

# 2014

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## APPROVED BUDGET



**Fiscal Year 2014**

*July 1, 2013 - June 30, 2014*



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Glossary of Terms

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# INTRODUCTION



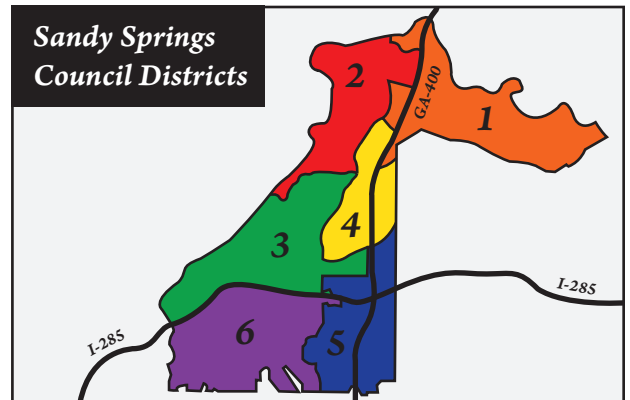
# MAYOR AND CITY COUNCIL

## GOVERNANCE IN SANDY SPRINGS

The City of Sandy Springs is divided into six Council Districts. Each district is represented by a City Councilmember. The Mayor of Sandy Springs chairs the City Council.



Mayor Eva Galambos  
[egalambos@sandyspringsga.gov](mailto:egalambos@sandyspringsga.gov)



**District 1**  
John Paulson  
[jpaulson@sandyspringsga.gov](mailto:jpaulson@sandyspringsga.gov)



**District 2**  
Dianne Fries  
[dfries@sandyspringsga.gov](mailto:dfries@sandyspringsga.gov)



**District 3**  
Chip Collins  
[ccollins@sandyspringsga.gov](mailto:ccollins@sandyspringsga.gov)



**District 4**  
Gabriel Sterling  
[gsterling@sandyspringsga.gov](mailto:gsterling@sandyspringsga.gov)

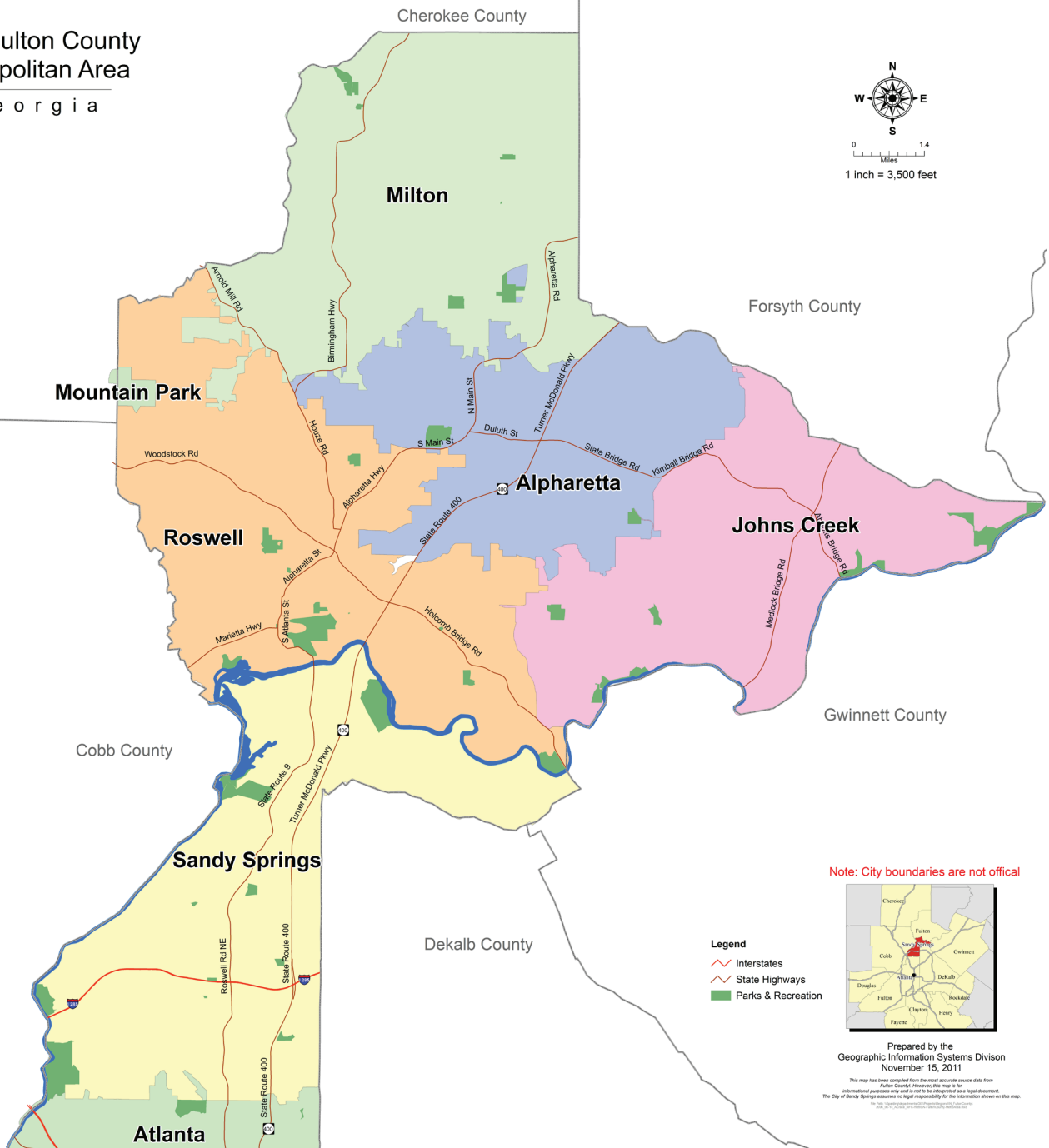
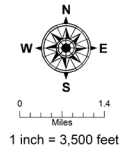


**District 5**  
Tiberio "Tibby" DeJulio  
[tdejulio@sandyspringsga.gov](mailto:tdejulio@sandyspringsga.gov)

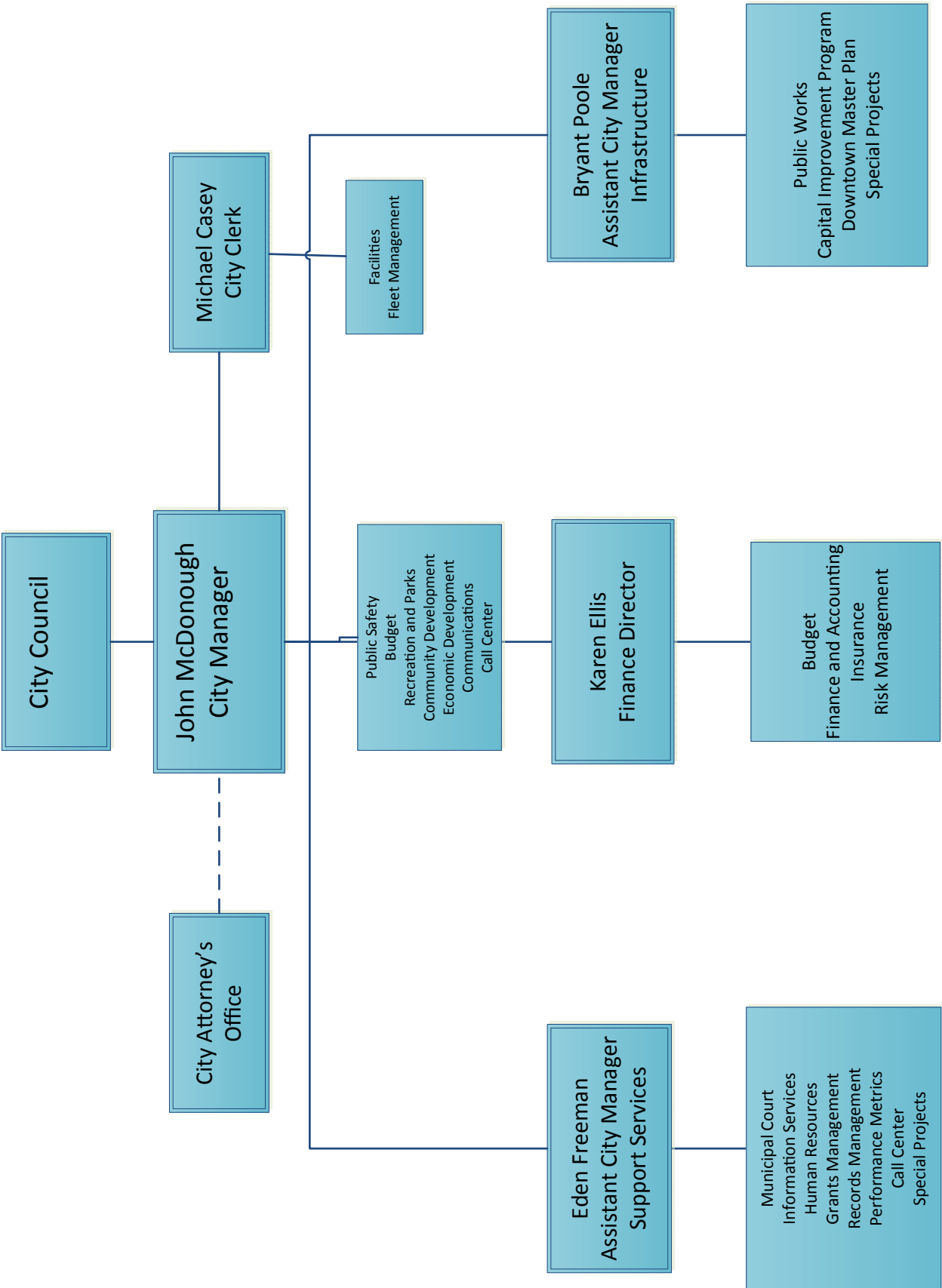


**District 6**  
Karen Meinzen McEnerny  
[kmcenerny@sandyspringsga.gov](mailto:kmcenerny@sandyspringsga.gov)

# North Fulton County Metropolitan Area Georgia



City of Sandy Springs, Georgia Organizational Chart





**STATE OF GEORGIA  
COUNTY OF FULTON**

**ORDINANCE TO PROVIDE FOR THE ADOPTION OF A BUDGET, ITS EXECUTION  
AND EFFECT FOR THE FISCAL YEAR BEGINNING JULY 1, 2013 AND ENDING  
JUNE 30, 2014**

**BE IT ORDAINED** by the Mayor and City Council of the City of Sandy Springs, Georgia:

**Section I.** There is hereby adopted for the fiscal year July 1, 2013 through June 30, 2014, a budget for the City of Sandy Springs, Georgia in the gross total amount of \$189,384,334, based on the budget estimates as prepared by the City Manager. Amounts in this budget may be re-allocated within funds by approval of the City Manager as long as the total budgeted amounts do not exceed these appropriations by fund.

**Section II. General Fund.** There is hereby established a General Fund for the City of Sandy Springs with an appropriation of \$87,853,342, for the general obligations and legal obligations in FY 2014.

General Fund revenues for the fiscal year are estimated as follows:

Taxes	\$73,345,000
Licenses and Permits	1,222,500
Charges for Services	1,245,000
Fines and Forfeitures	3,300,000
Investment Income	175,000
Other Revenues	274,620
Transfer in from Hotel/Motel Tax Fund	1,025,000
<b>Total Estimated General Fund Revenues</b>	<b>\$80,587,120</b>
Use of Prior Year Fund Balance	\$7,266,222
<b>Total Estimated General Fund Funding Sources</b>	<b>\$87,853,342</b>

Should the total estimated revenues received exceed the amount estimated, the City Council shall allocate such excess to the General Fund subject to further action.

**Section III.** There is appropriated for the general operation and payment of certain legal obligations of the City of Sandy Springs for the fiscal year 2014 a total of \$87,853,342, or as much as may be deemed necessary, not to exceed this amount and such sums shall be disbursed from the following:

City Council	\$ 188,061
City Manager	772,151
City Clerk	569,016
Finance	2,232,615
City Attorney	808,000
Information Technology	2,088,479
Human Resources	295,407
Facilities Management	1,591,410
Communications	1,537,556
General Administration	2,492,668

**ORDINANCE NO. 2013-06-08**

Municipal Court	1,668,649
Police	18,654,539
Fire	11,726,355
Emergency Services	1,752,338
Public Works	10,717,049
Recreation	3,230,521
Community Development	3,424,034
Economic Development	265,935
Transfers to Other Funds	23,838,559
<b>Total Estimated General Fund Expenditures</b>	<b>\$87,853,342</b>

**Section IV. Anne Frank Fund.** There is hereby established an Anne Frank Fund for the City of Sandy Springs with an appropriation of \$75,000.

Revenues for the Anne Frank Fund shall be from the following sources:

Transfer in from General Fund	\$ 60,000
Contributions	15,000
<b>Total Anne Frank Fund Revenues</b>	<b>\$ 75,000</b>

The following disbursements are authorized for the fiscal year 2014:

Operations	\$ 75,000
<b>Total Anne Frank Fund Expenditures</b>	<b>\$ 75,000</b>

**Section V. Confiscated Assets Fund.** There is hereby established a Confiscated Asset Fund for the City of Sandy Springs with an appropriation of \$200,000.

Revenues for the Confiscated Asset Fund shall be from the following sources:

Federal /State Seized Funds	\$ 200,000
<b>Total Confiscated Asset Fund Revenues</b>	<b>\$ 200,000</b>

The following disbursements are authorized for the fiscal year 2014:

Police Operations	\$ 200,000
<b>Total Confiscated Asset Fund Expenditures</b>	<b>\$ 200,000</b>

**Section VI. Emergency 911 Fund.** There is hereby established an Emergency 911 Fund for the City of Sandy Springs with an appropriation of \$2,552,210.

Revenues for the Emergency 911 Fund shall be from the following sources:

**ORDINANCE NO. 2013-06-08**

Charges for Services	\$ 2,552,210
<b>Total Emergency 911 Fund Revenue</b>	<b>\$ 2,552,210</b>

The following disbursements are authorized for the fiscal year 2014:

Transfer to Chattahoochee River 911 Authority	\$ 2,552,210
<b>Total Emergency 911 Telephone Expenditures</b>	<b>\$ 2,552,210</b>

**Section VII. Multiple Grant Fund.** There is hereby established a Multiple Grant Fund for City of Sandy Springs with an appropriation of \$970,205.

Revenues for the Multiple Grant Fund shall be from the following sources:

State and Federal Grants	\$ 807,768
General Fund Matching Funds	162,437
<b>Total Multiple Grant Fund Revenues</b>	<b>\$ 970,205</b>

The following disbursements are authorized for the fiscal year 2014:

Assistance to Fire Fighters	\$ 110,000
Highway Enforcement – DUI 2013	81,143
Byrne-JAG 2012	2,260
Byrne-JAG 2013	20,000
Bulletproof Vest Partnership	1,779
FEMA Hazard Mitigation Grant	755,023
<b>Total Multiple Grant Fund Expenditures</b>	<b>\$ 970,205</b>

**Section VIII. Community Development Block Grant Fund.** There is hereby established a Community Development Block Grant Fund for the City of Sandy Springs with an appropriation of \$1,013,961.

Revenues for the Community Development Block Grant Fund shall be from the following sources:

2011 CDBG Award	\$ 192,252
2012 CDBG Award	421,709
2013 CDBG Award	400,000
<b>Total Community Development Block Grant Revenues</b>	<b>\$ 1,013,961</b>

The following disbursements are authorized for the fiscal year 2014:

2011 CDBG Award	\$ 192,252
2012 CDBG Award	421,709
2013 CDBG Award	400,000
<b>Total Community Development Block Grant Expenditures</b>	<b>\$ 1,013,961</b>



**Section IX. Private Donations Fund.** There is hereby established a Private Donations Fund for the City of Sandy Springs with an appropriation of \$25,000.

Revenues for the Private Donations Fund shall be from the following sources:

Police Donations	\$ 5,000
Fire Donations	5,000
Recreation Donations	15,000
<b>Total Private Donations Revenues</b>	<b>\$ 25,000</b>

The following disbursements are authorized for the fiscal year 2014:

Police Operations	\$ 5,000
Fire Operations	5,000
Recreation Operations	15,000
<b>Total Private Donations Fund Expenditures</b>	<b>\$ 25,000</b>

**Section X. Hotel/Motel Tax Fund.** There is hereby established a Hotel/Motel Tax Fund for the City of Sandy Springs with an appropriation of \$3,588,935.

Revenues for the Hotel/Motel Tax Fund shall be from the following sources:

Taxes	\$ 3,588,935
<b>Total Hotel/Motel Tax Fund Revenues</b>	<b>\$ 3,588,935</b>

The following disbursements are authorized for the fiscal year 2014:

Georgia World Congress Center	\$ 1,410,451
City of Sandy Springs General Fund	1,025,000
Sandy Springs Hospitality Board	1,153,484
<b>Total Hotel/Motel Tax Fund Expenditures</b>	<b>\$ 3,588,935</b>

**Section XI. Capital Projects Fund.** There is hereby established a Capital Projects Fund for the City of Sandy Springs with an appropriation of \$90,555,681.

Revenues for the Capital Projects Fund shall be from the following sources:

Federal and State Funding	\$ 25,900,841
Transfer in From General Fund	22,179,059
Transfers in from Impact Fee Fund	700,000
<b>Total Capital Projects Fund Revenue</b>	<b>\$ 48,779,900</b>
Use of Prior Year Fund Balance	41,775,781

**Total Capital Projects Fund Funding Sources****\$ 90,555,681**

The following disbursements are authorized for the fiscal year 2014:

Capital Contingency	\$ 1,291,377
Heritage Bluestone Building	89,637
Fire Station – Wieuca Road	1,250,000
City Hall Storage Facility	300,000
City Center Land Acquisition & Demolition	18,771,388
City Center Parking Study	75,000
Mt. Vernon/Bluestone Road Extension	7,650,000
City Center Infrastructure / Green	3,295,378
Utilities Program Management & Design	600,000
Utilities Relocation	1,000,000
Marsh Creek Headwater BMP	2,389,716
Sandy Springs Circle Phase 1	1,400,000
Sandy Springs Circle Phase 2	2,728,095
City Center Professional Services	712,593
Abernathy- Greenway Linear Park	4,162,547
Sandy Springs Tennis Center Improvements	105,308
Hammond Park Improvements	268,307
Morgan Falls Overlook Park	460,502
Morgan Falls Athletic Fields	5,406
John Ripley Forbes Big Trees	225,368
Lost Corners Preserve	402,114
Astroturf at School Fields	550,000
Old Riverside Drive Property	1,529,354
Abernathy- Johnson Ferry Roadway Improvements	500,000
Roswell Road Streetscape	2,186,487
Johnson Ferry Road Streetscape	34,399
Johnson Ferry Road and Glenridge	4,653,436
Roswell Road/Sandy Springs /Johnson Ferry	3,149,688
Roswell Road Automated Transportation Management System	160,607
Roswell Road Phase I	2,351,148
Windsor Parkway Sidewalks	278,769
Hammond Drive	686,855
Peachtree-Dunwoody Road Improvements	118,140
Peachtree Dunwoody Streetscape	1,659,761
Morgan Falls Road	3,537,612
Chattahoochee River Bridge	747,964
Transportation Improvement Projects (TIP)	1,214,807
Spalding and Mt. Vernon	753,708
Glenridge Drive Widening	434,396
Riverside Drive Shoulder / Slope Repair	410,167
City Gateway Beautification	1,244,846
Glenridge @ Roswell Intersection	1,000,000
Plan 2040	270,000
Pavement Management Program	7,045,013
Sidewalk Program	1,638,280
Intersections and Operational	786,133

Peachtree-Dunwoody and Abernathy	150,000
Bridge and Dam Maintenance	1,052,850
Traffic Management Program	808,336
Traffic Calming	170,189
Public Safety Radios	4,250,000

**Total Capital Projects Fund Expenditures** **\$ 90,555,681**

**Section XII. Impact Fee Fund.** There is hereby established an Impact Fee Fund for the City of Sandy Springs with an appropriation of \$950,000.

Revenues for the Impact Fee Fund shall be from the following sources:

Charges for Services	\$ 250,000
Use of Prior Year Fund Balance	700,000

**Total Impact Fee Fund Revenue** **\$ 950,000**

The following disbursements are authorized for the fiscal year 2014:

Transfers to Other Funds	\$ 950,000
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**Total Impact Fee Fund Expenditures** **\$ 950,000**

**Section XIII. Stormwater Management Fund.** There is hereby established a Stormwater Management Fund for the City of Sandy Springs with an appropriation of \$1,600,000.

Revenues for the Stormwater Management Fund shall be from the following sources:

Transfer in From General Fund	\$ 1,600,000
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**Total Stormwater Management Fund Revenue** **\$ 1,600,000**

The following disbursements are authorized for the fiscal year 2014:

Infrastructure	\$ 1,600,000
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**Total Stormwater Management Fund Expenditures** **\$ 1,600,000**

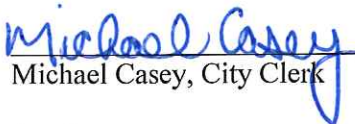


**DONE, RATIFIED AND PASSED** by the Mayor and City Council of the City of Sandy Springs, Georgia, in regular session assembled this 18th day of June, 2013.

Approved:

  
Eva Galambos, Mayor

Attest:

  
Michael Casey, City Clerk

(Seal)





# EXECUTIVE SUMMARY



May 21, 2013

Dear Mayor, City Council and Citizens of Sandy Springs,

The Fiscal Year 2014 proposed budget was prepared based on established priorities and defined rankings developed from a series of budget workshops held with City Council in May 2013. This FY2014 proposed budget is submitted to the Sandy Springs City Council in compliance with State Law (O.C.G.A. § 36-81-2 et seq.) that provides the budget requirements for Georgia local governments.

The FY2014 Budget provides for the same millage rate of 4.731 mills as last year and maintains adequate reserves in the fund balance to ensure sound fiscal integrity of the City in addition to meeting the criteria of credit rating agencies. The FY2014 Budget includes resources that will allow the City to provide a high level of public safety services to the citizens of Sandy Springs. This proposed budget also provides capital funding to address a significant backlog of existing infrastructure deficiencies.

During budget workshops, Council received briefings about economic conditions and short-term economic outlook, budget planning assumptions, public safety needs and challenges and capital programs. After reviewing a number of potential options, this budget includes \$1.6 million for long-term facility needs, \$13.5 million for City Center Phase I Implementation, \$1.25 million for Public Safety radio investment, \$750,000 for park projects, \$5.4 million for transportation infrastructure and \$1.6 million for stormwater infrastructure.

This proposed budget was developed following the Mayor and City Council's established priorities including: Commitment to Outstanding Customer Service, Public Safety Services, Transportation Improvements, Community Appearance, Recreation and Cultural Enhancement, Downtown Development, Natural Resource Protection and Economic Development.

