

City of Waycross

Budget FY2018

July 1, 2017 – June 30, 2018



Adopted June 20, 2017

Table of Contents

Resolution (Copy).....	1
Comparing FY17 and FY18 Budget.....	3
Individual Fund Summary	5
General Fund.....	5
Water and Sewer Fund	7
Waste Management Fund	8
Cemetery Fund.....	9
WPD Information Technology Fund.....	9
Special Purpose Local Option Sales Tax Fund 2014	10
Special Purpose Local Option Sales Tax Fund 2008	11
Hotel/Motel Fund	11
City Auditorium Fund.....	12
Capital, Vehicles and Equipment Listing	13
Budget Summary View / Goals & Objectives	15
Executive	17
Finance	19
Human Resources	24
Police Department	27
Fire Department.....	35
Public Works	38
Community Improvement.....	41
Engineering	46
General Fund Non-Operating.....	50
Water and Sewer Fund	51
Water and Sewer Operations	52
Water and Sewer Non-Operating	53
Waste Management Fund	54
Garbage & Trash Collections.....	55
Cemetery Fund.....	57

WPD Information Technology Fund.....	59
Hotel/Motel Fund	60
Special Purpose Local Option Sales Tax Funds.....	61
City Auditorium Fund	63
Garage Fund	64
Liability Insurance Fund	66
Health Insurance Fund	67
Retirement Fund	68
Worker’s Compensation Fund	69
Detail by Line Item	71
General Fund Revenue.....	71
General Fund Expenditures.....	73
Executive Division	73
Mayor	73
Commissioners.....	73
Elections	74
City Attorney	74
City Auditor	74
Municipal Court Judge	74
<i>Tax Commissioner</i>	74
City Manager.....	75
Channel 10/Information Technology.....	76
Finance Division	77
Finance Administration.....	77
Purchasing.....	78
Accounting	79
Human Resources	80
Administration	80
Police Division	81
Administration	81
Criminal Investigation Unit	82
Uniform Patrol	83

Support Services	84
Training & Personnel.....	85
S.W.A.T.....	86
School Resource Officers	87
Fire Department.....	88
Fire	88
Public Works Division.....	89
Administration	89
Highway & Streets.....	90
Community Improvement Division	91
Animal Control	91
Inspections Department	92
Administration/Grants	93
Engineering	94
Administration	94
Infrastructure Construction	95
Traffic	96
Public Buildings	97
Street Lights	97
Non-Operating	98
Enterprise Funds	99
Water and Sewer Fund Revenue	99
Water & Sewer Operations.....	100
Water and Sewer Non-Operating	101
Waste Management Fund	102
Waste Management Revenues.....	102
Garbage & Trash Collections.....	103
Brown/White Goods	104
Dumpster Collection	104
Landfill Closure.....	104
Non-Operating	104
City Auditorium Fund	105

Special Revenue Funds.....	106
Cemetery Fund.....	106
WPD Information Technology Fund.....	107
Hotel/Motel Fund	108
SPLOST 2014.....	109
SPLOST 2008.....	110
Internal Funds	111
Garage Fund.....	111
Liability Insurance Fund	112
Health Insurance Fund	112
Retirement Fund	113
Worker’s Compensation Fund	113
Performance Measures.....	115
City Manager.....	115
Channel 10/IT.....	116
Finance	117
Purchasing.....	118
Accounting	119
Human Resources	120
Police Department.....	121
Fire Department.....	122
Public Works	123
Highway & Streets Department.....	124
Cemetery Fund.....	125
Waste Management Fund	126
Garage Fund.....	127
Community Improvement – Animal Control	128
Community Improvement – Inspections	129
Community Improvement – Administration.....	130
Engineering – Administration	131
Engineering – Infrastructure Construction	132
Engineering – Traffic	133

Public Buildings 134

Water and Sewer Fund 135

Capital Improvement 5 Year Summary 137

Capital Improvement Plan 141

 SPLOST Fund 2014 141

 SPLOST Fund 2008 142

Executive Division 142

Police Division 142

Fire Department..... 144

Public Works Division..... 145

Community Improvement Division 145

Engineering Division..... 146

Glossary..... 149

This page is left blank intentionally

Resolution (Copy)

RESOLUTION NO. R17-36

A RESOLUTION TO APPROVE THE FISCAL YEAR 2018 (JULY 1, 2017, THROUGH JUNE 30, 2018) BUDGETS FOR THE CITY OF WAYCROSS; AND FOR OTHER PURPOSES.

WHEREAS, on June 6, 2017, the Commission of the City of Waycross held budget hearings and examined the proposed balanced budget; and

WHEREAS, the budgets are being considered by the Commission; and

WHEREAS, said budgets indicate anticipated revenues as follows:

General Fund	\$14,599,887.00
Water & Sewer Fund	\$ 6,379,440.00
Waste Management Fund	\$ 2,341,296.00
Cemetery Fund	\$ 218,450.00
WPD Information Technology Fund	\$ 25,000.00
Hotel/Motel Tax Fund	\$ 340,000.00
SPLOST 2008-2013 Fund	\$ 1,677,682.00
SPLOST 2014 Fund	\$ 5,680,000.00
City Auditorium Fund	\$ 34,603.00

for the fiscal year beginning July 1, 2017 and ending June 30, 2018; and

WHEREAS, the City Manager of the City of Waycross has prepared and submitted to the Commission of the City of Waycross budgets for expenditures as follows:

General Fund	\$14,599,887.00
Water & Sewer Fund	\$ 6,379,440.00
Waste Management Fund	\$ 2,341,296.00
Cemetery Fund	\$ 218,450.00
WPD Information Technology Fund	\$ 25,000.00
Hotel/Motel Tax Fund	\$ 340,000.00
SPLOST 2008-2013 Fund	\$ 1,677,682.00
SPLOST 2014 Fund	\$ 5,680,000.00
City Auditorium Fund	\$ 34,603.00

for the fiscal year beginning July 1, 2017 and ending June 30, 2018; and

WHEREAS, said budgets are balanced budgets and have been prepared in accordance with accepted budgeting practice; and

WHEREAS, said revised budgets are line item budgets in compliance with the provisions of Sections 2-376 of the Code of the City of Waycross; and

WHEREAS, the Commission of the City of Waycross has studied and revised the proposed budgets and considers it in the best interests of the City to adopt said revised budgets; and

WHEREAS, pursuant to O.C.G.A. § 36-81-5 and related sections, on June 6, 2017, the Commission of the City of Waycross held a public hearing on said proposed budgets at which time persons wishing to be heard on the budgets were allowed to appear and be heard, notice of said hearing having been given pursuant to O.C.G.A. § 36-81-5 (f).

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Waycross that the budgets, as revised, attached hereto and made a part hereof for the fiscal year 2018 beginning July 1, 2017, and ending June 30, 2018, for the City of Waycross, are approved.

BE IT FURTHER RESOLVED by the Commission of the City of Waycross that amendments to the budget so as to adapt to changing governmental needs during the fiscal year may be made in accordance with the provision of O.C.G.A. § 36-81-3.

SO RESOLVED, this 20th day of June, 2017.

CITY OF WAYCROSS, GEORGIA



JOHN KNOX, Mayor

ATTEST:



JULIE C. DINKINS, City Clerk

Comparing FY17 and FY18 Budget

Fund Summary

All Funds	2017 Budget	2018 Budget	Difference	%
General Fund	\$ 13,983,009	\$ 14,599,887	\$ 616,878	4.4%
Water and Sewer Fund	\$ 6,293,440	\$ 6,379,440	\$ 86,000	1.4%
Waste Management Fund	\$ 2,287,740	\$ 2,341,296	\$ 53,556	2.3%
Cemetery Fund	\$ 209,194	\$ 218,450	\$ 9,256	4.4%
WPD Information Technology Fd	\$ 25,000	\$ 25,000	\$ -	0.0%
Hotel/Motel Tax Fund	\$ 308,653	\$ 340,000	\$ 31,347	10.2%
SPLOST 2008 Fund	\$ 2,850,000	\$ 1,677,682	\$ (1,172,318)	-41.1%
SPLOST 2014 Fund	\$ 4,055,000	\$ 5,680,000	\$ 1,625,000	40.1%
City Auditorium Fund	\$ 33,033	\$ 34,603	\$ 1,570	4.8%
Total	\$ 30,045,069	\$ 31,296,358	\$ 1,251,289	4.2%

This page is left blank intentionally

Individual Fund Summary

General Fund

General Fund Revenues	2017 Budget	2018 Budget	Difference	%
City Taxes & License	\$ 10,171,348	\$ 10,421,314	\$ 249,966	2.5%
Alcohol Wholesale Tax	\$ 263,653	\$ 310,000	\$ 46,347	17.6%
Permits	\$ 52,600	\$ 57,600	\$ 5,000	9.5%
Intragovernmental Revenues	\$ 27,000	\$ 30,000	\$ 3,000	11.1%
Channel 42 Revenues	\$ 36,580	\$ 36,580	\$ -	0.0%
Miscellaneous Revenues	\$ 185,000	\$ 190,500	\$ 5,500	3.0%
Interest Income	\$ 4,500	\$ 4,500	\$ -	0.0%
Police Revenues	\$ 139,000	\$ 139,000	\$ -	0.0%
Fines & Forfeiture Revenues	\$ 432,794	\$ 367,000	\$ (65,794)	-15.2%
Miscellaneous Fees	\$ 14,400	\$ 14,400	\$ -	0.0%
Reimbursables/Intra Fund	\$ 2,656,134	\$ 3,028,993	\$ 372,859	14.0%
Total	\$ 13,983,009	\$ 14,599,887	\$ 616,878	4.4%

General Fund Expenditures	2017 Budget	2018 Budget	Difference	%
Mayor	\$ 31,723	\$ 31,651	\$ (72)	-0.2%
Commission	\$ 112,610	\$ 112,144	\$ (466)	-0.4%
City Elections	\$ 30,400	\$ 50,000	\$ 19,600	64.5%
City Attorney	\$ 128,000	\$ 116,500	\$ (11,500)	-9.0%
City Auditor	\$ 29,500	\$ 29,500	\$ -	0.0%
Municipal Court Judge	\$ 73,600	\$ 77,000	\$ 3,400	4.6%
Tax Commisioner	\$ 20,000	\$ 30,000	\$ 10,000	50.0%
City Manager	\$ 304,591	\$ 326,782	\$ 22,191	7.3%
Channel 10	\$ 190,743	\$ 199,400	\$ 8,657	4.5%
Finance Administration	\$ 255,509	\$ 278,787	\$ 23,278	9.1%
Purchasing /Warehouse/City Hall	\$ 212,009	\$ 217,101	\$ 5,092	2.4%
Accounting	\$ 318,046	\$ 343,538	\$ 25,492	8.0%
Human Resource	\$ 347,450	\$ 359,756	\$ 12,306	3.5%
Police Administrative	\$ 612,664	\$ 586,710	\$ (25,954)	-4.2%
Criminal Investigation	\$ 670,721	\$ 715,952	\$ 45,231	6.7%
Uniform Patrol	\$ 2,312,404	\$ 2,517,316	\$ 204,912	8.9%
Support Service	\$ 537,098	\$ 578,622	\$ 41,524	7.7%
Training/Personnel	\$ 127,675	\$ 131,722	\$ 4,047	3.2%
SWAT	\$ 37,132	\$ 38,765	\$ 1,633	4.4%
School Resource Officer	\$ 188,432	\$ 202,222	\$ 13,790	7.3%
Fire	\$ 3,390,747	\$ 3,440,988	\$ 50,241	1.5%
Public Works Office	\$ 153,995	\$ 160,308	\$ 6,313	4.1%
Highway & Streets	\$ 1,186,866	\$ 1,193,632	\$ 6,766	0.6%
Comm Imp - Animal Control	\$ 61,456	\$ 64,645	\$ 3,189	5.2%
Comm Imp - Inspections	\$ 287,681	\$ 301,814	\$ 14,133	4.9%
Comm Imp - Administration	\$ 177,664	\$ 219,684	\$ 42,020	23.7%
Engineering	\$ 471,069	\$ 494,386	\$ 23,317	4.9%
Infrastructure Construction	\$ 317,938	\$ 333,054	\$ 15,116	4.8%
Traffic Engineering	\$ 201,780	\$ 205,200	\$ 3,420	1.7%
Public Buildings	\$ 228,563	\$ 228,922	\$ 359	0.2%
Street Lights	\$ 355,000	\$ 360,000	\$ 5,000	1.4%
Non-Operating Internal Funds	\$ 274,758	\$ 286,003	\$ 11,245	4.1%
Non-Operating Contributions	\$ 230,500	\$ 217,500	\$ (13,000)	-5.6%
Non-Operating Other Cost	\$ 106,683	\$ 150,283	\$ 43,600	40.9%
Total	\$ 13,985,009	\$ 14,599,887	\$ 614,878	4.4%

Water and Sewer Fund

Water & Sewer Revenues	2017 Budget	2018 Budget	Difference	%
Water Service Fees	\$ 2,432,692	\$ 2,445,976	\$ 13,284	0.5%
Sewer Service Fees	\$ 2,743,248	\$ 2,729,964	\$ (13,284)	-0.5%
Water/Sewer Taps	\$ 16,000	\$ 16,000	\$ -	0.0%
Reinstatement Charges	\$ 120,000	\$ 120,000	\$ -	0.0%
Loads to Disposal	\$ 475,000	\$ 550,000	\$ 75,000	15.8%
Account Set Up Fee	\$ 18,000	\$ 18,000	\$ -	0.0%
Sewer Fees-Satilla W/S Authority	\$ 300,000	\$ 300,000	\$ -	0.0%
Return Check Fees	\$ 5,000	\$ 5,000	\$ -	0.0%
Utility Site Rental Fees	\$ 113,506	\$ 120,000	\$ 6,494	5.7%
Disconnect Fee	\$ 60,000	\$ 60,000	\$ -	0.0%
Miscellaneous Revenues	\$ 9,994	\$ 14,500	\$ 4,506	45.1%
Fund Balance			\$ -	
Total	\$ 6,293,440	\$ 6,379,440	\$ 86,000	1.4%

Expenditures

Water & Sewer Expenditures	2017 Budget	2018 Budget	Difference	%
Water Plant	\$ 3,373,127	\$ 3,194,991	\$ (178,136)	-5.3%
Non-Operating	\$ 2,920,313	\$ 3,184,449	\$ 264,136	9.0%
Total	\$ 6,293,440	\$ 6,379,440	\$ 86,000	1.4%

Waste Management Fund

Waste Management Revenues	2017 Budget	2018 Budget	Difference	%
Residential Garbage Fees	\$ 942,161	\$ 942,161	\$ -	0.0%
Trash Collections Fees	\$ 489,000	\$ 489,000	\$ -	0.0%
Dumpster Fees	\$ 779,520	\$ 833,076	\$ 53,556	100.0%
Reinstatement Charges	\$ 46,360	\$ 46,360	\$ -	0.0%
Garbage Container Violation	\$ -	\$ -	\$ -	0.0%
Container Deposit	\$ 2,500	\$ 2,500	\$ -	0.0%
Special Collections	\$ 3,199	\$ 3,199	\$ -	0.0%
Disconnect/Connect Fee	\$ 25,000	\$ 25,000	\$ -	100.0%
Total	\$ 2,287,740	\$ 2,341,296	\$ 53,556	2.3%

Expenditures

Waste Management Expenditures	2017 Budget	2018 Budget	Difference	%
Garbage & Yard Trash Collection	\$ 1,385,047	\$ 1,382,670	\$ (2,377)	-0.2%
Brown/White Goods	\$ 51,000	\$ 51,000	\$ -	0.0%
Dumpster Collections	\$ 757,015	\$ 811,798	\$ 54,783	100.0%
Landfill Closure	\$ 14,000	\$ 14,290	\$ 290	2.1%
Non-Operating	\$ 80,678	\$ 81,538	\$ 860	1.1%
Total	\$ 2,287,740	\$ 2,341,296	\$ 53,556	2.3%

Cemetery Fund

Cemetery Fund Revenues	2017 Budget	2018 Budget	Difference	%
Sales: Cemetery Lots	\$ 50,000	\$ 50,000	\$ -	0.0%
Interment Fees	\$ 60,000	\$ 60,000	\$ -	0.0%
Monument & Transfer Fee	\$ 11,000	\$ 11,000	\$ -	0.0%
Remib: General Fund	\$ 44,194	\$ 53,450	\$ 9,256	20.9%
Cash In Bank Interest	\$ -	\$ -	\$ -	0.0%
Reimb: Cemetery Trust	\$ 44,000	\$ 44,000	\$ -	0.0%
Total	\$ 209,194	\$ 218,450	\$ 9,256	4.4%

Cemetery Fund Expenditures	2017 Budget	2018 Budget	Difference	%
Personal Services	\$ 107,355	\$ 111,193	\$ 3,838	3.6%
General Operating	\$ 101,839	\$ 107,257	\$ 5,418	5.3%
Capital Outlay	\$ -	\$ -	\$ -	0.0%
Total	\$ 209,194	\$ 218,450	\$ 9,256	4.4%

WPD Information Technology Fund

WPD Information Technology FD	2017 Budget	2018 Budget	Difference	%
IT Revenue Fee	\$ 15,000	\$ 15,000	\$ -	0.0%
Fund Balance	\$ 10,000	\$ 10,000	\$ -	0.0%
Total	\$ 25,000	\$ 25,000	\$ -	0.0%

Expenditures

WPD Information Technology FD	2017 Budget	2018 Budget	Difference	%
Computer/Equipment	\$ 25,000	\$ 25,000	\$ -	0.0%
Total	\$ 25,000	\$ 25,000	\$ -	0.0%

Special Purpose Local Option Sales Tax Fund 2014

SPLOST Fund 2014	2017 Budget	2018 Budget	Difference	%
Special Purpose Sales Tax Revenue	\$ 2,300,000	\$ 2,300,000	\$ -	0.0%
Interest Earned	\$ -	\$ -		0.0%
Fund Balance	\$ 1,755,000	\$ 3,380,000	\$ 3,380,000	0.0%
Total	\$ 4,055,000	\$ 5,680,000	\$ 1,625,000	0.0%

Expenditures

SPLOST Fund 2014	2017 Budget	2018 Budget	Difference	%
Engineering Projects	\$ 800,000	\$ 1,600,000	\$ 800,000	
Equipment	\$ 200,000	\$ -	\$ (200,000)	-100.00%
Public Safety and Special Purpose \	\$ 575,000	\$ 231,000	\$ (344,000)	-59.83%
Fire Dept New Station #4	\$ 500,000	\$ 1,200,000	\$ 700,000	140.00%
Public Facility Imp,Demo & Prop A	\$ 1,500,000	\$ 400,000	\$ (1,100,000)	-73.33%
Water/Sewer Rehab	\$ 300,000	\$ 1,000,000	\$ 700,000	
Information Technology	\$ 54,000	\$ 80,000	\$ 26,000	
DWDA Projects	\$ 76,000	\$ -	\$ (76,000)	
City Parks Improvements	\$ 50,000	\$ 10,000	\$ (40,000)	-80.00%
Public Works Facility	\$ -	\$ 1,159,000	\$ 1,159,000	100.0%
Total	\$ 4,055,000	\$ 5,680,000	\$ 1,625,000	40.1%

Special Purpose Local Option Sales Tax Fund 2008

SPLOST Fund 2008-2013	2017 Budget	2018 Budget	Difference	%
Special Purpose Sales Tax Revenue			\$ -	
Interest Earned	\$ -	\$ -		0.0%
Fund Balance	\$ 2,850,000	\$ 1,677,682	\$ (1,172,318)	-41.1%
Total	\$ 2,850,000	\$ 1,677,682	\$ (1,172,318)	-41.1%

Expenditures

SPLOST Fund 2008-2013	2017 Budget	2018 Budget	Difference	%
Engineering Projects	\$ 850,000	\$ 282,682	\$ (567,318)	-66.7%
Police Department Project			\$ -	0.0%
Fire Department Projects	\$ -	\$ -	\$ -	0.0%
Property Acq & Demolition	\$ 100,000	\$ -	\$ (100,000)	-100.0%
Water/Sewer Rehab & Expansion	\$ 800,000	\$ 235,000	\$ -	0.0%
Information Technology			\$ -	0.0%
DWDA Projects	\$ -	\$ -	\$ -	0.0%
Public Works Facility/Armory	\$ 900,000	\$ 1,160,000	\$ -	0.0%
Total	\$ 2,850,000	\$ 1,677,682	\$ (1,172,318)	-41.1%

Hotel/Motel Fund

Hotel/Motel Tax Fund	2017 Budget	2018 Budget	Difference	%
Hotel/Motel Tax Revenue	\$ 308,653	\$ 340,000	\$ 31,347	10.2%
Total	\$ 308,653	\$ 340,000	\$ 31,347	10.2%

Expenditures

Hotel/Motel Tax Fund	2017 Budget	2018 Budget	Difference	%
Personal Services	\$ 21,481	\$ 56,868	\$ 35,387	164.7%
Operating Expenses	\$ 105,824	\$ 79,132	\$ (26,692)	-25.2%
Reimburse General Fund	\$ 181,348	\$ 204,000	\$ 22,652	12.5%
Total	\$ 308,653	\$ 340,000	\$ 31,347	10.2%

City Auditorium Fund

City Auditorium Fund	2017 Budget	2018 Budget	Difference	%
Rental Income	\$ 28,000	\$ 30,000	\$ 2,000	7.1%
Reimb from General Fund	\$ 5,033	\$ 4,603	\$ (430)	-8.5%
Total	\$ 33,033	\$ 34,603	\$ 1,570	4.8%

Expenditures

City Auditorium Fund	2017 Budget	2018 Budget	Difference	%
Personal Services	\$ 6,459	\$ 3,230	\$ (3,229)	-50.0%
Operating Expenses	\$ 25,574	\$ 30,373	\$ 4,799	18.8%
Capital Outlay	\$ 1,000	\$ 1,000	\$ -	0.0%
Total	\$ 33,033	\$ 34,603	\$ 1,570	4.8%

Capital, Vehicles and Equipment Listing

General Fund	Estimated Cost	Budgeted or Financing	
Accounting Department			
2017 Ford Focus	\$17,000	\$17,000	
2018 15 Passenger Van	\$27,810	\$27,810	
TOTAL	\$44,810	\$44,810	
Police Department			
Buffer	\$5,000	\$5,000	
Report Management System	\$100,000	\$100,000	<i>SPLOST 2014</i>
New Patrol Vehicles	\$231,000	\$231,000	<i>SPLOST 2014</i>
TOTAL	\$336,000	\$336,000	
Fire Department			
Fire Station #4	\$1,200,000	\$1,200,000	<i>SPLOST 2014</i>
Portabale Radios	\$4,500	\$4,500	
Extraction Unit	\$18,000	\$18,000	
TOTAL	\$1,222,500	\$1,222,500	
Public Works			
Street Sweeper	\$220,000	\$220,000	
2017 Tractor	\$35,000	\$35,000	
2018 Front End Loader	\$220,000	\$220,000	
TOTAL	\$255,000	\$255,000	
Engineering			
Air Compressor	\$22,000	\$22,000	
Hyra-Stop Power Pack	\$6,000	\$6,000	
TOTAL	\$28,000	\$28,000	
Waste Management Fund			
1,300 Garbage Cans 1st year(5 Yr Replacement)	\$78,000	\$78,000	
TOTAL	\$78,000	\$78,000	
Grand Total	\$1,919,500	\$1,919,500	

Note: The above amounts for lease payments are included in each departments budget in the lease line item.

This page is left blank intentionally

Budget Summary View / Goals & Objectives

General Fund

Revenues

Revenue Summary:

Categories of Revenues	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual	FY 2018 Budget
City Taxes	9,681,202	9,473,993	10,171,348	9,632,783	10,421,314
Alcohol Wholesale Tax	264,321	272,189	263,653	295,653	310,000
Code Enforcement	64,948	84,098	52,600	53,473	57,600
Intragovernmental	24,304	24,214	27,000	31,534	30,000
Miscellaneous Fees	8,113	13,284	14,400	6,986	14,400
Police Miscellaneous	133,684	135,071	139,000	125,818	139,000
Channel 10	29,743	32,290	36,580	29,998	36,580
Fines & Forfeiture	407,467	303,084	432,794	329,419	367,000
Interest Income	794	570	4,500	2,305	4,500
Miscellaneous Revenue	161,152	149,422	185,000	274,185	190,500
Total Revenues	\$10,775,727	\$10,488,215	\$11,326,875	\$10,782,153	\$11,570,894
Reimb from Other Departments	2,219,889	2,746,240	2,656,134	2,985,398	3,028,993
Net Revenues	\$12,995,616	\$13,234,455	\$13,983,009	\$13,767,551	\$14,599,887

Expenditures

Expenditure Summary:

Categories of Divisions	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual	FY 2018 Budget
Executive	720,032	879,233	921,168	872,716	972,978
Finance	785,024	750,049	785,565	765,056	839,425
Human Resource	231,837	306,405	347,450	341,261	359,756
Police	4,289,113	4,249,842	4,486,128	4,263,371	4,771,308
Fire	3,338,275	3,204,123	3,390,747	3,396,461	3,440,988
Public Works	1,350,174	1,324,586	1,338,861	1,350,023	1,353,940
Community Improvement	417,386	443,911	526,801	509,502	586,143
Engineer	1,483,331	1,498,953	1,574,350	1,526,732	1,621,562
Non-Operating	277,584	277,054	337,183	330,378	367,783
Total Expenditures	\$12,892,756	\$12,934,156	\$13,708,252	\$13,355,501	\$14,313,884
Charges to Other Departments	267,240	271,439	274,758	288,525	286,003
Net Expenditures	\$13,159,996	\$13,205,595	\$13,983,010	\$13,644,026	\$14,599,887
Positions					
Full Time	197	197	198	198	199
Temporary (Part-time)	5	5	5	6	6
Total Positions	202	202	203	204	205

Executive

Division Summary

The Executive Division includes the Mayor, City Commission, Elections, City Attorney, Auditor, Municipal Court, Judge, Production of Channel 10/Information Technology, and City Manager's expenditures. The City of Waycross maintains a Commission/Manager form of government. The Mayor and City Commission establish local law and policy by approving ordinances and resolutions, and work with citizen groups and individuals through public hearings and public contacts. They strive to establish and maintain good working relationships with Local, State and Federal Government officials and to promote the economic and social development of the City of Waycross. The City Manager provides professional management efforts and techniques, and works with division heads and city employees to establish and maintain a system for obtaining results within the City Commission policy. The City Manager reports to the City Commission and is responsible for appointing all department heads, supervising all departments, preparing an annual budget and advising the Commission of financial condition and needs of the City.

Expenditure Summary:

Categories of Expenditures	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual	FY 2018 Budget
Personal Services	356,332	402,287	426,698	429,711	444,936
Contractual Services	191,627	283,490	281,500	279,546	303,000
Travel & Training	13,563	12,186	20,100	14,057	18,900
Other Operating Expenses	152,090	140,344	163,870	142,360	176,141
Capital Outlay	6,421	40,927	29,000	7,042	30,000
Total Expenditures	\$720,032	\$879,233	\$921,168	\$872,716	\$972,978
Charges to Other Departments	0	0	0	0	0
Net Expenditures	\$720,032	\$879,233	\$921,168	\$872,716	\$972,978
Positions					
Full Time	9	9	9	9	9
Part-Time	1	1	1	2	2
Total Positions	10	10	10	11	11

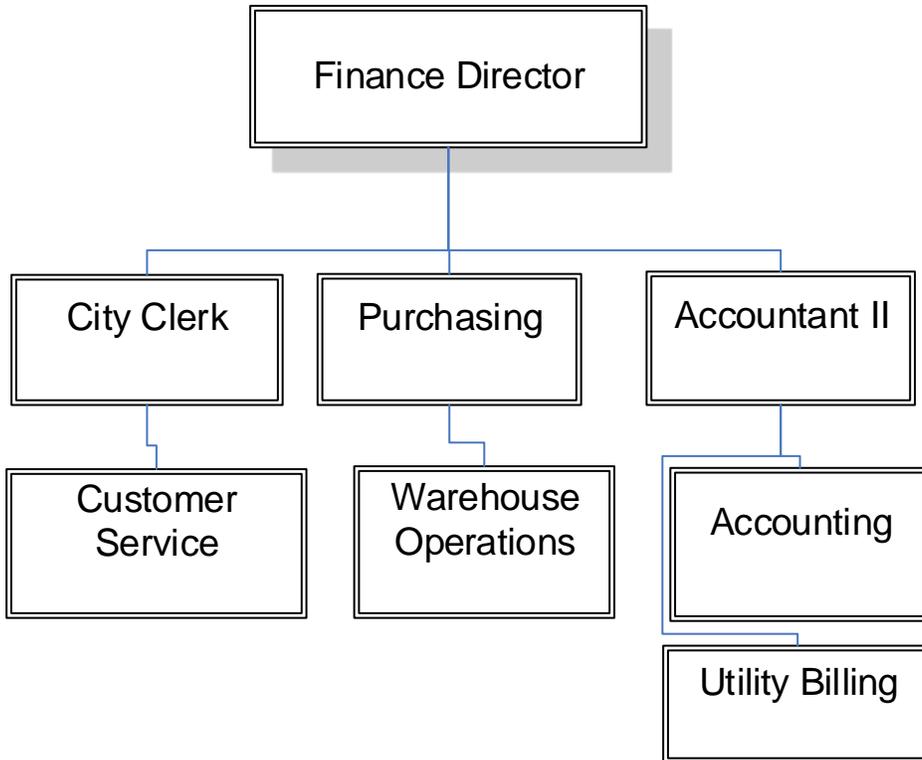
Executive

GOALS, LONG-TERM GOALS AND SIGNIFICANT PRIOR YEAR ACCOMPLISHMENTS FOR FISCAL YEAR 2018			
DIVISION:	Executive	DEPT/UNIT:	Mayor & Commission
<i>Please list your Goals for your department here:</i>			
1. Revitalize Waycross residential areas through demolition of abandon properties, remodeling parks and repurposing areas.			
2. Make City Hall more handicap accessible			
3. Assisted in revitalizing the City's water system including new meters and new reading technology			
<i>Please list your Long-Term Goal or Goals here:</i>			
1. Continue to work closely with Ware Waycross Economic development committee plan for economic development for the entire community.			
2. Continue Sports and Family oriented activities. Seek for grants to help us achieve this goal.			
<i>Please list your Significant Prior Year Accomplishments:</i>			
1. Increased security in City Hall with video surveillance			
2. Declared proclamation for to bring awareness to several National issues such as HIV Awareness, Honoring Vietnam Veterans and Autism			

GOALS, LONG-TERM GOALS AND SIGNIFICANT PRIOR YEAR ACCOMPLISHMENTS FOR FISCAL YEAR 2018			
DIVISION:	IT / TV Dept.	DEPT/UNIT:	IT/CH10
<i>Please list your Goals for your department here:</i>			
Increase Capacity of Backup System			
Increase Memory in Servers			
Replace Phone System at City Hall			
Implement 311 web call center			
<i>Please list your Long-Term Goal or Goals here:</i>			
Stream Waycross TV on the Web			
Upgrade PC to Windows 10			
Replace Firewall at City Hall			
<i>Please list your Significant Prior Year Accomplishments:</i>			
Upgraded PCs to Windows 7 and above			
Added U-Verse Broadcasting to Waycross TV			
Increased Memory in Virtual Environment			
Added more storage to Virtual Environment			

Finance

FINANCE



Finance

Division Summary

The Finance Division is responsible for cash receipts, city clerk functions, accounting, purchasing and budgeting. This division strives to provide accurate financial reporting and excellent customer service for all internal and external customers, while developing innovative and cost-effective ways of financing city services and facilities.

