

CITY OF VILLA RICA

GEORGIA



2019
**ADOPTED OPERATING
& CAPITAL BUDGET**

Adopted: September 13, 2018



This page intentionally left blank.

CITY OF VILLA RICA, GEORGIA
"City of Gold"

OPERATING & CAPITAL BUDGET
October 1, 2018 – September 30, 2019



Submitted by
Tom Barber, City Manager

Prepared by
Finance Department
Sarah Hefty, Chief Financial Officer

Adopted: September 13, 2018



This page intentionally left blank.

ELECTED OFFICIALS



Jeff Reese
Mayor



Shirley Marchman
Councilmember – Ward 1



Vacant
Councilmember – Ward 2



Leslie McPherson
Councilmember – Ward 3



Gil McDougal
Mayor Pro-Tem – Ward 4



Danny Carter
Councilmember – Ward 5

TABLE OF CONTENTS

Introduction	
Budget Transmittal Letter.....	7
Financial Summaries.....	
City-Wide Budget Summary.....	11
Fund Revenues.....	13
<i>Governmental Funds</i>	
General Fund.....	14
<i>Special Revenue Funds</i>	
Federal Seizures Fund.....	17
State Seizures Fund.....	18
Drug Task Force.....	19
Hotel/Motel Tax Fund.....	20
Cemetery Fund.....	21
<i>Capital Projects Funds</i>	
Capital Projects – General Fund.....	22
Capital Projects – Roads.....	23
2008 Carroll Co SPLOST.....	24
2015 Carroll Co SPLOST.....	25
2016 Douglas Co SPLOST.....	26
TSPLOST.....	27
<i>Debt Service Funds</i>	
VR PFA Fund.....	28
<i>Enterprise Funds</i>	
Water & Sewer Fund.....	29
Stormwater Fund.....	30
Sanitation & Solid Waste Fund.....	31
<i>Other Funds</i>	
Self-Funded Insurance.....	32
Technology Fee Fund.....	33

Capital	
Five Year Capital Plan.....	35
Fund Expenditures.....	39
<i>General Fund</i>	
Governing Body.....	40
City Manager.....	42
City Clerk.....	44
Finance.....	46
Legal.....	48
Management Information Systems.....	49
Human Resources.....	51
Customer Service.....	53
Building Inspections.....	55
Community Development.....	56
Code Enforcement.....	58
Economic Development.....	59
Tourism & Main Street.....	61
Pine Mountain Gold Museum.....	63
Judicial.....	65
Police.....	67
Police Explorers.....	69
Community Service.....	70
Public Works.....	71
Streets.....	72
Building & Fleet Maintenance.....	74
Grounds Maintenance.....	76
Parks & Recreation	77
Recreation Events.....	79
Senior Center.....	80
Library.....	82
Federal Seizures Fund.....	84
State Seizures Fund.....	85

Drug Task Force.....	86
Hotel/Motel Tax Fund.....	87
Cemetery Fund.....	88
2008 Carroll Co SPLOST Fund.....	89
2015 Carroll Co SPLOST Fund.....	90
2016 Douglas Co SPLOST Fund.....	92
TSPLOST Fund.....	93
Capital Projects – Roads	94
Capital Projects – General Fund.....	95
VRPFA (Debt).....	96
Self-Funded Insurance Fund.....	97
Technology Fee Fund.....	98
<i>Water & Sewer Fund</i>	
Utility Director.....	99
Wastewater Treatment Plant.....	100
Water Treatment Plant.....	102
Distribution & Collection.....	104
CDBG (Community Development Block Grant).....	106
<i>Stormwater Fund</i>	
Stormwater.....	107
<i>Sanitation & Solid Waste Fund</i>	
Sanitation & Solid Waste.....	109
Other (Debt and Transfers).....	111
Personnel.....	
Requested Personnel.....	113
FTEs.....	115

BUDGET TRANSMITTAL LETTER

Honorable Mayor and City Council:

Please find enclosed the 2019 Adopted Operating and Capital Budget. This budget document reflects the new fiscal year, which begins on October 1, 2018 and ends on September 30, 2019. Also, for the first time, the millage rate and property tax revenue have been calculated in conjunction with the budget.

Significant highlights of the October 1, 2018 – September 30, 2019 budget include:

New Funds | There have been several new funds added to the 2019 budget in order to account for various sources of revenue and related expenditures.

- *Self-Funded Insurance Fund* – a proprietary fund to record the employer and employee contributions to the self-funded insurance fund as well as the administrative costs and actual claims paid.
- *Stormwater Fund* – an enterprise fund to collect charges for service on a stormwater utility and to record capital improvements to the City's stormwater and drainage infrastructure.
- *Technology Fee Fund* – a fiduciary fund to collect a \$15 technology fee to be added to some citations and to record the technology purchased for court and public safety.
- *TSPLOST Fund* – a special revenue fund to record the TSPLOST receipts from Carroll County, if passed in the November election.

Additionally, the reorganization that was previously presented has been implemented in the 2019 budget.

- Creation of Utility Director position to over see water plant, wastewater plants, and Distribution & Collection;
- City Engineer to become Public Works Director and oversee Streets, Solid Waste, and Stormwater;
- Deputy Public Works Director to oversee all maintenance (building, fleet and grounds); and
- Pine Mountain moved to Tourism (under Economic Development Director).

Enterprise Funds | The water & sewer fund and the sanitation & solid waste fund have historically not been self-sufficient. The charges for service were not high enough to cover the expenses of providing those services. Therefore, both funds have continually been supplemented by the general fund, SPLOST, and CDBG. Significant increases were implemented during the 2018 budget to correct cash and reserve balances in both funds. Another round of significant rate increases is necessary in the 2019 budget to continue the correction.

Revenues | Overall revenues are projected to increase by 6%. There is a large increase in tax revenue from the prior year. This is because the majority of the tax revenue was not received in the short nine-month period, so the comparison from 2018 to 2019 is not accurate. The major rate changes are as follows:

- Property tax revenues are based on the rollback rate of 6.0560 from 6.3650.
- Water revenues are based on a 5% rate increase in volumetric rates.
- Sewer revenues are based on a 30% rate increase in volumetric rates.
- Sanitation revenues are based on a monthly \$2.00 rate increase.
- There is no change to the Solid Waste monthly rate of \$7.50; however, customers will be charged for pickups that exceed a defined limit.

Expenses and Expenditures | Overall, expenditures have been budgeted at a 3% increase. Some of the significant projects that are included in this budget are as follows:

- New website/app and branding for \$80,000;
- Zoning code consultant for \$70,000;
- Two site plans for Gold Dust Park and V-Plex for \$110,000;
- Engineering for water and sewer projects for \$150,000;
- Consultant to assist with creation of stormwater utility for \$138,000.

Personnel | The 2019 budget includes an addition of 11 full-time equivalents, which is a combination of full-time and part-time positions. Several of these positions have been delayed three or six months. Also included in the budget were salary increases from the compensation and classification study that was performed.

- The salary increases, from the compensation and classification study, have been capped at mid-point of the new pay grades, and are also capped at a maximum increase of \$3,000 per person (\$1,500 for part-time).

- The total increases are approximately \$321,000. Of that total, over \$140,000 is for the police department alone.
- The salary increases are budgeted to go into effect October 1st as the new fiscal year begins.
- These increases will bring salaries to a more competitive position, which will allow us better hiring and retention in certain departments – specifically, police and public works.

Self-Funded Insurance | The 2019 budget includes over \$1.89m for self-funded insurance. The City went self-funded on October 1, 2017, and the first nine months have shown significant savings from our previous insurance vendor. Some highlights of the self-funded insurance budget include:

- Administrative costs are budgeted around \$475,000.
- Expected claims are around \$1.26m, but the maximum claims are estimated at \$1.58m. We budgeted for 90% of the maximum claim amount.
- The monthly premium for employee only is \$686.15.
- Employees will contribute 5% for single coverage and 30% of any additional coverage (spouse, children or family).
- The ratios between employee only coverage and employee/spouse, employee/children, and employee/family were adjusted to be in line with the stop loss carrier's underwriter. This reduced the premiums for the employee/spouse and employee/children coverage, but the employee only and employee/family premiums remain about the same as the prior year.

Capital | A total of \$3.5m in capital projects is included in the 2019 budget. Significant capital projects included in the 2019 budget are:

- Security Camera Upgrades for \$150,000;
- Five Police Vehicles and Equipment for \$222,000;
- Various Park Improvements for a total of \$437,000;
- Street Improvements for a total of \$815,800;
- North Sewer Plant Improvements for \$300,000;
- Backhoe for Distribution & Collection for \$116,000;
- Grapple Truck for \$160,000.

Debt Service | The budget calls for debt service of \$1.7m. Bond payment amounts will continue to escalate, with a significant increase coming in 2020. Historically, the debt service has been partially funded by the general fund or

even SPLOST. This is only the second budget year when the debt service has been completely funded by the Water/Sewer Enterprise Fund.

Tom Barber
City Manager

Sarah Hefly
Chief Financial Officer

City of Villa Rica
2019 Budget
All Funds Summary

9/5/2018

	GOVERNMENTAL FUNDS										ENTERPRISE FUNDS			TOTALS
	General Fund			Fiduciary	Self-Funded	Debt Service	Capital Projects Funds				Enterprise Funds			
	General Fund	Hotel/ Motel Tax Fund	Cemetery Fund	Court Technology Fee	Self-Funded Insurance	VR Public Facilities Authority	2015 Carroll Co SPLOST	2016 Douglas Co SPLOST	Capital Projects - Roads	Capital Projects - Gen Fund	Water and Sewer Fund	Sanitation & Solid Waste Fund	Stormwater Fund	
SOURCE OF FUNDS:														
Taxes	9,688,200	300,000												9,988,200
License and Permits	383,150													383,150
Intergovernmental	375,000						1,255,449	978,567	180,800					2,789,816
Charges for Service	719,500		14,375								8,211,943	1,303,815	-	10,249,633
Fines and Forfeitures	547,000			75,000										622,000
Investment Income	2,400				-						2,800			5,200
Contributions	24,500				1,885,787									1,910,287
Miscellaneous	86,500		7,286								1,500			95,286
Transfers In	1,264,828				-	1,707,288			-	288,093	385,000	-	340,786	3,985,995
TOTAL SOURCES	13,091,078	300,000	21,661	75,000	1,885,787	1,707,288	1,255,449	978,567	180,800	288,093	8,601,243	1,303,815	340,786	30,029,567
	-										-	-	-	-
USE OF FUNDS:														
Governing Body	283,194						-	-		-				283,194
Administration	1,805,277		21,661		1,885,787		150,000	-		26,000				3,888,725
Community Development	672,203						-	-		-				672,203
Economic Development	933,280	300,000					200,000	-		-				1,433,280
Judicial	225,022						-	-		-				225,022
Public Safety	4,749,143			75,000			28,275	358,567		52,788				5,263,773
Public Works	1,839,206						440,435	620,000	180,800	196,143	5,616,259	1,186,120	340,786	10,419,749
Parks, Recreation & Leisure	1,954,873						436,739	-		13,162				2,404,774
Debt Service	-					1,707,288	-	-		-	115,500			1,822,788
Transfers Out	628,879						-	-		-	2,749,349	106,460		3,484,688
TOTAL USES	13,091,078	300,000	21,661	75,000	1,885,787	1,707,288	1,255,449	978,567	180,800	288,093	8,481,108	1,292,580	340,786	29,898,196
	-										-	-	-	-
Excess (Deficiency)	-	-	-	-	-	-	-	-	-	-	120,135	11,235	-	131,370



This page intentionally left blank.

City of Villa Rica
2019 Budget

CITYWIDE REVENUES

	12/31/2016	12/31/2017	9/30/2018	12/31/2018	6/30/2018	PROPOSED		
	2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	\$ Change from 133% of 2018 Budget	% Change from 133% of 2018 Budget
Taxes	\$ 8,710,249	\$ 9,235,097	\$ 5,377,860	\$ 7,168,687	\$ 2,473,709	9,988,200	\$ 2,819,513	39%
License and Permits	220,231	549,827	463,800	618,245	277,140	383,150	(235,095)	-38%
Intergovernmental	1,651,214	3,245,706	1,430,607	1,906,999	1,175,130	2,789,816	882,817	46%
Charges for Service	7,100,701	7,384,002	7,152,079	9,533,721	4,213,548	10,249,633	715,912	8%
Fines and Forfeitures	359,260	456,895	340,000	453,220	261,953	622,000	168,780	37%
Investment Income	11,478	5,109	3,690	4,919	1,743	5,200	281	6%
Contributions	37,526	404,583	1,226,485	1,634,905	792,143	1,917,573	282,669	17%
Miscellaneous	91,064	135,595	44,850	59,785	75,394	88,000	28,215	47%
Other Financing Sources	4,193,538	3,468,057	2,721,102	3,627,229	1,968,736	3,985,995	358,766	10%
Use of Fund Balance	-	-	2,543,619	3,390,644	-	-	(3,390,644)	-100%
TOTAL REVENUES	\$ 22,375,262	\$ 24,884,871	\$ 21,304,092	\$ 28,398,354	\$ 11,239,497	\$ 30,029,567	\$ 1,631,212	6%

**City of Villa Rica
2019 Budget**

100 GENERAL FUND

REVENUES

		12/31/2016	12/31/2017	9/30/2018	12/31/2018	6/30/2018	PROPOSED		
		2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	\$ Change from 133% of 2018	% Change from 133% of 2018
TAXES									
100311100	Real Property Taxes - Carroll	2,806,135	2,001,249	730,000	973,090	(3,473)	1,950,000	976,910	100%
100311150	Real Property Taxes - Douglas	-	1,209,572	500,000	666,500	115	1,410,000	743,500	112%
100311200	Property Taxes prior - Carroll	145,621	144,701	105,000	139,965	73,807	145,000	5,035	4%
100311250	Property Taxes prior - Douglas	-	38,866	70,000	93,310	13,462	40,000	(53,310)	-57%
100311310	Motor Vehicle Taxes	63,635	61,448	50,000	66,650	24,211	55,000	(11,650)	-17%
100311315	Title AD Valorem Tax (TAVT)	313,777	368,061	260,000	346,580	225,602	460,000	113,420	33%
100311340	Intangible Tax (Reg & Record)	19,098	25,828	19,000	25,327	8,455	25,000	(327)	-1%
100311450	Railroad & Equip Delq	1,099	-	-	-	-	-	-	
100311500	Property Not on Digest	23,466	-	-	-	-	-	-	
100311600	Real Estate Transfer	20,345	20,399	11,360	15,143	6,716	21,000	5,857	39%
100311710	Franchise Tax - Electric	977,087	786,988	-	-	111,382	950,000	950,000	
100311730	Franchise Tax - Natural Gas	79,778	80,641	61,000	81,313	41,051	82,000	687	1%
100311750	Franchise Tax-Cable TV	152,453	145,445	75,000	99,975	51,938	140,000	40,025	40%
100311760	Franchise Tax-Telephone	29,516	27,062	15,000	19,995	6,651	25,000	5,005	25%
100313110	Carroll Co Lost	1,252,934	1,278,465	945,000	1,259,685	680,331	1,350,000	90,315	7%
100313120	Douglas Co Lost	1,075,753	1,127,104	820,000	1,093,060	632,342	1,200,000	106,940	10%
100314200	Alcoholic Beverage Excise	296,599	299,585	228,000	303,924	143,303	304,000	76	0%
100314500	Excise Tax on Energy	-	5,837	-	-	17,436	40,000	40,000	
100316100	Business & Occupation	429,566	490,987	370,000	493,210	319,744	500,000	6,790	1%
100316200	Insurance Premium Tax	871,052	933,311	935,000	1,246,355	-	980,000	(266,355)	-21%
100319100	Property Tax Penalty	11,298	7,543	7,500	9,998	4,993	8,000	(1,998)	-20%
100319105	Occupational Tax Penalties	8,964	2,760	4,000	5,332	1,559	3,000	(2,332)	-44%
100319400	Business Tax Int/Penalty	1,568	211	-	-	-	200	200	
TOTAL - Taxes		8,579,743	9,056,065	5,205,860	6,939,411	2,359,625	9,688,200	2,748,789	40%

LICENSES & PERMITS

100321100	Alcoholic Beverage License	60,786	61,750	16,000	21,328	8,400	65,000	43,672	205%
100322210	Zoning and Land Use	2,850	7,867	6,776	9,032	4,458	9,000	(32)	0%
100322230	Sign	7,785	5,729	6,000	7,998	2,885	6,000	(1,998)	-25%
100322240	Vacant Property Registration	4,400	2,900	3,500	4,666	1,300	3,000	(1,666)	-36%
100322800	Peddlers Ordinance Permit	1,925	-	-	-	-	-	-	
100322900	Yard Sales	78	144	430	573	42	150	(423)	-74%
100323100	Permits and Inspections	-	273,713	393,510	524,549	57,348	300,000	(224,549)	-43%
100323120	Building Inspection	125,496	168,194	37,584	50,099	108,673		(50,099)	-100%
100323130	Plumbing Inspection	4,038	8,465	-	-	4,045		-	
100323140	Electrical Inspection	8,365	5,105	-	-	3,955		-	
100323160	Airconditioning Inspection	4,508	3,460	-	-	10,035		-	

100323170	Project Improvement Fee	-	12,500	-	-	76,000		-	
TOTAL - Licenses & Permits		220,231	549,827	463,800	618,245	277,140	383,150	(235,095)	-38%

INTERGOVERNMENTAL REVENUES

100331250	Nutrition Program - Federal	83,039	68,022	45,000	59,985	22,495	70,000	10,015	17%
100334100	Operating - Categorical	5,710	24,400	15,600	20,794	25,751	25,000	4,206	20%
100334110	Direct State Grants	-	236,072	-	-	161,032		-	
100334151	Nutrition Program - State	11,841	18,105	12,000	15,996	4,674	18,000	2,004	13%
100336001	County Grants	25,167	100,251	75,000	99,975	98,899	100,000	25	0%
100336060	Miscellaneous Grants	1,500	2,000	-	-	-	2,000	2,000	
100336101	School Resource Officer	101,990	118,719	92,535	123,349	60,854	160,000	36,651	30%
100336300	Intergovernmental - Temple	-	52,208	-	-	-	-	-	
TOTAL - Intergovernmental Revenues		229,248	619,776	240,135	320,099	373,704	375,000	54,901	17%

CHARGES FOR SERVICES

100341101	Court Fees - Processing and CS	131,058	160,419	125,000	166,625	65,531	192,000	25,375	15%
100341102	Court Fees - Warrants, Civil,	37,025	39,194	32,000	42,656	19,904	48,000	5,344	13%
100341103	Technology Fee	-	-	45,000	59,985	-	-	(59,985)	-100%
100341300	Development Review	-	5,453	4,000	5,332	-	5,500	168	3%
100341310	Building Plan Review	-	8,725	6,000	7,998	33,119	9,000	1,002	13%
100341400	Printing and Duplication	-	213	-	-	93	250	250	
100341910	Election Qualifying Fees	-	360	360	480	-	500	20	4%
100341950	Notary Fee	921	1,144	180	240	665	1,200	960	400%
100342110	I.D. Card Fees	2,555	3,455	3,300	4,399	535	3,500	(899)	-20%
100342120	Accident Reports	6,787	2,956	3,050	4,066	1,670	3,000	(1,066)	-26%
100342140	Reports & Criminal History	7,671	10,946	-	-	620	11,000	11,000	
100342310	Fingerprinting Fee	1,350	1,655	1,400	1,866	170	1,700	(166)	-9%
100342901	Public Defender Fee	600	-	-	-	-	-	-	
100345110	Library Café and Book Sales	-	291	-	-	2,161	5,000	5,000	
100347100	Library Use Fees	7,591	9,585	7,800	10,397	5,306	12,000	1,603	15%
100347301	Main Street Events	95	-	-	-	-	-	-	
100347310	Amphitheater Admission Fees	1,626	3,755	(3,200)	(4,266)	163	-	4,266	-100%
100347320	Amphitheater Annual Events	1,075	1,050	(1,000)	(1,333)	-	-	1,333	-100%
100347510	Sports	156,455	152,812	140,000	186,620	58,654	160,000	(26,620)	-14%
100347520	Special Classes	30,441	16,497	12,000	15,996	8,907	18,000	2,004	13%
100347530	Cultural Arts	8,016	7,953	6,000	7,998	4,609	8,000	2	0%
100347540	Summer Camp	32,149	43,803	44,000	58,652	27,565	44,000	(14,652)	-25%
100347550	Annual Events	11,976	13,135	13,500	17,996	7,781	13,500	(4,496)	-25%
100347600	Sponsorships	13,150	7,600	6,000	7,998	5,971	8,000	2	0%
100347610	Amphitheater Sponsorships	200	8,300	6,250	8,331	(1)	8,000	(331)	-4%
100347620	Rise N Shine	2,700	2,850	1,800	2,399	1,000	3,000	601	25%
100347910	Museum admission	24,058	23,946	22,000	29,326	8,162	26,000	(3,326)	-11%
100347915	Gold Dust Train Tickets	58,706	81,509	36,000	47,988	15,412	85,000	37,012	77%
100347920	Museum concession	51,543	49,289	44,000	58,652	22,882	52,000	(6,652)	-11%
100347925	Amphitheater concessions	864	1,185	1,050	1,400	-	1,200	(200)	-14%

100349300	Bad Check Fess	100	125	350	467	75	150	(317)	-68%
TOTAL - Charges for Services		588,710	658,204	556,840	742,268	290,954	719,500	(22,768)	-3%
FINES & FORFEITURES									
100351100	Municipal Court Fines	352,307	437,758	325,000	433,225	251,395	525,000	91,775	21%
100351300	Library Fines	6,953	19,137	15,000	19,995	10,558	22,000	2,005	10%
TOTAL - Fines & Forfeitures		359,260	456,895	340,000	453,220	261,953	547,000	93,780	21%
INVESTMENT INCOME									
100361100	Interest Revenue	9,024	2,336	1,815	2,420	1,743	2,400	(20)	-1%
TOTAL - Investment Income		9,024	2,336	1,815	2,420	1,743	2,400	(20)	-1%
CONTRIBUTIONS AND DONATIONS									
100371005	Police Explorer Cont/Donations	10,954	-	-	-	-	-	-	
100371120	Prospectors Park Donations	-	1,219	-	-	-	-	-	
100371140	Senior Citizens Meal Contributions	7,398	6,480	5,050	6,732	2,783	6,500	(232)	-3%
100371150	Police Contributions	4,500	1,000	-	-	1,225	-	-	
100372000	Private Contributions	246	-	-	-	-	-	-	
100372010	Main Street Donations	435	-	-	-	-	-	-	
100372020	Amphitheater Donations	-	-	-	-	91	-	-	
100373000	Shop w a Cop Donations	13,790	18,470	1,000	1,333	-	18,000	16,667	1250%
TOTAL - Contributions and Donations		37,323	27,169	6,050	8,065	4,099	24,500	16,435	204%
MISCELLANEOUS									
100381000	Use of Fund Balance	-	-	981,703	1,308,610	-	-	(1,308,610)	-100%
100381100	Rents & Royalties - Rec	47,667	38,573	30,000	39,990	22,079	40,000	10	0%
100381110	Rents & Royalties - Mill	1,835	12,645	1,850	2,466	300	15,000	12,534	508%
100381120	Rents & Royalties - Other	-	-	3,000	3,999	9,900	500	(3,499)	-87%
100383100	Insurance Reimbursements	53,806	1,912	-	-	39,933	25,000	25,000	
100389100	Miscellaneous Income	(21,303)	77,118	6,500	8,665	2,921	6,000	(2,665)	-31%
100389600	Over/Short	423	(1)	-	-	(70)	-	-	
TOTAL - Miscellaneous		82,725	130,246	1,023,053	1,363,730	75,063	86,500	(1,277,230)	-94%
OTHER FINANCING SOURCES									
100391100	Operating Transfer in Hotel/Motel	78,303	86,481	64,500	85,979	35,824	91,406	5,428	6%
100391210	Operating Transfer in UDAG	550,768	-	-	-	-	-	-	
100391250	Transfer in from Water and Sewer	574,990	656,637	755,763	1,007,433	485,282	1,041,961	34,529	3%
100391254	Transfer in from Solid Waste	98,530	110,878	93,401	124,504	62,267	106,460	(18,044)	-14%
100392100	Sales of General Fixed Assets	109,844	49,000	25,000	33,325	-	25,000	(8,325)	-25%
TOTAL - Other Financing Sources		1,412,436	902,996	938,665	1,251,240	583,374	1,264,828	13,588	1%
TOTAL GENERAL FUND REVENUES		11,518,699	12,403,513	8,776,218	11,698,698	4,227,654	13,091,078	1,392,380	12%