The 2014 General Fund Budget provides the following contributions to the Capital Fund according to the priorities outlined by the Mayor and City Council:

1. Fire Station – Wieuca Road	F0004	\$1,250,000
2. Storage Facility	F0005	300,000
3. City Center Land Acquisition	CC001	3,500,000
4. Mt. Vernon/Bluestone Rd. Ext.	CC003	3,825,000
5. City Center Infrastructure/Green	CC004	3,295,378
6. Marsh Creek Headwater BMP	CC007	1,602,991
7. Sandy Springs Circle Phase 1	CC009	776,631
8. City Center Professional Services	CC999	500,000
9. Abernathy Greenway Linear Park	P0002	750,000
10. Abernathy Johnson Ferry Rdwy. Imp.	T0002	500,000
11. Chattahoochee Pedestrian Bridge	T0035	400,000
12. MARTA (TIP)	T0036	230,000
13. Riverside Dr. Slope Repair	T0041	200,000
14. City Gateway Beautification	T0042	250,000
15. Pavement Management	T3000	3,000,000
16. Intersection & Operational	T7000	300,000
17. Bridge & Dam Maintenance	T9000	154,882
18. Traffic Management Program	T9500	350,000
19. N. Fulton Unified Radio System	R0001	1,250,000

**TOTAL      \$22,434,882**



The budget development process included an assessment to determine the quality of services delivered and projected operational needs. The City Manager and Finance Director met with departments to assess projected goals and to discuss resources needed to meet these goals. Guidance and direction were also obtained through City Council workshops and City Council meetings.

Public hearings are scheduled to gain citizen input and enable all members of the City Council to better understand the needs of the entire community prior to budget adoption. The budget can be revised during the public hearings by the City Council. The Final budget is scheduled to be adopted by the City Council on June 18, 2013.

The proposed budget for all operating, capital and special revenue funds total \$189.4 million. The City's General Fund provides for general government operations of the City and maintains adequate working capital necessary for the City's financial health and stability. This fund accounts for most of Sandy Springs' operations and has a budget of \$87.9 million. The remaining funds include: Anne Frank Exhibit, Innovations Fund, Confiscated Assets, E-911, Multiple Grants Fund, Community Development Block Grant, Private Donations Fund, Hotel/Motel Fund, Capital Projects Fund, Impact Fee Fund and Stormwater Maintenance Fund. The Capital Project Fund and the Stormwater Maintenance Fund, both capital construction funds, adopt project budgets for each of its capital projects. These adopted appropriations do not lapse at the end of a fiscal year; rather they remain in effect until project completion or re-appropriation by City Council.

The 2014 General Fund Budget provides for \$13.2 million for the general government contracts for city services; \$24.1 million for personnel and related benefits; \$26.8 million for operations and equipment; and \$23.8 million for capital improvement programs. All eligible Sandy Springs employees may receive up to a 2.0% salary increase effective January 1, 2014 if they meet certain standards and are eligible for an additional bonus based on job performance.

The City's goal is to adopt an operating budget where current revenues equal anticipated expenditures. All departments supported by the resources of the City must function within the limits of the financial resources identified or available specifically to them. Budgets cannot exceed available resources, defined as revenues generated in the current period added to balances carried forward from prior years.

The budget is a dynamic rather than static plan which requires adjustments and formal budget amendments as circumstances change. The City Council must approve all increases in total departmental appropriations. Department Heads must submit budget amendment requests transferring appropriations from one line item to another within the specific department appropriation and obtain approval by the Finance Director and the City Manager.

The City's fund balance is maintained at or above 25% of operating expenditures and debt service. The purpose of fund balance is to provide adequate cash flow and cover the cost of expenditures caused by unforeseen emergencies, cover shortfalls caused by revenue declines, and to eliminate any short-term borrowing for cash flow purposes.

The 2014 Budget was developed with the following objectives:

- Continue to enhance Public Safety capabilities
- Ensure financial stability
- Address capital deficiencies that exist city-wide by investing in transportation, parks and facilities capital improvement program, including City Center development

- Continue to leverage the flexibility of the public private partnership model by scaling resources to meet projected demand for services

The focus on the 2014 Budget is to provide best-in-class services to our citizens and business customers and to continue to allocate significant resources dedicated to improving the City's quality of life.

#### **Anne Frank Exhibit Fund**

In 2009, the City entered into an agreement with the Georgia Commission on the Holocaust to serve as the home for the Anne Frank in the World Exhibit for a three-year period. This agreement was renewed for a three-year period on January 1, 2013. This fund was established in order to account for the costs associated with this agreement.

#### **Innovations Fund**

This fund is funded from the General Fund. Amounts are used to further enhance the City's state of the art programs and services that have made the City of Sandy Springs the leader in the public-private partnership arena.

#### **Confiscated Assets Fund**

This fund is used to account for amounts seized by the police department from narcotics arrests in conjunction with other state and federal agencies. These funds are used by the police department to augment their general fund budget and can only be spent on law enforcement programs or activities. Generally, seizures can vary greatly from one year to the next and are not easily budgeted. However, using conservative figures for incoming funding plus the amounts that have remained unspent from previous years, the 2014 budget has been set at \$200,000.

#### **E911 Fund**

This fund accounts for the revenues received from the 911 surcharge on telephone bills. The City of Sandy Springs participates in a joint venture with the City of Johns Creek for their E911 operations. All money collected in this fund is dedicated to this separate operating authority – Chattahoochee River 911 Authority. The amount estimated to be collected for the 2014 budget is \$2,552,210.

#### **Multiple Grant Fund**

This grant fund accounts for numerous grants received by the City. Currently, we have nine grants accounted for in this fund with a total 2014 budget of \$970,205.

#### **Community Development Block Grant Fund (CDBG)**

The CDBG fund is an on-going specific grant for construction of infrastructure (primarily sidewalks) in the city. We are currently accounting for three awards: 2011, 2012 and 2013. Total 2014 budget is \$1 million.

#### **Private Donations Fund**

Donations from the public for specific projects in recreation, police and fire are accounted for in this fund. The 2014 budget amount is \$25,000.

#### **Hotel/Motel Fund**

Taxes collected by the area hotels and motels to help fund conventions and tourism within the City limits are accounted for in this fund. These funds are distributed to the General Fund (28.56%), the Sandy Springs Hospitality Board (32.14%) and the Georgia World Congress (39.30%). The anticipated taxes budgeted for 2014 are \$3,588,935.

#### **Capital Projects Fund**

This fund accounts for all facilities, parks, and infrastructure construction in the City. Funds are derived from contributions from the General Fund (\$22.2 million in the 2014 budget) as well as other grants and funding sources. The appropriations in this fund do not lapse at year-end, but rather, unspent amounts are carried forward to future periods until the individual projects are completed. The total 2014 budget for this fund is \$90,555,681.

#### **Impact Fee Fund**

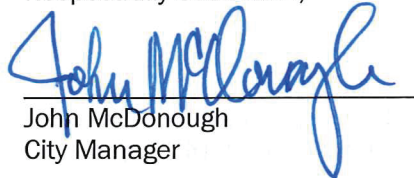
Impact fees are amounts assessed on construction development projects to offset the anticipated cost of additional infrastructure needed as a result of the new development. These funds, although collected in this fund, are dedicated to capital projects, which are accounted for in the Capital Projects Fund. The amount expected to be collected in the 2014 budget is \$200,000.

#### **Stormwater Maintenance Fund**

This fund accounts for construction projects on storm water drainage. Currently, the General Fund is the sole source of revenues for this fund. The 2014 budget for this fund is \$1,913,047, which is comprised of both a carry forward from prior periods and a current contribution from the General Fund of \$1.6 million.

Sandy Spring's 2014 Budget is a sound fiscal document. The policies and procedures are in place to ensure a well-run City government to meet the needs of citizens now and in the future.

Respectfully Submitted,



John McDonough  
City Manager



Karen Ellis  
Finance Director





# POLICIES AND PROCEDURES

# MISSION STATEMENT

The City of Sandy Springs is dedicated to providing exceptional customer service for our citizens and to focus our resources on Public Safety, Transportation, Recreation and Cultural Enhancement, Community Appearance, Downtown Development, Natural Resource Protection and Economic Development.

## ADOPTED PRIORITIES



# CITY OF SANDY SPRINGS GOALS

Maintain a high level of customer service for all residents.

Enforce building codes that maintain a healthy balanced and stable tax base by maintaining quality residential and commercial growth and community appearance.

Prevent crime and enforce law through problem solving partnerships and provide the highest level of fire and emergency services with highly trained, caring personnel.

Invest our resources to improve and maintain roads, bridges, sidewalks, traffic management and storm water infrastructure for the betterment of the community.

Invest our resources to improve and expand our parks and recreation facilities for the enjoyment of the residents of Sandy Springs.



# INTRODUCTION

## ***THE BUDGET BOOK***

For easy comprehension, the budget document is divided into three sections: **Introduction, Revenue and Fund Budgets.**

The **Introduction** contains the budget message, budget calendar, the City's Financial Policies, as well as financial summaries of revenues and expenses for all funds.

The **Revenue** section provides a history of the various funds, and an analysis that helps explain the revenue projections for the General Fund.

The **Fund Budgets** section includes the normal on-going expenses of the funds, including personal services, operating and capital. This section also provides a history of expenses for each division or accounting entity since FY2011. The number of budgeted positions is the number of full-time and part-time personnel authorized for each division at the beginning of each fiscal year.

## ***THE BUDGET PROCESS***

One of our chief goals has been to provide the citizens of Sandy Springs with quality services. Preparation of the 2014 Annual Budget began with each department being provided a budget preparation package. This package included a detailed manual, which included the budget preparation calendar, and specific account and reference information necessary to complete the 2014 budget request.

The Annual Budget is a fiscal plan that presents the services that will be provided to the community and the funds needed to perform these services. The type of service and the level of service will be defined by the use of program objectives, which should further be defined by performance measures. The City Manager is responsible for formulating the fiscal plan and presenting it to the Mayor and City Council for approval and adoption.

The public hearing/meetings throughout the budget process are considered to be an essential part of the budget process as they are designed to solicit feedback from the public on City operations and services. In accord with continuing efforts to apprise the public of City activities, the Adopted 2014 Budget will be made available for review by all interested persons at the City Clerk's Office, and on the city website. Public notification of the information will be made in a local newspaper.

## ***THE BUDGET CALENDAR***

The key steps and dates in this process for the 2014 Budget are described below:

<b>March – April 2013</b>	<b>Departmental Budget Hearings/Finance Review Phase</b>
<b>April – May 2013</b>	<b>Senior Management/Mayor Review Phase</b>
<b>April 30</b>	<b>Budget Workshop #1</b>
<b>May 7</b>	<b>Budget Workshop #2</b>
<b>May 21</b>	<b>City Council Budget Presentation (Proposed Budget)</b>
<b>June 4</b>	<b>1<sup>st</sup> Public Hearing on FY14 Budget and Discussion</b>
<b>June 18</b>	<b>Final Public Hearing and Adoption by City Council</b>

## ***BASIS OF PRESENTATION***

As a means of tracking and accounting for money, the operations of the City are divided into funds. The easiest way for most people to think about funds is to compare them to bank accounts. Money comes into a fund from a variety of sources and is then used to provide services to the public. Within funds are functions (i.e., General Services, Administrative Services, Transportation, Public Safety, Planning & Development, and Public Works) and within functions are cost centers (departments).

Each of these accounting units facilitates the tracking of costs and effectiveness of services provided to the public. Within cost centers are *accounts* or *line items*. These are the basic units of measurement in the budget and make it possible to determine costs of specific programs. The budget document provides information in an easy-to-read summary form.

As with a personal bank account, funds have to take in at least as much money as they spend and by law, the budget for funds must be balanced. What this means is that a governmental unit cannot plan to spend more than it will take in. The City of Sandy Springs has multiple funds with the largest being the “General Fund.” Most city services are accounted for in this fund and it is where most revenues are received.

Each fund is accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures. The following are the City’s fund types and definitions.

### **General Fund**

The general fund is used to account for resources of the City of Sandy Springs which are not required to be accounted for in other funds. The modified accrual basis of accounting is applied.

### **Special Revenue Funds**

Special Revenue Funds are established in the City of Sandy Springs pursuant to state statutes or local ordinances in order to segregate resources which are designated to be used for specified purposes. Both revenues and expenditures are budgeted in compliance with procedures established. The modified accrual basis of accounting is applied. Following is a list of all special revenue funds included in this report:

#### **Impact Fee Fund**

A fund to account for monies collected from new development based on that development’s fair share of the cost to provide additional facilities and services.

#### **E911 Fund**

A fund to finance the operation and maintenance of the Emergency 911 system within the City.

#### **Multiple Grant Fund**

A fund to account for various grants provided to the City from state and federal agencies for specific purposes.

### **Community Development Block Grant Fund**

A fund to account for grants received under the Community Development Block Grant program.

### **Confiscated Assets Fund**

A fund to account for confiscated cash seizures by City of Sandy Springs law enforcement from drug related crimes.

### **Hotel/Motel Tax Fund**

A fund to finance tourism and marketing programs within the City.

### **Innovations Fund**

A fund to account for appropriations to support energy efficiency and other innovative projects in the City.

### **Stormwater Fund**

A fund to account for appropriations to improve the City's stormwater management system.

### **Private Donations Fund**

A fund to account for donations to the City for specific projects and purposes.

## **Capital Projects Funds**

A Capital Projects Fund is established in the City of Sandy Springs to account for financial resources to be used for the acquisition or construction of major capital facilities. Both revenues and expenditures are budgeted in procedures established. The modified accrual basis of accounting is applied.

## ***BASIS OF ACCOUNTING AND BUDGETING***

For the most part, governmental accounting and financial reporting are conducted consistent with "Generally Accepted Accounting Principles" – commonly referred to as "GAAP."

Financial readers are typically familiar with a concept known as the "basis of accounting," which describes the measurement method used in accounting for financial transactions.

Examples include cash accounting, modified accrual accounting, or accrual accounting. The City of Sandy Springs uses a GAAP basis of accounting. Governmental funds reflect a modified accrual basis of accounting.

Revenues are recorded when they become both measurable and available to pay liabilities of the current period. Expenditures are recorded when a liability is incurred with certain limitations. Proprietary funds use an accrual basis of accounting that is more similar to that used by private businesses. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. At the end of each year, all budget appropriations lapse along with outstanding encumbrances. Funds may be re-appropriated in the subsequent fiscal year after review by the City Manager and approval by the Mayor and City Council.



There is no requirement that the City budget be prepared consistent with GAAP. However, the comparison of (final) budget to actual revenues and expenditures in a subsequent Comprehensive Annual Financial Report (CAFR) requires a reconciliation of the budget to GAAP. Therefore, the City budget is prepared, for the most part, to be consistent with GAAP to minimize the degree of reconciliation needed to compare the budget to actual. How the budget is prepared is labeled either the “basis of budgeting” or the “budgetary basis of accounting.” These terms can be used interchangeably. Several key differences should be disclosed to assist in reconciling between the basis of budgeting used to develop the City’s budget documents, and the basis of accounting that is reflected in the City’s CAFR prepared by the Finance Director.

The adopted budget reflects a management plan for financial activity. It is subsequently revised during the year to reflect revisions in that plan such as increases or decreases in specific grants awarded to the City, the appropriation of contingency reserves by the City Council to address issues not known at the time the budget was adopted, and shifts in funding based on capital projects needs as project costs are refined. As such, the revisions recognize the need to revise a financial plan to be consistent with newer and better information, and to allow the management plan to change accordingly.

Under GASB 34, the CAFR reflects both the adopted budget and the final revised budget which includes amendments that occur after the completion of the fiscal year as final transactions are posted on a modified accrual or accrual accounting basis. These final amendments reflect proper recording of financial activity rather than a change in management plan. Budget documents, therefore, typically disclose historical actuals – both actual revenues and other sources and actual expenditures and other uses – rather than revised budgets that may not truly reflect the management plan.

The budget presents organizational summaries without differentiating the level of control the City Council may exercise over individual organizations.

From time to time, new financial reporting requirements may be imposed on governments by the Governmental Accounting Standards Board (GASB) that redefines what is referred to as GAAP. The accounting/reporting changes may not be reflected in the budget, resulting in a greater difference between the budget and what is ultimately reported in the CAFR.

## **HISTORY OF SANDY SPRINGS**

The area north of Atlanta, Georgia, known as Sandy Springs, was named for actual springs currently protected for its historical significance. The region known as Sandy Springs dates to 400 A.D. and developed as a cross roads of the Itawa/Hightower/Shallowford Trail and another unnamed trail which followed the route of present day Mount Paran Road and Glenridge Drive. This area was initially traveled by buffalo, Native Americans, and then British traders later becoming a major migration trail for Colonial Europeans. The freshwater springs which bubbled from the sandy ground and sustained life for the earliest inhabitants are today located on Sandy Springs Circle.

The City of Sandy Springs is one of the newest cities in the State of Georgia and operates in a Council/Manager form of government. Incorporated December 1, 2005, after a 30-year struggle, the City has made dramatic strides in providing effective and efficient services to residents. Efforts to incorporate the City of Sandy Springs began in 1966 in response to an attempt to annex the land that is now Sandy Springs into the City of Atlanta. At that time, residents in Sandy Springs relied upon a large, unwieldy county government for the provision of services, which were often non-existent. Sandy Springs continued to operate as an unincorporated area of Fulton County until June 2005, when an overwhelming 94% of residents voted for incorporation. In November 2005, Eva Galambos, was elected to be the first Mayor of the new City of Sandy Springs.

Sandy Springs is a demographically diverse community and covers a 38 square mile area in north Fulton County, Georgia. Sandy Springs is the second largest city in the metropolitan Atlanta area and is the sixth largest city in the State of Georgia. The City is home to more than 40% of the available hospital beds in the metropolitan Atlanta area and is proud to be the home of Northside Hospital, Saint Joseph's Hospital and Children's Healthcare of Atlanta. While the City's residential population is 99,419 (2012 estimates), the daytime population swells to more than 200,000, due to the concentration of major corporations and businesses. Sandy Springs is honored to be the home of many outstanding businesses, including corporate giants such as First Data, Newell Rubbermaid, UPS, Cox Enterprises, AirWatch and ING North America.



# FUND BUDGETS

# **FUND BUDGETS**

## **GENERAL FUND**

**100**





**CITY OF SANDY SPRINGS  
FY 2014 BUDGET**

**GENERAL FUND REVENUE - 100**

			2011 Actual	2012 Actual	2013 Projected	2013 Budget	2014 Budget
100	311100	Ad Valorem (Real) Property	\$28,194,480	\$27,562,606	\$26,500,000	\$27,048,000	\$26,500,000
100	311310	Motor Vehicle	1,321,746	1,408,765	1,517,589	1,150,000	1,200,000
100	311340	Intangible Tax (Reg & Rec)	414,993	434,465	520,000	350,000	450,000
100	311600	Real Estate Transfer Tax	87,461	119,324	160,000	85,000	100,000
100	311710	GA Power Franchise Fee	6,105,663	6,649,858	6,191,758	6,400,000	6,250,000
100	311730	Atlanta Gas Franchise Fee	724,195	749,054	729,559	700,000	700,000
100	311750	Television Franchise Fee	1,122,254	1,129,559	1,177,000	1,100,000	1,100,000
100	311760	Telephone Franchise Fee	706,737	773,485	700,000	650,000	675,000
100	311790	Solid Waste Franchise Fee	410,665	352,739	348,775	400,000	350,000
100	313100	Local Option Sales Tax	20,173,361	22,286,539	22,200,000	20,800,000	22,000,000
100	314200	Alcoholic Beverage Excise	1,171,860	1,052,124	1,106,107	1,075,000	1,075,000
100	314300	Excise Mixed Drink Tax	285,355	277,380	327,530	275,000	300,000
100	314400	Excise Tax on Rental MV	93,838	101,402	103,000	90,000	95,000
100	316100	Business & Occupational Tax	7,570,540	8,348,890	8,500,000	7,600,000	8,250,000
100	316110	Business Audit Revenue	182,275	0	0	0	0
100	316200	Insurance Premium Tax	4,618,230	4,402,100	4,675,766	4,200,000	4,300,000
<b>Total Taxes</b>			<b>\$73,183,654</b>	<b>\$75,648,290</b>	<b>\$74,757,084</b>	<b>\$71,923,000</b>	<b>\$73,345,000</b>
100	321100	Alcoholic Beverage Licenses	\$561,165	\$579,136	\$569,931	\$550,000	\$560,000
100	321910	Firearm Permits	0	35,897	76,961	0	25,000
100	321920	GCIC Permit Fees	90,821	89,795	190,373	90,000	90,000
100	322210	Planning/Zoning Fees	30,258	59,711	71,601	30,000	30,000
100	322215	Development Review Fee	4,771	11,357	109,956	4,000	7,500
100	323120	Building Permits	542,722	803,798	1,400,000	450,000	450,000
100	323130	Plumbing Permits	6,605	12,816	14,140	10,000	10,000
100	323140	Electrical Permits	14,880	9,199	10,420	15,000	10,000
100	323160	HVAC Permits	9,793	20,248	17,853	15,000	15,000
100	323910	Soil Erosion Permits	28,699	33,084	9,974	25,000	10,000
100	323920	Building Reinspection Fee	12,475	28,875	27,667	13,000	15,000
100	341320	Development Impact Fees	0	168,056	0	0	0
<b>Total Licenses and Permits</b>			<b>\$1,302,189</b>	<b>\$1,851,971</b>	<b>\$2,498,877</b>	<b>\$1,202,000</b>	<b>\$1,222,500</b>
100	347500	Recreation Program Fees	\$689,294	\$735,938	\$860,151	\$673,000	\$1,100,000
100	347900	Tennis Center	0	0	30,000	0	60,000
100	347910	Facility Rentals	62,603	72,751	58,702	65,000	85,000
<b>Total Charges for Services</b>			<b>\$751,897</b>	<b>\$808,689</b>	<b>\$948,853</b>	<b>\$738,000</b>	<b>\$1,245,000</b>
100	343300	GDOT	\$674	\$0	\$105,840	\$0	\$141,120
<b>Total Intergovernmental</b>			<b>\$674</b>	<b>\$0</b>	<b>\$105,840</b>	<b>\$0</b>	<b>\$141,120</b>
100	351170	Municipal Court Fines	\$3,769,291	\$3,271,883	\$3,105,403	\$3,500,000	\$3,300,000
<b>Total Fines and Forfeitures</b>			<b>\$3,769,291</b>	<b>\$3,271,883</b>	<b>\$3,105,403</b>	<b>\$3,500,000</b>	<b>\$3,300,000</b>
100	361000	Interest Earnings	\$166,061	\$204,857	\$149,632	\$250,000	\$175,000
<b>Total Investment Earnings</b>			<b>\$166,061</b>	<b>\$204,857</b>	<b>\$149,632</b>	<b>\$250,000</b>	<b>\$175,000</b>
100	316200	Insurance Reimbursements	\$41,790	\$0	\$43,372	\$0	\$0
100	341910	Election Qualifying Fee	1,080	0	0	0	3,500
100	349900	Other Charges for Services	0	31,743	60,004	0	0
100	371000	Donations/Contributions	0	10	0	0	0
100	389000	Miscellaneous Revenues	210,048	260,821	284,000	200,000	125,000
100	391275	Transfers in	1,010,108	1,064,369	1,077,470	1,003,884	1,025,000
100	392100	Sale of Assets	914	50,000	2,689	0	5,000
100	393500	Proceeds from Capital Leases	1,500,000	0	0	0	0
<b>Miscellaneous Revenue</b>			<b>\$2,763,941</b>	<b>\$1,406,943</b>	<b>\$1,467,534</b>	<b>\$1,203,884</b>	<b>\$1,158,500</b>
<b>TOTAL REVENUES</b>			<b>\$81,937,707</b>	<b>\$83,192,633</b>	<b>\$83,033,223</b>	<b>\$78,816,884</b>	<b>\$80,587,120</b>



