



CITY OF ROSWELL  
**BUDGET FY2023**  
APPROVED



# Introduction

FY 2023 Budget Book

This Introduction section contains the list of Elected City Officials, City Structure, and GFOA Award

## About the City

From the natural beauty of the Chattahoochee River and more than 1,000 acres of park land, to our rich and storied history and inspiring creative scene, Roswell is the perfect place to call home. We invite you to learn more about your city and to become an active part of the community! The City of Roswell, Georgia was incorporated over 150 years ago in 1854, and is located in northern Fulton County, 20 miles north of the City of Atlanta. The City of Roswell has a land area of 42.02 square miles and has an unparalleled quality of life for its 94,959 residents (per the U.S. Census Bureau, 2020).

Roswell's historical chronology begins around 1830 with founder Roswell King arriving on horseback from Darien, Georgia. On February 16, 1854, the Georgia General Assembly incorporated the City of Roswell. Roswell was a manufacturing village comprised of a cotton factory and later, a woolen mill run with waterpower from Vickery Creek, now known as Big Creek. Homes were large columned structures of the mill owners, smaller homes, and even apartments of the mill employees.

Today, Roswell continues to be a prosperous municipality. The City of Roswell earned an uninsured "AAA" bond rating, the highest possible rating. Fiscally prudent practices contribute to this superior rating and the City's excellent financial strength.



# City of Roswell, Georgia

## Elected Officials



**Kurt Wilson,  
Mayor**



**Marcelo Zapata,  
Post 1 Councilmember**



**Mike Palermo,  
Post 2 Councilmember  
Mayor Pro Tem**



**Christine Hall,  
Post 3 Councilmember**



**Peter Vanstrom,  
Post 4 Councilmember**

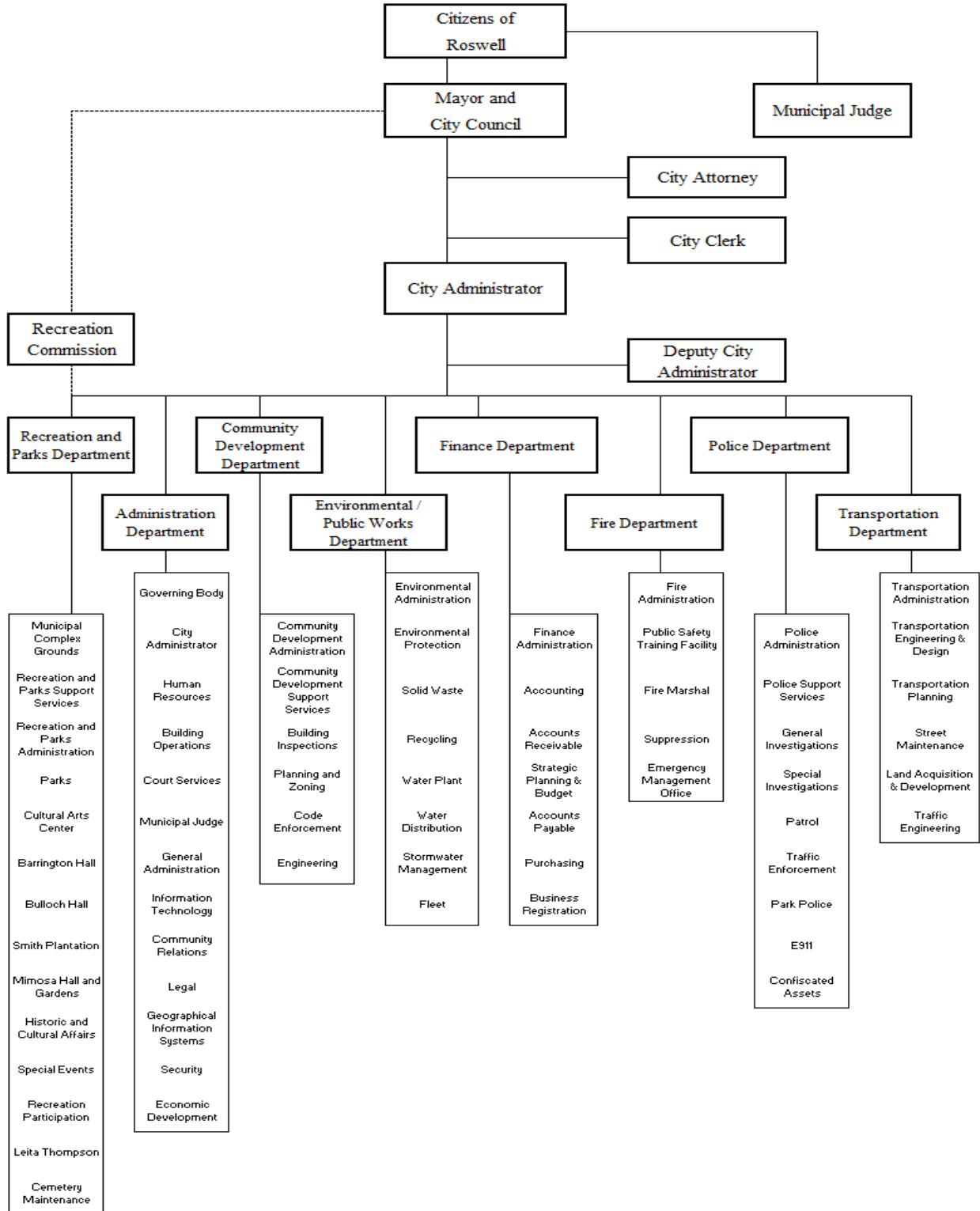


**William Morthland,  
Post 5 Councilmember**



**Lee Hills,  
Post 6 Councilmember**

# City of Roswell Organizational Chart



## City Organization

Changes to the Organizational Chart are noted below. For comparative purposes, the history of these groups are shown with current Department.

FY 2022

- Special Events moved from Administration Department to Recreation and Parks Department.
- Park Police moved from Recreation and Parks Department to Police Department.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Roswell  
Georgia**

For the Fiscal Year Beginning

**July 01, 2021**

*Christopher P. Morill*

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to City of Roswell, Georgia for its annual budget for the fiscal year beginning July 1, 2021.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device. This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.





City of Roswell

# Strategic Plan 2021-2025

Mayor and City Council refreshed the Strategic plan during FY 2022, and approved these changes at the April 25, 2022 City Council meeting.

In this section, you will find the Strategic Plan including the City's updated vision, mission, goals, key objectives, and core values. The 100 Day Plan and performance measurement related to Roswell's 100 Day Plan is shown. Then, a matrix showing alignment of 100 Day Plan to the strategic goals.

## Vision

**To be the #1 family community in America.**

## Mission

**To provide our citizens with an exceptional quality of life.**

## Development of the Strategic Plan

The Roswell strategic planning effort began with community input sessions conducted by the Planning NEXT consulting team. Extensive community engagement was carried out through multiple listening and visioning sessions with a broadly representative group of Roswell stakeholders through an initiative called Together Roswell: Shaping Our Future. During the summer of 2019, the Planning NEXT team collected input and ideas from the public about the future through a series of Listening and Learning workshops and pop-up sessions with Roswell residents and community members. These sessions were held in-person and through a web-based online portal for submitting comments and ideas. At the conclusion of the Listening and Learning phase, a Community Summit was held with the public to share the information gathered. During the summit, the community's vision and value statements were created to inform the Mayor and Council during the strategic planning process. In total, there were 2,150 community participants.

Following the community engagement phase, Management Partners began the second phase by interviewing the Mayor, Council members, City Administrator, and executive team members. They also reviewed local and regional data and held a series of workshops with Council and the executive team to define a clear direction for the future.

# Strategic Goals

There are 7 identified strategic goals with key objectives.

## **Economic Vitality**

1. Use all tools available for economic development
2. Hire an economic development director
3. Economic modeling to understand tax and revenue strategies
4. Formalize and promote Roswell as a Film-Ready city
5. Determine appropriate governance models with public/private partnerships
6. Attract, retain and grow high paying jobs of defined targeted industries

## **Safest Community in America**

1. Implement a phased approach to transition the fire department to a full-time staffing model
2. Incorporate the principles of 21st century policing
3. Execute the best in class police pay strategy
4. Determine site location strategy for public safety headquarters
5. Complete the design for a new 911/emergency operations center and develop funding options
6. Establish a comprehensive video security plan to incorporate internal and external resources
7. Review all emergency management policies, procedures, and programs and remedy any findings
8. Implement citywide training and certifications in Public Safety operations

## **Exceptional Quality of Life**

1. Develop a program to annually assess resident and business partner satisfaction
2. Create and review formal special events program and staffing analysis to increase annual city events and sponsoring opportunities for community organizations
3. Pursue and leverage alternative energy initiatives
4. Develop and implement the 2022 Recreation, Parks, Historic and Cultural Affairs Master Plan
5. Implement the River Parks Master Plan
6. Relocate Doc's Cafe to final location and incorporate the use into the Historic Assets Division
7. Implement the American's with Disabilities Act transition plan
8. Analyze, develop and prioritize a long-term capital investment and maintenance program for public parks and community facilities
9. Create a park land acquisition program based on long-term (2050) resident population projections to meet the standard of 10 park acres per 1,000 residents
10. Maintain the Gold Medal for Excellence designation from the American Academy for Park and Recreation Administration and strive for platinum certification

## **Align Zoning and Development Decisions to Benefit Residents**

1. The Comprehensive Plan will be aligned with the vision of the residents
2. The Unified Development Code will align with the Comprehensive Plan
3. Target areas for master planning for redevelopment
4. Update codes of ordinances
5. Update the Design Guidelines

## **Improve Transportation to Benefit Residents**

1. Review and implement T-SPLOST projects
2. Build Multi-use trails
3. Create and execute intersection improvement plans



4. Actively work with Georgia Department of Transportation and other regional partners to improve mobility for residents
5. Fund road resurfacing and maintenance
6. Pursue "Smart Cities" initiatives
7. Begin and complete city projects on time and on budget while communicating progress to the community
8. Prioritize the needs of residents, neighborhoods and businesses in transportation projects
9. Incorporate traffic calming, landscaping and lighting into the design of transportation projects
10. Create Transportation Commission

## Outstanding City Services

1. Develop a succession plan for each department
2. Recruit and retain the best employees
3. Fantastic customer service
4. Build an Office of Innovation
5. Full financial review of the city to identify savings
6. Maintain and upgrade city facilities
7. Implement the Water Utility Master Plan
8. Implement the Stormwater Utility Master Plan
9. Implement the Solid Waste Business Plan

## Great Governance

1. Develop and execute a Communications Plan
2. Develop and execute a program to annually assess resident and business partner satisfaction
3. Conduct seminars with all elected officials and executive team members to determine, clarify, memorialize, and promulgate roles and responsibilities and communicate them to the public

## Core Values

These are the values at the core of our City.

- Accountability
- Communication
- Inclusion
- Innovation
- Trust
- Excellence
- Respect
- Responsiveness
- Transparency



The Strategic Plan provides a clear path forward for leaders and residents. Successful implementation of the goals will require a collective effort by City employees in all departments. We are committed to working collaboratively with members of the community, the region and state, and communicating with residents and businesses about how we are doing, how we are going about our work, and obtaining feedback about how well we are delivering services.



# MAYOR & CITY COUNCIL'S 100-DAY PLAN



## MAYOR & CITY COUNCIL'S 100-DAY PLAN

Upon taking office, the elected body announced a 100 day plan of specific objectives on January 24, 2022. This plan takes the City through May 3, 2022 and beyond. This list of specific objectives was distributed to public and city staff. Progress was reviewed at Mayor and City Council meetings. The focus was on collaborative, concerted efforts to achieve a variety of critical City objectives.



### 100-Day Plan Goals:






- Evaluate Zero-Based Budgeting
- Implement a "People's Calendar"
- Establish Oxbo Action Plan
- Implement a Comprehensive Financial Review
- Create a Transportation Commission
- Activate Arts Master Plan
- Establish "Best in Class" Police Pay Plan
- Develop a City Master Plan
- Approve River Parks Master Plan
- Approve the Master Parks Plan
- Hire an Economic Development Director

Throughout the 100-Day Plan, updates were provided regarding the status of each goal. These updates were announced during public meetings, or at special events, and also on the [City's website](#).

The performance measurement of the 100 Day Plan is shown below as of May 2, 2022.

# 100-DAY PLAN PROGRESS

## Completed

-  **COMPLETED**  
**Evaluate Zero-Based Budgeting**  
We have fully reviewed the basis of our government spending and our strategic budgeting methods. As a result, the City has incorporated "zero-based budgeting" pertaining to personnel expenses and is utilizing "priority-based budgeting" on all other budget expenses.
-  **COMPLETED**  
**Implement a "People's Calendar"**  
We will make participation in public meetings more convenient for residents by doing things such as holding meetings in the evening and utilizing technology to livestream meetings.
-  **COMPLETED**  
**Establish Oxbo Road Action Plan**  
On April 11, 2022, Mayor and City Council unanimously approved an [action plan](#) for the long-delayed Oxbo Road transportation project, including timeline, look, and costs. The Oxbo Road project will be completed by December 25, 2023.
-  **COMPLETED**  
**Implement a Comprehensive Financial Review**  
We will bring in an outside vendor to execute a full, comprehensive financial review of our City. We will look at all budgetary functions and department activities to ensure we are operating as efficiently and effectively as our residents expect.
-  **COMPLETED**  
**Create a Transportation Commission**  
We will create a citizen-led Transportation Commission. This advisory group of residents will weigh in on how proposed transportation projects may impact residents' commute, safety, and quality of life.

# 100-DAY PLAN PROGRESS

## Pending Budget Approval

-  **PENDING BUDGET APPROVAL**  
**Activate Arts Master Plan**  
Developed by the Roswell Arts Fund, the Roswell Public Art Master Plan presents a strategic plan and community-wide vision for how public art can be integrated into the framework of the City of Roswell. The plan, completed after five months of study and input from over 1,900 residents, was presented to Mayor and City Council in 2017.
-  **PENDING BUDGET APPROVAL**  
**Establish "Best in Class" Police Pay Plan**  
Roswell Police Department has a long history of serving and protecting this community. Our Police staff deserve best-in-class pay, benefits, and equipment. We will establish a plan to meet these goals to incentivize our current officers to remain and grow with the City and to attract future officers to join Roswell PD.

# 100-DAY PLAN PROGRESS

## Coming Soon



### COMING SOON

#### Develop a City Master Plan

Through a fully transparent process, we will master plan Roswell into four economic development districts that will optimize appropriate development opportunities throughout the City.



### COMING SOON

#### Approve River Parks Master Plan

We will approve the Roswell River Parks Master Plan, which has been on the books since 2016. This plan establishes a vision for approximately 3.3 miles of waterfront public spaces along the northern bank of the Chattahoochee River, including six City-owned facilities. For more information, visit [www.roswellgov.com/ParkPlanning](http://www.roswellgov.com/ParkPlanning).



### COMING SOON

#### Approve the Master Parks Plan

Every five years, our award-winning Recreation and Park's Department produces a strategic plan that captures the community's objectives, needs and priorities for leisure space, facilities, programs and service delivery. Mayor and City Council look forward to reviewing and approving the 2022-2027 plan this year. For more information, visit [www.roswellgov.com/ParkPlanning](http://www.roswellgov.com/ParkPlanning).



### COMING SOON

#### Hire an Economic Development Director

We will hire an Economic Development Director, who will be the City's chief economic development strategist, and will lead the development of short- and long-range economic development plans, as well as promote business growth, retention and attraction to secure a strong revenue base for the City.

## 100 Day Plan Listed by Strategic Goal

### Economic Vitality

Hire and Economic Development Director

### Safest Community in America

Establish "Best in Class" Police Pay Plan

### Exceptional Quality of Life

Establish Oxbo Action Plan

Activate Arts Master Plan

Approve River Parks Master Plan

Approve the Master Parks Plan

### Align Zoning and Development Decisions to Benefit Residents

Develop a City Master Plan

### Improve Transportation to Benefit Residents

Create a Transportation Commission

### Outstanding City Services

Implement a "People's Calendar"

### Great Governance

Evaluate Zero-Based Budgeting

Implement a Comprehensive Financial Review

# All Funds Summary

This section includes Revenue and Expense Pie Chart; Schedule A; Fund Structure; Revenues by Fund, Type, then Line Item; and Use of Funds by Fund, Type, then by Line Item; Revenue Trends; Personnel and Financial Information.

## FY 2023 Approved Budget Summary for all Funds

Most charts and tables show current year revenues and expenses. The use of fund balance is shown on the graphics labeled as "Schedule A", that is also attached to our ordinance when presented to Mayor and Council.

### All Funds Expense and Revenue

Interactive Version Note: You can slide the bar below the pie to see other years or change the chart type in upper right.

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Updated On 15 Jul, 2022

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Broken down by

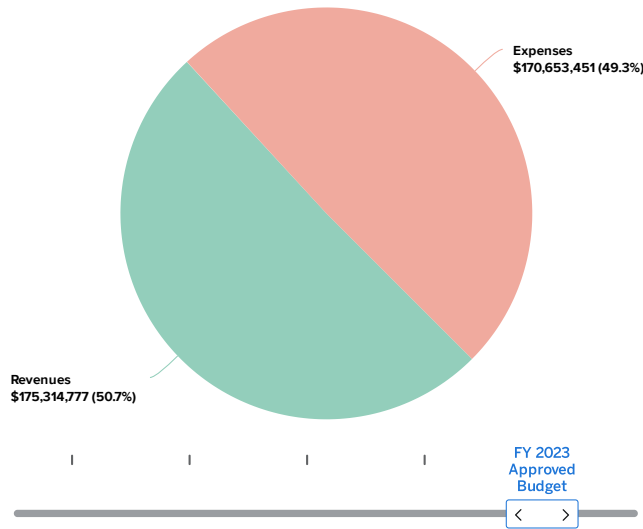
**Types**

Visualization



Sort **Large to Small** ▾

- Revenues
- Expenses



# FY 2023 Approved Budget Summary for all Funds - Schedule "A"

This shows all funds, source of funds (current year revenues and use of fund balance), use of funds and ending estimated fund balance. Governmental Funds are shown in the first graphic, Proprietary funds on the second graphic, and the capital/debt funds on the third graphic.

## FY 2023 Approved Budget Schedule "A" - General Fund / Special Revenue Funds

General/Special Revenue Funds													
FY 2023 Estimated Beginning Available Fund Balance:	\$23,993,914	\$11,374,757	\$0	\$127,659	\$37,566	\$26,350	\$111,112	\$96,575	\$165,784	\$10,308	\$0	\$321,363	
Source of Funds	General Fund		Confiscated Assets		Soil Erosion		Auto Rental		Special Events		Leita Thompson Scholarship		Hotel / Motel
Revenues	General Fund	ARPA Funds	Fund	E-911 Fund	Fund	Fund	Fund	Fund	Fund	Fund	Grant Funds	Fund	
Property Tax	\$31,217,079												
Sales Tax	\$29,500,000												
Business Taxes	\$21,805,947							\$315,000					\$1,530,000
Licenses & Permits	\$2,737,000				\$10,000								
Intergovernmental	\$297,741										\$1,416,954		
Charges for Service - External	\$1,142,885		\$25,000	\$2,512,572					\$129,500				
Charges for Service - Internal	\$3,305,228												
Fines & Forfeitures	\$1,063,000												
Interest Income	\$500,000												
Miscellaneous Revenues	\$242,000						\$48,000		\$69,500	\$61,452			
Transfers In	\$1,308,251			\$480,795					\$200,300				
Employee Contribution													
Employer Contribution													
Lease Proceeds													
<b>Total Revenues</b>	<b>\$93,119,131</b>	<b>\$0</b>	<b>\$25,000</b>	<b>\$2,993,367</b>	<b>\$10,000</b>	<b>\$48,000</b>	<b>\$315,000</b>	<b>\$399,300</b>	<b>\$61,452</b>	<b>\$0</b>	<b>\$1,416,954</b>	<b>\$1,530,000</b>	
Budgeted Use of Reserves	\$2,097,611												
<b>Total Source of Funds</b>	<b>\$95,216,742</b>	<b>\$0</b>	<b>\$25,000</b>	<b>\$2,993,367</b>	<b>\$10,000</b>	<b>\$48,000</b>	<b>\$315,000</b>	<b>\$399,300</b>	<b>\$61,452</b>	<b>\$0</b>	<b>\$1,416,954</b>	<b>\$1,530,000</b>	
General/Special Revenue Funds													
Use of Funds	General Fund		Confiscated Assets		Soil Erosion		Auto Rental		Special Events		Leita Thompson Scholarship		Hotel / Motel
Expenditures	General Fund	ARPA Funds	Fund	E - 911 Fund	Fund	Fund	Fund	Fund	Fund	Fund	Grant Funds	Fund	
Administration	\$12,898,723										\$55,829	\$856,200	
Community Development	\$4,171,332												
Environmental/ Public Works	\$235,800												
Finance	\$3,538,773												
Fire	\$13,441,026												
Police	\$26,901,732		\$25,000	\$3,121,005							\$1,000,000		
Recreation and Parks	\$14,772,695	\$8,934,100						\$402,498	\$67,019	\$50			
Transportation	\$9,724,316												
City-Wide Costs	\$1,388,641						\$425,000					\$612,500	
Transfer to Capital	\$7,573,233											\$382,000	
<b>Total Use of Funds</b>	<b>\$94,646,271</b>	<b>\$8,934,100</b>	<b>\$25,000</b>	<b>\$3,121,005</b>	<b>\$0</b>	<b>\$0</b>	<b>\$425,000</b>	<b>\$402,498</b>	<b>\$67,019</b>	<b>\$50</b>	<b>\$1,055,829</b>	<b>\$1,850,700</b>	
<b>Excess (Deficiency) of revenues vs expenditures</b>	<b>(\$1,527,140)</b>	<b>(\$8,934,100)</b>	<b>\$0</b>	<b>(\$127,638)</b>	<b>\$10,000</b>	<b>\$48,000</b>	<b>(\$110,000)</b>	<b>(\$3,198)</b>	<b>(\$5,567)</b>	<b>(\$50)</b>	<b>\$361,125</b>	<b>(\$320,700)</b>	
<b>FY 2023 Fund Balance Reserve by Policy:</b>	<b>21,637,456</b>												
<b>FY 2023 Est. End Fund Balance Available over Reserve by Policy:</b>	<b>\$829,318</b>	<b>\$2,440,657</b>	<b>\$0</b>	<b>\$21</b>	<b>\$47,566</b>	<b>\$74,350</b>	<b>\$1,112</b>	<b>\$93,377</b>	<b>\$160,217</b>	<b>\$10,258</b>	<b>\$361,125</b>	<b>\$663</b>	
<b>FY 2023 Total Estimated Ending Fund Balance:</b>	<b>\$22,466,774</b>	<b>\$2,440,657</b>	<b>\$0</b>	<b>\$21</b>	<b>\$47,566</b>	<b>\$74,350</b>	<b>\$1,112</b>	<b>\$93,377</b>	<b>\$160,217</b>	<b>\$10,258</b>	<b>\$361,125</b>	<b>\$663</b>	
General/Special Revenue Funds													

# FY 2023 Approved Budget Schedule "A" - Enterprise/ Internal Service Funds

	Enterprise Funds				Internal Service Funds			
<b>FY 2023 Estimated Beginning Available Fund Balance:</b>	\$1,962,541	\$1,116,609	\$858,744	\$0	\$1,057,195	\$485,697	\$517,528	\$69,337
<b>Source of Funds Revenues</b>	Solid Waste Fund	Water and Sewer Fund	Stormwater Utility Fund	Recreation Participation and Special Events Fund	Group Benefits Fund	Risk / Liability Fund	Worker's Comp Fund	Fleet Services Fund
Property Tax								
Sales Tax								
Business Taxes								
Licenses & Permits								
Intergovernmental								
Charges for Service - External	\$12,575,241	\$5,032,048	\$3,961,416	\$6,305,313				
Charges for Service - Internal						\$1,410,000		\$2,313,700
Fines & Forfeitures								
Interest Income	\$30,000	\$15,000	\$16,200		\$25,000			
Miscellaneous Revenues					\$250,000			
Transfers In				\$808,586	\$25,000		\$850,000	
Employee Contribution					\$955,507			
Employer Contribution					\$9,185,577			
Lease Proceeds								
<b>Total Revenues</b>	<b>\$12,605,241</b>	<b>\$5,047,048</b>	<b>\$3,977,616</b>	<b>\$7,113,899</b>	<b>\$10,441,084</b>	<b>\$1,410,000</b>	<b>\$850,000</b>	<b>\$2,313,700</b>
Budgeted Use of Reserves	\$1,140,866	\$0	\$315,784		\$1,452	\$261,391	\$7,885	\$15,516
<b>Total Source of Funds</b>	<b>\$13,746,107</b>	<b>\$5,047,048</b>	<b>\$4,293,400</b>	<b>\$7,113,899</b>	<b>\$10,442,536</b>	<b>\$1,671,391</b>	<b>\$857,885</b>	<b>\$2,329,216</b>
	Enterprise Funds				Internal Service Funds			
<b>Use of Funds Expenditures</b>	Solid Waste Fund	Water and Sewer Fund	Stormwater Utility Fund	Recreation Participation and Special Events Fund	Group Benefits Fund	Risk / Liability Fund	Worker's Comp Fund	Fleet Services Fund
Administration								
Community Development								
Environmental/ Public Works	\$13,746,107	\$4,533,487	\$4,293,400					\$2,329,216
Finance								
Fire								
Police								
Recreation and Parks				\$6,938,463				
Transportation								
City-Wide Costs					\$10,442,536	\$1,671,391	\$857,885	
Transfer to Capital								
<b>Total Use of Funds</b>	<b>\$13,746,107</b>	<b>\$4,533,487</b>	<b>\$4,293,400</b>	<b>\$6,938,463</b>	<b>\$10,442,536</b>	<b>\$1,671,391</b>	<b>\$857,885</b>	<b>\$2,329,216</b>
<b>Excess (Deficiency) of revenues vs expenditures</b>	<b>(\$1,140,866)</b>	<b>\$513,561</b>	<b>(\$315,784)</b>	<b>\$175,436</b>	<b>(\$1,452)</b>	<b>(\$261,391)</b>	<b>(\$7,885)</b>	<b>(\$15,516)</b>
<b>FY 2023 Fund Balance Reserve by Policy:</b>	<b>\$356,319</b>	<b>\$195,660</b>	<b>\$149,634</b>	<b>\$0</b>	<b>\$1,055,743</b>			
<b>FY 2023 Est. End Fund Balance Available over Reserve by Policy:</b>	<b>\$465,356</b>	<b>\$1,434,510</b>	<b>\$393,326</b>	<b>\$175,436</b>	<b>\$0</b>	<b>\$224,306</b>	<b>\$509,643</b>	<b>\$53,821</b>
<b>FY 2023 Total Estimated Ending Fund Balance:</b>	<b>\$821,675</b>	<b>\$1,630,170</b>	<b>\$542,960</b>	<b>\$175,436</b>	<b>\$1,055,743</b>	<b>\$224,306</b>	<b>\$509,643</b>	<b>\$53,821</b>
	Enterprise Funds				Internal Service Funds			

Group Benefits Fund: Amount allocated for fund balance policy should be \$1,873,575. The City is evaluating current year revenues and expenses and expects to arrive at the recommended reserve amount within the current year.

# FY 2023 Approved Budget Schedule "A" - Capital and Debt Service Funds

	Capital Project Funds			Debt Service Fund	Totals
FY 2023 Estimated Beginning Available Fund Balance:	\$1,955,920	\$2,618,076	\$3,525,417	\$1,257,908	<b>\$51,690,360</b>
<b>Source of Funds</b>					
<b>Revenues</b>	Impact Fee Fund	Capital Project Fund	TSPLOST Fund	Debt Service Fund	<b>Total Revenues</b>
Property Tax				\$582,357	<b>\$31,799,436</b>
Sales Tax			\$18,500,000		<b>\$48,000,000</b>
Business Taxes					<b>\$23,650,947</b>
Licenses & Permits					<b>\$2,747,000</b>
Intergovernmental					<b>\$1,714,695</b>
Charges for Service - External	\$1,503,263				<b>\$33,187,238</b>
Charges for Service - Internal					<b>\$7,028,928</b>
Fines & Forfeitures					<b>\$1,063,000</b>
Interest Income		\$65,000	\$350,000		<b>\$1,001,200</b>
Miscellaneous Revenues		\$865,000			<b>\$1,535,952</b>
Transfers In		\$9,772,365			<b>\$13,445,297</b>
Employee Contribution					<b>\$955,507</b>
Employer Contribution					<b>\$9,185,577</b>
Lease Proceeds					<b>\$0</b>
<b>Total Revenues</b>	<b>\$1,503,263</b>	<b>\$10,702,365</b>	<b>\$18,850,000</b>	<b>\$582,357</b>	<b>\$175,314,777</b>
Budgeted Use of Reserves	\$1,519,499	\$1,456,530		\$1,102,743	<b>\$17,420,530</b>
<b>Total Source of Funds</b>	<b>\$3,022,762</b>	<b>\$12,158,895</b>	<b>\$18,850,000</b>	<b>\$1,685,100</b>	<b>\$192,735,307</b>
	Capital Project Funds			Debt Service Fund	
<b>Use of Funds</b>					
<b>Expenditures</b>	Impact Fee Fund	Capital Project Fund	TSPLOST Fund	Debt Service Fund	<b>Total Expenditures</b>
Administration		\$1,669,013			<b>\$15,479,765</b>
Community Development		\$100,000			<b>\$4,271,332</b>
Environmental/ Public Works		\$3,064,759			<b>\$28,202,769</b>
Finance		\$0		\$1,685,100	<b>\$5,223,873</b>
Fire		\$170,000			<b>\$13,611,026</b>
Police		\$136,000			<b>\$31,183,737</b>
Recreation and Parks	\$1,119,499	\$3,164,137			<b>\$35,398,461</b>
Transportation	\$415,000	\$3,789,986			<b>\$13,929,302</b>
City-Wide Costs					<b>\$15,397,953</b>
Transfer to Capital					<b>\$7,955,233</b>
<b>Total Use of Funds</b>	<b>\$1,534,499</b>	<b>\$12,093,895</b>	<b>\$0</b>	<b>\$1,685,100</b>	<b>\$170,653,451</b>
<b>Excess (Deficiency) of revenues vs expenditures</b>	<b>(\$31,236)</b>	<b>(\$1,391,530)</b>	<b>\$18,850,000</b>	<b>(\$1,102,743)</b>	
FY 2023 Fund Balance Reserve by Policy:		\$1,161,546			<b>\$24,556,358</b>
<b>FY 2023 Est. End Fund Balance Available over Reserve by Policy:</b>	<b>\$1,924,684</b>	<b>\$65,000</b>	<b>\$22,375,417</b>	<b>\$155,165</b>	<b>\$31,795,328</b>
FY 2023 Total Estimated Ending Fund Balance:	\$1,924,684	\$1,226,546	\$22,375,417	\$155,165	<b>\$56,351,686</b>
	Capital Project Funds			Debt Service Fund	Totals

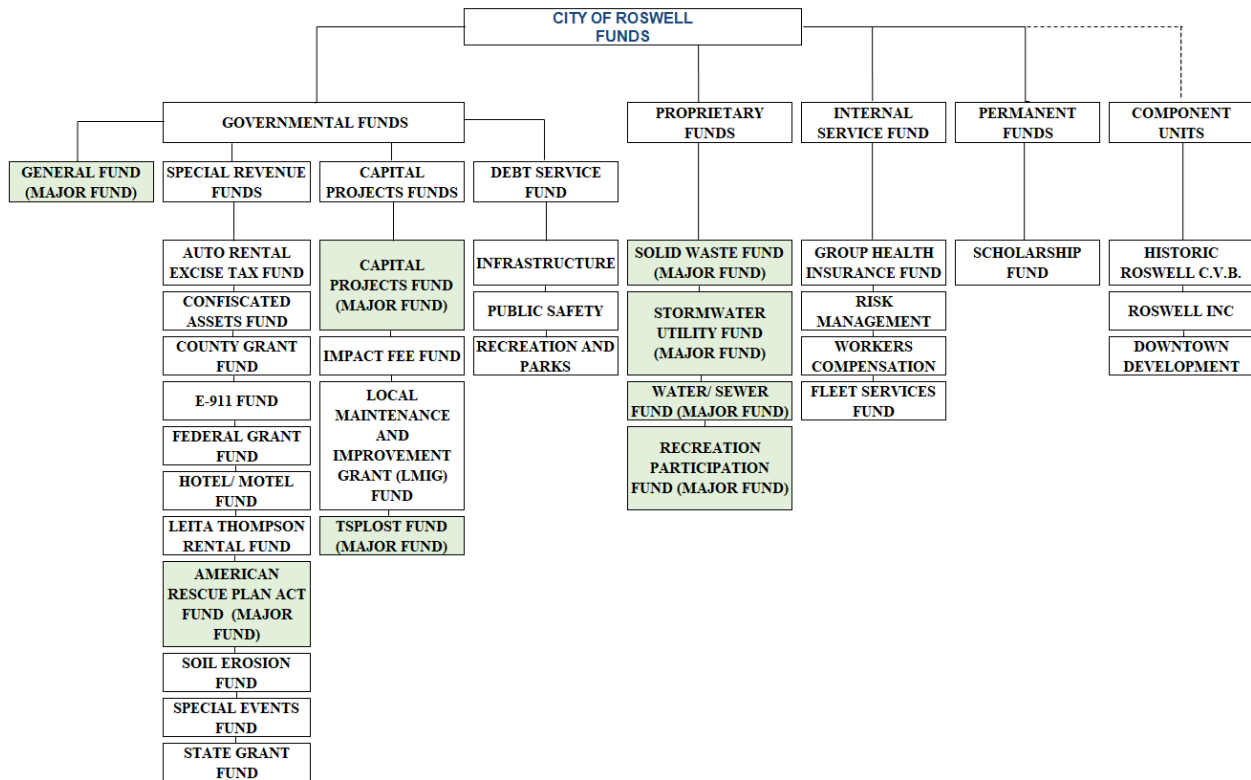
## Fund Balance Use

ARPA, E-911 Fund, Auto Rental Excise Tax Fund, Hotel/Motel Fund, Solid Waste Fund, Stormwater Utility Fund, Risk/Liability Fund, Fleet Services Fund, Impact Fee Fund, Capital Projects Fund and, Debt Service Fund use more than 10% fund balance due to planned use of fund balance.



# City of Roswell's Fund Structure

City of Roswell funds are considered budgetary.



## MAJOR FUND DESCRIPTIONS:

The General Fund is the City's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The Capital Projects Fund accounts for financial resources to be used for the acquisition and construction of major capital projects.

The T-SPLOST Fund accounts for the money received from the .75 percent tax approved by citizens in the referendum and construction of TSPLOST approved projects.

The ARPA Fund accounts for financial resources from the American Rescue Plan Act that provided additional relief to address the continued impact of COVID-19 (i.e. Coronavirus 2019) on the economy, public health, state and local governments, individuals, and businesses.

The Water and Sewer Fund accounts for the activities of the City's water system and the billing on behalf of Fulton County's sewer system as it applies to City residents, which renders those services to the residents and businesses located within the City.

The Solid Waste Fund accounts for the operations of the City's solid waste and sanitation program.

The Recreation Participation Fund accounts for the operations of activities held at the City's parks.

The Stormwater Fund accounts for the operations of the City's stormwater program.

# Revenues

Shown as all revenues by Fund (graph and table) and then by type (graph and table). Overview of all funds includes 2 years of actual and 2 years of budget to budget comparison.

## Current Year Revenues by Fund

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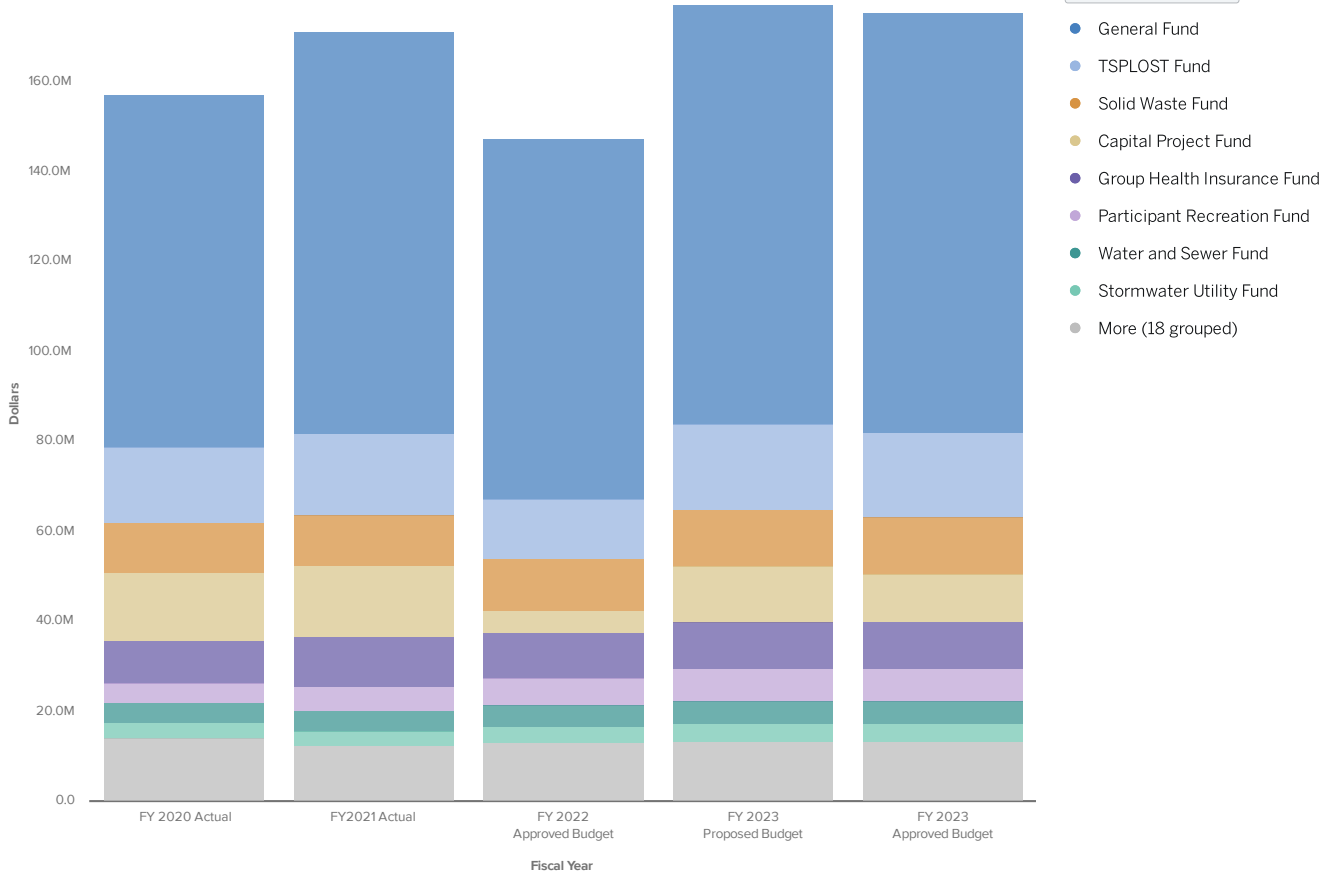
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**Funds** Revenues



Visualization

Sort **Large to Small**



## Source of Funds by Fund

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>(100) General Fund</b>	\$78,362,174	\$89,161,328	\$80,459,216	\$93,119,131	\$93,119,131
<b>(336) TSPLOST Fund</b>	\$17,094,395	\$18,043,317	\$13,050,000	\$18,850,000	\$18,850,000
<b>(540) Solid Waste Fund</b>	\$11,067,168	\$11,444,982	\$11,699,947	\$12,605,241	\$12,605,241
<b>(350) Capital Project Fund</b>	\$14,884,381	\$15,814,753	\$4,847,759	\$12,383,304	\$10,702,365
<b>(602) Group Health Insurance Fund</b>	\$9,555,043	\$10,983,303	\$10,182,709	\$10,441,084	\$10,441,084
<b>(555) Participant Recreation Fund</b>	\$4,501,906	\$5,296,268	\$5,971,284	\$7,113,899	\$7,113,899
<b>(505) Water and Sewer Fund</b>	\$4,393,725	\$4,630,711	\$4,824,876	\$5,047,048	\$5,047,048
<b>(507) Stormwater Utility Fund</b>	\$3,292,153	\$3,276,723	\$3,373,750	\$3,977,616	\$3,977,616
<b>(215) E-911 Fund</b>	\$2,310,043	\$2,361,853	\$2,659,648	\$2,993,367	\$2,993,367
<b>(604) Fleet Services Fund</b>	\$1,835,328	\$1,728,838	\$1,965,570	\$2,313,700	\$2,313,700
<b>(230) Impact Fees Fund</b>	\$1,306,748	\$1,123,819	\$2,702,015	\$1,503,263	\$1,503,263

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
(603) Risk Management Fund	\$1,330,009	\$1,307,391	\$1,660,000	\$1,410,000	\$1,410,000
(275) Hotel/Motel Fund	\$1,006,915	\$962,195	\$840,000	\$1,530,000	\$1,530,000
(410) Bond Fund (Debt Service)	\$1,539,225	\$1,536,547	\$1,483,000	\$582,357	\$582,357
(601) Workers' Compensation Fund	\$854,430	\$837,390	\$850,000	\$850,000	\$850,000
(221) Federal Grant Fund	\$1,536,410	\$319,128	\$0	\$1,000,000	\$1,000,000
(225) CDBG Grant	\$362,456	\$768,538	\$503,609	\$416,954	\$416,954
(335) LMIG Resurfacing Grant	\$968,490	\$843,874	\$0	\$0	\$0
(280) Auto Rental Excise Tax Fund	\$262,614	\$317,923	\$300,000	\$315,000	\$315,000
(291) Special Events Fund	\$92,996	-\$25,632	\$150,500	\$399,300	\$399,300
(210) Confiscated Assets Fund	\$592,704	\$204,939	\$30,000	\$25,000	\$25,000
(290) Leita Thompson Fund	\$115,169	\$74,445	\$73,740	\$61,452	\$61,452
(245) Tree Bank Fund	\$48,000	\$103,880	\$40,000	\$48,000	\$48,000
(222) County/Local Grant Fund	\$32,099	\$32,641	\$0	\$0	\$0
(240) Soil and Erosion Control	\$10,918	\$10,105	\$11,500	\$10,000	\$10,000
(771) Scholarship Endowment Fund	\$18	\$16	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$157,355,517</b>	<b>\$171,159,273</b>	<b>\$147,679,123</b>	<b>\$176,995,716</b>	<b>\$175,314,777</b>

## Current Year Revenues by Type

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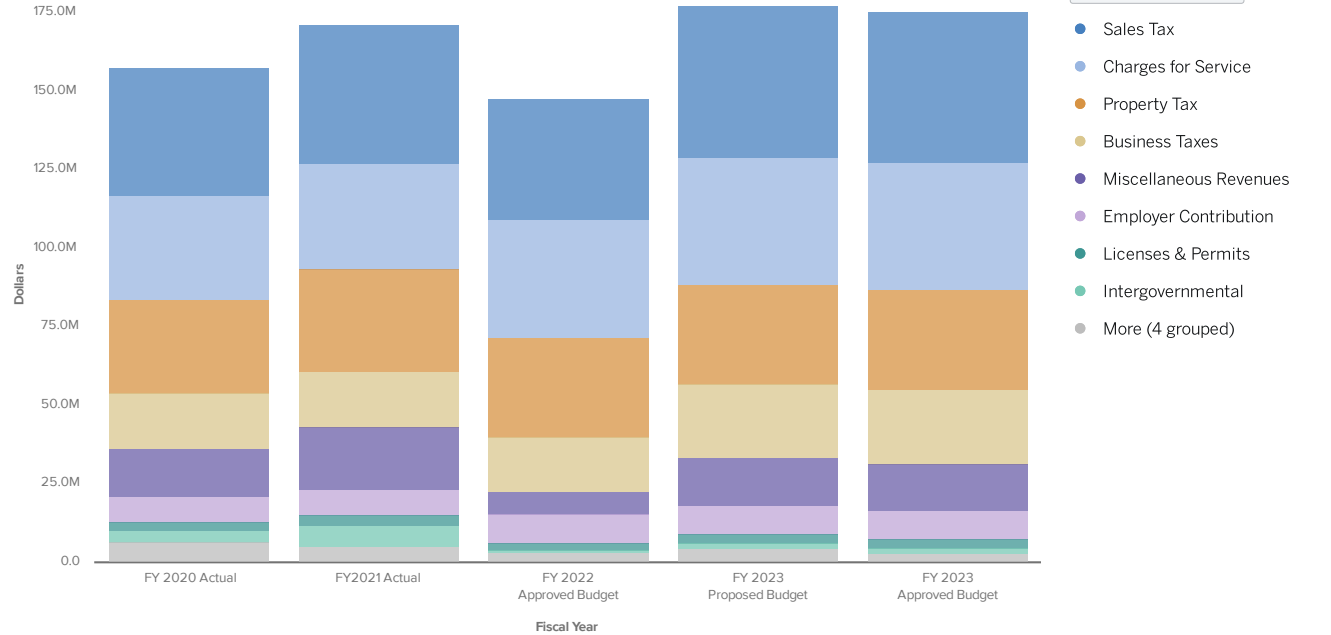
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**Revenues**



Sort **Large to Small**

Visualization



# Current Year Revenues by Line Item

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>Sales Tax</b>					
(313100) Local Option Sales Tax	\$24,545,973	\$26,063,670	\$25,600,000	\$29,500,000	\$29,500,000
(313200) TSPLOST	\$16,165,960	\$17,931,824	\$12,900,000	\$18,500,000	\$18,500,000
<b>SALES TAX TOTAL</b>	<b>\$40,711,934</b>	<b>\$43,995,494</b>	<b>\$38,500,000</b>	<b>\$48,000,000</b>	<b>\$48,000,000</b>
<b>Charges for Service</b>					
(344111) Residential Refuse Collect	\$6,918,046	\$7,180,550	\$7,489,467	\$7,940,861	\$7,940,861
(344112) Commercial Refuse Collect	\$3,880,768	\$3,974,312	\$3,897,980	\$4,328,880	\$4,328,880
(344210) Water Charges	\$3,661,196	\$3,655,391	\$3,738,235	\$3,912,778	\$3,912,778
(344261) Stormwater Utility	\$3,195,924	\$3,279,461	\$3,373,750	\$3,961,416	\$3,961,416
(342500) E911 Charges	\$2,309,423	\$2,361,107	\$2,369,648	\$2,448,000	\$2,448,000
(341750) Fleet Service Charges	\$1,820,963	\$1,728,466	\$1,965,570	\$2,313,700	\$2,313,700
(347503) Athletics	\$1,410,016	\$1,690,180	\$1,600,000	\$2,287,342	\$2,287,342
(341805) Risk Claims Payments	\$1,305,386	\$1,305,386	\$1,660,000	\$1,410,000	\$1,410,000
(341704) Indirect Cost Solid Waste	\$1,030,228	\$1,128,386	\$992,848	\$1,251,587	\$1,251,587
(341324) Trans Impact Fees	\$824,524	\$627,748	\$1,780,835	\$1,080,744	\$1,080,744
(347506) Gym & Physical Fitness	\$821,735	\$905,598	\$974,000	\$1,232,489	\$1,232,489
(341706) Indirect Cost Stormwater	\$575,204	\$633,295	\$668,625	\$705,810	\$705,810
(347504) Tennis	\$279,673	\$459,826	\$400,000	\$555,105	\$555,105
(341703) Indirect Cost Water Fund	\$364,301	\$426,107	\$393,676	\$462,788	\$462,788
(345610) Telecommunication Charges	\$349,539	\$400,110	\$350,000	\$400,000	\$400,000
(341325) Public Safety Impact Fees	\$330,474	\$311,367	\$610,457	\$299,678	\$299,678
(341705) Indirect Cost Rec Participation Fund	\$0	\$434,872	\$441,384	\$458,586	\$458,586
(347202) Other Rental Fees	\$417,447	\$91,393	\$525,000	\$375,635	\$375,635
(347507) Dance, Drama, & Music	\$281,647	\$288,285	\$296,800	\$433,496	\$433,496
(344255) Sewerage Charges	\$293,942	\$318,423	\$377,891	\$348,910	\$348,910
(347501) General Programs	\$402,902	\$182,829	\$397,500	\$334,501	\$334,501
(347508) Arts & Crafts	\$236,378	\$283,655	\$260,000	\$423,114	\$423,114
(341702) Indirect Cost E911	\$271,119	\$260,757	\$249,194	\$281,026	\$281,026
(344216) Meter Fees	\$88,099	\$103,250	\$526,750	\$276,560	\$276,560
(344160) Solid Waste Recycling Fees	\$190,915	\$159,603	\$250,000	\$200,000	\$200,000
(347509) General Instruction Progs	\$192,960	\$154,037	\$215,000	\$193,929	\$193,929
(341323) Recreation Impact Fees	\$151,750	\$184,704	\$310,723	\$122,841	\$122,841
(344218) Capacity Fees	\$112,400	\$72,900	\$0	\$316,700	\$316,700
(344700) Utility Bill Late Charges	\$137,727	\$188,022	\$165,000	\$160,000	\$160,000
(341707) Indirect Cost Garage	\$125,378	\$135,448	\$173,646	\$145,431	\$145,431
(343101) Sidewalk Assessments	\$0	\$0	\$0	\$360,000	\$360,000
(347513) Senior Adult Center	\$184,649	\$85,117	\$160,000	\$141,518	\$141,518
(347505) Swimming	\$72,608	\$126,284	\$148,500	\$134,973	\$134,973
(341905) Other/Misc. Fees	\$162,519	\$65,045	\$75,000	\$125,000	\$125,000
(347514) Adult Aquatics Center	\$97,672	\$92,638	\$106,000	\$121,160	\$121,160
(347201) Auditorium Rental Fees	\$78,197	\$86,209	\$50,000	\$85,000	\$85,000
(347502) Special Events	\$58,735	-\$23,001	\$89,000	\$129,500	\$129,500
(342920) Mountain Park	\$33,855	\$28,639	\$0	\$117,652	\$117,652
(344162) Large Item Fees	\$41,574	\$47,920	\$35,000	\$54,000	\$54,000
(371006) Special Events Sponsorship	\$18,000	\$5,723	\$61,500	\$69,500	\$69,500
(347905) Convenience Fee	\$31,526	\$39,077	\$37,100	\$50,000	\$50,000
(345410) Parking Charges	\$23,563	\$36,965	\$35,000	\$46,200	\$46,200
(347512) Rec & Parks Miscellaneous	\$28,342	\$22,481	\$60,000	\$22,051	\$22,051
(341426) 3% Admin Impact Fees	\$29,083	\$25,702	\$30,000	\$30,000	\$30,000
(342101) Special Police Ser- Ot	\$33,670	\$23,103	\$30,000	\$25,000	\$25,000
(342120) Accident Reports	\$17,998	\$20,009	\$15,000	\$25,000	\$25,000
(343210) Lake Charles - Spec Assess	\$17,000	\$17,000	\$17,000	\$17,000	\$17,000
(346400) Background Check Fees	\$11,160	\$14,162	\$10,000	\$15,000	\$15,000
(342310) Fingerprinting Fees	\$7,820	\$14,500	\$10,000	\$15,000	\$15,000
(344217) Water Service Stop Fees	\$6,738	\$12,750	\$12,000	\$12,000	\$12,000
(347510) Rec & Parks Contributions	\$39,877	\$2,326	\$0	\$0	\$0
(344256) Sewer Permit Fees Admin	\$21,237	\$1,807	\$5,000	\$5,000	\$5,000
(342921) National Park Service	\$0	\$0	\$0	\$16,605	\$16,605
(342210) Fire Alarm Fees	\$667	\$1,833	\$4,000	\$4,000	\$4,000

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
(344191) Dumpster Set Up Fees	\$2,280	\$1,520	\$1,500	\$1,500	\$1,500
(341910) Election Qualify Fees	\$7,092	\$0	\$0	\$0	\$0
(341915) Charging Station Fees	\$278	\$910	\$0	\$1,000	\$1,000
(342925) Rapstc Training	\$1,000	\$0	\$0	\$0	\$0
(341200) Recording Fees	\$660	\$242	\$0	\$0	\$0
(349300) Bad Check Fees	\$300	\$245	\$0	\$100	\$100
(342140) Expungement Fees	\$225	\$350	\$0	\$0	\$0
(344115) Utility Billing Lien Revenue	\$528	-\$11	\$0	\$0	\$0
(344215) Reconnect Fees	\$0	\$375	\$0	\$0	\$0
(349920) Vietnam Memorial Bricks	\$100	\$0	\$0	\$0	\$0
(342130) False Alarm Fees	\$0	\$100	\$0	\$0	\$0
(341400) Printing And Duplication Fees	\$25	\$63	\$0	\$0	\$0
<b>CHARGES FOR SERVICE TOTAL</b>	<b>\$33,009,044</b>	<b>\$33,675,550</b>	<b>\$37,445,579</b>	<b>\$40,285,666</b>	<b>\$40,285,666</b>
<b>Property Tax</b>					
(311100) Real Property - Current Year	\$24,942,961	\$25,741,171	\$26,117,761	\$26,168,206	\$26,168,206
(311315) Title Ad Valorem Tax (Vehicle)	\$2,353,413	\$2,998,911	\$2,650,000	\$2,900,000	\$2,900,000
(311340) Intangibles (Reg & Recrd)	\$847,824	\$1,715,453	\$1,100,000	\$900,000	\$900,000
(311300) Personal Property - Current	\$897,901	\$900,330	\$973,021	\$911,024	\$911,024
(311600) Real Estate Trans (intang)	\$224,307	\$538,261	\$250,000	\$420,000	\$420,000
(311110) Public Utility	\$241,794	\$257,088	\$244,850	\$249,687	\$249,687
(319110) Property - Penalty & Interest - Real	\$143,479	\$148,044	\$127,000	\$151,000	\$151,000
(311310) Motor Vehicle	\$155,132	\$131,513	\$100,000	\$99,519	\$99,519
(311200) Real Property - Prior	-\$7,780	\$40,064	\$0	\$0	\$0
(311305) Personal Property - Prior	\$5,671	\$3,621	\$0	\$0	\$0
<b>PROPERTY TAX TOTAL</b>	<b>\$29,804,702</b>	<b>\$32,474,456</b>	<b>\$31,562,632</b>	<b>\$31,799,436</b>	<b>\$31,799,436</b>
<b>Business Taxes</b>					
(316200) Insurance Premium Tax	\$6,725,135	\$7,094,073	\$6,750,000	\$7,472,955	\$7,472,955
(311710) Electric Franchise Taxes	\$3,840,731	\$3,659,017	\$3,800,000	\$3,800,000	\$3,800,000
(316101) Business & Occupation Tax	\$1,561,733	\$1,693,829	\$1,600,000	\$6,300,000	\$6,300,000
(311750) TV Cable Franchise Taxes	\$1,301,937	\$1,122,433	\$1,300,000	\$1,150,000	\$1,150,000
(314200) Alcoholic Beverage Excise Tax	\$1,069,129	\$1,146,983	\$1,125,000	\$1,125,000	\$1,125,000
(311730) Gas Franchise Taxes	\$768,176	\$828,364	\$815,000	\$932,992	\$932,992
(314105) Hotel/Motel TCT	\$440,525	\$420,960	\$367,500	\$669,375	\$669,375
(314300) Local Option Mixed Drink Excise Tax	\$413,834	\$493,068	\$425,000	\$525,000	\$525,000
(314104) Hotel/Motel Unrestricted	\$377,593	\$360,823	\$315,000	\$573,750	\$573,750
(314400) Auto Rental Excise Tax	\$262,614	\$317,923	\$300,000	\$315,000	\$315,000
(316300) Financial Institution Tax	\$253,240	\$223,888	\$250,000	\$250,000	\$250,000
(314106) Hotel/Motel TPD	\$188,796	\$180,411	\$157,500	\$286,875	\$286,875
(311760) Telephone Franchise Taxes	\$153,238	\$148,683	\$150,000	\$150,000	\$150,000
(316102) Insurance Occupation Tax	\$71,550	\$98,550	\$100,000	\$100,000	\$100,000
(314900) Excise Tax - Other	\$620	\$746	\$0	\$0	\$0
(316100) Business & Occupation Tax	\$0	-\$800	\$0	\$0	\$0
<b>BUSINESS TAXES TOTAL</b>	<b>\$17,428,852</b>	<b>\$17,788,952</b>	<b>\$17,455,000</b>	<b>\$23,650,947</b>	<b>\$23,650,947</b>
<b>Miscellaneous Revenues</b>					
(391250) Capital Transfer In	\$11,700,172	\$13,256,105	\$3,836,959	\$9,772,365	\$9,772,365
(391201) Operating Transfer In	\$1,637,566	\$2,758,700	\$2,567,135	\$3,672,932	\$3,672,932
(383100) Reimbursement From Insura	\$557,701	\$1,994,139	\$250,000	\$250,000	\$250,000
(392100) Sale Of Assets	\$773,757	\$322,135	\$360,800	\$915,000	\$915,000
(389115) Settlement	\$0	\$1,000,000	\$0	\$0	\$0
(381105) Rent Of Property	\$172,356	\$172,356	\$172,000	\$172,000	\$172,000
(381110) Leita T. - Rent Income	\$77,205	\$74,445	\$73,740	\$61,452	\$61,452
(389105) Tree Bank Funds	\$48,000	\$103,880	\$40,000	\$48,000	\$48,000
(371005) Private Donations/contrib	\$216,754	\$11,130	\$0	\$0	\$0
(371004) Gas South Affinity Program	\$17,675	\$32,721	\$20,000	\$20,000	\$20,000
(391251) Capital Contribution	\$0	\$85,810	\$0	\$0	\$0
(389400) Miscellaneous	\$1,061	\$58,969	\$0	\$0	\$0
(392300) Sale Of Abandoned Property	\$4,833	\$41,781	\$0	\$0	\$0
(389401) Miscellaneous	\$559	\$11	\$0	\$0	\$0
(389999) Over And Short	-\$2,961	-\$2,075	\$0	\$0	\$0
(392200) Gain On Property Sale	-\$52,198	-\$16,210	\$0	\$0	\$0
<b>MISCELLANEOUS REVENUES TOTAL</b>	<b>\$15,152,480</b>	<b>\$19,893,897</b>	<b>\$7,320,634</b>	<b>\$14,911,749</b>	<b>\$14,911,749</b>
<b>Employer Contribution</b>					
(341834) Group Health-Employer	\$6,521,142	\$6,484,947	\$7,099,852	\$7,198,489	\$7,198,489

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
(341820) HSA Contribution-Employer	\$595,792	\$616,043	\$625,000	\$660,250	\$660,250
(341839) Benefits Admin Assessment	\$555,799	\$512,791	\$602,639	\$606,601	\$606,601
(341825) Dental-Employer	\$258,695	\$231,053	\$265,583	\$279,837	\$279,837
(341827) Basic Life-Employer	\$280,978	\$257,364	\$181,104	\$207,600	\$207,600
(341829) Disability-Employer	\$59,416	\$56,782	\$198,695	\$214,800	\$214,800
(341837) Empl Assist Program-Employer	\$20,527	\$19,207	\$18,000	\$18,000	\$18,000
<b>EMPLOYER CONTRIBUTION TOTAL</b>	<b>\$8,292,349</b>	<b>\$8,178,186</b>	<b>\$8,990,873</b>	<b>\$9,185,577</b>	<b>\$9,185,577</b>
<b>Licenses &amp; Permits</b>					
(323120) Building & Inspection Fees	\$1,883,893	\$2,292,618	\$1,600,000	\$1,800,000	\$1,800,000
(321110) Alcohol, Beer, Wine License	\$658,929	\$629,085	\$600,000	\$650,000	\$650,000
(323902) Grading Permits	\$153,468	\$180,589	\$150,000	\$175,000	\$175,000
(322905) Photo and Film Fees	\$33,302	\$183,420	\$35,000	\$35,000	\$35,000
(322210) Zoning And Land Use	\$43,820	\$64,860	\$40,000	\$40,000	\$40,000
(321130) Liquor Pouring License	\$23,163	\$22,270	\$25,000	\$25,000	\$25,000
(323190) Soil Erosion Fees	\$9,280	\$10,060	\$10,000	\$9,000	\$9,000
(322240) Small Cell Technology Permit	\$17,600	\$4,350	\$5,000	\$2,500	\$2,500
(322230) Sign Permits	\$13,885	\$2,605	\$5,000	\$2,500	\$2,500
(321295) Precious Metal Dealer Fee	\$3,600	\$2,427	\$2,000	\$3,000	\$3,000
(321140) Bar Cards (Liquor Handling License)	\$3,600	\$885	\$2,000	\$2,000	\$2,000
(321292) Solicitor Fees	\$1,975	\$1,400	\$1,000	\$1,000	\$1,000
(323903) Soil Erosion Grading Permit	\$1,638	\$566	\$1,500	\$1,000	\$1,000
(322991) Special Events Fee	\$3,300	\$300	\$0	\$1,000	\$1,000
(322994) Personal transp veh fee	\$465	\$660	\$0	\$0	\$0
(322995) Fireworks Permits	\$0	\$500	\$0	\$0	\$0
<b>LICENSES &amp; PERMITS TOTAL</b>	<b>\$2,851,917</b>	<b>\$3,396,596</b>	<b>\$2,476,500</b>	<b>\$2,747,000</b>	<b>\$2,747,000</b>
<b>Intergovernmental</b>					
(336015) Intergov - Fulton Co	\$137,117	\$4,524,157	\$0	\$0	\$0
(331369) CDBG Revenue	\$299,001	\$652,852	\$503,609	\$416,954	\$416,954
(331365) Police Federal Grants	\$25,100	\$54,336	\$0	\$1,000,000	\$1,000,000
(334367) Trans State Grants	\$968,490	\$843,874	\$0	\$0	\$0
(336010) Alpharetta Fire Payments	\$327,923	\$228,335	\$176,460	\$226,741	\$226,741
(331367) Trans Federal Grants	\$1,092,799	\$58,529	\$0	\$0	\$0
(331363) Rec & Parks Federal Grants	\$397,509	\$0	\$0	\$0	\$0
(336011) Intergovernmental	\$62,227	\$75,239	\$65,000	\$71,000	\$71,000
(336013) Intergov - Sandy Springs	\$50,803	\$29,280	\$0	\$0	\$0
(331368) Match - Federal Grants	\$0	\$39,018	\$0	\$0	\$0
(331364) Fire Federal Grants	\$0	\$36,132	\$0	\$0	\$0
(331360) Administration Federal Grants	\$20,025	\$15,926	\$0	\$0	\$0
(336104) Rec & Parks County/Local Grants	\$300	\$18,500	\$0	\$0	\$0
(336108) Trans County/Local Grants	\$977	\$0	\$0	\$0	\$0
(336106) Police County/Local Grants	\$0	\$500	\$0	\$0	\$0
<b>INTERGOVERNMENTAL TOTAL</b>	<b>\$3,382,272</b>	<b>\$6,576,677</b>	<b>\$745,069</b>	<b>\$1,714,695</b>	<b>\$1,714,695</b>
<b>Lease Proceeds</b>					
(393500) Capital Lease Program	\$1,890,301	\$2,823,724	\$750,000	\$1,680,939	\$0
<b>LEASE PROCEEDS TOTAL</b>	<b>\$1,890,301</b>	<b>\$2,823,724</b>	<b>\$750,000</b>	<b>\$1,680,939</b>	<b>\$0</b>
<b>Fines &amp; Forfeitures</b>					
(351171) Municipal Court Fines	\$789,066	\$914,251	\$960,000	\$1,000,000	\$1,000,000
(351310) D.E.A. Funds	\$316,737	\$99,530	\$0	\$0	\$0
(351300) Confiscation	\$212,946	\$24,610	\$0	\$0	\$0
(351174) Munis Admin Fee	\$25,015	\$26,154	\$30,000	\$30,000	\$30,000
(351940) School Zone Speeding Fines	\$2,472	\$129,381	\$0	\$0	\$0
(351172) Municipal Court Probation	\$26,115	\$19,556	\$30,000	\$20,000	\$20,000
(351176) Diversion Fee	\$9,708	\$6,005	\$10,000	\$7,000	\$7,000
(351175) Court Related - Other	\$7,187	\$6,306	\$10,000	\$6,000	\$6,000
(351320) Treasury Confiscated Funds	\$29,253	\$0	\$0	\$0	\$0
(351177) School Bus Traffic Violation	\$676	\$0	\$0	\$0	\$0
(351920) Red Light Fines	\$0	\$500	\$0	\$0	\$0
<b>FINES &amp; FORFEITURES TOTAL</b>	<b>\$1,419,173</b>	<b>\$1,226,293</b>	<b>\$1,040,000</b>	<b>\$1,063,000</b>	<b>\$1,063,000</b>
<b>Interest Income</b>					
(361000) Interest Revenues	\$1,238,657	\$663,940	\$501,000	\$1,001,200	\$1,001,200
(361010) Unrealized Invest Gains	\$1,268,656	-\$383,634	\$0	\$0	\$0
<b>INTEREST INCOME TOTAL</b>	<b>\$2,507,313</b>	<b>\$280,306</b>	<b>\$501,000</b>	<b>\$1,001,200</b>	<b>\$1,001,200</b>
<b>Employee Contribution</b>					

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
(389500) Employee Hc Contribution	\$905,182	\$849,143	\$891,836	\$955,507	\$955,507
<b>EMPLOYEE CONTRIBUTION TOTAL</b>	<b>\$905,182</b>	<b>\$849,143</b>	<b>\$891,836</b>	<b>\$955,507</b>	<b>\$955,507</b>
<b>TOTAL</b>	<b>\$157,355,517</b>	<b>\$171,159,273</b>	<b>\$147,679,123</b>	<b>\$176,995,716</b>	<b>\$175,314,777</b>

# Expenses

Shown as all expenses by Fund (graph and table) and then by type (graph and table).

## Use of Funds History by Fund

Help Share

Updated On 15 Jul, 2022

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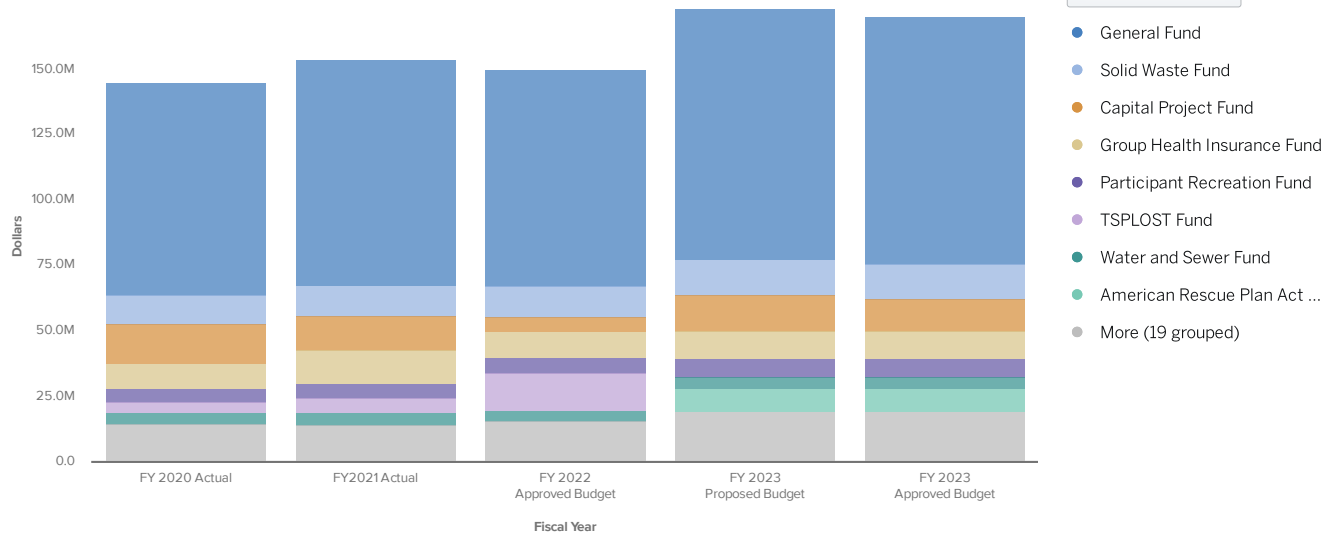
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**Funds** Expenses



Visualization

Sort **Large to Small**



## Use Funds by Fund

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>(100) General Fund</b>	\$80,833,077	\$86,069,626	\$82,324,395	\$95,195,931	\$94,646,271
<b>(540) Solid Waste Fund</b>	\$11,390,068	\$11,509,764	\$12,254,703	\$13,746,107	\$13,746,107
<b>(350) Capital Project Fund</b>	\$14,966,505	\$13,264,178	\$5,367,286	\$13,774,834	\$12,093,895
<b>(602) Group Health Insurance Fund</b>	\$9,507,801	\$12,436,709	\$10,187,705	\$10,442,536	\$10,442,536
<b>(555) Participant Recreation Fund</b>	\$5,328,483	\$5,593,915	\$5,963,084	\$6,938,463	\$6,938,463
<b>(336) TSPLOST Fund</b>	\$3,966,617	\$5,799,545	\$13,941,438	\$0	\$0
<b>(505) Water and Sewer Fund</b>	\$4,280,241	\$4,636,114	\$4,209,487	\$4,533,487	\$4,533,487
<b>(226) American Rescue Plan Act Fund</b>	\$0	\$0	\$0	\$8,934,100	\$8,934,100
<b>(507) Stormwater Utility Fund</b>	\$2,510,395	\$2,416,429	\$3,498,469	\$4,293,400	\$4,293,400
<b>(215) E-911 Fund</b>	\$2,599,352	\$2,678,118	\$3,006,279	\$3,121,005	\$3,121,005
<b>(604) Fleet Services Fund</b>	\$1,930,652	\$1,768,214	\$1,965,570	\$2,329,216	\$2,329,216
<b>(410) Bond Fund (Debt Service)</b>	\$1,648,005	\$1,648,261	\$1,655,000	\$1,685,100	\$1,685,100
<b>(603) Risk Management Fund</b>	\$1,542,429	\$1,405,396	\$1,787,683	\$1,671,391	\$1,671,391
<b>(275) Hotel/Motel Fund</b>	\$965,992	\$714,325	\$673,700	\$1,850,700	\$1,850,700
<b>(230) Impact Fees Fund</b>	\$145,719	\$402,903	\$1,130,734	\$1,534,499	\$1,534,499
<b>(601) Workers' Compensation Fund</b>	\$701,139	\$522,794	\$846,434	\$857,885	\$857,885
<b>(221) Federal Grant Fund</b>	\$293,127	\$133,767	\$0	\$1,001,946	\$1,001,946
<b>(280) Auto Rental Excise Tax Fund</b>	\$475,000	\$300,000	\$277,500	\$425,000	\$425,000
<b>(335) LMIG Resurfacing Grant</b>	\$740,170	\$968,490	\$0	\$0	\$0

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
(210) Confiscated Assets Fund	\$384,569	\$313,326	\$749,500	\$25,000	\$25,000
(225) CDBG Grant	\$519,989	\$704,906	\$26,000	\$53,883	\$53,883
(291) Special Events Fund	\$44,934	\$0	\$145,198	\$402,498	\$402,498
(245) Tree Bank Fund	\$84,351	\$325,934	\$0	\$0	\$0
(290) Leita Thompson Fund	\$101,850	\$55,906	\$76,220	\$67,019	\$67,019
(222) County/Local Grant Fund	\$41,955	\$0	\$0	\$0	\$0
(235) Cemetery Care Fund	\$0	\$555	\$0	\$0	\$0
(771) Scholarship Endowment Fund	\$0	\$0	\$50	\$50	\$50
<b>TOTAL</b>	<b>\$145,002,420</b>	<b>\$153,669,175</b>	<b>\$150,086,435</b>	<b>\$172,884,050</b>	<b>\$170,653,451</b>

## Use of Funds by Type

Help Share

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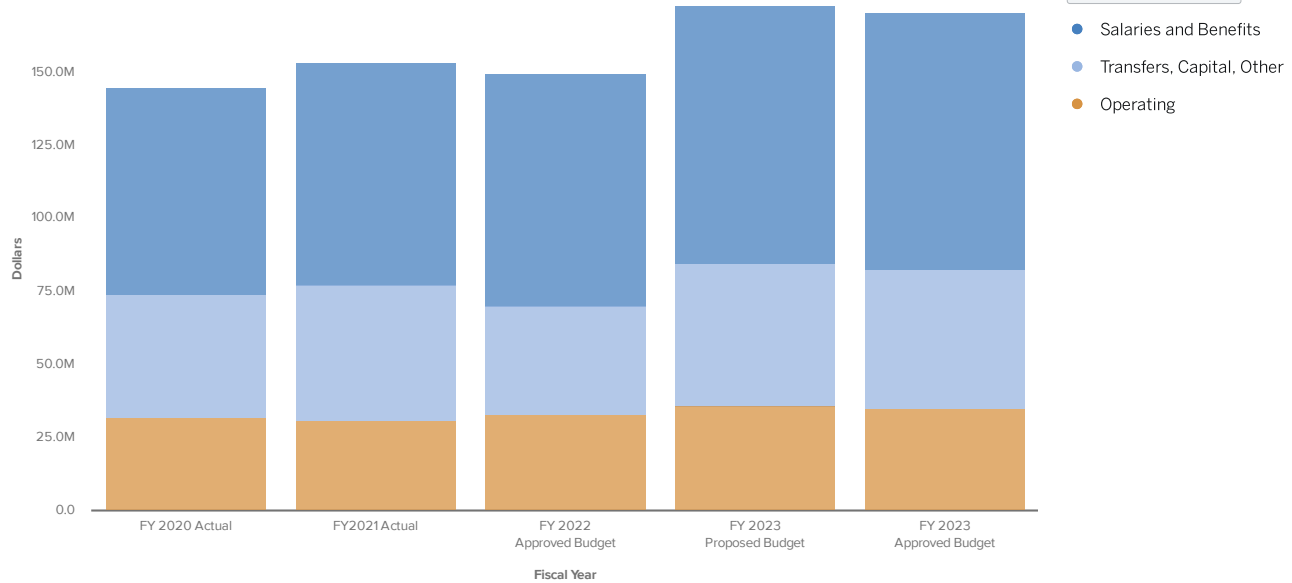
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**Expenses**



Visualization

Sort **Large to Small**



## Use of Funds by Line Item

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>Salaries and Benefits</b>					
(511100) Regular Employees	\$33,607,100	\$35,545,089	\$38,910,704	\$44,550,899	\$44,606,653
(553100) Group Insurance Contribution	\$8,292,343	\$8,178,186	\$9,008,616	\$9,526,707	\$9,537,377
(512100) Group Insurance	\$7,643,648	\$10,325,997	\$8,150,231	\$8,295,833	\$8,295,833
(511115) Firefighter's Fees	\$5,731,104	\$6,080,069	\$6,343,391	\$5,580,224	\$5,580,224
(512400) Defined Benefit Retirement	\$4,110,005	\$4,785,675	\$5,079,867	\$5,293,840	\$5,293,840
(512200) Social Security (FICA)	\$2,556,239	\$2,668,352	\$3,016,477	\$3,434,984	\$3,438,441
(512402) Defined Contribution Retirement	\$2,104,065	\$2,250,036	\$2,832,954	\$3,562,174	\$3,568,865
(511200) Temporary Employees	\$1,248,432	\$1,160,549	\$1,341,956	\$1,586,432	\$1,586,432
(511105) Part Time Employees	\$822,599	\$783,664	\$1,120,285	\$1,281,026	\$1,181,026
(554100) Workers Comp Contribution	\$838,429	\$838,421	\$850,000	\$850,000	\$850,000
(511300) Overtime	\$673,359	\$670,811	\$782,350	\$887,286	\$887,286



	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
(512300) Medicare	\$599,339	\$627,225	\$705,565	\$802,971	\$803,779
(512903) HSA Contributions	\$626,647	\$594,202	\$625,000	\$660,250	\$660,250
(512700) Workers' Compensation	\$475,326	\$301,123	\$600,000	\$600,000	\$600,000
(512908) Dental Insurance	\$373,678	\$382,940	\$407,040	\$438,000	\$438,000
(511250) Seasonal Employees	\$184,589	\$194,994	\$255,150	\$267,650	\$267,650
(511110) Elected Officials	\$181,550	\$173,745	\$244,134	\$239,634	\$239,634
(512401) Deferred Compensation	\$194,136	\$189,513	\$197,010	\$234,190	\$234,190
(512907) Disability Insurance	\$149,653	\$167,376	\$198,695	\$214,800	\$214,800
(512905) Base Life Insurance	\$136,039	\$152,480	\$181,104	\$207,600	\$207,600
(512600) Unemployment Insurance	\$6,048	\$170,376	\$25,000	\$25,000	\$25,000
(512500) Tuition Reimbursements	\$45,660	\$34,058	\$50,000	\$50,000	\$40,000
(512902) Employee Wellness Program	\$118,462	\$33,160	\$0	\$0	\$0
(512904) Employee Assistance Program	\$15,523	\$17,091	\$18,000	\$35,000	\$35,000
(511400) Other Compensation	\$5,750	\$11,416	\$30,157	\$30,000	\$15,000
(512920) Other Benefits	\$9,982	\$14,350	\$15,000	\$15,000	\$15,000
(512921) Wellness Snackwell	\$404	\$0	\$0	\$0	\$0
(511101) Budgeted Salary Savings	\$0	\$0	-\$998,724	-\$785,847	-\$785,847
<b>SALARIES AND BENEFITS TOTAL</b>	<b>\$70,750,107</b>	<b>\$76,350,898</b>	<b>\$79,989,962</b>	<b>\$87,883,653</b>	<b>\$87,836,033</b>
<b>Transfers, Capital, Other</b>					
(611350) Transfers Out - Cap Projects	\$10,574,907	\$12,055,063	\$2,330,786	\$7,955,233	\$7,955,233
(541415) Road Improvements/ Sidewalks	\$7,225,859	\$10,259,799	\$15,670,724	\$3,779,286	\$3,779,286
(541200) Site Improvements	\$1,304,218	\$2,278,757	\$900,000	\$8,577,000	\$8,577,000
(581100) Principal- Long Term Debt	\$3,154,883	\$2,988,577	\$3,877,968	\$3,639,868	\$3,639,868
(551110) Indirect Costs	\$2,366,230	\$3,018,865	\$2,919,373	\$3,305,228	\$3,305,228
(542200) Vehicles	\$5,116,683	\$2,740,204	\$1,911,084	\$2,358,744	\$1,929,900
(541210) Recreation Facilities	\$1,190,071	\$530,676	\$699,734	\$5,584,100	\$5,584,100
(541300) Buildings	\$4,554,315	\$969,484	\$420,100	\$2,500,000	\$2,500,000
(611361) Transfer Out - Fleet Capital	\$1,125,265	\$1,187,401	\$1,506,173	\$1,817,132	\$1,817,132
(581200) Principal - Capital Lease	\$440,593	\$861,796	\$1,641,416	\$2,073,859	\$2,073,859
(552400) Risk/Liability Contribution	\$1,305,386	\$1,305,386	\$1,660,000	\$1,410,000	\$1,410,000
(542100) Machinery	\$1,210,875	\$1,474,737	\$273,000	\$1,835,431	\$1,033,336
(611357) Transfer Out - General Fund	\$673,251	\$633,251	\$610,751	\$1,308,251	\$1,308,251
(611355) Transfer Out - Participant Rec	\$0	\$858,061	\$791,384	\$808,586	\$808,586
(541100) Sites (land)	\$22,931	\$2,500,327	\$75,000	\$0	\$0
(582100) Interest - Long Term Debt	\$588,752	\$422,237	\$433,751	\$329,793	\$329,793
(541420) Water Lines	\$418,286	\$471,557	\$400,000	\$365,000	\$365,000
(561001) Building- Depreciation	\$764,601	\$761,568	\$0	\$0	\$0
(561002) Infrastructure- Depreciation	\$653,785	\$744,389	\$0	\$0	\$0
(611354) Transfer Out - E911	\$0	\$0	\$290,000	\$480,795	\$480,795
(543000) Consulting Contracts	\$326,974	\$424,549	\$340,000	\$0	\$0
(572010) Payments To Local Nonprofits	\$391,402	\$683,269	\$0	\$0	\$0
(579025) Insurance Deductibles	\$228,369	\$73,857	\$213,291	\$213,291	\$213,291
(561005) Vehicles-depreciation	\$414,405	\$398,451	\$0	\$0	\$0
(542400) Computer Equipment	\$0	\$0	\$0	\$450,000	\$0
(561004) Machinery & Equipment- Depreciation	\$202,731	\$202,198	\$0	\$0	\$0
(611366) Operating Transfer Out-SpEvnts	\$0	\$0	\$0	\$200,300	\$200,300
(542300) Furniture And Fixtures	\$132,388	\$0	\$85,000	\$20,000	\$20,000
(573000) Payments To Local Small Businesses	\$0	\$200,575	\$0	\$0	\$0
(611362) Operating Transfer-CDBG	\$63,455	\$115,686	\$0	\$0	\$0
(611352) Transfer Out - Water Fund	\$0	\$169,775	\$0	\$0	\$0
(611351) Transfer Out - Fed Grant	\$0	\$154,205	\$0	\$0	\$0
(611360) Transfer Out - Group Insurance	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
(582200) Interest - Capital Lease	\$36,605	\$57,102	\$0	\$0	\$0
(621000) SPECIAL ITEMS EXPENSE	\$11,800	\$60,000	\$0	\$0	\$0
(561003) Site Improvement- Depreciation	\$37,513	\$31,619	\$0	\$0	\$0
(611356) Transfer Out - County Grant	\$31,799	\$13,641	\$0	\$0	\$0
(584000) Debt Issuance Costs	\$0	\$30,000	\$0	\$0	\$0
(611353) Transfer Out - Solid Waste	\$5,632	\$3,319	\$1,120	\$351	\$351
(542500) Communication Equipment	\$5,386	\$0	\$0	\$0	\$0
(583000) Fiscal Agent Fees	\$1,105	\$1,061	\$0	\$0	\$0
(551200) Indirect Costing for Grants	\$156	\$0	\$0	\$0	\$0
(572000) Payments To Other Agencies	\$0	\$0	\$50	\$50	\$50
(549999) Contra- Capital Expense Account	-\$2,364,794	-\$2,362,513	\$0	\$0	\$0

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>TRANSFERS, CAPITAL, OTHER TOTAL</b>	<b>\$42,240,817</b>	<b>\$46,343,930</b>	<b>\$37,075,705</b>	<b>\$49,037,298</b>	<b>\$47,356,359</b>
<b>Operating</b>					
(521400) Contract Services	\$6,117,232	\$5,166,228	\$5,715,289	\$7,230,771	\$7,133,381
(531230) Electricity	\$2,684,169	\$2,735,280	\$2,671,200	\$2,831,151	\$2,831,151
(522220) Vehicle Fleet Rate	\$1,820,963	\$1,728,466	\$1,966,786	\$2,314,916	\$2,314,916
(522110) Disposal	\$1,716,545	\$1,838,833	\$1,837,900	\$1,871,874	\$1,871,874
(522205) Repairs And Maintenance	\$3,076,877	\$1,521,829	\$1,517,373	\$1,493,458	\$1,493,458
(523210) Communication Services	\$1,609,976	\$2,050,969	\$1,695,255	\$1,678,579	\$1,679,179
(531105) Supplies	\$1,521,306	\$1,507,681	\$2,313,210	\$1,628,489	\$1,618,989
(521201) Professional Services	\$2,173,019	\$1,386,391	\$1,523,893	\$1,609,034	\$1,307,534
(523810) Software Licenses, Fees, and Maintenance	\$179,712	\$1,439,878	\$1,543,793	\$1,965,861	\$1,994,561
(523852) Instruction Fees	\$1,081,926	\$1,352,331	\$1,032,769	\$1,452,719	\$1,452,719
(523100) Property And Liability Insurance	\$1,037,360	\$1,080,974	\$1,367,996	\$1,210,996	\$1,210,996
(531270) Gasoline/ Diesel	\$704,662	\$822,549	\$872,900	\$1,035,843	\$1,035,843
(531615) Computer Equipment-Operating	\$1,187,994	\$824,875	\$487,087	\$964,643	\$967,143
(531215) Stormwater Fees	\$677,099	\$693,621	\$719,790	\$827,195	\$827,195
(531120) Vehicle Parts And Supplies	\$587,615	\$644,076	\$568,609	\$918,609	\$918,609
(531115) Recreation Supplies	\$642,775	\$436,851	\$820,828	\$846,947	\$846,947
(522140) Maintenance - Grounds	\$466,454	\$747,933	\$413,796	\$553,796	\$553,796
(523901) Bank Fees / Charges	\$432,112	\$575,049	\$559,700	\$389,200	\$389,200
(531210) Water / Sewerage	\$330,288	\$384,166	\$503,920	\$497,721	\$497,721
(522320) Rental Of Equipment And Vehicles	\$555,447	\$544,127	\$586,991	\$218,993	\$218,993
(531720) Uniforms	\$368,585	\$321,054	\$408,017	\$425,949	\$425,949
(531605) Machinery And Equipment-Operating	\$304,386	\$369,116	\$378,326	\$388,165	\$359,715
(531140) Water Line/Meter Maint Supplies	\$222,025	\$299,955	\$370,311	\$370,311	\$370,311
(522210) Vehicle Repair	\$444,491	\$259,186	\$301,420	\$309,420	\$309,420
(522130) Custodial	\$159,306	\$245,593	\$396,055	\$396,055	\$396,055
(523700) Education And Training	\$176,843	\$142,985	\$342,269	\$347,315	\$297,225
(521300) Technical Services	\$208,413	\$186,097	\$258,757	\$244,621	\$244,621
(523500) Travel	\$166,101	\$41,484	\$309,634	\$303,913	\$255,503
(523600) Dues And Fees	\$143,047	\$144,700	\$174,205	\$181,162	\$181,662
(521202) Legal	\$64,523	\$427,265	\$100,000	\$100,000	\$100,000
(523220) Postage	\$132,621	\$137,015	\$160,052	\$159,102	\$159,102
(521203) Animal Control	\$131,281	\$148,815	\$113,000	\$158,000	\$158,000
(531220) Natural Gas	\$125,832	\$141,391	\$134,000	\$139,462	\$139,462
(523902) Sanitation Services	\$126,779	\$129,566	\$133,885	\$140,948	\$140,948
(522310) Rental Of Land And Buildings	\$124,901	\$109,482	\$137,320	\$138,320	\$138,320
(523400) Printing And Binding	\$83,053	\$70,501	\$90,344	\$92,170	\$92,170
(523300) Advertising	\$75,769	\$45,165	\$101,240	\$96,640	\$96,640
(531610) Furniture/Fixtures-Operating	\$71,548	\$30,815	\$56,566	\$126,530	\$127,530
(531625) Dumpster - Equipment Op	\$44,065	\$41,370	\$68,873	\$68,873	\$68,873
(531400) Books And Periodicals	\$44,881	\$45,348	\$61,457	\$61,507	\$61,507
(523701) Roswell U	\$42,989	\$43,185	\$40,000	\$40,000	\$40,000
(531620) Communication Equipment-Operating	\$22,784	\$19,049	\$55,017	\$26,767	\$26,767
(531250) Oil	\$16,353	\$25,817	\$25,663	\$23,149	\$23,149
(523851) Contracted Temporary Labor	\$52,487	\$32,350	\$7,500	\$3,500	\$3,500
(531310) Hospitality And Events	\$10,183	\$7,441	\$22,000	\$22,000	\$22,000
(531240) Bottled Gas	\$7,831	\$5,314	\$11,662	\$11,540	\$11,540
(539999) Special Events Contra	\$0	\$0	\$14,200	\$14,200	\$14,200
(531315) Food	\$10,488	\$2,827	\$7,200	\$9,850	\$9,850
(531150) Computer Supplies	\$13,077	\$7,362	\$4,400	\$4,400	\$4,400
(523800) Licenses	\$553	\$4,676	\$8,060	\$8,185	\$8,185
(531131) Mayor's Expenses	\$5,680	\$1,833	\$7,000	\$7,000	\$7,000
(531130) Officials Expenses	\$3,250	\$2,750	\$3,000	\$3,000	\$3,000
(523903) Service Fees-Leases	\$3,785	\$2,656	\$0	\$0	\$0
(531710) Vietnam Memorial Bricks	\$57	\$42	\$250	\$250	\$250
(539998) P-card Initial Allocation	\$0	\$36	\$0	\$0	\$0
<b>OPERATING TOTAL</b>	<b>\$32,011,496</b>	<b>\$30,974,347</b>	<b>\$33,020,768</b>	<b>\$35,963,099</b>	<b>\$35,461,059</b>
<b>TOTAL</b>	<b>\$145,002,420</b>	<b>\$153,669,175</b>	<b>\$150,086,435</b>	<b>\$172,884,050</b>	<b>\$170,653,451</b>

# Financial Planning

## Long Range Financial Outlook

The purpose of a long-range financial outlook is to provide a key tool for planning and strategizing. The City of Roswell develops a five-year forecast each year during the budget process that considers future scenarios and serves as a guide to staff and Mayor and Council to help make financial decisions for the fiscal year. It reflects the city's commitment to fiscal health and stability.