City of Villa Rica
2019 Budget

210 FEDERAL SEIZURES

REVENUES

	12/31/2016	12/31/2017	9/30/2018	12/31/2018	6/30/2018	PROPOSED		
	2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	\$ Change from 133% of 2018	% Change from 133% of 2018
FINES & FORFEITURES								
210351320 Confiscations	-	-	-	-	-		-	
TOTAL - Fines & Forfeitures	-	-	-	-	-	-	-	
INVESTMENT INCOME								
210361000 Interest Revenue	-	-	-	-	-		-	
TOTAL - Investment Income	-	-	-	-	-	-	-	
OTHER FINANCING SOURCES								
210392100 Sale of Assets	-	-	-	-	-	-	-	
TOTAL - Other Financing Sources	-	-	-	-	-	-	-	
TOTAL FEDERAL SEIZURES REVENUE	-	-	-	-	-	-	-	

City of Villa Rica
2019 Budget

212 STATE SEIZURES
REVENUES

		12/31/2016	12/31/2017	9/30/2018	12/31/2018	6/30/2018	PROPOSED		
		2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	\$ Change from 133% of 2018	% Change from 133% of 2018
FINES & FORFEITURES									
212351110	Superior Court Fines	-	-	-	-	-		-	
212351300	Confiscations	-	-	-	-	-		-	
TOTAL - Fines & Forfeitures		-	-	-	-	-	-	-	
INVESTMENT INCOME									
212361000	Interest Revenue	-	-	-	-	-		-	
TOTAL - Investment Income		-	-	-	-	-	-	-	
TOTAL STATE SEIZURES REVENUES		-	-	-	-	-	-	-	

City of Villa Rica
2019 Budget

255 DRUG TASK FORCE GRANT

REVENUES

		12/31/2016	12/31/2017	9/30/2018	12/31/2018	6/30/2018	PROPOSED		
		2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	\$ Change from 133% of 2018	% Change from 133% of 2018
INTERGOVERNMENTAL									
255331150	Drug Task Force Grant/GOHS	2,364	25,428	-	-	-		-	
TOTAL - Intergovernmental		2,364	25,428	-	-	-	-	-	
TOTAL DRUG TASK FORCE GRANT		2,364	25,428	-	-	-	-	-	

City of Villa Rica
2019 Budget

275 HOTEL/MOTEL TAX FUND

REVENUES

		12/31/2016	12/31/2017	9/30/2018	12/31/2018	6/30/2018	PROPOSED		
		2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	\$ Change from 133% of 2018	% Change from 133% of 2018
TAXES									
275314100	Hotel/Motel	130,506	161,583	172,000	229,276	100,281	243,750	14,474	6%
275391140	Product Development	-	17,449	-	-	13,803	56,250	56,250	
TOTAL - Taxes		130,506	179,033	172,000	229,276	114,084	300,000	70,724	31%
TOTAL HOTEL/MOTEL TAX FUND		130,506	179,033	172,000	229,276	114,084	300,000	70,724	31%

City of Villa Rica
2019 Budget

290 CEMETERY FUND

REVENUES

	12/31/2016	12/31/2017	9/30/2018	12/31/2018	6/30/2018	PROPOSED		
	2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	\$ Change from 133% of 2018	% Change from 133% of 2018

CHARGES FOR SERVICE

290349100	Cemetery Fees - Hillcrest	1,285	3,450	2,000	2,666	725	4,125	1,459	55%
290349110	Cemetery Fees - Garden of Rest	-	2,075	3,000	3,999	1,050	10,250	6,251	156%
TOTAL - Charges for Service		1,285	5,525	5,000	6,665	1,775	14,375	7,710	116%

INVESTMENT INCOME

290361000	Interest Revenue	-	-	-	-	-	-	-	-
TOTAL - Investment Income		-	-	-	-	-	-	-	-

MISCELLANEOUS

290381000	Use of Fund Balance	-	-	10,385	13,843	-	7,286	(6,557)	-47%
TOTAL - Contributions		-	-	10,385	13,843	-	7,286	(6,557)	-47%

TOTAL CEMETERY FUND		1,285	5,525	15,385	20,508	1,775	21,661	1,153	6%
----------------------------	--	--------------	--------------	---------------	---------------	--------------	---------------	--------------	-----------

City of Villa Rica
2019 Budget

350 CAPITAL PROJECTS - GENERAL FUND

REVENUES

		12/31/2016	12/31/2017	9/30/2018	12/31/2018	6/30/2018	PROPOSED		
		2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	\$ Change from 133% of 2018	% Change from 133% of 2018
INTERGOVERNMENTAL									
350331301	TE Grant Fullerville Trail	-	451,057	-	-	48,943	-	-	
350334310	Gateway Grant	(281)	-	-	-	-	-	-	
TOTAL - Intergovernmental		(281)	451,057	-	-	48,943	-	-	
CONTRIBUTIONS									
350373000	Donations	203	-	-	-	-	-	-	
TOTAL - Contributions		203	-	-	-	-	-	-	
OTHER FINANCING SOURCES									
350391100	Capital Projects Transfers	398,939	743,053	-	-	-	288,093	288,093	
350391210	Operating Transfers In - GF	199,363	-	-	-	-	-	-	
TOTAL - Other Financing Sources		598,302	743,053	-	-	-	288,093	288,093	
TOTAL CAPITAL PROJECTS - GF		598,225	1,194,111	-	-	48,943	288,093	288,093	

City of Villa Rica
2019 Budget

335 CAPITAL PROJECT FUND - PUBLIC ROADS

REVENUES

		12/31/2016	12/31/2017	9/30/2018	12/31/2018	6/30/2018	PROPOSED		
		2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	\$ Change from 133% of 2018	% Change from 133% of 2018
INTERGOVERNMENTAL									
335334111	LMIG	211,313	162,494	175,472	233,904	175,472	180,800	(53,104)	-23%
TOTAL - Intergovernmental		211,313	162,494	175,472	233,904	175,472	180,800	(53,104)	-23%
OTHER FINANCING SOURCES									
335391100	General Fd Operating Transfer	199,227	48,748	-	-	-		-	
335391200	Transfer from SPLOST	-	-	-	-	-		-	
TOTAL - Other Financing Sources		199,227	48,748	-	-	-	-	-	
TOTAL CAPITAL PROJECTS - ROADS		410,540	211,242	175,472	233,904	175,472	180,800	(53,104)	-23%

City of Villa Rica
2019 Budget

320 SPLOST

REVENUES

	12/31/2016	12/31/2017	9/30/2018	12/31/2018	6/30/2018	PROPOSED		
	2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	\$ Change from 133% of 2018	% Change from 133% of 2018
INTERGOVERNMENTAL								
320337110 Carroll County SPLOST	-	-	-	-	-	-	-	
TOTAL - Intergovernmental	-	-	-	-	-	-	-	
MISCELLANEOUS								
320381000 Use of Fund Balance	-	-	605,000	806,465	-	-	(806,465)	-100%
TOTAL - Miscellaneous	-	-	605,000	806,465	-	-	(806,465)	-100%
TOTAL 2008 CARROLL SPLOST	-	-	605,000	806,465	-	-	(806,465)	-100%

City of Villa Rica
2019 Budget

321 2015 CARROLL CO SPLOST
REVENUES

	12/31/2016	12/31/2017	9/30/2018	12/31/2018	6/30/2018	PROPOSED		
	2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	\$ Change from 133% of 2018	% Change from 133% of 2018
INTERGOVERNMENTAL								
321337110 Carroll County SPLOST	1,208,570	1,233,184	615,000	819,795	420,983	1,255,449	435,654	53%
TOTAL - Intergovernmental	1,208,570	1,233,184	615,000	819,795	420,983	1,255,449	435,654	53%
MISCELLANEOUS								
321381000 Use of Fund Balance	-	-	538,807	718,230	-		(718,230)	-100%
TOTAL - Miscellaneous	-	-	538,807	718,230	-	-	(718,230)	-100%
TOTAL 2015 CARROLL CO SPLOST	1,208,570	1,233,184	1,153,807	1,538,025	420,983	1,255,449	(282,576)	-18%

City of Villa Rica
2019 Budget

322 2016 DOUGLAS CO SPLOST

REVENUES

	12/31/2016	12/31/2017	9/30/2018	12/31/2018	6/30/2018	PROPOSED		
	2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	\$ Change from 133% of 2018	% Change from 133% of 2018
INTERGOVERNMENTAL								
322337120 Douglas County SPLOST	-	753,766	400,000	533,200	156,028	978,567	445,367	84%
TOTAL - Intergovernmental	-	753,766	400,000	533,200	156,028	978,567	445,367	84%
MISCELLANEOUS								
322381000 Use of Fund Balance	-	-	418,109	557,339	-		(557,339)	-100%
TOTAL - Miscellaneous	-	-	418,109	557,339	-	-	(557,339)	-100%
TOTAL 2016 DOUGLAS CO SPLOST	-	753,766	818,109	1,090,539	156,028	978,567	(111,972)	-10%

City of Villa Rica
2019 Budget

325 TSPLOST

REVENUES

	12/31/2016	12/31/2017	9/30/2018	12/31/2018	6/30/2018	PROPOSED		
	2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	\$ Change from 133% of 2018	% Change from 133% of 2018
INTERGOVERNMENTAL								
325337110 Transport. SPLOST Revenue	-	-	-	-	-		-	
TOTAL - Intergovernmental	-	-	-	-	-	-	-	
MISCELLANEOUS								
325381000 Use of Fund Balance	-	-	-	-	-		-	
TOTAL - Miscellaneous	-	-	-	-	-	-	-	
TOTAL TSPLOST	-	-	-	-	-	-	-	

City of Villa Rica
2019 Budget

285 VR PFA SPECIAL REVENUE FUND

REVENUES

12/31/2016	12/31/2017	9/30/2018	12/31/2018	6/30/2018	PROPOSED		
2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	\$ Change from 133% of 2018	% Change from 133% of 2018

OTHER FINANCING SOURCES

285391100	Operating Transfer from General Fd	860,386	597,148	-	-	-		-	
285391220	Operating Transfer from Water/Sew	852,994	1,109,130	1,704,938	2,272,682	1,342,306	1,707,288	(565,394)	-25%
TOTAL - Other Financing Sources		1,713,380	1,706,278	1,704,938	2,272,682	1,342,306	1,707,288	(565,394)	-25%

TOTAL VR PFA SPECIAL REVENUE		1,713,380	1,706,278	1,704,938	2,272,682	1,342,306	1,707,288	(565,394)	-25%
-------------------------------------	--	------------------	------------------	------------------	------------------	------------------	------------------	------------------	-------------

City of Villa Rica
2019 Budget

505 WATER AND SEWER FUND

REVENUES

		12/31/2016	12/31/2017	9/30/2018	12/31/2018	6/30/2018	PROPOSED		
		2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	\$ Change from 133% of 2018	% Change from 133% of 2018
CHARGES FOR SERVICES									
505344210	Water Charges	2,777,157	2,711,865	2,448,200	3,263,451	1,295,960	2,940,000	(323,451)	-10%
505344211	Water Tap Fee	105,625	206,015	200,000	266,600	160,495	375,000	108,400	41%
505344212	Misc Water Sales	27,755	45,794	25,000	33,325	11,601	45,000	11,675	35%
505344230	Sewage Charges	2,228,338	2,254,767	2,386,281	3,180,912	1,392,911	3,695,000	514,088	16%
505344231	Sewer Tap Fees	197,855	382,755	416,348	554,992	392,250	800,000	245,008	44%
505344235	BOD-TSS Surcharges	-	-	-	-	23,812	42,000	42,000	
505344255	Sewage Fees - Douglas Co	111,616	91,239	90,000	119,970	49,198	123,443	3,473	3%
505344290	Late Fee	134,316	107,039	105,000	139,965	67,838	130,000	(9,965)	-7%
505344291	Connect Fee	60,007	51,745	40,000	53,320	26,991	60,000	6,680	13%
505349300	Bad Check Fees	2,750	1,250	1,150	1,533	850	1,500	(33)	-2%
TOTAL - Charges for Services		5,645,419	5,852,469	5,711,979	7,614,068	3,421,906	8,211,943	597,875	8%
INVESTMENT INCOME									
505361100	Interest Revenue	2,455	2,773	1,875	2,499	-	2,800	301	12%
TOTAL - Investment Income		2,455	2,773	1,875	2,499	-	2,800	301	12%
MISCELLANEOUS									
505383100	Insurance Reimbursements	-	4,050	-	-	-	-	-	
505389000	Other Miscellaneous Revenue	8,340	1,299	3,500	4,666	331	1,500	(3,166)	-68%
TOTAL - Miscellaneous		8,340	5,349	3,500	4,666	331	1,500	(3,166)	-68%
OTHER FINANCING SOURCES									
505391200	Operating Transfer	11,000	-	-	-	-	-	-	
505391432	Capital Contribution SPLOST	259,193	66,982	-	-	-	385,000	385,000	
505392210	Sale of Assets	-	-	-	-	-	-	-	
TOTAL - Other Financing Sources		270,193	66,982	-	-	-	385,000	385,000	
TOTAL WATER AND SEWER FUND		5,926,407	5,927,573	5,717,354	7,621,233	3,422,237	8,601,243	980,010	13%

City of Villa Rica
2019 Budget

506 STORMWATER
REVENUES

	12/31/2016	12/31/2017	9/30/2018	12/31/2018	6/30/2018	PROPOSED		
	2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	\$ Change from 133% of 2018	% Change from 133% of 2018

CHARGES FOR SERVICES

506344110 Stormwater Charges	-	-	-	-	-	-	-	
TOTAL - Charges for Services	-	-	-	-	-	-	-	

OTHER FINANCING SOURCES

506391110 Operating Transfer from GF	-	-	-	-	-	340,786	340,786	
TOTAL - Other Financing Sources	-	-	-	-	-	340,786	340,786	

TOTAL STORMWATER FUND	-	-	-	-	-	340,786	340,786	
------------------------------	---	---	---	---	---	---------	---------	--

City of Villa Rica
2019 Budget

540 SANITATION AND SOLID WASTE FUND

REVENUES

		12/31/2016	12/31/2017	9/30/2018	12/31/2018	6/30/2018	PROPOSED		
		2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	\$ Change from 133% of 2018	% Change from 133% of 2018
CHARGES FOR SERVICES									
540344110	Sanitation Collection	814,453	828,612	838,260	1,117,401	309,174	783,000	(334,401)	-30%
540344111	Sanitation Fees - Douglas co	50,833	39,193	40,000	53,320	22,505	53,040	(280)	-1%
540344115	Solid Waste Collection	-	-	-	-	167,235	405,000	405,000	
540344120	Excess Solid Waste Collection	-	-	-	-	-	62,775	62,775	
TOTAL - Charges for Services		865,287	867,805	878,260	1,170,721	498,914	1,303,815	133,094	11%
OTHER FINANCING SOURCES									
540391130	Operating Transfer in	-	-	77,500	103,308	43,056		(103,308)	-100%
540392210	Sale of Assets	-	-	-	-	-		-	
TOTAL - Other Financing Sources		-	-	77,500	103,308	43,056	-	(103,308)	-100%
TOTAL SOLID WASTE FUND		865,287	867,805	955,760	1,274,028	541,969	1,303,815	29,787	2%

City of Villa Rica
2019 Budget

610 SELF FUNDED INSURANCE

REVENUES

	12/31/2016	12/31/2017	9/30/2018	12/31/2018	6/30/2018	PROPOSED		
	2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	\$ Change from 133% of 2018	% Change from 133% of 2018

INVESTMENT INCOME

610361100 Interest Revenue	-	-	-	-	-		-	
TOTAL - Investment Income	-	-	-	-	-	-	-	

CONTRIBUTIONS AND DONATIONS

610371010 Employer Contributions	-	324,013	1,008,900	1,344,864	664,555	1,610,979	266,115	20%
610371020 Employee Contributions	-	53,400	201,150	268,133	123,489	274,809	6,676	2%
610371030 COBRA Contributions	-	-	-	-	-		-	
TOTAL - Contributions and Donations	-	377,414	1,210,050	1,612,997	788,044	1,885,787	272,791	17%

OTHER FINANCING SOURCES

610391100 Transfer from General Fund	-	-	-	-	-		-	
TOTAL - Other Financing Sources	-	-	-	-	-	-	-	

TOTAL GENERAL FUND REVENUES	-	377,414	1,210,050	1,612,997	788,044	1,885,787	272,791	17%
------------------------------------	---	----------------	------------------	------------------	----------------	------------------	----------------	------------

City of Villa Rica
2019 Budget

746 TECHNOLOGY FEE

REVENUES

	12/31/2016	12/31/2017	9/30/2018	12/31/2018	6/30/2018	PROPOSED		
	2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	\$ Change from 133% of 2018	% Change from 133% of 2018
Fines and Forfeitures								
746351120 Technology Fee	-	-	-	-	-	75,000	75,000	
TOTAL - Fines and Forfeitures	-	-	-	-	-	75,000	75,000	
TOTAL TECHNOLOGY FEE	-	-	-	-	-	75,000	75,000	



This page intentionally left blank.

City of Villa Rica
5 Year Capital Plan

Capital Projects	Source of Funds	2019	2020	2021	2022	2023	Totals
Administration							
Security Camera Upgrade	CSPLOST	150,000					150,000
Meter Technician Truck	GF	26,000					26,000
Total Administration		176,000	-	-	-	-	176,000
Economic Development							
Downtown Sidewalks & Streetscapes	CSPLOST	125,000	125,000	125,000	-	-	375,000
Land Acquisition	CSPLOST	75,000					75,000
Pine Mt. Expansion, Engineering	DSPLOST		152,114	150,000			302,114
Total Economic Development		200,000	277,114	275,000	-	-	752,114
Public Safety							
Vehicles with laptops and in-car video systems (5)	DSPLOST	201,203	42,000	84,000	84,000	58,467	469,670
Vehicles with laptops and in-car video systems (5)	CSPLOST		100,000	49,414	-	-	149,414
Vehicles with laptops and in-car video systems (5)	GF	21,000	56,000	65,586	116,000	142,533	401,119
Detective Vehicle (1 per year)	GF	19,198	20,000	20,000	20,000	20,000	99,198
Replace Radios (10 per year)	CSPLOST	28,275	29,123	29,997	30,897	31,824	150,116
VR Portion of Fire and EMS Capital	DSPLOST	157,364	157,364	157,364	157,364	157,364	786,820
Total Public Safety		427,040	404,487	406,361	408,261	410,188	2,056,337
Parks & Recreation							
Playground Equipment	CSPLOST	100,000					100,000
New Concession Stand/Restroom at Gold Dust	CSPLOST	150,000					150,000
Convert light poles at Tennis Courts	CSPLOST	18,079					18,079
Gold Dust Parking Lot, Move light poles	CSPLOST	168,660					168,660
Soccer Expansions + Parking - Gold Dust	CSPLOST		198,000				198,000
Soccer Expansions + Parking - Vplex	GF		200,000				200,000
Zero Depth Water Park at Gold Dust	CSPLOST		100,000				100,000
Air Conditioner at Gold Dust	CSPLOST			200,000			200,000
Conners Road Passive Park	DSPLOST					721,000	721,000
John Deere Bunker and Field Rake	GF	13,162					13,162
Trail - TAP Match	GF		200,000				200,000
Senior Center Van	GF		60,000				60,000
Total Parks & Recreation		449,901	758,000	200,000	-	721,000	2,128,901
Public Works							
Ford F250 Truck	GF	34,500					34,500
Total Public Works		34,500	-	-	-	-	34,500

City of Villa Rica
5 Year Capital Plan

Capital Projects	Source of Funds	2019	2020	2021	2022	2023	Totals
Streets							
Streets & Sidewalks - Carroll SPLOST	CSPLOST	275,000	397,750	397,750			1,070,500
Streets & Sidewalks - Douglas SPLOST	DSPLOST	360,000	360,000	360,000	360,000	366,508	1,806,508
Streets & Sidewalks - TSPLOST	TSPLOST						-
Streets & Sidewalks - LMIG portion	LMIG	180,800	186,300	191,900	197,700	203,700	960,400
Traffic Calming	GF	14,000	14,000	14,000	14,000	14,000	70,000
Mirror Lake Connector	CSPLOST		200,000				200,000
One ton, Four Wheel Drive Dump Truck (Streets)	CSPLOST	40,435					40,435
Trucks & Equipment	CSPLOST		60,000	40,000			100,000
F750 Dump Truck	GF				100,000		100,000
5 Cubic Yard Stainless Steel Spreader + 2nd Plow	GF		16,000				16,000
Sign Machine	GF		14,500				14,500
Total Streets		870,235	1,248,550	1,003,650	671,700	584,208	4,378,343
Maintenance							
Collective Data Software	GF	17,300					17,300
Shop Fence	GF	12,880					12,880
60" Exmark Lazer Rear Discharge Zero Turn	GF	10,299					10,299
HVAC at PD and Court	GF	12,590					12,590
Grounds Maintenance Equip	GF	79,164	79,164				158,328
Grounds Maintenance Building Security	GF	28,000					28,000
Maintenance - Custodian Vehicle	GF		18,400				18,400
Total Maintenance		160,233	97,564	-	-	-	257,797
Stormwater							
Stormwater Improvements - Carroll Co	SW	26,300	27,700	29,000			83,000
Stormwater Improvements - Douglas Co	SW	26,000	22,100	23,300	24,500	26,000	121,900
Total Stormwater		52,300	49,800	52,300	24,500	26,000	204,900
Collection & Distribution							
Collection & Distribution System Improvements	WS	-	500,000	500,000	500,000	500,000	2,000,000
Water & Sewer Infrastructure	CSPLOST	-	50,000	-			50,000
Water & Sewer Infrastructure	DSPLOST	-	60,000	60,000	60,000	59,950	239,950
Meter Replacement Program	CSPLOST	75,000	150,000	150,000			375,000
Meter Replacement Program	DSPLOST	50,000	100,000	100,000	100,000	100,000	450,000
Meter Replacement Program	WS	-	-	-	150,000	150,000	300,000
Hydrant Replacement Program	CSPLOST	50,000	50,000	50,000			150,000
Hydrant Replacement Program	DSPLOST	50,000	50,000	50,000	50,000	50,000	250,000
Hydrant Replacement Program	WS				50,000	50,000	100,000
Inspect, Repair, and Replace PRVs	WS	25,000	25,000	20,000	20,000	20,000	110,000
Backhoe	WS	115,694					115,694

