157,653</b>	<b>96,295</b>	<b>253,649</b>	<b>108,710</b>	<b>178,135</b>

## SUPPLIES

505-5.4420.53.1100	GENERAL SUPPLIES & MAT	586	-	-	-	-	-
505-5.4420.53.1105	OFFICE SUPPLIES	701	1,458	1,226	3,001	1,461	2,000
505-5.4420.53.1110	COMPUTER SUPPLIES	40	-	239	-	-	-
505-5.4420.53.1160	OPERATING SUPPLIES	97,492	116,421	106,586	110,000	79,367	130,000
505-5.4420.53.1270	ENERGY-GASOLINE/DIESEL	4,869	3,182	3,194	4,800	1,983	4,800
505-5.4420.53.1280	UTILITIES	103,790	94,906	61,635	95,000	68,057	95,000
505-5.4420.53.1600	SMALL EQUIPMENT	401	1,164	3,684	8,146	3,879	8,146
505-5.4420.53.1785	UNIFORMS	5,735	4,776	2,945	5,995	3,764	5,995
505-5.4420.53.1795	MISCELLANEOUS	6,216	7,328	4,510	7,500	4,624	-
505-5.4420.53.1798	TIRES	-	-	-	600	-	600
<b>TOTAL SUPPLIES</b>		<b>219,830</b>	<b>229,235</b>	<b>184,019</b>	<b>235,042</b>	<b>163,135</b>	<b>246,541</b>

505-5.4420.54.2100	MACHINERY	6,379	49,886	15,100	33,500	11,548	33,500
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## INDIRECT COST ALLOCATION

505-5.4420.55.1000	INDIRECT COST ALLOCATION	30,574	25,981	-	34,641	-	41,953
505-5.4420.55.1710	INFORMATION TECH-COST AL	-	-	-	-	-	17,300
<b>TOTAL INDIRECT COST ALLOCATION</b>		<b>30,574</b>	<b>25,981</b>	<b>-</b>	<b>34,641</b>	<b>-</b>	<b>59,253</b>

<b>TOTAL WATER PLANT</b>		<b>804,843</b>	<b>892,897</b>	<b>748,779</b>	<b>1,024,162</b>	<b>630,805</b>	<b>997,788</b>
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# Water Distribution - Budget