The Office of Strategic Planning and Budgeting has led the development of the long-range financial planning for the City of Roswell. The five-year forecast is updated each year using assumptions about economic conditions, spending scenarios, and other variables. It is a collaborative process involving many discussions between staff, citizens and elected officials. During the budget process, budget information or trends is presented to Mayor and Council at various worksessions. Finance staff provide revenue estimates.

## Economic Outlook for Georgia

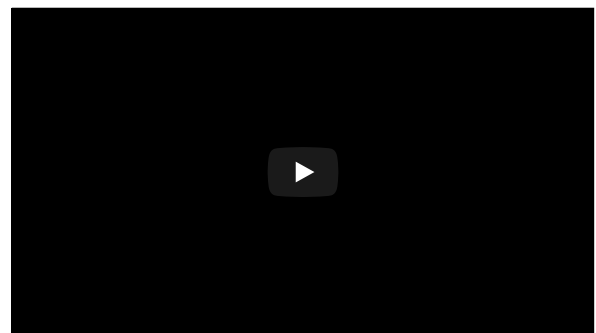
- Economy on track to exceed pre-pandemic peak by the end of 2022
- GDP projected to grow by 4.3% in 2022
- Jobs count expected to exceed pre-pandemic count in 2022; average unemployment of 3.2%
- Risk of economy entering a recession is about 20%
- Job growth, higher wages, and savings will drive consumer spending
- Businesses expected to increase spending on new technology and equipment by 6%
- Desire for bigger homes and private spaces driving home prices and home building
- Economy challenged by supply and labor shortages, further fueling inflation
- Pandemic risk to economy is low

Source: UGA'S Georgia Economic Outlook (Terry College of Business)

## FY2023: Budget Work Session: Economic Outlook & Five Year Forecast

(February 14, 2022)

The recording of the worksession is available on the City of Roswell website, YouTube and Facebook (interactive version: video embedded on right).



The Economic Outlook and 5 year Forecast are presented at the beginning of the budget process. These scenarios present the current status, market economic projections, and various decisions that might affect the revenues and expenses of the City over the next 5 budget cycles. It is important to realize, the projections represented in a forecast are subject to change as real data over time, real economic changes to the market and the decisions or choices change. The forecast shows an estimated size

of budget based on the assumptions shown for that scenario. There are many decisions made during the budget process to balance the budget. The forecast projections include cost escalations for expenditures and estimated market growth to revenues to accurately represent the reality the City will face if no further budget modifications are made.

The chart below shows the assumptions that were made for the five year forecast.

- **General Forecast Assumptions**

- **Inflation** – forecast provided by Moody’s Analytics for Atlanta Metro Area

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
3.57%	1.99%	2.04%	2.06%	2.02%

- **Employee Health Insurance** – projection based on five year rolling average of gross costs per employee

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
4.7%	7.0%	5.6%	4.3%	5.6%

- Forecasts also include assumptions for increases in employee retirement expenses based on historical trends

## Assumptions:

Other Revenues – projections based on rate of inflation

Operating Expenses

- Assumes continuation of current service level
- Includes final full year adjustment from the Class and Compensation Study (shown in FY 2022 Approved Budget)

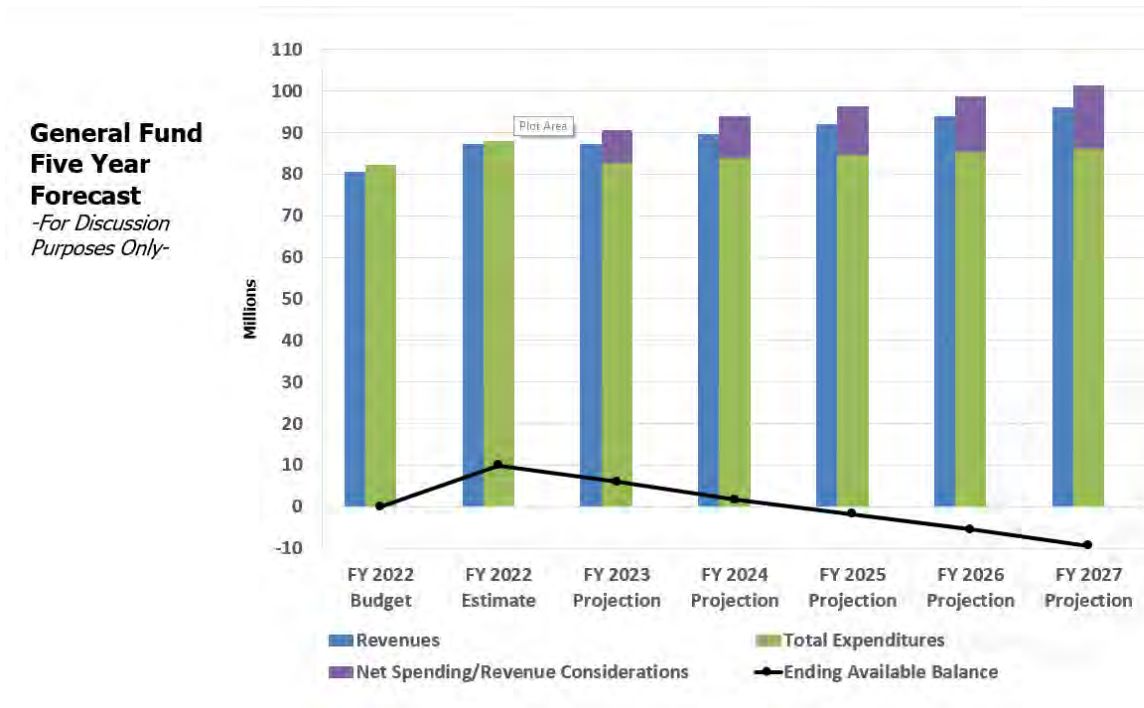
## General Fund – Five Year Financial Forecast

(In thousands)

	FY 2022 APPROVED	FY 2022 ESTIMATE	FY 2023 PROJECTION	FY 2024 PROJECTION	FY 2025 PROJECTION	FY 2026 PROJECTION	FY 2027 PROJECTION
Beginning Balance	\$ 21,827	\$ 30,709	\$ 29,913	\$ 34,562	\$ 40,304	\$ 47,784	\$ 56,398
TOTAL REVENUES	80,459	87,287	87,273	89,593	92,093	94,013	96,070
TOTAL APPROPRIATIONS	82,324	88,083	82,623	83,851	84,613	85,400	86,072
ENDING FUND BALANCE	\$ 19,962	\$ 29,913	\$ 34,562	\$ 40,304	\$ 47,784	\$ 56,398	\$ 66,396
RESERVE POLICY (25%)	19,947	19,947	20,656	20,963	21,153	21,350	21,518
ENDING BAL. OVER RESERVE	\$ 16	\$ 9,966	\$ 13,907	\$ 19,341	\$ 26,631	\$ 35,048	\$ 44,878
<b>ADDITIONAL REVENUE/SPENDING CONSIDERATIONS</b>							
Employee Merit-based Compensation - 3% Avg. (Cumulative)			\$ (1,365)	\$ (2,770)	\$ (4,218)	\$ (5,709)	\$ (7,245)
General Fund E-911 Contribution			(397)	(679)	(719)	(752)	(796)
Partner Organization Funding			(650)	(650)	(650)	(650)	(650)
Maintenance Capital Funding			(6,000)	(6,000)	(6,000)	(6,000)	(6,000)
Auto Rental Excise Tax Transfer In			300	300	300	300	300
Hotel/Motel Unrestricted Transfer In			574	585	853	1,022	1,043
<b>Net Total - Revenue/Spending Considerations</b>			\$ (7,538)	\$ (9,214)	\$ (10,433)	\$ (11,789)	\$ (13,348)
Reserve Policy Adjustment			(440)	(862)	(1,234)	(1,615)	(2,010)
<b>ENDING AVAILABLE (DEFICIT) BALANCE</b>			\$ 5,928	\$ 1,727	\$ (1,788)	\$ (5,541)	\$ (9,454)

## General Fund - Revenues vs Operating Expenditures

The General Fund five year forecast shows that the fund can sustain at the existing service levels and estimated revenue. This chart is comparing recurring revenue with recurring expenditures. Other Revenue /Spending considerations were shown in purple below. The one time capital expenses are funded through fund balance or by other methods, such as debt or TSPLOST tax.



## Enterprise Funds

5 year forecasts were also presented for Water and Sewer Fund, Solid Waste Fund, and Stormwater Fund. Since these funds are enterprise funds, the capital amounts are included.

## Water and Sewer Fund

### Assumptions:

- Revenues are grown by 4% for FY 2023 – FY 2024, as per the current approved rate increase, and by 4.5% for FY 2025 - FY 2027
- Forecast also includes revenues from Meter Sales and Capacity Fees and increase in sales from new growth and development
- Operating Expenses are grown by CPI
- Forecast includes the adjustment from the Class and Compensation Study

## Forecast Assumptions

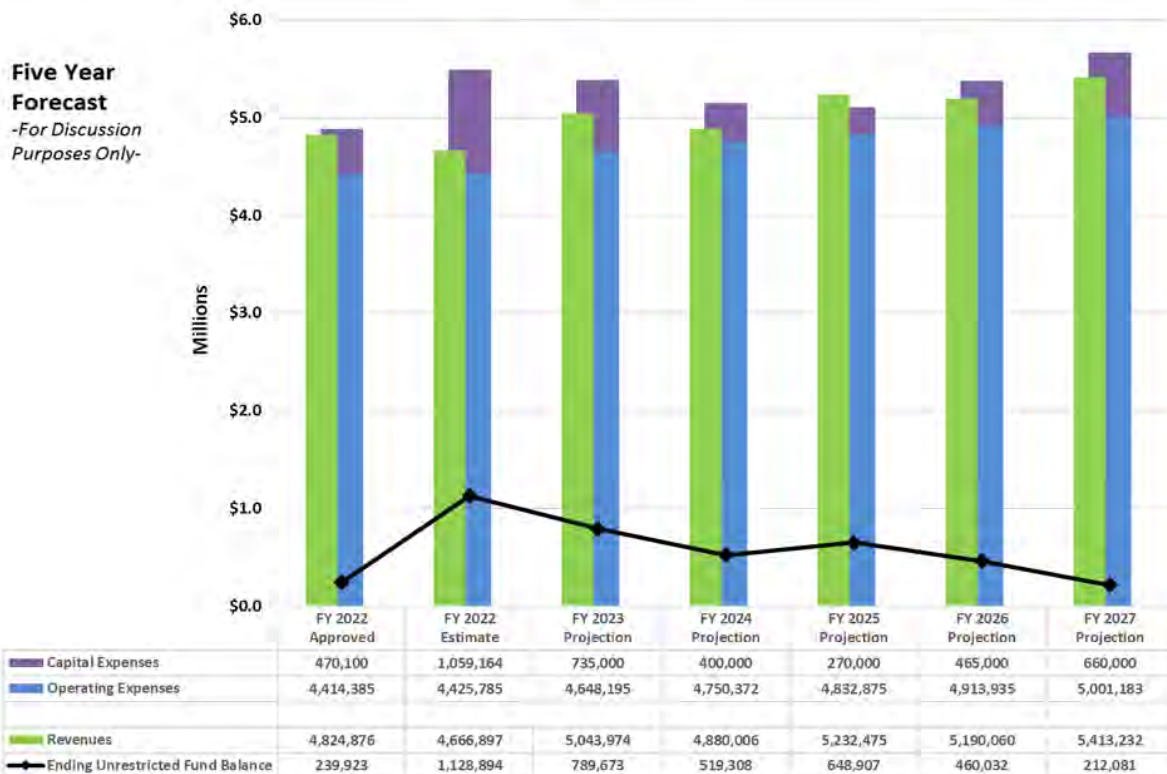
- Water Utility Customer Fees - Adjustments**

FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
4%	4%	4.5%	4.5%	4.5%
(Approved)	(Approved)	(Projected)	(Projected)	(Projected)

- Known and anticipated Fulton County sewer rate increases factored into forecast along with assumptions for meter sales, capacity fees, and new growth and development
- Operating expenses grown by inflation rate; assumptions included for compensation adjustments and employee health and retirement costs
- Planned capital averaging \$500K annually; annual debt service of \$830K

## Water and Sewer Fund - Revenues vs Expenditures

The Water and Sewer Fund five year forecast shows that the fund can sustain at the existing service levels and estimated revenue.



# Solid Waste Fund

## Assumptions:

- The revenues are grown by 5% for FY 2023 – FY 2024, previously approved at 3%.
- The forecast also includes revenues from new growth and development.
- Operating Expenses are grown by CPI.
- Forecast includes the adjustment from the Class and Compensation Study

## Forecast Assumptions

- **Solid Waste Customer Fees - Adjustments**

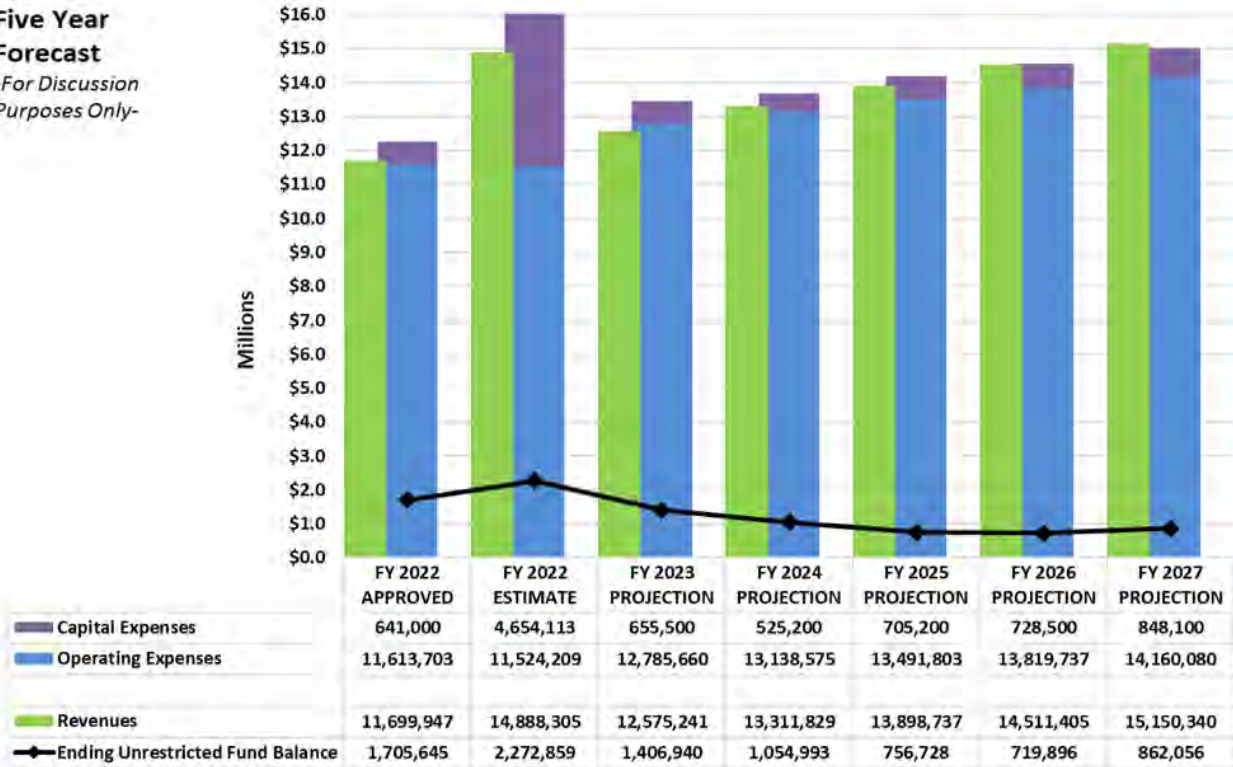
	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
<b>Residential</b>	5% <b>(Projected)</b>	5% <b>(Projected)</b>	4% <b>(Projected)</b>	4% <b>(Projected)</b>	4% <b>(Projected)</b>
<b>Commercial</b>	4% <b>(Projected)</b>	4% <b>(Projected)</b>	4% <b>(Projected)</b>	4% <b>(Projected)</b>	4% <b>(Projected)</b>

- Mayor and Council previously approved 3% increases in FY 23 and FY 24
- Additional rate increase needed due to impact of WM Yard Waste & Recycling contract; FY 23 increase of \$692K with projected annual increases of 4%
- Inflationary increases in general also affecting operating expenses

# Solid Waste Fund - Revenues vs Expenditures

The Solid Waste Fund five year forecast shows that the fund can sustain at the existing service levels and estimated revenue.

**Five Year Forecast**  
-For Discussion Purposes Only-



# Stormwater Fund

## Assumptions:

- The revenues are grown by 4% rate increase for FY 2023 through FY 2024 previously approved at 2.5%
- Operating Expenses are grown by CPI
- Forecast includes the adjustment from the Class and Compensation Study

## Forecast Assumptions

### Stormwater Utility Customer Fees - Adjustments

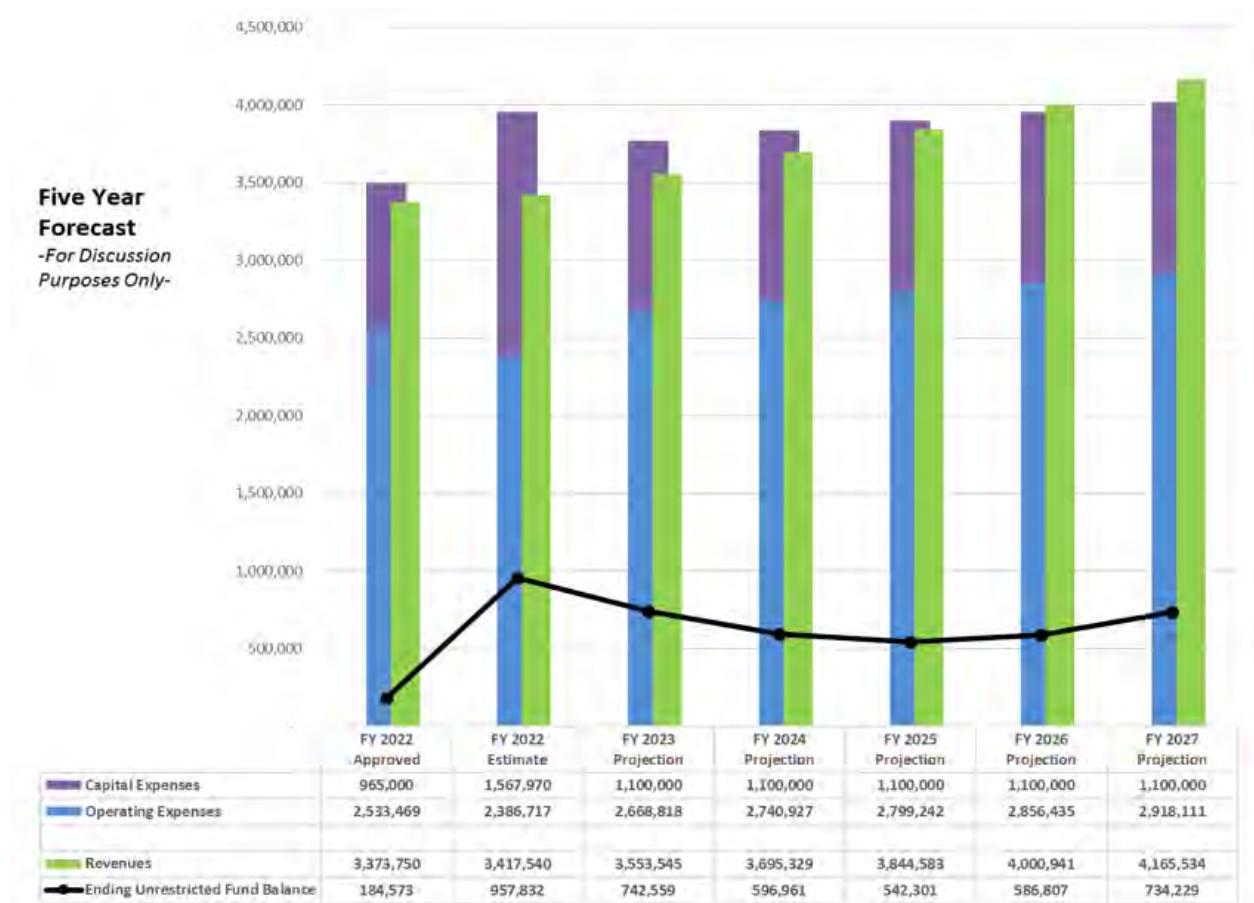
FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
4%	4%	4%	4%	4%
(Projected)	(Projected)	(Projected)	(Projected)	(Projected)

- Mayor and Council previously approved 2.5% increases in FY 23 & FY 24
- Additional rate increases needed primarily to address stormwater capital infrastructure program and to maintain emergency reserve
  - Significant amount of current year capital funds diverted to emergency repairs caused by excessive rainfall
  - Rate increase allows for \$1.1 million in annual capital projects



# Stormwater Fund - Revenues vs Expenditures

The Stormwater Fund five year forecast shows that the fund can sustain at the existing service levels and estimated revenue.



The Proposed Budget includes a rate increase of 16.5% following discussions during the budget process. The additional rate increase proposed will allow the department to address stormwater project backlog more aggressively while also maintaining an adequate reserve to handle emergency projects that may arise.

# Revenue Trends

FY 2023 Approved Budget Book

## Revenue Trends for FY 2023

As shown in the tables below, the current year revenues for FY 2023 have been projected at **\$177 million** for all funds. This is an **increase of \$30 million** from the prior year. The increase is primarily due to the economic recovery. Roswell also proposes increase in Occupation Tax, Stormwater Fees, Solid Waste Fees, Water Fees, and other minor adjustments to revenue.

On the following charts, a history of revenues and expenses with 2 years of actual and 2 years of budget to budget for comparison for all funds is provided. Click on the charts for additional detail or change the type of chart in the online version.

## Revenues for All Funds by Type

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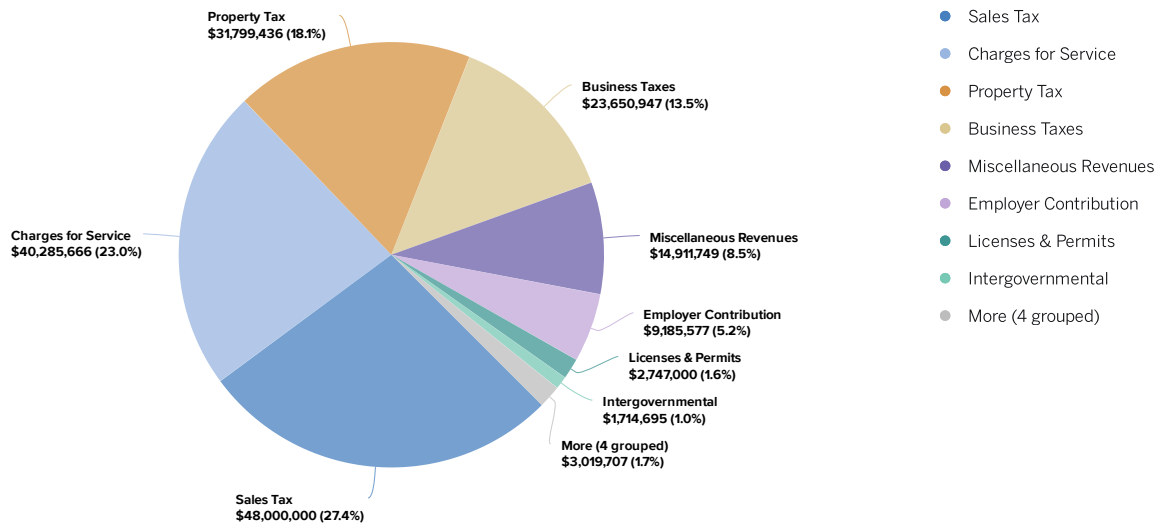
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Broken down by  
**Revenues**

Visualization



Sort **Large to Small**



FY 2023  
Approved  
Budget



## Sales Tax:

The largest source of revenue for the City in FY 2023 is Sales Tax, which represents 27.1% of the total revenue budget.

Revenue projections are \$48M for FY 2022, of which \$18.5M is TSPLOST revenue. TSPLOST is a 3/4th penny tax that was approved by voters twice and will be used for transportation projects throughout the City (distribution from county at rate of 16.34%). The City of Roswell has local option sales tax in Fulton County at a rate of 8.9598% of the 1 penny tax. The distribution of local option sales tax is expected to be reviewed during FY 2022 by local lawmakers.

The FY 2023 General Fund budget for Sales Tax revenue is proposed at \$29.5M, a 15.23% increase over the FY 2022 Approved Budget. The FY 2022 Approved Budget was initially a conservative estimate due to lingering impacts of COVID-19 and uncertainty of economic recovery. Due to a strong economic recovery, current sales tax revenue for FY 2022 is estimated at \$30M, however Roswell is anticipating a slight slow down of economic spending in FY 2023.

Revenue projections for Sales Tax for FY 2023 is based on the current projection of consumer spending within Fulton County and the economic forecasts for Atlanta, north metro area as suggested by Moody's and University of Georgia.

## Sales Tax by Line Item

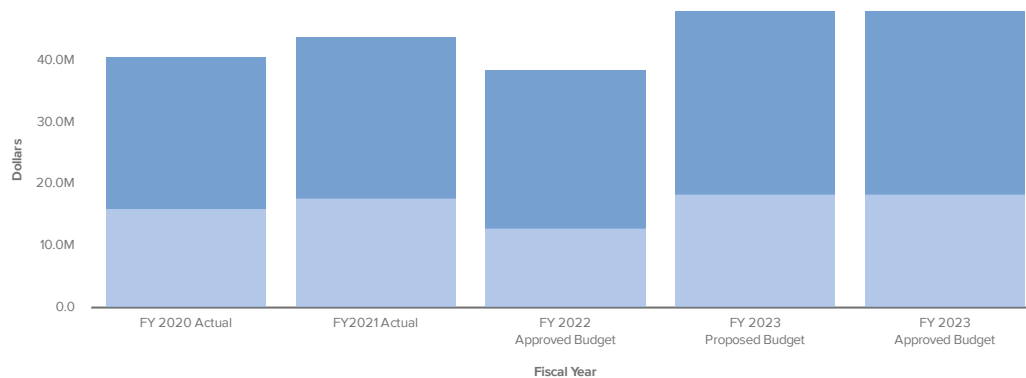
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**Sales Tax**

Visualization



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- Local Option Sales Tax
- TSPLOST

## Charges for Services (External and Internal):

The second largest source of revenues in FY 2023 for the City, Charges for Services, represents 22.8% of the total revenue budget. Revenue projections are \$40.3M for FY 2023. Charges for Services include sanitation services, impact fees, mandated E-911 fees, storm water utility fees, water billing revenues, indirect costs (internal) and other similar revenue sources.

Revenue projections for Charges for Services are based upon historical actuals, current customer numbers, minor rate adjustments, and effect of COVID / economy.

Minor rate increases are projected. Rate increases are needed to address storm water infrastructure needs;

- Water Fund at 4%
- Solid Waste Fund Residential Projected at 5%, and Commercial Projected 4%
- Storm water projected increase of 16.5%, which equates to 70 cents or from \$4.25 to \$4.95 a month for most residents.

For FY 2023 Recreation Participation Fund revenue has returned to pre Covid-19 levels and is proposed at \$7.1M. This is a \$1.1M increase over FY 2022 Approved Budget. The Recreation Participation Fund was not able to maintain the current stabilization fund balance policy during Covid and has a plan to bring the fund within policy.

## Charges for Services by Line Item

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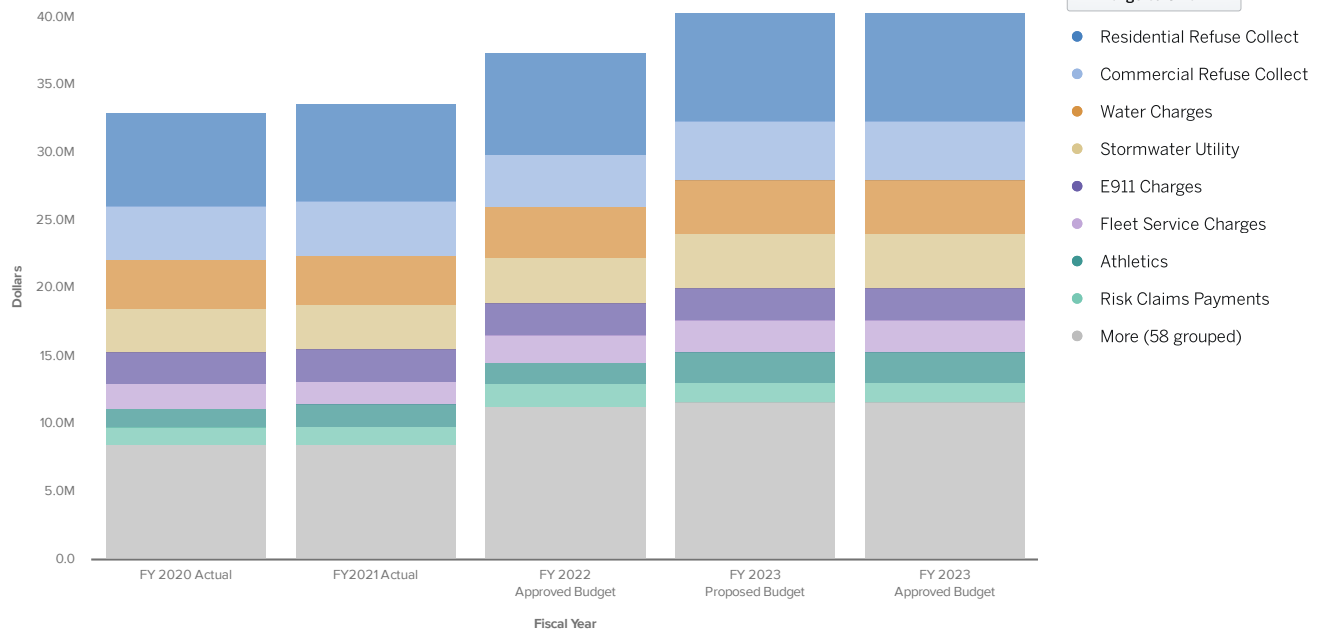
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### Charges for Service

#### Visualization



## Property Taxes:

Property Taxes are the third largest source of revenue for the City, representing 18% of the total revenue budget. Revenue projections for FY 2023 total \$31.8M which is an increase of \$1.3M from the FY 2022 Revised Budget.

The City determines the local millage rate and the property digest values are set by the Fulton County Tax Assessor. FY 2023 property tax revenue projections are initially based upon an estimated digest as the City was awaiting a digest from Fulton County. Initial indications from the County estimate a slight increase in the digest attributable to growth. The City of Roswell website has additional information on [Property Taxes](https://www.roswellgov.com/government/departments/finance/property-taxes) (<https://www.roswellgov.com/government/departments/finance/property-taxes>).

The FY 2023 Proposed millage rate currently has a component of 4.618 for maintenance and operations and 0.100 mills for servicing bonded indebtedness.

# Property Taxes by Line Item

Updated On 15 Jul, 2022

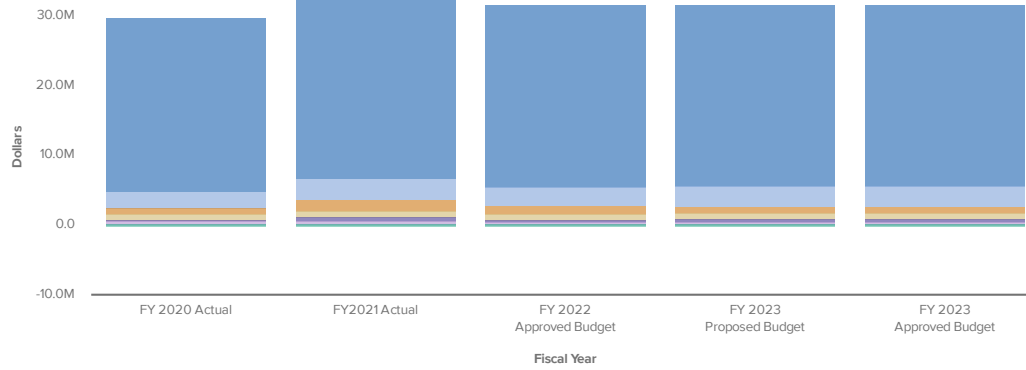
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Broken down by  
**Property Tax**



Visualization

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- Real Property - Current Year
- Title Ad Valorem Tax (Vehic...
- Intangibles (Reg & Recrd)
- Personal Property - Current
- Real Estate Trans (intang)
- Public Utility
- Property - Penalty & Interes...
- Motor Vehicle
- Real Propertv - Prior

# Business Taxes by Line Item

Updated On 15 Jul, 2022

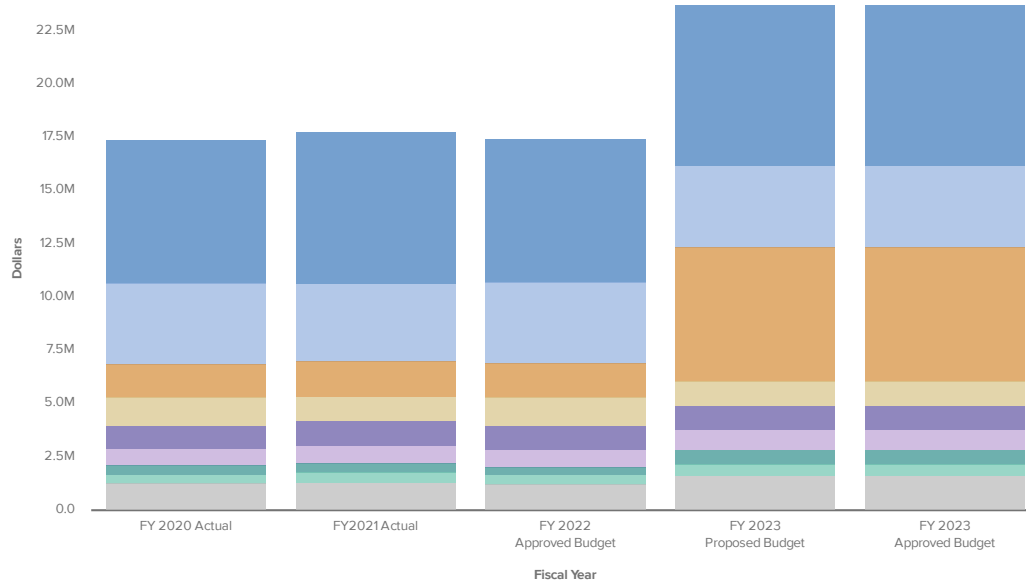
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Broken down by  
**Business Taxes**



Visualization

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- Insurance Premium Tax
- Electric Franchise Taxes
- Business & Occupation Tax
- TV Cable Franchise Taxes
- Alcoholic Beverage Excise ...
- Gas Franchise Taxes
- Hotel/Motel TCT
- Local Option Mixed Drink Ex...
- More (8 grouped)

## Business Taxes:

The fourth largest source of revenue for the City, Franchise, Alcohol, Business/Insurance Taxes, represents **13.4%** of the total revenue budget. Revenue projections are **\$23.7M** for FY 2023, which is an increase of a little over **\$6.2M** from the FY 2022 Revised Budget.

Occupation tax rates are proposed to increase in FY 2023 to make Roswell's rates more comparable with other North Fulton cities. These increases are expected to yield an additional \$4.0M in FY 2023. The change in rates is shown in the table below.

Revenue projections for Franchise, Alcohol, Business/Insurance Taxes are based upon historical trends of the various revenue accounts within the category. The other increase in projected revenues for FY 2023 is primarily attributable to the Hotel Motel Revenue and Insurance Premium Tax.

Occupation Tax			
Class	Profitability	Current Tax Rate	Proposed Tax Rate
A	0% to 3.50%	0.01%	0.07%
B	3.51% to 6.50%	0.02%	0.09%
C	6.51% to 9.50%	0.03%	0.11%
D	9.51% to 12.50%	0.04%	0.14%
E	12.51% to 15.50%	0.05%	0.16%
F	15.51% to 40.00%	0.06%	0.18%
G	>40.00%	0.12%	0.22%

# Personnel Information

FY 2023 Approved Budget Book

## Expenditures for Salaries and Benefits for all funds

Salaries and Benefits make up **\$87.8** million of the FY 2023 Budget. This is an increase of **\$7.8** million or **9.8%** over the FY 2022 Approved Budget. The increase for FY 2023 includes:

- Full year implementation of the compensation study that was phased across FY 2021 and 2022.
- First year of transition to a full-time Fire Department begins in FY 2023 with the hiring of 21 Fire Captains. This implementation will span over 5 fiscal years.
- Police Pay Plan Adjustment in FY 2023.
- Employee salary increase (Average of 3%) starting Jan 1, 2023.

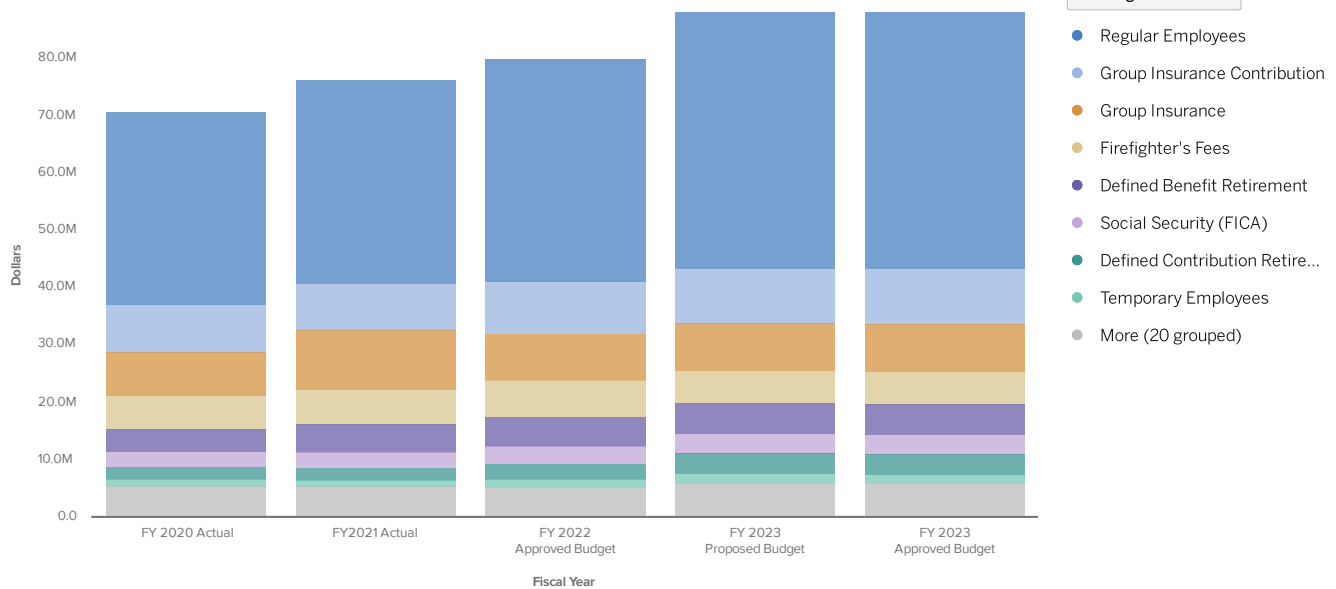
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**Salaries and Benefits**

Visualization



## Full Time Employee Information - Changes in Staffing Level

FY 2023 Approved budget authorizes a total of **665** employees, including **33** new employees. 21 of the new positions are in the Fire Department for Year I of the part-time to full-time conversion, (21) Full-time Captain positions. The other added positions include: (1) Full-time Security/Network Administrator, (1) Full-time Grant Specialist, and (1) Full-time Office of Innovation position in the Administration Department; (1) Full-time Code Enforcement Officer in Community Development; in the Police department, (2) Full-time Detectives for the Internet Crimes Against Children Task Force Program, and (1) Full-time Lieutenant; and (1) Natural Resources and Trails Maintenance Crew Supervisor, (2) Natural Resources and Trails Maintenance Crew Workers, and (1) Management Analyst/Project Manager in the Recreation, Parks, Historic and Cultural Affairs Department.

There are 11 full time employees authorized but not funded for the FY 2023 budget (9 Police Officers, Transportation Contract Administrator (filled with part time), and a Branding position in Administration Department.

During FY 2022, Special Events transitioned from the Administration Department to the Recreation, Parks, Historic and Cultural Affairs Department, and Park Police transferred from the Recreation, Parks, Historic and Cultural Affairs Department to the Police Department. Additionally, (1) Budget Analyst and (1) Transfer Station Attendant positions were added.

In FY 2021, through Mayor and Council action, we added 1 full time employee at first quarter budget review and 4 additional full time employees at mid year budget. The positions were (1) Full-Time Building Plans Reviewer, (1) Full-Time K9 Sergeant, (1) Full-Time Internal Affairs Investigator, (1) Economic Development Director Position, and (1) Full-Time Water Construction/Backflow Specialist.

In FY 2020, the City added 16 employees and reduced 2 existing positions. 12 of the new positions added were in the Community Development department that reorganized by restoring in house building permit and code enforcement staffing and services. Prior to FY 2020, these services were outsourced. The 12 positions included (1) Arborist, (1) Administrative Specialist, (1) Building Official, (1) Building Plan Reviewer, (1) Land Development Inspector II, (1) Land Development Inspector III, (2) Permit Technicians, (1) Code Enforcement Supervisor, and (3) Code Enforcement Officers. The other 4 positions that were added include: (1) full-time Paralegal for Courts in the Administration Department, (2) E-911 Communication Officers and (1) Fleet Service Writer position. The two positions that were reduced were Custodian positions in the Solid Waste and Recycling Division of the Environmental Public Works Department.

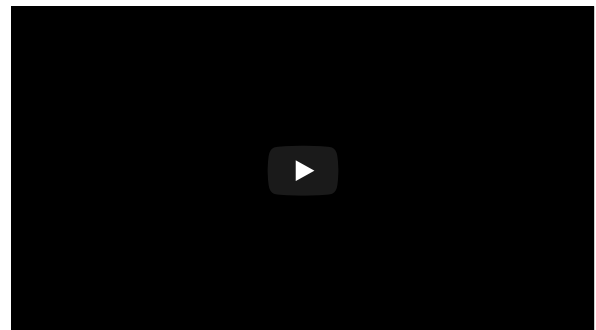
## **Public Meeting Information**

### **Roswell City Council: Budget Work Session**

### **Personnel Compensation and Benefits (March 28, 2022)**

During the budget development, information is presented at many meetings that open to the public. On March 28, 2022, the current personnel compensation and benefits information was presented to Mayor and Council.

The recording of the worksession is available on the City of Roswell website, Youtube and Facebook (interactive version; video embedded on right).





# Full Time Employee History by Department

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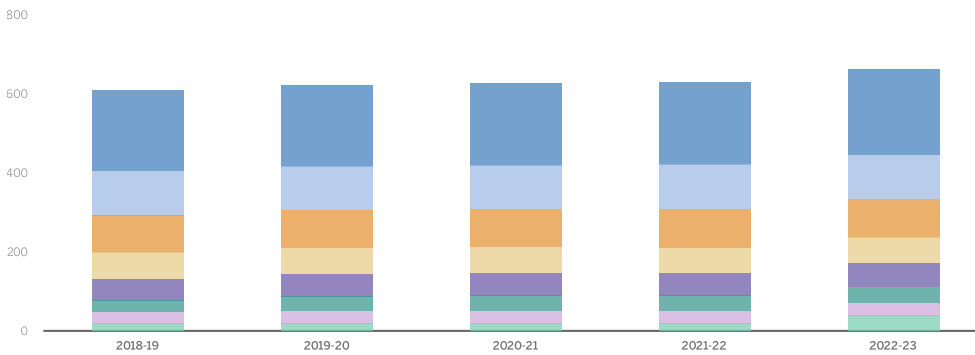
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Broken down by  
**Department**

Visualization



Sort Large to Small ▾

- Police
- Recreation and Parks
- Environmental / Public Wor...
- Transportation
- Administration
- Community Development
- Finance

## Position Control Summary by Department

	FY 2019 Revised Positions	FY 2020 Revised Positions	FY 2021 Revised Positions	FY 2022 Revised Positions	FY 2023 Positions
Administration	55.00	58.00	59.00	57.00	60.00
Community Development	29.00	38.00	39.00	39.00	40.00
Environmental/Public Works	96.00	95.00	96.00	97.00	97.00
Finance	30.00	31.00	31.00	32.00	32.00
Fire	21.00	21.00	21.00	21.00	42.00
Police	204.00	206.00	208.00	213.00	216.00
Recreation and Parks	111.00	111.00	111.00	108.00	113.00
Transportation	65.00	65.00	65.00	65.00	65.00
<b>TOTAL CITY EMPLOYEES - ALL FUNDS</b>	<b>611.00</b>	<b>625.00</b>	<b>630.00</b>	<b>632.00</b>	<b>665.00</b>

# Position Control History

<b>General Fund (100)</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2023</b>
	<b>Revised</b>	<b>Revised</b>	<b>Revised</b>	<b>Revised</b>	<b>Requests</b>	<b>Positions</b>
	<b>Positions</b>	<b>Positions</b>	<b>Positions</b>	<b>Positions</b>		
<b>Administration</b>						
Building Operations (10015651)	8.00	8.00	8.00	8.00		8.00
City Administrator (10013200)	3.00	3.00	3.00	3.00		3.00
City Clerk (10013300)	2.00	2.00	2.00	2.00		2.00
Community Relations (10015700)	7.00	7.00	7.00	7.00		7.00
Court Services (10026501)	6.00	7.00	7.00	7.00		7.00
General Administration (10015000)	2.50	2.50	2.50	2.50	2.00	4.50
Information Technology (IT) (10015351)	9.00	9.00	9.00	9.00	1.00	10.00
Governing Body (10011100)	2.00	2.00	2.00	2.00		2.00
Human Resources (10015400)	5.00	4.80	4.80	4.80		4.80
Legal (10015300)	3.00	3.00	3.00	3.00		3.00
Geographic Information Services (GIS) (10015352)	0.00	2.00	2.00	2.00		2.00
City Sponsored Special Events (10061701)	2.00	2.00	2.00			0.00
Economic Development (10075100)	0.00	0.00	1.00	1.00		1.00
Security (10015652)	2.00	2.00	2.00	2.00		2.00
<b>Administration General Fund</b>	<b>51.50</b>	<b>54.30</b>	<b>55.30</b>	<b>53.30</b>	<b>3.00</b>	<b>56.30</b>
<b>Community Development</b>						
Building Inspections (10072200)	0.00	7.00	8.00	7.00		7.00
Business Registration (10015160)	1.00	0.00	0.00	0.00		0.00
Code Enforcement (10074500)	0.00	4.00	4.00	4.00	1.00	5.00
Com Dev Support Services (10070102)	4.00	6.00	6.00	7.00		7.00
Community Develop Admin (10070101)	3.00	3.00	3.00	3.00		3.00
Engineering (10015750)	9.00	10.00	10.00	10.00		10.00
Geographic Information Services (GIS) (10015352)	4.00					0.00
Planning and Zoning (10074100)	8.00	8.00	8.00	8.00		8.00
<b>Community Development General Fund</b>	<b>29.00</b>	<b>38.00</b>	<b>39.00</b>	<b>39.00</b>	<b>1.00</b>	<b>40.00</b>
<b>Finance</b>						
Accounting (10016121)	7.00	6.00	6.00	6.00		6.00
Cash Disbursements (10016123)	3.00	3.00	4.00	3.50		3.50
Cash Receipting (10016152)	2.00	2.00	2.00	2.50		2.50
Finance Administration (10016100)	4.00	4.00	3.00	3.00		3.00
Financial Services (10016122)	8.00	9.00	9.00	9.00		9.00
Purchasing (10016170)	3.00	4.00	4.00	4.00		4.00
Strategic Planning & Budget (10015130)	3.00	3.00	3.00	4.00		4.00
<b>Finance General Fund</b>	<b>30.00</b>	<b>31.00</b>	<b>31.00</b>	<b>32.00</b>	<b>0.00</b>	<b>32.00</b>
<b>Fire</b>						
Fire Administration (10035101)	2.00	2.00	2.00	2.00		2.00
Fire Marshal (10035102)	10.00	10.00	10.00	10.00		10.00
Fire Suppression (10035200)	8.00	8.00	8.00	8.00	21.00	29.00
Public Safety Training Facility (10035400)	1.00	1.00	1.00	1.00		1.00
<b>Fire General Fund</b>	<b>21.00</b>	<b>21.00</b>	<b>21.00</b>	<b>21.00</b>	<b>21.00</b>	<b>42.00</b>
<b>Police</b>						
General Investigations (10032200)	25.00	19.00	17.00	18.00	2.00	20.00
Patrol (10032230)	79.00	94.00	94.00	97.00		97.00
Police - Admin Services (10032101)	3.00	3.00	3.00	3.00		3.00
Police - Office of Professional Standards (10032103)	12.00	9.00	12.00	11.00	1.00	12.00
Police - Support Services (10032102)	25.00	29.00	27.00	25.00		25.00
Special Investigations (10032500)	17.00	11.00	13.00	13.00		13.00
Park Police (10062500)				5.00		5.00
Traffic Enforcement Unit (10032300)	16.00	12.00	13.00	12.00		12.00
<b>Police General Fund</b>	<b>177.00</b>	<b>177.00</b>	<b>179.00</b>	<b>184.00</b>	<b>3.00</b>	<b>187.00</b>
<b>Recreation and Parks</b>						
Barrington Hall (10061751)	1.00	1.00	1.00	1.00		1.00
Bulloch Hall (10061752)	1.00	1.00	1.00	1.00		1.00
Cultural Arts (10061753)	3.00	3.00	3.00	3.00		3.00
Smith Plantation (10061754)	1.00	1.00	1.00	1.00		1.00
Historic & Cultural Affairs (10061700)	2.00	2.00	2.00	2.00		2.00
Municipal Complex Grounds (10062201)	2.00	2.00	2.00	2.00		2.00
Parks (10062000)	53.00	53.00	53.00	53.00	3.00	56.00
Park Police (10062500)	5.00	5.00	5.00			0.00
Recreation and Parks - Administration (10061101)	3.00	3.00	3.00	3.00	1.00	4.00
Recreation and Parks Support Services (10061102)	21.27	21.27	21.80	20.90		20.90
City Sponsored Special Events (10061701)				3.00		3.00
<b>Recreation and Parks General Fund</b>	<b>92.27</b>	<b>92.27</b>	<b>92.80</b>	<b>89.90</b>	<b>4.00</b>	<b>93.90</b>

	FY 2019 Revised Positions	FY 2020 Revised Positions	FY 2021 Revised Positions	FY 2022 Revised Positions	FY 2023 Requests	FY 2023 Positions
<b>Transportation</b>						
Transportation Engineering & Design (10042102)	5.00	6.00	6.00	6.00		6.00
Transportation Planning (10042103)	3.00	4.00	4.00	4.00		4.00
Land Acquisition and Development (10042104)	3.00	0.00	0.00	0.00		0.00
Street Maintenance (10042200)	31.00	31.00	31.00	31.00		31.00
Traffic Engineering (10042700)	19.00	19.00	19.00	19.00		19.00
Transportation Administration (10042101)	4.00	5.00	5.00	5.00		5.00
<b>Transportation General Fund</b>	<b>65.00</b>	<b>65.00</b>	<b>65.00</b>	<b>65.00</b>	<b>0.00</b>	<b>65.00</b>
<b>General Fund (100)</b>	<b>465.77</b>	<b>478.57</b>	<b>483.10</b>	<b>484.20</b>	<b>32.00</b>	<b>516.20</b>
<b>E-911 Fund (21538000)</b>	<b>27.00</b>	<b>29.00</b>	<b>29.00</b>	<b>29.00</b>		<b>29.00</b>
<b>Water and Sewer Fund (505)</b>						
Water Administration (50544100)	2.43	2.43	2.23	2.23		2.23
Water Distribution (50544400)	8.50	8.50	9.85	9.85		9.85
Water Plant (50544300)	7.00	7.00	7.00	7.00		7.00
<b>Water and Sewer Fund (505)</b>	<b>17.93</b>	<b>17.93</b>	<b>19.08</b>	<b>19.08</b>	<b>0.00</b>	<b>19.08</b>
<b>Stormwater Utility Fund (50743200)</b>	<b>14.48</b>	<b>14.48</b>	<b>13.98</b>	<b>13.98</b>	<b>0.00</b>	<b>13.98</b>
<b>Solid Waste and Recycling Fund (540)</b>						
Solid Waste and Recycling Admin. (54045100)	8.24	8.24	7.94	7.94		7.94
Residential Collection (54045201)	34.00	31.00	32.00	32.00		32.00
Commercial Collection (54045202)	8.00	8.00	7.00	7.00		7.00
Yard Trimmings Collection (54045850)	0.00	0.00	0.00	0.00		0.00
Solid Waste Disposal (54045300)	0.00	0.00	0.00	0.00		0.00
Recycling Center (54045500)	6.00	7.00	7.00	8.00		8.00
<b>Solid Waste and Recycling Fund (540)</b>	<b>56.24</b>	<b>54.24</b>	<b>53.94</b>	<b>54.94</b>	<b>0.00</b>	<b>54.94</b>
<b>Fleet Services Fund (60449000)</b>	<b>7.35</b>	<b>8.35</b>	<b>9.00</b>	<b>9.00</b>	<b>0.00</b>	<b>9.00</b>
<b>Recreation Participation Fund (555)</b>						
Recreation Participation Administration (55561101)	4.26	4.26	5.02	5.01		5.01
Recreation Participation-General Programs (55561201)	0.05	0.05	0.29	0.29		0.29
Recreation Participation-Athletics (55561202)	4.17	4.17	3.89	3.90		3.90
Recreation Participation-Tennis (55561203)	1.00	1.00	1.03	1.03		1.03
Recreation Participation-Swim/Sprayground (55561204)	0.00	0.00	0.10	0.10		0.10
Recreation Participation-Gym/Phys Fitness (55561205)	2.14	2.14	3.05	3.05		3.05
Recreation Participation-Dance,Drama,Music (55561206)	1.31	1.31	1.31	1.31	1.00	2.31
Recreation Participation - Arts and Crafts (55561207)	0.11	0.11	0.13	0.13		0.13
Recreation Participation - Adult Rec Center (55561210)	2.55	2.55	1.55	1.55		1.55
Recreation Participation - City Events (55561211)	1.61	1.61	0.00	0.00		0.00
Recreation Participation-ERRP (55561208)	0.83	0.83	0.89	0.89		0.89
Recreation Participation-Rentals (55561209)	0.70	0.70	0.59	0.50		0.50
Recreation Participation-Adult Rec Center Pool (55561212)	0.00	0.00	0.35	0.35		0.35
<b>Participant Recreation Fund (555)</b>	<b>18.73</b>	<b>18.73</b>	<b>18.20</b>	<b>18.10</b>	<b>1.00</b>	<b>19.10</b>
<b>CDBG Grant Fund (22570101)</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>		<b>0.50</b>
<b>Worker's Compensation Fund (60115401)</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>		<b>1.00</b>
<b>Group Health Insurance (60215402)</b>	<b>1.00</b>	<b>1.20</b>	<b>1.20</b>	<b>1.20</b>		<b>1.20</b>
<b>Risk and Liability Fund (60315550)</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>		<b>1.00</b>
	FY 2019 Revised Positions	FY 2020 Revised Positions	FY 2021 Revised Positions	FY 2022 Revised Positions	FY 2023 Requests	FY 2023 Positions
<b>GRAND TOTAL ALL FUNDS</b>	<b>611.00</b>	<b>625.00</b>	<b>630.00</b>	<b>632.00</b>	<b>33.00</b>	<b>665.00</b>



# General Fund

General Fund is the City's primary operating fund and the largest source of day-to-day service delivery. This section will show the summary including base budget adjustments, then funded and unfunded requests by type: Operating, Partner Organizations, Maintenance Capital and One Time Capital, source of funds, use of funds by line.

## FY 2023 General Fund Summary

Beginning fund balance is the amount of fund balance after withholding for the 25% reserve as required by policy, any FY 2022 budget amendments, use of fund balance in FY 2022, and the balances shown in prior year's Comprehensive Annual Financial Report.

<b>Beginning Fund Balance Amount</b>	<b>\$ 4,047,315</b>
<b>FY 2023 Approved Revenues</b>	<b>\$ 93,119,131</b>
FY 2023 Base Budget	<u>\$ 81,385,839</u>
Program Changes	5,163,985
Partner Organization Requests	702,500
Maintenance Capital	5,296,336
<b>TOTAL NEW OPERATING REQUESTS</b>	<b>\$ 11,162,821</b>
<b>FY 2023 APPROVED OPERATING BUDGET</b>	<b>\$ 92,548,660</b>
<i>VARIANCE (Revenues over/under Requested Operating Budget)</i>	<b>\$ 570,471</b>
Resources used for One Time Capital	\$ 2,097,611
<b>FY 2023 GENERAL FUND APPROVED BUDGET</b>	<b>\$ 94,646,271</b>
<b>Reserves</b>	
Amount Allocated for Increase in General Fund Reserve by Policy (25%)	\$ 1,690,857
<b>AVAILABLE GENERAL FUND BALANCE</b>	<b>\$ 829,318</b>

# General Fund Base Adjustments

General Fund Operating Approved from FY 22 \$82,324,395

	Adjustments to Base
Salary Adjustments Based on Current Roster and Full Year Compensation Adjustment	\$ 2,070,006
Utilities, Gasoline, and Oil Adjustment	\$ 418,437
Budgeted Vacancy Savings Adjustment	\$ 266,906
Defined Contribution Retirement Adjustment	\$ 223,416
Defined Benefit Retirement Adjustment	\$ 222,193
Transfer to E911 (Total of \$450,500 for FY 2023 Base Amount)	\$ 160,500
Fire Apparatus Lease Adjustments	\$ 121,661
Fleet Rate and Lease Adjustment	\$ 67,791
Group Health Adjustment	\$ 24,769
General Fund Support of Recreation Participation Fund (Net Cost \$350,000)	\$ 17,202
Department Adjustments	\$ 16,925
Downtown Parking Lot Lease and Maintenance Adjustments	\$ 1,500
Recurring amounts related to Mid Year Budget Amendment	\$ (22,671)
Worker's Comp Contribution Adjustment	\$ (34,576)
IT Equipment Lease Adjustment	\$ (121,347)
Risk/Liability Adjustment	\$ (167,502)
Bank Fees/Charges Adjustment	\$ (260,000)
One Time Costs Removed (Partner Organizations)	\$ (386,500)
Recreation Land and Other Lease Adjustments	\$ (714,376)
Capital Removed	\$ (2,151,500)
<b>FY 2023 Base Adjustments</b>	<b>\$ (247,166)</b>
<b>FY 2023 Base</b>	<b>\$ 82,077,229</b>

## Funded Operating

	FY 2023 Budget	Recurring
<b>Administration</b>		
Add (1) Full-time Grant Specialist at 75% Funding	\$33,795	\$45,060
Add (1) Full-time Security/Network Administrator Position at 75% Funding	\$88,485	\$117,980
Add Funding for Video Communication Services	\$200,000	\$200,000
IT Computer Security Software Subscriptions including Multi-Factor Authentication	\$100,000	\$100,000
Street View and Measurement	\$34,125	\$34,125
<b>Administration Total</b>	<b>\$456,405</b>	<b>\$497,165</b>
<b>Citywide</b>		
Group Health Increase	\$65,243	\$0
Add (1) Full-Time Office of Innovation Position at 100% Funding	\$172,106	\$167,106
Employee Salary Increase (Average of 3%) Starting Jan 1, 2023, excluding the Police Sworn (Shown in Best in Class Pay Plan)	\$529,693	\$1,007,049
<b>Citywide Total</b>	<b>\$767,042</b>	<b>\$1,174,155</b>
<b>Community Development</b>		
Add (1) Full-Time Code Enforcement Officer Position at 75% Funding	\$80,105	\$94,988
<b>Community Development Total</b>	<b>\$80,105</b>	<b>\$94,988</b>
<b>Environmental / Public Works for Fleet</b>		
Transfer for Increase in Fleet Parts and Repair	\$235,800	\$235,800
<b>Environmental / Public Works for Fleet Total</b>	<b>\$235,800</b>	<b>\$235,800</b>

<b>Fire</b>		
Full-Time Fire Conversion Plan (5 year) - Year 1 (21) Fire Station Captain at 75% Funding	\$484,885	\$646,511
Reclassify Accounting Specialist II to Fire & Life Safety Plans Examiner at 75% Funding	\$11,314	\$33,731
Renew Burn Building Service and Maintenance Agreement RAPSTC	\$17,999	\$17,999
Furniture Replacement at the Roswell Alpharetta Public Safety Training Center (RAPSTC)	\$62,564	\$0
<b>Fire Total</b>	<b>\$576,762</b>	<b>\$698,241</b>
<b>Police</b>		
Implement "Best in Class" Police Pay Plan	\$1,900,000	\$1,900,000
Behavioral Health Service for First Responders	\$17,000	\$17,000
Mobile Field Force	\$11,000	\$9,000
Explosive Breacher Re-Certification SWAT	\$5,000	\$5,000
Add (1) Full-time Lieutenant Position at 75% Funding for Support Services Division	\$143,561	\$128,372
Roswell Crime Center (ROCC)	\$350,000	\$322,000
Parks Automated License Plate Reader Systems	\$13,000	\$13,000
Adding Operating for Automated License Plate Reader	\$4,000	\$4,000
Add (2) Full-time Detective Position at 75% Funding for Internet Crimes Against Children Task Force Program	\$192,554	\$171,182
Animal Control Increase	\$45,000	\$45,000
Digital Forensic Workstation	\$28,000	\$28,000
<b>Police Total</b>	<b>\$2,709,115</b>	<b>\$2,642,554</b>
<b>Recreation, Parks, Historic and Cultural Affairs</b>		
Add (1) Full-Time Management Analyst/Project Manager Position at 75% Funding	\$84,230	\$106,273
Increase Funding for Holiday Lighting and Tree	\$50,000	\$50,000
Add (1) Natural Resources and Trails Maintenance Crew Supervisor at 75% Funding Including F550 and Work Utility Vehicle (Operating and One Time Capital)	\$76,586	\$98,330
Add (2) Natural Resources and Trails Maintenance Crew Workers at 75% Funding	\$99,790	\$132,416
Increase Funding to Maintain Brick Pathways around Municipal Complex	\$15,000	\$15,000
<b>Recreation, Parks, Historic and Cultural Affairs Total</b>	<b>\$325,606</b>	<b>\$402,019</b>
<b>Transportation</b>		
Increase Funding for Fabrication of Traffic Signs and Maintenance of Traffic Signals	\$13,150	\$13,150
<b>Transportation Total</b>	<b>\$13,150</b>	<b>\$13,150</b>
<b>Operating Request Total</b>	<b>\$5,163,985</b>	<b>\$5,758,072</b>

## Funded for Partner Organizations

	FY 2023 Budget
<b>HRBP</b>	
Flowers/Plantings, Installation, Fertilization, and Maintenance of Existing Hanging Baskets, Planters, and Flower Beds in the Historic District	\$30,000
Assistance from City Employees to Help Water Plants and Flowers in the Roswell historic district, at Heart of Roswell Park and Historic Roswell Square	\$0
<b>HRBP Total</b>	<b>\$30,000</b>

<b>Roswell Arts Fund</b>	
Art in Our Parks: Art Around Roswell	\$100,000
Art on Our Trails: Roswell in Print	\$15,000
Art as Part of Our Infrastructure: Painted Utility Boxes	\$30,000
Art in Our Gateways: Large Scale Temporary Installations	\$50,000
Visual and Performative Exhibition and Festival (Such as Summer Solstice)	\$120,000
Organizational Operations	\$50,000
<b>Roswell Arts Fund Total</b>	<b>\$365,000</b>
<b>Roswell Historical Society</b>	
Cemetery Improvements	\$0
Archivist Salary	\$30,000
<b>Roswell Historical Society Total</b>	<b>\$30,000</b>
<b>Roswell Inc</b>	
Operations & Staffing	\$217,500
Economic & Business Development	\$31,000
Industry Support	\$15,000
Communications	\$14,000
<b>Roswell Inc Total</b>	<b>\$277,500</b>
<b>Partner Organization Request Total</b>	<b>\$702,500</b>

## Funded Maintenance Capital

	FY 2023 Budget	FY 2024 CIP Request
<b>Administration</b>		
Citywide Facilities Maintenance - Planned Maintenance for up to 70 Buildings Based on Facility Condition Assessment (FCA)*	\$1,350,000	\$ 2,700,000
<b>Administration Total</b>	<b>\$1,350,000</b>	<b>\$ 2,700,000</b>
<b>Fire</b>		
Fire Station 27 Roof Replacement	\$150,000	\$ -
<b>Fire Total</b>	<b>\$150,000</b>	<b>\$ -</b>
<b>Police</b>		
Tactical Vest and Helmet Replacement Program	\$86,000	\$ 50,000
<b>Police Total</b>	<b>\$86,000</b>	<b>\$ 50,000</b>
<b>Recreation, Parks, Historic and Cultural Affairs</b>		
Recreation and Parks Facilities Maintenance and Capital Investment	\$1,110,000	\$ 1,058,000
Cultural Affairs Maintenance and Capital Investment	\$110,000	\$ 55,000
Small Equipment Replacement Program	\$54,636	\$ 56,275
Large Equipment Replacement Program	\$125,000	\$ 125,000
<b>Recreation, Parks, Historic and Cultural Affairs Total</b>	<b>\$1,399,636</b>	<b>\$ 1,294,275</b>
<b>Transportation</b>		
Citywide Road Resurfacing and Reconstruction Program *	\$1,500,000	\$ 3,000,000
Traffic Signal Pole Replacement Program	\$400,000	\$ 500,000
F550 Crew Dump Truck Replacement	\$200,000	\$ 100,000
Zero Turn Mower Replacement	\$16,000	\$ -
Replace Asphalt Paving Machine	\$194,700	\$ -
<b>Transportation Total</b>	<b>\$2,310,700</b>	<b>\$ 3,600,000</b>
<b>Maintenance Capital Request Total</b>	<b>\$5,296,336</b>	<b>\$ 7,644,275</b>



# Capital Project Fund

Fund Balance of Capital Project Fund <i>(Available for One-Time Capital)</i>	<b>500,000</b>
Reprogramming of Capital	<b>573,903</b>
Transfer from General Fund	<b>1,737,611</b>
Transfer from Hotel Motel Fund TPD	<b>382,000</b>
Sidewalk Escrow	<b>360,000</b>

<b>TOTAL AVAILABLE ONE-TIME CAPITAL FUNDING</b>	<b>\$ 3,553,514</b>
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<b>Total One-Time Capital</b>	<b>\$ 3,553,514</b>
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<b>AMOUNT AVAILABLE ABOVE (UNDER) REQUESTS</b>	<b>\$ 0</b>
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	FY 2023 Budget	FY 2024 CIP Request
Administration		
Microsoft License Right Sizing	\$125,000	\$ -
IT Equipment Replacement Program	\$194,013	\$ 100,000
<b>Administration Total</b>	<b>\$319,013</b>	<b>\$ 100,000</b>
Community Development		
Impact Fee Review and Update	\$100,000	\$ -
<b>Community Development Total</b>	<b>\$100,000</b>	<b>\$ -</b>
Community Development		
Impact Fee Review and Update	\$100,000	\$ -
<b>Community Development Total</b>	<b>\$100,000</b>	<b>\$ -</b>
Fire		
Classroom Dividers, Roswell Alpharetta Public Safety Training Center (RAPSTC)	\$20,000	\$ -
<b>Fire Total</b>	<b>\$20,000</b>	<b>\$ -</b>
Police		
(2) Additional Automated License Plate Recognition Device	\$50,000	\$ 48,250
<b>Police Total</b>	<b>\$50,000</b>	<b>\$ 48,250</b>
Recreation, Parks, Historic and Cultural Affairs		
Doc's Cafe Stabilization, Site Design and Permitting	\$150,000	\$ -
Physical Activity Center Expansion	\$180,501	\$ -
Add (1) Natural Resources and Trails Maintenance Crew Supervisor at 75% Funding Including F550 and Work Utility Vehicle (Operating and One Time Capital)	\$87,000	\$ -
River Parks Master Plan Design	\$500,000	\$ -
Groveland Community Master Plan Implementation	\$50,000	\$ 50,000
Historic Town Square Renovations	\$150,000	\$ -
Recreation Center Security Cameras	\$40,000	\$ 40,000
Covered Batting Cage at Hembree Park	\$225,000	\$ -
<b>Recreation, Parks, Historic and Cultural Affairs Total</b>	<b>\$1,382,501</b>	<b>\$ 90,000</b>

<b>Transportation</b>		
Bridge Maintenance and Safety Program	\$100,000	\$ 100,000
Speed Management and Pedestrian Safety Program	\$50,000	\$ 65,000
Sidewalk Connectivity Program	\$1,000,000	\$ 1,000,000
King Road and Woodstock Road Turn Lane Improvements	\$150,000	\$ -
<b>Transportation Total</b>	<b>\$1,300,000</b>	<b>\$ 1,165,000</b>
<b>Recreation, Parks, Historic and Cultural Affairs Hotel Motel Tourism Product Development</b>		
Mimosa Hall Improvements	\$382,000	\$ -
<b>Recreation, Parks, Historic and Cultural Affairs Hotel Motel Tourism Product Development Total</b>	<b>\$382,000</b>	<b>\$ -</b>
<b>One Time Capital Request Total</b>	<b>\$3,553,514</b>	<b>\$ 1,403,250</b>

## Source of Current Year Revenues - General Fund

Help Share

Updated On 15 Jul, 2022

← Back ↺ History ↻ Reset

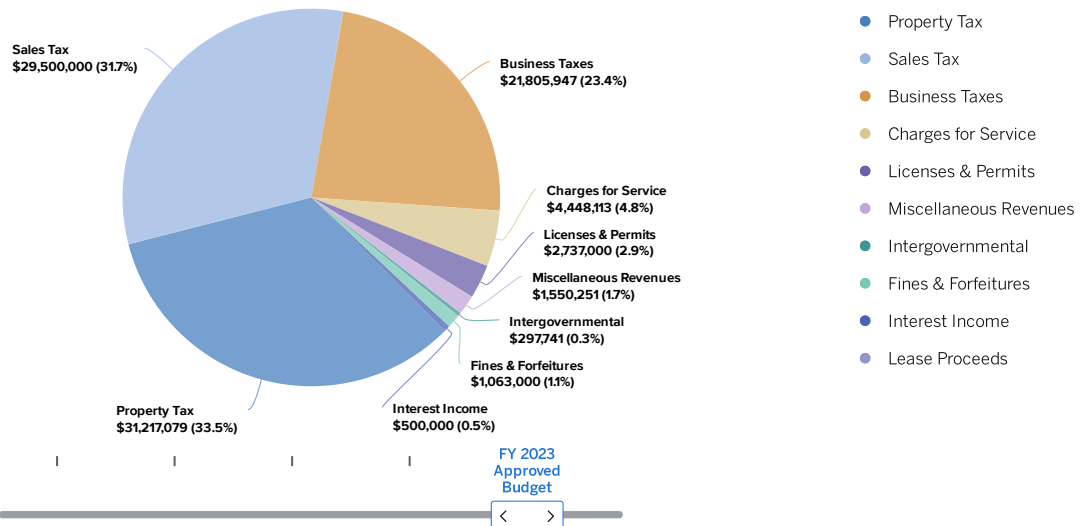
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**Revenues** General Fund



Visualization

Sort **Large to Small**



## General Fund Current Year Revenues by Line Item

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>Property Tax</b>					
(311100) Real Property - Current Year	\$23,514,026	\$24,295,040	\$24,717,761	\$25,613,560	\$25,613,560
(311315) Title Ad Valorem Tax (Vehicle)	\$2,353,413	\$2,998,911	\$2,650,000	\$2,900,000	\$2,900,000
(311340) Intangibles (Reg & Recrd)	\$847,824	\$1,715,453	\$1,100,000	\$900,000	\$900,000
(311300) Personal Property - Current	\$853,504	\$855,813	\$924,021	\$891,714	\$891,714
(311600) Real Estate Trans (intang)	\$224,307	\$538,261	\$250,000	\$420,000	\$420,000
(311110) Public Utility	\$229,595	\$244,117	\$232,850	\$244,395	\$244,395
(319110) Property - Penalty & Interest - Real	\$141,541	\$146,067	\$125,000	\$150,000	\$150,000
(311310) Motor Vehicle	\$125,833	\$107,578	\$80,000	\$97,410	\$97,410
(311200) Real Property - Prior	\$6,675	\$37,980	\$0	\$0	\$0
(311305) Personal Property - Prior	\$6,757	\$3,447	\$0	\$0	\$0
<b>PROPERTY TAX TOTAL</b>	<b>\$28,303,474</b>	<b>\$30,942,667</b>	<b>\$30,079,632</b>	<b>\$31,217,079</b>	<b>\$31,217,079</b>
<b>Sales Tax</b>					
(313100) Local Option Sales Tax	\$24,545,973	\$26,063,670	\$25,600,000	\$29,500,000	\$29,500,000
<b>SALES TAX TOTAL</b>	<b>\$24,545,973</b>	<b>\$26,063,670</b>	<b>\$25,600,000</b>	<b>\$29,500,000</b>	<b>\$29,500,000</b>
<b>Business Taxes</b>					
(316200) Insurance Premium Tax	\$6,725,135	\$7,094,073	\$6,750,000	\$7,472,955	\$7,472,955
(311710) Electric Franchise Taxes	\$3,840,731	\$3,659,017	\$3,800,000	\$3,800,000	\$3,800,000

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
(316101) Business & Occupation Tax	\$1,561,733	\$1,693,829	\$1,600,000	\$6,300,000	\$6,300,000
(311750) TV Cable Franchise Taxes	\$1,301,937	\$1,122,433	\$1,300,000	\$1,150,000	\$1,150,000
(314200) Alcoholic Beverage Excise Tax	\$1,069,129	\$1,146,983	\$1,125,000	\$1,125,000	\$1,125,000
(311730) Gas Franchise Taxes	\$768,176	\$828,364	\$815,000	\$932,992	\$932,992
(314300) Local Option Mixed Drink Excise Tax	\$413,834	\$493,068	\$425,000	\$525,000	\$525,000
(316300) Financial Institution Tax	\$253,240	\$223,888	\$250,000	\$250,000	\$250,000
(311760) Telephone Franchise Taxes	\$153,238	\$148,683	\$150,000	\$150,000	\$150,000
(316102) Insurance Occupation Tax	\$71,550	\$98,550	\$100,000	\$100,000	\$100,000
(316100) Business & Occupation Tax	\$0	-\$800	\$0	\$0	\$0
<b>BUSINESS TAXES TOTAL</b>	<b>\$16,158,702</b>	<b>\$16,508,088</b>	<b>\$16,315,000</b>	<b>\$21,805,947</b>	<b>\$21,805,947</b>
<b>Charges for Service</b>					
(341704) Indirect Cost Solid Waste	\$1,030,228	\$1,128,386	\$992,848	\$1,251,587	\$1,251,587
(341706) Indirect Cost Stormwater	\$575,204	\$633,295	\$668,625	\$705,810	\$705,810
(341703) Indirect Cost Water Fund	\$364,301	\$426,107	\$393,676	\$462,788	\$462,788
(345610) Telecommunication Charges	\$349,539	\$400,110	\$350,000	\$400,000	\$400,000
(341705) Indirect Cost Rec Participation Fund	\$0	\$434,872	\$441,384	\$458,586	\$458,586
(341702) Indirect Cost E911	\$271,119	\$260,757	\$249,194	\$281,026	\$281,026
(341707) Indirect Cost Garage	\$125,378	\$135,448	\$173,646	\$145,431	\$145,431
(343101) Sidewalk Assessments	\$0	\$0	\$0	\$360,000	\$360,000
(341905) Other/Misc. Fees	\$131,439	\$62,130	\$75,000	\$75,000	\$75,000
(347201) Auditorium Rental Fees	\$78,197	\$86,209	\$50,000	\$85,000	\$85,000
(342920) Mountain Park	\$33,855	\$28,639	\$0	\$69,685	\$69,685
(345410) Parking Charges	\$23,563	\$36,965	\$35,000	\$46,200	\$46,200
(341426) 3% Admin Impact Fees	\$29,083	\$25,702	\$30,000	\$30,000	\$30,000
(342120) Accident Reports	\$17,998	\$20,009	\$15,000	\$25,000	\$25,000
(343210) Lake Charles - Spec Assess	\$17,000	\$17,000	\$17,000	\$17,000	\$17,000
(346400) Background Check Fees	\$11,160	\$14,162	\$10,000	\$15,000	\$15,000
(342310) Fingerprinting Fees	\$7,820	\$14,500	\$10,000	\$15,000	\$15,000
(342210) Fire Alarm Fees	\$667	\$1,833	\$4,000	\$4,000	\$4,000
(341910) Election Qualify Fees	\$7,092	\$0	\$0	\$0	\$0
(341915) Charging Station Fees	\$278	\$910	\$0	\$1,000	\$1,000
(371006) Special Events Sponsorship	\$1,000	\$0	\$0	\$0	\$0
(342925) Rapstc Training	\$1,000	\$0	\$0	\$0	\$0
(341200) Recording Fees	\$660	\$242	\$0	\$0	\$0
(342140) Expungement Fees	\$225	\$350	\$0	\$0	\$0
(349920) Vietnam Memorial Bricks	\$100	\$0	\$0	\$0	\$0
(342130) False Alarm Fees	\$0	\$100	\$0	\$0	\$0
(341400) Printing And Duplication Fees	\$25	\$63	\$0	\$0	\$0
(349300) Bad Check Fees	-\$60	\$125	\$0	\$0	\$0
<b>CHARGES FOR SERVICE TOTAL</b>	<b>\$3,076,871</b>	<b>\$3,727,914</b>	<b>\$3,515,373</b>	<b>\$4,448,113</b>	<b>\$4,448,113</b>
<b>Licenses &amp; Permits</b>					
(323120) Building & Inspection Fees	\$1,883,803	\$2,292,543	\$1,600,000	\$1,800,000	\$1,800,000
(321110) Alcohol, Beer, Wine License	\$658,929	\$629,085	\$600,000	\$650,000	\$650,000
(323902) Grading Permits	\$153,468	\$180,589	\$150,000	\$175,000	\$175,000
(322905) Photo and Film Fees	\$33,302	\$183,420	\$35,000	\$35,000	\$35,000
(322210) Zoning And Land Use	\$43,820	\$64,860	\$40,000	\$40,000	\$40,000
(321130) Liquor Pouring License	\$23,163	\$22,270	\$25,000	\$25,000	\$25,000
(322240) Small Cell Technology Permit	\$17,600	\$4,350	\$5,000	\$2,500	\$2,500
(322230) Sign Permits	\$13,885	\$2,605	\$5,000	\$2,500	\$2,500
(321295) Precious Metal Dealer Fee	\$3,600	\$2,427	\$2,000	\$3,000	\$3,000
(321140) Bar Cards (Liquor Handling License)	\$3,600	\$885	\$2,000	\$2,000	\$2,000
(321292) Solicitor Fees	\$1,975	\$1,400	\$1,000	\$1,000	\$1,000
(322991) Special Events Fee	\$3,300	\$300	\$0	\$1,000	\$1,000
(322994) Personal transp veh fee	\$465	\$660	\$0	\$0	\$0
(322995) Fireworks Permits	\$0	\$500	\$0	\$0	\$0
<b>LICENSES &amp; PERMITS TOTAL</b>	<b>\$2,840,909</b>	<b>\$3,385,895</b>	<b>\$2,465,000</b>	<b>\$2,737,000</b>	<b>\$2,737,000</b>
<b>Miscellaneous Revenues</b>					
(391201) Operating Transfer In	\$673,251	\$633,251	\$610,751	\$1,308,251	\$1,308,251
(389115) Settlement	\$0	\$1,000,000	\$0	\$0	\$0
(381105) Rent Of Property	\$172,356	\$172,356	\$172,000	\$172,000	\$172,000
(392100) Sale Of Assets	\$149,385	\$23,849	\$100,000	\$50,000	\$50,000
(383100) Reimbursement From Insura	\$259,593	\$65,474	\$0	\$0	\$0
(371004) Gas South Affinity Program	\$17,675	\$32,721	\$20,000	\$20,000	\$20,000

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
(392300) Sale Of Abandoned Property	\$4,833	\$41,781	\$0	\$0	\$0
(371005) Private Donations/contri	\$5,000	\$11,130	\$0	\$0	\$0
(389400) Miscellaneous	\$1,061	\$1,274	\$0	\$0	\$0
(389999) Over And Short	-\$1,205	-\$1,169	\$0	\$0	\$0
<b>MISCELLANEOUS REVENUES TOTAL</b>	<b>\$1,281,948</b>	<b>\$1,980,667</b>	<b>\$902,751</b>	<b>\$1,550,251</b>	<b>\$1,550,251</b>
<b>Intergovernmental</b>					
(336015) Intergov - Fulton Co	\$0	\$3,946,227	\$0	\$0	\$0
(336010) Alpharetta Fire Payments	\$327,923	\$228,335	\$176,460	\$226,741	\$226,741
(336011) Intergovernmental	\$62,227	\$75,239	\$65,000	\$71,000	\$71,000
<b>INTERGOVERNMENTAL TOTAL</b>	<b>\$390,151</b>	<b>\$4,249,801</b>	<b>\$241,460</b>	<b>\$297,741</b>	<b>\$297,741</b>
<b>Fines &amp; Forfeitures</b>					
(351171) Municipal Court Fines	\$789,066	\$914,251	\$960,000	\$1,000,000	\$1,000,000
(351174) Munis Admin Fee	\$25,015	\$26,154	\$30,000	\$30,000	\$30,000
(351940) School Zone Speeding Fines	\$2,472	\$129,381	\$0	\$0	\$0
(351172) Municipal Court Probation	\$26,115	\$19,556	\$30,000	\$20,000	\$20,000
(351176) Diversion Fee	\$9,708	\$6,005	\$10,000	\$7,000	\$7,000
(351175) Court Related - Other	\$7,187	\$6,306	\$10,000	\$6,000	\$6,000
(351177) School Bus Traffic Violation	\$676	\$0	\$0	\$0	\$0
(351920) Red Light Fines	\$0	\$500	\$0	\$0	\$0
<b>FINES &amp; FORFEITURES TOTAL</b>	<b>\$860,237</b>	<b>\$1,102,153</b>	<b>\$1,040,000</b>	<b>\$1,063,000</b>	<b>\$1,063,000</b>
<b>Interest Income</b>					
(361000) Interest Revenues	\$804,806	\$283,397	\$300,000	\$500,000	\$500,000
(361010) Unrealized Invest Gains	\$99,101	-\$143,183	\$0	\$0	\$0
<b>INTEREST INCOME TOTAL</b>	<b>\$903,907</b>	<b>\$140,214</b>	<b>\$300,000</b>	<b>\$500,000</b>	<b>\$500,000</b>
<b>Lease Proceeds</b>					
(393500) Capital Lease Program	\$0	\$1,060,260	\$0	\$0	\$0
<b>LEASE PROCEEDS TOTAL</b>	<b>\$0</b>	<b>\$1,060,260</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL</b>	<b>\$78,362,174</b>	<b>\$89,161,328</b>	<b>\$80,459,216</b>	<b>\$93,119,131</b>	<b>\$93,119,131</b>

## Use of Funds for General Fund

Help Share

Updated On 15 Jul, 2022

← Back History Reset

Broken down by

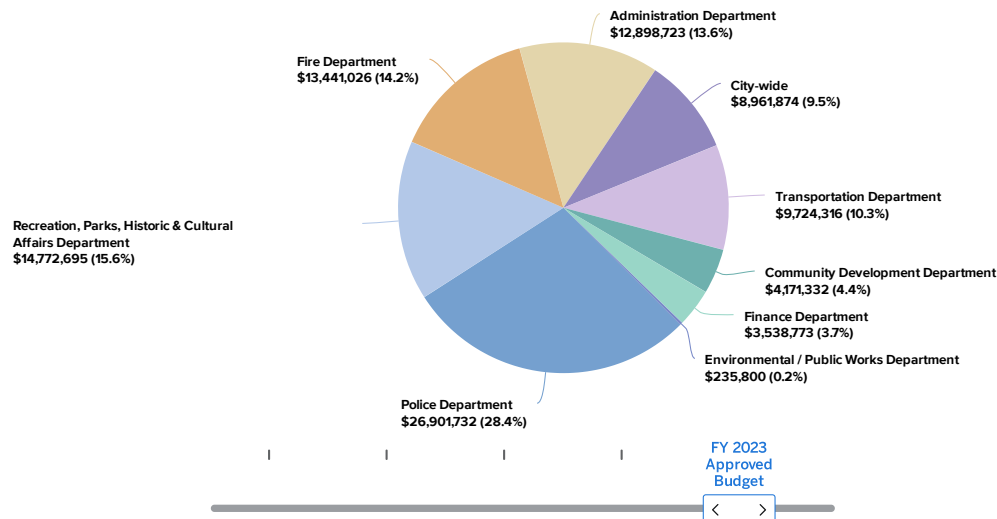
**Departments** General Fund Expenses

Visualization



Sort **Large to Small**

- Police Department
- Recreation, Parks, Historic ...
- Fire Department
- Administration Department
- City-wide
- Transportation Department
- Community Development D...
- Finance Department
- Environmental / Public Wor...