**CITY OF SANDY SPRINGS  
FY 2014 BUDGET  
GENERAL FUND EXPENDITURES - 100**

			2011 Actual	2012 Actual	2013 Projected	2013 Budget	2014 Budget
CITY COUNCIL							
1001310	511100	REGULAR SALARIES	95,500	88,917	97,000	97,000	122,500
1001310	512200	SOCIAL SECURITY	6,422	5,513	6,014	6,014	7,595
1001310	512300	MEDICARE	1,502	1,289	1,407	1,407	1,776
1001310	512600	UNEMPLOYMENT TAX	469	368	335	485	630
1001310	512700	WORKERS' COMPENSATION	520	0	569	485	260
Total Salaries and Benefits			104,413	96,087	105,324	105,391	132,761
1001310	523200	COMMUNICATIONS	0	1,523	3,951	3,600	4,000
1001310	523500	TRAVEL	4,831	2,769	6,263	4,000	5,000
1001310	523600	DUES & FEES	30,777	37,910	30,500	30,800	30,800
1001310	523700	EDUCATION/TRAINING	0	2,130	2,100	2,000	2,000
1001310	531100	GENERAL OPERATING SUPPLIES	1,738	2,474	5,343	5,400	6,000
1001310	531300	HOSPITALITY	3,801	5,598	5,500	7,500	7,500
Total Operations and Capital			41,147	52,404	53,657	53,300	55,300
Total Budget			145,560	148,490	158,982	158,691	188,061

**PERSONNEL INFORMATION - CITY COUNCIL**

	2011 Actual	2012 Actual	2013 Projected	2013 Budget	2014 Budget
Mayor	1	1	1	1	1
Council	6	6	6	6	6
<b>TOTAL POSITIONS</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>



**CITY OF SANDY SPRINGS  
FY 2014 BUDGET  
GENERAL FUND EXPENDITURES - 100**

2011 Actual	2012 Actual	2013 Projected	2013 Budget	2014 Budget
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**CITY MANAGER**

1001320	511100	REGULAR SALARIES	396,355	367,900	467,724	476,068	481,293
1001320	511110	BONUSES	16,095	11,750	18,100	19,385	19,385
1001320	511200	PART-TIME/TEMP EMPLOYEES	10,085	14,028	0	0	0
1001320	512101	HEALTH INSURANCE	17,559	18,437	20,807	25,000	25,000
1001320	512102	DISABILITY INSURANCE	3,154	1,569	1,115	4,955	1,200
1001320	512103	DENTAL INSURANCE	889	1,659	1,753	2,477	2,400
1001320	512104	LIFE INSURANCE	3,144	2,487	3,622	2,477	3,720
1001320	512200	SOCIAL SECURITY	20,536	18,190	24,168	30,718	31,042
1001320	512300	MEDICARE	6,254	5,699	6,955	7,184	7,260
1001320	512401	RETIREMENT 401A	61,686	55,559	62,495	59,454	65,379
1001320	512402	RETIREMENT-MATCHING	20,241	16,824	20,388	19,818	21,398
1001320	512600	UNEMPLOYMENT TAX	288	301	509	4,053	2,503
1001320	512700	WORKERS' COMPENSATION	2,634	0	6,340	5,405	1,190
<b>Total Salaries and Benefits</b>			<b>558,920</b>	<b>514,403</b>	<b>633,976</b>	<b>656,994</b>	<b>661,771</b>
1001320	521200	PROFESSIONAL SERVICES	10,611	4,868	20,000	35,000	20,000
1001320	522210	REPAIRS & MAINTENANCE-EQUIP	0	18	200	500	500
1001320	522320	EQUIPMENT OPERATING LEASE	2,044	0	0	0	0
1001320	523200	COMMUNICATIONS	2,872	2,455	3,080	3,312	1,380
1001320	523300	ADVERTISING	87	2,050	175	10,000	0
1001320	523400	PRINTING & BINDING	10,679	2,661	2,371	11,000	5,000
1001320	523500	TRAVEL	10,801	5,365	3,121	10,000	10,000
1001320	523600	DUES & FEES	5,197	9,186	10,295	11,000	11,000
1001320	523700	EDUCATION/TRAINING	15,261	4,567	6,848	7,500	7,500
1001320	523900	CONTRACTUAL SERVICES	15,613	4,097	5,000	14,000	14,000
1001320	531100	GENERAL OPERATING SUPPLIES	17,367	11,502	5,500	18,000	10,000
1001320	531300	HOSPITALITY	26,445	21,204	20,733	30,000	30,000
1001320	531600	SMALL TOOLS & EQUIPMENT	425	0	500	1,000	1,000
<b>Total Operations and Capital</b>			<b>117,402</b>	<b>67,973</b>	<b>77,823</b>	<b>151,312</b>	<b>110,380</b>
<b>Total Budget</b>			<b>676,322</b>	<b>582,376</b>	<b>711,799</b>	<b>808,306</b>	<b>772,151</b>

**PERSONNEL INFORMATION - CITY MANAGER**

	2011 Actual	2012 Actual	2013 Projected	2013 Budget	2014 Budget
City Manager	1	1	1	1	1
Assistant City Manager	1	2	2	2	2
Grants Administrator	1	0	0	0	0
Executive Assistant	0	1	1	1	1
<b>TOTAL POSITIONS</b>	<b>3</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>



**CITY OF SANDY SPRINGS  
FY 2014 BUDGET  
GENERAL FUND EXPENDITURES - 100**

			2011 Actual	2012 Actual	2013 Projected	2013 Budget	2014 Budget
CITY CLERK							
1001330	511100	REGULAR SALARIES	77,135	78,153	76,739	78,810	80,394
1001330	511110	BONUSES	3,060	3,000	3,000	3,152	3,152
1001330	512101	HEALTH INSURANCE	6,985	3,469	3,486	3,500	3,720
1001330	512102	DISABILITY INSURANCE	871	349	190	788	240
1001330	512103	DENTAL INSURANCE	511	479	392	394	480
1001330	512104	LIFE INSURANCE	885	581	672	394	720
1001330	512200	SOCIAL SECURITY	5,219	5,013	4,528	5,082	5,180
1001330	512300	MEDICARE	1,221	1,119	1,059	1,188	1,211
1001330	512401	RETIREMENT 401A	8,859	9,346	8,442	9,457	9,647
1001330	512402	RETIREMENT-MATCHING	3,840	3,894	3,823	3,152	4,020
1001330	512600	UNEMPLOYMENT TAX	59	54	93	591	402
1001330	512700	WORKERS' COMPENSATION	73	0	997	850	200
Total Salaries and Benefits			108,718	105,457	103,422	107,358	109,366
1001330	521200	PROFESSIONAL SERVICES	9,743	0	0	0	0
1001330	521201	PROF SERVICES-GVMT SERVICES	282,320	0	0	0	0
1001330	522230	REPAIRS & MAINTENANCE-VEH	0	0	3,799	10,000	7,500
1001330	523200	COMMUNICATIONS	0	0	1,563	2,000	1,400
1001330	523300	ADVERTISING	1,188	0	7,650	11,500	11,500
1001330	523400	PRINTING & BINDING	620	2,424	0	1,500	1,000
1001330	523500	TRAVEL	3,830	924	37	1,500	1,500
1001330	523600	DUES & FEES	3,672	1,473	1,926	1,250	2,000
1001330	523700	EDUCATION/TRAINING	640	1,400	1,037	2,500	2,500
1001330	523900	CONTRACTUAL SERVICES	3,186	1,246	8,930	40,000	428,000
1001330	531100	GENERAL OPERATING SUPPLIES	659	1,149	594	750	750
1001330	531270	GASOLINE	0	0	1,179	2,500	2,500
1001330	531300	HOSPITALITY	110	743	325	500	500
1001330	531600	SMALL TOOLS & EQUIPMENT	0	0	250	500	500
1001330	542100	MACHINERY & EQUIPMENT	4,100	0	0	0	0
Total Operations and Capital			310,068	9,359	27,289	74,500	459,650
Total Budget			418,786	114,817	130,711	181,858	569,016

**PERSONNEL INFORMATION - CITY CLERK**

	2011 Actual	2012 Actual	2013 Projected	2013 Budget	2014 Budget
City Clerk	1	1	1	1	1
<b>TOTAL POSITIONS</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>





**CITY OF SANDY SPRINGS  
FY 2014 BUDGET  
GENERAL FUND EXPENDITURES - 100**

2011 Actual	2012 Actual	2013 Projected	2013 Budget	2014 Budget
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**FINANCE**

1001500	511100	REGULAR SALARIES	131,080	129,735	130,364	132,600	133,926
1001500	511110	BONUSES	5,200	0	4,500	5,357	5,357
1001500	512101	HEALTH INSURANCE	(30)	4,330	8,872	10,800	7,884
1001500	512102	DISABILITY INSURANCE	959	132	304	1,326	300
1001500	512103	DENTAL INSURANCE	330	391	702	663	840
1001500	512104	LIFE INSURANCE	1,148	442	1,018	663	1,080
1001500	512200	SOCIAL SECURITY	8,386	5,622	7,762	8,553	8,636
1001500	512300	MEDICARE	2,076	1,841	1,912	2,000	2,020
1001500	512401	RETIREMENT 401A	16,630	8,951	14,594	15,912	16,071
1001500	512402	RETIREMENT-MATCHING	6,825	3,729	5,831	5,304	6,696
1001500	512600	UNEMPLOYMENT TAX	59	60	98	995	670
1001500	512700	WORKERS' COMPENSATION	146	0	1,173	1,000	300
<b>Total Salaries and Benefits</b>			<b>172,808</b>	<b>155,233</b>	<b>177,131</b>	<b>185,173</b>	<b>183,779</b>
1001500	521200	PROFESSIONAL SERVICES	319,247	62,970	38,025	40,000	40,000
1001500	521201	PROF SERVICES-GVMT SERVICES	1,764,503	1,598,555	1,597,497	1,633,011	1,673,836
1001500	521210	PROF SERVICES-AUDIT	85,000	96,248	98,100	100,000	100,000
1001500	521300	TECHNICAL SERVICES	9,563	135,278	99,072	100,000	100,000
1001500	523200	COMMUNICATIONS	0	432	2,268	2,500	2,500
1001500	523250	POSTAGE	21	137	2,032	2,500	500
1001500	523300	ADVERTISING	20,546	2,949	13,210	20,000	15,000
1001500	523400	PRINTING & BINDING	6,247	3,646	7,574	8,000	8,000
1001500	523500	TRAVEL	1,476	1,905	2,262	20,000	18,000
1001500	523600	DUES & FEES	1,997	2,155	2,888	2,000	4,000
1001500	523700	EDUCATION/TRAINING	358	3,746	11,951	36,000	36,000
1001500	523900	CONTRACTUAL SERVICES	85,800	10,454	9,840	10,000	15,000
1001500	523950	MERCHANT SERVICES CHARGES	27,313	9,793	8,976	17,000	12,000
1001500	523955	BANK SERVICE CHARGES	4,315	20,173	18,830	15,000	20,000
1001500	531100	GENERAL OPERATING SUPPLIES	3,243	1,285	2,921	1,500	3,000
1001500	531270	GASOLINE	65	0	0	0	0
1001500	531300	HOSPITALITY	1,437	428	941	1,000	1,000
1001500	542400	COMPUTER EQUIPMENT	428,357	12,288	2,468	5,000	0
<b>Total Operations and Capital</b>			<b>2,759,488</b>	<b>1,962,442</b>	<b>1,918,854</b>	<b>2,013,511</b>	<b>2,048,836</b>
<b>Total Budget</b>			<b>2,932,296</b>	<b>2,117,674</b>	<b>2,095,985</b>	<b>2,198,684</b>	<b>2,232,615</b>

**PERSONNEL INFORMATION - FINANCE**

	2011 Actual	2012 Actual	2013 Projected	2013 Budget	2014 Budget
Finance Director	1	1	1	1	1
<b>TOTAL POSITIONS</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>



**CITY OF SANDY SPRINGS  
FY 2014 BUDGET  
GENERAL FUND EXPENDITURES - 100**

2011 Actual	2012 Actual	2013 Projected	2013 Budget	2014 Budget
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**CITY ATTORNEY**

1001530	521250	PROF SERVICES-LEGAL	460,018	422,811	460,000	460,000	460,000
1001530	521255	PROF SERVICES-LITIGATION	213,750	399,296	848,000	848,000	348,000
<b>Total Budget</b>			<b>673,769</b>	<b>822,107</b>	<b>1,308,000</b>	<b>1,308,000</b>	<b>808,000</b>

**INFORMATION SERVICES**

1001535	521201	PROF SERVICES-GVMT SERVICES	0	1,134,311	1,176,537	1,176,537	1,315,829
1001535	521300	TECHNICAL SERVICES	0	302,832	202,860	305,000	325,000
1001535	523200	COMMUNICATIONS	0	2,470	9,674	9,828	10,800
1001535	523500	TRAVEL	0	16,265	5,000	10,000	8,000
1001535	523600	DUES & FEES	0	300	5,000	10,000	5,000
1001535	523700	EDUCATION/TRAINING	0	10,004	6,970	28,350	30,350
1001535	523900	CONTRACTUAL SERVICES	0	86,472	95,000	95,000	75,000
1001535	531100	GENERAL OPERATING SUPPLIES	0	3,433	1,540	2,500	7,500
1001535	531600	SMALL TOOLS & EQUIPMENT	0	73,802	54,000	54,000	26,000
1001535	542400	COMPUTER EQUIPMENT	0	0	0	0	285,000
<b>Total Budget</b>			<b>0</b>	<b>1,629,889</b>	<b>1,556,581</b>	<b>1,691,215</b>	<b>2,088,479</b>

Note: FY2012 is the first year this department has been accounted for separately.



**CITY OF SANDY SPRINGS  
FY 2014 BUDGET  
GENERAL FUND EXPENDITURES - 100**

2011 Actual	2012 Actual	2013 Projected	2013 Budget	2014 Budget
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**HUMAN RESOURCES**

1001540	511100	REGULAR SALARIES	0	0	95,605	177,500	148,385
1001540	511110	BONUSES	0	0	1,900	0	6,000
1001540	512101	HEALTH INSURANCE	0	0	7,005	24,412	10,800
1001540	512102	DISABILITY INSURANCE	0	0	214	1,550	420
1001540	512103	DENTAL INSURANCE	0	0	283	775	480
1001540	512104	LIFE INSURANCE	0	0	716	775	1,140
1001540	512200	SOCIAL SECURITY	0	0	5,822	11,005	9,572
1001540	512300	MEDICARE	0	0	1,362	2,574	2,239
1001540	512401	RETIREMENT 401A	0	0	9,625	18,600	15,052
1001540	512402	RETIREMENT-MATCHING	0	0	3,487	6,200	6,272
1001540	512600	UNEMPLOYMENT TAX	0	0	473	1,331	1,158
1001540	512700	WORKERS' COMPENSATION	0	0	2,082	1,775	400
<b>Total Salaries and Benefits</b>			<b>0</b>	<b>0</b>	<b>128,575</b>	<b>246,497</b>	<b>201,917</b>
1001540	521200	PROFESSIONAL SERVICES-WELLN	0	0	90,090	90,090	71,690
1001540	523200	COMMUNICATIONS	0	0	1,253	2,400	1,800
1001540	523500	TRAVEL	0	0	1,500	5,000	5,000
1001540	523600	DUES & FEES	0	0	704	5,000	5,000
1001540	523700	EDUCATION/TRAINING	0	0	850	5,000	5,000
1001540	531100	GENERAL OPERATING SUPPLIES	0	0	2,827	5,000	5,000
<b>Total Operations and Capital</b>			<b>0</b>	<b>0</b>	<b>97,224</b>	<b>112,490</b>	<b>93,490</b>
<b>Total Budget</b>			<b>0</b>	<b>0</b>	<b>225,799</b>	<b>358,987</b>	<b>295,407</b>

**PERSONNEL INFORMATION - HUMAN RESOURCES**

	2011 Actual	2012 Actual	2013 Projected	2013 Budget	2014 Budget
HR Director	0	0	1	1	1
Employee Relations Coord	0	0	1	1	1
HR Generalist	0	0	0	0.5	0.5
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>2.5</b>	<b>2.5</b>

Note: FY2013 is the first year this department has been accounted for separately.



**CITY OF SANDY SPRINGS  
FY 2014 BUDGET  
GENERAL FUND EXPENDITURES - 100**

2011 Actual	2012 Actual	2013 Projected	2013 Budget	2014 Budget
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**FACILITIES MANAGEMENT**

1001565 521201	PROF SERVICES-GVMT SERVICES	0	0	0	0	0
1001565 521300	TECHNICAL SERVICES	105,079	133,196	24,560	28,000	30,000
1001565 522100	CLEANING	0	53,000	50,000	50,000	50,000
1001565 522110	GARBAGE DISPOSAL	0	1,573	7,700	7,700	7,500
1001565 522210	REPAIRS & MAINTENANCE-EQPT	4,807	12,852	99,174	100,400	63,700
1001565 522220	REPAIRS & MAINTENANCE-BLDG	69,290	84,517	41,401	71,762	95,000
1001565 523250	POSTAGE	0	0	0	0	30,000
1001565 523310	BUILDING OPERATING LEASE	1,061,079	913,850	853,366	854,000	868,000
1001565 522320	EQUIPMENT LEASE	0	0	0	0	70,000
1001565 531100	GENERAL OPERATING SUPPLIES	1,273	29,039	59,494	76,020	50,000
1001565 531210	WATER	2,194	2,772	3,704	1,800	2,500
1001565 531220	NATURAL GAS	18,782	16,260	16,075	18,000	30,000
1001565 531230	ELECTRICITY	121,449	129,328	116,175	125,000	125,000
1001565 531600	SMALL TOOLS & EQUIPMENT	0	9,246	0	0	60,000
1001565 581200	CAPITAL LEASE PRINCIPAL	0	0	0	0	100,496
1001565 582200	CAPITAL LEASE INTEREST	0	0	0	0	9,214
<b>Total Budget</b>		<b>1,383,953</b>	<b>1,385,633</b>	<b>1,271,649</b>	<b>1,332,682</b>	<b>1,591,410</b>

**COMMUNICATIONS**

1001570 521201	PROF SERVICES-PUBLIC RELATION	0	0	1,328	0	5,000
1001570 521201	PROF SERVICES-CALL CENTER	0	776,252	792,036	792,036	819,757
1001570 521202	PROF SERVICES-GVMT SERVICES	0	563,668	497,838	502,200	513,248
1001570 523200	COMMUNICATIONS	0	1,592	3,701	5,000	4,300
1001570 523300	ADVERTISING	0	24,088	9,413	60,000	17,000
1001570 523400	PRINTING & BINDING	0	10,947	16,380	33,200	25,000
1001570 523500	TRAVEL	0	0	2,436	3,000	3,000
1001570 523600	DUES & FEES	0	604	1,133	3,000	3,000
1001570 523700	EDUCATION/TRAINING	0	699	2,365	7,000	7,000
1001570 523900	CONTRACTUAL SERVICES	0	1,999	12,499	15,000	4,000
1001570 523905	WEBSITE ENHANCEMENTS	0	0	43,750	175,000	131,250
1001570 531100	GENERAL OPERATING SUPPLIES	0	1,024	5,000	5,000	5,000
<b>Total Budget</b>		<b>0</b>	<b>1,380,873</b>	<b>1,387,879</b>	<b>1,600,436</b>	<b>1,537,556</b>

Note: FY2012 is the first year this department has been accounted for separately.





