

Dougherty County, Georgia

**ANNUAL  
BUDGET**

For The  
Fiscal Year Ending June 30, 2014

**DOUGHERTY COUNTY OFFICIALS**

**Board of Commissioners**

Jeff "Bodine" Sinyard, Chairman  
Gloria Gaines  
John Hayes  
Lamar Hudgins  
Clinton Johnson  
Ewell Lyle  
Jack Stone

**General County Government**

Richard Crowdis.....County Administrator  
Michael McCoy.....Assistant County Administrator  
Jawahn Ware.....County Clerk  
Spencer Lee.....County Attorney  
Martha Hendley.....Finance Director  
Alice Goseer-Jenkins.....Human Resources  
Denver Hooten.....Tax Director  
Ginger Nickerson.....Registration & Elections Supervisor  
Dewayne Greene.....Facilities Management Director  
Pauline Abidde.....Interim Library Director  
Larry Cook.....Public Works Director

**Dougherty County Courts**

Willie Lockette..... Superior Court Judge  
Stephen Goss.....Superior Court Judge  
Denise Marshall.....Superior Court Judge  
Nancy Stephenson.....Probate Court Judge  
Evonne Mull.....Clerk of Courts  
Victoria Darrisaw.....State Court Judge  
Baxter Howell.....Chief Magistrate Court Judge  
Robert Revell.....Magistrate Court Judge  
John Salter.....Magistrate Court Judge  
Herbie Solomon.....Juvenile Court Judge  
Kevin Sproul.....Sheriff  
Greg Edwards.....District Attorney  
Leisa Johnson.....Public Defender  
Michael Fowler.....Coroner

**Solid Waste Landfill**

Scott Addison, Director.....Solid Waste Landfill

**Public Safety**

Cynthia Battle.....Chief of Police  
John Ostrander.....Jail Director

**Public Health**

Greg Rowe.....Emergency Medical Services Director

**Cooperative Extension Service**

James Morgan-County Extension Coordinator.....County Extension

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**BOARD OF COMMISSIONERS  
DOUGHERTY COUNTY  
ALBANY, GEORGIA**

**COUNTY COMMISSION:**

JEFF "BODINE" SINYARD, CHAIRMAN  
GLORIA GAINES, VICE CHAIR  
JOHN HAYES  
CLINTON JOHNSON  
EWELL LYLE  
JACK STONE

**COUNTY ADMINISTRATOR  
RICHARD CROWDIS**

July 1, 2013

TO: Members, Dougherty County Commission  
FROM: Richard Crowdis, County Administrator  
RE: Adopted Fiscal Year Budgets 2013-2014

The **FY 2014 Budgets** representing the General Fund, Special Services District Fund, Solid Waste Enterprise Fund, Capital Improvements Program Fund, Special Purpose Local Option Sales Tax funds, DHR Building Fund, Confiscated and Seizure Fund, Lease/Commercial Fund, Grant Fund and Law Library Fund which were approved and adopted on **June 24, 2013** are enclosed in detail in this document. These Budgets were developed in a sound planning process meeting all legal requirements which should ensure our delivery of services to the public during the twelve month period.

**Due to the lingering effects of the recession**, numerous actions were continued to contain and reduce costs. However, the Commission has requested to look at the possibility of a lump sum distribution in December.

1. No Merit increases.
2. No Cost of Living increases.
3. No Longevity payments.
4. Vacancies frozen except essential Public Safety and selective other critical positions.
5. Training and Travel limited to State mandated training and Commission training.
6. Outside agencies reduced in their annual appropriation.
7. Self funded Risk Management Fund created.

The **General Fund** millage rate remains at **11.894**. The millage supports the **Maintenance and Operations (M&O) Budget** which decreased 2.8% from last year to **\$43,979,423**. The **Capital Improvements Program (CIP) Budget** which is not receiving a portion of the tax millage is currently at **\$681,470** is down 32.7% from last year's budget. The CIP is funded from Reserves and SPLOST funds. It should be noted that funding was restored to re-open the West Town Branch Library in this fiscal year.

The **Special Services District Fund** is budgeted at **\$7,176,200** which is a decrease of 0.2% from last year's budget. The millage rate remains at **9.272**.

The **Solid Waste Enterprise Fund** is budgeted at **\$3,237,783** for **Maintenance & Operations (M&O)** which is a 0.4% increase from last year. The **Capital Improvements Program (CIP)** is budgeted at **\$215,000** which is a decrease of 64.1% from last year. The **2012 CPI of 2.9%** will increase the landfill gate rate from \$35.94 per ton to **\$36.98 effective July 1, 2013**.

**Other Funds included** in this Budget Document are SPLOST Funds II, III, IV, V and VI; Confiscated and Seizure; DHR Building; Grants; and Law Library. These funds are being maintained in compliance with state laws, regulations and sound accounting practices.

We will be continuously challenged to contain costs. Lagging employee salaries and our dependency on using reserves for on-going operations are still critical issues. I look forward to working with you on these and other issues as we move forward in the future.

## ALBANY, DOUGHERTY COUNTY, GEORGIA

### HISTORY

Albany, Dougherty County and Southwest Georgia are rich in southern history and culture. Albany celebrated its 150th anniversary in 1986. The Dougherty County School System and the Sesquicentennial Committee have published a history of the area called Glancing Backward. It is available through the Chamber of Commerce or may be acquired temporarily through inter-library loan or checked out locally. Much of the information below was researched by the publishers of Glancing Backward and is contained in that publication.

Creek Indians were the first residents of this area as early settlers began inhabiting Southwest Georgia in the 1790's. Nelson Tift, a Connecticut native, entered into an agreement with a group of men in 1826 to find a town on the west bank of the Flint River, at that time Baker County. The original purpose for locating a town here was to utilize the Flint River for merchandising and boat traffic, etc. Later, Tift bought the interests of the other gentlemen, convinced that the town would eventually be successful. Albany was actually founded in 1836 when Nelson Tift was 25 years old. Though the Flint River is still a largely navigable waterway, it is now used for recreation.

In 1853, Dougherty County was created out of Baker County by an act of the Georgia General Assembly. It was named for Judge Charles Dougherty of Athens. The County contains 326 square miles of land area with a 2010 census population of 94,565 persons.

Many of the original buildings remain and some have been restored and are in use today. Quail plantations are famous in the area and date back to the founding of Albany. Dougherty County is recognized for its quail and duck hunting, fishing, the Flint River and many cypress swamps.

A famous military unit, the Nelson Rangers, originated in Albany in 1862 and fought in numerous Civil War skirmishes under the leadership of Capt. Thomas N. Nelson, who married the daughter of Nelson Tift.

Albany is still known for its artesian wells, the first drilled around 1881. Because the mineral waters were thought to be curative, the town became a tourist attraction. Today, the artesian well is the City's emblem and is embossed in the seal of the City.

The first industries and business in Albany and Dougherty County included a cotton trade with revenues of \$5,000,000 annually, fertilizer factories, cotton seed oil mills, a pine products plant, cross arms, a gin brush factory and public ginneries. Albany boasted a "natatorium" or indoor swimming pool and the lowest death rate in the southern states. This area was also known as a center for transportation.

Dougherty County has a Board of Commissioners consisting of a Chairman, elected at large, and six commissioners, elected by district, for four year overlapping terms. The County Commission appoints a County Administrator to carry out the daily functions of the County.

Dougherty County has become one of the most progressive counties in the State of Georgia. Many large northern industries have relocated to South Georgia because of its natural resources. Some of those industries are Procter & Gamble, Miller Brewing Company, and the United States Marine Corps Logistics Base.

The County Commission has been in the forefront with many of its endeavors such as new Mental and Physical Health Facilities; an up-to-date Landfill operation, a \$30,000,000 state of the art Jail Facility, a five story Government Center Office Building for County and City administrative departments, a three story Central Square Office Building, two downtown parking decks, a new Public Works Administrative Building, and a new EMS Headquarters.

In February 2009, Dougherty County was certified as a Georgia Work Ready Community. To earn this designation, Dougherty County had to demonstrate a commitment to improving public high school graduation rates and have a percentage of the available and current workforce earn a Work Ready Certificate. The County increased its public high school graduation rate from 57.5% to 63.3% and 1,556 workers in Dougherty County earned their Work Ready Certifications.

In 2011, after years of planning, strategizing and negotiating, a Landfill Gas-to-Energy partnership began between the Marine Corps Logistics Base Albany, GA and Dougherty County. This is the first partnership of its kind for the Department of the Navy. Landfill gas is a naturally occurring gas that results from the decomposition of garbage and is a reliable and renewable energy source. The 20-year partnership allows the County to sell landfill gas produced at the Fleming/Gaissert Road Landfill to MCLB. MCLB will utilize the gas to produce electricity on site which will offset the purchase of electricity as well as natural gas for steam production, thus increasing MCLB's use of alternative energy sources which is a Presidential and Congressional mandate for the Department of the Navy.



We like to think that Nelson Tift would be proud of the progress and success of Albany and Dougherty County. With a history so rich and a future so promising, Dougherty County is destined for further success.

**DOUGHERTY COUNTY - STATISTICS**

Location: 176 miles south of Atlanta  
100 miles north of Tallahassee  
60 miles east of Alabama  
40 miles west of Tifton and I-75

Area & Altitude: 326 square miles (89th County in size)  
212 feet above sea level - Average  
Elevation

Climate: 66 degrees - Average Annual Temperature  
49.5 inches - Average Annual Rainfall  
260 days - Growing Season

**EDUCATION**

The Dougherty County Board of Education oversees four high schools, six middle schools, sixteen elementary schools, and four other learning centers. There are two units of the University System of Georgia, including Darton State College and Albany State University; along with the Albany Technical College, a unit of the Technical College System of Georgia in Dougherty County. Troy State University has a satellite campus located in Dougherty County.

**TAXES**

Dougherty County's sales tax rate is 7%. The City and County share a 1% Local Option sales tax which is used for general operations and a 1% Special Purpose sales tax which is used for capital improvements. The School System levies a 1% Education Special Purpose sales tax. The remaining 4% is a State sales tax.

### TRANSPORTATION

Dougherty County has commercial air service; passenger bus service; 756.84 miles of public roads; barge facilities available 52 miles southwest at Bainbridge State Dock.

### HISTORIC SITES AND RECREATION

Flint Riverquarium is a one-of-a-kind adventure featuring a 175,000 gallon, 22 feet deep blue hole spring and more than 100 mysterious creatures including fish, alligators, turtles and more! It tells the story of the Flint River ecosystem and features interactive exhibits that inform visitors about the importance of water, conservation, and environmental issues.

The Parks at Chehaw, a 600 acre recreational park and Chehaw Wild Animal Park, located on 100 acres is a natural habitat designed by Jim Fowler. Protective trails and elevated walkways allow visitors to observe wildlife in their natural environments. Animal attractions include rhinos, cheetahs, buffalo, lemurs, monkeys, bears, wolves, alpacas, reptiles, and a petting zoo named Ben's Barnyard.

Heritage Plaza is listed on the National Register of Historic Places and includes Thronateeska Heritage Foundation Museum, a train museum, 1912 brick streets, 1857 train depot, the Jarrard House, Wetherbee Planetarium and the 1847 Hilsman Kitchen.

Radium Springs - Georgia's largest natural spring with constant 68 degree temperature. Indians believed the springs were a source of healing. A wildlife observation point and nature trail were built with grant funds. The County is utilizing SPLOST funds to develop the Radium Springs site to include a Garden, an Overlook Site and a greenspace area.

The Sand Dunes along East Oglethorpe Expressway, which according to geologists, may have been the northern edge of the Gulf of Mexico a million years ago. Fossil dunes extend about 30 miles along the Flint River.

### ARTS

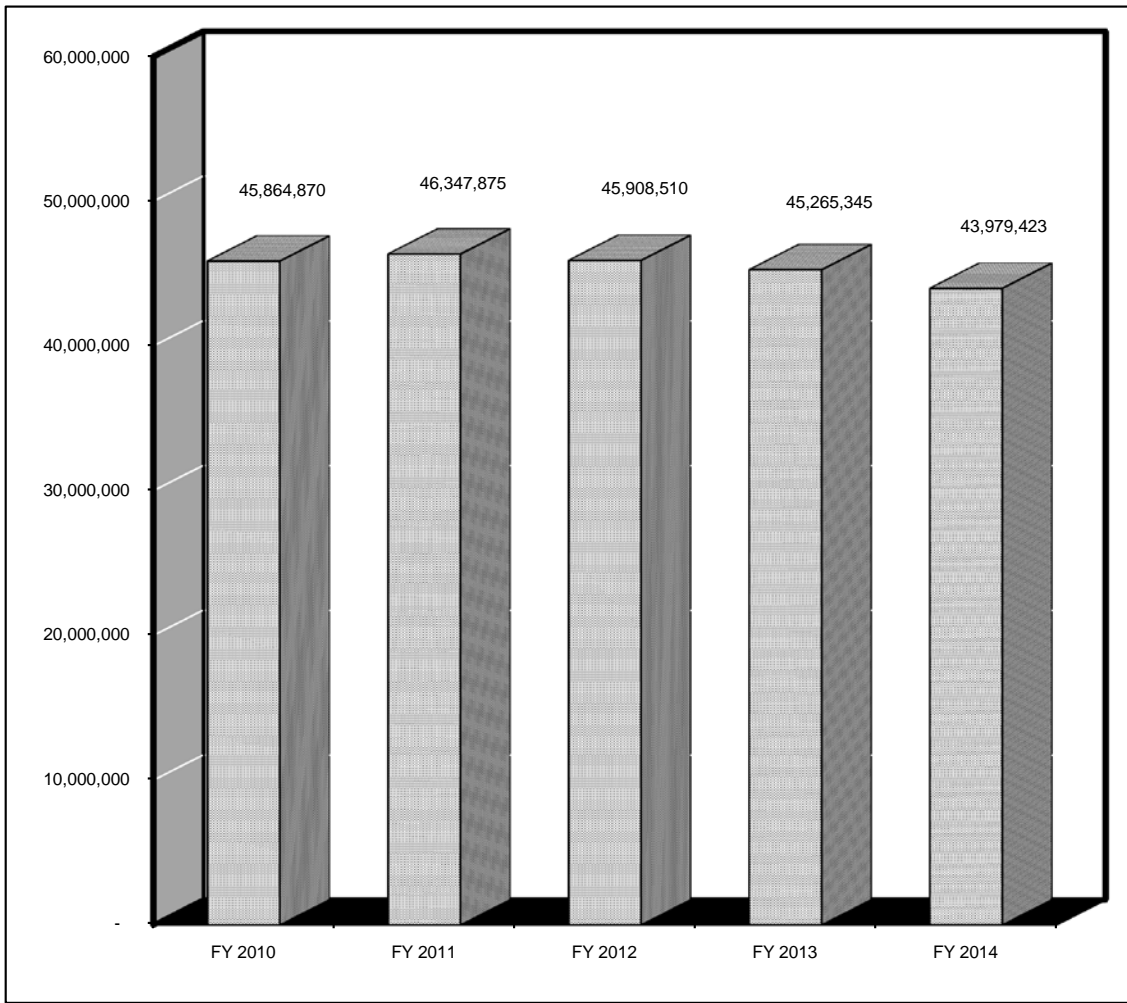
Albany Ballet Theatre, Albany Community Chorus, Albany Little Theatre, Albany Museum of Art, Albany Symphony Association, the Concert Association, Georgia Artists' Guild of Albany, and Thronateeska Heritage Foundation of Albany.

**Dougherty County, Georgia  
Adopted Budgets  
Fiscal Year 2014**

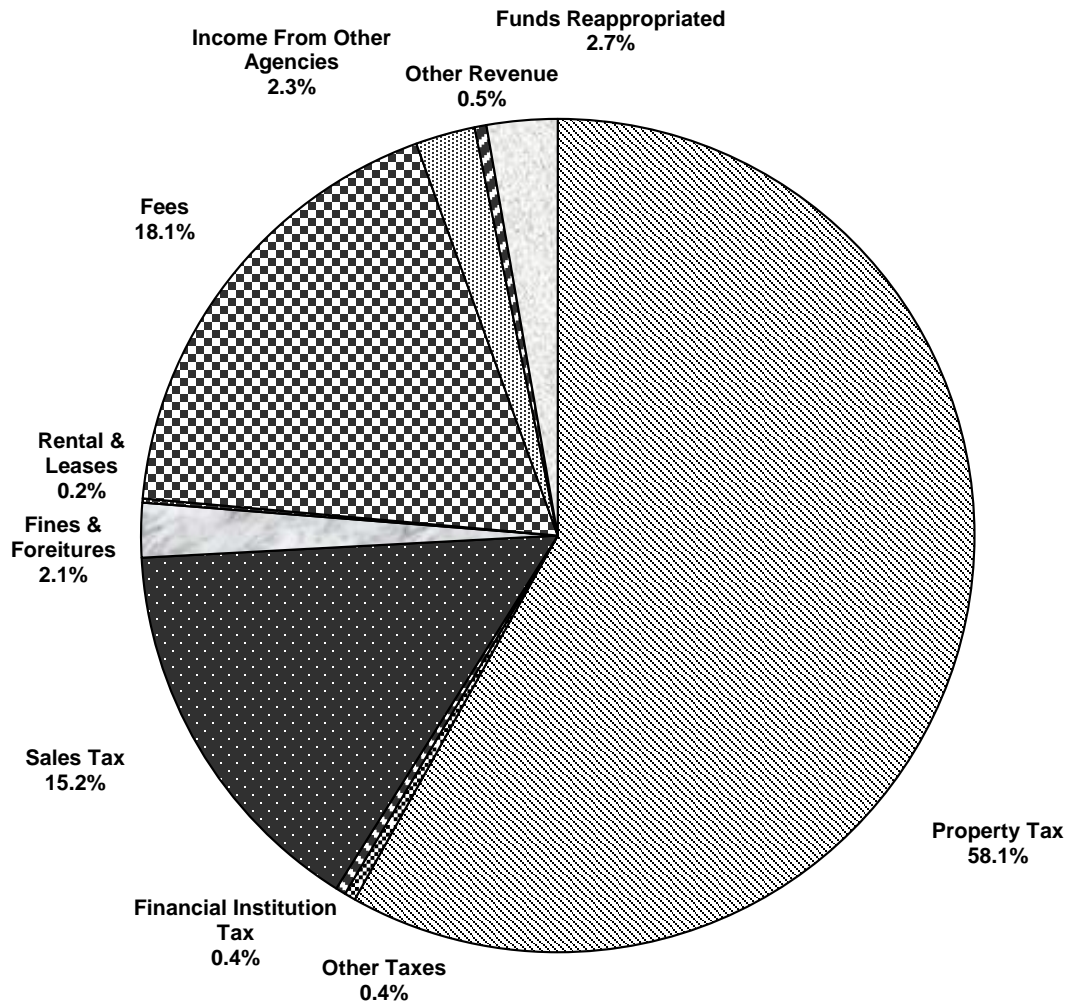
	FY 2013	FY 2014	% Change
<b>General Fund</b>			
M & O	\$ 45,265,345	\$ 43,979,423	-2.8%
CIP	\$ 1,012,335	\$ 681,470	-32.7%
<b>Special Tax District Fund</b>	\$ 7,190,591	\$ 7,176,200	-0.2%
<b>Solid Waste Enterprise Fund</b>			
M & O	\$ 3,224,425	\$ 3,237,783	0.4%
CIP	\$ 598,694	\$ 215,000	-64.1%
SPLOST 2 Fund	\$ 608,598	\$ 603,363	-0.9%
SPLOST 3 Fund	\$ 1,436,070	\$ 1,364,885	-5.0%
SPLOST 4 Fund	\$ 1,828,800	\$ 1,318,720	-27.9%
SPLOST 5 Fund	\$ 4,096,500	\$ 5,261,700	28.4%
SPLOST 6 Fund	\$ 6,415,700	\$ 8,663,550	35.0%
Confiscated Funds	\$ 129,500	\$ 111,700	-13.7%
DHR Building Fund	\$ 1,684,295	\$ 1,727,600	2.6%
Lease-Commerical Fund	\$ 66,200	\$ 65,700	-0.8%
Grants Fund	\$ 263,459	\$ 470,565	78.6%
Law Library Fund	\$ 168,525	\$ 153,300	-9.0%
<b>Total for all Budgets</b>	<b><u>\$ 73,989,037</u></b>	<b><u>\$ 75,030,959</u></b>	<b><u>1.4%</u></b>

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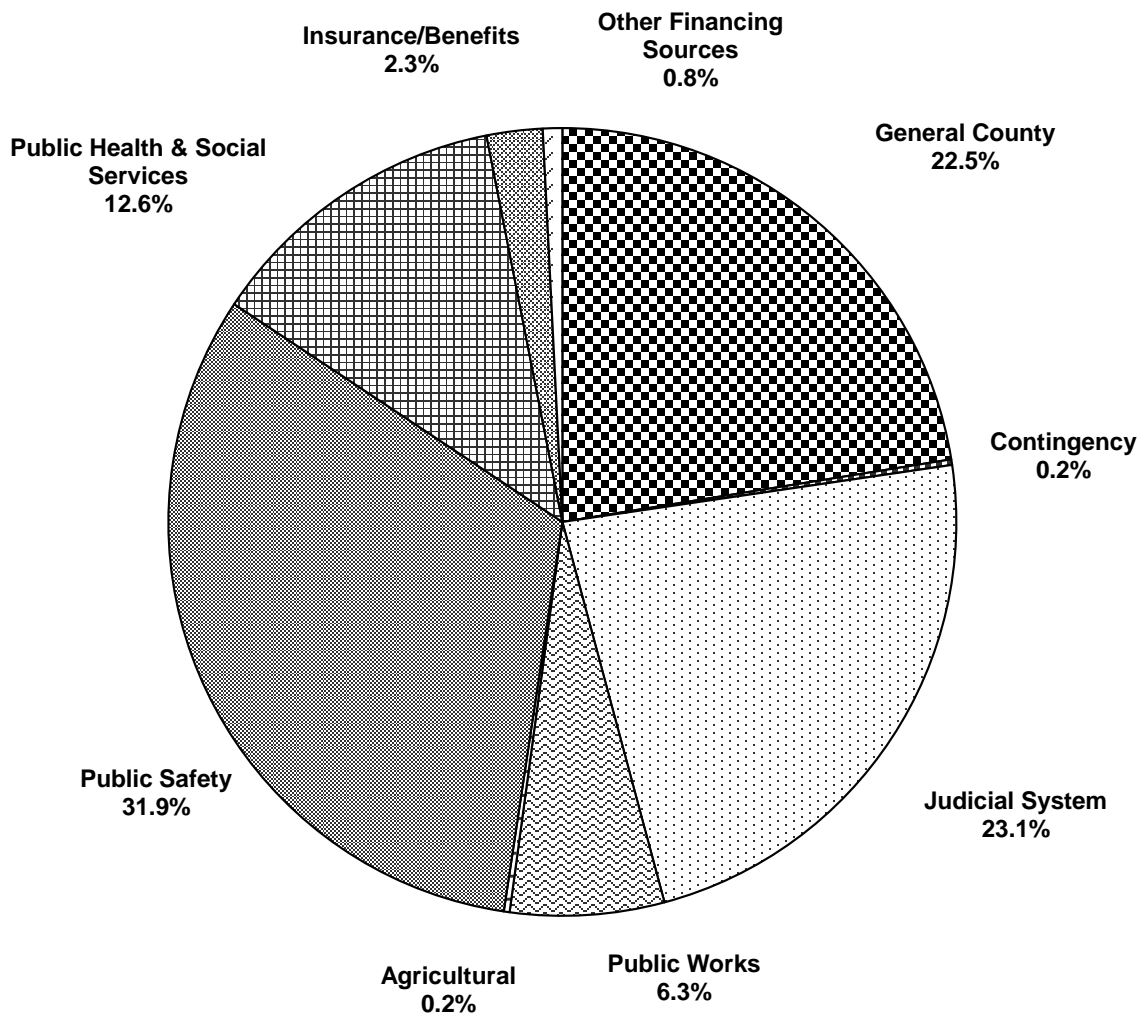
## DOUGHERTY COUNTY, GEORGIA FIVE YEAR BUDGET HISTORY GENERAL FUND



# DOUGHERTY COUNTY, GEORGIA REVENUES GENERAL FUND



# DOUGHERTY COUNTY, GEORGIA EXPENDITURES GENERAL FUND



**DOUGHERTY COUNTY BUDGET  
GENERAL FUND REVENUES  
FY 2014**

TAXES

5108	FLPA (Forest Land Protection).....	\$	72,569
5109	P.I.L.O.T.....		1,448,308
5110	Real Property Current.....		18,919,319
5110.10	Real Property Delinquent.....		300,000
5111	Personal Property Current.....		4,760,890
5111.10	Personal Property Delinquent.....		50,000
5112	Intangible Taxes.....		125,000
5118	Real Estate Transfer Tax.....		45,000
5119	Energy Excise Tax.....		21,000
5120	Sales Tax.....		<u>6,700,000</u>
	Total Taxes.....	\$	32,442,086

PERMITS & LICENSES

5200	Financial Institution Tax.....	\$	<u>170,000</u>
	Total Permits & Licenses.....	\$	170,000

FINES & FORFEITURES

5332	Drug Treatment & Education.....	\$	35,000
5333	Superior Court.....		150,000
5334	State Court.....		700,000
5335	Magistrate Court.....		40,000
5336	Juvenile Court.....		<u>2,500</u>
	Total Fines & Forfeitures.....	\$	927,500

RENTAL & LEASES

5410	Riverfront Resource Center.....	\$	18,503
5431	Bridgehouse.....		10
5420	Central Square Building.....		10,360
5435	Mental Health Building.....		38,000
5437	Recreational Facilities.....		<u>3,500</u>
	Total Rental & Leases.....	\$	70,373



**DOUGHERTY COUNTY BUDGET  
GENERAL FUND REVENUES  
FY 2014**

FEES

5512	Tax Department.....	\$	2,104,916
5516	Maintenance Department Labor.....		50,000
5531	Probate Court.....		395,000
5532	Clerk of Court.....		455,000
5535	Magistrate Court.....		250,000
5536	Juvenile Court.....		(2,000)
5538	Sheriff's Department.....		579,500
5539	District Attorney.....		2,000
5553	Public Works .....		36,000
5559	Alb-Do Drug Unit .....		5,300
5562	Jail.....		1,068,000
5570	Emergency Medical Services.....		3,001,500
5599	Indirect Cost Reimbursements.....		155,000
	Total Fees.....	\$	<u>8,100,216</u>

INCOME FROM OTHER AGENCIES

5607	City of Albany.....	\$	670,224
5620	State of Georgia/Library.....		277,643
5626	Library Collection/Fines.....		30,000
5627	Library Photo Copy/Fees.....		13,000
5640	Indigent Funds .....		25,100
	Total Income From Other Agencies.....	\$	<u>1,015,967</u>

OTHER REVENUE

5701	Interest.....	\$	1,000
5703	Miscellaneous.....		25,000
5711	Voter Lists, Copies, Etc.....		1,000
5715	Filing Fees-Employee Payroll.....		6,000
5716	Surplus Sales/Settlements .....		15,000
5720	Returned Check Charges.....		200
	Total Other Revenue.....	\$	<u>48,200</u>

FUNDS REAPPROPRIATED

5810	Funds Reappropriated.....	\$	1,205,081
	Total Funds Reappropriated.....	\$	<u>1,205,081</u>

**TOTAL GENERAL FUND REVENUES..... \$ 43,979,423**

**DOUGHERTY COUNTY BUDGET  
GENERAL FUND EXPENDITURES  
FY 2014**

GENERAL COUNTY GOVERNMENT

1011	Administrative.....	\$	473,675
1011A	Legislative/Commissioners.....		168,624
1012	Tax/Tags.....		2,020,113
1013	Legal Services.....		171,580
1014	Registration & Elections.....		283,597
1015	Community Development.....		396,377
1016	Facilities Management.....		2,234,754
1017	Information Technology.....		760,500
1018	Auditing.....		71,000
1019	Mail/Security Services.....		252,543
1021	Library.....		2,167,460
1021A	Westtown Library.....		68,833
1022	Human Resources.....		442,687
1024	Finance.....		358,510
1025	Board of Equalization.....		<u>7,200</u>
	Total General County Government.....	\$	<u>9,877,453</u>

COURT SYSTEM

1031	Probate Court.....	\$	372,223
1032	Clerk of Court.....		1,040,781
1033	Superior Court.....		627,588
1034	State Court.....		538,714
1035	Magistrate Court.....		862,582
1036	Juvenile Court.....		808,407
1038	Sheriff's Department.....		3,151,564
1039	District Attorney.....		1,847,534
1040	Indigent Defense.....		819,562
1041	Coroner.....		<u>107,790</u>
	Total Court System.....	\$	<u>10,176,745</u>

PUBLIC WORKS

1051	Public Works.....	\$	1,547,176
1052	Engineering.....		298,460
1053	Vehicle Maintenance.....		253,984
1055	Environmental Control.....		459,837
1056	Park Maintenance.....		<u>217,482</u>
	Total Public Works.....	\$	<u>2,776,939</u>

**DOUGHERTY COUNTY BUDGET  
GENERAL FUND EXPENDITURES  
FY 2014**

PUBLIC SAFETY			
1058	S.W.A.T.....	\$	20,736
1059	Albany/Dougherty Drug Unit.....		879,397
1062	Jail.....		13,092,201
1065	Emergency Management.....		<u>58,525</u>
	Total Public Safety.....	\$	14,050,859
PUBLIC HEALTH & SOCIAL SERVICES			
1070	Emergency Medical Services.....	\$	4,093,720
1072	Health Services.....		1,343,253
1073	Department of Family & Children Services.....		<u>98,335</u>
	Total Public Health & Social Services.....	\$	5,535,308
AGRICULTURE			
1081	Agriculture Extension.....	\$	92,003
1082	Natural Resources.....		<u>12,216</u>
	Total Agriculture.....	\$	104,219
OTHER			
1091	Insurance/Benefits.....	\$	1,007,900
1094	Contingency.....	\$	100,000
1095	Other Financing Uses.....		<u>350,000</u>
	Total Other.....	\$	1,457,900
	<b>TOTAL GENERAL FUND EXPENDITURES.....</b>	<b>\$</b>	<b><u>43,979,423</u></b>

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## DOUGHERTY COUNTY PERSONAL SERVICES

Dougherty County's goal is to provide quality, cost-effective services to its citizens. These quality services are delivered daily by approximately 700 dedicated employees who comprise its work force. The FY 2014 Personal Services Budget includes funding of the Salary and Fringe Benefit Package offered to these employees, which include:

- Salaries – Regular, Overtime, and Part-time, Military, Jury Duty
- Retirement
- Unemployment Insurance
- Employee Assistance Program
- Deferred Compensation Plans
- Credit Union
- Earned Income Credit
- Sick Leave
- Sick Leave Bank
- Annual Leave
- Direct Deposit
- Holiday Leave
- Individual Supplemental Insurance
- Vision Care Insurance
- Flexible Benefit Plan
- Long Term Disability
- Workers' Compensation Benefit
- Federal Insurance Program (FICA)
- Employee Health Benefit
- Dental Insurance Benefit
- Life Insurance/Dependent Life Insurance Benefit

### SALARIES

The Personal Services Budget for salaries is 51% of the total budget.

A Full-time employee is defined as an employee who works a minimum of 37.5 hours or more each week on a continuous basis. A Part-time employee is defined as an employee who works a maximum of 30 hours each week on a continuous basis. A Temporary employee is defined as an employee who works on a temporary basis as long as the work situation requires.

Dougherty County salaries conform to all federal and state guidelines. Salaries include pay for holidays, annual (vacation) leave, sick leave, and military leave.

Each position under the County's merit system is classified and assigned a salary grade based on the level of responsibility, with a minimum and maximum pay range. Salary adjustments are limited to the salary range approved for the position and no employee shall be paid above the maximum step of the range for merit increases. Merit increases are contingent upon appropriated funding and successful performance appraisals. Cost-of-living adjustments are contingent on appropriated funding.

### **RETIREMENT**

The County offers a Defined Benefit Plan for all full-time employees. Employer and Employee contributions are made into a fund on the Employee's behalf. A separate Retirement Board administers the Fund. The Plan offers early, normal and late retirement options.

### **UNEMPLOYMENT**

Employees are covered under the Federal/State Unemployment Insurance Program. Dougherty County assumes financial responsibility for unemployment compensation benefits awarded to employees.

### **EMPLOYEE ASSISTANCE PROGRAM**

Dougherty County has an Employee Assistance Program in place. Any employee or family member who has problems functioning in a healthy manner, due to personal or other reasons, may contact the County's employee assistance provider. The contact can be made by the employee, his supervisor or the Human Resources (Personnel) Department and is a confidential matter between the employee and the counselor.

### **DEFERRED COMPENSATION PROGRAM**

The County offers each employee an opportunity to participate in a deferred compensation program (NACO and/or GEBCORP) through payroll deduction.

### **CREDIT UNION**

Each employee is offered an opportunity for membership in the Artesian Credit Union. Payroll deductions are available.

### **SICK LEAVE**

Sick leave is provided to full-time employees, and accrues at 3.7 hours per pay period.

**SICK LEAVE BANK**

All classified employees have the opportunity to participate in a Sick Leave Bank Program. This program provides employees who suffer a catastrophic illness or injury, after utilization of all accrued leave, the ability to receive compensation during this illness/injury of up to 480 hours for a twelve-month period.

**ANNUAL LEAVE**

The County provides annual (vacation) leave to full-time employees. Annual leave accruals are based on years of service and increase in five (5) year increments and cap at fifteen (15) years.

**DIRECT DEPOSIT**

Employees are provided with the option of automatic deposit of bi-weekly and monthly pay checks.

**HOLIDAY LEAVE**

Employees are provided with nine (9) days of leave for Holidays. Typical holidays are New Year's Day, Martin Luther King, Jr. Day, Memorial Day, Independence Day, Labor Day, 2 days at Thanksgiving, and 2 days at Christmas.

**INDIVIDUAL SUPPLEMENTAL INSURANCE**

Dougherty County offers to classified employees individual supplemental insurance. (Ex: Family dental, short term disability, accident insurance, life insurance, etc). The employee pays 100% of the premium.

**VISION CARE INSURANCE**

Classified employees are offered Vision Care insurance, which is also available to family members. The employee pays 100% of the premium.

**FLEXIBLE BENEFIT PLAN (Pre-Tax Insurance Premiums)**

Dougherty County offers employees the opportunity to pre-tax their insurance premiums.

**LONG TERM DISABILITY**

Dougherty County offers classified employees an income protection plan to help replace regular income should an employee become totally disabled. The employee pays 100% of the premium the first five years of employment. The County pays 100% of the premium after five (5) years of employment.

**WORKERS' COMPENSATION BENEFIT**

Dougherty County provides a self-funded, workers' compensation program. Benefits are paid as prescribed under the State of Georgia Workers' Compensation Law. Medical care is provided through a panel of physicians selected by the County, and is posted throughout County offices.

**FEDERAL INSURANCE PROGRAM (FICA)**

All employees are enrolled in Social Security. Dougherty County contributes the employer's share of Social Security (6.2%) and Medicare (1.45%) into the program on behalf of each employee on the maximum earnings required by law.

**EMPLOYEE HEALTH BENEFIT**

A comprehensive health/hospitalization program is available to all full-time employees. This plan includes basic and major medical coverage. Coverage begins the 1<sup>st</sup> of the month following the month in which employees elect to sign up for health benefits, which must be within 30 days of employment. Dougherty County pays 75% of the insurance premiums.

**DENTAL**

Full-time employees are provided dental insurance. The plan includes 100% coverage on routine preventive care, 80% on basic services, and 80% coverage on major services. Coverage begins the same date as health insurance. The County pays 75% for employees. Dental coverage for dependents is paid 100% by the employee.

**LIFE INSURANCE**

All full-time employees are provided basic life insurance with accidental death and dismemberment (AD&D) benefits. The County pays 75% of basic life and 100% of AD&D. The amount of life insurance depends on the class of the employee and the years of service with the County. The County offers supplemental insurance and supplemental AD&D (group rates); however, the employee pays 100% of the supplemental life and AD&D costs.

Dougherty County also offers dependent life coverage for employee dependents, which is paid entirely by the employee. Dependent life does not include AD&D. Dependent life terminates at retirement.

Full-time employees are provided an additional life insurance benefit based upon the employee's projected annual earnings (vested amount projected to age 65 excluding Social Security) to retirement or actively working employees to age 65.



## DEFINITION OF POSITIONS

**CLASSIFIED EMPLOYEES (CLSF)** – Employees appointed to a position authorized by the County budget. Classified employees are eligible for benefits such as health insurance, retirement benefits, paid holidays, sick and annual leave.

- a. Full-Time Classified – Requires a minimum of 37.5 hours of work regularly scheduled per week.
- b. Part-Time Classified – Requires a minimum of 30 hours of work per week.

**NON-CLASSIFIED APPOINTED (UNCL)** – Employees appointed to a temporary; part-time (less than 30 hours per week) or seasonal position. Non-classified appointees are not eligible for health insurance, retirement benefits, paid holidays, or sick and annual leave.

- a. Temporary appointment – Appointment to a position which has been approved by the County Administrator for a period not to exceed six months, unless extended by the County Administrator.
- b. Part-Time Appointment – Appointment to a position requiring less than 30 hours of service per week which may be continuous in nature. Such a position may be approved by the County Administrator or appointing Authority.

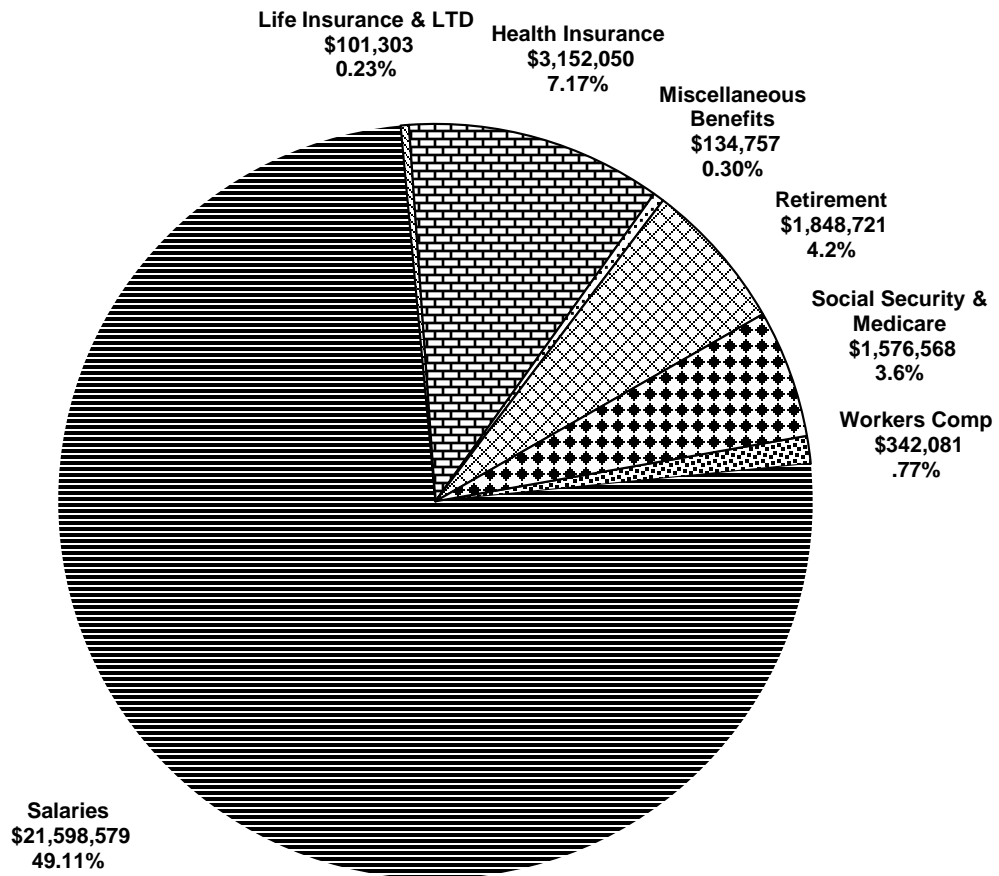
**ELECTED OFFICIALS (ELECT)** – Individuals appointed through the election process. Some elected officials are paid by the County and are eligible to participate in the County's benefit package.

### **STATE POSITIONS (ST)**

- a. County Reimbursed – Appointments made by County Administrator or appointing Authority. Employee works a minimum of 37.5 hours per week. Salary is paid directly by the County, but is reimbursed by the state.
- b. County Supplement – State positions that are supplemented by the County on a monthly basis as mandated by State Law.

**APPOINTED POSITIONS (APPT)** – Appointed to serve at the pleasure of elected officials for a designated term. Usually includes all the benefits of a classified appointment.

# DOUGHERTY COUNTY, GEORGIA PERSONAL SERVICES GENERAL FUND SALARIES & BENEFITS

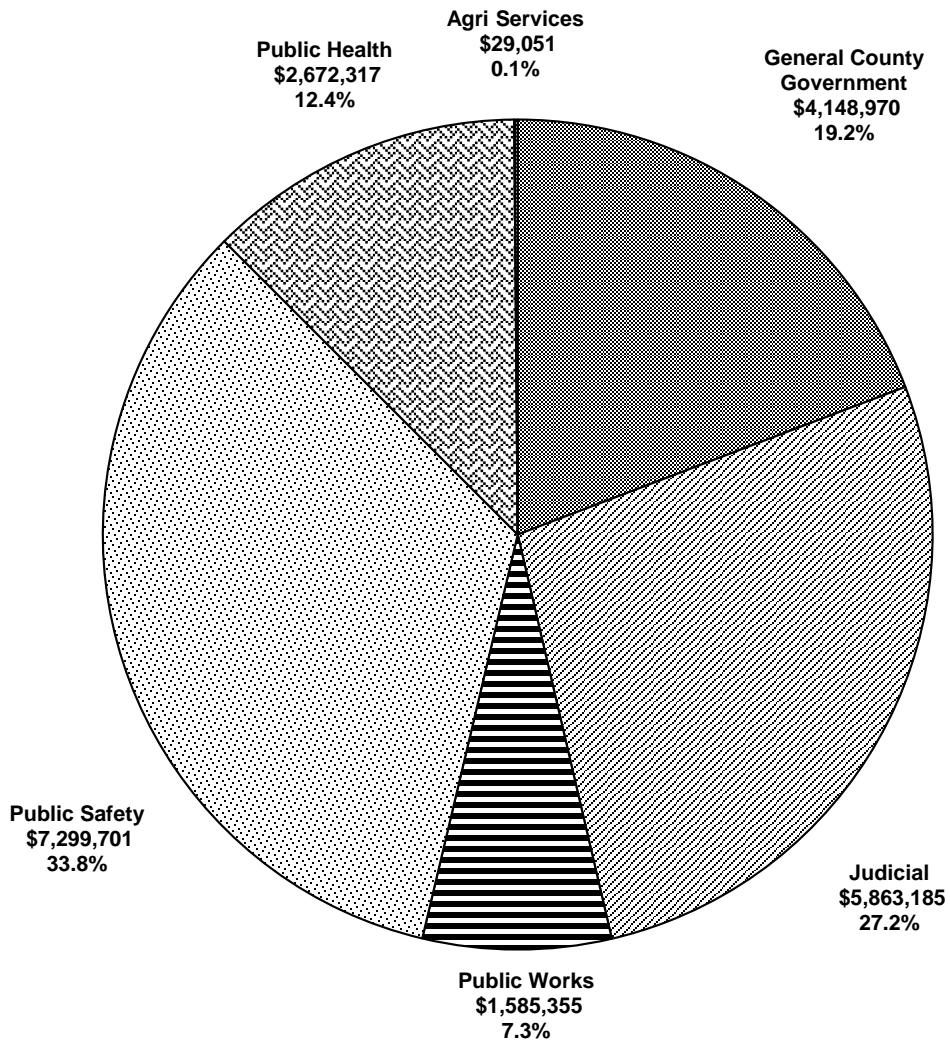


Total General Fund Expenditures \$43,979,423

% Salaries & Benefits to Total Budget 65.38%

Misc Benefits:  
Dental Care  
Unemployment  
Employee Assistance  
Employee Drug Testing

# DOUGHERTY COUNTY, GEORGIA PERSONAL COSTS GENERAL FUND SALARIES



Total Salary Expenditures \$ 21,598,579

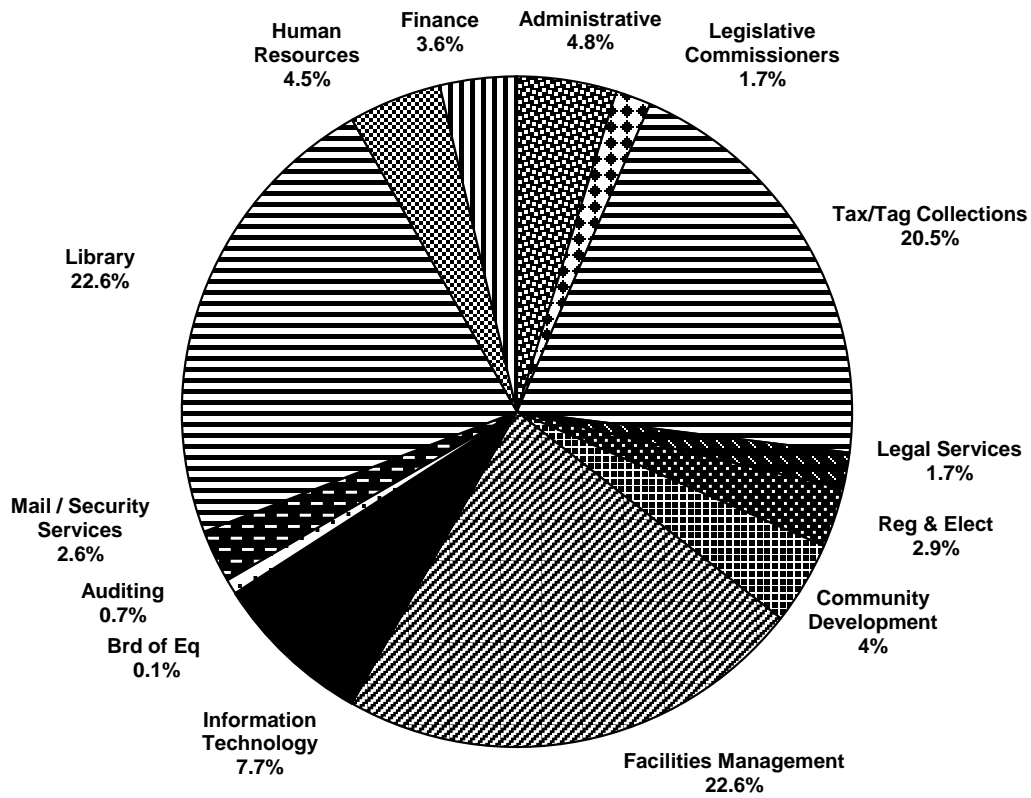
% Salaries To Total Budget 49.11%

## DOUGHERTY COUNTY SUMMARY OF DEPARTMENTAL POSITIONS

<u>DEPARTMENT</u>	<u>CLSF</u>	<u>PART-TIME</u>	<u>ELECTED</u>	<u>STATE</u>	<u>BOARD</u>	<u>TOTAL</u>
ADMINISTRATION	5					5
LEGISLATIVE			7			7
TAX/TAG	31	1			5	37
REGIS/ELEC	3				5	8
FAC MGMT-Maint & Renov	12					12
FAC MGMT-Records & Arch	1					1
FAC MGMT-Custodial	12					12
MAIL/SECURITY	7					7
LIBRARY	27	11		3		41
HUMAN RESOURCES	8					8
FINANCE	7					7
BOARD OF EQUALIZATION					6	6
PROBATE COURT	5	1	1			7
CLERK OF COURT OFC	14	3	1			18
SUPERIOR COURT	1		3	1		5
STATE COURT	3		1			4
MAGISTRATE COURT	13					13
JUVENILE COURT	16					16
SHERIFF'S OFFICE	50	12	1			63
DISTRICT ATTORNEY	30	1	1	10		42
VICTIM ASSISTANCE	3			1		4
PUBLIC DEFENDER	10			6		16
CORONER		2	1			3
PUBLIC WORKS	29					29
ENGINEERING	5					5
VEHICLE MAINT	5	1				6
ENVIRONMENTAL CTRL	8					8
PARK MAINTENANCE	5	1				6
ADDU	13					13
JAIL	204	25				229
EMERG. MEDICAL SERV	57	25				82
COUNTY EXTENSION				3		3
<b>TOTAL GENERAL FUND</b>	<b>584</b>	<b>83</b>	<b>16</b>	<b>24</b>	<b>16</b>	<b>723</b>
SOLID WASTE	17					17
COUNTY POLICE	49					49
ANIMAL CONTROL	1					1
<b>GRAND TOTAL</b>	<b>651</b>	<b>83</b>	<b>16</b>	<b>24</b>	<b>16</b>	<b>790</b>

## GENERAL COUNTY GOVERNMENT

Administrative.....	\$	473,675
Legislative/Commissioners.....		168,624
Tax/Tag Collections.....		2,020,113
Legal Services.....		171,580
Registration & Elections.....		283,597
Community Development.....		396,377
Facilities Management.....		2,234,754
Information Technology.....		760,500
Auditing.....		71,000
Mail / Security Services.....		252,543
Library.....		2,236,293
Human Resources.....		442,687
Finance.....		358,510
Board of Equalization.....		7,200
	\$	9,877,453



% To Total Budget 22.5%

## ADMINISTRATIVE

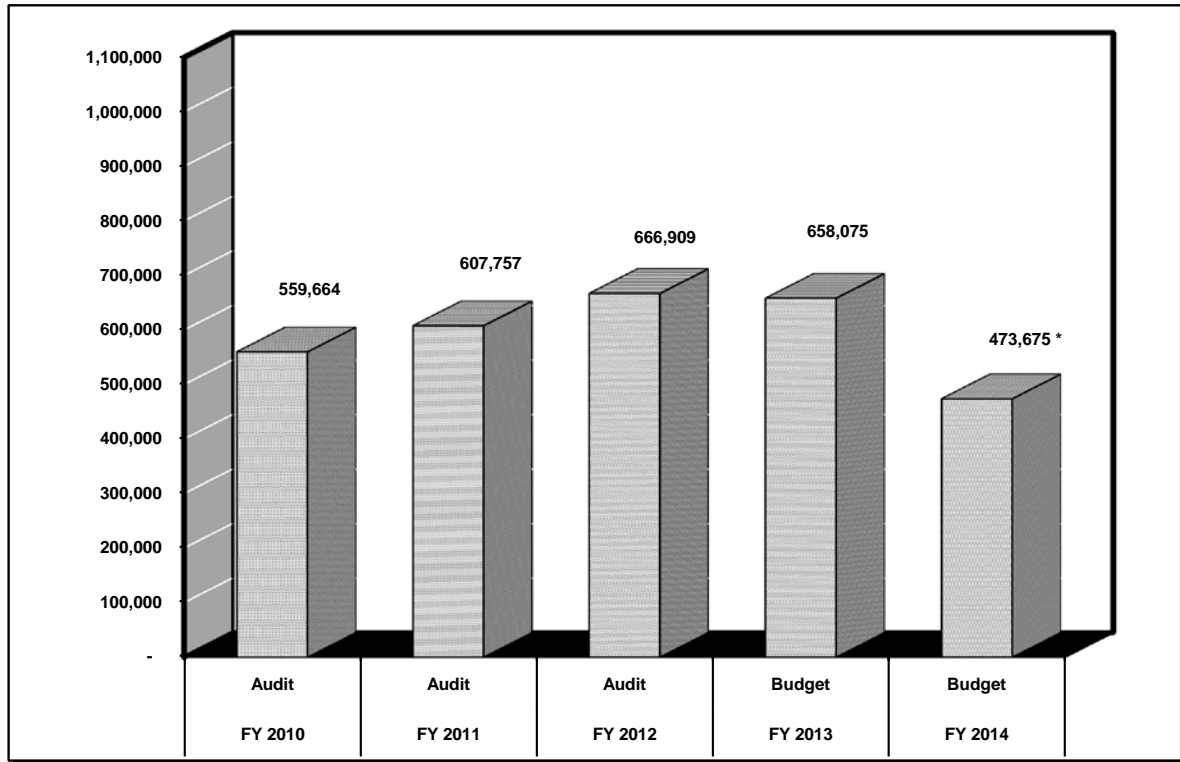
### DEPARTMENTAL FUNCTION:

The County Administrator is the chief administrative officer of Dougherty County, and the administrative head of County government. The County Administrator is appointed by the Board of Commissioners and is responsible to the Board for proper and efficient administration of the daily operations of the County.

The Assistant County Administrator performs administrative duties in assisting the County Administrator in various functions and activities. This position oversees the Landfill Operations, along with the Mail Room/Information Services for the Government Center and Central Square Office Building. The position works under the direction of and is responsible to the County Administrator.

The County Clerk is also appointed by the County Administrator and provides administrative duties in support of the County Administrator and Board of Commissioners. This position supervises personnel within the County Administration and County Procurement.

## ADMINISTRATIVE 5 - Year Expenditures

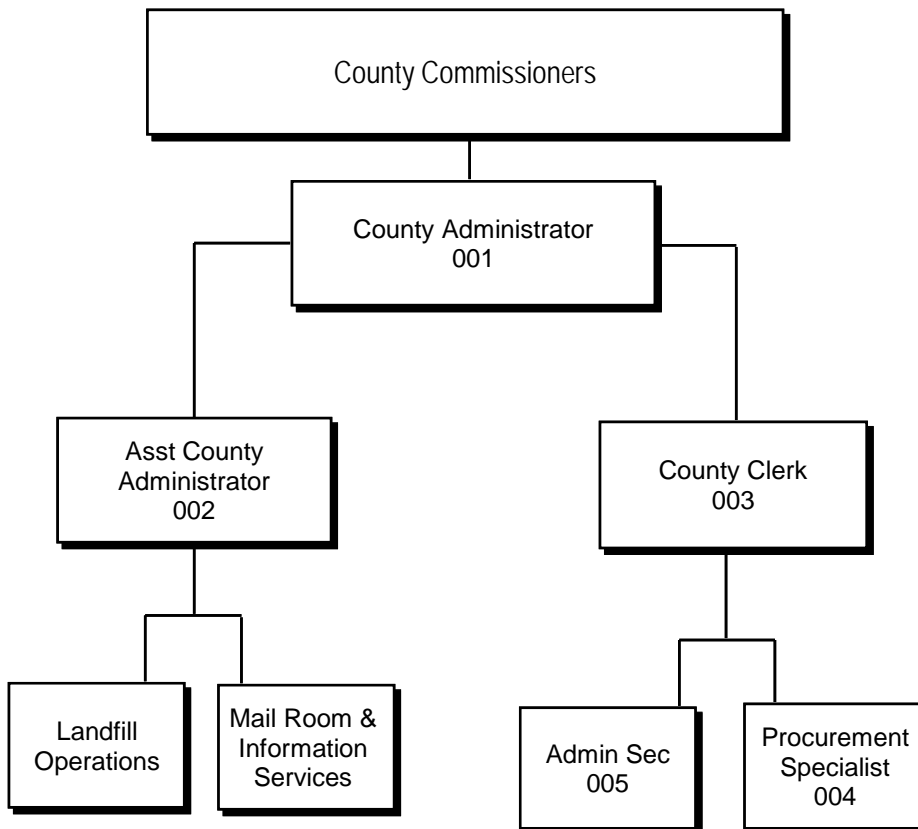


\* Legislative/Commissioners removed and budgeted separately.

### % To Total Budget

FY 2014	1.1%
FY 2013	1.5%
FY 2012	1.4%
FY 2011	1.4%
FY 2010	1.2%

# ADMINISTRATIVE 1011





**PERSONNEL POSITION SUMMARY**

# OF POS.	POSITION TITLE	SALARY GRADE
1	County Administrator	A
1	Asst. County Administrator	132
1	County Clerk	128
1	Procurement Specialist	116
1	Administrative Secretary	109

5 TOTAL BUDGETED POSITIONS

**BUDGET COMPARISONS**

	FY 2013	FY 2014
Operational Budget	\$658,075	\$473,675

**FIXED ASSET PURCHASES**

None Requested

**ADMINISTRATIVE - 1011**

7101	Salaries	\$	337,082
7150	Benefits		112,583
7208	Copier Lease		4,800
7210	Postage		1,500
7211	Supplies		4,450
7214	Communications		3,000
7215.01	Maintenance-Equipment		350
7217	Dues, Fees, Books & Periodicals		1,410
7218.01	Travel - Admin		3,900
7219.01	Education & Training - Admin		<u>4,600</u>
	<b>Total Administrative</b>	<b>\$</b>	<b>473,675</b>

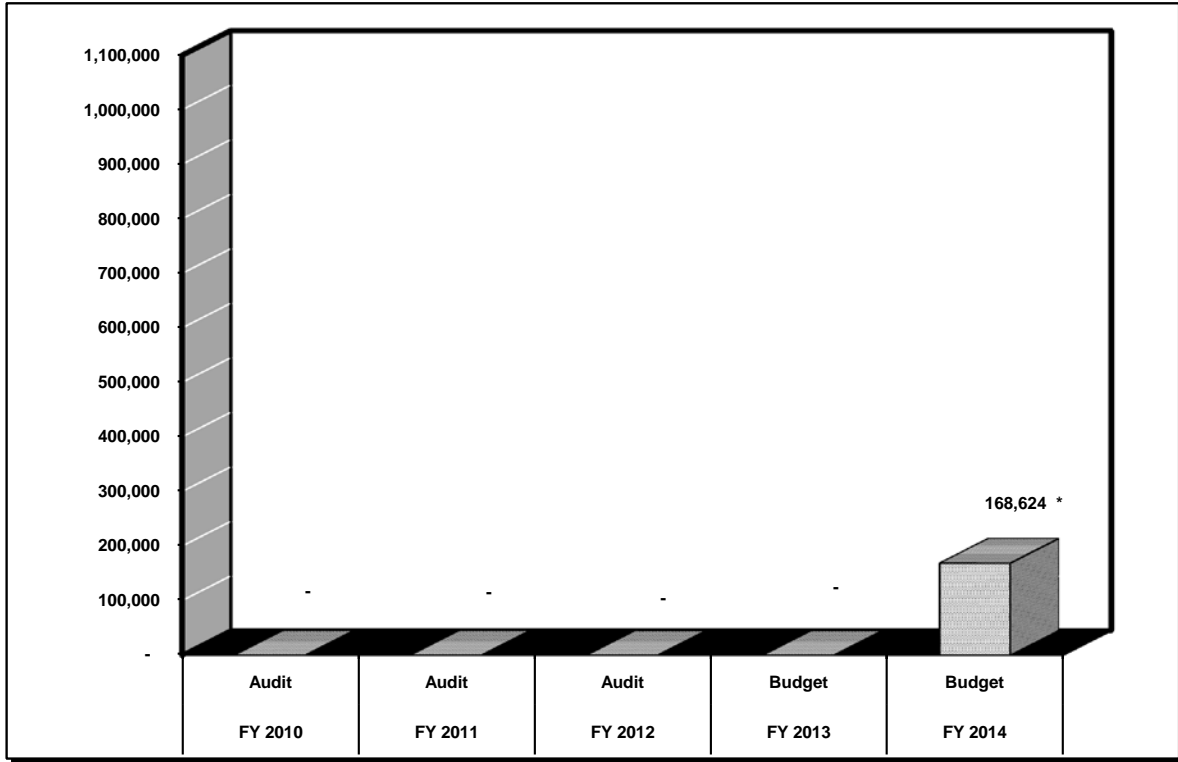
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## LEGISLATIVE/COMMISSIONERS

### DEPARTMENTAL FUNCTION:

The Board of Commissioners of Dougherty County consists of seven elected officials who, with the exception of the Chairman, represent six geographical districts. The Chairman is elected at-large and represents the entire County. The Board is responsible for devising and establishing policies for the County government designed to benefit the citizens of Dougherty County. These policies are then implemented by departmental personnel. The Board establishes immediate and long-range goals and projects to improve the quality of life for all residents of the County.