City of Villa Rica
5 Year Capital Plan

Capital Projects		Source of Funds	2019	2020	2021	2022	2023	Totals
	Large Drop-Deck Trailer	WS	11,000					11,000
	Side Arm Mower Tractor w/ 24' Arm	WS		118,000				118,000
	Hydraulic Hammer	WS	12,000					12,000
	Mulcher Attachment for Skid Steer	WS	37,500					37,500
	Trench Roller	WS		31,000				31,000
	Sewer Jet Truck	WS			235,000			235,000
	Total Collection & Distribution		426,194	1,134,000	1,165,000	930,000	929,950	4,585,144
	Water Treatment Plant							
	Water System Improvements	WS	-	500,000	500,000	500,000	500,000	2,000,000
	Replace Truck	WS	-	22,000				22,000
	Total Water Treatment Plant		-	522,000	500,000	500,000	500,000	2,022,000
	Wastewater Treatment Plant							
	North Plant Equipment/Upgrades	DSPLOST	-	160,000	160,000	160,000	159,950	639,950
	North Plant - AquaDisk Cloth Media Filter	DSPLOST	160,000					160,000
	North Plant - AquaDisk Cloth Media Filter	WS	140,000					140,000
	Sewer System Improvements	WS		500,000	500,000	500,000	500,000	2,000,000
	Data Logger and Flow Meter	WS	10,100					10,100
	Crane Truck	WS	90,000					90,000
	North Plant - Chemical Tank	WS	25,000					25,000
	Dissolved Oxygen Meter and Control Box	WS	11,000					11,000
	Wet End for ATAD pumps	WS	52,000					52,000
	Dri-Prime Pump for Twin Oaks Lift Station	WS	20,000					20,000
	By Pass Connection at Influent Pump Station	WS	12,000					12,000
	West Plant - Effluent Overflow Line	WS	15,000					15,000
	Zero Trun Mower	WS	9,000					9,000
	Maintenance Truck	WS			30,000			30,000
	Total Wastewater Plant		544,100	660,000	690,000	660,000	659,950	3,214,050
	Sanitation/Solid Waste							
	F750 Dump Truck (two)	SS				200,000		200,000
	Grapple Truck	SS	160,000					160,000
	Total Sanitation/Solid Waste		160,000	-	-	200,000	-	360,000
	GRAND TOTAL - CAPITAL PROJECTS		3,500,503	5,151,515	4,292,311	3,394,461	3,831,296	20,170,086

City of Villa Rica
5 Year Capital Plan

Capital Projects		Source of Funds	2019	2020	2021	2022	2023	Totals
Total Sources								
GF Budget		GF	288,093	678,064	99,586	250,000	176,533	1,492,276
SPLOST - 2008 Carroll		08SPLOST	-	-	-	-	-	-
SPLOST - Carroll		CSPLOST	1,255,449	1,459,873	1,042,161	30,897	31,824	3,820,204
SPLOST - Douglas		DSPLOST	978,567	1,081,478	1,121,364	971,364	1,673,239	5,826,012
Transportation SPLOST		TSPLOST	-	-	-	-	-	-
LMIG		LMIG	180,800	186,300	191,900	197,700	203,700	960,400
Water/Sewer Budget		WS	585,294	1,696,000	1,785,000	1,720,000	1,720,000	7,506,294
Sanitation/Solid Waste Budget		SS	160,000	-	-	200,000	-	360,000
Stormwater Budget		SW	52,300	49,800	52,300	24,500	26,000	204,900
GRAND TOTAL - SOURCES			3,500,503	5,151,515	4,292,311	3,394,461	3,831,296	20,170,086
			-	-	-	-	-	-

City-Wide Expenditures
Budget Year 2019

	12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED	
	2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% 2018 Budget
Governing Body	583,132	210,796	215,458	287,206	162,550	283,194	-1%
Administration	1,253,656	1,677,787	2,620,129	3,492,632	1,175,464	3,888,725	11%
Community Development	356,890	590,413	516,100	687,961	242,263	672,203	-2%
Economic Development	592,523	734,392	785,301	1,046,806	426,638	1,436,092	37%
Judicial	125,679	154,686	118,067	157,383	69,592	225,022	43%
Public Safety	3,942,844	4,249,722	3,500,243	4,665,824	2,061,845	5,260,961	13%
Public Works	7,907,538	8,890,933	7,529,997	10,037,486	5,086,531	10,419,749	4%
Parks, Recreation & Leisure	3,134,744	2,577,828	1,976,819	2,635,099	1,288,623	2,404,774	-9%
Debt Service	2,214,438	1,717,167	1,793,438	2,390,653	983,604	1,822,788	-24%
Transfers Out	3,755,929	3,909,595	2,631,602	3,507,925	2,010,843	3,484,688	-1%
TOTAL EXPENDITURES	23,867,374	24,713,320	21,687,153	28,908,975	13,507,954	29,898,196	3%
	-	-	-	-	-	-	

Departmental Budget Requests
Budget Year 2019

GOVERNING BODY

PERSONNEL

	12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED	% Change from	
	2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	133% of 2018 Budget	NOTES
100110511100 Regular employees	20,950	23,250	15,300	20,395	10,550	21,000	3%	1 mayor + 5 council monthly pay + extra meetings
100110512100 Group Insurance	21,250	23,909	17,900	23,861	13,548	17,900	-25%	Based on current insurance selections
100110512200 Social Security FICA Contrib	1,517	2,918	1,170	1,560	652	37,227	2287%	Based on actual payroll
100110512400 Retirement Contribution	765	561	563	750	-	-	-100%	
100110512700 Worker's compensation	349	70	100	133	-	23	-83%	Based on risk allocation
TOTAL - Personnel	44,832	50,708	35,033	46,699	24,750	76,150	63%	

SERVICES

100110521200 Professional	64,996	4,215	-	-	-	-		
100110521220 Professional - Auditors	-	-	31,250	41,656	26,750	35,000	-16%	
100110521300 Technical Services	5,593	6,000	4,500	5,999	2,800	1,200	-80%	Moved ESE to IT
100110522220 m/r equipment	129	272	500	667	-	500	-25%	
100110523100 Liability Insurance	95,087	100,798	93,725	124,935	71,645	105,944	-15%	
100110523215 postage	214	161	100	133	30	200	50%	
100110523300 Advertising	460	420	500	667	20	500	-25%	
100110523400 Printing and binding	76	36	-	-	-	-		
100110523500 Travel - Mayor	5,277	8,352	2,000	2,666	1,454	2,500	-6%	
100110523501 Travel - Ward 1	-	-	2,000	2,666	1,064	2,500	-6%	
100110523502 Travel - Ward 2	-	-	2,000	2,666	27	2,500	-6%	
100110523503 Travel - Ward 3	-	-	2,000	2,666	1,365	2,500	-6%	
100110523504 Travel - Ward 4	-	174	2,000	2,666	1,975	2,500	-6%	
100110523505 Travel - Ward 5	-	56	2,000	2,666	27	2,500	-6%	
100110523600 Dues and fees	-	-	10,000	13,330	8,925	10,000	-25%	
100110523700 Educ and training - Mayor	7,525	7,755	1,500	2,000	870	2,000	0%	
100110523701 Educ and training - Ward 1	-	-	1,500	2,000	845	2,000	0%	
100110523702 Educ and training - Ward 2	-	-	1,500	2,000	-	2,000	0%	
100110523703 Educ and training - Ward 3	-	-	1,500	2,000	1,035	2,000	0%	
100110523704 Educ and training - Ward 4	-	-	1,500	2,000	1,520	2,000	0%	
100110523705 Educ and training - Ward 5	-	-	1,500	2,000	-	2,000	0%	
TOTAL - Services	179,356	128,238	161,575	215,379	120,351	180,344	-16%	

SUPPLIES

100110531100 Supplies	1,165	1,100	800	1,066	604	1,000	-6%
100110531300 Food	2,492	1,337	1,250	1,666	245	2,000	20%

180,425	240,507	137,800	207,044	-13.9%	Total change without personnel
---------	---------	---------	---------	--------	--------------------------------

Departmental Budget Requests
Budget Year 2019

CITY MANAGER

PERSONNEL

		12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
		2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
1001320511100	Regular employees	139,218	160,504	86,305	115,045	55,289	149,750	30%	1 FT employee
1001320511120	Vacation Pay	919	12,346	-	-	-			
1001320511130	Sick Leave Pay	960	-	-	-	-			
1001320512100	Group Insurance	25,483	17,377	14,759	19,674	9,409	24,869	26%	Based on current insurance selections
1001320512200	Social Security FICA Contrib	10,637	11,930	6,602	8,800	3,956	11,456	30%	Based on actual payroll
1001320512400	Retirement Contribution	7,213	5,835	4,315	5,752	1,026	6,739	17%	
1001320512500	50% Match for 457 Contrib	5,566	2,704	2,600	3,466	1,659	4,493	30%	Based on current deductions
1001320512700	Worker's compensation	349	115	200	267	59	322	21%	Based on risk allocation
1001320512910	Car Allowance	7,230	5,250	-	-	-	-		Not in current CM contract
TOTAL - Personnel		197,574	216,061	114,781	153,003	71,397	197,628	29%	

SERVICES

1001320521200	Professional	-	4,725	-	-	1,650	-		
1001320521300	Technical Services	1,233	-	-	-	-	-		
1001320522100	Cleaning Service	9,017	8,227	-	-	170	-		
1001320522210	m/r buildings	8,389	6,714	3,000	3,999	3,018	6,000	50%	
1001320522220	m/r equipment	1,002	57	100	133	388	100	-25%	
1001320522230	m/r vehicles	16	595	600	800	147	600	-25%	Administration car
1001320522320	Rental of equipment and veh	-	-	-	-	100			
1001320523100	Liability Insurance	932	1,005	1,065	1,420	716	1,500	6%	GMA
1001320523210	Phone/Internet	5,524	3,240	2,300	3,066	1,512	3,500	14%	Syncglobal + Verizon
1001320523215	postage	439	300	200	267	66	300	13%	
1001320523300	Advertising	1,623	446	400	533	-	500	-6%	
1001320523400	Printing and binding	3,946	543	600	800	-	600	-25%	
1001320523500	Travel	5,831	80	2,500	3,333	2,386	2,500	-25%	
1001320523600	Dues and fees	7,920	6,218	6,200	8,265	-	-	-100%	
1001320523700	Education and training	4,054	707	1,500	2,000	1,311	21,500	975%	Training for all managers
1001320523850	Contract labor	-	-	-	-	-	-		
1001320523910	Drug Testing	-	100	-	-	-	-		
1001320523930	Document Shredding	61	44	50	67	23	50	-25%	
TOTAL - Services		49,986	33,001	18,515	24,680	11,489	37,150	51%	

SUPPLIES

1001320531100	Supplies	6,073	1,234	1,200	1,600	649	1,500	-6%	
1001320531210	Water/Sewerage	-	-	900	1,200	328	1,000	-17%	

Departmental Budget Requests
 Budget Year 2019

		12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
CITY MANAGER		2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
1001320531220	Natural Gas	355	523	100	133	471	1,000	650%	Spring , fall and Christmas employee luncheons
1001320531230	Electricity	2,980	579	650	866	1,705	4,000	362%	
1001320531270	Gasoline/diesel	147	449	900	1,200	325	1,000	-17%	
1001320531300	Food	1,352	3,723	1,200	1,600	1,140	7,500	369%	
1001320531400	Books and periodicals	409	-	-	-	-	-		
1001320531600	Small Equipment	839	5,327	500	667	4,252	5,000	650%	
1001320531700	UNIFORMS	311	-	-	-	-	200		
TOTAL - Supplies		12,467	11,835	5,450	7,265	8,870	21,200	192%	
INTERFUND									
1001320552200	SELF FUNDED CLAIMS	3,648	-	3,750	4,999	-	5,000	0%	
TOTAL - Interfund		3,648	-	3,750	4,999	-	5,000	0%	
TOTAL CITY MANAGER		263,675	260,898	142,496	189,947	91,755	260,978	37%	
				27,715	36,944	20,358	63,350	71.5%	Total change without personnel

**Departmental Budget Requests
Budget Year 2019**

CITY CLERK

PERSONNEL

		12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
		2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
1001330511100	Regular employees	-	36,820	31,441	41,912	19,340	44,600	6%	1 FT employee
1001330511120	Vacation Pay	-	1,612	-	-	500			
1001330511130	Sick Leave Pay	-	149	-	-	160			
1001330512100	Group Insurance	-	20,229	14,589	19,447	9,386	18,784	-3%	Based on current insurance selections
1001330512200	Social Security FICA Contrib	-	2,569	2,406	3,207	1,279	3,412	6%	Based on actual payroll
1001330512400	Retirement Contribution	-	550	1,528	2,037	1,026	2,007	-1%	
1001330512500	50% Match for 457 Contrib	-	807	700	933	398	1,338	43%	Based on current deductions
1001330512700	Worker's compensation	-	23	100	133	30	49	-63%	Based on risk allocation
TOTAL - Personnel		-	62,759	50,764	67,668	32,119	70,190	4%	

SERVICES

1001330521200	Professional	-	-	-	-	-	80,000		Website and Branding \$550 Municode, \$3,588 Agenda, \$2,400 Boards & Comm, \$2,500 Laserfiche; \$365 OrdBank
1001330521300	Technical	-	5,138	3,588	4,783	550	9,403	97%	
1001330523100	Liability Insurance	-	-	-	-	-	-		
1001330523210	Phone/Internet	-	1,863	1,400	1,866	947	2,000	7%	Syncglobal
1001330523215	postage	-	48	100	133	25	100	-25%	
1001330523300	Advertising	-	55	-	-	354	1,200		
1001330523400	Printing and binding	-	2,867	1,050	1,400	1,194	1,800	29%	
1001330523500	Travel	-	2,541	1,750	2,333	1,512	1,850	-21%	
1001330523600	Dues and fees	-	330	500	667	241	500	-25%	
1001330523700	Education and training	-	1,746	1,250	1,666	1,109	2,250	35%	GMA Convention, Fall Clerks Conf
1001330523850	Contract labor	5,605	2,968	5,000	6,665	-	8,000	20%	Elections
1001330523930	Document Shredding	-	35	40	53	23	1,000	1775%	Going paperless
TOTAL - Services		5,605	17,589	14,678	19,566	5,955	108,103	453%	

SUPPLIES

1001330531100	Office Supplies	-	2,004	1,000	1,333	1,288	1,500	13%	
1001330531220	Natural Gas	-	-	-	-	42			
1001330531230	Electricity	-	614	650	866	153	650	-25%	
1001330531400	Books and Periodicals	-	2,124	2,750	3,666	863	3,000	-18%	Municode
TOTAL - Supplies		-	4,741	4,400	5,865	2,346	5,150	-12%	

TOTAL CITY CLERK		5,605	85,089	69,842	93,099	40,419	183,443	97%	
-------------------------	--	--------------	---------------	---------------	---------------	---------------	----------------	------------	--

CITY CLERK

45

Departmental Budget Requests
Budget Year 2019

FINANCE

PERSONNEL

	12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
	2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
1001510511100 Regular employees	152,863	187,512	176,327	235,044	98,098	253,525	8%	4 FT employees + 2 PT employees
1001510511120 Vacation Pay	9,322	5,285	-	-	1,809			
1001510511130 Sick Leave Pay	3,045	6,791	-	-	2,078			
1001510511300 Overtime	165	134	50	67	99	100	50%	
1001510512100 Group Insurance	39,108	61,271	49,830	66,423	28,861	58,878	-11%	Based on current insurance selections
1001510512200 Social Security FICA Contrib	11,371	14,079	13,489	17,981	7,019	19,395	8%	Based on actual payroll
1001510512400 Retirement Contribution	6,972	7,308	8,785	11,710	4,105	10,092	-14%	
1001510512500 50% Match for 457 Contrib	1,420	3,580	3,610	4,812	2,469	4,447	-8%	Based on current deductions
1001510512700 Worker's compensation	195	147	400	533	121	371	-30%	Based on risk allocation
1001510512900 other employee expenditures	-	-	-	-	-			
TOTAL - Personnel	224,462	286,107	252,491	336,571	144,659	346,808	3%	

SERVICES

1001510521200 Professional	2,500	-	27,840	37,111	-		-100%	
1001510521211 Douglas Co Tax Commissioner	3,190	3,072	2,500	3,333	1,586	3,500	5%	Tax Commisioner Collection fees
1001510521212 Carroll Co Tax Commissioner	4,797	6,949	5,000	6,665	3,202	7,000	5%	Tax Commisioner Collection fees
1001510521220 Professional - Auditors	35,500	29,000	-	-	-	-		
1001510521300 Technical	-	525	-	-	-	-		
1001510522110 Disposal	-	-	-	-	-	-		
1001510522330 Other Rentals	-	45	-	-	-	45		Safe Deposit rental due July
1001510523100 Liability Insurance	932	1,005	1,065	1,420	716	1,100	-23%	GMA
1001510523210 Phone/Internet	13,770	7,450	5,750	7,665	3,986	8,320	9%	Syncglobal + Verizon
1001510523215 postage	2,039	2,098	1,700	2,266	667	2,200	-3%	Postage for mailing AP checks
1001510523300 Advertising	3,310	1,306	1,500	2,000	945	2,200	10%	Newspaper ads for budget, millage
1001510523400 Printing and binding	3,522	4,392	2,600	3,466	1,256	3,400	-2%	Copier expense
1001510523500 Travel	1,934	1,328	2,000	2,666	43	3,000	13%	Travel to GGFOA, Caselle user trainings, Carl Vinson Classes
1001510523600 Dues and fees	1,048	952	900	1,200	500	1,200	0%	GASB, GGFOA, GSCPA, CPA
1001510523700 Education and training	2,870	1,009	2,000	2,666	605	3,000	13%	Continuing education for CPA license and Carl Vinson classes for staff
1001510523900 Other	-	-	-	-	-	-		
1001510523930 Document Shredding	93	352	110	147	92	345	135%	Includes annual purge of old documents
1001510523970 BANK/CC FEES & ANALYSIS CHGES	904	175	100	133	15	130	-2%	
1001510523980 Late Tax Deposits	969	561	-	-	-	-		
TOTAL - Services	77,378	60,220	53,065	70,736	13,614	35,440	-50%	

Departmental Budget Requests
 Budget Year 2019

FINANCE

		12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
		2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
SUPPLIES									
1001510531100	Office Supplies	3,031	4,480	3,500	4,666	2,943	5,000	7%	
1001510531220	Natural Gas	299	148	110	147	177	660	350%	
1001510531230	Electricity	2,631	2,550	2,600	3,466	601	3,600	4%	
1001510531300	Food	-	62	-	-	-	100		Staff lunch for audit and year end prep
1001510531400	Books and periodicals	-	-	-	-	-	-		
1001510531600	Small Equipment	56	2,748	500	667	2,255	2,000	200%	Replace computer
1001510531700	Uniforms	-	-	-	-	-	-		
TOTAL - Supplies		6,018	9,987	6,710	8,944	5,976	11,360	27%	
OTHER COSTS									
1001510571005	Tax Commissioner	37,820	53,471	-	-	-	58,800		
1001510574000	Bad Debt - Property Taxes	-	3,335	5,000	6,665	-	5,000	-25%	
TOTAL - Other Costs		37,820	56,806	5,000	6,665	-	63,800	857%	
TOTAL FINANCE		345,678	413,120	317,266	422,916	164,248	457,408	8%	
		64,775	86,345	19,590	110,600	28.1%	Total change without personnel		

Departmental Budget Requests
Budget Year 2019

LEGAL

SERVICES

		12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED	
		2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget
		NOTES						
SERVICES								
1001530521230	Attorney Fees	96,284	109,640	95,000	126,635	36,556	100,000	-21%
TOTAL - Services		96,284	109,640	95,000	126,635	36,556	100,000	-21%
TOTAL LEGAL		96,284	109,640	95,000	126,635	36,556	100,000	-21%

Departmental Budget Requests
Budget Year 2019

MANAGEMENT INFO. SYSTEMS

		12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
		2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
PERSONNEL									
1001535511100	Regular employees	-	5,115	54,110	72,129	33,654	73,001	1%	1 full-time employee
1001535511120	Vacation Pay	-	-	-	-	-			
1001535511130	Sick Leave Pay	-	-	-	-	-			
1001535512100	Group Insurance	-	255	4,923	6,562	5,970	12,843	96%	
1001535512200	Social Security FICA Contrib	-	387	4,139	5,517	2,429	5,585	1%	
1001535512400	Retirement Contribution	-	-	2,705	3,606	1,026	3,285	-9%	
1001535512500	50% Match for 457 Contrib	-	-	1,615	2,153	889	2,190	2%	
1001535512700	WORKER'S COMPENSATION	-	-	100	133	30	157	18%	
TOTAL - Personnel		-	5,757	67,592	90,100	43,998	97,061	8%	
SERVICES									
1001535521200	Professional	-	-	-	-	-	9,000		Software Effect Enterprises (\$9k)
									Email Archiver (5k), TeamViewer (1k), Patch Mgt (5k), AntiVirus (5k), Microsoft (5k), Domain Reg (1k), AppRiver (3.5k), Security Cameras (\$20k)
1001535521300	Technical	35,858	67,691	10,000	13,330	8,375	50,300	277%	Monthly support agreement
1001535521310	CASELLE	33,377	29,445	31,000	41,323	14,924	31,000	-25%	Co-Lo
1001535521320	OFF-SITE SERVER	7,074	7,491	5,850	7,798	4,590	5,400	-31%	
1001535522230	m/r vehicles	-	-	-	-	-	200		
1001535523210	Phone/Internet	-	114	1,400	1,866	300	1,400	-25%	Syncglobal + Verizon
1001535523240	WEBSITE PROVIDER	8,055	7,608	8,000	10,664	-	8,000	-25%	MunicipalCMS
1001535523500	Travel	-	-	-	-	-	1,500		
1001535523600	Dues and fees	-	-	-	-	100	100		
1001535523700	Education and training	-	-	-	-	-	3,500		
TOTAL - Services		84,363	112,349	56,250	74,981	28,289	110,400	47%	
SUPPLIES									
1001535531100	Office Supplies	-	-	1,000	1,333	111	1,000	-25%	
1001535531220	Natural Gas	-	-	40	53	-	40	-25%	
1001535531230	Electricity	-	-	650	866	-	650	-25%	
1001535531270	Gasoline/diesel	-	-	-	-	53	300		
1001535531600	Small Equipment	-	135	3,500	4,666	2,929	6,000	29%	
1001535531700	Uniforms	-	-	-	-	-	200		
TOTAL - Supplies		-	135	5,190	6,918	3,093	8,190	18%	

Departmental Budget Requests
Budget Year 2019

MANAGEMENT INFO. SYSTEMS

	12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
	2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
TOTAL MANAGEMENT INFO SYS	84,363	118,241	129,032	172,000	75,380	215,651	25%	
			61,440	81,900	31,382	118,590	93.0%	Total change without personnel