Expenditure Summary:

Categories of Expenditures	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual	FY 2018 Budget
Personal Services	680,707	632,806	661,806	651,920	722,584
Contractual Services			0	0	0
Travel & Training	11,253	10,494	16,000	14,574	18,200
Other Operating Expenses	91,429	106,494	89,259	80,896	98,141
Capital Outlay	1,635	255	18,500	17,665	500
Total Expenditures	\$785,024	\$750,049	\$785,565	\$765,056	\$839,425
Charges to Other Departments					
Net Expenditures	\$785,024	\$750,049	\$785,565	\$765,056	\$839,425
Positions					
Full Time	8	12	12	12	12
Part-Time	0	0	0	0	0
Total Positions	8	12	12	12	12

GOALS, LONG-TERM GOALS AND SIGNIFICANT PRIOR YEAR ACCOMPLISHMENTS FOR FISCAL YEAR 2018			
<i>DIVISION:</i>	Finance	<i>DEPT/UNIT:</i>	Administration
<i>Please list your Goals for your department here:</i>			
1. Create external control programs for all City revenue streams.			
2. Proceed with the Meter Changeout program with AMI reading capabilities.			
3. Use a scanning program to create less paper waste within our department.			
4. Update Policy and Procedures for all departments.			
<i>Please list your Long-Term Goal or Goals here:</i>			
1. Install an outside teller service for customers.			
<i>Please list your Significant Prior Year Accomplishments:</i>			
1. Audit for FY2016 was completed with no major errors.			

GOALS, LONG-TERM GOALS AND SIGNIFICANT PRIOR YEAR ACCOMPLISHMENTS FOR FISCAL YEAR 2018			
<i>DIVISION:</i>		<i>DEPT/UNIT:</i>	
<i>Please list your Goals for your department here:</i>			
Warehouse Personnel to start CFO Level 1			
Scan Capabilities			
Update all vendor information - on going			
Complete Purchasing Manual 90%			
Continue to research innovative ways to make Purchasing more cost effective			
Continue t evaluate all procurement opportunities to obtain best value for the City.			
<i>Please list your Long-Term Goal or Goals here:</i>			
BarCode Warehouse			
Paperless in Warehouse and Purchsing			
BarCode could also be used to flag all fixed assets and department inventories			
Cross train Marquis Williams with Linda Jones			
<i>Please list your Significant Prior Year Accomplishments:</i>			

GOALS, LONG-TERM GOALS AND SIGNIFICANT PRIOR YEAR ACCOMPLISHMENTS FOR FISCAL YEAR 2018			
<i>DIVISION:</i>	Finance	<i>DEPT/UNIT:</i>	Accounting
<i>Please list your Goals for your department here:</i>			
1. Continue cross training all employees in finance and expose them to training through GMA & UGA.			
2. Update Policy and Procedures for the Accounting Department.			
3. Implement scanning reports and other data instead of printing reports.			
4. Update Policy and Procedures for the Utility Billing Department.			
<i>Please list your Long-Term Goal or Goals here:</i>			
1. Streamline duties between Accounting, Utility Billing Department and Purchasing Department.			
<i>Please list your Significant Prior Year Accomplishments:</i>			
1. Received the GFOA Budget Distinguished Budget Award for Budget Year 2017			

Human Resources

HUMAN RESOURCES



Human Resources

Division Summary

The H.R. Division is responsible for all H.R. functions for all City Departments, including but not limited to: Recruitment, Selection, Placement, Orientations and Training of Employees, Benefit Administration (Health, Wellness, Insurance Coverage), Compensation/Payroll Development of Personnel Policies and Procedures, Risk Management, Safety Training, Worker's Compensation and Liability, City Wide Public Relations, and Employee Relations and Incentives.

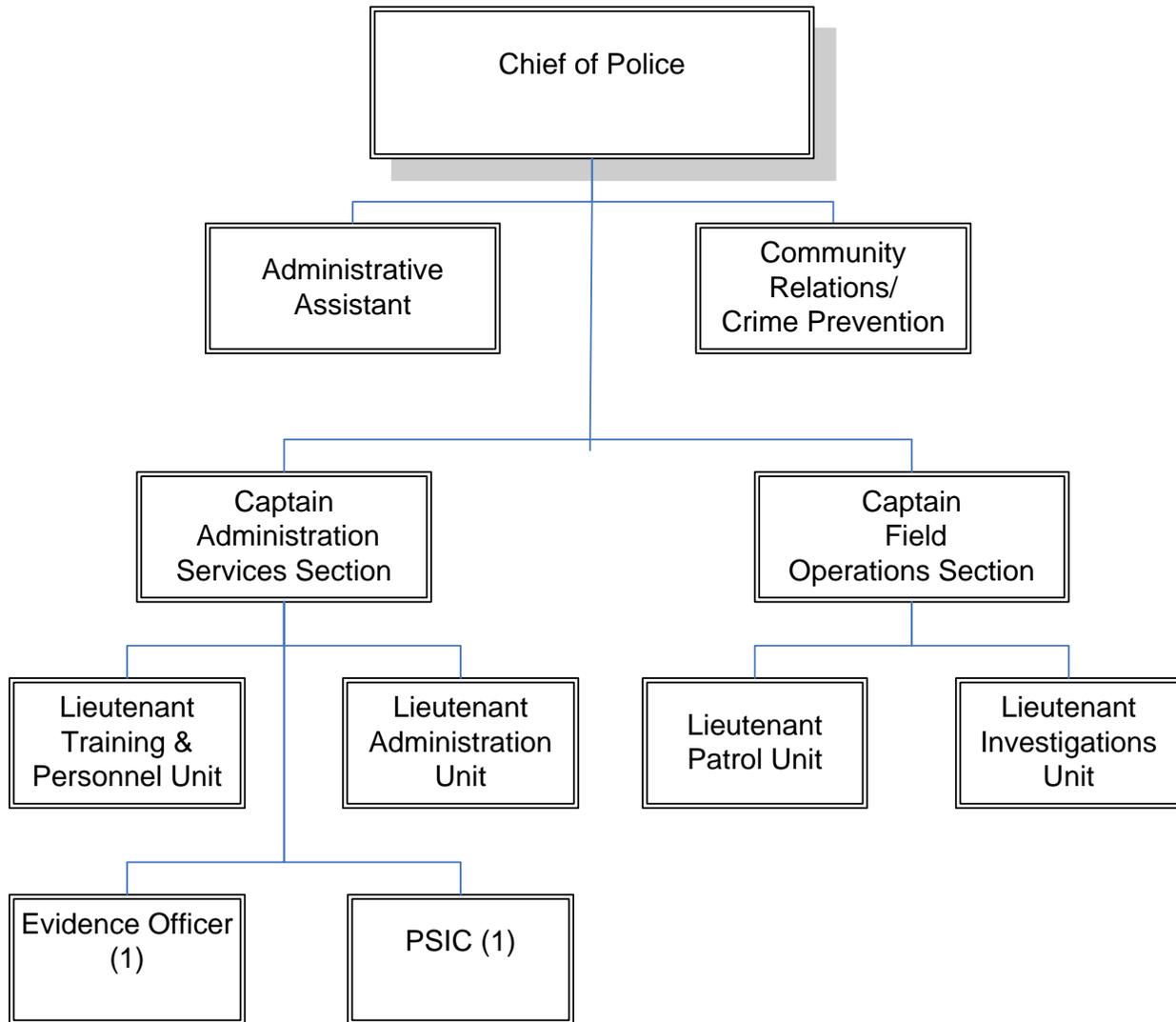
Expenditure Summary:

Categories of Expenditures	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual	FY 2018 Budget
Personal Services	192,632	242,148	265,970	267,383	287,669
Contractual Services					
Travel & Training	5,652	11,818	7,600	5,801	11,000
Other Operating Expenses	32,020	52,439	73,880	68,077	61,087
Capital Outlay	1,533	0	0	0	0
Total Expenditures	\$231,837	\$306,405	\$347,450	\$341,261	\$359,756
Charges to Other Departments					
Net Expenditures	\$231,837	\$306,405	\$347,450	\$341,261	\$359,756
Positions					
Full Time	4	4	4	4	4
Part-Time					
Total Positions	4	4	4	4	4

GOALS, LONG-TERM GOALS AND SIGNIFICANT PRIOR YEAR ACCOMPLISHMENTS FOR FISCAL YEAR 2018			
DIVISION:	Human Resources	DEPT/UNIT:	
<i>Please list your Goals for your department here:</i>			
Continue to build out ADP (2-3 yr project timeline)			
Provide Retirement 101 Education Sessions to help employees plan for their future			
Conduct safety audits and training to minimize injuries			
Provide wellness lunch and learns to promote a healthier workforce			
Provide HR training for supervisors			
Continue to develop working knowledge around employment law changes			
Continue training through GLGPA, SHRM, ICMA, & GA PRIMA			
Continue to provide recruitment, selection, hiring and retention assistance to City departments			
Review and update the Employee Handbook annually			
Continue to focus on lean HR processes			
Maintain federal, state, and local HR compliance			
<i>Please list your Long-Term Goal or Goals here:</i>			
Develop a Succession Plan for the City			
Evaluate Implementation of an LMS system for the City to provide cost efficient training solutions in the areas of customer service, safety, soft skills, diversity in the workplace, harrassment in the workplace ect.			
Identify key colleges and universities to cooperate with and introduce internship programs			
Identify and build the advanced skills, competencies and capabilities required for HR staff to fulfill its strategic role and improve HR operational excellence			
Community Engagement: Partner with BOE/Costal Pines/SGSC to define solutions to improve workforce ready skills for HS seniors			
<i>Please list your Significant Prior Year Accomplishments:</i>			
Reduced liability claims by 35% resulting in decreased premiums			
Completed a City wide safety audit & corrected identified safety hazards			
Completed 80% of the ADP system build ahead of schedule			
Re-engineered onboarding process, termination process, and retirement process resulting in 30% improvement of operational efficiency			
Developed a new marketing strategy for recruiting resulting in 45% improvement in quality of candidates			
Redesigned benefit plans resulting in more conscience consumers and cost savings for the City			
Udated all job descriptions			
Established new and consistent protocal for WC panel of physicians			
Implemented process that improved data integrity, control, and records management			
Completed PIO training/ became PIO for the City			

Police Department

POLICE DEPARTMENT



Police Department

Division Summary

The Police Department preserves and protects the lives and property of all persons living, working or visiting our City. To perform these tasks, this department is composed of the following functional units: Uniform Patrol, Criminal Investigations, Support Services, Municipal Court Service, Training & Personnel, S.W.A.T., Administration, and School Resource Officers.

Expenditure Summary:

Categories of Expenditures	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual	FY 2018 Budget
Personal Services	3,664,685	3,675,987	3,886,239	3,745,290	4,154,760
Contractual Services					
Travel & Training	47,433	65,304	76,000	57,359	78,500
Other Operating Expenses	566,053	496,075	523,889	460,722	532,249
Capital Outlay	10,943	12,475	0	0	5,800
Total Expenditures	\$4,289,113	\$4,249,842	\$4,486,128	\$4,263,371	\$4,771,308
Charges to Other Departments					
Net Expenditures	\$4,289,113	\$4,249,842	\$4,486,128	\$4,263,371	\$4,771,308
Positions					
Full Time	71	71	71	71	71
Temporary	1	1	1	2	2
Total Positions	72	72	72	73	73

GOALS, LONG-TERM GOALS AND SIGNIFICANT PRIOR YEAR ACCOMPLISHMENTS FOR FISCAL YEAR 2018			
<i>DIVISION:</i>	Police	<i>DEPT/UNIT:</i>	Administration
<i>Please list your Goals for your department here:</i>			
1. To maintain a professional and courteous bearing while dealing with customers and other employees.			
2. To maintain proper reporting functions with the Criminal Justice Information System.			
3. To organize and plan community events and meetings.			
4. To account for and document all incomes of the department including posting bonds, fine payments and any miscellaneous incomes.			
5. To ensure all employees in this unit are trained, certified and re-certified as needed for their job assignments.			
6. To achieve 100% accuracy in the reporting, documenting and distribution of reports.			
<i>Please list your Long-Term Goal or Goals here:</i>			
1. To maintain CALEA accreditation files and State Certification files in an organized manner ready for review.			
2. To dispose of unnecessary property in the evidence room to create more space to keep the room organized and clean.			
<i>Please list your Significant Prior Year Accomplishments:</i>			
New process was put into place to ensure unnecessary property was eliminated from the Evidence Room.			

GOALS, LONG-TERM GOALS AND SIGNIFICANT PRIOR YEAR ACCOMPLISHMENTS FOR FISCAL YEAR 2018			
DIVISION:	Police	DEPT/UNIT:	Uniform Patrol
<i>Please list your Goals for your department here:</i>			
Increase the number of DUI Arrests			
Decrease alcohol related automobile accidents			
Decrease automobile accidents			
Increase Speed Enforcement activities			
Take a more proactive approach in educating the public on traffic laws			
Rebuild foundational aspects of patrol tactics & remain updated on case law			
Build partnerships in the community			
<i>Please list your Long-Term Goal or Goals here:</i>			
The Waycross P.D. Uniform Patrol will maintain or decrease the number of Alcohol related traffic collisions in the City of Waycross by increasing the number of Roadside Sobriety Checkpoints to a minimum of 4 a year and Drivers Licenses / Equipment Checkpoints a minimum to 12 a year.			
Uniform Patrol will aggressively seek out impaired drivers by utilizing Field Sobriety Training to reach a minimum 96 DUI-Alcohol / Drug arrests. Current data will be used so specific targeting can occur.			
Speed Enforcement will be increased through data driven intellegence instead of prominently complaint driven.			
Patrol Section Commander will seek new outlets of media to increase the public's knowledge on exsisting and new traffic laws. Commander will have at least one "traffic hot spot" posted in the Waycross Journal Herald each month. Commander will produce at least 2 public service announcements concerning teenage driving.			
PSA will relate to texting / cellphone as being a contributing factor in accidents.			
Social media will be utlized to communicate the PSA. Information will also be spread at Waycross Middle & Ware Sr High through distribution of pamphlets at the exits where events like prom & homecoming are scheduled.			
Patrol will utlize available tools, such as the Speed Detection Sign or "Dummy" Cars, to make drivers more aware of their enviroment and actions. The Traffic Unit will also utlize classroom settings such as educational events at targeted audiences such as Ware Sr High, Waycross College,Coastal Pines Technical College or any event attracting a large number of people and an oppurtunity is presented.			
Traffic Unit officers will conduct a minimum of 4 educational events per officer per year.			

<p>Uniform Patrol will have training concerning the most basic & tactical aspects of policing to include handcuffing techniques, traffic stops, searches, traffic direction, situational awareness, and building searches to increase a safer environment. There will be one patrol training class per quarter covering these topics.</p>		
<p>Uniform Patrol Lieutenants will organize 1 Community Meetings per quarter for a total of 4 a year.</p>		
<p>Additionally, the CRT will conduct a minimum of 12 "knock and talks" per year in neighborhoods in the city</p>		
<p>so information can be directly obtained from citizens who normally would not contact the</p>		
<p>Additionally contact would also create a relationship that may not otherwise exist.</p>		
<p><i>Please list your Significant Prior Year Accomplishments:</i></p>		
Driver License Checks	8	
Multi Agency Sobriety Check Point	2	
Number of DUI Arrests	57	
Reduce Number of Roadway Accidents	683	
Reduce Number of Accident with Injuries	173	
Reduce Traffic Fatalities	2	

**GOALS, LONG-TERM GOALS AND SIGNIFICANT
PRIOR YEAR ACCOMPLISHMENTS FOR FISCAL YEAR 2018**

DIVISION:	Police	DEPT/UNIT:	Support Services
------------------	--------	-------------------	------------------

Please list your Goals for your department here:

1. To stay professional and courteous while dealing with customers and other employees.
2. To maintain CALEA accreditation files and State Certification files in an organized manner ready for review.
3. To perform all GCIC/NCIC functions with 100% accuracy.
4. To keep the department stocked with necessary supplies for normal operations.
5. To account for and document all incomes of the department including posting bonds, fine payments, and any other income.
6. To ensure all employees in this unit are trained, certified, and re-certified as needed for their job assignments.
7. To achieve 100% accuracy in the reporting, documenting, and distribution of reports.
8. To dispose of unnecessary property in the evidence room to create more space to keep the room organized and clean.
9. To keep buildings clean and maintained as well as furniture, equipment, etc. to maintain and extend it's expected lifetime.

Please list your Long-Term Goal or Goals here:

1. Maintain a competent workforce with well trained back up employess for each specialized assignment.
2. To go green, and become a paperless department. This will help with storage and maintaining records more effeiciently.

Please list your Significant Prior Year Accomplishments:

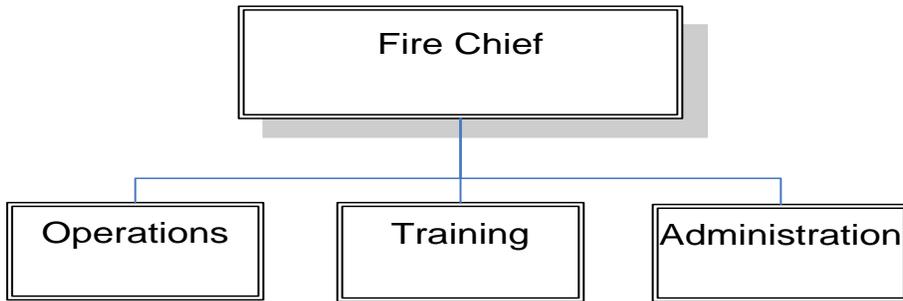
1. The Waycross Police Department maintained all monetary funds with no discrepancies.

GOALS AND OBJECTIVES FOR FISCAL YEAR 2018			
DIVISION	Police	DEPT/UNIT:	SRO
Please list your Goals for your department here:			
Maintain a safe environment for the children at our schools.			
Establish an open line of communication with the student body so that the school children feel confident that they may speak freely with the SRO on police related matters or on personal issues that they feel the need to speak with someone about.			
Educate the student body on legal issue, personal safety issues, the dangers associated with driving a vehicle and gang involvement.			
Please list your Objectives for you Goals below:			
Maintain a safe environment for the children of our community to learn in so that each child may attend school without fear of harm threat or intimidation from others. This will be done through the swift and fair enforcement of the local, state, and federal laws that apply to the school property and school setting. Take decisive action against those identified as being involved in acts that are in direct violation of the laws. Preservation of peace and protection of those that are violated by the criminal behavior of others when the acts are made known to SRO.			
Interact with students so they may become accustomed to speaking with a Uniformed Police Officer and establish a repore with them so they may freely give valuable information about past or future criminal conduct occurring in the school setting or elsewhere.			
Educate the student body on legal issue, personal safety issues, the dangers associated with driving a vehicle and gang involvement by conducting no less than 2 speeches each semester to varios school classes or clubs.			
Participate in educational school functions like Teen Maze.			
<i>Please list your Significant Prior Year Accomplishments:</i>			

GOALS, LONG-TERM GOALS AND SIGNIFICANT PRIOR YEAR ACCOMPLISHMENTS FOR FISCAL YEAR 2018			
<i>DIVISION:</i>	Police	<i>DEPT/UNIT:</i>	SWAT
<i>Please list your Goals for your department here:</i>			
<p>Maintain and Improve the quality of service delivered to the community, providing for their safety during extremely dangerous situations, through the use of the S.W.A.T. Team of the City of Waycross Police Dept.</p> <p>Maintain a state of rediness for GEMA Area 8 concerning chemical, biological, radillogical, nuclear, and explosive incidents that result from a criminal intent.</p>			
<i>Please list your Long-Term Goal or Goals here:</i>			
<p>This Goal will be met through training a minimum of 8 hours per month on tactics, equipment, and operational proficiency. This will further be accomplished by the use of live scenarios to aide in real life situations for building professionalism and proficiency.</p>			
<i>Please list your Significant Prior Year Accomplishments:</i>			

Fire Department

FIRE DEPARTMENT



Fire Department

Division Summary

The Waycross Fire Department provides protection for the lives and property of those within the City of Waycross, Georgia 24 hours a day 7 days a week. This is accomplished through fire prevention and public education, on-going employee training and education, business inspections and pre-fire planning. In the event of an emergency situation, whether man-made or natural disaster, the Waycross Fire Department will respond promptly in order to provide the necessary services or assistance for the mitigation of the emergency.

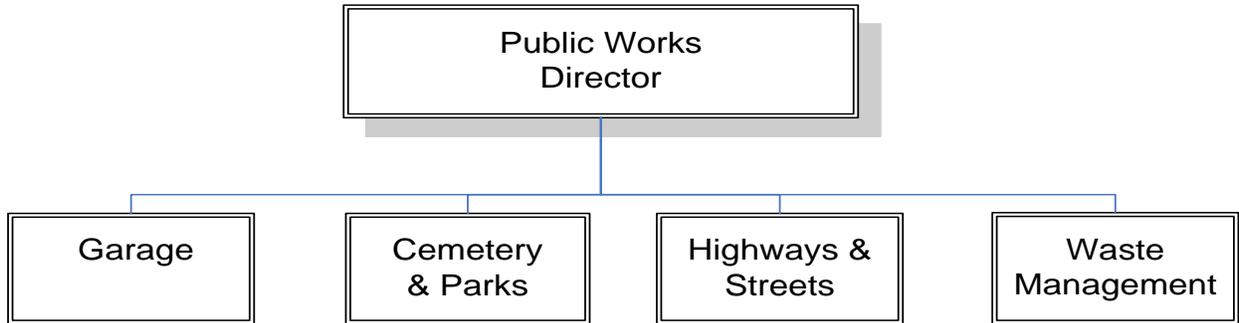
Expenditure Summary:

Categories of Expenditures	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual	FY 2018 Budget
Personal Services	3,100,159	2,968,068	3,130,708	3,144,812	3,149,227
Contractual Services					
Travel & Training	9,925	10,358	13,000	11,922	11,000
Other Operating Expenses	214,358	210,497	232,039	224,775	217,261
Capital Outlay	13,833	15,200	15,000	14,952	63,500
Total Expenditures	\$3,338,275	\$3,204,123	\$3,390,747	\$3,396,461	\$3,440,988
Charges to Other Departments					
Net Expenditures	\$3,338,275	\$3,204,123	\$3,390,747	\$3,396,461	\$3,440,988
Positions					
Full Time	55	54	54	54	54
Temporary					
Total Positions	55	54	54	54	54

GOALS, LONG-TERM GOALS AND SIGNIFICANT PRIOR YEAR ACCOMPLISHMENTS FOR FISCAL YEAR 2018			
DIVISION:	FIRE	DEPT/UNIT:	48
<i>Please list your Goals for your department here:</i>			
Build Fire Station #4			
Continuing to acquire an AFG grant to replace departments portable radios			
Build Joint Public Safety Training Center with Ware County. SPLOST approved project.			
Continue to replace out of date non-compliant personal protective equipment			
Replace Fire Safety Inspectors vehicle. SPLOST			
New roofs on Fire Stations #2 and #3			
Replace all department Self Contained Breathing Apparatus. Will apply for grant.			
Continue to meet NFPA and ISO requirements.			
Replace out of date SCBA cylinders.			
Replace damage fire hose.			
<i>Please list your Long-Term Goal or Goals here:</i>			
Tablets on Fire Engines.			
Become a regional testing facility for the Georgia Firefighter Standards and Training Council			
Replace department Cascade Air Fill System. Will apply for grant			
Become a regional training facility for the fire service.			
Replace SCBA cylinders if we cannot obtain a grant to replace full SCBA's			
Replace Engine #2. Approved SPLOST project.			
<i>Please list your Significant Prior Year Accomplishments:</i>			
Purchased land for new Fire Station #4			
Purchased New Fire Engine #1			
Replaced some of the damaged concrete for fire trucks driveway.			

Public Works

PUBLIC WORKS



Public Works

Division Summary

The Public Works Department is responsible for maintaining the streets, sidewalks and parks of the City. Public Works is also responsible for the administrative functions of the Waste Management , Cemetery, and City Garage departments. Below is the summary of the Administrative and Highways & Streets departments of the Public Works Division.

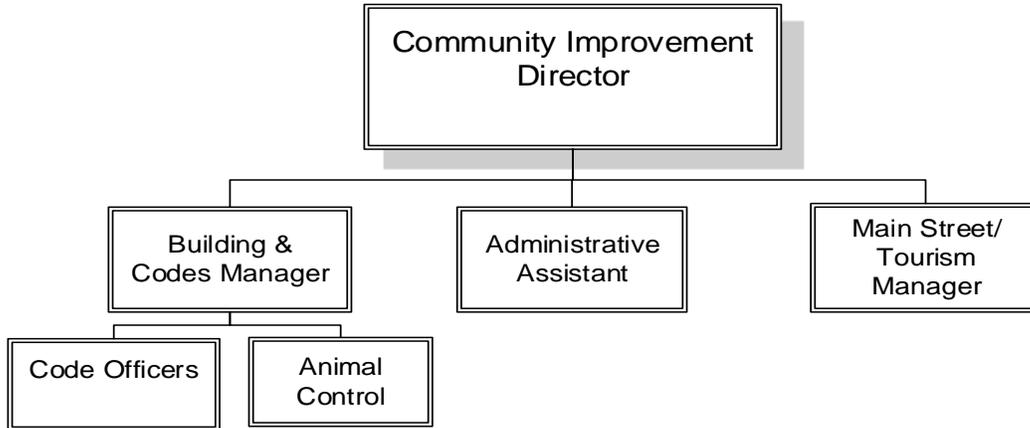
Expenditure Summary:

Categories of Expenditures	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual	FY 2018 Budget
Personal Services	894,631	912,636	887,799	886,461	964,551
Contractual Services	31,692	37,981	41,250	37,031	40,000
Travel & Training	2,548	4,300	3,800	2,082	5,050
Other Operating Expenses	403,402	361,869	374,412	403,711	344,239
Capital Outlay	17,901	7,800	31,600	20,738	100
Total Expenditures	\$1,350,174	\$1,324,586	\$1,338,861	\$1,350,023	\$1,353,940
Charges to Other Departments					
Net Expenditures	\$1,350,174	\$1,324,586	\$1,338,861	\$1,350,023	\$1,353,940
Positions					
Full Time	22	22	22	22	22
Temporary	2	2	2	2	2
Total Positions	24	24	24	24	24

GOALS, LONG-TERM GOALS AND SIGNIFICANT PRIOR YEAR ACCOMPLISHMENTS FOR FISCAL YEAR 2018			
DIVISION:	Public Works	DEPT/UNIT:	Highways & Streets
<i>Please list your Goals for your department here:</i>			
Replace truck that turned over into canal			
Continue systematic replacement of equipment			
Enhance City Parks with new playground equipment			
Add picnic tables to new shelters			
Complete digging of pond for fill earth			
Mow all canal banks throughout the City of Waycross			
Edge all sidewalks and curbs within the City			
Work with current staff to obtain CDL license			
<i>Please list your Long-Term Goal or Goals here:</i>			
Replace undersize culverts and drainage lines			
Install millings on streets not slated for paving in the near future			
Continue removal of condemned / unsafe structure's			
Build new Public Works Facility that will hold all deparments in one buliding.			
<i>Please list your Significant Prior Year Accomplishments:</i>			
Maintenance of all accessible canal banks			
Demolition of 14 houses			
Filled vacated Highways & Streets positions			
Maintaining all thoroughfares by litter removal & mowing			

Community Improvement

COMMUNITY DEVELOPMENT



Community Improvement

Division Summary

The Department of Community Improvement consists of three divisions: Animal Control, Inspections, and Administration . The Animal Control officer is responsible for controlling all unleashed animals within the City limits. The Inspections division consist of a building and code inspector, city marshal/city planner, and two code enforcement officers. Within the Administration division, the mainstreet manager and tourism duties are included, all grant procedures for the City of Waycross are handled, as well as all the housing programs for the City, including the CHIP Program. Within the DCI all inspections, planning and zoning, permits, code enforcement, grants, business licensing and housing programs for the City takes place on a daily basis.

Expenditure Summary:

Categories of Expenditures	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual	FY 2018 Budget
Personal Services	372,332	404,400	466,308	454,745	522,803
Contractual Services					
Travel & Training	7,152	4,457	13,000	13,257	16,500
Other Operating Expenses	35,509	35,055	46,993	41,501	45,340
Capital Outlay	2,393	0	500		1,500
Total Expenditures	\$417,386	\$443,911	\$526,801	\$509,502	\$586,143
Charges to Other Departments					
Net Expenditures	\$417,386	\$443,911	\$526,801	\$509,502	\$586,143
Positions					
Full Time	7	7	8	8	9
Part-Time					
Total Positions	7	7	8	8	9

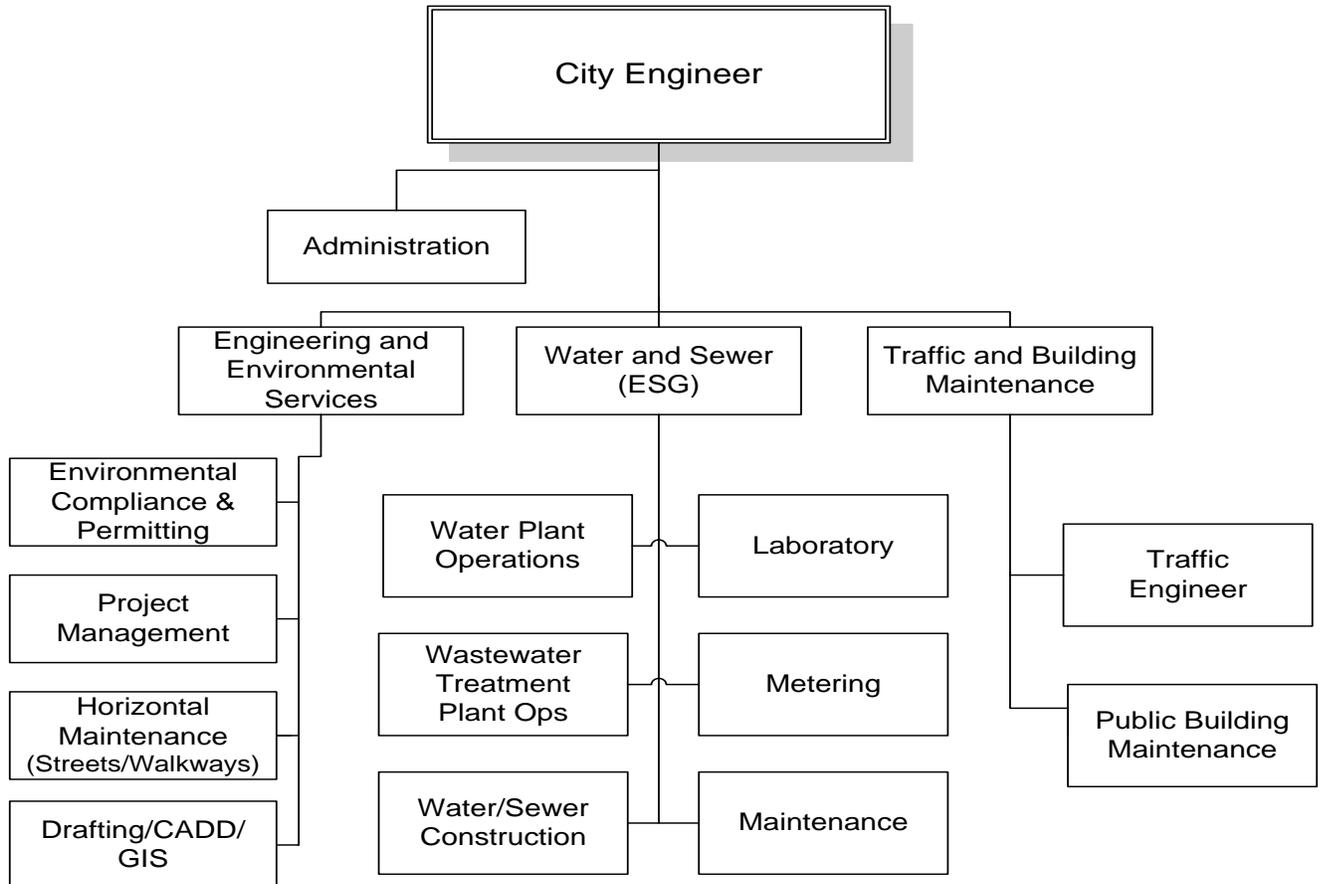
GOALS, LONG-TERM GOALS AND SIGNIFICANT PRIOR YEAR ACCOMPLISHMENTS FOR FISCAL YEAR 2018			
<i>DIVISION:</i>	Community Improvement	<i>DEPT/UNIT:</i>	Animal Control
<i>Please list your Goals for your department here:</i>			
Educate the public on animal control policies and procedures of the City of Waycross such as overheating kills, animal cruelty and leash law education.			
Educate the public on prohibited animals within the City limits.			
Promote responsible pet ownership in the City of Waycross.			
Continue to build relationships with staff at the Humane Society.			
Continue to work areas where stray cats are abundant until the population is significantly reduced.			
Maintain Animal Control license.			
Continue to work to reduce the feeding of feral cats by private citizens at local businesses.			
<i>Please list your Long-Term Goal or Goals here:</i>			
Advocate for laws prohibiting tethering in the City of Waycross.			
Ensure all Code Officers are adequately trained to deal with all animal control calls and complaints.			
<i>Please list your Significant Prior Year Accomplishments:</i>			
Successfully resolved over 90% of the 1500 calls that were received regarding animal control complaints.			