WATER DISTRIBUTION		2011-2012 Actual	2012-2013 Actual	2013-2014 Actual	2014 - 2015		2015 - 2016
					Current Budget	YTD Actual	Department Requested
<b>PERSONAL SERVICES</b>							
505-5.4440.51.1100	REGULAR EMPLOYEES	411,828	417,168	514,784	525,636	381,242	539,735
505-5.4440.51.1300	OVERTIME	11,577	13,782	9,206	15,000	7,307	15,000
505-5.4440.51.2100	GROUP INSURANCE	82,396	79,294	86,810	112,174	70,930	121,427
505-5.4440.51.2110	LIFE INSURANCE	668	608	710	768	517	873
505-5.4440.51.2200	SOCIAL SEC (FICA) CNTRIB	24,531	25,631	31,122	33,519	23,246	35,367
505-5.4440.51.2300	MEDICARE PAYABLE	5,737	5,994	7,279	7,839	5,437	8,271
505-5.4440.51.2400	RETIREMENT CONTRIBUTIONS	39,353	60,410	70,965	72,879	50,460	65,388
505-5.4440.51.2700	WORKER COMPENSATION	14,842	12,917	17,454	20,566	10,645	23,661
<b>TOTAL PERSONAL SERVICES</b>		<b>590,932</b>	<b>615,804</b>	<b>738,330</b>	<b>788,381</b>	<b>549,784</b>	<b>809,722</b>
<b>PURCHASED/CONTRACT SERV</b>							
505-5.4440.52.1205	Pre Employ Drug Screen Wate	-	-	85	720	-	720
505-5.4440.52.1250	ENGINEERING	3,362	9,654	270	10,000	-	4,000
505-5.4440.52.2200	REPAIRS & MAINTENANCE	6,140	8,197	3,009	5,200	2,123	5,200
505-5.4440.52.2210	AUTO/TRUCK-REPAIRS/MAIN	3,458	5,766	2,660	6,200	1,640	6,200
505-5.4440.52.2220	COMPUTER REPAIRS/MAINT	-	-	-	250	60	-
505-5.4440.52.2240	BLDG REPAIRS & MAINT	3,644	8,440	233	2,500	288	2,500
505-5.4440.52.2250	OTHER EQUIP REPAIR/MAINT	1,861	-	150	-	-	-
505-5.4440.52.2320	RENTAL OF EQUIP & VEHICLE	-	12	-	1,000	-	1,000
505-5.4440.52.2400	COMPUTERS	1,115	-	-	2,400	6	2,400
505-5.4440.52.3100	INSURANCE	-	-	-	10,500	-	-
505-5.4440.52.3210	CELL PHONES	5,057	5,378	6,919	6,500	4,141	6,500
505-5.4440.52.3220	TELEPHONE	3,097	4,030	2,358	4,200	1,871	4,200
505-5.4440.52.3310	PUBLIC NOTICES	586	1,252	284	1,200	-	1,200
505-5.4440.52.3500	TRAVEL	2,498	413	1,928	1,575	-	1,575
505-5.4440.52.3600	DUES & FEES	365	1,005	338	1,125	-	1,125
505-5.4440.52.3700	EDUCATION & TRAINING	3,166	2,855	3,852	4,200	2,535	4,200
505-5.4440.52.3850	CONTRACT LABOR	14,787	8,240	12,709	20,000	12,871	20,000
505-5.4440.52.3855	CONTRACTS & FEES	27,134	25,802	24,650	28,000	11,728	28,000
505-5.4440.52.3920	WATER SUB-HENRY COUNTY	32,980	30,891	131,549	135,000	79,484	135,000
505-5.4440.52.3970	POSTAGE	18,650	20,401	19,885	23,000	22,312	24,000
<b>TOTAL PURCHASED/CONTRACT SERV</b>		<b>127,900</b>	<b>132,636</b>	<b>210,879</b>	<b>263,570</b>	<b>139,059</b>	<b>247,820</b>
<b>SUPPLIES</b>							
505-5.4440.53.1100	GENERAL SUPPLIES & MAT	365	-	2,583	4,000	1,522	4,000
505-5.4440.53.1105	OFFICE SUPPLIES	8,249	6,336	8,384	13,000	9,481	9,000
505-5.4440.53.1160	OPERATING SUPPLIES	61,509	87,455	47,030	57,300	40,261	85,550
505-5.4440.53.1270	ENERGY-GASOLINE/DIESEL	22,444	19,439	20,020	24,000	16,005	24,000
505-5.4440.53.1280	UTILITIES	103,893	104,096	9,025	15,000	9,643	15,000
505-5.4440.53.1400	BOOKS & PERIODICALS	-	1,455	289	-	-	-
505-5.4440.53.1600	SMALL EQUIPMENT	3,235	3,190	2,456	3,000	2,906	3,000
505-5.4440.53.1732	NEW METERS	24,194	17,993	30,719	114,685	149,340	265,000
505-5.4440.53.1785	UNIFORMS	5,338	6,449	6,743	7,500	4,597	7,500
505-5.4440.53.1795	MISCELLANEOUS	2,597	596	-	500	-	500
505-5.4440.53.1796	CRUSHED STONE	1,448	1,146	-	2,500	2,403	2,500
505-5.4440.53.1797	LANDSCAPING SUPPLIES	259	2,134	2,030	2,500	1,267	2,500
505-5.4440.53.1798	TIRES	3,217	1,254	2,378	2,500	1,636	2,500
<b>TOTAL SUPPLIES</b>		<b>236,748</b>	<b>251,543</b>	<b>131,657</b>	<b>246,485</b>	<b>239,061</b>	<b>421,050</b>
<b>MACHINERY &amp; EQUIPMENT</b>							
505-5.4440.54.1106	COMPUTER EQUIPMENT	-	-	628	2,000	-	2,000
505-5.4440.54.1402	LINE CONSTRUCTION	-	-	-	20,000	-	20,000
505-5.4440.54.2200	VEHICLES	8	-	-	25,000	-	-
505-5.4440.54.2300	FURNITURE & FIXTURES	852	2,047	-	-	-	-
505-5.4440.54.2500	EQUIPMENT	1,592	185	4,898	7,000	44,200	7,000
505-5.4440.54.2599	CAPITAL OUTLAY-AS400/COMP	-	-	-	15,000	-	15,000
<b>TOTAL MACHINERY &amp; EQUIPMENT</b>		<b>2,452</b>	<b>2,232</b>	<b>5,526</b>	<b>69,000</b>	<b>44,200</b>	<b>44,000</b>
<b>INDIRECT COST ALLOCATION</b>							
505-5.4440.55.1000	INDIRECT COST ALLOCATION	29,522	35,178	46,904	46,904	42,166	59,422
505-5.4440.55.1100	OPERATING TRANSFER TO GF	-	-	-	320,000	240,000	320,000
505-5.4440.55.1710	INFORMATION TECH-COST ALLOCAT	-	-	-	-	-	58,000
<b>TOTAL INDIRECT COST ALLOCATION</b>		<b>29,522</b>	<b>35,178</b>	<b>46,904</b>	<b>366,904</b>	<b>282,166</b>	<b>437,422</b>
<b>INDIRECT COST ALLOCATION</b>							
505-5.4440.57.1000	DEPRECIATION EXPENSE	280,584	290,685	270,873	-	-	-
505-5.4440.57.3010	BANK CHARGES	-	-	-	-	-	26,000
505-5.4440.57.5000	BAD DEBT	45,900	45,100	47,000	-	-	-
<b>TOTAL INDIRECT COST ALLOCATION</b>		<b>326,484</b>	<b>335,785</b>	<b>317,873</b>	<b>-</b>	<b>-</b>	<b>26,000</b>
<b>TOTAL WATER DISTRIBUTION</b>		<b>1,314,038</b>	<b>1,373,178</b>	<b>1,451,169</b>	<b>1,734,340</b>	<b>1,254,270</b>	<b>1,986,014</b>

