



City of Villa Rica, Georgia  
Adopted 2021 Operating & Capital Budget  
October 1, 2020 – September 30, 2021

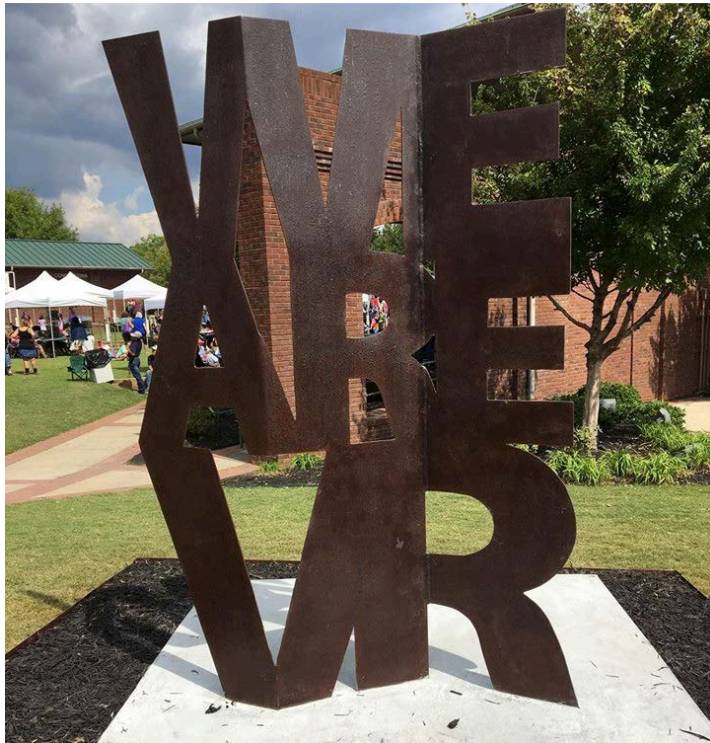


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**CITY OF VILLA RICA, GEORGIA**  
**"City of Gold"**

**OPERATING & CAPTIAL BUDGET**  
**October 1, 2020 – September 30, 2021**  
**Fiscal Year 2021**



**Prepared by**  
**Mayor Gil McDougal**  
**Tom Barber, City Manager**  
**Finance Department**  
**Sarah Andrews, Chief Financial Officer**

*Adopted: September 29, 2020*

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## **BUDGET TRANSMITTAL LETTER**

### **Mayor Gil McDougal**

Council Members,

The city charter requires that the city manager prepare a budget for submission to the Council, and that the Mayor shall present the budget with a statement from the Mayor. The annual budget is among the most important and consequential duties we undertake as representatives of the people. The budget lays out our priorities for the upcoming year and defines how the city will prioritize funding. The budget must be an honest portrayal of our goals and intentions and should only be amended due to unforeseen circumstances, not incompetent budgeting. I have met with the city manager and senior staff to further reduce the preliminary budget and that is what I present for your consideration now.

Please find enclosed the amended 2021 Proposed Operating and Capital Budget. Overall, the city-wide 2021 budget is less than the 2020 budget by 3%. While the original proposed city-wide budget reflected a 13% increase compared to the 2020 budget, the newly amended budget presented here shows a 3% decrease compared to the 2020 budget.

As you are aware, COVID-19 placed a strain on certain city revenue streams, but services were only impacted minimally. The police department never stopped working. They continued to maintain public safety in the City of Villa Rica during the pandemic. The Sanitation department continued to pick up garbage, yard waste, and other refuse. We shut down the City buildings for 5 weeks, but took advantage of the rare opportunity of not having to temporarily relocate employees and renovated City Hall and the Courtroom. We lost three inmate crews, but have brought in temporary employees, at a higher price, to continue cutting grass and other maintenance in the City. The Water and Sewer departments continued to provide essential services, and the Distribution and Collection

department continued to repair and replace water and sewer lines in the City. The Senior Center continued to provide meals to seniors by curbside pickup or home delivery.

Another significant item to note is that we have not done any layoffs. We have maintained the staff levels, even during the shut-down.

Significant highlights of the October 1, 2020 – September 30, 2021 budget include:

**Revenues** | The total budgeted revenues are proposed to decrease by 3% compared to the current year budget. See page 4 for the city-wide Revenue Summary. The major revenue changes are as follows:

General Fund

- Property tax revenues are based the rate of 6.250, an increase from 5.743.
- Building permit revenue has increased by \$412,000 in anticipation of multiple commercial permits.
- Recreation and Pine Mountain Gold Museum revenues have been reduced by about half with the uncertainty of the impact of COVID-19.
- LCI Grant revenue of \$100,000.

Enterprise Funds

- No increases to Water or Sewer rates.
- No increases to Sanitation or Solid Waste rates.

Hotel Fund

- Hotel revenues have been reduced by 9% with the uncertainty of the impact of COVID-19.

**Expenses and Expenditures** | The total budgeted expenditures have decreased by 3% compared to the prior year. The city-wide summary of expenditures can be found on page 30. Some of the significant expenditure items included in the 2021 budget are as follows:

General Fund

- LCI Grant design work for \$120,000.
- Punkintown road engineering for \$100,000.
- Main Street event contractor for \$89,500.
- Temporary employees for Grounds Maintenance since the inmate crews are not available.

- Removed NextSite contract for \$15,000.
- Landscape Architect for \$15,000.
- Only the last quarter payment (\$12,500) for Carroll Tomorrow is included.
- The recreation department has been split differently for budgeting purposes. Administration, Athletics and Programs/Events have been separated.
- Increased Maintenance/Repairs for all City facilities, particularly Recreation facilities.
- Travel and Training in all departments for Elected Officials and City staff.

Water/Sewer Fund

- Cowan Dam Evaluation for \$100,000.
- Significant funds allocated for Maintenance/Repairs for the Water and Sewer plants, lift stations, dams, and other facilities.

**Capital** | A total of \$8.9m in capital projects is included in the 2021 budget. The entire 2021 capital list can be found on page 25. Significant capital projects, which total to \$6.9m, are as follows:

- North Avenue Waterline Extension for \$2.5m
- West Plant Influent for \$1.0m
- Splash Pad with Pavilion and Restrooms for \$685,000
- Butterball's (Welcome Center) Renovation for \$500,000
- Water & Sewer Pipeline for \$385,000
- Water Meters for \$375,000
- North Plant Belt Press for \$350,000
- Six (6) Police Vehicles for \$324,000
- Air Conditioner for Gold Dust Gym for \$275,000
- Site Improvements for a new Distribution & Collection office for \$215,000
- Sand Filters at West Plant for \$170,000
- Site Improvements for Pine Mountain Gold Museum for \$164,000

The North Avenue Waterline Extension and West Plant Influent Pump projects are expected to be funded through the use of Georgia Environmental Finance Authority (GEFA) loans.



**Personnel** | The 2021 budget includes an addition of three (3) positions, transfer for two (2) positions, and the upgrade of one (1) position for a total of \$140,000. This is a decrease from the \$439,000 in changes that were added in the prior year budget. The budget also includes \$181,000 in salary increases for employees.

- Of the total salary increases, \$83,000 is for Phase III of the salary study, which was completed in 2018. The salary study looked at various factors in the current pay structure and recommendations were given to make the pay more competitive for hiring and retention. Phase III will impact 18 employees.
- The remaining \$98,000 in salary increases is for a 1.5% cost of living adjustment for all employees that do not receive at least 1.5% in adjustments through Phase III of the salary study.

The budget also includes \$53,000 in Christmas pay for employees. The payment will be \$300 for full-time employees and \$150 for part-time employees. The payments have been funded with savings in the Self-Funded Insurance Fund.

**Self-Funded Insurance** | The 2021 budget includes just under \$2.0m for self-funded insurance. The City went self-funded on October 1, 2017, and the cash savings has grown to over \$800,000. Additionally, we only budget 90% of the maximum claims, which reduces the amount that needs to be budgeted with the personnel expenditures.

- Administrative costs are budgeted around \$549,000.
- Maximum claims are estimated at \$1.6m, but we only budgeted 90% of the maximum claim amount for a total of \$1.4m.
- The total monthly premium for employee only coverage is \$679.22.
- Employees will continue to contribute 5% for single coverage and 30% of any additional coverage (spouse, children or family).

**Debt Service** | The budget calls for debt service of \$2.3m. This is an increase of \$85,000 from the previous year's bond payment. Up until fiscal year 2017, the debt service was, at least partially, funded by the general fund or even SPLOST funds. This is the fourth budget year when the debt service has been completely funded by the Water/Sewer Enterprise Fund.

I look forward to working together with the Council and the City staff to adopt the 2021 Operating & Capital Budget. As I stated in the opening of this letter, budgets lay out an honest prioritization of the upcoming year, and I am sure individual council members may well see priorities differently. In those cases, I look forward to an honest and frank discussion. Where the council, as a body, is prepared to make changes, I too am open to consideration. There is no doubt we all have the best interest of our City at heart, and therefore, together we will make the best decisions going forward.

Sincerely,

Gil McDougal  
Mayor

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## **CITY-WIDE SUMMARY**

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City of Villa Rica  
2021 Budget  
All Funds Summary

10/2/2020

	GOVERNMENTAL FUNDS													ENTERPRISE FUNDS			TOTALS
	General Fund	Special Revenue Funds				Fiduciary	Self-Funded	Debt Service	Capital Projects Funds					Enterprise Funds			
	General Fund	Federal Seizures Fund	State Seizures Fund	Hotel/ Motel Tax Fund	Cemetery Fund	Court Technology Fee	Self-Funded Insurance	VR Public Facilities Authority	2008 Carroll Co SPLOST	2015 Carroll Co SPLOST	2016 Douglas Co SPLOST	Capital Projects - Roads	Capital Projects - Gen Fund	Water and Sewer Fund	Solid Waste Fund	Stormwater Fund	
SOURCE OF FUNDS:																	
Taxes	11,312,500			273,125													11,585,625
License and Permits	936,200																936,200
Intergovernmental	430,500									1,244,660	1,184,364	175,000					3,034,524
Charges for Service	453,075				12,265									9,761,500	1,379,100	-	11,605,940
Fines and Forfeitures	560,000	1,000	1,000			42,000											604,000
Investment Income	20,000	-	-				-							2,800			22,800
Contributions	20,500						1,999,634										2,020,134
Miscellaneous	89,050													1,500			90,550
Transfers In	1,444,582				-		-	2,263,513				-	1,029,300	9,300	1,800	345,947	5,094,442
Use of Fund Balance	-				-				-	-	-						-
TOTAL SOURCES	15,266,407	1,000	1,000	273,125	12,265	42,000	1,999,634	2,263,513	-	1,244,660	1,184,364	175,000	1,029,300	9,775,100	1,380,900	345,947	34,994,215
	-													-	-	-	-
USE OF FUNDS:																	
Governing Body	422,596								-	-	-		-				422,596
Administration	1,965,759				12,265		1,999,634		-	-	-		40,000				4,017,659
Community Development	834,982								-	-	-		-				834,982
Economic Development	759,259			273,125					-	-	164,000		530,300				1,726,684
Judicial	198,166								-	-	-		-				198,166
Public Safety	5,315,941	1,000	1,000			42,000			-	125,000	245,364		195,600				5,925,905
Public Works	2,392,348								-	100,000	775,000	175,000	56,000	6,314,843	1,280,052	345,947	11,439,189
Parks, Recreation & Leisure	2,002,109								-	1,019,660	-		207,400				3,229,169
Debt Service	-							2,263,513	-	-	-		-	11,500			2,275,013
Transfers Out	1,375,247								-	-	-		-	3,448,757	100,848		4,924,852
TOTAL USES	15,266,407	1,000	1,000	273,125	12,265	42,000	1,999,634	2,263,513	-	1,244,660	1,184,364	175,000	1,029,300	9,775,100	1,380,900	345,947	34,994,215
	-													-	-	-	-
Excess (Deficiency)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

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# REVENUES

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City of Villa Rica  
2021 Budget

CITYWIDE REVENUES	9 MONTHS						PROPOSED	\$ Change from 2020 Budget	% Change from 2020 Budget
	12/31/2016	12/31/2017	9/30/2018	9/30/2019	9/30/2020	9/30/2020			
	2016 ACTUALS	2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 YTD (12 months)			
FUNDS							2021 Requested Budget		
General	\$ 11,507,102	\$ 12,436,212	\$ 7,211,304	\$ 14,224,728	\$ 14,584,533	\$ 11,776,353	15,266,407	\$ 681,874	5%
Water & Sewer	5,915,407	5,931,623	5,521,255	9,396,891	10,064,101	8,608,807	9,775,100	(289,001)	-3%
Stormwater	-	-	-	333,529	213,546	176,852	345,947	132,401	62%
Solid Waste	865,286	867,805	1,036,382	1,469,709	1,336,400	1,190,065	1,380,900	44,500	3%
Federal Seizures	-	-	44	35	1,000	16,559	1,000	-	0%
State Seizures	-	-	18,711	14,533	1,000	5,170	1,000	-	0%
Hotel	130,506	179,032	252,080	329,544	300,000	215,867	273,125	(26,875)	-9%
Cemetery	1,285	5,525	5,032	4,678	28,425	19,019	12,265	(16,160)	-57%
Roads - Capital Projects	410,540	211,242	175,472	110,133	285,133	172,682	175,000	(110,133)	-39%
General Fund - Capital Project:	598,505	1,194,110	63,443	415,074	463,693	224,692	1,029,300	565,607	122%
2008 SPLOST - Carroll	-	-	216	156	332,960	97	-	(332,960)	-100%
2015 SPLOST - Carroll	1,208,570	1,233,184	536,466	1,441,749	2,586,751	1,497,078	1,244,660	(1,342,091)	-52%
2016 SPLOST - Douglas	-	753,766	156,164	1,102,545	1,779,417	1,146,213	1,184,364	(595,053)	-33%
Public Facilities Authority	1,713,380	1,706,278	1,705,384	1,707,468	2,178,388	2,166,878	2,263,513	85,125	4%
Self Funded	-	377,413	1,201,507	1,617,043	2,059,220	1,512,418	1,999,634	(59,586)	-3%
Technology Fee	-	-	-	43,444	42,000	34,027	42,000	-	0%
<b>TOTAL REVENUES</b>	<b>\$ 22,350,581</b>	<b>\$ 24,896,190</b>	<b>\$ 17,883,460</b>	<b>\$ 32,211,261</b>	<b>\$ 36,256,567</b>	<b>\$ 28,762,776</b>	<b>\$ 34,994,215</b>	<b>\$ (1,262,352)</b>	<b>-3%</b>

City of Villa Rica  
2021 Budget

CITYWIDE REVENUES		9 MONTHS								
		12/31/2016	12/31/2017	9/30/2018	9/30/2019	9/30/2020	9/30/2020	PROPOSED		
	2016 ACTUALS	2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 YTD (12 months)	2021 Requested Budget	\$ Change from 2020 Budget	% Change from 2020 Budget	
Taxes	\$ 8,707,583	\$ 9,257,332	\$ 4,679,008	\$ 10,756,674	\$ 10,826,000	\$ 8,748,177	11,585,625	\$ 759,625	7%	
License and Permits	220,231	549,827	378,820	736,444	500,970	633,620	936,200	435,230	87%	
Intergovernmental	1,653,900	3,230,738	1,381,674	3,135,372	3,178,565	3,127,843	3,034,524	(144,041)	-5%	
Charges for Service	7,098,932	7,384,004	6,701,132	10,858,361	11,294,875	10,121,585	11,605,940	311,065	3%	
Fines and Forfeitures	359,260	456,895	338,541	573,680	616,750	540,484	604,000	(12,750)	-2%	
Investment Income	11,479	5,109	5,968	8,610	5,800	52,894	22,800	17,000	293%	
Contributions	25,891	404,582	1,219,627	1,633,848	2,097,460	1,536,022	1,967,267	(130,193)	-6%	
Miscellaneous	90,768	135,596	193,110	309,092	136,550	123,889	90,550	(46,000)	-34%	
Other Financing Sources	4,182,537	3,468,057	2,985,579	4,199,181	4,184,512	3,878,262	5,094,442	909,930	22%	
Use of Fund Balance	-	4,050	-	-	3,415,085	-	52,868	(3,362,217)	-98%	
TOTAL REVENUES	\$ 22,350,581	\$ 24,896,190	\$ 17,883,460	\$ 32,211,261	\$ 36,256,567	\$ 28,762,776	\$ 34,994,215	\$ (1,262,352)	-3%	
	-	-	-	-	-	-	-			

**City of Villa Rica**  
**2021 Budget**

**100 GENERAL FUND**

**REVENUES**

		9 MONTHS								
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED			
		2017	2018	2019	2020	2020	2021	\$ Change from	% Change from	NOTES
		ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD (11 months)	Requested Budget	2020 Budget	2020 Budget	
<b>TAXES</b>										
100311100	Real prop-current year-Carroll	2,001,249	187	1,983,156	2,115,000	2,129,661	2,654,000	539,000	25%	6.250 millage rate
100311150	Real prop-current year-Douglas	1,209,572	115	1,379,868	1,310,000	1,358,014	1,616,000	306,000	23%	6.250 millage rate
100311200	Real Prop-prior year-Carroll	144,701	86,207	30,294	35,000	15,366	35,000	-	0%	
100311250	Real Prop-prior year-Douglas	38,866	17,941	6,404	10,000	1,485	10,000	-	0%	
100311310	Motor Vehicle	61,448	35,950	37,796	26,500	28,379	32,000	5,500	21%	6.250 millage rate
100311315	Title Ad Valorem Tax (TAVT)	368,061	392,958	511,689	568,000	343,888	450,000	(118,000)	-21%	Replaces motor vehicle tax
100311340	Intangible Tax (Reg & record)	25,828	16,639	33,907	30,000	24,855	30,000	-	0%	
100311350	Railroad & Equipement Tax	-	-	1,437	1,500	-	1,500	-	0%	
100311500	Property not on digest	22,237	-	17,950	20,000	13,352	20,000	-	0%	
100311600	Real Estate Transfer (intang)	20,399	14,979	33,478	25,000	28,932	25,000	-	0%	
100311710	ELECTRIC FRANCHISE TAX	786,988	111,382	970,885	980,000	1,010,614	1,010,000	30,000	3%	
100311730	NATURAL GAS FRANCHISE TAX	80,641	61,577	183,713	168,000	123,432	168,000	-	0%	
100311750	TELEVISION CABLE FRANCHISE TAX	145,445	69,652	170,968	145,000	106,189	145,000	-	0%	
100311760	TELEPHONE FRANCHISE TAX	27,062	30,410	26,463	35,000	21,049	30,000	(5,000)	-14%	
100313110	LOST - Carroll County	1,278,465	1,032,721	1,534,136	1,570,000	1,168,814	1,575,000	5,000	0%	
100313120	LOST - Douglas County	1,127,104	960,115	1,386,960	1,425,000	1,019,040	1,400,000	(25,000)	-2%	
100314200	Beer/Wine excise	299,585	224,312	328,438	330,000	279,829	270,000	(60,000)	-18%	Split into multiple accts
100314250	Distilled Spirit excise	-	-	-	-	1,313	15,000	15,000		Split from Beer/wine excise
100314300	Mixed Drink excise	-	-	-	-	6,367	45,000	45,000		Split from Beer/wine excise
100314500	Excise Tax on Energy	5,837	32,613	46,108	36,000	33,033	36,000	-	0%	
100316100	Occupational Tax fee	490,987	324,163	664,319	536,000	543,735	550,000	14,000	3%	
100316200	Insurance Premium taxes	933,311	1,006,675	1,069,008	1,150,000	-	1,185,000	35,000	3%	Received annually
100319100	Property tax penalties & int	7,543	6,560	10,168	10,000	9,102	10,000	-	0%	
100319105	Occupational Tax Penalt & Int	2,971	1,773	-	-	285	-	-		
<b>TOTAL - Taxes</b>		<b>9,078,300</b>	<b>4,426,928</b>	<b>10,427,143</b>	<b>10,526,000</b>	<b>8,266,734</b>	<b>11,312,500</b>	<b>786,500</b>	<b>7%</b>	

**LICENSES & PERMITS**

100321100	Alcoholic beverage license fee	61,750	8,817	70,606	69,000	82,813	90,000	21,000	30%	Collections increased in 2020
100322210	Zoning and land use	7,867	11,582	10,993	9,300	4,701	6,000	(3,300)	-35%	
100322230	Sign	5,729	4,255	3,800	3,800	2,995	3,800	-	0%	
100322240	Vacant Property Registration	2,900	1,700	1,600	2,000	1,110	1,000	(1,000)	-50%	
100322800	PEDDLERS ORD PERMIT	-	100	-	-	125	-	-		
100322900	OTHER FEES/YARD SALES	144	64	28	-	36	-	-		
100323100	Permits and Inspections	273,713	58,888	2,548	-	-	-	-		
100323110	Certificate of Occupancy	-	-	2,860	-	4,932	-	-		
100323120	Building Permits	168,194	158,696	325,440	360,200	381,777	772,500	412,300	114%	300 homes, \$322k Commercial
100323130	Plumbing Permits	8,465	7,930	16,777	17,700	18,087	21,000	3,300	19%	
100323140	Electrical Permits	5,105	8,080	15,940	17,200	16,080	19,000	1,800	10%	
100323160	Mechanical Permits	3,460	14,540	21,765	21,700	16,590	21,700	-	0%	
100323170	Project Improvement Fee	12,500	104,098	264,038	-	95,795	-	-		

**100 GENERAL FUND**
**REVENUES**

		9 MONTHS							
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED		
		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 YTD (11 months)	2021 Requested Budget	\$ Change from 2020 Budget	% Change from 2020 Budget
100323180	Re-Inspection Fees	-	70	50	70	1,656	1,200	1,130	1614%
<b>TOTAL - Licenses &amp; Permits</b>		<b>549,827</b>	<b>378,820</b>	<b>736,444</b>	<b>500,970</b>	<b>626,697</b>	<b>936,200</b>	<b>435,230</b>	<b>87%</b>

**INTERGOVERNMENTAL REVENUES**

100331250	Nutrition Program - Federal	68,022	46,982	89,301	70,000	49,948	70,000	-	0%	
100334100	GDOT - Right of Way IGA	24,400	15,570	21,370	25,000	16,443	25,000	-	0%	
100334110	GDOT Reimbursements	236,072	196,882	679	-	3,021	-	-		
100334151	Nutrition Program - State	18,105	10,391	18,360	18,000	17,302	18,000	-	0%	
100336000	GMA - Safety Grant	10,460	-	10,000	-	10,000	10,000	10,000		
100336001	Recreation County Grants	100,251	98,898	102,389	105,000	104,694	52,500	(52,500)	-50%	50% Recreation revenue
100336005	GRANT - DOJ	-	4,375	-	-	3,780	-	-		
100336060	MISCELLANEOUS GRANTS	2,000	500	-	14,000	2,000	100,000	86,000	614%	\$100k LCI Grant
100336101	School Resource Officer	118,719	91,281	162,209	140,000	104,595	140,000	-	0%	
100336102	Drug Task Force Officer	-	-	19,641	15,000	9,141	15,000	-	0%	
100336300	Intergovt - City of Temple	52,208	-	-	-	-	-	-		
<b>TOTAL - Intergovernmental Revenues</b>		<b>630,237</b>	<b>464,878</b>	<b>423,949</b>	<b>387,000</b>	<b>320,924</b>	<b>430,500</b>	<b>43,500</b>	<b>11%</b>	

**CHARGES FOR SERVICES**

100341101	Court Fees - Processing and CS	160,419	119,218	23,473	25,000	13,278	20,000	(5,000)	-20%	
100341102	Court Fees - Warrants, Civil,	39,194	37,712	13,914	15,500	15,347	20,500	5,000	32%	
100341300	Development Review	5,453	-	1,983	3,000	549	1,000	(2,000)	-67%	
100341310	Building Plan Review	8,725	59,994	135,391	150,000	159,055	190,000	40,000	27%	Based on CY collections
100341330	Developer Fee - Street Lights	-	2,397	1,410	2,000	2,397	2,000	-	0%	
100341400	Printing and duplicating serv	213	(97)	463	325	144	325	-	0%	
100341910	Election qualifying fee	360	-	774	-	-	-	-		
100341950	NOTARY FEES	1,144	1,053	1,367	1,200	1,264	1,200	-	0%	
100342110	ID card fees	3,455	725	1,660	1,500	1,555	1,500	-	0%	
100342120	Accident Reports	2,956	3,849	2,378	3,000	2,320	3,000	-	0%	
100342140	Reports & Criminal History	10,946	2,585	10,560	8,000	7,385	8,000	-	0%	
100342150	Police Dept Classes	-	-	80	-	70	-	-		
100342310	Fingerprinting fee	1,655	355	1,128	1,000	647	1,000	-	0%	
100345110	Library Cafe and Book Sales	291	263	1,165	1,100	268	300	(800)	-73%	
100347100	Library use fees	9,585	6,431	4,079	4,900	3,955	4,900	-	0%	
100347310	Mill Admission Fees	4,805	390	121	25,000	-	-	(25,000)	-100%	
100347510	Sports	152,812	97,460	116,990	120,000	32,401	60,000	(60,000)	-50%	50% Recreation revenue
100347520	Special classes	16,497	12,642	20,712	20,000	12,110	10,000	(10,000)	-50%	50% Recreation revenue
100347530	Culture arts	7,953	6,724	9,121	8,000	4,570	4,000	(4,000)	-50%	50% Recreation revenue
100347540	Summer camp	43,803	37,925	37,530	38,000	-	28,500	(9,500)	-25%	75% Summer Camp
100347550	annual events	13,135	14,460	14,335	14,000	5,700	7,000	(7,000)	-50%	50% Recreation revenue
100347600	Sponsorships - Recreation	7,600	9,755	6,426	8,000	1,716	-	(8,000)	-100%	
100347610	Sponsorships - Mill Events	8,300	(1)	4,000	-	-	-	-		
100347620	Sponsorships - Rise N Shine	2,850	1,905	2,400	2,800	1,140	1,500	(1,300)	-46%	
100347910	Museum Admissions	23,946	14,722	15,875	26,000	3,669	10,400	(15,600)	-60%	40% Museum
100347915	Museum Train Tickets	81,509	25,754	66,806	85,000	55,936	51,000	(34,000)	-40%	60% Train

**100 GENERAL FUND**
**REVENUES**

		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 YTD (11 months)	2021 Requested Budget	\$ Change from 2020 Budget	% Change from 2020 Budget	NOTES
100347920	Museum Concessions	49,289	34,705	19,705	52,000	5,160	20,800	(31,200)	-60%	40% Museum
100347922	Museum Panning	-	-	16,465	15,000	2,467	6,000	(9,000)	-60%	40% Museum
100347923	Museum Vendor Fees	-	-	333	500	290	-	(500)	-100%	
100347925	Mill Concessions	1,185	-	525	-	52	-	-		
100349300	Bad check fees	125	75	50	150	125	150	-	0%	
TOTAL - Charges for Services		658,205	490,999	531,218	630,975	333,569	453,075	(177,900)	-28%	

**FINES & FORFEITURES**

100351100	Court fines	437,758	304,620	492,842	550,000	402,727	550,000	-	0%	
100351300	Library fines	19,137	15,265	22,912	22,750	9,566	10,000	(12,750)	-56%	
<b>TOTAL - Fines &amp; Forfeitures</b>		<b>456,895</b>	<b>319,885</b>	<b>515,754</b>	<b>572,750</b>	<b>412,292</b>	<b>560,000</b>	<b>(12,750)</b>	<b>-2%</b>	

**INVESTMENT INCOME**

100361100	Interest revenues	2,336	2,484	3,291	3,000	17,559	20,000	17,000	567%	New money market acct
<b>TOTAL - Investment Income</b>		<b>2,336</b>	<b>2,484</b>	<b>3,291</b>	<b>3,000</b>	<b>17,559</b>	<b>20,000</b>	<b>17,000</b>	<b>567%</b>	

**CONTRIBUTIONS AND DONATIONS**

100371120	Museum & Train Donations	1,219	-	-	-	200	-	-		
100371140	SENIOR MEAL DONATIONS	6,480	4,390	5,360	6,500	2,507	2,500	(4,000)	-62%	
100371150	Police Contributions	1,000	1,225	3,169	-	-	-	-		
100371160	Police Contributions - ALIVE	-	-	1,100	-	-	-	-		
100372020	Mill Donations	-	91	-	-	-	-	-		
100373000	Shop w a Cop Donations	18,470	1,549	18,499	18,000	14,006	18,000	-	0%	
<b>TOTAL - Contributions and Donations</b>		<b>27,169</b>	<b>7,255</b>	<b>28,128</b>	<b>24,500</b>	<b>16,712</b>	<b>20,500</b>	<b>(4,000)</b>	<b>-16%</b>	

**MISCELLANEOUS**

100381000	Use of Fund Balance	-	-	-	461,403	-	-	(461,403)	-100%	
100381100	Rents & Royalties - Recreation	38,573	32,304	46,317	40,000	21,978	24,000	(16,000)	-40%	60% Recreation rentals
100381110	Rents & Royalties - Mill	12,645	300	-	-	631	-	-		
100381120	Rents & Royalties - Other	-	9,900	5,950	5,050	5,663	5,050	-	0%	
100382100	Co-op Returns	-	3,207	11,995	5,000	-	-	(5,000)	-100%	
100383100	Insurance Reimbursement	1,912	64,919	29,139	30,000	52,326	30,000	-	0%	
100389100	MISCELLANEOUS INCOME	77,118	66,348	199,188	25,000	30,931	30,000	5,000	20%	
100389999	Over/Short	(1)	(10)	(1)	-	(25)	-	-		
<b>TOTAL - Miscellaneous</b>		<b>130,247</b>	<b>176,968</b>	<b>292,587</b>	<b>566,453</b>	<b>111,504</b>	<b>89,050</b>	<b>(477,403)</b>	<b>-84%</b>	

**OTHER FINANCING SOURCES**

100391100	Transfer from Hotel (3%)	86,481	94,205	83,010	91,406	63,697	102,422	11,016	12%	
100391110	OPERATING TRANSFER	-	100	8,355	-	6,483	-	-		
100391210	Transfer from Self-Funded	-	-	-	-	-	41,168	41,168		For Christmas Pay
100391250	Transfer from Water & Sewer	656,637	755,383	1,039,758	1,123,121	1,029,527	1,185,145	62,024	6%	Shared Allocation
100391254	Transfer from Solid Waste	110,878	93,399	106,210	98,358	90,162	100,848	2,490	3%	Shared Allocation
100392100	Sale of general fixed assets	49,000	-	28,880	30,000	8,168	15,000	(15,000)	-50%	
<b>TOTAL - Other Financing Sources</b>		<b>902,996</b>	<b>943,086</b>	<b>1,266,214</b>	<b>1,342,885</b>	<b>1,198,037</b>	<b>1,444,583</b>	<b>101,697</b>	<b>8%</b>	



100 GENERAL FUND  
REVENUES

		9 MONTHS							
12/31/2017		9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED			
2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 YTD (11 months)	2021 Requested Budget	\$ Change from 2020 Budget	% Change from 2020 Budget	NOTES	
TOTAL GENERAL FUND REVENUES		12,436,212	7,211,304	14,224,729	14,554,533	11,304,029	15,266,408	711,874	5%

City of Villa Rica  
2021 Budget

210 FEDERAL SEIZURES  
REVENUES

		9 MONTHS							
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED		
		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 YTD (11 months)	2021 Requested Budget	\$ Change from 2020 Budget	% Change from 2020 Budget
FINES & FORFEITURES									NOTES
210351320	Confiscations	-	-	-	1,000	16,559	1,000	-	0%
TOTAL - Fines & Forfeitures		-	-	-	1,000	16,559	1,000	-	0%
INVESTMENT INCOME									
210361100	Interest Revenue	-	44	35	-	-	-	-	
TOTAL - Investment Income		-	44	35	-	-	-	-	
OTHER FINANCING SOURCES									
210392100	Sale of Assets	-	-	-	-	-	-	-	
TOTAL - Other Financing Sources		-	-	-	-	-	-	-	
TOTAL FEDERAL SEIZURES REVENI		-	44	35	1,000	16,559	1,000	-	0%

City of Villa Rica  
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212 STATE SEIZURES  
REVENUES

		9 MONTHS							
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED		
		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 YTD (11 months)	2021 Requested Budget	\$ Change from 2020 Budget	% Change from 2020 Budget
FINES & FORFEITURES									NOTES
212351120	State Seizures	-	-	1,294	-	-		-	
212351330	State Seizure Revenue	-	18,656	13,188	1,000	5,170	1,000	-	0%
TOTAL - Fines & Forfeitures		-	18,656	14,481	1,000	5,170	1,000	-	0%
INVESTMENT INCOME									
212361100	Interest Revenue	-	55	52	-	-	-	-	
TOTAL - Investment Income		-	55	52	-	-	-	-	
MISCELLANEOUS INCOME									
212381000	Use of Fund Balance	-	-	-	-	-	-	-	
TOTAL - Miscellaneous Income		-	-	-	-	-	-	-	
TOTAL STATE SEIZURES REVENUE		-	18,711	14,533	1,000	5,170	1,000	-	0%

