

SANDY SPRINGS, GEORGIA

FY2013 APPROVED BUDGET

JULY 1, 2012 - JUNE 30, 2013

2013



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INTRODUCTION

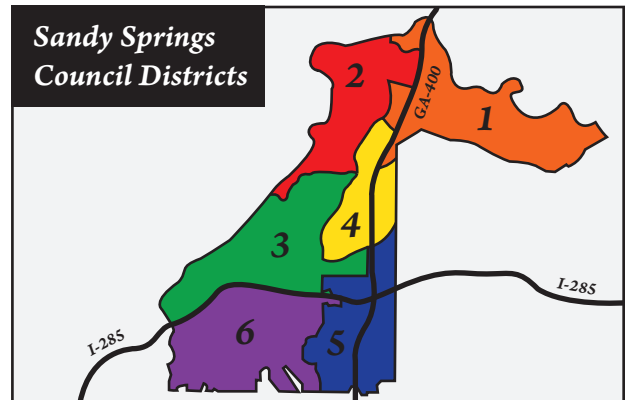
MAYOR AND CITY COUNCIL

GOVERNANCE IN SANDY SPRINGS

The City of Sandy Springs is divided into six Council Districts. Each district is represented by a City Councilmember. The Mayor of Sandy Springs chairs the City Council.



Mayor Eva Galambos
egalambos@sandyspringsga.gov



District 1
John Paulson
jpaulson@sandyspringsga.gov



District 2
Dianne Fries
dfries@sandyspringsga.gov



District 3
Chip Collins
ccollins@sandyspringsga.gov



District 4
Gabriel Sterling
gsterling@sandyspringsga.gov

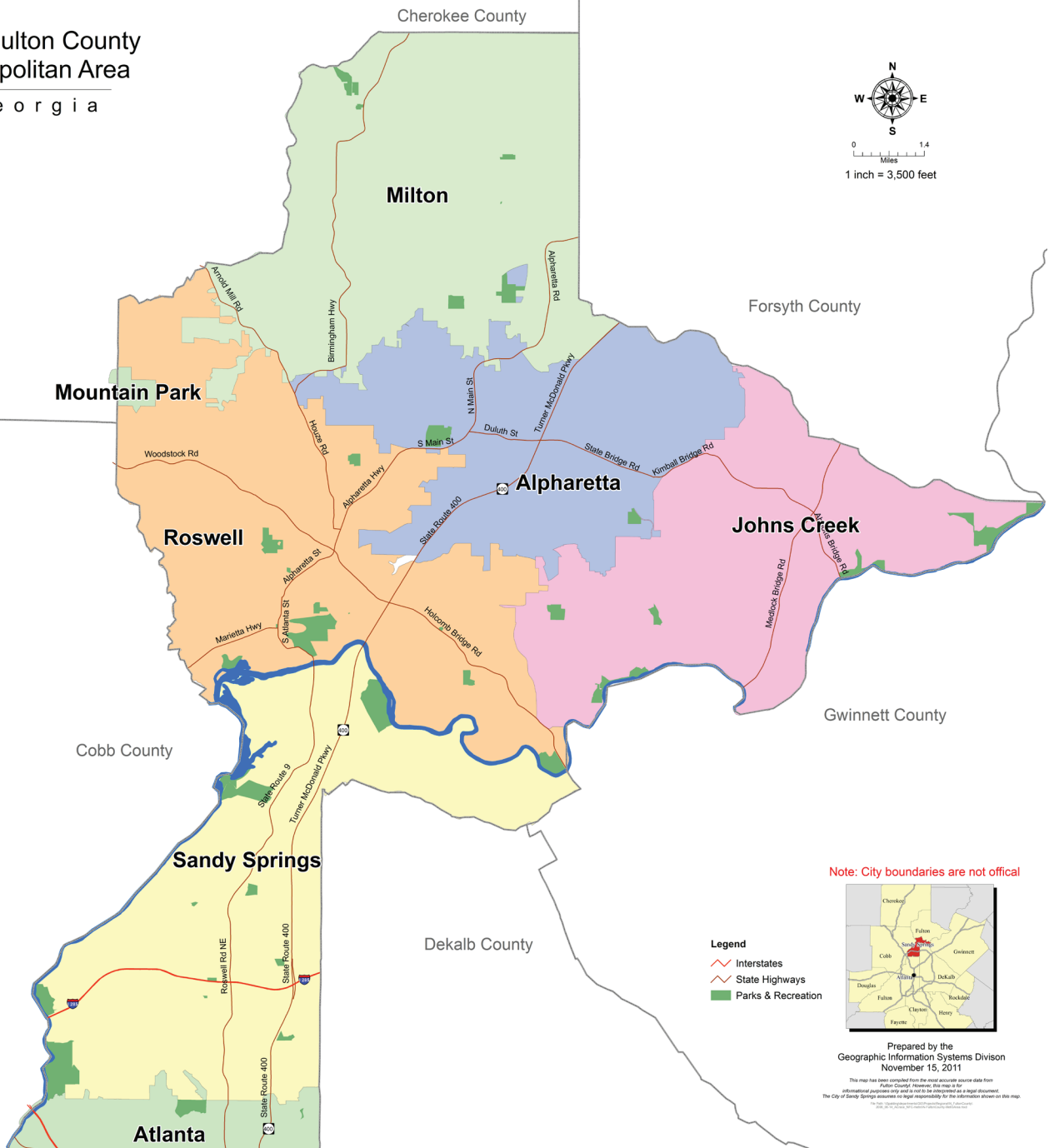
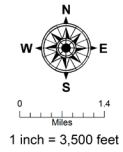


District 5
Tiberio "Tibby" DeJulio
tdejulio@sandyspringsga.gov

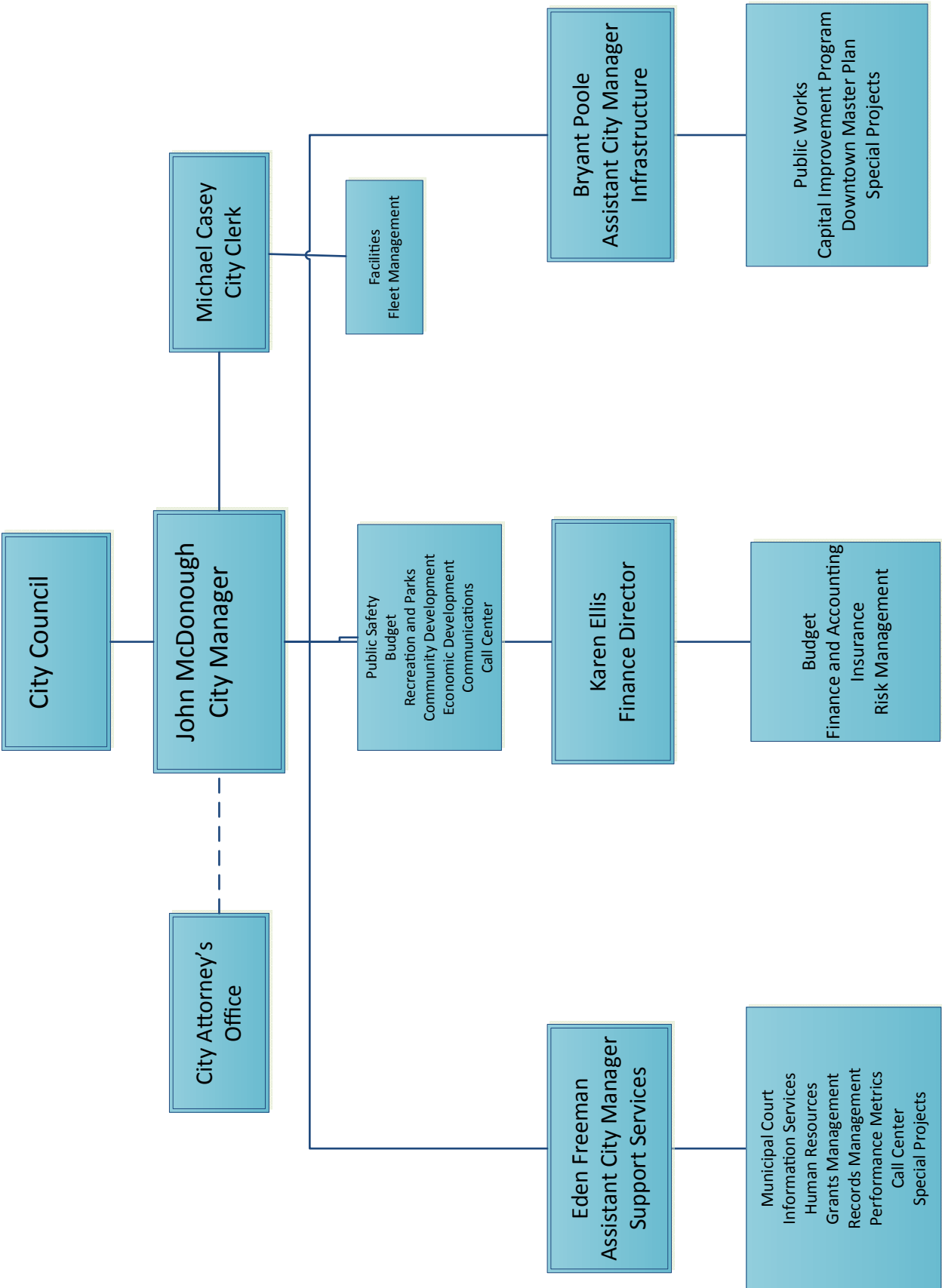


District 6
Karen Meinzen McEnerny
kmcenerny@sandyspringsga.gov

North Fulton County Metropolitan Area Georgia



City of Sandy Springs, Georgia Organizational Chart



**STATE OF GEORGIA
COUNTY OF FULTON**

**ORDINANCE TO PROVIDE FOR THE ADOPTION OF A BUDGET, ITS EXECUTION
AND EFFECT FOR THE FISCAL YEAR BEGINNING JULY 1, 2012 AND ENDING
JUNE 30, 2013**

BE IT ORDAINED by the Mayor and City Council of the City of Sandy Springs, Georgia:

Section I. There is hereby adopted for the fiscal year July 1, 2012 through June 30, 2013, a budget for the City of Sandy Springs, Georgia in the gross total amount of \$178,682,240, based on the budget estimates as prepared by the City Manager. Amounts in this budget may be re-allocated within funds by approval of the City Manager as long as the total budgeted amounts do not exceed these appropriations by fund.

Section II. General Fund. There is hereby established a General Fund for the City of Sandy Springs with an appropriation of \$78,816,884, for the general obligations and legal obligations in FY 2013.

General Fund revenues for the fiscal year are estimated as follows:

Taxes	\$71,923,000
Licenses and Permits	1,155,000
Charges for Services	785,000
Fines and Forfeitures	3,500,000
Investment Income	250,000
Other Revenues	200,000
Transfer in from Hotel/Motel Tax Fund	1,003,884
Total Estimated General Fund Revenues	\$78,816,884
Use of Prior Year Fund Balance	\$11,168,204
Total Estimated General Fund Funding Sources	\$89,985,088

Should the total estimated revenues received exceed the amount estimated, the City Council shall allocate such excess to the General Fund subject to further action.

Section III. There is appropriated for the general operation and payment of certain legal obligations of the City of Sandy Springs for the fiscal year 2013 a total of \$89,985,088, or as much as may be deemed necessary, not to exceed this amount and such sums shall be disbursed from the following:

City Council	\$ 158,691
City Manager	808,307
City Clerk	181,859
Finance	2,198,684
City Attorney	808,000
Information Technology	1,691,215
Facilities Management	1,332,682
Communications	1,600,436
General Services	2,388,443

Municipal Court	1,665,585
Police	19,084,302
Fire	10,918,295
Emergency Services	1,553,700
Public Works	9,978,765
Recreation	2,999,742
Community Development	3,602,312
Contingency	450,000
Matching Grants	150,000
Retirement of Fire Service Debt	2,049,070
Transfers to Other Funds	26,365,000

Total Estimated General Fund Expenditures	\$89,985,088
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Section IV. Anne Frank Fund. There is hereby established an Anne Frank Fund for the City of Sandy Springs with an appropriation of \$85,000.

Revenues for the Anne Frank Fund shall be from the following sources:

Transfer in from General Fund	\$ 70,000
Contributions	15,000

Total Anne Frank Fund Revenues	\$ 85,000
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The following disbursements are authorized for the fiscal year 2013:

Operations	\$ 85,000
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Total Anne Frank Fund Expenditures	\$ 85,000
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Section V. Economic Development / Innovations Fund. There is hereby established a Return on Investment Fund for the City of Sandy Springs with an appropriation of \$225,000.

Revenues for the Economic Development / Innovations Fund shall be from the following sources:

Transfer in from General Fund	\$ 225,000
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Total Economic Development / Innovations Fund Revenues	\$ 225,000
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The following disbursements are authorized for the fiscal year 2013:

Capital Investment	\$ 225,000
--------------------	------------

Total Economic Development/ Innovations Fund Expenditures	\$ 225,000
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Section VI. Confiscated Assets Fund. There is hereby established a Confiscated Asset Fund for the City of Sandy Springs with an appropriation of \$175,000.

Revenues for the Confiscated Asset Fund shall be from the following sources:

State Seized Funds	\$ 65,000
Federal Seized Funds	110,000
Total Confiscated Asset Fund Revenues	\$ 175,000

The following disbursements are authorized for the fiscal year 2013:

Police Operations	\$ 175,000
Total Confiscated Asset Fund Expenditures	\$ 175,000

Section VII. Emergency 911 Telephone Fund. There is hereby established an Emergency 911 Telephone Fund for the City of Sandy Springs with an appropriation of \$2,552,210.

Revenues for the Emergency 911 Telephone Fund shall be from the following sources:

Charges for Services	\$ 2,552,210
Total Emergency 911 Telephone Fund Revenue	\$ 2,552,210

The following disbursements are authorized for the fiscal year 2013:

Transfer to Chattahoochee River 911 Authority	\$ 2,552,210
Total Emergency 911 Telephone Fund Expenditures	\$ 2,552,210

Section VIII. Multiple Grant Fund. There is hereby established a Multiple Grant Fund for City of Sandy Springs with an appropriation of \$4,016,745.

Revenues for the Multiple Grant Fund shall be from the following sources:

State and Federal Grants	\$ 3,058,015
General Fund Matching Funds	958,730
Total Multiple Grant Fund Revenues	\$ 4,016,745

The following disbursements are authorized for the fiscal year 2013:

Assistance to Fire Fighters	\$ 110,000
Energy and Efficiency Conservation	192,629
Highway Enforcement – DUI 2010	72,571
Highway Enforcement – DUI 2011	143,100
Byrne-JAG ARRA Circuit Wide	25,000
Byrne-JAG 2011	21,794
Severe Weather Warning Systems	421,868

Sandy Springs STAT	64,606
Bulletproof Vest Partnership	1,779
MARTA Bus Shelters	54,743
FEMA Hazard Mitigation Grant	2,908,655

Total Multiple Grant Fund Expenditures **\$ 4,016,745**

Section IX. Community Development Block Grant Fund. There is hereby established a Community Development Block Grant Fund for the City of Sandy Springs with an appropriation of \$1,412,105.

Revenues for the Community Development Block Grant Fund shall be from the following sources:

2009 CDBG Award	\$ 7,083
2010 CDBG Award	570,294
2011 CDBG Award	413,019
2012 CDBG Award	421,709

Total Community Development Block Grant Revenues **\$ 1,412,105**

The following disbursements are authorized for the fiscal year 2013:

2009 CDBG Award	\$ 7,083
2010 CDBG Award	570,294
2011 CDBG Award	413,019
2012 CDBG Award	421,709

Total Community Development Block Grant Expenditures **\$ 1,412,105**

Section X. Private Donations Fund. There is hereby established a Private Donations Fund for the City of Sandy Springs with an appropriation of \$25,000.

Revenues for the Private Donations Fund shall be from the following sources:

Police Donations	\$ 5,000
Fire Donations	5,000
Recreation Donations	15,000

Total Private Donations Revenues **\$ 25,000**

The following disbursements are authorized for the fiscal year 2013:

Police Operations	\$ 5,000
Fire Operations	5,000
Recreation Operations	15,000

Total Private Donations Fund Expenditures **\$ 25,000**

Section XI. Hotel/Motel Tax Fund. There is hereby established a Hotel/Motel Tax Fund for the City of Sandy Springs with an appropriation of \$3,515,000.

Revenues for the Hotel/Motel Tax Fund shall be from the following sources:

Taxes	\$ 3,515,000
Total Hotel/Motel Tax Fund Revenues	\$ 3,515,000

The following disbursements are authorized for the fiscal year 2013:

Georgia World Congress Center	\$ 1,381,395
City of Sandy Springs General Fund	1,003,884
Sandy Springs Hospitality Board	1,129,721
Total Hotel/Motel Tax Fund Expenditures	\$ 3,515,000

Section XII. Capital Projects Fund. There is hereby established a Capital Projects Fund for the City of Sandy Springs with an appropriation of \$72,759,468.

Revenues for the Capital Projects Fund shall be from the following sources:

Federal and State Funding	\$ 24,008,563
Transfer in From General Fund	23,570,000
Total Capital Projects Fund Revenue	\$ 47,578,563
Use of Prior Year Fund Balance	25,180,905
Total Capital Projects Fund Funding Sources	\$ 72,759,468

The following disbursements are authorized for the fiscal year 2013:

Capital Contingency	\$ 3,012,869
City Hall	14,083,476
Heritage Bluestone Building	31,941
Public Safety Radios	2,000,000
Downtown Infrastructure	4,000,000
Abernathy- Greenway Linear Park	3,012,189
Sandy Springs Tennis Center Improvements	165,984
Hammond Park Improvements	734,623
Morgan Falls Overlook Park	89,727
Morgan Falls Athletic Fields	20,666
Morgan Falls River Park	255,913
Big Trees	234,457
Lost Corners	472,102
Astroturf at School Fields	600,000
Old Riverside Drive Property	1,533,490
Sandy Springs Circle and Hammond Drive	103,063

ORDINANCE NO. 2012-06-17

Roswell Road Streetscape	2,255,881
Johnson Ferry Road Streetscape	17,323
Johnson Ferry Road and Sandy Springs Circle	648,900
Johnson Ferry Road and Glenridge	4,652,818
Roswell Road/Sandy Springs /Johnson Ferry	4,176,473
Roswell Road Automated Transportation Management System	3,640,971
Sandy Springs Circle Pedestrian Enhancements	2,116,371
Roswell Road Phase I	2,351,148
Windsor Parkway Sidewalks	278,769
I-285 Tunnel	1,854
Hammond Drive	686,855
Dunwoody Place Improvements	205,586
Peachtree-Dunwoody Road Improvements	160,838
Peachtree Dunwoody Streetscape	1,659,761
Morgan Falls Road	2,312,194
Chattahoochee River Bridge	350,297
Transportation Improvement Projects (TIP)	1,495,975
Northridge and 400	500,000
Spalding and Mt. Vernon	775,201
Glenridge Drive Widening	439,598
Riverside Drive Shoulder / Slope Repair	300,000
City Gateway Beautification	1,000,000
Glenridge @ Roswell Intersection	1,000,000
Plan 2040	270,000
Pavement Management Program	5,348,913
Sidewalk Program	2,558,052
Intersections and Operational	1,017,655
Peachtree-Dunwoody and Abernathy	150,000
Bridge Maintenance	865,646
Traffic Management Program	762,252
Traffic Calming	197,046
Program Management/ Construction Management	212,593

Total Capital Projects Fund Expenditures	\$ 72,759,468
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Section XIII. Impact Fee Fund. There is hereby established an Impact Fee Fund for the City of Sandy Springs with an appropriation of \$182,350.