# Wastewater Treatment - Budget

WASTEWATER/SEWER TREATMENT		2011-2012	2012-2013	2013-2014	2014 - 2015		2015 - 2016
		Actual	Actual	Actual	Current Budget	YTD Actual	Department Requested
<b>PERSONAL SERVICES</b>							
505-5.4335.51.1100	REGULAR EMPLOYEES	290,889	297,506	306,259	313,535	206,152	278,930
505-5.4335.51.1300	OVERTIME	4,373	9,706	10,578	12,000	6,542	10,000
505-5.4335.51.2100	GROUP INSURANCE	57,999	59,739	64,361	67,018	51,097	80,232
505-5.4335.51.2110	LIFE INSURANCE	390	360	389	360	257	360
505-5.4335.51.2700	SOCIAL SEC (FICA) CNTRIB	16,736	18,030	18,670	20,183	12,241	17,765
505-5.4335.51.2300	MEDICARE PAYABLE	3,914	4,217	4,355	4,720	2,863	4,155
505-5.4335.51.2400	RETIREMENT CONTRIBUTIONS	34,735	41,981	40,918	42,998	29,669	33,739
505-5.4335.51.2700	WORKFR'S COMPENSATION	4,555	4,764	4,784	5,100	2,640	4,618
<b>TOTAL PERSONAL SERVICES</b>		<b>413,591</b>	<b>436,303</b>	<b>450,264</b>	<b>465,914</b>	<b>311,461</b>	<b>429,799</b>
<b>PURCHASED/CONTRACT SERV</b>							
505-5.4335.52.1000	Professional/Technical Svcs	-	-	-	-	-	-
505-5.4335.52.1205	Pre Employ Drug Screen Sewe	-	-	-	250	115	150
505-5.4335.52.1230	LEGAL - SPECIALIZED SVC	-	-	-	-	-	43,413
505-5.4335.52.1250	ENGINEERING	18,255	7,730	7,929	5,000	-	7,000
505-5.4335.52.1798	Tires	-	-	-	2,500	-	2,300
505-5.4335.52.2200	REPAIRS & MAINTENANCE	15,162	14,604	18,859	20,000	2,095	20,000
505-5.4335.52.2210	AUTO/TRUCK-REPAIRS/MAIN	3,716	6,955	3,586	4,500	986	4,200
505-5.4335.52.2240	BLDG REPAIRS & MAINT	2,652	1,383	399	2,000	170	2,000
505-5.4335.52.2250	OTHER EQUIPMENT	470	-	-	-	-	-
505-5.4335.52.3100	INSURANCE	-	-	-	40,620	-	-
505-5.4335.52.3210	CELL PHONES	805	1,048	1,130	840	725	1,200
505-5.4335.52.3220	TELEPHONE	-	-	2,833	4,070	5,291	4,200
505-5.4335.52.3310	PUBLIC NOTICES	-	187	514	500	-	200
505-5.4335.52.3500	TRAVEL	1,591	1,243	2,641	3,000	681	2,900
505-5.4335.52.3600	DUES & FEES	-	780	285	1,500	-	1,700
505-5.4335.52.3700	EDUCATION & TRAINING	2,767	2,811	4,168	3,500	879	3,500
505-5.4335.52.3850	CONTRACT LABOR	11,551	11,533	9,399	12,000	7,051	12,000
505-5.4335.52.3855	CONTRACTS & FEES	35,594	40,625	33,024	39,150	27,019	40,000
505-5.4335.52.3970	POSTAGE	45	22	-	300	12	200
<b>TOTAL PURCH/CONTRACT SERV</b>		<b>92,608</b>	<b>88,921</b>	<b>84,767</b>	<b>139,730</b>	<b>45,024</b>	<b>144,963</b>
<b>SUPPLIES</b>							
505-5.4335.53.1100	GENERAL SUPPLIES & MAT	15,381	13,967	14,764	16,000	13,272	20,000
505-5.4335.53.1105	OFFICE SUPPLIES	1,180	973	1,329	1,800	1,088	1,800
505-5.4335.53.1160	OPERATING SUPPLIES	144,277	151,668	154,627	165,400	116,018	166,000
505-5.4335.53.1180	MISC. INC-HARDING PLUMBING	(37,570)	(67,130)	(84,300)	-	(59,650)	-
505-5.4335.53.1270	ENERGY-GASOLINE/DIESEL	11,183	8,475	9,537	10,000	4,689	9,000
505-5.4335.53.1280	UTILITIES	138,037	142,394	141,999	155,000	114,288	149,000
505-5.4335.53.1600	SMALL EQUIPMENT	11,287	16,601	14,257	15,000	8,405	16,000
505-5.4335.53.1785	UNIFORMS	5,317	4,815	4,544	6,000	3,440	6,000
505-5.4335.53.1795	MISCELLANEOUS	1,807	3,339	3,650	3,500	163	-
<b>TOTAL SUPPLIES</b>		<b>290,899</b>	<b>275,102</b>	<b>260,407</b>	<b>372,700</b>	<b>201,713</b>	<b>367,800</b>
<b>MACHINERY &amp; EQUIPMENT</b>							
505-5.4335.54.2500	EQUIPMENT	-	-	3,949	-	-	78,000
505-5.4335.54.2501	CAPITAL OUTLAY - HS PUMP	652	16,281	35,107	105,000	90,500	54,000
<b>TOTAL MACHINERY &amp; EQUIPMENT</b>		<b>652</b>	<b>16,281</b>	<b>39,056</b>	<b>105,000</b>	<b>90,500</b>	<b>132,000</b>
505-5.4335.55.1000	INDIRECT COST ALLOCATION	27,994	25,962	35,000	-	31,465	-
505-5.4335.57.3010	BANK CHARGES	622	671	600	600	450	600
<b>TOTAL WASTEWATER/SEWER TREATMENT</b>		<b>826,366</b>	<b>843,240</b>	<b>870,094</b>	<b>1,083,944</b>	<b>680,613</b>	<b>1,075,162</b>