City of Villa Rica  
2021 Budget

275 HOTEL/MOTEL TAX FUND

REVENUES

275 HOTEL/MOTEL TAX FUND		9 MONTHS								
REVENUES		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED			
		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 YTD (11 months)	2021 Requested Budget	\$ Change from 2020 Budget	% Change from 2020 Budget	NOTES
TAXES										
275314100	Hotel/Motel Tax Revenue	161,583	204,978	267,741	243,750	180,756	230,000	(13,750)	-6%	
275391140	Product Development (1.5%)	17,449	47,102	61,790	56,250	35,090	43,125	(13,125)	-23%	
TOTAL - Taxes		179,032	252,080	329,530	300,000	215,846	273,125	(26,875)	-9%	

INVESTMENT INCOME

275361100	Interest Income	-	-	14	-	20	-	-		
<b>TOTAL - Investment Income</b>		<b>-</b>	<b>-</b>	<b>14</b>	<b>-</b>	<b>20</b>	<b>-</b>	<b>-</b>		

<b>TOTAL HOTEL/MOTEL TAX FUND</b>		<b>179,032</b>	<b>252,080</b>	<b>329,544</b>	<b>300,000</b>	<b>215,867</b>	<b>273,125</b>	<b>(26,875)</b>	<b>-9%</b>	
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City of Villa Rica  
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285 VR PFA SPECIAL REVENUE FUND

		9 MONTHS					PROPOSED			NOTES
REVENUES		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	2021	\$ Change from	% Change from	
		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 YTD (11 months)	Requested Budget	2020 Budget	2020 Budget	
INVESTMENT INCOME										
285361100	Interest Revenue	-	116	180	-	205		-		
<b>TOTAL - Investment Income</b>		-	116	180	-	205	-	-		
OTHER FINANCING SOURCES										
285391100	Operating Transfer from General F	597,148	-	-	-	-	-	-		
285391220	Operating Transfer from Water/Se	1,109,130	1,705,269	1,707,287	2,178,388	2,166,650	2,263,513	85,125	4%	Bond Transfer from W/S
<b>TOTAL - Other Financing Sources</b>		1,706,278	1,705,269	1,707,287	2,178,388	2,166,650	2,263,513	85,125	4%	
<b>TOTAL VR PFA SPECIAL REVENUE</b>		1,706,278	1,705,384	1,707,468	2,178,388	2,166,856	2,263,513	85,125	4%	



City of Villa Rica  
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290 CEMETERY FUND

REVENUES

		9 MONTHS					PROPOSED			NOTES
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	2021	\$ Change from	% Change from	
		2017	2018	2019	2020	2020	2021	2020 Budget	2020 Budget	
		ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD (11 months)	Requested Budget			
<b>CHARGES FOR SERVICE</b>										
290349100	Cemetery Fees - Hillcrest	3,450	2,775	3,300	3,900	2,100	7,090	3,190	82%	Est. Plot Sales & Open Fees
290349110	Cemetery Fees - Garden of Rest	2,075	2,100	1,370	1,600	975	5,175	3,575	223%	Est. Plot Sales & Open Fees
<b>TOTAL - Charges for Service</b>		<b>5,525</b>	<b>4,875</b>	<b>4,670</b>	<b>5,500</b>	<b>3,075</b>	<b>12,265</b>	<b>6,765</b>	<b>123%</b>	

INVESTMENT INCOME

290361100	Interest Revenue	-	9	8	-	4		-		
<b>TOTAL - Investment Income</b>		<b>-</b>	<b>9</b>	<b>8</b>	<b>-</b>	<b>4</b>	<b>-</b>	<b>-</b>		

CONTRIBUTIONS AND DONATIONS

290371015	Donations	-	148	-	13,740	15,915		(13,740)	-100%	
<b>TOTAL - Contributions and Donations</b>		<b>-</b>	<b>148</b>	<b>-</b>	<b>13,740</b>	<b>15,915</b>	<b>-</b>	<b>(13,740)</b>	<b>-100%</b>	

MISCELLANEOUS

290381000	Use of Fund Balance	-	-	-	9,185	-	-	(9,185)	-100%	
<b>TOTAL - Miscellaneous</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>9,185</b>	<b>-</b>	<b>-</b>	<b>(9,185)</b>	<b>-100%</b>	

OTHER FINANCING SOURCES

290391100	Tranfser from General Fund	-	-	-	-	-	-	-		
<b>TOTAL - Miscellaneous</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		

<b>TOTAL CEMETERY FUND</b>		<b>5,525</b>	<b>5,032</b>	<b>4,678</b>	<b>28,425</b>	<b>18,994</b>	<b>12,265</b>	<b>(16,160)</b>	<b>-57%</b>	
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City of Villa Rica  
2021 Budget

320 SPLOST		9 MONTHS					PROPOSED		
REVENUES		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	2021	\$ Change from	% Change from
		2017	2018	2019	2020	2020	2021	2020 Budget	2020 Budget
		ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD (11 months)	Requested Budget		NOTES
INVESTMENT INCOME									
320361100	Interest Revenue	-	216	156	-	91	-	-	
TOTAL - Investment Income		-	216	156	-	91	-	-	
MISCELLANEOUS									
320381000	Use of Fund Balance	-	-	-	332,960	-	-	(332,960)	-100%
TOTAL - Miscellaneous		-	-	-	332,960	-	-	(332,960)	-100%
TOTAL 2008 CARROLL SPLOST		-	216	156	332,960	91	-	(332,960)	-100%

City of Villa Rica  
2021 Budget

321 2015 CARROLL CO SPLOST  
REVENUES

		9 MONTHS					PROPOSED			NOTES
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	2021	\$ Change from	% Change from	
		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 YTD (11 months)	Requested Budget	2020 Budget	2020 Budget	
INVESTMENT INCOME										
321361100	Interest	-	114	355	-	5,543	-	-		
TOTAL - Investment Income		-	114	355	-	5,543	-	-		
INTERGOVERNMENTAL										
321337110	Carroll County SPLOST	1,233,184	536,353	1,441,393	1,441,077	1,491,021	1,244,660	(196,417)	-14%	
TOTAL - Intergovernmental		1,233,184	536,353	1,441,393	1,441,077	1,491,021	1,244,660	(196,417)	-14%	
MISCELLANEOUS										
321381000	Use of Fund Balance	-	-	-	1,145,674	-	-	(1,145,674)	-100%	
TOTAL - Miscellaneous		-	-	-	1,145,674	-	-	(1,145,674)	-100%	
TOTAL 2015 CARROLL CO SPLOST		1,233,184	536,466	1,441,749	2,586,751	1,496,563	1,244,660	(1,342,091)	-52%	

City of Villa Rica  
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322 2016 DOUGLAS CO SPLOST  
REVENUES

		9 MONTHS					PROPOSED			NOTES
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	2021	\$ Change from	% Change from	
		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 YTD (11 months)	Requested Budget	2020 Budget	2020 Budget	
INVESTMENT INCOME										
321361100	Interest	-	136	355	-	5,543	-	-		
TOTAL - Investment Income		-	136	355	-	5,543	-	-		
INTERGOVERNMENTAL										
322337120	Douglas County SPLOST	753,766	156,028	1,102,190	1,175,488	1,140,155	1,184,364	8,876	1%	
TOTAL - Intergovernmental		753,766	156,028	1,102,190	1,175,488	1,140,155	1,184,364	8,876	1%	
MISCELLANEOUS										
322381000	Use of Fund Balance	-	-	-	603,929	-	-	(603,929)	-100%	
TOTAL - Miscellaneous		-	-	-	603,929	-	-	(603,929)	-100%	
TOTAL 2016 DOUGLAS CO SPLOST		753,766	156,164	1,102,545	1,779,417	1,145,698	1,184,364	(595,053)	-33%	

City of Villa Rica  
2021 Budget

335 CAPITAL PROJECT FUND - PUBLIC ROADS

		9 MONTHS					PROPOSED			NOTES
REVENUES		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	2021	\$ Change from	% Change from	
		2017	2018	2019	2020	2020	2021	2020 Budget	2020 Budget	
		ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD (11 months)	Requested Budget			
INTERGOVERNMENTAL										
335334111	LMIG	162,494	175,472	110,165	175,000	172,623	175,000	-	0%	
TOTAL - Intergovernmental		162,494	175,472	110,165	175,000	172,623	175,000	-	0%	
INVESTMENT INCOME										
335361100	Interest Revenue	-	-	(32)	-	58	-	-		
TOTAL - Investment Income		-	-	(32)	-	58	-	-		
MISCELLANEOUS										
335381000	Use of Fund Balance	-	-	-	110,133	-	-	(110,133)	-100%	
TOTAL - Miscellaneous		-	-	-	110,133	-	-	(110,133)	-100%	
OTHER FINANCING SOURCES										
335391100	General Fd Operating Transfer	48,748	-	-	-	-	-	-		
TOTAL - Other Financing Sources		48,748	-	-	-	-	-	-		
TOTAL CAPITAL PROJECTS - ROAD		211,242	175,472	110,133	285,133	172,682	175,000	(110,133)	-39%	



City of Villa Rica  
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350 CAPITAL PROJECTS - GENERAL FUND  
REVENUES

350 CAPITAL PROJECTS - GENERAL FUND REVENUES		9 MONTHS									
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED				
		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 YTD (11 months)	2021 Requested Budget	\$ Change from 2020 Budget	% Change from 2020 Budget	NOTES	
INTERGOVERNMENTAL											
350331301	TE Grant Fullerville Trail	451,057	48,943	-	-	-	-	-	-		
350332100	Carroll County Contribution	-	-	57,674	-	-	-	-	-		
TOTAL - Intergovernmental		451,057	48,943	57,674	-	-	-	-	-		
CONTRIBUTIONS											
350372040	Other Donations	-	-	5,000	-	-	-	-	-		
350373000	Donations	-	14,500	-	-	-	-	-	-		
TOTAL - Contributions		-	14,500	5,000	-	-	-	-	-		
MISCELLANEOUS											
350381000	Use of Fund Balance	-	-	-	14,000	-	-	(14,000)	-100%		
TOTAL - Miscellaneous		-	-	-	14,000	-	-	(14,000)	-100%		
OTHER FINANCING SOURCES											
350391100	Capital Projects Transfers	743,053	-	352,400	341,237	224,692	1,029,300	688,063	202%		
350391210	Operating Transfers In - GF	-	-	-	-	-	-	-	-		
TOTAL - Other Financing Sources		743,053	-	352,400	341,237	224,692	1,029,300	688,063	202%		
TOTAL CAPITAL PROJECTS - GF		1,194,110	63,443	415,074	355,237	224,692	1,029,300	674,063	190%		

City of Villa Rica  
2021 Budget

505 WATER AND SEWER FUND  
REVENUES

505 WATER AND SEWER FUND		9 MONTHS								
REVENUES		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED			
		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 YTD (11 months)	2021 Requested Budget	\$ Change from 2020 Budget	% Change from 2020 Budget	NOTES
CHARGES FOR SERVICES										
505344210	Water Charges	2,711,865	2,100,019	3,311,977	3,221,250	2,066,667	2,280,000	(941,250)	-29%	
505344211	Water Tap Fee	206,015	245,495	385,275	450,000	433,700	490,000	40,000	9%	300 homes & Commercial
505344212	Misc Water Sales	45,794	21,307	33,000	40,000	26,450	40,000	-	0%	
505344215	Water Base Fee	-	-	-	-	737,679	1,140,000	1,140,000		Separated base fee in 2020
505344230	Sewage Charges	2,254,767	2,177,443	3,893,326	4,000,250	2,951,591	3,225,000	(775,250)	-19%	
505344231	Sewer Tap Fees	382,755	571,375	1,008,000	1,200,000	1,130,250	1,300,000	100,000	8%	300 homes & Commercial
505344235	BOD-TSS Surcharges	-	53,127	96,252	94,000	29,665	50,000	(44,000)	-47%	
505344240	Sewer Base Fee	-	-	-	-	603,141	930,000	930,000		Separated base fee in 2020
505344255	Sewage Fees - Douglas Co	91,239	93,408	128,008	111,000	138,248	145,000	34,000	31%	
505344290	Late Fee	107,039	110,780	136,168	135,000	105,985	110,000	(25,000)	-19%	
505344291	Connect Fee	51,745	40,980	64,495	68,000	41,121	50,000	(18,000)	-26%	
505349300	Bad Check Fees	1,250	1,625	2,100	2,500	275	1,500	(1,000)	-40%	
TOTAL - Charges for Services		5,852,469	5,415,559	9,058,600	9,322,000	8,264,773	9,761,500	439,500	5%	
			7,220,746							
INVESTMENT INCOME										
505361100	Interest Revenue	2,773	2,795	4,090	2,800	18,342	2,800	-	0%	
TOTAL - Investment Income		2,773	2,795	4,090	2,800	18,342	2,800	-	0%	
MISCELLANEOUS										
505381000	Use of Fund Balance	4,050	-	-	737,801	-	-	(737,801)		
505383100	Insurance Reimbursements	4,050	-	-	-	-	-	-		
505389000	Other Miscellaneous Revenue	1,299	7,275	287	1,500	4,107	1,500	-	0%	
505389999	Over/Short	-	-	-	-	(1)	-	-		
TOTAL - Miscellaneous		9,399	7,275	287	739,301	4,106	1,500	(737,801)	-100%	
OTHER FINANCING SOURCES										
505391432	Capital Contribution SPLOST	66,982	95,626	333,913	-	-	-	-		
50539210	Transfer from Self-Funded	-	-	-	-	-	9,300	9,300		For Christmas Pay
505392210	Sale of Assets	-	-	-	-	-	-	-		
TOTAL - Other Financing Sources		66,982	95,626	333,913	-	-	9,300	9,300		
TOTAL WATER AND SEWER FUND		5,931,623	5,521,255	9,396,891	10,064,101	8,287,221	9,775,100	(289,001)	-3%	

City of Villa Rica  
2021 Budget

506 STORMWATER

REVENUES

	9 MONTHS					PROPOSED			
	12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	2021	\$ Change from	% Change from	
	2017	2018	2019	2020	2020	2021	2020 Budget	2020 Budget	NOTES
	ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD (11 months)	Requested Budget			

CHARGES FOR SERVICES

560344110	Stormwater Charges	-	-	-	-	-	-	-	
<b>TOTAL - Charges for Services</b>		-	-	-	-	-	-	-	

OTHER FINANCING SOURCES

560391110	Operating Transfer from GF	-	-	333,529	213,546	176,852	345,347	131,801	62%
560391210	Transfer from Self-Funded	-	-	-	-	-	600	600	
<b>TOTAL - Other Financing Sources</b>		-	-	333,529	213,546	176,852	345,947	132,401	62%

<b>TOTAL STORMWATER FUND</b>		-	-	333,529	213,546	176,852	345,947	132,401	62%
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City of Villa Rica  
2021 Budget

540 SOLID WASTE FUND

REVENUES

		9 MONTHS							
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED		
		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 YTD (11 months)	2021 Requested Budget	\$ Change from 2020 Budget	% Change from 2020 Budget
CHARGES FOR SERVICES									
540344110	Sanitation Collection	828,612	483,405	788,431	852,600	732,413	885,000	32,400	4%
540344111	Sanitation Fees - Douglas co	39,193	36,896	63,510	57,500	58,010	67,800	10,300	18%
540344115	Solid Waste Collection	-	269,398	411,924	426,300	346,361	426,300	-	0%
540344120	Excess Solid Waste Collection	-	-	8	-	65	-	-	
<b>TOTAL - Charges for Services</b>		<b>867,805</b>	<b>789,699</b>	<b>1,263,872</b>	<b>1,336,400</b>	<b>1,136,849</b>	<b>1,379,100</b>	<b>42,700</b>	<b>3%</b>

MISCELLANEOUS

540383100	Insurance Reimb	-	5,085	-	-	-	-	-	
<b>TOTAL - Miscellaneous</b>		<b>-</b>	<b>5,085</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	

OTHER FINANCING SOURCES

540391130	Operating Transfer in	-	77,500	205,837	-	-	-	-	
540391432	SPLOST Contribution	-	164,098	-	-	-	-	-	
540391210	Transfer from Self-Funded	-	-	-	-	-	1,800	1,800	For Christmas Pay
540392210	Sale of Assets	-	-	-	-	-	-	-	
<b>TOTAL - Other Financing Sources</b>		<b>-</b>	<b>241,598</b>	<b>205,837</b>	<b>-</b>	<b>-</b>	<b>1,800</b>	<b>1,800</b>	

<b>TOTAL SOLID WASTE FUND</b>		<b>867,805</b>	<b>1,036,382</b>	<b>1,469,709</b>	<b>1,336,400</b>	<b>1,136,849</b>	<b>1,380,900</b>	<b>44,500</b>	<b>3%</b>
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City of Villa Rica  
2021 Budget

610 SELF FUNDED INSURANCE  
REVENUES

		9 MONTHS							
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED		
		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 YTD (11 months)	2021 Requested Budget	\$ Change from 2020 Budget	% Change from 2020 Budget
INVESTMENT INCOME									NOTES
610361100	Interest Revenue	-	-	105	-	314	-	-	
<b>TOTAL - Investment Income</b>		-	-	105	-	314	-	-	

CONTRIBUTIONS AND DONATIONS

610371010	Employer Contributions	324,013	1,008,308	1,356,433	1,743,866	1,280,838	1,666,346	(77,520)	-4%
610371020	Employee Contributions	53,400	189,417	244,286	315,354	221,659	280,421	(34,933)	-11%
610371030	COBRA Contributions	-	-	-	-	-	-	-	
<b>TOTAL - Contributions and Donations</b>		<b>377,413</b>	<b>1,197,725</b>	<b>1,600,719</b>	<b>2,059,220</b>	<b>1,502,497</b>	<b>1,946,767</b>	<b>(112,453)</b>	<b>-5%</b>

MISCELLANEOUS

610381000	Use of Fund Balance	-	-	-	-	-	53,018	53,018	For Chistmas pay
610389000	Rebates	-	3,782	16,219	-	9,570	-	-	
<b>TOTAL - Miscellaneous</b>		-	<b>3,782</b>	<b>16,219</b>	-	<b>9,570</b>	<b>53,018</b>	<b>53,018</b>	

OTHER FINANCING SOURCES

610391100	Transfer from General Fund	-	-	-	-	-	-	-	
<b>TOTAL - Other Financing Sources</b>		-	-	-	-	-	-	-	

<b>TOTAL GENERAL FUND REVENUES</b>		<b>377,413</b>	<b>1,201,507</b>	<b>1,617,043</b>	<b>2,059,220</b>	<b>1,512,381</b>	<b>1,999,784</b>	<b>(59,436)</b>	<b>-3%</b>
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City of Villa Rica  
2021 Budget

746 TECHNOLOGY FEE  
REVENUES

		9 MONTHS					PROPOSED			NOTES
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	2021	\$ Change from	% Change from	
		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 YTD (11 months)	Requested Budget	2020 Budget	2020 Budget	
FINES & FORFEITURES										
746351120	Techology Fee	-	-	43,444	42,000	34,027	42,000	-	0%	
TOTAL - Fines and Forfeitures		-	-	43,444	42,000	34,027	42,000	-	0%	
TOTAL TECHNOLOGY FEE		-	-	43,444	42,000	34,027	42,000	-	0%	

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# CAPITAL

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City of Villa Rica

Capital Projects		Source of Funds	2021
<b>Economic Development</b>			
	Butterball's	GF	500,000
	Main Street Office Sewer	GF	25,000
	Mine Shaft Staircase	DSPLOST	45,000
	Stone Fire Ring at Museum	DSPLOST	9,000
	Mine Shaft Entrance Enclosure	DSPLOST	30,000
	Petting Zoo/Barn	DSPLOST	50,000
	Highway Signage	DSPLOST	30,000
	<b>Total Economic Development</b>		<b>689,000</b>
<b>Public Safety</b>			
	Vehicles with laptops and in-car video systems (portion of 6)	DSPLOST	88,000
	Vehicles with laptops and in-car video systems (portion of 6)	CSPLOST	94,402
	Vehicles with laptops and in-car video systems (portion of 6)	GF	141,213
	Replace Radios (10 per year)	CSPLOST	30,598
	Replace Laptops (6)	GF	8,940
	Body cameras (3)	GF	6,447
	Awnings at Police Dept	GF	6,000
	New Vinyl Panels and Window Trim (Courthouse)	GF	4,000
	Flooring Replacement	GF	13,500
	Replace and rebuild generators	GF	15,500
	VR Portion of Fire and EMS Capital	DSPLOST	157,364
	<b>Total Public Safety</b>		<b>565,964</b>
<b>Streets</b>			
	Streets - LMIG portion	LMIG	175,000
	5 Cubic Yard Stainless Steel Spreader	GF	10,000
	Sign Machine	DSPLOST	40,000
	<b>Total Streets</b>		<b>225,000</b>



City of Villa Rica

Capital Projects		Source of Funds	2021
<b>Building &amp; Fleet Maintenance</b>			
	Customer Service HVAC	GF	10,000
	City Hall HVAC	GF	30,000
	Recreation HVAC	GF	30,000
	Pump for Pond at PMGM	GF	5,300
	2021 Ford F350 with Service Body	GF	46,000
	<b>Total Building &amp; Fleet Maintenance</b>		<b>121,300</b>
<b>Parks &amp; Recreation</b>			
	Splash Pad, Pavillion, Restroom	CSPLOST	684,660
	Air Conditioner at Gold Dust	CSPLOST	275,000
	Replace 26 doors and 7 door frames at Gold Dust	CSPLOST	60,000
	Security fence around maintenance building at Gold Dust	GF	20,000
	Renovate Basketball Concession Stand at Gold Dust	GF	4,000
	Renovate Bathrooms at Gold Dust	GF	40,000
	Replace flooring in Fitness Room at Gold Dust	GF	3,500
	Replace lobby flooring at Powell Park	GF	2,000
	Renovate Bathrooms at Powell Park	GF	25,000
	Renovate Football Scorebox at Vplex	GF	5,000
	Three new entrance awnings for Civic Center at Vplex	GF	5,400
	Renovate Civic Center bathrooms at Vplex	GF	25,000
	Update all lights to LED lighting at Vplex	GF	18,000
	Install 15 ton unit at Vplex	GF	10,000
	Build security fence around concession stand and restrooms at Fullerville	GF	16,000
	Add security gate at foot bridge at lower parking lot at Fullerville	GF	3,500
	<b>Total Parks &amp; Recreation</b>		<b>1,197,060</b>
<b>Stormwater</b>			

City of Villa Rica

Capital Projects		Source of Funds	2021
	Stormwater Improvements	SW	70,000
	Truck for Technician	SW	46,000
	<b>Total Stormwater</b>		<b>116,000</b>
<b>Customer Service</b>			
	Meters - New Builds	WS	75,000
	Meters - Warranty Expirations	WS	50,000
	Meter Replacement Program - Carroll	CSPLOST	100,000
	Meter Replacement Program - Douglas	DSPLOST	100,000
	<b>Total Customer Service</b>		<b>325,000</b>
<b>Utilities Administration</b>			
	North Avenue Waterline Extension	GEFA	2,500,000
	West Plant Influent	GEFA	1,000,000
	Truck for Deputy Director	WS	46,000
	<b>Total Utilities Administration</b>		<b>3,546,000</b>
<b>Wastewater Treatment Plant</b>			
	North Plant Belt Press	DSPLOST	350,000
	John Deere Gator for North Plant	WS	10,750
	Reline Wetwells/Manholes	WS	175,000
	Inflow & Infiltration - Carroll	WS	50,000
	Inflow & Infiltration - Douglas	DSPLOST	50,000
	Sand Filters at West Plant	WS	170,000
	SCADA Upgrades	WS	45,000
	West Plant Effluent Overflow Line	WS	50,000
	Constant Speed Pump (#4)	WS	85,000
	<b>Total Wastewater Plant</b>		<b>985,750</b>

City of Villa Rica

Capital Projects		Source of Funds	2021
<b>Water Treatment Plant</b>			
	Dam Improvement Engineering	WS	100,000
	Conners Rd Booster Pump Station	DSPLOST	100,000
	High Service Pump 1 Drive Replacement	WS	11,771
	Replace 3 Chemical Tanks	WS	35,000
	<b>Total Water Treatment Plant</b>		<b>246,771</b>
<b>Collection &amp; Distribution</b>			
	Water & Sewer Pipeline - Douglas County	DSPLOST	135,000
	Water & Sewer Pipeline - Carroll County	WS	250,000
	Service Line & Meter Replacement Program	WS	75,000
	Commercial Meters	WS	50,000
	Pressure Reducing Valve (PRV) Replacements	WS	100,000
	Isolation Valve Replacements	WS	50,000
	Site Improvements for D&C Office	WS	215,000
	<b>Total Collection &amp; Distribution</b>		<b>875,000</b>
<b>GRAND TOTAL - CAPITAL PROJECTS</b>			<b>8,892,845</b>
<b>Total Sources</b>			
	General Fund Budget	GF	1,029,300
	SPLOST - Carroll	CSPLOST	1,244,660
	SPLOST - Douglas	DSPLOST	1,184,364
	LMIG	LMIG	175,000
	Water/Sewer Budget	WS	1,643,521
	Stormwater Budget	SW	116,000
	GEFA Loan	GEFA	3,500,000
<b>GRAND TOTAL - SOURCES</b>			<b>8,892,845</b>

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# EXPENDITURES

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**Departmental Expenditures**  
**Budget Year 2021**

		9 MONTHS					PROPOSED	% Change from 2020 Budget	% Change from 2020 Budget	
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	9/30/2020				
		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 YTD (12 months)				
1110	Governing Body	206,900	199,455	234,002	417,651	290,487	422,596	4,944	1%	
1320	City Manager	260,348	138,197	239,470	229,107	208,458	231,868	2,761	1%	
1330	City Clerk	85,639	66,779	105,574	125,804	110,499	130,820	5,016	4%	
1510	Finance	408,862	281,480	446,381	483,841	466,920	513,195	29,354	6%	
1530	Law	109,640	64,507	91,303	100,000	64,344	95,000	(5,000)	-5%	
1535	Information Technology	118,241	128,405	198,487	248,893	188,583	244,574	(4,319)	-2%	
1540	Human Resources	154,271	141,776	176,902	263,813	247,159	253,817	(9,997)	-4%	
1590	Customer Service	264,776	252,053	407,164	462,466	593,460	496,486	34,020	7%	2%
7400	Community Development	275,095	425,257	371,411	509,024	460,532	528,339	19,315	4%	
7220	Building Inspection	220,915	51,297	90,068	135,283	117,597	163,311	28,027	21%	
7450	Code Enforcement	92,545	62,380	185,916	142,703	107,111	143,332	629	0%	6%
7520	Economic Develop. & Resource	14,272	109,188	75,411	64,625	62,370	12,500	(52,125)	-81%	
7550	Main Street	195,331	202,910	306,160	280,693	157,051	245,876	(34,818)	-12%	
7540	Tourism	-	-	-	109,693	108,175	107,511	(2,181)	-2%	
6172	Gold Museum	335,316	222,535	395,194	451,587	376,720	393,372	(58,215)	-13%	-16%
3210	Police	3,582,183	2,768,847	4,093,889	4,609,448	4,326,456	4,735,441	125,993	3%	
2650	Municipal Court	154,552	111,895	193,620	219,786	173,338	198,166	(21,620)	-10%	
3295	Community Service	234	19,458	29,757	-	-	-	-		
3226	Custody of Prisoners	14,814	39,138	35,441	51,500	12,210	31,500	(20,000)	-39%	
3520	Fire Fighting	373,791	403,173	428,138	460,000	-	474,000	14,000	3%	
3910	Animal Control	51,666	50,646	60,063	70,000	65,685	75,000	5,000	7%	2%
4110	Public Works	239,716	188,732	231,426	358,799	291,162	473,559	114,760	32%	
4210	Roads, Streets & Bridges	838,903	569,211	789,877	947,006	751,913	795,717	(151,289)	-16%	
4900	Building & Fleet Maint	223,627	203,057	370,521	435,366	414,439	473,986	38,620	9%	
4910	Grounds Maint	171,465	104,040	450,440	574,735	560,049	649,086	74,351	13%	3%
6110	Parks & Recreation Admin	-	-	-	-	-	536,622	536,622		
6120	Recreation Athletics	1,391,305	1,032,384	1,072,866	1,368,441	920,351	413,049	(955,392)	-70%	
6130	Recreation Programs & Events	142,880	61,693	63,560	61,500	7,908	284,705	223,205	363%	
6510	Library	408,134	381,782	474,698	500,120	467,150	509,074	8,954	2%	
5500	Senior Center	224,842	178,007	246,750	257,866	215,857	258,658	792	0%	-8%
4320	Stormwater	166,771	142,470	206,469	213,546	182,592	345,947	132,401	62%	
4115	Utility Director	-	-	215,066	289,621	936,438	431,920	142,299	49%	
4330	Wastewater Plant	2,162,616	1,720,886	2,346,836	2,501,586	2,445,353	2,582,507	80,921	3%	
4420	Water Treatment Plant	1,290,582	807,918	1,295,285	1,356,479	1,185,369	1,438,836	82,358	6%	
4440	Distribution & Collection	1,297,173	1,280,743	1,542,737	2,536,750	1,616,699	1,861,579	(675,171)	-27%	
4500	Solid Waste	944,797	921,684	1,224,124	1,238,042	1,109,709	1,280,052	42,010	3%	-2%
9000	Operating Transfer - GF	1,388,949	294,720	685,929	643,511	381,816	1,375,247	731,736	114%	
8000	Debt Service - WSF	11,029	7,826	8,359	58,330	7,565	11,500	(46,830)	-80%	

Departmental Expenditures  
Budget Year 2021

		9 MONTHS							
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	9/30/2020	PROPOSED		
		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 YTD (12 months)	2021 Requested Budget	% Change from 2020 Budget	% Change from 2020 Budget
9000	Operating Transfers - WSF	1,765,767	2,460,652	2,747,046	3,321,336	3,309,499	3,448,757	127,421	4%
9000	Other Financing Uses - SWF	110,878	93,399	106,210	98,358	98,358	100,848	2,490	3%
MAJOR FUND TOTALS		19,698,823	16,188,580	22,242,548	26,197,310	23,039,381	26,768,354	571,045	2%

(0)

Departmental Expenditures  
Budget Year 2021

Budget Year 2021	9 MONTHS					PROPOSED	% Change from 2020 Budget	% Change from 2020 Budget
	12/31/2017	9/30/2018	9/30/2019	9/30/2020	9/30/2020			
	2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 YTD (12 months)			
						2021 Requested Budget		
SUMMARY OF EXPENDITURES BY FUND - ALL FUNDS								
Major Funds								
100 - General Fund	11,949,210	8,753,001	12,550,417	14,583,263	12,147,798	15,266,407	683,145	5%
505 - Water/Sewer Fund	6,527,168	6,278,025	8,155,328	10,064,101	9,500,923	9,775,100	(289,001)	-3%
506 - Stormwater Fund	166,771	142,470	206,469	213,546	182,592	345,947	132,401	62%
540 - Solid Waste Fund	1,055,675	1,015,083	1,330,334	1,336,400	1,208,068	1,380,900	44,500	3%
Total Major Funds	19,698,823	16,188,580	22,242,548	26,197,310	23,039,381	26,768,354		
	-	-	-	-	-	-		
Other Funds								
210 - Federal Seizures Fund	-	14,080	-	1,000	-	1,000	-	0%
212 - State Seizures Fund	-	-	1,200	1,000	0	1,000	-	0%
275 - Hotel/ Motel Tax Fund	161,584	252,384	295,381	300,000	200,752	273,125	(26,875)	-9%
285 - VR PFA Special Revenue Fund	1,706,138	1,704,938	1,707,288	2,178,388	2,167,363	2,263,513	85,125	4%
290 - Cemetery Fund	2,297	17,212	10,873	28,425	20,256	12,265	(16,160)	-57%
320 - 2008 Carroll Co SPLOST	5,656	330,836	67,392	294,965	172,619	-	(294,965)	-100%
321 - 2015 Carroll Co SPLOST	930,517	1,045,877	389,450	2,586,751	627,713	1,244,660	(1,342,091)	-52%
322 - 2016 Douglas Co SPLOST	204,278	600,579	585,216	1,779,417	224,478	1,184,364	(595,053)	-33%
335 - Capital Projects - Public Roads	230,693	476,974	-	285,133	-	175,000	(110,133)	-39%
350 - Capital Projects Fund	1,183,116	285,890	415,005	463,693	223,700	1,029,300	565,607	122%
610 - Self Funded Insurance	248,210	827,383	1,587,062	2,059,220	1,178,930	1,999,634	(59,586)	-3%
746 - Technology Fee	-	-	-	42,000	27,947	42,000	-	0%
Total Other Funds	4,672,489	5,556,153	5,058,866	10,019,992	4,843,757	8,225,861		
TOTAL ALL FUNDS	24,371,312	21,744,733	27,301,415	36,217,301	27,883,138	34,994,215	(1,223,086)	-3%

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# GENERAL FUND



# GOVERNING BODY

The City of Villa Rica operates under the Council-Manager form of government. The mayor is elected at large and the councilmembers are elected by ward. The mayor and the councilmembers have four-year terms. The governing body is responsible for adopting the annual budget, setting the millage rate, establishing long-term and short-term priorities for the City, approving ordinances and resolutions, regulating business activity through licensing and permitting, and representing the City to the constituents and surrounding communities.