## LEGISLATIVE/COMMISSIONERS 5 - Year Expenditures

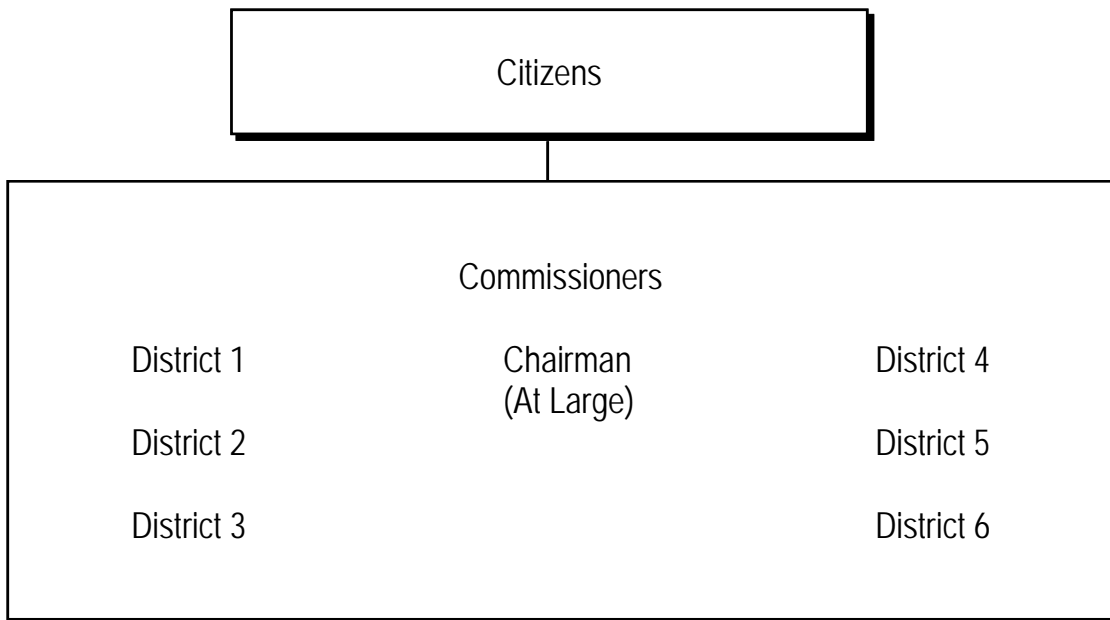


\*The Legislative/Commissioners Budget was previously a part of the Administrative Dept.

### % To Total Budget

FY 2014	0.4%
FY 2013	0.0%
FY 2012	0.0%
FY 2011	0.0%
FY 2010	0.0%

LEGISLATIVE/COMMISSIONERS  
1011A



**PERSONNEL POSITION SUMMARY**

# OF POS.	POSITION TITLE	SALARY GRADE
1	County Commission Chairman	E
6	County Commissioners	E
<hr/> 7	TOTAL BUDGETED POSITIONS	

**BUDGET COMPARISONS**

	FY 2013	FY 2014
Operational Budget	\$0	\$168,624

**FIXED ASSET PURCHASES**

None Requested

**LEGISLATIVE/COMMISSIONERS - 1011A**

7101	Salaries	\$	87,269
7150	Benefits		50,305
7211.01	Supplies - General		300
7211.03	Supplies - Printing & Binding		200
7211.25	Supplies - Food		1,700
7217	Dues, Fees, Books & Periodicals		850
7218.02	Travel		15,000
7219.02	Education & Training		6,000
7220	Advertising		<u>7,000</u>
	<b>Total Legislative/Commissioners</b>	<b>\$</b>	<b>168,624</b>



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## TAX DEPARTMENT

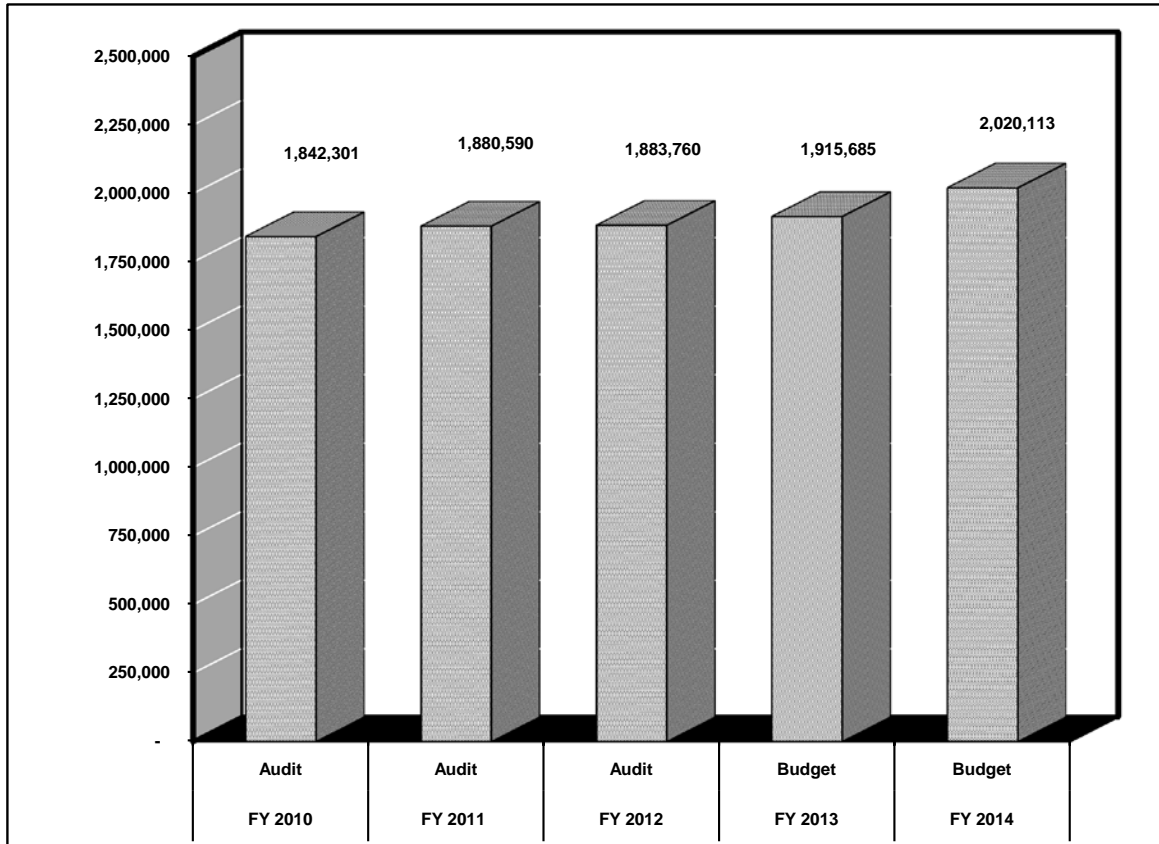
### DEPARTMENTAL FUNCTION:

The Tax Department is headed by an appointed Tax Director, and is responsible for receiving and processing all property tax returns for the citizens of Dougherty County. The department is responsible for collecting all ad valorem taxes due Dougherty County, the City of Albany, the Board of Education and the State of Georgia. This includes real estate, automobile, personal property, mobile homes, and timber tax. The office must maintain all records in a manner acceptable to the State Revenue Department and annual audits by the County and City.

The Tax Director's office serves as tag agent for the State Department of Motor Vehicle Safety. The office administers and enforces all regulations mandated by the State in processing of applications for Title and/or registration of motor vehicles.

The Tax Assessor's office works in conjunction with the Tax Department and has the responsibility of listing and appraising all property in Dougherty County. The office maintains ownership and map records of all real estate and maintains personal property information for all businesses in the County.

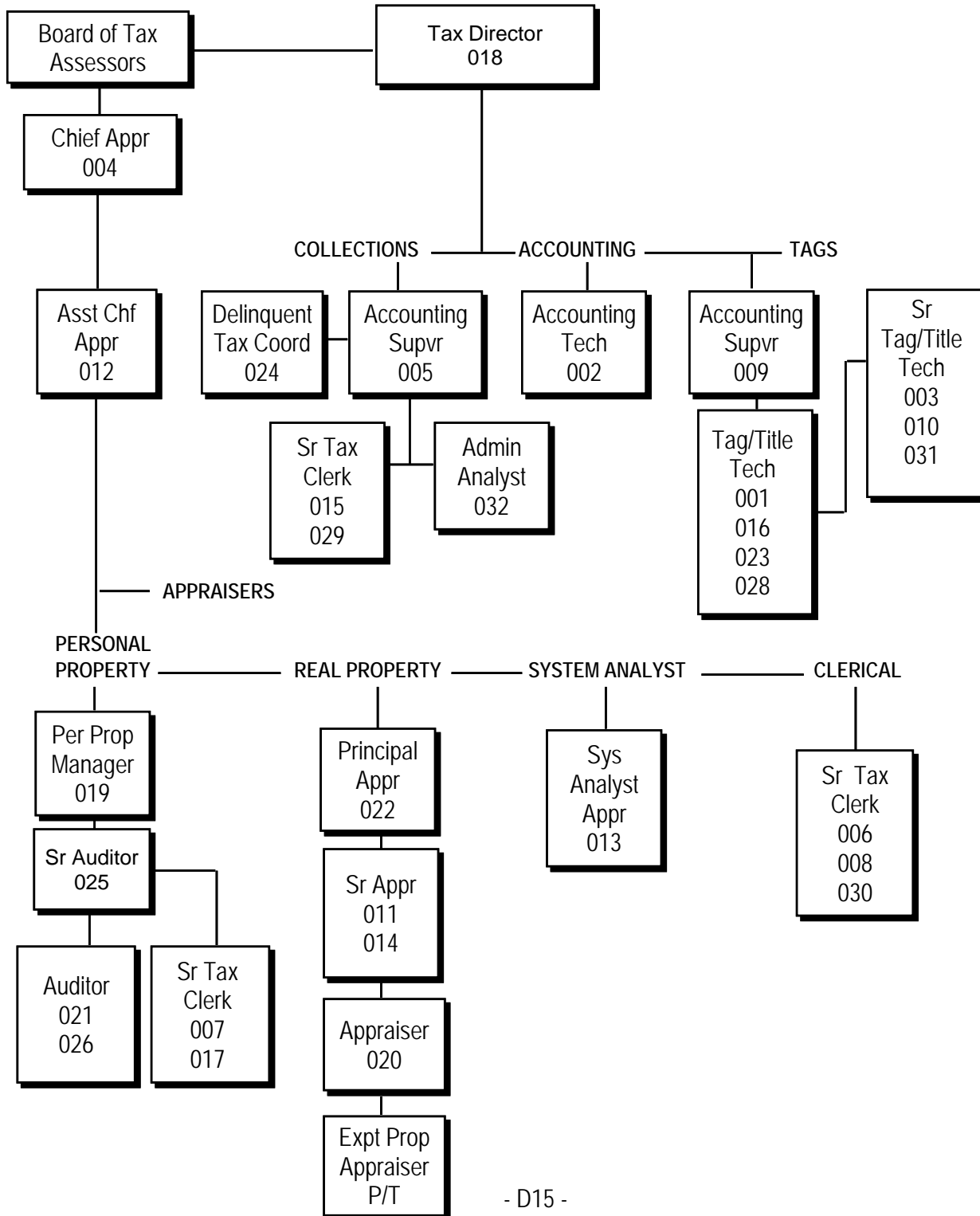
## TAX - TAGS 5 - Year Expenditures



**% To Total Budget**

FY 2014	4.6%
FY 2013	4.2%
FY 2012	4.3%
FY 2011	4.3%
FY 2010	4.0%

## TAX - TAG 1012



**PERSONNEL POSITION SUMMARY**

# OF POS.	POSITION TITLE	SALARY GRADE
1	Tax Director	130
1	Chief Appraiser	129
1	Assistant Chief Appraiser	118
1	System Analyst/Appraiser	118
1	Personal Property Manager	118
1	Administrative Analyst	118
1	Principal Appraiser	116
1	Senior Auditor	116
2	Accounting Supervisor	116
2	Senior Appraiser	115
1	Delinquent Tax Coordinator	114
1	Accounting Technician	113
2	Auditor	112
3	Senior Tag/Title Technician	112
1	Appraiser	111
1	Exempt Properties Appraiser (P/T)	111
7	Senior Tax Clerk	110
4	Tag/Title Technician	110
<u>32</u>	<b>TOTAL BUDGETED POSITIONS</b>	

Board of Tax Assessors

1	Chairman
4	Tax Assessors

**BUDGET COMPARISONS**

	FY 2013	FY 2014
Operational Budget	\$1,915,685	\$2,020,113

**FIXED ASSET PURCHASES**

None Requested

**TAX - TAG DEPARTMENT - 1012**

7101	Salaries	\$	1,079,719
7150	Benefits		386,044
7204.02	Compensation - Tax Assessors		11,100
7205	Contractual Services		175,000
7206	FIFA's		196,500
7210	Postage		78,000
7211	Supplies		45,475
7212	Gas & Oil		3,600
7214	Communications		2,000
7215	Maintenance		31,720
7217	Dues, Fees, Books & Periodicals		2,155
7218	Travel		6,000
7219	Education & Training		2,600
7244	Bond		<u>200</u>
	<b>Total Tax - Tag Department</b>	<b>\$</b>	<b>2,020,113</b>

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## LEGAL & PROFESSIONAL SERVICES

### DEPARTMENTAL FUNCTION:

Under the division of legal services fall the expenses for the County Attorney, Labor Attorney, outside legal council as needed, and codification services.

The County Attorney is responsible to the Board of Commissioners for the administration of all civil, legal, and quasi-legal matters, review of legal documents, legal opinions, and the drafting of any ordinances and resolutions. Additionally, the County Attorney acts as legal representative of the County in cases of litigation brought by or against the County.

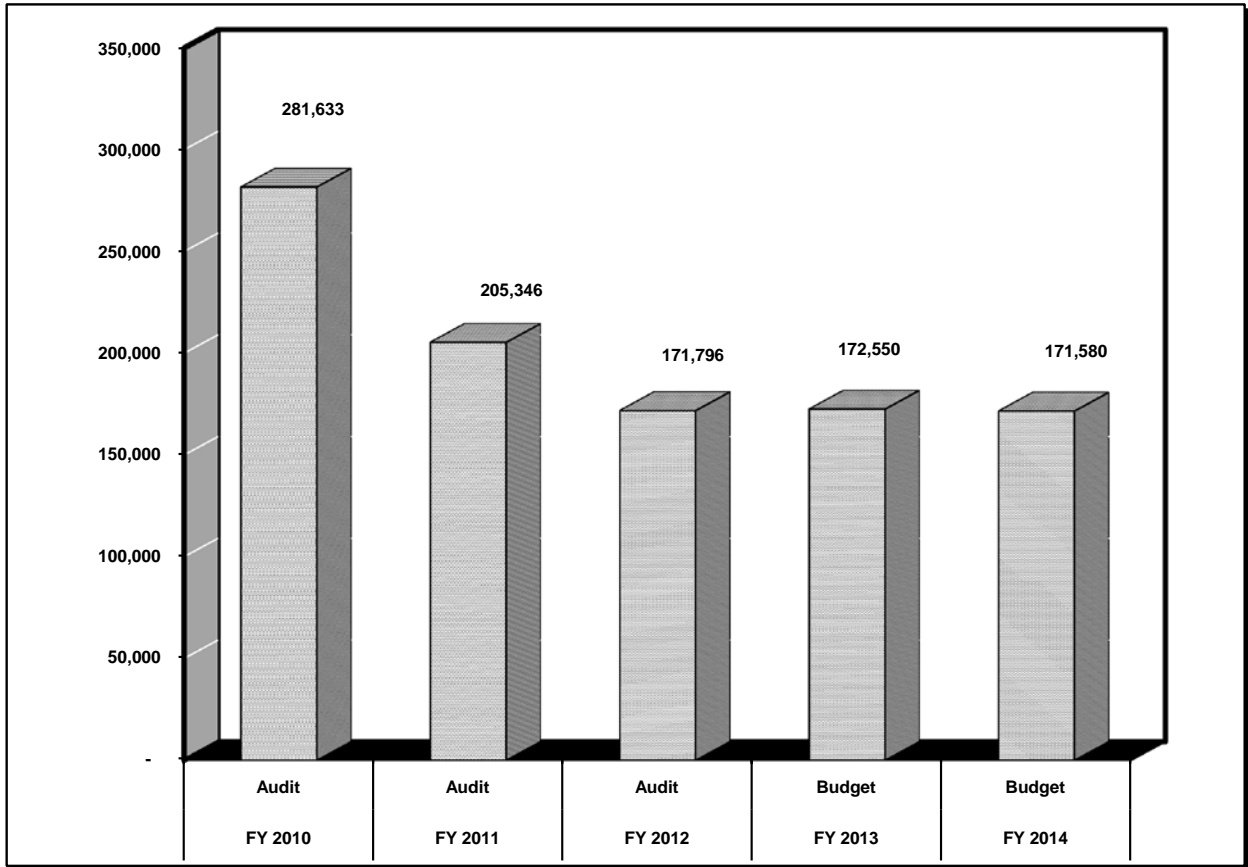
The Labor Attorney is responsible for advising the County in legal matters involving employees, labor relations and EEO hearings. The majority of the labor attorney's work is coordinated through the Personnel Department.

Dougherty County has an ongoing contract for codification of resolutions.

Other professional services also recorded in this division include actuary services, cost study consultants, insurance brokers, risk management consultants, and other services as needed.



## LEGAL & PROFESSIONAL SERVICES 5 - Year Expenditures



**% To Total Budget**

FY 2014 0.4%  
 FY 2013 0.4%  
 FY 2012 0.4%  
 FY 2011 0.4%  
 FY 2010 0.4%

**LEGAL & PROFESSIONAL SERVICES - 1013**

7205.01	Clerk of Court Recording Fees	\$	80
7405.01	County Attorney		120,000
7405.0101	County Attorney - Reimb Expenses		1,000
7405.03	Outside Atty/Prof Service		50,000
7439	Codific - Indexing		<u>500</u>
Total Legal Services		\$	171,580

**BUDGET COMPARISONS**

Operational Budget:

FY 2013  
\$172,550

FY 2014  
\$171,580

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## REGISTRATION AND ELECTIONS

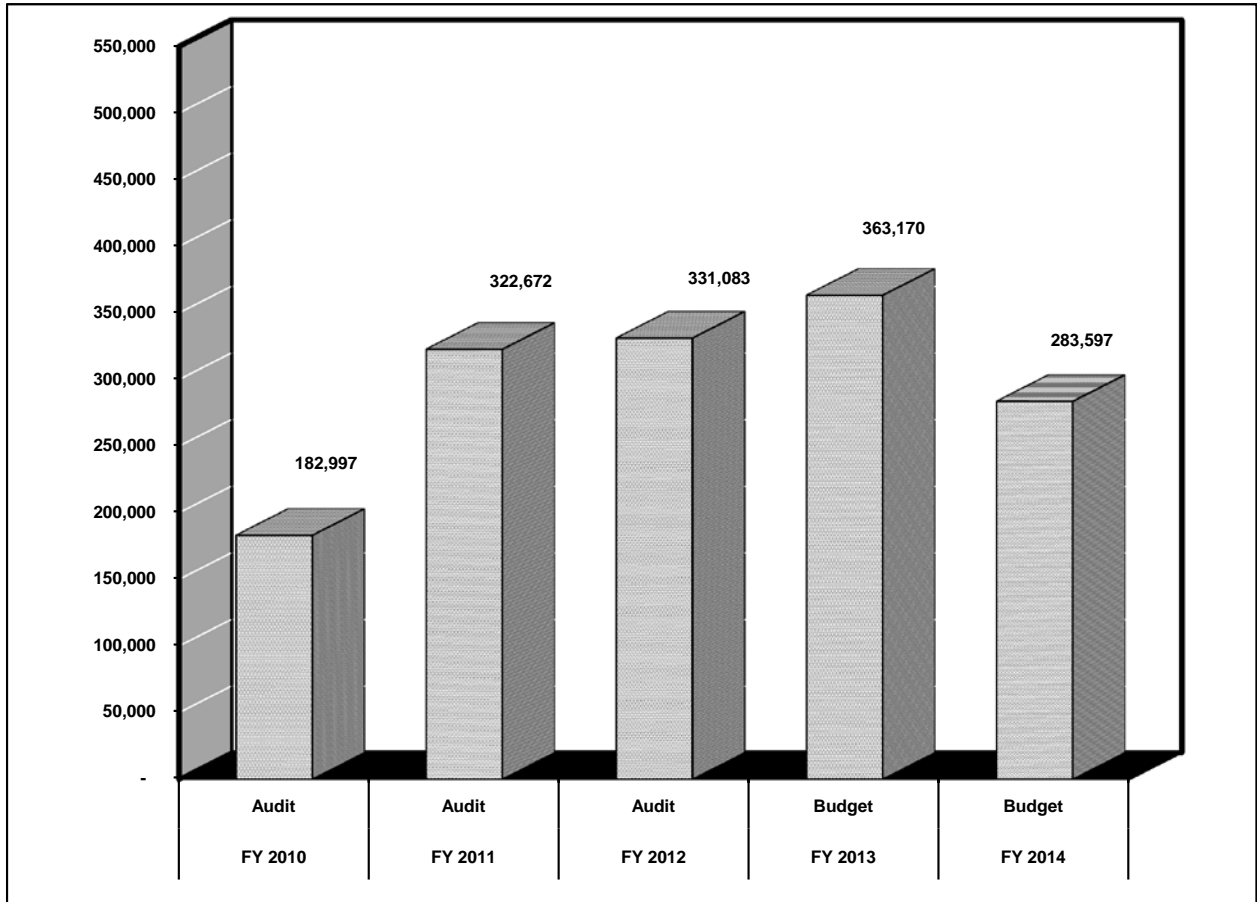
### DEPARTMENTAL FUNCTION:

The Registration and Elections Department provides opportunities for all eligible citizens of Albany and Dougherty County to register and vote. Files of original registration cards are maintained, and all data is entered on the State Voter Registration File. This constitutes an official voter registration list for the City of Albany and Dougherty County, with constant updates by addition and deletion of names to the list. Voter address changes are processed, and new voting information cards are mailed to the voter who registers or makes changes. Cards are removed from active to inactive files whenever a voter is deceased, convicted of a felony, or moves out of the County.

The Board of Registration and Elections holds monthly meetings, where policy is set, registration information is given, and elections are planned. These meetings are open to the public, and advertised as such.

The Department also prepares the equipment and supplies for 28 polling places, and handles the training of approximately 200 poll workers required for every election. Vote tabulation, certification and reporting of election results to the office of the Secretary of State is also required of this Department.

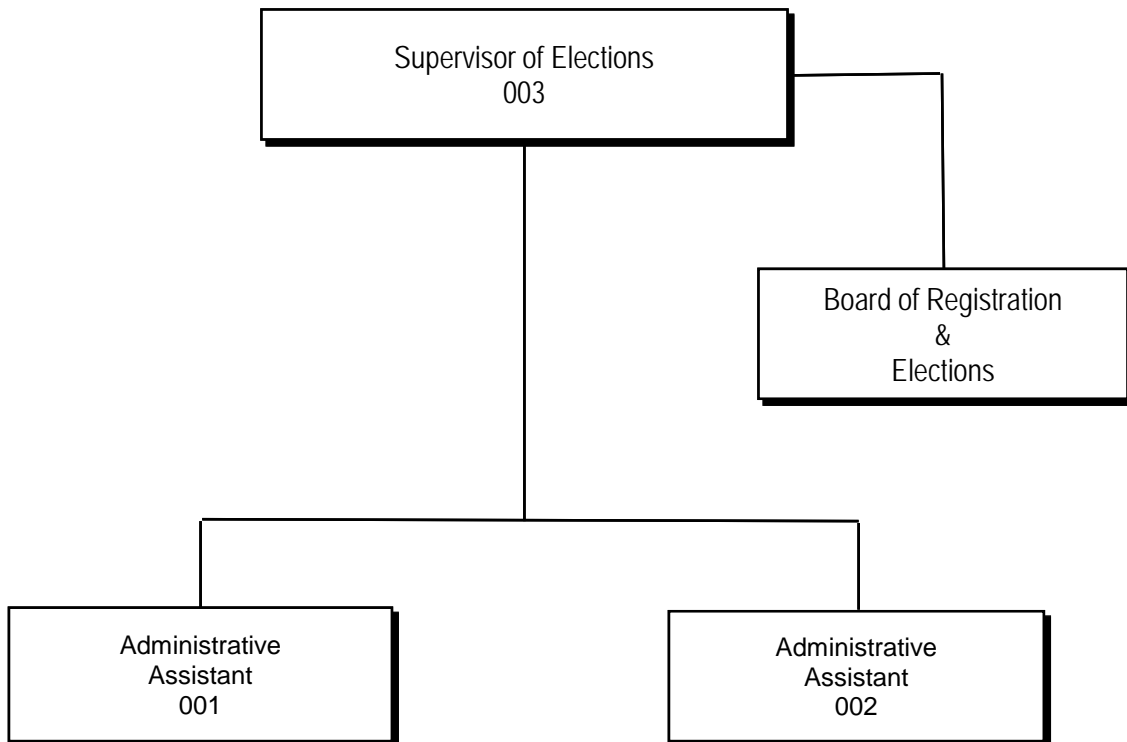
## REGISTRATION & ELECTIONS 5 - Year Expenditures



**% To Total Budget**

FY 2014 0.6%  
 FY 2013 0.8%  
 FY 2012 0.8%  
 FY 2011 0.9%  
 FY 2010 0.6%

# REGISTRATION & ELECTIONS 1014



**PERSONNEL POSITION SUMMARY**

# OF POS.	POSITION TITLE	SALARY GRADE
1	Supervisor of Elections	128
2	Administrative Assistant	112
<hr/>		
3	TOTAL BUDGETED POSITIONS	
5	Board of Registration & Elections	

**BUDGET COMPARISONS**

	FY 2013	FY 2014
Operational Budget	\$363,170	\$283,597

**FIXED ASSET PURCHASES**

TOOLS & EQUIPMENT:		
Document Scanner	\$	800
Barcode Scanner		1,140
		<hr/>
	\$	1,940

**REGISTRATION & ELECTIONS - 1014**

7101	Salaries	\$	115,112
7102.002	Salaries - Part-time		10,770
7150	Benefits		37,992
7204.04	Compensation - Board of Registration & Elections		9,900
7204.05	Compensation - Poll Workers		20,000
7205	Technical & Professional		24,000
7210	Postage		7,000
7211.01	Supplies - Office		1,500
7211.02	Supplies - Election		10,300
7211.03	Printing & Binding		300
7211.14	Small Equipment		130
7214	Communications		500
7215	Maintenance		34,538
7217	Dues, Fees, Books & Periodicals		215
7218	Travel		3,600
7219	Education & Training		2,800
7220	Advertising		3,000
7353	Tools & Equipment		<u>1,940</u>
	<b>Total Registration &amp; Elections</b>	<b>\$</b>	<b>283,597</b>



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## COMMUNITY DEVELOPMENT

### DEPARTMENTAL FUNCTION:

Community Development is composed of eight separate functions:

1. *Southwest Georgia Regional Development Center* established by the State Legislature to provide technical assistance to the local governments in fourteen counties, including Dougherty. The cost to each county is based on population. The local Center is located in Camilla.

2. *Economic Development Commission* established by Dougherty County, the City of Albany and the Chamber of Commerce to promote economic development through the recruitment of new businesses and expansion of existing businesses. Each organization appoints three members to the Commission and provides for a share of the funding.

3. *Humane Society Utilities*. The County constructed an animal shelter from SPLOST IV funds. As continual support, the County pays utility costs on the building.

4. *311 Call Center*. The 311 Call Center opened in September, 2009 as a joint service with the City of Albany and Water, Gas & Light Commission. The 311 Call Center gives citizens a central location to receive answers for general questions concerning their local government. Citizens may call 311 or access the Call Center through the City of Albany/Dougherty County website.

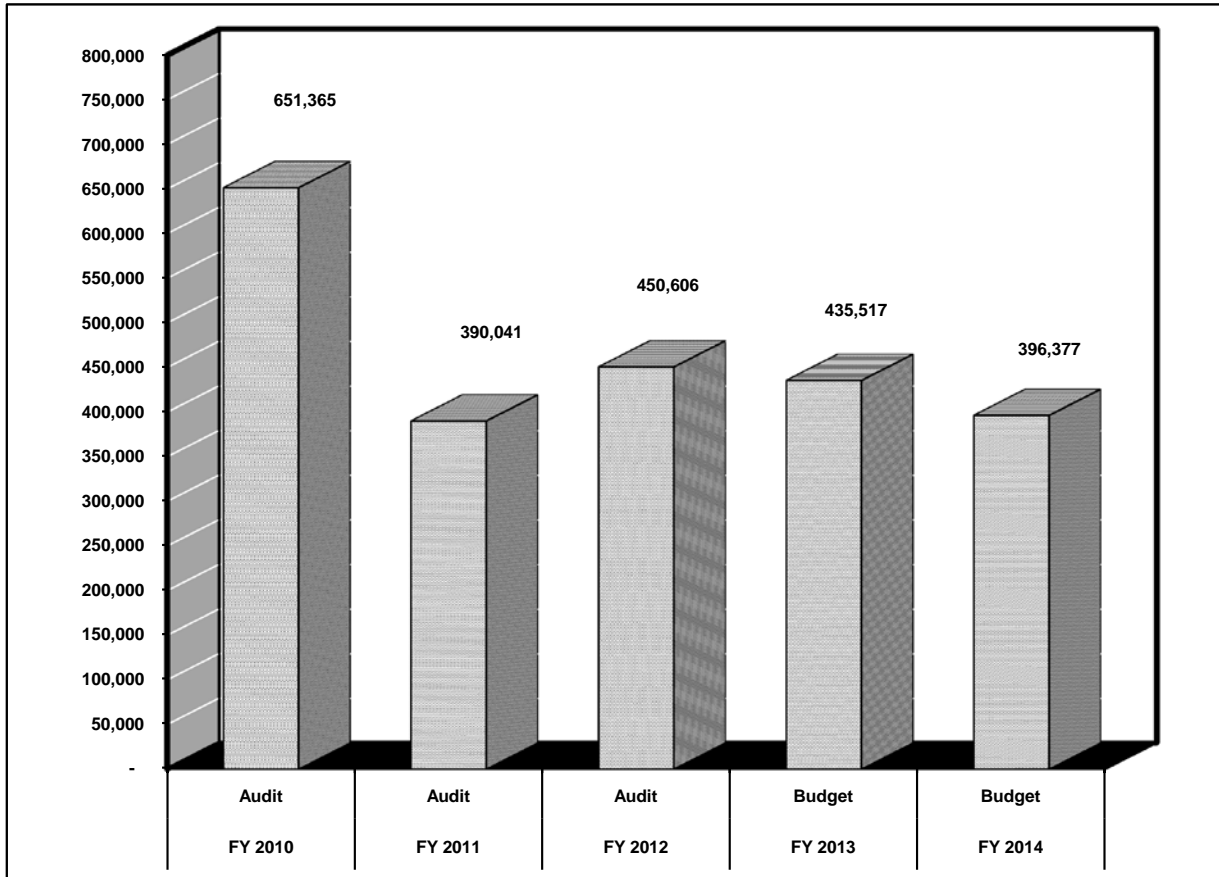
5. *ACCG*. Association of County Commissioners of Georgia – Annual dues for the entire County.

6. *NACO*. National Association of Counties – Annual dues for the entire County.

7. *Golden Triangle RC&D Council* – The Council is made up of volunteers and local leaders that identify problems, develop strategies and implement beneficial projects in 12 Southwest Georgia counties. The Council is a not-for-profit organization that was created to help groups and individuals with its main office in Blakely, Georgia. RC&D Mission Statement: "To assist the residents of the Golden Triangle RC&D area in achieving sustainable development while enhancing human and natural resources.

8. *Blood Alcohol Test – GSP Lily Pad* – Dougherty County is mandated to pay for Blood Alcohol Tests when a Georgia State Patrol Officer orders the test after a traffic violation or other incident.

## COMMUNITY DEVELOPMENT 5 - Year Expenditures



**% To Total Budget**

FY 2014	0.9%
FY 2013	1.0%
FY 2012	1.0%
FY 2011	1.1%
FY 2010	1.5%

**COMMUNITY DEVELOPMENT - 1015**

7541.02	SW Georgia Regional Development Center	\$	57,347
7541.03	Economic Development Commission		250,000
7549	Humane Society-Utilities		17,000
7553	311 Call Center		60,000
7554	Assn of County Commissioners of GA		7,680
7555	National Assn of Counties		2,100
7556	Golden Triangle RC&D Council		250
7557	Blood Alcohol Test - GSP Lily Pad		2,000
	<b>Total Community Development</b>	<b>\$</b>	<b>396,377</b>

**BUDGET COMPARISONS**

Operational Budget:

FY 2013  
\$435,517

FY 2014  
\$396,377

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## FACILITIES MANAGEMENT

### **DEPARTMENTAL FUNCTION:**

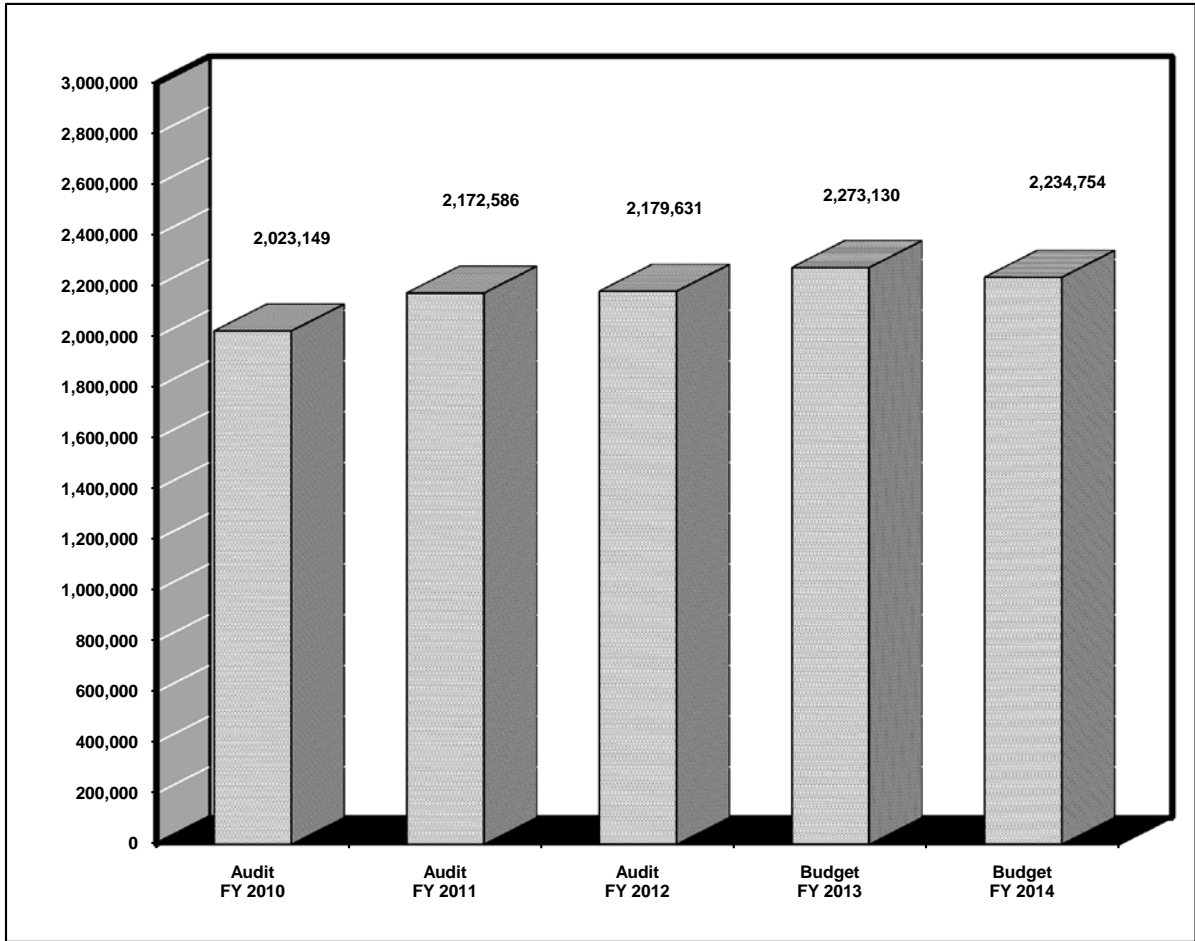
The Department is responsible for the "Life Cycle" management of all county owned real property. To accomplish this task, the department conducts the Life/Safety program, Facilities Planning (both short and long range), Preventive and Corrective Maintenance, Space Needs Assessment and Design and Renovation of all county owned real property.

The Department consists of three divisions- Facilities Maintenance and Renovations Division, Records and Archives Division, and Custodial Services Division. Housed within the Department are technicians and artisans with expertise in General Repair, Plumbing, Heating/Ventilation & Air Conditioning, and Electrical Installation and Repair. The Department monitors various contracts, which include elevator preventive / corrective maintenance, chiller preventive / corrective maintenance, and conducts the Energy Conservation Program.

The Records and Archives Division of the Facilities Management Department is responsible for the pick up, safe transportation, security and storage of Dougherty County's archived records, in accordance with the State of Georgia's Archives and Records Board. These records are managed via a bar code system to ensure security and that time management requirements are met, which includes the destruction of records after appropriate time restraints. This division is also responsible for the grounds maintenance for the Dougherty County Judicial Building.

Under the direction of the Facilities Management Director, the Custodial Services Division with fourteen classified positions is responsible for providing the necessary resources to maintain the County's many and varied facilities in a first class manner. Currently, the Division services twelve facilities representing 359,004 square feet. This is 29,917 square feet per custodian per an eight hour shift. The Division services three additional facilities with 180,700 square feet on an as needed basis. The Custodial Service Division services the Riverfront Park Restroom and provides support for Special Events. The Division also assists the Voter Registration and Elections Department with voting equipment delivery, set-up, take-down and storage.

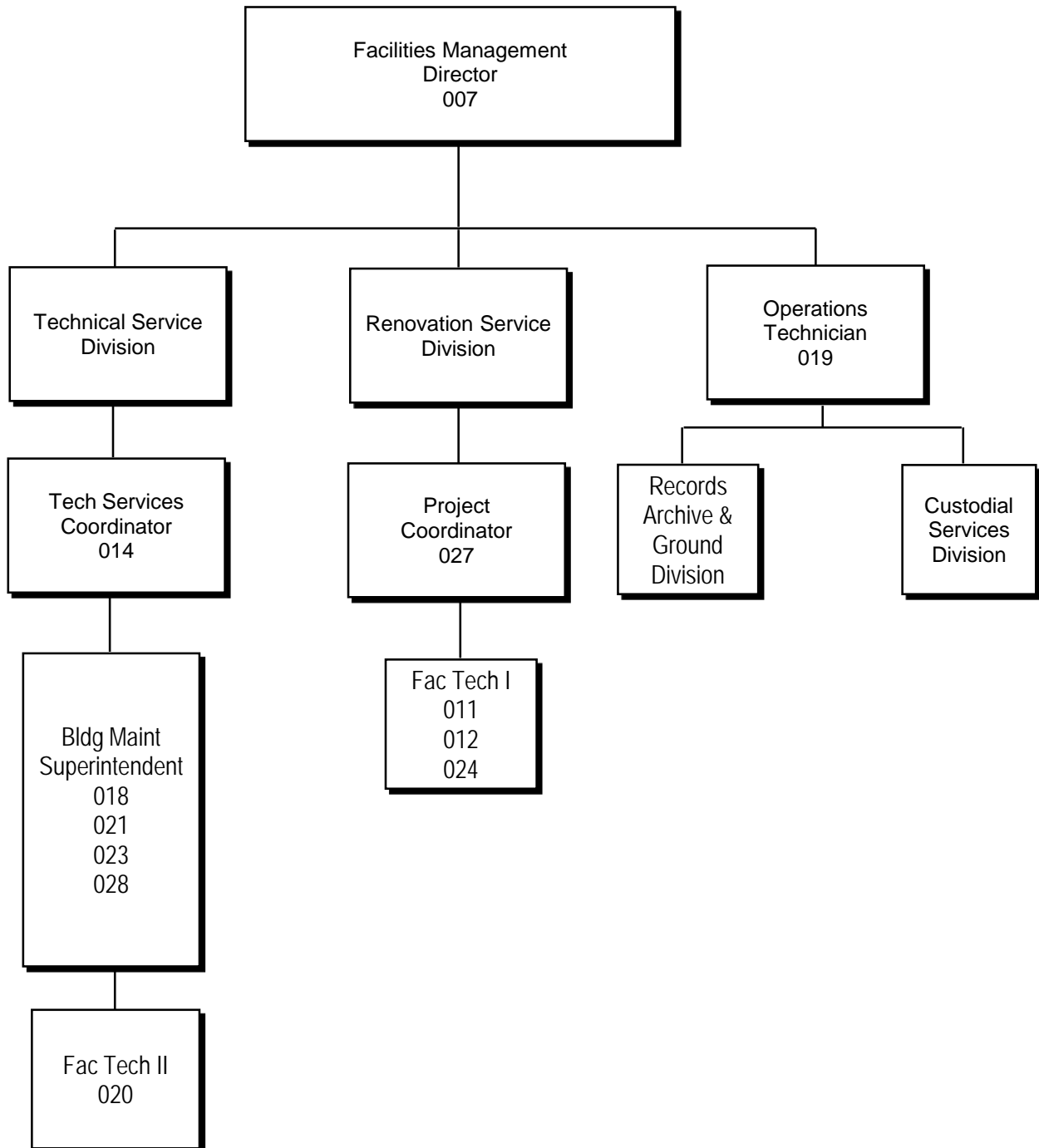
## FACILITIES MANAGEMENT 5 - Year Expenditures



### % To Total Budget

FY 2014 5.1%  
FY 2013 5.0%  
FY 2012 4.9%  
FY 2011 4.9%  
FY 2010 5.1%

# FACILITIES MANAGEMENT - MAINTENANCE 1016





**PERSONNEL POSITION SUMMARY**

# OF POS.	POSITION TITLE	SALARY GRADE
1	Facilities Management Director	128
1	Project Coordinator	117
1	Technical Services Coordinator	117
1	Operations Technician	116
4	Building Maintenance Superintendent	115
1	Facilities Technician II	113
3	Facilities Technician I	110
<u>12</u>	TOTAL BUDGETED POSITIONS	

**BUDGET COMPARISONS**

	FY 2012	FY 2014
Operational Budget	\$ 1,744,840	\$ 1,772,743

**FIXED ASSET PURCHASES**

COMPUTER EQUIPMENT:

Desk Top Computer, rpl (1)	\$ 1,500
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CAPITAL IMPROVEMENT PROGRAM:

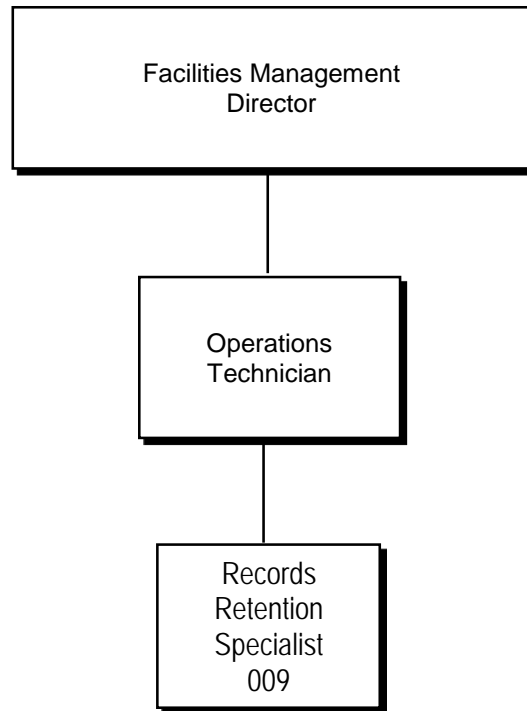
Riverfront Resource Ctr - Candy Rm HVAC, rpl (3)	\$ 73,000
EMS West Station HVAC, rpl (2)	28,000
EMS Station Electric Bay Doors, rpl	7,800
EMS South Station Kitchen Cabinets, rpl	6,000
	\$ 114,800

**FACILITIES MANAGEMENT - 1016**

7101	Salaries	\$	426,800
7150	Benefits		167,780
7210	Postage		25
7211.01	Supplies - Office		3,000
7211.14	Supplies - Small Equipment		3,000
7211.16	Supplies - Riverfront Park & Parking Deck		20,000
7212	Gas & Oil		17,000
7213	Utilities - All Buildings		553,000
7214	Communications		7,900
7215.01	Maintenance-Equipment		1,300
7215.02	Maintenance-Vehicle		3,000
7215.05	Maintenance-Facility		149,200
7215.06	Maintenance-Materials		95,500
7215.08	Maintenance-Contracts		320,100
7217	Dues, Fees, Books & Periodicals		838
7219	Education & Training		300
7224	Uniforms		2,500
7355	Computer Equipment		<u>1,500</u>
	<b>Total Facilities Management</b>	<b>\$</b>	<b>1,772,743</b>

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## FACILITIES MANAGEMENT - RECORDS & ARCHIVES 1016A



**PERSONNEL POSITION SUMMARY**

# OF POS.	POSITION TITLE	SALARY GRADE
1	Records Retention Specialist	107
<hr/> 1	TOTAL BUDGETED POSITIONS	

**BUDGET COMPARISONS**

	FY 2013	FY 2014
Operational Budget	\$ 56,925	\$ 55,477

**FIXED ASSET PURCHASES**

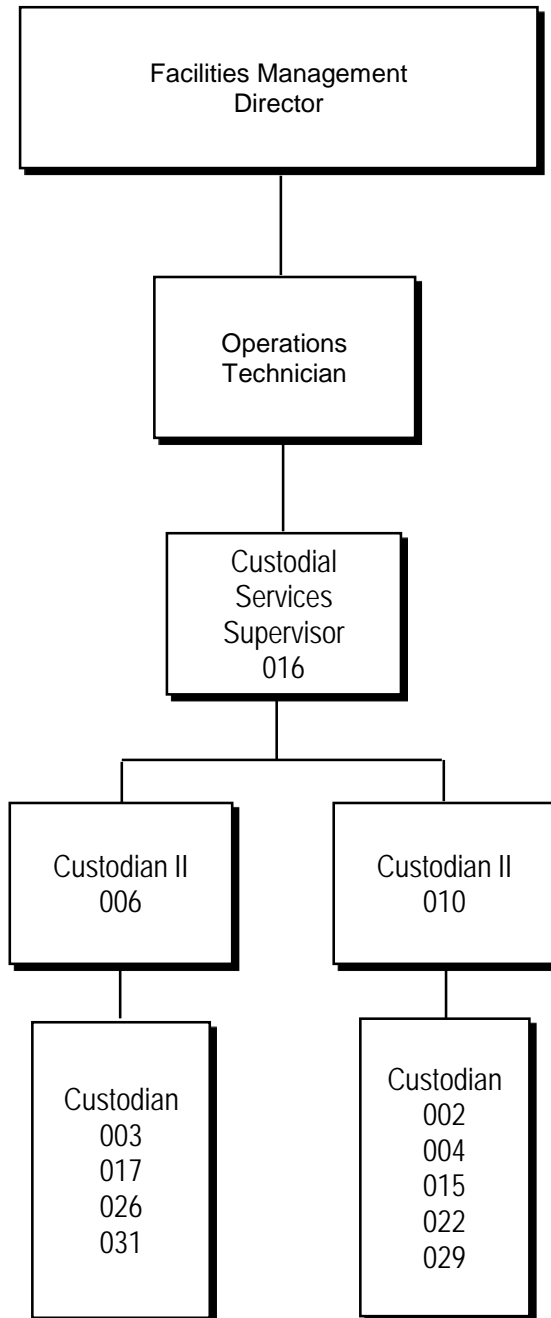
None Requested

**FACILITIES MANAGEMENT - 1016A**

7101	Salaries	\$	25,408
7150	Benefits		11,469
7206	Purchased Svc - Record Retention		11,000
7211.05	Supplies - Grounds		3,600
7211.14	Supplies - Small Equipment		200
7211.15	Supplies - Archives		3,000
7214	Communications		60
7217	Dues, Fees, Books & Periodicals		20
7218	Travel		350
7219	Education & Training		150
7224	Uniforms		<u>220</u>
	<b>Total Fac Mgmt - Records &amp; Archives</b>	<b>\$</b>	<b>55,477</b>

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# FACILITIES MANAGEMENT - CUSTODIAL SERVICES 1016B





**PERSONNEL POSITION SUMMARY**

# OF POS.	POSITION TITLE	SALARY GRADE
1	Custodial Services Supervisor	110
2	Custodian II	104
9	Custodian	102
<hr/> 12	TOTAL BUDGETED POSITIONS	

**BUDGET COMPARISONS**

	FY 2013	FY 2014
Operational Budget	\$ 471,365	\$ 406,534

**FIXED ASSET PURCHASES**

TOOLS & EQUIPMENT:		
Dual Speed Twenty Inch Buffer, rpl		\$ 2,500

**FACILITIES MANAGEMENT - 1016B**

7101	Salaries	\$	226,660
7150	Benefits		99,979
7211.04	Supplies - Janitorial		50,000
7211.14	Supplies - Small Equipment		1,675
7212	Gas & Oil		4,500
7214	Communications		480
7215.01	Maintenance-Equipment		100
7215.02	Maintenance-Vehicle		200
7215.08	Maintenance - Contracts		16,820
7219	Education & Training		1,000
7224	Uniforms		2,620
7353	Tools & Equipment		<u>2,500</u>
	<b>Total Fac Mgmt - Custodial Services</b>	<b>\$</b>	<b>406,534</b>

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## INFORMATION TECHNOLOGY

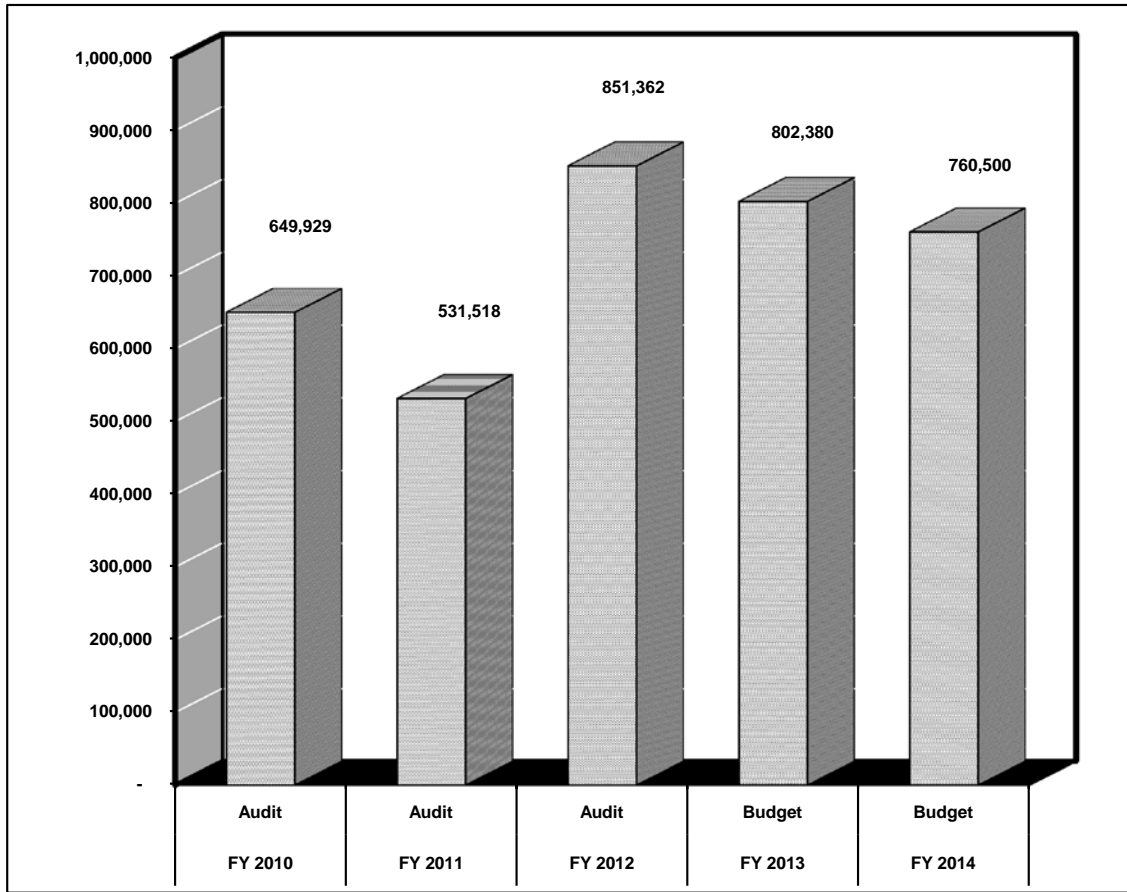
### DEPARTMENTAL FUNCTION:

Information Technology services are contracted with the City of Albany and has two main functions.

The Information Technology Department operates, administers, and maintains the information systems and software applications utilized by the City and County. The Department is responsible for evaluating hardware and software, making recommendations for meeting specific County needs and developing in house software for special needs.

The Information Technology Department is responsible for the telephone communications system that services the City and County. The Department maintains all telephone equipment, voice and data networks, monitors services and assists with special communication requests.

## INFORMATION TECHNOLOGY 5 - Year Expenditures



### % To Total Budget

FY 2014 1.7%  
FY 2013 1.8%  
FY 2012 2.0%  
FY 2011 1.9%  
FY 2010 1.5%

**INFORMATION TECHNOLOGY - 1017**

7537	Contracted Services - City of Albany	\$	<u>760,500</u>
	<b>Total Information Technology</b>	<b>\$</b>	<b>760,500</b>

**BUDGET COMPARISONS**

		FY 2013	FY 2014
Operational Budget	\$	802,380	\$ 760,500

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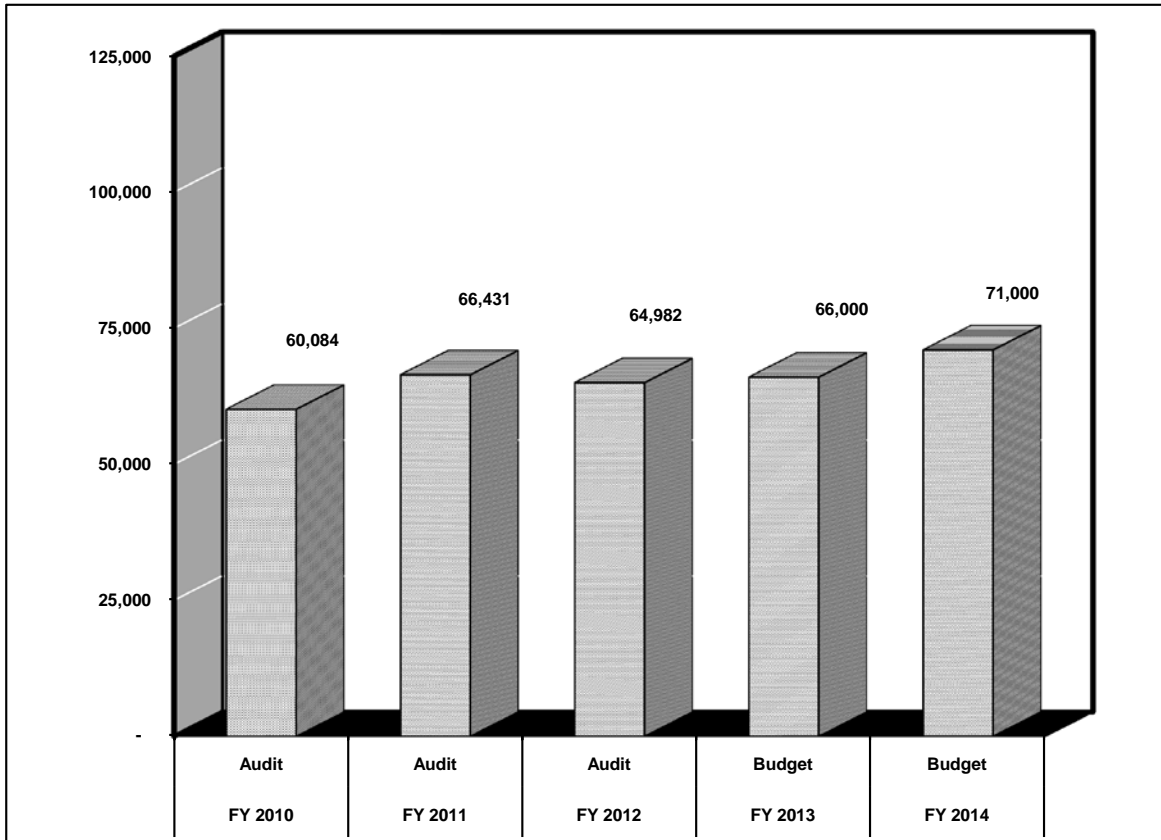
## AUDITING

### DEPARTMENTAL FUNCTION:

An independent audit is performed annually by an outside auditing firm. The primary objective of this audit is to provide to the Executive level of County government an independent and objective review of the operations of all County-related activities. Also, this is a requirement under State law.



## AUDITING 5 - Year Expenditures



### % To Total Budget

FY 2014 0.2%  
FY 2013 0.1%  
FY 2012 0.1%  
FY 2011 0.1%  
FY 2010 0.2%

**AUDITING - 1018**

7405.06	Professional Services - Auditing	\$	<u>71,000</u>
	<b>Total Auditing</b>	<b>\$</b>	<b>71,000</b>

**BUDGET COMPARISONS**

		FY 2013	FY 2014
Operational Budget		\$ 66,000	\$ 71,000

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## MAIL - SECURITY SERVICES

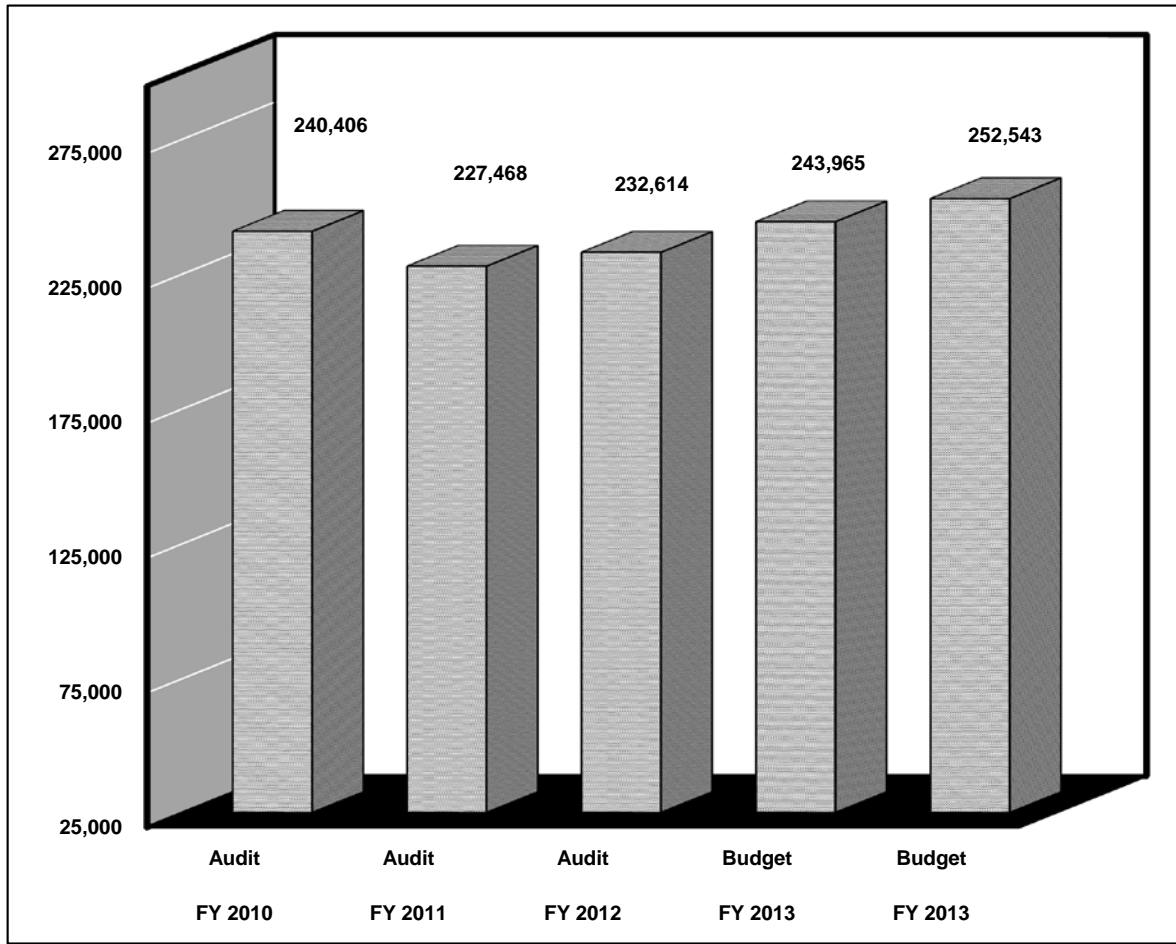
### DEPARTMENTAL FUNCTION:

Mail/Security Department has four areas of responsibility: 1) mail service 2) building security 3) information services and 4) armored car services. These four areas are shared services with the City of Albany.