**CITY OF SANDY SPRINGS  
FY 2014 BUDGET  
GENERAL FUND EXPENDITURES - 100**

2011 Actual	2012 Actual	2013 Projected	2013 Budget	2014 Budget
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**GENERAL ADMINISTRATION**

1001595 511200	PART-TIME/TEMP EMPLOYEES	0	0	11,415	45,000	45,000
1001595 512200	SOCIAL SECURITY	0	0	708	2,790	2,790
1001595 512300	MEDICARE	0	0	166	653	653
1001595 512300	UNEMPLOYMENT TAX	0	0	62	225	225
1001595 521200	PROFESSIONAL SERVICES	930,548	468,466	133,202	140,788	50,000
1001595 521201	PROF SERVICES-GVMT SERVICES	6,317,960	0	0	0	0
1001595 521240	PROF SERVICES-NON-PROFITS	210,000	149,518	295,000	295,000	210,000
1001595 521300	TECHNICAL SERVICES	0	60,528	37,586	50,000	50,000
1001595 522320	EQUIPMENT LEASE	9,320	48,732	0	150,000	0
1001595 523100	PROPERTY & LIABILITY INS	726,040	1,005,610	1,000,000	1,000,000	1,000,000
1001595 523200	COMMUNICATIONS	0	224,481	242,718	195,000	84,000
1001595 523250	POSTAGE	22,581	2,559	30,052	30,000	0
1001595 523900	TRANSITION COSTS	6,348	0	0	0	0
1001595 531100	GENERAL OPERATING SUPPLIES	1,228	126,780	193,639	240,000	240,000
1001595 531350	SPECIAL EVENTS	0	0	0	0	10,000
1001595 579000	CONTINGENCY	0	55,619	32,225	180,000	300,000
1001595 579010	CONTINGENCY-CITY MANAGER	0	17,500	0	150,000	150,000
1001595 579050	MATCHING GRANTS	151,953	0	150,000	150,000	150,000
1001595 581200	RETIREMENT OF DEBT SERVICE	0	0	2,091,608	2,049,070	200,000

<b>Total Budget</b>	<b>8,375,978</b>	<b>2,159,794</b>	<b>4,218,381</b>	<b>4,678,526</b>	<b>2,492,668</b>
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	2011 Actual	2012 Actual	2013 Projected	2013 Budget	2014 Budget
<b>Non-Profits</b>					
Community Action Center	75,000	100,000	100,000	100,000	100,000
Keep North Fulton Beautiful	-	-	50,000	135,000	60,000
All Other Non-Profits	45,000	50,000	-	60,000	50,000
	<b>120,000</b>	<b>150,000</b>	<b>150,000</b>	<b>295,000</b>	<b>210,000</b>



**CITY OF SANDY SPRINGS  
FY 2014 BUDGET  
GENERAL FUND EXPENDITURES - 100**

2011 Actual	2012 Actual	2013 Projected	2013 Budget	2014 Budget
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**MUNICIPAL COURT**

1002650	511100	REGULAR SALARIES	156,157	40,646	76,483	79,560	77,265
1002650	511110	BONUSES	0	0	3,000	2,500	3,000
1002650	512101	HEALTH INSURANCE	0	553	6,030	12,285	6,000
1002650	512102	DISABILITY INSURANCE	0	228	200	780	240
1002650	512103	DENTAL INSURANCE	0	0	442	390	480
1002650	512104	LIFE INSURANCE	0	231	744	390	660
1002650	512200	SOCIAL SECURITY	9,682	2,488	4,788	4,836	4,976
1002650	512300	MEDICARE	2,264	582	1,120	1,131	1,164
1002650	512401	RETIREMENT 401A	0	2,550	9,293	9,360	9,632
1002650	512402	RETIREMENT-MATCHING	0	1,062	3,487	3,120	3,211
1002650	512600	UNEMPLOYMENT TAX	23	121	106	585	602
1002650	512700	WORKERS' COMPENSATION	0	0	915	780	200
<b>Total Salaries and Benefits</b>			<b>168,126</b>	<b>48,462</b>	<b>106,608</b>	<b>115,717</b>	<b>107,430</b>
1002650	521200	PROFESSIONAL SERVICES	0	0	0	0	0
1002650	521201	PROF SERVICES-GVMT SERVICES	1,411,602	983,661	1,082,368	1,082,368	1,093,219
1002650	521260	PROF SERVICES-COURT	278,442	312,310	323,412	345,000	345,000
1002650	521300	TECHNICAL SERVICES	46,564	46,593	52,161	50,000	50,000
1002650	523200	COMMUNICATIONS	0	964	801	1,000	1,000
1002650	523300	ADVERTISING	0	0	0		500
1002650	523400	PRINTING & BINDING	0	4,754	10,000	10,000	5,000
1002650	523500	TRAVEL	0	717	6,000	10,000	10,000
1002650	523600	DUES & FEES	130	119	375	2,000	2,000
1002650	523700	EDUCATION/TRAINING	1,231	2,025	2,518	16,000	16,000
1002650	523900	CONTRACTUAL SERVICES	0	2,814	3,500	3,500	3,500
1002650	523950	MERCHANT SERVICES CHARGES	39,345	28,601	27,651	15,000	20,000
1002650	531100	GENERAL OPERATING SUPPLIES	84	11,841	10,000	10,000	10,000
1002650	542100	MACHINERY & EQUIPMENT	0	17,079	5,262	5,000	5,000
<b>Total Operations and Capital</b>			<b>1,777,397</b>	<b>1,411,477</b>	<b>1,524,047</b>	<b>1,549,868</b>	<b>1,561,219</b>
<b>Total Budget</b>			<b>1,945,524</b>	<b>1,459,939</b>	<b>1,630,655</b>	<b>1,665,585</b>	<b>1,668,649</b>

**PERSONNEL INFORMATION - MUNICIPAL COURT**

	2011 Actual	2012 Actual	2013 Projected	2013 Budget	2014 Budget
Municipal Court Clerk/Administrator	1	1	1	1	1
<b>TOTAL POSITIONS</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>



**CITY OF SANDY SPRINGS  
FY 2014 BUDGET  
GENERAL FUND EXPENDITURES - 100**

			2011 Actual	2012 Actual	2013 Projected	2013 Budget	2014 Budget
<b>POLICE</b>							
1003210	511100	REGULAR SALARIES	7,560,967	7,803,873	7,929,214	8,319,038	8,210,349
1003210	511110	BONUSES	195,888	199,957	200,272	200,000	200,000
1003210	511200	PART-TIME/TEMP EMPLOYEES	73,095	214,473	258,293	510,569	505,731
1003210	511300	OVERTIME	631,633	579,909	465,107	665,523	600,000
1003210	512101	HEALTH INSURANCE	768,440	695,744	784,847	800,000	840,000
1003210	512102	DISABILITY INSURANCE	66,544	38,710	23,564	83,190	25,200
1003210	512103	DENTAL INSURANCE	23,366	33,949	48,939	41,595	72,000
1003210	512104	LIFE INSURANCE	63,556	58,969	65,889	41,595	72,000
1003210	512200	SOCIAL SECURITY	540,245	512,749	527,043	601,098	589,997
1003210	512300	MEDICARE	128,868	122,371	126,087	140,579	137,983
1003210	512401	RETIREMENT 401A	922,700	888,330	953,898	998,285	985,242
1003210	512402	RETIREMENT-MATCHING	350,374	341,532	354,158	374,357	369,466
1003210	512500	TUITION REIMBURSEMENT	37,749	41,865	18,184	50,000	50,000
1003210	512600	UNEMPLOYMENT TAX	9,873	8,679	11,264	66,222	65,371
1003210	512700	WORKERS' COMPENSATION	357,841	276,130	220,059	176,592	294,510
<b>Total Salaries and Benefits</b>			<b>11,731,137</b>	<b>11,817,239</b>	<b>11,986,816</b>	<b>13,068,643</b>	<b>13,017,848</b>
1003210	521200	PROFESSIONAL SERVICES	447,691	370,661	371,758	277,000	500,000
1003210	521270	JAIL SERVICES	778,964	340,003	316,645	750,000	450,000
1003210	521275	INMATE MEDICAL SERVICES	218,297	91,696	130,965	120,000	170,000
1003210	521300	TECHNICAL SERVICES	84,774	56,173	86,953	100,213	82,213
1003210	522100	CLEANING SERVICES	16,000	39,008	41,427	42,000	42,000
1003210	522110	GARBAGE DISPOSAL	2,658	506	0	506	0
1003210	522210	REPAIRS & MAINTENANCE-EQPT	67,671	64,122	27,128	55,000	55,000
1003210	522220	REPAIRS & MAINTENANCE-BLDG	45,315	14,357	0	0	0
1003210	522230	REPAIRS & MAINTENANCE-VEH	242,984	326,816	298,130	258,000	300,000
1003210	522310	BUILDING OPERATING LEASE	537,946	461,370	560,711	571,000	585,000
1003210	522330	OTHER RENTALS	9,922	1,753	2,287	3,500	3,500
1003210	523200	COMMUNICATIONS	222,439	231,929	324,116	361,313	321,000
1003210	523250	POSTAGE	0	3,708	5,345	7,500	7,500
1003210	523300	ADVERTISING	30,986	22,022	21,806	22,000	27,500
1003210	523400	PRINTING & BINDING	18,591	13,333	15,149	20,000	10,000
1003210	523500	TRAVEL	19,289	54,091	60,934	64,500	64,500
1003210	523600	DUES & FEES	15,887	28,630	25,868	27,375	27,375
1003210	523700	EDUCATION/TRAINING	84,778	65,325	44,679	94,400	80,000
1003210	523900	CONTRACTUAL SERVICES	10,759	5,887	89,468	96,000	106,000
1003210	523950	MERCHANT SERVICES CHARGES	2,452	2,418	3,387	3,500	3,500
1003210	531100	GENERAL OPERATING SUPPLIES	123,775	131,329	150,147	185,000	150,000
1003210	531150	UNDERCOVER OPERATIONS	19,280	13,720	10,564	20,000	20,000
1003210	531210	WATER	2,254	(8)	0	0	0
1003210	531220	NATURAL GAS	773	8,749	10,627	10,500	10,500
1003210	531230	ELECTRICITY	83,579	56,316	69,053	81,000	70,000
1003210	531270	GASOLINE	532,386	613,468	651,252	807,000	675,000
1003210	531300	HOSPITALITY	12,586	15,453	13,504	12,500	12,500
1003210	531600	SMALL TOOLS & EQUIPMENT	189,868	166,844	234,865	206,290	220,000
1003210	531750	UNIFORMS	50,517	97,846	100,291	100,000	125,000
<b>Total Operations</b>			<b>3,872,424</b>	<b>3,297,527</b>	<b>3,667,060</b>	<b>4,296,097</b>	<b>4,118,088</b>



**CITY OF SANDY SPRINGS  
FY 2014 BUDGET  
GENERAL FUND EXPENDITURES - 100**

2011 Actual	2012 Actual	2013 Projected	2013 Budget	2014 Budget
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**POLICE Continued**

1003210	541200	SITE IMPROVEMENTS	196,101	50,889	5,492	25,000	75,000
1003210	542100	MACHINERY & EQUIPMENT	4,460	337,809	31,445	57,000	57,000
1003210	542200	VEHICLES	928,423	746,162	699,101	703,500	808,800
1003210	542400	COMPUTER EQUIPMENT	400,961	442,042	168,103	190,000	165,000
<b>Total Capital</b>			<b>1,529,945</b>	<b>1,576,902</b>	<b>904,140</b>	<b>975,500</b>	<b>1,105,800</b>
1003210	579000	CONTINGENCY	0	0	0	200,000	200,000
1003210	581200	CAPITAL LEASE PRINCIPAL	667,597	573,817	536,944	536,944	212,060
1003210	582200	CAPITAL LEASE INTEREST	21,722	16,916	7,119	7,119	743
<b>Total Debt Service</b>			<b>689,319</b>	<b>590,733</b>	<b>544,063</b>	<b>744,062</b>	<b>412,803</b>
<b>Total Budget</b>			<b>17,822,825</b>	<b>17,282,400</b>	<b>17,102,079</b>	<b>19,084,303</b>	<b>18,654,539</b>

**PERSONNEL INFORMATION -POLICE**

	2011 Actual	2012 Actual	2013 Projected	2013 Budget	2014 Budget
Police Chief	1	1	1	1	1
Deputy Police Chief	1	1	1	1	1
GCIC Records Clerk	4	4	5	5	5
Records Clerk	7	7	6	6	6
Records Supervisor	1	1	1	1	1
Police Officer I	4	4	4	4	4
Police Officer II	30	30	24	24	24
Police Officer III	61	61	67	67	67
Sergeant	19	19	19	19	19
Captain	10	10	9	9	9
Quartermaster	1	1	1	1	1
Major	1	1	2	2	2
Clerical Staff	3	3	1	1	1
Victims Advocate	1	1	1	1	1
GIS Technician	1	1	1	1	1
Part-time (Sworn Off/Civ)	4	10	12	12	12
Executive Admin. Asst.	1	1	1	1	1
<b>TOTAL PERSONNEL</b>	<b>150</b>	<b>156</b>	<b>156</b>	<b>156</b>	<b>156</b>





**CITY OF SANDY SPRINGS  
FY 2014 BUDGET  
GENERAL FUND EXPENDITURES - 100**

			2011 Actual	2012 Actual	2013 Projected	2013 Budget	2014 Budget
<b>FIRE</b>							
1003510	511100	REGULAR SALARIES	4,027,991	3,989,402	3,964,906	4,225,045	4,266,329
1003510	511110	BONUSES	619,646	677,160	756,400	756,400	756,000
1003510	511200	PART-TIME/TEMP EMPLOYEES	779,592	942,701	846,417	850,000	859,757
1003510	511300	OVERTIME	413,739	404,422	464,294	490,000	490,000
1003510	512101	HEALTH INSURANCE	442,002	462,648	513,357	426,234	528,000
1003510	512102	DISABILITY INSURANCE	96,216	87,760	69,327	111,889	100,000
1003510	512103	DENTAL INSURANCE	41,907	46,303	30,898	41,422	36,000
1003510	512104	LIFE INSURANCE	34,621	31,717	36,145	41,422	38,400
1003510	512200	SOCIAL SECURITY	352,915	351,848	360,064	391,930	395,069
1003510	512300	MEDICARE	81,302	84,012	84,636	91,661	92,395
1003510	512401	RETIREMENT 401A	475,636	460,870	464,268	548,833	554,196
1003510	512402	RETIREMENT-MATCHING	183,727	179,301	183,427	182,944	184,732
1003510	512500	TUITION REIMBURSEMENT	14,444	13,670	14,630	20,000	20,000
1003510	512600	UNEMPLOYMENT TAX	9,099	8,019	8,632	38,501	25,926
1003510	512700	WORKERS' COMPENSATION	310,755	283,420	187,676	133,326	122,200
<b>Total Salaries and Benefits</b>			<b>7,883,592</b>	<b>8,023,251</b>	<b>7,985,077</b>	<b>8,349,608</b>	<b>8,469,004</b>
1003510	521200	PROFESSIONAL SERVICES	228,819	186,996	34,427	147,825	116,725
1003510	522210	REPAIRS & MAINTENANCE-EQPT	52,572	58,134	41,149	60,000	60,000
1003510	522220	REPAIRS & MAINTENANCE-BLDG	94,565	121,673	168,500	145,000	400,000
1003510	522230	REPAIRS & MAINTENANCE-VEH	179,154	228,771	200,000	180,000	150,000
1003510	523200	COMMUNICATIONS	50,795	40,536	32,104	55,070	35,000
1003510	523300	ADVERTISING	4,847	152	400	7,500	5,000
1003510	523400	PRINTING & BINDING	2,805	4,617	2,232	5,000	5,000
1003510	523500	TRAVEL	70,535	40,196	37,500	55,000	55,000
1003510	523600	DUES & FEES	19,044	13,501	6,460	12,700	12,700
1003510	523700	EDUCATION/TRAINING	33,838	27,634	34,299	55,000	55,000
1003510	523900	CONTRACTUAL SERVICES	118,419	148,731	329,633	317,943	288,461
1003510	531100	GENERAL OPERATING SUPPLIES	88,180	84,090	71,464	100,000	100,000
1003510	531160	EMS MEDICAL SUPPLIES	105,405	95,346	100,000	110,000	110,000
1003510	531210	WATER	25,423	23,644	16,494	15,800	15,800
1003510	531220	NATURAL GAS	36,513	24,260	22,799	31,000	31,000
1003510	531230	ELECTRICITY	50,230	52,292	45,310	55,000	55,000
1003510	531270	GASOLINE	168,985	170,892	170,094	200,000	200,000
1003510	531300	HOSPITALITY	6,439	5,334	15,365	16,500	16,500
1003510	531600	SMALL TOOLS & EQUIPMENT	84,501	59,480	130,000	125,000	125,000
1003510	531750	UNIFORMS	105,044	184,679	23,299	150,000	150,000
<b>Total Operations</b>			<b>1,526,110</b>	<b>1,570,960</b>	<b>1,481,529</b>	<b>1,844,338</b>	<b>1,986,186</b>
1003510	542100	MACHINERY & EQUIPMENT	10,265	2,622	159,149	166,000	141,000
1003510	542200	VEHICLES	31,410	77,433	86,876	82,000	145,000
1003510	542400	COMPUTER EQUIPMENT	3,365	14,500	7,552	10,000	10,000
<b>Total Capital</b>			<b>45,040</b>	<b>94,555</b>	<b>253,577</b>	<b>258,000</b>	<b>296,000</b>
1003510	579000	CONTINGENCY	0	0	0	200,000	200,000
1003510	581200	CAPITAL LEASE PRINCIPAL	443,625	617,472	348,373	192,869	665,261
1003510	582200	CAPITAL LEASE INTEREST	201,567	173,567	85,235	73,482	109,904
<b>Total Operations and Capital</b>			<b>645,192</b>	<b>791,040</b>	<b>433,608</b>	<b>466,350</b>	<b>975,165</b>
<b>Total Budget</b>			<b>10,099,935</b>	<b>10,479,806</b>	<b>10,153,792</b>	<b>10,918,296</b>	<b>11,726,355</b>



**CITY OF SANDY SPRINGS  
FY 2014 BUDGET  
GENERAL FUND EXPENDITURES - 100**

2011 Actual	2012 Actual	2013 Projected	2013 Budget	2014 Budget
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**FIRE Continued**

**PERSONNEL INFORMATION - FIRE**

	2011 Actual	2012 Actual	2013 Projected	2013 Budget	2014 Budget
Fire Chief	1	1	1	1	1
Deputy Chief	1	1	1	1	1
Fire Marshall	1	1	1	1	1
Asst Chief/Training	1	1	1	1	1
Fire Protection Engineer	1	1	1	1	1
Executive Assistant	1	1	1	1	1
Fire Inspector	1	1	1	1	1
Fire/Rescue Tech I	20	20	22	22	22
Fire/Rescue Tech II	40	40	38	38	38
Crew Chief	18	18	18	18	18
Battalion Chief	6	6	6	6	6
<b>TOTAL FT POSITIONS</b>	<b>91</b>	<b>91</b>	<b>91</b>	<b>91</b>	<b>91</b>
<b>TOTAL PT POSITIONS</b>	<b>52</b>	<b>52</b>	<b>53</b>	<b>53</b>	<b>53</b>



**CITY OF SANDY SPRINGS  
FY 2014 BUDGET  
GENERAL FUND EXPENDITURES - 100**

2011 Actual	2012 Actual	2013 Projected	2013 Budget	2014 Budget
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**EMERGENCY SERVICES/ MEDICAL**

1003810	511100	REGULAR SALARIES	0	0	0	0	160,788
1003810	511110	BONUSES	0	0	0	0	5,000
1003810	512101	HEALTH INSURANCE	0	0	0	0	6,000
1003810	512102	DISABILITY INSURANCE	0	0	0	0	1,608
1003810	512103	DENTAL INSURANCE	0	0	0	0	804
1003810	512104	LIFE INSURANCE	0	0	0	0	1,206
1003810	512200	SOCIAL SECURITY	0	0	0	0	10,279
1003810	512300	MEDICARE	0	0	0	0	2,404
1003810	512401	RETIREMENT 401A	0	0	0	0	19,895
1003810	512402	RETIREMENT-MATCHING	0	0	0	0	6,432
1003810	512600	UNEMPLOYMENT TAX	0	0	0	0	804
1003810	512700	WORKERS' COMPENSATION	0	0	0	0	5,720
<b>Total Salaries and Benefits</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>220,939</b>

1003810	521200	PROFESSIONAL SERVICES	463,135	450,000	450,000	450,000	450,000
1003810	521300	TECHNICAL SERVICES	71,614	56,698	60,000	128,450	100,000
1003810	523200	COMMUNICATIONS	0	1,290	5,654	6,000	5,400
1003810	523500	TRAVEL	0	0	0	0	2,000
1003810	523600	DUES & FEES	0	0	0	0	1,000
1003810	523700	EDUCATION/TRAINING	0	0	0	0	2,000
1003810	531100	GENERAL OPERATING SUPPLIES	0	0	0	0	1,000
1003810	542100	MACHINERY & EQUIPMENT	89,881	50,842	3,428	54,250	55,000
1003810	572000	PAYMENTS TO OTHER AGENCIES	789,831	854,579	799,977	900,000	900,000
1003810	579000	CONTINGENCY	0	0	0	15,000	15,000
<b>Total Operations</b>			<b>1,414,460</b>	<b>1,413,409</b>	<b>1,319,059</b>	<b>1,553,700</b>	<b>1,531,400</b>
<b>Total Budget</b>			<b>1,414,460</b>	<b>1,413,409</b>	<b>1,319,059</b>	<b>1,553,700</b>	<b>1,752,339</b>

**PUBLIC WORKS**

1004100	521200	PROFESSIONAL SERVICES	689,388	63,533	0	0	5,000
1004100	521201	PROF SERVICES-GVMT SERVICES	9,386,205	3,086,205	3,318,265	3,318,265	3,514,549
1004100	522230	VEHICLE MAINTENANCE	0	34,378	16,734	30,000	40,000
1004100	522240	STREETLIGHT MAINTENANCE	0	0	0	0	25,000
1004100	523200	COMMUNICATIONS	0	587	938	0	0
1004100	523500	TRAVEL	0	6,785	6,770	20,000	17,500
1004100	523600	DUES & FEES	0	0	0	0	7,500
1004100	523700	EDUCATION/TRAINING	0	18,633	15,215	32,500	37,500
1004100	523900	CONTRACTUAL SERVICES	1,227,324	5,159,022	5,319,148	5,235,000	5,570,000
1004100	531100	GENERAL OPERATING SUPPLIES	15,196	50,168	40,000	40,000	70,000
1004100	531230	ELECTRICITY	20,783	3,970	0	3,000	0
1004100	531235	STREET LIGHTS	878,615	1,134,691	1,138,350	1,170,000	1,310,000
1004100	531270	GASOLINE	0	29,235	21,955	40,000	30,000
1004100	531750	UNIFORMS	0	2,412	6,115	15,000	15,000
1004100	542100	MACHINERY & EQUIPMENT	0	14,883	0	0	0
1004100	572000	PAYMENTS TO OTHER AGENCIES	0	69,189	75,000	75,000	75,000
<b>Total Budget</b>			<b>12,217,511</b>	<b>9,673,690</b>	<b>9,958,490</b>	<b>9,978,765</b>	<b>10,717,049</b>



**CITY OF SANDY SPRINGS  
FY 2014 BUDGET  
GENERAL FUND EXPENDITURES - 100**

2011 Actual	2012 Actual	2013 Projected	2013 Budget	2014 Budget
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**RECREATION**

1006110	511200	PART-TIME/TEMP EMPLOYEES	517,284	630,631	697,412	712,000	938,150
1006110	512700	WORKERS COMPENSATION	0	0	0	0	15,030
1006110	521200	PROFESSIONAL SERVICES	197,187	13,725	6,387	55,000	0
1006110	521201	PROF SERVICES-GVMT SERVICES	1,354,522	1,013,438	1,023,571	1,023,572	1,033,822
1006110	522100	CLEANING SERVICES	0	40,702	34,893	50,000	50,000
1006110	522220	REPAIRS & MAINTENANCE-BLDG	19,878	31,100	14,194	69,000	70,000
1006110	522230	VEHICLES MAINTENANCE	0	4,245	6,756	25,000	25,000
1006110	522240	REPAIRS & MAINTENANCE-PARKS	58,533	68,766	49,912	80,000	80,000
1006110	523200	COMMUNICATIONS	9,878	20,536	18,551	23,000	23,000
1006110	523300	ADVERTISING	5,906	11,456	14,758	17,000	17,000
1006110	523600	DUES & FEES	285	1,405	1,060	5,000	5,000
1006110	523700	EDUCATION/TRAINING	35	3,770	1,604	3,000	3,000
1006110	523900	CONTRACTUAL SERVICES	31,315	313,206	330,420	436,400	417,519
1006110	523950	MERCHANT SERVICES CHARGES	429	241	163	3,000	3,000
1006110	531100	GENERAL OPERATING SUPPLIES	56,936	66,286	46,024	70,000	70,000
1006110	531210	WATER	73,980	70,169	40,800	72,000	72,000
1006110	531220	NATURAL GAS	17,394	15,955	15,503	22,000	22,000
1006110	531230	ELECTRICITY	120,001	151,489	134,141	153,000	153,000
1006110	531270	GASOLINE	11,965	25,750	25,294	30,770	30,000
1006110	531600	SMALL TOOLS & EQUIPMENT	50,392	6,384	3,006	15,000	20,000
1006110	531750	UNIFORMS	0	2,528	1,889	5,000	3,000
1006110	542100	MACHINERY & EQUIPMENT	27,399	0	0	0	0
1006110	542200	VEHICLES	21,464	87,542	0	0	0
1006110	572000	PAYMENTS TO OTHER AGENCIES	0	130,000	130,000	130,000	130,000
1006110	579000	CONTINGENCIES	0	0	0	0	50,000