**\$422,596**

Operating Budget

**1%**

Change from 2020

## NOTES ON 2021 BUDGET

- Contingency reduced to \$63,000
- Liability Insurance reallocated and increased by \$32,000

## ELECTED OFFICIALS

Mayor

Councilmember – Ward 1

Councilmember – Ward 2

Councilmember – Ward 3

Councilmember – Ward 4

Councilmember – Ward 5



# Departmental Budget Requests

		9 MONTHS							
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	9/30/2020	PROPOSED		
GOVERNING BODY		2017	2018	2019	2020	2020	2021	\$ Change from	% Change from
		ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD (12 months)	Requested Budget	2020 Budget	2020 Budget
PERSONNEL									
1001110511100	Regular employees	23,250	16,150	18,850	46,050	41,800	46,050	-	0%
1001110512100	Group Insurance	23,909	21,161	31,369	37,098	27,452	35,763	(1,336)	-4%
1001110512200	Social Security FICA Contrib	2,918	1,001	1,184	3,523	2,914	3,523	0	0%
1001110512400	Retirement Contribution	561	-	-	2,072	-	2,256	184	9%
1001110512700	Worker's compensation	70	-	43	51	46	51	0	0%
TOTAL - Personnel		50,708	38,312	51,446	88,794	72,213	87,643	(1,151)	-1%
SERVICES									
1001110521200	Professional	4,215	7,500	13,400	2,500	5,438	2,500	-	0%
1001110521220	Professional - Auditors	-	31,250	21,000	32,150	32,150	32,000	(150)	0%
1001110521300	Technical Services	6,000	3,600	3,900	7,350	4,683	1,200	(6,150)	-84%
1001110522220	m/r equipment	272	85	-	500	-	500	-	0%
1001110523100	Liability Insurance	100,798	76,869	99,630	133,387	164,388	164,970	31,583	24%
1001110523215	postage	161	-	206	200	179	200	-	0%
1001110523300	Advertising	420	94	875	500	468	500	-	0%
1001110523400	Printing and binding	36	1,315	45	75	54	75	-	0%
1001110523500	Travel - Mayor	8,582	-	1,124	150	125	2,500	2,350	1567%
1001110523501	Travel - Ward 1	-	2,275	987	2,500	233	2,500	-	0%
1001110523502	Travel - Ward 2	-	1,064	388	2,500	554	2,500	-	0%
1001110523503	Travel - Ward 3	-	27	1,354	500	-	2,500	2,000	400%
1001110523504	Travel - Ward 4	-	1,341	2,787	500	489	2,500	2,000	400%
1001110523505	Travel - Ward 5	-	2,911	-	-	-	2,500	2,500	
1001110523509	Travel - Boards & Commissions	-	922	-	4,225	-	4,225	-	0%
1001110523600	Dues and fees	-	9,316	7,192	10,000	5,872	10,000	-	0%
1001110523700	Educ and training - Mayor	7,755	870	890	2,000	700	2,000	-	0%
1001110523701	Educ and training - Ward 1	-	845	1,900	2,000	-	2,000	-	0%
1001110523702	Educ and training - Ward 2	-	-	2,065	2,000	390	2,000	-	0%
1001110523703	Educ and training - Ward 3	-	1,035	940	2,000	-	2,000	-	0%
1001110523704	Educ and training - Ward 4	-	1,520	1,540	2,000	390	2,000	-	0%
1001110523705	Educ and training - Ward 5	-	-	-	-	-	2,000	2,000	
1001110523709	Educ and training - Boards & Com	-	-	-	3,350	-	3,350	-	0%
TOTAL - Services		128,239	142,837	160,224	210,387	216,112	246,520	36,133	17%
SUPPLIES									
1001110531100	Supplies	1,100	684	1,171	1,200	876	1,000	(200)	-17%
1001110531300	Food	1,337	1,021	1,380	2,000	-	2,000	-	0%
1001110531600	Small Equipment	10,960	-	-	880	862	880	-	0%

Departmental Budget Requests

		9 MONTHS								
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	9/30/2020	PROPOSED			
GOVERNING BODY		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 YTD (12 months)	2021 Requested Budget	\$ Change from 2020 Budget	% Change from 2020 Budget	NOTES
1001110531700	Uniforms	310	-	241	1,200	424	1,200	-	0%	
TOTAL - Supplies		13,707	1,705	2,792	5,280	2,162	5,080	(200)	-4%	
OTHER COSTS										
1001110572100	PAYMENTS TO OTHER AGENCIES	-	1,600	-	2,500	-	-	(2,500)	-100%	
1001110573050	Community Grant	14,247	15,000	19,540	20,000	-	20,000	-	0%	
1001110579100	CONTINGENCY	-	-	-	90,691	-	63,353	(27,338)	-30%	
TOTAL - Other Costs		14,247	16,600	19,540	113,191	-	83,353	(29,838)	-26%	
TOTAL GOVERNING BODY		206,900	199,455	234,002	417,651	290,487	422,596	4,944	1%	
					328,858	218,274	334,953	6,095	1.9%	Total change without personnel

# CITY MANAGER

The City of Villa Rica operates under the Council-Manager form of government. This system combines the strength of an elected City Council with a professional manager and staff. The City Manager is the chief administrative officer and is responsible for making sure the policy decisions made by the City Council are implemented and that public services are delivered efficiently and effectively.

**\$231,868**

Operating Budget

**1%**

Change from 2020

## EMPLOYEES

1320-001

City Manager

## CAPITAL

None

## NOTES ON 2021 BUDGET

- Professional services, including appraisals for potential acquisitions (\$10,000)
- M/R for City Hall and old Library (\$12,000)
- Employee Luncheons (\$10,000)



**Departmental Budget Requests**  
**Budget Year 2021**

		9 MONTHS							
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED		
CITY MANAGER		2017	2018	2019	2020	2020	2021	\$ Change from	% Change from
		ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD (11 months)	Requested Budget	2020 Budget	2020 Budget
PERSONNEL									
1001320511100	Regular employees	160,504	89,427	125,527	129,000	108,906	129,300	300	0%
1001320511120	Vacation Pay	12,346	-	2,233	-	4,465		-	
1001320511130	Sick Leave Pay	-	-	1,737	-	248		-	
1001320512100	Group Insurance	17,377	-	18,823	19,358	16,801	19,751	393	2%
1001320512200	Social Security FICA Contrib	11,930	15,137	9,343	9,868	8,174	9,869	0	0%
1001320512400	Retirement Contribution	5,835	6,405	2,171	5,805	2,010	6,321	516	9%
1001320512500	50% Match for 457 Contrib	2,704	1,539	3,885	3,870	3,409	3,870	0	0%
1001320512700	Worker's compensation	115	2,668	323	277	252	277	0	0%
1001320512910	Car Allowance	5,250	58	-	-	-	-	-	
<b>TOTAL - Personnel</b>		<b>216,061</b>	<b>115,234</b>	<b>164,040</b>	<b>168,179</b>	<b>144,266</b>	<b>169,388</b>	<b>1,209</b>	<b>1%</b>
SERVICES									
1001320521200	Professional	4,725	-	3,700	-	9,268	10,000	10,000	Appraisals & Other Professional Svcs
1001320521300	Technical Services	-	-	1,190	1,019	769	1,000	(19)	-2%
1001320522100	Cleaning Service	8,227	170	-	-	-	-	-	
1001320522210	m/r buildings	6,714	4,888	19,721	15,611	8,915	12,000	(3,611)	-23%
1001320522220	m/r equipment	57	388	11	473	473	100	(373)	-79%
1001320522230	m/r vehicles	595	344	57	1,700	1,675	600	(1,100)	-65%
1001320522240	M/R GROUNDS	-	-	822	216	144	300	84	39%
1001320522320	Rental of equipment and veh	-	100	-	-	-		-	City Hall & Old Library Grounds
1001320523100	Liability Insurance	1,005	768	1,545	465	515	520	55	12%
1001320523210	Phone/Internet	3,240	2,369	2,831	2,683	2,440	2,700	17	1%
1001320523215	postage	300	165	370	300	236	300	-	0%
1001320523300	Advertising	446	51	1,339	403	-	500	97	24%
1001320523400	Printing and binding	543	-	290	5,600	3,340	600	(5,000)	-89%
1001320523500	Travel	80	2,631	921	2,270	206	2,270	-	0%
1001320523600	Dues and fees	6,218	33	422	983	1,016	1,000	17	2%
1001320523700	Education and training	707	1,311	6,860	10,000	3,939	10,000	-	0%
1001320523850	Contract labor	-	-	-	-	-	-	-	Newspapers, Chambers
1001320523910	Drug Testing & Physicals	100	-	-	-	-	-	-	Manager Training
1001320523930	Document Shredding	44	30	20	50	18	40	(10)	-20%
<b>TOTAL - Services</b>		<b>33,001</b>	<b>13,249</b>	<b>40,097</b>	<b>41,773</b>	<b>32,953</b>	<b>41,930</b>	<b>157</b>	<b>0%</b>
SUPPLIES									
1001320531100	Supplies	1,234	898	1,458	1,500	1,223	1,500	-	0%
1001320531210	Water/Sewerage	-	566	1,244	840	477	830	(10)	-1%
1001320531220	Natural Gas	523	478	1,928	120	97	120	-	0%
1001320531230	Electricity	579	4,216	3,771	600	413	600	-	0%
1001320531270	Gasoline/diesel	449	630	524	841	301	800	(41)	-5%

Departmental Budget Requests  
Budget Year 2021

Budget Year 2021		9 MONTHS								
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED			
CITY MANAGER		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 YTD (11 months)	2021 Requested Budget	\$ Change from 2020 Budget	% Change from 2020 Budget	NOTES
1001320531300	Food	3,723	2,126	10,512	10,000	6,492	10,000	-	0%	Employee Luncheons
1001320531400	Books and periodicals	(550)	-	-	-	-	-	-		
1001320531600	Small Equipment	5,327	699	558	1,154	1,154	1,500	346	30%	
1001320531700	UNIFORMS	-	-	-	200	-	200	-	0%	
1001320531710	Operating Supplies	-	101	-	-	-	-	-		
TOTAL - Supplies		11,285	9,714	19,995	15,255	10,158	15,550	295	2%	
INTERFUND										
1001320552200	Liability Claims / Self-Pay	-	-	14,915	3,900	-	5,000	1,100	28%	
TOTAL - Interfund		-	-	14,915	3,900	-	5,000	1,100	28%	
TOTAL CITY MANAGER		260,348	138,197	239,048	229,107	187,376	231,868	2,761	1%	
					60,928	43,110	62,480	1,552	2.5%	Total change without personnel

# CITY CLERK

The Office of the City Clerk is responsible for keeping an accurate record and minutes of all meetings of the City Council. The Clerk is custodian of the city seal and is required to affix the seal to all official documents of the city, and to attest the signatures of the Mayor and City Manager. The City Clerk's responsibilities also include maintaining contracts, ordinances, resolutions and agreements, and overseeing the adoption and publication of the city's Code of Ordinances.

**\$130,820**

Operating Budget

**11%**

Change from 2020

## EMPLOYEES

1330-001

City Clerk

1330-002

Assistant City Clerk (PT)

## CAPITAL

None

## NOTES ON 2021 BUDGET

- Travel and Training for City Clerk and Assistant City Clerk (\$6,370)
- Carroll and Douglas Election fees (\$13,000)



**Departmental Budget Requests  
Budget Year 2021**

Budget Year 2021		9 MONTHS								
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED			
CITY CLERK		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 YTD (11 months)	2021 Requested Budge	\$ Change from 2020 Budget	% Change from 2020 Budget	NOTES
PERSONNEL										
1001330511100	Regular employees	36,820	29,740	44,385	59,646	48,212	69,724	10,078	17%	
1001330511120	Vacation Pay	1,612	1,300	1,804	-	2,115		-		
1001330511130	Sick Leave Pay	149	160	89	-	1,121		-		
1001330512100	Group Insurance	20,229	15,099	14,014	13,892	11,881	14,200	308	2%	
1001330512200	Social Security FICA Contrib	2,569	1,985	3,155	4,563	3,489	5,299	737	16%	
1001330512400	Retirement Contribution	550	1,539	2,017	2,209	2,010	2,574	365	17%	
1001330512500	50% Match for 457 Contrib	807	622	926	1,473	871	1,553	80	5%	
1001330512700	Worker's compensation	23	29	67	66	60	76	11	16%	
TOTAL - Personnel		62,759	50,475	66,457	81,848	69,758	93,426	11,578	14%	
SERVICES										
1001330521200	Professional	-	-	-	-	-	-	-		
1001330521300	Technical	5,138	1,254	6,986	8,102	8,477	7,984	(118)	-1%	Civic Clerk
1001330523100	Liability Insurance	-	-	-	245	58	120	(125)	-51%	
1001330523210	Phone/Internet	1,863	1,422	1,749	2,190	1,746	2,280	90	4%	
1001330523215	postage	48	25	33	100	45	100	-	0%	
1001330523300	Advertising	55	574	110	1,200	104	300	(900)	-75%	
1001330523400	Printing and binding	2,867	2,151	1,788	1,800	904	1,800	-	0%	
1001330523500	Travel	2,541	1,794	957	1,100	925	2,500	1,400	127%	Training for Clerk & Asst Clerk
1001330523600	Dues and fees	330	476	547	592	592	220	(372)	-63%	
1001330523700	Education and training	1,746	1,134	-	1,291	1,114	3,870	2,579	200%	Training for Clerk & Asst Clerk
1001330523850	Contract labor	2,968	3,100	12,923	12,795	12,779	13,000	205	2%	Elections
1001330523910	Drug Testing & Physicals	-	-	-	100	-	-	(100)	-100%	
1001330523930	Document Shredding	35	30	413	1,000	362	500	(500)	-50%	
TOTAL - Services		17,589	11,960	25,504	30,514	27,106	32,674	2,160	7%	
SUPPLIES										
1001330531100	Office Supplies	2,004	1,616	1,598	2,262	2,061	2,000	(262)	-12%	
1001330531220	Natural Gas	-	49	14	120	97	120	-	0%	
1001330531230	Electricity	614	159	543	600	413	600	-	0%	
1001330531400	Books and Periodicals	2,674	863	11,459	1,998	350	2,000	2	0%	
1001330531600	Small Equipment	-	1,657	-	-	-	-	-		
TOTAL - Supplies		5,291	4,344	13,614	4,980	2,922	4,720	(260)	-5%	
TOTAL CITY CLERK		85,639	66,779	105,574	117,342	99,786	130,820	13,478	11%	
					35,494	30,028	37,394	1,900	5.4%	Total change without personnel



# FINANCE

The Finance Department is responsible to provide quality, efficient, and accurate financial services and is focused on delivering excellence in organizational support for the City. The department has a fiduciary responsibility to safeguard the City's financial assets and manage its financial resources in accordance with the goals of the City Council and City Manager, and in compliance with applicable laws and generally accepted accounting and financial principles.

**\$513,195**

Operating Budget

**6%**

Change from 2020

## NOTES ON 2021 BUDGET

- Property Tax Collection (\$57,000)
- Hotel Tax Auditors (\$5,600)
- Increased Travel and Training with addition of Accountant to department (\$1,910)

## EMPLOYEES

1510-001	Chief Financial Officer
1510-002	Assistant Finance Director
1510-003	Accounts Payable Clerk
1510-005	Receptionist (PT)
1510-006	Receptionist (PT)
1510-007	Accountant

## CAPITAL

None



**Departmental Budget Requests  
Budget Year 2021**

		9 MONTHS								
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED			
FINANCE		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 YTD (11 months)	2021 Requested Budge	\$ Change from 2020 Budget	% Change from 2020 Budget	NOTES
PERSONNEL										
1001510511100	Regular employees	187,512	148,982	244,277	272,043	218,476	286,031	13,987	5%	
1001510511120	Vacation Pay	5,285	6,333	6,816	-	7,225		-		
1001510511130	Sick Leave Pay	6,791	5,060	3,461	-	5,484		-		
1001510511300	Overtime	134	259	260	400	643	400	-	0%	
1001510512100	Group Insurance	61,271	46,434	55,311	59,166	53,761	70,621	11,455	19%	
1001510512200	Social Security FICA Contrib	14,079	11,033	17,994	21,052	16,417	21,767	715	3%	
1001510512400	Retirement Contribution	7,308	6,157	8,069	10,347	8,041	13,145	2,798	27%	
1001510512500	50% Match for 457 Contrib	3,580	3,618	5,022	4,582	4,733	5,930	1,348	29%	
1001510512700	Worker's compensation	147	118	439	382	348	418	36	9%	
1001510512900	other employee expenditures	-	-	-	-	-		-		
TOTAL - Personnel		286,107	227,994	341,648	367,973	315,128	398,311	30,338	8%	
SERVICES										
1001510521200	Professional	-	7,680	11,595	5,600	5,561	5,600	-	0%	Hotel Tax Auditors
1001510521211	Douglas Co Tax Commissioner	2,831	2,463	3,495	3,600	1,454	3,000	(600)	-17%	
1001510521212	Carroll Co Tax Commissioner	6,302	5,532	7,529	9,200	5,278	8,000	(1,200)	-13%	
1001510521220	Professional - Auditors	29,000	500	-	-	-	-	-		
1001510521300	Technical	525	269	913	900	885	900	(0)	0%	
1001510522330	Other Rentals	45	45	8	83	83	45	(38)	-45%	
1001510523100	Liability Insurance	1,005	768	1,054	796	734	750	(46)	-6%	
1001510523210	Phone/Internet	7,450	6,067	8,226	7,659	6,735	8,100	441	6%	Added cell phone during 2020
1001510523215	postage	2,098	1,329	2,103	2,474	2,176	2,474	-	0%	
1001510523300	Advertising	1,306	1,125	2,158	5,000	2,835	5,000	-	0%	Advertisements for Millage and Budget
1001510523400	Printing and binding	4,392	2,973	4,005	4,021	2,124	4,000	(21)	-1%	Printing of handouts, budget books
1001510523500	Travel	1,328	137	1,402	2,215	2,051	3,125	910	41%	Additional accountant in dept
1001510523600	Dues and fees	952	851	1,011	1,391	1,391	1,500	109	8%	
1001510523700	Education and training	1,009	605	3,168	3,000	2,793	4,000	1,000	33%	Additional accountant in dept
1001510523910	Drug Testing & Physicals	-	125	390	300	95	125	(175)	-58%	
1001510523930	Document Shredding	352	122	200	205	88	205	-	0%	
1001510523970	BANK/CC FEES & ANALYSIS CHGES	140	15	105	-	946	-	-		
1001510523980	Late Tax Deposits	561	-	-	-	-	-	-		
TOTAL - Services		59,297	30,607	47,361	46,444	35,228	46,824	380	1%	
SUPPLIES										
1001510531100	Office Supplies	4,480	5,607	7,341	6,685	6,478	6,685	-	0%	
1001510531220	Natural Gas	148	211	68	550	479	550	-	0%	
1001510531230	Electricity	2,550	626	2,694	2,800	2,049	2,600	(200)	-7%	
1001510531300	Food	62	-	234	225	60	225	-	0%	
1001510531400	Books and periodicals	-	-	-	-	-	-	-		

Departmental Budget Requests  
Budget Year 2021

Budget Year 2021		9 MONTHS								
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED			
FINANCE		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 YTD (11 months)	2021 Requested Budget	\$ Change from 2020 Budget	% Change from 2020 Budget	NOTES
1001510531600	Small Equipment	2,748	6,088	3,983	2,458	2,069	1,000	(1,458)	-59%	
1001510531700	Uniforms	-	-	-	-	-	-	-		
TOTAL - Supplies		9,987	12,532	14,320	12,718	11,135	11,060	(1,658)	-13%	
OTHER COSTS										
1001510571005	Tax Commissioner	53,471	10,348	43,052	56,707	54,272	57,000	293	1%	Property Tax Collection
1001510574000	Bad Debt - Property Taxes	-	-	-	-	-	-	-		
TOTAL - Other Costs		53,471	10,348	43,052	56,707	54,272	57,000	293	1%	
TOTAL FINANCE		408,862	281,480	446,381	483,841	415,763	513,195	29,061	6%	
					115,868	100,635	114,884	(1,278)	-0.8%	Total change without personnel

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# LEGAL

The City outsources the function of the City Attorney. The City Attorney provides municipal legal services to the elected officials, the City Manager, and other staff in order to assist the City in reaching its goals to serve the community.

**\$95,000**

Operating Budget

**-5%**

Change from 2020

## NOTES ON 2021 BUDGET

- Legal line item reduced based on current year expenditures.

### EMPLOYEES

None

### CAPITAL

None



Departmental Budget Requests  
Budget Year 2021

		9 MONTHS								
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED			
LEGAL		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 YTD (11 months)	2021 Requested Budget	\$ Change from 2020 Budget	% Change from 2020 Budget	NOTES
SERVICES										
1001530521230	Attorney Fees	109,640	64,507	91,303	100,000	64,344	95,000	(5,000)	-5%	Based on CY actuals
TOTAL - Services		109,640	64,507	91,303	100,000	64,344	95,000	(5,000)	-5%	
TOTAL LEGAL		109,640	64,507	91,303	100,000	64,344	95,000	(5,000)	-5%	

# INFORMATION TECHNOLOGY

The Information Technology Department provides information, cybersecurity, innovation and technology services for the city's departments. Services include voice and network, cybersecurity, email and communication platforms, and other applications that are used internally and for purposes of providing services to the residents of the City.

**\$244,574**

Operating Budget

**-2%**

Change from 2020

## NOTES ON 2021 BUDGET

- Upgraded pay grade for part-time Technician
- Reduced Technical line item by \$18,000

## EMPLOYEES

1535-001

IT Director

1535-002

IT Technician (PT)

## CAPITAL

None



**Departmental Budget Requests  
Budget Year 2021**

		9 MONTHS							
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED		
INFORMATION TECHNOLOGY		2017	2018	2019	2020	2020	2021	\$ Change from	% Change from
		ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD (11 months)	Requested Budget	2020 Budget	2020 Budget
PERSONNEL									
1001535511100	Regular employees	5,115	51,504	70,765	86,556	64,229	100,940	14,384	17%
1001535511120	Vacation Pay	-	996	2,527	-	2,265		-	
1001535511130	Sick Leave Pay	-	-	-	-	438		-	
1001535512100	Group Insurance	255	9,614	12,525	13,162	10,831	12,921	(241)	-2%
1001535512200	Social Security FICA Contrib	387	3,782	5,349	6,622	4,955	7,687	1,066	16%
1001535512400	Retirement Contribution	-	1,539	2,017	3,420	2,010	4,096	676	20%
1001535512500	50% Match for 457 Contrib	-	1,454	2,199	2,280	2,008	2,508	228	10%
1001535512700	WORKER'S COMPENSATION	-	29	184	175	159	198	23	13%
<b>TOTAL - Personnel</b>		<b>5,757</b>	<b>68,919</b>	<b>95,565</b>	<b>112,215</b>	<b>86,897</b>	<b>128,351</b>	<b>16,136</b>	<b>14%</b>
SERVICES									
1001535521200	Professional	-	-	-	-	-	-	-	
									Network monitoring; Email archiver; Remote login; Anti-virus; Dual-factor authentication; VMWare; Web/spam/encryption; Server support Maintenance Agreement
1001535521300	Technical	67,691	20,656	56,134	77,955	40,530	60,000	(17,955)	-23%
1001535521310	CASELLE	29,445	20,386	27,348	22,915	21,998	23,603	688	3%
1001535521320	OFF-SITE SERVER	7,491	9,052	3,892	5,400	4,950	5,400	-	0%
1001535522230	m/r vehicles	-	-	-	200	-	200	-	0%
1001535523100	Liability Insurance	-	2,517	-	465	248	350	(115)	-25%
1001535523210	Phone/Internet	114	1,230	4,159	7,073	3,107	6,000	(1,073)	-15%
1001535523240	WEBSITE PROVIDER	7,608	-	7,380	7,380	7,380	7,380	-	0%
1001535523500	Travel	-	100	829	1,500	947	1,500	-	0%
1001535523600	Dues and fees	-	-	-	100	-	100	-	0%
1001535523700	Education and training	-	-	1,910	3,500	-	3,500	-	0%
<b>TOTAL - Services</b>		<b>112,349</b>	<b>53,942</b>	<b>101,652</b>	<b>126,488</b>	<b>79,161</b>	<b>108,033</b>	<b>(18,455)</b>	<b>-15%</b>
SUPPLIES									
1001535531100	Office Supplies	-	306	226	600	528	500	(100)	-17%
1001535531220	Natural Gas	-	-	-	40	-	40	-	0%
1001535531230	Electricity	-	-	-	650	-	650	-	0%
1001535531270	Gasoline/diesel	-	84	157	300	109	300	-	0%
1001535531600	Small Equipment	135	5,136	887	8,500	8,041	6,500	(2,000)	-24%
1001535531700	Uniforms	-	-	-	100	-	200	100	100%
1001535531710	Operating Supplies	-	19	-	-	-	-	-	
<b>TOTAL - Supplies</b>		<b>135</b>	<b>5,545</b>	<b>1,269</b>	<b>10,190</b>	<b>8,677</b>	<b>8,190</b>	<b>(2,000)</b>	<b>-20%</b>
<b>TOTAL INFORMATION TECHNOLOGY</b>		<b>118,241</b>	<b>128,405</b>	<b>198,487</b>	<b>248,893</b>	<b>174,735</b>	<b>244,574</b>	<b>(4,319)</b>	<b>-2%</b>

Departmental Budget Requests  
Budget Year 2021

INFORMATION TECHNOLOGY

	9 MONTHS							
12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED			
2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 YTD (11 months)	2021 Requested Budget	\$ Change from 2020 Budget	% Change from 2020 Budget	NOTES
			136,678	87,838	116,223	(20,455)	-15.0%	Total change without personnel



# HUMAN RESOURCES

The Human Resources Department is a full service, comprehensive HR operation. Human Resources is responsible for the following services to our employees and community: Recruitment and Selection, Benefits Administration, On-Boarding, Performance Management, Employee Relations, Payroll Administration, Workers' Compensation, and Classification and Compensation.

**\$253,817**

Operating Budget

**-4%**

Change from 2020

## NOTES ON 2021 BUDGET

- Travel and Training removed from budget during adoption.

## EMPLOYEES

1540-001  
1540-002

Human Resources Director  
Human Resources Generalist

## CAPITAL

None



# Departmental Budget Requests

		9 MONTHS							
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	9/30/2020	PROPOSED		
HUMAN RESOURCES		2017	2018	2019	2020	2020	2021	\$ Change from	% Change from
		ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD (12 months)	Requested Budget	2020 Budget	2020 Budget
NOTES									
<b>PERSONNEL</b>									
1001540511100	Regular employees	71,725	52,422	87,506	126,257	120,041	134,905	8,648	7%
1001540511120	Vacation Pay	679	574	2,387	-	2,747		-	
1001540511130	Sick Leave Pay	905	2,940	727	-	2,493		-	
1001540512100	Group Insurance	19,982	15,208	18,915	31,258	19,524	19,567	(11,691)	-37%
1001540512200	Social Security FICA Contrib	4,985	3,784	6,334	9,659	8,841	10,274	616	6%
1001540512400	Retirement Contribution	3,053	1,539	2,017	4,922	4,675	6,581	1,659	34%
1001540512500	50% Match for 457 Contrib	2,150	1,678	2,337	3,172	3,216	4,029	857	27%
1001540512700	WORKER'S COMPENSATION	37	29	197	139	126	148	9	6%
<b>TOTAL - Personnel</b>		<b>103,516</b>	<b>78,175</b>	<b>120,421</b>	<b>175,407</b>	<b>161,664</b>	<b>175,505</b>	<b>98</b>	<b>0%</b>
<b>SERVICES</b>									
1001540521200	Professional Services	19,956	30,631	8,124	33,132	30,388	27,832	(5,300)	-16%
1001540521230	Payroll Processing	24,016	26,513	35,804	40,800	42,729	40,800	-	0%
1001540521300	Technical Services	-	-	-	-	-	-	-	
1001540523100	Liability Insurance	-	-	-	245	77	100	(145)	-59%
1001540523210	Phone/Internet	1,863	1,422	2,438	2,400	1,667	2,000	(400)	-17%
1001540523215	postage	184	7	128	200	117	150	(50)	-25%
1001540523300	Advertising	-	-	-	-	-	-	-	
1001540523400	Printing and binding	353	1,150	717	3,200	3,092	3,500	300	9%
1001540523500	Travel	1,070	272	2,232	-	-	-	-	
1001540523600	Dues and fees	359	335	889	500	429	1,100	600	120%
1001540523700	Education and training	820	1,482	870	4,540	4,540	-	(4,540)	-100%
1001540523910	Drug Testing & Physicals	-	-	100	100	24	100	-	0%
1001540523930	Document Shredding	39	30	32	70	37	50	(20)	-29%
<b>TOTAL - Services</b>		<b>48,660</b>	<b>61,843</b>	<b>51,335</b>	<b>85,187</b>	<b>83,101</b>	<b>75,632</b>	<b>(9,555)</b>	<b>-11%</b>
<b>SUPPLIES</b>									
1001540531100	Supplies	1,131	1,104	2,791	2,040	1,324	1,500	(540)	-26%
1001540531220	Natural Gas	39	42	27	220	193	220	-	0%
1001540531230	Electricity	604	162	911	900	818	900	-	0%
1001540531600	Small Equipment	320	449	1,418	-	-	-	-	
1001540531700	UNIFORMS	-	-	-	60	60	60	-	0%
<b>TOTAL - Supplies</b>		<b>2,095</b>	<b>1,758</b>	<b>5,147</b>	<b>3,220</b>	<b>2,395</b>	<b>2,680</b>	<b>(540)</b>	<b>-17%</b>
<b>TOTAL HUMAN RESOURCES</b>		<b>154,271</b>	<b>141,776</b>	<b>176,902</b>	<b>263,813</b>	<b>247,159</b>	<b>253,817</b>	<b>(9,997)</b>	<b>-4%</b>

Departmental Budget Requests

HUMAN RESOURCES

9 MONTHS					PROPOSED			
12/31/2017	9/30/2018	9/30/2019	9/30/2020	9/30/2020	2021	\$ Change from	% Change from	NOTES
2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 YTD (12 months)	Requested Budge	2020 Budget	2020 Budget	
			88,407	85,496	78,312	(10,095)	-11.4%	Total change without personnel

# CUSTOMER SERVICE

The Customer Service Department is responsible for the daily operations of utility billing (which includes water, sewer, sanitation), cash receipting, and other customer service tasks. The mission of this department is top quality customer care. Each employee in this department devotes serious effort and energy into making sure that our utility customers and other citizens are assisted in a timely manner. We aim to record accurate monthly usage through monthly meter reading in preparation of creating bills that are error free.

**\$496,486**

Operating Budget

**7%**

Change from 2020

## NOTES ON 2021 BUDGET

- Meter reading software needs upgrade (\$7k)
- Increased bank fees (\$2,300) for more online payments
- Increased Bad Debt for potential write-offs after COVID (\$19,000)

## EMPLOYEES

1590-001	Customer Services Manager
1590-002	Customer Service Representative
1590-005	Meter Technician
1590-006	Meter Technician
1590-007	Customer Service Representative

## CAPITAL

Water Meters	\$325,000
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**Departmental Budget Requests  
Budget Year 2021**

		9 MONTHS							
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED		
CUSTOMER SERVICE		2017	2018	2019	2020	2020	2021	\$ Change from	% Change from
		ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD (11 months)	Requested Budget	2020 Budget	2020 Budget
PERSONNEL									
1001590511100	Regular employees	85,196	73,357	145,806	189,977	157,879	194,326	4,350	2%
1001590511120	Vacation Pay	1,889	1,212	3,623	-	6,767		-	
1001590511130	Sick Leave Pay	2,129	728	4,806	-	6,872		-	
1001590511300	Overtime	644	54	571	300	733	300	-	0%
1001590512100	Group Insurance	28,953	15,163	41,789	56,121	49,457	57,829	1,708	3%
1001590512200	Social Security FICA Contrib	6,368	7,370	12,206	14,533	12,574	14,751	218	2%
1001590512400	Retirement Contribution	4,971	4,618	6,205	10,987	10,052	9,448	(1,538)	-14%
1001590512500	50% Match for 457 Contrib	497	459	1,413	2,493	2,191	3,009	516	21%
1001590512700	WORKER'S COMPENSATION	441	886	1,575	4,240	5,116	1,766	(2,474)	-58%
1001590512900	other employee expenditures	-	-	-	-	-		-	
<b>TOTAL - Personnel</b>		<b>131,089</b>	<b>103,847</b>	<b>217,993</b>	<b>278,650</b>	<b>251,641</b>	<b>281,430</b>	<b>2,780</b>	<b>1%</b>
SERVICES									
1001590521200	Professional	8,409	6,881	11,188	11,000	8,707	11,000	-	0%
1001590521300	Technical	14,352	9,780	13,857	15,000	11,366	22,055	7,055	47%
1001590522210	m/r buildings	-	991	3,091	1,455	1,366	2,500	1,045	72%
1001590522230	m/r vehicles	-	707	1,967	1,797	136	1,800	3	0%
1001590522310	Rental of land & buildings	-	-	2	1	1	1	-	0%
1001590523100	Liability Insurance	3,016	2,304	3,061	1,175	1,213	1,250	75	6%
1001590523210	Phone/Internet	5,588	4,267	3,792	4,201	3,285	4,220	19	0%
1001590523215	postage	35,016	20,015	35,426	38,390	32,112	38,390	-	0%
1001590523400	Printing and binding	1,692	315	221	2,339	2,308	2,500	161	7%
1001590523500	Travel	596	292	15	50	17	50	-	0%
1001590523600	Dues and fees	-	209	-	-	-	-	-	
1001590523700	Education and training	402	1,371	485	800	-	1,000	200	25%
1001590523850	Contract labor	-	-	-	-	-	-	-	
1001590523910	Drug Testing & Physicals	-	100	100	190	90	200	10	5%
1001590523930	Document Shredding	152	119	160	225	185	225	-	0%
1001590523970	BANK/CC FEES & ANALYSIS CHGES	59,378	51,050	72,840	70,450	59,818	72,750	2,300	3%
<b>TOTAL - Services</b>		<b>128,599</b>	<b>98,401</b>	<b>146,205</b>	<b>147,073</b>	<b>120,604</b>	<b>157,941</b>	<b>10,868</b>	<b>7%</b>
SUPPLIES									
1001590531100	Supplies	2,424	3,647	3,624	3,149	2,222	3,150	1	0%
1001590531210	Water/Sewerage	-	52	373	480	388	480	-	0%
1001590531220	Natural Gas	393	204	-	-	-	-	-	
1001590531230	Electricity	2,532	1,001	3,684	3,800	2,907	3,800	-	0%
1001590531270	Gasoline/diesel	-	-	3,556	4,000	2,670	4,000	-	0%
1001590531300	Food	-	-	66	100	-	100	-	0%

**Budget Year 2021**

183,816	165,046	215,056	31,240	17.0%	Total change without personnel
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# COMMUNITY DEVELOPMENT

The Community Development Department coordinates and facilitates strategies for the land development and redevelopment of the City. The Department consists of divisions including: Building & Inspections, Code Compliance, Occupational Tax/Alcoholic Beverage Licensing, Planning & Zoning and Geographic Information Systems.