Mail Service is operated by the County, and provides mail service for both City and County. This area is responsible for picking up and delivering all incoming and outgoing mail, as well as delivery of all bank deposits.

Building Security and Information Services includes two (2) full-time and three (3) part-time employees to maintain information/security desk at the Governmental Center, as well as security checkpoints at the Judicial Building. The Sheriff's Office is responsible for security of the Judicial Building.

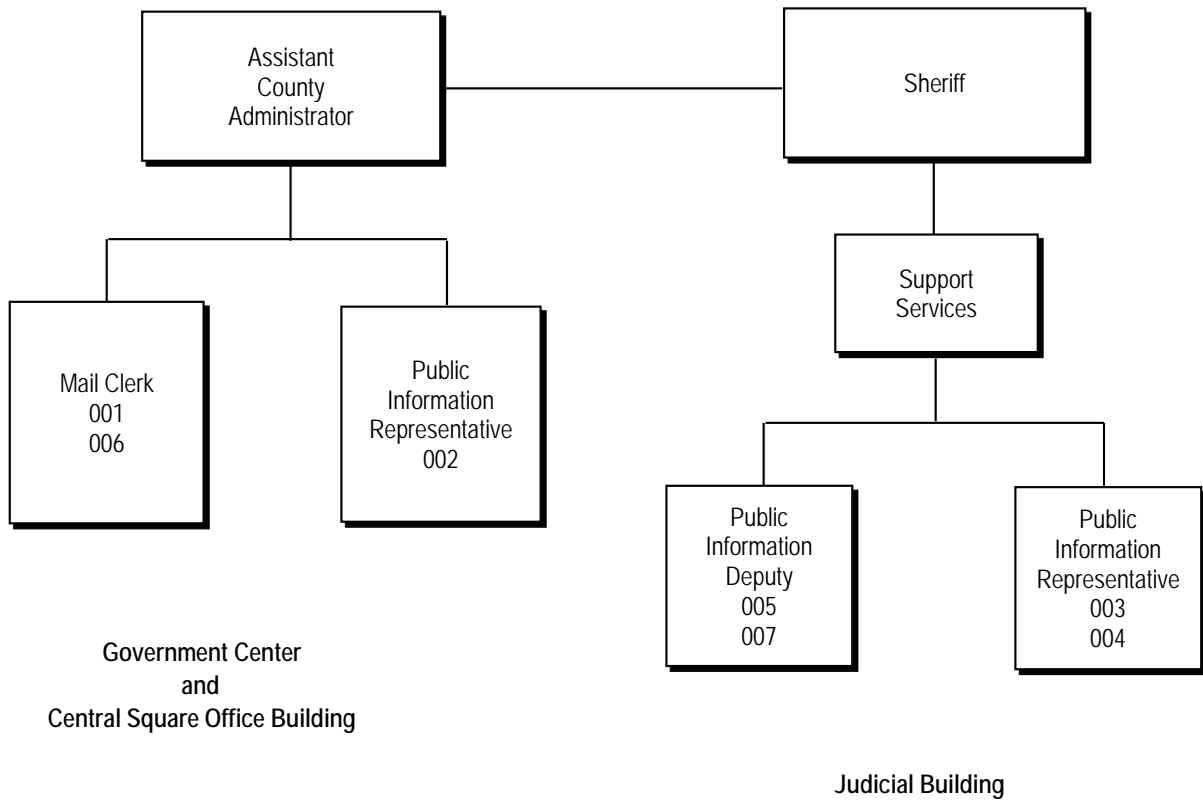
## MAIL/SECURITY SERVICES 5 - Year Expenditures



### % To Total Budget

FY 2014 0.6%  
FY 2013 0.5%  
FY 2012 0.5%  
FY 2011 0.5%  
FY 2010 0.6%

# MAIL - SECURITY SERVICES 1019



**PERSONNEL POSITION SUMMARY**

# OF POS.	POSITION TITLE	SALARY GRADE
2	Public Information Deputy	113
2	Mail Clerk	106
3	Public Information Representative	103
<u>7</u>	TOTAL BUDGETED POSITIONS	

**BUDGET COMPARISONS**

	FY 2013	FY 2014
Operational Budget	\$ 243,965	\$ 252,543

**FIXED ASSET PURCHASES**

CAPITAL IMPROVEMENT PROGRAM:	
Vehicle, rpl (1)	\$ 19,000

**MAIL - SECURITY SERVICES - 1019**

7101	Salaries - Mail Room & Security	\$	154,251
7150	Benefits - Mail Room & Security		60,837
7205.01	Courier Service		12,000
7211.06	Supplies - Mail Room		1,000
7211.07	Supplies - Security		800
7212	Gas & Oil		1,800
7214	Communications		380
7215.01	Maint - Equip - Mail Room		5,000
7215.02	Maint - Vehicle - Mail Room		500
7215.03	Maint - Equip - Security		15,200
7224.01	Uniforms - Security		675
7224.02	Uniforms - Mail Room		<u>100</u>
	<b>Total Mail - Security Services</b>	<b>\$</b>	<b>252,543</b>



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**LIBRARY**

**DEPARTMENT FUNCTION:**

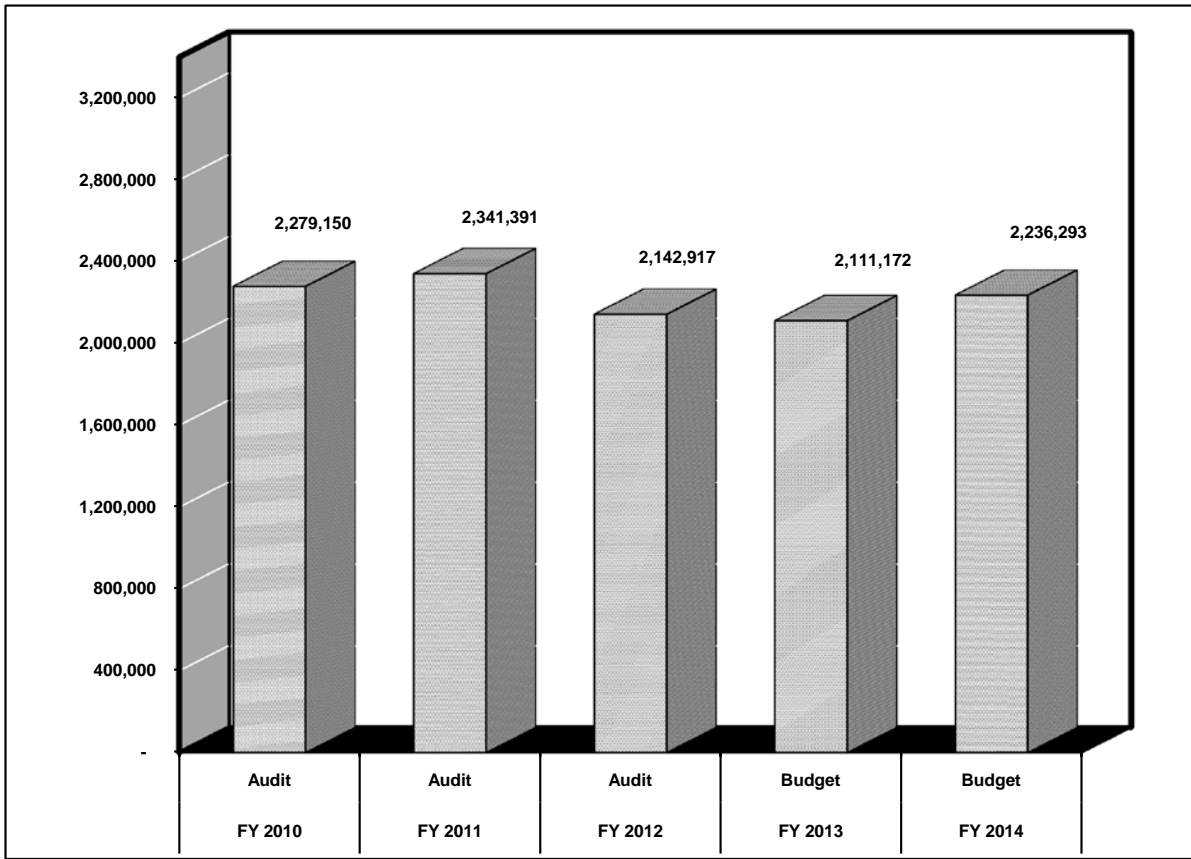
The Dougherty County Public Library is governed by a Board of Trustees appointed by the Dougherty County Commission as set forth by Chapter 5, Title 20 O.C.G.A., and other Georgia statutes. The Library selects, assembles and administers an organized collection of over 325,000 educational and recreational materials making them available and accessible to the residents of Dougherty County through a system of four locations. The Library serves the community as a center of reliable information and a place where inquiring minds may encounter original, unorthodox or critical ideas in our society. Educational opportunities and encouragement enable individuals to continue and supplement their formal education. Varied programs and services responsive to the community further enhance the quality of life in Dougherty County.

Library locations, addresses, and hours of operation follow:

Central Library	300 Pine Avenue	-	420-3200
Mon	10:00 A.M. - 8:00 P.M.		
Tues – Thurs	10:00 A.M. - 6:00 P.M.		
Friday – Saturday	10:00 A.M. - 2:00 P.M.		
Sunday	2:00 P.M. - 6:00 P.M.		
Northwest Branch	2507 Dawson Road	-	420-3270
Mon	10:00 A.M. - 8:00 P.M.		
Tues – Thurs	10:00 A.M. - 6:00 P.M.		
Friday – Saturday	10:00 A.M. - 2:00 P.M.		
Sunday	CLOSED		
Tallulah Massey Branch	2004 Stratford Drive	-	420-3250
Mon	10:00 A.M. - 8:00 P.M.		
Tues – Thurs	10:00 A.M. - 6:00 P.M.		
Friday – Saturday	10:00 A.M. - 2:00 P.M.		
Sunday	CLOSED		
Westtown Branch	2124 Waddell Avenue	-	420-3280
Mon – Tues - Wed	2:00 P.M. - 6:00 P.M.		
Thurs – Friday	CLOSED		
Saturday	10:00 A.M. - 2:00 P.M.		
Sunday	CLOSED		

# LIBRARY

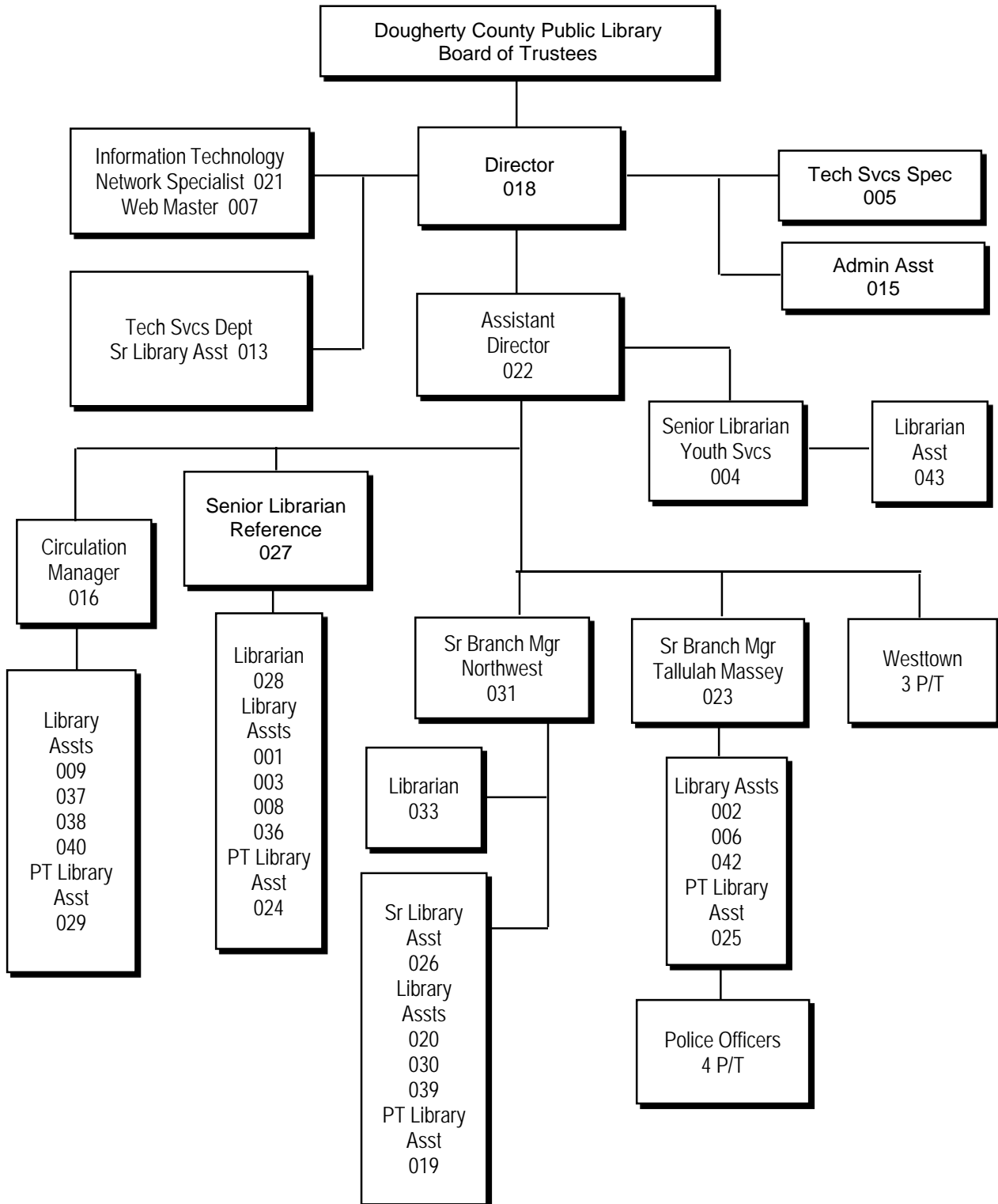
## 5 - Year Expenditures



### % To Total Budget

- FY 2014 5.1%
- FY 2013 4.7%
- FY 2012 4.8%
- FY 2011 5.3%
- FY 2010 5.5%

# LIBRARY 1021



**PERSONNEL POSITION SUMMARY**

# OF POS.	POSITION TITLE	SALARY GRADE
1	Library Director	129
1	Assistant Library Director	125
3	Senior Branch Manager	123
1	Senior Librarian	123
2	Librarian	121
1	Network Specialist	121
4	Police Officers, Part Time	120
1	Circulation Manager	115
1	Technical Services Specialist	115
1	Web Master	115
1	Administrative Assistant	112
2	Senior Library Assistant	109
15	Library Assistants	105
4	Library Assistants, Part Time	105
<hr style="width: 10%; margin-left: 0;"/>		
38	TOTAL BUDGETED POSITIONS	

**BUDGET COMPARISONS**

	FY 2013	FY 2014
Operational Budget	\$2,111,172	\$2,167,460

**FIXED ASSET PURCHASES**

TOOLS & EQUIPMENT:

Video Surveillance Camera at Tallulah Massey	\$ 4,800
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COMPUTER EQUIPMENT:

Receipt Printers, rpl (4)	\$ 1,400
Computer Peripherals, rpl	3,400
	\$ 4,800

CAPITAL IMPROVEMENT PROGRAM:

Computers, rpl	\$30,000
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**LIBRARY - 1021**

7101	Salaries - Local	\$	993,642
7102	Salaries - Part Time		50,876
7150	Benefits		112,415
7205.03	Technical & Professional		3,500
7205.05	Courier Service		8,800
7205.06	Board Attorney/Consultant		12,000
7209	State Benefits		455,000
7210	Postage		1,000
7211	Supplies		8,600
7212	Gas & Oil		500
7213	Utilities		128,000
7214	Communications		30,600
7215.02	Maintenance - Vehicles		500
7215.03	Maintenance - Equipment		10,977
7215.04	Maintenance - Grounds		8,000
7215.06	Maintenance - Buildings		1,000
7215.08	Maintenance - Contracts		20,550
7217	Dues, Fees, Books & Periodicals		700
7218	Travel		1,000
7227.01	Materials - Print		302,000
7353.01	Tools and Equipment		9,600
7353.04	Equipment - Lease		<u>8,200</u>
	<b>Total Library</b>	<b>\$</b>	<b>2,167,460</b>

**PERSONNEL POSITION SUMMARY**

# OF POS.	POSITION TITLE	SALARY GRADE
3	Library Assistants, Part Time	105
<hr/> 3	TOTAL BUDGETED POSITIONS	

**BUDGET COMPARISONS**

	FY 2013	FY 2014
Operational Budget	\$0	\$68,833

**FIXED ASSET PURCHASES**

None Requested

Dept 1021A - Westtown Library was established in order to re-open the Library.

**LIBRARY - 1021A**

7102	Salaries - Part Time	27,606
7150	Benefits	4,692
7205.05	Courier Service	1,760
7211	Supplies	500
7213	Utilities	5,145
7214	Communications	1,500
7215.03	Maintenance - Equipment	1,000
7215.04	Maintenance - Grounds	3,000
7215.06	Maintenance - Buildings	1,430
7215.08	Maintenance - Contracts	3,700
7227.01	Materials - Print	15,000
7353.04	Equipment - Lease	<u>3,500</u>
	<b>Total Library</b>	<b>\$ 68,833</b>



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## HUMAN RESOURCES

### DEPARTMENT FUNCTION:

The Dougherty County Human Resources Department delivers a full range of personnel services for approximately 700 employees as well as handles all applicant services for individuals seeking employment opportunities with the County.

Staffing/Recruitment – This function provides for internal as well as external management of job vacancy information. In instances of hard-to-fill categories, there is specialized recruitment activities designed specifically for the needs of the department where a vacancy exists. Included in the job information/recruitment function are the equal employment opportunity provisions.

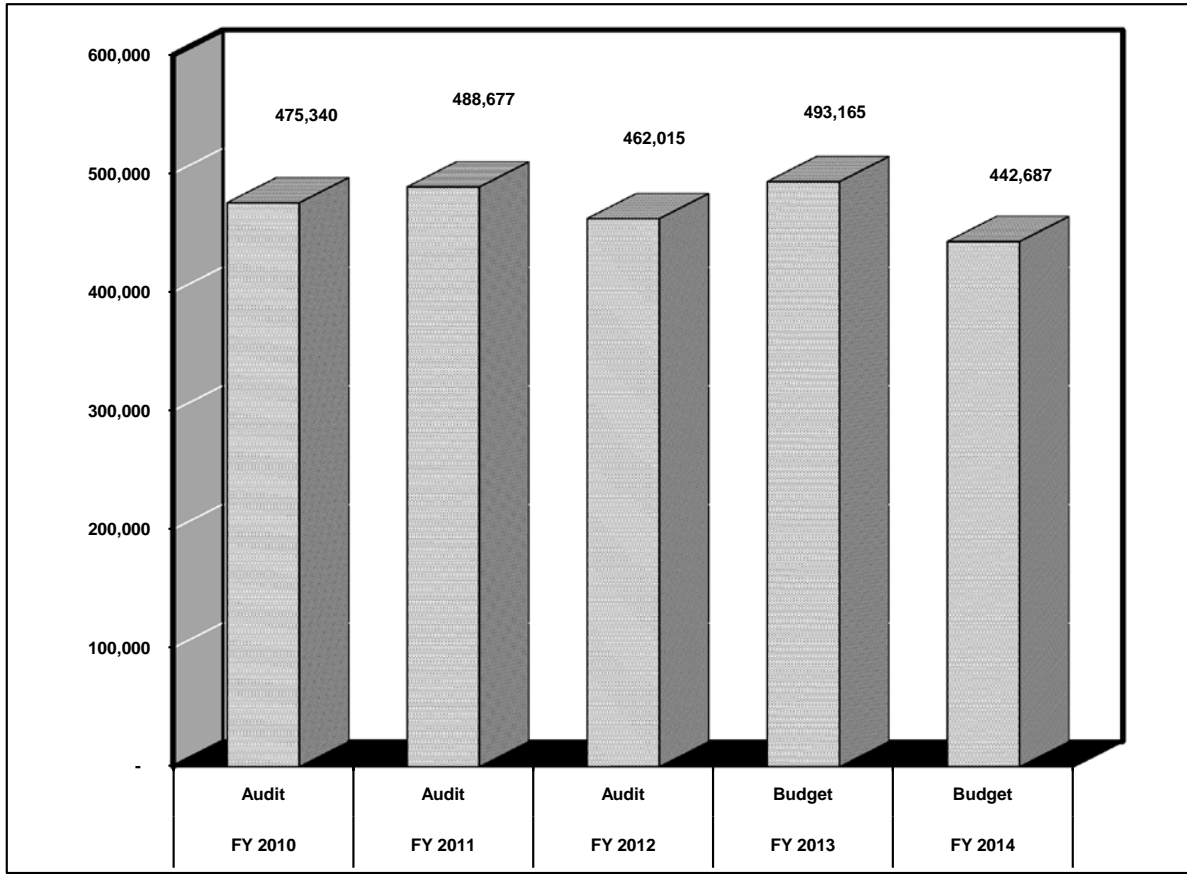
Classification/Compensation – This function provides for an equitable system of compensation where each job is evaluated on the basis of external as well as internal worth. To promote greater objectivity in this process, the department utilizes the services of human resources organizations, such as classification and pay studies, various consultants such as the Carl Vinson Institute of Government Services (CVIOG).

Benefits Information/Administration – This function provides for an up-to-date review and processing of the benefits offered through County employment. Through new employee orientation sessions and employee updates, employees are provided the opportunity to receive information on benefits that are directly available to them. Included in the benefits package are: Health, Life, AD&D Insurance (on a pre-tax basis), Retirement Plan, Deferred Compensation, Annual Leave, Unemployment Compensation, Sick Leave, Holidays, Long Term Disability, Merit Increases (if budget constraints allow), Cost of Living Increases (if budget constraints allow), Dental Plan, Vision Plan, FMLA, Workers' Compensation, Credit Union, Sick Leave Bank, Supplemental Insurance and Employee Assistance Program (EAP).

Training/Development – This function allows for an opportunity for professional and personal development. Using in-house personnel and outside consultants, training offers a wide variety of developmental activities which are geared toward preparing County employees for the challenges of the future as well as maintaining skills in current positions. The development process advises employees and departments of areas where compliance with local, state, and federal laws and policy requirements can be improved. The intent is to increase efficiency in risk management, cost containment, and employee relations.

Employee/Employer Relations – This function addresses the need for open and honest communication and assists both supervisor and employee in facilitating a better understanding of workplace relationship. The overall goal is to foster a "team-work" attitude which allows for input at every level and appropriate recognition and reward for that input.

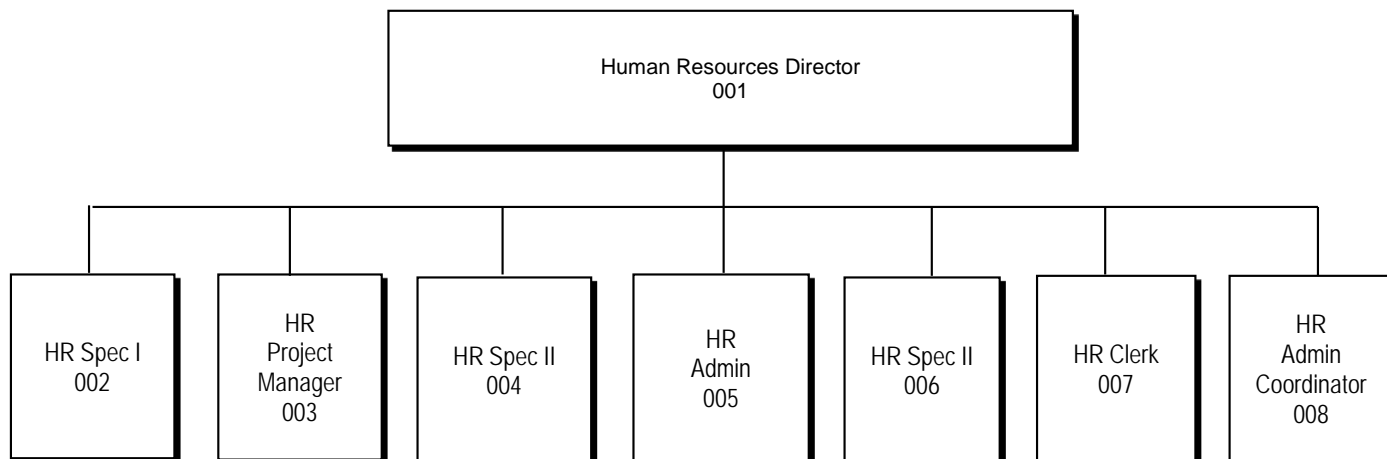
## HUMAN RESOURCES 5 - Year Expenditures



### % To Total Budget

FY 2014 1.0%  
FY 2013 1.1%  
FY 2012 1.1%  
FY 2011 1.1%  
FY 2010 1.1%

# HUMAN RESOURCES 1022



**PERSONNEL POSITION SUMMARY**

# OF POS.	POSITION TITLE	SALARY GRADE
1	Human Resources Director	129
1	Human Resources Project Manager	123
2	Human Resources Specialist II	120
1	Human Resources Specialist I	117
1	Human Resources Administrator	114
1	Human Resources Admin Coordinator	113
1	Human Resources Clerk	105
<hr/>		
8	TOTAL BUDGETED POSITIONS	

**BUDGET COMPARISONS**

	FY 2013	FY 2014
Operational Budget	\$493,165	\$442,687

**FIXED ASSET PURCHASES**

None Requested

CAPITAL IMPROVEMENT PROGRAM:

Copier, rpl (1)	\$ 8,000
Computers, rpl (3)	3,000
	<hr/>
	\$ 11,000

**HUMAN RESOURCES - 1022**

7101	Salaries	\$	311,975
7150	Benefits		89,312
7210	Postage		1,000
7211	Supplies		7,000
7214	Communications		2,300
7215.01	Maintenance - Equipment		3,300
7217	Dues, Fees, Books & Periodicals		2,800
7218	Travel		500
7219	Education & Training		1,500
7220	Advertising		13,000
7231.01	Employee Special Events		<u>10,000</u>
	<b>Total Human Resources</b>	<b>\$</b>	<b>442,687</b>

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## FINANCE

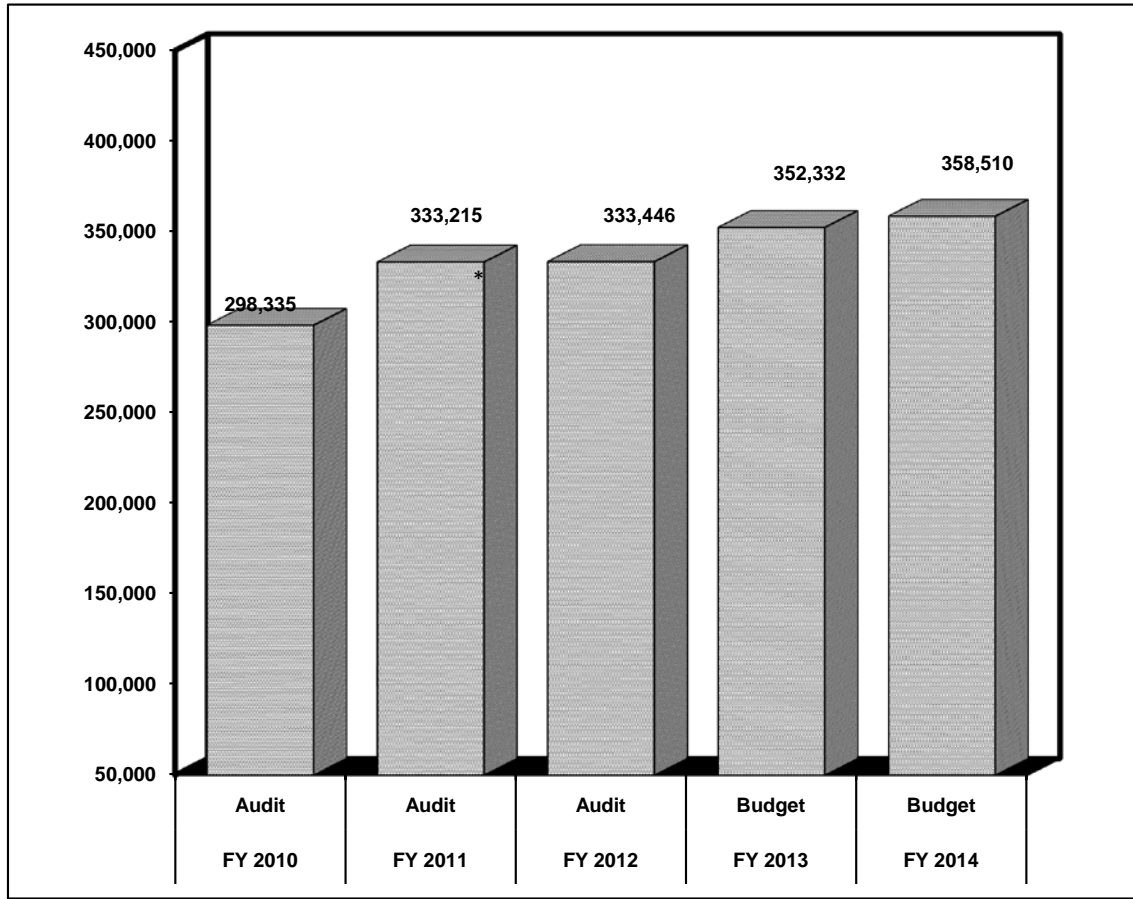
### **DEPARTMENT FUNCTION:**

The Finance Department is responsible for all financial services required by the County government. Finance is responsible for providing accurate, relevant financial/operational information to all citizens of the County. It also serves the County Administrator, the Board of Commissioners and all County departments. The department operates under established management policies and adheres to generally accepted accounting principles.

The departmental operations include accounting for all disbursements of the County, paying wages to all County employees and collecting receipts from County agencies. The department, under direction of the County Administrator, is responsible for preparation and administration of the annual operating budget. This includes developing budget procedures, analyses of all departmental budget requests, monitoring revenue collection and departmental spending. This office coordinates annual audits performed by Independent Certified Public Accountants and periodic audits by Federal and State Auditors.



## FINANCE 5 - Year Expenditures

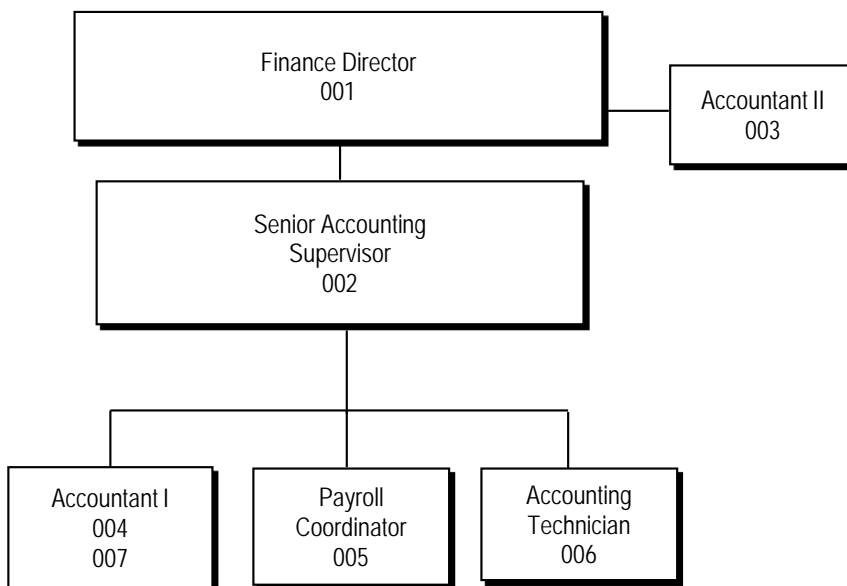


\* The Finance Department Budget was previously a part of the Administrative-Legislative Dept.

### % To Total Budget

FY 2014 0.8%  
 FY 2013 0.8%  
 FY 2012 0.8%  
 FY 2011 0.8%  
 FY 2010 0.6%

FINANCE  
1024



**PERSONNEL POSITION SUMMARY**

# OF POS.	POSITION TITLE	SALARY GRADE
1	Finance Director	129
1	Senior Accounting Supervisor	122
1	Accountant II	116
2	Accountant I	114
1	Payroll Coordinator	113
1	Accounting Technician	113
<hr/> 7	TOTAL BUDGETED POSITIONS	

**BUDGET COMPARISONS**

	FY 2013	FY 2014
Operational Budget	\$352,332	\$358,510

**FIXED ASSET PURCHASES**

None Requested

**FINANCE - 1024**

7101	Salaries	\$	255,800
7150	Benefits		89,190
7210	Postage		2,500
7211	Supplies		6,300
7214	Communications		420
7215.01	Maintenance - Equipment		1,000
7217	Dues, Fees, Books & Periodicals		600
7218	Travel		200
7219	Education & Training		500
7220	Advertising		<u>2,000</u>
	<b>Total Finance</b>	<b>\$</b>	<b>358,510</b>

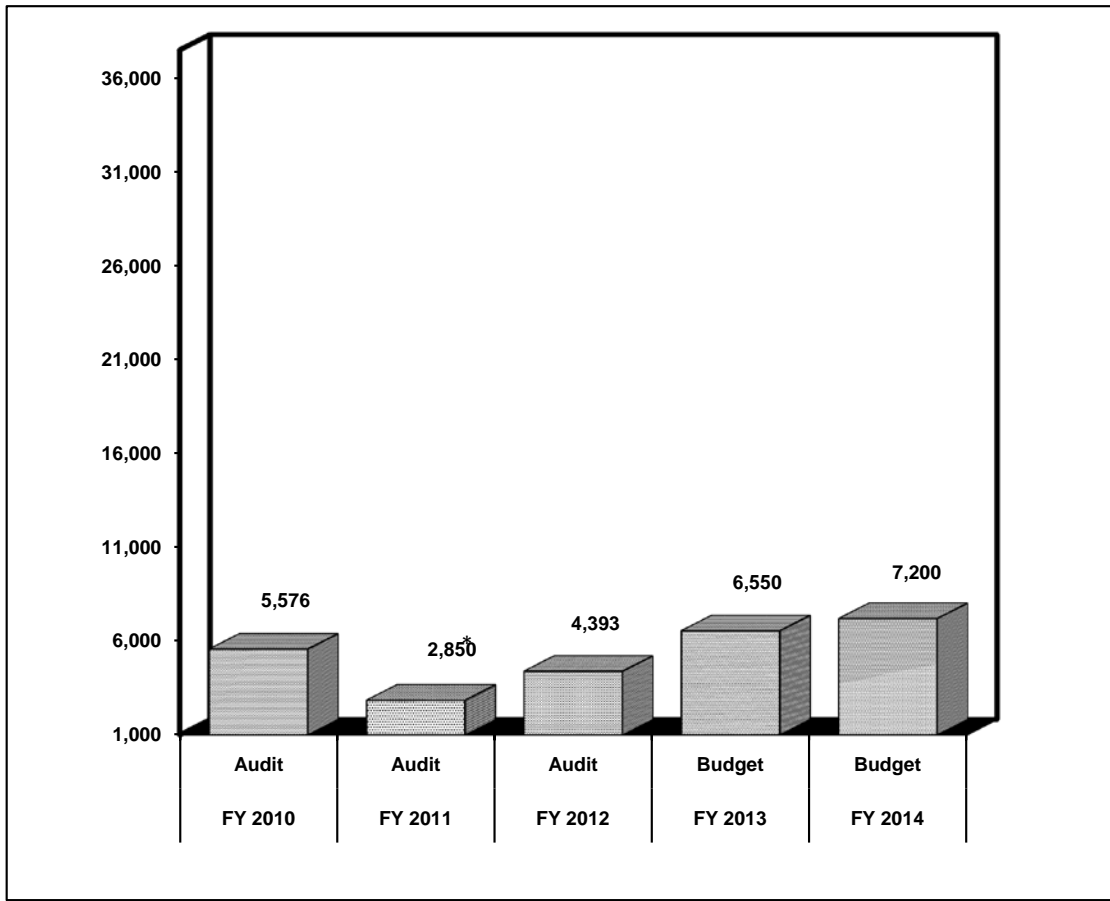
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## BOARD OF EQUALIZATION

### DEPARTMENT FUNCTION:

The Board of Equalization shall hear and determine all appeals from taxpayers on property value assessments made by the County Board of Tax Assessors. After proper notice by the Board of Tax Assessors of changes in the assessed value of property, the property owner may appeal to the Board of Equalization. The Official Code of Georgia (O.C.G.A.) provides specific powers and procedures to be used by the Board of Equalization. Each county in the State of Georgia appoints a Board of Equalization consisting of three (3) regular members and three (3) alternate members all meeting the qualifications as defined in the O.C.G.A. Members are appointed by the Grand Jury at the term of Court immediately proceeding November 1 of each year.

## BOARD OF EQUALIZATION 5 - Year Expenditures



\* The Board of Equalization Budget was previously a part of the Tax-Tag Department.

### % To Total Budget

- FY 2014 TR%
- FY 2013 TR%
- FY 2012 TR%
- FY 2011 TR%
- FY 2010 TR%

**BOARD OF EQUALIZATION - 1025**

7404.01	Compensation	\$	5,000
7210	Postage		1,500
7211	Supplies		100
7218	Travel		400
7219	Education & Training		<u>200</u>
	<b>Total Board of Equalization</b>	<b>\$</b>	<b>7,200</b>

**BUDGET COMPARISONS**

	FY 2013	FY 2014
Operational Budget	\$6,550	\$7,200

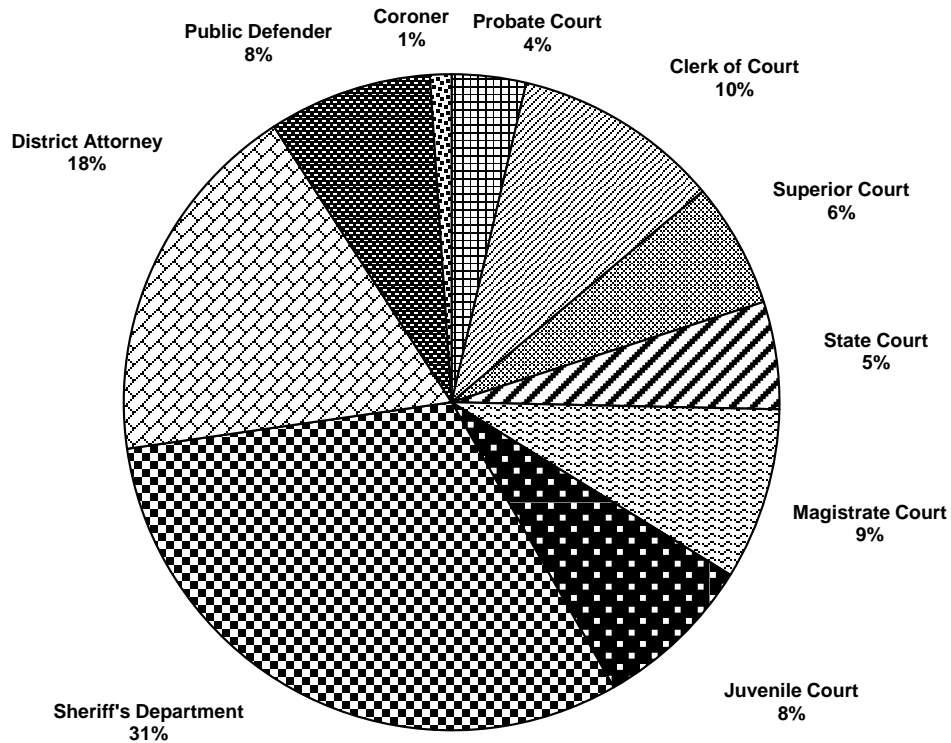


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# JUDICIAL

Probate Court.....	\$ 372,223
Clerk of Court.....	1,040,781
Superior Court.....	627,588
State Court.....	538,714
Magistrate Court.....	862,582
Juvenile Court.....	808,407
Sheriff's Department.....	3,151,564
District Attorney.....	1,847,534
Public Defender.....	819,562
Coroner.....	107,790

**\$ 10,176,745**



**% To Total Budget 23.1%**

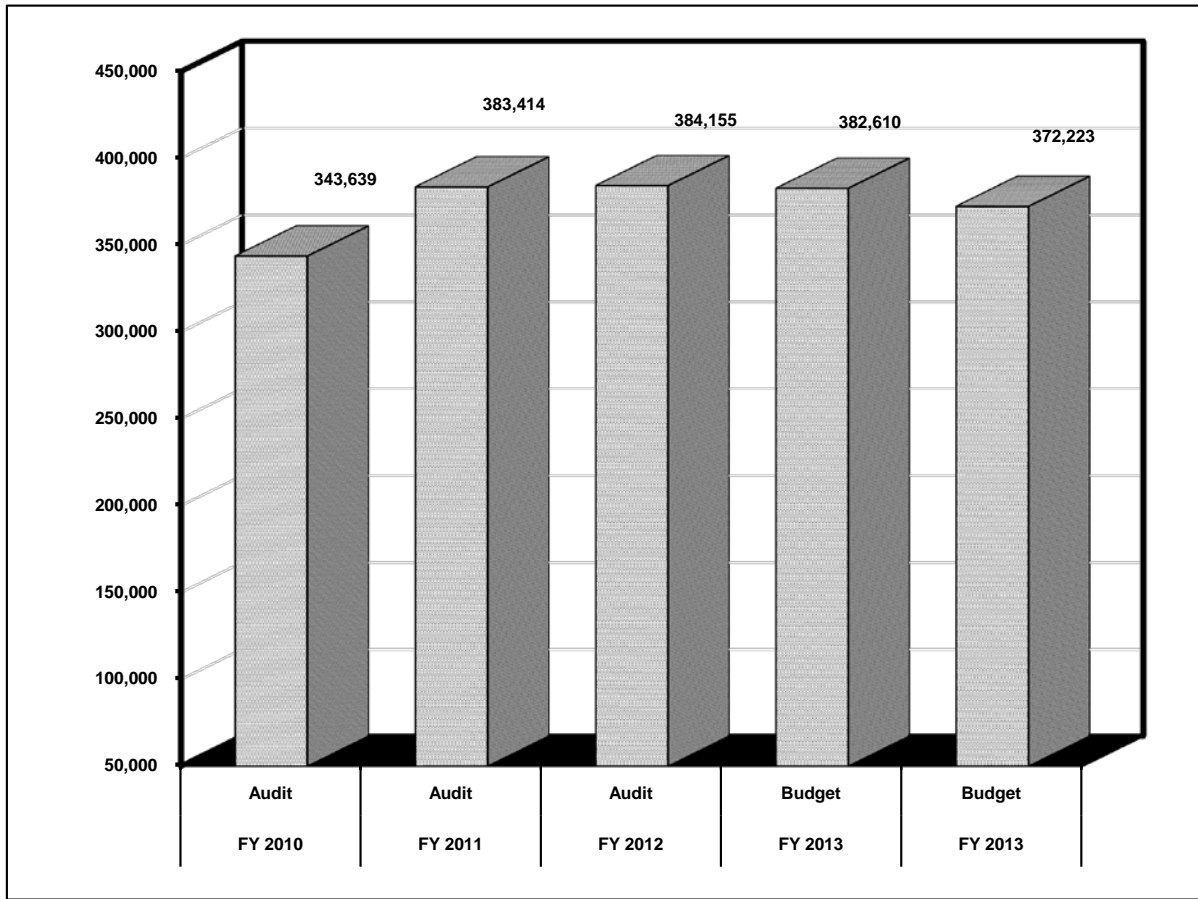
## PROBATE COURT

### DEPARTMENTAL FUNCTION:

Under Georgia law, the Probate Court is responsible for providing a large scope of services to the public. These services include probating wills, appointment of administrators, appointing guardians for minors and incapacitated adults, holding hearings to constrain the mentally ill and substance abusers, issuance of marriage licenses and officiating over marriages. The Court is authorized to hold jury trials in all cases involving contested issues relating to estates and guardianships.

The Probate Court has the responsibility for docketing, filing and microfilming all documents relating to the above legal matters. The Court also issues firearm permits and many lesser duties such as taking oaths of public officials, recording bonds and issuing certified copies of various records. The Probate Court maintains vital records (certificates of births and deaths) as well as issuing certified copies under a contractual arrangement with the State.

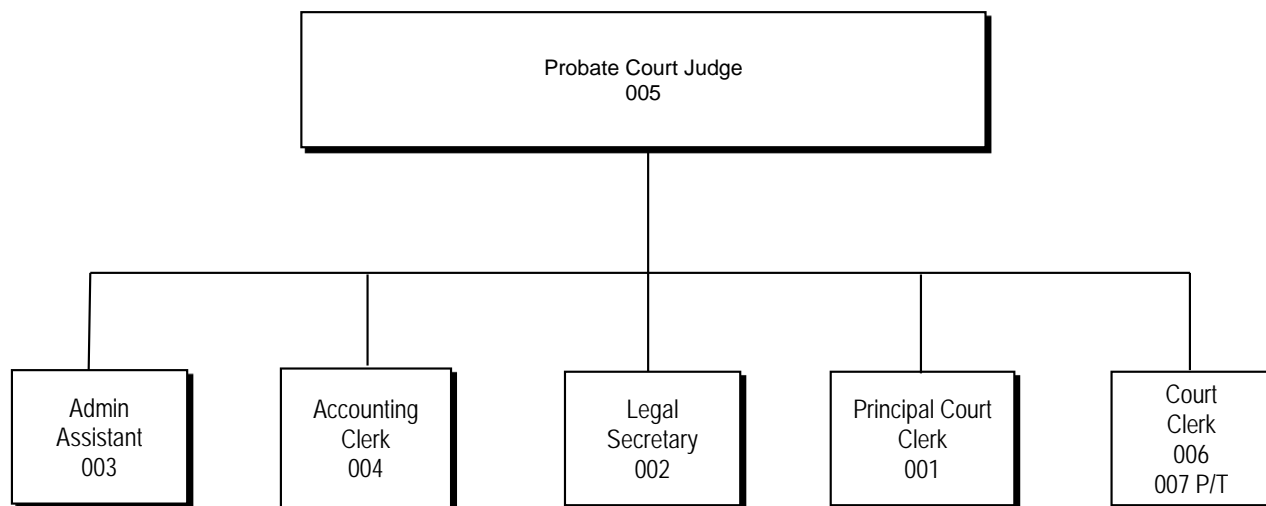
## PROBATE COURT 5 - Year Expenditures



### % To Total Budget

FY 2014 0.8%  
FY 2013 0.8%  
FY 2012 0.8%  
FY 2011 0.8%  
FY 2010 0.8%

PROBATE COURT  
1031



**PERSONNEL POSITION SUMMARY**

# OF POS.	POSITION TITLE	SALARY GRADE
1	Judge, Probate Court	E
1	Principal Court Clerk	112
1	Legal Secretary	112
1	Administrative Assistant	112
1	Accounting Clerk	111
1	Court Clerk	108
1	Court Clerk, Part Time	108
<hr/> 7	TOTAL BUDGETED POSITIONS	

**BUDGET COMPARISONS**

	FY 2013	FY 2014
Operational Budget	\$382,610	\$372,223

**FIXED ASSET PURCHASES**

COMPUTER EQUIPMENT:	
Computer, rpl	\$843

**PROBATE COURT - 1031**

7101	Salaries	\$	228,684
7102	Salaries - Part Time		11,500
7150	Benefits		83,361
7205.03	Acting Judge		500
7205.04	Vital Statistics		9,500
7205.05	Guardianship Cases		8,500
7205.06	Admin/Guardianship		2,500
7210	Postage		2,500
7211	Supplies		17,160
7214	Communications		900
7215	Maintenance		1,300
7216	Reduction Costs		650
7217	Dues, Fees, Books & Periodicals		1,725
7218	Travel		1,400
7219	Education & Training		1,000
7244	Bond		200
7355	Computer Equipment		<u>843</u>
	<b>Total Probate Court</b>	<b>\$</b>	<b>372,223</b>

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## CLERK OF COURT

### DEPARTMENTAL FUNCTION:

The primary function of the Superior and State Court Clerk is to maintain accurate and complete records of all court proceedings including both civil and criminal. The Clerk is responsible for issuing and signing every summons, subpoena, writ, or execution under the authority of the Court and affixing seals thereto when necessary. The Clerk provides the necessary dockets for the various Courts of the County. Other responsibilities include recording discharges and scanning legal proceedings of the courts, administering all oaths required by Court, attending all court sessions, striking juries, and performing such other duties as are or may be required by law or as necessarily appertain to the office of Clerk of the Superior and State Courts.

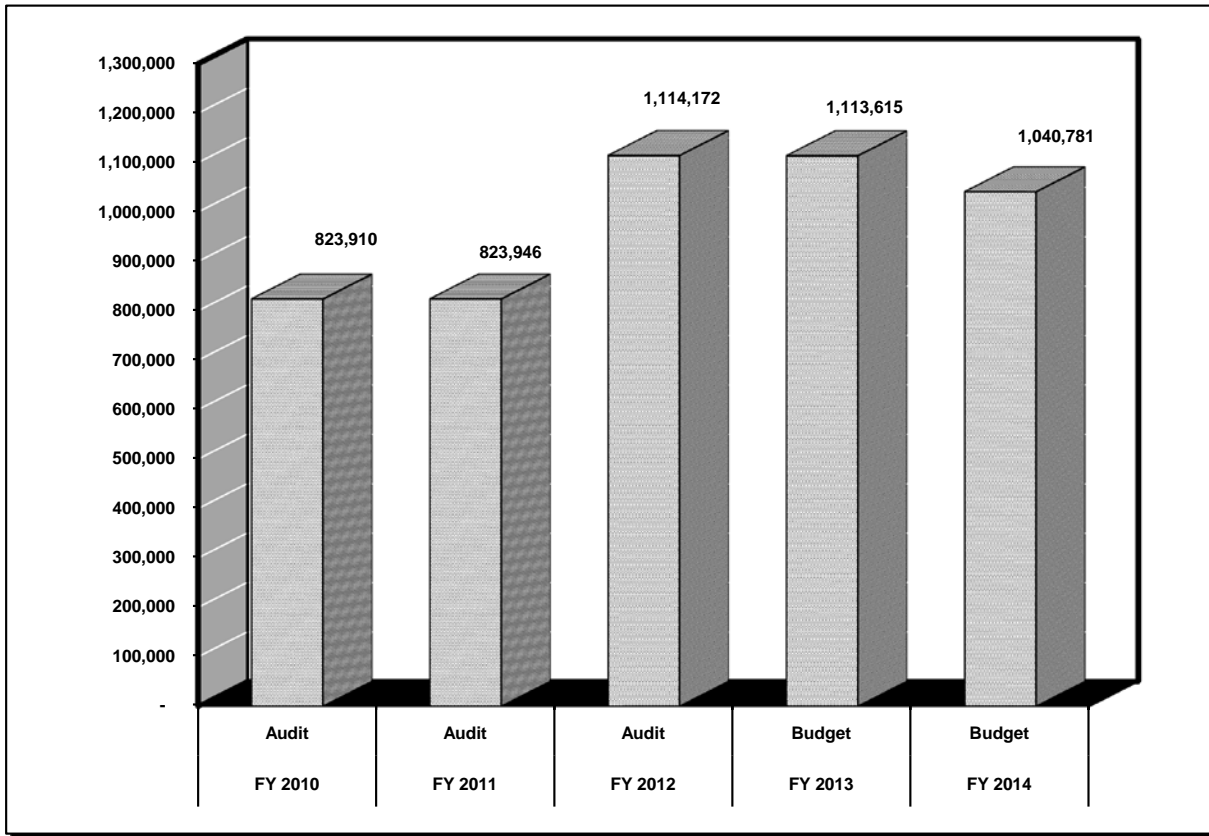
Another important function performed by the office is the recording of all deeds, mortgages, federal tax liens, plats, and other liens. Recording uniform commercial code filings, judgments, tax and assessment fi-fas are also responsibilities of the Clerk of Court.

During an average day, the Clerk's office will file and record up to 5,000 document pages. It is the responsibility of this office to maintain information as accurately and efficiently as possible.

The Georgia Assembly amended O.C.G.A. Section 15-6-61 transferring jury management responsibilities from Superior Court to the Clerk of Courts. These duties include maintaining and managing the jury pool of the County, summoning jurors, and managing juries during jury selection.

Effective January 1, 2011 per OCGA 48-5-311(D)(4), the Clerk of Superior Court was conveyed oversight and supervision of the Board of Equalization.

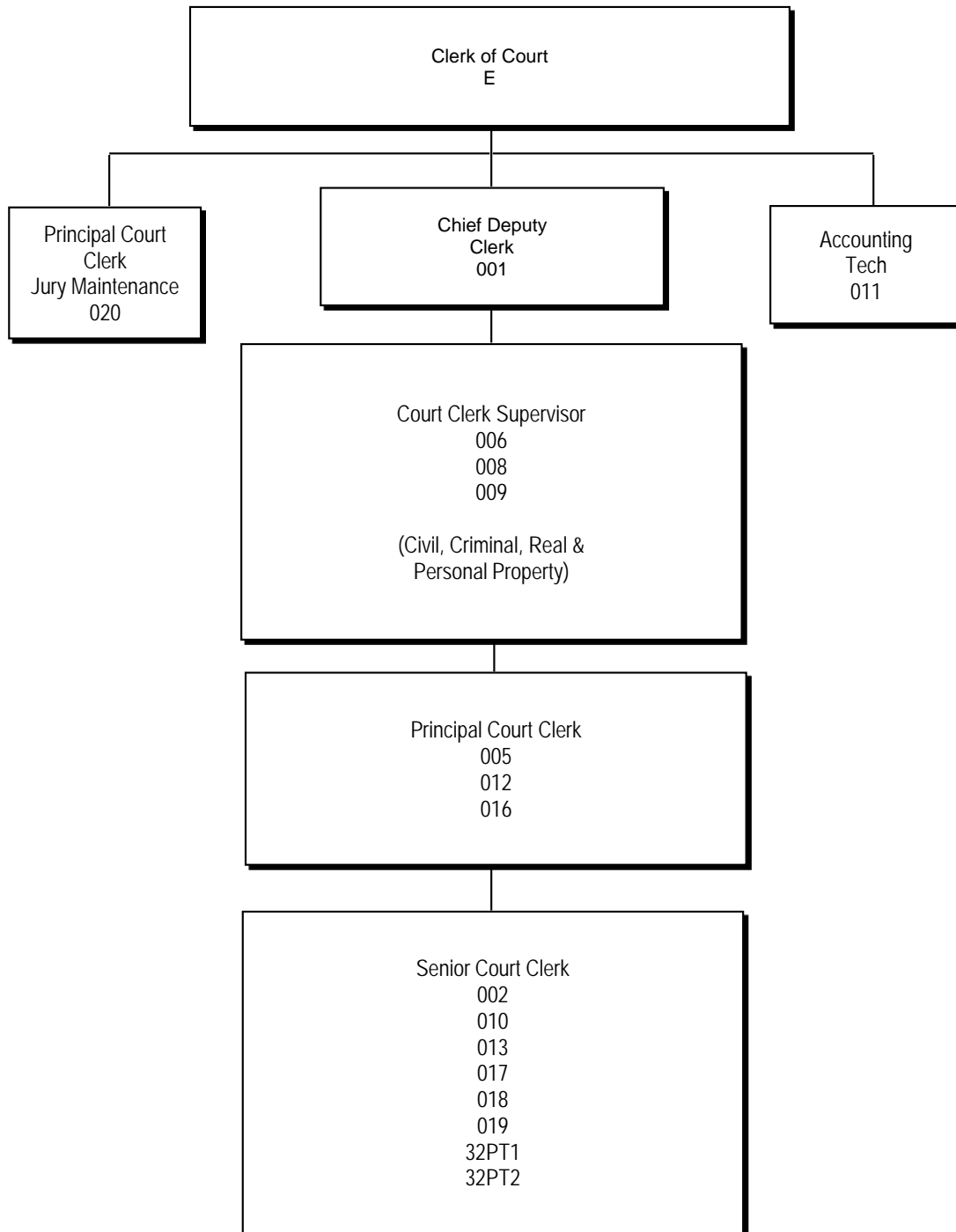
## CLERK OF COURT 5 - Year Expenditures



### % To Total Budget

FY 2014 2.4%  
FY 2013 2.4%  
FY 2012 2.4%  
FY 2011 1.8%  
FY 2010 2.0%

# CLERK OF COURT 1032



**PERSONNEL POSITION SUMMARY**

# OF POS.	POSITION TITLE	SALARY GRADE
1	Clerk of Court	E
1	Chief Deputy Clerk, P/T	120
3	Court Clerk Supervisor	118
1	Accounting Technician	113
4	Principal Court Clerk	112
6	Senior Court Clerk	110
2	Senior Court Clerk, P/T	110
<hr/>		
18	TOTAL BUDGETED POSITIONS	

**BUDGET COMPARISONS**

	FY 2013	FY 2014
Operational Budget	\$1,113,615	\$1,040,781

**FIXED ASSET PURCHASES**

None Requested

**CLERK OF COURT - 1032**

7101	Salaries	\$	505,613
7102	Salaries - Part Time		40,485
7150	Benefits		157,733
7204.06	Compensation - Jurors		190,000
7204.07	Compensation - Jury Commission		2,000
7204.08	Compensation - Grand Jury		19,000
7205	Contractual Services		55,100
7204	Copier Lease		2,700
7210	Postage		15,000
7211	Supplies		40,000
7214	Communications		1,300
7215	Maintenance		8,000
7217	Dues, Fees, Books & Periodicals		1,100
7218	Travel		1,500
7219	Education & Training		400
7220	Publication/Advertising		650
7244	Bond		<u>200</u>
	<b>Total Clerk of Court</b>	<b>\$</b>	<b>1,040,781</b>

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## SUPERIOR COURT

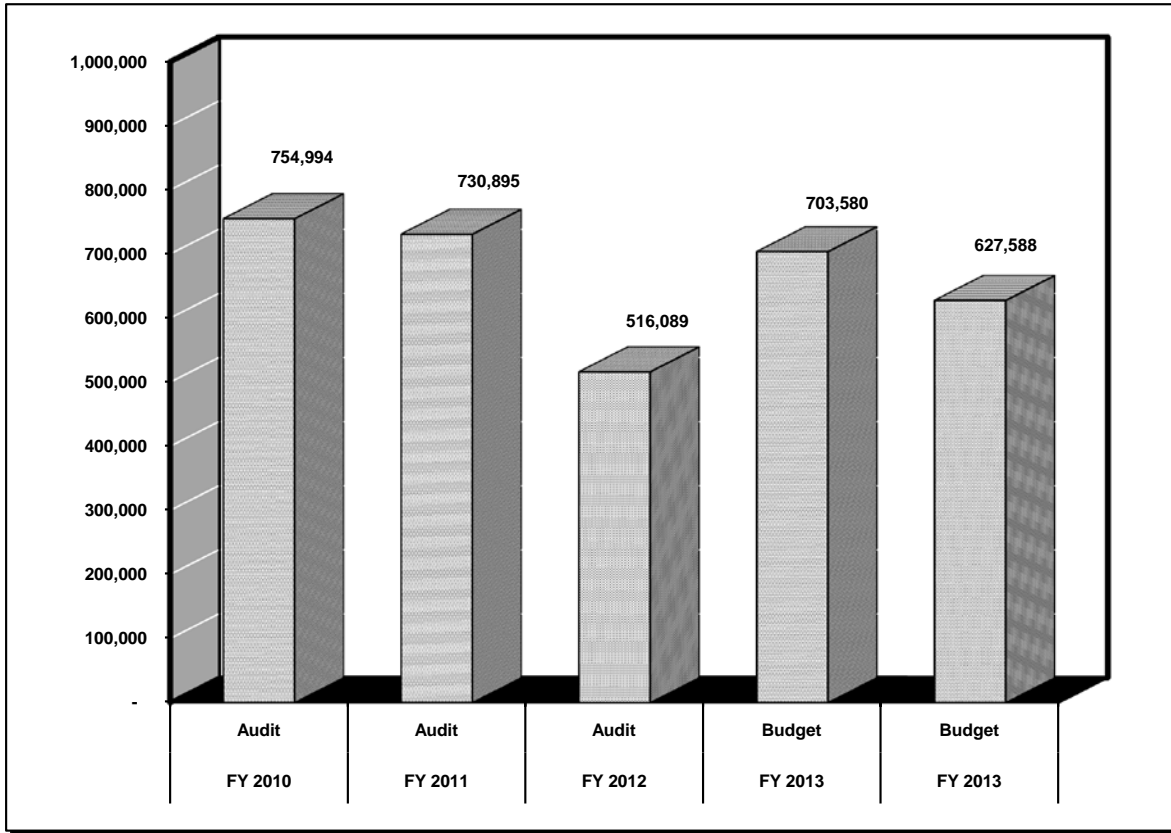
### DEPARTMENTAL FUNCTION:

The Superior Court of Dougherty County is the highest level trial court in Dougherty County. It has exclusive jurisdiction in felony cases, cases respecting title to land, divorce cases and equity cases. The Court's daily functions involve holding hearings in cases pending before the Court, conducting bench as well as jury trials and handling the administrative aspects of the Court. Hearings must be scheduled at the request of the attorneys representing parties to law suits, court orders must be issued at the hearings, trial dates must be set, judgments must be entered and sentences must be imposed and executed as part of the ordinary business of the Court in handling its annual caseload of approximately 5,437 open felony cases with 3,892 cases disposed of, 3,419 filed civil cases opened and disposed of, 1,428 closed child support cases and over 1,500 probation revocation petitions.