<b>Total Budget</b>	<b>2,574,783</b>	<b>2,709,325</b>	<b>2,596,340</b>	<b>2,999,742</b>	<b>3,230,521</b>
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**COMMUNITY DEVELOPMENT**

1007450	521201	PROF SERVICES-GVMT SERVICES	3,726,630	146,720	2,863,325	2,865,938	3,064,284
1007450	521205	DOWNTOWN MASTER PLAN	0	2,355,594	300,226	325,000	0
1007450	521206	ECONOMIC DEVELOPMENT	14,500	0	103,692	175,000	0
1007450	522230	VEHICLES MAINTENANCE	0	4,893	3,078	5,000	15,000
1007450	523200	COMMUNICATIONS	0	0	21,662	24,000	25,000
1007450	523300	ADVERTISING	9,229	19,846	27,541	18,500	30,000
1007450	523500	TRAVEL	0	0	5,142	10,000	9,000
1007450	523600	DUES & FEES	696	3,757	4,113	4,000	5,000
1007450	523700	EDUCATION/TRAINING	385	27,316	13,412	40,250	36,750
1007450	523900	CONTRACTUAL SERVICES	0	0	57,427	50,000	140,000
1007450	523910	CONTRACTUAL SVCS-TREE ESCRO	0	0	49,507	0	0
1007450	523950	MERCHANT SERVICES CHARGES	13,114	26,411	30,748	20,000	30,000
1007450	531100	GENERAL OPERATING SUPPLIES	0	18,152	28,828	17,000	30,000
1007450	531270	GASOLINE	0	10,997	19,213	10,000	21,000
1007450	531300	HOSPITALITY	0	7,793	8,265	6,000	6,000
1007450	531750	UNIFORMS	0	10,229	10,515	12,000	12,000
1007450	542200	VEHICLES	0	0	28,949	50,000	0

<b>Total Budget</b>	<b>3,764,554</b>	<b>2,631,710</b>	<b>3,575,643</b>	<b>3,632,688</b>	<b>3,424,034</b>
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**CITY OF SANDY SPRINGS  
FY 2014 BUDGET  
GENERAL FUND EXPENDITURES - 100**

2011 Actual	2012 Actual	2013 Projected	2013 Budget	2014 Budget
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**ECONOMIC DEVELOPMENT**

1007520 521201	PROF SERVICES-GVMT SERVICES	0	0	0	0	137,685
1007520 521205	DOWNTOWN MASTER PLAN	0	0	0	0	75,000
1007520 521206	ECONOMIC DEVELOPMENT	0	0	0	0	0
1007520 523200	COMMUNICATIONS	0	0	0	0	1,100
1007520 523300	ADVERTISING	0	0	0	0	47,150
1007520 523500	TRAVEL	0	0	0	0	1,000
1007520 523600	DUES & FEES	0	0	0	0	500
1007520 523700	EDUCATION/TRAINING	0	0	0	0	2,000
1007520 531300	HOSPITALITY	0	0	0	0	1,500
<b>Total Budget</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>265,935</b>

Note: FY2014 is the first year this department has been accounted for separately.

**OTHER USES**

1009000 611120	TRANSFER TO ANNE FRANK	50,000	0	28,169	70,000	59,500
1009000 611130	TRANSFER TO INNOV. FUND	0	105,505	225,000	225,000	0
1009000 611240	TRANSFER TO GRANTS FUND	0	181,552	150,000	0	0
1009000 611351	TRANSFER TO CAPITAL PROJECTS	14,900,001	12,320,198	26,571,822	26,571,822	22,179,059
1009000 611560	TRANSFER TO STORMWATER	1,800,000	2,500,000	2,500,000	2,500,000	1,600,000
<b>Total Budget</b>		<b>16,750,001</b>	<b>15,107,255</b>	<b>29,474,991</b>	<b>29,366,822</b>	<b>23,838,559</b>

<b>GENERAL FUND TOTAL EXPENDITURES</b>	<b>81,196,256</b>	<b>71,099,187</b>	<b>88,876,813</b>	<b>93,517,286</b>	<b>87,853,342</b>
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<b>NET CHANGE IN FUND BALANCE</b>	<b>741,451</b>	<b>12,093,445</b>	<b>(5,843,591)</b>	<b>(14,700,402)</b>	<b>(7,266,222)</b>
<b>FUND BALANCE BEGINNING OF YEAR</b>	<b>20,274,917</b>	<b>21,016,368</b>	<b>33,109,813</b>	<b>33,109,813</b>	<b>27,266,222</b>
<b>FUND BALANCE END OF YEAR</b>	<b>21,016,368</b>	<b>33,109,813</b>	<b>27,266,222</b>	<b>18,409,411</b>	<b>20,000,000</b>



# **FUND BUDGETS**

ANNE FRANK  
EXHIBIT FUND

120



**ANNE FRANK EXHIBIT FUND 120  
FY 2014 BUDGET**

**REVENUES:**

	2011 Actual	2012 Actual	2013 Projected	2013 Budget	2014 Budget
Contributions / Donations	50,000	73,573	27,683	15,000	15,000
Transfer In from General Fund	50,000	0	28,169	70,000	60,000
<b>TOTAL REVENUES</b>	<b>100,000</b>	<b>73,573</b>	<b>55,852</b>	<b>85,000</b>	<b>75,000</b>

**EXPENDITURES:**

Technical Services	24,363	4,332	591	9,500	1,700
Repairs & Maintenance-Buildings	7,089	8,425	5,983	7,500	7,000
Repairs & Maintenance-Other	346	0	2,100	500	2,500
Communications	816	1,053	1,132	1,400	1,400
Printing & Binding	446	0	500	2,000	1,000
Contractual Services	52,506	50,000	50,000	50,000	50,000
Bank Service Charges	123	318	320	100	400
Operating Supplies	209	760	500	1,500	1,000
Electricity	9,012	8,162	7,488	10,000	8,500
Hospitality	73	0	0	2,500	1,500
<b>TOTAL EXPENDITURES</b>	<b>94,983</b>	<b>73,049</b>	<b>68,613</b>	<b>85,000</b>	<b>75,000</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>5,017</b>	<b>524</b>	<b>-12,761</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE BEGINNING OF YEAR</b>	<b>7,220</b>	<b>12,237</b>	<b>12,761</b>	<b>12,761</b>	<b>0</b>
<b>FUND BALANCE END OF YEAR</b>	<b>12,237</b>	<b>12,761</b>	<b>0</b>	<b>12,761</b>	<b>0</b>

# **FUND BUDGETS**

## **INNOVATIONS FUND**

**130**



**INNOVATIONS FUND 130**  
**FY 2014 BUDGET**

	2011 Actual	2012 Actual	2013 Projected	2013 Budget	2014 Budget
<b>REVENUES:</b>					
Transfer In from General Fund	0	105,505	225,000	225,000	0
Federal Matching Grants	0	60,946	62,920	0	0
<b>TOTAL REVENUES</b>	<b>0</b>	<b>166,451</b>	<b>287,920</b>	<b>225,000</b>	<b>0</b>
<b>EXPENDITURES:</b>					
Contractual Services	0	121,893	149,344	225,000	0
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>121,893</b>	<b>149,344</b>	<b>225,000</b>	<b>0</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>0</b>	<b>44,559</b>	<b>138,576</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE BEGINNING OF YEAR</b>	<b>0</b>	<b>0</b>	<b>44,559</b>	<b>44,559</b>	<b>183,135</b>
<b>FUND BALANCE END OF YEAR</b>	<b>0</b>	<b>44,559</b>	<b>183,135</b>	<b>44,559</b>	<b>183,135</b>

# **FUND BUDGETS**

## **CONFISCATED ASSETS FUND**

**210**



**CONFISCATED ASSETS FUND 210**  
**FY 2014 BUDGET**

	2011 Actual	2012 Actual	2013 Projected	2013 Budget	2014 Budget
<b>REVENUES:</b>					
Federal / State Seized Funds	166,627	147,618	575,000	200,000	200,000
Interest Revenue	495	204	400	0	0
<b>TOTAL REVENUES</b>	<b>167,122</b>	<b>147,822</b>	<b>575,400</b>	<b>200,000</b>	<b>200,000</b>
<b>EXPENDITURES:</b>					
Police Operation	74,360	83,207	30,000	200,000	200,000
Capital Improvements	95,902	62,087	145,000	0	0
<b>TOTAL EXPENDITURES</b>	<b>170,262</b>	<b>145,294</b>	<b>175,000</b>	<b>200,000</b>	<b>200,000</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>-3,140</b>	<b>2,528</b>	<b>400,400</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE BEGINNING OF YEAR</b>	<b>347,054</b>	<b>343,914</b>	<b>346,442</b>	<b>346,442</b>	<b>746,842</b>
<b>FUND BALANCE END OF YEAR</b>	<b>343,914</b>	<b>346,442</b>	<b>746,842</b>	<b>346,442</b>	<b>746,842</b>



# **FUND BUDGETS**

E911 FUND

215



**E911 FUND 215**  
**FY 2014 BUDGET**

**REVENUES:**

	2011 Actual	2012 Actual	2013 Projected	2013 Budget	2014 Budget
E911 Revenues	2,794,944	2,518,968	2,583,466	2,552,210	2,552,210
<b>TOTAL REVENUES</b>	<b>2,794,944</b>	<b>2,518,968</b>	<b>2,583,466</b>	<b>2,552,210</b>	<b>2,552,210</b>

**EXPENDITURES:**

Transfers to Other Agencies	2,794,944	2,518,968	2,583,466	2,552,210	2,552,210
<b>TOTAL EXPENDITURES</b>	<b>2,794,944</b>	<b>2,518,968</b>	<b>2,583,466</b>	<b>2,552,210</b>	<b>2,552,210</b>

NET CHANGE IN FUND BALANCE	0	0	0	0	0
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FUND BALANCE BEGINNING OF YEAR	0	0	0	0	0
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FUND BALANCE END OF YEAR	0	0	0	0	0
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# **FUND BUDGETS**

## **MULTIPLE GRANTS FUND**

**240**



**MULTIPLE GRANTS FUND 240  
FY 2014 BUDGET**

		Award Amount	Required Match	Project to Date Expenditures	2014 Budget
AFGL	Assistance to Fire Fighters	88,000	22,000	0	110,000
HEAT4	Highway Enforcement - DUI 2013	95,400	48,050	62,307	81,143
BYRNE	Byrne- JAG 2011	21,794	0	21,794	0
BYR12	Byrne- JAG 2012	17,351	0	15,091	2,260
BYR13	Byrne- JAG 2013	20,000	0	0	20,000
BVPG	Bulletproof Vest Partnership	34,099	0	32,320	1,779
T5000	FEMA Hazard Mitigation Grant	3,853,886	680,098	3,778,961	755,023
		<b>4,130,530</b>	<b>750,148</b>	<b>3,910,473</b>	<b>970,205</b>

\* The amounts budgeted are based on balances from prior year grant awards, as grant funds cross multiple fiscal years. Additional funds are contingent upon federal appropriations and the receipt of new grant awards.

# **FUND BUDGETS**

## **COMMUNITY DEVELOPMENT BLOCK GRANT FUND 245**



**COMMUNITY DEVELOPMENT BLOCK GRANT FUND 245**  
**FY 2014 BUDGET**

Award Amount	Required Match	Project to Date Expenditures	2014 Budget
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**EXPENDITURES:**

CDBG2	2009 CDBG	539,982	0	539,982	0
CDBG3	2010 CDBG	581,336	0	581,336	0
CDBG4	2011 CDBG	489,289	0	297,037	192,252
CDBG5	2012 CDBG	421,709	0	0	421,709
CDBG6	2013 CDBG	400,000	0	0	400,000
<b>TOTAL EXPENDITURES</b>		<b>2,432,316</b>	<b>0</b>	<b>1,418,355</b>	<b>1,013,961</b>

\* The amounts budgeted are based on balances from prior year grant awards, as grant funds cross multiple fiscal years.  
Additional funds are contingent upon federal appropriations and the receipt of new grant awards.



# **FUND BUDGETS**

## **PRIVATE DONATIONS FUND 250**



**PRIVATE DONATIONS FUND 250**  
**FY 2014 BUDGET**

	2011 Actual	2012 Actual	2013 Projected	2013 Budget	2014 Budget
<b>REVENUES:</b>					
Contributions / Donations	18,754	64,273	3,000	25,000	25,000
Interest Income	0	0	40	0	0
<b>TOTAL REVENUES</b>	<b>18,754</b>	<b>64,273</b>	<b>3,040</b>	<b>25,000</b>	<b>25,000</b>
<b>EXPENDITURES:</b>					
Police Operation	0	1,985	0	12,500	5,000
Fire Operations	0	0	0	12,500	5,000
Recreation	9,070	8,924	4,169	0	15,000
<b>TOTAL EXPENDITURES</b>	<b>9,070</b>	<b>10,909</b>	<b>4,169</b>	<b>25,000</b>	<b>25,000</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>9,683</b>	<b>53,364</b>	<b>-1,129</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE BEGINNING OF YEAR</b>	<b>68,139</b>	<b>77,822</b>	<b>131,187</b>	<b>131,187</b>	<b>130,058</b>
<b>FUND BALANCE END OF YEAR</b>	<b>77,822</b>	<b>131,187</b>	<b>130,058</b>	<b>131,187</b>	<b>130,058</b>

# **FUND BUDGETS**

## **HOTEL MOTEL FUND**

**275**



**HOTEL MOTEL FUND 275**  
**FY 2014 BUDGET**

**REVENUES:**

	2011 Actual	2012 Actual	2013 Projected	2013 Budget	2014 Budget
Hotel / Motel Tax	3,536,794	3,695,536	3,772,654	3,515,000	3,588,935
Interest Income	147	64	75	0	0
<b>TOTAL REVENUES</b>	<b>3,536,941</b>	<b>3,695,600</b>	<b>3,772,729</b>	<b>3,515,000</b>	<b>3,588,935</b>

**EXPENDITURES:**

Georgia World Congress Ctr.	1,389,960	1,452,346	1,482,653	1,381,395	1,410,451
Transfer to General Fund	1,010,108	1,055,445	1,077,470	1,003,884	1,025,000
Sandy Springs Hospitality	1,136,725	1,187,745	1,212,531	1,129,721	1,153,484
<b>TOTAL EXPENDITURES</b>	<b>3,536,794</b>	<b>3,695,536</b>	<b>3,772,654</b>	<b>3,515,000</b>	<b>3,588,935</b>

<b>NET CHANGE IN FUND BALANCE</b>	<b>147</b>	<b>64</b>	<b>75</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE BEGINNING OF YEAR</b>	<b>775</b>	<b>923</b>	<b>987</b>	<b>987</b>	<b>1,062</b>
<b>FUND BALANCE END OF YEAR</b>	<b>923</b>	<b>987</b>	<b>1,062</b>	<b>987</b>	<b>1,062</b>

# **FUND BUDGETS**

## **CAPITAL PROJECTS FUND 351**



**CAPITAL PROJECTS FUND 351  
FY 2014 BUDGET**

Project Code	Description	Total Outside Funding	Total City Funding to Date	Total Exp/Enc to Date	Project to Date Balance	2014 Budget Additions	2014 Budget
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**REVENUES:**

Federal & State Funding	25,900,841
Transfer In from General Fund	22,179,059
Transfer In from Impact Fee Fund	700,000
Use of Fund Balance	41,775,780

**TOTAL REVENUES**

**90,555,681**

**EXPENDITURES:**

**SMALL PROJECTS**

C9999	Capital Contingency	0	1,294,736	0	1,294,736	-3,359	1,291,377
		<b>0</b>	<b>1,294,736</b>	<b>0</b>	<b>1,294,736</b>	<b>-3,359</b>	<b>1,291,377</b>

**FACILITY PROJECTS**

F0002	Heritage Bluestone Building	0	1,750,000	1,660,363	89,637	0	89,637
F0004	Fire Station - Wieuca Road	0	0	0	0	1,250,000	1,250,000
F0005	City Hall Storage Facility	0	0	0	0	300,000	300,000
		<b>0</b>	<b>1,750,000</b>	<b>1,660,363</b>	<b>89,637</b>	<b>1,550,000</b>	<b>1,639,637</b>

**CITY CENTER**

CC001	Land Acquisition	0	15,075,213	303,825	14,771,388	3,500,000	18,271,388
	Demolition	0	500,000	0	500,000	0	500,000
CC002	City Center Parking Study	0	75,000	0	75,000	0	75,000
CC003	Mt. Vernon/Bluestone Rd Extension	0	3,825,000	0	3,825,000	3,825,000	7,650,000
CC004	City Center Infrastructure / Green	0	0	0	0	3,295,378	3,295,378
CC005	Utilities Program Mgmt & Design	0	600,000	0	600,000	0	600,000
CC006	Utilities Relocation	0	1,000,000	0	1,000,000	0	1,000,000
CC007	Marsh Creek Headwater BMP	387,747	980,000	581,022	786,725	1,602,991	2,389,716
CC008	Structured Parking (500 spaces)	0	0	0	0	0	0
CC009	Sandy Springs Circle Phase 1	623,369	0	0	623,369	776,631	1,400,000
CC010	Sandy Springs Circle Phase 2	2,527,000	308,740	107,645	2,728,095	0	2,728,095
CC011	Heritage Playground	0	0	0	0	0	0
CC999	Professional Services	0	212,593	0	212,593	500,000	712,593
		<b>3,538,116</b>	<b>22,576,546</b>	<b>992,493</b>	<b>25,122,169</b>	<b>13,500,000</b>	<b>38,622,169</b>

**PARKS PROJECTS**

P0001/2	Abernathy-Greenway Linear Park	550,000	8,344,232	5,481,685	3,412,547	750,000	4,162,547
P0006	SS Tennis Center Imprvmnts	0	525,000	419,692	105,308	0	105,308
P0007	Hammond Pk Imprvmnts	0	1,773,599	1,505,292	268,307	0	268,307
P0009	Morgan Falls Overlook	0	4,314,814	3,854,312	460,502	0	460,502
P0010	Morgan Falls Athletic Fields	0	4,775,000	4,769,594	5,406	0	5,406
P0011	Morgan Falls River Park	0	364,423	108,600	255,823	-255,823	0
P0014	John Ripley Forbes Big Trees	0	250,000	24,632	225,368	0	225,368
P0015	Lost Corner Preserve	0	500,000	97,886	402,114	0	402,114
P0018	Astro Turf @ School fields	0	600,000	50,000	550,000	0	550,000
P0019	Old Riverside Dr Property	0	1,540,000	10,646	1,529,354	0	1,529,354
		<b>550,000</b>	<b>22,987,068</b>	<b>16,322,338</b>	<b>7,214,730</b>	<b>494,177</b>	<b>7,708,907</b>





**CAPITAL PROJECTS FUND 351  
FY 2014 BUDGET**

Project Code	Description	Total Outside Funding	Total City Funding to Date	Total Exp/Enc to Date	Project to Date Balance	2014 Budget Additions	2014 Budget
<b>TRANSPORTATION PROJECTS</b>							
T0002	Abernathy / Johnson Ferry Rdwy Irr	0	0	0	0	500,000	500,000
T0006	SS Cir @ Hammond Dr Ped E	788,282	413,829	1,199,166	2,945	-2,945	0
T0008	Roswell Rd Streetscape	1,873,542	446,445	133,500	2,186,487	0	2,186,487
T0009	Johnson Fy Rd Streetscape	820,472	70,000	856,073	34,399	0	34,399
T0010	Johnson Fy@SS Cir Int Imp	0	200,000	191,100	8,900	-8,900	0
T0011	JohnsonFy-Glenridge CD&PE	4,050,478	1,340,800	737,843	4,653,436	0	4,653,436
T0012	RRSS-Johnson Fy-Abernathy	3,235,180	1,240,000	1,325,492	3,149,688	0	3,149,688
T0013	Roswell Road ATMS	3,516,958	589,352	3,945,703	160,607	0	160,607
T0019	Roswell Road SS Phase I	0	2,600,000	248,852	2,351,148	0	2,351,148
T0020	Windsor Parkway Sidewalks	0	1,750,000	1,471,231	278,769	0	278,769
T0023	I-285 Tunnel	0	385,000	383,147	1,853	-1,853	0
T0024	Hammond Dr -CD	499,915	610,000	423,060	686,855	0	686,855
T0025	Dunwoody Pl Impr-CD	0	1,650,000	1,667,057	-17,057	17,057	0
T0026	Ptree-Dwdy Rd Impr-CD	0	1,500,000	1,381,860	118,140	0	118,140
T0032	Peachtree Dunwoody Streetscape	1,694,059	0	34,298	1,659,761	0	1,659,761
T0034	Morgan Falls Road	1,200,000	3,300,000	962,388	3,537,612	0	3,537,612
T0035	Chattahoochee Pedestrian Bridge	0	360,000	12,036	347,964	400,000	747,964
T0036	MARTA (TIP)	1,737,500	0	752,693	984,807	230,000	1,214,807
T0037	Northridge @ GA400 Beautification	7,989	500,000	507,989	0	0	0
T0038	Abernathy @ GA400	2,993	0	2,993	0	0	0
T0039	Spalding @ Mt Vernon	0	900,000	146,292	753,708	0	753,708
T0040	Glenridge Drive Widening	0	500,000	65,604	434,396	0	434,396
T0041	Riverside Dr Shoulder/Slope Repai	0	300,000	89,833	210,167	200,000	410,167
T0042	City Gateway Beautification	0	1,000,000	5,154	994,846	250,000	1,244,846
T0043	Glenridge @ Roswell Rd Intersectio	0	1,000,000	0	1,000,000	0	1,000,000
T0044	Plan 2040	0	270,000	0	270,000	0	270,000
T3000	Pavement Management Prg	2,385,357	23,321,970	21,662,314	4,045,013	3,000,000	7,045,013
T6000	Sidewalk Program	0	8,387,500	6,749,220	1,638,280	0	1,638,280
T7000	Intersection & Operational	0	4,170,000	3,683,867	486,133	300,000	786,133
T7501	Ptree/Dwdy @ Abernathy	0	150,000	0	150,000	0	150,000
T9000	Bridge & Dam Maintenance	0	1,500,000	602,032	897,968	154,882	1,052,850
T9500	Traffic Management Program	0	2,250,000	1,791,664	458,336	350,000	808,336
T9600	Traffic Calming	0	200,000	29,811	170,189	0	170,189
		<b>21,812,725</b>	<b>60,904,896</b>	<b>51,062,272</b>	<b>31,655,349</b>	<b>5,388,241</b>	<b>37,043,590</b>
<b>N. FULTON UNIFIED RADIO SYSTEM</b>							
R0001	Sandy Springs Weighted Share	0	3,000,000	0	3,000,000	1,250,000	4,250,000
		<b>0</b>	<b>3,000,000</b>	<b>0</b>	<b>3,000,000</b>	<b>1,250,000</b>	<b>4,250,000</b>
<b>TOTAL CAPITAL PROJECTS</b>		<b>25,900,841</b>	<b>112,513,246</b>	<b>70,037,466</b>	<b>68,376,622</b>	<b>22,179,059</b>	<b>90,555,681</b>