# Sewer Maintenance- Budget

SEWER MAINTENANCE		2011-2012	2012-2013	2013-2014	2014 - 2015		2015 - 2016
		Actual	Actual	Actual	Current Budget	YTD Actual	Department Requested
<b>PERSONAL SERVICES</b>							
505-5.4331.51.2700	WORKERS COMPENSATION	212	-	-	-	-	-
<b>TOTAL PERSONAL SERVICES</b>		<b>212</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>PURCHASED/CONTRACT SERV</b>							
505-5.4331.52.1250	ENGINEERING	46,160	17,723	4,729	20,000	4,748	5,000
505-5.4331.52.2200	REPAIRS & MAINTENANCE	4,741	5,566	319	5,500	2,412	5,500
505-5.4331.52.2210	AUTO/TRUCK-REPAIRS/MAIN	3,582	18,912	1,504	5,500	598	5,500
505-5.4331.52.2250	OTHER EQUIP REPAIR/MAINT	604	-	-	-	-	-
505-5.4331.52.2320	RENTAL OF EQUIP & VEHICLE	-	-	-	1,000	-	1,000
505-5.4331.52.3100	INSURANCE	-	-	-	12,000	-	-
505-5.4331.52.3500	TRAVEL	-	-	-	1,505	572	1,505
505-5.4331.52.3600	DUES & FEES	340	-	-	1,125	153	1,125
505-5.4331.52.3700	Education and Training	-	-	-	3,850	1,900	3,850
505-5.4331.52.3850	CONTRACT LABOR	-	4,052	2,100	15,000	820	15,000
505-5.4331.52.3855	CONTRACTS & FEES	132,675	1,242	-	20,000	-	20,000
<b>TOTAL PURCHASED/CONTRACT SERV</b>		<b>188,102</b>	<b>47,495</b>	<b>8,652</b>	<b>85,480</b>	<b>11,203</b>	<b>58,480</b>
<b>SUPPLIES</b>							
505-5.4331.53.1100	GENERAL SUPPLIES & MAT	-	-	-	1,000	261	1,000
505-5.4331.53.1105	OFFICE SUPPLIES	-	454	-	-	-	1,000
505-5.4331.53.1160	OPERATING SUPPLIES	10,184	9,873	4,651	10,000	4,147	10,000
505-5.4331.53.1270	ENERGY-GASOLINE/DIESEL	4,498	-	-	-	-	-
505-5.4331.53.1280	UTILITIES	17,406	16,569	1,443	24,000	-	24,000
505-5.4331.53.1600	SMALL EQUIPMENT	2,341	1,365	4,483	6,950	2,375	6,950
505-5.4331.53.1795	MISCELLANEOUS	51	187	300	1,200	192	1,200
505-5.4331.53.1796	CRUSHED STONE	4,454	5,803	2,071	4,000	1,572	4,000
505-5.4331.53.1797	LANDSCAPING SUPPLIES	376	711	166	1,000	195	1,000
505-5.4331.53.1798	TIRES	480	-	-	1,200	427	1,200
<b>TOTAL SUPPLIES</b>		<b>39,790</b>	<b>34,962</b>	<b>13,114</b>	<b>49,350</b>	<b>9,169</b>	<b>50,350</b>
<b>MACHINERY &amp; EQUIPMENT</b>							
505-5.4331.54.1402	Line Construction	-	-	-	40,000	132,692	40,000
505-5.4331.54.2300	FURNITURE & FIXTURES	-	2,119	-	-	-	-
505-5.4331.54.2500	EQUIPMENT	-	-	13,712	8,500	2,121	8,500
505-5.4331.54.2599	CAPITAL OUTLAY-AS400/COMP	-	-	-	60,000	-	-
<b>TOTAL MACHINERY &amp; EQUIPMENT</b>		<b>-</b>	<b>2,119</b>	<b>13,712</b>	<b>108,500</b>	<b>134,813</b>	<b>48,500</b>
505-5.4331.55.1000	INDIRECT COST ALLOCATIO	7,161	7,490	9,986	9,986	8,977	11,970
505-5.4331.57.1000	DEPRECIATION EXPENSE	434,693	437,485	436,340	-	-	-
<b>TOTAL SEWER MAINTENANCE</b>		<b>669,958</b>	<b>529,551</b>	<b>481,804</b>	<b>253,316</b>	<b>164,162</b>	<b>169,300</b>