**Departmental Budget Requests
Budget Year 2019**

HUMAN RESOURCES

		12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
		2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
PERSONNEL									
1001540511100	Regular employees	64,539	71,725	55,973	74,612	34,924	90,062	21%	1 FT employee + requested PT clerk
1001540511120	Vacation Pay	750	679	-	-	-			
1001540511130	Sick Leave Pay	494	905	-	-	932			
1001540512100	Group Insurance	14,589	19,982	14,667	19,551	9,453	18,919	-3%	Based on current insurance selections
1001540512200	Social Security FICA Contrib	4,577	4,985	4,282	5,708	2,432	6,890	21%	Based on actual payroll
1001540512400	Retirement Contribution	3,416	3,053	2,799	3,731	1,026	3,491	-6%	
1001540512500	50% Match for 457 Contrib	1,800	2,150	1,615	2,153	1,076	2,327	8%	Based on current deductions
1001540512700	WORKER'S COMPENSATION	(14)	37	100	133	30	99	-26%	Based on risk allocation
1001540512900	other employee expenditures	60	-	-	-	-			
TOTAL - Personnel		90,211	103,516	79,436	105,888	49,874	121,788	15%	

SERVICES

1001540521200	Professional Services	17,796	19,956	43,400	57,852	24,518	10,000	-83%	2k Admin America, 3k EAP, 5k smoking cessation
1001540521230	Payroll Processing	21,995	24,016	16,500	21,995	16,103	32,000	45%	Thread Payroll Processing
1001540521300	Technical Services	-	-	-	-	-	3,300		Isolved Hire
1001540523210	Phone/Internet	2,286	1,863	1,400	1,866	947	2,000	7%	Syncglobal
1001540523215	postage	47	184	175	233	6	250	7%	
1001540523300	Advertising	-	-	-	-	-	-		
1001540523400	Printing and binding	404	353	500	667	311	500	-25%	
1001540523500	Travel	1,187	1,070	2,000	2,666	272	2,600	-2%	GLGPA Conferences, Pareto annual meeting
1001540523600	Dues and fees	35	359	500	667	285	400	-40%	GLGPA, SHRM Recertification SHRM and HRCI
1001540523700	Education and training	790	820	800	1,066	1,047	1,500	41%	GLGPA Conferences and Perato Annual Meeting
1001540523910	Drug Testing	-	-	-	-	-	340		New hire + 240 Rendom Drug Screen fees
1001540523930	Document Shredding	28	39	40	53	23	50	-6%	
TOTAL - Services		44,568	48,660	65,315	87,065	43,513	52,940	-39%	

SUPPLIES

1001540531100	Supplies	2,130	1,131	800	1,066	486	1,000	-6%	
1001540531220	Natural Gas	105	39	40	53	42	40	-25%	
1001540531230	Electricity	933	604	650	866	156	650	-25%	
1001540531600	Small Equipment	440	320	-	-	449	1,500		Computer for PT Clerk

Departmental Budget Requests
Budget Year 2019

HUMAN RESOURCES

	12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
	2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
TOTAL - Supplies	3,607	2,095	1,490	1,986	1,133	3,190	61%	
TOTAL HUMAN RESOURCES	138,386	154,271	146,241	194,939	94,521	177,918	-9%	
			66,805	89,051	44,646	56,130	-16.0%	Total change without personnel

Departmental Budget Requests
Budget Year 2019

CUSTOMER SERVICE

PERSONNEL

		12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
		2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
1001590511100	Regular employees	76,217	85,096	101,830	135,739	46,090	157,335	55%	3 FT employees + 2 PT employees + requested meter technician
1001590511120	Vacation Pay	5,708	1,889	-	-	652			
1001590511130	Sick Leave Pay	13,066	2,129	-	-	408			
1001590511300	Overtime	294	644	200	267	34	100	-50%	
1001590512100	Group Insurance	37,034	28,953	34,983	46,632	9,425	46,694	33%	Based on current insurance selections
1001590512200	Social Security FICA Contrib	6,744	6,368	7,790	10,384	4,630	12,013	54%	Based on actual payroll
1001590512400	Retirement Contribution	5,283	4,971	5,059	6,744	3,079	7,067	40%	
1001590512500	50% Match for 457 Contrib	661	497	400	533	292	2,430	507%	Based on current deductions
1001590512700	WORKER'S COMPENSATION	1,745	441	500	667	907	1,226	145%	Based on risk allocation
1001590512900	other employee expenditures	-	-	-	-	-			
TOTAL - Personnel		146,755	130,989	150,762	200,966	65,517	226,865	50%	

SERVICES

1001590521200	Professional	10,620	8,409	8,450	11,264	4,883	11,000	30%	Douglas County collection of sewer & sanitation
1001590521300	Technical	13,173	14,352	9,600	12,797	6,568	15,000	56%	Third-party biller, automated calls
1001590522110	Disposal	-	-	-	-	-			
1001590522230	m/r vehicles	-	-	-	-	-	1,000		
1001590523100	Liability Insurance	2,797	3,016	3,195	4,259	2,148	3,195	0%	GMA
1001590523210	Phone/Internet	3,059	5,588	4,200	5,599	2,841	7,800	86%	Syncglobal
1001590523215	postage	28,755	35,016	22,000	29,326	12,486	36,000	64%	Postage for utility bills
1001590523400	Printing and binding	475	1,692	-	-	96	360		
1001590523500	Travel	552	596	500	667	292	1,000	100%	Travel to classes
1001590523600	Dues and fees	(15)	-	-	-	-			
1001590523700	Education and training	842	402	750	1,000	1,371	2,500	233%	Various customer service classes
1001590523850	Contract labor	3,460	-	-	-	-	-		
1001590523930	Document Shredding	119	152	110	147	92	200	82%	
1001590523970	BANK/CC FEES & ANALYSIS CHGES	48,987	59,378	45,000	59,985	41,098	65,000	44%	Xpress Bill Pay, Chase Paymentech
TOTAL - Services		112,816	129,535	93,805	125,042	71,874	143,055	53%	

SUPPLIES

1001590531100	Supplies	3,037	2,424	1,500	2,000	1,708	3,000	50%	
1001590531220	Natural Gas	494	393	400	533	177	660	24%	
1001590531230	Electricity	11,753	2,532	2,750	3,666	601	3,700	1%	

Departmental Budget Requests
Budget Year 2019

		12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
CUSTOMER SERVICE		2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
1001590531270	Gasoline/diesel	26	-	-	-	-	4,800		
1001590531300	Food	76	-	-	-	-	-		
1001590531600	Small Equipment	-	1,962	500	667	1,204	5,000	650%	Laptop and Tools for new employee
1001590531700	Uniforms	-	-	-	-	260	1,000		Uniforms for 2 meter techs
TOTAL - Supplies		15,386	7,311	5,150	6,865	3,950	18,160	165%	
OTHER COSTS									
1001590574000	Bad Debt - Utility Payments	30,480	(3,335)	20,000	26,660	3,281	20,000	-25%	
1001590573100	Toilet Rebate Program	-	100	100	133	100	200	50%	
1001590573980	Collection Agency Fees	-	71	-	-	487	1,600		
TOTAL - Other Costs		30,480	(3,164)	20,100	26,793	3,867	21,800	-19%	
TOTAL CUSTOMER SERVICE		305,437	264,670	269,817	359,666	145,209	409,880	14%	
		119,055	158,700	79,692	183,015	53.7%	Total change without personnel		

Departmental Budget Requests
Budget Year 2019

BUILDING INSPECTIONS

		12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
		2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
PERSONNEL									
1007220511100	Regular employees	-	1,640	37,464	49,940	18,272	57,453	100%	2 PT employees
1007220511120	Vacation Pay	-	-	-	-	-			
1007220511130	Sick Leave Pay	-	-	-	-	-			
1007220511300	Overtime	-	-	-	-	96	400		
1007220512100	Group Insurance	-	175	9,251	12,332	4,073	8,341	100%	Based on current insurance selections
1007220512200	Social Security FICA Contrib	-	125	2,866	3,820	1,388	4,395	100%	Based on actual payroll
1007220512400	Retirement Contribution	-	-	1,873	2,497	-	1,415	100%	
1007220512500	50% Match for 457 Contrib	-	12	1,500	2,000	274	944	100%	Based on current deductions
1007220512700	Worker's compensation	-	-	1,500	2,000	787	1,649	100%	Based on risk allocation
TOTAL - Personnel		-	1,952	54,454	72,587	24,889	74,597	3%	
SERVICES									
1007220521200	Professional	73,591	218,883	-	-	-	-		
1007220523210	Phones/Internet	-	81	1,400	1,866	146	1,000	100%	Syncglobal + Verizon
1007220523500	Travel	-	-	-	-	-	250	100%	
1007220523700	Education and training	-	-	-	-	-	750	100%	
TOTAL - Services		73,591	218,964	1,400	1,866	146	2,000	7%	
SUPPLIES									
1007220531100	Office Supplies	-	-	500	667	270	1,000	100%	
1007220531220	Natural Gas	-	-	40	53	3	40	100%	
1007220531230	Electricity	-	-	650	866	156	650	100%	
1007220531600	Small Equipment	-	-	1,000	1,333	1,696	1,000	100%	
1007220531700	Uniforms	-	-	-	-	60	500	100%	
1007220531710	Operating Supplies	-	-	500	667	-	500	100%	
TOTAL - Supplies		-	-	2,690	3,586	2,185	3,690	3%	
TOTAL BUILDING INSPECTIONS		73,591	220,915	58,544	78,039	27,219	80,287	3%	

**Departmental Budget Requests
Budget Year 2019**

COMMUNITY DEVELOPMENT

		12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
		2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
PERSONNEL									
1007400511100	Regular employees	102,911	104,546	168,768	224,968	104,900	196,378	-13%	4 FT employees + Addition of PT clerk
1007400511120	Vacation Pay	8,350	2,401	-	-	1,312			
1007400511130	Sick Leave Pay	3,320	7,099	-	-	1,922			
1007400511300	Overtime	466	523	500	667	149	500	-25%	
1007400512100	Group Insurance	22,623	31,298	37,706	50,262	24,278	40,935	-19%	Based on current insurance selections
1007400512200	Social Security FICA Contrib	8,145	8,215	12,911	17,210	7,933	15,023	-13%	Based on actual payroll
1007400512400	Retirement Contribution	7,295	6,994	8,438	11,248	4,105	8,311	-26%	
1007400512500	50% Match for 457 Contrib	2,098	930	1,100	1,466	74	1,133	-23%	Based on current deductions
1007400512700	Worker's compensation	70	1,253	1,500	2,000	1,634	291	-85%	Based on risk allocation
TOTAL - Personnel		155,277	163,259	230,923	307,820	146,306	262,571	-15%	

SERVICES

1007400521200	Professional	46,128	67,863	90,000	119,970	15,710	70,000	-42%	Zoning Code Consultant
1007400521300	Technical	6,365	5,395	5,500	7,332	499	6,000	-18%	Possible Software Upgrades
1007400522220	m/r equipment	-	72	-	-	-	1,000		
1007400522230	m/r vehicles	65	-	-	-	787	1,000		
1007400523100	Liability Insurance	-	-	2,000	2,666	1,344	2,500		GMA
1007400523210	Phone/Internet	5,446	6,092	4,350	5,799	3,434	7,500	29%	Syncglobal
1007400523215	postage	2,530	1,634	1,200	1,600	1,314	1,200	-25%	
1007400523300	Advertising	600	3,030	2,950	3,932	493	3,000	-24%	Newspapers of West Georgia
1007400523400	Printing and binding	4,337	3,359	2,400	3,199	1,730	2,400	-25%	
1007400523500	Travel	939	828	750	1,000	1,175	6,000	500%	Includes Boards
1007400523600	Dues and fees	964	215	500	667	75	500	-25%	
1007400523700	Education and training	945	875	1,000	1,333	575	4,500	238%	Includes Boards
1007400523910	Drug Testing	-	270	150	200	-		-100%	
1007400523930	Document Shredding	166	102	400	533	116	400	-25%	
TOTAL - Services		68,486	89,735	111,200	148,230	27,251	106,000	-28%	

SUPPLIES

1007400531100	Office Supplies	3,712	5,142	3,000	3,999	3,504	5,000	25%	
1007400531220	Natural Gas	195	90	75	100	138	250	150%	
1007400531230	Electricity	1,738	1,946	2,075	2,766	601	2,075	-25%	
1007400531270	Gasoline/diesel	600	-	-	-	440	3,000		
1007400531600	Small Equipment	338	16,781	1,000	1,333	1,398	3,000	125%	
1007400531700	Uniforms	-	-	-	-	-	500		

Departmental Budget Requests
 Budget Year 2019

	12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
COMMUNITY DEVELOPMENT	2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
TOTAL - Supplies	6,582	23,959	6,150	8,198	6,081	13,825	69%	
TOTAL PLANNING & ZONING	230,345	276,953	348,273	464,248	179,638	382,396	-18%	
			117,350	156,428	33,332	119,825	-23.4%	Total change without personnel

Departmental Budget Requests
Budget Year 2019

CODE ENFORCEMENT

		12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
		2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
PERSONNEL									
1007450511100	Regular employees	41,587	69,418	76,015	101,328	25,886	140,799	39%	3 FT employees
1007450511120	Vacation	-	-	-	-	-			
1007450511130	Sick Leave	-	-	-	-	-			
1007450511300	Overtime	-	-	-	-	10	500		
1007450512100	Group Insurance	-	-	9,000	11,997	758	29,423	145%	
1007450512200	Social Security FICA Contrib	3,181	5,310	5,845	7,791	1,977	10,771	38%	Based on actual payroll
1007450512400	Retirement Contribution	-	-	2,300	3,066	-	6,336	107%	Based on actual payroll
1007450512500	50% Match for 457 Contrib	-	-	900	1,200	-	-	-100%	Based on actual payroll
1007450512700	Worker's compensation	134	1,823	2,200	2,933	2,360	4,041	38%	Based on risk allocation
TOTAL - Personnel		44,902	76,551	96,260	128,315	30,992	191,870	50%	
SERVICES									
1007450522230	m/r vehicles	1,020	992	775	1,033	123	1,500	45%	
1007450523100	Liability Insurance	466	503	533	710	358	700	-1%	GMA
1007450523210	Phone/Internet	-	4,001	3,180	4,239	2,335	4,600	9%	Syncglobal + Verizon
1007450523215	postage	170	218	150	200	46	200	0%	
1007450523500	Travel	1,314	3,007	1,500	2,000	-	2,000	0%	
1007450523700	Education and training	435	2,145	2,000	2,666	-	1,500	-44%	
1007450523930	Document Shredding	33	60	45	60	59	250	317%	
TOTAL - Services		3,438	10,926	8,183	10,908	2,921	10,750	-1%	
SUPPLIES									
1007450531100	Supplies	1,066	888	750	1,000	310	1,000	0%	
1007450531220	Natural Gas	105	39	40	53	135	250	369%	
1007450531230	Electricity	2,006	2,038	2,050	2,733	442	2,050	-25%	
1007450531270	Gasoline/diesel	430	1,803	1,600	2,133	606	1,600	-25%	2 shared vehicles
1007450531600	Small Equipment	419	-	-	-	-	500		
1007450531700	Uniforms	588	300	400	533	-	1,500	181%	
TOTAL - Supplies		4,615	5,068	4,840	6,452	1,493	6,900	7%	
TOTAL CODE ENFORCEMENT		52,955	92,545	109,283	145,674	35,405	209,520	44%	
		13,023	17,360	4,414	17,650	1.7%	Total change without personnel		

**Departmental Budget Requests
Budget Year 2019**

ECONOMIC DEVELOPMENT

		12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
		2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
PERSONNEL									
1007520511100	Regular employees	-	-	53,734	71,627	31,945	74,000	3%	1 FT employee
1007520511120	Vacation Pay	-	-	-	-	1,102			
1007520511130	Sick Leave Pay	-	-	-	-	-			
1007520512100	Group Insurance	-	-	9,301	12,398	5,771	12,847	4%	Based on current insurance selections
1007520512200	Social Security FICA Contrib	-	-	4,111	5,480	2,423	5,661	3%	Based on actual payroll
1007520512400	Retirement Contribution	-	-	2,687	3,582	1,026	3,330	-7%	
1007520512500	50% Match for 457 Contrib	-	-	750	1,000	991	2,220	122%	Based on current deductions
1007520512700	WORKER'S COMPENSATION	-	-	750	1,000	787	159	-84%	Based on risk allocation
TOTAL - Personnel		-	-	71,333	95,087	44,044	98,217	3%	
SERVICES									
1007520521200	Professional	-	1,772	11,250	14,996	2,850	-	-100%	
1007520522210	m/r buildings	-	-	375	500	-	250	-50%	
1007520522230	m/r vehicles	-	-	350	467	-	250	-46%	
1007520523100	Liability Insurance	-	-	250	333	168	350	5%	GMA
1007520523210	Phone/Internet	-	-	1,200	1,600	249	1,000	-37%	Syncglobal + Verizon
1007520523215	postage	-	-	150	200	27	200	0%	
1007520523300	Advertising	-	-	-	-	2,363	4,000		
1007520523400	Printing and binding	-	-	1,000	1,333	-	1,500	13%	
1007520523500	Travel	-	-	2,500	3,333	60	2,000	-40%	
1007520523600	Dues and fees	-	-	-	-	920	1,500		
1007520523700	Education and training	-	-	2,000	2,666	1,340	3,000	13%	
1007520523910	Drug Testing & Physicals	-	-	-	-	-			
TOTAL - Services		-	1,772	19,075	25,427	7,977	14,050	-45%	
SUPPLIES									
1007520531100	Office Supplies	-	-	500	667	185	1,000	50%	
1007520531210	Water/Sewerage	-	-	500	667	-	500	-25%	
1007520531230	Electricity	-	-	2,000	2,666	-	2,500	-6%	
1007520531270	Gasoline/diesel	-	-	120	160	-	200	25%	
1007520531600	Small Equipment	-	-	250	333	-	1,500	350%	
1007520531700	Uniforms	-	-	-	-	-	200		
TOTAL - Supplies		-	-	3,370	4,492	185	5,900	31%	
OTHER COSTS									

Departmental Budget Requests
Budget Year 2019

		12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
ECONOMIC DEVELOPMENT		2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
1007520572001	Carroll Tomorrow	50,000	50,000	37,500	49,988	25,000	50,000	0%	Contribution
1007520572003	Historic Preservation	284	-	1,500	2,000	26	-	-100%	Moved to Community Development
TOTAL - Other Costs		50,284	50,000	39,000	51,987	25,026	50,000	-4%	
TOTAL ECONOMIC DEVELOPMENT		50,284	51,772	132,778	176,993	77,232	168,167	-5%	
				61,445	81,906	33,187	69,950	-14.6%	Total change without personnel

**Departmental Budget Requests
Budget Year 2019**

TOURISM & MAIN STREET

		12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
		2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
PERSONNEL									
1007550511100	Regular employees	65,275	101,143	96,264	128,320	46,277	126,908	-1%	3 FT employees
1007550511120	Vacation Pay	500	2,871	-	-	822			
1007550511130	Sick Leave Pay	413	951	-	-	888			
1007550511300	Overtime	983	1,952	1,100	1,466	841	1,100	-25%	
1007550512100	Group Insurance	11,089	22,078	22,633	30,170	10,171	26,454	-12%	Based on current insurance selections
1007550512200	Social Security FICA Contrib	4,741	7,826	7,364	9,816	3,586	9,708	-1%	Based on actual payroll
1007550512400	Retirement Contribution	2,371	2,837	4,813	6,416	2,052	5,711	-11%	
1007550512500	50% Match for 457 Contrib	1,512	1,822	750	1,000	41	-	-100%	Based on current deductions
1007550512700	Worker's compensation	84	1,235	750	1,000	1,573	273	-73%	Based on risk allocation
TOTAL - Personnel		86,967	142,714	133,674	178,187	66,253	170,154	-5%	

SERVICES

1007550521200	Professional	-	5,940	-	-	-	-		
1007550521300	Technical	2,864	-	-	-	-	-		
1007550522100	Cleaning Service	2,550	2,500	-	-	50	-		
1007550522210	m/r buildings	36	2,639	-	-	433	500		
1007550522230	m/r vehicles	867	200	-	-	-	-		
1007550522240	M/R GROUNDS	-	40	5,250	6,998	1,550	12,000	71%	\$5k improvements to Mill
1007550522310	Rental of Railroad Property	6,216	-	-	-	-	-		
1007550522320	Rental of equipment and veh	-	2,055	1,000	1,333	44	1,500	13%	
1007550523100	Liability Insurance	432	466	250	333	168	333	0%	
1007550523210	Phone/Internet	2,974	2,995	1,200	1,600	1,410	1,600	0%	
1007550523215	postage	1,026	415	150	200	177	300	50%	
1007550523300	Advertising	4,719	2,423	5,500	7,332	2,866	8,333	14%	
1007550523400	Printing and binding	1,696	8,376	3,700	4,932	1,653	5,800	18%	
1007550523500	Travel	1,109	4,168	1,000	1,333	191	1,800	35%	
1007550523600	Dues and fees	-	395	500	667	-	667	0%	
1007550523700	Education and training	2,145	2,378	500	667	545	1,500	125%	
1007550523750	Hospitality	-	-	1,500	2,000	55	2,500	25%	
1007550523850	Contract labor	7,965	-	-	-	-	-		
1007550523880	Contract Labor/Programs	-	5,612	75,950	101,241	41,321	90,000	-11%	
1007550523910	Drug Testing & Physicals	100	-	-	-	-	-		
TOTAL - Services		34,699	40,603	96,500	128,635	50,464	126,833	-1%	

SUPPLIES

Departmental Budget Requests
 Budget Year 2019

		12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
TOURISM & MAIN STREET		2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
1007550531100	Office Supplies	2,296	1,459	500	667	1,483	2,000	200%	
1007550531210	Water/Sewerage	-	-	500	667	339	500	-25%	
1007550531220	Natural Gas	-	-	-	-	-	-		
1007550531230	Electricity	3,722	2,997	3,000	3,999	336	4,000	0%	
1007550531270	Gasoline/diesel	98	242	-	-	217	500		
1007550531600	Small Equipment	2,859	5,202	1,125	1,500	400	1,500	0%	
1007550531700	Uniforms	486	-	250	333	-	400	20%	
1007550531710	Operating Supplies	-	4,091	-	-	4,789	10,000		Events
TOTAL - Supplies		9,630	13,990	5,375	7,165	7,566	18,900	164%	
INTERFUND									
1007550552300	Weather Insurance	-	-	-	-	-	2,500		Rain Insurance
TOTAL - Interfund		-	-	-	-	-	2,500		
OTHER COSTS									
1007550573010	Rise-N-Shine Exp	2,217	1,693	1,000	1,333	653	1,600	20%	
TOTAL - Other Costs		2,217	1,693	1,000	1,333	653	1,600	20%	
TOTAL TOURISM & MAIN STREET		133,513	199,001	236,549	315,320	124,936	319,987	1%	
				102,875	137,132	58,683	149,833	9.3%	Total change without personnel