Revenues for the Impact Fee Fund shall be from the following sources:

Charges for Services	\$ 182,350
Total Impact Fee Fund Revenue	\$ 182,350

The following disbursements are authorized for the fiscal year 2013:

Transfers to Other Funds	\$ 182,350
Total Impact Fee Fund Expenditures	\$ 182,350

Section XIV. Stormwater Management Fund. There is hereby established a Stormwater Management Fund for the City of Sandy Springs with an appropriation of \$2,500,000.

Revenues for the Stormwater Management Fund shall be from the following sources:

Transfer in From General Fund	\$ 2,500,000
Total Stormwater Management Fund Revenue	\$ 2,500,000

The following disbursements are authorized for the fiscal year 2013:

Infrastructure	\$ 2,500,000
Total Stormwater Management Fund Expenditures	\$ 2,500,000

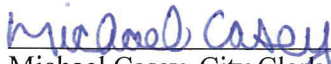
APPROVED AND ADOPTED this the 19th day of June, 2012.

Approved:



Eva Galambos, Mayor

Attest:



Michael Casey, City Clerk

(Seal)





EXECUTIVE SUMMARY



May 22, 2012

Dear Mayor, City Council and Citizens of Sandy Springs,

The Fiscal Year 2013 proposed budget was prepared based on established priorities and defined rankings developed from a series of budget workshops held with City Council in May 2012. This FY2013 proposed budget is submitted to the Sandy Springs City Council in compliance with State Law (O.C.G.A. § 36-81-2 et seq.) that provides the budget requirements for Georgia local governments.

The FY2013 Budget provides for the same millage rate of 4.731 mills as last year and maintains adequate reserves in the fund balance to ensure sound fiscal integrity of the City in addition to meeting the criteria of credit rating agencies. The FY2013 Budget includes resources that will allow the City to provide a high level of public safety services to the citizens of Sandy Springs. This proposed budget also provides capital funding to address a significant backlog of existing infrastructure deficiencies.

During budget workshops, Council received briefings about economic conditions and short-term economic outlook, budget planning assumptions, public safety needs and challenges and capital programs. After reviewing a number of potential options, this budget includes \$9 million for long-term facility needs, \$2 million for Public Safety radio investment, \$2.5 million for park projects, \$10.2 million for transportation infrastructure and \$2.5 million for stormwater infrastructure.

This proposed budget was developed following the Mayor and City Council's established priorities including: Commitment to Outstanding Customer Service, Public Safety Services, Transportation Improvements, Recreation and Community Appearance, Economic Development, Stormwater and Downtown Redevelopment.

The 2013 General Fund Budget provides the following contributions to the Capital Fund according to the priorities outlined by the Mayor and City Council:

1. City Hall Project	F0001	\$5,000,000
2. Downtown Infrastructure	F0001	4,000,000
3. Public Safety Radios	F0003	2,000,000
4. Abernathy-Greenway LA	P0002	750,000
5. Lost Corner	P0015	200,000
6. Old Riverside Dr Property	P0019	1,500,000
7. RRSS (L Island to City Limit)	T0019	1,600,000
8. NR @ 400 Beautification	T0037	500,000
9. Spalding & Mt. Vernon	T0039	750,000
10. Glenridge Drive Widening	T0040	150,000
11. Riverside Dr Slope Repair	T0041	300,000
12. City Gateway Beautification	T0042	1,000,000
13. Glenridge @ Roswell Intersect	T0043	1,000,000
14. Plan 2040	T0044	270,000
15. Pavement Management	T3000	3,000,000
16. Sidewalk Program	T6000	500,000
17. Intersection & Operational	T7000	500,000
18. Traffic Management Program	T9500	550,000
TOTAL		<u>\$23,570,000</u>

The budget development process included an assessment to determine the quality of services delivered and projected operational needs. The City Manager and Finance Director met with departments to assess projected goals and to discuss resources needed to meet these goals. Guidance and direction were also obtained through City Council workshops and City Council meetings.

Public hearings are scheduled to gain citizen input and enable all members of the City Council to better understand the needs of the entire community prior to budget adoption. The budget can be revised during the public hearings by the City Council. The Final budget is scheduled to be adopted by the City Council on June 19, 2012.

The proposed budget for all operating, capital and special revenue funds total \$178.7 million. The City's General Fund provides for general government operations of the City and maintains adequate working capital necessary for the City's financial health and stability. This fund accounts for most of Sandy Springs' operations and has a budget of \$89.9 million. The remaining funds include: Anne Frank Exhibit, Confiscated Assets, E-911, Community Development Block Grant, Federal Grant, Donations Fund, Hotel/Motel Fund, Impact Fee Fund, Capital Projects Fund, Impact Fee Fund and Stormwater Maintenance Fund. The Capital Project Fund and the Stormwater Maintenance Fund, both capital construction funds, adopt project budgets for each of its capital projects. These adopted appropriations do not lapse at the end of a fiscal year; rather they remain in effect until project completion or re-appropriation by City Council.

The 2013 General Fund Budget provides for \$12.4 million for the general government contracts for city services; \$14.9 million for personnel and related benefits; and \$23.6 million capital improvement program. All eligible Sandy Springs employees may receive up to a 2.0% salary increase effective January 1, 2013 if they meet certain standards and are eligible for an additional bonus based on job performance.

The City's goal is to adopt an operating budget where current revenues equal anticipated expenditures. All departments supported by the resources of the City must function within the limits of the financial resources identified or available specifically to them. Budgets cannot exceed available resources, defined as revenues generated in the current period added to balances carried forward from prior years.

The budget is a dynamic rather than static plan which requires adjustments and formal budget amendments as circumstances change. The City Council must approve all increases in total departmental appropriations. Department Heads must submit budget amendment requests transferring appropriations from one line item to another within the specific department appropriation and obtain approval by the Finance Director and the City Manager.

The City's fund balance is maintained at or above 25% of operating expenditures and debt service. The purpose of fund balance is to provide adequate cash flow and cover the cost of expenditures caused by unforeseen emergencies, cover shortfalls caused by revenue declines, and to eliminate any short-term borrowing for cash flow purposes.

The 2013 Budget was developed with the following objectives:

- Continue to enhance Public Safety capabilities
- Ensure financial stability
- Address capital deficiencies that exist city-wide by investing in transportation, parks and facilities capital improvement program
- Continue to leverage the flexibility of the public private partnership model by scaling resources to meet projected demand for services

The focus on the 2013 Budget is to provide best-in-class services to our citizens and business customers and to continue to allocate significant resources dedicated to improving the City's quality of life.

Innovations Fund

This fund is funded from the General Fund. Amounts are used to further enhance the City's state of the art programs and services that have made the City of Sandy Springs the leader in the public-private partnership arena.

Confiscated Assets Fund

This fund is used to account for amounts seized by the police department from narcotics arrests in conjunction with other state and federal agencies. These funds are used by the police department to augment their general fund budget and can only be spent on law enforcement programs or activities. Generally, seizures can vary greatly from one year to the next and are not easily budgeted. However, using conservative figures for incoming funding plus the amounts that have remained unspent from previous years, the 2013 budget has been set at \$175,000.

E911 Fund

This fund accounts for the revenues received from the 911 surcharge on telephone bills. The City of Sandy Springs participates in a joint venture with the City of Johns Creek for their E911 operations. All money collected in this fund is dedicated to this separate operating authority – Chattahoochee River Emergency Telephone Authority. The amounts estimated to be collected for the 2013 budget is \$2.5 million.

Multiple Grant Fund

This grant fund accounts for numerous grants received by the City. Currently, we have nine grants accounted for in this fund with a total 2013 budget of \$4.0 million.

Community Development Block Grant Fund (CDBG)

The CDBG fund is an on-going specific grant for construction of infrastructure (primarily sidewalks) in the city. We are currently accounting for four awards: 2009, 2010, 2011 and 2012. Total 2013 budget is \$1.4 million.

Private Donations Fund

Donations from the public for specific projects in recreation, police and fire are accounted for in this fund. The 2013 budget amount is \$25,000.

Hotel/Motel Fund

Taxes collected by the area hotels and motels to help fund conventions and tourism within the City limits are accounted for in this fund. These funds are distributed to the General Fund (28.56%), the Sandy Springs Hospitality Board (32.14%) and the Georgia World Congress (39.30%). The anticipated taxes budgeted for 2013 are \$3.5 million.

Capital Projects Fund

This fund accounts for all facilities, parks, vehicles and infrastructure construction in the City. Funds are derived from contributions from the General Fund (\$23.6 million in the 2013 budget) as well as other

grants and funding sources. The appropriations in this fund do not lapse at year end, but rather, unspent amounts are carried forward to future periods until the individual projects are completed. The total 2013 budget for this fund is \$72.8 million.

Impact Fee Funds

Impact fees are amounts assessed on construction development projects to offset the anticipated cost of additional infrastructure needed as a result of the new development. These funds, although collected in this fund, are dedicated to capital projects which are accounted for in the Capital Projects Fund. The amount expected to be collected in the 2013 budget is \$182,350.

Stormwater Maintenance Fund

This fund accounts for construction projects on stormwater drainage. Currently, the General Fund is the sole source of revenues for this fund. The 2013 budget for this fund is \$3.75 million, which is comprised of both a carry forward from prior periods and a current contribution from the General Fund of \$2.5 million.

Sandy Spring's 2013 Budget is a sound fiscal document. The policies and procedures are in place to ensure a well-run City government to meet the needs of citizens now and in the future.

Respectfully Submitted,

John McDonough
City Manager

Karen Ellis
Finance Director



POLICIES AND PROCEDURES

MISSION STATEMENT



The Sandy Springs Mayor and City Council are dedicated to providing exceptional customer service for our citizens and to focus our resources on Public Safety, Transportation, Recreation and Code Enforcement.

CITY OF SANDY SPRINGS GOALS

Maintain a high level of customer service for all residents.

Enforce building codes that maintain a healthy balanced and stable tax base by maintaining quality residential and commercial growth and community appearance.

Prevent crime and enforce law through problem solving partnerships and provide the highest level of fire and emergency services with highly trained, caring personnel.

Invest our resources to improve and maintain roads, bridges, sidewalks, traffic management and storm water infrastructure for the betterment of the community.

Invest our resources to improve and expand our parks and recreation facilities for the enjoyment of the residents of Sandy Springs.

INTRODUCTION

THE BUDGET BOOK

For easy comprehension, the budget document is divided into three sections: **Introduction, Revenue, and Fund Budgets.**

The **Introduction** contains the budget message, budget calendar, the City's Financial Policies, as well as financial summaries of revenues and expenses for all funds.

The **Revenue** section provides a history of the various funds, and an analysis that helps explain the revenue projections for the General Fund.

The **Fund Budgets** section includes the normal on-going expenses of the funds, including personal services, operating and capital. This section also provides a history of expenses for each division or accounting entity since FY2008. The number of budgeted positions is the number of full-time and part-time personnel authorized for each division at the beginning of each fiscal year.

THE BUDGET PROCESS

One of our chief goals has been to provide the citizens of Sandy Springs with quality services. Preparation of the 2013 Annual Budget began with each department being provided a budget preparation package. This package included a detailed manual, which included the budget preparation calendar, and specific account and reference information necessary to complete the 2013 budget request.

The Annual Budget is a fiscal plan that presents the services that will be provided to the community and the funds needed to perform these services. The type of service and the level of service will be defined by the use of program objectives, which should further be defined by performance measures. The City Manager is responsible for formulating the fiscal plan and presenting it to the Mayor and City Council for approval and adoption.

The public hearing/meetings throughout the budget process are considered to be an essential part of the budget process as they are designed to solicit feedback from the public on City operations and services. In accord with continuing efforts to apprise the public of City activities, the Adopted 2013 Budget will be made available for review by all interested persons at the City Clerk's Office, and on the city website. Public notification of the information will be made in a local newspaper.

THE BUDGET CALENDAR

The key steps and dates in this process for the 2013 Budget are described below:

March – April 2012	Departmental Budget Hearings/Finance Review Phase
April – May 2012	Senior Management/Mayor Review Phase
May 1	Budget Workshop #1
May 8	Budget Workshop #2
May 22	City Council Budget Presentation (Proposed Budget)
June 5	1 st Public Hearing on FY13 Budget and Discussion
June 19	Final Public Hearing and Adopting by City Council

BASIS OF PRESENTATION

As a means of tracking and accounting for money, the operations of the City are divided into funds. The easiest way for most people to think about funds is to compare them to bank accounts. Money comes into a fund from a variety of sources and is then used to provide services to the public. Within funds are functions (i.e., General Services, Administrative Services, Transportation, Public Safety, Planning & Development, and Public Works) and within functions are cost centers (departments).

Each of these accounting units facilitates the tracking of costs and effectiveness of services provided to the public. Within cost centers are *accounts* or *line items*. These are the basic units of measurement in the budget and make it possible to determine costs of specific programs. The budget document provides information in an easy-to-read summary form.

As with a personal bank account, funds have to take in at least as much money as they spend and by law, the budget for funds must be balanced. What this means is that a governmental unit cannot plan to spend more than it will take in. The City of Sandy Springs has multiple funds with the largest being the "General Fund." Most city services are accounted for in this fund and it is where most revenues are received.

Each fund is accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures. The following are the county's fund types and definitions.

General Fund

The general fund is used to account for resources of the City of Sandy Springs which are not required to be accounted for in other funds. The modified accrual basis of accounting is applied.

Special Revenue Funds

Special Revenue Funds are established in the City of Sandy Springs pursuant to state statutes or local ordinances in order to segregate resources which are designated to be used for specified purposes. Both revenues and expenditures are budgeted in compliance with procedures established. The modified accrual basis of accounting is applied. Following is a list of all special revenue funds included in this report:

Impact Fee Fund

A fund to account for monies collected from new development based on that development's fair share of the cost to provide additional facilities and services.

Emergency Telephone System Fund

A fund to finance the operation and maintenance of the Emergency 911 system within the City.

Multiple Grant Fund

A fund to account for various grants provided to the City from state and federal agencies for specific purposes.

Confiscated Assets Fund

A fund to account for confiscated cash seizures by City of Sandy Springs Law enforcement from drug related crimes.

Hotel/Motel Tax Fund

A fund to finance tourism and marketing programs within the City.

Public Safety Revenue

A fund to account for donations to the City for specific public safety projects.

Capital Projects Funds

A Capital Projects Fund is established in the City of Sandy Springs to account for financial resources to be used for the acquisition or construction of major capital facilities. Both revenues and expenditures are budgeted in procedures established. The modified accrual basis of accounting is applied.

Internal Service Funds

Internal Service Funds are established to account for the financing of goods and services provided by one department to other departments of the City of Sandy Springs, or to other governments on a cost reimbursement basis. The accrual basis of accounting is used in the following funds.

Insurance Fund

A fund to finance automobile, health and personal liability insurance.

BASIS OF ACCOUNTING AND BUDGETING

For the most part, governmental accounting and financial reporting are conducted consistent with “Generally Accepted Accounting Principles” – commonly referred to as “GAAP.”

Financial readers are typically familiar with a concept known as the “basis of accounting,” which describes the measurement method used in accounting for financial transactions.

Examples include cash accounting, modified accrual accounting, or accrual accounting. The City of Sandy Springs uses a GAAP basis of accounting. Governmental funds reflect a modified accrual basis of accounting.

Revenues are recorded when they become both measurable and available to pay liabilities of the current period. Expenditures are recorded when a liability is incurred with certain limitations. Proprietary funds use an accrual basis of accounting that is more similar to that used by private businesses. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. At the end of each year, all budget appropriations lapse along with outstanding encumbrances. Funds may be re-appropriated in the subsequent fiscal year after review by the Finance and the City Manager and approval by the Mayor and City Council.

There is no requirement that the City budget be prepared consistent with GAAP. However, the comparison of (final) budget to actual revenues and expenditures in a subsequent Comprehensive Annual Financial Report (CAFR) requires a reconciliation of the budget to GAAP. Therefore, the City budget is prepared, for the most part, to be consistent with GAAP to minimize the degree of reconciliation needed to compare the budget to actual. How the budget is prepared is labeled either the “basis of budgeting” or the “budgetary basis of accounting.” These terms can be used interchangeably. Several key differences should be disclosed to assist in reconciling between the basis of budgeting used to develop the City’s budget documents, and the basis of accounting that is reflected in the City’s CAFR prepared by the Finance Director.

The adopted budget reflects a management plan for financial activity. It is subsequently revised during the year to reflect revisions in that plan such as increases or decreases in specific grants awarded to the City, the appropriation of contingency reserves by the City Council to address issues not known at the time the budget was adopted, and shifts in funding based on capital projects needs as project costs are refined. As such, the revisions recognize the need to revise a financial plan to be consistent with newer and better information, and to allow the management plan to change accordingly.

Under GASB 34, the CAFR reflects both the adopted budget and the final revised budget which includes amendments that occur after the completion of the fiscal year as final transactions are posted to the fiscal year on a modified accrual or accrual accounting basis. These final amendments reflect proper recording of financial activity rather than a change in management plan. Budget documents, therefore, typically disclose historical actuals – both actual revenues and other sources and actual expenditures and other uses – rather than revised budgets that may not truly reflect the management plan.

The budget presents organizational summaries without differentiating the level of control the City Council may exercise over individual organizations.

From time to time, new financial reporting requirements may be imposed on governments by the Governmental Accounting Standards Board (GASB) that redefines what is referred to as GAAP. The accounting/reporting changes may not be reflected in the budget, resulting in a greater difference between the budget and what is ultimately reported in the CAFR.

HISTORY OF SANDY SPRINGS

The area north of Atlanta, Georgia, known as Sandy Springs, was named for actual springs currently protected for the historical significance. The region known as Sandy Springs dates to 400 A.D. and developed as a cross roads of the Itawa/Hightower/Shallowford Trail and another unnamed trail which followed the route of present day Mount Paran Road and Glenridge Drive. This area was initially traveled by buffalo, Native Americans, and then British traders later becoming a major migration trail for Colonial Europeans. The freshwater springs which bubbled from the sandy ground and sustained life for the earliest inhabitants are today located on Sandy Springs Circle.

The City of Sandy Springs is one of the newest cities in the State of Georgia and operates in a Council – Manager form of government. Incorporated December 1, 2005, after a 30 year struggle, the City has made dramatic strides in providing effective and efficient services to residents. Efforts to incorporate the City of Sandy Springs began in 1966 in response to an attempt to annex the land that is now Sandy Springs into the City of Atlanta. At that time, residents in Sandy Springs relied upon a large, unwieldy county government for the provision of services, which were often non-existent. Sandy Springs continued to operate as an unincorporated area of Fulton County until June 2005, when an overwhelming 94% of residents voted for incorporation. In November 2005, Eva Galambos, was easily elected to be the first Mayor of the new City of Sandy Springs.