Also included in the Court's responsibilities are the duties to oversee all of the other courts in the County, insure that indigents are provided with legal counsel in criminal proceedings, oversee the operation of the Dougherty County Law Library, appoint Jury Commissioners and provide juries with their necessities.

The Superior Court of Dougherty County also is host to the first Mental Health Court in Georgia. The program serves as one of five national learning sites for Mental Health Courts as designated by the U.S. Department of Justice Bureau of Justice Assistance and the Council of State Governments.

## SUPERIOR COURT 5 - Year Expenditures

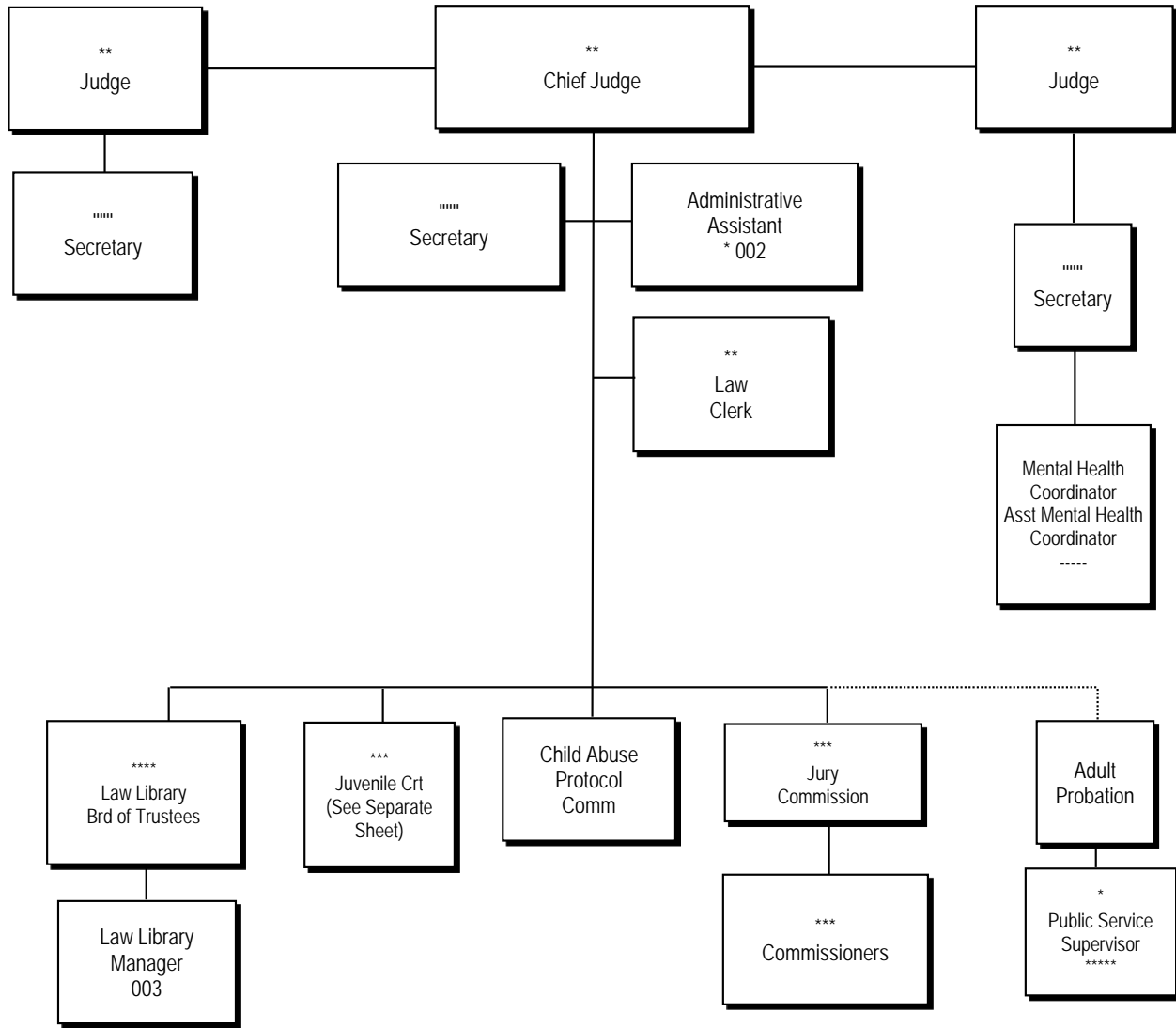


### % To Total Budget

FY 2013 1.4%  
FY 2013 1.6%  
FY 2012 1.5%  
FY 2011 1.5%  
FY 2010 1.6%



## SUPERIOR COURT 1033



\* County Employee

\*\* County Supplement

\*\*\* County Funds

\*\*\*\* Judge Lockette, Judge Salter, Judge Stephenson, Evonne Mull, Greg Edwards, Jimmy Brown, Kelly Boswell

\*\*\*\*\* Hicks, Williams, Shelton, Rowe, Weston, Manning, Wenzel

\*\*\*\* State Employee

----- Federal Grant

———— Direct Supervision

..... Indirect Supervision

**PERSONNEL POSITION SUMMARY**

# OF POS.	POSITION TITLE	SALARY GRADE
1	Chief Superior Court Judge	E
2	Superior Court Judge	E
1	Law Clerk - County Supplement	State
1	Administrative Assistant	112
<hr/> 5	TOTAL BUDGETED POSITIONS	

**BUDGET COMPARISONS**

	FY 2013	FY 2014
Operational Budget	\$703,580	\$627,588

**FIXED ASSET PURCHASES**

None Requested

**SUPERIOR COURT - 1033**

7101	Salaries - Regular Employees	\$	126,422
7101.002	Salaries - Public Service		18,500
7150	Benefits		36,494
7205.02	Compensation - Senior Judge		19,420
7205.03	Translator Services		5,500
7205.05	Court Reporting		280,000
7205.06	EHAP Reporting		15,000
7210	Postage		3,500
7211	Supplies		12,675
7212	Gas & Oil		700
7214	Communications		3,300
7215	Maintenance		4,200
7217	Dues, Fees, Books & Periodicals		5,881
7218	Travel		3,500
7219	Education & Training		2,496
7922	Death Penalty Contingency		<u>90,000</u>
	<b>Total Superior Court</b>	<b>\$</b>	<b>627,588</b>

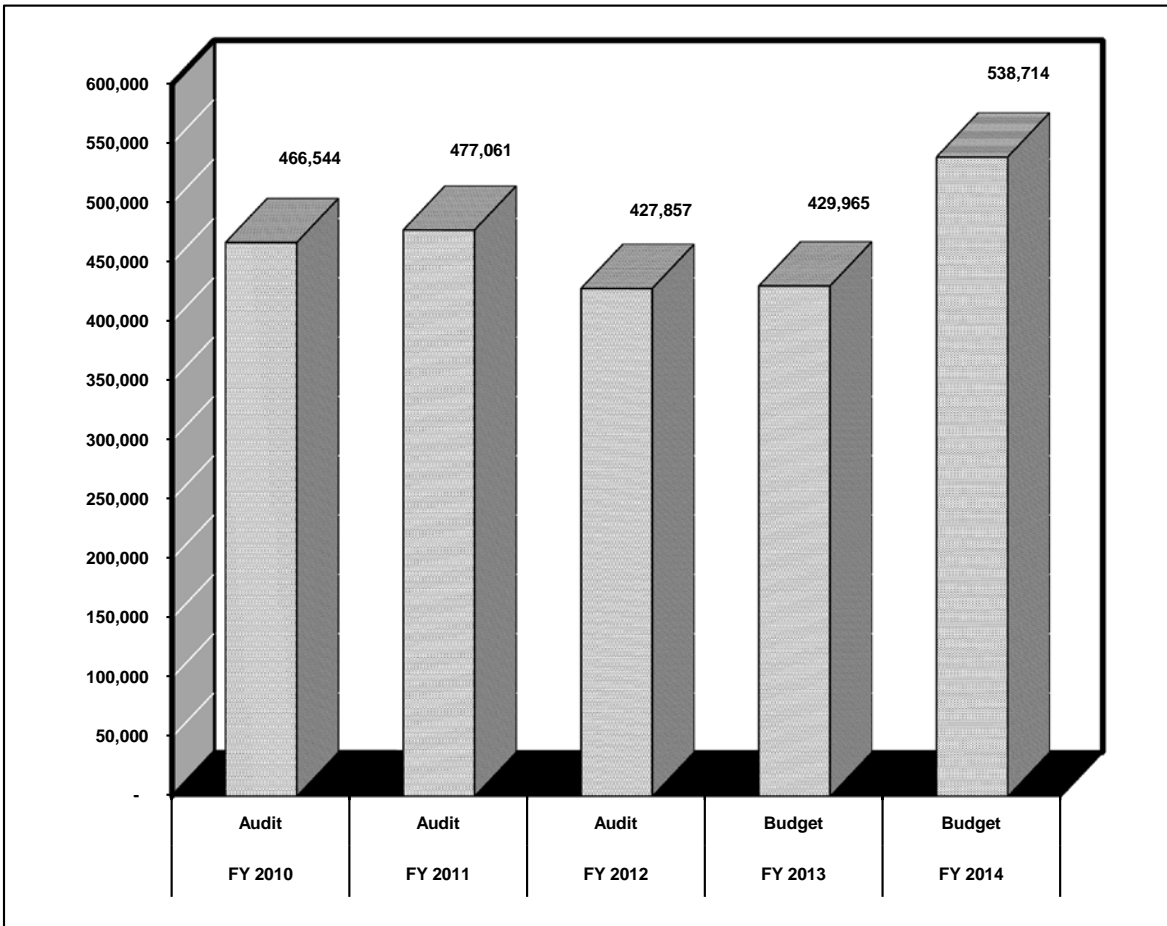
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## STATE COURT

### DEPARTMENTAL FUNCTION:

The function of the State Court is to provide a forum for the resolution of disputes between individuals or between the State and individuals. This Court has jurisdiction over misdemeanors (crimes punishable by twelve months incarceration or less) and civil cases (unlimited in dollar amount) concurrently with the Superior Court except cases involving divorce, titles to land and equity which are reserved exclusively to Superior Court.

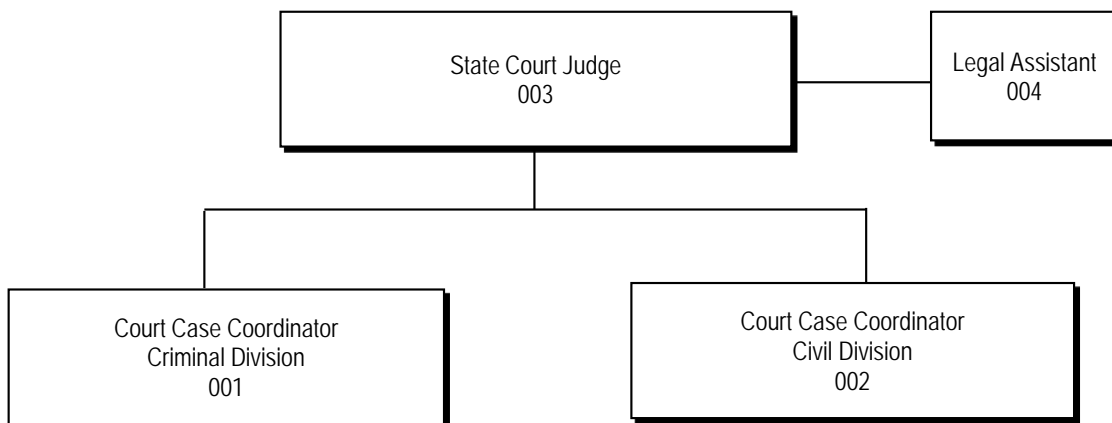
## STATE COURT 5 - Year Expenditures



### % To Total Budget

FY 2014 1.2%  
FY 2013 1.0%  
FY 2012 1.0%  
FY 2011 1.1%  
FY 2010 1.1%

STATE COURT  
1034



**PERSONNEL POSITION SUMMARY**

# OF POS.	POSITION TITLE	SALARY GRADE
1	State Court Judge	E
1	Legal Assistant	121
2	Court Case Coordinators	115
<hr/> 4	TOTAL BUDGETED POSITIONS	

**BUDGET COMPARISONS**

	FY 2013	FY 2014
Operational Budget	\$429,965	\$538,714

**FIXED ASSET PURCHASES**

None Requested



**STATE COURT - 1034**

7101	Salaries	\$	237,146
7150	Benefits		57,368
7205.03	Translator Services		1,600
7205.04	Court Appointed Attorneys		146,400
7205.05	Court Reporting		79,000
7210	Postage		4,000
7211	Supplies		6,200
7214	Communications		300
7217	Dues, Fees, Books & Periodicals		2,200
7218	Travel		2,500
7219	Education & Training		1,000
7220	Advertising		<u>1,000</u>
	<b>Total State Court</b>	<b>\$</b>	<b>538,714</b>

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## MAGISTRATE COURT

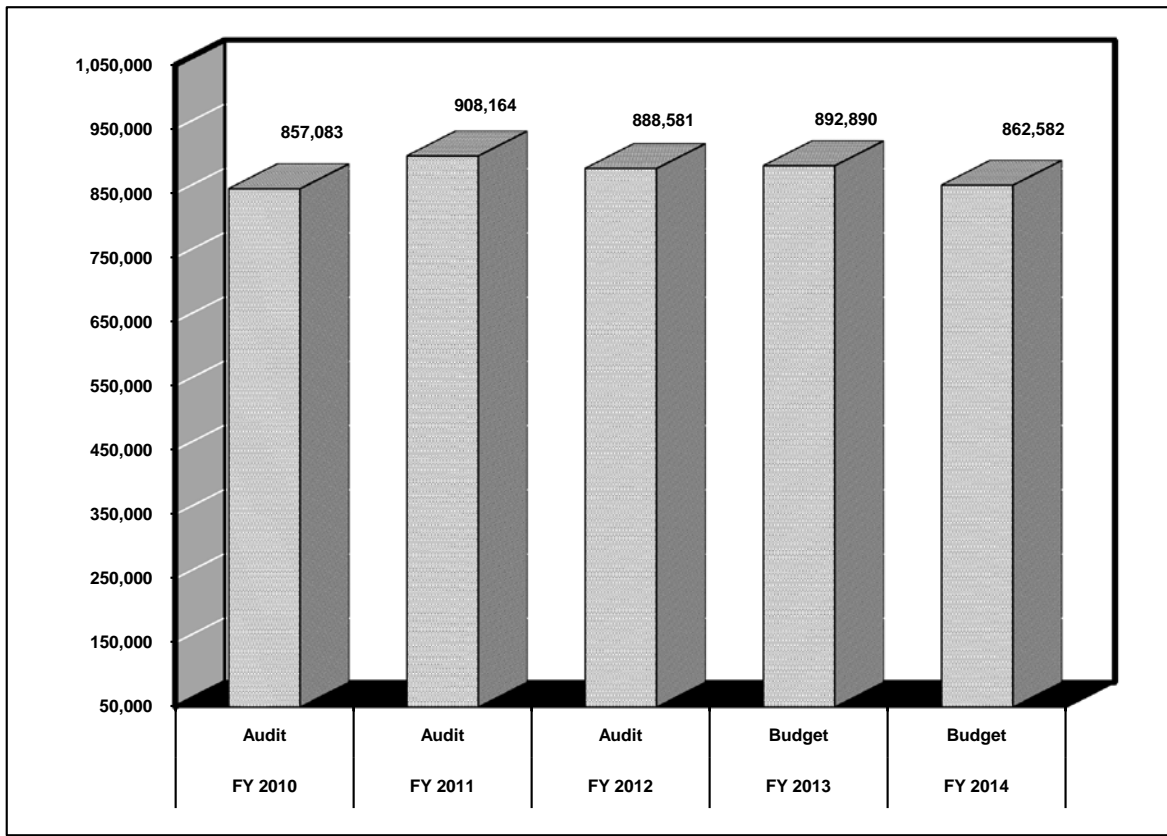
### DEPARTMENTAL FUNCTION:

The Magistrate Court has jurisdiction to issue search warrants and arrest warrants for all criminal offenses. The Magistrate Court conducts hearings on citizen warrant applications. The Court conducts first appearance hearings for criminal defendants at the Jail every day of the week. Upon a felony defendant's request the Magistrate Court will conduct a committal hearing to determine if there was probable cause for his/her arrest. The Magistrate Court also issues citations for bad checks, good behavior warrants and County ordinance violations. The Court tries the County ordinance violations if the defendant does not request a Jury trial.

The Magistrate Court also has civil jurisdiction on cases up to \$15,000 if exclusive jurisdiction is not vested in the Superior Court. Garnishments may also be filed in the Magistrate Court. The Magistrate Court issues subpoenas to compel attendance of witnesses, conducts trials on statement of claims and dispossessory actions on behalf of landlord/tenant.

When requested, Magistrates serve as judges in other Courts and perform wedding ceremonies.

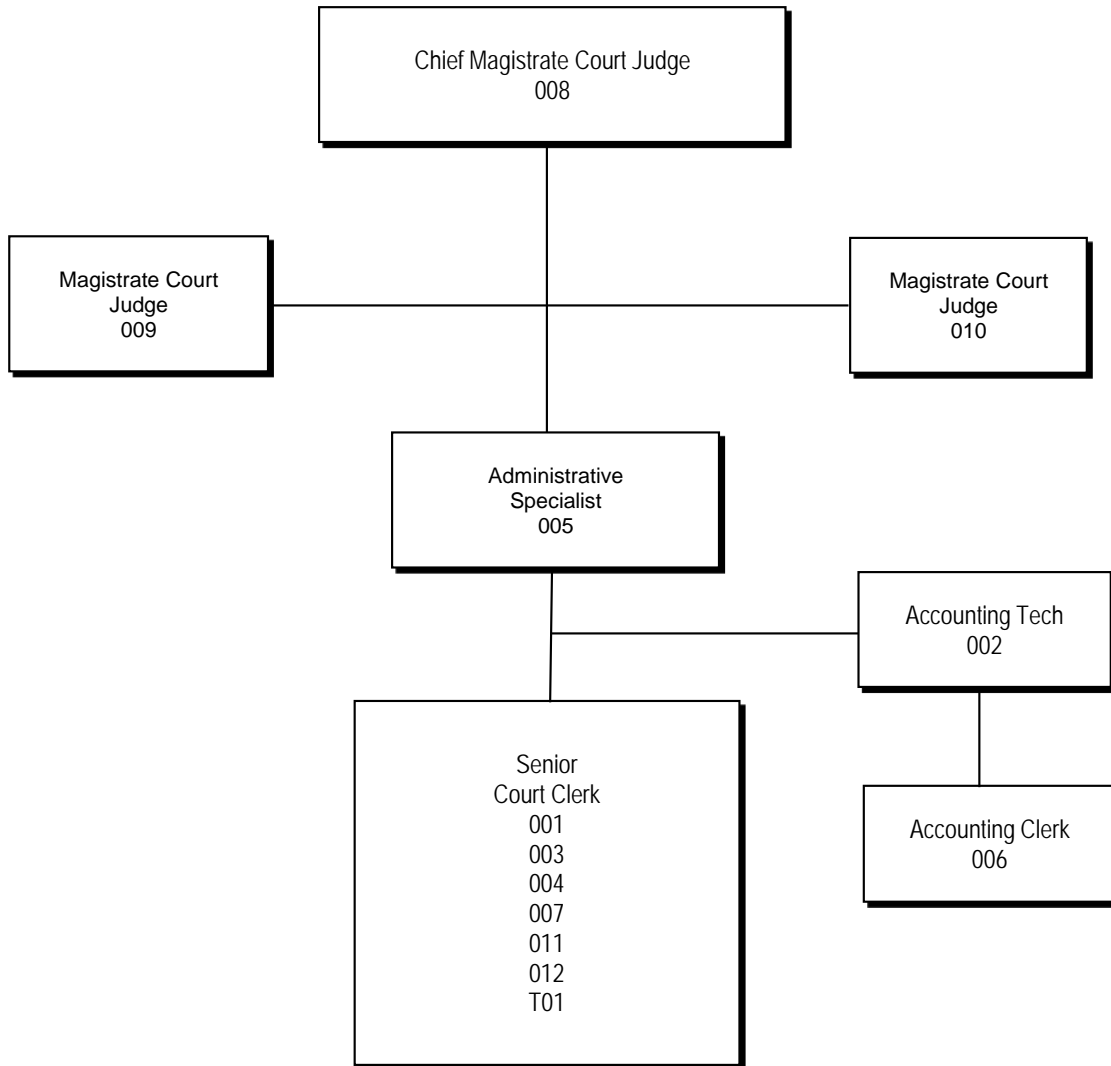
## MAGISTRATE COURT 5 - Year Expenditures



### % To Total Budget

- FY 2014 2.0%
- FY 2013 2.0%
- FY 2012 2.0%
- FY 2011 2.0%
- FY 2010 2.0%

# MAGISTRATE COURT 1035



**PERSONNEL POSITION SUMMARY**

# OF POS.	POSITION TITLE	SALARY GRADE
1	Chief Magistrate Judge	A
2	Magistrate Judges	A
1	Administrative Specialist	115
1	Accounting Technician	113
1	Accounting Clerk	111
6	Senior Court Clerks	110
1	Senior Court Clerk - Temporary	110
<hr/> 13	TOTAL BUDGETED POSITIONS	

**BUDGET COMPARISONS**

	FY 2013	FY 2014
Operational Budget	\$892,890	\$862,582

**FIXED ASSET PURCHASES**

None Requested

**MAGISTRATE COURT - 1035**

7101	Salaries	\$	594,611
7150	Benefits		194,701
7205.03	Translator Services		500
7205.05	Court Reporting		2,500
7210	Postage		10,000
7211	Supplies		16,000
7214	Communications		2,450
7215	Maintenance		35,000
7217	Dues, Fees, Books & Periodicals		3,025
7218	Travel		3,000
7219	Education & Training		<u>795</u>
	<b>Total Magistrate Court</b>	<b>\$</b>	<b>862,582</b>

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## JUVENILE COURT

### DEPARTMENTAL FUNCTION:

By law, the Juvenile Court was established to assist, protect, and restore, if possible, as secure law-abiding members of society those juveniles whose well being is threatened. Each child coming within the jurisdiction of the Court shall receive the care, guidance, and control that will be conducive to his welfare and the best interests of the State.

The Court has exclusive original jurisdiction over juvenile matters and is the sole Court for initiating action concerning any child less than 17 years of age:

- who is alleged to be delinquent (except in capital offenses and the seven deadly sins);
- who is alleged to have committed a juvenile traffic offense;

The Court has jurisdiction over juvenile matters concerning any child less than 18 years of age:

- who is alleged to be unruly;
- who is alleged to be deprived;
- who is alleged to be in need of treatment of commitment as a mentally ill or retarded child.

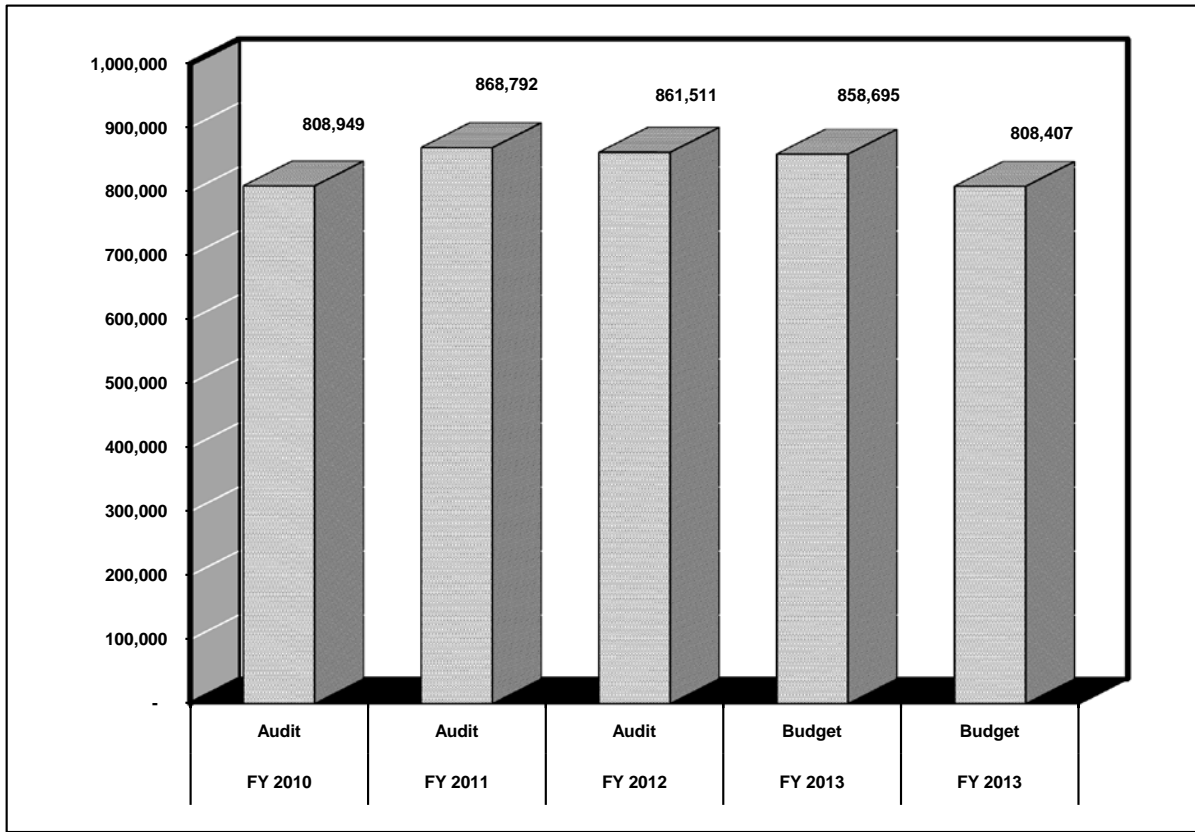
The Court has jurisdiction over the following matters:

- emancipation;
- transfer of juveniles through Interstate Compact;
- for the termination of the legal parent-child relationship, excluding adoption;
- prior notice to a parent or guardian relative to an unemancipated minor's decision to seek an abortion;
- legitimation of a child by a father.

The Juvenile Court has an annual caseload of over 1,700 petitions that must be processed and prepared for hearings. Collecting restitution for victims, handling traffic fines and insuring that indigent juveniles have legal counsel is a routine part of the Court's daily function.

The Court also provides a probation staff of six (6) that counsel and coordinate the treatment of each juvenile under the jurisdiction of the Court. A variety of community based programs are offered.

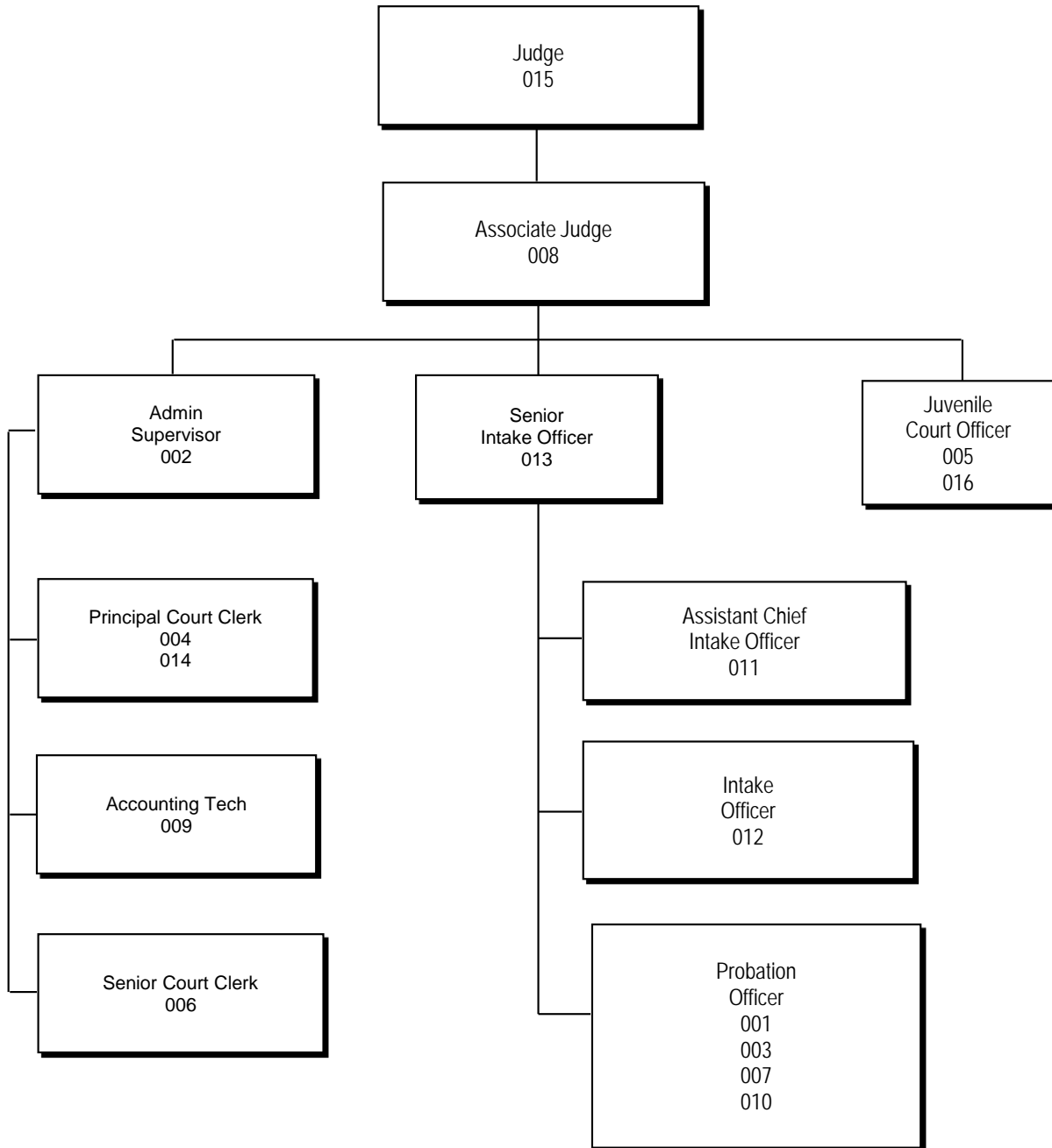
## JUVENILE COURT 5 - Year Expenditures



### % To Total Budget

FY 2014 1.8%  
FY 2013 1.9%  
FY 2012 1.9%  
FY 2011 1.8%  
FY 2010 1.9%

# JUVENILE COURT 1036



**PERSONNEL POSITION SUMMARY**

# OF POS.	POSITION TITLE	SALARY GRADE
1	Juvenile Court Judge	A
1	Associate Judge/Court Adm.	128
1	Senior Intake Officer	118
1	Administrative Supervisor	118
1	Asst Chief Intake Officer	117
1	Intake Officer	116
1	Accounting Technician	113
2	Juvenile Court Officer	112
4	Probation Officer	112
2	Principal Court Clerk	112
1	Senior Court Clerk	110
<hr/> 16	TOTAL BUDGETED POSITIONS	

**BUDGET COMPARISONS**

	FY 2013	FY 2014
Operational Budget	\$858,695	\$808,407

**FIXED ASSET PURCHASES**

TOOLS & EQUIPMENT:	
BIS Digital Recording Equipment	\$5,000

**JUVENILE COURT - 1036**

7101	Salaries	\$	529,925
7150	Benefits		207,092
7205.0436	Court Appointed Attorneys		30,000
7205.05	Court Reporting		1,000
7210	Postage		2,000
7211	Supplies		7,600
7212	Gas & Oil		9,000
7214	Communications		3,300
7215	Maintenance		6,500
7217	Dues, Fees, Books & Periodicals		3,300
7218	Travel		2,600
7219	Education & Training		540
7224	Uniforms		550
7353	Tools & Equipment		<u>5,000</u>
	<b>Total Juvenile Court</b>	<b>\$</b>	<b>808,407</b>

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## SHERIFF'S OFFICE

### DEPARTMENTAL FUNCTION:

The Sheriff's Office is a law enforcement agency under the direction of the County Sheriff. The Sheriff is responsible for performing a wide variety of duties relating to civil and criminal matters as specified in the Official Code of Georgia Annotated. The Sheriff's Office is divided into two major divisions with subdivisions and major duties of each as listed:

#### FIELD OPERATIONS:

##### Uniform Division

- Proper and legal execution of criminal arrest warrants and civil processes received
- Enforce all criminal and traffic laws of the State
- Patrol all areas of Dougherty County
- Respond to calls of service received

##### Criminal Investigations Division

- Investigate reported and discovered criminal activity
- Crime Investigation and Analysis
- Evidence Control
- Public Relations
- Sex Offender Registration
- Automated Fingerprint Identification Section

#### SUPPORT SERVICES:

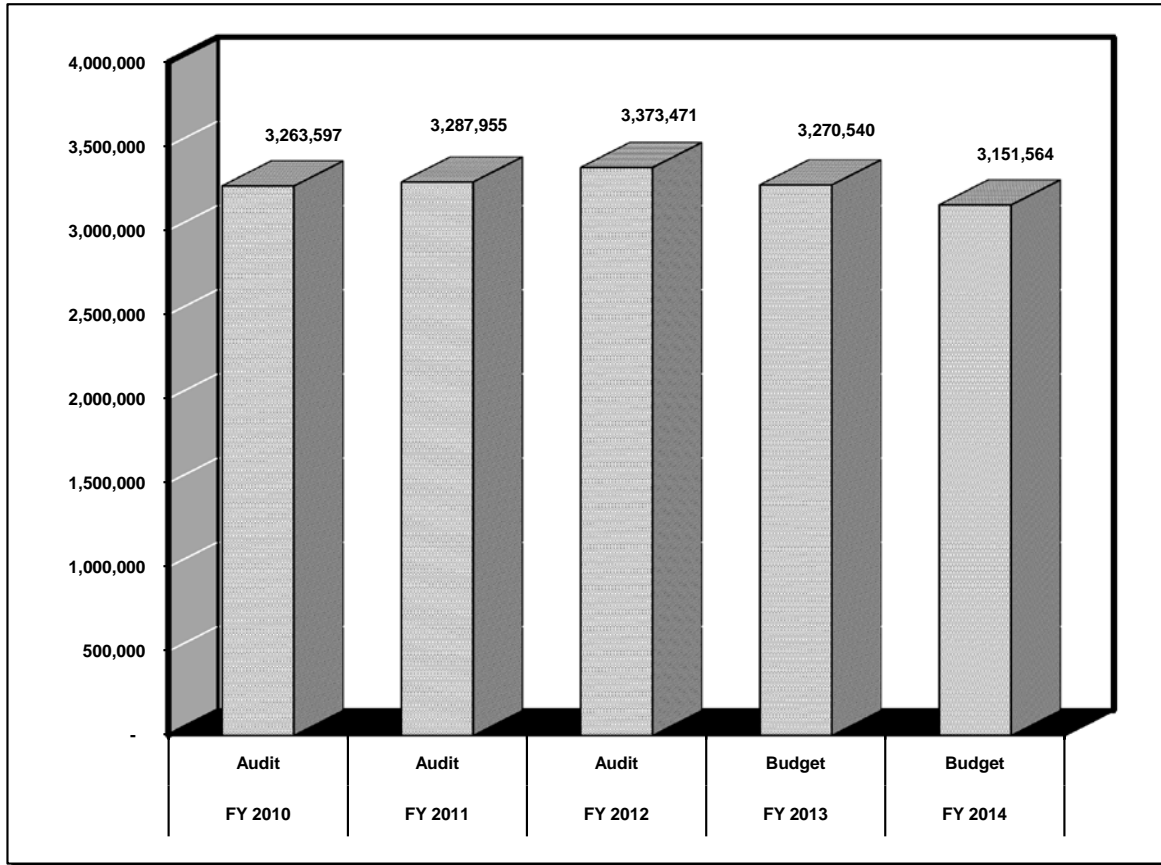
##### Judicial Support

- Generate various booking reports
- Capture photos and electronically submit fingerprints to the State
- Complete bonding reports
- Provide security for all employees and visitors of the Judicial Building
- Provide good order and security for all Magistrate, State and Superior Court proceedings, officials and visitors
- Collect fines and fees

##### Professional Standards and Training

- Provide a variety of training for the Sheriff's Office, other law enforcement agencies and civilian groups
- Ensures agency compliance with all training requirements required by the State
- Maintains the agency armory, policies and procedures and officer training records

## SHERIFF'S OFFICE 5 - Year Expenditures

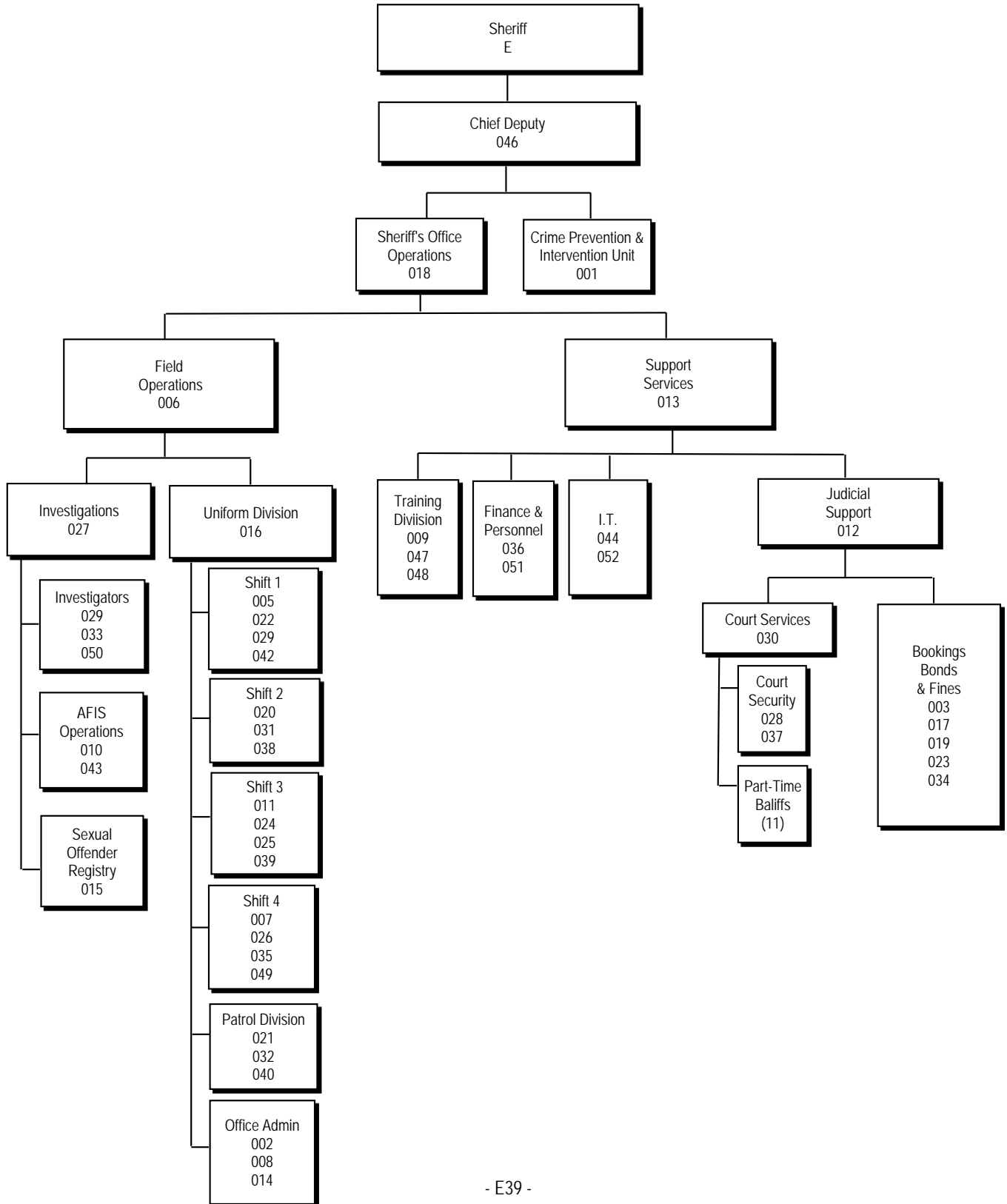


### % To Total Budget

FY 2014 7.2%  
FY 2013 7.2%  
FY 2012 7.1%  
FY 2011 7.3%  
FY 2010 7.0%



# SHERIFF'S OFFICE 1038



**PERSONNEL POSITION SUMMARY**

# OF POS.	POSITION TITLE	SALARY GRADE
1	Sheriff	E
1	Chief Deputy	131
1	Colonel	128
2	Major	126
5	Captain	122
6	Lieutenant	119
2	System Analyst	118
8	Sergeant	117
5	Corporal	115
14	Deputy Sheriff	113
5	Detention Officer	113
1	Administrative Assistant	112
12	Bailiff, Part-Time	103
<hr/>		
51	FULL-TIME BUDGETED POSITIONS	
12	PART-TIME BUDGETED POSITIONS	

**BUDGET COMPARISONS**

	FY 2013	FY 2014
Operational Budget	\$3,270,540	\$3,151,564

**FIXED ASSET PURCHASES**

TOOLS & EQUIPMENT:	
Priority as needed.	\$ 2,800
CAPITAL IMPROVEMENT PROGRAM:	
Vehicles, rpl (2)	\$ 55,000
Duty Handgun, rpl (20)	2,500
Computer, rpl (2)	4,000
	<hr/>
	\$ 61,500

**SHERIFF'S DEPARTMENT - 1038**

7101	Salaries	\$	1,999,241
7102.001	Salaries - P/T Baliffs		90,000
7102.002	Salaries - P/T Deputies		10,000
7150	Benefits		782,198
7205.03	Sex Offender List Mgmt		7,000
7205.04	Sexual Predator Monitoring		1,800
7206	Informant Fees		750
7210	Postage		1,500
7211	Supplies		43,000
7212	Gas & Oil		100,000
7214	Communications		17,130
7215	Maintenance		60,610
7217	Dues, Fees, Books & Periodicals		2,680
7218	Travel		5,500
7219	Education & Training		1,755
7224	Uniforms		14,600
7244	Bond		11,000
7353	Tools & Equipment		<u>2,800</u>
	<b>Total Sheriff Department</b>	<b>\$</b>	<b>3,151,564</b>

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## DISTRICT ATTORNEY

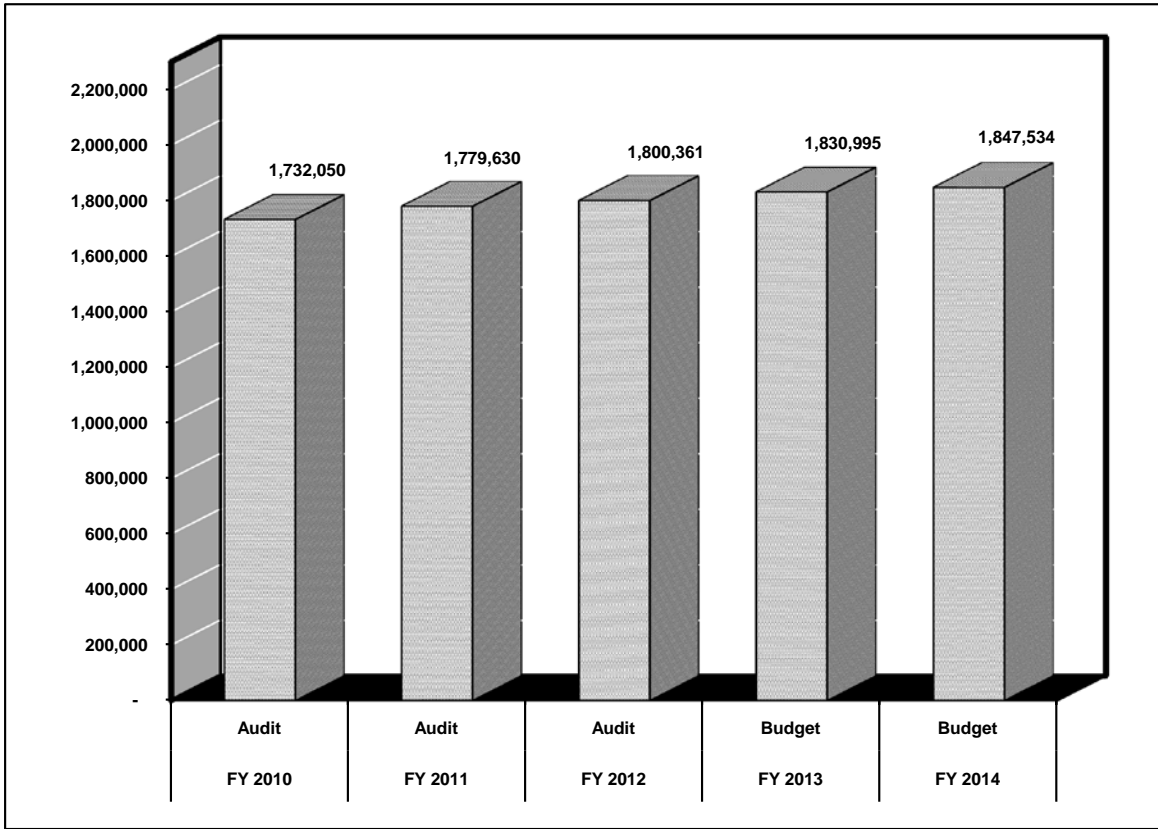
### DEPARTMENTAL FUNCTION:

The District Attorney's office exists to prosecute those charged with criminal violations which occur in the Dougherty Judicial Circuit. In addition, the District Attorney, supported by his office staff, represents the State in their legal remedies when the State is involved in certain civil actions. This office attends pre-trial hearings, grand jury sessions, trials in Superior, State and Juvenile Courts; prepares indictments for the Grand Jury and prepares accusations for filing in order to bring cases to trial. The office also handles all past conviction appeals.

The District Attorney must prosecute fully those who, according to the best evidence available, have committed criminal violations. He or she must protect the victims of crimes as well as the interest of the people.

The Victim-Witness Assistance Program falls under the direction of the District Attorney's office. The objective of this program is to ensure that victims are helped through the justice system and are kept aware of all phases of the court process.

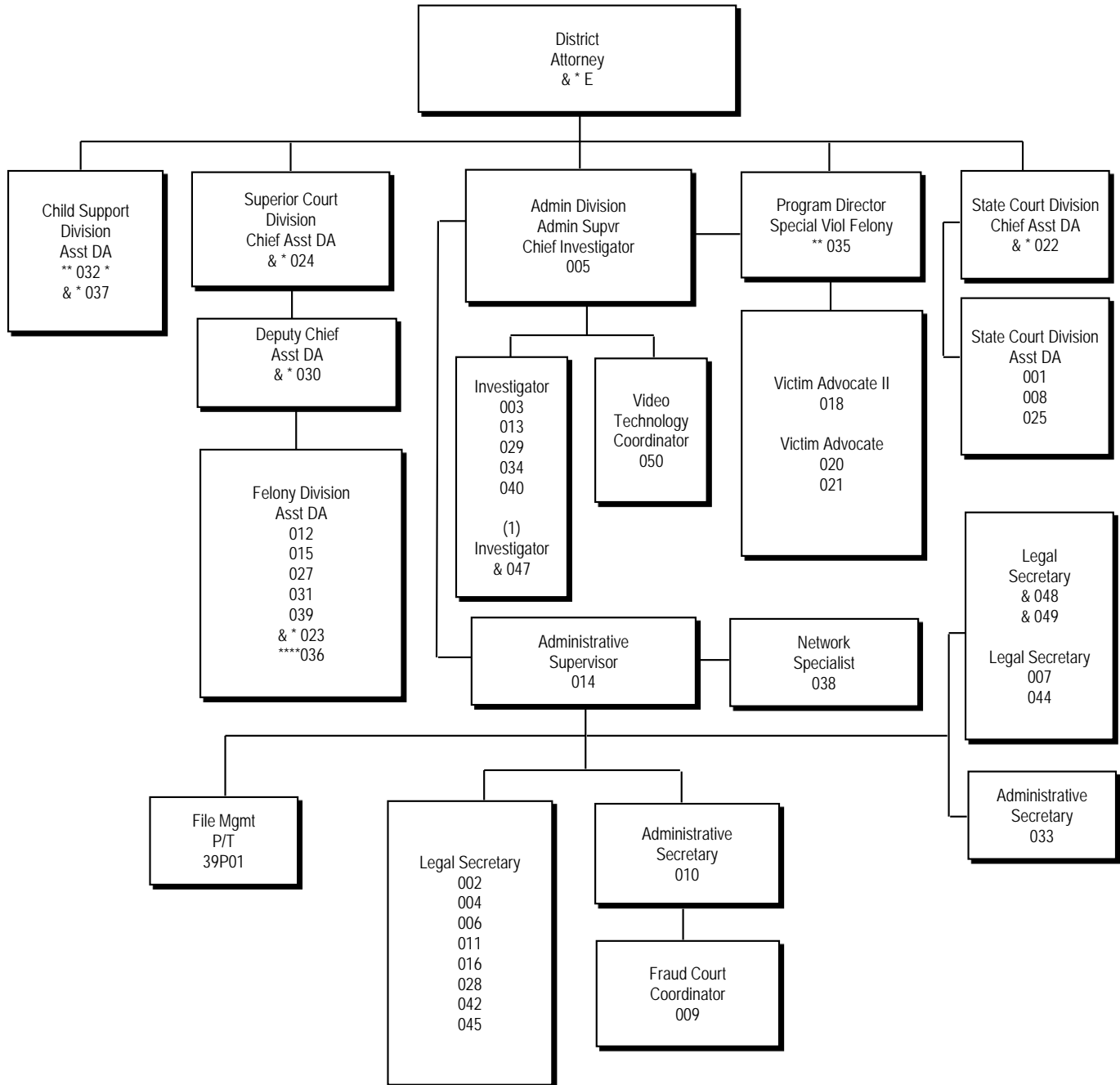
## DISTRICT ATTORNEY 5 - Year Expenditures



### % To Total Budget

FY 2014 4.2%  
FY 2013 4.0%  
FY 2012 4.1%  
FY 2011 3.8%  
FY 2010 3.9%

## DISTRICT ATTORNEY 1039



& State Employee

\* Receive County Supplement

\*\* Salary Reimbursement State/Grant

\*\*\*\* Assigned to ADDU

\*\*\*\*\* Salary Reimbursement Federal/Grant

**PERSONNEL POSITION SUMMARY**

	# OF POS.	POSITION TITLE	SALARY GRADE
		<u>State Paid</u>	
*	1	District Attorney	Supplement
*	2	Chief Assistant District Attorney	Supplement
*	4	Assistant District Attorney	Supplement
	1	Investigator	State
	2	Legal Secretary	State
		<u>County Paid</u>	
*	1	Senior Assistant District Attorney	125
	1	Assistant District Attorney	125
*	6	Assistant District Attorney	123
*	1	Chief Investigator	122
*	1	Network Specialist	121
*	5	Investigator	119
*	1	Administrative Supervisor	118
	1	Video Technology Coordinator	118
*	1	Fraud Court Coordinator	112
*	10	Legal Secretary	112
*	2	Administrative Secretary	109
	1	Administrative Clerk - Part Time	104
		<u>Grant Positions - Reimbursable</u>	
	1	Assistant District Attorney - Child Support	123
		<u>Victim / Witness Assistance Program</u>	
	1	Program Director Special Viol Felony	State
	1	Victim Advocate II	112
	2	Victim Advocate	109
	<hr/>		
	46	TOTAL BUDGETED POSITIONS	
		(* Funded from General Fund)	

**BUDGET COMPARISONS**

	FY 2013	FY 2014
Operational Budget	\$1,830,995	\$1,847,534

**FIXED ASSET PURCHASES**

None Requested



**DISTRICT ATTORNEY - 1039**

7101	Salaries	\$	1,254,177
7102	Salaries - Part Time		9,050
7150	Benefits		479,312
7206	Informant Money		100
7207	Witness Fees		8,500
7210	Postage		8,000
7211	Supplies		24,800
7212	Gas & Oil		18,000
7214	Communications		15,500
7215	Maintenance		15,000
7217	Dues, Fees, Books & Periodicals		10,670
7218	Travel		1,500
7219	Education & Training		1,000
7224	Clothing Allowance		<u>1,925</u>
	<b>Total District Attorney</b>	<b>\$</b>	<b>1,847,534</b>

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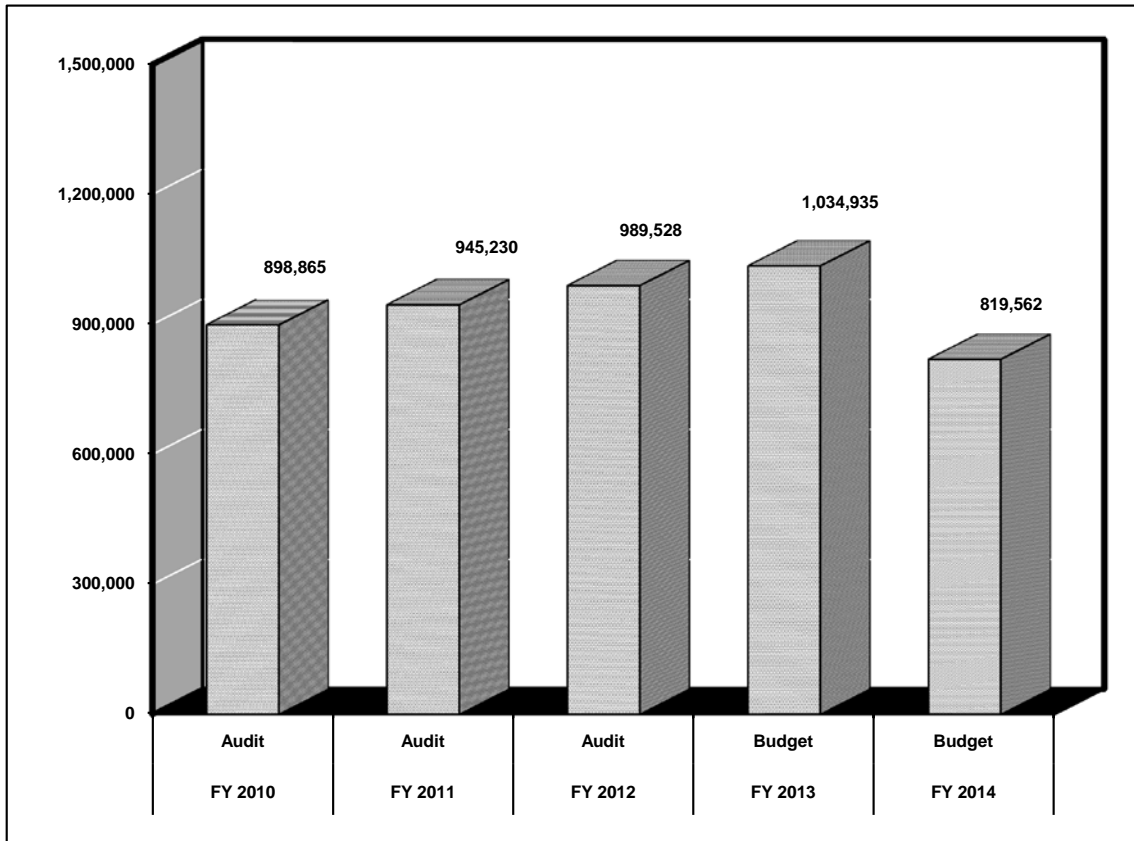
## PUBLIC DEFENDER

### DEPARTMENTAL FUNCTION:

The Public Defender's Office is responsible for the administration of the Indigent Criminal Defense Program in Dougherty County. The Dougherty Circuit Public Defender Office provides competent and effective legal representation to indigent people who are charged with crimes in the Superior and Juvenile Courts of Dougherty County. The Office is a part of the Statewide Public Defender System established by the Georgia Indigent Defense Act of 2003 and operates under the auspices of the Georgia Public Defender Standards Council located in Atlanta, Georgia. The Public Defender determines eligibility for indigent defense services by applying federal income eligibility guidelines.

The State of Georgia funds six positions and the remaining ten positions are funded by the County. The County is responsible for the operational expenses of this department.