Departmental Budget Requests
Budget Year 2019

PINE MOUNTAIN GOLD MUSEUM

		12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
		2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
PERSONNEL									
1006172511100	Regular employees	113,729	120,122	100,154	133,505	64,466	153,750	15%	3 FT + 2 PT employees
1006172511120	Vacation Pay	1,263	213	-	-	-			
1006172511130	Sick Leave Pay	803	2,607	-	-	283			
1006172511200	Seasonal Employees	-	-	-	-	-	20,000		
1006172511300	Overtime	2,408	1,135	400	533	652	1,100	106%	
1006172512100	Group Insurance	12,985	23,657	33,080	44,096	8,634	25,078	-43%	Based on current insurance selections
1006172512200	Social Security FICA Contrib	9,437	8,976	7,662	10,213	4,956	11,762	15%	Based on actual payroll
1006172512400	Retirement Contribution	3,134	3,946	3,648	4,863	3,079	5,162	6%	
1006172512500	50% Match for 457 Contrib	-	494	850	1,133	566	1,514	34%	Based on current deductions
1006172512700	Worker's compensation	838	3,150	3,800	5,065	3,933	4,274	-16%	Based on risk allocation
TOTAL - Personnel		144,596	164,300	149,594	199,409	86,568	222,640	12%	
SERVICES									
1006172522210	m/r buildings	2,750	4,963	2,500	3,333	1,416	35,000	950%	
1006172522220	m/r equipment	19,485	19,613	15,000	19,995	15,743	10,000	-50%	
1006172522230	m/r vehicles	4,281	81	500	667	222	500	-25%	
1006172522240	M/R GROUNDS	7,311	18,899	1,500	2,000	2,002	35,000	1650%	
1006172523100	Liability Insurance	1,940	2,010	2,130	2,839	1,432	2,840	0%	
1006172523210	Phone/Internet	9,989	9,188	7,250	9,664	3,276	9,667	0%	
1006172523215	postage	39	-	50	67	-	500	650%	
1006172523300	Advertising	4,272	5,885	3,500	4,666	1,435	10,000	114%	
1006172523400	Printing and binding	404	2,462	1,200	1,600	1,272	5,000	213%	
1006172523500	Travel	273	-	750	1,000	46	750	-25%	
1006172523600	Dues and fees	860	1,160	500	667	-	500	-25%	
1006172523700	Education and training	75	-	500	667	50	2,000	200%	
1006172523850	Contract labor	17,413	-	-	-	-	-		
1006172523880	Contract Labor/Programs	-	19,391	-	-	-	35,000		
1006172523910	Pre-employment physicals	40	155	100	133	-	140	5%	
1006172523970	BANK/CC FEES & ANALYSIS CHGES	2,053	5,713	3,000	3,999	1,548	5,800	45%	
TOTAL - Services		71,185	89,522	38,480	51,294	28,443	152,697	198%	
SUPPLIES									
1006172531100	Office Supplies	12,487	2,097	1,500	2,000	591	2,000	0%	
1006172531210	Water/Sewerage	-	-	4,500	5,999	9,614	6,000	0%	
1006172531230	Electricity	10,410	14,177	10,000	13,330	4,895	10,000	-25%	

Departmental Budget Requests
Budget Year 2019

PINE MOUNTAIN GOLD MUSEUM

		12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
		2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
1006172531270	Gasoline/diesel	1,313	1,964	1,400	1,866	985	2,000	7%	
1006172531300	Concession/Gift Shop	12,428	27,067	24,000	31,992	6,989	35,000	9%	
1006172531600	Small Equipment	7,702	1,676	-	-	671	1,600		
1006172531700	UNIFORMS	-	424	-	-	367	1,000		
1006172531710	Operating Supplies	18,100	20,808	14,500	19,329	7,729	15,000	-22%	
TOTAL - Supplies		62,440	68,213	55,900	74,515	31,841	72,600	-3%	
TOTAL PINE MOUNTAIN		278,220	322,036	243,974	325,217	146,852	447,937	38%	
				94,380	125,809	60,284	225,297	79.1%	Total change without personnel

Departmental Budget Requests
Budget Year 2019

		12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
JUDICIAL		2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
PERSONNEL									
1002650511100	Regular employees	31,672	33,833	27,877	37,160	16,116	73,283	97%	1 FT employee + Requested FT Assistant Court Clerk
1002650511120	Vacation Pay	2,189	2,197	-	-	619			
1002650511130	Sick Leave Pay	563	1,131	-	-	1,424			
1002650511300	Overtime	4,228	3,657	2,800	3,732	969	2,000	-46%	
1002650512100	Group Ins	4,726	8,632	6,370	8,491	4,134	21,052	148%	
1002650512200	Social Security FICA Contrib	2,904	3,072	2,133	2,843	1,424	5,606	97%	
1002650512400	Retirement Contribution	1,659	1,765	1,372	1,829	874	3,298	80%	
1002650512500	50% Match for 457 Contrib	-	328	-	-	362	1,200		
1002650512700	Worker's compensation	70	37	100	133	30	1,440	980%	
TOTAL - Personnel		48,011	54,652	40,652	54,189	25,953	107,879	99%	
SERVICES									
1002650521200	Professional Services	-	-	-	-	-	-		
1002650521210	PUBLIC DEFENDER	3,120	3,075	2,500	3,333	1,571	3,333	0%	
1002650521221	Judge	34,500	35,000	27,000	35,991	17,000	48,000	33%	Judge - adding 4 court date
1002650521222	Judge - ProTem	3,000	18,000	14,500	19,329	10,000	18,000	-7%	Pro-Tem
1002650521223	Solicitor	13,006	13,600	10,500	13,997	2,550	15,500	11%	Solicitor
1002650521224	SPANISH INTERPRETER	1,206	829	500	667	830	740	11%	
1002650521300	Technical	10,310	-	12,000	15,996	6,336	16,000	0%	Courtware Solutions - fund calculations
1002650522210	m/r buildings	480	53	-	-	-			
1002650522220	m/r equipment	129	72	150	200	-	200	0%	
1002650523100	Liability Insurance	326	352	375	500	252	500	0%	GMA
1002650523210	Phone/Internet	1,011	1,010	800	1,066	502	1,067	0%	Syncglobal
1002650523215	postage	-	-	-	-	-			
1002650523400	Printing and binding	315	504	190	253	89	253	0%	
1002650523500	Travel	1,191	1,065	1,100	1,466	1,003	2,000	36%	Class for Judge
1002650523600	Dues and fees	595	45	50	67	45	600	800%	
1002650523700	Education and training	-	325	500	667	550	850	28%	Class for Judge
1002650523850	Contract labor	4,595	17,294	-	-	1,314			
1002650523970	BANK/CC FEES & ANALYSIS CHGES	2,350	3,537	2,500	3,333	180	3,600	8%	Chase Paymentech, SPS
TOTAL - Services		76,133	94,760	72,665	96,862	42,221	110,643	14%	
SUPPLIES									

Departmental Budget Requests
Budget Year 2019

JUDICIAL

		12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
		2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
1002650531100	Supplies	648	585	1,000	1,333	-	1,000	-25%	
1002650531220	Natural Gas	-	(193)	-	-	-			
1002650531230	Electricity	301	4,753	3,550	4,732	1,417	4,800	1%	
1002650531600	Small Equipment	585	128	200	267	-	500	88%	
1002650531700	Uniforms	-	-	-	-	-	200		
TOTAL - Supplies		1,535	5,273	4,750	6,332	1,417	6,500	3%	
TOTAL JUDICIAL		125,679	154,686	118,067	157,383	69,592	225,022	43%	
				77,415	103,194	43,639	117,143	13.5%	Total change without personnel

Departmental Budget Requests
Budget Year 2019

POLICE

PERSONNEL

		12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
		2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
1003210511100	Regular employees	1,920,357	2,075,322	1,642,195	2,189,046	1,012,138	2,596,528	19%	2 Additional Officers + Addition of Lieutenant for Patrol
1003210511120	Vacation Pay	100,521	88,045	-	-	41,153			
1003210511130	Sick Leave Pay	49,048	45,990	-	-	20,042			
1003210511300	Overtime	48,203	36,649	25,000	33,325	34,384	70,000	110%	
1003210512100	Group Insurance	415,432	539,754	414,827	552,964	268,692	659,169	19%	
1003210512200	Social Security FICA Contrib	154,873	164,946	126,011	167,973	80,233	199,900	19%	
1003210512400	Retirement Contribution	105,482	103,695	80,680	107,546	50,284	113,865	6%	
1003210512500	50% Match for 457 Contrib	12,149	19,560	18,000	23,994	12,003	27,978	17%	
1003210512700	Worker's compensation	38,074	35,040	35,000	46,655	29,809	51,347	10%	
TOTAL - Personnel		2,844,607	3,109,469	2,341,713	3,121,503	1,548,739	3,718,786	19%	

SERVICES

1003210521200	Professional	5,191	2,391	2,750	3,666	757	5,000	36%	GBI, Psychological Resources
1003210521300	Technical	230	4,920	-	-	1,426	5,000		Cloud backup for video storage
1003210522100	Cleaning Service	8,880	8,340	-	-	142	-		
1003210522210	m/r buildings	16,581	14,883	10,500	13,997	10,105	19,000	36%	Includes Remodel Assistant Court clerk Office
1003210522220	m/r equipment	30,330	23,722	18,500	24,661	13,900	25,000	1%	
1003210522230	m/r vehicles	68,576	52,005	37,000	49,321	28,818	55,000	12%	
1003210523100	Liability Insurance	42,882	46,241	43,990	58,639	32,933	50,000	-15%	GMA
1003210523210	Phone/Internet	58,049	62,822	51,890	69,169	22,477	72,500	5%	SyncGlobal + Verizon + WARRS
1003210523215	postage	1,427	1,790	1,350	1,800	600	1,800	0%	
1003210523400	Printing and binding	1,549	2,373	1,250	1,666	740	1,667	0%	
1003210523500	Travel	5,593	4,253	3,375	4,499	2,025	5,000	11%	
1003210523600	Dues and fees	7,165	6,704	5,500	7,332	2,754	7,333	0%	
1003210523700	Education and training	3,650	2,402	3,750	4,999	3,223	5,000	0%	
1003210523850	Contract labor	2,668	-	-	-	-	-		
1003210523910	DRUG TESTING & PHYSICALS	350	525	1,650	2,199	1,090	2,200	0%	
1003210523920	PREEMPLOYMENT PHYSICALS	1,200	1,115	-	-	-	-		
1003210523930	Document Shredding	1,080	1,260	1,050	1,400	450	1,400	0%	
1003210523970	BANK/CC FEES & ANALYSIS CHGES	-	-	-	-	-	-		
TOTAL - Services		255,402	235,746	182,555	243,346	121,441	255,900	5%	

SUPPLIES

**Departmental Budget Requests
Budget Year 2019**

POLICE

		12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
		2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
1003210531100	Office Supplies	16,243	19,332	12,000	15,996	9,648	20,000	25%	
1003210531210	Water/Sewerage	-	-	2,000	2,666	939	2,667	0%	
1003210531220	Natural Gas	2,051	2,482	2,000	2,666	1,267	2,500	-6%	
1003210531230	Electricity	17,682	24,989	17,000	22,661	8,155	22,667	0%	
1003210531240	Bottled Gas/Propane	8,866	1,356	1,500	2,000	-	-	-100%	
1003210531270	Gasoline/diesel	50,922	84,046	55,000	73,315	39,199	80,000	9%	
1003210531300	Food	694	482	200	267	561	1,000	275%	
1003210531400	Books and periodicals	809	318	400	533	82	400	-25%	
1003210531600	Small Equipment	41,966	42,625	20,000	26,660	10,858	27,000	1%	
1003210531700	UNIFORMS	16,897	17,114	13,500	17,996	6,318	27,100	51%	
1003210531710	Police Supplies	13,214	15,654	13,500	17,996	5,426	18,000	0%	
1003210531715	Awards	1,558	-	-	-	-	-		
1003210531720	Shop with a Cop	17,253	16,446	-	-	-	18,000		Offset with Revenue
1003210531725	Police Explorers	-	-	-	-	-	5,000		Moved from separate budget
TOTAL - Supplies		188,153	224,842	137,100	182,754	82,453	224,334	23%	
					-	-			
INTERFUND					-	-			
1003210552200	SELF FUNDED CLAIMS	2,137	7,812	3,750	4,999	4,396	35,000	600%	Offset with Revenue
TOTAL - Interfund		2,137	7,812	3,750	4,999	4,396	35,000	600%	
TOTAL POLICE		3,290,366	3,577,937	2,665,118	3,552,602	1,757,028	4,234,020	19%	
				323,405	431,099	208,289	515,234	19.5%	Total change without personnel

Departmental Budget Requests
Budget Year 2019

POLICE EXPLORERS

		12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED	
		2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget
								NOTES
SERVICES								
1003290523500	Travel	1,548	1,254	1,500	2,000	842	-	-100%
1003290523650	Dues and fees	2,344	50	500	667	-	-	-100%
1003290523700	Education and training	430	700	1,000	1,333	-	-	-100%
TOTAL - Services		4,322	2,004	3,000	3,999	842	-	-100%
SUPPLIES								
1003290531100	Supplies	2,908	2,996	500	667	-	-	-100%
1003290531300	Food	-	-	-	-	414	-	-100%
1003290531700	UNIFORMS	(31)	-	500	667	-	-	-100%
TOTAL - Supplies		2,878	2,996	1,000	1,333	414	-	-100%
TOTAL POLICE EXPLORERS		7,200	5,000	4,000	5,332	1,256	-	-100%

Departmental Budget Requests
Budget Year 2019

COMMUNITY SERVICE

		12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
		2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
PERSONNEL									
1003295511100	Regular employees	217	217	33,284	44,368	5,566	21,585	-51%	1 PT employee
1003295511300	Overtime	-	-	-	-	-			
1003295512200	Social Security FICA Contrib	17	17	3,082	4,108	-	1,651	-60%	Based on actual payroll
1003295512700	WORKER'S COMPENSATION	-	-	2,000	2,666	1,959	424	-84%	Based on risk allocation
TOTAL - Personnel		234	234	38,366	51,142	7,525	23,660	-54%	
SERVICES									
1003295522220	m/r equipment	-	-	1,250	1,666	-	1,250	-25%	
1003295522230	m/r vehicles	-	-	1,250	1,666	243	1,250	-25%	
1003295523210	Phone/Internet	-	-	600	800	-	600	-25%	
1003295523910	Pre-employment physicals	-	-	50	67	-	50	-25%	
TOTAL - Services		-	-	3,150	4,199	243	3,150	-25%	
SUPPLIES									
1003295531100	Office Supplies	-	-	1,000	1,333	-	500	-62%	
1003295531230	Electricity	-	-	2,500	3,333	-	-	-100%	
1003295531270	Gasoline/diesel	-	-	1,300	1,733	-	2,000	15%	
1003295531700	Uniforms	-	-	-	-	-	500		
1003295531710	Operating Supplies	-	-	1,000	1,333	108	1,000	-25%	
TOTAL - Supplies		-	-	5,800	7,731	108	4,000	-48%	
INTERFUND									
1003295552200	CLAIMS	-	-	-	-	-			
TOTAL - Interfund		-	-	-	-	-	-		
TOTAL COMMUNITY SERVICE		234	234	47,316	63,072	7,877	30,810	-51%	
				8,950	11,930	351	7,150	-40.1%	Total change without personnel

**Departmental Budget Requests
Budget Year 2019**

PUBLIC WORKS

PERSONNEL

	12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
	2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
1004110511100 Regular employees	97,102	192,324	146,488	195,269	49,678	163,289	-16%	2 FT employees
1004110511300 Overtime	52	6	-	-	-			
1004110512100 Group Insurance	465	20,603	23,142	30,848	8,135	28,051	-9%	Based on current insurance selections
1004110512200 Social Security FICA Contrib	7,428	14,634	11,206	14,938	6,334	12,492	-16%	Based on actual payroll
1004110512400 Retirement Contribution	5,824	5,917	7,324	9,763	3,079	7,348	-25%	
1004110512500 50% Match for 457 Contrib	464	1,877	2,300	3,066	1,112	2,169	-29%	Based on current deductions
1004110512700 Workers Comp	628	2,084	2,500	3,333	2,472	7,275	118%	Based on risk allocation
TOTAL - Personnel	111,963	237,445	192,960	257,216	70,810	220,622	-14%	

SERVICES

1004110521200 Professional	-	-	-	-	-	-		
1004110521300 Technical	400	680	750	1,000	-	1,000	0%	
1004110522230 m/r vehicles	-	-	-	-	-	1,000		
1004110523100 Liability Insurance	-	1,388	1,643	2,190	1,104	2,191	0%	
1004110523210 Phone/Internet	2,294	3,769	2,450	3,266	2,414	3,267	0%	
1004110523400 Printing and binding	18	-	-	-	-			
1004110523500 Travel	1,078	2,502	2,500	3,333	192	3,333	0%	
1004110523600 Dues and fees	983	1,185	1,100	1,466	564	1,467	0%	
1004110523700 Education and training	340	4,158	4,200	5,599	1,105	4,500	-20%	
TOTAL - Services	5,113	13,682	12,643	16,853	5,379	16,758	-1%	

SUPPLIES

1004110531100 Supplies	1,303	4,221	2,200	2,933	1,569	3,000	2%	
1004110531270 Gasoline/diesel	145	1,004	850	1,133	999	1,133	0%	
1004110531600 Small Equipment	4,447	-	-	-	-			
1004110531700 Uniforms	271	964	1,000	1,333	624	1,000	-25%	
TOTAL - Supplies	6,166	6,189	4,050	5,399	3,192	5,133	-5%	

TOTAL PUBLIC WORKS	123,242	257,316	209,653	279,467	79,381	242,513	-13%	
---------------------------	----------------	----------------	----------------	----------------	---------------	----------------	-------------	--

16,693	22,252	8,571	21,891	-1.6%	Total change without personnel
---------------	---------------	--------------	---------------	--------------	---------------------------------------

Departmental Budget Requests
Budget Year 2019

STREETS

PERSONNEL

		12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
		2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
1004210511100	Regular employees	147,454	205,180	175,695	234,201	73,094	247,299	6%	5 full-time + 4 seasonal employees
1004210511120	Vacation Pay	7,677	6,390	-	-	2,546			
1004210511130	Sick Leave Pay	6,637	1,229	-	-	142			
1004210511300	Overtime	4,141	12,331	4,050	5,399	4,554	5,000	-7%	
1004210512100	Group Insurance	41,605	53,248	30,152	40,193	15,302	54,226	35%	Based on current insurance selections
1004210512200	Social Security FICA Contrib	11,743	16,592	13,153	17,533	5,867	18,440	5%	Based on actual payroll
1004210512400	Retirement Contribution	8,976	9,876	6,827	9,100	4,105	8,399	-8%	
1004210512500	50% Match for 457 Contrib	711	1,467	1,330	1,773	462	1,918	8%	Based on current deductions
1004210512700	Worker's compensation	9,679	13,286	12,000	15,996	6,105	10,739	-33%	Based on risk allocation
TOTAL - Personnel		238,623	319,599	243,207	324,195	112,176	346,022	7%	

SERVICES

1004210521200	Professional	-	-	10,000	13,330	4,875	-	-100%	
1004210522200	Repairs and maintenance	-	-	-	-	-	-		
1004210522210	m/r buildings	-	25	-	-	10	300		
1004210522220	m/r equipment	21,124	20,791	10,000	13,330	7,002	13,000	-2%	
1004210522230	m/r vehicles	15,948	15,563	10,000	13,330	10,023	13,000	-2%	
1004210522240	M/R ROAD R/W	47,678	35,660	41,250	54,986	1,486	55,000	0%	Includes Tree Removal
1004210522250	M/R GROUNDS	58	-	-	-	-	-		
1004210522320	Rental of equipment and veh	271	635	-	-	879	-		
1004210523100	Liability Insurance	6,059	6,534	6,923	9,228	4,654	6,923	-25%	
1004210523210	Phone/Internet	2,278	2,803	2,500	3,333	1,325	2,800	-16%	
1004210523215	postage	-	-	-	-	-	-		
1004210523400	Printing and binding	-	174	200	267	-	200	-25%	
1004210523500	Travel	-	-	-	-	-	500		
1004210523700	Education and training	1,255	-	2,000	2,666	-	2,000	-25%	
1004210523910	Drug Testing & Physicals	40	75	545	726	880	550	-24%	
1004210523920	PREEMPLOYMENT PHYSICALS	315	695	-	-	-	-		
TOTAL - Services		95,026	82,954	83,418	111,196	31,133	94,273	-15%	

SUPPLIES

1004210531100	Office Supplies	56	1,432	1,250	1,666	26	1,650	-1%	
1004210531210	Water/Sewerage	-	-	4,000	5,332	201	1,000	-81%	
1004210531230	Electricity	97,074	18,826	6,000	7,998	17,187	6,000	-25%	
1004210531231	Street Lighting	186,885	340,071	230,000	306,590	141,175	285,000	-7%	

Departmental Budget Requests
 Budget Year 2019

		12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
STREETS		2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
1004210531270	Gasoline/diesel	11,192	20,256	13,000	17,329	8,145	20,000	15%	
1004210531300	Food	-	562	300	400	151	400	0%	weather events
1004210531600	Small Equipment	2,295	4,479	3,000	3,999	3,849	5,000	25%	
1004210531700	UNIFORMS	2,142	3,046	4,000	5,332	1,767	5,500	3%	addition of seasonal employees
1004210531710	Operating Supplies	14,113	31,950	13,000	17,329	21,664	38,000	119%	3 events of supply of road deicer additional aprox \$25,000.
TOTAL - Supplies		313,758	420,622	274,550	365,975	194,164	362,550	-1%	
INTERFUND					-	-			
1004210552200	CLAIMS	2,728	2,503	3,750	4,999	198	5,000	0%	
TOTAL - Interfund		2,728	2,503	3,750	4,999	198	5,000	0%	
TOTAL STREETS		650,135	825,678	604,925	806,365	337,672	807,845	0%	
				361,718	482,170	225,496	461,823	-4.2%	Total change without personnel

Departmental Budget Requests
Budget Year 2019

BUILDING & FLEET MAINTENANCE

		12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
		2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
PERSONNEL									
1004900511100	Regular employees	94,379	71,786	98,874	131,799	78,026	176,386	34%	4 FT employees + 2 PT employees
1004900511120	Vacation Pay	3,742	1,511	-	-	1,594			
1004900511130	Sick Leave Pay	1,111	2,189	-	-	1,509			
1004900511300	Overtime	1,565	3,287	1,500	2,000	1,810	2,000	0%	
1004900512100	Group Insurance	24,967	27,055	30,093	40,114	16,986	48,159	20%	Based on current insurance selections
1004900512200	Social Security FICA Contrib	7,008	4,494	7,564	10,083	4,187	12,996	29%	Based on actual payroll
1004900512400	Retirement Contribution	4,271	4,229	4,927	6,568	4,105	6,451	-2%	
1004900512500	50% Match for 457 Contrib	-	-	-	-	-	-		Based on current deductions
1004900512700	Worker's compensation	2,443	1,396	1,600	2,133	1,195	4,381	105%	Based on risk allocation
TOTAL - Personnel		139,485	115,945	144,558	192,696	109,412	250,373	30%	

SERVICES

1004900521300	Technical	-	-	5,699	7,597	-	11,399	50%	
1004900522210	m/r buildings	19,105	21,554	5,000	6,665	2,046	30,000	350%	Building Maintenance
1004900522220	m/r equipment	6,465	12,742	2,000	2,666	1,802	3,000	13%	
1004900522230	m/r vehicles	1,478	2,313	2,500	3,333	1,782	4,000	20%	
1004900522240	M/R GROUNDS	12,013	454	750	1,000	927	10,000	900%	Gateway Maintenance
1004900522320	Rental of equipment and veh	35	3,068	-	-	231	500		
1004900523100	Liability Insurance	6,526	7,037	7,455	9,938	5,012	9,940	0%	
1004900523210	Phone/Internet	3,929	2,706	2,100	2,799	1,325	2,800	0%	
1004900523215	postage	5	-	-	-	-	-		
1004900523500	Travel	-	-	1,000	1,333	32	1,500	13%	
1004900523600	Dues and fees	-	-	-	-	24			
1004900523700	Education and training	129	1,102	2,000	2,666	752	3,000	13%	
1004900523901	Gov Deals Sevice Charges	-	-	-	-	-			
1004900523910	DRUG TESTING	-	-	90	120	245	120	0%	
1004900523920	preplacement physicals	-	-	50	67	-	75	13%	
TOTAL - Services		49,684	50,976	28,644	38,182	14,178	76,334	100%	