**\$528,339**

Operating Budget

**2%**

Change from 2020

## EMPLOYEES

7400-006	Deputy Community Dev Director
7400-004	Planning & Zoning Specialist
7400-002	Permitting & Licensing Specialist
7400-003	Administrative Assistant
7400-005	Licensing & Permitting Clerk

## CAPITAL

None

## NOTES ON 2021 BUDGET

- LCI grant expenditures (\$120,000)
- New software for department (\$8,000)



Departmental Budget Requests  
Budget Year 2021

		9 MONTHS							
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED		
COMMUNITY DEVELOPMENT		2017	2018	2019	2020	2020	2021	\$ Change from	% Change from
		ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD (11 months)	Requested Budget	2020 Budget	2020 Budget
PERSONNEL									NOTES
1007400511100	Regular employees	102,657	163,260	175,880	246,313	199,262	250,419	4,106	2%
1007400511120	Vacation Pay	2,401	2,584	7,393	-	5,738		-	
1007400511130	Sick Leave Pay	7,099	3,626	4,732	-	7,948		-	
1007400511300	Overtime	523	360	765	-	300	500	500	
1007400512100	Group Insurance	31,298	39,057	32,576	50,827	38,201	46,640	(4,188)	-8%
1007400512200	Social Security FICA Contrib	8,215	12,358	13,962	18,843	15,881	19,042	199	1%
1007400512400	Retirement Contribution	6,994	6,157	8,069	10,372	8,041	12,197	1,825	18%
1007400512500	50% Match for 457 Contrib	930	343	586	1,150	805	2,566	1,416	123%
1007400512700	Worker's compensation	1,253	1,595	1,344	347	316	350	3	1%
<b>TOTAL - Personnel</b>		<b>161,369</b>	<b>229,341</b>	<b>245,309</b>	<b>327,852</b>	<b>276,493</b>	<b>331,714</b>	<b>3,862</b>	<b>1%</b>
SERVICES									
1007400521200	Professional	67,863	62,719	40,062	118,024	91,010	120,000	1,976	2%
1007400521201	Comp Plan Rev - Prof Svcs	-	94,880	9,500	-	-	-	-	
1007400521300	Technical	5,395	4,468	5,681	8,876	8,448	17,000	8,124	92%
1007400522220	m/r equipment	72	74	-	1,000	-	2,700	1,700	170%
1007400522230	m/r vehicles	-	787	103	-	-	-	-	
1007400523100	Liability Insurance	-	1,443	2,395	832	714	750	(82)	-10%
1007400523210	Phone/Internet	6,092	5,259	7,679	7,178	5,714	7,500	322	4%
1007400523215	postage	1,634	1,853	5,482	6,000	3,812	5,500	(500)	-8%
1007400523300	Advertising	3,030	663	1,810	3,000	558	3,000	-	0%
1007400523400	Printing and binding	3,359	2,949	9,209	7,500	6,671	7,500	-	0%
1007400523500	Travel	828	2,067	7,077	5,724	2,142	5,725	1	0%
1007400523600	Dues and fees	215	75	969	1,400	897	1,400	-	0%
1007400523700	Education and training	875	735	3,113	5,450	434	6,000	550	10%
1007400523910	Drug Testing & Physicals	270	100	275	-	-	200	200	
1007400523930	Document Shredding	102	151	148	175	145	200	25	14%
1007400523970	BANK/CC FEES & ANALYSIS CHGES	-	-	12,859	2,550	2,291	2,550	-	0%
<b>TOTAL - Services</b>		<b>89,735</b>	<b>178,223</b>	<b>106,362</b>	<b>167,709</b>	<b>122,836</b>	<b>180,025</b>	<b>12,316</b>	<b>7%</b>
SUPPLIES									
1007400531100	Office Supplies	5,142	5,254	8,700	9,900	9,640	9,000	(900)	-9%
1007400531220	Natural Gas	90	164	68	550	479	550	-	0%
1007400531230	Electricity	1,946	626	2,859	3,300	2,049	3,300	-	0%
1007400531270	Gasoline/diesel	-	885	650	-	-	-	-	
1007400531300	Food	-	-	-	100	52	-	(100)	-100%
1007400531600	Small Equipment	16,781	10,763	6,984	7,325	1,245	3,000	(4,325)	-59%
1007400531700	Uniforms	32	-	480	750	-	750	-	0%
<b>TOTAL - Supplies</b>		<b>23,991</b>	<b>17,692</b>	<b>19,740</b>	<b>21,925</b>	<b>13,466</b>	<b>16,600</b>	<b>(5,325)</b>	<b>-24%</b>



Departmental Budget Requests  
 Budget Year 2021

	9 MONTHS								
	12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED			
COMMUNITY DEVELOPMENT	2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 YTD (11 months)	2021 Requested Budget	\$ Change from 2020 Budget	% Change from 2020 Budget	NOTES
TOTAL PLANNING & ZONING	275,095	425,257	371,411	517,486	412,794	528,339	10,853	2%	
				189,634	136,302	196,625	6,991	3.7%	Total change without personnel

# BUILDING INSPECTIONS

The purpose of the Building Inspection Department is to verify compliance with the minimum safety standards set forth in the building, plumbing, electrical, mechanical or specialty codes.

**\$163,311**

Operating Budget

**21%**

Change from 2020

## EMPLOYEES

7220-001

Building Inspector

7220-002

Building Inspector

7220-003

**NEW** Building Inspector (PT)

## CAPITAL

None

## NOTES ON 2021 BUDGET

- Added part-time building inspector for the increase in number of inspections, especially the potential increase in commercial inspections



Departmental Budget Requests  
Budget Year 2021

		9 MONTHS							
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED		
BUILDING INSPECTIONS		2017	2018	2019	2020	2020	2021	\$ Change from	% Change from
		ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD (11 months)	Requested Budget	2020 Budget	2020 Budget
PERSONNEL									
1007220511100	Regular employees	1,640	35,961	59,549	94,142	69,838	119,119	24,978	27%
1007220511120	Vacation Pay	-	200	2,468	-	2,503		-	
1007220511130	Sick Leave Pay	-	160	3,356	-	4,136		-	
1007220511300	Overtime	-	129	815	1,000	754	1,000	-	0%
1007220512100	Group Insurance	175	7,607	11,115	16,468	11,264	16,932	464	3%
1007220512200	Social Security FICA Contrib	125	2,756	5,566	7,294	4,518	9,055	1,762	24%
1007220512400	Retirement Contribution	-	-	460	4,208	4,021	4,742	534	13%
1007220512500	50% Match for 457 Contrib	12	425	1,108	1,277	1,185	2,255	978	77%
1007220512700	Worker's compensation	-	768	3,042	2,736	2,491	3,397	661	24%
<b>TOTAL - Personnel</b>		<b>1,952</b>	<b>48,006</b>	<b>87,479</b>	<b>127,124</b>	<b>100,709</b>	<b>156,501</b>	<b>29,376</b>	<b>23%</b>
SERVICES									
1007220521200	Professional	218,883	-	-	-	-	-	-	
1007220522230	m/r vehicles	-	-	28	500	21	500	-	0%
1007220523100	Liability Insurance	-	-	-	685	457	500	(185)	-27%
1007220523210	Phone/Internet	81	798	1,360	2,106	867	1,400	(706)	-34%
1007220523215	postage	-	-	-	-	-	-	-	
1007220523300	Advertising	-	-	-	-	-	-	-	
1007220523400	Printing and binding	-	-	148	-	-	-	-	
1007220523500	Travel	-	-	-	1,500	-	1,000	(500)	-33%
1007220523700	Education and training	-	-	-	1,000	-	1,000	-	0%
<b>TOTAL - Services</b>		<b>218,964</b>	<b>798</b>	<b>1,536</b>	<b>5,791</b>	<b>1,345</b>	<b>4,400</b>	<b>(1,391)</b>	<b>-24%</b>
SUPPLIES									
1007220531100	Office Supplies	-	270	-	100	97	200	100	100%
1007220531220	Natural Gas	-	10	14	110	86	110	-	0%
1007220531230	Electricity	-	162	543	600	425	600	-	0%
1007220531270	Gasoline/diesel	-	-	495	1,000	175	1,000	-	0%
1007220531600	Small Equipment	-	294	-	-	-	-	-	
1007220531700	Uniforms	-	1,696	-	458	-	400	(58)	-13%
1007220531710	Operating Supplies	-	60	-	100	-	100	-	0%
<b>TOTAL - Supplies</b>		<b>-</b>	<b>2,493</b>	<b>1,052</b>	<b>2,368</b>	<b>782</b>	<b>2,410</b>	<b>42</b>	<b>2%</b>
<b>TOTAL BUILDING INSPECTIONS</b>		<b>220,915</b>	<b>51,297</b>	<b>90,068</b>	<b>135,283</b>	<b>102,836</b>	<b>163,311</b>	<b>28,027</b>	<b>21%</b>
		<b>8,159</b>	<b>2,127</b>	<b>6,810</b>	<b>(1,349)</b>	<b>-16.5%</b>	<b>Total change without personnel</b>		

# CODE ENFORCEMENT

The Code Enforcement Department is responsible for the inspection and enforcement of residential and commercial properties that violate the City of Villa Rica Code of Ordinances. Code Compliance Specialists respond to complaints to identify code violations. When a violation is found, property owners or tenants are given a specified time to correct the violation. Failure to comply may result in a summons to appear in court.

**\$143,332**

Operating Budget

**0%**

Change from 2020

## EMPLOYEES

7450-001

Code Compliance Specialist (PT)

7450-002

Code Compliance Specialist

## CAPITAL

None

## NOTES ON 2021 BUDGET

- Only minor changes in individual line items.



Departmental Budget Requests  
Budget Year 2021

		9 MONTHS							
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED		
CODE ENFORCEMENT		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 YTD (11 months)	2021 Requested Budget	\$ Change from 2020 Budget	% Change from 2020 Budget
PERSONNEL									
1007450511100	Regular employees	69,418	45,137	130,272	80,749	55,150	84,241	3,493	4%
1007450511120	Vacation Pay	-	168	2,844	-	1,543		-	
1007450511130	Sick Leave Pay	-	-	1,592	-	607		-	
1007450511300	Overtime	-	61	2,348	2,000	1,931	2,000	-	0%
1007450512100	Group Insurance	-	3,797	14,662	21,942	9,458	22,445	503	2%
1007450512200	Social Security FICA Contrib	5,310	3,451	9,691	6,269	5,501	6,398	129	2%
1007450512400	Retirement Contribution	-	-	767	4,365	4,574	4,098	(267)	-6%
1007450512500	50% Match for 457 Contrib	-	-	1,119	-	1,451	1,575	1,575	
1007450512700	Worker's compensation	1,823	2,304	4,335	2,352	2,141	2,400	48	2%
<b>TOTAL - Personnel</b>		<b>76,551</b>	<b>54,918</b>	<b>167,629</b>	<b>117,677</b>	<b>82,356</b>	<b>123,157</b>	<b>5,481</b>	<b>5%</b>
SERVICES									
1007450522230	m/r vehicles	992	123	1,100	4,000	952	1,800	(2,200)	-55%
1007450523100	Liability Insurance	503	384	671	1,028	1,069	1,100	72	7%
1007450523210	Phone/Internet	4,001	3,855	5,401	5,353	4,523	5,350	(3)	0%
1007450523215	postage	218	142	317	500	286	500	-	0%
1007450523400	Printing and binding	-	-	214	229	229	300	71	31%
1007450523500	Travel	3,007	-	-	391	-	400	9	2%
1007450523700	Education and training	2,145	-	-	1,000	-	1,000	-	0%
1007450523930	Document Shredding	60	74	62	75	48	75	-	0%
<b>TOTAL - Services</b>		<b>10,926</b>	<b>4,577</b>	<b>7,763</b>	<b>12,576</b>	<b>7,107</b>	<b>10,525</b>	<b>(2,051)</b>	<b>-16%</b>
SUPPLIES									
1007450531100	Supplies	888	543	982	1,500	1,109	1,500	-	0%
1007450531220	Natural Gas	39	154	187	450	352	450	-	0%
1007450531230	Electricity	2,038	461	2,151	2,400	1,670	2,400	-	0%
1007450531270	Gasoline/diesel	1,803	1,600	4,598	4,000	3,344	4,000	-	0%
1007450531600	Small Equipment	-	-	2,146	2,600	-	800	(1,800)	-69%
1007450531700	Uniforms	300	126	460	1,500	266	500	(1,000)	-67%
<b>TOTAL - Supplies</b>		<b>5,068</b>	<b>2,884</b>	<b>10,524</b>	<b>12,450</b>	<b>6,741</b>	<b>9,650</b>	<b>(2,800)</b>	<b>-22%</b>
<b>TOTAL CODE ENFORCEMENT</b>		<b>92,545</b>	<b>62,380</b>	<b>185,916</b>	<b>142,703</b>	<b>96,204</b>	<b>143,332</b>	<b>629</b>	<b>0%</b>
					<b>25,026</b>	<b>13,848</b>	<b>20,175</b>	<b>(4,851)</b>	<b>-19.4%</b>
		<b>Total change without personnel</b>							

# ECONOMIC DEVELOPMENT

The Office of Economic Development consists of the Main Street Program, Tourism, Downtown Development Authority, Film & Entertainment, and Villa Rica Convention & Visitors Bureau. The mission of the department is to enhance the economic welfare of the City of Villa Rica's citizens and businesses. The department strives to effectively coordinate public resources to produce a sustaining positive business development climate.

**\$12,500**

Operating Budget

**-81%**

Change from 2020

## EMPLOYEES

None

## CAPITAL

None

### NOTES ON 2021 BUDGET

- Only one quarter installment to Carroll Tomorrow is included in the budget (5 year commitment is complete)
- NextSite has been removed (\$15,500)



Departmental Budget Requests  
Budget Year 2021

Budget Year 2021		9 MONTHS								
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED			
ECONOMIC DEVELOPMENT & RESOURCES		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 YTD (11 months)	2021 Requested Budget	\$ Change from 2020 Budget	% Change from 2020 Budget	NOTES
PERSONNEL										
1007520511100	Regular employees	-	37,453	-	-	-	-	-		
1007520511120	Vacation Pay	-	3,770	-	-	-	-	-		
1007520512100	Group Insurance	-	5,771	-	-	-	-	-		
1007520512200	Social Security FICA Contrib	-	3,048	-	-	-	-	-		
1007520512400	Retirement Contribution	-	1,539	2,017	-	-	-	-		
1007520512500	50% Match for 457 Contrib	-	1,157	-	-	-	-	-		
1007520512700	WORKER'S COMPENSATION	-	768	483	-	-	-	-		
TOTAL - Personnel		-	53,506	2,500	-	-	-	-		
SERVICES										
1007520521200	Professional	1,772	4,174	18,371	11,625	11,625	-	(11,625)	-100%	Removed NextSite
1007520522210	m/r buildings	-	1,588	-	-	-		-		
1007520522230	m/r vehicles	-	63	-	-	-		-		
1007520523100	Liability Insurance	-	180	335	-	-		-		
1007520523210	Phone/Internet	-	463	541	-	-		-		
1007520523215	postage	-	27	-	-	-		-		
1007520523300	Advertising	-	5,958	60	-	-		-		
1007520523400	Printing and binding	-	-	-	-	-		-		
1007520523500	Travel	-	1,465	1,469	2,000	670	-	(2,000)	-100%	
1007520523600	Dues and fees	-	920	-	-	-		-		
1007520523700	Education and training	-	3,134	755	1,000	75		(1,000)	-100%	
TOTAL - Services		1,772	17,971	21,531	14,625	12,370	-	(14,625)	-100%	
SUPPLIES										
1007520531100	Office Supplies	-	185	1,270	-	-		-		
1007520531210	Water/Sewerage	-	-	-	-	-		-		
1007520531230	Electricity	-	-	-	-	-		-		
1007520531270	Gasoline/diesel	-	-	-	-	-		-		
1007520531600	Small Equipment	-	-	-	-	-		-		
1007520531700	Uniforms	-	-	-	-	-		-		
TOTAL - Supplies		-	185	1,270	-	-	-	-		
OTHER COSTS										
1007520572001	Carroll Tomorrow	12,500	37,500	50,000	50,000	50,000	12,500	(37,500)	-75%	Last quarter installment
1007520572003	Historic Preservation	-	26	110	-	-	-	-		
TOTAL - Other Costs		12,500	37,526	50,110	50,000	50,000	12,500	(37,500)	-75%	
TOTAL ECONOMIC DEVELOPMENT		14,272	109,188	75,411	64,625	62,370	12,500	(52,125)	-81%	

Departmental Budget Requests  
 Budget Year 2021

ECONOMIC DEVELOPMENT & RESOURCES

9 MONTHS					PROPOSED				
12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	2021	\$ Change from	% Change from		
2017	2018	2019	2020	2020	2021	\$ Change from	% Change from		
ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD (11 months)	Requested Budget	2020 Budget	2020 Budget	NOTES	
			64,625	62,370	12,500	(52,125)	-80.7%	Total change without personnel	



# MAIN STREET

The Villa Rica Main Street Program is committed to making the most of our community's unique sense of place by harnessing local economic opportunities and creating a supportive business environment that helps our small business owners and entrepreneurs build on their dreams by expanding economic opportunities.

**\$245,876**

Operating Budget

**-12%**

Change from 2020

## NOTES ON 2021 BUDGET

- Contract labor for Events was reduced from \$125,000 to \$89,500 for 2021

## EMPLOYEES

7550-001

Main Street Manager

7550-002

Main Street Coordinator (PT)

## CAPITAL

Sewer Improv at Main Street Office

\$25,00



Departmental Budget Requests

		9 MONTHS							
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	9/30/2020	PROPOSED		
MAIN STREET		2017	2018	2019	2020	2020	2021	\$ Change from	% Change from
		ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD (12 months)	Requested Budget	2020 Budget	2020 Budget
PERSONNEL									
1007550511100	Regular employees	101,564	71,137	116,817	77,572	78,814	79,185	1,614	2%
1007550511120	Vacation Pay	2,871	1,926	2,895	-	2,179		-	
1007550511130	Sick Leave Pay	951	1,143	1,654	-	1,058		-	
1007550511300	Overtime	1,952	2,176	2,591	1,800	1,002	1,800	-	0%
1007550512100	Group Insurance	22,078	16,309	23,606	12,341	13,442	16,928	4,586	37%
1007550512200	Social Security FICA Contrib	7,826	5,634	9,240	5,934	6,282	6,023	89	2%
1007550512400	Retirement Contribution	2,837	3,079	4,188	3,491	3,296	3,858	367	11%
1007550512500	50% Match for 457 Contrib	1,822	41	1,342	-	490	-	-	
1007550512700	Worker's compensation	1,235	1,536	1,003	167	152	169	3	2%
<b>TOTAL - Personnel</b>		<b>143,136</b>	<b>102,982</b>	<b>163,336</b>	<b>101,305</b>	<b>106,716</b>	<b>107,964</b>	<b>6,659</b>	<b>7%</b>
SERVICES									
1007550521200	Professional	5,940	-	-	3,000	3,860	3,000	-	0%
1007550521300	Technical	-	199	592	-	-	-	-	
1007550522100	Cleaning Service	2,500	50	-	-	-	-	-	
1007550522210	m/r buildings	2,639	1,466	8,902	9,000	3,345	9,225	225	3%
1007550522220	m/r equipment	-	-	105	606	606	600	(6)	-1%
1007550522230	m/r vehicles	200	-	-	-	-	-	-	
1007550522240	M/R GROUNDS	40	1,550	5,216	7,750	6,228	7,750	-	0%
1007550522320	Rental of equipment and veh	2,055	1,226	5,940	3,450	1,899	3,450	-	0%
1007550523100	Liability Insurance	466	180	319	245	208	245	0	0%
1007550523210	Phone/Internet	2,995	2,249	2,912	3,269	1,204	1,500	(1,769)	-54%
1007550523215	postage	415	327	1,026	250	194	250	-	0%
1007550523300	Advertising	2,423	4,441	5,085	4,200	-	4,200	-	0%
1007550523400	Printing and binding	8,376	1,773	-	450	100	450	-	0%
1007550523500	Travel	4,168	643	2,161	2,253	242	-	(2,253)	-100%
1007550523600	Dues and fees	395	1,028	937	1,872	938	1,872	-	0%
1007550523700	Education and training	2,378	1,135	2,796	4,096	3,996	-	(4,096)	-100%
1007550523750	Hospitality	-	55	36	-	-	-	-	
1007550523880	Contract Labor/Programs	5,612	69,235	88,887	122,513	18,184	89,500	(33,013)	-27%
1007550523910	Drug Testing & Physicals	-	-	-	95	95	-	(95)	-100%
1007550523970	BANK/CC FEES & ANALYSIS CHGES	-	675	690	-	-	-	-	
<b>TOTAL - Services</b>		<b>40,603</b>	<b>86,233</b>	<b>125,605</b>	<b>163,048</b>	<b>41,099</b>	<b>122,042</b>	<b>(41,006)</b>	<b>-25%</b>

# Departmental Budget Requests

		9 MONTHS							
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	9/30/2020	PROPOSED		
MAIN STREET		2017	2018	2019	2020	2020	2021	\$ Change from	% Change from
		ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD (12 months)	Requested Budget	2020 Budget	2020 Budget
NOTES									
SUPPLIES									
1007550531100	Office Supplies	1,459	1,989	1,935	2,550	2,302	2,550	-	0%
1007550531210	Water/Sewerage	-	621	751	420	395	420	-	0%
1007550531220	Natural Gas	-	-	-	-	-	-	-	
1007550531230	Electricity	2,997	499	7,053	3,650	3,390	3,650	-	0%
1007550531270	Gasoline/diesel	242	512	47	50	27	50	-	0%
1007550531600	Small Equipment	5,202	859	2,929	3,157	150	2,600	(557)	-18%
1007550531700	Uniforms	-	-	-	-	-	-	-	
1007550531710	Operating Supplies	-	7,261	1,227	4,913	1,963	5,000	87	2%
TOTAL - Supplies		9,899	11,742	13,942	14,740	8,226	14,270	(470)	-3%
INTERFUND									
1007550552300	Weather Insurance	-	1,300	-	-	-	-	-	
TOTAL - Interfund		-	1,300	-	-	-	-	-	
OTHER COSTS									
1007550573010	Rise-N-Shine Exp	1,693	653	3,278	1,600	1,011	1,600	-	0%
TOTAL - Other Costs		1,693	653	3,278	1,600	1,011	1,600	-	0%
TOTAL MAIN STREET		195,331	202,910	306,160	280,693	157,051	245,876	(34,818)	-12%
		179,389	50,335	137,912	(41,477)	-23.1%	Total change without personnel		

# TOURISM

The Villa Rica Welcome Center, located just behind The MILL Amphitheater, provides local, regional and statewide tourist information as well as information about local events and festivals happening in our great city!

**\$107,511**

Operating Budget

**-2%**

Change from 2020

## EMPLOYEES

7540-001

Tourism Manager

7540-002

Tourism Coordinator (PT)

## CAPITAL

Butterball's

\$500,000

## NOTES ON 2021 BUDGET

- The Main Street and Tourism Coordinator splits time between both departments.
- Originally, the proposed budget included \$1m for Butterball's. That has been reduced to \$500,000 for 2021.



**Departmental Budget Requests**  
**Budget Year 2021**

		9 MONTHS							
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED		
TOURISM		2017	2018	2019	2020	2020	2021	\$ Change from	% Change from
		ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD (11 months)	Requested Budget	2020 Budget	2020 Budget
PERSONNEL									NOTES
1007540511100	Regular Employees	-	-	-	69,416	57,593	70,907	1,491	2%
1007540511120	Vacation Pay	-	-	-	-	2,370		-	
1007540511130	Sick Leave Pay	-	-	-	-	1,357		-	
1007540511300	Overtime	-	-	-	2,000	589	1,800	(200)	-10%
1007540512100	Group Insurance	-	-	-	17,120	14,529	12,783	(4,338)	-25%
1007540512200	Social Security FICA Contrib	-	-	-	5,310	4,572	5,390	80	2%
1007540512400	Retirement Contribution	-	-	-	3,124	2,462	3,452	329	11%
1007540512500	50% Match for 457 Contrib	-	-	-	-	1,835	1,599	1,599	
1007540512700	Worker's compensation	-	-	-	149	74	151	2	2%
<b>TOTAL - Personnel</b>		-	-	-	<b>97,120</b>	<b>85,383</b>	<b>96,083</b>	<b>(1,037)</b>	<b>-1%</b>
SERVICES									
1007540521200	Professional	-	-	-	-	-	-	-	
1007540521300	Technical	-	-	-	-	-	-	-	
1007540522210	m/r buildings	-	-	-	2,950	368	2,805	(145)	-5%
1007540522240	M/R GROUNDS	-	-	-	-	-	-	-	
1007540523100	Liability Insurance	-	-	-	245	72	245	0	0%
1007540523210	Phone/Internet	-	-	-	1,809	1,903	1,809	-	0%
1007540523215	postage	-	-	-	1,500	426	1,000	(500)	-33%
1007540523300	Advertising	-	-	-	-	-	-	-	
1007540523400	Printing and binding	-	-	-	-	-	-	-	
1007540523500	Travel	-	-	-	-	-	-	-	
1007540523600	Dues and fees	-	-	-	-	-	-	-	
1007540523700	Education and training	-	-	-	-	-	-	-	
1007540523910	Drug Testing & Physicals	-	-	-	-	-	-	-	
1007540523970	BANK/CC FEES & ANALYSIS CHGES	-	-	-	-	-	-	-	
<b>TOTAL - Services</b>		-	-	-	<b>6,503</b>	<b>2,769</b>	<b>5,859</b>	<b>(645)</b>	<b>-10%</b>
SUPPLIES									
1007540531100	Office Supplies	-	-	-	1,000	809	1,000	-	0%
1007540531210	Water/Sewerage	-	-	-	420	395	420	-	0%
1007540531230	Electricity	-	-	-	3,650	3,390	3,650	-	0%
1007540531600	Small Equipment	-	-	-	-	-	-	-	
1007540531700	UNIFORMS	-	-	-	-	-	-	-	
1007540531710	Operating Supplies	-	-	-	1,000	-	500	(500)	-50%
<b>TOTAL - Supplies</b>		-	-	-	<b>6,070</b>	<b>4,594</b>	<b>5,570</b>	<b>(500)</b>	<b>-8%</b>
<b>TOTAL TOURISM</b>		-	-	-	<b>109,693</b>	<b>92,747</b>	<b>107,511</b>	<b>(2,181)</b>	<b>-2%</b>

Departmental Budget Requests  
 Budget Year 2021

TOURISM

9 MONTHS					PROPOSED				
12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	2021	\$ Change from	% Change from		
2017	2018	2019	2020	2020	2021	2020	2020		
ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD (11 months)	Requested Budget	2020 Budget	2020 Budget	NOTES	
			12,573	7,364	11,429	(1,145)	-9.1%	Total change without personnel	

# PINE MOUNTAIN GOLD MUSEUM

Villa Rica is home of the first Gold Rush in Georgia and that history is captured daily at the Pine Mountain Gold Museum where you can walk the trails where miners walked, take a scenic ride on the Pine Mountain Railroad, pan for gold and gems, and view a 20-minute documentary film on the history of the Villa Rica gold mines and natural gold history of Georgia. The recently renovated museum is the only museum built on an actual gold mine.

**\$393,372**

Operating Budget

**-13%**

Change from 2020

## NOTES ON 2021 BUDGET

- Nearly every Services and Supplies line item was reduced compared to 2020. The department has made significant improvements throughout the park in the last two years.

## EMPLOYEES

6172-001	Museum Manager
6172-002	Museum Coordinator
6172-003	Pine Mountain Assistant (PT)
6172-004	Pine Mountain Assistant
6172-005	Senior Museum Assistant

## CAPITAL

Site Improvements at PMGM	\$164,000
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Departmental Budget Requests

		9 MONTHS							
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	9/30/2020	PROPOSED		
PINE MOUNTAIN GOLD MUSEUM		2017	2018	2019	2020	2020	2021	\$ Change from	% Change from
		ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD (12 months)	Requested Budget	2020 Budget	2020 Budget
PERSONNEL									NOTES
1006172511100	Regular employees	122,396	101,086	120,007	162,726	152,183	169,274	6,548	4%
1006172511120	Vacation Pay	213	471	7,053	-	2,588		-	
1006172511130	Sick Leave Pay	2,607	283	18,419	-	2,229		-	
1006172511200	Seasonal Employees	-	884	-	20,000	16,848	20,000	-	0%
1006172511300	Overtime	1,135	14,768	1,852	1,000	2,651	1,000	-	0%
1006172512100	Group Insurance	23,657	7,762	27,717	33,396	22,099	21,148	(12,247)	-37%
1006172512200	Social Security FICA Contrib	8,976	4,618	10,881	12,678	13,074	12,842	164	1%
1006172512400	Retirement Contribution	3,946	885	6,205	8,287	8,789	7,182	(1,104)	-13%
1006172512500	50% Match for 457 Contrib	494	-	1,267	1,540	1,773	2,705	1,164	76%
1006172512700	Worker's compensation	3,150	3,841	5,224	7,107	4,193	4,667	(2,441)	-34%
<b>TOTAL - Personnel</b>		<b>166,574</b>	<b>134,598</b>	<b>198,626</b>	<b>246,733</b>	<b>226,428</b>	<b>238,817</b>	<b>(7,916)</b>	<b>-3%</b>
SERVICES									
1006172521300	Technical Services	-	-	778	360	359	360	-	0%
1006172522210	m/r buildings	4,963	4,712	13,249	22,500	18,246	11,825	(10,675)	-47%
1006172522220	m/r equipment	19,613	17,107	7,888	16,311	10,115	23,800	7,489	46%
1006172522230	m/r vehicles	81	500	508	-	-	1,000	1,000	
1006172522240	M/R GROUNDS	27,899	5,977	12,210	12,200	12,039	5,000	(7,200)	-59%
1006172523100	Liability Insurance	2,010	1,536	2,721	832	833	850	18	2%
1006172523210	Phone/Internet	9,188	5,055	9,464	9,505	8,708	8,688	(817)	-9%
1006172523215	postage	-	14	69	50	0	320	270	541%
1006172523300	Advertising	5,885	2,293	11,508	9,000	4,724	8,310	(690)	-8%
1006172523400	Printing and binding	2,462	1,873	2,949	6,000	5,368	3,530	(2,470)	-41%
1006172523500	Travel	-	46	337	547	547	-	(547)	-100%
1006172523600	Dues and fees	1,160	659	972	2,567	2,345	1,258	(1,309)	-51%
1006172523700	Education and training	-	50	-	-	-	1,125	1,125	
1006172523880	Contract Labor/Programs	19,391	-	19,415	25,000	22,383	15,900	(9,100)	-36%
1006172523910	Drug Testing & Physicals	155	-	95	285	280	100	(185)	-65%
1006172523970	BANK/CC FEES & ANALYSIS CHGES	5,713	2,406	2,677	5,800	1,879	888	(4,912)	-85%
<b>TOTAL - Services</b>		<b>98,522</b>	<b>42,230</b>	<b>84,838</b>	<b>110,957</b>	<b>87,828</b>	<b>82,954</b>	<b>(28,003)</b>	<b>-25%</b>
SUPPLIES									
1006172531100	Office Supplies	2,097	1,977	5,220	10,263	6,588	5,974	(4,289)	-42%
1006172531210	Water/Sewerage	-	12,455	10,583	10,584	3,939	5,028	(5,556)	-52%
1006172531230	Electricity	14,177	9,023	12,434	14,500	11,888	15,000	500	3%
1006172531240	Bottled Gas/Propane	-	-	1,826	1,000	494	800	(200)	-20%
1006172531270	Gasoline/diesel	1,964	1,726	83	150	43	1,200	1,050	700%
1006172531300	Food	27,067	20,564	15,041	1,900	855	1,500	(400)	-21%
1006172531310	Concessions/Gift Shop	-	-	589	16,177	14,128	10,400	(5,777)	-36%
		50% since revenue is 50%							



Departmental Budget Requests

		9 MONTHS								
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	9/30/2020	PROPOSED			
PINE MOUNTAIN GOLD MUSEUM		2017	2018	2019	2020	2020	2021	\$ Change from	% Change from	
		ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD (12 months)	Requested Budget	2020 Budget	2020 Budget	NOTES
1006172531450	Artifacts and Museum Display	-	-	5,950	1,271	1,271	2,500	1,229	97%	
1006172531600	Small Equipment	1,676	1,527	15,869	3,823	3,353	1,200	(2,623)	-69%	
1006172531700	UNIFORMS	424	367	3,790	1,600	1,236	900	(700)	-44%	
1006172531710	Operating Supplies	22,815	(1,932)	39,168	25,629	12,296	21,932	(3,697)	-14%	
1006172531720	Supplies - Agriculture	-	-	1,178	7,000	6,373	5,167	(1,833)		
TOTAL - Supplies		70,220	45,707	111,730	93,897	62,464	71,601	(22,296)	-24%	
TOTAL PINE MOUNTAIN		335,316	222,535	395,194	451,587	376,720	393,372	(58,215)	-13%	
					204,854	150,292	154,554	(50,299)	-24.6%	Total change without personnel

# POLICE

The mission of the Villa Rica Police Department is to serve and protect the entire community using effective and proven methods, with a positive and progressive attitude in every aspect of our public service. The department will be diligent in its efforts to ensure a safe environment for all individuals and businesses with the city of Villa Rica. The department will also provide assistance to other federal, state, and local agencies in a manner that will reflect the most positive image of our city and department.