GOALS, LONG-TERM GOALS AND SIGNIFICANT PRIOR YEAR ACCOMPLISHMENTS FOR FISCAL YEAR 2018			
<i>DIVISION:</i>	Community Improvement	<i>DEPT/UNIT:</i>	Inspections
<i>Please list your Goals for your department here:</i>			
Continue to work with property owners to eliminate blight throughout the City of Waycross.			
Demolish 30 properties.			
Send Code Officers to more training throughout the year.			
Consistently update tracking log on Tuesdays and Fridays of each week for accuracy.			
<i>Please list your Long-Term Goal or Goals here:</i>			
Add a new Code Officer position to the Inspections department.			
<i>Please list your Significant Prior Year Accomplishments:</i>			
Trained a back up Building and Code Inspector.			
Resolved 80% of code cases.			
Demolished 20 unsafe structures.			

GOALS, LONG-TERM GOALS AND SIGNIFICANT PRIOR YEAR ACCOMPLISHMENTS FOR FISCAL YEAR 2018			
DIVISION:	Community Improvement	DEPT/UNIT:	Administration
<i>Please list your Goals for your department here:</i>			
Educate the public on down payment assistance grants that are available through DCA.			
Establish an Opportunity Zone within the Urban Redevelopment Area.			
Train and establish current Main Street board to become more involved in Economic Development downtown			
Establish a new Tourism Board of Directors.			
<i>Please list your Long-Term Goal or Goals here:</i>			
Apply for and receive 3 consecutive CDBGs over the course of the next 3 years for housing and infrastructure.			
Form a better partnership with the DWDA and downtown business owners.			
Research and apply for more grant funding.			
<i>Please list your Significant Prior Year Accomplishments:</i>			
Awarded \$500,000 in CDBG grant funding.			
Awarded \$506,000 in CHIP housing rehabilitation grant funding.			
Successfully applied for 2017 CDBG grant funding for housing rehabilitation.			
Successfully applied for an Urban Redevelopment Area in the Northside Community.			
Successfully applied for an EPA Brownfields grant for assesment of potential brownfield properties.			

Engineering

ENGINEERING DEPARTMENT



Engineering

Division Summary

This division is responsible for construction inspections of water and sewer improvements and street and drainage improvements. They also handle permitting for soil erosion, storm drainage, industrial pretreatment and storm water management. Engineering is also responsible for the administrative functions of the Water and Sewer operations, Building Maintenance and Traffic Engineering.

Expenditure Summary:

Categories of Expenditures	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual	FY 2018 Budget
Personal Services	832,964	902,108	937,227	935,665	980,608
Contractual Services					
Travel & Training	2,240	6,008	9,044	7,498	7,300
Other Operating Expenses	590,740	543,810	575,979	537,507	586,154
Capital Outlay	57,387	47,027	52,100	46,062	47,500
Total Expenditures	\$1,483,331	\$1,498,953	\$1,574,350	\$1,526,732	\$1,621,562
Charges to Other Departments					
Net Expenditures	\$1,483,331	\$1,498,953	\$1,574,350	\$1,526,732	\$1,621,562
Positions					
Full Time	15	17	18	18	18
Temporary	1	1	1	0	0
Total Positions	16	18	19	18	18

GOALS, LONG-TERM GOALS AND SIGNIFICANT PRIOR YEAR ACCOMPLISHMENTS FOR FISCAL YEAR 2018			
DIVISION:	ENGINEERING	DEPT/UNIT:	CITY ENGINEER
<i>Please list your Goals for your department here:</i>			
1. Achieve Progress Improvement of City Infrastructure: Develop a robust Capital Improvement Program, Secure funding options, and Execute capital improvement projects.			
2. Improve City Traffic Flow & Minimize Traffic and Pedestrian Safety Hazards: Continue to pursue signage, signal and lane improvements; continue to implement the signage & signal upgrade program; and Achieve progressive improvement in street lighting coverage where warranted, balancing safety & cost.			
3. Promote City Growth and Economic Development: Continue to support the Local Development Authority's industrial recruitment efforts; Refine the current developers' package to help citizens efficiently navigate the City's permitting process; Improve & modernize the City's current policies, procedures & ordinances relating to City Infrastructure.			
4. Maintain Sound Environmental Stewardship: Implement NPDES regulations, drinking water permit requirements, and Watershed Assessment plan; Review local discharge limits and adjust the Industrial Pretreatment permit program, phasing in surcharges and more effective FOG program; Continue to maintain the "Platinum" compliance award eligibility for Water & Wastewater treatment facilities.			
5. Maximize Division Productivity: Vastly improve GIS mapping to catalog water, sewer, storm and lighting infrastructure; Continue to promote staff professional development; Utilize existing staff's talents for more effective project-inspection relationship; Put project management tools in hands of traffic and street/drainage staff; Implement a work order tracking program; Continue to build Repository for archived maps, plats, and as-built drawings; & Continue to promote and improve project documentation.			
6. City Wide Meter Change out from manual read meters to AMI "radio read" meters; this will increase the accuracy of the measurement and billing of the water used as well as increase the level of customer service the City can provide our users.			
<i>Please list your Long-Term Goal or Goals here:</i>			
Elevate the quality of life for the citizens of Waycross by providing the best possible infrastructure and service delivery.			

<i>Please list your Significant Prior Year Accomplishments:</i>
Successfully completed numerous upgrades and repairs to our WWTP to improve the City capacity.
Continued updates within GIS software. Created a GIS Map Book to be used by Public Safety to help define City Limit in the field. Updated the conditions assessment results of paved streets.
In-House Design and execution of multiple small projects.
Secured GEFA funding for AMI meter change out project and worked with with Design Engineer on Bid documents.
Worked with the Regional Commission, Consulting Engineer, and other City Departments to secure \$500,000 CDBG grant to support proposed water, sewer, street, and drainage improvements in the Izlar, Owens, Roosevelt Street area.
Secured GDOT Multimodal Safety and Access Grant for Sidewalk Extension on SR520 from Garlington Heights to Victory Dr.
Water and Wastewater Plants received recognition from Georgia Association of Water Professionals due to quality operations with the Water Plant receiving the Water Plant of the Year Award again this year.
Construction completed for 2015 LMIG project through GDOT to assist in funding pavement, drainage and sewer improvements on Walters Street and portions of Alice Street & Hick Street where severe pavement deterioration and/or drainage and sewer issues are being addressed.
Completed 2016 LMIG Project on Baltimore Avenue where severe pavement deterioration and/or drainage issues were addressed.
Completed Lee Ave culvert replacement and construction underway for Howe Street Culvert & Gilmore Street Culvert replacements where severe drainage issues will be/are being addressed.
Secured additional 2017 LMIG money through GDOT to assist in funding for Seminole Trail & Buchanan Street pavement restoration and resurfacing.
Submitted application for additional LMIG funds to assist in funding for Albany where severe pavement deterioration and drainage issues will be addressed.
Submitted application for two GEMA grants for Drainage projects along Brunel Street and Hamilton Ave.
Replaced Water Treatment Plant Shingle Roof and begin construction of Phase 2 of Water Treatment Plant Roof replacement and Wastewater Treatment Plant Roof Replacement that were in disrepair prolonging the life of the structures.
Replaced a large % of our Traffic Signs to meet Federal Highway Administration Retroreflective standards.

General Fund Non-Operating

Non-Operating

Department Summary

The Non-Operating summary includes Non-Departmental and Inter Governmental Expenditures.

Expenditure Summary:

Categories of Expenditures	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual	FY 2018 Budget
Personal Services					
Contractual Services					
Travel & Training					
Other Operating Expenses	277,584	277,054	337,183	330,378	367,783
Capital Outlay					
Total Expenditures	\$277,584	\$277,054	\$337,183	\$330,378	\$367,783
Charges to Other Departments	267,240	271,439	274,758	288,525	286,003
Net Expenditures	\$544,824	\$548,493	\$611,941	\$618,903	\$653,786
Positions					
Full Time	195	197	197	197	198
Temporary	5	5	5	5	6
Total Positions	200	202	202	202	204

Water and Sewer Fund

Water & Sewer Fund

Revenues

Revenue Summary:

Categories of Revenues	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual	FY 2018 Budget
Utility Service Fees	5,066,701	5,085,242	5,175,940	5,201,643	5,175,940
Water/Sewer Taps	18,183	16,381	16,000	13,399	16,000
Reinstatement Charges	122,641	120,975	120,000	119,573	120,000
Loads to Disposal	373,198	552,274	475,000	613,018	550,000
Account Set Up Fee	18,795	16,995	18,000	17,580	18,000
Disconnect Fee	68,133	76,110	60,000	60,304	60,000
Sewer Fees-Satilla W/S Authority	403,637	331,351	300,000	305,398	300,000
Utility Site Rental Fees	101,833	113,506	116,500	117,405	120,000
Miscellaneous Revenue	18,008	7,814	12,000	12,675	19,500
Fund Balance	0	0	0	0	0
Total Revenues	\$6,191,128	\$6,320,647	\$6,293,440	\$6,460,994	\$6,379,440
Reimb from Other Departments	0	0	0	0	0
Net Revenues	\$6,191,128	\$6,320,647	\$6,293,440	\$6,460,994	\$6,379,440

Expenditures

Expenditure Summary:

Categories of Divisions	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual	FY 2018 Budget
Water & Sewer Operations	3,229,555	3,199,291	3,373,127	3,295,682	3,194,991
Non-Operating	1,025,563	1,026,031	1,027,659	839,405	1,048,174
Total Expenditures	\$4,255,118	\$4,225,322	\$4,400,786	\$4,135,088	\$4,243,165
Charges to Other Departments	1,600,513	1,935,934	1,892,654	2,142,654	2,136,275
Net Expenditures	\$5,855,631	\$6,161,256	\$6,293,440	\$6,277,742	\$6,379,440
Positions					
Full Time	0	0	0	0	0
Temporary					
Total Positions	0	0	0	0	0

Water and Sewer Operations

Water and Sewer Operations

Department Summary

ESG Operations, Inc. operates the Water Plant and the Wastewater Treatment Plant under an annual contract. This contractual service is monitored directly by the City Engineer. The Water Plant is responsible for supplying the citizens and guests of the City of Waycross with an adequate supply of safe drinking water. The Wastewater Treatment Plant treats residential, commercial and industrial wastewater in accordance with state and federal regulations. Other activities of this fund include the Laboratory which performs weekly tests throughout the City to ensure the safety of the water supply and performing tests on the Treatment Plant effluent to determine the quality of the wastewater being discharged into the Satilla Rivers basin. Two more activities include the reading of all water meters billed by the City and the maintenance of the water and sewer infrastructure.

Expenditure Summary:

Categories of Expenditures	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual	FY 2018 Budget
Personal Services	0	0	0	0	0
Contractual Services	2,499,000	2,499,300	2,499,300	2,499,300	2,499,300
Travel & Training	0	0	0	0	0
Other Operating Expenses	451,401	390,876	398,073	393,003	398,244
Capital Outlay	279,153	309,116	475,754	403,379	297,447
Total Expenditures	\$3,229,555	\$3,199,291	\$3,373,127	\$3,295,682	\$3,194,991
Charges to Other Departments					
Net Expenditures	\$3,229,555	\$3,199,291	\$3,373,127	\$3,295,682	\$3,194,991
Positions					
Full Time	0	0	0	0	0
Temporary					
Total Positions	0	0	0	0	0

Water and Sewer Non-Operating

Non-Operating

Department Summary

The Non-Operating summary includes Non-Department and Inter Governmental Expenditures.

Expenditure Summary:

Categories of Expenditures	FY 2015 Actual	FY 2016 Budget	FY 2017 Budget	FY 2017 Actual	FY 2018 Budget
Personal Services					
Contractual Services					
Travel & Training					
Other Operating Expenses	1,025,563	1,026,031	1,027,659	839,405	1,048,174
Capital Outlay					
Total Expenditures	\$1,025,563	\$1,026,031	\$1,027,659	\$839,405	\$1,048,174
Charges to Other Departments	1,600,513	1,935,934	1,892,654	2,142,654	2,136,275
Net Expenditures	\$2,626,076	\$2,961,965	\$2,920,313	\$2,982,059	\$3,184,449
Positions					
Full Time					
Temporary					
Total Positions					

Waste Management Fund

Waste Management Fund

Revenues

Revenue Summary:

Categories of Revenues	FY2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual	FY 2018 Budget
Residential Garbage Fees	856,467	929,139	942,161	924,333	942,161
Trash Collection Fees	478,581	477,669	489,000	474,201	489,000
Dumpster Fees	780,881	793,991	779,520	827,959	833,076
Reinstatement Fees	42,039	42,079	46,360	40,467	46,360
Miscellaneous Revenue	0	0	0	0	0
Garbage Container Violation	0	0	0	0	0
Container Deposits	0	650	2,500	200	2,500
Special Collections	3,858	3,390	3,199	3,033	3,199
Disconnect Fee	23,148	0	0	0	0
Reimb: General Fund	0	25,370	25,000	20,101	25,000
Total Revenues	\$2,184,973	\$2,272,288	\$2,287,740	\$2,290,293	\$2,341,296
Reimb from Other Departments					
Net Revenues	\$2,184,973	\$2,272,288	\$2,287,740	\$2,290,293	\$2,341,296

Expenditures

Expenditure Summary:

Categories of Divisions	FY2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual	FY 2018 Budget
Garbage/Yard Trash Collections	987,629	1,026,066	1,093,427	1,072,932	1,091,050
Brown/White Goods	49,780	49,410	51,000	48,766	51,000
Dumpster Collection	751,637	776,528	757,015	790,445	811,798
Landfill Closure	14,000	14,000	14,000	14,000	14,290
Non-Operating	0	0	0	0	0
Total Expenditures	\$1,803,046	\$1,866,005	\$1,915,442	\$1,926,143	\$1,968,138
Charges to Other Departments	369,005	384,836	372,298	372,298	373,158
Net Expenditures	\$2,172,051	\$2,250,841	\$2,287,740	\$2,298,441	\$2,341,296
Positions					
Full Time	7	7	7	7	7
Temporary					
Total Positions	7	7	7	7	7

Garbage & Trash Collections

Garbage & Trash Collection

Department Summary

The Waste Management Fund is under the supervision of the Public Works Director. Collection and disposal of residential and commercial garbage is handled under a contract with Southland Waste. Yard trash is collected bi-weekly by city employees.

Expenditure Summary:

Categories of Expenditures	FY2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual	FY 2018 Budget
Personal Services	296,711	303,941	319,453	307,861	318,506
Contractual Services	520,000	530,799	527,812	529,728	527,812
Travel & Training	985	198	1,000	0	1,000
Other Operating Expenses	968,018	954,411	989,177	1,013,454	1,042,821
Capital Outlay	17,332	76,656	78,000	75,100	78,000
Total Expenditures	\$1,803,046	\$1,866,005	\$1,915,442	\$1,926,143	\$1,968,138
Charges to Other Departments	369,005	384,836	372,298	372,298	373,158
Net Expenditures	\$2,172,051	\$2,250,841	\$2,287,740	\$2,298,441	\$2,341,296
Positions					
Full Time	7	7	7	7	7
Temporary					
Total Positions	7	7	7	7	7

GOALS, LONG-TERM GOALS AND SIGNIFICANT PRIOR YEAR ACCOMPLISHMENTS FOR FISCAL YEAR 2018			
DIVISION:	Public Works	DEPT/UNIT:	Waste Management
<i>Please list your Goals for your department here:</i>			
Limit residential customers to one debris pile per yard			
Continue to make citizens aware of free five (5) item pickup			
Explore ways to dispose of yard waste			
Continue "Bring one for the chipper" program			
Increase frequency of yard debris grinding			
Educate citizens of the importance of not positioning yard debris piles near immovable objects			
Reduce holes caused by sidearm trucks by making drivers personally responsible			
Reduction in accidents by training and daily safety meetings			
<i>Please list your Long-Term Goal or Goals here:</i>			
Construction of new Public Works Facility			
Innovative ways to dispose of yard mulch to lower transportation cost			
Incremental replacement of yard debris trucks			
Include replacement of Waste Management equipment by utilizing SPLOST			
<i>Please list your Significant Prior Year Accomplishments:</i>			
Removal of 12 blighted homes			
Continuation of weekly curb side removal of five large household items			
Discarding of all ground mulch without paying for disposal			
No vehicle or personnel accidents			

Cemetery Fund

Cemetery Fund

This department is under the Public Works Director's supervision. Responsibilities include maintaining all cemeteries within the city. The sale of cemetery lots as well as issuing monument and burial permits is handled by this department.

Revenues

Revenue Summary:

Categories of Revenues	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual	FY 2018 Budget
Sales: Cemetery Lots	43,300	41,075	50,000	69,850	50,000
Interment Fees	57,500	58,600	60,000	62,225	60,000
Monument & Transfer Fees	9,052	7,496	11,000	9,702	11,000
Reimb: General Fund	45,212	44,037	44,194	54,194	53,450
Miscellaneous Revenue	0	0	0	0	0
Reimb Cemetery Trust Fund	0	0	44,000	0	44,000
Total Revenues	\$155,064	\$151,208	\$209,194	\$195,971	\$218,450
Reimb from Other Departments					
Net Revenues	\$155,064	\$151,208	\$209,194	\$195,971	\$218,450

Expenditures

Expenditure Summary:

Categories of Divisions	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual	FY 2018 Budget
Personal Services	102,206	104,336	107,355	106,681	111,193
Contractual Services	25,128	31,734	33,936	23,704	42,500
Travel & Training	0	0	0	0	0
Other Operating Expenses	55,601	54,809	56,900	57,999	53,638
Capital Outlay	8,316	0	0	0	0
Total Expenditures	\$191,252	\$190,878	\$198,192	\$188,383	\$207,331
Charges to Other Departments	10,553	10,666	11,002	6,904	11,119
Net Expenditures	\$201,805	\$201,544	\$209,194	\$195,287	\$218,450
Positions					
Full Time	2	2	2	2	2
Temporary					
Total Positions	2	2	2	2	2

GOALS, LONG-TERM GOALS AND SIGNIFICANT PRIOR YEAR ACCOMPLISHMENTS FOR FISCAL YEAR 2018			
DIVISION:	Public Works	DEPT/UNIT:	Cemetery
<i>Please list your Goals for your department here:</i>			
Continue to improve "WAYCROSS" sign at front of Oakland Cemetery			
Continue aggressive sales in new section of Oakland			
Install additional after hours maps in Lott & Hazzard Hill Cemeteries			
Trim shrubbery within cemetery grounds			
Control fire ant beds in cemeteries			
Continuous monitoring of faded and blown over flowers and trinkets			
<i>Please list your Long-Term Goal or Goals here:</i>			
Install new maps/marquee in Hazzard Hill & Lott Cemeteries			
Continue to explore ways to increase sales			
Digitize Cemetery records			
Plant additional Trees & Shrubbs			
<i>Please list your Significant Prior Year Accomplishments:</i>			
Painted flags poles in all cemeteries			
Replaced marble around "WAYCROSS" sign			
Fertilized Trees in new section at Oakland			

WPD Information Technology Fund

WPD Information Technology Fund

Revenues

Revenue Summary:

Categories of Revenues	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual	FY 2018 Budget
All Funds Contributions	8,316	15,959	15,000	16,776	15,000
Fund Balance		0	10,000	0	10,000
Total Revenues	\$8,316	\$15,959	\$25,000	\$16,776	\$25,000
Reimb from Other Departments					
Net Revenues	\$8,316	\$15,959	\$25,000	\$16,776	\$25,000

Expenditures

Expenditure Summary:

Categories of Divisions	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual	FY 2018 Budget
Computers/Equipment	20,075	29,388	25,000	11,302	25,000
Total Expenditures	\$20,075	\$29,388	\$25,000	\$11,302	\$25,000
Charges to Other Departments					
Net Expenditures	\$20,075	\$29,388	\$25,000	\$11,302	\$25,000
Positions					
Full Time					
Temporary					
Total Positions					

Hotel/Motel Fund

Hotel/Motel Fund

Revenues

Revenue Summary:

Categories of Revenues	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual	FY 2018 Budget
Hotel/Motel Revenues	327,452	299,353	308,653	339,577	340,000
Total Revenues	\$327,452	\$299,353	\$308,653	\$339,577	\$340,000
Reimb from Other Departments					
Net Revenues	\$327,452	\$299,353	\$308,653	\$339,577	\$340,000

Expenditures

Expenditure Summary:

Categories of Divisions	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual	FY 2018 Budget
Personal Services	18,735	20,708	25,031	25,673	56,868
Contractual Services	0	0	0	0	0
Travel & Training	1,699	1,740	4,000	3,415	6,000
Other Operating Expenses	88,461	99,160	98,274	88,934	73,132
Reimburse General Fund	196,471	212,897	181,348	227,331	204,000
Total Expenditures	\$305,366	\$334,506	\$308,653	\$345,353	\$340,000
Charges to Other Departments					
Net Expenditures	\$305,366	\$334,506	\$308,653	\$345,353	\$340,000
Positions					
Full Time					1
Part-Time	1	1	1	1	
Total Positions	1	1	1	1	1

Special Purpose Local Option Sales Tax Funds

SPLOST 2014

Revenues

Revenue Summary:

Categories of Expenditures	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual	FY 2018 Budget
SPLOST Revenues	1,491,348	2,236,623	2,300,000	2,280,154	2,300,000
Intrest Earned	192	1,755	0	13,306	
Fund Balance		0	1,755,000	0	3,380,000
Total Revenues	\$1,491,540	\$2,238,379	\$4,055,000	\$2,293,460	\$5,680,000
Reimb from Other Departments					
Net Revenues	\$1,491,540	\$2,238,379	\$4,055,000	\$2,293,460	\$5,680,000

Expenditures

Expenditure Summary:

Categories of Divisions	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual	FY 2018 Budget
Engineering Roads and Streets	0	0	1,300,000	2,434	1,600,000
Heavy Equipment	0	0	200,000	0	0
Public Safety - Police Vehicles	0	254,699	231,000	294,438	231,000
Public Safety - Fire Truck	0	0	400,000	395,209	0
Fire Dept New Station #4	0	0	600,000	23,625	1,200,000
Public Facility Imp, Demolition & Prop Acq	0	475,065	744,000	364,438	400,000
Water/Sewer Rehab	0	0	400,000	0	1,000,000
Information Technology	0	6,709	54,000	7,179	80,000
Development Construction Projects	0	0	76,000	0	0
City Parks Improvements	0	44,345	50,000	15,848	10,000
Public Works Facility	0	0	0	0	1,159,000
Total Expenditures	\$0	\$780,819	\$4,055,000	\$1,103,170	\$5,680,000
Charges to Other Departments					
Net Expenditures	\$0	\$780,819	\$4,055,000	\$1,103,170	\$5,680,000
Positions					
Full Time					
Temporary					
Total Positions					

SPLOST 2008

Revenues

Revenue Summary:

Categories of Revenues	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual	FY 2018 Budget
SPLOST Revenues	202,584	0	0	11	0
Intrest Earned	1,260	3,941			
Fund Balance	0	0	0	0	1,677,682
Total Revenues	\$203,844	\$3,941	\$0	\$11	\$1,677,682
Reimb from Other Departments					
Net Revenues	\$203,844	\$3,941	\$0	\$11	\$1,677,682

Expenditures

Expenditure Summary:

Categories of Divisions	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual	FY 2018 Budget
Engineering Roads and Streets	837,668	101,615	780,000	925,112	282,682
Police Department Project	0	0	0	0	
Police Dept Special Purpose Vehicles	69,310	0	0	0	
Fire and Special Purpose Vehicles	0	0	0	0	
Property Acquisition & Demolition	19,350	11,288	100,000	57,450	0
Water/Sewer Rehab & Expansion	0	129,839	870,000	572,426	235,000
Information Technology	0	0	0	0	
DWDA Projects	110,371	0	0	0	
Public Works Facility/Armory	0	87	900,000	0	1,160,000
Public Buildings-City Hall	23,528	92,706	200,000	6,232	0
Rehab City Auditorium	76,136	3,976	0	0	
Total Expenditures	\$1,136,363	\$339,511	\$2,850,000	\$1,561,220	\$1,677,682
Charges to Other Departments					
Net Expenditures	\$1,136,363	\$339,511	\$2,850,000	\$1,561,220	\$1,677,682
Positions					
Full Time					
Temporary					
Total Positions					

City Auditorium Fund

City Auditorium Fund

Revenues

Revenue Summary:

Categories of Revenues	FY 2015 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual	FY 2018 Budget
Rental Income	24,440	20,950	28,000	25,565	30,000
Rental Deposits	0	0	0	100	0
Total Revenues	\$24,440	\$20,950	\$28,000	\$25,665	\$30,000
Reimb from Other Funds	5,701	8,752	5,033	8,800	4,603
Net Revenues	\$30,141	\$29,702	\$33,033	\$34,465	\$34,603

Expenditures

Expenditure Summary:

Categories of Divisions	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual	FY 2018 Budget
Peronal Services	8,101	2,998	6,459	3,216	3,230
Contractual Services					
Travel & Training					
Other Operating Expenses	27,185	25,703	25,574	30,328	30,374
Capital Outlay		1,000	1,000	910	1,000
Total Expenditures	\$35,285	\$29,702	\$33,033	\$34,454	\$34,603
Charges to Other Departments					
Net Expenditures	\$35,285	\$29,702	\$33,033	\$34,454	\$34,603
Positions					
Full Time					
Temporary					
Total Positions					

Garage Fund

Garage Fund

The Garage Fund is under the supervision of the Public Works Director. The mission of the garage is to service and repair all vehicles and equipment owned or contractually supported by the city of Waycross. To perform preventive maintenance and to uphold the fleet program is another responsibility of the City Garage.

Revenues

Revenue Summary:

Categories of Revenues	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual	FY 2018 Budget
All Funds Contributions	351,751	355,522	366,717	366,718	370,628
Miscellaneous Revenue					
Total Revenues	\$351,751	\$355,522	\$366,717	\$366,718	\$370,628
Reimb from Other Departments					
Net Revenues	\$351,751	\$355,522	\$366,717	\$366,718	\$370,628

Expenditures

Expenditure Summary:

Categories of Divisions	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual	FY 2018 Budget
Personal Services	294,328	300,378	316,475	308,881	322,202
Contractual Services					
Travel & Training					
Other Operating Expenses	50,037	56,691	50,242	38,877	48,426
Capital Outlay	0	0	0	0	0
Total Expenditures	\$344,365	\$357,069	\$366,717	\$347,758	\$370,628
Charges to Other Departments					
Net Expenditures	\$344,365	\$357,069	\$366,717	\$347,758	\$370,628
Positions					
Full Time	6	6	6	6	6
Temporary	0	0	0	0	0
Total Positions	6	6	6	6	6

GOALS, LONG-TERM GOALS AND SIGNIFICANT PRIOR YEAR ACCOMPLISHMENTS FOR FISCAL YEAR 2018			
<i>DIVISION:</i>	Public Works	<i>DEPT/UNIT:</i>	Garage
Service all vehicles in City Fleet on time			
Respond to all after hour calls quickly and efficiently			
Increase frequency of preventive maintenance			
Explore ways to reduce fuel consumption thru new technology			
<i>Please list your Long-Term Goal or Goals here:</i>			
Relocate Garage to new location			
Install new Heavy Duty lift for large equipment			
<i>Please list your Significant Prior Year Accomplishments:</i>			
Proper maintenance on all vehicles and equipment			
Disposal of two (2) loads of tires			
Yearly update of diagnostic equipment			
No significant injuries			

Liability Insurance Fund

Liability Insurance Fund

Revenues

Revenue Summary:

Categories of Revenues	FY 2015 Acutal	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual	FY 2018 Budget
All Funds Contributions	237,000	266,373	292,290	292,410	250,000
Miscellaneous Revenue	0	0	0	0	0
Total Revenues	\$237,000	\$266,373	\$292,290	\$292,410	\$250,000
Reimb from Other Departments					
Net Revenues	\$237,000	\$266,373	\$292,290	\$292,410	\$250,000

Expenditures

Expenditure Summary:

Categories of Divisions	FY 2015 Acutal	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual	FY 2018 Budget
Premium Auto	100,902	84,163	88,256	84,726	86,000
Premium Liability	80,342	70,694	131,543	83,473	89,000
Premium Property	30,985	46,067	47,491	48,683	50,000
Claims Payment Reserve	9,068	12,607	25,000	19,207	25,000
Total Expenditures	\$221,297	\$213,531	\$292,290	\$236,090	\$250,000
Charges to Other Departments					
Net Expenditures	\$221,297	\$213,531	\$292,290	\$236,090	\$250,000
Positions					
Full Time					
Temporary					
Total Positions					

Health Insurance Fund

Health Insurance Fund

Revenues

Revenue Summary:

Categories of Revenues	FY 2015 Acutal	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual	FY 2018 Budget
City Premium	1,364,142	1,552,500	1,700,000	1,699,998	1,725,935
Interest	0	0	0	0	0
Miscellaneous Revenue	42,319	14,159	0	10,661	10,000
Employee Premiums	387,802	430,177	421,038	384,201	351,000
Retired Premiums	37,631	39,357	42,012	15,401	1,437
Group Life	25,862	26,503	29,122	50,683	29,095
MetLife Employee Cont.	0	0	0	0	78,800
Total Revenues	\$1,857,756	\$2,062,695	\$2,192,172	\$2,160,943	\$2,196,267
Reimb from Other Departments					
Net Revenues	\$1,857,756	\$2,062,695	\$2,192,172	\$2,160,943	\$2,196,267

Expenditures

Expenditure Summary:

Categories of Divisions	FY 2015 Acutal	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual	FY 2018 Budget
Health Claims	1,536,022	2,359,694	1,676,314	2,026,963	1,700,000
Administration Fees	410,000	451,643	441,025	802,679	460,338
Life Insurance	0	18,290	29,122	2,544	29,095
Pcori Fees/Transition Fees	0	23,430	45,710	13,895	6,834
Total Expenditures	\$1,946,022	\$2,853,057	\$2,192,172	\$2,846,081	\$2,196,267
Charges to Other Departments					
Net Expenditures	\$1,946,022	\$2,853,057	\$2,192,172	\$2,846,081	\$2,196,267
Positions					
Full Time					
Temporary					
Total Positions					

Retirement Fund

Retirement Fund

Revenues

Revenue Summary:

Categories of Revenues	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual	FY 2018 Budget
Interest					
Retirement Contribution	1,314,861	1,148,047	1,175,992	1,175,991	1,262,006
Miscellaneous Revenue					
Total Revenues	\$1,314,861	\$1,148,047	\$1,175,992	\$1,175,991	\$1,262,006
Reimb from Other Departments					
Net Revenues	\$1,314,861	\$1,148,047	\$1,175,992	\$1,175,991	\$1,262,006

Expenditures

Expenditure Summary:

Categories of Divisions	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual	FY 2018 Budget
Retirement Payments	1,314,801	1,142,494	1,175,992	1,175,945	1,262,006
Fund Balance					
Total Expenditures	\$1,314,801	\$1,142,494	\$1,175,992	\$1,175,945	\$1,262,006
Charges to Other Departments					
Net Expenditures	\$1,314,801	\$1,142,494	\$1,175,992	\$1,175,945	\$1,262,006
Positions					
Full Time					
Temporary					
Total Positions					

Worker's Compensation Fund

Worker's Compensation Fund

Revenues

Revenue Summary:

Categories of Revenues	FY 2015 Acutal	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual	FY 2018 Budget
All Funds Contributions	320,000	345,002	370,000	370,000	380,000
Miscellaneous Revenue					
Total Revenues	\$320,000	\$345,002	\$370,000	\$370,000	\$380,000
Reimb from Other Departments					
Net Revenues	\$320,000	\$345,002	\$370,000	\$370,000	\$380,000