SUPPLIES

1004900531100	Office Supplies	3,556	1,781	1,000	1,333	893	1,500	13%	
1004900531210	Water/Sewerage	-	-	1,600	2,133	1,069	6,133	188%	includes gateway
1004900531220	Natural Gas	-	-	200	267	-	267	0%	
1004900531230	Electricity	6,318	10,745	4,500	5,999	1,420	6,000	0%	
1004900531270	Gasoline/diesel	4,545	6,903	5,500	7,332	1,942	7,333	0%	

Departmental Budget Requests
Budget Year 2019

		12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
BUILDING & FLEET MAINTENANCE		2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
1004900531600	Small Equipment	8,996	24,829	15,000	19,995	14,787	20,000	0%	
1004900531700	UNIFORMS	1,107	1,919	1,500	2,000	1,245	1,500	-25%	
1004900531710	Operating Supplies	916	5,770	3,500	4,666	2,360	10,000	114%	
TOTAL - Supplies		25,438	51,945	32,800	43,722	23,715	52,733	21%	
OTHER COSTS					-	-			
1004900571001	Tag & Title Fees	621	148	200	267	46	300	13%	
TOTAL - Other Costs		621	148	200	267	46	300	13%	
TOTAL BUILDING AND FLEET MAINT		215,229	219,015	206,202	274,867	147,351	379,740	38%	
		61,644	82,171	37,939	129,367	57.4%	Total change without personnel		

Departmental Budget Requests
Budget Year 2019

GROUNDS MAINTENANCE

PERSONNEL

	12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
	2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
1004910511100 Regular employees	217	11,538	-	-	364	152,021		4 FT employees + addition of 1 FT maint tech
1004910511120 Vacation Pay	-	-	-	-	-			
1004910511130 Sick Leave Pay	-	-	-	-	-			
1004910511300 Overtime	-	-	-	-	-	5,000		Events
1004910512100 Group Insurance	-	-	-	-	-	43,477		Based on current insurance selections
1004910512200 Social Security FICA Contrib	17	421	-	-	28	11,630		Based on actual payroll
1004910512400 Retirement Contribution	-	-	-	-	-	6,841		
1004910512500 50% Match for 457 Contrib	-	-	-	-	-	901		Based on current deductions
1004910512700 Worker's compensation	-	1,634	-	-	-	6,773		Based on risk allocation
TOTAL - Personnel	234	13,592	-	-	391	226,641		

SERVICES

1004910522110 Disposal	-	-	-	-	-	3,000		Clean up of grounds
1004910522210 m/r buildings	6	548	-	-	580	1,000		
1004910522220 m/r equipment	21,738	4,989	1,250	1,666	697	9,000	440%	
1004910522230 m/r vehicles	13,125	2,594	4,500	5,999	1,911	6,000	0%	
1004910522240 M/R GROUNDS	-	-	-	-	-	20,000		new department to handle grounds
1004910523100 Liability Insurance	-	-	-	-	-			
1004910523210 Phones & Internet	365	76	-	-	-	7,000		
1004910523910 DRUG TESTING	-	-	-	-	-	800		
1004910523960 Bootcamp	143,513	140,984	89,400	119,170	57,685	100,000	-16%	2 Carroll Co crews
TOTAL - Services	178,747	149,191	95,150	126,835	60,873	146,800	16%	

SUPPLIES

1004910531230 Electricity	1,981	4,203	2,000	2,666	1,558	2,667	0%	
1004910531270 Gasoline/diesel	2,002	4,050	1,300	1,733	2,620	8,000	362%	
1004910531600 Small Equipment	6,229	1,754	2,000	2,666	2,240	10,000	275%	
1004910531710 Operating Supplies	573	6,876	5,000	6,665	4,029	15,000	125%	
TOTAL - Supplies	10,785	16,883	10,300	13,730	10,448	35,667	160%	

TOTAL GROUNDS MAINTENANCE	191,614	179,666	105,450	140,565	71,712	409,108	191%	
----------------------------------	----------------	----------------	----------------	----------------	---------------	----------------	-------------	--

105,450	140,565	71,321	182,467	29.8%	Total change without personnel
----------------	----------------	---------------	----------------	--------------	---------------------------------------

**Departmental Budget Requests
Budget Year 2019**

PARKS & RECREATION

PERSONNEL

		12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
		2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
1006120511100	Regular employees	370,953	481,470	379,287	505,590	228,090	357,684	-29%	6 full-time + 5 part-time employees
1006120511120	Vacation Pay	10,868	9,028	-	-	3,112			
1006120511130	Sick Leave Pay	2,731	3,656	-	-	2,948			
1006120511200	Summer Camp Employees	24,114	34,347	35,000	46,655	-	40,000	-14%	Summer Camp employees only
1006120511300	Overtime	5,222	8,651	7,000	9,331	6,553	7,000	-25%	
1006120512100	Group Insurance	58,190	103,112	74,804	99,714	50,040	66,311	-33%	Based on current insurance selections
1006120512200	Social Security FICA Contrib	32,607	41,015	29,016	38,678	17,901	27,351	-29%	Based on actual payroll
1006120512400	Retirement Contribution	23,264	25,554	18,600	24,794	10,262	12,834	-48%	
1006120512500	50% Match for 457 Contrib	2,088	2,707	1,800	2,399	1,495	2,513	5%	Based on current deductions
1006120512700	Worker's compensation	6,968	10,884	13,000	17,329	12,786	9,939	-43%	Based on risk allocation
TOTAL - Personnel		537,066	720,485	558,507	744,490	333,188	523,632	-30%	

SERVICES

1006120521200	PROFESSIONAL	3,380	4,940	55,000	73,315	32,810	110,000	50%	\$110k Two Site Plans (Gold Dust and Vplex)
1006120521300	Technical	500	-	-	-	-			
1006120522100	Cleaning Service	16,670	15,210	-	-	-			
1006120522110	Disposal	5,627	14,740	4,000	5,332	2,360	3,000	-44%	
1006120522210	m/r buildings	48,320	43,289	13,500	17,996	9,381	20,000	11%	
1006120522220	m/r equipment	21,318	14,135	7,500	9,998	7,039	7,000	-30%	
1006120522230	m/r vehicles	8,036	4,719	4,500	5,999	5,229	3,000	-50%	
1006120522240	M/R GROUNDS	40,816	77,049	30,000	39,990	22,163	20,000	-50%	
1006120522310	Rental of railroad property	-	6,337	6,500	8,665	-	6,500	-25%	
1006120522320	Rental of equipment and veh	2,696	1,500	600	800	-	1,500	88%	
1006120523100	Liability Insurance	6,526	7,791	8,258	11,008	5,551	9,000	-18%	
1006120523210	Phone/Internet	27,745	28,106	22,000	29,326	12,033	20,000	-32%	
1006120523215	postage	378	358	300	400	222	400	0%	
1006120523300	Advertising	728	500	-	-	-			
1006120523400	Printing and binding	1,935	1,901	2,600	3,466	1,352	2,100	-39%	
1006120523500	Travel	3,345	3,012	2,500	3,333	1,293	3,300	-1%	
1006120523600	Dues and fees	19,174	19,868	13,000	17,329	11,386	20,600	19%	
1006120523700	Education and training	2,945	3,119	3,000	3,999	1,470	4,000	0%	
1006120523750	Hospitality	5,343	-	-	-	2,071			
1006120523850	Contract labor	156,430	1,197	-	-	556	-		
1006120523875	CONTRACT LABOR/Class Instructo	210	19,080	15,000	19,995	9,035	22,000	10%	

Departmental Budget Requests
Budget Year 2019

PARKS & RECREATION

	12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
	2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
1006120523885 CONTRACT LABOR/SPORTS	-	55,421	45,000	59,985	33,730	60,000	0%	
1006120523910 DRUG TESTING	860	60	2,450	3,266	1,180	2,500	-23%	
1006120523920 PREEMPLOYMENT PHYSICALS	1,140	2,240	-	-	-			
1006120523970 BANK/CC FEES & ANALYSIS CHGES	4,066	2,838	2,100	2,799	1,238	2,900	4%	
TOTAL - Services	382,521	329,619	237,808	316,998	160,436	317,800	0%	

SUPPLIES

1006120531100 Office Supplies	1,655	3,211	2,750	3,666	993	3,650	0%	
1006120531210 Water/Sewerage	-	-	12,000	15,996	10,880	16,000	0%	
1006120531220 Natural Gas	9,497	11,918	9,600	12,797	7,213	12,800	0%	
1006120531230 Electricity	106,530	118,880	87,000	115,971	39,204	90,000	-22%	
1006120531270 Gasoline/diesel	13,005	15,830	11,000	14,663	6,882	9,000	-39%	
1006120531300 FOOD/CONCESSION	110	270	350	467	69	450	-4%	
1006120531600 Small Equipment	28,025	22,372	15,000	19,995	2,377	10,000	-50%	
1006120531700 UNIFORMS	1,719	2,033	2,000	2,666	402	6,000	125%	
1006120531710 Operating Supplies	153,487	154,018	115,500	153,962	66,277	140,000	-9%	
TOTAL - Supplies	314,028	328,532	255,200	340,182	134,298	287,900	-15%	

INTERFUND

1006120552200 Self Funded Claims	-	5,270	750	1,000	-	5,000	400%	
TOTAL - Interfund	-	5,270	750	1,000	-	5,000	400%	

OTHER COSTS

1006120573013 Refunds	-	220	-	-	-			
TOTAL - Other Costs	-	220	-	-	-	-		

TOTAL RECREATION	1,233,616	1,384,127	1,052,265	1,402,669	627,922	1,134,332	-19%	
-------------------------	------------------	------------------	------------------	------------------	----------------	------------------	-------------	--

493,758	658,179	294,734	610,700	-7.2%	Total change without personnel
----------------	----------------	----------------	----------------	--------------	---------------------------------------

Departmental Budget Requests
Budget Year 2019

		12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
RECREATION EVENTS		2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
SERVICES									
1006130521200	Professional	-	-	-	-	-			
1006130522320	Rental of equipment and veh	-	5,895	5,500	7,332	3,400	5,800	-21%	
1006130523300	Advertising	-	7,723	3,000	3,999	-	2,500	-37%	
1006130523400	Printing and binding	-	660	400	533	652	600	13%	
1006130523500	Travel	-	-	-	-	-			
1006130523750	Hospitality	-	3,604	1,000	1,333	-	2,500	88%	
1006130523880	Contract Labor/Programs/Events	-	114,408	41,050	54,720	39,765	45,000	-18%	
TOTAL - Services		-	132,289	50,950	67,916	43,817	56,400	-17%	
SUPPLIES									
1006130531100	Office Supplies	-	3,143	-	-	-	-		
1006130531230	Electricity	-	-	-	-	-	-		
1006130531300	Food	-	363	500	667	-		-100%	
1006130531600	Small Equipment	-	3,141	750	1,000	-		-100%	
1006130531710	Operating Supplies	-	2,255	4,000	5,332	3,212	5,000	-6%	
TOTAL - Supplies		-	8,901	5,250	6,998	3,212	5,000	-29%	
INTERFUND									
1006130552300	Weather Insurance	-	1,690	5,500	7,332	5,835	6,000	-18%	Rain Insurance
TOTAL - Interfund		-	1,690	5,500	7,332	5,835	6,000	-18%	
TOTAL RECREATION EVENTS		-	142,880	61,700	82,246	52,864	67,400	-18%	

Departmental Budget Requests
Budget Year 2019

SENIOR CENTER

		12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
		2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
PERSONNEL									
1005500511100	Regular employees	94,734	100,191	63,545	63,545	51,314	126,030	98%	2 FT + 3 PT employees
1005500511120	Vacation Pay	932	1,183	-	-	1,309			
1005500511130	Sick Leave Pay	3,257	3,480	-	-	1,498			
1005500511300	Overtime	2	-	-	-	-	-		
1005500512100	Group Insurance	6,838	9,441	6,386	8,513	4,329	8,415	-1%	Based on current insurance selections
1005500512200	Social Security FICA Contrib	7,550	8,006	5,127	5,127	4,121	9,641	88%	Based on actual payroll
1005500512400	Retirement Contribution	3,425	3,609	2,703	3,603	2,052	3,585	-1%	
1005500512500	50% Match for 457 Contrib	-	-	-	-	-	-		
1005500512700	Worker's compensation	1,215	5,940	4,050	5,399	3,933	3,905	-28%	Based on risk allocation
TOTAL - Personnel		118,022	131,919	81,811	109,054	68,556	151,577	39%	
SERVICES									
1005500522220	M/R Equipment	2,350	1,450	2,000	2,666	212	2,600	-2%	
1005500522230	m/r vehicles	707	412	650	866	554	1,000	15%	
1005500523100	Liability Insurance	932	1,005	1,065	1,420	716	1,400	-1%	
1005500523210	Phone/Internet	3,935	3,822	3,400	4,532	1,702	4,500	-1%	
1005500523215	postage	192	167	120	160	33	170	6%	
1005500523250	Cable TV	842	1,183	1,100	1,466	467	1,300	-11%	
1005500523500	Travel	-	36	-	-	-			
1005500523600	Dues and fees	-	-	-	-	-			
1005500523700	Education and training	-	-	-	-	-			
1005500523850	Contract labor	2,193	1,737	1,800	2,399	663	2,000	-17%	
1005500523910	Pre-employment physicals	-	-	-	-	-			
TOTAL - Services		11,151	9,812	10,135	13,510	4,346	12,970	-4%	
SUPPLIES									
1005500531100	Supplies	3,446	2,977	1,750	2,333	2,001	3,000	29%	
1005500531230	Electricity	-	6,467	10,000	13,330	6,238	13,000	-2%	
1005500531270	Gasoline/diesel	1,465	1,556	1,500	2,000	684	2,000	0%	
1005500531300	Food	64,812	70,624	54,000	71,982	32,932	72,000	0%	
1005500531600	Small Equipment	1,000	897	500	667	-	900	35%	
1005500531700	Uniforms	-	558	650	866	-	1,200	38%	
1005500531710	Operating Supplies	144	33	50	67	-	50	-25%	
TOTAL - Supplies		70,867	83,111	68,450	91,244	41,855	92,150	1%	

Departmental Budget Requests
 Budget Year 2019

SENIOR CENTER

	12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
	2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
TOTAL SENIOR CENTER	200,040	224,842	160,396	213,807	114,757	256,697	20%	
			78,585	104,754	46,201	105,120	0.3%	Total change without personnel

Departmental Budget Requests
Budget Year 2019

LIBRARY

PERSONNEL

		12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
		2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
1006510511100	Regular employees	186,530	176,989	170,724	227,575	99,690	262,374	15%	7 FT and 2 PT employees
1006510511120	Vacation Pay	6,721	7,034	-	-	3,280			
1006510511130	Sick Leave Pay	7,009	7,779	-	-	4,106			
1006510511300	Overtime	1,156	3,173	2,500	3,333	359	1,500	-55%	
1006510512100	Group Insurance	42,308	53,914	51,890	69,169	23,917	64,855	-6%	Based on current insurance selections
1006510512200	Social Security FICA Contrib	14,861	14,455	13,061	17,410	7,937	20,072	15%	
1006510512400	Retirement Contribution	9,360	10,157	7,693	10,255	7,184	10,649	4%	Based on actual payroll
1006510512500	50% Match for 457 Contrib	391	784	500	667	1,448	4,199	530%	Based on current deductions
1006510512700	Worker's compensation	660	619	500	667	211	345	-48%	Based on risk allocation
TOTAL - Personnel		268,995	274,904	246,868	329,075	148,131	363,994	11%	

SERVICES

1006510521200	PROFESSIONAL	7,125	300	-	-	-	-		
1006510521300	Technical	-	131	-	-	-	-		
1006510522100	Cleaning Service	8,205	6,291	-	-	-	900		Windows
1006510522200	Repairs and maintenance	-	-	-	-	-	-		
1006510522210	m/r buildings	2,015	2,609	2,500	3,333	2,868	3,000	-10%	
1006510522220	m/r equipment	718	2,414	2,500	3,333	-	3,000	-10%	
1006510522230	m/r vehicles	-	-	-	-	-	-		
1006510522240	M/R GROUNDS	-	2,217	750	1,000	10,463	2,000	100%	Landscape Treatment
1006510523100	Liability Insurance	3,020	778	615	820	413	800	-2%	
1006510523210	Phone/Internet	8,080	13,593	11,000	14,663	6,594	14,500	-1%	
1006510523215	postage	(361)	307	350	467	2	350	-25%	
1006510523300	Advertising	-	558	1,000	1,333	-	1,000	-25%	
1006510523400	Printing and binding	422	2,647	1,500	2,000	960	2,600	30%	Summer Reading printing
1006510523500	Travel	2,994	496	1,875	2,499	490	2,500	0%	
1006510523600	Dues and fees	-	240	1,000	1,333	270	1,100	-17%	
1006510523700	Education and training	945	-	2,625	3,499	175	2,600	-26%	
1006510523850	Contract labor	1,085	4,812	4,875	6,498	3,183	10,500	62%	Conference Room Wiring
1006510523910	DRUG TESTING	-	130	200	267	100	100	-62%	
1006510523920	PREPLACEMENT PHYSICAL	-	100	-	-	-	-		
TOTAL - Services		34,249	37,623	30,790	41,043	25,519	44,950	10%	

SUPPLIES

1006510531100	Office Supplies	23,300	6,800	5,000	6,665	2,127	5,000	-25%	
---------------	-----------------	--------	-------	-------	-------	-------	-------	------	--

Departmental Budget Requests
 Budget Year 2019

LIBRARY

		12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
		2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
1006510531210	Water/Sewerage	-	-	2,000	2,666	1,034	2,500	-6%	
1006510531220	Natural Gas	812	2,505	3,000	3,999	1,597	3,000	-25%	
1006510531230	Electricity	12,183	31,523	25,000	33,325	11,140	33,300	0%	
1006510531300	Food	(2,000)	578	300	400	130	500	25%	
1006510531400	Books and periodicals	-	28,615	30,000	39,990	11,187	30,000	-25%	
1006510531600	Small Equipment	11,564	2,129	1,500	2,000	-	2,000	0%	
1006510531700	UNIFORMS	350	-	1,000	1,333	-	1,200	-10%	
1006510531710	Operating Supplies	-	23,368	7,000	9,331	4,418	10,000	7%	
TOTAL - Supplies		46,209	95,517	74,800	99,708	31,631	87,500	-12%	
TOTAL LIBRARY		349,453	408,045	352,458	469,827	221,519	496,444	6%	
				105,590	140,751	73,387	132,450	-5.9%	Total change without personnel

Departmental Budget Requests
Budget Year 2019

FUND 210: FEDERAL SEIZURES

CAPITAL

		12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
		2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
2103210541201	Firing Range	-	-	-	-	-			
2103210542200	Vehicles	98,761	-	-	-	-			
2103210542500	Equipment	-	-	-	-	-			
TOTAL - Capital		98,761	-	-	-	-	-		
TOTAL FEDERAL SEIZURES		98,761	-	-	-	-	-		

Departmental Budget Requests
Budget Year 2019

FUND 212: STATE SEIZURES

		12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
		2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
SERVICES									
2123210523700	Education and training	-	-	-	-	-			
TOTAL - Services		-	-	-	-	-	-		
					-				
SUPPLIES									
2123210531100	Supplies	-	-	-	-	-			
2123210531600	Small Equipment	-	-	-	-	-			
TOTAL - Supplies		-	-	-	-	-	-		
					-				
CAPITAL									
2123210542500	Equipment	-	-	-	-	-			
TOTAL - Capital		-	-	-	-	-	-		
					-				
OTHER COSTS									
2123210571000	Intergovernmental	-	-	-	-	525	-		
TOTAL - Other Costs		-	-	-	-	525	-		
TOTAL STATE SEIZURES		-	-	-	-	525	-		

Departmental Budget Requests
Budget Year 2019

FUND 255: DRUG TASK FORCE

SUPPLIES

2553210531600 Small Equipment

12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
-	-	-	-	-	-		
TOTAL - Other Costs							
-	-	-	-	-	-		
TOTAL DRUG TASK FORCE							
-	-	-	-	-	-		

Departmental Budget Requests
Budget Year 2019

FUND 275: HOTEL/MOTEL TAX

		12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
		2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
OTHER COSTS									
2757540572004	Board of Tourism	-	-	-	-	-	-		
2757540572005	Villa Rica CVB (3.5%)	52,202	75,103	75,250	100,308	41,795	131,250	31%	3.5% of 8% hotel/motel tax
2757540572010	Product Development (1.5%)	-	-	32,250	42,989	-	56,250	31%	
TOTAL - Other Costs		52,202	75,103	107,500	143,298	41,795	187,500	31%	
TRANSFERS									
2759000611030	Transfer to Gen Fund (3%)	78,303	86,481	64,500	85,979	35,824	112,500	31%	3% of 8% hotel/motel tax
TOTAL - Other Costs		78,303	86,481	64,500	85,979	35,824	112,500	31%	
TOTAL HOTEL/MOTEL TAX		130,506	161,583	172,000	229,276	77,619	300,000	31%	

Departmental Budget Requests
Budget Year 2019

FUND 290: CEMETERY

SERVICES

		12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
		2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
2904950521200	Professional	-	100	4,000	5,332	406	6,000	13%	Landscape Master Plan for Garden Of Cemetery & Survey S. Candler Side of Hillcrest For Additional Grave sites
2904950521300	Technical	1,385	935	935	1,246	935	935	-25%	Pontem Software Annual Fee
2904950522240	M/R GROUNDS	4,009	912	7,500	9,998	830	10,000	0%	Guard Rails @ Hillcrest, Repair Falling Brick Work @ Hillcrest
2904950523500	Travel	-	-	-	-	-	1,000		Georgia Municipal Cemetery Association Annual Convention 3-4 Members
2904950523650	Dues and fees	50	-	100	133	25	150	13%	New Membership Fee For Georgia Municipal Cemetery Association
2904950523700	Education and training	300	-	1,500	2,000	-	1,000	-50%	Georgia Municipal Cemetery Association Annual Convention 3-4 Members
TOTAL - Services		5,744	1,947	14,035	18,709	2,196	19,085	2%	

SUPPLIES

2904950531210	Water/Sewerage	-	-	350	467	77	288	-38%	Annual Water Meter Fee For Both Cemeteries
2904950531230	Electricity	-	-	-	-	90	288		Hillcrest Sign Lights
2904950531600	Small Equipment	1,180	-	-	-	-	-		
2904950531710	Operating Supplies	-	350	1,000	1,333	91	2,000	50%	Supplies For Both Cemeteries (Water Hoses, Plants Insect Spray, Spectracide Ant Protection, Shovels, light bulbs)
TOTAL - Supplies		1,180	350	1,350	1,800	258	2,576	43%	

CAPITAL

2904950541200	Site Improvements	7,272	-	-	-	-	-		
TOTAL - Capital		7,272	-	-	-	-	-		

TOTAL CEMETERY		14,197	2,297	15,385	20,508	2,454	21,661	6%	
-----------------------	--	---------------	--------------	---------------	---------------	--------------	---------------	-----------	--