# **FUND BUDGETS**

IMPACT FEE  
FUND  
356



**IMPACT FEE FUND 356**  
**FY 2014 BUDGET**

	2011 Actual	2012 Actual	2013 Projected	2013 Budget	2014 Budget
<b>REVENUES:</b>					
Parks and Recreation	4,785	15,675	29,535	11,123	15,250
Public Safety	19,066	112,385	32,240	24,435	33,500
Transportation	167,088	1,095,659	244,175	146,791	201,250
Interest Income	139	279	1,100	0	0
<b>TOTAL REVENUES</b>	<b>191,077</b>	<b>1,223,998</b>	<b>307,050</b>	<b>182,350</b>	<b>250,000</b>
<b>EXPENDITURES:</b>					
Parks and Recreation	0	0	0	11,123	15,250
Public Safety	0	0	0	24,435	33,500
Transportation	0	0	0	146,791	201,250
Transfer to Capital Projects	0	0	300,000	0	700,000
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>300,000</b>	<b>182,350</b>	<b>950,000</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>191,077</b>	<b>1,223,998</b>	<b>7,050</b>	<b>0</b>	<b>-700,000</b>
<b>FUND BALANCE BEGINNING OF YEAR</b>	<b>133,599</b>	<b>324,676</b>	<b>1,548,674</b>	<b>1,548,674</b>	<b>1,555,724</b>
<b>FUND BALANCE END OF YEAR</b>	<b>324,676</b>	<b>1,548,674</b>	<b>1,555,724</b>	<b>1,548,674</b>	<b>855,724</b>

# **FUND BUDGETS**

## **STORMWATER FUND 560**



**STORMWATER FUND 560  
FY 2014 BUDGET**

	2011 Actual	2012 Actual	2013 Projected	2013 Budget	2014 Budget
<b>REVENUES:</b>					
Transfer In from General Fund	1,800,000	2,500,000	2,500,000	2,500,000	1,600,000
<b>TOTAL REVENUES</b>	<b>1,800,000</b>	<b>2,500,000</b>	<b>2,500,000</b>	<b>2,500,000</b>	<b>1,600,000</b>
<b>EXPENDITURES:</b>					
<b>Operations &amp; Maintenance</b>					
4226 Professional Services	136,819	411,205	112,790	100,000	100,000
4226 Repairs & Maintenance	2,158,537	956,466	501,927	425,000	400,000
	<b>2,295,357</b>	<b>1,367,671</b>	<b>614,717</b>	<b>525,000</b>	<b>500,000</b>
<b>CIP</b>					
4250 Professional Services	0	0	278,975	100,000	100,000
4250 Stormwater Improvements	0	0	1,341,534	775,000	929,500
	<b>0</b>	<b>0</b>	<b>1,620,509</b>	<b>875,000</b>	<b>1,029,500</b>
<b>Permit Compliance</b>					
4310 Professional Services	0	0	20,091	10,000	70,000
4310 Machinery & Equipment	0	0	0	90,000	500
	<b>0</b>	<b>0</b>	<b>20,091</b>	<b>100,000</b>	<b>70,500</b>
<b>WIP</b>					
4320 Professional Services	0	0	62,289	10,000	0
4320 Stormwater Improvements	0	0	447,540	10,000	0
	<b>0</b>	<b>0</b>	<b>509,829</b>	<b>20,000</b>	<b>0</b>
9000 Transfer out to Capital Projects	0	0	980,000	980,000	0
<b>TOTAL STORMWATER EXPENDITURES</b>	<b>2,295,357</b>	<b>1,367,671</b>	<b>3,745,146</b>	<b>2,500,000</b>	<b>1,600,000</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>(495,357)</b>	<b>1,132,329</b>	<b>(1,245,146)</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE BEGINNING OF YEAR</b>	<b>921,221</b>	<b>425,864</b>	<b>1,558,193</b>	<b>1,558,193</b>	<b>313,047</b>
<b>FUND BALANCE END OF YEAR</b>	<b>425,864</b>	<b>1,558,193</b>	<b>313,047</b>	<b>1,558,193</b>	<b>313,047</b>



# GLOSSARY OF TERMS





**Accounting Period:** A period at the end of which and for which financial statements are prepared.

**Accrual Basis:** The basis of accounting under which transactions are recognized when they are earned or occur, regardless of the timing of related cash receipts and disbursements.

**ADA:** Americans with Disabilities Act – a federal mandate requiring the removal of physical barriers and the addition of improvements to ensure that all physically challenged individuals have equal access to government programs, services and buildings.

**Adopted Budget:** Appropriation of funds approved by the City Council at the beginning of each fiscal year.

**Allocation:** A sum of money set aside for a specific purpose.

**Annual Budget:** A budget applicable to a single fiscal year.

**Appropriation:** A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in amount and as to the time when it may be used.

**ARC:** Atlanta Regional Commission – the regional planning and intergovernmental coordination agency for the ten-county Atlanta metropolitan area.

**Assessed Value:** A valuation set upon real assets or other property by a government as a basis for levying taxes.

**Assessment:** The process of making the official valuation of property for the purposes of taxation.

**Assets:** Resources owned or held by the City which have monetary value.

**Bond Rating:** A system of appraising and rating the investment value of individual bond issues.

**Budget:** A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single year. The term budget is used in two senses in practice. Sometimes it designates the financial plan presented to the appropriating body for adoption and sometimes the plan finally approved by that body. It is usually necessary to specify whether the budget under consideration is preliminary and tentative or whether it has been approved by the appropriating body.

**Budget Amendment:** A change in an amount in any budget line during the fiscal year.



**Budget Calendar:** The schedule of key dates which the City follows in the preparation, adoption and administration of the budget.

**Budget Document:** The instrument used by the budget-making authority to present a comprehensive financial program to the appropriating body. The budget document usually consists of two parts. The first part contains a message from the budget-making authority, together with a summary of proposed expenditures and the means of financing them. The second consists of schedules supporting the summary. These schedules show in detail the information as to the past years actual revenues, expenditures and other data used in making the estimates. In addition to the budget document, an appropriation ordinance will be necessary to put the budget into effect.

**Budget Message:** A general discussion of the proposed budget presented in writing to the budget-making authority to the legislative body. The budget message should contain an explanation of the principal budget items, an outline of the City experience during the past period and its financial status at the time of the message, and recommendations regarding the financial policy for the coming period.

**Budget Resolution or Ordinance:** The official enactment by the City Council authorizing the appropriation of revenues for specified purposes, functions, or activities during the fiscal year.

**Budgetary Accounts:** Accounts used to enter the formally adopted annual operating budget into the general ledger as part of the management control technique of formal budgetary integration.

**Budgetary Control:** The control or management of the City in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

**CAFR:** Comprehensive Annual Financial Report – a report compiled annually which provides detailed information on an organization's financial status.

**Capital Assets:** Property and equipment with a unit value of \$10,000 or more and an estimated useful life of three years or more. Capital Assets can also be referred to as Fixed Assets.

**Capital Budget:** A financial plan of proposed capital expenditures and the means of financing them.

**Capital Contingency:** A governmental account used to account for the financial resources used for the acquisition and construction of major capital items and facilities.

**Capital Improvement Program (CIP):** A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs arising from the long-term work program or otherwise. It sets forth each project or other contemplated expenditure in which the City



is to have a part and specifies the full resources estimated to be available to finance the projected expenditures.

**Capital Outlay:** An expenditure for the acquisition of, or addition to, a fixed asset.

**Capital Projects Fund:** A fund created to account for financial resources to be used for the acquisition or construction of major capital facilities.

**Cash Flow:** A schedule reflecting projected cash receipts and disbursements to aid in determining seasonal and long-term borrowing needs and investment policy.

**CDBG:** Community Development Block Grant – a federally funded program designed to assist low income residents.

**Confiscated Assets Fund:** A fund to account for confiscated cash seizures by City Law Enforcement from drug related crimes.

**Continuing Appropriations:** An appropriation which once established, is automatically renewed without further legislative action, period after period, until altered, revoked or expended.

**Debt Limit:** The maximum amount of gross or net debt which is legally permitted.

**Debt Service:** Expenditure providing for the repayment of principal and interest on City long-term obligations.

**Depreciation:** Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence.

**Deficit:** The excess of expenditures over revenues during an accounting period.

**Disbursement:** Funds paid out for goods or services received which results in a decrease in net financial resources; also referred to as an expenditure.

**Double Entry:** A system of bookkeeping which requires an entry to the debit side of an account or accounts for the corresponding amount or amounts of the entry to the credit side of another account or accounts.

**Emergency Services:** A division of the General Fund to account for the operation of the City ambulance service and contributions to the City Emergency 911 system.

**Emergency Telephone System Fund:** A special revenue fund to finance the operation and maintenance of the City Emergency 911 system.

**Encumbrance:** Commitments for unperformed contracts for goods or services.



**Enterprise Fund:** A fund established to account for operations that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

**Expenditures:** Decreases in net current assets. Expenditures include debt service, capital outlays, and those current-operating costs which require the use of current assets. The difference between expenditure and an expense is a difference in what is being measured. Expenditures measure current outlays, while expenses measure total costs.

**Expenses:** Decreases in net total assets. Expenses represent the total cost of operations during a period regardless of the timing of the related expenditures.

**Fines and Forfeitures:** Revenue received from bond forfeitures and authorized fines such as traffic violation fines.

**Fire Department:** A division of the General Fund to finance the operations of City Fire and Rescue Services.

**Fiscal Year:** A 12-month period to which the annual operating budget applies and at the end of which the City determines its financial position and results of its operations. The City's fiscal year begins on July 1 and ends on June 30.

**Fixed Assets:** Assets which are intended to be held or used for a long term, such as land, buildings, improvements, machinery and equipment. In common usage, the term refers only to operating facilities and equipment, not to long-term investments and other non-current assets.

**Fringe Benefits:** Payments made by the City to cover pensions, health insurance, life insurance, Medicare tax, worker's compensation and other benefits to City employees.

**Fund:** A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

**Fund Balance:** The fund equity of the City's governmental funds and trust funds.

**GAAP:** Generally Accepted Accounting Principles – uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of financial statements of an entity. GAAP encompass the conventions, rules and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations. The primary authoritative



body on the application of GAAP to state and local governments is the Governmental Accounting Standards Board (GASB).

**GASB:** Governmental Account Standards Board – the authoritative accounting and financial reporting standard-setting body for government entities.

**GASB 34:** Passed by the Governmental Standard's Board in June 1999, this statement establishes a new framework for the financial reports of state and local governments. This new financial reporting model represents the biggest single change in the history of governmental accounting and financial reporting.

**General Fund:** The fund used to account for all financial resources except those required to be accounted for in another fund.

**General Obligation Bonds:** Method of raising funds for long-term capital financing. The State of Georgia requires approval by referendum and the debt ceiling is ten percent of the assessed value of all taxable property.

**General Property Taxes:** Taxes levied on all property located in or owned by the citizens of the City.

**Goals:** Broad aims of the City and/or departments toward which programs, projects and services are directed.

**Governmental Fund Types:** Funds used to account for the acquisition, use and balances of expendable financial resources and the related current liabilities – except those accounted for in proprietary funds and fiduciary funds. The measurement focus in these fund types is on the determination of financial position rather than on net income determination. Under current GAAP, there are four governmental fund types: general, special revenue, debt service and capital projects.

**Grants:** External contributions or gifts of cash or other assets to be used or expended for a specified purpose, activity, or facility.

**Homestead Exemption:** A tax relief whereby state law permits local governments to exempt a fixed dollar amount of the appraised value of the qualifying residential property from taxation.

**Hotel/Motel Tax Fund:** A special revenue fund to finance tourism and marketing programs within the City.

**Impact Fee Fund:** A special revenue fund to account for monies collected from new development based on that development's fair share of the cost to provide additional facilities in the following categories – public roads, public safety, fire protection, and parks.



**Infrastructure:** The basic facilities, equipment, and installations needed for the function of a system or organization (e.g. roads, bridges, water/sewer lines, public buildings).

**Insurance Fund:** An internal service fund to finance automobile and personal liability insurance and health and benefits insurance for employees.

**Insurance Premium Tax:** A tax on insurance to finance various departments of the General Fund.

**Intangible Property:** A category of personal property that includes stocks, taxable bonds and cash.

**Interfund Transfers:** Interfund transfers are a type of interfund transaction. There are two types of interfund transfers: Residual Equity Transfers and Operating Transfers. Both types involve the permanent movement of resources between funds. For any one transaction, the transfer-in and the transfer-out must be classified in the same way, so that the total operating transfers-in for the entire city equal the total transfers-out and the total residual equity transfers-in equal the total residual equity transfers-out.

**Intergovernmental Revenues:** Revenues from other governments in the form of grants, entitlements, shared revenues, or payments in lieu of taxes.

**Internal Service Fund:** A proprietary fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, or to other governments, on a cost-reimbursement basis.

**LARP:** Landscape Architecture and Regional Planning

**LGIP:** Local Government Investment Pool.

**Liabilities:** Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed or refunded at some future date. This term does not include encumbrances.

**Licenses & Permits:** Fees collected for the issuance of licenses and permits such as business licenses, building and sign permits.

**LOST:** Local Option Sales Tax – a sales tax imposed in the city for a predetermined period. A LOST must be approved by the citizens of the city through a majority vote.

**Long-Term Debt:** Debt with a maturity of more than one year after the date of issuance.

**Millage Rate:** The property tax rate which is set by the City Council.

**Miscellaneous Revenue:** All revenue received not otherwise classified into line item.





**Mission Statement:** Statement of what the City does and why and for whom it does it. A statement of purpose. Also applies to departments within the City.

**Modified Accrual Basis:** The accrual basis of accounting adapted to the governmental fund type spending measurement focus. Under it, revenues are recognized when they become both measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred except for: (1) prepaid insurance and similar items which need not be reported; (2) accumulated unpaid vacation, sick pay, and other employee benefit amounts which need not be recognized in the current period, but for which larger-than-normal accumulations must be disclosed in the notes to the financial statements; and (3) principal and interest on long-term debt which are generally recognized when due. All governmental funds and expendable trust funds are accounted for using the modified accrual basis of accounting.

**Motor Vehicle Tax:** Taxes levied on vehicles designed primarily for use upon public roads.

**Multiple Grant Fund:** A special revenue fund to account for various grants provided to the City from state and federal agencies for specific purposes.

**OCGA:** Official Code of Georgia Annotated – Georgia Law as enacted by the Georgia Legislature.

**Open Records Act:** A legislative act which authorizes public access to certain records classified as public information.

**Operating Budget:** The portion of the City budget pertaining to daily operations that provide basic services. The operating budget contains appropriations for such expenditures as salaries, fringe benefits, commodities, goods and services.

**Operating Expenditures:** Costs associated with the non-capitalized materials and services required in the daily operation of service delivery such as office supplies, maintenance supplies, professional services, and rental fees.

**Operating Services:** Expenditures for goods and services which primarily benefit the current period and are not defined as capital or personal services.

**Operating Transfers:** Interfund transfers that are often the interfund equivalent of operating subsidies. As such, their purpose is to support the normal level of operations in the recipient fund.

**Ordinance:** See “Budget Resolution or Ordinance”

**Other Financing Sources:** Non-operating revenue received used to assist with city operations such as insurance recoveries, gift/donations, and the sale of surplus fixed assets.





**Other Taxes:** Taxes collected as authorized by Georgia Law or City Ordinance such as sales tax, alcohol tax, and hotel-motel tax.

**Recreation Division:** A division of the General Fund to finance the day to day operations of the recreation programs in the City.

**Penalties & Interest:** Fees collected for violations or delinquent payments.

**Personal Property:** Mobile property not attached to real estate, including tangible property (furniture, equipment, inventory, and vehicles) and intangible property (stocks, taxable bonds, and cash).

**Personal Services:** Expenses for salaries, wages, overtime, standby pay, worker's compensation, health/life insurance, and retirement employee benefits.

**Proprietary Fund Types:** Sometimes referred to as income determination or commercial-type funds, the classification is used to account for a government's ongoing organizations and activities that are similar to those often in the private sector.

**Real Property:** Immobile property such as land, natural resources above and below the ground, and fixed improvements to land.

**Reserves:** Appropriations of funds set aside to cover unanticipated or contingent expenses, shortfalls in revenues and special trusts.

**Residual Equity Transfers:** Interfund transfers which are nonrecurring or non-routine transfers of equity between funds.

**Resolution:** See "Budget Resolution or Ordinance"

**Revenues:** (1) Increases in governmental fund type net current assets other than expenditure refunds and residual equity transfers. (2) Increases in proprietary fund type net total assets from sources other than expense refunds, capital contributions, and residual equity transfers.

**RFP:** Request for Proposal – document requesting vendors to respond with a proposal for a specific project or service outlined in the request.

**Special Revenue Fund:** A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for a specific purpose.

**Tangible Property:** Category of personal property that has physical form and substance such as furniture, equipment, and inventory.

**Tax Digest:** A listing of property owners within the city, their property's assessed value, and the amount of taxes due.



**Tax Exemption:** Immunity from the obligation of paying taxes in whole or in part.

**Taxes:** Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for assessments. Neither does the term include charges for services rendered only to those who pay, for example, sewer service charges.

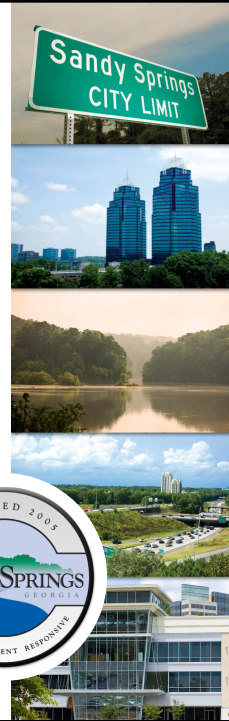
**Unencumbered Appropriation:** That portion of an appropriation not yet expended or encumbered.



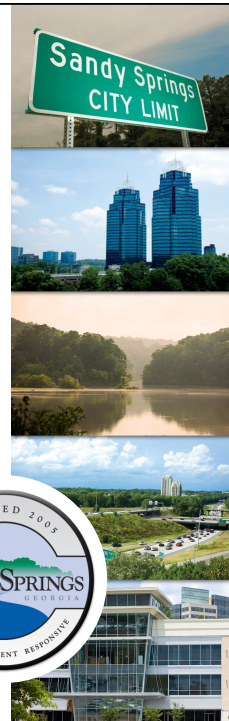
# BUDGET PRESENTATIONS

# FY2014 BUDGET WORKSHOP #1

April 30, 2013



John McDonough  
City Manager



## FY14 Budget Calendar

3

March – April	Departmental Budget Hearings/Finance Review Phase
April – May	Senior Management/Mayor Review Phase
April 30	Budget Workshop #1
May 7	Budget Workshop #2
May 21	City Council Budget Presentation (Proposed Budget)
June 4	1 <sup>st</sup> Public Hearing on FY14 Budget and Discussion
June 18	Final Public Hearing and Adoption by City Council

## Purpose of Meeting

4

- To receive feedback and direction from City Council as we develop the FY14 Budget
- Review and validate FY14 planning assumptions
- Understand Public Safety, General Government Services, Public Works, Recreation, and Facilities priorities as part of an overall citywide service delivery and capital program

## Adopted Priorities

5

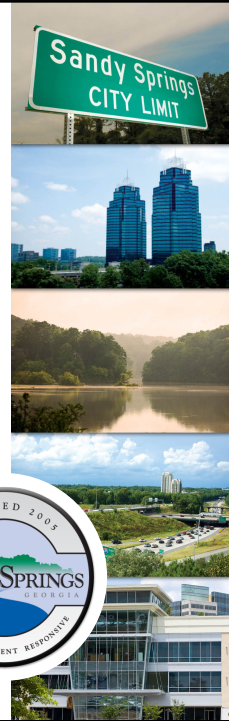


## Proposed Priorities

6

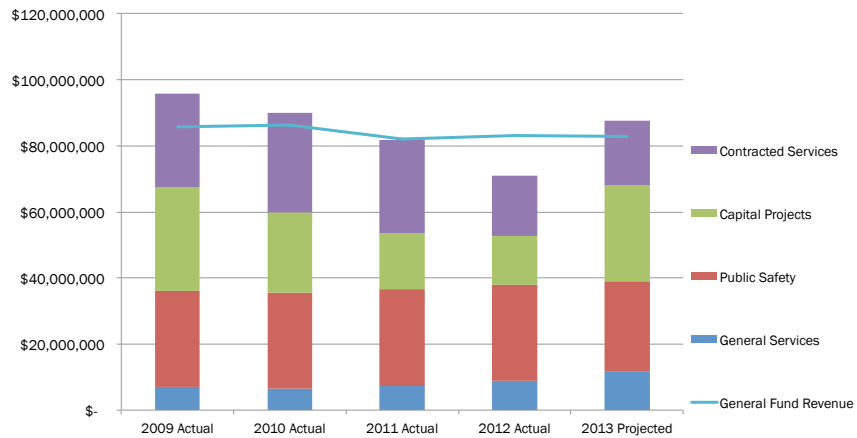


# Karen Ellis Finance Director



## Operating Overview

8





## Considerations Used in Budget Forecasting

9

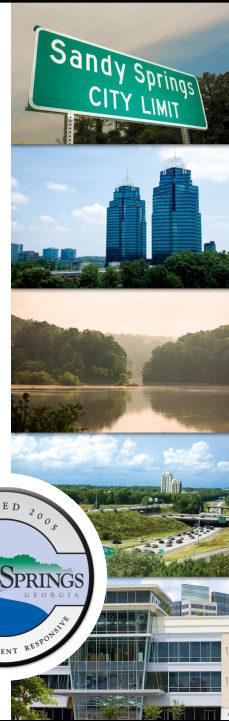
- Due to the slow growth in the housing market, property taxes are anticipated to be lower than current year collections, largely due to adjustments in appeals to property value
- Unknown impact of changes to Georgia's motor vehicle title tax/ad valorem laws
- Unemployment rates remain at approximately the same last year at 8.4%; sales tax revenues are unpredictable
- Vehicle replacement for Police Department, new truck lease for Fire Department