Expenditures

Expenditure Summary:

Categories of Divisions	FY 2015 Acutal	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual	FY 2018 Budget
Expenditure for Claims	343,592	477,979	300,000	332,048	305,000
Administration Cost	75,131	61,109	70,000	106,325	75,000
Reserve for Claims	0	0	0	0	0
Total Expenditures	\$418,723	\$539,088	\$370,000	\$438,373	\$380,000
Charges to Other Departments					
Net Expenditures	\$418,723	\$539,088	\$370,000	\$438,373	\$380,000
Positions					
Full Time					
Temporary					
Total Positions					

This page is left blank intentionally

Detail by Line Item

General Fund Revenue

GENERAL FUND - REVENUES

Account #	Description	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
100-31-1100	Current Year Adv Tax	2,863,363	2,779,548	3,100,000	2,972,079	3,100,000
100-31-1200	Prior Year Adv Tax	208,371	249,492	230,000	165,180	230,000
100-31-1310	Motor Vehicle/Mobile Homes	134,224	78,745	100,000	35,828	85,000
100-31-1315	Title Ad Valorem Tax - TAVT	301,417	305,102	310,000	251,411	300,000
100-31-1320	Title Ad Valorem Tax - AAVT				7,805	10,000
100-31-1350	Railroad Equipment Tax	75,394	76,379	69,000	78,740	69,000
100-31-1600	Real Estate Tax-Intangible	32,380	31,301	30,000	39,009	35,000
100-31-1700	Utility Franchise Tax	1,212,752	1,200,642	1,400,000	1,176,571	1,400,000
100-31-3100	Local Option Sales Tax	2,973,823	2,783,966	3,000,000	2,839,009	3,159,314
100-31-4100	Hotel/Motel Tax	196,471	212,897	181,348	227,331	204,000
100-31-4300	Mixed Drink Tax	19,475	19,911	20,000	20,614	20,000
100-31-4500	Energy Excise Tax	36,222	46,649	40,000	44,292	48,000
100-31-6100	Business License	794,411	793,936	805,000	827,195	805,000
100-31-6200	Insurance Tax	790,198	844,197	845,000	914,429	915,000
100-31-9100	Current Year Adv Tax Interest	42,650	51,228	41,000	33,290	41,000
	Total City Taxes	9,681,202	9,473,993	10,171,348	9,632,783	10,421,314
100-32-1100	Liquor & Wine Tax	45,719	46,663	48,653	49,891	55,000
100-32-1110	Beer Tax	218,602	225,525	215,000	245,762	255,000
	Alcohol Wholesale Tax	264,321	272,189	263,653	295,653	310,000
100-32-2120	Building Permits	44,820	60,160	30,000	33,159	35,000
100-32-2125	Fire Inspections Permits	68	85	500	52	500
100-32-2130	Plumbing Permits	3,648	3,676	3,000	4,232	3,000
100-32-2140	Electrical Permits	8,805	8,745	9,000	7,980	9,000
100-32-2160	Mechanical Permits	3,038	4,862	6,000	2,746	6,000
100-32-2175	Manufactured Home Permit	175	2,500	500	353	500
100-32-2220	House Moving Permits	0	175	300	0	300
100-32-2230	Signs Permits	4,394	3,770	3,000	4,951	3,000
100-32-2990	Miscellaneous Permits	0	125	300	0	300
	Total Code Enforcement	64,948	84,098	52,600	53,473	57,600
100-33-3000	Housing Authority in Lieu of Taxes	24,304	24,214	27,000	31,534	30,000
	Total Intragovernmental	24,304	24,214	27,000	31,534	30,000

GENERAL FUND - REVENUES

Account #	Description	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
100-34-1390	Variance Fees	770	960	1,300	1,200	1,300
100-34-1391	Special Exception Fees	35	0	500	0	500
100-34-1392	Rezoning Fees	620	1,100	500	1,175	500
100-34-1395	Sub-Division Fees	0	13	100	0	100
100-34-1396	Miscellaneous Permits & Fees	1,751	871	5,000	485	5,000
100-34-1397	Demolition Permits	1,125	810	1,000	475	1,000
100-34-1398	Vacancy Inspection Fees	3,020	3,311	3,500	3,105	3,500
100-34-1400	Printing/Duplication Code, Zoning,	116	695	500	451	500
100-34-1910	Election Qualifying Fee	0	1,860	1,000	0	1,000
100-34-3110	Driveways & Culverts Revenue	677	3,064	1,000	95	1,000
	Total Miscellaneous Fees	8,113	13,284	14,400	6,986	14,400
100-34-2101	Reimb: Board of Education SRO	108,082	110,153	114,000	100,060	114,000
100-34-2901	Miscellaneous Police Fees	25,586	24,919	25,000	25,758	25,000
	Total Miscellaneous Police Revenue	133,684	135,071	139,000	125,818	139,000
100-34-9901	Channel 10 Broadcasting Fees	575	980	2,000	540	2,000
100-34-9902	Channel 10 City Revenue	28,598	30,648	34,080	29,333	34,080
100-34-9906	Channel 10 Video Tape Copies	525	642	500	125	500
	Total Channel 10 Revenue	29,743	32,290	36,580	29,998	36,580
100-35-1170	Municipal Court Fines & Forfeiture	389,635	290,464	408,794	318,715	350,000
100-35-1171	Municipal Court Probationary Fees	472	35	4,000	0	2,000
100-35-1172	Municipal Court Attorney Fees	17,360	12,585	20,000	10,704	15,000
	Total Fines & Forfeiture Revenue	407,467	303,084	432,794	329,419	367,000
100-36-1000	Cash-in-Bank Interest Earned	0	0	0	11	0
100-36-1011	Bond Deposit Interest	242	206	500	218	500
100-36-1500	Interest Public Funds	552	365	4,000	2,076	4,000
	Total Interest Income	794	570	4,500	2,305	4,500
100-38-2000	Humane Society Revenue (County)	140,500	124,270	135,000	135,074	140,500
100-38-9000	Miscellaneous Receipts	850	16,302	10,000	105,054	10,000
100-38-9900	Surplus Property Sales	19,802	8,850	40,000	34,057	40,000
	Total Miscellaneous Revenue	161,152	149,422	185,000	274,185	190,500
100-39-1200	Reimb: Water & Sewer Fund	1,600,513	1,935,934	1,892,654	2,142,654	2,136,275
100-39-1201	Reimb: Special Purpose Sales Tax	150,000	316,826	300,000	379,264	408,455
100-39-1202	Reimb: Cemetery Fund	25,845	25,845	25,845	25,845	25,845
100-39-1207	Reimb: Waste Management	151,911	306,620	291,620	291,620	291,620
100-39-1211	Reimb: WM-Dumpster	291,620	161,015	146,015	146,015	166,798
	Total Reimbursements	2,219,889	2,746,240	2,656,134	2,985,398	3,028,993
	TOTAL GENERAL FUND REVENUES	12,995,616	13,234,455	13,983,009	13,767,551	14,599,887

General Fund Expenditures

Executive Division

Mayor

Account #	Description	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
100-51-1-310-30-1100	Salaries	8,102	7,969	8,102	8,102	8,102
100-51-1-310-30-2200	Social Security	620	610	619	620	620
100-51-1-310-30-2400	Retirement	1,494	1,273	1,296	1,296	1,389
100-51-1-310-30-2700	Worker's Comp	1,494	1,583	1,690	1,682	1,720
	Personal Services	11,709	11,435	11,707	11,699	11,830
100-52-1-310-30-3100	Liability Insurance	1,213	1,327	1,417	1,417	1,222
100-52-1-310-30-3200	Communication	226	247	600	247	600
100-52-1-310-30-3500	Business Travel	3,570	3,138	4,000	1,487	4,000
100-52-1-310-30-3600	Dues & Subscription	1,121	1,215	2,000	950	2,000
100-52-1-310-30-3700	Business Training	0	1,152	4,000	3,533	4,000
100-53-1-310-30-1100	General Operating	6,125	6,912	6,000	5,496	6,000
100-57-1-310-30-9000	Contingency	832	988	2,000	1,195	2,000
	Operating Expenses	13,087	14,979	20,017	14,326	19,822
TOTAL MAYOR		24,796	26,414	31,724	26,025	31,651

Commissioners

Account #	Description	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
100-51-1-110-31-1100	Salaries	30,004	30,004	30,000	30,004	30,000
100-51-1-110-31-2200	Social Security	2,295	2,296	2,295	2,295	2,295
100-51-1-110-31-2400	Retirement	5,531	4,714	4,798	4,798	5,143
100-51-1-110-31-2700	Worker's Comp	7,339	7,913	8,448	8,409	8,598
	Personal Services	45,170	44,927	45,541	45,506	46,036
100-52-1-110-31-3100	Liability Insurance	3,190	3,670	4,069	4,069	3,108
100-52-1-110-31-3510	Travel/Train Dist#1	4,565	4,024	5,000	6,264	5,000
100-52-1-110-31-3520	Travel/Train Dist#2	3,018	3,953	5,000	4,237	5,000
100-52-1-110-31-3530	Travel/Train Dist#3	6,758	2,720	5,000	2,454	5,000
100-52-1-110-31-3540	Travel/Train Dist#4	2,173	3,822	5,000	4,851	5,000
100-52-1-110-31-3550	Travel/Train Dist#5	6,125	4,561	5,000	3,135	5,000
100-52-1-110-31-3600	Dues & Subscription	4,449	3,768	5,000	4,786	5,000
100-53-1-110-31-1100	General Operating	23,111	24,898	26,000	21,108	26,000
100-57-1-110-31-9000	Contingency	4,874	5,054	7,000	4,642	7,000
	Operating Expenses	58,264	56,471	67,069	55,546	66,108
TOTAL COMMISSIONERS		103,433	101,398	112,610	101,053	112,144

Elections

Account #	Description	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
100-52-1-530-73-1200	Professional Services	0	40,066	30,400	30,331	50,000
100-53-1-530-73-1100	General Operating	0				
TOTAL ELECTIONS		0	40,066	30,400	30,331	50,000

City Attorney

Account #	Description	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
100-52-1-530-74-1200	Professional Services	94,623	144,188	128,000	127,445	116,500
TOTAL CITY ATTORNEY		94,623	144,188	128,000	127,445	116,500

City Auditor

Account #	Description	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
100-52-1-560-75-1200	Professional Services	29,500	29,500	29,500	29,500	29,500
TOTAL CITY AUDITOR		29,500	29,500	29,500	29,500	29,500

Note: Bid was for years 12-14 with option to keep them 2 more years.

Municipal Court Judge

Account #	Description	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
100-52-2-650-76-1200	Professional Services	67,504	69,736	73,600	72,270	77,000
TOTAL MUNICIPAL COURT JUDGE		67,504	69,736	73,600	72,270	77,000

Tax Commissioner

Account #	Description	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
100-52-1-545-77-1200	Professional Services	0	0	20,000	20,000	30,000
TOTAL TAX COMMISIONER		0	0	20,000	20,000	30,000

City Manager

Account #	Description	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
100-51-1-320-32-1100	Salaries	143,331	185,427	195,595	195,557	200,597
100-51-1-320-32-2100	Health Insurance	13,177	15,000	16,346	16,346	16,516
100-51-1-320-32-2101	Life Insurance	587	580	771	771	771
100-51-1-320-32-2200	Social Security	10,689	13,892	14,963	13,650	15,346
100-51-1-320-32-2400	Retirement	29,941	25,202	31,284	31,284	33,525
100-51-1-320-32-2700	Workers' Comp. Ins.	2,936	3,165	3,379	3,364	5,159
100-52-1-320-32-2900	Health Savings Account			0	38	0
	Personal Services	200,661	243,266	262,338	261,010	271,914
100-52-1-320-32-1200	Professional Services	2,913	0	0	0	6,000
100-52-1-320-32-2320	Lease Purchase	507	236	1,125	134	1,125
100-52-1-320-32-3100	Liability Insurance	1,276	1,468	1,628	1,628	1,243
100-52-1-320-32-3200	Communication	2,554	2,853	3,000	3,005	3,000
100-52-1-320-32-3500	Business Travel	6,333	5,523	6,200	5,760	5,000
100-52-1-320-32-3600	Dues & Subscriptions	2,255	1,800	1,800	1,749	1,800
100-52-1-320-32-3700	Business Training	3,659	2,373	4,700	3,054	4,700
100-53-1-320-32-1100	General Operating	18,423	10,140	8,800	8,513	15,000
100-57-1-320-32-9000	Contingency	6,409	9,988	15,000	14,889	17,000
	Operating Expenses	44,329	34,382	42,253	38,730	54,868
TOTAL CITY MANAGER		244,990	277,648	304,591	299,740	326,782

Channel 10/Information Technology

Account #	Description	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
100-51-1-570-33-1100	Salaries	71,853	76,443	74,039	79,686	79,076
100-51-1-570-33-1300	Overtime	816	0	2,049	936	1,500
100-51-1-570-33-2100	Health Insurance	6,589	7,500	8,173	8,173	8,258
100-51-1-570-33-2101	Life Insurance	220	227	248	248	264
100-51-1-570-33-2200	Social Security	5,240	5,523	5,931	5,797	6,164
100-51-1-570-33-2400	Retirement	11,138	9,800	11,842	11,842	13,556
100-51-1-570-33-2700	Workers' Comp. Ins.	2,936	3,165	3,380	3,364	3,439
100-51-1-570-33-2900	Health Savings Account			1,451	1,450	2,900
	Personal Services	98,792	102,658	107,112	111,495	115,157
100-52-1-570-33-1300	Maint./Tech. Service	42,965	41,128	45,000	41,756	45,000
100-52-1-570-33-3100	Liability Insurance	1,851	2,061	2,231	2,231	1,843
100-52-1-570-33-3200	Communication	2,259	2,255	3,000	2,328	3,000
100-52-1-570-33-3500	Business Travel	0	0	1,000	183	1,000
100-52-1-570-33-3600	Dues & Subscriptions	0	0	200	0	200
100-52-1-570-33-3700	Business Training	0	0	200	40	200
100-53-1-570-33-1100	General Operating	1,474	1,253	1,500	1,215	1,500
100-53-1-570-33-1270	Gas	480	0	500	0	500
100-53-1-570-33-1600	Small Equipment	945	0	1,000	60	1,000
	Operating Expense	49,973	46,698	54,631	47,814	54,243
100-54-1-570-33-2400	Computers/Printers	339	2,199	15,000	1,967	1,000
100-54-1-570-33-2450	IT Computers/Equipment		7,969	14,000	5,075	14,000
100-54-1-570-33-2500	Equipment	6,082	30,758	0		15,000
	Capital Outlay	6,421	40,927	29,000	7,042	30,000
TOTAL CHANNEL 10/IT OPERATIONS		155,186	190,283	190,743	166,352	199,400
TOTAL EXECUTIVE DIVISION		720,032	879,233	921,168	872,716	972,978

NOTES: FY 2018

100-52-1-570-33-1300 - Maint & Tech Services Purchase Microsoft License, ADG Support & Maint, Symantec VA & Backup Barracuda Maint., Mdarmon Email Maint., & Other Software Licease and Maint.
100-54-1-570-33-2450 - IT Computers/Equipment Finance Admin - \$1, 000, Purchasing - \$1,500, Accounting - \$1,500, HR - \$1,500 WPD Admin - \$1,500, CIU - \$1,000, Support - \$5,000, Training - \$500 Fire - \$1,000, PW Admin - \$300, Inspeicions - \$1,000, Comp Imp Admin - \$1,000 Engineering Admin - \$1000
100-54-1-570-33-2500 - Equipment (Contingency) Switches, Routers, Firewalls, Servers

Finance Division

Finance Administration

Account #	Description	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
100-51-1-515-34-1100	Salaries	156,516	134,284	147,529	144,416	161,950
100-51-1-515-34-1300	Overtime	422	90	600	139	600
100-51-1-515-34-2100	Health Insurance	26,354	30,000	32,692	32,692	33,032
100-51-1-515-34-2101	Life Insurance	569	612	598	598	687
100-51-1-515-34-2200	Social Security	11,373	9,736	11,545	8,661	12,389
100-51-1-515-34-2400	Retirement	28,791	26,345	24,042	24,042	27,764
100-51-1-515-34-2700	Worker's Comp. Ins.	5,871	6,330	6,758	6,727	6,878
100-51-1-515-34-2900	Health Savings Account			2,789	2,789	5,800
	Personal Services	229,896	207,396	226,554	220,064	249,100
100-52-1-515-34-1300	Maint./Tech. Service	1,036	963	1,200	0	1,200
100-52-1-515-34-2320	Lease Purchase	0	1,612	2,500	2,010	2,500
100-52-1-515-34-3100	Liability Insurance	2,552	2,936	3,255	3,255	2,487
100-52-1-515-34-3200	Communication	3,039	3,012	3,000	2,662	3,000
100-52-1-515-34-3300	Advertising				0	1,000
100-52-1-515-34-3400	Municipal Code Supp.	4,733	26,043	4,500	3,029	5,000
100-52-1-515-34-3500	Business Travel	3,163	3,066	3,000	2,944	3,500
100-52-1-515-34-3600	Dues & Subscriptions	633	916	1,000	989	1,000
100-52-1-515-34-3700	Business Training	2,622	3,236	3,000	2,612	3,000
100-53-1-515-34-1100	General Operating	4,798	4,506	5,000	5,090	4,500
100-53-1-580-34-1100	Record Management	1,500	1,500	1,500	1,500	1,500
100-57-1-515-34-9000	Contingency	0	319	1,000	996	1,000
	Operating Expenses	24,077	48,109	28,955	25,086	29,687
100-54-1-515-34-2300	Furniture & Equipment	0		0	0	0
100-54-1-515-34-2400	Computer/Printers	1,051		0	0	0
100-54-1-515-34-2500	Equipment	0		0	0	0
	Capital Outlay	1,051	0	0	0	0
TOTAL ADMINISTRATION		255,023	255,506	255,509	245,150	278,787

Purchasing

Account #	Description	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
100-51-1-517-49-1100	Salaries	125,674	116,434	117,853	118,455	124,016
100-51-1-517-49-1300	Overtime	881	1,158	1,000	1,626	1,000
100-51-1-517-49-2100	Health Insurance	26,355	22,500	24,519	24,519	24,774
100-51-1-517-49-2101	Life Insurance	450	425	468	468	480
100-51-1-517-49-2200	Social Security	8,962	8,397	9,092	8,634	9,564
100-51-1-517-49-2400	Retirement	22,804	18,273	18,849	18,849	21,261
100-51-1-517-49-2700	Workers' Comp. Ins.	5,872	4,748	5,069	5,046	5,159
100-51-1-517-49-2900	Health Savings Account			2,524	2,523	4,900
	Personal Services	190,998	171,935	179,375	180,119	191,154
100-52-1-517-49-2320	Lease Purchase	1,758	629	0	-5	9,660
100-52-1-517-49-3100	Liability Insurance	2,552	3,529	3,859	3,859	3,087
100-52-1-517-49-3200	Communication	13,739	3,142	3,300	3,145	3,300
100-52-1-517-49-3300	Advertising	755	668	900	669	900
100-52-1-517-49-3500	Business Travels	1,276	1,733	2,000	1,936	2,500
100-52-1-517-49-3600	Dues & Subscriptions	650	593	700	700	400
100-52-1-517-49-3700	Business Training	967	903	800	762	2,000
100-53-1-517-49-1100	General Operating	2,351	1,773	2,200	2,259	2,600
100-53-1-517-49-1270	Gas	194	194	200	93	500
100-55-1-517-49-1300	Garage M & R	474	616	676	687	1,000
	Operating Expenses	27,364	13,780	14,635	14,106	25,947
100-54-1-517-49-2200	Vehicle Purchase			18,000	17,665	
100-54-1-517-49-2300	Furniture/Fixtures	0				
100-54-1-517-49-2400	Computer/Printer	182	0	0		0
100-54-1-517-49-2500	Equipment	0				
	Capital Outlay	182	0	18,000	17,665	0
TOTAL PURCHASING		218,544	185,715	212,009	211,890	217,101

NOTES: FY 2018

<p>100-52-4-200-52-2320 Lease Purchase</p> <p>(1) 2017 Ford Focus \$17,000@ 3.00% for 5yrs Monthly pmnt est \$305 x 12 = \$3,660</p> <p>(1) 2017 15 Passenger Van \$27,810 @ 3% for 5yrs Monthly pmnt est \$500 x 12 = \$6,000</p>

Accounting

Account #	Description	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
100-51-1-535-67-1100	Salaries	172,224	168,524	164,046	158,354	180,074
100-51-1-535-67-1300	Overtime	1,583	949	1,000	2,027	2,000
100-51-1-535-67-2100	Health Insurance	32,943	37,500	40,866	40,865	41,290
100-51-1-535-67-2101	Life Insurance	652	619	661	661	720
100-51-1-535-67-2200	Social Security	12,119	11,246	12,750	13,314	15,776
100-51-1-535-67-2400	Retirement	32,978	26,724	26,495	26,495	30,871
100-51-1-535-67-2700	Workers' Comp Insurance	7,314	7,914	8,448	8,409	8,598
100-51-1-535-67-2900	Health Savings Account			1,612	1,612	3,001
	Personal Services	259,812	253,475	255,877	251,737	282,330
100-52-1-535-67-2320	Lease Purchase Payments	0	1,612	2,400	2,010	2,400
100-52-1-535-67-3100	Liability Insurance	3,190	3,670	4,069	4,069	3,108
100-52-1-535-67-3200	Communication	30,065	33,124	31,000	26,813	31,000
100-52-1-535-67-3500	Business Travel	2,044	767	4,000	3,454	4,000
100-52-1-535-67-3600	Dues & Subscriptions	188	250	500	188	500
100-52-1-535-67-3700	Business Training	1,385	790	3,200	2,866	3,200
100-53-1-535-67-1100	General Operating	14,369	14,887	16,500	16,878	16,500
	Operating Expenses	51,241	55,098	61,669	56,278	60,708
100-54-1-535-67-2300	Furniture & Fixtures		255	500	0	500
100-54-1-535-67-2400	Computers & Printers	402	0			
100-54-1-535-67-2500	Equipment	0	0			
	Capital Outlay	402	255	500	0	500
TOTAL ACCOUNTING		311,456	308,828	318,046	308,015	343,538
TOTAL FINANCE		785,024	750,049	785,565	765,056	839,425

Human Resources

Administration

Account #	Description	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
100-51-1-540-36-1100	Salaries	115,466	139,620	160,157	160,275	168,573
100-51-1-540-36-1300	Overtime			0	79	1,369
100-51-1-540-36-2100	Health Insurance	19,766	30,000	32,692	32,692	33,032
100-51-1-540-36-2101	Life Insurance	457	558	614	614	673
100-51-1-540-36-2200	Social Security	8,077	10,145	10,786	11,766	11,812
100-51-1-540-36-2400	Retirement	23,158	24,103	24,656	24,656	28,899
100-51-1-540-36-2700	Worker's Comp. Ins.	4,404	6,330	6,758	6,727	6,878
100-51-1-540-36-2900	Health Savings Account			1,500	1,500	3,001
100-51-1-540-36-2910	Wellness Program	16,540	24,546	22,100	23,916	22,000
100-51-1-540-36-2920	Employee Incentive	4,266	6,146	6,207	4,658	10,932
100-51-1-540-36-2930	Stay In School Program	500	700	500	500	500
	Personal Services	192,632	242,148	265,970	267,383	287,669
100-52-1-540-36-1200	Professional Services	7,793	8,553	12,600	8,841	10,000
100-52-1-540-36-1300	Maint./Tech. Service	158	29,989	44,400	42,756	35,400
100-52-1-540-36-2320	Lease Payments	507	236	141	129	1,225
100-52-1-540-36-3100	Liability Insurance	1,914	3,014	3,255	3,255	2,487
100-52-1-540-36-3200	Communication	2,147	2,354	2,484	2,192	2,500
100-52-1-540-36-3300	Advertising	2,296	556	1,700	1,518	1,400
100-52-1-540-36-3500	Business Travel	2,907	6,758	4,600	4,596	5,500
100-52-1-540-36-3600	Dues & Subscriptions	416	618	1,075	1,063	1,075
100-52-1-540-36-3700	Business Training	2,745	5,060	3,000	1,205	5,500
100-53-1-540-36-1100	General Operating	12,380	4,629	8,225	8,322	7,000
100-53-1-540-36-1120	General Op-Public Rel	3,547	2,492	0		
	Operating Expenses	37,672	64,257	81,480	73,878	72,087
100-54-1-540-36-2300	Furniture/Fixtures	0	0	0	0	
100-54-1-540-36-2400	Computer/Printers	1,533	0	0	0	
100-54-1-540-36-2500	Equipment		0	0	0	
	Capital Outlay	1,533	0	0	0	0
TOTAL HUMAN RESOURCES		231,837	306,405	347,450	341,261	359,756

Police Division

Administration

Description	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
100-51-3-210-38-1100 Salaries	353,762	361,913	380,846	336,559	355,756
100-51-3-210-38-1300 Overtime	643	2,477	2,000	1,327	2,000
100-51-3-210-38-2100 Health Insurance	46,120	52,500	57,211	57,212	57,806
100-51-3-210-38-2101 Life Insurance	1,274	1,318	1,527	1,527	1,401
100-51-3-210-38-2200 Social Security	25,088	26,035	29,624	24,245	27,215
100-51-3-210-38-2400 Retirement	64,841	57,080	61,616	61,616	60,546
100-51-3-210-38-2700 Workers' Comp. Ins.	10,275	11,078	11,827	11,773	12,037
100-51-3-210-38-2900 Health Savings Account			4,401	4,400	8,801
Personal Services	502,003	512,401	549,052	498,659	525,563
100-52-3-210-38-1200 Professional Services	12,400	12,987	13,000	9,427	10,000
100-52-3-210-38-1300 Maint./Tech. Service	1,965	0	2,480	0	2,380
100-52-3-210-38-2200 Repairs/Maint. Bldg.	1,395	254	3,000	1,768	3,000
100-52-3-210-38-3100 Liability Insurance	6,702	8,697	9,317	9,317	7,952
100-52-3-210-38-3200 Communication	4,284	2,767	3,900	2,838	3,900
100-52-3-210-38-3500 Business Travel	3,148	5,383	5,000	4,702	6,000
100-52-3-210-38-3600 Dues & Subscriptions	2,567	2,558	3,015	2,526	3,015
100-52-3-210-38-3700 Business Training	1,941	3,950	4,000	3,198	5,000
100-53-3-210-38-1100 General Operating	850	1,292	2,000	1,873	2,500
100-53-3-210-38-1270 Gas	7,242	5,073	7,000	4,145	6,500
100-53-3-210-38-1700 Uniforms	1,976	2,629	3,900	1,498	3,900
100-55-3-210-38-1300 Garage M & R	2,780	2,463	4,000	2,006	4,000
100-57-3-210-38-9000 Contingency	1,715	2,969	3,000	2,375	3,000
Operating Expenses	48,966	51,022	63,612	45,674	61,147
100-54-3-210-38-2200 Vehicle Purchase	0	0	0	0	0
100-54-3-210-38-2300 Furniture & Fixture	0				
100-54-3-210-38-2400 Computers/Printers	346	0	0	0	0
100-54-3-210-38-2500 Equipment	0	0	0	0	0
Capital Outlay	346	0	0	0	0
TOTAL ADMINISTRATION	551,314	563,423	612,664	544,333	586,710

Criminal Investigation Unit

Account #	Description	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
100-51-3-221-39-1100	Salaries	376,882	364,262	374,854	339,800	401,522
100-51-3-221-39-1300	Overtime	3,828	10,547	10,000	20,344	16,000
100-51-3-221-39-2100	Health Insurance	65,885	75,000	81,731	81,731	82,581
100-51-3-221-39-2101	Life Insurance	1,494	1,458	1,547	1,547	1,563
100-51-3-221-39-2200	Social Security	27,444	26,762	30,334	25,604	30,946
100-51-3-221-39-2400	Retirement	75,773	62,799	61,820	61,820	67,293
100-51-3-221-39-2700	Workers' Comp. Ins.	14,679	15,826	16,895	16,818	17,195
100-51-3-221-39-2900	Health Savings Account			6,851	6,851	13,701
	Personal Services	565,985	556,654	584,032	554,514	630,801
100-52-3-221-39-1200	Professional Services	1,346	2,873	4,000	1,728	4,000
100-52-3-221-39-1300	Maint./Tech. Service	4,181	3,382	5,000	2,371	5,000
100-52-3-221-39-2200	Repairs/Maint. Bldg.	16	135	500	355	500
100-52-3-221-39-3100	Liability Insurance	12,129	13,272	15,379	15,379	13,417
100-52-3-221-39-3200	Communication	12,799	9,933	15,000	13,089	12,074
100-52-3-221-39-3500	Business Travel	1,929	3,357	4,000	3,042	5,000
100-52-3-221-39-3600	Dues & Subscriptions	512	360	810	688	960
100-52-3-221-39-3700	Business Training	663	2,000	4,000	3,526	6,000
100-53-3-221-39-1100	General Operating	3,224	3,284	4,000	2,451	4,000
100-53-3-221-39-1110	Chemicals	1,357	956	1,500	1,367	1,500
100-53-3-221-39-1230	Utilities	5,795	5,008	6,000	4,607	6,000
100-53-3-221-39-1270	Gas	14,286	10,125	12,000	10,331	12,000
100-53-3-221-39-1600	Small Equipment	387	132	1,000	924	1,000
100-53-3-221-39-1700	Uniforms	1,791	2,987	4,500	2,474	4,700
100-55-3-221-39-1300	Garage M & R	6,723	9,656	3,000	3,000	6,000
100-57-3-221-39-9000	Contingency	0	2,248	6,000	4,055	3,000
	Operating Expenses	73,719	69,707	86,689	69,386	85,151
100-54-3-221-39-2200	Vehicle Purchase	0	0	0	0	0
100-54-3-221-39-2300	Furniture /Fixtures	0	0	0	0	0
100-54-3-221-39-2400	Computers/Printers	0	0	0	0	0
100-54-3-221-39-2500	Equipment	4,962	0	0	0	0
	Capital Outlay	4,962	0	0	0	0
TOTAL CRIMINAL INVESTIGATION		644,666	626,361	670,721	623,900	715,952

Uniform Patrol

Account #	Description	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
100-51-3-223-40-1100	Salaries	1,220,784	1,194,754	1,235,662	1,212,217	1,367,066
100-51-3-223-40-1300	Overtime	52,089	81,403	70,000	91,796	85,513
100-51-3-223-40-2100	Health Insurance	263,541	300,000	326,923	326,923	330,323
100-51-3-223-40-2101	Life Insurance	4,712	4,781	5,279	5,278	5,255
100-51-3-223-40-2200	Social Security	91,552	91,461	106,971	93,632	105,005
100-51-3-223-40-2400	Retirement	237,942	206,602	212,451	212,451	226,082
100-51-3-223-40-2700	Workers' Comp. Ins.	58,716	63,303	67,580	67,273	68,780
100-51-3-223-40-2900	Health Savings Account			24,456	24,083	47,904
	Personal Services	1,929,336	1,942,305	2,049,322	2,033,654	2,235,928
100-52-3-223-40-1200	Professional Services	4,000	5,996	7,000	6,401	14,000
100-52-3-223-40-1300	Maint./Tech. Service	3,536	5,021	5,000	5,080	5,000
100-52-3-223-40-3100	Liability Insurance	60,011	67,917	75,393	75,393	67,466
100-52-3-223-40-3200	Communication	5,188	6,493	16,304	16,549	16,537
100-52-3-223-40-3500	Business Travel	2,999	3,855	5,000	1,005	5,000
100-52-3-223-40-3600	Dues & Subscriptions	115	240	385	105	385
100-52-3-223-40-3700	Business Training	1,697	3,498	5,000	1,736	5,500
100-53-3-223-40-1100	General Operating	4,059	3,932	5,000	5,300	5,500
100-53-3-223-40-1110	Chemicals	2,999	2,576	3,000	640	3,000
100-53-3-223-40-1270	Gas	114,649	71,562	72,000	70,148	90,000
100-53-3-223-40-1600	Small Equipment	6,209	6,962	9,000	7,188	9,000
100-53-3-223-40-1700	Uniforms	13,392	20,044	20,000	18,255	20,000
100-55-3-223-40-1300	Garage M & R	39,229	51,767	40,000	43,112	40,000
	Operating Expenses	333,003	267,797	263,082	250,912	281,388
100-54-3-223-40-2200	Vehicle Purchase	0	0	0	0	0
100-54-3-223-40-2400	Computers/Printers	0	0	0	0	0
100-54-3-223-40-2500	Equipment	0	12,475			
	Capital Outlay	0	12,475	0	0	0
TOTAL UNIFORM PATROL		2,262,339	2,222,577	2,312,404	2,284,565	2,517,316