**\$4,735,441**

Operating Budget

**2%**

Change from 2020

## NOTES ON 2021 BUDGET

- Increased m/r Buildings for Repairs to roof, Exterior lights, Painting of curbs, Rewiring of antenna, and Wax and strip floors (\$19,060)
- Liability Insurance reallocation and increase for 2021 (\$21,000)

## CAPITAL

Six (6) Police Vehicles	\$323,615
Ten (10) Radios	\$30,598
Six (6) Laptops	\$8,940
Three (3) Body cameras	\$6,447
Building Imprv at PD	\$39,000



Continued on following page...

# POLICE, continued



## EMPLOYEES

3210-001	Chief
3210-002	Captain
3210-003	Captain
3210-057	Lieutenant
3210-004	Administrative Coordinator
3210-005	GCIC Specialist
3210-006 to 009	Receptionist
3210-010 to 014	Sergeant
3210-039	Sergeant – SRO
3210-061	Sergeant – Training
3210-044	Sergeant – Detective
3210-015 to 018, 035	Corporal
3210-019 to 034, 036, 037, 055, 058 to 060	Officer
3210-038, 040, 041	School Resource Officer
3210-056	Detail Officer
3210-042 to 043	Training Officer (PT)
3210-045 to 048	Detective
3210-049	ID Tech
3210-050	Drug Task Officer
3210-051 to 054	Court/Special Event Officer

**Departmental Budget Requests  
Budget Year 2021**

Budget Year 2021		9 MONTHS								
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED			
POLICE		2017	2018	2019	2020	2020	2021	\$ Change from	% Change from	
		ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD (11 months)	Requested Budget	2020 Budget	2020 Budget	NOTES
PERSONNEL										
1003210511100	Regular employees	2,075,218	1,573,624	2,326,014	2,821,316	2,249,549	2,901,104	79,788	3%	
1003210511120	Vacation Pay	87,394	70,727	116,381	-	107,799		-		
1003210511130	Sick Leave Pay	45,990	38,515	66,271	-	69,134		-		
1003210511300	Overtime	36,649	51,659	77,641	70,000	58,695	70,000	-	0%	
1003210512100	Group Insurance	539,754	436,753	552,592	677,684	484,504	613,071	(64,613)	-10%	
1003210512200	Social Security FICA Contrib	164,946	125,778	188,476	214,010	181,980	219,842	5,833	3%	
1003210512400	Retirement Contribution	103,695	75,426	100,683	125,250	114,591	136,763	11,513	9%	
1003210512500	50% Match for 457 Contrib	19,560	18,203	22,937	23,192	18,931	24,411	1,219	5%	
1003210512600	Unemployment Insurance	-	-	-	1,460	1,460	-	(1,460)	-100%	
1003210512700	Worker's compensation	35,040	28,698	68,216	55,664	55,351	56,469	805	1%	
TOTAL - Personnel		3,108,714	2,419,852	3,519,680	3,988,575	3,341,993	4,021,659	33,083	1%	
SERVICES										
1003210521200	Professional	2,391	1,689	1,872	5,320	848	2,920	(2,400)	-45%	
1003210521300	Technical	-	1,895	69,935	79,748	66,220	82,040	2,292	3%	Synergistics (GCIC, Livescan, Interops), Watchguard, LeadsOnline, PowerDMS, Taser Evidence Library, Tag Readers, TLO, Susteen
1003210522100	Cleaning Service	8,340	142	-	-	-	-	-		
1003210522210	m/r buildings	14,883	5,309	25,902	19,014	13,972	38,074	19,060	100%	Repairs to roof; Exterior lights; Paint curbs; recable antenna; Wax and strip floors
1003210522220	m/r equipment	28,642	26,601	6,968	10,385	3,978	5,000	(5,385)	-52%	
1003210522230	m/r vehicles	52,005	45,385	59,917	55,000	54,920	60,000	5,000	9%	
1003210523100	Liability Insurance	46,241	35,335	47,896	89,181	107,647	110,000	20,819	23%	Reallocated Liab Insurance & Increase
1003210523210	Phone/Internet	62,822	56,021	73,986	77,538	39,096	77,538	-	0%	
1003210523215	postage	1,790	1,123	2,076	3,800	2,692	3,800	-	0%	
1003210523300	Advertising	-	-	-	70	70	100	30	43%	
1003210523400	Printing and binding	2,373	740	2,409	3,900	1,688	2,500	(1,400)	-36%	
1003210523500	Travel	4,253	5,065	7,875	5,100	5,122	8,000	2,900	57%	
1003210523600	Dues and fees	6,704	6,128	6,403	4,359	4,359	4,360	1	0%	
1003210523700	Education and training	2,402	3,678	1,205	12,221	12,221	14,000	1,779	15%	Training for staff & tuition reimbrse
1003210523850	Contract labor	-	-	-	-	-	-	-		
1003210523910	Drug Testing & Physicals	1,640	2,342	1,640	2,200	815	1,650	(550)	-25%	
1003210523930	Document Shredding	1,260	900	1,170	1,400	990	1,400	-	0%	
TOTAL - Services		235,746	192,352	309,254	369,236	314,637	411,382	42,146	11%	
SUPPLIES										
1003210531100	Office Supplies	20,112	14,365	30,508	24,925	24,549	27,000	2,075	8%	

Departmental Budget Requests  
Budget Year 2021

Budget Year 2021		9 MONTHS								
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED			
POLICE		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 YTD (11 months)	2021 Requested Budget	\$ Change from 2020 Budget	% Change from 2020 Budget	NOTES
1003210531210	Water/Sewerage	-	1,680	2,189	2,520	2,674	3,000	480	19%	
1003210531220	Natural Gas	2,482	2,845	2,436	3,400	2,293	2,700	(700)	-21%	
1003210531230	Electricity	24,989	14,142	20,578	21,000	17,428	22,000	1,000	5%	
1003210531240	Bottled Gas/Propane	1,356	(1,114)	-	-	-	-	-		
1003210531270	Gasoline/diesel	84,046	76,154	96,168	85,000	71,253	89,000	4,000	5%	
1003210531300	Food	482	353	425	1,000	271	500	(500)	-50%	
1003210531400	Books and periodicals	318	82	-	-	-	-	-		
1003210531600	Small Equipment	42,625	14,293	26,299	50,200	29,533	50,200	-	0%	
1003210531700	Uniforms	17,114	12,479	21,679	34,775	17,084	26,000	(8,775)	-25%	
1003210531710	Police Supplies	14,874	14,747	23,691	20,000	19,925	24,000	4,000	20%	
1003210531720	Shop with a Cop	16,446	302	18,219	18,000	18,370	18,000	-	0%	
1003210531725	Police Explorers	5,000	1,852	5,000	5,000	1,256	5,000	-	0%	
TOTAL - Supplies		229,842	152,179	247,193	265,820	204,637	267,400	1,580	1%	
INTERFUND										
1003210552200	Liability Claims / Self-Pay	7,812	4,396	17,694	35,000	22,622	35,000	-	0%	
TOTAL - Interfund		7,812	4,396	17,694	35,000	22,622	35,000	-	0%	
TOTAL POLICE		3,582,183	2,768,847	4,093,889	4,658,631	3,883,888	4,735,441	76,808	2%	
					670,056	541,895	713,782	43,725	6.5%	Total change without personnel

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# MUNICIPAL COURT

The Municipal Court is a misdemeanor court that has jurisdiction over city ordinance violations and state traffic offenses. Specific type cases handled by the court include routine traffic offenses; driving under the influence of alcohol; possession and consumption by a minor; possession of marijuana less than an ounce; and misdemeanor shoplifting. The court also is responsible for entering case dispositions and forwarding entries to the Department of Drivers Services (DDS).

**\$198,166**

Operating Budget

**-10%**

Change from 2020

## EMPLOYEES

2650-001

Court Clerk

2650-002

Assistant Court Clerk

## CAPITAL

None

## NOTES ON 2021 BUDGET

- Slight decreases in Solicitor and Public Defender line items

**Departmental Budget Requests  
Budget Year 2021**

Budget Year 2021		9 MONTHS								
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED			
JUDICIAL		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 YTD (11 months)	2021 Requested Budget	\$ Change from 2020 Budget	% Change from 2020 Budget	NOTES
PERSONNEL										
1002650511100	Regular employees	33,833	24,846	59,647	74,378	52,852	72,420	(1,958)	-3%	
1002650511120	Vacation Pay	2,197	1,473	4,012	-	3,042		-		
1002650511130	Sick Leave Pay	1,131	1,869	3,257	-	2,436		-		
1002650511300	Overtime	3,657	2,010	1,839	2,000	1,276	2,000	-	0%	
1002650512100	Group Insurance	8,632	6,651	17,649	21,195	7,549	8,433	(12,762)	-60%	
1002650512200	Social Security FICA Contrib	3,072	2,247	4,982	5,690	4,450	5,494	(196)	-3%	
1002650512400	Retirement Contribution	1,765	1,539	2,017	4,395	4,395	3,519	(876)	-20%	
1002650512500	50% Match for 457 Contrib	-	563	824	1,218	702	824	(394)	-32%	
1002650512700	Worker's compensation	37	29	72	1,462	1,330	1,411	(50)	-3%	
TOTAL - Personnel		54,324	41,227	94,298	110,336	78,032	94,102	(16,235)	-15%	
SERVICES										
1002650521200	Professional Services	-	-	-	-	-	-	-		
1002650521210	Public Defender	3,075	2,806	6,742	6,500	5,410	4,500	(2,000)	-31%	
1002650521221	Judge	35,000	26,000	36,000	36,000	26,000	36,000	-	0%	
1002650521222	Judge - ProTem	18,000	14,500	18,000	18,000	16,500	18,000	-	0%	
1002650521223	Solicitor	13,600	5,475	11,170	15,500	9,400	14,000	(1,500)	-10%	
1002650521224	Spanish Interpreter	829	1,106	415	740	220	740	-	0%	
1002650521300	Technical	17,294	11,549	13,711	16,000	14,339	16,000	-	0%	Courtware
1002650522210	m/r buildings	53	-	1,392	2,000	425	2,000	-	0%	Maintenance at Courtroom
1002650522220	m/r equipment	72	215	340	-	-	650	650		
1002650523100	Liability Insurance	352	215	479	245	212	245	0	0%	
1002650523210	Phone/Internet	1,010	270	929	800	729	820	20	3%	
1002650523215	Postage	-	749	-	-	-		-		
1002650523400	Printing and binding	504	182	265	763	473	250	(513)	-67%	
1002650523500	Travel	1,065	1,246	1,064	2,000	699	2,000	-	0%	Training for Judge and Court Clerk
1002650523600	Dues and fees	45	255	45	1,000	380	435	(565)	-57%	
1002650523700	Education and training	325	550	550	900	225	1,275	375	42%	Training for Judge and Court Clerk
1002650523850	Contract labor	-	1,314	-	-	-		-		
1002650523910	Drug Testing & Physicals	-	-	-	-	-		-		
1002650523970	Bank/CC Charges	3,537	270	360	500	362	500	-	0%	
TOTAL - Services		94,761	66,703	91,461	100,948	75,375	97,415	(3,533)	-3%	
SUPPLIES										
1002650531100	Supplies	585	404	461	1,000	684	1,000	-	0%	
1002650531230	Electricity	4,753	3,561	5,812	5,700	3,665	5,300	(400)	-7%	
1002650531600	Small Equipment	128	-	1,530	1,452	-	-	(1,452)	-100%	
1002650531700	Uniforms	-	-	58	350	42	350	-	0%	
TOTAL - Supplies		5,466	3,965	7,860	8,502	4,391	6,650	(1,852)	-22%	

Departmental Budget Requests  
Budget Year 2021

	9 MONTHS					PROPOSED	\$ Change from 2020 Budget	% Change from 2020 Budget	NOTES
	12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	2021 Requested Budget			
JUDICIAL	2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 YTD (11 months)				
TOTAL JUDICIAL	154,552	111,895	193,620	219,786	157,798	198,166	(21,620)	-10%	
				109,450	79,766	104,065	(5,385)	-4.9%	Total change without personnel



# PUBLIC WORKS

The Office of Public Works consists of Streets, Building & Fleet Maintenance, Grounds Maintenance and Stormwater/Watershed Management . The Public Works Department is responsible for the combination of physical assets, management practices, policies and personnel necessary for the city to provide and sustain structures and services essential to the welfare and acceptable quality of life for its citizens.

**\$473,559**

Operating Budget

**32%**

Change from 2020

## NOTES ON 2021 BUDGET

- Punkintown Road Engineering for \$100,000

## EMPLOYEES

4110-001	Engineer
4110-002	Deputy Public Works Director
4110-003	Site Inspector
4110-004	Administrative Assistant

## CAPITAL

None



**Departmental Budget Requests**  
**Budget Year 2021**

		9 MONTHS							
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED		
PUBLIC WORKS		2017	2018	2019	2020	2020	2021	\$ Change from	% Change from
		ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD (11 months)	Requested Budget	2020 Budget	2020 Budget
PERSONNEL									NOTES
1004110511100	Regular employees	174,724	125,090	154,923	255,865	171,038	265,937	10,071	4%
1004110511120	Vacation Pay	-	6,304	7,307	-	10,937		-	
1004110511130	Sick Leave Pay	-	810	2,279	-	6,290		-	
1004110511300	Overtime	6	-	2	-	395	-	-	
1004110512100	Group Insurance	20,603	14,755	27,174	41,932	25,351	42,873	941	2%
1004110512200	Social Security FICA Contrib	14,634	10,451	12,163	19,574	14,054	20,252	679	3%
1004110512400	Retirement Contribution	5,917	4,618	5,745	9,614	8,041	12,972	3,358	35%
1004110512500	50% Match for 457 Contrib	1,877	2,030	2,189	2,213	1,949	3,513	1,300	59%
1004110512600	Unemployment Insurance	-	3,960	-	-	-		-	
1004110512700	Workers Comp	2,084	2,414	6,193	9,620	8,756	9,996	376	4%
<b>TOTAL - Personnel</b>		<b>219,845</b>	<b>170,432</b>	<b>217,975</b>	<b>338,818</b>	<b>246,812</b>	<b>355,544</b>	<b>16,725</b>	<b>5%</b>
SERVICES									
1004110521200	Professional	-	-	-	-	-	100,000	100,000	Punkintown Engineering
1004110521300	Technical	680	-	-	1,000	-	-	(1,000)	-100%
1004110522230	m/r vehicles	-	1,595	472	1,000	831	1,000	-	0%
1004110523100	Liability Insurance	1,388	1,185	2,099	1,150	1,303	1,350	200	17%
1004110523210	Phone/Internet	3,769	3,597	2,746	2,310	1,764	2,310	-	0%
1004110523215	postage	-	38	11	20	-	20	-	0%
1004110523300	Advertising	-	-	-	330	40	-	(330)	-100%
1004110523400	Printing and binding	-	19	-	-	-	-	-	
1004110523500	Travel	2,502	2,238	-	2,200	-	2,500	300	14%
1004110523600	Dues and fees	1,185	3,164	211	1,000	202	1,000	-	0%
1004110523700	Education and training	4,158	1,600	70	860	144	2,000	1,140	133%
1004110523850	Contract labor	-	-	-	1,140	1,140		(1,140)	-100%
1004110523910	Drug Testing & Physicals	-	-	-	-	-		-	
<b>TOTAL - Services</b>		<b>13,682</b>	<b>13,436</b>	<b>5,609</b>	<b>11,010</b>	<b>5,424</b>	<b>110,180</b>	<b>99,170</b>	<b>901%</b>
SUPPLIES									
1004110531100	Supplies	4,221	2,192	904	2,925	1,054	2,000	(925)	-32%
1004110531210	Water/Sewerage	-	-	-	-	-	-	-	
1004110531230	Electricity	-	-	-	-	-	-	-	
1004110531270	Gasoline/diesel	1,004	1,816	2,641	2,210	1,871	2,500	290	13%
1004110531300	Food	-	87	-	35	31	35	-	0%
1004110531600	Small Equipment	-	-	4,146	2,500	-	2,000	(500)	-20%
1004110531700	Uniforms	964	769	-	1,000	497	1,000	-	0%
1004110531710	Operating Supplies	-	-	150	300	207	300	-	0%
<b>TOTAL - Supplies</b>		<b>6,189</b>	<b>4,863</b>	<b>7,842</b>	<b>8,970</b>	<b>3,659</b>	<b>7,835</b>	<b>(1,135)</b>	<b>-13%</b>

Departmental Budget Requests  
Budget Year 2021

	9 MONTHS					PROPOSED			
	12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	2021	\$ Change from	% Change from	
PUBLIC WORKS	2017	2018	2019	2020	2020	2021	2020 Budget	2020 Budget	NOTES
	ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD (11 months)	Requested Budget			
TOTAL PUBLIC WORKS	239,716	188,732	231,426	358,799	255,896	473,559	114,760	32%	
				19,980	9,083	118,015	98,035	490.7%	Total change without personnel

# ROADS, STREETS & BRIDGES

The Streets Department maintains safe, traffic and pedestrian friendly roads and walkways. The department is responsible for taking care of issues along the city streets and issues within the city's right-of-way such as potholes and sinkholes due to traffic/weather related occurrences; dead trees, broken or low hanging limbs; damage or poor visibility to within the city's right-of-way; installing stop signs and other regulatory/informative signage; mowing and cutting of overgrowth along the streets within the city's right-of-way.

**\$795,717**  
Operating Budget

**-16%**  
Change from 2020

## NOTES ON 2021 BUDGET

- The Streetlight line item was reduced to due a one-time LED light conversion payment in 2020.
- The m/r Roads and Right of Way line item was reduced by \$25,000 for a tree removal project in the 2020 budget.
- The seasonal employees (\$62,000) were no longer needed to assist Solid Waste.

## EMPLOYEES

4210-001	Streets Manager
4210-002	Equipment Operator
4210-003	Equipment Operator
4210-004	Equipment Operator
4210-005	Technician

## CAPITAL

Streets – LMIG portion	\$175,000
Salt Spreader	\$10,000
Sign Machine	\$40,000



Departmental Budget Requests  
Budget Year 2021

		9 MONTHS							
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED		
ROADS, STREETS & BRIDGES		2017	2018	2019	2020	2020	2021	\$ Change from	% Change from
		ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD (11 months)	Requested Budget	2020 Budget	2020 Budget
PERSONNEL									NOTES
1004210511100	Regular employees	205,180	137,011	177,059	184,292	163,155	200,480	16,188	9%
1004210511120	Vacation Pay	6,390	4,551	6,667	-	8,350		-	
1004210511130	Sick Leave Pay	1,229	142	2,846	-	5,221		-	
1004210511200	Seasonal/Temporary Employees	-	-	42,405	62,000	25,139	-	(62,000)	-100%
1004210511300	Overtime	12,331	6,015	5,079	5,000	8,582	6,000	1,000	20%
1004210512100	Group Insurance	53,248	26,355	39,381	43,553	34,371	44,587	1,034	2%
1004210512200	Social Security FICA Contrib	16,592	10,888	14,140	18,669	11,965	14,744	(3,925)	-21%
1004210512400	Retirement Contribution	9,876	6,157	8,376	12,497	10,052	9,444	(3,053)	-24%
1004210512500	50% Match for 457 Contrib	1,467	713	1,010	1,947	1,136	1,992	45	2%
1004210512700	Worker's compensation	13,286	5,962	13,830	10,872	9,895	8,586	(2,286)	-21%
<b>TOTAL - Personnel</b>		<b>319,599</b>	<b>197,795</b>	<b>310,792</b>	<b>338,830</b>	<b>277,867</b>	<b>285,832</b>	<b>(52,997)</b>	<b>-16%</b>
SERVICES									
1004210521200	Professional	-	4,875	-	-	-	-	-	
1004210522120	Tipping Fees at Landfill	-	-	-	504	504	500	(4)	-1%
1004210522210	m/r buildings	25	10	-	1,000	-	1,000	-	0%
1004210522220	m/r equipment	20,791	8,901	10,455	13,000	6,359	10,000	(3,000)	-23%
1004210522230	m/r vehicles	15,563	10,083	17,771	13,000	5,899	10,000	(3,000)	-23%
1004210522240	M/R ROAD R/W	48,885	9,406	48,510	73,502	18,038	50,000	(23,502)	-32%
1004210522250	M/R GROUNDS	-	-	-	-	-	-	-	Tree Removal in 2020
1004210522320	Rental of equipment and veh	635	952	-	2,000	-	2,000	-	0%
1004210523100	Liability Insurance	6,534	4,993	6,632	3,305	3,263	3,305	0	0%
1004210523210	Phone/Internet	2,803	2,101	2,723	2,789	2,267	3,000	211	8%
1004210523215	postage	-	-	-	-	-	-	-	
1004210523400	Printing and binding	174	-	14	200	-	200	-	0%
1004210523500	Travel	-	-	-	-	-	-	-	
1004210523700	Education and training	-	-	1,473	2,000	-	2,000	-	0%
1004210523910	Drug Testing & Physicals	770	880	-	500	70	400	(100)	-20%
<b>TOTAL - Services</b>		<b>96,179</b>	<b>42,202</b>	<b>87,578</b>	<b>111,800</b>	<b>36,400</b>	<b>82,405</b>	<b>(29,395)</b>	<b>-26%</b>
SUPPLIES									
1004210531100	Office Supplies	1,432	939	20	1,500	375	1,500	-	0%
1004210531210	Water/Sewerage	-	309	1,228	4,480	3,263	4,480	-	0%
1004210531230	Electricity	18,826	25,962	14,725	14,000	9,976	13,000	(1,000)	-7%
1004210531231	Street Lighting	340,071	247,593	307,447	400,403	346,189	350,000	(50,403)	-13%
1004210531270	Gasoline/diesel	20,256	18,203	21,594	20,000	11,540	15,000	(5,000)	-25%
1004210531300	Food	562	151	-	500	-	500	-	0%
1004210531600	Small Equipment	4,479	7,728	6,923	11,498	7,966	2,500	(8,998)	-78%
1004210531700	UNIFORMS	3,046	4,287	2,646	5,500	2,720	5,500	-	0%

Departmental Budget Requests  
 Budget Year 2021

Budget Year 2021		9 MONTHS								
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED			
ROADS, STREETS & BRIDGES		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 YTD (11 months)	2021 Requested Budget	\$ Change from 2020 Budget	% Change from 2020 Budget	NOTES
1004210531710	Operating Supplies	31,950	23,844	25,719	33,496	14,049	30,000	(3,496)	-10%	
TOTAL - Supplies		420,622	329,015	380,303	491,377	396,075	422,480	(68,897)	-14%	
INTERFUND										
1004210552200	Liability Claims / Self-Pay	2,503	198	11,204	5,000	5,000	5,000	-	0%	
TOTAL - Interfund		2,503	198	11,204	5,000	5,000	5,000	-	0%	
TOTAL ROADS, STREETS & BRIDGES		838,903	569,211	789,877	947,006	715,342	795,717	(151,289)	-16%	
					608,177	437,475	509,885	(98,292)	-16.2%	Total change without personnel

# BUILDING & FLEET MAINTENANCE

The Building & Fleet Maintenance Division's mission is to service and repair all of the city's equipment and vehicles in the most cost-effective method possible. The department is responsible for the repair and maintenance of the city's fleet, including police cars, trucks, tractors and administrative staff vehicles. The main priority is to have the fleet at a 100% state of readiness for any public emergency. This department also takes care of the city's buildings and facilities maintenance needs and various construction projects. Our internal staff is licensed to work on electric, HVAC, fire prevention system, security systems and plumbing.

**\$473,986**

Operating Budget

**9%**

Change from 2020

## NOTES ON 2021 BUDGET

- Added full-time Maintenance Technician.
- M/R Buildings increased for Avanti roof repairs, electrical repairs, engineering study to repair sewer at Avanti, deep powerwash and parking space striping.

## EMPLOYEES

4900-001	Maintenance Manager
4900-002	Maintenance Technician
4900-003	Custodian
4900-004	Custodian (PT)
4900-005	Custodian (PT)
4900-006	Maintenance Technician
4900-007	<b>NEW</b> Maintenance Technician

## CAPITAL

Customer Service HVAC	\$10,000
City Hall HVAC	\$30,000
Recreation HVAC	\$30,000
Pump for Pond	\$5,300
Truck with Service Body	\$46,000

**Departmental Budget Requests**  
**Budget Year 2021**

Budget Year 2021		9 MONTHS								
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED			
BUILDING & FLEET MAINTENANCE		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 YTD (11 months)	2021 Requested Budge	\$ Change from 2020 Budget	% Change from 2020 Budget	NOTES
PERSONNEL										
1004900511100	Regular employees	71,786	88,703	145,935	176,494	139,407	218,469	41,976	24%	New Technician
1004900511120	Vacation Pay	1,511	2,295	5,868	-	4,025		-		
1004900511130	Sick Leave Pay	2,189	2,331	5,986	-	6,013		-		
1004900511200	Seasonal/Temporary Employees	-	-	-	3,000	2,752	-	(3,000)	-100%	
1004900511300	Overtime	3,287	4,115	9,280	12,500	8,585	10,000	(2,500)	-20%	
1004900512100	Group Insurance	27,055	26,869	38,977	54,329	39,373	62,968	8,639	16%	
1004900512200	Social Security FICA Contrib	4,494	6,605	12,097	13,005	11,303	15,829	2,825	22%	
1004900512400	Retirement Contribution	4,229	6,157	8,069	8,735	8,041	8,756	21	0%	
1004900512500	50% Match for 457 Contrib	-	-	-	-	311	1,741	1,741		
1004900512700	Worker's compensation	1,396	1,167	4,578	4,590	4,178	5,587	997	22%	
TOTAL - Personnel		115,945	138,243	230,789	272,652	223,988	323,351	50,699	19%	
SERVICES										
1004900521300	Technical	-	1,666	20	3,569	3,569	5,000	1,431	40%	Roof repairs for Avanti, Electrical repairs, parking space striping, deep pressure washing, Engineering study for Avanti sewer
1004900522110	Disposal (oil)	-	-	119	3,033	2,180	1,200	(1,833)	-60%	
1004900522210	m/r buildings	26,964	3,991	25,351	24,700	24,051	30,000	5,300	21%	
1004900522220	m/r equipment	12,742	2,671	4,629	5,667	4,732	6,000	333	6%	
1004900522230	m/r vehicles	2,313	3,965	11,956	10,000	6,839	8,000	(2,000)	-20%	
1004900522240	M/R GROUNDS	454	8,091	8,117	17,700	17,588	12,000	(5,700)	-32%	
1004900522320	Rental of equipment and veh	2,270	796	4,583	6,000	5,584	6,000	-	0%	
1004900523100	Liability Insurance	7,037	5,377	9,522	2,301	2,469	2,500	199	9%	
1004900523210	Phone/Internet	2,706	2,132	5,323	6,493	6,222	6,000	(493)	-8%	
1004900523215	postage	-	-	8	-	-	-	-		
1004900523500	Travel	-	870	535	900	857	2,000	1,100	122%	
1004900523600	Dues and fees	-	177	416	900	860	1,500	600	67%	
1004900523700	Education and training	1,102	752	1,162	1,231	992	2,000	769	62%	
1004900523910	DRUG TESTING	-	245	335	195	90	195	-	0%	
TOTAL - Services		55,588	30,733	72,075	82,689	76,034	82,395	(294)	0%	
SUPPLIES										
1004900531100	Office Supplies	1,781	1,677	5,181	6,400	6,039	5,500	(900)	-14%	
1004900531210	Water/Sewerage	-	2,262	2,920	3,840	3,787	3,840	-	0%	
1004900531220	Natural Gas	-	-	-	-	-	-	-		
1004900531230	Electricity	10,745	1,697	9,037	9,500	7,859	9,500	-	0%	
1004900531270	Gasoline/diesel	6,903	5,825	5,859	3,943	3,188	5,000	1,057	27%	
1004900531300	Food	-	-	1,718	100	94	100	-	0%	
1004900531600	Small Equipment	24,829	15,388	26,561	18,000	17,998	14,900	(3,100)	-17%	



Departmental Budget Requests  
Budget Year 2021

Budget Year 2021		9 MONTHS								
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED			
BUILDING & FLEET MAINTENANCE		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 YTD (11 months)	2021 Requested Budget	\$ Change from 2020 Budget	% Change from 2020 Budget	NOTES
1004900531700	UNIFORMS	1,919	1,307	3,198	3,250	2,842	4,000	750	23%	Many COVID-19 supplies purchased in 2020
1004900531710	Operating Supplies	5,770	5,662	12,965	29,592	27,738	20,000	(9,592)	-32%	
TOTAL - Supplies		51,945	33,818	67,438	74,625	69,544	62,840	(11,785)	-16%	
INTERFUND										
1004900552200	Liability Claims / Self-Pay	-	-	-	5,000	-	5,000	-	-	
TOTAL - Interfund		-	-	-	5,000	-	5,000	-	-	
OTHER COSTS										
1004900571001	Tag & Title Fees	148	263	219	400	277	400	-	0%	
TOTAL - Other Costs		148	263	219	400	277	400	-	0%	
TOTAL BUILDING AND FLEET MAINT		223,627	203,057	370,521	435,366	369,843	473,986	38,620	9%	
		162,714	145,855	150,635	(12,079)	-7.4%	Total change without personnel			

# GROUNDS MAINTENANCE

The Grounds Maintenance Department strives to provide a pleasant and relaxing atmosphere to enhance our environment. The department is responsible for maintaining all city owned buildings and grounds, the exterior maintenance and repairs of all the landscape and hardscape areas throughout the city. Other functions include the following: trimming of trees, shrubs, lawns and ground covers; mowing, field striping, fertilization integrated pest and water management; landscape and irrigation design and overseeing new landscape areas.