# General Fund Expenditures by Line Item

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>Salaries and Benefits</b>					
(511100) Regular Employees	\$26,952,979	\$28,601,253	\$31,149,380	\$36,180,693	\$36,236,447
(553100) Group Insurance Contribution	\$6,528,380	\$6,274,779	\$6,918,818	\$7,344,594	\$7,355,264
(511115) Firefighter's Fees	\$5,731,104	\$6,080,069	\$6,343,391	\$5,580,224	\$5,580,224
(512400) Defined Benefit Retirement	\$3,276,972	\$4,061,944	\$4,245,562	\$4,467,755	\$4,467,755
(512200) Social Security (FICA)	\$2,041,978	\$2,145,446	\$2,413,245	\$2,768,821	\$2,772,278
(512402) Defined Contribution Retirement	\$1,615,788	\$1,769,516	\$2,214,334	\$2,872,743	\$2,879,434
(511105) Part Time Employees	\$666,727	\$623,079	\$926,167	\$1,000,683	\$900,683
(554100) Workers Comp Contribution	\$600,254	\$600,246	\$608,515	\$573,939	\$573,939
(512300) Medicare	\$478,971	\$504,833	\$564,437	\$647,322	\$648,130
(511300) Overtime	\$414,722	\$374,190	\$441,536	\$546,472	\$546,472
(511110) Elected Officials	\$181,550	\$173,745	\$244,134	\$239,634	\$239,634
(512401) Deferred Compensation	\$161,165	\$157,963	\$163,960	\$195,070	\$195,070
(512500) Tuition Reimbursements	\$45,660	\$34,058	\$50,000	\$50,000	\$40,000
(511400) Other Compensation	\$5,750	\$11,416	\$30,157	\$30,000	\$15,000
(512920) Other Benefits	\$9,982	\$14,350	\$15,000	\$15,000	\$15,000
(512904) Employee Assistance Program	\$0	\$0	\$0	\$17,000	\$17,000
(511200) Temporary Employees	\$130	\$80	\$2,400	\$0	\$0
(511250) Seasonal Employees	\$0	\$240	\$0	\$0	\$0
(511101) Budgeted Salary Savings	\$0	\$0	-\$900,446	-\$633,540	-\$633,540
<b>SALARIES AND BENEFITS TOTAL</b>	<b>\$48,712,112</b>	<b>\$51,427,207</b>	<b>\$55,430,590</b>	<b>\$61,896,410</b>	<b>\$61,848,790</b>
<b>Operating</b>					
(531230) Electricity	\$2,527,591	\$2,569,419	\$2,532,600	\$2,665,607	\$2,665,607
(523210) Communication Services	\$1,459,122	\$1,885,664	\$1,553,243	\$1,519,067	\$1,519,667
(522220) Vehicle Fleet Rate	\$1,310,567	\$1,238,097	\$1,455,109	\$1,559,916	\$1,559,916
(522205) Repairs And Maintenance	\$2,464,110	\$1,100,786	\$1,050,635	\$1,063,515	\$1,063,515
(521400) Contract Services	\$1,398,157	\$881,138	\$1,181,665	\$1,570,354	\$1,472,964
(523810) Software Licenses, Fees, and Maintenance	\$150,652	\$1,340,079	\$1,407,407	\$1,697,214	\$1,725,914
(531105) Supplies	\$1,228,566	\$1,220,857	\$1,248,514	\$1,258,293	\$1,248,793
(521201) Professional Services	\$1,330,305	\$882,140	\$1,143,141	\$1,128,282	\$826,782
(531215) Stormwater Fees	\$676,766	\$693,464	\$719,625	\$827,007	\$827,007
(531615) Computer Equipment-Operating	\$955,834	\$534,010	\$469,787	\$753,330	\$755,830
(531270) Gasoline/ Diesel	\$523,600	\$609,849	\$627,100	\$780,457	\$780,457
(522320) Rental Of Equipment And Vehicles	\$508,892	\$512,311	\$526,352	\$162,947	\$162,947
(531210) Water / Sewerage	\$267,920	\$354,922	\$399,220	\$409,350	\$409,350
(522140) Maintenance - Grounds	\$275,116	\$302,486	\$354,651	\$369,651	\$369,651
(531720) Uniforms	\$305,136	\$266,716	\$336,745	\$352,677	\$352,677
(522130) Custodial	\$144,433	\$232,431	\$370,560	\$370,560	\$370,560
(531605) Machinery And Equipment-Operating	\$175,742	\$325,564	\$324,803	\$333,403	\$304,953
(523700) Education And Training	\$116,205	\$89,400	\$275,794	\$280,840	\$230,750
(521300) Technical Services	\$162,526	\$153,003	\$190,143	\$211,007	\$211,007
(523500) Travel	\$116,253	\$35,477	\$248,168	\$239,817	\$191,407
(523901) Bank Fees / Charges	\$189,050	\$288,650	\$285,500	\$27,000	\$27,000
(521202) Legal	\$64,523	\$427,265	\$100,000	\$100,000	\$100,000
(523220) Postage	\$131,739	\$135,734	\$157,612	\$156,662	\$156,662
(521203) Animal Control	\$131,281	\$148,815	\$113,000	\$158,000	\$158,000
(531115) Recreation Supplies	\$101,771	\$108,828	\$169,356	\$145,756	\$145,756
(522310) Rental Of Land And Buildings	\$124,901	\$109,482	\$137,320	\$138,320	\$138,320
(523902) Sanitation Services	\$121,638	\$124,631	\$129,216	\$135,119	\$135,119
(523600) Dues And Fees	\$104,231	\$112,014	\$138,037	\$142,994	\$143,494
(531220) Natural Gas	\$117,898	\$133,889	\$124,300	\$130,383	\$130,383
(531610) Furniture/Fixtures-Operating	\$44,318	\$30,649	\$52,066	\$117,030	\$118,030
(523300) Advertising	\$48,104	\$34,551	\$74,700	\$74,700	\$74,700
(523400) Printing And Binding	\$57,913	\$53,623	\$62,574	\$57,400	\$57,400
(531400) Books And Periodicals	\$43,350	\$45,348	\$58,711	\$58,761	\$58,761
(522110) Disposal	\$46,812	\$56,671	\$31,000	\$31,000	\$31,000
(531620) Communication Equipment-Operating	\$20,631	\$18,664	\$14,417	\$23,667	\$23,667
(531310) Hospitality And Events	\$10,127	\$6,548	\$21,000	\$21,000	\$21,000

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
(523852) Instruction Fees	\$6,350	\$5,180	\$20,825	\$17,825	\$17,825
(531250) Oil	\$7,397	\$10,644	\$14,035	\$17,310	\$17,310
(523100) Property And Liability Insurance	\$10,996	\$10,996	\$10,996	\$10,996	\$10,996
(522210) Vehicle Repair	\$14,180	\$14,023	\$1,420	\$9,420	\$9,420
(539999) Special Events Contra	\$0	\$0	\$14,200	\$14,200	\$14,200
(523851) Contracted Temporary Labor	\$11,673	\$16,497	\$6,000	\$2,000	\$2,000
(531315) Food	\$8,959	\$2,311	\$6,700	\$9,350	\$9,350
(531240) Bottled Gas	\$5,289	\$3,600	\$7,662	\$7,540	\$7,540
(531150) Computer Supplies	\$12,407	\$6,979	\$3,500	\$3,500	\$3,500
(531131) Mayor's Expenses	\$5,680	\$1,833	\$7,000	\$7,000	\$7,000
(523800) Licenses	\$133	\$2,986	\$7,030	\$7,155	\$7,155
(531130) Officials Expenses	\$3,250	\$2,750	\$3,000	\$3,000	\$3,000
(531710) Vietnam Memorial Bricks	\$57	\$42	\$250	\$250	\$250
(539998) P-card Initial Allocation	\$0	\$36	\$0	\$0	\$0
<b>OPERATING TOTAL</b>	<b>\$17,542,152</b>	<b>\$17,141,050</b>	<b>\$18,186,689</b>	<b>\$19,180,632</b>	<b>\$18,678,592</b>
<b>Transfers, Capital, Other</b>					
(611350) Transfers Out - Cap Projects	\$10,378,966	\$12,055,063	\$2,330,786	\$7,573,233	\$7,573,233
(581100) Principal- Long Term Debt	\$1,669,883	\$1,468,577	\$2,317,968	\$2,009,868	\$2,009,868
(611361) Transfer Out - Fleet Capital	\$1,063,726	\$1,110,801	\$1,385,657	\$1,696,616	\$1,696,616
(552400) Risk/Liability Contribution	\$1,086,340	\$1,086,340	\$1,381,452	\$1,213,950	\$1,213,950
(611355) Transfer Out - Participant Rec	\$0	\$858,061	\$791,384	\$808,586	\$808,586
(611354) Transfer Out - E911	\$0	\$0	\$290,000	\$480,795	\$480,795
(582100) Interest - Long Term Debt	\$254,012	\$212,077	\$183,749	\$110,190	\$110,190
(611366) Operating Transfer Out-SpEvnts	\$0	\$0	\$0	\$200,300	\$200,300
(572010) Payments To Local Nonprofits	\$0	\$212,239	\$0	\$0	\$0
(573000) Payments To Local Small Businesses	\$0	\$200,000	\$0	\$0	\$0
(611362) Operating Transfer-CDBG	\$63,455	\$115,686	\$0	\$0	\$0
(611351) Transfer Out - Fed Grant	\$0	\$154,205	\$0	\$0	\$0
(611360) Transfer Out - Group Insurance	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
(611356) Transfer Out - County Grant	\$31,799	\$0	\$0	\$0	\$0
(611353) Transfer Out - Solid Waste	\$5,632	\$3,319	\$1,120	\$351	\$351
<b>TRANSFERS, CAPITAL, OTHER TOTAL</b>	<b>\$14,578,813</b>	<b>\$17,501,368</b>	<b>\$8,707,116</b>	<b>\$14,118,889</b>	<b>\$14,118,889</b>
<b>TOTAL</b>	<b>\$80,833,077</b>	<b>\$86,069,626</b>	<b>\$82,324,395</b>	<b>\$95,195,931</b>	<b>\$94,646,271</b>

# Administration Department

Providing result-oriented communication, service, and innovation to our customers.



## Who we are

The Administration Department is made up of many different offices and divisions. Each unique, but all working together to provide service to our internal and external customers. The divisions of Administration are: Building Operations, City Administrator's Office, City Clerk, Community Relations, Court Services, Geographic Information Systems (GIS), Governing Body, Grants, Human Resources, Information Technology, Legal, Municipal Judge, and Security.

## Priority Based Budgeting List of Services - Administration Department

Alcohol Licensing  
Benefits Management & Administration  
Boards and Commission Support  
Business and operations analysis of all City Services and Goals  
Chief Data Officer - Data & Visualization Support  
Citizen Inquiry and Mayor and City Council Support -External  
City Hall Meeting & Event Support  
Claims Management & Litigation  
Classification & Pay Plan Administration  
Contract and COI Review  
Draft and/or Review Ordinance and Resolutions  
Economic Development  
Employee Communications  
Employee Records Management and records requests.  
Employee Recruitment and Hiring  
Employee Relations  
Facility Security and Life Safety Services and Systems management

Fully-insured Policies and Liability Management  
GIS Data Creation & Maintenance  
GIS Production Services  
Governing Body Legal Support  
Grant Activity Management  
Grant Making  
Grant Writing  
Grant/Project Implementation  
Human Resource Information System  
Internal Legal Support and Contract Review  
IT Communications Support/Maintenance  
IT Infrastructure Support/Maintenance  
IT Operations Support/Maintenance  
Leave Administration  
Legal Training (internal)  
Mail Services  
Mayor and Council Support Internal  
Media Relations  
Municipal Court Diversion (internal and external)

Municipal Court Interpreter Services  
Municipal Court Presiding Judge  
Municipal Court Probation Office  
Municipal Court Public Defender Services  
Municipal Court Services  
Municipal Election Administration  
Municipal Facility Building Operations  
Municipal Facility Custodial Services  
Municipal Facility HVAC/Major Systems Maintenance  
Municipal Facility Repair and Maintenance  
Nonprofit Partnership Program  
Payroll Administration  
Photography  
Prosecuting Case Management  
Public Document Requests  
Public Outreach & Communication  
Publications

Real Estate Matters  
Records Management  
Regional Coordination and Planning  
/Government Relations  
Roswell University (Employee  
Training & Development)  
Safety Program and Hazard  
Mitigation  
Social Media

Statutory Compliance  
Subrogation - Collecting Damages  
and Claims Administration  
Video Production  
Websites - External & Internal  
Wellness Program Administration  
Workers Compensation  
Administration  
Workforce Planning

## Citywide

Convention and Visitors Bureau  
Historic Roswell Beautification  
Project  
Historical Society Support  
Parking in Downtown Area  
Roswell Arts Fund Support  
Roswell Inc

## Opportunities

The GIS Division within Administration has the opportunity to obtain reduced pricing on several vendor solutions by partnering with other jurisdictions. These solutions will provide valuable additions to Roswell's services and capabilities.

The Information Technology (IT) Division has made strides in centralizing data to leverage data more strategically. They will continue to work with the Chief Data Officer and stakeholders to drive adoption and usage of strategic reporting and actionable data.

The City Clerk's Division continues the task of converting records from paper to electronic/digital form. As the official record keeper for the City, it is imperative to make sure there is easy access for all City records to our external customers (our citizens) and our internal customers (Mayor and Council, and staff).

Community Relations will continue public outreach and communication to our community with the approval of the TSPLOST Renewal Project.

## Challenges

The Building Operations Division continues to face challenges associated with maintaining systems and equipment in aging buildings.

Security in the cyber environment is constantly changing and the City continues to work to stay on top of things to keep our citizens, employees and city assets protected. The IT Division is currently doing a cyber-security assessment, but will need to continue to build out processes and plans to ensure the organizations' security.

Within the Probation Division, due to changes with other facilities (Alcohol/Drug Evaluators, Community Service Providers, Driving Schools, Rehabilitation Facilities, etc.), normal expectations and deadlines are a challenge.

Citywide, the increasingly competitive labor market will challenge the City's ability to attract and retain the best employees.

## What we have Accomplished

- Launched the new Campaign Finance Reporting Software (Easy Vote). All public officials and candidates found the system to be extremely user friendly. This program ensures an accurate record of all filings, and reports are transmitted to the Georgia Government Transparency and Campaign Finance Commission automatically. (City Clerk Division)
- TSPLOST Renewal referendum passed by Roswell Voters in every Roswell voting precinct in the November 2021 election due in part to the communications plan developed and executed by Community Relations. (Community Relations)
- Launched the public-facing HUB site (a website of all available GIS maps, applications, and data) that has been in development for the last 2-3 years. (GIS Division)
- Completed final implementation of market pay adjustments as recommended by the 2020 Compensation and Classification Study. (Human Resources Division)
- Completed recruitment and onboarding of new Fire Chief, Community Development Director, and City Administrator. (Human Resources Division)



# What we expect to Accomplish

- Complete and launch a “Filmed in Roswell” website that showcases past Roswell filming locations, currently available film locations, and information/links for movie scouts and film crews. (GIS Division)
- Expand JustFOIA open records software to include forms for General Open Records (requests outside of Public Safety) and Police Open Records to increase efficiency. The form for the Fire department was created in FY 2022. (City Clerk Division)
- Restart the CORE Community Program for residents. (Community Relations)
- Seek, implement, and administer grants and programs funded by the 2021 Infrastructure Investment and Jobs Act (IIJA), a.k.a the Infrastructure Bill. (Grants Division)
- Recruit and on-board Economic Development Director and Transportation Director. (Human Resources Division)
- Enable 2-Factor Authentication for VPN access to ensure secure access and compliance with cyber security renewal. (IT Division)

## Administration and Citywide Expenditures by Type

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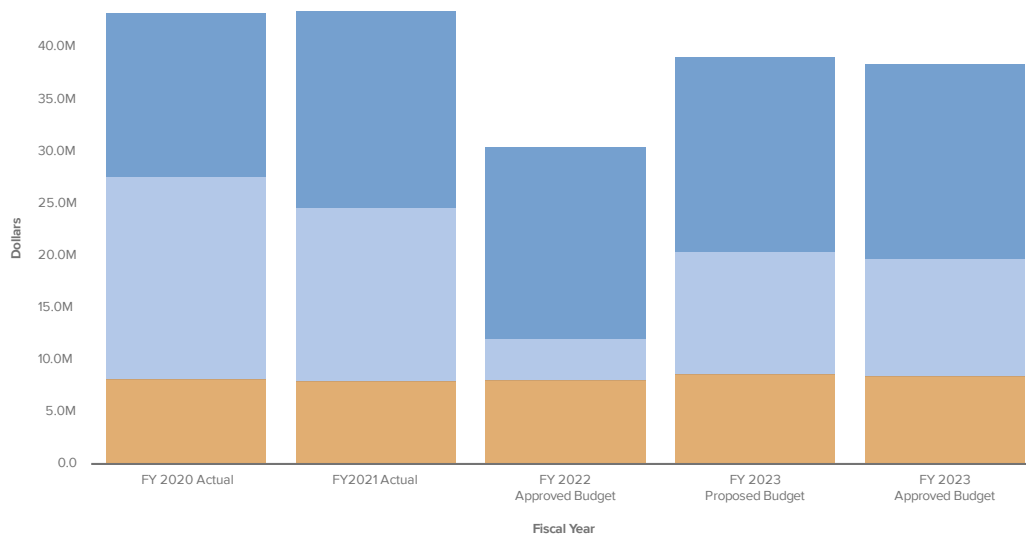
**Expenses** Departments



Sort **Large to Small**

- Salaries and Benefits
- Transfers, Capital, Other
- Operating

Visualization

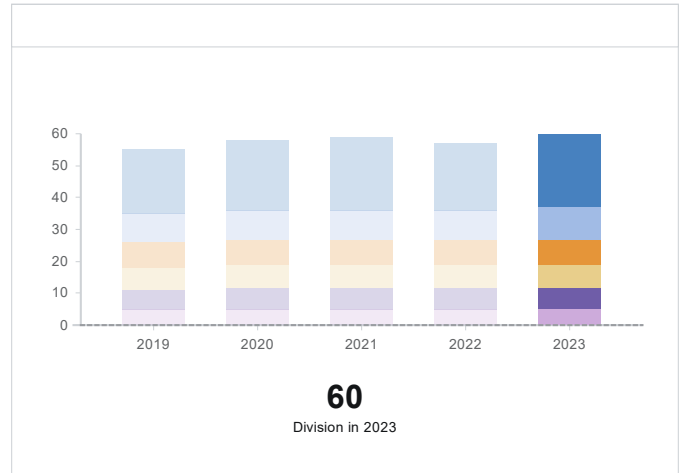


## Administration and Citywide Expenditures by Fund

Category	2023
General Fund	\$21,860,597.00
Group Health Insurance Fund	\$10,442,536.00
Risk Management Fund	\$1,671,391.00
Capital Project Fund	\$1,669,013.00
Hotel/Motel Fund	\$1,468,700.00
Other	\$1,338,714.00

Here is a summary of the Administration Department in table form, illustrating direct costs and indirect costs. Click on the table to explore greater detail.

## Administration Personnel History



### Personnel Changes

FY 2019: Add (2) full-time positions: (1) Historic Assets Manager and (1) Court Administrator. During FY 2019, (1) Historic Assets Manager transferred to Recreation and Parks.

FY 2020: Add (1) full-time Paralegal. Relocated GIS Division from Community Development to the Administration Department during FY 2020.

FY 2022: Special Events relocated from Administration to Recreation and Parks.

FY 2023: Add (1) full-time Grant Specialist and (1) full-time Security/Network Administrator Position and, (1) full-Time Office of Innovation Position.

# Administration Department

## Operating/Capital Request Summary

### FY 2023 Operating Request Summary

FY 2023	
Requests	Recurring

## Administration

### Add (1) Full-time Grant Specialist at 75% Funding

The Grant Division does not want to lose or return grant funds. This Specialist will be the staff liaison to local Community Housing Development Organizations (CHDOs) and their Boards and serve the nonprofits in a proactive manner assisting them to capitalize on the HOME funds by advising the development of housing-specific grant projects that are eligible under the HOME program criteria. This new position may also assist Charles with CDBG, CDBG-CV, and HOME grants, which will allow Charles to assist City departments to seek new grants and funded programs.

Funded	CDBG Portion	CDBG Grant	\$27,883	\$37,177
Funded	Grant Activity Management-Q3	General Fund	\$33,795	\$45,060
Funded	HOME Funding Portion	Federal Grant Fund	\$1,946	\$2,597
Add (1) Full-time Grant Specialist at 75% Funding Total			\$63,624	\$84,834

### Add (1) Full-time Security/Network Administrator Position at 75% Funding

The Security/Network admin is critical to our organizations success. This position is recommended in the IT strategic plan and is in response to two critical vulnerabilities the city has: security and network coverage. As technology improves and enables us to do much more with much less, the ease of use opens up organizations to external threats. Currently, the security responsibilities are split amongst multiple members of the division. The second gap is coverage for the network team. The IT division supports a staff of 1000. This includes phones, internet connections, firewalls, switches, routers, cabling, and server. The network team is also responsible for system administration, including Virtual machines, active directory, file structures, and email. All these responsibilities are managed by a group of two. One is specialized in the system side and the other is focused on the network. This position will add another member to the network team to support the above responsibilities which will reduce service delays and allow for more strategic infrastructure projects.

Funded	IT Infrastructure Support/Maintenance-Q1	General Fund	\$88,485	\$117,980
Add (1) Full-time Security/Network Administrator Position at 75% Funding Total			\$88,485	\$117,980

### Add Funding for Video Communication Services

The Community Relations Division is seeking to increase the amount of video communication services in our communications with the public about important programs, services, policies, events and happenings in the city by adding to this service.

Funded	Video Production-Q2	General Fund	\$200,000	\$200,000
Add Funding for Video Communication Services Total			\$200,000	\$200,000

### IT Computer Security Software Subscriptions including Multi-Factor Authentication

This request comes from the IT strategic plan. In addition to a full-time security position, the IT division seeks funding to onboard new software to enhance security. This software will help enable our systems to be more secure and allow us to proactively find issues and correct them before a hacker finds them. The requested software is still to be determined from the plan, but funding is being requested now to enable us to execute as soon as the exact software is determined. Software is likely to include Multi-Factor Authentication, Penetration Testing, Network Scanning, and Security Event Manager.

Funded	IT Infrastructure Support/Maintenance-Q1	General Fund	\$100,000	\$100,000
IT Computer Security Software Subscriptions including Multi-Factor Authentication Total			\$100,000	\$100,000

### Add Funding for (1) Part-time Position for Citywide Training

The City of Roswell Human Resource Division provides learning and development training for over 1,000 employees through Roswell University ("RoswellU"). This educational training is conducted in a variety of modalities: In-person, virtual/Zoom, and online. This request will fund the Part-time salary for the position that has been place since 2018 and serves as the point person for Roswell University, Compliance Training, and the LMS system.

Funded	Roswell University (Employee Training & Development)-Q4	Risk Management Fund	\$34,448	\$34,448
Add Funding for (1) Part-time Position for Citywide Training Total			\$34,448	\$34,448

### Street View and Measurement

Roswell is a highly regulated city, with residents strongly advocating both for and against development. In addition, code enforcement and flooding are frequent topics of citizen feedback and displeasure. With increased population and impervious surfaces within City limits, the City would benefit from an advanced tool that creates an immersive three-dimensional (3D) environment along the roadways of Roswell using Light Detection and Ranging (LiDAR). Much more than Google Street View, such a tool would allow City staff and members of the public access to high resolution photos which will be kept updated, make accurate measurements within the 3D environment, locate and extract features for use in GIS, create floodwater modeling, assess pavement condition, and more.

Funded	GIS Data Creation & Maintenance-Q3	General Fund	\$34,125	\$34,125
Street View and Measurement Total			\$34,125	\$34,125

<b>Administration Total</b>			<b>\$520,682</b>	<b>\$571,387</b>
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## Citywide

### Group Health Increase

Funded	Group Health Increase	E-911 Fund	\$3,654	\$0
Funded		Fleet Services Fund	\$1,134	\$0
Funded		General Fund	\$65,243	\$0
Funded		Group Health Insurance Fund	\$151	\$0
Funded		Participant Recreation Fund	\$2,772	\$0
Funded		Risk Management Fund	\$126	\$0
Funded		Solid Waste Fund	\$6,930	\$0
Funded		Stormwater Utility Fund	\$1,764	\$0
Funded		Water and Sewer Fund	\$2,394	\$0
Funded		Workers' Compensation Fund	\$126	\$0
Group Health Increase Total			\$84,294	\$0

### Add (1) Full-Time Office of Innovation Position at 100% Funding

Office of Innovation is designed to increase efficiency. The position job description and grade is pending. Estimated cost based on a grade 519 or 520.

Funded	Business and Operations Analysis of all City Services and Goals-Q1	General Fund	\$172,106	\$167,106
Add (1) Full-Time Office of Innovation Position at 100% Funding Total			\$172,106	\$167,106

### Employee Salary Increase (Average of 3%) Starting Jan 1, 2023, excluding the Police Sworn (Shown in Best in Class)

This is a merit based employee salary increase with an average of 3%.  
This amount excludes the Police Sworn included in the Best in Class Pay Plan increase.

Funded	DC increase		\$50,166	\$100,334
Funded	FICA and medicare		\$43,227	\$86,448
Funded	Firefighter fees		\$102,410	\$204,820
Funded	Full time Employee		\$434,777	\$870,500
Funded	Transfer to E911		\$26,641	\$0
Funded	Part Time		\$18,460	\$36,916
Employee Salary Increase (Average of 3%) Starting Jan 1, 2023, excluding the Police Sworn (Shown in Best in Class			\$675,681	\$1,299,018

<b>Citywide Total</b>			<b>\$932,081</b>	<b>\$1,466,124</b>
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NOTE: The Employee Salary Increase amount is shown as a total for all funds.

# FY 2023 Capital Request Summary

FY 2023    FY 2024 CIP    FY 2025 CIP    FY 2026 CIP    FY 2027 CIP  
 Request    Request    Request    Request    Request

## Citywide Facilities Maintenance - Planned Maintenance for up to 70 Buildings Based on Facility Condition As

Each year the City utilizes this FCA program to maintain and protect the facilities that are owned and used for operations which allows staff to plan and level the ongoing capital maintenance costs associated with City-owned facilities. This budget request is for citywide facility maintenance, repairs, and replacement of equipment by using systematic scheduling and predictable budgeting practices. This request includes budgets for large deficiency items such as HVAC replacement, plumbing fixtures and systems, park assets, electrical systems, equipment that has reached its useful life, roofing projects, parking lots, and major flooring replacements. There is currently an estimated \$5.4 million remaining in projected projects (from the 2015 refresh) in the current FCA program. Staff has reviewed and is recommending priorities consisting of HVAC, electrical, plumbing, and parking lot improvements. For FY 2023, the recommendations total an estimated \$2.7 million.

Funded	Maintenance Capital	Construction	Capital Project Fund					
				\$1,350,000	\$2,700,000	\$2,000,000	\$2,000,000	\$2,000,000
Citywide Facilities Maintenance - Planned Maintenance for up to 70 Buildings Based				\$1,350,000	\$2,700,000	\$2,000,000	\$2,000,000	\$2,000,000

## Microsoft License Right Sizing

Currently, our licensing model for Microsoft does not match our current need/usage. We are looking at consolidating and removing subscriptions, and getting new subscriptions to match our current needs. This will be critical to keeping us up to date on the most secure, stable, and supported system. Our licenses have not been evaluated in many years and we have some technology debt that we are looking to correct. We originally requested \$234,184.81 in ARPA. Since last year we have migrated a fair number of servers to more appropriate license models, additionally, we have decommissioned a fair number of servers. Those actions lead to the requested amount changing to \$125,000.

Funded	One Time Capital	Purchase	Capital Project Fund					
				\$125,000	\$0	\$0	\$0	\$0
Microsoft License Right Sizing Total				\$125,000	\$0	\$0	\$0	\$0

## IT Equipment Replacement Program

The IT division manages 30-40 servers that enable employees to do their jobs and citizens to pay bills, request services, and engage in other benefits made convenient by technology. Servers operate on a 4-5 year lifecycle where after 4-5 years, the manufacture of the product type will no longer support it. It is best practice to operate to this lifecycle. Staying within this cycle significantly reduces unexpected failures that may take down some, or all of staff's ability to work. It also keeps us secure by enabling us to receive the most up-to-date security features. There are currently nine servers that are outside the End of Life (EOL) cycle and need to be replaced.

Funded	One Time Capital	Purchase	Capital Project Fund					
				\$194,013	\$100,000	\$100,000	\$100,000	\$100,000
IT Equipment Replacement Program Total				\$194,013	\$100,000	\$100,000	\$100,000	\$100,000

<b>Administration Total</b>				<b>\$1,669,013</b>	<b>\$2,800,000</b>	<b>\$2,100,000</b>	<b>\$2,100,000</b>	<b>\$2,100,000</b>
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# Administration Department

General Fund

## Administration Department in General Fund Changes from FY 2022 to 2023

\* denotes partial funding

### **FY 2023 General Fund - Administration**

<b>FY 2022 Approved Budget</b>	<b>\$12,399,844</b>
Budgeted Vacancy Savings Adjustment	\$ (4,550)
Defined Benefit Retirement Adjustment	\$ (29,479)
Defined Contribution Retirement Adjustment	\$ 55,126
Department Adjustments	\$ (3,470)
Fleet Rate and Lease Adjustment	\$ (10,548)
Group Health Adjustment	\$ 66,551
IT Equipment Lease Adjustment	\$ (121,347)
Recurring amounts related to Mid Year Budget Amendment	\$ (6,485)
Risk/Liability Adjustment	\$ (25,105)
Salary Adjustments Based on Current Roster and Full Year Compensation Ad	\$ 254,837
Utilities, Gasoline, and Oil Adjustment	\$ 11,140
Worker's Comp Contribution Adjustment	\$ 15,436
Proposed Line Item Reductions at First Reading	\$ (331,738)
<b>FY 2023 Requested Base</b>	<b>\$12,270,212</b>

### **Operating Requests**

Add (1) Full-Time Office of Innovation Position at 100% Funding	\$172,106
Add (1) Full-time Grant Specialist at 75% Funding	\$33,795
Add (1) Full-time Security/Network Administrator Position at 75% Funding	\$88,485
Add Funding for Video Communication Services	\$200,000
IT Computer Security Software Subscriptions including Multi-Factor Authentication	\$100,000
Street View and Measurement	\$34,125
<b>Operating Request Total</b>	<b>\$628,511</b>

<b>FY 2023 Operating Total</b>	<b>\$12,898,723</b>
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### **Maintenance Capital**

Citywide Facilities Maintenance - Planned Maintenance for up to 70

Buildings Based on Facility Condition Assessment (FCA)\* \$1,350,000

<b>Maintenance Capital Request Total</b>	<b>\$1,350,000</b>
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### One Time Capital

Microsoft License Right Sizing	\$125,000
IT Equipment Replacement Program	\$194,013
<b>One Time Capital Request Total</b>	<b>\$319,013</b>

<b>FY 2023 Capital Total</b>	<b>\$1,669,013</b>
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<b>FY 2023 Total Budget</b>	<b>\$14,567,736</b>
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## Administration Department General Fund Expenditures by Type

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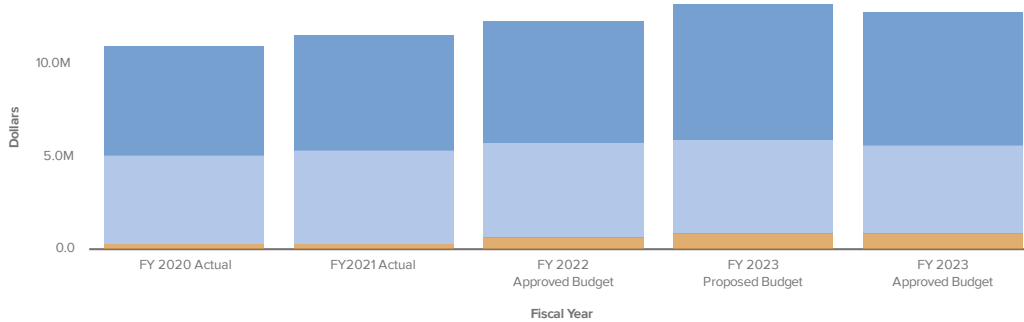
**Expenses**
General Fund
Administration Department



Sort **Large to Small**

- Salaries and Benefits
- Operating
- Transfers, Capital, Other

### Visualization



# Administration Department General Fund Expenditures by Line Item

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>Salaries and Benefits</b>					
(511100) Regular Employees	\$3,509,868	\$3,853,848	\$3,946,408	\$4,355,964	\$4,355,964
(553100) Group Insurance Contribution	\$892,991	\$783,283	\$789,731	\$900,507	\$900,507
(512400) Defined Benefit Retirement	\$423,739	\$514,375	\$590,956	\$561,477	\$561,477
(512402) Defined Contribution Retirement	\$240,786	\$260,646	\$295,224	\$380,115	\$380,115
(511105) Part Time Employees	\$257,341	\$249,856	\$307,761	\$335,834	\$319,096
(512200) Social Security (FICA)	\$231,913	\$248,094	\$281,090	\$305,356	\$305,356
(511110) Elected Officials	\$181,550	\$173,745	\$244,134	\$239,634	\$239,634
(512300) Medicare	\$55,166	\$60,129	\$65,740	\$71,355	\$71,355
(512500) Tuition Reimbursements	\$45,660	\$34,058	\$50,000	\$50,000	\$40,000
(512401) Deferred Compensation	\$24,483	\$24,249	\$27,960	\$31,040	\$31,040
(554100) Workers Comp Contribution	\$12,576	\$12,576	\$12,750	\$28,186	\$28,186
(511400) Other Compensation	\$5,750	\$11,416	\$30,157	\$30,000	\$15,000
(512920) Other Benefits	\$9,982	\$14,350	\$15,000	\$15,000	\$15,000
(511300) Overtime	\$2,280	\$2,139	\$11,000	\$11,000	\$11,000
(511200) Temporary Employees	\$130	\$0	\$0	\$0	\$0
(511101) Budgeted Salary Savings	\$0	\$0	-\$45,328	-\$49,878	-\$49,878
<b>SALARIES AND BENEFITS TOTAL</b>	<b>\$5,894,215</b>	<b>\$6,242,765</b>	<b>\$6,622,583</b>	<b>\$7,265,590</b>	<b>\$7,223,852</b>
<b>Operating</b>					
(523810) Software Licenses, Fees, and Maintenance	\$129,824	\$1,130,135	\$1,192,916	\$1,356,173	\$1,356,173
(521400) Contract Services	\$766,944	\$523,117	\$693,327	\$901,156	\$901,156
(523210) Communication Services	\$648,246	\$947,597	\$588,540	\$528,970	\$528,970
(522205) Repairs And Maintenance	\$1,221,993	\$343,221	\$319,614	\$322,394	\$322,394
(531230) Electricity	\$413,543	\$405,821	\$420,000	\$428,422	\$428,422
(521201) Professional Services	\$386,670	\$271,762	\$401,416	\$438,232	\$199,232
(522320) Rental Of Equipment And Vehicles	\$370,363	\$376,743	\$380,302	\$33,083	\$33,083
(521202) Legal	\$64,523	\$424,515	\$100,000	\$100,000	\$100,000
(522130) Custodial	\$122,733	\$131,945	\$142,500	\$142,500	\$142,500
(531105) Supplies	\$82,607	\$65,086	\$106,411	\$104,711	\$104,711
(523700) Education And Training	\$38,622	\$12,916	\$121,109	\$121,040	\$90,850
(523600) Dues And Fees	\$53,654	\$67,416	\$64,180	\$72,905	\$72,905
(531615) Computer Equipment-Operating	\$112,368	\$34,368	\$48,500	\$49,700	\$49,700
(521300) Technical Services	\$67,126	\$51,687	\$57,275	\$55,890	\$55,890
(523902) Sanitation Services	\$49,851	\$50,844	\$53,190	\$54,584	\$54,584
(523500) Travel	\$31,190	\$4,181	\$83,619	\$79,715	\$58,905
(531220) Natural Gas	\$41,639	\$48,741	\$45,000	\$45,000	\$45,000
(531210) Water / Sewerage	\$37,073	\$31,153	\$45,000	\$42,196	\$42,196
(531400) Books And Periodicals	\$34,046	\$34,902	\$39,350	\$40,450	\$40,450
(531605) Machinery And Equipment-Operating	\$5,037	\$9,597	\$41,805	\$41,805	\$41,805
(522310) Rental Of Land And Buildings	\$16,701	\$16,802	\$16,800	\$17,800	\$17,800
(531215) Stormwater Fees	\$14,003	\$14,334	\$15,060	\$17,069	\$17,069
(522220) Vehicle Fleet Rate	\$16,537	\$17,745	\$14,948	\$4,400	\$4,400
(531310) Hospitality And Events	\$6,910	\$3,201	\$15,000	\$15,000	\$15,000
(523300) Advertising	\$8,782	\$5,726	\$11,700	\$11,700	\$11,700
(531270) Gasoline/ Diesel	\$6,091	\$7,526	\$7,400	\$9,680	\$9,680
(523400) Printing And Binding	\$9,822	\$6,949	\$10,774	\$5,600	\$5,600
(531610) Furniture/Fixtures-Operating	\$656	\$1,507	\$10,000	\$12,500	\$12,500
(523220) Postage	\$4,448	\$3,822	\$7,198	\$7,098	\$7,098
(531131) Mayor's Expenses	\$5,680	\$1,833	\$7,000	\$7,000	\$7,000
(531720) Uniforms	\$2,522	\$4,554	\$5,500	\$5,500	\$5,500
(531150) Computer Supplies	\$8,062	\$2,860	\$3,500	\$3,500	\$3,500
(531130) Officials Expenses	\$3,250	\$2,750	\$3,000	\$3,000	\$3,000
(531620) Communication Equipment-Operating	\$0	\$2,300	\$5,500	\$2,250	\$2,250
(523851) Contracted Temporary Labor	\$8,522	\$0	\$0	\$0	\$0
(531315) Food	\$3,073	\$694	\$2,000	\$1,000	\$1,000
(531250) Oil	\$53	\$56	\$310	\$149	\$149
(522210) Vehicle Repair	\$38	\$0	\$60	\$60	\$60
(523800) Licenses	\$0	\$170	\$0	\$0	\$0



	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>OPERATING TOTAL</b>	<b>\$4,793,203</b>	<b>\$5,058,573</b>	<b>\$5,079,804</b>	<b>\$5,082,232</b>	<b>\$4,792,232</b>
<b>Transfers, Capital, Other</b>					
(581100) Principal- Long Term Debt	\$187,890	\$193,809	\$459,580	\$663,769	\$663,769
(552400) Risk/Liability Contribution	\$113,960	\$113,960	\$144,918	\$119,813	\$119,813
(611361) Transfer Out - Fleet Capital	\$17,232	\$10,377	\$61,088	\$61,088	\$61,088
(582100) Interest - Long Term Debt	\$31,517	\$25,598	\$31,871	\$37,969	\$37,969
<b>TRANSFERS, CAPITAL, OTHER TOTAL</b>	<b>\$350,599</b>	<b>\$343,744</b>	<b>\$697,457</b>	<b>\$882,639</b>	<b>\$882,639</b>
<b>TOTAL</b>	<b>\$11,038,017</b>	<b>\$11,645,082</b>	<b>\$12,399,844</b>	<b>\$13,230,461</b>	<b>\$12,898,723</b>

## Administration Department General Fund Expenditures by Cost Centers

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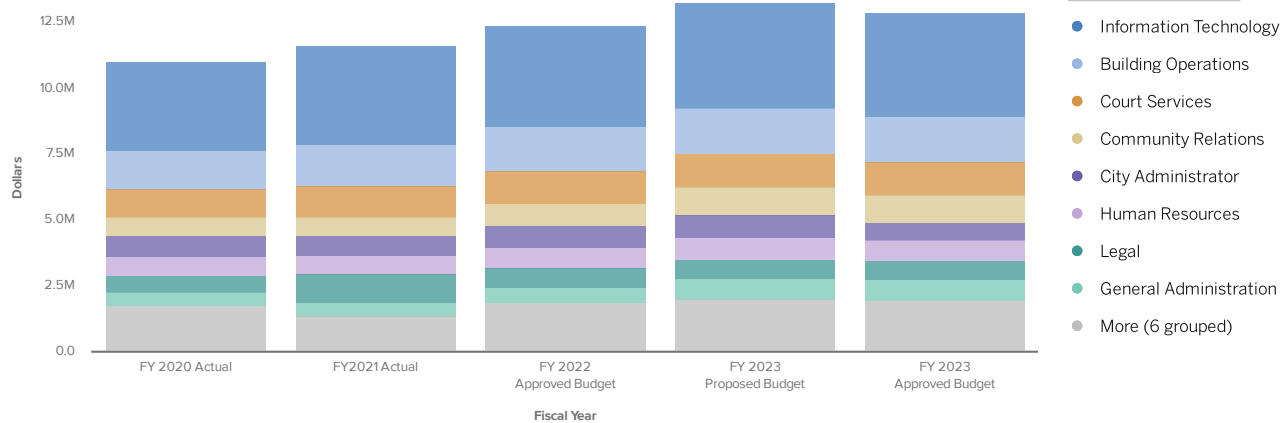
Broken down by

**Administration Department** General Fund Expenses



Visualization

Sort **Large to Small**



## Administration Department General Fund Expenditures by Cost Centers

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>(10015351) Information Technology</b>	\$3,369,510	\$3,729,082	\$3,817,811	\$3,939,338	\$3,934,600
<b>(10015651) Building Operations</b>	\$1,459,442	\$1,581,907	\$1,695,904	\$1,730,395	\$1,729,395
<b>(10026501) Court Services</b>	\$1,090,162	\$1,182,798	\$1,246,735	\$1,291,947	\$1,265,947
<b>(10015700) Community Relations</b>	\$697,507	\$725,031	\$813,384	\$1,050,287	\$1,036,787
<b>(10013200) City Administrator</b>	\$768,963	\$754,221	\$838,366	\$888,154	\$684,154
<b>(10015400) Human Resources</b>	\$725,218	\$726,286	\$801,032	\$820,171	\$778,171
<b>(10015300) Legal</b>	\$636,694	\$1,043,491	\$723,192	\$702,302	\$700,302
<b>(10015000) General Administration</b>	\$505,188	\$516,072	\$586,041	\$800,787	\$798,287
<b>(10011100) Governing Body</b>	\$421,380	\$437,155	\$533,609	\$547,936	\$522,936
<b>(10013300) City Clerk</b>	\$474,337	\$264,982	\$452,430	\$475,749	\$471,749
<b>(10015352) GIS</b>	\$502,531	\$274,775	\$281,683	\$322,204	\$321,204
<b>(10015652) Security</b>	\$283,991	\$298,327	\$321,762	\$341,149	\$336,149
<b>(10026502) Municipal Judge</b>	\$103,093	\$104,415	\$150,749	\$151,976	\$151,976
<b>(10075100) Economic Development</b>	\$0	\$6,540	\$137,146	\$168,066	\$167,066
<b>TOTAL</b>	<b>\$11,038,017</b>	<b>\$11,645,082</b>	<b>\$12,399,844</b>	<b>\$13,230,461</b>	<b>\$12,898,723</b>

City of Roswell

# Administration Department

Hotel/Motel Fund

## Who we are

The Hotel/Motel Fund is a special revenue fund used to account for the proceeds from the lodging tax on hotel and motel rooms. Expenditures are legally restricted for the promotion of tourism and development of trails as stated under State law.

The City and State Legislature approved an increase in the tax to 8% starting in FY 2020. 18.75% restricted for Tourism Product Development (TPD), 43.75% restricted for tourism (TCT) and 37.5% of revenues are unrestricted and can be used as the City deems appropriate.



# Hotel/Motel Fund

## Changes from FY 2022 to 2023

### FY 2023 - Fund 275 - Hotel / Motel Fund

<b>FY 2022 Estimated Available Fund Balance</b>	<b>\$ 321,363</b>
FY 2023 Revenues	\$1,530,000
<b>FY 2022 Approved Budget</b>	<b>\$ 673,700</b>
Transfer to General Fund	\$850,000
One Time Costs Removed	(\$667,500)
<b>Base Adjustments</b>	<b>\$182,500</b>
<b>FY 2023 Base Budget</b>	<b>\$ 856,200</b>
<b>Convention and Visitors Bureau</b>	
Staff Payroll and Benefits	\$360,738
Marketing and Advertising	\$124,348
Promotional and Marketing Support	\$67,004
Administrative Expenses	\$49,520
Mobile Visitor Center	\$10,890
<b>Convention and Visitors Bureau Total</b>	<b>\$612,500</b>
<b>Operating Request Total</b>	<b>\$612,500</b>
<b>FY 2023 Operating Total</b>	<b>\$ 1,468,700</b>
<b>One Time Capital</b>	
Mimosa Hall Improvements	\$382,000
<b>One Time Capital Request Total</b>	<b>\$382,000</b>
<b>FY 2023 Capital Total</b>	<b>\$382,000</b>
<b>FY 2023 Total Budget</b>	<b>\$ 1,850,700</b>
<b>FY 2023 Estimated Ending Available Fund Balance</b>	<b>\$ 663</b>

## Hotel/Motel Fund Revenues by Line Item

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>Business Taxes</b>					
(314105) Hotel/Motel TCT	\$440,525	\$420,960	\$367,500	\$669,375	\$669,375
(314104) Hotel/Motel Unrestricted	\$377,593	\$360,823	\$315,000	\$573,750	\$573,750
(314106) Hotel/Motel TPD	\$188,796	\$180,411	\$157,500	\$286,875	\$286,875
<b>BUSINESS TAXES TOTAL</b>	<b>\$1,006,915</b>	<b>\$962,195</b>	<b>\$840,000</b>	<b>\$1,530,000</b>	<b>\$1,530,000</b>
<b>TOTAL</b>	<b>\$1,006,915</b>	<b>\$962,195</b>	<b>\$840,000</b>	<b>\$1,530,000</b>	<b>\$1,530,000</b>

# Hotel/Motel Fund Expenditures by Type

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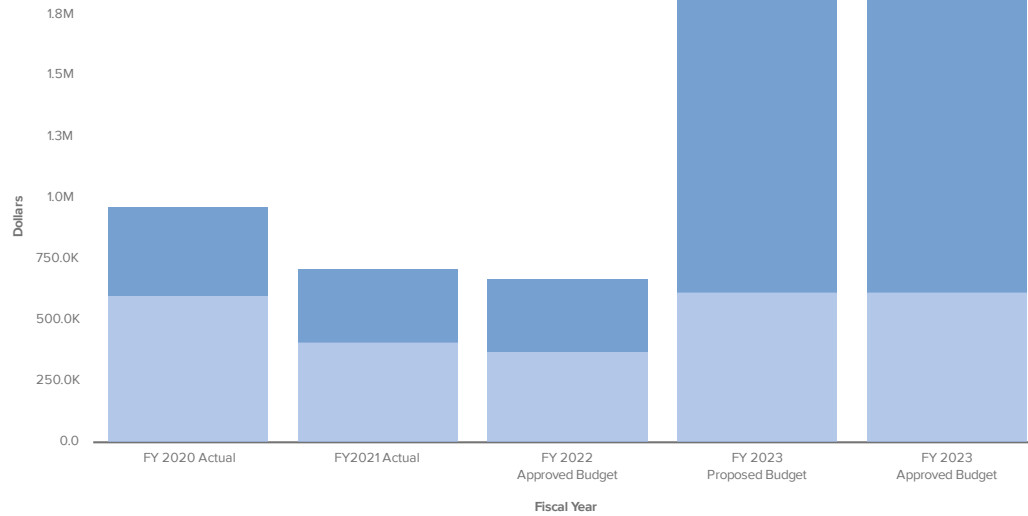
**Expenses** Hotel/Motel Fund



Sort **Large to Small**

- Transfers, Capital, Other
- Operating

## Visualization



# Hotel/Motel Fund Expenditures by Line Item

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>Transfers, Capital, Other</b>					
(611357) Transfer Out - General Fund	\$165,000	\$300,000	\$300,000	\$850,000	\$850,000
(611350) Transfers Out - Cap Projects	\$195,941	\$0	\$0	\$382,000	\$382,000
<b>TRANSFERS, CAPITAL, OTHER TOTAL</b>	<b>\$360,941</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>\$1,232,000</b>	<b>\$1,232,000</b>
<b>Operating</b>					
(521400) Contract Services	\$600,000	\$411,677	\$367,500	\$612,500	\$612,500
(523901) Bank Fees / Charges	\$5,051	\$2,647	\$6,200	\$6,200	\$6,200
<b>OPERATING TOTAL</b>	<b>\$605,051</b>	<b>\$414,325</b>	<b>\$373,700</b>	<b>\$618,700</b>	<b>\$618,700</b>
<b>TOTAL</b>	<b>\$965,992</b>	<b>\$714,325</b>	<b>\$673,700</b>	<b>\$1,850,700</b>	<b>\$1,850,700</b>



# Hotel/Motel Fund Expenditures by Cost Centers

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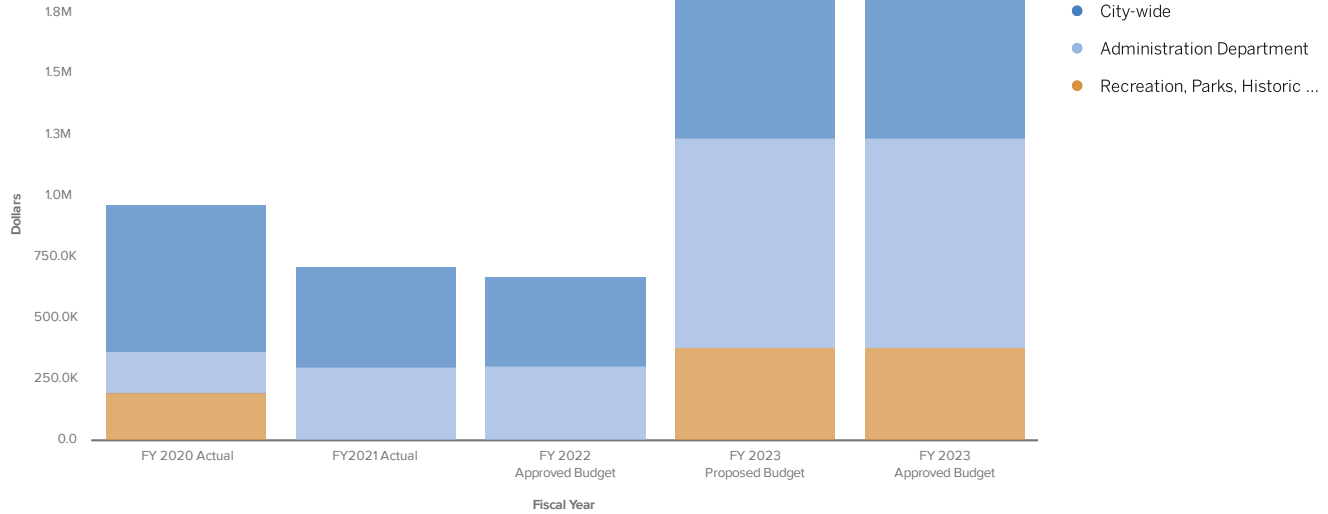
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**Departments** Hotel/Motel Fund Expenses



Visualization



## Hotel/Motel Fund Expenditures by Cost Centers

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>City-wide</b>					
(27575402) Convention and Visitors Bureau	\$600,000	\$411,677	\$367,500	\$612,500	\$612,500
<b>CITY-WIDE TOTAL</b>	<b>\$600,000</b>	<b>\$411,677</b>	<b>\$367,500</b>	<b>\$612,500</b>	<b>\$612,500</b>
<b>Administration Department</b>					
(27575401) Hotel Motel Admin	\$170,051	\$302,647	\$306,200	\$856,200	\$856,200
<b>ADMINISTRATION DEPARTMENT TOTAL</b>	<b>\$170,051</b>	<b>\$302,647</b>	<b>\$306,200</b>	<b>\$856,200</b>	<b>\$856,200</b>
<b>Recreation, Parks, Historic &amp; Cultural Affairs Department</b>					
(27575403) Hotel Motel TPD (Previously Trails)	\$195,941	\$0	\$0	\$382,000	\$382,000
<b>RECREATION, PARKS, HISTORIC &amp; CULTURAL AFFAIRS DEPARTMENT TOTAL</b>	<b>\$195,941</b>	<b>\$0</b>	<b>\$0</b>	<b>\$382,000</b>	<b>\$382,000</b>
<b>TOTAL</b>	<b>\$965,992</b>	<b>\$714,325</b>	<b>\$673,700</b>	<b>\$1,850,700</b>	<b>\$1,850,700</b>

## Partner Organization: Convention and Visitors Bureau

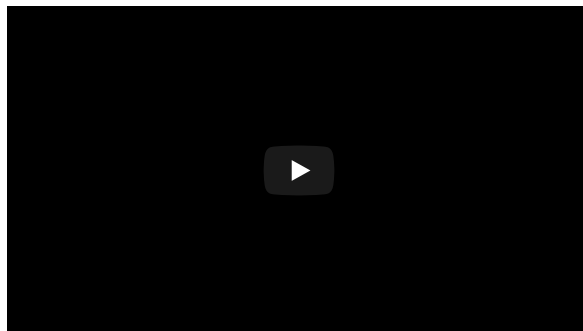
Contingent upon updated Memorandum of Understanding (MOU).

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>Operating</b>					
(521400) Contract Services	\$600,000	\$411,677	\$367,500	\$612,500	\$612,500
<b>OPERATING TOTAL</b>	<b>\$600,000</b>	<b>\$411,677</b>	<b>\$367,500</b>	<b>\$612,500</b>	<b>\$612,500</b>
<b>TOTAL</b>	<b>\$600,000</b>	<b>\$411,677</b>	<b>\$367,500</b>	<b>\$612,500</b>	<b>\$612,500</b>

## Roswell City Council: Work Session (April 11, 2022)

The partner organizations presented their requests to Mayor and council at a work session on April 11, 2022.

The recording of the worksession is available on City of Roswell's website, YouTube and Facebook (interactive version: video embedded on right).



# Administration Department

Auto Rental Excise Tax Fund



## Who we are

The Auto Rental Excise Tax Fund is a special revenue fund used to account for the proceeds of a three percent (3%) excise tax on the rental of motor vehicles as authorized by State law (OCGA §48-13-90).

Proceeds of the tax may be utilized to provide additional funding to promote industry, trade, commerce and tourism or for capital projects related to sports, conventions, recreational facilities or public safety facilities or for the maintenance of such facilities.

## Auto Rental Excise Tax Fund Changes from FY 2022 to 2023

### **FY 2023 - Fund 280 - Auto Rental Excise Tax Fund**

<b>FY 2022 Estimated Available Fund Balance</b>	<b>\$ 111,112</b>
FY 2023 Revenues	\$315,000
<b>FY 2022 Approved Budget</b>	<b>\$ 277,500</b>
Transfer to General Fund for Promotion of Industry, Trade, and Commerce	\$ 425,000
One Time Costs Removed	\$ (277,500)
<b>Base Adjustments</b>	<b>\$ 147,500</b>
<b>FY 2023 Base Budget</b>	<b>\$ 425,000</b>
<b>FY 2023 Operating Total</b>	<b>\$ 425,000</b>
<b>FY 2023 Total Budget</b>	<b>\$ 425,000</b>
<b>FY 2023 Estimated Ending Available Fund Balance</b>	<b>\$ 1,112</b>

## Auto Rental Excise Tax Fund Revenues by Line Item

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>Business Taxes</b>	\$262,614	\$317,923	\$300,000	\$315,000	\$315,000
<b>TOTAL</b>	<b>\$262,614</b>	<b>\$317,923</b>	<b>\$300,000</b>	<b>\$315,000</b>	<b>\$315,000</b>

## Auto Rental Excise Tax Fund Expenditures by Type

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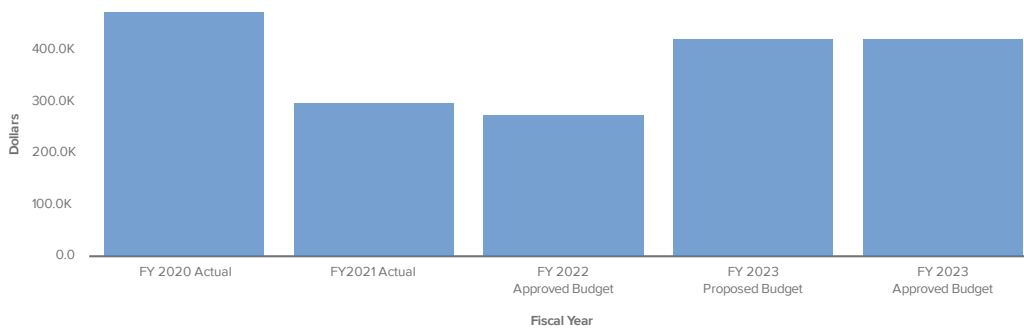
**Expenses** Auto Rental Excise Tax Fund



Sort **Large to Small**

● Transfers, Capital, Other

Visualization



## Auto Rental Excise Tax Fund Expenditures by Line Item

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>Transfers, Capital, Other</b>	\$475,000	\$300,000	\$277,500	\$425,000	\$425,000
<b>TOTAL</b>	<b>\$475,000</b>	<b>\$300,000</b>	<b>\$277,500</b>	<b>\$425,000</b>	<b>\$425,000</b>



# Citywide Expenditures

Citywide Expenditures - The "Citywide" designation is used to account for funding that is not specifically associated with any single department. Internal Service Funds, partner organizations, parking expenditures, contingencies, unspecified grant match, and contribution to Capital are all accounted for in "Citywide Expenditures."

## General Fund

### Citywide in General Fund Changes from FY 2022 to 2023

#### FY 2023 General Fund - City-Wide

<b>FY 2022 Approved Budget</b>	<b>\$ 4,096,407</b>
Defined Contribution Retirement Adjustment	(\$32,631)
Downtown Parking Lot Lease and Maintenance Adjustments	\$1,500
Group Health Adjustment	(\$600,690)
Salary Adjustments Based on Current Roster and Full Year Compensation Adjustment	(\$610,800)
Capital Removed	(\$2,151,500)
One Time Costs Removed (Partner Organizations)	(\$386,500)
Proposed Line Item Reductions at First Reading	(\$15,000)
<b>Base Adjustments</b>	<b>(\$3,795,621)</b>
<b>FY 2023 Requested Base</b>	<b>\$ 300,786</b>

	FY 23 Budget
<b>Citywide Expenses</b>	
Group Health Increase	\$61,589
Employee Salary Increase (Average of 3%) Starting Jan 1, 2023, excluding the Police Sworn (Shown in Best in Class Pay Plan)	\$503,052
<b>Citywide Expenses Total</b>	<b>\$ 564,641</b>

#### Partner Organizations \*Contingent on updated Memorandum of Understanding

<b>Historic Roswell Beautification Project*</b>	
Flowers/Plantings, Installation, Fertilization, and Maintenance of Existing Hanging Baskets, Planters, and Flower Beds in the Historic District	\$30,000
<b>Historic Roswell Beautification Project* Total</b>	<b>\$30,000</b>
<b>Roswell Arts Fund*</b>	
Art in Our Parks: Art Around Roswell	\$100,000
Art on Our Trails: Roswell in Print	\$15,000

Art as Part of Our Infrastructure: Painted Utility Boxes	\$30,000
Art in Our Gateways: Large Scale Temporary Installations	\$50,000
Visual and Performative Exhibition and Festival (Such as Summer Solstice)	\$120,000
Organizational Operations	\$50,000
<b>Roswell Arts Fund* Total</b>	<b>\$365,000</b>
<b>Roswell Historical Society*</b>	
Archivist Salary	\$30,000
Cemetery Improvements	\$0
<b>Roswell Historical Society* Total</b>	<b>\$30,000</b>
<b>Roswell INC (GF)*</b>	
Operations & Staffing	\$217,500
Economic & Business Development	\$31,000
Industry Support	\$15,000
Communications	\$14,000
<b>Roswell INC (GF)* Total</b>	<b>\$277,500</b>
<b>Partner Organizations *Contingent on updated Memorandum of Understanding Total</b>	<b>\$ 702,500</b>
<b>Operating Request Total</b>	<b>\$ 1,267,141</b>

<b>FY 2023 Operating Total</b>	<b>\$ 1,567,927</b>
Transfer to Capital Projects Fund	\$7,393,947
<b>FY 2023 Capital Transfer Total</b>	<b>\$ 7,393,947</b>
<b>FY 2023 Total Budget</b>	<b>\$ 8,961,874</b>



# Citywide in General Fund Expenditures by Type

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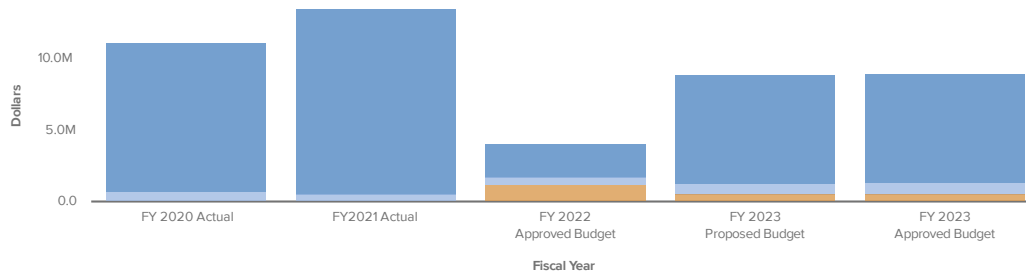
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**Expenses** General Fund City-wide



Visualization



Sort **Large to Small** ▾

- Transfers, Capital, Other
- Operating
- Salaries and Benefits

## Citywide in General Fund Expenditures by Line Item

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>Transfers, Capital, Other</b>					
(611350) Transfers Out - Cap Projects	\$10,378,966	\$12,055,063	\$2,330,786	\$7,573,233	\$7,573,233
(611361) Transfer Out - Fleet Capital	\$0	\$249,432	\$0	\$0	\$0
(572010) Payments To Local Nonprofits	\$0	\$212,239	\$0	\$0	\$0
(573000) Payments To Local Small Businesses	\$0	\$200,000	\$0	\$0	\$0
(611362) Operating Transfer-CDBG	\$63,455	\$115,686	\$0	\$0	\$0
(611351) Transfer Out - Fed Grant	\$0	\$125,899	\$0	\$0	\$0
(611356) Transfer Out - County Grant	\$31,799	\$0	\$0	\$0	\$0
<b>TRANSFERS, CAPITAL, OTHER TOTAL</b>	<b>\$10,474,220</b>	<b>\$12,958,320</b>	<b>\$2,330,786</b>	<b>\$7,573,233</b>	<b>\$7,573,233</b>
<b>Operating</b>					
(521201) Professional Services	\$560,000	\$320,000	\$307,500	\$250,000	\$307,500
(521400) Contract Services	\$4,890	\$94,282	\$72,500	\$387,500	\$372,500
(522310) Rental Of Land And Buildings	\$97,700	\$82,600	\$104,320	\$104,320	\$104,320
(522205) Repairs And Maintenance	\$45,816	\$64,769	\$29,800	\$30,800	\$30,800
(523901) Bank Fees / Charges	\$2,050	\$6,146	\$5,500	\$7,000	\$7,000
(523210) Communication Services	\$775	\$1,350	\$1,800	\$1,800	\$1,800
(523300) Advertising	\$1,338	\$617	\$0	\$0	\$0
(523600) Dues And Fees	\$0	\$1,104	\$0	\$0	\$0
(531105) Supplies	\$0	\$610	\$80	\$80	\$80
<b>OPERATING TOTAL</b>	<b>\$712,569</b>	<b>\$571,478</b>	<b>\$521,500</b>	<b>\$781,500</b>	<b>\$824,000</b>
<b>Salaries and Benefits</b>					
(511100) Regular Employees	\$0	\$0	\$553,712	\$415,437	\$415,437
(553100) Group Insurance Contribution	\$0	\$0	\$600,690	\$61,589	\$61,589
(512402) Defined Contribution Retirement	\$0	\$0	\$32,631	\$39,526	\$39,526
(512200) Social Security (FICA)	\$0	\$20	\$35,175	\$27,000	\$27,000
(511105) Part Time Employees	\$0	\$0	\$13,688	\$14,789	\$14,789
(512300) Medicare	\$0	\$5	\$8,225	\$6,300	\$6,300
(511250) Seasonal Employees	\$0	\$240	\$0	\$0	\$0
(511200) Temporary Employees	\$0	\$80	\$0	\$0	\$0
<b>SALARIES AND BENEFITS TOTAL</b>	<b>\$0</b>	<b>\$344</b>	<b>\$1,244,121</b>	<b>\$564,641</b>	<b>\$564,641</b>
<b>TOTAL</b>	<b>\$11,186,789</b>	<b>\$13,530,142</b>	<b>\$4,096,407</b>	<b>\$8,919,374</b>	<b>\$8,961,874</b>

# Citywide in General Fund Expenditures by Cost Centers

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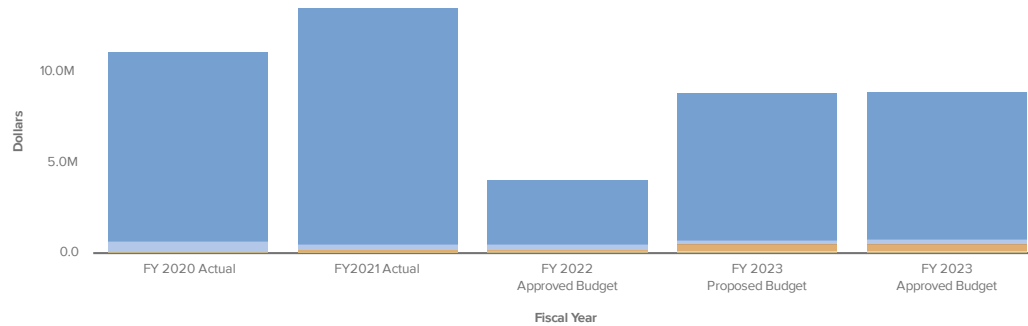
City-wide General Fund Expenses



Sort Large to Small ▾

- Contingency and Transfers
- Roswell INC (GF)
- Roswell Arts Fund
- Parking Lease and Mainten...
- Roswell Historical Society

Visualization



## Citywide in General Fund Expenditures by Cost Centers

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>Contingency and Transfers</b>	\$10,475,558	\$12,998,376	\$3,574,907	\$8,137,874	\$8,137,874
<b>Parking Lease and Maintenance</b>	\$106,201	\$95,767	\$135,000	\$136,500	\$121,500
<b>TOTAL</b>	<b>\$10,581,759</b>	<b>\$13,094,142</b>	<b>\$3,709,907</b>	<b>\$8,274,374</b>	<b>\$8,259,374</b>

## Partner Organizations: Roswell Inc

Contingent upon updated Memorandum of Understanding (MOU).

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>Operating</b>					
(521201) Professional Services	\$560,000	\$290,000	\$277,500	\$220,000	\$277,500
<b>OPERATING TOTAL</b>	<b>\$560,000</b>	<b>\$290,000</b>	<b>\$277,500</b>	<b>\$220,000</b>	<b>\$277,500</b>
<b>TOTAL</b>	<b>\$560,000</b>	<b>\$290,000</b>	<b>\$277,500</b>	<b>\$220,000</b>	<b>\$277,500</b>

## Partner Organization: Historic Roswell Beautification Project

Contingent upon updated Memorandum of Understanding (MOU).

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>Operating</b>					
(522205) Repairs And Maintenance	\$45,030	\$26,000	\$29,000	\$30,000	\$30,000
<b>OPERATING TOTAL</b>	<b>\$45,030</b>	<b>\$26,000</b>	<b>\$29,000</b>	<b>\$30,000</b>	<b>\$30,000</b>
<b>TOTAL</b>	<b>\$45,030</b>	<b>\$26,000</b>	<b>\$29,000</b>	<b>\$30,000</b>	<b>\$30,000</b>

## Partner Organization: Roswell Arts Fund

Contingent upon updated Memorandum of Understanding (MOU).

Note: the FY 2020 Actual is displayed here for historical purposes. The actual expense was recorded in Recreation, Parks, Historic and Cultural Arts Fund in the Cultural Affairs Cost Center. (Link for interactive version).

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>Operating</b>					
(521400) Contract Services	\$270,000	\$90,000	\$50,000	\$365,000	\$365,000
<b>OPERATING TOTAL</b>	<b>\$270,000</b>	<b>\$90,000</b>	<b>\$50,000</b>	<b>\$365,000</b>	<b>\$365,000</b>
<b>TOTAL</b>	<b>\$270,000</b>	<b>\$90,000</b>	<b>\$50,000</b>	<b>\$365,000</b>	<b>\$365,000</b>

## Partner Organization: Roswell Historical Society

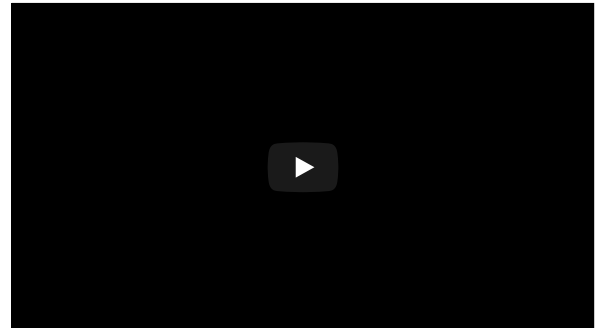
Contingent upon updated Memorandum of Understanding (MOU).

Note: the FY 2020 Actual is displayed here for historical purposes. The actual expense was recorded in Recreation, Parks, Historic and Cultural Arts Fund in the Recreation Administration and Cemetery Care Cost Centers. (Link for interactive version).

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>Operating</b>					
(521201) Professional Services	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000
(522140) Maintenance - Grounds	\$2,585	\$12,367	\$0	\$0	\$0
<b>OPERATING TOTAL</b>	<b>\$32,585</b>	<b>\$42,367</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>
<b>TOTAL</b>	<b>\$32,585</b>	<b>\$42,367</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>

## Roswell City Council: Work Session (April 11, 2022)

The partner organizations presented their requests to Mayor and council at a work session on April 11, 2022. The recording of the worksession is available on City of Roswell's website, YouTube and Facebook (interactive version: video embedded on right).



# Administration Department

## Group Benefits Fund

Internal Service Funds track the citywide costs for group benefits, risk and liability, and worker's compensation.

## Group Benefits Fund Changes from FY 2022 to 2023

### **FY 2023 - Fund 602 - Group Benefits Fund**

<b>FY 2022 Estimated Available Fund Balance</b>	<b>\$ 1,057,195</b>
FY 2023 Revenues	\$10,441,084
<b>FY 2022 Approved Budget</b>	<b>\$ 10,187,705</b>
Budgeted Vacancy Savings Adjustment	\$ (7)
Defined Benefit Retirement Adjustment	\$ 859
Defined Contribution Retirement Adjustment	\$ (1,026)
Department Adjustments	\$ 254,413
Salary Adjustments Based on Current Roster and Full Year Compensation Adjustmen	\$ (860)
<b>FY 2023 Base Budget</b>	<b>\$ 10,441,084</b>
<b>Operating Requests</b>	
Group Health Increase	\$151
Employee Salary Increase (Average of 3%) Starting Jan 1, 2023, excluding the Police Sworn (Shown in Best in Class Pay Plan)	\$1,301
<b>Operating Request Total</b>	<b>\$1,452</b>
<b>FY 2023 Operating Total</b>	<b>\$ 10,442,536</b>
<b>FY 2023 Total Budget</b>	<b>\$ 10,442,536</b>
FY 2023 Reserve by Policy	\$ 1,055,743
<b>FY 2023 Estimated Ending Available Fund Balance</b>	<b>\$ -</b>

Group Benefits Fund: Amount allocated for fund balance policy should be \$1,873,575. The City is evaluating current year revenues and expenses and expects to arrive at the recommended reserve amount within the current year.

# Group Benefits Fund Revenues by Line Item

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>Employer Contribution</b>					
(341834) Group Health-Employer	\$6,521,142	\$6,484,947	\$7,099,852	\$7,198,489	\$7,198,489
(341820) HSA Contribution-Employer	\$595,792	\$616,043	\$625,000	\$660,250	\$660,250
(341839) Benefits Admin Assessment	\$555,799	\$512,791	\$602,639	\$606,601	\$606,601
(341825) Dental-Employer	\$258,695	\$231,053	\$265,583	\$279,837	\$279,837
(341827) Basic Life-Employer	\$280,978	\$257,364	\$181,104	\$207,600	\$207,600
(341829) Disability-Employer	\$59,416	\$56,782	\$198,695	\$214,800	\$214,800
(341837) Empl Assist Program-Employer	\$20,527	\$19,207	\$18,000	\$18,000	\$18,000
<b>EMPLOYER CONTRIBUTION TOTAL</b>	<b>\$8,292,349</b>	<b>\$8,178,186</b>	<b>\$8,990,873</b>	<b>\$9,185,577</b>	<b>\$9,185,577</b>
<b>Employee Contribution</b>					
(389500) Employee Hc Contribution	\$905,182	\$849,143	\$891,836	\$955,507	\$955,507
<b>EMPLOYEE CONTRIBUTION TOTAL</b>	<b>\$905,182</b>	<b>\$849,143</b>	<b>\$891,836</b>	<b>\$955,507</b>	<b>\$955,507</b>
<b>Miscellaneous Revenues</b>					
(383100) Reimbursement From Insura	\$245,779	\$1,919,339	\$250,000	\$250,000	\$250,000
(391201) Operating Transfer In	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
(389401) Miscellaneous	\$559	\$11	\$0	\$0	\$0
<b>MISCELLANEOUS REVENUES TOTAL</b>	<b>\$271,337</b>	<b>\$1,944,350</b>	<b>\$275,000</b>	<b>\$275,000</b>	<b>\$275,000</b>
<b>Interest Income</b>					
(361000) Interest Revenues	\$43,719	\$13,127	\$25,000	\$25,000	\$25,000
(361010) Unrealized Invest Gains	\$42,455	-\$1,503	\$0	\$0	\$0
<b>INTEREST INCOME TOTAL</b>	<b>\$86,175</b>	<b>\$11,624</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>
<b>TOTAL</b>	<b>\$9,555,043</b>	<b>\$10,983,303</b>	<b>\$10,182,709</b>	<b>\$10,441,084</b>	<b>\$10,441,084</b>

# Group Benefits Fund Expenditures by Type

Help Share

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Broken down by

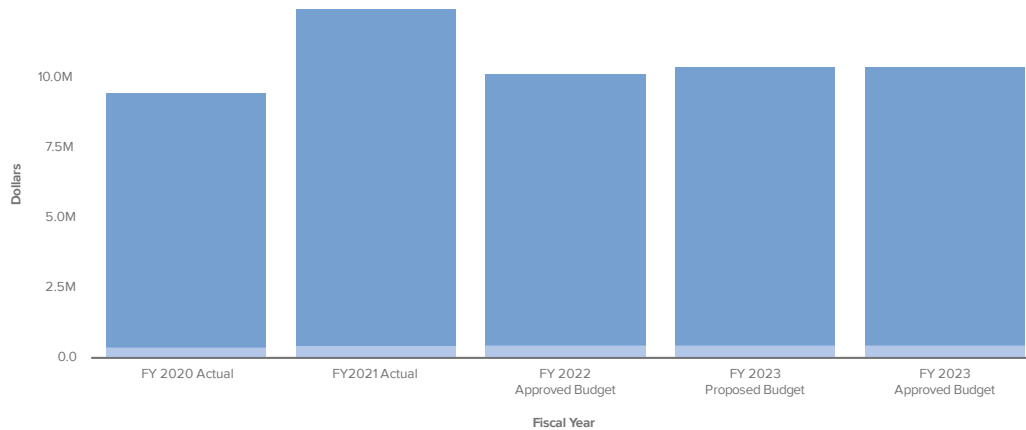
**Expenses** Group Health Insurance Fund



Visualization

Sort **Large to Small**

- Salaries and Benefits
- Operating



# Group Benefits Fund Expenditures by Line Item

## Group Health Fund by Type by Account

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>Salaries and Benefits</b>					
(512100) Group Insurance	\$7,643,648	\$10,325,997	\$8,150,231	\$8,295,833	\$8,295,833
(512903) HSA Contributions	\$626,647	\$594,202	\$625,000	\$660,250	\$660,250
(512908) Dental Insurance	\$373,678	\$382,940	\$407,040	\$438,000	\$438,000
(512907) Disability Insurance	\$149,653	\$167,376	\$198,695	\$214,800	\$214,800
(512905) Base Life Insurance	\$136,039	\$152,480	\$181,104	\$207,600	\$207,600
(511100) Regular Employees	\$65,732	\$77,955	\$78,856	\$79,500	\$79,500
(512600) Unemployment Insurance	\$6,048	\$170,376	\$25,000	\$25,000	\$25,000
(512902) Employee Wellness Program	\$118,462	\$33,160	\$0	\$0	\$0
(512904) Employee Assistance Program	\$15,523	\$17,091	\$18,000	\$18,000	\$18,000
(553100) Group Insurance Contribution	\$9,981	\$15,587	\$17,071	\$17,222	\$17,222
(512402) Defined Contribution Retirement	\$7,326	\$7,848	\$8,726	\$7,818	\$7,818
(512200) Social Security (FICA)	\$4,460	\$4,501	\$4,880	\$4,627	\$4,627
(512300) Medicare	\$1,043	\$1,053	\$1,145	\$1,077	\$1,077
(512401) Deferred Compensation	\$83	\$185	\$650	\$650	\$650
(512921) Wellness Snackwell	\$404	\$0	\$0	\$0	\$0
(511101) Budgeted Salary Savings	\$0	\$0	-\$777	-\$784	-\$784
(512400) Defined Benefit Retirement	-\$76,036	\$34,925	\$6,074	\$6,933	\$6,933
<b>SALARIES AND BENEFITS TOTAL</b>	<b>\$9,082,690</b>	<b>\$11,985,676</b>	<b>\$9,721,695</b>	<b>\$9,976,526</b>	<b>\$9,976,526</b>
<b>Operating</b>					
(521400) Contract Services	\$329,767	\$355,510	\$325,000	\$325,000	\$325,000
(521201) Professional Services	\$95,100	\$95,100	\$96,000	\$96,000	\$96,000
(523810) Software Licenses, Fees, and Maintenance	\$0	\$0	\$40,000	\$40,000	\$40,000
(523500) Travel	\$0	\$0	\$2,750	\$2,750	\$2,750
(523700) Education And Training	\$0	\$0	\$1,660	\$1,660	\$1,660
(531105) Supplies	\$244	\$424	\$500	\$500	\$500
(523220) Postage	\$0	\$0	\$100	\$100	\$100
<b>OPERATING TOTAL</b>	<b>\$425,111</b>	<b>\$451,033</b>	<b>\$466,010</b>	<b>\$466,010</b>	<b>\$466,010</b>
<b>TOTAL</b>	<b>\$9,507,801</b>	<b>\$12,436,709</b>	<b>\$10,187,705</b>	<b>\$10,442,536</b>	<b>\$10,442,536</b>



# Administration Department

## Worker's Compensation Fund

Internal Service Funds track the citywide costs for group benefits, risk and liability, and worker's compensation.

## Worker's Compensation Fund Changes from FY 2022 to 2023

### FY 2023 - Fund 601 - Worker's Comp Fund

<b>FY 2022 Estimated Available Fund Balance</b>	<b>\$ 517,528</b>
FY 2023 Revenues	\$850,000
<b>FY 2022 Approved Budget</b>	<b>\$ 846,434</b>
Budgeted Vacancy Savings Adjustment	\$ (90)
Defined Contribution Retirement Adjustment	\$ 1,311
Salary Adjustments Based on Current Roster and Full Year Compensation Adjustmen	\$ 8,873
<b>Base Adjustments</b>	<b>\$ 10,094</b>
<b>FY 2023 Base Budget</b>	<b>\$ 856,528</b>
<b>Operating Requests</b>	
Group Health Increase	\$126
Employee Salary Increase (Average of 3%) Starting Jan 1, 2023, excluding the Police Sworn (Shown in Best in Class Pay Plan)	\$1,231
<b>Operating Request Total</b>	<b>\$1,357</b>
<b>FY 2023 Operating Total</b>	<b>\$ 857,885</b>
<b>FY 2023 Total Budget</b>	<b>\$ 857,885</b>
<b>FY 2023 Estimated Ending Available Fund Balance</b>	<b>\$ 509,643</b>

## Worker's Compensation Fund Revenues by Line Item

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
Miscellaneous Revenues	\$838,429	\$838,421	\$850,000	\$850,000	\$850,000
Interest Income	\$16,001	-\$1,031	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$854,430</b>	<b>\$837,390</b>	<b>\$850,000</b>	<b>\$850,000</b>	<b>\$850,000</b>

# Worker's Compensation Fund Expenditures by Type

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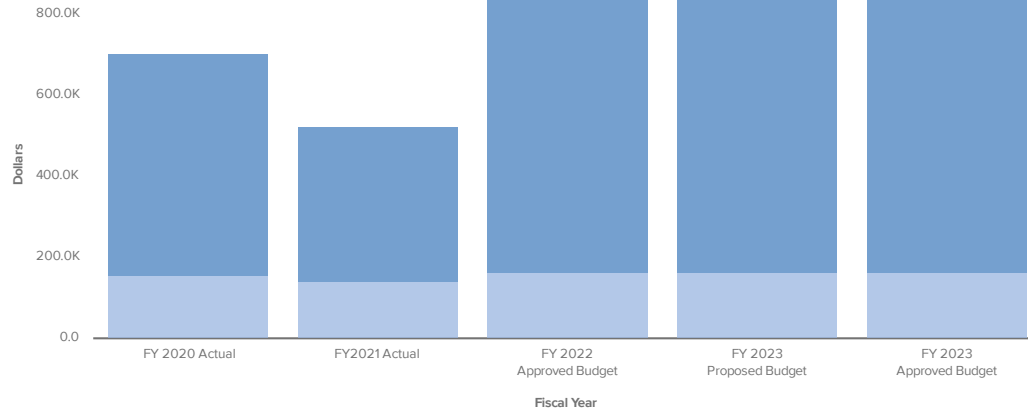
**Expenses** Workers' Compensation Fund



Visualization

Sort **Large to Small**

- Salaries and Benefits
- Operating



## Worker's Compensation Fund Expenditures by Line Item

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>Salaries and Benefits</b>					
(512700) Workers' Compensation	\$475,326	\$301,123	\$600,000	\$600,000	\$600,000
(511100) Regular Employees	\$54,622	\$55,449	\$56,597	\$65,800	\$65,800
(553100) Group Insurance Contribution	\$1,512	\$12,989	\$14,226	\$14,352	\$14,352
(512402) Defined Contribution Retirement	\$7,866	\$7,634	\$8,489	\$9,957	\$9,957
(512200) Social Security (FICA)	\$3,252	\$3,415	\$3,500	\$4,070	\$4,070
(512300) Medicare	\$760	\$799	\$820	\$944	\$944
(512401) Deferred Compensation	\$525	\$509	\$600	\$650	\$650
(511101) Budgeted Salary Savings	\$0	\$0	-\$558	-\$648	-\$648
<b>SALARIES AND BENEFITS TOTAL</b>	<b>\$543,863</b>	<b>\$381,918</b>	<b>\$683,674</b>	<b>\$695,125</b>	<b>\$695,125</b>
<b>Operating</b>					
(521201) Professional Services	\$156,058	\$139,892	\$161,300	\$161,300	\$161,300
(523600) Dues And Fees	\$874	\$795	\$295	\$295	\$295
(523700) Education And Training	\$345	\$195	\$445	\$445	\$445
(523500) Travel	\$0	\$0	\$500	\$500	\$500
(531400) Books And Periodicals	\$0	\$0	\$220	\$220	\$220
(531105) Supplies	-\$1	-\$5	\$0	\$0	\$0
<b>OPERATING TOTAL</b>	<b>\$157,277</b>	<b>\$140,876</b>	<b>\$162,760</b>	<b>\$162,760</b>	<b>\$162,760</b>
<b>TOTAL</b>	<b>\$701,139</b>	<b>\$522,794</b>	<b>\$846,434</b>	<b>\$857,885</b>	<b>\$857,885</b>

# Administration Department

## Risk Management Fund

Internal Service Funds track the citywide costs for group benefits, risk and liability, and worker's compensation.

## Risk Management Fund Changes from FY 2022 to 2023

### **FY 2023 - Fund 603 - Risk / Liability Fund**

<b>FY 2022 Estimated Available Fund Balance</b>	<b>\$ 485,697</b>
FY 2023 Revenues	\$1,410,000
<b>FY 2022 Approved Budget</b>	<b>\$ 1,787,683</b>
Budgeted Vacancy Savings Adjustment	\$ (48)
Defined Contribution Retirement Adjustment	\$ 577
Department Adjustments	\$ (157,000)
Salary Adjustments Based on Current Roster and Full Year Compensation Adjustmen	\$ 3,941
<b>Base Adjustments</b>	<b>\$ (152,530)</b>
<b>FY 2023 Base Budget</b>	<b>\$ 1,635,153</b>
<b>Operating Requests</b>	
Group Health Increase	\$126
Employee Salary Increase (Average of 3%) Starting Jan 1, 2023, excluding the Police Sworn (Shown in Best in Class Pay Plan)	\$1,664
Add Funding for (1) Part-time Position for Citywide Training	\$34,448
<b>Operating Request Total</b>	<b>\$36,238</b>
<b>FY 2023 Operating Total</b>	<b>\$ 1,671,391</b>
<b>FY 2023 Total Budget</b>	<b>\$ 1,671,391</b>
<b>FY 2023 Estimated Ending Available Fund Balance</b>	<b>\$ 224,306</b>

## Risk Management Fund Revenues by Line Item

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>Charges for Service</b>	\$1,305,386	\$1,305,386	\$1,660,000	\$1,410,000	\$1,410,000
<b>Interest Income</b>	\$24,622	\$2,005	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$1,330,009</b>	<b>\$1,307,391</b>	<b>\$1,660,000</b>	<b>\$1,410,000</b>	<b>\$1,410,000</b>

## Risk Management Fund Expenditures by Line Item

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>Operating</b>					
(523100) Property And Liability Insurance	\$1,026,364	\$1,069,978	\$1,357,000	\$1,200,000	\$1,200,000
(523701) Roswell U	\$42,989	\$43,185	\$40,000	\$40,000	\$40,000
(521201) Professional Services	\$0	\$43,173	\$35,000	\$35,000	\$35,000
(523810) Software Licenses, Fees, and Maintenance	\$19,840	\$9,077	\$20,000	\$20,000	\$20,000
(523500) Travel	\$0	\$0	\$1,700	\$1,700	\$1,700
(531105) Supplies	\$0	\$0	\$1,050	\$1,050	\$1,050
(523700) Education And Training	\$30	\$445	\$850	\$850	\$850
(523600) Dues And Fees	\$505	\$120	\$570	\$570	\$570
<b>OPERATING TOTAL</b>	<b>\$1,089,728</b>	<b>\$1,165,978</b>	<b>\$1,456,170</b>	<b>\$1,299,170</b>	<b>\$1,299,170</b>
<b>Transfers, Capital, Other</b>					
(579025) Insurance Deductibles	\$228,369	\$73,857	\$213,291	\$213,291	\$213,291
(561004) Machinery & Equipment- Depreciation	\$50,746	\$50,743	\$0	\$0	\$0
(621000) SPECIAL ITEMS EXPENSE	\$11,800	\$60,000	\$0	\$0	\$0
<b>TRANSFERS, CAPITAL, OTHER TOTAL</b>	<b>\$290,916</b>	<b>\$184,600</b>	<b>\$213,291</b>	<b>\$213,291</b>	<b>\$213,291</b>
<b>Salaries and Benefits</b>					
(511100) Regular Employees	\$67,336	\$85,779	\$84,824	\$89,750	\$89,750
(511105) Part Time Employees	\$26,693	\$24,292	\$0	\$32,000	\$32,000
(553100) Group Insurance Contribution	\$12,609	\$12,989	\$14,226	\$14,352	\$14,352
(512402) Defined Contribution Retirement	\$9,402	\$11,443	\$12,723	\$13,513	\$13,513
(512200) Social Security (FICA)	\$5,533	\$6,409	\$5,255	\$7,546	\$7,546
(512300) Medicare	\$1,294	\$1,499	\$1,230	\$1,763	\$1,763
(512401) Deferred Compensation	\$576	\$763	\$800	\$890	\$890
(511101) Budgeted Salary Savings	\$0	\$0	-\$836	-\$884	-\$884
(512400) Defined Benefit Retirement	\$38,342	-\$88,357	\$0	\$0	\$0
<b>SALARIES AND BENEFITS TOTAL</b>	<b>\$161,786</b>	<b>\$54,817</b>	<b>\$118,222</b>	<b>\$158,930</b>	<b>\$158,930</b>
<b>TOTAL</b>	<b>\$1,542,429</b>	<b>\$1,405,396</b>	<b>\$1,787,683</b>	<b>\$1,671,391</b>	<b>\$1,671,391</b>

# Risk Management Fund Expenditures by Type

Updated On 7 Jul, 2022

Back History Reset

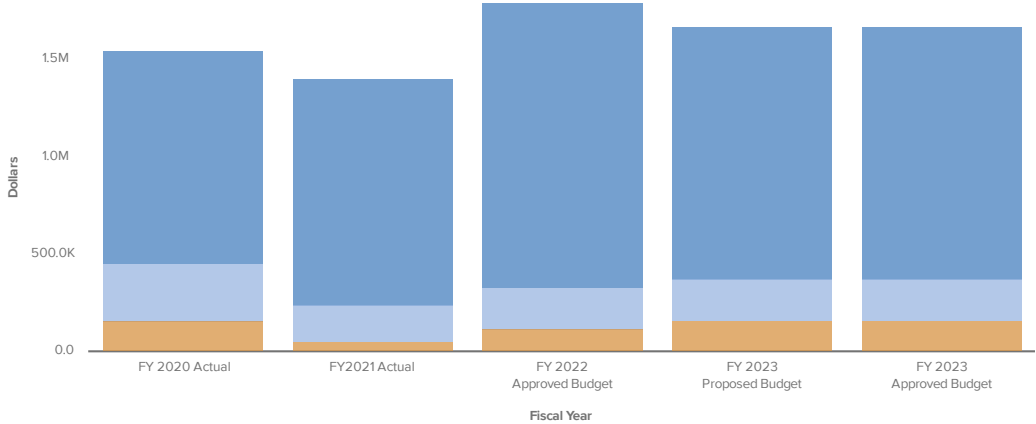
Broken down by Expenses Risk Management Fund



Sort Large to Small

- Operating
- Transfers, Capital, Other
- Salaries and Benefits

### Visualization





# Community Development Department

To preserve and protect the natural and built environments, promote a balanced economy in the City of Roswell by the use of best planning and development practices and the responsible enforcement of ordinances and regulations, and provide professional and efficient customer service.

## Who we are

Community Development consists of the Administration, Planning and Zoning, Building, Engineering, and Code Enforcement Divisions. The Community Development Department is responsible for current and long range planning, enforcing zoning and property maintenance regulations, issuing land disturbance, tree removal, and building permits, and overseeing the City's Opportunity Zone program. The department acts as a liaison to the Planning Commission, Board of Zoning Appeals, Design Review Board, Historic Preservation Commission, and the Construction Board of Adjustments and Appeals. The department also supports the missions of Roswell Inc and the Downtown Development Authority.