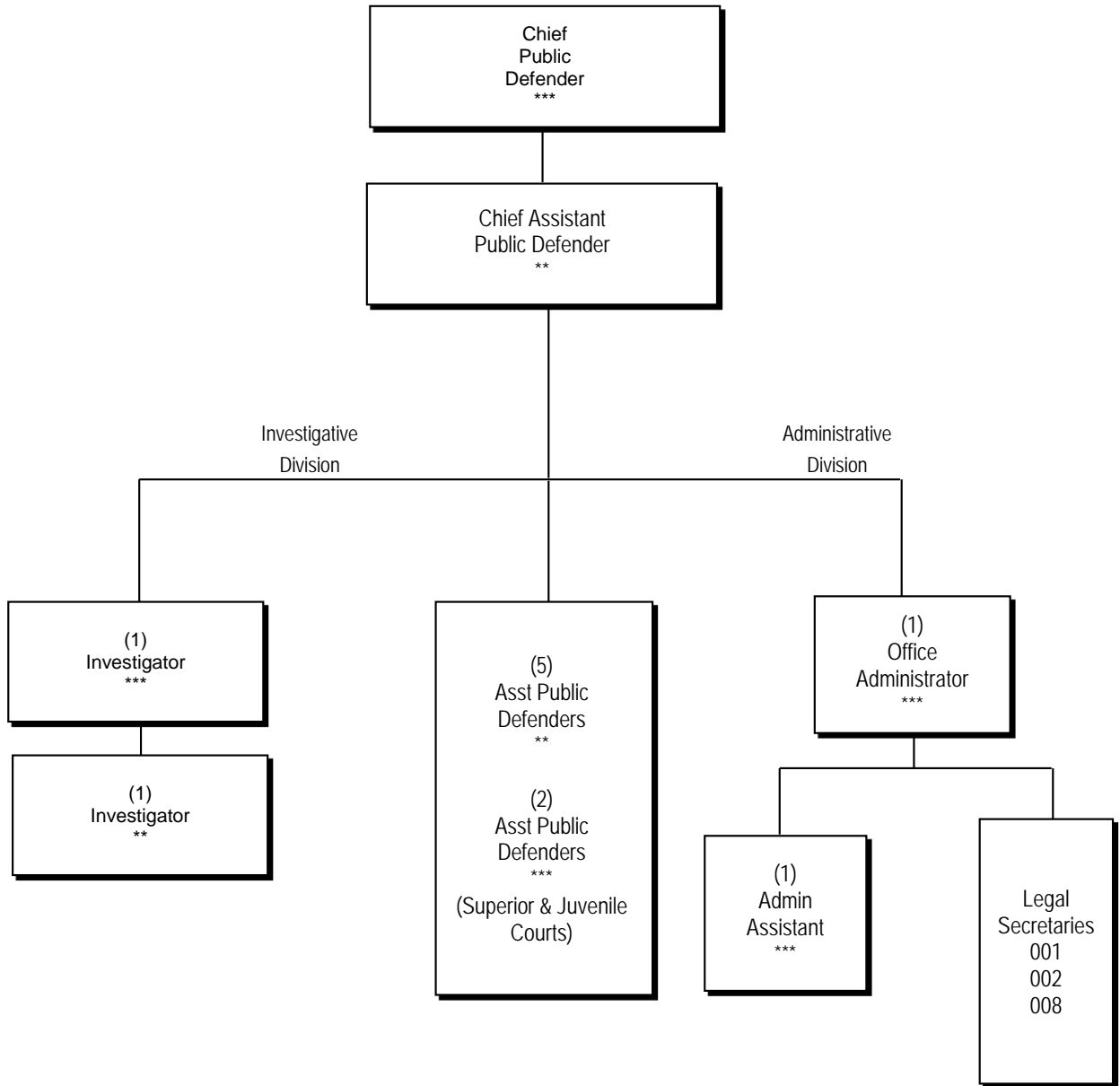
## PUBLIC DEFENDER 5 - Year Expenditures



### % To Total Budget

FY 2014 1.9%  
FY 2013 2.3%  
FY 2012 2.2%  
FY 2011 2.1%  
FY 2010 2.2%

# PUBLIC DEFENDER OFFICE 1040



\*\* State Position - County Funded

\*\*\* State Position

**PERSONNEL POSITION SUMMARY**

# OF POS.	POSITION TITLE	SALARY GRADE
	<u>State Paid - State Funded</u>	
1	Chief Public Defender	State/Supplement
2	Assistant Public Defender	State/Supplement
1	Investigator	State
1	Office Administrator	State
1	Administrative Assistant	State
	<u>State Paid - County Funded</u>	
1	Chief Assistant Public Defender	State
5	Assistant Public Defender	State
1	Investigator	State
	<u>County Paid - County Funded</u>	
3	Legal Secretary	112
16	TOTAL BUDGETED POSITIONS	

**BUDGET COMPARISONS**

	FY 2013	FY 2014
Operational Budget	\$1,034,935	\$819,562

**FIXED ASSET PURCHASES**

None Requested

**PUBLIC DEFENDER - 1040**

7101	Salaries	\$	104,411
7150	Benefits		29,712
7204	Contractual Services		652,985
7207	Witness/Transcript Fees		500
7208	Copier Lease		4,800
7210	Postage		2,000
7211	Supplies		5,000
7212	Gas & Oil		3,500
7214	Communications		2,000
7215	Maintenance		3,800
7217	Dues, Fees, Books & Periodicals		6,554
7218	Travel		2,000
7219	Education & Training		<u>2,300</u>
	<b>Total Public Defender</b>	<b>\$</b>	<b>819,562</b>

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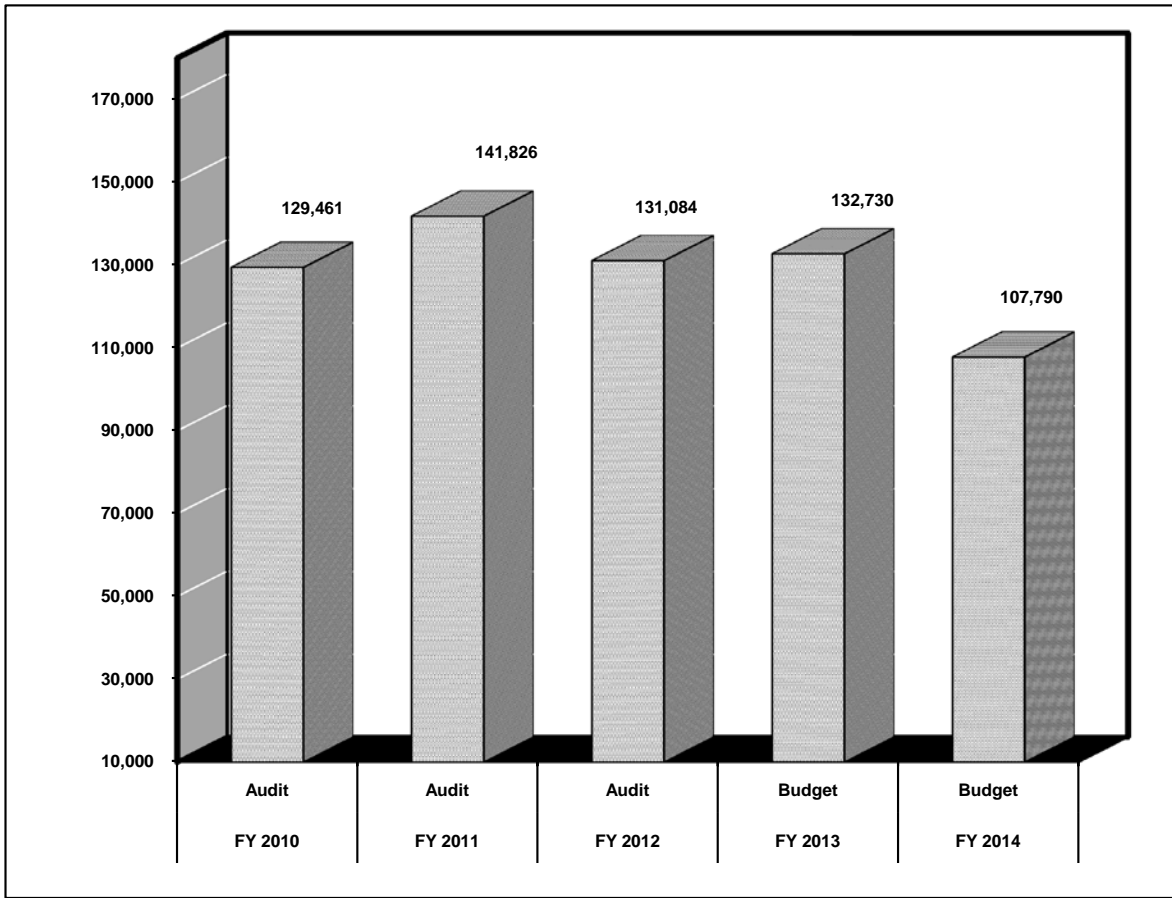


## CORONER

### DEPARTMENTAL FUNCTION:

The Dougherty County Coroner's office is responsible for the examination of deceased persons to determine the cause, method and manner of death in cases involving homicide, suicide, accident, suspicious or unusual manner and when unattended by a physician. This office also assists in examining scenes of death to evaluate evidence, conditions and documents, and document these findings through photographs, written description and drawings in determining the cause, method and manner of death. Also, the Coroner is responsible for communicating with various agencies, including police, medical examiner, state crime laboratory, in collection of evidence and transmittal of deceased persons to places for proper post mortem examination. This office is also responsible for keeping proper records, through research and/or on scene investigations, filing such records, future court testimony, completing certain documents coordinating and holding inquests when necessary.

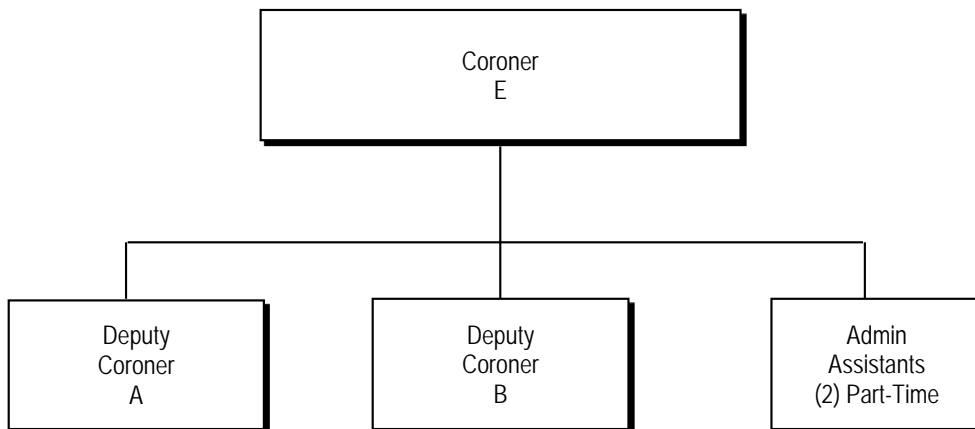
## CORONER 5 - Year Expenditures



**% To Total Budget**

FY 2013 0.2%  
 FY 2013 0.3%  
 FY 2012 0.3%  
 FY 2011 0.3%  
 FY 2010 0.3%

CORONER  
1041



**PERSONNEL POSITION SUMMARY**

# OF POS.	POSITION TITLE	SALARY GRADE
1	Coroner	E
2	Deputy Coroners	A
2	Administrative Assistants - Part-Time	112
<hr/> 5	TOTAL BUDGETED POSITIONS	

**BUDGET COMPARISONS**

	FY 2013	FY 2014
Operational Budget	\$132,730	\$107,790

**FIXED ASSET PURCHASES**

COMPUTER EQUIPMENT:	
Computer, rpl	\$500

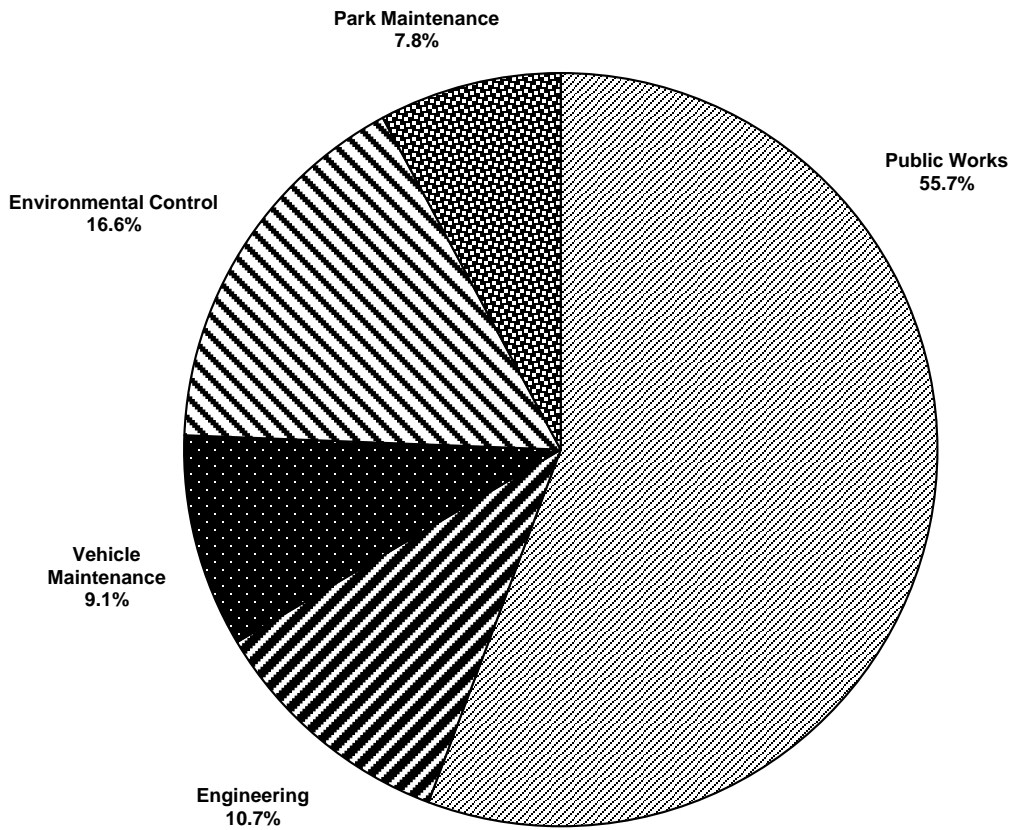
**CORONER - 1041**

7101.002	Salaries - Part-Time	\$	19,000
7150	Benefits		2,435
7204.06	Jury Fees - Inquest		400
7205.07	Compensation - Coroner		63,000
7205.10	Transport Services		9,000
7210	Postage		200
7211	Supplies		3,000
7212	Gas & Oil		3,800
7214	Communications		2,080
7215	Maintenance		1,300
7217	Dues, Fees, Books & Periodicals		350
7218	Travel		1,500
7219	Education & Training		600
7224.01	Uniform Allowance		300
7244	Bond		325
7355	Computer Equipment		500
	<b>Total Coroner</b>	<b>\$</b>	<b>107,790</b>

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# PUBLIC WORKS

Public Works.....	\$ 1,547,176
Engineering.....	298,460
Vehicle Maintenance.....	253,984
Environmental Control.....	459,837
Park Maintenance.....	<u>217,482</u>
	<b>\$ 2,776,939</b>



**% To Total Budget 6.3%**

## PUBLIC WORKS

### DEPARTMENTAL FUNCTION:

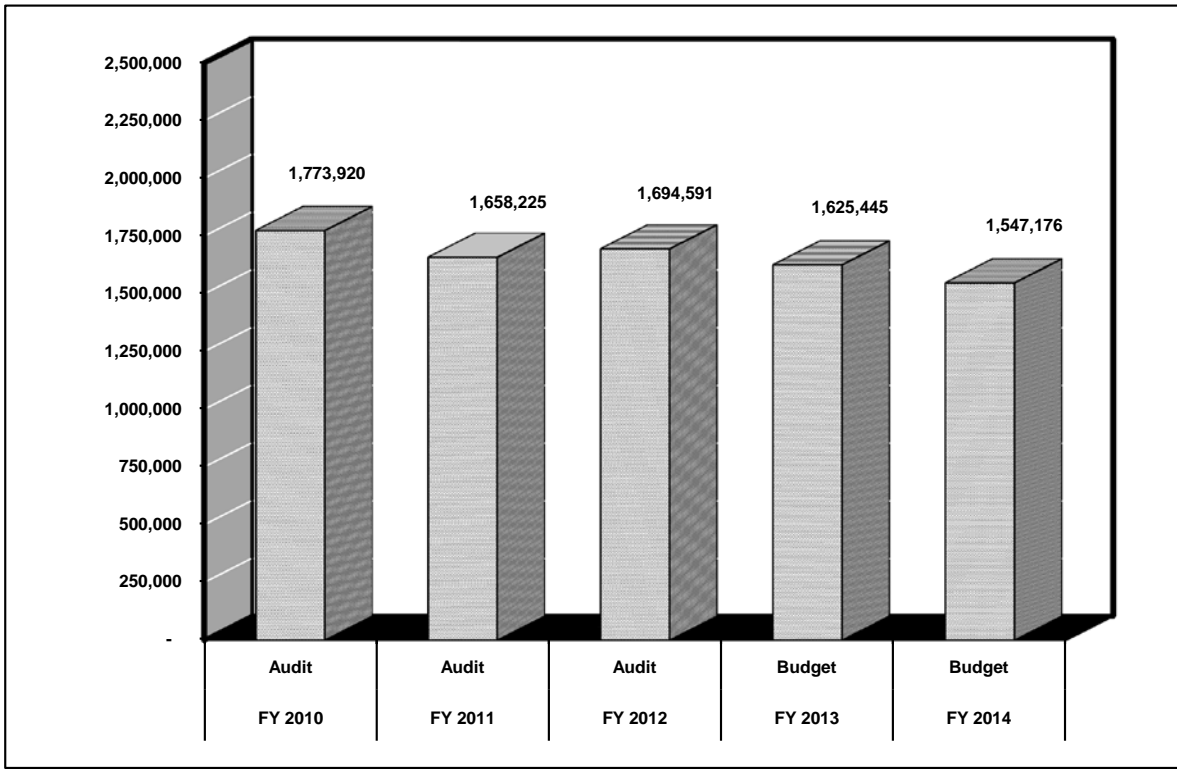
The Public Works Department, under the Supervision of the Director and Assistant Director, consists of five divisions: Construction and Maintenance of Roads and Drainage, Engineering, Vehicle Maintenance, Environmental Control and Park Maintenance. Under the direct supervision of the Director is the Administrative staff, which is responsible for all correspondence, project costs reports, citizen work requests, budget preparation, employee payroll records and park reservations.

The Construction and Maintenance of Roads and Drainage Division is responsible for:

- Maintenance of county roads, rights-of-way, road signage, alleys, storm water drainage ditches, canals, holding ponds, and pumping stations
- Constructions of storm water canals, force mains and ditches
- Mowing and reclaiming of rights-of-way
- Litter control of rights-of-way
- Citizen driveway installations, upon request
- Demolition of blighted County-owned buildings



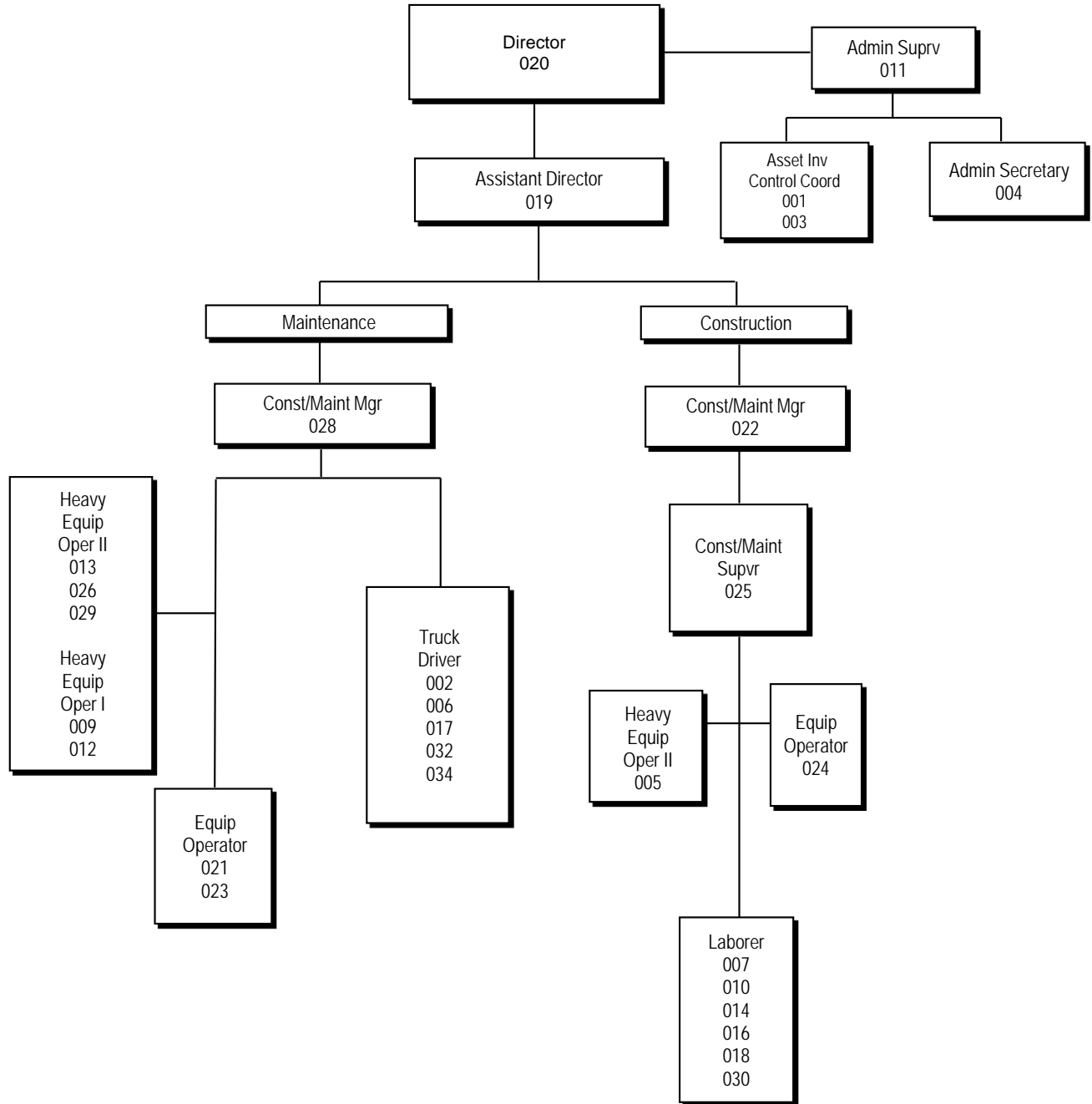
## PUBLIC WORKS 5 - Year Expenditures



**% To Total Budget**

FY 2014 3.5%  
 FY 2013 3.6%  
 FY 2012 3.5%  
 FY 2011 3.9%  
 FY 2010 4.0%

# PUBLIC WORKS 1051



**PERSONNEL POSITION SUMMARY**

# OF POS.	POSITION TITLE	SALARY GRADE
1	Public Works Director	130
1	Assistant Public Works Director	127
2	Construction / Maintenance Manager	118
1	Administrative Supervisor	118
1	Construction / Maintenance Supervisor	116
2	Asset Inventory Control Coordinator	114
4	Heavy Equipment Operator II	114
2	Heavy Equipment Operator I	111
1	Administrative Secretary	109
3	Equipment Operators	109
5	Trucks Drivers	109
6	Laborers	103
<hr/>		
29	TOTAL BUDGETED POSITIONS	

**BUDGET COMPARISONS**

	FY 2013	FY 2014
Operational Budget	\$1,625,445	\$1,547,176

**FIXED ASSET PURCHASES**

None Requested

CAPITAL IMPROVEMENT PROGRAM:

SUV Truck, rpl (1)	\$ 25,000
Tractor - Farm Type, rpl (1)	50,000
ULV Machine, rpl (1)	9,000
Mobile Brake Lathe/Rpl Hubs, rpl (1)	6,000
Pickup Truck, rpl (1)	ST VI
Dump Truck, rpl (1)	ST IV
Excavator, rpl (1)	ST VI
60" Riding Mowers, rpl (2)	ST VI
15' BAT Wing Mower, rpl (1)	ST VI
Trash Truck, rpl (1)	ST VI
Frontend Loader, rpl (1)	ST VI
Motorgrader, rpl (1)	ST VI
Gradall, rpl (1)	ST VI
	<hr/>
	\$ 90,000

**PUBLIC WORKS - 1051**

7101	Salaries	\$	837,108
7150	Benefits		320,188
7208	Copier Lease		4,000
7210	Postage		50
7211	Supplies		10,000
7212	Gas & Oil		160,000
7213.01	Utilities - P.W. Building		29,000
7213.03	Utilities - Traffic Signals		20,000
7214	Communications		9,000
7215.01	Maintenance - Equipment		55,000
7215.02	Maintenance - Vehicles		42,000
7215.03	Maintenance - Radios		500
7215.06	Maintenance - Buildings		2,000
7217	Dues, Fees, Books & Periodicals		330
7224	Uniforms		10,000
7226	Road Maintenance		<u>48,000</u>
	<b>Total Public Works</b>	<b>\$</b>	<b>1,547,176</b>

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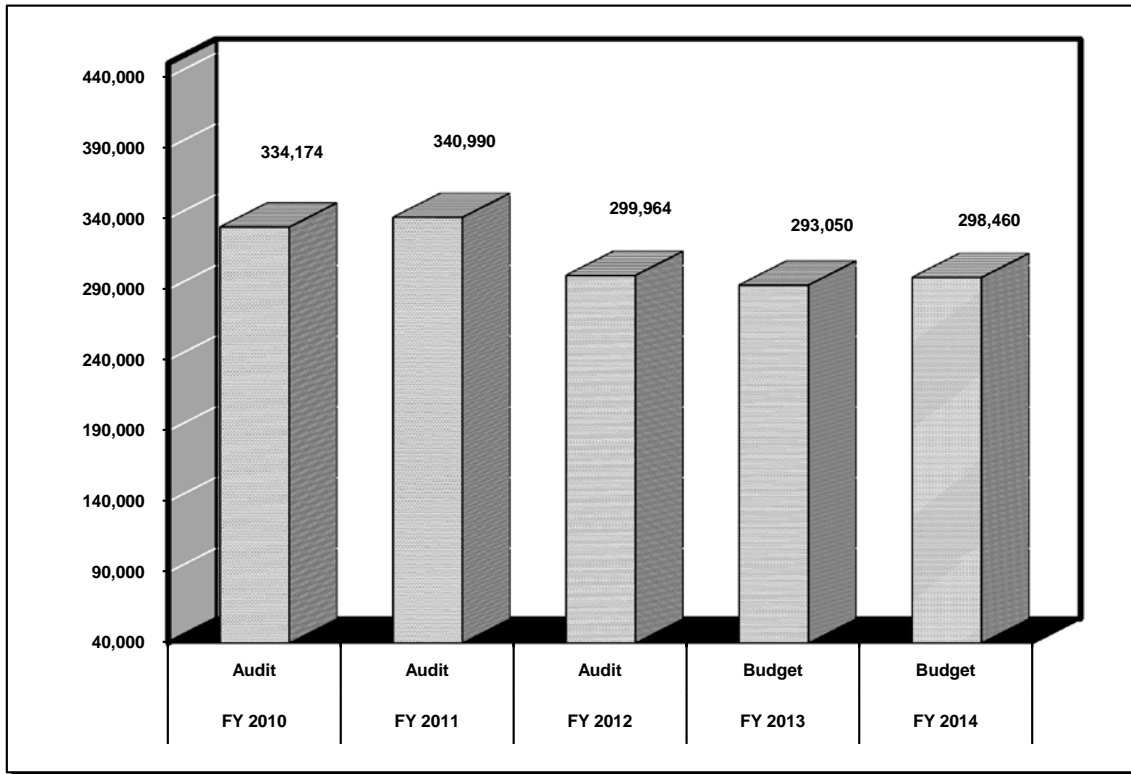
## ENGINEERING

### DEPARTMENTAL FUNCTION:

Under the direction of the Public Works Director, Assistant Director, and Project Manager, the Engineering Department is responsible for:

- Preparation of technical specifications for County public improvement projects
- Surveying, marking and inspection of County construction projects
- Design of roads, storm water management facilities, and other related public projects
- Preparation of technical and contract specifications for public improvements
- Research property deeds and prepare plats for property acquisitions
- Maintain a variety of maps, records and other engineering documents
- Review and approve development plans submitted by developers for compliance with County codes
- Inspect construction sites to insure compliance with Erosion and Sediment Control Ordinance
- Preparation of yearly reporting to EPD documenting site inspections and compliance

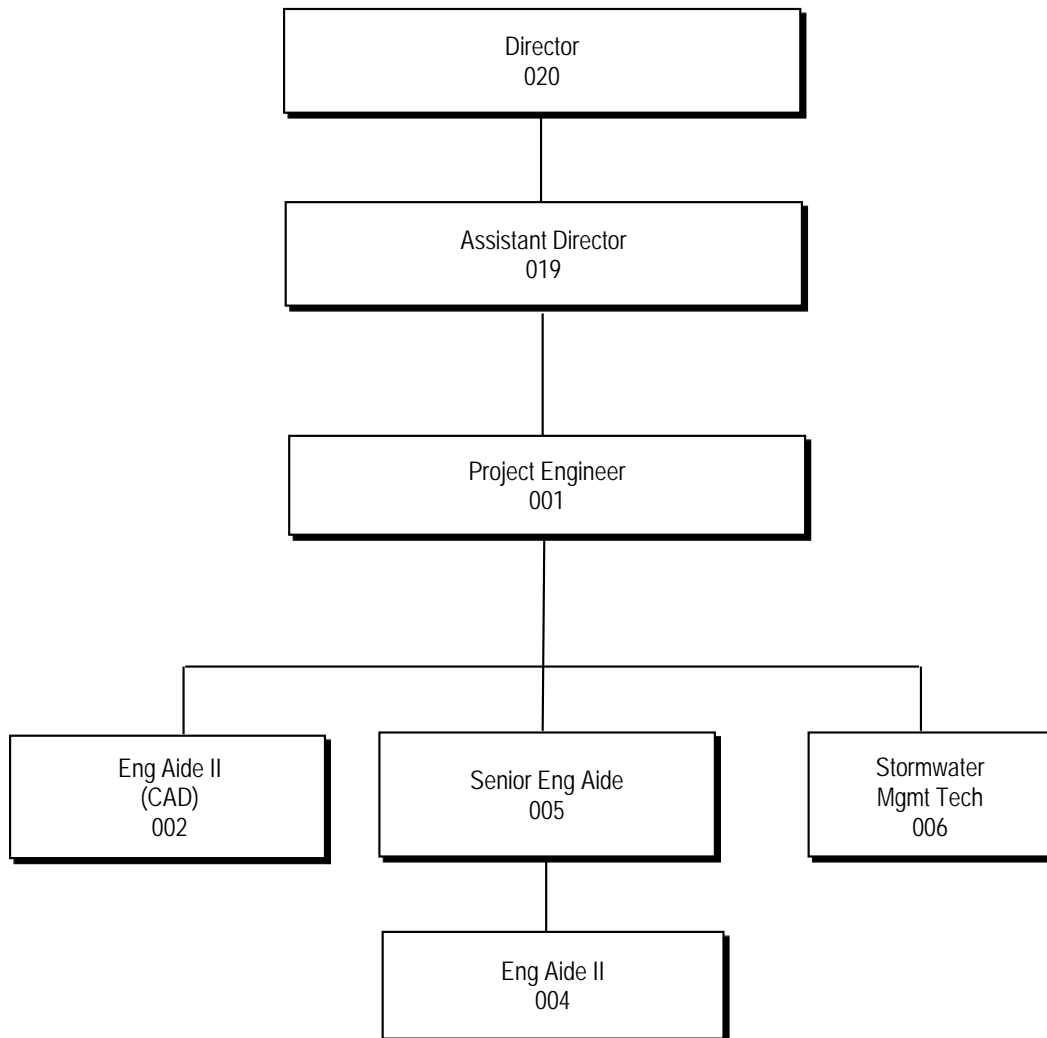
## ENGINEERING 5 - Year Expenditures



### % To Total Budget

FY 2014 0.7%  
FY 2013 0.7%  
FY 2012 0.7%  
FY 2011 0.7%  
FY 2010 0.8%

# ENGINEERING 1052





**PERSONNEL POSITION SUMMARY**

# OF POS.	POSITION TITLE	SALARY GRADE
1	Project Engineer	123
1	Stormwater Management Technician	118
1	Senior Engineering Aide	117
2	Engineering Aide II	114
<hr/> 5	TOTAL BUDGETED POSITIONS	

**BUDGET COMPARISONS**

	FY 2013	FY 2014
Operational Budget	\$293,050	\$298,460

**FIXED ASSET PURCHASES**

TOOLS & EQUIPMENT:	
Pipe Horn, rpl (1)	\$ 1,300

**ENGINEERING - 1052**

7101	Salaries	\$	205,007
7150	Benefits		78,253
7211	Supplies		2,000
7212	Gas & Oil		6,200
7214	Communications		600
7215.01	Maintenance - Equipment		300
7215.02	Maintenance - Vehicles		1,500
7215.11	Maintenance - Computer Equipment		2,500
7224	Uniforms		800
7353	Tools & Equipment		<u>1,300</u>
	<b>Total Engineering</b>	<b>\$</b>	<b>298,460</b>

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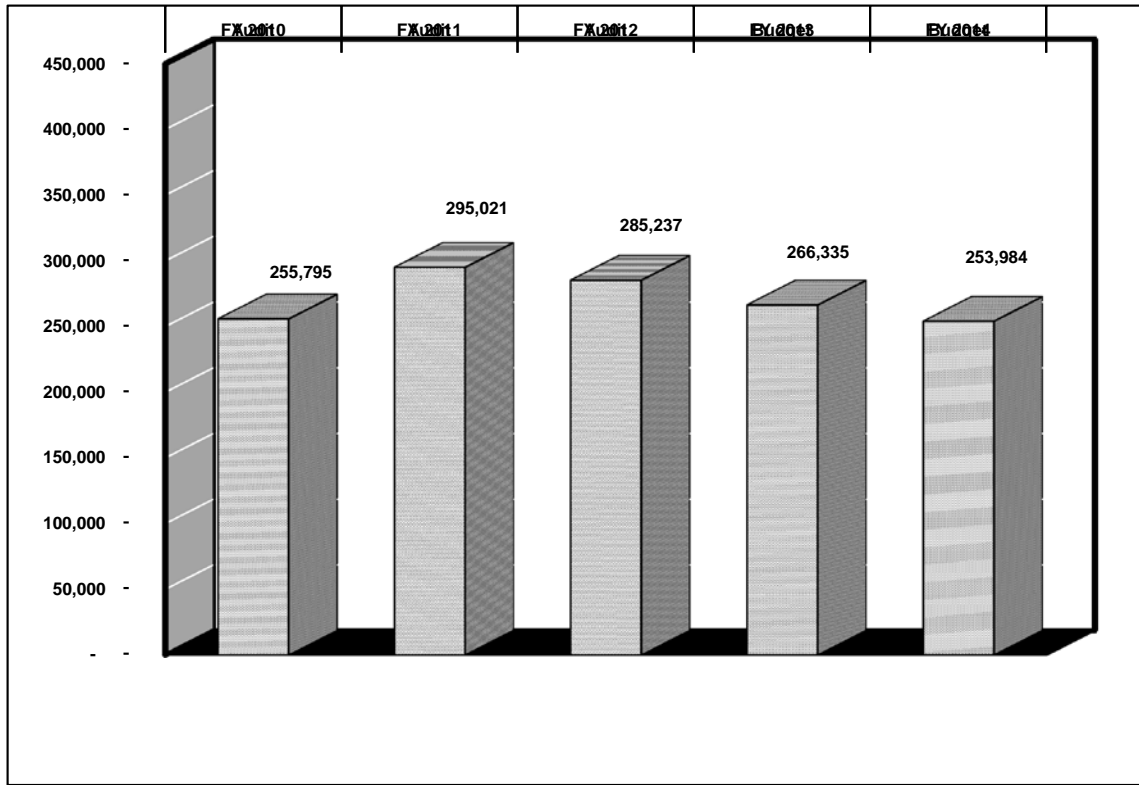
## VEHICLE MAINTENANCE

### DEPARTMENTAL FUNCTION:

Under the direction of the Public Works Director and the Assistant Director, the Vehicle Maintenance Division is responsible for:

- Maintenance and repair of vehicles for all County departments, vehicle and equipment inventory equates to approximately 468 items
- Maintenance of specialized construction equipment utilized by the Public Works Department
- Operation and maintenance of the County's fueling system located at the Public Works Complex and utilized by various County and City of Albany departments
- Ensures compliance with EPD regulations for underground storage tanks

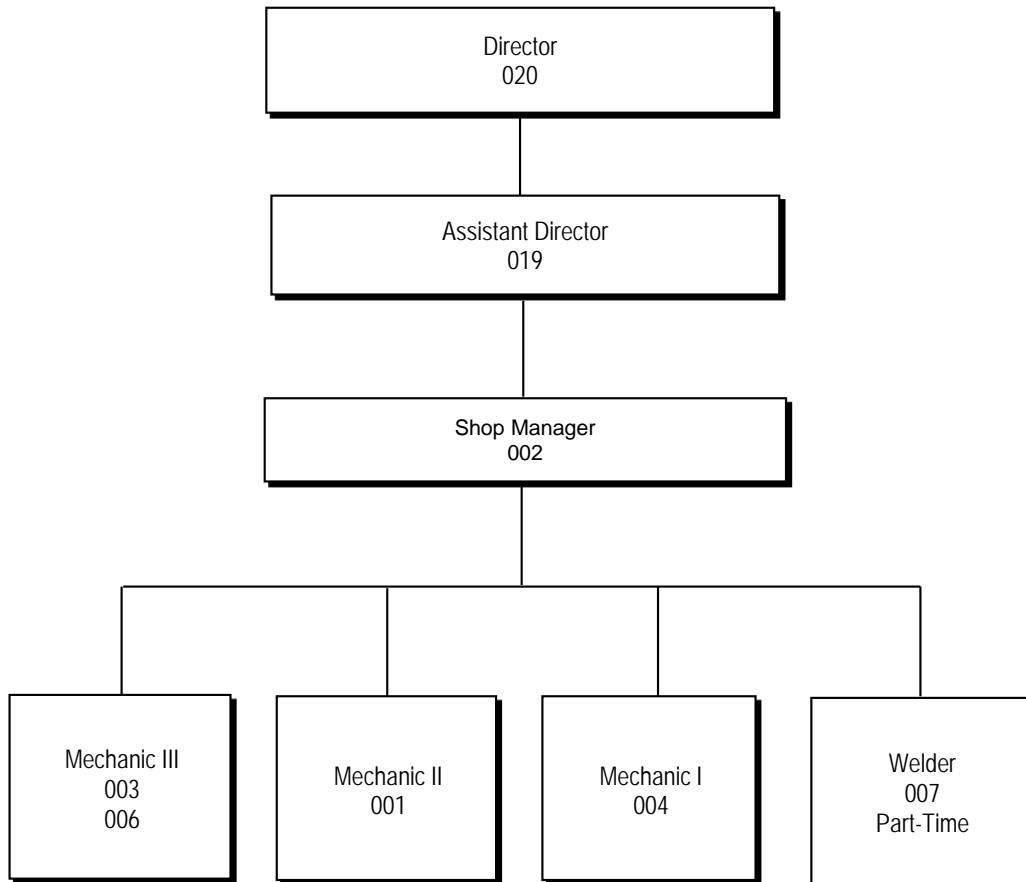
## VEHICLE MAINTENANCE 5 - Year Expenditures



### % To Total Budget

FY 2014 0.6%  
FY 2013 0.6%  
FY 2012 0.7%  
FY 2011 0.6%  
FY 2010 0.7%

VEHICLE MAINTENANCE  
1053



**PERSONNEL POSITION SUMMARY**

# OF POS.	POSITION TITLE	SALARY GRADE
1	Shop Manager	121
2	Mechanic III	113
1	Welder, Part-Time	113
1	Mechanic II	111
1	Mechanic I	109
<hr/>		
6	TOTAL BUDGETED POSITIONS	

**BUDGET COMPARISONS**

	FY 2013	FY 2014
Operational Budget	\$266,335	\$253,984

**FIXED ASSET PURCHASES**

TOOLS & EQUIPMENT:		
Scan Tool OTC Monitor, rpl (1)	\$	900

**VEHICLE MAINTENANCE - 1053**

7101	Salaries	\$	151,774
7102	Salaries - Part-Time		10,000
7150	Benefits		70,110
7211	Supplies		1,000
7212	Gas & Oil		4,500
7213	Utilities		8,000
7214	Communications		600
7215.01	Maintenance - Equipment		1,100
7215.02	Maintenance - Vehicles		2,800
7215.11	Maintenance - Building		200
7224	Uniforms		1,500
7228	Tool Allowance		1,500
7353	Tools & Equipment		<u>900</u>
	<b>Total Vehicle Maintenance</b>	<b>\$</b>	<b>253,984</b>



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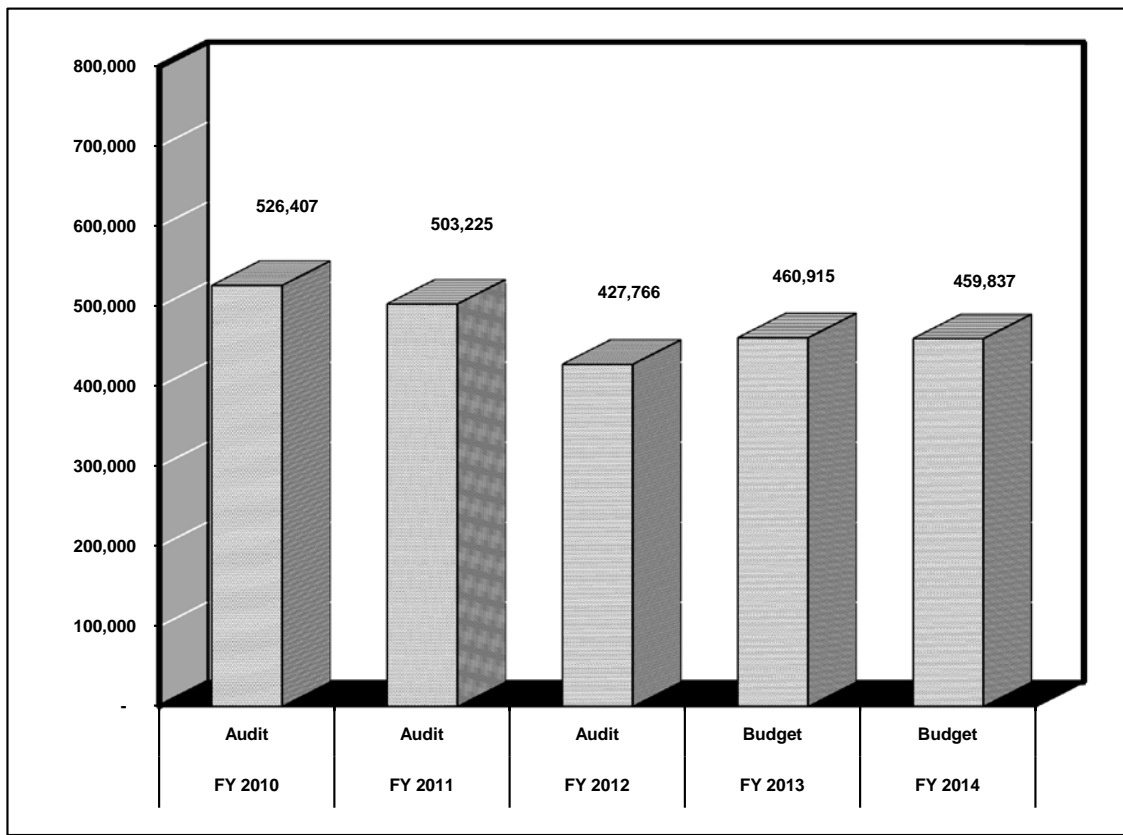
## ENVIRONMENTAL CONTROL

### DEPARTMENTAL FUNCTION:

Under the direction of the Public Works Director and the Assistant Director, the Environmental Control Division is responsible for:

- Execution of the Mosquito Control Program for the City of Albany and Dougherty County
- Spraying chemicals under specific weather conditions to eradicate adult mosquito population
- Broadcasting larvacides into standing water in catch basins, canals and other accessible standing water to eradicate mosquito larva
- Conduct educational classes for Dougherty County school children and civic organizations on best practices to control mosquitoes
- Coordinate efforts of this department and the Public Health Department for public safety and education of citizens

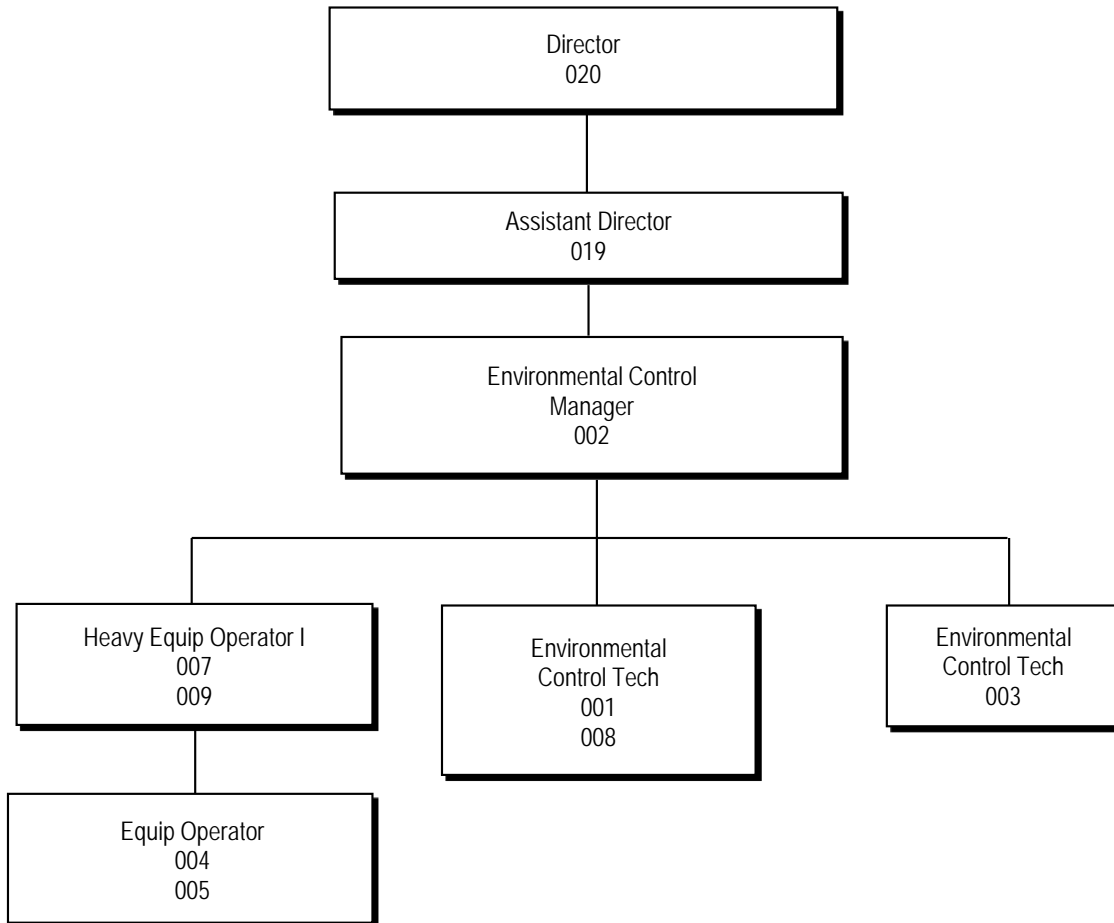
## ENVIRONMENTAL CONTROL 5 - Year Expenditures



### % To Total Budget

FY 2014 1.0%  
FY 2013 1.0%  
FY 2012 1.0%  
FY 2011 1.3%  
FY 2010 1.2%

# ENVIRONMENTAL CONTROL 1055



**PERSONNEL POSITION SUMMARY**

# OF POS.	POSITION TITLE	SALARY GRADE
1	Environmental Control Manager	121
3	Environmental Control Technician	114
2	Heavy Equipment Operator I	111
2	Equipment Operator	109
<hr/>		
8	TOTAL BUDGETED POSITIONS	

**BUDGET COMPARISONS**

	FY 2013	FY 2014
Operational Budget	\$460,915	\$459,837

**FIXED ASSET PURCHASES**

TOOLS & EQUIPMENT:		
Chain Saw, rpl (1)		\$ 1,500

**ENVIRONMENTAL CONTROL - 1055**

7101	Salaries	\$	245,906
7150	Benefits		91,181
7211	Supplies		59,550
7212	Gas & Oil		32,000
7214	Communications		600
7215.01	Maintenance - Equipment		10,000
7215.02	Maintenance - Vehicles		5,000
7215.10	Maintenance - Mowers		12,000
7224	Uniforms		2,100
7353	Tools & Equipment		<u>1,500</u>
	<b>Total Environmental Control</b>	<b>\$</b>	<b>459,837</b>

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## PARK MAINTENANCE

### DEPARTMENTAL FUNCTION:

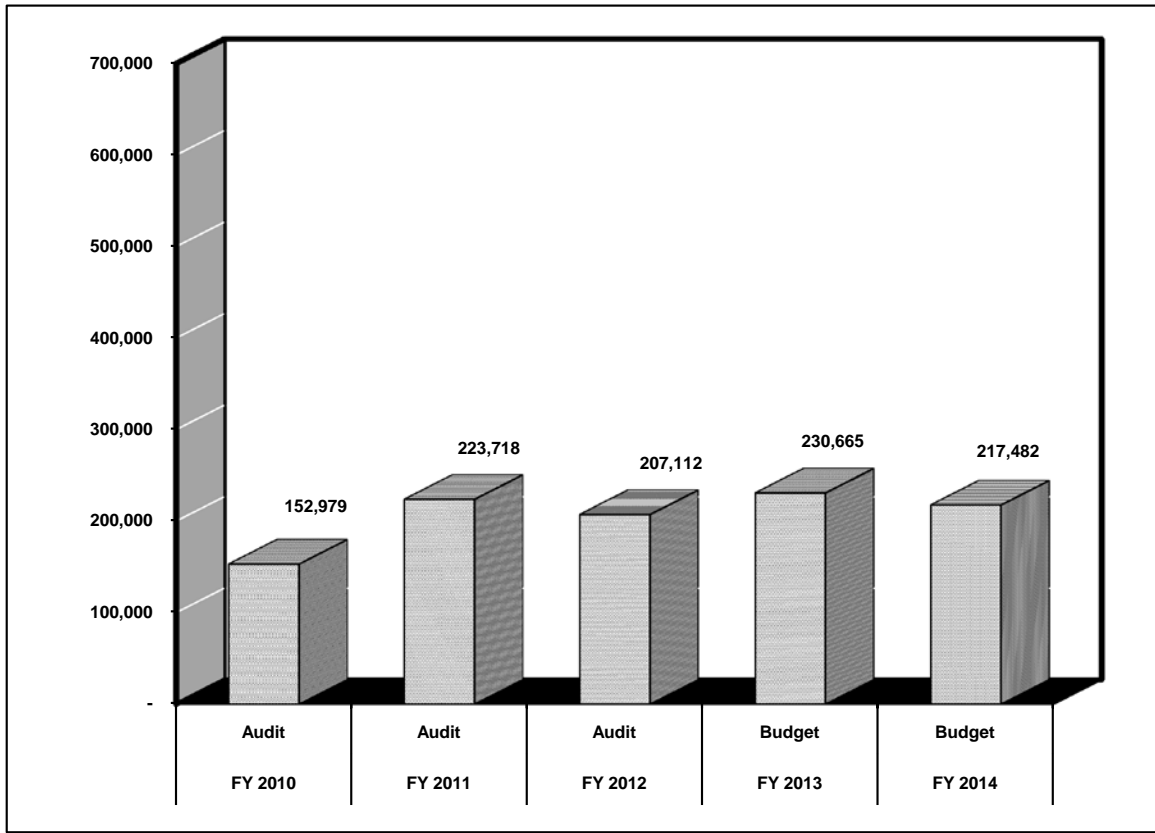
The County parks include Radium Springs Gardens Park, Radium Springs Overlook Park and Nature Trail, Putney Neighborhood Park, Robert Cross Park and Elliot Park. Under the direction of the Public Works Director and the Assistant Director, the Park Maintenance Department is responsible for:

- Development and maintenance of County parks, park facilities, green spaces and other County properties
- Development includes clearing property to claim new park area, design of playground facilities and landscape development
- Maintenance includes mowing, edging, trash collection, playground repairs, irrigation repairs, plant replacements, tree pruning

The ongoing mission of this department is to provide citizens an opportunity to enjoy leisure activities in County parks that are safe, useful and well maintained.



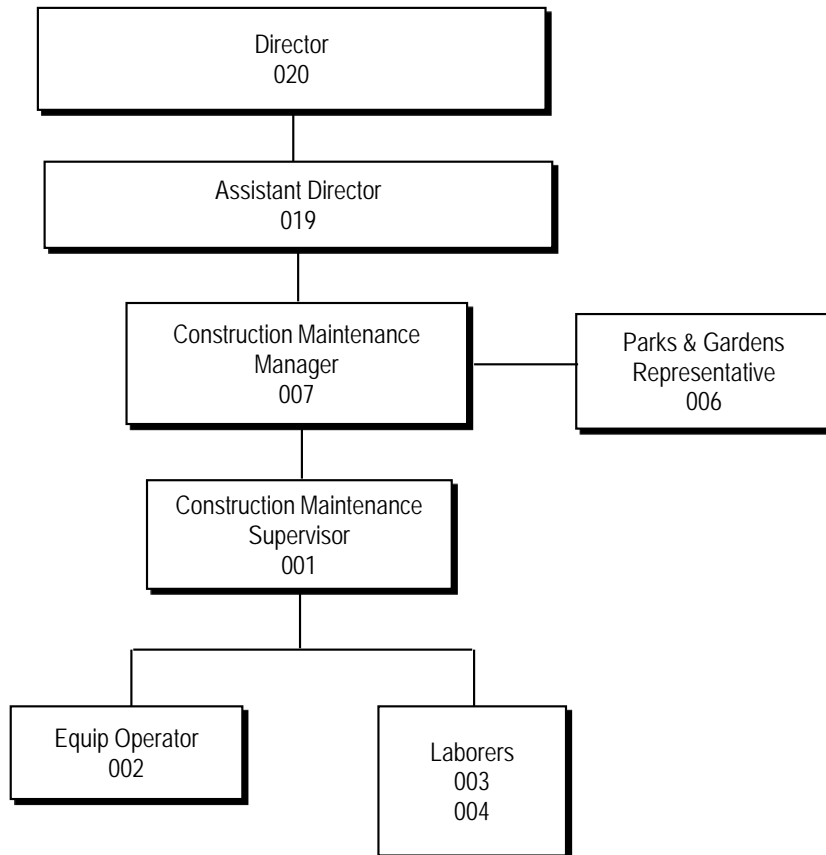
## PARK MAINTENANCE 5 - Year Expenditures



### % To Total Budget

FY 2014 0.5%  
FY 2013 0.5%  
FY 2012 0.5%  
FY 2011 TR%  
FY 2010 TR%

# PARK MAINTENANCE 1056



**PERSONNEL POSITION SUMMARY**

# OF POS.	POSITION TITLE	SALARY GRADE
1	Construction Maintenance Manager	118
1	Construction Maintenance Supervisor	116
1	Equipment Operator	109
2	Laborer	103
1	Parks & Gardens Representative, P/T	103
<hr/> 6	TOTAL BUDGETED POSITIONS	

**BUDGET COMPARISONS**

	FY 2013	FY 2014
Operational Budget	\$230,665	\$217,482

**FIXED ASSET PURCHASES**

None Requested

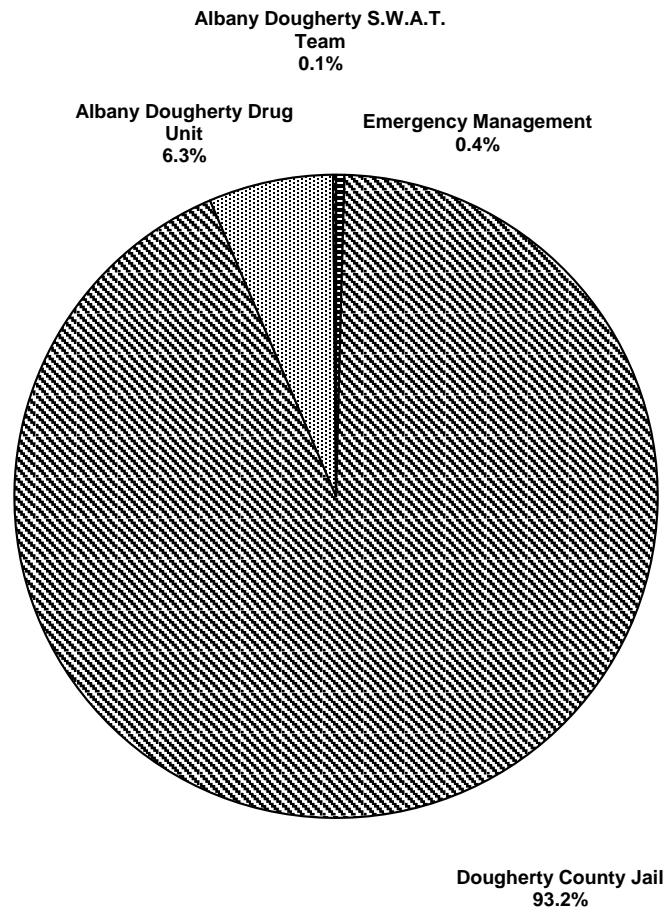
**PARK MAINTENANCE - 1056**

7101	Salaries	\$	126,560
7102	Salaries - Part-Time		9,000
7150	Benefits		55,472
7211	Supplies		3,500
7212	Gas & Oil		8,500
7213	Utilities		2,000
7214	Communications		450
7215.01	Maintenance - Equipment		3,500
7215.02	Maintenance - Vehicles		1,000
7224	Uniforms		1,500
7226	Park Maintenance Materials		<u>6,000</u>
	<b>Total Park Maintenance</b>	<b>\$</b>	<b>217,482</b>

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# PUBLIC SAFETY

Albany Dougherty S.W.A.T. Team.....	\$	20,736
Albany Dougherty Drug Unit.....		879,397
Dougherty County Jail.....		13,092,201
Emergency Management.....		<u>58,525</u>
	\$	14,050,859



**% To Total Budget 31.9%**

## ALBANY/DOUGHERTY S.W.A.T. TEAM

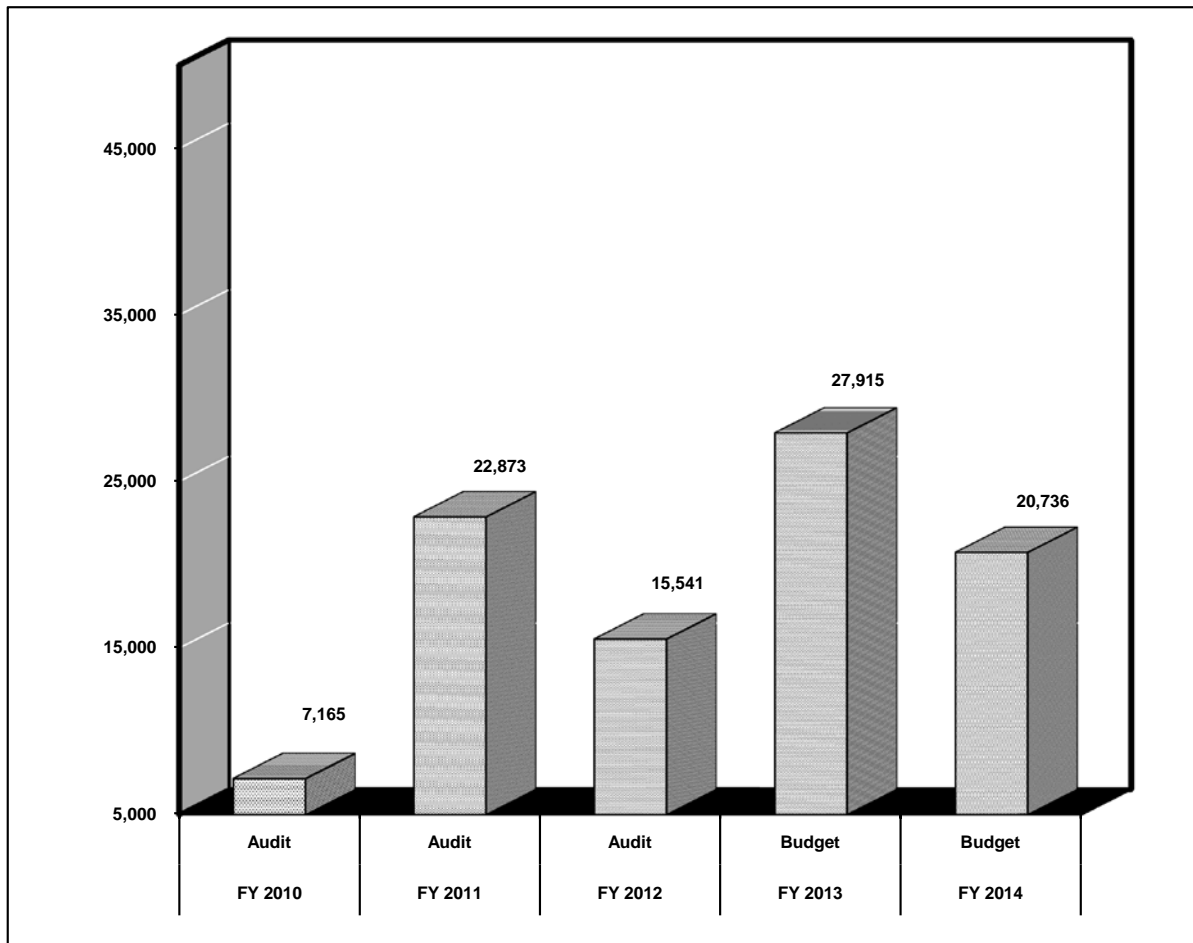
### DEPARTMENTAL FUNCTION:

The Albany/Dougherty S.W.A.T. (Special Weapons and Tactics) Team is an elite tactical unit formed to provide the community with a reservoir of skilled law enforcement personnel who are capable of identifying and implementing a high level response to special threats with minimal risk to personnel and citizens.

The role of law enforcement in all cases, including riotous activity, insurrection, barricaded subjects, execution of narcotics warrants, arrest of dangerous felons, and the rescue of hostages or endangered persons, is the protection of lives and property. The Albany/Dougherty S.W.A.T. Team is a team of specially trained law enforcement officers from participating political subdivisions, which will respond to any incident where special weapons and tactics are needed within the member jurisdictions. The Unit consists of a maximum of twenty-five highly trained personnel with specific skills in the areas of marksmanship, tactical response and containment and the deployment of chemical munitions.

The Albany/Dougherty S.W.A.T. Team is under the direct supervision of a Unit Commander with the governing authority derived through the Albany/Dougherty Metro S.W.A.T. Board of Directors. The Unit's personnel are drawn from the seven participating agencies; which are the Albany Police Department, Dougherty County Police Department, Dougherty County Sheriff's Department, Dougherty County EMS, Dougherty County District Attorney's Office, Dougherty County School System, and Albany State University.