**\$649,086**

Operating Budget

**13%**

Change from 2020

## NOTES ON 2021 BUDGET

- Replaced Inmate crews with five (5) Temporary Employees (\$112,500)
- Landscape Architect (\$15,000)

## EMPLOYEES

4910-001	Maintenance Manager
4910-002	Maintenance Technician
4910-003	Maintenance Technician
4910-004	Crew Leader
4910-005	Maintenance Technician
4910-006	Community Service Supervisor

## CAPITAL

None



**Departmental Budget Requests**  
**Budget Year 2021**

		9 MONTHS							
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED		
GROUNDS MAINTENANCE		2017	2018	2019	2020	2020	2021	\$ Change from	% Change from
		ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD (11 months)	Requested Budget	2020 Budget	2020 Budget
PERSONNEL									NOTES
1004910511100	Regular employees	-	364	153,311	208,011	177,833	228,110	20,099	10%
1004910511120	Vacation Pay	-	-	4,037	-	5,588		-	
1004910511130	Sick Leave Pay	-	-	5,169	-	7,277		-	
1004910511200	Seasonal/Temporary Employees	-	-	-	35,000	71,480	112,500	77,500	221%
1004910511300	Overtime	-	-	14,973	11,000	8,272	11,000	-	0%
1004910512100	Group Insurance	-	-	43,048	42,376	45,965	62,073	19,698	46%
1004910512200	Social Security FICA Contrib	-	364	12,982	15,913	14,648	16,815	903	6%
1004910512400	Retirement Contribution	-	-	1,381	10,920	10,052	10,771	(149)	-1%
1004910512500	50% Match for 457 Contrib	-	-	1,550	987	1,404	2,071	1,083	110%
1004910512700	Worker's compensation	-	-	4,935	8,442	7,684	8,846	404	5%
<b>TOTAL - Personnel</b>		-	<b>728</b>	<b>241,386</b>	<b>332,649</b>	<b>350,202</b>	<b>452,186</b>	<b>119,537</b>	<b>36%</b>
SERVICES									
1004910521200	PROFESSIONAL	-	-	-	-	-	15,000	15,000	Hire landscape architect
1004910522120	Tipping Fees at Landfill	-	-	1,085	3,000	1,730	2,500	(500)	-17%
1004910522210	m/r buildings	548	700	3,280	15,000	9,010	6,500	(8,500)	-57%
1004910522220	m/r equipment	4,989	2,107	16,026	17,000	17,025	20,000	3,000	18%
1004910522230	m/r vehicles	7,985	2,917	13,143	12,500	11,965	15,000	2,500	20%
1004910522240	M/R GROUNDS	-	-	14,426	58,250	17,964	54,800	(3,450)	-6%
1004910523100	Liability Insurance	-	-	-	3,501	1,373	1,400	(2,101)	-60%
1004910523210	Phone/Internet	76	-	1,460	2,885	2,300	4,700	1,815	63%
1004910523500	Travel	-	-	259	1,000	776	1,500	500	50%
1004910523700	Education and training	-	-	1,624	4,969	1,300	5,000	31	1%
1004910523910	DRUG TESTING	-	-	290	200	185	200	-	0%
1004910523960	Bootcamp	140,984	82,685	100,000	50,000	50,000	-	(50,000)	-100%
<b>TOTAL - Services</b>		<b>154,582</b>	<b>88,409</b>	<b>151,593</b>	<b>168,305</b>	<b>113,628</b>	<b>126,600</b>	<b>(41,705)</b>	<b>-25%</b>
SUPPLIES									
1004910531100	Office Supplies	-	-	1,500	3,500	2,711	2,800	(700)	-20%
1004910531230	Electricity	4,203	2,304	8,183	8,500	7,324	8,500	-	0%
1004910531270	Gasoline/diesel	4,050	6,747	26,494	20,250	15,024	24,000	3,750	19%
1004910531600	Small Equipment	1,754	2,240	8,847	18,500	7,242	10,000	(8,500)	-46%
1004910531700	Uniforms	-	-	1,757	3,031	2,847	5,000	1,969	65%
1004910531710	Operating Supplies	6,876	3,381	10,163	15,000	13,182	15,000	-	0%
<b>TOTAL - Supplies</b>		<b>16,883</b>	<b>14,672</b>	<b>56,945</b>	<b>68,781</b>	<b>48,330</b>	<b>65,300</b>	<b>(3,481)</b>	<b>-5%</b>
INTERFUND									
1004910552200	Liability Claims / Self-Pay	-	230	517	5,000	1,650	5,000	-	0%

Departmental Budget Requests  
Budget Year 2021

GROUNDS MAINTENANCE	9 MONTHS					PROPOSED	\$ Change from 2020 Budget	% Change from 2020 Budget	NOTES
	12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	2021			
	2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 YTD (11 months)	2021 Requested Budget			
TOTAL - Interfund	-	230	517	5,000	1,650	5,000	-	0%	
TOTAL GROUNDS MAINTENANCE	171,465	104,040	450,440	574,735	513,811	649,086	74,351	13%	
				242,086	163,609	196,900	(45,186)	-18.7%	Total change without personnel

# PARKS & RECREATION - ADMIN

Our mission is to provide recreational activities, both active and passive, that improves the overall quality of life for the citizens and visitors of the City of Villa Rica, Georgia. Staff strives to provide safe and clean parks, greenspaces, and facilities; to provide a variety of recreation and leisure services that create healthy living opportunities for families and residents of all ages; to partner with citizens and community groups in order to enhance the quality of life; and to preserve, enhance, and promote our parks as an essential element of the overall economic health and viability of our city.

## \$536,622

Operating Budget

## Reorg

Change from 2020

### NOTES ON 2021 BUDGET

- The Administrative function (6110) of the Recreation department was separated from the historically combined department (6120).

### EMPLOYEES

6110-001	Director of Recreation
6110-002	Administrative Manager
6110-003	Receptionist

### CAPITAL

Splash Pad, Pavillion, Restroom	\$684,660
AC at Gold Dust	\$275,000
Improvements at Gold Dust	\$127,500
Improvements at Powell Park	\$27,000
Improvements at VPlex	\$63,400
Improvements at Fullerville	\$19,500



**Departmental Budget Requests**  
**Budget Year 2021**

		9 MONTHS							
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED		
PARKS & RECREATION ADMIN		2017	2018	2019	2020	2020	2021	\$ Change from	% Change from
		ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD (11 months)	Requested Budget	2020 Budget	2020 Budget
PERSONNEL									NOTES
1006110511100	Regular Employees	-	-	-	-	-	156,163	156,163	
1006110511120	Vacation Pay	-	-	-	-	-		-	
1006110511130	Sick Leave Pay	-	-	-	-	-		-	
1006110511300	Overtime	-	-	-	-	-	500	500	
1006110512100	Group Insurance	-	-	-	-	-	36,873	36,873	
1006110512200	Social Security FICA Contrib	-	-	-	-	-	11,878	11,878	
1006110512400	Retirement Contribution	-	-	-	-	-	7,608	7,608	
1006110512500	50% Match for 457 Contrib	-	-	-	-	-	2,375	2,375	
1006110512600	Unemployment Insurance	-	-	-	-	-		-	
1006110512700	Worker's compensation	-	-	-	-	-	4,316	4,316	
<b>TOTAL - Personnel</b>		-	-	-	-	-	<b>219,713</b>	<b>219,713</b>	
SERVICES									
1006110521200	Professional	-	-	-	-	-	-	-	
1006110521300	Technical	-	-	-	-	-	5,000	5,000	
1006110522110	Disposal (pitstop)	-	-	-	-	-	5,000	5,000	
1006110522210	m/r buildings	-	-	-	-	-	48,334	48,334	
1006110522220	m/r equipment	-	-	-	-	-	10,000	10,000	
1006110522230	m/r vehicles	-	-	-	-	-	1,500	1,500	
1006110522240	M/R GROUNDS	-	-	-	-	-	26,900	26,900	
1006110522310	Rental of railroad property	-	-	-	-	-	12,000	12,000	
1006110522320	Rental of equipment and veh	-	-	-	-	-	-	-	
1006110523100	Liability Insurance	-	-	-	-	-	500	500	
1006110523210	Phone/Internet	-	-	-	-	-	21,000	21,000	
1006110523215	postage	-	-	-	-	-	300	300	
1006110523300	Advertising	-	-	-	-	-	500	500	
1006110523400	Printing and binding	-	-	-	-	-	1,700	1,700	
1006110523500	Travel	-	-	-	-	-	750	750	
1006110523600	Dues and fees	-	-	-	-	-	1,200	1,200	
1006110523700	Education and training	-	-	-	-	-	175	175	
1006110523850	Contract labor	-	-	-	-	-	-	-	
1006110523910	Drug Testing & Physicals	-	-	-	-	-	200	200	
1006110523930	Document Shredding	-	-	-	-	-	800	800	
1006110523970	BANK/CC FEES & ANALYSIS CHGES	-	-	-	-	-	2,900	2,900	
<b>TOTAL - Services</b>		-	-	-	-	-	<b>138,759</b>	<b>138,759</b>	
SUPPLIES									
1006110531100	Office Supplies	-	-	-	-	-	10,000	10,000	
1006110531210	Water/Sewerage	-	-	-	-	-	26,400	26,400	

Departmental Budget Requests  
Budget Year 2021

Budget Year 2021		9 MONTHS								
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED			
PARKS & RECREATION ADMIN		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 YTD (11 months)	2021 Requested Budget	\$ Change from 2020 Budget	% Change from 2020 Budget	NOTES
1006110531220	Natural Gas	-	-	-	-	-	12,000	12,000		
1006110531230	Electricity	-	-	-	-	-	104,500	104,500		
1006110531270	Gasoline/diesel	-	-	-	-	-	1,000	1,000		
1006110531300	Food	-	-	-	-	-		-		
1006110531600	Small Equipment	-	-	-	-	-	4,500	4,500		
1006110531700	UNIFORMS	-	-	-	-	-	750	750		
1006110531710	Operating Supplies	-	-	-	-	-	14,000	14,000		
TOTAL - Supplies		-	-	-	-	-	173,150	173,150		
INTERFUND										
1006110552200	Liability Claims / Self-Pay	-	-	-	-	-	5,000	5,000		
TOTAL - Interfund		-	-	-	-	-	5,000	5,000		
TOTAL RECREATION ADMIN		-	-	-	-	-	536,622	536,622		
		-	-				316,909	316,909		Total change without personnel

# PARKS & RECREATION - ATHLETICS

Structured athletic programs help enhance fair play, fun and positive experiences for all participants. The department offers many youth athletic programs including baseball, softball, basketball, football, cheerleading and soccer. These programs are offered throughout the year to develop and promote sportsmanship, teamwork, responsibility and a life-long healthy life style.

**\$413,049**

Operating Budget

**Reorg**

Change from 2020

## NOTES ON 2021 BUDGET

- This department (6120) used to serve as the budget for the Admin, Athletics and Programs of the Recreation department. In 2021, these functions were separated.

## EMPLOYEES

6120-001	Athletics Manager
6120-002	Recreation Leader
6120-003	Soccer Coordinator (PT)
6120-004	Field Maintenance (PT)
6120-005	Athletic Assistant (PT)
6120-006	Athletic Assistant
6120-007	Athletic Assistant

## CAPITAL

None





**Departmental Budget Requests  
Budget Year 2021**

		9 MONTHS							
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED		
PARKS & RECREATION		2017	2018	2019	2020	2020	2021	\$ Change from	% Change from
		ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD (11 months)	Requested Budget	2020 Budget	2020 Budget
PERSONNEL									NOTES
1006120511100	Regular employees	479,905	340,600	327,976	471,563	291,264	178,995	(292,568)	-62%
1006120511120	Vacation Pay	9,028	10,331	17,613	-	18,375		-	
1006120511130	Sick Leave Pay	3,656	3,761	2,780	-	10,641		-	
1006120511200	Summer Camp Employees	34,347	37,729	37,429	40,000	-		(40,000)	-100%
1006120511300	Overtime	8,651	11,184	79	5,000	466	3,000	(2,000)	-40%
1006120512100	Group Insurance	103,112	80,911	62,551	86,574	50,753	29,517	(57,056)	-66%
1006120512200	Social Security FICA Contrib	41,015	31,499	28,366	36,985	24,087	13,567	(23,418)	-63%
1006120512400	Retirement Contribution	25,554	15,393	18,944	19,685	18,093	6,610	(13,075)	-66%
1006120512500	50% Match for 457 Contrib	2,707	2,340	2,377	2,535	3,873	1,077	(1,458)	-58%
1006120512600	Unemployment Insurance	-	-	-	6,400	3,955		(6,400)	-100%
1006120512700	Worker's compensation	10,884	-	14,811	12,531	11,405	4,930	(7,601)	-61%
<b>TOTAL - Personnel</b>		<b>718,858</b>	<b>533,747</b>	<b>512,927</b>	<b>681,272</b>	<b>432,913</b>	<b>237,697</b>	<b>(443,576)</b>	<b>-65%</b>
SERVICES									
1006120521200	PROFESSIONAL	4,940	51,566	10,700	73,500	4,400	-	(73,500)	-100%
1006120521300	Technical	-	374	3,379	5,000	635	-	(5,000)	-100%
1006120522100	Cleaning Service	15,210	-	-	-	-	-	-	
1006120522110	Disposal (pitstop)	14,740	3,437	4,554	5,000	2,700	-	(5,000)	-100%
1006120522210	m/r buildings	51,879	-	58,040	86,000	54,977	-	(86,000)	-100%
1006120522220	m/r equipment	14,135	17,861	9,527	11,000	11,127	7,650	(3,350)	-30%
1006120522230	m/r vehicles	4,719	13,674	4,576	4,000	2,826	2,500	(1,500)	-38%
1006120522240	M/R GROUNDS	77,049	-	44,579	74,500	56,645	58,000	(16,500)	-22%
1006120522310	Rental of railroad property	6,337	6,460	6,508	11,080	10,000	-	(11,080)	-100%
1006120522320	Rental of equipment and veh	1,500	32,980	170	3,200	2,379	3,200	-	0%
1006120523100	Liability Insurance	7,791	1,102	8,621	2,520	2,681	2,000	(520)	-21%
1006120523210	Phone/Internet	28,106	5,956	21,019	21,343	17,389	-	(21,343)	-100%
1006120523215	postage	358	18,147	381	790	694	-	(790)	-100%
1006120523300	Advertising	500	326	-	-	-	-	-	
1006120523400	Printing and binding	1,901	-	1,652	2,600	2,210	600	(2,000)	-77%
1006120523500	Travel	3,012	2,206	541	1,000	612	1,000	-	0%
1006120523600	Dues and fees	19,868	1,639	14,041	20,600	7,729	8,620	(11,980)	-58%
1006120523700	Education and training	3,119	12,055	2,391	1,000	431	1,015	15	2%
1006120523750	Hospitality	-	2,747	-	-	-	-	-	
1006120523850	Contract labor	1,197	2,137	-	-	-	-	-	
1006120523875	CONTRACT LABOR/Class Instructo	19,280	15,910	20,865	21,000	13,916	-	(21,000)	-100%
1006120523885	CONTRACT LABOR/SPORTS	55,421	38,831	47,977	36,500	22,728	28,250	(8,250)	-23%
1006120523910	Drug Testing & Physicals	2,300	1,355	1,595	750	525	450	(300)	-40%
1006120523930	Document Shredding	-	235	845	800	385	-	(800)	-100%
1006120523970	BANK/CC FEES & ANALYSIS CHGES	2,853	2,241	3,313	2,900	2,311	-	(2,900)	-100%

Departmental Budget Requests  
Budget Year 2021

Budget Year 2021		9 MONTHS								
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED			
PARKS & RECREATION		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 YTD (11 months)	2021 Requested Budget	\$ Change from 2020 Budget	% Change from 2020 Budget	NOTES
TOTAL - Services		338,424	234,648	265,275	385,083	217,302	113,285	(271,798)	-71%	
SUPPLIES										
1006120531100	Office Supplies	3,211	1,926	4,834	8,210	5,190	2,000	(6,210)	-76%	
1006120531210	Water/Sewerage	-	18,291	27,192	26,400	27,588	-	(26,400)	-100%	
1006120531220	Natural Gas	11,918	9,223	11,184	12,000	9,363	-	(12,000)	-100%	
1006120531230	Electricity	118,880	71,762	101,775	104,500	67,937	-	(104,500)	-100%	
1006120531270	Gasoline/diesel	15,830	15,623	3,451	5,000	1,788	4,000	(1,000)	-20%	
1006120531300	Food	270	69	154	-	-	-	-		
1006120531600	Small Equipment	22,372	3,088	16,142	16,691	8,763	9,400	(7,291)	-44%	
1006120531700	UNIFORMS	2,033	1,204	-	2,820	2,604	1,800	(1,020)	-36%	
1006120531710	Operating Supplies	154,018	105,833	124,513	124,209	78,195	44,868	(79,342)	-64%	50% capacity for athletics
TOTAL - Supplies		328,532	227,020	289,245	299,830	201,428	62,068	(237,763)	-79%	
INTERFUND										
1006120552200	Liability Claims / Self-Pay	5,270	36,845	5,420	6,000	-	-	(6,000)	-100%	
TOTAL - Interfund		5,270	36,845	5,420	6,000	-	-	(6,000)	-100%	
TOTAL RECREATION		1,391,305	1,032,384	1,072,866	1,372,186	851,643	413,049	(959,137)	-70%	
					690,913	418,730	175,353	(515,561)	-74.6%	Total change without personnel

# PARKS & RECREATION – PROGRAMS & EVENTS

The Recreation Programs & Events Department is responsible for the July 3<sup>rd</sup> fireworks, the Daddy-Daughter Dance and the Breakfast with Santa events. The department also provides classes for the community, which provide a fit and healthy lifestyle. Some of the classes available include karate, dancing, yoga, or bootcamps.

## \$284,705

Operating Budget

## Reorg

Change from 2020

### EMPLOYEES

6130-001	Programs Manager
6130-002	Programs Leader
6130-003	Program Assistant (PT)
6130-004	<b>NEW</b> Program Assistant (PT)
6130-005	<b>NEW</b> Program Assistant (PT)

### CAPITAL

None

### NOTES ON 2021 BUDGET

- Transferred two Park Ranger positions into Part-time Program Assistant positions.
- This department (6130) was created several years for the events managed by the Recreation department. In 2021, the programs which includes classes and Summer Day Camp have also been moved to this department.



Departmental Budget Requests  
Budget Year 2021

Budget Year 2021		9 MONTHS								
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED			
RECREATION EVENTS		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 YTD (11 months)	2021 Requested Budget	\$ Change from 2020 Budget	% Change from 2020 Budget	NOTES
PERSONNEL										
1006130511100	Regular Employees	-	-	-	-	-	105,977	105,977		
1006130511120	Vacation Pay	-	-	-	-	-		-		
1006130511130	Sick Leave Pay	-	-	-	-	-		-		
1006130511200	Summer Camp Employees	-	-	-	-	-	30,000	30,000		75% for summer camp
1006130511300	Overtime	-	-	-	-	-	-	-		
1006130512100	Group Insurance	-	-	-	-	-	8,494	8,494		
1006130512200	Social Security FICA Contrib	-	-	-	-	-	8,046	8,046		
1006130512400	Retirement Contribution	-	-	-	-	-	4,224	4,224		
1006130512500	50% Match for 457 Contrib	-	-	-	-	-	1,636	1,636		
1006130512600	Unemployment Insurance	-	-	-	-	-		-		
1006130512700	Worker's compensation	-	-	-	-	-	2,924	2,924		
TOTAL - Personnel		-	-	-	-	-	161,301	161,301		
SERVICES										
1006130521200	Professional	-	-	-	-	-	-	-		
1006130521300	Technical	-	-	-	-	-	-	-		
1006130522210	m/r buildings	-	-	-	-	-	-	-		
1006130522220	m/r equipment	-	-	-	-	-	-	-		
1006130522230	m/r vehicles	-	-	-	-	-	-	-		
1006130522240	M/R GROUNDS	-	-	-	-	-	-	-		
1006130522320	Rental of equipment and veh	5,895	5,245	3,161	5,800	-	3,800	(2,000)	-34%	
1006130523100	Liability Insurance	-	-	-	-	-	500	500		
1006130523210	Phone/Internet	-	-	-	-	-	-	-		
1006130523215	postage	-	-	-	-	-	200	200		
1006130523300	Advertising	7,723	3,999	3,999	2,500	-	4,500	2,000	80%	
1006130523400	Printing and binding	660	1,006	1,883	1,000	428	4,100	3,100	310%	
1006130523500	Travel	-	-	-	-	-	500	500		
1006130523600	Dues and fees	-	-	-	-	-	1,754	1,754		
1006130523700	Education and training	-	-	-	-	-	1,500	1,500		
1006130523750	Hospitality	3,604	37	3,090	2,500	-	2,500	-	0%	
1006130523875	CONTRACT LABOR/Class Instructo	-	-	-	-	-	18,750	18,750		75% capacity for classes
1006130523880	Contract Labor/Programs/Events	114,408	42,014	48,521	50,500	4,343	55,500	5,000	10%	July 3rd
TOTAL - Services		132,289	52,301	60,653	62,300	4,771	93,604	31,304	50%	
SUPPLIES										
1006130531100	Office Supplies	3,143	-	-	-	-	2,000	2,000		
1006130531210	Water/Sewerage	-	-	-	-	-		-		
1006130531230	Electricity	-	-	-	-	-		-		
1006130531270	Gasoline/diesel	-	-	-	-	-		-		

Departmental Budget Requests  
Budget Year 2021

Budget Year 2021		9 MONTHS								
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED			
RECREATION EVENTS		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 YTD (11 months)	2021 Requested Budget	\$ Change from 2020 Budget	% Change from 2020 Budget	NOTES
1006130531300	Food	363	-	-	-	-		-		
1006130531600	Small Equipment	3,141	-	-	-	-	7,400	7,400		
1006130531700	UNIFORMS	-	-	-	-	-	900	900		
1006130531710	Operating Supplies	2,255	3,557	2,907	5,000	3,137	19,500	14,500	290%	75% for summer camp/classes
TOTAL - Supplies		8,901	3,557	2,907	5,000	3,137	29,800	24,800	496%	
INTERFUND										
1006130552300	Weather Insurance	1,690	5,835	-	-	-		-		
TOTAL - Interfund		1,690	5,835	-	-	-	-	-		
TOTAL RECREATION EVENTS		142,880	61,693	63,560	67,300	7,908	284,705	217,405	323%	
					67,300	7,908	123,404	56,104	83.4%	Total change without personnel

# LIBRARY

The new Villa Rica Public Library is home to thousands of volumes, 21st century technology, and meeting areas that serve as a community center. The library is a community landmark, signaling to both longtime residents and newcomers to the city that Villa Rica is poised for growth and that it places premium on quality of life and excellent service to its citizens. With over 75,000 visits a year, the library is a community center. Help us enrich and expand the vital mission of public libraries: education, exploration, and empowerment of all people. The Villa Rica Public Library is a member of the West Georgia Regional Library System, which includes Carroll, Douglas, Haralson, Heard and Paulding Counties.

**\$509,074**

Operating Budget

**2%**

Change from 2020

## NOTES ON 2021 BUDGET

- Allocated \$30,000 to continue purchasing more books

## EMPLOYEES

6510-001

Library Manager

6510-002

Assistant Library Manager

6510-003 to 007

Library Assistant

6510-008

Library Assistant (PT)

## CAPITAL

None



Departmental Budget Requests

		9 MONTHS								
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	9/30/2020	PROPOSED			
LIBRARY		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 YTD (12 months)	2021 Requested Budget	\$ Change from 2020 Budget	% Change from 2020 Budget	NOTES
PERSONNEL										
1006510511100	Regular employees	177,178	156,714	254,231	268,447	263,703	283,693	15,247	6%	Upgrade of one PT to FT
1006510511120	Vacation Pay	7,034	5,474	5,008	-	8,829		-		
1006510511130	Sick Leave Pay	7,779	5,428	5,305	-	5,690		-		
1006510511300	Overtime	3,173	621	803	1,000	541	1,000	-	0%	
1006510512100	Group Insurance	53,914	40,914	56,461	56,584	64,238	65,722	9,138	16%	
1006510512200	Social Security FICA Contrib	14,455	12,399	19,529	20,861	20,413	21,519	658	3%	
1006510512400	Retirement Contribution	10,157	10,775	14,120	15,323	15,382	12,459	(2,864)	-19%	
1006510512500	50% Match for 457 Contrib	784	2,374	3,767	4,448	3,918	4,167	(280)	-6%	
1006510512700	Worker's compensation	619	206	587	360	327	375	15	4%	
TOTAL - Personnel		275,093	234,906	359,812	367,022	383,041	388,935	21,913	6%	

SERVICES

1006510521200	PROFESSIONAL	300	-	-	-	-		-		
1006510521300	Technical	131	-	69	360	230	360	-	0%	
1006510522100	Cleaning Service	6,291	-	818	-	-		-		
1006510522210	m/r buildings	2,609	5,148	5,733	5,945	5,928	6,000	55	1%	
1006510522220	m/r equipment	2,414	380	470	20,919	1,110	-	(20,919)	-100%	
1006510522230	m/r vehicles	-	-	-	-	-	-	-		
1006510522240	M/R GROUNDS	2,217	12,181	442	2,000	395	2,000	-	0%	
1006510522310	Rental of land	-	1	1	1	1	1	-	0%	
1006510523100	Liability Insurance	778	444	766	1,101	946	1,000	(101)	-9%	
1006510523210	Phone/Internet	13,593	9,967	12,889	12,678	11,388	12,678	-	0%	
1006510523215	postage	307	81	96	300	40	300	-	0%	
1006510523300	Advertising	558	-	718	500	165	500	-	0%	
1006510523400	Printing and binding	2,647	1,389	3,326	2,600	1,871	2,600	-	0%	
1006510523500	Travel	496	656	161	-	-	-	-		
1006510523600	Dues and fees	240	270	367	1,100	553	1,000	(100)	-9%	
1006510523700	Education and training	-	175	-	150	150	500	350	233%	
1006510523850	Contract labor	4,812	4,007	2,556	1,000	594	4,000	3,000	300%	
1006510523910	Drug Testing & Physicals	130	100	100	100	-	100	-	0%	
1006510523970	BANK/CC FEES & ANALYSIS CHGES	-	267	449	500	353	500	-	0%	
<b>TOTAL - Services</b>		<b>37,523</b>	<b>35,065</b>	<b>28,960</b>	<b>49,254</b>	<b>23,722</b>	<b>31,539</b>	<b>(17,715)</b>	<b>-36%</b>	

SUPPLIES

1006510531100	Office Supplies	6,800	5,798	4,945	6,000	5,757	6,000	-	0%	
1006510531210	Water/Sewerage	-	2,060	2,345	3,000	2,334	3,000	-	0%	
1006510531220	Natural Gas	2,505	2,455	4,216	4,400	3,836	4,400	-	0%	
1006510531230	Electricity	31,523	21,677	30,811	31,200	23,206	31,200	-	0%	
1006510531300	Food	578	171	388	500	-	500	-	0%	

Departmental Budget Requests

		9 MONTHS								
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	9/30/2020	PROPOSED			
LIBRARY		2017	2018	2019	2020	2020	2021	\$ Change from	% Change from	
		ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD (12 months)	Requested Budge	2020 Budget	2020 Budget	NOTES
1006510531400	Books and periodicals	28,615	30,000	29,987	18,082	11,831	30,000	11,919	66%	
1006510531600	Small Equipment	2,129	1,451	1,558	10,414	6,305	3,000	(7,414)	-71%	
1006510531700	UNIFORMS	-	-	1,035	750	381	1,000	250	33%	
1006510531710	Operating Supplies	23,368	8,895	10,640	9,499	6,737	9,500	1	0%	
TOTAL - Supplies		95,517	72,507	85,927	83,845	60,387	88,600	4,756	6%	
INTERFUND										
1006510552200	Liability Claims / Self-Pay	-	39,304	-	-	-	-	-		
TOTAL - Interfund		-	39,304	-	-	-	-	-		
TOTAL LIBRARY		408,134	381,782	474,698	500,120	467,150	509,074	8,954	2%	
					133,098	84,109	120,139	(12,959)	-9.7%	Total change without personnel



# SENIOR CENTER

The Senior Center functions as a community gathering place for adults 60 and older. Seniors receive a hot, balanced lunch Monday through Friday, and the staff prepares and delivers meals for home-bound senior citizens in the community. Seniors participate in daily planned programming activities such as exercise, ceramics, bingo, card games, billiards, and day trip excursions. The center hosts various guests who perform and entertain or speak about medical, financial, and consumer issues important to seniors.

**\$258,658**

Operating Budget

**0%**

Change from 2020

## NOTES ON 2021 BUDGET

- Only minor changes in individual line items.

## EMPLOYEES

5500-001	Senior Center Manager
5500-002	Senior Center Cook
5500-003	Senior Center Assistant
5500-004	Kitchen Helper
5500-005	Senior Center Driver

## CAPITAL

None



Departmental Budget Requests  
Budget Year 2021

Budget Year 2021		9 MONTHS								
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED			
SENIOR CENTER		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 YTD (11 months)	2021 Requested Budget	\$ Change from 2020 Budget	% Change from 2020 Budget	NOTES
PERSONNEL										
1005500511100	Regular employees	100,191	80,509	113,651	127,401	101,151	130,392	2,991	2%	
1005500511120	Vacation Pay	1,183	2,079	3,946	-	1,922		-		
1005500511130	Sick Leave Pay	3,480	2,291	2,829	-	2,953		-		
1005500511300	Overtime	-	-	-	2,000	-	-	(2,000)	-100%	
1005500512100	Group Insurance	9,441	6,965	8,479	8,242	7,536	8,475	233	3%	
1005500512200	Social Security FICA Contrib	8,006	6,462	9,176	9,746	8,079	9,892	146	2%	
1005500512400	Retirement Contribution	3,609	3,079	4,034	4,395	4,021	3,996	(398)	-9%	
1005500512500	50% Match for 457 Contrib	-	-	-	-	-	-	-		
1005500512700	Worker's compensation	5,940	3,841	6,291	3,948	3,594	4,008	59	2%	
TOTAL - Personnel		131,919	105,294	148,476	155,732	129,255	156,763	1,030	1%	
SERVICES										
1005500522220	m/r Equipment	1,450	185	5,885	1,500	276	1,500	-	0%	
1005500522230	m/r vehicles	412	920	4	1,500	318	1,500	-	0%	
1005500523100	Liability Insurance	1,005	768	1,341	1,052	1,117	1,150	98	9%	
1005500523210	Phone/Internet	3,822	2,647	3,430	3,565	3,178	3,300	(265)	-7%	
1005500523215	postage	167	98	217	249	179	160	(89)	-36%	
1005500523250	Cable TV	1,183	749	1,161	1,300	1,131	1,300	-	0%	
1005500523500	Travel	36	-	-	-	-	-	-		
1005500523600	Dues and fees	-	-	-	-	-	-	-		
1005500523700	Education and training	-	-	-	-	-	225	225		
1005500523850	Contract labor	1,737	986	1,584	2,000	855	2,000	-	0%	
1005500523910	Drug Testing & Physicals	-	-	-	-	-	-	-		
TOTAL - Services		9,812	6,354	13,622	11,166	7,053	11,135	(31)	0%	
SUPPLIES										
1005500531100	Supplies	2,977	2,483	3,183	3,111	1,125	6,260	3,149	101%	
1005500531230	Electricity	6,467	10,727	11,277	11,221	7,830	10,000	(1,221)	-11%	
1005500531270	Gasoline/diesel	1,556	1,365	1,632	1,735	847	2,000	265	15%	
1005500531300	Food	70,624	49,528	66,398	73,000	49,288	70,000	(3,000)	-4%	
1005500531600	Small Equipment	897	2,049	1,873	1,400	1,165	1,500	100	7%	
1005500531700	Uniforms	558	207	-	500	-	1,000	500	100%	
1005500531710	Operating Supplies	33	-	290	-	-		-		
TOTAL - Supplies		83,111	66,359	84,652	90,967	60,256	90,760	(207)	0%	
TOTAL SENIOR CENTER		224,842	178,007	246,750	257,866	196,563	258,658	791	0%	
					102,134	67,308	101,895	(239)	-0.2%	Total change without personnel

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# ENTERPRISE FUNDS

# STORMWATER

The City of Villa Rica's Watershed Protection Division is required to manage the WPP (Watershed Protect Plan) and the SWMP (Stormwater Management Plan). The SWMP was implemented to address stormwater management within the jurisdiction of the City of Villa Rica. It has been developed as required under the State of Georgia, Department of Natural Resources, Environmental Protection Division (EPD) Phase II MS4 (Municipal Separate Stormwater Sewer System) General Permit GAG610000.