## Priority Based Budgeting List of Services - Community Development Department

Building Inspection	Engineering Plan Review	Planning & Zoning Inspections
Building Permitting	EPD Local Issuing Authority	Planning and Zoning Public
Building Plan Review	Erosion and Sediment Control	Notifications
Business Registration Support (New / Changed)	Program	Public/Community Outreach and
Code and Specifications	Flood Damage Protection	Education
Management	Insurance Service Organization	Records Management
Code Compliance Intake	Reports	Stormwater Plan Review
Code Compliance investigation	Long-Range Planning	Stream Buffer Protection
Complaint/Violation Enforcement	Non-development Permitting	Tree Protection
Customer Service including Planner of the Day	Nuisance Abatement	Zoning Application Plan Review
Development Permitting	Occupation Tax Code Compliance	Zoning application
	Support	
	Permit plan review	

## Opportunities

Facilitate comprehensive planning efforts to implement the City's vision and plan for future growth and development. Evaluate and update development regulations that will result in desired development activities and a more effective and efficient permitting process without decreasing quality and accuracy. Examine innovative approaches to consistently meet "time to permit" goals. Offer education opportunities to residents, business owners, and the development community on how to obtain zoning approvals or permits.

## Challenges

Maintaining adequate staffing solutions to handle the anticipated development activity and to meet or exceed "time to permit" goals. Balance the pressure to develop and the community acceptance of change as

redevelopment and growth occurs, while managing expectations related to the Comprehensive Plan and requirements of the Unified Development Code. Offering education on changing City code requirements and process for zoning approvals or permit issuance to a diverse group of stakeholders.

## What we have Accomplished

- Implemented fully digital Land Disturbance Permit application intake, plan review, approval, and inspection request process.
- Completed initial Zoning application plan reviews in average of 7.5 calendar days, exceeding our goal of 10 business days.
- Completed initial Land Disturbance Permit application plan review in average of 5.3 calendar days, exceeding our goal of 10 business days.
- Completed Building Permit application plan reviews in average of 6.4 calendar days, exceeding our goal of 10 business days.
- Completed 2040 Comprehensive Plan development process.
- Completed Urban Redevelopment Plan.
- Applied for new Opportunity Zone through Department of Community Affairs.
- Removed over 1,800 illegal signs from the City's right-of-way throughout the year.
- Completed over 1,215 Code Enforcement investigations, and assisted Business Registration with 204 delinquent business licenses.
- Assisted in the updates to the Hiperweb portal for citizen reports of code violations.



## What we expect to Accomplish

- Launch online permit application and inspection request portal.
- Complete updates to the Unified Development Code to ensure the code facilitates desired development patterns and design guidelines.
- Initiate update to the Impact Fee Ordinance.
- Update City Code of Ordinances Chapter 5 – Building and Construction.
- Update City Code of Ordinances Chapter 8 – Health and Public Safety, Article 8.8 Nuisance.
- Complete Historic Resource Inventory Survey, Phase II.
- Update Historic District Map.
- Update Water Resource Map.
- Develop and facilitate Community Development “How to” education series.



# Community Development Expenditures by Type

Updated On 7 Jul, 2022

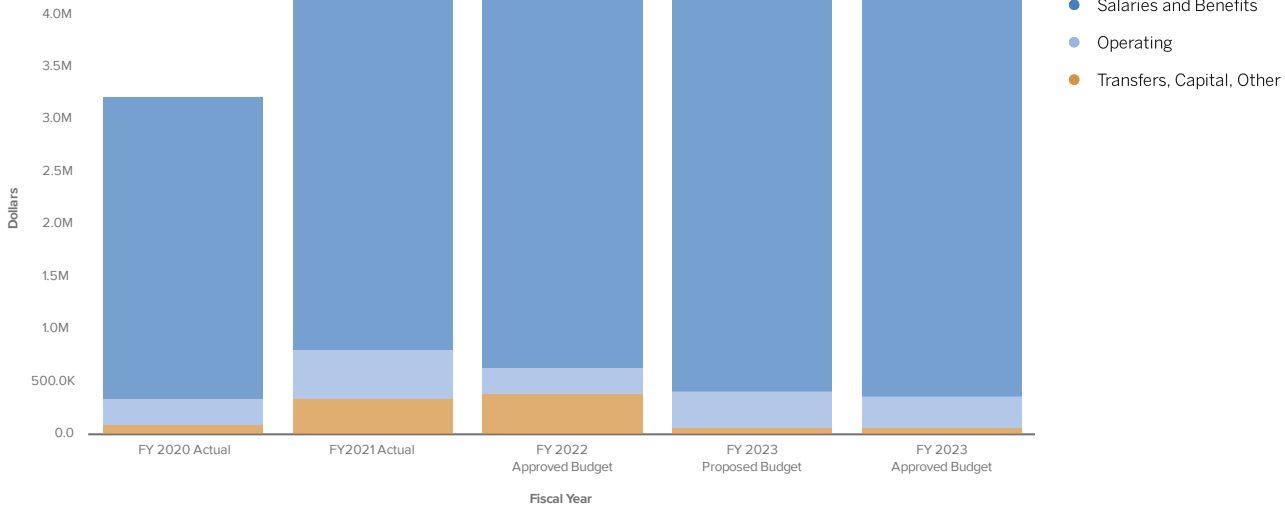
Back History Reset

Broken down by Expenses Community Development Depa...

Table Chart Line Pie Bar

### Visualization

Sort Large to Small

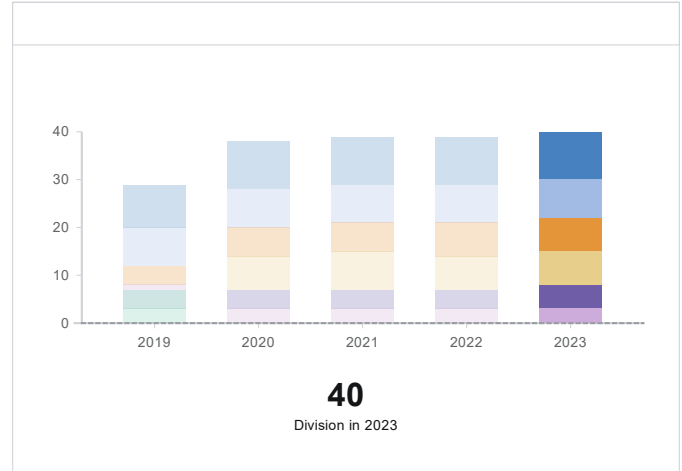


## Community Development Expenditures by Fund

Category	2023
General Fund	\$4,171,332.00
Capital Project Fund	\$100,000.00

Here is a summary of the Community Development Department in table form, illustrating direct costs and indirect costs. Click on the table to explore greater detail.

## Community Development Personnel History



### Personnel Changes

FY 2019: Add (1) full-time Land Development Inspector

FY 2020: Add (12) full-Time positions: (1) Arborist, (1) Administrative Specialist, (1) Building Official, (1) Building Plan Reviewer, (1) Land Development

Inspector II, (1) Land Development Inspector III, (2) Permit Technicians, (1) Code Enforcement Supervisor,

(3) Code Enforcement Officers to transition Building and Code Enforcement Services from Contracted to City Positions. Relocated Business Registration Division from Community Development to the Finance Department and GIS Division to the Administration Department during FY 2020.

FY 2021: Add (1) full-time Building Plans Reviewer position.

FY 2023: Add (1) full-time Code Enforcement Officer.

# Community Development Department

## Operating/Capital Request Summary

### FY 2023 Operating Request Summary

FY 2023	
Requests	Recurring

#### Add (1) Full-Time Code Enforcement Officer Position at 75% Funding

The Code Enforcement Division is responsible for, or shares responsibility for, enforcing a wide variety of City codes and ordinances that impact the quality of life, aesthetics, and welfare of Roswell citizens. Based on the volume of complaints received, this position is requested to patrol assigned territories for illegal signage and remove signs from City right-of-way, investigate complaints of unpermitted or illegally placed signs, issue compliance notices and issue tickets for non-compliance, and conduct inspections of businesses and temporary advertising media to confirm temporary advertising is permitted and removed on time. In addition, this position would be able to assist year-round with business registration and delinquent business licenses, and apartment complex annual inspection requirements. It is suggested that this position work a flexible schedule to provide code enforcement services on Saturday.

Funded	Complaint/Violation Enforcement-Q4	General Fund	\$80,105	\$94,988
Add (1) Full-Time Code Enforcement Officer Position at 75% Funding Total			\$80,105	\$94,988

<b>Community Development Total</b>			<b>\$80,105</b>	<b>\$94,988</b>
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### FY 2023 Capital Request Summary

FY 2023 Request	FY 2024 CIP Request	FY 2025 CIP Request	FY 2026 CIP Request	FY 2027 CIP Request
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#### Impact Fee Review and Update

The impact fee program is authorized by the Department of Community Affairs and it is recommended that the program be re-evaluated every five years. Development impact fees are one-time fees charged to new development that are used to defray some of the costs of providing additional public facilities. The program was last updated in 2015 and the next update was due in 2020, however the re-evaluation is proposed in FY 2023 following the expected adoption of the amendments to the 2040 Comprehensive Plan. This update will allow us to review the current fee structure so that we can ensure it is effective in meeting the needs and objectives of the overall program.

Funded	One Time Capital	Planning	Capital Project Fund	\$100,000	\$0	\$0	\$0	\$0
Impact Fee Review and Update Total				\$100,000	\$0	\$0	\$0	\$0

<b>Community Development Total</b>				<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
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# Community Development Department

General Fund

## Community Development Department in General Fund Changes from FY 2022 to 2023

### FY 2023 General Fund - Community Development

<b>FY 2022 Approved Budget</b>	\$	<b>3,906,749</b>
Budgeted Vacancy Savings Adjustment	\$	(2,734)
Defined Benefit Retirement Adjustment	\$	46,472
Defined Contribution Retirement Adjustment	\$	(1,121)
Fleet Rate and Lease Adjustment	\$	(19,776)
Group Health Adjustment	\$	48,243
Recurring amounts related to Mid Year Budget Amendment	\$	(2,000)
Risk/Liability Adjustment	\$	3,578
Salary Adjustments Based on Current Roster and Full Year Compensation Ad	\$	133,410
Utilities, Gasoline, and Oil Adjustment	\$	5,441
Worker's Comp Contribution Adjustment	\$	14,365
Proposed Line Item Reductions at First Reading	\$	(41,400)
<b>Base Adjustments</b>	\$	<b>184,478</b>
<b>FY 2023 Requested Base</b>	\$	<b>4,091,227</b>
<b>Operating Requests</b>		
Add (1) Full-Time Code Enforcement Officer Position at 75% Funding	\$	80,105
<b>Operating Request Total</b>	\$	<b>80,105</b>
<b>FY 2023 Operating Total</b>	\$	<b>4,171,332</b>
<b>One Time Capital</b>		
Impact Fee Review and Update	\$	100,000
<b>One Time Capital Request Total</b>	\$	<b>100,000</b>
<b>FY 2023 Capital Total</b>	\$	<b>100,000</b>
<b>FY 2023 Total Budget</b>	\$	<b>4,271,332</b>



# Community Development Department General Fund Expenditures by Type

Help Share

Updated On 7 Jul, 2022

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Broken down by

**Expenses**

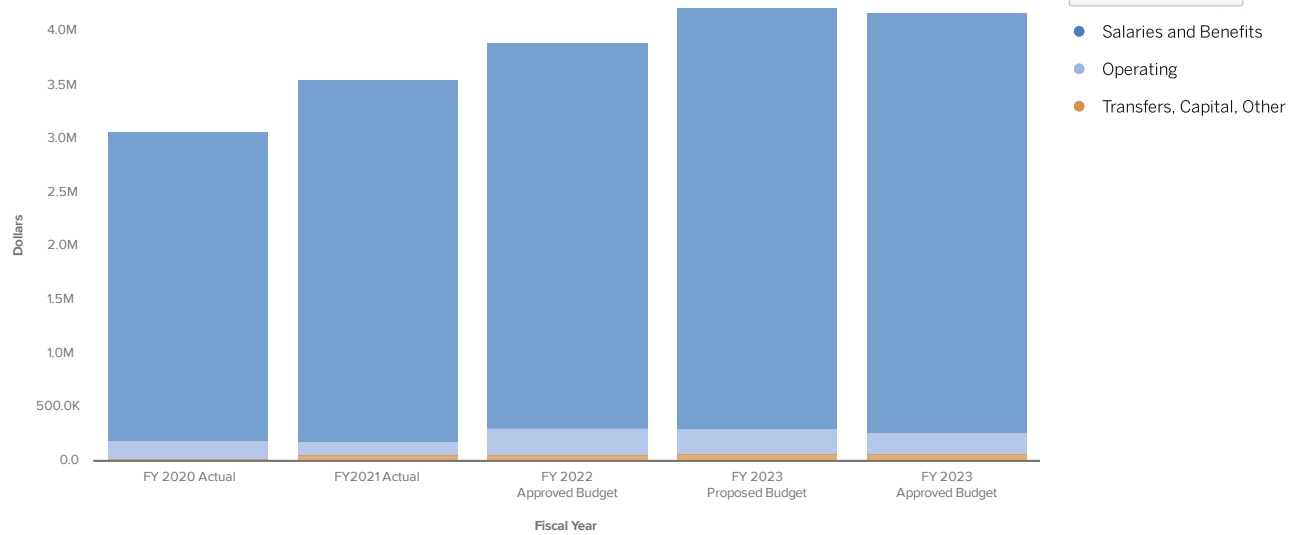
General Fund

Community Development Depa...



Sort **Large to Small**

Visualization



# Community Development Department General Fund Expenditures by Line Item

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>Salaries and Benefits</b>					
(511100) Regular Employees	\$2,039,358	\$2,284,536	\$2,475,640	\$2,640,557	\$2,640,557
(553100) Group Insurance Contribution	\$376,552	\$500,122	\$506,571	\$565,484	\$565,484
(512402) Defined Contribution Retirement	\$184,915	\$192,593	\$239,221	\$243,411	\$243,411
(512400) Defined Benefit Retirement	\$107,962	\$208,799	\$205,902	\$252,374	\$252,374
(512200) Social Security (FICA)	\$122,980	\$135,703	\$153,460	\$163,694	\$163,694
(512300) Medicare	\$28,928	\$32,230	\$35,900	\$38,252	\$38,252
(512401) Deferred Compensation	\$12,755	\$12,950	\$11,000	\$14,550	\$14,550
(554100) Workers Comp Contribution	\$839	\$839	\$850	\$15,215	\$15,215
(511101) Budgeted Salary Savings	\$0	\$0	-\$31,018	-\$33,752	-\$33,752
<b>SALARIES AND BENEFITS TOTAL</b>	<b>\$2,874,289</b>	<b>\$3,367,771</b>	<b>\$3,597,526</b>	<b>\$3,899,785</b>	<b>\$3,899,785</b>
<b>Operating</b>					
(521400) Contract Services	\$1,800	\$16,047	\$45,000	\$45,000	\$15,000
(523700) Education And Training	\$13,842	\$4,610	\$26,330	\$26,930	\$21,780
(523300) Advertising	\$11,931	\$13,899	\$22,000	\$22,000	\$22,000
(522220) Vehicle Fleet Rate	\$15,890	\$27,701	\$28,176	\$9,616	\$9,616
(531105) Supplies	\$8,469	\$11,029	\$20,000	\$23,245	\$23,245
(531615) Computer Equipment-Operating	\$38,336	\$4,344	\$8,807	\$12,407	\$12,407
(523210) Communication Services	\$11,060	\$11,452	\$16,080	\$16,620	\$16,620
(531270) Gasoline/ Diesel	\$8,511	\$10,410	\$9,700	\$15,885	\$15,885
(522320) Rental Of Equipment And Vehicles	\$12,086	\$11,365	\$12,500	\$10,500	\$10,500
(523500) Travel	\$5,916	\$894	\$14,915	\$15,515	\$9,265
(521201) Professional Services	\$31,134	\$309	\$10,000	\$0	\$0
(523600) Dues And Fees	\$4,833	\$4,116	\$10,280	\$10,580	\$10,580
(523220) Postage	\$1,180	\$3,974	\$8,000	\$8,000	\$8,000
(523810) Software Licenses, Fees, and Maintenance	\$645	\$5,577	\$1,745	\$7,200	\$7,200
(531720) Uniforms	\$1,269	\$0	\$2,700	\$8,525	\$8,525
(531400) Books And Periodicals	\$355	\$178	\$4,500	\$4,500	\$4,500
(523400) Printing And Binding	\$1,227	\$1,321	\$2,500	\$2,500	\$2,500
(531310) Hospitality And Events	\$419	\$602	\$1,000	\$1,000	\$1,000
(523851) Contracted Temporary Labor	\$0	\$0	\$4,000	\$0	\$0
(531250) Oil	\$98	\$112	\$400	\$356	\$356
(522210) Vehicle Repair	\$467	\$151	\$0	\$0	\$0
(531315) Food	\$481	\$0	\$0	\$0	\$0
(531610) Furniture/Fixtures-Operating	\$0	\$0	\$0	\$200	\$200
(522205) Repairs And Maintenance	\$0	\$7	\$0	\$0	\$0
<b>OPERATING TOTAL</b>	<b>\$169,948</b>	<b>\$128,097</b>	<b>\$248,633</b>	<b>\$240,579</b>	<b>\$199,179</b>
<b>Transfers, Capital, Other</b>					
(611361) Transfer Out - Fleet Capital	\$9,790	\$41,891	\$45,484	\$53,684	\$53,684
(552400) Risk/Liability Contribution	\$11,879	\$11,879	\$15,106	\$18,684	\$18,684
<b>TRANSFERS, CAPITAL, OTHER TOTAL</b>	<b>\$21,669</b>	<b>\$53,770</b>	<b>\$60,590</b>	<b>\$72,368</b>	<b>\$72,368</b>
<b>TOTAL</b>	<b>\$3,065,906</b>	<b>\$3,549,638</b>	<b>\$3,906,749</b>	<b>\$4,212,732</b>	<b>\$4,171,332</b>

# Community Development Department General Fund Expenditures by Cost Center

## Community Development General Fund by Org

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
(10015750) Engineering	\$874,499	\$966,689	\$1,034,970	\$1,084,142	\$1,084,142
(10074100) Planning and Zoning	\$686,328	\$692,908	\$750,355	\$781,294	\$777,794
(10072200) Building Inspections	\$507,285	\$617,845	\$690,808	\$690,090	\$688,590
(10070101) Community Development Admin	\$500,760	\$457,910	\$515,188	\$558,923	\$557,423
(10070102) Com Dev Support Services	\$210,101	\$415,366	\$466,825	\$579,194	\$576,294
(10074500) Code Enforcement	\$286,934	\$400,187	\$448,603	\$519,089	\$487,089
(10072000) Development Services	\$0	-\$1,267	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$3,065,906</b>	<b>\$3,549,638</b>	<b>\$3,906,749</b>	<b>\$4,212,732</b>	<b>\$4,171,332</b>

# Community Development Department General Fund Expenditures by Cost Center

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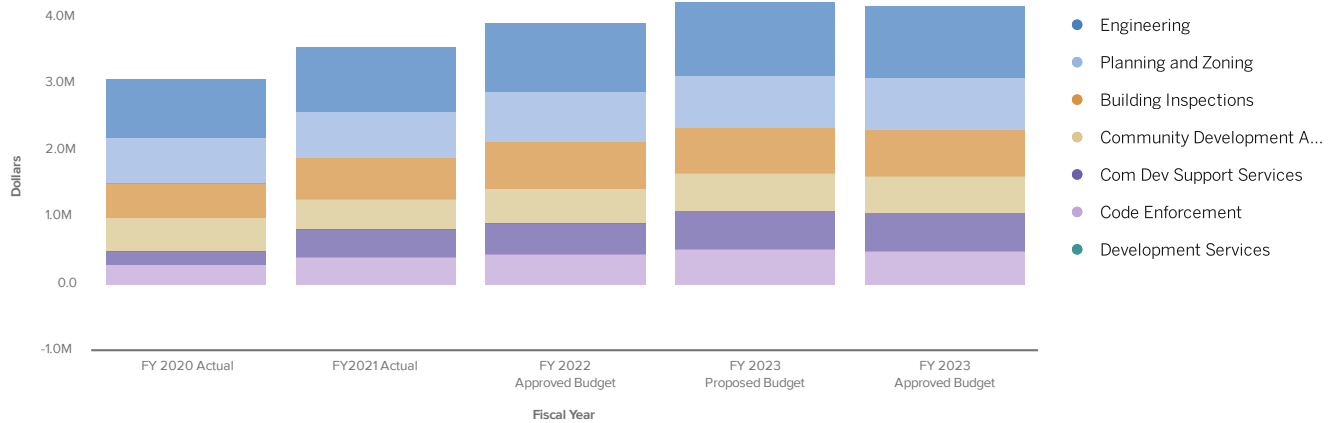
Broken down by

**Community Development Department** General Fund Expenses



Visualization

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# Community Development Department

Tree Bank Fund

## Tree Bank Fund

### Changes from FY 2022 to 2023

#### FY 2023 - Fund 245 - Tree Bank Fund

<b>FY 2022 Estimated Available Fund Balance</b>	<b>\$</b>	<b>26,350</b>
FY 2023 Revenues		\$48,000
<b>FY 2022 Approved Budget</b>	<b>\$</b>	<b>-</b>
<b>FY 2023 Base Budget</b>	<b>\$</b>	<b>-</b>
<b>FY 2023 Total Budget</b>	<b>\$</b>	<b>-</b>
<b>FY 2023 Estimated Ending Available Fund Balance</b>	<b>\$</b>	<b>74,350</b>

### Tree Bank Fund Revenue by Type

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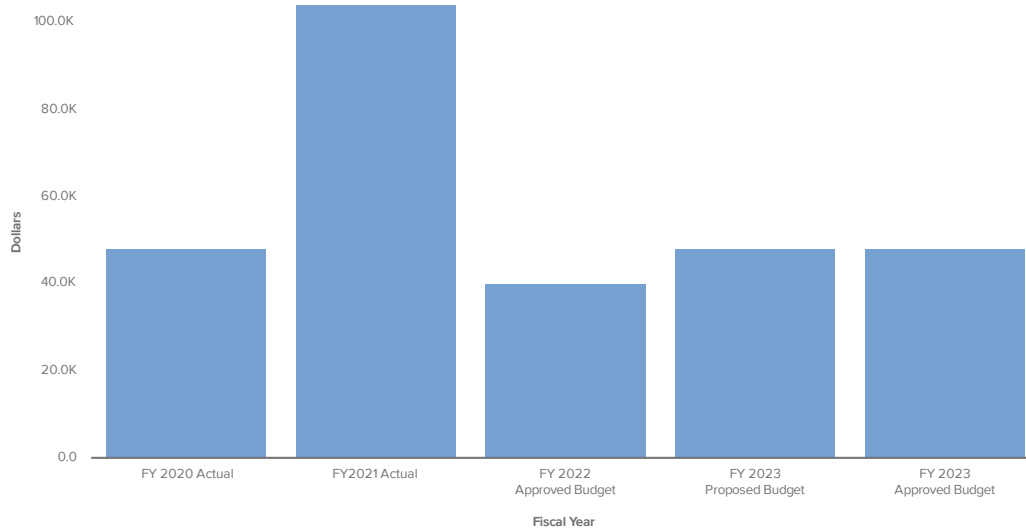
Revenues Tree Bank Fund



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Miscellaneous Revenues

Visualization





## Tree Bank Fund Revenues by Line Item

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>Miscellaneous Revenues</b>					
(389105) Tree Bank Funds	\$48,000	\$103,880	\$40,000	\$48,000	\$48,000
<b>MISCELLANEOUS REVENUES TOTAL</b>	<b>\$48,000</b>	<b>\$103,880</b>	<b>\$40,000</b>	<b>\$48,000</b>	<b>\$48,000</b>
<b>TOTAL</b>	<b>\$48,000</b>	<b>\$103,880</b>	<b>\$40,000</b>	<b>\$48,000</b>	<b>\$48,000</b>

## Tree Bank Fund Expenditures by Line Item

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>Operating</b>					
(522140) Maintenance - Grounds	\$84,351	\$325,934	\$0	\$0	\$0
<b>OPERATING TOTAL</b>	<b>\$84,351</b>	<b>\$325,934</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL</b>	<b>\$84,351</b>	<b>\$325,934</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Tree Bank Fund Expenditures by Type

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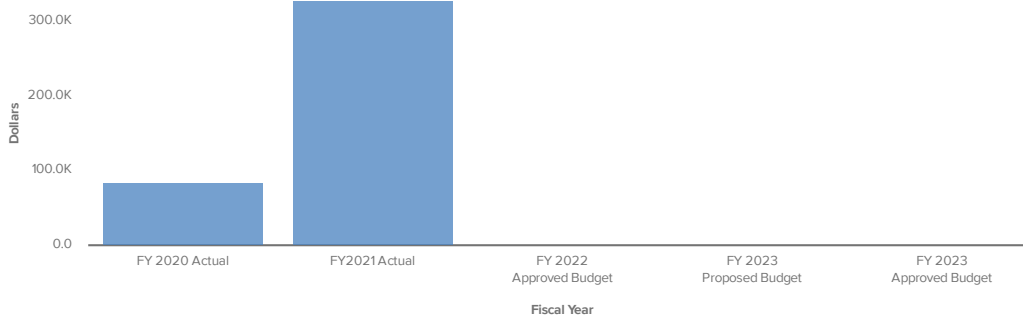
**Expenses** Tree Bank Fund



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Operating

Visualization



# Community Development Department

Soil Erosion Fund

## Soil Erosion Fund Changes from FY 2022 to 2023

### FY 2023 - Fund 240 - Soil Erosion Fund

<b>FY 2022 Estimated Available Fund Balance</b>	<b>\$</b>	<b>37,566</b>
FY 2023 Revenues		\$10,000
<b>FY 2022 Approved Budget</b>	<b>\$</b>	<b>-</b>
<b>FY 2023 Total Budget</b>	<b>\$</b>	<b>-</b>
<b>FY 2023 Estimated Ending Available Fund Balance</b>	<b>\$</b>	<b>47,566</b>

## Soil Erosion Fund Revenues and Expenditures

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Types

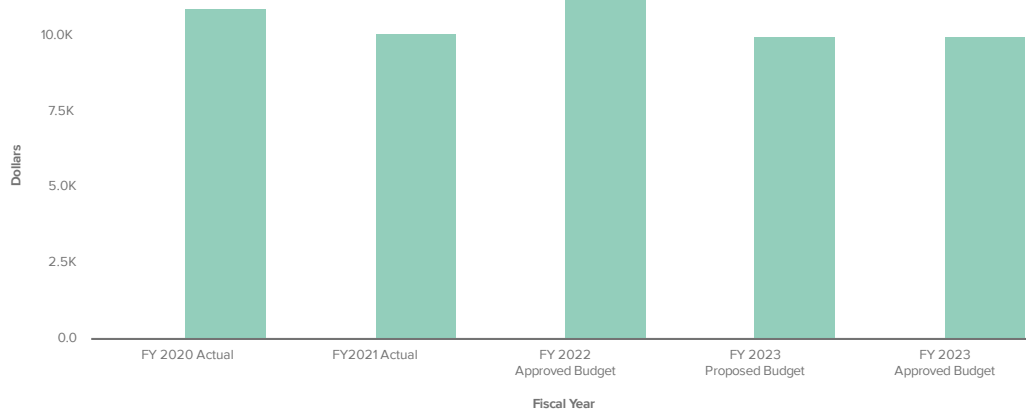
Soil and Erosion Control



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- Revenues
- Expenses

Visualization



## Soil Erosion Fund Revenues by Line Item

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>Licenses &amp; Permits</b>					
(323190) Soil Erosion Fees	\$9,280	\$10,060	\$10,000	\$9,000	\$9,000
(323903) Soil Erosion Grading Permit	\$1,638	\$566	\$1,500	\$1,000	\$1,000
<b>LICENSES &amp; PERMITS TOTAL</b>	<b>\$10,918</b>	<b>\$10,626</b>	<b>\$11,500</b>	<b>\$10,000</b>	<b>\$10,000</b>
<b>Interest Income</b>					
(361000) Interest Revenues	\$0	\$41	\$0	\$0	\$0
(361010) Unrealized Invest Gains	\$0	-\$563	\$0	\$0	\$0
<b>INTEREST INCOME TOTAL</b>	<b>\$0</b>	<b>-\$521</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL</b>	<b>\$10,918</b>	<b>\$10,105</b>	<b>\$11,500</b>	<b>\$10,000</b>	<b>\$10,000</b>



# Environmental/Public Works Department

To protect and enhance the environment for our community as we strive to exceed expectations every day with caring and efficient responsiveness.



## Who we are

The Environmental/Public Works Department is responsible for a range of environmental services for the City and its citizens, including production and distribution of drinking water for a portion of the City, solid waste management, stormwater management and watershed protection, and environmental education and enforcement. The Department is responsible for the City Fleet Services that provides vehicle and equipment repairs, the fueling system, and together with Finance manages the vehicle leasing program. The Department also provides staff liaison and support for Keep Roswell Beautiful, a community service organization.

## Priority Based Budgeting List of Services - Environmental/Public Works Department

CIP/Project Management (including bid/contract mgmt.)  
City Building Recycling Collection  
City-Sponsored Special Event Support  
Commercial Dumpster Collection Program  
Dredging Assistance  
Engineering/Technical Support/GIS  
EPW Facility Building Operations and Maintenance  
EPW Facility Custodial Services  
EPW Facility HVAC/Major Systems Maintenance  
Fleet - Maintenance and Repairs  
Fleet - Preventative Maintenance  
Fleet-Leasing Program & Surplus of Vehicles and Equipment  
Fuel Management  
Green Infrastructure & Livability Team

Groundwater Well Operations and Maintenance  
Household Hazardous Waste Disposal  
Intergovernmental Agreements/Coordination  
Keep Roswell Beautiful Maintenance and Repair of waterlines, meters, valves, & hydrants.  
Master / Strategic Plan Development and Updating  
Operations and Performance Management  
Plan Review  
Public/Community Outreach and Education  
Recyclables Processing  
Recycling Center - Intake from Residents / businesses  
Resident Drop Off  
Residential Curbside Recycling  
Residential Large Item Pickup

Residential Scout Truck Program  
Residential Solid Waste Collection  
Residential Yard Waste Collection  
School Recycling Collection  
Shared Stormwater  
Small Commercial Solid Waste Collection  
Solid Waste Enforcement  
Stormwater Regulatory Compliance  
Stormwater System Inventory and Inspection  
Stormwater System Maintenance and Repair  
Water Conservation and Efficiency Enforcement  
Water Production/Distribution  
Permitting and Regulatory Compliance  
Water Treatment Plant Maintenance  
Water Treatment Plant Operations  
Water Utility Customer Service, Water Conservation & Efficiency

## Opportunities

For FY2023, the Environmental/Public Works Department will continue to emphasize teamwork and collaboration as we work to:

- Optimize operations through the use of technology and industry best practices,
- Seek partnerships in solid waste management,
- Manage the City fleet using life cycle analysis,
- Implement green infrastructure to improve water quality in impaired watersheds, and
- Increase public awareness of environmental protection through education and stewardship programs.

## Challenges

Repairing and replacing aging infrastructure, keeping up with inflation, and regulatory compliance remain current challenges. Ongoing staff training, career development, and transition plans are necessary to retain skilled staff and maintain high customer service levels.

## What we have Accomplished

- Awarded Plant of the Year Spring 2022 Georgia Section of the American Water Works Association.
- Substantial completion of a new Solid Waste Transfer Station with minimal disruption to operations.
- Completed maintenance improvements for the stormwater facility at City Hall.
- Awarded an Honorable Mention in the 2021 Metro Water District STREAM Awards for the "Rule #1 is Pick Up #2" Dog Waste Education and Outreach Campaign.
- Conducted 15 youth environmental education programs, educating 245 students and summer campers in recycling, water quality and conservation. This includes programs with Keep Roswell Beautiful's Earth Balloon.
- Held Household Hazardous Waste Collection event (55 participants).
- Hosted two Adopt-A-Stream water quality workshops, which included training 13 volunteers for macroinvertebrate monitoring and 15 volunteers in chemical monitoring.
- Through the Adopt-A-Road program, cleaned 430 miles of road, removing 288 bags of trash.
- Conducted Realtors , Home Inspectors, and Dredging Assistance Workshops to familiarize participants with City services and programs.
- Partnered with Keep Roswell Beautiful to host Roswell Rivers Alive, where 2,285 lbs. of litter were collected, 55 storm drains were marked, and more than 35 cu. yds. of non-native, invasive plants were removed from parklands.
- Recertified the City of Roswell as a National Wildlife Federation Community Wildlife Habitat.
- Continued our partnership with Chattahoochee Riverkeeper to provide a water sample collection site for the Neighborhood Water Watch Sampling Program.
- Continued working with the Green Infrastructure and Livability Team to promote Green Infrastructure in the City.
- Developed shared stormwater agreements for the Myrtle Street/Zion Circle Stormwater Paver System and for the Sun Valley Bioretention.
- Recipient of 4th consecutive "Gold Award for Water Distribution System Excellence" from the Georgia Section of the American Water Works Association and the Georgia Association of Water Professionals (GAWP).
- Completed update of Solid Waste Business Plan.
- Completed update of Water Utility Master Plan.

## What we expect to Accomplish

- Complete construction of the following cul-de-sac waterline replacements: Lake Drive, Ramsdale Drive (west end), Ridgefield Drive, and Ridgefield Drive.
- Begin update of the Stormwater Utility Master Plan.
- Pilot a Fully Automated Residential Collection Program.
- Monitor and mitigate the costs of vehicle repair and parts in volatile automobile marketplace.

# Environmental/Public Works Expenditures by Type

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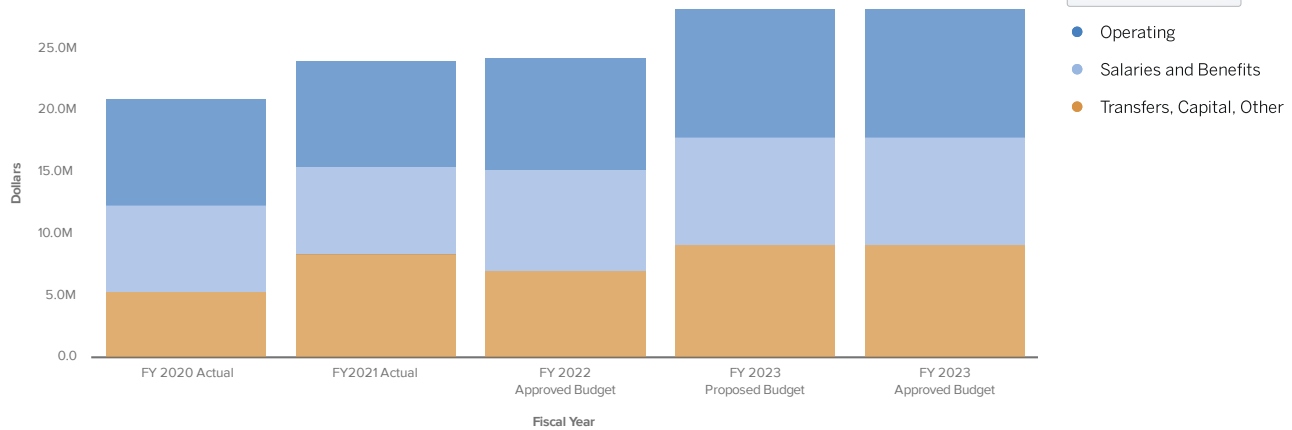
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**Expenses** ▼ Environmental / Public Works D...



Visualization

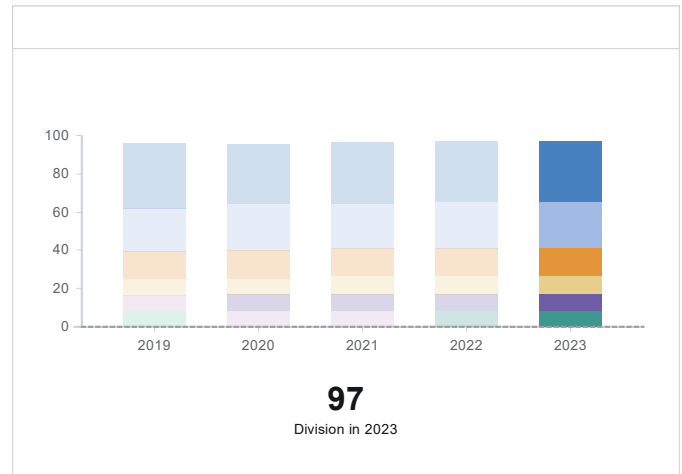
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## Environmental/Public Works Expenditures by Fund

Category	2023
Solid Waste Fund	\$13,746,107.00
Water and Sewer Fund	\$4,533,487.00
Stormwater Utility Fund	\$4,293,400.00
Capital Project Fund	\$3,064,759.00
Fleet Services Fund	\$2,329,216.00
Other	\$235,800.00

## Environmental/Public Works Personnel History



Here is a summary of the Environmental/Public Works Department in table form, illustrating direct costs and indirect costs. Click on the table to explore greater detail.

### Personnel Changes

- FY 2020: Reduce (2) full-time custodial positions, and Add (1) full-time Service Writer position
- FY 2021: Add (1) full-time Water Construction/Backflow Specialist position
- FY 2022: Add (1) Transfer Station Attendant

# General Fund

## Changes from FY 2022 to 2023

### FY 2023 General Fund - Environmental / Public Works

<b>FY 2022 Approved Budget</b>	<b>\$</b>	<b>-</b>
<b>FY 2023 Requested Base</b>	<b>\$</b>	<b>-</b>
<b>Operating Requests</b>		
Transfer for Increase in Fleet Parts and Repair		\$235,800
<b>Operating Request Total</b>		<b>\$235,800</b>
<b>FY 2023 Operating Total</b>	<b>\$</b>	<b>235,800</b>
<b>FY 2023 Total Budget</b>	<b>\$</b>	<b>235,800</b>



# Environmental/Public Works Department

## Operating/Capital Request Summary

### FY 2023 Operating Request Summary

FY 2023	
Requests	Recurring

## Environmental / Public Works - Fleet

### Transfer for Increase in Fleet Parts and Repair

This request is to increase funds to the Vehicle and Parts account for the Fleet Division. The Automotive industry as a whole is experiencing unprecedented challenges and uncertainty in the Post-Covid era. Not only are we seeing a retail cost increase of new vehicles of nearly 39% but the cost of used vehicles are up 43% from Pre-Covid. Also, due to supply chain impacts, just the business of acquiring new vehicles has become a challenge. The City is experiencing this first hand as we had an order of 45 pickup trucks canceled by the manufacturer and have had numerous additional vehicles on order for more than 12 months. Due to the extreme lag time in new vehicle and equipment acquisition, a greater emphasis has been placed on the need to increase Fleets Repair and Parts budget to maintain the City's current vehicles and equipment.

Funded	Fleet-Maintenance and Repairs (Transfer)-Q4	General Fund	\$235,800	\$235,800
Funded		Solid Waste Fund	\$105,600	\$105,600
Funded		Stormwater Utility Fund	\$4,500	\$4,500
Funded		Water and Sewer Fund	\$4,100	\$4,100
Transfer for Increase in Fleet Parts and Repair Total			\$350,000	\$350,000

### Increase funding in Vehicle Parts and Supplies

This request is to increase funds to the Vehicle and Parts account for the Fleet Division. The Automotive industry as a whole is experiencing unprecedented challenges and uncertainty in the Post-COVID era. Not only are we seeing a retail cost increase of new vehicles of nearly 39% but the cost of used vehicles are up 43% from Pre-COVID. Also, due to supply chain impacts, just the business of acquiring new vehicles has become a challenge. The City is experiencing this first hand as we had an order of 45 pickup trucks cancelled by the manufacturer and have had numerous additional vehicles on order for more than 12 months. Due to the extreme lag time in new vehicle and equipment acquisition, a greater emphasis has been placed on the need to increase Fleets Repair and Parts budget to maintain the City's current vehicles and equipment.

Funded	Fleet-Maintenance and Repairs-Q4	Fleet Services Fund	\$350,000	\$350,000
Increase funding in Vehicle Parts and Supplies Total			\$350,000	\$350,000

<b>Environmental / Public Works - Fleet Total</b>			<b>\$700,000</b>	<b>\$700,000</b>
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## Environmental / Public Works - Solid Waste

### Communications with Solid Waste Trucks

This service is currently used in the Solid Waste Division and utilizes leased equipment, which has a yearly service contract for monitoring the GPS tracking of all garbage collection vehicles. It is currently being budgeted in the Information Technology Operating Fund. To accurately account for this operating cost, this service contract should be moved to the Enterprise Fund.

Funded	Residential Solid Waste Collection-Q4	Solid Waste Fund	\$17,500	\$17,500
Communications with Solid Waste Trucks Total			\$17,500	\$17,500

<b>Environmental / Public Works - Solid Waste Total</b>			<b>\$17,500</b>	<b>\$17,500</b>
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# FY 2023 Capital Request Summary

FY 2023 Request    FY 2024 CIP Request    FY 2025 CIP Request    FY 2026 CIP Request    FY 2027 CIP Request

## Environmental / Public Works - Solid Waste

### Residential Garbage Truck Replacement

This is an ongoing annual replacement program by which an older rear-loading Residential Garbage truck with high mileage and maintenance issues is replaced. This year, staff requests purchasing a side loading, automated collection vehicle to run a Pilot Collection program. This truck only requires a driver and no other staff. The efficiency of operations, as well as the popularity with customers, will be evaluated at the conclusion of the Pilot Program so staff may determine the most fiscally responsible method of garbage collection. Older equipment is surplus or maintained for supplemental use.

Funded	Maintenance Capital	Purchase	Solid Waste Fund	\$359,000	\$0	\$391,000	\$405,000	\$420,000
Residential Garbage Truck Replacement Total				\$359,000	\$0	\$391,000	\$405,000	\$420,000

### Commercial Front Loader Garbage Truck Replacement

This is an annual ongoing replacement program by which an older front-loader Commercial Garbage truck with high mileage and maintenance issues is replaced. It is important to purchase new trucks on an annual basis to ensure adequate equipment is available for the provision of this service. This practice keeps the City's fleet of commercial garbage trucks maintained and operational. Older trucks are surplus, or maintained for supplemental use if required.

Funded	Maintenance Capital	Purchase	Solid Waste Fund	\$315,000	\$330,000	\$345,000	\$360,000	\$375,000
Commercial Front Loader Garbage Truck Replacement Total				\$315,000	\$330,000	\$345,000	\$360,000	\$375,000

Environmental / Public Works - Solid Waste Total				\$674,000	\$330,000	\$736,000	\$765,000	\$795,000
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## Environmental / Public Works - Stormwater

### Stormwater Master Project List

The Stormwater Management Program, funded by the Stormwater Utility, has included infrastructure repairs of pipe and culverts that will typically last over 50 years based on improved and updated technology. This project allows staff to prioritize and schedule projects based on the specific repair that is needed. It is imperative that each year money be directed to outstanding CIP Projects to reduce the backlog of projects and to manage these assets responsibly. Staff works from the priority ranked project list that consists of projects identified from citizen reporting, routine MS4 inspections, and the crossdrain inspection program. Every time they identify a new potential project it is ranked using our priority ranking criteria (risk to health and safety, risk of property damage, ease of construction, paving schedule, and other factors) and the overall project list is reassessed to accommodate the new project. This has the impact of potentially changing the list of projects for the year at any time.

Funded	Maintenance Capital	Construction	Stormwater Utility Fund	\$1,500,000	\$1,180,000	\$1,230,000	\$1,130,000	\$1,155,000
Stormwater Master Project List Total				\$1,500,000	\$1,180,000	\$1,230,000	\$1,130,000	\$1,155,000

### Large Equipment Replacement

This is an ongoing annual assessment program by which large equipment is purchased to replace existing equipment, as needed, to support Operations and Maintenance (O&M) activities. Equipment can include items such as skid steer loaders, mini and medium excavators, utility vehicles, vacuum excavators, camera trucks, equipment trailers, dump trucks, etc. As our equipment ages, it requires more maintenance time and is prone to increased breakage. Older equipment is surplus or maintained for supplemental use.

Funded	Maintenance Capital	Purchase	Stormwater Utility Fund	\$225,000	\$50,000	\$0	\$100,000	\$75,000
Large Equipment Replacement Total				\$225,000	\$50,000	\$0	\$100,000	\$75,000

Environmental / Public Works - Stormwater Total				\$1,725,000	\$1,230,000	\$1,230,000	\$1,230,000	\$1,230,000
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# Environmental / Public Works - Water

## Raw Water Pump Rehab

This project will replace, or repair the existing raw water pump at the raw water pumping station. The pump is currently operational, but is leaking due to a damaged flange. It does not provide the same pumping capacity as the other two pumps at this time. This pump may be replaced with a larger pump to match the pump size that was in the original raw water pump station design. The City plans to break the overall upgrade into a multiyear project. The total cost to upgrade all three pumps will be \$420,000. Currently, staff is requesting funding for the replacement of one (1) pump at a cost of \$140,000 for FY 2023.

Funded	One Time Capital	Purchase	Water and Sewer Fund	\$140,000	\$0	\$0	\$140,000	\$0
Raw Water Pump Rehab Total				\$140,000	\$0	\$0	\$140,000	\$0

## Water Line Replacement

In 2017, M&CC directed the Water Utility to focus on and make replacing all galvanized steel lines within the system a priority, which was a good decision as these are the lines that are leaking and cause water quality complaints. Staff has been replacing these lines with a plastic HDPE/ PEX-A line in the cul-de-sacs where these 2" lines loop. Projects are subject to change based on the needs of the system and coordination efforts with other departments/ developers. The updated Lead and Copper Rule which requires utilities to create a Service line inventory and a replacement plan to replace Lead services and galvanized steel services. In 2021, the City entered into an agreement to install 100 I-Hydrants throughout the system for \$600,000.00 to be paid over a 6 year period with no interest (\$100,000.00 per year).

This annual amount will be paid through the water line capital project.

Funded	Maintenance Capital	Construction	Water and Sewer Fund	\$365,000	\$300,000	\$200,000	\$300,000	\$200,000
Water Line Replacement Total				\$365,000	\$300,000	\$200,000	\$300,000	\$200,000

## Additional Backwash and Basin Cleaning Storage

Additional backwash storage is required as daily plant flows continue to increase. Storage is limited due to decisions made during value engineering of the new water treatment plant which occurred in 2015/2016. The Roswell water treatment plant's flocculation/sedimentation basins are cleaned twice a year and the drains from these tanks are currently connected to the Fulton County sewer. The increase of plant flows has meant that more organics are building up in the flocculation/sedimentation basins between cleanings and this has caused an increase in the amount of contaminants detected in the outfall discharge during cleaning events. In 2021 the Roswell water treatment plant received a notice of violation for exceeding the permit limits on the parameters set by Fulton County.

This is also one of the recommendations in the Water Utility Master Plan which was approved by M&CC on January 24, 2022.

Funded	One Time Capital	Construction	Water and Sewer Fund	\$100,000	\$0	\$0	\$0	\$0
Additional Backwash and Basin Cleaning Storage Total				\$100,000	\$0	\$0	\$0	\$0

## Pipe Puller

Currently when the Roswell Water Utility has to repair leaks on long side services, they have to cut the road, make repairs, repair the road, and then come back to replace the service line. The cost associated with this practice is between \$8,000 to \$10,000 per repair. The City will see a return on investment within 8-10 service line replacements by purchasing this new piece of equipment, and this will be important to line replacements which may be required by the new Lead and Copper Rule.

Funded	One Time Capital	Purchase	Water and Sewer Fund	\$80,000	\$0	\$0	\$0	\$0
Pipe Puller Total				\$80,000	\$0	\$0	\$0	\$0

Environmental / Public Works - Water Total				\$685,000	\$300,000	\$200,000	\$440,000	\$200,000
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# Environmental/Public Works Department

## Water/Sewer Fund

The mission of the Roswell Water Utility is to produce and distribute the highest quality of drinking water to customers.

## Who we are

The City serves approximately 14,300 Roswell water utility customers (approximately 5,700 metered service connections) in and around the downtown area with high quality drinking water meeting all state and federal drinking water quality standards. The Roswell Water Utility maintains a water treatment facility near Big Creek, a groundwater treatment system for drought protection, and approximately 88.9 miles of water distribution lines to deliver water to our customers. All of the City's facilities and operations meet state and federal regulations under several permits. For four years in a row, the City of Roswell has been the recipient of the Gold Award, an honor awarded by the Georgia Association of Water Professionals for water treatment plants that meet all of the State standards for water production. The City also has interconnections with Fulton County for reliability and may purchase water on an as needed basis.

## Opportunities

The Roswell Water Treatment Plant and facilities will optimize operations as the City continues to strive to be a leader in water supply and water conservation in the region. The City of Roswell is part of the Metropolitan North Georgia Water Planning District whose primary purpose is to provide plans for the management of supply and conservation within the District. Roswell is prepared to fully comply with these plans while meeting the water needs of our customers.

## Challenges

The vision for water supply for the City and the region is forecast for 50 years. The City needs to continue to educate our customers about the vision and position the City for future water demands. The Roswell Water Utility holds a water withdrawal permit from the Georgia Environmental Protection Division and continually reviews operations of the water treatment plant to ensure that customers are delivered the highest service in water production, treatment and distribution. The Department will strive to continue to secure safe water supplies for generations to come and participate actively in the regional water supply planning.

## What we have Accomplished

- Awarded Plant of the Year Spring 2020 Georgia Association of Water Professionals
- Participated in the Metropolitan North Georgia Water Planning District (MNGWPD) Conservation Plan activities such as the Toilet Rebate Program, Water Conservation Education and Drinking Water Week.
- Completed construction of the Farm Trace (Cul-de-Sac), Ridgefield Court (Cul-de-Sac), Corinth Court (Cul-de-Sac) waterline replacement projects. Completed construction of the Grove Way Waterline Replacement Project (CDBG funded). Completed construction of the Grove Place Waterline Replacement Project (CDBG Funded)
- Completed Installation of new SCADA communication at 2 of the Fulton County Interconnects, the water treatment plant, Hightower Water Tank, Woodstock Water Tank, Community Circle Tank, and well head.
- Met 100% of drinking water quality tests and all State and Federal Safe Drinking Water Act Regulations as required by withdrawal permit.
- Maintained "non-revenue" water below 10% using the GA Water System Audit and Water Loss analysis.
- Maintained purchased water from Fulton County below 2% of demand.

- We were found to be in compliance in the 2020 audit of the Metropolitan North Georgia Water Planning District (MNGWPD) Water Resources Plan.
- Replaced 500 water meters.

## What we expect to Accomplish

- Maintain purchased water from Fulton County below 2% of water demand.
- Continue to meet 100% of drinking water quality tests and all State and Federal Safe Drinking Water Act Regulations as required by withdrawal and drinking water system operating permits.
- Renew water withdrawal permits.
- Continue annual meter replacement program (approximately 500 meters annually).
- Calibrate large water meters in the system.
- Maintain “non-revenue” water below 10% using the GA Water System Audit and Water Loss analysis.
- Continue collaboration with Fulton County and the Chattahoochee Nature Center for groundwater exploration initiative.
- Complete construction of the following cul-de-sac line replacements: Saratoga Drive, Tuxedo Court, Periwinkle Drive, Lake Drive, Ridgely Drive (cul-de-sacs), Sunset Court, Hunterhill Court (Cul-de-Sac), Cedar Cove.



## Water/Sewer Fund

### Changes from FY 2022 to 2023

<b>FY 2022 Estimated Available Fund Balance</b>	<b>\$</b>	<b>1,116,609</b>
FY 2023 Revenues		\$5,047,048
<b>FY 2022 Approved Budget</b>	<b>\$</b>	<b>4,209,487</b>
Bank Fees/Charges Adjustment	\$	12,000
Budgeted Vacancy Savings Adjustment	\$	(437)
Defined Benefit Retirement Adjustment	\$	(3,279)
Defined Contribution Retirement Adjustment	\$	3,279
Fleet Rate and Lease Adjustment	\$	(15,557)
Indirect Cost Adjustment	\$	69,112
Recurring amounts related to Mid Year Budget Amendment	\$	905
Risk/Liability Adjustment	\$	(12,732)
Salary Adjustments Based on Current Roster and Full Year Compensation Adjustmen	\$	71,201
Utilities, Gasoline, and Oil Adjustment	\$	12,246
Water Plant Debt Repayment Adjustment	\$	(9,499)
Worker's Comp Contribution Adjustment	\$	8,391
Capital Removed	\$	(470,100)
One Time Adjustments	\$	(55,000)
<b>Base Adjustments</b>	<b>\$</b>	<b>(389,470)</b>
<b>FY 2023 Base Budget</b>	<b>\$</b>	<b>3,820,017</b>
<b>Operating Requests</b>		
Group Health Increase		\$2,394
Transfer for Increase in Fleet Parts and Repair		\$4,100
Employee Salary Increase (Average of 3%) Starting Jan 1, 2023, excluding the Police Sworn (Shown in Best in Class Pay Plan)		\$21,976
<b>Operating Request Total</b>		<b>\$28,470</b>
<b>FY 2023 Operating Total</b>	<b>\$</b>	<b>3,848,487</b>
<b>Maintenance Capital</b>		
Water Line Replacement		\$365,000
<b>Maintenance Capital Request Total</b>		<b>\$365,000</b>

### One Time Capital

Raw Water Pump Rehab	\$140,000
Pipe Puller	\$80,000
Additional Backwash and Basin Cleaning Storage	\$100,000
<b>One Time Capital Request Total</b>	<b>\$320,000</b>

<b>FY 2023 Capital Total</b>	<b>\$ 685,000</b>
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<b>FY 2023 Total Budget</b>	<b>\$ 4,533,487</b>
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FY 2023 Reserve by Policy	\$ 195,660
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<b>FY 2023 Estimated Ending Available Fund Balance</b>	<b>\$ 1,434,510</b>
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## Water/Sewer Fund Revenues by Type

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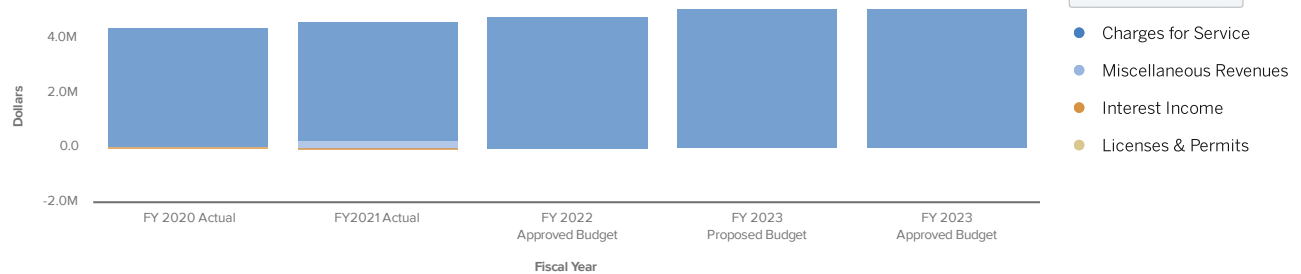
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**Revenues** Water and Sewer Fund



Visualization

Sort **Large to Small**



# Water/Sewer Fund Revenues by Line Item

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>Charges for Service</b>					
(344210) Water Charges	\$3,661,196	\$3,655,391	\$3,738,235	\$3,912,778	\$3,912,778
(344255) Sewerage Charges	\$293,942	\$318,423	\$377,891	\$348,910	\$348,910
(344216) Meter Fees	\$88,099	\$103,250	\$526,750	\$276,560	\$276,560
(344218) Capacity Fees	\$112,400	\$72,900	\$0	\$316,700	\$316,700
(344700) Utility Bill Late Charges	\$137,727	\$188,022	\$165,000	\$160,000	\$160,000
(344217) Water Service Stop Fees	\$6,738	\$12,750	\$12,000	\$12,000	\$12,000
(344256) Sewer Permit Fees Admin	\$21,237	\$1,807	\$5,000	\$5,000	\$5,000
(341905) Other/Misc. Fees	\$10,119	\$2,910	\$0	\$0	\$0
(349300) Bad Check Fees	\$360	\$120	\$0	\$100	\$100
(344215) Reconnect Fees	\$0	\$375	\$0	\$0	\$0
<b>CHARGES FOR SERVICE TOTAL</b>	<b>\$4,331,819</b>	<b>\$4,355,947</b>	<b>\$4,824,876</b>	<b>\$5,032,048</b>	<b>\$5,032,048</b>
<b>Miscellaneous Revenues</b>					
(391201) Operating Transfer In	\$0	\$169,775	\$0	\$0	\$0
(391251) Capital Contribution	\$0	\$85,810	\$0	\$0	\$0
(392100) Sale Of Assets	\$0	\$27,305	\$0	\$0	\$0
(383100) Reimbursement From Insura	\$0	\$6,459	\$0	\$0	\$0
(389999) Over And Short	\$0	-\$140	\$0	\$0	\$0
(392200) Gain On Property Sale	\$0	-\$13,239	\$0	\$0	\$0
<b>MISCELLANEOUS REVENUES TOTAL</b>	<b>\$0</b>	<b>\$275,970</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Interest Income</b>					
(361000) Interest Revenues	\$21,335	\$27,870	\$0	\$15,000	\$15,000
(361010) Unrealized Invest Gains	\$40,480	-\$29,151	\$0	\$0	\$0
<b>INTEREST INCOME TOTAL</b>	<b>\$61,816</b>	<b>-\$1,281</b>	<b>\$0</b>	<b>\$15,000</b>	<b>\$15,000</b>
<b>Licenses &amp; Permits</b>					
(323120) Building & Inspection Fees	\$90	\$75	\$0	\$0	\$0
<b>LICENSES &amp; PERMITS TOTAL</b>	<b>\$90</b>	<b>\$75</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL</b>	<b>\$4,393,725</b>	<b>\$4,630,711</b>	<b>\$4,824,876</b>	<b>\$5,047,048</b>	<b>\$5,047,048</b>

# Water/Sewer Fund Expenditures by Type

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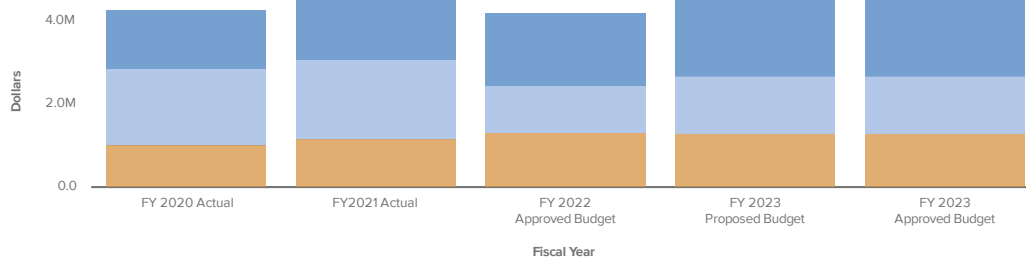
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**Expenses** Water and Sewer Fund



Visualization

Sort **Large to Small**



- Salaries and Benefits
- Transfers, Capital, Other
- Operating



# Water/Sewer Fund Expenditures by Line Item

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>Salaries and Benefits</b>					
(511100) Regular Employees	\$878,906	\$983,283	\$1,117,099	\$1,193,400	\$1,193,400
(553100) Group Insurance Contribution	\$236,300	\$240,479	\$271,432	\$273,826	\$273,826
(512402) Defined Contribution Retirement	\$79,867	\$82,932	\$105,121	\$110,100	\$110,100
(512200) Social Security (FICA)	\$56,410	\$63,721	\$72,600	\$79,921	\$79,921
(512400) Defined Benefit Retirement	\$39,301	\$57,815	\$83,386	\$80,107	\$80,107
(511300) Overtime	\$51,838	\$63,997	\$40,250	\$40,250	\$40,250
(511105) Part Time Employees	\$21,520	\$33,480	\$50,801	\$55,430	\$55,430
(554100) Workers Comp Contribution	\$13,917	\$13,917	\$14,110	\$22,501	\$22,501
(512300) Medicare	\$13,273	\$14,926	\$16,980	\$18,686	\$18,686
(512401) Deferred Compensation	\$4,093	\$3,872	\$3,400	\$4,920	\$4,920
(511101) Budgeted Salary Savings	\$0	\$0	-\$14,843	-\$15,280	-\$15,280
<b>SALARIES AND BENEFITS TOTAL</b>	<b>\$1,395,425</b>	<b>\$1,558,423</b>	<b>\$1,760,336</b>	<b>\$1,863,861</b>	<b>\$1,863,861</b>
<b>Transfers, Capital, Other</b>					
(551110) Indirect Costs	\$364,301	\$426,107	\$393,676	\$462,788	\$462,788
(541420) Water Lines	\$340,878	\$471,557	\$400,000	\$365,000	\$365,000
(561001) Building- Depreciation	\$685,540	\$685,540	\$0	\$0	\$0
(561002) Infrastructure- Depreciation	\$475,063	\$487,038	\$0	\$0	\$0
(542100) Machinery	\$214,767	\$136,548	\$27,000	\$220,000	\$220,000
(582100) Interest - Long Term Debt	\$172,841	\$82,961	\$155,002	\$145,503	\$145,503
(552400) Risk/Liability Contribution	\$51,302	\$51,302	\$65,238	\$52,506	\$52,506
(541200) Site Improvements	\$0	\$0	\$0	\$100,000	\$100,000
(542200) Vehicles	\$0	\$138,903	\$0	\$0	\$0
(561004) Machinery & Equipment- Depreciation	\$66,906	\$70,541	\$0	\$0	\$0
(611361) Transfer Out - Fleet Capital	\$11,068	\$26,315	\$31,900	\$31,900	\$31,900
(561005) Vehicles-depreciation	\$25,361	\$36,628	\$0	\$0	\$0
(541300) Buildings	\$0	\$0	\$43,100	\$0	\$0
(561003) Site Improvement- Depreciation	\$4,776	\$5,121	\$0	\$0	\$0
(549999) Contra- Capital Expense Account	-\$555,645	-\$731,121	\$0	\$0	\$0
<b>TRANSFERS, CAPITAL, OTHER TOTAL</b>	<b>\$1,857,158</b>	<b>\$1,887,439</b>	<b>\$1,115,916</b>	<b>\$1,377,697</b>	<b>\$1,377,697</b>
<b>Operating</b>					
(531140) Water Line/Meter Maint Supplies	\$222,025	\$299,955	\$370,311	\$370,311	\$370,311
(522205) Repairs And Maintenance	\$165,034	\$219,283	\$277,959	\$222,959	\$222,959
(531230) Electricity	\$130,047	\$136,575	\$109,000	\$133,904	\$133,904
(531105) Supplies	\$64,775	\$93,429	\$74,100	\$74,100	\$74,100
(521201) Professional Services	\$95,582	\$77,677	\$63,452	\$63,452	\$63,452
(531210) Water / Sewerage	\$57,871	\$22,825	\$100,000	\$80,000	\$80,000
(521400) Contract Services	\$74,995	\$93,655	\$51,147	\$51,147	\$51,147
(522220) Vehicle Fleet Rate	\$45,896	\$42,121	\$38,357	\$26,900	\$26,900
(523901) Bank Fees / Charges	\$26,368	\$31,744	\$31,000	\$43,000	\$43,000
(523810) Software Licenses, Fees, and Maintenance	\$0	\$32,454	\$32,786	\$34,047	\$34,047
(531270) Gasoline/ Diesel	\$16,166	\$23,835	\$24,000	\$32,505	\$32,505
(522140) Maintenance - Grounds	\$16,047	\$17,153	\$24,095	\$24,095	\$24,095
(531605) Machinery And Equipment-Operating	\$18,517	\$8,131	\$21,854	\$20,593	\$20,593
(523600) Dues And Fees	\$14,856	\$11,855	\$15,636	\$15,636	\$15,636
(521300) Technical Services	\$13,079	\$14,135	\$12,764	\$12,764	\$12,764
(523210) Communication Services	\$10,462	\$11,663	\$14,196	\$14,196	\$14,196
(531720) Uniforms	\$9,925	\$7,663	\$12,360	\$12,360	\$12,360
(523700) Education And Training	\$6,535	\$8,249	\$12,565	\$12,565	\$12,565
(522110) Disposal	\$9,765	\$10,733	\$10,000	\$10,000	\$10,000
(531615) Computer Equipment-Operating	\$1,475	\$9,182	\$8,200	\$8,200	\$8,200
(523500) Travel	\$6,649	\$1,248	\$8,258	\$8,258	\$8,258
(522320) Rental Of Equipment And Vehicles	\$5,655	\$5,489	\$4,034	\$4,939	\$4,939
(531220) Natural Gas	\$3,235	\$2,860	\$5,000	\$3,896	\$3,896
(522130) Custodial	\$3,834	\$4,278	\$3,500	\$3,500	\$3,500
(523902) Sanitation Services	\$1,938	\$1,994	\$2,083	\$2,173	\$2,173
(531400) Books And Periodicals	\$1,227	\$0	\$1,936	\$1,936	\$1,936
(531610) Furniture/Fixtures-Operating	\$3,063	\$0	\$500	\$500	\$500

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
(523400) Printing And Binding	\$649	\$53	\$1,000	\$1,000	\$1,000
(523800) Licenses	\$420	\$1,382	\$577	\$577	\$577
(523220) Postage	\$310	\$177	\$975	\$975	\$975
(531250) Oil	\$284	\$304	\$600	\$451	\$451
(531315) Food	\$203	\$53	\$500	\$500	\$500
(531310) Hospitality And Events	\$0	\$127	\$250	\$250	\$250
(522210) Vehicle Repair	\$773	-\$30	\$0	\$0	\$0
(531150) Computer Supplies	\$0	\$0	\$240	\$240	\$240
<b>OPERATING TOTAL</b>	<b>\$1,027,658</b>	<b>\$1,190,252</b>	<b>\$1,333,235</b>	<b>\$1,291,929</b>	<b>\$1,291,929</b>
<b>TOTAL</b>	<b>\$4,280,241</b>	<b>\$4,636,114</b>	<b>\$4,209,487</b>	<b>\$4,533,487</b>	<b>\$4,533,487</b>

## Water/Sewer Fund Expenditures by Cost Centers

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>(50544400) Water Distribution</b>	\$1,197,485	\$1,864,963	\$1,828,947	\$1,937,507	\$1,937,507
<b>(50544100) Water Administration</b>	\$1,961,627	\$1,586,757	\$1,178,380	\$1,266,154	\$1,266,154
<b>(50544300) Water Plant</b>	\$1,120,696	\$1,183,619	\$1,196,532	\$1,324,198	\$1,324,198
<b>(50541001) Water Support Services</b>	\$434	\$775	\$5,628	\$5,628	\$5,628
<b>TOTAL</b>	<b>\$4,280,241</b>	<b>\$4,636,114</b>	<b>\$4,209,487</b>	<b>\$4,533,487</b>	<b>\$4,533,487</b>

## Water/Sewer Fund Expenditures by Cost Centers

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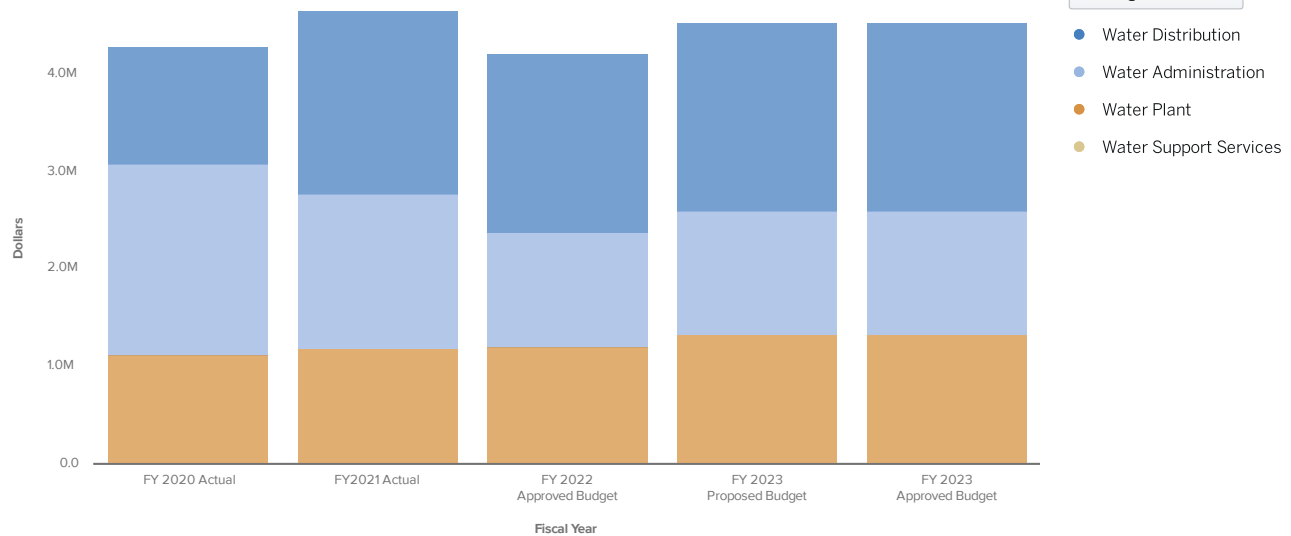
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**Environmental / Public Works Department** Water and Sewer Fund Expenses



Visualization

Sort **Large to Small**



# Environmental/Public Works Department

## Stormwater Utility Fund

To deliver outstanding customer service while providing maintenance and quality assurance to all stormwater structures and stormwater that leaves the municipal system and reaches waters of the State.



## Who we are

The Stormwater Utility is an enterprise fund that provides stormwater services throughout the City. The City Stormwater staff responds to citizen calls and inquiries involving nuisance flooding, system failure or collapse, stream and ditch erosion as well as illicit discharge and illegal dumping calls throughout the City. The division is responsible for the maintenance and inspection of over 12,000 individual structures, over 140 miles of gravity pipe, more than 20 detention ponds, and over 20 miles of drainage ditches.

## Opportunities

The full implementation of the Stormwater Management Program through the funding of the Stormwater Utility has allowed for an improvement of customer service by reducing the time required to respond to routine maintenance calls. The Utility provides funding for a consistent level of compliance with Federal and State clean water regulations. The consolidation of all stormwater responsibilities in one entity has resulted in more efficient and effective citizen response, a reduction in the backlog of routine citizen calls, prioritization and completion of Operation and Maintenance work orders and Capital projects. The City of Roswell is part of the Metropolitan North Georgia Water Planning District and is required to comply with the Watershed Management Plan and is prepared to fully comply with these plans while meeting the demands of our customers.

## Challenges

Staff must work to ensure efficiency and fiscal responsibility while continuing to provide superior customer service. An improved capital improvement matrix facilitates decision making on outsourcing project engineering and construction through on call contracts. Staff development and training must remain a focus along with appropriate use of technology and innovations such as portable communication devices, remote camera inspection, and in the field GIS. Future budget planning for capital equipment purchases must be balanced with the need to repair and maintain the City stormwater infrastructure as well as compliance with increasing levels of Federal and State regulations.

## What we have Accomplished

- Completed approximately half of our cross drain inspection program, well ahead of our projected schedule.
- Completed multiple reinforced concrete pipe replacement projects using new excavation and compaction equipment and construction techniques.
- Implemented cross training regimen for all SWU staff.
- Completed required inspection of 20% of the City owned Stormwater System.

- Continued the citywide training program on Green Infrastructure (GI)/Low Impact Development (LID) practices and fertilizer use and storage.
- Completed the Compliance Stormwater Evaluation Inspection for the Municipal Separate Storm Sewer System (MS4) Permit.
- New SWMP submitted and approved.
- Established interdepartmental collaboration and consultation related to stormwater issues.
- Initiated enforcement actions resulting in private infrastructure repairs and maintenance.

## What we expect to Accomplish

- Achieve 100% completion of all Capital Improvement Projects for the Fiscal Year
- Complete evaluation of the remaining stormwater cross drains
- Implement highest priority Stormwater Master Plan recommendations
- Evaluate City projects for potential green infrastructure components
- Complete required inspection of 20% of the City owned stormwater system
- Continue to demonstrate, in the road right of way, the use of green infrastructure and low impact development practices and their benefits to the overall stormwater program
- Address MS4 Annual Report Permit review comments
- Complete an update to the Big Creek Watershed Improvement Plan



# Stormwater Fund

## Changes from FY 2022 to 2023

<b>FY 2022 Estimated Available Fund Balance</b>	<b>\$</b>	<b>858,744</b>
FY 2023 Revenues		\$3,977,616
<b>FY 2022 Approved Budget</b>	<b>\$</b>	<b>3,498,469</b>
Bank Fees/Charges Adjustment	\$	12,000
Budgeted Vacancy Savings Adjustment	\$	(36,511)
Defined Benefit Retirement Adjustment	\$	33,802
Defined Contribution Retirement Adjustment	\$	(4,174)
Department Adjustments	\$	(98,875)
Fleet Rate and Lease Adjustment	\$	(14,908)
Indirect Cost Adjustment	\$	37,185
Recurring amounts related to Mid Year Budget Amendment	\$	(1,229)
Risk/Liability Adjustment	\$	1,112
Salary Adjustments Based on Current Roster and Full Year Compensation Adjustmen	\$	83,154
Utilities, Gasoline, and Oil Adjustment	\$	1,328
Worker's Comp Contribution Adjustment	\$	(595)
Capital Removed	\$	(965,000)
<b>Base Adjustments</b>	<b>\$</b>	<b>(952,711)</b>
<b>FY 2023 Base Budget</b>	<b>\$</b>	<b>2,545,758</b>
<b>Operating Requests</b>		
Group Health Increase		\$1,764
Transfer for Increase in Fleet Parts and Repair		\$4,500
Employee Salary Increase (Average of 3%) Starting Jan 1, 2023, excluding the Police Sworn (Shown in Best in Class Pay Plan)		\$16,378
<b>Operating Request Total</b>		<b>\$22,642</b>
<b>FY 2023 Operating Total</b>	<b>\$</b>	<b>2,568,400</b>
<b>Maintenance Capital</b>		
Large Equipment Replacement		\$225,000
Stormwater Master Project List		\$1,500,000
<b>Maintenance Capital Request Total</b>		<b>\$1,725,000</b>
<b>FY 2023 Capital Total</b>	<b>\$</b>	<b>1,725,000</b>
<b>FY 2023 Total Budget</b>	<b>\$</b>	<b>4,293,400</b>
FY 2023 Reserve by Policy	\$	149,634
<b>FY 2023 Estimated Ending Available Fund Balance</b>	<b>\$</b>	<b>393,326</b>

# Stormwater Revenues By Type

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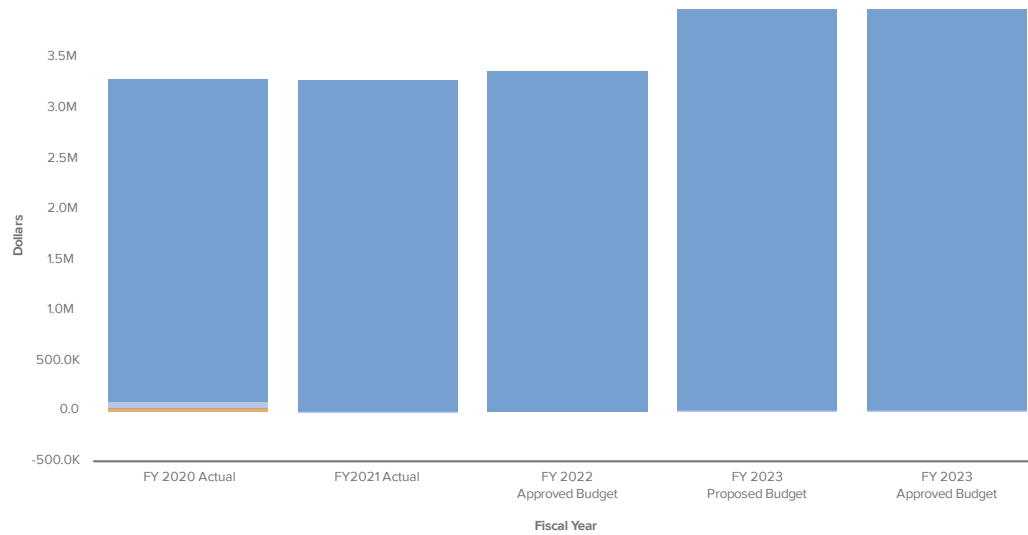
**Revenues** Stormwater Utility Fund



Sort **Large to Small**

- Charges for Service
- Interest Income
- Miscellaneous Revenues
- Intergovernmental

Visualization



## Stormwater Revenues By Line Item

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>Charges for Service</b>					
(344261) Stormwater Utility	\$3,195,924	\$3,279,461	\$3,373,750	\$3,961,416	\$3,961,416
<b>CHARGES FOR SERVICE TOTAL</b>	<b>\$3,195,924</b>	<b>\$3,279,461</b>	<b>\$3,373,750</b>	<b>\$3,961,416</b>	<b>\$3,961,416</b>
<b>Interest Income</b>					
(361000) Interest Revenues	\$25,789	\$13,210	\$0	\$16,200	\$16,200
(361010) Unrealized Invest Gains	\$38,431	-\$19,948	\$0	\$0	\$0
<b>INTEREST INCOME TOTAL</b>	<b>\$64,221</b>	<b>-\$6,738</b>	<b>\$0</b>	<b>\$16,200</b>	<b>\$16,200</b>
<b>Miscellaneous Revenues</b>					
(392100) Sale Of Assets	\$32,009	\$0	\$0	\$0	\$0
(383100) Reimbursement From Insura	\$0	\$2,494	\$0	\$0	\$0
(389999) Over And Short	\$0	-\$290	\$0	\$0	\$0
<b>MISCELLANEOUS REVENUES TOTAL</b>	<b>\$32,009</b>	<b>\$2,205</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Intergovernmental</b>					
(336015) Intergov - Fulton Co	\$0	\$1,796	\$0	\$0	\$0
<b>INTERGOVERNMENTAL TOTAL</b>	<b>\$0</b>	<b>\$1,796</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL</b>	<b>\$3,292,153</b>	<b>\$3,276,723</b>	<b>\$3,373,750</b>	<b>\$3,977,616</b>	<b>\$3,977,616</b>

## Stormwater Fund Expenditures by Line Item

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>Transfers, Capital, Other</b>					
(541200) Site Improvements	\$898,846	\$1,099,875	\$900,000	\$1,500,000	\$1,500,000
(551110) Indirect Costs	\$575,204	\$633,295	\$668,625	\$705,810	\$705,810
(542100) Machinery	\$198,608	\$13,780	\$65,000	\$225,000	\$225,000
(561002) Infrastructure- Depreciation	\$170,674	\$249,302	\$0	\$0	\$0

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
(561005) Vehicles-depreciation	\$94,387	\$91,810	\$0	\$0	\$0
(611357) Transfer Out - General Fund	\$33,251	\$33,251	\$33,251	\$33,251	\$33,251
(552400) Risk/Liability Contribution	\$14,360	\$14,360	\$18,260	\$19,372	\$19,372
(542200) Vehicles	\$79,431	\$0	\$0	\$0	\$0
(611361) Transfer Out - Fleet Capital	\$0	\$6,610	\$17,088	\$17,088	\$17,088
(561004) Machinery & Equipment- Depreciation	\$18,324	\$24,757	\$0	\$0	\$0
(561003) Site Improvement- Depreciation	\$7,680	\$1,441	\$0	\$0	\$0
(549999) Contra- Capital Expense Account	-\$1,148,030	-\$1,110,751	\$0	\$0	\$0
<b>TRANSFERS, CAPITAL, OTHER TOTAL</b>	<b>\$942,733</b>	<b>\$1,057,731</b>	<b>\$1,702,224</b>	<b>\$2,500,521</b>	<b>\$2,500,521</b>
<b>Salaries and Benefits</b>					
(511100) Regular Employees	\$705,807	\$735,258	\$810,884	\$898,700	\$898,700
(553100) Group Insurance Contribution	\$190,471	\$188,081	\$198,879	\$200,643	\$200,643
(512400) Defined Benefit Retirement	\$97,807	-\$67,734	\$77,294	\$111,096	\$111,096
(512402) Defined Contribution Retirement	\$53,347	\$51,130	\$70,074	\$66,977	\$66,977
(512200) Social Security (FICA)	\$42,479	\$43,053	\$51,370	\$59,134	\$59,134
(511105) Part Time Employees	\$0	\$0	\$11,252	\$48,817	\$48,817
(554100) Workers Comp Contribution	\$17,354	\$17,354	\$17,595	\$17,000	\$17,000
(512300) Medicare	\$9,940	\$10,093	\$12,015	\$13,825	\$13,825
(512401) Deferred Compensation	\$5,078	\$5,074	\$6,400	\$5,900	\$5,900
(511300) Overtime	\$4,387	\$3,438	\$6,500	\$6,500	\$6,500
(511101) Budgeted Salary Savings	\$0	\$0	-\$12,652	-\$49,163	-\$49,163
<b>SALARIES AND BENEFITS TOTAL</b>	<b>\$1,126,670</b>	<b>\$985,747</b>	<b>\$1,249,611</b>	<b>\$1,379,429</b>	<b>\$1,379,429</b>
<b>Operating</b>					
(531105) Supplies	\$63,994	\$92,576	\$119,962	\$119,962	\$119,962
(521400) Contract Services	\$106,981	\$92,294	\$130,250	\$30,000	\$30,000
(522205) Repairs And Maintenance	\$36,020	\$43,406	\$49,700	\$49,700	\$49,700
(522220) Vehicle Fleet Rate	\$46,856	\$38,432	\$40,408	\$30,000	\$30,000
(523901) Bank Fees / Charges	\$26,368	\$31,439	\$31,000	\$43,000	\$43,000
(521201) Professional Services	\$82,063	\$0	\$25,000	\$25,000	\$25,000
(531270) Gasoline/ Diesel	\$13,651	\$20,169	\$19,000	\$20,630	\$20,630
(521300) Technical Services	\$0	\$0	\$50,000	\$15,000	\$15,000
(522110) Disposal	\$11,237	\$12,250	\$15,000	\$15,000	\$15,000
(523210) Communication Services	\$10,888	\$9,664	\$9,120	\$9,120	\$9,120
(531230) Electricity	\$8,755	\$8,679	\$8,600	\$8,147	\$8,147
(522320) Rental Of Equipment And Vehicles	\$8,936	\$5,081	\$9,375	\$8,146	\$8,146
(531720) Uniforms	\$5,952	\$4,434	\$7,135	\$7,135	\$7,135
(523700) Education And Training	\$3,637	\$1,464	\$7,480	\$7,480	\$7,480
(531615) Computer Equipment-Operating	\$771	\$360	\$6,600	\$6,600	\$6,600
(522140) Maintenance - Grounds	\$2,550	\$3,075	\$3,550	\$3,550	\$3,550
(523600) Dues And Fees	\$1,679	\$4,492	\$1,466	\$3,466	\$3,466
(522130) Custodial	\$1,603	\$1,378	\$3,200	\$3,200	\$3,200
(523500) Travel	\$1,783	\$254	\$4,491	\$2,866	\$2,866
(531220) Natural Gas	\$2,050	\$2,075	\$2,200	\$2,557	\$2,557
(531250) Oil	\$196	\$195	\$1,000	\$794	\$794
(523220) Postage	\$213	\$238	\$680	\$680	\$680
(531605) Machinery And Equipment-Operating	\$2,111	\$0	\$0	\$0	\$0
(531620) Communication Equipment-Operating	\$0	\$0	\$600	\$600	\$600
(531610) Furniture/Fixtures-Operating	\$1,654	\$0	\$0	\$0	\$0
(531150) Computer Supplies	\$160	\$0	\$420	\$420	\$420
(531310) Hospitality And Events	\$9	\$369	\$250	\$250	\$250
(531315) Food	\$710	\$78	\$0	\$0	\$0
(523800) Licenses	\$0	\$180	\$147	\$147	\$147
(523810) Software Licenses, Fees, and Maintenance	\$165	\$104	\$0	\$0	\$0
(522210) Vehicle Repair	\$0	\$263	\$0	\$0	\$0
<b>OPERATING TOTAL</b>	<b>\$440,992</b>	<b>\$372,950</b>	<b>\$546,634</b>	<b>\$413,450</b>	<b>\$413,450</b>
<b>TOTAL</b>	<b>\$2,510,395</b>	<b>\$2,416,429</b>	<b>\$3,498,469</b>	<b>\$4,293,400</b>	<b>\$4,293,400</b>

# Stormwater Fund Expenditures by Type

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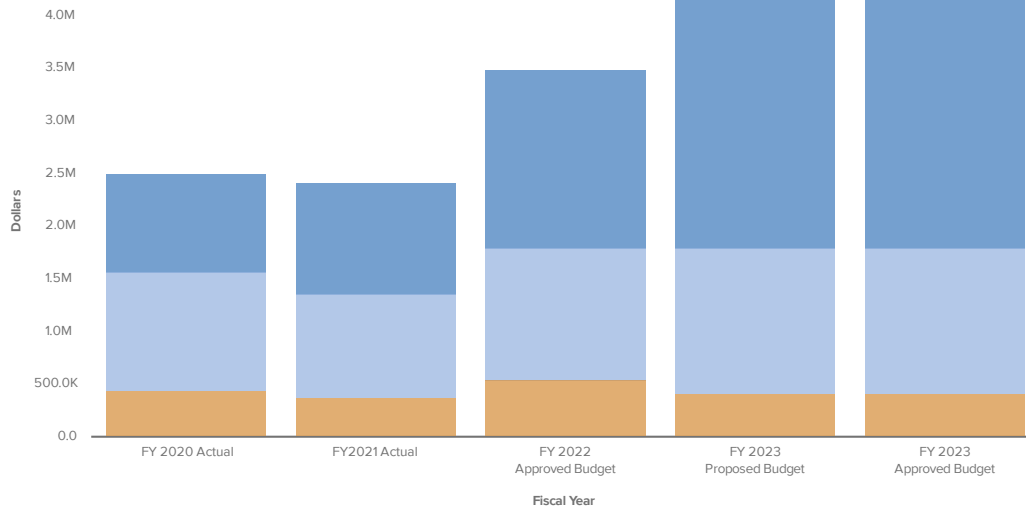
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**Expenses** Stormwater Utility Fund



Sort **Large to Small** ▾

- Transfers, Capital, Other
- Salaries and Benefits
- Operating

## Visualization



# Stormwater Fund Expenditures by Cost Centers

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>Stormwater Management</b>	\$2,506,226	\$2,412,246	\$3,488,624	\$4,283,555	\$4,283,555
<b>Storm Water Support Services</b>	\$4,170	\$4,182	\$9,845	\$9,845	\$9,845
<b>TOTAL</b>	<b>\$2,510,395</b>	<b>\$2,416,429</b>	<b>\$3,498,469</b>	<b>\$4,293,400</b>	<b>\$4,293,400</b>

# Stormwater Fund Expenditures by Cost Centers

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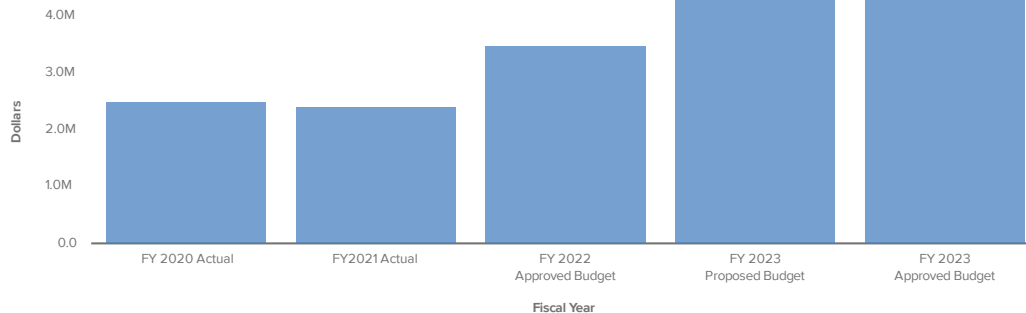
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**Environmental / Public Works Department** Stormwater Utility Fund Expenses



Sort **Large to Small** ▾

- Stormwater Management
- Storm Water Support Servi...

## Visualization





# Environmental/Public Works Department

## Solid Waste Fund

To provide efficient and effective solid waste management and recycling services.



## Who we are

The Solid Waste Fund is an enterprise fund that provides solid waste collection and recycling services throughout the City. Disposal services are provided for over 25,000 residential customers for weekly garbage, recycling, and yard waste collection. There are approximately over 1,000 commercial customers for whom garbage collection and disposal services are provided. The City owns and operates a fully-staffed Recycling Center operating five days per week in addition to a Transfer Station available to all Roswell residents and businesses. Included in the Solid Waste Fund is large item collection services provided to residential customers, for a fee, as requested. In addition, recyclables are collected from City facilities and schools and a public education program promotes sustainable practices in waste management.