## ALBANY DOUGHERTY S.W.A.T. TEAM 5 - Year Expenditures



**% To Total Budget**

FY 2014 TR%  
 FY 2013 0.2%  
 FY 2012 TR%  
 FY 2011 TR%  
 FY 2010 TR%



**ALBANY-DOUGHERTY SWAT TEAM - 1058**

7211.01	Supplies - General	\$	3,500
7211.14	Small Equipment		6,300
7212	Gas & Oil		750
7214	Communications		263
7215.01	Maintenance - Equipment		350
7215.02	Maintenance - Vehicles		700
7217	Dues, Fees, Books & Periodicals		1,173
7218	Travel		1,750
7219	Education & Training		4,200
7224	Uniforms		<u>1,750</u>
	<b>Total Albany-Dougherty SWAT Team</b>	<b>\$</b>	<b>20,736</b>

**BUDGET COMPARISONS**

	FY 2013	FY 2014
Operational Budget	\$27,915	\$20,736

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## ALBANY/DOUGHERTY DRUG UNIT

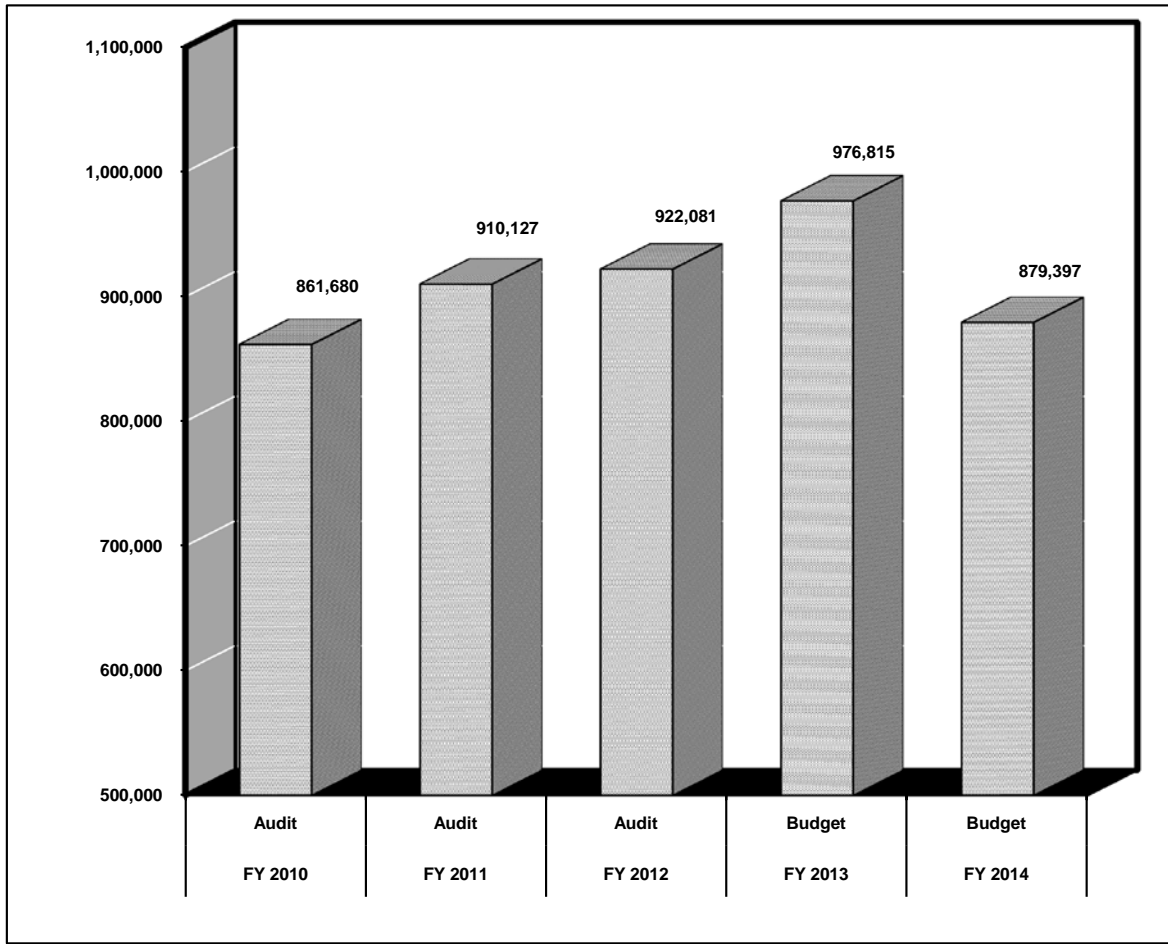
### DEPARTMENTAL FUNCTION:

The Albany/Dougherty Drug Unit was formed in 1989, as a joint effort of the City and County, to combat the drug problem within the community. The Drug Unit is comprised of five separate entities: City of Albany Police Department, Dougherty County Police Department, Dougherty County Sheriff's Office, Dougherty County District Attorney's Office and the Albany City Attorney's Office.

The five members of the Advisory Board set the policies for the Unit's activities, which are administered through the Unit Commander who is appointed by the Board. The primary functions of the Unit is the reduction of illegal narcotics being brought into the community, reduction of the number of drug dealers and the demand for their products as well as drug interaction with other related agencies.

The Albany/Dougherty Drug Unit is jointly funded by the City of Albany and Dougherty County.

## ALBANY DOUGHERTY DRUG UNIT 5 - Year Expenditures



### % To Total Budget

FY 2014 2.0%  
FY 2013 2.2%  
FY 2012 2.0%  
FY 2011 1.9%  
FY 2010 1.9%

**ALBANY-DOUGHERTY DRUG UNIT - 1059**

7101	Salaries	\$	533,369
7150	Benefits		186,303
7205.01	Medical Expenses - Prisoners		300
7205.02	Vet Services & Supplies		1,000
7206	Informant Fees		10,000
7210	Postage		300
7211	Supplies		15,000
7212	Gas & Oil		50,000
7213	Utilities		12,800
7214	Communications		29,900
7215	Maintenance		36,000
7217	Dues, Fees, Books & Periodicals		850
7224	Uniforms		<u>3,575</u>
	<b>Total Albany-Dougherty Drug Unit</b>	<b>\$</b>	<b>879,397</b>

**BUDGET COMPARISONS**

	FY 2013	FY 2014
Operational Budget	\$976,815	\$879,397

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## DOUGHERTY COUNTY JAIL FACILITY

### DEPARTMENTAL FUNCTION:

The Dougherty County Jail is a 1,230 bed state of the art pre-trial detention facility that is under the supervision and operation of the Dougherty County Sheriff. In addition to pre-trial inmates, the jail facility also houses Federal, State, Local and a small number of inmates for other area law enforcement agencies.

The objective of the Jail facility is to treat all inmates fairly and humanely, and to provide all inmates, staff, and visitors with an environment that is clean and healthy, while maintaining safety and security utilizing current and nationally accepted detention management techniques.

The Jail facility is unique in that it has two on-site courtrooms that host a variety of court proceedings seven days each week. The Jail facility also houses other judicial support functions such as a Magistrate Judge, an Assistant District Attorney, and Public Defender.

The facility houses the Dougherty County Sheriff's Office Training Division which is responsible for a variety of State approved training classes for local, area, and State law enforcement agencies.

The Jail facility utilizes inmate labor under the supervision of contracted food service specialists to prepare approximately 2,800 meals daily which meet Federal and State nutrition requirements. Inmates are also utilized in other areas of the Jail such as the commissary, laundry room, warehouse, grounds maintenance, custodial duties, and a variety of off-site work details.

The Jail facility operates under two major divisions with each containing support divisions. These divisions are:

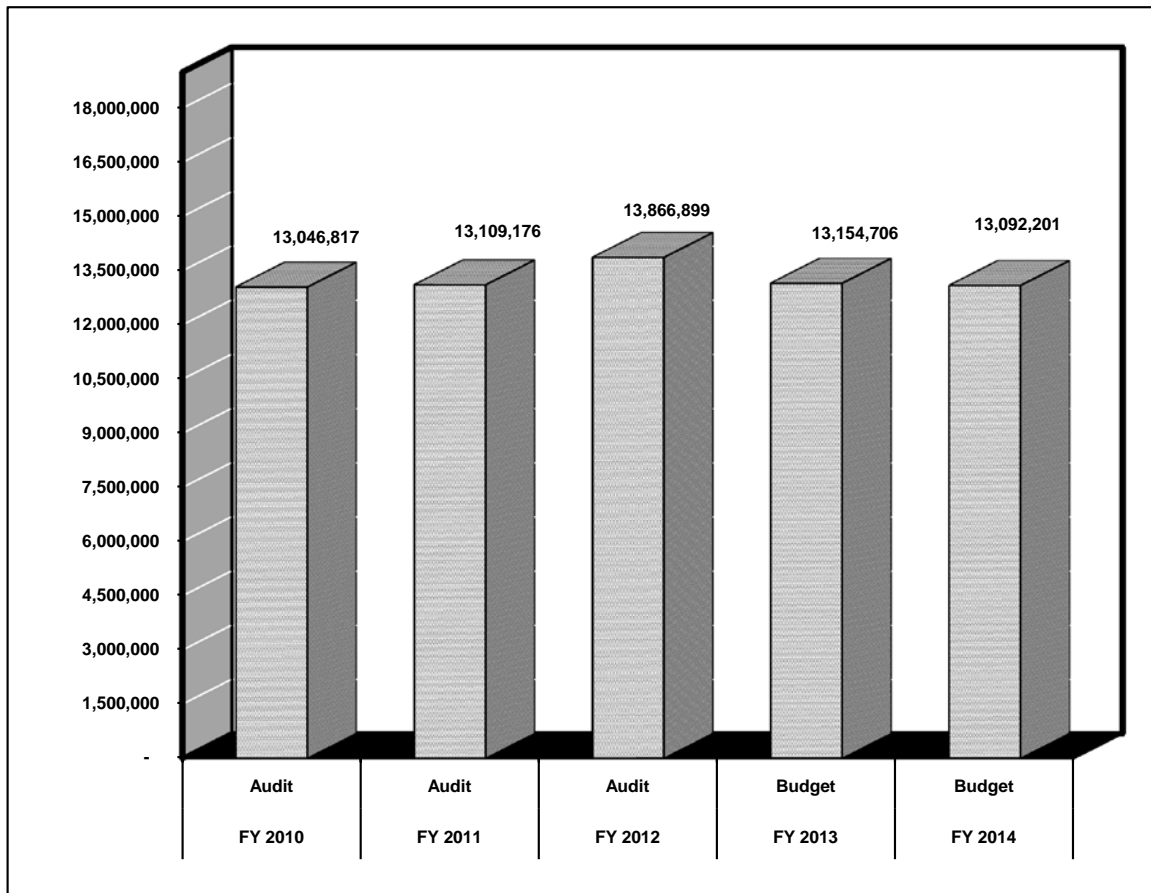
#### Security Division (with support divisions)

1. Inmate Housing
2. Intake/Classification

#### Administrative Division (with support divisions)

1. Operations Support
2. Maintenance
3. Administrative Support
4. Warehouse/Laundry
5. Inmate Commissary
6. Contracted Services

## DOUGHERTY COUNTY JAIL FACILITY 5 - Year Expenditures

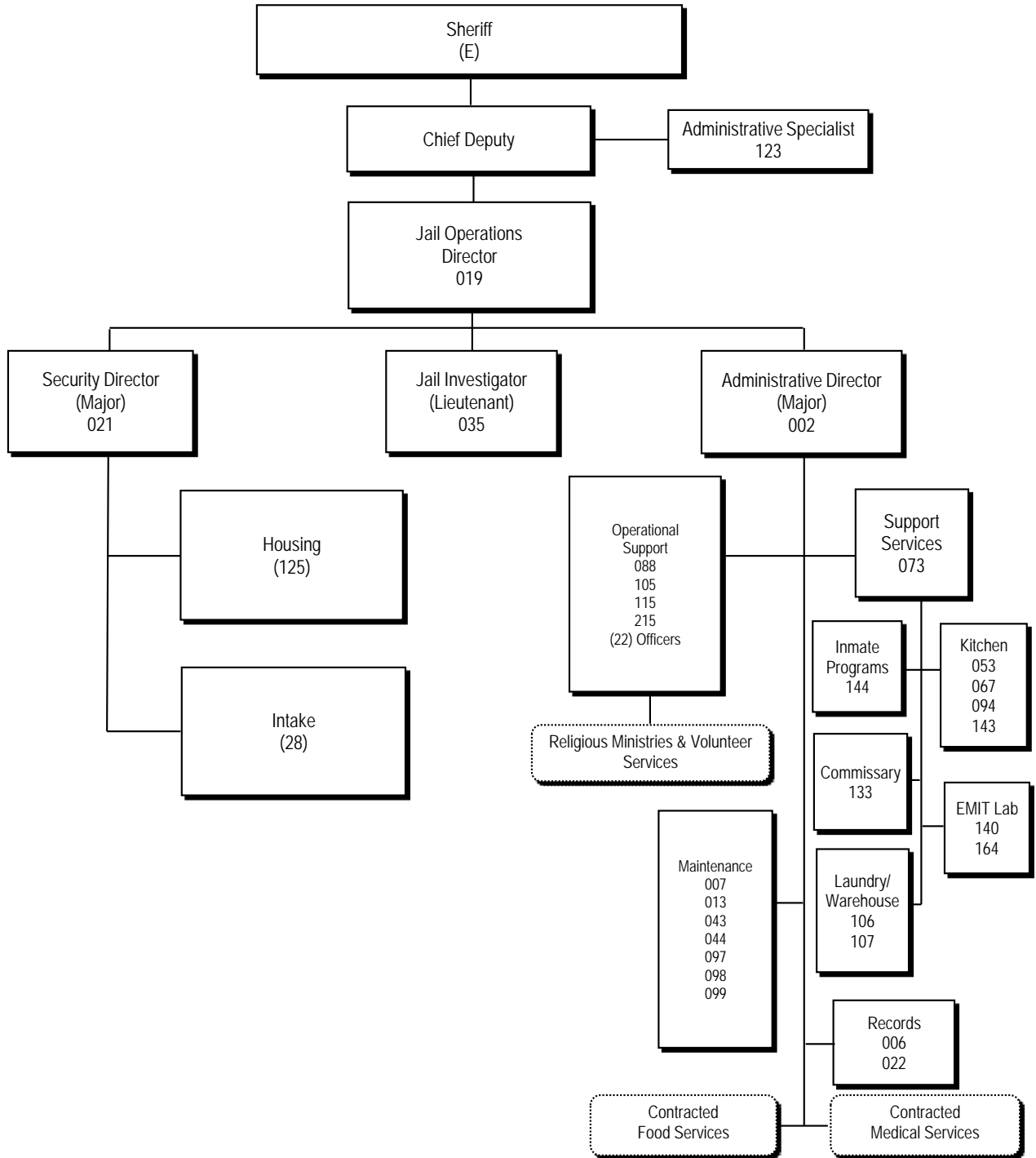


**% To Total Budget**

FY 2014 29.8%  
 FY 2013 29.1%  
 FY 2012 28.8%  
 FY 2011 28.6%  
 FY 2010 27.7%



### Dougherty County Jail Facility 1062



**PERSONNEL POSITION SUMMARY**

# OF POS.	POSITION TITLE	SALARY GRADE
1	Jail Operations Director	130
2	Major	126
6	Captain	122
6	Lieutenant	119
7	Sergeant	117
1	Building Maintenance Superintendent	116
1	Administrative Specialist	115
13	Corporal	115
157	Detention Officer / Deputy	113
3	Facilities Tech II	113
2	Administrative Assistant	112
1	Warehouse Supervisor	110
1	Grounds Maintenance Technician	105
1	Warehouse Worker	103
2	Custodian	102
<hr/>		
204	TOTAL BUDGETED POSITIONS	
24	P/T Detention Officers & Baliffs	
1	Chaplain, P/T	

**BUDGET COMPARISONS**

	FY 2013	FY 2014
Operational Budget	\$13,154,706	\$13,092,201

**FIXED ASSET PURCHASES**

TOOLS & EQUIPMENT:	
Priority as needed.	\$5,000
 CAPITAL IMPROVEMENT PROGRAM:	
Various Approved Projects	\$193,670

**Dougherty County Jail Facility - 1062**

7101	Salaries	\$	6,609,332
7102	Salaries - Part Time		157,000
7150	Benefits		2,402,194
7205	Medical Examinations - Employees		5,500
7210	Postage		3,200
7211	Supplies		352,500
7212	Gas & Oil		40,000
7213	Utilities		815,000
7214	Communications		38,500
7215	Maintenance		286,300
7217	Dues, Fees, Books & Periodicals		3,645
7218	Travel		6,200
7219	Education & Training		1,000
7221.01	Contract Food Services		770,584
7221.02	Boarding Prisoners - Off Site		500
7222	Medical & Dental		1,521,246
7223	Transportation Services		6,000
7224	Uniforms		62,500
7244	Bond		6,000
7353	Tools & Equipment		<u>5,000</u>
	<b>Total Dougherty County Jail Facility</b>	<b>\$</b>	<b>13,092,201</b>

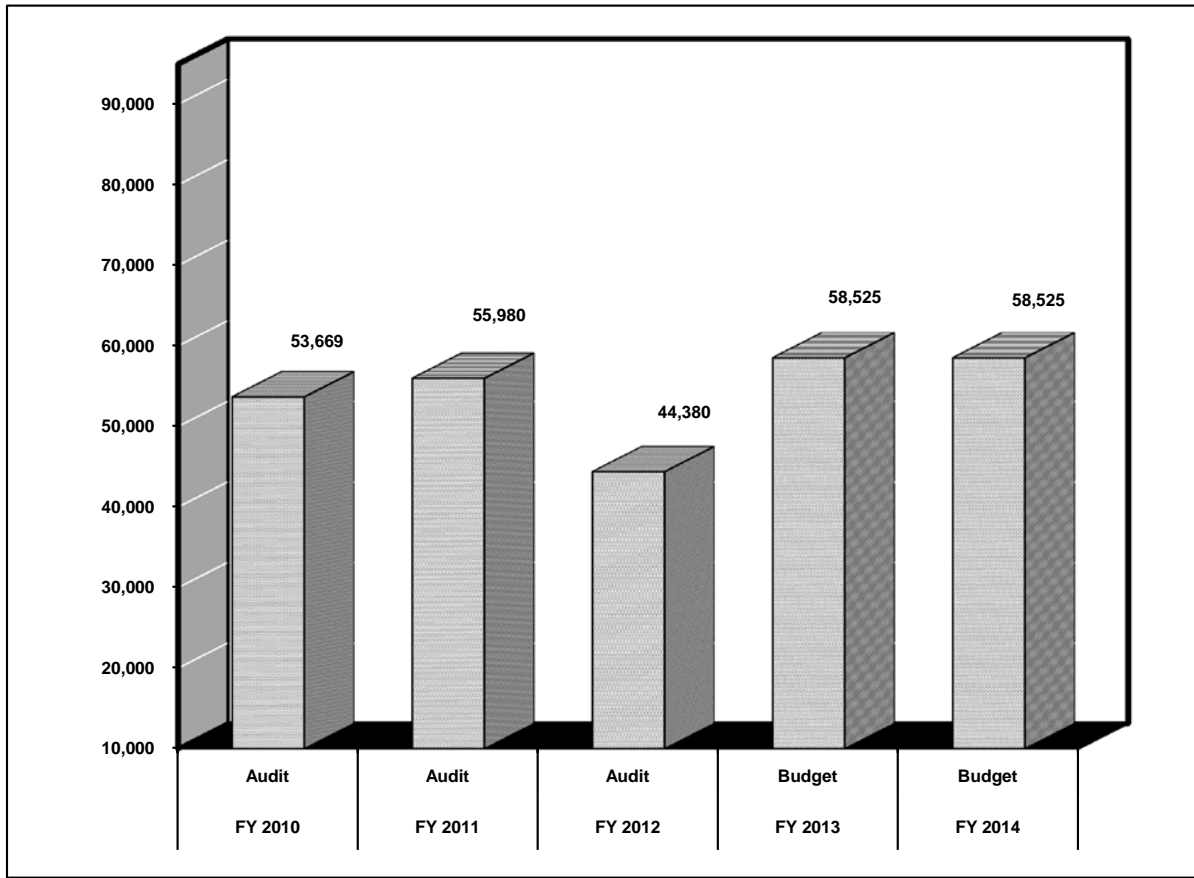
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## EMERGENCY MANAGEMENT AGENCY

### DEPARTMENTAL FUNCTION:

The primary responsibility of Emergency Management is the planning, development and coordination of civil preparedness programs designed to negate or reduce the loss of life, suffering and destruction of property caused by natural or man-made disasters. This department receives funding from the City, County and Federal governments. Emergency Management is a function of the Albany Fire and Emergency Services Department. Dougherty County purchases these services from the City for the unincorporated areas of the County.

## EMERGENCY MANAGEMENT AGENCY 5 - Year Expenditures



### % To Total Budget

FY 2014 0.1%  
FY 2013 0.1%  
FY 2012 0.1%  
FY 2011 TR%  
FY 2010 TR%

**EMERGENCY MANAGEMENT AGENCY - 1065**

7541.07	Emergency Management Svcs	\$	33,025
7541.11	Code Red Alert System		<u>25,500</u>
	<b>Total Emergency Management Agency</b>	<b>\$</b>	<b>58,525</b>

**BUDGET COMPARISONS**

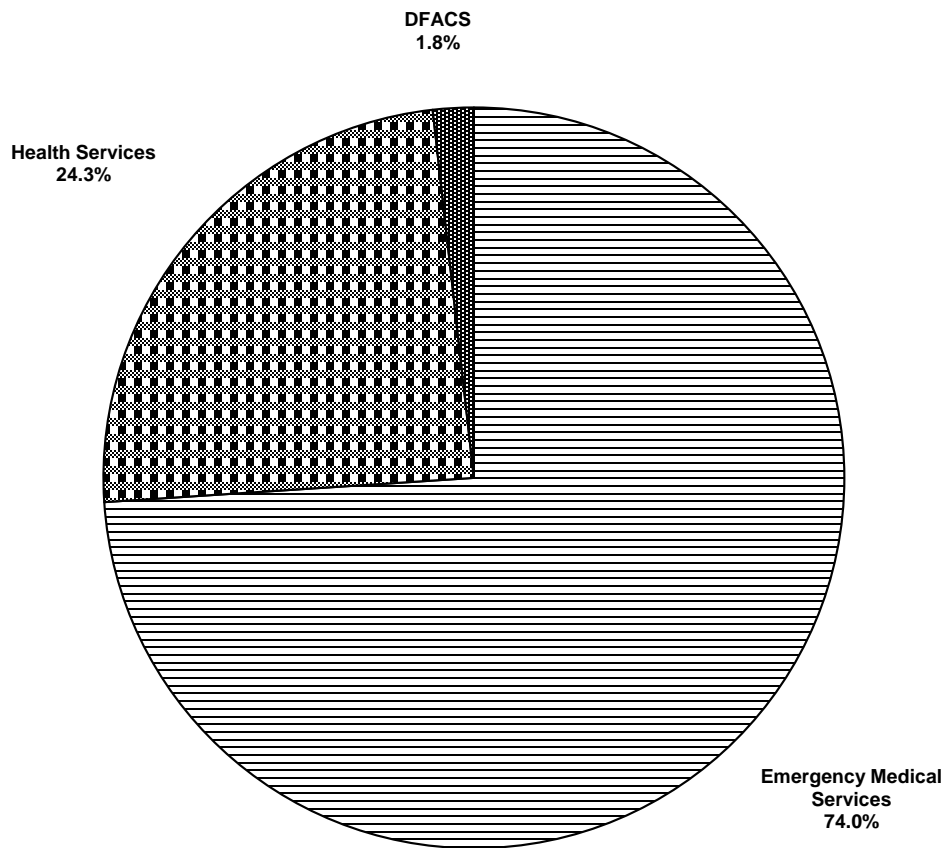
	FY 2013	FY 2014
Operational Budget	\$58,525	\$58,525

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## PUBLIC HEALTH & SOCIAL SERVICES

Emergency Medical Services.....	\$	4,093,720
Health Services.....		1,343,253
DFACS.....		<u>98,335</u>
	\$	5,535,308



**% To Total Budget 13.0%**

## EMERGENCY MEDICAL SERVICE

### DEPARTMENT FUNCTION:

Dougherty County Emergency Medical Service is an advanced life support ambulance service that provides quality pre-hospital medical care and transportation to the citizens of Dougherty County twenty-four hours per day. EMS also provides community service and education to the general public by teaching CPR and first aid and offering free blood pressure screenings. EMS responds to approximately 21,392 calls per year with an average response time of four to five minutes.

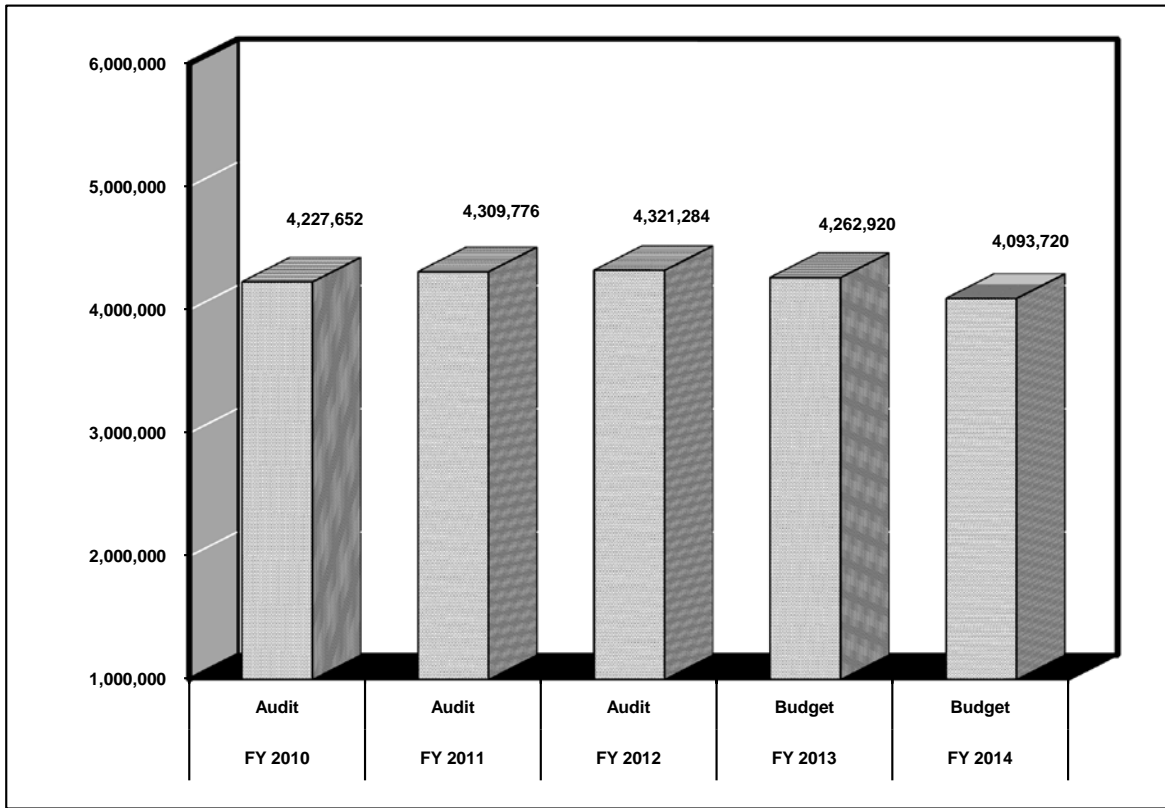
The Department uses thirteen Type I one-ton truck ambulances and four administrative vehicles operated by the director, assistant director, on-duty supervisor, and the training officer. Three trucks are run out of headquarters facility which houses three 2-person crews, the director, assistant director, supervisor and two administrative personnel. One truck is operated out of a satellite station in East Albany, which houses one 2-person crew. One truck operates out of a satellite station in South Albany with one 2-person crew. One truck operates out of a satellite station in Northwest Albany with one 2-person crew and a training officer. The newest satellite station is located in Southeast Albany with one 2-person crew.

Dougherty County EMS has 82 total employees, consisting of 52 full time Paramedics and 5 administrative personnel including the Director, Assistant Director, Training Officer, Administrative Assistant, Administrative Secretary and 25 Part-Time personnel.

### EMS STATIONS

Headquarters:	1436 PALMYRA ROAD
East Station:	501 CLARK AVENUE
South Station:	2040 NEWTON ROAD
Southeast Station:	401 HONEYSUCKLE ROAD
West Station:	503 N WESTOVER BLVD

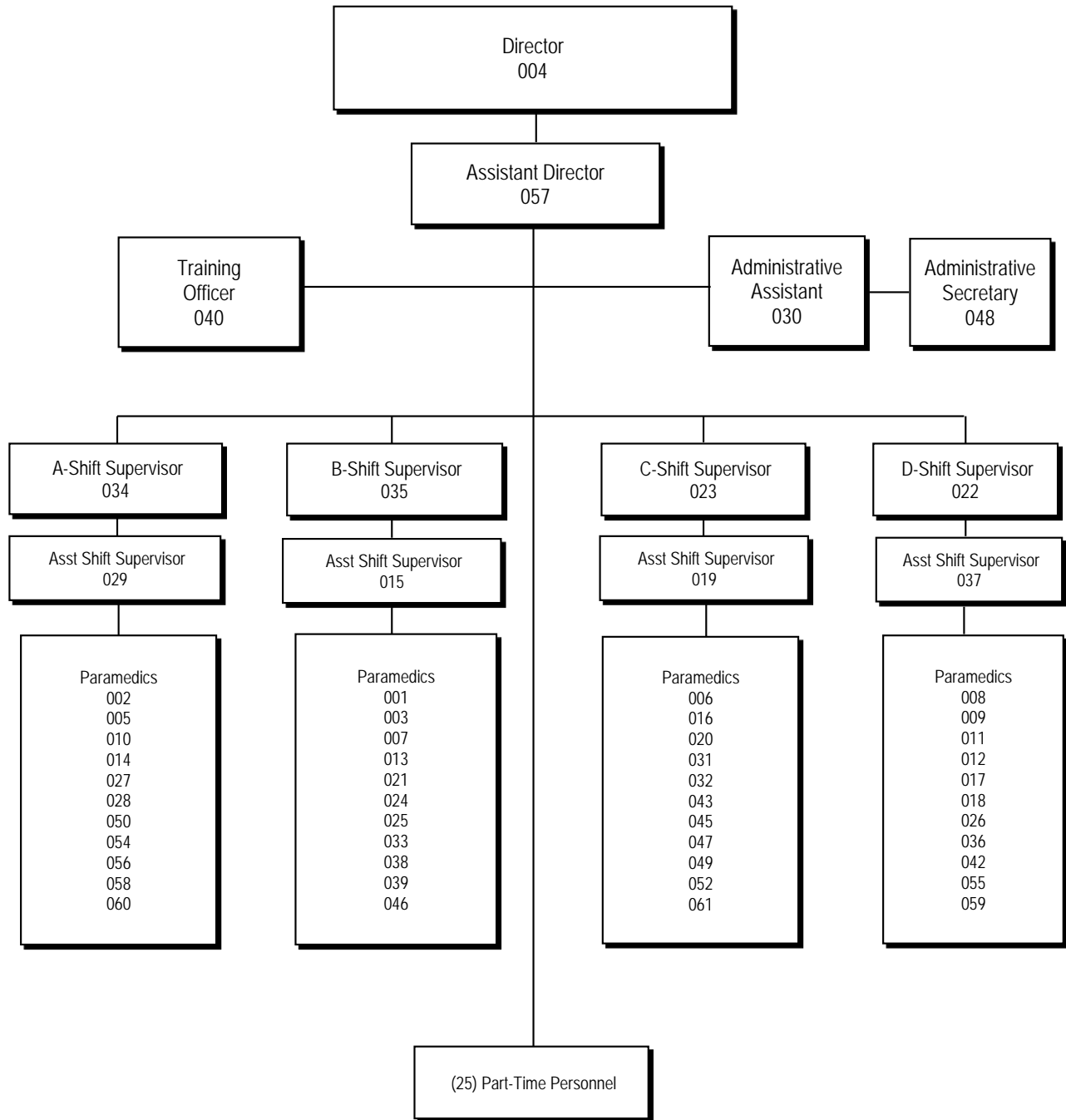
## EMERGENCY MEDICAL SERVICES 5 - Year Expenditures



### % To Total Budget

FY 2014 9.3%  
FY 2013 9.4%  
FY 2012 9.9%  
FY 2011 9.9%  
FY 2010 9.9%

# EMERGENCY MEDICAL SERVICE 1070



**PERSONNEL POSITION SUMMARY**

# OF POS.	POSITION TITLE	SALARY GRADE
1	EMS Director	129
1	Assistant Director, Frozen - Unbudgeted	126
4	Shift Supervisor	122
1	Training Officer	122
4	Assistant Shift Supervisor	119
44	Paramedic	115
1	Administrative Assistant	112
1	Administrative Secretary	109
<hr/>		
57	TOTAL BUDGETED POSITIONS	
25	P/T Personnel	

**BUDGET COMPARISONS**

	FY 2013	FY 2014
Operational Budget	\$4,262,920	\$4,093,720

**FIXED ASSET PURCHASES**

TOOLS & EQUIPMENT:		
Priority as needed.		\$5,500
COMPUTER EQUIPMENT:		
Priority as needed.		\$11,500
CAPITAL IMPROVEMENT PROGRAM:		
Ambulances, rpl (2)		ST VI
Supervisor Truck, rpl (1)	\$	32,500
Power Pro Cot, rpl (1)		14,000
		<hr/>
	\$	46,500

**EMERGENCY MEDICAL SERVICES - 1070**

7101	Salaries	\$	2,272,317
7102	Salaries - Part Time		400,000
7150	Benefits		696,553
7203.01	State License Fee		20,700
7204.01	Billing		220,000
7204.02	Medical Director		5,000
7204.03	Assessment Center		500
7204.04	Debt Collection		35,000
7210	Postage		1,500
7211	Supplies		111,800
7212	Gas & Oil		110,000
7213	Utilities		43,000
7214	Communications		26,900
7215.01	Maintenance - Equipment		8,000
7215.02	Maintenance - Vehicles		42,000
7215.03	Maintenance - Radios		3,000
7215.08	Maintenance - Contract		33,000
7217	Dues, Fees, Books & Periodicals		5,600
7218.01	Travel		800
7218.03	Patient Transfer - Meals		1,000
7218.04	Patient Transfer - Gas & Oil		1,300
7219	Education & Training		3,000
7224	Uniforms		35,000
7230	Public Information		750
7353	Tools & Equipment		5,500
7355	Computer Equipment		<u>11,500</u>
	<b>Total Emergency Medical Services</b>	<b>\$</b>	<b>4,093,720</b>

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## HEALTH SERVICES

Through the overall Health Services budget, Dougherty County addresses the need to provide medical services to low income citizens. This goal is accomplished by the following:

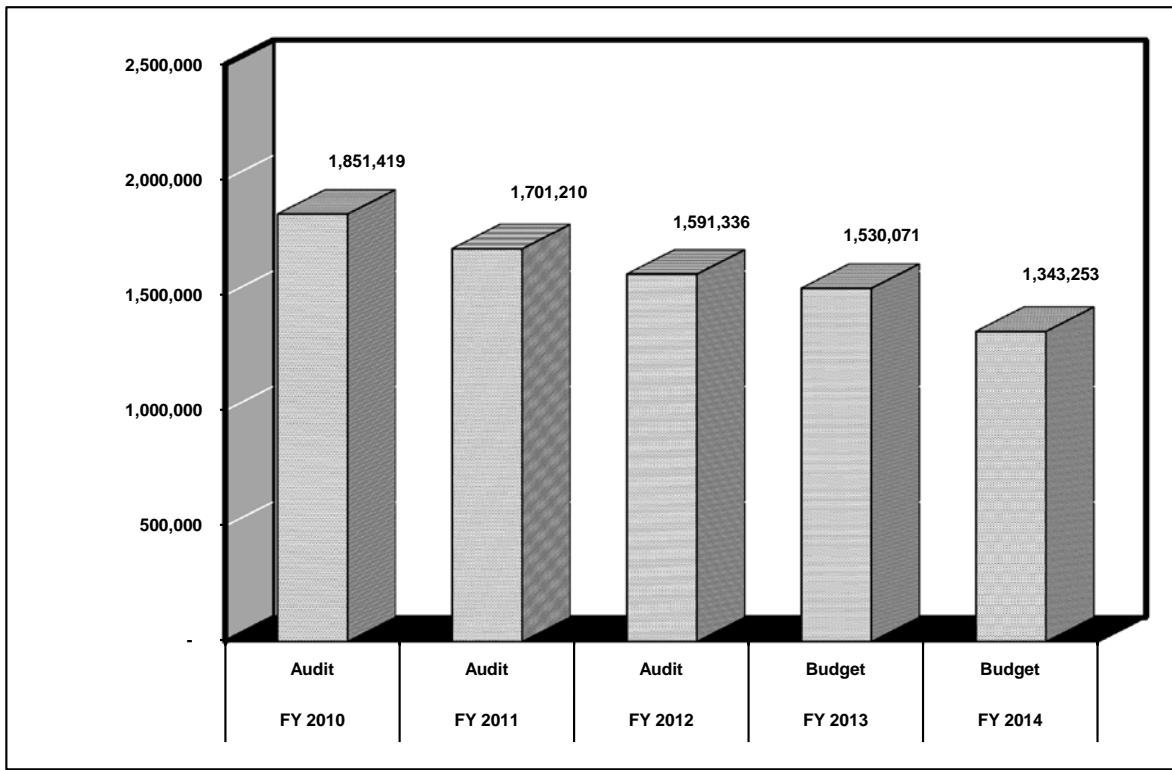
Indigent committals: Funds for committal hearings to protect indigent mental patients' rights.

Substance Abuse Program: Dougherty County Jail Facility provides inmates, sentenced to Jail with a history of drug abuse, a six-week educational program on substance abuse. Successful completion of the course earns good time credit leading to an early release for the inmate. The program helps the inmate and helps reduce the operational cost to the County.

Physical and Mental Health Departments: Provides a full range of physical and mental health services, health information, preventive and environmental health services, and medical service to all citizens, but particularly low-income citizens.



## HEALTH SERVICES 5 - Year Expenditures



### % To Total Budget

FY 2014 3.0%  
FY 2013 3.4%  
FY 2012 3.5%  
FY 2011 3.6%  
FY 2010 3.6%

**HEALTH SERVICES - 1072**

7605.04	Indigent Committal Hearings	\$	5,000
7607	Drug & Substance Abuse Education		35,000
7640.03	Physical Health Operating Expense		1,237,585
7640.04	Mental Health Operating Expense		<u>65,668</u>
	<b>Total Health Services</b>	<b>\$</b>	<b>1,343,253</b>

**BUDGET COMPARISONS**

	FY 2013	FY 2014
Operational Budget	\$1,530,071	\$1,343,253

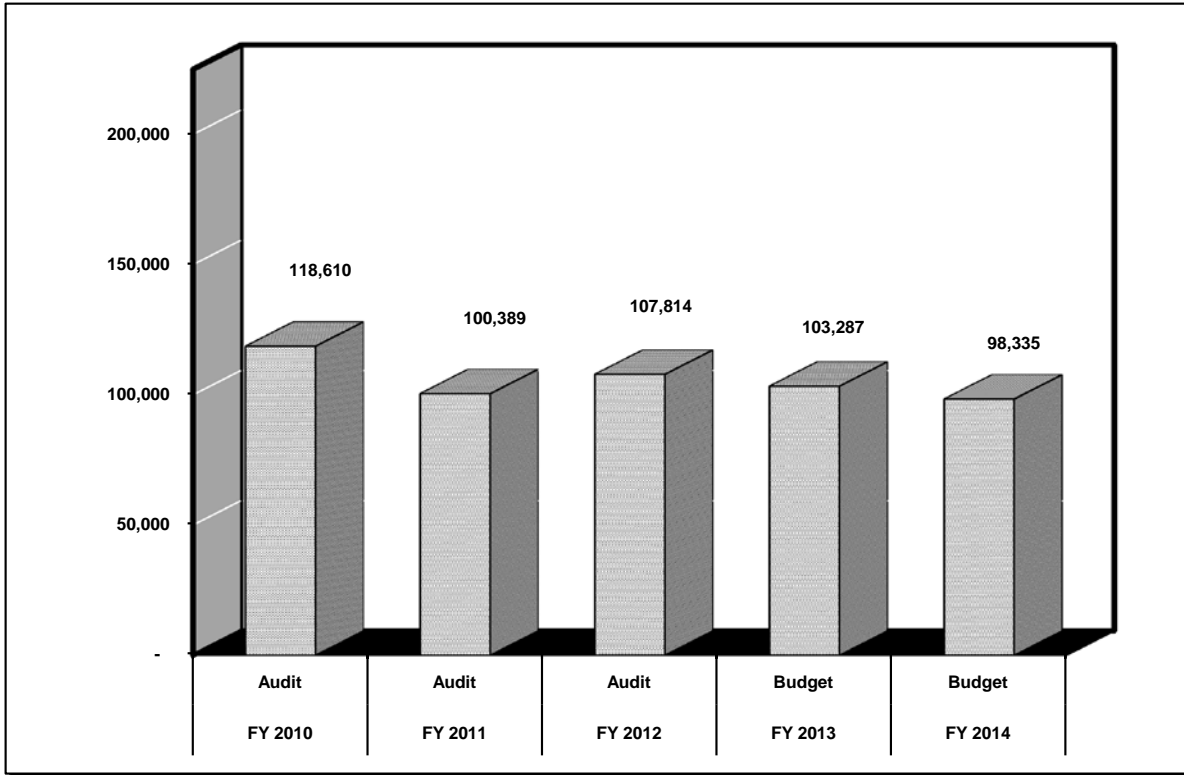
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## DEPARTMENT OF FAMILY AND CHILDREN SERVICES

### DEPARTMENTAL FUNCTION:

The Dougherty County Department of Family and Children Services provide financial aid and social services to eligible needy citizens of the County. The County provides funds for emergency assistance, child welfare, pauper burials and food stamp distribution. In addition to its other duties, DFACS is also responsible for the distribution of emergency relief funds to offset utility expenses.

## DEPARTMENT OF FAMILY & CHILDREN SERVICES 5 - Year Expenditures



**% To Total Budget**

FY 2014 0.2%  
FY 2013 0.2%  
FY 2012 0.2%  
FY 2011 0.2%  
FY 2010 0.2%

**DEPT OF FAMILY & CHILDREN SERVICES - 1073**

7740.0500	DFACS Board Expense	\$	2,500
7740.0501	Emergency Management		14,000
7740.0502	Social Services-Child Wel		26,255
7740.08	Emergency Energy Aid		33,500
7740.10	Case Manager Cash Match Position		17,580
7741	Pauper Burial		<u>4,500</u>
	<b>Total Dept of Family &amp; Children Svcs</b>	<b>\$</b>	<b>98,335</b>

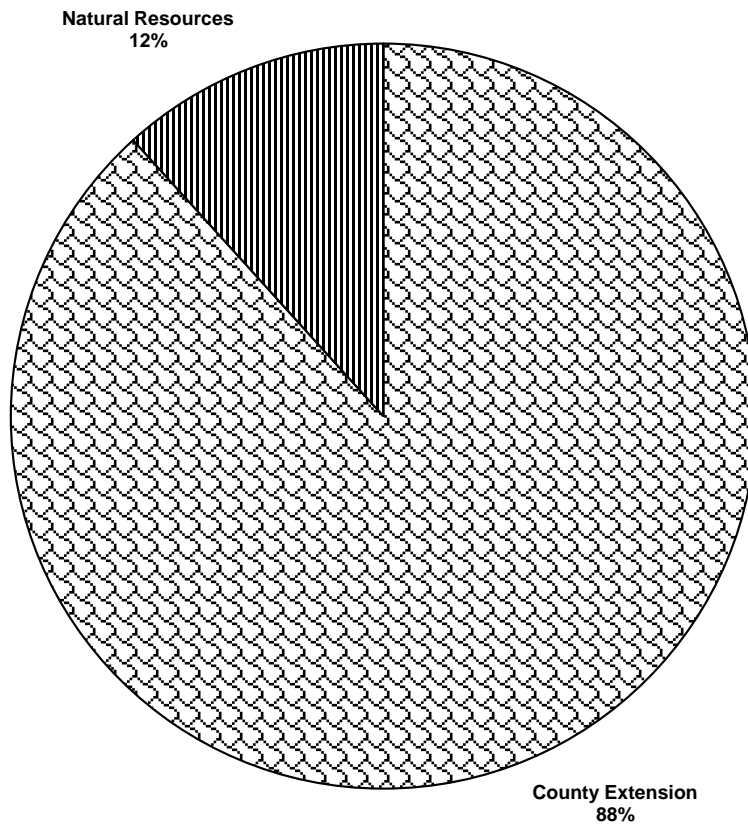
**BUDGET COMPARISONS**

	FY 2013	FY 2014
Operational Budget	\$103,287	\$98,335

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# COOPERATIVE EXTENSION SERVICE

County Extension.....	\$	92,003
Natural Resources.....		<u>12,216</u>
	\$	104,219



**% To Total Budget 0.2%**



## COOPERATIVE EXTENSION SERVICE

### DEPARTMENTAL FUNCTION:

The University of Georgia/Dougherty County Cooperative Extension provides educational programs and assistance to the citizens of Dougherty County on a wide array of subjects. The primary objective is to extend the resources and expertise of the University to the public, especially in the areas of agriculture, horticulture, family and consumer sciences, youth and the 4-H Club. The programs are guided by advisory committees made up of local citizens reacting to local issues and needs.

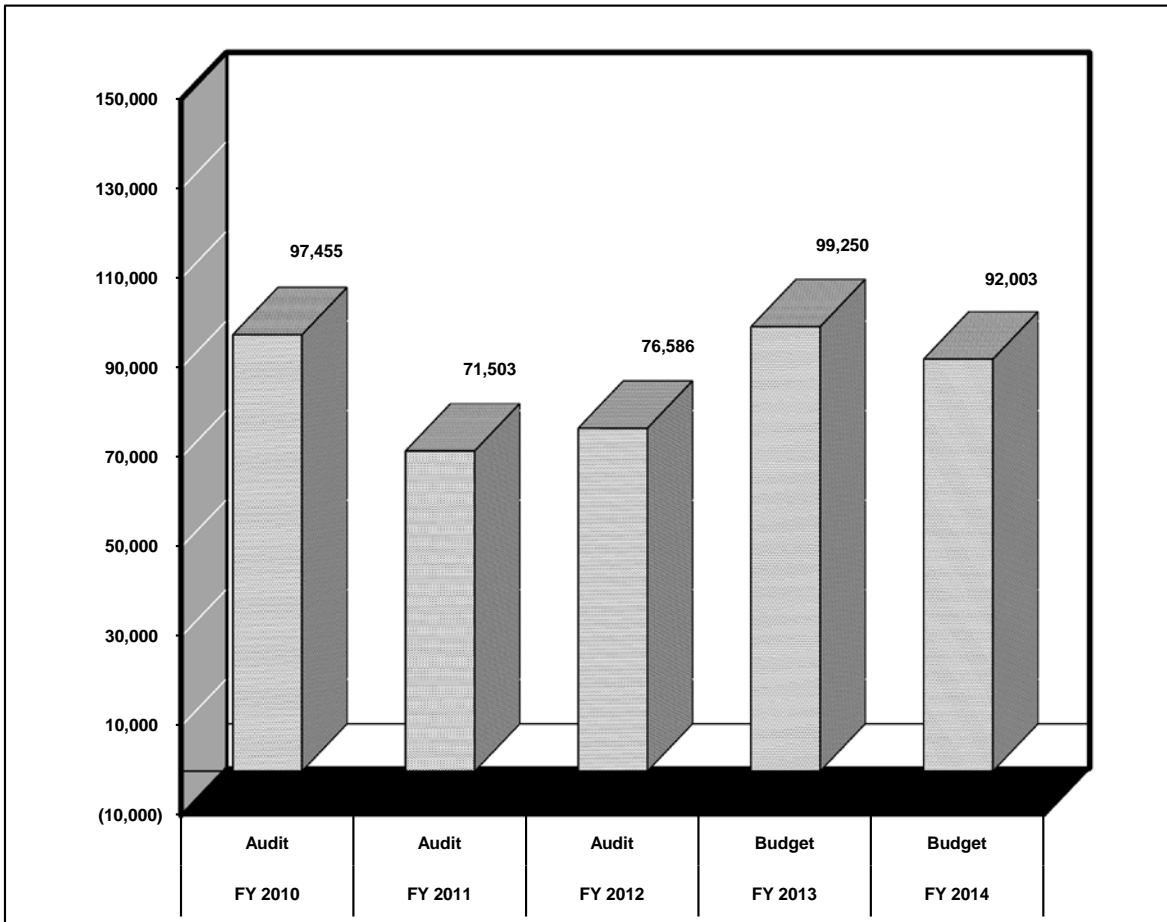
4-H programs involve approximately 700 fifth through twelfth graders. One 4-H Agent, one full-time Program Assistant and school/local volunteers assist with monthly meetings plus summer camp, Junior/Senior and Cloverleaf Project Achievements, State Congress, Fall Forum, State Council, and many local community service activities.

The County Extension Office also houses and administers the Expanded Foods and Nutrition Educational Program (EFNEP) for low income families with young children. The program is federally funded and is designed to help increase nutritional awareness in families and youth with limited resources. A State supported staff including: one full-time Program Assistant and one part-time Program Assistant provide this program to Dougherty County residents.

The Dougherty County Family and Consumer Sciences (FACS) program addresses a variety of issues including: Diabetes Education, Child Care Worker Training, Health and Wellness, General Nutrition, Food Safety and Senior Education. In addition, the program highlights issues related to Food Safety and Housing in the local media, news and information letters. The program is staffed with one FACS County Extension Agent.

One Agriculture and Natural Resources Agent (ANR) focuses on the local ANR Program which provides researched-based information on a large range of topics. Educational programming is developed and designed to assist individuals in making sound economic and environmental decisions. Specific areas of programming include improving production techniques and profitability for the primary agricultural commodities in the county: pecans, cotton, wheat, corn and peanuts. In addition, the program focuses on issues related to water quality and quantity, management of home landscapes and natural resources management. Further attempts to increase awareness and improve management of these issues are made through the use of the local media.

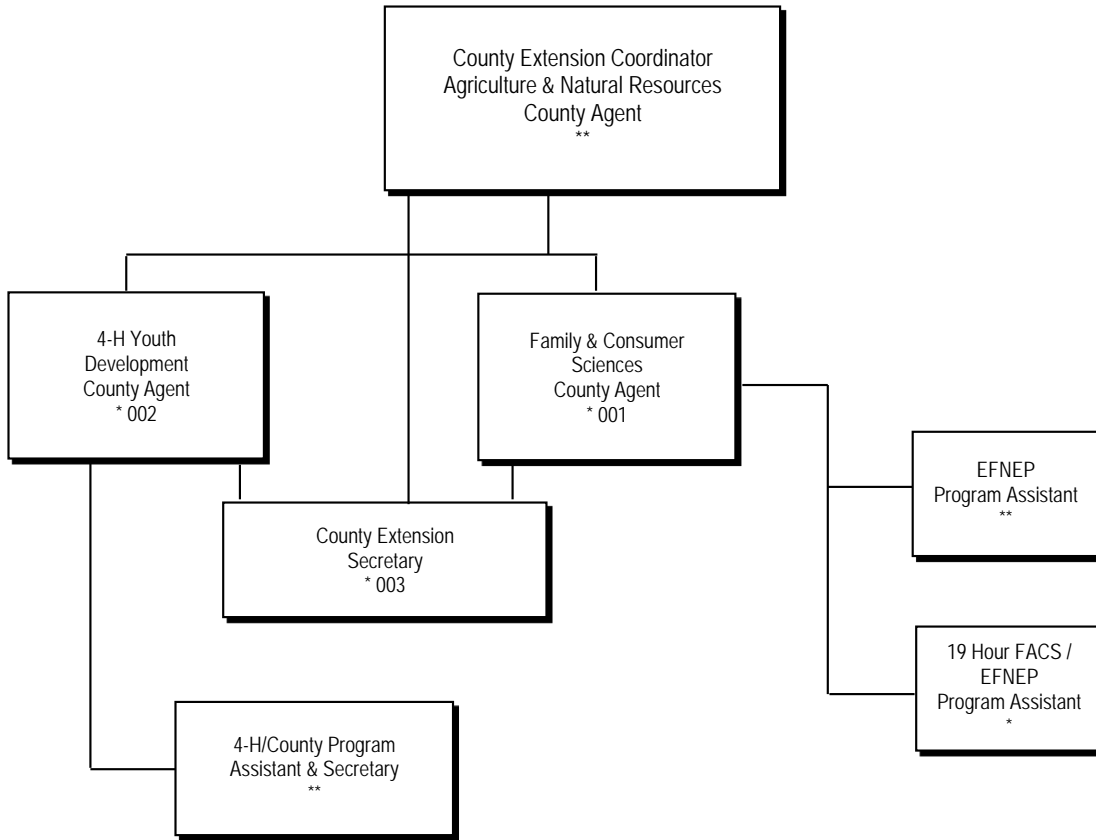
## COOPERATIVE EXTENSION SERVICE 5 - Year Expenditures



**% To Total Budget**

FY 2014 0.2%  
 FY 2013 0.2%  
 FY 2012 0.2%  
 FY 2011 0.2%  
 FY 2010 0.2%

# COOPERATIVE EXTENSION SERVICE 1081



\* County Supplement

\*\* UGA Contract

**PERSONNEL POSITION SUMMARY**

# OF POS.	POSITION TITLE	SALARY GRADE
1	County Extension Coordinator	S
2	County Extension Agent	S
1	County Extension Secretary	S
1	4-H Program Assistant	S
1	EFNEP Program Assistant	S
1	EFNEP Program Assistant, P/T	S
<hr/> 7	TOTAL BUDGETED POSITIONS	

**BUDGET COMPARISONS**

	FY 2013	FY 2014
Operational Budget	\$99,250	\$92,003

**FIXED ASSET PURCHASES**

COMPUTER EQUIPMENT:		
Computers, rpl		\$ 1,374

**COOPERATIVE EXTENSION SERVICE - 1081**

7101	Salaries	\$	29,051
7150	Benefits		2,222
7204	State Paid Compensation		21,000
7209	State Paid Benefits		19,256
7210	Postage		800
7211.01	Supplies-General		3,000
7211.14	Supplies - Small Equipment		500
7212	Gas & Oil		4,000
7214.01	Comm-General Telephone		3,000
7214.02	Comm-Cellulars & pagers		1,000
7214.04	Comm-Internet services		1,320
7215.01	Maintenance - Equipment		2,000
7215.02	Maintenance - Vehicles		1,000
7217	Dues, Fees, Books & Periodicals		680
7218	Travel		1,800
7355	Computer Equipment		<u>1,374</u>
	<b>Total Cooperative Extension Service</b>	<b>\$</b>	<b>92,003</b>

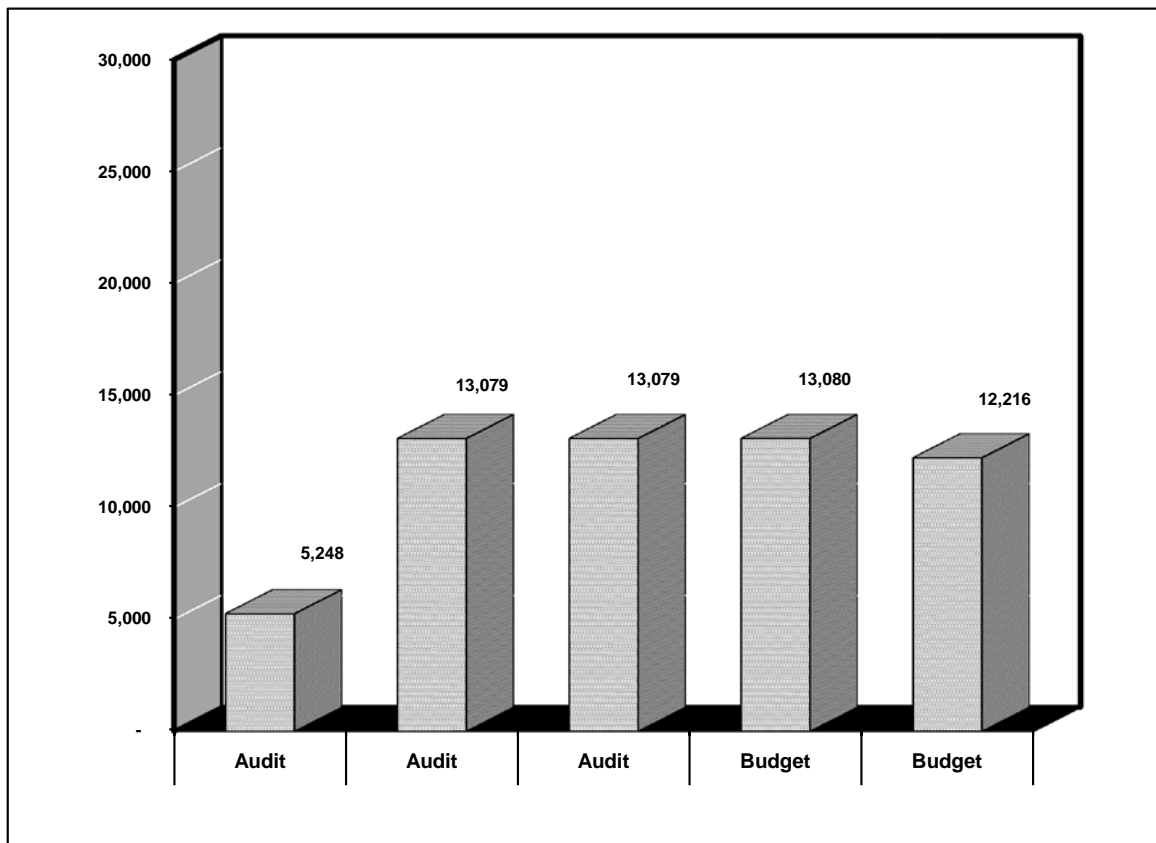
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## NATURAL RESOURCES

### DEPARTMENTAL FUNCTION:

The Natural Resources Department is responsible for fire control of timberlands and is active in reforestation and preservation of Georgia's timber resources. The Department also assists tree growers with the maintenance of tree farms. The County funding for this service is determined by the State based upon the number of acres of land committed to timber within the County.