NOTES: FY 2018

100-54-3-221-39-2200- Professional Services
\$7K For Service Dog

Support Services

Account #	Description	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
100-51-3-224-41-1100	Salaries	258,914	262,096	269,083	253,930	289,188
100-51-3-224-41-1300	Overtime	1,948	4,574	5,000	5,346	5,000
100-51-3-224-41-2100	Health Insurance	65,885	75,000	81,731	81,731	82,581
100-51-3-224-41-2101	Life Insurance	925	965	1,063	1,063	1,059
100-51-3-224-41-2200	Social Security	18,867	18,951	21,426	18,297	22,123
100-51-3-224-41-2400	Retirement	46,735	41,160	42,259	42,259	47,676
100-51-3-224-41-2700	Workers' Comp. Ins.	16,147	17,408	18,585	18,500	20,634
100-51-3-224-41-2900	Health Savings Account			6,000	6,235	11,701
	Personal Services	409,421	420,155	445,147	427,361	479,962
100-52-3-224-41-1200	Professional Services	2,950	3,994	2,000	2,000	2,500
100-52-3-224-41-1300	Maint./Tech. Service	5,200	10,905	7,200	9,450	7,200
100-52-3-224-41-2200	Repairs/Maint. Bldg.	3,861	444	2,000	1,932	2,200
100-52-3-224-41-2320	Lease Payments	5,264	4,070	8,500	4,688	8,500
100-52-3-224-41-3100	Liability Insurance	7,656	8,073	8,952	8,952	7,460
100-52-3-224-41-3200	Communication	14,726	12,979	15,000	8,153	15,000
100-52-3-224-41-3500	Business Travel	0	1,810	2,000	293	2,500
100-52-3-224-41-3600	Dues & Subscriptions	262	201	400	394	400
100-52-3-224-41-3700	Business Training	1,920	2,823	3,000	2,443	3,500
100-53-3-224-41-1100	General Operating	16,779	16,738	14,000	14,147	14,500
100-53-3-224-41-1230	Utilities	29,959	26,502	25,000	24,255	25,000
100-53-3-224-41-1600	Small Equipment	1,031	1,233	1,500	1,789	1,700
100-53-3-224-41-1700	Uniforms	891	2,420	2,400	2,316	2,400
	Operating Expenses	90,501	92,192	91,952	80,811	92,860
100-54-3-224-41-2200	Vehicle Purchase	0	0	0	0	0
100-54-3-224-41-2300	Furniture /Fixtures	0	0	0	0	800
100-54-3-224-41-2400	Computers/Printers	0	0	0	0	0
100-54-3-224-41-2500	Equipment	0	0	0	0	5,000
	Capital Outlay	0	0	0	0	5,800
TOTAL SUPPORT SERVICES		499,922	512,347	537,099	508,173	578,622

NOTES: FY 2018

<p>100-54-3-224-41-2500 - Equipment \$5k Replace Worn Out/Broken Buffer</p> <p>100-54-3-224-41-2300 - Furniture & Fixture Refurnish Offices (Upgrade office chairs @ \$250 each)</p>
--

Training & Personnel

Account #	Description	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
100-51-3-240-42-1100	Salaries	49,596	51,282	50,378	52,063	52,874
100-51-3-240-42-1300	Overtime				46	0
100-51-3-240-42-2100	Health Insurance	6,589	7,500	8,173	8,173	8,173
100-51-3-240-42-2101	Life Insurance	184	187	201	201	205
100-51-3-240-42-2200	Social Security	3,692	3,813	3,854	3,748	3,925
100-51-3-240-42-2400	Retirement	9,308	8,062	8,057	8,057	8,797
100-51-3-240-42-2700	Workers' Comp. Ins.	1,467	1,583	1,690	1,682	1,720
100-51-3-240-42-2900	Health Savings Account			1,451	1,450	2,900
	Personal Services	70,837	72,427	73,803	75,420	78,594
100-52-3-240-42-1200	Professional Services	2,162	4,955	4,200	3,471	5,000
100-52-3-240-42-1300	Maint./Tech. Service	0	0	200	0	200
100-52-3-240-42-3100	Liability Insurance	1,213	1,327	1,417	1,417	1,222
100-52-3-240-42-3200	Communication	1,259	1,266	1,945	1,447	1,945
100-52-3-240-42-3500	Business Travel	13,595	13,968	16,000	15,497	15,000
100-52-3-240-42-3600	Dues & Subscriptions	4,251	4,248	3,600	2,124	4,251
100-52-3-240-42-3700	Business Training	13,995	15,291	16,000	16,174	15,000
100-53-3-240-42-1100	General Operating	2,496	4,109	4,000	3,912	4,000
100-53-3-240-42-1110	Chemicals	309	675	1,000	893	1,000
100-53-3-240-42-1270	Gas	404	1,633	2,010	1,981	2,010
100-53-3-240-42-1600	Small Equipment	713	808	1,500	551	1,500
100-53-3-240-42-1700	Uniforms	477	813	1,500	500	1,500
100-55-3-240-42-1300	Garage M & R	0	0	500	0	500
	Operating Expenses	40,874	49,093	53,872	47,967	53,128
100-54-3-240-42-2200	Vehicle Purchase	0	0	0	0	0
100-54-3-240-42-2400	Computers & Printers	0	0	0	0	0
100-54-3-240-42-2500	Equipment	0	0	0	0	0
	Capital Outlay	0	0	0	0	0
TOTAL TRAINING & PERSONNEL		111,710	121,520	127,675	123,387	131,722

S.W.A.T.

Account #	Description	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
100-51-3-229-46-1300	Overtime	7,094	4,580	8,000	7,953	10,000
100-51-3-229-46-2200	Social Security	0	350	612	608	765
	Personal Services	7,094	4,931	8,612	8,561	10,765
100-52-3-229-46-3100	Liability Insurance	3,449	3,659	3,620	3,620	3,600
100-52-3-229-46-3200	Communication	2,330	3,050	3,500	1,541	3,500
100-52-3-229-46-3500	Business Travel	2,365	3,769	4,000	3,749	4,000
100-52-3-229-46-3600	Dues & Subscriptions	375	180	400	375	400
100-52-3-229-46-3700	Business Training	2,449	2,796	3,500	1,950	4,000
100-53-3-229-46-1100	General Operating	3,260	4,981	5,000	3,093	4,000
100-53-3-229-46-1110	Chemicals	2,157	0	500	468	500
100-53-3-229-46-1270	Gas	817	1,281	2,000	667	2,000
100-53-3-229-46-1600	Small Equipment	1,417	1,583	2,000	1,645	2,000
100-53-3-229-46-1700	Uniforms	0	447	500	0	500
100-55-3-229-46-1300	Garage M & R	1,339	1,873	3,500	1,007	3,500
	Operating Expenses	19,957	23,619	28,520	18,116	28,000
100-54-3-229-46-2200	Vehicle Purchase	0	0	0	0	0
100-54-3-229-46-2500	Equipment	5,635	0	0	0	0
	Capital Outlay	5,635	0	0	0	0
TOTAL S.W.A.T.		32,686	28,550	37,132	26,677	38,765

School Resource Officers

Account #	Description	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
100-51-3-291-47-1100	Salaries	114,086	101,011	103,570	80,308	114,169
100-51-3-291-47-1300	Overtime	12,142	12,827	13,000	10,264	14,000
100-51-3-291-47-2100	Health Insurance	19,923	22,500	24,519	24,519	24,774
100-51-3-291-47-2101	Life Insurance	396	410	425	425	441
100-51-3-291-47-2200	Social Security	8,984	7,903	9,177	6,127	8,810
100-51-3-291-47-2400	Retirement	20,076	17,716	17,109	17,109	18,993
100-51-3-291-47-2700	Workers' Comp. Ins.	4,404	4,748	5,069	5,046	5,159
100-51-3-291-47-2900	Health Savings Account			3,401	3,323	6,800
	Personal Services	180,010	167,116	176,270	147,121	193,147
100-52-3-291-47-1200	Professional Services	250	100	450	0	450
100-52-3-291-47-1300	Maint./Tech. Service	0	155	600	0	600
100-52-3-291-47-3100	Liability Insurance	3,639	3,981	4,252	4,252	3,665
100-53-3-291-47-3200	Communication	0	0	630	100	630
100-52-3-291-47-3500	Business Travel	498	1,513	1,950	43	1,000
100-52-3-291-47-3700	Business Training	233	1,290	2,550	0	1,000
100-53-3-291-47-1100	General Operating	445	0	500	54	500
100-53-3-291-47-1600	Small Equipment	0	0	330	0	330
100-53-3-291-47-1700	Uniforms	1,401	909	900	767	900
	Operating Expenses	6,466	7,949	12,162	5,216	9,075
100-54-3-291-47-2200	Vehicle Purchase	0	0	0		0
	Capital Outlay	0	0	0	0	0
TOTAL SCHOOL RESOURCE OFFICER		186,476	175,065	188,432	152,337	202,222
TOTAL POLICE DEPARTMENT		4,289,113	4,249,842	4,486,128	4,263,371	4,771,308

Fire Department
Fire

Account #	Description	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
100-51-3-500-48-1100	Salaries	1,960,596	1,872,998	1,917,782	1,923,550	1,892,997
100-51-3-500-48-1300	Overtime	169,992	140,193	160,000	180,464	160,000
100-51-3-500-48-2100	Health Insurance	362,369	405,000	441,346	441,346	445,936
100-51-3-500-48-2101	Life Insurance	7,240	7,268	7,844	7,844	7,557
100-51-3-500-48-2200	Social Security	153,295	144,159	162,775	151,360	157,054
100-51-3-500-48-2400	Retirement	365,933	312,992	314,727	314,727	324,526
100-51-3-500-48-2700	Workers' Comp. Ins.	80,734	85,458	91,233	90,818	92,853
100-51-3-500-48-2900	Health Savings Account			35,000	34,702	68,305
	Personal Services	3,100,159	2,968,068	3,130,708	3,144,812	3,149,227
100-52-3-500-48-1200	Professional Services	3,274	3,177	4,000	3,457	4,000
100-52-3-500-48-1300	Maint./Tech. Service	15,489	17,298	18,000	16,627	18,000
100-52-3-500-48-2200	Repairs/Maint. Bldg.	5,807	5,226	7,000	5,961	0
100-52-3-500-48-2320	Lease Purchase	1,673	4,885	2,043	2,037	1,092
100-52-3-500-48-3100	Liability Insurance	44,926	48,532	52,996	52,996	56,269
100-52-3-500-48-3200	Communication	10,257	15,738	19,800	18,976	19,800
100-52-3-500-48-3500	Business Travels	7,350	6,358	9,000	8,664	7,000
100-52-3-500-48-3600	Dues & Subscriptions	2,820	3,244	3,100	2,635	3,100
100-52-3-500-48-3700	Business Training	2,576	2,552	4,000	3,258	4,000
100-53-3-500-48-1000	Gen Oper-Fire Prevention	3,040	2,936	3,000	2,956	3,000
100-53-3-500-48-1100	General Operating	13,981	13,435	15,000	15,419	13,000
100-53-3-500-48-1230	Utilities	43,012	37,779	38,501	37,410	39,000
100-53-3-500-48-1270	Gas	28,416	17,914	22,526	19,894	25,000
100-53-3-500-48-1600	Small Equipment	5,911	5,832	6,000	6,026	6,000
100-53-3-500-48-1700	Uniforms	19,264	22,136	20,500	20,815	12,000
100-55-3-500-48-1300	Garage M & R	16,489	13,813	19,573	19,565	17,000
	Operating Expense	224,284	220,855	245,039	236,697	228,261
100-54-3-500-48-2500	Equipment	12,452	14,846	15,000	14,952	63,500
100-54-3-500-48-2510	Equip-Homeland Grant	500	0	0	0	
	Capital Outlay	13,833	15,200	15,000	14,952	63,500
TOTAL FIRE DEPARTMENT		3,338,275	3,204,123	3,390,747	3,396,461	3,440,988

100-52-3-500-48-2320 Lease Purchase

Note: (1) Copier lease for 3 yrs \$90.96 x 12 = \$1,091.52

NOTES: FY 2018

<p>100-54-3-500-48-2500 - Equipment</p> <p>\$4,500 Replace Portable Radios</p> <p>\$17,000 Replace non-compliant PPE</p> <p>\$3,000 Replace non-compliant hose</p> <p>\$18,000 Extraction Unit</p> <p>\$12,500 Replace SCBA's and Mask</p>

Public Works Division**Administration**

Account #	Description	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
100-51-4-100-51-1100	Salaries	97,618	102,460	100,206	102,533	102,515
100-51-4-100-51-1300	Overtime	207	1,170	600	182	300
100-51-4-100-51-2100	Health Insurance	13,335	15,000	16,346	16,346	16,516
100-51-4-100-51-2101	Life Insurance	360	372	398	398	405
100-51-4-100-51-2200	Social Security	7,009	7,468	7,711	7,459	7,865
100-51-4-100-51-2400	Retirement	18,264	16,053	16,027	16,027	17,575
100-51-4-100-51-2700	Workers' Comp. Ins.	2,936	3,165	3,379	3,364	3,439
100-51-4-100-51-2900	Health Savings Account			1,001	1,000	2,000
	Personal Services	139,729	145,688	145,668	147,309	150,615
100-52-4-100-51-2320	Lease Purchase	498	225	499	134	1,000
100-52-4-100-51-3100	Liability Insurance	1,276	1,468	1,628	1,628	1,243
100-52-4-100-51-3200	Communication	2,116	2,408	2,650	2,609	2,500
100-52-4-100-51-3500	Business Travels	999	677	1,000	994	1,500
100-52-4-100-51-3600	Dues & Subscriptions	138	250	250	250	250
100-52-4-100-51-3700	Business Training	797	332	500	540	1,250
100-53-4-100-51-1100	General Operating	1,402	798	1,500	1,185	1,500
100-53-4-100-51-1700	Uniforms	85	44	100	30	100
100-57-4-100-51-9000	Contingency	120	220	100	100	250
	Operating Expenses	7,430	6,422	8,227	7,470	9,593
100-54-4-100-51-2300	Furniture/Fixtures	0	100	100	38	100
100-54-4-100-51-2400	Computer/Printer	51	0	0		
100-54-4-100-51-2500	Equipment	0	0	0		
	Capital Outlay	51	100	100	38	100
TOTAL PUBLIC WORKS OFFICE		147,211	152,209	153,995	154,816	160,308

Highway & Streets

Account #	Description	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
100-51-4-200-52-1100	Salaries	466,255	467,291	418,233	414,923	470,485
100-51-4-200-52-1300	Overtime	2,335	3,246	3,000	4,870	5,000
100-51-4-200-52-2100	Health Insurance	131,770	150,000	163,462	163,462	165,161
100-51-4-200-52-2101	Life Insurance	1,732	1,786	1,940	1,940	1,862
100-51-4-200-52-2200	Social Security	33,428	33,271	31,686	29,932	36,375
100-51-4-200-52-2400	Retirement	87,088	76,537	77,251	77,251	79,522
100-51-4-200-52-2700	Workers' Comp. Ins.	32,294	34,817	37,169	37,000	37,829
100-51-4-200-52-2900	Health Savings Account			9,390	9,774	17,702
	Personal Services	754,901	766,948	742,131	739,152	813,936
100-52-4-200-52-2200	Repairs/Maint. Bldg.	250	42	182	0	250
100-52-4-200-52-2320	Lease Purchase	90,727	101,849	89,297	89,297	105,000
100-52-4-200-52-3100	Liability Insurance	26,108	29,197	31,178	31,178	26,876
100-52-4-200-52-3200	Communication	1,945	1,919	2,468	2,354	2,700
100-52-4-200-52-3500	Business Travels	436	395	1,300	58	1,300
100-52-4-200-52-3600	Dues & Subscriptions	160	155	160	160	170
100-52-4-200-52-3700	Business Training	316	155	1,000	490	1,000
100-52-4-200-52-3850	Contract Labor	31,692	37,981	41,250	37,031	40,000
100-53-4-200-52-1100	General Operating	15,297	11,225	11,000	8,430	8,000
100-53-4-200-52-1110	Chemicals	2,445	2,220	3,000	1,290	3,000
100-53-4-200-52-1120	Chemicals-Mosquito	18,359	20,000	19,550	18,235	20,000
100-53-4-200-52-1230	Utilities	5,769	5,761	8,000	5,704	5,000
100-53-4-200-52-1270	Gas	96,397	69,717	64,500	61,227	70,000
100-53-4-200-52-1600	Small Equipment	3,000	3,058	8,000	8,342	3,000
100-53-4-200-52-1700	Uniforms	2,954	3,107	3,450	3,399	3,000
100-55-4-200-52-1300	Garage M & R	133,904	110,551	126,500	168,029	90,000
100-57-4-200-52-9000	Contingency	-479	397	400	129	400
	Operating Expenses	430,211	397,729	411,235	435,355	379,696
100-54-4-200-52-2200	Vehicle Purchase	2,250	0	0	0	0
100-54-4-200-52-2400	Computer/Printer	0	0	0	0	0
100-54-4-200-52-2500	Equipment	15,600	7,700	31,500	20,700	0
	Capital Outlay	17,850	7,700	31,500	20,700	0
TOTAL HIGHWAYS & STREETS		1,202,963	1,172,377	1,184,866	1,195,207	1,193,632
TOTAL PUBLIC WORKS DIVISION		1,350,174	1,324,586	1,338,861	1,350,023	1,353,940

100-52-4-200-52-2320 **Lease Purchase**

Note: (1) 2014 Side Arm Tractor \$117,336.88 @ 3.27% for 5yrs

Monthly pmnt est \$2,122.50 x 12 = \$25,470 Paid in Full 7/23/2019

Note: (2) 2015 Front End Loader \$144,600. @ 3.27% for 5yrs

Monthly pmnt est \$2,564.36 x 12 = \$30,772.32 Paid in Full 7/31/2020

NOTES: FY 2018

<p>100-52-4-200-52-2320 Lease Purchase</p> <p>(1) 2017 Tractor est \$35,000 Monthly pymnt @ \$633 x 12 = \$7,596</p> <p>(1) 2018 St Sweeper est \$220,000 Monthly payment @ \$3,369 x 12 = \$40,428</p>
--

Community Improvement Division

Animal Control

Account #	Description	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
100-51-3-910-56-1100	Salaries	28,158	29,044	29,613	29,137	30,659
100-51-3-910-56-1300	Overtime	1,653	1,292	2,000	1,378	2,500
100-51-3-910-56-2100	Health Insurance	6,589	7,500	8,173	8,173	8,258
100-51-3-910-56-2101	Life Insurance	101	104	118	118	118
100-51-3-910-56-2200	Social Security	2,055	2,226	2,418	2,240	2,345
100-51-3-910-56-2400	Retirement	5,085	4,541	4,736	4,736	5,078
100-51-3-910-56-2700	Workers' Comp. Ins.	1,468	1,583	1,690	1,682	1,720
100-51-3-910-56-2900	Health Savings Account			539	539	1,000
	Personal Services	45,110	46,290	49,288	48,001	51,678
100-52-3-910-56-2320	Lease Purchase	4,631	4,631	4,245	4,245	4,245
100-52-3-910-56-3100	Liability Insurance	1,213	1,327	1,417	1,417	1,222
100-52-3-910-56-3200	Communication	602	355	650	371	650
100-52-3-910-56-3500	Business Travels	573	0	595	595	1,500
100-52-3-910-56-3600	Dues & Subscriptions	100	100	350	271	350
100-52-3-910-56-3700	Business Training	779	0	411	411	1,000
100-53-3-910-56-1100	General Operating	671	478	700	569	700
100-53-3-910-56-1270	Gas	1,200	1,118	2,500	1,397	2,000
100-53-3-910-56-1600	Small Equipment	445	184	500	499	500
100-53-3-910-56-1700	Uniforms	461	464	500	0	500
100-55-3-910-56-1300	Garage M & R	108	95	300	0	300
	Operating Expenses	10,783	8,753	12,168	9,775	12,967
100-54-3-910-56-2300	Furniture/Fixtures	0	0			
100-54-3-910-56-2400	Computer/Printer	448	0			
100-54-3-910-56-2500	Equipment	433	0			
	Capital Expenditure	882	0	0	0	0
TOTAL ANIMAL CONTROL		56,774	55,043	61,456	57,776	64,645

Inspections Department

Account #	Description	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
100-51-7-210-57-1100	Salaries	125,796	132,723	155,087	144,196	171,954
100-51-7-210-57-1300	Overtime	4,380	5,154	8,000	7,251	5,500
100-51-7-210-57-2100	Health Insurance	26,354	30,000	40,865	40,864	41,290
100-51-7-210-57-2101	Life Insurance	486	508	661	661	677
100-51-7-210-57-2200	Social Security	9,145	9,562	13,083	10,597	13,154
100-51-7-210-57-2400	Retirement	24,568	21,939	26,554	26,554	29,033
100-51-7-210-57-2700	Workers' Comp. Ins.	5,872	6,330	8,448	8,409	8,598
100-51-7-210-57-2900	Health Savings Account			3,400	3,400	3,450
	Personal Services	196,601	206,216	256,098	241,933	270,206
100-52-7-210-57-1200	Professional Services	63	0	395	0	500
100-52-7-210-57-3100	Liability Insurance	4,851	5,309	6,483	6,483	5,508
100-52-7-210-57-3200	Communication	2,577	3,030	3,200	3,244	3,000
100-52-7-210-57-3300	Advertisement	710	1,000	1,000	1,000	1,000
100-52-7-210-57-3500	Business Travels	1,561	1,682	3,400	3,267	3,500
100-52-7-210-57-3600	Dues & Subscriptions	507	573	700	593	700
100-52-7-210-57-3700	Business Training	864	812	2,600	2,057	3,000
100-53-7-210-57-1100	General Operating	1,492	1,941	1,600	1,583	2,000
100-53-7-210-57-1270	Gas	5,114	3,830	5,100	4,556	4,000
100-53-7-210-57-1600	Small Equipment	420	365	2,500	2,500	3,000
100-53-7-210-57-1700	Uniforms	633	1,287	1,300	1,124	1,300
100-55-7-210-57-1300	Garage M & R	1,906	2,323	3,205	3,205	3,000
100-57-7-210-57-9030	Permit Refund	20	100	100	0	100
	Operating Expenses	20,718	22,250	31,583	29,610	30,608
100-54-7-210-57-2200	Vehicle Purchase	0	0	0	0	0
100-54-7-210-57-2300	Furniture/Fixtures	0	0	0	0	0
100-54-7-210-57-2400	Computer/Printer	592	0	0	0	0
100-54-7-210-57-2500	Equipment	0	0	0	0	1,000
	Capital Expenditure	592	0	0	0	1,000
TOTAL INSPECTIONS DEPARTMENT		217,910	228,467	287,681	271,543	301,814

Administration/Grants

Account #	Description	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
100-51-7-310-57-1100	Salaries	90,205	105,360	106,194	111,120	130,546
100-51-7-310-57-1300	Overtime	204	595	500	483	700
100-51-7-310-57-2100	Health Insurance	16,471	18,750	20,433	20,433	24,774
100-51-7-310-57-2101	Life Insurance	263	364	425	425	520
100-51-7-310-57-2200	Social Security	6,486	7,263	8,162	7,754	10,040
100-51-7-310-57-2400	Retirement	13,323	15,605	16,985	16,985	22,380
100-51-7-310-57-2700	Workers' Comp. Ins.	3,670	3,956	4,224	5,886	5,159
100-51-7-310-57-2900	Health Savings Account			1,726	1,725	6,800
	Personal Services	130,622	151,893	158,648	164,811	200,919
100-52-7-310-57-3100	Liability Insurance	2,233	1,835	2,848	2,848	1,865
100-52-7-310-57-3200	Communication	929	929	1,200	962	1,200
100-52-7-310-57-3300	Advertisement	930	1,479	1,400	1,318	1,400
100-52-7-310-57-3500	Business Travels	2,052	698	5,005	4,204	5,000
100-52-7-310-57-3600	Dues & Subscriptions	1,182	412	1,200	701	1,200
100-52-7-310-57-3700	Business Training	1,323	1,265	3,263	2,723	4,000
100-53-7-310-57-1100	General Operating	2,461	1,839	3,000	2,564	3,000
100-53-7-310-57-1700	Uniforms	0	52	100	0	100
100-57-7-310-57-9000	Contingency	51	0	500	52	500
	Operating Expenses	11,160	8,509	18,516	15,372	18,265
100-54-7-310-57-2200	Vehicle Purchase	0	0	0	0	0
100-54-7-310-57-2300	Furniture/Fixtures	0	0	0	0	0
100-54-7-310-57-2400	Computer/Printer	920	0	0	0	0
100-54-7-310-57-2500	Equipment	0	0	500	0	500
	Capital Expenditure	920	0	500	0	500
TOTAL ADMINISTRATION		142,702	160,401	177,664	180,183	219,684
TOTAL COMMUNITY IMPROVEMENT		417,386	443,911	526,801	509,502	586,143

Engineering

Administration

Account #	Description	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
100-51-1-575-58-1100	Salaries	282,908	280,584	287,965	286,293	290,877
100-51-1-575-58-1300	Overtime	908	1,067	1,000	1,461	1,500
100-51-1-575-58-2100	Health Insurance	39,531	45,000	49,038	49,038	49,548
100-51-1-575-58-2101	Life Insurance	1,008	1,044	1,157	1,157	1,153
100-51-1-575-58-2200	Social Security	20,982	20,825	22,218	21,112	22,252
100-51-1-575-58-2400	Retirement	51,173	45,231	46,530	46,530	49,866
100-51-1-575-58-2700	Workers' Comp. Ins.	10,275	11,078	11,827	11,773	10,317
100-51-1-575-58-2900	Health Savings Account			2,030	2,027	3,900
	Personal Services	406,785	404,830	421,765	419,390	429,414
100-52-1-575-58-1200	Professional Services	2,186	3,229	5,295	4,975	25,000
100-52-1-575-58-1300	Maint./Tech. Service	6,374	6,020	6,601	6,601	6,500
100-52-1-575-58-2320	Lease Purchase	1,675	4,020	4,420	4,413	4,020
100-52-1-575-58-3100	Liability Insurance	5,553	8,104	8,714	8,714	7,352
100-52-1-575-58-3200	Communication	2,632	3,039	3,650	3,714	3,000
100-52-1-575-58-3500	Business Travels	643	1,691	4,038	4,037	2,500
100-52-1-575-58-3600	Dues & Subscriptions	1,277	1,924	2,760	2,547	2,400
100-52-1-575-58-3700	Business Training	1,597	566	3,466	3,335	3,000
100-53-1-575-58-1100	General Operating	3,212	3,330	3,500	2,497	3,500
100-53-1-575-58-1270	Gas	1,789	1,105	1,900	1,287	2,500
100-53-1-575-58-1600	Small Equipment	0	181	692	459	500
100-53-1-575-58-1700	Uniforms	388	701	700	694	700
100-55-1-575-58-1300	Garage M & R	699	1,049	1,160	1,108	1,500
100-57-1-575-58-9000	Contingency	0	0	1,308	66	2,000
	Operating Expenses	28,023	34,957	48,204	44,446	64,472
100-54-1-575-58-2200	Vehicle Purchase	0	0	0	0	0
100-54-1-575-58-2300	Furniture/Fixtures	0	0	1,100	1,100	500
100-54-1-575-58-2400	Computers & Printers	1,196	0	0	0	0
100-54-1-575-58-2500	Equipment	12,998	0	0	0	0
	Capital Outlay	14,194	0	1,100	1,100	500
TOTAL ENGINEER		449,002	439,787	471,069	464,936	494,386

100-52-1-575-58-2320 **Note: (1)** Canon Color Copier/Scanner/Printer \$12,058.92
 Monthly pmnt \$334.97 x 12 = \$4,019.64 pd in full FY2018

NOTES: FY 2018

<p>100-52-1-575-58-1200 - Professional Services Tie drainage projects to resurfacing projects</p> <p>100-52-1-575-58-2320 - Lease Purchase Canon Copy Copier for 3rd floor (used heavy by Eng, Codes, & Tour)</p>

Infrastructure Construction

Account #	Description	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
100-51-4-220-53-1100	Salaries	117,074	146,495	138,123	139,669	151,997
100-51-4-220-53-1300	Overtime	275	483	800	949	900
100-51-4-220-53-2100	Health Insurance	39,531	45,000	49,038	49,038	49,548
100-51-4-220-53-2101	Life Insurance	526	546	606	606	606
100-51-4-220-53-2200	Social Security	8,608	10,234	11,205	9,831	11,697
100-51-4-220-53-2400	Retirement	26,566	23,440	24,223	24,223	26,058
100-51-4-220-53-2700	Workers' Comp. Ins.	8,807	9,495	10,137	10,091	10,317
100-51-4-220-53-2900	Health Savings Account			4,420	4,412	9,801
	Personal Services	201,387	235,694	238,552	238,819	260,924
100-52-4-220-53-3100	Liability Insurance	4,403	4,997	5,486	5,486	4,330
100-52-4-220-53-3200	Communication	376	537	850	805	800
100-52-4-220-53-3500	Business Travels	0	174	300	0	300
100-52-4-220-53-3700	Business Training	0	0	400	0	400
100-53-4-220-53-1100	General Operating	2,253	4,593	3,000	3,016	3,000
100-53-4-220-53-1270	Gas	10,798	10,289	10,200	9,871	11,000
100-53-4-220-53-1600	Small Equipment	0	2,196	4,850	3,438	2,500
100-53-4-220-53-1700	Uniforms	1,596	952	1,778	1,373	1,000
100-55-4-220-53-1300	Garage M & R	1,486	1,341	1,522	1,578	1,800
	Operating Expenses	20,649	25,079	28,386	25,568	25,130
100-54-4-220-53-1400	Infrastructure(Sidewalks)	21,702	20,909	25,500	24,302	20,000
100-54-4-220-53-1410	Infrastructure(Patching)	17,512	18,529	20,000	16,492	20,000
100-54-4-220-53-1420	Infrastructure(Culverts)	3,978	7,588	5,500	4,168	7,000
100-54-4-220-53-1430	Contract Drainage Project	0	0	0	0	0
100-54-4-220-53-2200	Vehicle Purchase	0	0	0	0	0
100-54-4-220-53-2500	Equipment	0	0	0	0	0
	Capital Outlay	43,193	47,027	51,000	44,962	47,000
TOTAL INFRASTRUCTURE CONSTRUCTI		265,229	307,800	317,938	309,349	333,054