Sandy Springs is a demographically diverse community and covers a 38 square mile area in north Fulton County, Georgia. Sandy Springs is the second largest city in the metropolitan Atlanta area and is the sixth largest city in the State of Georgia. The City is home to more than 40% of the available hospital beds in the metropolitan Atlanta area and is proud to be the home of Northside Hospital, Saint Joseph's Hospital and Children's Healthcare of Atlanta. While the City's residential population is 95,227 (2012 estimates), the daytime population swells to more than 200,000, due to the concentration of major corporations and businesses. Sandy Springs is honored to be the home of many outstanding businesses, including corporate giants such as First Data, Newell Rubbermaid, UPS, Cox Enterprises and ING North America.



FUND BUDGETS

FUND BUDGETS

GENERAL FUND

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**CITY OF SANDY SPRINGS
FY 2013 BUDGET**

REVENUES	2010 Actual	2011 Actual	2012 Projected	2012 Budget	2013 Budget	%
Taxes	77,481,188	73,205,025	73,718,799	69,945,000	71,923,000	-2.44%
Licenses and Permits	1,265,429	1,254,685	1,346,918	1,180,000	1,155,000	-14.25%
Charges for Services	909,702	800,481	818,396	761,500	785,000	-4.08%
Intergovernmental	120,796	674	-	-	-	N/A
Fines and Forfeitures	4,290,960	3,756,689	3,610,539	3,600,000	3,500,000	-3.06%
Investment Earnings	297,918	171,061	264,194	100,000	250,000	-5.37%
Miscellaneous Revenues	1,818,320	2,799,093	1,329,037	900,000	1,203,884	-9.42%
Fund Balance		-				
Total Revenues	86,184,314	81,987,707	81,087,884	76,486,500	78,816,884	-2.80%
EXPENDITURES						
City Council	152,794	145,560	140,713	157,364	158,691	12.78%
City Manager	749,268	676,322	624,908	812,339	808,307	29.35%
City Clerk	565,925	418,786	124,750	148,830	181,859	45.78%
Finance	1,225,373	2,998,443	2,144,379	2,200,364	2,198,684	2.53%
City Attorney	726,335	688,328	749,000	808,000	808,000	7.88%
Information Services	-	-	1,542,422	1,655,295	1,691,215	9.65%
Facilities	1,294,045	1,474,366	1,648,110	1,625,800	1,332,682	-19.14%
Communications	-	-	1,347,663	1,423,913	1,600,436	18.76%
General Administration	10,909,287	8,368,501	1,970,562	3,026,000	2,388,443	21.21%
Municipal Court	859,627	1,945,524	1,368,951	1,527,041	1,665,585	21.67%
Police	15,717,641	17,822,825	17,260,952	18,521,820	19,084,302	10.56%
Fire	9,891,006	10,099,933	10,802,724	11,082,562	10,918,295	1.07%
Emergency Medical/Services	3,529,262	1,414,460	1,511,631	1,553,700	1,553,700	2.78%
Public Works	10,660,074	12,377,943	9,568,865	9,836,705	9,978,765	4.28%
Recreation	2,462,009	2,639,097	2,571,988	2,989,608	2,999,742	16.63%
Code Enforcement	6,985,097	3,764,554	2,618,907	3,096,401	3,602,312	37.55%
Other Financing Uses	24,198,283	16,901,954	15,352,698	16,020,758	29,014,070	88.98%
	89,926,026	81,736,595	71,349,223	76,486,500	89,985,088	26.12%



CITY OF SANDY SPRINGS
FY 2013 BUDGET

GENERAL FUND REVENUE - 100

	2010 Actual	2011 Actual	2012 Projected	2012 Budget	2013 Budget	2013 Budget vs 2012 Budget
Ad Valorem (Real) Property	\$30,405,629	\$28,194,480	\$27,223,621	\$26,600,000	\$27,048,000	\$448,000
Homestead Tax relief	0	0	0	0	0	0
Motor Vehicle	1,267,676	1,321,746	1,321,186	1,050,000	1,150,000	100,000
Intangible Tax (Reg & Rec)	336,853	414,993	442,509	350,000	350,000	0
Real Estate Transfer Tax	90,622	87,461	85,670	65,000	85,000	20,000
GA Power Franchise Fee	5,733,731	6,105,663	6,649,858	6,200,000	6,400,000	200,000
Atlanta Gas Franchise Fee	709,363	724,195	749,054	650,000	700,000	50,000
Television Franchise Fee	1,170,259	1,122,254	1,102,928	700,000	1,100,000	400,000
Telephone Franchise Fee	594,799	706,737	748,175	425,000	650,000	225,000
Solid Waste Franchise Fee	0	400,004	400,000	425,000	400,000	-25,000
Local Option Sales Tax	20,556,394	20,173,361	21,403,616	19,500,000	20,800,000	1,300,000
Alcoholic Beverage Excise	1,402,327	1,171,860	1,129,414	1,250,000	1,075,000	-175,000
Excise Mixed Drink Tax	297,331	285,355	276,816	240,000	275,000	35,000
Excise Tax on Rental MV	115,864	93,838	95,444	90,000	90,000	0
Business & Occupational Tax	8,918,495	7,602,572	7,688,408	7,600,000	7,600,000	0
Business Audit Revenue	1,125,381	182,275	0	0	0	0
Insurance Premium Tax	4,756,465	4,618,230	4,402,100	4,800,000	4,200,000	-600,000
Total Taxes	\$77,481,188	\$73,205,025	\$73,718,799	\$69,945,000	\$71,923,000	\$1,978,000
Alcoholic Beverage Licenses	\$600,247	\$561,165	\$557,801	\$550,000	\$550,000	\$0
GCIC Permit Fees	54,729	90,821	95,044	55,000	90,000	35,000
Building Permits	517,092	542,722	626,564	500,000	450,000	-50,000
Plumbing Permits	10,768	6,605	13,348	10,000	10,000	0
Electrical Permits	26,443	14,880	11,392	25,000	15,000	-10,000
HVAC Permits	20,053	9,793	19,557	15,000	15,000	0
Soil Erosion Permits	36,099	28,699	23,211	25,000	25,000	0
Total Licenses and Permits	\$1,265,429	\$1,254,685	\$1,346,918	\$1,180,000	\$1,155,000	-\$25,000
Planning/Zoning Fees	\$63,586	\$30,258	\$50,138	\$18,400	\$30,000	\$11,600
Development Review Fee	4,738	4,771	5,809	2,300	4,000	1,700
Building Reinspection Fee	13,475	12,475	26,933	12,800	13,000	200
Election Qualifying Fee	4,770	1,080	0	0	0	0
Recreation Program Fees	621,171	689,294	600,000	600,000	610,000	10,000
Facility Rentals	27,844	62,603	128,000	128,000	128,000	0
Other Charges for Services	174,119	0	7,516	0	0	0
Total Charges for Services	\$909,702	\$800,481	\$818,396	\$761,500	\$785,000	\$23,500
GDOT L.A.R.P Grants	\$120,796	\$674	\$0	\$0	\$0	\$0
Total Intergovernmental	\$120,796	\$674	\$0	\$0	\$0	\$0
Municipal Court Fines	\$4,290,960	\$3,756,689	\$3,610,539	\$3,600,000	\$3,500,000	-\$100,000
Total Fines and Forfeitures	\$4,290,960	\$3,756,689	\$3,610,539	\$3,600,000	\$3,500,000	-\$100,000
Interest Earnings	\$297,918	\$171,061	\$264,194	\$100,000	\$250,000	\$150,000
Total Investment Earnings	\$297,918	\$171,061	\$264,194	\$100,000	\$250,000	\$150,000
Other Revenues	\$838,084	\$246,280	\$309,883	\$0	\$200,000	\$200,000
Insurance Reimbursements	43,729	41,790	1,000	0	0	0
Transfer in from Hotel/Motel	928,595	1,010,108	1,018,155	900,000	1,003,884	103,884
Sale of Assets	7,912	914	0	0	0	0
Proceeds from Capital Leases	0	1,500,000	0	0	0	0
Miscellaneous Revenue	\$1,818,320	\$2,799,093	\$1,329,037	\$900,000	\$1,203,884	\$303,884
TOTAL REVENUES	\$86,184,314	\$81,987,707	\$81,087,884	\$76,486,500	\$78,816,884	\$2,330,384



**CITY OF SANDY SPRINGS
FY 2013 BUDGET**

GENERAL FUND EXPENDITURES - 100

			2010 Actual	2011 Actual	2012 Projected	2012 Budget	2013 Budget
CITY COUNCIL							
1001310	511100	REGULAR SALARIES	96,488	95,500	97,000	96,000	97,000
1001310	512200	SOCIAL SECURITY	5,513	6,422	6,014	5,952	6,014
1001310	512300	MEDICARE	1,289	1,502	1,407	1,392	1,407
1001310	512600	UNEMPLOYMENT TAX	301	469	485	720	485
1001310	512700	WORKERS' COMPENSATION	995	520	0	0	485
Total Salaries and Benefits			104,586	104,413	104,906	104,064	105,391
1001310	523500	TRAVEL	1,318	4,831	3,266	5,000	5,000
1001310	523600	DUES & FEES	37,294	30,777	19,743	31,800	31,800
1001310	523700	EDUCATION/TRAINING	0	0	2,840	3,000	3,000
1001310	531100	GENERAL OPERATING SUPPLIES	4,381	1,738	2,958	6,000	6,000
1001310	531300	HOSPITALITY	5,215	3,801	7,001	7,500	7,500
Total Operations and Capital			48,207	41,147	35,808	53,300	53,300
Total Budget			152,794	145,560	140,713	157,364	158,691

PERSONNEL INFORMATION - CITY COUNCIL

	2010 Actual	2011 Actual	2012 Projected	2012 Budget	2013 Budget
Mayor	1	1	1	1	1
Council	6	6	6	6	6
TOTAL POSITIONS	7	7	7	7	7



**CITY OF SANDY SPRINGS
FY 2013 BUDGET**

GENERAL FUND EXPENDITURES - 100

			2010 Actual	2011 Actual	2012 Projected	2012 Budget	2013 Budget
CITY MANAGER							
1001320	511100	REGULAR SALARIES	388,027	396,355	402,082	484,615	476,068
1001320	511110	BONUSES	13,938	16,095	3,750	19,385	19,385
1001320	511200	PART-TIME/TEMP EMPLOYEES	43,207	10,085	0	25,000	0
1001320	512101	HEALTH INSURANCE	17,667	17,559	18,898	25,000	25,000
1001320	512102	DISABILITY INSURANCE	3,216	3,154	1,814	3,500	4,955
1001320	512103	DENTAL INSURANCE	1,620	889	1,527	1,800	2,477
1001320	512104	LIFE INSURANCE	3,112	3,144	2,422	3,000	2,477
1001320	512200	SOCIAL SECURITY	19,030	20,536	19,197	23,846	30,718
1001320	512300	MEDICARE	6,052	6,254	5,916	5,577	7,184
1001320	512401	RETIREMENT 401A	54,426	61,686	55,646	60,000	59,454
1001320	512402	RETIREMENT-MATCHING	16,496	20,241	17,881	19,231	19,818
1001320	512600	UNEMPLOYMENT TAX	351	288	355	2,885	4,053
1001320	512700	WORKERS' COMPENSATION	4,736	2,634	0	5,000	5,405
Total Salaries and Benefits			571,878	558,920	529,488	678,839	656,995
1001320	521200	PROFESSIONAL SERVICES	42,586	10,611	41,348	20,000	35,000
1001320	522210	REPAIRS & MAINTENANCE-EQUIPMENT	0	0	25	500	500
1001320	522320	EQUIPMENT OPERATING LEASE	0	2,044	0	2,500	0
1001320	523200	COMMUNICATIONS	0	2,872	279	2,500	3,312
1001320	523300	ADVERTISING	6,020	87	2,087	10,000	10,000
1001320	523400	PRINTING & BINDING	2,968	10,679	3,548	11,000	11,000
1001320	523500	TRAVEL	5,907	10,801	2,815	8,000	10,000
1001320	523600	DUES & FEES	10,586	5,197	8,200	11,000	11,000
1001320	523700	EDUCATION/TRAINING	1,511	15,261	3,751	5,000	7,500
1001320	523900	CONTRACTUAL SERVICES	17,152	15,613	4,473	14,000	14,000
1001320	531100	GENERAL OPERATING SUPPLIES	61,809	17,367	9,666	18,000	18,000
1001320	531300	HOSPITALITY	27,952	26,445	19,230	30,000	30,000
1001320	531600	SMALL TOOLS & EQUIPMENT	900	425	0	1,000	1,000
1001320	542100	MACHINERY & EQUIPMENT	0	0	0	0	0
Total Operations and Capital			177,390	117,402	95,420	133,500	151,312
Total Budget			749,268	676,322	624,908	812,339	808,307

PERSONNEL INFORMATION - CITY MANAGER

	2010 Actual	2011 Actual	2012 Projected	2012 Budget	2013 Budget
City Manager	1	1	1	1	1
Assistant City Manager	1	1	2	2	2
Grants Administrator	1	1	0	0	0
Executive Assistant	0	0	1	1	1
TOTAL POSITIONS	3	3	4	4	4



**CITY OF SANDY SPRINGS
FY 2013 BUDGET**

GENERAL FUND EXPENDITURES - 100

			2010 Actual	2011 Actual	2012 Projected	2012 Budget	2013 Budget
CITY CLERK							
1001330	511100	REGULAR SALARIES	76,918	77,135	79,284	78,810	78,810
1001330	511110	BONUSES	2,250	3,060	3,000	3,152	3,152
1001330	512101	HEALTH INSURANCE	3,353	6,985	3,388	3,500	3,500
1001330	512102	DISABILITY INSURANCE	603	871	400	650	788
1001330	512103	DENTAL INSURANCE	417	511	492	500	394
1001330	512104	LIFE INSURANCE	597	885	558	600	394
1001330	512200	SOCIAL SECURITY	4,526	5,219	5,183	4,886	5,082
1001330	512300	MEDICARE	1,059	1,221	1,135	1,143	1,188
1001330	512401	RETIREMENT 401A	8,017	8,859	9,714	9,457	9,457
1001330	512402	RETIREMENT-MATCHING	3,340	3,840	4,084	3,941	3,152
1001330	512600	UNEMPLOYMENT TAX	118	59	76	591	591
1001330	512700	WORKERS' COMPENSATION	851	73	0	850	850
Total Salaries and Benefits			102,050	108,718	107,313	108,080	107,359
1001330	521200	PROFESSIONAL SERVICES	398,938	9,743	0	0	0
1001330	521201	PROF SERVICES-GVMT SERVICES	0	282,320	0	0	0
1001330	522230	REP & MAINT-VEHICLES	0	0	0	0	10,000
1001330	523200	COMMUNICATIONS	0	0	1,320	2,000	2,000
1001330	523300	ADVERTISING	9,367	1,188	6,000	11,500	11,500
1001330	523400	PRINTING & BINDING	400	620	2,426	1,500	1,500
1001330	523500	TRAVEL	482	3,830	489	1,500	1,500
1001330	523600	DUES & FEES	794	3,672	1,844	1,000	1,250
1001330	523700	EDUCATION/TRAINING	0	640	1,915	1,500	2,500
1001330	523900	CONTRACTUAL SERVICES	30,717	3,186	1,662	20,000	40,000
1001330	531100	GENERAL OPERATING SUPPLIES	1,560	659	1,311	750	750
1001330	531270	GASOLINE	0	0	0	500	2,500
1001330	531300	HOSPITALITY	0	110	220	500	500
1001330	531600	SMALL TOOLS & EQUIPMENT	0	0	250	0	500
1001330	542100	MACHINERY & EQUIPMENT	21,618	4,100	0	0	0
Total Operations and Capital			463,875	310,068	17,437	40,750	74,500
Total Budget			565,925	418,786	124,750	148,830	181,859

PERSONNEL INFORMATION - CITY CLERK

	2010 Actual	2011 Actual	2012 Projected	2012 Budget	2013 Budget
City Clerk	1	1	1	1	1
TOTAL POSITIONS	1	1	1	1	1



**CITY OF SANDY SPRINGS
FY 2013 BUDGET**

GENERAL FUND EXPENDITURES - 100

			2010 Actual	2011 Actual	2012 Projected	2012 Budget	2013 Budget
FINANCE							
1001500	511100	REGULAR SALARIES	193,242	131,080	131,245	133,926	132,600
1001500	511110	BONUSES	4,325	5,200	0	5,357	5,357
1001500	512101	HEALTH INSURANCE	2,147	(30)	3,714	2,500	10,800
1001500	512102	DISABILITY INSURANCE	619	959	132	1,200	1,326
1001500	512103	DENTAL INSURANCE	99	330	582	600	663
1001500	512104	LIFE INSURANCE	582	1,148	442	1,339	663
1001500	512200	SOCIAL SECURITY	7,587	8,386	5,811	8,303	8,553
1001500	512300	MEDICARE	2,986	2,076	1,885	1,942	2,000
1001500	512401	RETIREMENT 401A	8,826	16,630	9,494	16,071	15,912
1001500	512402	RETIREMENT-MATCHING	1,750	6,825	3,956	6,696	5,304
1001500	512600	UNEMPLOYMENT TAX	214	59	86	1,004	995
1001500	512700	WORKERS' COMPENSATION	993	146	0	1,000	1,000
Total Salaries and Benefits			223,368	172,808	157,348	179,938	185,173
1001500	521200	PROFESSIONAL SERVICES	9,924	556,194	61,864	50,000	40,000
1001500	521201	PROF SERVICES-GVMT SERVICES	784,566	1,764,503	1,598,555	1,626,426	1,633,011
1001500	521210	PROF SERVICES-AUDIT	55,930	0	96,098	100,000	100,000
1001500	521300	TECHNICAL SERVICES	25,424	9,563	140,301	100,000	100,000
1001500	523200	COMMUNICATIONS	0	0	0	5,000	2,500
1001500	523250	POSTAGE	0	21	1,637	0	2,500
1001500	523300	ADVERTISING	6,097	20,546	11,946	20,000	20,000
1001500	523400	PRINTING & BINDING	5,084	6,247	7,719	8,000	8,000
1001500	523500	TRAVEL	775	1,476	3,629	54,500	20,000
1001500	523600	DUES & FEES	2,897	1,997	1,695	3,000	2,000
1001500	523700	EDUCATION/TRAINING	15	358	2,083	1,500	36,000
1001500	523900	CONTRACTUAL SERVICES	82,782	0	6,695	10,000	10,000
1001500	523950	MERCHANT SERVICES CHARGES	18,100	27,313	29,928	22,000	17,000
1001500	523955	BANK SERVICE CHARGES	7,344	4,315	16,424	7,500	15,000
1001500	531100	GENERAL OPERATING SUPPLIES	2,595	3,243	6,549	1,500	1,500
1001500	531270	GASOLINE	450	65	0	0	0
1001500	531300	HOSPITALITY	24	1,437	481	1,000	1,000
1001500	542400	COMPUTER EQUIPMENT	0	428,357	1,428	10,000	5,000
Total Operations and Capital			1,002,005	2,825,635	1,987,031	2,020,426	2,013,511
Total Budget			1,225,373	2,998,443	2,144,379	2,200,364	2,198,684

PERSONNEL INFORMATION - FINANCE

	2010 Actual	2011 Actual	2012 Projected	2012 Budget	2013 Budget
Finance Director	1	1	1	1	1
TOTAL POSITIONS	1	1	1	1	1



CITY OF SANDY SPRINGS
FY 2013 BUDGET

GENERAL FUND EXPENDITURES - 100

2010 Actual	2011 Actual	2012 Projected	2012 Budget	2013 Budget
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CITY ATTORNEY

1001530	521250	PROF SERVICES-LEGAL	456,127	462,940	460,000	408,000	460,000
1001530	521255	PROF SERVICES-LITIGATION	270,208	225,388	289,000	400,000	348,000
Total Budget			726,335	688,328	749,000	808,000	808,000

INFORMATION SERVICES

1001535	521201	PROF SERVICES-GVMT SERVICES	0	0	1,099,445	1,099,445	1,176,537
1001535	521300	TECHNICAL SERVICES	0	0	276,860	305,000	305,000
1001535	523200	COMMUNICATIONS	0	0	109	5,000	9,828
1001535	523500	TRAVEL	0	0	20,000	28,350	10,000
1001535	523600	DUES & FEES	0	0	1,300	10,000	10,000
1001535	523700	EDUCATION/TRAINING	0	0	11,900	10,000	28,350
1001535	523900	CONTRACTUAL SERVICES	0	0	24,918	120,000	95,000
1001535	531100	GENERAL OPERATING SUPPLIES	0	0	4,561	2,500	2,500
1001535	531600	SMALL TOOLS & EQUIPMENT	0	0	103,328	75,000	54,000
Total Budget			0	0	1,542,422	1,655,295	1,691,215

Note: FY2012 is the first year this department has been accounted for separately.