Departmental Budget Requests
Budget Year 2019

FUND 320: CARROLL CO SPLOST

		12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
		2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
CAPITAL									
3201320541300	Buildings and Building Improve	-	-	150,000	199,950	-		-100%	
3201320542500	Other Equipment	-	-	50,000	66,650	-		-100%	
3204210541403	Sidewalks	-	-	-	-	-			
3204210541404	North Loop	-	-	-	-	-			
3204210541405	Infrastructure - Road Improvem	-	-	-	-	-			
3204210541409	Eng/Design Mirror LK Connectio	-	-	-	-	-			
3204210541410	STREET IMPROVEMENTS	-	-	111,000	147,963	20,500		-100%	
3204420541200	Site Improvements	-	1,000	-	-	-			
3204440541430	Water Improvements	249,209	4,656	-	-	-			
3206120541206	Fence @ the Mill	19,410	-	-	-	-			
3206120541207	Splash Park	-	-	-	-	-			
3206120541303	VR Elementary Gym	20,740	-	-	-	-			
3206510521230	Profess Serv/Engineering	3,225	-	-	-	-			
3206510541300	Buildings - Library	80,109	-	25,000	33,325	24,500		-100%	
TOTAL - Capital		372,693	5,656	336,000	447,888	45,000	-	-100%	
TRANSFERS									
3209000611350	Operating Transfer W&S	-	-	-	-	-	-		
TOTAL - Other Costs		-	-	-	-	-	-		
TOTAL CARROLL CO SPLOST		372,724	5,656	336,000	447,888	45,000	-	-100%	

Departmental Budget Requests
Budget Year 2019

FUND 321: 2015 CARROLL CO SPLOST

		12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
		2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
SERVICES									
3211510523970	BANK/CC FEES & ANALYSIS CHGES	-	-	-	-	(35)			
TOTAL - Services		-	-	-	-	(35)	-		
CAPITAL									
3211535542200	Vehicles	-	21,272	25,000	33,325	-		-100%	
3211535542500	Other Equipment	-	-	-	-	-	150,000		
3211590541410	Meter Replacements	-	-	-	-	-	75,000		
3213210542200	Vehicles	26,502	-	-	-	-	-		
3213210542500	Other Equipment	-	-	-	-	-	28,275		
3214110542500	Other Equipment	-	8,508	-	-	-			
3214210541410	Street Improvements	-	66,260	432,642	576,712	237,901	275,000	-52%	
3214210541411	Mirror Lake Connector	-	4,000	59,500	79,314	16,666	-	-100%	
3214210542200	Vehicles	-	-	44,000	58,652	42,798	40,435	-31%	
3214210542500	Other Equipment	-	55,880	122,345	163,086	267,282		-100%	
3214500542500	Other Equipment	-	77,049	-	-	-			
3214320541420	Stormwater Improvements	-	19,313	25,000	33,325	9,430		-100%	
3214320542200	Vehicles	-	21,572	-	-	-			
3214440541480	Hydrant Replacements	-	-	-	-	-	50,000		
3214440542500	Other Equipment	-	-	-	-	-	-		
3216120541200	Site Improvements	-	78,980	-	-	-	186,739		
3216120541201	Spring Lake Remediation	-	-	-	-	-			
3216120541204	Playground Equipment	-	-	-	-	-	100,000		
3216120541300	Buildings and Building Improve	-	300,560	306,000	407,898	228,675	150,000	-63%	
3216120542200	Vehicles	-	19,696	-	-	-			
3216510541300	Building	1,178,999	-	-	-	-			
	Land						75,000		Land acquisition
	Streets and Sidewalks						125,000		
3217550541300	Buildings and Building Improve	-	-	-	-	-	-		
3217550541410	STREET IMPROVEMENTS	-	-	-	-	-			
TOTAL - Capital		1,205,501	673,091	1,014,487	1,352,311	802,751	1,255,449	-7%	
TRANSFERS									
3219000611350	Transfer to Water/Sewer Fund	-	-	-	-	-			
3219000611410	Transfer for Debt Service	-	644,000	-	-	-			
TOTAL - Other Costs		-	644,000	-	-	-	-		

Departmental Budget Requests
Budget Year 2019

FUND 321: 2015 CARROLL CO SPLOST

	12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
	2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
TOTAL 2015 CARROLL CO SPLOST	1,205,501	1,317,091	1,014,487	1,352,311	802,716	1,255,449	-7%	

Departmental Budget Requests
Budget Year 2019

		12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
FUND 322: 2016 DOUGLAS CO SPLOST		2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
SERVICES									
3221510523970	BANK/CC FEES & ANALYSIS CHGES	-	80	-	-	133			
TOTAL - Services		-	80	-	-	133	-		
CAPITAL									
3221590541410	Meter Replacements	-	-	-	-	-	50,000		
3223210541100	Sites	-	-	-	-	-			
3223210541300	Buildings and Building Improve	-	-	-	-	-			
3223210542200	Vehicles	-	132,858	190,745	254,263	158,855	201,203	-21%	
3223210542500	Other Equipment	-	-	-	-	-			
3223520571000	Douglas Co Fire/EMS Capital Pr	-	-	157,364	209,766	95,173	157,364	-25%	
3224210541410	Street Improvements	-	-	200,000	266,600	200,000	360,000	35%	
3224210541411	Joint Proj - Mirror Lake Pkwy	-	-	-	-	-			
3224210542200	Vehicles	-	-	-	-	-			
3224210542500	Other Equipment	-	-	-	-	-			
3224320541420	Stormwater Improvements	-	-	15,000	19,995	-		-100%	
3224330541440	Wastewater Plant	-	39,754	85,000	113,305	-	160,000	41%	
3224330542200	Vehicles	-	21,572	-	-	-			
3224440541450	Water & Sewer Pipeline	-	-	110,000	146,630	-	-	-100%	
3224440541455	Lift Stations	-	-	-	-	-			
3224440541480	Hydrant Replacements	-	-	-	-	-	50,000		
3224440542500	Equipment	-	-	-	-	26,690			
3224900542200	Vehicles	-	-	-	-	-			
3226120541201	Conners Road Passive Park	-	10,014	19,000	25,327	18,386		-100%	
3226120541202	Pine Mountain	-	-	-	-	-			
3226120541300	Buildings and Building Improve	-	-	-	-	-			
TOTAL - Capital		-	204,198	777,109	1,035,886	499,104	978,567	-6%	
TRANSFERS									
3229000611300	Transfer to GF Fixed Assets	-	-	-	-	-			
3229000611350	Transfer to Water/Sewer Fund	-	-	-	-	-			
TOTAL - Other Costs		-	-	-	-	-	-		
TOTAL 2016 DOUGLAS CO SPLOST		-	204,278	777,109	1,035,886	499,237	978,567	-6%	

Departmental Budget Requests
Budget Year 2019

FUND 325: TSPLOST

CAPITAL

3254210541410 Street Improvements

	12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
	2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
					-			
	-	-	-	-	-	-		
TOTAL - Capital	-	-	-	-	-	-		
TOTAL TSPLOST	-	-	-	-	-	-		

Departmental Budget Requests
Budget Year 2019

FUND 335: CAPITAL PROJECTS - ROADS

CAPITAL

		12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
		2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
3354210541405	Roads - LMIG	180,452	230,693	175,472	233,904	468,838	180,800	-23%	LMIG projects
TOTAL - Capital		180,452	230,693	175,472	233,904	468,838	180,800	-23%	
TOTAL CAPITAL PROJECTS - ROADS		180,452	230,693	175,472	233,904	468,838	180,800	-23%	

Departmental Budget Requests
Budget Year 2019

FUND 350: CAPITAL PROJECTS - GEN FUND

CAPITAL

		12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
		2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
3501110541100	Sites	144,979	3,897	-	-	-			
3501590542200	Vehicles	-	-	-	-	-	26,000		
3503210541300	Buildings and Building Improve	-	-	-	-	-	12,590		
3503210542200	Vehicles	44,157	93,422	-	-	-	40,198		
3503210542400	Computers	-	-	-	-	-			
3503210542500	Equipment	36,382	-	-	-	-			
3504110542200	Vehicles	-	-	-	-	-	34,500		
3504210541400	Traffic Calming	-	5,000	-	-	-	14,000		
3504210541404	North Loop	94,461	430,791	-	-	134,359			
3504210541405	Fullerville Trailhead	11,902	630,270	-	-	-			
3504210541406	Gateway	60,200	-	-	-	-			
3504210541411	Roads	10,894	-	-	-	-			
3504210541412	Douglas County Shared Paving	30,326	-	-	-	-			
3504320541212	Drainage Improvements	56,049	-	-	-	-			
3504900541300	Avanti Bldg	-	5,660	-	-	-	12,880		
3504900542500	Equipment	-	-	-	-	-	27,599		
3504910542200	Vehicles	-	5,391	-	-	-	-		
3504910542500	Equipment	-	-	-	-	-	107,164		
3506120541202	V-Plex Capital	-	-	-	-	-			
3506120541205	Connors Road Passive park	5,600	-	-	-	-			
3506120541300	Building Roof	32,322	-	-	-	-			
3506120542200	Vehicles	-	-	-	-	-			
3506120542500	Equipment	9,919	8,640	-	-	-	13,162		
3506510541300	Buildings	1,312	45	-	-	-			
3507550542500	Other Equipment	-	-	-	-	-			
TOTAL - Capital		538,504	1,183,116	-	-	134,359	288,093		
TOTAL CAPITAL PROJECTS - GF		538,504	1,183,116	-	-	134,359	288,093		

Departmental Budget Requests
Budget Year 2019

FUND 285: VRPFA SPECIAL REVENUE

		12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
		2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
DEBT SERVICE						-			
2858000581100	Bond Principal Payments	240,000	245,000	250,000	333,250	-	260,000	-22%	2018 budget was full year's payment - no need to increase to 133%
2858000582100	Interest - Bonds	1,953,850	1,461,138	1,454,938	1,939,432	979,344	1,447,288	-25%	2018 budget was full year's payment - no need to increase to 133%
2858000584000	ISSUANCE COSTS	7,400	-	-	-	-	-		
TOTAL - Debt Service		2,201,250	1,706,138	1,704,938	2,272,682	979,344	1,707,288	-25%	
TRANSFERS						-			
2859000613000	Pay- refunded bd escrow agent	-	-	-	-	-	-		
TOTAL - Other Costs		-	-	-	-	-	-		
TOTAL VRPFA SPECIAL REVENUE		2,201,250	1,706,138	1,704,938	2,272,682	979,344	1,707,288	-25%	

Departmental Budget Requests
Budget Year 2019

FUND 610: SELF-FUNDED INSURANCE

		12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
		2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
SERVICES									
6101540523970	BANK/CC FEES & ANALYSIS CHGES	-	-	-	-	-			
TOTAL - Services		-	-	-	-	-	-		
OTHER COSTS									
6101540571010	Claims	-	123,807	878,050	1,170,441	325,451	1,367,066	17%	
6101540571040	Wellness	-	-	35,000	46,655	-	20,000	-57%	20k for Screenings
6101540571050	Administrative Fees	-	74,918	297,000	395,901	199,371	473,722	20%	
6101540571060	Premiums	-	49,485	-	-	-	25,000		
TOTAL - Other Costs		-	248,211	1,210,050	1,612,997	524,822	1,885,787	17%	
TOTAL SELF-FUNDED INSURANCE		-	248,211	1,210,050	1,612,997	524,822	1,885,787	17%	

Departmental Budget Requests
Budget Year 2019

FUND 746: TECHNOLOGY FEE

		12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
		2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
CAPITAL						-			
7463210542500	Other Equipment	-	-	-	-	-	75,000		
TOTAL - Capital		-	-	-	-	-	75,000		
TOTAL TECHNOLOGY FEE		-	-	-	-	-	75,000		

**Departmental Budget Requests
Budget Year 2019**

UTILITY DIRECTOR

PERSONNEL

	12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
	2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
5054115511100 Regular employees						136,792		2 FT employees
5054115511300 Overtime								
5054115512100 Group Insurance						8,389		Based on current insurance selections
5054115512200 Social Security FICA Contrib						10,442		Based on actual payroll
5054115512400 Retirement Contribution						6,142		
5054115512500 50% Match for 457 Contrib						-		Based on current deductions
5054115512700 Worker's compensation						4,204		Based on risk allocation
TOTAL - Personnel	-	-	-	-	-	165,968		

SERVICES

5054115521200 Professional						150,000		Engineering
5054115521300 Technical						1,000		
5054115522230 m/r vehicles						1,000		
5054115523100 Liability Insurance						2,000		
5054115523210 Phone/Internet						1,500		
5054115523500 Travel						2,000		
5054115523600 Dues and fees						1,500		
5054115523700 Education and training						4,500		
TOTAL - Services	-	-	-	-	-	163,500		

SUPPLIES

5054115531100 Office Supplies						3,000		
5054115531270 Gasoline/diesel						4,000		
5054115531600 Small Equipment						2,000		Computer for new employee
5054115531700 UNIFORMS						1,000		\$500 per employee
TOTAL - Supplies	-	-	-	-	-	10,000		

TOTAL UTILITY DIRECTOR	-	-	-	-	-	339,468		
-------------------------------	---	---	---	---	---	----------------	--	--

-	-	-	173,500		Total change without personnel
---	---	---	----------------	--	---------------------------------------

Departmental Budget Requests
Budget Year 2019

WASTEWATER TREATMENT PLANT

		12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
		2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
PERSONNEL									
5054330511100	Regular employees	273,504	298,598	291,773	388,933	153,845	417,047	7%	9 FT employees
5054330511120	Vacation Pay	10,917	10,447	-	-	3,297			
5054330511130	Sick Leave Pay	7,494	7,320	-	-	4,706			
5054330511300	Overtime	16,290	12,842	8,500	11,331	8,282	16,000	41%	
5054330512100	Group Insurance	55,281	73,402	77,230	102,948	38,860	95,430	-7%	Based on current insurance selections
5054330512200	Social Security FICA Contrib	23,421	25,217	21,451	28,594	12,439	30,988	8%	Based on actual payroll
5054330512400	Retirement Contribution	15,457	22,587	13,929	18,567	9,236	18,228	-2%	
5054330512500	50% Match for 457 Contrib	2,418	3,117	3,000	3,999	1,800	4,281	7%	Based on current deductions
5054330512600	Unemployment Insurance	4,620	-	-	-	-			
5054330512700	Worker's compensation	4,343	5,846	6,700	8,931	5,205	8,547	-4%	Based on risk allocation
TOTAL - Personnel		413,746	459,375	422,583	563,303	237,668	590,522	5%	
SERVICES									
5054330521200	Professional	9,642	6,115	10,000	13,330	-	-	-100%	
5054330521300	Technical	3,900	-	-	-	-			
5054330521800	Lab Services	20,809	17,846	15,000	19,995	9,637	20,000	0%	Based on current and prior acutal
5054330522110	Disposal	34,754	59,761	45,000	59,985	24,109	60,000	0%	Based on current and prior acutal
5054330522200	Repairs and maintenance	-	3,093	-	-	-			
5054330522210	m/r buildings	14,618	13,366	10,000	13,330	6,778	14,000	5%	Based on current and prior acutal
5054330522220	m/r equipment	178,421	64,289	145,000	193,285	39,523	100,000	-48%	
5054330522230	m/r vehicles	9,553	12,991	6,000	7,998	2,125	9,000	13%	
5054330522240	M/R GROUNDS	5,629	1,370	1,500	2,000	1,061	2,500	25%	Based on current and prior acutal
5054330522320	Rental of equipment and veh	-	1,527	2,000	2,666	179	1,500	-44%	
5054330523100	Liability Insurance	16,780	18,094	19,170	25,554	12,887	22,000	-14%	
5054330523210	Phone/Internet	20,277	17,787	14,000	18,662	7,098	18,000	-4%	Based on current and prior acutal
5054330523215	postage	250	31	75	100	-	100	0%	
5054330523300	Advertising	-	-	-	-	10			
5054330523400	Printing and binding	-	57	80	107	67	100	-6%	
5054330523500	Travel	175	-	500	667	224	1,500	125%	Training/Conference
5054330523600	Dues and fees	74	58	500	667	-	750	13%	
5054330523700	Education and training	795	3,130	2,000	2,666	1,355	3,500	31%	Training/Conference
5054330523850	CONTRACT LABOR/SLUDGE PICKUP	2,615	-	-	-	-	-		
5054330523910	DRUG TESTING	60	180	400	533	300	500	-6%	
5054330523911	Land Fill Fees	11,006	-	-	-	-	-		
5054330523920	PREEMPLOYMENT PHYSICALS	210	190	-	-	-	-		

WASTEWATER TREATMENT PLANT

101

Departmental Budget Requests
Budget Year 2019

WATER TREATMENT PLANT

PERSONNEL

	12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
	2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
5054420511100 Regular employees	129,746	193,855	165,369	220,437	101,846	267,978	22%	5 FT employees + requested FT Lead Operator
5054420511120 Vacation Pay	8,300	6,547	-	-	3,087			
5054420511130 Sick Leave Pay	664	2,627	-	-	696			
5054420511300 Overtime	54,394	31,142	13,000	17,329	14,027	17,000	-2%	
5054420512100 Group Insurance	31,273	57,220	45,838	61,102	28,072	73,918	21%	Based on current insurance selections
5054420512200 Social Security FICA Contrib	13,783	17,115	12,651	16,864	8,808	20,500	22%	Based on actual payroll
5054420512400 Retirement Contribution	12,503	16,529	8,140	10,851	5,131	12,059	11%	
5054420512500 50% Match for 457 Contrib	-	1,637	2,800	3,732	1,970	4,287	15%	Based on current deductions
5054420512700 Worker's compensation	6,913	3,311	4,000	5,332	9,542	5,654	6%	Based on risk allocation
TOTAL - Personnel	257,699	330,107	251,798	335,647	173,178	401,397	20%	

SERVICES

5054420521200 Professional	3,515	73,838	10,000	13,330	6,936	-	-100%	
5054420521800 Lab Services	21,740	20,762	20,000	26,660	3,375	28,300	6%	includes UCMR4 testing
5054420522200 Repairs and maintenance	5,236	-	-	-	-	-		
5054420522210 m/r buildings	32,249	10,099	10,000	13,330	9,547	20,000	50%	
5054420522220 m/r equipment	96,725	82,962	10,000	13,330	16,643	47,720	258%	includes preventative maintenance that was not budgeted for last year
5054420522230 m/r vehicles	2,008	2,832	2,400	3,199	1,326	2,800	-12%	Based on prior year
5054420522240 M/R GROUNDS	396	22	500	667	48	500	-25%	
5054420523100 Liability Insurance	-	2,082	2,460	3,279	1,654	2,460	-25%	
5054420523210 Phone/Internet	2,560	5,978	4,800	6,398	2,447	6,400	0%	
5054420523215 postage	558	294	300	400	258	1,894	374%	includes sending UCMR4 samples to lab: estimated, along with algae samples
5054420523400 Printing and binding	-	420	-	-	-	420		annual CCR
5054420523500 Travel	-	-	1,000	1,333	-	660	-50%	
5054420523600 Dues and fees	710	635	1,000	1,333	1,249	1,505	13%	includes license testing and conference attendance
5054420523700 Education and training	564	1,641	2,000	2,666	-	3,500	31%	2019 is license renewal year
5054420523820 WATER TANK MAINTENANCE	24,914	24,914	25,000	33,325	24,914	33,000	-1%	Annual contract
5054420523910 tipping fees/landfill	-	-	250	333	-	-	-100%	
5054420523920 PREEMPLOYMENT PHYSICALS	360	200	-	-	-	150		
TOTAL - Services	191,534	226,679	89,710	119,583	68,396	149,309	25%	

Departmental Budget Requests
Budget Year 2019

		12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
WATER TREATMENT PLANT		2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
SUPPLIES									
5054420531100	Office Supplies	10,473	1,437	1,000	1,333	1,018	3,000	125%	includes coffee services as well as office supplies
5054420531110	Chemicals	19,849	91,767	60,000	79,980	42,770	149,377	87%	includes earthtec: chem use estimated high to cover possible cost or use increase
5054420531210	Water/Sewerage	-	-	-	-	56	-		
5054420531230	Electricity	69,046	64,354	40,000	53,320	30,329	65,000	22%	Based on prior and current year
5054420531240	Bottled Gas	936	221	100	133	86	250	88%	
5054420531270	Gasoline/diesel	698	941	1,000	1,333	348	1,330	0%	
5054420531510	water purchases	994,576	446,584	432,000	575,856	104,468	405,000	-30%	
5054420531600	Small Equipment	4,326	8,683	10,000	13,330	2,438	9,400	-29%	
5054420531700	Uniforms	599	1,703	750	1,000	107	3,000	200%	\$500 per employee
5054420531710	Operating Supplies	14,461	20,345	17,500	23,328	1,938	12,000	-49%	
TOTAL - Supplies		1,114,965	636,037	562,350	749,613	183,559	648,357	-14%	
CAPITAL									
5054420541300	Buildings	20,400	-	-	-	-			
5054420541303	Water Plant Roof	-	-	-	-	-			
5054420542200	Wtr Plt Vehicles	-	-	22,000	29,326	21,399		-100%	
5054420542500	Water Plant Equipment	54,245	48,166	1,000,000	1,333,000	-		-100%	
5054420549999	Capital Outlay Distributed	(73,514)	(55,816)	(1,022,000)	(1,362,326)	-		-100%	
TOTAL - Capital		1,131	(7,650)	-	-	21,399	-		
INTERFUND									
5054420552200	CLAIMS	-	-	3,750	4,999	-	5,000	0%	
TOTAL - Interfund		-	-	3,750	4,999	-	5,000	0%	
OTHER COSTS									
5054420561000	Depreciation	51,466	54,056	40,170	53,547	26,780	61,000	14%	
TOTAL - Other Costs		51,566	54,156	40,170	53,547	26,780	61,000	14%	
TOTAL WATER TREATMENT		1,616,895	1,239,329	947,778	1,263,388	473,312	1,265,063	0%	
				695,980	927,741	300,134	863,666	-6.9%	Total change without personnel

Departmental Budget Requests
Budget Year 2019

DISTRIBUTION & COLLECTION

PERSONNEL

		12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
		2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
5054440511100	Regular employees	307,253	356,920	282,005	375,913	187,956	474,900	26%	12 full-time employees (including one requested) + 2 seasonal employees
5054440511120	Vacation Pay	12,015	12,379	-	-	2,478			
5054440511130	Sick Leave Pay	6,908	6,526	-	-	6,087			
5054440511300	Overtime	18,640	25,634	13,000	17,329	24,216	40,000	131%	
5054440512100	Group Insurance	57,529	98,361	94,057	125,378	49,130	110,834	-12%	Based on current insurance selections
5054440512200	Social Security FICA Contrib	22,573	26,959	19,833	26,437	13,812	35,087	33%	Based on actual payroll
5054440512400	Retirement Contribution	12,314	20,156	12,846	17,124	11,288	19,415	13%	
5054440512500	50% Match for 457 Contrib	1,623	934	2,200	2,933	493	2,135	-27%	Based on current deductions
5054440512700	Worker's compensation	15,805	6,958	8,400	11,197	-	20,433	82%	Based on risk allocation
TOTAL - Personnel		454,791	554,958	432,341	576,311	295,461	702,805	22%	