## Economic Conditions

10

- Market strategists and economists alike point to a slow recovery – Atlanta recorded its highest year-over-year gain since the housing bubble burst.
- Although economic data supports the housing recovery, improvement is slow.
- Economy will need years to recover from the anxiety, lack of consumer confidence and financial fear
- Slowed growth will continue to affect Sandy Springs as the economy recovers

# OPERATING DEPARTMENTS



## Police Department

A nationally accredited,  
full service agency



## Top 3 Concerns



13

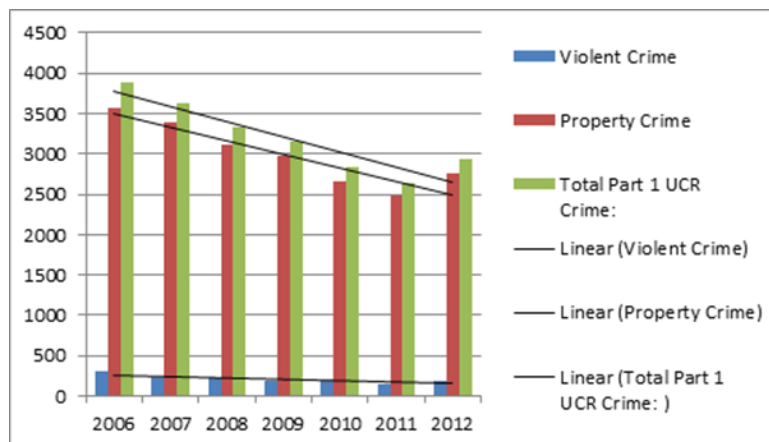
- Neighborhood Safety
- Radio Infrastructure
- Preparedness for major incidents and emerging threats



## Part 1 Crime Trends



14



## Goals for FY14



15

- Reorganize the Operations Unit with the goal of increasing patrol hours and shifts
- Enhance the public's and residents' access to police services
- Increase the utilization of the Power Shift and integrate the presence of the Citizens on Patrol and Reserve Officers within Operations
- Continue the implementation of Radio Infrastructure Improvements

## Priorities for FY14



16

- Address Crime Trends
- Reduction in False Alarm Calls
- Enhance Preparedness
- Volunteers in Policing (VIPS)
- Radio Infrastructure
- Development of Department Leadership

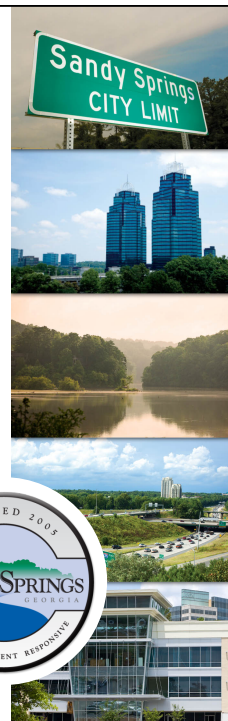
## FY14 Enhancements



17

- Vehicle replacement for 18 vehicles
  - Includes Laptop refresh
  - LP Gas Conversion Cost

## DISCUSSION



## Sandy Springs Fire Rescue

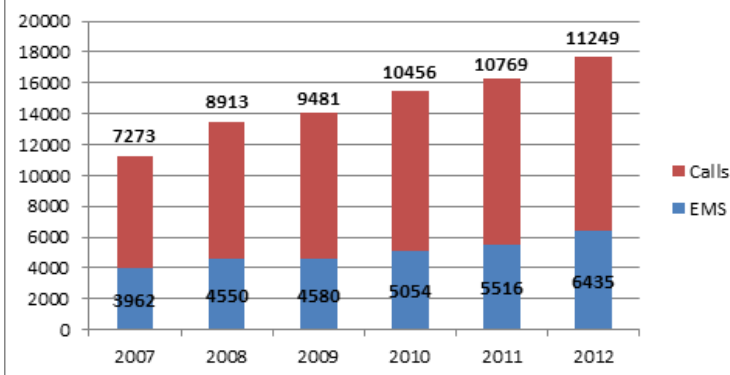


## Sandy Springs Fire Rescue



20

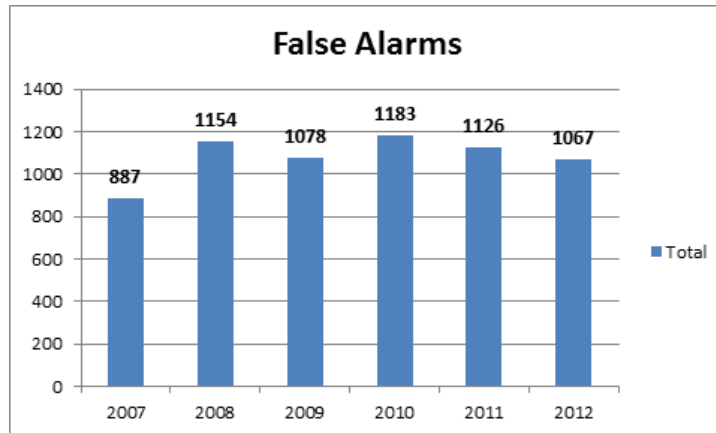
Total Incidents and EMS



## Sandy Springs Fire Rescue



21



## FY14 Priorities



22

- Emergency Medical Services
- Preparation and Response to Calls for Service
- Safety, Health and Well Being of Citizens/Personnel
- Fire Prevention/Fire Safety Education
- Community Involvement
- Training
- Fire Accreditation Certification



## FY14 Enhancements



23

- Auto Extrication Tools (Jaws of Life) Replacement
  - Current tools older, worn, non-compliant
- Replacement of 4 Staff Vehicles
  - High mileage, six plus years of use
- Upgrading Firefighter Gear
  - Continued annual replacement program
- Fire Station 4 renovations
  - Planned upgrades pending procurement
- New Fire Apparatus
  - Replacing our current fleet

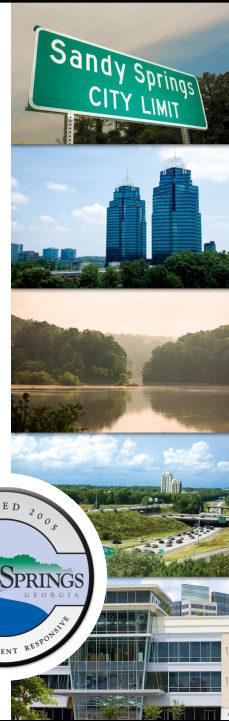
## Emergency Medical Services



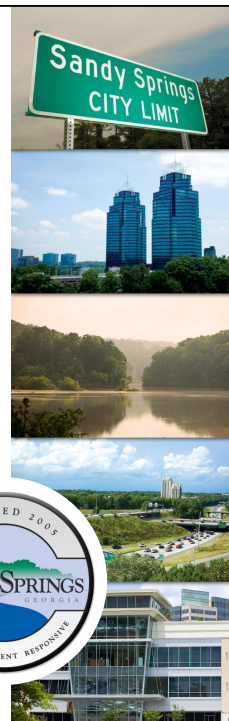
24

- FY14 Goals
  - Continue to provide superb medical services with high quality personnel and equipment within established response time goals
- FY14 Priorities
  - Maintain current resource commitment: 5 peak / 3 off-peak ambulances, and renegotiate contract for improved savings without any reductions in services or care
  - RMA will replace fleet with new ambulances in (summer) 2013
- Calendar Year 2012 Response Results
  - Ambulances arrived within 7 minutes 59 seconds to emergency calls 91% of the time; avg. response time 7:04
  - Ambulances arrived within 14 minutes 59 seconds to non-emergency calls 97% of the time

# DISCUSSION



# GENERAL GOVERNMENT SERVICES CONTRACTS



## No requested enhancements

27

- Financial Services
- Communications
- Recreation and Parks
- Municipal Court

## Information Services

28

- Technology upgrades:
  - Software license renewals
  - Capital computer and infrastructure update and replacements (140 new computers)
- .5 FTE Security Engineer
- GIS Software Update

## Call Center

29

- Amount is for six months
- Issue Task Order-based RFP to compete service

## Community Development

30

- Customer Service Enhancements
  - Building Inspector (.21 FTE to .8 FTE)
  - Land Development Inspector (.8 FTE to 1 FTE)
  - Landscape Architect (.6 FTE to 1 FTE)
  - Planning Technician Position (0 to 1.0 FTE)
- PermitGo! Software Upgrade
- Electronic Plan Submission

## Public Works and Facilities

31

- Add 0.5 FTE Engineering Support
- HVAC and Building Maintenance Repairs
- Storage Facility

## Task Order Analysis

Firm/Work Package	NTE Escalator	Actual Escalator	FY13 Amount	FY14 Amount	Difference
Finance/ST Services	2.50%	2.50%	\$1,633,011.00	\$1,673,836.00	2.50%
Information Services/InterDev	5.25%	3.50%	1,176,537.49	1,315,828.80	11.84%
Communications/Collaborative	2.20%	2.20%	502,200.00	513,249.00	2.20%
Municipal Court/Jacobs	3.00%	1.00%	1,082,368.00	1,093,219.00	1.0%
Call Center/CH2MHill	n/a	3.50%	792,036.00	819,756.26*	3.50%
Public Works/URS	4.00%	3.50%	3,318,265.00	3,514,549.00	5.52%
Recreation/Jacobs	3.00%	1.00%	1,023,571.00	1,033,822.00	1.00%
Community Development/Collaborative	2.20%	2.20%	2,931,420.60	3,201,969.00	9.23%
<b>Total</b>	<b>3.14%</b>	<b>3.14%</b>	<b>\$12,459,409.09</b>	<b>\$13,166,230.34</b>	<b>5.67%</b>

\*12 month projection; issuing 6 month Task Order for \$409,879

32

## FY14 Planning Assumptions - Operating

33

- Decline in revenues (property tax and franchise fees) -  
- \$3,261,075 (-3.94%)
- Fixed Cost of General Government Services Contracts -  
\$13,166,230.34 (5.67%)
- Renewal of subcontractor agreements - \$5,570,000 (4.29%)
- Continued funding for Police Fleet Replacement Program -  
\$808,800
- Vehicle Acquisition Costs - \$145,000 (4 Fire)
- Funding for Elections - \$375,000
- Continued funding for Community Events/Non-profits - \$280,000
- Financing for Fire Department Fleet Replacement - \$775,000
- E-911 Center operation - \$900,000
- Continued EMS subsidy for enhanced service - \$450,000
- Debt Service for Storage Facility - \$109,710

## FY14 Planning Assumptions - Capital

34

- Continued funding for City Center Phase I Priority Projects -  
\$15,000,000
- Continued funding for Stormwater Infrastructure Improvements -  
\$1,600,000
- Funding for Public Safety Radio System - \$1,250,000
- Purchase of Fire Station #4 from City of Atlanta - \$1,000,000
- Continue Citywide Gateway Beautification - \$1,000,000
- Buy Down and Renovations for Storage Facility Lease/Purchase -  
\$500,000
- Continued funding for Chattahoochee Pedestrian Bridge Project -  
\$400,000
- Continued funding to complete HAWK Program - \$230,000
- Additional funding for Riverside Drive slope repair - \$200,000
- Continued funding for CIP-T/P/F programs

# CAPITAL PROJECTS



## City Center Phase I Funding Plan FY14 Recommended Allocation

36

Project	Allocated Funding	Additional Funding Needed	Proposed FY14
Land Acquisition	\$15,555,672	\$10,000,000	\$5,000,000
City Center Parking Study	75,000	0	0
Professional Services	212,593	3,787,407	0
Mt. Vernon Highway and Blue Stone Road Extension	3,825,000	5,770,000	3,825,000
Civic Center Infrastructure and Green	0	11,292,500	3,172,009
Utilities Program Management Design	600,000	0	0
Utilities Relocation (next 5 years)	1,000,000	4,530,000	0
Marsh Creek Headwaters BMP	1,381,709	1,602,991	1,602,991
Structured Parking	0	12,500,000	0
Civic Center Facility	0	TBD	0
T-0014/0015 Sandy Springs Circle Phase I	0	1,400,000	1,400,000
T-0014/0015 Sandy Springs Circle Phase II	2,989,498	3,198,502	0
Heritage Playground	0	4,400,000	0
<b>TOTAL</b>	<b>\$25,639,472</b>	<b>\$58,481,400</b>	<b>\$15,000,000</b>

## Abernathy Greenway Park

37

- **FY14 Suggested Priorities**
  - Phase IV Contingency
  - Phase V Design
- **FY13 Budget** - \$750,000
- **FY14 Recommendation** - \$750,000

## Abernathy and Johnson Ferry Road Improvements

38

- **FY14 Suggested Priorities**
  - Guardrail Installation (North of Riverside Drive)
  - Mast Arms at Abernathy and Roswell Roads
  - Completion of Johnson Ferry Streetscapes
  - Median Plantings along Johnson Ferry and Roswell Roads
  - Abernathy Road Phase I Pedestrian Lighting (60 lights)
- **FY13 Budget** - \$0
- **FY14 Recommendation** - \$500,000



## Bridge and Dam Maintenance

39

- **FY14 Suggested Priorities**
  - Pedestrian Bridge on Dunwoody Club Drive
- **FY13 Budget - \$ 0**
- **FY14 Recommendation - \$250,000**

## Hammond Park Improvements

40

- **FY14 Suggested Priorities**
  - Storage Building for Vehicles
  - General Park Improvements
- **FY13 Budget - \$60,000**
- **FY14 Recommendation - \$250,000**

## Intersection Improvement Program

41

- **FY14 Suggested Priorities**
  - Mt. Paran at Powers Ferry Road Signal Design and Construction
  - Mt. Vernon at Long Island Drive Intersection
  - Long Island from SR9 to Long Island Terrace
  - Johnson Ferry Road at Wright Road Analysis
  - Overhead Internally Illuminated Street Signs
- **FY13 Budget** - \$500,000
- **FY14 Recommendation** - \$300,000

## Lost Corner Preserve

42

- **FY14 Suggested Priorities**
  - Relocate entrance/exit
  - Parking lot
- **FY13 Budget** - \$200,000
- **FY14 Recommendation** - \$425,000

## Pavement Management

43

- **FY14 Suggested Priorities**
  - Resurfacing
- **Expect LMIG, amount includes required match**
- **Utilize IMS Evaluation Results**
- **FY13 Budget - \$3,000,000**
- **FY14 Recommendation - \$3,000,000**

## Sandy Springs Tennis Center Improvements – Phase I

48

- **FY14 Suggested Priorities**
  - Replace fences around courts
  - Cover four courts
  - Parking lot retaining wall
- **FY13 Budget - \$0**
- **FY14 Recommendation - \$500,000**



## Sidewalk Program

49

- **FY14 Suggested Priorities**
  - Continue execution of planned and funded projects
  - Design some segments for FY15 construction
- **FY13 Budget** - \$500,000
- **FY14 Recommendation** - \$500,000

## Traffic Management Center

51

- **FY14 Suggested Priorities**
  - Continue Master Plan implementation
  - Additional fiber purchase
  - Construction to install fiber
  - Fiber splicing
  - TMC maintenance contract
- **FY13 Budget** - \$550,000
- **FY14 Recommendation** - \$350,000

## Capital Investments



53

## Review of CIP Investments to Date

54

Category	Units	Approximate Amount
Miles of Roads Paved	126 miles	\$26,600,000
Miles of Sidewalk Installed/ Programmed	27.5 miles	\$8,380,000
Stormwater Repairs	817	\$8,906,000
Traffic Management Center	128 signals controlled 34 miles of active fiber	\$1,800,000
Intersection Improvements	54 complete	\$3,700,000
CIP Improvements	Over 50 projects	\$63,614,000
<b>TOTAL</b>		<b>\$113,000,000</b>

## Review of Current CIP Projects

55

Project	Amount	Est. Project Completion
T-0008 Roswell Rd Streetscape Cliftwood to Hammond	\$2,300,000	FY 15
T-0011 (Johnson Ferry/ Glenridge Dr)	\$11,100,000 (Design & R/W)	FY 14/15
T-0012 Roswell Rd Streetscape Johnson Ferry to Abernathy	\$4,470,000	FY 15
T-0024 Hammond Dr	\$686,000	FY 15/16
T-0033 CDBG Sidewalks	\$2,700,000	FY 14/15

## Review of Current CIP Projects

56

Project	Amount	Est. Projected Completion
T-0035 Chattahoochee Pedestrian Bridge	\$400,000 (Design & R/W)	FY 14/15
T-0036 MARTA Sidewalks	\$553,000	FY 14
T-0037 Northridge Interchange	\$9,270,000	FY 14/15
T-0039 Spalding/Mt. Vernon Intersection	\$750,000	FY 14
T-0040 Glenridge Widening	\$500,000	FY 14/15
T-0041 Riverside Drive Slope Repair	\$200,000	FY 14

## Review of Current CIP Projects

57

Project	Amount	Est. Projected Completion
T-0042 City Gateway Beautification	\$1,000,000	FY 14/15
T-0044 (Plan 2040) Roswell Rd ATMS Phase II	\$1,300,000	FY 14/15
<b>TOTAL</b>	<b>\$35,229,000</b>	

## Sidewalk Program Look Forward Design & Construction

6

Site	Cost	Est. Projected Completion
Mt. Paran Rd – Long Island Dr to Roswell Rd	\$370,000	FY 14 Construct
Hammond – Mitchell - Lake Forrest	\$90,000	FY 14 Construct
Powers Ferry – Whitmere to Old Powers Lane	\$105,000	FY 14 Construct
FY 13 Powers Ferry – Old Powers Lane to Dudley	\$145,000	FY 15 Construct
FY 13 Happy Hollow	\$120,000	FY 15 Construct
FY 13 Mt. Vernon Highway @ Preston Woods	\$35,000	FY 13 Construct
<b>TOTAL</b>	<b>\$865,000</b>	

## Review of Potential FY14 Citywide Capital Projects

### Citywide Capital Projects (Consolidated Rankings)

1. Rank Categories		
2. Estimate Allocation within Each Category		
Priority		Proposed
	Abernathy Greenway Park	750,000
	Abernathy/Johnson Ferry Roadway Improvements	500,000
	Bridge and Dam Improvement Program (Ped Bridge on Dunwoody Club)	250,000
	Hammond Park Improvements	250,000
	Intersection Improvement Program	300,000
	Lost Corner Preserve	425,000
	Pavement Management/Resurfacing	3,000,000
	Sandy Springs Tennis Center Improvements - Phase I	500,000
	Sidewalk Program	500,000
	Traffic Management Center	350,000
		<b>\$6,825,000</b>

59

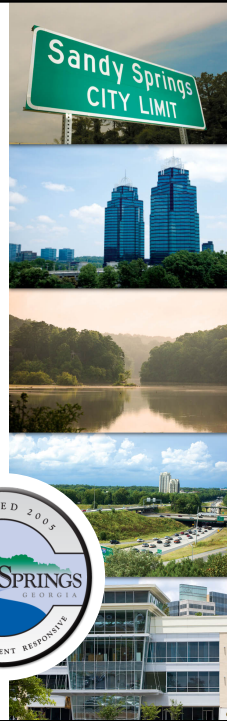
## Agenda for Budget Workshop #2

62

- Revenue Projections
- Review of Undesignated Fund Balance
- Review Capital Project Ranking Exercise
- Review and Validate Budget Assumptions

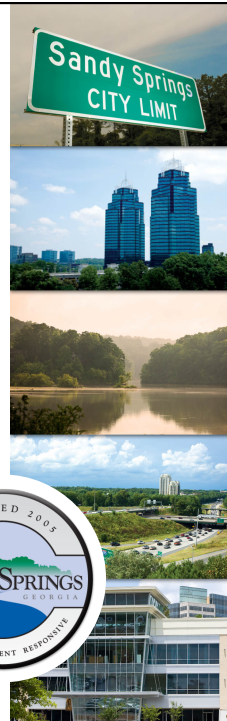


# DISCUSSION

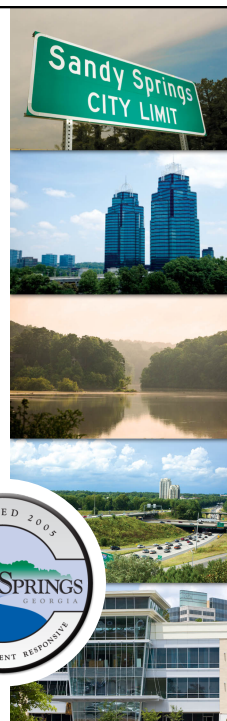


# FY2014 BUDGET WORKSHOP #2

May 7, 2013



John McDonough  
City Manager



## FY14 Budget Calendar

3

March – April	Departmental Budget Hearings/Finance Review Phase
April – May	Senior Management/Mayor Review Phase
April 30	Budget Workshop #1
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May 21	City Council Budget Presentation (Proposed Budget)
June 4	1 <sup>st</sup> Public Hearing on FY14 Budget and Discussion
June 18	Final Public Hearing and Adoption by City Council

## Workshop Goals

4

- Receive feedback and direction from City Council as we develop the FY14 Budget
- Review and validate FY14 planning assumptions
- Understand public safety, public works, community development and parks priorities as part of an overall Citywide service delivery and capital program

## Budget Principles

5

- Conservatively determine revenue and expenses.
  - Solid estimating effectively neutralizes pressures to inflate revenue estimates to cope with budgeting pressures.
- Do not use one-time revenue sources for ongoing expenses.
  - When a non-recurring source of revenue is used to fund an ongoing expense, an "automatic unfunded increase" is built into the budget for the following year.