Traffic

Account #	Description	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
100-51-4-270-54-1100	Salaries	88,394	88,139	93,997	94,059	93,226
100-51-4-270-54-1300	Overtime	3,954	3,897	4,500	4,614	4,500
100-51-4-270-54-2100	Health Insurance	19,766	22,500	24,519	24,519	24,774
100-51-4-270-54-2101	Life Insurance	353	331	303	303	118
100-51-4-270-54-2200	Social Security	6,433	6,330	7,030	6,977	7,476
100-51-4-270-54-2400	Retirement	17,849	14,203	12,010	12,010	15,982
100-51-4-270-54-2700	Workers' Comp. Ins.	4,404	4,748	5,069	5,046	5,159
100-51-4-270-54-2900	Health Savings Account			2,901	2,900	5,800
	Personal Services	141,152	140,148	150,329	150,428	157,035
100-52-4-270-54-3100	Liability Insurance	3,639	3,981	4,252	4,252	3,665
100-52-4-270-54-3200	Communication	1,463	1,310	1,542	1,617	1,500
100-52-4-270-54-3500	Business Travels	0	600	600	0	600
100-52-4-270-54-3700	Business Training	0	251	500	0	500
100-53-4-270-54-1100	General Operating	2,508	2,505	3,000	2,308	3,000
100-53-4-270-54-1230	Utilities	12,690	10,161	8,558	8,477	9,000
100-53-4-270-54-1270	Gas	4,911	3,448	5,000	3,384	4,000
100-53-4-270-54-1600	Small Equipment	6,822	2,440	2,500	1,260	2,500
100-53-4-270-54-1610	Signs & Markings	30,016	24,620	22,099	21,204	20,000
100-53-4-270-54-1700	Uniforms	354	392	400	333	400
100-55-4-270-54-1300	Garage M & R	10,659	-1,567	3,000	1,917	3,000
100-57-4-270-54-9000	Contingency	0	0	0	0	0
	Operating Expenses	73,062	48,141	51,451	44,751	48,165
100-54-4-270-54-2200	Vehicle Purchase	0	0	0	0	0
100-54-4-270-54-2300	Furniture/Fixtures	0	0	0	0	0
100-54-4-270-54-2400	Computer/Printer	0	0	0	0	0
100-54-4-270-54-2500	Equipment	0	0	0	0	0
	Capital Outlay	0	0	0	0	0
TOTAL TRAFFIC ENGINEER		214,214	188,289	201,780	195,179	205,200

Public Buildings

Account #	Description	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
100-51-1-565-71-1100	Salaries	52,754	74,921	75,994	75,726	78,853
100-51-1-565-71-1300	Overtime	1,119	1,140	1,200	2,198	2,400
100-51-1-565-71-2100	Health Insurance	13,177	22,500	24,519	24,519	24,774
100-51-1-565-71-2101	Life Insurance	191	288	311	311	315
100-51-1-565-71-2200	Social Security	3,762	5,543	5,994	5,735	6,216
100-51-1-565-71-2400	Retirement	9,703	12,294	12,339	12,339	13,518
100-51-1-565-71-2700	Workers' Comp Insurance	2,936	4,749	5,069	5,046	5,159
100-51-1-565-71-2900	Health Savings Account			1,155	1,154	2,000
	Personal Services	83,641	121,436	126,581	127,028	133,235
100-52-1-565-71-2200	Repairs & Maint. Building	34,822	21,903	27,000	24,810	25,000
100-52-1-565-71-2230	Repairs & Maint. Building-OHS			4,500	3,262	5,000
100-52-1-565-71-2320	Lease Purchase Payments	0	0	1,184	1,179	1,584
100-52-1-565-71-3100	Liability Insurance	3,001	3,248	3,438	3,438	3,043
100-52-1-565-71-3200	Communication	1,242	15,986	15,000	10,704	11,000
100-52-1-565-71-3500	Business Travel	0	0	160	76	160
100-52-1-565-71-3700	Business Training	0	0	280	50	400
100-53-1-565-71-1100	General Operating	4,038	4,509	4,000	271	4,000
100-53-1-565-71-1125	General Op-City Hall	0	2,006	3,000	2,432	3,000
100-53-1-565-71-1230	Utilities(CHALL/ARM/GR)	43,790	38,484	39,200	37,346	38,000
100-53-1-565-71-1270	Gas	1,304	789	1,675	1,629	1,900
100-53-1-565-71-1600	Small Equipment	1,230	1,037	1,500	1,346	1,500
100-53-1-565-71-1700	Uniforms	229	590	600	0	600
100-55-1-565-71-1300	Garage M & R	256	0	445	19	500
100-57-1-565-71-9000	Contingency	0	0	0		0
	Operating Expenses	89,912	88,553	101,982	86,561	95,687
100-54-1-565-71-2200	Vehicles	0	0	0	0	0
100-54-1-565-71-2300	Furniture & Fixtures	0	0	0	0	0
100-54-1-565-71-2400	Computers & Printers	0	0	0	0	0
100-54-1-565-71-2500	Equipment	0	0	0	0	0
	Capital Outlay	0	0	0	0	0
TOTAL PUBLIC BUILDINGS		173,554	209,988	228,563	213,588	228,922
TOTAL ENGINEERING DIVISION		1,101,998	1,145,864	1,219,350	1,183,053	1,261,562

100-52-1-565-71-2320 **Lease Purchase Payments**

Note: (1) Postage Machine \$132 x 12= \$1,584

Street Lights

Account #	Description	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
100-53-4-260-77-1230	Utilities	381,333	353,089	355,000	343,679	360,000
TOTAL STREET LIGHTS		381,333	353,089	355,000	343,679	360,000

Non-Operating

Account #	Description	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
100-55-4-860-10-1130	City Garage Oper.	216,327	218,650	225,531	225,531	227,950
100-55-4-860-10-1140	City Auditorium Fund	5,701	8,752	5,033	8,800	4,603
100-55-4-900-10-1040	Reimburse Cemetery	45,212	44,037	44,194	54,194	53,450
Total Non-Operating Internal Funds		267,240	271,439	274,758	288,525	286,003

Account #	Description	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
100-57-4-900-10-2020	Humane Society Reimb.	140,500	140,500	140,500	140,500	140,500
100-57-4-900-10-2030	Drug Coordinator	15,000	15,000	5,000	5,000	4,000
100-57-4-900-10-2040	Heritage Center	0	5,000	5,000	5,000	5,000
100-57-4-900-10-2090	J-Fly Foundation	10,000	10,000	10,000	10,000	0
100-57-7-520-10-2000	WWC Dev Auth.	25,000	11,753	50,000	50,000	50,000
100-57-7-520-10-2010	SE Area Planning Comm.	17,377	17,708	20,000	17,566	18,000
Total Non-Operating Contributions		207,877	199,961	230,500	228,066	217,500

Account #	Description	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
100-52-3-920-10-3900	Region 8HazMat-City of I	1,533	2,998	1,533	1,465	1,533
100-52-3-920-10-4000	Code Red	8,750	8,750	9,275	8,750	11,250
100-52-3-920-10-5000	Surplus Sales Gov Deals	3,843	833	5,000	4,798	5,000
100-57-4-900-10-1050	Hotel/Motel Tax Prom.	6,275	6,000	10,000	16,933	15,000
100-57-4-900-10-1300	Okefeenokee Classic			20,000	20,000	56,000
100-57-4-900-10-2400	Intrest Payable - TANS			13,375	13,375	15,000
100-57-4-900-10-2600	Unemployment Comp.	2,388	9,266	10,500	352	10,500
100-57-4-900-10-2700	Reimburse Postage	-50	-49	0	-21	0
100-57-4-900-10-2800	Retention Pond (BC Way	30,000	30,000	30,000	30,000	30,000
100-61-9-030-10-8010	Misc Bank Stmt Charges	4,949	6,644	7,000	6,661	6,000
Total Non-Operating Other		69,707	77,094	106,683	102,312	150,283
TOTAL NON-OPERATING		544,824	548,493	611,941	618,903	653,786
TOTAL GENERAL FUND		13,159,996	13,205,595	13,983,009	13,644,026	14,599,887

Enterprise Funds**Water and Sewer Fund Revenue**

**Enterprise Fund
Water & Sewer Fund 505 Revenues**

Account #	Description	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
505-34-4210	Water Service Fees	2,410,488	2,413,102	2,445,976	2,486,886	2,445,976
505-34-4230	Sewer Service Fees	2,656,213	2,672,148	2,729,964	2,714,757	2,729,964
505-34-4245	Surcharge WWTP Fee	2	-8		2,714,787	
	Total Utility Service Fees	5,066,701	5,085,242	5,175,940	5,201,643	5,175,940
505-34-4212	Water Taps	11,188	10,106	10,000	7,324	10,000
505-34-4240	Sewer Taps	6,995	6,275	6,000	6,075	6,000
	Total Water/Sewer Taps	18,183	16,381	16,000	13,399	16,000
505-34-4214	Contract Extensions	0	0	500	0	500
505-34-4215	Reinstatement Charges	122,641	120,975	120,000	119,573	120,000
505-34-4216	Miscellaneous Revenue	11,296	2,188	2,000	7,032	10,000
505-34-4217	Cash in Bank Interest	919	400	500	1,405	1,000
505-34-4218	Loads to Disposal	373,198	552,274	475,000	613,018	550,000
505-34-4219	Disconnect Fee	68,133	76,110	60,000	60,304	60,000
505-34-4220	Account Set Up Fee	18,795	16,995	18,000	17,580	18,000
505-34-4225	Collections Revenue	1,027	956	4,000	1,659	3,000
505-34-4250	Sewer Fees-Satilla W/S Auth	403,637	331,351	300,000	305,398	300,000
505-34-9300	Returned Check Fees	4,375	4,270	5,000	2,580	5,000
505-38-1000	Utility Site Rental Fees	101,833	113,506	116,500	117,405	120,000
	Total Miscellaneous Revenue	1,106,244	1,219,025	1,101,500	1,245,952	1,187,500
505-39-1200	Reimb: Capital Project Fund	0	0	0	0	0
505-39-1210	Fund Balance	0	0	0	0	0
505-39-1300	Reimb: General Fund	0	0	0	0	0
	Total Reimbursements	0	0	0	0	0
TOTAL WATER & SEWER FUND		6,191,128	6,320,647	6,293,440	6,460,994	6,379,440

Water & Sewer Operations

**Enterprise Fund
Water & Sewer Fund 505 - Water & Sewer Operations**

Account #	Description	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
505-52-4-430-59-1200	Professional Services	13,950	10,200	10,000	6,629	10,000
505-52-4-430-59-2320	Lease Purchase	23,903	7,387	17,518	17,730	17,730
505-52-4-430-59-3100	Liability Insurance	7,536	7,757	8,055	8,055	8,014
505-52-4-430-59-3850	Contract Labor	2,499,000	2,499,300	2,499,300	2,499,300	2,499,300
505-53-4-430-59-1100	General Operating	1,433	1,647	2,500	1,463	2,500
505-53-4-430-59-1230	Utilities	400,125	356,062	350,000	338,929	350,000
505-55-4-430-59-1300	Garage M & R	12,219	8,824	10,000	14,379	10,000
505-55-4-430-59-1500	ESG Whse/Phone/Supplies	-7,930	-1,001	0	5,819	0
	Operating Expenses	2,950,401	2,890,176	2,897,373	2,892,303	2,897,544
505-54-4-430-59-2500	Equipment	62,700	53,842	50,000	14,681	28,000
505-54-4-430-59-2540	Debt Service Capital Project	87,314	116,029	274,754	251,073	131,070
505-54-4-430-59-2550	Water Meters	9,882	10,449	20,000	6,999	6,000
505-54-4-430-59-2560	Tank Maintenance Program	119,258	128,795	131,000	130,627	132,377
	Capital Outlay	279,153	309,116	475,754	403,379	297,447
	TOTAL WATER & SEWER OPERATIONS	3,229,555	3,199,291	3,373,127	3,295,682	3,194,991

505-52-4-430-59-2320 Lease Purchase Payments = (1) 2015 Backhoe @ \$80,700.00

Monthly pmnt \$1459.78 x 12 = \$17,517.36 @ 3.27% Paid in full 1/2020

NOTES: FY2018

<p>505-54-4-430-59-2500 - Equipment \$22k Air Compressor \$6k Hyra-stop Power Pack</p> <p>505-54-4-430-59-2540 - Debt Service Capital Project Multiple W&S projects</p>

Water and Sewer Non-Operating

**Enterprise Fund
Water & Sewer Fund 505 - Non-Operating**

Account #	Description	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
505-55-4-400-10-1130	City Garage Operations	47,486	47,990	49,507	49,507	50,021
505-55-4-400-10-1140	Reimb: General Fd. Opr.	1,600,513	1,935,934	1,892,654	2,142,654	2,136,275
505-57-4-400-10-9050	Refunds & Reimbursement	125	89	200	300	200
505-58-4-300-10-1300	Prin Gefa CW00-001 & 98-L68WJ	172,451	168,412	185,934	183,367	193,004
505-58-4-300-10-2000	GEFA Interest	89,204	90,201	69,546	63,410	59,247
505-58-4-400-10-1300	Prin Gefa 2000-L36	531,481	542,191	553,187	413,841	564,262
505-58-4-400-10-1325	Prin Gefa CW00-020	95,708	98,612	101,604	75,917	104,686
505-58-4-400-10-1400	GEFA CW09071PF60-Bar Screen	4,519	4,657	4,799	4,811	4,945
505-58-4-400-10-2000	Int Gefa 2000-L36WJ	84,590	73,880	62,883	48,252	51,809
505-58-4-400-10-2050	GEFA DW2016005					20,000
TOTAL NON-OPERATING		2,626,076	2,961,965	2,920,313	2,982,059	3,184,449
TOTAL W&S FUND EXPENDITURES		5,855,631	6,161,256	6,293,440	6,277,742	6,379,440

Waste Management Fund

Waste Management Revenues

**Enterprise Fund
Waste Management Fund 540 Revenues**

Account # Description	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
540-34-4110 Residential Garbage Fees	856,467	929,139	942,161	924,333	942,161
540-34-4115 Trash Collection Fees	478,581	477,669	489,000	474,201	489,000
540-34-4120 Dumpster Fees	780,881	793,991	779,520	827,959	833,076
540-34-4190 Reinstatement Fees	42,039	42,079	46,360	40,467	46,360
540-34-4193 Container Deposit	0	650	2,500	200	2,500
540-34-4195 Special Collections	3,858	3,390	3,199	3,033	3,199
540-34-4200 Disconnect/Connect Fee	23,148	25,370	25,000	20,101	25,000
TOTAL WASTE MANAGEMENT REVENUE	2,184,973	2,272,288	2,287,740	2,290,293	2,341,296

Note: The Reinstatement Fees and Disconnection Fees are 25% of collected revenue received in the Water/Sewer Fd.

Garbage & Trash Collections

**Enterprise Fund
Waste Management Fund 540 - Garbage & Yard Trash Collection**

Account #	Description	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
540-51-4-530-65-1100	Salaries	189,474	193,417	199,703	184,004	192,130
540-51-4-530-65-1300	Overtime	2,172	2,099	2,500	3,282	3,000
540-51-4-530-65-2100	Health Insurance	46,120	52,500	57,212	57,212	57,806
540-51-4-530-65-2101	Life Insurance	691	716	803	803	768
540-51-4-530-65-2200	Social Security	13,114	13,400	15,469	12,766	14,927
540-51-4-530-65-2400	Retirement	34,865	30,731	31,940	31,940	32,938
540-51-4-530-65-2700	Workers' Comp Ins.	10,275	11,078	11,827	11,773	12,037
540-51-4-530-65-2900	Health Savings Account				6,081	4,900
	Personal Services	296,711	303,941	319,453	307,861	318,506
540-52-4-530-65-1200	Professional Services	47,642	31,128	49,000	46,938	49,000
540-52-4-530-65-2320	Lease Purchase Pymts.	-1,285	6,555	26,681	26,138	26,681
540-52-4-530-65-3100	Liability Insurance	9,065	10,477	11,127	11,127	9,752
540-52-4-530-65-3200	Communication	1,110	954	1,000	860	1,000
540-52-4-530-65-3500	Business Travel	500	0	500	0	500
540-52-4-530-65-3600	Dues & Subscriptions	78	150	150	150	150
540-52-4-530-65-3700	Business Training	485	198	500	0	500
540-52-4-530-65-3850	Contract Labor	520,000	530,799	527,812	529,728	527,812
540-53-4-530-65-1100	General Operating	4,070	3,681	4,000	2,976	4,000
540-53-4-530-65-1110	Chemicals	205	394	754	0	700
540-53-4-530-65-1230	Utilities	7,703	6,559	6,500	6,391	6,500
540-53-4-530-65-1270	Gas	37,682	28,266	30,000	26,964	30,000
540-53-4-530-65-1600	Small Equipment	0	773	1,000	82	1,000
540-53-4-530-65-1700	Uniforms	1,301	1,344	1,700	1,245	1,700
540-55-4-530-65-1000	Reimb:Gen. Fd. Opr.	291,620	306,620	291,620	291,620	291,620
540-55-4-530-65-1300	Garage M & R	45,280	24,235	35,000	37,374	35,000
540-57-4-530-65-9000	Contingency	-250	-43	250	0	250
	Operating Expenses	965,206	952,089	987,594	981,591	986,165
540-54-4-530-65-2200	Vehicles Purchase	0	0	0	0	0
540-54-4-530-65-2300	Furniture & Fixtures	0	0	0	0	0
540-54-4-530-65-2400	Computers & Printers	0	0	0	0	0
540-54-4-530-65-2500	Equipment	17,332	76,656	78,000	75,100	78,000
	Capital Outlay	17,332	76,656	78,000	75,100	78,000
TOTAL GARBAGE & TRASH COLLECTION		1,279,249	1,332,686	1,385,047	1,364,552	1,382,670

540-52-4-530-65-2320 **Note: (1)** 2015 Knuckle Boom Loader \$122,914 @ 2.44% 5 yrs
Monthly pmnt \$2,178.15 x 12 = \$26,137.80 pd in full 3/2021

NOTES: FY 2018

540-54-4-530-65-2500 - Equipment
Replacement of trash containers 3rd year out of 5

Brown/White Goods

Account #	Description	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
540-52-4-530-70-3850	Contract Labor Brown/White Goods	49,188	48,410	50,000	48,766	50,000
540-57-4-530-70-2000	Transfer Station Tipping	592	1,000	1,000	0	1,000
TOTAL BROWN/WHITE GOODS		49,780	49,410	51,000	48,766	51,000

Dumpster Collection

Account #	Description	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
540-52-4-550-75-3850	Contract Labor	599,726	615,513	611,000	644,430	645,000
540-55-4-550-75-1000	Reimb: General Fund	151,911	161,015	146,015	146,015	166,798
TOTAL DUMPSTER COLLECTION		751,637	776,528	757,015	790,445	811,798

Landfill Closure

Account #	Description	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
540-52-4-560-72-1200	Professional Services	12,000	12,000	12,000	12,000	12,190
540-52-4-560-72-1300	Technical Services	2,000	2,000	2,000	2,000	2,100
TOTAL LANDFILL CLOSURE		14,000	14,000	14,000	14,000	14,290

Non-Operating

Account #	Description	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
540-55-4-400-10-1130	City Garage Operations	77,385	78,216	80,678	80,678	81,538
540-61-9-000-10-5000	Fund Balance	0	0	0		0
TOTAL NON-OPERATING		77,385	78,216	80,678	80,678	81,538
TOTAL WASTE MGMT. EXPENDITURES		2,172,051	2,250,841	2,287,740	2,298,441	2,341,296

City Auditorium Fund**Enterprise Fund
City Auditorium Fund 555**

Account #	Revenue Source	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
555-38-1000	Rental Income	24,440	20,950	28,000	25,565	30,000
555-38-3000	Rental Deposits	0	0		100	0
555-39-1200	Reimb from General Fund	5,701	8,752	5,033	8,800	4,603
TOTAL CITY AUDITORIUM REVENUE		30,141	29,702	33,033	34,465	34,603

City Auditorium Fund Expenditures

Account #	Account Number	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
555-51-7-565-60-1100	Salaries	1,858	2,806	6,000	2,987	3,000
555-51-7-565-60-1300	Overtime	5,726		0	0	
555-51-7-565-60-2200	Social Security	517	192	459	229	230
Personal Services		8,101	2,998	6,459	3,216	3,230
555-52-7-565-60-1200	Professional Services	18	150	300	150	300
555-52-7-565-60-2200	Repairs/Maint Bldg	0	130	500	3,203	3,500
555-52-7-565-60-3100	Liability Insurance	637	734	814	814	814
555-52-7-565-60-3200	Communication	2,589	2,555	2,760	1,017	2,760
555-53-7-565-60-1100	General Operating	2,645	2,733	3,000	2,428	3,000
555-53-7-565-60-1200	Utilities	21,296	19,401	18,200	22,716	20,000
Operating Expenses		27,185	25,703	25,574	30,328	30,374
555-54-7-565-60-2300	Furniture & Fixtures	58	1,000	1,000	910	1,000
555-54-7-565-60-2500	Equipment	0				
Capital Outlay		58	1,000	1,000	910	1,000
TOTAL CITY AUDITORIUM EXPENDITURES		35,343	29,702	33,033	34,454	34,603

Special Revenue Funds

Cemetery Fund

**Special Revenue Fund 203
Cemetery Fund Revenues**

Account #	Description	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
203-34-9100	Sales: Cemetery Lots	43,300	41,075	50,000	69,850	50,000
203-34-9101	Interment Fees	57,500	58,600	60,000	62,225	60,000
203-34-9102	Monument & Transfer Fee	9,052	7,496	11,000	9,702	11,000
203-34-9103	Reimb: General Funds	45,212	44,037	44,194	54,194	53,450
203-34-9105	Reimb: Cemetery Trust	0	0	44,000	0	44,000
Total Revenues		155,064	151,208	209,194	195,971	218,450

Cemetery Fund Expenditures

Account #	Description	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
203-51-4-850-66-1100	Salaries	66,599	68,493	68,909	68,570	68,902
203-51-4-850-66-1300	Overtime	2,285	1,850	2,000	378	1,000
203-51-4-850-66-2100	Health Insurance	13,177	15,000	16,346	16,346	16,516
203-51-4-850-66-2101	Life Insurance	245	248	276	276	276
203-51-4-850-66-2200	Social Security	4,774	4,867	5,425	4,776	5,348
203-51-4-850-66-2400	Retirement	12,191	10,713	11,021	11,021	11,812
203-51-4-850-66-2700	Workers' Comp Insurance	2,936	3,165	3,379	3,364	3,439
203-51-4-850-66-2900	Health Savings Account				1,950	3,900
	Personal Services	102,206	104,336	107,355	106,681	111,193
203-52-4-850-66-2200	Repairs & Maint. Building	282	475	500	471	500
203-52-4-850-66-3100	Liability Insurance	3,575	3,841	4,041	4,041	3,643
203-52-4-850-66-3200	Communication	682	723	1,300	1,152	1,000
203-52-4-850-66-3850	Contract Labor	25,128	31,734	33,936	23,704	42,500
203-53-4-850-66-1100	General Operating	4,857	3,758	4,500	4,693	4,500
203-53-4-850-66-1110	Chemicals	158	150	150	6,559	150
203-53-4-850-66-1230	Utilities	6,571	6,522	6,564	3,333	6,000
203-53-4-850-66-1270	Gas	6,090	5,230	5,500	470	3,500
203-53-4-850-66-1600	Small Equipment	260	898	500	433	500
203-53-4-850-66-1700	Uniforms	494	516	500	25,845	500
203-55-4-850-66-1000	Reimb: General Fund Opr.	25,845	25,845	25,845	11,002	25,845
203-55-4-850-66-1130	Reimb: Garage Operations	10,553	10,666	11,002	6,904	11,119
203-55-4-850-66-1300	Garage M & R	6,378	6,799	7,000	0	7,000
203-57-4-850-66-9000	Contingency	410	51	500	0	500
	Operating Expenses	91,283	97,209	101,838	88,606	107,257
203-54-4-850-66-2200	Vehicles	0	0	0	0	0
203-54-4-850-66-2500	Equipment	8,316				0
	Capital Outlay	8,316	0	0	0	0
Total Expenditures		201,805	201,544	209,194	195,287	218,450

NOTES: FY 2018

<p>203-52-4-850-66-3850 - Contract Labor \$7500 increase for prison crew</p>

WPD Information Technology Fund

Special Revenue Fund 205

WPD Information Technology Fund Revenues

Account #	Revenue Source	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
205-38-1050	IT Revenue Fee	8,316	15,959	15,000	16,776	15,000
205-39-1210	Fund Balance	0	0	10,000	0	10,000
TOTAL		8,316	15,959	25,000	16,776	25,000

WPD Information Technology Fund Expenditures

Account #	Account Number	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
205-53-9-034-80-2500	Computers/Equipment	20,075	29,388	25,000	11,302	25,000
TOTAL		20,075	29,388	25,000	11,302	25,000

Hotel/Motel Fund

Special Revenue Fund 275

Hotel/Motel Fund Revenues

Account #	Revenue Source	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
275-31-4100	Hotel/Motel Revenue	325,554	339,248	306,653	378,364	338,000
275-31-4110	Hotel/Motel via Internet Revenue	1,898	2,286	2,000	1,521	2,000
TOTAL HOTEL/MOTEL REVENUE		327,452	341,533	308,653	379,885	340,000

Hotel/Motel Fund Expenditures

Hotel/Motel Fund Revenues

Expenditures	Account Number	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
275-51-7-540-59-1100	Salaries	11,715	12,873	16,046	16,410	36,296
275-51-7-540-59-1300	Overtime	109	187	200	231	0
275-51-7-540-59-2100	Health Insurance	3,294	3,750	4,087	4,087	8,258
275-51-7-540-59-2101	Life Insurance	40	50	55	55	146
275-51-7-540-59-2200	Social Security	842	999	1,022	1,273	2,777
275-51-7-540-59-2400	Retirement	2,002	2,059	2,106	2,106	6,222
275-51-7-540-59-2700	Worker's Comp	734	791	845	841	1,720
275-51-7-540-59-2900	Health Savings Account			670	669	1,450
Personal Services		18,735	20,708	25,031	25,673	56,868
275-52-7-540-59-3100	Liability Insurance	319	367	406	407	622
275-52-7-540-59-3200	Communication	5,816	6,988	3,450	624	7,000
275-52-7-540-59-3300	Advertising	25,301	29,033	29,000	28,441	39,010
275-52-7-540-59-3500	Business Travel	967	865	2,500	2,053	3,000
275-52-7-540-59-3700	Business Training	732	876	1,500	1,362	3,000
275-52-7-540-59-4000	Events	31,120	35,543	41,318	41,227	0
275-53-7-540-59-1000	Promotional Items	23,619	24,081	21,000	15,652	23,000
275-53-7-540-59-1100	General Operating	2,192	3,064	3,000	2,483	3,000
275-53-7-540-59-1270	Gas	93	85	100	99	500
275-57-7-540-10-9300	Reimburse General Fund	196,471	212,897	181,348	227,331	204,000
Operating Expenses		286,631	313,797	283,622	319,680	283,132
TOTAL HOTEL/MOTEL EXPENDITURES		305,366	334,506	308,653	345,353	340,000

Note:

General Fund will receive 60% and the remaining 40% will allocated for Tourism.

New Tourism Employee is reflected in budget

SPLOST 2014

**Special Revenue Fund 433
Special Purpose Local Option Sales Tax 2014 (SPLOST) Revenue**

Account #	Revenue Source	2015 Actual	Actual 2016	2017 Budget	2017 Actual	2018 Budget
433-33-7100	Special Purpose Sales Tax	1,491,348	2,236,623	2,300,000	2,280,154	2,300,000
433-36-1000	Interest Earned	192	1,755	0	13,306	0
433-39-1210	Fund Balance			1,755,000	0	3,380,000
TOTAL SPLOST 2014 REVENUE		1,491,540	2,238,379	4,055,000	2,293,460	5,680,000

Special Purpose Local Option Sales Tax 2014 Expenditures

Expenditures	Account Number	2015 Actual	Actual 2016	2017 Budget	2017 Actual	2018 Budget
433-55-9-033-17-1000	Engineering Roads and Streets	0	0	1,300,000	2,434	1,600,000
433-55-9-033-17-1500	Heavy Equipment		0	200,000	0	
433-55-9-033-17-2100	Public Safety - Police Vehicles	0	254,699	231,000	294,438	231,000
433-55-9-033-17-2120	Public Safety - Fire Truck			400,000	395,209	
433-55-9-033-17-3100	Fire Dept New Station #4		0	600,000	23,625	1,200,000
433-55-9-033-17-4000	Public Facility Imp, Demo & Prop	0	475,065	744,000	364,438	400,000
433-55-9-033-17-5000	Water/Sewer Rehab	0	0	400,000	0	1,000,000
433-55-9-033-17-6000	Information Technology	0	6,709	54,000	7,179	80,000
433-55-9-033-17-7000	Development Constr. Projects	0	0	76,000	0	
433-55-9-033-17-7500	City Parks Improvements		44,345	50,000	15,848	10,000
435-55-9-033-17-8000	Public Works Facility	0	0	0	0	1,159,000
TOTAL SPLOST 2014 EXPENDITURES		0	780,819	4,055,000	1,103,170	5,680,000

NOTES: FY 2018

<p>433-55-9-033-17-2100 - Public Safety - Police Vehicles (5)- New Police Vehicles</p> <p>433-55-9-033-17-4000 -Public Facility Imp, Demo & Prop Acq Replacement of roofs for 2 fire stations</p> <p>433-55-9-033-17-6000- Information Technology New Reporting System for the Police Department</p>
--

SPLOST 2008

**Special Revenue Fund 435
Special Purpose Local Option Sales Tax 2008 (SPLOST) Revenue**

Account #	Revenue Source	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
435-33-7100	Special Purpose Sales Tax	202,584		0	11	
435-36-1000	Interest Earned	1,260	3,941	0	11,166	
435-39-1210	Fund Balance			2,850,000	0	1,677,682
TOTAL		203,844	3,941	2,850,000	11,177	1,677,682

Special Purpose Local Option Sales Tax 2008 Expenditures

Expenditures	Account Number	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
435-55-9-033-17-1000	Engineering Roads and Streets	837,668	101,615	780,000	925,112	282,682
435-55-9-033-17-2100	Police Dept Special Purpose	69,310	0	0	0	
435-55-9-033-17-4000	Property Acq & Demolition	19,350	11,288	100,000	57,450	0
435-55-9-033-17-5000	Water/Sewer Rehab & Expan	0	129,839	870,000	572,426	235,000
435-55-9-033-17-7000	DWDA Projects	110,371	0	0	0	
435-55-9-033-17-8000	Public Works Facility	0	87	900,000	0	1,160,000
435-55-9-033-17-8500	Public Buildings-City Hall	23,528	92,706	200,000	6,232	0
435-55-9-033-17-9000	Rehab City Auditorium	76,136	3,976	0	0	0
TOTAL		1,136,363	339,511	2,850,000	1,561,220	1,677,682

NOTES: FY 2018

435-55-9-033-17-8000 - Public Works Facility
Start building New Public Works Facility

Internal Funds

Garage Fund

**Internal Service Fund 606
City Garage Fund Revenues**

Account #	Description	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
606-34-9200	All Funds Contributions	351,751	355,522	366,717	366,718	370,628
TOTAL CITY GARAGE		351,751	355,522	366,717	366,718	370,628

City Garage Fund Expenditures

Account #	Description	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
606-51-4-800-68-1100	Salaries	194,336	198,089	206,126	197,511	208,257
606-51-4-800-68-1300	Overtime	1,096	899	1,500	1,734	1,500
606-51-4-800-68-2100	Health Insurance	39,531	45,000	49,038	49,038	49,548
606-51-4-800-68-2101	Life Insurance	706	738	823	823	831
606-51-4-800-68-2200	Social Security	14,111	14,301	15,883	14,489	16,046
606-51-4-800-68-2400	Retirement	35,741	31,856	32,968	32,968	35,703
606-51-4-800-68-2700	Workers' Comp Insurance	8,807	9,495	10,137	10,091	10,317
606-51-4-800-68-2900	Health Savings Account				2,227	4,900
Personal Services		294,328	300,378	316,475	308,881	322,202
606-52-4-800-68-1200	Professional Services	1,802	2,000	2,000	1,800	2,000
606-52-4-800-68-1300	Maint. & Technical Serv.	996	1,018	750	705	750
606-52-4-800-68-2200	Repairs/Maint. Building	500	500	300	7,296	300
606-52-4-800-68-3100	Liability Insurance	6,127	6,777	7,296	1,987	6,130
606-52-4-800-68-3200	Communication	1,271	1,710	1,500	1,634	1,600
606-52-4-800-68-3600	Dues & Subscriptions	1,500	1,500	1,800	6,985	1,800
606-53-4-800-68-1100	General Operating	9,815	9,599	10,000	758	10,000
606-53-4-800-68-1110	Chemicals	1,343	1,437	1,396	-5,875	1,396
606-53-4-800-68-1115	Fleet Cost-Warehouse	399	7,933	0	0	0
606-53-4-800-68-1230	Utilities	15,750	12,760	13,000	12,909	13,000
606-53-4-800-68-1270	Gas	3,214	2,372	3,750	2,524	3,000
606-53-4-800-68-1600	Small Equipment	2,201	2,961	3,000	1,857	3,000
606-53-4-800-68-1700	Uniforms	3,283	2,751	3,200	3,474	3,200
606-55-4-800-68-1300	Garage M & R	1,813	3,146	2,000	2,822	2,000
606-57-4-800-68-9000	Contingency	24	228	250	0	250
Operating Expenses		50,037	56,691	50,242	38,877	48,426
606-54-4-800-68-2400	Computers & Printers	0				
606-54-4-800-68-2500	Equipment	0				0
Capital Outlay		0	0	0	0	0
TOTAL CITY GARAGE		344,365	357,069	366,717	347,758	370,628