SERVICES

5054440521200	Professional	12,646	18,636	181,251	241,608	23,006	-	-100%	
5054440521300	Technical	2,128	1,231	1,500	2,000	840	2,000	0%	
5054440522200	m/r infrastructure	-	23,636	23,250	30,992	9,711	81,000	161%	Line repairs
5054440522210	m/r buildings	1,189	324	-	-	25			
5054440522220	m/r equipment	7,814	10,733	1,500	2,000	5,027	12,000	500%	Based on prior and current actuals
5054440522230	m/r vehicles	37,712	18,926	9,750	12,997	7,992	16,000	23%	Based on prior and current actuals
5054440522320	Rental of equipment and veh	-	75	-	-	93	200		
5054440523100	Liability Insurance	5,830	5,257	5,513	7,349	3,706	7,351	0%	
5054440523210	Phone/Internet	5,681	6,189	4,000	5,332	2,701	5,333	0%	
5054440523215	postage	541	579	500	667	120	600	-10%	
5054440523400	Printing and binding	110	315	300	400	755	1,000	150%	
5054440523500	Travel	-	577	500	667	238	2,000	200%	Increased for training/classes
5054440523600	Dues and fees	3,147	2,903	3,500	4,666	2,861	4,667	0%	
5054440523700	Education and training	7,752	3,058	3,000	3,999	2,205	4,000	0%	
5054440523850	Contract labor	-	2,000	2,000	2,666	4,255	4,000	50%	Contractor helps with line locates
5054440523910	DRUG TESTING	140	55	600	800	300	800	0%	
5054440523920	PREEMPLOYMENT PHYSICALS	60	190	-	-	-			
TOTAL - Services		84,751	94,684	237,164	316,140	63,835	140,951	-55%	

SUPPLIES

5054440531100	Office Supplies	4,345	4,127	3,000	3,999	2,486	4,500	13%	Based on prior and current actuals
---------------	-----------------	-------	-------	-------	-------	-------	-------	-----	------------------------------------

795,519	1,060,427	556,700	945,451	-10.8%	Total change without personnel
---------	-----------	---------	---------	--------	--------------------------------

Departmental Budget Requests
Budget Year 2019

		12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
CDBG		2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
SERVICES									
5054441521200	Professional	34,405	9,385	-	-	-	-		
5054441523300	Advertising	420	170	-	-	-	-		
TOTAL - Services		34,825	9,555	-	-	-	-		
					-				
CAPITAL									
5054441541420	CDBG Waterline	-	-	-	-	-	-		
TOTAL - Capital		-	-	-	-	-	-		
TOTAL CDBG		34,825	9,555	-	-	-	-		

Departmental Budget Requests
Budget Year 2019

STORMWATER

PERSONNEL

	12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
	2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
5064320511100 Regular employees	75,063	84,546	66,887	89,160	39,776	95,638	7%	2 FT employees
5064320511120 Vacation Pay	1,853	4,205	-	-	2,134			
5064320511130 Sick Leave Pay	472	1,202	-	-	1,017			
5064320511300 Overtime	-	-	100	133	-	133	0%	
5064320512100 Group Insurance	17,273	24,826	23,836	31,773	15,357	31,538	-1%	Based on current insurance selections
5064320512200 Social Security FICA Contrib	5,655	5,758	5,117	6,821	2,997	7,316	7%	Based on actual payroll
5064320512400 Retirement Contribution	4,391	4,317	3,344	4,458	2,052	4,304	-3%	
5064320512500 50% Match for 457 Contrib	513	63	-	-	-	-		Based on current deductions
5064320512700 Worker's compensation	600	1,964	2,400	3,199	2,442	4,261	33%	Based on risk allocation
TOTAL - Personnel	105,819	126,880	101,684	135,545	65,776	143,189	6%	

SERVICES

5064320521200	Professional	4,900	5,900	7,500	9,998	4,900	148,000	1380%	For State and Federal mandates issued by the Environmental Protection Division (10k); Consultant for Stormwater Utility (138k)
5064320522210	m/r buildings	-	12	-	-	-			
5064320522220	m/r equipment	5,329	-	-	-	-	-		
5064320522230	m/r vehicles	2,602	1,222	1,500	2,000	332	2,000	0%	Maintenance on two (2) 4x4 trucks
5064320523100	Liability Insurance	559	603	645	860	434	860	0%	
5064320523210	Phone/Internet	2,593	2,158	1,600	2,133	1,134	2,133	0%	
5064320523215	postage	283	231	350	467	52	500	7%	Educational mailouts as outlined in the stormwatermanagment plan. Mailout questionnaires to industries.
5064320523300	Advertising	-	-	-	-	-			
5064320523400	Printing and binding	366	1,706	1,800	2,399	-	2,400	0%	Mandated in the Phase II MS4 Stormwater Management Plan to print educational brochures/Flyers and submit in with water bills in Spring and Fall.
5064320523500	Travel	5	-	300	400	-	400	0%	
5064320523700	Education and training	305	90	1,250	1,666	150	1,667	0%	Stormwater Technician to obtain State GSWCC Red Card Certification, Flagging Certification, Trenching and Excavation, Various MS4 training for staff.

Departmental Budget Requests
Budget Year 2019

STORMWATER

		12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
		2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
5064320523850	Contract labor	31,286	14,956	30,000	39,990	10,121	23,330	-42%	Required Long- Term Water Quality Monitoring and Biological Assessments of streams per the West Wastewater Reclamation Facility permit. CCR Environmental, Inc.
5064320523930	Document Shredding	30	44	60	80	46	80	0%	
TOTAL - Services		48,259	26,923	45,005	59,992	17,168	181,370	202%	

SUPPLIES

5064320531100	Office Supplies	783	779	750	1,000	324	1,000	0%	General office supplies
5064320531220	Natural Gas	105	49	170	227	93	227	0%	
5064320531230	Electricity	933	1,340	1,400	1,866	315	1,500	-20%	Two (2) Ford F150 4x4 trucks Back pack blower, New light bar for 2004 Ford F150, new computer
5064320531270	Gasoline/diesel	2,492	4,761	3,000	3,999	2,219	4,000	0%	
5064320531600	Small Equipment	619	1,859	2,000	2,666	459	3,500	31%	\$500 per employee Loads of rip-rap rock, culvert pipe, steel manhole lids, concrete, etc.
5064320531700	UNIFORMS	983	1,119	750	1,000	548	1,000	0%	
5064320531710	Operating Supplies	3,874	3,061	3,750	4,999	186	5,000	0%	
TOTAL - Supplies		9,789	12,968	11,820	15,756	4,143	16,227	3%	

TOTAL STORMWATER		163,867	166,771	158,509	211,292	87,086	340,786	61%	
-------------------------	--	----------------	----------------	----------------	----------------	---------------	----------------	------------	--

56,825	75,748	21,310	197,597	160.9%	Total change without personnel
---------------	---------------	---------------	----------------	---------------	---------------------------------------

Departmental Budget Requests
Budget Year 2019

SANITATION & SOLID WASTE

		12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
		2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
PERSONNEL									
5404500511100	Regular employees	88,231	94,343	158,140	210,801	89,190	189,841	-10%	6 FT employees
5404500511120	Vacation Pay	1,937	3,110	-	-	2,613			
5404500511130	Sick Leave Pay	3,424	4,575	-	-	1,755			
5404500511300	Overtime	1,137	4,209	800	1,066	2,754	6,000	463%	
5404500512100	Group Ins	23,674	32,159	48,318	64,408	24,641	64,192	0%	Based on current insurance selections
5404500512200	Social Security FICA Contrib	7,006	8,092	11,906	15,871	7,095	14,427	-9%	Based on actual payroll
5404500512400	Retirement Contribution	8,676	9,989	7,782	10,373	7,183	8,487	-18%	
5404500512500	50% Match for 457 Contrib	968	1,394	1,100	1,466	796	895	-39%	Based on current deductions
5404500512700	Worker's compensation	9,354	6,792	8,000	10,664	12,125	11,919	12%	Based on risk allocation
TOTAL - Personnel		144,407	164,662	236,046	314,649	148,153	295,761	-6%	

SERVICES

5404500522110	Disposal (garbage pickup)	582,608	623,048	486,992	649,160	277,030	650,595	0%	3% CPI increase for 1/2 of year
5404500522220	m/r equipment	12,374	11,862	5,000	6,665	5,143	12,000	80%	
5404500522230	m/r vehicles	24,657	36,516	15,000	19,995	19,919	20,000	0%	
5404500522320	Rental of equipment and veh	-	-	-	-	-	-		
5404500523100	Liability Insurance	5,922	6,031	6,390	8,518	4,296	8,000	-6%	
5404500523210	Phone/Internet	1,681	1,816	1,800	2,399	939	1,800	-25%	
5404500523215	postage	-	-	-	-	-	-		
5404500523400	Printing and binding	-	-	-	-	-	-		
5404500523700	Education and training	-	-	2,000	2,666	-	2,000	-25%	
5404500523910	DRUG TESTING	-	40	250	333	-	250	-25%	
5404500523940	Tipping Fees	44,038	75,650	80,000	106,640	41,406	105,000	-2%	Increases began in late 2017
TOTAL - Services		671,281	754,962	597,432	796,377	348,733	799,645	0%	

SUPPLIES

5404500531100	Office Supplies	448	358	300	400	342	1,000	150%	
5404500531230	Electricity	7,324	3,808	4,500	5,999	505	2,500	-58%	
5404500531270	Gasoline/diesel	9,591	11,074	13,250	17,662	8,683	15,000	-15%	
5404500531600	Small Equipment	-	-	500	667	-	500	-25%	
5404500531700	Uniforms	2,061	2,356	1,800	2,399	1,118	3,000	25%	\$500 per employee
5404500531710	Operating Supplies	63	625	8,000	10,664	771	4,000	-62%	
TOTAL - Supplies		19,488	18,221	28,350	37,791	11,418	26,000	-31%	

CAPITAL

Departmental Budget Requests
Budget Year 2019

		12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
SANITATION & SOLID WASTE		2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
5404500542500	Other Equipment	-	-	-	-	-	-		
5404500549999	Capital Outlay	-	-	-	-	-	-		
TOTAL - Capital		-	-	-	-	-	-		
					-				
OTHER COSTS									
5404500561000	Depreciation	4,667	9,232	58,100	77,447	38,733	64,714	-16%	
5404500574010	BAD DEBTS WRITTEN OFF	5,859	-	-	-	-	-		
TOTAL - Other Costs		10,526	9,232	58,100	77,447	38,733	64,714	-16%	
TOTAL SOLID WASTE		845,703	947,077	919,928	1,226,264	547,037	1,186,120	-3%	
				683,882	911,615	398,885	890,359	-2.3%	Total change without personnel

Departmental Budget Requests
Budget Year 2019

		12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
OTHER		2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
CUSTODY OF PRISONERS					-				
1003226571000	Intergovernmental	26,110	9,170	8,500	11,331	3,080	11,500	1%	Jail fees
1003226552200	CLAIMS	-	5,644	-	-	2,600	8,000		Medical bills for inmates
TOTAL - Custody of Prisoners		26,110	14,814	8,500	11,331	5,680	19,500	72%	
					-				
FIRE					-				
1003520571000	Intergovernmental	348,856	373,791	374,000	498,542	-	392,000	-21%	Douglas County - Fire
TOTAL - Fire		348,856	373,791	374,000	498,542	-	392,000	-21%	
					-				
ANIMAL CONTROL					-				
1003910572000	Payment to other agencies	64,275	51,666	53,200	70,916	35,452	70,000	-1%	Douglas County - Animal
TOTAL - Animal Control		64,275	51,666	53,200	70,916	35,452	70,000	-1%	
					-				
OPERATING TRANSFERS - GENERAL FUND					-				
1009000611020	OPERATING TRANSFER	563,000	-	-	-	-	-		
1009000611021	Transfer to GF Capital Project	598,302	743,053	-	-	-	288,093		
1009000611031	Transfer to Capital - Roads	199,227	48,748	-	-	-	-		
1009000611140	Transfer to Public Fac. Auth.	857,886	597,148	-	-	-	-		
1009000611506	Operating Transf to Stormwater	-	-	-	-	-	340,786		
1009000611540	Operating Trans to Solid Waste	-	-	77,500	103,308	-	-	-100%	
TOTAL - Operating Transfers - GF		2,218,415	1,388,949	77,500	103,308	-	628,879	509%	
					-				
DEBT SERVICE - WATER/SEWER FUND					-				
5058000582301	GEFA Interest	5,688	5,029	81,000	107,973	2,261	108,000	0%	Includes new loan of \$5m
5058000583000	Fiscal agent fees	7,500	6,000	7,500	9,998	2,000	7,500	-25%	Bond agent
TOTAL - Debt Service - W/S		13,188	11,029	88,500	117,971	4,261	115,500	-2%	
					-				
OPERATING TRANSFERS - WATER/SEWER FUND					-				
5059000611035	Transfer Out - VRPFA	852,994	1,109,130	1,704,938	2,272,682	1,463,294	1,707,388	-25%	Debt Service
5059000611110	Operating Trans to General FD	574,990	656,637	755,763	1,007,432	485,282	1,041,961	3%	Shared Allocation Calculation
TOTAL - Operating Transfers - W/S		1,427,984	1,765,767	2,460,701	3,280,114	1,948,576	2,749,349	-16%	
					-				
OPERATING TRANSFERS - SANITATION & SOLID WASTE FUND					-				
5409000611020	OPERATING TRANSFER	11,000	-	-	-	-	-		

Departmental Budget Requests
Budget Year 2019

OTHER

		12/31/2016	12/31/2017	12/31/2018	9/30/2018	6/30/2018	PROPOSED		
		2016 ACTUALS	2017 ACTUALS	2018 BUDGET	133% of 2018 BUDGET	2018 YTD (6 months)	2019 Requested Budget	% Change from 133% of 2018 Budget	NOTES
5409000611110	Operating Tran to General FD	98,530	110,878	93,401	124,504	62,267	106,460	-14%	Shared Allocation Calculation
TOTAL - Operating Transfers - S/SW		109,530	110,878	93,401	124,504	62,267	106,460	-14%	

City of Villa Rica
 Requested Positions
 October 1, 2018 - September 30, 2019

The following requested positions have been tentatively added to the 2019 budget.

ADDITIONS

Title	Department	Full or Part-Time	Delay?	Total Cost for FY 2019
General Fund				
Assistant to City Manager	City Manager	Full	6 months	\$ 26,797.42
Meter Technician	Customer Service	Full	6 months	\$ 22,986.06
Human Resources Clerk	Human Resources	Part	3 months	\$ 13,688.36
Assistant Clerk of Court	Court	Full	---	\$ 48,017.42
Lieutenant - Patrol	Police	Full	---	\$ 86,256.64
Police Officer	Police	Full	3 months	\$ 44,150.01
Police Officer	Police	Full	6 months	\$ 29,433.34
School Resource Officer	Police	Full	---	\$ 29,433.34
Maintenance Technician	Grounds	Full	6 months	\$ 24,008.71
Planning & Zoning Specialist	Community Dev.	Full	6 months	\$ 40,891.81
Licensing & Permitting Clerk	Community Dev.	Part	3 months	\$ 13,688.36
Total General Fund				\$ 379,351.48

Water and Sewer Fund				
Superintendent	Utility Director	Full	6 months	\$ 42,283.50
Lead Operator	Water	Full	---	\$ 64,460.74
Total Water and Sewer Fund				\$ 106,744.24

GRAND TOTAL OF ADDED POSITIONS				\$ 486,095.71
---------------------------------------	--	--	--	----------------------

City of Villa Rica
Upgraded Positions
October 1, 2018 - September 30, 2019

The following positions have been tentatively upgraded in the 2019 budget.

UPGRADES

Current Title	Requested Title Change	Department	Estimated Cost
General Fund			
School Resource Corporal	School Resource Sergeant	Police	\$ 6,639.36
Senior Library Assistant	Assistant Library Manager	Library	\$ 7,721.60
Total General Fund			\$ 14,360.96

Water and Sewer Fund			
Equipment Operator	Crew Leader	Dist & Collection	\$ 3,256.50
Equipment Operator	Crew Leader	Dist & Collection	\$ 3,256.50
Backflow Coordinator	Administrative Assist/ Backflow Coordinator	Dist & Collection	\$ 2,812.00
Total Water and Sewer Fund			\$ 9,325.00

GRAND TOTAL OF UPGRADED POSITIONS			\$ 23,685.96
--	--	--	---------------------

Position No.	Full-Time Equivalents (FTEs)		
	2018 Current Positions	2019 Requested Positions	2019 Total Positions
Administration			
City Manger	1.0	-	1.0
Assistant to City Manager	-	1.0	1.0
City Clerk	1.0	-	1.0
Human Resources Director	1.0	-	1.0
Human Resources Clerk	-	0.5	0.5
IT Director	1.0	-	1.0
Total Administration	4.0	1.5	5.5
Finance			
Chief Financial Officer	1.0	-	1.0
Assistant Finance Director	1.0	-	1.0
Accounts Payable Clerk	1.0	-	1.0
Finance Clerk	1.0	-	1.0
Receptionist	1.0	-	1.0
Customer Service			
Customer Service Manager	1.0	-	1.0
Meter Technician	1.0	1.0	2.0
Customer Service Rep	2.0	-	2.0
Total Finance	9.0	1.0	10.0
Community Development			
Community Development Director	1.0	-	1.0
Planning & Zoning Specialist	1.0	-	1.0
Permitting & Licensing Specialist	1.0	-	1.0
Permitting & Licensing Clerk	-	0.5	0.5
Administrative Assistant	1.0	-	1.0
Building Insepctor	1.2	-	1.2
Code Enforcement			
Code Compliance Specialist	3.2	-	3.2
Total Community Development	8.4	0.5	8.9
Economic Development			

Position No.	Full-Time Equivalents (FTEs)		
	2018 Current Positions	2019 Requested Positions	2019 Total Positions
Director of Economic Development	1.0	-	1.0
Tourism & Main Street			
Main Street Manager	1.0	-	1.0
Tourism Manager	1.0	-	1.0
Tourism & Main Street Coordinator	1.0	-	1.0
Pine Mountain			
Museum Manager	1.0	-	1.0
Historical Preservation Coord.	1.0	-	1.0
Senior Museum Assistant	1.0	-	1.0
Pine Mountain Assistant	1.5	-	1.5
Total Economic Development	8.5	-	8.5
Judicial			
Clerk of Court	1.0	-	1.0
Assistant Clerk of Court	-	1.0	1.0
Total Judicial	1.0	1.0	2.0
Public Safety			
Police Chief	1.0	-	1.0
Captain - CID	1.0	-	1.0
Captain - Patrol	1.0	-	1.0
Lietenant	-	1.0	1.0
Administrative Assistant	1.0	-	1.0
G.C.I.C. Specialist	1.0	-	1.0
Customer Service Representative	4.0	-	4.0
CID Tech	1.0	-	1.0
Corporal	3.0	-	3.0
Corporal/SRO	1.0	(1.0)	-
Sergeant	5.0	-	5.0
Sergeant/SRO	-	1.0	1.0
Detective /Sergeant	1.0	-	1.0
Detective	4.0	-	4.0

Position No.	Full-Time Equivalents (FTEs)		
	2018 Current Positions	2019 Requested Positions	2019 Total Positions
Drug Task Officer	1.0	-	1.0
Police Officer	20.0	2.0	22.0
Police Officer/K-9	1.0	-	1.0
Police Officer/SRO	4.0	1.0	5.0
Police Officer/Court Specialist	2.0	-	2.0
Training Officer	1.0	-	1.0
Community Service			
Guard	0.7	-	0.7
Total Public Safety	53.7	4.0	57.7
Public Works			
Public Works Director	1.0	-	1.0
Deputy Public Works Director	1.0	-	1.0
Streets			
Streets/Solid Waste Manager	1.0	-	1.0
Equipment Operator	2.0	-	2.0
Technician	4.0	-	4.0
Building & Fleet Maintenance			
Maintenance Manager	1.0	-	1.0
Maintenance Technician	1.0	-	1.0
Mechanic	1.0	-	1.0
Custodian	2.0	-	2.0
Grounds Maintenance			
Maintenance Manager	1.0	-	1.0
Maintenance Technician	3.0	1.0	4.0
Total Public Works	18.0	1.0	19.0
Parks, Recreation & Leisure Services			
Director of Parks and Recreation	1.0	-	1.0
Athletic Manager	1.0	-	1.0
Administrative Manager	1.0	-	1.0
Receptionist/Gold Dust	1.0	-	1.0

Position No.	Full-Time Equivalents (FTEs)		
	2018 Current Positions	2019 Requested Positions	2019 Total Positions
Programs Manager	1.0	-	1.0
Recreation Leader	1.0	-	1.0
Soccer Coordinator	0.5	-	0.5
Program Leader	0.5	-	0.5
Program Assist	0.7	-	0.7
Field Maintenance	0.5	-	0.5
Athletic Assistant	0.5	-	0.5
Senior Center			
Senior Center Manager	1.0	-	1.0
Senior Center Cook	1.0	-	1.0
Senior Center Assistant	0.6	-	0.6
Kitchen Helper	0.5	-	0.5
Senior Center Driver	0.5	-	0.5
Library			
Library Manager	1.0	-	1.0
Assistant Library Manager	-	1.0	1.0
Sr. Library Assistant	1.0	(1.0)	-
Library Assistant	6.0	-	6.0
Total Parks, Recreation & Leisure Services	20.3	-	20.3
TOTAL GENERAL FUND	122.9	9.0	131.9
WATER AND SEWER FUND			
Utility Director			
Utility Director	1.0	-	1.0
Administrative Assistant	1.0	-	1.0
Total Utility Director	2.0	-	2.0
Wastewater Treatment Plant			
Wastewater Plant Mgr	1.0	-	1.0
Lead Operator	1.0	-	1.0
Lead Mechanic Wastewater	1.0	-	1.0
Lab Analyst	1.0	-	1.0

Position No.	Full-Time Equivalents (FTEs)		
	2018 Current Positions	2019 Requested Positions	2019 Total Positions
Class III Operator	1.0	-	1.0
FOG/Pretreatment	1.0	-	1.0
Operator in Training	2.0	-	2.0
Mechanic	1.0	-	1.0
Total Wastewater Treatment Plant	9.0	-	9.0
Water Treatment Plant			
Water Plant Manager	1.0	-	1.0
Lead Operator	-	1.0	1.0
Operator I	1.0	-	1.0
Class II Operator	2.0	-	2.0
Class III Operator	1.0	-	1.0
Total Water Treatment Plant	5.0	1.0	6.0
Distribution & Collection			
Utility Superintendent	-	1.0	1.0
Distribution & Collection Manager	1.0	-	1.0
Crew Leader	-	2.0	2.0
Equipment Operator	4.0	(2.0)	2.0
Backflow Coordinator	1.0	(1.0)	-
Administrative Assistant	-	1.0	1.0
Utility Locator	1.0	-	1.0
Technician	5.0	-	5.0
Total Distribution & Collection	12.0	1.0	13.0
Total Water & Sewer Fund	28.0	2.0	30.0
STORMWATER FUND			
Stormwater			
Stormwater Supervisor	1.0	-	1.0
Stormwater Technician	1.0	-	1.0
Total Stormwater	2.0	-	2.0
Total Stormwater Fund	2.0	-	2.0
SANITATION & SOLID WASTE FUND			

Position No.	Full-Time Equivalents (FTEs)		
	2018 Current Positions	2019 Requested Positions	2019 Total Positions
Solid Waste			
Technician	6.0	-	6.0
Total Sanitation	6.0	-	6.0
Total Sanitation & Solid Waste Fund	6.0	-	6.0
TOTAL UTILITY FUNDS	36.0	2.0	38.0
GRAND TOTAL	158.9	11.0	169.9