## Opportunities

The Solid Waste Division continues to strive to provide efficient customer service to residential and commercial customers in addition to specialized programs such as large item pick-ups, curbside exemptions, Bulky Trash Amnesty Days and Household Hazardous Waste Collection Events. The Recycling Center continues to look for opportunities to increase efficiency of services and type of services, educate, interact and partner with the businesses and residents of Roswell on solid waste and recycling issues.

## Challenges

Challenges exist with ongoing equipment maintenance and replacement in order to ensure timely and efficient collection services. Ensuring that sanitation trucks have unobstructed access to commercial dumpsters continues to be a daily challenge. Fluctuating recycling markets require staff to seek alternative vendors to determine the most cost effective method of recycling or reusing of material.

## What we have Accomplished

- Evaluated the cost and effectiveness of the semi-automated residential sanitation collection program citywide.
- Completed update of Solid Waste Business Plan
- Retained a qualified and efficient staffing level.
- Managed contract services for: the provision of residential curbside yard waste and recycling services to ensure responsive and responsible disposal options for the residents of the City of Roswell
- Managed the Transfer Station operation disposal contract
- Managed the East Alley Compactor contract
- Completed design and started construction of a new replacement Transfer Station.

## What we expect to Accomplish

- Complete construction of the new Transfer Station
- Recruit and retain highly qualified Staff
- Onboard a full time Transfer Station attendant
- Evaluate opportunities for new Compactor installation
- Implement the recommendations identified in the Solid Waste Business Plan



# Solid Waste Fund

## Changes from FY 2022 to 2023

<b>FY 2022 Estimated Available Fund Balance</b>	<b>\$ 1,962,541</b>
FY 2023 Revenues	\$12,605,241
<b>FY 2022 Approved Budget</b>	<b>\$ 12,254,703</b>
Bank Fees/Charges Adjustment	\$ 45,000
Budgeted Vacancy Savings Adjustment	\$ (1,989)
Defined Benefit Retirement Adjustment	\$ 15,693
Defined Contribution Retirement Adjustment	\$ 21,933
Department Adjustments	\$ 664,517
Fleet Rate and Lease Adjustment	\$ 173,754
Group Health Adjustment	\$ 7,113
Indirect Cost Adjustment	\$ 258,739
Recurring amounts related to Mid Year Budget Amendment	\$ (2,086)
Risk/Liability Adjustment	\$ (48,172)
Salary Adjustments Based on Current Roster and Full Year Compensation Adjustmen	\$ 124,299
Utilities, Gasoline, and Oil Adjustment	\$ (3,938)
Worker's Comp Contribution Adjustment	\$ 7,941
Capital Removed	\$ (641,000)
Transfer Station Debt Repayment Adjustment	\$ 19,000
<b>Base Adjustments</b>	<b>\$ 640,804</b>
<b>FY 2023 Base Budget</b>	<b>\$ 12,895,507</b>
<b>Operating Requests</b>	
Group Health Increase	\$6,930
Transfer for Increase in Fleet Parts and Repair	\$105,600
Employee Salary Increase (Average of 3%) Starting Jan 1, 2023, excluding the Police Sworn (Shown in Best in Class Pay Plan)	\$46,570
Communications with Solid Waste Trucks	\$17,500
<b>Operating Request Total</b>	<b>\$176,600</b>
<b>FY 2023 Operating Total</b>	<b>\$ 13,072,107</b>
<b>Maintenance Capital</b>	
Commercial Front Loader Garbage Truck Replacement	\$315,000
Residential Garbage Truck Replacement	\$359,000
<b>Maintenance Capital Request Total</b>	<b>\$674,000</b>
<b>FY 2023 Capital Total</b>	<b>\$ 674,000</b>
<b>FY 2023 Total Budget</b>	<b>\$ 13,746,107</b>
FY 2023 Reserve by Policy	\$ 356,319
<b>FY 2023 Estimated Ending Available Fund Balance</b>	<b>\$ 465,356</b>

# Solid Waste Fund Revenues by Type

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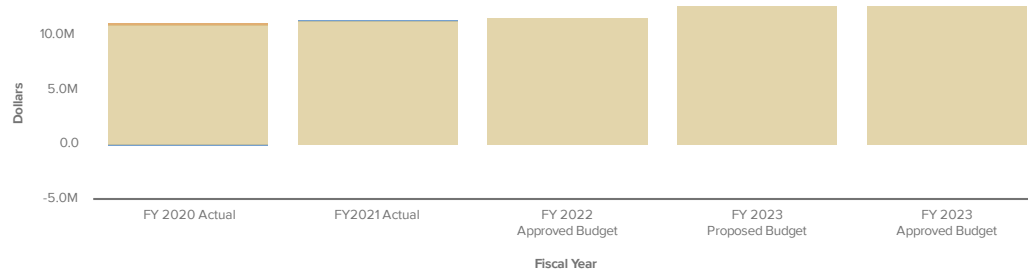
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Broken down by

Revenues ▾ Solid Waste Fund



Visualization



Sort **Small to Large** ▾

- Miscellaneous Revenues
- Intergovernmental
- Interest Income
- Charges for Service

## Solid Waste Fund Revenues by Line Item

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>Charges for Service</b>					
(344111) Residential Refuse Collect	\$6,918,046	\$7,180,550	\$7,489,467	\$7,940,861	\$7,940,861
(344112) Commercial Refuse Collect	\$3,880,768	\$3,974,312	\$3,897,980	\$4,328,880	\$4,328,880
(344160) Solid Waste Recycling Fees	\$190,915	\$159,603	\$250,000	\$200,000	\$200,000
(344162) Large Item Fees	\$41,574	\$47,920	\$35,000	\$54,000	\$54,000
(341905) Other/Misc. Fees	\$0	\$0	\$0	\$50,000	\$50,000
(344191) Dumpster Set Up Fees	\$2,280	\$1,520	\$1,500	\$1,500	\$1,500
(344115) Utility Billing Lien Revenue	\$528	-\$11	\$0	\$0	\$0
<b>CHARGES FOR SERVICE TOTAL</b>	<b>\$11,034,111</b>	<b>\$11,363,894</b>	<b>\$11,673,947</b>	<b>\$12,575,241</b>	<b>\$12,575,241</b>
<b>Interest Income</b>					
(361000) Interest Revenues	\$29,108	\$75,003	\$26,000	\$30,000	\$30,000
(361010) Unrealized Invest Gains	\$73,957	-\$50,182	\$0	\$0	\$0
<b>INTEREST INCOME TOTAL</b>	<b>\$103,065</b>	<b>\$24,820</b>	<b>\$26,000</b>	<b>\$30,000</b>	<b>\$30,000</b>
<b>Intergovernmental</b>					
(336015) Intergov - Fulton Co	\$0	\$225	\$0	\$0	\$0
<b>INTERGOVERNMENTAL TOTAL</b>	<b>\$0</b>	<b>\$225</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Miscellaneous Revenues</b>					
(392100) Sale Of Assets	-\$23,442	\$56,008	\$0	\$0	\$0
(391201) Operating Transfer In	\$5,632	\$3,319	\$0	\$0	\$0
(389999) Over And Short	\$0	-\$313	\$0	\$0	\$0
(392200) Gain On Property Sale	-\$52,198	-\$2,971	\$0	\$0	\$0
<b>MISCELLANEOUS REVENUES TOTAL</b>	<b>-\$70,007</b>	<b>\$56,043</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL</b>	<b>\$11,067,168</b>	<b>\$11,444,982</b>	<b>\$11,699,947</b>	<b>\$12,605,241</b>	<b>\$12,605,241</b>

# Solid Waste Fund Expenditures by Line Item

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>Operating</b>					
(521400) Contract Services	\$3,417,868	\$3,213,087	\$3,299,324	\$3,932,867	\$3,932,867
(522110) Disposal	\$1,648,730	\$1,759,180	\$1,781,400	\$1,815,374	\$1,815,374
(522220) Vehicle Fleet Rate	\$402,536	\$393,670	\$418,746	\$698,100	\$698,100
(531270) Gasoline/ Diesel	\$147,253	\$160,307	\$196,200	\$192,603	\$192,603
(523901) Bank Fees / Charges	\$80,656	\$95,911	\$85,000	\$130,000	\$130,000
(531625) Dumpster - Equipment Op	\$44,065	\$41,370	\$68,873	\$68,873	\$68,873
(531105) Supplies	\$29,355	\$50,457	\$61,704	\$61,704	\$61,704
(531720) Uniforms	\$35,659	\$29,384	\$39,477	\$36,477	\$36,477
(523210) Communication Services	\$22,856	\$26,054	\$16,730	\$34,230	\$34,230
(531605) Machinery And Equipment-Operating	\$30,451	\$8,949	\$29,169	\$29,169	\$29,169
(522205) Repairs And Maintenance	\$23,193	\$21,426	\$24,800	\$24,800	\$24,800
(522130) Custodial	\$9,436	\$6,857	\$18,795	\$18,795	\$18,795
(523851) Contracted Temporary Labor	\$40,814	\$15,853	\$1,500	\$1,500	\$1,500
(531230) Electricity	\$9,638	\$10,840	\$12,700	\$13,612	\$13,612
(531250) Oil	\$8,387	\$10,828	\$9,888	\$4,301	\$4,301
(522140) Maintenance - Grounds	\$580	\$10,139	\$5,000	\$5,000	\$5,000
(523700) Education And Training	\$1,990	\$500	\$5,410	\$5,410	\$5,410
(531210) Water / Sewerage	\$1,813	\$2,931	\$2,550	\$5,681	\$5,681
(523500) Travel	\$924	\$0	\$5,867	\$5,867	\$5,867
(531240) Bottled Gas	\$2,542	\$1,714	\$4,000	\$4,000	\$4,000
(523902) Sanitation Services	\$2,893	\$2,622	\$2,256	\$3,310	\$3,310
(522320) Rental Of Equipment And Vehicles	\$2,436	\$2,504	\$4,475	\$2,389	\$2,389
(531220) Natural Gas	\$2,650	\$2,567	\$2,500	\$2,626	\$2,626
(523600) Dues And Fees	\$1,016	\$1,272	\$1,837	\$1,837	\$1,837
(523400) Printing And Binding	\$1,034	\$829	\$1,770	\$1,770	\$1,770
(521201) Professional Services	\$0	\$6,500	\$0	\$0	\$0
(522210) Vehicle Repair	\$4,038	\$492	\$0	\$0	\$0
(531615) Computer Equipment-Operating	\$0	\$2,410	\$0	\$0	\$0
(523220) Postage	\$134	\$88	\$685	\$685	\$685
(523300) Advertising	\$0	\$0	\$540	\$540	\$540
(531150) Computer Supplies	\$510	\$383	\$240	\$240	\$240
(523810) Software Licenses, Fees, and Maintenance	\$1,271	\$250	\$0	\$0	\$0
(531310) Hospitality And Events	\$47	\$316	\$250	\$250	\$250
(523800) Licenses	\$0	\$128	\$306	\$306	\$306
(531215) Stormwater Fees	\$333	\$157	\$165	\$188	\$188
(531610) Furniture/Fixtures-Operating	\$702	\$166	\$0	\$0	\$0
(531315) Food	\$369	\$0	\$0	\$0	\$0
(531400) Books And Periodicals	\$0	\$0	\$50	\$50	\$50
<b>OPERATING TOTAL</b>	<b>\$5,976,180</b>	<b>\$5,880,140</b>	<b>\$6,102,207</b>	<b>\$7,102,554</b>	<b>\$7,102,554</b>
<b>Salaries and Benefits</b>					
(511100) Regular Employees	\$2,187,752	\$2,283,815	\$2,550,782	\$2,698,100	\$2,698,100
(553100) Group Insurance Contribution	\$665,867	\$704,523	\$774,463	\$788,506	\$788,506
(512400) Defined Benefit Retirement	\$446,559	\$430,293	\$374,574	\$390,267	\$390,267
(512200) Social Security (FICA)	\$135,134	\$144,217	\$168,357	\$177,745	\$177,745
(554100) Workers Comp Contribution	\$144,279	\$144,279	\$146,285	\$154,226	\$154,226
(512402) Defined Contribution Retirement	\$114,900	\$112,704	\$153,847	\$178,535	\$178,535
(511300) Overtime	\$48,503	\$58,373	\$92,562	\$92,562	\$92,562
(511105) Part Time Employees	\$31,919	\$77,984	\$69,032	\$75,321	\$75,321
(512300) Medicare	\$31,609	\$33,753	\$39,378	\$41,537	\$41,537
(512401) Deferred Compensation	\$9,089	\$8,367	\$7,700	\$10,660	\$10,660
(511101) Budgeted Salary Savings	\$0	\$0	-\$34,734	-\$36,723	-\$36,723
<b>SALARIES AND BENEFITS TOTAL</b>	<b>\$3,815,612</b>	<b>\$3,998,307</b>	<b>\$4,342,246</b>	<b>\$4,570,736</b>	<b>\$4,570,736</b>
<b>Transfers, Capital, Other</b>					
(551110) Indirect Costs	\$1,030,228	\$1,128,386	\$992,848	\$1,251,587	\$1,251,587
(542200) Vehicles	\$369,782	\$249,481	\$606,000	\$674,000	\$674,000
(561005) Vehicles-depreciation	\$284,820	\$267,206	\$0	\$0	\$0
(541200) Site Improvements	\$196,665	\$271,159	\$0	\$0	\$0

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
(552400) Risk/Liability Contribution	\$87,722	\$87,722	\$111,552	\$63,380	\$63,380
(611361) Transfer Out - Fleet Capital	\$50,471	\$32,329	\$64,850	\$64,850	\$64,850
(561001) Building- Depreciation	\$47,568	\$43,038	\$0	\$0	\$0
(561004) Machinery & Equipment- Depreciation	\$31,695	\$34,587	\$0	\$0	\$0
(542100) Machinery	\$30,368	\$0	\$35,000	\$0	\$0
(582100) Interest - Long Term Debt	\$0	\$0	\$0	\$19,000	\$19,000
(584000) Debt Issuance Costs	\$0	\$30,000	\$0	\$0	\$0
(561002) Infrastructure- Depreciation	\$8,049	\$8,049	\$0	\$0	\$0
(549999) Contra- Capital Expense Account	-\$539,091	-\$520,641	\$0	\$0	\$0
<b>TRANSFERS, CAPITAL, OTHER TOTAL</b>	<b>\$1,598,276</b>	<b>\$1,631,317</b>	<b>\$1,810,250</b>	<b>\$2,072,817</b>	<b>\$2,072,817</b>
<b>TOTAL</b>	<b>\$11,390,068</b>	<b>\$11,509,764</b>	<b>\$12,254,703</b>	<b>\$13,746,107</b>	<b>\$13,746,107</b>

## Solid Waste Fund Expenditures by Type

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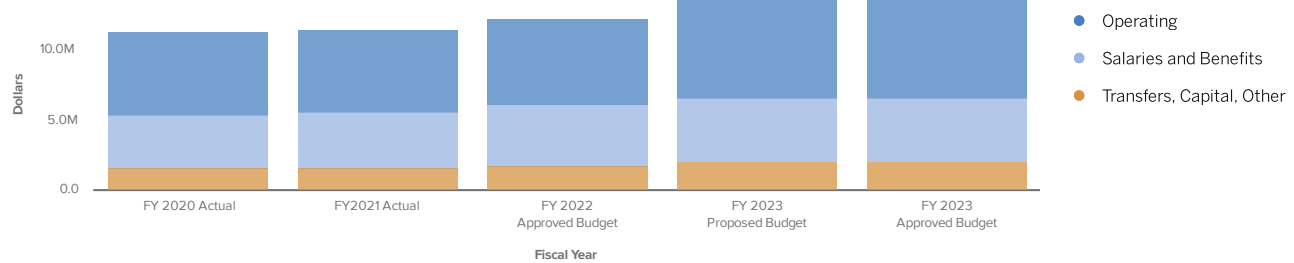
Broken down by

**Expenses** ▼ Solid Waste Fund



Visualization

Sort **Large to Small**



## Solid Waste Fund Expenditures by Cost Centers

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>(54045850) Solid Waste Yard Trimmings</b>	\$3,231,662	\$2,993,219	\$3,095,300	\$3,727,427	\$3,727,427
<b>(54045201) Solid Waste Resident Collect</b>	\$2,609,506	\$2,600,314	\$2,861,845	\$3,609,354	\$3,609,354
<b>(54045100) Solid Waste &amp; Recycling Admin</b>	\$2,486,455	\$2,567,355	\$2,493,666	\$2,784,276	\$2,784,276
<b>(54045300) Solid Waste Disposal</b>	\$1,585,653	\$1,689,296	\$1,700,900	\$1,740,731	\$1,740,731
<b>(54045202) Solid Waste Commercial Collect</b>	\$857,190	\$1,045,154	\$1,361,707	\$1,105,879	\$1,105,879
<b>(54045500) Recycling Center</b>	\$612,440	\$606,558	\$726,321	\$763,476	\$763,476
<b>(54045800) Solid Waste Public Education</b>	\$1,769	\$3,886	\$9,337	\$9,337	\$9,337
<b>(54041001) Solid Waste Support Services</b>	\$5,395	\$3,982	\$5,627	\$5,627	\$5,627
<b>TOTAL</b>	<b>\$11,390,068</b>	<b>\$11,509,764</b>	<b>\$12,254,703</b>	<b>\$13,746,107</b>	<b>\$13,746,107</b>

# Solid Waste Fund Expenditures by Cost Centers

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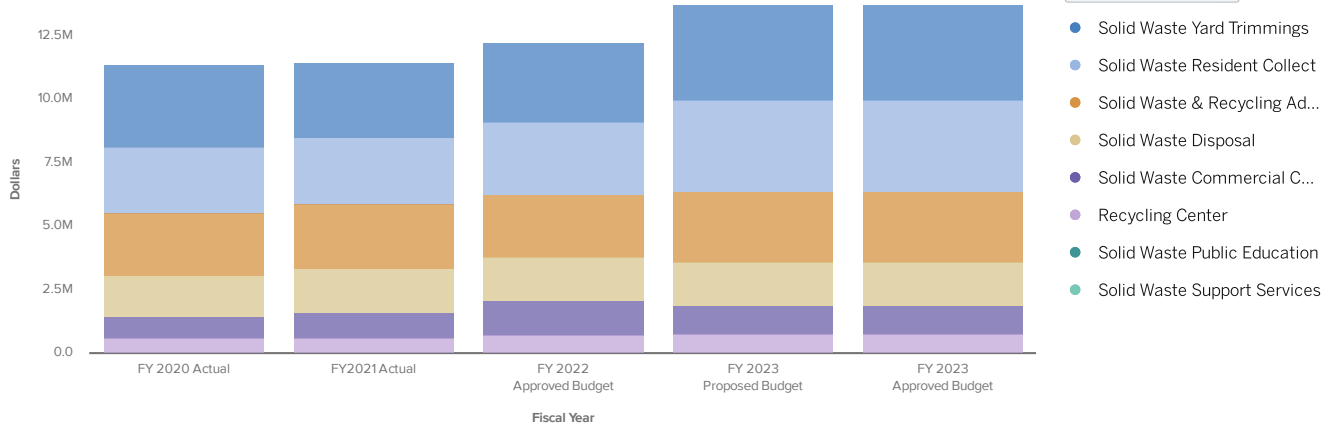
Broken down by

Environmental / Public Works Department ▾ Solid Waste Fund ▾ Expenses



## Visualization

Sort Large to Small ▾



# Environmental/ Public Works Department

## Fleet Fund

To provide safe, dependable equipment and fueling services in support of user Departments' missions as a competitive maintenance cost in the most effective and efficient manner possible.



## Who we are

The Fleet Services Fund maintains the City of Roswell's vehicle fleet, fueling systems, and support equipment. Fleet Services is responsible for preventative maintenance, repair parts inventory, tire servicing, vehicle towing, equipment and vehicle repairs, and recordkeeping. Fleet Services is also responsible for maintaining, servicing and ordering the City's fuel and the administration of fueling contracts.

## Opportunities

The Fleet Services Fund is an internal services fund created to provide tracking, reporting and overall efficient services to fleet user Departments. Fleet Services has identified key performance indicators and workload statistics that will be tracked in order to improve services, reduce costs, optimize operational efficiencies and lessen the Fleet's environmental impact. Using the City work order module for fleet will provide opportunities to track life-cycle aspects of the fleet vehicles and equipment.

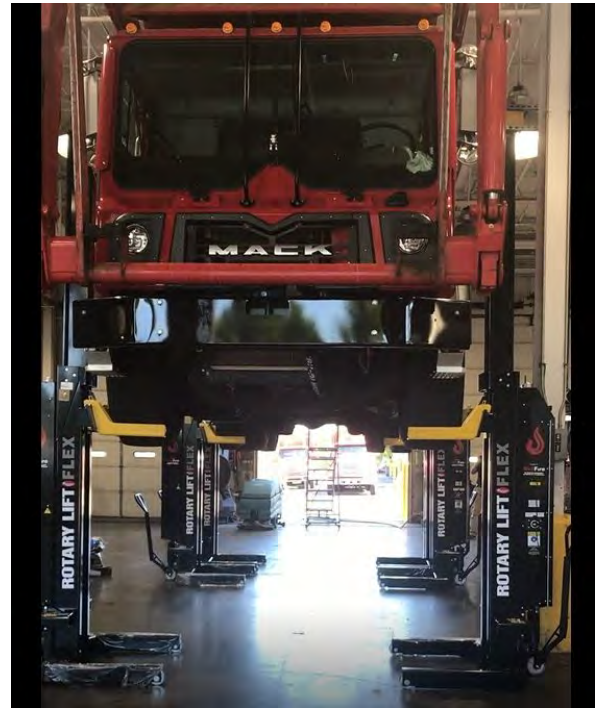
## Challenges

Challenges exist with developing, tracking and accounting for all city vehicles and equipment to ensure maximum life and effective internal services such as an efficient comprehensive preventive maintenance schedule for the entire City's fleet. Scheduling and communication are essential elements of this program to ensure this program works successfully.



## What we expect to Accomplish

- Improve the use of Hiperweb software by mechanics to provide real time updates to parts inventory.
- Improve communication and customer satisfaction through the use of the online work request system for all maintenance and repairs to the City Fleet.
- Track and evaluate the cost required to maintain each vehicle in the Fleet in Hiperweb.
- Reduce Emergency Vehicle downtime and reduce costs through the addition of an Emergency Vehicle Technician.
- Complete the yearly lease request to replace old vehicles.



## What we have Accomplished

- Improve the use of Hiperweb software by mechanics to provide real time updates to parts inventory.
- Improve communication and customer satisfaction through the use of the online work request system for all maintenance and repairs to the City Fleet.
- Track and evaluate the cost required to maintain each vehicle in the Fleet in Hiperweb.
- Reduce Emergency Vehicle downtime and reduce costs through the addition of an Emergency Vehicle Technician.
- Complete the yearly lease request to replace old vehicles.

# Fleet Fund

## Changes from FY 2022 to 2023

\*Note: The request of \$350,000 for Vehicle Parts and Repairs will require a transfer from other funds. Shown as a transfer request on those funds.

<b>FY 2022 Estimated Available Fund Balance</b>	<b>\$ 69,337</b>
<b>FY 2023 Revenues</b>	<b>\$2,313,700</b>
<b>FY 2022 Approved Budget</b>	<b>\$ 1,965,570</b>
Budgeted Vacancy Savings Adjustment	\$ (611)
Defined Contribution Retirement Adjustment	\$ 10,174
Fleet Rate and Lease Adjustment	\$ (12,517)
Indirect Cost Adjustment	\$ (28,215)
Recurring amounts related to Mid Year Budget Amendment	\$ (958)
Risk/Liability Adjustment	\$ (4,742)
Salary Adjustments Based on Current Roster and Full Year Compensation Adjustmen	\$ 33,405
Utilities, Gasoline, and Oil Adjustment	\$ 3,201
Worker's Comp Contribution Adjustment	\$ 2,218
<b>Base Adjustments</b>	<b>\$ 1,955</b>
<b>FY 2023 Base Budget</b>	<b>\$ 1,967,525</b>
<b>Operating Requests</b>	
Group Health Increase	\$1,134
Employee Salary Increase (Average of 3%) Starting Jan 1, 2023, excluding the Police Sworn (Shown in Best in Class Pay Plan)	\$10,557
Increase funding in Vehicle Parts and Supplies	\$350,000
<b>Operating Request Total</b>	<b>\$361,691</b>
<b>FY 2023 Operating Total</b>	<b>\$ 2,329,216</b>
<b>FY 2023 Total Budget</b>	<b>\$ 2,329,216</b>
<b>FY 2023 Estimated Ending Available Fund Balance</b>	<b>\$ 53,821</b>

## Fleet Fund Revenues by Line Item

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>Charges for Service</b>	\$1,820,963	\$1,728,466	\$1,965,570	\$2,313,700	\$2,313,700
<b>Miscellaneous Revenues</b>	\$14,365	\$372	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$1,835,328</b>	<b>\$1,728,838</b>	<b>\$1,965,570</b>	<b>\$2,313,700</b>	<b>\$2,313,700</b>

# Fleet Fund Expenditures by Type

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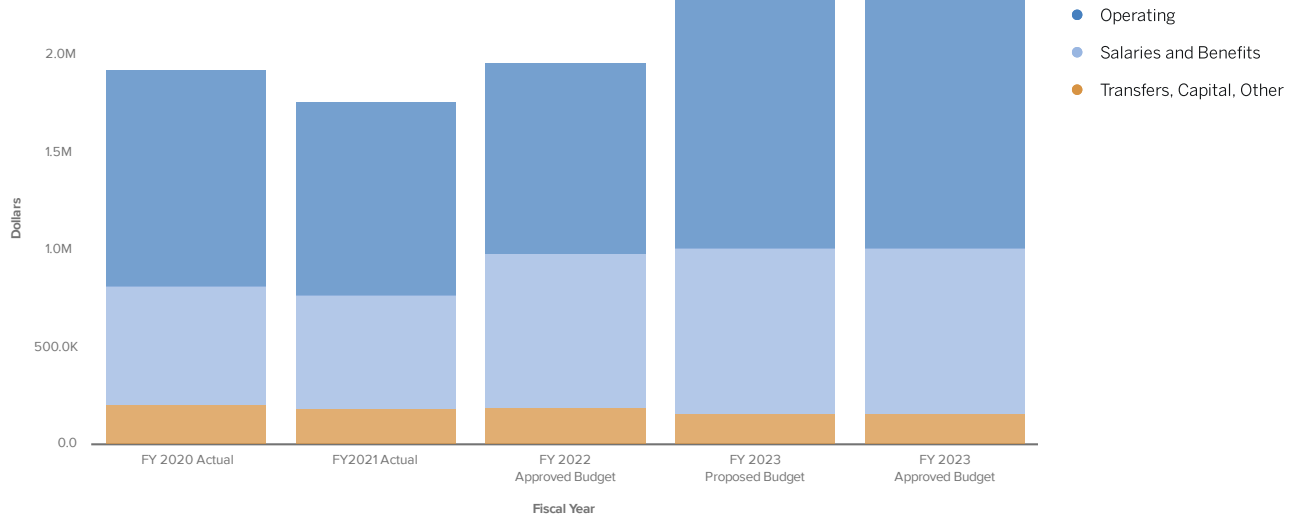
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**Expenses** Fleet Services Fund Environmental / Public Works D...



Visualization

Sort **Large to Small**



## Fleet Fund Expenditures by Line Item

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>Salaries and Benefits</b>	\$3,224,068	\$3,143,585	\$3,426,042	\$3,914,384	\$3,914,384
<b>Operating</b>	\$1,946,183	\$1,876,250	\$2,023,448	\$2,511,247	\$2,511,247
<b>Transfers, Capital, Other</b>	\$158,232	\$574,081	\$513,594	\$512,832	\$512,832
<b>TOTAL</b>	<b>\$5,328,483</b>	<b>\$5,593,915</b>	<b>\$5,963,084</b>	<b>\$6,938,463</b>	<b>\$6,938,463</b>

## Fleet Fund Expenditures by Cost Centers

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>Fleet Maintenance</b>	\$959,656	\$907,064	\$1,965,570	\$2,329,216	\$2,329,216
<b>Fleet Solid Waste Department</b>	\$302,279	\$261,643	\$0	\$0	\$0
<b>Fleet Fire Department</b>	\$230,885	\$228,364	\$0	\$0	\$0
<b>Fleet Police Department</b>	\$244,340	\$213,479	\$0	\$0	\$0
<b>Fleet Transportation Dept</b>	\$126,692	\$75,550	\$0	\$0	\$0
<b>Fleet Rec &amp; Parks</b>	\$50,281	\$53,441	\$0	\$0	\$0
<b>Fleet Water Department</b>	\$5,661	\$9,312	\$0	\$0	\$0
<b>Fleet Stormwater Department</b>	\$7,625	\$6,660	\$0	\$0	\$0
<b>Fleet Com Dev Department</b>	\$969	\$8,766	\$0	\$0	\$0
<b>Fleet Administration Dept</b>	\$2,214	\$3,422	\$0	\$0	\$0
<b>Fleet Finance Department</b>	\$0	\$428	\$0	\$0	\$0
<b>Fleet Rec Part Fund</b>	\$49	\$84	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$1,930,652</b>	<b>\$1,768,214</b>	<b>\$1,965,570</b>	<b>\$2,329,216</b>	<b>\$2,329,216</b>

# Fleet Fund Expenditures by Cost Centers

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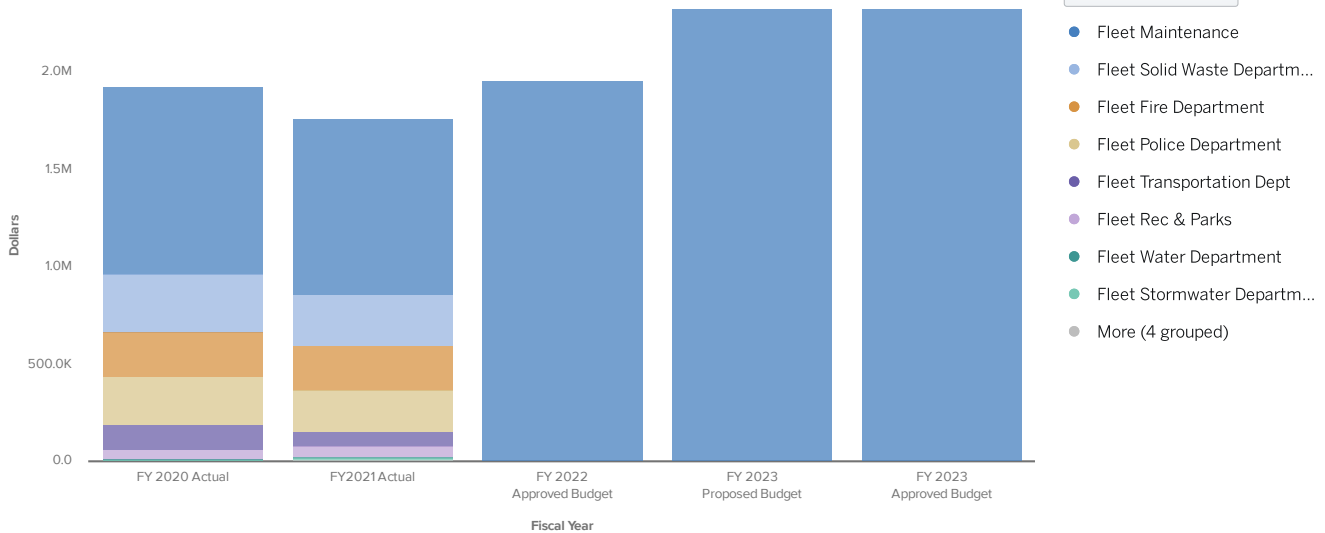
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Environmental / Public Works Department Fleet Services Fund Expenses



Visualization

Sort Large to Small ▾



## Fleet Leasing in Capital Project Fund - Revenues and Expenditures

<b>FY 2022 Estimated Available Fund Balance (Fund 350 - Fleet)</b>	<b>\$ 1,544,173</b>
Transfer from other Funds for Lease	\$1,817,132
Sale of Assets (Vehicles)	\$865,000
<b>FY 2023 Revenues</b>	<b>\$2,682,132</b>
Lease Payments	\$1,962,900
Aftermarket	\$990,900
Increase in leasing and aftermarket related to new employees	\$110,959
<b>FY 2023 Fleet Lease Budget</b>	<b>\$3,064,759</b>
<b>FY 2023 Estimated Ending Available Fund Balance (Fund 350 - Fleet)</b>	<b>\$ 1,161,546</b>

# Finance Department

To provide premier financial stewardship by effectively managing the fiscal activities of the city.



## Who we are

The Finance Department is responsible for the financial aspects of Roswell's government. The Department is comprised of Administration, Accounting, Accounts Payable, Cash Receipting, Strategic Planning and Budgeting, Financial Services, and Purchasing. These offices work together to ensure the City is managing its funds appropriately and in a cost effective manner.

## Priority Based Budgeting List of Services - Finance Department

Accounts Payable  
Accounts Receivable Collection  
Annual Audit  
Annual Operating/CIP Budget Development & Approval  
Budget Analysis and Forecasting  
Budget Monitoring and Reporting  
Business Registration  
Contract Administration

Court Fines and Bonds  
Debt Management & Compliance  
Finance Call Center  
Financial Reporting Compliance  
Fixed Asset Management  
General Billing  
Grant Compliance  
P-Card Administration

Performance Management  
Procurement Administration  
Property Tax Billing  
Receipting  
Revenue Auditing  
Treasury  
Utility Billing

## Opportunities

Upon Mayor and Council adoption, work to implement relevant components of the Citywide Strategic Plan.

Work with departments to further the implementation and use of Priority-Based Budgeting and Zero-Based Budgeting (when applicable) to accomplish the financial goals set by Mayor and Council.

Make use of available technology to improve internal processes as well as customer service to our residents.

Review and update business processes as well as policies and procedures.

## Challenges

The availability of resources to devote to improvements/efficiencies.

Limitations of current technological resources/systems.

Changes in GASB rules.

## What we have Accomplished

- Successfully completed the FY 2021 year-end close process and Annual Comprehensive Financial Report (ACFR).
- Increased the number of customers receiving electronic utility bills to over 9,800, a twelve percent increase over the last year, saving the City nearly \$60,000 annually.
- Increased the number of customers paying utility bills via automatic draft to over 6,700, a five percent increase over the last year.
- Successfully completed the FY 2021 occupation tax renewal process for nearly 5,000 businesses in Roswell.
- Implemented ability for utility customers to sign-up for recurring credit card payments, with over 6,800 customers signed up to date.
- Began citywide capital asset inventory to ensure proper accounting of City's capital assets.
- Successfully completed the 2021 property tax billing process (over 30,000 accounts).
- Worked with all departments to update the Priority-Based Budgeting model.
- Continued implementation of training opportunities for user departments, including procurement, accounts payable, and p-cards.
- Published the City's fourth Popular Annual Financial Report (PAFR) for FY 2021. This brief report takes the 200+ page Annual Comprehensive Financial Report (ACFR) and summarizes it into a more easily understood document.



## What we expect to Accomplish

- Upon Mayor and Council adoption, work to implement relevant components of the Citywide Strategic Plan.
- Develop five-year strategic plan for Finance Department.
- Analyze and evaluate opportunities for revenue enhancement.
- Complete citywide capital asset inventory.
- Implement new debt management software to provide better tracking and reporting of City's debt portfolio.
- Revamp City's Five Year Capital Improvement Plan.
- Review, revise, and recommend updates to the City's Purchasing Ordinance.
- Work with Financial Advisor to complete capital planning model and to analyze options for investing in major capital needs across the City.
- Evaluate and implement new processes and technologies to increase efficiencies in the Finance Department.
- Update City financial policies and procedures.
- Continue developing and providing training programs for City employees to provide education on Finance-related policies and procedures.

# Finance Department Expenditures by Type

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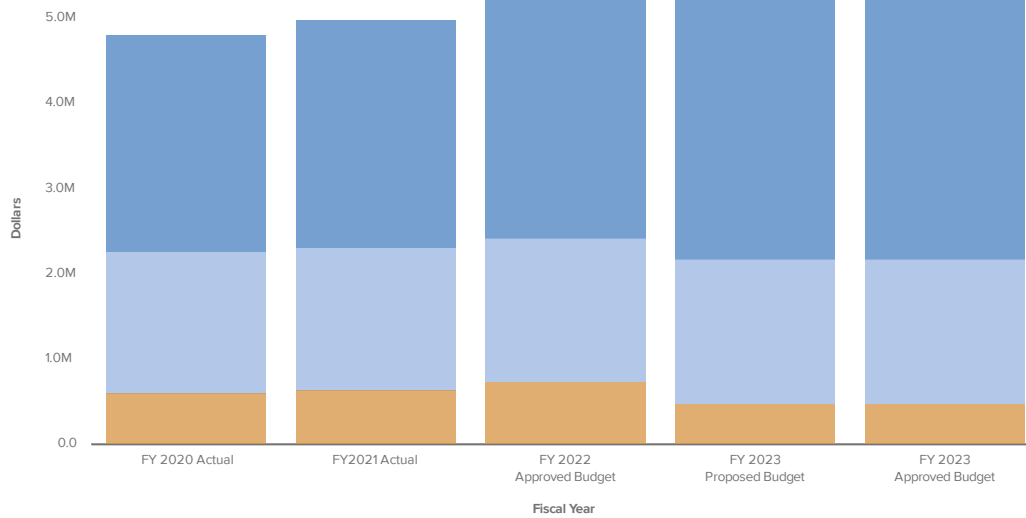
**Expenses** Finance Department



Sort **Large to Small**

- Salaries and Benefits
- Transfers, Capital, Other
- Operating

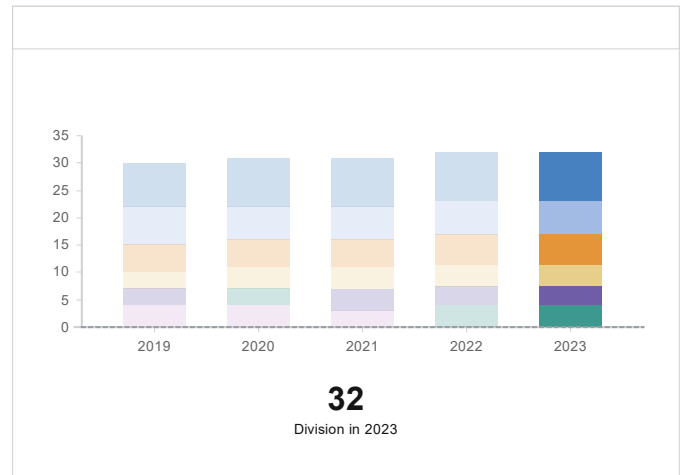
Visualization



## Finance Expenditures by Fund

Category	2023
General Fund	\$3,538,773.00
Bond Fund (Debt Service)	\$1,685,100.00

## Finance Personnel History



Here is a summary of the Finance Department in table form, illustrating direct costs and indirect costs. Click on the table to explore greater detail.

### Personnel Changes

FY 2018: Added (2) full time Accountant positions (in support of Occupation Tax Program)  
 FY 2020: Relocated the Business Registration Division from Community Development to the Finance Department during FY 2020.  
 FY 2022: Added (1) full time Budget Analyst

# Finance Department

General Fund

## Finance Department in General Fund Changes from FY 2022 to 2023

### **FY 2023 General Fund - Finance**

<b>FY 2022 Approved Budget</b>	<b>\$ 3,645,171</b>
Bank Fees/Charges Adjustment	\$ (260,000)
Budgeted Vacancy Savings Adjustment	\$ (1,450)
Defined Benefit Retirement Adjustment	\$ 21,949
Defined Contribution Retirement Adjustment	\$ 8,081
Fleet Rate and Lease Adjustment	\$ (1,349)
Group Health Adjustment	\$ 41,903
Recurring amounts related to Mid Year Budget Amendment	\$ (1,900)
Risk/Liability Adjustment	\$ (6,634)
Salary Adjustments Based on Current Roster and Full Year Compensation Ad	\$ 107,298
Utilities, Gasoline, and Oil Adjustment	\$ 23
Worker's Comp Contribution Adjustment	\$ 10,631
Proposed Line Item Reductions at First Reading	\$ (24,950)
<b>FY 2023 Requested Base</b>	<b>\$ 3,538,773</b>
<b>FY 2023 Operating Total</b>	<b>\$ 3,538,773</b>
<b>FY 2023 Total Budget</b>	<b>\$ 3,538,773</b>





## Finance Department General Fund by Type

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**Expenses**

General Fund

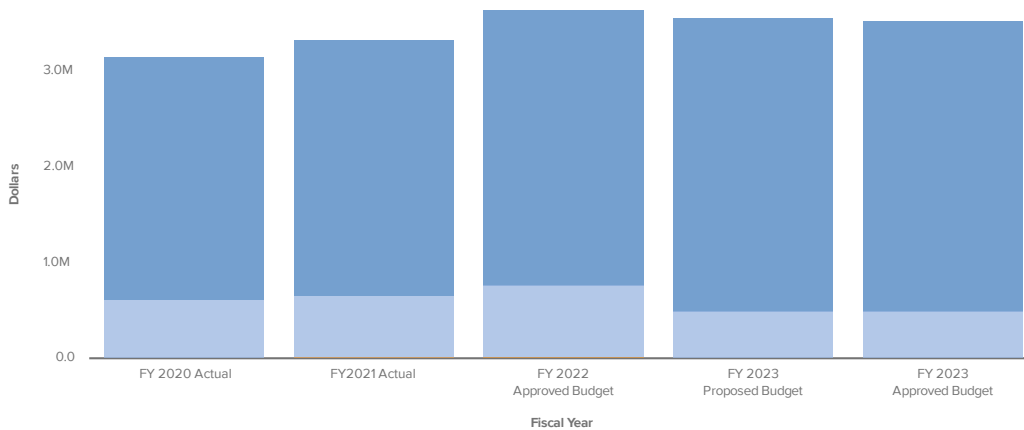
Finance Department



Sort **Large to Small**

- Salaries and Benefits
- Operating
- Transfers, Capital, Other

Visualization



# Finance Department General Fund Expenditures by Line Item

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>Salaries and Benefits</b>					
(511100) Regular Employees	\$1,709,141	\$1,781,953	\$1,964,730	\$2,059,500	\$2,059,500
(553100) Group Insurance Contribution	\$402,995	\$402,659	\$413,329	\$455,232	\$455,232
(512402) Defined Contribution Retirement	\$160,807	\$178,455	\$211,219	\$219,300	\$219,300
(512400) Defined Benefit Retirement	\$112,808	\$146,737	\$136,325	\$158,274	\$158,274
(512200) Social Security (FICA)	\$103,904	\$107,466	\$123,130	\$129,070	\$129,070
(512300) Medicare	\$24,300	\$25,133	\$28,802	\$30,160	\$30,160
(511105) Part Time Employees	\$13,371	\$18,822	\$21,350	\$22,950	\$0
(512401) Deferred Compensation	\$9,795	\$9,712	\$8,900	\$12,530	\$12,530
(554100) Workers Comp Contribution	\$839	\$839	\$850	\$11,481	\$11,481
(511300) Overtime	\$0	\$93	\$400	\$0	\$0
(511101) Budgeted Salary Savings	\$0	\$0	-\$31,502	-\$32,952	-\$32,952
<b>SALARIES AND BENEFITS TOTAL</b>	<b>\$2,537,958</b>	<b>\$2,671,870</b>	<b>\$2,877,533</b>	<b>\$3,065,545</b>	<b>\$3,042,595</b>
<b>Operating</b>					
(521201) Professional Services	\$161,029	\$132,627	\$170,000	\$176,500	\$176,500
(523901) Bank Fees / Charges	\$187,000	\$282,505	\$280,000	\$20,000	\$20,000
(523220) Postage	\$120,524	\$120,421	\$134,621	\$134,371	\$134,371
(523400) Printing And Binding	\$39,939	\$40,337	\$39,700	\$39,700	\$39,700
(523810) Software Licenses, Fees, and Maintenance	\$6,270	\$24,519	\$0	\$33,300	\$33,300
(531105) Supplies	\$12,663	\$2,152	\$25,926	\$22,401	\$22,401
(522320) Rental Of Equipment And Vehicles	\$12,109	\$11,709	\$14,800	\$12,900	\$12,900
(523700) Education And Training	\$11,800	\$5,883	\$16,825	\$14,100	\$12,600
(523500) Travel	\$8,838	-\$167	\$18,450	\$15,200	\$14,700
(523600) Dues And Fees	\$9,046	\$8,530	\$13,350	\$7,950	\$7,950
(531615) Computer Equipment-Operating	\$20,690	\$9,746	\$1,500	\$0	\$0
(521300) Technical Services	\$0	\$1,000	\$22,000	\$0	\$0
(523300) Advertising	\$3,100	\$1,740	\$5,700	\$5,700	\$5,700
(531400) Books And Periodicals	\$2,052	\$1,275	\$3,300	\$2,550	\$2,550
(522220) Vehicle Fleet Rate	\$2,050	\$1,822	\$1,649	\$300	\$300
(531150) Computer Supplies	\$4,056	\$478	\$0	\$0	\$0
(531310) Hospitality And Events	\$556	\$165	\$1,000	\$1,000	\$1,000
(523851) Contracted Temporary Labor	\$3,151	\$0	\$0	\$0	\$0
(521202) Legal	\$0	\$2,750	\$0	\$0	\$0
(531610) Furniture/Fixtures-Operating	\$0	\$2,694	\$0	\$0	\$0
(522205) Repairs And Maintenance	\$0	\$0	\$500	\$500	\$500
(523210) Communication Services	\$165	\$0	\$0	\$0	\$0
(531270) Gasoline/ Diesel	\$57	\$25	\$0	\$23	\$23
(531315) Food	\$59	\$0	\$0	\$0	\$0
(531250) Oil	\$0	\$53	\$0	\$0	\$0
<b>OPERATING TOTAL</b>	<b>\$605,153</b>	<b>\$650,263</b>	<b>\$749,321</b>	<b>\$486,495</b>	<b>\$484,495</b>
<b>Transfers, Capital, Other</b>					
(552400) Risk/Liability Contribution	\$12,402	\$12,402	\$15,770	\$9,136	\$9,136
(611361) Transfer Out - Fleet Capital	\$0	\$4,091	\$2,547	\$2,547	\$2,547
<b>TRANSFERS, CAPITAL, OTHER TOTAL</b>	<b>\$12,402</b>	<b>\$16,493</b>	<b>\$18,317</b>	<b>\$11,683</b>	<b>\$11,683</b>
<b>TOTAL</b>	<b>\$3,155,514</b>	<b>\$3,338,626</b>	<b>\$3,645,171</b>	<b>\$3,563,723</b>	<b>\$3,538,773</b>

# Finance Department General Fund Expenditures by Cost Centers

## Finance General Fund by Org

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
(10016122) Accounts Receivable	\$684,839	\$798,513	\$825,598	\$859,858	\$859,858
(10016100) Finance Administration	\$757,543	\$776,041	\$822,098	\$580,235	\$580,235
(10016121) Accounting	\$638,299	\$667,466	\$688,498	\$734,746	\$711,796
(10016170) Purchasing	\$334,903	\$395,934	\$409,931	\$443,455	\$441,455
(10015130) Strategic Planning & Budget	\$324,547	\$331,666	\$420,968	\$451,873	\$451,873
(10016123) Cash Disbursements	\$188,703	\$209,546	\$299,477	\$276,231	\$276,231
(10016152) Cash Receipting	\$164,025	\$159,458	\$167,326	\$217,325	\$217,325
(10015160) Business Registration	\$62,656	\$2	\$11,275	\$0	\$0
<b>TOTAL</b>	<b>\$3,155,514</b>	<b>\$3,338,626</b>	<b>\$3,645,171</b>	<b>\$3,563,723</b>	<b>\$3,538,773</b>

# Finance Department General Fund Expenditures by Cost Centers

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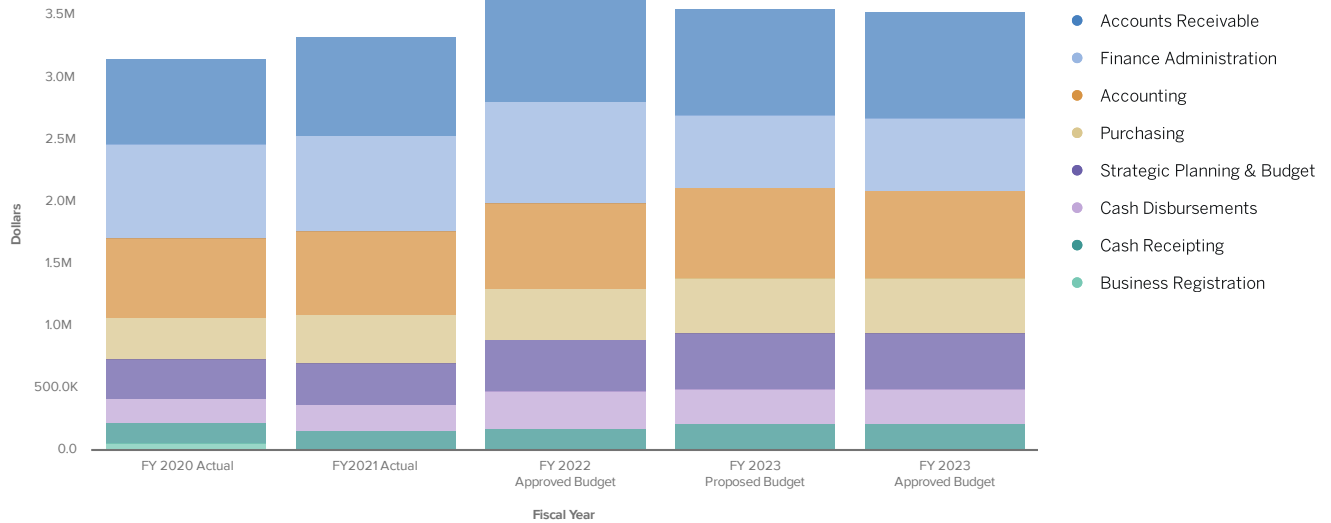
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**Finance Department** General Fund Expenses



### Visualization

Sort **Large to Small**



# FY 2023 Approved Budget

## Debt Service Fund

### Debt Service Fund

The Debt Service Fund is utilized to account for the accumulation and disbursement of funds needed to comply with the interest and principal redemption requirements. The City of Roswell has earned an "AAA" bond rating, the highest possible rating, consistently each year since 2000.

This section provides financial data on the City's long term financial obligation, current debt obligation, debt levels and legal limits.

### Changes from FY 2022 to 2023

#### **FY 2023 - Fund 410 - Debt Service Fund**

<b>FY 2022 Estimated Available Fund Balance</b>	<b>\$ 1,257,908</b>
FY 2023 Revenues	\$582,357
<b>FY 2022 Approved Budget</b>	<b>\$ 1,655,000</b>
Debt Service Fund Adjustment	\$ 30,100
Base Adjustments	\$ 30,100
<b>FY 2023 Base Budget</b>	<b>\$ 1,685,100</b>
<b>FY 2023 Operating Total</b>	<b>\$ 1,685,100</b>
<b>FY 2023 Total Budget</b>	<b>\$ 1,685,100</b>
<b>FY 2023 Estimated Ending Available Fund Balance</b>	<b>\$ 155,165</b>

# DEBT AND TAX DIGEST INFORMATION

In November, 2012 Roswell voters overwhelmingly approved a \$14.7 million bond referendum for transportation, recreation, and public safety improvements for our community. Specific projects include:

- Holcomb Bridge/GA 400 Interchange Improvements: \$6 million
- Replacement of Fire Station #4: \$1.5 million
- Eves Road multi-use path and bike lanes: \$1.2 million
- Holcomb Bridge Road multi-use Trail (segment 4): \$1.5 million
- Adult Recreation Center Therapeutic Pool: \$2.5 million
- Synthetic Turf Fields (4 fields): \$2 million

## Principal and Interest Requirements on City's General Obligation Debt

Following are the estimated principal and interest requirements on the City's outstanding general obligation bonds and the previously issued outstanding general obligation bonds of the City for the fiscal years ending June 30, 2021 and thereafter.

### Series 2013 Bonds

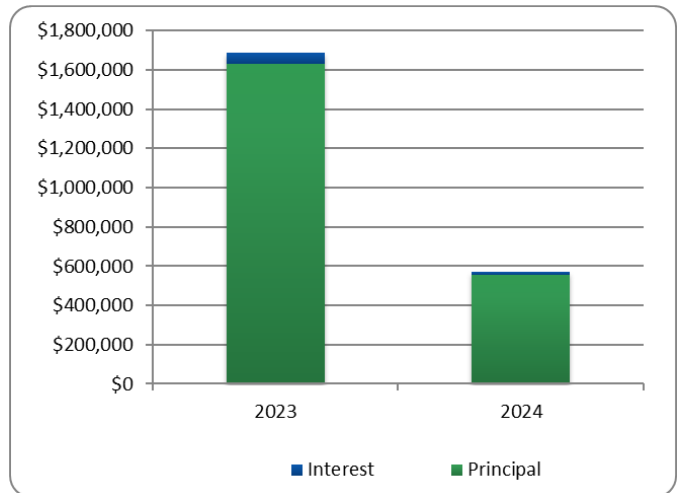
FYE	Principal	Interest	Total
June 30th			
2023	\$1,045,000	\$20,900	\$1,065,900
<b>TOTAL</b>	<b>\$1,045,000</b>	<b>\$20,900</b>	<b>\$1,065,900</b>

### Series 2014 Bonds

FYE	Principal	Interest	Total
June 30th			
2023	\$585,000	\$34,200	\$619,200
2024	\$555,000	\$16,650	\$571,650
<b>TOTAL</b>	<b>\$1,140,000</b>	<b>\$50,850</b>	<b>\$1,190,850</b>

### TOTAL - All Bonds

FYE	Principal	Interest	Total
June 30th			
2023	\$1,630,000	\$55,100	\$1,685,100
2024	\$555,000	\$16,650	\$571,650
<b>TOTAL</b>	<b>\$2,185,000</b>	<b>\$71,750</b>	<b>\$2,256,750</b>



# Legal Debt Margin Calculation

## Comprehensive Annual Financial Report Fiscal Year 2021

### City of Roswell, Georgia

The City of Roswell has a formal debt service policy that is utilized along with the regulations governed by the State of Georgia. The Constitution for the State of Georgia states that “The debt incurred by any county, municipality, or other political subdivision of this state, including debt incurred on behalf of any special district, shall never exceed 10% of the assessed value of all taxable property within such county, municipality, or political subdivision; and no such county, municipality, or other political subdivision shall incur any new debt without the assent of a majority of the qualified voters of such county, municipality, or political subdivision voting in an election held for that purpose as provided by law.”<sup>1</sup>

Specifically, the City of Roswell has utilized both general obligation and revenue bonds to finance capital improvements too large to be financed from current revenues. The most recent bond issue sold April, 2014 with an uninsured AAA rating.

<u>(amounts expressed in thousands)</u>	<u>Amount</u>
Assessed Value	\$6,205,617
Add back tax exempt property	\$361,669
Total assessed Value	\$6,567,286
Debt limit (10% of assessed value)	\$656,728.60
Debt applicable to limit:	
General Obligation Bonds	\$3,807
Less: Amount set aside for repayment of general obligation debt	(\$2,312)
Total Net Debt Applicable toward Limit	\$1,495
Legal Debt Margin	\$655,234

<sup>1</sup> State of Georgia Constitution, Article IX, Section V

# Fire Department

Protecting the lives and property of all individuals throughout the City of Roswell.

## Who we are

The Roswell Fire Department is comprised of dedicated men and women who work hard each day to improve public safety and help make the City of Roswell a great place to live, work, and play. The department is made up of 21 full-time staff and approximately 225 part-time firefighters, most of whom work full-time at one of the more than 20 fire departments in the Atlanta metropolitan area.

The department is a progressive, ISO Class 2 multi-hazard agency that provides fire prevention and suppression, emergency medical services, technical rescue, and public education to visitors, businesses, and the more than 90,000 Roswell residents. The Roswell Fire Department responds to calls for service from seven fire stations, a separate fire headquarters, and the Roswell-Alpharetta Public Safety Training Center (RAPSTC). The department operates seven fire engines, two ladder trucks, a heavy/technical rescue truck, two rescue ambulances, and one Battalion Chief/Incident Command vehicle. Except for the Battalion Chief vehicle, all of these apparatuses are Advanced Life Support (ALS) capable and are staffed with Paramedics.

In addition to saving lives and the preservation of property, the department endeavors to exceed expectations through continuous self-evaluation and improvement, and the implementation of industry best practices.

## Priority Based Budgeting List of Services - Fire Department

CIP/Project Management (including bid/contract mgmt.)  
Community Risk Reduction  
Emergency Management  
Operations & Preparation  
Emergency Medical Services (EMS)  
Management & Support Services  
Event Support  
Fire Department Employee Training  
Fire Emergency & Non-Emergency  
911 Calls for Service

Fire Hydrant Maintenance  
Fire Investigations  
Health and Wellness  
Hiring & Orientation  
Information Technology &  
Communications Support  
Plan Review, Permitting, &  
Construction Inspections

Public Information & Community  
Engagement  
Public Safety Training Center  
Operations & Maintenance  
Public Safety Training Center  
Program Management & Support  
Routine Life Safety Inspections of  
Non-Residential Buildings  
Scheduling Firefighters Shift  
Assignments  
Support Services

## Opportunities

The Roswell Fire Department has seen a lot of improvement and progression in the past year and incorporated many industry best practices. As it continues to advance, there is more work that needs to be done by everyone on the team and at all levels. The roles of the only full-time shift personnel (the three Battalion Chiefs) continue to expand and get busier. Transitioning the 21 Station Captains to full-time will provide each Battalion Chief with seven full-time supervisors to help with challenges such as ensuring training is accomplished in accordance with Insurance Services Office (ISO) requirements, making sure EMS and fire reports are entered correctly and reviewed for accuracy, and providing consistent daily supervision of the department's nearly 200 part-time personnel, just to name a few.

Another area of opportunity exists with the recent creation of the North Fulton Fire Chiefs group and the execution of a regional automatic aid agreement. Now is the time to expand relationships with the North Fulton cities and further develop a collaborative approach in all areas of fire prevention and emergency services delivery. In 2022, the cities will work together on a project to replace their antiquated and disparate computer-aided dispatch (CAD) systems with a single system that supports interoperability. This system will allow agencies to dispatch fire and emergency medical services apparatus using automatic vehicle location (AVL). This process leverages the emergency vehicle's GPS location to ensure the closest, most appropriate resource is sent to a call for service regardless of jurisdictional boundaries. This decreases response time, improves services to the citizens, and increases the emergency response capabilities of the region.

## Challenges:

Historically, the City of Roswell has relied on a part-time staffing model to make up its firefighting and emergency medical services response force. The majority, of the more than 200 personnel that work for the department, work demanding full-time schedules at one of approximately 20 other fire departments in the Metro-Atlanta area. For providing such a fundamental and essential service to the City, the part-time model has proven to be unwieldy, has been abandoned by other cities, and makes maintaining a safe and consistent daily response force a persistent challenge. Weekends, holidays, COVID, and popular vacation times result in low staffing levels, which can cause increased response times and limit emergency response capabilities.

Most of Roswell's part-time firefighting personnel do not work every shift at Roswell. As such, the department employs 60% more people than a comparable full-time department to help ensure minimum daily staffing levels are met, which results in higher overhead costs in the form of extra firefighting turnout gear and personal protective equipment. The additional personnel, combined with the variable work schedules, causes scheduling to become a complex undertaking and makes accomplishing ongoing required firefighting and emergency medical services training close to impossible.

Working at Roswell only part-time, most of the training that Roswell's workforce receives is at their more than 20 full-time departments. These agencies all have different, vehicles, equipment, guidelines and procedures for operating at emergency incident scenes, which can cause problems when these personnel work together at Roswell. Due to fluctuating schedules, many Roswell firefighters work with different crews each shift which does not afford them enough opportunity to train with each other or their direct supervisor. As with military platoons and sports teams, developing as a cohesive unit is critical, and helps to ensure safety on the fireground for both firefighters and civilians.

Finally, the design of the part-time staffing model contributes to many of Roswell's firefighters coming to work fatigued, having already worked a 24-hour shift at their primary full-time department. The negative impacts produced by sleep deprivation and fatigue caused by working 48-hours straight usually appear during this second 24-hour shift and limits what can be safely accomplished during this work period. Additionally, the demands of working consecutive 24-hour shifts at two different fire departments takes a toll on firefighters. In 2021, approximately 30 part-time firefighters resigned from the department contributing the desire to "spend more time with family" as the reason for leaving.





## What we have Accomplished

In 2021, the Roswell Fire Department responded to 9,741 calls for service. (73% - Emergency Medical Services related, 27% - fire related.) The average fire department response time to emergency incidents was 6 minutes and 35 seconds (6:35). The 90th Percentile response time was 10:06, meaning responders arrived on the scene of an emergency in less than 10 minutes and 6 seconds, 90% of the time.

Other noteworthy accomplishments include:

- Conducted 5,248 fire inspections, issued 2,426 fire code violations, corrected 1,668 violations, completed 843 building fire plan reviews, completed 10 fire investigations, and made one arson arrest. (Fire Marshal's Office)
- Underwent an Insurance Services Office (ISO) Fire Suppression Rating Schedule (FSRS) evaluation and improved the score, maintaining a Class 2 Public Protection Classification (PPC). The department is one of only 84 departments in Georgia, and of 2,200 departments in the country, that enjoy an ISO rating of 2 or better.
- Contracted with the Center of Public Safety Management (CPSM) to conduct a professional GAP analysis of the department to determine where we are now and where we need/want to be in the future. This agency evaluation will include an analysis of our staffing model, service delivery, and personnel management. The project will culminate in a long-range fire service delivery plan that is in alignment with the City's 2021-2025 Strategic Plan and industry best practices.
- Hired a new Fire Chief, more than 45 part-time firefighters (to fill vacancies and maintain more consistent daily staffing levels), a Shift Battalion Chief, a Coordinator for the Roswell Alpharetta Public Safety Center (RAPSTC), a Fire and Life Safety Educator, and a Fire Hydrant Technician.
- Signed a regional automatic aid agreement with other North Fulton cities which will lead to the addition of surrounding jurisdictions into Roswell's emergency response plan, thereby improving response times and increasing the capacity to respond to simultaneous and/or large-scale incidents. This will also improve the City's Insurance Services Office (ISO) Fire Suppression Rating score.
- Implemented the Blue Card Incident Command System with the North Fulton departments and certified its Battalion Chiefs to improve fireground safety, efficiency, and to ensure consistency when operating together.
- Instituted a system to monitor turnout and response time performance and disseminate reports to operations personnel daily.
- Installed CradlePoint wireless modems on all emergency response apparatus to improve connectivity, reliability, and to prepare for automatic vehicle locations (AVL), (closest vehicle response) dispatch initiatives.



## What we expect to Accomplish

- We desire to improve resiliency, safety, and service delivery by transitioning (21) part-time Fire Station Captain Positions (supervisors) to full-time. To address this, the department will recruit, hire, and onboard 21 full-time captains to ensure a more consistent level of service to the community, ensure resiliency during times of disaster, and provide safer emergency incident scenes.
- We will improve customer service to the business community by hiring a full-time Fire and Life Safety Plans Examiner to accommodate the more than 80% increase in building plan submittals over the last five years. This will allow the Fire Marshal and Deputy to spend more time meeting with design professionals, contractors, business owners, and developers to answer questions and facilitate project completion.
- We will purchase and implement a firefighter accountability system for emergency incident scenes that is compatible with our automatic aid partners. This ensures firefighter safety on the fireground, interoperability when working with partners, and that the City is compliant with the National Fire Protection Association Standard 1561 which requires incident commanders to initiate an accountability system that includes functional and geographical assignments throughout an emergency operation.



# Fire Department Expenditures by Type

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Updated On 7 Jul, 2022

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Broken down by

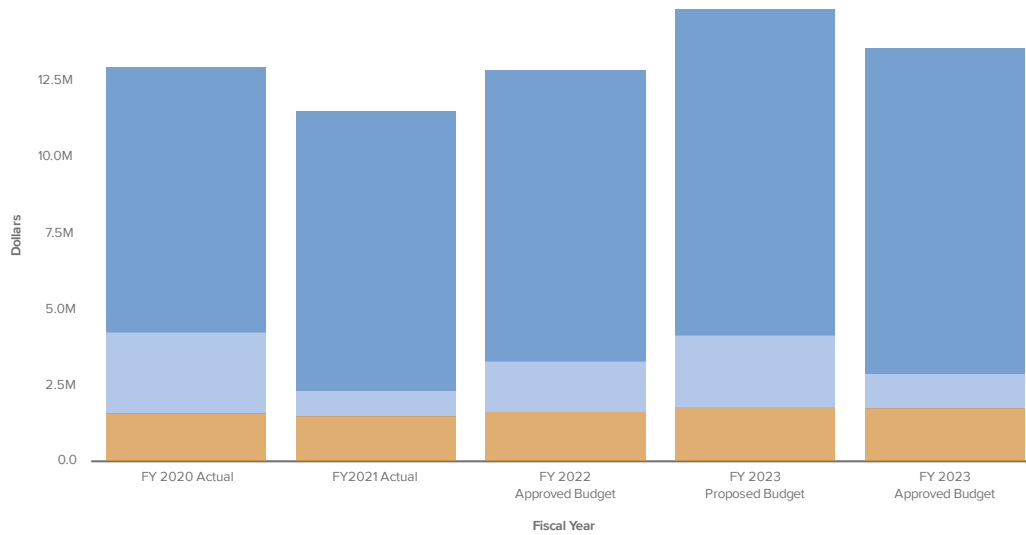
**Expenses** ▼ Fire Department



Sort **Large to Small** ▼

- Salaries and Benefits
- Transfers, Capital, Other
- Operating

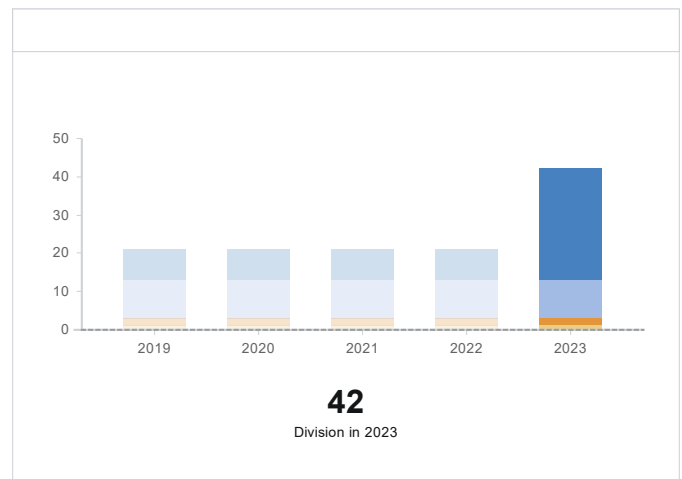
Visualization



## Fire Department Expenditures by Fund

Fire by Fund	
<b>Category</b>	<b>2023</b>
General Fund	\$13,441,026.00
Capital Project Fund	\$170,000.00

## Fire Personnel History



Here is a summary of the Fire Department in table form, illustrating direct costs and indirect costs. Click on the graph to explore greater detail.

### Personnel Changes

FY 2019: Add (2) full-time positions: (1) Battalion Chief for training and special operations and (1) Assistant Fire Marshal

FY 2023: Add (21) full-time Captain positions

# Fire Department

## Operating/Capital Request Summary



### FY 2023 Operating Request Summary

FY 2023	
Requests	Recurring

## Fire

### Full-Time Fire Conversion Plan (5 year) - Year 1 (21) Fire Station Captain at 75% Funding

The Roswell Fire Department (RFD) part-time staffing model is unpredictable, unsafe, and should be replaced with a more reliable full-time model that is used in almost every other modern county and municipality. The current model employs nearly 200 part-time firefighters and 21 fire captains (station officers) from more than 20 full-time departments in the Metro-Atlanta Area. Like a full-time fire department, RFD has three shifts (A, B, and C). Out of the seven Fire Captain positions each day (1 at each of the 7 fire stations), RFD typically only has four part-time captains on-duty. In a Fire department with a full-time staffing model, Fire Captains typically work 100% of the time, which equates to every assigned shift (or every 3rd day) unless they are on vacation or other leave. The random, varying schedules of the part-time captains, coupled with the inconsistent schedules of the part-time firefighters, is a serious safety concern and puts the City at risk. The current model causes significant problems with inconsistent supervision, safety, liability to the City, crew cohesiveness and continuity, and accountability on and off the fireground.

Funded	Fire Emergency & Non-Emergency 911 Calls for Service-Q2	General Fund	\$484,885	\$646,511
Full-Time Fire Conversion Plan (5 year) - Year 1 (21) Fire Station Captain at 75% Funding Total			\$484,885	\$646,511

### Reclassify Accounting Specialist II to Fire & Life Safety Plans Examiner at 75% Funding

The department is currently funded for an Accounting Specialist II position that is unfilled, and after evaluation of the Fire Marshal's Office and the 87% increase in building plan submittals over the last five years, it was determined that there is a need for a full-time Fire & Life Safety Plans Examiner. This request would reclassify the unfilled Accounting Specialist II position to that of a Fire & Life Safety Plans Examiner. Plan reviews have increased from 484 to nearly 900 in 2021. Currently, the Fire Marshal and the Deputy Fire Marshal spend 95% of their time reviewing plans. This position will improve customer service and the business community's interaction with the City by reviewing civil engineering drawings, architectural plans, fire protection system shop drawings, fire main drawings, and written documents to ensure compliance with Codes/Ordinances. Other responsibilities include meeting with design professionals, contractors, business owners, developers, general public, and city staff regarding projects and associated fire code requirements. This person would also conduct inspections on occupancies under construction, fire extinguishing systems, standpipes, fire mains, and fire alarm systems.

Funded	Plan Review, Permitting, & Construction Inspections-Q1	General Fund	\$11,314	\$33,731
Reclassify Accounting Specialist II to Fire & Life Safety Plans Examiner at 75% Funding Total			\$11,314	\$33,731

### Renew Burn Building Service and Maintenance Agreement RAPSTC

Within the Roswell Alpharetta Public Safety Training Center (RAPSTC), there is a Live Fire Simulator Firefighter Training building, commonly referred to as the Burn Building. Currently, LION is the manufacturer and service provider of the LION Safety Network, which controls the LION Gas Fire Training Props within the fire training building. This system creates interactive and realistic fire and emergency response simulations and is essential to first responders training, readiness, and experience. The annual service agreement is up for renewal. The City of Alpharetta splits the cost of this project with the City of Roswell.

Funded	Public Safety Training Center Operations & Maintenance-Q4	General Fund	\$17,999	\$17,999
Renew Burn Building Service and Maintenance Agreement RAPSTC Total			\$17,999	\$17,999

### Furniture Replacement at the Roswell Alpharetta Public Safety Training Center (RAPSTC)

The Roswell Alpharetta Public Safety Training Center (RAPSTC) is a multi-agency public safety training complex which supports Roswell and Alpharetta police and fire departments. The furnishings at the facility are original and are close to 20 years in age. Additionally, the current tables are too big and limit room capacity and configuration, and the chairs do not support and or accommodate police officers with duty belts or larger individuals. This project serves to streamline and modernize classrooms with narrower desks, allowing RAPSTC to support classroom configuration flexibility, and increase room capacity to support more enrollments. A narrower desk design allows more rows of desks, therefore more seating capacity. Included in the purchase: 118 Chairs - Mesh Back Nesting Chairs (chairs are larger and armless to support police officer duty belts; 58 Training Tables - 24 x 60 Training Tables with modesty panes for privacy and power modules for laptops, chargers, etc. The City of Alpharetta splits the cost of this project with the City of Roswell.

Funded	Public Safety Training Center Operations & Maintenance-Q4	General Fund	\$62,564	\$0
Furniture Replacement at the Roswell Alpharetta Public Safety Training Center (RAPSTC) Total			\$62,564	\$0

<b>Fire Total</b>			<b>\$576,762</b>	<b>\$698,241</b>
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## FY 2023 Capital Request Summary

FY 2023 Request	FY 2024 CIP Request	FY 2025 CIP Request	FY 2026 CIP Request	FY 2027 CIP Request
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### Fire

#### Fire Station 27 Roof Replacement

The roof on Fire Station 27 needs to be replaced to prevent damage to the interior finishes of the building and eliminate the potential of mold growth. The station is located at 8025 Holcomb Bridge Road, was built in 2001, and has a shingle roof that is over 20 years old and has reached the end of its service life. The shingles have become brittle due to age and break off during moderate wind storms resulting in leaks. Roofing contractors have been called out several times over the past year to make temporary repairs and have suggested that the roof be replaced. This roof is not included in the FCA program, so this request is being submitted as a Capital Maintenance Project in the FY23 budget.

Funded	Maintenance Capital	Construction	Capital Project Fund	\$150,000	\$0	\$0	\$0	\$0
Fire Station 27 Roof Replacement Total				\$150,000	\$0	\$0	\$0	\$0

#### Classroom Dividers, Roswell Alpharetta Public Safety Training Center (RAPSTC)

This project serves to add full-height dividers to the classrooms at the Roswell Alpharetta Public Safety Training Center (RAPSTC) so they can be divided into more than one space. RAPSTC often receives facility requests that it cannot accommodate because there is no classroom space available. Dividers will give the facility more training rooms and also flexibility to change the room size to suit different class sizes and offerings. RAPSTC is a multi-agency public safety training complex that supports the municipalities of Roswell and Alpharetta Police and Fire departments. Overcrowding and inability to have adequate furnishings and classrooms should be addressed. The City of Alpharetta splits the cost of this project with the City of Roswell.

Funded	One Time Capital	Purchase	Capital Project Fund	\$20,000	\$0	\$0	\$0	\$0
Classroom Dividers, Roswell Alpharetta Public Safety Training Center (RAPSTC) Total				\$20,000	\$0	\$0	\$0	\$0

<b>Fire Total</b>				<b>\$170,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
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# Fire Department

General Fund

## Fire Department in General Fund Changes from FY 2022 to 2023

### FY 2023 General Fund - Fire

<b>FY 2022 Approved Budget</b>	<b>\$ 12,093,696</b>
Budgeted Vacancy Savings Adjustment	\$ (1,611)
Defined Benefit Retirement Adjustment	\$ 8,551
Defined Contribution Retirement Adjustment	\$ 22,745
Fire Apparatus Lease Adjustments	\$ 121,661
Fleet Rate and Lease Adjustment	\$ 76,690
Group Health Adjustment	\$ 60,614
Recurring amounts related to Mid Year Budget Amendment	\$ (2,700)
Risk/Liability Adjustment	\$ (77,290)
Salary Adjustments Based on Current Roster and Full Year Compensation Ad	\$ 647,027
Utilities, Gasoline, and Oil Adjustment	\$ 24,349
Worker's Comp Contribution Adjustment	\$ (86,368)
Proposed Line Item Reductions at First Reading	\$ (23,100)
<b>FY 2023 Requested Base</b>	<b>\$ 12,864,264</b>

### Operating Requests

Full-Time Fire Conversion Plan (5 year) - Year 1 (21) Fire Station Captain at 75% Funding	\$484,885
Reclassify Accounting Specialist II to Fire & Life Safety Plans Examiner at 75% Funding	\$11,314
Renew Burn Building Service and Maintenance Agreement RAPSTC	\$17,999
Furniture Replacement at the Roswell Alpharetta Public Safety Training Center (RAPSTC)	\$62,564
<b>Operating Request Total</b>	<b>\$ 576,762</b>
<b>FY 2023 Operating Total</b>	<b>\$ 13,441,026</b>

### Maintenance Capital

Fire Station 27 Roof Replacement	\$150,000
<b>Maintenance Capital Request Total</b>	<b>\$ 150,000</b>

**One Time Capital**

Classroom Dividers, Roswell Alpharetta Public Safety Training Center

(RAPSTC)

\$20,000

**One Time Capital Request Total**

\$

**20,000**

**FY 2023 Capital Total**

\$

**170,000**

**FY 2023 Total Budget**

\$

**13,611,026**



# Fire Department General Fund Expenditures by Type

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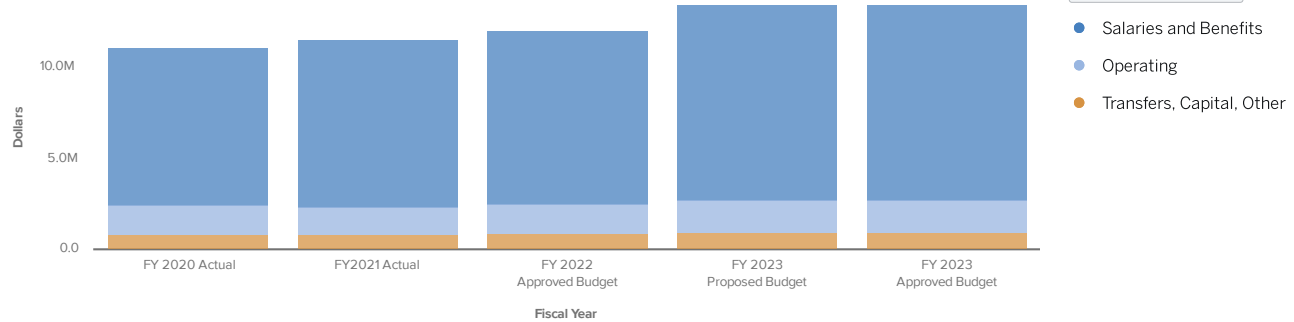
Broken down by

**Expenses** General Fund Fire Department



Visualization

Sort **Large to Small**



## Fire Department General Fund Expenditures by Line Item

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>Salaries and Benefits</b>					
(511115) Firefighter's Fees	\$5,731,104	\$6,080,069	\$6,343,391	\$5,580,224	\$5,580,224
(511100) Regular Employees	\$1,459,139	\$1,515,809	\$1,593,470	\$2,878,831	\$2,878,831
(512200) Social Security (FICA)	\$449,423	\$474,903	\$501,940	\$618,299	\$618,299
(553100) Group Insurance Contribution	\$344,125	\$337,714	\$337,714	\$618,831	\$618,831
(512400) Defined Benefit Retirement	\$211,812	\$232,577	\$197,589	\$206,140	\$206,140
(554100) Workers Comp Contribution	\$205,394	\$205,394	\$208,250	\$121,882	\$121,882
(512402) Defined Contribution Retirement	\$77,525	\$85,811	\$117,055	\$281,127	\$281,127
(512300) Medicare	\$105,106	\$111,277	\$117,400	\$144,589	\$144,589
(511105) Part Time Employees	\$83,154	\$115,237	\$109,181	\$117,369	\$117,369
(511300) Overtime	\$22,859	\$24,039	\$50,000	\$149,411	\$149,411
(512401) Deferred Compensation	\$8,837	\$8,087	\$9,500	\$10,870	\$10,870
(511101) Budgeted Salary Savings	\$0	\$0	-\$20,504	-\$22,115	-\$22,115
<b>SALARIES AND BENEFITS TOTAL</b>	<b>\$8,698,477</b>	<b>\$9,190,916</b>	<b>\$9,564,986</b>	<b>\$10,705,458</b>	<b>\$10,705,458</b>
<b>Operating</b>					
(522220) Vehicle Fleet Rate	\$375,412	\$351,877	\$344,010	\$420,700	\$420,700
(522205) Repairs And Maintenance	\$286,089	\$146,929	\$149,481	\$149,481	\$149,481
(531105) Supplies	\$209,864	\$152,947	\$170,857	\$170,116	\$160,116
(531605) Machinery And Equipment-Operating	\$73,360	\$158,101	\$184,849	\$184,849	\$156,399
(531230) Electricity	\$86,259	\$92,923	\$99,100	\$111,316	\$111,316
(531720) Uniforms	\$90,649	\$49,654	\$98,052	\$99,552	\$99,552
(523810) Software Licenses, Fees, and Maintenance	\$7,047	\$64,780	\$110,467	\$112,762	\$141,212
(531270) Gasoline/ Diesel	\$73,437	\$78,787	\$82,500	\$90,280	\$90,280
(523210) Communication Services	\$43,665	\$48,025	\$49,050	\$47,718	\$47,718
(531610) Furniture/Fixtures-Operating	\$23,189	\$17,545	\$22,756	\$85,320	\$85,320
(522140) Maintenance - Grounds	\$30,631	\$28,878	\$54,262	\$54,262	\$54,262
(521300) Technical Services	\$12,579	\$19,379	\$26,768	\$44,767	\$44,767
(521400) Contract Services	\$88,910	\$48,555	\$1,000	\$1,000	\$1,000
(531220) Natural Gas	\$23,916	\$27,131	\$25,900	\$25,147	\$25,147
(531210) Water / Sewerage	\$13,692	\$22,465	\$22,300	\$25,167	\$25,167
(531615) Computer Equipment-Operating	\$2,593	\$75,428	\$5,760	\$5,760	\$5,760
(521201) Professional Services	\$14,400	\$17,250	\$18,050	\$18,050	\$18,050
(523500) Travel	\$6,591	\$3,663	\$27,004	\$28,299	\$17,699
(522320) Rental Of Equipment And Vehicles	\$12,945	\$12,293	\$15,840	\$13,140	\$13,140



	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
(522130) Custodial	\$16,500	\$12,664	\$12,060	\$12,060	\$12,060
(523852) Instruction Fees	\$5,200	\$4,530	\$17,825	\$17,825	\$17,825
(531620) Communication Equipment-Operating	\$20,631	\$13,693	\$7,917	\$10,417	\$10,417
(523100) Property And Liability Insurance	\$10,996	\$10,996	\$10,996	\$10,996	\$10,996
(523700) Education And Training	\$5,080	\$3,727	\$13,285	\$14,075	\$11,575
(523600) Dues And Fees	\$7,355	\$6,118	\$8,474	\$8,849	\$8,849
(523300) Advertising	\$0	\$0	\$9,200	\$9,200	\$9,200
(531240) Bottled Gas	\$5,013	\$3,052	\$6,378	\$6,256	\$6,256
(531400) Books And Periodicals	\$4,296	\$2,915	\$6,111	\$6,111	\$6,111
(523851) Contracted Temporary Labor	\$0	\$16,497	\$2,000	\$2,000	\$2,000
(523400) Printing And Binding	\$3,710	\$53	\$3,500	\$3,500	\$3,500
(531250) Oil	\$1,111	\$2,045	\$1,850	\$3,151	\$3,151
(531215) Stormwater Fees	\$1,855	\$1,900	\$1,980	\$2,298	\$2,298
(523902) Sanitation Services	\$1,547	\$1,593	\$1,648	\$2,268	\$2,268
(523800) Licenses	\$133	\$1,501	\$2,475	\$2,600	\$2,600
(522210) Vehicle Repair	\$1,814	\$1,008	\$760	\$760	\$760
(523220) Postage	\$334	\$903	\$1,250	\$1,250	\$1,250
(531310) Hospitality And Events	\$371	\$337	\$1,000	\$1,000	\$1,000
(531150) Computer Supplies	\$0	\$3,268	\$0	\$0	\$0
(531315) Food	\$2,987	\$0	\$0	\$0	\$0
(522110) Disposal	\$0	\$1,333	\$0	\$0	\$0
<b>OPERATING TOTAL</b>	<b>\$1,564,160</b>	<b>\$1,504,742</b>	<b>\$1,616,715</b>	<b>\$1,802,302</b>	<b>\$1,779,202</b>
<b>Transfers, Capital, Other</b>					
(581100) Principal- Long Term Debt	\$500,049	\$461,927	\$482,325	\$610,820	\$610,820
(552400) Risk/Liability Contribution	\$231,575	\$231,575	\$294,484	\$217,194	\$217,194
(582100) Interest - Long Term Debt	\$110,548	\$95,573	\$69,047	\$62,213	\$62,213
(611361) Transfer Out - Fleet Capital	\$13,511	\$37,517	\$41,139	\$41,139	\$41,139
(611360) Transfer Out - Group Insurance	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
(611351) Transfer Out - Fed Grant	\$0	\$4,050	\$0	\$0	\$0
<b>TRANSFERS, CAPITAL, OTHER TOTAL</b>	<b>\$880,683</b>	<b>\$855,643</b>	<b>\$911,995</b>	<b>\$956,366</b>	<b>\$956,366</b>
<b>TOTAL</b>	<b>\$11,143,321</b>	<b>\$11,551,301</b>	<b>\$12,093,696</b>	<b>\$13,464,126</b>	<b>\$13,441,026</b>

# Fire Department General Fund Expenditures by Cost Center

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>(10035200) Fire Suppression</b>	\$8,438,103	\$8,928,241	\$9,294,648	\$10,605,875	\$10,595,975
<b>(10035101) Fire Administration</b>	\$1,296,557	\$1,331,572	\$1,396,969	\$1,323,683	\$1,322,483
<b>(10035102) Fire Marshal</b>	\$924,338	\$898,648	\$993,587	\$1,051,680	\$1,049,680
<b>(10035400) RAPSTC</b>	\$407,893	\$359,141	\$353,982	\$428,378	\$428,378
<b>(10039200) Emergency Management Office</b>	\$76,431	\$33,698	\$54,510	\$54,510	\$44,510
<b>TOTAL</b>	<b>\$11,143,321</b>	<b>\$11,551,301</b>	<b>\$12,093,696</b>	<b>\$13,464,126</b>	<b>\$13,441,026</b>

## Fire Department General Fund Expenditures by Cost Center

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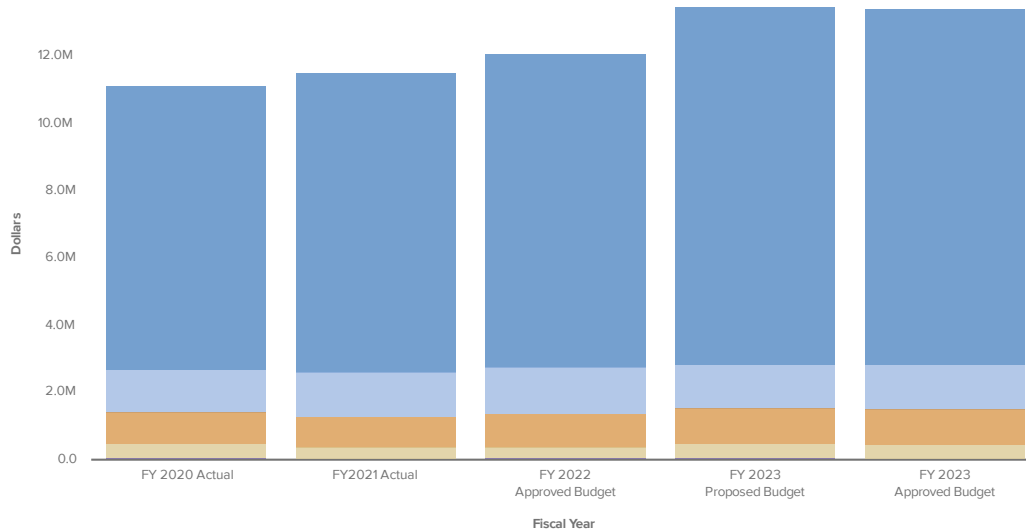
**Fire Department** General Fund Expenses



Sort **Large to Small**

- Fire Suppression
- Fire Administration
- Fire Marshal
- RAPSTC
- Emergency Management O...

Visualization



# Police Department

The Roswell Police Department vows to protect life and property, preserve the peace, and strives to prevent crime, fear, and disorder in the City of Roswell in partnership with all of those who live, work, and travel through our city.



## Who we are

The Police Department provides a range of quality police services to the community 24 hours a day. This includes answering citizens' calls for service; providing preventative patrol and other crime prevention programs; the enforcement of Federal, State, and local laws; and conducting investigations into known criminal activity and arresting violators of the law. The Police Department is also responsible for the operation of an emergency dispatch center.

The Roswell Police Department is a progressive organization and continues to explore new methods to meet the needs of the community.