# Stormwater- Budget

## STORMWATER EXPENDITURES

		2011-2012	2012-2013	2013-2014	2014 - 2015		2015 - 2016
		Actual	Actual	Actual	Current Budget	YTD Actual	Department Requested
<b>PERSONAL SERVICES</b>							
506-5.4970.51.1100	REGULAR EMPLOYEES	86,517	78,076	148,564	163,665	153,994	177,284
506-5.4970.51.1300	OVERTIME	3,603	2,409	3,966	4,500	3,311	3,000
506-5.4970.51.2100	GROUP INSURANCE	10,607	10,294	13,857	17,184	23,277	39,276
506-5.4970.51.2110	LIFE INSURANCE	111	103	150	175	154	205
506-5.4970.51.2200	SOCIAL SEC (FICA) CONTRIBU	5,239	4,704	9,130	10,426	9,271	11,178
506-5.4970.51.2300	MEDICARE PAYABLE	1,225	1,100	2,135	2,438	2,168	2,614
506-5.4970.51.2400	RETIREMENT CONTRIBUTION	5,753	12,442	12,483	23,383	21,948	23,047
506-5.4970.51.2600	UNEMPLOYMENT INSURANCE	-	-	-	-	-	-
506-5.4970.51.2700	WORKERS COMPENSATION	2,119	3,039	3,593	6,550	3,390	4,450
<b>TOTAL PERSONAL SERVICES</b>		<b>115,174</b>	<b>112,167</b>	<b>193,878</b>	<b>228,621</b>	<b>217,513</b>	<b>261,054</b>

## PURCHASED/CONTRACT SERV

506-5.4970.52.1200	PROFESSIONAL	5,700	15,925	23,030	55,000	76,359	30,000
506-5.4970.52.1205	PRE EMPLOYEE/DRUG SCREE	-	-	-	100	115	150
506-5.4970.52.1225	UTILITY BILLING EXPENSE	9,087	11,450	11,234	-	-	-
506-5.4970.52.1250	ENGINEERING	17,840	11,362	2,855	66,818	(12,926)	73,066
506-5.4970.52.1303	PURCHASE OF SOFTWARE	-	-	-	50,000	-	20,000
506-5.4970.52.2200	REPAIRS & MAINTENANCE	33	4,370	-	-	-	35,000
506-5.4970.52.2210	AUTO/TRUCK-REPAIRS/MAIN	12,988	29,404	5,554	15,000	15,901	2,500
506-5.4970.52.2220	COMPUTER REPAIRS/MAINT	1,140	-	-	1,250	95	-
506-5.4970.52.2240	RIDG RPAIRS & MAINT	500	3,177	233	2,000	-	2,500
506-5.4970.52.2250	OTHER EQUIP REPAIR/MAINT	2,025	-	-	-	-	-
506-5.4970.52.2255	DETENTION POND REPAIR &	-	-	-	-	-	55,000
506-5.4970.52.2320	RENTAL OF EQUIP & VEHICLE	-	-	-	1,000	-	2,500
506-5.4970.52.3210	CELL PHONES	767	826	2,144	1,500	934	1,800
506-5.4970.52.3220	TELEPHONE EXPENSES	-	-	535	4,000	1,940	5,000
506-5.4970.52.3310	PUBLIC NOTICES	-	125	769	1,000	448	750
506-5.4970.52.3400	PRINTING & BINDING	435	1,245	58	600	-	600
506-5.4970.52.3500	TRAVEL	255	73	986	1,500	718	2,000
506-5.4970.52.3600	DUES & FEES	-	-	-	150	-	500
506-5.4970.52.3700	TRAINING	130	640	4,108	2,000	537	17,200
506-5.4970.52.3706	NEWSPAPER ARTICLES	-	147	-	-	-	-
506-5.4970.52.3850	CONTRACT LABOR	7,140	1,200	3,000	36,500	35,787	124,095
506-5.4970.52.3855	CONTRACTS & FFES	-	1,488	13,877	13,350	17,363	21,514
506-5.4970.52.3970	POSTAGE	943	63	30	2,000	55	-
<b>TOTAL PURCHASED/CONTRACT SERV</b>		<b>58,983</b>	<b>81,495</b>	<b>68,413</b>	<b>253,768</b>	<b>137,326</b>	<b>394,175</b>