## Adopted Priorities

6



## FY14 Budget Assumptions - Operating

7

- Decline in revenues (property tax and franchise fees) -  
-\$2,946,103 (-3.55%)
- Fixed Cost of General Government Services Contracts -  
\$13,166,230.34 (5.67%)
- Renewal of subcontractor agreements - \$5,570,000 (4.29%)
- Continued funding for Police Fleet Replacement Program -  
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- Financing for Fire Department Fleet Replacement - \$775,000
- E-911 Center operation - \$900,000
- Continued EMS subsidy for enhanced service - \$450,000
- Buy down and Debt Service for Storage Facility - \$309,710

## FY14 Budget Assumptions - Capital

8

- Continued funding for City Center Phase I Priority Projects -  
**\$13,500,000**
- Continued funding for Stormwater Infrastructure Improvements -  
**\$1,600,000**
- Funding for Public Safety Radio System - \$1,250,000
- Purchase of Fire Station #4 from City of Atlanta - **\$1,250,000**
- Continued funding for Chattahoochee Pedestrian Bridge Project -  
\$400,000
- Renovations for Storage Facility Lease/Purchase - **\$300,000**
- Continue Citywide Gateway Beautification - **\$250,000**
- Continued funding to complete HAWK Program - \$230,000
- Additional funding for Riverside Drive slope repair - \$200,000
- Continued funding for CIP-T/P/F programs - **\$4,554,882**

## City Center Phase I Funding Plan FY14 Recommended Allocation

9

Project	Allocated Funding	Additional Funding Needed	Proposed FY14
Land Acquisition	\$15,555,672	\$10,000,000	<b>\$3,500,000</b>
City Center Parking Study	75,000	0	0
Professional Services	212,593	3,787,407	500,000
Mt. Vernon Highway and Blue Stone Road Extension	3,825,000	5,770,000	3,825,000
Civic Center Infrastructure and Green	0	11,292,500	3,172,009
Utilities Program Management Design	600,000	0	0
Utilities Relocation (next 5 years)	1,000,000	4,530,000	0
Marsh Creek Headwaters BMP	1,381,709	1,602,991	1,602,991
Structured Parking	0	12,500,000	0
Civic Center Facility	0	TBD	0
T-0014/0015 Sandy Springs Circle Phase I	0	1,400,000	1,400,000
T-0014/0015 Sandy Springs Circle Phase II	2,989,498	3,198,502	0
Heritage Playground	0	4,400,000	0
<b>TOTAL</b>	<b>\$25,639,472</b>	<b>\$58,481,400</b>	<b>\$13,500,000</b>

## Fund Balance Reserve

10

- Adopted as part of the approved Budgetary Policy
- Fund Balance is the cash reserve and working capital to cover the following:
  - Expenditures caused by unforeseen emergencies
  - Shortfalls caused by revenue decline
  - Eliminate short-term borrowing for cash flow purposes
  - Reserve policy calls for no less than three (3) months of operating and debt expenditures (25%)

## Projected Undesignated Fund Balance

11

June 30, 2012 General Fund Balance	\$ 33,109,813
Add: FY13 Projected Revenues	83,033,223
Less: FY13 Projected Expenditures	88,876,813
<b>Subtotal</b>	<b>27,266,222</b>
Less: Fund Balance Reserve (31.24%)	(20,000,000)
<b>YEAR END ESTIMATED UNDESIGNATED GENERAL FUND BALANCE</b>	<b>\$ 7,266,222</b>

## Revenue FY2013 vs. FY2014

12

	<b>2013 Projected</b>	<b>2014 Budget</b>	<b>Variance</b>
<b>Property Taxes</b>	28,697,589	28,250,000	(447,589)
<b>Sales Tax</b>	23,736,636	23,470,000	(266,636)
<b>Business &amp; Occupational Tax</b>	8,500,000	7,750,000	(750,000)
<b>Franchise Fees</b>	9,147,092	9,075,000	(72,092)
<b>Insurance Premium Taxes</b>	4,675,766	4,300,000	(375,766)
<b>Other Revenues</b>	8,276,138	7,242,120	(1,034,018)
<b>Total Revenues</b>	<b>\$83,033,223</b>	<b>\$80,087,120</b>	<b>(\$2,946,103)</b>

## Expenditures FY2013 vs. FY2014

	2013 Projected	2013 Budget	2014 Budget*	Variance
<b>City Council</b>	158,982	158,691	188,061	18.51%
<b>City Manager</b>	711,799	808,307	772,151	-4.47%
<b>City Clerk</b>	130,711	181,859	569,016	212.89%
<b>Finance</b>	2,095,985	2,198,684	2,232,615	1.54%
<b>City Attorney</b>	1,308,000	1,308,000	808,000	-38.23%
<b>Information Services</b>	1,556,581	1,691,215	2,088,479	23.49%
<b>Human Resources</b>	225,799	358,987	295,407	-17.71%
<b>Facilities Management</b>	1,271,649	1,332,682	1,591,410	19.41%
<b>Communications</b>	1,387,879	1,600,436	1,537,556	-3.93%
<b>General Administration</b>	4,218,381	4,678,526	2,492,668	-46.72%
<b>Municipal Court</b>	1,630,655	1,665,585	1,668,649	0.18%
<b>Police</b>	17,102,079	19,084,302	18,654,539	-2.25%
<b>Fire</b>	10,153,792	10,918,295	11,726,355	7.40%
<b>Emergency Management</b>	1,319,059	1,553,700	1,752,339	12.78%
<b>Public Works</b>	9,958,490	10,084,605	10,717,049	6.27%
<b>Recreation and Parks</b>	2,596,340	2,999,742	3,230,521	7.69%
<b>Community Development</b>	3,575,643	3,632,688	3,424,034	-5.74%
<b>Economic Development</b>	-	-	265,935	100.00%
<b>Transfers to Other Funds</b>	29,474,991	29,366,822	23,338,559	-20.53%
<b>Total General Fund:</b>	<b>\$88,876,813</b>	<b>\$93,623,126</b>	<b>\$87,353,342</b>	<b>-6.70%</b>

\*Projections only.

## Task Order Analysis

Firm/Work Package	NTE Escalator	Actual Escalator	FY13 Amount	FY14 Amount	Difference
Finance/ST Services	2.50%	2.50%	\$1,633,011.00	\$1,673,836.00	2.50%
Information Services/ InterDev	5.25%	3.50%	1,176,537.49	1,315,828.80	11.84%
Communications/ Collaborative	2.20%	2.20%	502,200.00	513,249.00	2.20%
Municipal Court/Jacobs	3.00%	1.00%	1,082,368.00	1,093,219.00	1.0%
Call Center/CH2MHill	n/a	3.50%	792,036.00	819,756.26*	3.50%
Public Works/URS	4.00%	3.50%	3,318,265.00	3,514,549.00	5.52%
Recreation/Jacobs	3.00%	1.00%	1,023,571.00	1,033,822.00	1.00%
Community Development/ Collaborative	2.20%	2.20%	2,931,420.60	3,201,969.00	9.23%
<b>Total</b>		<b>3.14%</b>	<b>\$12,459,409.09</b>	<b>\$13,166,230.34</b>	<b>5.67%</b>

\*12 month projection; issuing 6 month Task Order for \$409,879

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## Review of Potential FY14 Citywide Capital Projects

Citywide Capital Projects (Consolidated Rankings)

1. Rank Categories		
2. Estimate Allocation within Each Category		
Priority		Proposed
	Abernathy Greenway Park	750,000
	Abernathy/Johnson Ferry Roadway Improvements	500,000
	Bridge and Dam Improvement Program (Ped Bridge on Dunwoody Club)	250,000
	Hammond Park Improvements	250,000
	Intersection Improvement Program	300,000
	Lost Corner Preserve	425,000
	Pavement Management/Resurfacing	3,000,000
	Roswell Road Streetscape - City Limit North to Long Island Design (T-0019)	150,000
	Sandy Springs Tennis Center Improvements - Phase I	500,000
	Sidewalk Program	500,000
	Traffic Management Center	350,000
<b>TOTAL</b>		<b>\$6,975,000</b>

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## Review of Potential FY14 Citywide Capital Projects

Citywide Capital Projects (Consolidated Rankings)

1. Rank Categories		
2. Estimate Allocation within Each Category		
PRIORITY		Est. Allocation
1	Pavement Management/Resurfacing	\$3,000,000
2	Traffic Management Center	\$350,000
2	Abernathy Greenway Park	\$750,000
4	Intersection Improvement Program	\$300,000
5	Abernathy / Johnson Ferry Roadway Improvements	\$500,000
6	Bridge and Dam Improvement Program (Ped Bridge on Dunwoody Club)	\$250,000
7	Sidewalk Program	\$500,000
8	Lost Corner Preserve	\$425,000
9	Roswell Road Streetscape - City Limit North to Long Island Design (T-0019)	\$150,000
9	Hammond Park Improvements	\$250,000
11	Sandy Springs Tennis Center Improvements - Phase I	\$500,000
	<b>Total</b>	<b>\$6,975,000</b>

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## Recommended FY14 Citywide Capital Projects

### Citywide Capital Projects (Consolidated Rankings)

1. Rank Categories			
2. Estimate Allocation within Each Category			
PRIORITY		Est. Allocation	Amount
1	Pavement Management/Resurfacing	\$3,000,000	\$3,000,000
2	Traffic Management Center	\$350,000	\$350,000
2	Abernathy Greenway Park	\$750,000	\$750,000
4	Intersection Improvement Program	\$300,000	\$300,000
5	Abernathy / Johnson Ferry Roadway Improvements	\$500,000	\$154,882
6	Bridge and Dam Improvement Program (Ped Bridge on Dunwoody Club)	\$250,000	
7	Sidewalk Program	\$500,000	
8	Lost Corner Preserve	\$425,000	
9	Roswell Road Streetscape - City Limit North to Long Island Design (T-0019)	\$150,000	
9	Hammond Park Improvements	\$250,000	
11	Sandy Springs Tennis Center Improvements - Phase I	\$500,000	
	Total	\$6,975,000	

Amount Available **\$4,554,882**

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## DISCUSSION



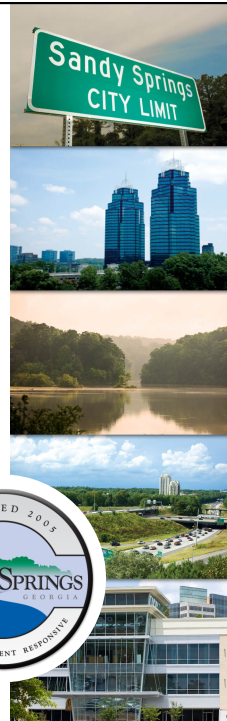
## Agenda for Workshop #3

19

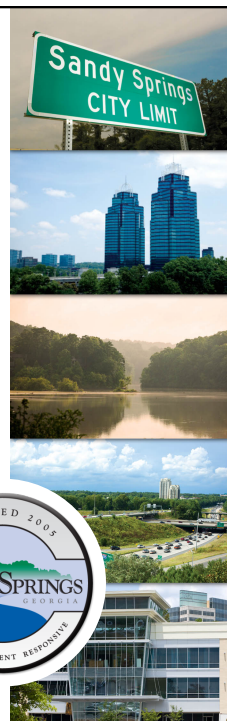
- May 21, 2013 – 4 PM
  - Present recommended FY2014 Budget

# FY2014 BUDGET PRESENTATION

May 21, 2013



John McDonough  
City Manager



## FY14 Budget Calendar

3

March – April	Departmental Budget Hearings/Finance Review Phase
April – May	Senior Management/Mayor Review Phase
April 30	Budget Workshop #1
May 7	Budget Workshop #2
May 21	City Council Budget Presentation (Proposed Budget)
June 4	1 <sup>st</sup> Public Hearing on FY14 Budget and Discussion
June 18	Final Public Hearing and Adoption by City Council

## Budget Principles

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- Conservatively determine revenue and expenses.
  - Solid estimating effectively neutralizes pressures to inflate revenue estimates to cope with budgeting pressures.
- Do not use one-time revenue sources for ongoing expenses.
  - When a non-recurring source of revenue is used to fund an ongoing expense, an "automatic unfunded increase" is built into the budget for the following year.

## Adopted Priorities

5



## FY14 General Fund Budget

6

Revenues	\$87,853,342
Expenditures	\$87,853,342
Total	\$ 0

*Total Budget for all funds = \$189,384,334*

## FY14 Budget Highlights - Operating

7

- Decline in revenues (property tax and franchise fees) - **-\$2,446,103 (-3.10%)**
- Fixed Cost of General Government Services Contracts - \$13,166,230.34 (5.67%)
- Renewal of subcontractor agreements - \$5,570,000 (4.29%)
- Continued funding for Police Fleet Replacement Program - \$808,800
- Vehicle Acquisition Costs - \$145,000 (4 Fire)
- Funding for Elections - \$375,000
- Continued funding for Community Events/Non-profits - \$280,000
- Financing for Fire Department Fleet Replacement - \$775,000
- E-911 Center operation - \$900,000
- Continued EMS subsidy for enhanced service - \$450,000
- Buy down and Debt Service for Storage Facility - \$309,710

## FY14 Budget Highlights - Capital

8

- Continued funding for City Center Phase I Priority Projects - \$13,500,000
- Continued funding for Stormwater Infrastructure Improvements - \$1,600,000
- Funding for Public Safety Radio System - \$1,250,000
- Purchase of Fire Station #4 from City of Atlanta - \$1,250,000
- Continued funding for Chattahoochee Pedestrian Bridge Project - \$400,000
- Renovations for Storage Facility Lease/Purchase - \$300,000
- Transfer of funds from Morgan Falls River Park - **(\$255,823)**
- Continue Citywide Gateway Beautification - \$250,000
- Continued funding to complete HAWK Program - \$230,000
- Additional funding for Riverside Drive slope repair - \$200,000
- Continued funding for CIP-T/P/F programs - **\$5,054,882**

## City Center Phase I Funding Plan FY14 Recommended Allocation

9

Project	Allocated Funding	Additional Funding Needed	Proposed FY14
Land Acquisition	\$15,555,672	\$10,000,000	\$3,500,000
City Center Parking Study	75,000	0	0
Professional Services	212,593	3,787,407	500,000
Mt. Vernon Highway and Blue Stone Road Extension	3,825,000	5,770,000	3,825,000
Civic Center Infrastructure and Green	0	11,292,500	3,172,009
Utilities Program Management Design	600,000	0	0
Utilities Relocation (next 5 years)	1,000,000	4,530,000	0
Marsh Creek Headwaters BMP	1,381,709	1,602,991	1,602,991
Structured Parking	0	12,500,000	0
Civic Center Facility	0	TBD	0
T-0014/0015 Sandy Springs Circle Phase I	0	1,400,000	1,400,000
T-0014/0015 Sandy Springs Circle Phase II	2,989,498	3,198,502	0
Heritage Playground	0	4,400,000	0
<b>TOTAL</b>	<b>\$25,639,472</b>	<b>\$58,481,400</b>	<b>\$13,500,000</b>

## Fund Balance Reserve

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- Adopted as part of the approved Budgetary Policy
- Fund Balance is the cash reserve and working capital to cover the following:
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## Projected Undesignated Fund Balance

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Add: FY13 Projected Revenues	83,033,223
Less: FY13 Projected Expenditures	88,876,813
<b>Subtotal</b>	<b>27,266,222</b>
Less: Fund Balance Reserve	(20,000,000)
<b>YEAR END ESTIMATED UNDESIGNATED GENERAL FUND BALANCE</b>	<b>\$ 7,266,222</b>

## Revenue FY2013 vs. FY2014

12

	<b>2013 Projected</b>	<b>2014 Budget</b>	<b>Variance</b>
<b>Property Taxes</b>	28,697,589	28,250,000	(447,589)
<b>Sales Tax</b>	23,736,636	23,470,000	(266,636)
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<b>Insurance Premium Taxes</b>	4,675,766	4,300,000	(375,766)
<b>Other Revenues</b>	8,276,138	7,242,120	(1,034,018)
<b>Total Revenues</b>	<b>\$83,033,223</b>	<b>\$80,587,120</b>	<b>(\$2,446,103)</b>



## FY14 Enhancements



14

- Vehicle replacement for 18 vehicles
  - Includes Laptop refresh
  - LP Gas Conversion Cost

## FY14 Enhancements



15

- Auto Extrication Tools (Jaws of Life) Replacement
  - Current tools older, worn, non-compliant
- Replacement of 4 Staff Vehicles
  - High mileage, six plus years of use
- Upgrading Firefighter Gear
  - Continued annual replacement program
- Fire Station 4 renovations
  - Planned upgrades pending procurement
- New Fire Apparatus
  - Replacing our current fleet

## Information Services

16

- Technology upgrades:
  - Capital computer and infrastructure update and replacements (140 new computers)
- .5 FTE Security Engineer
- GIS Software Update

## Call Center

17

- Amount is for six months
- Issue Task Order-based RFP to compete service

## Community Development

18

- Customer Service Enhancements
  - Building Inspector (.21 FTE to .8 FTE)
  - Land Development Inspector (.8 FTE to 1 FTE)
  - Landscape Architect (.6 FTE to 1 FTE)
  - Planning Technician Position (0 to 1.0 FTE)
- PermitGo! Software Upgrade
- Electronic Plan Submission

## Public Works and Facilities

19

- Add 0.5 FTE Engineering Support
- HVAC and Building Maintenance Repairs
- Storage Facility

## Expenditures FY2013 vs. FY2014

	2013 Projected	2013 Budget	2014 Budget*	Variance
<b>City Council</b>	158,982	158,691	188,061	18.51%
<b>City Manager</b>	711,799	808,307	772,151	-4.47%
<b>City Clerk</b>	130,711	181,859	569,016	212.89%
<b>Finance</b>	2,095,985	2,198,684	2,232,615	1.54%
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<b>Municipal Court</b>	1,630,655	1,665,585	1,668,649	0.18%
<b>Police</b>	17,102,079	19,084,302	18,654,539	-2.25%
<b>Fire</b>	10,153,792	10,918,295	11,726,355	7.40%
<b>Emergency Management</b>	1,319,059	1,553,700	1,752,339	12.78%
<b>Public Works</b>	9,958,490	10,084,605	10,717,049	6.27%
<b>Recreation and Parks</b>	2,596,340	2,999,742	3,230,521	7.69%
<b>Community Development</b>	3,575,643	3,632,688	3,424,034	-5.74%
<b>Economic Development</b>	-	-	265,935	100.00%
<b>Transfers to Other Funds</b>	29,474,991	29,366,822	23,838,559	-18.82%
<b>Total General Fund:</b>	<b>\$88,876,813</b>	<b>\$93,623,126</b>	<b>\$87,853,342</b>	<b>-6.16%</b>

\*Projections only.

## Task Order Analysis

Firm/Work Package	NTE Escalator	Actual Escalator	FY13 Amount	FY14 Amount	Difference
Finance/ST Services	2.50%	2.50%	\$1,633,011.00	\$1,673,836.00	2.50%
Information Services/ InterDev	5.25%	3.50%	1,176,537.49	1,315,828.80	11.84%
Communications/ Collaborative	2.20%	2.20%	502,200.00	513,249.00	2.20%
Municipal Court/Jacobs	3.00%	1.00%	1,082,368.00	1,093,219.00	1.0%
Call Center/CH2MHill	n/a	3.50%	792,036.00	819,756.26*	3.50%
Public Works/URS	4.00%	3.50%	3,318,265.00	3,514,549.00	5.52%
Recreation/Jacobs	3.00%	1.00%	1,023,571.00	1,033,822.00	1.00%
Community Development/ Collaborative	2.20%	2.20%	2,931,420.60	3,201,969.00	9.23%
<b>Total</b>	<b>3.14%</b>		<b>\$12,459,409.09</b>	<b>\$13,166,230.34</b>	<b>5.67%</b>

\*12 month projection; issuing 6 month Task Order for \$409,879

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## General Fund Expenditures – Contingency Detail

Description	2014 Budget
Fire Department	200,000
Police Department	200,000
Recreation	50,000
City Manager Contingency	150,000
General Contingency	300,000
<b>Grand Total</b>	<b>\$900,000</b>

## FY14 Capital Priority Projects

Pavement Management/Resurfacing	\$3,000,000
Traffic Management Center	350,000
Abernathy Greenway Park	750,000
Intersection Improvement Program	300,000
Abernathy/Johnson Ferry Roadway Improvements	500,000
Bridge and Dam Improvement Program (Ped Bridge on Dunwoody Club)	154,882
<b>Total</b>	<b>\$5,054,882</b>

## Recommended FY14 Citywide Capital Projects

Citywide Capital Projects (Consolidated Rankings)			
1. Rank Categories			
2. Estimate Allocation within Each Category			
PRIORITY		Est. Allocation	Amount
1	Pavement Management/Resurfacing	\$3,000,000	\$3,000,000
2	Traffic Management Center	\$350,000	\$350,000
2	Abernathy Greenway Park	\$750,000	\$750,000
4	Intersection Improvement Program	\$300,000	\$300,000
5	Abernathy / Johnson Ferry Roadway Improvements	\$500,000	\$500,000
6	Bridge and Dam Improvement Program (Ped Bridge on Dunwoody Club)	\$250,000	\$154,882
7	Sidewalk Program	\$500,000	
8	Lost Corner Preserve	\$425,000	
9	Roswell Road Streetscape - City Limit North to Long Island Design (T-0019)	\$150,000	
9	Hammond Park Improvements	\$250,000	
11	Sandy Springs Tennis Center Improvements - Phase I	\$500,000	
<b>Total</b>		<b>\$6,975,000</b>	
		<b>Amount Available</b>	<b>\$5,054,882</b>

## FY14 Other Funds

	<b>FY12 Actual Revenues</b>	<b>FY13 Projected Revenues</b>	<b>FY14 Budgeted Revenues</b>
Anne Frank Fund	73,573	55,852	75,000
Innovations Fund	166,451	225,000	----
Confiscated Assets Fund	147,822	575,400	200,000
Emergency 911 Fund	2,518,968	2,583,466	2,552,210
Multiple Grant Fund	4,231,508	3,901,473	970,205
Community Development Block Grant	689,291	1,153,908	1,013,962
Donations Fund	64,273	3,040	50,000
Hotel/Motel Fund	3,695,600	3,772,729	3,588,935
Capital Projects Fund	13,224,195	28,490,403	22,179,059
Impact Fee Fund	1,223,998	307,050	250,000
Stormwater Management Fund	2,500,000	2,500,000	1,600,000

## Fund Transfers

- Capital Projects Fund for Priority Projects:
  - Increased by \$700,000 from Impact Fee Fund
    - \$300,000 to Sandy Springs Circle Phase I
    - \$400,000 to Morgan Falls Road Improvements



## Review of Potential FY14 Citywide Capital Projects

Citywide Capital Projects (Consolidated Rankings)

1. Rank Categories		
2. Estimate Allocation within Each Category		
Priority		Proposed
	Abernathy Greenway Park	750,000
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	Roswell Road Streetscape - City Limit North to Long Island Design (T-0019)	150,000
	Sandy Springs Tennis Center Improvements - Phase I	500,000
	Sidewalk Program	500,000
	Traffic Management Center	350,000
<b>TOTAL</b>		<b>\$6,975,000</b>

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## Review of Potential FY14 Citywide Capital Projects

Citywide Capital Projects (Consolidated Rankings)

1. Rank Categories		
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PRIORITY		Est. Allocation
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2	Traffic Management Center	\$350,000
2	Abernathy Greenway Park	\$750,000
4	Intersection Improvement Program	\$300,000
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6	Bridge and Dam Improvement Program (Ped Bridge on Dunwoody Club)	\$250,000
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9	Hammond Park Improvements	\$250,000
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	<b>Total</b>	<b>\$6,975,000</b>

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# DISCUSSION