## Priority Based Budgeting List of Services - Police Department

- Animal Control Services
- CALEA
- Communication Officer Training Program
- Coordinate and Maintain Georgia Crime Information
- Crime Scene Processing
- Crimes Against Persons Investigations
- Directed Patrol
- E911 Call Processing and Dispatch
- Health and Wellness
- Hiring
- Inmate Housing - Offsite
- Inmate Medical Services

- Intelligence
- Intergovernmental
- Agreements/Coordination
- Internal Affairs
- Jiu Jitsu
- Mobile Field Force
- Municipal Court Security
- Park Police
- Patrol Calls for Service - Emergency
- Patrol Calls for Service - Non-Emergency
- Permits & Fingerprinting
- Police Dissemination Public Information (PIO)
- Police Fleet Maintenance
- Property & Evidence

- Property Crimes Investigations
- Public Document Requests
- Public/Community Outreach and Education
- Quality Assurance and Improvement
- Quartermaster
- Radio Services
- Recruitment
- Special Investigations
- SWAT
- Task Force Officer
- Traffic Enforcement
- Training

## Opportunities

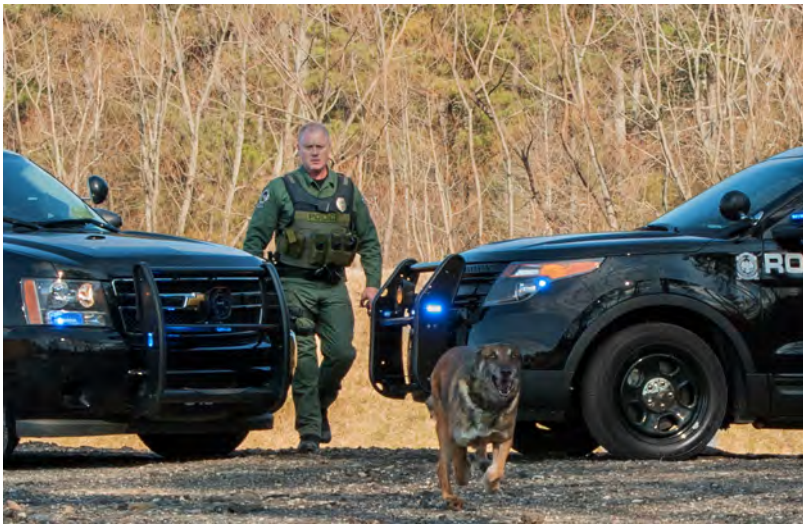
The Police Department's greatest asset is our human capital. Recruiting, developing and maintaining employees in the Uniform Patrol Division has been identified as a key opportunity. To that end, we will continue to plan to provide quality recruiting, job training, and career development opportunities. Our Fiscal Year 2023 goal is to continue to maintain a consistent low crime and victimization rate while providing the highest level of service to our citizens, to provide the highest overall workforce satisfaction, and continue to build and maintain community trust and collaboration.

## Challenges

Our challenges are similar to other departments across the country. Recruiting and retention continue to be difficult. As the criminal element advances in technological tools so must we. Older technology must be replaced with newer and more relevant assets. We must also keep up with increased demands for community engagement and transparency.

## What we have Accomplished

- Completed monthly open range training, patrol rifle qualifications, shotgun qualifications, and basic patrol rifle school in addition to the State required qualifications and Governor's initiative training for all sworn employees. Department wide completed 27,792 hours of training.
- Responded to 59,515 calls for service, wrote 10,697 incident reports, 3,426 accident reports, 7,677 traffic citations, and 6,495 traffic warnings.
- Implemented a Jiu Jitsu program to give officers better tools for resolving physical conflicts.
- Implemented a new city ordinance and false alarm reduction program to help address the depletion of resources due to false alarms.
- Hired 29 new employees in the calendar year 2021.
- Began replacing damaged or missing lifesaving Active Shooter kits.
- Processed over 2,500 Open Records Requests.
- Increased the number of electric bikes to enhance the response capabilities of the Bicycle unit and continue to keep the unit operational.
- Replacement of aging ALPR technologies to maintain this investigative resource and improve the capabilities of (aging) technology.
- Purchased Crowd Control equipment and implemented training to enhance the department's ability to address issues of civil unrest.
- Increase the number of ballistic shields on each shift to allow mobile ballistic protection to enhance the abilities of patrol to address rapidly evolving situations.
- Increased Citizens Police Academy (CPA) to twice per year.
- Detectives solved a 1988 cold-case murder of 8-year old Joshua Harmon, closing the 33-year-old cold case with the help of advances in DNA technology.
- Received recognition by the GBI for conducting the most Internet Crimes Against Children "traveler" cases in the State of Georgia.
- CSI detectives led a new "CSI Night" community outreach event.
- Raised over \$47,000 in public outreach for RPD Gives, Special Olympics, and Roswell Nursing and Rehab Center.
- Obtained and outfitted 78 new vehicles and moved 35 vehicles to "Out of Service".



## What we expect to Accomplish

- Fill vacant positions in specialized investigative units in CID, and add an additional position to Internet Crimes Against Children investigations.
- Continue to grow our information gathering/sharing initiatives to enhance the safety of our citizens.
- Continue recruiting efforts to hire the most qualified candidates who want to become Roswell Police Officers.
- Continue to grow the automated School Speed Enforcement program in order to improve school safety.
- Fill all existing Police vacancies (5) and then request that the (9) defunded positions be re-funded so that they may also be filled. This will require an expanded use of PoliceApp.com, and will increase the number of Polygraph examiners required to screen applicants.
- Continue evaluating and updating the fleet for safer, newer, better, and cost-effective equipment.
- Continue active, safe, and robust Community Outreach.
- Replace expiring tactical vest and helmets.
- Begin the process for evaluating and selecting a new Computer Aided Dispatch and Records Management System to replace our current out-of-date system.
- Evaluate site selection and funding plan for construction phase of a new 911 Emergency Communications Center.
- Replace aging Unmanned Aerial Vehicles.
- Contract with a Behavioral Health Service provider to provide specialized counseling services and critical incident debriefings with public safety employees.
- Upgrade the E911 Computers and Monitors.
- Re-certify SWAT explosive breachers.
- Continue to expand our available crowd control gear and training.
- Increase Animal Control available funding to keep up with rising costs of the service contract.
- Add a Support Services Lieutenant position for proper span of control and relief purposes.

# Police Department Expenditures by Type

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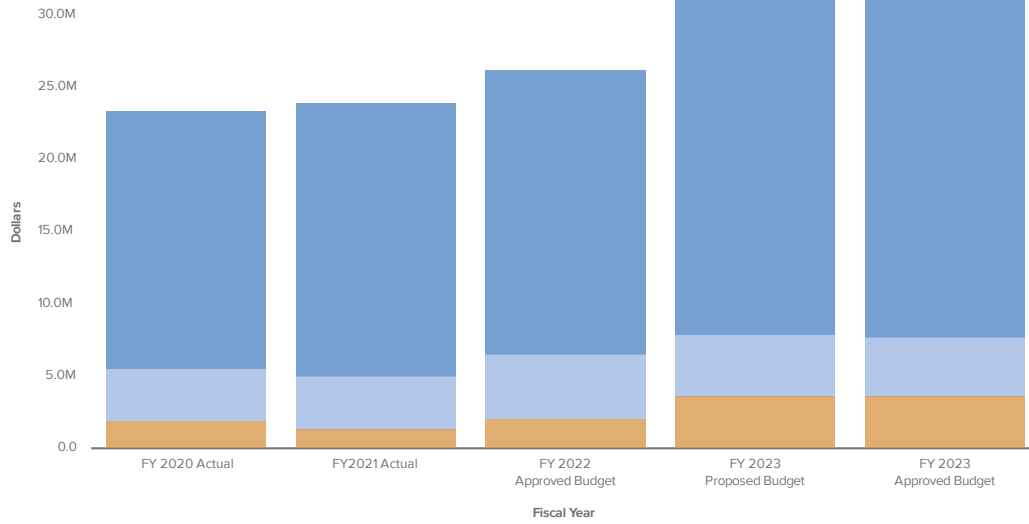
**Expenses** Police Department



Sort **Large to Small** ▼

- Salaries and Benefits
- Operating
- Transfers, Capital, Other

## Visualization

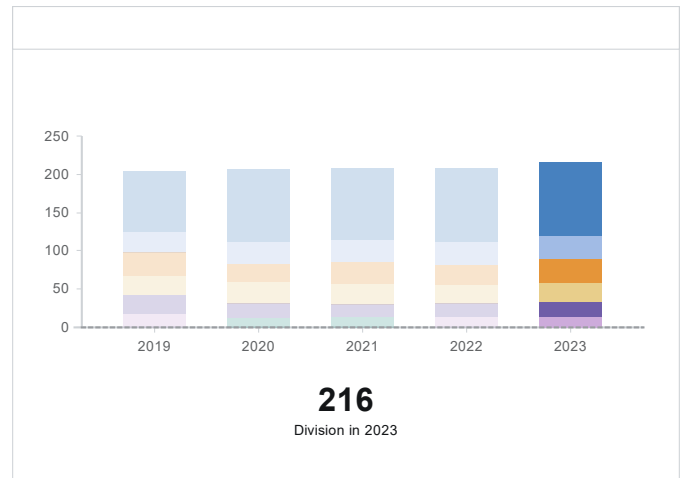


## Police Expenditures by Fund

Category	2023
General Fund	\$26,901,732.00
E-911 Fund	\$3,121,005.00
Federal Grant Fund	\$1,000,000.00
Capital Project Fund	\$136,000.00
Confiscated Assets Fund	\$25,000.00

Here is a summary of the Police Department in table form, illustrating direct costs and indirect costs. Click on the graph to explore greater detail.

## Police Personnel History



### Personnel Changes

FY 2019: Add (2) Support Services Sergeant positions; add (1) Traffic Enforcement Lieutenant; add (1) OPS Lieutenant; add (1) Deputy Director for the E911 Center.

During FY 2019, (9) Police Officer I were unfunded.

FY 2020: Add (2) Communications Supervisor Positions for E-911

FY 2021: Add (1) K9 Sergeant and add (1) Internal Affairs Investigator

During FY 2022, transfer of (5) Park Police Officers from Recreation, Parks, Historic and Cultural Affairs to Police.

FY 2023: Add (1) Lieutenant for Support Services and add (2) Detectives for Internet Crime Against Children

# Police Department

Operating/ Capital Request Summary

## FY 2023 Operating Request Summary

FY 2023	
Requests	Recurring

### Police

#### Implement "Best in Class" Police Pay Plan

The City's 100 day plan includes a best in class pay plan for police. Estimated adjustment for annual impact to FY 2023.

Funded	General Fund	\$1,900,000	\$1,900,000
Implement "Best in Class" Police Pay Plan Total		\$1,900,000	\$1,900,000

#### Behavioral Health Service for First Responders

This request will provide a contract service from a mental health professional for the purposes of debriefing critical incidents, helping to provide specific help to first responders in need of counseling services, and a more specialized service than our current EAP could provide. This is a service that can be added on to work in conjunction with EAP rather than a replacement. EAPs are not equipped to mitigate First Responder symptoms and issues. Everyday stress affects First Responders differently than other professionals because most stressors they experience are processed as a result of their training. Training is designed to eliminate or "shut down" normal biological responses to emergency situations (fight, freeze, flee or freeze). Because of this, the areas of their brains that "fire off" under these circumstances can cause cognitive and behavioral reactions regardless of the situation.

Funded	Health and Wellness-Q3	General Fund	\$17,000	\$17,000
Behavioral Health Service for First Responders Total			\$17,000	\$17,000

#### Mobile Field Force

This request is to provide funding for the Mobile Field Force that was started in FY22 and designed to allow for the protection of persons and property by using the most current and effective ways to mitigate violence and calm large groups of persons. This program provides the appropriate equipment, tools, and training for officers to respond to incidents involving large crowds or civil unrest. In FY22, Mayor and Council approved funding for the purchase of the kits, and this request is to provide funding to conduct required yearly training, purchase needed training aids, and replace chemical munitions as they expire.

Funded	Mobile Field Force-Q4	General Fund	\$11,000	\$9,000
Mobile Field Force Total			\$11,000	\$9,000

#### Explosive Breacher Re-Certification SWAT

This project allows for the continued training and re-certification of our explosive breaching team within the North Fulton SWAT team. This technique is utilized for numerous SWAT entries where there is a need to enter a barricaded structure, or other situation that requires techniques other than normal entry tools. We currently utilize four trained operators, and in order to maintain certification, these operators must re-certify every other year. We have staggered the renewal to reduce the financial impact on the city by only sending two breachers at a time to the re-certification.

Funded	SWAT-Q3	General Fund	\$5,000	\$5,000
Explosive Breacher Re-Certification SWAT Total			\$5,000	\$5,000



### Add (1) Full-time Lieutenant Position at 75% Funding for Support Services Division

Currently, the Support Services Division (SSD) Commander is responsible for Records, Property & Evidence, Fleet Maintenance, EOD K9, Quartermaster, Financial Coordinator, Court Police, Building Maintenance, Community Relations, and many special projects. The SSD Commander directly supervises two Sergeants, a Records Supervisor, a Quartermaster, and the Financial Coordinator. In the absence of the SSD Commander, there is no one able to assume the SSD Commander duties. There has not been any mid-level management between the SSD Commander and all supervised, and without the mid-level manager to handle some of the supervisory tasks, task management can be a significant challenge. Applicable PBB Programs: Public/Community Outreach and Education, Police Fleet Maintenance, Property & Evidence, and Quartermaster.

Funded	Property & Evidence-Q4	General Fund	\$143,561	\$128,372
Add (1) Full-time Lieutenant Position at 75% Funding for Support Services Division Total			\$143,561	\$128,372

### Roswell Crime Center (ROCC)

The Roswell Crime Center (ROCC) is a real-time crime center that organizes live video feed, automated license plate reader technology, and Police computer aided dispatch data (CAD) into one central command center. Alpharetta, Cobb County, Fulton County Sheriff's Office, and Atlanta are just a few of the neighboring metro communities who use this technology to combat crime. Businesses will have the ability to share their live video feed for use in our center through the use of a program named Fusus. One key component to the ROCC is the Flock Safety ALPR system, which is a camera system with an automated license plate reader (ALPR) that captures still images of each vehicle as it passes. Neighborhoods and businesses love this product for its ability to record all vehicles entering and exiting the premises. Homeowner's Associations and business owners grant access to the video footage to local law enforcement. Local municipalities have installed Flock ALPR cameras throughout their main thoroughfares as a method of crime prevention and an important investigative tool. The cities of Sandy Springs, Marietta, Alpharetta, Johns Creek, and Cobb County collectively have 150 government owned Flock Safety cameras. The goal is to install Flock ALPR cameras on thoroughfares within the City of Roswell to capture the license plates of vehicles coming and going, as a deterrent to commit crime, and as an investigative tool to solve crime. In addition to the ALPR system, cameras will be installed along Canton Street and in the areas near GA 400 where call volume is highest, to provide a live feed during events and critical situations. Currently, the City of Roswell has only one fixed ALPR camera. That one alone has aided in solving numerous crimes, including a homicide in 2020.

Funded	Digital Command Center - New Program	General Fund	\$350,000	\$322,000
Roswell Crime Center (ROCC) Total			\$350,000	\$322,000

### Parks Automated License Plate Reader Systems

In 2021, Roswell Park Police was transferred under the command of the Roswell Police department from the Recreation and Parks department. Along with the transfer of personnel, the Parks Police budget and maintenance of equipment also shifted, including the maintenance of outside Automated License Plate Readers (ALPR). Through discussions, it was agreed that the Police department would take on the replacement and maintenance of the ALPR systems, as we already have a network of these devices to manage and consolidate the data. The current systems are becoming outdated and are in need of replacement to newer more cohesive systems that allow for real-time alerts and data feedback in order to facilitate the safety of the parks.

Funded	Park Police-Q2	General Fund	\$13,000	\$13,000
Parks Automated License Plate Reader Systems Total			\$13,000	\$13,000

### Adding Operating for Automated License Plate Reader

This is the maintenance cost for the purchase of the Automated License Plate Reader (ALPR) which is the system that delivers the ability to read vehicle license plates and check them against the national NCIC and Georgia GCIC databases for rapid identification. The system can be used to locate stolen or wanted vehicles, vehicles associated with wanted individuals, vehicles with outstanding violations, AMBER alerts or similar applications.

Funded	Park Police-Q2	General Fund	\$4,000	\$4,000
Adding Operating for Automated License Plate Reader Total			\$4,000	\$4,000

**Add (2) Full-time Detective Position at 75% Funding for Internet Crimes Against Children Task Force Progra**

The Internet Crimes Against Children (ICAC) Task Force Program is a national network of 61 coordinated task forces representing over 5,400 federal, state, and local law enforcement and prosecutorial agencies. Adding 2 additional full-time detectives whose sole purpose is investigating ICAC cases and proactively searching for child predators before they strike will allow the department to commit more time to these heinous crimes. This detective(s) would not have to balance ICAC investigations with a full case load of other cases. Working ICAC investigations would be the sole mission of this detective(s), and it would keep him/her busy. The ICAC Task Force affiliates have received recognition from the Georgia Bureau of Investigation for successful undercover chat operations, as well as for the number of electronic devices seized and analyzed during investigations throughout 2020.

Funded	Crimes Against Persons Investigations-Q2	General Fund	\$192,554	\$171,182
Add (2) Full-time Detective Position at 75% Funding for Internet Crimes Against Children Task Force Program Tota			\$192,554	\$171,182

**Animal Control Increase**

Fulton County Animal Control is the contracted entity used by the City of Roswell. Over the last several years, the price for this service has increased, significantly during the past two. Current cost is between \$38K-40K every three months, and this increase has not been included in the budget. This request will add an additional \$45K to accommodate the increased cost for this service.

Funded	Animal Control Services-Q4	General Fund	\$45,000	\$45,000
Animal Control Increase Total			\$45,000	\$45,000

**Digital Forensic Workstation**

This is a request to purchase a state-of-the-art forensics tool that extracts encrypted data from mobile devices. Incidents of indecent internet crimes against children, identity theft, and other crimes involving the use of mobile phones are on the rise. Cell phone technology is used in the commission of most crimes investigated by the Criminal Investigations Division. Currently, detectives do not have the ability to conduct a forensic analysis of mobile devices, and have had to use this technology on many high profile investigations by requesting assistance from other local police agencies or the GBI's forensics lab. Our requests to these other agencies take time and are prioritized in line with their cases, therefore potentially making them less of a priority to them than they would be for us, which hinders progress in our investigations. GrayKey has proven to be a critical necessity through the use of this technology in neighbor agencies and now packages their service with a limited number of data extractions per year, so we run the risk of our requests being denied by neighboring agencies. 3 levels of service are 30 uses at \$15,000; 225 uses at \$28,000; or unlimited uses at \$46,000.

Funded	Crimes Against Persons Investigations-Q2	General Fund	\$28,000	\$28,000
Digital Forensic Workstation Total			\$28,000	\$28,000

# FY 2023 Capital Request Summary

FY 2023 Request    FY 2024 CIP Request    FY 2025 CIP Request    FY 2026 CIP Request    FY 2027 CIP Request

## Police

### Tactical Vest and Helmet Replacement Program

This project requests the scheduled replacement of 10 vests and raid helmets for SWAT and SIS in FY 23, and anticipated replacements in future years. There are 24 positions with these requirements, and a replacement vest and helmet are approximately \$5,000 per operator with a five year life cycle. The City should anticipate a large purchase every 4 years with maintenance and replacement in order to keep operators in vests that are not out of date. These vests are fitted specifically for the officer. There is an approximate 10% increase added to this request to cover possible increases in material/manufacturing costs, shipping cost, or other unexpected cost of repairs.

Funded	Maintenance Capital	Purchase	Capital Project Fund	\$86,000	\$50,000	\$50,000	\$50,000	\$50,000
Tactical Vest and Helmet Replacement Program Total				\$86,000	\$50,000	\$50,000	\$50,000	\$50,000

### (2) Additional Automated License Plate Recognition Device

This request is to purchase 2 mobile units, which include four cameras. The system delivers the ability to read vehicle license plates and check them against the national NCIC and Georgia GCIC databases for rapid identification. One of the major benefits of ALPR is the collection of data, and we have utilized these systems during numerous AMBER alert cases, robberies, homicides, narcotics, and many other investigations. Known vehicles of interest, as they are identified by the system, are brought to the attention of an officer via a software application in the vehicle, or to a central dispatch location or emergency operations center (EOC). This automated, near real-time notification allows for quick decisions to be made relative to interdiction. We currently have 2 mobile units (affixed to vehicles) and 1 stationary unit deployed, and adding more will enhance the benefits. We currently have 2 mobile ALPR systems and they are at their end of life cycle and we are at a point where the need to replace the current system is imminent. A loss of this capability would be detrimental to criminal investigations and the apprehension of violators.

Funded	One Time Capital	Purchase	Capital Project Fund	\$50,000	\$48,250	\$50,000	\$50,000	\$25,000
(2) Additional Automated License Plate Recognition Device Total				\$50,000	\$48,250	\$50,000	\$50,000	\$25,000

### New 911 Emergency Communications Center (Construction)

In 2016, a technology needs assessment was conducted from a contracted consultant and a major recommendation from that report was to construct a new 911 facility due to the inadequate location, physical work environment, space, conditions and security. The new facility should be equipped with additional improvements such as a stable structure, increased size, essential technology upgrades and space accommodations to accommodate for 15 to 20 years growth in accordance with federal regulations. 911 is currently in a structure that is not a federally mandated hardened building. It is on the second floor with non-bullet proof windows - all of which are violating FEMA 361 / NFPA 1221 structure standards for Emergency Communications Centers, causing the existing location to be susceptible to vulnerability during a significant weather event or man-made disaster. In addition, the wiring in 911 is critically inadequate. The CommDex report outlines multiple issues and is uploaded for reference. It is also proposed the new facility house the City's Emergency Operations Center, as most new critical communications facilities are shared locations with Emergency Management operations, and the standards also apply. The FY 2019 approved budget included \$150,000 for design of a new 911 Center. Mid-year request approved an additional \$400,000 for a total of \$550,000 for design of the new facility.

Funded	One Time Capital	Construction	Federal Grant Fund	\$1,000,000	\$0	\$0	\$0	\$0
New 911 Emergency Communications Center (Construction) Total				\$1,000,000	\$0	\$0	\$0	\$0

<b>Police Total</b>				<b>\$1,136,000</b>	<b>\$98,250</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$75,000</b>
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# Police Department

General Fund

## Police Department in General Fund Changes from FY 2022 to 2023

### FY 2023 General Fund - Police

<b>FY 2022 Approved Budget</b>	<b>\$ 22,486,298</b>
Budgeted Vacancy Savings Adjustment	\$ 296,143
Defined Benefit Retirement Adjustment	\$ 112,474
Defined Contribution Retirement Adjustment	\$ 76,310
Department Adjustments	\$ 22,795
Fleet Rate and Lease Adjustment	\$ 54,521
Group Health Adjustment	\$ 216,475
Recurring amounts related to Mid Year Budget Amendment	\$ (736)
Risk/Liability Adjustment	\$ (46,541)
Salary Adjustments Based on Current Roster and Full Year Compensation Ad	\$ 786,033
Utilities, Gasoline, and Oil Adjustment	\$ 114,373
Worker's Comp Contribution Adjustment	\$ (16,323)
Transfer to E911 (Total of \$450,500 for FY 2023 Base Amount)	\$ 160,500
Proposed Line Item Reductions at First Reading	\$ (100,000)
<b>FY 2023 Requested Base</b>	<b>\$ 24,162,322</b>

### Operating Requests

Group Health Increase	\$3,654
Implement "Best in Class" Police Pay Plan	\$1,900,000
Employee Salary Increase (Average of 3%) Starting Jan 1, 2023, excluding the Police Sworn (Shown in Best in Class Pay Plan)	\$26,641
Behavioral Health Service for First Responders	\$17,000
Mobile Field Force	\$11,000
Explosive Breacher Re-Certification SWAT	\$5,000
Add (1) Full-time Lieutenant Position at 75% Funding for Support Services Division	\$143,561
Roswell Crime Center (ROCC)	\$350,000
Parks Automated License Plate Reader Systems	\$13,000
Adding Operating for Automated License Plate Reader	\$4,000
Add (2) Full-time Detective Position at 75% Funding for Internet Crimes Against Children Task Force Program	\$192,554
Animal Control Increase	\$45,000
<b>FY 2023 Operating Total</b>	<b>\$ 26,901,732</b>

## Maintenance Capital

Tactical Vest and Helmet Replacement Program	\$86,000
<b>Maintenance Capital Request Total</b>	<b>\$ 86,000</b>

## One Time Capital

(2) Additional Automated License Plate Recognition Device	\$50,000
<b>One Time Capital Request Total</b>	<b>\$ 50,000</b>

<b>FY 2023 Capital Total</b>	<b>\$ 136,000</b>
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<b>FY 2023 Total Budget</b>	<b>\$ 27,037,732</b>
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# Police Department General Fund Expenditures by Type

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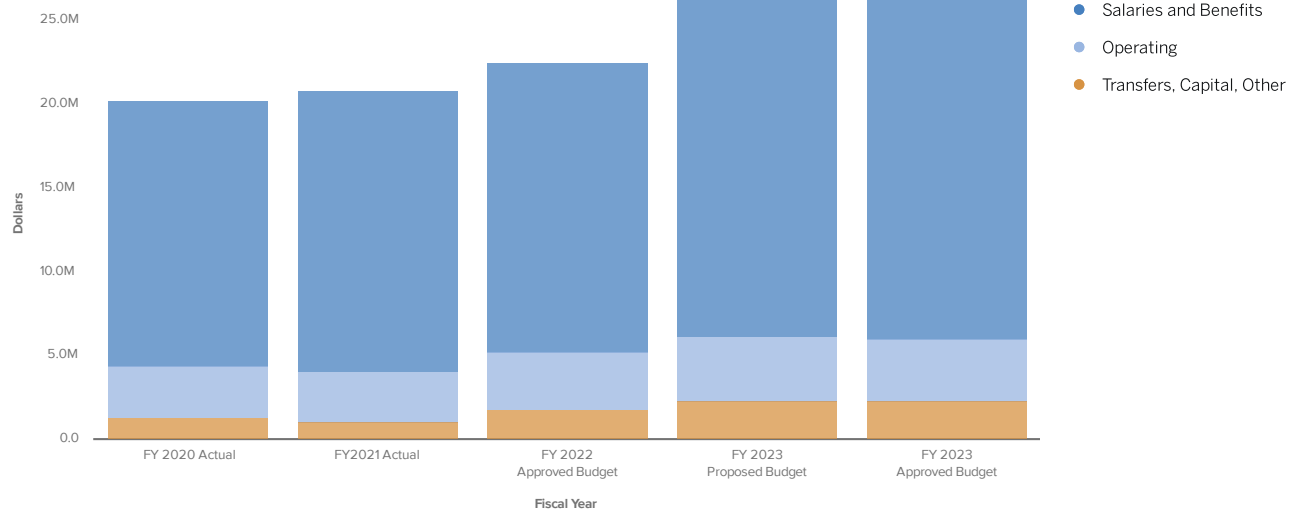
Broken down by

**Expenses**
General Fund
Police Department



Visualization

Sort **Large to Small**





## Police Department General Fund Expenditures by Line Item

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>Salaries and Benefits</b>					
(511100) Regular Employees	\$10,399,750	\$11,073,544	\$11,796,860	\$14,247,710	\$14,247,710
(553100) Group Insurance Contribution	\$2,295,557	\$2,260,177	\$2,273,075	\$2,521,560	\$2,521,560
(512400) Defined Benefit Retirement	\$1,236,298	\$1,574,522	\$1,655,565	\$1,768,039	\$1,768,039
(512402) Defined Contribution Retirement	\$591,848	\$637,563	\$786,890	\$1,069,302	\$1,069,302
(512200) Social Security (FICA)	\$635,840	\$670,090	\$730,180	\$886,404	\$886,404
(554100) Workers Comp Contribution	\$205,476	\$205,394	\$208,250	\$191,927	\$191,927
(512300) Medicare	\$148,705	\$156,980	\$170,770	\$207,279	\$207,279
(511300) Overtime	\$182,984	\$125,834	\$133,630	\$133,630	\$133,630
(512401) Deferred Compensation	\$56,486	\$56,179	\$56,200	\$67,310	\$67,310
(511105) Part Time Employees	\$36,078	\$44,244	\$27,930	\$30,023	\$30,023
(512904) Employee Assistance Program	\$0	\$0	\$0	\$17,000	\$17,000
(511101) Budgeted Salary Savings	\$0	\$0	-\$571,361	-\$275,218	-\$275,218
<b>SALARIES AND BENEFITS TOTAL</b>	<b>\$15,789,022</b>	<b>\$16,804,526</b>	<b>\$17,267,989</b>	<b>\$20,864,966</b>	<b>\$20,864,966</b>
<b>Operating</b>					
(523210) Communication Services	\$686,525	\$800,696	\$824,773	\$850,059	\$850,059
(531615) Computer Equipment-Operating	\$771,727	\$371,792	\$390,512	\$668,512	\$668,512
(522220) Vehicle Fleet Rate	\$497,217	\$448,625	\$681,679	\$536,200	\$536,200
(531270) Gasoline/ Diesel	\$293,470	\$348,694	\$350,000	\$461,557	\$461,557
(531105) Supplies	\$170,187	\$202,132	\$208,740	\$208,740	\$208,740
(531720) Uniforms	\$159,413	\$163,988	\$168,700	\$175,200	\$175,200
(521203) Animal Control	\$131,281	\$148,815	\$113,000	\$158,000	\$158,000
(521201) Professional Services	\$103,206	\$65,960	\$169,500	\$169,500	\$69,500
(521300) Technical Services	\$82,821	\$80,937	\$84,100	\$110,350	\$110,350
(523810) Software Licenses, Fees, and Maintenance	\$696	\$57,193	\$66,779	\$151,429	\$151,429
(531605) Machinery And Equipment-Operating	\$62,560	\$126,042	\$60,649	\$69,249	\$69,249

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
(522205) Repairs And Maintenance	\$50,752	\$57,098	\$70,900	\$72,000	\$72,000
(523500) Travel	\$39,994	\$26,297	\$61,880	\$61,580	\$61,580
(523700) Education And Training	\$27,392	\$48,703	\$53,036	\$60,236	\$60,236
(522320) Rental Of Equipment And Vehicles	\$24,874	\$25,629	\$25,755	\$25,019	\$25,019
(523600) Dues And Fees	\$16,071	\$10,683	\$24,868	\$24,868	\$24,868
(522310) Rental Of Land And Buildings	\$10,500	\$10,080	\$16,200	\$16,200	\$16,200
(522210) Vehicle Repair	\$11,813	\$12,840	\$600	\$8,600	\$8,600
(531250) Oil	\$3,403	\$5,004	\$5,975	\$8,791	\$8,791
(531610) Furniture/Fixtures-Operating	\$4,191	\$5,144	\$5,135	\$8,135	\$8,135
(531620) Communication Equipment-Operating	\$0	\$2,671	\$1,000	\$11,000	\$11,000
(523220) Postage	\$4,767	\$4,290	\$5,000	\$5,000	\$5,000
(531400) Books And Periodicals	\$1,586	\$5,306	\$3,550	\$3,550	\$3,550
(521400) Contract Services	\$746	\$438	\$1,500	\$1,500	\$1,500
(531310) Hospitality And Events	\$621	\$767	\$1,000	\$1,000	\$1,000
(531315) Food	\$260	\$0	\$1,000	\$1,000	\$1,000
(523300) Advertising	\$110	\$85	\$400	\$400	\$400
(539998) P-card Initial Allocation	\$0	\$36	\$0	\$0	\$0
<b>OPERATING TOTAL</b>	<b>\$3,156,181</b>	<b>\$3,029,946</b>	<b>\$3,396,231</b>	<b>\$3,867,675</b>	<b>\$3,767,675</b>
<b>Transfers, Capital, Other</b>					
(611361) Transfer Out - Fleet Capital	\$885,223	\$627,639	\$1,029,762	\$1,332,521	\$1,332,521
(552400) Risk/Liability Contribution	\$395,008	\$395,008	\$502,316	\$455,775	\$455,775
(611354) Transfer Out - E911	\$0	\$0	\$290,000	\$480,795	\$480,795
(611351) Transfer Out - Fed Grant	\$0	\$24,255	\$0	\$0	\$0
<b>TRANSFERS, CAPITAL, OTHER TOTAL</b>	<b>\$1,280,231</b>	<b>\$1,046,902</b>	<b>\$1,822,078</b>	<b>\$2,269,091</b>	<b>\$2,269,091</b>
<b>TOTAL</b>	<b>\$20,225,435</b>	<b>\$20,881,373</b>	<b>\$22,486,298</b>	<b>\$27,001,732</b>	<b>\$26,901,732</b>

## Police Department General Fund Expenditures by Cost Centers

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>(10032230) Uniform Patrol</b>	\$9,088,140	\$9,160,044	\$8,655,593	\$9,487,976	\$9,487,976
<b>(10032101) Police Administrative Services</b>	\$2,208,878	\$2,289,677	\$3,278,277	\$6,249,659	\$6,249,659
<b>(10032102) Police Support Services</b>	\$2,764,611	\$3,019,667	\$3,076,761	\$3,184,739	\$3,184,739
<b>(10032200) General Investigation</b>	\$1,857,996	\$1,927,936	\$2,046,034	\$2,645,876	\$2,645,876
<b>(10032500) Special Investigation</b>	\$1,308,486	\$1,398,632	\$1,670,811	\$1,598,198	\$1,598,198
<b>(10032103) Police Off of Prof Standards</b>	\$1,145,493	\$1,205,806	\$1,488,110	\$1,572,609	\$1,572,609
<b>(10032300) Traffic Enforcement Unit</b>	\$1,323,893	\$1,271,035	\$1,511,884	\$1,436,500	\$1,436,500
<b>(10062500) Park Police</b>	\$489,229	\$604,687	\$648,828	\$716,175	\$716,175
<b>(10032260) Detention Center</b>	\$38,709	\$3,889	\$110,000	\$110,000	\$10,000
<b>TOTAL</b>	<b>\$20,225,435</b>	<b>\$20,881,373</b>	<b>\$22,486,298</b>	<b>\$27,001,732</b>	<b>\$26,901,732</b>

# Police Department General Fund Expenditures by Cost Centers

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**Police Department**

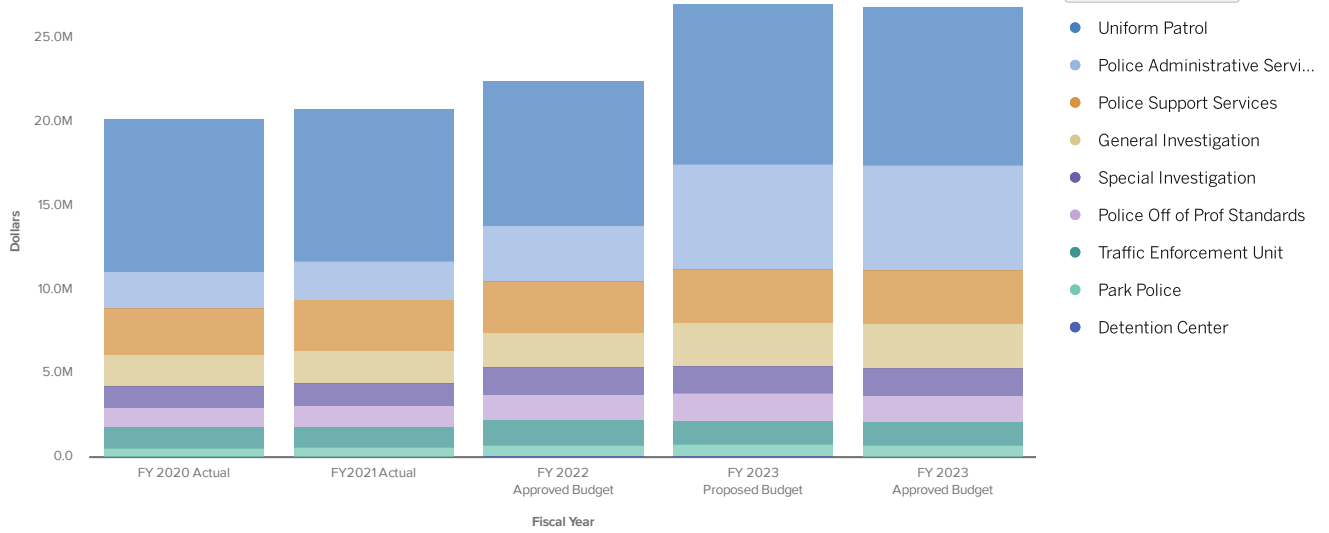
General Fund

Expenses



## Visualization

Sort **Large to Small**





# Police Department

## E-911 Fund

Our mission is to serve as the critical and vital link between the citizens of the City of Roswell and the public safety agencies that serve them.

## Who we are

The Division of Emergency Communications / E911 center is responsible for all non-emergency and emergency calls for persons requiring police, fire, or medical assistance within the city limits of Roswell. The 911 center also handles all after hour emergency calls for water, streets, and public works. We are responsible for maintaining warrants, GCIC/NCIC entries and cancellations, and all associated documentation. The Roswell 911 Center Communications Officers are the first of the first responders who interact with those who call for assistance. All 911 personnel receive extensive, high-level training; are certified through POST, GCIC, APCO, and triple-certified through the International Academies of Emergency Dispatch (IAED) for police, fire, and medical protocols. The Roswell 911 Center is consistently recognized for professionalism, commitment to public safety, leadership, and innovation.

The Roswell 911 Center implemented text-to-911 – a Next Generation 911 capability that allows citizens to text their emergency when unable to speak; a service that is not yet mandated statewide. The Roswell 911 Center also utilizes RapidSOS software for improved location accuracy of 20 – 50 feet on wireless calls.

## Opportunities

Increase our call-processing compliance in order to become accredited by the International Academy of Emergency Dispatch in Emergency Medical Dispatch (EMD) and Emergency Fire Dispatch (EFD).

Increase our employee's knowledge and exposure to skills and abilities that directly result in the efficiency and effectiveness of our personnel to complete their job tasks to the highest level of expectation.

Provide a high level of customer service to the public and maintain customer satisfaction at an extraordinary level.

## Challenges

We are challenged to improve all areas of daily operations and performance by continuing to maintain a full Quality Assurance program.

All current and on-boarding staff will be trained and provided continuing dispatch education to maintain national standards in 911 Center call processing.

We will continue working to develop a strategic plan for the implementation of Next Generation 9-1-1 (NG9-1-1) and First Net technology in accordance with the state of Georgia Emergency Communications Authority (GECA).

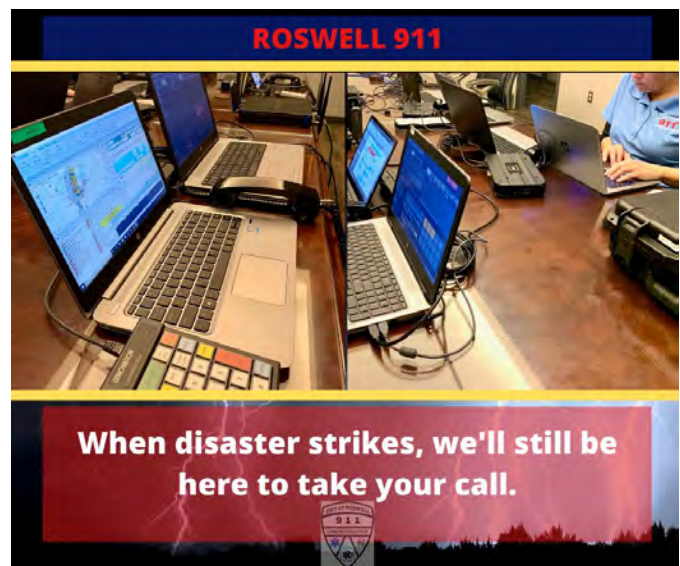
## What we have Accomplished

- Roswell 911's call volume for 2021 was 123,723 total, an expected decrease due to the public health pandemic. Of these total calls, 87.92% were answered in 10 seconds or less. Total processed incidents included 123,723 broken down as follows:
  - Police – 94,011
  - Fire - 10,151
  - EMS - 7,804
  - Other – 11,756

- The communication center is the 17th emergency dispatch center in the world to attain International Academies of Emergency Dispatch® (IAED™) status as an Accredited Center of Excellence (ACE) for its use of the Police Priority Dispatch System™ (PPDS®). This distinction places it among the very highest-performing emergency dispatch agencies in the world.
- Roswell 911 has maintained Agency Training Program Certification, a Project 33® Initiative, from the Association of Public-Safety Communications Officials (APCO) International. Public safety agencies use the APCO International Agency Training Program Certification as a formal mechanism to ensure their training programs meet APCO American National Standards (ANS).
- Roswell 911 successfully completed their second annual remote-based assessment for CALEA accreditation, maintaining 100% compliance.
- Maintained a Quality Assurance program for all personnel to include case reviews, continuing dispatch education and performance reporting and achieved protocol compliance at an exceptional average on all three disciplines.
- The Roswell 911 Center maintains a partnership RapidSOS, an emergency technology company that delivers accurate location and life-saving rich emergency data to better respond to incidents. This 9-1-1 Integration Device Location Technology has collaborated with Uber and launched in the City of Roswell to enhance the safety of Uber rides. In addition to the improved location accuracy enhancement to 9-1-1 call processing, Roswell 911 receives additional emergency data from Uber passengers (or drivers) who initiates a call to 9-1-1 via the Uber app's "9-1-1 Assistance" feature. RapidSOS supplied features in 2020 that supply additional information including emergency health profiles and emergency response data.

## What we expect to Accomplish

- Continue to develop and implement a full interoperable communications plan for the North Fulton Regional Radio Systems Authority with the surrounding jurisdictions.
- Improve and maintain top Quality Assurance for fire and medical (EFD and EMD) to achieve the tri-ACE Accreditation through the International Academy of Emergency Dispatch (IAED).
- Maintain APCO P33 Training Certification.
- Maintain EPD ACE accreditation.
- Maintain CALEA accreditation.
- The implementation of what3words. What3words is a web-based tool that has a specific location marker for large areas such as parks and fields where field responders can easily identify the exact location within that large area.



# E-911 Fund

## Changes from FY 2022 to 2023

Note: 2 unfunded Personnel Requests are currently shown in General Fund. The funding would need to be transferred from General Fund.

<b>FY 2022 Estimated Available Fund Balance</b>	<b>\$</b>	<b>127,659</b>
<b>FY 2023 Revenues</b>		<b>\$2,993,367</b>
<b>FY 2022 Approved Budget</b>	<b>\$</b>	<b>3,006,279</b>
<b>Base Adjustments</b>		<b>Amount</b>
Budgeted Vacancy Savings Adjustment		(\$13,944)
Defined Benefit Retirement Adjustment		(\$29,843)
Defined Contribution Retirement Adjustment		\$5,699
Fleet Rate and Lease Adjustment		(\$1,649)
Indirect Cost Adjustment		\$31,832
Salary Adjustments Based on Current Roster and Full Year Compensation Adjustmen		\$84,523
Utilities, Gasoline, and Oil Adjustment		\$543
Worker's Comp Contribution Adjustment		\$7,270
<b>Base Adjustments</b>		<b>\$84,431</b>
<b>FY 2023 Base Budget</b>	<b>\$</b>	<b>3,090,710</b>
<b>Operating Requests</b>		
Group Health Increase		\$3,654
Employee Salary Increase (Average of 3%) Starting Jan 1, 2023, excluding the Police Sworn (Shown in Best in Class Pay Plan)		\$26,641
<b>Operating Request Total</b>		<b>\$30,295</b>
<b>FY 2023 Operating Total</b>	<b>\$</b>	<b>3,121,005</b>
<b>FY 2023 Total Budget</b>	<b>\$</b>	<b>3,121,005</b>
<b>FY 2023 Estimated Ending Available Fund Balance</b>	<b>\$</b>	<b>21</b>

## E-911 Fund Revenues by Line Item

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>Charges for Service</b>					
(342500) E911 Charges	\$2,309,423	\$2,361,107	\$2,369,648	\$2,448,000	\$2,448,000
(342920) Mountain Park	\$0	\$0	\$0	\$47,967	\$47,967
(342921) National Park Service	\$0	\$0	\$0	\$16,605	\$16,605
<b>CHARGES FOR SERVICE TOTAL</b>	<b>\$2,309,423</b>	<b>\$2,361,107</b>	<b>\$2,369,648</b>	<b>\$2,512,572</b>	<b>\$2,512,572</b>
<b>Miscellaneous Revenues</b>					
(391201) Operating Transfer In	\$0	\$0	\$290,000	\$480,795	\$480,795
<b>MISCELLANEOUS REVENUES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$290,000</b>	<b>\$480,795</b>	<b>\$480,795</b>
<b>Business Taxes</b>					
(314900) Excise Tax - Other	\$620	\$746	\$0	\$0	\$0
<b>BUSINESS TAXES TOTAL</b>	<b>\$620</b>	<b>\$746</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL</b>	<b>\$2,310,043</b>	<b>\$2,361,853</b>	<b>\$2,659,648</b>	<b>\$2,993,367</b>	<b>\$2,993,367</b>

## E-911 Fund Expenditures by Type

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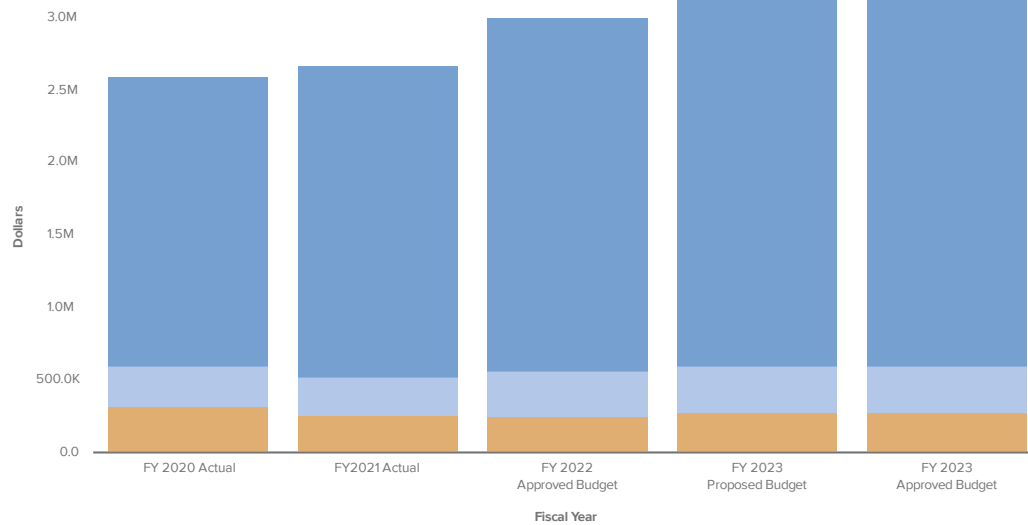
**Expenses** E-911 Fund



Sort **Large to Small**

- Salaries and Benefits
- Operating
- Transfers, Capital, Other

Visualization



# E-911 Fund Expenditures by Line Item

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>Salaries and Benefits</b>					
(511100) Regular Employees	\$1,265,594	\$1,291,877	\$1,434,652	\$1,534,270	\$1,534,270
(553100) Group Insurance Contribution	\$268,370	\$376,681	\$412,554	\$416,208	\$416,208
(511300) Overtime	\$122,715	\$155,458	\$190,363	\$190,363	\$190,363
(512402) Defined Contribution Retirement	\$105,175	\$97,301	\$124,301	\$132,015	\$132,015
(512200) Social Security (FICA)	\$86,414	\$88,782	\$103,310	\$107,296	\$107,296
(512400) Defined Benefit Retirement	\$85,868	\$97,507	\$118,115	\$88,272	\$88,272
(511105) Part Time Employees	\$36,544	\$22,702	\$41,470	\$45,249	\$45,249
(512300) Medicare	\$20,210	\$20,764	\$24,165	\$25,091	\$25,091
(512401) Deferred Compensation	\$4,637	\$4,342	\$3,500	\$4,340	\$4,340
(554100) Workers Comp Contribution	\$1,090	\$1,090	\$1,105	\$8,375	\$8,375
(511101) Budgeted Salary Savings	\$0	\$0	-\$16,301	-\$30,245	-\$30,245
<b>SALARIES AND BENEFITS TOTAL</b>	<b>\$1,996,617</b>	<b>\$2,156,504</b>	<b>\$2,437,234</b>	<b>\$2,521,234</b>	<b>\$2,521,234</b>
<b>Operating</b>					
(523210) Communication Services	\$95,264	\$96,746	\$97,706	\$97,706	\$97,706
(521400) Contract Services	\$43,656	\$49,556	\$46,656	\$55,656	\$55,656
(522205) Repairs And Maintenance	\$61,272	\$15,916	\$37,239	\$22,239	\$22,239
(523810) Software Licenses, Fees, and Maintenance	\$329	\$32,773	\$28,200	\$34,200	\$34,200
(523700) Education And Training	\$13,420	\$21,887	\$29,450	\$29,450	\$29,450
(523500) Travel	\$17,173	\$1,817	\$28,000	\$28,000	\$28,000
(523600) Dues And Fees	\$11,379	\$9,658	\$9,848	\$9,848	\$9,848
(521300) Technical Services	\$6,082	\$9,659	\$5,850	\$5,850	\$5,850
(531230) Electricity	\$6,100	\$6,214	\$6,600	\$7,143	\$7,143
(531105) Supplies	\$7,284	\$5,167	\$6,730	\$6,730	\$6,730
(522320) Rental Of Equipment And Vehicles	\$4,184	\$4,575	\$5,383	\$5,383	\$5,383
(531720) Uniforms	\$3,199	\$3,383	\$4,500	\$4,500	\$4,500
(531610) Furniture/Fixtures-Operating	\$3,876	\$0	\$4,000	\$4,000	\$4,000
(531615) Computer Equipment-Operating	\$1,764	\$2,718	\$2,500	\$2,500	\$2,500
(531605) Machinery And Equipment-Operating	\$3,003	\$404	\$2,500	\$2,500	\$2,500
(531620) Communication Equipment-Operating	\$2,153	\$384	\$2,500	\$2,500	\$2,500
(531400) Books And Periodicals	\$305	\$0	\$540	\$540	\$540
(522220) Vehicle Fleet Rate	\$0	\$0	\$1,649	\$0	\$0
(521201) Professional Services	\$150	\$0	\$0	\$0	\$0
<b>OPERATING TOTAL</b>	<b>\$280,592</b>	<b>\$260,858</b>	<b>\$319,851</b>	<b>\$318,745</b>	<b>\$318,745</b>
<b>Transfers, Capital, Other</b>					
(551110) Indirect Costs	\$271,119	\$260,757	\$249,194	\$281,026	\$281,026
(542100) Machinery	\$51,024	\$0	\$0	\$0	\$0
<b>TRANSFERS, CAPITAL, OTHER TOTAL</b>	<b>\$322,143</b>	<b>\$260,757</b>	<b>\$249,194</b>	<b>\$281,026</b>	<b>\$281,026</b>
<b>TOTAL</b>	<b>\$2,599,352</b>	<b>\$2,678,118</b>	<b>\$3,006,279</b>	<b>\$3,121,005</b>	<b>\$3,121,005</b>

City of Roswell

# Police Department

Confiscated Assets Fund



## Who are we

The Confiscated Assets Fund is a special revenue fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditures from the sale of confiscated assets. This fund enhances the Special Investigations Section general fund cost center, as well as other special projects within the Police General Fund. This cost center is funded solely through property and asset forfeitures. State law specifically prohibits the use of forfeited assets for the payment of salaries or rewards to law enforcement personnel. There are no employees assigned to this cost center; however, overtime associated with investigations is included and allowable.

## Opportunities

Our partnerships and networking with Federal, State, and Local agencies and organizations.

## Challenges

The continued growth of the opioid crisis, changes in legislation that conflict with the State's current testing process for marijuana, shortage in sworn personnel causing a reduction in specialized staff.

## What we have Accomplished

- Participated in the DEA High Intensity Drug Trafficking Area (HIDTA) task force.
- Conducted multiple undercover investigations regarding illicit massage parlors and prostitution.
- Conducted alcohol licensing compliance checks.
- Adapted quickly to the street-racing phenomenon that plagued the Metro Atlanta area during the latter half of the year, and deployed resources and initiatives that proved successful in keeping Roswell's roadways safe.

## What we expect to Accomplish

- Continue to target specific crimes and high criminal activity areas with added patrols, surveillance, and intelligence-driven enforcement.
- Continue to detect, investigate, and prosecute those persons who violate the laws concerning illegal narcotics production, manufacturing, distribution, transportation, sale, and chronic use of said narcotics.
- Build on the early success of the RPD Pathways program and expand access to help more people overcome addiction to opiates and other drugs.
- Continue to detect, investigate, and prosecute those who engage in illicit sexual activity for money, including prostitution and other related offenses.
- Continue to apprehend felony fugitives of justice.
- Continue to participate in the DEA High Intensity Drug Trafficking Area (HIDTA) task force and DEA Tactical Diversion Squad.
- Continue to attend advanced training courses with curriculum focusing on investigations, narcotics, leadership, gangs, risk management, surveillance, and terrorism.



## Confiscated Assets Fund

### Changes from FY 2022 to 2023

#### FY 2023 - Fund 210 - Confiscated Assets Fund

<b>FY 2022 Estimated Available Fund Balance</b>	<b>\$</b>	<b>-</b>
FY 2023 Revenues		\$25,000
<b>FY 2022 Approved Budget</b>	<b>\$</b>	<b>749,500</b>
Department Adjustments	\$	(724,500)
<b>Base Adjustments</b>	<b>\$</b>	<b>(724,500)</b>
<b>FY 2023 Base Budget</b>	<b>\$</b>	<b>25,000</b>
<b>FY 2023 Operating Total</b>	<b>\$</b>	<b>25,000</b>
<b>FY 2023 Total Budget</b>	<b>\$</b>	<b>25,000</b>
<b>FY 2023 Estimated Ending Available Fund Balance</b>	<b>\$</b>	<b>-</b>

## Confiscated Assets Fund Revenues by Line Item

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>Fines &amp; Forfeitures</b>					
(351310) D.E.A. Funds	\$316,737	\$99,530	\$0	\$0	\$0
(351300) Confiscation	\$212,946	\$24,610	\$0	\$0	\$0
(351320) Treasury Confiscated Funds	\$29,253	\$0	\$0	\$0	\$0
<b>FINES &amp; FORFEITURES TOTAL</b>	<b>\$558,935</b>	<b>\$124,140</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Charges for Service</b>					
(342101) Special Police Ser- Ot	\$33,670	\$23,103	\$30,000	\$25,000	\$25,000
<b>CHARGES FOR SERVICE TOTAL</b>	<b>\$33,670</b>	<b>\$23,103</b>	<b>\$30,000</b>	<b>\$25,000</b>	<b>\$25,000</b>
<b>Miscellaneous Revenues</b>					
(389400) Miscellaneous	\$0	\$57,696	\$0	\$0	\$0
(392100) Sale Of Assets	\$99	\$0	\$0	\$0	\$0
<b>MISCELLANEOUS REVENUES TOTAL</b>	<b>\$99</b>	<b>\$57,696</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL</b>	<b>\$592,704</b>	<b>\$204,939</b>	<b>\$30,000</b>	<b>\$25,000</b>	<b>\$25,000</b>

## Confiscated Assets Fund Expenditures by Line Item

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>Operating</b>					
(531105) Supplies	\$11,530	\$8,131	\$749,500	\$25,000	\$25,000
(531615) Computer Equipment-Operating	\$3,137	\$248,040	\$0	\$0	\$0
(523700) Education And Training	\$23,731	\$16,600	\$0	\$0	\$0
(521201) Professional Services	\$14,250	\$14,980	\$0	\$0	\$0
(531605) Machinery And Equipment-Operating	\$24,836	\$0	\$0	\$0	\$0
(523500) Travel	\$8,903	\$4,481	\$0	\$0	\$0
(531610) Furniture/Fixtures-Operating	\$13,160	\$0	\$0	\$0	\$0
(523810) Software Licenses, Fees, and Maintenance	\$0	\$5,000	\$0	\$0	\$0
(522205) Repairs And Maintenance	\$3,368	\$232	\$0	\$0	\$0
(523600) Dues And Fees	\$2,492	\$498	\$0	\$0	\$0
<b>OPERATING TOTAL</b>	<b>\$105,407</b>	<b>\$297,963</b>	<b>\$749,500</b>	<b>\$25,000</b>	<b>\$25,000</b>
<b>Transfers, Capital, Other</b>					
(542200) Vehicles	\$236,784	\$0	\$0	\$0	\$0
(542100) Machinery	\$6,621	\$0	\$0	\$0	\$0
(541300) Buildings	\$6,424	\$0	\$0	\$0	\$0
<b>TRANSFERS, CAPITAL, OTHER TOTAL</b>	<b>\$249,829</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Salaries and Benefits</b>					
(511300) Overtime	\$26,768	\$14,021	\$0	\$0	\$0
(512200) Social Security (FICA)	\$1,564	\$815	\$0	\$0	\$0
(553100) Group Insurance Contribution	\$634	\$337	\$0	\$0	\$0
(512300) Medicare	\$366	\$191	\$0	\$0	\$0
<b>SALARIES AND BENEFITS TOTAL</b>	<b>\$29,333</b>	<b>\$15,364</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL</b>	<b>\$384,569</b>	<b>\$313,326</b>	<b>\$749,500</b>	<b>\$25,000</b>	<b>\$25,000</b>



# Confiscated Assets Fund Expenditures by Type

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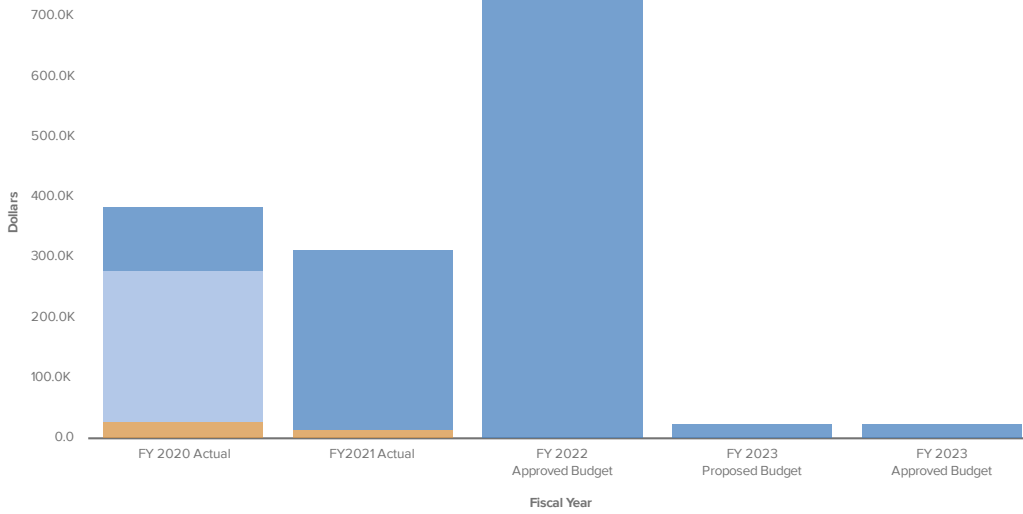
Expenses Confiscated Assets Fund



Sort Large to Small ▾

- Operating
- Transfers, Capital, Other
- Salaries and Benefits

## Visualization





# Recreation, Parks, Historic & Cultural Affairs Department

Meet the leisure needs of the citizens of Roswell by providing quality, comprehensive recreational opportunities, parks and facilities.



## Who we are

The Recreation, Parks, Historic & Cultural Affairs Department is responsible for meeting the leisure needs of the citizens of Roswell, offering diverse opportunities to engage in recreational, historical, and cultural programs or activities, and providing meaningful place-making destinations that increase the enjoyment and better the lives of the citizens within our community.

## Priority Based Budgeting List of Services - Recreation, Parks, Historic and Cultural Affairs Department

Active Adult Programming and Events  
 Adaptive Programming and Events  
 Adult Athletic Leagues  
 Adult Creative Arts  
 Adult Racquet Sports  
 Aquatics Facility Maintenance  
 Aquatics Management  
 Artist Exhibitions, Shows and Sales  
 Athletic Field Amenities  
 Athletic Fields, Recreation Buildings and Art Centers Management  
 Cemetery Care  
 CIP/Project Management (including bid/contract mgmt.)  
 City produced Community Events  
 Community Recreation  
 Programming  
 Competitive Gymnastics

Cultural Arts Celebration and Management  
 Cultural Services Rentals and Facility Management  
 Customer Service and Registration  
 Film Permitting  
 Health and Wellness Programming  
 Historic Assets Facility Management  
 Historic Assets Programming  
 Intergovernmental Agreements/Coordination  
 Leita Thompson Apartment Rental  
 Leita Thompson Memorial Gardens  
 Municipal Complex Grounds Maintenance  
 Natural Resource Management  
 Outdoor Programming and Camps  
 Park Amenities Maintenance  
 Park Landscaping  
 Parks Indoor Facility Maintenance

Parks Motorized and Electrical Equipment Maintenance  
 Parks Outdoor Facility Maintenance  
 Parks Refuse Collection and Disposal  
 Parks Safety Inspections  
 Playgrounds Maintenance  
 Programming, Marketing and Communication  
 Recreation Facility Reservations  
 Recreation Accreditation  
 Recreation Commission Support  
 Special Events Permitting and Logistics  
 Special Rental Facilities  
 Sports Turf Maintenance  
 Strategic Master Plan Development and Updating  
 Trail Maintenance

Youth Athletic Programs, Camps,  
Clinics  
Youth Baseball/Softball  
Youth Creative Arts

Youth Football/Cheerleading/Rugby  
Youth Gymnastics  
Youth Lacrosse

Youth Performing Arts  
Youth Racquet Sports  
Youth Recreation Programming  
Youth Soccer  
Youth Volleyball/Basketball

## Opportunities

- The completion and implementation of the Department's 5 year strategic master plan will provide staff with additional knowledge on the needs of our community and the programs and facilities they desire.
- Develop innovative marketing and communication strategies to maximize community awareness of department programs, events and activities.
- Continue innovative programs based on the Department's 5 year strategic master plan.

## Challenges

- Maximize partnerships and funding opportunities to implement the River Parks Master Plan.
- Expand program opportunities to meet the needs of a growing, diverse community.

## What we have Accomplished

- Initiated the process for the Department's 5 year park development and strategic plan.
- Obtained the Certificate of Occupancy and held the ribbon cutting for the 1st floor of Mimosa Hall.
- July 4th Fireworks were held for the first time at Roswell Area Park.
- Held the City's Merry Market and Festival along Bulloch Avenue in conjunction with the Lighting of Town Square.
- Maintained consistent and relevant social media engagement on social media platforms.
- Implemented a proactive plan for marketing in digital and physical spaces.
- Completed the Old Mill Park slope stabilization and retaining wall project.
- Revised the Historic Assets Division operation and training model to ensure staff has the knowledge and skills to work at any of our historic properties.
- Repaired the Historic Stone Grill located behind the Waller Park Recreation Center.
- Cultural Expansion to include Hispanic Heritage Month and Indigenous People Month.
- Established the Creation Station, a mobile art studio that allows us to bring arts and crafts activities to different areas of our parks and City events.
- Held the first Roswell Art Block in conjunction with National Arts and Humanities Month at the Cultural Arts Center.
- Completed the Cultural Arts Center 2nd Floor Renovations for the expansion of the Roswell Historical Society.
- Completed the retaining wall located at Roswell Area Park Field #2.
- Expanded the Fall Farm Days to the City Hall grounds to include Touch-a-Truck event.
- Completed the Groveway Landscape Project that included new park entrance signage, a retaining wall, and irrigation at the corner of Oxbo Road and Frank Lewis Drive.
- East Roswell Park Fouts Road Project converted 15,000 square feet in front of Art Center East to turf and landscape beds. In addition, 500 linear feet of asphalt trail was installed to connect to the existing trail system for East Roswell Park.

## What we expect to Accomplish

- Expand the implementation and continued use of the Hiperweb work order system for our Parks Staff.
- Standardization across all parks and facilities for maintenance, operations, project management and safety procedures.
- Review, revise and complete all requirements necessary to maintain our departments CAPRA reaccreditation.
- Develop and update new tools, processes, reports and procedures that provide staff the opportunity to better track the success of their programs and their area of responsibilities.
- Develop Department-wide sponsorship program that is capable of supporting multiple divisions.
- Continue promoting Roswell as a film friendly City, and addressing film requests and working on quick and efficient processes for “turn around” time for film permitting.
- Utilizing and incorporating new technology into the rental and reservation process to improve the customer experience.
- Accomplish at least five Historical Assets programs and/or events with cross-divisional or City department collaboration.
- Write a site interpretation plan and training matrix for docents and staff at each Historic Home location.



## Recreation and Parks Expenditures by Type

Help Share

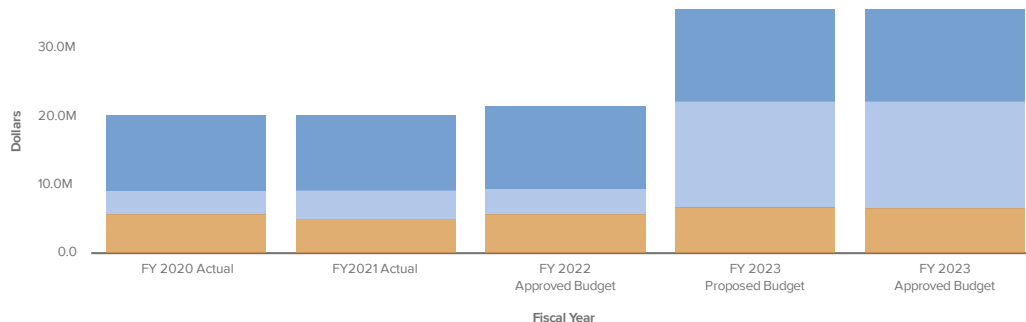
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**Expenses** Recreation, Parks, Historic & C...

Visualization



Sort **Large to Small**

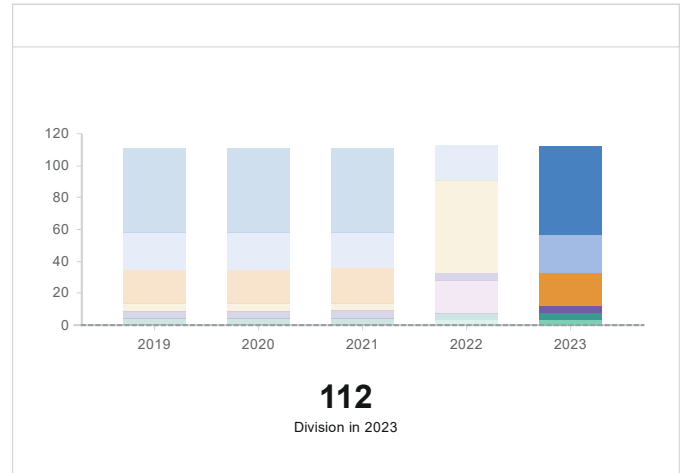
- Salaries and Benefits
- Transfers, Capital, Other
- Operating

## Recreation and Parks Expenditures by Fund

Recreation, Parks, Historic & Cultural Affairs by Fund	
Category	2023
General Fund	\$14,772,695.00
American Rescue Plan Act Fund	\$8,934,100.00
Participant Recreation Fund	\$6,938,463.00
Capital Project Fund	\$3,164,137.00
Impact Fees Fund	\$1,119,499.00
Other	\$851,567.00

Here is a summary of the Recreation and Parks Department in table form, illustrating direct costs and indirect costs. Click on the table to explore greater detail. [Personnel Changes](#)

## Recreation and Parks Personnel History



FY 2019: Convert (1) part-time Rental Supervisor to full-time.

During FY 2019: (1) Historic Assets Manager transferred from Administration

During FY 2022: transfer of (5) Park Police officers to Police and (2) Special Events personnel from Administration.

FY2023: Add (1) Performing Arts Supervisor (555), Add Natural Resources and Trails Maintenance Crew (2) and (1) Crew Supervisors.

# Recreation, Parks, Historic & Cultural Affairs Department

## Operating/Capital Request Summary

### FY 2023 Operating Request Summary

FY 2023	
Requests	Recurring

### Recreation, Parks, Historic and Cultural Affairs

#### Add (1) Full-Time Management Analyst/Project Manager Position at 75% Funding

If authorized, this position will be responsible for managing all department strategic plan implementations, park master plan development and execution, ADA transition plan execution, coordination of the department's capital improvement plans, and all associated contracts, bids, and related project management duties. Additionally, this position will provide a 5 year forecast and schedule of the department's major maintenance and repair projects, as well as provide management level analysis for the funding of future projects. Under our current operational model, we spread the coordination of the Capital Improvement Plan and Master Plan implementation to four different staff members in the Administration, Parks, and Historic Affairs Divisions. Plante Moran identified a service delivery gap within the department for project management and management analysis related job functions. This position would serve in both capacities and provide much needed project management and analytical support.

Funded	CIP/Project Management (including bid/contract management)-Q1	General Fund	\$84,230	\$106,273
Add (1) Full-Time Management Analyst/Project Manager Position at 75% Funding Total			\$84,230	\$106,273

#### Increase Funding for Holiday Lighting and Tree

This request will allow the department to add additional holiday lighting, electrical, and tree based on Council direction. This also will remove the aged holiday tree at Historic Roswell Town Square, which reached the end of its useful life. The department will continue to enhance beautification in our parks during the holiday season at the request of Mayor and Council, as well as the Historic Roswell Beautification organization, while making Roswell a place making destination. These expenses have continued to increase each year and we have under-allocated the current level of service by approximately \$25,000 each fiscal year for the past four years. The current service level meets holiday lighting expectations by the community and Council, but staff has been redirecting financial resources from other priorities set by City Council to cover the contract requirements. In past fiscal years, internal reallocation has allowed the equipment, such as lights, to exceed their useful life, but in the past year they have shown their age, wear, and tear and need to be replaced.

Funded	City Produced Community Events-Q3	General Fund	\$50,000	\$50,000
Funded		Special Events Fund	\$50,000	\$50,000
Increase Funding for Holiday Lighting and Tree Total			\$100,000	\$100,000

#### Add (1) Natural Resources and Trails Maintenance Crew Supervisor at 75% Funding Including F550 and Work

This request is for the addition of (1) Crew Supervisor position (Operating), F550 and Work Utility Vehicle (Capital) needed to maintain the park natural resources and trail maintenance. The department's Five Year Needs Assessment and Master Plan recommendations include additional trails and greenways as the top priority for residents in our community (table 10). Over the past decade, the department has added trails in Big Creek Park, the Chattahoochee Riverwalk Phase IV and V, and Leita Thompson Park, to name a few, and now maintains a total of 31 miles of trails. In 2019, the department began collecting data at Big Creek Park and Phase IV and V of the Riverwalk trail. In 2021, total number of trips counted on phase IV and V of the Riverwalk totaled over 600,000. In Big Creek Park, over 300,000 trips were traveled on the pedestrian trails alone, not including the counts on the mountain bike trails. The maintenance and expansion of the trail system continues to be a priority for the department. Total of the initial Operating and Capital Request in FY 2023 is \$187,080.

Funded	Natural Resource Management-Q3	General Fund	\$76,586	\$98,330
Add (1) Natural Resources and Trails Maintenance Crew Supervisor at 75% Funding Including F550 and Work Utilit			\$76,586	\$98,330

### Increase Funding to Maintain Brick Pathways around Municipal Complex

This is a request to increase the funding for required yearly maintenance and repairs associated with concrete sidewalks, handrails, and pavers along City Hall municipal grounds. Park's staff typically works on minor repairs to pathways around the City Hall grounds, but as the sidewalks and trails continue to age and environment (erosion, tree root growth, heavy use, etc.) impacts the pedestrian surfaces, we have reached a point that staff can no longer handle the scope of repairs. Over the past few years we have had several accidents and near misses due to uneven pathways, and current funding does not provide enough financial support to continue to maintain the pathways.

Funded	Municipal Complex Grounds Maintenance-Q4	General Fund	\$15,000	\$15,000
Increase Funding to Maintain Brick Pathways around Municipal Complex Total			\$15,000	\$15,000

### Add (1) Full-Time Performing Arts Supervisor I Position at 75% Funding

Roswell Performing Arts programming has continued to expand and grow over the last 6 years. For over 10 years, two full-time staff have managed the implementation of all programs. Over the last 5 years, this program has expanded to include two production focused companies, Roswell Youth Theatre and Roswell Dance Starz. The growth over the last 7 years has included implementing a multi-tiered company for Roswell Dance Starz, adding musical theatre and acting programs, restructuring the audition based theatre company and offering private music lessons. The full-time staff is supported by part-time staff assisting in administration and operational needs. In order to increase capacity for all staff, Roswell Performing Arts is at a growth point to increase their full-time staff. Since 2016, Roswell Performing Arts has grown 5% on average every year. From 2019 to 2022, even despite set-backs due to the pandemic, there was a 10% increase in participation.

Funded	Youth Performing Arts-Q4	Participant Recreation Fund	\$63,624	\$84,832
Add (1) Full-Time Performing Arts Supervisor I Position at 75% Funding Total			\$63,624	\$84,832

<b>Recreation, Parks, Historic and Cultural Affairs Total</b>			<b>\$439,230</b>	<b>\$536,851</b>
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## FY 2023 Capital Request Summary

FY 2023 Request	FY 2024 CIP Request	FY 2025 CIP Request	FY 2026 CIP Request	FY 2027 CIP Request
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## Recreation, Parks, Historic and Cultural Affairs

### Recreation and Parks Facilities Maintenance and Capital Investment

The Parks and Recreation Facility Capital Investment Request is a culmination of several projects and plans that the department completes on an annual basis to update and maintain our parks facilities. Plans include facility improvements, trail repairs, system wide parks improvements plan (beautification), athletic field improvements, light pole replacement, ADA compliance of city facilities, asphalt of parking lots, driveways and the access road replacement plan, playground replacements, and tennis court rebuild. All projects and plans are reviewed on an annual basis to ensure they are meeting the needs of the city by making sure our parks are being properly maintained to the expectations of the Roswell Community. Several plans also include five year forecasting to allow us to identify future needs and potential cost.

Funded	Maintenance Capital	Construction	Capital Project Fund	\$1,110,000	\$1,058,000	\$933,000	\$1,065,000	\$980,000
Recreation and Parks Facilities Maintenance and Capital Investment Total				\$1,110,000	\$1,058,000	\$933,000	\$1,065,000	\$980,000

### Cultural Affairs Maintenance and Capital Investment

This project allows the department to enhance several of our locations that are used for both City programming and facility reservations.

Long term it provides us with the opportunity to increase revenue through increased programming space, newer technology, improved customer service, and safer facilities. Several of the projects also help the City meet recommendations listed within the Imagine Roswell 2030 Arts and Culture Master Plan as it relates to the Cultural Arts Center. Plans include Cultural Arts Center Marley Floor Replacement, Physical Activity Center Cabinet Replacements, Visual Arts Center Gallery Track Lighting, Cultural Arts Center Lighting System, Physical Activity Center Performing Arts - Dance Studio Floor Replacement, and Cultural Arts Center Meeting Room Upgrades.

Funded	Maintenance Capital	Construction	Capital Project Fund	\$110,000	\$55,000	\$25,000	\$25,000	\$0
Cultural Affairs Maintenance and Capital Investment Total				\$110,000	\$55,000	\$25,000	\$25,000	\$0



### Ace Sand Phase I & II Construction

In 2020, Mayor and Council authorized the development of construction drawings for Ace Sand Phase I and II, and the conceptual design of Ace Sand Phase III. The local, state and federal permits were submitted in February and March 2022 for consideration by various permitting agencies and the department expects to have all necessary permits by July or August of 2022. The development of the Riverparks Master Plan continues to be a priority of the community and the City. As indicated in the 2018 Economic Impact Report, the Ace Sand park development plan has a significant economic impact on the City of Roswell and achieves a number of priorities of the City, including park development, storm water management, stream bank restoration, trail development, invasive plant removal and native plant installation.

Funded	One Time Capital	Construction	American Rescue Plan Act Fund	\$6,400,000	\$0	\$0	\$0	\$0
Ace Sand Phase I & II Construction Total				\$6,400,000	\$0	\$0	\$0	\$0

### Doc's Cafe Stabilization, Site Design and Permitting

The Doc's Café structure is a point of local interest in the Groveway Community as a landmark impacted by the Roswell Department of Transportation (RDOT) Oxbo realignment project. The purpose of this project is to relocate and renovate the structure for future safeguarding and public awareness. The project goal is to work with the Groveway Community in order to repurpose the building as a public center for small gathering use with the aim of bringing inclusion into the broader Roswell Historic District and awareness of the "Doc's Café" story. Mayor and Council approved a contract for a Site Relocation Assessment and Visual Condition Reports during a regular meeting on January 13, 2020. A visual condition assessment of the structure was completed in May 2020. After the completion of the Oxbo Road project, Doc's Cafe is schedule to be moved to a approved location on the project site. This request will fund the necessary site design for the future building relocation, including the necessary documents to submit the project for the required local, state and federal permits. Additionally, this request will fund some necessary "protection in place" measures to secure and protect the building at its current location.

Funded	One Time Capital	Construction	Capital Project Fund	\$150,000	\$0	\$0	\$0	\$0
Doc's Cafe Stabilization, Site Design and Permitting Total				\$150,000	\$0	\$0	\$0	\$0

### Physical Activity Center Expansion

The 2017-2021 Five Year Strategic Master Plan labeled this project as a Tier 1 recommendation. The master plan stated that expanding the gymnastics program space through the expansion of the current space, or a complete relocation of the program should be a top priority for our department. Currently, the Physical Activity Center at Roswell Area Park is programmed at capacity. Staff has to limit class size and program offerings in order to ensure a safe environment for staff, instructors and participants. As a result, most of our gymnastic programs have a waitlist within days of program registration opening up to residents. In the mid 1990's, there was a similar expansion of the Physical Activity Center due to similar contributing factors. In FY20, the City invested \$70,000 for the planning and design of the necessary expansion to meet the program demand. Staff and consultants believe that the final design and layout provide the City and it's residents the best possible facility for the programs current and future needs. In the final construction documents, the design team has included several "add alternates" that will give the City the flexibility to add or remove certain aspects of this project, depending on actual bid results during the procurement process.

Funded	One Time Capital	Construction	Capital Project Fund	\$180,501	\$0	\$0	\$0	\$0
			Impact Fees Fund	\$1,119,499	\$0	\$0	\$0	\$0
Physical Activity Center Expansion Total				\$1,300,000	\$0	\$0	\$0	\$0

### Add (1) Natural Resources and Trails Maintenance Crew Supervisor at 75% Funding Including F550 and Work Utility Vehicle

This request is for the addition of (1) Crew Supervisor position (Operating), F550 and Work Utility Vehicle (Capital) needed to maintain the park natural resources and trail maintenance. The department's Five Year Needs Assessment and Master Plan recommendations include additional trails and greenways as the top priority for residents in our community (table 10). Over the past decade, the department has added trails in Big Creek Park, the Chattahoochee Riverwalk Phase IV and V, and Leita Thompson Park, to name a few, and now maintains a total of 31 miles of trails. In 2019, the department began collecting data at Big Creek Park and Phase IV and V of the Riverwalk trail. In 2021, total number of trips counted on phase IV and V of the Riverwalk totaled over 600,000. In Big Creek Park, over 300,000 trips were traveled on the pedestrian trails alone, not including the counts on the mountain bike trails. The maintenance and expansion of the trail system continues to be a priority for the department. Total of the initial Operating and Capital Request in FY 2023 is \$187,080.

Funded	One Time Capital	Purchase	Capital Project Fund	\$87,000	\$0	\$0	\$0	\$0
Add (1) Natural Resources and Trails Maintenance Crew Supervisor at 75% Funding				\$87,000	\$0	\$0	\$0	\$0

### Small Equipment Replacement Program

The small equipment replacement program provides the Parks Division the ability to replace and procure frequently used equipment, such as gator utility vehicles, commercial mowers, steep slope cutters, pull behind blowers, and tractor attachments. Approximately 60% of the

Parks Division’s mowers and utility vehicles are beyond the national average of 2,000+ hours. With an above average inflation of equipment costs, and an aged and failing equipment fleet, an increase in the replacement budget is needed to adequately maintain our existing parks. We are currently leasing two Jacobsen Reel Mowers that are mobilized to multiple locations to safely maintain our natural turf fields. For specialized jobs, we have determined that renting specific equipment is more fiscally responsible than purchasing these items. We currently have a full-time mechanic who repairs and maintains our equipment to save the cost of outsourcing these repairs. Due to daily use, there is a need to replace aging equipment to keep up with safety standards while increasing proficiency.

Funded	Maintenance Capital	Purchase	Capital Project Fund	\$54,636	\$56,275	\$57,963	\$59,544	\$59,544
Small Equipment Replacement Program Total				\$54,636	\$56,275	\$57,963	\$59,544	\$59,544

### Large Equipment Replacement Program

The Large Equipment Replacement Program is a cyclical replacement plan for our heavy equipment assets that includes small and large dump trucks, skid steers, commercial style mowers and excavators. As our heavy equipment is used daily, and many items have higher than average hours or mileage, repairs are becoming more excessive, expensive, and causing downtime between in-house projects and daily operations. Staff has had discussions with Fleet and looked at leasing versus purchasing options. Based on the department’s needs, and current state contracts allowing the City to purchase this type of equipment at a 30-40 percent discount from the typical retail pricing, they recommended purchasing. Planned replacement for FY 2023 will be the purchase of a F-550 small dump truck and the purchase of a leased commercial style Jacobson mower.

Funded	Maintenance Capital	Purchase	Capital Project Fund	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000
Large Equipment Replacement Program Total				\$125,000	\$125,000	\$125,000	\$125,000	\$125,000

### River Parks Master Plan Design

The City adopted the River Parks Master Plan in 2016 and has funded the design of the Ace Sand Park Phase I and II. As we continue the implementation recommendations, the department is requesting funding to continue conceptual designs and construction documents for various park units along the Chattahoochee River. As we continue to evaluate the silt and sedimentation issues on the river it has become necessary to create contingency plans for ongoing dredging along the Chattahoochee River. As a result, the department needs to review the Ace Sand Phase III building location in conjunction with the future development at Don White Park to review concepts that would support future dredging operations, in addition to reviewing building and future use concepts included in the Master Plan. Additionally, the Riverside Park and Azalea Park redesigns need to be initiated in order to generate park concepts and improvement estimates for the future construction design.

Funded	One Time Capital	Design	Capital Project Fund	\$500,000	\$0	\$0	\$0	\$0
River Parks Master Plan Design Total				\$500,000	\$0	\$0	\$0	\$0

### Grovey Community Master Plan Implementation

Requested funds to continue the implementation of the Grovey Community Park Master Plan that was initiated in September, 2015. Previous funding has replaced stairs between Grovey and Grimes Bridge Parks, trail access around soccer fields, sidewalk access to Grovey Park from Grimes Bridge Road, new tennis/pickleball courts, and landscaping. In FY19 and FY20, \$150,000 was allocated to the Grovey Community Park Master Plan for the driveway connecting Grimes Bridge Park to Grovey Community Park as a joint project with the Roswell Transportation department. This is a continuation of the implementation of the community-driven Grovey Park Master Plan and these requests will take us one step closer to the completion of the plan. This request includes repair of the historic stone grill behind Waller Park Recreation Center, replacement of picnic tables at Grovey Park, debris removal along the trail, wayfinding signage, tree replacement, and installation of new trash receptacles.

Funded	One Time Capital	Construction	Capital Project Fund	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Grovey Community Master Plan Implementation Total				\$50,000	\$50,000	\$50,000	\$50,000	\$50,000

### Historic Town Square Renovations

Historic Town Square is home to several key events during the year: Alive in Roswell, Arts Festival, Beer Festival, and the Holiday Lighting at Town Square. Currently the pathways, which are stone with mortar, have outlived their safe and useful life. Additionally, the fountain at the square is in need of some upgrades which includes improved up-lighting, an improved drain system, and new "pebble tec" lining. The current light system is not mounted in the fountain and frequently gets knocked over and burns out. When the fountain has to be cleaned or winterized it is an extremely labor intensive process because of the drain system. This project will provide multiple drains, saving both time and effort. Lastly the fountain lining "pebble tec" is decaying and falling apart, resulting in poor aesthetics and ability to retain water.

Funded	One Time Capital	Construction	Capital Project Fund	\$150,000	\$0	\$0	\$0	\$0
Historic Town Square Renovations Total				\$150,000	\$0	\$0	\$0	\$0

### East Roswell Park Improvements

Phase I of the East Roswell Park improvements were funded and completed in FY21 and FY22 and included landscaping the front entrance of the Art Center at East Roswell, the trail connection, and minor parking improvements with ADA access. Phase II and III of the project will complete the following project priorities: Trail connectivity from the Art Center at East Roswell Park down Fouts Roads to the ball fields, additional landscaping along Fouts Road, improved parking and circulation behind Art Center at East Roswell Park to support the dog park and art center, improved lighting outside the Art Center at East Roswell Park, and upgrades to the Dog Park to alleviate drainage issues.

The dog park, parking lot, landscaping and trail connections are high priorities for the community and the department. The additional funding will allow the department to complete this project and transition to other high priority projects throughout the city.

Funded	One Time Capital	Construction	American Rescue Plan Act Fund	\$2,534,100	\$0	\$0	\$0	\$0
East Roswell Park Improvements Total				\$2,534,100	\$0	\$0	\$0	\$0

### Recreation Center Security Cameras

The goal of this multi-year project is to allow our department to install cameras at a different recreation facility each year. Approved funding in FY20 allowed staff to install cameras at the Physical Activity Center located in Roswell Area Park. Funding was not approved for security cameras in FY 21 and FY22. For FY 23, we are requesting funding to install a camera system at the East Roswell Recreation Center. These cameras allow the Police department to monitor these facilities off-site and to ensure the safety and security of the staff and the participants. Our facilities are open late in the evenings for programs and activities, such as basketball, gymnastics, arts and wellness programs.

Funded	One Time Capital	Purchase	Capital Project Fund	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
Recreation Center Security Cameras Total				\$40,000	\$40,000	\$40,000	\$40,000	\$40,000

### Covered Batting Cage at Hembree Park

This request is to construct a covered batting cage at Hembree Park. Currently, the City has six outdoor batting cages located at Hembree Park, and three located at Roswell Area Park. These batting cages are maintained well, but are over 15 years old and tend to hold water after it rains because they are open-air cages. When standing water is present in these open-air cages, they become unplayable for our teams during inclement weather. On average, our department cancels approximately 320 practices and games due to unplayable surfaces. Because of the large number of cancellations, and the lack of available indoor training space, staff continues to look for available options for our teams and participants, and the opportunities to partner with commercial indoor practice facilities in order to limit these type of cancellations. Unfortunately, the cost and physical location of these options are not reasonable for all of our participants. We have examined what other adjacent Recreation and Parks departments are offering their participants, and some have begun the process of building similar structures such as Alpharetta Recreation and Parks and Windward Baseball Academy.