					Current Budget	YTD Actual	Department Requested
<b>SUPPLIES</b>							
506-5.4970.53.1105	OFFICE SUPPLIES	125	58	242	1,000	324	3,000
506-5.4970.53.1160	OPERATING SUPPLIES	1,780	1,343	4,214	32,550	17,495	50,000
506-5.4970.53.1270	ENERGY-GASOLINE/DIESEL	7,854	3,246	8,012	7,000	4,518	7,000
506-5.4970.53.1280	UTILITIES	152	4,736	5,394	12,000	6,019	12,000
506-5.4970.53.1600	SMALL EQUIPMENT	496	-	-	500	-	775
506-5.4970.53.1785	UNIFORMS	233	315	-	1,000	456	1,950
506-5.4970.53.1795	MISCELLANEOUS	-	-	-	500	-	-
506-5.4970.53.1796	CRUSHED STONES	-	-	1,874	1,500	311	1,500
506-5.4970.53.1797	LANDSCAPING SUPPLIES	195	-	-	500	-	500
506-5.4970.53.1798	TIRES	948	-	-	1,250	457	1,200
<b>TOTAL SUPPLIES</b>		<b>11,783</b>	<b>9,698</b>	<b>19,736</b>	<b>57,800</b>	<b>29,580</b>	<b>77,925</b>

## MACHINERY AND EQUIPMENT

506-5.4970.54.1200	SITE IMPROVEMENT-PROP A	-	-	-	2,500	-	-
506-5.4970.54.1408	VFTFRANS PARK - RETENTION	-	469	13,026	151,331	179,172	428,000
506-5.4970.54.2200	VEHICLES	-	-	-	-	21,743	23,000
506-5.4970.54.2499	OTHER CAPITAL OUTLAY	-	-	-	35,000	20,091	15,000
506-5.4970.54.2500	EQUIPMENT	-	-	-	-	101,000	-
506-5.4970.54.2501	WILLOW BEND - DRAINAGE	-	-	-	-	-	121,000
506-5.4970.54.2502	OAK PARK - STREAM BANK R	-	-	-	-	-	263,000
<b>TOTAL MACHINERY AND EQUIPMENT</b>		<b>-</b>	<b>469</b>	<b>13,026</b>	<b>188,831</b>	<b>322,006</b>	<b>850,000</b>

## TOTAL INDIRECT COST ALLOCATION

506-5.4970.55.1000	INDIRECT COST ALLOCATION	22,050	16,425	21,957	-	19,739	31,223
506-5.4970.55.1710	INFORMATION TECH-COST A	-	-	-	-	-	8,600
<b>TOTAL INDIRECT COST ALLOCATION</b>		<b>22,050</b>	<b>16,425</b>	<b>21,957</b>	<b>-</b>	<b>19,739</b>	<b>39,823</b>

<b>TOTAL BAD DEBT EXPENSES</b>		<b>-</b>	<b>175,000</b>	<b>20,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
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## DEPRECIATION EXPENSE

506-5.4970.57.1000	DEPRECIATION	36,129	36,129	51,019	-	-	-
506-5.4970.57.1001	BANK CHARGES	19	-	-	-	-	-
<b>TOTAL DEPRECIATION EXPENSE</b>		<b>36,148</b>	<b>36,129</b>	<b>51,019</b>	<b>-</b>	<b>-</b>	<b>-</b>

<b>TOTAL STORMWATER EXPENDITURES</b>		<b>244,138</b>	<b>431,383</b>	<b>388,029</b>	<b>729,020</b>	<b>726,164</b>	<b>1,622,977</b>
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# Sanitation- Budget