**CITY OF SANDY SPRINGS
FY 2013 BUDGET**

GENERAL FUND EXPENDITURES - 100

			2010 Actual	2011 Actual	2012 Projected	2012 Budget	2013 Budget
FACILITIES MANAGEMENT							
1001565	521201	PROF SERVICES-GVMT SERVICES	0	0	0	0	0
1001565	521300	TECHNICAL SERVICES	104,953	105,079	187,388	125,000	28,000
1001565	522100	CLEANING	0	0	54,000	50,000	50,000
1001565	522110	GARBAGE DISPOSAL	0	0	1,618	10,000	7,700
1001565	522210	REPAIRS & MAINTENANCE-EQUIPMENT	7,329	4,807	10,176	10,000	100,400
1001565	522220	REPAIRS & MAINTENANCE-BUILDINGS	57,505	155,602	63,581	60,000	71,762
1001565	522310	BUILDING OPERATING LEASE	1,007,114	1,061,079	1,180,000	1,180,000	854,000
1001565	531100	GENERAL OPERATING SUPPLIES	356	1,273	6,296	41,000	76,020
1001565	531210	WATER	874	2,194	2,154	1,800	1,800
1001565	531220	NATURAL GAS	21,951	18,782	15,728	18,000	18,000
1001565	531230	ELECTRICITY	93,963	121,449	114,839	125,000	125,000
1001565	531600	SMALL TOOLS & EQUIPMENT	0	4,100	12,328	5,000	0
Total Budget			1,294,045	1,474,366	1,648,110	1,625,800	1,332,682

COMMUNICATIONS

1001570	521201	PROF SERVICES-CALL CENTER	0	0	776,252	763,000	792,036
1001570	521202	PROF SERVICES-GVMT SERVICES	0	0	537,408	594,413	502,200
1001570	523200	COMMUNICATIONS	0	0	2,000	2,000	5,000
1001570	523300	ADVERTISING	0	0	16,559	10,000	60,000
1001570	523400	PRINTING & BINDING	0	0	13,480	32,500	33,200
1001570	523500	TRAVEL	0	0	0	10,000	3,000
1001570	523600	DUES & FEES	0	0	144	1,500	3,000
1001570	523700	EDUCATION/TRAINING	0	0	699	1,500	7,000
1001570	523900	CONTRACTUAL SERVICES	0	0	0	5,000	15,000
1001570	523905	WEBSITE ENHANCEMENTS	0	0	0	0	175,000
1001570	531100	GENERAL OPERATING SUPPLIES	0	0	1,122	4,000	5,000
Total Budget			0	0	1,347,663	1,423,913	1,600,436

Note: FY2012 is the first year this department has been accounted for separately.



**CITY OF SANDY SPRINGS
FY 2013 BUDGET**

GENERAL FUND EXPENDITURES - 100

2010 Actual	2011 Actual	2012 Projected	2012 Budget	2013 Budget
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GENERAL ADMINISTRATION

1001595	511200	PART-TIME/TEMP EMPLOYEES	0	0	0	0	45,000
1001595	512200	SOCIAL SECURITY	0	0	0	0	2,790
1001595	512300	MEDICARE	0	0	0	0	653
1001595	521200	PROFESSIONAL SERVICES/HR	586,255	965,818	509,547	425,000	500,000
1001595	521201	PROF SERVICES-GVMT SERVICES	8,940,438	6,317,960	0	0	0
1001595	521240	PROF SERVICES-NON-PROFITS	202,214	210,000	120,000	120,000	295,000
1001595	521300	TECHNICAL SERVICES	0	0	37,037	50,000	50,000
1001595	522320	EQUIPMENT LEASE	0	9,320	45,157	150,000	150,000
1001595	523100	PROPERTY & LIABILITY INS	1,179,231	835,247	942,664	1,755,000	1,000,000
1001595	523200	COMMUNICATIONS	1,149	0	171,150	176,000	75,000
1001595	523250	POSTAGE	0	22,581	3,412	0	20,000
1001595	523900	TRANSITION COSTS	0	6,348	0	0	0
1001595	531100	GENERAL OPERATING SUPPLIES	0	1,228	141,595	350,000	250,000
1001595	542200	VEHICLES	0	0	0	0	0

Total Budget	10,909,287	8,368,501	1,970,562	3,026,000	2,388,443
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Non-Profits	2010 Actual	2011 Actual	2012 Projected	2012 Budget	2013 Budget
Community Action Center	75,000	75,000	100,000	75,000	100,000
Keep North Fulton Beautiful	-	-	-	-	145,000
All Other Non-Profits	25,000	45,000	50,000	45,000	50,000
	100,000	120,000	150,000	120,000	295,000



**CITY OF SANDY SPRINGS
FY 2013 BUDGET**

GENERAL FUND EXPENDITURES - 100

			2010 Actual	2011 Actual	2012 Projected	2012 Budget	2013 Budget
MUNICIPAL COURT							
1002650	511100	REGULAR SALARIES	0	156,157	46,534	78,000	79,560
1002650	511110	BONUSES	0	0	0	0	2,500
1002650	512101	HEALTH INSURANCE	0	0	0	13,973	12,285
1002650	512102	DISABILITY INSURANCE	0	0	332	1,671	780
1002650	512103	DENTAL INSURANCE	0	0	0	1,238	390
1002650	512104	LIFE INSURANCE	0	0	336	1,238	390
1002650	512200	SOCIAL SECURITY	0	9,682	2,885	7,673	4,836
1002650	512300	MEDICARE	0	2,264	675	1,795	1,131
1002650	512401	RETIREMENT 401A	0	0	3,709	14,851	9,360
1002650	512402	RETIREMENT-MATCHING	0	0	1,545	6,188	3,120
1002650	512600	UNEMPLOYMENT TAX	0	23	103	928	585
1002650	512700	WORKERS' COMPENSATION	0	0	0	0	780
Total Salaries and Benefits			0	168,126	56,119	127,555	115,717
1002650	521200	PROFESSIONAL SERVICES	0	0	0	0	0
1002650	521201	PROF SERVICES-GVMT SERVICES	462,231	1,411,602	939,626	932,986	1,082,368
1002650	521260	PROF SERVICES-COURT	315,900	278,442	275,213	345,000	345,000
1002650	521300	TECHNICAL SERVICES	37,381	46,564	49,260	50,000	50,000
1002650	523400	PRINTING & BINDING	599	0	4,491	2,000	10,000
1002650	523500	TRAVEL	0	0	544	16,000	10,000
1002650	523600	DUES & FEES	155	130	208	500	2,000
1002650	523700	EDUCATION/TRAINING	2,151	1,231	2,635	4,500	16,000
1002650	523900	CONTRACTUAL SERVICES	1,582	0	3,673	2,000	4,500
1002650	523950	MERCHANT SERVICES CHARGES	39,509	39,345	12,569	45,000	15,000
1002650	531100	GENERAL OPERATING SUPPLIES	118	84	6,284	1,500	10,000
1002650	542100	MACHINERY & EQUIPMENT	0	0	18,329	0	5,000
Total Operations and Capital			859,627	1,777,397	1,312,832	1,399,486	1,549,868
Total Budget			859,627	1,945,524	1,368,951	1,527,041	1,665,585

PERSONNEL INFORMATION - MUNICIPAL COURT

	2010 Actual	2011 Actual	2012 Projected	2012 Budget	2013 Budget
Municipal Court Clerk	1	1	1	1	1
TOTAL POSITIONS	1	1	1	1	1



**CITY OF SANDY SPRINGS
FY 2013 BUDGET**

GENERAL FUND EXPENDITURES - 100

			2010 Actual	2011 Actual	2012 Projected	2012 Budget	2013 Budget
POLICE							
1003210	511100	REGULAR SALARIES	7,450,330	7,560,967	7,952,503	8,028,393	8,319,038
1003210	511110	BONUSES	132,727	195,888	199,707	200,000	200,000
1003210	511200	PART-TIME/TEMP EMPLOYEES	84,542	73,095	202,663	210,000	510,569
1003210	511300	OVERTIME	575,507	631,633	638,197	650,000	665,523
1003210	512101	HEALTH INSURANCE	723,595	768,440	749,113	800,000	800,000
1003210	512102	DISABILITY INSURANCE	66,988	66,544	45,380	105,000	83,190
1003210	512103	DENTAL INSURANCE	42,616	23,366	34,257	40,000	41,595
1003210	512104	LIFE INSURANCE	64,779	63,556	57,017	70,000	41,595
1003210	512200	SOCIAL SECURITY	466,784	540,245	528,245	558,994	601,098
1003210	512300	MEDICARE	111,619	128,868	124,934	130,732	140,579
1003210	512401	RETIREMENT 401A	832,797	922,700	936,544	950,000	998,285
1003210	512402	RETIREMENT-MATCHING	310,499	350,374	354,071	350,000	374,357
1003210	512500	TUITION REIMBURSEMENT	38,440	37,749	30,958	45,000	50,000
1003210	512600	UNEMPLOYMENT TAX	5,928	9,873	10,612	15,000	66,222
1003210	512700	WORKERS' COMPENSATION	396,500	357,841	261,811	300,000	176,592
Total Salaries and Benefits			11,303,650	11,731,137	12,126,011	12,453,119	13,068,643
1003210	521200	PROFESSIONAL SERVICES	210,580	447,691	331,400	316,250	277,000
1003210	521270	JAIL SERVICES	587,451	778,964	353,751	419,000	750,000
1003210	521275	INMATE MEDICAL SERVICES	98,554	218,297	92,908	120,000	120,000
1003210	521300	TECHNICAL SERVICES	3,480	84,774	8,149	82,000	100,213
1003210	522100	CLEANING SERVICES	24,000	16,000	39,736	39,494	42,000
1003210	522110	GARBAGE DISPOSAL	0	2,658	675	506	506
1003210	522210	REPAIRS & MAINTENANCE-EQUIPMENT	36,671	67,671	39,070	49,000	55,000
1003210	522220	REPAIRS & MAINTENANCE-BUILDINGS	28,711	45,315	15,025	15,000	0
1003210	522230	REPAIRS & MAINTENANCE-VEHICLES	210,348	242,984	244,714	343,000	258,000
1003210	522310	BUILDING OPERATING LEASE	518,983	537,946	442,509	475,000	571,000
1003210	522330	OTHER RENTALS	2,857	9,922	1,712	3,500	3,500
1003210	523200	COMMUNICATIONS	117,859	222,439	172,006	314,000	361,313
1003210	523250	POSTAGE	0	0	4,620	3,000	7,500
1003210	523300	ADVERTISING	12,170	30,986	14,266	22,000	22,000
1003210	523400	PRINTING & BINDING	18,246	18,591	14,041	20,000	20,000
1003210	523500	TRAVEL	59,683	19,289	42,059	64,500	64,500
1003210	523600	DUES & FEES	15,695	15,887	25,810	27,375	27,375
1003210	523700	EDUCATION/TRAINING	111,887	84,778	32,142	94,400	94,400
1003210	523900	CONTRACTUAL SERVICES	3,810	10,759	5,442	6,000	96,000
1003210	523950	MERCHANT SERVICES CHARGES	2,890	2,452	987	3,500	3,500
1003210	531100	GENERAL OPERATING SUPPLIES	133,537	123,775	158,106	140,500	185,000
1003210	531150	UNDERCOVER OPERATIONS	6,661	19,280	6,572	20,000	20,000
1003210	531210	WATER	2,514	2,254	(8)	2,000	0
1003210	531220	NATURAL GAS	750	773	9,633	10,500	10,500
1003210	531230	ELECTRICITY	79,500	83,579	57,131	81,000	81,000
1003210	531270	GASOLINE	555,017	532,386	607,155	807,000	807,000
1003210	531300	HOSPITALITY	8,567	12,586	14,971	10,000	12,500
1003210	531600	SMALL TOOLS & EQUIPMENT	164,216	172,530	169,916	206,290	206,290
1003210	531750	UNIFORMS	69,598	50,517	99,374	100,000	100,000
Total Operations			3,084,234	3,855,085	3,003,874	3,794,815	4,296,097



**CITY OF SANDY SPRINGS
FY 2013 BUDGET**

GENERAL FUND EXPENDITURES - 100

			2010 Actual	2011 Actual	2012 Projected	2012 Budget	2013 Budget
POLICE Continued							
1003210	541200	SITE IMPROVEMENTS	0	222,908	50,889	40,000	25,000
1003210	542100	MACHINERY & EQUIPMENT	32,938	4,460	330,809	334,600	57,000
1003210	542200	VEHICLES	0	928,423	703,190	703,535	703,500
1003210	542400	COMPUTER EQUIPMENT	296,819	400,961	455,448	450,000	190,000
Total Capital			329,757	1,556,752	1,540,335	1,528,135	975,500
1003210	579000	CONTINGENCY	0	0	0	200,000	200,000
1003210	581200	CAPITAL LEASE PRINCIPAL	1,000,000	659,016	573,817	531,614	536,944
1003210	582200	CAPITAL LEASE INTEREST	0	20,834	16,916	14,137	7,119
Total Debt Service			1,000,000	679,850	590,733	745,751	744,062
Total Budget			<u>15,717,641</u>	<u>17,822,825</u>	<u>17,260,952</u>	<u>18,521,820</u>	<u>19,084,302</u>

PERSONNEL INFORMATION -POLICE

	2010 Actual	2011 Actual	2012 Projected	2012 Budget	2013 Budget
Police Chief	1	1	1	1	1
Deputy Police Chief	1	1	1	1	1
GCIC Records Clerk	4	4	4	4	5
Records Clerk	7	7	7	7	6
Records Supervisor	1	1	1	1	1
Police Officer I	4	4	4	5	4
Police Officer II	30	30	30	29	24
Police Officer III	61	61	61	61	67
Sergeant	17	19	19	19	19
Captain	10	10	10	10	9
QuarterMaster	1	1	1	1	1
Major	1	1	1	1	2
Clerical Staff	3	3	3	3	1
Victims Advocate	1	1	1	1	1
GIS Technician	1	1	1	1	1
Part-time (Sworn Off/Civ)	4	4	10	10	12
Executive Admin. Asst.	1	1	1	1	1
TOTAL PERSONNEL	<u>148</u>	<u>150</u>	<u>156</u>	<u>156</u>	<u>156</u>



**CITY OF SANDY SPRINGS
FY 2013 BUDGET**

GENERAL FUND EXPENDITURES - 100

			2010 Actual	2011 Actual	2012 Projected	2012 Budget	2013 Budget
FIRE							
1003510	511100	REGULAR SALARIES	3,711,656	4,027,991	4,072,860	3,899,878	4,225,045
1003510	511110	BONUSES	534,212	619,646	665,736	550,000	756,400
1003510	511200	PART-TIME/TEMP EMPLOYEES	861,840	779,592	935,226	850,000	850,000
1003510	511300	OVERTIME	450,132	413,739	426,707	450,000	490,000
1003510	512101	HEALTH INSURANCE	416,234	442,002	502,840	600,000	426,234
1003510	512102	DISABILITY INSURANCE	38,891	96,216	105,773	105,000	111,889
1003510	512103	DENTAL INSURANCE	30,570	41,907	44,657	38,999	41,422
1003510	512104	LIFE INSURANCE	34,628	34,621	30,220	38,999	41,422
1003510	512200	SOCIAL SECURITY	318,325	352,915	362,983	360,000	391,930
1003510	512300	MEDICARE	74,735	81,302	86,616	84,100	91,661
1003510	512401	RETIREMENT 401A	427,581	475,636	483,993	445,000	548,833
1003510	512402	RETIREMENT-MATCHING	163,712	183,727	187,646	190,000	182,944
1003510	512500	TUITION REIMBURSEMENT	5,406	14,444	20,000	20,000	20,000
1003510	512600	UNEMPLOYMENT TAX	5,287	9,099	9,331	20,000	38,501
1003510	512700	WORKERS' COMPENSATION	235,879	310,755	266,845	329,000	133,326
Total Salaries and Benefits			7,309,089	7,883,592	8,201,433	7,980,976	8,349,608
1003510	521200	PROFESSIONAL SERVICES	194,366	228,819	272,519	250,000	147,825
1003510	522210	REPAIRS & MAINTENANCE-EQUIPMENT	40,994	52,572	69,831	60,000	60,000
1003510	522220	REPAIRS & MAINTENANCE-BUILDINGS	87,830	94,565	119,286	145,000	145,000
1003510	522230	REPAIRS & MAINTENANCE-VEHICLES	163,345	179,154	200,000	175,000	175,000
1003510	522310	BUILDING OPERATING LEASE	109,891	33,257	255,743	256,000	256,000
1003510	522330	OTHER RENTALS	0	0	0	5,000	5,000
1003510	523200	COMMUNICATIONS	9,742	50,813	33,683	75,000	55,070
1003510	523300	ADVERTISING	266	4,847	0	7,500	7,500
1003510	523400	PRINTING & BINDING	3,150	2,787	4,827	5,000	5,000
1003510	523500	TRAVEL	40,079	70,535	30,257	65,000	65,000
1003510	523600	DUES & FEES	10,823	19,044	10,512	12,700	12,700
1003510	523700	EDUCATION/TRAINING	81,231	33,838	24,756	25,000	55,000
1003510	523900	CONTRACTUAL SERVICES	61,489	118,419	144,675	125,000	317,943
1003510	531100	GENERAL OPERATING SUPPLIES	91,549	88,180	88,118	95,000	100,000
1003510	531160	EMS MEDICAL SUPPLIES	98,995	105,405	100,000	110,000	110,000
1003510	531210	WATER	13,263	25,423	23,130	15,800	15,800
1003510	531220	NATURAL GAS	35,545	36,513	22,665	40,000	31,000
1003510	531230	ELECTRICITY	36,240	50,230	47,403	55,000	55,000
1003510	531270	GASOLINE	116,278	168,985	157,158	200,000	200,000
1003510	531300	HOSPITALITY	3,400	6,439	4,328	6,500	6,500
1003510	531600	SMALL TOOLS & EQUIPMENT	280,026	84,501	130,000	150,000	125,000
1003510	531750	UNIFORMS	115,072	105,044	234,036	150,000	150,000
Total Operations			1,593,573	1,559,367	1,972,929	2,028,500	2,100,338
1003510	542100	MACHINERY & EQUIPMENT	170,125	10,265	3,496	15,000	166,000
1003510	542200	VEHICLES	47,810	31,410	79,554	94,402	82,000
1003510	542400	COMPUTER EQUIPMENT	26,283	3,365	10,016	10,000	10,000
Total Capital			244,218	45,040	93,066	119,402	258,000
1003510	579000	CONTINGENCY	0	0	0	200,000	200,000
1003510	581200	CAPITAL LEASE PRINCIPAL	722,296	418,529	434,649	653,834	10,251
1003510	582200	CAPITAL LEASE INTEREST	21,830	193,405	100,648	99,850	99
Total Operations and Capital			744,127	611,934	535,297	953,684	210,350
Total Budget			9,891,006	10,099,933	10,802,724	11,082,562	10,918,295