Liability Insurance Fund

**Internal Service Funds
Liability Insurance Fund 600**

Account #	Revenue Source	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
600-34-9200	All Funds Contribution	237,000	266,373	292,290	292,290	250,000
600-38-9000	Liability Misc Revenue	0			120	0
TOTAL		237,000	266,373	292,290	292,410	250,000

Expenditures	Account Number	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
	600-52-9-020-11-3100 Premium Auto	100,902	84,163	88,256	84,726	86,000
	600-52-9-021-11-3100 Premium Liability	80,342	70,694	131,543	83,473	89,000
	600-52-9-022-11-3100 Premium Property	30,985	46,067	47,491	48,683	50,000
	600-52-9-023-11-3100 Claims Payment	9,068	12,607	25,000	19,207	25,000
TOTAL		221,297	213,531	292,290	236,090	250,000

Health Insurance Fund

Health Insurance Fund 601

Account #	Revenue Source	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
601-38-9000	City Premium	1,364,142	1,552,500	1,700,000	1,699,998	1,725,935
601-38-9001	Miscellaneous Revenue	42,319	14,159	0	10,661	10,000
601-38-9010	Employee Premiums	387,802	430,177	421,038	384,201	351,000
601-38-9020	Retired Premiums	37,631	39,357	42,012	15,401	1,437
601-38-9030	Group Life	25,862	26,503	29,122	50,683	29,095
601-38-9040	UMR Stop/Loss Reimb.					0
601-38-9050	MetLife Employee Cont.					78,800
TOTAL		1,857,756	2,062,695	2,192,172	2,160,943	2,196,267

Expenditures	Account Number	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
	601-52-9-024-12-1010 MMSI Insurance Claims	1,986,141	2,359,694	1,676,314	2,010,196	0
	601-52-9-024-12-1020 Administration Fees	406,323	451,643	441,025	316,441	0
	601-52-9-025-12-1030 UMR Insurance Claims			0	16,767	1,700,000
	601-52-9-024-12-1040 UMR Administration Fee			0	108,590	118,338
	601-52-9-024-12-1050 UMR Stop/Loss Reinsurance			0	377,647	214,000
	601-52-9-024-12-1060 Broker Fees			0	0	49,200
	601-52-9-025-12-3100 Life Insurance	11,727	18,290	29,122	2,544	29,095
	601-52-9-025-12-3400 MetLife Premiums			0	0	78,800
	601-52-9-025-12-3500 Pcori Fees/Transition Fees	23,491	23,430	45,710	13,895	6,834
TOTAL		2,427,682	2,853,057	2,192,172	2,846,081	2,196,267

Retirement Fund

Retirement Fund 602

Account #	Revenue Source	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
602-38-9000	Retirement Contribution	1,314,861	1,148,047	1,175,992	1,175,991	1,262,006
TOTAL		1,314,861	1,148,047	1,175,992	1,175,991	1,262,006

Expenditures	Account Number	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
602-57-9-023-15-3000	Retirement Payments	1,314,801	1,142,494	1,175,992	1,175,945	1,262,006
TOTAL		1,314,801	1,142,494	1,175,992	1,175,945	1,262,006

Worker's Compensation Fund

Worker's Compensation Fund 603

Revenues

Account #	Revenue Source	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
603-38-9000	Miscellaneous Revenue	0	0	0	0	0
603-39-1000	All Funds Contribution	320,000	345,002	370,000	370,000	380,000
TOTAL		320,000	345,002	370,000	370,000	380,000

Expenditures	Account Number	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
603-52-9-023-18-3100	Expend for all Claims	343,592	477,979	300,000	332,048	305,000
603-52-9-027-18-1100	Administration Cost	75,131	61,109	70,000	106,325	75,000
603-52-9-028-18-3100	Reserve for Claims	0	0	0	0	0
TOTAL		418,723	539,088	370,000	438,373	380,000

This page is left blank intentionally

Performance Measures

City Manager

PERFORMANCE MEASURES				
<i>Workload</i>				
Measure	<i>Actual</i>		<i>YTD thru 6/30</i>	<i>Budget (Estimates)</i>
	FY-15	FY-16	FY-17	FY-18
Number of Council Agendas Prepared	72	72	72	72
Number of Staff Reports Reviewed for Agendas	72	72	72	72
Number of Council Directives Processed	300	300	300	300
Number of Council Requests Processed	300	300	300	300
Number of Citizen Requests/Complaints Received	2300	2200	2200	2400
Budget Impact				
FTEs per 1,000 Citizens	0.546	0.546	0.546	0.546
Net Cost of Services per Citizen	\$37	\$40	\$48	\$53
<i>Effectiveness & Strategic Plan</i>				
% of Residential Collections Completed as Scheduled	100%	100%	100%	100%
% of Commercial Collections Completed as Scheduled	100%	100%	100%	100%

Channel 10/IT

PERFORMANCE MEASURES				
<i>Workload</i>				
Measure	<i>Actual</i>		<i>YTD thru 6/30</i>	<i>Budget (Estimates)</i>
	FY-15	FY-16	FY-17	FY-18
Board of Education Meetings Filmed	12	12	6	12
Ware County Commission Meetings Filmed	12	12	6	12
City Council Meetings Filmed	24	24	12	24
Public Events Filmed	24	20	10	20
City Forums/Sports Forum Filmed	10	10	5	10
Local Area News	200	150	50	100
Advertisements on Channel 10	20	15	12	20
Broadcasting outside Productions	100	100	50	100
Hours Spent on User Assistance	1,300	1,300	650	1,300
Number of New or Replacement PC's Installed	10	15	6	10
Number of Hardware/Software Upgrades	35	400	10	20
Budget Impact				
FTEs per 1,000 Citizens	0.000068	0.000068	0.000068	0.000068
Net Cost of Services per Citizen	\$8	\$11	\$11	\$14
<i>Effectiveness & Strategic Plan</i>				
Improving equipment for HD output production	10%	10%	10%	25%
Enhance the city website	30%	30%	30%	30%

Finance

PERFORMANCE MEASURES				
<i>Workload</i>				
	<i>Actual</i>		<i>YTD thru 6/30</i>	<i>Budget (Estimates)</i>
Measure	FY-15	FY-16	FY-17	FY-18
Number of Council Meetings Recorded	24	24	24	24
Number of Resolutions Processed	68	50		50
Number of Ordinances Processed	6	16		5
Number of New Business License Issued	31	28		20
Number of Budget Amendments	20	13	27	25
Open Records Request	42	39		40
<i>Budget Impact</i>				
FTEs per 1,000 Citizens	0.273	0.273	0.273	0.273
Net Cost of Services per Citizen	\$19	\$19	\$17	\$19
<i>Effectiveness & Strategic Plan</i>				
Number of Findings from External Auditors	0	0	0	0
Points out of 324 GFOA Distinguished Budget Award	270	280	269	280

Accounting

PERFORMANCE MEASURES				
<i>Workload</i>				
	<i>Actual</i>		<i>YTD thru 6/30</i>	<i>Budget (Estimates)</i>
Measure	FY-15	FY-16	FY-17	FY-18
Number of Accounts Payable Checks Processed	2,919	2,500	2,500	2,400
Number of Utility Bills Printed	76,839	74,864	74,900	75,000
Number of Work Orders Processed	11,803	7,100	7,100	6,000
Number of Cut-Offs for the Year	3,578	2,343	2,300	2,300
Average of Commercial Dumpsters Billed Monthly	393	361	370	380
Number of Meter Readings Performed Monthly	7,583	7,603	620	620
Average of Gallons Billed Monthly	58,525,639	57,489,185	57,500,000	60,000,000
Budget Impact				
FTE's per 1,000 Citizens	0.273	0.341	0.341	0.341
Net Cost of Services per Citizen	\$21	\$21	\$21	\$23
<i>Effectiveness & Strategic Plan</i>				
% of Meters Read Correctly on 1st Reading	99%	99%	95%	99%
% of Accounts Utilizing Direct Payment	0.80	0.80	0.80	0.80
% of Current Year Amount Written Off	0.99%	0.99%	0.99%	0.99%
% of Current Year Amount Billed sent to Collection Agency	3.12%	3.12%	3.20%	3.20%

Human Resources

PERFORMANCE MEASURES				
<i>Workload</i>				
	<i>Actual</i>		<i>YTD thru 6/30</i>	<i>Budget (Estimates)</i>
Measure	FY-15	FY-16	FY-17	FY-18
Number of Employment Applications Processed	790	800	501	600
Number of New Hires Processed	30	13	29	25
Number of Employees Complaints Received	3	2	0	2
Number of Grievances Processed	3	2	0	1
Number of Employee Newsletters Prepared	12	12	12	12
Number of Safety Classes Held	4	4	5	4
Number of Employee Accidents With Injuries	6	10	16	10
Number of Worker's Comp Claims Processed	10	7	13	10
Number of Liability Claims Processed	12	23	15	10
Payroll Checks/Direct Deposit Processed	3,950	3,761	5,356	5,300
Number of Employee's Retired	10	6	9	6
<i>Budget Impact</i>				
FTEs per 1,000 Citizens	0.204	0.027	0.027	0.027
Net Cost of Services per Citizen	\$13	\$16	\$24	\$25
<i>Effectiveness & Strategic Plan</i>				

Police Department

PERFORMANCE MEASURES				
<i>Workload</i>				
	<i>Actual</i>		<i>YTD thru 6/30</i>	<i>Budget (Estimates)</i>
Measure	FY-15	FY-16	FY-17	FY-18
Number of High Priority Call Responses	3,500	5,000	500	500
Number of Medium/Low Priority Responses	40,000	40,000	40,000	40,000
Number of Arrests Made	2,700	2,000	2,200	2,200
Number of Traffic Citations Issued	2,800	2,900	3,000	3,000
Number of Accident Reports Written	960	1,080	1,100	1,100
Number of Offenses Cleared	3,400	3,900	3,900	3,900
Number of Investigations Completed	820	800	800	800
Number of Graduates from Citizens Police Academy	20	25	25	25
Neighborhood Watch Meetings	8	8	12	12
Number of SWAT Team Call Responses	2	2	2	2
Budget Impact				
FTEs per 1,000 Citizens	4.744	4.744	4.744	4.744
Sworn Officers per 1,000 Citizens	3.959	3.959	3.959	3.959
Net Cost of Services per Citizen	\$303	\$309	\$291	\$326
Effectiveness & Strategic Plan				
Avg Response Time (in minutes)	4:54	4:50	4:50	4:50
Avg Emergency Response Time (in minutes)	-	2:14	2:14	2:14

Fire Department

PERFORMANCE MEASURES				
<i>Workload</i>				
Measure	<i>Actual</i>		<i>YTD thru 6/30</i>	<i>Budget (Estimates)</i>
	FY-15	FY-16	FY-17	FY-18
Number of Fire Calls Received	140	130	130	135
Number of Other Calls Received	1,100	1,150	1,200	1,205
Number of Commercial Structure Inspections	900	700	800	800
Number of Other Inspections(Fire Alarm,Sprinkler)	40	42	44	45
Number of Fire Hydrants Inspections	1,002	1,011	1,011	1,022
Budget Impact				
FTEs per 1,000 Citizens		3.686	3.686	
Firefighters per 1,000 Citizens	3.617	3.617	3.550	
Net Cost of Services per Citizen	\$236	\$232	\$232	\$235
<i>Effectiveness & Strategic Plan</i>				
Fire Response Time (minutes)	4:32	4:30	4:31	4:30

Highway & Streets Department

PERFORMANCE MEASURES				
<i>Workload</i>				
Measure	<i>Actual</i>		<i>YTD thru 6/30</i>	<i>Budget (Estimates)</i>
	FY-15	FY-16	FY-17	FY-18
Dirt Drive ways repaired	150	126	116	120
Miles Sweeping City Streets	10,342	9,327	6,215	9,000
Hours of Maintaining City Parks	2,200	2,000	2,200	2,000
Stumps Removed	21	12	6	10
Trees Removed	41	43	22	20
Hours Litter P/U Downtown	225	225	225	225
Hours maintaing canals	50	55	50	50
Prisoners P/U litter (hours)	300	300	160	200
Prisoners edging curbs (hours)	700	400	425	400
Budget Impact				
FTEs per 1,000 Citizens	1.500	1.500	1.500	1.500
Net Cost of Services per Citizen	\$84	\$85	\$82	\$81
<i>Effectiveness & Strategic Plan</i>				
% of Paved Roads in Good Working Condition	94.60%	94.60%	94.60%	94.60%

Cemetery Fund

PERFORMANCE MEASURES				
<i>Workload</i>				
Measure	<i>Actual</i>		<i>YTD thru 6/30</i>	<i>Budget (Estimates)</i>
	FY-15	FY-16	FY-17	FY-18
Number of Vault Burials	141	143	152	150
Number of Cemetery Lot Sales	49	52	64	65
Contract Hours Mowing of Cemeteries	600	600	600	600
Budget Impact				
FTEs per 1,000 Citizens	0.137	0.137	0.137	0.137
Net Cost of Services per Citizen	\$14	\$14	\$13	\$15
<i>Effectiveness & Strategic Plan</i>				
Acres of Undeveloped Land	10	10	10	10

Waste Management Fund

PERFORMANCE MEASURES				
<i>Workload</i>				
	<i>Actual</i>		<i>YTD thru 6/30</i>	<i>Budget (Estimates)</i>
Measure	FY-15	FY-16	FY-17	FY-18
Tons of Yard Trash Collected	2,642	2,642	3,245	2,700
Tons of White & Brown Goods Collected	56	56	56	56
Number of Garbage Container Repairs (Lids & Wheels)	1165	1165	1342	1200
Special Collections scheduled	84	84	84	86
Cans delivered to new / re-established customers	1,134	1,134	1,241	1,000
Trash cans removed	623	623	534	500
Cans cleaned & washed	2,102	2,102	1,907	2,000
Picked up dead animals	66	66	93	80
Customer requested 2nd can	56	56	41	50
Budget Impact				
FTEs per 1,000 Citizens	0.682	0.682	0.682	0.682
Net Cost of Services per Citizen	\$88	\$94	\$156	\$160
Effectiveness & Strategic Plan				
% of Residential Collections Completed as Scheduled	100%	100%	100%	100%
% of Commercial Collections Completed as Scheduled	100%	100%	100%	100%

Garage Fund

PERFORMANCE MEASURES				
<i>Workload</i>				
	<i>Actual</i>		<i>YTD thru 6/30</i>	<i>Budget (Estimates)</i>
Measure	FY-15	FY-16	FY-17	FY-18
Preventive Maintatance	915	936	952	950
Engine Repairs	65	58	64	60
Transmission Repairs / service	41	38	35	40
Brake Repairs	122	135	138	130
Front Suspension	22	14	18	20
Electrical (wiring, breakers, cranking)	311	354	343	350
Tire Repair	134	156	187	160
Tires Replaced	306	362	384	370
Body Repairs and paint	59	55	22	25
Fuel System (filters, gas lines)	61	57	63	60
Air Conditioning	39	44	52	50
Wrecker Calls	62	51	23	30
Misc Repairs	249	287	301	300
Budget Impact				
FTEs per 1,000 Citizens	0.410	0.410	0.410	0.410
Net Cost of Services per Citizen	\$24	\$24	\$24	\$25
<i>Effectiveness & Strategic Plan</i>				

Community Improvement - Animal Control

PERFORMANCE MEASURES				
<i>Workload</i>				
Measure	<i>Actual</i>		<i>YTD thru 6/30</i>	<i>Budget (Estimates)</i>
	FY-15	FY-16	FY-17	FY-18
Number of calls received for stray animals	450	700	1510	1600
Abandoned Animals	60	75	54	60
Cruelty to Animals	80	90	73	80
Warnings-Education of Pet Owners	110	200	235	300
Running at Large	215	500	750	800
Animal Bites	25	30	25	30
Other Misc calls	250	300	450	500
Furry Friend Day	0		0	0
Budget Impact				
FTEs per 1,000 Citizens	0.070	0.070	0.070	0.070
Net Cost of Services per Citizen	\$4	\$4	\$4	\$4
<i>Effectiveness & Strategic Plan</i>				
% of Service Calls Completed in Time Estimated	80-90%	80-90%	80-90%	80-90%

Community Improvement - Inspections

PERFORMANCE MEASURES				
Workload				
Measure	Actual		YTD thru 6/30	Budget (Estimates)
	FY-15	FY-16	FY-17	FY-18
Number of Building Permits Issued	475	524	482	500
Number of Plumbing Permits Issued	350	497	432	500
Number of Electrical Permits Issued	475	500	548	550
Number of Mechanical Permits Issued	325	427	351	400
Number of Mobile Home Permits Issued	5	1	3	4
Number of Public Hearing/Notice Signs Posted	50	50	50	50
Total Number of Code Enforcement Cases	1,550	1,600	1,650	1,650
Number of Requests to Annex Land	4	1	2	2
Number of Requests to Rezone Land	2	1	4	4
Budget Impact				
FTEs per 1,000 Citizens	0.273	0.273	0.273	0.273
Net Cost of Services per Citizen	\$15	\$17	\$20	\$21
Effectiveness & Strategic Plan				
Avg. Permit Issuance Time (days)	1-2 Days	1-2 Days	1-2 days	1-2 days
Avg. Residential Plan Review Time (days)	7 Days	7 Days	7 Days	7 Days
Avg Commercial Plan Review Time (days)	14 Days	14 Days	14 Days	14 Days
% of Code Violations Complaints Resolved	80%	80%	80%	280%
Avg. Days to Abate Code Violations (days)	30-45 Days	30-45 Days	30-45 Days	30-45 Days

Community Improvement - Administration

PERFORMANCE MEASURES				
<i>Workload</i>				
	<i>Actual</i>		<i>YTD thru 6/30</i>	<i>Budget (Estimates)</i>
Measure	FY-15	FY-16	FY-17	FY-18
Number of Grants Awarded	2	1	2	2
Number of Grants Completed	2	1	0	2
Number of Homes Rehabilitated with CHIP Funds	3		0	5
Number of Main Street Special Events Held	8	8	10	10
Number of Down Payment assistance CHIP	3		0	1
Number of Tourism Events Held	12	12	2	2
Application of Vendors at "Swampfest"	120	125	120	125
<i>Budget Impact</i>				
FTEs per 1,000 Citizens	0.205	0.205		
Net Cost of Services per Citizen	\$29	\$31		
<i>Effectiveness & Strategic Plan</i>				
% of Citizen Applications Able to be Funded	98%	98%	98%	98%
% of Grant Funding Spent in Year Received	98%	100%	100%	100%

Engineering – Administration

PERFORMANCE MEASURES				
<i>Workload</i>				
	<i>Actual</i>		<i>YTD thru 6/30</i>	<i>Budget (Estimates)</i>
Measure	FY-15	FY-16	FY-17	FY-18
Number of Site Plan Reviews	11	15	12	15
Number of Flood Zone Inquiries	5	4	5	5
Number of Drawings Prepared	87	69	80	75
Number of Drawings Prepared for Other Departments	27	45	30	40
Number of Requests to Annex Land	2	5	4	5
Number of Requests to Rezone Land	2	5	5	5
<i>Budget Impact</i>				
FTEs per 1,000 Citizens	0.44	0.44	0.44	0.44
Net Cost of Services per Citizen	\$32	\$32	\$32	\$34
<i>Effectiveness & Strategic Plan</i>				
% of Streets Accurately Included in GIS System	100%	100%	100%	100%
% of Water/Sewer Structures Accurately Inc/GIS System	n/a	n/a	70%	80%
% of Storm Drainage Accurately Included inc/GIS System	99%	99%	99%	99%
Avg. Site Plan Review Time (days)	3-4 days	3-4 days	3-4 days	3-4 days

Engineering – Infrastructure Construction

PERFORMANCE MEASURES				
<i>Workload</i>				
Measure	<i>Actual</i>		<i>YTD thru 6/30</i>	<i>Budget (Estimates)</i>
	FY-15	FY-16	FY-17	FY-18
Linear Feet of Repaired/Replaced Curb	233	150	220	250
Linear Feet of Repaired/Replaced Sidewalk	2515	3186	2600	2800
Square Yards Asphalt Street Patches	528	533	500	550
Potholes Repaired	831	830	800	850
Number of Hours Spent to Repair Potholes	274	274	265	280
Storm Drain Pipe Replaced/Installed	141	371	250	350
Catch Basins/Storm Drain Pipes Repaired	63	55	58	60
Catch Basins/Storm Drains Cleaned	383	364	300	325
Grates Cleaned	4729	5344	4500	4800
New Catch Basins Installed	2	3	3	3
Miles of Sidewalk Maintained	50	50	50	50
Budget Impact				
FTEs per 1,000 Citizens	0.273	0.410	0.410	0.410
Net Cost of Services per Citizen	\$17	\$21	\$22	\$23
<i>Effectiveness & Strategic Plan</i>				

Engineering - Traffic

PERFORMANCE MEASURES				
<i>Workload</i>				
Measure	<i>Actual</i>		<i>YTD thru 6/30</i>	<i>Budget (Estimates)</i>
	FY-15	FY-16	FY-17	FY-18
Hours per year to Support Special Events	180	150	180	180
Hours per week to Replace Street Signs	48	65	70	70
Number of Signs Fabricated and Installed	70	60	120	120
Number of Sign Malfunction Complaints Resolved	65	75	100	100
Number for Traffic Signal Repairs	67	60	60	60
<i>Budget Impact</i>				
FTEs per 1,000 Citizens	0.204	0.204	0.204	0.204
Net Cost of Services per Citizen	\$14	\$15	\$13	\$14
<i>Effectiveness & Strategic Plan</i>				
% of Service Requests Completed in Time Estimated	100%	100%	100%	100%
% of Work Orders Completed within 5 Days	99%	99%	99%	99%
% Repair Accuracy - 1st Attempt	99%	99%	99%	99%

Water and Sewer Fund

PERFORMANCE MEASURES				
Workload				
	Actual		YTD thru 6/30	Budget (Estimates)
Measure	FY-15	FY-16	FY-17	FY-18
Water				
Million Gallons of Water Pumped	915,000,000	773,479,000	731,131,104	729,875,698
Million Gallons of Water Billed	725,413,320	632,503,564	523,907,859	568,975,897
Miles of Water Mains	145	145	145	145
Number of Water Connections	7,583	7,603	7,609	7,712
Daily Average Consumption in Gallons	2,300,000	2,300,000	2,300,000	2,300,000
Sewer				
Maximum Daily Capacity of Plant in Gallons	3,400,000	3,400,000	3,400,000	3,400,000
Miles of Sewer Main Maintained	120	120	120	120
Miles of Storm Sewers	60	60	60	60
Number of Sewer Connections	7,035	7,040	7,040	7,045
Daily Average Treatment in Gallons	3,000,000	3,000,000	3,000,000	3,000,000
Maximum Daily Capacity of Plant in Gallons	12,000,000	12,000,000	12,000,000	12,000,000
Budget Impact				
Cost of Providing Potable Water (per million gallons)	\$2.73	\$2.46	\$2.49	\$2.45
Cost of Sewer Collection (per million gallons)	\$3.44	\$3.68	\$2.71	\$2.73
Effectiveness & Strategic Plan				
% of Water Unbilled due to Testing/Leaks	18%	18%	18%	18%
% of Sewer Lines In Good Working Condition	n/a	n/a	n/a	n/a
% of Sewer Stop-Ups Cleared within 24 Hours	99%	99%	99%	99%

This page is left blank intentionally

Capital Improvement 5 Year Summary

Capital Outlay Comparison for FY 2017 thru FY 2018

Department	Item Description	#	Approved for FY2017	#	Request in FY2018	#	Approved for FY2018
Executive							
Channel 10/IT	Upgrade Phone System for City Hall Backup Equipment		\$ -		\$ 32,000		
			\$ 11,000		\$ 11,000		
		\$ -	\$ 11,000		\$ 43,000		\$ -
Finance Department							
Purchasing	2018 Ford Fusion				\$ 17,000		\$ 17,000
	2018 15-Passenger Van				\$ 27,810		\$ 27,810
					\$ 44,810		\$ 44,810
Police Departments							
Administration	Realtime Data Link Server/Software						
	Plain unmarked Car Ford Expedition K-9		\$ -		\$ 26,000		
		\$ -	\$ -		\$ 26,000		\$ -
CIU	Vehicle - Unmarked Vehicle		\$ -	1	\$ 25,000		
	Building Renovation/Repair		\$ 150,000	1	\$ 150,000		
	Faro 3D Scanner			1	\$ 75,000		
			\$ 150,000		\$ 250,000		\$ -
Uniform Patrol	Patrol Cars			5	\$ 125,000		
	Digital In Car Video System Equipment			5	\$ 27,500		
				5	\$ 35,000		
			\$ -		\$ 187,500		\$ -
Support Services	Buffer				\$ 5,000		\$ 5,000
	Power DMS				\$ 4,545		
			\$ -		\$ 9,545		
Department	Item Description	#	Approved for FY2016	#	Request in FY2018	#	Approved for FY2018
Fire Department							
	Replace non-compliant PPE				\$ 17,000		\$ 17,000
	Replace Fire Safety Inspector Vehicle				\$ 3,000		
	Replace Roof on Fire Station #2				\$ 200,000		
	Extrication Unit for Engine #4				\$ 18,000		\$ 18,000
	Replace SCBA's and Mask				\$ 12,500		\$ 12,500
	Replace 10 Out of Service SCBA Cylinders				\$ 6,500		\$ 6,500
	Replace Portable Radios				\$ 4,500		\$ 4,500
	Replace non-compliant fire hose				\$ 3,000		
			\$ -		\$ 264,500		\$ 58,500
Public Works							
Highway & Streets	Street Sweeper Replacement			2	\$ 370,000		\$ 220,000
	60" Discharge Mower			2	\$ 9,000		\$ -
	F-800 Dump Truck			2	\$ 180,000		\$ -
	F-600 Small Flat Bed Dump Truck			2	\$ 180,000		\$ -
	1/2 Ton Pickup Truck			1	\$ 37,000		
	Ford Tractor			1	\$ 35,000		\$ 35,000
	Mosquito Sprayer			1	\$ 18,000		\$ -
					\$ 829,000		\$ 255,000

City of Waycross Budget FY2018

Cemetery Fund	Full Size Pickup Truck(Mosquito)	1	\$	22,000			
	Zero Turn Mower	2	\$	16,000			
			\$	-			
			\$ -		\$	38,000	\$ -
Waste Management	Garbage Cans		\$	78,000	\$	78,000	\$ 78,000
			\$	78,000	\$	78,000	\$ 78,000
Garage Fund	Full Size Pickup Truck	1	\$	22,000			
	Full Size Pickup Truck	1	\$	22,000			
			\$	44,000			\$ -
Community Improvement							
Animal Control	Full Size Truck		\$	20,000			
			\$	20,000			
Engineering							
Administration	Small Truck - General Purpose		\$	20,000			
	Total Station Theodolite		\$	20,000			\$ -
			\$	20,000			\$ -
Department	Item Description	#	Approved for FY2016	#	Request in FY2018	#	Approved for FY2018
Administration	General Purpose Vehicle				\$	20,000	
					\$	20,000	
Infrastructure Constructio	Infrastructure (Sidewalks)		\$	20,000	\$	25,000	\$ -
	Infrastructure (Street Paving)		\$	15,000	\$	20,000	\$ -
	Infrastructure (Culverts)		\$	10,000	\$	20,000	\$ -
	Infrastructure (Drainage Projects)				\$	300,000	\$ -
	Chase Truck				\$	20,000	\$ -
			\$	45,000	\$	385,000	\$ -
Traffic	Sign Replacement		\$	35,000	\$	35,000	\$ 15,000
	Work Truck and Trailer				\$	40,000	\$ -
	Upgrade Traffic Signals				\$	90,000	\$ -
			\$	35,000	\$	165,000	\$ 15,000
Public Buildings	Building Renovations (City Hall)				\$	150,000	\$ -
					\$	150,000	\$ -
W/S Operations	Tank Maintenance Program		\$	131,000	\$	132,377	\$ 132,377
	Litter Trap Financed through GEFA Loan		\$	-	\$	5,417	\$ -
	Air Compressor		\$	-	\$	22,000	\$ 28,000
	Dump Truck		\$	-	\$	85,000	\$ -
	Phased Fire Hydrant Replacement (ESG)				\$	20,000	\$ -
	Lift Station Pump Rehab (ESG)				\$	20,000	\$ -
	Water Meter Purchases (ESG)				\$	20,000	\$ -
	Digester Cleaning				\$	30,000	\$ 6,000
	Emergency Water Repairs/Replacements				\$	50,000	\$ -
	Emergency Sewer Repairs/Replacements				\$	100,000	\$ -
	Abandon Well #1 City				\$	50,000	\$ -
	Abandon Alice Street Well #4City				\$	100,000	\$ -
			\$	-	\$	634,794	\$ 166,377
Totals					\$3,164,339		

City of Waycross Budget FY2018

SPLOST 2008

Engineering Roads and Streets		\$ 850,000		\$ 282,682		\$ 282,682
Property Acq & Demolition		\$ 300,000		\$ -		\$ -
Water/Sewer Rehab & Expansion		\$ 800,000		\$ 235,000		\$ 235,000
Public Works Facility		\$ 900,000		\$ 1,160,000		\$ 1,160,000
Public Buildings - City Hall		\$ 150,000		\$ -		\$ -
Rehab City Auditorium		\$ 30,000		\$ -		\$ -
				\$ 1,677,682		\$ 1,677,682

SPLOST 2014

Engineering Roads and Streets				\$ 1,600,000		\$ 1,600,000
Equipment		\$ 100,000		\$ -		\$ -
Public Safety - Police Vehicles	9	\$ 247,000	5	\$ 231,000	5	\$ 231,000
Public Safety - Fire Pumper				\$ -		\$ -
New Fire Station #4		\$ 600,000		\$ 1,200,000		\$ 1,200,000
Public Facility Imp, Demolition & Prop Acq		\$ 800,000		\$ 400,000		\$ 400,000
Water/Sewer Rehab		\$ -		\$ 1,000,000		\$ 1,000,000
Information Technology		\$ -		\$ 80,000		\$ 80,000
Development Construction Projects		\$ -		\$ -		\$ -
City Parks		\$ 150,000		\$ 10,000		\$ 10,000
Public Works Facility				\$ 1,159,000		\$ 1,159,000
				\$ 5,680,000		\$ 4,521,000

Totals for SPLOST

\$ 4,927,000	\$ 7,357,682	\$ 6,198,682
---------------------	---------------------	---------------------

Grand Total

\$ 4,580,000	\$ 6,452,021	\$ 6,198,682
---------------------	---------------------	---------------------

This page is left blank intentionally

Capital Improvement Plan

SPLOST Fund 2014

FUND: SPLOST 2014							FY 2018	
EQUIPMENT	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	TOTAL	Source	Approved
Engineering Projects								
Roads, Streets, Bridge Impr and Equipment	\$ 1,600,000	\$ 1,000,000	\$ 950,000	\$ 1,435,000	\$ -	\$ 4,985,000	SPLOST	\$ 1,600,000
Water and Sewer						\$ -		\$ -
Water and Sewer Rehabilitation	\$ 300,000	\$ 250,000	\$ 150,000		\$ -	\$ 700,000	SPLOST	\$ 1,000,000
Fire Department						\$ -		\$ -
Remote Fire Station #4	\$ 500,000	\$ 500,000	\$ -	\$ -	\$ -	\$ 1,000,000	SPLOST	\$ 1,200,000
Public Safety						\$ -		\$ -
Specital Purpose Vehicle Fleet	\$ 231,000	\$ -	\$ -			\$ 231,000	SPLOST	\$ 231,000
Public Works								
Public Works Facility	\$ 1,159,000	\$ 100,000	\$ 100,000			\$ 1,359,000	SPLOST	\$ 1,159,000
Administration						\$ -		\$ -
Information Technology Equipmen	\$ 30,000	\$ 30,000		\$ -	\$ -	\$ 60,000	SPLOST	\$ 80,000
Public Buildings						\$ -		\$ -
Public Facility Improvements, Demolition & Acquisition	\$ 1,500,000	\$ 1,000,000	\$ 1,000,000	\$ 990,000	\$ 805,500	\$ 5,295,500	SPLOST	\$ 400,000
Community Improvement								
City Parks	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 50,000	SPLOST	\$ 10,000
DownTown Development Auth	\$ 100,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 150,000	SPLOST	\$ -
TOTALS BY YEAR	\$ 5,430,000	\$ 2,940,000	\$ 2,210,000	\$ 2,435,000	\$ 815,500	\$ 13,830,500		\$ 5,680,000

NOTES:

Public Safety

Special Purpose Vehicle Fleet (5) Vehicles and Equipment for FY2018

Public Works

The bulding of new Public Works facility

Fire Department

The bulidling of new Fire station #4

SPLOST Fund 2008

FUND: SPLOST 2008								FY 2018	
EQUIPMENT	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	TOTAL	Source	Approved	
Engineering Projects	\$ 282,682					\$ 282,682	SPLOST	\$ 282,682	
Unpaved Streets						\$ -	SPLOST		
Resurfacing						\$ -	SPLOST		
Sidewalk Improvements						\$ -	SPLOST		
Traffic Improvements						\$ -	SPLOST		
Water and Sewer	\$ 235,000					\$ 235,000			
Water and Sewer Expansion						\$ -	SPLOST	\$ 235,000	
Infrastructure Improvements						\$ -	SPLOST	\$ -	
Fire Department	\$ -					\$ -		\$ -	
Purchase One Pumper Truck						\$ -	SPLOST	\$ -	
75 Ft. Aerial Platform Truck						\$ -	SPLOST	\$ -	
Remote Fire Station #4						\$ -	SPLOST	\$ -	
Station Renovations						\$ -	SPLOST	\$ -	
Police Department	\$ -					\$ -		\$ -	
Building Renovations						\$ -	SPLOST	\$ -	
Training facility Improvements						\$ -	SPLOST	\$ -	
Public Works	\$ 1,160,000					\$ 1,160,000		\$ 1,160,000	
New Public Works Facility						\$ -	SPLOST	\$ -	
Administration	\$ -					\$ -		\$ -	
Software and Hardware						\$ -	SPLOST	\$ -	
Community Improvement	\$ -					\$ -		\$ -	
Demolition/land acquisition of of Public Buildings						\$ -	SPLOST		
Auditorium Renovation						\$ -	SPLOST		
Public Buildings						\$ -			
DownTown Development Au	\$ -	\$ -				\$ -	SPLOST	\$ -	
TOTALS BY YEAR	\$ 1,677,682	\$ -	\$ -	\$ -	\$ -	\$ 1,677,682		\$ 1,677,682	

Notes:

These projects will deplete all funds for this SPLOST.