SANITATION SOLID WASTE COLLECTION		2011-2012	2012-2013	2013-2014	2014 - 2015		2015 - 2016
		Actual	Actual	Actual	Current Budget	YTD Actual	Department Requested
<b>PERSONAL SERVICES</b>							
540-5.4520.51.1100	REGULAR EMPLOYEES	66,311	65,888	61,328	60,216	38,071	61,922
540-5.4520.51.1300	OVERTIME	309	2,120	6,523	5,000	12	2,000
540-5.4520.51.2100	GROUP INSURANCE	16,935	17,012	17,462	19,011	12,127	26,843
540-5.4520.51.2110	LIFE INSURANCE	111	103	86	103	60	103
540-5.4520.51.2200	SOCIAL SEC (FICA) CNTR	3,646	3,882	3,812	4,043	2,067	3,963
540-5.4520.51.2300	MEDICARE PAYABLE	852	908	891	946	484	927
540-5.4520.51.2400	RETIREMENT CONTRIBU	9,316	8,562	7,531	8,731	4,630	8,050
540-5.4520.51.2700	WORKER'S COMPENSAT	7,076	5,964	6,579	6,717	3,477	7,247
<b>TOTAL PERSONAL SERVICES</b>		<b>104,556</b>	<b>104,439</b>	<b>104,212</b>	<b>104,767</b>	<b>60,928</b>	<b>111,055</b>
<b>PURCHASED/CONTRACT SERV</b>							
540-5.4520.52.1270	ENERGY-GASOLINE/DIES	-	-	-	-	-	-
540-5.4520.52.2110	DISPOSAL	-	-	36	2,650	506	2,650
540-5.4520.52.2210	AUTO/TRUCK-REPAIRS &	3,564	11,251	6,050	5,000	4,866	8,000
540-5.4520.52.2250	OTHER EQUIP REPAIR/M	1,779	7,835	13,881	8,000	3,295	8,000
540-5.4520.52.3100	INSURANCE	-	-	-	2,700	-	-
540-5.4520.52.3210	CELL PHONES	-	-	2,007	775	5,404	1,163
540-5.4520.52.3850	CONTRACT LABOR	785	-	-	-	-	48,000
540-5.4520.52.3855	CONTRACTS & FEES	-	11	15,690	8,329	6,455	-
540-5.4520.52.3860	RESIDENTIAL SANT-CON	866,103	881,233	894,078	784,671	716,175	800,000
540-5.4520.52.3862	COMMERICAL SANT-CO	369,589	351,401	372,217	312,000	277,369	312,000
<b>TOTAL PURCHASED/CONTRACT SERV</b>		<b>1,241,820</b>	<b>1,251,731</b>	<b>1,303,959</b>	<b>1,124,125</b>	<b>1,014,070</b>	<b>1,179,813</b>
<b>SUPPLIES</b>							
540-5.4520.53.1160	OPERATING SUPPLIES	733	424	-	500	369	800
540-5.4520.53.1270	FNFRGY-GASOLINE/DIF	-	-	13,948	12,000	7,998	17,000
540-5.4520.53.1785	UNIFORMS	397	821	1,542	1,700	1,368	2,100
540-5.4520.53.1798	TIRES	2,125	652	-	2,500	2,067	3,500
<b>TOTAL SUPPLIES</b>		<b>3,255</b>	<b>1,897</b>	<b>15,490</b>	<b>16,700</b>	<b>11,802</b>	<b>23,400</b>
<b>INDIRECT COST ALLOCATION</b>							
	INDIRECT COST ALLOCA	43,738	33,638	46,245	-	41,574	55,432
540-5.4520.55.1710	INFORMATION TECH - C	-	-	-	-	-	8,600
<b>TOTAL INDIRECT COST ALLOCATION</b>		<b>43,738</b>	<b>33,638</b>	<b>46,245</b>	<b>-</b>	<b>41,574</b>	<b>64,032</b>
<b>TOTAL EXPENDITURES</b>		<b>1,393,369</b>	<b>1,391,705</b>	<b>1,469,906</b>	<b>1,245,592</b>	<b>1,128,374</b>	<b>1,378,300</b>
<b>SANITATION/SOLID WASTE COLLECTION</b>							
<b>TOTAL TRANSFER TO GENERAL FUND</b>		<b>(99,267)</b>	<b>(64,748)</b>	<b>(85,755)</b>	<b>117,863</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>		<b>1,294,102</b>	<b>1,326,957</b>	<b>1,384,151</b>	<b>1,363,455</b>	<b>1,128,374</b>	<b>1,378,300</b>
<b>SANITATION</b>							
<b>REVENUE OVER/(UNDER) EXPENDITURES</b>		<b>117,380</b>	<b>84,146</b>	<b>62,158</b>	<b>14,000</b>	<b>(15,701)</b>	<b>(688)</b>