CITY OF SANDY SPRINGS
FY 2013 BUDGET

GENERAL FUND EXPENDITURES - 100

2010 Actual	2011 Actual	2012 Projected	2012 Budget	2013 Budget
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FIRE Continued

PERSONNEL INFORMATION - FIRE

	2010 Actual	2011 Actual	2012 Projected	2012 Budget	2013 Budget
Fire Chief	1	1	1	1	1
Deputy Chief	1	1	1	1	1
Fire Marshall	1	1	1	1	1
Asst Chief/Training	1	1	1	1	1
Fire Protection Engineer	1	1	1	1	1
Executive Assistant	1	1	1	1	1
Fire Inspector	1	1	1	1	1
Fire/Rescue Tech I	20	20	20	20	22
Fire/Rescue Tech II	40	40	40	40	38
Crew Chief	18	18	18	18	18
Batallion Chief	6	6	6	6	6
TOTAL FT POSITIONS	91	91	91	91	91
TOTAL PT POSITIONS	52	52	52	52	53



**CITY OF SANDY SPRINGS
FY 2013 BUDGET**

GENERAL FUND EXPENDITURES - 100

2010 Actual	2011 Actual	2012 Projected	2012 Budget	2013 Budget
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EMERGENCY SERVICES/ MEDICAL

1003810	521200	PROFESSIONAL SERVICES	452,500	463,135	450,000	450,000	450,000
1003810	521300	TECHNICAL SERVICES	47,095	71,614	120,289	128,450	128,450
1003810	523200	COMMUNICATIONS	0	0	1,472	6,000	6,000
1003810	542100	MACHINERY & EQUIPMENT	61,784	89,881	39,870	54,250	54,250
1003810	572000	PAYMENTS TO OTHER AGENCIES	2,967,884	789,831	900,000	900,000	900,000
1003810	579000	CONTINGENCY	0	0	0	15,000	15,000
Total Budget			3,529,262	1,414,460	1,511,631	1,553,700	1,553,700

PUBLIC WORKS

1004100	521200	PROFESSIONAL SERVICES	1,436,251	689,388	0	0	0
1004100	521201	PROF SERVICES-GVMT SERVICES	8,109,916	9,869,793	3,084,970	3,086,205	3,318,265
1004100	522230	VEHICLE MAINTENANCE	0	0	42,458	150,000	60,000
1004100	523500	TRAVEL	0	0	5,669	62,500	62,500
1004100	523900	CONTRACTUAL SERVICES	104,599	809,602	5,125,000	5,125,000	5,125,000
1004100	531100	GENERAL OPERATING SUPPLIES	9,364	15,196	50,000	50,000	50,000
1004100	531230	ELECTRICITY	9,700	101,710	3,954	3,000	3,000
1004100	531235	STREET LIGHTS	990,244	892,253	1,142,022	1,210,000	1,210,000
1004100	531270	GASOLINE	0	0	29,270	45,000	60,000
1004100	531750	UNIFORMS	0	0	3,216	30,000	15,000
1004100	542100	MACHINERY & EQUIPMENT	0	0	7,305	0	0
1004100	572000	PAYMENTS TO OTHER AGENCIES	0	0	75,000	75,000	75,000
Total Budget			10,660,074	12,377,943	9,568,865	9,836,705	9,978,765



CITY OF SANDY SPRINGS
FY 2013 BUDGET

GENERAL FUND EXPENDITURES - 100

			2010 Actual	2011 Actual	2012 Projected	2012 Budget	2013 Budget
RECREATION							
1006110	511200	PART-TIME/TEMP EMPLOYEES	432,327	551,062	572,123	584,000	576,000
1006110	521200	PROFESSIONAL SERVICES	163,288	200,639	31,156	67,000	55,000
1006110	521201	PROF SERVICES-GVMT SERVICES	1,477,521	1,354,522	1,013,438	1,013,438	1,023,572
1006110	522100	CLEANING SERVICES	0	320	34,952	50,000	50,000
1006110	522220	REPAIRS & MAINTENANCE-BUILDINGS	9,957	19,784	26,500	85,000	85,000
1006110	522230	VEHICLES MAINTENANCE	0	0	4,000	25,000	25,000
1006110	522240	REPAIRS & MAINTENANCE-PARKS	23,634	58,390	67,200	80,000	80,000
1006110	523200	COMMUNICATIONS	2,056	10,085	18,000	18,000	23,000
1006110	523300	ADVERTISING	9,497	5,906	11,000	21,500	17,000
1006110	523600	DUES & FEES		285	1,500	5,000	5,000
1006110	523700	EDUCATION/TRAINING		35	4,500	17,000	10,000
1006110	523900	CONTRACTUAL SERVICES		30,521	316,552	417,000	436,400
1006110	523950	MERCHANT SERVICES CHARGES	3,319	429	96	5,000	5,000
1006110	531100	GENERAL OPERATING SUPPLIES	71,758	56,936	51,273	70,000	70,000
1006110	531210	WATER	168,636	73,980	57,142	90,000	80,000
1006110	531220	NATURAL GAS	19,688	17,394	15,055	22,000	22,000
1006110	531230	ELECTRICITY	77,844	126,125	155,745	150,000	160,000
1006110	531270	GASOLINE	2,486	11,965	24,514	40,000	40,000
1006110	531600	SMALL TOOLS & EQUIPMENT	0	50,392	6,384	10,000	40,000
1006110	531750	UNIFORMS	0	0	3,515	15,000	15,000
1006110	542100	MACHINERY & EQUIPMENT	0	27,399	0	0	0
1006110	542200	VEHICLES	0	42,928	27,343	60,200	0
1006110	572000	PAYMENTS TO OTHER AGENCIES	0	0	130,000	130,000	130,000
1006110	579000	CONTINGENCIES	0	0	0	14,470	51,770
Total Budget			2,462,009	2,639,097	2,571,988	2,989,608	2,999,742



**CITY OF SANDY SPRINGS
FY 2013 BUDGET**

GENERAL FUND EXPENDITURES - 100

			2010 Actual	2011 Actual	2012 Projected	2012 Budget	2013 Budget
COMMUNITY DEVELOPMENT							
1007450	521201	PROF SERVICES-GVMT SERVICES	6,956,955	3,726,630	2,438,651	2,439,651	2,835,562
1007450	521205	DOWNTOWN MASTER PLAN	0	0	0	300,000	325,000
1007450	521206	ECONOMIC DEVELOPMENT	0	14,500	74,329	175,000	175,000
1007450	522230	VEHICLES MAINTENANCE	0	0	7,500	25,000	25,000
1007450	523300	ADVERTISING	4,405	9,229	17,768	12,500	18,500
1007450	523600	DUES & FEES	311	696	2,050	1,000	2,000
1007450	523700	EDUCATION/TRAINING	0	385	12,922	62,250	52,250
1007450	523900	CONTRACTUAL SERVICES	0	0	0	0	50,000
1007450	523950	MERCHANT SERVICES CHARGES	23,425	13,114	18,468	30,000	20,000
1007450	531100	GENERAL OPERATING SUPPLIES	0	0	19,952	15,000	17,000
1007450	531270	GASOLINE	0	0	8,093	15,000	10,000
1007450	531300	HOSPITALITY	0	0	5,535	6,000	6,000
1007450	531750	UNIFORMS	0	0	13,639	15,000	16,000
1007450	542200	VEHICLES	0	0	0	0	50,000
Total Budget			6,985,097	3,764,554	2,618,907	3,096,401	3,602,312
OTHER USES							
1009000	579000	CONTINGENCY	14,190	0	0	400,560	300,000
1009000	579100	CONTINGENCY-CITY MANAGER	0	0	0	120,000	150,000
1009000	579050	MATCHING GRANTS	36,377	151,953	2,500	150,000	150,000
1009000	581200	RETIREMENT OF FIRE SVC DEBT	0	0	0	0	2,049,070
1009000	611120	TRANSFER TO ANNE FRANK	0	50,000	30,000	30,000	70,000
1009000	611130	TRANSFER TO INNOVATIONS FUND	0	0	500,000	500,000	225,000
1009000	611350	TRANSFER TO CAPITAL PROJECTS	23,647,716	14,900,001	12,320,198	12,320,198	23,570,000
1009000	611560	TRANSFER TO STORMWATER	500,000	1,800,000	2,500,000	2,500,000	2,500,000
Total Budget			24,198,283	16,901,954	15,352,698	16,020,758	29,014,070
GENERAL FUND TOTAL EXPENDITURES			89,926,026	81,736,595	71,349,223	76,486,500	89,985,088
NET CHANGE IN FUND BALANCE			(3,741,712)	251,112	9,738,661	(0)	(11,168,204)
FUND BALANCE BEGINNING OF YEAR			24,945,069	21,203,357	21,454,469	31,193,130	31,193,130
FUND BALANCE END OF YEAR			21,203,357	21,454,469	31,193,130	31,193,130	20,024,926

FUND BUDGETS

ANNE FRANK
EXHIBIT FUND

120



**ANNE FRANK EXHIBIT FUND 120
FY 2013 BUDGET**

REVENUES:

	2010 Actual	2011 Actual	2012 Projected	2012 Budget	2013 Budget
Contributions / Donations	125,100	50,000	75,000	70,000	15,000
Transfer In from General Fund	0	50,000	25,000	30,000	70,000
TOTAL REVENUES	125,100	100,000	100,000	100,000	85,000

EXPENDITURES:

Contractual Services	58,750	52,506	50,000	50,000	50,000
Technical Services	10,709	24,363	10,000	22,325	9,500
Repairs & Maintenance-Buildings	2,833	7,089	7,690	6,000	7,500
Repairs & Maintenance-Other	38,726	346	200	50	500
Communications	484	816	1,200	1,500	1,400
Printing & Binding	0	446	500	4,000	2,000
Bank Service Charges	5	123	247	50	100
Operating Supplies	2,986	209	1,523	1,425	1,500
Electricity	3,138	9,012	7,500	12,000	10,000
Hospitality	250	73	100	2,650	2,500
TOTAL EXPENDITURES	117,880	94,983	78,959	100,000	85,000

FUND BUDGETS

INNOVATIONS FUND

130



INNOVATIONS FUND 130
FY 2013 BUDGET

REVENUES:

	2010 Actual	2011 Actual	2012 Projected	2012 Budget	2013 Budget
Transfer In from General Fund	0	0	500,000	500,000	225,000
TOTAL REVENUES	0	0	500,000	500,000	225,000

EXPENDITURES:

Contractual Services	0	0	105,505	500,000	225,000
TOTAL EXPENDITURES	0	0	105,505	500,000	225,000

FUND BUDGETS

CONFISCATED ASSETS FUND

210



CONFISCATED ASSETS FUND 210
FY 2013 BUDGET

	2010 Actual	2011 Actual	2012 Projected	2012 Budget	2013 Budget
REVENUES:					
Federal / State Seized Funds	190,247	178,516	102,596	200,000	175,000
Interest Revenue	1,627	87	129	0	0
TOTAL REVENUES	191,874	178,603	102,725	200,000	175,000
EXPENDITURES:					
Police Operation	67,872	73,952	111,275	200,000	175,000
Capital Improvements	93,757	95,902	30,000	0	0
TOTAL EXPENDITURES	161,629	169,854	141,275	200,000	175,000

FUND BUDGETS

E911 FUND

215



E911 FUND 215
FY 2013 BUDGET

	2010 Actual	2011 Actual	2012 Projected	2012 Budget	2013 Budget
REVENUES:					
E911 Revenues	2,463,089	2,794,944	2,534,215	2,552,210	2,552,210
TOTAL REVENUES	2,463,089	2,794,944	2,534,215	2,552,210	2,552,210
EXPENDITURES:					
Transfers to Other Agencies	2,463,089	2,794,944	2,534,215	2,552,210	2,552,210
TOTAL EXPENDITURES	2,463,089	2,794,944	2,534,215	2,552,210	2,552,210

FUND BUDGETS

MULTIPLE GRANTS FUND

240



**MULTIPLE GRANTS FUND 240
FY 2013 BUDGET**

		Award Amount	Required Match	Project to Date Expenditures	2013 Budget
AFCG	Assistance to Fire	88,000	22,000	0	110,000
EECBG	Energy Efficiency Block Grant	851,900	0	659,271	192,629
HEAT2	2010 HEAT Grant	113,500	75,000	115,929	72,571
HEAT2	2011 HEAT Grant	143,100	0	0	143,100
BJYA	Byrne- JAG ARRA Circuit Wide	25,000	0	0	25,000
BJYA	Byrne- JAG 2011	21,794	0	0	21,794
HMGP2	Severe Weather Warning Sirens	328,260	97,506	3,898	421,868
STAT	Sandy Springs STAT	129,083	0	64,477	64,606
BPVP	Bulletproof Vest Partnership	34,099	0	32,320	1,779
MARTA	Bus Shelters	54,743	0	0	54,743
T5000	FEMA Housing Demo Grnt	4,330,601	764,224	2,186,170	2,908,655
		6,120,080	958,730	3,062,065	4,016,745

FUND BUDGETS

COMMUNITY DEVELOPMENT BLOCK GRANT FUND 245



COMMUNITY DEVELOPMENT BLOCK GRANT FUND 245
FY 2013 BUDGET

Award Amount	Required Match	Project to Date Expenditures	2013 Budget
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EXPENDITURES:

CDBG2	2009 CDBG	539,982	0	532,899	7,083
CDBG3	2010 CDBG	581,336	0	11,042	570,294
CDBG4	2011 CDBG	489,289	0	76,271	413,018
CDBG5	2012 CDBG	421,709	0	0	421,709
CDBG6	2013 CDBG	0	0	0	0
TOTAL EXPENDITURES		2,032,316	0	620,211	1,412,105

FUND BUDGETS

PRIVATE DONATIONS FUND 250



PRIVATE DONATIONS FUND 250
FY 2013 BUDGET

	2010 Actual	2011 Actual	2012 Projected	2012 Budget	2013 Budget
REVENUES:					
Contributions / Donations	80,703	18,754	60,916	25,000	25,000
TOTAL REVENUES	80,703	18,754	60,916	25,000	25,000
EXPENDITURES:					
Police Operation	1,000	0	2,000	12,500	5,000
Fire Operations	596	0	255	12,500	5,000
Recreation	11,534	9,070	58,661	0	15,000
TOTAL EXPENDITURES	13,129	9,070	60,916	25,000	25,000

FUND BUDGETS

HOTEL MOTEL FUND

275



**HOTEL MOTEL FUND 275
FY 2013 BUDGET**

	2010 Actual	2011 Actual	2012 Projected	2012 Budget	2013 Budget
REVENUES:					
Hotel / Motel Tax	3,337,099	3,536,794	3,646,872	3,151,260	3,515,000
Interest Income	13	147	53	0	0
TOTAL REVENUES	3,337,113	3,536,941	3,646,926	3,151,260	3,515,000
EXPENDITURES:					
Georgia World Congress Ctr.	1,313,241	1,389,960	1,433,221	1,238,445	1,381,395
Transfer to General Fund	952,247	1,010,108	1,041,547	900,000	1,003,884
Sandy Springs Hospitality	1,071,611	1,136,725	1,172,105	1,012,815	1,129,721
TOTAL EXPENDITURES	3,337,099	3,536,794	3,646,872	3,151,260	3,515,000
NET CHANGE IN FUND BALANCE	13	147	53	0	0
FUND BALANCE BEGINNING OF YEAR	762	775	923	976	976
FUND BALANCE END OF YEAR	775	923	976	976	976

FUND BUDGETS

CAPITAL PROJECTS FUND 350



**CAPITAL PROJECTS FUND 350
FY 2013 BUDGET**

REVENUES:

Federal & State Funding	24,008,563
Transfer In from General Fund	23,570,000
Use of Fund Balance	25,180,905

TOTAL REVENUES

72,759,468

EXPENDITURES:

Project Code	Project Name	Total Outside Funding	Total City Funding to Date	Total Expenditures to Date	Project to Date Balance	2013 Budget Additions	2013 Budget
Small Projects							
C9999	Capital Contingency	0	3,212,043	154,174	3,057,869	-64,000	2,993,869
		0	3,212,043	154,174	3,057,869	-64,000	2,993,869
Facility Projects							
F0001	City Hall	0	17,148,000	8,064,524	9,083,476	5,000,000	14,083,476
F0002	Heritage Bluestone Building	0	1,750,000	1,718,059	31,941	0	31,941
F0003	Public Safety Radios	0	0	0	0	2,000,000	2,000,000
F0004	Downtown Infrastructure	0	0	0	0	4,000,000	4,000,000
		0	18,898,000	9,782,583	9,115,417	11,000,000	20,115,417
Parks Projects							
P0001/2	Abernathy-Greenway Linear Park	550,000	7,085,000	5,382,043	2,252,957	759,232	3,012,189
P0006	SS Tennis Center Imprvmnts	0	525,000	359,016	165,984	0	165,984
P0007	Hammond Pk Imprvmnts	0	1,713,599	1,038,976	674,623	60,000	734,623
P0009	Morgan Falls Overlook	0	4,239,814	4,225,087	14,727	75,000	89,727
P0010	Morgan Falls Athletic Fields	0	4,850,000	4,754,334	95,666	-75,000	20,666
P0011	Morgan Falls River Park	0	364,423	108,510	255,913	0	255,913
P0012	Abernathy Oaks	0	21,000	11,768	9,232	-9,232	0
P0014	John Ripley Forbes Big Trees	0	250,000	15,543	234,457	0	234,457
P0015	Lost Corner Preserve	0	300,000	27,898	272,102	200,000	472,102
P0018	Astro Turf @ School fields	0	600,000	0	600,000	0	600,000
P0019	Old Riverside Dr Property	0	100,000	6,510	93,490	1,440,000	1,533,490
		550,000	20,048,836	15,929,686	4,669,150	2,450,000	7,119,150
Transportation Projects							
T0006	SS Cir @ Hammond Dr Ped E	788,282	374,829	1,080,048	83,063	39,000	122,063
T0008	Roswell Rd Streetscape	1,873,542	421,445	64,106	2,230,881	25,000	2,255,881
T0009	Johnson Fy Rd Streetscape	820,472	70,000	873,149	17,323	0	17,323
T0010	Johnson Fy@SS Cir Int Imp	640,000	200,000	191,100	648,900	0	648,900
T0011	JohnsonFy-Glenridge CD&PE	4,050,478	1,340,800	738,460	4,652,818		4,652,818
T0012	RRSS-Johnson Fy-Abernathy	3,235,180	1,240,000	298,707	4,176,473		4,176,473
T0013	Roswell Road ATMS	3,516,958	489,352	465,339	3,540,971	100,000	3,640,971
T0014/15	SS Circle Sidewalks	2,148,403	308,740	340,772	2,116,371	0	2,116,371
T0019	Roswell Road Phase I	0	1,000,000	248,852	751,148	1,600,000	2,351,148
T0020	Windsor Parkway Sidewalks	0	1,750,000	1,471,231	278,769	0	278,769
T0023	I-285 Tunnel	0	385,000	383,147	1,853	0	1,853
T0024	Hammond Dr -CD	499,915	610,000	423,060	686,855	0	686,855
T0025	Dunwoody Pl Impr-CD	0	1,575,000	1,369,414	205,586	0	205,586
T0026	Ptree-Dwdy Rd Impr-CD	0	1,500,000	1,339,162	160,838	0	160,838
T0031	Roswell Rd Brdg Wide I285	624,140	400,500	1,024,640	0	0	0
T0032	Peachtree Dunwoody Streetscape	1,694,059	0	34,298	1,659,761	0	1,659,761
T0034	Morgan Falls Road	500,000	2,400,000	587,806	2,312,194	0	2,312,194
T0035	Chattahoochee Pedestrian Bridge	0	360,000	9,703	350,297	0	350,297
T0036	MARTA (TIP)	1,737,500	0	241,525	1,495,975	0	1,495,975
T0037	Northridge @ GA400 Beautification	0	7,989	7,989	0	500,000	500,000
T0038	Abernathy @ GA400	0	2,993	2,993	0	0	0

Project Code	Project Name	Total Outside Funding	Total City Funding to Date	Total Expenditures to Date	Project to Date Balance	2013 Budget Additions	2013 Budget
T0039	Spalding @ Mt Vernon	0	150,000	124,799	25,201	750,000	775,201
T0040	Glenridge Drive Widening	0	350,000	60,402	289,598	150,000	439,598
T0041	Riverside Dr Shoulder/Slope Repair	0	0	0	0	300,000	300,000
T0042	City Gateway Beautification	0	0	0	0	1,000,000	1,000,000
T0043	Glenridge @ Roswell Rd Intersection	0	0	0	0	1,000,000	1,000,000
T0044	Plan 2040	0	0	0	0	270,000	270,000
T3000	Pavement Management Prg	1,329,633	21,221,970	20,202,690	2,348,913	3,000,000	5,348,913
T6000	Sidewalk Program	0	7,887,500	5,829,448	2,058,052	500,000	2,558,052
T7000	Intersection & Operational	0	3,670,000	3,152,345	517,655	500,000	1,017,655
T7501	Ptree/Dwdy @ Abernathy	0	150,000	0	150,000	0	150,000
T9000	Bridge & Dam Maintenance	0	1,500,000	634,354	865,646	0	865,646
T9500	Traffic Management Program	0	1,700,000	1,487,748	212,252	550,000	762,252
T9600	Traffic Calming	0	200,000	2,954	197,046	0	197,046
T9900	Project Mgt/Capital Mgt	0	750,000	437,407	312,593	-100,000	212,593
		23,458,563	52,016,118	43,127,649	32,347,032	10,184,000	42,531,032
TOTAL CAPITAL PROJECTS		24,008,563	94,174,997	68,994,092	49,189,468	23,570,000	72,759,468

FUND BUDGETS

IMPACT FEE
FUND
356



**IMPACT FEE FUND 356
FY 2013 BUDGET**

	2010 Actual	2011 Actual	2012 Projected	2012 Budget	2013 Budget
REVENUES:					
Parks and Recreation	2,310	4,785	10,725	11,123	11,123
Public Safety	4,074	19,066	107,270	24,435	24,435
Transportation	32,264	167,088	1,068,118	146,791	146,791
Interest Income	464	139	149	0	0
TOTAL REVENUES	39,112	191,077	1,186,262	182,350	182,350
EXPENDITURES:					
Parks and Recreation	0	0	0	11,123	11,123
Public Safety	0	0	0	24,435	24,435
Transportation	0	0	0	146,791	146,791
TOTAL EXPENDITURES	0	0	0	182,350	182,350
NET CHANGE IN FUND BALANCE	39,112	191,077	1,186,262	0	0
FUND BALANCE BEGINNING OF YEAR	94,487	133,599	324,676	1,510,939	1,510,939
FUND BALANCE END OF YEAR	133,599	324,676	1,510,939	1,510,939	1,510,939

FUND BUDGETS

STORMWATER FUND 560



**STORMWATER FUND 560
FY 2013 BUDGET**

	2010 Actual	2011 Actual	2012 Projected	2012 Budget	2013 Budget
REVENUES:					
Transfer In from General Fund	500,000	1,800,000	2,500,000	2,500,000	2,500,000
TOTAL REVENUES	500,000	1,800,000	2,500,000	2,500,000	2,500,000
EXPENDITURES:					
Operations & Maintenance					
Professional Services	2,297	136,819	210,386	300,000	126,636
Repairs & Maintenance	713,119	2,158,537	1,515,067	3,264,884	495,975
	715,416	2,295,357	1,725,453	3,564,884	622,611
CIP					
Professional Services	0	0	0	0	246,750
Stormwater Improvements	0	0	0	0	1,359,829
	0	0	0	0	1,606,579
Permit Compliance					
Professional Services	0	0	0	0	10,000
Machinery & Equipment	0	0	0	0	168,660
	0	0	0	0	178,660
WIP					
Professional Services	0	0	0	0	500,000
Stormwater Improvements	0	0	0	0	841,425
	0	0	0	0	1,341,425
TOTAL STORMWATER EXPENDITURES	715,416	2,295,357	1,725,453	3,564,884	3,749,275
NET CHANGE IN FUND BALANCE	(215,416)	(495,357)	774,547	(1,064,884)	(1,249,275)
FUND BALANCE BEGINNING OF YEAR	1,204,243	988,827	493,470	493,470	1,268,017
FUND BALANCE END OF YEAR	988,827	493,470	1,268,017	(571,414)	18,742



GLOSSARY OF TERMS



Accounting Period: A period at the end of which and for which financial statements are prepared.

Accrual Basis: The basis of accounting under which transactions are recognized when they are earned or occur, regardless of the timing of related cash receipts and disbursements.

ADA: Americans with Disabilities Act – a federal mandate requiring the removal of physical barriers and the addition of improvements to ensure that all physically challenged individuals have equal access to government programs, services and buildings.

Adopted Budget: Appropriation of funds approved by the City Council at the beginning of each fiscal year.

Allocation: A sum of money set aside for a specific purpose.

Annual Budget: A budget applicable to a single fiscal year.

Appropriation: A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in amount and as to the time when it may be used.

ARC: Atlanta Regional Commission – the regional planning and intergovernmental coordination agency for the ten-county Atlanta metropolitan area.

Assessed Value: A valuation set upon real assets or other property by a government as a basis for levying taxes.

Assessment: The process of making the official valuation of property for the purposes of taxation.

Assets: Resources owned or held by the City which have monetary value.

Bond Rating: A system of appraising and rating the investment value of individual bond issues.

Budget: A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single year. The term budget is used in two senses in practice. Sometimes it designates the financial plan presented to the appropriating body for adoption and sometimes the plan finally approved by that body. It is usually necessary to specify whether the budget under consideration is preliminary and tentative or whether it has been approved by the appropriating body.

Budget Amendment: A change in an amount in any budget line during the fiscal year.

Budget Calendar: The schedule of key dates which the City follows in the preparation, adoption and administration of the budget.



Budget Document: The instrument used by the budget-making authority to present a comprehensive financial program to the appropriating body. The budget document usually consists of two parts. The first part contains a message from the budget-making authority, together with a summary of proposed expenditures and the means of financing them. The second consists of schedules supporting the summary. These schedules show in detail the information as to the past years actual revenues, expenditures and other data used in making the estimates. In addition to the budget document, an appropriation ordinance will be necessary to put the budget into effect.

Budget Message: A general discussion of the proposed budget presented in writing to the budget-making authority to the legislative body. The budget message should contain an explanation of the principal budget items, an outline of the City experience during the past period and its financial status at the time of the message, and recommendations regarding the financial policy for the coming period.

Budget Resolution or Ordinance: The official enactment by the City Council authorizing the appropriation of revenues for specified purposes, functions, or activities during the fiscal year.

Budgetary Accounts: Accounts used to enter the formally adopted annual operating budget into the general ledger as part of the management control technique of formal budgetary integration.

Budgetary Control: The control or management of the City in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

CAFR: Comprehensive Annual Financial Report – a report compiled annually which provides detailed information on an organization's financial status.

Capital Assets: Property and equipment with a unit value of \$10,000 or more an estimated useful life of three years or more. Capital Assets can also be referred to as Fixed Assets.

Capital Budget: A financial plan of proposed capital expenditures and the means of financing them.

Capital Contingency: A governmental account used to account for the financial resources used for the acquisition and construction of major capital items and facilities.

Capital Improvement Program (CIP): A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs arising from the long-term work program or otherwise. It sets forth each project or other contemplated expenditure in which the City is to have a part and specifies the full resources estimated to be available to finance the projected expenditures.

Capital Outlay: An expenditure for the acquisition of, or addition to, a fixed asset.



Capital Projects Fund: A fund created to account for financial resources to be used for the acquisition or construction of major capital facilities.

Cash Flow: A schedule reflecting projected cash receipts and disbursements to aid in determining seasonal and long-term borrowing needs and investment policy.

CDBG: Community Development Block Grant – a federally funded program designed to assist low income residents.

Confiscated Assets Fund: A fund to account for confiscated cash seizures by City Law Enforcement from drug related crimes.

Continuing Appropriations: An appropriation which once established, is automatically renewed without further legislative action, period after period, until altered, revoked or expended.

Debt Limit: The maximum amount of gross or net debt which is legally permitted.

Debt Service: Expenditure providing for the repayment of principal and interest on City long-term obligations.

Depreciation: Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence.

Deficit: The excess of expenditures over revenues during an accounting period.

Disbursement: Funds paid out for goods or services received which results in a decrease in net financial resources; also referred to as an expenditure.

Double Entry: A system of bookkeeping which requires an entry to the debit side of an account or accounts for the corresponding amount or amounts of the entry to the credit side of another account or accounts.

Emergency Services: A division of the General Fund to account for the operation of the City ambulance service and contributions to the City Emergency 911 system.

Emergency Telephone System Fund: A special revenue fund to finance the operation and maintenance of the City Emergency 911 system.

Encumbrance: Commitments for unperformed contracts for goods or services.

Enterprise Fund: A fund established to account for operations that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the



costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

Expenditures: Decreases in net current assets. Expenditures include debt service, capital outlays, and those current-operating costs which require the use of current assets. The difference between expenditure and an expense is a difference in what is being measured. Expenditures measure current outlays, while expenses measure total costs.

Expenses: Decreases in net total assets. Expenses represent the total cost of operations during a period regardless of the timing of the related expenditures.

Fines and Forfeitures: Revenue received from bond forfeitures and authorized fines such as traffic violation fines.

Fire Department: A division of the General Fund to finance the operations of City Fire and Rescue Services.

Fiscal Year: A 12-month period to which the annual operating budget applies and at the end of which the City determines its financial position and results of its operations. The City's fiscal year begins on July 1 and ends on June 30.

Fixed Assets: Assets which are intended to be held or used for a long term, such as land, buildings, improvements, machinery and equipment. In common usage, the term refers only to operating facilities and equipment, not to long-term investments and other non-current assets.

Fringe Benefits: Payments made by the City to cover pensions, health insurance, life insurance, Medicare tax, worker's compensation and other benefits to City employees.

Fund: A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

Fund Balance: The fund equity of the City's governmental funds and trust funds.

GAAP: Generally Accepted Accounting Principles – uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of financial statements of an entity. GAAP encompass the conventions, rules and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations. The primary authoritative body on the application of GAAP to state and local governments is the Governmental Accounting Standards Board (GASB).



GASB: Governmental Account Standards Board – the authoritative accounting and financial reporting standard-setting body for government entities.

GASB 34: Passed by the Governmental Standard's Board in June 1999, this statement establishes a new framework for the financial reports of state and local governments. This new financial reporting model represents the biggest single change in the history of governmental accounting and financial reporting.

General Fund: The fund used to account for all financial resources except those required to be accounted for in another fund.

General Obligation Bonds: Method of raising funds for long-term capital financing. The State of Georgia requires approval by referendum and the debt ceiling is ten percent of the assessed value of all taxable property.

General Property Taxes: Taxes levied on all property located in or owned by the citizens of the City.

Goals: Broad aims of the City and/or departments toward which programs, projects and services are directed.

Governmental Fund Types: Funds used to account for the acquisition, use and balances of expendable financial resources and the related current liabilities – except those accounted for in proprietary funds and fiduciary funds. The measurement focus in these fund types is on the determination of financial position rather than on net income determination. Under current GAAP, there are four governmental fund types: general, special revenue, debt service and capital projects.

Grants: External contributions or gifts of cash or other assets to be used or expended for a specified purpose, activity, or facility.

Homestead Exemption: A tax relief whereby state law permits local governments to exempt a fixed dollar amount of the appraised value of the qualifying residential property from taxation.

Hotel/Motel Tax Fund: A special revenue fund to finance tourism and marketing programs within the City.

Impact Fee Fund: A special revenue fund to account for monies collected from new development based on that development's fair share of the cost to provide additional facilities in the following categories – public roads, public safety, fire protection, and parks.

Infrastructure: The basic facilities, equipment, and installations needed for the function of a system or organization (e.g. roads, bridges, water/sewer lines, public buildings).



Insurance Fund: An internal service fund to finance automobile and personal liability insurance and health and benefits insurance for employees.

Insurance Premium Tax: A tax on insurance to finance various departments of the General Fund.

Intangible Property: A category of personal property that includes stocks, taxable bonds and cash.

Interfund Transfers: Interfund transfers are a type of interfund transaction. There are two types of interfund transfers: Residual Equity Transfers and Operating Transfers. Both types involve the permanent movement of resources between funds. For any one transaction, the transfer-in and the transfer-out must be classified in the same way, so that the total operating transfers-in for the entire city equal the total transfers-out and the total residual equity transfers-in equal the total residual equity transfers-out.

Intergovernmental Revenues: Revenues from other governments in the form of grants, entitlements, shared revenues, or payments in lieu of taxes.

Internal Service Fund: A proprietary fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, or to other governments, on a cost-reimbursement basis.

LARP: Landscape Architecture and Regional Planning

LGIP: Local Government Investment Pool.

Liabilities: Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed or refunded at some future date. This term does not include encumbrances.

Licenses & Permits: Fees collected for the issuance of licenses and permits such as business licenses, building and sign permits.

LOST: Local Option Sales Tax – a sales tax imposed in the city for a predetermined period. A LOST must be approved by the citizens of the city through a majority vote.

Long-Term Debt: Debt with a maturity of more than one year after the date of issuance.

Millage Rate: The property tax rate which is set by the City Council.

Miscellaneous Revenue: All revenue received not otherwise classified into line item.

Mission Statement: Statement of what the City does and why and for whom it does it. A statement of purpose. Also applies to departments within the City.



Modified Accrual Basis: The accrual basis of accounting adapted to the governmental fund type spending measurement focus. Under it, revenues are recognized when they become both measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred except for: (1) prepaid insurance and similar items which need not be reported; (2) accumulated unpaid vacation, sick pay, and other employee benefit amounts which need not be recognized in the current period, but for which larger-than-normal accumulations must be disclosed in the notes to the financial statements; and (3) principal and interest on long-term debt which are generally recognized when due. All governmental funds and expendable trust funds are accounted for using the modified accrual basis of accounting.

Motor Vehicle Tax: Taxes levied on vehicles designed primarily for use upon public roads.

Multiple Grant Fund: A special revenue fund to account for various grants provided to the City from state and federal agencies for specific purposes.

OCGA: Official Code of Georgia Annotated – Georgia Law as enacted by the Georgia Legislature.

Open Records Act: A legislative act which authorizes public access to certain records classified as public information.

Operating Budget: The portion of the City budget pertaining to daily operations that provide basic services. The operating budget contains appropriations for such expenditures as salaries, fringe benefits, commodities, goods and services.

Operating Expenditures: Costs associated with the non-capitalized materials and services required in the daily operation of service delivery such as office supplies, maintenance supplies, professional services, and rental fees.

Operating Services: Expenditures for goods and services which primarily benefit the current period and are not defined as capital or personal services.

Operating Transfers: Interfund transfers that are often the interfund equivalent of operating subsidies. As such, their purpose is to support the normal level of operations in the recipient fund.

Ordinance: See “Budget Resolution or Ordinance”

Other Financing Sources: Non-operating revenue received used to assist with city operations such as insurance recoveries, gift/donations, and the sale of surplus fixed assets.

Other Taxes: Taxes collected as authorized by Georgia Law or City Ordinance such as sales tax, alcohol tax, and hotel-motel tax.



Recreation Division: A division of the General Fund to finance the day to day operations of the recreation programs in the City.

Penalties & Interest: Fees collected for violations or delinquent payments.

Personal Property: Mobile property not attached to real estate, including tangible property (furniture, equipment, inventory, and vehicles) and intangible property (stocks, taxable bonds, and cash).

Personal Services: Expenses for salaries, wages, overtime, standby pay, worker's compensation, health/life insurance, and retirement employee benefits.

Proprietary Fund Types: Sometimes referred to as income determination or commercial-type funds, the classification is used to account for a government's ongoing organizations and activities that are similar to those often in the private sector.

Real Property: Immobile property such as land, natural resources above and below the ground, and fixed improvements to land.

Reserves: Appropriations of funds set aside to cover unanticipated or contingent expenses, shortfalls in revenues and special trusts.

Residual Equity Transfers: Interfund transfers which are nonrecurring or non-routine transfers of equity between funds.