**\$229,947**

Operating Budget

**8%**

Change from 2020

## NOTES ON 2021 BUDGET

- Added \$20,000 for maintenance/repairs of Stormwater Capital

## EMPLOYEES

4320-001

Stormwater Manager

4320-002

Stormwater Technician

## CAPITAL

Stormwater Improvements

\$70,000

F250 Truck

\$46,000



**Departmental Budget Requests  
Budget Year 2021**

		9 MONTHS							
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED		
STORMWATER		2017	2018	2019	2020	2020	2021	\$ Change from	% Change from
		ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD (11 months)	Requested Budget	2020 Budget	2020 Budget
PERSONNEL									NOTES
5604320511100	Regular employees	84,546	62,654	89,009	98,029	80,428	100,099	2,070	2%
5604320511120	Vacation Pay	4,205	2,570	7,926	-	3,664	-	-	
5604320511130	Sick Leave Pay	1,202	1,833	2,694	-	2,210	-	-	
5604320511300	Overtime	-	-	-	-	10	1,000	1,000	
5604320512100	Group Insurance	24,826	24,706	31,267	32,084	27,583	32,156	73	0%
5604320512200	Social Security FICA Contrib	5,758	4,669	6,792	7,499	6,126	7,612	112	2%
5604320512400	Retirement Contribution	4,317	3,079	18,881	4,411	4,021	4,875	464	11%
5604320512500	50% Match for 457 Contrib	63	-	-	-	614	1,124	1,124	
5604320512700	Worker's compensation	1,964	3,663	7,328	4,367	3,975	4,433	66	2%
<b>TOTAL - Personnel</b>		<b>126,880</b>	<b>103,173</b>	<b>163,898</b>	<b>146,391</b>	<b>128,630</b>	<b>151,299</b>	<b>4,909</b>	<b>3%</b>
SERVICES									
5604320521200	Professional	5,900	4,900	5,400	10,000	6,800	10,000	-	0%
5604320522200	m/r infrastructure	-	948	-	-	-	20,000	20,000	
5604320522210	m/r buildings	12	-	116	-	-	-	-	
5604320522220	m/r equipment	-	-	43	-	-	-	-	
5604320522230	m/r vehicles	1,222	538	1,642	2,000	793	2,000	-	0%
5604320523100	Liability Insurance	603	465	824	685	798	685	0	0%
5604320523210	Phone/Internet	2,158	1,760	2,867	2,850	1,964	1,700	(1,150)	-40%
5604320523215	postage	231	118	277	350	218	350	-	0%
5604320523300	Advertising	-	-	-	1,000	-	-	(1,000)	-100%
5604320523400	Printing and binding	1,706	1,069	1,401	2,600	2,110	2,400	(200)	-8%
5604320523500	Travel	-	-	-	300	-	300	-	0%
5604320523700	Education and training	90	2,150	2,390	3,000	2,290	3,000	-	0%
5604320523850	Contract labor	14,956	20,737	17,899	25,000	12,423	18,000	(7,000)	-28%
5604320523930	Document Shredding	44	60	42	42	37	42	-	0%
<b>TOTAL - Services</b>		<b>26,923</b>	<b>32,743</b>	<b>32,901</b>	<b>47,827</b>	<b>27,432</b>	<b>58,477</b>	<b>10,650</b>	<b>22%</b>
SUPPLIES									
5604320531100	Office Supplies	779	523	701	750	561	750	-	0%
5604320531220	Natural Gas	49	107	27	220	193	220	-	0%
5604320531230	Electricity	1,340	328	649	1,200	818	1,200	-	0%
5604320531270	Gasoline/diesel	4,761	4,025	4,718	5,000	3,269	5,000	-	0%
5604320531600	Small Equipment	1,859	459	1,513	2,000	-	2,000	-	0%
5604320531700	UNIFORMS	1,119	548	972	1,200	1,130	1,000	(200)	-17%
5604320531710	Operating Supplies	3,061	565	1,090	8,958	2,171	10,000	1,042	12%
<b>TOTAL - Supplies</b>		<b>12,968</b>	<b>6,554</b>	<b>9,670</b>	<b>19,328</b>	<b>8,143</b>	<b>20,170</b>	<b>842</b>	<b>4%</b>
CAPITAL									

Departmental Budget Requests  
Budget Year 2021

Budget Year 2021		9 MONTHS								
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED			
STORMWATER		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 YTD (11 months)	2021 Requested Budget	\$ Change from 2020 Budget	% Change from 2020 Budget	NOTES
5604320541420	Stormwater Improvements	-	-	-	-	-	70,000	70,000		Stormwater Improvements
5604320542200	Vehicles - Stormwater	-	-	-	-	-	46,000	46,000		Truck
5604320549999	Capital Outlay Distributed	-	-	-	-	-		-		
TOTAL - Capital		-	-	-	-	-	116,000	116,000		
OTHER COSTS										
5604320561000	Depreciation	-	-	-	-	-		-		
TOTAL - Other Costs		-	-	-	-	-	-	-		
TOTAL STORMWATER		166,771	142,470	206,469	213,546	164,205	345,947	132,401	62%	
					67,155	35,575	78,647	11,492	17.1%	Total change without personnel

# UTILITY ADMINISTRATION

The City of Villa Rica Utilities Department strives to provide safe, reliable drinking water, reclaimed water and wastewater service for the enrichment of the community.

**\$431,920**

Operating Budget

**49%**

Change from 2020

## EMPLOYEES

4115-001	Director of Utility Admin
4115-002	Administrative Assistant
4115-003	Deputy Director of Utility Admin

## CAPITAL

North Avenue Waterline Extension	\$2.5m
West Plant Influent	\$1.0m
Truck for Deputy Director	\$46,000

## NOTES ON 2021 BUDGET

- Cowan Dam Evaluation (\$100,000)
- Deputy Director position transferred from Distribution/Collection department.



**Departmental Budget Requests**  
**Budget Year 2021**

		9 MONTHS							
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED		
UTILITY DIRECTOR		2017	2018	2019	2020	2020	2021	\$ Change from	% Change from
		ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD (11 months)	Requested Budget	2020 Budget	2020 Budget
PERSONNEL									NOTES
5054115511100	Regular employees	-	-	131,202	138,588	115,369	216,567	77,979	56%
5054115511120	Vacation Pay	-	-	10,686	-	4,264	-	-	
5054115511130	Sick Leave Pay	-	-	1,205	-	2,703	-	-	
5054115511300	Overtime	-	-	61	-	-	-	-	
5054115512100	Group Insurance	-	-	11,999	13,031	8,550	22,750	9,719	75%
5054115512200	Social Security FICA Contrib	-	-	10,347	10,602	9,282	16,498	5,897	56%
5054115512400	Retirement Contribution	-	-	614	6,236	4,021	10,568	4,331	69%
5054115512500	50% Match for 457 Contrib	-	-	1,301	-	1,159	3,585	3,585	
5054115512700	Worker's compensation	-	-	260	4,269	3,885	7,674	3,405	80%
<b>TOTAL - Personnel</b>		-	-	<b>167,675</b>	<b>172,726</b>	<b>149,231</b>	<b>277,642</b>	<b>104,916</b>	<b>61%</b>
<b>SERVICES</b>									
5054115521200	Professional	-	-	294,994	54,350	32,354	130,000	75,650	139%
5054115521300	Technical	-	-	180	1,000	197	1,000	-	0%
5054115522230	m/r vehicles	-	-	154	1,000	-	1,000	-	0%
5054115523100	Liability Insurance	-	-	1,916	685	679	685	0	0%
5054115523210	Phone/Internet	-	-	3,042	3,034	2,502	3,948	914	30%
5054115523215	Postage	-	-	87	150	119	150	-	0%
5054115523300	Advertising	-	-	-	500	410	500	-	0%
5054115523400	Printing and binding	-	-	66	100	-	100	-	0%
5054115523500	Travel	-	-	2,106	1,500	129	1,500	-	0%
5054115523600	Dues and fees	-	-	1,462	1,500	45	1,500	-	0%
5054115523700	Education and training	-	-	2,302	3,000	705	6,000	3,000	100%
<b>TOTAL - Services</b>		-	-	<b>306,308</b>	<b>66,819</b>	<b>37,140</b>	<b>146,383</b>	<b>79,564</b>	<b>119%</b>
<b>SUPPLIES</b>									
5054115531100	Office Supplies	-	-	3,418	2,800	232	3,000	200	7%
5054115531270	Gasoline/diesel	-	-	788	2,100	720	2,100	-	0%
5054115531600	Small Equipment	-	-	26	890	-	1,000	110	12%
5054115531700	UNIFORMS	-	-	261	500	165	1,000	500	100%
<b>TOTAL - Supplies</b>		-	-	<b>4,493</b>	<b>6,290</b>	<b>1,117</b>	<b>7,100</b>	<b>810</b>	<b>13%</b>
<b>CAPITAL</b>									
5054115541400	Infrastructure	-	-	-	1,158,820	696,429	-	(1,158,820)	-100%
5054115541405	North Avenue Waterline Exten	-	-	-	-	-	2,500,000	2,500,000	
5054115541410	West Plant Influent	-	-	-	-	-	1,000,000	1,000,000	
5054115542200	Vehicles - Utility Admin	-	-	-	-	31,718	46,000	46,000	
5054115549999	Capital Outlay Distributed	-	-	(263,409)	(1,125,000)	-	(3,546,000)	(2,421,000)	215%
<b>TOTAL - Capital</b>		-	-	<b>(263,409)</b>	<b>33,820</b>	<b>728,147</b>	<b>-</b>	<b>(33,820)</b>	<b>-100%</b>



Departmental Budget Requests  
Budget Year 2021

Budget Year 2021		9 MONTHS								
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED			
UTILITY DIRECTOR		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 YTD (11 months)	2021 Requested Budget	\$ Change from 2020 Budget	% Change from 2020 Budget	NOTES
OTHER COSTS										
5054115579100	CONTINGENCY	-	-	-	9,965	-	794	(9,171)	-92%	
TOTAL - Other Costs		-	-	-	9,965	-	794	(9,171)	-92%	
TOTAL UTILITY DIRECTOR		-	-	215,066	289,621	915,636	431,920	142,299	49%	
					73,109	38,257	153,483	80,374	109.9%	Total change without personnel

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# WASTEWATER

The Wastewater Treatment Department strives to remove as much of the suspended solids as possible before the remaining water, called effluent, is discharged back to the environment. As solid material decays, it uses up oxygen, which is needed by the plants and animals living in the water.

**\$2,582,507**

Operating Budget

**3%**

Change from 2020

## NOTES ON 2021 BUDGET

- Increased tipping fees for dumping sludge (\$16,000)
- Increased m/r buildings for improved safety measures (\$19,000)

## EMPLOYEES

4330-001	Wastewater Manager
4330-002	Lead Operator
4330-003	Lab Analyst
4330-004	Operator in Training
4330-005	Operator
4330-006	Mechanic
4330-007	Mechanic
4330-008	FOG/Pretreatment
4330-009	Operator

## CAPITAL

North Plant Belt Press	\$350,000
ATV for North Plant	\$10,750
Reline Wetwells/Manholes	\$175,000
Inflow & Infiltration	\$100,000
Sand Filters at West Plant	\$170,000
SCADA Upgrades	\$45,000
West Plant Effluent Overflow	\$50,000
Constant Speed Pump #4	\$85,000

Departmental Budget Requests  
Budget Year 2021

Budget Year 2021		9 MONTHS								
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED			
WASTEWATER TREATMENT PLANT		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 YTD (11 months)	2021 Requested Budget	\$ Change from 2020 Budget	% Change from 2020 Budget	NOTES
PERSONNEL										
5054330511100	Regular employees	298,598	255,358	387,465	403,083	264,968	433,510	30,427	8%	
5054330511120	Vacation Pay	13,545	10,890	17,052	-	15,630	-	-		
5054330511130	Sick Leave Pay	7,320	6,692	12,595	-	8,298	-	-		
5054330511300	Overtime	12,842	14,522	21,141	17,500	27,896	17,500	-	0%	
5054330512100	Group Insurance	73,402	66,604	90,907	95,622	67,224	117,044	21,422	22%	
5054330512200	Social Security FICA Contrib	25,217	20,726	31,825	31,496	23,150	31,962	467	1%	
5054330512400	Retirement Contribution	16,262	30,178	7,034	17,327	18,093	20,473	3,146	18%	
5054330512500	50% Match for 457 Contrib	3,117	2,746	3,245	4,379	1,636	5,987	1,608	37%	
5054330512600	Unemployment Insurance	-	-	-	0	-	-	(0)	-100%	
5054330512700	Worker's compensation	5,846	5,083	13,509	9,687	9,365	8,816	(871)	-9%	
TOTAL - Personnel		456,149	412,797	584,775	579,093	436,261	635,292	56,199	10%	
SERVICES										
5054330521200	Professional	6,115	-	180	1,557	1,557	-	(1,557)	-100%	
5054330521300	Technical	-	-	-	-	-	-	-		
5054330521800	Lab Services	17,846	16,512	19,581	20,000	17,549	20,000	-	0%	
5054330522120	Tipping Fees at Landfill	59,761	30,332	20,058	27,920	28,847	43,540	15,620	56%	
5054330522200	Repairs and maintenance	3,093	-	-	-	-	-	-		
5054330522210	m/r buildings	13,366	9,109	10,703	3,978	3,941	23,300	19,322	486%	Improve safety measures at North Plant, replace ceiling tiles
5054330522220	m/r equipment	132,444	76,091	105,726	206,882	172,255	187,500	(19,382)	-9%	
5054330522230	m/r vehicles	12,991	6,926	13,870	16,950	15,382	16,950	-	0%	
5054330522240	M/R GROUNDS	1,370	1,061	1,636	3,750	2,550	1,550	(2,200)	-59%	
5054330522320	Rental of equipment and veh	1,527	455	3,445	623	138	1,100	477	77%	
5054330523100	Liability Insurance	18,094	13,827	21,074	9,096	10,277	10,300	1,204	13%	
5054330523210	Phone/Internet	17,787	11,719	17,891	17,598	15,544	18,000	402	2%	
5054330523215	postage	31	-	41	50	-	50	-	0%	
5054330523300	Advertising	-	10	20	20	-	20	-	0%	
5054330523400	Printing and binding	57	163	-	280	96	280	-	0%	
5054330523500	Travel	-	963	-	1,050	-	1,050	-	0%	
5054330523600	Dues and fees	58	-	28	75	68	75	-	0%	
5054330523700	Education and training	3,130	1,131	640	3,400	110	3,400	-	0%	
5054330523850	CONTRACT LABOR	-	-	3,000	1,140	1,140	-	(1,140)	-100%	
5054330523910	Drug Testing & Physicals	180	300	100	700	565	500	(200)	-29%	
TOTAL - Services		287,850	168,597	217,993	315,069	270,019	327,615	12,546	4%	
SUPPLIES										
5054330531100	Office Supplies	2,203	1,882	2,765	3,046	3,254	3,000	(46)	-2%	
5054330531110	Chemicals	158,270	113,576	145,121	162,860	153,260	165,000	2,140	1%	

Departmental Budget Requests  
Budget Year 2021

Budget Year 2021		9 MONTHS								
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED			
WASTEWATER TREATMENT PLANT		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 YTD (11 months)	2021 Requested Budget	\$ Change from 2020 Budget	% Change from 2020 Budget	NOTES
5054330531210	Water/Sewerage	-	43,923	69,183	84,000	36,346	60,000	(24,000)	-29%	
5054330531230	Electricity	354,995	278,396	383,368	403,000	324,270	400,000	(3,000)	-1%	
5054330531270	Gasoline/diesel	8,643	12,611	21,163	17,600	12,583	15,200	(2,400)	-14%	
5054330531600	Small Equipment	3,406	5,059	8,746	5,410	1,144	5,400	(10)	0%	
5054330531700	UNIFORMS	3,257	730	4,187	5,081	4,942	5,000	(81)	-2%	
5054330531710	Operating Supplies	17,375	18,134	22,373	22,626	21,265	25,000	2,374	10%	
TOTAL - Supplies		548,151	474,310	656,905	703,623	557,064	678,600	(25,023)	-4%	
CAPITAL										
5054330541200	Lift Stations	-	26,013	-	67,000	41,929		(67,000)	-100%	
5054330541300	Building Imprv - North Plant	-	-	41,519	-	22,076		-		
5054330541310	Building Imprv - West Plant	-	-	-	-	-	305,000	305,000		Sand filters, Effluent Overflow line, Constant Speed Pump (#4)
5054330541400	Infrastructure - Wastewater	-	-	-	249,800	-	225,000	(24,800)	-10%	Reline wetwells, manholes, Inflow & Infiltration
5054330542200	Vehicles - Wastewater	-	-	-	49,700	31,718		(49,700)	-100%	
5054330542500	Equipment - Wastewater	170,469	9,600	151,857	19,300	95,634	55,750	36,450	189%	SCADA upgrades, ATV
5054330549999	Capital Outlay Distributed	(190,869)	(35,613)	(193,376)	(387,000)	-	(585,750)	(198,750)	51%	
TOTAL - Capital		(20,400)	-	-	(1,200)	191,357	-	1,200	-100%	
INTERFUND										
5054330552200	Liability Claims / Self-Pay	-	-	-	5,000	-	5,000	-	0%	
TOTAL - Interfund		-	-	-	5,000	-	5,000	-	0%	
OTHER COSTS										
5054330561000	Depreciation	890,867	665,181	887,163	900,000	825,000	936,000	36,000	4%	
TOTAL - Other Costs		890,867	665,181	887,163	900,000	825,000	936,000	36,000	4%	
TOTAL WASTEWATER		2,162,616	1,720,886	2,346,836	2,501,586	2,279,701	2,582,507	80,921	3%	
					1,922,492	1,843,440	1,947,215	24,723	1.3%	Total change without personnel

# WATER

The City of Villa Rica Water Treatment Plant and System Operators manage a system of machines, often through the use of control boards, to transfer or treat water or wastewater in compliance with Georgia Water Quality Standards.

**\$1,438,836**

Operating Budget

**6%**

Change from 2020

## NOTES ON 2021 BUDGET

- Increased m/r buildings for improved safety measures (\$24,000)
- Increased m/r infrastructure for dam maintenance (\$8,000)
- Increased electricity based on current year usage (\$20,000)
- Increased water purchases for increased rate from CCWA (\$25,000)
- Decreased Chemicals by \$10,000

## EMPLOYEES

4420-001	Water Manager
4420-002	Lead Operator
4420-003	Operator
4420-004	Operator
4420-005	Operator

## CAPITAL

Dam Improvement Engineering	\$100,000
Conners Rd Booster Pump Station	\$100,000
High Service Pump 1 Drive	\$11,771
Replace 3 Chemical Tanks	\$35,000



**Departmental Budget Requests  
Budget Year 2021**

Budget Year 2021		9 MONTHS								
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED			
WATER TREATMENT PLANT		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 YTD (11 months)	2021 Requested Budget	\$ Change from 2020 Budget	% Change from 2020 Budget	NOTES
PERSONNEL										
5054420511100	Regular employees	193,855	158,534	228,777	288,966	223,663	298,421	9,456	3%	
5054420511120	Vacation Pay	6,813	11,468	11,783	-	8,563	-	-		
5054420511130	Sick Leave Pay	2,627	1,341	7,712	-	5,359	-	-		
5054420511300	Overtime	31,142	21,776	41,770	17,000	28,449	26,028	9,028	53%	
5054420512100	Group Insurance	57,220	45,161	57,072	75,813	50,683	76,917	1,104	1%	
5054420512200	Social Security FICA Contrib	17,115	13,706	21,191	22,106	19,278	22,070	(36)	0%	
5054420512400	Retirement Contribution	11,900	15,838	4,027	13,003	12,062	14,136	1,133	9%	
5054420512500	50% Match for 457 Contrib	1,637	3,084	3,622	4,399	2,813	4,763	364	8%	
5054420512700	Worker's compensation	3,311	9,474	7,628	6,097	5,549	6,087	(10)	0%	
TOTAL - Personnel		325,744	280,506	383,708	427,384	356,420	448,422	21,037	5%	
SERVICES										
5054420521200	Professional	73,838	923	-	-	-	-	-		
5054420521800	Lab Services	20,762	16,250	24,087	23,600	13,495	20,950	(2,650)	-11%	
5054420522120	Tipping Fees at Landfill	-	-	-	225	221	250	25	11%	
5054420522200	m/r infrastructure	-	-	-	-	-	8,000	8,000		Dam maintenance
5054420522210	m/r buildings	10,099	10,780	5,201	3,951	2,303	27,500	23,549	596%	Improve safety measures, Replace exhaust fans
5054420522220	m/r equipment	138,778	24,152	63,171	71,510	60,698	71,510	-	0%	
5054420522230	m/r vehicles	2,832	2,590	418	2,800	1,627	2,500	(300)	-11%	
5054420522240	M/R GROUNDS	22	48	220	297	-	500	203	68%	
5054420523100	Liability Insurance	2,082	1,774	2,356	6,010	6,010	6,050	40	1%	
5054420523210	Phone/Internet	5,978	4,141	5,139	6,138	5,723	5,373	(765)	-12%	
5054420523215	postage	294	368	6,834	1,776	1,220	615	(1,161)	-65%	
5054420523300	Advertising	-	-	1,800	1,800	1,800	1,800	-	0%	
5054420523400	Printing and binding	420	2,220	1,112	420	419	420	-	0%	
5054420523500	Travel	-	108	457	660	-	200	(460)	-70%	
5054420523600	Dues and fees	635	1,264	945	1,690	1,260	855	(835)	-49%	
5054420523700	Education and training	1,641	533	2,804	4,385	475	5,915	1,530	35%	
5054420523820	WATER TANK MAINTENANCE	24,914	24,914	24,914	25,000	24,914	25,000	-	0%	
5054420523910	Drug Testing & Physicals	-	-	330	350	350	150	(200)	-57%	
TOTAL - Services		282,295	90,065	139,788	150,612	120,515	178,388	27,776	18%	
SUPPLIES										
5054420531100	Office Supplies	1,437	1,151	2,800	4,299	3,355	3,148	(1,151)	-27%	
5054420531110	Chemicals	91,767	70,142	111,915	134,566	73,041	120,566	(14,000)	-10%	
5054420531210	Water/Sewerage	-	95	160	180	154	180	-	0%	
5054420531230	Electricity	64,354	57,593	94,011	90,000	90,507	110,000	20,000	22%	
5054420531240	Bottled Gas	221	187	555	1,000	559	1,000	-	0%	

Departmental Budget Requests  
Budget Year 2021

Budget Year 2021		9 MONTHS								
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED			
WATER TREATMENT PLANT		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 YTD (11 months)	2021 Requested Budget	\$ Change from 2020 Budget	% Change from 2020 Budget	NOTES
5054420531270	Gasoline/diesel	941	781	2,051	1,800	1,455	1,800	-	0%	
5054420531510	water purchases	446,584	249,832	478,424	450,000	394,045	475,000	25,000	6%	
5054420531600	Small Equipment	8,683	8,382	8,053	5,935	5,198	15,610	9,675	163%	
5054420531700	Uniforms	1,703	378	2,555	3,000	694	3,000	-	0%	
5054420531710	Operating Supplies	20,345	5,239	11,391	21,702	12,324	13,282	(8,420)	-39%	
TOTAL - Supplies		636,037	393,780	711,914	712,482	581,331	743,586	31,104	4%	
CAPITAL										
5054420541210	Site Improv - Water Plant	-	-	-	250,000	-	-	(250,000)	-100%	Replace 3 chemical tanks; High service pump replacement Dam Engineering
5054420541300	Building Imprv - Water Plant	-	-	-	-	-	46,771	46,771		
5054420541400	Infrastructure - Water	-	-	-	-	-	100,000	100,000		
5054420542200	Vehicles - Water	-	21,399	-	-	-		-		
5054420542500	Equipment - Water	48,166	8,744	-	-	-		-		
5054420549999	Capital Outlay Distributed	(55,816)	(30,143)	-	(250,000)	-	(146,771)	103,229	-41%	
TOTAL - Capital		(7,650)	-	-	-	-	-	-		
INTERFUND										
5054420552200	Liability Claims / Self-Pay	-	-	-	5,000	-	5,000	-	0%	
TOTAL - Interfund		-	-	-	5,000	-	5,000	-	0%	
OTHER COSTS										
5054420561000	Depreciation	54,056	43,467	59,775	61,000	55,917	63,440	2,440	4%	
TOTAL - Other Costs		54,156	43,567	59,875	61,000	55,917	63,440	2,439	4%	
TOTAL WATER TREATMENT		1,290,582	807,918	1,295,285	1,356,479	1,114,184	1,438,836	82,356	6%	
					929,094	757,763	990,414	61,319	6.6%	Total change without personnel

# DISTRIBUTION & COLLECTION

The City of Villa Rica Distribution & Collection Department is dedicated to providing routine and emergency maintenance to the city's water distribution and wastewater collection systems. Typical tasks include the inspection, cleaning and repairing of water and sewer main trunk lines. The department also installs and repairs water and sewer service connections and operates and maintains fire hydrants and water valves. The Distribution & Collection Department is also responsible for locating underground infrastructure. Our staff makes every effort to respond to all repair and maintenance concerns on all distribution water lines and collection sewer lines.

**\$1,861,579**

Operating Budget

**7%**

Change from 2020

## CAPITAL

Water & Sewer Pipeline	\$385,000
Service Lines & Meters	\$75,000
Commercial Meters	\$50,000
Pressure Reducing Valves	\$100,000
Isolation Valves	\$50,000
Site Improvements for D&C Office	\$215,000

## NOTES ON 2021 BUDGET

- Increased Contract Labor for yearly backflow testing of the city's backflow devices; Tree removal on sewer main right of way; Sewer main and man hole clearing; Exploratory digging; Animal removal; Flow tests



Continued on following page...



# DISTRIBUTION & COLLECTION, continued



## EMPLOYEES

4440-001	Distribution/Collection Manager
4440-002	Technician
4440-003	Equipment Operator
4440-004	Equipment Operator
4440-005	Equipment Operator
4440-006	Admin/Backflow Coordinator
4440-007	Utility Locator
4440-009	Technician
4440-010	Crew Leader
4440-011	Technician
4440-012	Technician
4440-014	Crew Leader
4440-015	<b>NEW</b> Crew Leader

Departmental Budget Requests  
Budget Year 2021

Budget Year 2021		9 MONTHS								
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED			
DISTRIBUTION & COLLECTION		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 YTD (11 months)	2021 Requested Budget	\$ Change from 2020 Budget	% Change from 2020 Budget	NOTES
PERSONNEL										
5054440511100	Regular employees	356,920	296,786	372,897	509,864	326,964	520,565	10,700	2%	Transferred Deputy Utilities Director and Added Crew Leader
5054440511120	Vacation Pay	9,215	5,633	13,311	-	9,600	-	-		
5054440511130	Sick Leave Pay	6,526	10,453	16,482	-	11,406	-	-		
5054440511200	Seasonal/Temporary Employees	-	-	22,431	61,000	37,829	55,000	(6,000)	-10%	
5054440511300	Overtime	25,634	32,759	41,034	40,000	23,428	40,000	-	0%	
5054440512100	Group Insurance	98,361	78,319	96,251	158,797	95,035	151,806	(6,991)	-4%	
5054440512200	Social Security FICA Contrib	26,959	21,972	30,603	42,055	26,758	37,784	(4,271)	-10%	
5054440512400	Retirement Contribution	14,512	37,483	8,716	28,566	26,135	24,202	(4,364)	-15%	
5054440512500	50% Match for 457 Contrib	934	769	1,925	2,173	2,694	6,725	4,552	209%	
5054440512700	Worker's compensation	6,958	(149)	12,228	24,491	22,631	22,004	(2,487)	-10%	
TOTAL - Personnel		546,150	484,157	616,009	866,946	582,479	858,085	(8,861)	-1%	
SERVICES										
5054440521200	Professional	18,136	157,954	-	-	-	-	-		Tokay Software  Moved to contract labor and capital Maintenance of new, separate buildg   

Departmental Budget Requests  
Budget Year 2021

DISTRIBUTION & COLLECTION

SUPPLIES

		9 MONTHS					PROPOSED	\$ Change from 2020 Budget	% Change from 2020 Budget	NOTES
12/31/2017		9/30/2018	9/30/2019	9/30/2020	8/31/2020	2021	Requested Budget			
2017		2018	2019	2020	2020	2021				
ACTUALS		ACTUALS	ACTUALS	BUDGET	YTD (11 months)					
5054440531100	Office Supplies	4,127	4,155	4,438	4,500	3,149	4,500	-	0%	
5054440531210	Water/Sewerage	-	-	-	-	-		-		
5054440531230	Electricity	6,335	3,858	9,331	9,500	11,213	9,500	-	0%	
5054440531270	Gasoline/diesel	19,600	21,849	26,923	25,000	18,537	25,000	-	0%	
5054440531300	Food	-	-	852	100	93	100	-	0%	
							15,000			Various small tools; Hand and power tools; Rakes; Waterline tapping tool; Sewerline baskets; Accessories for sewer camera and truck
5054440531600	Small Equipment	8,338	17,844	16,647	15,300	13,507		(300)	-2%	
5054440531700	UNIFORMS	5,797	4,700	5,622	8,700	7,018	8,300	(400)	-5%	
							147,000			Gravel; Dirt; Lime; Personal Protective Equipment; Alphavlaves; Pipefittings; Wraps; Couplings; Cones; Manhole rings and risers; Road signage; Marking paint; Batteries;
5054440531710	Operating Supplies	64,746	86,705	124,355	147,000	91,740		-	0%	
<b>TOTAL - Supplies</b>		<b>108,944</b>	<b>139,111</b>	<b>188,168</b>	<b>210,100</b>	<b>145,257</b>	<b>209,400</b>	<b>(700)</b>	<b>0%</b>	

CAPITAL

5054440541210	Site Improvements - Dist/Coll	-	5,750	48,281	150,000	45,634	215,000	65,000	43%	Site Improvements at New Dist/Coll Office
5054440541410	Commercial Meters - Dist/Coll	59,743	47,427	42,018	-	-	50,000	50,000		Commercial Meters
5054440541411	PRV Replacements - Dist/Coll	-	-	-	25,000	-	100,000	75,000	300%	Pressure Reducing Valves
5054440541412	Standpipe Replcmnts - Dist/Col	-	12,300	-	-	-		-		
5054440541450	Water & Sewer Pipe - Dist/Coll	10,585	10,920	398,703	747,801	74,632	250,000	(497,801)	-67%	Water/Sewer Pipeline projects
5054440541460	ServiceLines & Meters - Dist/C	-	-	2,978	100,000	28,298	75,000	(25,000)	-25%	Service Lines & Meter replacements
5054440541470	Isolation Valves - Dist/Coll	-	-	-	-	-	50,000	50,000		Isolation Valves
5054440541480	Hydrant Replacement - Dist/Col	-	3,316	-	50,000	3,758		(50,000)	-100%	
5054440542200	Vehicles - Dist/Coll	40,648	94,021	-	77,665	-		(77,665)	-100%	
5054440542500	Equipment - Dist/Coll	-	4,995	150,133	12,000	11,997		(12,000)	-100%	
5054440549999	Capital Outlay Distributed	(120,755)	(178,729)	(642,113)	(414,665)	-	(740,000)	(325,335)	78%	
<b>TOTAL - Capital</b>		<b>(9,779)</b>	<b>-</b>	<b>-</b>	<b>747,801</b>	<b>164,319</b>	<b>-</b>	<b>(747,801)</b>	<b>-100%</b>	

INTERFUND

5054440552200	Liability Claims / Self-Pay	-	-	-	5,000	381	5,000	-	0%	
<b>TOTAL - Interfund</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>5,000</b>	<b>381</b>	<b>5,000</b>	<b>-</b>	<b>0%</b>	

OTHER COSTS

Departmental Budget Requests  
Budget Year 2021

Budget Year 2021		9 MONTHS								
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED			
DISTRIBUTION & COLLECTION		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 YTD (11 months)	2021 Requested Budget	\$ Change from 2020 Budget	% Change from 2020 Budget	NOTES
5054440561000	Depreciation	557,675	427,269	591,953	600,000	550,000	624,000	24,000	4%	
TOTAL - Other Costs		557,675	427,269	591,953	600,000	550,000	624,000	24,000	4%	
TOTAL DISTRIBUTION & COLLECTIC		1,297,173	1,280,743	1,542,737	2,556,478	1,490,205	1,861,579	(694,900)	-27%	
					941,731	743,407	1,003,494	61,763	6.6%	Total change without personnel

# SOLID WASTE

The City of Villa Rica strives to be a “Clean City”. Garbage pickup services are provided for all customers inside the Villa Rica city limits. The City of Villa Rica contracts with GFL Environmental to collect garbage for residential customers. In addition to garbage pickup, the City of Villa Rica also provides curbside pickup for yard waste, furniture, small appliances, and other refuse.