Funded	One Time Capital	Construction	Capital Project Fund	\$225,000	\$0	\$0	\$0	\$0
Covered Batting Cage at Hembree Park Total				\$225,000	\$0	\$0	\$0	\$0

<b>Recreation, Parks, Historic and Cultural Affairs Total</b>				<b>\$12,835,736</b>	<b>\$1,384,275</b>	<b>\$1,230,963</b>	<b>\$1,364,544</b>	<b>\$1,254,544</b>
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# RecParksTPD

## Mimosa Hall Improvements

Mimosa Front Stone Drive and Courtyard Improvements – As a rental and event venue, continued work is necessary to address accessibility to Mimosa Hall from the Bulloch Avenue entrance. Project will repair current issues with drive/courtyard, including grading and leveling of stone material, in order to improve functionality and mitigate liability regarding pedestrian use. Mimosa Sidewalk Development – To better provide options and accessibility to Mimosa Hall, request will provide for a pedestrian sidewalk parallel to the current service drive in order to improve accessibility from Bulloch Avenue to Mimosa Hall and handicap parking. Project will include adjustments to fence and landscaping to accommodate sidewalk. Mimosa Hall Architectural and Engineering Design – Request will secure architectural services to draft A&E plans which will address code and fire/life safety requirements. Design plans will provide a scope of work, construction drawings and costs estimates required for improvements to create second floor public access and obtain a Certificate of Occupancy. Mimosa Historic Landscape Plan Design - With the inclusion of Mimosa Hall and grounds, staff recognize an opportunity to better coordinate landscape development with Bulloch Hall grounds as a unified unit that will further complement Town Square and Barrington Hall. A solid landscape design schematic will be completed by a professional firm that specializes in engineering, design, and historic landscapes, which will better enable staff to direct work, projects, and funding as well as make efficient use of volunteer support. It is anticipated that work will also strengthen our ability to outline future capital projects and secure grant funding long-term. Mimosa Hall Plumbing and Exterior Improvements

Funded	One Time Capital	Design	Capital Project Fund					
		Construction	Capital Project Fund	\$90,000	\$0	\$0	\$0	\$0
		Transfer	Hotel/Motel Fund	\$292,000	\$0	\$0	\$0	\$0
				\$382,000	\$0	\$0	\$0	\$0
<b>Mimosa Hall Improvements Total</b>				<b>\$764,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>RecParksTPD Total</b>				<b>\$764,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# Recreation, Parks, Historic & Cultural Affairs Department

General Fund

## Recreation and Parks in General Fund Changes from FY 2022 to 2023

### **FY 2023 General Fund - Recreation, Parks, Historic and Cultural Affairs**

<b>FY 2022 Approved Budget</b>	<b>\$</b>	<b>14,385,288</b>
Budgeted Vacancy Savings Adjustment	\$	(11,906)
Defined Benefit Retirement Adjustment	\$	108,921
Defined Contribution Retirement Adjustment	\$	26,779
Fleet Rate and Lease Adjustment	\$	(32,666)
General Fund Support of Recreation Participation Fund (Net Cost \$350,000)	\$	17,202
Group Health Adjustment	\$	112,505
Recreation Land and Other Lease Adjustments	\$	(714,376)
Recurring amounts related to Mid Year Budget Amendment	\$	(3,050)
Risk/Liability Adjustment	\$	(2,818)
Salary Adjustments Based on Current Roster and Full Year Compensation Ad	\$	466,740
Utilities, Gasoline, and Oil Adjustment	\$	115,420
Worker's Comp Contribution Adjustment	\$	32,315
Proposed Line Item Reductions at First Reading	\$	(53,265)
<b>FY 2023 Requested Base</b>	<b>\$</b>	<b>14,447,089</b>
<b>Operating Requests</b>		
Add (1) Full-Time Management Analyst/Project Manager Position at 75%		
Funding		\$84,230
Increase Funding for Holiday Lighting and Tree		\$50,000
Add (1) Natural Resources and Trails Maintenance Crew Supervisor at 75%		
Funding Including F550 and Work Utility Vehicle (Operating and One Time Capital)		\$76,586
Add (2) Natural Resources and Trails Maintenance Crew Workers at 75%		
Funding		\$99,790
Increase Funding to Maintain Brick Pathways around Municipal Complex		\$15,000
<b>Operating Request Total</b>		<b>\$325,606</b>
<b>FY 2023 Operating Total</b>	<b>\$</b>	<b>14,772,695</b>

### Maintenance Capital

Recreation and Parks Facilities Maintenance and Capital Investment	\$1,110,000
Cultural Affairs Maintenance and Capital Investment	\$110,000
Small Equipment Replacement Program	\$54,636
Large Equipment Replacement Program	\$125,000
<b>Maintenance Capital Request Total</b>	<b>\$1,399,636</b>

### One Time Capital

Doc's Cafe Stabilization, Site Design and Permitting	\$150,000
Physical Activity Center Expansion	\$180,501
Add (1) Natural Resources and Trails Maintenance Crew Supervisor at 75% Funding Including F550 and Work Utility Vehicle (Operating and One Time Capital)	\$87,000
Mimosa Hall Improvements	\$382,000
River Parks Master Plan Design	\$500,000
Groveaway Community Master Plan Implementation	\$50,000
Historic Town Square Renovations	\$150,000
Recreation Center Security Cameras	\$40,000
Covered Batting Cage at Hembree Park	\$225,000
<b>One Time Capital Request Total</b>	<b>\$1,764,501</b>
<b>FY 2023 Capital Total</b>	<b>\$ 3,164,137</b>

<b>FY 2023 Total Budget</b>	<b>\$ 17,936,832</b>
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## Recreation and Parks Department General Fund Expenditures by Type

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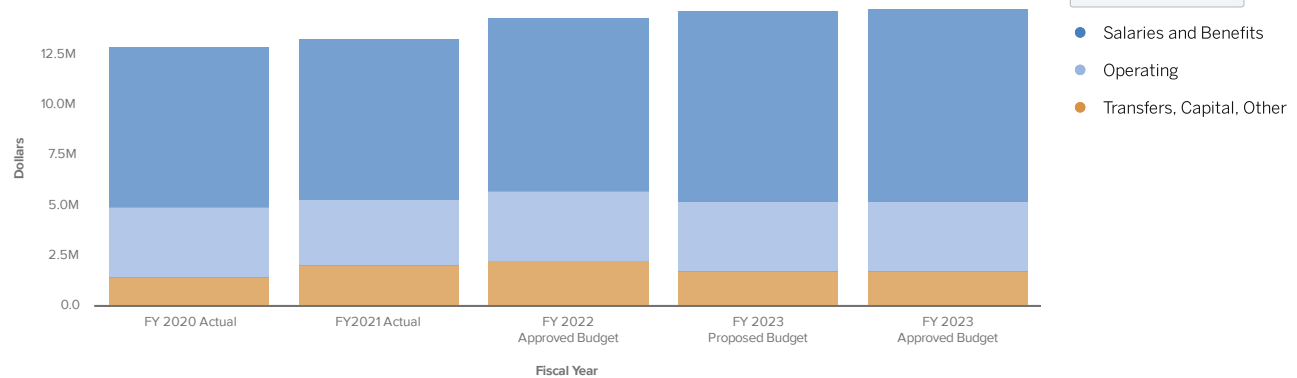
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**Expenses** General Fund Recreation, Parks, Historic & C...



Visualization

Sort **Large to Small**





## Recreation and Parks Department General Fund Expenditures by Line Item

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>Salaries and Benefits</b>					
(511100) Regular Employees	\$4,801,619	\$4,846,570	\$5,193,050	\$5,698,914	\$5,754,668
(553100) Group Insurance Contribution	\$1,339,015	\$1,159,528	\$1,166,412	\$1,310,927	\$1,321,597
(512400) Defined Benefit Retirement	\$765,164	\$952,062	\$943,695	\$1,052,616	\$1,052,616
(512200) Social Security (FICA)	\$309,616	\$310,063	\$358,720	\$391,858	\$395,315
(511105) Part Time Employees	\$210,768	\$166,177	\$397,149	\$426,929	\$391,664
(512402) Defined Contribution Retirement	\$181,986	\$212,440	\$288,121	\$327,862	\$334,553
(511300) Overtime	\$168,224	\$179,855	\$196,507	\$202,432	\$202,432
(554100) Workers Comp Contribution	\$70,589	\$70,589	\$71,570	\$103,885	\$103,885
(512300) Medicare	\$72,652	\$72,515	\$83,900	\$91,607	\$92,415
(512401) Deferred Compensation	\$35,688	\$32,163	\$33,300	\$39,830	\$39,830
(511101) Budgeted Salary Savings	\$0	\$0	-\$122,276	-\$134,182	-\$134,182
<b>SALARIES AND BENEFITS TOTAL</b>	<b>\$7,955,321</b>	<b>\$8,001,962</b>	<b>\$8,610,148</b>	<b>\$9,512,678</b>	<b>\$9,554,793</b>
<b>Operating</b>					
(531230) Electricity	\$604,881	\$617,663	\$588,500	\$671,880	\$671,880
(522205) Repairs And Maintenance	\$709,466	\$451,095	\$414,740	\$417,740	\$417,740
(531105) Supplies	\$479,150	\$533,384	\$425,834	\$430,784	\$431,284
(531210) Water / Sewerage	\$217,091	\$301,088	\$331,845	\$341,715	\$341,715
(522140) Maintenance - Grounds	\$244,485	\$273,607	\$300,389	\$315,389	\$315,389
(521400) Contract Services	\$483,883	\$140,432	\$266,518	\$132,378	\$132,378
(522130) Custodial	\$5,200	\$87,822	\$216,000	\$216,000	\$216,000
(522220) Vehicle Fleet Rate	\$179,511	\$169,800	\$152,266	\$119,600	\$119,600
(531115) Recreation Supplies	\$101,771	\$108,828	\$169,356	\$145,756	\$145,756
(531270) Gasoline/ Diesel	\$75,810	\$84,521	\$100,000	\$106,147	\$106,147
(523902) Sanitation Services	\$70,240	\$72,194	\$74,378	\$78,267	\$78,267
(522320) Rental Of Equipment And Vehicles	\$63,789	\$60,860	\$63,029	\$59,979	\$59,979
(531220) Natural Gas	\$52,342	\$58,016	\$53,400	\$60,236	\$60,236
(531215) Stormwater Fees	\$38,946	\$39,911	\$41,435	\$47,597	\$47,597
(523210) Communication Services	\$38,920	\$46,203	\$37,000	\$37,900	\$38,500
(531720) Uniforms	\$35,046	\$36,069	\$33,793	\$35,900	\$35,900
(521201) Professional Services	\$40,611	\$18,522	\$26,675	\$36,000	\$36,000
(523810) Software Licenses, Fees, and Maintenance	\$4,722	\$49,474	\$30,500	\$30,750	\$31,000
(523300) Advertising	\$22,843	\$12,484	\$25,000	\$25,000	\$25,000
(523500) Travel	\$18,578	\$290	\$30,112	\$27,320	\$19,320
(531605) Machinery And Equipment-Operating	\$13,476	\$24,532	\$11,500	\$11,500	\$11,500
(523700) Education And Training	\$11,560	\$5,323	\$21,316	\$21,166	\$12,666
(522110) Disposal	\$14,185	\$9,360	\$15,000	\$15,000	\$15,000
(531610) Furniture/Fixtures-Operating	\$11,937	\$3,759	\$14,175	\$10,875	\$11,875
(523600) Dues And Fees	\$8,617	\$9,973	\$10,525	\$11,482	\$11,982
(531615) Computer Equipment-Operating	\$3,811	\$20,114	\$5,208	\$7,451	\$9,951
(539999) Special Events Contra	\$0	\$0	\$14,200	\$14,200	\$14,200

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
(523400) Printing And Binding	\$3,215	\$4,963	\$5,100	\$5,100	\$5,100
(531315) Food	\$718	\$1,579	\$3,700	\$6,750	\$6,750
(531250) Oil	\$915	\$1,152	\$2,500	\$1,636	\$1,636
(523220) Postage	\$370	\$2,183	\$1,168	\$568	\$568
(523852) Instruction Fees	\$1,150	\$650	\$3,000	\$0	\$0
(531310) Hospitality And Events	\$808	\$924	\$1,000	\$1,000	\$1,000
(531240) Bottled Gas	\$276	\$548	\$1,284	\$1,284	\$1,284
(531400) Books And Periodicals	\$307	\$33	\$1,000	\$700	\$700
(531710) Vietnam Memorial Bricks	\$57	\$42	\$250	\$250	\$250
(531150) Computer Supplies	\$0	\$288	\$0	\$0	\$0
(522210) Vehicle Repair	\$19	\$0	\$0	\$0	\$0
<b>OPERATING TOTAL</b>	<b>\$3,558,706</b>	<b>\$3,247,686</b>	<b>\$3,491,696</b>	<b>\$3,445,300</b>	<b>\$3,434,150</b>
<b>Transfers, Capital, Other</b>					
(581100) Principal- Long Term Debt	\$981,944	\$812,841	\$1,011,063	\$370,279	\$370,279
(611355) Transfer Out - Participant Rec	\$0	\$858,061	\$791,384	\$808,586	\$808,586
(552400) Risk/Liability Contribution	\$228,964	\$228,964	\$291,164	\$288,346	\$288,346
(611361) Transfer Out - Fleet Capital	\$112,367	\$94,159	\$105,882	\$105,882	\$105,882
(611366) Operating Transfer Out-SpEvnts	\$0	\$0	\$0	\$200,300	\$200,300
(582100) Interest - Long Term Debt	\$111,947	\$90,905	\$82,831	\$10,008	\$10,008
(611353) Transfer Out - Solid Waste	\$5,632	\$3,319	\$1,120	\$351	\$351
<b>TRANSFERS, CAPITAL, OTHER TOTAL</b>	<b>\$1,440,854</b>	<b>\$2,088,250</b>	<b>\$2,283,444</b>	<b>\$1,783,752</b>	<b>\$1,783,752</b>
<b>TOTAL</b>	<b>\$12,954,881</b>	<b>\$13,337,898</b>	<b>\$14,385,288</b>	<b>\$14,741,730</b>	<b>\$14,772,695</b>

## Recreation and Parks Department General Fund Expenditures by Cost Centers

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>(10062000) Parks / Park Areas</b>	\$6,837,869	\$6,726,800	\$7,296,385	\$7,832,262	\$7,824,762
<b>(10061102) Recreation Support Services</b>	\$2,107,652	\$3,006,910	\$3,188,726	\$3,343,548	\$3,343,548
<b>(10061101) Recreation Administration</b>	\$2,048,077	\$1,858,779	\$2,032,819	\$1,465,032	\$1,514,497
<b>(10061700) Cultural Affairs</b>	\$516,568	\$244,498	\$288,514	\$264,359	\$258,859
<b>(10061753) Cultural Arts Center</b>	\$268,847	\$295,392	\$295,132	\$339,469	\$339,469
<b>(10061701) Special Events</b>	\$178,139	\$186,651	\$218,577	\$357,453	\$356,953
<b>(10062201) Municipal Complex Grounds</b>	\$233,599	\$224,263	\$253,465	\$279,021	\$279,021
<b>(10061754) Smith Plantation</b>	\$222,668	\$242,745	\$227,797	\$251,543	\$247,543
<b>(10061751) Barrington Hall</b>	\$205,588	\$244,052	\$221,520	\$244,910	\$244,910
<b>(10061752) Bulloch Hall</b>	\$219,877	\$204,298	\$245,683	\$245,216	\$244,216
<b>(10061755) Mimosa Hall and Gardens</b>	\$42,301	\$46,847	\$79,670	\$81,917	\$81,917
<b>(10049500) Historic Cemetery Care</b>	\$73,696	\$56,663	\$37,000	\$37,000	\$37,000
<b>TOTAL</b>	<b>\$12,954,881</b>	<b>\$13,337,898</b>	<b>\$14,385,288</b>	<b>\$14,741,730</b>	<b>\$14,772,695</b>



# Recreation and Parks Department General Fund Expenditures by Cost Centers

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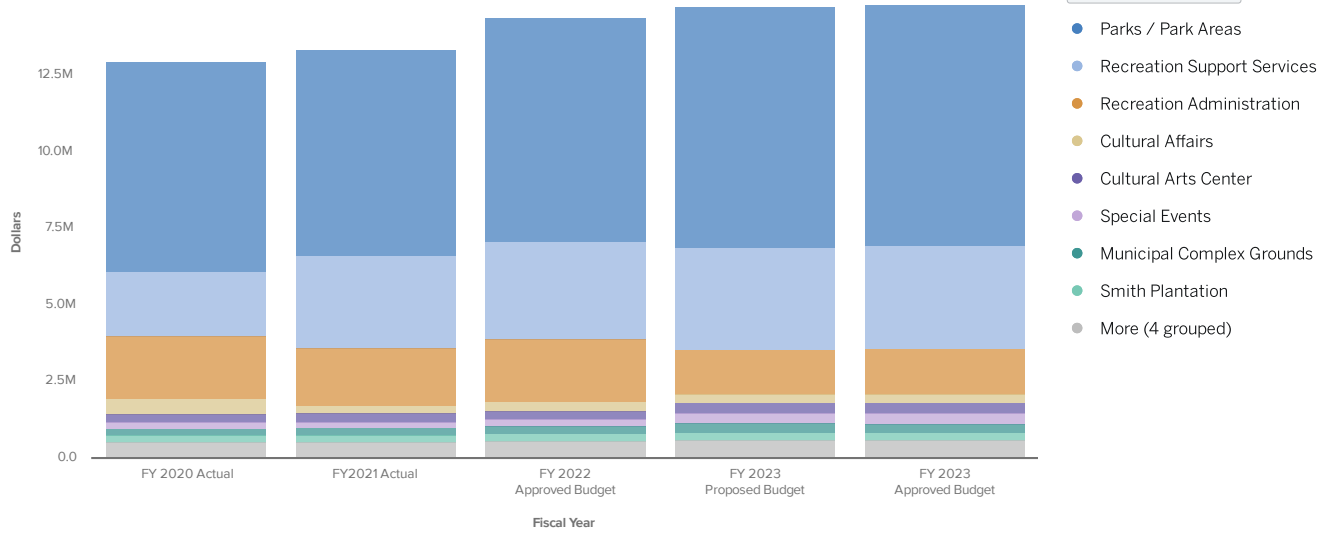
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Recreation, Parks, Historic & Cultural Affairs Department General Fund Expenses



## Visualization

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# Recreation, Parks, Historic & Cultural Affairs Department

Recreation Participation Fund



## Who we are

The Recreation Participation Fund is an enterprise fund that provides recreation programs throughout the City. This fund strives to offer quality fee-based programs, activities and special events that meet the present and future leisure needs of all Roswell Citizens.

## What we have Accomplished

- Revised our special event programming plan to adapt to the COVID-19 recovery process and support our communities needs for health, wellness and community connection.
- Safely reintroduced increased programming, occupancy and use of community facilities throughout the COVID-19 recovery plan.
- Historic House Museums introduced a cell-phone house tour so that guests can visit at their comfort level while practicing social distancing.
- Expanded outdoor and adventure programming through our partnership with Nantahala Outdoor Center.
- Developed communication strategies targeted specifically for our Adaptive and Active Adult Communities.
- Collaborated across divisions to develop new program and event offerings for the community.
- Operated Summer Day and Specialty camps at near full capacity.
- Completed several E-sports tournaments as beta testing for future programming and event opportunities.

## What we expect to Accomplish

- Develop new marketing strategies for East Roswell Park programs and facilities.
- Secure additional funding for the Department's Adaptive Programming.
- Continue Cultural Arts program growth, expansion and success through strategically aligning resources and program management/capacity.
- Create a strategy across the Cultural Arts division to design and implement master classes/workshops, visiting artists, and artistic internships.
- Maximize the use of indoor and outdoor athletic facilities and fields.

# Recreation Participation Fund

## Changes from FY 2022 to 2023

### FY 2023 - Fund 555 - Recreation Participation and Special Events Fund

<b>FY 2022 Estimated Available Fund Balance</b>	<b>\$ -</b>
FY 2023 Revenues	\$7,113,899
<b>FY 2022 Approved Budget</b>	<b>\$ 5,963,084</b>
Bank Fees/Charges Adjustment	\$ 35,000
Budgeted Vacancy Savings Adjustment	\$ (392)
Defined Benefit Retirement Adjustment	\$ (25,452)
Defined Contribution Retirement Adjustment	\$ 17,087
Department Adjustments	\$ 713,400
Group Health Adjustment	\$ 55,481
Indirect Cost Adjustment	\$ 17,202
Recurring amounts related to Mid Year Budget Amendment	\$ (1,225)
Risk/Liability Adjustment	\$ (17,964)
Salary Adjustments Based on Current Roster and Full Year Compensation Adjustmen	\$ 86,825
Worker's Comp Contribution Adjustment	\$ 9,351
<b>Base Adjustments</b>	<b>\$ 889,313</b>
<b>FY 2023 Base Budget</b>	<b>\$ 6,852,397</b>
<b>Operating Requests</b>	
Group Health Increase	\$2,772
Employee Salary Increase (Average of 3%) Starting Jan 1, 2023, excluding the Police Sworn (Shown in Best in Class Pay Plan)	\$19,670
Add (1) Full-Time Performing Arts Supervisor I Position at 75% Funding	\$63,624
<b>Operating Request Total</b>	<b>\$86,066</b>
<b>FY 2023 Operating Total</b>	<b>\$ 6,938,463</b>
<b>FY 2023 Total Budget</b>	<b>\$ 6,938,463</b>
FY 2023 Reserve by Policy	\$ -
<b>FY 2023 Estimated Ending Available Fund Balance</b>	<b>\$ 175,436</b>

# Recreation Participation Fund Revenues by Line Item

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>Charges for Service</b>					
(347503) Athletics	\$1,410,016	\$1,690,180	\$1,600,000	\$2,287,342	\$2,287,342
(347506) Gym & Physical Fitness	\$821,735	\$905,598	\$974,000	\$1,232,489	\$1,232,489
(347504) Tennis	\$279,673	\$459,826	\$400,000	\$555,105	\$555,105
(347202) Other Rental Fees	\$417,447	\$91,393	\$525,000	\$375,635	\$375,635
(347507) Dance, Drama, & Music	\$281,647	\$288,285	\$296,800	\$433,496	\$433,496
(347501) General Programs	\$402,902	\$182,829	\$397,500	\$334,501	\$334,501
(347508) Arts & Crafts	\$236,378	\$283,655	\$260,000	\$423,114	\$423,114
(347509) General Instruction Progs	\$192,960	\$154,037	\$215,000	\$193,929	\$193,929
(347513) Senior Adult Center	\$184,649	\$85,117	\$160,000	\$141,518	\$141,518
(347505) Swimming	\$72,608	\$126,284	\$148,500	\$134,973	\$134,973
(347514) Adult Aquatics Center	\$97,672	\$92,638	\$106,000	\$121,160	\$121,160
(347905) Convenience Fee	\$31,526	\$39,077	\$37,100	\$50,000	\$50,000
(347512) Rec & Parks Miscellaneous	\$28,342	\$22,481	\$60,000	\$22,051	\$22,051
(347510) Rec & Parks Contributions	\$39,877	\$2,326	\$0	\$0	\$0
(341905) Other/Misc. Fees	\$0	\$5	\$0	\$0	\$0
(347502) Special Events	-\$17,261	\$8,354	\$0	\$0	\$0
<b>CHARGES FOR SERVICE TOTAL</b>	<b>\$4,480,172</b>	<b>\$4,432,085</b>	<b>\$5,179,900</b>	<b>\$6,305,313</b>	<b>\$6,305,313</b>
<b>Miscellaneous Revenues</b>					
(391201) Operating Transfer In	\$0	\$858,061	\$791,384	\$808,586	\$808,586
<b>MISCELLANEOUS REVENUES TOTAL</b>	<b>\$0</b>	<b>\$858,061</b>	<b>\$791,384</b>	<b>\$808,586</b>	<b>\$808,586</b>
<b>Interest Income</b>					
(361000) Interest Revenues	\$21,734	\$779	\$0	\$0	\$0
<b>INTEREST INCOME TOTAL</b>	<b>\$21,734</b>	<b>\$779</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Intergovernmental</b>					
(336015) Intergov - Fulton Co	\$0	\$5,343	\$0	\$0	\$0
<b>INTERGOVERNMENTAL TOTAL</b>	<b>\$0</b>	<b>\$5,343</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL</b>	<b>\$4,501,906</b>	<b>\$5,296,268</b>	<b>\$5,971,284</b>	<b>\$7,113,899</b>	<b>\$7,113,899</b>

# Recreation Participation Fund Expenditures by Type

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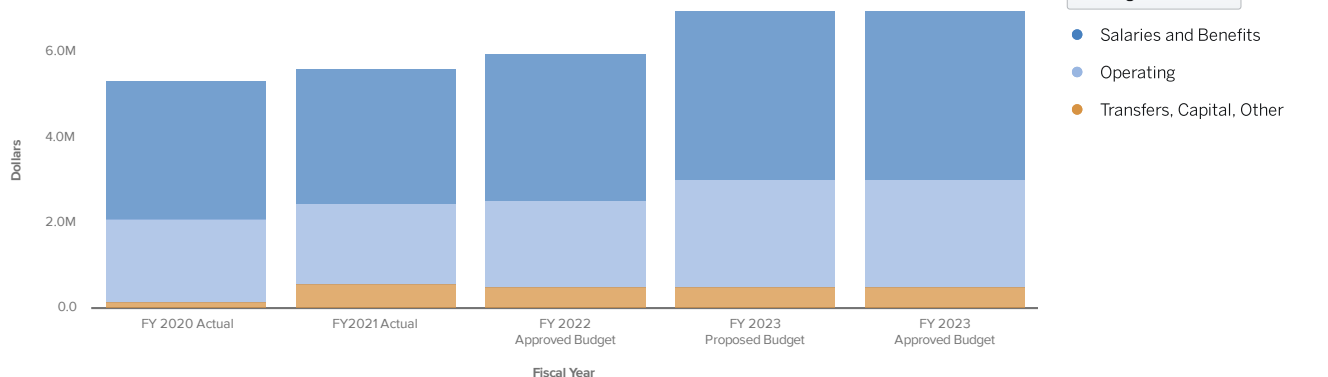
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**Expenses** Participant Recreation Fund



Visualization

Sort **Large to Small**



# Recreation Participation Fund Expenditures by Line Item

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>Salaries and Benefits</b>					
(511200) Temporary Employees	\$1,237,802	\$1,144,994	\$1,339,556	\$1,586,432	\$1,586,432
(511100) Regular Employees	\$980,346	\$964,398	\$1,057,965	\$1,170,607	\$1,170,607
(553100) Group Insurance Contribution	\$265,507	\$243,283	\$258,913	\$327,836	\$327,836
(511250) Seasonal Employees	\$184,589	\$194,754	\$255,150	\$267,650	\$267,650
(512400) Defined Benefit Retirement	\$201,578	\$297,431	\$174,862	\$149,410	\$149,410
(512200) Social Security (FICA)	\$151,097	\$139,771	\$159,575	\$188,908	\$188,908
(512402) Defined Contribution Retirement	\$64,025	\$58,918	\$66,613	\$90,383	\$90,383
(554100) Workers Comp Contribution	\$58,684	\$58,684	\$59,500	\$68,851	\$68,851
(512300) Medicare	\$35,338	\$32,690	\$37,350	\$44,098	\$44,098
(511105) Part Time Employees	\$38,364	\$1,773	\$21,563	\$23,526	\$23,526
(512401) Deferred Compensation	\$6,738	\$6,889	\$5,700	\$7,780	\$7,780
(511101) Budgeted Salary Savings	\$0	\$0	-\$10,705	-\$11,097	-\$11,097
<b>SALARIES AND BENEFITS TOTAL</b>	<b>\$3,224,068</b>	<b>\$3,143,585</b>	<b>\$3,426,042</b>	<b>\$3,914,384</b>	<b>\$3,914,384</b>
<b>Operating</b>					
(523852) Instruction Fees	\$1,075,576	\$1,345,151	\$1,011,944	\$1,431,944	\$1,431,944
(531115) Recreation Supplies	\$541,004	\$327,150	\$651,472	\$674,591	\$674,591
(521400) Contract Services	\$96,554	\$39,404	\$165,249	\$136,999	\$136,999
(523901) Bank Fees / Charges	\$86,274	\$95,441	\$90,000	\$125,000	\$125,000
(523400) Printing And Binding	\$23,457	\$15,996	\$25,000	\$32,000	\$32,000
(523300) Advertising	\$25,374	\$5,756	\$26,000	\$21,400	\$21,400
(531105) Supplies	\$25,748	\$2,097	\$5,000	\$25,000	\$25,000
(523810) Software Licenses, Fees, and Maintenance	\$7,455	\$17,414	\$15,400	\$15,400	\$15,400
(522320) Rental Of Equipment And Vehicles	\$12,175	\$11,535	\$10,632	\$9,407	\$9,407
(523500) Travel	\$14,417	-\$1,793	\$8,900	\$13,155	\$13,155
(523600) Dues And Fees	\$6,016	\$3,846	\$6,366	\$6,366	\$6,366
(523700) Education And Training	\$8,407	\$24	\$6,585	\$6,585	\$6,585
(523210) Communication Services	\$8,142	\$14,204	\$900	\$900	\$900
(531605) Machinery And Equipment-Operating	\$10,676	\$0	\$0	\$2,500	\$2,500
(531610) Furniture/Fixtures-Operating	\$4,775	\$0	\$0	\$5,000	\$5,000
(531720) Uniforms	\$0	\$0	\$0	\$5,000	\$5,000
(523220) Postage	\$132	\$25	\$0	\$0	\$0
<b>OPERATING TOTAL</b>	<b>\$1,946,183</b>	<b>\$1,876,250</b>	<b>\$2,023,448</b>	<b>\$2,511,247</b>	<b>\$2,511,247</b>
<b>Transfers, Capital, Other</b>					
(551110) Indirect Costs	\$0	\$434,872	\$441,384	\$458,586	\$458,586
(552400) Risk/Liability Contribution	\$56,785	\$56,785	\$72,210	\$54,246	\$54,246
(542100) Machinery	\$73,829	\$0	\$0	\$0	\$0
(561001) Building- Depreciation	\$31,493	\$32,990	\$0	\$0	\$0
(561004) Machinery & Equipment- Depreciation	\$35,060	\$21,570	\$0	\$0	\$0
(561003) Site Improvement- Depreciation	\$25,057	\$25,057	\$0	\$0	\$0
(541210) Recreation Facilities	\$48,198	\$0	\$0	\$0	\$0
(561005) Vehicles-depreciation	\$9,837	\$2,807	\$0	\$0	\$0
(549999) Contra- Capital Expense Account	-\$122,028	\$0	\$0	\$0	\$0
<b>TRANSFERS, CAPITAL, OTHER TOTAL</b>	<b>\$158,232</b>	<b>\$574,081</b>	<b>\$513,594</b>	<b>\$512,832</b>	<b>\$512,832</b>
<b>TOTAL</b>	<b>\$5,328,483</b>	<b>\$5,593,915</b>	<b>\$5,963,084</b>	<b>\$6,938,463</b>	<b>\$6,938,463</b>

# Recreation Participation Fund Expenditures by Cost Centers

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
(55561101) Rec Part Fund - Admin	\$1,113,648	\$1,433,946	\$1,554,965	\$1,750,082	\$1,750,082
(55561202) Rec Part Fund - Athletics	\$1,359,884	\$1,464,635	\$1,292,243	\$1,633,942	\$1,633,942
(55561205) Rec Part Fund - Gymnastics	\$947,231	\$1,012,432	\$1,032,879	\$1,194,783	\$1,194,783
(55561203) Rec Part Fund - Tennis	\$279,246	\$363,831	\$300,009	\$441,043	\$441,043
(55561206) Rec Part Fund - Dance Drama Musi	\$313,040	\$304,969	\$311,632	\$403,460	\$403,460
(55561210) Rec Part Fund - ARC	\$373,119	\$224,971	\$401,006	\$285,686	\$285,686
(55561201) Rec Part Fund - Gen Prog	\$142,583	\$112,031	\$228,793	\$250,996	\$250,996
(55561208) Rec Part Fund - ERRP	\$158,516	\$144,324	\$212,881	\$217,371	\$217,371
(55561204) Rec Part Fund - Swim/Spray	\$141,286	\$165,537	\$182,405	\$197,039	\$197,039
(55561207) Rec Part Fund - Arts & Crafts	\$136,506	\$150,092	\$127,859	\$154,166	\$154,166
(55561753) Rec Part Fund - CAC	\$112,076	\$45,825	\$178,599	\$142,170	\$142,170
(55561212) Roswell Adult Aquatic Center	\$98	\$106,410	\$29,580	\$161,407	\$161,407
(55561209) Rec Part Fund - Rentals	\$50,756	\$43,682	\$59,798	\$55,933	\$55,933
(55561701) Special Events	\$142,806	\$20,774	\$0	\$0	\$0
(55561751) Rec Part Fund - Barrington	\$28,176	\$123	\$30,012	\$30,432	\$30,432
(55561754) Rec Part Fund - Smith	\$29,114	\$173	\$19,223	\$19,643	\$19,643
(55561211) Rec Part Fund - City Events	\$0	\$0	\$1,200	\$310	\$310
(55561200) Participant Recreation	\$400	\$160	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$5,328,483</b>	<b>\$5,593,915</b>	<b>\$5,963,084</b>	<b>\$6,938,463</b>	<b>\$6,938,463</b>

# Recreation Participation Fund Expenditures by Cost Centers

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Recreation, Parks, Historic & Cultural Affairs Department

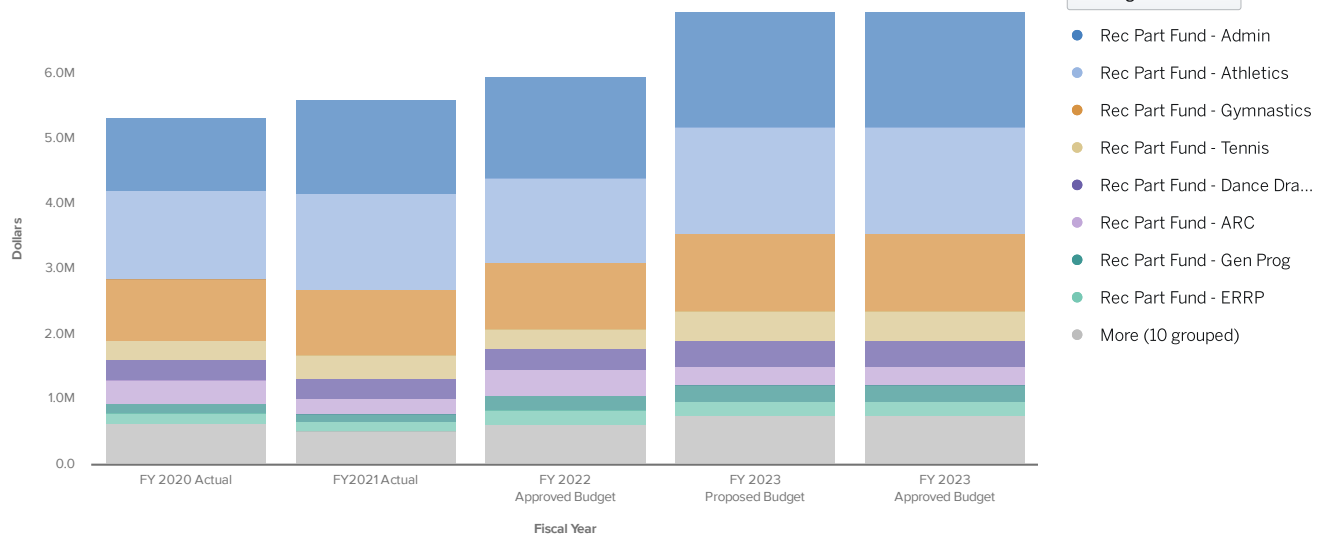
Participant Recreation Fund

Expenses



Visualization

Sort **Large to Small**



# Recreation, Parks, Historic and Cultural Affairs Department

Special Events Fund



## Who we are

The Special Events Fund is a special revenue fund that manages the City's special event programs including planning and oversight.

Special Events Division was recently moved from Administration Department to Recreation, Parks, Historic and Cultural Affairs Department. Special Events were consolidated into this special revenue fund. These events are funded by vendor event fees, sponsors, and transfer from General Fund.

## What we expect to accomplish

- Develop department wide sponsorship program that is capable of supporting multiple divisions.
- To bring new and diverse events to the City while still maintaining the current signature events already in place.
- Continue to strive toward being a film friendly city, by addressing all film requests and working on quick and efficient processes for “turn around” time for film permitting.
- To bring multi-day film productions to the City of Roswell through partnerships with the CVB, Film Roswell, North Fulton Chamber of Commerce and the Roswell Movie Task Force.
- Continue to provide a wide range of facility reservation opportunities while evaluating and adapting to the needs and trends of the customers.
- Utilizing and incorporating new technology into the rental and reservation process to provide the customer with the most efficient and user friendly transaction experience



# Special Events Fund

## Changes from FY 2022 to 2023

### FY 2023 - Fund 291 - Special Events Fund

<b>FY 2022 Estimated Available Fund Balance</b>	<b>\$ 96,575</b>
Revenues	\$349,300
Revenues associated with Proposed Requests	\$50,000
<b>FY 2023 Revenues</b>	<b>\$399,300</b>
<b>FY 2022 Approved Budget</b>	<b>\$ 145,198</b>
Department Adjustments	\$ 99,000
One Time Adjustments	\$ 108,300
<b>Base Adjustments</b>	<b>\$ 207,300</b>
<b>FY 2023 Base Budget</b>	<b>\$ 352,498</b>
<b>Operating Requests</b>	
Increase Funding for Holiday Lighting and Tree	\$50,000
<b>Operating Request Total</b>	<b>\$50,000</b>
<b>FY 2023 Operating Total</b>	<b>\$ 402,498</b>
<b>FY 2023 Total Budget</b>	<b>\$ 402,498</b>
<b>FY 2023 Estimated Ending Available Fund Balance</b>	<b>\$ 93,377</b>

## Special Events Fund Revenues by Line Item

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>Charges for Service</b>					
(347502) Special Events	\$75,996	-\$31,355	\$89,000	\$129,500	\$129,500
(371006) Special Events Sponsorship	\$17,000	\$5,723	\$61,500	\$69,500	\$69,500
<b>CHARGES FOR SERVICE TOTAL</b>	<b>\$92,996</b>	<b>-\$25,632</b>	<b>\$150,500</b>	<b>\$199,000</b>	<b>\$199,000</b>
<b>Miscellaneous Revenues</b>					
(391201) Operating Transfer In	\$0	\$0	\$0	\$200,300	\$200,300
<b>MISCELLANEOUS REVENUES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$200,300</b>	<b>\$200,300</b>
<b>TOTAL</b>	<b>\$92,996</b>	<b>-\$25,632</b>	<b>\$150,500</b>	<b>\$399,300</b>	<b>\$399,300</b>



# Special Event Fund Expenditures by Type

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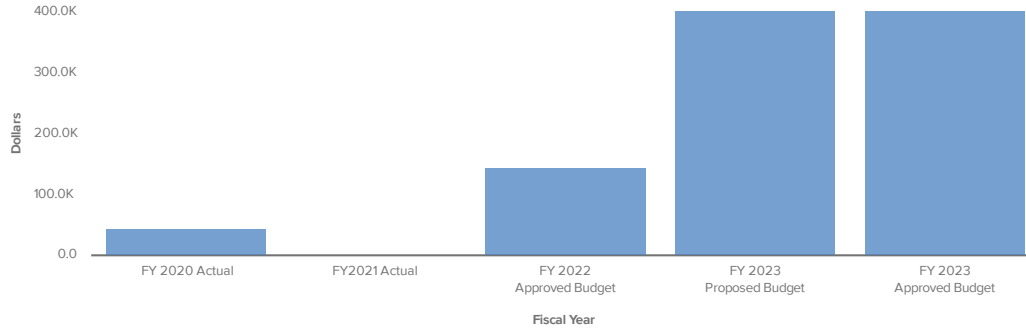
Expenses Special Events Fund



Sort Large to Small ▾

● Operating

Visualization



## Special Events Fund Expenses by Event

### Special Events by Event Expenses

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>Alive In Roswell</b>	\$32,066	\$0	\$89,350	\$89,350	\$89,350
<b>Music On The Hill</b>	\$12,868	\$0	\$55,848	\$55,848	\$55,848
<b>Holiday Avenue</b>	\$0	\$0	\$0	\$74,750	\$74,750
<b>Riverside Sounds</b>	\$0	\$0	\$0	\$52,000	\$52,000
<b>Fourth of July Event</b>	\$0	\$0	\$0	\$50,450	\$50,450
<b>End of Summer Event</b>	\$0	\$0	\$0	\$23,800	\$23,800
<b>Dia de Los Muertos</b>	\$0	\$0	\$0	\$22,000	\$22,000
<b>Youth Day Parade and Event</b>	\$0	\$0	\$0	\$15,000	\$15,000
<b>Movies in the Park movies</b>	\$0	\$0	\$0	\$15,000	\$15,000
<b>No Project Number</b>	\$0	\$0	\$0	\$4,300	\$4,300
<b>TOTAL</b>	<b>\$44,934</b>	<b>\$0</b>	<b>\$145,198</b>	<b>\$402,498</b>	<b>\$402,498</b>

## Special Events Fund Expenditures by Line Item

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>Operating</b>					
(521400) Contract Services	\$30,436	\$0	\$110,498	\$328,248	\$328,248
(522320) Rental Of Equipment And Vehicles	\$10,634	\$0	\$23,700	\$23,700	\$23,700
(531105) Supplies	\$3,865	\$0	\$11,000	\$21,000	\$21,000
(531115) Recreation Supplies	\$0	\$0	\$0	\$26,600	\$26,600
(523852) Instruction Fees	\$0	\$0	\$0	\$2,950	\$2,950
<b>OPERATING TOTAL</b>	<b>\$44,934</b>	<b>\$0</b>	<b>\$145,198</b>	<b>\$402,498</b>	<b>\$402,498</b>
<b>TOTAL</b>	<b>\$44,934</b>	<b>\$0</b>	<b>\$145,198</b>	<b>\$402,498</b>	<b>\$402,498</b>

# Recreation, Parks, Historic & Cultural Affairs Department

Leita Thompson Fund



## Who we are

The Leita Thompson Rental Property Fund is utilized to account for revenues and expenditures associated with the apartments located on the donated 107 acres of property known as the Leita Thompson property. In accordance with an agreement between the City of Roswell and the Leitalift Foundation for the acceptance of the donated land and its assets in May 2001, the City provides a safe, clean, and comfortable quality of lifestyle for the elderly retired residents who live in the apartments on the property for a period of five years. While the City continues to operate the rental property, the obligation has ended.

## Leita Thompson Fund Changes from FY 2022 to 2023

### FY 2023 - Fund 290 - Leita Thompson Fund

<b>FY 2022 Estimated Available Fund Balance</b>	<b>\$ 165,784</b>
FY 2023 Revenues	\$61,452
<b>FY 2022 Approved Budget</b>	<b>\$ 76,220</b>
Department Adjustments	\$ (10,795)
Utilities, Gasoline, and Oil Adjustment	\$ 1,594
<b>Base Adjustments</b>	<b>\$ (9,201)</b>
<b>FY 2023 Base Budget</b>	<b>\$ 67,019</b>
<b>FY 2023 Operating Total</b>	<b>\$ 67,019</b>
<b>FY 2023 Total Budget</b>	<b>\$ 67,019</b>
<b>FY 2023 Estimated Ending Available Fund Balance</b>	<b>\$ 160,217</b>

## Leita Thompson Fund Revenues by Line Item

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>Miscellaneous Revenues</b>					
(381110) Leita T. - Rent Income	\$77,205	\$74,445	\$73,740	\$61,452	\$61,452
(383100) Reimbursement From Insura	\$37,964	\$0	\$0	\$0	\$0
<b>MISCELLANEOUS REVENUES TOTAL</b>	<b>\$115,169</b>	<b>\$74,445</b>	<b>\$73,740</b>	<b>\$61,452</b>	<b>\$61,452</b>
<b>TOTAL</b>	<b>\$115,169</b>	<b>\$74,445</b>	<b>\$73,740</b>	<b>\$61,452</b>	<b>\$61,452</b>

## Leita Thompson Fund Expenditures by Line Item

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>Operating</b>					
(522205) Repairs And Maintenance	\$62,150	\$15,264	\$40,040	\$29,245	\$29,245
(522140) Maintenance - Grounds	\$28,117	\$27,868	\$26,500	\$26,500	\$26,500
(531105) Supplies	\$1,351	\$5,414	\$5,500	\$5,500	\$5,500
(531210) Water / Sewerage	\$2,685	\$3,487	\$2,150	\$2,690	\$2,690
(531230) Electricity	\$2,038	\$3,554	\$1,700	\$2,738	\$2,738
(521400) Contract Services	\$5,200	\$0	\$0	\$0	\$0
(523902) Sanitation Services	\$310	\$319	\$330	\$346	\$346
<b>OPERATING TOTAL</b>	<b>\$101,850</b>	<b>\$55,906</b>	<b>\$76,220</b>	<b>\$67,019</b>	<b>\$67,019</b>
<b>TOTAL</b>	<b>\$101,850</b>	<b>\$55,906</b>	<b>\$76,220</b>	<b>\$67,019</b>	<b>\$67,019</b>

# Recreation, Parks, Historic & Cultural Affairs Department

Scholarship Fund

## Scholarship Fund Changes from FY 2022 to 2023

### FY 2023 - Fund 771 - Scholarship Fund

<b>FY 2022 Estimated Available Fund Balance</b>	<b>\$ 10,308</b>
FY 2023 Revenues	\$0
<b>FY 2022 Approved Budget</b>	<b>\$ 50</b>
<b>Base Adjustments</b>	
<b>FY 2023 Base Budget</b>	<b>\$ 50</b>
<b>FY 2023 Operating Total</b>	<b>\$ 50</b>
<b>FY 2023 Total Budget</b>	<b>\$ 50</b>
<b>FY 2023 Estimated Ending Available Fund Balance</b>	<b>\$ 10,258</b>

## Scholarship Fund Expenditures by Line Item

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>Transfers, Capital, Other</b>					
(572000) Payments To Other Agencies	\$0	\$0	\$50	\$50	\$50
<b>TRANSFERS, CAPITAL, OTHER TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$50</b>	<b>\$50</b>	<b>\$50</b>
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$50</b>	<b>\$50</b>	<b>\$50</b>

# Transportation Department

Count on us to Keep Roswell Moving!



## Who we are

The Roswell Transportation Department (RDOT) is responsible for the Roswell transportation system. This includes the safe and efficient movement of pedestrian, bicycle, vehicular traffic, and freight. RDOT responsibilities include planning, design, construction and operation of major and minor multi-modal transportation facilities; maintaining 358 miles of roads and 104 traffic signals; all traffic signs and pavement markings; managing and maintaining the City's rights-of-way; and responding to emergencies 24 hours/7 days a week.

## Priority Based Budgeting List of Services - Transportation Department

- |                                   |                                   |                                   |
|-----------------------------------|-----------------------------------|-----------------------------------|
| Accident Analysis                 | Engineering Field Services        | Traffic Counts Program            |
| APWA Accreditation                | Intergovernmental                 | Traffic Engineering Studies       |
| Bike and Pedestrian Planning      | Agreements/Coordination           | Traffic Sign and Signal Request   |
| Board and Commission Support      | Land and Right-Of-Way Acquisition | Review                            |
| CIP/Project Management -          | Landscaping Maintenance           | Traffic Signal Maintenance and    |
| Transportation                    | Pavement Striping and Markings    | Upgrades                          |
| City Council and Committee        | Public/Community Outreach and     | Traffic Signs Fabrication and     |
| Meetings and Coordination         | Education                         | Maintenance and upgrade           |
| Community Events (City Initiated) | Regional Transportation Planning  | Training and Professional         |
| Computerized Traffic Control      | Regulatory Compliance             | Development                       |
| System                            | Roadway Maintenance               | Transportation Grant Coordination |
| Construction Inspection           | Street Lights                     | Transportation Master Plan        |
| Customer Service                  | Street Sweeping                   | Development and Updating          |
| Development Plan Review           | Surveying                         | Transportation Project Concept    |
| Emergency Response                | Sustainability                    | Development                       |
| Engineering Design (in-house)     | Traffic Calming and Speed         | TSPLOST Project Management -      |
|                                   | Management                        | Transportation                    |
|                                   |                                   | Utility Coordination              |
|                                   |                                   | Utility Permitting                |

## Opportunities

Continue the implementation of the Transportation Special Purpose Local Option Sales Tax (TSPLOST) program.

Closely work with GDOT and MARTA to ensure Express Lanes and Transit projects along GA400 keep Roswell's interests secured.



## Challenges

Increasing cost of infrastructure projects.

Identifying funding sources for multiple high-dollar projects in future fiscal years.

Retainage and hiring of staff.

## What we have Accomplished

- Successfully developed new TSPLOST work program that was approved by voters.
- Earned prestigious Walk Friendly Community designation status in 2021.
- Maintained Bicycle Friendly Community designation status in 2021.
- Completed construction of a new multi-use trail on SR-140 / Houze Road north of Hembree Road.
- Complete construction of the Willeo Road Bridge Replacement project.
- Complete construction of the new PHB (Pedestrian Hybrid Beacon) on State Route 9 near Elizabeth Way.
- Resurfaced 32 miles of roadway.
- Started design work on various sidewalk and trail projects.
- Kept public updated on progress of our TSPLOT program via information on our website.
- Began concept development and public outreach on Riverside Road corridor.

## What we expect to Accomplish

- Continue construction on the Big Creek Parkway Project.
- Complete construction of the SR 9 at Oxbo Intersection TSPLOST Project.
- Obtain Approval of Environmental Document for Historic Gateway and Chattahoochee River Pedestrian Bridge Projects.
- Continue coordination with GDOT/MARTA on GA 400 Express Lanes, future Transit options and impact to the Northwest Quadrant of the GA-400/Holcomb Bridge Road interchange.
- Start Concept and Preliminary Design of various TSPLOST projects, including the Riverside Road corridor.
- Begin design efforts to work towards the start of construction on the next round of TSPLOST 2 projects.
- Finish the update to the Transportation Master Plan.
- Deliver projects on time and on budget.

# Transportation Department Expenditures by Type

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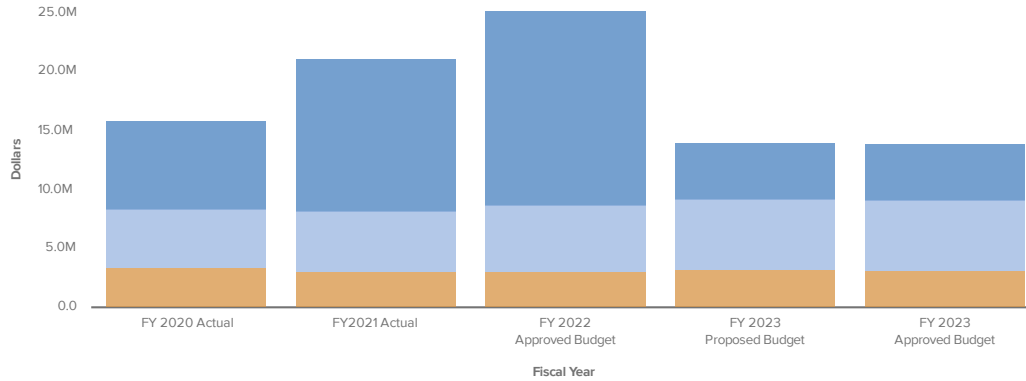
**Expenses** Transportation Department



Sort **Large to Small**

- Transfers, Capital, Other
- Salaries and Benefits
- Operating

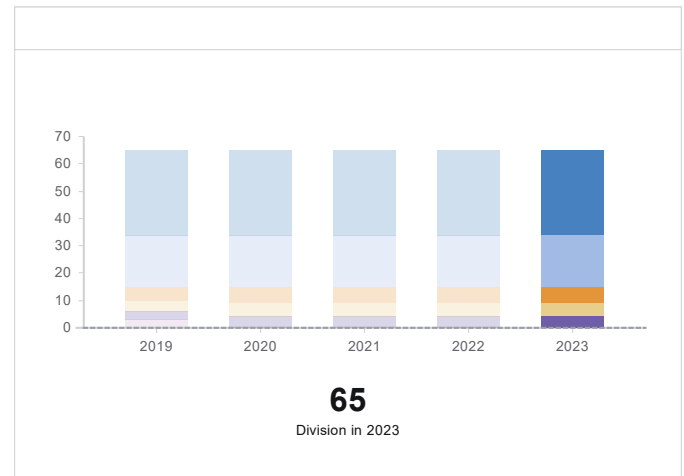
Visualization



## Transportation Department Expenditures by Fund

Transportation by Fund	
Category	2023
General Fund	\$9,724,316.00
Capital Project Fund	\$3,789,986.00
Impact Fees Fund	\$415,000.00

## Transportation Department Personnel History



Here is a summary of Transportation Department in table form illustrating direct costs and indirect costs. Click on the table to explore greater detail.

Personnel Changes:  
FY 2019: Add (1) full-time Traffic System Operator 1

# Transportation Department

## Operating/Capital Request Summary

### FY 2023 Operating Request Summary

FY 2023  
Requests      Recurring

#### Increase Funding for Fabrication of Traffic Signs and Maintenance of Traffic Signals

The Traffic Engineering Division has received a fixed annual budget for the past few years. Additionally, in recent years, after the onset of the Pandemic and with changes in the economy, there has been an increase in the shortage and price of the material, supplies, labor, etc. in comparison to the years before. The Traffic Operations and Signal Groups routinely make purchases of material for repairs and maintenance, and with the current rate of cost increase, this division has and will have difficulties meeting its demands on the daily tasks to be completed.

Funded	Traffic Signs Fabrication and Maintenance and Upgrade-Q2	General Fund	\$13,150	\$13,150
Increase Funding for Fabrication of Traffic Signs and Maintenance of Traffic Signals Total			\$13,150	\$13,150

Transportation Total	\$13,150	\$13,150
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### FY 2023 Capital Request Summary

FY 2023    FY 2024 CIP    FY 2025 CIP    FY 2026 CIP    FY 2027 CIP  
Request    Request       Request       Request       Request

## Transportation

#### Citywide Road Resurfacing and Reconstruction Program \*

City staff routinely inspects road condition citywide to monitor pavement conditions. In addition, city staff utilizes a Pavement Condition Index (PCI) to rate and score pavement quality. This yearly program was discussed at the Transportation Committee meeting held on January 29, 2020. At that meeting various levels of funding were discussed and guidance was received by staff to request \$3 million in funding in each subsequent budget years. This was just prior to the pandemic, which impacted budget priorities for the City. This requested amount is separate from the Georgia Department of Transportation Local Maintenance and Improvement Grant (LMIG) program in which the city currently receives approximately \$1 million. Continued funding allows the city to stay up to date on road maintenance.

Funded	Maintenance Capital	Construction	Capital Project Fund	\$1,500,000	\$3,000,000	\$3,000,000	\$3,000,000	\$3,000,000
Citywide Road Resurfacing and Reconstruction Program * Total				\$1,500,000	\$3,000,000	\$3,000,000	\$3,000,000	\$3,000,000

#### Traffic Signal Pole Replacement Program

The City of Roswell maintains 103 traffic signals, including those on state routes owned by Georgia Department Of Transportation (GDOT). 59 are supported by relatively old timber poles showing signs of decay, deterioration, splitting, and damage. Timber poles are the least expensive but not recommended for traffic signals, except for temporary or small installations. Staff recommends that a new capital project be created to provide funding for replacing aging, decaying, or otherwise structurally deficient timber traffic signal poles, and poles that fail from incidents or storms.

Funded	Maintenance Capital	Construction	Capital Project Fund	\$400,000	\$500,000	\$500,000	\$500,000	\$500,000
Traffic Signal Pole Replacement Program Total				\$400,000	\$500,000	\$500,000	\$500,000	\$500,000



### Bridge Maintenance and Safety Program

Bridge maintenance activities are an important part of maintaining our existing assets and will ensure safe operation and help prolong the life expectancy of bridges. This program includes installing or replacing damaged infrastructure including safety guardrail. Replacing guardrail is important as multiple locations around the city get damaged each year by vehicles departing the roadway. While the damage is unfortunate, the guardrail is doing its job and likely keeping vehicles from engaging more challenging off-road obstacles. Program activities include, but are not limited to: joint sealing, repairing guardrail or concrete parapet, removing excessive vegetation, examining bridges for erosion and scouring, and clearing debris from under bridges that may adversely affect the hydrology.

Funded	One Time Capital	Construction	Capital Project Fund	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
Bridge Maintenance and Safety Program Total				\$100,000	\$100,000	\$100,000	\$100,000	\$100,000

### Speed Management and Pedestrian Safety Program

This program has been funded annually to install traffic control devices and construct roadway design elements to reduce vehicle speeds and/or enhance pedestrian, bicycle, and vehicular safety on public streets. Typical items that this program has implemented in the past include: pedestrian refuge median islands, crosswalk enhancements, rectangular rapid flashing beacon (RRFB) assemblies, and electronic radar speed feedback signs. This program provides a platform to accommodate citizen requests, or staff recommended improvements for speed mitigation and/or pedestrian safety projects. Staff recommends funding this program at a level of \$50,000 for FY 2023, and then increasing it by \$15,000 annually for the next five (5) fiscal years. Roswell DOT will use this fund to purchase an additional radar feedback sign, fund at least one additional RRFB, and potentially fund the purchase and installation of a pedestrian hybrid beacon (PHB) at one of the major Roswell schools (e.g. Crabapple Middle school).

Funded	One Time Capital	Construction	Capital Project Fund	\$50,000	\$65,000	\$80,000	\$95,000	\$110,000
Speed Management and Pedestrian Safety Program Total				\$50,000	\$65,000	\$80,000	\$95,000	\$110,000

### Sidewalk Connectivity Program

The City has over 130 sidewalk gaps in our network and it is currently estimated that it will cost over \$40 million dollars to complete all of them. This program will fund the City's existing priority list of sidewalk projects to continue ongoing efforts to improve our existing sidewalk network. Traditionally, staff uses the sidewalk connectivity program to fund projects costing less than \$500,000. Projects costing above \$500,000 typically rely on larger capital improvement projects that contain sidewalk improvements within them. Staff uses a data driven scoring matrix to rank and prioritize sidewalk gaps across the city that was updated based on recommendations from the 2019 Roswell Bicycle and Pedestrian Master Plan. Staff continues to target projects high on the list as funding and constructability allows.

Funded	One Time Capital	Construction	Capital Project Fund	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
Sidewalk Connectivity Program Total				\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000

### Old Roswell Road at Warsaw Road Intersection Improvement

This project will improve safety and operational challenges at the intersection of Old Roswell Road and Warsaw Road. Drivers travelling through this intersection encounter significant delay and it is a common request for improvement to staff. This project was completed with in-house design and in-house right-of-way acquisition. Due to increased construction costs in the market, staff is requesting additional money in order to meet the current construction estimate.

Funded	One Time Capital	Construction	Impact Fees Fund	\$200,000	\$0	\$0	\$0	\$0
Old Roswell Road at Warsaw Road Intersection Improvement Total				\$200,000	\$0	\$0	\$0	\$0

### King Road and Woodstock Road Turn Lane Improvements

The King Road/Woodstock Road intersection is currently one of the City's busiest and drivers encounter delays. The need for the right turn lane is greater now since the opening of the new Fulton County Middle School in 2021. This project will extend the right lane on King Road from the Walgreens entrance northward, to the Roswell High School senior parking lot entrance. It will also add a new right turn lane from northbound Woodstock Road onto eastbound SR 92/Crossville Road. The project improves the safety and operational challenges along the King Road corridor and at the intersection of Woodstock Road/King Road and SR 92/Crossville Road. Additionally, this project will remove the unsafe merge operation that currently exists just south of Roswell High School on King Road. The design of this project will be completed by the end of FY22 and ready to move into the construction phase in FY23.

Funded	One Time Capital	Construction	Capital Project Fund					
			Impact Fees Fund	\$150,000	\$0	\$0	\$0	\$0
				\$200,000	\$0	\$0	\$0	\$0
King Road and Woodstock Road Turn Lane Improvements Total				\$350,000	\$0	\$0	\$0	\$0

### F550 Crew Dump Truck Replacement

The F550 Crew Dump Truck is a versatile vehicle used by the maintenance division to perform maintenance of the city's asphalt pavement and concrete infrastructure. These trucks are also used during the winter months to spread salt/sand mixtures on roads during inclement weather periods. The 2007 F550 model truck needing replacement has a rusted bed which would be too expensive to repair. In addition, it is an extended cab truck. A crew cab truck is more efficient since it can carry up to 4 crew members.

Funded	Maintenance Capital	Purchase	Capital Project Fund					
				\$200,000	\$100,000	\$100,000	\$0	\$0
F550 Crew Dump Truck Replacement Total				\$200,000	\$100,000	\$100,000	\$0	\$0

### Zero Turn Mower Replacement

The Zero Turn Mower Replacement Program has included the replacement of two mowers approximately every two years. The maintenance division operates seven zero turn mowers of various sizes, and one (1) mower is scheduled for replacement in FY 2023 so that mowers are replaced after 5-6 years of age. Therefore, two (2) mowers will need to be replaced at 2 year intervals, anticipated in FY 2025. FY 2023 – replacement of 11 year old 61" mower.

Funded	Maintenance Capital	Purchase	Capital Project Fund					
				\$16,000	\$0	\$12,000	\$0	\$0
Zero Turn Mower Replacement Total				\$16,000	\$0	\$12,000	\$0	\$0

### Replace Asphalt Paving Machine

As part of the Pavement Management System used by the department, the maintenance division performs regular maintenance of the city's asphalt pavement infrastructure by patching and repairing pavement distressed areas. The division currently operates a 7' wide paving machine that is 22 years old (as of 2021). Because of the relatively narrow paving capability, this machine can only be used for patching and is not adequate for resurfacing larger areas. Staff's recommendation is to replace the 25 year old paving machine with a 10' paver in order to be able to perform patching work as well as smaller resurfacing projects.

Funded	Maintenance Capital	Purchase	Capital Project Fund					
				\$194,700	\$0	\$0	\$0	\$0
Replace Asphalt Paving Machine Total				\$194,700	\$0	\$0	\$0	\$0

<b>Transportation Total</b>				<b>\$4,010,700</b>	<b>\$4,765,000</b>	<b>\$4,792,000</b>	<b>\$4,695,000</b>	<b>\$4,710,000</b>
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# Transportation Department

General Fund

## Transportation Department in General Fund Changes from FY 2022 to 2023

\* denotes partial funding

### FY 2023 General Fund - Transportation

<b>FY 2022 Approved Budget</b>	<b>\$</b>	<b>9,310,942</b>
Budgeted Vacancy Savings Adjustment	\$	(6,986)
Defined Benefit Retirement Adjustment	\$	(46,695)
Defined Contribution Retirement Adjustment	\$	68,127
Department Adjustments	\$	(2,400)
Fleet Rate and Lease Adjustment	\$	919
Group Health Adjustment	\$	79,168
Recurring amounts related to Mid Year Budget Amendment	\$	(5,800)
Risk/Liability Adjustment	\$	(12,692)
Salary Adjustments Based on Current Roster and Full Year Compensation Adjustment	\$	285,461
Utilities, Gasoline, and Oil Adjustment	\$	147,691
Worker's Comp Contribution Adjustment	\$	(4,632)
Proposed Line Item Reductions at First Reading	\$	(101,937)
<b>FY 2023 Requested Base</b>	<b>\$</b>	<b>9,711,166</b>

### Operating Requests

Increase Funding for Fabrication of Traffic Signs and Maintenance of Traffic

Signals		\$13,150
<b>Operating Request Total</b>	<b>\$</b>	<b>13,150</b>

<b>FY 2023 Operating Total</b>	<b>\$</b>	<b>9,724,316</b>
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### Maintenance Capital

Citywide Road Resurfacing and Reconstruction Program *		\$1,500,000
Traffic Signal Pole Replacement Program		\$400,000
F550 Crew Dump Truck Replacement		\$200,000
Zero Turn Mower Replacement		\$16,000
Replace Asphalt Paving Machine		\$194,700
<b>Maintenance Capital Request Total</b>	<b>\$</b>	<b>2,310,700</b>

## One Time Capital

Bridge Maintenance and Safety Program	\$100,000
Speed Management and Pedestrian Safety Program	\$50,000
Sidewalk Connectivity Program	\$1,000,000
King Road and Woodstock Road Turn Lane Improvements	\$150,000
<b>One Time Capital Request Total</b>	<b>\$ 1,300,000</b>

<b>FY 2023 Capital Total</b>	<b>\$ 3,610,700</b>
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<b>FY 2023 Total Budget</b>	<b>\$ 13,335,016</b>
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## Transportation Department General Fund Expenditures by Type

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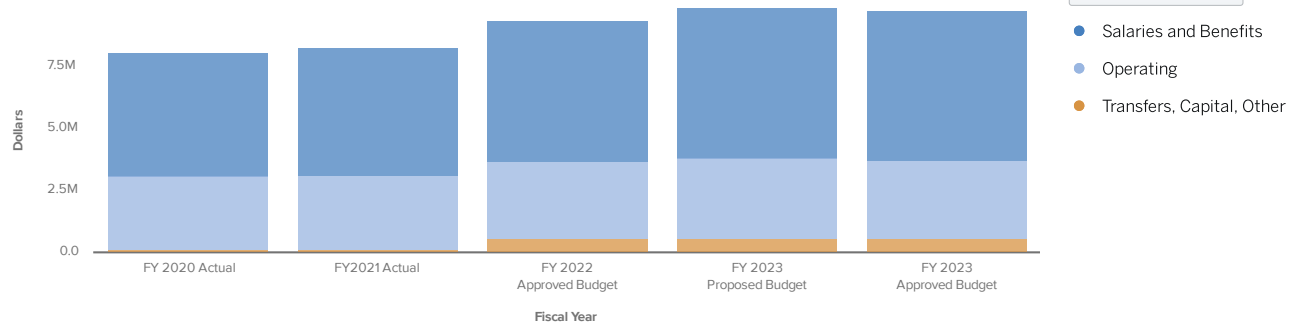
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**Expenses** General Fund Transportation Department



Visualization

Sort **Large to Small**



## Transportation Department General Fund Expenditures by Line Item

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>Salaries and Benefits</b>					
(511100) Regular Employees	\$3,034,105	\$3,244,994	\$3,625,510	\$3,883,780	\$3,883,780
(553100) Group Insurance Contribution	\$877,146	\$831,296	\$831,296	\$910,464	\$910,464
(512400) Defined Benefit Retirement	\$419,189	\$432,872	\$515,530	\$468,835	\$468,835
(512402) Defined Contribution Retirement	\$177,921	\$202,008	\$243,973	\$312,100	\$312,100
(512200) Social Security (FICA)	\$188,301	\$199,108	\$229,550	\$247,140	\$247,140
(554100) Workers Comp Contribution	\$104,541	\$104,616	\$105,995	\$101,363	\$101,363
(512300) Medicare	\$44,114	\$46,565	\$53,700	\$57,780	\$57,780
(511300) Overtime	\$38,374	\$42,228	\$49,999	\$49,999	\$49,999
(511105) Part Time Employees	\$66,015	\$28,743	\$49,108	\$52,789	\$27,742
(512401) Deferred Compensation	\$13,123	\$14,622	\$17,100	\$18,940	\$18,940
(511200) Temporary Employees	\$0	\$0	\$2,400	\$0	\$0
(511101) Budgeted Salary Savings	\$0	\$0	-\$78,457	-\$85,443	-\$85,443
<b>SALARIES AND BENEFITS TOTAL</b>	<b>\$4,962,829</b>	<b>\$5,147,053</b>	<b>\$5,645,704</b>	<b>\$6,017,747</b>	<b>\$5,992,700</b>
<b>Operating</b>					
(531230) Electricity	\$1,422,908	\$1,453,012	\$1,425,000	\$1,453,989	\$1,453,989
(531215) Stormwater Fees	\$621,962	\$637,320	\$661,150	\$760,043	\$760,043
(531105) Supplies	\$265,625	\$253,517	\$290,666	\$298,216	\$298,216
(522220) Vehicle Fleet Rate	\$223,950	\$220,527	\$232,381	\$233,300	\$233,300
(531270) Gasoline/ Diesel	\$66,224	\$79,886	\$77,500	\$96,885	\$96,885
(522205) Repairs And Maintenance	\$149,994	\$37,666	\$65,600	\$70,600	\$70,600

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
(521400) Contract Services	\$50,985	\$58,268	\$101,820	\$101,820	\$49,430
(521201) Professional Services	\$33,256	\$55,709	\$40,000	\$40,000	\$20,000
(523210) Communication Services	\$29,766	\$30,341	\$36,000	\$36,000	\$36,000
(522110) Disposal	\$32,627	\$45,979	\$16,000	\$16,000	\$16,000
(531720) Uniforms	\$16,237	\$12,451	\$28,000	\$28,000	\$28,000
(531605) Machinery And Equipment-Operating	\$21,309	\$7,293	\$26,000	\$26,000	\$26,000
(523700) Education And Training	\$7,909	\$8,238	\$23,893	\$23,293	\$21,043
(522320) Rental Of Equipment And Vehicles	\$12,727	\$13,714	\$14,126	\$8,326	\$8,326
(531615) Computer Equipment-Operating	\$6,310	\$18,218	\$9,500	\$9,500	\$9,500
(523500) Travel	\$5,147	\$317	\$12,188	\$12,188	\$9,938
(523600) Dues And Fees	\$4,655	\$4,073	\$6,360	\$6,360	\$6,360
(523810) Software Licenses, Fees, and Maintenance	\$1,449	\$8,403	\$5,000	\$5,600	\$5,600
(523800) Licenses	\$0	\$1,315	\$4,555	\$4,555	\$4,555
(531250) Oil	\$1,818	\$2,223	\$3,000	\$3,227	\$3,227
(531610) Furniture/Fixtures-Operating	\$4,346	\$0	\$0	\$0	\$0
(531400) Books And Periodicals	\$707	\$740	\$900	\$900	\$900
(531310) Hospitality And Events	\$443	\$552	\$1,000	\$1,000	\$1,000
(523400) Printing And Binding	\$0	\$0	\$1,000	\$1,000	\$1,000
(531315) Food	\$1,379	\$38	\$0	\$600	\$600
(523300) Advertising	\$0	\$0	\$700	\$700	\$700
(523220) Postage	\$117	\$132	\$375	\$375	\$375
(531210) Water / Sewerage	\$63	\$216	\$75	\$272	\$272
(531150) Computer Supplies	\$289	\$85	\$0	\$0	\$0
(522210) Vehicle Repair	\$29	\$24	\$0	\$0	\$0
<b>OPERATING TOTAL</b>	<b>\$2,982,230</b>	<b>\$2,950,257</b>	<b>\$3,082,789</b>	<b>\$3,238,749</b>	<b>\$3,161,859</b>
<b>Transfers, Capital, Other</b>					
(581100) Principal- Long Term Debt	\$0	\$0	\$365,000	\$365,000	\$365,000
(552400) Risk/Liability Contribution	\$92,552	\$92,552	\$117,694	\$105,002	\$105,002
(611361) Transfer Out - Fleet Capital	\$25,603	\$45,695	\$99,755	\$99,755	\$99,755
<b>TRANSFERS, CAPITAL, OTHER TOTAL</b>	<b>\$118,155</b>	<b>\$138,247</b>	<b>\$582,449</b>	<b>\$569,757</b>	<b>\$569,757</b>
<b>TOTAL</b>	<b>\$8,063,214</b>	<b>\$8,235,557</b>	<b>\$9,310,942</b>	<b>\$9,826,253</b>	<b>\$9,724,316</b>

# Transportation Department General Fund Expenditures by Cost Centers

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
(10042200) Street Maintenance	\$3,220,386	\$3,380,605	\$3,612,619	\$3,922,472	\$3,854,215
(10042700) Traffic Engineering	\$3,093,443	\$3,023,479	\$3,315,147	\$3,478,349	\$3,469,169
(10042101) Transportation Administration	\$850,336	\$855,154	\$1,221,732	\$1,188,124	\$1,186,124
(10042102) Transportation Eng & Design	\$506,460	\$573,044	\$728,941	\$778,905	\$756,905
(10042103) Transportation Planning	\$268,601	\$403,275	\$430,703	\$458,403	\$457,903
(10042104) Trans Land Acquisition	\$123,988	\$0	\$1,800	\$0	\$0
<b>TOTAL</b>	<b>\$8,063,214</b>	<b>\$8,235,557</b>	<b>\$9,310,942</b>	<b>\$9,826,253</b>	<b>\$9,724,316</b>

# Transportation Department General Fund Expenditures by Cost Centers

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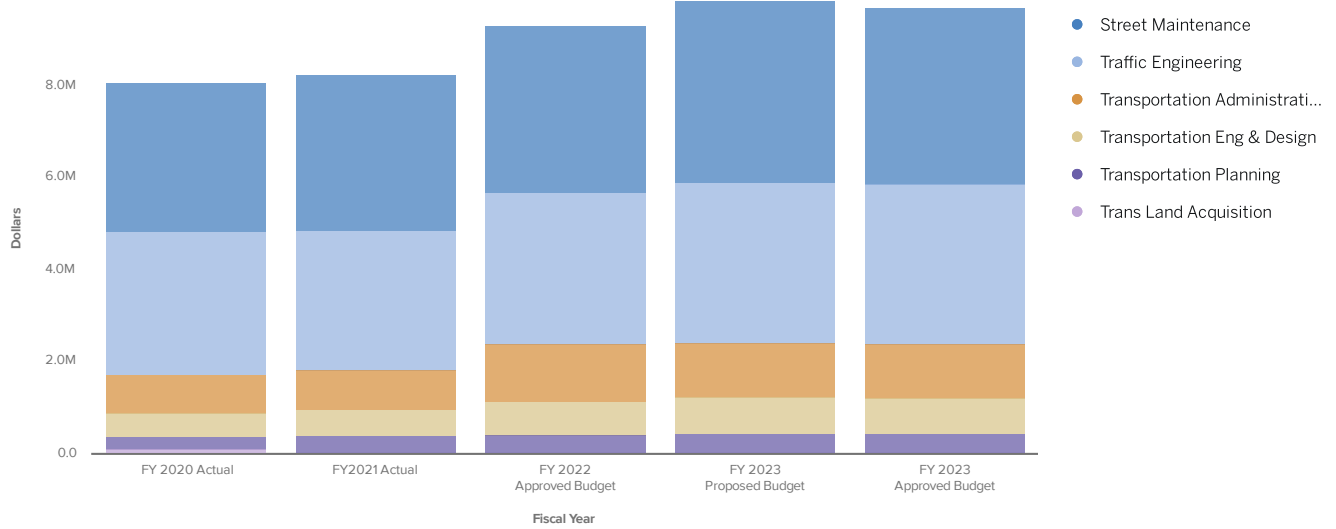
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**Transportation Department** General Fund Expenses



Visualization

Sort **Large to Small**



# Transportation Department

T-SPLOST Fund



## Who we are

On November 8, 2016, Fulton County voters approved the Transportation Special Purpose Local Option Sales Tax (T-SPLOST) referendum to fund transportation projects in their cities. In the City of Roswell, the measure passed 53.75% to 46.25%. County wide the measure passed 52.80% to 47.20%. T-SPLOST will bring in an estimated \$93 million to the City of Roswell for transportation improvements. In April 2017, collection of a 0.75% (3/4 of a cent) sales tax was implemented to fund transportation projects specifically recommended by each Fulton County city.

TSPLOST 2 is a second round of sales tax-supported transportation project funding that will be considered by taxpayers in all Fulton County cities, with the exception of the City of Atlanta, on the November 2 ballot. At the June 14, 2021, City Council meeting, the City of Roswell's elected officials approved a list of eligible projects for TSPLOST 2 (for additional information see <https://www.roswellgov.com/government/departments/transportation/tsplot2>).

## Transportation T-SPLOST Fund

### Changes from FY 2022 to 2023

<b>FY 2022 Estimated Available Fund Balance</b>	<b>\$</b>	<b>3,525,417</b>
FY 2023 Revenues		\$18,850,000
<b>FY 2022 Approved Budget</b>	<b>\$</b>	<b>13,941,438</b>
Capital Removed	\$	(13,941,438)
Base Adjustments	\$	(13,941,438)
<b>FY 2023 Base Budget</b>	<b>\$</b>	<b>-</b>
<b>FY 2023 Operating Total</b>	<b>\$</b>	<b>-</b>
<b>FY 2023 Capital Total</b>	<b>\$</b>	<b>-</b>
<b>FY 2023 Total Budget</b>	<b>\$</b>	<b>-</b>
<b>FY 2023 Estimated Ending Available Fund Balance</b>	<b>\$</b>	<b>22,375,417</b>

## Transportation T-SPLOST Fund Revenues by Line Item

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>Sales Tax</b>	\$16,165,960	\$17,931,824	\$12,900,000	\$18,500,000	\$18,500,000
<b>Interest Income</b>	\$928,434	\$111,493	\$150,000	\$350,000	\$350,000
<b>TOTAL</b>	<b>\$17,094,395</b>	<b>\$18,043,317</b>	<b>\$13,050,000</b>	<b>\$18,850,000</b>	<b>\$18,850,000</b>

## Transportation T-SPLOST Fund Expenditures by Line Item

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>Transfers, Capital, Other</b>	\$3,580,731	\$5,684,634	\$13,941,438	\$0	\$0
<b>Operating</b>	\$385,886	\$114,911	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$3,966,617</b>	<b>\$5,799,545</b>	<b>\$13,941,438</b>	<b>\$0</b>	<b>\$0</b>



# Capital Improvement Program

A five-year Capital Improvement Program (CIP) is developed and updated annually. The capital budget is the first year of the CIP and provides the basis for control of expenditures for the acquisition of significant City assets and construction of all capital facilities.

## Capital Improvement Program

The Capital Improvement Program (CIP) is a five-year program and details anticipated expenditures as well as the approved sources of funding. Capital requests are funded through fund balance, bond proceeds, grants, impact fees, or other specially designated revenue sources.

The first year of the CIP is incorporated into the Annual Budget and Program for Services and is commonly known as the Capital Budget for the fiscal year. The Capital Budget is the governing body's annual appropriation for capital spending and authorized specific projects and authorizes specific funding for these projects. The subsequent or outlying years of the CIP are updated and revised each year to reflect the changing needs and priorities of the City. The City's Strategic Plan 2021 to 2025 was updated in April of 2022. This plan established goals and priorities and may result in a revised capital improvement plan.

Projects and financing sources listed in the CIP for years other than the first year are not authorized until the Annual Budget and Program for Services for those years is legally adopted. The outlying years serve only as a guide for future planning and are subject to further review and modification in subsequent years. As capital improvement projects are completed, they are capitalized. After the annual audit has been completed, the unspent and unencumbered balance of each approved capital project will be reallocated in the following fiscal year to their respective projects, until the project is complete.

Funding decisions are based upon the type of project. Capital expenses are categorized as Maintenance Capital and One Time Capital. Maintenance Capital projects are maintenance or replacement of existing assets. One Time Capital are one time in nature, usually an expansion of the City's assets or programs. Recurring or maintenance projects are funded using operating or recurring revenues just like an operating expense. One time projects can use undesignated, unreserved fund balance as a funding source. Other funding sources include federal and state grants, impact fees, bond issues, hotel/motel tax, and enterprise funds.

In January, as part of the budget process, departments submitted projects for the fiscal years 2023 through 2027. These project requests were based on current asset needs or identified on a City plan adopted by council, usually with public input. The current Mayor and Council have started an initiative to consolidate plans and prepare a City Master Plan.

## Development of Capital Project Requests

### Operating Impact

As part of the budget process, the departments have to identify any operating impact that each capital request would have. Operating Impacts are requested in the current year's Operating Budget or as part of the Project in each year. Operating Impacts have been detailed in the budget book for 5 significant maintenance capital and 4 One Time Capital Projects.

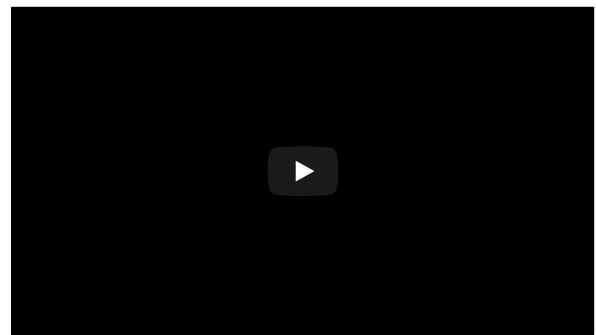
### Capital Project Fund

The Capital Project Fund was created to effectively manage and track approved projects and funding sources. With the exception of enterprise funds, confiscated assets fund and the E-911 fund, acquisition of all capital assets

including all capital projects will be conducted through the Capital Projects Fund.

## FY2023: Budget Work Session: Capital and ARPA (January 31, 2022)

The recording of the worksession is available on the City of Roswell website, YouTube and Facebook (interactive version: video embedded on right).



## Capital Project Fund 350 Changes from FY 2022 to 2023

\* Denotes partially funded

### FY 2023 - Fund 350 - Capital Project Fund

<b>FY 2022 Estimated Available Fund Balance</b>	<b>\$ 2,618,076</b>
FY 2023 Revenues	\$10,702,365
<b>FY 2022 Approved Budget</b>	<b>\$ 5,367,286</b>
Capital Removed	\$ (5,367,286)
GDOT Agreement - Year 3 of 7 for GA400 Holcomb Bridge Interchange and Aesthetic Enhancement Features	\$ 179,286
<b>Fleet Lease</b>	
Fleet Lease Payments	\$ 1,962,900
Fleet Vehicle Aftermarket Costs	\$ 990,900
Increase in Fleet leasing and aftermarket related to new employees	\$ 110,959
Subtotal on Fleet Leasing	\$ 3,064,759
<b>Base Adjustments</b>	<b>\$ (2,123,241)</b>
<b>FY 2023 Base Budget</b>	<b>\$ 3,244,045</b>
<b>FY 2023 Operating Total</b>	<b>\$ 3,244,045</b>

**Maintenance Capital**

Traffic Signal Pole Replacement Program	\$400,000
Cultural Affairs Maintenance and Capital Investment	\$110,000
Recreation and Parks Facilities Maintenance and Capital Investment	\$1,110,000
Tactical Vest and Helmet Replacement Program	\$86,000
Citywide Facilities Maintenance - Planned Maintenance for up to 70 Buildings Based on Facility Condition Assessment (FCA)*	\$1,350,000
Citywide Road Resurfacing and Reconstruction Program *	\$1,500,000
Large Equipment Replacement Program	\$125,000
Fire Station 27 Roof Replacement	\$150,000
Small Equipment Replacement Program	\$54,636
F550 Crew Dump Truck Replacement	\$200,000
Replace Asphalt Paving Machine	\$194,700
Zero Turn Mower Replacement	\$16,000
<b>Maintenance Capital Request Total</b>	<b>\$5,296,336</b>

**One Time Capital**

Microsoft License Right Sizing	\$125,000
Impact Fee Review and Update	\$100,000
Sidewalk Connectivity Program	\$1,000,000
Physical Activity Center Expansion	\$180,501

Add (1) Natural Resources and Trails Maintenance Crew Supervisor at 75% Funding Including F550 and Work Utility Vehicle (Operating and One Time Capital)	\$87,000
Mimosa Hall Improvements	\$382,000
Speed Management and Pedestrian Safety Program	\$50,000
Doc's Cafe Stabilization, Site Design and Permitting	\$150,000
Bridge Maintenance and Safety Program	\$100,000
IT Equipment Replacement Program	\$194,013
Classroom Dividers, Roswell Alpharetta Public Safety Training Center (RAPSTC)	\$20,000
Groeway Community Master Plan Implementation	\$50,000
Historic Town Square Renovations	\$150,000
Covered Batting Cage at Hembree Park	\$225,000
King Road and Woodstock Road Turn Lane Improvements	\$150,000
(2) Additional Automated License Plate Recognition Device	\$50,000
Recreation Center Security Cameras	\$40,000
River Parks Master Plan Design	\$500,000
<b>One Time Capital Request Total</b>	<b>\$3,553,514</b>

<b>FY 2023 Capital Total</b>	<b>\$ 8,849,850</b>
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<b>FY 2023 Total Budget</b>	<b>\$ 12,093,895</b>
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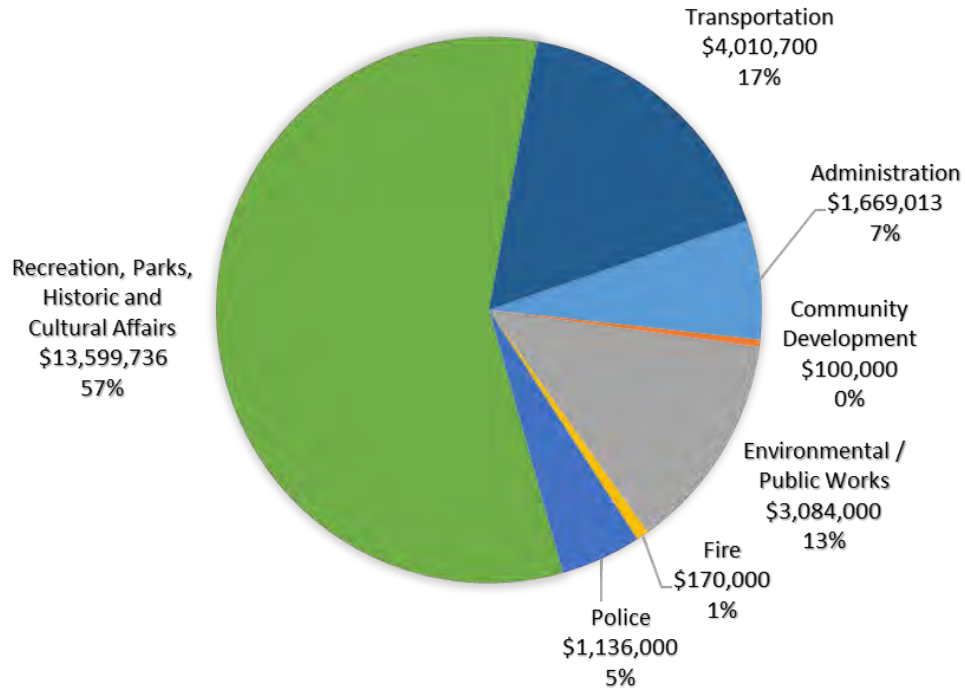
FY 2023 Reserve	\$ 1,161,546
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<b>FY 2023 Estimated Ending Available Fund Balance</b>	<b>\$ 65,000</b>
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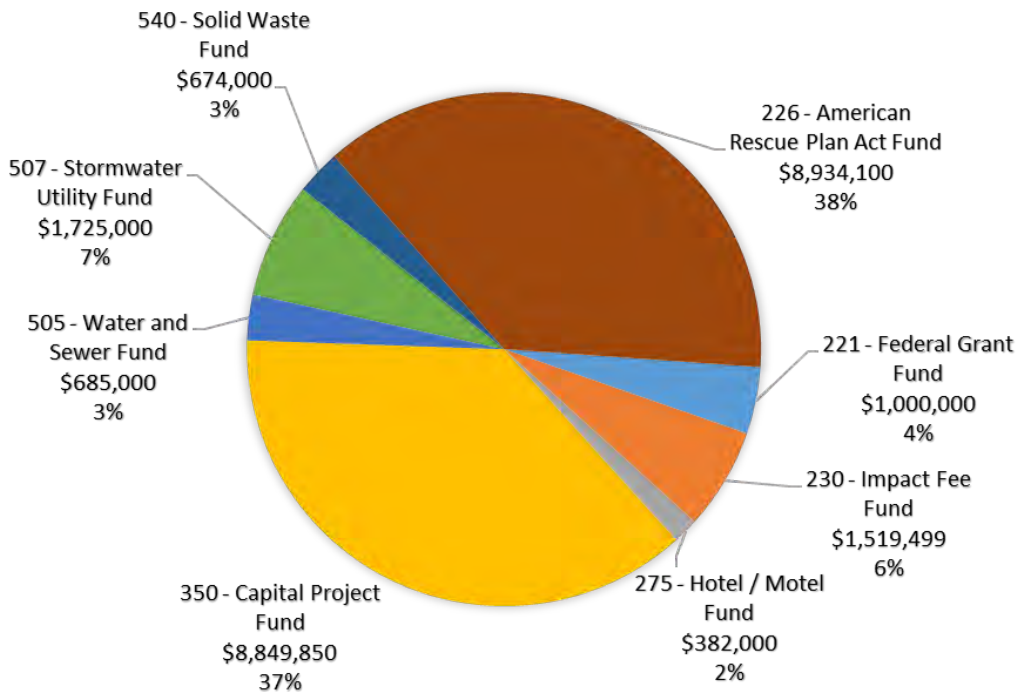
# Capital Improvement Program

The total Capital Improvement Program for FY 2023 is shown below, then in a table across five years, by department (use) and fund (source).

## FY 2023 Total Capital by Department



## FY 2023 Total Capital by Fund



# Maintenance Capital

Maintenance Capital projects are intended to maintain or replace existing assets. The Maintenance Capital is shown by department (by use), then by the fund (by source).