Resolution: See "Budget Resolution or Ordinance"

Revenues: (1) Increases in governmental fund type net current assets other than expenditure refunds and residual equity transfers. (2) Increases in proprietary fund type net total assets from sources other than expense refunds, capital contributions, and residual equity transfers.

RFP: Request for Proposal – document requesting vendors to respond with a proposal for a specific project or service outlined in the request.

Special Revenue Fund: A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for a specific purpose.

Tangible Property: Category of personal property that has physical form and substance such as furniture, equipment, and inventory.

Tax Digest: A listing of property owners within the city, their property's assessed value, and the amount of taxes due.

Tax Exemption: Immunity from the obligation of paying taxes in whole or in part.



Taxes: Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for assessments. Neither does the term include charges for services rendered only to those who pay, for example, sewer service charges.

Unencumbered Appropriation: That portion of an appropriation not yet expended or encumbered.



BUDGET PRESENTATIONS

FY2013 BUDGET WORKSHOP #1

May 1, 2012



John McDonough
City Manager



FY13 Budget Calendar

March – April	Departmental Budget Hearings/Finance Review Phase
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April – May	Senior Management/Mayor Review Phase
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May 1	Budget Workshop #1
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May 8	Budget Workshop #2
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May 22	City Council Budget Presentation (Proposed Budget)
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June 5	1 st Public/Millage Rate Hearing and Budget Workshop
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June 12	2 nd Public/Millage Rate Hearing and Budget Workshop
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June 19	Final Public Hearing and Adoption by City Council
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Purpose of Meeting

4

- To receive feedback and direction from City Council as we develop the FY13 Budget
- Review and validate FY13 planning assumptions
- Understand Public Safety, General Government Services, Public Works, Recreation, and Facilities priorities as part of an overall citywide service delivery and capital program


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Adopted Priorities

5



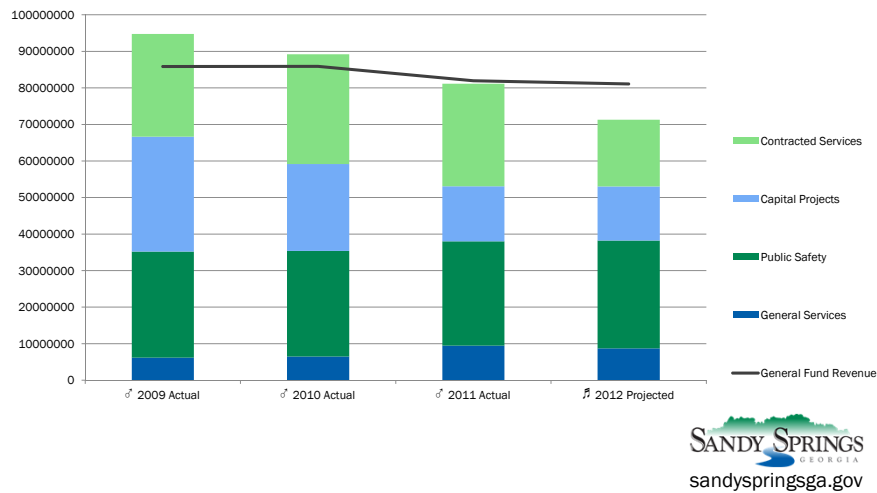
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Karen Ellis
Finance Director



Operating Overview

7



Considerations Used in Budget Forecasting

8

- Laws have changed on how property is assessed
- Property taxes are anticipated to be about 10% lower than this year's collections due to these property tax changes
- Unemployment rates are lower than last year at 8.2%; sales tax revenues are unpredictable
- Vehicle replacement for Police Department, Fire Department and additional for Community Development

Economic Conditions

9

- Georgia home sales at a 16 year low mostly because there are far too many existing homes available
- Market strategists and economists alike point to a slow recovery – Georgia is behind the rest of the country in our recovery
- Economy will need years to recover from the anxiety, lack of consumer confidence and financial fear
- Slowed growth will continue to affect Sandy Springs as the economy recovers



OPERATING DEPARTMENTS



Police Department

**Residential Burglaries
Down 22% in 2011**



Top 3 Concerns



12

- Radio Infrastructure
- Reduce Crime
- Threat Preparedness
 - Traditional Crimes
 - Major Incidents
 - International & Domestic Threats

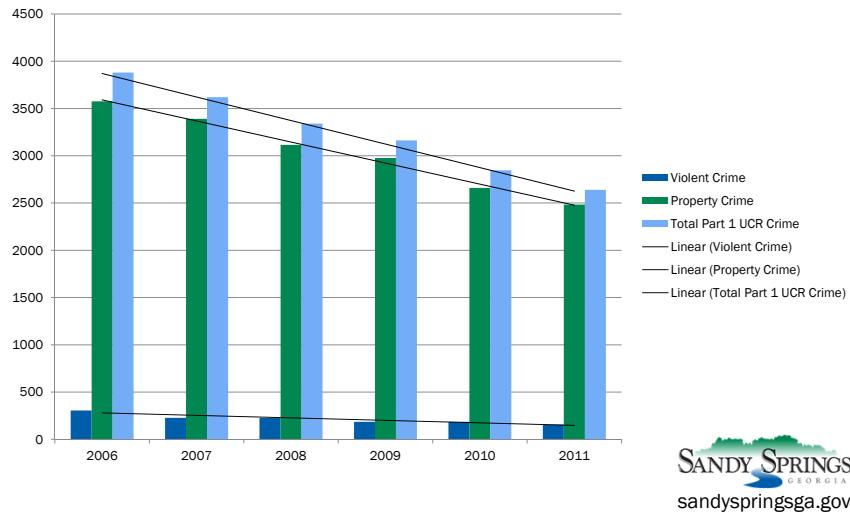


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Part 1 Crime Trends



13



Goals for FY13



14

- Improve the First Responder Radio Infrastructure
- Enhance Availability for Emergency Calls for Service
 - Effectively increase proactive problem-solving time
- Reduce Apartment Crime
- Real-Time Intelligence Center
 - Crime Analysis & Intelligence Capacity
 - City Camera Integration
 - Community Connectivity
- Enhance Proactive Problem-Solving Skills

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Priorities for FY13



15

- Reduce Crime and Disorder
- Radio Infrastructure
- Apartment Crime Reduction
- Increase Resource Availability for Priority Call Response
- Enhance Preparedness
- Effective Technology Integration
- Develop Problem-Solving Skills
- Volunteers in Policing (VIPS)
- SSPD Strategic Plan



FY13 Enhancements



16

- Vehicle replacement for 20 vehicles
 - Includes Laptop refresh
 - LP Gas Conversion Cost
- Move Allied Barton security from Facilities to PD
- Technology Upgrades
 - Coordinated with Public Works



DISCUSSION



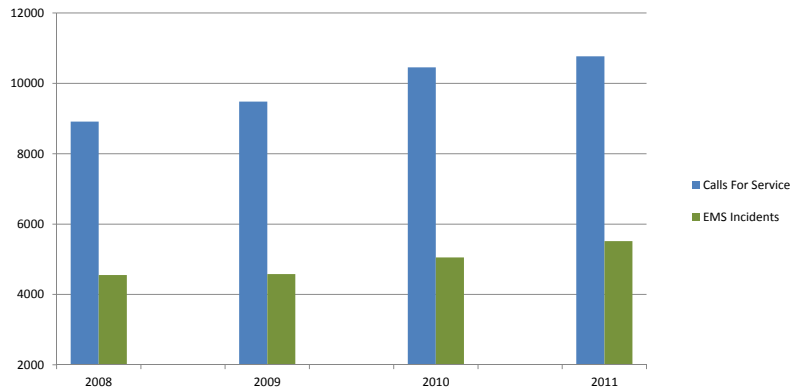
Sandy Springs Fire Rescue



Sandy Springs Fire Rescue



19



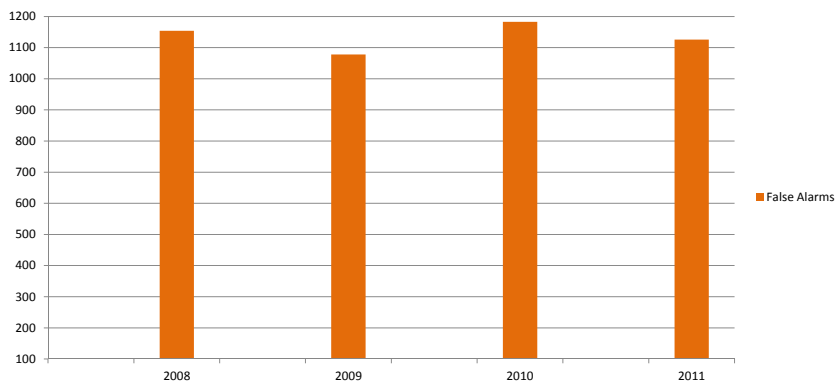
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Sandy Springs Fire Rescue



20

False Alarms



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FY13 Priorities



21

- Emergency Medical Services
- Preparation and Response to Calls for Service
- Safety, Health and Well Being of Citizens and Personnel
- Fire Prevention/Fire Safety Education
- Community Involvement
- Training
- Fire Accreditation Certification



FY13 Enhancements



22

- Cardiac Monitoring Equipment Upgrade
 - Current equipment discontinued
- Replacement of 2 Staff Vehicles
 - Replaced vehicles have 100K miles
- Upgrading 35 sets of Firefighter Gear
 - Current gear is older and worn down
- EMT class for 15 fulltime employees
 - Continuing education for higher EMS services



Emergency Medical Services



23

- FY13 Goals
 - Maintain and enhance, if possible, the levels of response time performance
- FY13 Priorities
 - Maintain current resource commitment: 5 peak / 3 off-peak ambulances @ \$450,000
- Calendar Year 2011 Results
 - Ambulances arrived within 7 minutes 59 seconds to emergency calls 92% of the time; avg. response time 7:06
 - Ambulances arrived within 14 minutes 59 seconds to non-emergency calls 97% of the time



DISCUSSION





Task Order Analysis

Firm/Work Package	NTE Escalator	Actual Escalator	FY12 Amount	FY13 Amount	Difference
Finance/ST Services	2.50%	2.50%	\$1,593,201.00	\$1,633,011.00	2.50%
Information Services/InterDev	5.25%	3.50%	1,136,751.00	1,176,537.49	3.50%
Communications/Collaborative	2.20%	2.20%	594,413.00	502,200.00	(15.51%)
Municipal Court/Jacobs	3.00%	1.00%	932,986.40	1,082,368.00	16.01%
Call Center/CH2MHill	n/a	3.50%	765,252.00	792,036.00	3.50%
Public Works/URS	4.00%	3.50%	3,086,205.21	3,318,265.00	7.52%
Recreation/Jacobs	3.00%	1.00%	1,013,438	1,023,571.00	1.00%
Community Development/Collaborative	2.20%	2.20%	2,452,225.00	2,835,562.00	15.63%
Total		3.14%	\$11,574,471.61	\$12,363,550.49	6.82%

26

No requested enhancements

27

- Financial Services
- Recreation and Parks



Information Services

28

- Technology upgrades:
 - Software license renewals
 - GIS aerial updates
 - Capital computer and infrastructure update and replacements (80 – 90 new computers)
- Network security audit



Communications

29

- Website enhancements, CRM implementation
- Advertising for economic development and city branding



Municipal Court

30

- New courtroom/Council Chamber seating



Call Center

31

- Increasing allocated time of IT support (from 10% to 20%)
- Increasing allocation of manager's time to 16%
- Staff training



Community Development

32

- Two new vehicles
- 1.0 FTE Code Enforcement Officer II; .6 FTE Site Inspector for 6 months, evaluate
- Increase in advertising for public notices
- Large document scanning



Public Works and Facilities

33

- Add 1.0 FTE Traffic Engineer
- HVAC and Building Maintenance Repairs
- Increase in postage and supplies (all City Hall)



FY13 Planning Assumptions

34

- Decline in operating revenues TBD
- Decrease of general liability insurance costs \$200,000
- Fixed Cost of General Government Services Contracts \$12,363,570
- Renewal of subcontractor agreements at same rate \$5,125,000
- E-911 Center operation \$900,000
- Continued EMS subsidy for enhanced service \$450,000
- Carry forward funding for Municipal Complex master plan
- Continued funding for CIP-T/P/F programs
- Continued funding for Stormwater Infrastructure Improvements \$2,500,000
- Continued funding for City Hall land acquisition \$5,000,000
- Funding for Downtown Property Acquisition/Infrastructure Improvements \$5,000,000
- Funding for Public Safety Radio System \$2,000,000
- Continued funding for Police Fleet Replacement Program \$703,500
- Vehicle Acquisition Costs \$135,000 (2 Fire, 2 CD)
- Continued funding for Community Events/Non-profits \$280,000
- Funding for Recycling Program/Hazardous Waste \$130,000





Public Works Major Programs

36

- Major Capital Projects
- Pavement Management Program
- Sidewalk Program
- Stormwater Program
- Traffic Management Center
- Intersection Improvement Program
- Bridge and Dam Maintenance Program

Major Capital Projects

37

- City Gateway Beautification - \$1,000,000
- T-0040 – Glenridge Drive Widening w/Trail - \$150,000
- Glenridge Drive at Roswell Road - \$2,500,000
- T-0037 – Northridge Interchange Beautification - \$500,000
- Plan 2040 - \$270,000



Major Capital Projects

38

- T-0039 – Spalding Drive at Mount Vernon Road ROW - \$750,000
- T-0041 – Riverside Drive Shoulder/Slope Repair - \$300,000
- T-0019 – Roswell Road Streetscape (City limit north to Long Island) - \$1,600,000



Pavement Management

39

- **FY13 Suggested Priorities**
 - Resurfacing (2/3 of funds)
 - Reconstruction (1/3 of funds)
- **Expect LMIG**
- **Utilize IMS Evaluation Results**

- **FY12 Budget - \$2,500,000**
- **FY13 Recommendation - \$3,000,000**



Sidewalk Program

40

- **FY13 Suggested Priorities**
 - Continue execution of planned and funded projects
 - Score unfunded projects from FY12 and new candidate sites as identified
 - Design some segments for FY14 construction
- **FY12 Budget - \$250,000**
- **FY13 Recommendation - \$500,000**
 - Mount Paran Road – Long Island Drive to Roswell Road
 - Powers Ferry – Old Powers Lane to Dudley
 - Gap Fill Small Projects (< \$50,000 each)



Stormwater Program

41

- **FY13 Suggested Priorities**
 - Reactive and proactive approach to repairs
 - Proactive approach to Watershed Improvement Program (WIP)
 - Increased permit requirements
 - Infrastructure inspections
 - Outfall screening
- **FY12 Budget** - \$2,500,000
- **FY13 Recommendation** - \$2,500,000



Traffic Management Center

42

- **FY13 Suggested Priorities**
 - Continue Master Plan implementation
 - Additional fiber purchase
 - Construction to install fiber
 - Fiber splicing
 - TMC maintenance contract
- **FY12 Budget** - \$250,000
- **FY13 Recommendation** - \$550,000



Intersection Improvement Program

43

- **FY13 Suggested Priorities**
 - Internally Illuminated Overhead Street Signs
 - Roswell Road at Dunwoody Place
 - Mount Vernon at Vernon Springs Trail and Vernon Walk
 - Peachtree Dunwoody Road at Windsor Parkway
 - Glenridge Connector at Peachtree Dunwoody Road
 - Mount Vernon Highway at Heards Ferry
 - Mount Vernon Highway at Hammond Drive
 - Northridge Road at Colquitt Road
 - Glenridge Drive at I-285
- **FY12 Budget** - \$500,000
- **FY13 Recommendation** - \$500,000



Bridge and Dam Maintenance

44

- **FY13 Suggested Priorities**
 - Continue Maintenance Program
 - Guardrail Replacement
 - Lake Forrest Dam Repair
- **FY12 Budget** - \$250,000
- **FY13 Recommendation** - \$200,000



Recreation Capital Projects



45

Abernathy Greenway Park

46

- FY13 Suggested Priorities
 - Gateway Features
 - Initial Plaza Construction
 - Playground
 - Overlook Structures
 - Central Pavilion
- FY12 Budget - \$500,000
- FY13 Recommendation - \$750,000

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Lost Corner Preserve

47

- **FY13 Priorities**
 - Relocate entrance/exit
 - Parking for 50 vehicles
 - Build Phase I Trails
- **FY12 Budget - \$0**
- **FY13 Recommendation - \$200,000**



John Ripley Forbes Big Trees

48

- **FY13 Priorities**
 - Construct Restroom/Pavilion
- **FY12 Budget - \$0**
- **FY13 Recommendation - \$150,000**



Old Riverside Drive

49

- **FY13 Priorities**
 - Land acquisition
- **FY12 Budget -**
\$100,000
- **FY13**
Recommendation -
\$1,500,000



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Indoor Tennis Court Facility

50

- **FY13 Priorities**
 - Design and build indoor tennis facility
- **FY13**
Recommendation -
\$1,000,000



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Review of Potential FY13 Citywide Capital Projects

Citywide Capital Projects (Consolidated Rankings)

1. RANK CATEGORIES		
2. Rank Projects Within Each Category		
PRIORITY	Rank	Est. Allocation
Abernathy Greenway Park		750,000
Big Trees Forest Preserve		150,000
Bridge and Dam Maintenance Program		200,000
Indoor Tennis Court Facility		1,000,000
Intersection Improvement Program		500,000
Lost Corner Preserve		200,000
Major Capital Projects	(Rank 1 - 8)	7,070,000
City Gateway Beautification		1,000,000
Glenridge Drive Widening with Trail		150,000
Glenridge Drive at Roswell Road		2,500,000
Northridge Interchange Beautification		500,000
Plan 2040		270,000
Spalding Drive at Mount Vernon Road ROW		750,000
Riverside Drive Shoulder/Slope Repair		300,000
Roswell Road Streetscape (City limit north to Long Island)		1,600,000
Old Riverside Drive Property		1,500,000
Pavement Management/Resurfacing		3,000,000
Sidewalk Program		500,000
Traffic Management System		550,000
Total		\$15,420,000

51

FY13 Planning Assumptions

52

- Decline in operating revenues TBD
- Increased fuel costs
- Decrease of general liability insurance costs \$200,000
- Fixed Cost of General Government Services Contracts \$12,363,570
- Renewal of subcontractor agreements at same rate \$5,125,000
- E-911 Center operation \$900,000
- Continued EMS subsidy for enhanced service \$450,000
- Carry forward funding for Municipal Complex master plan
- Continued funding for CIP-T/P/F programs
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- Funding for Recycling Program/Hazardous Waste \$130,000



Agenda for Budget Workshop #2

53

- Revenue Projections
- Review of Undesignated Fund Balance
- Review Capital Project Ranking Exercise
- Review & Validate Budget Assumptions



DISCUSSION



FY2013 BUDGET WORKSHOP #2

May 8, 2012



John McDonough
City Manager



FY13 Budget Calendar

March – April	Departmental Budget Hearings/Finance Review Phase
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April – May	Senior Management/Mayor Review Phase
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May 1	Budget Workshop #1
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May 8	Budget Workshop #2
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May 22	City Council Budget Presentation (Proposed Budget)
--------	--

June 5	1 st Public Hearing on FY13 Budget and Discussion
--------	--

June 19	Final Public Hearing and Adoption by City Council
---------	---



Workshop Goals

4

- Receive feedback and direction from City Council as we develop the FY13 Budget
- Review and validate FY13 planning assumptions
- Understand public safety, public works, community development and parks priorities as part of an overall Citywide service delivery and capital program



Budget Principles

5

- Conservatively determine revenue and expenses.
 - Solid estimating effectively neutralizes pressures to inflate revenue estimates to cope with budgeting pressures.
- Do not use one-time revenue sources for ongoing expenses.
 - When a non-recurring source of revenue is used to fund an ongoing expense, an "automatic unfunded increase" is built into the budget for the following year.