## NATURAL RESOURCES 5 - Year Expenditures



### % To Total Budget

FY 2014 TR%  
FY 2013 0.1%  
FY 2012 TR%  
FY 2011 TR%  
FY 2010 TR%



**NATURAL RESOURCES - 1082**

7541.09	Forestry Services	\$	<u>12,216</u>
	Total Natural Resources	\$	12,216

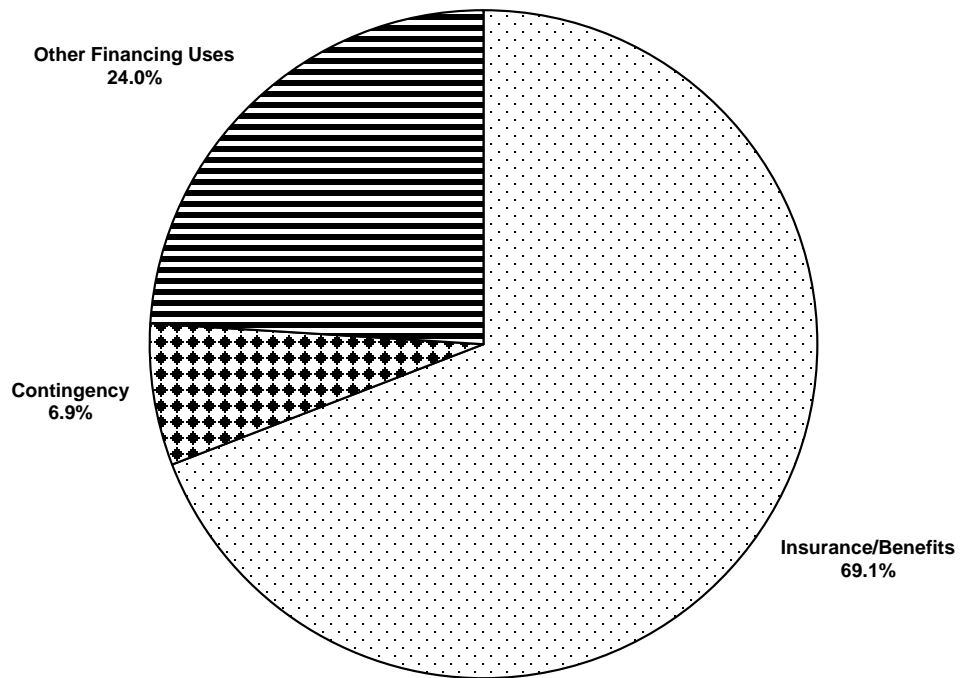
**BUDGET COMPARISONS**

	FY 2013	FY 2014
Operational Budget	\$13,080	\$12,216

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# OTHER

Insurance/Benefits.....	\$ 1,007,900
Contingency.....	100,000
Other Financing Uses.....	<u>350,000</u>
	\$ 1,457,900



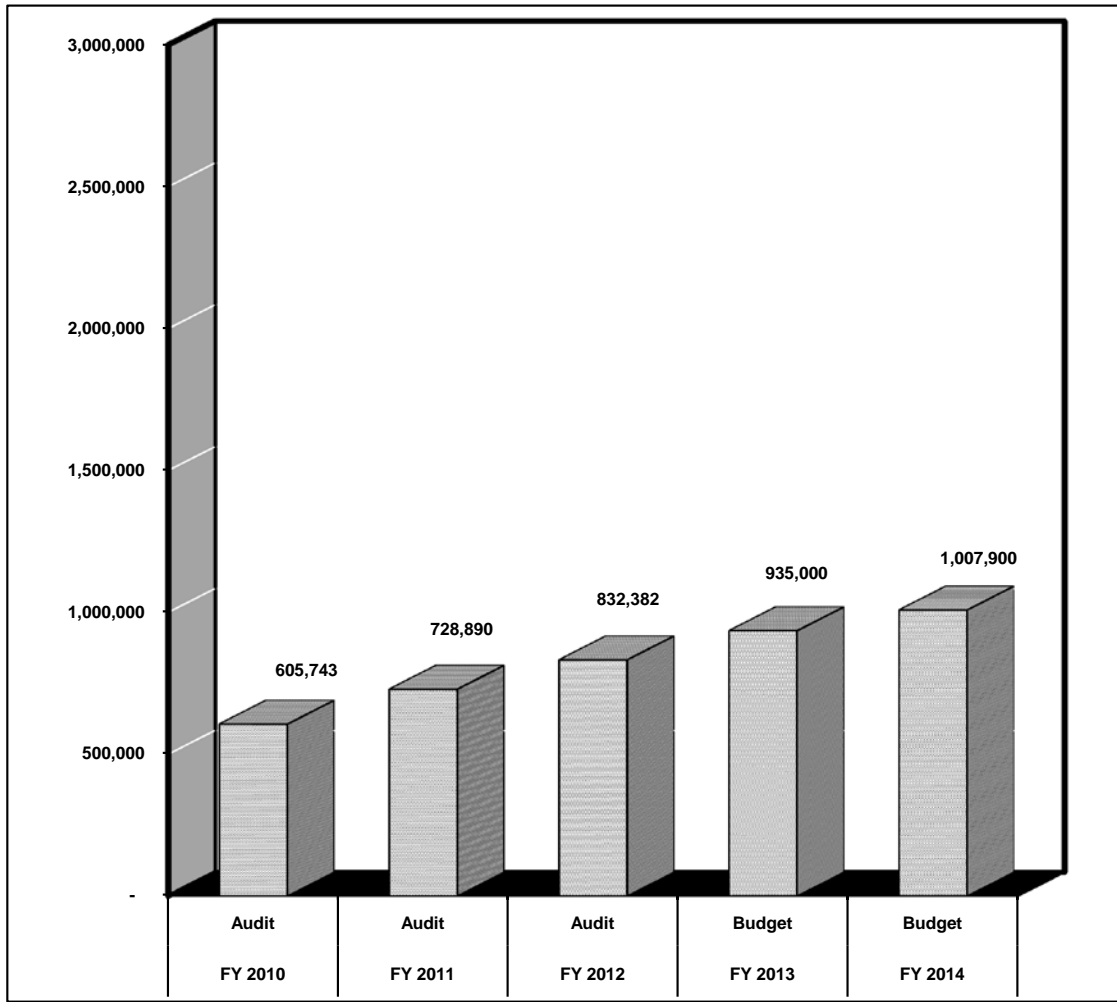
**% To Total Budget 3.3%**

## INSURANCE / BENEFITS

### DEPARTMENTAL FUNCTION:

This budget unit is utilized to account for those services and costs that are not appropriate to include in any single departmental unit. Costs included are property, vehicle and general liability insurance, Employees' Fidelity Bond and deductible liability. The County's portion of insurance premiums for retirees is also included in this budget.

## INSURANCE/BENEFITS 5 - Year Expenditures



**% Total Budget**

FY 2014 2.3%  
FY 2013 2.1%  
FY 2012 1.8%  
FY 2011 1.4%  
FY 2010 2.0%

**INSURANCE / BENEFITS - 1091**

7909	Retiree / Employee Benefits	\$	134,300
7943	Properties / Liability Insurance		873,600
	<b>Total Insurance / Benefits</b>	<b>\$</b>	<b>1,007,900</b>

**BUDGET COMPARISONS**

	FY 2013	FY 2014
Operational Budget	\$935,000	\$1,007,900

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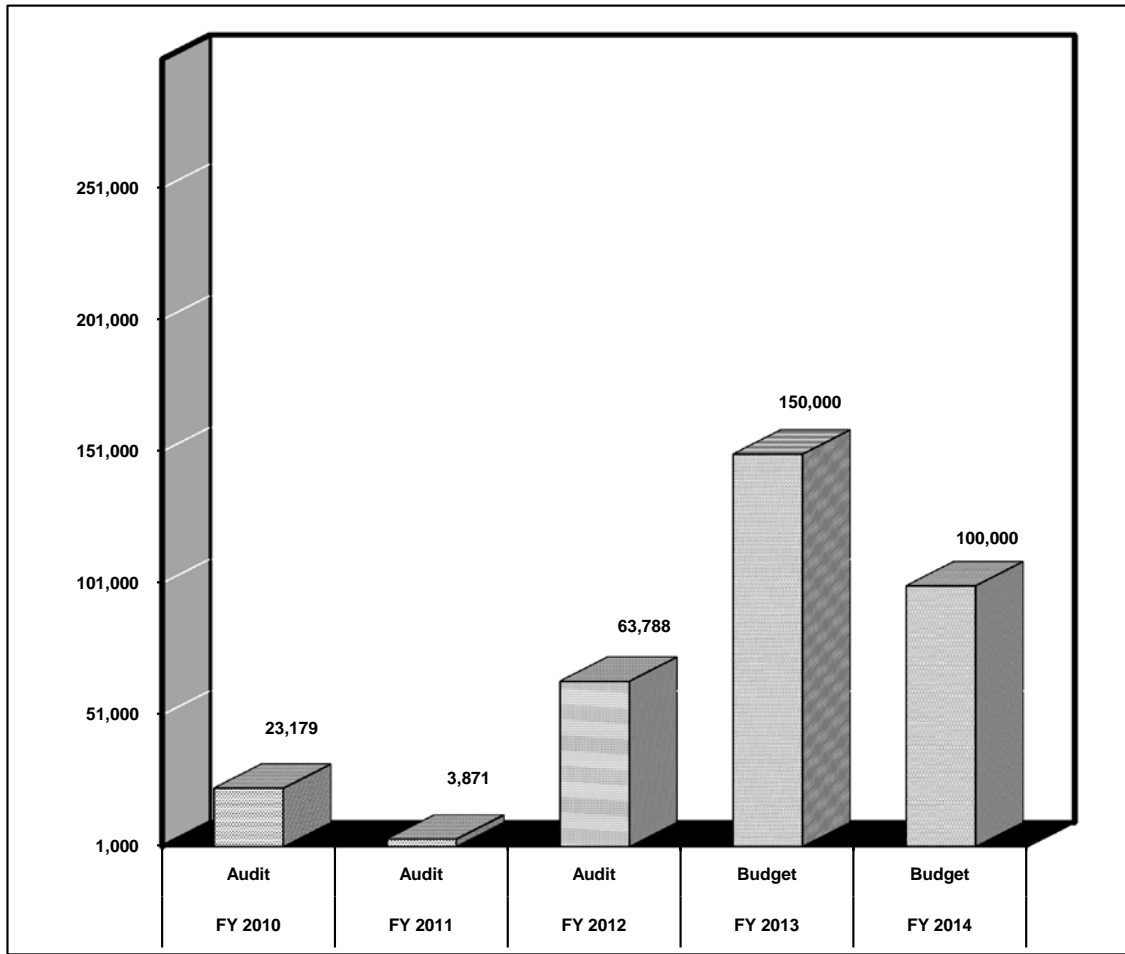
## CONTINGENCY

### DEPARTMENTAL FUNCTION:

Funds set aside for any unanticipated and unbudgeted expenditures.



## CONTINGENCY 5 - Year Expenditures



**% To Total Budget**

FY 2014 0.2%  
FY 2013 0.3%  
FY 2012 0.3%  
FY 2011 0.3%  
FY 2010 0.3%

**CONTINGENCY FUND - 1094**

7922	Contingency	\$	<u>100,000</u>
	Total Contingency	\$	100,000

**BUDGET COMPARISONS**

	FY 2013	FY 2014
Operational Budget	\$150,000	\$100,000

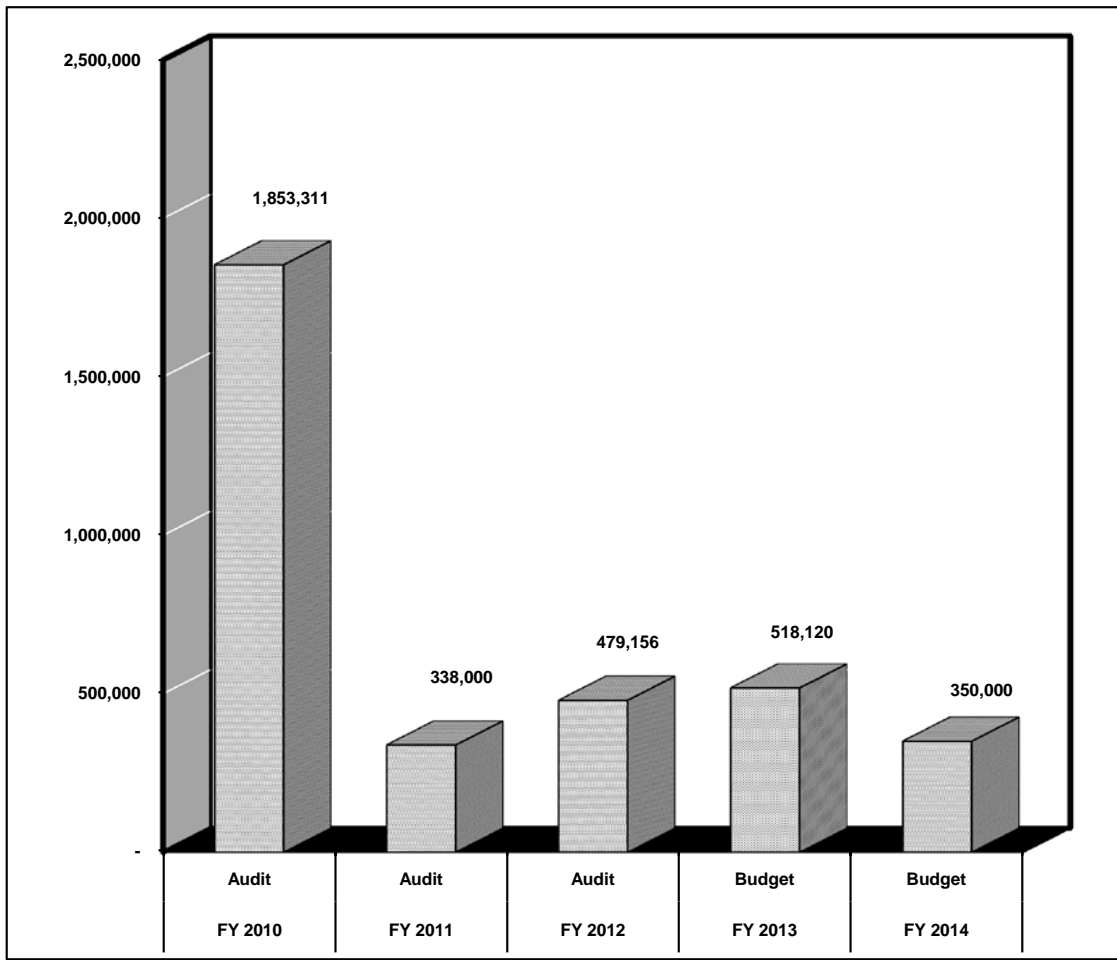
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## OTHER FINANCING USES

### DEPARTMENTAL FUNCTION:

This cost center records any transfer of funds between the General Fund and any other County Fund. Currently, the General Fund transfers money to the Special Tax District Fund to align the revenue generated by County Police with that department's expenses.

## OTHER FINANCING USES 5 - Year Expenditures



### % To Total Budget

FY 2014 0.8%  
FY 2013 1.1%  
FY 2012 1.0%  
FY 2011 0.7%  
FY 2010 0.7%

**OTHER FINANCING USES - 1095**

7440	Transfers Out - Special Tax District	\$	<u>350,000</u>
	Total Other Financing Uses	\$	350,000

**BUDGET COMPARISONS**

	FY 2013	FY 2014
Operational Budget	\$518,120	\$350,000

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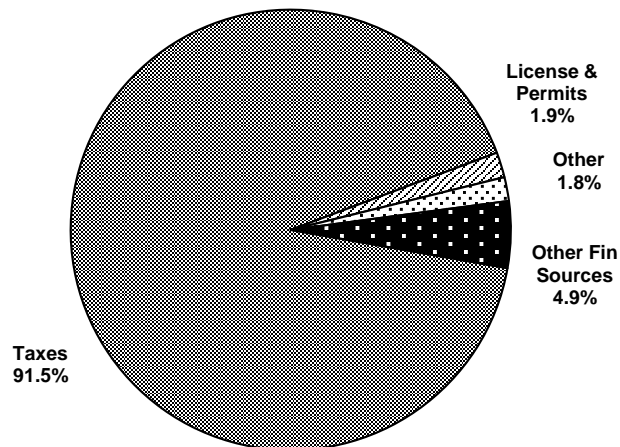
## **SPECIAL SERVICES DISTRICT FUND**

Prior to Fiscal Year 1999/2000, the expenditures and revenues in this Fund were included in the General Fund. The HB-489 (Service Delivery Strategy) study provided an opportunity to better identify those services that are provided only in the unincorporated area of Dougherty County.



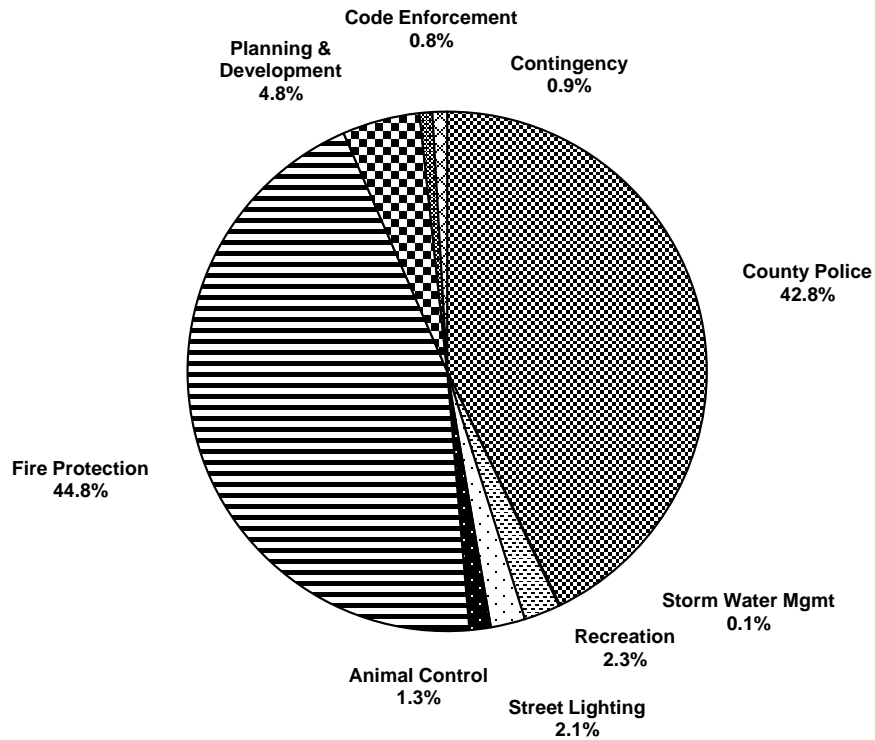
**DOUGHERTY COUNTY SPECIAL SERVICES DISTRICT FUND  
REVENUES  
FY 2014**

<b>TAXES</b>		
5109	P.I.L.O.T. Payments.....	\$ 530,200
5110	Real Property Current.....	4,114,000
5111	Personal Property Current.....	712,000
5112	Intangible Tax.....	85,000
5118	Real Estate Transfer Tax.....	7,500
5119	Alcohol Excise Tax.....	369,000
5130	Insurance Premium Tax.....	750,000
	<b>Total Taxes</b>	<b>\$ 6,567,700</b>
<b>LICENSE &amp; PERMITS</b>		
5205	Alcohol Beverage License.....	\$ 42,000
5210	Business License.....	30,000
5215	Building Permits.....	40,000
5220	Electrical Permits.....	8,000
5225	Gas Permits.....	600
5227	HVAC Permits.....	5,000
5230	Plumbing Permits.....	3,200
5235	Soil Erosion Permits.....	4,000
	<b>Total License &amp; Permits</b>	<b>\$ 132,800</b>
<b>OTHER REVENUE</b>		
5325	Proceeds from Sale of Fixed Assets.....	\$ 4,000
5701	Interest.....	700
5703	Miscellaneous.....	1,000
5714	Cable Franchise Fee.....	120,000
	<b>Total Other Revenue</b>	<b>\$ 125,700</b>
<b>OTHER FINANCING SOURCES</b>		
5812	Interfund Transfer-General Fund	\$ 350,000
	<b>TOTAL SPECIAL SERVICES DISTRICT REVENUES.....</b>	<b>\$ 7,176,200</b>



**DOUGHERTY COUNTY SPECIAL SERVICES DISTRICT FUND  
EXPENDITURES  
FY 2014**

11032	County Police.....	\$	3,074,307
11035	Fire Protection.....		3,217,734
11039	Animal Control.....		95,133
11042	Street Lighting.....		153,800
11061	Recreation.....		161,498
11073	Planning & Development.....		346,200
11074	Code Enforcement.....		57,276
11075	Storm Water Management.....		5,050
11099	Contingency.....		65,202
	<b>Total Special Services District Expenditures</b>	<b>\$</b>	<b><u>7,176,200</u></b>



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## DOUGHERTY COUNTY POLICE

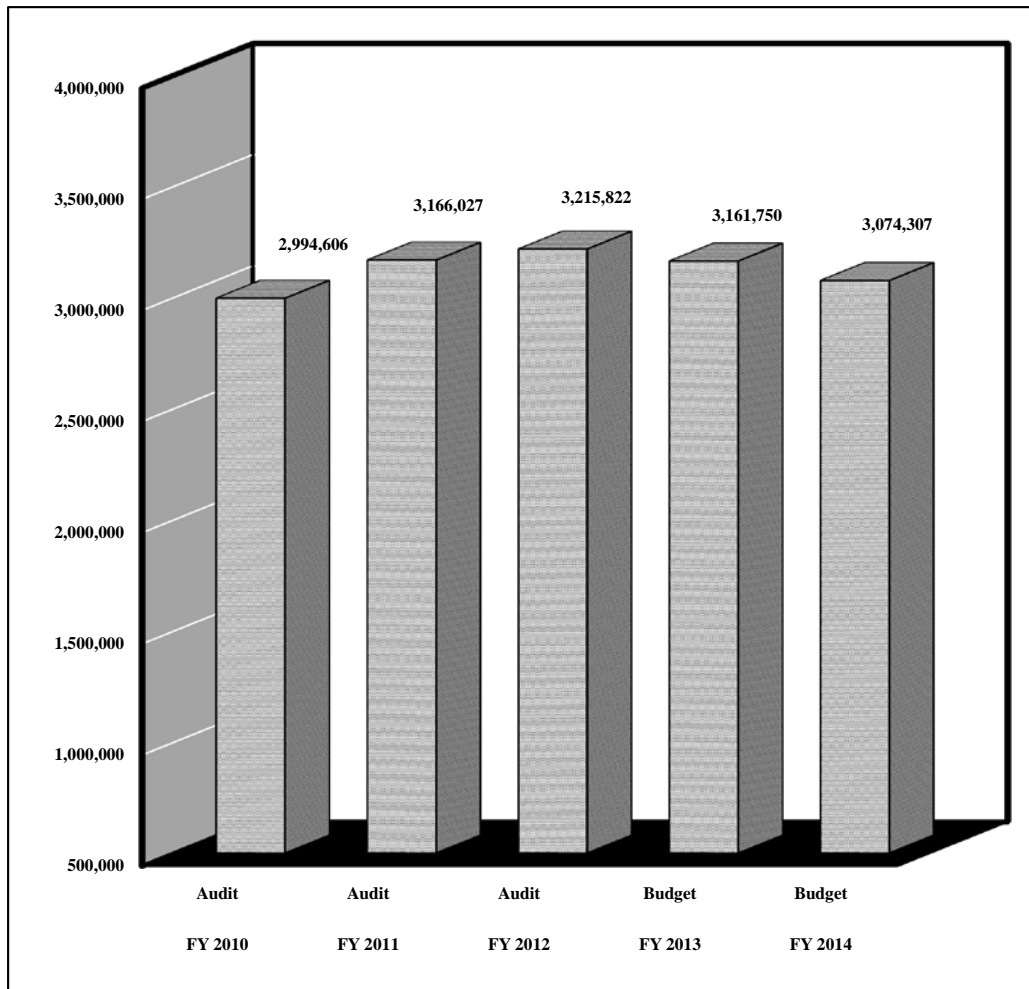
### DEPARTMENTAL FUNCTION:

The responsibility of the Dougherty County Police Department is to protect the lives and property of the citizens of Dougherty County and all visitors within its jurisdiction. The Dougherty County Police Department provides primary law enforcement for the unincorporated areas of Dougherty County through the enforcement of the ordinances of Dougherty County, Criminal and Traffic Codes of the State of Georgia and the Criminal Code of the United States. The Dougherty County Police Department also provides a variety of related services that improve and enhance the quality of life of all citizens and ensure peace and tranquility within the neighborhoods and commercial areas. The Department attempts to keep the citizens informed through personal contacts and program presentations to churches, civic clubs, schools, businesses, neighborhood associations and other concerned groups. Additional community contacts are accomplished through media public service announcements and web site information.

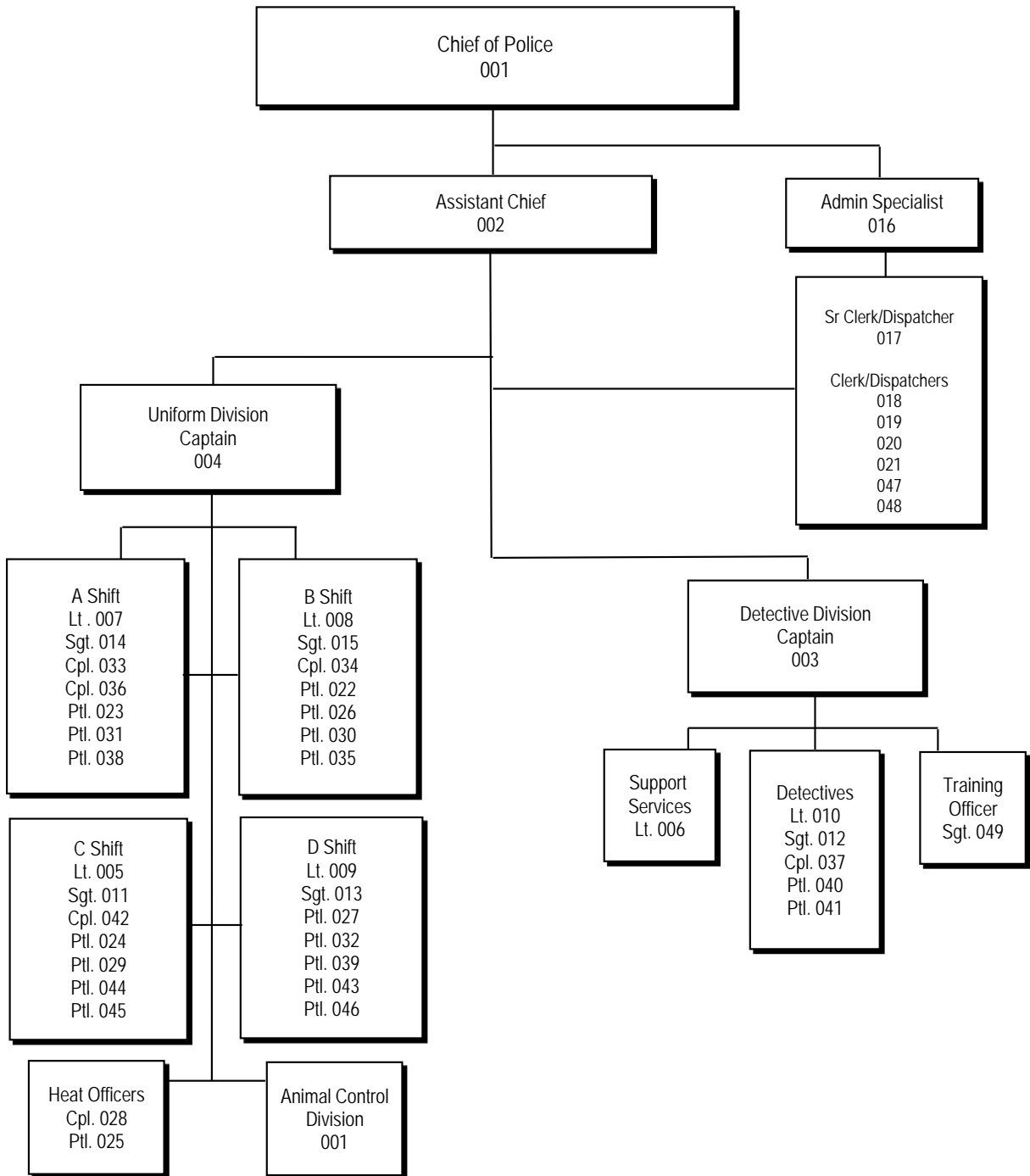
The Dougherty County Police Department provides six (6) full-time officers to the multi-jurisdictional Albany-Dougherty Drug Unit and has the enforcement responsibilities of the County Animal Control ordinance. In addition to their other duties, the County Police Officers are responsible for assisting the Dougherty County Tax Department in the collection of ad valorem taxes on mobile homes.

The unincorporated area of Dougherty County covers 269 square miles with 474 miles of roads and a population of 17,131 (Census 2010 data).

## COUNTY POLICE 5 - Year Expenditures



# COUNTY POLICE DEPARTMENT 11032



**PERSONNEL POSITION SUMMARY**

# OF POS.	POSITION TITLE	SALARY GRADE
1	Chief of Police	A
1	Assistant Chief of Police	128
2	Captain	122
6	Lieutenant	119
6	Sergeant	117
1	Administrative Specialist	115
7	Corporal	115
18	Patrol Officer	113
1	Senior Clerk Dispatcher	113
6	Clerk Dispatcher	111
<hr/> 49	TOTAL BUDGETED POSITIONS	

**BUDGET COMPARISONS**

	FY 2013	FY 2014
Operational Budget	\$ 3,161,750	\$ 3,074,307

**FIXED ASSET PURCHASES**

VEHICLES: CIP	
Pursuit Cars, rpl	\$ ST 6
TOOLS & EQUIPMENT:	
Priority as needed	\$ 2,120
COMPUTER EQUIPMENT:	
Priority as needed	\$ 4,794

**COUNTY POLICE - 11032**

7101	Salaries	\$	1,771,649
7150	Benefits		618,269
7205	Medical Examinations		200
7206	Investigative Expenses		4,650
7207	Tech & Professional		86,000
7210	Postage		1,000
7211	Supplies		37,350
7212	Gas & Oil		200,000
7213	Utilities		27,000
7214	Communications		38,700
7215	Maintenance		93,370
7217	Dues, Fees, Books & Periodicals		2,005
7218	Travel		7,700
7219	Education & Training		4,000
7224	Uniforms		25,500
7237	Info Tech Services		42,000
7243	Insurance		108,000
7353	Tools & Equipment		2,120
7355	Computer Equipment		<u>4,794</u>
	Total County Police	\$	3,074,307



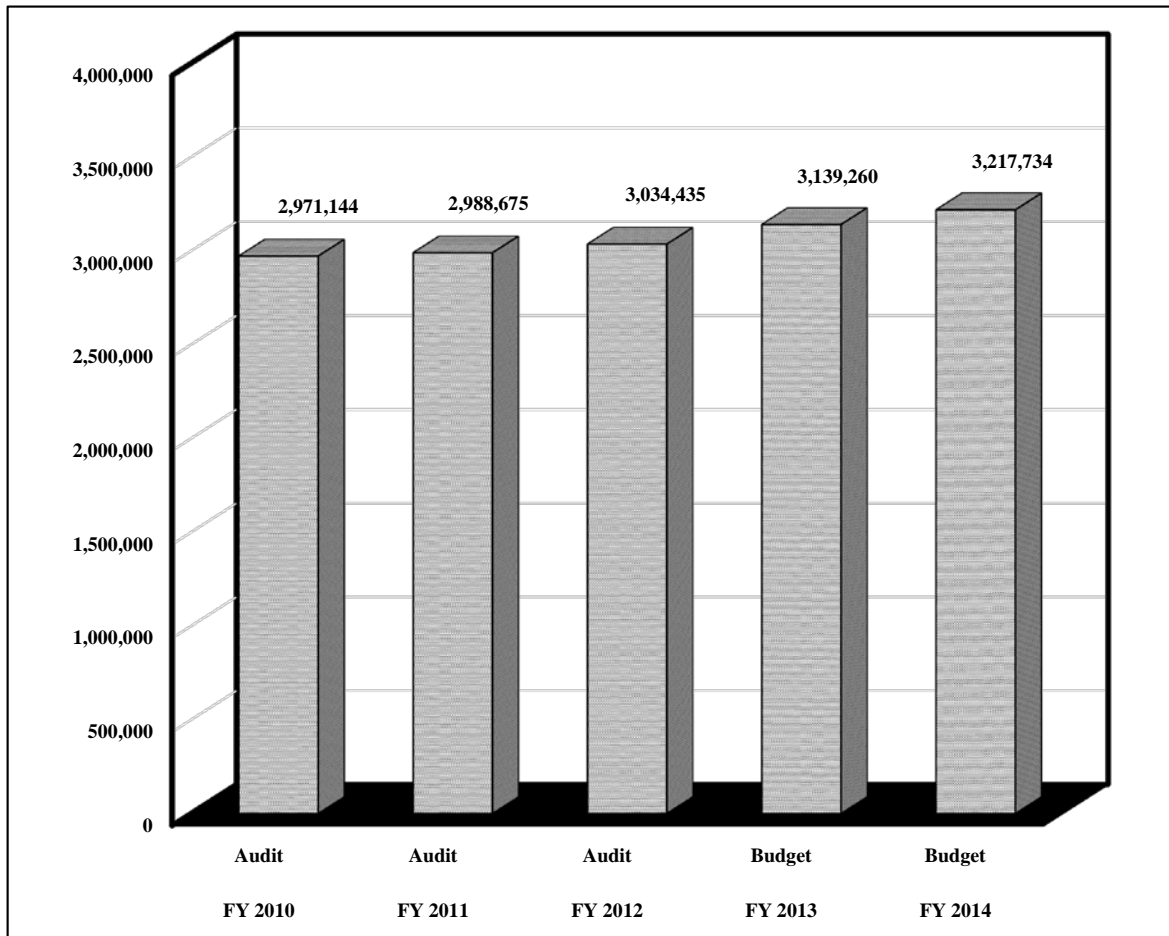
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## **FIRE PROTECTION**

### **DEPARTMENTAL FUNCTION:**

Fire protection for the unincorporated area of Dougherty County is provided through a contractual agreement with the City of Albany which operates a fully staffed and accredited Fire Department. Under the terms of the five-year agreement, Dougherty County pays an agreed amount adjusted yearly for inflation in return for a full range of fire services provided to the unincorporated areas. The cost of fire protection in the unincorporated area is funded by a Special Services District Tax.

## FIRE PROTECTION 5 - Year Expenditures



**FIRE PROTECTION - 11035**

7205	CVI0G Fire Study	7,375
7243	Insurance	23,900
7541	Fire Services Contract	<u>3,186,459</u>
	Total Fire Protection	\$ 3,217,734

**BUDGET COMPARISONS**

	FY 2013	FY 2014
Operational Budget	\$ 3,139,260	\$ 3,217,734

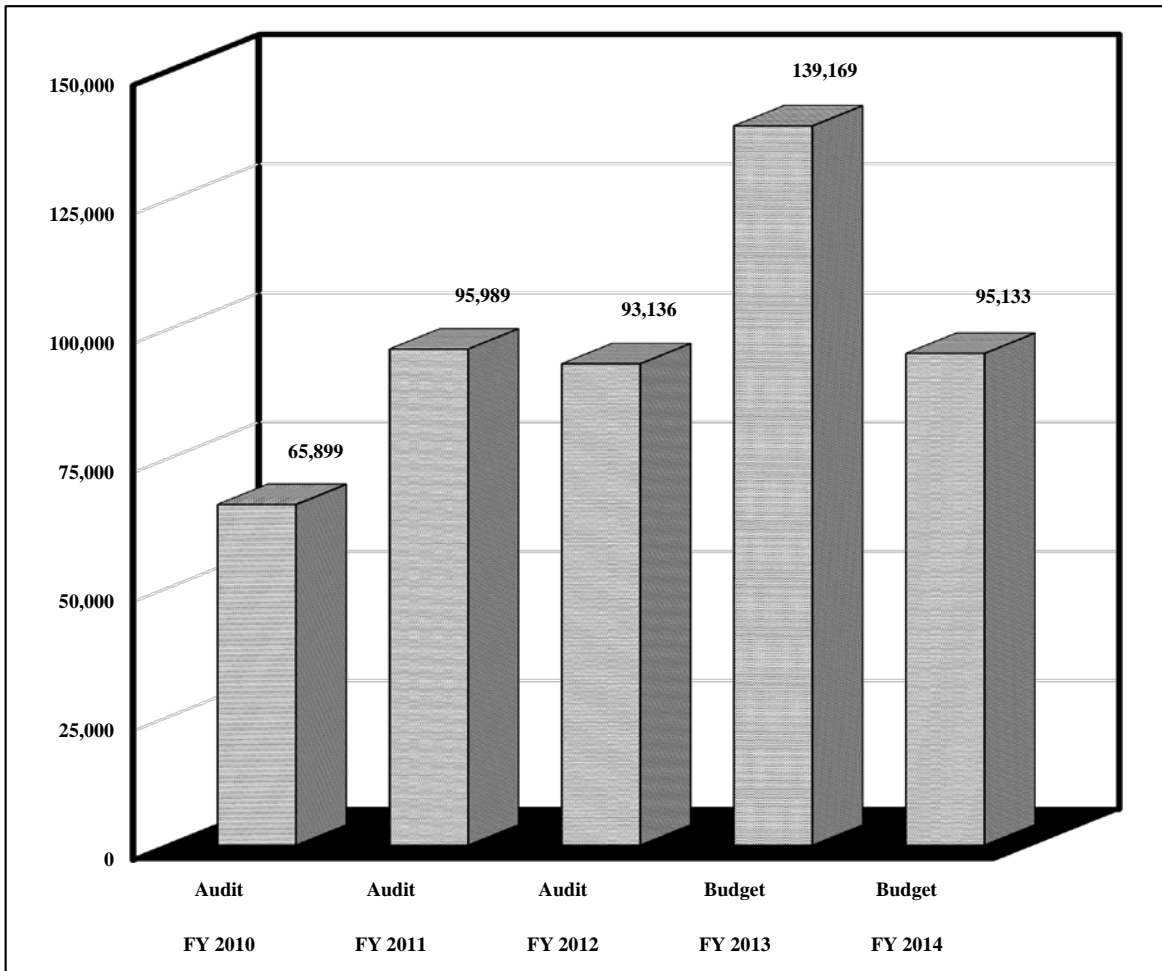
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## ANIMAL CONTROL

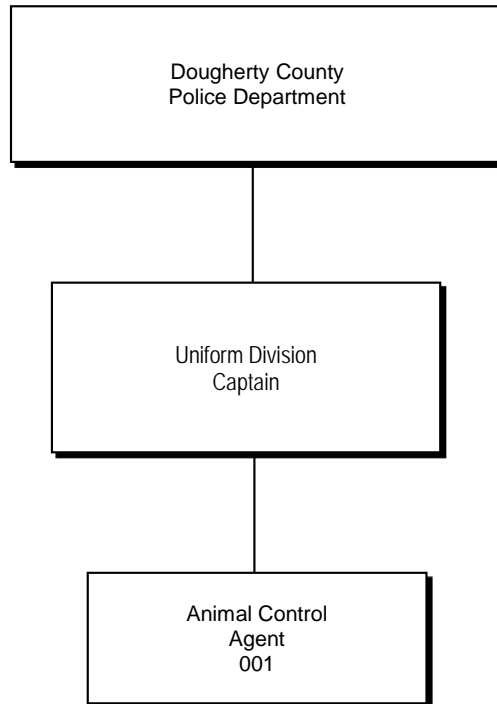
### DEPARTMENTAL FUNCTION:

The Animal Control services are provided to the unincorporated area of the County to control stray animals, enforce leash laws and to provide citizens with protection from wild and/or stray animals. These services are provided under the direction of the Dougherty County Police Department with a full-time Animal Control agent.

## ANIMAL CONTROL 5 - Year Expenditures



**ANIMAL CONTROL  
11039**





**PERSONNEL POSITION SUMMARY**

# OF POS.	POSITION TITLE	SALARY GRADE
1	Animal Control Agent	111
<u>1</u>	TOTAL BUDGETED POSITIONS	

**BUDGET COMPARISONS**

	FY 2013	FY 2014
Operational Budget	\$ 139,169	\$ 95,133

**FIXED ASSET PURCHASES**

None Requested

**ANIMAL CONTROL - 11039**

7101	Salaries	\$	27,144
7150	Benefits		16,459
7205	Shelter Fees		40,500
7211	Supplies		775
7212	Gas & Oil		6,500
7214	Communications		480
7215	Maintenance		750
7217	Dues, Fees, Books & Periodicals		300
7224	Uniforms		275
7243	Insurance		<u>1,950</u>
	Total Animal Control	\$	95,133

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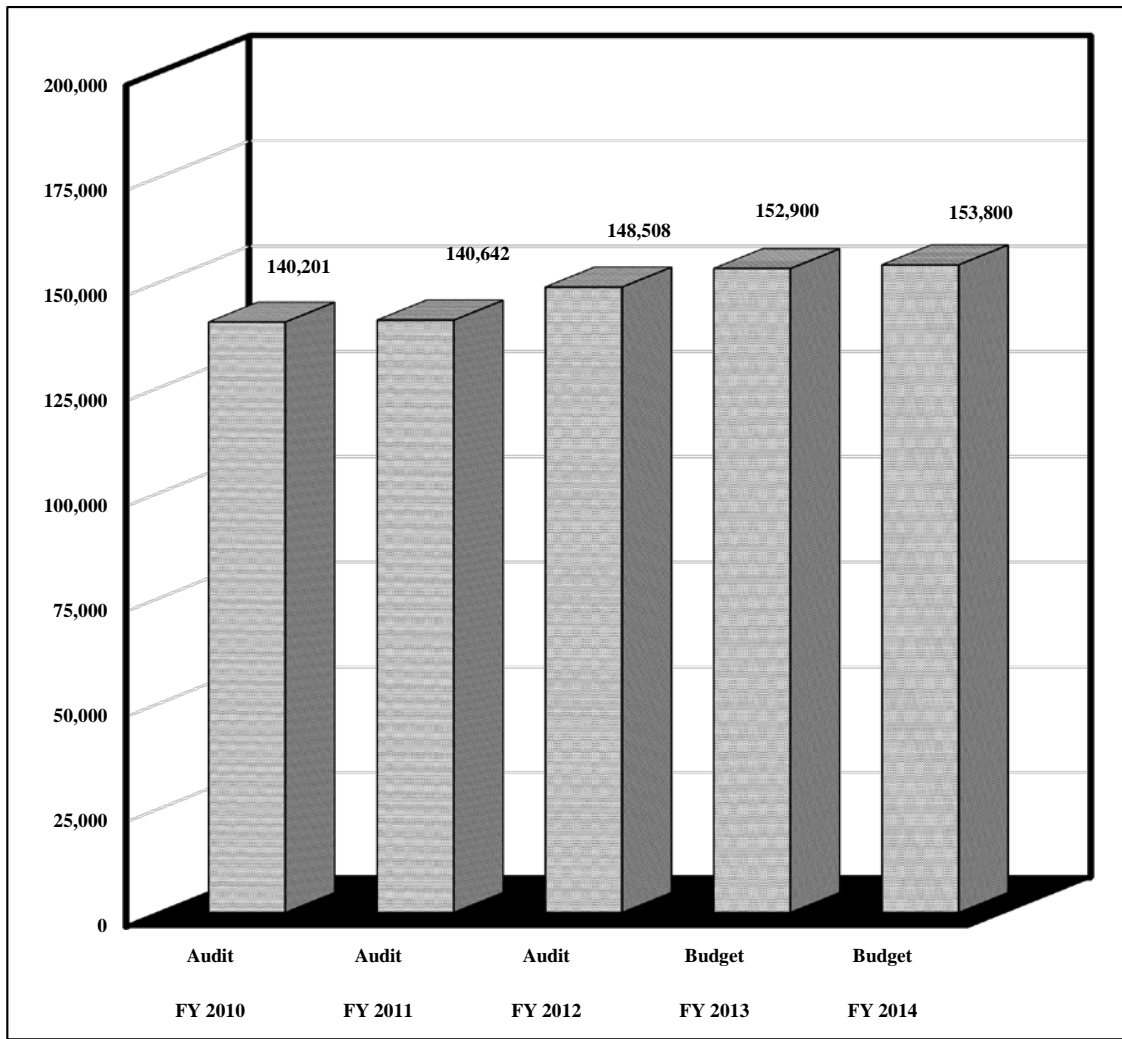
## STREET LIGHTING / UTILITIES

### DEPARTMENTAL FUNCTION:

Utilities for subdivision street lighting in the unincorporated areas of Dougherty County are paid with proceeds from the Special Services District Fund. Property owners in older subdivisions pay the cost for installation of the lights and the County pays for the utilities. Special Local Option Sales Tax (SPLOST) has also provided funding for installation of lighting improvements relieving property owners of the burden.

The cost of utilities and maintenance of pumping stations located in the unincorporated areas of the County are also charged to this Department.

## STREET LIGHTING / UTILITIES 5 - Year Expenditures



**STREET LIGHTING / UTILITIES - 11042**

7913	Sub-Division Utilities	\$	148,000
7914.01	Pumping Station Utilities		3,000
7914.02	Pumping Station Maintenance		<u>2,800</u>
	Total Street Lighting / Utilities	\$	153,800

**BUDGET COMPARISONS**

	FY 2013	FY 2014
Operational Budget	\$ 152,900	\$ 153,800

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## RECREATION

### DEPARTMENTAL FUNCTION:

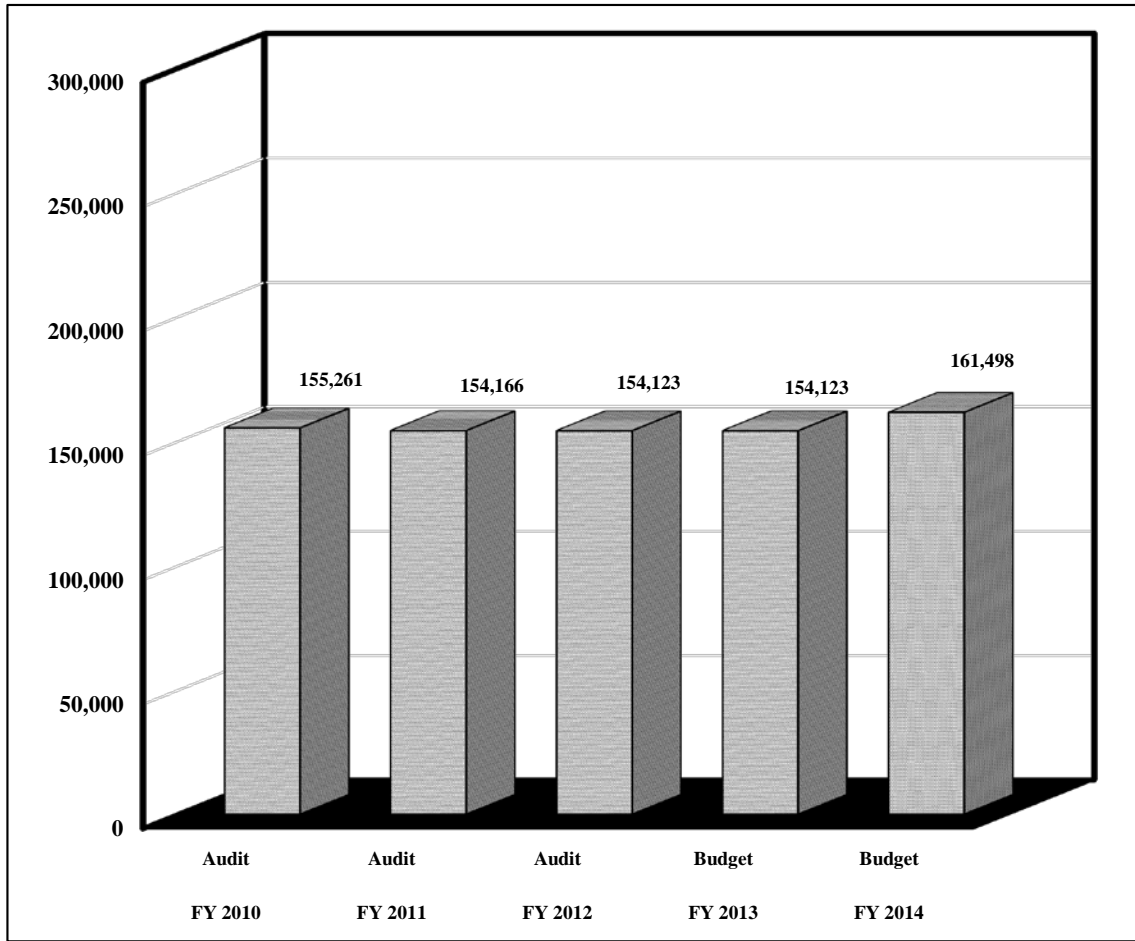
Dougherty County contracts with the City of Albany to provide recreation facilities and programs for those citizens in the unincorporated areas of Dougherty County. These services became a part of the Special Services District as a result of H.B. 489 beginning with Fiscal Year 2001.

In Fiscal Year 2005, the County elected to go to a user fee system and no longer contract with the City of Albany for the upkeep of Robert Cross Park, South Dougherty Park and Elliott Park.

Beginning in Fiscal Year 2010, the maintenance costs for parks located in the unincorporated areas of the County are recorded in the General Fund because the parks are utilized by all citizens of the County.



## RECREATION 5 - Year Expenditures



**RECREATION - 11061**

7205.02	CVIORG Recreation Study	\$	7,375
7541	Recreation Program Fees		<u>154,123</u>
	Total Recreation	\$	161,498

**BUDGET COMPARISONS**

	FY 2013	FY 2014
Operational Budget	\$ 154,123	\$ 161,498

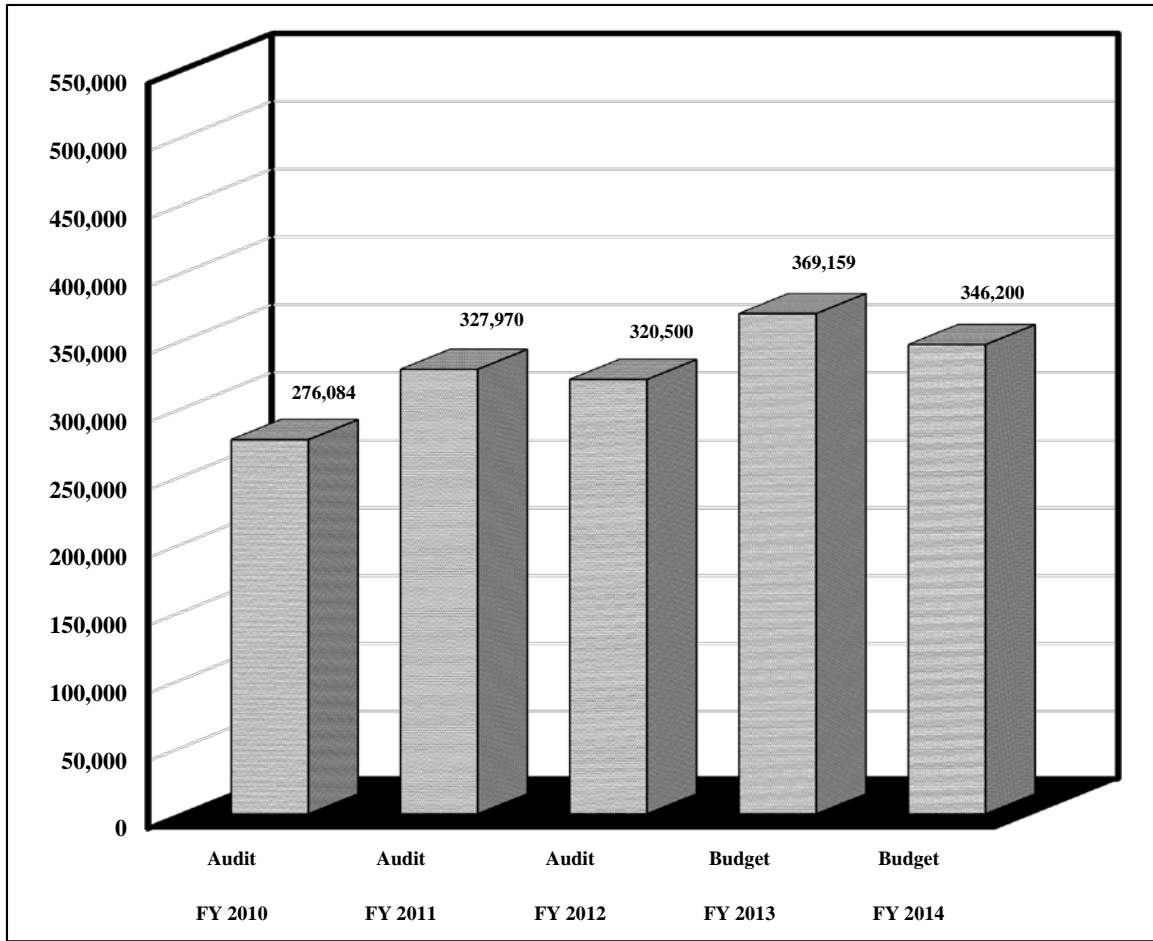
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## PLANNING & DEVELOPMENT SERVICES

### DEPARTMENTAL FUNCTION:

Dougherty County contracts with the City of Albany to provide planning and development services which include staff and administrative services, enforcement of all building, land use, life safety and other required codes. They are also responsible for the comprehensive planning for the unincorporated areas of Dougherty County.

## PLANNING & DEVELOPMENT 5 - Year Expenditures



**PLANNING & DEVELOPMENT SERVICES - 11073**

7541	Planning & Development Services	\$	<u>346,200</u>
	Total Planning & Development Svcs	\$	346,200

**BUDGET COMPARISONS**

	FY 2013	FY 2014
Operational Budget	\$ 369,159	\$ 346,200

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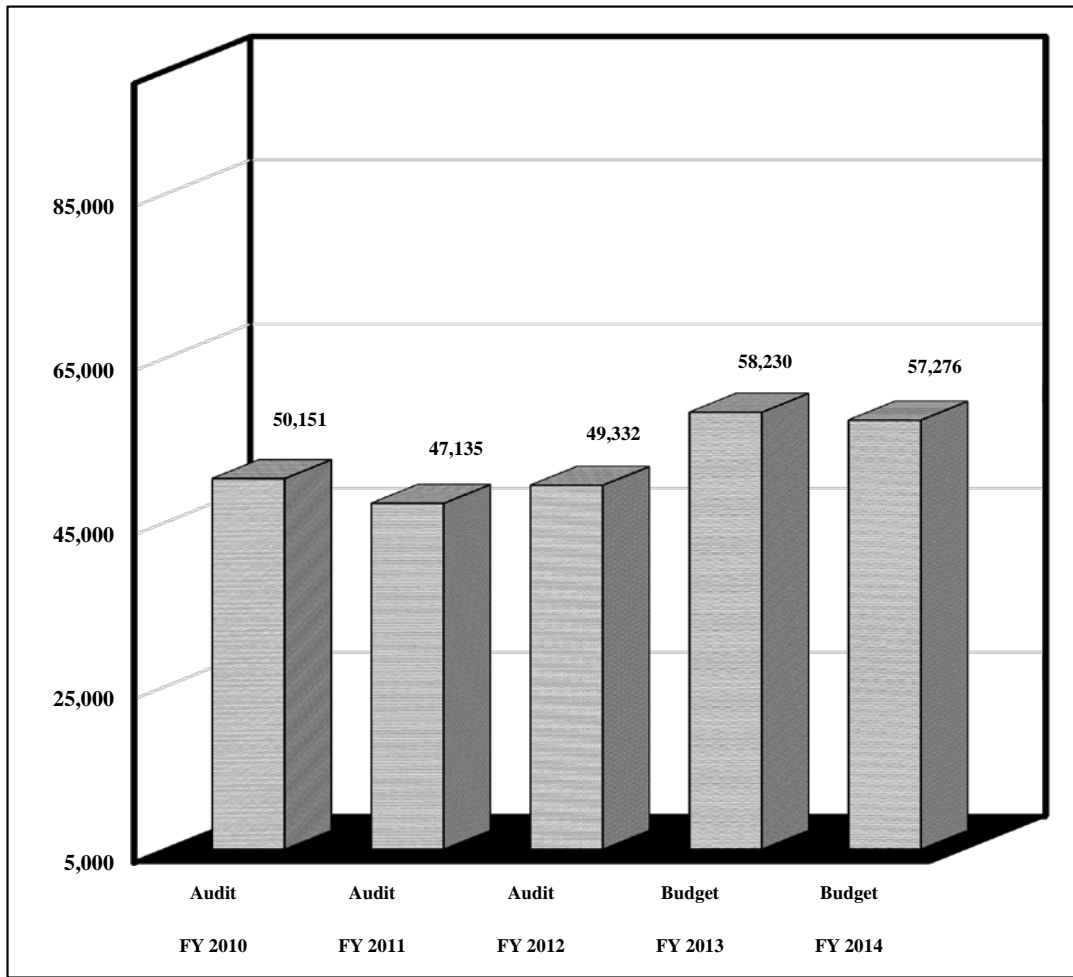
## CODE ENFORCEMENT

### DEPARTMENTAL FUNCTION:

Prior to Fiscal Year 2009, Code Enforcement Services were contracted with the City of Albany. Beginning with Fiscal Year 2009, the County instituted funding for a code enforcement officer strictly responsible for the life safety, general health and welfare of the public as they relate to the construction, occupancy and maintenance of buildings, structures and property within the unincorporated areas of the County. This is accomplished by the enforcement of Georgia State building codes, laws and local ordinances. Personnel in this department remain classified as City employees under the supervision of the Chief Code Enforcement Officer.



## CODE ENFORCEMENT 5 - Year Expenditures



**CODE ENFORCEMENT - 11074**

7204	Contracted Labor & Benefits	\$	48,131
7210	Postage		600
7211	Supplies		700
7212	Fuel		2,800
7214	Communications		936
7215	Maintenance - Equip & Vehicle		1,354
7217	Dues, Fees, Books & Periodicals		100
7218	Travel		390
7219	Education & Training		365
7224	Uniforms		1,250
7243	Insurance		650
			<hr/>
	Total Code Enforcement	\$	57,276

**BUDGET COMPARISONS**

	FY 2013	FY 2014
Operational Budget	\$ 58,230	\$ 57,276

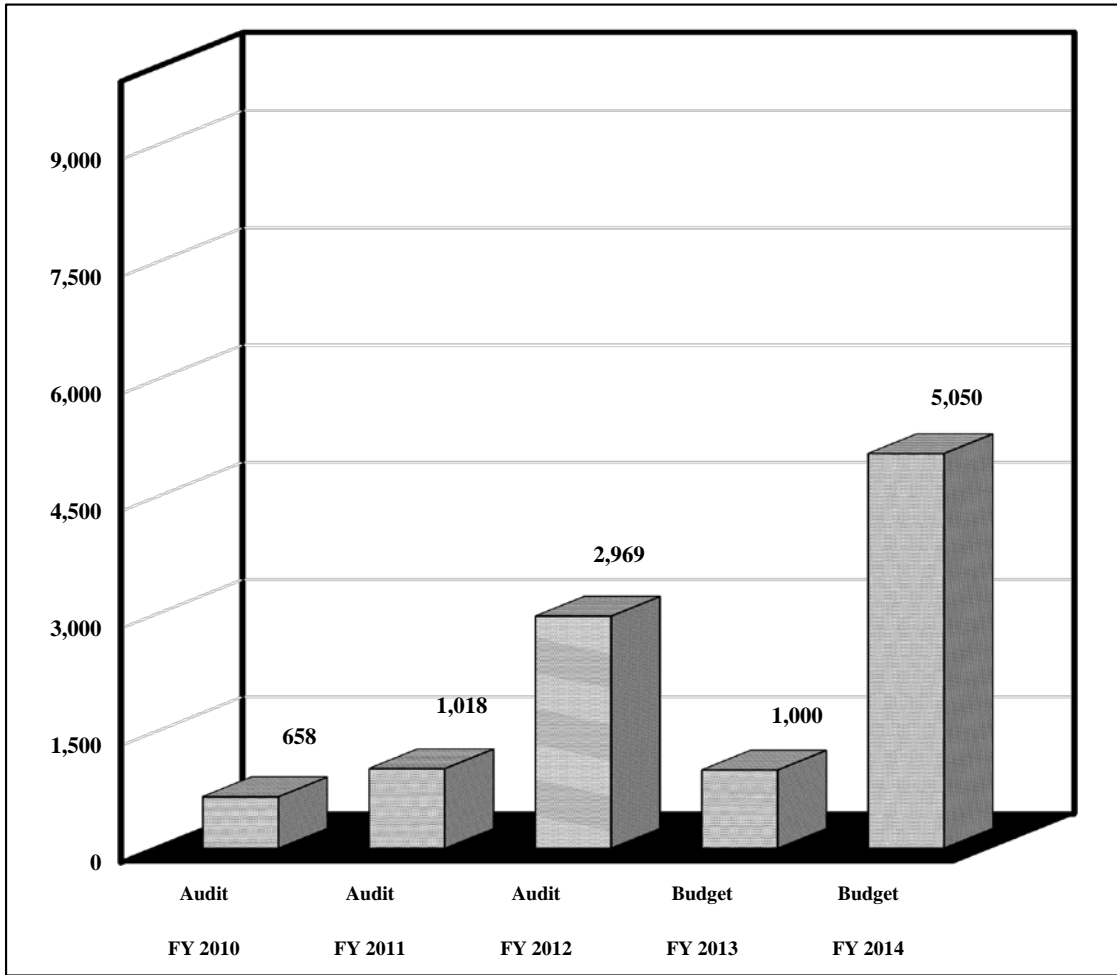
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## STORM WATER MANAGEMENT

### DEPARTMENTAL FUNCTION:

This cost center records the activity in accordance to the Georgia Erosion and Sedimentation Act of 1975 and the Georgia Water Quality Control Act which states the permit fee collected for land disturbing activities shall be used only for the implementation of local erosion and sediment control programs. Storm Water Management is a responsibility of the Public Works Department.