# Debt Service

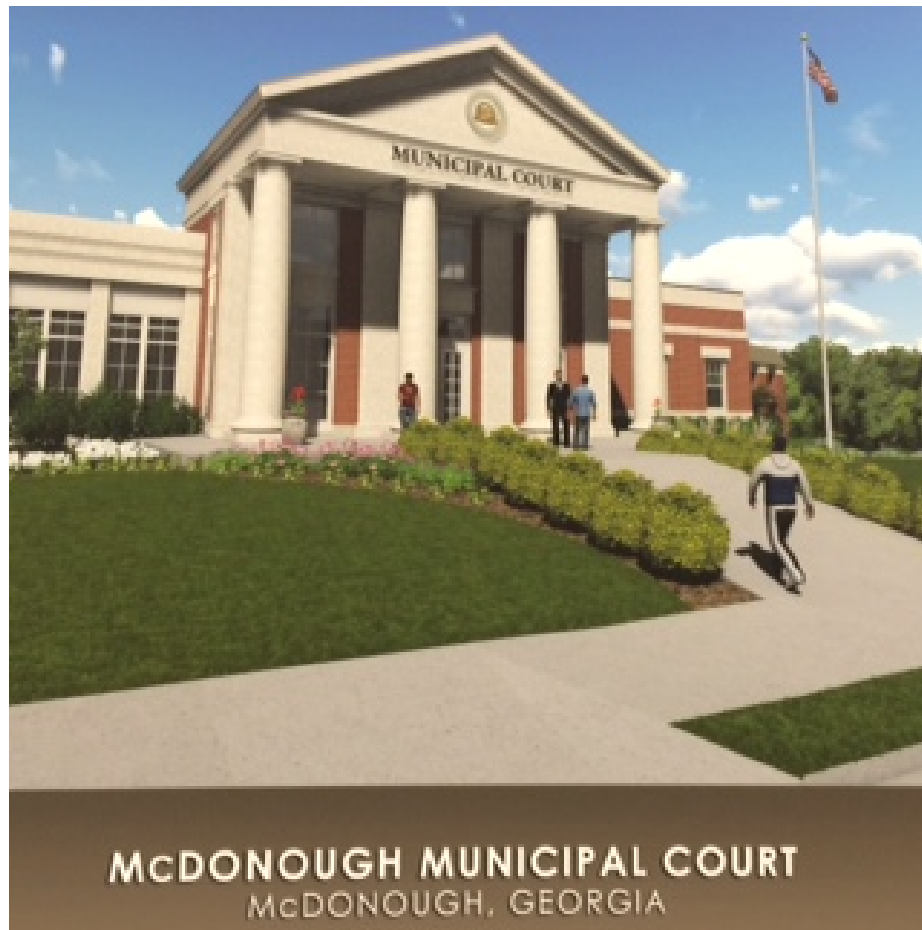
DEBT SERVICE	2011-2012 Actual	2012-2013 Actual	2013-2014 Actual	2014 - 2015		2015 - 2016
				Current Budget	YTD Actual	Department Requested
505-5.80 PRINCIPAL-BONDS	-	-	-	-	-	288,000
505-5.80 GEFA NOTES-PRINCIPAL	-	-	-	230,700	302,216	141,900
505-5.80 GEFA NOTE EXPANSION	-	-	-	-	-	-
505-5.80 INTEREST-BONDS	22,994	-	53,221	-	-	47,619
505-5.80 INTEREST-GEFA	156,924	142,853	1,509	35,184	82,294	30,168
505-5.80 FISCAL AGENT'S FEES	178	-	615	-	349	-
505-5.80 DEBT ISSUANCE COST	-	121,133	-	-	-	-
<b>TOTAL DEBT SERVICE</b>	<b>180,096</b>	<b>263,986</b>	<b>55,345</b>	<b>265,884</b>	<b>384,859</b>	<b>507,687</b>

<b>TOTAL EXPENDITURES</b>	<b>3,795,301</b>	<b>3,902,852</b>	<b>3,607,191</b>	<b>4,361,646</b>	<b>3,114,709</b>	<b>4,735,951</b>
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<b>WATER/ SEWER FUND REVENUE OVER/ (UNDER) EXPENDITURES REVENUE OVER/(UNDER) EXPENDITURES</b>	<b>314,557</b>	<b>354,901</b>	<b>883,016</b>	<b>-</b>	<b>729,132</b>	<b>-</b>
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# CAPITAL IMPROVEMENT PROJECTS

A Capital Improvement Program (CIP) is a multi-year plan that assesses capital facility needs against overall goals and objectives. The CIP contains projects budgeted in the current fiscal year, as well as projects in subsequent years for which funding may not have been obtained or authorized. McDonough's CIP represents a compilation and plan for projects of over \$5,000 in value and useful life span of at least ten years. The first year of the 5 year CIP is referred to as the short term funding, while the remaining four years are referred to as long term funding.





## Capital Improvement Projects

Through the utilization of SPLOST IV funding, the City of McDonough will begin work on new public safety vehicles, technology upgrades, cemetery expansion, and park improvements.



Big Spring Park





# Capital Improvement Projects

Alexander Park



Southpoint  
Intersection  
Traffic Signal





## City Employees Wear Pink!