Executive Division

FUND: (100) General Fund		DIVISION: EXECUTIVE Department: Channel 10							FY 2018				
EQUIPMENT	#	FY 2018	#	FY 2019	#	FY 2020	#	FY 2021	#	FY 2022	TOTAL	Source	Approved
Upgrade Phone System for City Hall	1	\$ 32,000									\$ 32,000	Budget	\$ -
Backup Equipment		\$ 11,000									\$ 11,000	Budget	
											\$ -		\$ -
											\$ -		\$ -
											\$ -		\$ -
											\$ -		\$ -
TOTALS BY YEAR		\$ 43,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 43,000		\$ -

Police Division

FUND: (100) General Fund		DIVISION: POLICE Department: Crimmlinal Investigation Unit							FY 2018				
EQUIPMENT	#	FY 2018	#	FY 2019	#	FY 2020	#	FY 2021	#	FY 2022	TOTAL	Source	Approved
Unmarked Police Vehicles	1	\$ 25,000	1	\$ 25,000							\$ 50,000	Budget	\$ -
Building Renovations	1	\$ 150,000									\$ 150,000	Budget	\$ -
Faro Technoligies 3D Scanner	1	\$ 75,000									\$ 75,000	Budget	\$ -
											\$ -		\$ -
											\$ -		\$ -
											\$ -		\$ -
TOTALS BY YEAR		\$ 250,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 275,000		\$ -

FUND: (100) General Fund		DIVISION: POLICE		Department: Uniform Patrol					FY 2018				
EQUIPMENT	#	FY 2018	#	FY 2019	#	FY 2020	#	FY 2021	#	FY 2022	TOTAL	Source	Approved
New Patrol Vehicles	9	\$ 254,000	11	\$ 308,000	5	\$ 140,000	5	\$ 140,000	5	\$ 140,000	\$ 929,000	SPLOST	\$ 141,000
Patrol Vehicle Equipment	9	\$ 67,500	11	\$ 82,500	5	\$ 37,500	5	\$ 37,500	5	\$ 37,500	\$ 262,500	SPLOST	\$ 37,500
Patrol Camera System	9	\$ 63,000	11	\$ 77,000	5	\$ 35,000	5	\$ 35,000	5	\$ 35,000	\$ 245,000	SPLOST	\$ 35,000
Body Worn Police Cam	10	\$ 5,000									\$ 5,000		\$ -
Kenwood Digital Handheld Radio	10	\$ 7,500	10	\$ 7,500							\$ 15,000		\$ -
K-9	1	\$ 8,500									\$ 8,500		\$ -
											\$ -		\$ -
											\$ -		\$ -
TOTALS BY YEAR		\$ 405,500		\$ 475,000		\$ 212,500		\$ 212,500		\$ 212,500	\$ 1,465,000		\$ 213,500

Notes:

Replacement of 9 worn out patrol vehicles with a purchase price of \$28,000 for 8 cars and \$30000 for 1 SUV

Patrol Vehicle Equipment will be needed to place in the new patrol vehicles.

Patrol Car Camera System needed to record evidence.

Body Cam to record evidence and give context to citizen encounters.

Digital Radios needed for upgrade and compatibility with other agencies.

FUND: (100) General Fund		DIVISION: POLICE		Department: S.W.A.T.					FY 2018				
EQUIPMENT	#	FY 2018	#	FY 2019	#	FY 2020	#	FY 2021	#	FY 2022	TOTAL	Source	Approved
Ar-15 Rifle	3	\$ 5,400									\$ 5,400	Budget	\$ -
Kenwood Digital Handheld Radio	#	\$ 15,000									\$ 15,000	Budget	\$ -
Negotiator Van	1	\$ 28,000									\$ 28,000	Budget	\$ -
											\$ -	Budget	\$ -
											\$ -	Budget	\$ -
											\$ -		\$ -
											\$ -		\$ -
TOTALS BY YEAR		\$ 48,400		\$ -		\$ -		\$ -		\$ -	\$ 48,400		\$ -

Notes:

Negotiator Van will replace the worn out 1989 Model Chevrolet Van.

AR-15 Rifles will provide the S.W.A.T. Team with enough rifles to totally equip all S.W.A.T. team members which is used as a primary entry weapon. This price includes purchase of a light source and a sighting system. Requested 7 prior year

Portable digital radios are needed for Chief, Major, Lt, 11 SWAT/CBRNE members, 4 negotiators, 1 medic, and 1 back-up. Requested prior year

FUND: (100) General Fund		DIVISION: POLICE		Department: Support Services					FY 2018				
EQUIPMENT	#	FY 2018	#	FY 2019	#	FY 2020	#	FY 2021	#	FY 2022	TOTAL	Source	Approved
Refurnish One Office		\$ 5,000		\$ 5,000		\$ 5,000		\$ 5,000		\$ 5,000	\$ 25,000	Budget	\$ -
Resurface Parking Lot		\$ 20,000									\$ 20,000	Budget	\$ -
Commercial Floor Buffer		\$ 5,000									\$ 5,000	Budget	\$ -
Connex Storage Building		\$ 5,000									\$ 5,000	Budget	\$ -
Additional Roof to Back Parking Lot		\$ 8,000									\$ 8,000	Budget	\$ -
Copier Machine		\$ 8,500		\$ 8,500		\$ 8,500		\$ 8,500		\$ 8,500	\$ 42,500	Budget	\$ -
Generator		\$ 67,024									\$ 67,024	Budget	\$ -
Report Management System		\$ 100,000		\$ 10,000		\$ 10,000		\$ 10,000		\$ 10,000	\$ 140,000	SPLOST	\$ 80,000
TOTALS BY YEAR		\$ 218,524		\$ 23,500		\$ 23,500		\$ 23,500		\$ 23,500	\$ 312,524		\$ 80,000

Notes:

Report Management System will be funded \$80,000 from SPLOST and \$20,000 from WPD IT

Fire Department

FUND: (100) General Fund		DIVISON: FIRE					FY 2018						
EQUIPMENT	#	FY 2018	#	FY 2019	#	FY 2020	#	FY 2021	#	FY 2022	TOTAL	Source	Approved
Build Fire Sta. #4		\$ 1,475,000									\$ 1,475,000	SPLOST	\$1,200,000
Replace Portable Radios		\$ 4,500									\$ 4,500	Budget	\$ 4,500
Replace non-compliant PPE		\$ 17,000									\$ 17,000	Budget	\$ 17,000
Replace non-compliant fire hose		\$ 3,000									\$ 3,000	Budget	\$ 3,000
Replace Fire Safety Inspector Vehicle		\$ 21,700									\$ 21,700	SPLOST	\$ -
Replace Roof on Fire Station #2		\$ 200,000									\$ 200,000	SPLOST	\$ 200,000
Replace Roof on Fire Station #3				\$ 200,000							\$ 200,000	SPLOST	\$ 200,000
Extrication Unit for Engine #4		\$ 18,000									\$ 18,000	Budget	\$ 18,000
Replace SCBA Air Cascade System						\$ 5,000					\$ 5,000	Budget	\$ -
Replace SCBA's and Mask		\$ 12,500									\$ 12,500	Budget	\$ 12,500
Add additional truck bay to Fire Station #2				\$ 250,000							\$ 250,000	SPLOST	\$ -
Add additional truck bay to Fire Station #3						\$ 250,000					\$ 250,000	SPLOST	\$ -
Replace 45 non-compliant SCBA cylinders						\$ 35,000					\$ 35,000	Budget	\$ -
Replace Engine #2				\$ 425,000							\$ 425,000	SPLOST	\$ -
Replace 10 Out of Service SCBA Cylin		\$ 6,500									\$ 6,500	Budget	\$ 6,500
Protective Equipment for New Hires		\$ 10,000									\$ 10,000	Budget	\$ 10,000
TOTALS BY YEAR		\$ 1,768,200		\$ 875,000		\$ 290,000		\$ -		\$ -	\$ 2,917,900		\$1,671,500

Notes:

Build Fire Station #4 on property already purchased on Haines Street.

Replace all portable radios. AFG grant has been submitted.

Replace personal protective equipment to stay in compliance with NFPA 1851 (no more than 10 years old) and ISO requirement.

Replace non-compliant and damaged fire hose

Replace Fire Safety Inspector Vehicle. A 2005 Ford Expedition

Replace roof on Fire Station #2

Replace roof on Fire Station #3

Replace hydraulic extrication equipment on Engine #4. The unit assigned to it is out of service. Company no longer exist.

Replace SCBA Air Cascade system at Fire Station #1

Replace 35 SCBA units and masks. Apply for AFG grant

Add additional truck bay to Fire Station #2 to accommodate EMS

Add additional truck bay to Fire Station #3 to accommodate EMS

Will need to replace 45 SCBA cylinders if we cannot get all units replaced through AFG grant

Replace Fire Engine #2. Approved through SPLOST

Replace 10 Out of Service SCBA Cylinders

Purchase personal protective equipment for new hires

Public Works Division

FUND: (100) General Fund		DIVISION: PUBLIC WORKS					Department: Highways & Streets		FY 2018	
EQUIPMENT	#	FY 2018	FY 2019	FY 2020	FY 2021	FY2022	TOTAL	Source	Approved	
Street Sweeper Replacement		\$ 185,000		\$ 185,000			\$ 370,000	Budget	\$ 220,000	
60" Rear Discharge Mower		\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$18,000.00	\$ 90,000	Budget		
Dump Truck	3	\$ 270,000					\$ 270,000	Budget		
Heavy Duty Equipoment Trailer		\$ 4,500					\$ 4,500	Budget		
1/2 Ton Pickup Truck		\$ 37,000					\$ 37,000	Budget		
Batwing Mower		\$ 14,000					\$ 14,000	Budget		
Ford Tractor		\$ 35,000					\$ 35,000	Budget	\$ 35,000	
Mosquito Sprayer		\$ 18,000					\$ 18,000	Budget		
TOTALS BY YEAR		\$ 581,500	\$ 18,000	\$ 203,000	\$ 18,000	\$18,000.00	\$ 838,500		\$ 255,000	

FUND: (606) GARAGE		DEPARTMENT: GARAGE					FY 2018		
EQUIPMENT	#	FY 2018	FY 2019	FY 2020	FY 2021	FY2022	TOTAL	Source	Approved
Full Size Pickup Truck		\$ 22,000					\$ 22,000	BUDGET	
TOTALS BY YEAR		\$ 22,000	\$ -	\$ -	\$ -	\$ -	\$ 22,000		\$ -

FUND: (203) CEMETERY		DIVISION: PUBLIC WORKS					FY 2018		
EQUIPMENT	#	FY 2018	FY 2019	FY 2020	FY 2021	FY2022	TOTAL	Source	Approved
Zero Turn Mower		\$ 16,000							\$ -
Heavy Duty Equipoment Trailer		\$ 4,500							\$ -
Full Size Pickup Truck		\$ 22,000							\$ -
							\$ -		\$ -
							\$ -		\$ -
TOTALS BY YEAR		\$ 42,500	\$ -		\$ -				

Community Improvement Division

FUND: (100) General Fund		DIVISION: COMMUNITY IMPROVEMENT					Department: Inspections		FY 2018	
EQUIPMENT	#	FY 2018	FY 2019	FY 2020	FY 2021	FY2022	TOTAL	Source	Approved	
Full size truck		\$ 20,000					\$ 20,000	Budget	\$ -	
							\$ -		\$ -	
							\$ -		\$ -	
							\$ -		\$ -	
							\$ -		\$ -	
							\$ -		\$ -	
TOTALS BY YEAR		\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000		\$ -	

Notes:

New truck for code officer

Engineering Division

FUND: (100) General Fund DIVISION: ENGINEERING						Department: Administration		FY 2018					
EQUIPMENT	#	FY 2018	#	FY 2019	#	FY 2020	#	FY 2021	#	FY 2022	TOTAL	Source	Approved
General Purpose Vehicle	\$	20,000									\$ 20,000	Budget	\$ -
											\$ -		\$ -
											\$ -		\$ -
											\$ -		\$ -
TOTALS BY YEAR	\$	20,000	\$	-	\$	-	\$	-	\$	-	\$ 20,000		\$ -

Notes:

General Purpose Vehicle: Small pick-up truck to replace 1999 Ford F-150 for construction management and field work by engineering staff.

FUND: (100) General Fund		DIVISION: ENGINEERING				Department: Infrastructure Construction		FY 2018					
ACCOUNT/ACTIVITY	#	FY 2018	#	FY 2019	#	FY 2020	#	FY 2021	#	FY 2022	TOTAL	Source	Approved
Infrastructure (Sidewalks)	\$	25,000	\$	27,000	\$	27,000	\$	27,000	\$	27,000	\$ 133,000	Budget	\$ 20,000
Infrastructure (Street Patching)	\$	20,000	\$	22,000	\$	22,000	\$	22,000	\$	22,000	\$ 108,000	Budget	\$ 20,000
Infrastructure (Culverts)	\$	20,000	\$	22,000	\$	22,000	\$	22,000	\$	22,000	\$ 108,000	Budget	\$ 7,000
Infrastructure (Drainage Projects)*	\$	300,000	\$	230,000	\$	260,000	\$	250,000	\$	300,000	\$1,340,000	Budget*	\$ -
Infrastructure (Vehicles)	\$	65,000	\$	40,000	\$	-	\$	-	\$	-	\$ 105,000	Budget	\$ -
											\$ -		\$ -
											\$ -		\$ -
TOTALS BY YEAR	\$	430,000	\$	341,000	\$	331,000	\$	321,000	\$	371,000	\$1,794,000		\$ 47,000

Notes:

Infrastructure (Sidewalks): For yearly in-house sidewalk, driveway, curb repairs and "Safe Sidewalk Projects" if funds remain in the fourth quarter of fiscal year 2018.

Infrastructure (Street Patching): For yearly in-house pothole repair, street patches, and other asphalt repairs.

Infrastructure (Culverts): For yearly in-house storm drain repairs and small projects

Infrastructure (Drainage Projects): For contract replacement of failed drain pipes/concrete box culverts. Current priorities include:

FY2018 EL Saunders Dr Culvert (\$250K)

FY2019 Owens Street, Izlar Street, Cleo Street, Nicholls Street Storm Drain (\$180K)

FY2020 Summit Street and Cedar Street Storm Drain (\$90K); Long Bewick and L Street Storm Drain (\$120K)

FY2021 Scruggs Street Storm Drain (\$80K); Blackshear Ave Box Culvert (\$120K)

FY2022 Dewey Street Box Culvert (\$110K); Hamilton Avenue Box Culvert (\$140K)

Each Year also includes \$50K for unforeseen emergency contract culvert/drainage repairs.

***If funding is not available in the FY2017 Budget, we could consider Drainage Projects to be carried out in conjunction with SPLOST Street Paving and Resurfacing Projects.**

Infrastructure (Vehicles):

FY2018 Chase Truck (Small Truck) (20K)

FY2018 Flatbed Dump Truck

FY2019 Crew Truck Replacement (40K)

FUND: (505) WATER SEWER	DIVISION: ENGINEERING					FY 2018		
	ACTIVITY	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	TOTAL	Source
Tank Maintenance Program (recurring)	\$132,377	\$133,000	\$140,000	\$140,000	\$140,000	\$ 685,377	2560	\$ 132,377
Litter Trap Financed through GEFA Loan	\$5,417	\$5,417	\$5,417	\$5,417		\$ 21,668	1400	\$ -
Air Compressor	\$22,000					\$ 22,000	2500	\$ 22,000
Hydra-stop Power Pack	\$6,000					\$ 6,000	2500	\$ 6,000
Dump Truck	\$85,000					\$ 85,000	2320	
Capital Project Funds								\$ -
Hatcher Road W&S Adjustments (GDOT Project)	\$120,000					\$ 120,000	2540**	
CDBG W&S Rehab Area*1 Roosevelt, Izlar, Owens, Walker	\$462,000					\$ 462,000	2540**	
2012 W&S Rehab *2 Jasmine Cir & Coral Rd & Seminole Tr to Baltimore Circle (Canal)	\$320,000					\$ 320,000	2540**	
2016 W&S Rehab Project *3 Robert/Colley/Johnson Sewer & Elizabeth/Isabella Water	\$440,000					\$ 440,000	2540**	
Hanover Drive Sewer (Along Canal behind houses)	\$104,000					\$ 104,000	2540**	
Phased Fire Hydrant Replacement (ESG)	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$ 100,000	2540	
Lift Station Pump Rehab (ESG)	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$ 100,000	2540	
Water Meter Purchases (ESG)	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$ 100,000	2540	\$ 6,000
Digester Cleaning	\$30,000					\$ 30,000	2540	
Lakeview Drive	\$170,000					\$ 170,000	2540***	
Bar Screens	\$482,016					\$ 482,016	2540	
Traveling Bridge Filters		\$224,000				\$ 224,000	2540	
Emergency Water Repairs/Replacements	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$ 250,000	2540	
Emergency Sewer Repairs/Replacements	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$ 500,000	2540	
WWTP main Operation & lab Roof Replacement	\$90,000					\$ 90,000	2200****	
Water Plant Roof Repair to Safe Conditions	\$75,000					\$ 75,000	2200****	
Radio Read Water Meters/"No Lead" Change Out	\$1,500,000	\$1,500,000				\$3,000,000	GEFA	
Abandon Well #1 City	\$50,000					\$ 50,000	2540	
Abandon Alice Street Well #4City	\$100,000					\$ 100,000	2540	
Deep Well Water Supply (Marion Street)*4	\$200,000	\$300,000				\$500,000	GEFA**	
Sweet Street & Morton Avenue W&S Rehab (Corr Z)*5		\$325,000				\$ 325,000	2540**	
Well #2 City Inspection & Repair		\$75,000				\$ 75,000	2540	
Roosevelt, Ketterer, Crawford W&S Rehab*6			\$210,000			\$ 210,000	2540**	
Well #3 City Inspection & Repair			\$75,000			\$ 75,000	2540	
Creswell, Littleton, Miller, & Oneida*7				\$260,000		\$ 260,000	2540**	
Mosely Street Sewer *8				\$160,000			2540**	
Quarterman Street Sewer Rehab (Pendleton to Plant)*9					\$330,000	\$ 330,000	2540**	
Arnold McKinney, Folks, & Oak*10					\$210,000	\$ 210,000	2540**	
Brunel Street & Chandler Street Water Bore at CSX					\$120,000	\$ 120,000	2540**	
TOTALS	\$ 4,603,810	\$ 2,772,417	\$ 640,417	\$ 775,417	\$ 1,010,000	\$ 9,642,061		\$ 166,377

Notes:

*1-SPLOST & CDBG funds for Pavement, Drainage Replacement	\$205,000					\$205,000	SPLOST
	\$500,000						CDBG
*2-SPLOST funds for Pavement Replacement	\$100,000					\$100,000	SPLOST
*3-SPLOST funds for Pavement Replacement	\$418,000					\$418,000	SPLOST
*4-GEFA Loan Needed		\$500,000					GEFA
*5-SPLOST funds for Pavement Replacement		\$130,000				\$130,000	SPLOST
*6-SPLOST funds for Pavement Replacement			\$150,000			\$150,000	SPLOST
*7-SPLOST funds for Pavement Replacement				\$210,000		\$210,000	SPLOST
*8-SPLOST funds for Pavement Replacement				\$100,000		\$100,000	SPLOST
*9-SPLOST funds for Pavement Replacement					\$140,000	\$140,000	SPLOST
*10-SPLOST funds for Pavement Replacement					\$165,000	\$165,000	SPLOST
					Total SPLOST Request	\$1,618,000	

** W&S Rehab & Expan SPLOST will be used as able

***Street SPLOST

**** Building SPLOST

Glossary

Account Group	A self-balancing set of accounts which are not a fund or a fiscal entity. General Fixed Assts Account Group and General Long-Term Debt Account Group are such examples.
Accounting System	The total structure of records and procedures that identify, record, classify, summarize and report information on the financial position and results of operations of a governmental unit or any of its funds.
Accrual Basis Accounting	A method of accounting in which revenues are recorded when measurable and earned, and expenses are recognized when a good or service is used.
Ad Valorem Taxes	According to value; an assessment such as Taxes or insurance based on the value of the commodity (real or personal property) involved.
Appropriation	An authorization made by the City Commission that permits the city to set aside money or materials for a specific purpose.
Assessed Value	A determination of the estimated value of property as prescribed by the Ware County Tax Assessors office.
Assets	Probable future economic benefits obtained or controlled by a particular entity as a result of past transactions or events.
Balanced Budget	A budget in which the estimated current expenditures are equal to or less than the estimated current revenues.
Base Budget	The base budget consists of personal services only. Price and quantity changes are reflected in the base budget but only to the extent that they are in support of personal services. Program and/or capital improvements are not included in the base budget.
Beverage Tax	Taxes on alcoholic beverages (beer, wine, liquor) sold within the City.

Bond	A written promise to pay a specified sum of money, called the per value or principal, at a specified date or dates in the future, together with periodic interest at a specified rate.
Bonded Debt	Payments on bonds sold by the city to spread over a long term.
Budget	A financial plan for a specific period of time (fiscal year) that matches all planned revenues and expenditures with various city services.
Budget Adjustment	A revision to the adopted budget that occurs during the affected fiscal year.
Budget Calendar	The schedule of key dates or milestones that the City follows in the preparation, adoption, and administration of the budget.
Budget Message	The instrument used by the City Manager in presenting a Comprehensive financial program to the City Commission and the Citizens of Waycross.
Budget Resolution	The official enactment by the City Commission legally Authorizing the City Manager to obligate and spend resources.
Budget Transfer	Intra Division Transfer: A transfer from one departmental account in a division to an account in a different division.
Budgetary Control	The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitation of available appropriations and available revenue.
Capital Expenditures	Capital outlay of two thousand five hundred (\$2,500) or more that has a useful life in excess of one year.
Capital Improvement Plan	This is a multi-year planning instrument used by governments to identify needed capital projects and to coordinate the financial and timing of such improvements in a way that maximizes the return to the public.

Capital Project Fund	A fund used to account for financial resources used for the acquisition or construction of major capital equipment or facilities.
Capital Outlay	Expenditures that result in the acquisition of/or addition to fixed assets.
Debt Service	Expenditures for principle and interest payments on loans, notes and bonds.
Debt Service Requirements	The amount of money necessary for scheduled payment of outstanding debt, both principal and interest becoming due during the fiscal year, and contributions required to accumulate money for the future retirement of term bonds.
Department	Departments are the major functional sub-divisions and correspond roughly to functional hierarchy used by the City. Each department has been assigned to one of the functions according to the type of activity it performs.
Depreciation	(1) Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence. (2) The portion of the cost of a capital asset which is charged as an expense during a fiscal period.
Encumbrance	The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.
Enterprise Fund	A governmental accounting fund in which the services provide are financed and operated similarity to those of a private business. The rate schedules for these services were established to insure that revenues are adequate to meet all necessary expenditures.
Equipment or Vehicle Purchase	Line items listed in the Capital Outlay expenditures within each individual department for equipment and vehicle replacement cost. If an amount is shown in these budgeted line items, no financing will be needed. All financed items will be accounted for under Lease Purchase Payments within each department.
Expenditures	This term refers to the outflow of funds paid, or to be paid for assets, goods, or services obtained regardless of when the expenses are actually paid.

Fiscal Year	A twelve (12) month period between settlements of financial accounts. This fiscal year for the City of Waycross begins July 1, and ends June 30, of each.
Fixed Assets	Assets of a long-term character which are not intended to be sold for profit, but which are to be used in an organization's normal course of business, such as land, buildings, improvements other than building, machinery, and equipment.
Franchise Tax	Fees levied on a corporation in return for granting a privilege sanctioning a monopoly or permitting the use of public property, usually subject to regulation set by the governing body.
Fund	A fiscal and accounting entity that is composed of a self balancing set of accounts that reflects all assets, liabilities, equity, revenue, and expenditures (or expenses) necessary to disclose position and the results of operations. Funds are established as individual records for purposes of legal compliance, difference natures of the activities performed, measurement of difference objectives, and to facilitate management control.
Fund Balance	Refer to the net of unrestricted money remaining in a fund after the year's expenditures and revenues are tallied, and is therefore also known as surplus funds.
Fund Equity	The excess of assets over liabilities. A portion of the equity may be reserved or designated; the remainder is Fund Balance.
GAAP	Generally Accepted Accounting Principles as determined through common practice or as promulgated by the Governmental Accounting Standards Board, Financial Accounting Standards Board, or various other accounting standards setting bodies.
General Fixed Assets Account Group	A self-balancing group of accounts set up to account for the general fixed assets of a governmental unit.
General Fund	This fund is used to account for all revenues and expenditures of the City of Waycross not accounted for in any other fund; and is an operating fund from which most of current operations of the city are financed.

Governmental Fund	A generic classification adopted by the National Council on Governmental Accounting to refer to all funds other than proprietary and fiduciary funds. General fund, special revenue funds and capital projects funds are all examples of governmental fund types.
Grant	A contribution by one governmental unit to another unit. The contribution is usually made to aid in the support of a specified function, activity or for the acquisition or construction of fixed assets.
Infrastructure	The basic installations and facilities on which the continuance and growth of a community depend upon. Examples include water and sewer improvements, roads and street paving, and public buildings.
Insurance Tax	Tax paid by insurance companies for premiums collected inside the city.
Interfund Reimbursement Transfer	A planned movement of money between funds to offset expenses incurred in the receiving fund due to operation of the sending fund. This is also referred to as an overhead transfer.
Intergovernmental Revenue	Revenue from other governments in the form of entitlements, grants, shared revenues or payments in lieu of taxes.
Internal Service Funds	Funds used to account for the financing of goods or services provided by one department of the government to other government departments on a cost reimbursement basis.
Lease Purchase Payments	Expenditures for leasing or renting equipment or vehicles for both temporary and long-term use by the government. These expenditures include bus and other vehicle rental when operated by local government, capital lease arrangements and other rental agreements.
Levy	The assessment and collection of tax or other fees.
Line Item Budget	A budget that lists each expenditure category (personnel services, supplies, travel, training, etc.) separately, along with the dollar amount budgeted for each specified category.

Local Option Sales Tax	Sales tax collected from local businesses for the purpose of reducing property taxes and maintaining governmental operations. Ongoing after referendum.
Long-Term Debt	Debt with a maturity of more than one year after the date of issuance.
Maintenance & Repair	Expenses resulting from the purchase of labor and materials for the repair or maintenance of city property by an outside vendor.
Millage Rate	The ad Valorem tax rate expressed in terms of the levy per thousand dollars of taxable assessed value.
Modified Accrual Basis	Governmental funds use the modified accrual basis of accounting. Revenues are cognized in the period in which they become both available and measurable. Expenditures are recognized at the time a liability is incurred.
Motor Vehicle & Mobile Home Tax	Taxes collected from license plate sales inside the city.
Operating Budget	The portion of the budget pertaining to daily operations and/or maintenance of city services, programs, facilities or fixed assets incurred in a fiscal year.
Operating Transfer	Legally authorized Interfund transfers from a fund receiving revenue to the fund that makes expenditures.
Paying Agent	The expenses incurred in the issuance and management of Bond Issues.
Personal Services	Expenditures directly attributable to the city employees, including salaries, overtime, and the city's contribution to social security, health insurance, workers' compensation insurance and retirement.
Professional Services	Expenditures incurred by the city to obtain the services of recognized license professionals such as doctors, lawyers, engineers, certified public accountants, and consultants.

Proprietary Fund	A fund that is used to account for business-type activities of a government. The basis of accounting for this type of fund is the accrual basis which means most transactions are measured when they occur, regardless of when cash has been received or disbursed.
Real Estate Tax	Taxes collected by Ware County on real estate transfers (deed fees) within the city.
Reserve	An account used to indicate a portion of a fund balance legally restricted for a specific purpose and is therefore not available to general appropriations.
Retained Earnings	A fund equity account that reflects accumulated net earnings or losses of proprietary fund. As in the case of fund balance, retained earnings may include certain reservations of fund equity.
Revenue	Funds that the city receives as income. It includes such items as taxes, license, permits, fines, forfeitures, user fees, service charge, and grants.
Revenue Bonds	Revenue bonds are issued to finance industrial and commercial growth projects. Projects can include land acquisition, new-facility construction, improvements to existing facilities, and purchase and renovation of existing structures.
Small Tools	For purchase of small hand tools and small equipment and having a life expectancy or not more than three (3) years.
Special Revenue Fund	A fund established to account for revenues from specific taxes or other earmarked revenue sources that by law are designated to finance particular functions or activities of government.
State Revolving Loan (SRF)	State of Georgia loan pool for sewer improvements by local governments. This is a two (2) percentage loan rate, with twenty (20) year term.
Street Assessments	Street improvement cost assessed against landowner's property and due to the city.

Taxes	Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. Taxes levied by the City of Waycross are approved by the Commission and are within their limits determined by the State of Georgia.
Training	Expenditures incurred as a result of city approved instructional courses.
Travel	Expenditures incurred in the conduct of city business and/or schools. This includes subsistence, transportation, mileage (private vehicle), and hotel cost.
Unreserved Fund Balance	The amount remaining in a fund that is not designated for some future use and which is available for further appropriation or expenditure.
User Charges	The payment of a fee for direct receipt of a public service by the party benefiting from the service.
Utility Franchise Tax	Tax levied against utility companies doing business with the city (electricity, cable television, gas, telephones, etc.) for the use of city rights-of-way.