**\$1,280,052**  
Operating Budget

**3%**  
Change from 2020

## NOTES ON 2021 BUDGET

- Increased Garbage pickup by \$60,000, based on current year

## EMPLOYEES

4500-001	Technician
4500-002	Equipment Operator
4500-003	Technician
4500-004	Technician
4500-005	Technician
4500-006	Technician

## CAPITAL

None



Departmental Budget Requests  
Budget Year 2021

Budget Year 2021		9 MONTHS								
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED			
SOLID WASTE		2017	2018	2019	2020	2020	2021	\$ Change from	% Change from	
		ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD (11 months)	Requested Budget	2020 Budget	2020 Budget	NOTES
PERSONNEL										
5404500511100	Regular employees	95,299	125,162	182,747	197,782	157,690	204,240	6,458	3%	
5404500511120	Vacation Pay	3,700	7,906	9,970	-	7,517	-	-		
5404500511130	Sick Leave Pay	4,575	2,596	6,733	-	6,177	-	-		
5404500511300	Overtime	4,209	3,065	1,407	2,000	2,472	2,000	-	0%	
5404500512100	Group Insurance	32,159	36,278	63,092	71,135	52,225	58,025	(13,110)	-18%	
5404500512200	Social Security FICA Contrib	8,092	9,846	14,225	15,035	14,261	15,295	261	2%	
5404500512400	Retirement Contribution	6,163	45,090	3,309	13,094	12,062	9,797	(3,297)	-25%	
5404500512500	50% Match for 457 Contrib	1,394	1,229	1,992	892	955	890	(2)	0%	
5404500512700	Worker's compensation	6,792	12,896	25,339	12,421	11,305	12,636	215	2%	
TOTAL - Personnel		162,382	244,068	308,814	312,358	264,664	302,883	(9,475)	-3%	
SERVICES										
5404500522110	Disposal (garbage pickup)	623,048	511,203	739,954	740,000	667,667	800,000	60,000	8%	Increased based on Current Year
5404500522120	Tipping Fees at Landfill	75,650	66,007	52,614	55,000	45,611	50,000	(5,000)	-9%	
5404500522220	m/r equipment	11,862	6,336	9,551	11,800	10,647	10,000	(1,800)	-15%	
5404500522230	m/r vehicles	36,516	35,899	16,261	15,750	9,478	14,769	(981)	-6%	
5404500522320	Rental of equipment and veh	-	-	4,910	7,500	-	5,000	(2,500)	-33%	
5404500523100	Liability Insurance	6,031	4,609	8,142	4,098	4,862	5,000	902	22%	Increased based on Current Year
5404500523210	Phone/Internet	1,816	1,419	2,875	3,432	2,976	3,650	218	6%	Increased based on Current Year
5404500523400	Printing and binding	-	-	385	520	-	400	(120)	-23%	
5404500523700	Education and training	-	-	-	2,000	600	2,000	-	0%	
5404500523910	DRUG TESTING	40	-	265	500	-	400	(100)	-20%	
TOTAL - Services		754,962	625,473	834,957	840,600	741,841	891,219	50,619	6%	
SUPPLIES										
5404500531100	Office Supplies	358	342	471	1,000	35	1,000	-	0%	
5404500531230	Electricity	3,808	505	6,778	7,100	5,894	7,100	-	0%	
5404500531270	Gasoline/diesel	11,074	16,348	20,672	20,000	18,448	21,000	1,000	5%	Increased based on Current Year
5404500531600	Small Equipment	-	90	26	500	439	500	-	0%	
5404500531700	Uniforms	2,356	1,723	2,033	3,000	3,015	3,000	-	0%	
5404500531710	Operating Supplies	625	883	800	2,000	106	2,000	-	0%	
TOTAL - Supplies		18,221	19,891	30,780	33,600	27,937	34,600	1,000	3%	
CAPITAL										
5404500542500	Equipment - Sanitation	-	3,030	133,876		-	-	-		
5404500549999	Capital Outlay	-	(3,030)	(133,876)		-	-	-		
TOTAL - Capital		-	-	-	-	-	-	-		

Departmental Budget Requests  
Budget Year 2021

Budget Year 2021		9 MONTHS								
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED			
SOLID WASTE		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 YTD (11 months)	2021 Requested Budget	\$ Change from 2020 Budget	% Change from 2020 Budget	NOTES
5404500552200	Liability Claims / Self-Pay	-	-	3,865	5,000	298	5,000	-	0%	
TOTAL - Interfund		-	-	3,865	5,000	298	5,000	-	0%	
OTHER COSTS										
5404500561000	Depreciation	9,232	32,253	45,709	45,000	41,250	46,350	1,350	3%	
5404500579100	CONTINGENCY	-	-	-	1,483	-		(1,483)	-100%	
TOTAL - Other Costs		9,232	32,253	45,709	46,483	41,250	46,350	(133)	0%	
TOTAL SOLID WASTE		944,797	921,684	1,224,124	1,238,042	1,075,989	1,280,052	42,010	3%	
					925,683	811,326	977,169	51,485	5.6%	Total change without personnel

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## OTHER DEPARTMENTS



Departmental Budget Requests  
Budget Year 2021

		9 MONTHS					PROPOSED			NOTES
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	2021	\$ Change from	% Change from	
OTHER		2017	2018	2019	2020	2020	2021	2020 Budget	2020 Budget	
		ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD (11 months)	Requested Budget			
<b>CUSTODY OF PRISONERS</b>										
1003226552200	CLAIMS	5,644	34,098	28,126	40,000	5,910	20,000	(20,000)	-50%	Medical insurance claims for arrestees and inmates
1003226571000	Intergovernmental	9,170	5,040	5,005	11,500	6,300	11,500	-	0%	Housing of inmates at jail
<b>TOTAL - Custody of Prisoners</b>		<b>14,814</b>	<b>39,138</b>	<b>33,131</b>	<b>51,500</b>	<b>12,210</b>	<b>31,500</b>	<b>(20,000)</b>	<b>-39%</b>	
<b>FIRE</b>										
1003520571000	Intergovernmental	373,791	403,173	428,138	460,000	-	474,000	14,000	3%	40% of Insurance Premium Tax paid to Douglas Co for Fire protection
<b>TOTAL - Fire</b>		<b>373,791</b>	<b>403,173</b>	<b>428,138</b>	<b>460,000</b>	<b>-</b>	<b>474,000</b>	<b>14,000</b>	<b>3%</b>	
<b>ANIMAL CONTROL</b>										
1003910572000	Payment to other agencies	51,666	50,646	60,063	70,000	65,685	75,000	5,000	7%	Animal Control paid to Douglas County
<b>TOTAL - Animal Control</b>		<b>51,666</b>	<b>50,646</b>	<b>60,063</b>	<b>70,000</b>	<b>65,685</b>	<b>75,000</b>	<b>5,000</b>	<b>7%</b>	
<b>OPERATING TRANSFERS - GENERAL FUND</b>										
1009000611021	Transfer to GF Capital Project	743,053	203,856	352,400	341,237	204,964	1,029,300	688,063	202%	General Fund Capital projects
1009000611031	Transfer to Capital - Roads	48,748	90,865	-	-	-	-	-		
1009000611140	Transfer to Public Fac. Auth.	597,148	-	-	-	-	-	-		
1009000611290	Transfer to Cemetery Fund	-	-	-	-	-	-	-		
1009000611506	Operating Transf to Stormwater	-	-	333,529	213,546	176,852	345,947	132,401	62%	Subsidy for Stormwater
1009000611540	Operating Trans to Solid Waste	-	-	-	-	-	-	-		
<b>TOTAL - Operating Transfers - GF</b>		<b>1,388,949</b>	<b>294,720</b>	<b>685,929</b>	<b>554,783</b>	<b>381,816</b>	<b>1,375,247</b>	<b>820,464</b>	<b>148%</b>	
<b>DEBT SERVICE - WATER/SEWER FUND</b>										
5058000582301	GEFA Interest	5,029	3,326	3,859	50,830	3,065	4,000	(46,830)	-92%	Projected GEFA interest
5058000583000	Fiscal agent fees	6,000	4,500	4,500	7,500	4,500	7,500	-	0%	Bond fees
<b>TOTAL - Debt Service - W/S</b>		<b>11,029</b>	<b>7,826</b>	<b>8,359</b>	<b>58,330</b>	<b>7,565</b>	<b>11,500</b>	<b>(46,830)</b>	<b>-80%</b>	
<b>OPERATING TRANSFERS - WATER/SEWER FUND</b>										
5059000611035	Transfer Out - VRPFA	1,109,130	1,705,269	1,707,287	2,178,488	2,166,650	2,263,613	85,125	4%	Bond Payments
5059000611110	Operating Trans to General FD	656,637	755,383	1,039,758	1,123,121	1,049,255	1,185,145	62,024	6%	Shared Allocation
<b>TOTAL - Operating Transfers - W/S</b>		<b>1,765,767</b>	<b>2,460,652</b>	<b>2,747,046</b>	<b>3,301,608</b>	<b>3,215,905</b>	<b>3,448,757</b>	<b>147,149</b>	<b>4%</b>	
<b>OPERATING TRANSFERS - SANITATION &amp; SOLID WASTE FUND</b>										
5409000611110	Operating Tran to General FD	110,878	93,399	106,210	98,358	90,162	100,848	2,490	3%	Shared Allocation
<b>TOTAL - Operating Transfers - S/SW</b>		<b>110,878</b>	<b>93,399</b>	<b>106,210</b>	<b>98,358</b>	<b>90,162</b>	<b>100,848</b>	<b>2,490</b>	<b>3%</b>	

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## OTHER FUNDS

Departmental Budget Requests  
Budget Year 2021

		9 MONTHS							
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED		
FUND 210: FEDERAL SEIZURES		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 YTD (11 months)	2021 Requested Budget	\$ Change from 2020 Budget	% Change from 2020 Budget
SUPPLIES									NOTES
2103210531600	Small Equipment	-	5	-	-	-		-	
TOTAL - Supplies		-	5	-	-	-	-	-	
CAPITAL									
2103210541201	Firing Range	-	-	-	-	-		-	
2103210542200	Vehicles	-	-	-	-	-		-	
2103210542500	Equipment	-	14,075	-	1,000	-	1,000	-	0%
TOTAL - Capital		-	14,075	-	1,000	-	1,000	-	-
TOTAL FEDERAL SEIZURES		-	14,080	-	1,000	-	1,000	-	0%

Departmental Budget Requests  
Budget Year 2021

		9 MONTHS							
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED		
FUND 212: STATE SEIZURES		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 YTD (11 months)	2021 Requested Budget	\$ Change from 2020 Budget	% Change from 2020 Budget
SUPPLIES									NOTES
2123210531100	Supplies	-	-	-	-	0	-	-	
2123210531600	Small Equipment	-	-	-	-	-	-	-	
TOTAL - Supplies		-	-	-	-	0	-	-	
CAPITAL									
2123210542500	Equipment	-	-	1,200	1,000	-	1,000	-	0%
TOTAL - Capital		-	-	1,200	1,000	-	1,000	-	-
OTHER COSTS									
2123210571000	Intergovernmental	-	-	-	-	-	-	-	
TOTAL - Other Costs		-	-	-	-	-	-	-	
TOTAL STATE SEIZURES		-	-	1,200	1,000	0	1,000	-	0%

Departmental Budget Requests  
Budget Year 2021

Budget Year 2021		9 MONTHS								
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED			
FUND 275: HOTEL/MOTEL TAX		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 YTD (11 months)	2021 Requested Budge	\$ Change from 2020 Budget	% Change from 2020 Budget	NOTES
OTHER COSTS										
2757540572004	Board of Tourism	-	-	-	-	-	-	-		
2757540572005	Villa Rica CVB (3.5%)	75,103	109,905	144,176	131,250	81,877	119,492	(11,758)	-9%	3.5% of 8% hotel/motel tax
2757540572010	Product Development (1.5%)	-	48,274	27,626	56,250	18,082	51,211	(5,039)	-9%	1.5% of 8% hotel/motel tax
TOTAL - Other Costs		75,103	158,180	171,802	187,500	99,959	170,703	(16,797)	-9%	
TRANSFERS										
2759000611030	Transfer to Gen Fund (3%)	86,481	94,205	123,579	112,500	70,180	102,422	(10,078)	-9%	3% of 8% hotel/motel tax
TOTAL - Other Costs		86,481	94,205	123,579	112,500	70,180	102,422	(10,078)	-9%	
TOTAL HOTEL/MOTEL TAX		161,584	252,384	295,381	300,000	170,139	273,125	(26,875)	-9%	

Departmental Budget Requests  
Budget Year 2021

Budget Year 2021		9 MONTHS								
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED			
FUND 285: VRPFA SPECIAL REVENUE		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 YTD (11 months)	2021 Requested Budge	\$ Change from 2020 Budget	% Change from 2020 Budget	NOTES
DEBT SERVICE										
2858000581100	Bond Principal Payments	245,000	250,000	260,000	735,000	735,000	855,000	120,000	16%	Principal on Bond Payment
2858000582100	Interest - Bonds	1,461,138	1,454,938	1,447,288	1,443,388	1,432,363	1,408,513	(34,875)	-2%	Interest on Bond Payment
2858000584000	ISSUANCE COSTS	-	-	-	-	-	-	-		
TOTAL - Debt Service		1,706,138	1,704,938	1,707,288	2,178,388	2,167,363	2,263,513	85,125	4%	
TRANSFERS										
2859000613000	Pay- refunded bd escrow agent	-	-	-	-	-	-	-		
TOTAL - Other Costs		-	-	-	-	-	-	-		
TOTAL VRPFA SPECIAL REVENUE		1,706,138	1,704,938	1,707,288	2,178,388	2,167,363	2,263,513	85,125	4%	

Departmental Budget Requests  
Budget Year 2021

Budget Year 2021		9 MONTHS								
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED			
FUND 290: CEMETERY		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 YTD (11 months)	2021 Requested Budget	\$ Change from 2020 Budget	% Change from 2020 Budget	NOTES
SERVICES										
2904950521200	Professional	100	406	6,135	2,000	-	-	(2,000)	-100%	
2904950521300	Technical	935	935	935	1,015	1,015	1,015	-	0%	
2904950522240	M/R GROUNDS	912	1,885	630	5,500	2,354	5,500	-	0%	
2904950523500	Travel	-	498	758	3,750	2,375	100	(3,650)	-97%	
2904950523650	Dues and fees	-	25	55	200	-	200	-	0%	
2904950523700	Education and training	-	-	1,116	1,000	-	650	(350)	-35%	
TOTAL - Services		1,947	3,749	9,629	13,465	5,744	7,465	(6,000)	-45%	
SUPPLIES										
2904950531210	Water/Sewerage	-	137	699	300	273	200	(100)	-33%	
2904950531230	Electricity	-	135	270	300	451	4,100	3,800	1267%	
2904950531600	Small Equipment	-	-	-	-	-	-	-		
2904950531710	Operating Supplies	350	91	276	620	288	500	(120)	-19%	
TOTAL - Supplies		350	363	1,244	1,220	1,012	4,800	3,580	293%	
CAPITAL										
2904950541200	Site Improvements	-	8,600	-	13,740	13,500	-	(13,740)	-100%	
2904950541310	Mausoleum at Hillcrest	-	4,500	-	-	-	-	-		
TOTAL - Capital		-	13,100	-	13,740	13,500	-	(13,740)	(1)	
TOTAL CEMETERY		2,297	17,212	10,873	28,425	20,256	12,265	(16,160)	-57%	

Departmental Budget Requests  
Budget Year 2021

FUND 320: CARROLL CO SPLOST

CAPITAL

		9 MONTHS					PROPOSED			NOTES
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	2021	\$ Change from	% Change from	
		ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD (11 months)	Requested Budget	2020 Budget	2020 Budget	
3201110541300	Buildings	-	-	-	13,841	18,612		(13,841)	-100%	
3201320541300	Buildings and Building Improve	-	-	46,835	38,200	38,144	-	(38,200)	-100%	
3201535542500	Equipment	-	178,626	5,432	-	-		-		
3201590541300	Buildings and Building Improve	-	-	15,125	8,762	8,762		(8,762)	-100%	
3204210541403	Sidewalks	-	-	-	-	-		-		
3204210541404	North Loop	-	-	-	-	-		-		
3204210541405	Infrastructure - Road Improvem	-	-	-	-	-		-		
3204210541409	Eng/Design Mirror LK Connectio	-	-	-	-	-		-		
3204210541410	STREET IMPROVEMENTS	-	20,500	-	-	-		-		
3204420541200	Site Improvements	1,000	-	-	-	-		-		
3204440541430	Water Improvements	4,656	(61)	-	-	-		-		
3204910542500	Equipment	-	-	-	13,000	9,789		(13,000)	-100%	
3204950541400	Cemetery	-	64,500	-	-	-		-		
3205500542200	Vehicles	-	-	-	91,500	-		(91,500)	-100%	
3206120541200	Fencing	-	-	-	36,000	28,584		(36,000)	-100%	
3206120541206	Fence @ the Mill	-	-	-	-	-		-		
3206120541300	Buildings	-	-	-	76,000	19,615		(76,000)	-100%	
3206120542200	Vehicles	-	-	-	18,400	20,989		(18,400)	-100%	
3206510541300	Buildings - Library	-	24,500	-	37,257	16,200		(37,257)	-100%	
3207220542200	Vehicles	-	19,399	-	-	-		-		
3207400542200	Vehicles	-	23,373	-	-	-		-		
TOTAL - Capital		5,656	330,836	67,392	332,960	160,694	-	(332,960)	-100%	
TOTAL CARROLL CO SPLOST		5,656	330,836	67,392	332,960	160,694	-	(332,960)	-100%	



Departmental Budget Requests  
Budget Year 2021

FUND 321: 2015 CARROLL CO SPLOST

SERVICES

		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED			
		2017	2018	2019	2020	2020	2021	\$ Change from	% Change from	NOTES
		ACTUALS	ACTUALS	ACTUALS	BUDGET	YTD (11 months)	Requested Budget	2020 Budget	2020 Budget	
3211510523970	BANK/CC FEES & ANALYSIS CHGES	-	(35)	-	-	-	-	-		
<b>TOTAL - Services</b>		-	<b>(35)</b>	-	-	-	-	-		

CAPITAL

3211535542200	CSPLOST - Vehicles - IT	21,272	-	-	-	-		-		
3211535542500	CSPLOST - Equipment - IT	-	-	92,860	57,140	-		(57,140)	-100%	
3211590541410	CSPLOST - Meter Replacements	-	-	65,538	-	-	100,000	100,000		Meter Replacements
3213210541200	CSPLOST - Public Safety Memori	-	-	15,000	-	-		-		
3213210541300	CSPLOST - Buildings - Police	-	-	-	30,000	19,337		(30,000)	-100%	
3213210542200	CSPLOST - Vehicles - Police	-	-	-	163,971	12,456	94,402	(69,569)	-42%	Portion of 6 vehicles
3213210542500	CSPLOST - Equipment - Police	-	-	28,275	43,769	43,022	30,598	(13,171)	-30%	Radios
3214110542500	CSPLOST - Equipment - PubWks	-	-	-	50,000	15,250		(50,000)	-100%	
3214210541410	CSPLOST - Street Improvements	66,260	385,063	-	820,229	60,901		(820,229)	-100%	
3214210541411	CSPLOST - Mirror Lake Connecto	-	40,666	70,750	119,285	17,025		(119,285)	-100%	
3214210541415	CSPLOST - Traffic Calming	-	-	-	-	-		-		
3214210542200	CSPLOST - Vehicles - Streets	-	52,798	-	95,435	11,990		(95,435)	-100%	
3214210542500	CSPLOST - Equipment - Streets	-	267,282	-	-	-		-		
3214500542500	CSPLOST - Equipmnt - Sanitatio	77,049	-	-	-	-		-		
3214320541420	CSPLOST - Stormwater Imprv	5,655	11,930	8,580	44,000	42,231		(44,000)	-100%	
3214320542200	CSPLOST - Vehicles - Strmwater	-	-	-	-	-		-		
3214440541480	CSPLOST - Hydrant Replacements	-	-	20,589	29,411	-		(29,411)	-100%	
3214440542500	CSPLOST - Equipmnt - Dist/Coll	-	-	-	-	-		-		
3214900542200	CSPLOST - Vehicles - Maint	-	29,501	-	-	-		-		
3214900542500	CSPLOST - Equipment - Maint	-	-	-	40,000	19,503		(40,000)	-100%	
3214910542200	CSPLOST - Vehicles - Grounds	-	-	-	70,000	69,541		(70,000)	-100%	
3215500541300	CSPLOST - Buildings - Senior	-	-	-	49,302	2,250		(49,302)	-100%	
3216110541220	CSPLOST - Sites - Gold Dust	-	-	-	-	-	684,660	684,660		Splash Pad & Pavillion
3216110541230	CSPLOST - Sites - VPlex	-	-	-	-	-		-		
3216110541240	CSPLOST - Sites - Powell Park	-	-	-	-	-		-		
3216110541250	CSPLOST - Sites - Fullerville	-	-	-	-	-		-		
3216110541320	CSPLOST - Bldgs - Gold Dust	-	-	-	-	-	335,000	335,000		AC for Gym, Replaces Doors
3216110541330	CSPLOST - Bldgs - VPlex	-	-	-	-	-		-		
3216110541340	CSPLOST - Bldgs - Powell Park	-	-	-	-	-		-		
3216110541350	CSPLOST - Bldgs - Fullerville	-	-	-	-	-		-		
3216110542200	CSPLOST - Vehicles - Recreatio	-	-	-	-	-		-		
3216120541200	CSPLOST - Site Imprv - Recreat	78,980	-	-	186,739	6,623		(186,739)	-100%	
3216120541204	CSPLOST - Playground Equipment	-	-	586	99,414	99,599		(99,414)	-100%	
3216120541205	CSPLOST - Gold Dust Site Impr	-	-	-	323,000	-		(323,000)	-100%	
3216120541300	CSPLOST - Buildings - Rec	37,300	258,672	40,198	212,130	57,550		(212,130)	-100%	

Departmental Budget Requests  
Budget Year 2021

Budget Year 2021		9 MONTHS								
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED			
FUND 321: 2015 CARROLL CO SPLOST		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 YTD (11 months)	2021 Requested Budge	\$ Change from 2020 Budget	% Change from 2020 Budget	NOTES
3216510541300	CSPLOST - Bldgs - Library	-	-	-	-	-		-		
3217520541100	CSPLOST - Land Acquisition	-	-	40,261	34,739	34,294		(34,739)	-100%	
3217550541420	CSPLOST - Sidewalks - Main St	-	-	6,814	118,186	47,660		(118,186)	-100%	
3217550541300	CSPLOST - Buildings - Main St	-	-	-	-	-		-		
TOTAL - Capital		286,517	1,045,912	389,450	2,586,751	559,230	1,244,660	(1,342,091)	-52%	
TRANSFERS										
3219000611410	Transfer for Debt Service	644,000	-	-	-	-	-	-		
TOTAL - Other Costs		644,000	-	-	-	-	-	-		
TOTAL 2015 CARROLL CO SPLOST		930,517	1,045,877	389,450	2,586,751	559,230	1,244,660	(1,342,091)	-52%	

Departmental Budget Requests  
Budget Year 2021

Budget Year 2021		9 MONTHS								
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED			
FUND 322: 2016 DOUGLAS CO SPLOST		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 YTD (11 months)	2021 Requested Budget	\$ Change from 2020 Budget	% Change from 2020 Budget	NOTES
SERVICES										
3221510523970	BANK/CC FEES & ANALYSIS CHGES	80	165	31	-	-		-		
TOTAL - Services		80	165	31	-	-	-	-		
CAPITAL										
3221590541410	DSPLOST - Meter Replacements	-	-	50,000	100,000	19,680	100,000	-	0%	Meter Replacements
3223210541300	DSPLOST - Buildings - Police	-	-	-	-	-		-		
3223210542200	DSPLOST - Vehicles - Police	132,858	188,265	206,399	57,000	32,710	88,000	31,000	54%	Portion of 6 vehicles
3223210542500	DSPLOST - Equipment - Police	-	-	-	-	-		-		
3223520571000	Douglas Co Fire/EMS Capital Pr	-	98,137	68,661	305,294	17,226	157,364	(147,930)	-48%	Portion of DSPLOST to Douglas Co
3224210541410	DSPLOST - Street Improvements	-	200,000	-	670,780	-		(670,780)	-100%	
3224210541412	DSPLOST - Warning Signal Conne	-	-	30,000	74,220	74,220		(74,220)	-100%	
3224210542200	DSPLOST - Vehicles - Streets	-	-	-	-	-		-		
3224210542500	DSPLOST - Equipment - Streets	-	-	-	-	-	40,000	40,000		Sign Machine
3224320541420	DSPLOST - Stormwater Improv	-	-	-	-	-		-		
3224330541400	DSPLOST - Infrastrct - Wastewa	-	-	-	-	-	50,000	50,000		Inflow & Infiltration - Douglas
3224330541440	DSPLOST - North Plant	39,754	-	218,375	26,625	2,320	350,000	323,375	1215%	North Plant Belt Press
3224330542200	DSPLOST - Vehicles - WWTP	21,572	35,000	-	-	-		-		
3224420541425	DSPLOST - Conners Rd Booster	-	-	-	-	-	100,000	100,000		Conners Rd Booster Pump Station
3224440541450	DSPLOST - Water & Sewer Pipe	-	-	-	299,520	22,495	135,000	(164,520)	-55%	Water & Sewer Pipe - Douglas
3224440541455	DSPLOST - Lift Stations	-	-	-	-	-		-		
3224440541480	DSPLOST - Hydrant Replacements	-	-	-	100,000	-		(100,000)	-100%	
3224440542500	DSPLOST - Equipment - Dist/Col	-	60,626	-	-	-		-		
3224900542200	DSPLOST - Vehicles - Maint	-	-	-	-	-		-		
3226110541201	DSPLOST - Conners Road Passive	10,014	18,386	-	-	-		-		
3226172541200	DSPLOST - Site Imprv - PMGM	-	-	6,150	125,790	27,758	164,000	38,210	30%	Mine Shaft Staircase, Stone Fire Ring, Mine Shaft Entrance Enclosure, Petting Zoo/Barn, Highway Signage
3226172541300	DSPLOST - Building Impr - PMGM	-	-	-	6,500	11,911		(6,500)	-100%	
3226172541416	DSPLOST - Museum Exhibits - PM	-	-	5,600	-	-		-		
3226172542500	DSPLOST - Equipment - PMGM	-	-	-	13,688	5,500		(13,688)	-100%	
TOTAL - Capital		204,198	600,414	585,185	1,779,417	213,820	1,184,364	(595,053)	-33%	
TOTAL 2016 DOUGLAS CO SPLOST		204,278	600,579	585,216	1,779,417	213,820	1,184,364	(595,053)	-33%	

Departmental Budget Requests  
Budget Year 2021

Budget Year 2021		9 MONTHS								
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED			
FUND 335: CAPITAL PROJECTS - ROADS		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 YTD (11 months)	2021 Requested Budget	\$ Change from 2020 Budget	% Change from 2020 Budget	NOTES
CAPITAL										
3354210541405	Road Improvements - LMIG	230,693	476,974	-	285,133	-	175,000	(110,133)	-39%	LMIG - Road Improvements
TOTAL - Capital		230,693	476,974	-	285,133	-	175,000	(110,133)	-39%	
TOTAL CAPITAL PROJECTS - ROADS		230,693	476,974	-	285,133	-	175,000	(110,133)	-39%	

## Departmental Budget Requests

### Budget Year 2021

Budget Year 2021		9 MONTHS								
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED			
FUND 350: CAPITAL PROJECTS - GEN FUND		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 YTD (11 months)	2021 Requested Budget	\$ Change from 2020 Budget	% Change from 2020 Budget	NOTES
CAPITAL										
3501110541300	Building Imprv - Council Chamb	-	-	-	41,000	41,000		(41,000)	-100%	
3501110541100	Sites - Council	3,897	-	-	-	-		-		
3501320541300	Building Imprv - City Hall	-	-	-	-	-	30,000	30,000		City Hall HVAC
3501590541300	Building Imprv - Customer Svc	-	-	-	-	-	10,000	10,000		Customer Service HVAC
3501590542200	Vehicles - Customer Svc	-	-	24,694	-	-		-		
										Awnings, New vinyl panels and window trim, New flooring, Replace and rebuild generators
3503210541300	Buildings Imprv - Police Dept	-	14,310	-	-	-	39,000	39,000		
3503210542200	Vehicles - Police	93,422	2,570	126,697	-	38,568	141,213	141,213		Portion of 6 vehicles
3503210542500	Equipment - Police	-	12,727	17,200	-	-	15,387	15,387		6 laptops, 3 bodycameras
3504110542200	Vehicles - Public Works	-	-	34,016	-	19,728		-		
3504210541400	Traffic Calming	5,000	-	-	28,000	-		(28,000)	-100%	
3504210541404	North Loop	430,791	145,528	7,279	277,500	117,375		(277,500)	-100%	
3504210541405	Fullerville Trailhead	630,270	-	-	-	-		-		
3504210541411	Street Improvements	-	-	-	2,500	2,264		(2,500)	-100%	
3504210542500	Equipment - Streets	-	-	-	-	-	10,000	10,000		Salt spreader
3504320541420	Stormwater Improvements	-	37,214	-	-	-		-		
3504900541300	Building Imprv - Avanti	5,660	-	-	-	-		-		
3504900542200	Vehicles - Maintenance	-	-	-	-	-	46,000	46,000		Truck
3504900542500	Equipment - Maintenance	-	-	17,300	6,237	4,765		(6,237)	-100%	
3504910542200	Vehicles - Grounds	5,391	-	-	-	-		-		
3504910542500	Equipment - Grounds	-	-	106,391	-	-		-		
3504950541400	Site Improvements - Cemetery	-	21,000	-	-	-		-		
3506110541220	Site Imprv - Gold Dust	-	-	-	-	-	20,000	20,000		Security fencing at GoldDust
3506110541230	Site Imprv - VPlex	-	-	-	-	-	5,000	5,000		Scorebox at VPlex
3506110541240	Site Imprv - Powell Park	-	-	-	-	-		-		
3506110541250	Site Imprv - Fullerville	-	-	-	-	-	19,500	19,500		Security fencing at Fullerville
3506110541310	Building Improvements	-	19,404	-	-	-		-		
										Gold Dust: Renovate Basketball Concession stand, Renovate Bathrooms
3506110541320	Building Imprv - Gold Dust	-	-	-	-	-	77,500	77,500		Replace Flooring in Fitness Room
										VPlex: Awnings for Civic Center, Renovate bathrooms, Update lights to LED, Install 15-ton unit
3506110541330	Building Imprv - VPlex	-	-	-	-	-	58,400	58,400		Powell Park: Replace flooring, Renovate bathrooms
3506110541340	Building Imprv - Powell Park	-	-	-	-	-	27,000	27,000		
3506110541350	Building Imprv - Fullerville	-	-	-	-	-		-		
3506110542200	Vehicles - Recreation	-	-	-	-	-		-		
3506110542500	Equipment - Recreation	8,640	8,640	13,162	-	-		-		

Departmental Budget Requests  
Budget Year 2021

Budget Year 2021		9 MONTHS								
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED			
FUND 350: CAPITAL PROJECTS - GEN FUND		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 YTD (11 months)	2021 Requested Budge	\$ Change from 2020 Budget	% Change from 2020 Budget	NOTES
3506172541400	Site Imprv - Pine Mt Gold Muse	45	9,000	60,783	-	-	5,300	5,300		Pump for pond
3506510542500	Equipment - Library	-	-	7,483	-	-		-		
3507220542200	Vehicles - Building Inspectors	-	15,497	-	-	-		-		
3507540541310	Building Imprv -Welcome Center	-	-	-	-	-	500,000	500,000		Butterball's renovation
3507550541310	Building Imprv - Main Street	-	-	-	-	-	25,000	25,000		Sewer line at Main Street
TOTAL - Capital		1,183,116	285,890	415,005	355,237	223,700	1,029,300	674,063	190%	
TOTAL CAPITAL PROJECTS - GF		1,183,116	285,890	415,005	355,237	223,700	1,029,300	674,063	190%	

Departmental Budget Requests  
Budget Year 2021

Budget Year 2021		9 MONTHS								
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED			
FUND 610: SELF-FUNDED INSURANCE		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 YTD (11 months)	2021 Requested Budget	\$ Change from 2020 Budget	% Change from 2020 Budget	NOTES
SERVICES										
6101540523970	BANK/CC FEES & ANALYSIS CHGES	-	-	-	-	-		-		
TOTAL - Services		-	-	-	-	-	-	-		
OTHER COSTS										
6101540571010	Claims	123,807	507,091	1,109,049	1,502,740	752,037	1,397,775	(104,965)	-7%	
6101540571040	Wellness	-	17,110	22,545	33,720	25,056	32,542	(1,179)	-3%	
6101540571050	Administrative Fees	74,918	303,183	455,467	522,760	401,837	516,451	(6,310)	-1%	
6101540571060	Premiums	49,485	-	-	-	-	-	-		
TOTAL - Other Costs		248,210	827,383	1,587,062	2,059,220	1,178,930	1,946,767	(112,453)	-5%	
TRANSFERS										
	Transfers to Funds						53,018	53,018		
TOTAL - Other Costs		-	-	-	-	-	53,018	53,018		
TOTAL SELF-FUNDED INSURANCE		248,210	827,383	1,587,062	2,059,220	1,178,930	1,999,784	(59,436)	-3%	

Departmental Budget Requests  
Budget Year 2021

		9 MONTHS							
		12/31/2017	9/30/2018	9/30/2019	9/30/2020	8/31/2020	PROPOSED		
FUND 746: TECHNOLOGY FEE		2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 BUDGET	2020 YTD (11 months)	2021 Requested Budget	\$ Change from 2020 Budget	% Change from 2020 Budget
CAPITAL									
7463210542500 Other Equipment		-	-	-	42,000	27,947	42,000	-	0%
TOTAL - Capital		-	-	-	42,000	27,947	42,000	-	0%
TOTAL TECHNOLOGY FEE		-	-	-	42,000	27,947	42,000	-	0%



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# PERSONNEL

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City of Villa Rica  
 Requested Positions  
 October 1, 2020 - September 30, 2021

## ADDITIONS

Title	Department	Full or Part-Time	Delay?	Total Cost for FY 2021
<b>General Fund</b>				
Maintenance Technician	Public Works	Full	---	\$ 53,544.79
Building Inspector	Building Inspect.	Part	---	\$ 24,019.00
<b>Total General Fund</b>				<b>\$ 77,563.79</b>

<b>Water and Sewer Fund</b>				
Crew Leader	Dist/Coll	Full	---	\$ 60,049.50
<b>Total Water and Sewer Fund</b>				<b>\$ 60,049.50</b>

<b>GRAND TOTAL OF ADDED POSITIONS</b>				<b>\$ 137,613.29</b>
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## UPGRADES

Current Title	Department	Requested Change	Estimated Cost
<b>General Fund</b>			
Upgrade IT Technician to Full-time	Information Technology	Pay Grade	\$ 7,350.00
Change 2 Park Rangers to 2 Program Assistants	Recreation	Title and Pay Grade	\$ (4,859.32)
<b>Total General Fund</b>			<b>\$ 2,490.68</b>

<b>GRAND TOTAL OF UPGRADED POSITIONS</b>			<b>\$ 2,490.68</b>
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**Total \$ 140,103.97**