## STORM WATER MANAGEMENT 5 - Year Expenditures



**STORM WATER MANAGEMENT - 11075**

7215.01	License/Software Upgrade	\$	2,500
7217	Dues & Fees		300
7218	Travel		900
7219	Education & Training		<u>1,350</u>
	Total Storm Water Management	\$	5,050

**BUDGET COMPARISONS**

	FY 2013	FY 2014
Operational Budget	\$ 1,000	\$ 5,050

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## CONTINGENCY

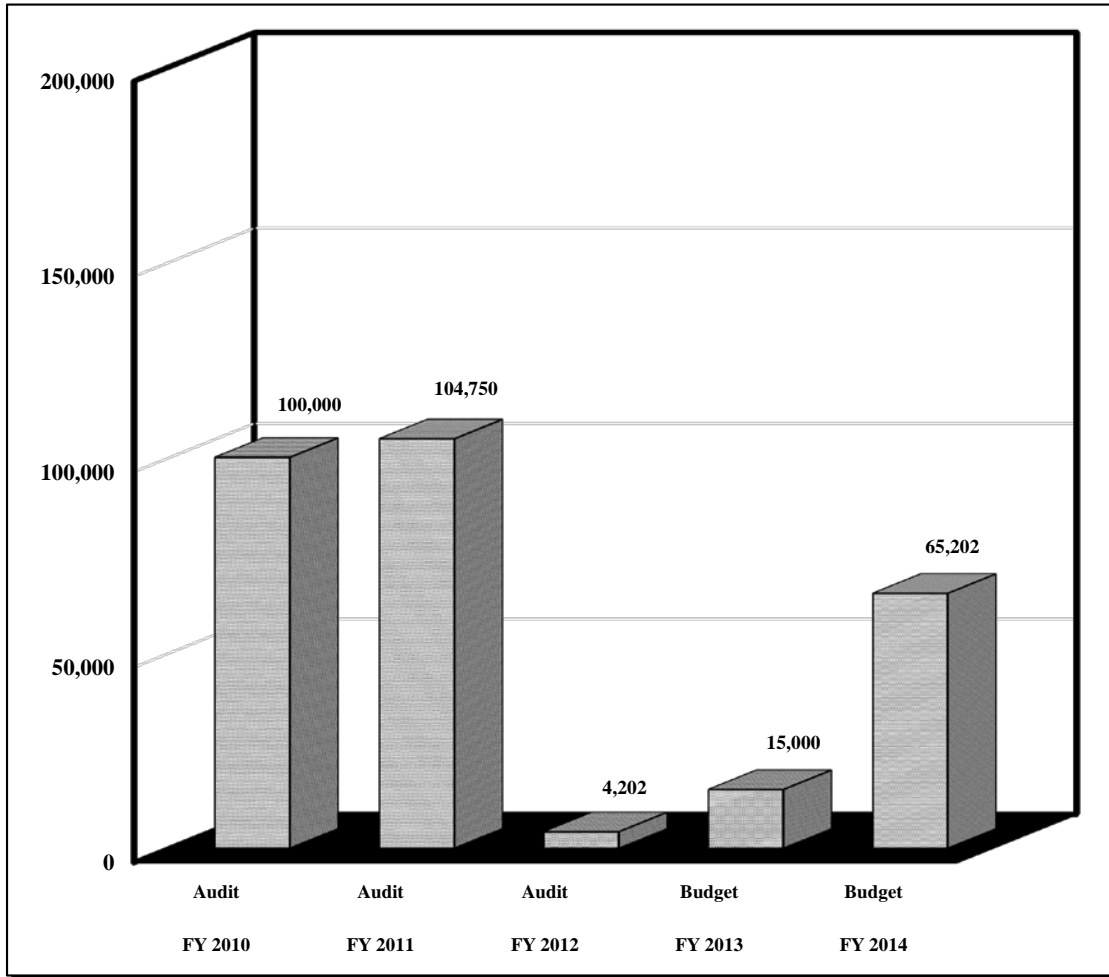
### DEPARTMENTAL FUNCTION:

Funds set aside for any unanticipated and unbudgeted expenditures, as well as funds to transfer to the General Fund for indirect costs.



# CONTINGENCY

## 5 - Year Expenditures



**CONTINGENCY - 11099**

7922	Contingency	\$	<u>65,202</u>
	Total Contingency	\$	65,202

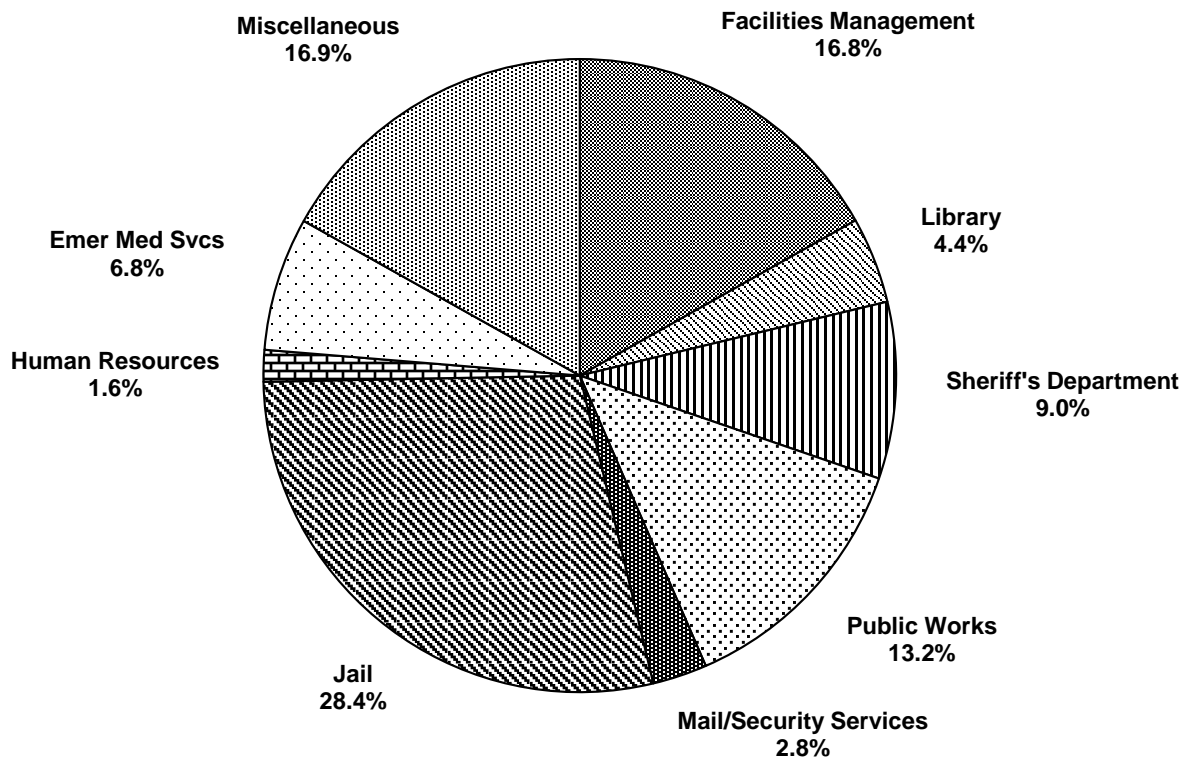
**BUDGET COMPARISONS**

	FY 2013	FY 2014
Operational Budget	\$ 15,000	\$ 65,202

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## CAPITAL IMPROVEMENT PROGRAM

Facilities Management.....	114,800
Mail/Security Services.....	19,000
Library.....	30,000
Human Resources.....	11,000
Sheriff's Department.....	61,500
Public Works.....	90,000
Jail.....	193,670
Emergency Medical Services.....	46,500
Miscellaneous.....	115,000
	\$ 681,470



## CAPITAL IMPROVEMENT PROGRAM

Capital Improvement Programming may be defined as the process for developing a multi-year plan which sets priorities for funding and purchase of capital improvement items and projects. Dougherty County defines capital improvements as those items or projects with a cost greater than \$5,000 and a useful life of five years or longer. Capital improvements may include acquisition of land, construction of buildings, replacement and acquisition of major pieces of equipment and major repair of capital equipment and structures. Items or projects not meeting the above criteria will be funded through the operational budget of the current year.

Dougherty County's Capital Improvement Program estimates expenditures and revenues for a six-year period. The County Commission reviews the program yearly, makes modifications as needs change and then approves the current year expenditures which become the Capital Improvement Budget for that year. In order to give relief to the General Fund, the Commission chose not to allocate any portion of the 2013 property tax to CIP.

A Capital Improvement Program is important to Dougherty County for several reasons:

1. A program of this nature indicates to the community that a rational and systematic approach is being taken in planning for future capital needs.
2. It allows for an orderly replacement of capital facilities and equipment before a crisis situation develops.
3. It helps the County avoid major fluctuations in the tax rate by spreading the costs of capital improvements over several years and by identifying alternate funding sources.

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## Capital Improvements Program FY 2014 Project Descriptions

### Facilities Management

- Riverfront Resource Ctr/Candy Rm HVAC Units:* Scheduled replacement.
- EMS West Station HVAC Units:* Scheduled replacement.
- EMS/Fire Stations Electric Bay Doors:* Scheduled replacement.
- EMS South Station Kitchen Cabinets:* Scheduled replacement.

### Mailroom/Security Services

- Vehicle:* Scheduled replacement of one unit.

### Library

- Computer Equipment:* Scheduled replacement of obsolete equipment.

### Human Resources

- Computer Equipment:* Scheduled replacement of obsolete equipment.
- Copier:* Scheduled replacement.

### Sheriff's Department

- Vehicle:* Scheduled replacement of two vehicles.
- Duty Handgun:* Scheduled replacement of twenty handguns.
- Computer Equipment:* Scheduled replacement of obsolete equipment.

### Public Works

- Vehicle:* Scheduled replacement of one unit.
- ULV Machine:* Scheduled replacement of two units.
- Tractor-Farm Type:* Scheduled replacement of one unit.
- Hubs/Mobile Brake Lathe Machine:* Scheduled replacement of obsolete equipment.

### Dougherty County Jail

- Vehicle:* Scheduled replacement of two units.
- Food Cart:* Scheduled replacement of ten units.
- Kitchen Equip:* Scheduled replacement of small equipment items that are obsolete or can no longer be repaired.
- Store Front Doors Staff and Main Entrance:* Scheduled replacement.
- Stand Alone AC Unit Kitchen Electrical Room:* Scheduled replacement.
- AC Controller:* Scheduled replacement of one unit.
- Stack Oven:* Scheduled replacement for two units.
- Washer:* Scheduled replacement for one unit.
- VAV Fan Coil Boxes:* Scheduled replacement in A & B Wings.
- Intoxiler 900 Machines:* Scheduled replacement of two units.
- Computer Replacements:* Replacement of computers and printers that are obsolete or not repairable.

### Emergency Medical Services

- Supervisor Vehicle:* Scheduled replacement of one unit.
- Power Pro Cot:* Scheduled replacement of one unit.

### Miscellaneous

- Replace Furniture:* Funds used to replace obsolete and broken furniture in County buildings.
- Replace Computer Equip:* Funds used to replace obsolete or non-repairable computer equipment.
- I.T. Projects:* Funds used for joint City/County Computer Committee approved IT Dept capital improvement projects

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**Dougherty County, Georgia  
Capital Improvement Program  
Revenue  
Budget FY 2014**

	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>
	.00 mil	.00 mil	.00 mil	.00 mil	.00 mil	.00 mil
Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest Income	5,000	5,000	5,000	5,000	5,000	5,000
Sale of Surplus Assets	50,000	50,000	50,000	50,000	50,000	50,000
Reappro Fund Balance	<u>626,470</u>	<u>1,403,950</u>	<u>603,950</u>	<u>1,042,500</u>	<u>1,430,300</u>	<u>1,677,700</u>
<b>Total</b>	<b>\$ <u>681,470</u></b>	<b>\$ <u>1,458,950</u></b>	<b>\$ <u>658,950</u></b>	<b>\$ <u>1,097,500</u></b>	<b>\$ <u>1,485,300</u></b>	<b>\$ <u>1,732,700</u></b>

**Dougherty County, Georgia  
6-Yr General Fund - Capital Improvements Program  
Expenditures  
BUDGET FY 2014**

	<u>FY 2014</u>	<u>Qty</u>	<u>FY 2015</u>	<u>Qty</u>	<u>FY 2016</u>	<u>Qty</u>	<u>FY 2017</u>	<u>Qty</u>	<u>FY 2018</u>	<u>Qty</u>	<u>FY 2019</u>	<u>Qty</u>
<b><u>3016-Facilities Management</u></b>												
Judicial Bldg Server Room A/C, rpl	\$	-	\$	7,500	\$	-	\$	-	\$	-	\$	-
EMS/Fire Station Electric Bay Doors, rpl		7,800 (1)		7,800 (1)		7,800 (1)		8,000 (1)		8,000 (1)		8,000 (1)
Northwest Library Roof, rpl		-		390,000		-		-		-		-
EMS Southeast Station Repairs/Paint, rpl		-		10,400		-		-		-		-
2108 Habersham Rd Bldg Roof, rpl		-		9,000		-		-		-		-
Gov't Crt Rm 531 Fire Suppression, rpl		-		-		18,000		-		-		-
Gov't Crt Rm 509 Fire Suppression, rpl		-		-		18,000		-		-		-
EMS South Station Kitchen Cabinets, rpl		6,000		-		-		-		-		-
EMS East Station Kitchen Cabinets, rpl		-		6,000		-		-		-		-
Gov't Crt Hot Water Heater, rpl		-		30,000 (1)		-		-		-		-
Health Dept Hot Water Heater, rpl		-		-		26,000 (1)		-		-		-
Health Dept Air Compressor, rpl		-		-		11,500 (1)		-		-		-
Riverfront Resource Ctr Repair/Paint, rpl		-		24,000		-		-		-		-
Central Sq Office Complex HVAC, rpl		-		9,000 (2)		-		-		-		-
West Parking Deck HVAC, rpl		-		SP VI		-		-		-		-
Riverfront Res Ctr/Candy Rm HVAC, rpl		73,000 (3)		70,000 (2)		-		-		-		-
EMS West Station HVAC Units, rpl		28,000 (2)		-		-		-		-		-
Health Dept Boilers, rpl		-		-		-		-		-		63,500 (3)
Sheriff Dept G-25 Renovations		-		-		-		-		-		9,200
Fac Mgmt Hdqtrs Roof, rpl		-		-		-		87,200		-		-
EMS West Station Tile Floor, rpl		-		-		-		9,800		-		-
EMS Southeast Station Tile Floor rpl		-		-		-		6,300		-		-
Total Facilities Mgmt	\$	114,800	\$	563,700	\$	81,300	\$	8,000	\$	111,300	\$	80,700
<b><u>3019-Mailroom/Security Services</u></b>												
Vehicle, rpl	\$	19,000 (1)	\$	-		-		-		-		-
Card Reader System, rpl		-		SP VI		-		-		-		-
Total Mailroom/Security Services	\$	19,000	\$	-	\$	-	\$	-	\$	-	\$	-
<b><u>3021-Library</u></b>												
Computer, rpl	\$	30,000	\$	30,000	\$	30,000	\$	30,000	\$	30,000	\$	30,000
Total Library	\$	30,000	\$	30,000	\$	30,000	\$	30,000	\$	30,000	\$	30,000
<b><u>3022-Human Resources</u></b>												
Computer, rpl	\$	3,000 (3)	\$	-	\$	5,000 (5)	\$	-	\$	-	\$	-
Copier, rpl		8,000 (1)		-		-		-		-		-
Total Human Resources	\$	11,000	\$	-	\$	5,000	\$	-	\$	-	\$	-
<b><u>3036-Juvenile Court</u></b>												
Vehicle, rpl	\$	-	\$	20,000 (1)		20,000 (1)		-		-		-
Total Juvenile Court	\$	-	\$	20,000	\$	20,000	\$	-	\$	-	\$	-
<b><u>3038-Sheriff's Department</u></b>												
Vehicle, rpl	\$	55,000 (2)	\$	55,000 (2)	\$	55,000 (2)	\$	56,000 (2)	\$	56,000 (2)	\$	56,000 (2)
Duty Handgun, rpl		2,500 (20)		2,500 (20)		2,500 (20)		2,500 (20)		-		-
Computers, rpl		4,000 (2)		-		-		-		-		-
Total Sheriff's Dept	\$	61,500	\$	57,500	\$	57,500	\$	58,500	\$	56,000	\$	56,000

**Dougherty County, Georgia  
6-Yr General Fund - Capital Improvements Program  
Expenditures  
BUDGET FY 2014**

	<u>FY 2014</u>	<u>Qty</u>	<u>FY 2015</u>	<u>Qty</u>	<u>FY 2016</u>	<u>Qty</u>	<u>FY 2017</u>	<u>Qty</u>	<u>FY 2018</u>	<u>Qty</u>	<u>FY 2019</u>	<u>Qty</u>
<b>3051-Public Works</b>												
PickUp Truck, rpl (25,000)	ST VI		50,000	(2)	50,000	(2)	25,000	(1)	25,000	(1)	25,000	(1)
Sedan, rpl	25,000	(1)	-		-		-		-		-	
Flat Bed Truck, rpl (\$80,000)	-		-		ST VI		-		-		80,000	(1)
Dump Truck, rpl (\$120,000)	ST IV		ST VI		ST VI		120,000	(1)	120,000	(1)	120,000	(1)
Tractor W/ Flail Mower, rpl	-		-		-		-		125,000	(1)	-	
Excavator, rpl (\$250,000)	ST VI		250,000	(1)	ST VI		-		-		250,000	(1)
60" Riding Mowers, rpl (2) (\$20,000)	ST VI		-		ST VI		-		20,000	(2)	-	
15' BAT Wing Mower, rpl (\$17,000)	ST VI		-		ST VI		-		17,000	(1)	-	
Construction Broom, rpl (\$46,000)	-		-		-		ST VI		-		-	
ULV Machine, rpl	9,000	(1)	9,000	(1)	9,000	(1)	9,000	(1)	9,000	(1)	9,000	(1)
Tractor - Farm Type, rpl	50,000	(1)	50,000	(1)	50,000	(1)	50,000	(1)	50,000	(1)	50,000	(1)
Chipper, rpl	-		-		-		35,000	(1)	-		-	
Trash Truck, rpl (\$80,000)	ST VI		-		-		-		80,000	(1)	-	
Frontend Loader, rpl (\$160,000)	ST VI		-		-		-		-		160,000	(1)
Motorgrader, rpl (\$150,000)	ST VI		ST VI		-		-		-		150,000	(1)
Herbicide Truck, rpl	-		-		-		-		-		-	
Track Loader, rpl	-		-		-		-		-		-	
New Crew Quarters Building, rpl	-		-		-		550,000		-		-	
Copier, rpl	-		-		-		-		-		-	
Hubs/Mobile Brake Lathe Machine, rpl	6,000		-		-		-		-		-	
Gradall, rpl (\$270,000)	ST VI		-		-		-		270,000	(1)	-	
Bulldozer, rpl (\$250,000)	-		ST VI		-		-		-		250,000	(1)
Wheeled Backhoe, rpl (\$80,000)	-		ST VI		-		-		-		-	
Tractor-Trailer, rpl	-		160,000	(1)	-		-		-		-	
Fuel Truck, rpl	-		-		100,000	(1)	-		-		-	
Wheeled Loader, rpl	-		-		-		-		80,000	(1)	-	
32 HP Tractor w/ Bucket, rpl	-		-		-		ST VI		-		-	
Total Public Works	\$ 90,000		\$ 519,000		\$ 209,000		\$ 789,000		\$ 796,000		\$ 1,094,000	
<b>3062-Jail</b>												
Vehicles, rpl	55,000	(2)	55,000	(2)	55,000	(2)	55,000	(2)	55,000	(2)	55,000	(2)
Food Carts, rpl	18,950	(10)	18,950	(10)	18,950	(10)	-		-		-	
Small Kitchen Equipment, rpl	8,000		8,000		8,000		8,000		8,000		8,000	
Store Front Doors Staff & Main Ent, rpl	12,000		12,000		-		-		-		-	
Stand Alone AC Unit Kitchen Elec Rm, rpl	9,470		-		-		-		-		-	
Stainless Toilet/Sink Combo, rpl	SP VI		SP VI		-		-		-		-	
AC Controller, rpl	8,350		-		-		-		-		-	
Stack Oven rpl	20,200	(2)	-		-		-		-		-	
Washer, rpl	10,800		-		-		-		-		-	
Tile for Lobby Area	SP VI		-		-		-		-		-	
Emgy Chilled Water Piping Boiler Rm	SP VI		-		-		-		-		-	
VAF Fan Coil Units, rpl	22,900		17,800		17,200		-		-		-	
Electrical Disconnect Emg Power/Chiller	SP VI		-		-		-		-		-	
Fingerprint Readers, rpl	SP VI	(5)	-		-		-		-		-	
Intoxiler 9000 Machines, rpl	8,000	(2)	8,000	(2)	8,000	(2)	-		-		-	
Computer Replacement	20,000		20,000		20,000		20,000		20,000		-	
Total Jail	\$ 193,670		\$ 139,750		\$ 127,150		\$ 83,000		\$ 83,000		\$ 63,000	
<b>3070-Emer Med Service</b>												
Ambulances, rpl	ST VI	(2)	ST VI	(2)	ST VI	(2)	ST VI	(2)	\$ 280,000	(2)	\$ 280,000	(2)
Supervisor Truck, rpl	32,500	(1)	-		-		-		-		-	
Power Pro Cot, rpl	14,000	(1)	14,000	(1)	14,000	(1)	14,000	(1)	14,000	(1)	14,000	(1)
Total EMS	\$ 46,500		\$ 14,000		\$ 14,000		\$ 14,000		\$ 294,000		\$ 294,000	

**Dougherty County, Georgia  
6-Yr General Fund - Capital Improvements Program  
Expenditures  
BUDGET FY 2014**

	<u>FY 2014</u>	<u>Qty</u>	<u>FY 2015</u>	<u>Qty</u>	<u>FY 2016</u>	<u>Qty</u>	<u>FY 2017</u>	<u>Qty</u>	<u>FY 2018</u>	<u>Qty</u>	<u>FY 2019</u>	<u>Qty</u>
<b><u>3099-Miscellaneous</u></b>												
Replace Furn Govt Bldgs	\$	10,000	\$	10,000	\$	10,000	\$	10,000	\$	10,000	\$	10,000
Computer Replacement		30,000		30,000		30,000		30,000		30,000		30,000
I. T. Projects		75,000		75,000		75,000		75,000		75,000		75,000
Total Miscellaneous	\$	<u>115,000</u>	\$	<u>115,000</u>	\$	<u>115,000</u>	\$	<u>115,000</u>	\$	<u>115,000</u>	\$	<u>115,000</u>
 Total Capital Impr Projects	\$	<u>681,470</u>	\$	<u>1,458,950</u>	\$	<u>658,950</u>	\$	<u>1,097,500</u>	\$	<u>1,485,300</u>	\$	<u>1,732,700</u>

**SPECIAL PURPOSE  
LOCAL OPTION SALES TAX  
Budget FY 2014**

SPLOST 1 - .....	Completed
SPLOST 2 - .....	\$ 603,363
SPLOST 3 - .....	\$ 1,364,885
SPLOST 4 - .....	\$ 1,318,720
SPLOST 5 - .....	\$ 5,261,700
SPLOST 6 - .....	\$ 8,663,550

**Summary of Actual Revenues & Expenditures  
January 1986 thru June 2013**

	Revenues	Expenditures	Balance
SPLOST 1	\$ 56,340,740	\$ 56,340,740	\$ -
SPLOST 2	67,265,243	66,659,277	605,967
SPLOST 3	84,682,437	83,365,689	1,316,749
SPLOST 4	86,830,897	85,647,440	1,183,457
SPLOST 5	83,193,948	77,154,461	6,039,487
SPLOST 6	<u>38,086,967</u>	<u>27,970,218</u>	<u>10,116,749</u>
	<u>\$ 416,400,232</u>	<u>\$ 397,137,823</u>	<u>\$ 19,262,408</u>

## SPLOST II

As a result of a resolution passed by the County Commission a special referendum election was held in Dougherty County, Georgia, on October 12, 1989, and it was determined that a second special purpose one percent sales tax would be levied for five years. This tax collection began January 1, 1990 and continued until December 31, 1994. This one percent special use sales tax is designated specifically for the following projects:

1. Jail Facility
2. Mental Health Facility
3. Physical Health Facility
4. Two Industrial Parks
5. Street Lighting
6. County Government Building
7. Chehaw Park Additions and Extensions
8. City Conference Center

**Dougherty County, Georgia**  
**SPLOST II**  
**Statement of Actual Revenues and Expenditures**

	Jan 90-Jun 12	Jul 12-Jun 13	Total
Revenues:			
Sales Tax	\$ 59,597,235	-	\$ 59,597,235
Interest Income	7,651,919	945	\$ 7,652,864
Miscellaneous	<u>15,145</u>	<u>-</u>	<u>\$ 15,145</u>
Total Revenues	<u>\$ 67,264,299</u>	<u>\$ 945</u>	<u>\$ 67,265,244</u>
Expenditures:			
Project Expenses	<u>\$ 66,655,541</u>	<u>\$ 3,736</u>	<u>\$ 66,659,277</u>
Total Expenditures	<u>\$ 66,655,541</u>	<u>\$ 3,736</u>	<u>\$ 66,659,277</u>
Excess of Revenue over Expenditures			<u>\$ 605,967</u>

**Dougherty County, Georgia  
SPLOST II Projects  
Budget FY 2014**

Projects:

Jail Facility	\$ 500
City of Albany Street Lighting	<u>602,863</u>
Total Projects	<u>\$ 603,363</u>

Revenues:

Funds Reappropriated	\$ 602,463
Interest	<u>900</u>
Total Revenues	<u>\$ 603,363</u>



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## SPLOST III

As a result of a resolution passed by the County Commission a special referendum election was held in Dougherty County, Georgia, on November 9, 1994, it was determined that a third special purpose sales tax would be levied for five years. This tax collection began April 1, 1995 and continued until March 31, 2000. This one percent special use sales tax is designated specifically for the following projects.

1. EMS West Station
2. Downtown Improvements
3. Courtroom Addition
4. City Street and Road Projects
5. County Street and Road Projects
6. Water and Sewer Extensions
7. Storm Drainage Improvements
8. Recycling Program
9. Geographic Information System
10. City Fire Stations and Equipment
11. County Fire Stations and Equipment
12. Community Policing Center
13. Emergency Operations Center
14. Recreation Improvements
15. Agricultural Service Center
16. Industrial Speculative Building
17. Thronateeska Heritage Center
18. Mt. Zion Civil Rights Museum
19. Government Center Debt
20. Administration/Disparity Study

**Dougherty County, Georgia**  
**SPLOST III**  
**Statement of Actual Revenues and Expenditures**

	Apr 95-Jun 12	Jul 12-Jun 13	Total
Revenues:			
Sales Tax	\$ 74,000,160	-	\$ 74,000,160
Interest Income	9,442,883	2,306	\$ 9,445,189
Lease/Rent	179,869	-	\$ 179,869
D.O.T. Payments	739,038	-	\$ 739,038
Sale of Property	302,631	-	\$ 302,631
Miscellaneous	<u>15,550</u>	<u>-</u>	<u>\$ 15,550</u>
Total Revenues	<u>\$ 84,680,131</u>	<u>\$ 2,306</u>	<u>\$ 84,682,437</u>
Expenditures:			
Project Expenses	<u>\$ 83,165,196</u>	<u>\$ 200,492</u>	<u>\$ 83,365,688</u>
Total Expenditures	<u>\$ 83,165,196</u>	<u>\$ 200,492</u>	<u>\$ 83,365,688</u>
 Excess of Revenue over Expenditures			 <u>\$ 1,316,749</u>

**Dougherty County, Georgia  
SPLOST III Projects  
Budget FY 2014**

Projects:

Sewer Extensions	\$ 83,935
Storm Drainage Improvements/Equip	39,000
Recycling Program	82,240
Recreation Improvements	684,000
Agricultural Service Center	11,190
Industrial Speculative Building	399,700
Contingency	<u>64,820</u>

Total Projects \$ 1,364,885

Revenues:

Funds Reappropriated	\$ 1,362,885
Interest	<u>2,000</u>

Total Revenues \$ 1,364,885

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## SPLOST IV

As a result of a resolution passed by the County Commission a special referendum election was held in Dougherty County, Georgia, on November 2, 1999, it was determined that a fourth special purpose sales tax would be levied for five years. This tax collection began April 1, 2000, and continued until March 31, 2005. This one percent special use sales tax is designated specifically for the following projects.

1. Albany River Walk
2. Chehaw Park Improvements
3. City Debt Retirement
4. City Street Improvements
5. City Traffic Safety
6. County Water Extension
7. County EMS SE Station
8. Hugh Mills Stadium Improvements
9. Thronateeska Heritage Center
10. Central Square Development
11. Economic Development
12. County Animal Shelter
13. City Law Enforcement Center
14. Storm Drainage Improvements
15. County Road Improvements
16. Public Safety Facility (GSP)
17. City Fire Station and Equipment
18. County Fire Equipment
19. Recreation-Park Improvements
20. First Tee Program

**Dougherty County, Georgia**  
**SPLOST IV**  
**Statement of Actual Revenues and Expenditures**

	Apr 00-Jun 12	Jul 12-Jun 13	Total
Revenues:			
Sales Tax	\$ 79,861,358	-	\$ 79,861,358
Interest Income	1,938,136	2,235	\$ 1,940,371
Interest on Bonds	4,079,294	-	\$ 4,079,294
Miscellaneous	105,601	-	\$ 105,601
Lease/Rent	15,525	-	\$ 15,525
Sale of Bonds/Premium	<u>828,748</u>	<u>-</u>	<u>\$ 828,748</u>
Total Revenues	<u>\$ 86,828,662</u>	<u>\$ 2,235</u>	<u>\$ 86,830,897</u>
Expenditures:			
Project Expenses	<u>\$ 85,051,705</u>	<u>\$ 595,735</u>	<u>\$ 85,647,440</u>
Total Expenditures	<u>\$ 85,051,705</u>	<u>\$ 595,735</u>	<u>\$ 85,647,440</u>
Excess of Revenue over Expenditures			<u>\$ 1,183,457</u>

**Dougherty County, Georgia  
SPLOST IV Projects  
Budget FY 2014**

Projects:

Economic Development	947,270
Storm Drainage Improvements/Equip	263,700
County Road Improvements/Equip	<u>107,750</u>
 Total Projects	 <u>\$ 1,318,720</u>

Revenues:

Funds Reappropriated	\$ 1,316,120
Interest	<u>2,600</u>
 Total Revenues	 <u>\$ 1,318,720</u>



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## SPLOST V

As a result of a resolution passed by the County Commission a special referendum election was held in Dougherty County, Georgia, on November 2, 2004, it was determined that a fifth special purpose sales tax would be levied for six years. This tax collection began April 1, 2005 and continues until March 31, 2011. This one percent special use sales tax is designated specifically for the following projects:

1. Government Center Improvements
2. Judicial Building Improvements
3. Mental Health Building Improvements
4. Public Health Building Improvements
5. DoCo Jail Improvements
6. EMS Headquarters Facility
7. Library Improvements
8. County Police Building Improvements
9. County Fire Station Improvements
10. S.R. 133 Road Widening Project
11. County Roads/Streets/Bridges Improvements
12. County Sewer Extensions
13. Public Works Facility
14. Election Equipment
15. Radium Springs Improvement
16. Tennis Center Facility
17. Gillionville Road Widening
18. Criminal Justice Information System
19. Information Technology Network Upgrades
20. Greenspace Acquisition
21. Mule Barn Preservation
22. Albany Museum of Art Relocation
23. Flint RiverCenter Theater in the Trees
24. Albany-Dougherty Payroll Development Projects
25. Riverfront Projects
26. Administrative

**Dougherty County, Georgia**  
**SPLOST V**  
**Statement of Actual Revenues and Expenditures**

	Apr 05-Jun 12	Jul 12-Jun 13	Total
Revenues:			
Sales Tax	\$ 57,437,600	24,319,584	\$ 81,757,184
Interest Income	<u>1,409,982</u>	<u>26,782</u>	<u>\$ 1,436,764</u>
Total Revenues	<u>\$ 58,847,582</u>	<u>\$ 24,346,366</u>	<u>\$ 83,193,948</u>
Expenditures:			
Project Expenses	<u>\$ 51,803,068</u>	<u>\$ 25,351,393</u>	<u>\$ 77,154,461</u>
Total Expenditures	<u>\$ 51,803,068</u>	<u>\$ 25,351,393</u>	<u>\$ 77,154,461</u>
Excess of Revenue over Expenditures			<u>\$ 6,039,487</u>

**Dougherty County, Georgia  
SPLOST V Projects  
Budget FY 2014**

Projects:

Government Center Improvements/Equip	\$ 100,000
Judicial Building Renovations	140,000
Mental Health Building Improvements/Equip	300,000
Public Health Building Improvements/Equip	8,000
Dougherty County Jail Improvements/Equip	120,000
Library Improvements/Equip	1,545,000
County Police Bldg Improvements/Equip	3,550
County Fire Station Improvements/Equip	13,600
County Roads/Streets/Bridges	900,000
County Public Works Facility	1,300
Radium Springs Improvement	100,000
Gillionville Road Widening	208,400
Criminal Justice Information System	1,000,000
I.T. Network Upgrades	752,500
Greenspace Acquisition	<u>69,350</u>
 Total Projects	 <u>\$ 5,261,700</u>

Revenues:

Interest Income	\$ 25,000
Funds Re-appropriated	<u>5,236,700</u>
 Total Revenues	 <u>\$ 5,261,700</u>

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## SPLOST VI

As a result of a resolution passed by the County Commission a special referendum election was held in Dougherty County, Georgia, on November 2, 2010, it was determined that a sixth special purpose sales tax would be levied for six years. This tax collection began April 1, 2011 and continues until March 31, 2017. This one percent special use sales tax is designated specifically for the following projects:

1. Government Center Improvements
2. Judicial Building Improvements
3. Central Square Complex Improvements
4. Mental Health Building Improvements
5. Public Health Building Improvements
6. Dougherty County Jail Facility Improvements
7. Library Building Improvements/Equipment
8. EMS Stations Improvements/Equipment
9. County Police Building Improvements/Equipment
10. County Fire Station Improvements
11. County Parks Improvements/Equipment
12. Storm Drainage Improvements/Equipment
13. County Road Improvements/Equipment
14. Public Works Maintenance Shop Improvements
15. Landfill Improvements/Equipment
16. Facilities Warehouse Improvements/Equipment
17. Information Technology Improvements
18. Economic Development Improvements
19. Flint River Quarium Improvements
20. Hugh Mills Stadium Improvements/Equipment
21. Thronateeska Heritage Center Improvements
22. Greenspace Acquisition

**Dougherty County, Georgia**  
**SPLOST VI**  
**Statement of Actual Revenues and Expenditures**

	Apr 11-Jun 12	Jul 12-Jun 13	Total
Revenues:			
Sales Tax	\$ 21,657,694	16,412,179	\$ 38,069,873
Interest Income	<u>4,631</u>	<u>12,462</u>	<u>\$ 17,093</u>
Total Revenues	<u>\$ 21,662,325</u>	<u>\$ 16,424,641</u>	<u>\$ 38,086,966</u>
Expenditures:			
Project Expenses	<u>\$ 15,137,765</u>	<u>\$ 12,832,452</u>	<u>\$ 27,970,217</u>
Total Expenditures	<u>\$ 15,137,765</u>	<u>\$ 12,832,452</u>	<u>\$ 27,970,217</u>
Excess of Revenue over Expenditures			<u>\$ 10,116,749</u>

**Dougherty County, Georgia  
SPLOST VI Projects  
Budget FY 2014**

Projects:

Government Center Improvements	\$ 140,000
Judicial Building Improvements	262,500
Central Square Complex Improvements	131,000
Mental Health Building Improvements	25,000
Public Health Building Improvements	80,000
Dougherty County Jail Facility Improvements	800,000
Library Building Improvements/Equipment	4,000,000
EMS Stations Improvements/Equipment	260,000
County Police Building Improvements/Equipment	347,000
County Fire Station Improvements	320,000
County Parks Improvements/Equipment	34,000
Storm Drainage Improvements/Equipment	1,000,000
County Road Improvements/Equipment	437,000
Facilities Warehouse Improvements/Equipment	50,000
Economic Development Improvements	50,000
Flint RiverQuarium Improvements	425,500
Hugh Mills Stadium Improvements	130,000
Thronateeska Heritage Center Improvements	<u>171,550</u>

Total Projects \$ 8,663,550

Revenues:

Interest Income	\$ 13,000
Sales Tax Collections	6,200,000
Funds Re-Appropriated	<u>2,450,550</u>

Total Revenues \$ 8,663,550



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**SOLID WASTE DISPOSAL ENTERPRISE FUND**

The Dougherty County Landfill began operations February, 1983. The Landfill was budgeted under the General Fund until July 1, 1990 when the Dougherty County Board of Commissioners established a Solid Waste Enterprise Fund. Under the direction of the Solid Waste Director, the Solid Waste Fund is responsible for receiving, processing and disposing of all solid waste generated in the County. The County Landfill disposes of approximately 400 tons of waste per day.

The Solid Waste Enterprise Fund is primarily funded through tipping fees as follows:

Inert Field Materials

Demolition, leaves, tree limbs, etc. \$36.98/ton

Special Handling Materials

Liquids \$68.04/ton

Asbestos \$41.04/ton

Trench Field Materials

Paper products, household garbage \$36.98/ton

Waste Tire Materials

Passenger tires 5 or less \$1.00/tire

Passenger tires over 5 \$1.60/tire

or \$225.00/ton

Truck off-road \$4.00/tire

Farm tractor tires \$40.00/tire

Residential Self-Haul (County Residents Only)

First 250 Lbs per day N/C

All Weight over 250 Lbs per day \$36.98/ton

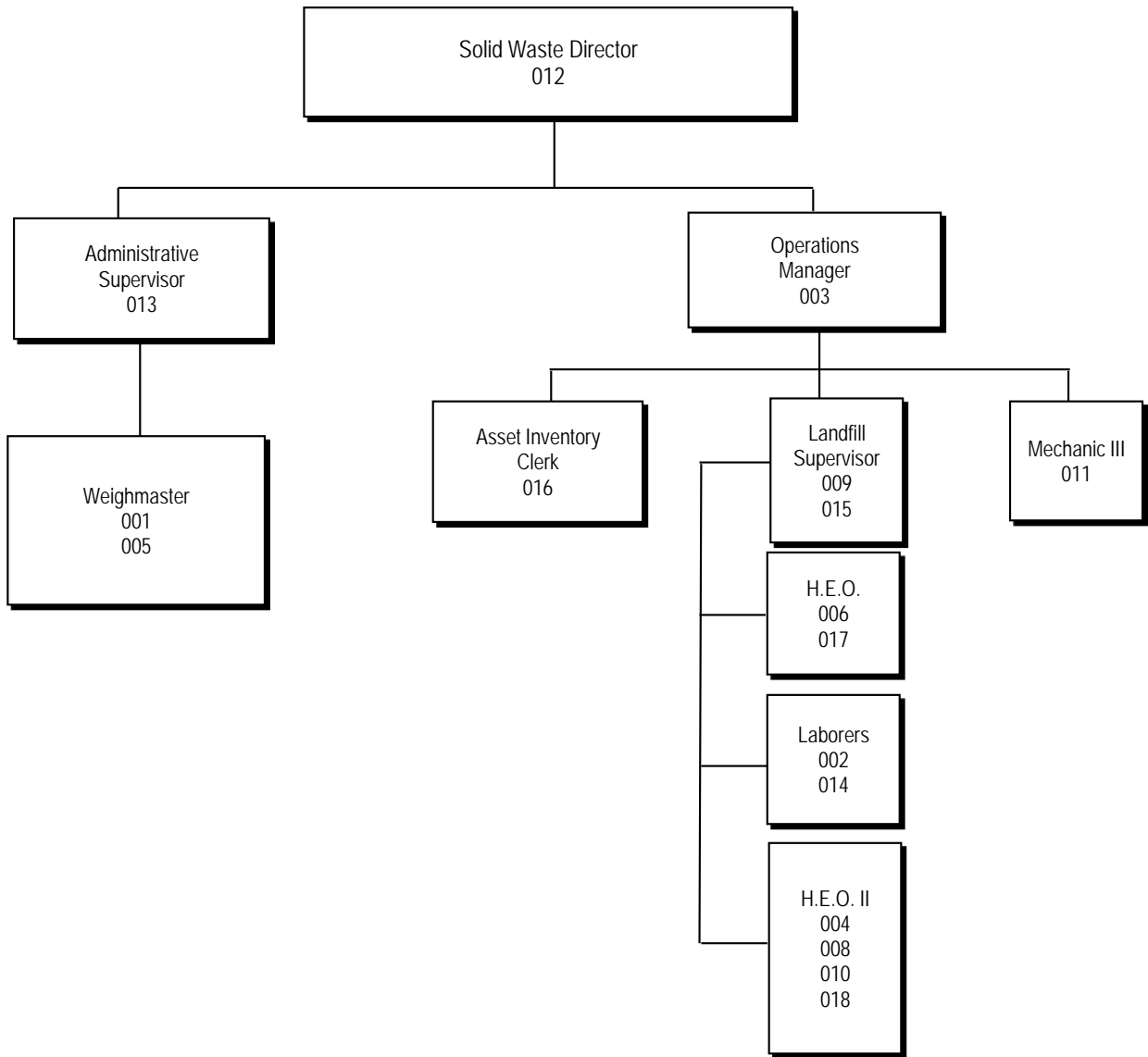
Landfill operating hours are:

Monday through Friday 7:00 AM - 5:30 PM

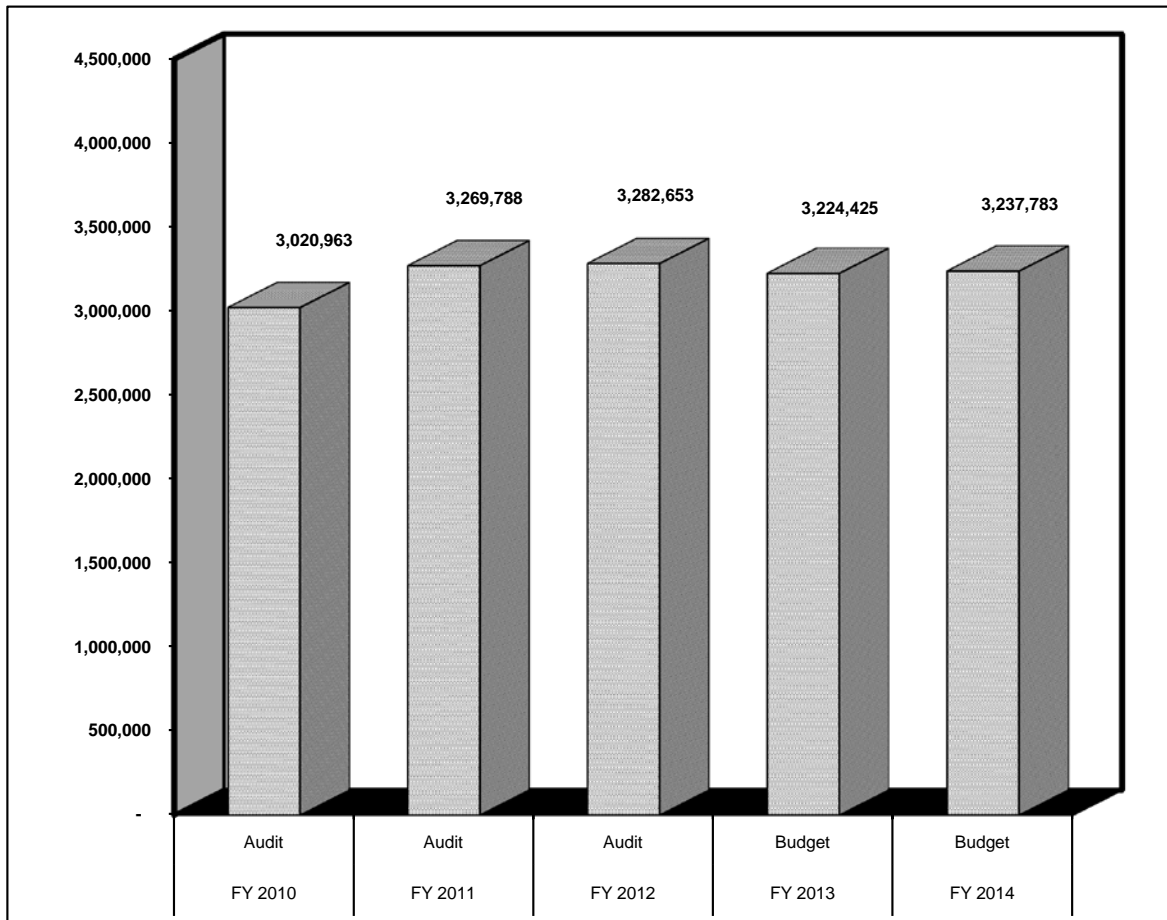
Saturday 7:00 AM - 1:00 PM

Landfill is located at 900 Gaissert Road.

### Solid Waste Disposal 2054



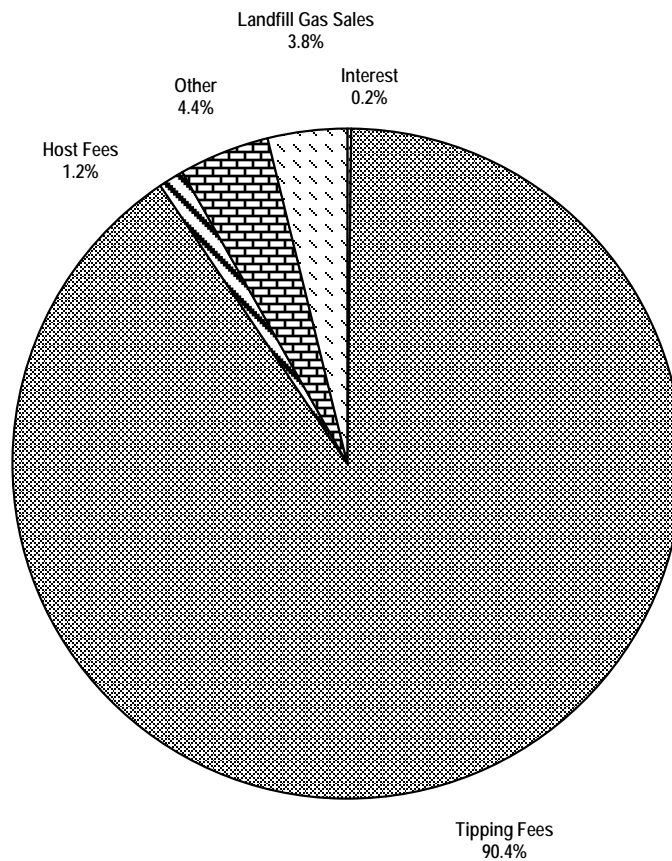
### SOLID WASTE DISPOSAL ENTERPRISE FUND 5 - Year Expenditures



## DOUGHERTY COUNTY, GEORGIA SOLID WASTE ENTERPRISE FUND REVENUES

Tipping Fees -----	\$ 2,926,383
Interest Income -----	6,000
Host Fees -----	40,000
Landfill Gas Sales -----	124,000
Other -----	141,400

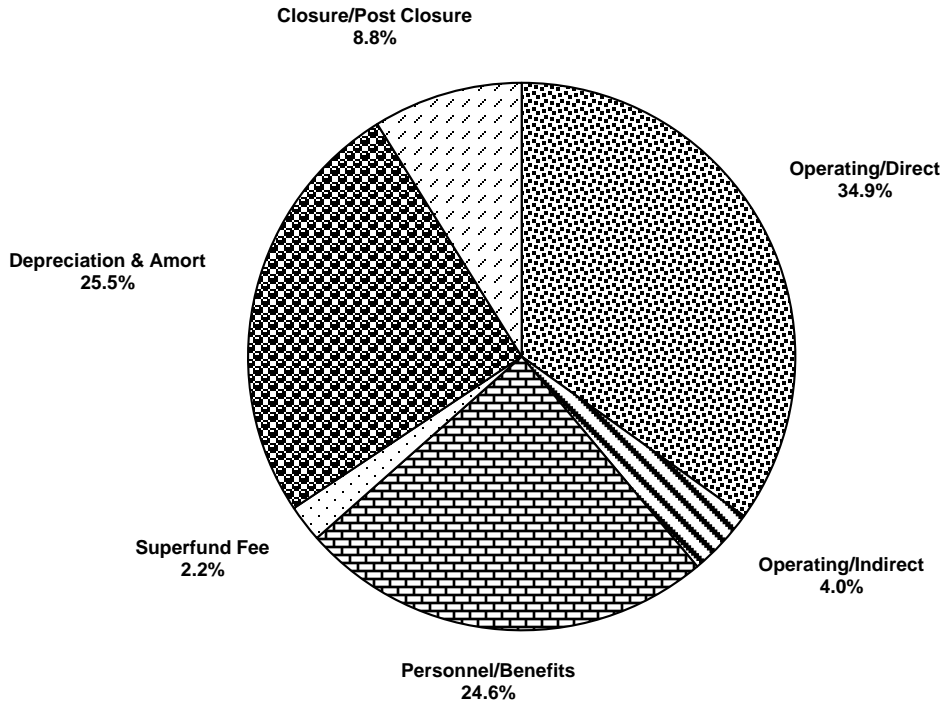
\$ 3,237,783



## DOUGHERTY COUNTY, GEORGIA SOLID WASTE ENTERPRISE FUND EXPENDITURES

Operating/Direct .....	\$ 1,129,932
Operating/Indirect.....	130,000
Personnel/Benefits .....	794,951
Superfund Fee .....	71,000
Depreciation & Amort .....	825,400
Closure/Post Closure .....	286,500

**\$ 3,237,783**



**PERSONNEL POSITION SUMMARY**

# OF POS.	POSITION TITLE	SALARY GRADE
1	Solid Waste Director	128
1	Operations Manager	119
1	Administrative Supervisor	118
2	Landfill Supervisor	116
4	Heavy Equipment Operator II	114
1	Mechanic II	113
1	Asset Inventory Control Clerk	112
2	Heavy Equipment Operator I	111
2	Weigh Master	109
2	Laborer	103
<hr/> 17	TOTAL BUDGETED POSITIONS	

**BUDGET COMPARISONS**

	FY 2013	FY 2014
Operational Budget	\$ 3,224,425	\$ 3,237,783
Capital Expenditures	<hr/> 598,694	<hr/> 215,000
	\$ 3,823,119	\$ 3,452,783

**SOLID WASTE DISPOSAL ENTERPRISE FUND**

7101	Salaries	\$	581,651
7150	Benefits		213,300
7205	Professional Services		71,300
7206	Waste Reduction Program		172,200
7210	Postage		600
7211.01	Supplies - General		6,500
7211.03	Supplies - Printing		500
7211.14	Supplies - Small Equipment		700
7212	Gas & Oil		250,000
7213	Utilities		77,000
7214	Communications		9,500
7215	Maintenance		299,050
7217	Dues, Fees, Books & Periodicals		300
7218	Travel		3,000
7219	Education & Training		600
7224	Uniforms - Rental & Protective Clothing		6,200
7226	Materials - Rep/Maint/Drainage		26,000
7227	Materials Disposal		9,500
7229	Monitoring & Testing		67,700
7230	Insurance		38,130
7232	Depreciation		470,000
7233	Amortization		355,400
7234	Indirect Costs		130,000
7237	Info Tech Services		10,500
7238	Closure		204,500
7239	Post Closure		82,000
7240	Fee/State Superfund		71,000
7242	Fee/Air Emissions		5,600
7353	Tools & Equipment		4,500
7450	Retain in Fund Balance		<u>70,552</u>
	Total Solid Waste	\$	3,237,783



**Dougherty County, Georgia  
Solid Waste Enterprise Fund  
Capital Outlay for FY 2014**

Equipment & Projects

Mixing Boxes, rpl (2)	\$ 30,000
Paving Project	<u>75,000</u>
	\$ 105,000

Site Improvements

Final Cover Staking Plan	\$ 15,000
Borrow Area Expansion Permitting	60,000
Reforestation of Property	<u>35,000</u>
	\$ 110,000

Total Capital Outlay	<u><u>\$ 215,000</u></u>
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## OTHER FUNDS

Confiscated Fund.....	\$	111,700
DHR Building Fund.....	\$	1,727,600
Lease-Commercial Property Fund.....	\$	65,700
Grants Fund.....	\$	478,065
Law Library Fund.....	\$	153,300

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## **CONFISCATED FUNDS**

A Fund set up to facilitate the deposits and expenditures of money or property forfeited pursuant to State and Federal laws regarding controlled substances, marijuana, dangerous drugs or Rico Act. All monies deposited into this Fund have been awarded to one or more Dougherty County agencies through the Superior Court condemnation process.

**Dougherty County, Georgia  
Confiscated Funds  
Budget FY 2014**

**Expenditures:**

ADDU Expenditures	\$ 75,000
Sheriff	\$ 1,700
District Attorney Expenditures	<u>35,000</u>
Total Expenditures	<u>\$ 111,700</u>

**Revenues:**

Seized Funds	\$ 100,000
Interest Income	500
Funds Re-appropriated	<u>11,200</u>
Total Revenues	<u>\$ 111,700</u>

## **DEPARTMENT OF HUMAN RESOURCES (DHR) BUILDING FUND**

A Fund set up to record the lease transactions between the State of Georgia, acting by and through the Georgia Department of Human Resources, and Dougherty County the leasing agent for the building located at 200 West Oglethorpe Boulevard. The DHR Building houses the Department of Family & Children Services (DFACS). The Lease Agreement went into effect December, 2000. A bond was issued through ADICA for construction of the building in November 1999. The bond was re-structured April 2010 also through ADICA.

This Fund is used to record the payment of maintenance, insurance, and bond expenses on the building and to receive lease payments.

**Dougherty County, Georgia  
DHR Building Fund  
Budget FY 2014**

**Expenditures:**

Maintenance	\$ 68,000
Insurance	20,000
Bond Expense:	
Principle Payment	1,470,000
Interest Expense	165,600
Escrow Agent	<u>4,000</u>
 Total Expenditures	 <u>\$ 1,727,600</u>

**Revenues:**

St of Ga Lease Payments	\$ 1,652,095
St of Ga Maintenance Payments	73,570
Interest Income	<u>1,935</u>
 Total Revenues	 <u>\$ 1,727,600</u>

## LEASE – COMMERCIAL PROPERTY FUND

This Fund was established during Fiscal Year 2006 to record the financial transactions of the East and West Parking decks including the commercial lease property located on the street-level of the West Parking deck. This Fund records the maintenance and operation activity of the East and West parking decks. The Parking decks operating expenses are shared between Dougherty County, the City of Albany, Dougherty County School System, and the Albany Area Chamber of Commerce for employee parking. The County receives income through lease agreements with commercial tenants.



**Dougherty County, Georgia  
Lease-Commercial Property  
Budget FY 2014**

**Expenditures:**

Insurance	\$ 8,000
Maintenance	32,700
Indirect Cost to General Fund	<u>25,000</u>
Total Expenditures	<u>\$ 65,700</u>

**Revenues:**

Rents-Commercial Property	\$ 26,580
Cost-Share-Parking Deck Maint.	25,000
Interest Income	100
Fund Balance Re-appropriated	<u>14,020</u>
Total Revenues	<u>\$ 65,700</u>

## GRANTS FUND

Dougherty County is responsible for the oversight of State and Federal Grants. This Fund was established to facilitate the accounting for all monies received and expended. This Fund began as a compliance requirement to GASB 34.

**Dougherty County, Georgia  
Grants Fund  
Budget FY 2014**

<u>State Grants:</u>	<u>Budget Expenditures</u>	<u>Budget Revenues</u>
GDOT - Off System Safety Project	\$ 117,857	\$ 117,857
GDOT - 2013 LMIG	262,321	262,321
 <u>Federal Grants:</u>		
DHR - Child Support Asst District Attorney	71,180	71,180
JAG Grants	<u>26,707</u>	<u>26,707</u>
Total State & Federal Grants	<u>\$ 478,065</u>	<u>\$ 478,065</u>

## **LAW LIBRARY FUND**

In 1971, the Georgia Legislature enacted a law (O.C.G.A. § 36-15-9) enabling counties to collect up to five (\$5.00) dollars of every filing fee in order to fund a County Law Library. The Law Library is supervised by an oversight Board consisting of Superior Court Judges, Clerk of Courts, District Attorney, and citizen volunteers.

**Dougherty County, Georgia  
Dougherty County Law Library  
Budget FY 2014**

**Expenditures:**

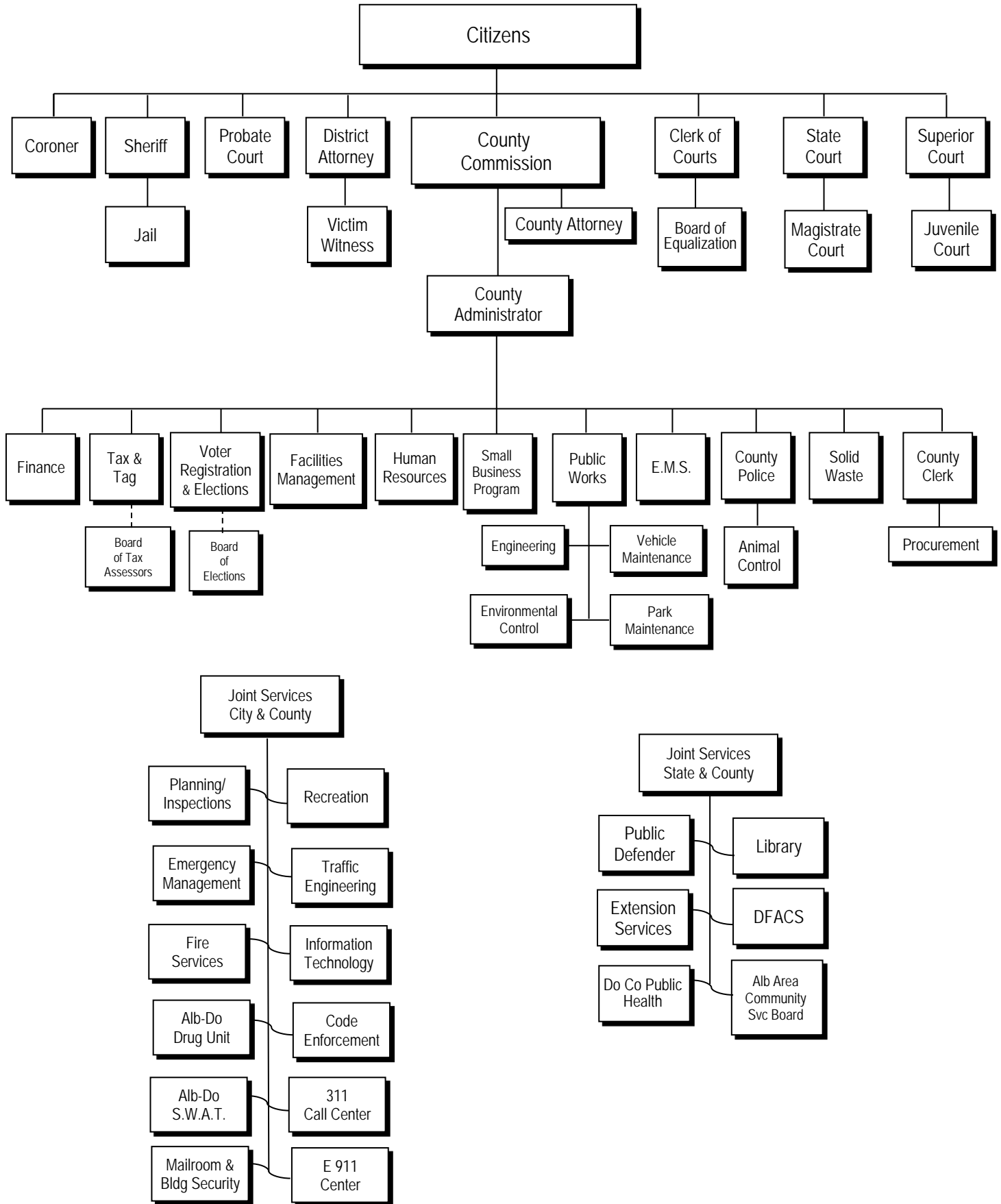
Library Materials: Books, Online, CDs	\$ 52,790
Payroll (Full time & Substitutes)	79,912
IT Department Fees	7,858
Office Supplies	1,383
Other	7,785
Capital Expenditures (Savings)	<u>3,572</u>
 Total Expenditures	 <u>\$ 153,300</u>

**Revenues:**

Clerk of Court Fines & Forfeitures	\$ 44,877
Magistrate Court Filing Fees	65,325
City of Albany--Municipal Court Fees	17,884
Clerk of Court--Recording & Fees	8,100
Probate Court	2,655
Copy Charges	6,276
Conference Room Rental	454
Interest Checking & Money Market	4,360
Other	<u>3,369</u>
 Total Revenues	 <u>\$ 153,300</u>

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# Dougherty County Organization Chart



DOUGHERTY COUNTY  
COMPARISON OF MILLAGE RATES  
LAST TEN LEVY YEARS

	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u> **
General Operation	16.452	16.693	16.694	15.117
Less: Sales Tax Equivalent	<u>3.29</u>	<u>3.54</u>	<u>3.55</u>	<u>3.22</u>
Net General Operations	13.158	13.158	13.147	11.897
 School Board	 19.000	 19.000	 19.000	 18.984
Total County & School	32.158	32.158	32.147	30.881
 Special Tax District	 7.790	 7.780	 7.780	 7.775

\*\* Comprehensive Property Revaluation



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<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
15.167	15.167	14.927	15.155	15.252	15.212
<u>3.27</u>	<u>3.27</u>	<u>3.033</u>	<u>3.261</u>	<u>3.358</u>	<u>3.318</u>
11.894	11.894	11.894	11.894	11.894	11.894
18.450	18.445	18.445	18.445	18.445	18.445
30.344	30.339	30.339	30.34	30.339	30.339
7.275	7.272	7.272	7.272	9.272	9.272

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