Adopted Priorities

6



Budget Highlights for FY13

7

- Decrease of general liability insurance costs \$200,000
- Fixed Cost of General Government Services Contracts \$12,363,570
- Renewal of subcontractor agreements at same rate \$5,125,000
- E-911 Center operation \$900,000
- Continued EMS subsidy for enhanced service \$450,000
- Carry forward funding for Municipal Complex master plan
- Continued funding for CIP-T/P/F programs
- Continued funding for Stormwater Infrastructure Improvements \$2,500,000
- Continued funding for City Hall land acquisition \$5,000,000
- Funding for Downtown Property Acquisition/Infrastructure Improvements \$4,000,000
- Funding for Public Safety Radio System \$2,000,000
- Continued funding for Police Fleet Replacement Program \$703,500
- Vehicle Acquisition Costs \$135,000 (2 Fire, 2 CD)
- Continued funding for Community Events/Non-profits \$280,000
- Funding for Recycling Program/Hazardous Waste \$130,000



Fund Balance Reserve

8

- Adopted as part of the approved Budgetary Policy
- Fund Balance is the cash reserve and working capital to cover the following:
 - Expenditures caused by unforeseen emergencies
 - Shortfalls caused by revenue decline
 - Eliminate short-term borrowing for cash flow purposes
 - Reserve policy calls for no less than three (3) months of operating and debt expenditures (25%)



Projected Undesignated Fund Balance

9

June 30, 2011 Fund Balance	\$ 21,454,469
Add: FY12 Projected Revenue	81,087,884
Less: FY12 Projected Expenditures	71,287,906
Subtotal	31,254,447
Less: Fund Balance Reserve (25.5%)	(20,000,000)
YEAR END UNDESIGNATED FUND BALANCE	\$ 11,254,447



Revenue FY2012 vs. FY2013

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	2012 Projected Actual	2013 Budget	Variance
Property Taxes	\$27,223,621	25,676,000	(1,547,621)
Local Option Sales Tax	21,403,616	20,500,000	(903,616)
Business & Occupational Tax	7,688,408	7,600,000	(88,408)
Franchise Fees	9,650,016	9,150,000	(500,016)
Insurance Premium Taxes	4,402,100	4,200,000	(202,100)
Other Revenues	10,720,123	9,833,884	(886,239)
Total Revenues	\$81,087,884	\$76,959,884	(\$4,128,000)



FY2013 Budget Workshop #2 Presentation

Expenditures FY2012 vs. FY2013

	2012 Projected Actual	2012 Budget	2013 Budget	Variance
City Council	140,713	157,364	158,691	0.84%
City Manager	624,908	812,339	808,307	-0.50%
City Clerk	124,750	148,830	181,859	22.19%
Finance	2,144,379	2,200,364	2,198,684	-0.08%
City Attorney	749,000	808,000	808,000	0.00%
Information Services	1,542,422	1,655,295	1,691,215	2.17%
Facilities Management	1,648,110	1,625,800	1,658,682	2.02%
Communications	1,347,663	1,423,913	1,600,436	12.40%
General Administration	1,970,562	3,026,000	2,243,442	-25.86%
Municipal Court	1,368,951	1,527,041	1,685,585	10.38%
Police	17,162,092	18,521,820	19,184,302	3.58%
Fire	10,840,267	11,082,562	11,428,752	3.12%
Emergency Management	1,511,631	1,553,700	1,553,700	0.00%
Public Works	9,568,865	9,836,705	9,978,765	1.44%
Recreation and Parks	2,571,988	2,989,608	2,999,742	0.34%
Community Development	2,618,907	3,096,401	3,602,312	16.34%
Contingency	-	520,560	525,000	0.85%
Matching Grants	2,500	150,000	150,000	0.00%
Transfers to Other Funds	15,350,198	15,350,198	15,956,878	3.95%
Total General Fund:	71,287,906	76,486,500	78,414,353	2.52%

Task Order Analysis

Firm/Work Package	NTE Escalator	Actual Escalator	FY12 Amount	FY13 Amount	Difference
Finance/ST Services	2.50%	2.50%	\$1,593,201.00	\$1,633,011.00	2.50%
Information Services/InterDev	5.25%	3.50%	1,136,751.00	1,176,537.49	3.50%
Communications/Collaborative	2.20%	2.20%	594,413.00	502,200.00	(15.51%)
Municipal Court/Jacobs	3.00%	1.00%	932,986.40	1,082,368.00	16.01%
Call Center/CH2MHill	n/a	3.50%	765,252.00	792,036.00	3.50%
Public Works/URS	4.00%	3.50%	3,086,205.21	3,318,265.00	7.52%
Recreation/Jacobs	3.00%	1.00%	1,013,438	1,023,571.00	1.00%
Community Development/Collaborative	2.20%	2.20%	2,452,225.00	2,835,562.00	15.63%
Total	3.14%	3.14%	\$11,574,471.61	\$12,363,550.49	6.82%

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Review of Potential FY13 Citywide Capital Projects

Citywide Capital Projects (Consolidated Rankings)

1. RANK CATEGORIES			
2. Rank Projects Within Each Category			
PRIORITY		Rank	Est. Allocation
	Abernathy Greenway Park		750,000
	Big Trees Forest Preserve		150,000
	Bridge and Dam Maintenance Program		200,000
	Indoor Tennis Court Facility		1,000,000
	Intersection Improvement Program		500,000
	Lost Corner Preserve		200,000
	Major Capital Projects	(Rank 1 - 8)	7,070,000
	City Gateway Beautification		1,000,000
	Glenridge Drive Widening with Trail		150,000
	Glenridge Drive at Roswell Road		2,500,000
	Northridge Interchange Beautification		500,000
	Plan 2040		270,000
	Spalding Drive at Mount Vernon Road ROW		750,000
	Riverside Drive Shoulder/Slope Repair		300,000
	Roswell Road Streetscape (City limit north to Long Island)		1,600,000
	Old Riverside Drive Property		1,500,000
	Pavement Management/Resurfacing		3,000,000
	Sidewalk Program		500,000
	Traffic Management System		550,000
Total			\$15,420,000

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Review of Potential FY13 Citywide Capital Projects

Citywide Capital Projects (Consolidated Rankings)

1. RANK CATEGORIES			
2. Rank Projects Within Each Category			
PRIORITY		Rank	Est. Allocation
1	Pavement Management/Resurfacing		3,000,000
2	Major Capital Projects	(Rank 1 - 8)	5,570,000
	Glenridge Drive at Roswell Road	1	1,000,000
	City Gateway Beautification	2	1,000,000
	Northridge Interchange Beautification	3	500,000
	Roswell Road Streetscape (City limit north to Long Island)	4	1,600,000
	Glenridge Drive Widening with Trail	5	150,000
	Riverside Drive Shoulder/Slope Repair	6	300,000
	Plan 2040	7	270,000
	Spalding Drive at Mount Vernon Road ROW	8	750,000
3	Old Riverside Drive Property		1,500,000
4	Intersection Improvement Program		500,000
5	Sidewalk Program		500,000
6	Abernathy Greenway Park		750,000
6	Traffic Management System		550,000
8	Bridge and Dam Maintenance Program		200,000
9	Big Trees Forest Preserve		150,000
10	Lost Corner Preserve		200,000
11	Indoor Tennis Court Facility		1,000,000
Total			\$13,920,000

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Recommended FY13 Citywide Capital Projects

Citywide Capital Projects (Consolidated Rankings)

1. RANK CATEGORIES				
2. Rank Projects Within Each Category				
PRIORITY		Rank	Est. Allocation	Amount
1	Pavement Management/Resurfacing		3,000,000	3,000,000
2	Major Capital Projects	(Rank 1 - 8)	5,570,000	5,570,000
	Glenridge Drive at Roswell Road	1	1,000,000	
	City Gateway Beautification	2	1,000,000	
	Northridge Interchange Beautification	3	500,000	
	Roswell Road Streetscape (City limit north to Long Island)	4	1,600,000	
	Glenridge Drive Widening with Trail	5	150,000	
	Riverside Drive Shoulder/Slope Repair	6	300,000	
	Plan 2040	7	270,000	
	Spalding Drive at Mount Vernon Road ROW	8	750,000	
3	Old Riverside Drive Property		1,500,000	1,500,000
4	Intersection Improvement Program		500,000	500,000
5	Sidewalk Program		500,000	500,000
6	Abernathy Greenway Park		750,000	750,000
6	Traffic Management System		550,000	550,000
8	Bridge and Dam Maintenance Program		200,000	
9	Big Trees Forest Preserve		150,000	
10	Lost Corner Preserve		200,000	
11	Indoor Tennis Court Facility		1,000,000	
Total			\$13,920,000	\$12,370,000

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DISCUSSION



FY2013 BUDGET PRESENTATION

May 22, 2012



John McDonough
City Manager



FY13 Budget Calendar

March – April	Departmental Budget Hearings/Finance Review Phase
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April – May	Senior Management/Mayor Review Phase
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May 1	Budget Workshop #1
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May 8	Budget Workshop #2
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May 22	City Council Budget Presentation (Proposed Budget)
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June 5	1 st Public Hearing on FY13 Budget and Discussion
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June 19	Final Public Hearing and Adoption by City Council
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Workshop Goals

4

- Receive feedback and direction from City Council as we develop the FY13 Budget
- Review and validate FY13 planning assumptions
- Understand public safety, public works, community development and parks priorities as part of an overall Citywide service delivery and capital program



Budget Principles

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- Conservatively determine revenue and expenses.
 - Solid estimating effectively neutralizes pressures to inflate revenue estimates to cope with budgeting pressures.
- Do not use one-time revenue sources for ongoing expenses.
 - When a non-recurring source of revenue is used to fund an ongoing expense, an "automatic unfunded increase" is built into the budget for the following year.



Adopted Priorities

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Budget Highlights for FY13

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- No tax or fee increases
- Fund balance reserve of \$20,024,925 (30.29% of operating/debt expenditures)
- Funding for payoff of Fire Rescue debt \$2,049,070
- Continued funding for CIP-T/P programs \$12,570,000
- Continued funding for City Hall land acquisition \$5,000,000
- Funding for Downtown Property Acquisition/Infrastructure Improvements \$4,000,000
- Continued funding for Stormwater Infrastructure Improvements \$2,500,000
- Funding for Public Safety Radio System \$2,000,000
- Fixed Cost of General Government Services Contracts \$12,363,550
- Renewal of subcontractor agreements at same rate \$5,125,000
- E-911 Center operation \$900,000
- Continued EMS subsidy for enhanced service \$450,000
- Continued funding for Police Fleet Replacement Program \$703,500
- Vehicle Acquisition Costs \$135,000 (2 Fire, 2 CD)
- Continued funding for Community Events/Non-profits \$280,000
- Funding for Recycling Program/Hazardous Waste \$130,000



Fund Balance Reserve

8

- Adopted as part of the approved Budgetary Policy
- Fund Balance is the cash reserve and working capital to cover the following:
 - Expenditures caused by unforeseen emergencies
 - Shortfalls caused by revenue decline
 - Eliminate short-term borrowing for cash flow purposes
 - Reserve policy calls for no less than three (3) months of operating and debt expenditures (25%)



FY2013 Budget Presentation

Projected Undesignated Fund Balance

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June 30, 2012 Projected Fund Balance	31,193,131
Less: Fund Balance Reserve (30.29%)	(20,024,925)
YEAR END UNDESIGNATED FUND BALANCE	\$ 11,168,204



Revenue FY2012 vs. FY2013

10

	2012 Projected Actual	2012 Budget	2013 Budget	Budget Variance
Property Taxes	\$27,223,621	26,600,000	27,048,000	448,000
Local Option Sales Tax	21,403,616	19,500,000	20,800,000	1,300,000
Business & Occupational Tax	7,688,408	7,600,000	7,600,000	-
Franchise Fees	9,650,016	8,400,000	9,250,000	850,000
Insurance Premium Taxes	4,402,100	4,800,000	4,200,000	(600,000)
Other Revenues*	10,720,123	9,586,500	21,087,088	11,500,588
Total Revenues	\$ 81,087,884	\$ 76,486,500	\$89,985,088	\$ 13,498,588

*Other Revenue for FY13 includes \$11,168,204 of prior years fund balance use.



FY2013 Budget Presentation

Expenditures FY2012 vs. FY2013

	2012 Projected Actual	2012 Budget	Under/Over Budget	2013 Budget	Budget to Budget Variance
City Council	140,713	157,364	16,651	158,691	0.84%
City Manager	624,908	812,339	187,431	808,307	-0.50%
City Clerk	124,750	148,830	24,080	181,859	22.19%
Finance	2,144,379	2,200,364	55,985	2,198,684	-0.08%
City Attorney	749,000	808,000	59,000	808,000	0.00%
Information Services	1,542,422	1,655,295	112,873	1,691,215	2.17%
Facilities Management	1,648,110	1,625,800	(22,310)	1,332,682	-18.03%
Communications	1,347,663	1,423,913	76,250	1,600,436	12.40%
General Administration	1,970,562	3,026,000	1,055,438	2,388,443	-21.07%
Municipal Court	1,368,951	1,527,041	158,090	1,665,585	9.07%
Police	17,260,952	18,521,820	1,260,868	19,084,302	3.04%
Fire	10,802,724	11,082,562	279,838	10,918,295	-1.48%
Emergency Services	1,511,631	1,553,700	42,069	1,553,700	0.00%
Public Works	9,568,865	9,836,705	267,840	9,978,765	1.44%
Recreation and Parks	2,571,988	2,989,608	417,620	2,999,742	0.34%
Community Development	2,618,907	3,096,401	477,494	3,602,312	16.34%
Contingency	-	520,560	520,560	450,000	-13.55%
Matching Grants	2,500	150,000	147,500	150,000	0.00%
Retirement of Fire Debt	-	-	-	2,049,070	-
Transfers to Other Funds	15,350,198	15,350,198	0	26,365,000	71.76%
Total General Fund:	71,287,906	76,486,500	5,137,277	89,985,088	14.97%

SERVICE ENHANCEMENTS



FY13 Enhancements



13

- Vehicle replacement for 20 vehicles
 - Includes Laptop refresh
 - LP Gas Conversion Cost
- Move Allied Barton security from Facilities to PD
- Technology Upgrades
 - Coordinated with Public Works



FY13 Enhancements



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- Cardiac Monitoring Equipment Upgrade
 - Current equipment discontinued
- Replacement of 2 Staff Vehicles
 - Replaced vehicles have 100K miles
- Upgrading 35 sets of Firefighter Gear
 - Current gear is older and worn down
- EMT class for 15 fulltime employees
 - Continuing education for higher EMS services



Communications and Call Center

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- Communications Department
 - Website enhancements, CRM implementation
 - Advertising for economic development and city branding
- Call Center:
 - Increasing allocated time of IT support (from 10% to 20%)
 - Increasing allocation of manager's time to 16%
 - Staff training



Community Development

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- Two new vehicles
- 1.0 FTE Code Enforcement Officer II; .6 FTE Site Inspector for 6 months, evaluate
- Increase in advertising for public notices
- Large document scanning



Public Works and Facilities

17

- Add 1.0 FTE Traffic Engineer
- Expansion and improvement of Traffic Management System



General Fund Expenditures – Contingency Detail

Description	2013 Budget
Fire Department	200,000
Police Department	200,000
Recreation	51,770
City Manager Contingency	150,000
General Contingency	300,000
Grand Total	\$901,770

FY2013 Budget Presentation

Task Order Analysis

Firm/Work Package	NTE Escalator	Actual Escalator	FY12 Amount	FY13 Amount	Difference
Finance/ST Services	2.50%	2.50%	\$1,593,201.00	\$1,633,011.00	2.50%
Information Services/InterDev	5.25%	3.50%	1,136,751.00	1,176,537.49	3.50%
Communications/Collaborative	2.20%	2.20%	594,413.00	502,200.00	(15.51%)
Municipal Court/Jacobs	3.00%	1.00%	932,986.40	1,082,368.00	16.01%
Call Center/CH2MHill	n/a	3.50%	765,252.00	792,036.00	3.50%
Public Works/URS	4.00%	3.50%	3,086,205.21	3,318,265.00	7.52%
Recreation/Jacobs	3.00%	1.00%	1,013,438	1,023,571.00	1.00%
Community Development/Collaborative	2.20%	2.20%	2,452,225.00	2,835,562.00	15.63%
Total		3.14%	\$11,574,471.61	\$12,363,550.49	6.82%

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FY13 Capital Priority Projects

Pavement Management/Resurfacing	\$3,000,000	23.87%
Major Capital Projects	5,570,000	44.31%
Glenridge Drive at Roswell Road	1,000,000	7.96%
City Gateway Beautification	1,000,000	7.96%
Northridge Interchange Beautification	500,000	3.98%
Roswell Road Streetscape (City Limit north to Long Island)	1,600,000	12.73%
Glenridge Drive Widening with Trail	150,000	1.19%
Plan 2040	270,000	2.15%
Spalding Drive at Mount Vernon Road ROW	750,000	5.97%
Old Riverside Drive Park Property	1,500,000	11.93%
Intersection Improvement Program	500,000	3.98%
Sidewalk Program	500,000	3.98%
Abernathy Greenway Park	750,000	5.97%
Traffic Management System	550,000	4.38%
Lost Corner Preserve	200,000	1.59%
Total	\$12,570,000	100%

Infrastructure Improvements

- Since incorporation:
 - 106.2 miles of roads paved
 - 13.9 miles of fiber installed (traffic)
 - 50 Signals controlled by Traffic Management Center
 - 9.6 miles of sidewalk installed
 - 697 stormwater repairs
 - 42 intersection improvement projects
 - Over \$100 million in funded Capital Projects
 - \$18 million in Recreation facilities

FY13 Other Funds

	FY11 Actual Revenues	FY12 Projected Revenues	FY13 Budgeted Revenues
Confiscated Assets Fund	169,854	120,030	175,000
Anne Frank Fund	94,983	73,455	85,000
Innovations Fund	0	500,000	225,000
Emergency 911 Fund	2,794,944	2,534,215	2,552,210
Multiple Grant Fund	1,854,325	3,207,930	4,016,745
Community Development Block Grant	601,423	300,581	1,412,105
Donations Fund	18,754	61,116	25,000
Hotel/Motel Fund	3,536,794	3,609,550	3,515,000
Capital Projects Fund	15,913,735	12,864,557	23,570,000
Impact Fee Fund	191,078	1,364,709	182,350
Stormwater Management Fund	1,800,000	2,500,000	2,500,000

DISCUSSION