## Maintenance Capital by Department

	FY 2023 Budget	FY 2024 CIP Request	FY 2025 CIP Request	FY 2026 CIP Request	FY 2027 CIP Request
<b>Administration</b>					
Add Funding for Classification and Compensation Study	\$0	\$25,000	\$0	\$0	\$0
Camera Replacement and Update in Mayor and Council Chambers	\$0	\$0	\$45,000	\$0	\$0
Citywide Facilities Maintenance - Planned Maintenance for up to 70 Buildings Based on Facility Condition Assessment (FCA)*	\$1,350,000	\$2,700,000	\$2,000,000	\$2,000,000	\$2,000,000
<b>Administration Total</b>	<b>\$1,350,000</b>	<b>\$2,725,000</b>	<b>\$2,045,000</b>	<b>\$2,000,000</b>	<b>\$2,000,000</b>
<b>Community Development</b>					
Aerial Photography	\$0	\$0	\$45,000	\$0	\$0
<b>Community Development Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$45,000</b>	<b>\$0</b>	<b>\$0</b>
<b>Environmental / Public Works</b>					
Replace Blower	\$0	\$0	\$0	\$0	\$50,000
Stormwater Master Project List	\$1,500,000	\$1,180,000	\$1,230,000	\$1,130,000	\$1,155,000
Water Line Replacement	\$365,000	\$300,000	\$200,000	\$300,000	\$200,000
Replace Filter Media for Groundwater Filters	\$0	\$0	\$0	\$0	\$40,000
Replace Transfer Pumps	\$0	\$0	\$0	\$140,000	\$0
Medium Truck Replacement Program	\$0	\$220,000	\$0	\$0	\$110,000
Commercial Front Loader Garbage Truck Replacement	\$315,000	\$330,000	\$345,000	\$360,000	\$375,000
Residential Garbage Truck Replacement	\$359,000	\$0	\$391,000	\$405,000	\$420,000
Bay Door Replacement	\$0	\$0	\$0	\$0	\$100,000
Tool and Auto Repair Equipment Replacement Program	\$0	\$13,500	\$13,500	\$13,500	\$13,500
Diagnostics Software	\$0	\$14,000	\$0	\$0	\$0
Large Equipment Replacement	\$225,000	\$50,000	\$0	\$100,000	\$75,000
Trailer Replacement	\$0	\$10,000	\$0	\$0	\$0
Replace Water Tank in Distribution System	\$0	\$0	\$0	\$0	\$250,000
<b>Environmental / Public Works Total</b>	<b>\$2,764,000</b>	<b>\$2,117,500</b>	<b>\$2,179,500</b>	<b>\$2,448,500</b>	<b>\$2,788,500</b>
<b>Fire</b>					
Fire Station 27 Roof Replacement	\$150,000	\$0	\$0	\$0	\$0
<b>Fire Total</b>	<b>\$150,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Police</b>					
Tactical Vest and Helmet Replacement Program	\$86,000	\$50,000	\$50,000	\$50,000	\$50,000
<b>Police Total</b>	<b>\$86,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>
<b>Recreation, Parks, Historic and Cultural Affairs</b>					
Small Equipment Replacement Program	\$54,636	\$56,275	\$57,963	\$59,544	\$59,544
Recreation and Parks Facilities Maintenance and Capital Investment	\$1,110,000	\$1,058,000	\$933,000	\$1,065,000	\$980,000
Cultural Affairs Maintenance and Capital Investment	\$110,000	\$55,000	\$25,000	\$25,000	\$0
Large Equipment Replacement Program	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000
<b>Recreation, Parks, Historic and Cultural Affairs Total</b>	<b>\$1,399,636</b>	<b>\$1,294,275</b>	<b>\$1,140,963</b>	<b>\$1,274,544</b>	<b>\$1,164,544</b>
<b>Transportation</b>					
Chipper Machine	\$0	\$0	\$160,000	\$0	\$0
Jones Road Bridge Replacement	\$0	\$400,000	\$50,000	\$2,000,000	\$0
Oxbo Road Bridge Replacement	\$0	\$0	\$400,000	\$50,000	\$2,000,000
Traffic Signal Pole Replacement Program	\$400,000	\$500,000	\$500,000	\$500,000	\$500,000
Zero Turn Mower Replacement	\$16,000	\$0	\$12,000	\$0	\$0
Replace Asphalt Paving Machine	\$194,700	\$0	\$0	\$0	\$0
F550 Crew Dump Truck Replacement	\$200,000	\$100,000	\$100,000	\$0	\$0
Citywide Road Resurfacing and Reconstruction Program *	\$1,500,000	\$3,000,000	\$3,000,000	\$3,000,000	\$3,000,000
<b>Transportation Total</b>	<b>\$2,310,700</b>	<b>\$4,000,000</b>	<b>\$4,222,000</b>	<b>\$5,550,000</b>	<b>\$5,500,000</b>
<b>Grand Total</b>	<b>\$8,060,336</b>	<b>\$10,186,775</b>	<b>\$9,682,463</b>	<b>\$11,323,044</b>	<b>\$11,503,044</b>

# Maintenance Capital by Fund

	FY 2023 Budget	FY 2024 CIP Request	FY 2025 CIP Request	FY 2026 CIP Request	FY 2027 CIP Request
<b>350 - Capital Project Fund</b>					
Chipper Machine	\$0	\$0	\$160,000	\$0	\$0
Jones Road Bridge Replacement	\$0	\$400,000	\$50,000	\$2,000,000	\$0
Oxbo Road Bridge Replacement	\$0	\$0	\$400,000	\$50,000	\$2,000,000
Small Equipment Replacement Program	\$54,636	\$56,275	\$57,963	\$59,544	\$59,544
Traffic Signal Pole Replacement Program	\$400,000	\$500,000	\$500,000	\$500,000	\$500,000
Zero Turn Mower Replacement	\$16,000	\$0	\$12,000	\$0	\$0
Aerial Photography	\$0	\$0	\$45,000	\$0	\$0
Add Funding for Classification and Compensation Study	\$0	\$25,000	\$0	\$0	\$0
Fire Station 27 Roof Replacement	\$150,000	\$0	\$0	\$0	\$0
Recreation and Parks Facilities Maintenance and Capital Investment	\$1,110,000	\$1,058,000	\$933,000	\$1,065,000	\$980,000
Cultural Affairs Maintenance and Capital Investment	\$110,000	\$55,000	\$25,000	\$25,000	\$0
Camera Replacement and Update in Mayor and Council Chambers	\$0	\$0	\$45,000	\$0	\$0
Tactical Vest and Helmet Replacement Program	\$86,000	\$50,000	\$50,000	\$50,000	\$50,000
Replace Asphalt Paving Machine	\$194,700	\$0	\$0	\$0	\$0
F550 Crew Dump Truck Replacement	\$200,000	\$100,000	\$100,000	\$0	\$0
Large Equipment Replacement Program	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000
Citywide Facilities Maintenance - Planned Maintenance for up to 70 Buildings Based on Facility Condition Assessment (FCA)*	\$1,350,000	\$2,700,000	\$2,000,000	\$2,000,000	\$2,000,000
Citywide Road Resurfacing and Reconstruction Program *	\$1,500,000	\$3,000,000	\$3,000,000	\$3,000,000	\$3,000,000
<b>350 - Capital Project Fund Total</b>	<b>\$5,296,336</b>	<b>\$8,069,275</b>	<b>\$7,502,963</b>	<b>\$8,874,544</b>	<b>\$8,714,544</b>
<b>505 - Water and Sewer Fund</b>					
Replace Blower	\$0	\$0	\$0	\$0	\$50,000
Water Line Replacement	\$365,000	\$300,000	\$200,000	\$300,000	\$200,000
Replace Filter Media for Groundwater Filters	\$0	\$0	\$0	\$0	\$40,000
Replace Transfer Pumps	\$0	\$0	\$0	\$140,000	\$0
Trailer Replacement	\$0	\$10,000	\$0	\$0	\$0
Replace Water Tank in Distribution System	\$0	\$0	\$0	\$0	\$250,000
<b>505 - Water and Sewer Fund Total</b>	<b>\$365,000</b>	<b>\$310,000</b>	<b>\$200,000</b>	<b>\$440,000</b>	<b>\$540,000</b>
<b>507 - Stormwater Utility Fund</b>					
Stormwater Master Project List	\$1,500,000	\$1,180,000	\$1,230,000	\$1,130,000	\$1,155,000
Large Equipment Replacement	\$225,000	\$50,000	\$0	\$100,000	\$75,000
<b>507 - Stormwater Utility Fund Total</b>	<b>\$1,725,000</b>	<b>\$1,230,000</b>	<b>\$1,230,000</b>	<b>\$1,230,000</b>	<b>\$1,230,000</b>
<b>540 - Solid Waste Fund</b>					
Medium Truck Replacement Program	\$0	\$220,000	\$0	\$0	\$110,000
Commercial Front Loader Garbage Truck Replacement	\$315,000	\$330,000	\$345,000	\$360,000	\$375,000
Residential Garbage Truck Replacement	\$359,000	\$0	\$391,000	\$405,000	\$420,000
<b>540 - Solid Waste Fund Total</b>	<b>\$674,000</b>	<b>\$550,000</b>	<b>\$736,000</b>	<b>\$765,000</b>	<b>\$905,000</b>
<b>604 - Fleet Services Fund</b>					
Bay Door Replacement	\$0	\$0	\$0	\$0	\$100,000
Tool and Auto Repair Equipment Replacement Program	\$0	\$13,500	\$13,500	\$13,500	\$13,500
Diagnostics Software	\$0	\$14,000	\$0	\$0	\$0
<b>604 - Fleet Services Fund Total</b>	<b>\$0</b>	<b>\$27,500</b>	<b>\$13,500</b>	<b>\$13,500</b>	<b>\$113,500</b>
<b>Grand Total</b>	<b>\$8,060,336</b>	<b>\$10,186,775</b>	<b>\$9,682,463</b>	<b>\$11,323,044</b>	<b>\$11,503,044</b>

# One Time Capital

One Time Capital are one time in nature, usually an expansion of the City's assets or programs. The One Time Capital is shown by department (by use), then by the fund (by source).

## One Time Capital by Department

	FY 2023 Budget	FY 2024 CIP Request	FY 2025 CIP Request	FY 2026 CIP Request	FY 2027 CIP Request
<b>Administration</b>					
IT Equipment Replacement Program	\$194,013	\$100,000	\$100,000	\$100,000	\$100,000
Microsoft License Right Sizing	\$125,000	\$0	\$0	\$0	\$0
<b>Administration Total</b>	<b>\$319,013</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>
<b>Community Development</b>					
Impact Fee Review and Update	\$100,000	\$0	\$0	\$0	\$0
<b>Community Development Total</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Environmental / Public Works</b>					
Facility Generator for Inclement Weather	\$0	\$0	\$125,000	\$0	\$0
Install Event Detection Systems	\$0	\$0	\$0	\$0	\$50,000
Diesel Exhaust Fluid Dispenser	\$0	\$42,000	\$0	\$0	\$0
Additional Backwash and Basin Cleaning Storage	\$100,000	\$0	\$0	\$0	\$0
Pipe Puller	\$80,000	\$0	\$0	\$0	\$0
Raw Water Pump Rehab	\$140,000	\$0	\$0	\$140,000	\$0
Back Wash Pump	\$0	\$0	\$30,000	\$0	\$70,000
Install cover for Floc/ Sed Basin instrumentation	\$0	\$50,000	\$0	\$25,000	\$0
Install AMI Repeaters	\$0	\$40,000	\$40,000	\$0	\$0
<b>Environmental / Public Works Total</b>	<b>\$320,000</b>	<b>\$132,000</b>	<b>\$195,000</b>	<b>\$165,000</b>	<b>\$120,000</b>
<b>Fire</b>					
Classroom Dividers, Roswell Alpharetta Public Safety Training Center (RAPSTC)	\$20,000	\$0	\$0	\$0	\$0
<b>Fire Total</b>	<b>\$20,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Police</b>					
(2) Additional Automated License Plate Recognition Device	\$50,000	\$48,250	\$50,000	\$50,000	\$25,000
New 911 Emergency Communications Center (Construction)	\$1,000,000	\$0	\$0	\$0	\$0
<b>Police Total</b>	<b>\$1,050,000</b>	<b>\$48,250</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$25,000</b>
<b>Recreation, Parks, Historic and Cultural Affairs</b>					
Grovesway Community Master Plan Implementation	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Recreation Center Security Cameras	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
Covered Batting Cage at Hembree Park	\$225,000	\$0	\$0	\$0	\$0
Doc's Cafe Stabilization, Site Design and Permitting	\$150,000	\$0	\$0	\$0	\$0
Historic Town Square Renovations	\$150,000	\$0	\$0	\$0	\$0
Physical Activity Center Expansion	\$1,300,000	\$0	\$0	\$0	\$0
Ace Sand Phase I & II Construction	\$6,400,000	\$0	\$0	\$0	\$0
River Parks Master Plan Design	\$500,000	\$0	\$0	\$0	\$0
Mimosa Hall Improvements	\$764,000	\$0	\$0	\$0	\$0
Add (1) Natural Resources and Trails Maintenance Crew Supervisor at 75% Funding Including F550 and Work Utility Vehicle (Operating and One Time Capital)	\$87,000	\$0	\$0	\$0	\$0
East Roswell Park Improvements	\$2,534,100	\$0	\$0	\$0	\$0
<b>Recreation, Parks, Historic and Cultural Affairs Total</b>	<b>\$12,200,100</b>	<b>\$90,000</b>	<b>\$90,000</b>	<b>\$90,000</b>	<b>\$90,000</b>
<b>Transportation</b>					
Bridge Maintenance and Safety Program	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
Crabapple Road at Hembree Road Intersection	\$0	\$0	\$250,000	\$1,500,000	\$0
Historic Gateway (Construction Match)	\$0	\$2,000,000	\$0	\$0	\$0
Kent Rd Road Construction	\$0	\$0	\$150,000	\$1,800,000	\$0
National Park Mitigation	\$0	\$2,000,000	\$0	\$1,500,000	\$0
Sidewalk Connectivity Program	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
Speed Management and Pedestrian Safety Program	\$50,000	\$65,000	\$80,000	\$95,000	\$110,000
King Road and Woodstock Road Turn Lane Improvements	\$350,000	\$0	\$0	\$0	\$0
Old Roswell Road at Warsaw Road Intersection Improvement	\$200,000	\$0	\$0	\$0	\$0
TSPLOST 2 Program Management	\$0	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
Hardscrabble Road at King Road Intersection Improvement	\$0	\$0	\$225,000	\$200,000	\$1,000,000
<b>Transportation Total</b>	<b>\$1,700,000</b>	<b>\$6,165,000</b>	<b>\$2,805,000</b>	<b>\$7,195,000</b>	<b>\$3,210,000</b>
<b>Grand Total</b>	<b>\$15,709,113</b>	<b>\$6,535,250</b>	<b>\$3,240,000</b>	<b>\$7,600,000</b>	<b>\$3,545,000</b>

# One Time Capital by Fund

	FY 2023 Budget	FY 2024 CIP Request	FY 2025 CIP Request	FY 2026 CIP Request	FY 2027 CIP Request
<b>221 - Federal Grant Fund</b>					
New 911 Emergency Communications Center (Construction)	\$1,000,000	\$0	\$0	\$0	\$0
<b>221 - Federal Grant Fund Total</b>	<b>\$1,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>230 - Impact Fee Fund</b>					
King Road and Woodstock Road Turn Lane Improvements	\$200,000	\$0	\$0	\$0	\$0
Old Roswell Road at Warsaw Road Intersection Improvement	\$200,000	\$0	\$0	\$0	\$0
Physical Activity Center Expansion	\$1,119,499	\$0	\$0	\$0	\$0
<b>230 - Impact Fee Fund Total</b>	<b>\$1,519,499</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>275 - Hotel / Motel Fund</b>					
Mimosa Hall Improvements	\$382,000	\$0	\$0	\$0	\$0
<b>275 - Hotel / Motel Fund Total</b>	<b>\$382,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>336 - TSPLOST Fund</b>					
TSPLOST 2 Program Management	\$0	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
<b>336 - TSPLOST Fund Total</b>	<b>\$0</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>
<b>350 - Capital Project Fund</b>					
Bridge Maintenance and Safety Program	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
Crabapple Road at Hembree Road Intersection	\$0	\$0	\$250,000	\$1,500,000	\$0
Groveland Community Master Plan Implementation	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Historic Gateway (Construction Match)	\$0	\$2,000,000	\$0	\$0	\$0
Kent Rd Road Construction	\$0	\$0	\$150,000	\$1,800,000	\$0
National Park Mitigation	\$0	\$2,000,000	\$0	\$1,500,000	\$0
Recreation Center Security Cameras	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
Sidewalk Connectivity Program	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
Speed Management and Pedestrian Safety Program	\$50,000	\$65,000	\$80,000	\$95,000	\$110,000
(2) Additional Automated License Plate Recognition Device	\$50,000	\$48,250	\$50,000	\$50,000	\$25,000
King Road and Woodstock Road Turn Lane Improvements	\$150,000	\$0	\$0	\$0	\$0
Covered Batting Cage at Hembree Park	\$225,000	\$0	\$0	\$0	\$0
Doc's Cafe Stabilization, Site Design and Permitting	\$150,000	\$0	\$0	\$0	\$0
Historic Town Square Renovations	\$150,000	\$0	\$0	\$0	\$0
Physical Activity Center Expansion	\$180,501	\$0	\$0	\$0	\$0
River Parks Master Plan Design	\$500,000	\$0	\$0	\$0	\$0
Hardscrabble Road at King Road Intersection Improvement	\$0	\$0	\$225,000	\$200,000	\$1,000,000
Impact Fee Review and Update	\$100,000	\$0	\$0	\$0	\$0
IT Equipment Replacement Program	\$194,013	\$100,000	\$100,000	\$100,000	\$100,000
Classroom Dividers, Roswell Alpharetta Public Safety Training Center (RAPSTC)	\$20,000	\$0	\$0	\$0	\$0
Microsoft License Right Sizing	\$125,000	\$0	\$0	\$0	\$0
Mimosa Hall Improvements	\$382,000	\$0	\$0	\$0	\$0
Add (1) Natural Resources and Trails Maintenance Crew Supervisor at 75% Funding Including F550 and Work Utility Vehicle (Operating and One Time Capital)	\$87,000	\$0	\$0	\$0	\$0
<b>350 - Capital Project Fund Total</b>	<b>\$3,553,514</b>	<b>\$5,403,250</b>	<b>\$2,045,000</b>	<b>\$6,435,000</b>	<b>\$2,425,000</b>
<b>505 - Water and Sewer Fund</b>					
Install Event Detection Systems	\$0	\$0	\$0	\$0	\$50,000
Additional Backwash and Basin Cleaning Storage	\$100,000	\$0	\$0	\$0	\$0
Pipe Puller	\$80,000	\$0	\$0	\$0	\$0
Raw Water Pump Rehab	\$140,000	\$0	\$0	\$140,000	\$0
Back Wash Pump	\$0	\$0	\$30,000	\$0	\$70,000
Install cover for Floc/ Sed Basin instrumentation	\$0	\$50,000	\$0	\$25,000	\$0
Install AMI Repeaters	\$0	\$40,000	\$40,000	\$0	\$0
<b>505 - Water and Sewer Fund Total</b>	<b>\$320,000</b>	<b>\$90,000</b>	<b>\$70,000</b>	<b>\$165,000</b>	<b>\$120,000</b>
<b>604 - Fleet Services Fund</b>					
Facility Generator for Inclement Weather	\$0	\$0	\$125,000	\$0	\$0
Diesel Exhaust Fluid Dispenser	\$0	\$42,000	\$0	\$0	\$0
<b>604 - Fleet Services Fund Total</b>	<b>\$0</b>	<b>\$42,000</b>	<b>\$125,000</b>	<b>\$0</b>	<b>\$0</b>
<b>226 - American Rescue Plan Act Fund</b>					
Ace Sand Phase I & II Construction	\$6,400,000	\$0	\$0	\$0	\$0
East Roswell Park Improvements	\$2,534,100	\$0	\$0	\$0	\$0
<b>226 - American Rescue Plan Act Fund Total</b>	<b>\$8,934,100</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Grand Total</b>	<b>\$15,709,113</b>	<b>\$6,535,250</b>	<b>\$3,240,000</b>	<b>\$7,600,000</b>	<b>\$3,545,000</b>



## Reprogrammed Projects for FY 2023

	Reprogramming Balance Amount
10003 - City Hall Security Improvements	\$39
60034 - Security Enhancement Project	\$676
<b>Administration</b>	<b>\$716</b>
20008 - Historic District Master Planning	\$1,211
31002 - Document Scanning	\$7,458
31006 - Water Resource Map Update	\$29,664
33006 - Update to Comprehensive Plan 2040	\$77,000
33008 - Elevation Certificates	\$19,000
<b>Community Development</b>	<b>\$134,333</b>
60034 - Security Enhancement Project	\$405
60076 - Exterior Doors at Bill Johnson	\$396
66014 - Old Mill Park Trail Wall	\$1
<b>Recreation, Parks, Historic and Cultural Affairs</b>	<b>\$802</b>
70017 - Handgun Optic Sights	\$969
70018 - Automated License Plate Recognition	\$2,975
73002 - Front & Rear Gate Improvements	\$290
74003 - Thermal Imaging System	\$780
<b>Police</b>	<b>\$5,014</b>
91003 - Hardscrabble Green Loop Ph 1	\$3,229
91015 - Rucker Road Improvements	\$17,647
92023 - Hwy 9 Connectivity Potential Design	\$404,219
92026 - Crosswalk on Crabapple at RAP	\$7,264
95023 - Dump Trailer	\$500
95025 - Flashing Beacon on Crabapple Rd	\$178
<b>Transportation</b>	<b>\$433,038</b>
<b>Reprogramming Balance Amount</b>	<b>\$573,903</b>

# Maintenance Capital Project Details

For FY 2023: Details are provided for the 5 major projects that are proposed.

## Citywide Facilities Maintenance - Planned Maintenance for up to 70 Buildings Based on Facility Condition Assessment (FCA)

**Project Start Date:** Ongoing, 7/1/2022

**Estimated Completion Date:** Ongoing, 6/30/2023

**Department:** Administered by Administration

**Strategic Goal:** Outstanding City Services

**Description:** This budget request is for citywide facility maintenance, repairs, and replacement of equipment by using systematic scheduling and predictable budgeting practices. This request includes budget for large deficiency items such as HVAC replacement, for equipment that has reached its useful life, roofing projects, and major flooring replacements.

This project originated in 2009 when a facility condition assessment was performed on the 80 plus city facilities. At that time, the plan was extended out ten years to identify and estimate costs for deficiencies. This plan was updated in 2015 and there are an estimated \$5.4 million remaining projected projects in the current FCA program.

This program is ongoing and is recommended to be funded each year. It would be detrimental to defer or not fund the maintenance of our city facilities. If not funded, there will be increase in emergencies, unscheduled repairs, and decreased system(s) reliability. The paint and flooring are typically the items that first get deferred with lower funding levels, resulting in disrepair and unkempt building appearance.

Maintenance in progress or planned for FY 2023 includes priorities consisting of HVAC, electrical, plumbing, and parking lot improvements.

**Operating Budget Impact:** This project allows the operating budget to maintain assets through maintenance agreements and not inflate operating budget by maintenance. Since this project is typically replacing existing equipment/structures, this project does not typically add or remove operating costs.



# Current Capital Funding and Capital Improvement Plan for Citywide Facilities Maintenance

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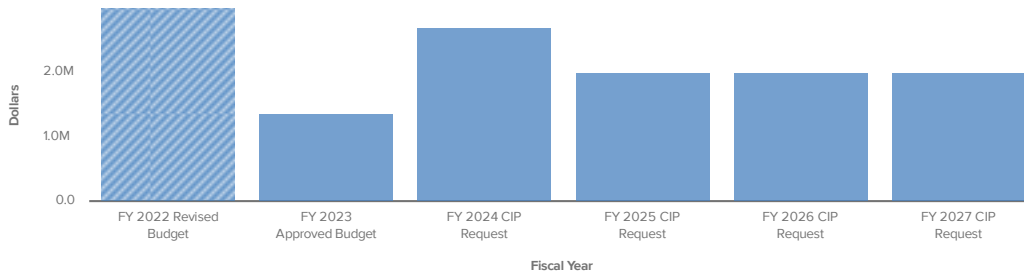
**Expenses** Citywide Facilities Maintenance



Sort **Large to Small** ▼

- (541300) Buildings
- (522205) Repairs And Main...

Visualization



	FY 2022 Revised Budget	FY 2023 Approved Budget	FY 2024 CIP Request	FY 2025 CIP Request	FY 2026 CIP Request	FY 2027 CIP Request
<b>(541300) Buildings</b>	\$2,962,671	\$1,350,000	\$2,700,000	\$2,000,000	\$2,000,000	\$2,000,000
<b>(522205) Repairs And Maintenance</b>	\$19,822	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$2,982,493</b>	<b>\$1,350,000</b>	<b>\$2,700,000</b>	<b>\$2,000,000</b>	<b>\$2,000,000</b>	<b>\$2,000,000</b>

# Stormwater Master Project List

**Project Start Date:** Ongoing, 7/1/2022

**Estimated Completion Date:** Ongoing, 06/30/2023

**Department:** Environmental/ Public Works

**Strategic Goal:** Outstanding City Services

**Description:** This project allows staff to prioritize and schedule projects based on the specific repair that is needed. Stormwater repair projects will include total pipe replacement, pipe lining and pipe system repair as well as Watershed Improvement Projects which incorporate Green Infrastructure/Low Impact Development initiatives. Projects considered for FY 2023 include culverts on Saddle Horn Circle, Monivia Drive, Cold Harbor, Brassfield Way, and Huntwick Way. The Stormwater Management program (funded by the Stormwater Utility) has included infrastructure repairs that will typically last over 50 years based on improved and updated technology. It is imperative that each year money be directed to outstanding Capital Improvement Projects to reduce the backlog of projects and to manage these assets responsibly.



The priority ranked projects list consists of projects identified from citizen reporting, routine Municipal Separate Storm Sewer System (MS4) inspections, and our crossdrain inspection program. Every time we identify a new potential project it is ranked using our priority ranking criteria (risk to health and safety, risk of property damage, ease of construction, paving schedule, and other factors) and the overall project list is reassessed to accommodate the new project. This has the impact of potentially changing our list of projects for the year at any time.

The proposed CIP projects are the highest ranking issues that we have to deal with and if we fail to address them, further deterioration of the storm system in question will cause additional damage and increase the cost to remedy. In extreme cases the potential for injury exists. This project will be managed by the Stormwater Utility Manager and is a critical part of the Stormwater Master Plan.

**Operating Budget Impact:** Since this project is typically maintaining or replacing existing structures, this project does not typically add or remove operating costs.

# Current Capital Funding and Capital Improvement Plan for Stormwater Master Project List

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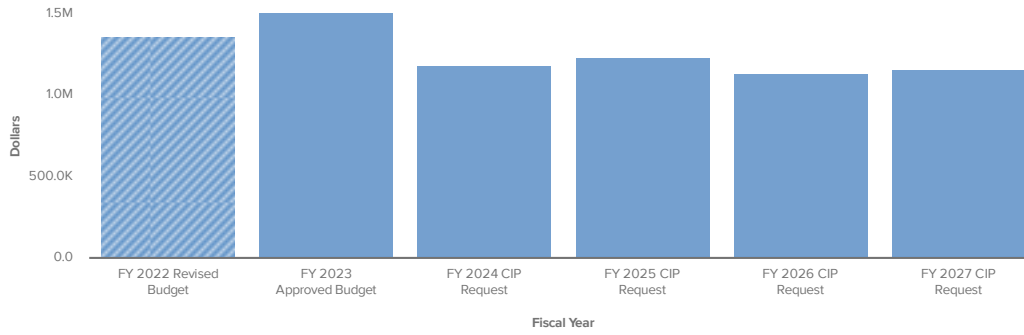
**Expenses** ▾ Stormwater-Master Work Orde...



Sort **Large to Small** ▾

● (541200) Site Improvements

Visualization



	FY 2022 Revised Budget	FY 2023 Approved Budget	FY 2024 CIP Request	FY 2025 CIP Request	FY 2026 CIP Request	FY 2027 CIP Request
<b>(541200) Site Improvements</b>	\$1,360,595	\$1,500,000	\$1,180,000	\$1,230,000	\$1,130,000	\$1,155,000
<b>TOTAL</b>	<b>\$1,360,595</b>	<b>\$1,500,000</b>	<b>\$1,180,000</b>	<b>\$1,230,000</b>	<b>\$1,130,000</b>	<b>\$1,155,000</b>

# Water Line Replacement



**Project Start Date:** Ongoing, 7/1/2022  
**Estimated Completion Date:** Ongoing, 6/30/2023

**Department:** Environmental/ Public Works

**Strategic Goal:** Outstanding City Services

**Description:** Maintenance of the City's Water Line Infrastructure. Over the years, we have had issues with the galvanized steel water lines in regards to the number of leaks and water quality complaints. In 2017, Mayor and Council expressed interest to make replacing all galvanized steel lines within the system a priority. The Water utility has been replacing these lines with a plastic HDPE/ PEX-A line in the cul-de-sacs where these 2" lines loop.

The updated Lead and Copper Rule requires utilities to create a Service line inventory and a replacement plan to replace Lead services and galvanized steel services. In 2021, the City entered into an agreement to install 100 I-Hydrants throughout the system for \$600,000 to be paid over a 6-year period with no interest (\$100,000 per year). This annual amount is paid through the water line capital project.

All projects are subject to change based on the needs of the system and coordination efforts with other departments/ developers. Based on the Waterline Priority Replacement List -- FY23 Estimated: Cul-de-sacs: Boulder Drive, Grimes Place, Meadowood Court, Meadowood Drive, Grimes Bridge Landing, Birchmead Drive, Farm Cove Court, Farm Dale, Farm Trace, Ramsdale Drive

**Operating Budget Impact:** Since this project is typically maintaining or replacing existing structures, this project does not typically add or remove operating costs.

## Current Capital Funding and Capital Improvement Plan for Water Line Replacement

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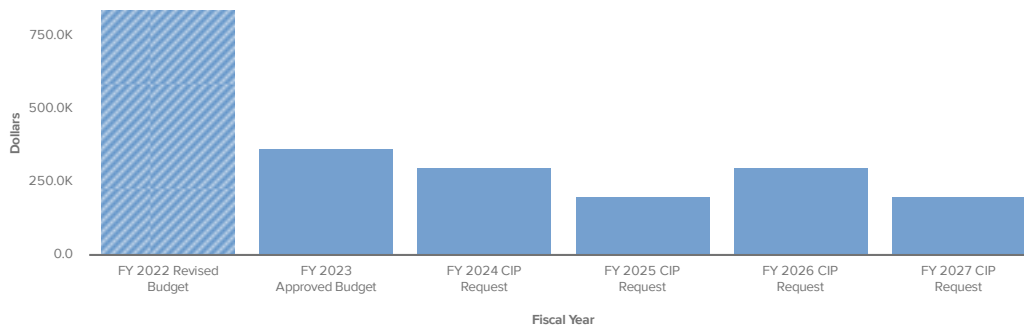
**Expenses** Water Line Replacement



Sort **Large to Small**

● (541420) Water Lines

Visualization



	FY 2022 Revised Budget	FY 2023 Approved Budget	FY 2024 CIP Request	FY 2025 CIP Request	FY 2026 CIP Request	FY 2027 CIP Request
<b>(541420) Water Lines</b>	\$836,952	\$365,000	\$300,000	\$200,000	\$300,000	\$200,000
<b>TOTAL</b>	<b>\$836,952</b>	<b>\$365,000</b>	<b>\$300,000</b>	<b>\$200,000</b>	<b>\$300,000</b>	<b>\$200,000</b>

# Recreation & Parks Facilities Maintenance and Capital Investment Program



**Project Start Date:** Ongoing, 7/1/2022  
**Estimated Completion Date:** Ongoing, 6/30/2023

**Department:** Recreation, Parks, Historic and Cultural Affairs Department

**Strategic Goal:** Exceptional Quality of Life

**Description:** The Recreation and Parks Facilities Maintenance and Capital Investment Program request is a culmination of several projects and plans that the

department completes on an annual basis to update and maintain our parks facilities. Plans include facility improvements, trail repairs, system wide parks improvements plan (beautification), athletic field improvements, light pole replacement, ADA compliance of city facilities, asphalt of parking lots, driveways and the access road replacement plan, playground replacements, and tennis court rebuild. All project and plans are reviewed on an annual basis to ensure they are meeting the needs of the city by making sure our parks are being properly maintained to the expectations of the Roswell Community. Several plans also include five year forecasting to allow us to identify future needs and potential cost.

The funding of this project will enable us to update our facilities in a safe, effective, and efficient manner and decrease liability risk and increase property values.

**Operating Budget Impact:** Since this project is typically maintaining or replacing existing structures, this project does not typically add or remove operating costs.

## Current Capital Funding and Capital Improvement Plan for Recreation and Parks Maintenance Program

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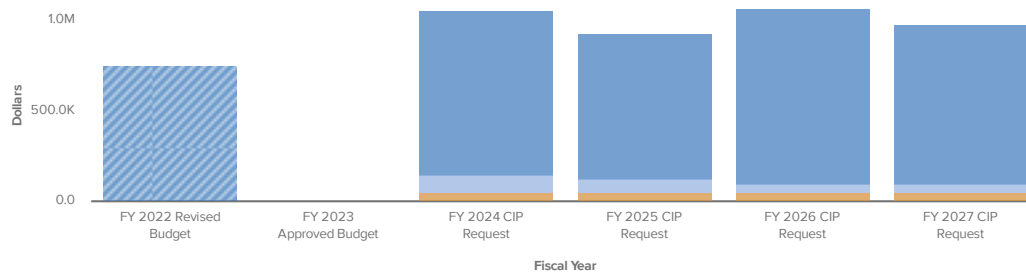
← Back History Reset

Broken down by

**Expenses** Rec/Pks Maint Capital (Rp Sub ...



Visualization



Sort **Large to Small**

- (541210) Recreation Faciliti...
- (522140) Maintenance - Gr...
- (522205) Repairs And Main...

	FY 2022 Revised Budget	FY 2023 Approved Budget	FY 2024 CIP Request	FY 2025 CIP Request	FY 2026 CIP Request	FY 2027 CIP Request
<b>(541210) Recreation Facilities</b>	\$752,866	\$0	\$908,000	\$808,000	\$965,000	\$880,000
<b>(522140) Maintenance - Grounds</b>	\$0	\$0	\$100,000	\$75,000	\$50,000	\$50,000
<b>(522205) Repairs And Maintenance</b>	\$0	\$0	\$50,000	\$50,000	\$50,000	\$50,000
<b>TOTAL</b>	<b>\$752,866</b>	<b>\$0</b>	<b>\$1,058,000</b>	<b>\$933,000</b>	<b>\$1,065,000</b>	<b>\$980,000</b>

# Citywide Road Resurfacing and Reconstruction Program



**Project Start Date:** Ongoing, 7/1/2022  
**Estimated Completion Date:** Ongoing, 6/30/2023

**Department:** Transportation Department

**Strategic Goal:** Improve Transportation to Benefit Residents

**Description:** Maintaining adequate pavement quality for the traveling public should be a top priority for any government to ensure safe and efficient movement of people and goods for our residents and visitors.

City staff continues to utilize preventive maintenance measures to prolong the lifespan of our pavements while yielding a higher return on investment. Staff routinely inspects road condition citywide to monitor pavement conditions, and utilizes a Pavement Condition Index (PCI) to rate and score pavement quality. These strategies, if adequately funded, will help the City maintain a pavement rating average at or above the industry average. This program is separate from the Georgia Department of Transportation Local Maintenance and Improvement Grant (LMIG) program.

The funding of this project will enable us to update our facilities in a safe, effective, and efficient manner and decrease liability risk and increase property values.

**Operating Budget Impact:** Since this project is typically maintaining or replacing existing structures, this project does not typically add or remove operating costs.

## Current Capital Funding and Capital Improvement Plan for Citywide Road Resurfacing and Reconstruction Program

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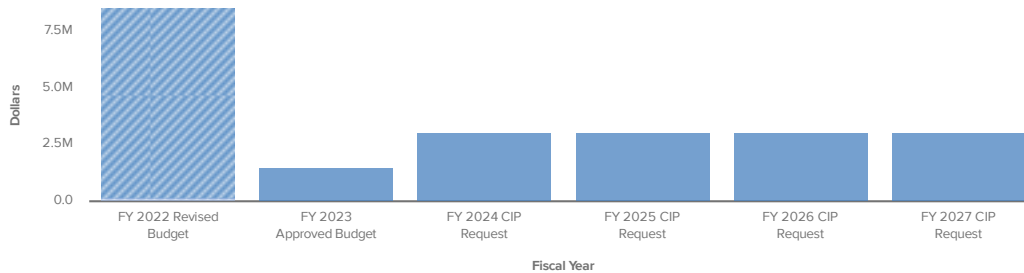
**Expenses** Citywide Resurface And Recons...



Sort **Large to Small**

- (541415) Road Improvemen...
- (531105) Supplies

Visualization



	FY 2022 Revised Budget	FY 2023 Approved Budget	FY 2024 CIP Request	FY 2025 CIP Request	FY 2026 CIP Request	FY 2027 CIP Request
<b>(541415) Road Improvements/ Sidewalks</b>	\$8,260,885	\$1,500,000	\$3,000,000	\$3,000,000	\$3,000,000	\$3,000,000
<b>(531105) Supplies</b>	\$192,239	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$8,453,124</b>	<b>\$1,500,000</b>	<b>\$3,000,000</b>	<b>\$3,000,000</b>	<b>\$3,000,000</b>	<b>\$3,000,000</b>



# One Time Capital Project Details

For FY 2023: Details are provided for the 4 major projects that are proposed.

## Ace Sand Phase I & II Construction

**Project Start Date:** 07/01/2022

**Estimated Completion Date:** 12/30/2024

**Department:** Recreation, Parks, Historic and Cultural Affairs

**Strategic Goal:** Exceptional Quality of Life

**Description:** In 2020, Mayor and Council authorized the development of construction drawings for Ace Sand Phase I and II, and the conceptual design



of Ace Sand Phase III. The local, state and federal permits were submitted in February and March 2022 for consideration by various permitting agencies and the department expects to have all necessary permits by July or August of 2022. The development of the Riverparks Master Plan continues to be a priority of the community and the City. As indicated in the 2018 Economic Impact Report, the Ace Sand park development plan has a significant economic impact on the City of Roswell and achieves a number of priorities of the City, including park development, storm water management, stream bank restoration, trail development, invasive plant removal and native plant installation.

In 2020, Mayor and Council authorized the development of construction drawings for Ace Sand Phase I and II, and the conceptual design of Ace Sand Phase III. The local, state and federal permits were submitted in February and March 2022 for consideration by various permitting agencies and the department expects to have all necessary permits by July or August of 2022.

The development of the Riverparks Master Plan continues to be a priority of the community and the City. As indicated in the 2018 Economic Impact Report, the Ace Sand park development plan has a significant economic impact on the City of Roswell and achieves a number of priorities of the City, including park development, storm water management, stream bank restoration, trail development, invasive plant removal and native plant installation. FY 2023 total estimated construction costs for Ace Sand Phase I \$2M and II \$4.4M, Total:\$6.4M.

**Operating Budget Impact:** Operating impact of this project is expected to be minimal supplies for trail maintenance.

# Current Capital Funding for Ace Sand Phase I & II Construction

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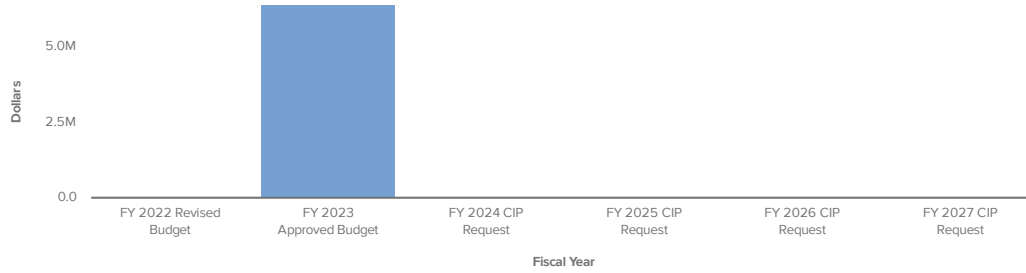
**Expenses** ▾ Ace Sand Phase I & II Construct...



Sort **Large to Small** ▾

- (541200) Site Improvements

## Visualization



	FY 2022 Revised Budget	FY 2023 Approved Budget	FY 2024 CIP Request	FY 2025 CIP Request	FY 2026 CIP Request	FY 2027 CIP Request
<b>(541200) Site Improvements</b>	\$0	\$6,400,000	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$6,400,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# East Roswell Park Improvements

**Project Start Date:** 7/1/2022

**Estimated Completion Date:** 12/30/2023

**Department:** Recreation, Parks, Historic and Cultural Affairs

**Strategic Goal:** Exceptional Quality of Life



**Description:** Phase I of the East Roswell Park improvements were funded and completed in FY21 and FY22 and included landscaping the front entrance of the Art Center at East Roswell, the trail connection, and minor parking improvements with ADA access. Phase II and III of the project will complete the following project priorities: Trail connectivity from the Art Center at East Roswell Park down Fouts Roads to the ball fields, additional landscaping along Fouts Road, improved parking and circulation behind Art Center at East Roswell Park to support the dog park and art center, improved lighting outside the Art Center at East Roswell Park, and upgrades to the Dog Park to alleviate drainage issues. The dog park, parking lot, landscaping and trail connections are high priorities for the community and the department. The additional funding will allow the department to complete this project and transition to other high priority projects throughout the city.

**Operating Budget Impact:** This project does not expand the existing park and will have minimal differences in operating cost and upkeep.

## Current Capital Funding and Capital Improvement Plan for East Roswell Park Improvements

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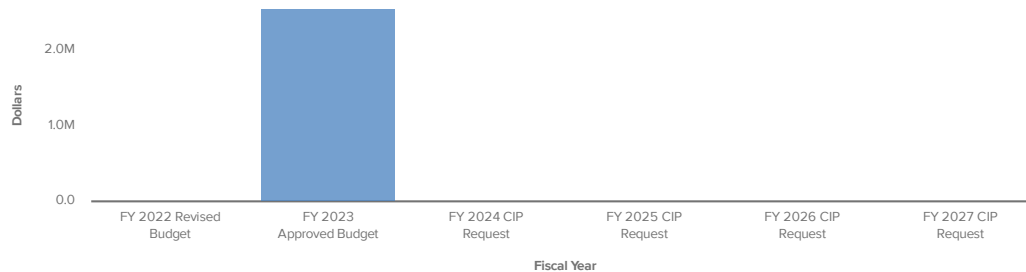
**Expenses** East Roswell Park Improvements



Visualization

Sort **Large to Small**

● (541210) Recreation Faciliti...



	FY 2022 Revised Budget	FY 2023 Approved Budget	FY 2024 CIP Request	FY 2025 CIP Request	FY 2026 CIP Request	FY 2027 CIP Request
<b>(541210) Recreation Facilities</b>	\$0	\$2,534,100	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$2,534,100</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# Physical Activity Center Expansion



**Project Start Date:** 11/1/2022

**Estimated Completion Date:** 12/30/2023

**Department:** Recreation, Parks, Historic and Cultural Affairs

**Strategic Goal:** Exceptional Quality of Life

**Description:** The 2017-2021 Five Year Strategic Master Plan labeled this project as a Tier 1 recommendation. The master plan stated that expanding the gymnastics program space through the expansion of the current space, or a complete relocation of the program should be a top priority for our department.

Currently, the Physical Activity Center at Roswell Area Park is programmed at capacity. Staff has to limit class size and program offerings in order to ensure a safe environment for staff, instructors and participants. As a result, most of our gymnastic programs have a waitlist within days of program registration opening up to residents.

In the mid 1990's, there was a similar expansion of the Physical Activity Center due to similar contributing factors. In FY20, the City invested \$70,000 for the planning and design of the necessary expansion to meet the program demand. Planning and design was completed in 2020. During this time, staff and consultants believe that the final design and layout provide the City and it's residents the best possible facility for the programs current and future needs. In the final construction documents, the design team has included several "add alternates" that will give the City the flexibility to add or remove certain aspects of this project, depending on actual bid results during the procurement process.

Recreation, Parks, Historic and Cultural Affairs, based on current project estimates, the total construction costs would be around \$1,300,000. With the planning and design process already completed, this is a shovel ready project for the department. This project will be overseen by our Operations Deputy Director, Parks Services Manager, and Project Coordinator.

**Operating Budget Impact:** Most of the operating impact will be included in Recreation Participation Fund and covered by increase in fees.

# Current Capital Funding and Capital Improvement Plan for Physical Activity Center Expansion

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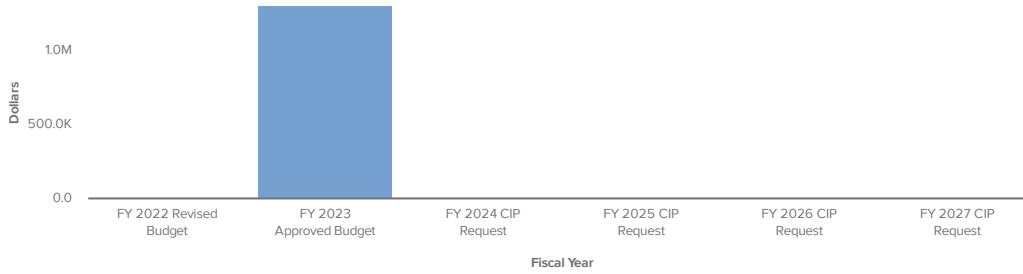
**Expenses** PAC Design



Sort Large to Small ▾

● (541210) Recreation Faciliti...

Visualization



	FY 2022 Revised Budget	FY 2023 Approved Budget	FY 2024 CIP Request	FY 2025 CIP Request	FY 2026 CIP Request	FY 2027 CIP Request
<b>(541210) Recreation Facilities</b>	\$7,651	\$1,300,000	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$7,651</b>	<b>\$1,300,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# Sidewalk Connectivity Program



**Project Start Date:** Ongoing, 7/1/2022

**Estimated Completion Date:** Ongoing, 12/31/2023

**Department:** Transportation Department

**Strategic Goal:** Improve Transportation to Benefit Residents

**Description:** This program will fund the City's existing priority list of sidewalk projects to continue ongoing efforts to improve our existing sidewalk network. Traditionally, staff uses the sidewalk connectivity

program to fund projects costing less than \$500,000. Projects costing above \$500,000 typically rely on larger capital improvement projects that contain sidewalk improvements within them. The City has over 130 sidewalk gaps in our network and it is currently estimated that it will cost over \$40 million dollars to complete all of them. Staff uses a data driven scoring matrix to rank and prioritize sidewalk gaps across the city that was updated based on recommendations from the 2019 Roswell Bicycle and Pedestrian Master Plan. Staff continues to target projects high on the list as funding and constructability allows.

Enhancing our sidewalk network promotes walkability and our quality of life. Better sidewalks provide resident's better access to our schools, parks, transit, and local businesses. Past funding of this program also helped contribute to Roswell being designated as a Walk Friendly Community in 2021.

**Operating Budget Impact:** This capital project allows the City to connect existing sidewalks and has minimal upkeep in short term.

## Current Capital Funding and Capital Improvement Plan for Sidewalk Connectivity Program

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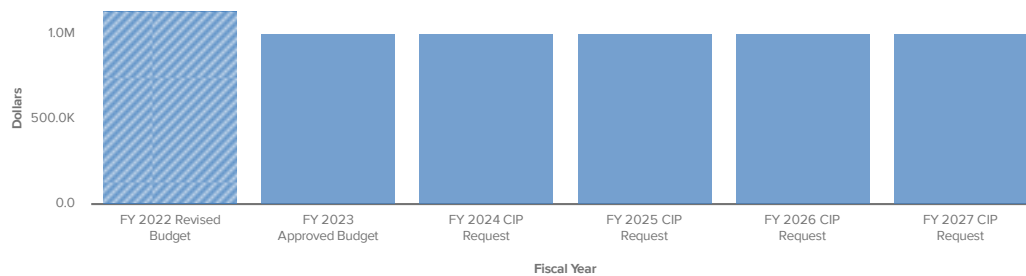
Broken down by  
**Expenses** Sidewalk Connectivity



Sort **Large to Small**

● (541415) Road Improvemen...

### Visualization



	FY 2022 Revised Budget	FY 2023 Approved Budget	FY 2024 CIP Request	FY 2025 CIP Request	FY 2026 CIP Request	FY 2027 CIP Request
<b>(541415) Road Improvements/ Sidewalks</b>	\$1,126,328	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
<b>TOTAL</b>	<b>\$1,126,328</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>

# American Rescue Plan Act (ARPA) Fund

This is funded from the bill that provided additional relief to address the continued impact of COVID-19 (i.e. Coronavirus 2019) on the economy, public health, state and local governments, individuals, and businesses.

## American Rescue Plan Act Fund Changes from FY 2022 to 2023

### **FY 2023 - Fund 226 - American Rescue Plan Act Fund**

<b>FY 2022 Estimated Available Fund Balance</b>	<b>\$ 11,374,757</b>
FY 2023 Revenues	\$0
<b>FY 2022 Approved Budget</b>	<b>\$ -</b>
<b>FY 2023 Base Budget</b>	<b>\$ -</b>
<b>FY 2023 Operating Total</b>	<b>\$ -</b>
<b>One Time Capital</b>	
Ace Sand Phase I & II Construction	\$ 6,400,000
East Roswell Park Improvements	\$ 2,534,100
<b>One Time Capital Request Total</b>	<b>\$ 8,934,100</b>
<b>FY 2023 Capital Total</b>	<b>\$ 8,934,100</b>
<b>FY 2023 Total Budget</b>	<b>\$ 8,934,100</b>
<b>FY 2023 Estimated Ending Available Fund Balance</b>	<b>\$ 2,440,657</b>

# American Rescue Plan Act Fund Expenses by Cost Center

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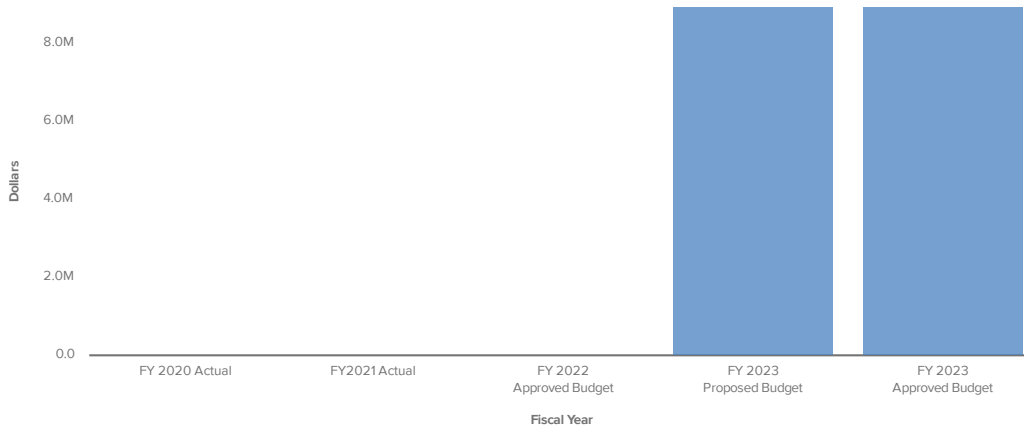
**Departments** American Rescue Plan Act Fund Expenses



Sort **Large to Small** ▼

● Recreation, Parks, Historic ...

Visualization



## American Rescue Plan Act Fund Expenditures by Line Item

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>Transfers, Capital, Other</b>					
(541200) Site Improvements	\$0	\$0	\$0	\$6,400,000	\$6,400,000
(541210) Recreation Facilities	\$0	\$0	\$0	\$2,534,100	\$2,534,100
<b>TRANSFERS, CAPITAL, OTHER TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$8,934,100</b>	<b>\$8,934,100</b>
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$8,934,100</b>	<b>\$8,934,100</b>



# Impact Fee Fund

Impact Fees Fund accounts for the collection of impact fees to pay for system improvements for fire, recreation and parks and transportation facilities as projected in the Roswell Comprehensive Land Use Plan.

## Impact Fee Fund Changes from FY 2022 to 2023

### FY 2023 - Fund 230 - Impact Fee Fund

<b>FY 2022 Estimated Available Fund Balance</b>	<b>\$ 1,955,920</b>
FY 2023 Revenues	\$1,503,263
<b>FY 2022 Approved Budget</b>	<b>\$ 1,130,734</b>
Bank Fees/Charges Adjustment	\$ (16,000)
Capital Removed	\$ (1,099,734)
<b>Base Adjustments</b>	<b>\$ (1,115,734)</b>
<b>FY 2023 Base Budget</b>	<b>\$ 15,000</b>
<b>FY 2023 Operating Total</b>	<b>\$ 15,000</b>
<b>One Time Capital</b>	
Physical Activity Center Expansion	\$1,119,499
Old Roswell Road at Warsaw Road Intersection Improvement	\$200,000
King Road and Woodstock Road Turn Lane Improvements	\$200,000
<b>One Time Capital Request Total</b>	<b>\$1,519,499</b>
<b>FY 2023 Capital Total</b>	<b>\$ 1,519,499</b>
<b>FY 2023 Total Budget</b>	<b>\$ 1,534,499</b>
<b>FY 2023 Estimated Ending Available Fund Balance</b>	<b>\$ 1,924,684</b>

## Impact Fee Fund Revenues by Line Item

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>Charges for Service</b>					
(341324) Trans Impact Fees	\$824,524	\$627,748	\$1,780,835	\$1,080,744	\$1,080,744
(341325) Public Safety Impact Fees	\$330,474	\$311,367	\$610,457	\$299,678	\$299,678
(341323) Recreation Impact Fees	\$151,750	\$184,704	\$310,723	\$122,841	\$122,841
<b>CHARGES FOR SERVICE TOTAL</b>	<b>\$1,306,748</b>	<b>\$1,123,819</b>	<b>\$2,702,015</b>	<b>\$1,503,263</b>	<b>\$1,503,263</b>
<b>TOTAL</b>	<b>\$1,306,748</b>	<b>\$1,123,819</b>	<b>\$2,702,015</b>	<b>\$1,503,263</b>	<b>\$1,503,263</b>

# Impact Fee Fund Expenditures by Type

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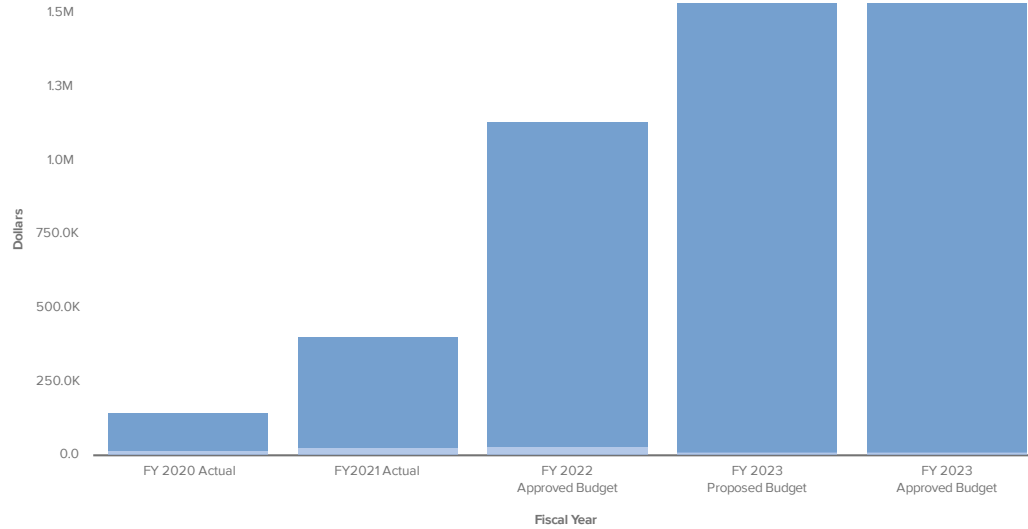
**Expenses** Impact Fees Fund



Sort **Large to Small**

- Transfers, Capital, Other
- Operating

Visualization



## Impact Fee Fund Expenditures by Line Item

### Impact Fees Expense by Account

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>Transfers, Capital, Other</b>					
(541210) Recreation Facilities	\$50,600	\$48,399	\$474,734	\$1,119,499	\$1,119,499
(541415) Road Improvements/ Sidewalks	\$0	\$310,887	\$625,000	\$400,000	\$400,000
(541300) Buildings	\$76,117	\$14,400	\$0	\$0	\$0
<b>TRANSFERS, CAPITAL, OTHER TOTAL</b>	<b>\$126,717</b>	<b>\$373,685</b>	<b>\$1,099,734</b>	<b>\$1,519,499</b>	<b>\$1,519,499</b>
<b>Operating</b>					
(523901) Bank Fees / Charges	\$19,002	\$29,217	\$31,000	\$15,000	\$15,000
<b>OPERATING TOTAL</b>	<b>\$19,002</b>	<b>\$29,217</b>	<b>\$31,000</b>	<b>\$15,000</b>	<b>\$15,000</b>
<b>TOTAL</b>	<b>\$145,719</b>	<b>\$402,903</b>	<b>\$1,130,734</b>	<b>\$1,534,499</b>	<b>\$1,534,499</b>

## Impact Fee Fund Expenditures by Department

### Impact Fees by Org

	FY 2020 Actual	FY2021 Actual	FY 2022 Approved Budget	FY 2023 Proposed Budget	FY 2023 Approved Budget
<b>Recreation, Parks, Historic &amp; Cultural Affairs Department</b>	\$50,600	\$48,399	\$474,734	\$1,119,499	\$1,119,499
<b>Transportation Department</b>	\$19,002	\$340,104	\$656,000	\$415,000	\$415,000
<b>Police Department</b>	\$57,600	\$14,400	\$0	\$0	\$0
<b>Fire Department</b>	\$18,517	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$145,719</b>	<b>\$402,903</b>	<b>\$1,130,734</b>	<b>\$1,534,499</b>	<b>\$1,534,499</b>

# Impact Fee Fund Expenditures by Department

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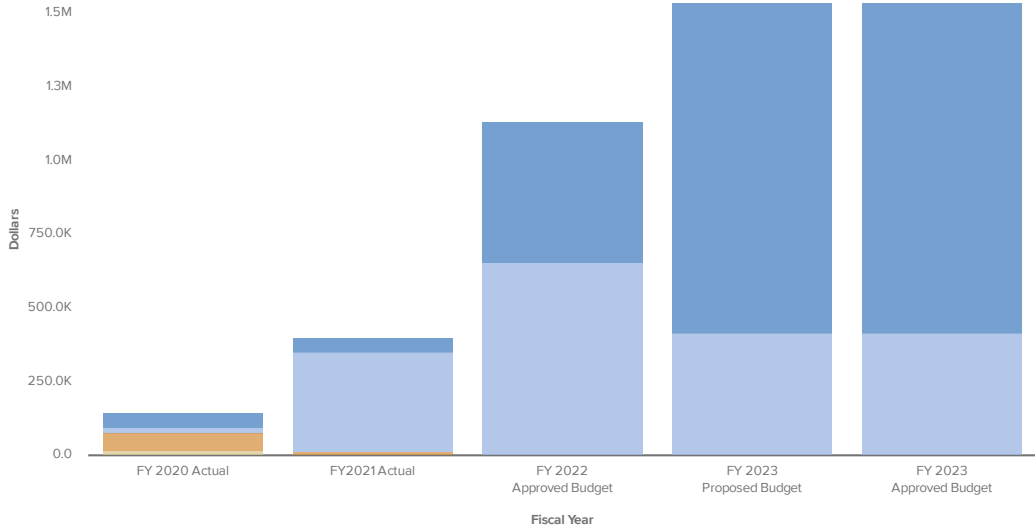
Departments Impact Fees Fund Expenses



Sort **Large to Small** ▾

- Recreation, Parks, Historic ...
- Transportation Department
- Police Department
- Fire Department

### Visualization





# Appendix

## Roswell...Yesterday and Today

The City of Roswell, Georgia was incorporated over 150 years ago in 1854, and is located in northern Fulton County, 20 miles north of the City of Atlanta. The City of Roswell has a land area of 42.02 square miles and has an unparalleled quality of life for its 94,959 residents (based on consolidated financial annual report 2021).

Roswell's historical chronology begins around 1830 with founder Roswell King arriving on horseback from Darien, Georgia. On February 16, 1854, the Georgia General Assembly incorporated the City of Roswell. Roswell was a manufacturing village comprised of a cotton factory and later, a woolen mill run with waterpower from Vickery Creek, now known as Big Creek. Homes were large columned structures of the mill owners, smaller homes, and even apartments of the mill employees. Roswell was to be affected by the Civil War early in July, 1864.

Brigadier General Kenner Garrard's cavalry corps occupied the town. General Garrard and troops destroyed the factories and mills by fire, at General Sherman's order. General Garrard arrested the owners and employees for treason, and sent women and children north. Roswell's prominent families had refugeed to other parts of Georgia. The Presbyterian Church was used as a hospital. Barrington Hall and Great Oaks were used as headquarters, and Holly Hill as a garrison. The occupation of Roswell by thousands of troops is why so much of the original Roswell survived the war. After the war and the return of Roswell's leaders, the Roswell Manufacturing Company was rebuilt, and prospered until 1892. The major buildings were destroyed by lightning and never rebuilt. The ruins remain to remind us of what the town was like when incorporated in 1854. In the Historic District, many of the old homes remain from the hardworking village supported by an economy based on textiles.

Today, Roswell continues to be a prosperous municipality. The City of Roswell earned an uninsured "AAA" bond rating, the highest possible rating. Fiscally prudent practices on behalf of the elected officials and the city administration contribute to this superior rating and the City's excellent financial strength.

As of July 1, 2021, based on consolidated financial annual report 2021, the estimated population of Roswell, Georgia was 94,959. The average household size is an estimated 2.72 persons with a median annual household income of \$105,913. The per capita income in Roswell is \$61,441.

In Roswell 93.2% of the population has a high school degree or above with 60.8% having obtained a college degree. Of the residents of Roswell 70.1% own their own home and the median value is \$385,800. (U.S. Census Bureau).

Roswell is nestled beneath a canopy of trees alongside the Chattahoochee River. The City is rich in heritage and preserves its past with a 640-acre Historic District. The Historic District has adopted a trend toward "new urbanism" where pedestrians are encouraged to get out of their cars to stroll along brick-paved, tree-lined sidewalks. Tourists and day visitors, drawn to Roswell's many historical homes and churches, often stay to shop in a number of popular restaurants, trendy art galleries, shops, and offices. The City's three historic house museums, Barrington Hall, Bulloch Hall, and Smith Plantation host thousands of visitors annually through the numerous tours and special events offered throughout the year. According to a Georgia Tech revenue model, tourism, and tourism-related activities bring in excess of \$76 million annually to the Roswell community.

City of Roswell essential services meet the highest customer service standards and the Mayor and Council are committed to maintaining a high quality of life for Roswell's citizens.

The City of Roswell provides a full range of services to its citizens. These services include police and fire protection; public works; court system; detention facility; the construction and maintenance of recreational pathways, streets, and infrastructure; solid waste collection and recycling; planning and zoning; building inspections; recreation activities and cultural events; water and storm water management; and inherent administrative and support activities. The City also operates a web site, citizen engagement, and broadcasts a youtube channel.

The Fulton County Board of Education provides public education for all of Fulton County, including Roswell. Within Roswell City limits there are 9 elementary schools, 3 middle schools, 2 high schools, and 13 private schools.

Cultural facilities include Roswell's Cultural Arts Center and many historic properties including Barrington Hall, Bulloch Hall, and Smith Plantation. Roswell is served by the Atlanta-Fulton County Library System.



## City Organization

The City operates under a charter adopted in 1854 and revised on April 19, 2000, which provides for a Mayor-Council form of government with a city administrator. The Mayor and six council members are part-time employees. Each Council member is elected by the entire City and serves "at large" with post assignments. An election for one half of the council occurs every two years. While all six Council Members are elected at large, all must reside within the City of Roswell. The Mayor is elected to a term of four years to serve on a part-time basis. It is the duty of the Council members, in general, to set policy, set millage rates, to approve budgets, to pass ordinances, and to hear and act on requests for rezoning and annexation. The Chief Administrative and Operational Officer of the City is the City Administrator, who is appointed by the City of Roswell Mayor and

Council to: implement Council policies; oversee the daily activities of the City; and supervise the City's department heads.

## **Local Economic Conditions and Outlook**

The City of Roswell has earned an "AAA" bond rating, the highest possible rating, consistently each year since 2000. The City is also a great place to do business. New business starts continue to increase in Roswell, with the largest increase in the home-based business sector. Given Roswell's access to GA 400 and proximity to Perimeter Center, Buckhead, Midtown and Downtown Atlanta, the City is well situated to capitalize on future expansion and relocation.

The City's population has increased approximately twelve percent in the last ten years. Historically, large population growth would likely result in further sprawl with the expansion of residential neighborhoods and chain-filled shopping centers. Now, however, local municipalities are looking inward and taking stock of their resources. They are reinvesting in current properties and implementing creative new zoning practices that will improve the quality of life within. Roswell's UDC, or Unified Development Code, is an invaluable tool in the City's redevelopment efforts. It allows for mixed-use zoning and simplifies the processes that have hindered new businesses in the past.

The aging shopping centers of the 80's and 90's are being converted into office, retail and even residential spaces that allow residents to live, work and play within a walkable area. These new live, work, play developments within the City combine restaurants, retail and office space and residential units. Roswell Exchange is one mixed use project that is currently under construction. Located on 18.1 acres at the intersection of Alpharetta Highway and Sun Valley Drive, this development will bring restaurants, retail, office space, 300 multifamily units and approximately 400 jobs to the local economy. Another mixed use development located steps from Roswell's City Hall and Canton Street is Southern Post. The former Roswell Plaza located on Alpharetta Highway between Norcross and Fraser Street will contain retail space, loft style and open concept office space, apartments and townhomes.

## **City of Roswell Awards**

Roswell Recreation and Parks - 2017 National Gold Medal Winner from the National Recreation and Parks Association.

Named One of the Best Affordable Suburbs in U.S. Roswell was added to the 25 Best Affordable Suburbs in the U.S. by BusinessWeek.com and Sperling's Best Places. The list is comprised of suburbs of the nation's largest metro areas and focuses on median home prices, cost of living, crime rates, and education systems.

Named One of the Top Three Cities in the Nation to Raise Your Family. Roswell was listed third in the book, Best Places to Raise Your Family, released by Frommer's.

Sixth Best Place in America to Retire (Black Enterprise Magazine, September 2008)

Ranked the 18th Safest City in the United States - City Crime Rankings

Named a Gold Certified Green Community by Atlanta Regional Commission in 2013, for leadership in its environmental and sustainability efforts. Certified Green Communities set an example by conserving energy, investing in renewable energy, conserving water, conserving fuel, reducing waste, and protecting and restoring the community's natural resources.

Georgia Trendsetter Award 2006 - Georgia Municipal Association - Roswell received the award for the Big Creek Wetlands demonstration project.

Create Community Award 2005 - The Atlanta Regional Commission's most prestigious award. Roswell was honored for its efforts in environmental sustainability.

City of Excellence 2003 – Georgia Municipal Association's most prestigious award. Only 50 cities in the state have been honored with the designation.

Designation as a Bicycle Friendly Community 2006 – League of American Bicyclists

Money Magazine's 19th Best City to Live in the Eastern US – Roswell was ranked 19th for cities with populations under 100,000.

Atlanta Magazine's Best Place to Live in Metro Atlanta– Roswell was honored twice by Atlanta Magazine as the best place to live in the metro area.

Internationally Accredited Police Department - Commission on Accreditation of Law Enforcement Agencies (CALEA).

Gold Award for the City of Roswell Cecil Wood Water Processing Plant from the Georgia Association of Water Professionals.

Nationally Accredited Recreation and Parks Department – Commission for Accreditation of Park and Recreation Agencies

2007 Gold Award for the City's Website from the Association of Marketing & Communication Professionals

Achievement of Excellence in Procurement – 2004-2020 – The National Institute of Governmental Purchasing

GFOA Distinguished Budget Presentation Award – 2005-2021: Government Finance Officer's Association

Certificate of Achievement for Excellence in Financial Reporting (CAFR) – 29 consecutive years: Government Finance Officer's Association.

Georgia Recreation and Parks Agency of the Year – 1974, 1979, 1984, 1988, 1990, 1998, 2000, 2004, 2011 and 2017.

Georgia Department of Transportation (GDOT) Best Innovative Solutions Award for the Grimes Bridge Road at Norcross Street/Warsaw Road Roundabout.

Georgia Engineering Alliance Honor Award for the Grimes Bridge Road at Norcross Street/Warsaw Road Roundabout.

Georgia Planning Association (GPA) Award - "2011 Great Places in Georgia - Great Street" Award for Canton Street.

Clean Air Campaign PACE award for being a Government Champion for offering its employees telecommute options, flexible work arrangements/compressed work week and carpool options.



# Demographics

Below is a summary of demographics for the City of Roswell. For more information see <https://www.census.gov/quickfacts/roswellcitygeorgia>.

<b>Date of Incorporation:</b>	<b>1854</b>
<b>Date First Charter Adopted:</b>	<b>1854</b>
<b>Date Present Charter Adopted:</b>	<b>January 3, 2000</b>
<b>Location:</b>	<b>20 minutes north of Atlanta</b>
<b>Total Estimated Population:</b>	<b>94,959</b>
<b>Number of Full-Time Employees - FY 22:</b>	<b>632</b>
<b>Form of Government:</b>	<b>Mayor and City Council</b>

The City of Roswell government is a Mayor/Council style of government with a City Administrator. The Mayor and six Council Members are part time employees.

Each Councilmember is elected by the entire City and serves "at large" with post assignments. Elections for one half the council occur every two years. It is the duty of Council members, in general, to set policy, set millage rates, to approve budgets, to pass ordinances and to hear and act on requests for rezoning and annexation.

Council meetings are held the second and the fourth Monday of each month in Council Chambers of the Roswell City Hall, 38 Hill Street at 7:00 pm. Work Sessions are scheduled, and advertised, as needed. The fifth Monday of a month, when it occurs, is an open forum meeting where citizens may address Mayor and Council on any concern.

In addition to Mayor and Council, various boards and commissions assist in carrying out established policies.

<b>Design Review Board</b>	<b>Meets the 1st Tuesday of the month, 6:30PM, Council Chambers</b>
<b>Board of Zoning Appeals</b>	<b>Meets the 2nd Tuesday of the month, 7:00PM, Council Chambers</b>
<b>Historic Preservation Commission</b>	<b>Meets the 2nd Wednesday of the month, 7:30PM, Council Chambers</b>
<b>Planning Commission</b>	<b>Meets the 3rd Tuesday of the month, 7:30PM, Council Chambers</b>
<b>Recreation Commission</b>	<b>Meets the last Thursday of the month, 6:30PM, Adult Recreation Center</b>

<b>Median age:</b>	<b>38.6</b>
<b>Per Capita Personal Income:</b>	<b>\$61,441</b>
<b>Area - square miles:</b>	<b>42.02</b>
<b>Median Housing Value - 2020:</b>	<b>\$385,800</b>
<b>2020 Total Taxable Assessed Valuation:</b>	<b>\$6,118,257,000</b>
<b>City Bond Rating:</b>	<b>AAA</b>

## Transportation

<b>Streets - Paved:</b>	<b>9.6</b>
<b>Traffic Signals:</b>	<b>101</b>

## Fire Protection

<b>Number of Stations:</b>	<b>7</b>
<b>Number of Full-Time Employees - FY 2022:</b>	<b>21</b>
<b>Number of Part-Time - FY 2022:</b>	<b>205</b>

## Police Protection

<b>Number of Employees - FY 2022:</b>	<b>213</b>
<b>Number of Stations:</b>	<b>1</b>

## Recreation

<b>Number of Parks and Playgrounds:</b>	<b>22</b>
<b>Acreage in Parks and Playgrounds:</b>	<b>1057</b>
<b>Number of Swimming Pools:</b>	<b>2</b>
<b>Number of Spraygrounds:</b>	<b>2</b>
<b>Number of Tennis Courts:</b>	<b>28</b>
<b>Number of Athletic Fields:</b>	<b>44</b>
<b>Number of Recreation Buildings:</b>	<b>18</b>

## Municipal Water System

<b>Miles of Water Mains:</b>	<b>88.9</b>
<b>Number of Fire Hydrants:</b>	<b>5,355</b>
<b>Water Production Annually:</b>	<b>609 million gallons</b>

## Municipal Sanitation Service

<b>Number of Residential Customers:</b>	<b>25,179</b>
<b>Number of Commercial Customers:</b>	<b>1,267</b>
<b>Number of Employees - FY 2022:</b>	<b>54.94</b>

# Tax Collection Procedure

The City of Roswell levies and collects ad valorem taxes. Real and personal taxes are generally billed in October of each year and are due in December. The City's tax collection rate has averaged 98.0% over the last five years. The chart below details the top ten principal property tax payers for FY 2021 and FY 2012 for comparison.

## CITY OF ROSWELL, GEORGIA PRINCIPAL EMPLOYERS Current Year and Nine Years Ago

Employer	2021			2012		
	Employees	Rank	Percentage of Total City Employment	Employees	Rank	Percentage of Total City Employment
Kimberly-Clark Corporation	1,020	1	2.88%	1,278	1	2.53%
General Motors	1,000	2	2.82%			
Wellstar	805	3	2.27%			
City of Roswell	459	4	1.29%	594	4	1.18%
McKesson Corporation	459	5	1.29%			
Yardi Systems	408	6	1.15%			
NTG	391	7	1.10%			
Easter Seals	315	8	0.89%			
Wal-mart Stores East LP	294	9	0.83%	311	7	0.62%
Cypress Health Care Management	270	10	0.76%			
Accu-Tech Corporation				279	10	0.55%
Verizon Wireless				1220	2	2.42%
North Fulton Regional Hospital				656	3	1.30%
Kroger Co				308	8	0.61%
Target				391	5	0.78%
Verint Americas Inc.				346	6	0.69%
Prommis Solutions LLC				300	9	0.59%
Total	5,421		15.28%	5,683		11.27%

Source: City of Roswell Economic & Community Development Department.

# Glossary and Abbreviations

## Glossary

The following is an abbreviated list of the specialized governmental budgeting and accounting terms used in this budget:

**ACCOUNT NUMBER** - A line item code defining an appropriation.

**ACCRUAL ACCOUNTING** - A basis of accounting in which revenues are recognized in the accounting period in which they are earned, and expenses are recognized in the period in which they occur.

**AD VALOREM TAXES** - Commonly referred to as property taxes, are levied on both real and personal property according to the property's valuation and the tax rate.

**AMERICAN RESCUE PLAN ACT of 2021** - This bill provided additional relief to address the continued impact of COVID-19 (i.e., coronavirus disease 2019) on the economy, public health, state and local governments, individuals, and businesses.

**AMORTIZATION** - The reduction of debt by regular payments of principal and interest sufficient to retire the debt by maturity.

**APPROPRIATION** - A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in amount and as to the time when it may be expended.

**ASSESSED VALUATION** - A valuation set upon real estate or other property by a government as a basis for levying taxes.

**ASSET** - Resources owned or held by a government, which has monetary value.

**BALANCED BUDGET** - A budget in which revenues and planned use of fund balance meets or exceeds planned expenditures.

**BASE BUDGET** - The on-going expense for personnel, operating services, supplies, and equipment to maintain service levels.

**BASIS OF ACCOUNTING** - A system used by an individual government to determine when revenues have been realized and when expenditures have been incurred. The City uses the modified accrual method.

**BASIS OF BUDGETING** - A system used by an individual government to determine when budgetary revenues have been realized and when budgetary expenditures have been incurred. The City uses the modified accrual method.

**BOND** - A written promise to pay a specified sum of money, called the par value or principal, at a specified date or dates in the future, together with periodic interest at a specified rate.

**BONDED DEBT** - That portion of indebtedness represented by outstanding bonds.

**BUDGET** - A service plan for a given period embodying estimated expenditures for providing services and the approved means of financing them. A balanced budget limits expenditures to available resources.

**BUDGET AMENDMENT** - A revision of the adopted budget that, when approved, replaces the original provision and increases or decreases the budget appropriation.

**BUDGET CALENDAR** - The schedule of key dates that a government follows in preparation and adoption of the budget.

**BUDGET ORDINANCE** - The governmental action which appropriates revenues and fund balances for specified purposes, functions, or activities for a budget period.

**BUDGET PERIOD** - The period for which a budget is approved or a budget ordinance is adopted. Normally coincides with the fiscal year.

**BUDGET TRANSFER** - A procedure utilized by City Departments to revise budget appropriations within the departmental operating budget accounts. Transfers monies from one account to another and does not increase or decrease the overall budget appropriation for the department.

**BUDGETARY CONTROL** - The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

**CAPITAL ASSETS** - Assets of significant value and having a useful life of several years. Capital assets for the City of Roswell have a purchase cost of \$5,000.00 or over and have a useful life of more than one year. See also Fixed Assets.

**CAPITAL IMPROVEMENT PROGRAM (CIP)** - A comprehensive five year plan, updated annually, of Capital projects for the City. Project costs, funding sources and future fiscal year funding needs are identified.

**CAPITAL OUTLAY** - Expenditures for the acquisition of capital assets.

**CAPITAL PROJECT** - A project that results in the purchase or construction of capital assets. Capital projects may encompass the purchase of land, construction of a building or facility, or purchase of a major piece of equipment.

**CAPITAL PROJECTS FUND** - A fund used to account for financial resources to be used for the acquisition or construction of major capital facilities other than those financed by resources from enterprise fund activities.

**CHART OF ACCOUNTS** - A numbering system that assigns a unique number to each type of transaction and to each budgetary unit in the organization. The City of Roswell utilizes the Uniform Chart of Accounts for Local Governments in Georgia as mandated by the Georgia Department of Community Affairs (DCA).

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)** - U. S. Department of Housing and Urban Development (HUD) program where grants are awarded to entitlement community grantees to carry out a wide range of community development activities directed toward revitalizing neighborhoods, economic development, and providing improved community facilities and services. Grantees must give maximum feasible priority to activities which benefit low and moderate income persons, or where community development needs have a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and where other financial resources are not available to meet such needs

**COMPREHENSIVE ANNUAL FINANCIAL REPORT** - The report that summarizes financial data for the previous fiscal year in a standardized format.

**CONTINGENCY** - Those funds included in the budget for the purpose of providing a means to cover unexpected costs during the budget year.

**COST CENTER** – An organizational budget/operating unit within each City department.

**DEBT** - An obligation resulting from the borrowing of money or from the purchase of goods and services over a period of time. Debts of government include bonds, time warrants, notes, and floating debts.

A. General Obligation Debt is secured by the pledge of the issuer's full faith, credit, and taxing power.

B. Revenue Debt is a bond, debt, or obligation for which principal and interest are payable exclusively for the earnings of a government enterprise. This term can refer more broadly to any state or local government debt that is not a general obligation.

**DEBT LIMIT** - The maximum amounts of gross or net debt that is legally outstanding debt.

**DEBT SERVICE** - Payment of principal and interest to lenders or creditors on outstanding debt.

**DEBT SERVICE FUND** - A fund that is used to account for the accumulation of resources for the payment of general long-term debt principal and interest.

**DEFICIT** - The excess of an entity's liabilities over its assets or the excess of expenditures or expenses over revenues during a single accounting period.

**DEPRECIATION** - Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence.

**EFFECTIVENESS** - Depicts the degree to which performance objectives are being achieved or otherwise reflects the quality of local government performance.

**EFFICIENCY** - Reflects the relationship between work performed and the resources required performing it. Compares outputs to input.

**ENCUMBRANCE** - The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.

**ENTERPRISE FUND** - Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprise where the intent of the governing body is that the cost of providing goods or services to the general public on a continuing basis be financed primarily through user charges. Services accounted for in enterprise funds are tangible, and it is possible to determine the extent to which they benefit individual service consumers.

**EXPENDITURES** - Decreases in net financial resources. Expenditures include current operating expenses, which require the current or future use of net current assets, debt service, and capital outlays.

**EXPENSES** - Decreases in net total assets. Expenses represent the total cost of operations during a period regardless of the timing of related expenditures.

**FIDUCIARY FUND** – Those trust and agency funds used to account for assets held by a local government in a trustee capacity or as an agent for individuals, private organizations, other governmental units, or other funds.

**FINANCIAL INDICATORS** - Comparison of planned vs. actual expenditures, cost, obligations, receipts, allocations or losses.

**FISCAL YEAR** - The accounting period for which an organization's budget is termed the fiscal year. In Roswell, the fiscal year runs from July 1 to June 30 of the following year.

FIXED ASSETS – Assets owned by the City with a purchase cost of less than \$5,000.00 each and usually have a useful life of one to three years. See also Capital Assets.

FUND - A fund is an independent financial and accounting entity. It has a balanced set of accounts and records, cash and other resources together with all related liabilities and residual equities or balances which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations. Though funds are independent entities with the financial records of a government, there need not be physical segregation of assets.

FUND ACCOUNTS - All accounts necessary to set forth the financial position and results of operations of a fund.

FUND BALANCE - The excess of a fund's revenues and other financing sources (assets) over the expenditures/expenses and other uses (liabilities).

GENERAL FUND - This fund accounts for the revenues and activities not required by law or administrative decision to be accounted for in a special fund. Ordinarily, the General Fund has a great variety of revenues and is used to finance many more activities than any other fund. The General Fund provides general-purpose governmental services.

GENERAL OBLIGATION (GO) BONDS – Bonds that are secured by the issuer's full faith and credit pledge. Most GO bonds are backed by the issuer's ability to level an ad valorem tax in an amount sufficient to meet debt service requirements.

GENERAL REVENUE - The revenue of a government other than those derived from and retained in an enterprise. If a portion of the net income in a Proprietary or Enterprise Fund is contributed to another non-enterprise fund, such as the General Fund, the amount transferred constitutes general revenue to the government.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP) - Uniform minimum, standards used by state and local governments for financial accounting, recording, and reporting, encompassing the conventions, rules, and procedures that define accepted accounting principles; established by the Governmental Accounting Standards Board (GASB) created in 1987 to provide property and liability

GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB) – The body that sets accounting standards specifically for governmental entities at the state and local level.

GEORGIA INTERLOCAL RISK MANAGEMENT AGENCY (GIRMA) – Intergovernmental risk sharing fund created in 1987 to provide property and liability coverage to local government entities in Georgia. GIRMA is administered by GMA.

GEORGIA MUNICIPAL ASSOCIATION (GMA) – Organization representing municipal governments in Georgia.

GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB) – The body that sets accounting standards specifically for governmental entities at the state and local level.

GOVERNMENTAL FINANCE OFFICERS ASSOCIATION (GFOA) – Professional association of state/provincial and local finance officers in the United States and Canada dedicated to the sound management of government financial resources.

GRANTS – A financial gift, donation or award that is made from a funding source, usually a governmental entity, to the City for the acquisition of goods, services or land. The grant award agreement defines the City's responsibilities and duties to be exchanged for the grant. Grants are often earmarked for a specific purpose of program.

INDIRECT COSTS - A cost necessary for the functioning of the organization as a whole, but which cannot be directly assigned, such as administrative support, information technology, human resources, budget and

purchasing.

INTERNAL SERVICE FUNDS - A fund used to account for the financing of goods or services provided by one department to other departments within the City on a cost-reimbursement basis.

INVESTMENTS - Securities and real estate held for production of revenue in the form of interest, dividend, rentals or lease payments. The term does not include fixed assets used in governmental operations.

LEVY - To impose taxes, special assessments of service charges for the support of governmental activities.

LINE-ITEM BUDGET - A budget format in which departmental outlays are grouped according to the items that will be purchased, with one item or group of items on each line.

LONG-TERM DEBT - Debt with a maturity of more than one year after the date of issuance.

MILLAGE RATE - The rate used in calculating taxes based upon the value of property, expressed in mills per dollar of property value.

MISSION - The reason or purpose for the organizational unit's existence.

MODIFIED ACCRUAL - An accounting standard, means recognizing revenues as they become available and measurable and recognizing expenditures when liabilities are incurred.

NET INCOME - Enterprise Fund in excess of operating revenues, non-operating revenues, and operating transfers-in over operating expenses, non-operating transfers-out.

OBJECTIVES - The specified end result expected and can include the time at which it will be achieved.

OPERATING EXPENSES - Enterprise Fund expenses that are directly related to the fund's primary service activities.

OPERATING INCOME - The excess of Enterprise Fund operating revenues over operating expenses.

OPERATING REVENUES - Enterprise Fund revenues that are directly related to the fund's primary service activities. They consist of user charges for services.

PROPRIETARY FUND - Used to account for a government's ongoing organizations and activities that are similar to those often found in the private sector (enterprise and internal service funds). All assets, liabilities, equities, revenues, expenses, and transfers relating to the government's business and quasi-business activities - where net income and capital maintenance are measured - are accounted for through proprietary funds.

QUARTILE - Term used in Priority Based Budgeting to group programs based on their relevance to the City's Goals.

REVENUES - Increases in governmental fund type net current assets from other than expenditure refunds and residual equity transfers.

SINKING FUND - Schedule of annual payments required on General Obligation Bonds Payable. Principal and interest are payable from an ad valorem tax upon all property of the City.

SPECIAL REVENUE - A fund used to account for revenues earmarked for a particular purpose.

TAX DIGEST - The total assessed value of all real estate property, motor vehicles, mobile homes, timber, and heavy-duty equipment in the city of Roswell, Georgia.

**TAX RATE LIMIT** - The maximum rate at which a government may levy a tax. Overall tax rate limits usually restrict levies for all purposes and of all governments, state or local, having jurisdiction in a given area. Taxes are levied via a Tax Levy Ordinance.

**TAXES** - Compulsory charges levied by a government for the purpose of financing services performed for a common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments.

**TIMELINESS OF PRODUCT OR SERVICE** - Measures of timeliness, which may be based on specific standards or past trends.

**UNIFORM CHART OF ACCOUNTS** - State mandated financial reporting format for governments. See "Chart of Accounts".

**ICAC** - Internet Crimes Against Children Task Force

## **Acronyms**

The following is an abbreviated list of the Acronyms used in this budget:

ACE – Action Code Enforcement

ACLS - Advanced Cardiac Life Support

ADA – Americans with Disabilities Act

ADT – Average Daily Traffic

AED – Automatic External Defibrillator

AFIS – Automated Fingerprint Identification System

AGA - Association of Government Accountants

APWA - American Public Works Association

ARC – Atlanta Regional Commission

ARPA - American Rescue Plan Act

ASCAP – American Society of Cultural Arts Professionals

ASCE – American Society of Civil Engineers

ASE - Automotive Service Excellence

ATMS – Advanced Traffic Management System

ATV - All Terrain Vehicle

AWWA – American Water Works Association

BEST – Building Excellence through Strategic Teams

BTA - Bulky Trash Amnesty Days



CAB – Cultural Arts Board

CABY - Cultural Arts Board Award Show

CAC – Cultural Arts Center

CAD – Computer Aided Dispatch

CAFR – Comprehensive Annual Financial Report

CALEA – Commission on Accreditation of Law Enforcement Agencies

CAPRA - Commission for Accreditation of Park and Recreation Agencies

CBRN – Chemical, Biological, Radiological, Nuclear

CC – Cost Center

CDBG – Community Development Block Grant

CERT - Community Emergency Response Team

CFFP – Clean Fueled Fleet Program

CFS – Calls For Service

CIP – Capital Improvement Program

CORE - City of Roswell Enrichment Academy

CPPO - Certified Public Purchasing Officer

CSI - Crime Scene Investigation

CSU – Crime Suppression Unit

CVB – Convention and Visitors Bureau

CWS – Community Waste Services

DCA - Georgia's Department of Community Affairs

DDA - Downtown Development Authority

DEA – Drug Enforcement Agency

DO – Detention Officer

EMT – Emergency Medical Technician

EPA – Environmental Protection Agency

EPD – Environmental Protection Division

ERP – Enterprise Resource Project

FATS – Fire Arms Training Simulator

FB – Fund Balance

FCA - Facilities Condition Assessment

FEMA – Federal Emergency Management Agency

FHWA - Federal Highway Administration

FICA -Federal Insurance Contributions Act

FT/FTE – Full-Time Employee

FY – Fiscal Year

GAWP – Georgia Association of Water Professionals

GCCMA – Georgia City County Managers Association

GCIC – Georgia Crime Information Center

GDOT – Georgia Department of Transportation

GF – General Fund

GFOA – Government Finance Officers Association

GGFOA – Georgia Government Finance Officers Association

GIS – Geographic Information Services

GMA – Georgia Municipal Association

GPS – Global Positioning System

GRTA – Georgia Regional Transportation Authority

HBR – Holcomb Bridge Road

HHW – Household Hazardous Waste

HIDTA – High Intensity Drug Trafficking Area Task Force

HOA – Home Owners Association

HRBP - Historic Roswell Beautification Project

HVAC – Heating Ventilation and Cooling

ICC - International Code Congress

ICMA – International County Managers Association

ICS - Incident Command System

ISO – Insurance Services Office

IT – Information Technology

KRB – Keep Roswell Beautiful

LCI – Livable Centers Initiative

LEC – Law Enforcement Center

MAG – Management Advisory Group

MARTA - Metro Atlanta Rapid Transit Authority

MC – Maintenance Capital

MDT – Mobile Data Terminal

MGD – Million Gallons per Day

MNGWPD - Metropolitan North Georgia Water Planning District

MOU-Memorandum Of Understanding

NCIC – National Crime Information Center

NFCID – North Fulton Community Improvement District

NFPA – National Fire Protection Association

NIMS - National Incident Management System

NPI – National Purchasing Institute

NPDES - National Pollutant Discharge Elimination System

NRPA – National Recreation and Parks Association

NS – New Service

OSHA – Occupational Safety and Health Administration

OT – Overtime

OTC – One Time Capital

PEPI – Paid Evidence Paid Information

PIMS – Project Information Management System

PM – Preventative Maintenance

POST – Peace Officer Standards and Training Council

PT – Part-Time

PTV - Personal Transportation Vehicle

PW – Public Works

RAP – Roswell Area Park

RAPSTC – Roswell Alpharetta Public Safety Training Center

RCTV – Roswell City Television

RDA-Roswell Development Authority

RDOT – Roswell Department of Transportation

RO – Repair Order

ROW – Right-of-Way

SAFE - Safety Awareness For Everyone Team

SI – Cost of Service Increase

SIS – Special Investigations Section

SOU – Special Operations Unit

SR – State Route

SWAT - Special Weapons and Tactics

TCT- Tourism, Conventions, and Trade Shows

TDMA – Time Division Multiple Access

TPD-Tourism Product Development

T-SPLOST - Transportation Special Purpose Local Option Sales Tax

UPS – Uninterruptible Power Supply

UAV - Unmanned Ariel Vehicle